



**Monday, November 21, 2016
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of November 7, 2016 Special City Council Meeting
and Regular City Council Meeting

IV. Unfinished Business

V. New Business

1. Proclamations and Recognitions
2. Resolution Authorizing City Manager to Execute Agreement with BlueCross BlueShield of Illinois for Administration of the City Group Health Benefit Plan for Calendar 2017
3. Resolution Authorizing City of Decatur to Enter into Purchase Agreement for Purchase of a Pierce Saber Pumper Fire Apparatus and Agreement for Debt Financing of Apparatus
4. Resolution Accepting Bid and Authorizing the Execution of a Contract with Felmley-Dickerson Co. for Fire Facility Renovation Initiative City Project 2016-11
5. Ordinance Prohibiting the Use of Groundwater Former Mobil Services Station, 3002 North Water Street
6. Resolution Approving Change Order #1 to the 2016 Water Main Replacement Project Lake Ridge Addition Contract with Burdick Plumbing & Heating Company, Inc., for a Time Extension - City Project 2016-10
7. Resolution Approving the Budget for the City of Decatur for the Fiscal Period Beginning January 1, 2017 and Ending December 31, 2017
8. Ordinance Adding City Code Chapter 54.1 - Video Gaming License

9. Ordinance Amending City Code Chapter 37 - Construction and Excavation in Streets
10. Ordinance Amending City Code Chapter 44 - Fire Prevention and Hazardous Materials
11. Ordinance Amending City Code Chapter 51.5 - Hotel Use Tax
12. Ordinance Amending City Code Chapter 50.1 - Transient Merchants
13. Ordinance Amending City Code Chapter 52.1 - Places of Amusement
14. Ordinance Amending City Code Chapter 54 - Amusement Devices
15. Ordinance Amending City Code Chapter 58 - Secondhand Stores, Auction Houses and Rummage Rooms
16. Ordinance Amending City Code Chapter 59 - Sign Hangers
17. Ordinance Amending Chapter 60 - Vehicles for Hire
18. Ordinance Amending City Code Chapter 63 - Mobile Home Parks
19. Ordinance Amending City Code Chapter 53 - Ambulance Service
20. Ordinance Amending City Code Chapter 52 - Alcoholic Liquor

VI. Other Business

VII. Recess to Study Session

Treasurer's Financial Report

Sanitary Sewer Utility Proposed Rate Increase

VIII. Adjournment

Council Information - Informational Memorandum Communicating the Condition of the Firefighter Pension Fund for the Year ended December 31, 2015

Council Information - October Progress Report Lake Decatur Dredging Basins 1-4 & Oakley Sedimentation Basin Rehabilitation, City Project 2013-14

Council Information - October 2016 Monthly Reports

SPEICAL CITY COUNCIL MINUTES

Monday, November 7, 2016

On Monday, November 7, 2016, the City Council of the City of Decatur, Illinois, met in a Special City Council Meeting at 4:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk and Lisa Gregory. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Executive Closed Session Under Section 2 (C) (11) of the Open Meetings Act for the Purpose of a Discussion Regarding Litigation, When an Action Against, Affecting, or on Behalf of the Particular Public Body has been Filed and is Pending Before a Court or Administrative Tribunal, or when the Public Body Finds that an Action is Probable or Imminent.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

The Executive Closed Session was adjourned at 5:03 p.m.

Councilwoman Dana Ray moved the Special City Council meeting be adjourned; seconded by Councilman Jerry Dawson. Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 5:03 p.m.

Approved _____
Debra G. Bright
City Clerk

CITY COUNCIL MINUTES
Monday, November 7, 2016

On Monday, November 7, 2016, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk and Lisa Gregory. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

This being the time for Appearance of Citizens, no citizens came forward to speak at the podium.

The minutes of the October 17, 2016 City Council meeting were presented. Councilman Jerry Dawson moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

Proclamations and Recognitions:

Dave Weber read a proclamation declaring November 18, 2016 as Mary Katey Hays Day. Ms. Hays will be commissioned as Commanding Officer of the USS Decatur DDG 73 on November 18, 2016.

Mark Greenawalt read a proclamation declaring November 14, 2016 through November 20, 2016 as National Apprenticeship Week in the City of Decatur.

Jennifer Horton Motter read a proclamation proclaiming November 29, 2016 as Giving Tuesday.

R2016-127 Resolution Accepting the Bid of Motorola Solutions for the Purchase of 10 Fire Department Portable Radios and Accessories, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilwoman Lisa Gregory.

Councilman Chris Funk asked if the radios would be of no use after 2019 because of technology issues. City Manager Tim Gleason said the radios would be obsolete. Councilman Chris Funk asked about the economics of the service contract for the radios and how often the radios required service. Fire Chief Jeff Abbott explained there are probably 15 radios a year that have to be serviced due to the nature of the environment the firemen work in. The service contract actually saves money because they don't have to pay full price for every repair.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2016-128 Resolution Authorizing Mayor and City Manager to execute a Professional Service Agreement with CliftonLarsonAllen, LLP, for Auditing Services and Non-Audit Advisory services, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2016-129 Resolution Authorizing Amendment to Employment Agreement, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Pat McDaniel.

Councilman Bill Faber stated in considering the review of the City Manager, offering him a raise sends the wrong message and until the City Manager can do better he cannot support the Amendment.

Councilwoman Dana Ray stated this past year and a half has been difficult and she spoke in favor of the Amendment. Councilwoman Dana Ray said the City Manager has accomplished the list he was given when he was hired.

Councilman Jerry Dawson shared City Managers in other cities our size are paid much more than our City Manager is being paid.

Citizen Gary Fike commented that everybody has raised the taxes and fees and he thought the City Manager didn't deserve a raise. Mayor Julie Moore Wolfe explained that the City Manager brings the Council suggestions on what they can do to balance the budget. It is the Council that votes on whether to raise the fees.

Councilwoman Lisa Gregory supported the Amendment. Councilwoman Lisa Gregory said that many of the actions that the Council has taken over the last year have moved the City forward and will be well represented when the Council discusses the 2017 City Budget.

Mayor Julie Moore Wolfe commented that the City Manager has done an admirable job getting them out of the fiscal situation they were in.

Russell Shulke said the City Manager has been a leader in transparency.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

R2016-130 Resolution Authorizing and Acknowledging Receiving of Funds from the Howard G. Buffett Foundation for Phase II of Fiber Buildout, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Assistant City Manager Billy Tyus gave an overview of the opportunities of the fiber buildout. He shared the agreements are to buildout fiber, provide discounted high speed internet access, and provide system management. One of the opportunities is it allows for City ownership of the asset. The City has been having discussion with the Illinois Century Network (ICN) who specializes in dealing with government and not-for-profit agencies and their primary purpose is to expand broadband services in Illinois. All this is being made possible at this point because the Howard G. Buffett Foundation has agreed to fund up to \$330,000 of this project.

Councilman Chris Funk stated he had previously requested economic information for the expenditure. Assistant City Manager Billy Tyus explained the City would purchase one gigabyte of service and the costs would equate to about \$3.00 per month per megabyte and we know we would have partners to help pay that amount. There would be significant savings. Councilman Chris Funk stated the City is going to spend up to \$105,000 for this project and he had no idea what the City spends monthly on internet services. Councilman Chris Funk stated with the limitations in this proposal that the services be limited to other governmental agencies and not-for-profit agencies, he saw a real opportunity for the City and other agency to limit their costs, but he just didn't know what the dollars looked like. Assistant City Manager Billy Tyus said the City is currently paying upwards of \$400 a month for service, but the City is not getting the service they are paying for. MIS Manager Jim Edwards stated there is an investment that the City will have to make and recover. The payback period is six to seven years. This is made possible through the donation and the ability to be able to extend services to others at a lower rate than what they can get it for themselves and maintain it ourselves as we go forward. City Manager Tim Gleason said this opportunity is about reducing the City costs, providing a higher level of service to City Government than what we currently have, and providing this opportunity to other governmental and not-for-profit agencies. The \$330,000 donation is exclusive to the Phase II fiber build. The \$105,000 is contingency money for this build and may not even be spent. Billy Tyus explained the six to seven years recoups both the costs of the Phase I build of \$500,000 and the \$105,000 for Phase II. Councilman Chris Funk asked if Council doesn't take

action now are the prospects for recovering our original \$500,000 much dimmer. City Manager Tim Gleason said this has been challenging trying to recover the initial investment and other unexpected challenges and we have ended in a great position. Mayor Julie Moore Wolfe said she had a letter of support from Bob Brillee the President of the Decatur Park District Board of Commissioners and their current projected costs for upgraded fiber network was going to be around \$2,000 a month and under this plan it would cost them around \$400-\$450 a month. Councilman Pat McDaniel requested to see more detail on marketing and the costs. Assistant City Manager Billy Tyus stated the City would not be doing the marketing. One of the agreements the Council has is with the ICN to help with some of the outreach to other partners. Mayor Julie Moore Wolfe asked as new partners come on would the agreements come before Council for approval or would the ICN handle it. Assistant City Manager Billy Tyus said it would not need Council approval because the agreements allow us the flexibility to sign up partners. Councilman Pat McDaniel said he was going to support this because it was only for other governmental and not-for-profit agencies.

Citizen John Phillips suggested the City go to Comcast and AT&T and ask what services they have to offer the community.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2016-131 Resolution Authorizing Intergovernmental Agreement with the Illinois Department of Innovation and Technology, an Illinois State Agency, for Fiber Build Services, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilwoman Lisa Gregory.

Assistant City Manager Billy Tyus provided an explanation of the fiber route map.

Councilwoman Dana Ray stepped out of the meeting at 6:28 p.m.

Upon call of the roll, Councilmen Pat McDaniel, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilwoman Dana Ray was absent for the call of the roll. Six ayes and one absent. Mayor Julie Moore Wolfe declared the motion carried.

R2016-132 Resolution Authorizing Intergovernmental Master Services Agreement with the Illinois Department of Innovation and Technology, an Illinois State Agency, for Transport Dedicated Internet and Colocation Services for Use and/or Resale to Customers, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilwoman Lisa Gregory.

Councilwoman Dana Ray returned to the meeting at 6:30 p.m.

Citizen Russell Shulke asked how much the cost would be per individual. City Manager Tim Gleason explained the service is for governmental and not-for-profit entities. It is not the City's intention to provide this to individual residents of the community. It allows the City to lease strands of fiber to the local internet providers and they can provide service through the City's fiber system.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2016-133 Resolution Authorizing Intergovernmental Agreement with the Illinois Department of Innovation and Technology, an Illinois State Agency, for Fiber Management Services, was presented.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Pat McDaniel.

Councilman Bill Faber asked where the Management Services for the contract were located. Assistant City Manager Billy Tyus stated the ICN offices are located in Springfield.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through C and asked if any Council member wished to have an item removed from Consent Calendar. No items were removed. The Clerk read Items A and C:

- A. Receiving and Filing of Minutes of Boards and Commissions
- B. R2016-134 Resolution Approving Reappointment – Civic Center Board Authority
- C. R2016-135 Resolution Approving Appointment – Civic Center Board Authority

Councilman Pat McDaniel motioned to approve the items as presented, seconded by Councilman Jerry Dawson.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business. Mayor Julie Moore Wolfe shared a plaque that she received from the Sister City in Tokorozawa, Japan. The City is celebrating its 50th year anniversary with Tokorozawa.

Mayor Julie Moore Wolfe called for Study Session for the Fiscal Year 2017 Budget Review.

Councilman Jerry Dawson moved to recess to Study Session; seconded by Councilwoman Dana Ray.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

City Manager Tim Gleason along with Finance Director Gregg Zientara presented the FY 2017 Proposed Budget. City Manager Tim Gleason gave a review of the past year's Council actions and the upcoming US EPA Consent Order. Three items City Manager Tim Gleason reviewed were: 1) There are hundreds of demolitions and the City has secured a revenue stream to start addressing the demolitions. The source of the revenue stream is a property tax increase in values that the City is going to realize. 2) Staff reviews organizational opportunities when we have a projected vacancy in the organization. 3) Departments are looking at what the needs of our infrastructure are. City Manager Tim Gleason said there would be public budget sessions on Wednesday, November 9th and Wednesday, November 16th. Finance Director Gregg Zientara reviewed the 2016 City Budget and gave highlights of the 2017 City Budget. He shared proposed permit and license fee increases. The increases would take effect at the renewal date. City Manager Tim Gleason shared the fee increases were to cover the City's true cost for generating these permit and license fees. Councilman Chris Funk said he would challenge staff to consider a budget that shows the City down 1% or 2% in the economically sensitive revenues. His concern was if the City doesn't have a meaningful reduction in head count and if the City doesn't have some other savings that next year we are going to have to try and figure out how to raise more revenue. Finance Director Gregg Zientara and City Manager Tim Gleason responded to Councilman Chris Funk's concerns. Councilman Jerry Dawson commented on the proposed liquor license fees increases. His biggest concern was how the City sets a fee and then doesn't increase the fees for several years and then the City has a huge fee increase. Councilman Jerry Dawson does not want to increase both liquor license and video gaming license fees. He would rather increase video gaming fees and not liquor license fees. Councilman Jerry Dawson was also concerned about the vehicle for hire fee increase. Decatur has had a real problem attracting taxi services to the community and he thought Council needed to be really careful about anything that is going to hinder the development of these businesses.

Councilman Pat McDaniel moved the regular Council meeting be adjourned; seconded by Councilman Jerry Dawson. Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:24 p.m.

Approved _____
Debra G. Bright
City Clerk

Financial Management

DATE: 11/1/2016

MEMO: 2016 - 23

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing City Manager to Execute Agreement with BlueCross BlueShield of Illinois for Administration of the City Group Health Benefit Plan for Calendar 2017

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution authorizing the City Manager to execute the agreement for renewal of the administration of the City's self-insured group health benefit plans including claims administration and stop loss insurance for the period January 1, 2017 to December 31, 2017.

BACKGROUND:

BlueCross BlueShield has been the City's third party administrator for the City self-insured group healthcare benefit plan since 2008 and continues to be an excellent administrator for the group healthcare benefit plan.

BlueCross continues to offer the largest network of doctors and hospitals in and out of state, and offers the best pricing offerings for coverage for medical care due to its substantial network of medical providers.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

JL Hubbard Insurance and Bonds, Rick Semonis, Broker and Advisor to the City for Employee Benefit matters

STAFF REFERENCE: Tim Gleason, City Manager Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS: Projected costs for BCBS claims administration and excess insurance in 2017 are \$822,851, a 6.6% increase over 2016 costs. Schedule of fixed

costs is attached. Expenses are included in the 2017 proposed budget.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
BPA ASO Application	Backup Material
Stop Loss Policy	Backup Material
member Reward Service Agreement	Backup Material
Schedule of Fixed Costs	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING CITY MANAGER
TO EXECUTE AGREEMENT WITH
BLUECROSS BLUESHIELD OF ILLINOIS
FOR ADMINISTRATION
OF THE CITY GROUP HEALTH BENEFIT PLAN
FOR CALENDAR YEAR 2017**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:**

Section 1. That the ASO Benefit Program and Stop Loss coverage presented herewith to the City Council between the City of Decatur, Illinois and BlueCross BlueShield of Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager be, and hereby, authorized and directed to sign said agreement and proxy in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED AND ADOPTED THIS 21st day of November, 2016.

Julie Moore Wolfe
MAYOR

ATTEST:

Debra G. Bright, City Clerk

Benefit Program Application ("ASO BPA")

Applicable to Administrative Services Only (ASO) Group Accounts with Prescription Drug Benefits

administered by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation,
a Mutual Legal Reserve Company, hereinafter referred to as "Claim Administrator" or "HCSC"

Group Status: Renewing ASO Account

Employer Account Number (6-digits): 022346

Group Number(s): P22346,
P22347, P22348, P22349

Section Number(s): 0100,
0200, 0300, 0400, 8888

Legal Employer Name: City of Decatur

(Specify the Employer or the employee trust applying for coverage. Names of subsidiary or affiliated companies to be covered must also be named below. AN EMPLOYEE BENEFIT PLAN MAY NOT BE NAMED.)

ERISA Regulated Group Health Plan*: ☐ Yes ☒ No

Is your ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? ☐ Yes

If not, please specify your ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

ERISA Plan Administrator*:

Plan Administrator's Address:

If you maintain that ERISA is not applicable to your group health plan, give legal reason for exemption:

Select legal reason ; if applicable, specify other: _____

Is your Non-ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? ☒ Yes

If not, please specify your Non-ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.

*All as defined by ERISA and/or other applicable law/regulations

Effective Date of Coverage: (Month/Day/Year) 01 / 01 / 2017

Anniversary Date: (Month/Day/Year) 01 / 01 / 2018

Account Information

NO CHANGES

SEE ADDITIONAL PROVISIONS

Standard Industry Code (SIC): 9111

Employer Identification Number (EIN): 37-6001308

Address: #1 Gary K. Anderson Plaza

City: Decatur

State: IL

ZIP: 62523

Administrative Contact: Linda Mendenall

Title: Group Administrator

Email Address: lmendenall@decaturil.gov

Phone Number: 217-
424-2803

Fax Number: 217-424-2717

Wholly Owned Subsidiaries:

Affiliated Companies:

(If Affiliated Companies listed above are to be covered, a separate "Addendum to the ASO BPA Regarding Affiliated Companies" must be completed, signed by the Employer's authorized representative, and attached to this ASO BPA.)

Blue Access for Employers (BAE) Contact: Linda Mendenall

(The BAE Contact is the Employee authorized by the Employer to access and maintain the Employer's account in BAE.)

Email Address: lmendenall@decaturil.gov

Phone Number: 217-424-
2803

Fax Number: 217-424-2717

☒ The Employer or other company listed in this BPA is a public entity or governmental agency/contractor

Schedule of Eligibility

NO CHANGES

SEE ADDITIONAL PROVISIONS

Employer has made the following eligibility decisions:

1. Eligible Person means:

☒ A full-time employee of the Employer.

☐ A full-time employee of the Employer who is a member of: (name of union)

☒ Other: Retired per labor agreement or admin policy

Are any classes of employees to be excluded from coverage? ☐ Yes ☐ No

If yes, please identify the classes and describe the exclusion: _____

2. Employee Definitions

Full-Time Employee means:

- ☒ A person who is regularly scheduled to work a minimum of 30 hours per week and who is on the permanent payroll of the Employer.
- ☐ Other:

3. The Effective Date of termination for a person who ceases to meet the definition of Eligible Person:

- ☒ The date such person ceases to meet the definition of Eligible Person.
- ☐ The last day of the calendar month in which such person ceases to meet the definition of an Eligible Person.
- ☐ Other:

4. Select an effective date rule for a person who becomes an Eligible Person after the Effective Date of the Employer's health care plan (The effective date must not be later than the 91st calendar day after the date that a newly eligible person becomes eligible for coverage, unless otherwise permitted by applicable law).

- ☒ The date of employment.
- ☐ The day of employment.
- ☐ The day of the month following month(s) of employment.
- ☐ The day of the month following days of employment.
- ☐ The day of the month following the date of employment.
- ☐ Other:

Is the waiting period requirement to be waived on initial group enrollment? ☐ Yes ☐ No

Are there multiple new hire waiting periods? ☐ Yes ☒ No

If yes, please attach eligibility and contribution details for each section.

5. Domestic Partners covered: ☐ Yes ☒ No

If yes: a Domestic Partner is eligible to enroll for coverage.

If yes, are Domestic Partners eligible for continuation of coverage? ☐ Yes ☐ No

If yes, are dependents of Domestic Partners eligible to enroll for coverage? ☐ Yes ☐ No

If yes, are dependents of Domestic Partners eligible for continuation of coverage? ☐ Yes ☐ No

The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for Domestic Partners.

6. Civil Union Partners covered:

- i. ☒ The Employer is an Illinois county, municipality, the State of Illinois, subject to the Illinois School Code, a church plan or other non-ERISA plan. For such Employers, a Civil Union Partner and his or her dependents are automatically eligible to enroll for coverage and, once enrolled, eligible for continuation of coverage as described in the Employer's Plan.

- ii. For all other Employers, ☐ Yes ☐ No

If yes: A Civil Union Partner and his or her dependents are eligible to enroll for coverage.

If yes, are Civil Union Partners and his or her dependents eligible for continuation of coverage? ☐ Yes ☐ No

The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for Civil Union Partners.

7. Limiting Age for covered Children: Twenty-six (26) years, regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage, or any combination of those factors. Other:

If Employer is an Illinois county, municipality, the State of Illinois, or subject to the Illinois School Code, this Limiting Age is extended to thirty (30) years, for unmarried eligible military personnel as described in the Employer's Plan.

8. Termination of coverage upon reaching the Limiting Age:

- ☐ The last day of coverage is the day prior to the birthday.
- ☒ The last day of coverage is the last day of the month in which the limiting age is reached.
- ☐ The last day of coverage is the last day of the billing month.
- ☐ The last day of coverage is the last day of the year (12/31) in which the limiting age is reached.
- ☐ The last day of coverage is the day prior to the Employer's Anniversary Date.

Will coverage for a child who is medically certified as disabled and dependent on the employee terminate upon reaching the limiting age even if the child continues to be both disabled and dependent on the employee?

☐ Yes ☒ No

However, such coverage shall be extended in accordance with any applicable federal or state law. *The Employer will notify HCSC of such requirements.*

9. Will extension of benefits due to temporary layoff, disability or leave of absence apply?

☐ Yes (specify number of days below)

☒ No

Temporary Layoff: _____ days

Disability: _____ days

Leave of Absence: _____ days

However, benefits shall be extended for the duration of an Eligible Person's leave in accordance with an applicable federal or state law. The Employer will notify HCSC of such requirements.

10. Enrollment:

Special Enrollment: An Eligible Person may apply for coverage, Family coverage or add dependents within thirty-one (31) days of a Special Enrollment qualifying event if he/she did not previously apply prior to his/her Eligibility Date or when otherwise eligible to do so. Such person's Coverage Date, Family Coverage Date, and/or dependent's Coverage Date will be the effective date of the qualifying event or, in the event of Special Enrollment due to marriage or termination of previous coverage, then no later than the first day of the Plan Month following the date of receipt of the person's application of coverage.

An Eligible Person may apply for coverage within sixty (60) days of a Special Enrollment qualifying event in the case either of a loss of coverage under Medicaid or a state Children's Health Insurance program, or eligibility for group coverage where the Eligible Person is deemed qualified for assistance under a state Medicaid or CHIP premium assistance program.

Late Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer.

Open Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when eligible to do so, during the Employer's Open Enrollment Period. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer. Such date shall be subsequent to the Open Enrollment Period.

Specify Open Enrollment Period: 12/1 to 12/31

11. * Does COBRA Auto Cancel apply? ☐ Yes ☒ No

Member's COBRA/Continuation of Coverage will be automatically cancelled at the end of the member's eligibility period.

** Not recommended for accounts with automated eligibility.*

Lines of Business (Check all applicable services)	NO CHANGES	See Additional Comments
<u>Medical Plan Services:</u> ☒ Participating Provider Option (PPO) ☐ Blue Choice Select PPO ☐ Blue Choice Options <u>Additional Services:</u> ☒ Blue Care Connection® ☐ Wellness Incentives ☐ Well onTarget® ☐ Blue Directions (Private Exchange) (If selected, the Blue Directions Addendum is attached and made a part of the Agreement.) ☐ Other Select Product	<u>Consumer Driven Health Plan:</u> ☐ Health Care Account (HCA) Administrative Services (if purchased, complete separate HCA BPA) ☐ BlueEdge FSA (Vendor: ConnectYourCare) ☐ HSA Eligible Health Plan (Vendor:) <u>Prescription Drugs:</u> ☒ Covered under a pharmacy benefit ☒ Covered under the medical benefit or Blue Script <u>Ancillary Services:</u> ☐ Dental Plan Services ☐ Vision Plan Services ☒ Stop Loss (if selected, complete separate Exhibit to	

☐ Other Select Product ☐ Other Select Product ☐ Other Select Product ☐ Other ☐ Other	<i>the Stop Loss Coverage Policy)</i> ☐ Dearborn National Life Insurance (if selected, complete separate Life application) ☐ COBRA Administrative Services (if selected, complete separate COBRA Administrative Services Addendum to the BPA)
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Additional Comments: _____

FEE SCHEDULE

Payment Specifications	NO CHANGES	SEE ADDITIONAL PROVISIONS
Employer Payment Method: ☐ Online Bill Pay ☒ Electronic ☐ Auto Debit ☐ Check Employer Payment Period: ☐ Weekly (cannot be selected if Check is selected as payment method above) ☐ Semi Monthly ☒ Monthly ☐ Other (please specify) _____ Claim Settlement Period: ☒ Monthly ☐ Other (please specify) _____ Run-Off Period: Employer Payments are to be made for <u>12</u> months following end of Fee Schedule Period. <i>Standard is twelve (12) months.</i> Final Settlement: Final Settlement is to be made within <u>60</u> days after end of Run-Off Period. <i>Standard is sixty (60) days.</i> Fee Schedule Period: To begin on Effective Date of Coverage and continue for 12 months. If other than 12 months, please specify: 12 Months		
Administrative Per Employee Per Month (PEPM) Charges	NO CHANGES	SEE ADDITIONAL PROVISIONS
	PPO	
Administrative Fee	\$59.02	\$ _____
Dental	\$ _____	\$ _____
Claims Fiduciary	\$ _____	\$ _____
Management of the Virtual Visits Program	\$ _____	\$ _____
*Prescription Drug Program - Rebate Credit	\$-23.93	\$ _____
Commissions	\$Net of commissions	\$ _____
Other: Select Service Category List Service: <u>Member Rewards</u>	\$2.00	\$ _____
Other: Select Service Category List Service:	\$	\$
Other: Select Service Category List Service:	\$	\$
Other: Select Service Category List Service:	\$	\$
Miscellaneous:	\$	\$
Miscellaneous:	\$	\$
Total	\$37.09	\$

*The Rebate Credit for the Prescription Drug Program is a per Covered Employee per month credit applied to the monthly billing statement. The Employer and Claim Administrator have agreed to the Rebate Credit and Employer agrees that it and its group health plan have no right to, or legal interest in, any portion of the rebates actually provided by the Pharmacy Benefit Manager (PBM) to Claim Administrator and consents to Claim Administrator's retention of all such rebates. The Rebate Credit will be provided from Claim Administrator's own assets and may or may not equal the entire

amount of rebates actually provided to Claim Administrator by the PBM or expected to be provided. Rebate Credits shall not continue after termination of the Prescription Drug Program. Employer agrees that any provision in the governing Administrative Services Agreement to the contrary is hereby superseded.

Subscriber Share Methodology for Illinois Network Provider Claims Applies: ☒ Yes ☐ No
(If no, a letter declining Subscriber Share Methodology for Claims processing must be attached to this Benefit Program Application.)

Administrative Line Item Charges	Frequency	Amount
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Total:		\$ _____

Additional Comments (Provide any additional details regarding the fee structure): _____

Claim Administrator Provider Access Fee(s)	NO CHANGES	SEE ADDITIONAL PROVISIONS
Group Number(s): P22346, P22347, P22348, P22349		
☒ % of ADP Savings: 1.57%		
☐ \$ per Covered Employee per month: \$ _____		
☐ Group with multiple Provider Access Fees by services (e.g., CMM, and/or PPO plans): Group Number(s): _____		
☐ % of ADP Savings: _____ %		
☐ \$ per Covered Employee per month: \$ _____		
BlueCard Program/Network access fees: Available upon request.		
Other Service and/or Program Fee(s)	NO CHANGES	SEE ADDITIONAL PROVISIONS
External Review Coordination: ☒ Yes ☐ No If yes, coordination fee: \$700 for each external review requested by a Covered Person that the Claim Administrator coordinates for the Employer in relation to the Employer's Plan. Employer elects the following process: ☐ State of Illinois External Review Process ☒ Federal Affordable Care Act Process		
Reimbursement Service: ☒ Yes ☐ No If yes: The Employer has elected to utilize the reimbursement service offered by the Claim Administrator, the Corporate Reimbursement Subrogation department. It is understood and agreed that in the event the Claim Administrator makes a recovery on a third-party liability claim, the Claim Administrator will retain 25% of any recovered amounts other than recovered amounts received as a result of or associated with any Workers' Compensation Law.		
Conversion Privilege: ☐ Yes ☒ No If yes, conversion fee: \$6,000 per conversion.		
Claim Administrator's Third Party Recovery Vendors and Law Firms (other than Reimbursement Services): Employer will pay no more than 25% of any recovered amount made by Claim Administrator's Third Party Recovery Vendor. Employer will pay no more than 35% of any recovered amount made by Claim Administrator's third party law firm.		
Alternative Compensation Arrangements: Employer acknowledges and agrees that Claim Administrator has Alternative Compensation Arrangements with contracted Providers, including but not limited to Accountable Care Organizations and other Value Based Programs. Further information concerning Employer's payment for covered services under such Arrangements is described in the Administrative Services Agreement.		
Virtual Visits Program: ☐ Yes ☒ No If yes, Covered Persons would be able to obtain certain Covered Services		

remotely via video or audio only (where available) capability from Providers participating in the Virtual Visit program.

Termination Administrative Charge

As applies to the Run-Off Period indicated in the Payment Specifications section above:

- i. ***For service charges (including, but not limited to, access fees) billed on a per Covered Employee basis at the time of termination of the Agreement or partial termination of Covered Employees,*** the Termination Administrative Charge will be the amount equal to ten percent (10%) of the annualized charges based on the service charges in effect as of the termination date or date of partial termination and the Plan participation of the two (2) months immediately preceding the termination date or date of partial termination. Such aggregate amount will be due the Claim Administrator within ten (10) days of the Claim Administrator's notification to the Employer of the Termination Administrative Charge described herein.
- ii. ***For service charges (including, but not limited to, access fees) billed on a basis other than per Covered Employee at the time of termination of the Agreement or partial termination of Covered Employees,*** the Termination Administrative Charge will be such service charges in effect at the time of termination of the Agreement or partial termination of Covered Employees to be applied and billed by the Claim Administrator, and paid by the Employer, in the same manner as prior to termination of the Agreement or partial termination of Covered Employees.

Other Provisions

NO CHANGES

SEE ADDITIONAL PROVISIONS

1. Summary of Benefits & Coverage:

a. Will Claim Administrator create Summary of Benefits & Coverage (SBC)?

- ☒ Yes. Please answer question b. The SBC Addendum is attached.
☐ No. If No, then skip question b and refer to the Administrative Services Agreement for further information.

b. Will Claim Administrator distribute the Summary of Benefits & Coverage (SBC) to participants and beneficiaries?

- ☒ No. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and provide SBC to Employer in electronic format. Employer will then distribute SBC to participants and beneficiaries (or hire a third party to distribute) as required by law.
☐ Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and provide SBC to Employer in electronic format. Employer will then distribute to participants and beneficiaries as required by law, except that Claim Administrator will send the SBC in response to the occasional request received directly from individuals.
☐ Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Agreement) and distribute SBC to participants and beneficiaries via regular hardcopy mail or electronically. Distribution Fee for hardcopy mail is \$1.50 per package. The distribution fee will not apply to SBCs that Claim Administrator sends in response to the occasional request received directly from individuals.

2. Massachusetts Health Care Reform Act:

Does the Employer direct Claim Administrator to provide written statements of creditable coverage to its Covered Employees who reside, or have enrolled dependents who reside, in Massachusetts and file electronic reports to the Massachusetts Department of Revenue in a manner consistent with the requirements under the Massachusetts Health Care Reform Act? ☒ Yes ☐ No

If no: The Employer acknowledges it will provide written statements and electronic reporting to the Massachusetts Department of Revenue as required by the Massachusetts Health Care Reform Act.

3. Case/Utilization Management Program: ☒ Yes ☐ No If yes: The undersigned representative authorizes provision of alternative benefits for services rendered to Covered Persons.

4. Employer acknowledges and agrees to utilize Claim Administrator's standard list of services and supplies for which pre-notification or preauthorization is required: ☒ Yes ☐ No If no, Employer authorizes Claim Administrator to post Employer's pre-notification or preauthorization requirements on Claim Administrator's Website: ☐ Yes ☐ No

5. Essential Health Benefits ("EHB") Election:

Employer elects EHBs based on the following:

☒ 1. EHBs based on a HCSC state benchmark: ☒ Illinois ☐ Oklahoma ☐ Montana ☐ Texas ☐ New Mexico

☐ 2. EHBs based on benchmark of a state other than IL, MT, NM, OK and TX
If so, indicate the state's benchmark that Employer elects: ____

☐ 3. Other EHB, as determined by Employer

In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the Illinois benchmark plan.

6. This ASO BPA is binding on both parties and is incorporated into and made a part of the Administrative Services Agreement with both such documents to be referred to collectively as the "Agreement" unless specified otherwise.

7. Producer/Consultant Compensation

The Employer acknowledges that if any producer/consultant acts on its behalf for purposes of purchasing services in connection with the Employer's Plan under the Administrative Services Agreement to which this ASO BPA is attached, the Claim Administrator may pay the Employer's producer/consultant a commission and/or other compensation in connection with such services under the Agreement. If the Employer desires additional information regarding commissions and/or other compensation paid the producer/consultant by the Claim Administrator in connection with services under the Agreement, the Employer should contact its producer/consultant.

Additional Provisions: Effective 1.1.2017 - adding Member Rewards at \$2.00 PEPM.

Added clarification to eligibility: Other is marked to add Retired per labor agreement or admin policy

Limiting Age Termination Date was corrected to – The last day of coverage is the last day of the month in which the limiting age is reached.

Signature

Holly Little

Sales Representative

832

815-639-7330

District

Phone & FAX Numbers

Rick Semonis

Producer Representative

SBSi Semonis, a division of J. L. Hubbard
Insurance and Bonds, Inc.

Producer Firm

4530 N. University Ave., Peoria, IL 61614

Producer Address

309-687-6020 (P) 217-233-3332 (F)

Producer Phone & FAX Numbers

rsemonis@sbsisemonis.com

Producer Email Address

37-1126488

Tax I.D. No.

Signature of Authorized Purchaser

Print Name

Title

Date

PROXY

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members shall be held each year in the corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice mailed to the member not less than thirty (30) nor more than sixty (60) days prior to such meetings. This proxy shall remain in effect until revoked in writing by the undersigned at least twenty (20) days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

From time to time, HCSC pays indemnification or advances expenses to a director, officer, employee or agent consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

Group No.: P22346, P22347, P22348, P22349 By: _____
_____ **Print Signer's Name Here**
➡ _____
_____ **Signature and Title**
Group Name: City of Decatur _____
Address: #1 Gary K. Anderson Plaza _____
City: Decatur State: IL ZIP : 62523
Dated this _____ day of _____
Month Year

EXHIBIT TO THE
STOP LOSS COVERAGE POLICY

(ASO Accounts Only)

Employer Group Name: City of Decatur
Employer Group Address: #1 Gary K. Anderson Plaza
City: Decatur State of Situs: IL Zip Code: 62523-1196
Account Number: 022346
Employer Group Number(s): P22346-P22347-P22348-P22349
Effective Date of Policy: 1/1/2017
Policy Period: These specifications are for the Policy Period commencing on 1/1/2017 and ending on 12/31/2017

The specifications below shall become effective on the first day of the Policy Period specified above and shall continue in full force and effect until the earliest of the following dates: (1) The last day of the Policy Period; (2) The date the Policy terminates; or (3) The date this Exhibit is superseded in whole or in part by a later executed Exhibit.

A. Aggregate Stop Loss Insurance: ☒ Yes ☐ No
If yes, complete items 1. through 9. below.

1. ☐ New Coverage ☒ Renewal of Existing Coverage

2. Stop Loss Coverage Period:

☐ New Coverage (Select one from below):

☐ Standard: Claims incurred and paid during the Policy Period.

☐ Standard with "Run-in" included: Claims incurred on or after _____ and paid during the Policy Period.

"Run-in" includes claims paid by Policyholder's prior claim administrator: Yes ☐ No ☐

If yes, such claims must be reported by the Policyholder to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) within 12 months of the Effective Date of Policy and paid by the Policyholder's prior claim administrator within 6 months after the Effective Date of Policy.

☒ Renewal of Existing Coverage:

Claims incurred on or after the original Effective Date of Policy and paid during the Policy Period.

3. Aggregate Stop Loss Insurance shall apply to:

☒ Medical Claims ☐ Vision Claims

☒ Outpatient Prescription Drug Claims ☐ Dental Claims

A Division of Health Care Service Corporation, a Mutual Legal Reserve Company
an Independent Licensee of the Blue Cross and Blue Shield Association

☐ For Hospital Employer Groups only: *Excludes* _____% of Home Hospital Medical claims

☐ Other (please specify): _____

4. Average Claim Value: \$1,212.76 (per employee per month)

☒ Includes Claim Administrator's Provider Access Fee

☐ Excludes Claim Administrator's Provider Access Fee

Attachment Factor: 125% of the Average Claim Value

5. Aggregate Attachment Claim Liability:

Employer's Claim Liability for each Policy Period shall be the sum of the Monthly amounts obtained by multiplying the number of Individual and Family Coverage Units for each Month by the following factor:

\$1,515.95 for each Coverage Unit

6. Aggregate Stop Loss Coverage includes coverage of Run-Off Paid Claims: ☒ Yes ☐ No

Run-Off Attachment Claim Liability Factors:

Employer's Run-Off Claim Liability shall be an amount equal to 15% of the annualized Employer Claim Liability based on the participation of the two calendar months immediately preceding termination. Settlement for the final accounting period will be described in the section of the Policy entitled SETTLEMENTS.

7. Aggregate Stop Loss Coverage:

a. The amount of Paid Claims during the current Policy Period, less Individual (Specific) Stop Loss Claims, if any, that exceed the Point of Attachment. The Point of Attachment shall equal the sum of the Employer's Claim Liability amounts calculated Monthly as described in Item 5. above for the indicated Policy Period. However, for the indicated Policy Period the minimum Point of Attachment shall be \$10,738,648.

b. The following applies if the answer to item 6. above is "Yes:" (Aggregate Stop Loss Coverage includes coverage of Run-Off Paid Claims):
In the event of termination at the end of a Policy Period, Aggregate Stop Loss Coverage shall equal the amount of Final Settlement Paid Claims that exceed the Final Settlement Point of Attachment. Final Settlement Paid Claims shall equal the sum of the Paid Claims during the Final Policy Period and the Paid Claims during the Run-Off Period, less Individual (Specific) Stop Loss Claims, if any. The Final Settlement Point of Attachment shall equal the sum of the Employer's Claim Liability amount for the Final Policy Period and the Employer's Run-Off Claim Liability calculated as described in items 5. and 6. above. However, for the Final Settlement Period the minimum Point of Attachment shall be the minimum Point of Attachment in item 7.a. above increased by 15%.

8. Premium (Select one):

☒ Annual Premium (Due on the first day of the Policy Period): \$12,723.00.

The following applies if the answer to item 6. above is "Yes:" (Aggregate Stop Loss Coverage includes coverage of Run-Off Paid Claims): In the event of termination at the end of a Policy Period, an additional premium amount equal to 15% of the Annual Premium will be due within 10 calendar days of receipt of the billing.

☐ Monthly Premium shall be equal to the amounts obtained by multiplying the number of Individual and Family Coverage Units for a particular Month by:

\$_____ for each Coverage Unit

The following applies if the answer to item 6. above is "Yes:" (Aggregate Stop Loss Coverage includes coverage of Run-Off Paid Claims):

In the event of termination at the end of a Policy Period, an additional premium amount equal to 15% of the annualized Premium based on the participation of the two months immediately preceding termination will be due within 10 calendar days of receipt of the billing.

9. The premium is based upon a current membership of 215 Individual Coverage Units and 380 Family Coverage Units.

B. Individual (Specific) Stop Loss Insurance: ☒ Yes ☐ No

If yes, complete items 1. through 6. below.

1. ☐ New Coverage ☒ Renewal of Existing Coverage

2. Stop Loss Coverage Period:

- ☐ New Coverage (Select one from below):

☐ Standard: Claims incurred and paid during the Policy Period.

☐ Standard with "Run-in" included: Claims incurred on or after _____ and paid during the Policy Period.

"Run-in" includes claims paid by Policyholder's prior claim administrator: Yes ☐ No ☐

If yes, such claims must be reported by the Policyholder to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) within 12 months of the Effective Date of Policy and paid by the Policyholder's prior claim administrator within 6 months after the Effective Date of Policy.

- ☒ Renewal of Existing Coverage:

Claims incurred on or after the original Effective Date of Policy and paid during the Policy Period.

3. Individual (Specific) Stop Loss Insurance shall apply to:

- ☒ Medical Claims ☐ Vision Claims
☒ Outpatient Prescription Drug Claims ☐ Dental Claims
☐ For Hospital Employer Groups only: Excludes _____% of Home Hospital Medical claims
☐ Other (please specify): _____

4. Individual (Specific) Stop Loss Coverage

- a. Individual Stop Loss Coverage equals the amount of Paid Claims for a Covered Person during the current Policy Period in excess of the Point of Attachment of \$200,000 per Covered Person. Such amount shall apply for the Policy Period.

Point of Attachment ☒ Includes Claim Administrator's Provider Access Fee

☐ Excludes Claim Administrator's Provider Access Fee

- b. Employer's Claim Liability equals the sum of Paid Claims for a Covered Person during the Policy Period up to the Point of Attachment specified in 4.a. above.

5. Individual Stop Loss Coverage includes coverage of Run-Off Paid Claims: ☒ Yes ☐ No

The following applies if the answer to item 5. above is "Yes" (Individual Stop Loss Coverage includes coverage of Run-Off Paid Claims):

- a. In the event of termination at the end of the Policy Period, Individual Stop Loss Coverage shall equal the amount of Final Settlement Paid Claims that exceed the Point of Attachment specified in 4.a. above. Final Settlement Paid Claims shall equal the sum of Paid Claims for a Covered Person during the Final Policy Period and the Run-Off Period.
- b. In the event of termination at the end of the Policy Period, Employer's Final Settlement Claim Liability equals the sum of Paid Claims for a Covered Person during the Final Policy Period and Run-Off Period up to the Point of Attachment specified in Item 4.a. above.

Settlement for the final accounting period will be described in the section of the Policy entitled SETTLEMENTS.

6. Premium (select one):

☐ Annual Premium (Due on the first day of the Policy Period): \$_____.

The following applies if the answer to item B.5. is "Yes" (Individual Stop Loss Coverage includes coverage of Run-Off Paid Claims): In the event of termination at the end of a Policy Period, an additional premium amount equal to 20% of the Annual Premium will due within 10 calendar days of receipt of the billing.

☒ Monthly Premium shall be equal to the amounts obtained by multiplying the number of Individual and Family Coverage Units for a particular Month by:

\$61.55 for each Coverage Unit

The following applies if the answer to item B.5. above is "Yes" (Individual Stop Loss Coverage includes coverage of Run-Off Paid Claims): In the event of termination at the end of a Policy Period, an additional premium amount equal to 20% of the annualized Premium based on the participation of the two months immediately preceding termination will be due within 10 calendar days of receipt of the billing.

7. The premium is based upon a current membership of 215 Individual Coverage Units and 380 Family Coverage Units.

Additional Provisions:

The undersigned person represents that he/she is authorized and responsible for purchasing stop loss coverage on behalf of the Employer Group. It is understood that the actual terms and conditions of coverage are those contained in this Exhibit and the Stop Loss Coverage Policy into which this Exhibit shall be incorporated at the time of acceptance by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company ("HCSC"). Upon acceptance, HCSC shall issue a Stop Loss Coverage Policy to the Employer Group. Upon acceptance of this Exhibit and issuance of the Stop Loss Coverage Policy, the Employer Group shall be referred to as the "Policyholder."

Bruce E. Williams
Sales Representative

Signature of Authorized Purchaser

Jim Paton
Name of Underwriter

Title of Authorized Purchaser

Date

INTERNAL USE ONLY	Date Application approved by Underwriting: Name of Underwriter:
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SERVICES AGREEMENT

Member Rewards Services

This Services Agreement ("Agreement") is entered into as of the Effective Date among Health Care Service Corporation, a Mutual Legal Reserve Company ("Claim Administrator"), MDX Medical Inc. d/b/a Vitals ("Vitals"), and [City of Decatur] ("Employer"). Claim Administrator, Vitals, and Employer are each referred to herein as a "Party" and collectively as the Parties.

WHEREAS, Claim Administrator through its division Blue Cross and Blue Shield of Illinois provides claim administration services to Employer related to Employer's self-funded employee welfare benefits plan (the "Plan") pursuant to an Administrative Services Agreement between Employer and Claim Administrator ("ASA");

WHEREAS, Employer desires to make Vitals' Member Rewards Program (the "Program") available to its employees and other persons who participate in the Plan ("Covered Persons");

WHEREAS, Claim Administrator will bill Employer administrative fees for services related to its participation in the Program pursuant to the ASA and Vitals will be paid for services it provides in connection with the Program according to separate agreements between Claim Administrator and Vitals; and

WHEREAS, as part of the Program, Employer will fund incentives to Covered Persons who utilize "Incentive Eligible Providers" (as defined below) and further described in "Attachment A and Attachment B."

1. **Definitions.** All capitalized terms not specifically defined in this Agreement shall have the meanings set forth in the ASA. For purposes of this Agreement, the following definitions apply:

a. **"Commencement Date"** means the date as agreed upon by the Parties that Covered Persons can begin to access the Program and earn Incentive Reward Payments.

b. **"Effective Date"** means the last date a Party to this Agreement signs this Agreement.

c. **"Incentive Eligible Provider"** means a provider whose services and charges Vitals has determined satisfy the criteria of the Program selected by the Employer as set out in Attachments A and B hereto.

d. **"Incentive Fund"** means an account held by Vitals and funded by Employer for the use by Vitals in providing Incentive Reward Payments to Covered Persons when services are rendered by an Incentive Eligible Provider.

e. **"Incentive Reward Payment"** means a physical check mailed to a Covered Person's mailing address by Vitals and drawn from the Incentive Fund. Checks for Covered Persons under the age of 18 will be made payable to and mailed to the primary subscriber.

2. **Term.** The term of this Agreement shall begin on the Effective Date and shall continue for a period of the earlier of (a) two (2) years; (b) the term of the ASA; or (c) the term of any agreement between Claim Administrator and Vitals. Each Party may also terminate this Agreement upon 30 days' notice in the event of a material breach of this Agreement by any of the other Parties.

a. The target Commencement Date for the Program is January 1, 2017.

b. Claim Administrator or Vitals each reserve the right to cancel the Employer's participation in the Program if Employer fails to pay any amounts owed in connection with the Program within thirty (30) days of the date such amounts are due. Subsequent to cancellation pursuant to this section or the termination or the expiration of this Agreement, Employer shall be responsible for reimbursing Vitals all Incentive Reward Payments earned by Covered Persons prior to the termination or expiration of the Program. The termination of this Agreement and participation in the Program shall not constitute a termination of the ASA.

3. **Engagement Plan And Communication About The Program.**

a. Claim Administrator, Employer and Vitals shall mutually agree in writing to a Covered Persons engagement plan which shall be based in part on the claims history of the Employer.

b. In the event the Employer fails to comply with such written engagement plan, Vitals shall provide written notice of such breach to Employer. In the event Employer fails to remediate such breach within thirty (30) days of receipt of written notice, Employer's eligibility for a percentage of savings fee, if any, shall be terminated and any previously committed performance guarantees related to Program performance and amount of net savings shall be nullified.

c. Employer agrees that Claim Administrator or Vitals may send to Covered Persons Program awareness communications and transactional communications related to the Covered Person's individual Program transaction or experience. To the extent necessary for Claim Administrator or Vitals to send such communications and upon request from Claim Administrator or Vitals, Employer will provide contact information for such Covered Persons. Employer agrees that for any contact information that Employer provides for use in connection with this Agreement, Employer is responsible for obtaining from the Covered Person any consent necessary for the use of that information. Employer acknowledges and agrees that neither Claim Administrator nor Vitals shall become or shall be considered a Plan fiduciary as a result of such communications or any other actions taken under the Program.

