



Monday, November 21, 2022
5:30 PM
City Council Chamber

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of November 7, 2022 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Ordinance Rezoning Property from O-1 Office District to B-1 Neighborhood Shopping District at 888 South 16th Street
3. Resolution Accepting the Bid and Authorizing the Execution of a Contract with A&R Mechanical Services, Inc. for the 2022 Annual Water Main Extension Project, City Project 2022-10
4. Resolution Accepting the Proposal and Authorizing the Execution of an Agreement for Professional Services for the Transit Campus Master Plan with Richard L. Bowen & Associates, Inc.
5. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

- A. Resolution Approving Reappointment - City Plan Commission
- B. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block of Merchant Street & 100 Block of East Prairie Street Downtown Decatur Christmas Walk
- C. Resolution Authorizing Action Regarding Unsafe Structures

VI. Other Business

VII. Adjournment

Monthly Reports, October, 2022

SUBJECT: Approval of Minutes of November 7, 2022 City Council Meeting

ATTACHMENTS:

Description

Type

Minutes of November 7, 2022 City Council Meeting	Backup Material
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CITY COUNCIL MINUTES
Monday, November 7, 2022

On Monday, November 7, 2022, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Ed Culp. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Ms. Linda Little presented a Proclamation proclaiming Decatur as a “Dementia Friendly Community”.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Reed Sutman, Abeer Motan and Shemuel Sanders.

Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the October 17, 2022, Regular City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2022-42 Ordinance Amending City Code Chapter 52 Alcoholic Liquor Section 34 Consumption or Possession of Alcohol in an Open Container in Public Places, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Ordinance.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-187 Resolution Authorizing the Execution of an Agreement with Steve's Trucking for Partial Demolition & Deconstruction of a Vacant Building at 333 E. Macon St., was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-188 Resolution Authorizing Amendment No. 3 for Professional Engineering Services Agreement with Northwater Consulting for Lake Decatur Watershed Management Plan, City Project 2019-38, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Mr. Jeff Boeckler, Northwater Consulting, answered questions from Council members regarding the agreement.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-189 Resolution Authorizing Lake Decatur Watershed Protection Program Agreement with Macon County Conservation District, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Mr. Jeff Boeckler, Northwater Consulting, gave a brief overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-190 Resolution Authorizing Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Mr. Matt Newell, Public Works Director, gave a brief overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-191 Resolution Authorizing the City Manager and/or Economic & Community Development Director to Amend Agreement with Shemilah Outreach Center for the Clean-Up Green-Up Initiative, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Agenda Calendar Items A. through G. and asked if any Council member wished to remove an item from the Consent Agenda Calendar. No Council member requested to remove an item from the Consent Agenda Calendar. The Clerk read items A. through G.:

Item A. R2022-192 Resolution Approving Reappointment - Public Building Commission

Item B. R2022-193 Resolution Authorizing Action Regarding Unsafe Structures

Item C. R2022-194 Resolution Authorizing the Execution of an Agreement with Steve's Trucking for the Demolition of Vacant Building at 865 W. Wood

Item D. R2022-195 Resolution Authorizing the Execution of an Agreement with Steve's Trucking for the Demolition of Vacant Building at 1378 N. Monroe

Item E. R2022-196 Resolution Authorizing the Execution of an Agreement with Steve's Trucking for the Demolition of Vacant Building at 1531 N. Clinton

Item F. R2022-197 Resolution Authorizing the Execution of an Agreement with Clancy Coleman Excavating for the Demolition of Vacant Building at 1542 N. Church

Item G. R2022-198 Resolution Authorizing the Execution of an Agreement with Steve's Trucking for the Demolition of Vacant Building at 1517 N. Church

Councilwoman Gregory moved Items A. through G. be approved by Omnibus Vote; seconded by Councilman Kuhle, and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Mayor Moore Wolfe presented a gift to the City Council from the Japan Sister Cities delegation that visited Decatur the previous week. Councilman Culp thanked Mass Transit for providing trollies for the trick or treat event at the Macon County Law Enforcement Training Center.

With no Other Business, Mayor Moore Wolfe called to Recess to a Study Session at 6:05 p.m. for a review of the recommended 2023 budget. Councilwoman Gregory moved to Recess to Study Session, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Council members took a short break and reconvened at 7:10 p.m.

City Manager Wrighton gave an overview of the Fund Revenue and Expenditure Summary and moved to the budget of the Community and Economic Development Department.

Mr. Cordaryl “Pat” Patrick answered questions from Council members regarding the Community and Economic Development Department budget.

City Manager Wrighton moved on to the budgets of Risk Management, Executive, Legislative, Human Resources, IT, Legal, Finance, Civic Center, Police and Fire.

Mr. Shane Brandel, Chief of Police, answered questions from Council members regarding the police budget.

Mr. Jeff Abbott, Fire Chief, answered questions from Council members regarding the fire budget.

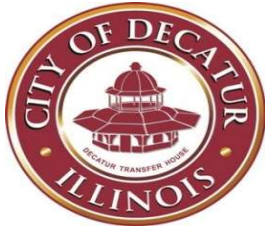
With the conclusion of the Study Session, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the City Council meeting be adjourned, seconded by Councilman Kuhle and upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the City Council meeting adjourned at 8:33 p.m.

Approved _____
Kim Althoff
City Clerk

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Treasurer's Report - Charts	Backup Material



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report October 2022

The Year in Play

The total adopted budget for fiscal year 2022 authorizes \$253.5 million in expenditures, which had been amended upwards by \$250,000 for the Library Capital Fund in June, against \$256.5 million in authorized revenues, representing an in-period cash basis surplus of \$3 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of \$78.2 million and Expense of \$78.2 million, representing an in-period balanced budget.

City Financial Position

The City of Decatur ended the month with a total cash position of \$138.2 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$139.6 at the end of last month.

The City General Fund ended the month with a cash position of \$23.6 million versus last month's cash position of \$22.4 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position is 110 days of budgeted fiscal year 2022 expense coverage in the City General Fund. The council approved cash reserve policy is a 90-day cash reserve or with current budget expenses, which is about \$19.5 million. The current General Fund cash position increased by about \$1.3 million.

City cash reserves are contained in Special Revenue funds (\$16.4 million), TIF Redevelopment funds (\$3.5 million), Capital funds (\$21 million), Debt Service fund (\$2.1 million), Internal Service funds (\$4.7 million) and Enterprise funds (\$66.9 million), which are earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

City cash position reported in \$ millions, numbers may not add due to rounding

Fund Type	Aug-22	Sep-22	Oct-22	Comment
Special Revenue	15.1	16.7	16.4	Library, State MFT, Local MFT, Federal programs, etc.
TIF Redevelopment	3.4	3.4	3.5	Debt service and redevelopment agreement obligations
Capital	21.6	21.2	21	Capital funding available
Debt	1.6	1.9	2	Debt service obligations
Internal Service	5.1	5.9	4.7	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	67.1	68	66.9	Utilities – Water, Sewer, Storm Water, Transit, Recycling, Fiber
Non-General Fund	113.9	117.1	114.5	
General Fund	22.9	22.4	23.6	Basic services to citizens and stakeholders
Total City Cash	137	139.5	138.1	

Changes of note in the period:

- Public Transit (Fund 70) is in a negative cash position of \$2.4 million. Both state and federal granting agencies are on different fiscal year timelines than the City.
- About \$943,000 of property tax revenue came into the Police and Fire pension funds collectively to pay for pension obligations.
- About \$251,000 come into the Library Fund from property tax revenue.

General Fund Position

Cash

The City General Fund cash position ended the reporting period at \$23.6 million. The current cash balance represents a cash reserve position of about 110 days. The general fund expense budget is \$78.2 million, which comes out to about \$214,000 per day, so about a quarter of a million dollars of an increase in the fund balance increases the cash reserve about one additional day.

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period.

\$(000)	Budget(4)	Year to Date(1)	Budget Target(2)	% vs Target(3)
Revenue	78,200	71,841	66,985	7%
Expense	78,200	64,300	65,624	-2%
Surplus	-	7,541	1,361	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget from Council Adoption

Revenue Comments (of significant revenue matters)

- August's property tax disbursement came on time during this reporting period.
- Local and state economic indicator taxes, which are distributed with a 1-3 month lag between merchant collection and distribution to the city are generally positive compared to last year, and aside from a couple exceptions have a level trendline.
- The Local Use Tax, which is a tax imposed on the privilege of using any items of tangible personal property that is purchased anywhere at retail, is coming in under budget, at about -18% this year.
- Video Gaming Tax is continuing to come in slightly under budget, at about -4% for the year.
- Cable TV tax continues to show a trending two-year reduction in revenues.

General Fund Revenue

Revenue to date through the period is \$71.8 million versus budget to date revenue of \$66.9 million, above budget by 7%.

Year to date position of revenue vs. budget

GENERAL GOV TAXES	Actual YTD	Budget YTD	vs Budget	% vs Budget
PROPERTY TAX	10,418,964	10,207,469	211,495	2%
MOBILE HOME PRIVELEGE TAX	-	-	-	
STATE SALES TAX	10,825,937	10,561,736	264,202	2%
TELEPHONE UTILITY TAX	978,019	980,631	(2,612)	0%
FOOD & BEVERAGE TAX	3,170,725	3,026,043	144,681	5%
HOTEL AND MOTEL TAX	858,745	742,230	116,515	14%
LOCAL SALES TAX	10,472,594	9,648,650	823,943	8%
AVIATION FUEL TAX	11,171	6,000	5,171	46%
LOCAL USE TAX	2,325,698	2,735,133	(409,435)	-18%
AUTO RENTAL TAX	38,611	34,746	3,865	10%
UTILITY TAX - ELECTRIC & GAS	4,056,655	4,088,030	(31,375)	-1%
VIDEO GAMING TAX	1,917,944	2,000,000	(82,056)	-4%
CABLE TV TAX	762,213	893,355	(131,142)	-17%
Sub Total	45,837,275	44,924,024	913,252	2%
GENERAL GOVERNMENT (INTERGOV)				
LOCAL REPLACEMENT TAX	69,403	-	69,403	100%
STATE REPLACEMENT TAX	3,558,489	1,911,568	1,646,922	46%
STATE INCOME TAX	10,124,685	8,716,886	1,407,799	14%
FEDERAL GRANTS	150,070	291,667	(141,597)	-94%
STATE GRANTS OR OTHER	50,192	83,333	(33,141)	-66%
POLICE OT REIMBURSEMENTS	44,928	100,000	(55,072)	-123%
CANNABIS TAX	97,521	88,787	8,734	9%
Sub Total	14,095,288	11,192,240	2,903,048	21%
GENERAL GOVERNMENT (SERVICE)				
Sub Total	6,698,916	6,661,873	37,043	1%
GENERAL GOV LICENSES/PERMITS				
Sub Total	1,617,972	1,166,875	451,097	28%
GENERAL GOV OTHER				
Sub Total	3,591,737	3,039,988	551,749	15%
General Fund Total (year-to-date)	71,841,188	66,985,000	4,856,189	7%

Revenue numbers may not add due to rounding

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year-to-date revenue received, with comparison to the full year budget and prior year revenue receipt.

The state replacement tax increase between FY21 and FY22 is primarily a change in allocation method, not increased collections.

	2022 Budget	2022 YTD	YTD % of budget	2021 YTD	% Change year vs year
State Sales Tax	12,556,000	10,825,937	86.2%	10,354,643	4.6%
Local Sales Tax (Gen Fund)	11,521,000	10,472,594	90.9%	9,459,461	10.7%
State Income Tax	9,958,000	10,124,685	101.7%	8,849,630	14.4%
Utility Tax (Gas/Electric)	4,925,000	4,056,655	82.4%	3,900,871	4.0%
Food & Beverage Tax (Gen Fund)	3,651,000	3,170,725	86.8%	2,744,642	15.5%
State Local Use Tax	3,199,000	2,325,698	72.7%	2,655,469	-12.4%
Video Gaming Tax	2,400,000	1,917,944	79.9%	1,701,705	12.7%
State Replacement Tax (Gen Fund)	1,557,000	3,558,489	228.5%	1,807,294	96.9%
Hotel Use Tax	849,000	858,745	101.1%	687,376	24.9%
Cable TV Tax	1,127,000	762,213	67.6%	869,510	-12.3%

General Fund Expense Comments

On a year-to-date basis, general fund spending of \$64.3 million under budget of \$65.6 million. Operational expenses are slightly over budget overall, but this has been made up for by vacancy savings.

Year to date position of expense vs. budget

	Actual	Yearly Budget	% of Budget
General Government	8,794,674	10,754,045	82%
Developmental Services	3,385,139	4,171,895	81%
Public Safety	43,825,360	52,486,559	83%
Public Works	8,367,262	10,902,501	77%
General Fund Expense	64,300,305	78,200,000	82%

Expense numbers may not add due to rounding

Year-to-date, personnel expenses are below budget by about \$1.4 million and operating expense above budget by about \$0.3 million.

Of the 393 budgeted general fund staffing positions that are full-time, 376 are filled as of the end of the reporting period. Total full-time staffing is 455 budgeted positions, of which 430 are filled. Vacant positions account for the majority of personnel expenses being below budget.

Cash balances in funds of note are as follows with comment:

The Trust & Agency Fund balance of \$195 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Fund	Fund Balance	Comment
Federal HOME	\$ 7,762	Federally approved programs
Federal CDBG	\$ (18,088)	Community Development Block Grant
State Drug Enforcement	\$ 373,420	Police programs
Federal DUI Drug Enforcement	\$ 208,087	Police programs
Building Fund	\$ 311,116	R&M and capital of Library facility
Public Library	\$ 2,629,489	Operational fund of Library
Library Capital	\$ 534,307	Capital Expense requirements and cash reserves
Library Trust	\$ 114,433	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$ 596,314	Street repairs and maintenance
Motor Fuel Tax	\$ 6,388,240	Street repairs and maintenance
Community Revitalization	\$ 3,924,044	Revitalization initiatives
2018 Project	\$ 2,025,318	General Obligation bond proceeds for construction of new fire stations
Capital Project	\$ 38,647	Minimal funding available
Equipment Replacement	\$ 1,283,431	Police, fire and public works capital requirements including vehicle replacements
Debt Fund	\$ 2,079,998	Debt payments on current debt issues
Fleet Maintenance	\$ 393,597	Repair and maintenance of city vehicle fleet
Risk Management	\$ 2,805,413	Cash reserves for ongoing business insurance costs including liability, property, & worker's compensation
Employee Insurance	\$ 1,499,754	Coverage for healthcare and other benefit expenses.
Public Transit Operations	\$ (2,423,297)	Operational and capital funding of the transit system
Fiber Optics	\$ 567,393	City investment in the next phase of a fiber optic network
Storm Water	\$ 3,360,976	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer	\$ 13,008,632	Balance and ongoing cash flow is sufficient to fund currently defined sewer projects
Water Utility	\$ 9,401,952	Balance and ongoing cash flow is sufficient to fund currently defined water projects.
2022 Bond Fund	\$ 24,999,857	Bond revenues in FY22
Grant	\$ 282,728	Unbudgeted FY2022 grants
ARP	\$ 17,547,137	Federal ARP funds as per city budget

Investments

City investments include \$10.8 million in US Treasury Bonds and an additional \$20 million from the 2022 bond proceeds from this fiscal year. The investment schedule provides the details of the investments. The investments are comprised of fire station initiative bond proceeds, pooled cash, and the 2022 bond proceeds.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months to three years, the 2022 bond funds in short term investments through 2023.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns. Interest rates are going up as inflation is about 8%, year over year. The 2022 bond proceeds have interest rates of around 3%, compared to a high of 1.5% for earlier treasury bonds.

Debt

Debt outstanding was \$158 million at the start of the FY, with an additional \$25 million drawn in April, and this includes all outstanding bond debt, notes and loan payable and capital leases. There are approximately \$21 million dollars in debt payments scheduled for FY2022. All debt principal and interest payments are covered within the 2022 fiscal year operating plan and budget and are secured within the current cash flow operations of the city.

Revenue Tracking

City-wide Revenue received is \$9.1 million this reporting period. This is 3.58% of the annual revenue budget of \$256.5 million. Year-to-date the amount is \$199.2 million and 77.6% of the total for the year.

Of note, the property tax revenues received by the City according to the tax levy in effect will provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The property tax revenues received in FY2022 provide for the pension funds, operation of the Library, debt payments and the Municipal Band. Only a portion of the city's operational costs are funded by property tax, which are more generally funded by a variety of other revenues such as state income and use taxes, or fees for service, as per the Water Fund.

Property Tax for FY2022

The levy for the coming FY is \$16.6 million, including TIF districts. The tax rate, now certified, is 1.6908% of the EAV of \$884,161,072, with another \$16.8 million for the TIF districts. The City property tax levy is about 16% of the total property tax rate for City property owners.

There have been four distributions of property tax revenue have been received, which total about \$14.3 million dollars for general government and about \$1.5 in the TIF districts.

Expenditure Tracking

City-wide expenses during the reporting period were \$17.5 million, which is 7% of the annual expense budget of \$253.3 million. Year-to-date the amount is \$170.5 million and 67% of the budget.

Water Utility

The financial performance of the City Water Utility is illustrated in this report. The report mimics the reporting for a business enterprise, depicting actual profit and loss performance versus budget, compared to the previous year, as well as on a monthly basis. In addition, key balance sheet items are reported as well as Capital Expense spending.

Water Utility performance achieved through the end of the month, on an operating margin (before debt service or transfer to capital) about \$334,000 of expenses over revenue. In FY2021, the comparable was \$1.6 million revenue over expenses. In debt payments for the Fiscal Year, about \$10.9 million has been paid out so far.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing Across all Funds

Current full-time staffing level is 430 FTEs versus budget of 455 FTEs.



Fiscal Year 2022

Fiscal Period Ending October 2022

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: October 2022

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund									
	GENERAL FUND	22,386,688.23	7,242,531.70	6,051,678.36	(3,408.47)		23,574,133.10		23,574,133.10	0.00
	Special Revenue Funds									
14	PAYROLL FUND				0.00		126.30		126.30	
16	COMMUNITY GRANT FUND	(10,306.19)	0.00	942.19	0.00		(11,248.38)		(11,248.38)	
17	HOME FUND	(350.92)	20,076.03	11,963.35	0.00		7,761.76		7,761.76	
18	CDBG FUND	1,645.38	16,668.72	36,401.86	0.00		(18,087.76)		(18,087.76)	
22	DUATS FUND	56,852.06	84.02	5,575.63	0.00		51,360.45		51,360.45	
25	STATE DRUG ENFORCEMENT	353,896.50	10,676.27	10,000.00	18,846.78		373,419.55		373,419.55	
26	DUI FINES AND FEES FUND	202,454.63	5,648.62	16.00	0.00		208,087.25		208,087.25	
27	POLICE LAB & PROGRAMS	185,922.25	316.58	273.17	0.00		185,965.66		185,965.66	
30	FEDERAL DRUG ENFORCEMENT	247,679.39	309.82	0.00	0.00		247,989.21		247,989.21	
34	BUILDING FUND	425,193.52	49,452.82	163,529.93	0.00		311,116.41		311,116.41	
35	LIBRARY FUND	2,471,324.78	526,886.46	368,722.58	0.00		2,629,488.66		2,629,488.66	
36	MUNICIPAL BAND FUND	86,413.94	6,790.67	5,789.64	0.00		87,414.97		87,414.97	
37	FOREIGN FIRE INSURANCE FUND	130,551.68	207,253.24	27,372.85	0.00		310,432.07		310,432.07	
42	LOCAL STREETS & ROADS	1,165,384.08	252,979.31	822,049.83	0.00		596,313.56		596,313.56	
46	MOTOR FUEL TAX FUND	6,155,968.22	283,764.38	51,492.66	0.00		6,388,239.94		6,388,239.94	
58	LIBRARY CAPITAL	533,646.54	660.80	0.00	0.00		534,307.34		534,307.34	
59	LIBRARY TRUST FUNDS	117,332.91	496.76	3,396.53	0.00		114,433.14		114,433.14	
82	DCDF FUND	155,560.16	1,624.27	15.00	0.00		157,169.43		157,169.43	
84	COMMUNITY REVITALIZATION	4,148,557.85	12,052.00	236,565.79	0.00		3,924,044.06		3,924,044.06	
85	GRANT FUND	282,378.21	349.69	0.00	0.00		282,727.90		282,727.90	
	Total Special Revenue Funds	16,710,104.99	1,396,090.46	1,744,107.01	18,846.78	0.00	16,380,935.22	0.00	16,381,061.52	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	930,706.67	109,397.56	0.00	0.00		1,040,104.23		1,040,104.23	
21	WABASH CROSSING TIF	1,826,668.52	9,105.64	0.00	0.00		1,835,774.16		1,835,774.16	
23	EASTGATE TIF FUND	153,990.84	20,203.70	0.00	0.00		174,194.54		174,194.54	
24	SOUTHSIDE TIF FUND	192,292.14	2,301.38	9,903.55	0.00		184,689.97		184,689.97	
28	PINES SHOPPING CENTER TIF	99,076.42	2,973.94	0.00	0.00		102,050.36		102,050.36	
29	GRAND & OAKLAND TIF	189,809.46	5,841.05	0.00	0.00		195,650.51		195,650.51	
	Total TIF & Redevelpmnt Funds	3,392,544.05	149,823.27	9,903.55	0.00	0.00	3,532,463.77	0.00	3,532,463.77	0.00
	Capital Funds									
40	PEG CAPITAL FUND	110,386.75	2,517.00	2,527.75	0.00		110,376.00		110,376.00	
44	2018 PROJECT FUND	2,037,798.88	2,754.73	15,235.16	0.00		2,025,322.07	(3.62)	2,025,318.45	
45	CAPITAL PROJECT FUND	54,061.71	58.50	15,473.32	0.00		38,646.89		38,646.89	(781,816.00)
61	EQUIPMENT REPLACEMENT	1,284,231.69	1,450.33	2,250.63	0.00		1,283,431.39		1,283,431.39	
99	AMERICAN RESCUE PLAN	17,778,994.90	0.00	231,858.13	0.00		17,547,136.77		17,547,136.77	
	Total Capital Funds	21,265,473.93	6,780.56	267,344.99	0.00	0.00	21,004,913.12	(3.62)	21,004,909.50	(781,816.00)

City of Decatur
Treasurer's Cash Report

Month of: October 2022

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	1,962,963.35	117,034.40	0.00	0.00		2,079,997.75		2,079,997.75	0.00
60	Internal Service Funds FLEET MAINTENANCE	360,232.81	273,428.92	238,576.85	(1,487.66)		393,597.22		393,597.22	
64	RISK MANAGEMENT	3,887,401.67	353,640.24	1,435,628.76	0.00		2,805,413.15		2,805,413.15	
65	INSURANCE FUND	1,648,128.09	871,705.51	1,020,079.54	0.00		1,499,754.06		1,499,754.06	
	Total Internal Service Funds	5,895,762.57	1,498,774.67	2,694,285.15	(1,487.66)	0.00	4,698,764.43	0.00	4,698,764.43	0.00
70	Enterprise Funds MASS TRANSIT - OPERATION	(1,402,893.45)	27,774.92	1,048,178.69	0.00		(2,423,297.22)		(2,423,297.22)	
77	FIBER OPTICS	610,622.15	9,863.81	53,093.00	0.00		567,392.96		567,392.96	
78	STORM WATER	3,308,325.29	146,684.66	94,033.91	0.00		3,360,976.04		3,360,976.04	
79	SEWER FUND	13,033,372.38	684,484.46	709,225.28	0.00		13,008,631.56		13,008,631.56	
80	WATER FUND	9,770,545.68	1,002,119.84	1,338,129.98	(32,583.61)		9,401,951.93		9,401,951.93	
81	WATER CAPITAL	4,825,943.34	2,022,702.88	1,644,694.75	0.00		5,203,951.47		5,203,951.47	781,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	348,757.44	76,272.85	70,804.53	0.00		354,225.76		354,225.76	
89	2022 BOND FUND	25,012,393.15	25,353.72	37,889.50	0.00		24,999,857.37		24,999,857.37	
	Total Enterprise Funds	68,007,065.98	3,995,257.14	4,996,049.64	(32,583.61)	0.00	66,973,689.87	0.00	66,973,689.87	781,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	2,948,746.65	647,587.56	781,387.02	0.00		2,814,947.19		2,814,947.19	
90	FIRE PENSION INVESTMENTS	86,127,131.88	(6,510,437.88)	10,607.93	0.00			79,606,086.07	79,606,086.07	
	TOTAL FIRE PENSION	89,075,878.53	(5,862,850.32)	791,994.95	0.00	0.00	2,814,947.19	79,606,086.07	82,421,033.26	
91	POLICE PENSION FUND CASH	10,031,948.17	637,585.43	950,747.81	0.00		9,718,785.79		9,718,785.79	
91	POLICE PENSION INVESTMENTS	103,667,593.15			0.00			103,667,593.15	103,667,593.15	
	TOTAL FIRE PENSION	113,699,541.32	637,585.43	950,747.81	0.00	0.00	9,718,785.79	103,667,593.15	113,386,378.94	
	Total Trust & Agency Funds	202,775,419.85	(5,225,264.89)	1,742,742.76	0.00	0.00	12,533,732.98		195,807,412.20	0.00
	Total City Funds	342,396,022.95	9,181,027.31	17,506,111.46	(18,632.96)	0.00	150,778,630.24	(3.62)	334,052,432.14	
Memorandum Items										
	Pooled Cash Investments							10,405,029.91	10,405,029.91	
	City Funds ex Trust & Agency	139,620,603.10	14,406,292.20	15,763,368.70	(18,632.96)	0.00	138,244,897.26	10,405,026.29	138,245,019.94	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: October 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
10 General	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	16,329,193	16,599,570	17,582,288	15,997,078
	2022	16,508,817	17,581,483	18,637,900	19,162,684	21,897,328	22,149,361	21,634,475	22,980,772	22,386,688	23,574,133		
16 Community Grant	2021	-	-	-	-	-	(720)	(1,644)	(2,952)	(4,974)	(5,821)	(7,680)	592
	2022	(8,186)	(8,384)	(9,360)	(1,818)	(9,022)	(9,126)	(9,559)	(9,559)	(10,306)	(11,248)		
17 HOME	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	86,429	59,794	60,596	62,353	63,293	77,869	64,673	181,040
	2022	181,729	182,752	179,749	180,878	186,470	186,980	5,362	(943)	(351)	7,762		
18 CDBG	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	15,889	5,506	(206,918)	(208,778)	11,078	11,189	(26,508)	10,948
	2022	11,209	11,120	(21,051)	(19,199)	(2,607)	10,048	6,772	3,502	1,645	(18,088)		
19 Olde Towne TIF	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	147,447	70,506	571,214	577,245	709,376	987,798	1,005,655	197,888
	2022	197,888	197,888	197,903	197,903	197,946	129,972	569,879	644,914	930,707	1,040,104		
20 Southeast TIF	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	5	15	178,106	178,106	302,627	6,961	15,896	-
	2022	-	-	-	-	-	-	-	-	-	-	-	-
21 Wabash TIF	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	1,349,646	1,350,520	1,520,045	1,520,045	1,580,840	1,689,898	1,690,462	1,691,620
	2022	1,691,620	1,691,620	1,691,752	1,691,752	1,691,872	1,691,910	1,767,564	1,769,012	1,826,669	1,835,774		
22 DUATS	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	54,832	58,987	58,812	47,701	52,841	52,379	73,255	73,256
	2022	84,761	84,761	85,396	84,994	84,415	84,417	79,536	76,507	56,852	51,360		
23 East Gate TIF	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	352,650	370,374	430,984	459,890	511,662	325,806	343,400	361,030
	2022	378,530	396,030	414,011	431,661	449,589	467,548	550,649	612,018	153,991	174,195		
24 Southside TIF	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	102,763	102,835	146,253	146,253	146,270	148,287	148,321	148,375
	2022	148,375	148,375	148,387	148,387	148,397	148,401	190,167	192,266	192,292	184,690		
25 State Drug	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	237,645	244,414	300,292	279,508	294,722	253,171	246,045	295,565
	2022	283,544	300,100	286,712	296,462	289,199	346,125	341,403	346,913	353,897	373,420		
26 DUI	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	432,432	434,306	445,170	449,343	446,562	336,932	324,074	233,735
	2022	234,847	225,128	226,501	224,470	196,574	199,692	206,348	198,768	202,455	208,087		

City of Decatur
Monthly Fund Balance History

Period Ending: October 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
27 Police Lab	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	189,826	189,443	187,865	187,988	187,580	187,745	187,142	187,337
	2022	187,337	187,337	187,351	187,441	187,545	180,184	179,987	185,804	185,922	185,966		
28 Pines TIF	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	8,486	11,360	50,752	53,585	92,993	95,825	98,673	101,591
	2022	104,423	107,256	110,214	113,114	14,482	17,433	56,771	59,673	99,076	102,050		
29 Grand/Oakland TIF	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	16,284	21,773	92,235	97,648	168,119	173,558	178,997	184,570
	2022	189,983	195,396	200,911	206,411	39,269	44,772	114,613	120,132	189,809	195,651		
30 Federal Drug	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	250,999	250,549	261,561	261,561	265,152	265,152	265,152	265,152
	2022	265,152	263,952	263,952	263,952	252,674	252,674	252,674	247,679	247,679	247,989		
34 Building	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	283,471	268,545	269,042	194,401	207,035	209,690	207,593	199,313
	2022	214,970	222,230	232,449	234,924	245,892	234,800	236,621	499,207	425,194	311,116		
35 Library	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	463,087	212,852	1,590,859	1,505,165	1,904,149	2,191,658	1,963,435	1,551,584
	2022	1,394,340	1,133,041	950,659	841,580	818,201	570,693	1,887,247	1,865,572	2,471,325	2,629,489		
36 Band	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	98,691	94,322	116,819	91,217	90,063	99,387	101,187	103,384
	2022	102,149	102,973	103,805	99,332	97,162	86,412	91,417	75,521	86,414	87,415		
37 Foreign Fire Ins	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	132,640	111,867	93,378	75,870	66,079	215,479	206,540	184,140
	2022	179,836	172,766	170,634	156,319	150,193	144,358	137,576	134,209	130,552	310,432		
40 PEG	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	118,060	93,541	90,361	104,307	101,776	99,231	111,809	107,649
	2022	107,854	118,867	115,850	115,128	125,274	103,290	100,763	113,396	110,387	110,376		
42 Local Streets	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	1,331,808	953,625	1,098,868	777,165	928,078	980,180	1,210,702	1,352,172
	2022	1,089,792	659,660	781,590	921,181	1,053,048	1,231,283	1,394,715	995,275	1,165,384	596,314		

City of Decatur
Monthly Fund Balance History

Period Ending: October 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
44 2018 Project	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	3,981,357	3,951,389	3,627,985	3,906,277	3,413,375	3,261,631	3,026,368	2,961,646
	2022	2,961,681	2,959,059	2,933,908	2,933,705	2,581,991	2,426,325	2,422,645	2,047,121	2,037,799	2,025,318		
45 Capital	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	90,781	85,842	80,842	75,842	70,851	65,851	60,872	85,874
	2022	80,874	75,874	70,880	65,880	60,884	55,886	93,844	72,937	54,062	38,647		
46 MFT	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	393,260	640,275	591,346	805,587	922,868	1,113,347	4,230,738	5,013,575
	2022	3,202,899	4,255,630	5,448,066	5,284,047	5,473,995	5,644,056	5,722,201	5,179,310	6,155,968	6,388,240		
50 Debt	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	273,514	214,028	984,872	796,718	1,172,282	1,382,301	1,436,458	1,449,278
	2022	1,470,257	194,913	216,707	238,436	260,225	197,439	1,766,498	1,630,538	1,962,963	2,079,998		
58 Library Capital	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	333,087	333,323	333,323	333,323	333,369	333,369	333,459	533,467
	2022	533,467	533,467	533,508	533,508	533,539	533,551	533,551	533,566	533,647	534,307		
59 Library Trust	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	152,841	150,620	147,930	145,487	140,892	134,967	133,743	130,222
	2022	123,283	124,896	124,850	120,633	122,168	122,740	118,163	116,520	117,333	114,433		
60 Fleet Maintenance	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	316,195	364,187	357,899	271,836	286,108	330,897	302,086	257,703
	2022	345,217	357,356	359,537	394,122	369,365	373,412	440,701	348,364	360,233	393,597		
61 Equip Replacement	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	196,678	1,293,637	1,177,102	1,683,792	299,989	299,444	215,954	1,718,457
	2022	1,617,148	1,500,204	1,247,579	1,269,855	1,070,334	1,060,299	1,911,505	1,587,893	1,284,232	1,283,431		
64 Risk Management	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	2,666,960	2,378,416	2,268,115	2,497,999	2,922,085	1,619,778	1,686,232	1,862,084
	2022	2,065,169	2,363,488	2,564,130	2,566,192	2,814,442	3,078,969	3,285,634	3,568,182	3,887,402	2,805,413		
65 Employee Benefit	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	1,656,575	1,414,059	1,256,464	878,943	896,593	825,593	776,992	969,922
	2022	1,212,657	1,212,173	1,690,927	1,414,344	1,350,728	1,168,523	1,064,938	1,195,062	1,648,128	1,499,754		

City of Decatur
Monthly Fund Balance History

Period Ending: October 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
70 Mass Transit	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	1,539,990	(168,998)	(810,268)	(936,429)	(1,732,875)	(2,389,308)	(2,178,935)	245,319
	2022	(1,206,744)	(1,795,357)	(1,223,765)	(1,507,031)	(1,812,186)	(2,236,044)	(2,492,261)	(671,031)	(1,402,893)	(2,423,297)		
77 Fiber Optics	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	82,008	78,928	99,587	1,097,917	1,099,028	1,094,754	1,073,690	947,982
	2022	950,580	1,096,467	1,089,309	1,089,946	1,087,150	1,087,086	982,090	982,421	610,622	567,393		
78 Storm Water	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	3,002,030	3,051,218	3,100,740	3,153,422	3,174,196	3,231,246	3,089,043	3,181,979
	2022	3,192,117	2,998,790	3,043,814	3,134,314	3,103,606	3,150,863	3,248,338	3,295,389	3,308,325	3,360,976		
79 Sewer	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	9,665,150	9,582,488	9,782,240	13,032,024	13,186,459	13,266,446	13,606,037	13,759,354
	2022	13,826,258	13,654,015	13,823,763	13,960,685	14,355,274	13,690,556	13,612,470	13,652,463	13,033,372	13,008,632		
80 Water	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	4,310,991	5,411,941	6,964,231	6,106,048	7,818,222	9,444,043	10,575,024	7,015,243
	2022	8,117,432	2,036,544	3,681,953	5,256,943	6,381,928	7,849,911	7,265,970	6,303,720	9,770,546	9,401,952		
81 Water Capital	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	2,154,549	1,971,062	1,960,865	7,653,986	7,635,822	7,613,480	6,879,114	9,161,123
	2022	9,054,235	8,849,172	8,771,774	8,616,582	8,330,984	6,483,985	7,692,318	5,717,365	4,825,943	5,203,951		
82 DCDF	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	148,225	145,635	146,375	147,258	148,622	149,303	150,766	152,140
	2022	153,508	151,688	152,545	153,913	155,275	152,078	152,932	154,276	155,560	157,169		
84 Community Revit	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	1,557,767	1,562,574	1,580,435	5,463,750	5,434,178	5,392,895	5,295,378	5,373,022
	2022	5,353,172	5,250,016	5,137,394	4,937,130	4,808,881	4,573,775	4,320,380	4,223,907	4,148,558	3,924,044		
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	(345,292)	(661,172)	(666,961)	(37,423)	298,660	288,012	284,371	81,587
	2022	81,587	282,378	282,378	282,378	282,378	282,378	282,378	282,378	282,378	282,728		
86 Water Debt	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	9,828,000
	2022	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000		
88 Recycling	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	148,386	153,430	152,667	165,071	224,967	192,589	216,727	230,932
	2022	240,548	243,307	270,066	289,718	314,965	325,009	320,343	345,681	348,757	354,226		