4. **Incentive Reward Payments.** Vitals shall provide Incentive Reward Payments to Covered Persons who Vitals determines meets the terms of the Program's requirements set forth in Attachment A and who utilize an Incentive Eligible Provider for a medical procedure listed in Attachment B to this Agreement. Vitals shall determine if the Covered Person qualifies for the Incentive Reward Payment within thirty (30) days of receiving Claim Administrator confirmation of the services that the Covered Person received. Provided that the funds have been made available by the Employer, Vitals shall mail to Covered Persons any Incentive Reward

Payments no later than thirty (30) days after Vitals determines that an Incentive Reward Payment is due. Vitals shall make the authorized Incentive Reward Payments from the Incentive Fund, which shall be funded by Employer as stated in **Section 6** below. Employer shall be solely responsible for any income tax reporting and withholding applicable to Incentive Reward Payments and shall indemnify and hold Claim Administrator harmless with respect to any tax issues or claims related to the Program. Vitals shall provide services to help facilitate any tax reporting that is determined by Employer to be required.

5. **Administrative Fee.** The administrative fee paid by Employer to Claim Administrator for the Program is set forth in the ASA.

6. **Incentive Fund.** All Incentive Reward Payments Vitals will make to Covered Persons in connection with the Program will be from the Incentive Fund.

a. Within 30 days of the Effective Date, Vitals shall invoice Employer \$3.00 per employee (“Initial Incentive Fund Amount”) for the purpose of establishing the Incentive Fund. The Initial Incentive Fund Amount shall be due to Vitals within ten (10) days after Employer receives the invoice.

b. Thereafter, Vitals shall invoice Employer monthly for Incentive Reward Payments and Employer shall pay the invoiced amounts within thirty (30) days of receipt of an invoice. Employer shall transmit all amounts invoiced by Vitals to fund the Incentive Reward Payments directly to Vitals and not to Claim Administrator.

c. Vitals shall review the sufficiency of the balance of the Incentive Fund on a periodic basis. Employer agrees to increase the Incentive Fund upon Vitals’ determination that the initial up-front funding amount is insufficient based on the volume of Incentive Reward Payments made. Vitals shall have the right in its sole and reasonable discretion to cease the processing of Incentive Reward Payments until sufficient funds are deposited into the Incentive Fund. Vitals shall have no obligation to make an Incentive Reward Payment if Vitals determines that the funds in the Incentive Fund are insufficient to cover the full Incentive Reward Payment. Under no circumstances shall Claim Administrator have any obligation to make any Incentive Reward Payments or in any manner fund, maintain, or contribute to the Incentive Fund.

d. Funds held in the Incentive Fund account shall be used by Vitals for the sole purpose of making Incentive Reward Payments and Vitals shall return any unused funds upon termination or expiration of this Agreement or the termination of participation in the Program. Incentive Fund accounts do not bear interest. Vitals will return any unused portion of the Incentive Fund after all outstanding Incentive Reward Payments have been made, but no later than ninety (90) days after the termination of this Agreement or the termination of Employer’s participation in the Program. Furthermore, Employer shall have the right to request from Vitals upon thirty (30) days advanced written notice, an updated accounting of the funds in and payments made from the Incentive Fund account.

7. **Confidentiality.** Any information provided to Employer that specifically references a Covered Person’s name or other individually identifiable information by Claims Administrator or Vitals regarding Covered Persons’ use of the Program will be limited to information needed for tax reporting purposes only. All reporting regarding Program utilization

and/or performance provided to Employer by Vitals shall not identify any individual Covered Person. The Parties understand and agree that Claim Administrator has entered into a services agreement with Vitals under which Vitals is acting as a subcontractor (as that term is defined under the 45 C.F.R. §160.103 of the HIPAA Privacy Rule) of Claims Administrator for the purposes of providing the services described herein. As such, Claims Administrator has executed a Business Associate Agreement with Vitals in a manner compliant with 45 C.F.R. §164.504(e), which governs the Protected Health Information related to Covered Persons that Vitals may create, use, disclose, receive and/or maintains under their services agreement.

8. **Authority to Authorize Incentive Reward Payment.** Vitals is responsible to determine if the Covered Person has complied with the terms of the Program requirements and is eligible to receive Incentive Reward Payment(s), and to authorize or deny such payment based on the Claim Administrator's determination that the applicable claim charge was eligible for benefits under Employer's Plan.

9. **Intellectual Property.** Employer acknowledges that Claim Administrator or Vitals retains all rights, title, and interest in and to all of their respective intellectual property rights and any and all technology developed or used by Claim Administrator or Vitals in connection with the Program (collectively, the "Program IP"). Any Program IP shall remain the property of Claim Administrator or Vitals, respectively, and Employer acquires no rights with respect to the Program IP, by implication or otherwise, except for those expressly granted in this Agreement.

10. **Limitation of Liability as to the Program.**

a. NO PARTY TO THIS AGREEMENT WILL BE LIABLE TO ANOTHER PARTY TO THIS AGREEMENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE OR EXEMPLARY DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION LOST REVENUES OR PROFITS, LOSS OF USE, LOSS OF COST OR OTHER SAVINGS, LOSS OF GOODWILL OR REPUTATION) OR LOSS OF DATA WITH RESPECT TO ANY CLAIMS BASED ON CONTRACT, TORT OR OTHERWISE (INCLUDING NEGLIGENCE AND STRICT LIABILITY) ARISING FROM OR RELATING TO THE PROGRAM, OR OTHERWISE ARISING FROM OR RELATING TO THIS AGREEMENT, REGARDLESS OF WHETHER SUCH PARTY WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF. IN NO EVENT WILL THE LIABILITY OF ANY PARTY TO THIS AGREEMENT FOR DAMAGES OR ALLEGED DAMAGES UNDER THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR ANY OTHER LEGAL THEORY, EXCEED THE TOTAL AMOUNTS PAID BY THE EMPLOYER TO CLAIMS ADMINISTRATOR DURING THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

b. Vitals agrees to indemnify and hold harmless Employer and Claim Administrator and each of their respective directors, officers and employees against any and all loss, liability, damages, penalties and expenses, including attorneys' fees, or other cost or obligation ("Damages") resulting from or arising out of claims, lawsuits, demands, settlements, investigations, or judgments brought by any third parties against Employer or Claim Administrator in connection with the Program, including any Covered Persons, that are caused as the result of a direct consequence of the act or omission of Vitals or any subcontractors or agents

under its control. Vitals indemnification obligation under this **Section 10(b)** shall be reduced to the extent (on a pro-rata basis) the Damages were the direct consequence: (1) of negligent acts or omissions of Employer or the Claim Administrator or a vendor, subcontractor or agent under their control that they make as part of their role in the Program's operation; or (2) a material breach of the terms of this Agreement by Employer or Claims Administrator or a vendor, subcontractor or agent under their control.

c. The Parties acknowledge that the agreements/covenants under this Agreement are in reliance upon the limitations of liability stated in **Section 10(a)** and that the same form an essential basis of the bargain between the Parties. The Parties agree that the limitations and exclusions of liability and disclaimers specified in this Agreement will survive and apply even if found to have failed of their essential purpose.

11. **Promotion.** Employer agrees to provide a high-resolution logo image file to Claim Administrator or Vitals for use on the Program website.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, each of the undersigned being duly authorized signatories of the respective Parties hereto, hereby acknowledge and agree to be bound to the terms of this Agreement.

CLAIMS ADMINISTRATOR

By: _____

Name: _____

Title: _____

Date: _____

EMPLOYER

By: _____

Name: _____

Title: _____

Date: _____

VITALS

By: _____

Name: _____

Title: _____

Date: _____

Attachment A

Program Terms and Conditions

The following are the requirements for the Program:

- A. The Program will be administered by Vitals alone on the basis of the criteria set out in **Attachments A and B** hereto.
- B. Employer agrees that Vitals shall supply to Employer's Covered Persons provider-related cost information for the specified medical procedures stated on **Attachment B**, as well as information regarding the availability of any associated Incentive Reward Payment. Covered Persons will obtain this information from Vitals via a call center or a website, both of which shall be provided and maintained by Vitals. Notwithstanding the foregoing, if Employer is a Benefit Value Advisor ("BVA") customer of Claims Administrator, Claims Administrator, and not Vitals, shall provide the call center services.
- C. The Medical Procedures that are included in the Program and for which Incentive Reward Payments are available are identified and listed in **Attachment B**.
- D. By participating in the Program, Employer agrees that the Incentive Reward Payments to Covered Persons shall be in the amounts stated in **Attachment B**. The Incentive Reward Payments and medical procedures set forth in **Attachment B** may only be amended by the mutual written agreement of the Parties.
- E. Prior to being provided any information, Vitals shall be required to verify that the Covered Person is eligible to participate in the Employer's Plan and to use the Program.
- F. Following the verification of eligibility by Vitals, the Covered Person shall indicate, either on the Program website or to a Vitals representative (or Claims Administrator representative for BVA Employers) on the toll free telephone number, the healthcare procedure the Covered Person seeks to receive as well as his/her initial preference for the provider to perform the procedure, if he or she were to have one, as to the location to have the procedure performed.
- G. Vitals shall provide the Covered Person cost-related information related to in-network providers who can perform the requested procedure. Vitals shall also inform the Covered Person which providers, if any, may qualify the Covered Person for an Incentive Reward Payment as established by Employer. Vitals will inform Covered Persons that any statements by Vitals as to the potential for an Incentive Reward Payment will not alter or amend the terms of the Plan and that it is not a guarantee of benefits or coverage under the Plan. Notwithstanding the foregoing, for Employers who are BVA customers of Claim Administrator, such information shall be provided by Claims Administrator if an inquiry comes in through the Claims Administrator call center.

- H. Within thirty (30) days of receiving verification from Claim Administrator as to the provider the Covered Person used, Vitals shall determine if an Incentive Reward Payment is owed. Within thirty (30) days of determining an Incentive Reward Payment is owed, Vitals shall mail the Incentive Reward Payment to the Covered Person. Vitals shall verify the Covered Person's qualification for an Incentive Reward Payment by confirming through claims payment information from Claim Administrator that a request for payment from the provider for the specific service in question was received and processed.
- I. Vitals shall generate and mail all Incentive Reward Payments to Covered Persons as stated in **Section 4** of this Agreement.
- J. Employer shall make the Program available to Covered Persons for such period of time and in connection with such procedures as Employer, in its sole discretion and in its capacity as the settlor of the Plan may determine.
- K. Employer's participation in the Program is not intended to, nor shall it, change the scope and type of benefits offered by the Plan or alter or revise in any manner either the Employer's or Covered Person's respective contributory or any other obligations in connection with Plan.
- L. The Program is not intended to and will not limit the choice of providers available under the Plan for selection by Covered Persons.
- M. The Program is not intended to and will not affect or alter in any manner the copay, coinsurance, deductibles, benefit limits or any aspect of the Plan affecting the cost of benefits to Covered Persons under the Plan documents.
- N. Vitals has no responsibility or authority of any kind to determine whether claims for health care services provided to Covered Persons are to be covered.

Attachment B – Incentive Scale

Except as the Parties document in an amendment to this Agreement, Employer agrees that by offering the Program to Covered Persons, the following list states the Medical Procedures for which Covered Persons may qualify for Incentive Reward Payments under the Program and the amount of the associated Incentive Rewards Payments for each Medical Procedure:

~~Magnetic Resonance Imaging (MRI)
Computerized Tomography Scan (CT)
Colonoscopy~~

See Attached List of Procedures



Member Rewards Top Procedures with Cash Rewards

With the Member Rewards* program, employees can select health providers differently. People may not know that prices for the same quality medical service can differ by as much as thousands of dollars in their network.

When given information for services based on price and location – along with quality metrics, Member Rewards presents an opportunity to earn cash for selecting lower-cost care. The result can put cash in employees' pockets.

This list shows top medical procedures and the corresponding member cash reward that may be available. By using Provider Finder, one can also learn about lower deductibles and co-pays. This helps employees take control of their health care financial decisions and reduce costs at the same time.

**For more information
about Member Rewards,
contact your Account
Executive.**

*Vitals is an independent company that administers the Member Rewards program for Blue Cross and Blue Shield of Illinois (BCBSIL).

BCBSIL makes no endorsement, representation or warranty regarding Vitals' administration of the Member Rewards program. Information received through the Member Rewards program is not meant to replace advice of a health care professional, and decisions regarding course and place of treatment remain with the member and his or her health care provider. Eligibility for rewards is subject to terms and conditions of the Member Rewards program.

Short Description	Potential Reward Amount (Most cost-effective w/)	Potential Reward Amount (2nd most cost-effective)	Potential Reward Amount (3rd most cost-effective)
Bariatric Surgery – Laparoscopic Gastric Bypass (Stapling)	\$500	\$150	\$0
Bariatric Surgery (Lap Band)	\$500	\$150	\$0
Bladder Repair For Incontinence (Sling)	\$250	\$75	\$50
Bladder Scope with Lithotripsy (Kidney Stone fragmentation)	\$250	\$75	\$50
Bladder Scope with Stent	\$250	\$75	\$50
Bone and Joint Scan of Whole Body	\$150	\$75	\$0
Bone Density study of Spine or Pelvis	\$50	\$25	\$0
Breast biopsy w/ imaging	\$150	\$75	\$50
Breast Lumpectomy	\$150	\$75	\$50
Bronchoscopy	\$150	\$75	\$50
Bunionectomy	\$150	\$75	\$50
Carpal Tunnel	\$150	\$75	\$50
Cataract Removal	\$150	\$75	\$50
Colonoscopy	\$250	\$75	\$50
CT Scan	\$150	\$75	\$50
Hammertoe Correction	\$150	\$75	\$50
Hernia Inguinal Repair (Age 5+, Non-Laparoscopic)	\$150	\$75	\$50
Hip Replacement	\$500	\$250	\$0
Hysterectomy	\$150	\$75	\$50
Hysteroscopy	\$150	\$75	\$50
Knee Arthroscopy with Cartilage Repair	\$250	\$75	\$50
Knee Replacement	\$500	\$250	\$0
Laminectomy – Inpatient	\$500	\$250	\$0
Laparoscopic Gall Bladder Removal	\$250	\$75	\$50
Laparoscopic Removal of Ovaries and/or Fallopian Tubes	\$250	\$75	\$50
Laparoscopic Tubal Block or Tubal Ligation	\$250	\$75	\$50
Lithotripsy – Fragmenting of Kidney Stones	\$250	\$75	\$50
Mammogram	\$50	\$25	\$0
MR Angiography Head w/o Dye	\$150	\$75	\$50
MRI	\$150	\$75	\$50
MRI Abdomen w/ contrast	\$150	\$75	\$50
Nasal/Sinus – Corrective Surgery – Septoplasty	\$150	\$75	\$50
Nasal/Sinus – Endoscopy – Sinus Surgery	\$150	\$75	\$50
Nasal/Sinus – Submucous Resection Inferior Turbinate	\$150	\$75	\$50
Partial or Total Removal of Thyroid Gland	\$150	\$75	\$50
PET Scan	\$150	\$75	\$50
Repair of Laparoscopic Inguinal Hernia	\$150	\$75	\$50
Repair of Umbilical Hernia (Age 5+)	\$250	\$100	\$50
Revision of Total Hip or Total Knee Replacement	\$500	\$250	\$0
Rotator Cuff Repair (Surgical, Non-Arthroscopic)	\$250	\$75	\$50
Shoulder Arthroscopy	\$250	\$100	\$50
Shoulder Arthroscopy with Rotator Cuff Repair	\$250	\$100	\$50
Sigmoidoscopy	\$150	\$75	\$50
Spinal Fusion (Anterior)	\$500	\$250	\$0
Spinal Fusion (Posterior)	\$500	\$250	\$0
Tonsillectomy and Adenoidectomy	\$150	\$75	\$50
Total Thyroid Removal	\$250	\$75	\$50
Tympanoplasty (ear drum repair)	\$150	\$75	\$50
Tympanostomy and Myringotomy	\$150	\$75	\$50
Ultrasound Exam	\$50	\$25	\$0
Upper GI Endoscopy	\$250	\$75	\$50
Urethra and Bladder Scope	\$150	\$75	\$50

Please note that members will be presented both available options EXCEPT when the second option is **25 percent higher than the most cost-effective option in the area. In this situation, only the top incentive will be offered.** For certain inpatient procedures, only one option is provided.

City of Decatur, Illinois
Group Health Benefit Plan
Summary of Plan Fixed Costs

Plan TPA Administrator Benefit Plan Year	BCBS 2013 Actual	BCBS 2014 Actual	BCBS 2015 Actual	BCBS 2016 Expected	BCBS 2017 Projected
Claims Administration	\$ 368,027	\$ 416,977	\$ 399,223	\$ 391,806	\$ 434,218
Broker Fee	47,577	45,520	45,000	40,000	40,000
Specific Stop Loss	297,528	335,426	353,042	401,054	437,990
Aggregate Stop Loss	49,846	49,846	13,116	12,723	12,723
Access Fee	78,055	73,509	66,669	62,491	68,206
Rx Credit	(96,663)	(102,187)	(96,356)	(135,938)	(170,286)
Total Fixed Costs	\$ 744,370	\$ 819,091	\$ 780,694	\$ 772,136	\$ 822,851
% chg year on year		10.0%	-4.7%	-1.1%	6.6%
Total # of Covered Lives		602	597	593	593

Note(s)

Fixed costs per EE

Medical Claim Admin	\$ 55.05	\$ 61.02
Broker Fee	\$ -	\$ -
Specific Stop Loss	\$ 56.35	\$ 61.55
Access Fee	1.57%	1.57%
Rx Credit	\$ 19.10	\$ 23.93

Prepared by: Office of the City Treasurer
Date: November 13, 2016

Fire Department

DATE: 11/9/2016

MEMO: 16-11

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager
Jeff Abbott, Fire Chief

SUBJECT: Acquisition of a Pierce Saber Pumper Fire Apparatus

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached resolution granting consent for the acquisition of a Pierce Saber Pumper fire apparatus replacing a 2001 Pierce Aerial fire apparatus at an acquisition cost not to exceed \$435,000.

BACKGROUND:

The City Fire Department acquired the fire apparatus to be replaced in 2001. This apparatus has failed its annual aerial ladder test due to structural problems with the vehicle.

The cost quotation to repair the vehicle is \$167,000, exceeding the value of the vehicle and making it cost prohibitive to repair given the age of the apparatus.

The Fire Department has determined that the recommended course of action is to adjust the fleet configuration and replace the failed 2001 ladder truck with a pumper truck. This fleet adjustment will save the City approximately \$450,000.00 in apparatus acquisition costs.

With this replacement action, the fire department will operate with a fleet consisting of six (6) frontline pumpers and two (2) frontline ladder trucks. This new fleet configuration will continue to maintain the existing level of fire protection to the City.

The 2001 apparatus is one of the oldest vehicles in the fleet and upon replacement will be sold through the normal City vehicle disposal process, with proceeds to be deposited into the Fire Capital Fund.

The pumper apparatus is to be acquired is manufactured by Pierce Manufacturing of Appleton, Wisconsin. The apparatus is a Pierce Saber 1500 gallon per minute pumper with a

750-gallon water tank.

The apparatus will be purchased through a fire apparatus consortium buying group, the HGACBuy Group, which is a Texas based buying group out of the Houston/Galveston Area. The City has elected to utilize this consortium buying group at the recommendation of the manufacturer. The City previously acquired fire apparatus through the HGACBuy group. Apparatus acquisition through the HGACBuy Group is similar to acquisition through a state bid process.

The utilization of the HGACBuy Group allows the City to acquire the apparatus at consortium buying pricing and does not negatively impact the City in any pricing matter. This is the most affordable mechanism for acquisition of the apparatus.

Financing will be shopped to local banks as the first priority, and second to other financing institutions should local financing not be a desirable option.

With this resolution presented to Council for approval, Council will grant the City authority to secure debt financing of a not to exceed amount of \$435,000 with an annual interest financing rate of not to exceed 3.25%, with City ability to select a debt repayment term of 5-7 years. Such repayment term will be selected from the most favorable terms quoted by the financing institutions.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

Jeff Abbott, Fire Chief, 424-2811; Todd McKenzie, Battalion Chief, 424-2811. Chief Abbott will be at the council meeting to answer any questions the Council may have about this purchase.

STAFF REFERENCE: Jeff Abbott, Fire Chief, 424-2811; Todd McKenzie, Battalion Chief, 424-2811. Chief Abbott will be at the council meeting to answer any questions the Council may have about this purchase.

BUDGET/TIME IMPLICATIONS:

The Apparatus will be delivered and operational in Q1 2017 with the first financing payment due in Q1 2018.

ATTACHMENTS:

Description	Type
RESOLUTION	Resolution Letter
Purchase Agreement	Backup Material

Drawing/Specifications for Saber Pumper	Backup Material
Proposal for (1) Pierce Saber Pumper	
Stock #30297 Proposal/Bid #854	Backup Material
Saber proposal exhibit B	Backup Material

RESOLUTION NO. _____

RESOLUTION AUTHORIZING CITY OF DECATUR TO ENTER INTO PURCHASE AGREEMENT FOR PURCHASE OF A PIERCE SABER PUMPER FIRE APPARATUS AND AGREEMENT FOR DEBT FINANCING OF APPARATUS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City of Decatur, through the Houston/Galveston Area Council (H-GAC), desires to acquire a Pierce Saber Pumper Apparatus, from Pierce Manufacturing of Appleton, Wisconsin, replacing an out of service 2001 Pierce Aerial Apparatus, at a net acquisition price not to exceed \$435,000.00.

Section 2. That the City of Decatur desires to enter into a debt financing arrangement for the acquisition of the new apparatus with a not to exceed principal amount of \$435,000, at a not to exceed interest rate of 3.25%, for a financing term not to exceed seven (7) years.

Section 3. That the City Council hereby authorizes the City Manager the authority to enter into the contract to acquire the fire apparatus from Pierce Manufacturing of Appleton, Wisconsin, and to enter into the debt financing arrangement at the not to exceed levels as defined in Section 2.

PRESENTED and ADOPTED this 21st day of November, 2016.

Julie Moore Wolfe, MAYOR

ATTEST:

CITY CLERK



PERFORM. LIKE NO OTHER.

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Pierce Manufacturing Inc., a Wisconsin corporation ("Pierce"), and City of Decatur, Illinois, an Illinois Municipal Corporation ("Customer") is effective as of the date specified in Section 3 hereof.

1. Definitions.

- a. **"Product"** means the fire apparatus and any associated equipment manufactured or furnished for the Customer by Pierce pursuant to the Specifications.
- b. **"Specifications"** means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Pierce Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"Pierce Proposal"** means the proposal provided by Pierce attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date Pierce is prepared to make physical possession of the Product available to the Customer.
- e. **"Acceptance"** The Customer shall have fifteen (15) calendar days of Delivery to inspect the Product for substantial conformance with the material Specifications; unless Pierce receives a Notice of Defect within fifteen (15) calendar days of Delivery, the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. Purpose. This Agreement sets forth the terms and conditions of Pierce's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by Pierce's authorized representative pursuant to Section 21 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price **\$423,800.00** ("Purchase Price"). Prices are in U.S. funds.

5. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Pierce will document and itemize any such price increases for the Customer.

6. Agreement Changes. The Customer may request that Pierce incorporate a change to the Products or the Specifications for the Products by delivering a change order to Pierce; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Pierce to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days] of receipt of a Change Order, Pierce will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. Pierce shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Pierce's authorized representative.

7. Cancellation/Termination. Except in instances where Pierce is in default, in the event this Agreement is cancelled or terminated by the Customer before completion, Pierce may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Pierce; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Pierce endeavors to mitigate any such costs through the sale of such Product to another purchaser; however Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Pierce upon sale of the Product to another purchaser, plus any costs incurred by Pierce to conduct any such sale.

8. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within **30 – 60 days but not prior to January 1, 2017** of the Effective Date of this Agreement, F.O.B. **Decatur, IL. There will be a penalty of \$100/day after 120 days after the effective date of this contract.** Risk of loss shall pass to Customer upon Delivery. (b) Inspection and Acceptance. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish Pierce with written notice sufficient to permit Pierce to evaluate such non-conformance (“Notice of Defect”). Any Product not in substantial conformance to material Specifications shall be remedied by Pierce within thirty (30) days from the Notice of Defect. In the event Pierce does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Pierce Manufacturing, Inc.
Director of Order Management

2600 American Drive
Appleton WI 54912
Fax (920) 832-3080

Customer
City of Decatur, Illinois, an Illinois Municipal Corporation
Chief Jeff Abbott
1415 North Water Street
Decatur, IL 62526

10. Standard Warranty. Any applicable Pierce warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce’s authorized representative.

a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER PIERCE, ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

b. Exclusions of Incidental and Consequential Damages. In no event shall Pierce be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Pierce’s own negligence, or otherwise.

11. Insurance. Pierce maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$1,000,000
Each Occurrence: \$1,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$25,000,000
Each Occurrence: \$25,000,000

The Customer may request: (x) Pierce to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above; (y) to be included as an additional insured for Commercial General Liability (subject to the terms and conditions of the applicable Pierce insurance policy); and (z) all policies to provide a 30 day notice of cancellation to the named insured.

12. Force Majeure. Pierce shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Pierce’s control which make Pierce’s performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

13. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Pierce fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Pierce.

14. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of Pierce until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of Pierce until the Purchase Price for that Product has been paid in full. In case of any default in payment, Pierce may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

15. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venturer of or with the other.

16. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of Illinois.

18. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

19. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by Pierce's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Pierce's authorized representative.

20. Conflict. In the event of a conflict between the Customer Specifications and the Pierce Proposal, the Pierce Proposal shall control. In the event there is a conflict between the Pierce Proposal and this Agreement, the Pierce Proposal shall control.

21. Signatures. This Agreement is not effective unless and until it is approved, signed and dated by Pierce Manufacturing, Inc.'s authorized representative.

22. **Additional Orders**: The Company, at its sole discretion, will allow the terms of this contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by the Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, should it be required by the Purchaser, any new tag-on / additional orders will require a "separate" Performance bond. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of the Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by the Company to the Buyer in connection with this Agreement shall be liable for any obligation of the Company arising under the Standard Applicable Warranty.

Accepted and agreed to:

PIERCE MANUFACTURING, INC.

CITY OF DECATUR, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

PURCHASE DETAIL FORM

Pierce Manufacturing, Inc.
Director of Order Management
2600 American Drive
Appleton WI 54912
Fax (920) 832-3080

Date: **November 8, 2016**

Customer Name: City of Decatur, Illinois, an Illinois Municipal Corporation

Quantity	Chassis Type	Body Type	Price per Unit
1	Pierce Saber*	Pumper*	\$423,800.00

****Stock unit #30297 – Subject to Prior Sale.***

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Pierce available options, including chassis models. Any addition or deletion may affect the unit price.

Payment terms – 100% of contract price or any balance is due upon customer pick up at the Pierce Manufacturing Plant.

Federal, State, and Local Taxes (if applicable) are not included in the contract price.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to Pierce.] All taxes, excises and levies that Pierce may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by Pierce to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent per month or such lesser amount permitted by law. Pierce will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that Pierce substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. Pierce shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by Pierce or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to Pierce, Pierce shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Wisconsin.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF **November 8, 2016** BETWEEN PIERCE MANUFACTURING INC. AND **City of Decatur, Illinois, an Illinois Municipal Corporation** WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY PIERCE MANUFACTURING INC. HEREIN.

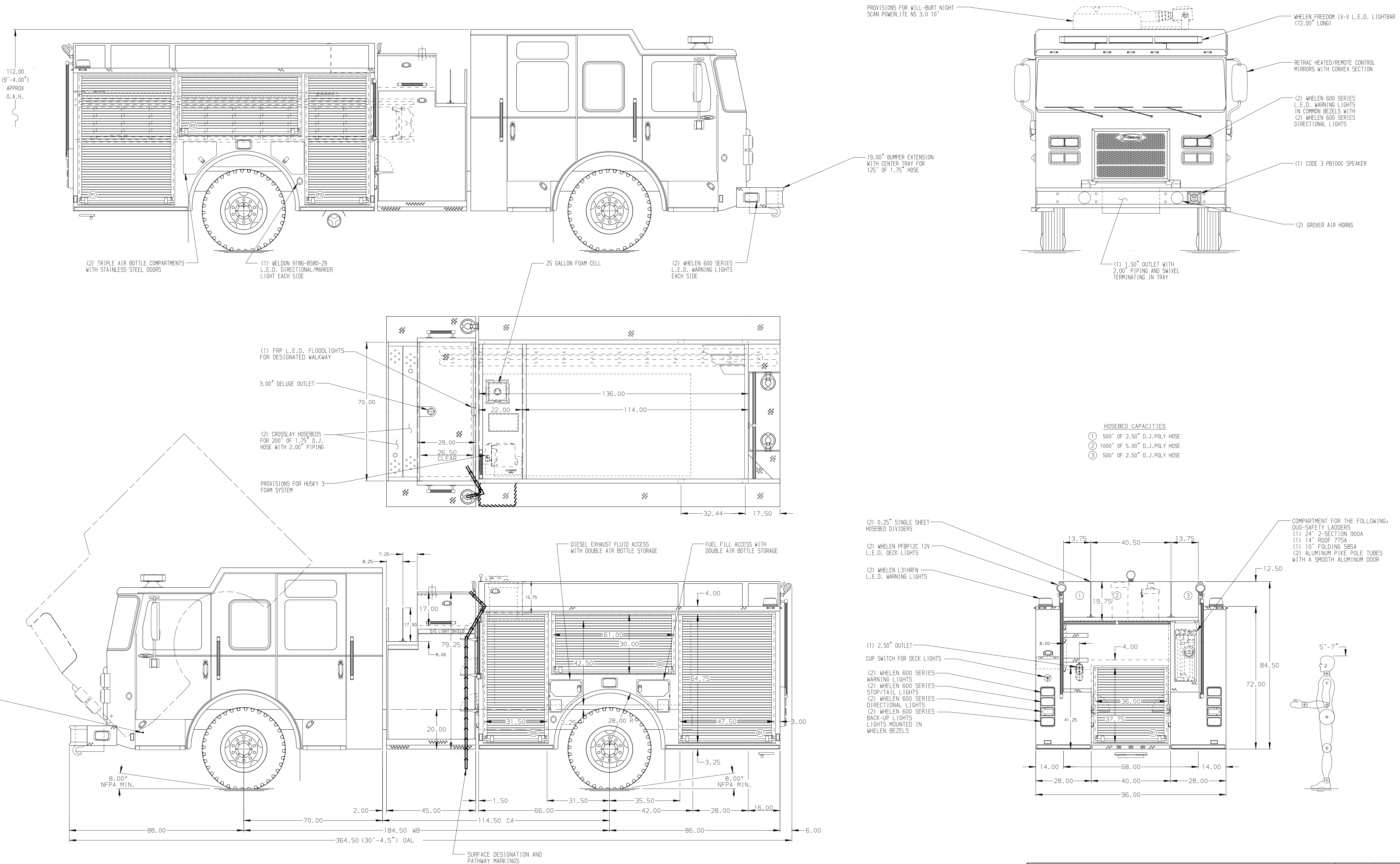
EXHIBIT B

WARRANTY

SEE PROPOSAL NUMBER 854 Stock #30297 DATED November 8, 2016 BY GLOBAL EMERGENCY PRODUCTS FOR City of Decatur, Illinois, an Illinois Municipal Corporation FOR ALL APPLICABLE WARRANTIES.

EXHIBIT C

**SEE PIERCE PROPOSAL NUMBER 854 Stock #30297 DATED November 8, 2016 BY GLOBAL
EMERGENCY PRODUCTS FOR City of Decatur, Illinois, an Illinois Municipal Corporation.**



ALUMINUM BODY

NOTE
DIMENSIONS SHOWN ARE APPROXIMATE
AND ARE SUBJECT TO MINOR DEVIATIONS
AS MAY OCCUR OR BE NECESSARY IN
CONSTRUCTION.
MINOR DETAILS NOT SHOWN.



JOB NO.	30297
SCALE	DATE
1:24	
DRAWN BY	10MAY16
TES	
CHECKED BY	13MAY16
KBO	
SHEET SIZE	SHEET NO.
D	1 OF 1

TITLE	1500-D-750P, W/25 GALLON FOAM, 152" PUMPER BODY
FOR	(2) CROSSLAYS, 45" PUMPHOUSE, DELUGE
PIERCE FIELD UNIT	
BRADENTON, FLORIDA	
DWG NO.	30297AD

CHASSIS DATA	
MAKE	
PIERCE	
MODEL	
SABER FR	
REV	DATE
16JUN16	JLA
CAG	CH



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1401 N. Farnsworth Ave.
Aurora, Illinois 60505
(800) 582-8818

November 8, 2016

Chief Jeff Abbott
City of Decatur Fire Department
1415 North Water Street
Decatur, IL 62526

Subject: **Proposal for (1) Pierce Saber Pumper
Stock #30297 Proposal/Bid #854**

Dear Chief Abbott,

With regard to the above subject, please find attached our completed proposal.

Pricing Summary:

Sale Price – **\$423,800.00***

Price includes a final inspection trip for up to four (4) customers to Pierce factory in Bradenton, FL.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Decatur, IL

Terms – Net due upon factory exit.

Delivery – 30 – 60 days from receipt and acceptance of contract and
AFTER January 1, 2017.

Stock Unit – Availability is subject to prior sale



PERFORM LIKE NO OTHER
FACTORY AUTHORIZED DEALER
ILLINOIS - INDIANA



Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for 30 days. ***Stock unit subject to prior sale.***

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 815-671-0407 or lgraves@gep3.com.

We wish to thank the City of Decatur Fire Department for the opportunity to submit our proposal.

Respectfully,

Larry Graves
Apparatus Sales
Global Emergency Products



Proposal Option List

10/16/2016

Customer:	Pierce Field Unit (original)	Bid Number:	1000
Representative	Mori, Christina	Job Number:	30297
Organization:	Pierce Manufacturing Inc	Number of Units:	1
Requirements Manager:	Mori, Christina	Bid Date:	04-15-2016
Description:	Saber FR 7010 750/1500 152" SC Pumper	Stock Number:	30297
Body:	Pumper, Medium, Aluminum, 2nd Gen, Saber/Commercial	Price Level:	35 (Current: 35)
Chassis:	Saber FR Chassis		

Line	Option	Type	Option Description	Qty
1	0074080		Build-to-Order, Pierce Florida Product	1
2	0671399		Boiler Plates, Pumper	1
			Fire Department/Customer - fire department	
			Operating/In conjunction W-Service Center - Operating	
			Miles - 100 Miles	
			Number of Fire Dept/Municipalities - 10	
			Bidder/Sales Organization - dealership	
			Delivery - Delivery representative	
			Dealership/Sales Organization, Service - Dealership	
3	0661794		Single Source Compliance	1
4	0584455		Manufacture Location: Bradenton, Florida	1
5	0584453		RFP Location: Bradenton, Florida	1
6	0588609		Vehicle Destination, US	1
7	0610784		Comply NFPA 1901 Changes Effective Jan 1, 2016, With Exceptions	1
8	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
9	0588611		Vehicle Certification, Pumper	1
10	0568412		Agency, Apparatus Certification, Pumper/Tanker, Third Party, PMFD	1
11	0537375		Unit of Measure, US Gallons	1
12	0030006		Bid Bond Not Requested	1
13	0540326		Performance Bond, Not Requested	1
14	0000007		Approval Drawing	1
15	0002928		Electrical Diagrams	1
16	0632451		Saber FR Chassis	1
17	0629024		Chassis Discount, Saber FR	1
18	0000110		Wheelbase	1
			Wheelbase - 184.50"	
19	0000070		GVW Rating	1
			GVW rating - 42,000#	
20	0649713		Frame Rails, 10.25" x 3.50" x .375", Saber FR/Enf	1
21	0020018		Frame Liner Not Req'd	1
22	0635815		Axle, Front, Dana, D-2000F, 18,000 lb Saber FR/Enforcer	1
23	0637879		Suspension, Front, Standens, Taper Leaf, 18,000 lb, Saber FR/Enforcer	1
24	0000321		Shock Absorbers on Front Axle, Saber/Enforcer	1
25	0000322		Oil Seals, Front Axle	1
26	0011637		Tires, Front, Goodyear, G291, 315/80R22.50, 20 ply	1
27	0019575		Wheels, Front, Alcoa, 22.50" x 9.00", Aluminum, Hub Pilot	1
28	0690933		Axle, Rear, Dana S23-170, 24,000 lb, Saber/Enforcer	1
29	0544253		Top Speed of Vehicle, 68 MPH	1
30	0565379		Suspen, Rear, Single Slipper Spring, 24,000 lb, Saber/Enforcer	1
31	0000485		Oil Seals, Rear Axle	1
32	0587216		Tires, Rear, Goodyear, G622 RSD, 12R22.50, 16 ply, Single	1
33	0019625		Wheels, Rear, Alcoa, 22.50" x 8.25", Aluminum, Hub Pilot, Single	1
34	0568081		Tire Balancing, Counteract Beads	1
35	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
36	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
37	0001960		Axle Hub Covers, Rear, S/S, High Hat (Pair)	1
38	0002045		Mud Flaps, w/logo front & rear	1
39	0602478		Chocks, Wheel, Pumper, NFPA, Provided by Fire Department, NFPA 2016	1
40	0544690		Mounting Brackets, Chocks, Provided by Fire Department	1

Line	Option	Type	Option Description	Qty
41	0010670		ABS Wabco Brake System, Single rear axle	1
42	0690932		Brakes, Bendix, ADB22X, 17" Disc, Front	1
43	0581433		Brakes, Bendix, Cam, Rear, 16.50 x 7.00"	1
44	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1
45	0644232		Brake Reservoirs, 4,272 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
46	0644228		Air Dryer, Wabco System Saver 1200 IWT, Heated, Saber FR/Enforcer	1
47	0000790		Brake Lines, Nylon	1
48	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - a) DS Step Well	
			Qty, Air Coupling (s) - 1	
49	0610776		Engine, Cummins ISL9, 450 hp, 1250 lb-ft, W/OBD, EPA 2016, Saber FR/Enforcer	1
50	0001244		High Idle w/Electronic Engine, Custom	1
51	0687994		Engine Brake, Jacobs Compression Brake, Cummins Engine	1
			Switch, Engine Brake - e) ISC/ISM/ISL9/ISX Hi Med Lo	
52	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
53	0640477		Air Intake, Metal Screen, Saber FR/Enforcer	1
54	0597542		Exhaust System, 4", 2010 ISL9/ISC 8.3 Engine, Horizontal, Right Side	1
55	0648346		Radiator, Saber FR/Enforcer	1
56	0001090		Cooling Hoses, Rubber	1
57	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
58	0001129		Lines, Fuel	1
59	0618791		DEF Tank, 4.5 Gallon, DS Fill, Forward of Axle, Common Air Bottle Door	1
60	0552793		Not Required, Fuel Priming Pump	1
61	0552712		Not Required, Shutoff Valve, Fuel Line	1
62	0699437		Cooler, Chassis Fuel, Not Req'd.	1
63	0642572		Trans, Allison 5th Gen, 3000 EVS P, w/Prognostics, Imp/Vel/DCF/SFR/Enf	1
64	0625329		Transmission, Shifter, 5-Spd, Push Button, 3000 EVS	1
65	0684459		Transmission Oil Cooler, Modine, External	1
66	0001370		Driveline, Spicer 1710	1
67	0635294		Steering, Single Gear, TRW TAS_85, w/tilt, Pump w/ Cooler, Saber FR/Enforcer	1
68	0509229		Steering Wheel, 2 Spoke	1
69	0681841		Logo/Emblem, Not Required	1
70	0012245		Bumper, 19" Extended, Saber FR/Enforcer	1
71	0640197		Tray, Hose, Center, 19" Bumper, Outside Air Horns	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 20) 125' of 1.75"	
72	0633479		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
73	0002270		Tow Hooks, Chrome	1
74	0632360		Cab, Saber FR, 7010	1
75	0647919		Engine Tunnel, ISL, Saber FR/Enforcer	1
76	0633594		Rear Wall, Interior, Adjustable Seating	1
77	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Painted	
78	0644201		Cab Lift, Elec/Hyd, Saber FR/Enforcer	1
79	0636939		Grille, Polished Stainless Steel, Front of Cab, Saber	1
80	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Dash CF/Saber/Enforcer	1
81	0087357		Molding, Chrome on Side of Cab	1
82	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
83	0648170		Door, Half-Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
84	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
85	0528958		Not Required, Controls, Electric Window, AXT, Quantum, Saber, Enforcer, Dash CF	1
86	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Painted	
87	0634786		Lights, Cab and Crew Cab Access Steps, P25, LED w/Bezel, 1 Light Per Step 6lbs	1
88	0002141		Fenders, s/s on cab - Saber/Enforcer	1
89	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
90	0012090		Not Required, Windows, Front/Side of raised roof	1
91	0637322		Cab Interior, Vinyl Headliner, Saber FR/Enforcer	1
			Color, Cab Interior Vinyl/Fabric - a) Silver/Gray	
			Engine Tunnel Cover - Dark Silver Gray Vinyl	

Line	Option	Type	Option Description	Qty
92	0012430		Cab Interior, paint color	1
			Color, Cab Interior Paint - i) fire smoke gray	
93	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
94	0644195		Heater/Defroster, Saber FR/Enforcer	1
95	0644194		Air Conditioning, Saber FR/Enforcer	1
96	0639675		Sun Visor, Smoked Lexan, AXT, Dash CF, Imp/Vel, Saber FR/Enforcer	1
			Sun Visor Retention - No Retention	
97	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
98	0002526		Light, Engine Compt, All Custom Chassis	1
99	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
100	0583039		Not Required, Side Roll and Frontal Impact Protection	1
101	0622617		Seating Capacity, 6 Seats	1
102	0636958		Seat, Driver, 911, Scissor Action, Air Ride, Mid-Height w/Headrest, Saber FR/Enf	1
103	0636948		Seat, Officer, 911, Fixed, SCBA, Saber FR/Enforcer	1
104	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
105	0635978		Seat, Rear Facing C/C, DS Outboard, Seats Inc 911, SCBA, Saber FR/Enforcer	1
106	0102783		Not Required, Seat, Rr Facing C/C, Center	1
107	0635971		Seat, Rear Facing C/C, PS Outboard, Seats Inc 911, SCBA, Saber FR/Enforcer	1
108	0108189		Not Required, Seat, Forward Facing C/C, DS Outboard	1
109	0635960		Seat, Forward Facing C/C, Center, (2) Seats Inc 911, SCBA, Saber FR/Enforcer	1
110	0108190		Not Required, Seat, Forward Facing C/C, PS Outboard	1
111	0089667		Upholstery, Seats In Cab, All Imperial 1200, All 911	1
			Color, Cab Interior Vinyl/Fabric - h) Gray/Black	
112	0065740		Bracket, Air Bottle Zico, ULLH, Load & Lock, 1901-04, In Cab Seats	5
			Qty, - 05	
113	0636545		Seat Belt, Single Retractor, Saber FR/Enforcer	1
			Seat Belt Color - Red	
114	0602464		Helmet Storage, Provided by Fire Department, NFPA 2016	1
115	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
116	0602637		Portable Hand Light, Provided by Fire Dept, Pumper NFPA 2016 Classification	1
117	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer	1
			Emergency Switching - Individual Switches	
118	0002544		Air Restriction Indicator - Pierce Chassis	1
119	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Steady Alarm	
120	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
121	0644179		Wiper Control, 2-Speed with Intermittent, Saber FR/Enforcer	1
122	0548004		Wiring, Spare, 15 A 12V DC 1st	2
			Qty, - 02	
			12vdc power from - Battery direct	
			Wire termination - 15 amp power point plug	
			Location, Spare Wiring - Officer Dash	
123	0610240		Vehicle Data Recorder w/Seat Belt Monitor	1
124	0624249		Electrical Power/Signal Protection & Control, Saber FR	1
125	0624260		Electrical System, Saber FR	1
126	0079166		Batteries, (4) Exide Grp 31, 950 CCA ea, Threaded Stud	1
127	0008621		Battery System, Single Start, All Custom Chassis	1
128	0002698		Battery Compartment, Saber/Enforcer	1
129	0002705		Receptacle, Battery Charging, At battery	1
130	0012778		No Pick Required, Battery Charger Location	1
131	0530960		Not Required, Remote Battery Charger Indicator	1
132	0647729		Alternator, 320 amp, Delco Remy 40SI	1
133	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
134	0648596		Headlights, Rectangular Halogen, AXT/Dash CF/Saber/Enforcer	1
135	0648426		Light, Directional, Whelen 60A00TAR LED Arrow, Common Bzl, Above Headlts,Sab/Enf	1
136	0647802		Lights, Clearance/Marker/ID, Front, P25 LED 5 Lts, Saber FR/Enforcer	1

Line	Option	Type	Option Description	Qty
137	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
138	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
139	0627282		Lights, Clearance/Marker/ID, Rear, FRP LED Bar & P25 LED 4Lts	1
140	0650675		Lights, Tail, Whelen 60BTT* Red LED Stop/Tail & 60A00TAR Amb LED Dir For Housing	1
			Color, Lens - Clear	
141	0039214		Lights, Backup, Whelen 600, LED for Whelen Cast 3 & 4 housing	1
142	0664481		Bracket, License Plate & Light, P25 LED	1
143	0069412		Bezels, Whelen, (2) PLAST4V, For Mtg (4) Whelen 600 Lts	1
144	0589905		Alarm, Back-up Warning, PRECO 1040	1
145	0687604		Lights, Perimeter Cab, Truck-Lite 6060C LED 4Dr, Grommet Mt	1
146	0617901		Lights, Perimeter Pump House, TecNiq T10-LC00-1 15" LED 2lts	1
147	0683575		Lights, Perimeter Body, Truck-Lite 6060C LED 2ts, Rear Step	1
			Control, Perimeter Lts - Parking Brake Applied	
148	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
149	0689891		Lights, Deck, Whelen (2) PFBP12C LED Rear Flood Lights	1
			Switch, Scene Lt Cntrl - h)switch at rear	
150	0645676		Lights, Not Required, Hose Bed, Deck Lights At Rear	1
151	0645681		Lights, Not Required, Rear Work, Deck Lights At Rear	1
152	0709438		Light, Walking Surface, FRP Flood, LED	1
153	0693709		Pumper, Medium, Aluminum, 2nd Gen, Saber/Commercial	1
154	0632361		No Additional Florida Discount - w/Saber FR Chassis	1
155	0554271		Body Skirt Height, 20"	1
156	0028245		Tank, Water, 750 Gallon, Poly, Med	1
157	0003405		Overflow, 4" Water Tank, Poly	1
158	0028104		Foam Cell Required	1
159	0041289		Notch, Poly Tank, Hose, Hydraulic Lines or Wiring	1
160	0553729		Not Required, Restraint, Water Tank, Heavy Duty	1
161	0003429		Not Required, Direct Tank Fill	1
162	0003424		Not Required, Dump Valve	1
163	0048710		Not Required, Jet Assist	1
164	0030007		Not Required, Dump Valve Chute	1
165	0514778		Not Required, Switch, Tank Dump Master	1
166	0689065		Hose Bed, Aluminum, Saber/Commercial	1
167	0003481		Hose Bed Capacity, Special	1
			Capacity, Hosebed - 500' of 2.5" DJ Poly, 1000' of 5" DJ Poly and 500 of 2.5" DJ Poly	
168	0083488		Divider, Hose Bed, .25" Unpainted	2
			Qty, Hosebed Dividers - 2	
169	0589278		Hose Restraint, Hose Bed, Velcro Strap on Top, 2" Heavy Nylon Web at Rear	1
			Type of fastener - seat belt buckle	
			Nylon Web Color - Black	
			Type of fastener, Rear - seat belt buckle - bottom of hosebed	
170	0048556		Cross Divider, Front of Hose Bed, w/Floor	1
171	0013512		Running Boards, 12.75" Deep	1
172	0689621		Tailboard, 16" Deep	1
173	0690037		Wall, Rear, Smooth Aluminum/Body Material	1
			Material, Rear Wall Inboard Facing Surfaces - Aluminum Diamondplate	
174	0003531		Tow Bar, Under Tailboard	1
175	0003561		Construction, Compt, Alum, Pumper	1
176	0023650		DS 152" Rollup, Full Height Front & Rear, FDLER	1
177	0063658		PS 152" Rollup, Full Height Front & Rear, FDLER	1
178	0692733		Doors, Rollup, Gortite, Side Compartments	6
			Qty, Door Accessory - 06	
			Color,Gortite,Roll-upDoor - Painted	
			Latch, Gortite, Roll-up - Non-locking Liftbar	
179	0083700		Rear, Rollup, 37.75" FF	1
180	0692746		Doors, Gortite, Rollup, Rear Compartment	1
			Color,Gortite,Roll-upDoor - Satin finish	
			Latch, Gortite, Roll-up - Non-locking Liftbar	
181	0554995		No Body Modification Required	1

Line	Option	Type	Option Description	Qty
182	0689545		Lights, Compt, Pierce LED, Single Light Strip, NFPA 2009 Minimum Location - all compartments Qty, - 07	7
183	0687135		Shelf Tracks, Unpainted Qty, Shelf Track - 05 Location, Shelf Track - D3, D1, R1, P1 and P3	5
184	0687112		Shelves, Adjustable, 500 lb Capacity, Full Width/Depth, Painted Qty, Shelf - 05 Location, Shelf - upper portion of D1, D3, P1, P3, R1	5
185	0024016		Rub Rail, Aluminum Extruded, Side & Rear of Body	1
186	0004024		Fender Crowns, Rear, S/S	1
187	0519849		Not Required, Hose, Hard Suction	1
188	0626229		Handrails, Side Pump Panels, Per Print	1
189	0004126		Handrails, Beavertail, Standard	1
190	0004146		Handrail, Rear, Below Hose Bed, Full Width	1
191	0648325		Compt, Air Bottle, Double, Common Triple Door, Fender Panel Qty, Air Bottle Comp - 2 Door Finish, Fender Compt - Polished Location, Fender Compt - Double - DS Fwd - DEF Combo and Double - DS Rear - Fuel Combo Latch, Air Bottle Compt - Flush Lift & Turn Insert, Air Bottle Compt - Rubber Matting	2
192	0657522		Compt, Air Bottle, Triple, Fender Panel Qty, Air Bottle Comp - 2 Door Finish, Fender Compt - Polished Location, Fender Compt - Triple - PS Fwd and Triple - PS Rear Latch, Air Bottle Compt - Flush Lift & Turn Insert, Air Bottle Compt - Rubber Matting	2
193	0004225		Ladder, 24' Duo-Safety 900A 2-Section	1
194	0004230		Ladder, 14' Duo-Safety 775A Roof	1
195	0049958		Ladders Btwn Tank & S.Sht, PS, Ext'd Rr, Encl'd Complete, RPH Door, Material & Finish, Ladder Storage - c) smooth aluminum Latch, Door Ladder Storage - "D" Handle latch	1
196	0014245		Ladder, 10' Duo-Safety Folding 585A, w/Mounting Location, Folding Ladder - d) Ladder comp	1
197	0602877		Pike Pole, Pumper, Provided by Fire Department, NFPA 2016 Pike Pole Make/Model - Akron 10' Pike Pole	1
198	0602875		Pike Pole, 6', Pumper, Provided by Fire Department, NFPA 2016 Pike Pole Make/Model - Akron 6' Pike Pole	1
199	0004361		Tubes, Alum, Pike Pole Storage Qty, Pike Pole Tubes - 02 Location, Pike Pole Tube - Ladder Storage	2
200	0024388		No Steps Required, Front Of Body	1
201	0592995		Steps, Combo Folding Trident w/LED & Corner, Rear Body Coating, Step - black	1
202	0004425		Pump, Waterous, CSU, 1500 GPM, Single Stage	1
203	0004481		Seal, Grafoil, Waterous	1
204	0559769		Trans, Pump, Waterous C20 Series	1
205	0635600		Pumping Mode, Stationary Only	1
206	0605126		Pump Shift, Air w/Manual Override, Split Shaft, Interlocked, Waterous	1
207	0003148		Transmission Lock-up, EVS	1
208	0004547		Auxiliary Cooling System	1
209	0014486		Not Required, Transfer Valve, Stage Pump	1
210	0004517		Valve, Relief Intake, Elkhart, Set @ 125 PSI	1
211	0564941		Controller, Pressure, FRC, Pump Boss, PBA200	1
212	0072153		Primer, Trident, Air Prime, Air Operated	1
213	0058516		Manuals, Pump (2), CD	1
214	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
215	0064656		Not Required, Black Iron Pipe with Stainless Steel Plumbing	1
216	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
217	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
218	0084610		Valves, Akron 8000 series- All	1

Line	Option	Type	Option Description	Qty
219	0004660		Inlet, Left Side, 2.50"	1
220	0029147		Not Required, Inlet, Right Side	1
221	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
222	0004700		Control, Inlet, at Valve	1
223	0092569		No Rear Inlet (Large Dia) Requested	1
224	0092696		Not Required, Cap, Rear Inlet	1
225	0064116		No Rear Inlet Actuation Required	1
226	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
227	0586174		Provision, Front Inlet	1
228	0092568		No Rear Auxiliary Inlet Requested	1
229	0563738		Valve, .75" Bleeder, Aux. Side Inlet, Swing Handle	1
230	0029043		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing	1
231	0004905		Outlet, Tank Fill, 1.50"	1
232	0004940		Outlet, Left Side, 2.50"	2
			Qty, Discharges - 02	
233	0092570		Not Required, Outlets, Left Side Additional	1
234	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
235	0092571		Not Required, Outlets, Right Side Additional	1
236	0048832		Outlet, 4.00" w/3.50", Right, Handwheel	1
			Valve, Brand - Akron	
237	0649939		Outlet, Front, 1.50" w/2.00" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Class 1 Automatic	
			Location, Front, Single - in center bumper tray	
238	0004995		Outlet, Rear, 2.50"	1
			Qty, Discharges - 01	
			Location, Outlet - b) driver's side	
239	0092574		Not Required, Outlet, Rear, Additional	1
240	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
241	0085076		Caps for 1.50" to 3.00" Discharge, VLH	1
242	0563739		Valve, 0.75" Bleeder, Discharges, Swing Handle	1
243	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
244	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
245	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
246	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
247	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
248	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
249	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
250	0062133		Control, Outlets, Manual, Pierce HW if applicable	1
251	0005065		Outlet, 3.00" Deluge Riser	1
252	0029302		No Monitor Requested	1
253	0029304		No Nozzle Req'd	1
254	0005070		Deluge Mount, NPT	1
255	0029167		Crosslays Sngl Sheet Unpainted, (2+) 1.50", Std. Cap	2
			Qty, Crosslays - 2	
256	0029196		Not Required, 2.50" Crosslay	1
257	0029260		Not Required, Speedlays	1
258	0590942		Hose Restraint, Crosslay/Deadlay, 1" Heavy Nylon Web, Strap Fasteners, Each Side	2
			Qty, - 02	
			Type of fastener - spring clip and hook	
			Nylon Web Color - Black	
			Restraint Location - Front (towards front of truck)	
259	0590891		Hose Restraint, Crosslay/Deadlay, Velcro Straps, Top	2
			Qty, - 02	
260	0019853		Crosslays, 8.00" Lower Than Standard - Control Zone with 9.00" Raised PH	1
261	0659236		Plumbing for Future Foam Sys, Husky 3/12 Single Agent, Stock Units	1
			Discharge - Crosslays & rear	
			Fill in Blank -	

Line	Option	Type	Option Description	Qty
262	0012126		Not Required, CAF Compressor	1
263	0552517		Not Required, Refill, Foam Tank	1
264	0031896		Demonstration, Foam System, Dealer Provided	1
265	0041377		Foam Cell, 25 Gallon, Reduce Water	1
			Type of Foam - Class "A"	
266	0091036		Drain, 1.00" Foam Tank #1	1
267	0091079		Not Required, Foam Tank #2	1
268	0091112		Not Required, Foam Tank Drain	1
269	0007545		Pump House, Side Control, 45", Control Zone	1
270	0032479		Pump Panel Configuration, Control Zone	1
271	0635355		Material, Pump Panels, Side Control Painted FormCoat Black	1
			Material Finish, Pump Panel, Side Control - Painted FormCoat Black	
			Material, Pump Panel, Side Control - Aluminum	
272	0005578		Panel, Pump Access - Pass Side Only	1
273	0037731		Pump House Structure, Raised, Included with Ladder Storage	1
274	0583824		Light, Pump Compt, Whelen 3SC0CDCR LED White	1
			Qty, - 01	
275	0586382		Gauges, Engine, Included With Pressure Controller	1
276	0005601		Throttle Included w/ Pressure Controller	1
277	0549333		Indicators, Engine, Included with Pressure Controller	1
278	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
279	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
280	0062586		Gauge, Water Level, Class 1, Pierce Std	1
281	0659235		Provision for Gauge, Foam Level, (1) Tank, Class 1, Future Foam Sys, Stock Unit	1
282	0593161		Light Shield, S/S LED	1
283	0606697		Air Horns, (2) Grover, In Bumper	1
284	0606834		Location, Air Horns, Bumper, Each Side, Outside Frame, Inboard (Pos #2 & #6)	1
285	0016065		Control, Air Horn, Horn Ring, PS Chrome Push Button	1
286	0006133		Siren, Code 3 3692 100W or 200W	1
287	0692039		Location, Electronic Siren, Center Console	1
288	0006145		Control, Elec Siren, Horn Ring, PS Foot Sw	1
289	0550213		Speaker, Code 3 PB100C, Chrome	1
			Qty, Speakers - 1	
			Connection, Speaker - siren head	
290	0548352		Location, Recessed in the Front Bumper, Driver Side	1
291	0606719		Lightbar, Whelen, Freedom IV-V, 72", R_RR____RR____RR_R	1
			Filter, Whl Freedom Ltbrs - No Filters	
292	0016380		No Additional Lights Req'd, Side Zone Upper	1
293	0076796		Lights, Front Zone, Whelen 60*02F*R LED, In Common Bezel	1
			Color,WhlIn Sup600 LED - b) rd/cl	
294	0076042		Lights, Side Zone Lower, Whelen 60*02F*R LED, 2pr	1
			Location, Lights Front Side - b)each side bumper	
			Flange Kit, 2pr - w/with a flange	
			Color,WhlIn Sup600 LED,BCK - Red with Clear Lenses	
			Color,WhlIn Sup600 LED,FRT - Red with Clear Lens	
			Location, Lights Rear Side - Over Rear Wheels	
295	0076814		Lights, Rear Zone Lower, Whelen 60*02F*R LED, For 3 or 4 Bezel	1
			Color,WhlIn Sup600 LED - b) rd/cl	
296	0088745		Light, Rear Zone Upper, Whelen L31HRFN LED Beacon, Red LED	1
			Color, Dome, Rear Warning - j) both domes clear	
297	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
298	0006615		Mtg, Rear Warn Lts, On Top of Compt	1
299	0671685		Mounting Provisions, Will-Burt Night Scan, Powerlite NS 3.0 10', Cab	1
300	0519934		Not Required, Brand, Hydraulic Tool System	1
301	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
302	0602516		NFPA Required Loose Equipment, Pumper, NFPA 2016, Provided by Fire Department	1
303	0602407		Soft Suction Hose, Provided by Fire Department, Pumper NFPA 2016 Classification	1
304	0027023		No Strainer Required	1
305	0602538		Extinguisher, Dry Chemical, Pumper NFPA 2016 Class, Provided by Fire Department	1

Line	Option	Type	Option Description	Qty
306	0602360		Extinguisher, 2.5 Gal. Pressurized Water, Pumper NFPA 2016, Provided by Fire Dept	1
307	0602679		Axe, Flathead, Pumper NFPA 2016 Classification, Provided by Fire Department	1
308	0602667		Axe, Pickhead, Pumper NFPA 2016 Classification, Provided by Fire Department	1
309	0607712		Paint Process / Environmental Requirements	1
310	0601367		Paint, Single Color, Saber PMFD	1
			Paint Color, Saber, PMFD - #90 Red	
311	0646897		Paint Chassis Frame Assy, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Black	
312	0693797		No Paint Required, Aluminum Front Wheels	1
313	0693792		No Paint Required, Aluminum Rear Wheels	1
314	0007230		Compartment, Painted, Spatter Gray	1
315	0544129		Reflective Band, 1"-6"-1"	1
			Color, Reflect Band - A - a) white	
			Color, Reflect Band - B - l) white	
			Color, Reflect Band - C - w) white	
316	0007356		Reflective across Cab Face	1
317	0536954		Stripe, Chevron, Rear, Diamond Grade, Pumper	1
			Color, Rear Chevron DG - fluorescent yellow green	
318	0017359		Stripe, Black Outline, Vinyl on Reflective Band	3
			Qty, - 03	
319	0593225		Stripe, Reflective, Cab Doors Interior, Diamond Grade	1
			Color, Reflect Band - A - p) fluorescent yellow green diamond grade	
320	0027286		Not Required, Lettering Specs	1
321	0007472		[Lettering not Requested]	1
322	0529225		Manuals, Two (2) CD, Fire Apparatus Parts, Custom Chassis	1
323	0543577		Manuals, One (1) Chassis Service & (1) CD, Custom	1
324	0531638		Manual, Two (2) CD, Chassis Operation, Custom	1
325	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
326	0595239		(No Pick Required)	1
327	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
328	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
329	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
330	0610471		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
331	0610485		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
332	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
333	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
334	0595813		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
335	0660535		Not Required, Warranty, Electrical System	1
336	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
337	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
338	0685945		Warranty, Transmission Cooler, WA0216	1
339	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
340	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
341	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
342	0063510		Warranty, Pump, Waterous, 5 Year Parts, WA0225	1
343	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
344	0641372		Warranty, Foam System, Not Available	1
345	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
346	0593921		Not Required, Warranty, No Lettering	1
347	0683627		Certification, Vehicle Stability, CD0089	1
348	0610736		Certification, Engine Installation, Saber FR/Enf, ISL9, 2016, CD0128/CD0136	1
349	0686786		Certification, Power Steering, CD0098	1
350	0631980		Certification, Cab Integrity, Saber FR/Enforcer, CD0130	1
351	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
352	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
353	0556828		Certification, Electric Window, Not Available	1
354	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
355	0631976		Certification, Cab Heater and Defroster, Saber FR/Enforcer, CD0131	1
356	0631971		Certification, Cab Air Conditioning Performance, Saber FR/Enforcer, CD0135	1
357	0545073		Amp Draw Report, NFPA Current Edition	1

Line	Option	Type	Option Description	Qty
358	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
359	0799247		Appleton/Florida Stock Unit	1
360	0000017		FLORIDA DIVISION BODY	1
361	0000012		PIERCE CHASSIS	1
362	0004713		ENGINE, OTHER	1
363	0046395		EVS 3000 Series TRANSMISSION	1
364	0020011		WATEROUS PUMP	1
365	0020009		POLY TANK	1
366	0028048		FOAM SYSTEM	1
367	0020006		SIDE CONTROL	1
368	0020007		AKRON VALVES	1
369	0020015		ABS SYSTEM	1
370	0658751		Manufacturing Attribute	1

Financial Management

DATE: 11/1/2016

MEMO: LETTER to the DECATUR CITY COUNCIL Financial Management Department
#2016-22

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Jeff Abbott, Fire Chief
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Accepting Bid and Authorizing the Execution of a Contract with
Felmley-Dickerson Co. for Fire Facility Renovation Initiative City Project 2016-11

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution authorizing and directing the Mayor and City Clerk to execute a contract between Felmley-Dickerson Co. and the City of Decatur, Illinois at a bid award of \$1,156,000.00.

BACKGROUND:

City Council approved the Fire Facility Rehabilitation Initiative with passage of City Council Resolution(s) R2016-76 and R2016-77 on June 20, 2016. R2016-76 gave approval to engage Dewberry Architects as project manager, whereas R2016-77 gave approval to enter into a debt instrument to finance the project. Furthermore, City Council adopted City Council Ordinance 2016-59 on August 15, 2016 approving the issuance of a promissory note not to exceed \$2,200,000 with Busey Bank to pay the costs of renovations to the fire facilities.

The project scope includes repair and maintenance of items as presented to the City Council in the Council Meeting study session of April 18, 2016 and as published in the Decatur Fire Department Facility Assessment Report dated February 22, 2016.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Jeff Abbott, Fire Chief Gregg D.

Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Included in the 2016 budget and in the 2017 proposed budget.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Bid Tab	Backup Material
Contract	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH FELMLEY-DICKERSON CO.
FOR FIRE STATION RENOVATION PROJECT
CITY PROJECT – 2016-11**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:**

Section 1. That the tabulation of the bids received for City Project 2016-11, Fire Station Renovation project be, and they are hereby, received and placed on file.

Section 2. That the bid of Felmley-Dickerson Co. be accepted and a contract awarded accordingly, and that said contract between Felmley-Dickerson Co. and the City of Decatur is for a total amount of \$1,156,000.00.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and Felmley-Dickerson Co. for a total amount of \$1,156,000.00 in substantially the same or similar form as attached.

PRESENTED AND ADOPTED THIS 21st day of November, 2016.

Julie Moore Wolfe
MAYOR

ATTEST:

Debra G. Bright, City Clerk

Project Name: Fire Station Renovations - REBID Project Number: 2016-11 Bid Date: October 25, 2016 Time: 11:00 a.m.				Felmley-Dickerson Co. Bloomington, IL		Otto Baum Co., Inc. Decatur, IL		Grunloh Construction Inc. Effingham, IL		Christy-Foltz Decatur, IL		CAD Construction Inc. Tremont, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Renovations				\$1,156,000.00		\$1,162,325.00		\$1,172,000.00		\$1,294,315.00		\$1,390,000.00
	Repair/Replacement of damaged masonry units			\$50.00		\$49.50		\$75.00		\$50.00		\$50.00	
				unit		unit		unit		unit		unit	
	Repointing of masonry mortar joints			\$16.50		\$16.45		\$17.00		\$16.50		\$18.00	
				unit		unit		unit		unit		unit	
TOTAL					\$1,156,000.00		\$1,162,325.00		\$1,172,000.00		\$1,294,315.00		\$1,390,000.00



AIA®

Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 22nd day of November in the year 2016
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523
Telephone Number: 217-424 2702

and the Contractor:
(Name, legal status, address and other information)

Felmley-Dickerson Co.
401 E. Lafayette St.
Bloomington, Illinois 61701
309-828-4317

for the following Project:
(Name, location and detailed description)

Decatur Fire Department Renovation Work

Project consists of the Renovation work to Fire Stations #1, #2, #4, & #6.

Fire Station #1:

- 1) General Construction Work: Masonry work that includes correcting water infiltration by installing masonry thru wall flashing at existing roof to wall terminations and thru wall flashing investigation at base of wall and other locations. Miscellaneous door and hardware replacement. Replacement of bathroom countertops.
- 2) Plumbing Work: Replacement of plumbing equipment including drinking fountains, flush valves, water heater, recirculating pump, thermostatic mixing valves, faucets, and shower heads. Also includes reworking sanitary waste line in basement for positive flow and installing a grease trap for the kitchen.
- 3) Sprinkler Work: None.
- 4) Heating, Ventilating and Air Conditioning Work: Adjustment to duct work in basement for sanitary waste line work.
- 5) Electrical Work: Replace existing exterior light fixture and add surge protection.
- 6) Technology: Modifications and upgrades to the following systems: Horizontal structured cabling system including new telecommunications outlets, cabling, patch panels, and connectivity for support of voice/data/network devices. Wired and wireless LAN including access points, cabling, and network switches. Audio/Visual presentation systems for conference and training facilities. CAD Display monitoring system. Cable management including conduit, back boxes, and surface mount raceways for support of existing and new low voltage systems.

Fire Station #2:

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

- 1) General Construction Work: Work includes limited renovation of interior spaces including the dorm room, day room, kitchen, and the bathroom. Renovation work includes flooring, ceilings, painting, and kitchen & bathroom casework, toilet partitions, and toilet accessories. Miscellaneous door and hardware replacement. Investigation of masonry flashing and drainage system. Replacement of two existing roofs down to deck with insulation and single ply membrane roofs including new edge terminations at the two roof replacements and at the existing roof to remain.
- 2) Plumbing Work: Work that is associated with supporting limited renovation of interior spaces including service sink, thermostatic mixing valve, water closet, urinal, lavatory, and shower head replacement. Areas not receiving interior renovation will also include plumbing fixture replacement.
- 3) Sprinkler Work: None.
- 4) Heating, Ventilating and Air Conditioning Work: Replace exhaust fan on roof in conjunction with roof replacement. Replace ceiling diffusers in ceiling replacement.
- 5) Electrical Work: Replace main service panel and distribution panels with associated disconnect switches and provide surge protection. Replace and add smoke detectors. Replace exterior light fixtures and interior light fixtures in the limited renovation of interior spaces.
- 6) Technology: Modifications and upgrades to the following: Backbone cabling system including cable, patch panels, and connectivity for support of voice, data, and CATV systems. Horizontal structured cabling system including new telecommunications outlets, cabling, patch panels, and connectivity for support of voice/data/network and CATV devices. Infrastructure including conduit and inner duct for support of backbone cabling systems. Wired and wireless LAN including access points, cabling, and network switches. Paging speaker system. CAD Display monitoring system. Cable management including conduit, back boxes, and surface mount raceways for support of existing and new low voltage systems.

Fire Station #4:

- 1) General Construction Work: Work includes limited renovation of interior spaces including the dorm room, day room, kitchen, bathroom, and apparatus bay. Renovation work includes flooring, ceilings, painting, and kitchen & bathroom casework, toilet partitions, and toilet accessories. Miscellaneous door and hardware replacement. Work also includes exterior work as follows: Masonry unit and joint repair based on unit price. Raising masonry lintels above overhead doors and replacement of overhead doors. Apparatus bay window replacement. Roof parapet membrane flashing and sheet metal capping cap.
- 2) Plumbing Work: Work that is associated with supporting limited renovation of interior spaces including service sink, thermostatic mixing valve, water closet, urinal, lavatory, and shower head replacement. Also includes reinsulating exposed domestic water lines and internal storm drains.
- 3) Sprinkler Work: Provide Sprinkler heads off of the domestic water service.
- 4) Heating, Ventilating and Air Conditioning Work: Replace exhaust fan and space unit heater. Support and reinsulate ductwork in apparatus bay and replace ceiling diffusers in ceiling replacement.
- 5) Electrical Work: Replace main service panel and distribution panels with associated disconnect switches and provide surge protection. Replace and add smoke detectors. Replace exterior light fixtures and interior light fixtures in the limited renovation of interior spaces.
- 6) Technology: Modifications and upgrades to the following: Backbone cabling system including cable, patch panels, and connectivity for support of voice, data, and CATV systems. Horizontal structured cabling system including new telecommunications outlets, cabling, patch panels, and connectivity for support of voice/data/network and CATV devices. Infrastructure including conduit and inner duct for support of backbone cabling systems. Wired and wireless LAN including access points, cabling, and network switches. Paging speaker system. CAD Display monitoring system. Cable management including conduit, back boxes, and surface mount raceways for support of existing and new low voltage systems.
- 7) Hazardous Materials: Removal of hazardous materials as indicated in the Owner's Environmental Consultant's project manual for bidding dated August 31st, 2016 in Section 028200A Asbestos Abatement Project Manual.

Fire Station #6:

- 1) General Construction Work: Work includes limited renovation of interior spaces including the dorm room, day room, kitchen, bathroom, and apparatus bay. Renovation work includes flooring, ceilings, painting, and kitchen & bathroom casework, toilet partitions, and toilet accessories. Miscellaneous door and hardware replacement. Work also includes exterior work as follows: Masonry unit and joint repair based on unit price. Raising masonry lintels above overhead doors and replacement of overhead doors. Roof parapet membrane flashing and sheet metal capping cap.

- 2) Plumbing Work: Work that is associated with supporting limited renovation of interior spaces including service sink, thermostatic mixing valve, water closet, urinal, lavatory, and shower head replacement. Also includes reinsulating exposed domestic water lines and internal storm drains and replacing a water heater.
- 3) Sprinkler Work: Provide Sprinkler heads off of the domestic water service.
- 4) Heating, Ventilating and Air Conditioning Work: Support and reinsulate ductwork in apparatus bay and replace ceiling diffusers in ceiling replacement.
- 5) Electrical Work: Replace main service panel and distribution panels with associated disconnect switches and provide surge protection. Replace and add smoke detectors. Replace exterior light fixtures and interior light fixtures in the limited renovation of interior spaces.
- 6) Technology: Modifications and upgrades to the following: Backbone cabling system including cable, patch panels, and connectivity for support of voice, data, and CATV systems. Horizontal structured cabling system including new telecommunications outlets, cabling, patch panels, and connectivity for support of voice/data/network and CATV devices. Infrastructure including conduit and inner duct for support of backbone cabling systems. Wired and wireless LAN including access points, cabling, and network switches. Paging speaker system. CAD Display monitoring system. Cable management including conduit, back boxes, and surface mount raceways for support of existing and new low voltage systems.
- 7) Hazardous Materials: Removal of hazardous materials as indicated in the Owner's Environmental Consultant's project manual for bidding dated August 31st, 2016 in Section 028200A Asbestos Abatement Project Manual.

The Architect:

(Name, legal status, address and other information)

Dewberry Architects, Inc
401 SW Water Street.
Suite 700
Peoria, Illinois 61602
Telephone Number: 309.282.8000

The Owner and Contractor agree as follows.

TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
6	DISPUTE RESOLUTION
7	TERMINATION OR SUSPENSION
8	MISCELLANEOUS PROVISIONS
9	ENUMERATION OF CONTRACT DOCUMENTS
10	INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than () days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

Portion of Work
All Work

Substantial Completion Date
April 28, 2017

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

None

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Million One Hundred Fifty Six Thousand (\$ 1,156,000), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

None

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit (\$0.00)
Unit Price 1: Repair and replacement of damaged masonry units as outlined in specification section 040120.63.	Per Masonry Unit	\$50.00
Unit Price 2: Repointing of masonry mortar joints as outlined in specification section 040120.64.	Lineal foot of masonry mortar Joint	\$16.50

§ 4.4 Allowances included in the Contract Sum, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
Allowance No. 1: Lump-Sum Allowance as outlined in specification section 012100.	\$100,000
Allowance No. 2: Lump-Sum Allowance as outlined in specification section 012100.	\$15,000
Allowance No. 3: Lump-Sum Allowance as outlined in specification section 012100.	\$15,000

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201–2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

None

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

☒ [X] Arbitration pursuant to Section 15.4 of AIA Document A201–2007

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other *(Specify)*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

§ 8.3 The Owner's representative:
(Name, address and other information)

Gregg D. Zientara, City Treasurer
City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523

§ 8.4 The Contractor's representative:
(Name, address and other information)

John B. Meek
Felmley Dickerson Co.
401 E. Lafayette St.
Bloomington, Illinois 61701

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Section 007300	Supplementary Conditions	October 10 th , 2016	13
Section 007301, 007301A, & 007301B	City of Decatur Terms & Conditions	October 10 th , 2016	19

§ 9.1.4 The Specifications:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)
Exhibit A: Project Manual Table of Contents

Section	Title	Date	Pages
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§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Exhibit B: Section 000115 List of Drawing Sheets from the project manual

Number	Title	Date
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§ 9.1.6 The Addenda, if any:

Number	Date	Pages
Addendum 001	October 18 th , 2016	2
Addendum 002	October 21 st , 2016	2

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

(Paragraphs deleted)

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond	Limit of liability or bond amount (\$0.00)
General Liability-Aggregate	\$2,000,000
General Liability-Personal & Adv.	\$1,000,000
Injury	
General Liability-Each Occurrence	\$1,000,000
Automobile Liability	\$1,000,000

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

CONTRACTOR (Signature)

(Printed name and title)

(Printed name and title)

Init.

Public Works

DATE: 11/9/2016

MEMO: 2016-68

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Prohibiting the Use of Groundwater Former Mobil Services Station, 3002 North Water Street

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Ground Water Ordinance prohibiting the use of groundwater as a potable water supply for the former Mobil Service Station business site located at 3002 North Water Street.

BACKGROUND:

Ground Water Ordinance:

City staff was contacted by Groundwater & Environmental Services, Inc. (GES), who represents the ExxonMobil Oil Corporation regarding their remediation efforts resulting from leaking underground storage tanks associated with the former Mobil property located at 3002 North Water Street. It is the opinion of the Engineer that soil contamination at the site was the result of old tanks that were removed prior to the installation of the present underground storage tanks in 1985.

A Ground Water Ordinance is a tool used by the Illinois Environmental Protection Agency (IEPA) to remediate properties where soil and ground water under the site have been contaminated by chemicals. The ordinance prohibits the use of groundwater as a potable water supply for the area identified on Exhibit A as having the maximum potential for ground water contamination from petroleum that leaked into the ground from the site over the years.

The major benefit of a ground water ordinance is that it serves to keep contaminated water isolated underground and not allow it to be used for human consumption. The ground water use prohibition area is served by the City's public water supply so the prohibition will not create a hardship for area residents or businesses.

Water well information is normally gathered through the use of the Source Water Assessment Program (SWAP) database. This database is maintained by the Illinois Environmental Protection Agency (IEPA) and is a compilation of data from the Illinois State Geologic

Survey, the Illinois State Water Survey, the Illinois Department of Public Health, and the IEPA. The water well survey of the area was completed using the IEPA's SWAP database. All existing wells shown within the proposed ground water ordinance area were investigated and determined to be inactive. City water serves the area so future wells will not be needed.

The City maintains the location of ground water use restriction areas on its geographic information system (GIS). This information is shared with the Macon County Health Department which is the agency in the County that permits well installation. Frequently asked questions are attached hereto as Appendix A for the information of the City Council.

PRIOR COUNCIL ACTION:

There have been no prior Council actions regarding ground water contamination for the former Mobil Service Station site located at 3002 North Water Street.

Prior Council Action on Ground Water Ordinances:

Since 2002, the City Council has authorized 22 ground water ordinances at various locations in the City.

POTENTIAL OBJECTIONS: There are no known objections to this ordinance.

INPUT FROM OTHER SOURCES: Groundwater & Environmental Services, Inc.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget and staff time is negligible for this action.

ATTACHMENTS:

Description	Type
2016-68 Ordinance	Ordinance
2016-68 Appendix A FAQ'S	Backup Material
Exhibit A	Backup Material

ORDINANCE NO. _____

**ORDINANCE PROHIBITING THE USE OF GROUNDWATER
AS A POTABLE WATER SUPPLY BY THE
INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS
OR BY ANY OTHER METHOD
WITHIN A CERTAIN AREA IN THE CITY OF DECATUR**

WHEREAS, certain property within the City of Decatur, Illinois (the "City") located at 3002 North Water Street, has been used over a period of time for commercial or industrial purposes; and,

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the City may exceed Class 1 groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and,

WHEREAS, the City of Decatur desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are at or around the source of said chemical constituents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. Except for such uses or methods in existence before the effective date of this ordinance, the use or attempt to use groundwater as a potable water supply from within the area depicted on Exhibit A, attached hereto and made a part of this Ordinance, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the City of Decatur.

Section 2. Any person violating the provisions of this ordinance shall be subject to a fine of up to Five Hundred Dollars (\$500.00) for each violation.

Section 3. The following terms shall have the definitions set forth below:

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable Water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

Section 4. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed by this Ordinance insofar as they are in conflict with this Ordinance.

Section 5. If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the Ordinance as a whole or of any portion not adjudged invalid.

Section 6. That this Ordinance shall become in full force and effect from and after its passage and approval in the manner provided by law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

PUBLISHED this ____ day of _____, 2016.

DEBRA G. BRIGHT, CITY CLERK

Appendix A
Frequently Asked Questions
About
Tiered Approach to Corrective Action Objectives (TACO)
-
Ground Water Ordinances
(Revised July 30, 2013)

Background: The soil under many existing and former service stations is often contaminated with gasoline or the various chemical components of gasoline. The original source of the soil contamination may be from leaking underground storage tanks or from spills that may have occurred over time. Contamination may have spread into the soil under other properties including adjacent highways or streets. The Illinois Pollution Control Board has established rules for correcting or managing the soil contamination both on the service station site and on the adjacent public streets. These rules often result the implementation of a Ground Water Ordinance along with other options.

1. What is a TACO Agreement?

A Tiered Approach to Corrective Action Objectives or “TACO” is a method used by the Illinois Environmental Protection Agency (IEPA) for developing remediation objectives for contaminated soil and groundwater resulting from leaking underground storage tanks. These remediation objectives generally take the form of Highway Authority Agreements or Ground Water Ordinances. They protect human health and take into account site conditions and land use. Remediation objectives generated by TACO agreements are risk-based and site-specific.

2. Does the City currently enter into Highway Authority Agreements?

Over the past several years, the IEPA has modified the required language in its Highway Authority Agreements. A major change was to increase the City’s responsibility and liability over contamination that may enter its right of way from adjacent properties. Although supplemental agreements may be enacted to place requirements on the owner of the contaminated property, through the Highway Authority Agreement as currently written, the IEPA may still require the City to bear the ultimate liability for contamination in its right of way. At this time, City staff is recommending against entering into Highway Authority Agreements.

3. How can TACO help property owners?

Previously, the IEPA used conservative "one-size-fits-all" remediation objectives at nearly every site. Baseline remediation objectives still exist, but other practical options also protective of human health have been added. TACO agreements provide flexibility to site owners and operators in developing site-specific remediation objectives. It's now the site owners and operators who decide how best to manage their sites within TACO guidelines. However, this determination of site-specific remediation objectives is subject to IEPA approval and also the approval of the owners of any affected properties.

4. What is the City's Obligation under a Ground Water Ordinance?

In order to protect public health, the City must prohibit new drinking water wells from tapping into groundwater within an area determined by the IEPA following an in depth ground water review by an engineer. Normally the IEPA's rules do not require existing wells to be closed unless they have become contaminated. Since the City has a public water supply, this prohibition is not usually a hardship.

5. What benefit does the City of Decatur gain by enacting a Ground Water Ordinance?

1. Public health is protected by prohibiting the use of ground water from contaminated sites.
2. Redevelopment of "brownfield" sites is facilitated, thereby returning them to productive use.
3. By exercising choices provided by TACO rules, site owners and operators may reduce remediation costs, return more sites to productive use, hasten property redevelopment, and still fully comply with environmental laws and regulations.

6. Can the City establish rules more strict than those imposed by the IEPA?

The City is generally able to establish rules that are equal to or greater than those established by the IEPA. The legality of additional rules will likely vary depending on the desired measure and should in each circumstance be addressed by the Corporation Counsel. The Ground Water Ordinance used by the City is a "typical" document required by the IEPA. The City is able to add conditions and requirements through separate agreements such as removal of some or all contaminated soil, the payment of fees, liability indemnification, etc.

7. Is the owner of the contamination source obligated to address the contamination issue?

Yes, the IEPA requires all contamination sources be addressed and remediated in some fashion. Remediation options range from the total removal of the contaminated material to isolating it or to requiring no action at all. The IEPA requires that the issue be addressed and resolved before any development or redevelopment of the property. Until the IEPA signs off on the remediation plan proposed by a property owner, the property is essentially in limbo and of no realistic value.

8. Can the City force the owners of a contamination source to clean up the right of way and remove all contaminated soil?

The owner of a leaking underground gas tank or other contamination source is obligated by the IEPA to remediate the contamination which can include removal. In the past it has been successfully argued that removal of contaminated material from the right of way is impractical. It may require a significant amount of legal effort and cost to force the removal of all contaminated material from the right of way due to the significant costs involved. The courts would likely make the ultimate determination as to whether it is practical or not to complete such a removal effort.

9. If the City can require the owner of a contamination source to clean it up, why not do so and clean up the right of way?

There are several reasons not to force the removal of all contamination from the City's right of way:

1. In some cases, the contamination may not have actually encroached into the right of way but it may be projected by a computer model to be “likely” to enter the right of way by ground water migration in the coming years.
2. The IEPA has determined that in many cases, contaminated soils are sufficiently isolated within the right of way that they do not pose a significant threat to human health or the environment which renders full removal unnecessary.
3. In the past, removal of contaminated soil from the right of way has been considered to be impractical. It may require significant legal expense to force removal.
4. Removing contaminated soil from the right of way can be a great expense to the owner of the contamination source and the Leaking Underground Storage Tank Fund (LUST), a significant disruption to the public with the removal of potentially vast amounts of roadway and associated utilities. There is the potential of great expense for relatively little gain.

10. What are the penalties for future occurrences?

Generally, the IEPA levies no penalties if the spill is cleaned up. If a timely cleanup does not occur the penalties can be stiff with fines of up to \$10,000 per day since the violation began.

11. How is a ground water ordinance enforced? How do property owners know that they cannot drill potable water wells areas covered by a Ground Water Ordinance?

Enforcement is a difficult issue and one that the IEPA does not directly address. With the vast majority of Decatur being served by its municipal water system, potable water wells are not common in the City although they are present at various locations. The City is not involved with licensing or permitting potable water well installation.

The Macon County Health Department authorizes all potable water wells that are installed in Macon County. Section I of the Macon County Water Well Permit and Water Supply Ordinance states:

“In those locations where a public water supply is reasonably available, that supply shall be the sole source of water for drinking and culinary purposes.”

The Health Department will contact the City with any requests for potable water wells within City limits; such requests are very rare due to the availability of the City’s public water supply. The City shows the Ground Water Ordinance areas on its Geographic Information System (GIS) in order to identify and track the areas.

The Health Department is concerned that wells are occasionally installed without proper permits. The City’s Ground Water Use Ordinance specifies a \$500 per violation fine for any potable water wells drilled in a prohibited area. As the number of Ground Water Ordinances enacted by the City increases it becomes increasingly desirable, from an enforcement standpoint, to enact an ordinance prohibiting any new potable water wells within the City limits. This is a topic for further review.

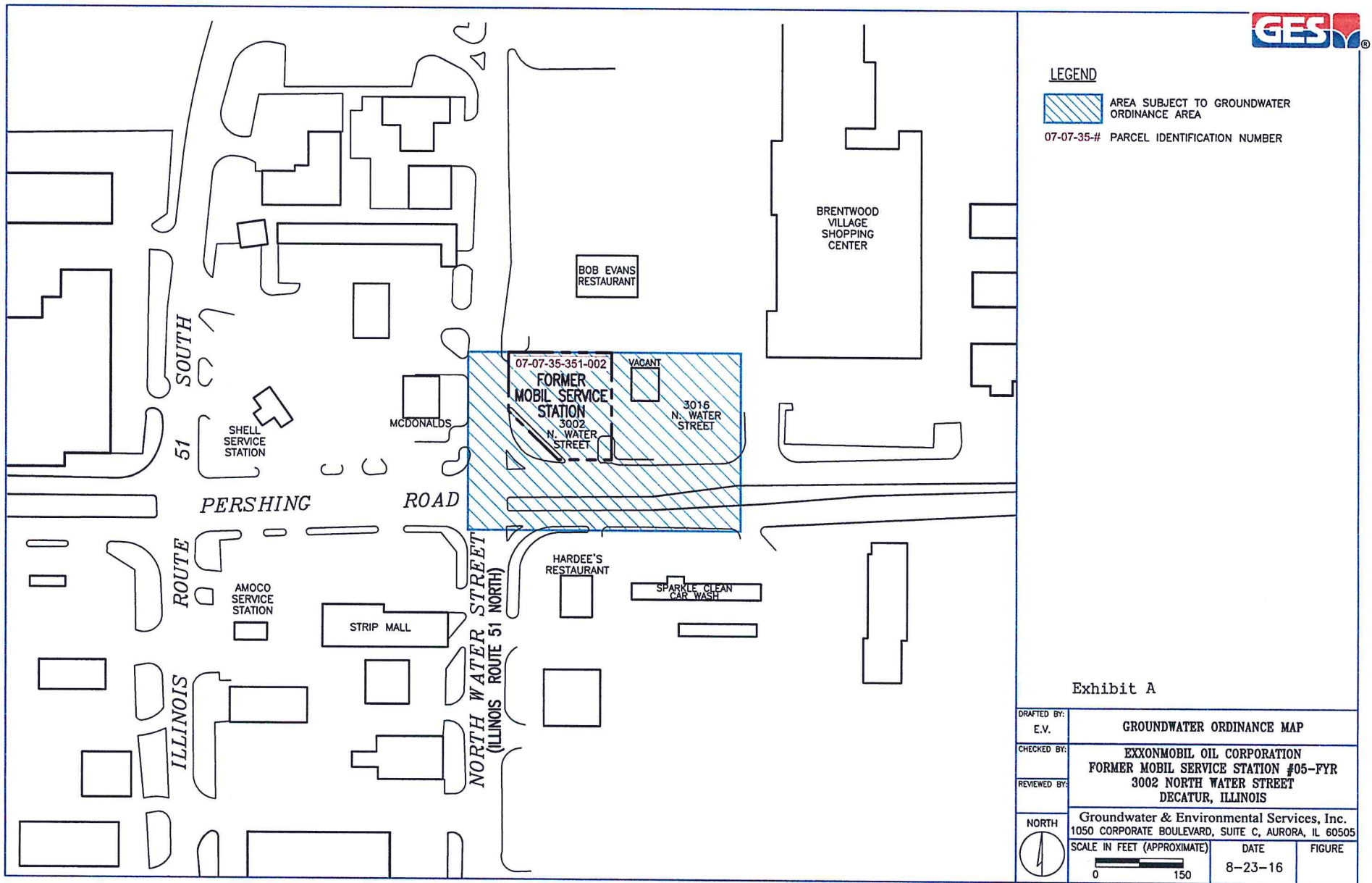
12. Is the contamination source removed? How much of the contaminated soil is removed?

The starting point of a remediation process is the removal of the source of contamination. The source is not always a leaking storage tank but may include leaking pipes or an accumulation of spills over time.

When a spill or a leak occurs, the soil around the leak becomes saturated with gasoline or oil. This is called the “soil saturation limit” when the soil is not simply damp with gasoline but is suspended in the liquid similar to a very wet mud. The saturated area is a source of contamination that is normally removed along with the leaking tank or as part of the cleanup process. The area that is not saturated but does have some of the gas absorbed into it is normally allowed to remain with a barrier placed over it to keep it from coming into contact with people. This barrier may be pavement, a Ground Water Ordinance, a Highway Authority Agreement or some other form of remediation.

13. Why doesn't the City implement a City-wide ground water use ordinance?

In the past, the City has explored implementing a city-wide ground water use ordinance. At the time, concerns were raised regarding areas in the City that are not served by City water. A city-wide ground water use ordinance would prohibit new drinking water wells from tapping into groundwater anywhere within the City limits. There are numerous locations within the corporate limits that are not served by City water. A ground water use ordinance would not require existing wells to be closed unless they have become contaminated but if problems arose with the well or it becomes dry, a new well could not be installed within the city limits. It was determined that a sizeable number of City properties without close access to City water would be adversely affected and it was therefore determined not to proceed with the city-wide ordinance.



Water Management

DATE: 11/14/2016

MEMO: 2016-19

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Keith Alexander, Water Management Director
Jerry Stevens, Engineering Services Coordinator

SUBJECT:

Change Order #1 to the 2016 Water Main Replacement Project Lake Ridge Addition Contract with Burdick Plumbing & Heating Company, Inc.
City Project 2016-10

SUMMARY RECOMMENDATION:

City Council approve the attached Resolution authorizing Change Order #1 to the 2016 Water Main Replacement Project Lake Ridge Addition Contract with Burdick Plumbing & Heating Company, Inc., City Project 2016-10. Change Order #1 does not affect the contract price. It provides 180 extra days for Burdick Plumbing & Heating to perform project wrap up tasks such as final soil grading, grass shaping, seeding, asphalt and concrete work in the spring of 2017.

BACKGROUND:

The Water Management Department proactively replaces water mains in areas that historically have numerous breaks or water quality challenges due to interior corrosion of old water mains. They are replaced according to City of Decatur, Illinois Environmental Protection Agency and Illinois Department of Transportation (IDOT) specifications.

IDOT has established the optimum periods for the application of grass seed from April 1 through June 15 and August 1 through November 1 annually for our climate zone. The change order will allow site restoration to be delayed in order to meet the recommended seeding periods. The seeding periods are beyond the control of Burdick so Burdick has requested that 180 additional days be added to the contract. The new contract completion date will be May 17, 2017. A copy of Burdick's request is attached.

Burdick will have substantially completed the project by the original contract completion date of November 18, 2016 and will complete project wrap up tasks such as final soil

grading, lawn shaping, seeding, asphalt and concrete work in the spring of 2017. No additional expenses will be necessary for this work.

PRIOR COUNCIL ACTION:

On July 18, 2016 the City Council approved Resolution R2016-94 authorizing a contract between the City of Decatur and Burdick Plumbing & Heating Company, Inc. (Burdick) to replace approximately 7,000 feet of water main in the Lake Ridge Addition west of the Decatur Airport in the amount of \$1,362,984 with a completion date of November 18, 2016.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Burdick Plumbing and Heating Company, Inc.

STAFF REFERENCE: Keith Alexander, Director of Water Management, 217-424-2863 or kalexander@decaturil.gov Jerry Stevens, Engineering Services Coordinator, 217-424-2833 or jstevens@decaturil.gov

BUDGET/TIME IMPLICATIONS:

There will not be any changes to the contract cost. The project will be completed by May 17, 2017.

COPY: Jared Burdick, Burdick Plumbing & Heating Company, Inc.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Change Order #1	Backup Material

RESOLUTION NO. R2016 - _____

**RESOLUTION APPROVING CHANGE ORDER #1 TO THE
2016 WATER MAIN REPLACEMENT PROJECT LAKE RIDGE ADDITION
CONTRACT WITH BURDICK PLUMBING & HEATING COMPANY, INC.
FOR A TIME EXTENSION - CITY PROJECT 2016-10**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:**

Section 1. That the Contract between Burdick Plumbing & Heating Company, Inc., and the City of Decatur for the 2016 Annual Water Main Replacement Project, and the same is hereby modified and amended to authorize a Time Extension of 180 days revising the completion date to May 17, 2017.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute, said Change Order #1 to the Contract between the City of Decatur, Illinois and Burdick Heating & Plumbing Company, Inc.

Section 3. That the Director of Water Management hereby certifies that the need for the change was not foreseeable at the time said original Contract Agreement was entered into.

PRESENTED and ADOPTED this 21st day of November, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Change Order

Date: 11/10/2016 Project: 2016 Annual Water Main Replacement
Request No. 1 ☐ Final Project Number: 2016-10

Consulting
Engineer: Burdick Plumbing & Heating Company, Inc.
Address: 1175 N. 20th Street
Decatur, IL 62525

I recommend that an ☐ addition of _____ be made to the above contract.
☐ deduction

I recommend that an extension of 180 days be made to the above contract completion date.
The revised completion date is now May 17, 2017.

Amount of original contract	\$	<u>\$1,362,984.00</u>
Amount of previous change orders	\$	<u>0.00</u>
Amount of current change order	\$	<u>0.00</u>
Amount of adjusted/final contract	\$	<u>\$1,362,984.00</u>

☐ addition

Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order Bids were opened on July 18, 2016,
This change order is to allow for an extension of time to finish the final grading, lawn shaping and seeding, asphalt patching,
concrete driveways and any other punch list items.

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☒	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended *Keith Alexander*
Director of Water Management

11-10-16
Date

Approved _____
Mayor

Date

Attested _____
City Clerk

Date



1175 N. 20th Street, Decatur, IL 62521
P.O. Box 496, Decatur, IL 62525
p: (217) 429-2385 / f: (217) 429-9781

Monday September 12, 2016

Project- 2016 City of Decatur Water-main Replacement Project
(44th St. & Lake Crest Subdivision)

Dear City of Decatur Officials,

I am writing this letter today in regards to requesting an extension for the 2016 Water-main Replacement Project. I am requesting **180 days** be added to the current project completion date of November 18th, 2016.

We believe we will be substantially complete by the completion date with the proposed water-main and incorporated water services hooked up and online. Karl Ziemer and I (Jared Burdick) believe that it will be best to come back in the spring or when the temperatures rise to perform the grass seeding, asphalt patching, concrete driveways and misc. punch list items. We believe if we wait to do the work I have referenced till the spring we eliminate the chance of grass not growing and having to come back and make repairs to areas that may settle over the winter causing driveways to crack or create sink holes in resident's yards and/or driveways.

Thank you for your consideration

- Jared Burdick



THE BURDICK PLUMBING & HEATING CO., INC.
Proudly serving Central Illinois since 1955.
Plumbing • Heating • Process Piping • Refrigeration • Service • Underground Utilities



Financial Management

DATE: 11/14/2016

MEMO: Letter to the Decatur City Council Financial Management Department #2016 - 24

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Approving the Budget for the City of Decatur for the Fiscal Period Beginning January 1, 2017 and Ending December 31, 2017

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Resolution approving the budget for the fiscal period January 1, 2017 to December 31, 2017.