City of Decatur
Monthly Fund Balance History

Period Ending: October 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
89 Water Bond	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329
	2022	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857		
99 American Rescue Plan	2021	-	-	-	-	-	16,911,068	16,911,068	2,415,664	2,280,713	2,183,262	2,183,262	1,998,097
	2022	1,798,097	1,731,358	1,581,952	1,482,508	1,441,549	18,205,675	18,049,088	17,870,212	17,778,995	17,547,137		
Total City Funds	2020	66,326,394	59,328,263	63,339,447	61,986,652	61,943,064	61,300,804	64,629,544	67,936,933	69,412,081	71,262,473	72,179,232	63,053,790
	2021	65,121,665	54,911,485	60,455,485	60,836,641	64,191,851	81,644,307	86,725,388	86,341,738	87,198,250	87,553,173	92,085,817	90,602,354
	2022	91,439,738	84,767,123	89,473,919	115,559,271	118,705,284	134,001,607	138,092,613	137,050,815	139,620,603	138,244,894	-	-
90 Fire Pension	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	72,777,449	72,687,537	76,599,900	76,372,891	77,269,548	77,399,895	78,374,436	80,953,016
	2022	80,311,491	79,671,694	79,071,932	78,438,007	77,806,491	77,672,050	79,415,598	98,451,261	89,075,879	82,421,033		
91 Police Pension	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	102,659,205	103,051,259	105,288,247	105,062,302	106,200,649	106,650,630	106,267,354	110,767,742
	2022	110,482,806	110,892,433	112,131,970	111,662,507	111,081,841	110,871,826	113,035,219	112,877,418	113,699,541	113,386,379		
Total All Funds	2020	238,449,062	230,823,033	234,321,351	231,812,610	231,577,361	230,370,017	235,495,752	240,320,281	241,903,741	246,779,149	247,363,707	240,429,495
	2021	241,779,187	231,701,351	236,944,455	236,744,847	239,628,504	257,383,103	268,613,536	267,776,932	270,668,448	271,603,698	276,727,607	282,323,112
	2022	282,234,035	275,331,250	280,677,820	305,659,785	307,593,616	322,545,482	330,543,430	348,379,494	342,396,023	334,052,306 w/o Payroll Fund	-	-

City of Decatur
Treasurer's Investment Report

Month of : October 2022

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Expect Int Income	Maturity Date	Interest Rate	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
US Treasury Bond		03/31/22	0.37500%	0.00	-	0.00	-	2,812.50	8,437.50
US Treasury Bond	Feb - Aug	08/31/22	0.12500%	0.00	-	0.00	-	2,187.50	4,375.00
US Treasury Bond	May - Nov	11/30/22	0.12500%	1,000,000.00	1,000,117.19	997,230.00	-	625.00	1,875.00
US Treasury Bond	Sep - Mar	03/31/23	1.50000%	1,500,000.00	1,497,070.31	1,483,005.00	-	11,250.00	11,250.00
US Treasury Bond	Feb - Aug	08/31/23	0.12500%	1,750,000.00	1,694,013.67	1,684,515.00			
US Treasury Bond	May - Nov	11/30/23	0.50000%	2,225,000.00	2,224,304.69	2,128,969.00	-	5,562.50	5,562.50
US Treasury Bond	Dec - Jun	06/15/24	0.25000%	1,500,000.00	1,490,683.59	1,398,225.00	-	1,875.00	3,750.00
US Treasury Bond	Feb - Aug	08/15/24	0.37500%	1,600,000.00	1,599,062.50	1,484,816.00	-	6,000.00	6,000.00
US Treasury Bond	Mar - Sep	09/15/24	0.37500%	1,000,000.00	995,429.69	925,900.00	-	3,750.00	3,750.00
Federated US Treasury Cash Reserves		Liquid		292,218.18	293,874.92	302,369.91	410.89	995.73	0.00
Total Investment(s)				10,867,218.18	10,794,556.56	10,405,029.91	410.89	35,058.23	45,000.00

Water Capital Bond
1001027214
Fund 89

Investment Instrument	Expect Int Income	Maturity Date	Interest Rate	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
United States Treasury Bill Zero 27 Sep 2022		9/27/2022		-	-	-	-	4,541.67	4541.67
United States Treasury Bill Zero 25 Oct 2022		10/25/2022		-	-	-	7,572.50	7,572.50	7,572.50
United States Cash Management Bill Zero 29 Nov 2022	May-Nov	11/29/2022		1,500,000.00	1,487,452.29	1,487,452.29			
United States Treasury Bill Zero 22 Dec 2022	Jun-Dec	12/22/2022		1,500,000.00	1,488,737.50	1,488,737.50			
United States Treasury Bill Zero 29 Dec 2022	Jun-Dec	12/29/2022		1,500,000.00	1,483,400.08	1,483,400.08			
United States Treasury Bill Zero 19 Jan 2023	Jan-Jul	1/19/2023		2,000,000.00	1,973,555.00	1,973,555.00			
United States Treasury Note/Bond 1.5% 28 Feb 2023	Feb-Aug	2/28/2023	1.500%	2,000,000.00	1,983,125.00	1,982,200.00	-	1,875.00	1,875.00
United States Treasury Note/Bond .125% 31 Mar 2023	Mar-Sep	3/31/2023	0.125%	2,000,000.00	1,962,343.75	1,965,080.00	-	362.02	362.02
United States Treasury Note/Bond .25% 15 Apr 2023	Apr-Oct	4/15/2023	0.250%	2,000,000.00	1,961,093.75	1,963,120.00	2,500.00	928.96	928.96
United States Treasury Note/Bond .25% 27 Apr 2023	Apr-Oct	4/27/2023	0.250%	1,500,000.00	1,467,088.33	1,467,088.33			
United States Treasury Note/Bond .125% 31 May 2023	May-Nov	5/31/2023	0.125%	2,000,000.00	1,950,859.38	1,948,900.00	-	(471.31)	(471.31)
United States Treasury Note/Bond .125% 30 Jun 2023	Jun-Dec	6/30/2023	0.125%	2,000,000.00	1,945,703.13	1,941,640.00	-	(264.95)	(264.95)
United States Treasury Note/Bond .125% 15 Jul 2023	Jan-Jul	7/15/2023	0.125%	2,000,000.00	1,942,812.50	1,937,340.00	-	(163.04)	(163.04)
BlackRock Liquidity Funds Treasury Trust Fund Portfolio				369,113.03	369,113.03	407,325.55	726.08	4,904.94	
Total Investment(s)				20,369,113.03	20,015,283.74	20,045,838.75	10,798.58	19,285.79	14,380.85
GRAND TOTALS:				31,236,331.21	30,809,840.30	30,450,868.66	11,209.47	54,344.02	59,380.85

Journal Entry								
Pooled Cash		Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees		(2,067.63)	(2,129.12)		(2,081.63)	(2,067.63)	(2,067.63)	(4,210.75)
Interest (Income)		410.89	8,805.76	8,269.08	17,983.39		410.89	35,058.23
		(1,656.74)	6,676.64	8,269.08	15,901.76	(2,067.63)	(1,656.74)	30,847.48
Journal Entry								
Water Capital Bond		Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees		(4,002.05)				(4,002.05)	-	(4,002.05)
Interest (Income)		10,798.58			8,487.21	10,798.58	-	19,285.79
		6,796.53	-	-	8,487.21	6,796.53	-	15,283.74



		debt liquidated								gz approved							
Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref) Issue	Debt at 1/1/2022	New Draws in 2022	FY22 Principal Payments	FY22 Interest Payments	Debt at 12/31/2022	FY22 Total Debt Payments	
								1st	2nd		input	input	input	input			
Bond Debt																	
Amort sch #																	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	755,000.00		240,000.00	30,200.00	515,000.00	270,200.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	2,890,000.00		695,000.00	61,806.25	2,195,000.00	756,806.25	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	6,660,000.00		1,540,000.00	290,000.00	5,120,000.00	1,830,000.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	17,875,000.00		1,035,000.00	817,737.50	16,840,000.00	1,852,737.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	18,160,000.00		970,000.00	769,425.00	17,190,000.00	1,739,425.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	18,755,000.00		890,000.00	826,006.26	17,865,000.00	1,716,006.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	2,505,000.00		1,045,000.00	100,200.00	1,460,000.00	1,145,200.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	23,305,000.00		905,000.00	1,138,100.00	22,400,000.00	2,043,100.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	5,845,000.00		675,000.00	153,968.00	5,170,000.00	828,968.00	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	1,900,000.00		200,000.00	43,890.00	1,700,000.00	243,890.00	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	16,375,000.00		1,770,000.00	343,875.00	14,605,000.00	2,113,875.00	ok
63	2022 Bonds	Water & Sewer Infrastructure	2022		2042	80	80	3/1	9/1	24,840,000.00	-	24,840,000.00	-	339,480.00	24,840,000.00	339,480.00	ok
xxx																	xx
Total Bond Debt										181,610,000.00	115,025,000.00	24,840,000.00	9,965,000.00	4,914,688.01	129,900,000.00	14,879,688.01	
Promissory Notes & Loans Payable																	
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	120,461.54		120,461.54	1,749.70	-	122,211.24	liquidated
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,616,805.77		361,680.58	-	3,255,125.19	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,262,997.60		359,847.63	99,847.93	4,903,149.97	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	61	61	5/4		439,939.77	67,216.18		67,216.18	1,545.85	-	68,762.03	liquidated
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,613,975.28		101,004.60	31,697.54	1,512,970.68	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	139,926.47		139,926.47	3,885.29	-	143,811.76	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	2,142,857.20		1,071,428.56	54,243.31	1,071,428.64	1,125,671.87	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	28,991.83		28,991.83	393.24	-	29,385.07	liquidated
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,254,770.15		382,829.67	125,290.89	6,871,940.48	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,131,272.51		165,235.29	54,077.51	2,966,037.22	219,312.80	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,466,336.68		195,360.26	88,354.80	4,270,976.42	283,715.06	ok
56	Regions 2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	11,673,000.00		1,441,000.00	220,623.03	10,232,000.00	1,661,623.03	ok
58	Regions 2021 Vehicle Note	Fire Apparatus / Police & Fire Interceptors	2021		2028	61	10	1/15 5/21 7/15 11/21		1,600,842.22	1,488,662.75		361,041.01	41,306.11	1,127,621.74	402,347.12	ok
59	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Aerial (xxxx4366)	2021		2028	61	10	3/15	9/15	820,633.00	820,633.00		59,425.99	12,719.81	761,207.01	72,145.80	ok
60	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Pumper (xxxx4379)	2021		2028	61	10	3/15	9/15	569,681.00	569,681.00		41,253.35	8,830.06	528,427.65	50,083.41	ok
61	Hickory Point Bank Vehicle Note	Public Works Street Sweeper (xxxx4382)	2021		2028	61	10	3/15	9/15	301,958.50	301,958.50		41,769.21	4,465.79	260,189.29	46,235.00	ok
62	Busey Bank	Police Interceptors (12) (65130)	2022		2023	61	10	3/15	9/15	616,940.00	-	616,940.00	308,245.79	4,957.87	308,694.21	313,203.66	ok
xx	xxx									-	-		-	-	-	-	xx
xx	xxx									-	-		-	-	-	-	xx
xx	xxx									-	-		-	-	-	-	xx
Total Notes & Loans Payable										67,143,620.36	42,699,546.46	616,940.00	5,246,717.96	753,988.73	38,069,768.50	6,000,706.69	
Capital Leases																	
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	61	61	3/1		428,380.00	149,648.58		73,933.01	3,608.03	75,715.57	77,541.04	ok
47	Huntington National Bank (PNC)	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	149,485.15		48,174.18	4,631.04	101,310.97	52,805.22	ok
xxx										-	-		-	-	-	-	xx
xxx										-	-		-	-	-	-	xx
Total Capital Leases										759,888.00	299,133.73	-	122,107.19	8,239.07	177,026.54	130,346.26	
Total City Debt										249,513,508.36	158,023,680.19	25,456,940.00	15,333,825.15	5,676,915.81	168,146,795.04	21,010,740.96	
												debt in period					

Note(s)
1
2
3

Bond Issuance	2022
Par Value of Bonds	24,840,000
Premium	542,055
Total Source of Funds	25,382,055
Total Use of Funds	25,382,055
Cost of issuance	378,149
Bond Proceeds	25,003,906

Fund Description	Accounts for public works capital improvements in the water and sewer utilities financed by the proceeds from the issuance of bonds
Debt Issue	GO Series 2022 issued by the city dated April 28, 2022 to finance water and sewer infrastructure projects

Project The water and sewer sustainability initiative is the first phase of a multi phase long term capital project to secure cost efficient operation, infrastructure improvements, and long-term sustainability of the city's water and sewer utilities. The initial \$133 million project investment will span 5 years with completion envisioned in 2026. Water Utility projects include, but are not limited to, South Water Treatment Plant clarifier conversion, water main replacements, treatment plant chemical system upgrade, and other projects. Sewer Utility projects include replacement of main line sanitary sewer segments within the city.

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	-	-	
Revenues													
Bond Proceeds				25,382,055	-	-	-	-	-	-	-	-	25,382,055
Interest/Investment Income				-	-	-	-	-	8,487	25,354	-	-	33,841
Expenditures													
Transfer out of old proceeds	transfer to water fund 80 for debt service			217,329	-	-	-	-	-	-	-	-	217,329
Bond Insurance Costs				378,149	-	-	-	-	-	-	-	-	-
Water/Sewer improvements				-	-	-	-	-	-	37,890	-	-	37,890
Total Expenditures	-	-	-	595,478	-	-	-	-	-	37,890	-	-	633,368
Ending cash available	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857	-	-	

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.

The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	
Revenues													
Investment Income							-	-	-	-	-	30,183	30,183
Expenditures													
Fire Station 3							-	-	-	-	-	8,190	8,190
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756
Fire Station 7							-	-	303	-	-	-	303
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081	

Fire 3	Fire 5	Fire 7	Total
8,190	324,756		
		303	
8,190	324,756	303	333,249

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Investment Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064
Expenditures													
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

19,000	2,170,248		
		500	
19,000	2,170,248	500	2,189,748

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Investment Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690
Expenditures													
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-	-	102	10,209	-	-	-	421,289
Fire Station 7	-	-	-	100	-	-	-	500	655	-	-	79,785	81,040
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

262,892	421,289		
		81,040	
262,892	421,289	81,040	765,222

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	
Revenues													
Investment Income	108	1	6,143	2	1	(3,129)	1	2,206	347	2	(94)	34	5,621
Gain/Loss from investment	-	-	(6,715)	-	-	-	-	(5,012)	-	-	-	-	(11,727)
Transfer from Other Funds	-	-	-	-	-	-	-	480,000	-	-	-	-	480,000
Expenditures													
Fire Station 3	306,673	9,792	422,280	227,389	576,668	24,768	325,476	13,543	456,059	151,746	235,169	11,175	2,760,740
Fire Station 5	-	-	-	-	-	-	-	140,136	-	-	-	-	140,136
Fire Station 7	-	-	-	500	181,745	2,071	(2,071)	45,222	37,190	-	-	53,581	318,237
Total Expenditures	306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	151,746	235,169	64,755	3,219,114
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	2,961,645	

2,760,740	140,136		
		318,237	
2,760,740	140,136	318,237	3,219,114

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	2,961,645	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645	2,047,121	2,037,799			
Revenues													
Investment Income	35	(175)	152	-	127	38	-	41	378	2,755			3,351
Gain/Loss from investment	-	34	-	(204)	-	-	-	-	-	-			(170)
Transfer from Other Funds	-	-	-	-	-	-	-	-	-	-			-
Expenditures													
No project code								1,408	4,755	5,678			
Fire Station 3	-	-	233	-	38,746	142,384		(543)					180,819
Fire Station 5	-	-	-	-	-	-							-
Fire Station 7	-	2,480	25,070	-	313,094	13,321	3,680	374,700	4,945	9,558			746,848
Total Expenditures	-	2,480	25,303	-	351,841	155,704	3,680	375,565	9,700	15,235	-	-	927,667
Ending cash available	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645	2,047,121	2,037,799	2,025,318			

180,819	-		
		746,848	
180,819	-	746,848	927,667
3,231,641	3,056,430	1,146,928	7,435,000

note 1 final number construction costs excludes \$600.00 earnest payment for property acquisition in 2017

note 2 final number construction costs

note 3 construction costs for fire station 7

note 4 transfer from other funds (\$480k) consists of \$350k CUREs reimbursement and \$130k reimbursement from fund 42 for IDOT related station 3 road work

Reconciliation	Bond proceeds	8,682,147
	Interest income	321,909
	Gain/Loss	(11,896)
note 4	Transfer from Other Funds	480,000
	Total available for spend	9,472,160

Construction cost

available funds	3,231,642	3,056,430	3,184,088	9,472,160
yet to spend	1	0	2,523,682	2,523,683
Funding issue	-	-	486,523	486,523

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: October 2022

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget
REVENUE														
Actual	6,116,361	5,383,440	6,895,609	5,860,301	7,719,419	5,504,293	11,793,202	6,786,076	8,539,955	7,242,532			71,841,188	
Budget Projection	5,082,157	5,406,440	5,200,820	5,392,154	6,048,341	6,877,644	11,727,842	5,730,766	7,951,282	7,567,673			66,985,120	78,200,000
Vs budget in month	1,034,204	(23,000)	1,694,789	468,146	1,671,078	(1,373,351)	65,360	1,055,310	588,673	(325,141)	-	-		
Vs budget to date	1,034,204	1,011,204	2,705,993	3,174,140	4,845,218	3,471,867	3,537,227	4,592,537	5,181,210	4,856,069	-	-	4,856,069	
EXPENSE														
Personnel Expense														
Actual	3,648,639	3,284,227	4,893,107	3,654,083	3,391,549	3,852,419	8,327,550	4,143,008	8,062,926	4,347,795			47,605,304	
Budget Projection	3,626,837	3,626,837	5,358,426	3,626,837	3,626,837	3,626,837	9,063,177	3,626,837	9,194,766	3,626,837			49,004,232	57,667,227
Vs budget in month	21,802	(342,610)	(465,319)	27,246	(235,288)	225,582	(735,627)	516,171	(1,131,840)	720,958	-	-		74%
Vs budget to date	21,802	(320,809)	(786,128)	(758,882)	(994,170)	(768,588)	(1,504,216)	(988,045)	(2,119,885)	(1,398,928)	-	-	(1,398,928)	of GF Expense
Operating Expense														
Actual	1,988,226	998,929	961,890	1,683,079	1,586,109	1,407,407	3,972,540	1,312,012	1,080,926	1,703,883			16,695,000	
Budget Projection	1,654,672	1,389,401	1,357,522	1,527,884	1,432,016	1,384,333	1,342,975	3,711,808	1,327,050	1,492,125			16,619,787	20,532,773
Vs budget in month	333,554	(390,473)	(395,632)	155,195	154,093	23,074	2,629,565	(2,399,797)	(246,124)	211,758	-	-		26%
Vs budget to date	333,554	(56,919)	(452,551)	(297,357)	(143,264)	(120,190)	2,509,376	109,579	(136,544)	75,214	-	-	75,214	of GF Expense
TOTAL EXPENSE														
Actual	5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	5,259,827	12,300,090	5,455,020	9,143,852	6,051,678	-	-	64,300,305	
Budget Projection	5,281,509	5,016,239	6,715,948	5,154,722	5,058,854	5,011,170	10,406,152	7,338,646	10,521,816	5,118,963	-	-	65,624,019	78,200,000
Vs budget in month	355,355	(733,083)	(860,951)	182,440	(81,195)	248,656	1,893,938	(1,883,626)	(1,377,964)	932,716	-	-		
Vs budget to date	355,355	(377,728)	(1,238,679)	(1,056,239)	(1,137,434)	(888,778)	1,005,160	(878,466)	(2,256,430)	(1,323,714)	-	-	(1,323,714)	
Surplus / (Deficit)														
Actual	479,497	1,100,284	1,040,612	523,138	2,741,761	244,466	(506,888)	1,331,056	(603,896)	1,190,853	-	-	7,540,884	
Budget Projection	(199,352)	390,201	(1,515,128)	237,433	989,487	1,866,474	1,321,690	(1,607,880)	(2,570,534)	2,448,710	-	-	1,361,101	-
Vs budget in month	678,849	710,083	2,555,740	285,706	1,752,274	(1,622,008)	(1,828,578)	2,938,936	1,966,637	(1,257,857)	-	-		
Vs budget to date	678,849	1,388,932	3,944,673	4,230,378	5,982,652	4,360,645	2,532,067	5,471,002	7,437,640	6,179,783	-	-	6,179,783	
Beginning Cash Balance														
Actual	15,997,078	16,508,837	17,581,483	18,637,900	19,162,684	21,897,328	22,149,361	21,634,475	22,980,772	22,386,688	-	-		
Budget Projection	32,262	(27,638)	15,805	1,645	(7,117)	7,566	(7,998)	15,241	9,813	(3,408)				
Ending Cash Balance	16,508,837	17,581,483	18,637,900	19,162,684	21,897,328	22,149,361	21,634,475	22,980,772	22,386,688	23,574,133	-	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var						-	7,546,476	1,160,066	4,288,466	1,294,612			14,289,621	14,618,833	98%
var	REAL ESTATE TAX-TIF DISTRICTS	var						-	723,556	121,989	487,863	120,040			1,453,449	1,688,688	86%
	OTHER TAXES TOTAL		-	-	-	-	-	-	8,270,032	1,282,055	4,776,330	1,414,653	-	-	15,743,069	16,307,521	97%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	1,006,392	1,041,267	1,201,515	858,285.97	858,911	1,112,269	1,094,284	1,170,493	1,169,467	1,099,159			10,612,043	11,686,000	91%
var	STATE SALES TAX	var	1,033,684	1,075,306	1,269,776	938,655.54	913,545	1,149,425	1,135,529	1,182,257	1,207,478	1,042,274			10,947,929	12,700,000	86%
	OTHER TAXES TOTAL		2,040,076	2,116,573	2,471,291	1,796,942	1,772,456	2,261,694	2,229,813	2,352,750	2,376,945	2,141,433	-	-	21,559,972	24,386,000	88%
GENERAL FUND																	
GENERAL GOV TAXES																	
301103	PROPERTY TAX	10						-	5,502,348	845,836	3,126,842	943,938			10,418,964	10,682,000	98%
301106	MOBILE HOME PRIVELEGE TAX	10							-	-	-	-			-	15,300	0%
301201	STATE SALES TAX	10	1,021,688	1,063,310	1,257,526	926,406	901,295	1,137,175	1,123,279	1,170,007	1,195,228	1,030,024			10,825,937	12,556,000	86%
301202	TELEPHONE UTILITY TAX	10	99,599	94,273	97,801	95,983	94,162	97,606	95,378	98,967	87,617	116,632			978,019	1,190,000	82%
301203	FOOD & BEVERAGE TAX	10	325,939	268,346	254,687	328,645	320,770	345,385	338,253	344,233	318,028	326,439			3,170,725	3,651,000	87%
301204	HOTEL AND MOTEL TAX	10	62,215	70,247	65,323	76,916	76,544	95,446	104,261	91,208	114,943	101,643			858,745	849,000	101%
301205	LOCAL SALES TAX	10	992,643	1,027,517	1,187,365	844,486	844,861	1,098,119	1,080,484	1,156,443	1,155,317	1,085,359			10,472,594	11,521,000	91%
301206	AVIATION FUEL TAX	10	845	1,052	773	648	881	794	1,661	1,704	1,265	1,548			11,171	7,200	155%
301207	LOCAL USE TAX	10	215,409	253,062	320,769	212,726	205,377	240,875	192,903	219,932	248,103	216,541			2,325,698	3,199,000	73%
301208	AUTO RENTAL TAX	10	3,603	3,494	3,415	3,210	2,992	4,372	3,787	3,957	5,163	4,616			38,611	43,000	90%
301209	UTILITY TAX - ELECTRIC & GAS	10	451,232	-	1,170,976	453,756	376,488	327,903	311,731	323,917	323,685	316,968			4,056,655	4,925,000	82%
301210	VIDEO GAMING TAX	10	186,950	194,055	165,854	170,074	230,570	217,794	197,376	183,024	190,168	182,080			1,917,944	2,400,000	80%
301302	CABLE TV TAX	10	13,687	235,066	-	12,982	245,500	-	-	254,979	-	-			762,213	1,127,000	68%
	Sub Total		3,373,809	3,210,422	4,524,490	3,125,830	3,299,441	3,565,469	8,951,461	4,694,209	6,766,359	4,325,786	-	-	45,837,275	52,165,500	88%
GENERAL GOVERNMENT (INTERGOV)																	
302102	LOCAL REPLACEMENT TAX	10	-	-	-	-	-	-	44,137	-	21,828	3,439			69,403	30,000	231%
302104	STATE REPLACEMENT TAX	10	379,831	-	511,274	573,627	770,651	3,546	511,359	63,421	-	744,780			3,558,489	1,557,000	229%
302105	STATE INCOME TAX	10	960,878	1,198,126	519,319	1,109,452	2,238,522	657,580	1,110,107	571,768	621,357	1,137,578			10,124,685	9,958,000	102%
302106	FEDERAL GRANTS	10	99,401	23,297	27,372	-	-	-	-	-	-	-			150,070	350,000	43%
302109	FEDERAL GRANTS ARP	10	-	-	-	-	-	-	-	-	-	-			-	-	0%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-	50,192	-	-			50,192	120,000	45%
302114	POLICE OT REIMBURSEMENTS	10	7,199	333	5,282	11,210	3,535	4,571	6,403	2,260	1,205	2,928			44,928	100,000	37%
302121	CANNABIS TAX	10	9,966	9,796	10,365	10,860	9,758	9,802	8,131	11,374	9,104	8,365			97,521	111,000	1%
	Sub Total		1,457,275	1,231,552	1,073,611	1,705,149	3,022,467	675,498	1,680,137	699,015	653,493	1,897,090	-	-	14,095,288	12,226,000	115%
GEN GOVERNMENT SERVICE CHARGE																	
303607	PAYMENT IN LIEU OF TAXES	10	163,660	163,660	163,660	163,660	163,660	163,660	163,660	163,660	163,660	163,660			1,636,600	1,963,920	83%
303608	RISK & EE BENEFIT SERVICES	10	19,978	19,978	19,978	19,978	19,978	19,978	19,978	19,978	19,978	19,978			199,780	239,736	83%
303621	ADMIN SERVICES	10	191,777	191,777	191,777	191,777	191,777	191,777	191,777	191,777	191,777	191,777			1,917,770	2,301,324	83%
303622	PUBLIC WORKS SERVICES	10	131,733	131,733	131,733	131,733	131,733	131,733	131,733	131,733	131,733	131,733			1,317,330	1,580,796	83%
303626	BLDG INSPECTION SERVICES	10	8,313	8,313	8,313	8,313	8,313	8,313	8,313	8,313	8,313	8,313			83,130	99,756	83%
303628	SEWER FUND-EPA	10	30,974	30,974	30,974	30,974	30,974	30,974	30,974	30,974	30,974	30,974			309,740	371,688	83%
306700	IT SERVICES	10	81,087	81,087	81,087	81,087	81,087	81,087	81,087	81,087	81,087	81,087			810,870	973,044	83%
306707	CDBG PERSONNEL/EXP REIMB	10	32,837	35,872	65,793	35,105	15,169	3,206	4,016	5,324	2,914	8,077			208,312	444,000	47%
306751	HOME PERSONNEL/EXP REIMB	10	2,480	3,687	10,529	4,777	2,924	4,368	5,955	7,859	2,907	6,963			52,450	102,000	51%
306753	DUATS PERSONNEL/EXP REIMB	10	36,594	-	39,087	-	-	-	40,118	-	43,393	-			159,191	192,000	83%
306762	TRANSFER FROM COM. GRANTS	10	238	198	976	-	104	105	433	-	747	942			3,742	12,000	31%
	Sub Total		699,671	667,279	743,907	667,404	645,719	635,200	678,043	640,705	677,484	643,504	-	-	6,698,916	8,280,264	81%
GENERAL GOV LICENSES/PERMITS																	
304300	ANIMAL REGISTRATION LATE FEES	10	225	1,415	600	1,335	1,385	1,820	1,620	1,215	320	290			10,225	12,000	85%
304302	GARBAGE HAULERS	10	-	800	-	1,800	-	-	-	-	-	-			2,600	27,000	10%
304303	CONTRACTOR LICENSES	10	6,400	1,863	1,875	1,225	1,025	625	400	675	3,075	1,300			18,463	27,000	68%
304304	LIQUOR LICENSES	10	-	6,010	702	-	288,825	217,825	3,280	200	600	150			517,592	528,000	98%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-			-	25,000	0%
304307	OTHER LICENSES	10	11,566	1,655	5,142	5,633	3,715	6,284	4,596	4,096	319	612			43,618	391,250	11%
304401	BUILDING PERMITS	10	274,683	29,379	71,318	46,846	166,758	161,280	35,205	180,832	28,870	30,305			1,025,475	630,000	163%
304402	PIER PERMITS	10	-	-	-	-	-	-	-	65	(65)	-			-	-	-
	Sub Total		292,874	41,122	79,637	56,839	461,708	387,834	45,101	187,083	33,119	32,657	-	-	1,617,972	1,640,250	99%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
GENERAL GOV FINES/FEES																	
303301	ON STREET PARKING	10	198	272	532	281	290	286	383	301	268	614			3,426	3,000	114%
303302	PARKING LOT 1	10	534	1,416	1,407	1,243	1,285	1,299	1,170	1,362	1,403	1,285			12,403	13,000	95%
303306	PARKING LOT 10	10	88	484	434	419	438	854	480	590	715	729			5,230	5,000	105%
303308	GARAGE C	10	1,210	6,435	2,898	680	3,339	1,078	1,400	16,003	1,470	1,035			35,547	55,000	65%
303310	RESIDENTIAL PARKING	10	540	360	540	240	540	540	360	720	300	240			4,380	4,000	110%
303312	DOWNTOWN EMPL PARKING PERMIT	10	1,505	1,270	2,393	1,185	1,473	2,131	1,450	1,100	2,100	1,305			15,911	21,000	76%
304490	ADMIN COURT FINES	10	3,221	2,768	5,169	2,985	2,945	9,837	6,067	7,880	5,142	3,760			49,774	91,000	55%
305500	ADMINISTRATIVE COURT FEES	10	1,970	1,346	3,042	1,775	2,118	3,272	3,411	4,686	3,584	2,752			27,956	43,000	65%
305501	COURT FINES	10	12,938	10,592	8,079	14,518	10,147	14,780	11,685	15,970	11,744	11,726			122,179	227,000	54%
305502	BOOT FEE	10	70	35	455	210	140	140	35	70	140	210			1,505	1,000	151%
305503	WEED CUTTING FEES	10	2,645	1,382	999	3,650	2,594	6,538	4,115	5,665	4,001	5,896			37,484	53,000	71%
305505	ILLEGAL USE OF VEHICLE	10	17,125	16,620	22,550	17,285	21,530	21,000	22,260	25,480	27,800	28,350			220,000	240,000	92%
305506	OVERTIME PARKING FEES	10	9,447	7,633	14,018	10,131	10,918	8,456	6,060	10,219	9,609	10,704			97,196	77,000	126%
305507	VARIANCE AND ZONING	10	280	740	650	140	-	280	-	140	-	445			2,675	5,000	54%
305513	OTHER FINES AND FEES	10	3,735	4,127	3,769	6,561	7,062	6,495	6,111	5,940	4,982	7,606			56,387	71,000	79%
305516	PET CITATIONS	10	1,760	8,425	2,642	13,293	7,374	5,395	7,447	7,694	9,289	2,688			66,007	61,000	108%
305520	TRASH & CLEAN UP FINES	10	4,781	2,447	5,184	8,773	3,095	8,068	9,881	4,985	7,920	3,193			58,326	56,000	104%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-			-	118,600	0%
Sub Total			62,048	66,353	74,760	83,369	75,287	90,450	82,313	108,804	90,466	82,537	-	-	816,387	1,144,600	71%
INVESTMENT																	
306700	TRANSFERS FROM OTHER FUNDS	10	-	-	-	-	-	-	-	-	-	-			-	-	-
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-			-	-	-
307101	INTEREST INCOME	10	-	-	-	-	4,083	-	-	7,621	250	59,745			71,700	18,000	398%
307102	POOLED INTEREST	10	-	-	-	-	-	-	375	879	778	(2,032)			-	-	-
307141	INVESTMENT INCOME	10	7	-	1,352	-	1,388	433	-	537	3,022	-			6,739	-	-
Sub Total			7	-	1,352	-	5,472	433	375	9,037	4,050	57,713	-	-	78,439	18,000	436%
GENERAL GOV OTHER INCOME																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759			767,593	921,000	83%
303415	PROFESSIONAL STANDARDS	10	-	-	1,951	3,767	-	-	-	-	-	-			5,718	2,400	238%
303510	ELECTRIC AGGREGATION ADMIN	10	17,557	286	109	86	65	52	62	77	22	2			18,317	124,000	15%
308801	RENTAL OF CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-			-	1,200	0%
308802	SALE OF CITY PROPERTY	10	-	2,100	-	-	-	-	-	-	-	-			2,100	-	-
308803	SALE OF OTHER PROPERTY	10	-	-	-	-	-	-	-	-	-	-			-	5,000	0%
308807	DEMOLITION PAYMENTS	10	(250)	(250)	(2,700)	(200)	(200)	(200)	(200)	(200)	(200)	(200)			(4,600)	-	-
308810	DAMAGE TO CITY PROPERTY	10	157	(18)	232	3,548	5,241	2,115	32,310	100	24,524	2,266			70,475	-	-
308814	INVENTORY REIMBURSEMENTS	10	(417)	(215)	(218)	(105)	(147)	(344)	(625)	(408)	(211)	(420)			(3,109)	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-			-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	59	-	-	-	43	-	-	32	-	114			248	5,000	5%
308898	BANK RECONCILIATION ADJ	10	-	(4,608)	(3,526)	3,122	(817)	(8,367)	(5,020)	12,393	(47,428)	43,825			(10,427)	-	-
308899	MISCELLANEOUS INCOME	10	2,629	7,466	6,367	5,641	2,795	2,113	2,549	14,154	10,510	(9,492)			44,732	18,786	238%
Sub Total			96,496	81,521	78,974	92,619	83,740	72,127	105,835	102,907	63,978	112,853	-	-	891,048	1,077,386	83%
PUBLIC SAFETY INTERGOVERNMENT																	
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	-	16,911	-	-	-	-			16,911	35,000	48%
Sub Total			-	-	-	-	-	16,911	-	-	-	-	-	-	16,911	35,000	48%
PUBLIC SAFETY TRANSFER																	
303405	SCHOOL DISTRICT REIMB	10	-	-	248,000	-	-	-	-	248,000	-	-			496,000	486,000	102%
310010	FIRE PROGRAMS	10	3,631	9,220	29,263	180	9,052	160	1,245	120	315	40			53,226	8,000	665%
Sub Total			3,631	9,220	277,263	180	9,052	160	1,245	248,120	315	40	-	-	549,226	494,000	111%
PUBLIC SAFETY FINES & FEES																	
305512	FIRE & BURGLAR ALARMS	10	2,700	1,300	400	400	200	400	581	1,200	1,700	4,800			13,681	8,000	171%
305514	POLICE RECORDS	10	2,423	1,055	2,575	1,317	1,669	1,231	2,346	1,517	1,330	2,017			17,479	12,000	146%
Sub Total			5,123	2,355	2,975	1,717	1,869	1,631	2,927	2,717	3,030	6,817	-	-	31,160	20,000	156%
PROPERTY TAX ROAD & BRIDGE																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	194,752	35,440	118,947	34,878			384,017	406,000	95%
Sub Total			-	-	-	-	-	-	194,752	35,440	118,947	34,878	-	-	384,017	406,000	95%
HIGHWAYS/STREETS INTERGOVERNMENTAL																	
302401	STATE ROUTE MAINTENANCE	10	65,274	-	-	32,637	32,637	-	-	-	34,526	-			165,075	128,000	129%
Sub Total			65,274	-	-	32,637	32,637	-	-	-	34,526	-	-	-	165,075	128,000	129%
303601	MFT REIMB-MSD/TRAFFIC SIGNAL	10	29,170	44,835	22,534	50,775	51,237	30,401	51,012	49,054	75,348	37,550			441,916	396,000	112%
303606	WATER STREET CUTS	10	30,984	28,782	16,107	43,782	30,791	28,179	-	8,985	18,841	11,107			217,558	169,000	129%
Sub Total			60,154	73,616	38,641	94,557	82,028	58,580	51,012	58,040	94,189	48,657	-	-	659,474	565,000	117%
General Fund Total			6,116,361	5,383,440	6,895,609	5,860,301	7,719,419	5,504,293	11,793,202	6,786,076	8,539,955	7,242,532	-	-	71,841,188	78,200,000	92%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: October 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Other Funds																	
various	COMMUNITY GRANT	16	14,209	-	-	7,595	-	-	-	-	-	-	-	-	21,804	223,440	10%
various	HOME PROGRAM	17	12,615	4,722	11,423	5,924	8,524	4,878	8,749	41,125	3,499	20,076	-	-	121,535	1,418,000	9%
various	CDBG	18	45,281	56,676	43,856	43,553	58,788	21,607	3,932	25,260	3,934	16,669	-	-	319,556	3,128,800	10%
various	OLDE TOWNE TIF	19	-	-	16	-	43	4	439,907	75,035	288,407	109,398	-	-	912,808	974,243	94%
various	WABASH CROSSING TIF	21	-	-	133	-	119	39	75,654	1,447	57,657	9,106	-	-	144,155	347,225	42%
various	DUATS	22	65,185	-	45,676	-	6	2	51,758	2	54,494	84	-	-	217,206	360,000	60%
various	EASTGATE TIF	23	17,500	17,500	17,980	17,650	17,928	17,959	83,101	61,369	59,556	20,204	-	-	330,748	330,309	100%
various	SOUTHSIDE TIF	24	-	-	12	-	10	3	41,766	2,100	26	2,301	-	-	46,218	47,626	97%
various	STATE DRUG ENFORCEMENT	25	284	7,793	9,128	12,810	669	11,094	242	16,752	13,400	10,676	-	-	82,850	103,500	80%
various	DUI COURT FINES	26	6,195	4,752	2,951	5,888	3,323	7,196	6,648	11,540	5,241	5,649	-	-	59,381	107,100	55%
various	POLICE PROGRAMS/LAB	27	-	-	15	90	103	4	90	5	118	317	-	-	742	1,800	41%
various	PINES SHOPPING CENTER TIF	28	2,832	2,833	2,958	2,900	2,904	2,951	39,338	2,902	39,403	2,974	-	-	101,996	108,951	94%
various	GRAND & OAKLAND TIF	29	5,413	5,413	5,515	5,500	5,508	5,503	69,841	5,519	69,678	5,841	-	-	183,730	197,334	93%
various	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	-	-	-	-	310	-	-	310	85,200	0%
various	BUILDING FUND	34	49,115	49,115	49,132	49,115	49,131	49,120	49,115	349,125	49,164	49,453	-	-	791,584	589,375	134%
various	LIBRARY OPERATIONS	35	160,803	47,544	198,431	218,692	293,190	51,356	1,678,476	295,441	1,011,848	526,886	-	-	4,482,668	4,134,562	108%
various	BAND	36	1,048	1,048	1,056	1,048	1,055	2,284	34,248	6,100	20,206	6,791	-	-	74,884	76,276	98%
various	FOREIGN FIRE INSURANCE	37	872	1	1	1	1	1	1	1	1	207,253	-	-	208,135	185,550	112%
various	PEG PROJECTS	40	2,737	13,041	9	2,596	12,673	2	-	14,659	17	2,517	-	-	48,252	71,650	67%
various	LOCAL STREETS & ROADS	42	155,334	146,251	125,153	142,456	147,235	197,647	164,199	166,136	173,019	252,979	-	-	1,670,411	1,900,000	88%
various	2018 PROJECT FUND	44	35	(141)	152	(204)	127	38	-	41	378	2,755	-	-	3,181	575,236	1%
various	CAPITAL STREET PROJECTS	45	-	-	6	-	4	2	330,000	2	10	59	-	-	330,083	330,000	100%
various	MFT PROJECTS	46	283,092	1,153,547	1,306,129	253,425	255,782	261,210	265,264	287,492	1,091,317	283,764	-	-	5,441,023	8,457,246	64%
various	DEBT SERVICE	50	21,729	21,729	21,794	21,729	21,789	21,748	1,569,059	105,909	332,926	117,034	-	-	2,255,445	2,292,781	98%
various	LIBRARY CAPITAL	58	-	-	42	-	31	12	-	15	81	661	-	-	841	252,200	0%
various	LIBRARY TRUST FUNDS	59	200	200	-	2,260	675	3,035	2,490	3,628	497	12,985	-	-	12,985	30,000	43%
various	FLEET MAINTENANCE	60	229,015	258,596	270,052	261,341	248,946	256,716	290,527	275,096	289,997	273,429	-	-	2,653,715	3,028,373	88%
various	EQUIPMENT REPLACEMENT	61	25,664	450	620,056	24,090	21,206	(1,133)	1,000,000	44	211	1,450	-	-	1,692,039	1,000,000	169%
various	RISK MANAGEMENT	64	349,999	349,999	350,172	349,999	350,158	350,055	349,999	353,089	350,472	353,640	-	-	3,507,582	4,204,788	83%
various	EMPLOYEE BENEFIT	65	1,143,997	885,375	1,261,689	845,995	878,941	884,014	884,427	880,665	1,231,103	871,706	-	-	9,767,911	12,699,432	77%
various	PUBLIC TRANSIT	70	1,818,899	83,983	1,239,770	416,902	437,406	1,824,489	451,624	2,591,557	69,508	27,775	-	-	8,961,911	13,630,298	66%
various	FIBER OPTICS	77	2,691	145,980	2,760	4,030	4,381	3,028	2,555	6,017	11,019	9,864	-	-	192,326	814,770	24%
various	STORMWATER PROJECTS	78	124,652	113,950	132,446	161,733	156,387	121,491	227,648	133,444	114,102	146,685	-	-	1,432,539	1,942,114	74%
various	SEWER PROJECTS	79	577,095	578,653	704,762	608,714	651,562	283,634	1,975,436	703,066	667,097	684,484	-	-	7,434,504	8,791,778	85%
various	WATER	80	2,229,015	2,831,717	3,028,074	2,773,734	2,611,388	2,831,716	2,858,304	3,139,994	4,961,261	1,002,120	-	-	28,267,321	32,069,828	88%
various	WATER CAPITAL	81	-	-	1,578	-	20,077	(520)	2,318,813	17,513	2,927	2,022,703	-	-	4,383,091	3,000,000	146%
various	DCDF	82	1,368	1,368	1,368	1,370	1,370	1,370	1,370	1,370	1,370	1,624	-	-	13,945	183,555	8%
various	COMMUNITY REVITALIZATION	84	2,350	3,719	5,668	3,351	2,927	2,983	4,755	2,726	5,410	12,052	-	-	45,940	5,133,500	1%
various	GRANTS	85	-	200,791	-	-	-	-	-	-	-	350	-	-	201,141	470,000	43%
various	RECYCLING	88	57,985	56,191	62,097	59,078	57,657	58,801	48,603	77,245	51,410	76,273	-	-	605,341	701,827	86%
various	WATER BOND FUND	89	-	-	-	25,382,055	-	-	-	-	8,487	25,354	-	-	25,415,895	22,400,000	113%
various	FIRE PENSION	90	149,887	149,809	182,724	150,166	150,324	649,621	2,526,479	(3,130,026)	(8,581,535)	(5,862,850)	-	-	(13,615,401)	11,705,312	-116%
various	POLICE PENSION	91	554,779	1,293,806	2,087,917	394,450	428,261	667,154	3,046,418	794,917	1,712,481	637,585	-	-	11,617,768	13,281,108	87%
various	AMERICAN RESCUE PLAN	99	-	-	-	-	-	16,911,068	-	-	-	-	-	-	16,911,068	16,900,000	100%
Grand Total Revenues			14,228,235	13,869,851	18,688,313	38,088,076	14,621,614	31,004,117	32,694,581	14,103,257	12,713,284	9,181,027	-	-	199,192,355	256,485,087	78%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 884,161,072 certified
City Tax Rate: 1.69080% certified

Assessed Value Year 2021
Pay Year 2022
In Process

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	884,161,072	0.12263%	1,084,154.00	1,084,246.58	1,084,246.58
	General Purpose	10	884,161,072	0.00000%	-	-	-
	Fire Pension	10	884,161,072	0.64468%	5,700,000.00	5,700,008.87	5,700,008.87
	Police Pension	10	884,161,072	0.58813%	5,200,000.00	5,200,015.85	5,200,015.85
	City Library	35	884,161,072	0.32800%	2,900,000.00	2,900,047.95	2,900,047.95
	Municipal Band	36	884,161,072	0.00736%	65,000.00	65,074.25	65,074.25
	Public Transit	70					
	xxxxx	xx					
1	Total City		884,161,072	1.69080%	14,949,154.00	14,949,393.50	14,949,393.50
			ok	ok	ok	ok	ok
	TIF District (tax code district)		AV Increment Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	AV Increment \$ Amount	Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	708,255	10.28940%	72,875.19	72,875.21	72,875.21
	ZTF5 Olde Towne TIF (4555)	19	9,621,012	10.28940%	989,944.41	989,946.66	989,946.66
	ZTF6 Near North TIF (4455)	21	3,254,593	10.28940%	334,878.09	334,879.16	334,879.16
	ZTF8 Eastgate TIF (9543)	23	1,560,316	9.79995%	152,910.19	152,910.22	152,910.22
	ZTF0 Grand & Oakland (4062)	29	1,250,766	10.28940%	128,696.32	128,696.33	128,696.33
	ZTFA SS Redevelopment (xxxx)	24	447,847	10.26162%	45,956.36	45,956.36	45,956.36
	xxxxx	xx	-	0.00000%	-	-	-
2	Redevelopment TIF		16,842,789		1,725,260.55	1,725,263.94	1,725,263.94
			ok		ok	ok	ok
	Total Property Tax Levy				16,674,414.55	16,674,657.44	16,674,657.44

Note(s)

- 1 Data per City of Decatur 2021 Tax Levy - certification and extension dated May 03, 2022 certified May 03, 2022 received by City May 10, 2022
- 2 Data per Macon County - AV increment, Tax Rates, certification and extension dated May 03, 2022 received by City May 10, 2022

Prepared By:
Office of the City Treasurer

**City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections**

[home](#)

**Assessed Value Year
Pay Year**

**2021
2022
In Process**

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input	input	input	input	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 7/18/2022	Distribution 2 8/16/2022	Distribution 3 9/16/2022	Distribution 4 10/17/2022	Distribution 5 xx/xx/2022	Distribution 6 xx/xx/2022	Distribution 7 xx/xx/2022			
GO Bond Debt	50	1,084,246.58	99.0%	1,073,404.00	547,329.59	84,137.40	311,033.38	93,896.10	-	-	-	1,036,396.47	37,007.53	95.6%
General Purpose	10	-	99.0%	-	(0.06)	(0.02)	0.01	0.09	-	-	-	0.02	-	-
Fire Pension	10	5,700,008.87	99.0%	5,643,009.00	2,877,372.96	442,317.97	1,635,135.94	493,618.96	-	-	-	5,448,445.83	194,563.17	95.6%
Police Pension	10	5,200,015.85	99.0%	5,148,016.00	2,624,974.95	403,518.33	1,491,705.65	450,319.04	-	-	-	4,970,517.97	177,498.03	95.6%
City Library	35	2,900,047.95	99.0%	2,871,047.00	1,463,948.12	225,042.82	831,923.62	251,143.04	-	-	-	2,772,057.60	98,989.40	95.6%
Municipal Band	36	65,074.25	99.0%	64,424.00	32,850.39	5,049.57	18,667.72	5,635.10	-	-	-	62,202.78	2,221.22	95.6%
Mass Transit												-	-	
Total City		14,949,393.50		14,799,900.00	7,546,475.95	1,160,066.07	4,288,466.32	1,294,612.33	-	-	-	14,289,620.67	510,279.35	95.6%
												City Collection Rate:	95.6%	
ZTF3 Pines (4062)	28	72,875.21	100.0%	72,875.00	36,437.58	-	36,437.63	-	-	-	-	72,875.21	(0.21)	100.0%
ZTF5 Olde Towne (4555)	19	989,946.66	98.0%	970,148.00	439,906.93	75,023.25	288,321.88	108,673.50	-	-	-	911,925.56	58,222.44	92.1%
ZTF6 Near North (4455)	21	334,879.16	100.0%	334,879.00	75,653.97	1,400.13	57,390.67	6,922.67	-	-	-	141,367.44	193,511.56	42.2%
ZTF8 Eastgate (9543)	23	152,910.22	100.0%	152,910.00	65,451.04	43,455.37	41,564.79	2,156.58	-	-	-	152,627.78	282.22	99.8%
ZTF0 Grand/Oakland (xxxx)	29	128,696.33	100.0%	128,696.00	64,340.68	14.90	64,148.48	192.27	-	-	-	128,696.33	(0.33)	100.0%
ZTFA Southside (xxxx)	24	45,956.36	100.0%	45,956.00	41,765.92	2,095.18	-	2,095.26	-	-	-	45,956.36	(0.36)	100.0%
xxxxx	xx	-	0.0%	-	-	-	-	-	-	-	-	-	-	-
Redevelopment TIF		1,725,263.94		1,705,464.00	723,556.12	121,988.83	487,863.45	120,040.28	-	-	-	1,453,448.68	252,015.32	84.2%
												City Collection Rate:	84.2%	
Total Property Tax Levy		16,674,657.44		16,505,364.00	8,270,032.07	1,282,054.90	4,776,329.77	1,414,652.61	-	-	-	15,743,069.35	762,294.67	94.4%
												City Collection Rate:	94.4%	

Note(s)

- 1 Payment received 07/19/2022 from Macon County Treasurer with ACH EFT 405, 419, 423, 480, 494, 496, 514 dated July 15, 2022
- 2 Payment received 08/16/2022 from Macon County Treasurer with ACH EFT 572, 586, 591, 690, 713, 733, dated August 16, 2022
- 3 Payment received 09/16/2022 from Macon County Treasurer with ACH EFT 801, 815, 819, 927, 942, 944, dated September 16, 2022
- 4 Payment received 10/17/2022 from Macon County Treasurer with ACH EFT 1039, 1053, 1067, dated month October 17, 2022
- 5 Payment received xx/xx/2022 from Macon County Treasurer with ACH EFT xxxxx, dated month xx, 2022
- 6 Payment received xx/xx/2022 from Macon County Treasurer with ACH EFT xxxxx, dated month xx, 2022
- 7 Payment received xx/xx/2022 from Macon County Treasurer with ACH EFT xxxxx, dated month xx, 2022

		input	input	input	input	input	input	input		
Footnote (Not a part of City Tax Levy)		Distribution 1	Distribution 2	Distribution 3	Distribution 4	Distribution 5	Distribution 6	Distribution 7	Total	
		7/18/2022	8/16/2022	9/16/2022	10/17/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	Distribution	
Decatur Road & Bridge Tax Distribution		10-0831-301102	194,752.13	35,439.79	118,947.13	34,877.83	-	-	-	384,016.88
Total County Distribution to Civil City			7,741,228.08	1,195,505.86	4,407,413.45	1,329,490.16	-	-	-	14,673,637.55
			ok	ok	ok	ok	xx	xx	xx	
Footnote (Not a part of City Tax Levy)										
Decatur Mobile Home Privilege Tax Distribution		10-0231-301106	-	-			-	-	-	-
Distribution to City including TIF & Mobile Home			8,464,784.20	1,317,494.69	4,895,276.90	1,449,530.44	-	-	-	16,127,086.23
			ok	ok	ok	ok	xx	xx	xx	
GO Bond Debt		50-43500-301103	93,896.10	ZTF3 Pines TIF (4062)	28-43281-301103	-				
General Purpose		10-0231-301103	0.09	ZTF5 Olde Towne TIF (4555)	19-45190-301103	108,673.50				
Fire Pension		10-0231-301103	493,618.96	ZTF6 Near North TIF (4455)	21-43210-301103	6,922.67				
Police Pension		10-0231-301103	450,319.04	ZTF8 Eastgate TIF (9543)	23-43230-301103	2,156.58				
City Library		35-59350-301103	251,143.04	ZTF0 Grand & Oakland (xx)	29-43291-301103	192.27				
Municipal Band		36-43360-301103	5,635.10	ZTFA SS Redevelopment (xx)	24-43241-301103	2,095.26				
			xxxxx		xx	-				

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

October 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,412	4,386	3,604	2,571	2,412	2,410	4,949	4,031	4,937	2,852			34,564	61,687	61,687	56%
015	EXECUTIVE	10	61,303	52,458	81,814	61,340	54,408	60,416	64,073	62,039	97,843	67,884			663,578	868,399	868,399	76%
016	HUMAN RESOURCES	10	40,361	41,663	59,898	55,314	48,647	42,925	45,797	44,618	60,659	41,020			480,900	602,304	602,304	80%
017	INFORMATION TECHNOLOGIES	10	101,820	129,530	146,060	105,360	343,678	118,327	88,609	209,789	150,061	109,680			1,502,914	1,852,668	1,852,668	81%
018	DATA & COMMUNICATIONS	10	513	308	-	-	-	-	-	-	-	-			821	-	-	-
020	LEGAL	10	105,306	100,848	104,344	84,530	76,614	72,972	74,639	93,410	112,810	87,993			913,466	1,006,159	1,006,159	91%
035	FINANCE	10	115,899	102,638	194,172	115,596	99,245	129,042	102,237	108,543	153,119	125,146			1,245,635	1,572,082	1,572,082	79%
037	PURCHASING	10	15,949	14,257	23,468	22,822	17,085	14,245	14,583	14,658	14,012	12,180			163,259	197,850	197,850	83%
038	CIVIC CENTER	10	1,055	37,506	37,711	28,309	27,919	17,601	23,051	22,323	28,353	19,974			243,802	273,954	273,954	89%
039	CITY GENERAL ADMINISTRATIVE	10	602,505	-	-	75,000	1,480	360,028	2,335,991	78,395	7,780	12,427			3,473,606	4,203,942	4,203,942	83%
040	CENTRAL BUSINESS DISTRICT	10	1,250	378	3,136	12,088	4,446	3,593	6,249	8,914	30,245	1,831			72,130	115,000	115,000	
Sub Total			1,048,373	483,971	654,207	562,930	675,933	821,559	2,760,178	646,719	659,818	480,987	-	-	8,794,674	10,754,045	10,754,045	82%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	62,124	55,913	86,149	61,558	79,905	61,675	70,165	69,200	92,187	60,575			699,451	853,177	853,177	82%
052	BUILDING INSPECTIONS	10	62,245	54,191	83,306	52,058	57,636	62,295	64,551	61,734	92,732	64,287			655,036	795,771	795,771	82%
053	NEIGHBORHOOD INSPECTIONS	10	65,800	53,595	78,686	119,645	137,064	159,653	182,478	163,726	189,564	164,834			1,315,044	1,371,284	1,371,284	96%
054	REVITALIZATION & HOUSING	10	29,700	35,409	58,394	47,041	31,983	29,010	18,770	30,560	57,812	45,022			383,702	616,163	616,163	62%
055	ECONOMIC DEVELOPMENT	10	75,930	5,000	5,159	5,000	183,364	7,500	9,280	-	-	40,674			331,907	535,500	535,500	62%
Sub Total			295,799	204,107	311,694	285,302	489,953	320,132	345,245	325,220	432,295	375,392	-	-	3,385,139	4,171,895	4,171,895	81%
Public Safety																		
065	POLICE	10	2,217,452	1,730,507	2,332,857	2,524,981	1,827,316	1,705,005	4,711,831	2,110,429	3,887,429	2,632,880			25,680,686	30,897,437	30,897,437	83%
070	FIRE	10	1,235,393	1,084,714	1,571,944	1,199,416	1,174,402	1,613,245	3,605,172	1,599,761	3,235,482	1,825,146			18,144,674	21,589,122	21,589,122	84%
Sub Total			3,452,845	2,815,221	3,904,800	3,724,397	3,001,717	3,318,250	8,317,003	3,710,190	7,122,911	4,458,026	-	-	43,825,360	52,486,559	52,486,559	83%
Public Works																		
080	PUBLIC WORKS ADMIN	10	143,778	49,189	37,073	27,733	30,411	28,719	29,072	28,176	40,785	32,570			447,505	554,233	554,233	81%
082	ENGINEERING	10	81,314	75,624	110,652	91,279	92,392	99,352	95,674	91,849	132,951	92,801			963,887	1,610,298	1,610,298	60%
083	MUNICIPAL SERVICES	10	415,615	415,891	561,601	382,411	399,867	396,977	392,560	393,171	535,468	396,806			4,290,367	5,296,658	5,296,658	81%
084	STREETS	10	68,374	96,741	134,267	106,747	102,155	84,405	96,722	66,392	106,513	89,531			951,848	1,183,725	1,183,725	80%
086	TRAFFIC & PARKING	10	97,977	100,315	97,703	117,902	132,619	94,510	213,327	145,383	73,200	83,382			1,156,319	1,405,870	1,405,870	82%
088	LAND & BUILDING MGMT	10	32,790	42,097	43,001	38,460	52,611	95,922	50,309	47,919	39,912	42,185			485,206	736,717	736,717	66%
Sub Total			839,848	779,857	984,296	764,533	810,055	799,886	877,664	772,891	928,828	737,274	-	-	8,295,132	10,787,501	10,787,501	77%
General Fund Expenditure Total			5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	5,259,827	12,300,090	5,455,020	9,143,852	6,051,678	-	-	64,300,305	78,200,000	78,200,000	82%
Community & Economic Development																		
16	COMMUNITY GRANT	16	988	198	976	53	7,203	105	433	-	747	942			11,644	223,440	223,440	5%
17	HOME PROGRAM	17	11,926	3,699	14,427	4,795	2,931	4,368	190,367	47,430	2,907	11,963			294,814	1,353,284	1,353,284	22%
18	CDBG PROGRAM	18	45,020	56,765	76,027	41,700	42,196	8,952	7,208	28,531	5,791	36,402			348,591	3,128,799	3,128,799	11%
22	DUATS	22	53,681	-	45,041	402	585	-	56,638	3,032	74,149	5,576			239,102	360,000	360,000	66%
70	PUBLIC TRANSIT	70	620,962	672,595	668,178	700,168	742,561	2,248,348	707,841	770,327	801,371	1,048,179			8,980,528	13,578,888	13,578,888	66%
82	DCDF	82	-	3,187	511	-	7	4,567	516	26	86	15			8,916	183,000	183,000	5%
84	COMMUNITY REVITALIZATION	84	22,200	106,874	118,290	203,615	131,176	238,090	258,150	99,199	80,758	236,566			1,494,918	6,537,889	6,537,889	23%
88	RECYCLING	88	48,370	53,432	35,338	39,426	32,410	48,757	53,269	51,907	48,334	70,805			482,048	657,176	657,176	73%
Sub Total			803,146	896,751	958,788	990,159	959,069	2,553,185	1,274,421	1,000,452	1,014,142	1,410,447	-	-	11,860,560	26,022,476	26,022,476	46%
Redevelopment & TIF																		
19	OLDE TOWNE TIF	19	-	-	-	-	-	67,978	-	-	2,615	-			70,592	929,140	929,140	8%
21	WABASH CROSSING TIF	21	-	-	-	-	-	-	-	-	-	-			-	347,000	347,000	0%
23	EASTGATE TIF	23	-	-	-	-	-	-	-	-	517,584	-			517,584	330,000	330,000	157%
24	SOUTHSIDE TIF	24	-	-	-	-	-	-	-	-	-	9,904			9,904	47,000	47,000	21%
28	PINES SHOPPING CENTER TIF	28	-	-	-	-	101,536	-	-	-	-	-			101,536	107,119	107,119	95%
29	GRAND & OAKLAND TIF	29	-	-	-	-	172,649	-	-	-	-	-			172,649	197,334	197,334	87%
Sub Total			-	-	-	-	274,186	67,978	-	-	520,198	9,904	-	-	872,265	1,957,593	1,957,593	45%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

October 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	12,305	-	10,300	3,060	7,932	10,150	4,964	11,243	6,417	10,000			76,370	190,000	190,000	40%
26	DUI COURT FINES	26	5,083	14,471	1,579	7,919	31,219	4,078	(8)	19,120	1,554	16			85,029	141,000	141,000	60%
27	POLICE PROGRAMS/LAB	27	-	-	-	-	-	7,365	287	(5,812)	-	273			2,113	25,000	25,000	8%
30	FEDERAL DRUG ENFORCEMENT	30	-	1,200	-	-	11,278	-	-	4,995	-	-			17,473	125,000	125,000	14%
37	FOREIGN FIRE INSURANCE	37	5,176	7,071	2,134	14,316	6,127	5,836	6,783	3,368	3,658	27,373			81,843	185,550	185,550	44%
Sub Total			22,564	22,741	14,013	25,295	56,556	27,429	12,026	32,914	11,629	37,662	-	-	262,829	666,550	666,550	39%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	750	1,297,073	-	-	-	84,534	-	241,869	500	-			1,624,725	2,504,234	2,504,234	65%
Sub Total			750	1,297,073	-	-	-	84,534	-	241,869	500	-	-	-	1,624,725	2,504,234	2,504,234	65%
Public Works																		
42	LOCAL MFT PROJECTS	42	417,715	576,382	3,224	2,865	15,368	19,412	767	565,576	2,910	822,050			2,426,269	1,767,131	1,767,131	137%
44	2018 PROJECT FUND	44	-	2,480	25,303	-	351,841	155,704	3,680	375,565	9,700	15,235			939,508	3,248,110	3,248,110	29%
45	CAPITAL PROJECTS	45	5,000	5,000	5,000	5,000	5,000	5,000	292,041	20,910	18,885	15,473			377,309	330,000	330,000	114%
46	STATE MFT PROJECTS	46	2,093,768	100,816	113,693	417,444	65,834	91,149	187,120	830,383	114,658	51,493			4,066,358	8,030,490	8,030,490	51%
60	FLEET OPERATIONS	60	141,502	246,457	267,871	226,757	273,703	252,669	223,238	367,433	278,128	238,577			2,516,334	3,120,601	3,120,601	81%
61	EQUIPMENT REPLACEMENT	61	126,972	117,394	872,681	1,815	220,728	8,902	148,794	323,656	303,872	2,251			2,127,064	1,718,377	1,718,377	124%
78	STORM WATER PROJECTS	78	114,515	307,276	87,423	71,232	187,096	74,234	130,174	86,393	101,166	94,034			1,253,542	2,482,633	2,482,633	50%
79	SEWER PROJECTS	79	510,190	750,895	535,015	471,792	256,973	948,352	2,053,522	663,074	1,286,187	709,225			8,185,226	16,760,356	16,760,356	49%
Sub Total			3,409,662	2,106,701	1,910,211	1,196,905	1,376,542	1,555,422	3,039,337	3,232,989	2,115,506	1,948,338	-	-	21,891,610	37,457,698	37,457,698	58%
Library																		
35	LIBRARY OPERATIONS	35	318,047	308,844	380,813	327,771	316,570	298,864	361,922	317,116	406,094	368,723			3,404,763	4,144,223	4,144,223	82%
58	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-			-	250,000	500,000	0%
59	LIBRARY TRUST FUNDS	59	7,139	(1,413)	46	4,217	725	103	7,612	4,134	2,815	3,397			28,774	60,000	60,000	48%
Sub Total			325,186	307,431	380,860	331,988	317,295	298,967	369,534	321,250	408,909	372,119	-	-	3,433,537	4,454,223	4,704,223	73%
Internal Service and Other																		
34	BUILDING FUND	34	33,458	41,854	38,913	46,640	38,163	60,212	47,294	86,539	123,178	163,530			679,781	674,198	674,198	101%
36	BAND	36	2,283	224	224	5,521	3,226	13,034	29,244	21,996	9,313	5,790			90,854	86,876	86,876	105%
40	PEG CAPITAL PROGRAMMING	40	2,532	2,028	3,026	3,318	2,527	21,986	2,528	2,025	3,027	2,528			45,525	69,882	69,882	65%
64	RISK MANAGEMENT	64	146,913	51,680	149,531	347,937	101,907	85,528	143,334	70,541	31,252	1,435,629			2,564,253	3,424,383	3,424,383	75%
65	BENEFIT INSURANCE	65	901,261	885,859	782,935	1,122,579	942,556	1,066,219	988,012	750,540	778,037	1,020,080			9,238,078	12,165,140	12,165,140	76%
77	FIBER OPTICS	77	93	93	9,918	3,393	7,177	3,093	107,551	5,686	382,818	53,093			572,914	1,061,700	1,061,700	54%
85	GRANT FUND-COVID SPEND	85	-	-	-	-	-	-	-	-	-	-			-	470,000	470,000	0%
99	AMERICAN RESCUE PLAN	99	200,000	66,739	149,407	99,444	40,959	146,942	156,587	178,876	91,217	231,858			1,362,028	12,803,300	12,803,300	11%
Sub Total			1,286,541	1,048,477	1,133,954	1,628,831	1,136,516	1,397,014	1,474,549	1,116,204	1,418,842	2,912,507	-	-	14,553,433	30,755,479	30,755,479	47%
Water Utility																		
80	WATER UTILITY	80	1,196,700	8,850,707	1,424,215	1,205,428	1,433,149	1,417,055	3,445,920	4,080,660	1,503,671	1,338,130			25,895,634	31,879,232	31,879,232	81%
81	WATER CAPITAL	81	106,888	205,062	78,976	155,192	305,675	1,846,479	1,110,480	1,992,466	894,349	1,644,695			8,340,263	10,369,826	10,369,826	80%
89	2022 BOND FUND	89	-	-	-	595,478	-	-	-	-	-	37,890			633,368	9,350,000	9,350,000	7%
Sub Total			1,303,588	9,055,769	1,503,191	1,956,098	1,738,825	3,263,534	4,556,400	6,073,125	2,398,020	3,020,714	-	-	34,869,264	51,599,058	51,599,058	68%
Fudiciary Trust & Agency																		
90	FIRE PENSION	90	791,411	789,606	782,487	784,091	781,840	784,062	782,931	791,835	793,847	791,995			7,874,106	9,534,416	9,534,416	83%
91	POLICE PENSION	91	839,715	884,179	848,380	863,913	1,008,926	877,170	883,024	952,718	890,358	950,748			8,999,131	10,145,436	10,145,436	89%
Sub Total			1,631,127	1,673,785	1,630,867	1,648,004	1,790,766	1,661,232	1,665,955	1,744,554	1,684,205	1,742,743	-	-	16,873,237	19,679,852	19,679,852	86%
Grand Total Expenditures			14,419,428	20,691,883	13,386,880	13,114,441	12,627,412	16,169,120	24,692,312	19,218,375	18,715,803	17,506,111	-	-	170,541,766	253,297,164	253,547,164	67%

City of Decatur

Water Utility Financial Report

Operating Fund Statement of Revenue and Expense

home	US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year MTD Actual	O(U) Prior Year
Revenue						
Water Sales		795,849	2,597,500	(1,801,651)	2,659,179	(1,863,330)
UCS Billing Reimb		13,069	13,069	-	19,266	(6,197)
Tapping Fees		455	1,250	(795)	30,675	(30,220)
Lake Lic. / Permits		212	20,917	(20,705)	297	(85)
Interest/Investment Income		10,502	417	10,085	-	10,502
Other Income		182,033	39,333	142,699	32,013	150,020
Total Revenue		1,002,120	2,672,486	(1,670,366)	2,741,429	(1,739,309)
Cost of Service						
801 Water Production		598,820	493,804	105,017	392,778	206,042
804 Water Services		235,566	300,415	(64,849)	273,569	(38,003)
Total Cost of Service		834,386	794,218	40,168	666,347	168,039
% of Revenue		83.3%	29.7%		24.3%	
Water Gross Margin		167,734	1,878,267	(1,710,533)	2,075,082	(1,907,348)
% of Revenue		16.7%	70.3%		75.7%	
Operating Expense						
802 Lake Management		74,901	162,872	(87,971)	45,474	29,427
803 Water Administration		362,580	366,761	(4,181)	350,289	12,291
805 Customer Service		65,013	90,547	(25,535)	76,508	(11,495)
Total Operating Expense		502,494	620,180	(117,686)	472,270	30,224
% of Revenue		50.1%	23.2%		17.2%	
Margin Before Debt Service		(334,760)	1,258,087	(1,592,847)	1,602,812	(1,937,572)
% of Revenue		-33.4%	47.1%		58.5%	
Debt Service						
808 GO Bond Debt		1,250	-	1,250	890	360
809 IEPA - Nitrate Facility		-	-	-	-	-
80B IEPA - Water Tower		-	-	-	-	-
80C JCI - Auto Water Meter		-	-	-	-	-
Total Debt Service		1,250	-	1,250	890	360
% of Revenue		0.1%	0.0%		0.0%	
Operating Income		(336,010)	1,258,087	(1,594,097)	1,601,922	(1,937,932)
% of Revenue		-33.5%	47.1%		58.4%	
Transfer to Capital						
CapEx Funding		-	-	-	-	-
Income after Capital Transfer		(336,010)	1,258,087	(1,594,097)	1,601,922	(1,937,932)
% of Revenue		-33.5%	47.1%		58.4%	

Balance Sheet Items (Operating Fund)					
Cash	9,401,952			9,418,962	
Interfund AR	-			-	
Investments	-			-	
Total Cash & Investments	9,401,952			9,418,962	
Accounts Receivable	3,384,909			2,759,272	

Month of: **October 2022**

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
26,650,829	25,975,000	675,829	25,768,791	882,037
130,690	130,690	-	192,660	(61,970)
24,243	12,500	11,743	45,142	(20,899)
234,408	209,167	25,241	238,647	(4,239)
12,738	4,167	8,571	5,221	7,517
1,214,415	393,333	821,082	463,998	750,417
28,267,321	26,724,857	1,542,465	26,714,458	1,552,863
2,860,578	4,938,035	(2,077,457)	4,044,828	(1,184,250)
2,763,177	3,004,148	(240,971)	2,575,389	187,788
5,623,755	7,942,183	(2,318,428)	6,620,217	(996,462)
19.9%	29.7%		24.8%	
22,643,566	18,782,673	3,860,893	20,094,241	2,549,325
80.1%	70.3%		75.2%	
947,578	1,628,718	(681,141)	779,458	168,120
5,656,923	3,667,614	1,989,309	3,531,031	2,125,892
755,866	905,472	(149,606)	829,810	(73,944)
7,360,366	6,201,804	1,158,562	5,140,299	2,220,067
26.0%	23.2%		19.2%	
15,283,200	12,580,869	2,702,331	14,953,942	329,258
54.1%	47.1%		56.0%	
8,872,902	8,654,651	218,251	8,596,114	276,788
122,211	122,211	-	242,179	(119,968)
361,681	361,681	-	361,681	-
1,554,719	1,554,719	0	1,516,492	38,227
10,911,513	10,693,262	218,251	10,716,465	195,048
38.6%	40.0%		40.1%	
4,371,687	1,887,607	2,484,080	4,237,478	134,210
15.5%	7.1%		15.9%	
2,000,000	-	2,000,000	-	2,000,000
2,371,687	1,887,607	484,080	4,237,478	(1,865,790)
8.4%	7.1%		15.9%	

Prepared By:

Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
[home](#)

Month of: **October 2022**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	2,300,000	-	2,300,000	2,000,000	CapEx funding from Water Operating Fund
ADM Cost Share	2,000,000	2,000,000	-	2,000,000	1,000,000	Actual ADM cost share
Other	22,703	83,091	-	83,091	-	
Total Revenue	2,022,703	4,383,091	-	4,383,091	3,000,000	
CapEx Project Spending						
Operating CapEx	-	9,382	358,333	(348,951)	430,000	81808112 423700
Professional Services	1,595	27,510	465,000	(437,490)	558,000	81808118 428000
Automotive Equipment	-	100,305	463,661	(363,356)	556,393	81808118 451000
Other Equipment	-	-	314,918	(314,918)	377,902	81808118 452000
System leak detection	-	30,048	29,040	1,008	34,848	81808118 486300
Water Main Replacement	830,639	2,320,869	-	2,320,869	-	81808118 488800
Water System Improvements	-	3,800	447,917	(444,117)	537,500	81808118 497000
SWTP Improvements	785,195	5,359,299	5,179,167	180,132	6,215,000	81808118 499200
Lake cap operating	-	-	720,986	(720,986)	865,183	81808122 423700
Lake cap land acq	-	-	-	-	100,000	81808128 450100
Lake cap additional water	-	-	-	-	695,000	81808128 488900
Water Distribution System	-	-	-	-	-	
Total CapEx Spending	1,617,429	7,851,213	7,979,022	(127,808)	10,369,826	
Surplus (Deficit)	405,274	(3,468,122)	(7,979,022)		(7,369,826)	

Capital Fund Cash Position

Cash Position Start of Month	4,825,943	
Cash Position Close of Month	5,203,951	
Interfund AR	781,816	Due to Water Capital fund from Capital Fund 45

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

home

Change the formulas in row "R" for the current month!