BACKGROUND:

City Administration presented the budget to City Council members at the November 7, 2016 Council meeting in Study Session. In addition, City Administration communicated and discussed the budget with City Council Members in one-on-one sessions.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

This action will affix the City budget for the fiscal period January 1, 2017 to December 31, 2017.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

RESOLUTION NO. 2016-

**RESOLUTION APPROVING THE BUDGET FOR THE CITY OF DECATUR FOR THE
FISCAL PERIOD BEGINNING JANUARY 1, 2017 AND ENDING
DECEMBER 31, 2017**

WHEREAS: The budget for the fiscal period beginning January 1, 2017 and ending December 31, 2017 has been proposed by the City Manager and reviewed by the City Council; and,

WHEREAS: The proposed budget was available for public inspection and a public hearing was held.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECTAUR, ILLINOIS:

Section 1. That the budget for the fiscal period beginning January 1, 2017 and ending December 31, 2017 is hereby approved.

PRESENTED AND ADOPTED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



Resolution Approving the Budget for the City of Decatur for the Fiscal Period Beginning January 1, 2017 and Ending December 31, 2017.

The City of Decatur 2017 Annual Budget was distributed to Mayor and Council Members dated November 7, 2016. The Resolution presented November 21, 2016 for Council consideration is unchanged and as submitted to Mayor and Council Members in the distribution dated November 7, 2016, and as discussed at the Council Study Session November 7, 2016.

The Budget was made available November 8, 2016 for public review in the office of the City Clerk as well as on the City web-site.

Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

**LEGAL DEPARTMENT MEMORANDUM
NO. 2016-05**

November 21, 2016

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Finance Director
Wendy Morthland, Corporation Counsel
Amy Waks, Assistant Corporation Counsel

SUBJECT: Chapter 54.1 – Video Gaming License

RECOMMENDATION: Staff requests that Council pass the proposed ordinance adding Chapter 54.1, adding a Video Gaming License

INPUT FROM OTHER SOURCES: None

BUDGET/TIME IMPLICATIONS: None

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE
CHAPTER 54.1
- VIDEO GAMING LICENSE-**

WHEREAS, the City of Decatur is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, under its home rule authority, the City may establish a license upon the use of video gaming terminals within the city of Decatur; and

WHEREAS, it is in the best interests of health, safety and welfare of the citizens of Decatur to license video gaming terminals within the city of Decatur.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended, by adding a new Chapter 54.1, title Video Gaming License thereto. Said Chapter 54.1 shall provide as set forth in Exhibit A attached hereto and hereby made a part hereof.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

Section 3. That the provisions of this Chapter 54.1 shall be effective January 1, 2017.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

CHAPTER 54.1

- VIDEO GAMING LICENSE-

1. DEFINITIONS. Whenever used herein, unless context otherwise requires, the following words, terms or phrases shall have the meaning ascribed to them in this section:

(a). Video Gaming Terminal shall have the same meaning as ascribed in the State of Illinois Video Gaming Act, 230 ILCS 40/5 et.seq. and any successor statute.

(b). Establishment shall mean any business licensed by the State of Illinois to have or operate a video gaming device in the City of Decatur and shall include any “licensed establishment,” “licensed fraternal establishment,” “licensed veterans establishment,” and “licensed truck stop establishment” as those terms are defined in the State of Illinois Video Gaming Act, 230 ILCS 40/5 et.seq. and any successor statute.

(c). Distributor shall have the same meaning as ascribed in the State of Illinois Video Gaming Act, 230 ILCS 40/5 et.seq. and any successor statute.

(d). Terminal Operator shall have the same meaning as ascribed in the State of Illinois Video Gaming Act, 230 ILCS 40/5 et.seq. and any successor statute.

2. LICENSE REQUIRED. No establishment shall have on its premises any video gaming terminal without first obtaining a video gaming license and paying the appropriate fee.

3. LICENSE APPLICATION REQUIREMENTS. Application shall be made as required to the Finance Department and shall state the following:

- (a). The legal name of the establishment;
- (b). The business name of the establishment;
- (c). The address of the establishment where the video gaming terminals are to be located;

(d). The business office address of the establishment if different from the address of the establishment;

(e). A phone number for the establishment;

(f). An e-mail address for the establishment, if any;

(g). The name and address of every person owning more than a five percent (5%) share of the establishment;

(h). The name, address, phone number and e-mail address (if any) of any terminal operator or distributor owning, servicing or maintaining a video gaming terminal;

(i). A copy of the establishment's State of Illinois Video Gaming License;

(j). A statement as to the number of video gaming terminals which the establishment will have on its premises;

(k). A statement that the establishment is not in arrears in any tax, fee or bill due to the City of Decatur or State of Illinois;

(l). A statement that the establishment agrees to abide by all State and Federal laws and any local ordinance;

(m). A statement that no owner with more than a five percent (5%) interest or manager of the establishment has ever been convicted of a felony, a gambling offense, or a crime of moral turpitude. In the event that an establishment cannot provide such statement, the establishment may apply for a Certificate of Rehabilitation from the City Manager indicating that the individual who would disqualify the establishment from obtaining the Video Gaming License has been rehabilitated and is no longer a threat to violate the law. The City Manager may consider the nature of the offense, the length of time since the offense, the length of time since release from

custody, and other factors to determine if the individual has rehabilitated himself such that he is no longer likely to commit another offense.

4. VIDEO GAMING LICENSE FEES. The fee for a Video Gaming License shall be Three Hundred Eighty Dollars (\$380.00) per video gaming terminal per year. Video Gaming Licenses shall be issued by the Finance Department and shall be for a twelve-month period commencing on the first day of January of each year. There shall be no pro-ration of any fee except for new licensees.

5. NUMBER OF VIDEO GAMING TERMINALS. No establishment shall have on its premises more video gaming terminals than are permitted by the Video Gaming License.

6. UNLAWFUL ACTIVITY. No establishment shall permit the use of a video gaming terminal in any manner not authorized by State law including, but not limited to, improper location of terminals, lack of required oversight, payouts in excess of those provided by law, side bets, underage use, and other illegal gambling activities.

7. EMPLOYER RESPONSIBILITY. Any action by an employee of an establishment in violation of the provisions of this Ordinance shall be considered a violation committed by the establishment.

8. LICENSE REVOCATION. Any Video Gaming License may be revoked, after notice and hearing by the City Manager, or his designee, for any of the following reasons;

- (a). Failure to pay the Video Gaming License fee;
- (b). Violation of any law occurring on the establishment's premises committed by the establishment or an employee of the establishment;
- (c). Violation of any law or State regulation regarding video gaming or video gaming terminals;

(d). Violation of any law occurring on the establishment's premises which the establishment did not take adequate means to prevent, or did not respond in an appropriate manner after it became aware of such violation;

(e). Failure to pay any tax, fee, or bill due to the City of Decatur; or

(f). Failure to provide current information regarding the ownership or location of the business.

The rules of evidence shall not apply at the hearing and hearsay will be permitted. At the hearing, the City Manager, or his designee, shall determine by a preponderance of the evidence whether a lawful reason exists to revoke the license. The City Manager, or his designee, after determining that a lawful reason exists to revoke the license, shall also determine whether that lawful reason merits the sanction of a revocation of the license.

9. INSPECTIONS. The holder of a video gaming license is hereby required to make available for inspection by police officers of the City any part of the premises.

10. PENALTY. Any person, firm or corporation who shall violate any provision of this Chapter shall be fined not less than Two Hundred Fifty Dollars (\$250.00) nor shall more than Five Hundred Dollars (\$500.00) for each offense, and each day of a continuing violation be deemed a separate offense. The penalties or remedies provided herein shall be cumulative and resort to any one or more shall be no defense to prosecution of another.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

CHAPTER 37

- CONSTRUCTION AND EXCAVATION IN STREETS-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 37 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 2, so that Section 2 as so modified and amended, shall provide as follows:

2. APPLICATION FOR LICENSE. Licenses may be obtained from the City Clerk upon application furnishing such information as may reasonably be required upon forms to be furnished by such Clerk accompanied by a non-refundable, non-proratable fee of Seventy-five Dollars (\$75.00), a bond in the amount of Five Thousand Dollars (\$5,000.00) conditioned as elsewhere provided herein, and a certificate of insurance showing coverage as elsewhere provided herein. Said license shall expire on January 31, next after the issuance thereof.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 37
- CONSTRUCTION AND EXCAVATION IN STREETS-

2. APPLICATION FOR LICENSE. Licenses may be obtained from the City Clerk upon application furnishing such information as may reasonably be required upon forms to be furnished by such Clerk accompanied by a non-refundable, non-proratable fee of Seventy-five Dollars (\$75.00) ~~\$30.00~~, a bond in the amount of Five Thousand Dollars ~~(\$5,000.00)~~ ~~\$5,000~~ conditioned as elsewhere provided herein, and a certificate of insurance showing coverage as elsewhere provided herein. Said license shall expire on January 31, next after the issuance thereof.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

CHAPTER 44

- FIRE PREVENTION AND HAZARDOUS MATERIALS CONTROL-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 44 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 5(f)., so that Section 5(f). as so modified and amended, shall provide as follows:

5 (f). Fireworks permit fees: Fireworks permit applications shall be accompanied by a non-refundable fee of Three Hundred Dollars (\$300.00) for a permit to display fireworks.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 44
- FIRE PREVENTION AND HAZARDOUS MATERIALS CONTROL-

5. FIREWORKS. The manufacture, storage, display, possession, and discharge of fireworks shall be subject to the provisions of this section, in addition to those provisions relevant thereto set out in Chapter 33 of the Code.

(f). Fireworks permit fees: Fireworks permit applications shall be accompanied by a non-refundable fee of Three Hundred Dollars (\$300.00) ~~Twenty Five Dollars (\$25.00)~~, for a permit to display fireworks ~~(for an approved display)~~.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
- CHAPTER 51.5-
- HOTEL USE TAX -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 51.5 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 3, so that Section 3 as so modified and amended, shall provide as follows:

Section 3. HOTEL USE LICENSE AND TAX. No person shall engage in the business of renting, leasing or letting rooms in a hotel in the City without an annual license first obtained from the City Clerk on forms as required by the City Clerk and the paying of the license fee in the amount of Four Hundred Dollars (\$400.00). Any person operating a hotel in the City without a license, or failing or omitting to pay said tax when due, or failing or omitting to collect, account for and pay over said tax shall, in addition to any other penalty provided herein, upon conviction be fined not less than Fifty Dollars (\$50.00) nor more than Five hundred Dollars (\$500.00).

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 51.5
- HOTEL USE TAX -

Section 3. **HOTEL USE LICENSE AND TAX.** No person shall engage in the business of renting, leasing or letting rooms in a hotel in the City without an annual license first obtained from the City Clerk on forms as required by the City Clerk and the paying of the license fee in the amount of Four Hundred Dollars (\$400.00). Any person operating a hotel in the City without a license, or failing or omitting to pay said tax when due, or failing or omitting to collect, account for and pay over said tax shall, in addition to any other penalty provided herein, upon conviction be fined not less than Fifty Dollars (\$50.00) nor more than Five hundred Dollars (\$500.00).

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____
ORDINANCE AMENDING CITY CODE
CHAPTER 50.1
- TRANSIENT MERCHANTS-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 50.1 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 5, so that Section 5 as so modified and amended, shall provide as follows:

5. FEE. The fee for Transient Merchant or Itinerant Vendor licenses shall be One Hundred Dollars (\$100.00) per year, payment of which shall accompany each application for said license. Applications for such licenses shall be submitted to the Finance Department. This fee shall be required for each individual involved in the business.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 50.1
- TRANSIENT MERCHANTS -

5. FEE. The fee for Transient Merchant or Itinerant Vendor licenses shall be One Hundred Dollars (\$100.00) ~~Ten dollars (\$10.00) per day, Twenty-Five dollars (\$25.00) per week, Fifty dollars (\$50.00) per month, and Two Hundred Fifty dollars (\$250.00) per year~~, payment of which shall accompany each application for said license. Applications for such licenses shall be submitted to the Finance Department. This fee shall be required for each individual involved in the business.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
- CHAPTER 52.1-
- PLACES OF AMUSEMENT -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 52.1 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 8, so that Section 8 as so modified and amended, shall provide as follows:

8. FEE. The fee for a place of amusement license shall be Five Hundred Fifty Dollars (\$550.00). In the event a license does not issue responsive to an application, the payment of the annual fee accompanying the same shall be refunded; otherwise, there shall be no rebate or prorate of a fee once paid.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 52.1
- PLACES OF AMUSEMENT -

8. FEE. The fee for a place of amusement license shall be Five Hundred Fifty Dollars (\$550.00) ~~One Hundred Dollars (\$100.00)~~. In the event a license does not issue responsive to an application, the payment of the annual fee accompanying the same shall be refunded; otherwise, there shall be no rebate or prorate of a fee once paid.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
CHAPTER 54
- AMUSEMENT DEVICES-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 54 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 1 and Section 4, so that Section 1 and Section 4 as so modified and amended, shall provide as follows:

1. LICENSE. No person, firm or corporation shall operate, maintain or conduct a shuffle board, shuffle alley, bank board, coin operated pool table, coin operated bowling machine, coin operated baseball machine, gun or target type mechanical amusement device, video game or any other mechanical or electronic amusement device open to the public for hire or gain without having first obtained a license therefor. Amusement devices shall not include video gaming devices as defined by the Illinois Video Gaming Act 230 ILCS 40/1 et. seq. and any successor statute.

4. FEE. The fee for such license shall be Forty Dollars (\$40.00) for each machine located in such establishment for each calendar year or fraction thereof.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 54
- AMUSEMENT DEVICES-

1. LICENSE. No person, firm or corporation shall operate, maintain or conduct a shuffle board, shuffle alley, bank board, coin operated pool table, coin operated bowling machine, coin operated baseball machine, gun or target type mechanical amusement device, video game or any other mechanical or electronic amusement device open to the public for hire or gain without having first obtained a license therefor. Amusement devices shall not include video gaming devices as defined by the Illinois Video Gaming Act 230 ILCS 40/1 et. seq. and any successor statute.

4. FEE. The fee for such license shall be Forty Dollars (\$40.00) ~~Twenty Dollars (\$20.00)~~ for each machine ~~or device for twenty five (25) or fewer machines located in one establishment,~~ and ~~Fifteen Dollars (\$15.00) for each machine or device in excess of twenty five (25) machines~~ located in such establishment for each calendar year or fraction thereof.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

CHAPTER 58

- SECONDHAND STORES, AUCTION HOUSES AND RUMMAGE ROOMS -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 58 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 5, so that Section 5 as so modified and amended, shall provide as follows:

5. FEE. The annual fee for an auction house, secondhand store or rummage room license shall be Four Hundred Twenty-five Dollars (\$425.00).

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 58
- SECONDHAND STORES, AUCTION HOUSES AND RUMMAGE ROOMS -

5. FEE. The annual fee for an auction house, secondhand store or rummage room license shall be Four Hundred Twenty-five Dollars (\$425.00) ~~Fifty Dollars (\$50.00)~~.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
CHAPTER 59
- SIGN HANGERS -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 59 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 5, so that Section 5 as so modified and amended, shall provide as follows:

5. FEE. The license fee hereunder shall be Seventy-Five Dollars (\$75.00) per annum, payable in advance at the time of making application.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 59
- SIGN HANGERS -

5. FEE. The license fee hereunder shall be Seventy-Five Dollars (\$75.00) ~~Thirty Dollars (\$30.00)~~ per annum, payable in advance at the time of making application.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

CHAPTER 60

- VEHICLES FOR HIRE-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 60 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 4 and Section 12(A)(5), so that Section 4 and Section 12(A)(5) as so modified and amended, shall provide as follows:

4. FEE FOR VEHICLE FOR HIRE LICENSE. The annual license fee shall be One Hundred Dollars (\$100.00) for each vehicle for hire licensed.

12. APPLICATION FOR VEHICLE FOR HIRE DRIVER'S LICENSE.

A. Every applicant for a vehicle for hire driver's license must certify that he/she meets the following requirements:

(5) Must complete a verified application for a vehicle for hire driver's license upon a form provided by the City. The application shall state the full name of the applicant, his/her date of birth, social security number, State of Illinois driver's license number, residence address, whether a citizen of the United States, whether or not he/she has ever been convicted of a felony, whether or not he/she has previously been licensed as a vehicle for hire driver, and if so, when and by whose authority, whether or not his/her driving privileges have ever been revoked or suspended, and if so, for what cause, and the name of the vehicle for hire licensee for whom he/she will be driving. Such verified application shall be reviewed by the Chief of Police, and shall not be effective until it shall have endorsed on it the approval of the Chief of Police. Any false statements made by the applicant for a vehicle for hire driver's license may be promptly reported by the Police Chief to the Macon County State's Attorney. Every vehicle for hire driver's license application shall include three (3) copies of a recent photograph of the driver not less than 4 inches by 4 inches in size, at least 75 per cent of which shall show the applicant's face, including head and shoulders. Every application for a vehicle for hire driver's license shall be accompanied by a non-refundable fee of Eighty Dollars (\$80.00).

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 60
- VEHICLES FOR HIRE -

4. FEE FOR VEHICLE FOR HIRE LICENSE. The annual license fee shall be One Hundred Dollars (\$100.00) for each of the first three (3) vehicles for hire, and Fifty Dollars (\$50.00) for each additional vehicle for hire licensed by the operator.

12. APPLICATION FOR VEHICLE FOR HIRE DRIVER'S LICENSE.

A. Every applicant for a vehicle for hire driver's license must certify that he/she meets the following requirements:

(5) Must complete a verified application for a vehicle for hire driver's license upon a form provided by the City. The application shall state the full name of the applicant, his/her date of birth, social security number, State of Illinois driver's license number, residence address, whether a citizen of the United States, whether or not he/she has ever been convicted of a felony, whether or not he/she has previously been licensed as a vehicle for hire driver, and if so, when and by whose authority, whether or not his/her driving privileges have ever been revoked or suspended, and if so, for what cause, and the name of the vehicle for hire licensee for whom he/she will be driving. Such verified application shall be reviewed by the Chief of Police, and shall not be effective until it shall have endorsed on it the approval of the Chief of Police. Any false statements made by the applicant for a vehicle for hire driver's license may be promptly reported by the Police Chief to the Macon County State's Attorney. Every vehicle for hire driver's license application shall include three (3) copies of a recent photograph of the driver not less than 4 inches by 4 inches in size, at least 75 per cent of which shall show the

applicant's face, including head and shoulders. Every application for a vehicle for hire driver's license shall be accompanied by a non-refundable fee of Eighty Dollars (\$80.00)
~~Twenty-Five Dollars.~~

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
- CHAPTER 63 -
- MOBILE HOME PARKS -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 63 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 10, so that Section 10 as so modified and amended, shall provide as follows:

10. LICENSE FEE. The annual fee for a mobile home park license shall be Four Hundred Fifty Dollars (\$450.00). The license transfer fee for a mobile home park license shall be Fifty Dollars (\$50.00).

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 63
- MOBILE HOME PARKS -

10. LICENSE FEE. The annual fee for a mobile home park license shall be Four
Hundred Fifty Dollars (\$450.00) ~~\$100 plus \$1 for every mobile home lot in such mobile home~~
~~park~~. The license transfer fee for a mobile home park license shall be Fifty Dollars (\$50.00) ~~\$50~~.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
- CHAPTER 53 -
- AMBULANCE SERVICE -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 53 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 5, so that Section 5 as so modified and amended, shall provide as follows:

5. LICENSE FEE. All applications for licenses or renewal thereof shall be accompanied by an application fee of Four Hundred Dollars (\$400.00) for the license year which shall commence on October 1 and end the following September 30.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 53
- AMBULANCE SERVICE -

5. LICENSE FEE. All applications for licenses or renewal thereof shall be accompanied by an application fee of Four Hundred Dollars (\$400.00) for ~~\$100.00 plus \$15.00 for each~~ ~~medical transport vehicle to be operated during~~ the license year which ~~license year~~ shall commence on October 1 and end the following September 30.

Financial Management

DATE: 11/14/2016

MEMO: Letter to the City Council Financial Management Department #2016 - 25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Approving Amendments to City Code for the Purpose of Setting the Price for Certain Licenses and Permits Issued by the City

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

BACKGROUND:

On August 15, 2016, a study session was conducted with the City Council for the purpose of a License, Permit and Major Revenue Overview.

The study session was intended to present a prelude or preliminary review of the development of the City's major revenue streams as the City Council begins to discuss and evaluate the 2017 budget.

In addition, the study session presented the current status of certain license and permit fee prices charged for the privilege afforded by the City for the intended purpose of the license or permit, with comparison to the cost incurred by the City in the review, approval and issuance of the license or permit.

The study, as conducted by the Office of the City Treasurer, included a review of the following:

- Staff time involvement to inspect, review, approve and issue licenses and permits to ensure compliance in accordance with City Code,
- Cost incurred by the City to inspect, review, approve and issue using cost accounting methodology including the 2016 actual personnel costs including employee benefits,
- Inclusion of cost accounting methodology for the determination of applicable overhead costs to capture the full cost incurred by the City in the inspection, review and issuance of licenses and permits.

The results of this study were presented to the City Council in the study session delivered to Council on August 15, 2016.

The conclusion of the study indicated that many licenses and permits issued by the City are at a current price or fee below the cost incurred by the City to perform the required tasks to issue the license or permit for the privilege afforded by the City for the intended purpose of the license or permit.

In conclusion, City Administration was directed with Council instruction to implement cost based fees in conjunction with the 2017 budget.

City Administration therefore recommends City Council approval of the attached series of Ordinances amending City Code for the purpose of setting the price of certain licenses and permits issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Ms. Wendy Morthland, Corporation Counsel Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon approval by Council, the licenses and fees, as defined in the attached series of ordinances will take effect and be the price charged by the City for privilege afforded by the City for the intended purpose of the license or permit.

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE
- CHAPTER 52-
- ALCOHOLIC LIQUOR -**

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 52 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 7, so that Section 7 as so modified and amended, shall provide as follows:

Section 7. LICENSE FEE. Payment of an annual license fee of Two Thousand Two Hundred Dollars (\$2200.00) shall accompany each application for all classes of license except Class F as to which the amount of said fee shall be \$725.00; and except Class N as to which the amount of said fee shall be \$1,400.00; and except Class P as to which the amount of said fee shall be \$2,000.00 until August 17, 2015, then \$6,000 beginning August 18, 2015 and thereafter provided that, said fee shall be prorated for the issuance of any license during a license period. The payment of a fee for any license shall be credited toward the payment of a fee for any other license if the first license is surrendered prior to the issuance of the second license to the same licensee during the same license year. For all classes of license, a late fee of \$100.00 plus \$20.00 per day shall be charged for all days after June 1st of any year for which an application for renewal is incomplete. Each initial application and each application for transfer, whether to another licensee or to other premises, shall also be accompanied by a processing fee of \$100.00 in addition to the annual fee. Payment of a fee shall accompany the request for a temporary permit or winery special use permit, in accordance with the following schedule:

- 1st permit / year - \$100.00 per day
- 2nd permit / year - \$150.00 per day
- 3rd permit / year - \$200.00 per day
- 4th permit / year - \$250.00 per day
- 5th permit / year - \$250.00 per day
- 6th permit / year - \$250.00 per day

In the event a license does not issue responsive to an application, the payment of the annual fee accompanying the same shall be refunded, otherwise, there shall be no rebate or prorate of a fee once paid. (Amended, Ordinance No. 2016-09, February 16, 2016) (Amended, Ordinance No. 2015-43, August 17, 2015) (Amended, Ordinance No. 2015-22, May 18, 2015) (Amended, Ordinance 2014-08, March 17, 2014) (Amended, Ordinance No. 2013-90, November 18, 2013) (Amended, Ordinance No. 2005-100, November 7, 2005) (Amended, Ordinance No. 2003-16, April 7, 2003) (Amended, Ordinance No. 2002-62, July 22, 2002) (Amended, Ordinance No. 2000-95, November 6, 2000) (Amended, Ordinance No. 97-47, June 2, 1997)

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

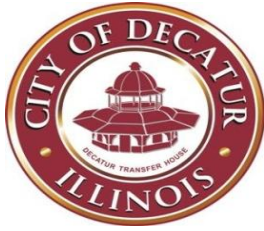
ADDITIONS AND DELETIONS
CHAPTER 52
- ALCOHOLIC LIQUOR -

7. LICENSE FEE. Payment of an annual license fee of Two Thousand Two Hundred Dollars (\$2200.00) ~~\$2,000.00~~ shall accompany each application for all classes of license except Class F as to which the amount of said fee shall be \$725.00; and except Class N as to which the amount of said fee shall be \$1,400.00; and except Class P as to which the amount of said fee shall be \$2,000.00 until August 17, 2015, then \$6,000 beginning August 18, 2015 and thereafter provided that, said fee shall be prorated for the issuance of any license during a license period. The payment of a fee for any license shall be credited toward the payment of a fee for any other license if the first license is surrendered prior to the issuance of the second license to the same licensee during the same license year. For all classes of license, a late fee of \$100.00 plus \$20.00 per day shall be charged for all days after June 1st of any year for which an application for renewal is incomplete. Each initial application and each application for transfer, whether to another licensee or to other premises, shall also be accompanied by a processing fee of \$100.00 in addition to the annual fee. Payment of a fee shall accompany the request for a temporary permit or winery special use permit, in accordance with the following schedule:

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CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report October 2016

The Year in Play

The City of Decatur financial position remains stable, but delicate, at the present time. **The financial position continues to show slight, but steady improvement as we move forward each month in 2016.** The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2016 budget for the City was approved on December 7, 2015 by the City Council with Council Resolution R2015-131 with General Fund budget Revenue of \$66.750 million and Expense of \$65.500 million. The General Fund budget approval included a cash basis surplus of \$1.250 million.

The total 2016 City budget approved with Council Resolution R2015-131 is for budget Revenue of \$184.3 million and Expense of \$200.2 million, representing an in period cash basis deficit of \$15.9 million. The 2016 in period cash basis deficit is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, state motor fuel tax revenue funded projects, as well as other capital project initiatives of the City. The City budget was amended with Council adoption of the annual appropriation ordinance 2016-10 dated March 7, 2016 for Expense of \$200.3 million.

Challenges and unknowns remain for 2016 that may have impact on City finances and operations.

- Continued lack of a State full year budget and potential implications to the City,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

All of these factors will have significant impact on the financial position, condition, development and progress of the City of Decatur in 2016.

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement,
- Neighborhood restoration and improvement, including blighted property removal,
- Fire facility rehabilitation and potential replacement **project work soon to commence**

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward in 2016.

Several key initiatives will commence or continue that will have lasting impact on the City infrastructure, including:

- Local motor fuel tax funded road and street restoration, **street work has commenced**
- Expansion of the City fiber optic cable network, **approved by the council on November 7**
- Continue with year 3 of the Lake Decatur dredging initiative, **bond financing concluded**

City Financial Position

The City of Decatur ended October 2016 with a total cash position of \$54.8 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$57.0 as of the end of September. The City cash position at January 1, 2016 was \$50.1 million.

The City General Fund ended October 2016 with a cash position of \$5.4 million versus the September cash position of \$4.9 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic development and community services as well as general government service.

The General Fund cash position at October 31 provides a cash reserve representing 30 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or \$8-11 million.

City cash at October 31 excluding the General Fund cash position is \$49.4 million, contained in Special Revenue funds (\$6.8 million), TIF Redevelopment funds (\$1.7 million), Capital funds (\$0.6 million), Debt Service fund (\$1.8 million), Internal Service funds (\$4.5 million) and Enterprise funds \$34.0 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Oct 2016	Sep 2016	Comment
Special Revenue	6.8	7.5	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	1.7	1.7	Debt service and redevelopment agreement obligations
Capital	0.6	0.6	Capital funding available
Debt	1.8	1.8	Debt service obligations
Internal Service	4.5	4.8	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	34.0	35.6	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non General Fund	49.4	52.1	
General Fund	5.4	4.9	Basic services to citizens and stakeholders
Total City Cash	54.8	57.0	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds decreased \$0.7 million; Library fund decrease of \$198k due normal progression of operating expense, Local Streets and Roads increase of \$144k (tax receipts minus project spend), State MFT decrease of \$809k due project spending, CDBG increased \$193k with receipt of federal funds.
- Enterprise funds decreased \$1.6 million; Public Transit decrease of \$520k due normal progression of operating expense, Water funds increased \$1.146 million (in month operating margin less capex expense), Water Bond decreased \$2.274 million with continued payment of dredging expense.

The Recycling Fund continues with an outstanding cash advance due to the Water Operating Fund of \$100k. The Recycling Fund will repay the Water Operating Fund in fiscal 2016 and beyond as Recycling Fund cash flow allows.

General Fund Position

Cash

The City General fund cash position ended October at \$5.4 million, an increase from the September cash position of \$4.9 million. The current cash balance represents a cash reserve position of 30 days (was 27 days).

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending October, 2016.

\$ (000)	Budget (4)	Year To Date (1)	Budget Target (2)	% vs Target (3)
Revenue	66,750	55,230	57,385	(4)%
Expense	65,500	52,751	54,497	(3)%
Surplus(deficit)	1,250	2,479	2,888	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with annual appropriation ordinance 2016-10 adopted by Council March 7, 2016

General Fund Revenue Comments

Revenue to date through October is \$55.2 million versus budget to date revenue of \$57.4 Million, a 4% shortfall versus the year to date budget.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With ten months into the twelve month cycle, the year-to-date benchmark is 83% of the full year budget revenue.

\$ (000)	2016 Budget	2016 YTD	YTD % of Year Budget	2015 YTD	% Change yr vs yr
State Sales Tax	11,496	9,206	80%	9,536	(3)%
Local Sales Tax	10,150	8,202	81%	8,447	(3)%
State Income Tax	8,000	6,355	79%	6,821	(7)%
Food & Beverage Tax	3,255	2,739	84%	2,601	5%
Telephone Tax	1,774	1,665	94%	1,723	(3)%
Utility Tax (Gas & Elec)	5,182	3,470	67%	1,321	163%
State Local Use Tax	1,882	1,654	88%	1,087	52%
Cable TV Tax	1,122	1,057	94%	1,062	0%
State Replacement Tax	1,325	990	75%	1,126	(12)%
Hotel Use Tax	965	565	59%	578	(2)%
Video Gaming Tax	765	787	103%	328	140%

Sales Tax – **state sales tax is running 3% below the full year budget target, and 3% behind the prior year; local sales tax is running 2% below the full year budget target, and 3% behind the prior year.** The sales tax revenue stream is “**the primary funding source driver**” financing the general fund, representing a revenue stream approaching \$22 million or 32% of the general fund revenue.

State Income Tax – **4% below the full year budget target and 7% below the prior year.** The 2016 budget was conservatively projected (as we envisioned at the time of the 2016 budget development), however, the distributions are at best difficult to project. This revenue stream is “**a primary funding source driver**” financing the general fund, representing a revenue stream of \$8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **1% above the full year budget target and 5% above the prior year.** The 2016 budget contemplated a 3% increase over 2015, on-the-heal of a 3.5% increase in 2015 vs. 2014.

Telephone Tax – **11% above the full year budget target and 3% below the prior year.** The full year 2016 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **16% behind the full year budget target, however, above the prior year by 163%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. The shortfall to budget is the result of the delayed implementation of the tax increase versus the timing included in the budget, and will end the year below our original budget level, however, the increased revenue is lining up much as we predicted for future revenue gains.

State Replacement Tax – **8% below the full year budget target, 12% below the prior year.** The 2016 budget was conservatively projected (as we envisioned at the time of the 2016 budget development), however, the distributions are at best difficult to project.

Hotel Use Tax – **24% below the full year target, 2% below the prior year.** City increased the hotel use tax rate from 6% to 8% effective January 1, 2016. Heads in beds for the city hotels have declined.

Video Gaming Tax – **20% above the full year budget target and 140% above the prior year.** Tax revenue continues to exceed the budget expectation. Ongoing comparisons to the prior year will be difficult until December as the state suspended distributions commencing July in the prior year due the lack of a state budget. 15% of the video gaming tax revenue received is receipted as revenue in the City Economic Development Fund to provide a funding source supporting economic development.

Video Gaming revenues continue to develop as no market place saturation point has yet to be discovered. Over the course of 2015 and into 2016, establishments with video gaming increased from 44 to 79, with the number of gaming machines increasing from 206 to 370 (as of September 2016).

During the 2015 period, monies played in video gaming increased from \$44.3 million to \$70.0 million, representing a 58% increase. To date in 2016, the run rate of monies played is \$92.0 million, a 30%+ increase versus 2015. So-called “net terminal income”, representing the dollar amount of “gaming proceeds” increased from \$11.4 million in 2014 to \$17.9 million in 2015, and is projected to approach \$23.0 million in 2016. Of this, the gaming machine provider pockets 35%, the local establishment pockets 35% and 30% is “taxed” with State retention of 25% and City retention (distributed from the State) of 5%.

With projected 2016 “video gaming proceeds” of \$23.0 million in calendar 2016, the dollar amount of “revenue” to the gaming machine provider approaches \$8.1 million, **the dollar amount of “revenue” to the local establishments approaches \$8.1 million**, with the dollar amount of “revenue” available to the government is \$6.9 million, shared between the State (\$5.8 million) and the City of Decatur (\$1.1 million).

General Fund Expense Comments

General Fund expense in the month of \$4.356 million was below with the budget expectation of \$4.560 million. On a year to date basis, general fund spending is below budget by 3%.

The below budget spending is attributed to early year cautious behavior pending more certainty on the revenue development, a mild winter weather season requiring minimal snow plowing saving overtime costs in public works, as well as the hiring freeze exhibited during the earlier months of the year.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.8 million	Earmarked for police capital as available (\$0.4 million available)
Local Roads and Streets	\$1.0 million	Tax effective April 1. 1 st revenue receipts occurred in May amounting to \$152k, 2 nd month revenue is \$161k, 3 rd month revenue is \$159k, 4 th month is \$161k, 5 th month is \$158k, 6 th month revenue is \$155k, annualized this is on the order of \$1.8+ million, and would surpass our expectations. Project spending will commence as the road work has begun.
State Motor Fuel Tax	\$1.6 million	Earmarked for street repair and maintenance.
Major Moves	\$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	\$1.4 million	September property tax distribution will carry the Library forward until springtime
Library Capital Fund	\$0.2 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
2010 Bond Construction	\$0.3 million	Remaining bond fund monies are earmarked for Garage B & C repairs. Monies will be depleted in 2016.
Capital Projects	\$0.1 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	\$1.8 million	Earmarked for debt payments on current debt issues
Equipment Replacement	\$0.3 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	\$2.6 million	Coverage level required for ongoing business insurance costs including liability, property, workers compensation
Employee Insurance Fund	\$1.2 million	Coverage for healthcare and other EE benefit expense. Cash position is substandard to the level of adequate cash reserve necessary – desired cash reserve is \$1.5 million
Public Transit Operations	\$0.1 million	Cash position remains tenuous as State of Illinois delays grant funding distributions until the end of the operating quarter, resulting in City having to “bankroll” operations from City cash flow. Expect state funding in November.
Storm Water Fund	\$1.1 million	Balance will begin to fund currently defined storm water projects
Sewer Fund	\$6.7 million	Balance available and revenue flow will fund currently defined sewer projects – longer term prospects for required sewer infrastructure capex replacement and pending US EPA mandates will require increased revenue flow to sustain
Water Utility Funds	\$18.6 million	Cash balance of \$18.6 million, includes \$9.7 million sequestered in the debt reserve fund, representing the next 12 months debt service payments.

		Remaining cash balance of \$8.9 million represents a 4+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$7.7 million	Balance available to pay contractor invoices for the dredging of Lake Decatur, funds will extinguish in late Q4, city closed on bond issue in early November (\$24.0 million) replenishing funds for the dredging project

Trust & Agency Fund balance of \$151.3 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$12.8 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$2.8 million of 2015 bond proceeds and \$10 million of pooled cash.

The 2015 bond proceeds invested in treasury bonds are scheduled to mature throughout 2016 in line with the anticipated cash flow requirements to pay the cost of the Lake Decatur dredging initiative.

The \$10 million of pooled cash invested in treasury bonds are scheduled to mature over the next 1-3 years.

The interest earnings from these investments are projected to be in the range of \$100k.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of December 31, 2015 is \$150.3 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2016 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2016 include debt issuance for road and street rehabilitation secured by the local motor fuel tax, debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease financing to replace certain public works vehicle equipment, a new fire apparatus and other vehicle stock covered within the operating budget of the City.

The City closed on the issuance of \$22.2 million par value general obligation bonds on November 9, 2016 with cash proceeds of \$24.0 million for the purpose to raise the necessary monies to continue moving the dredging project forward.

Revenue Tracking

Revenue received in the fiscal months ending with October, 2016 of \$138.3 million is 75% of the annual revenue budget of \$184.3 million.

State of Illinois distribution of income tax revenues to local governmental entities is two months delayed, as of October 31, 2016. The amount due to the City of Decatur General Fund is \$1.1 million.

Of note, the property tax revenues received by the City according to the 2015 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2016

The 2015 property tax levy, approved by Council in December, 2015 with Council Ordinance 2015-69, for a tax levy amount of \$13.3 million, has been certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2015 EAV period, with property tax payable in 2016, is \$827,227,091, an increase in EAV of 0.62% versus the prior year EAV of \$822,152,764.

The City property tax rate for 2015 EAV with tax payable in 2016 is 1.63498% versus the prior year tax rate of 1.43527%. The City property tax rate is projected to remain in the 16% range of the total property tax rate for City property owners.

The City received the September property tax distribution from the Macon County Treasurer's Office on September 27, 2016.

The civil city property tax distributions (June and September) received amount to \$12.590 million of expected full year collection amount of \$13.254 million (assumed 98% collection rate), or 95% of the full year expectation. The collection rate is above the prior year collection rate (prior year was 94%).

The TIF Redevelopment District property tax distributions (June and September) received amount to \$1.734 million of expected full year collection of \$1.784 million (assumed 98% collection rate), or 97% of full year expectation. The collection rate is above the prior year collection rate (prior year was 96%).

The final property tax distribution will occur in late December.

Expenditure Tracking

Expenditures to October of \$131.0 million are 65% of the revised full year budget of \$200.3 million, which represents an 18% to date under spending situation versus the total City annual budget.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through October is a profit of \$9.1 million on revenues of \$27.3 million; current performance exceeds the budget expectation and the prior year.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full time staffing level is 476 FTE's versus budget of 491 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
November 12, 2016



Fiscal Year 2016

Fiscal Period Ending October, 2016

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: October, 2016

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	4,933,017.81	4,225,575.89	4,355,681.37	606,546.84		5,409,459.17		5,409,459.17	0.00
12	Special Revenue Funds PLANNING FUND	296,186.15	38,321.09	17,688.02	0.00		316,819.22		316,819.22	
17	HOME FUND	50,517.96	27,831.35	42,370.17	0.00		35,979.14		35,979.14	
18	CDBG FUND	(194,636.95)	452,637.37	259,871.54	0.00		(1,871.12)		(1,871.12)	
22	DUATS FUND	61,896.23	23.63	1,125.44	0.00		60,794.42		60,794.42	
25	DRUG ENFORCEMENT FUND	779,007.21	1,270.52	21,384.54	0.00		758,893.19		758,893.19	
26	DUI FINES AND FEES FUND	115,240.45	5,544.32	865.00	0.00		119,919.77		119,919.77	
27	POLICE LAB & PROGRAMS	34,223.15	391.24	126.37	0.00		34,488.02		34,488.02	
32	FIRE GRANT	4,575.20	0.13	0.00	0.00		4,575.33		4,575.33	
33	POLICE CAPITAL FUND	402,947.35	154.58	3,559.07	0.00		399,542.86		399,542.86	
34	BUILDING FUND	(49,603.53)	49,451.00	41,206.39	0.00		(41,358.92)		(41,358.92)	
35	LIBRARY FUND	1,583,564.09	77,184.27	274,906.26	0.00		1,385,842.10		1,385,842.10	
36	MUNICIPAL BAND FUND	15,009.76	16,050.85	5,281.88	0.00		25,778.73		25,778.73	
39	JUSTICE ADMIN GRANT	0.00	22,874.25	22,874.25	0.00		0.00		0.00	
42	LOCAL STREETS & ROADS	833,336.66	154,166.71	10,036.63	0.00		977,466.74		977,466.74	
46	MOTOR FUEL TAX FUND	2,433,102.41	147,747.72	956,392.67	0.00		1,624,457.46		1,624,457.46	
47	MAJOR MOVES	99,581.47	37.41	5,000.00	0.00		94,618.88		94,618.88	
49	FIRE CAPITAL FUND	449,310.15	8,084.94	(4,589.96)	0.00		461,985.05		461,985.05	
58	LIBRARY CAPITAL	150,239.19	57.89	0.00	0.00		150,297.08		150,297.08	
59	LIBRARY TRUST FUNDS	275,652.77	372.87	2,759.15	0.00		273,266.49		273,266.49	
82	DCDF FUND	104,836.15	2,339.48	578.83	0.00		106,596.80		106,596.80	
83	NEIGHBORHOOD IMPROVEMENTS	52,827.44	20.34	123.43	0.00		52,724.35		52,724.35	
85	GRANT FUND	7,654.00	200.00	0.00	0.00		7,854.00		7,854.00	
	Total Special Revenue Funds	7,505,467.31	1,004,761.96	1,661,559.68	0.00	0.00	6,848,669.59	0.00	6,848,669.59	0.00
19	TIF & Redevelopment Funds OLDE TOWNE TIF FUND	674,087.53	257.41	12,122.27	0.00		662,222.67		662,222.67	
20	SE PLAZA TIF FUND	501,480.19	11,141.68	0.00	0.00		512,621.87		512,621.87	
21	WABASH CROSSING TIF	178,963.70	68.97	0.00	0.00		179,032.67		179,032.67	
23	EASTGATE TIF FUND	60,223.12	30,013.67	89,560.55	0.00		676.24		676.24	
24	SOUTHSIDE TIF FUND	42,571.54	16.41	0.00	0.00		42,587.95		42,587.95	
28	PINES SHOPPING CENTER TIF	92,945.02	101.71	0.00	0.00		93,046.73		93,046.73	
29	GRAND & OAKLAND TIF	158,778.36	6,142.51	0.00	0.00		164,920.87		164,920.87	
	Total TIF & Redevelpmnt Funds	1,709,049.46	47,742.36	101,682.82	0.00	0.00	1,655,109.00	0.00	1,655,109.00	0.00
40	Capital Funds PEG CAPITAL FUND	203,376.12	16,471.67	31.67	0.00		219,816.12		219,816.12	
43	2010 PROJECT FUND	345,983.49	9.87	750.00	0.00		345,243.36	0.00	345,243.36	
45	CAPITAL PROJECT FUND	70,883.92	23.69	18,826.00	0.00		52,081.61		52,081.61	
	Total Capital Funds	620,243.53	16,505.23	19,607.67	0.00	0.00	617,141.09	0.00	617,141.09	0.00

City of Decatur
Treasurer's Cash Report

Month of: October, 2016

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	1,800,117.42	11,659.09	0.00	0.00		1,811,776.51		1,811,776.51	0.00
60	Internal Service Funds									
	FLEET MAINTENANCE	315,774.73	208,457.76	158,701.15	0.00		365,531.34		365,531.34	
61	EQUIPMENT REPLACEMENT	312,535.70	251.70	0.00	0.00		312,787.40		312,787.40	
64	RISK MANAGEMENT	3,123,954.58	177,920.52	730,470.12	0.00		2,571,404.98		2,571,404.98	
65	INSURANCE FUND	1,059,151.99	833,291.52	673,883.72	0.00		1,218,559.79		1,218,559.79	
	Total Internal Service Funds	4,811,417.00	1,219,921.50	1,563,054.99	0.00	0.00	4,468,283.51	0.00	4,468,283.51	0.00
70	Enterprise Funds									
	MASS TRANSIT -OPERATION	427,254.22	42,195.49	562,579.11	0.00		(93,129.40)		(93,129.40)	0.00
78	STORM WATER	1,037,584.69	165,593.03	116,836.10	0.00		1,086,341.62		1,086,341.62	
79	SEWER FUND	6,730,127.57	410,947.01	458,107.39	0.00		6,682,967.19		6,682,967.19	
80	WATER FUND	5,778,795.97	2,560,880.29	1,014,986.11	18,453.50		7,343,143.65		7,343,143.65	100,000.00
81	WATER CAPITAL	1,925,628.01	658.56	417,988.90	0.00		1,508,297.67		1,508,297.67	
86	WATER DEBT	9,700,000.00	0.00	0.00	0.00		9,700,000.00		9,700,000.00	0.00
88	RECYCLING PROGRAM	109,928.94	61,615.30	57,767.61	0.00		113,776.63		113,776.63	(100,000.00)
89	WATER BOND	7,028,085.73	4,341.52	2,278,397.34	0.00	(4,173.39)	4,749,856.52	2,913,278.86	7,663,135.38	0.00
	Total Enterprise Funds	32,737,405.13	3,246,231.20	4,906,662.56	18,453.50	(4,173.39)	31,091,253.88	2,913,278.86	34,004,532.74	0.00
90	Trust & Agency Funds									
	FIRE PENSION FUND	2,266,489.43	303,925.13	627,199.68	0.00	(134,705.98)	1,808,508.90	63,462,422.45	65,270,931.35	
91	POLICE PENSION FUND	1,747,432.92	301,317.23	613,258.87	0.00	(117,564.52)	1,317,926.76	84,749,232.19	86,067,158.95	
	Total Trust & Agency Funds	4,013,922.35	605,242.36	1,240,458.55	0.00	(252,270.50)	3,126,435.66	148,211,654.64	151,338,090.30	0.00
Total City Funds		58,130,640.01	10,377,639.59	13,848,707.64	625,000.34	(256,443.89)	55,028,128.41	151,124,933.50	206,153,061.91	0.00
Pooled Cash Investments		0.00	0.00	0.00	0.00	0.00	0.00	10,049,982.80	10,049,982.80	
Memorandum Items										
City Funds ex Trust & Agency		54,116,717.66	9,772,397.23	12,608,249.09	625,000.34	(4,173.39)	51,901,692.75	12,963,261.66	54,814,971.61	0.00

City of Decatur
Treasurer's Investment Report

Month of: **October, 2016**

Water Bond

Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2016	Estimated Income	
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	530.10	0.00	ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	2,717.03	0.00	ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	5,750.00	0.00	ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	11,574.39	0.00	ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	13,101.22	0.00	ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	22,912.09	0.00	ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	ok
US Treasury Bond	11/15/16	0.62500%	1,000,000.00	999,804.69	0.00	999,804.69	6,175.35	2,887.23	3,288.12	3,125.00	6,250.00	ok
US Treasury Bond	12/15/16	0.62500%	200,000.00	199,890.63	0.00	199,890.63	1,296.11	474.73	821.38	625.00	1,250.00	ok
US Treasury Bond	12/31/16	0.62500%	1,400,000.00	1,401,148.43	451.77	1,401,600.20	2,496.60	2,948.37	0.00	0.00	8,750.00	ok
Federated US Treasury Cash Reserves	Liquid		236,753.32	236,753.32	75,230.02	311,983.34	745.43	46.47	698.96	698.38	500.57	ok
Total Investment(s)			2,836,753.32	2,837,597.07	75,681.79	2,913,278.86	68,515.88	6,356.80	62,610.85	61,033.21	16,750.57	

Pooled Cash

Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2016	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	2,500.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	1,000,000.00	999,453.13	0.00	999,453.13	5,840.16	2,373.63	3,466.53	3,125.00	6,250.00	ok
US Treasury Bond	04/30/17	0.87500%	1,000,000.00	1,001,328.13	0.00	1,001,328.13	8,173.21	24.17	8,149.04	8,149.04	8,750.00	ok
US Treasury Bond	10/31/17	0.75000%	1,000,000.00	996,875.00	0.00	996,875.00	7,005.61	20.72	6,984.89	6,984.89	7,500.00	ok
US Treasury Bond	12/15/17	1.00000%	1,050,000.00	1,050,779.30	0.00	1,050,779.30	9,811.47	3,987.70	5,823.77	5,250.00	10,500.00	ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	10,517.70	989.01	9,528.69	9,528.69	11,250.00	ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	16,819.68	6,836.07	9,983.61	9,000.00	18,000.00	ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	14,312.31	715.14	13,597.17	13,597.17	15,312.50	ok
US Treasury Bond	06/30/17	0.62500%	1,000,000.00	1,000,000.00	0.00	1,000,000.00	2,346.36	2,105.98	240.38	240.38	6,250.00	ok
Federated US Treasury Cash Reserves	Liquid		106,974.86	106,974.86	72,668.07	179,642.93	201.96	25.15	176.81	176.55	267.02	ok
Total Investment(s)			10,006,974.86	9,977,314.73	72,668.07	10,049,982.80	77,801.68	17,077.57	60,724.11	58,551.72	84,079.52	

GRAND TOTALS:	12,843,728.18	12,814,911.80	148,349.86	12,963,261.66	146,317.56	23,434.37	123,334.96	119,584.93	100,830.09
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Notes:

All initial investments settled on 11/25/15.

Total Invested = Tax Cost Amount + Accrued Interest Purchased

Interest Received YTD = cash received

Estimated Income = projected annual interest income

Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.

home

home	debt liquidated										gz approved				
	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref)	Debt at 1/1/2016	FY16 Principal Payments	FY16 Interest Payments	Debt at 12/31/2016	FY16 Total Debt Payments
								1st	2nd						
Bond Debt															
Amort sch #															
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	8,120,000	825,000	349,113	7,295,000	1,174,113 ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	8,090,000	180,000	440,158	7,910,000	620,158 ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	24,200,000	1,120,000	1,340,418	23,080,000	2,460,418 ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	2,045,000	200,000	77,750	1,845,000	277,750 ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	480,000	245,000	16,750	235,000	261,750 ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,715,000	605,000	141,731	6,110,000	746,731 ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	14,580,000	1,205,000	626,225	13,375,000	1,831,225 ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	23,325,000	835,000	1,026,963	22,490,000	1,861,963 ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	23,305,000	790,000	939,510	22,515,000	1,729,510 ok
	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	-	-	-	22,205,000	- ok
	xxx														
	xxx														
Total Bond Debt										146,405,000	110,860,000	6,005,000	4,958,618	127,060,000	10,963,618
Promissory Notes & Loans Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,365,000	180,000	80,855	1,185,000	260,855 ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	16,454,080	642,538	562,462	15,811,542	1,205,000 ok
15	IEPA Contruction Loan	Nitrate Facility (L17-1674)	2002		2022	80	80	6/1	12/1	7,172,169	2,750,720	407,387	76,971	2,343,333	484,358 ok
16	IEPA Water Loan	Water Projects (L17-2552)	2011		2031	80	80	1/10	7/10	6,993,328	5,786,889	361,681	-	5,425,208	361,681 ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L17-4873)	2013		2034	79	79	12/15	6/15	7,589,673	7,282,353	320,236	138,824	6,962,117	459,060 ok
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	1,065,557	296,772	19,466	768,785	316,238 ok
34	IEPA Contruction Loan Pending	Union Street Sewer (L17-5280)	2015		2035	79	79	1/8	7/8	2,126,122	2,126,122	82,230	37,074	2,043,892	119,304 ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	439,940	58,643	10,119	381,297	68,762 ok
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		986,826	986,826	137,785	23,215	849,041	161,000 ok
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	249,594	141,851	2,928	107,743	144,779 ok
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	2016		2019	33	33	Qtry	Qtry	62,860	-	10,217	603	52,643	10,820 ok
	Busey Bank	Fire Facility Rehabilitation	2016		2023	49	49	2/15	8/15	2,200,000	-	-	-	2,200,000	- ok
	Busey Bank	Local Street Resurfacing	2016		2023	42	42	2/15	8/15	7,500,000	-	-	-	7,500,000	- ok
	xxx														
Total Notes & Loans Payable										57,068,044	38,507,081	2,639,340	952,517	45,630,601	3,591,857
Capital Leases															
19	Busey Bank	Fire Apparatus - Arial Platform	2011		2018	49	49	9/1		947,850	424,905	138,474	10,070	286,431	148,544 ok
21	Busey Bank	Police Vehicles - SUV (1)	2013		2017	33	33	Qtry	Qtry	26,911	10,294	6,847	133	3,447	6,980 ok
22	Busey Bank	Water Service Truck (1)	2013		2018	80	80	Qtry	Qtry	33,988	17,383	6,865	280	10,518	7,145 ok
24	Busey Bank	Sewer Vactor Truck (1)	2013		2018	79	79	Qtry	Qtry	321,998	181,037	64,689	3,106	116,348	67,795 ok
26	Busey Bank	Water Service Truck (1)	2014		2019	80	80	Qtry	Qtry	25,150	16,632	5,003	295	11,629	5,298 ok
27	Busey Bank	Traffic Service Truck (1)	2014		2019	10	10	Qtry	Qtry	31,114	20,576	6,190	364	14,386	6,554 ok
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	216,311	143,747	2,077	72,564	145,824 ok
new	To be determined	Police Vehicles - Interceptor (5)	2016		2018	33	33	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Traffic Mgr Ford Escape	2016		2021	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Cat Backhoe	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Dump Truck (2)	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Endloader	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Sewer Vactor Truck (1)	2016		2023	79	79	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Sewer Street Sweeper (2)	2016		2023	79	79	Qtry	Qtry	-	-	-	-	-	-
	xxx														
	xxx														
	xxx														
	xxx														
Total Capital Leases										1,674,510	887,138	371,815	16,325	515,323	388,140
Total City Debt										205,147,554	150,254,219	9,016,155	5,927,460	173,205,924	14,943,615

**City of Decatur
Debt Schedule**

PBC

Period Ending: 2016 Budget
date of update: November 9, 2016

home		debt liquidated							
Debt Instrument		Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt									
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
xx	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
Total Bond Debt									
Promissory Notes & Loans Payable									
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot interest payment			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L17-1674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L17-2552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L17-4873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L17-5280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital Pending	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 33 100%			
xx	Busey Bank	Fire Facility Rehabilitation	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
xx	Busey Bank	Local Street Resurfacing	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
Total Loans Payable									
Capital Leases									
19	Busey Bank	Fire Apparatus - Arial Platform	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles - SUV (1)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
new	To be determined	Police Vehicles - Interceptor (5)							
new	To be determined	Traffic Mgr Ford Escape							
new	To be determined	Streets Cat Backhoe							
new	To be determined	Streets Dump Truck (2)							
new	To be determined	Streets Endloader							
new	To be determined	Sewer Vactor Truck (1)							
new	To be determined	Sewer Street Sweeper (2)							
Total Capital Leases									
Total City Debt									

City of Decatur
2010 Bond Issue - Status of Bond Fund 43

Month of: **October, 2016**

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D
PNC letters of credit							
Wabash Crossing Payoff	4,739,872						4,739,872
West End Loan payoff	334,878						334,878
300 N Water demolitions	1,249,560						1,249,560
Reynolds Building, etc	2,223,000						2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963			11,260,000
Ground water supply		5,000,000	(3,294,961)	19,280			5,000,000
Dam repairs		1,746,080	2,559,779	16,633			1,746,080
Downtown streetscapes		6,260,000	248,327	371,874			6,260,000
Downtown lighting		2,500,000					2,500,000
Central Park & Transfer House		1,170,843					1,170,843
Parking Garage project			366,413		2,401,272	63,134	2,401,272
Olde Towne TIF Debt Service					422,393		422,393
Refunding 1998 issue							1,821,190
Total available for use	8,547,310	27,936,923	-	935,751	2,823,665	63,134	41,129,088

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY16	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																					
Miscellaneous Income				350	527,613							17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	179	70		24,245	24,261	489					480,644			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	179	70	-	24,245	41,451	489	-	-	-	-	1,025,797			
Expenditures																					
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949			678	1,406	875	91					26,733			
Fiscal Agents Fees	678																	1,356			
Transfer to Debt Service Fund		20,160					800,000											820,673			
Pay Off Letters of Credit	6,303,472																	6,303,472	6,324,310		
Pay Off 1998 Bond Issue																		1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																	2,223,000	2,223,000		
Olde Towne TIF Debt Service													422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	210,237	1,912									10,530,679	10,551,045	11,019	9,346
Dredging			1,974,603	8,990,314	903,488	40,000												11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	35,767											924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632											4,322,492	4,322,492	0	0
Parking								16,376	25,338		88,140	2,236,531	59,111	68,913	11,711			2,506,120	2,830,819	18,431	306,268
Total Expenditures	8,527,150	20,160	2,139,484	11,365,905	7,893,086	4,933,463	1,965,490	226,614	27,250	678	89,546	2,237,407	481,595	68,913	11,711	1,820,678	512	41,809,642	42,127,973	29,450	315,614
Unexpended Funds 4/30/11	20,160		25,803,377							2,822,987						512		28,647,037			
Unexpended Funds 4/30/12	20,160			14,565,865							2,757,686					512		17,344,224			
Unexpended Funds 4/30/13		0			7,354,745							561,730					0	7,916,475			
Unexpended Funds 12/31/13						2,444,241							80,624					2,524,866			
Unexpended Funds 12/31/14							598,858							11,711				610,569			
Unexpended Funds 12/31/15								372,423							0			372,423			
Unexpended Funds 10/31/16									345,243									345,243			315,614
																			Approved use of Funds		
																			Franklin St 9,346		
																			Parking 306,268		
																			Unassigned 0		

Approved use of Funds
Franklin St 9,346
Parking 306,268
Unassigned 0
315,614

Project scope(s)
2010A LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement
2010B Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations, Parking Garage B&C renovation and construct new lot on N Main St
2010C Parking Garage B&C renovation and construct new lot on N Main St
2010D Bond refunding of 1998 GO Bond (Library)

City of Decatur
Water Bond Issue - Status of Water Bond Fund 89

Month of: **October, 2016**
gz projection

Bond Issuance	2015
Par Value of Bonds	23,305,000
Premium	1,073,300
Total Source of Funds	24,378,300
Total Use of Funds	24,378,300
Underwriter's Discount	163,135
Bond Insurance	84,770
Closing Costs	127,880
Bond Proceeds	24,002,515

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On September 3, 2015, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in each subsequent fiscal year 2017 and 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,002,515
Other	-
Total Scope	24,002,515

Actual Bond Spend Activity in Fiscal year 2015	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	-	-	-	-	-	-	-	-	24,002,515	24,003,086	24,003,974	22,481,560	
Revenues													
Interest Income									571	888	693	(2,611)	(459)
Other													-
Total Revenue	-	-	-	-	-	-	-	-	571	888	693	(2,611)	(459)
Expenditures													
Dredging											1,523,107	5,269,868	6,792,975
Sediment Basin Rehab													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	1,523,107	5,269,868	6,792,975
Ending cash available	-	-	-	-	-	-	-	-	24,003,086	24,003,974	22,481,560	17,209,080	

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	17,209,080	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,937,191	7,663,135	7,663,135	
Revenues													
Interest Income	2,692	12,030	84	60	5,094	1,164	3,565	7,421	223	4,342			36,674
Other													-
Total Revenue	2,692	12,030	84	60	5,094	1,164	3,565	7,421	223	4,342	-	-	36,674
Expenditures													
Dredging	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	2,278,397			9,582,619
Sediment Basin Rehab/Dredge													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	2,278,397	-	-	9,582,619
Ending cash available	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,937,191	7,663,135	7,663,135	7,663,135	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	6,866,532	-	-	5,724,005	-			12,590,537	13,224,000	95%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	1,043,265	-	-	690,580	-			1,733,845	1,693,700	102%
OTHER TAXES TOTAL			-	-	-	-	-	7,909,796	-	-	6,414,585	-	-	-	14,324,381	14,917,700	96%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	848,993	833,995	1,036,321	703,472	744,767	840,488	791,839	867,107	904,129	822,711			8,393,822	11,124,000	75%
var	STATE SALES TAX	var	946,811	904,631	1,119,498	824,458	867,538	940,736	887,325	943,818	994,684	933,239			9,362,737	11,958,000	78%
OTHER TAXES TOTAL			1,795,803	1,738,625	2,155,819	1,527,930	1,612,305	1,781,224	1,679,164	1,810,924	1,898,813	1,755,950	-	-	17,756,559	23,082,000	77%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	233,851	34,945	-	244,327	31,932	-	276,652	-	-	235,925			1,057,632	1,122,000	94%
301203	FOOD & BEVERAGE TAX	10	259,729	256,324	278,075	268,232	281,815	281,183	274,189	307,727	276,918	255,042			2,739,233	3,254,500	84%
301204	HOTEL AND MOTEL TAX	10	17,954	36,768	62,867	52,011	67,897	76,521	63,123	63,001	71,296	53,394			564,831	965,000	59%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-	-	-			-	9,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	4,251,841	-	-	3,544,388	-			7,796,229	8,207,270	95%
301202	TELEPHONE UTILITY TAX	10	166,328	157,953	224,336	164,578	152,247	164,137	160,724	163,428	157,098	154,223			1,665,052	1,774,000	94%
301209	UTILITY TAX - ELECTRIC & GAS	10	177,332	138,838	326,307	432,107	393,246	363,226	377,172	416,495	443,504	401,586			3,469,813	5,182,000	67%
Sub Total			855,194	624,828	891,586	1,161,255	927,137	5,136,908	1,151,860	950,651	4,493,203	1,100,170	-	-	17,292,791	20,513,770	84%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,822	2,091	2,440	2,224	2,272	2,557	2,461	2,641	2,993	3,131			25,633	33,000	78%
301205	LOCAL SALES TAX	10	830,693	815,660	1,018,670	685,172	726,467	822,188	772,909	848,807	885,829	795,331			8,201,726	10,149,700	81%
301207	LOCAL USE TAX	10	295,435	146,086	208,903	128,350	130,832	153,738	149,743	145,710	164,340	130,791			1,653,928	1,882,000	88%
302105	STATE INCOME TAX	10	912,628	-	751,474	822,346	476,082	1,774,951	-	496,310	1,120,799	-			6,354,589	8,000,000	79%
302104	STATE REPLACEMENT TAX	10	151,704	-	66,379	209,923	169,604	12,343	185,227	21,563	4,554	168,476			989,773	1,325,000	75%
301201	STATE SALES TAX	10	931,461	889,236	1,105,627	809,108	852,188	925,386	871,108	928,468	979,334	914,128			9,206,044	11,495,600	80%
301210	VIDEO GAMING TAX	10	68,245	72,681	71,917	83,206	91,316	-	167,169	74,816	79,249	78,832			787,430	765,000	103%
Sub Total			3,192,987	1,925,755	3,225,410	2,740,330	2,448,762	3,691,164	2,148,617	2,518,315	3,237,097	2,090,689	-	-	27,219,124	33,650,300	81%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	123,643	41,852	41,616	41,734	41,734	42,176	42,176	42,176	42,176	42,176			501,457	501,000	100%
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	187,378	-	-	167,792	-			355,170	366,000	97%
Sub Total			123,643	41,852	41,616	41,734	41,734	229,553	42,176	42,176	209,968	42,176	-	-	856,627	867,000	99%
CHARGE SERVICES (INTERNAL CITY)																	
various	GENERAL FUND	10	564,759	616,969	606,432	548,140	551,245	557,471	542,341	693,695	563,207	719,273			5,963,533	7,232,713	82%
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759			767,593	921,000	83%
303510	ELECTRIC AGGREGATION ADMIN	10	7,209	8,513	7,590	6,499	6,459	5,722	9,064	11,069	-	24,292			86,417	90,000	96%
Sub Total			83,968	85,272	84,350	83,259	83,218	82,481	85,824	87,829	76,759	101,051	-	-	854,010	1,011,000	84%
Grants																	
various	STATE & OTHER	10	870	5,790	5,280	1,223	-	3,426	-	27,873	18,783	11,519			74,765	50,000	150%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Fees for Services External																	
various	ADMIN COURT FEES & FINES	10	11,721	11,393	24,622	10,592	16,367	18,886	15,146	16,375	13,155	12,931			151,187	260,000	58%
304401	BUILDING PERMITS	10	11,829	8,872	29,612	36,031	11,671	20,001	12,328	16,106	26,483	21,213			194,146	249,000	78%
305501	COURT FINES (COUNTY)	10	19,609	-	54,287	26,764	18,335	26,272	19,019	16,812	16,664	17,088			214,851	260,000	83%
310010	FIRE PROGRAMS	10	80	80	370	3,520	3,309	969	860	320	200	200			9,908	16,000	62%
various	LAKE LICENSES & PERMITS	10	-	-	21,960	43,207	60,294	38,180	14,879	3,672	4,297	533			187,021	165,000	113%
304304	LIQUOR LICENSES	10	(7,144)	2,706	8,415	27,218	217,851	216,870	31,509	1,932	1,857	1,503			502,716	390,000	129%
various	MISC INCOME & REIMBURSE	10	5,865	7,588	14,795	5,857	15,166	11,703	17,809	6,160	121,757	4,569			211,270	300,513	70%
various	OTHER FINES & FEES	10	35,249	43,422	52,061	38,986	51,392	60,324	47,529	51,668	50,433	46,337			477,400	615,200	78%
various	OTHER LICENSES	10	15,745	2,700	2,435	4,903	1,275	1,570	675	2,522	4,450	2,284			38,559	83,000	46%
various	PARKING	10	30,524	33,577	37,342	33,002	35,235	32,943	26,514	27,864	25,590	26,591			309,182	414,000	75%
303408	SANITARY DISTRICT	10	25,635	24,627	24,235	26,199	24,256	24,859	25,223	24,242	25,645	25,442			250,363	281,904	89%
303405	SCHOOL DISTRICT REIMB	10	-	193,188	-	-	-	-	-	193,188	-	-			386,376	390,000	99%
Sub Total			149,114	328,153	270,134	256,279	455,150	452,576	211,491	360,862	290,530	158,690	-	-	2,932,980	3,424,617	86%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	30,205	-	-	-	-	-			30,205	-	-
307101	INTEREST INCOME	10	41	45	302	182	706	939	682	149	877	2,009			5,934	600	989%
Sub Total			41	45	302	182	30,911	939	682	149	877	2,009	-	-	36,139	600	6023%
General Fund Total			4,970,576	3,628,664	5,125,110	4,832,402	4,538,156	10,154,520	4,182,990	4,681,550	8,890,425	4,225,576	-	-	55,229,968	66,750,000	83%
Development Services																	
various	PLANNING	12	19,255	21,342	20,313	21,198	22,627	6,442	38,618	24,281	14,044	38,321			226,441	657,000	34%
various	HOME PROGRAM	17	4,137	10,580	10,359	10,912	58,641	50,540	56,829	17,336	71,917	27,831			319,082	907,100	35%
various	CDBG	18	55,822	39,234	58,594	35,573	17,424	3,725	2,798	30,752	825	452,637			697,382	1,669,300	42%
various	DUATS	22	2	57,639	25	11	45,440	55	33	99,841	12	24			203,082	320,035	63%
various	PEG PROJECTS	40	16,717	6,992	25	16,610	6,430	53	22,858	6	41	16,472			86,204	100,000	86%
various	DCDF	82	2,693	1,643	5,325	2,638	789	2,799	2,255	4,023	1,805	2,339			26,310	36,000	73%
various	NEIGHBORHOOD IMPROVEMENTS	83	1	1	10	5	16	19	13	2	11	20			99	-	-
various	URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-	-	-			-	777,000	0%
various	USEPA GRANT FUND	85	-	-	700	132	-	-	-	-	-	200			1,032	200,000	1%
various	RECYCLING	88	52,067	66,765	58,173	56,327	57,626	57,196	53,739	60,000	55,236	61,615			578,744	709,284	82%
Sub Total			150,693	204,195	153,526	143,405	208,992	120,829	177,143	236,240	143,891	599,460	-	-	2,138,375	5,375,719	40%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	0	0	0	0	0	500,295	65	8	400,490	257			901,116	968,000	93%
various	SE PLAZA TIF	20	9,009	9,006	7,391	9,009	9,034	183,636	12,441	9,011	146,561	11,142			406,240	405,000	100%
various	WABASH CROSSING TIF	21	1	0	1	0	1	165,794	31	4	46,346	69			212,247	200,000	106%
various	EASTGATE TIF	23	17,777	16,701	17,192	17,161	17,256	100,667	13,534	17,869	24,998	30,014			273,168	278,300	98%
various	SOUTHSIDE TIF	24	0	0	3	1	4	22,694	8	1	1,959	16			24,688	23,000	107%
various	PINES SHOPPING CENTER TIF	28	3,051	3,051	1,712	3,050	3,052	37,924	4,880	3,052	37,931	102			97,804	109,400	89%
various	GRAND & OAKLAND TIF	29	5,001	5,001	5,848	5,001	5,003	66,819	5,117	5,003	66,830	6,143			175,764	170,500	103%
Sub Total			34,839	33,760	32,147	34,223	34,351	1,077,828	36,077	34,947	725,113	47,742	-	-	2,091,026	2,154,200	97%
Public Safety																	
various	DRUG ENFORCEMENT	25	1,468	158,389	10,509	15,733	6,882	21,496	638	89,225	2,408	1,271			308,018	242,300	127%
various	DUI COURT FINES	26	7,362	410	20,228	11,876	7,186	8,327	7,745	5,653	7,683	5,544			82,014	118,900	69%
various	POLICE PROGRAMS/LAB	27	641	661	6	220	930	605	188	461	197	391			4,299	15,010	29%
various	FIRE EMERGENCY GRANT	32	-	-	40,913	3	1	0	4,038	0	0	0			44,955	100,000	45%
various	POLICE CAPITAL	33	4	13,324	355,805	5,678	3,565	1,051	51	14	84	155			379,730	394,700	96%
various	JUSTICE ADMIN GRANT	39	-	-	-	-	-	-	-	-	-	22,874			22,874	30,500	75%
various	FIRE CAPITAL	49	0	220,002	26,987	15	20,293	6,839	207,977	68,528	242,415	8,085			801,143	515,000	156%
Sub Total			9,476	392,786	454,448	33,526	38,856	38,317	220,637	163,881	252,786	38,320	-	-	1,643,033	1,416,410	116%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Debt Service																	
various	DEBT SERVICE	50	537,471	537,443	303,173	10,997	(1,104,528)	997,673	95,841	10,990	957,146	11,659			2,357,865	10,595,074	22%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	-	-	-	1,614	151,164	160,815	158,738	210,769	157,735	154,167			995,003	1,500,000	66%
various	2010 PROJECT FUND	43	6	6	5	5	6	6	7	10	9	10			70	-	-
various	CAPITAL STREET PROJECTS	45	2	72,736	19	5	17	21	15	2	14	24			72,854	-	-
various	MFT PROJECTS	46	190,161	165,965	174,015	145,525	183,332	261,598	108,965	174,226	245,068	147,748			1,796,604	2,201,739	82%
various	MAJOR MOVES	47	1	1	30,013	50,008	34	38	23	3	20	37			80,180	2,072,913	4%
various	FLEET MAINTENANCE	60	237,745	200,188	199,981	200,947	208,295	208,899	217,707	208,459	218,106	208,458			2,108,785	2,771,393	76%
various	EQUIPMENT REPLACEMENT	61	6	(11)	73	(513)	116	76	115	17	120	252			251	-	-
various	STORMWATER PROJECTS	78	115,736	124,423	125,222	163,829	150,258	120,822	113,657	127,037	115,309	165,593			1,321,885	1,864,400	71%
various	SEWER PROJECTS	79	385,087	393,288	379,087	357,677	370,077	385,025	407,300	473,415	420,832	410,947			3,982,735	11,062,900	36%
Sub Total			928,743	956,597	908,416	919,099	1,063,296	1,137,300	1,006,528	1,193,939	1,157,214	1,087,235	-	-	10,358,367	21,473,345	48%
Management Services																	
various	MASS TRANSIT	70	2,269,028	44,268	77,196	36,499	52,779	1,084,314	95,463	226,539	1,509,298	42,195			5,437,580	9,804,544	55%
Sub Total			2,269,028	44,268	77,196	36,499	52,779	1,084,314	95,463	226,539	1,509,298	42,195	-	-	5,437,580	9,804,544	55%
Library																	
various	LIBRARY OPERATIONS	35	73,318	29,950	55,562	91,436	76,374	1,478,418	148,155	34,659	1,234,669	77,184			3,299,725	3,572,640	92%
various	LIBRARY CAPITAL	58	2	3	23	10	35	44	31	5	30	58			241	50,000	0%
various	LIBRARY TRUST FUNDS	59	354	205	4,282	19	200	1,379	1,205	74	507	373			8,598	10,000	86%
Sub Total			73,675	30,157	59,867	91,466	76,609	1,479,842	149,391	34,737	1,235,206	77,615	-	-	3,308,565	3,632,640	91%
Other Miscellaneous																	
various	BUILDING FUND	34	-	-	-	-	49,455	49,456	49,451	49,451	49,451	49,451			296,716	3,296,000	9%
various	BAND	36	513	513	1,253	515	1,368	37,582	1,004	431	28,031	16,051			87,262	94,856	92%
various	RISK MANAGEMENT	64	173,054	173,057	173,470	173,212	173,688	173,861	173,598	173,091	173,608	177,921			1,738,560	2,083,823	83%
various	EMPLOYEE BENEFIT	65	837,399	839,413	833,511	854,175	810,030	1,201,875	774,449	844,827	867,749	833,292			8,696,720	10,789,525	81%
Sub Total			1,010,966	1,012,984	1,008,234	1,027,902	1,034,542	1,462,774	998,502	1,067,800	1,118,838	1,076,714	-	-	10,819,258	16,264,204	67%
Water Utility & Capital																	
various	WATER	80	2,108,608	2,232,062	2,300,805	2,225,094	5,434,416	2,579,995	2,504,463	2,768,508	2,597,087	2,560,880			27,311,919	27,818,904	98%
various	WATER CAPITAL	81	18	49	1,000,280	211	401	723,755	421	161	380	659			1,726,335	2,593,792	67%
various	WATER BOND FUND	89	2,692	12,030	84	60	5,094	1,164	3,565	7,421	223	4,342			36,674	4,325	848%
Sub Total			2,111,318	2,244,140	3,301,169	2,225,365	5,439,911	3,304,915	2,508,449	2,776,090	2,597,689	2,565,880	-	-	29,074,927	30,417,021	96%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	235,221	346,175	343,461	296,504	957,062	2,721,763	941,888	361,908	2,194,397	303,925			8,702,305	8,228,362	106%
various	POLICE PENSION	91	242,953	236,322	483,078	552,792	324,330	2,330,909	387,170	272,470	1,984,838	301,317			7,116,179	8,168,535	87%
Sub Total			478,174	582,497	826,539	849,297	1,281,391	5,052,671	1,329,059	634,378	4,179,235	605,242	-	-	15,818,484	16,396,897	96%
Grand Total Revenues			12,574,960	9,667,492	12,249,823	10,204,181	12,664,356	25,910,984	10,800,079	11,061,091	22,766,843	10,377,640	-	-	138,277,447	184,280,054	75%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value \$: 827,227,091
City Tax Rate: 1.63498%

Assessed Value Year 2015
Pay Year 2016
In process

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	827,227,091	0.27019%	2,235,037.00	2,235,084.92	2,235,084.92
	General Purpose	10	827,227,091	0.04954%	409,765.00	409,808.30	409,808.30
	Fire Pension	10	827,227,091	0.53069%	4,390,000.00	4,390,011.53	4,390,011.53
	Police Pension	10	827,227,091	0.43217%	3,575,000.00	3,575,027.38	3,575,027.38
	City Library	35	827,227,091	0.34453%	2,850,000.00	2,850,045.55	2,850,045.55
	Municipal Band	36	827,227,091	0.00786%	65,000.00	65,020.05	65,020.05
	Mass Transit						
	Bonds Public Building						
1	Total City		827,227,091	1.63498%	13,524,802.00	13,524,997.73	13,524,997.73
			ok	ok	ok	ok	ok
						1.63498	
	TIF District (tax code district)		input	input	AV Increment \$ Amount	input	Billed \$ Amount certified
			AV Increment Value certified	Tax Rate certified		Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	682,216	10.22134%	69,731.62	69,731.67	69,731.67
	ZTF4 SE Plaza TIF (9542)	20	3,303,540	9.44563%	312,040.17	312,040.26	312,040.26
	ZTF5 Olde Towne TIF (4555)	19	9,651,447	10.22134%	986,507.21	986,510.90	986,510.90
	ZTF6 Near North TIF (4455)	21	2,078,245	10.22134%	212,424.49	212,425.55	212,425.55
	ZTF8 Eastgate TIF (9543)	23	936,597	9.72765%	91,108.88	91,108.89	91,108.89
	ZTF0 Grand & Oakland (xxxx)	29	1,209,322.00	10.22134%	123,608.91	123,609.03	123,609.03
	ZTFA SS Redevelopment (xxxx)	24	247,030.00	9.97281%	24,635.83	24,635.85	24,635.85
2	Redevelopment TIF		18,108,397		1,820,057.11	1,820,062.15	1,820,062.15
			ok			ok	ok
	Total Property Tax Levy				15,344,859.11	15,345,059.88	15,345,059.88

Note(s)

- 1 Data per City of Decatur 2015 Tax Levy - certification and extension dated May 3, 2016 received by City May 11, 2016
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 03, 2016 received by City May 11, 2016

Prepared By:
Office of the City Treasurer

**City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections**

**Assessed Value Year
Pay Year**

**2015
2016
In process**

Tax Levy Item	Fund	Billed \$ Amount	98.0% Collection Rate	Expected Collection \$ Amount	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 6/23/2016	Distribution 2 6/27/2016	Distribution 3 xx/xx/2016			
General Obligation Bond Debt	50	2,235,084.92	98.0%	2,190,383.00	1,134,734.00	945,918.84		2,080,652.84	109,730.16	93.1%
General Purpose	10	409,808.30	98.0%	401,612.00	208,055.34	173,468.03		381,523.37	20,088.63	93.1%
Fire Pension	10	4,390,011.53	98.0%	4,302,211.00	2,228,772.98	1,857,917.09		4,086,690.07	215,520.93	93.1%
Police Pension	10	3,575,027.38	98.0%	3,503,527.00	1,815,012.94	1,513,002.71		3,328,015.65	175,511.35	93.1%
City Library	35	2,850,045.55	98.0%	2,793,045.00	1,446,945.64	1,206,181.31		2,653,126.95	139,918.05	93.1%
Municipal Band	36	65,020.05	98.0%	63,720.00	33,010.65	27,517.22		60,527.87	3,192.13	93.1%
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		13,524,997.73		13,254,498.00	6,866,531.55	5,724,005.20	-	12,590,536.75	663,961.25	93.1%
City Collection Rate:								93.1%		
ZTF3 Pines TIF (4062)	28	69,731.67	98.0%	68,337.00	34,865.81	34,865.86		69,731.67	(1,394.67)	100.0%
ZTF4 SE Plaza TIF (9542)	20	312,040.26	98.0%	305,799.00	174,564.61	137,475.65		312,040.26	(6,241.26)	100.0%
ZTF5 Olde Towne TIF (4555)	19	986,510.90	98.0%	966,781.00	500,241.72	400,395.15		900,636.87	66,144.13	91.3%
ZTF6 Near North TIF (4455)	21	212,425.55	98.0%	208,177.00	165,767.60	46,314.41		212,082.01	(3,905.01)	99.8%
ZTF8 Eastgate TIF (9543)	23	91,108.89	98.0%	89,287.00	83,334.99	7,773.90		91,108.89	(1,821.89)	100.0%
ZTF0 Grand & Oakland (xxxx)	xx	123,609.03	98.0%	121,137.00	61,804.52	61,804.51		123,609.03	(2,472.03)	100.0%
ZTFA SS Redevelopment (xxxx)	xx	24,635.85	98.0%	24,143.00	22,685.52	1,950.33		24,635.85	(492.85)	100.0%
Redevelopment TIF		1,820,062.15		1,783,661.00	1,043,264.77	690,579.81	-	1,733,844.58	49,816.42	95.3%
City Collection Rate:								95.3%		
Total Property Tax Levy		15,345,059.88		15,038,159.00	7,909,796.32	6,414,585.01	-	14,324,381.33	713,777.67	93.3%
City Collection Rate:								93.3%		

Note(s)

- 1 Payment received 06/29/2016 from Macon County Treasurer with check distribution / checks 14258, 14408, 14430, 14406, 14380, 14287, 14300, 14431
- 2 Payment received 09/27/2016 from Macon County Treasurer with check distribution / checks 14526, 14672, 14693, 14670, 14645, 14554, 14567, 14694
- 3 Payment received 12/xx/2016 from Macon County Treasurer with check distribution / checks xxxxx

Footnote (Not a part of City Tax Levy)

	input	input	input	Total Distribution
Distribution 1 6/23/2016	Distribution 2 6/27/2016	Distribution 3 xx/xx/2016		
Decatur Road & Bridge Tax Distribution	10-0831-301102	187,377.65	167,791.98	355,169.63
Total County Distribution to Civil City				7,053,909.20
				ok

Footnote (Not a part of City Tax Levy)

	input	input	input	Total Distribution	test s/b "0"
Distribution 1 6/23/2016	Distribution 2 6/27/2016	Distribution 3 xx/xx/2016			
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-
Distribution to City including TIF & Mobile Home				8,097,173.97	6,582,376.99

General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103
		ZTFA SS Redevelopment (xxxx)	24-43241-301103

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: October, 2016

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
22	016 Human Resources	ILLINOIS COOPERATIVE WORK-STUDY GRANT PROGRAM	X		N	ACTIVE	4,000-7,000
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
10	050 Planning & Sustainability	APP-50879 ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELEIF PROGRAM	X		Y	ACTIVE	75,000
19	050 Planning & Sustainability	SPR-PL-3000(55) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	265,100
20	050 Planning & Sustainability	IL-80-0012 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	39,192
26	050 Planning & Sustainability	DENIED BROWNFIELDS ASSESSMENT GRANT		X	N	DENIED	400,000
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-xxxx COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	PENDING	1,268,061
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-xxxx HOME INVESTMENT PARTNERSHIP		X	Y	PENDING	327,118
21	065 Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
23	065 Police	AP-16-0133 STEP		X	Y	ACTIVE	58,329
J2014	065 Police	2014-DJ-BX-0074 JUSTICE ASSISTANCE GRANT		X	Y	ACTIVE	37,653
J2015	065 Police	2015-DJ-BX-0067 JUSTICE ASSISTANCE GRANT		X	Y	ACTIVE	30,499
J2016	065 Police	2016-DJ-BX-xxxx JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
25	065 Police	DENIED BODY WORN CAMERA IMPLEMENTATION PROGRAM		X	N	DENIED	121,110
24	070 Fire	EMW-2014-FO-04630 ASSISTANCT TO FIREFIGHTERS GRANT		X	Y	ACTIVE	40,910
0323	082 Public Works	L17-2552 ARRA PUBLIC WATER SUPPLY PROJECT		X	Y	CLOSED	9,805,524
0905	082 Public Works	95687 SOUTH SHORES BRIDGE		X	Y	CLOSED	1,325,000
09331	082 Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09332	082 Public Works	TIGER GRANT; BRUSH COLLEGE ROAD/FARIES PARKWAY PROJECT		X	N	PENDING	20,000,000
1025	082 Public Works	729012 ITEP DOWNTOWN STREETScape FRANKLIN ST		X	Y	ACTIVE	1,900,000
1222	082 Public Works	NELSON PARK BIORETENTION PROJECT	X		N	PENDING	575,000
1307	082 Public Works	L17-5280 IEPA UNION STREET SEWER		X	Y	ACTIVE	2,534,034
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	732,000
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082 Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
16	350 Library	16-3028-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	8,464
L2016	350 Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	PENDING	
F16	700 Mass Transit	IL-90-PENDING-00 FY-16 OPERATING ASSISTANCE		X	Y	PENDING	1,800,000
S16	700 Mass Transit	OP-16-08-IL #4654 FY-2016 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	8,307,300
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,592	10,151	2,581	2,581	2,583	3,753	2,595	4,771	3,029	3,363			37,999	45,520	45,520	83%
015	EXECUTIVE	10	49,561	50,448	53,703	53,017	47,550	69,897	47,906	51,306	46,776	43,680			513,844	608,028	608,028	85%
016	HUMAN RESOURCES	10	26,861	29,445	30,479	29,638	29,589	35,746	24,570	29,726	23,756	28,943			288,752	397,491	397,491	73%
017	INFORMATION TECHNOLOGIES	10	79,178	105,168	97,848	254,276	145,831	143,103	187,861	122,304	98,527	87,045			1,321,141	1,874,063	1,874,063	70%
018	CITY CLERK	10	14,649	15,312	15,433	14,161	14,060	21,286	14,199	15,568	14,350	13,797			152,814	189,784	189,784	81%
020	LEGAL	10	72,616	76,765	76,066	87,792	64,702	105,337	63,806	63,437	65,204	73,570			749,294	998,860	998,860	75%
035	FINANCE	10	87,412	85,599	127,761	123,842	115,971	147,353	98,696	92,766	116,294	94,161			1,089,857	1,250,768	1,279,238	85%
036	WATER CUSTOMER SERVICE	10	61,857	67,337	72,983	68,531	72,540	87,459	61,151	83,344	74,766	79,269			729,235	949,351	924,351	79%
037	PURCHASING	10	19,554	16,435	16,291	16,641	16,456	27,247	16,426	17,051	16,585	16,435			179,121	226,661	226,661	79%
038	CIVIC CENTER	10	11,251	6,068	22,063	13,320	15,326	13,384	15,354	23,533	21,384	18,560			160,243	144,384	144,384	111%
039	CITY GENERAL ADMINISTRATIVE	10	477,532	10,583	393,262	90,583	173,117	15,583	70,583	154,863	10,583	70,583			1,467,274	1,953,444	1,953,444	75%
Sub Total			903,064	473,312	908,469	754,381	697,724	670,147	603,147	658,668	491,255	529,407	-	-	6,689,573	8,638,354	8,641,824	77%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	50,680	49,882	48,342	45,413	43,078	76,525	45,237	50,186	46,242	48,193			503,778	642,739	642,739	78%
052	BUILDING INSPECTIONS	10	46,308	45,246	54,816	48,243	46,896	61,110	48,288	45,829	46,401	46,369			489,507	602,061	602,061	81%
053	NEIGHBORHOOD INSPECTIONS	10	40,645	43,540	40,822	48,564	67,859	81,976	75,122	68,745	61,053	56,198			584,524	797,074	797,074	73%
054	NEIGHBORHOOD OUTREACH	10	25,574	24,565	25,000	25,180	24,912	36,970	24,851	26,502	24,820	24,933			263,306	358,185	358,185	74%
Sub Total			163,207	163,234	168,980	167,401	182,745	256,580	193,498	191,262	178,517	175,693	-	-	1,841,115	2,400,059	2,400,059	77%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	200,285	176,056	250,584	168,945	174,311	364,570	162,389	161,783	161,860	182,126			2,002,907	2,508,343	2,508,343	80%
065	POLICE	10	1,565,060	1,586,818	1,618,497	1,491,721	1,529,336	3,968,297	1,516,354	1,570,954	2,947,549	1,606,830			19,401,416	23,989,077	24,185,340	80%
070	FIRE	10	1,013,986	1,198,064	977,026	1,043,886	1,196,877	3,640,530	1,258,693	986,190	3,025,480	1,122,655			15,463,388	18,164,008	18,164,008	85%
Sub Total			2,779,332	2,960,938	2,846,106	2,704,551	2,900,524	7,973,397	2,937,436	2,718,927	6,134,890	2,911,611	-	-	36,867,711	44,661,428	44,857,691	82%
Public Works																		
080	PUBLIC WORKS ADMIN	10	153,108	20,931	24,769	52,904	28,865	34,514	50,164	22,790	25,777	22,760			436,582	523,816	523,816	83%
082	ENGINEERING	10	80,007	74,492	74,728	74,667	77,027	124,418	(525)	93,565	92,255	91,298			781,932	1,148,425	1,148,425	68%
083	MUNICIPAL SERVICES	10	317,510	312,437	298,294	286,253	326,679	417,801	305,480	339,314	336,758	325,856			3,266,381	4,513,618	4,371,174	75%
084	STREETS	10	87,887	77,949	84,083	101,217	95,057	107,759	103,208	101,898	89,347	92,382			940,786	1,256,428	1,256,428	75%
086	TRAFFIC & PARKING	10	146,352	169,878	157,529	152,392	189,367	145,488	149,230	170,710	183,934	154,314			1,619,194	1,857,139	1,799,850	90%
088	URBAN FORESTRY	10	24,306	40,021	25,768	24,178	31,472	20,900	23,581	26,119	38,654	52,360			307,358	500,733	500,733	61%
Sub Total			809,170	695,708	665,171	691,610	748,465	850,880	631,138	754,397	766,724	738,971	-	-	7,352,234	9,800,159	9,600,426	77%
General Fund Expenditure Total			4,654,773	4,293,191	4,588,726	4,317,943	4,529,458	9,751,004	4,365,219	4,323,253	7,571,385	4,355,681	-	-	52,750,633	65,500,000	65,500,000	81%
Development Services																		
120	PLANNING	12	75,030	3,232	3,805	12,289	11,185	681	2,322	4,306	14,175	17,688			144,713	767,000	767,000	19%
170	HOME PROGRAM	17	2,441	3,492	6,814	7,475	5,464	729	16,661	49	8	18,258			61,391	307,616	307,616	20%
171	PROGRAM DELIVERY COSTS	17	-	-	-	-	26,810	93,331	150,730	75,920	67,997	24,112			438,900	599,484	599,484	73%
181	PROJECTS	18	23,437	8,870	23,873	16,372	8,870	1,369	1,369	1,369	1,369	83,282			170,180	756,304	756,304	23%
183	REHAB PROJECTS	18	22,898	5,596	11,097	6,434	6,068	4,258	3,378	32,242	1,271	120,746			213,988	581,164	581,164	37%
184	ADMINISTRATION	18	26,453	7,480	23,699	12,695	4,901	2,123	180,810	1,135	732	55,844			315,872	331,832	331,832	95%
220	DUATS	22	222	604	770	-	4,952	43,541	253	200,331	19	1,125			251,815	320,035	320,035	79%
400	PEG PROJECTS	40	-	73	909	32	10,392	32	32	32	32	32			11,564	150,000	150,000	8%
820	DCDF	82	1,086	2,770	1,044	10	7,633	562	849	497	406	579			15,436	120,320	120,320	13%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	168	-	26	1,314	83	5,584	214	7,235	123			14,748	65,000	65,000	23%
840	URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-	-	-			-	777,000	777,000	0%
850	MISCELLANEOUS GRANTS	85	-	-	-	-	-	-	-	-	-	-			-	222,310	222,310	0%
854	USEPA HAZARDOUS SUBSTANCES	85	-	-	-	132	-	-	-	-	-	-			132	-	-	-
855	USEPA PETROLEUM PRODUCTS	85	-	-	-	-	-	-	-	-	-	-			-	-	-	-
880	RECYCLING	88	47,723	49,083	47,770	48,398	48,661	63,407	61,818	53,020	52,798	57,768			530,446	671,545	671,545	79%
Sub Total			199,290	81,368	119,783	103,863	136,251	210,115	423,804	369,114	146,041	379,557	-	-	2,169,186	5,669,610	5,669,610	38%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-	-	-	-	142,429	84,698	-	-	12,122	-	-	239,249	957,697	957,697	25%
200	SE PLAZA TIF	20	-	464,055	-	-	-	-	-	-	-	-	-	-	464,055	405,000	405,000	115%
210	WABASH CROSSING TIF	21	-	34,593	-	-	-	-	38,449	-	-	-	-	-	73,042	75,000	75,000	97%
230	EASTGATE TIF	23	-	-	68,976	-	-	-	148,456	-	-	89,561	-	-	306,993	278,300	278,300	110%
281	PINES SHOPPING CENTER TIF	28	-	-	59,815	-	-	-	-	-	-	-	-	-	59,815	109,400	109,400	55%
291	GRAND & OAKLAND TIF	29	-	-	58,407	-	-	-	-	-	-	-	-	-	58,407	60,000	60,000	97%
Sub Total			-	498,648	187,199	-	-	142,429	271,602	-	-	101,683	-	-	1,201,561	1,885,397	1,885,397	64%
Public Safety																		
250	DRUG ENFORCEMENT	25	23,909	24,983	48,466	45,415	18,389	29,782	29,336	28,111	32,910	21,385	-	-	302,686	477,392	477,392	63%
260	DUI COURT FINES	26	22,441	741	7,173	11,527	5,939	500	2,555	12,465	15,015	865	-	-	79,222	132,500	132,500	60%
270	POLICE PROGRAMS/LAB	27	-	488	468	175	-	-	758	4,466	132	126	-	-	6,613	34,700	34,700	19%
320	FIRE EMERGENCY GRANT	32	-	-	-	-	-	40,380	-	-	-	-	-	-	40,380	100,000	100,000	40%
330	POLICE CAPITAL	33	-	-	-	83,624	38,327	38,159	9,026	40,141	31,424	3,559	-	-	244,260	650,638	650,638	38%
399	JUSTICE ADMIN GRANT - 2015	39	-	-	-	-	-	-	-	-	-	22,874	-	-	22,874	30,500	30,500	75%
490	FIRE CAPITAL	49	-	27,130	22,028	-	68,762	10,196	-	166,044	5,410	(4,590)	-	-	294,980	541,629	541,629	54%
491	FIRE CAPITAL PROJECTS	49	-	-	-	-	-	-	-	-	68,874	-	-	-	68,874	-	-	-
Sub Total			46,350	53,343	78,136	140,741	131,417	119,017	41,674	251,228	153,765	44,219	-	-	1,059,890	1,967,359	1,967,359	54%
Debt Service																		
503	DS-2014 GO BOND	50	-	1,354,744	-	-	(225,819)	375	(375)	-	-	-	-	-	1,128,925	1,862,338	1,862,338	61%
505	DS-2015 GO BOND	50	-	1,263,023	-	-	(413,023)	-	-	-	-	-	-	-	850,000	1,729,885	1,729,885	49%
512	DS-2002 BOND-WABASH CROSSNG	50	-	-	40,427	-	-	-	40,427	-	-	-	-	-	80,855	260,855	260,855	31%
514	DS-2008 GO BONDS	50	750	-	-	-	(750)	-	-	-	-	-	-	-	-	1,174,563	1,174,563	0%
516	DS-2010A BOND	50	-	-	-	-	-	220,079	-	-	-	-	-	-	220,079	620,608	620,608	35%
517	DS-2010B BOND	50	-	-	-	-	-	170,233	-	-	-	-	-	-	170,233	2,460,868	2,460,868	7%
518	DS-2010C BOND	50	-	-	-	-	-	38,875	-	-	-	-	-	-	38,875	278,200	278,200	14%
519	DS-2010D BOND	50	-	-	-	-	-	8,375	-	-	-	-	-	-	8,375	262,200	262,200	3%
521	DS-2012 GO BOND	50	-	679,276	-	-	-	-	-	67,841	-	-	-	-	747,116	747,106	747,106	100%
522	DS-2013 GO BOND	50	-	1,527,150	350	-	(254,875)	-	-	-	-	-	-	-	1,272,625	1,831,600	1,831,600	69%
Sub Total			750	4,824,192	40,777	-	(894,466)	437,937	40,052	67,841	-	-	-	-	4,517,083	11,228,223	11,228,223	40%
Public Works & Capital																		
420	LOCAL MFT INITIATIVE PROJECTS	42	-	-	-	-	-	-	-	7,500	-	(7,463)	-	-	37	1,500,000	1,500,000	0%
421	LOCAL STREET CAP PROJECTS	42	-	-	-	-	-	-	-	-	-	17,500	-	-	17,500	-	-	-
430	2010 PROJECT FUND	43	695	750	4,629	750	12,886	3,939	1,350	750	750	750	-	-	27,250	388,100	388,100	7%
451	CAPITAL STREET PROJECTS	45	-	-	107,298	-	-	-	-	-	-	18,826	-	-	126,124	105,500	105,500	120%
460	MFT PROJECTS	46	(8,093)	64,993	128,234	16,540	31,234	53,990	122,230	49,316	181,265	956,393	-	-	1,596,102	3,320,313	3,320,313	48%
470	MAJOR MOVES	47	-	5,000	5,000	5,000	5,000	24,800	5,506	5,000	5,000	5,000	-	-	65,306	991,435	1,051,435	6%
601	FLEET OPERATIONS	60	90,780	126,986	109,006	112,927	169,554	126,346	101,628	110,684	107,234	100,049	-	-	1,155,194	1,598,558	1,598,558	72%
602	FLEET INVENTORY	60	23,204	35,213	98,539	50,110	71,618	28,581	71,017	115,937	48,579	58,652	-	-	601,449	1,158,589	1,158,589	52%
603	FLEET CAPITAL	60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
610	EQUIPMENT REPLACEMENT	61	-	-	-	-	-	-	-	-	-	-	-	-	-	270,000	270,000	0%
780	STORM WATER PROJECTS	78	122,184	56,096	63,461	96,009	156,036	73,272	108,859	104,788	58,758	116,836	-	-	956,298	1,508,681	1,508,681	63%
790	SEWER PROJECTS	79	274,406	296,682	184,660	290,376	314,160	145,958	196,934	227,182	137,191	228,260	-	-	2,295,808	10,043,316	10,043,316	23%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,213	-	-	-	-	-	229,848	-	-	459,060	458,426	458,426	100%
793	SEWER DEBT SERVICE-2014 IEPA	79	54,416	-	-	-	-	-	64,888	-	-	-	-	-	119,304	77,142	77,142	155%
Sub Total			557,593	585,719	700,827	800,925	760,488	456,886	672,410	621,156	538,777	1,724,650	-	-	7,419,432	21,420,060	21,480,060	35%
Management Services																		
701	MT-OPERATIONS	70	110,787	108,110	119,739	81,260	84,205	60,331	43,987	67,984	60,643	82,276	-	-	819,322	886,870	886,870	92%
702	MT-MAINTENANCE	70	99,225	95,050	124,859	112,916	134,408	84,667	90,992	143,776	96,520	186,220	-	-	1,168,634	1,229,244	1,229,244	95%
703	MT-TRANSPORTATION	70	193,886	296,329	227,947	347,607	493,406	286,548	300,002	330,656	388,014	261,694	-	-	3,126,088	4,442,971	4,442,971	70%
704	MT-INSURANCE	70	19,367	16,158	72,917	(5,150)	63,104	48,830	13,847	3,050	1,048	32,389	-	-	265,560	226,576	226,576	117%
705	MT-CAPITAL	70	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000	0%
Sub Total			423,266	515,648	545,462	536,634	775,123	480,377	448,827	545,465	546,225	562,579	-	-	5,379,604	9,785,661	9,785,661	55%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

October, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Library																		
351	LIBRARY OPERATIONS	35	218,459	268,281	265,761	271,570	299,979	366,881	287,138	289,473	269,757	274,906			2,812,204	3,559,220	3,559,220	79%
353	LIBRARY ANNEX	35	397	428	408	382	369	115	-	-	-	-			2,099	6,000	6,000	35%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-			-	-	-	-
591	DPL-CANTONI TRUST	59	-	-	-	-	-	-	-	-	924	31			955	45,000	45,000	2%
592	DPL-MEYER TRUST	59	-	-	-	70	308	26	-	285	-	1,735			2,424	125,000	125,000	2%
594	DPL-DONATIONS	59	-	1,679	225	479	2,681	804	965	1,006	479	993			9,310	29,500	29,500	32%
Sub Total			218,855	270,388	266,393	272,501	303,337	367,826	288,103	290,763	271,159	277,665	-	-	2,826,993	3,764,720	3,764,720	75%
Other Miscellaneous																		
340	BUILDING FUND	34	-	-	-	5,028	1,748	100,431	52,715	55,702	81,244	41,206			338,074	3,291,800	3,291,800	10%
360	BAND	36	427	92	92	2,093	3,974	22,772	23,239	24,403	3,029	5,282			85,402	94,856	94,856	90%
641	RISK MANAGEMENT	64	26,141	23,525	26,339	30,767	19,294	19,682	17,855	16,872	16,398	17,285			214,158	342,493	342,493	63%
642	WORKER'S COMPENSATION	64	135,071	161,873	124,679	191,933	168,859	133,111	189,219	86,856	(58,654)	370,106			1,503,053	2,002,273	2,002,273	75%
643	LIABILITY PROPERTY & CASUALTY	64	5,501	(6,813)	(4,483)	133,567	10,468	(270)	3,913	29,930	(1,264)	343,080			513,629	681,723	681,723	75%
651	MEDICAL INSURANCE	65	998,537	721,503	830,546	950,773	709,023	812,471	856,279	775,711	842,134	673,884			8,170,862	10,110,773	10,110,773	81%
653	UNEMPLOYMENT INSURANCE	65	-	10,707	-	-	4,006	-	-	7,783	-	-			22,496	30,611	30,611	73%
Sub Total			1,165,676	910,888	977,174	1,314,161	917,372	1,088,197	1,143,220	997,258	882,886	1,450,842	-	-	10,847,674	16,554,529	16,554,529	66%
Water Utility & Capital																		
801	WATER PRODUCTION	80	208,345	433,562	336,303	390,753	369,643	440,995	383,409	451,497	419,915	401,010			3,835,433	5,385,674	5,385,674	71%
802	WATER LAKE SERVICES	80	43,733	71,183	137,482	89,600	109,208	13,382	148,439	90,996	81,436	79,220			864,679	1,093,724	1,093,724	79%
803	WATER ADMINISTRATION	80	183,928	299,152	284,195	283,597	286,173	1,024,293	286,167	348,213	282,775	284,817			3,563,310	5,069,699	5,069,699	70%
804	WATER SERVICES	80	238,110	272,884	267,089	218,688	259,664	309,593	216,230	270,443	239,427	249,564			2,541,692	3,605,452	3,605,452	70%
808	WATER DEBT SERV-SWTP	80	526,439	526,439	292,156	-	2,800,982	532,103	375	1,277,781	-	375			5,956,650	6,791,410	6,791,410	88%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-	-	-	-	-			242,179	484,358	484,358	50%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-	180,840	-	-	-			361,681	361,681	361,681	100%
80C	WATER DEBT-ENERGY PROJECT	80	-	305,000	500	-	265,716	-	-	305,000	-	-			876,216	1,205,000	1,205,000	73%
811	WATER NON LAKE CAPITAL	81	84,753	61,435	1,600	37,413	66,110	1,368,632	38,555	121,587	-	414,318			2,194,403	3,833,000	3,833,000	57%
812	WATER LAKE CAPITAL	81	-	6,208	182,186	30,811	16,255	89,775	4,610	3,265	2,210	3,671			338,993	398,935	398,935	85%
890	WATER BONDS	89	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	2,278,397			9,582,619	18,899,615	18,899,615	51%
Sub Total			1,484,802	2,559,178	1,513,587	1,532,372	4,433,517	6,420,869	1,323,081	6,353,313	1,025,764	3,711,372	-	-	30,357,854	47,128,548	47,128,548	64%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	612,638	630,589	605,615	613,985	633,641	740,138	619,111	603,339	593,269	627,200			6,279,523	7,715,532	7,715,532	81%
910	POLICE PENSION	91	602,835	670,626	608,193	609,649	618,442	606,465	588,151	663,084	585,682	613,259			6,166,387	7,629,343	7,629,343	81%
Sub Total			1,215,473	1,301,215	1,213,808	1,223,634	1,252,083	1,346,604	1,207,262	1,266,424	1,178,951	1,240,459	-	-	12,445,911	15,344,875	15,344,875	81%
Grand Total Expenditures			9,966,828	15,893,778	10,231,871	10,242,773	12,344,579	20,821,261	10,225,256	15,085,814	12,314,953	13,848,708	-	-	130,975,821	200,248,982	200,308,982	65%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **October, 2016**

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,554,080	2,417,459	136,621	2,530,030	24,050
Tapping Fees	3,535	2,000	1,535	1,529	2,006
Transfer from Other funds	-	-	-	-	-
Interest Income	2,528	150	2,378	254	2,274
Other Income	738	12,500	(11,762)	33,849	(33,111)
Total Revenue	2,560,881	2,432,109	128,772	2,565,662	(4,781)
Cost of Service					
Water Production	401,010	344,939	56,071	310,832	90,178
Water Services	249,564	288,627	(39,063)	251,855	(2,291)
Total Cost of Service	650,574	633,566	17,008	562,687	87,887
% of Revenue	25.4%	26.1%		21.9%	
Water Gross Margin	1,910,307	1,798,543	111,764	2,002,975	(92,668)
% of Revenue	74.6%	73.9%		78.1%	
Operating Expense					
Lake Management	79,220	63,735	15,485	59,468	19,752
Water Administration	284,817	287,090	(2,273)	256,486	28,331
Total Operating Expense	364,037	350,825	13,212	315,954	48,083
% of Revenue	14.2%	14.4%		12.3%	
Margin Before Debt Service	1,546,270	1,447,718	98,552	1,687,021	(140,751)
% of Revenue	60.4%	59.5%		65.8%	
Debt Service					
GO Bond Debt	375	924,151	(923,776)	806,863	(806,488)
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	375	924,151	(923,776)	806,863	(806,488)
% of Revenue	0.0%	38.0%		31.4%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Operating Income	1,545,895	523,567	1,022,328	880,158	665,737
% of Revenue	60.4%	21.5%		34.3%	

Balance Sheet Items (Operating Fund)				
Cash	7,343,144		8,187,433	
Interfund AR	100,000		100,000	
Investments	-		-	
Total Cash & Investments	7,443,144		8,287,433	
Accounts Receivable	2,679,099		2,392,707	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
23,825,552	23,564,055	261,497	21,183,924	2,641,628
15,227	20,000	(4,773)	18,743	(3,516)
3,251,550	58,929	3,192,621	57,735	3,193,815
15,364	1,500	13,864	1,540	13,824
204,226	125,000	79,226	170,844	33,382
27,311,919	23,769,484	3,542,435	21,432,786	5,879,133
3,835,433	3,934,884	(99,451)	3,596,770	238,663
2,541,692	2,957,235	(415,543)	2,460,183	81,509
6,377,125	6,892,119	(514,994)	6,056,953	320,172
23.3%	29.0%		28.3%	
20,934,794	16,877,365	4,057,429	15,375,833	5,558,961
76.7%	71.0%		71.7%	
864,679	911,371	(46,692)	850,899	13,780
2,840,310	2,887,304	(46,994)	2,613,671	226,639
3,704,989	3,798,675	(93,686)	3,464,570	240,419
13.6%	16.0%		16.2%	
17,229,805	13,078,690	4,151,115	11,911,263	5,318,542
63.1%	55.0%		55.6%	
5,956,650	4,943,108	1,013,542	5,275,600	681,050
242,179	242,179	-	242,179	-
361,681	361,681	-	361,681	-
876,216	915,000	(38,784)	890,750	(14,534)
7,436,726	6,461,968	974,758	6,770,210	666,516
27.2%	27.2%		31.6%	
723,000	1,591,812	(868,812)	-	723,000
9,070,079	5,024,910	4,045,169	5,141,053	3,929,026
33.2%	21.1%		24.0%	

Comments

Receivable from Recycling Fund

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: **October, 2016**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget
Revenue					
CapEx Funding	-	723,000	1,591,812	(868,812)	1,591,812
ADM Cost Share	-	1,000,000	1,000,000	-	1,000,000
IEPA Loan draw down	-	-	-	-	-
Other	659	3,335	1,650	1,685	1,980
Total Revenue	659	1,726,335	2,593,462	(867,127)	2,593,792

Comments

CapEx funding from Water Operating Fund
Actual ADM cost share

CapEx Project Spending

Operating CapEx	-	-	41,667	(41,667)	50,000
Professional Services	-	-	261,771	(261,771)	266,000
Capital Equipment	-	7,979	-	7,979	-
JCI Water Meter project	25,000	1,168,697	1,168,697	-	-
Water Distribution	-	32,095	-	32,095	37,000
Pump Stations	-	500	350,000	(349,500)	600,000
Water Main Replacement	328,013	658,911	465,840	193,071	1,200,000
SWTP CapEx	61,305	326,223	1,400,000	(1,073,777)	1,680,000
Lake Operating	3,671	78,554	-	78,554	75,000
Other Equipment	-	159,400	-	-	-
Storm Water Improvement	-	100,533	113,935	(13,402)	113,935
EPA Non Source	-	-	25,000	(25,000)	25,000
Lakefront Development	-	506	150,000	(149,494)	150,000
Sediment Control	-	-	35,000	(35,000)	35,000
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
Total CapEx Spending	417,989	2,533,398	4,011,910	(1,637,912)	4,231,935

Surplus (Deficit)	(417,330)	(807,063)	(1,418,448)	(1,638,143)
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Capital Fund Cash Position

Cash at January 1, 2014	3,768,276		
Current Cash Position	1,508,298	Cash Position Target at December 31, 2015	2,315,359
included in cash above	1,474	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	25,748	24,591	31,267	24,320	26,843	26,827	24,693	27,862	28,007	26,826			266,984	
Industrial	33	33	33	33	33	33	33	33	33	33			330	
Commercial	2,621	2,468	2,959	2,502	2,707	2,683	2,490	2,863	2,725	2,689			26,707	
Total	28,402	27,092	34,259	26,855	29,583	29,543	27,216	30,758	30,765	29,548	-	-	294,021	98.9%
Delinquent Bills														
Residential	7,148	6,898	7,027	7,475	6,354	7,646	6,435	7,801	6,863	7,834			71,481	
Industrial	-	-	2	1	-	-	-	-	-	-			3	
Commercial	465	392	340	363	321	353	355	441	368	352			3,750	
Total	7,613	7,290	7,369	7,839	6,675	7,999	6,790	8,242	7,231	8,186	-	-	75,234	100.6%
Total Bill Count	36,015	34,382	41,628	34,694	36,258	37,542	34,006	39,000	37,996	37,734	-	-	369,255	99.3%
Cubit Feet Consumption Billed														
Residential	13,132,345	11,121,115	13,569,926	11,518,938	12,315,394	13,739,460	14,973,045	14,523,164	15,107,518	13,356,872			133,357,777	98.6%
Industrial	39,701,126	36,130,671	40,700,413	42,210,228	40,596,564	44,662,052	45,105,809	43,258,511	48,849,990	43,695,618			424,910,982	100.0%
Commercial	10,328,621	9,704,095	11,776,495	10,728,861	10,506,024	12,482,859	14,858,174	14,544,071	15,834,051	13,508,139			124,271,390	105.3%
Total	63,162,092	56,955,881	66,046,834	64,458,027	63,417,982	70,884,371	74,937,028	72,325,746	79,791,559	70,560,629	-	-	682,540,149	100.6%
Water Shut Offs														
Customer Service Telephone Calls	307	350	343	293	336	338	216	360	276	268			3,087	125.1%
	4,703	4,127	4,418	4,430	4,667	4,661	4,346	5,222	4,528	4,648			45,750	105.0%
Water Billed \$														
Residential	\$ 693,118	\$ 599,713	\$ 735,748	\$ 617,840	\$ 667,730	\$ 745,193	\$ 781,730	\$ 777,678	\$ 805,781	\$ 723,032			\$ 7,147,563	108.9%
Industrial	\$ 968,196	\$ 894,955	\$ 989,707	\$ 1,020,875	\$ 986,460	\$ 1,094,659	\$ 1,109,052	\$ 1,070,006	\$ 1,188,731	\$ 1,078,339			\$ 10,400,980	111.5%
Commercial	\$ 464,769	\$ 435,305	\$ 527,552	\$ 474,646	\$ 479,369	\$ 553,210	\$ 609,258	\$ 619,045	\$ 654,664	\$ 580,928			\$ 5,398,746	117.5%
Total	\$ 2,126,083	\$ 1,929,973	\$ 2,253,007	\$ 2,113,361	\$ 2,133,559	\$ 2,393,062	\$ 2,500,040	\$ 2,466,729	\$ 2,649,176	\$ 2,382,299	\$ -	\$ -	\$ 22,947,289	112.0%
Penalty \$	\$ 12,347	\$ 12,552	\$ 12,110	\$ 25,658	\$ 10,494	\$ 11,771	\$ 12,145	\$ 15,785	\$ 12,129	\$ 14,108			\$ 139,099	124.5%
Total Billed	\$ 2,138,430	\$ 1,942,525	\$ 2,265,117	\$ 2,139,019	\$ 2,144,053	\$ 2,404,833	\$ 2,512,185	\$ 2,482,514	\$ 2,661,305	\$ 2,396,407	\$ -	\$ -	\$ 23,086,388	112.1%
Water Gallonage														
Gallons (000)	243,450	227,780	256,330	254,690	271,880	286,100	273,320	297,770	253,150	257,530			2,622,000	97.5%
\$ Billed	\$ 72,061	\$ 67,423	\$ 75,874	\$ 75,388	\$ 80,476	\$ 84,686	\$ 80,903	\$ 88,140	\$ 74,932	\$ 76,229			\$ 776,112	96.5%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,210,491	\$ 2,009,948	\$ 2,340,991	\$ 2,214,407	\$ 2,224,529	\$ 2,489,519	\$ 2,593,088	\$ 2,570,654	\$ 2,736,237	\$ 2,472,636	\$ -	\$ -	\$ 23,862,500	111.5%
Cash Revenue \$	\$ 2,104,679	\$ 2,210,328	\$ 2,267,954	\$ 2,221,532	\$ 2,196,961	\$ 2,425,649	\$ 2,495,625	\$ 2,764,878	\$ 2,583,866	\$ 2,554,080			\$ 23,825,552	112.5%
% Cash to Billed	95.2%	110.0%	96.9%	100.3%	98.8%	97.4%	96.2%	107.6%	94.4%	103.3%	-	-	99.8%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,537	26,418	29,872	24,586	27,189	28,348	27,309	25,025	27,326	28,502	23,993	29,163	323,268	
Industrial	33	33	33	33	33	33	33	33	33	33	33	33	396	
Commercial	2,622	2,666	2,819	2,502	2,661	2,818	2,679	2,599	2,703	2,729	2,507	2,834	32,139	
Total	28,192	29,117	32,724	27,121	29,883	31,199	30,021	27,657	30,062	31,264	26,533	32,030	355,803	
Delinquent Bills														
Residential	6,872	6,507	7,250	6,803	6,001	7,870	7,363	6,965	7,582	7,757	6,402	7,674	85,046	
Industrial	2	-	-	-	-	-	-	-	-	-	-	-	2	
Commercial	429	345	406	352	327	387	376	402	377	401	302	428	4,532	
Total	7,303	6,852	7,656	7,155	6,328	8,257	7,739	7,367	7,959	8,158	6,704	8,102	89,580	
Total Bill Count	35,495	35,969	40,380	34,276	36,211	39,456	37,760	35,024	38,021	39,422	33,237	40,132	445,383	
Cubit Feet Consumption Billed														
Residential	12,884,286	12,298,038	13,495,337	11,719,072	12,764,089	13,912,477	14,302,296	14,020,261	15,328,389	14,581,846	11,634,197	13,378,242	160,318,530	
Industrial	46,994,530	39,815,985	33,165,560	43,361,232	41,275,400	38,976,983	47,557,297	44,169,858	45,462,239	44,151,617	37,452,024	40,154,526	502,537,251	
Commercial	11,263,612	9,505,907	10,138,657	10,610,268	10,013,308	11,648,090	12,849,089	13,265,969	15,102,023	13,618,363	11,991,360	10,582,972	140,589,618	
Total	71,142,428	61,619,930	56,799,554	65,690,572	64,052,797	64,537,550	74,708,682	71,456,088	75,892,651	72,351,826	61,077,581	64,115,740	803,445,399	
Water Shut Offs														
Customer Service Tphone Calls	227	240	232	241	177	199	247	320	285	300	276	310	3,054	
	4,556	4,103	4,125	4,104	4,063	4,079	4,665	4,697	4,508	4,690	3,716	4,633	51,939	
Water Billed \$														
Residential	\$ 582,901	\$ 542,581	\$ 578,515	\$ 501,760	\$ 588,534	\$ 738,751	\$ 751,598	\$ 726,028	\$ 789,539	\$ 762,262	\$ 617,870	\$ 720,729	\$ 7,901,068	
Industrial	\$ 910,973	\$ 789,337	\$ 689,353	\$ 853,302	\$ 809,525	\$ 945,641	\$ 1,130,989	\$ 1,064,698	\$ 1,069,925	\$ 1,065,933	\$ 906,943	\$ 980,331	\$ 11,216,950	
Commercial	\$ 392,034	\$ 343,449	\$ 364,232	\$ 366,632	\$ 380,137	\$ 504,612	\$ 536,239	\$ 540,699	\$ 602,574	\$ 564,917	\$ 504,979	\$ 480,014	\$ 5,580,558	
Total	\$ 1,885,908	\$ 1,675,367	\$ 1,632,100	\$ 1,721,734	\$ 1,778,196	\$ 2,189,004	\$ 2,418,826	\$ 2,331,425	\$ 2,462,038	\$ 2,393,112	\$ 2,029,792	\$ 2,181,074	\$ 24,698,576	
Penalty \$	\$ 9,552	\$ 9,773	\$ 9,573	\$ 8,979	\$ 8,335	\$ 11,403	\$ 12,874	\$ 13,317	\$ 14,439	\$ 13,449	\$ 10,282	\$ 12,435	\$ 134,411	
Total Billed	\$ 1,895,459	\$ 1,685,140	\$ 1,641,673	\$ 1,730,713	\$ 1,786,531	\$ 2,200,407	\$ 2,431,700	\$ 2,344,742	\$ 2,476,477	\$ 2,406,561	\$ 2,040,074	\$ 2,193,509	\$ 24,832,986	
Water Gallonage														
Gallons (000)	245,850	230,470	256,570	268,360	284,300	228,570	294,720	300,870	304,789	274,480	260,710	203,760	3,153,449	
\$ Billed	\$ 73,509	\$ 68,911	\$ 76,714	\$ 80,240	\$ 85,006	\$ 68,342	\$ 88,121	\$ 89,960	\$ 91,132	\$ 82,070	\$ 77,584	\$ 60,313	\$ 941,902	
Water Billed vs Cash Receipts														
Billed \$	\$ 1,968,969	\$ 1,754,051	\$ 1,718,387	\$ 1,810,953	\$ 1,871,537	\$ 2,268,749	\$ 2,519,821	\$ 2,434,702	\$ 2,567,609	\$ 2,488,631	\$ 2,117,658	\$ 2,253,822	\$ 25,774,889	
Cash Revenue \$	\$ 1,884,792	\$ 1,809,958	\$ 1,728,841	\$ 1,804,985	\$ 1,777,447	\$ 2,173,545	\$ 2,467,269	\$ 2,470,164	\$ 2,536,896	\$ 2,530,030	\$ 1,179,895	\$ 2,751,681	\$ 25,115,500	
% Cash to Billed	95.7%	103.2%	100.6%	99.7%	95.0%	95.8%	97.9%	101.5%	98.8%	101.7%	55.7%	122.1%	97.4%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: October, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels							Prior Yr End
							Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	4	4	4	4	4	4	4	4	4	4	4			4
Legislative	0	0	0	0	0	0	0	0	0	0	0			0
Finance	22	21	21	21	21	21	21	21	21	21	21			21
Management Services	16	15	15	15	15	15	15	16	16	16	16			15
Corporation Counsel	8	8	7	7	7	7	7	7	7	7	7			8
Planning & Building Services	12	12	12	12	11	11	11	11	11	11	11			12
Neighborhood Services	9	8	8	8	8	8	8	8	8	8	8			8
Public Safety	304	303	301	302	300	296	297	298	298	299	298			303
Public Works	70	63	63	59	59	59	59	65	65	66	66			65
Water Management	46	45	45	45	45	45	45	45	45	45	45			45
Total Full Time	491	479	476	473	470	466	467	475	475	477	476	0	0	481
Part Time Staffing														
Executive	0													0
Legislative	7	7	7	7	7	7	7	7	7	7	7			7
Finance	0													0
Management Services	0													0
Corporation Counsel	0													0
Planning & Building Services	0	1	1	1	1			1						1
Neighborhood Services	0													0
Public Safety	0	2	2	2	2	2	2	2	2	2	2			2
Public Works	0	2	2											0
Water Management	0					4	12	13	13	5	1			0
Total Temporary	7	12	12	10	10	13	21	23	22	14	10	0	0	10
Total City Staff Headcount	498	491	488	483	480	479	488	498	497	491	486	0	0	491

Note

Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: October, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels						Prior Yr End	
							Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive	4	4	4	4	4	4	4	4	4	4	4			4
Legislative	0	0	0	0	0	0	0	0	0	0	0			0
Financial Management														
Finance	11	11	11	11	11	11	11	11	11	11	11			11
Purchasing	2	2	2	2	2	2	2	2	2	2	2			2
Risk Management	2	2	2	2	1	1	1	1	1	1	1			2
Water Customer Service	7	6	6	6	7	7	7	7	7	7	7			6
Total	22	21	21	21	21	21	21	21	21	21	21	0	0	21
Management Services														
City Clerk	2	2	2	2	2	2	2	2	2	2	2			2
Human Resources	3	3	3	3	3	3	3	3	3	3	3			3
Information Technology	10	9	9	9	9	9	9	10	10	10	10			9
Mass Transit	1	1	1	1	1	1	1	1	1	1	1			1
Total	16	15	15	15	15	15	15	16	16	16	16	0	0	15
Corporation Legal Counsel														
	8	8	7	7	7	7	7	7	7	7	7			8
Planning & Building Service														
Planning & Sustainability	6	6	6	6	5	5	5	5	5	5	5			6
Building Inspections	6	6	6	6	6	6	6	6	6	6	6			6
Total	12	12	12	12	11	11	11	11	11	11	11	0	0	12
Neighborhood Services														
Outreach	3	3	3	3	3	3	3	3	3	3	3			3
Inspection	6	5	5	5	5	5	5	5	5	5	5			5
Total	9	8	8	8	8	8	8	8	8	8	8	0	0	8
Public Safety														
Fire	111	111	111	111	111	109	109	109	109	110	110			111
Police	169	168	166	168	166	165	166	166	166	167	166			168
Police Communications	24	24	24	23	23	22	22	23	23	22	22			24
Total	304	303	301	302	300	296	297	298	298	299	298	0	0	303
Public Works														
Administration	2	2	2	2	2	2	2	2	2	2	2			2
Engineering	11	10	10	10	10	10	10	11	11	11	11			10
Municipal Services	57	51	51	47	47	47	47	52	52	53	53			53
Total	70	63	63	59	59	59	59	65	65	66	66	0	0	65
Water Management														
Administration	4	4	4	4	4	4	4	4	4	4	4			4
Production	15	15	15	15	15	15	15	15	15	15	15			15
Services	27	26	26	26	26	26	26	26	26	26	26			26
Total	46	45	45	45	45	45	45	45	45	45	45	0	0	45
Total City Staffing	491	479	476	473	470	466	467	475	475	477	476	0	0	481

Note

Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: October, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels						Prior Yr End	
							Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Part Time / Temporary Staff														
Executive		0	0	0	0	0	0	0	0	0	0			0
Legislative	7	7	7	7	7	7	7	7	7	7	7			7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Management Services														
Administration														
Human Resources														
MIS Information Technology														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														
														0
Planning & Building Service														
Planning & Sustainability		1	1	1	1									1
Building Inspections								1						
Total	0	1	1	1	1	0	0	1	0	0	0	0	0	1
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2	2	2	2	2	2	2	2	2	2			2
Police Communications														
Total	0	2	2	2	2	2	2	2	2	2	2	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services		2	2											
Total	0	2	2	0	0	0	0	0	0	0	0	0	0	0
Water Management														
Administration & Lake						4	12	13	13	5	1			
Production														
Services														
Total	0	0	0	0	0	4	12	13	13	5	1	0	0	0
Total City Staffing	7	12	12	10	10	13	21	23	22	14	10	0	0	10

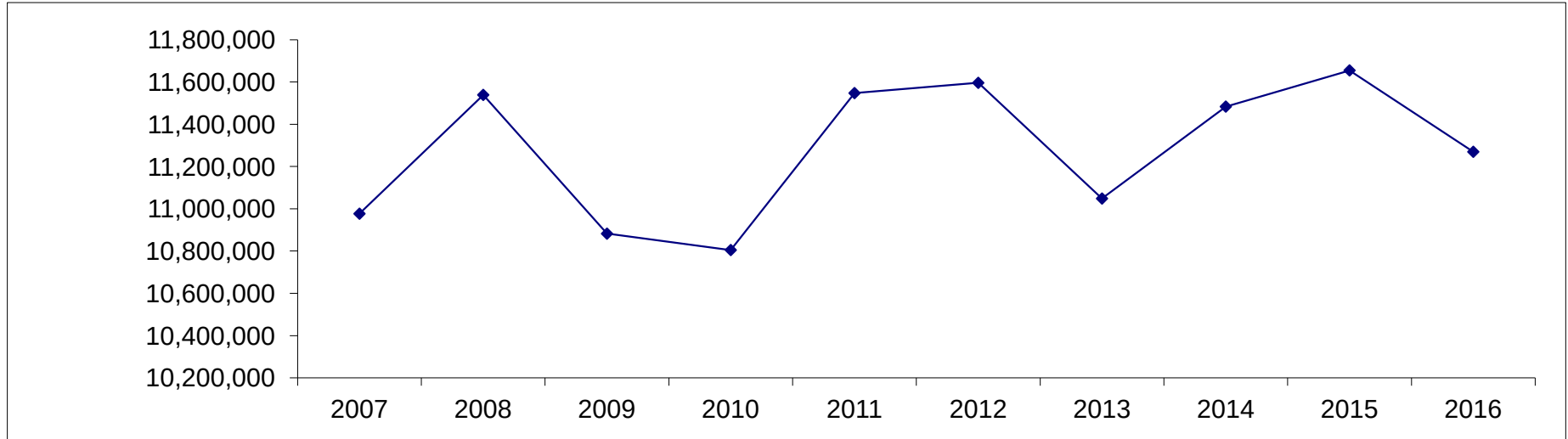
Note
 Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	839,753	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	A
FEBRUARY	846,592	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	A
MARCH	1,116,350	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	A
APRIL	823,747	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	A
MAY	824,758	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	A
JUNE	895,581	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	A
JULY	891,023	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	A
AUGUST	948,696	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,815	A
SEPTEMBER	959,958	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	A
OCTOBER	947,269	984,005	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	A
NOVEMBER	955,043	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	P
DECEMBER	928,029	930,497	860,148	890,326	965,215	906,055	919,141	969,684	976,633	944,366	P

TOTALS	10,976,799	11,538,887	10,882,364	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,654,760	11,269,694
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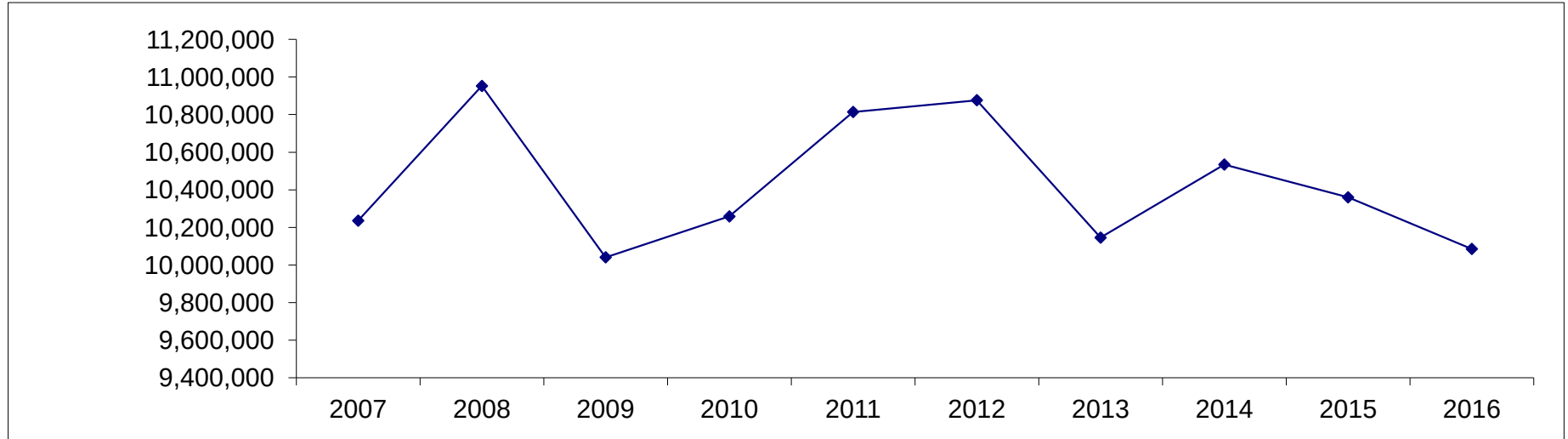
Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
JANUARY	822,865	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993
FEBRUARY	898,031	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995
MARCH	1,087,197	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321
APRIL	740,430	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472
MAY	696,238	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767
JUNE	838,248	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488
JULY	823,069	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839
AUGUST	800,569	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107
SEPTEMBER	885,527	956,880	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129
OCTOBER	869,233	943,181	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711
NOVEMBER	916,129	982,082	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078
DECEMBER	857,978	901,312	824,507	862,884	942,430	898,532	864,499	872,277	860,119	837,322

TOTALS	10,235,514	10,952,305	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,085,221
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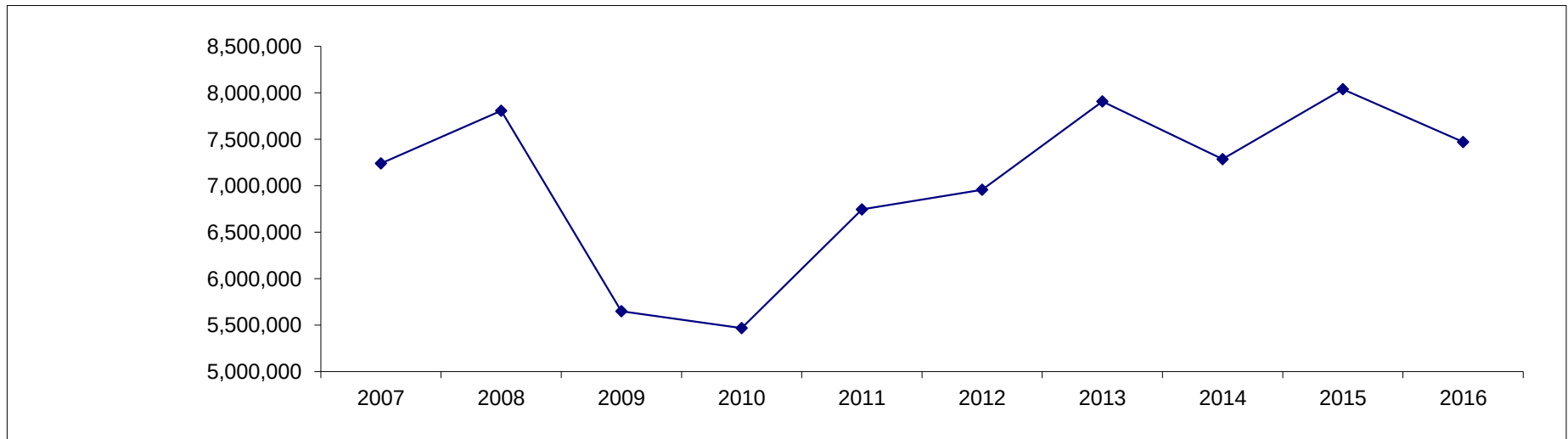
Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

Projected Revenues

STATE INCOME TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	411,038	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	A
FEBRUARY	551,116	613,332	604,246	0	1,038,247	0	478,227	0	0	0	A
MARCH	764,354	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	A
APRIL	405,030	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	A
MAY	689,825	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	A
JUNE	1,754,469	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	A
JULY	676,534	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	A
AUGUST	0	737,713	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	A
SEPTEMBER	406,087	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	A
OCTOBER	416,554	413,561	394,557	0	0	645,769	419,882	818,347	0	0	A
NOVEMBER	0	0	0	0	588,653	405,227	409,627	0	441,918	450,551	P
DECEMBER	1,165,828	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	P

TOTALS	7,240,836	7,807,304	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934
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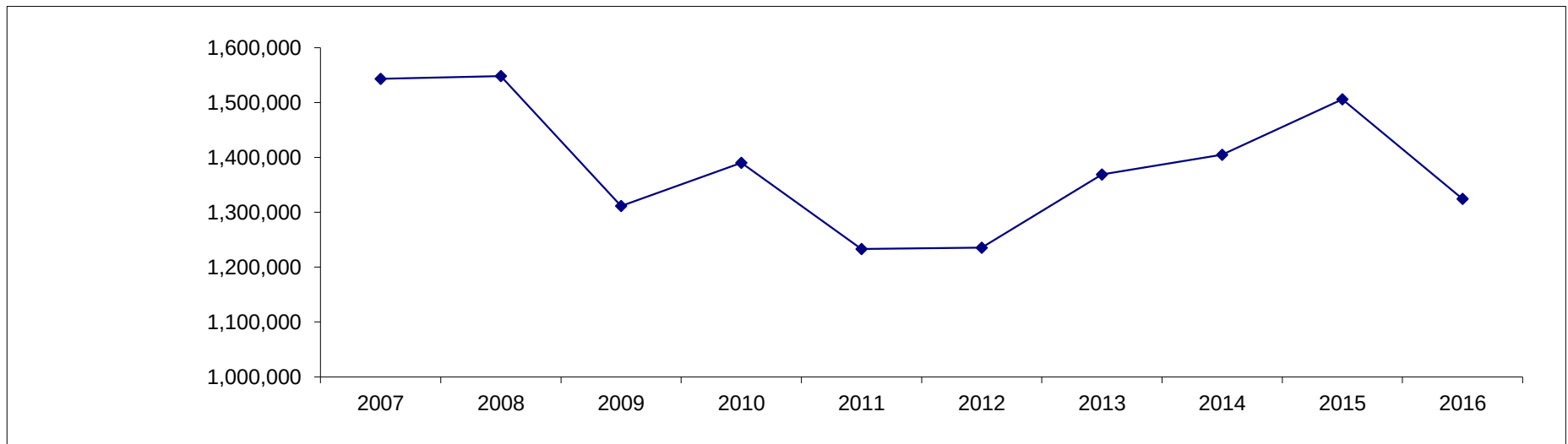


Amounts not yet remitted by the State

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	170,963	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	A
FEBRUARY	0	0	15,410	1,947	7,154	1,565	1,605	2,024	717	0	A
MARCH	97,118	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	A
APRIL	308,475	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	A
MAY	255,927	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	A
JUNE	5,854	0	5,564	0	3,923	5,417	937	0	2,501	12,343	A
JULY	255,797	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	A
AUGUST	112,826	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	A
SEPTEMBER	186	31,274	8,501	486	381	3,931	0	6,877	2,356	4,554	A
OCTOBER	234,426	210,470	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	A
NOVEMBER	1,991	0	2,101	2,750	2,542	1,579	0	0	0	0	P
DECEMBER	99,674	67,732	55,929	255,086	42,441	69,220	70,395	63,058	58,604	51,542	P

TOTALS	1,543,236	1,548,327	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,324,479
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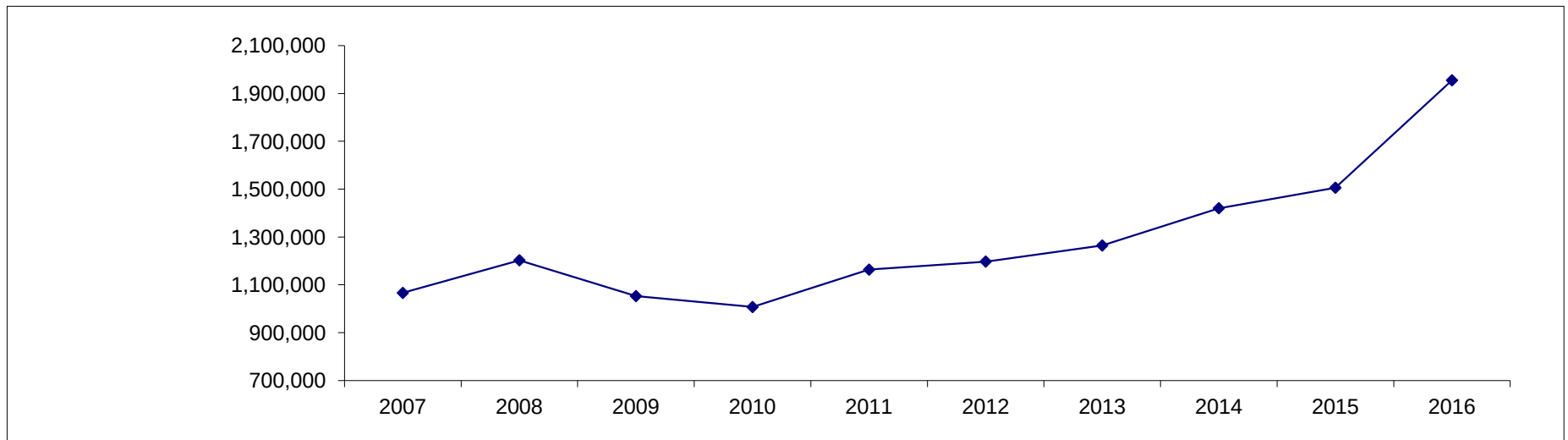


Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	89,662	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	A
FEBRUARY	80,310	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	A
MARCH	122,531	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	A
APRIL	71,836	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	A
MAY	69,285	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	A
JUNE	84,455	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	A
JULY	86,147	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	A
AUGUST	93,726	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	A
SEPTEMBER	109,997	108,669	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	A
OCTOBER	80,786	90,964	79,881	83,770	79,105	106,791	106,986	109,843	0	139,791	A
NOVEMBER	84,987	114,557	71,356	81,167	94,213	98,487	99,965	118,956	0	139,995	P
DECEMBER	92,388	104,069	77,019	94,304	71,453	102,979	107,849	144,341	419,237	160,963	P
TOTALS	1,066,110	1,202,565	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,505,880	1,954,886	



2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	699,394.65	620,093.85	751,473.50	A
FEBRUARY	742,236.29	925,183.52	822,346.25	A
MARCH	423,934.42	403,608.85	476,082.04	A
APRIL	741,339.01	824,784.39	736,651.57	A
MAY	1,150,540.58	1,364,531.10	1,038,299.42	A
JUNE	428,542.27	566,667.27	496,310.15	A
JULY	709,250.95	799,534.19	708,317.33	A
AUGUST	413,746.69	463,984.37	412,481.48	A
SEPTEMBER	404,600.26	458,233.98	450,551.29	A
OCTOBER	721,926.15	792,632.00	665,793.44	A
NOVEMBER	486,718.23	512,117.79	465,231.68	P
DECEMBER	365,981.44	400,509.94	363,841.90	P

TOTALS **7,864,223.92** **8,131,881.25** **7,387,380.05**

Listed in month
reported - receipts
delayed by State

Current Budget **8,000,000.00**

Projected Amt Over (Under) **-612,619.95**

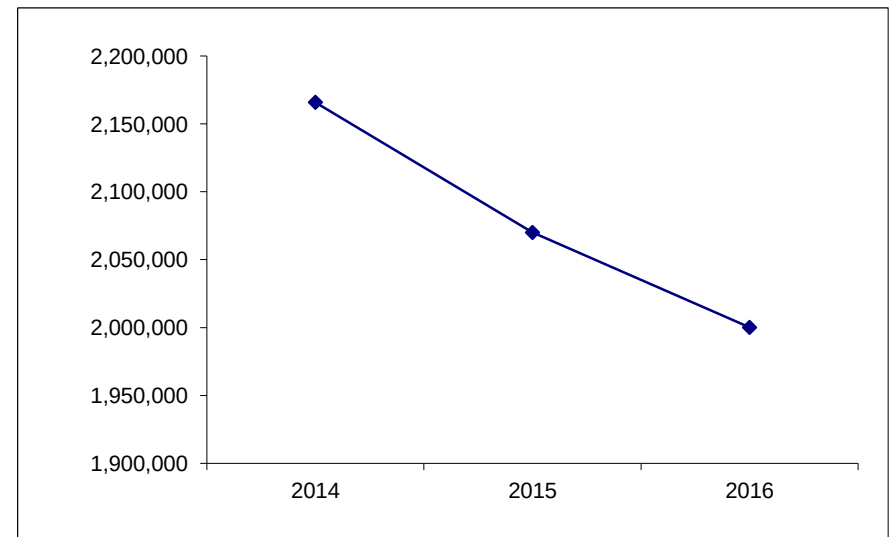
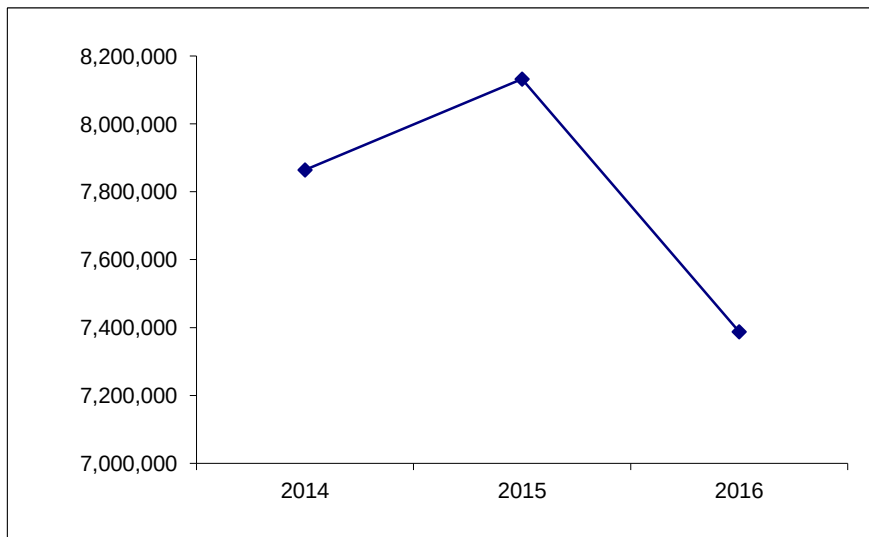
TELEPHONE COMMUNICATIONS TAX

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	201,930.69	150,078.20	166,327.99	A
FEBRUARY	196,656.30	166,178.24	157,953.06	A
MARCH	219,543.59	181,658.89	224,336.11	A
APRIL	189,399.35	187,006.68	164,577.86	A
MAY	187,714.20	164,797.94	152,247.44	A
JUNE	193,162.54	182,269.15	164,137.18	A
JULY	185,801.38	175,287.81	160,723.62	A
AUGUST	164,654.54	171,899.36	163,427.72	A
SEPTEMBER	164,487.34	170,847.95	157,097.74	A
OCTOBER	162,812.89	173,242.43	154,223.34	A
NOVEMBER	171,843.16	173,116.61	167,268.47	P
DECEMBER	127,912.06	173,648.05	167,781.95	P

TOTALS **2,165,918.04** **2,070,031.31** **2,000,102.48**

Current Budget **1,774,000.00**

Projected Amt Over (Under) **226,102.48**

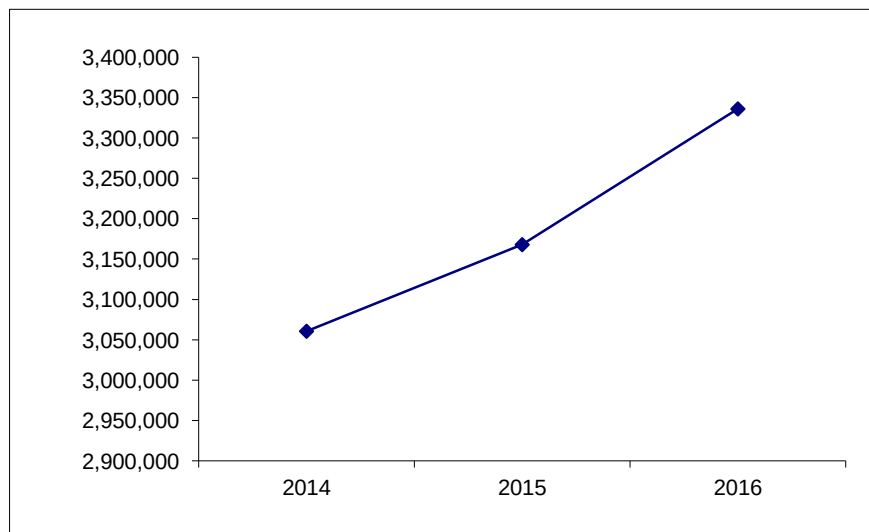


Projected Revenues

FOOD & BEVERAGE TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	283,352.90	239,978.27	260,904.87
FEBRUARY	208,805.40	250,432.57	256,344.05
MARCH	241,082.48	253,709.15	278,660.81
APRIL	266,812.71	256,370.27	268,791.34
MAY	227,346.38	254,139.10	282,460.72
JUNE	286,182.84	285,782.71	281,884.42
JULY	267,011.92	291,133.54	274,899.41
AUGUST	252,385.77	272,038.18	308,995.40
SEPTEMBER	264,225.02	276,602.93	277,532.23
OCTOBER	264,067.58	227,472.04	255,644.86
NOVEMBER	213,581.66	288,279.70	303,586.54
DECEMBER	285,626.26	271,898.28	286,335.31