October 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	27,110	24,647	29,930	25,326	26,392	27,154	26,104	27,548	25,994	25,913	-	-	266,118	
Industrial	30	30	30	30	30	30	30	30	30	30	-	-	300	
Commercial	2,696	2,456	2,973	2,527	2,650	2,749	2,587	2,757	2,666	2,591	-	-	26,652	
Total	29,836	27,133	32,933	27,883	29,072	29,933	28,721	30,335	28,690	28,534	-	-	293,070	100.3%
Delinquent Bills														
Residential	7,701	6,192	8,221	7,626	7,117	7,730	7,259	8,562	7,450	7,173	-	-	75,031	
Industrial	1	1	-	2	-	-	-	-	-	-	-	-	4	
Commercial	390	374	385	411	415	487	424	521	379	397	-	-	4,183	
Total	8,092	6,567	8,606	8,039	7,532	8,217	7,683	9,083	7,829	7,570	-	-	79,218	156.1%
Total Bill Count	37,928	33,700	41,539	35,922	36,604	38,150	36,404	39,418	36,519	36,104	-	-	372,288	108.5%
Cubit Feet Consumption Billed														
Residential	11,184,528	10,323,200	11,417,042	9,994,015	10,708,828	12,341,876	13,441,741	13,110,299	11,769,566	11,004,884	-	-	115,295,979	97.1%
Industrial	41,470,827	44,584,892	39,019,803	43,645,501	40,739,955	46,143,194	45,127,686	48,070,058	47,584,588	44,934,063	-	-	441,320,567	127.0%
Commercial	9,930,161	9,864,418	9,610,928	9,625,163	9,647,832	11,450,965	13,138,686	14,551,851	13,079,787	11,705,659	-	-	112,605,450	100.8%
Total	62,585,516	64,772,510	60,047,773	63,264,679	61,096,615	69,936,035	71,708,113	75,732,208	72,433,941	67,644,606	-	-	669,221,996	100.3%
Water Shut Offs	671	547	727	455	599	722	523	784	485	485	-	-	5,998	197.0%
Customer Service Telephone Calls	5,148	4,411	5,080	4,460	4,819	5,046	4,736	5,534	4,867	4,628	-	-	48,729	112.4%
Water Billed \$														
Residential	703,993	646,665	728,724	637,301	681,642	780,533	825,157	820,740	742,358	704,837	-	-	7,271,950	100.7%
Industrial	1,132,178	1,202,794	1,072,338	1,184,640	1,116,602	1,297,006	1,281,131	1,322,918	1,338,144	1,249,155	-	-	12,196,907	130.6%
Commercial	526,196	506,736	526,010	508,700	519,399	602,099	647,131	703,415	649,857	600,205	-	-	5,789,748	103.5%
Total	\$ 2,362,367	\$ 2,356,195	\$ 2,327,072	\$ 2,330,641	\$ 2,317,643	\$ 2,679,638	\$ 2,753,419	\$ 2,847,073	\$ 2,730,359	\$ 2,554,198	\$ -	\$ -	\$ 25,258,605	102.8%
Penalty \$	\$ 28,636	\$ 12,568	\$ 14,045	\$ 44,879	\$ 12,766	\$ 14,479	\$ 14,411	\$ 18,681	\$ 7,829	\$ -	\$ -	\$ -	\$ 168,295	216.6%
Total Billed	\$ 2,391,004	\$ 2,368,763	\$ 2,341,116	\$ 2,375,521	\$ 2,330,409	\$ 2,694,117	\$ 2,767,830	\$ 2,865,754	\$ 2,738,188	\$ 2,554,198	\$ -	\$ -	\$ 25,426,900	103.2%
Raw Water Gallonage Billed														
Gallons (000)	292,670	292,140	296,130	297,810	293,350	364,980	359,540	341,610	474,570	434,280	-	-	3,447,080	105.2%
\$ Billed	89,264	89,103	90,320	90,832	89,472	111,319	109,659	104,191	148,351	135,756	-	-	1,058,266	105.9%
Water Billed vs Cash Receipts														
Billed \$	2,480,268	2,457,866	2,431,436	2,466,353	2,419,881	2,805,436	2,877,490	2,969,845	2,892,391	2,703,216	-	-	26,504,181	103.3%
Cash Revenue \$	2,170,717	2,780,145	2,521,253	2,446,589	795,849	795,849	2,785,495	3,079,668	795,849	795,849	-	-	18,967,263	73.6%
% Cash to Billed	88%	113%	104%	99%	33%	28%	97%	104%	28%	29%	-	-	71.6%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936	25,609	27,863	26,155	26,059	27,124	26,256	25,196	27,595	318,111	
Industrial	32	32	32	32	32	31	31	31	30	30	30	30	373	
Commercial	2,543	2,364	2,981	2,765	2,577	2,775	2,672	2,588	2,695	2,661	2,484	2,837	31,942	
Total	27,634	25,911	32,757	30,733	28,218	30,669	28,858	28,678	29,849	28,947	27,710	30,462	350,426	
Delinquent Bills														
Residential	-	-	-	4,387	6,732	7,683	7,558	7,340	6,874	7,526	6,506	8,347	62,953	
Industrial	-	-	-	-	-	-	-	-	-	-	-	2	2	
Commercial	-	-	-	267	381	428	386	371	402	419	354	431	3,439	
Total	-	-	-	4,654	7,113	8,111	7,944	7,711	7,276	7,945	6,860	-	66,394	
Total Bill Count	27,634	25,911	32,757	35,387	35,331	38,780	36,802	36,389	37,125	36,892	34,570	30,462	416,820	
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,746	10,630,019	13,136,467	12,474,128	12,523,984	14,250,073	11,615,797	10,496,591	11,253,709	140,539,247	
Industrial	42,014,828	44,147,266	38,456,220	47,075,410	43,606,652	44,110,636	42,577,898	45,582,125	45,982,380	43,048,898	45,561,283	41,088,785	523,252,381	
Commercial	9,042,082	8,539,316	9,981,824	10,106,822	10,333,931	11,504,792	12,736,138	12,592,992	13,918,961	12,999,776	8,590,363	10,076,006	130,423,003	
Total	61,824,244	62,612,205	60,428,820	68,656,978	64,570,602	68,751,895	67,788,164	70,699,101	74,151,414	67,664,471	64,648,237	62,418,500	794,214,631	
Water Shut Offs	-	-	-	537	354	683	302	437	377	354	394	450	3,888	
Customer Service Tphone Calls	3,386	3,059	4,192	4,648	4,295	5,598	4,216	4,714	4,588	4,657	4,757	4,710	52,820	
Water Billed \$														
Residential	\$ 658,240	\$ 608,620	\$ 737,412	\$ 705,777	\$ 658,305	\$ 805,547	\$ 762,270	\$ 761,373	\$ 806,390	\$ 720,000	\$ 660,528	\$ 710,844	\$ 8,595,306	
Industrial	\$ 1,118,507	\$ 1,166,364	\$ 1,036,264	\$ 1,236,052	\$ 1,156,692	\$ 1,220,483	\$ 1,163,663	\$ 1,241,562	\$ 1,237,861	\$ 1,168,410	\$ 1,271,240	\$ 1,124,335	\$ 14,141,432	
Commercial	\$ 473,329	\$ 444,867	\$ 530,008	\$ 521,367	\$ 520,493	\$ 582,380	\$ 624,173	\$ 611,566	\$ 661,567	\$ 623,536	\$ 445,434	\$ 538,805	\$ 6,577,525	
Total	\$ 2,250,076	\$ 2,219,852	\$ 2,303,684	\$ 2,463,196	\$ 2,335,490	\$ 2,608,410	\$ 2,550,106	\$ 2,614,501	\$ 2,705,818	\$ 2,511,946	\$ 2,377,202	\$ 2,373,984	\$ 29,314,263	
Penalty \$	\$ -	\$ -	\$ -	\$ 7,397	\$ 11,878	\$ 13,345	\$ 14,227	\$ 14,246	\$ 15,045	\$ 1,572	\$ 12,720	\$ 15,229	\$ 105,659	
Total Billed	\$ 2,250,076	\$ 2,219,852	\$ 2,303,685	\$ 2,470,593	\$ 2,347,368	\$ 2,621,754	\$ 2,564,333	\$ 2,628,747	\$ 2,720,863	\$ 2,513,518	\$ 2,389,922	\$ 2,389,213	\$ 29,419,923	
Raw Water Gallonage														
Gallons (000)	319,830	309,680	263,740	326,070	303,870	372,870	364,800	353,560	321,720	340,600	297,900	292,670	3,867,310	
\$ Billed	\$ 97,548	\$ 94,452	\$ 80,441	\$ 99,451	\$ 92,680	\$ 113,725	\$ 111,264	\$ 107,836	\$ 98,125	\$ 103,883	\$ 90,860	\$ 89,264	\$ 1,179,530	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,347,624	\$ 2,314,304	\$ 2,384,126	\$ 2,570,044	\$ 2,440,048	\$ 2,735,480	\$ 2,675,597	\$ 2,736,583	\$ 2,818,988	\$ 2,631,401	\$ 2,480,781	\$ 2,478,477	\$ 30,613,452	
Cash Revenue \$	\$ 2,387,168	\$ 2,334,499	\$ 2,476,584	\$ 2,581,739	\$ 2,449,633	\$ 2,686,789	\$ 2,688,433	\$ 2,775,446	\$ 2,729,320	\$ 2,659,178	\$ 2,605,104	\$ 2,492,951	\$ 30,866,844	
% Cash to Billed	101.7%	100.9%	103.9%	100.5%	100.4%	98.2%	100.5%	101.4%	96.8%	101.1%	105.0%	100.6%	100.8%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: October 2022

	2022 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive, City Clerk, Data/Comms	8	7	7	7	7	7	8	7	7	8	8	-	-	7
Finance	21	18	19	19	20	21	21	21	21	19	19	-	-	20
Human Resources	4	4	4	4	4	4	3	4	4	4	4	-	-	4
Information Technology	8	8	8	8	8	8	8	8	8	8	8	-	-	8
Corporation Counsel	7	8	8	8	7	7	7	7	7	7	7	-	-	7
Economic & Community Dev	26	23	23	24	23	25	24	26	27	27	27	-	-	21
Public Safety	268	253	254	251	248	249	248	247	250	252	250	-	-	252
Public Works	113	103	104	104	103	103	101	102	105	107	107	-	-	110
Total Full Time	455	424	427	425	420	424	420	422	429	432	430	-	-	429
Part Time Staffing														
Executive	-	1	2	1	1	1	1	-	-	-	-	-	-	1
Legislative	7	7	7	7	7	7	7	7	7	7	7	-	-	7
Finance	-	2	2	3	3	3	3	3	3	3	3	-	-	2
Human Resources	-	-	-	-	-	-	1	1	1	1	1	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	1	2	2	2	2	1	-	-	-
Public Safety	-	2	2	2	2	2	2	2	2	2	4	-	-	1
Public Works	-	-	-	-	-	8	9	8	2	-	-	-	-	2
Total Temporary	7	12	13	13	13	22	25	23	17	15	16	-	-	13
Total City Staff Headcount	462	436	440	438	433	446	445	445	446	447	446	-	-	442

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: October 2022

	2022 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive														
Executive, City Clerk, Data/Comms	5	4	4	4	4	4	5	5	5	5	5	-	-	4
Public Transit	3	3	3	3	3	3	3	2	2	3	3	-	-	2
Total	8	7	7	7	7	7	8	7	7	8	8	-	-	7
Finance														
Finance	12	11	11	11	12	13	13	13	13	13	13	-	-	11
Purchasing	2	2	2	2	2	2	2	2	2	1	1	-	-	2
Utility Customer Service	7	5	6	6	6	6	6	6	6	5	5	-	-	7
Total	21	18	19	19	20	21	21	21	21	19	19	-	-	20
Human Resources	4	4	4	4	4	4	3	4	4	4	4	-	-	4
Information Technology	8	8	8	8	8	8	8	8	8	8	8	-	-	8
Corporation Legal Counsel	7	8	8	8	7	7	7	7	7	7	7	-	-	7
Economic & Community Devel														
Planning, Sustainability, Admin	7	6	6	7	7	7	7	7	7	6	6	-	-	6
Building Inspections	7	6	6	6	6	7	7	7	7	7	7	-	-	6
Neighborhood Inspection	8	6	6	6	6	7	7	7	8	8	8	-	-	6
Neighborhood Services	4	5	5	5	4	4	3	5	5	6	6	-	-	3
Total	26	23	23	24	23	25	24	26	27	27	27	-	-	21
Public Safety														
Fire	109	104	105	105	105	106	105	105	105	107	106	-	-	104
Police	159	149	149	146	143	143	143	142	145	145	144	-	-	148
Total	268	253	254	251	248	249	248	247	250	252	250	-	-	252
Public Works														
PW Engineering	13	9	9	10	10	10	10	11	11	11	11	-	-	9
Fleet Maintenance	8	8	8	8	8	8	8	8	8	8	8	-	-	8
PW Municipal Services	46	44	45	44	44	42	41	40	43	43	42	-	-	51
PW Administration	2	2	2	2	2	2	2	2	2	2	2	-	-	2
Water Production (Admin)	2	2	2	2	2	2	2	2	2	2	2	-	-	2
Water Production (Lake)	5	4	5	5	5	6	6	6	6	6	6	-	-	3
Water Production South Plant	15	14	13	13	12	12	11	11	12	14	14	-	-	14
Water Services Distribution	22	20	20	20	20	21	21	22	21	21	22	-	-	21
Total	113	103	104	104	103	103	101	102	105	107	107	-	-	110
Total City Staffing	455	424	427	425	420	424	420	422	429	432	430	-	-	429
General Fund staffing	393	374	376	374	370	372	369	371	378	379	376	-	-	371
Other Fund staffing	62	50	51	51	50	52	51	51	51	53	54	-	-	51
Total staffing	455	424	427	425	420	424	420	422	429	432	430	-	-	422

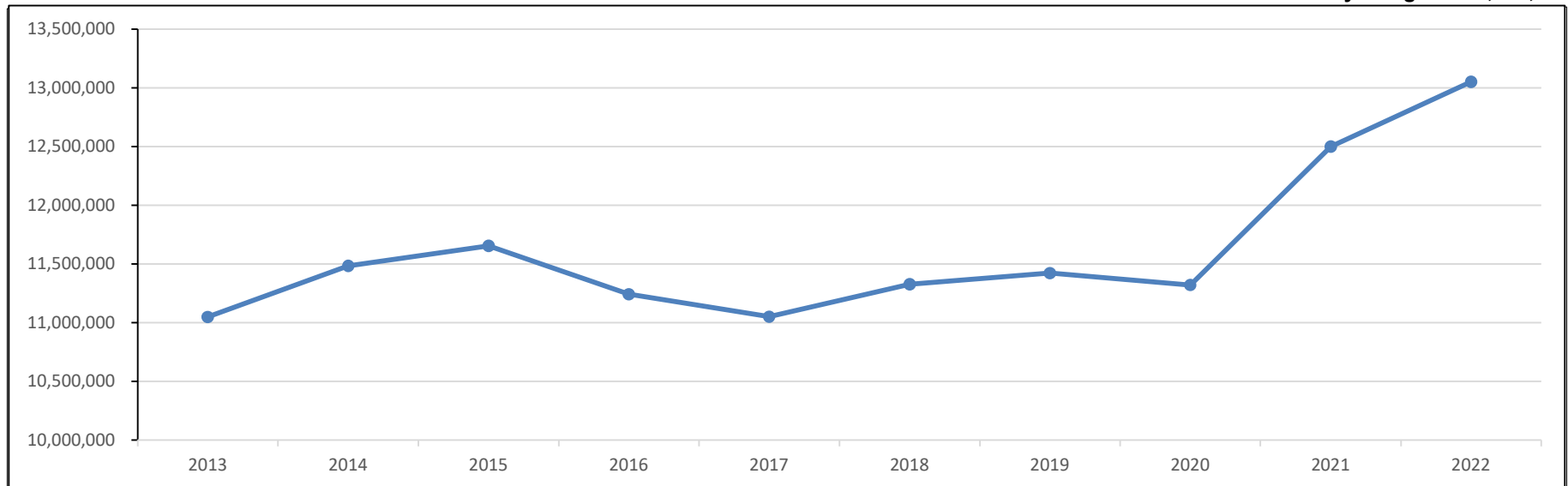
Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

Home

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	1,033,684	A
FEBRUARY	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	1,075,306	A
MARCH	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	1,269,776	A
APRIL	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	938,656	A
MAY	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	913,545	A
JUNE	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	1,149,425	A
JULY	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	1,082,746	1,135,529	A
AUGUST	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,201,374	1,182,257	A
SEPTEMBER	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	1,113,247	1,207,478	A
OCTOBER	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	1,069,252	1,042,274	A
NOVEMBER	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	1,087,116	1,051,483	B
DECEMBER	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,058,332	1,051,483	B

TOTALS	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,423,564	11,322,169	12,500,091	13,050,896	
									Year in Play Budget	12,700,000	

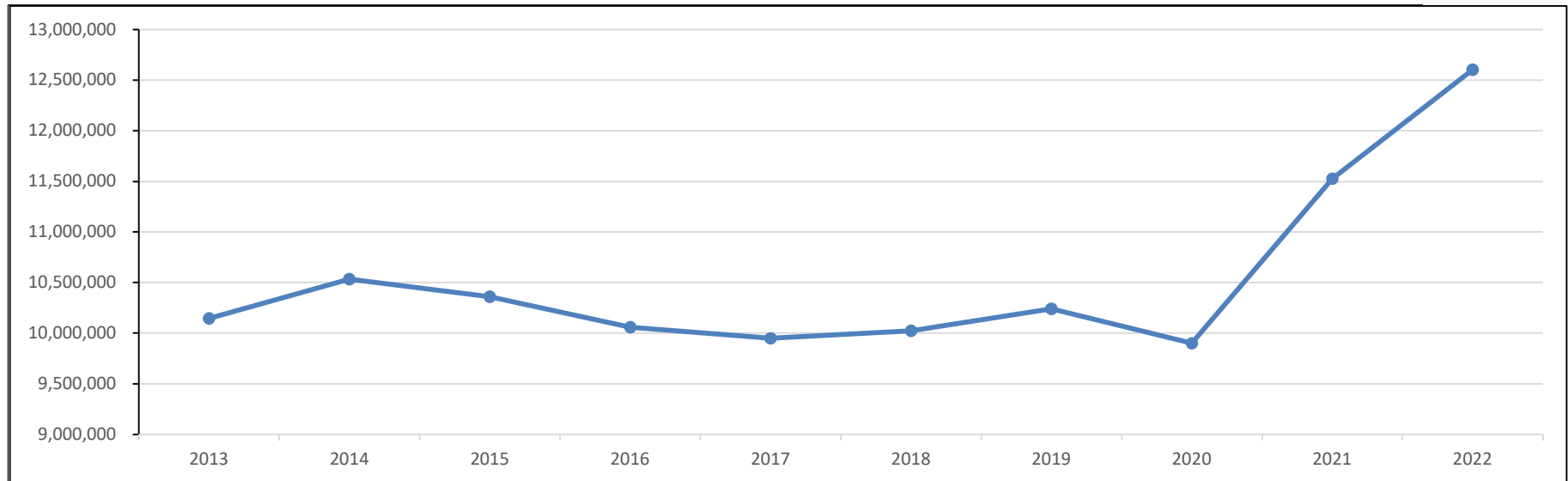


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	1,006,392	A
FEBRUARY	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	1,041,267	A
MARCH	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	1,201,515	A
APRIL	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	858,286	A
MAY	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	858,911	A
JUNE	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	1,112,269	A
JULY	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	1,046,496	1,094,284	A
AUGUST	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	1,045,456	1,170,493	A
SEPTEMBER	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	1,046,584	1,169,467	A
OCTOBER	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	1,013,580	1,099,159	A
NOVEMBER	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	1,048,702	995,873	B
DECEMBER	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	1,018,861	995,873	B

TOTALS	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,239,908	9,899,988	11,527,023	12,603,790	
									Year in Play Budget	11,686,000	

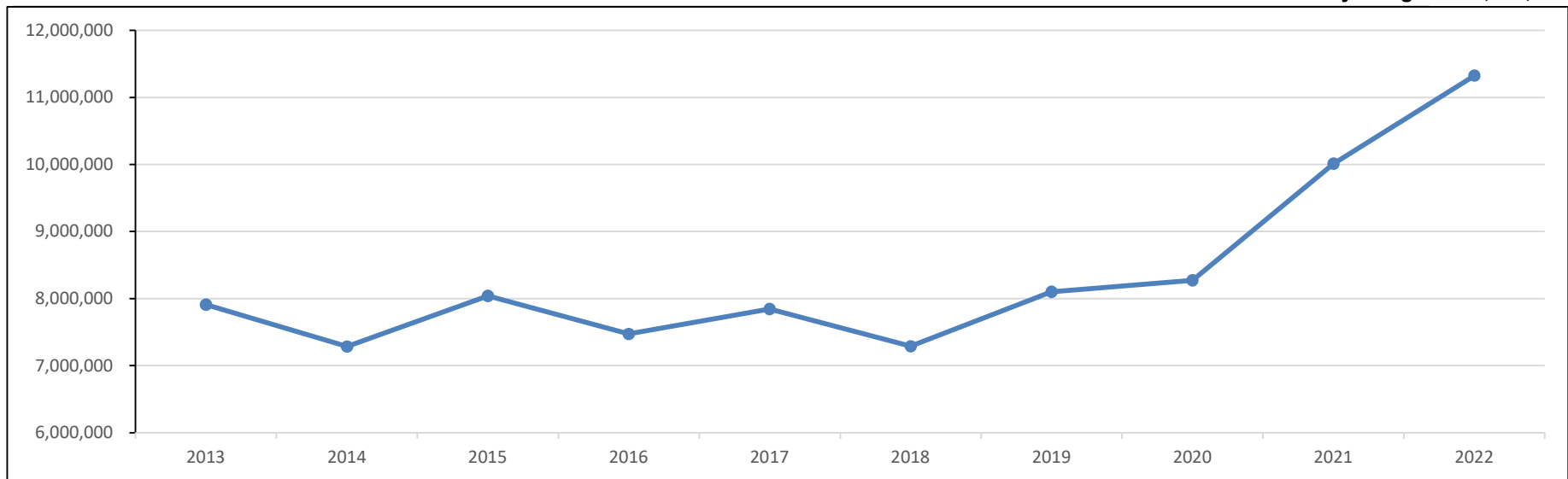


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	960,878	A
FEBRUARY	478,227	-	-	-	-	837,319	759,834	717,710	853,298	1,198,126	A
MARCH	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	519,319	A
APRIL	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	1,109,452	A
MAY	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911	2,238,522	A
JUNE	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868	657,580	A
JULY	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	1,008,212	1,110,107	A
AUGUST	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	566,126	571,768	A
SEPTEMBER	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	597,861	621,357	A
OCTOBER	419,882	818,347	-	-	599,068	726,093	808,115	846,827	1,086,453	1,137,578	A
NOVEMBER	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	622,816	600,000	B
DECEMBER	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	539,685	600,000	B
	13 ct-3 mo delay	13 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	14 ct-no delay					
TOTALS	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,289,905	8,102,353	8,272,095	10,012,130	11,324,685	
									Year in Play Budget	9,958,000	



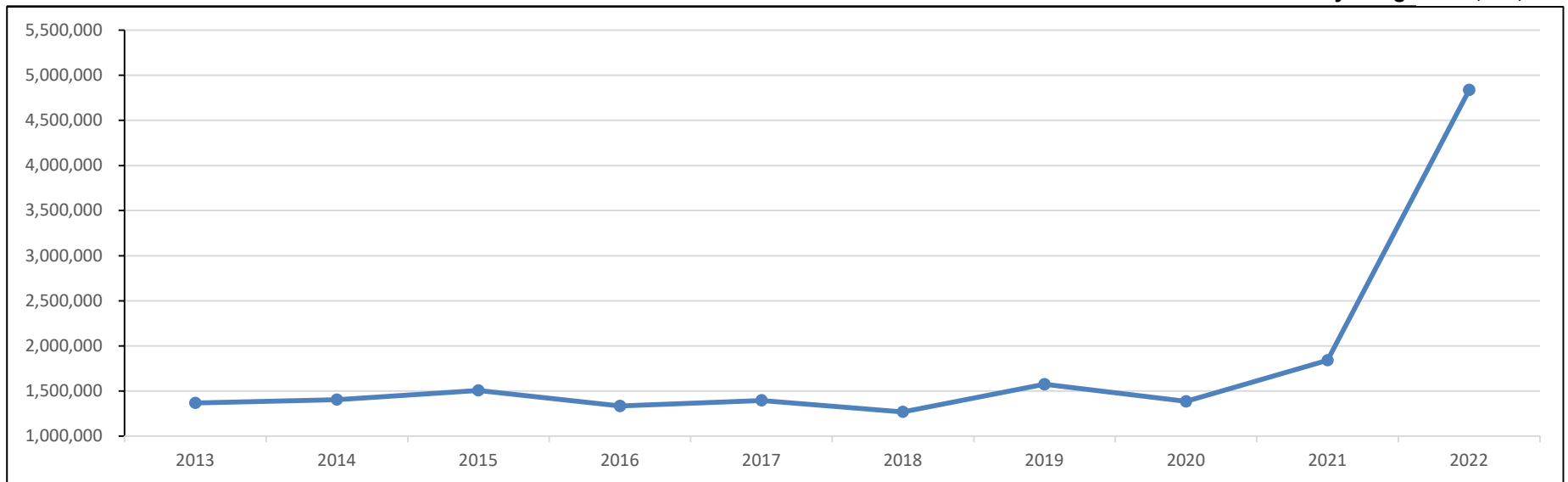
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	489,253	A
FEBRUARY	1,605	2,024	717	-	-	-	-	-	-	-	A
MARCH	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	654,576	A
APRIL	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	743,040	A
MAY	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	997,471	A
JUNE	937	-	2,501	12,343	-	-	3,173	-	-	3,546	A
JULY	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	378,262	718,801	A
AUGUST	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	48,103	82,065	A
SEPTEMBER	-	6,877	2,356	4,554	-	-	-	-	26,897	21,828	A
OCTOBER	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	2,246	968,179	A
NOVEMBER	-	-	-	1,876	-	-	1,332	-	6,015	6,000	B
DECEMBER	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	131,241	150,000	B

TOTALS	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,575,600	1,386,533	1,839,468	4,834,759
								Year in Play Budget		2,117,722

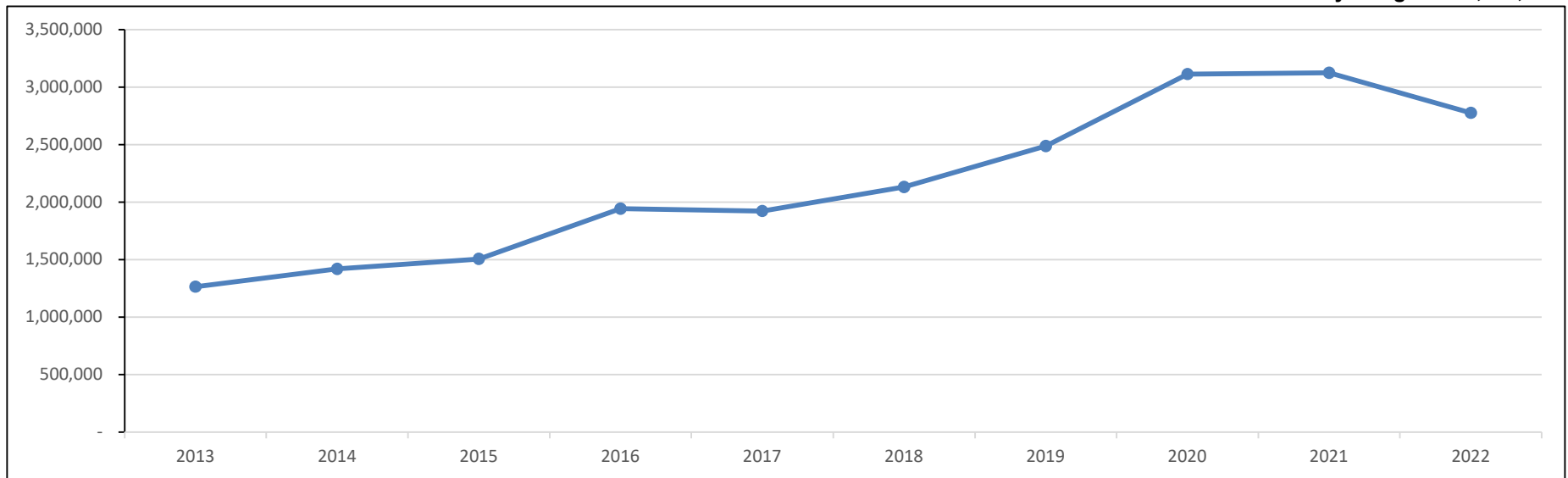


Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	215,409	A
FEBRUARY	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	253,062	A
MARCH	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	320,769	A
APRIL	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	212,726	A
MAY	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	205,377	A
JUNE	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	240,875	A
JULY	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	229,947	192,903	A
AUGUST	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	211,651	219,932	A
SEPTEMBER	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	241,230	248,103	A
OCTOBER	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	224,653	216,541	A
NOVEMBER	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	237,138	225,000	B
DECEMBER	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	231,030	225,000	B

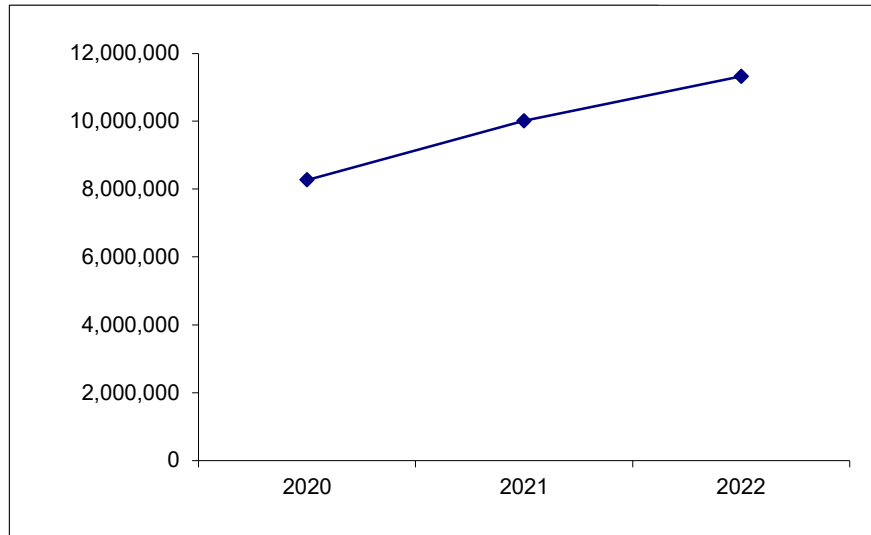
TOTALS	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,488,443	3,112,435	3,123,637	2,775,698	
								Year in Play Budget		3,199,000	



Schedule presents State distribution of Use Tax.

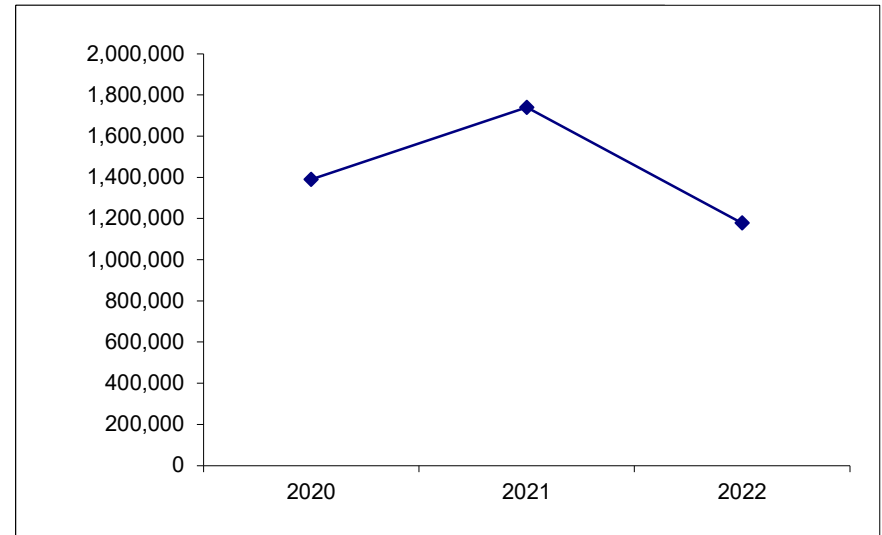
STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	696,621	807,110	960,878	A
FEBRUARY	717,710	853,298	1,198,126	A
MARCH	533,688	588,089	519,319	A
APRIL	783,855	937,702	1,109,452	A
MAY	767,466	1,280,911	2,238,522	A
JUNE	475,376	1,123,868	657,580	A
JULY	754,878	1,008,212	1,110,107	A
AUGUST	1,032,080	566,126	571,768	A
SEPTEMBER	584,790	597,861	621,357	A
OCTOBER	846,827	1,086,453	1,137,578	A
NOVEMBER	572,208	622,816	600,000	B
DECEMBER	506,596	539,685	600,000	B
TOTALS	8,272,095	10,012,130	11,324,685	
		Current Budget	9,958,000	
		Projected Amt Over (Under)	1,366,685	



LOCAL TELEPHONE UTILITY TAX

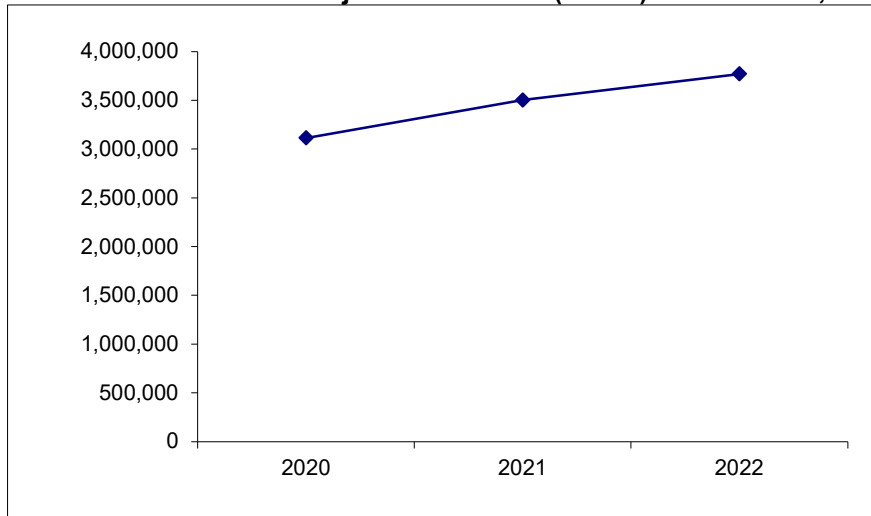
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	118,281	585,430	99,599	A
FEBRUARY	149,194	105,214	94,273	A
MARCH	123,430	97,810	97,801	A
APRIL	108,714	91,598	95,983	A
MAY	109,646	97,948	94,162	A
JUNE	111,749	129,008	97,606	A
JULY	111,967	101,474	95,378	A
AUGUST	110,398	111,428	98,967	A
SEPTEMBER	113,817	108,598	87,617	A
OCTOBER	115,280	103,735	116,632	A
NOVEMBER	111,618	105,524	100,000	B
DECEMBER	105,685	102,715	100,000	B
TOTALS	1,389,780	1,740,483	1,178,019	
		Current Budget	1,190,000	
		Projected Amt Over (Under)	(11,981)	



Projected Revenues

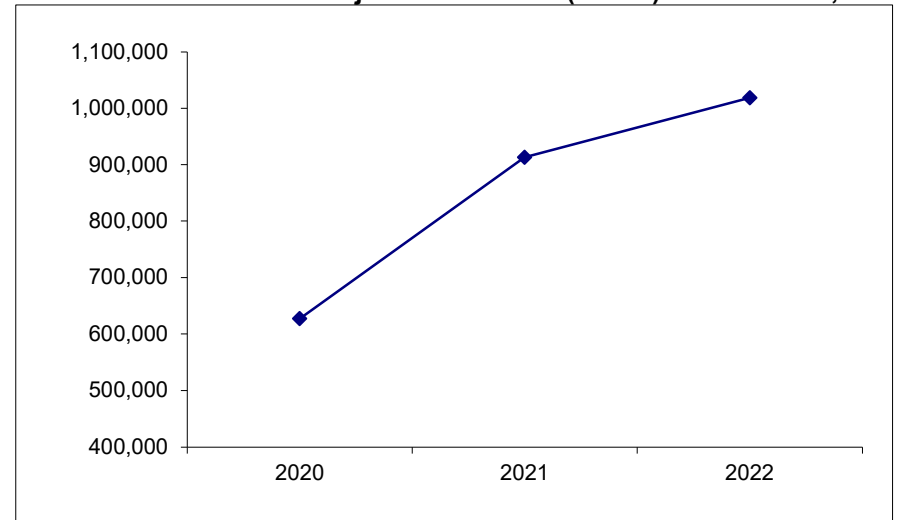
LOCAL FOOD & BEVERAGE TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	284,618	259,733	325,939	A
FEBRUARY	258,900	237,003	268,346	A
MARCH	244,619	251,710	254,687	A
APRIL	222,250	316,741	328,645	A
MAY	219,522	302,025	320,770	A
JUNE	270,572	314,701	345,385	A
JULY	290,434	295,357	338,253	A
AUGUST	294,210	307,177	344,233	A
SEPTEMBER	266,208	345,458	318,028	A
OCTOBER	262,691	112,289	326,439	A
NOVEMBER	272,130	460,845	300,000	B
DECEMBER	228,087	299,194	300,000	B
TOTALS	3,114,241	3,502,233	3,770,725	
		Current Budget	3,659,000	
		Projected Amt Over (Under)	111,725	



LOCAL HOTEL & MOTEL TAX

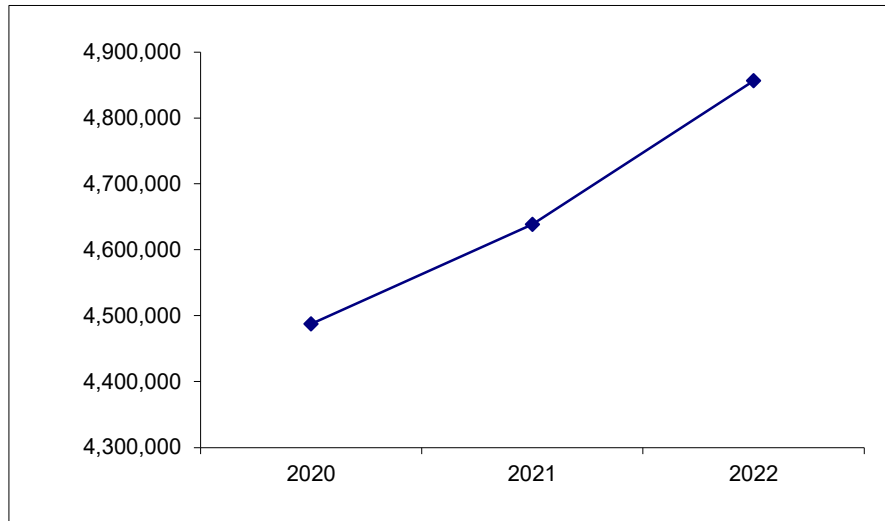
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	47,544	45,696	62,215	A
FEBRUARY	60,919	38,938	70,247	A
MARCH	64,916	46,068	65,323	A
APRIL	47,822	61,645	76,916	A
MAY	36,989	64,188	76,544	A
JUNE	42,366	80,612	95,446	A
JULY	51,435	82,463	104,261	A
AUGUST	61,174	96,057	91,208	A
SEPTEMBER	58,199	132,160	114,943	A
OCTOBER	58,122	39,548	101,643	A
NOVEMBER	49,065	147,855	80,000	B
DECEMBER	49,070	78,023	80,000	B
TOTALS	627,620	913,254	1,018,745	
		Current Budget	849,000	
		Projected Amt Over (Under)	169,745	



Projected Revenues

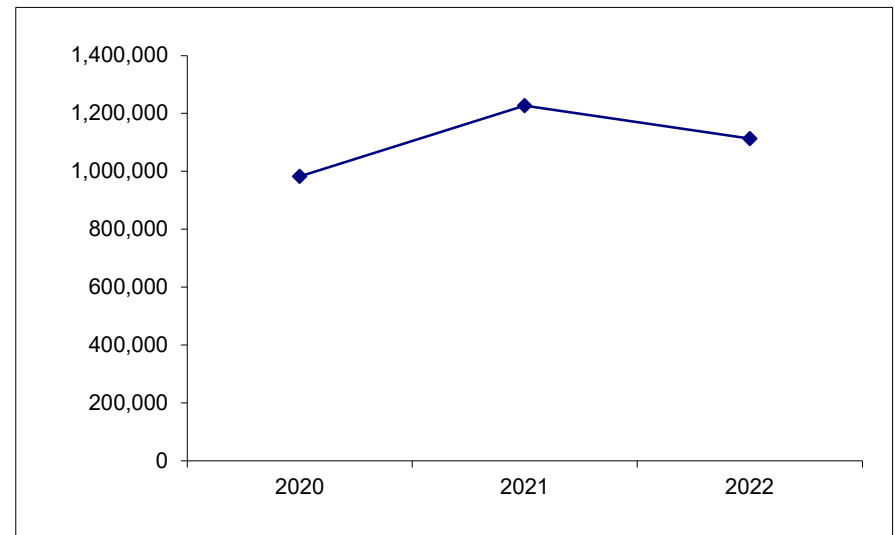
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	399,612	387,338	451,232	A
FEBRUARY	446,586	-	-	A
MARCH	423,748	964,355	1,170,976	A
APRIL	399,998	406,775	453,756	A
MAY	357,108	369,203	376,488	A
JUNE	308,307	348,848	327,903	A
JULY	332,111	338,442	311,731	A
AUGUST	362,045	338,344	323,917	A
SEPTEMBER	344,970	375,057	323,685	A
OCTOBER	349,841	372,509	316,968	A
NOVEMBER	315,113	324,568	400,000	B
DECEMBER	448,180	413,270	400,000	B
TOTALS	4,487,618	4,638,709	4,856,655	
		Current Budget	4,925,000	
		Projected Amt Over (Under)	(68,345)	



LOCAL CABLE TV TAX

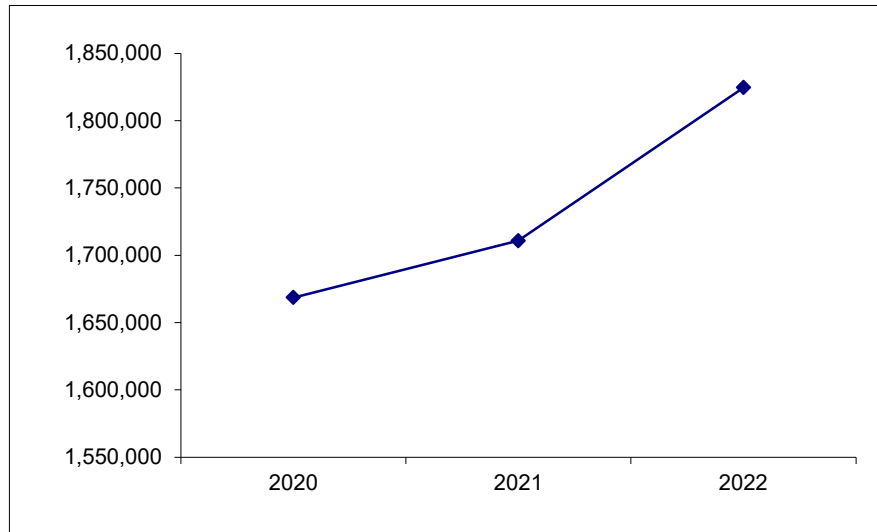
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	16,892	115,677	13,687	A
FEBRUARY	229,481	248,600	235,066	A
MARCH	-	-	-	A
APRIL	16,827	14,722	12,982	A
MAY	230,292	238,382	245,500	A
JUNE	-	-	-	A
JULY	16,588	-	-	A
AUGUST	226,172	252,130	254,979	A
SEPTEMBER	-	-	-	A
OCTOBER	15,603	-	-	A
NOVEMBER	230,799	254,330	250,000	B
DECEMBER	-	102,715	100,000	B
TOTALS	982,654	1,226,555	1,112,213	
		Current Budget	1,127,000	
		Projected Amt Over (Under)	(14,787)	



Projected Revenues

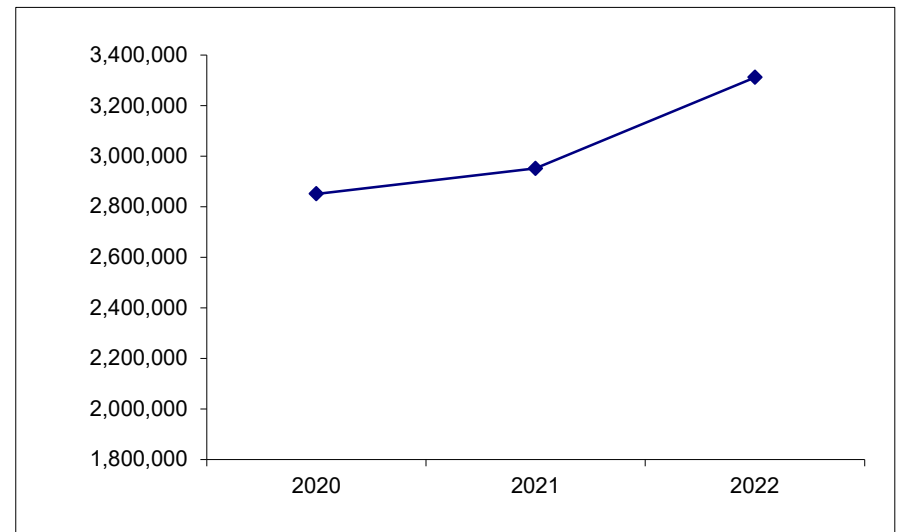
LOCAL MOTOR FUEL TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	153,947	137,973	155,334	A
FEBRUARY	145,620	116,174	146,251	A
MARCH	147,749	137,669	125,153	A
APRIL	127,256	141,621	142,456	A
MAY	102,884	143,395	147,235	A
JUNE	124,240	146,898	162,643	A
JULY	138,531	145,659	164,199	A
AUGUST	172,395	150,514	166,136	A
SEPTEMBER	145,246	151,331	173,019	A
OCTOBER	136,144	52,940	162,198	A
NOVEMBER	147,913	239,007	140,000	B
DECEMBER	126,825	147,717	140,000	B
TOTALS	1,668,749	1,710,898	1,824,626	
		Current Budget	1,700,000	
		Projected Amt Over (Under)	124,626	



STATE MOTOR FUEL TAX

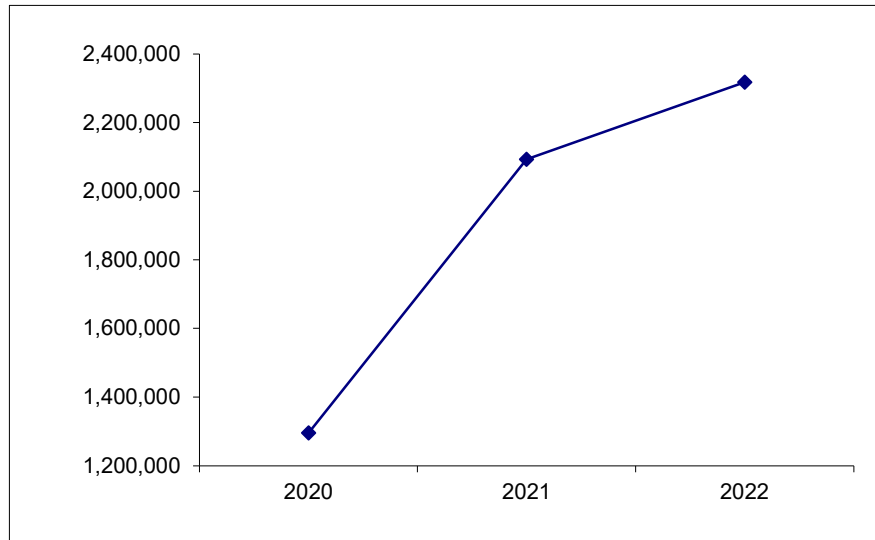
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	334,151	252,696	283,072	A
FEBRUARY	236,781	220,266	258,944	A
MARCH	234,236	208,011	178,756	A
APRIL	242,487	215,526	253,405	A
MAY	225,768	250,786	255,437	A
JUNE	178,759	248,729	256,227	A
JULY	183,917	255,517	265,264	A
AUGUST	225,064	253,309	259,754	A
SEPTEMBER	262,629	274,663	249,395	A
OCTOBER	243,948	263,188	252,007	A
NOVEMBER	240,708	242,427	400,000	B
DECEMBER	243,187	267,134	400,000	B
TOTALS	2,851,636	2,952,253	3,312,262	
		Current Budget	4,657,246	
		Projected Amt Over (Under)	(1,344,984)	



Projected Revenues

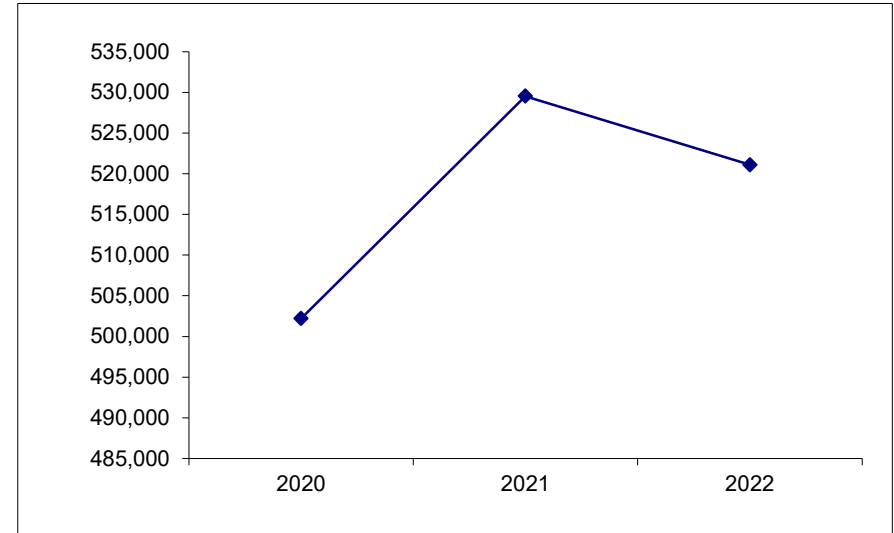
STATE VIDEO GAMING TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	135,374	85,531	186,950	A
FEBRUARY	133,358	-	194,055	A
MARCH	135,318	85,407	165,854	A
APRIL	145,178	176,056	170,074	A
MAY	88,724	257,275	230,570	A
JUNE	39	244,343	217,794	A
JULY	-	223,954	197,376	A
AUGUST	-	208,113	183,024	A
SEPTEMBER	177,321	217,309	190,168	A
OCTOBER	157,243	203,717	182,080	A
NOVEMBER	159,596	196,248	200,000	B
DECEMBER	163,553	194,733	200,000	B
TOTALS	1,295,704	2,092,686	2,317,944	
		Current Budget	2,400,000	
		Projected Amt Over (Under)	(82,056)	



LOCAL LIQUOR LICENSE FEE

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	3,717	3,989	-	A
FEBRUARY	1,287	-	6,010	A
MARCH	1,496	2,459	702	A
APRIL	-	2,018	-	A
MAY	-	194,556	288,825	A
JUNE	-	312,435	217,825	A
JULY	326,750	-	3,280	A
AUGUST	164,840	6,600	200	A
SEPTEMBER	2,246	3,593	600	A
OCTOBER	-	100	150	A
NOVEMBER	300	-	-	B
DECEMBER	1,588	3,807	3,500	B
TOTALS	502,225	529,556	521,092	
		Current Budget	528,000	
		Projected Amt Over (Under)	(6,908)	



SUBJECT: Ordinance Rezoning 888 South 16th Street from O-1 Office District to B-1 Neighborhood Shopping District

ATTACHMENTS:

Description	Type
Council Memo	Cover Memo
Ordinance	Ordinance
Supporting Documentation	Backup Material

ECONOMIC AND COMMUNITY DEVELOPMENT MEMORANDUM
No. 22-31

November 17, 2022

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director of Economic & Community Development

SUBJECT: Ordinance Rezoning 888 South 16th Street from O-1 Office District to B-1 Neighborhood Shopping District

SUMMARY RECOMMENDATION: Staff recommends approval of the petition to rezone the property at 888 S 16th St from O-1 Office District to B-1 Neighborhood Shopping District.

The City Plan Commission voted 6-0 to recommend approval of the petition at the November 3, 2022 meeting. The minutes of the meeting are attached.

BACKGROUND: The petitioner proposes to rezone the site from O-1 Office District to B-1 Neighborhood Shopping District to allow for retail in the existing building such as a convenience store, cell phone kiosk, and similar small retail stores.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole. Since the site is adjacent to a residential property to the East, any development on this site will need to include a landscaped buffer yard in accordance with the City’s Zoning Ordinance.

For further details, please refer to the attached Plan Commission staff report.

POTENTIAL OBJECTION: There were no objectors present at the Plan Commission meeting.

STAFF REFERENCE: Any additional questions may be forwarded to Cordaryl Patrick (cpatrick@decaturil.gov).

BUDGET/TIME IMPLICATIONS: None.

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY FROM
O-1 OFFICE DISTRICT TO B-1 NEIGHBORHOOD SHOPPING DISTRICT
- 888 SOUTH 16TH STREET -**

WHEREAS, on the 3rd day of November 2022, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of JOHN LEWIS to rezone premises legally described as:

Lot 4 of S. R. Laughlin's Addition to the City of Decatur, Illinois, as per Plat recorded in Book 536, Page 32 of the Records in the Recorder's office of Macon County, Illinois. Situated in Macon County, Illinois.

Permanent index No. 04-12-24-101-008

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby rezoned from O-1 Office District to B-1 Neighborhood Shopping District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be hereby amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

STAFF REPORT

Decatur City Plan Commission

Hearing Date	November 3, 2022
Case No.	22-10
Property Location	888 South 16 th Street
Request	Rezoning from O-1 Office District to B-1 Neighborhood Shopping District
Petitioner	John Lewis
Representative	SKS Engineers, LLC

BACKGROUND

The subject site is located at 888 South 16th Street and is currently zoned O-1 Office District. It is approximately 0.33 acres (14,400 square feet) and is currently developed with a 1-story building with a basement.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	1-story building	O-1	Retail
North	Commercial	B-1	Retail
South	Single-Family Residence	R-3	Residential-Low Density
East	Single-Family Residence	R-3	Residential-Low Density
West	CVS	B-3	Retail

PROJECT DESCRIPTION

The petitioner proposes to rezone the site from O-1 Office District to B-1 Neighborhood Shopping District to allow for retail in the existing building such as a convenience store, cell phone kiosk, and similar small retail stores.

STAFF ANALYSIS

The surrounding zoning districts include B-1 Neighborhood Shopping District to the north, R-3 Single-Family Residence to the south and east, and B-3 Planned Shopping Center District to the west. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The proposed B-1 zoning would be compatible and consistent with the current site and the surrounding zoning and uses.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole. Since the site is adjacent to a residential property to the East, any development on this site will need to include a landscaped buffer yard in accordance with the City's Zoning Ordinance.

STAFF RECOMMENDATION

Staff recommends approval of the rezoning request.

PLAN COMMISSION ACTION

Section XXIX requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case 22-10 to City Council by the Plan Commission with a recommendation is warranted.

This report constitutes the testimony and recommendation of the Planning and Development Division, Economic and Community Development Department, City of Decatur.

Joselyn Stewart
Planner

ATTACHMENTS

1. Petition
2. Location and Zoning Map

	City of Decatur, Illinois			
	PETITION FOR REZONING			
	<i>Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois</i>			
	Economic and Urban Development Department One Gary K. Anderson Plaza Decatur, Illinois 62523-1196			424-2793 FAX 424-2728

Please Type

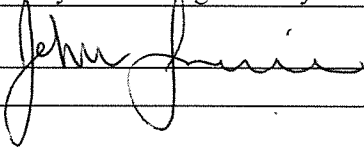
SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION					
Petitioner	John Lewis				
Address	3675 N. Meadowlark				
City	Decatur	State	IL	Zip	62526
Telephone	217-412-3555	Fax	none	E-mail	jdough677@gmail.com
Property Owner	John Lewis				
Address	3675 N. Meadowlark				
City	Decatur	State	IL	Zip	62526
Telephone	217-412-3555	Fax	none	E-mail	jdough677@gmail.com
Representative	SKS Engineers, LLC				
Address	2900 N. Martin Luther King Jr. Drive				
City	Decatur	State	IL	Zip	62526
Telephone	217-877-2100	Fax	217-877-4816	E-mail	info@sksenengineers.com

SECTION TWO: SITE INFORMATION						
Street Address	888 S. 16th Street, Decatur, IL 62521					
Legal Description	S.R. Laughlins Addition, All of Lot 4 (160' x 90')					
Present Zoning	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Is this property a Planned Unit Development? ☐ YES Approval Date: _____ ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☒ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Please list all improvements on the site:						
Size of Tract	14,400	☒ SF	☐ AC	existing 1-story building with a basement and asphalt paved parking lot		

SECTION THREE: REQUESTED ACTION						
Rezoned Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development? ☐ YES ☒ NO
	☒ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
Proposed use of the existing building for retail such as a convenience store, cell phone kiosk, and similar small retail stores.	

SECTION FOUR: JUSTIFICATION
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):
The current zoning, O-1, does not allow for the owners intended use. The existing building will be improved on the interior to better suit the new use and the exterior will be improved to meet all current zoning requirements, including landscape screening between the owners lot and the residential lot to the east. The property to the north is currently zoned B1 and abuts the R-1 district to the east and north. The lots to the west, across 16th Street, are currently zoned B3 and abut the R-1 district to the west and south.

SECTION FIVE: CERTIFICATION	
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.
Petitioner's Signature	
Date	09-27-2022

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

City of Decatur Plan Commission

888 South 16th Street



Case No.: 22-10
Date: November 3, 2022
Petition of: John Lewis
Requested Action: Rezoning from O-1 to B-1



0 40 80 160 Feet

Legend

- Decatur Roads
- Decatur Zoning
- ▨ Subject Site

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, November 3, 2022
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The November 3, 2022, meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Susie Peck who determined a quorum was present.

Members Present: Pat McDaniel, Matt Naber, Maurice Payne, James Schwartz, Timothy Wright, Susie Peck

Members Absent: Jason Drake, Kent Newton, Andrew Taylor

Staff Present: Greg Crowe, Joselyn Stewart, Kasey Wright, Kathleen Wrigley, Deanna Buck

II. Approval of Minutes of the April 7, 2022 City Plan Commission Meeting

It was moved and seconded (Wright/McDaniel) to approve the minutes of the April 7, 2022, meeting of the Decatur City Plan Commission. Motion carried with Maurice Payne and Timothy Wright abstaining.

III. New Business

A. Case No. 22-10 Petition of JOHN LEWIS to rezone the property at 888 SOUTH 16TH STREET from O-1 Office District to B-1 Neighborhood Shopping District.

It was moved and seconded (McDaniel/Wright) to forward Case No. 22-10 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Stewart discussed staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request).

John Lewis, Petitioner, was sworn in by Deanna Buck. The petitioner explained the need for the rezoning to B-1 Neighborhood Shopping District for the subject site which is located at 888 South 16th Street.

There was no discussion on this item.

Upon call of the roll, Commission members Pat McDaniel, Matt Naber, Maurice Payne, James Schwartz, Timothy Wright, Susie Peck voted aye. Motion carried.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

No comments.

VI. Adjournment

There being no further business, it was moved and seconded (McDaniel/Schwartz) to adjourn the meeting.

Upon call of the roll, Commission members Pat McDaniel, Matt Naber, Maurice Payne, James Schwartz, Timothy Wright, Susie Peck voted aye. Motion carried.

Chairman Peck declared the meeting adjourned at 3:05 P.M.

Public Works

DATE: 11/14/2022

MEMO: 2022-67

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Contract with A&R Mechanical Services, Inc. for 2022 Annual Water Main Extension Project, City Project 2022-10.

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the 2022 Annual Water Main Extension, City Project 2022-10, to A&R Mechanical Services, Inc. as the lowest responsive and responsible bidder in the amount of \$1,410,982.80, and that the Mayor be authorized to execute the contract, and the City Clerk to attest. The contract documents excluding project specific drawings, conditions and provisions are attached.

BACKGROUND:

Project Description

The 2022 Annual Water Main Extension Project is focused in five areas shown on the attached location maps: Berry Dr, Boiling Springs Area (Tropicana, Solar, Dunes, & Sands), Michigan Ave, South Shores Dr, and Danceland Rd.

The Berry Drive and Michigan Ave water main extensions were identified in the Sustainability Plan to have inadequate fire flow. The project will connect dead end mains together to improve water flow which provide the additional fire flows, the improved water flow will also improve water quality on these dead end mains.

The Boiling Spring Area extends water mains in two locations providing accessibility for some blocks that are not served. The project also provides additional looping to improve water flow and additional fire hydrants. Looping of lines reduces the amount of accounted water loss resulting from flushing of dead ends.

The Danceland Road work extends watermain to an area currently not served with water. A redevelopment annexation agreement is currently being negotiated for this subdivision.

The South Shores Drive work extends watermain to an area currently served with water, a few

customers however have long private services connecting at Turpin Rd. The project will eliminate the long private services. 2330 South Shores Drive was also annexed with the anticipation that City water will be extended to this area, the annexation allowed the City to pursue the annexation of water service agreements in the area.

The overall project includes the installation of new water mains, fire hydrants, valves, services, traffic control, and associated restoration and sitework.

Public Letting Results

The project plans and specifications were prepared by the Public Works Department. The project was advertised on Wednesday, October 12, 2022, and bids were opened on Wednesday, November 3, 2022. The results from the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over (Under)</u>
A&R Mechanical Services, Inc.	1,410,982.80	(12.11%)
Burdick Plumbing	1,721.883.00	7.25%
E.L. Pruitt	2,211,175.00	37.73%
Engineer's Estimate	\$1,605,475.00	

Three contractors took out bid packages and three contractors submitted a bid proposal for the project. A&R Mechanical Services, Inc. provided the lowest responsive and responsible bid at 12.11% below the Engineer's Estimate.

A&R Mechanical Services, Inc. has not previously worked for the City. They are located in Urbana, Illinois and a division of A&R Mechanical Contractors, Inc. that has been around since 1925. The City called references and received positive feedback for the type of work they will be performing for this project. Staff recommends that the City Council approve a contract with A&R Mechanical Services, Inc. to perform the 2022 Annual Water Main Extension Project.

MINORITY PARTICIPATION GOALS:

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises (MBE) if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount should be for the purchase of goods, material, and equipment to MBE; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

3. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a 2% Bonus based on the final contract amount up to a maximum of \$50,000.

Subcontracting is not required for a City project. A&R Mechanical Services will self-perform an estimated 76.8% of the contract and subcontract 23.2% of the work for trucking and asphalt patching. A&R Mechanical Services has indicated 5.0% of the work will be provided from a Minority Business Enterprise for trucking. A&R Mechanical provided documentation of a good faith effort .

SCHEDULE:

Work on this project is expected to begin next year, depending on material availability, with a completion date of December 22, 2023.

PRIOR COUNCIL ACTION:

The 2022 Capital Improvements Plan included an allocation of funds for this project. The water main extension and replacement projects are annual projects issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution or bid award.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Paul Caswell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Capital Bond Fund which is supported by water fees. The total project cost is \$1,410,982.80

Staff Impact: Staff has allocated time to manage this project.

ATTACHMENTS:

Description	Type
RESOLUTION Accept Bid and Authorizing the Execution of a Contract with A&R Mechanics Svc W Exhibit A	Resolution Letter
Location Map	Backup Material
Council Bid Tab	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE EXECUTION
OF A CONTRACT WITH A&R MECHANICAL SERVICES, INC. FOR 2022
ANNUAL WATER MAIN EXTENSION PROJECT
CITY PROJECT 2022-10**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2022-10, 2022 Annual Water Main Extension, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of A&R Mechanical Services, Inc., in the amount of \$1,410,982.80 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and A&R Mechanical Services, Inc., attached hereto as Exhibit A and made part hereof, for said plan, in the amount of \$1,410,982.80.

Section 4. That at the end of the contract and after the City has verified and documented that Minority Business Enterprise expenditures met or exceeded twenty percent (20%) of the total contract value, the City will pay 2% of the final contract value up to a maximum of \$50,000 as a bonus.

PRESENTED and ADOPTED this 21st day of November, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

PROJECT MANUAL

2022 ANNUAL WATER MAIN EXTENSION PROJECT BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND ROAD AND SOUTH SHORES DR AREAS

CITY PROJECT 2022-10

OCTOBER, 2022

A project of the



**CITY OF DECATUR ILLINOIS
PUBLIC WORKS DEPARTMENT
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523**

FOR BIDDING

CITY OF DECATUR
2022 ANNUAL WATER MAIN EXTENSION PROJECT
BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE,
DANCELAND RD AND SOUTH SHORES DRIVE AREAS

Julie Moore Wolfe
Mayor

Ed Culp

David Horn

Lisa Gregory

Chuck Kuhle

Dennis Cooper

Bill Faber

Scot Wrighton City Manager
Wendy Morthland Corporation Counsel
Kim Althoff.....City Clerk
Gregg Zientara City Treasurer
Matt Newell Director of Public Works

CITY OF DECATUR

2022 ANNUAL WATER MAIN EXTENSION PROJECT

BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND RD

AND SOUTH SHORES DRIVE AREAS

CITY PROJECT 2022-10

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ADVERTISEMENT FOR BIDS

TIME AND PLACE OF OPENING BIDS:

Sealed proposals for the improvement described herein will be received at the **City of Decatur Purchasing Division** located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523, until **10:00 AM, November 3, 2022**, and thereafter publicly opened and read.

DESCRIPTION OF PROJECT:

The proposed improvement is officially known as:

2022 ANNUAL WATER MAIN EXTENSION PROJECT BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND RD AND SOUTH SHORES DRIVE AREAS

CITY PROJECT 2022-10

The proposed project herein specified and described includes the following work:

Installing water main and associated appurtenances in the Berry Drive, Dunes Drive, Sands Drive, Solar Avenue, Michigan Avenue, Danceland Road and South Shores Drive areas, the project has approx. 3,000 feet of 6" Water Main and 3,840 feet of 8" Water Main..

The work also includes erosion control, pavement and landscape restoration, and traffic control.

INSTRUCTIONS TO BIDDERS:

1. A PRE-BID will be held by **CONFERENCE CALL ONLY** on **Wednesday, October 19, 2022, at 10:00 A.M.** In addition to project questions, the opportunity will be provided to discuss the City's minority participation goals. **To join the Conference call, please call 1-217-451-0100. When prompted please enter the passcode 665140.**
2. Plans, specifications and proposal forms may be obtained from Decatur Blue Print, Inc. 230 West Wood Street, Decatur, Illinois, 62523, (217) 423-7589, www.decaturblue.com. **To receive updates or addenda you must be on the Plan Holders list for this project through Decatur Blue Print.**
3. Payment shall be made to Decatur Blue Print, Inc. **No refund will be made for the plans, specification, or proposal forms returned.**
4. Plans and specifications are **available for viewing** at the following locations:

**www.decaturblue.com
Plans & Portals
Public Projects
Decatur Blue DFS Public Plan Room**

**City of Decatur
Engineering Division
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523**

ADVERTISEMENT FOR BIDS

5. The City of Decatur hereinafter referred to as “City” or “Owner”, will not release the Engineer's Estimate of Cost in advance of the scheduled time and date of the bid opening. Bid tabulations will be available on the City's web site at www.decaturlil.gov/Departments/PublicWorks under Contractor Project Bid Information, and Decatur Blue Print's web site at www.decaturlblue.com /Plans & Portals /Public Projects/DFS Public Plan Room/City of Decatur Bid Tabs, after the award of a contract has been approved by the City of Decatur's City Council.
6. All proposals must be accompanied by a BANK DRAFT, CASHIER'S CHECK, OR CERTIFIED CHECK made payable to Treasurer, Decatur, Illinois, in the amount of ten percent (10%) of the bid or BID BOND in the same amount.
7. The contractor shall at all times during the term of this Contract pay the applicable prevailing wage for Macon County for the period during which the work is performed, as determined by the Illinois Department of Labor.
8. Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Prevention Program for the prevention of substance abuse among its employees which meets or exceeds the requirements in P. A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P. A. 95-0635.
9. The following **Minority Participation Goals for Public Works Contracts** are in effect for this contract:

(1) Ten percent (10%) of the total dollar amount of the contract should be performed by minority business enterprises if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.

(2) Eighteen percent (18%) of the total hours worked should be performed by minority workers.

All Contractors shall provide evidence of meeting the City's minority participation goals prior to the award of this project and prior to all payments made for work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Required information and documentation is included in the Project Manual and to be submitted with the bid proposal.

REJECTION OF BIDS:

The Council of the City of Decatur, Illinois, reserves the right to accept, renegotiate or reject any or all proposals and to waive any variance from the requirements of the instructions for bidders. At the discretion of the Council, required items may be submitted after the bid opening if there is sufficient compliance with instructions at the time of the bid opening to permit the City to determine the price bid.

October 12, 2022
Date Advertised

Matthew C. Newell, PE
Public Works Director

INFORMATION FOR BIDDERS

For Construction of: **2022 ANNUAL WATER MAIN EXTENSION PROJECT
BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND RD AND SOUTH
SHORES DRIVE AREAS**

City Project No.: **2022-10**

Owner: City of Decatur, Illinois

The Owner invites bids on the forms included as part of this Document to be submitted at such time and place as is stated in the Advertisement for Bids. All blanks in the Bid Proposal must be appropriately filled in with typewriter or ink. **It is the sole responsibility of the Bidder to see that the bid is received in proper time to be date, time stamped, and initialed by the Purchasing Agent or designee.**

The Owner may consider non-conforming any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. No Bidder may withdraw a bid within 45 days after the actual day of the opening thereof.

Each bid must be submitted in a sealed envelope clearly bearing, on the outside, the following information:

1. The name of the Bidder,
2. The Bidder's address,
3. The name of the project along with the project number for which the bid is submitted,

The bid documents will be submitted to the **Purchasing Division, City of Decatur,
1 Gary K. Anderson Plaza, Decatur, Illinois, 62523.**

The bid process is as follows:

1. All bids shall be submitted to the Purchasing Division located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois 62523.
2. The Purchasing Agent, or designee, will date, time stamp, and initial the sealed envelope containing the bid. All bids must have an official date and time stamp to be considered as conforming to the bid process and opened. Any bids received after the scheduled closing time for receipt of bids will be returned to the Bidder unopened.
3. All bids received after the designated time for receiving bids will not be accepted. The designated clock located in the Purchasing Division offices will govern the bid closure time.

INFORMATION FOR BIDDERS

4. Eligible bids received by the Purchasing Division will be delivered to the City Engineer, or designee, and will be publicly opened and read. Any envelopes bearing a date and time stamp later than the deadline will be returned unopened.
5. All bidders who desire to be present at the bid opening may wait in the Civic Center first floor meeting room.

At the time of the opening of bids, each Bidder will have completed a thorough site inspection and will have read and be thoroughly familiar with the plans and Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from any obligation in respect to their bid. The Bidder is to confirm the completeness of the Bid Documents. If the Bidder determines their Bid Documents are incomplete or irregular, it is the Bidders responsibility to bring this fact to the attention of the City Engineer.

The submitted bid must be signed in the name of the Bidder and must bear the signature in long hand of the person or persons duly authorized to sign the bid. Changes in or additions to the bid forms, recapitulations of the work bid upon, alternative proposals or any other modifications of the bid which are not specifically called for in the Contract Documents may be subject to Owner's rejection of the bid as not being responsive to the advertisement. No oral telephone modification of any bid submitted will be considered and a telegraphic modification may be considered only if the post mark evidences that a copy of the modification by telegram, signed by the Bidder, was placed in the mail prior to the opening of the bid.

The submitted bid must not contain erasures, corrections or changes from the printed forms as completed in typewriter or ink, unless such erasures, corrections or changes are authenticated by affixing in the margin immediately opposite the erasure, correction or change, the initials of the person who signed the bid or the initials of such other person as may be authorized by the Bidder to make erasures, corrections or changes in the bid, and said authorization must be evidenced by written confirmations, executed by the person authorized to sign the initial bid, attached to the bid at the time of submittal.