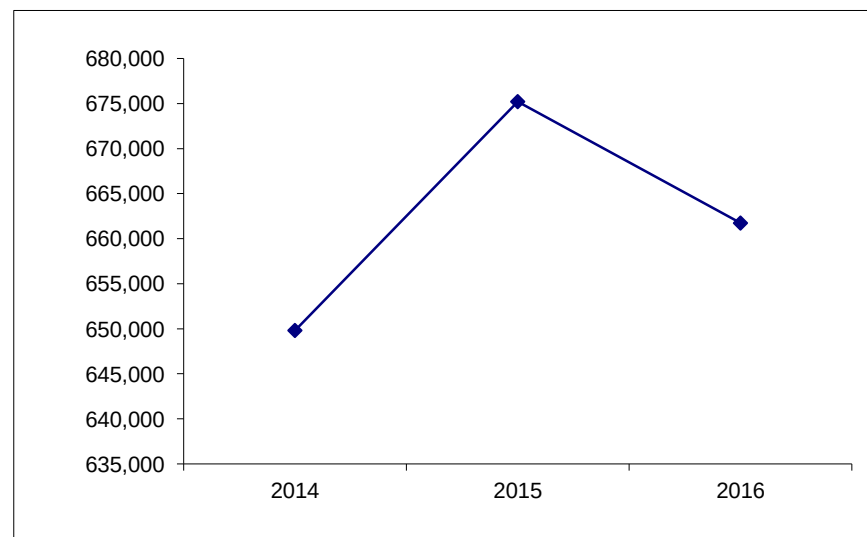
TOTALS	3,060,480.92	3,167,836.74	3,336,039.97
		Current Budget	3,262,000.00
		Projected Amt Over (Under)	74,039.97



HOTEL & MOTEL TAX

MONTH	2014	2015	2016
	Actual	Actual	
JANUARY	35,028.90	26,727.71	17,953.91
FEBRUARY	39,468.79	38,349.47	36,767.95
MARCH	49,999.71	53,420.63	62,867.42
APRIL	48,838.37	60,066.44	52,010.94
MAY	34,429.05	45,446.95	67,896.68
JUNE	79,504.80	77,826.53	76,520.68
JULY	72,144.50	72,341.33	63,123.45
AUGUST	55,902.70	64,933.59	63,000.60
SEPTEMBER	66,024.80	77,304.64	71,295.56
OCTOBER	66,061.29	61,394.84	53,394.23
NOVEMBER	46,072.78	60,541.72	60,231.72
DECEMBER	56,331.60	36,856.84	36,668.12

TOTALS	649,807.29	675,210.69	661,731.26
		Current Budget	965,000.00
		Projected Amt Over (Under)	-303,268.74

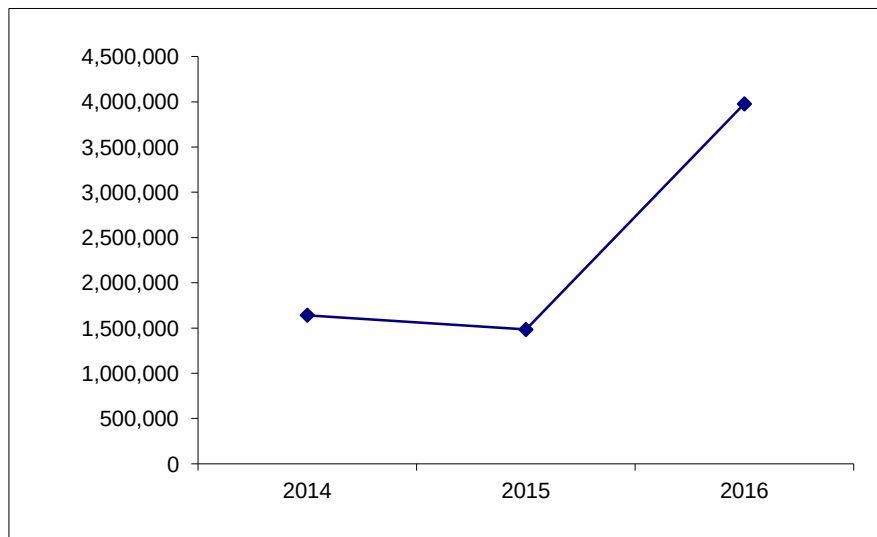


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2014 Actual	2015 Actual	2016
JANUARY	144,670.93	149,238.44	177,332.31
FEBRUARY		163,584.49	138,838.35
MARCH	368,277.39	153,677.99	326,307.14
APRIL	165,121.36	110,338.44	432,106.74
MAY	152,113.12	78,471.74	393,245.95
JUNE	119,817.79	201,586.00	363,225.99
JULY	107,098.27	118,708.13	377,171.71
AUGUST	116,050.46	102,541.08	416,494.97
SEPTEMBER	114,352.44	121,147.65	443,504.00
OCTOBER	118,293.15	122,028.13	401,586.01
NOVEMBER	113,588.01	105,115.24	328,702.20
DECEMBER	122,251.07	56,748.67	177,456.78

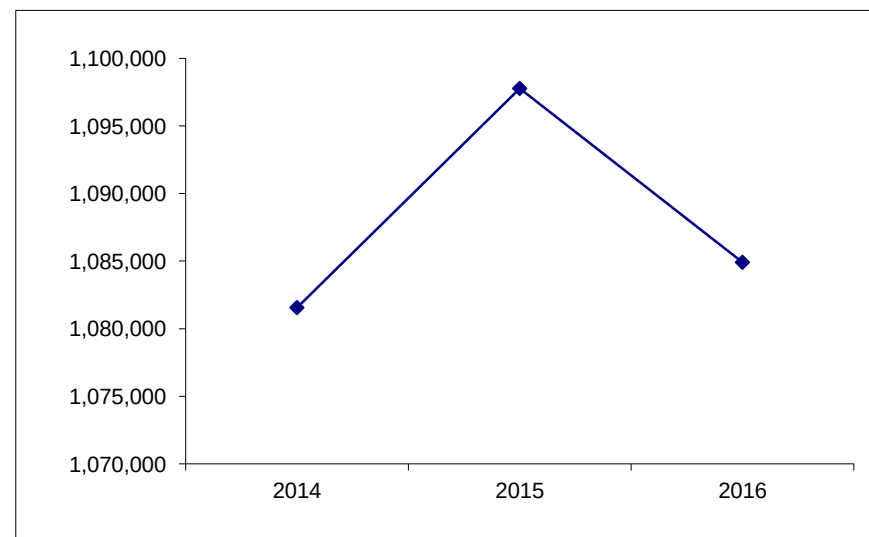
TOTALS	1,641,633.99	1,483,186.00	3,975,972.15
		Current Budget	5,182,000.00
		Projected Amt Over (Under)	-1,206,027.85



CABLE TV TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	238,821.76	238,199.60	233,850.66
FEBRUARY	29,266.65	33,008.50	34,945.40
MARCH			
APRIL	242,643.11	244,231.68	244,326.70
MAY	29,595.25	34,267.25	31,932.20
JUNE			
JULY	243,536.04	243,423.63	276,652.47
AUGUST	32,085.75	37,072.80	
SEPTEMBER			
OCTOBER	234,193.72	232,248.25	235,924.64
NOVEMBER	31,417.95	35,328.90	27,280.50
DECEMBER			0.00

TOTALS	1,081,560.23	1,097,780.61	1,084,912.57
		Current Budget	1,122,000.00
		Projected Amt Over (Under)	-37,087.43

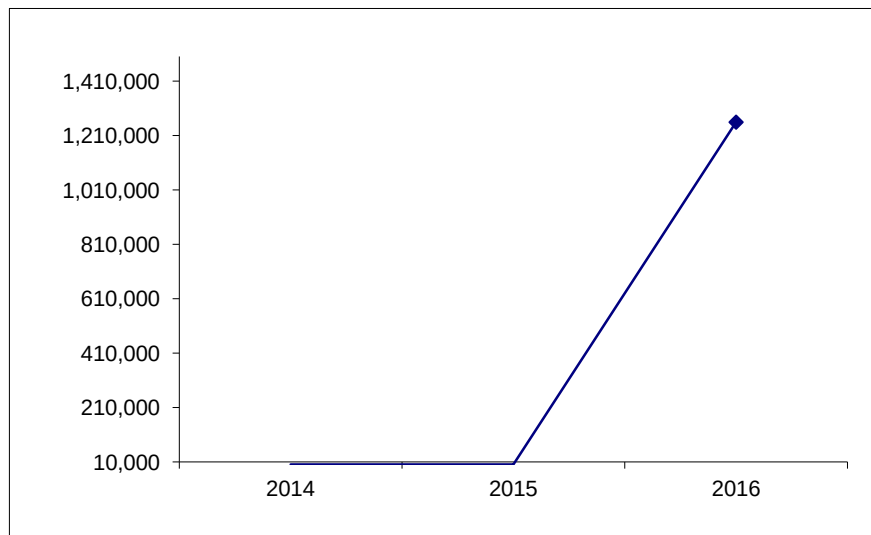


Projected Revenues

10 - LOCAL MOTOR FUEL TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY			0.00 A
FEBRUARY			0.00 A
MARCH			0.00 A
APRIL			1,614.25 A
MAY			151,145.91 A
JUNE			160,746.35 A
JULY			162,423.81 A
AUGUST			161,250.16 A
SEPTEMBER			157,584.48 A
OCTOBER			153,815.97 A
NOVEMBER			155,000.00 P
DECEMBER			155,000.00 P

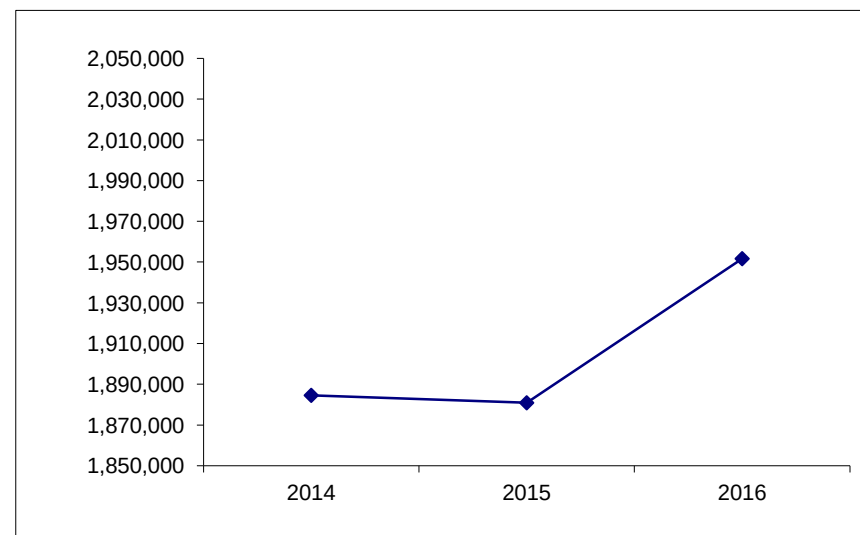
TOTALS	0.00	0.00	1,258,580.93
		Current Budget	1,500,000.00
		Projected Amt Over (Under)	-241,419.07



46 - STATE MOTOR FUEL TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	190,483.91	191,692.85	171,799.19
FEBRUARY	167,854.22	180,154.99	165,935.95
MARCH	154,591.73	136,753.86	167,234.60
APRIL	121,554.43	70,155.26	143,829.22
MAY	140,334.05	177,044.18	173,239.43
JUNE	197,038.33	166,232.32	172,052.50
JULY	148,173.07	107,894.22	108,502.29
AUGUST	166,097.32		174,156.78
SEPTEMBER	112,786.32		165,391.62
OCTOBER	153,333.05		145,992.31
NOVEMBER	165,028.86		169,003.77
DECEMBER	167,272.99	850,950.75	194,527.11

TOTALS	1,884,548.28	1,880,878.43	1,951,664.77
		Current Budget	1,825,000.00
		Projected Amt Over (Under)	126,664.77



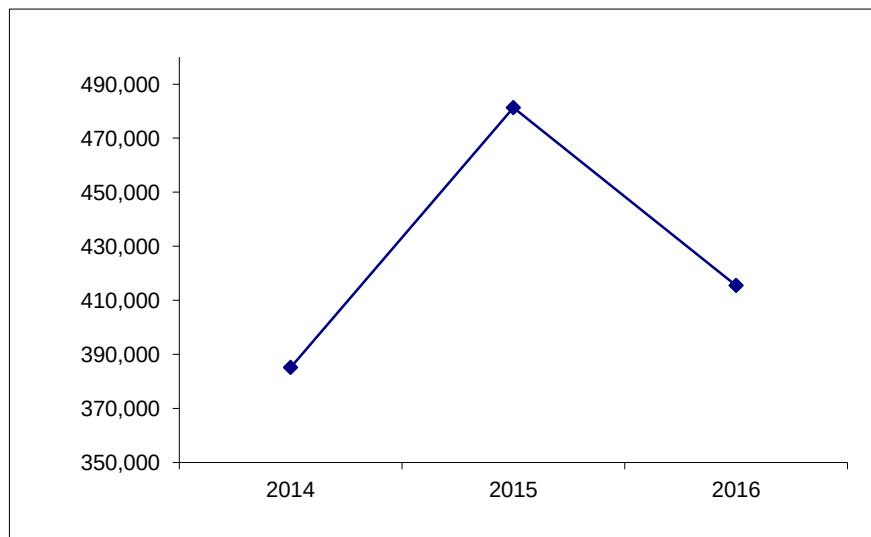
2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

Projected Revenues

MFT REIMB - TRAFFIC SIGNALS

MONTH	2014	2015	2016
	Actual	Actual	
JANUARY	33,399.17	25,455.01	28,662.21
FEBRUARY	26,501.91	37,659.33	36,330.32
MARCH	36,941.97	43,308.55	40,075.18
APRIL	37,595.42	37,144.09	16,540.16
MAY	26,069.71	30,037.87	31,234.49
JUNE	35,167.39	63,453.10	21,971.54
JULY	36,683.76	52,335.56	26,492.23
AUGUST	28,822.66	31,142.29	42,494.93
SEPTEMBER	22,157.46	28,991.54	54,329.58
OCTOBER	26,279.11	37,068.66	35,609.03
NOVEMBER	30,414.03	32,728.57	28,253.84
DECEMBER	45,145.99	61,999.50	53,522.78

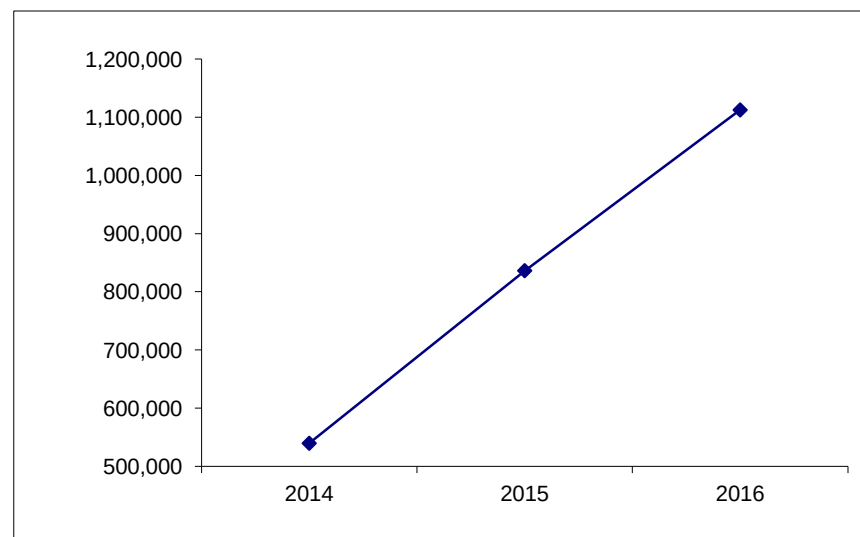
TOTALS	385,178.58	481,324.07	415,516.29
		Current Budget	480,000.00
		Projected Amt Over (Under)	-64,483.71



VIDEO GAMING TAX

MONTH	2014	2015	2016
	Actual	Actual	
JANUARY	31,647.10	57,515.27	80,288.26
FEBRUARY	33,731.87	47,673.50	85,507.02
MARCH	31,397.88	59,308.56	84,607.67
APRIL	39,471.64	71,744.13	97,888.83
MAY	52,081.38	75,292.69	107,431.04
JUNE	48,020.09	74,431.99	
JULY	47,887.74		196,669.31
AUGUST	43,756.69		88,019.04
SEPTEMBER	51,918.92		93,234.26
OCTOBER	51,900.59		92,743.01
NOVEMBER	49,502.86		96,076.34
DECEMBER	58,230.87	450,245.43	90,000.00

TOTALS	539,547.63	836,211.57	1,112,464.78
		Current Budget	900,000.00
		Projected Amt Over (Under)	212,464.78



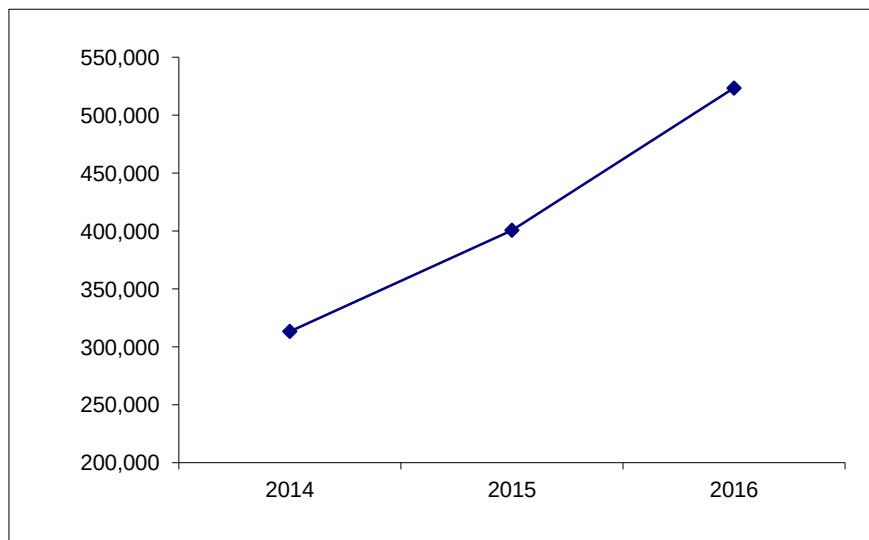
2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

Projected Revenues

LIQUOR LICENSES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	100.00	2,238.44	-7,143.60
FEBRUARY	100.00	820.19	2,706.48
MARCH	787.57	4,562.23	8,414.76
APRIL	63,385.97	15,088.85	27,217.64
MAY	190,925.00	157,666.68	217,850.92
JUNE	40,140.00	162,961.38	216,869.88
JULY	5,000.00	28,612.96	31,508.64
AUGUST	-2,000.00	-17,631.92	1,932.20
SEPTEMBER	2,733.28	18,353.36	1,856.80
OCTOBER	9,473.23	13,255.92	1,502.68
NOVEMBER	100.00	8,684.56	12,511.38
DECEMBER	2,555.22	6,056.92	8,150.36

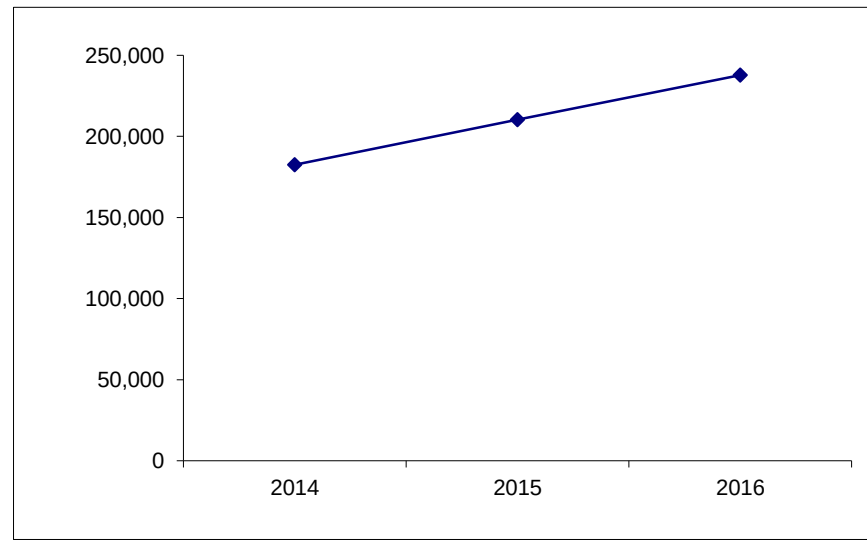
TOTALS	313,300.27	400,669.57	523,378.14
		Current Budget	390,000.00
		Projected Amt Over (Under)	133,378.14



BUILDING PERMITS

MONTH	2014 Actual	2015 Actual	2016
JANUARY	11,246.00	15,069.00	11,829.00
FEBRUARY	7,712.00	16,667.20	8,872.25
MARCH	12,202.90	14,634.40	29,611.65
APRIL	19,903.30	12,781.75	36,030.80
MAY	12,407.25	15,566.70	11,671.05
JUNE	13,590.40	20,621.60	20,001.10
JULY	14,890.80	8,373.80	12,328.40
AUGUST	17,398.00	32,133.65	16,106.25
SEPTEMBER	15,375.30	14,244.50	26,482.80
OCTOBER	24,206.60	21,602.25	21,212.90
NOVEMBER	17,377.50	12,783.75	14,455.39
DECEMBER	16,231.90	25,847.00	29,226.83

TOTALS	182,541.95	210,325.60	237,828.43
		Current Budget	249,000.00
		Projected Amt Over (Under)	-11,171.57

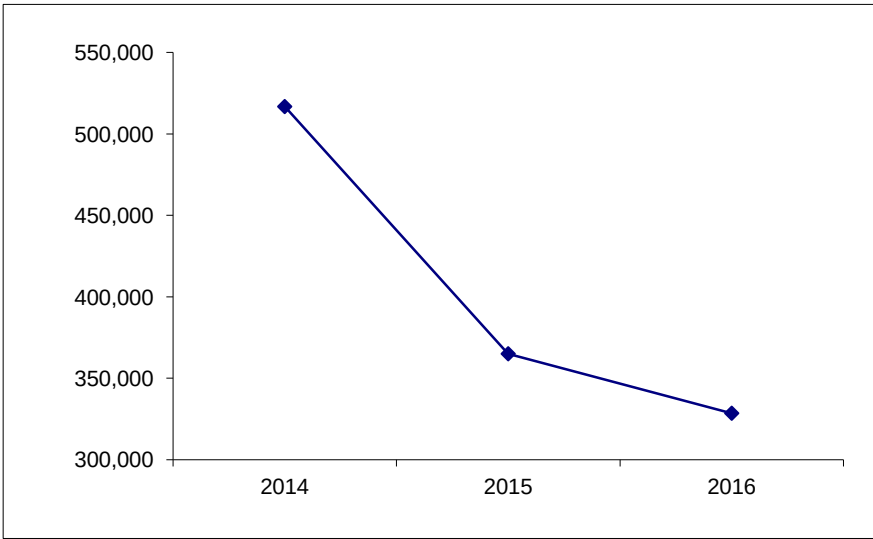


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	36,500.00	30,670.00	24,665.00	A
FEBRUARY	50,360.30	35,245.00	25,920.00	A
MARCH	44,600.00	41,879.00	34,585.00	A
APRIL	53,750.00	29,400.00	22,750.00	A
MAY	25,825.00	32,341.00	30,020.00	A
JUNE	55,840.00	33,075.00	40,785.00	A
JULY	54,380.00	32,240.00	28,785.00	A
AUGUST	36,020.00	24,180.00	29,705.00	A
SEPTEMBER	41,940.00	36,210.00	31,635.00	A
OCTOBER	52,770.00	31,410.00	25,145.00	A
NOVEMBER	28,645.00	13,320.00	11,988.41	P
DECEMBER	36,140.00	25,045.00	22,541.27	P

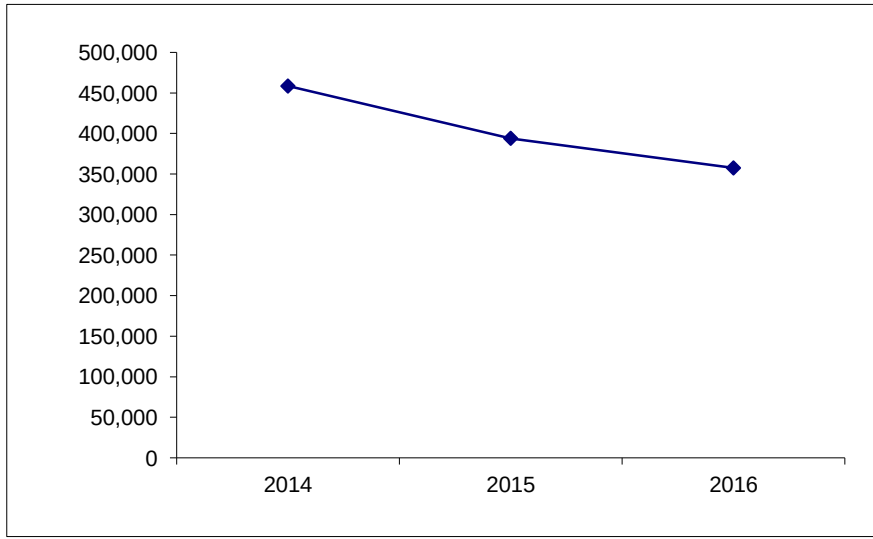
TOTALS	516,770.30	365,015.00	328,524.67
		Current Budget	375,000.00
		Projected Amt Over (Under)	-46,475.33



PARKING

MONTH	2014 Actual	2015 Actual	2016
JANUARY	41,918.11	33,612.49	30,524.27
FEBRUARY	38,015.82	32,836.68	33,576.55
MARCH	44,427.81	42,819.01	37,342.35
APRIL	39,040.19	32,184.16	33,001.83
MAY	34,270.68	29,394.75	35,234.71
JUNE	37,697.22	30,042.88	32,943.24
JULY	32,839.84	30,960.99	26,514.04
AUGUST	29,538.46	52,040.96	26,159.97
SEPTEMBER	56,902.26	26,443.08	25,590.25
OCTOBER	37,795.47	28,565.65	26,590.53
NOVEMBER	27,120.32	24,479.33	22,209.60
DECEMBER	38,948.42	30,676.10	27,831.81

TOTALS	458,514.60	394,056.08	357,519.15
		Current Budget	414,000.00
		Projected Amt Over (Under)	-56,480.85

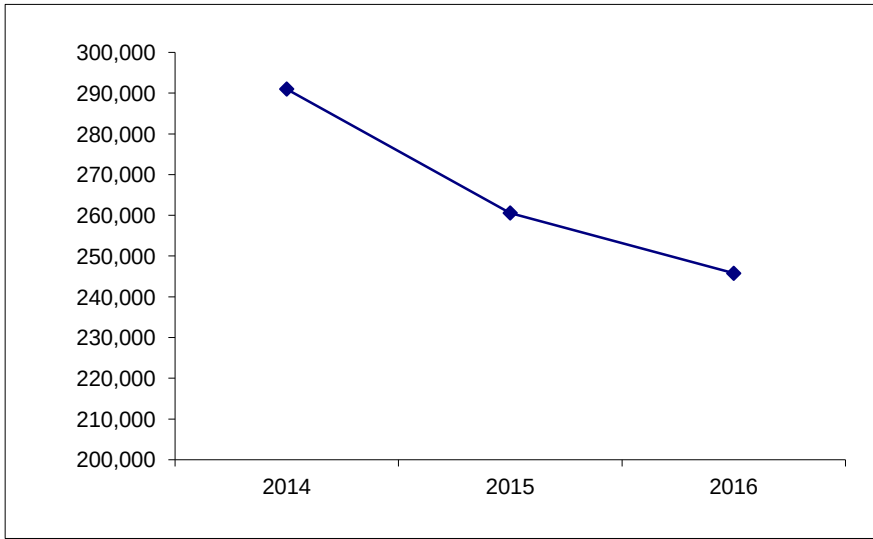


Projected Revenues

COURT FINES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	23,711.91	19,458.03	19,608.71
FEBRUARY	25,192.29	15,928.83	0.00
MARCH	49,469.77	51,556.56	54,287.26
APRIL	39,628.86	30,921.71	26,764.46
MAY	1,396.50	24,970.19	18,335.34
JUNE	42,729.39	18,446.59	26,271.96
JULY	18,250.22	17,222.89	19,018.82
AUGUST	16,842.40	15,907.21	16,106.25
SEPTEMBER	19,054.73	15,519.13	16,663.69
OCTOBER	19,332.04	17,122.89	17,088.41
NOVEMBER	23,688.55	19,227.53	18,134.35
DECEMBER	11,711.42	14,296.25	13,483.44

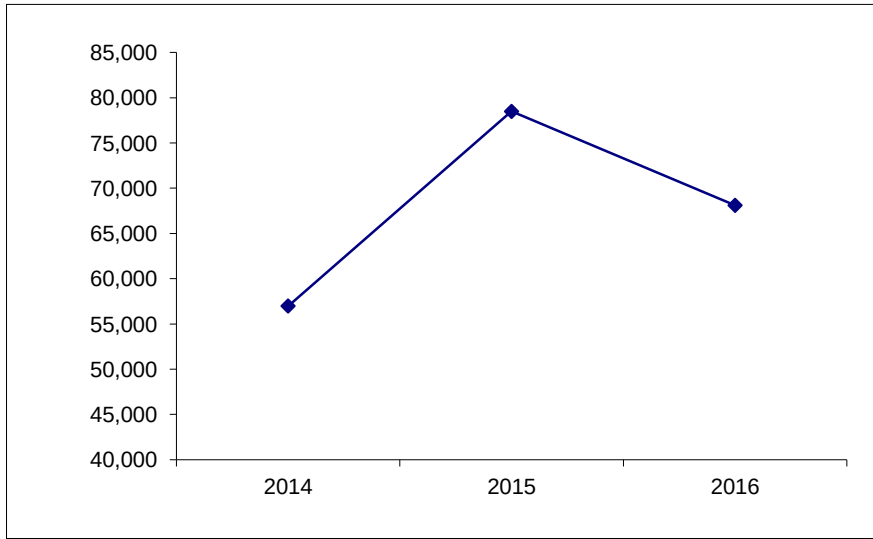
TOTALS	291,008.08	260,577.81	245,762.69
		Current Budget	260,000.00
		Projected Amt Over (Under)	-14,237.31



WEED CUTTING FEES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	1,984.86	6,569.63	2,981.05
FEBRUARY	3,971.43	2,016.92	6,642.83
MARCH	2,092.52	4,276.12	3,863.69
APRIL	5,592.90	1,019.85	3,344.49
MAY	3,580.56	2,584.23	8,816.26
JUNE	5,905.00	8,592.54	10,177.67
JULY	8,286.31	9,989.91	8,316.54
AUGUST	7,219.02	11,067.81	4,806.37
SEPTEMBER	4,808.48	9,696.01	3,301.62
OCTOBER	2,818.90	10,444.32	5,246.23
NOVEMBER	8,446.12	5,386.94	4,674.68
DECEMBER	2,275.80	6,836.49	5,932.56

TOTALS	56,981.90	78,480.77	68,103.99
		Current Budget	71,000.00
		Projected Amt Over (Under)	-2,896.01

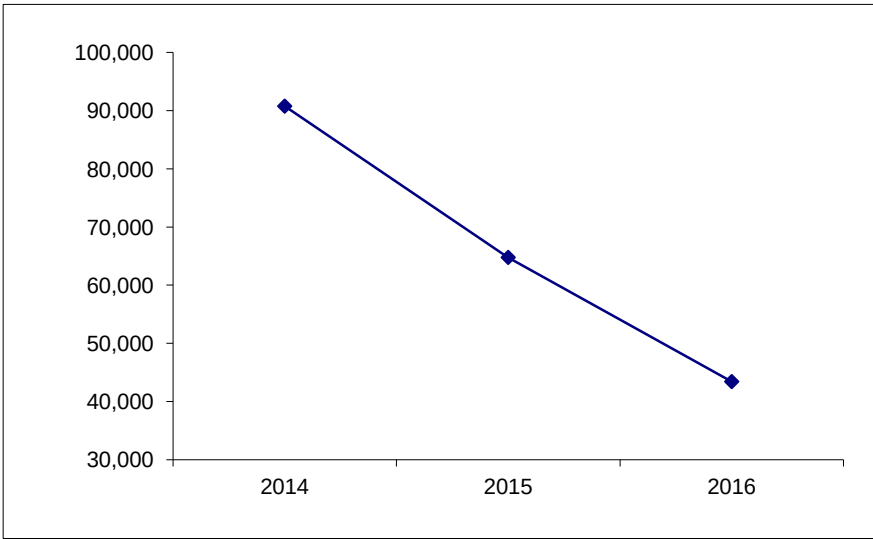


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	3,635.96	3,747.34	2,908.62	A
FEBRUARY	3,573.76	2,983.36	6,335.43	A
MARCH	4,979.56	4,453.84	4,308.62	A
APRIL	4,472.31	4,148.36	2,678.62	A
MAY	4,165.29	4,134.48	4,017.62	A
JUNE	18,688.26	3,695.00	5,212.88	A
JULY	3,679.76	2,562.00	3,060.68	A
AUGUST	3,425.64	25,727.00	3,490.93	A
SEPTEMBER	31,457.76	2,461.01	3,386.90	A
OCTOBER	4,729.70	3,438.30	3,051.38	A
NOVEMBER	4,449.76	3,919.18	2,627.68	P
DECEMBER	3,506.12	3,500.66	2,347.07	P

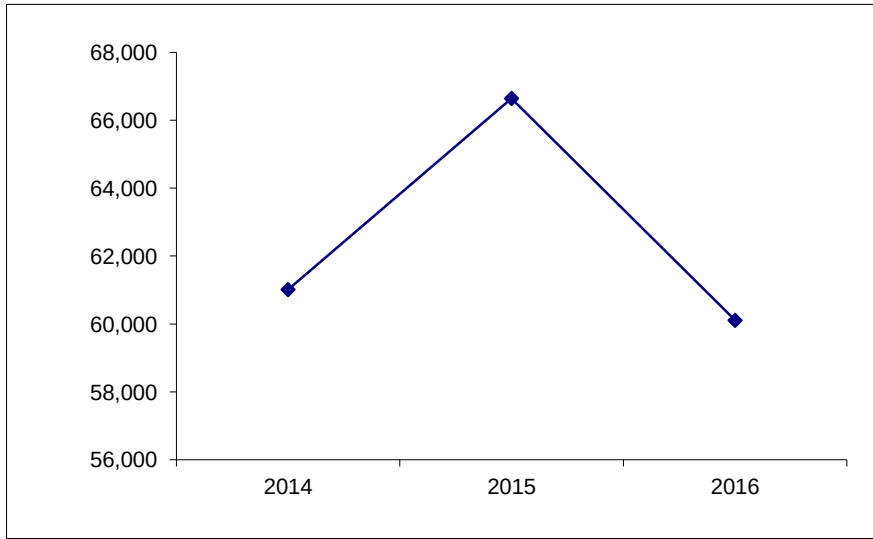
TOTALS	90,763.88	64,770.53	43,426.43
	Current Budget		100,000.00
	Projected Amt Over (Under)		-56,573.57



PET CITATIONS

MONTH	2014 Actual	2015 Actual	2016
JANUARY	3,144.56	4,499.96	3,219.55
FEBRUARY	5,224.33	5,904.38	4,446.39
MARCH	6,831.57	7,473.05	6,951.39
APRIL	5,880.96	6,802.42	6,300.38
MAY	7,690.86	7,428.56	5,923.60
JUNE	6,579.58	6,664.65	4,130.37
JULY	4,379.10	5,949.56	5,642.20
AUGUST	5,643.30	5,003.11	4,194.38
SEPTEMBER	4,101.63	4,968.53	5,037.80
OCTOBER	3,126.19	2,719.58	5,934.63
NOVEMBER	5,079.47	3,790.28	3,418.40
DECEMBER	3,329.63	5,439.99	4,906.25

TOTALS	61,011.18	66,644.07	60,105.34
		Current Budget	67,000.00
		Projected Amt Over (Under)	-6,894.66

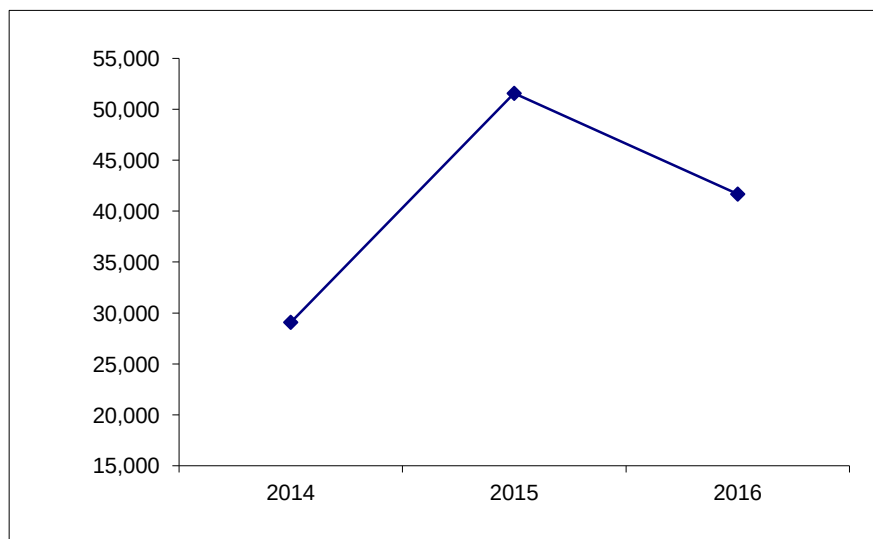


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	2,226.49	5,881.22	2,432.12
FEBRUARY	380.67	6,067.52	3,707.46
MARCH	3,668.82	5,138.31	4,301.09
APRIL	2,580.03	4,696.56	3,432.11
MAY	1,306.97	4,167.43	2,827.08
JUNE	4,781.70	3,737.07	1,253.81
JULY	3,025.34	1,960.00	1,982.12
AUGUST	5,093.82	2,089.00	3,367.61
SEPTEMBER	632.44	6,510.25	7,263.59
OCTOBER	825.46	2,788.47	4,211.41
NOVEMBER	3,685.20	6,280.98	5,075.83
DECEMBER	872.81	2,253.28	1,820.94

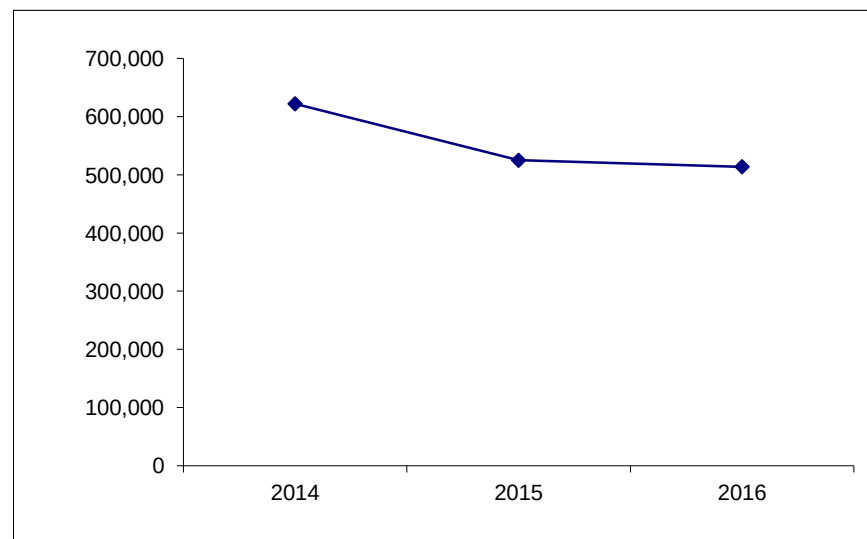
TOTALS	29,079.75	51,570.09	41,675.16
		Current Budget	43,000.00
		Projected Amt Over (Under)	-1,324.84



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2014	2015	2016
	Actual	Actual	
JANUARY	54,064.48	45,237.01	26,418.05
FEBRUARY	43,210.78	45,125.92	43,791.37
MARCH	56,395.84	38,677.82	72,611.37
APRIL	52,902.50	50,782.85	33,981.14
MAY	54,606.99	51,295.03	44,813.23
JUNE	48,250.58	42,271.38	47,949.63
JULY	56,308.42	48,335.13	44,483.78
AUGUST	44,108.47	37,951.72	46,604.73
SEPTEMBER	40,531.46	52,473.06	42,479.66
OCTOBER	66,269.98	39,075.57	38,596.83
NOVEMBER	50,375.14	34,394.91	33,671.10
DECEMBER	54,981.84	39,278.71	38,452.12

TOTALS	622,006.48	524,899.11	513,853.00
		Current Budget	605,200.00
		Projected Amt Over (Under)	-91,347.00

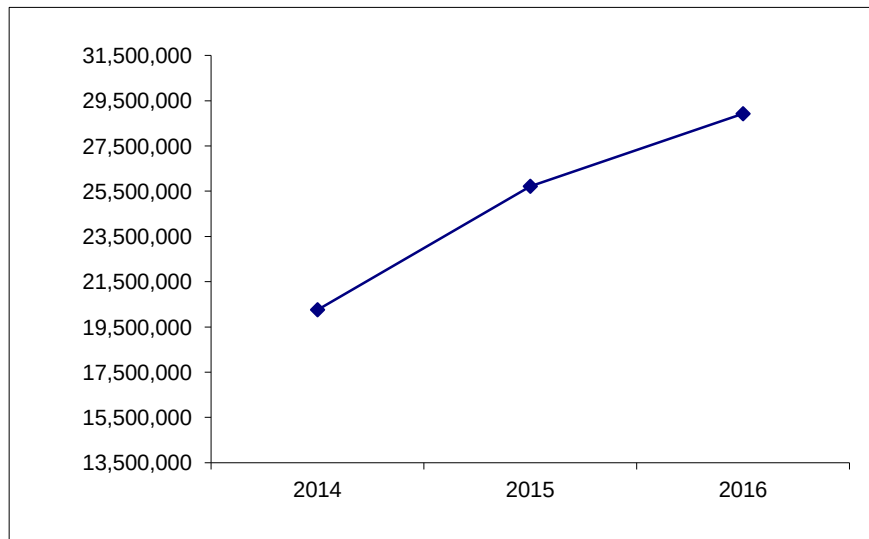


Projected Revenues

80-WATER SALES

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	1,478,921.08	1,884,791.63	2,104,678.61	A
FEBRUARY	1,092,772.94	1,809,958.17	2,210,327.74	A
MARCH	1,960,250.22	1,728,840.51	2,267,954.26	A
APRIL	1,411,461.39	1,804,984.88	2,221,531.91	A
MAY	1,475,465.73	1,777,446.55	2,196,960.89	A
JUNE	1,793,786.52	2,173,544.61	2,425,648.92	A
JULY	1,588,221.65	2,467,268.68	2,495,624.85	A
AUGUST	2,345,262.95	2,470,163.56	2,764,878.40	A
SEPTEMBER	2,102,747.18	2,536,895.93	2,583,865.88	A
OCTOBER	1,886,797.38	2,530,029.70	2,554,080.04	A
NOVEMBER	758,827.21	1,779,894.68	2,001,846.87	P
DECEMBER	2,364,274.58	2,751,680.70	3,094,814.24	P

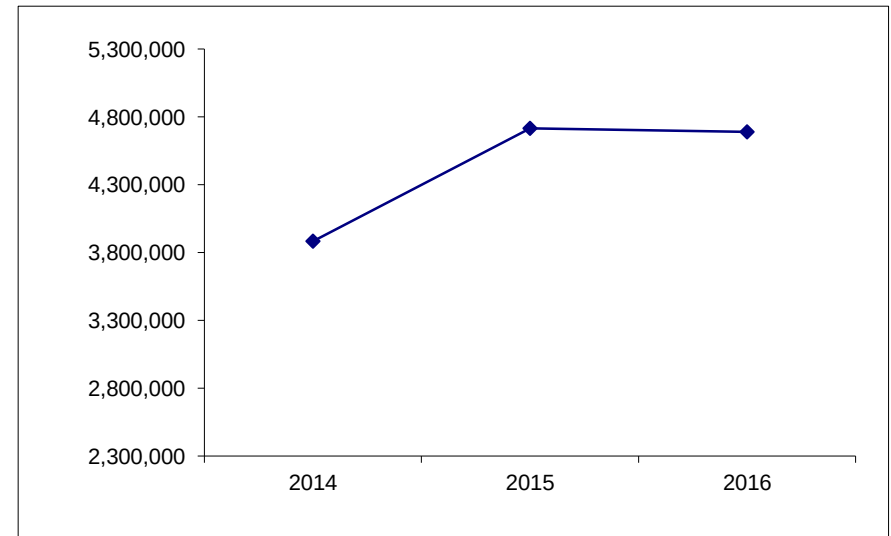
TOTALS	20,258,788.83	25,715,499.60	28,922,212.60
		Current Budget	27,565,500.00
		Projected Amt Over (Under)	1,356,712.60



79-SEWER USER FEE

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	289,863.71	371,123.10	365,361.90	A
FEBRUARY	280,997.16	348,214.06	390,979.51	A
MARCH	292,747.13	358,470.51	378,136.50	A
APRIL	259,177.47	316,303.79	354,698.60	A
MAY	281,775.20	362,203.66	368,671.08	A
JUNE	321,745.10	389,846.94	383,539.30	A
JULY	351,312.29	454,466.97	398,192.98	A
AUGUST	366,606.48	442,930.00	429,968.67	A
SEPTEMBER	376,560.12	429,112.69	405,514.62	A
OCTOBER	379,718.25	426,944.38	403,013.25	A
NOVEMBER	295,773.69	416,670.21	414,368.71	P
DECEMBER	387,799.09	399,497.14	397,290.50	P

TOTALS	3,884,075.69	4,715,783.45	4,689,735.63
		Current Budget	4,691,200.00
		Projected Amt Over (Under)	-1,464.37

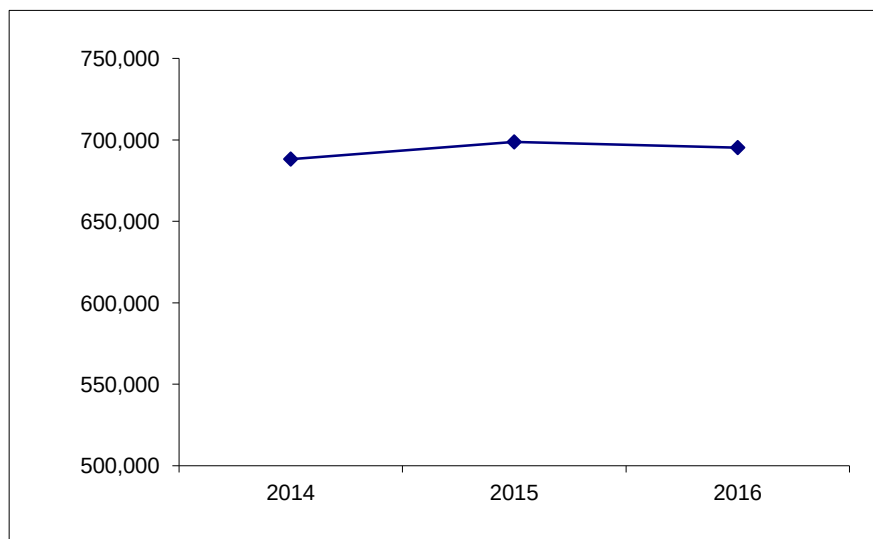


Projected Revenues

88-RECYCLING FEES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	60,682.32	53,002.65	52,012.50
FEBRUARY	52,591.43	57,754.26	66,763.52
MARCH	56,744.60	67,269.75	58,159.31
APRIL	52,899.18	54,438.80	56,319.77
MAY	52,287.62	52,363.07	57,546.84
JUNE	56,066.95	63,871.97	57,162.53
JULY	58,884.96	57,884.33	53,717.51
AUGUST	55,566.81	57,257.17	59,997.07
SEPTEMBER	56,949.52	59,901.20	55,158.08
OCTOBER	58,529.08	57,546.10	61,572.21
NOVEMBER	56,021.26	60,600.94	60,300.70
DECEMBER	70,994.08	56,853.24	56,571.56

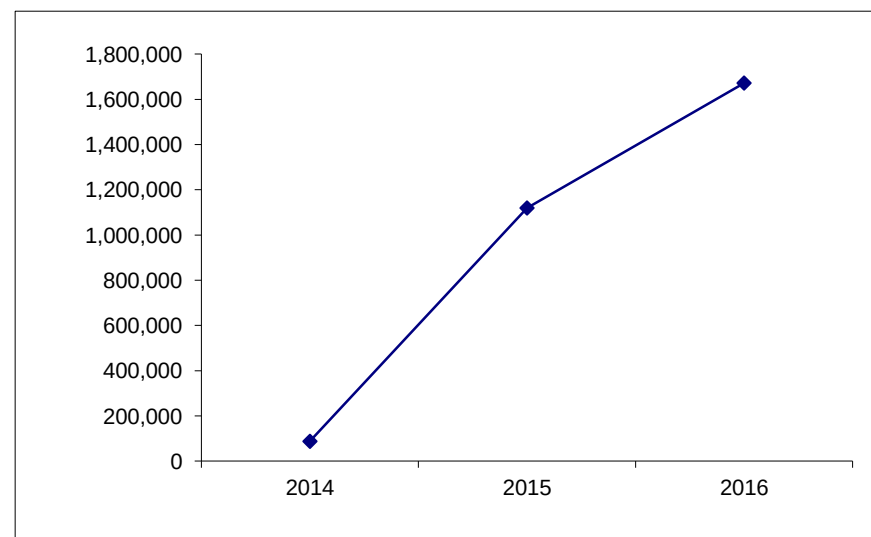
TOTALS	688,217.81	698,743.48	695,281.60
		Current Budget	709,284.00
		Projected Amt Over (Under)	-14,002.40



78-STORM WATER FEE

MONTH	2014 Actual	2015 Actual	2016
JANUARY		77,998.54	115,724.00
FEBRUARY		81,533.83	124,410.33
MARCH		93,221.18	125,098.96
APRIL		89,736.18	163,768.53
MAY		106,003.89	150,043.04
JUNE		90,007.55	120,546.60
JULY		86,587.74	113,459.99
AUGUST		81,120.40	127,007.68
SEPTEMBER		83,042.82	115,106.96
OCTOBER		94,787.65	165,183.90
NOVEMBER	9,891.87	114,478.38	170,978.20
DECEMBER	77,545.60	120,816.53	180,444.49

TOTALS	87,437.47	1,119,334.69	1,671,772.67
		Current Budget	1,289,000.00
		Projected Amt Over (Under)	382,772.67





CITY OF DECATUR ILLINOIS

1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

October 31, 2016

The Honorable Ms. Julie Moore Wolfe and
Members of the City of Decatur City Council

Informational Memorandum Communicating the Condition of the Firefighter Pension Fund for the Year Ended December 31, 2015

In accordance with State of Illinois House Bill 5088 (Public Act 95-950 effective 08/29/2008), the Pension Fund is required to file a report with the Governing Board reporting on the condition of the Pension Plan at the end of its most recently completed fiscal year, with such report filed with the Governing Board prior to the Governing Board consideration of the future period tax levy.