Each bid must be submitted on the Bid Proposal provided and must be signed by the Bidder or their duly authorized agent. All blank spaces for bid prices must be filled in, in ink or typewritten, IN BOTH WORDS AND NUMBERS where called for in the Bid Proposal. If there is a discrepancy between the price in words and the price in numbers, the price in words will govern. If there is a discrepancy between the extended bid prices, the unit cost shall be the governing number and the total price or prices will be adjusted as necessary.

The Owner reserves the right to pre-qualify all bids, post-qualify all bids, to reject all bids, not to make an award and/or accept the Proposal deemed most advantageous and in the best interest of the Owner. The Bidder must comply with all information and instructions for Bidders. The award of the Contract, if made by the Owner, will be made to the qualified Bidder submitting the lowest and best bid, but the Owner shall determine at their own discretion whether a Bidder is qualified to perform the Contract, whether by pre-qualifications, post-qualification or other methods, and what bid is the lowest and whether it is to the interest of the Owner to accept the bid. If awarded, a written Notice of Award will be sent to the successful Bidder(s).

INFORMATION FOR BIDDERS

The Owner will make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Each bid must be accompanied with a proposal guaranty either as a properly certified check made payable to "Treasurer, City of Decatur," Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City, executed by a surety company satisfactory to the City, in an amount not less than ten (10) percent of the bid. Such proposal guarantees, of the three lowest bidders, may be retained by the City for a period of 45 days after the date of the bid opening. Checks or bid bonds from other than the three lowest bidders will be returned by the City within seven (7) days after the date of the bid opening.

Simultaneously with the delivery of the executed Contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract, and other items required by the Conditions and Specifications governing the work. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner. Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their Power of Attorney.

The successful Bidder, upon Bidder's failure or refusal to execute and deliver the Contract and bonds required within (10) consecutive calendar days from and including the date the Bidder has received notice of the acceptance of their bid, shall forfeit to the Owner, as liquidation of damages done for such failure or refusal, the security deposited with their bid. Notice of the Owner's intent shall either be hand delivered by the Owner to the Bidder's address, as given on the Contract Documents, or mailed to such address, first class, United States mail, return receipt requested. Delivery or mailing of said notice to said address shall constitute the notice herein required without the requirement of an acknowledgment of receipt from the Bidder.

Each Bidder must inform himself fully of the conditions and specifications relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of their obligation to furnish all material and labor necessary to carry out the provisions of the Contract. Insofar as possible, the Contractor, in carrying out their work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

The quantities appearing in the bid proposal are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The proposed quantities of work to be done and materials to be furnished may each be increased, decreased, or omitted as hereinafter provided.

INFORMATION FOR BIDDERS

The Bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction for the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any Bidder orally. Every request for such interpretation should be in writing addressed to Paul Caswell, P.E., City Engineer, at # 1 Gary K. Anderson Plaza, Decatur, Illinois 62523, and to be given consideration must be received at least five (5) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instruction will be in the form of written addenda to the Contract Documents which, if issued, notification will be e-mailed to all prospective Bidders (at the respective e-mail addresses furnished for such purposes), not later than three (3) calendar days prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such addendum or interpretation shall not relieve such Bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the Contract Documents. It shall be the responsibility of each Prospective Bidder to verify that each addendum has been received applicable to the project. Addenda may also be viewed on Decatur Blue Print's website at www.DecaturBlue.com.

The City of Decatur maintains City project information on the City's web site at www.decaturl.gov/Departments/Public Works /Contractor Project Bid Information. It lists the current projects at the City with bid information including bid opening dates and current bid holders. It is recommended that all Prospective Bidders check this Information on the City's web site and at www.DecaturBlue.com for the status of the particular project they are interested in bidding prior to turning in bids.

The successful Bidder, upon award of a Contract, shall commence work on the date specified in the "Notice to Proceed" and shall substantially complete all work in accordance with the time allocated in the contract. Should the Contractor fail to substantially complete all work in the allotted time period, liquidated damages shall be assessed as outlined in the General Conditions.

Attention of the bidders is directed to the arrangement and contents of the contract documents and Specifications with reference to the project. One extra bid form is included, detached from the remainder of the contract documents. Such detached bid form may be completed and submitted as the Contractor's bid.

**INFORMATION FOR BIDDERS:
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

I. Description of the Minority Participation Goals Program:

A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**

1. **10%** of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or **10%** of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
2. Minority workers should perform **18%** of the total hours worked.

B. Failure to submit a **Minority Business Enterprise (MBE) Utilization Statement** or the **Minority Business Enterprise (MBE) Participation Waiver Request** as described and provided herein, may cause the bid to be rejected and determined non-responsive.

C. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a 2% Bonus based on the final contract amount up to a maximum of \$50,000.

II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Minority Business Enterprise (MBE) Utilization Statement** to be submitted with the bid documents.

III. Waiver:

A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:

1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise (MBE) Participation Waiver Request.**

IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Minority Business Enterprise (MBE) Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.

**INFORMATION FOR BIDDERS:
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting and minority participation, will be provided through **reporting forms submitted monthly to the City of Decatur.**
- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

**CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS**

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City's municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference "minority person" as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS.** All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**INFORMATION FOR BIDDERS:
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;
 - ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;

**INFORMATION FOR BIDDERS:
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

**INFORMATION FOR BIDDERS:
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
- i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
- i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**END OF
INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

BID PROPOSAL

RETURN WITH BID

For Construction of: **2022 ANNUAL WATER MAIN EXTENSION PROJECT
BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND RD AND SOUTH
SHORES DRIVE AREAS**

City Project No.: **2022-10**

Owner: City of Decatur, Illinois

Prospective Bidder:

The undersigned Bidder, having examined the specifications, drawings and all other documents contained in the Contract Documents, and having examined the site where the work is being performed, and having familiarized themselves with any local conditions effecting the work and having knowledge of the cost of work at the place where the work is to be done, hereby proposes to execute and perform the formal Contract set forth in these Contract Documents, of which this Proposal forms a part, and will do the work therein described on the terms and conditions therein set forth; and furnish all required labor, materials, tools, equipment, transportation and services for said work, and pay all applicable taxes and other incidental costs, all in strict conformity with the drawings and specifications forming a part of the Contract Documents, for an amount computed upon the basis of the quantity of work actually performed at the bid prices noted below.

It is understood that any listed quantities of work to be performed at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that any quantities of work to be performed at unit prices and material to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Owner, to complete the work fully as planned and contemplated and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth in the Bid Proposal, except as provided for in the General Conditions.

It is further agreed that any lump sum prices may be increased to cover additional work ordered by the Owner, but not shown on the plans or required by the specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered. Where supplemental unit prices are available, they shall be used to adjust lump sum prices.

By submitting a bid, the Bidder acknowledges the understanding that the bid process is solely intended to serve the public interest in achieving the highest quality of services and goods at the lowest price, and that no right, interest, or expectation shall vest or inure to the benefit of Bidders as a result of any reliance or participation in the process.

BID PROPOSAL

RETURN WITH BID

In submitting this Proposal, it is understood that the right is reserved by the Owner to reject any or all Proposals and waive informalities or irregularities in Proposals. The Owner also reserves the right to delay the award of a contract for a period not to exceed 45 days from the date of the opening.

The undersigned further agrees, if awarded the Contract for the work included in this Proposal, to begin and to complete and deliver the work contemplated in accordance with all the conditions set forth in the Contract Documents.

The undersigned has carefully checked the figures inserted by them and understands that they are the Bidder's sole responsibility, and the Owner will not be responsible for any errors or omissions on the part of the undersigned Bidder in preparing this Proposal.

The undersigned certifies that this Proposal is genuine, not collusive, or made in the interest or behalf of any person not named as provided in the Instruction to Bidders, and that the undersigned has not, directly, or indirectly, induced or solicited any other Bidder, or induced any other person, firm, or corporation to refrain from submitting a proposal, and the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other Bidder.

Attached, as a proposal guaranty, is a properly certified check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City of Decatur, executed by a surety company satisfactory to the City in an amount not less than ten (10) percent of the bid.

It is expressly understood that the proposal guaranty is given as a guarantee that the bidder will execute the contract and furnish acceptable bonds and required insurance, if awarded the work, and the amount thereof represents the agreed damages that the Owner will sustain if the bidder fails or refuses within ten (10) days from and including the date of the Notice of Award of the Contract, to execute and deliver said Contract and deliver the required bonds and insurance shall be just cause for the cancellation of the award and the forfeiture of the proposal guaranty which shall become the property of the City, not as penalty, but in liquidation of damages done. Award may be then made to the next lowest qualified bidder, or the work re-advertised and constructed under contract, or otherwise, as the City may decide.

The Bidder grants the Owner the right to hold the lowest three (3) Proposals received, together with the accompanying bid securities, for a period of 45 days after the date of opening of said Proposals.

BID PROPOSAL

RETURN WITH BID

The undersigned Bidder further grants the Owner the right to award this Contract on the basis of any possible combinations of Base Bid and add/deduct alternate(s) (if any) that best suits the Owner's needs.

The undersigned Bidder acknowledges receipt of the following addenda:

Addenda #	Dated	Initial
Addendum 1	10/28/2022	JW

The undersigned Bidder expressly agrees to the following provisions:

- A. That the bid stated shall include the utilization of the Subcontractor(s) listed in the List of Subcontractors below.
- B. That the Subcontractor(s) listed below shall not be changed by the Contractor unless the Subcontractor(s) are unable to perform due to bankruptcy, labor strikes, or termination of business by the Subcontractor(s).
- C. That any Subcontractor(s) shall be subject to Owner approval.

List below any Subcontractor(s) whose subcontract(s) exceed \$ 5,000.

	SUBCONTRACTOR	TYPE OF WORK
1.	MLN Enterprises	Vendor/Supplier
2.	JP Excavating and Trucking	Trucking Subcontractor
3.	Dunn Co	Asphalt Subcontractor
4.		

RETURN WITH BID

DATE November 3rd, 2022

(If an Individual)
Signature of Bidder

(SEAL)

N/A

Tax ID #:

N/A

Business & E-mail
Address

N/A

N/A

(If a Co-Partnership)
Firm Name

N/A

(SEAL)

By:

N/A

Business & E-mail
Addresses

N/A

N/A

Names of All Members of
Firm

N/A

N/A

(If a Corporation)
Corporate Name

A&R Mechanical Services, Inc., dba A&R Services, Inc. (SEAL)

By:


Vice-President

Business & E-mail
Addresses

rjones@ar-mech.com

711 Kettering Park Dr., Urbana, IL 61801

Names of Officers

William M. Walter

President

Kim Heath

Secretary

Emily Godsell

Treasurer

Attest:


Secretary

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
for
2022 ANNUAL WATER MAIN EXTENSION PROJECT
CITY PROJECT 2022-10

<u>WORK ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
56103000	6 INCH POLYWRAPPED D.I.P. WATER MAIN	3,000	Feet	<u>66.12</u>	<u>198,360.00</u>
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	2,520	Feet	<u>81.31</u>	<u>204,901.20</u>
56109080	12 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	Each	<u>5,827.50</u>	<u>5,827.50</u>
56109420	8 INCH 45 DEGREE BENDS, MJ	4	Each	<u>116.50</u>	<u>466.00</u>
56109400	8 INCH 11.25 DEGREE BENDS, MJ	2	Each	<u>449.69</u>	<u>899.38</u>
56100015	8' X 6" INCH TEE, MJ	7	Each	<u>662.48</u>	<u>4637.36</u>
X0327719	8' PLUG, MJ	1	Each	<u>333.15</u>	<u>333.15</u>
56103101	8 INCH GRIP RING ACCESSORY KITS	24	Each	<u>102.55</u>	<u>2,461.20</u>
56103102	8 INCH FIELDLOCK GASKETS	26	Each	<u>109.54</u>	<u>2,848.04</u>
56108800	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	6	Each	<u>3,856.19</u>	<u>23,137.14</u>
56104900	6 INCH VALVE, MJ WITH VALVE BOX	14	Each	<u>1,713.89</u>	<u>23,994.46</u>
56109419	6 INCH 90 DEGREE BENDS, MJ	1	Each	<u>446.19</u>	<u>446.19</u>
56109418	6 INCH 45 DEGREE BENDS, MJ	8	Each	<u>417.06</u>	<u>3,336.48</u>
56109417	6 INCH 22.5 DEGREE BENDS, MJ	8	Each	<u>408.90</u>	<u>3,271.20</u>
56100005	6 INCH X 6 INCH TEE, MJ	13	Each	<u>461.67</u>	<u>6,001.71</u>
X0100017	6 INCH CAP/PLUG, MJ	2	Each	<u>279.55</u>	<u>559.10</u>
56103001	6 INCH GRIP RING ACCESSORY KITS	137	Each	<u>75.75</u>	<u>10,377.75</u>
56103002	6 INCH FIELDLOCK GASKETS	50	Each	<u>93.23</u>	<u>4,661.50</u>
X1200020	6 INCH SLEEVE, MJ	4	Each	<u>348.30</u>	<u>1,393.20</u>
X12000F24	6 INCH FRICTION CLAMP	2	Each	<u>262.07</u>	<u>524.14</u>

<u>WORK ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
X0100017	6 INCH ANCHOR COUPLING	7	Each	<u>678.74</u>	<u>4,751.18</u>
X0100017	6 INCH OFFSET NIPPLE	4	Each	<u>520.77</u>	<u>2,083.08</u>
X05620029	WATER SERVICE RECONNECT	5	Each	<u>2,298.15</u>	<u>11,490.75</u>
56400600	FIRE HYDRANT, 4.5' BURY	15	Each	<u>5,135.97</u>	<u>77,039.55</u>
20800150	TRENCH BACKFILL	2,300	Cu Yds	<u>77.96</u>	<u>179,308.00</u>
44213200	PAVEMENT SAW CUTS	7,000	Feet	<u>2.33</u>	<u>16,310.00</u>
59300100	CONTROLLED LOW STRENGTH MATERIAL	20	Cu Yds	<u>160.65</u>	<u>3,213.00</u>
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	1,800	Sq Yds	<u>143.34</u>	<u>258,012.00</u>
44000200	DRIVEWAY PAVEMENT REMOVAL	61	Sq Yds	<u>36.10</u>	<u>2,202.10</u>
44200901	CONCRETE DRIVEWAY REPLACEMENT, 6 INCH	11	Sq Yds	<u>202.57</u>	<u>2,228.27</u>
44201681	ASPHALT DRIVEWAY REPLACEMENT, 3 INCH	50	Sq Yds	<u>198.11</u>	<u>9,905.50</u>
25000100	SEEDING, CLASS 1 (LAWN MIXTURE) (100 lb/Acre)	40	LB	<u>142.77</u>	<u>5,710.80</u>
25000500	PHOSPHORUS FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	<u>3.50</u>	<u>122.50</u>
25000600	POTASSIUM FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	<u>3.50</u>	<u>122.50</u>
25000400	NITROGEN FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	<u>3.50</u>	<u>122.50</u>
25100105	MULCH, METHOD 2 (2 Tons/acre)	1.00	Tons	<u>4,237.70</u>	<u>4,237.70</u>
X0327678	EXPLORATION EXCAVATIONS	10	Each	<u>661.96</u>	<u>6,619.60</u>
70102620	TRAFFIC CONTROL	1	Lump Sum	<u>12,365.54</u>	<u>12,365.54</u>
67100100	MOBILIZATION	1	Lump Sum	<u>17,910.22</u>	<u>17,910.22</u>
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	Lump Sum	<u>\$150,000</u>	<u>\$150,000</u>

TOTAL BASE BID: \$1,262,191.49

TOTAL BID IN WORDS:

One million two hundred sixty-two thousand one hundred ninety-one and forty-nine

ALTERNATE "A" DANCELAND ROAD

<u>PAY ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	1,320	FEET	<u>81.31</u>	<u>107,329.20</u>
56108900	16 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	EA	<u>6,696.44</u>	<u>6,696.44</u>
56109420	8 INCH 22.5 DEGREE BENDS, MJ	2	EA	<u>115.65</u>	<u>231.30</u>
56100015	8' X 6" INCH TEE, MJ	2	EA	<u>662.64</u>	<u>1,325.28</u>
56101150	8' X 6" INCH REDUCER, MJ	1	EA	<u>340.22</u>	<u>340.22</u>
56103101	8 INCH GRIP RING ACCESSORY KITS	10	EA	<u>102.57</u>	<u>1,025.70</u>
56103102	8 INCH FIELDLOCK GASKETS	10	EA	<u>109.57</u>	<u>1,095.70</u>
56104900	6 INCH VALVE, MJ WITH VALVE BOX	3	EA	<u>1,714.28</u>	<u>5,142.84</u>
56103001	6 INCH GRIP RING ACCESSORY KITS	4	EA	<u>75.76</u>	<u>303.04</u>
X0100017	6 INCH ANCHOR COUPLING	3	EA	<u>678.89</u>	<u>2,036.67</u>
56400600	FIRE HYDRANT, 4.5' BURY	3	EA	<u>5,137.14</u>	<u>15,411.42</u>
20800150	TRENCH BACKFILL	20	CU YDS	<u>77.98</u>	<u>1,559.60</u>
44213200	PAVEMENT SAW CUTS	200	FEET	<u>2.33</u>	<u>466.00</u>
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	10	SQ YDS	<u>582.79</u>	<u>5,827.90</u>
TOTAL ALTERNATE "A"					<u>148,791.31</u>
TOTAL ALTERNATE "A" IN WORDS					<u>One Hundred Forty-Eight Thousand Seven Hundred Ninety-One and Thirty-One Cents</u>
TOTAL BASE BID + ALTERNATE "A"					<u>1,410,982.80</u>



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	11/03/2022	Project Title:	2022 Annual Water Main Extension Project
Total Contract Value:	\$1,262,191.49	Project Number:	2022-10

Section I: Prime Contractor Information

Prime Contractor: A&R Mechanical Services, Inc
Address: 711 Kettering Park Drive
Urbana, IL 61801
Phone: 217-367-4227
Contact Person: Randi Jones
Email: rjones@ar-mech.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
MLN Enterprises	MBE	\$186,583.00	14.78 %	vendor/supplier
JP Excavating and Trucking	MBE	\$62,255.00	4.93 %	trucking subcontractor
Dunn Co	Non-MBE	\$229,900.00	18.21 %	asphalt paving subcontractor
Totals		\$478,738.00	37.92 %	

• If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
N/A	N/A	N/A	N/A
Totals			

• If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:	11/03/2022	Project Title:	2022 Annual Water Main Extension Project
		Project Number:	2022-10

Prime Contractor: A&R Mechanical Services, Inc.

Address: 711 Kettering Park Drive
Urbana, IL 61801

Phone: 217-372-6127

Contact Person: Randi Jones

Email: rjones@ar-mech.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☒	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

 Justin Weidner, Vice President 11/08/2022
Signature of Prime Contractor Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director Date



November 8, 2022

City of Decatur

RE: City of Decatur 2022 Annual Water Main Extension

Mr. Paul Caswell,

A&R Services has completed the MBE Participation Waiver Request. While selecting, "no subcontracting or purchase of goods, materials or equipment opportunities exist", I offer the below explanation.

A&R Mechanical Services, Inc. d/b/a A&R Services, Inc. only needs to subcontract the asphalt and trucking portions. We have listed and plan to utilize an MBE for our trucking, however there are no viable options for an MBE asphalt contractor in IDOT districts 5, 6 or 7 and the local asphalt plants would likely not sell to an out of town installer.

Please let me know if you have any questions.

Thanks,

A handwritten signature in blue ink, appearing to read 'J. Weidner'.

Justin Weidner
Vice President

Subcontractor Name	Scope of Work Bid	Reason for Denial
N/A	N/A	N/A
If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
N/A	N/A	N/A
If more firms were contacted, please copy this form and attach the additional information.		

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.

11/03/2022

Signature of Prime Contractor

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:	11/03/2022	Project Title:	2022 Annual Water Main Extension Project
		Project Number:	2022-10

Prime Contractor: N/A

Address: _____

Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No			
Describe the scope of work change:					
Reason for subcontractor change:					
Describe good faith efforts to utilize an MBE:					



Signature of Prime Contractor

11/3/22

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	11/03/2022	Project Title:	2022 Annual Water Main Extension Project
Total Contract Value:	\$ 1,262,911.49	Project Number:	2022-10

Section I: Minority Business Enterprise (MBE) Information

Name: MLN Enterprise

Address: 1800 West Road Dr.
Springfield, IL 62711

Phone: 217-341-6123

Contact Person: Marsha Norris

Email: mlnenterprise@gmail.com

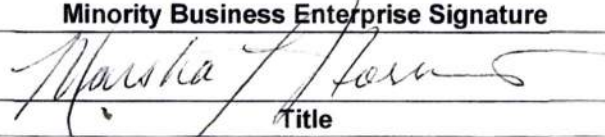
Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
vendor/supplier	\$186,583.00	14.78 %

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
	Justin Weidner
Title	Date
Vice President of A&R Mechanical Services, Inc.	11/03/2022

Minority Business Enterprise Signature	Print
	Marsha L. Norris
Title	Date
Owner	11/2/2022



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	11/03/2022	Project Title:	2022 Annual Water Main Extension Project
Total Contract Value:	\$1,262,191.49	Project Number:	2022-10

Section I: Minority Business Enterprise (MBE) Information

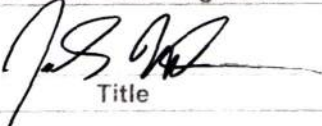
Name:	JP Excavating and Trucking
Address:	410 E 9th St. Danville, IL 61832
Phone:	217-444-1644
Contact Person:	Jamie Powell
Email:	jamie.jpinc@att.net

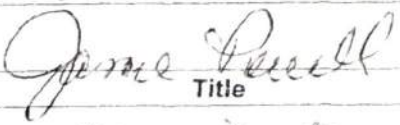
Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
trucking subcontractor	\$62,255.00	4.93%

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
	Justin Weidner
Title	Date
Vice President of A&R Mechanical Services, Inc.	11/03/2022

Minority Business Enterprise Signature	Print
	
Title	Date
President	11-2-22

NON-COLLUSION AFFIDAVIT

RETURN WITH BID

STATE OF Illinois)
) ss
COUNTY OF Champaign)

Justin Weidner, being first duly sworn, deposes and says that they are Vice President (sole owner, partner, president, secretary, etc.) of A&R Mechanical Services, Inc., the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Signed:

Justin Weidner, Title Vice President

Subscribed and sworn to before me this 3rd day of November, 2022.

(SEAL)



Randi Nicole Jones
Notary Public

*The Owner reserves the right, before any award of contract is made, to require of any bidder to whom it may make an award of the Contract, a duly executed non-collusion affidavit in the form designated above.

PREVAILING WAGE ACT REPORTING

RETURN WITH BID

CITY OF DECATUR NOTICE TO CONTRACTORS PREVAILING WAGE ACT

In submitting your bid or proposal for a public works project for the City of Decatur, which is being paid for wholly or in part out of public funds, or providing services to the City of Decatur, the following shall apply to ensure the City is in compliance with the Illinois Prevailing Wage Act. This contract calls for the construction of a "public work", within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor ("the Department") publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor and subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Department's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

1. The Contractor shall not pay less than the prevailing rate of wages to all laborers, workmen and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works.
2. Any and all contractors' and subcontractors' bonds required by the City of Decatur for your specific project must contain a provision as will guarantee the faithful performance of the Prevailing Wage Act.
3. Any and all contracts or agreements entered into with the contractor or any subcontractor shall also comply with the provisions of the Prevailing Wage Act and contain a stipulation in any bid specifications or contracts requiring compliance with the Act.
4. A copy of the relevant prevailing wage rates shall be posted at a location on the project site that is easily accessible by workers.
5. All contractors and subcontractors must create and keep for a minimum of three (3) years, records of all laborers, mechanics and other workers employed by them on the project. The records shall include:
 - a. Each worker's name, address, telephone number when available, last four digits of social security number, gender, race, ethnicity, veteran status and classification or classifications;
 - b. The number of hours worked each day; and,
 - c. The starting and ending time of work each day.

PREVAILING WAGE ACT REPORTING

RETURN WITH BID

6. If the Illinois Department of Labor revises the prevailing rate of hourly wages, the revised rate shall apply.
7. This Notice is not intended to be relied upon by contractors or subcontractors. You should review the Prevailing Wage Act to ensure your compliance and consult with an attorney of your own choosing.

Date: _____ Date: 11/3/22

City of Decatur, Illinois



Contractor
A.D. Mechanical Services, Inc.
Justin Weidner, Vice President



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

A & R Mechanical Services, Inc.
711 East Kettering Park Dr.
Urbana, IL 61801

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty & Surety Co. of America
One Tower Square
Hartford, CT 06183

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City Decatur
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523

BOND AMOUNT:

10% of AB (Ten Percent of Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)

City Project 2022-10
2022 Annual Water Main Extension Project
Berry, Dunes, Sands, Solar, Michigan Ave, Danceland Road & South Shores Drive in Decatur, IL

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of November, 2022

Landi Nicole Jones
(Witness)

Cheryl Freutter
(Witness)

A & R Mechanical Services, Inc.

(Principal)

(Seal)

Sustin Weidner, Vice President

Travelers Casualty & Surety Co. of America

(Surety)

(Seal)

Elizabeth A. Stickman
(Title) Elizabeth A. Stickman; Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

061110



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

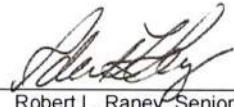
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Elizabeth A. Stickman** of **LEESBURG, Virginia**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

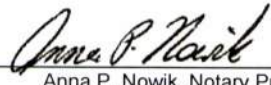
By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **3RD** day of **November** 2022




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:		Project Title:		
Total Contract Value:			Project Number:	

Section I: Prime Contractor Information

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
Totals				

- If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
Totals			

- If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
If more firms were contacted, please copy this form and attach the additional information.		

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.

Signature of Prime Contractor	Date
-------------------------------------	------------



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Signature of Prime Contractor

Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No			

Describe the scope of work change:

Reason for subcontractor change:

Describe good faith efforts to utilize an MBE:

Signature of Prime Contractor

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:		Project Title:	
Total Contract Value:		Project Number:	

Section I: Minority Business Enterprise (MBE) Information

Name: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Description of Services or Materials to be Provided

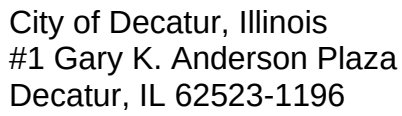
Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
Title	Date

Minority Business Enterprise Signature	Print
Title	Date



Final Minority Business Enterprise (MBE) Participation Documentation

Date:		Project Title:		
Total Contract Value:			Project Number:	

Section I: Prime Contractor Information

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Non-MBE Subcontractor Total				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE purchase of Goods, Materials, and Equipment

Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Totals				

If more MBE's are utilized, please copy this form and attach the additional information.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	MBE Goal of 10% <u>has been</u> reached
☐	MBE Goal of 10% <u>has not been</u> reached but Contractor <u>has</u> met the goal estimated on the MBE Utilization Statement submitted at Bid
☐	MBE Goal of 10% <u>has not been</u> reached and Contractor <u>has not</u> met the goal estimated on the MBE Utilization Statement submitted at Bid (attach explanation)
☐	MBE Goal of 20% <u>has been</u> reached and qualifies for a 2% Bonus of the final Contract Value up to a maximum of \$50,000
☐	Other – (State reason and attach explanation)

The undersigned certifies that the information included herein is true and correct, failure to submit this form may result in delay of the final payment.

Signature of Prime Contractor

Date

NON-COLLUSION AFFIDAVIT

RETURN WITH BID

STATE OF _____)

) ss

COUNTY OF _____)

_____, being first duly sworn, deposes and says that they are _____ (sole owner, partner, president, secretary, etc.) of _____, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Signed:

Title

Subscribed and sworn to before me this _____ day of _____, 2022.

(SEAL)

Notary Public

*The Owner reserves the right, before any award of contract is made, to require of any bidder to whom it may make an award of the Contract, a duly executed non-collusion affidavit in the form designated above.

PREVAILING WAGE ACT REPORTING

RETURN WITH BID

CITY OF DECATUR NOTICE TO CONTRACTORS PREVAILING WAGE ACT

In submitting your bid or proposal for a public works project for the City of Decatur, which is being paid for wholly or in part out of public funds, or providing services to the City of Decatur, the following shall apply to ensure the City is in compliance with the Illinois Prevailing Wage Act. This contract calls for the construction of a “public work”, within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor (“the Department”) publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor and subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Department’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

1. The Contractor shall not pay less than the prevailing rate of wages to all laborers, workmen and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works.
2. Any and all contractors’ and subcontractors’ bonds required by the City of Decatur for your specific project must contain a provision as will guarantee the faithful performance of the Prevailing Wage Act.
3. Any and all contracts or agreements entered into with the contractor or any subcontractor shall also comply with the provisions of the Prevailing Wage Act and contain a stipulation in any bid specifications or contracts requiring compliance with the Act.
4. A copy of the relevant prevailing wage rates shall be posted at a location on the project site that is easily accessible by workers.
5. All contractors and subcontractors must create and keep for a minimum of three (3) years, records of all laborers, mechanics and other workers employed by them on the project. The records shall include:
 - a. Each worker’s name, address, telephone number when available, last four digits of social security number, gender, race, ethnicity, veteran status and classification or classifications;
 - b. The number of hours worked each day; and,
 - c. The starting and ending time of work each day.

CONTRACT

THIS CONTRACT, made and entered into this 21st day of November, 2022, by and between the City of Decatur, Illinois, hereinafter called "Owner", and A&R Mechanical Services, Inc., hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2022 ANNUAL WATER MAIN EXTENSION PROJECT BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND RD AND SOUTH SHORES DRIVE AREAS"**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.

2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. Work shall be complete by December 22, 2023.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above-named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product. In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

KIM ALTHOFF, CITY CLERK

By _____
JULIE MOORE WOLFE, MAYOR

A&R MECHANICAL SERVICES, INC.,

SECRETARY (Corporate Seal)

By _____
WILLIAM M. WALTER PRESIDENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Risk Managers 2104 Windsor Place Suite B Champaign IL 61820		CONTACT NAME: Luke Sherman PHONE (A/C, No, Ext): (217) 239-3755 FAX (A/C, No): (217) 239-3769 E-MAIL ADDRESS: service@irmagency.com													
INSURED A & R Mechanical Services, Inc. 711 E Kettering Park Dr Urbana IL 61801		INSURER(S) AFFORDING COVERAGE <table border="1"><tr><td>INSURER A: West Bend Mutual Insurance</td><td>NAIC # 15350</td></tr><tr><td>INSURER B: Great American Insurance Company</td><td>16691</td></tr><tr><td>INSURER C: Travelers Property Casualty Company of America</td><td>25674</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>		INSURER A: West Bend Mutual Insurance	NAIC # 15350	INSURER B: Great American Insurance Company	16691	INSURER C: Travelers Property Casualty Company of America	25674	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: Travelers Property Casualty Company of America	25674														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 21-22 MASTER **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:	Y		A680799	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRE AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y		A680799	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			TUU4092331	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	A551832	12/31/2021	12/31/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Leased/Rented Equipment Installation Floater			QT9366H4157TIL	12/31/2021	12/31/2022	L/R - Limit per Item 750,000 Installation Floater 3,000,000 IF - Temporary Storage 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 2022 Annual Water Main Extension Project

The City of Decatur, its officers and employees are included as additional insureds with respects to general liability and automobile liability, as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Decatur Public Works Department 1 Gary K Anderson Plaza Decatur IL 62523	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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City of Decatur, Illinois

Contract Bond

Project 2022 ANNUAL WATER MAIN EXTENSION PROJECT

Project Number 2022-10

We, A&R Mechanical Services, Inc.

711 Kettering Park Dr., Urbana, IL 61801

a/an) ☐ Individual ☐ Co-partnership ☒ Corporation organized under the laws of the _____,
as PRINCIPAL, and Travelers Casualty & Surety Co. of America

One Tower Square; Hartford, CT 06183 as SURETY,

are held and firmly bound unto the City of Decatur (hereafter referred to as "CITY") in the penal sum of

One Million, Four Hundred Ten Thousand, Nine Hundred Eighty-Two and 80/100-----

----- Dollars (\$1,410,982.80), lawful money of the
United States, well and truly to be paid unto said CITY, for the payment of which we bind ourselves, our heirs,
executors, administrators, successors, jointly to pay to the CITY this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the CITY for the construction of work on the above City Project, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the CITY harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 11th day of November A.D. 2022

PRINCIPAL

A&R MECHANICAL SERVICES, INC.
(Company Name)

By: [Signature] PRESIDENT
(Signature & Title)

Attest: [Signature]
(Signature & Title)

N/A
(Company Name)

By: N/A
(Signature & Title)

Attest: N/A
(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF ILLINOIS,

COUNTY OF Champaign

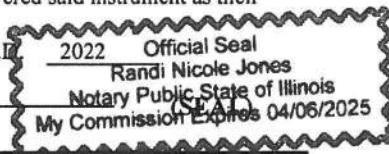
I, Randi Nicole Jones, a Notary Public in and for said county, do hereby certify that
Justin Weidner and William M. Walter

(Insert names of individuals signing on behalf or PRINCIPAL)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 11th day of November A.D. 2022

My commission expires April 06, 2025
Randi Nicole Jones
Notary Public



SURETY

Travelers Casualty & Surety Co. of America
(Name of Surety)

By: [Signature]
(Signature of Attorney-in-Fact)
Elizabeth A. Stickman; Attorney-in-Fact
(SEAL)

STATE OF ~~ILLINOIS~~, VIRGINIA

COUNTY OF Loudoun

I, Denise Renee Gerling, a Notary Public in and for said county, do hereby certify that

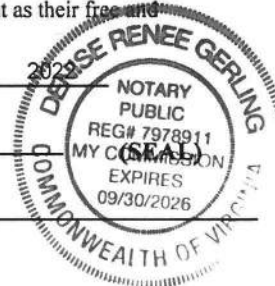
Elizabeth A. Stickman

(Insert names of individuals signing on behalf or SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 11th day of November A.D. 2022

My commission expires 9/30/2026
[Signature]
Notary Public



Approved this 21st day of November, A.D. 2022

Attest:

Kim Althoff, City Clerk

City Council

City of Decatur, Illinois

Julie Moore Wolfe, Mayor



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

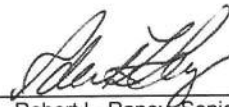
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Elizabeth A. Stickman** of **LEESBURG, Virginia**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

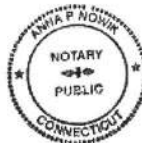
City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

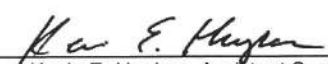
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, any Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 1st day of November, 2022




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

ADDENDUM NO. 1

**TO PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR:
2022 ANNUAL WATER MAIN EXTENSION PROJECT
BERRY, DUNES, SANDS, SOLAR, MICHIGAN AVE, DANCELAND ROAD,
SOUTH SHORES DRIVE AREAS
CITY PROJECT 2022-10
DATED OCTOBER 2022**

AD-1-1 NOTICE

- 1.01 This Addendum No. 1 dated October 28, 2022, to the Plans, Specifications and Contract Documents for the above captioned project, supersedes all contrary and conflicting information of the above-mentioned bid proposal documents, which are hereby supplemented in certain particulars as follows:

AD-1-2 BID PROPOSAL

- 2.01 Remove the Bid Form on pages 18-20 of the Bid Proposal and replace with the Attached Addendum No. 1 Bid Form.

AD-1-3 PREBID MEETING MINUTES

- 3.01 Add the attached pre-bid meeting sign-in sheet and meeting minutes from the Pre-Bid Meeting on October 19, 2022

AD-1-4 PROJECT PLANS

- 3.01 Remove and replace Sheet 2 of the plans with the attached sheet updating the schedule of quantities.

Please make the proper acknowledgment of **addenda #1** on page **16** of your bidding documents.

END OF ADDENDUM NO. 1

City Engineer:  Date: October 28, 2022

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
for
2022 ANNUAL WATER MAIN EXTENSION PROJECT
CITY PROJECT 2022-10

<u>WORK ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
56103000	6 INCH POLYWRAPPED D.I.P. WATER MAIN	3,000	Feet		
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	2,520	Feet		
56109080	12 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	Each		
56109420	8 INCH 45 DEGREE BENDS, MJ	4	Each		
56109400	8 INCH 11.25 DEGREE BENDS, MJ	2	Each		
56100015	8' X 6" INCH TEE, MJ	7	Each		
X0327719	8' PLUG, MJ	1	Each		
56103101	8 INCH GRIP RING ACCESSORY KITS	24	Each		
56103102	8 INCH FIELDLOCK GASKETS	26	Each		
56108800	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	6	Each		
56104900	6 INCH VALVE, MJ WITH VALVE BOX	14	Each		
56109419	6 INCH 90 DEGREE BENDS, MJ	1	Each		
56109418	6 INCH 45 DEGREE BENDS, MJ	8	Each		
56109417	6 INCH 22.5 DEGREE BENDS, MJ	8	Each		
56100005	6 INCH X 6 INCH TEE, MJ	13	Each		
X0100017	6 INCH CAP/PLUG, MJ	2	Each		
56103001	6 INCH GRIP RING ACCESSORY KITS	137	Each		
56103002	6 INCH FIELDLOCK GASKETS	50	Each		
X1200020	6 INCH SLEEVE, MJ	4	Each		
X12000F24	6 INCH FRICTION CLAMP	2	Each		

<u>WORK ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
X0100017	6 INCH ANCHOR COUPLING	7	Each	_____	_____
X0100017	6 INCH OFFSET NIPPLE	4	Each	_____	_____
X05620029	WATER SERVICE RECONNECT	5	Each	_____	_____
56400600	FIRE HYDRANT, 4.5' BURY	15	Each	_____	_____
20800150	TRENCH BACKFILL	2,300	Cu Yds	_____	_____
44213200	PAVEMENT SAW CUTS	7,000	Feet	_____	_____
59300100	CONTROLLED LOW STRENGTH MATERIAL	20	Cu Yds	_____	_____
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	1,800	Sq Yds	_____	_____
44000200	DRIVEWAY PAVEMENT REMOVAL	61	Sq Yds	_____	_____
44200901	CONCRETE DRIVEWAY REPLACEMENT, 6 INCH	11	Sq Yds	_____	_____
44201681	ASPHALT DRIVEWAY REPLACEMENT, 3 INCH	50	Sq Yds	_____	_____
25000100	SEEDING, CLASS 1 (LAWN MIXTURE) (100 lb/Acre)	40	LB	_____	_____
25000500	PHOSPHORUS FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	_____	_____
25000600	POTASSIUM FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	_____	_____
25000400	NITROGEN FERTILIZER NUTRIENT (90 lb/Acre)	35	LB	_____	_____
25100105	MULCH, METHOD 2 (2 Tons/acre)	1.00	Tons	_____	_____
X0327678	EXPLORATION EXCAVATIONS	10	Each	_____	_____
70102620	TRAFFIC CONTROL	1	Lump Sum	_____	_____
67100100	MOBILIZATION	1	Lump Sum	_____	_____
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	Lump Sum	<u>\$150,000</u>	<u>\$150,000</u>
TOTAL BASE BID:				_____	_____

TOTAL BID IN WORDS:

ALTERNATE "A" DANCELAND ROAD

<u>PAY ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PAY UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	1,320	FEET		
56108900	16 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	EA		
56109420	8 INCH 22.5 DEGREE BENDS, MJ	2	EA		
56100015	8' X 6" INCH TEE, MJ	2	EA		
56101150	8' X 6" INCH REDUCER, MJ	1	EA		
56103101	8 INCH GRIP RING ACCESSORY KITS	10	EA		
56103102	8 INCH FIELDLOCK GASKETS	10	EA		
56104900	6 INCH VALVE, MJ WITH VALVE BOX	3	EA		
56103001	6 INCH GRIP RING ACCESSORY KITS	4	EA		
X0100017	6 INCH ANCHOR COUPLING	3	EA		
56400600	FIRE HYDRANT, 4.5' BURY	3	EA		
20800150	TRENCH BACKFILL	20	CU YDS		
44213200	PAVEMENT SAW CUTS	200	FEET		
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	10	SQ YDS		
TOTAL ALTERNATE "A"					
TOTAL ALTERNATE "A" IN WORDS					
TOTAL BASE BID + ALTERNATE "A"					

Pre-bid Meeting Agenda
for
2022 ANNUAL WATER MAIN REPLACEMENT PROJECT
CITY PROJECT 2022-10

Conference Call
10:00 a.m., Wednesday, October 19, 2022.

I. Introduction

Attendees: Paul Caswell & Karl Ziemer, City of Decatur; Jared Burdick, Burdick Plumbing & Heating; Aaron Green, EL Pruitt.

II. Project Review

Installing water main and associated appurtenances in the Berry Drive, Dunes Drive, Sands Drive, Solar Avenue, Michigan Avenue, Danceland Road and South Shores Drive areas, the project has approx. 3,000 feet of 6" Water Main and 3,840 feet of 8" Water Main..

The work also includes erosion control, pavement and landscape restoration, and traffic control.

III. Minority Participation Goals Review of City Code Chapter 28, Article 10 (Handout and Discussion).

A. Policy

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs.

The City requires that general contractors show good faith efforts to meet the City's goals of 10% of the project amount be used to hire MBE subcontractors when subcontracting opportunities exist and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprise, and 18% total hours are to be worked by minority employees. Note that there are two goals that need to be addressed

B. Definitions

The Prospective bidders are directed to the attached handout that provides an excerpt of the State's definition of a minority.

C. Project Goals and Good Faith Efforts

1. Subcontracting/Supplier Goal: 10% of total dollar amount should be performed by MBE if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.

- a. Subcontracting is not required but if a subcontractor is used a Good Faith Effort must be made to fill the stated goal.

The Contractor shall put forward good faith efforts to “actively and aggressively” seek the participation of MBE or minority workers. It is expected that a demonstration of “active” and “aggressive” will include actual direct contact with or working with a minority subcontractor in a manner that leads them to provide actual quotes for the work to be subcontracted. This is benefited by the development of an ongoing relationship with minority subcontractors.

- b. What is the City’s expectation of what will be required to demonstrate a Good Faith Effort?

*The City regards a good faith effort, at a minimum, to include direct contacts with 2-3 MBE subcontractors for **each** subcontracting opportunity until the goal is met. The contacts must be with subcontractors that provide the type of work that is being subcontracted. Mass e-mail contacts alone are not considered a good faith effort. Documented follow up requests are required if no response is received. The bidder is to provide all work, all contacts, the method of contact (email, phone, personal, etc.), and the results of each contact. **Email requests with no reply or other evidence of direct contact are not considered to be acceptable direct contacts.***

City staff can have no contact with bidders regarding their bid submittal after bids have been opened, so their only opportunity to demonstrate a good faith effort, is to provide all supportive evidence with the bid document. For the benefit of the review that must be conducted by City staff, it is helpful for the bidders to group their direct contacts according to the subcontracting opportunity.

- c. If a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.

2. Minority Workers Goal: 18% total hours worked should be performed by minority workers.
 - a. The City tracks this goal through forms provided by the City, a copy is located within the special provisions. Prevailing wage reports are not required to be submitted when the Prevailing wage act reporting is provided.

Paul Caswell had a short discussion of the MBE goals for the city. Discussed subcontractor and material suppliers as part of the 10% MBE goal. Briefly discussed the 18% labor goal. City is no longer using ePrismSoft to track certified payrolls and MBE labor goals. Contractors will use the forms provided by the city and use IDOL to track certified payroll.

IV. Other Items

Bidders should check Decatur Blueprint's website before submitting a bid to make sure there are no addenda's missing. Only contractors on Decatur Blueprint's plan holder list will get updates on addenda's. You have to purchase the plans to get on their list. Simply downloading a set of plans from the website does not put you on the bidders list.

1. GC-27 Use of Fire Hydrants
need to use a hydrant meter for any water used other than the first water main flush.
2. SP-2 Completion Date
A 90 day internal milestone for the completion of a block to block area 90 days after starting the block. Completion shall include all final restoration, seeding and pavement.
3. SP-3 Schedule of Work
Need to provide and adhere to a schedule, weekly schedule updates should be provided. Also highlighted the internal completion date to complete the work.

V. Project Requirements

Karl Ziemer had a brief discussion of some of the unique properties of this project. Discussed the hydrant installations on Sands Drive, the main installation on Solar Ave, and use of friction clamps on Tropicana Road and Michigan Ave. Also mentioned that the new main in South Shores Drive needs to be installed over the center of the concrete culvert.

Pre-Bid Sign-In Sheet

**2022 Annual Water Main Replacement Project, Berry, Dunes, Sands, Solar, Michigan,
Danceland Road and South Shores Drive areas.**

2022-10

October 19, 2022 10:00 a.m. Conference Call

Name ----- Email Address	Representing	Phone Number ----- Fax Number	In Person (P) Conference Call (C)
1)	EL Pruitt Company	217-789-0966	P
Email:			C
2)	Burdick Plumbing	217-429-2385	P
Email:			C
3)			P
Email:			C
4)			P
Email:			C
5)			P
Email:			C
6) Paul Caswell	City	217-424-2747	P
Email: pcaswell@decaturil.gov			C
7) Andrew Whitehead	City/Water Services	217-875-5705	P
Email: awhitehead@decaturil.gov			C
8) Karl Ziemer	City	217-424-2747	P
Email: kziemer@decaturil.gov		217-420-0605	C
9)		217-424-2747	P
Email:			C
10)			P
Email:			C
11)			P
Email:			C
12)			P
Email:			C
13)			P
Email:			C
14)			P
Email:			C
15)			P
Email:			C

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

The “minority person” definition contained in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2 is contained at the back of this handout.

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City’s municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS.** All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;

- ix. If an MBE is rejected, **providing sound reasons for rejection** based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers; **[This is provided through Prevailing Wage Documentation]**
 - xi. All other good faith efforts or **evidence of due diligence** to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act,
30 ILCS 575/2**

(30 ILCS 575/2)

(Section scheduled to be repealed on June 30, 2016)

Sec. 2. Definitions.

(A) For the purpose of this Act, the following terms shall have the following definitions:

(1) **"Minority person"** shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following:

(a) **American Indian or Alaska Native** (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).

(b) **Asian** (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

(c) **Black or African American** (a person having origins in any of the black racial groups of Africa). Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".

(d) **Hispanic or Latino** (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).

(e) **Native Hawaiian or Other Pacific Islander** (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).

LEGEND

- RIGHT OF WAY LINE (ROW)

Ø OF ROADWAY (STATION)

EXISTING BURIED GAS MAIN

EXISTING SANITARY SEWER

EXISTING STORM SEWER

EXISTING WATER MAIN

EXISTING SANITARY SEWER SERVICE LOCATION

EXISTING CULVERT

NEW WATER MAIN

EXISTING SANITARY MANHOLE

EXISTING CURB INLET

EXISTING FIRE HYDRANT

EXISTING WATER VALVE

EXISTING CURB BOX LOCATION

NEW FIRE HYDRANT

NEW WATER VALVE

SAWCUT & PAVEMENT REMOVAL LIMITS
- Legend symbols for various infrastructure elements: Right of Way Line (ROW), Ø of Roadway (Station), Existing Buried Gas Main, Existing Sanitary Sewer, Existing Storm Sewer, Existing Water Main, Existing Sanitary Sewer Service Location, Existing Culvert, New Water Main, Existing Sanitary Manhole, Existing Curb Inlet, Existing Fire Hydrant, Existing Water Valve, Existing Curb Box Location, New Fire Hydrant, New Water Valve, Sawcut & Pavement Removal Limits.

WATER MAIN NOTES

- ALL WATER MAIN CONSTRUCTION, MATERIALS AND TESTING SHALL BE IN ACCORDANCE WITH THE WATER MAIN CONSTRUCTION STANDARDS OF THE CITY OF DECATUR. ITEMS OF WORK NOT COVERED BY THE CITY STANDARDS SHALL BE COMPLETED IN ACCORDANCE WITH THE "STANDARD SPECIFICATION FOR SEWER AND WATER MAIN CONSTRUCTION IN ILLINOIS", APRIL 2016 AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
- WATER MAINS AND SERVICE LINES SHALL BE SEPARATED FROM SEPTIC TANKS, DISPOSAL FIELDS AND SEEPAGE BEDS BY A MINIMUM OF 25 FEET.
- THE LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES WERE OBTAINED FROM THE CITY OF DECATUR RECORDS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY ALL UNDERGROUND UTILITY LOCATIONS.
- BEFORE STARTING ANY CONSTRUCTION ACTIVITIES, THE CONTRACTOR SHALL CALL JULI.E. AT 811 TO LOCATE THE UTILITIES.
- MINIMUM DEPTH OF THE WATER MAIN SHALL BE 42" TO THE TOP OF THE PIPE. SEE PLANS FOR DETAILS.
- ALL WATER MAIN SHALL BE POLY WRAPPED DUCTILE IRON PIPE CONFORMING TO AWWA C151, THICKNESS CLASS 52, TAR COATED AND CEMENT LINED WITH PUSH-ON JOINTS CONFORMING TO AWWA C111 AND C800.
- ALL PLUGS, CAPS, TEES, BENDS AND FITTINGS DEFLECTING 11.5 DEGREES OR MORE SHALL BE THRUST PROTECTED OR HAVE RESTRAINED FOR 50 FEET FROM ALL CONNECTIONS FROM THE FITTINGS TO PREVENT MOVEMENT OF LINES UNDER PRESSURE. JOINTS, PORTLAND CEMENT CONCRETE BLOCKING SHALL BE A MINIMUM OF 12" THICK AND BE PLACED BETWEEN SOLID, UNDISTURBED GROUND AND THE FITTINGS. THE PIPE AND FITTING JOINTS SHALL REMAIN ACCESSIBLE FOR REPAIRS.
- ALL CONSTRUCTION, PRESSURE TESTS, LEAKAGE TESTS AND BACTERIOLOGICAL TESTING SHALL CONFORM TO THE "STANDARD SPECIFICATION FOR SEWER AND WATER MAIN CONSTRUCTION IN ILLINOIS", APRIL 2016. THE TESTING OF THE WATER MAIN SHALL BE OBSERVED BY THE ENGINEER.
- TRENCH BACKFILL CONFORMING TO SECTION 208 AND ARTICLE 1004.05 OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" ADOPTED APRIL 1, 2016 SHALL BE USED IN ALL TRENCHES UNDER ALL ROADWAY SURFACES AND DRIVEWAYS AND WITHIN 2 FEET OF THE EDGE OF ANY ROADWAY SURFACES OR DRIVEWAYS.

PROJECT TITLE

C.P. 2022-10 WATER MAIN EXTENSIONS VARIOUS AREAS

SHEET TITLE

QUANTITY SHEET

SCALE:



CITY OF DECATUR

PUBLIC WORKS DEPARTMENT

DATE: *M17, 2022*

DRAWN BY: *KZZ*

CHECK BY: *PBC*

PAY CODE	PAY ITEM	Quantity	Unit
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	11,320	Feet
56108900	16 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	Ea
56109420	8 INCH 22.5 DEGREE BENDS, MJ	2	Ea
56109015	8" X 6" INCH TEE, MJ	2	Ea
56101150	8" X 6" INCH REDUCER, MJ	1	Ea
56103101	8 INCH GRIP RING ACCESSORY KITS	40	Ea
56103102	8 INCH FIELDLOCK GASKETS	40	Ea
56104900	6 INCH VALVE, MJ WITH VALVE BOX	3	Ea
56103001	6 INCH GRIP RING ACCESSORY KITS	5	Ea
X0100017	6 INCH ANCHOR COUPLING	3	Ea
56406000	FIRE HYDRANT, 4.5" BURY	3	Ea
20800150	TRENCH BACKFILL	30	Cu Yds
44213200	PAVEMENT SAW CUTS	200	Feet
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	40	Sq Yds

PAY CODE	PAY ITEM	Quantity	Unit
56103000	6 INCH POLYWRAPPED D.I.P. WATER MAIN	3,000	Feet
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	2,320	Feet
56109400	12 X 8 INCH TAPPING SLEEVE AND VALVE, MJ	1	Ea
56109420	8 INCH 45 DEGREE BENDS, MJ	5	Ea
56109408	8 INCH 22.5 DEGREE BENDS, MJ	6	Ea
56109400	8 INCH 11.25 DEGREE BENDS, MJ	2	Ea
56100015	8" X 6" INCH TEE, MJ	2	Ea
56101150	8" X 6" INCH REDUCER, MJ	6	Ea
X032719	8" PLUG, MJ	1	Ea
56103101	8 INCH GRIP RING ACCESSORY KITS	14	Ea
56103102	8 INCH FIELDLOCK GASKETS	16	Ea
56108800	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	5	Ea
56104900	6 INCH VALVE, MJ WITH VALVE BOX	14	Ea
56109419	6 INCH 90 DEGREE BENDS, MJ	1	Ea
56109418	6 INCH 45 DEGREE BENDS, MJ	8	Ea
56109417	6 INCH 22.5 DEGREE BENDS, MJ	6	Ea
56100005	6 INCH X 6 INCH TEE, MJ	13	Ea
X0100017	6 INCH GRIP RING ACCESSORY KITS	2	Ea
56103001	6 INCH FIELDLOCK GASKETS	137	Ea
56103002	6 INCH FIELDLOCK GASKETS	50	Ea
X1200020	6 INCH SLEEVE, MJ	5	Ea
X1200024	6 INCH RIGITION CLAMP	2	Ea
X0100017	6 INCH ANCHOR COUPLING	7	Ea
X0100017	6 INCH OFFSET NIPPLE	5	Ea
X05620029	WATER SERVICE RECONNECT	5	Ea
56406000	FIRE HYDRANT, 4.5" BURY	15	Ea
20800150	TRENCH BACKFILL	2,300	Cu Yds
44213200	PAVEMENT SAW CUTS	7,000	Feet
59300100	CONTROLLED LOW STRENGTH MATERIAL	20	Cu Yds
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	1,800	Sq Yds
44000200	DRIVEWAY PAVEMENT REMOVAL	61	Sq Yds
44200901	CONCRETE DRIVEWAY REPLACEMENT, 6 INCH	11	Sq Yds
44201681	ASPHALT DRIVEWAY REPLACEMENT, 3 INCH	50	Sq Yds
25000100	SEEDING, CLASS 1 (LAWN MIXTURE) (100 lb/Acre)	40	LB
25000600	PHOSPHORUS FERTILIZER NUTRIENT (90 lb/Acre)	35	LB
25000600	POTASSIUM FERTILIZER NUTRIENT (90 lb/Acre)	35	LB
25000400	NITROGEN FERTILIZER NUTRIENT (90 lb/Acre)	35	LB
25100105	MULCH, METHOD 2 (2 tons/acre)	1,400	Tons
X0527678	EXPLORATION EXCAVATIONS	40	Ea
701002620	TRAFFIC CONTROL	1	Lump Sum
67100100	MOBILIZATION	1	Lump Sum
Z0009000	ALTERATIONS, CANCELATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	Lump Sum

2022 Annual Water Main Extension Project

Michigan Avenue Area Location Map

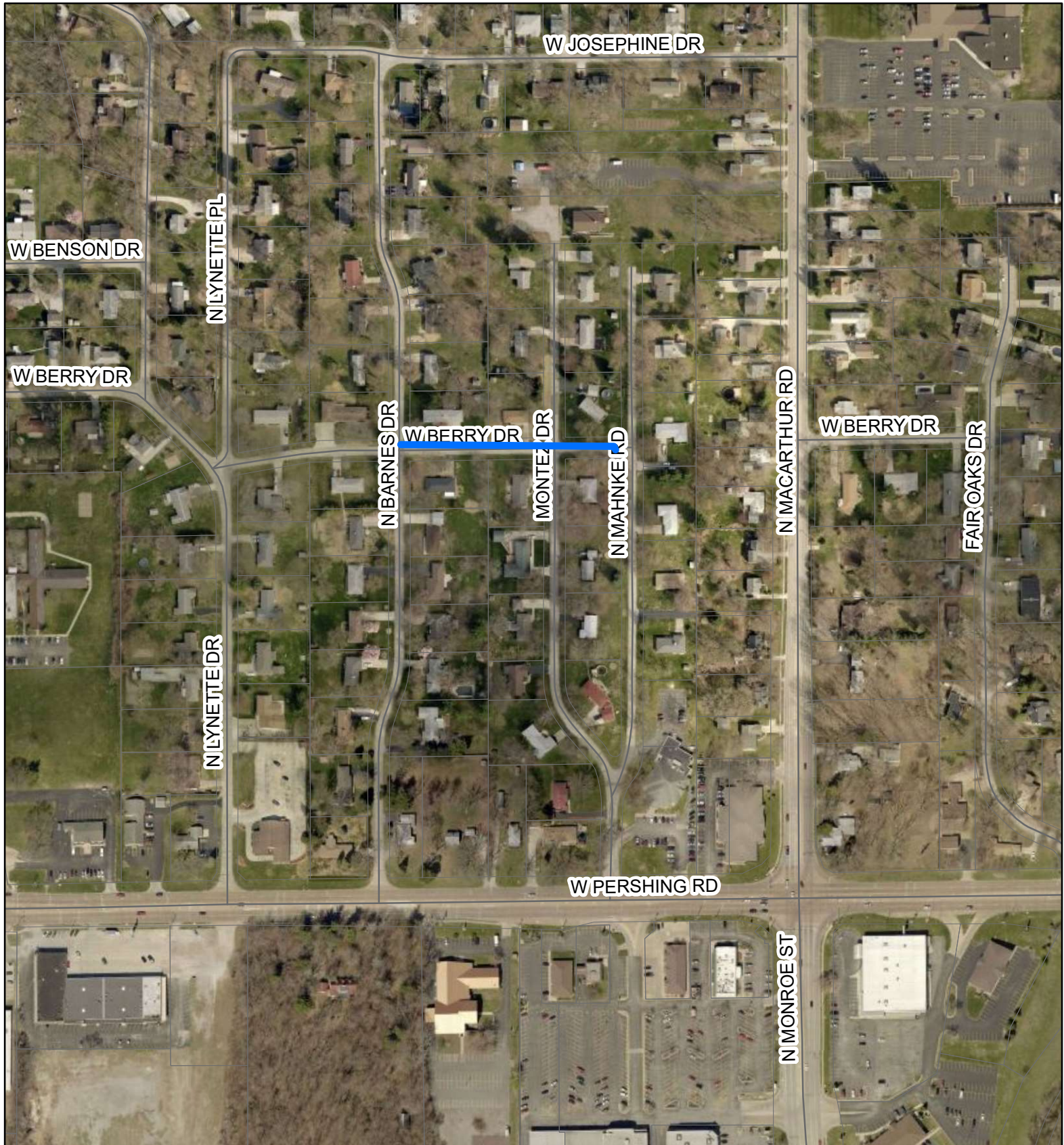
City Project 2022-10



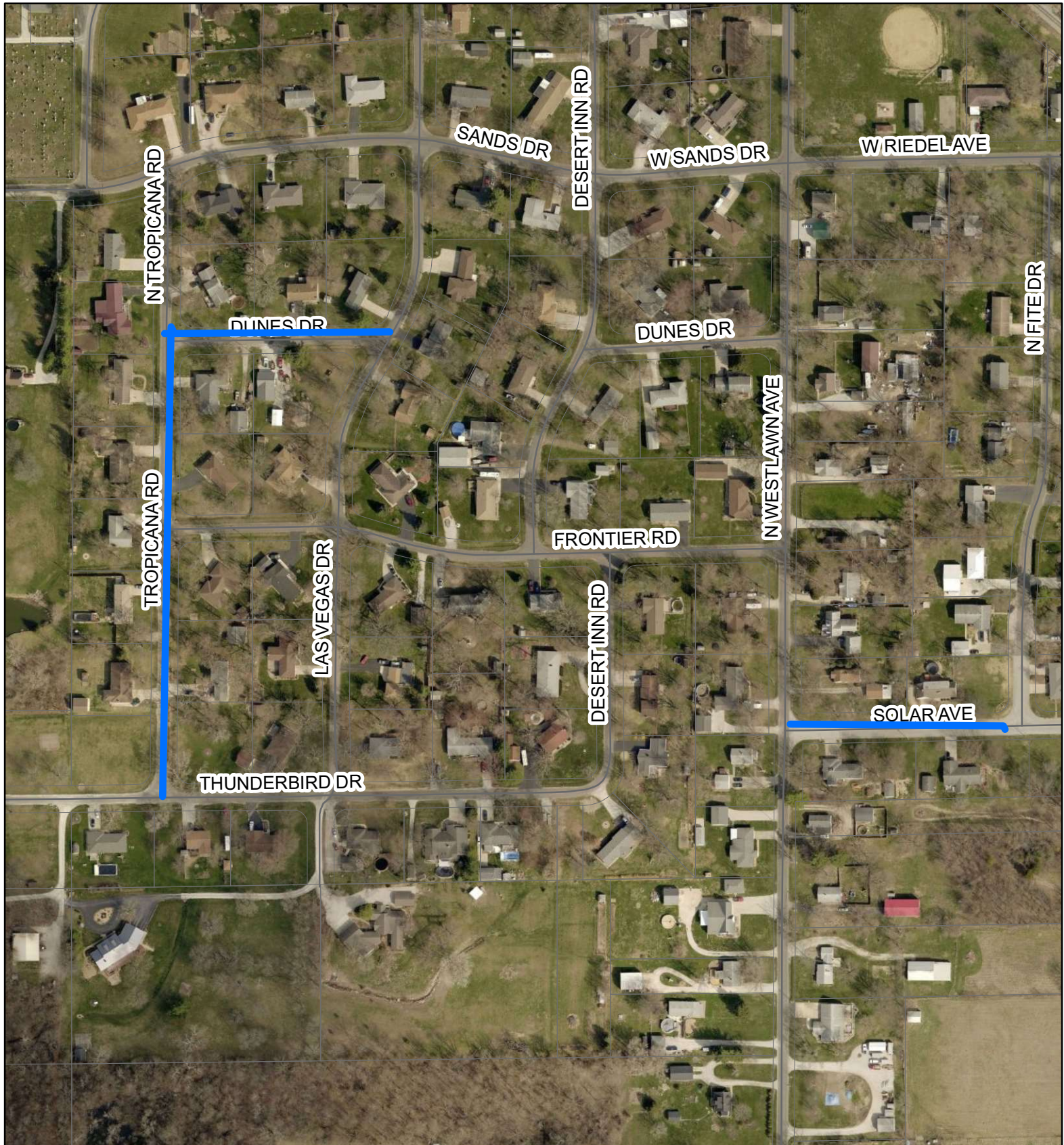
2022 Annual Water Main Extension Project

Berry Drive Area Location Map

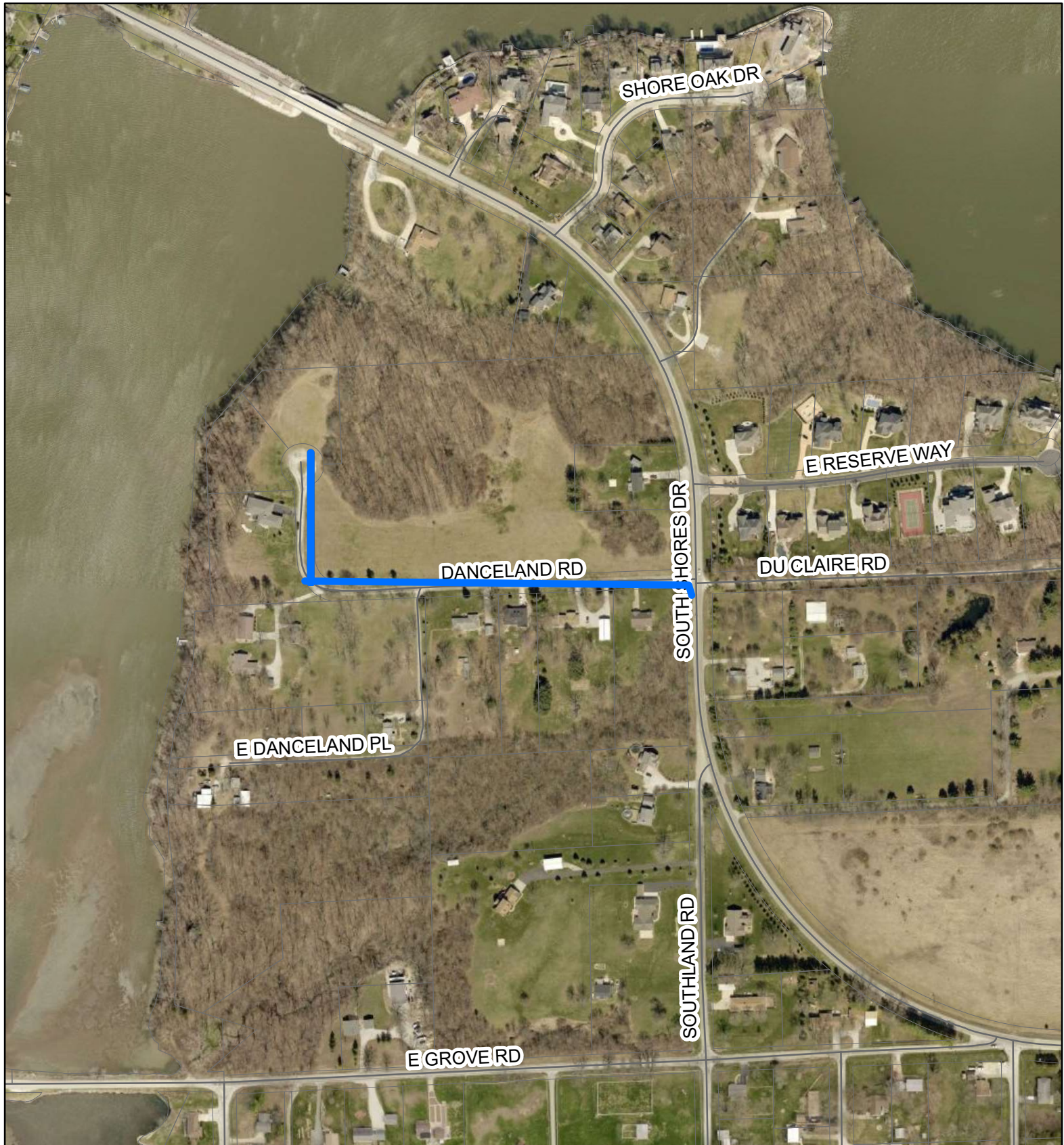
City Project 2022-10



2021 Annual Water Main Extension Project Boiling Springs Area Location Map City Project 2022-10



2022 Annual Water Main Extension Project Danceland Road Area Location Map City Project 2022-10



**2022 Annual Water Main Extension Project
South Shores Drive Area Location Map
City Project 2022-10**



Project Name: 2022 Annual Water Main Extension Project Berry, Dunes, Sands, Solar, Michigan Ave, Danceland Rd and South Shores Drive Area Project Number: 2022-10 BID DATE: Thursday, November 3, 2022 TIME: 10:00 A.M. Fund: Organization Code: Object Code:				Engineer's Estimate City Engineering Division		A&R Mechanical Services, Inc., dba A&R Services, Inc. 711 Kettering Park Dr. Urbana, IL 61801 217-367-4227		Burdick Plumbing & Heating Co., Inc. 1175 N 20th P.O. Box 496 Decatur, IL 62525 217-429-2385	
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
56103000	6 INCH POLYWRAPPED D.I.P. WATER MAIN	3000	FEET	\$70.00	\$210,000.00	\$66.12	\$198,360.00	\$50.00	\$150,000.00
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	2520	FEET	\$80.00	\$201,600.00	\$81.31	\$204,901.20	\$56.00	\$141,120.00
56109080	12X8 INCH TAPPING SLEEVE AND VALVE, MJ	1	EA	\$9,000.00	\$9,000.00	\$5,827.50	\$5,827.50	\$8,000.00	\$8,000.00
56109420	8 INCH 45 DEGREE BENDS, MJ	4	EA	\$800.00	\$3,200.00	\$116.50	\$466.00	\$1,000.00	\$4,000.00
56109400	8 INCH 11.25 DEGREE BENDS, MJ	2	EA	\$800.00	\$1,600.00	\$449.69	\$899.38	\$1,000.00	\$2,000.00
56100015	8'X6" INCH TEE, MJ	7	EA	\$800.00	\$5,600.00	\$662.48	\$4,637.36	\$1,200.00	\$8,400.00
X0327719	8' PLUG MJ	1	EA	\$500.00	\$500.00	\$333.15	\$333.15	\$900.00	\$900.00
56103101	8 INCH GRIP RING ACCESSORY KITS	24	EA	\$300.00	\$7,200.00	\$102.55	\$2,461.20	\$500.00	\$12,000.00
56103102	8 INCH FIELDLOCK GASKETS	26	EA	\$225.00	\$5,850.00	\$109.54	\$2,848.04	\$400.00	\$10,400.00
56108800	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	6	EA	\$8,000.00	\$48,000.00	\$3,856.19	\$23,137.14	\$7,500.00	\$45,000.00
56104900	6 INCH VALVE, MJ WITH VALVE BOX	14	EA	\$3,500.00	\$49,000.00	\$1,713.89	\$23,994.46	\$3,750.00	\$52,500.00
56109419	6 INCH 90 DEGREE BENDS, MJ	1	EA	\$600.00	\$600.00	\$446.19	\$446.19	\$900.00	\$900.00
56109418	6 INCH 45 DEGREE BENDS, MJ	8	EA	\$600.00	\$4,800.00	\$417.06	\$3,336.48	\$900.00	\$7,200.00
56109417	6 INCH 22.5 DEGREE BENDS, MJ	8	EA	\$600.00	\$4,800.00	\$408.90	\$3,271.20	\$900.00	\$7,200.00
56100005	6 INCH X 6 INCH TEE, MJ	13	EA	\$800.00	\$10,400.00	\$461.67	\$6,001.71	\$1,000.00	\$13,000.00
X0100017	6 INCH CAP/PLUG, MJ	2	EA	\$600.00	\$1,200.00	\$279.55	\$559.10	\$800.00	\$1,600.00
56103001	6 INCH GRIP RING ACCESSORY KITS	137	EA	\$250.00	\$34,250.00	\$75.75	\$10,377.75	\$400.00	\$54,800.00
56103002	6 INCH FIELDLOCK GASKETS	50	EA	\$200.00	\$10,000.00	\$93.23	\$4,661.50	\$350.00	\$17,500.00
X1200020	6 INCH SLEEVE, MJ	4	EA	\$600.00	\$2,400.00	\$348.30	\$1,393.20	\$1,000.00	\$4,000.00
X1200024	6 INCH FRICTION CLAMP	2	EA	\$400.00	\$800.00	\$262.07	\$524.14	\$1,200.00	\$2,400.00
X0100017	6 INCH ANCHOR COUPLING	7	EA	\$1,200.00	\$8,400.00	\$678.74	\$4,751.18	\$1,200.00	\$8,400.00
X0100017	6 INCH OFFSET NIPPLE	4	EA	\$900.00	\$3,600.00	\$520.77	\$2,083.08	\$1,500.00	\$6,000.00
X05620029	WATER SERVICE RECONNECT	5	EA	\$2,000.00	\$10,000.00	\$2,298.15	\$11,490.75	\$4,000.00	\$20,000.00
56400600	FIRE HYDRANT, 4.5' BURY	15	EA	\$4,500.00	\$67,500.00	\$5,135.97	\$77,039.55	\$8,500.00	\$127,500.00
20800150	TRENCH BACKFILL	2300	CU YDS	\$75.00	\$172,500.00	\$77.96	\$179,308.00	\$85.00	\$195,500.00
44213200	PAVEMENT SAW CUTS	7000	FEET	\$5.00	\$35,000.00	\$2.33	\$16,310.00	\$5.00	\$35,000.00
59300100	CONTROLLED LOW STRENGTH MATERIAL	20	CU YDS	\$150.00	\$3,000.00	\$160.65	\$3,213.00	\$250.00	\$5,000.00
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	1800	SQ YDS	\$150.00	\$270,000.00	\$143.34	\$258,012.00	\$160.00	\$288,000.00
44000200	DRIVEWAY PAVEMENT REMOVAL	61	SQ YDS	\$25.00	\$1,525.00	\$36.10	\$2,202.10	\$43.00	\$2,623.00
44200901	CONCRETE DRIVEWAY REPLACEMENT, 6 INCH	11	SQ YDS	\$125.00	\$1,375.00	\$202.57	\$2,228.27	\$190.00	\$2,090.00
44201681	ASPHALT DRIVEWAY REPLACEMENT, 3 INCH	50	SQ YDS	\$135.00	\$6,750.00	\$198.11	\$9,905.50	\$205.00	\$10,250.00
25000100	SEEDING, CLASS 1 (LAWN MIXTURE) (100 LB/ACRE)	40	LB	\$500.00	\$20,000.00	\$142.77	\$5,710.80	\$125.00	\$5,000.00
25000500	PHOSPHORUS FERTILIZER NUTRIENT (90 LB/ACRE)	35	LB	\$15.00	\$525.00	\$3.50	\$122.50	\$40.00	\$1,400.00

Project Name: 2022 Annual Water Main Extension Project Berry, Dunes, Sands, Solar, Michigan Ave, Danceland Rd and South Shores Drive Area Project Number: 2022-10 BID DATE: Thursday, November 3, 2022 TIME: 10:00 A.M. Fund: Organization Code: Object Code:				Engineer's Estimate City Engineering Division		A&R Mechanical Services, Inc., dba A&R Services, Inc. 711 Kettering Park Dr. Urbana, IL 61801 217-367-4227		Burdick Plumbing & Heating Co., Inc. 1175 N 20th P.O. Box 496 Decatur, IL 62525 217-429-2385	
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
25000600	POTASSIUM FERTILIZER NUTRIENT (90 LB/ACRE)	35	LB	\$15.00	\$525.00	\$3.50	\$122.50	\$40.00	\$1,400.00
25000400	NITROGEN FERTILIZER NUTRIENT (90 LB/ACRE)	35	LB	\$15.00	\$525.00	\$3.50	\$122.50	\$40.00	\$1,400.00
25100105	MULCH, METHOD 2 (2 TONS/ACRE)	1	TONS	\$20,000.00	\$20,000.00	\$4,237.70	\$4,237.70	\$8,000.00	\$8,000.00
X0327678	EXPLORATION EXCAVATIONS	10	EA	\$1,000.00	\$10,000.00	\$661.96	\$6,619.60	\$1,500.00	\$15,000.00
70102620	TRAFFIC CONTROL	1	LSUM	\$20,000.00	\$20,000.00	\$12,365.54	\$12,365.54	\$30,000.00	\$30,000.00
67100100	MOBILIZATION	1	LSUM	\$35,000.00	\$35,000.00	\$17,910.22	\$17,910.22	\$104,000.00	\$104,000.00
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	LSUM	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
	BASE BID TOTAL				\$1,447,025.00		\$1,262,191.49		\$1,559,483.00
	ALTERNATE "A" DANCELAND ROAD								
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	1320	FEET	\$80.00	\$105,600.00	\$81.31	\$107,329.20	\$60.00	\$79,200.00
56108900	16X8 INCH TAPPING SLEEVE AND VALVE, MJ	1	EA	\$11,000.00	\$11,000.00	\$6,696.44	\$6,696.44	\$12,000.00	\$12,000.00
56109420	8 INCH 22.5 DEGREE BENDS, MJ	2	EA	\$800.00	\$1,600.00	\$115.65	\$231.30	\$1,000.00	\$2,000.00
56100015	8'X6" INCH TEE, MJ	2	EA	\$800.00	\$1,600.00	\$662.64	\$1,325.28	\$1,000.00	\$2,000.00
56101150	8'X6" INCH REDUCER, MJ	1	EA	\$800.00	\$800.00	\$340.22	\$340.22	\$1,000.00	\$1,000.00
56103101	8 INCH GRIP RING ACCESSORY KITS	10	EA	\$300.00	\$3,000.00	\$102.57	\$1,025.70	\$500.00	\$5,000.00
56103102	8 INCH FIELDLOCK GASKETS	10	EA	\$250.00	\$2,500.00	\$109.57	\$1,095.70	\$400.00	\$4,000.00
56104900	6 INCH VALV, MJ WITH VALVE BOX	3	EA	\$3,500.00	\$10,500.00	\$1,714.28	\$5,142.84	\$4,000.00	\$12,000.00
56103001	6 INCH GRIP RING ACCESSORY KITS	4	EA	\$250.00	\$1,000.00	\$75.76	\$303.04	\$400.00	\$1,600.00
X0100017	6 INCH ANCHOR COUPLING	3	EA	\$1,200.00	\$3,600.00	\$678.89	\$2,036.67	\$1,200.00	\$3,600.00
56400600	FIRE HYDRANT, 4.5' BURY	3	EA	\$4,500.00	\$13,500.00	\$5,137.14	\$15,411.42	\$8,000.00	\$24,000.00
20800150	TRENCH BACKFILL	20	CU YDS	\$75.00	\$1,500.00	\$77.98	\$1,559.60	\$200.00	\$4,000.00
44213200	PAVEMENT SAW CUTS	200	FEET	\$5.00	\$1,000.00	\$2.33	\$466.00	\$30.00	\$6,000.00
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	10	SQ YDS	\$125.00	\$1,250.00	\$582.79	\$5,827.90	\$600.00	\$6,000.00
	TOTAL BASE BID				\$1,447,025.00		\$1,262,191.49		\$1,559,483.00
	TOTAL BID WITH ALTERNATE "A" (AS CORRECTED)				\$1,605,475.00		\$1,410,982.80		\$1,721,883.00
	Percent Over Under ENGINEER'S ESTIMATE						-12.11%		7.25%

Paul E. Caswell, P.E., City Engineer

Date

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City Clerk

DATE: 11/14/2022

MEMO:

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Jon Kindseth, Deputy City Manager

SUBJECT:

Resolution Accepting the Proposal and Authorizing the Execution of an Agreement for Professional Services for the Transit Campus Master Plan with Richard L. Bowen & Associates, Inc.