As such, the attached Municipal Compliance Report is hereby filed with the City Clerk, to be presented to the City Council as an Informational Memorandum at its meeting on November 7, 2016.

Regards,

G. Zientara
City Treasurer & Director of Finance

cc: Tim Gleason, City Manager
Debra Bright, City Clerk
James R. Ohl, President Decatur Firefighter Pension Board
John Bolletta, Secretary Decatur Firefighter Pension Board

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2015**

The Pension Board certifies to the City Council of the Municipality on the condition of the Pension Plan at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets (at Market Value)	<u>\$ 69,122,038</u>
Actuarial Value of Assets (see item 8 for explanation)	<u>\$ 76,646,221</u>

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of firefighters and from other sources:

Estimated Receipts - Employee Contributions	<u>\$ 900,509</u>
Estimated Receipts - All Other Sources	
Investment Earnings	<u>N/A</u>
Municipal Contributions	<u>\$ 5,185,777</u>

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 4 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 4-118 and 4-120 and (c) the increase in employer pension contributions resulting from the implementation of P.A. 93-0689:

(a) Pay all Pensions and Other Obligations	<u>\$ 7,109,015</u>
(b) Annual Requirement of the Fund as Determined by:	
Illinois Department of Insurance - Report Dated September 6, 2016	<u>4,539,584</u>
Private Actuary - Report Dated March 23, 2016 (Entry Age Normal - Level Percentage of Payroll)	<u>\$ 5,185,777</u>
Private Actuary - Report Dated March 23, 2016 (PA096-1495)	<u>\$ 4,423,502</u>
(c) Annual Requirement of the Fund as Determined by:	
*Illinois Department of Insurance	<u>N/A</u>
Private Actuary - Report Dated March 23, 2016	<u>N/A</u>

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2015**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year (2015)	Preceding Fiscal Year (2014)
Net Income Received from Investment of Assets	\$ 267,133	\$ 4,485,607
Assumed Investment Return		
*Illinois Department of Insurance - Report Dated September 6, 2016	6.75%	6.75%
Private Actuary - Report Dated March 23, 2016	7.00%	7.00%
Actual Investment Return	0.57%	6.67%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members	110
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6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	84	\$ 4,983,552
(ii) Disability Pension	24	\$ 1,244,736
(iii) Survivors and Child Benefits	21	\$ 819,756

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2015**

7. The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Illinois Department of Insurance – Report Dated September 6, 2016	55.0%	56.0%
Private Actuary - Report Dated March 23, 2016	56.82%	58.5%

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

*Illinois Department of Insurance - Report Dated September 6, 2016	<u>\$ 57,878,096</u>
Private Actuary - Report Dated March 23, 2016	<u>\$ 58,249,463</u>

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets. The actuarial value of assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of asset valuation method is to provide for the long-term stability of municipality contributions.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2015**

CERTIFICATION OF MUNICIPAL FIRE
PENSION PLAN COMPLIANCE REPORT

We, the undersigned Trustees of the Decatur Firefighters' Pension Plan, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/4-134 of the Illinois Pension Code, that the preceding report is true and accurate.

James R. Ohl President

Jim Baller Secretary

Dated: 10-5-16

**DECATUR FIREMAN PENSION
INVESTMENT POLICY STATEMENT**

1013

I. PURPOSE

To establish the policy for investment of Decatur Fireman Pension balances in securities in accordance with the terms and conditions as set forth herein as stated in the Illinois Pension Code (40 ILCS). All percentage limitations are expressed as percentages of market value and are measured at the time of purchase. In the case of limitations being exceeded due to changes in the portfolio's market value (including deposits and withdrawals), corporate event, or securities downgrade, the investment manager shall take such action, as the manager deems prudent, to cause the portfolio to return to compliance with the guidelines. In the event the assets to be managed include "transferred" or "inherited" securities, Client acknowledges that the duration and portfolio structure may be significantly different from the target duration and these guidelines for an extended period while the portfolio is restructured.

II. PORTFOLIO INVESTMENT OBJECTIVES

The plan's primary objective is to achieve their annual pension liability rate of (7.50%). The plan will combine the investment guidelines listed below, along with the infinite time horizon of the assets to seek a prudent investment mix which gives the plan the best opportunity to meet its annual liability needs.

III. LIQUIDITY

It is anticipated that the portfolio will be a "core" commitment to the stated objective above. Therefore, the day to day operational liquidity needs will be met outside of these investments.

IV. FIXED INCOME SECURITIES (Unlimited)

Per the state of Illinois Pension Code (40 ILCS), the Portfolio may invest all of the following (complete list may be found in pension code section 113.1):

- A. Interest bearing direct obligations of the United States Government; interest bearing obligation to the extent that they are fully guaranteed or insured as to the payment of principal and interest by the United States; or other similar obligation of an agency of the United States (40 ILCS 5/1-113.2).
- B. Interest bearing savings account or certificates of deposit, issued by federally chartered banks, Illinois chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government (40 ILCS 5/1-113.2).

- C. Contracts and Agreements supplements thereto providing for investments in the general account of a life insurance company authorized to do business in Illinois. (40 ILCS 1-113.2).
- D. Corporate Bonds managed through investment manager, bonds must be rated as investment grade by one of the 2 largest rating services at time of purchase. If subsequently downgraded below investment grade, must be liquidated within 90 days.

V. OBJECTIVES FOR FIXED INCOME PORTFOLIO

Invest the assets in a high quality portfolio which seeks to:

- A. preserve capital;
- B. assure sufficient liquidity to meet anticipated needs;
- C. avoid imprudent concentrations;
- D. maximize total after tax return in relation to these guidelines and market conditions
- E. provide fiduciary control of all investments and cash through the custodian appointed by the Board of the Decatur Fireman Pension (Amendment Senate Bill 3538; 40 ILCS/1-113.2 provision 14)

VI. INVESTMENT IN EQUITY SECURITIES (MAXIMUM OF 50% Through 6/30/2012 55% Thereafter in Compliance with Illinois Pension Codes)

Per the state of Illinois Pension Code (40 ILCS), the Portfolio may invest all of the following (complete list may be found in pension code section 113.1):

- A. Common and preferred stocks and convertible debt securities authorized for investment of trust funds under the laws of the State of Illinois, provided:
 - 1. the common stocks are listed on a national securities exchange or board of trade, as defined in federal Securities Exchange Act of 1934, or quoted in the National Association of Securities Dealer Automated Quotation System (NASDAQ).
 - 2. the Corporations is not in arrears on payment of dividends
 - 3. the book value of stock in any one corporations shall not exceed 5% of the total investment account at book value.
 - 4. Investment Companies which are registered under the Investment Company Act of 1940, are diversified open-end management investment companies. They must have been in operation for at least 5 years and assets of \$250 million. (40 ILCS 5/1-113.1)
- B. The investment portfolio shall be diversified in accordance with state guidelines and prudent asset allocation strategies. The allocation of the equity funds will be determined by the Investment Advisor. However, total exposure to international funds will not exceed 35% of overall equity allocation, or 15% of the plan's total assets.

VII. TRADING

- A. All securities purchased will be in the name of The Decatur Fireman Pension.

- B. All investments will be held by the custodian named by the Board of the Decatur Fireman Pension.

VIII. REPORTING

- A. All security purchases and sales will be followed with a trade confirmation sent to the client.
B. Portfolio holdings and income reports will be generated on a monthly basis.
C. Total Returns will be reported quarterly following the fiscal year ending April 30.

XI. INVESTMENT MANAGER REQUIREMENTS

- A. The investment manager shall be bound by this policy.
B. The investment manager should maintain communication with client with such reasonable frequency as market conditions and the portfolio warrant.

XII. PERFORMANCE BENCHMARK

The performance benchmark is the Lehman Brothers Government/Credit Index for Fixed Income and the Standard and Poors 500 Composite Total Return for Equity Securities. The total portfolio index shall be a blend of 50% Barclays Aggregate Government/Credit Index and 50% Standard and Poors Composite Total Return until otherwise noted.

XIII. LIMITATIONS ON INVESTMENT PERFORMANCE

The client acknowledges and agrees that the manager does not guarantee any minimum level of investment performance, the success of any investment decision or strategy that the manager may use, or the success of manager's overall management of the client assets and that the manager will not be liable for its failure to achieve any investment performance targets or goals set forth in this Investment Policy or otherwise articulated by the client.

XIV. REVIEW OF STATEMENT

The investment policy statement will be reviewed on at least an annual basis to ensure it remains compliant with any changes made at the state level.

Approved this 4th day of March, 2013 by the Decatur Firefighters Pension Board of Trustees

President	<u>James R. Old</u>	Trustee	<u>[Signature]</u>
Secretary	<u>[Signature]</u>	Trustee	<u>Michael J. Dwyer</u>
Treasurer	<u>[Signature]</u>		

Water Management

DATE: 11/14/2016

MEMO: 2016-20

TO: Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Keith Alexander, Director of Water Management
Jerry Stevens, P.E., Engineering Services Coordinator

SUBJECT:
October Progress Report
Lake Decatur Dredging Basins 1-4 &
Oakley Sedimentation Basin Rehabilitation
City Project 2013-14

BACKGROUND:

Major Work Completed:

- Punch list items are being completed at the Oakley sedimentation basin.
- Three dredges continued to be simultaneously operated.

Major Work Planned for the Near Term:

- Sedimentation basin weir box walkway installation.
- Continue dredging Basin 2. Basin 2 is 60% complete.
- Continue dredging Sand Creek Basin and sediment trap. Sand Creek is approximately 50% complete.

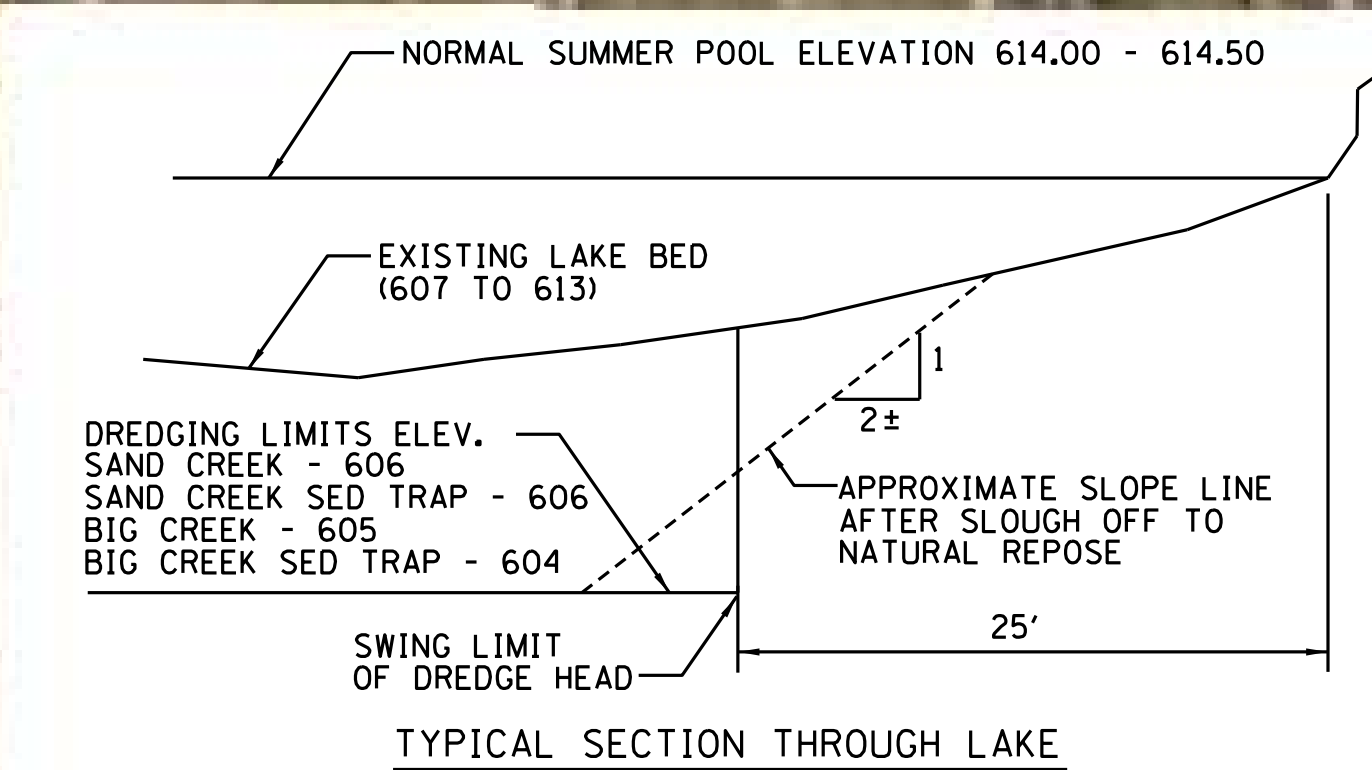
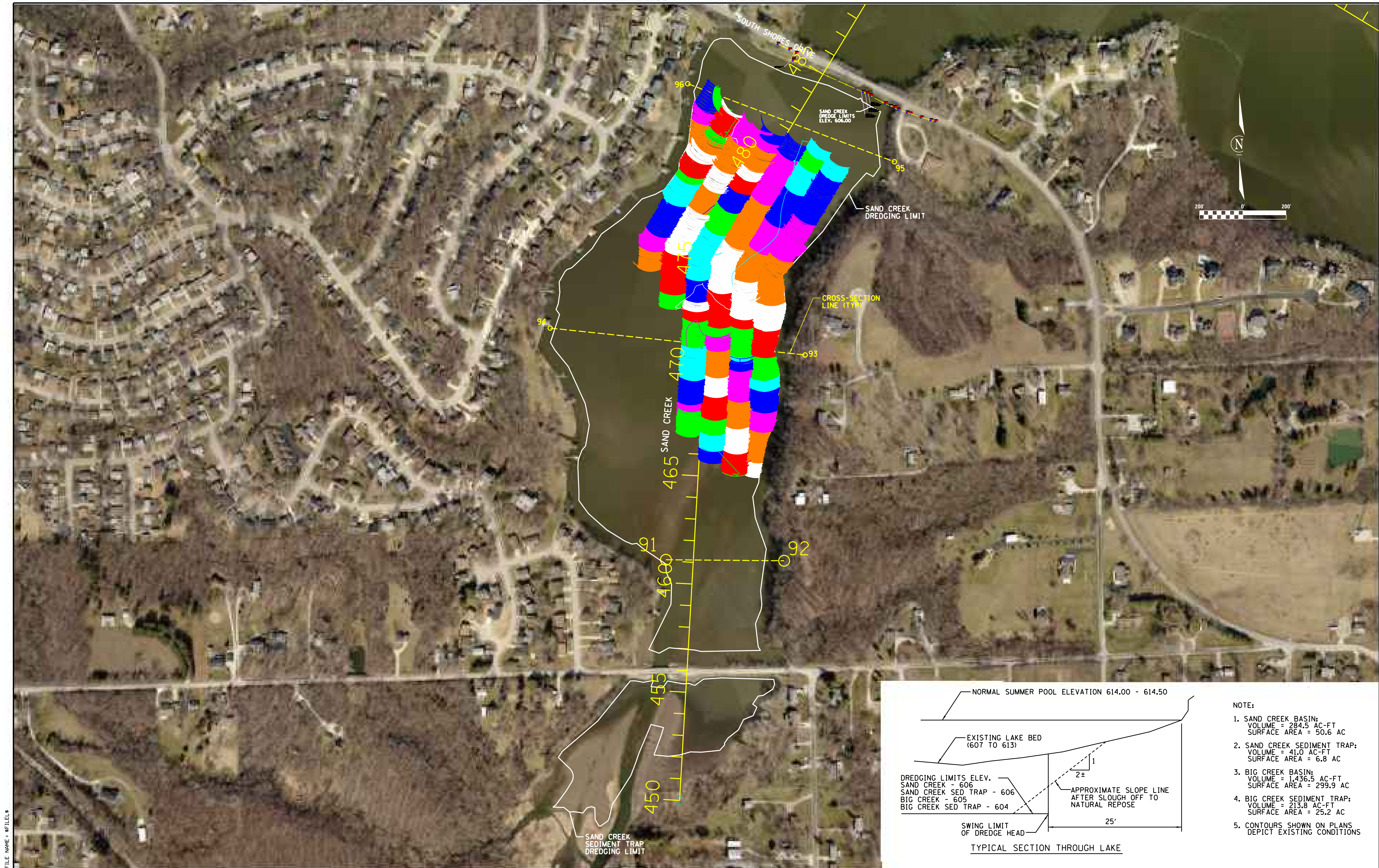
Budget and Schedule:

- This month Great Lakes Dredge & Dock dredged 99,385 cubic yards of material from Sand Creek Basin and 338,443 cubic yards from Basin 2. Since dredging began in November 2014, 5,530,439 cubic yards of material have been removed.
- The project is 52% complete and on schedule to be completed by December 31, 2019.

Attached are two maps. The first map indicates where dredging was completed in Sand Creek Basin through October. The second map indicates where dredging was completed in Basin 2 through October. The brightly colored areas indicate daily progress.

ATTACHMENTS:

Description	Type
October 2016 Dredging Progress Sand Creek	Backup Material
October 2016 Dredging Progress Basin 2	Backup Material



- NOTE:
1. SAND CREEK BASIN:
VOLUME = 284.5 AC-FT
SURFACE AREA = 50.6 AC
 2. SAND CREEK SEDIMENT TRAP:
VOLUME = 41.0 AC-FT
SURFACE AREA = 6.8 AC
 3. BIG CREEK BASIN:
VOLUME = 1,436.5 AC-FT
SURFACE AREA = 299.9 AC
 4. BIG CREEK SEDIMENT TRAP:
VOLUME = 213.8 AC-FT
SURFACE AREA = 25.2 AC
 5. CONTOURS SHOWN ON PLANS
DEPICT EXISTING CONDITIONS

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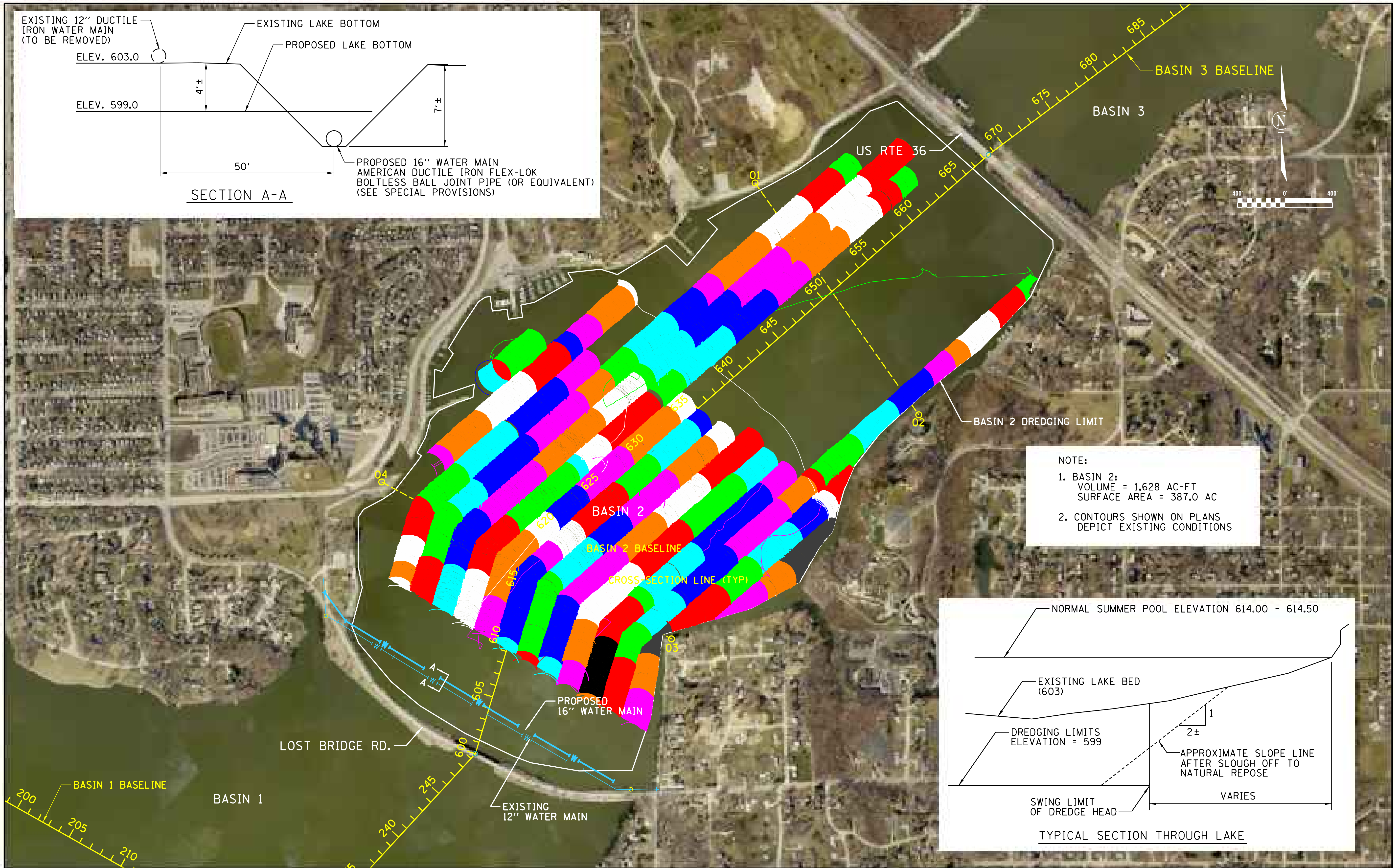
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	DRAWN - RLK	REVISED -
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PLOT DATE = \$DATE\$	DATE - 11/2/16	REVISED -

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR CHICAGO (217) 422-8544
ROCKFORD (773) 714-0050
184-001397 (815) 489-0050

SCALE:				SHEET NO. OF SHEETS STA. TO STA.			
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MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON		
HLC PROJECT 6067			
ILLINOIS FED. AID PROJECT			



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	DRAWN - RLK	REVISED -
PLOT SCALE = \$SCALE\$	CHECKED -	REVISED -
PLOT DATE = \$DATE\$	DATE - 11/2/2016	REVISED -

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
CHICAGO (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

BASIN 2 DREDGING PROGRESS EXHIBIT
LAKE DECATUR DREDGING OF BASINS 1-4

SCALE: SHEET NO. OF SHEETS STA. TO STA.

MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON		
HLC PROJECT 5111			
ILLINOIS FED. AID PROJECT			

City Clerk

DATE: 11/16/2016

MEMO: 2016-11

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: October 2016 Monthly Reports

ATTACHMENTS:

Description	Type
Development Services	Cover Memo
Fire	Cover Memo
Management Services	Cover Memo
Police	Cover Memo
Public Works	Cover Memo
Water Management	Cover Memo

**DEVELOPMENT SERVICES
OCTOBER MONTHLY REPORT**

BUILDING INSPECTIONS - For October 2016 we issued 116 permits with a total work value of \$8,743,899. Of those 1 was a commercial interior remodel with a work value of \$43,000; 2 were new commercial buildings with a total work value of \$7,971,767; and 1 new single family home valued at \$124,000.

**Monthly Summary
10/01/2016 – 10/31/2016**

PERMIT TYPE	# ISSUED	WORK VALUE
Building	27	\$8,297,157.00
Demolition	3	18,475.00
Electrical	28	65,020.00
Mechanical	30	277,772.00
Other	7	5,706.00
Plumbing	19	59,369.00
Sign	2	20,400.00
Tent	0	.00
TOTAL	107	\$8,743,899.00

PLANNING AND ZONING – Part of the process of economic development and community redevelopment involves site plan reviews for compliance with local development laws and ordinances. As you know, the city has regulations designed both to beautify the community as part of development (landscaping, signage, etc.) but also to protect both users of a particular development (parking, lighting, etc.) and adjacent land owners (drainage, buffer yard size requirements). Last month the planning and zoning division in conjunction with other city departments reviewed 14 submittals which included 10 site plans and 4 subdivision plats. Additionally, the division reviewed and facilitated 1 zoning case that was heard by the City Council at the October 17th meeting. The case was approved.

NEIGHBORHOOD SERVICES

- Staff prepared special reports for loans that are serviced in the Neighborhood Outreach Division
- Staff continued to qualify homeowners for the Residential Rehabilitation and Emergency Programs
- Staff participated in a Safety Committee Meeting
- Staff attended Decatur Jobs Council meeting

- Staff continues preparing Environmental for Residential Rehab and potential replacement projects
- Staff continues to work with Public Works on sidewalk projects that will begin in early next fiscal year
- HOME, CDBG and Construction manuals were updated
- Construction Project Manager continued work write-ups with estimates for the CDBG and HOME Rehab Programs and DCDF.
- Staff met with Finance Department to discuss non-performing loans
- Staff attended DMCOB monthly board meeting
- Staff participated in conference call with HUD CPD rep
- Staff continues to have discussions or contact with potential CHDO's
- Staff attended the monthly Homeless Advisory Council meeting in preparation for Homeless awareness week
- Staff attended a expansion announcement for AKORN pharmaceuticals
- Francie Johnson received the Stella Stewart "Doin good in the Neighborhood" award at the 2016 RNNC. She was presented with an award at the first City Council meeting this month from the City of Decatur.
- Staff assisting Asst. City Manager with the hiring of a Senior Clerk Typist and Dev/Planning Specialist.
- Staff prepared the 2017 financial budget for DCDF, Neighborhood Programs, Neighborhood Outreach, HOME and CDBG
- Staff attended CONO awards event
- Staff worked with Human Resources to create an Interview Guide for the Development & Revitalization Specialist position
- Staff attended Homeless Continuum Meeting with other local agency partners



DECATUR FIRE DEPARTMENT
MEMORANDUM
16-11

November 9, 2016

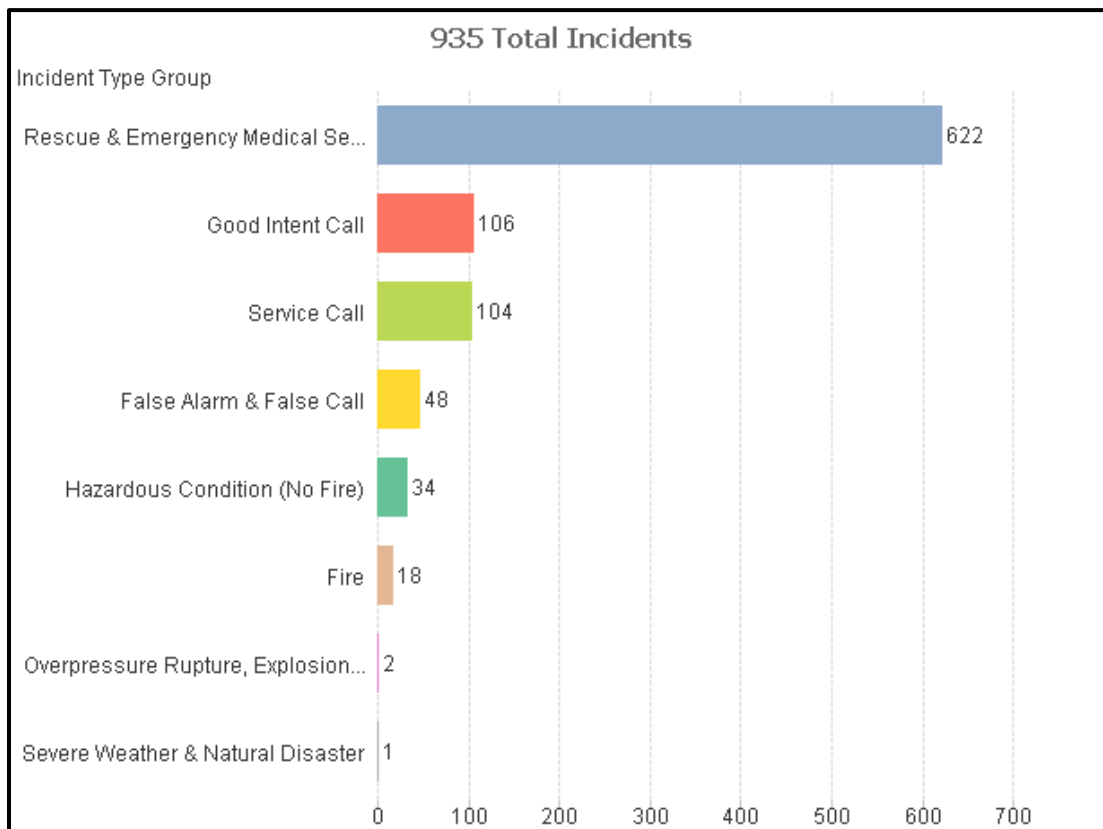
TO: Tim Gleason, City Manager

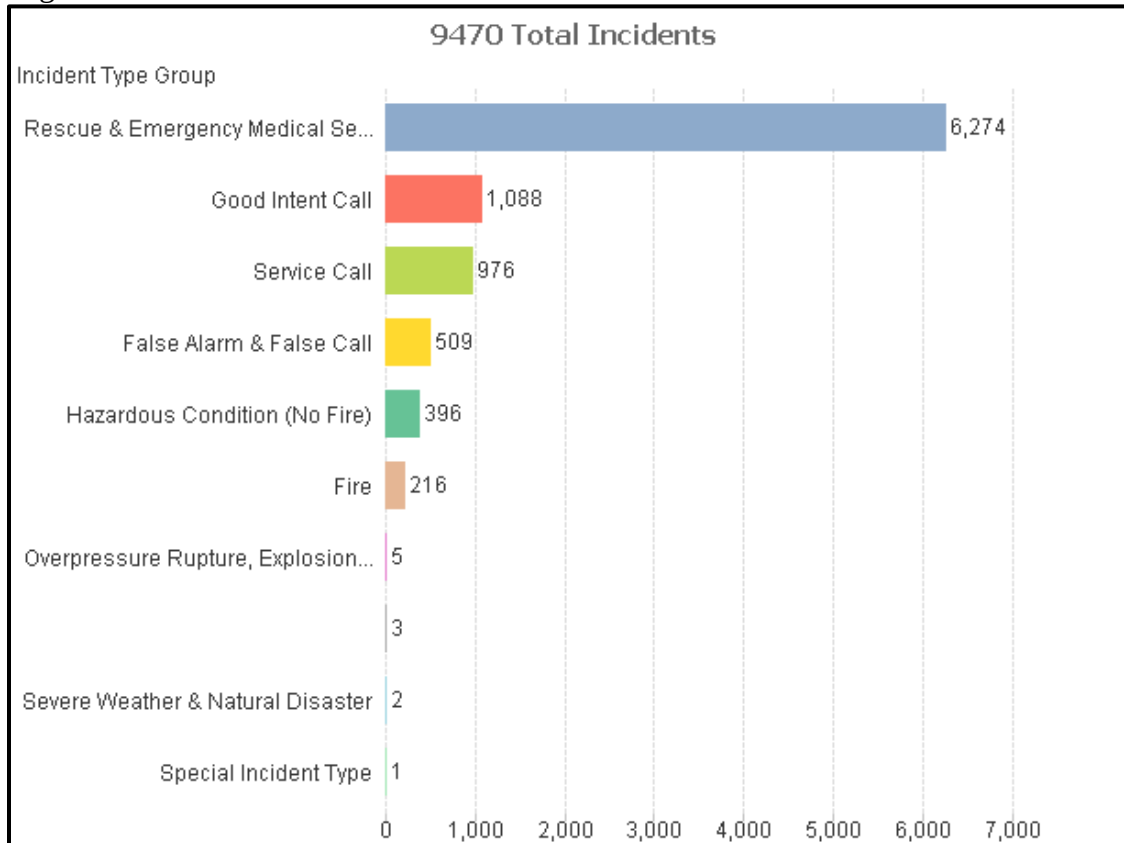
FROM: Jeffrey S. Abbott, Fire Chief

RE: Monthly Report – October 2016

The fire department responded to 935 alarms in October. To date, the department has responded to 9470 alarms. October is fire prevention month so most of the department's efforts were geared towards teaching schoolchildren fire safety. The administration prepared the department's budget for 2017 and sent it to the City Manager for Council approval. The training tower was mostly completed by the end of the month. The tower should be completed in the first week of November.

The fire station construction project bids are completed and waiting for Council approval so phase one construction can begin.





Fire Prevention Division

The month of October is National Fire Prevention Month and therefore fire prevention activities provided the bulk of our scheduling during the month. The theme this year is “Don’t wait – check the date. Replace your smoke alarms every 10 years.” The Fire Prevention Division, along with great assistance from Station 1 personnel, hosted approximately 1100 students, teachers, and parents over a two-week period to commemorate National Fire Prevention Week. Activities included station tours, gear demonstrations, puppet shows, magic shows, a visit and picture opportunity with “Sparky the Firedog,” a water shoot, a Jr. pole slide, the “Fire Safety House Experience,” and this year we added our newest activity – a giant inflatable fire truck slide and bounce house. We also visited 4 elementary schools and performed our 40-minute “Fire Safety Show” assembly followed by a visit to the “Fire Safety House” and a fire engine.

As for our normal monthly activities, 9 fires were investigated. 4 were ruled accidental, 2 incendiary, and 3 undetermined. There were 18 inspections completed, 12 pre-plans reviewed and 18 key box installations or removals. 5 smoke alarms were installed during the home visits for key boxes. We wrapped the month up conducting 2 Juvenile Fire Setter Interventions.

Training Division

We conducted a joint training exercise with the Decatur Sanitary District at their facility on Dipper Lane. The exercise involved our confined space team working with their confined space team practicing removing a victim from a storage tank. Thirteen fire department team members participated in the drill.

We were also fortunate enough to have more of our firefighters attend specialized training during the month. We had 3 firefighters attend Structural Collapse Technician training, 3 attend Confined Space Technician training, and 1 attend Trench Collapse training.

DEPARTMENT OF MANAGEMENT SERVICES
Monthly Report of Priorities and Projects
Fiscal Year 2016
October 2016

Highlights of activities for this month include:

City Clerk's Office

- Preparing the agendas, packets and minutes for two City Council meetings;
- Attending the Illinois Municipal Clerks Association Academy in Springfield;
- Beginning to update the City Clerk's page on the new City of Decatur website;
- Working with MIS to program new phones to meet the needs of the office;
- Receiving and processing 14 FOIA requests and issuing two new liquor licenses; and
- Working in the new MUNIS liquor license database to improve efficiency in record keeping;

Human Resources Division

- Conducting interviews for Police Lieutenant and Emergency Communications Manager;
- Hiring 2 Senior Clerk Typists, and conducting tests and interviews for DPL Local History Asst.;
- Facilitating promotions for Emergency Communications Manager and Deputy Chief of Police;
- Attending monthly Civil Service Commission and Human Relations Commission meetings;
- Attending Decatur Area SHRM annual conference and Central Illinois IPMA-HR meeting; and
- Attending "2016 Managing Your Workforce" seminar and FMLA abuse investigation webinar;

MIS Division

- Continuing negotiations on contract language with ICN for the City fiber optic project;
- Going "live" with DigiTicket E Citation software;
- Converting another DPD physical server to the virtual server infrastructure;
- Deploying Cisco VoIP phones in City offices at the Civic Center;
- Attending the ILGISA annual conference to learn how local governments are using GIS;
- Migrating data and apps to the new GIS SQL server; and
- Fielding 121 support calls, with a first-call resolution rate of 20%, down 7% from September;

Mass Transit System

- Submitting DUATS, National Transit Database (NTD), and RTAC reports;
- Training staff on scheduling software;
- Making a presentation on the Transit System to the City Manager and senior staff;
- Training operators and supervisors on Paratransit operations;
- Marking the one millionth passenger of 2016 with a brief ceremony; and
- Accommodating special events with United Way and Decatur Convention & Visitors Bureau;

Director's Office

- Meeting with division managers to review proposed fiscal year 2017 budgets;
- Meeting with staff to review the proposed agreement to extend the City's fiber optic backbone;
- Attending the open house for the revitalized Fuyao Glass plant;
- Meeting with the City's health insurance administrator on potential plan changes for 2017;
- Continuing to prepare for PBPA contract arbitration;
- Starting preparations for labor contract negotiations with the Firefighters' Union; and
- Attending the monthly meeting of the Civic Center Board of Directors.

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason**

FROM: James E. Getz Jr. , Chief of Police

RE: October 2016 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 163 authorized sworn police positions. At end of October 2016 staffing was at 158. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	5	5	3
Police Sergeant	17	17	17
Police Patrol Officer	137	134	134
TOTAL	163	160	158

Civilian-Non Sworn Police Staffing: 8

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	1	1	1
Records Supervisor	1	1	1
ECS/Records Clerk	1	1	1
Part-time FOIA Officer	2	2	2
Total	8	8	8

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Communications Center Mgr	1	1	1
Supervisor	3	3	2
ECS Level III	23	19	19
<u>ECS Level II</u>	<u>1</u>	<u>1</u>	<u>0</u>
Total	28	24	22

Ex- ECS Level III Jones was terminated and has a hearing in front of the Civil Service Commission in November.

The communications center manager is projecting 71 (4- hour) slots of overtime in November 2016.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	3	21
Directed Patrols	42	495
Active Problem Oriented Policing Projects	2	4
Completed Problem Oriented Policing Projects	0	2
Parking Citations	103	896
Criminal Arrests	485	4663
Felony Drug Arrests	25	230
Firearms Seized	9	90
Traffic Citations	647	7209
Field Interviews	93	1031
Written Warnings	381	4079
Illegal Sound Amplification Arrests	2	2
Calls for Service/CAD incidents	4889	47715
Unlawful use of Motor Vehicle tows	128	1345
Driving Under the Influence Arrests (DUI)	29	315
DUI involving accidents	8	84
Fatal Accidents	1	5
Traffic Accidents	241	2364
Accidents with Personal Injury	42	395
City Ordinances Arrests	79	431

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	534 grams	39890 grams @ \$10-gram	\$398,900
Cocaine-Powder	430 grams	2307 grams @ \$100-gram	\$230,700
Cocaine-Crack	16 grams	740 grams @ \$100-gram	\$74,000
Heroin	0 grams	232 grams @ 300-gram	\$69,600
Ecstasy	3 hits	110@ 20 hit	\$ 2,220
Meth	83 grams	757 grams @ 100-gram	\$75,700

K-2	1200 grams	16,709 grams
Search Warrants:	4	YTD: 60
US Currency Seized:	\$25,442	YTD: \$287,152
Firearms seized:	4	YTD: 66
Vehicles seized:	1	YTD: 9
Interdiction Drug Arrests:	1	YTD: 75
Interdiction Wanted Persons Arrests:	0	YTD: 1
Interdiction Narcotic Seizure:	3	YTD: 75
Interdiction weapons seized:	0	YTD: 8
Interdiction Currency Seizure:	\$13,804	YTD: \$126,558

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned:	251	YTD: 2031
Cases closed/resolved:	125	YTD: 992
Criminal Arrests:	70	YTD: 564
Homicides:	1	YTD: 4
Infant Death Investigations:	0	YTD: 0
Suicide Detective Investigations:	1	YTD: 9
Missing person Investigations:	1	YTD: 41
Computer forensic Exams:	6	YTD: 194
Sex Offenders Registered:	66	YTD: 682

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests:	36	YTD fugitive arrests:	341
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Freedom of Information (FOIA)

The Professional Standards Unit received 207 Freedom of Information Act requests for the month; 2146 total requests YTD in 2016.

**Public Works Department
Monthly Activity Report
October 2016**

Engineering:

7th Ward Sewer Rehabilitation: This project is currently under design by BGM & Associates. The condition is considerably worse than originally estimated in the master plan 5 years ago. The project is currently out for bid with bids due in mid-December. Construction should begin early 2017.

McKinley Avenue Sewer Rehabilitation: This project is currently under design by BGM & Associates. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. The project is on hold as funding options are being reviewed and the focus is on the 7th Ward Sewer.

2016 State MFT Street Improvement Projects: Bids were awarded by Council on August 1. The project is completed.

2016 City MFT Street Improvement Project: Bids were awarded by Council on August 29. Work began on September 26. Sidewalk ramps, pavement patching and utility adjustments have been completed prior to the pending asphalt paving work. Excelsior, north of the airport, was reconstructed.

Mound Road / Spring Creek Bridge (East): This project was designed by Chastain & Associates and was on the April 22, 2016, IDOT bid letting. Construction began on July 18th. The project is substantially completed approximately 1 month ahead of schedule.

Nelson Park Neighborhood Storm Drainage Improvements: This project is being designed by Blank, Wesselink, Cook & Associates. Neighborhood meetings were held on January 27th and March 12, to get input on the project. This project is scheduled for 2017 construction.

Sewer Televising: 20,369 feet of sewers were televised. 19 special inspections / investigations were preformed.

Contract Sewer Cleaning: 1,043 feet of sewers were cleaned.

MUNICIPAL SERVICES MONTHLY DATA 10/1/16 –10/26/16

TASKS	QUANTITY	MANHOURS	OTHER INFO
Mowing Violations	38 each	105.75 hours	
Paint Striping	115,402 ft.	N/A	
Alleys Graded	11,185 lineal feet	54.5 hours	
Sweeping	467.9 miles	418.5 hours.	
Sanitary Sewer Cleaning	28,663 lineal feet	120 hours	

Department of Water Management
October 2016
Monthly Report

2015 Annual Water Main Replacements: Burdick Plumbing & Heating replaced 1.3 miles of water main on St. Louis Bridge Road and portions of the Forest Crest subdivision. This project was completed in July.

2016 Annual Water Main Replacements: Burdick Plumbing & Heating has replaced 80% of 1.34 miles of water main on East Cantrell Street and portions of the Lake Ridge Addition.

2017 Annual Water Main Replacements: Design work continued on next year's project to replace deteriorating water mains on Wilder, Fairview, McClellan, Dennis, and Willow all north of Ravina Park Road.

Energy and Water Efficiency Services Agreement: Johnson Controls completed this project in September. 99.35% of the 31,399 water meter replacements and upgrades (excluding 1,023 inactive customer accounts and 18 upgrade refusal customers) were completed.

Fire Hydrant Maintenance: The City owns approximately 4,255 fire hydrants. Work continued on a request for proposals from contractors specializing in hydrant maintenance and painting.

Lake Decatur Dam Emergency Response Plan: Hanson Professional Services continued revising the draft plan. After revision, a stakeholder meeting for the plan will be held in the near future.

Lake Decatur Dredging Basins 1 through 4: Great Lakes Dredge & Dock continued dredging Basin 2, Sand Creek and the Sand Creek sediment trap. Since dredging began in November 2014, a total of 5,530,439 cubic yards of sediment has been removed from the lake, which is 52% of the contract amount, or 27 days of additional water supply.

Lake Decatur Landscape Maintenance: Sky's the Limit Tree Service completed the tree and brush removal on the south sides of the US 36 Bridge abutments over Lake Decatur in July.

Lake Services: Staff continued maintaining and repairing equipment, mowing operations, barge deliveries to homeowners for shoreline maintenance and removed lake buoys for the upcoming winter season.

Nelson Park Basin Marina Management: This project is on hold pending the availability of significant capital funding.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly (CMT) has completed 65% of the engineering and bid specifications and continued the State Revolving Fund loan work for this project.

South Water Treatment Plant Concrete Replacement: Otto Baum Company completed this project in May.

South Water Treatment Plant Security Cameras: The City Council awarded an installation contract to Bodine Communications on October 17.

Water Distribution System Leak Detection Survey and Repair: ADS LLC competed this year's survey in May. City staff have repaired all 23 leaks detected.

Water Main Valve Maintenance: The city owns approximately 5,905 water main valves. Work continued on a request for proposals (RFP) from contractors specializing in valve maintenance to ensure that all valves are properly documented and in good working order.

Water Production: Due to above average rainfall, Lake Decatur was maintained at an average level of 99% full, which is above normal for the month. 580.97 million gallons of potable water were pumped to customers which was nearly identical to the amount pumped in October 2015. Fall clarifier basin washout and maintenance was completed.

Water Services: Staff repaired 5 water main breaks, inspected 5 hydrants and 446 water system valves, replaced 1 hydrant, completed 968 billing service orders and 54 distribution system service orders.

William Street & South Water Treatment Plant Reservoir Rehabilitation: DN Tanks completed exterior cleaning, interior inspections, maintenance, protective coating applications and the SWTP mural as of September. Landscape repairs were completed this month.

For questions regarding these items contact Keith Alexander, Director of Water Management, at 424-2863 or kalexander@decaturil.gov.

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