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Contract	Backup Material
Proposal	Resolution Letter

MEMO

DATE: November 21, 2022

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Scott Wrighton, City Manager
Jon Kindseth, Deputy City Manager
Lacie Elzy, Transit Administrator

SUBJECT: Resolution Authorizing Execution of a Professional Services Agreement for the Transit Campus Master Plan between Richard L. Bowen & Associates, Inc, and the City of Decatur.

RECOMMENDATION: It is recommended by staff that this item be approved, and the contract executed with Bowen.

BACKGROUND: Decatur Public Transit System has been awarded grants in the amount of \$3.76 million and \$16.8 million to invest in the construction and remodeling of our current transit facilities to support the transition to alternative fuel vehicles and buses. The amount of the investment is for a campus master plan. This master plan will provide us with detailed architectural designs and prints while focusing on creating a sustainable joint Transit/MSD campus. The campus will include a state-of-the-art multi-lane vehicle wash bay, ample vehicle storage with EV infrastructure and chargers. The maintenance garages are capable of accommodating EV vehicles, buses, solar panels on the roofs of buildings, and shared fueling stations.

Bowen has experience in designing transit campuses and come highly recommended. Their proposal covered our desired outcomes, and we are optimistic in the choice to partner for the campus master plan.

POTENTIAL OBJECTIONS: Staff is not aware of objections.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Should the City Council have any questions, they may contact Jon Kindseth at 450-2323 or jkindseth@decaturil.gov, Lacie Elzy at 424-3559 or LElzy@decaturil.gov

BUDGET/TIME IMPLICATIONS: Execute Professional Services Agreement for Transit Campus Master Plan.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE
EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES FOR THE
TRANSIT CAMPUS MASTER PLAN WITH RICHARD L. BOWEN & ASSOCIATES,
INC.**

WHEREAS, The City of Decatur, Illinois, an Illinois municipal corporation and body politic (“City”) is a unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and,

WHEREAS, the City desires a campus master plan and architectural prints for the transit campus; and,

WHEREAS, the City finds that the agreement with Richard L. Bowen & Associates, Inc., attached as Ex. A, provides the desired outcomes for this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Decatur as follows:

Section 1. That the agreement for professional services for a transit campus master plan for Decatur Transit with Richard L. Bowen & Associates, Inc. as attached, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Manager and the City Clerk of the City of Decatur be, and they are hereby, authorized and directed to execute, seal, and attest an Agreement between the City of Decatur, Illinois, and Richard L. Bowen & Associates Inc., for the services of a campus master plan, as specified in their proposal.

PRESENTED AND ADOPTED this 21st day of November 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

City of Decatur
Professional Services Agreement for Transit Campus Master Plan
RFP #Transit 2022-24

City of Decatur Transit Master Plan Agreement

This contract (hereinafter called the "Agreement,") is made between the City of Decatur, Illinois, an Illinois municipal corporation (hereinafter "City"), and Richard L. Bowen & Associates, Inc. (hereinafter "Contractor"). The City and Contractor, in consideration of the mutual covenants contained herein, and for valuable considerations exchanged between the parties hereto, hereby agree as follows:

1. Services

Contractor agrees to furnish the City with planning services as described in the attached Exhibit A, Bowen Proposal dated September 29, 2022. Any work performed outside of Exhibit A, without the City's express written consent, shall be solely at the expense of the Contractor.

2. AGREEMENT DURATION

Services will be provided as needed and directed by the City beginning on the date of execution of this agreement and continuing until works are completed or until terminated pursuant to this Agreement. This Agreement may be executed in counterparts, and any party hereto may sign any counterpart. This Agreement shall be effective when each party hereto shall have signed a counterpart, and a set of counterparts bearing the signature of each party hereto shall constitute the Agreement as fully as if all of the parties shall have signed a single document. The parties agree that facsimile copies of signatures on this Agreement shall have the same effect as original signatures.

3. Compensation

Total compensation for all work performed under this agreement shall not exceed two hundred seventy-six thousand six hundred forty dollars (\$276,640) as set forth in the pricing schedule of the Contractor's proposal marked Exhibit C, attached hereto, and incorporated by reference. The contractor shall submit to the City a detailed breakdown and invoice of all charges, including detail of past payments and amounts remaining due, accurate to the date of the invoice, with request for each payment.

4. TERMINATION OF AGREEMENT

Upon termination the Contractor shall be compensated for all work performed for the City prior to termination and shall provide to the City all work completed through the date of termination. The City's issuance of a notice of termination shall function as a stop work order, beyond which the

Contractor shall not incur any additional costs without the City's express written permission. The City may terminate this Agreement for any reason, without cause, upon giving thirty (30) days written notice to Contractor. Contractor may terminate this Agreement for cause only upon the City's material breach of this Agreement and failure to cure said breach within thirty (30) days after receiving Contractor's written notice of said breach.

5. **ASSIGNMENT AND/OR SUBCONTRACTING**

Assignment of any portion of the work under this Agreement must be approved in writing in advance by the City. If subcontractors are to be used, this does not relieve the Contractor from any prime responsibility of complete and acceptable performance. The Contractor shall not enter into any subcontracts or agreements or start any work by the work forces of a subcontractor, with respect to this Agreement, without the prior written consent of the City. Any work that is subcontracted for this project must also abide by all clauses and terms listed in this agreement.

6. **RECORDS**

The Contractor shall maintain and retain all books, records, documents and other material, which relate to the completion of this Agreement, and shall undertake such accounting procedures and practices as may be deemed necessary to assure proper accounting of all invoices and payments to and from the City. These records shall be subject at all reasonable times of the normal business day to inspection, review, or audit by the authorized representative(s) of the City, the Illinois State Auditor, the U.S. Department of Transportation, or other governmental officials authorized by law to monitor this Agreement, from the date of the Agreement through and until the expiration of three (3) years after the completion of the Agreement.

7. **GOVERNING LAW**

All work done under this Agreement shall be controlled and governed by the laws of the State of Illinois and any actions related to this Agreement must be filed in court in the State of Illinois.

8. **INDEPENDENT CONTRACTOR**

The City's relationship to the Contractor under this Agreement shall be that of an independent contractor. The Contractor acknowledges that neither it nor its personnel shall be acting as an employee or official representative of the City. The City shall have no liability for Contractor's selection of personnel, employees, or subcontractors.

The City's compensation to Contractor shall be limited to that as set forth in this Agreement and the city shall not reimburse any expenses, provide any benefits, withhold any employment taxes, or otherwise have a financial relationship with Contractor other than payment of the stated compensation. The Contractor shall be solely responsible for withholding of taxes, providing employee benefits, or otherwise complying with applicable laws relating to its employees or contractors.

9. **INDEMNIFICATION**

The Contractor shall be responsible for all damages to property or persons to the extent caused by the Contractor's negligent act, errors and/or omissions in the performance of this contract and shall indemnify and hold harmless the City, its officers, and employees from all actions, claims, or damages resulting therefrom. The Contractor shall assume all restitution and repair costs arising out of its negligent act, error, and/or omission.

The Contractor agrees to indemnify and hold harmless the City and its elected or appointed officials, employees, agents, and officers against any claims made by employees of the Contractor or any of their subcontractors, as well as all other persons, arising out of, related to, or resulting directly from this Agreement to the extent such losses, damages, injuries, and liabilities are caused by negligence of the Contractor. This Agreement shall apply to all such damages, except for those caused by City's intentional misconduct. This indemnification shall survive the termination of this Agreement and apply to the fullest extent of the law. In the event that any provision hereof is determined to be unenforceable, the indemnification obligations shall be severable and the fullest extent of indemnification that may lawfully apply shall remain in full force and effect. This indemnification shall not be limited in any way by limitations on the amount or type of damages, compensation, or benefits payable or for the Contractor under Workers' Compensation Acts, disability benefit acts, or other employee benefit acts, and serves as an express agreement to waive protection of *Kotecki v. Cyclops Welding Corp*, 146 Ill.2d 155 (1991). Notwithstanding anything foregoing to the contrary, the Parties shall not indemnify each other for any liabilities, damages, costs, or expenses resulting from the other party's own willful misconduct or negligence. The City does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq., or other such immunity statute or common law, by reason of indemnification or insurance.

10. **INSURANCE, LICENSURE, AND INTELLECTUAL PROPERTY**

The Contractor, prior to the execution of the contract, shall obtain and keep in force during the performance of work under any contract, the following insurance coverages, provided by companies acceptable to the City and authorized to transact business in the state of Illinois. The insurance companies will be rated by A.M. Best & Company with a rating not lower than A- and have a financial rating of VI. Coverage limits shall be written at not less than the minimum specified in this section. Higher minimum limits and additional coverages may be specified by a special condition elsewhere in the contract. Workers compensation insurance shall be provided according to the provisions of the Illinois Workers Compensation Act, as amended.

Employers Liability

a. Each Accident	\$500,000
b. Disease – policy limit	\$500,000
c. Disease – each employee	\$500,000

Commercial General Liability

a. General Aggregate Limit	\$2,000,000
b. Products – Completed Operations	\$2,000,000
c. Each Occurrence Limit	\$1,000,000

Commercial Automobile Liability

Bodily Injury & Property Damage, Combined Single Limit	\$1,000,000
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The policy shall cover owned, non-owned, and hired vehicles. Upon request, the contractor shall file with the City certified copies of all insurance policies and all accompanying endorsements. The contractor shall supply certificates of insurance setting forth the coverage, limits, and endorsements before the City will execute the contract. The certificate of insurance shall include the City of Decatur, its officers, and employees an additional insured. In no event shall any failure of the City of Decatur to receive certificates or to demand receipt be construed as a waiver of the contractor's obligation to obtain and keep in for the required insurance.

It shall be an affirmative obligation upon the contractor to advise the City within two days of the cancellation or substantive change of any insurance policy set out above, and failure to do so shall be construed to be a breach of the contract. The contractor will hold the City harmless from all claims, suits, actions, damages or causes of action in any way arising during the term of the agreement, including reasonable attorney's fees for any personal injury, loss of life or damage to person or property sustained because of or because of the products or services supplied. Contractor's insurance will be primary.

Upon full payment of all monies owed to the Contractor, all drawings, specifications, reports, and any other project documents (Work Product) prepared by the Contractor in connection with any or all the services to be furnished thereunder shall be delivered to the City for the express use of the City. The Contractor shall have the right to retain original documents but shall cause to be delivered to the City such quality of documents to assure total reproducibility of the documents delivered. All information, worksheets, reports, design calculations, plans and specifications shall be the sole property of the City upon full payment of all monies owed to the contractor unless otherwise specified in the negotiated agreement. The contractor agrees that basic survey notes and sketches, charts, computations, and other data prepared or obtained by the Contractor pursuant to this Agreement shall be made available, upon reasonable request, to the City without cost and without restriction or limitation as to their use. All field notes, test records, and reports shall be available to the City upon reasonable request.

11. CERTIFICATIONS

Executing this Agreement constitutes acknowledgement, acceptance, and certification of the accuracy of the following certifications, and any other certifications required under any applicable law relating

to the performance of this Agreement, which the contractor is responsible for identifying and complying with:

Sexual Harassment: The contractor certifies that it follows the Illinois Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and program.

Tax Delinquency: The Contractor certifies that it is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1 and is not delinquent in the payment of any tax, charge, or obligation to the City of Decatur.

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a)-(d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Barred from Contracting: The contractor certifies that it has not been barred from contracting as result of a conviction for bid-rigging or bid rotating under 720 ILCS 5/33E-3 or 720ILCS 5/33-4 or a similar law of another state or of the federal government.

Prevailing Wage: The Contractor certifies that it shall comply with all applicable provisions of the Prevailing Wage Act, and further certifies that it is not in violation of said Act and has not been barred from bidding on this proposal by virtue of a past violation of the Act. The Contractor is responsible for regularly updating their documents to reflect new prevailing wage rates made available by the Illinois Department of Labor at www.illinois.gov/idol. This notice is given pursuant to 820 ILCS 130/4 and the balance of the Prevailing Wage Act, which is incorporated herein by reference as if fully restated.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 CFR Ch. 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract. The Contractor acknowledges that neither it nor the City shall discriminate based on any protected classification.

12. NOTICE

All notices, demands and requests that are required or allowed to be given by either party shall be in writing and shall be personally delivered or sent by certified mail, postage prepaid, to the address as set forth below or to such other address as either party may subsequently designate in writing:

To City: Attn: City Manager
City of Decatur
#1 Gary K. Anderson Plaza
Decatur, IL 62523

To: Attn: Director of Public Architecture
2019 Center St. Suite 500
Cleveland, OH 44113

13. **REQUIRED CLAUSES**

The language contained in Exhibit: B, "REQUIRED CLAUSES", is incorporated into this Agreement by reference. Contractor shall insert in any subcontracts the clauses set forth in Exhibit B - "REQUIRED CLAUSES", along with their related attachments, plus a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with these required clauses.

14. **COUNTERPARTS**

This Agreement may be executed in counterparts, and any party hereto may sign any counterpart. This agreement shall be effective when each party hereto shall have signed a counterpart, and a set of counterparts bearing the signature of each party hereto shall constitute the agreement as fully as if all of the parties shall have signed a single document. The parties agree that facsimile copies of signatures on this agreement shall have the same effect as original signatures.

IN WITNESS WHEREOF, the city has caused this Agreement to be signed, sealed and attested by its City Manager and City Clerk.

THE CITY OF DECATUR, ILLINOIS

BY: _____

Scot L. Wrighton, City Manager

ATTEST:

BY: _____

Kim Althoff, City Clerk

IN WITNESS WHEREOF, the Contractor has caused this Agreement to be signed, sealed and attested by its Corporate Officers this day of _____2022

Richard L. Bowen & Associates, Inc.

By: _____

Title: _____

ATTEST: _____

By: _____

Title: _____

EXHIBIT A (Bowen Proposal dated September 29,2022) attached

EXHIBIT B REQUIRED CLAUSES

REQUIRED CLAUSES

Incorporation of Federal Transit Administration (FTA) Terms. The following provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.IF, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this contract. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any request of the City of Decatur, which would cause the City of Decatur to be in violation of the FTA terms and conditions.

Federal Changes. Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between the City of Decatur and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

No Obligation by the Federal Government

1. The City and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the City, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

2. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the Federal Transit Administration (FTA). It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts.

1. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. Department of Transportation (DOT) regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

2. The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.
3. The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions. Energy Conservation. The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. Access to Records. The following requirements apply to this contract but do not apply to any subcontracts.
4. The Contractor agrees to provide the City of Decatur, the FTA Administrator, the Secretary of Transportation, the Comptroller General of the United States or any of their authorized representative's access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
5. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the City of Decatur, the FTA Administrator, the Secretary of Transportation, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i) (1).

Civil Rights.

- (1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- (2) Equal Employment Opportunity - (a) Race, Color, and Creed. National Origin. Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 m; film. (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by

Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity, 11 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

- (b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
- (c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
- (3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties. Suspension and/or Debarment. The Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945. The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier subcontract it enters into. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension: and/or debarment.

Disputes.

Disputes arising in the performance of this Contract, the authorized representative of the City Manager of the City of Decatur shall decide which are not resolved by agreement of the parties, in writing. This decision shall be final and conclusive unless the Contractor mails or otherwise furnishes a written appeal to the City Manager within ten (10) days from the date of receipt of its copy. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the City Manager shall be binding upon the Contractor and the Contractor shall abide by the decision. Unless otherwise directed by the City, the Contractor shall continue performance under this Contract while matters in dispute are being resolved.

Termination.

- (1) Termination for Convenience the City of Decatur may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the City of Decatur's best interest. The Contractor shall be paid its costs, including contract closeout costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to City of Decatur to be paid the Contractor. If the Contractor has any property in its possession belonging to the City of Decatur, the Contractor will account for the same, and dispose of it in the manner the City of Decatur directs.
- (2) Termination for Default, Breach or Cause If the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the City of Decatur may terminate this contract for default. - Termination shall be effected by serving a notice of termination on the Contractor setting forth the manner in which the Contractor is in default. The Contractor will only be paid the contract price for services performed in accordance with the manner of performance set forth in the contract. If it is later determined by the City of Decatur that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the City of Decatur, after setting up a new performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.
- (3) Opportunity to Cure the City of Decatur in its sole discretion may, in the case of a termination for breach or default, allow the Contractor an appropriately short period in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy to City of Decatur's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within ten (10) days after receipt by Contractor of written notice from City of Decatur setting forth the nature of said breach or default, City of Decatur shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude City of Decatur from also pursuing all available remedies against Contractor and its sureties for said breach or default.
- (4) Waiver of Remedies for any Breach In the event that City of Decatur elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by City of Decatur shall not limit City of Decatur's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

Ownership of Records and Documents/Confidential Information.

Contractor agrees to keep and maintain all books and records and other recorded information required to comply with any applicable laws, including but not limited to the Prevailing Wage Act. Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the city. Contractor further agrees to keep as confidential any information belonging or relating to the city which is of a confidential nature, including without limitation information which is proprietary, personal, required by law to be confidential, or

relates to the business, operations or accounts of the City. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the Freedom of Information Act or if previously disclosed by a third party. Contractor acknowledges that the Freedom of Information Act, 5 ILCD 140/1, et seq. (the "Act") requires the City to produce certain records that may be in the possession of Contractor. The restrictions on the use and disclosure of the confidential information shall not apply to information which (a) was known to Contractor before receipt of same from the City; or (b) becomes publicly known other than through Contractor; or (c) is disclosed pursuant to the requirements of a governmental authority or judicial order, but only to the extent required to comply with the said requirements of the government authority or judicial order. Contractor shall comply with the record retention and documentation requirements of the Local Records Act ILCS 205/1, et seq. and the Act and shall maintain all records relating to this Agreement in compliance with the Local Records Retention Act and the Act (complying in all respects as if the Contractor was in fact, the City). Contractor shall review its records promptly and produce to the City within two business days of contact from the City the required documents responsive to request under the Act. If additional time is necessary to comply with the request, the Contractor may request the City to extend the time do so, and the city will, if time and a basis for extension under the Act permits, consider such extensions.

Simplified Acquisition Threshold

Simplified Acquisition Threshold. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. § 1908, or otherwise set by law, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. (Note that the simplified acquisition threshold determines the procurement procedures that must be employed pursuant to 2 C.F.R. §§ 200.317–200.327. The simplified acquisition threshold does not exempt a procurement from other eligibility or processes requirements that may apply. For example, Buy America's eligibility and process requirements apply to any procurement in excess of \$150,000. 49 U.S.C. § 5323(j)(13).)

Debarment and Suspension

Debarment and Suspension (Executive Orders 12549 and 12689). A covered transaction (see 2 C.F.R. §§ 180.220 and 1200.220) must not be entered into with any party listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. 180 that implement Executive Orders 12549 (31 U.S.C. § 6101 note, 51 Fed. Reg. 6370,) and 12689 (31 U.S.C. § 6101 note, 54 Fed. Reg. 34131), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. The Recipient agrees to include, and require each Third Party Participant to include, a similar provision in each lower tier covered transaction, ensuring that each lower tier Third Party Participant: (i)

Complies with federal debarment and suspension requirements; and (ii) Reviews the SAM at <https://www.sam.gov>, if necessary to comply with U.S. DOT regulations, 2 CFR Part 1200.

Flow Down Requirement

FTA Master Agreement (28) Section 39(b). Notification to FTA; If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Recipient is located. The Recipient must include a similar notification requirement in its Third Party Agreements and must require each Third Party Participant to include an equivalent provision in its sub agreements at every tier, for any agreement that is a “covered transaction” according to 2 C.F.R. §§ 180.220 and 1200.220.

(1) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.

(2) Matters that may affect the Federal Government include, but are not limited to, the Federal Government’s interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government’s administration or enforcement of federal laws, regulations, and requirements.

(3) Additional Notice to U.S. DOT Inspector General. The Recipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located, if the Recipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have FY2022 Contractors Manual – Procurement 9-57 submitted a false claim under the False Claims Act, 31 U.S.C. § 3729, et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bid rigging, misappropriation or embezzlement, bribery, gratuity, or similar misconduct involving federal assistance. This responsibility occurs whether the Project is subject to this Agreement or another agreement between the Recipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third-Party Participant of the Recipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Recipient. In this paragraph, “promptly” means to refer information without delay and without change. This notification provision applies to all divisions of the Recipient, including divisions tasked with law enforcement or investigatory functions.

Bonding

2 CFR 200.326: For construction or facility improvement contracts or subcontracts exceeding the Federal Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the nonfederal entity provided that the Federal awarding agency or pass-through entity has decided that the Federal interest is adequately protected.

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Byrd Anti-Lobbying

Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Disadvantaged Business Enterprises

This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%.

PROPOSAL FOR ARCHITECTURAL SERVICES

DECATUR TRANSIT MASTER PLAN

RFP #TRANSIT 2022-24

CITY OF DECATUR
DECATUR PUBLIC TRANSIT SYSTEM
555 E Wood St
Decatur, IL 62523

SEPTEMBER 29, 2022



DECATUR TRANSIT MASTER PLAN
555 E WOOD ST
DECATUR, IL 62523
BOWEN PM: KEN EMLING, AIA
RLB#13651.00P

CITY OF DECATUR
DECATUR PUBLIC TRANSIT SYSTEM
555 E WOOD ST
DECATUR, IL 62523

September 29, 2022

Dear Members of the Selection Committee,

Bowen is honored to submit to this Statement of Qualifications to provide planning services for the City of Decatur. We are a Northeast-Ohio based design firm with over 60 years of experience leading planning, architecture, and engineering for transit projects. In recent years, we have helped transit authorities across the Ohio program and design new facilities so the agencies could better serve their communities.

We understand the importance of this initial study. We love this part of the process. It gives us a chance to work closely with stakeholders, investigate operations, explore forward-looking trends, and imagine the possibilities of your future facilities and services.

Bowen has assembled a team of specialized consultants to aid in this pursuit. We have worked closely with all of these firms on transit and other Civic projects throughout Ohio, and we are confident they bring the right skills for this project.

We have reviewed your terms and conditions and believe we will come to a favorable agreement if selected.

We hope we can talk more about this project with you in the near future. If you have any questions about our submittal, do not hesitate to reach out to Ken Emling at kemling@rlba.com or 213.377.3815. He is authorized to negotiate on behalf of our firm.

Sincerely,

RICHARD L. BOWEN & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Allan L. Renzi", enclosed within a large, loopy oval shape.

Allan L. Renzi, AIA
President

EXHIBIT A: PROPOSED SCOPE

PROJECT APPROACH: PART ONE TASKS

INTRODUCTION

This is an exciting opportunity to help the City of Decatur chart the course for their future. As Decatur looks for a modern facility that can accommodate fixed route and paratransit services from a mix of operators in addition to individual forms of transit, like electronic scooters and bikes. For such a complex program, it will take a design team that not only understands each type of use on its own, but also a team that can then take all those functions and blend them cohesively into a facility that functions perfectly and looks amazing. That is why this is such an ideal project for the Bowen Team. We have the experience and design expertise needed to translate your program into reality.

The first step is a comprehensive master plan devoted specifically to this initiative. We understand how crucial this type of study can be—we have presented on the importance of master planning at regional transit conferences. We see this study as a fundamental step that will:

- identify and engage key stakeholders
- define potential challenges and propose solutions
- set preliminary expectations for project scope, scale, and cost.

This approach will describe our process for creating a dynamic long-term planning document that provides a conceptual layout to guide future growth and development.

TASK A - CAMPUS MASTER PLAN

The beginning steps of any project are truly the most important. They lay the groundwork for everything that is to follow. Our team will work diligently to gain a better understanding of the functional needs of the user groups. Our efforts during this phase will include:

- Meet with the City, the VAC and Huskie Lines at the existing facility for a Project Kick-Off Meeting, to review and discuss the goals and objectives for the project.
- Interview all of the appropriate staff from all user groups to gather the information and the data needed to develop the program.
- Review and research any previously prepared programming and/or planning studies. Discuss these with the City to determine their validity as it relates to the current and future needs.
- Spend time on location reviewing the current operations (function, flow, maintenance, fueling, wash, schedules, administrative functions, etc.) to gain a better understanding of how all of the user groups work on a day-to-day basis.

Project Kick-Off

The project will start with a kick-off meeting that brings all the team members and stakeholders together to build a consensus around project goals and objectives. This meeting will clearly define avenues and methods of communication. Over the course of the meeting, and as part of the follow-up, the Bowen Team will establish a Project Management Strategy that lays out information sharing protocols and a preliminary schedule of meetings to follow. We will also map out a plan for engagement the public throughout the course of this study. We will review and research any previously prepared programming and/or planning studies and discuss these with the City to determine their validity as it relates to the current and future needs.

Charettes and Assessment

PART ONE TASKS

After the kick-off meeting, the Bowen Team will conduct an on-site charrette, which will include group interviews to gain more knowledge as to your needs and requirements as well as the existing condition and use of the current transit center. We will look at issues like site security and ADA accessibility. This will require several meetings and an on-site walk-around. We will spend time on location reviewing the current operations (function, flow, maintenance, fueling, wash, schedules, administrative functions, etc.) to gain a better understanding of how all of the user groups work on a day-to-day basis.

During this phase we will meet with key individuals to gain their input and understanding of the requirements for this Project. We will also meet with external stakeholders including other county transit authorities and shared space users. Only then can we begin to develop a design that will meet your current and future needs.

By understanding everyone's distinct operations, we can develop a program that accommodates everyone's unique needs while finding opportunities for efficiencies and collaboration through shared spaces. Working with Decatur, it will be our goal to define the functional, operational, programmatic, and financial goals of the project.

TASK B - DRAFT FACILITY PROGRAM

Program of Requirements

We will begin to define and finalize a list of programming spaces for the development of the new facility. This would be a detailed spreadsheet that identifies each space, its size, as well as its functional requirements. From this, we will develop a Program of Requirements. This Program will be the roadmap for the design of the building. It will consider all the required spaces, as well as circulation, to define the overall square footage of the building and the required utilities and systems for each space. Bowen has a great deal of experience in this building type, so we have the knowledge and understanding to create a very detailed Program.

Site Development

The Bowen Team has completed site master plans for transit agencies and mixed-use retail and residential properties. Our designs emphasize safety and security, sustainability, universal design, and flexibility.

- **Safety and Security** – Our design uses a mix of environmental design, access control, and surveillance to deter ensure site safety.
- **Sustainability** – We are focused on creating spaces that improve the comfort, health and safety of users and the surrounding community. We emphasize efficient resource utilization including renewable energy sources where feasible, ease of material sourcing, ease of maintenance, and community integration. In addition to designing sustainable facilities, we can help plan for and implement low-emission fueling like CNG or electric buses.
- **Universal Design** – Our site development is easy to use and easy to understand regardless of user's gender, ethnicity, health, size, experience, knowledge, language skills, abilities, or disabilities.
- **Flexibility** – We evaluate future transit needs and potential system expansion into our site layout.

Site Access and Circulation

Our site access and circulation experience includes the evaluation and design of site

PART ONE TASKS

access for pedestrians, bicyclists, vehicles and transit buses.

- **Connectivity** – Effective transit requires streets to accommodate transit vehicles, pedestrians and bicycles. Urban focuses on both the pedestrian use and transit operations including an evaluation of bus turn radii and the impact on pedestrian access.
- **Universal Access** – Our design focuses on both access within the transit facility as well as access from the surrounding areas. This includes evaluating boarding areas, sidewalk approaches and the interaction with adjacent businesses, crosswalks, pedestrian, bicycle, and vehicle separations.
- **Wayfinding** – We can explore a mix of electronic and digital wayfinding to create a facility that is easy to navigate for staff and guests.

Fueling

The transit industry is constantly evolving to be more efficient and meet the needs of its passengers. Low emissions or zero emissions vehicles are trending as the future of transit agency vehicles. The conversion to CNG or electric bus fleet is a highly challenging endeavor for many agencies. Many maintenance facilities have been built to service diesel powered vehicles. These facilities will need to be renovated to meet these vehicles' unique maintenance requirements. Additionally, these vehicles require upgrades to the facility utility infrastructure. The Bowen Team understands these challenges and has been assisting transit agencies with planning and executing upgrades to their maintenance and multimodal facilities to meet the needs of the new vehicles. We will design with the future in mind and design the infrastructure and facilities to accommodate these fleet conversions with no to minimal rework of electrical, natural gas the building facilities improvements.

MEP Systems

Operations and maintenance budgets are always tight. Providing MEP systems design that are energy efficient and easy to maintain is our primary focus for institutional facility owners such as transit agencies. While first costs (capital) costs are critical to control, O&M costs for MEP systems can be 10 times the first cost over the 50-year life of the building. We will perform total life cycle cost analysis on different systems and work with Decatur to choose systems that meets its needs.

Estimate

Developing a reliable cost estimate requires several skills. Our approach is to conduct a technical interview with NV5, our estimating consultant, and the design team to establish preliminary project parameters. Further details and quantities are derived from the design documentation, programming analysis, sketches, etc. The main cost drivers are given the majority of the attention and no significant element is ever excluded. Historic cost data, from our own portfolio of work is also analyzed. A written "Basis of Estimate" explains the approach and methodology that serves as the foundation of the estimate's credibility. We will consolidate all the findings into a consolidated report with our recommendation for the best direction to go and why.

PART ONE TASKS

Master Plan Report

Tasks A & B culminate in a Master Plan Report. This document will be presented to, and reviewed by, key stakeholders. Report sections may include:

- Executive Summary
- Program of Requirements
 - Definition of all functional spaces (rooms, bays and other spaces)
 - Square footage requirements for all spaces and functions
 - Horizontal and vertical dimension criteria for all areas
- Conceptual Plans for both renovation and new construction options
- Conceptual Estimate of Probable Cost
- Technical narratives
- Implementation Strategy
- Parking requirements for all types of vehicles (interior and exterior)
- Vehicle Equipment List
- Site operational requirements
- Site constraints
- Off-site requirements
- Preliminary fueling and service station requirements

TASK C - ENVIRONMENTAL DOCUMENTATION

NEPA Documentation

The review of the site to confirm that there are no environmental issues, or ‘fatal flaws’ will be critical for the project to move forward. Our environmental consultant (Lawhon & Associates) specializes in these types of studies and will lead the charge for this effort. Perform a Field Review – All parties will walk the site to view the existing conditions and discuss any visible issues or environmental constraints.

Section 106 Review – Lawhon will prepare an initial document for IDNR SHPO review, including summary of any previous studies in the area. Lawhon will coordinate this information with the City and the FTA to initiate coordination with SHPO. SHPO will review this information to determine if any further studies are required for cultural resources. HARGIS does not show any eligible or listed properties within the limits – there are some nearby so will need to clarify the APE with FTA. Will probably need to do a Phase I Cultural Resources Survey, per typical FTA requirements. No major issues expected.

Other disciplines considered in the NEPA review are unlikely to require field studies; information may be compiled from existing data sources. A summary will be prepared for FTA's use in preparing the NEPA Class of Action Determination. A Documented CE or Environmental Assessment will be prepared, if determined necessary by FTA based upon the project information.

TASK D - PUBLIC INVOLVEMENT

As with Task C, Lawhon & Associates will take the charge from the Bowen Team to facilitate any public meetings required per the FTA regional representative. If required, our Team will do the following:

- Publish a Notice of Availability (NOA) for the environmental document.
- Hold any public meetings as required to review to project.

PART ONE TASKS

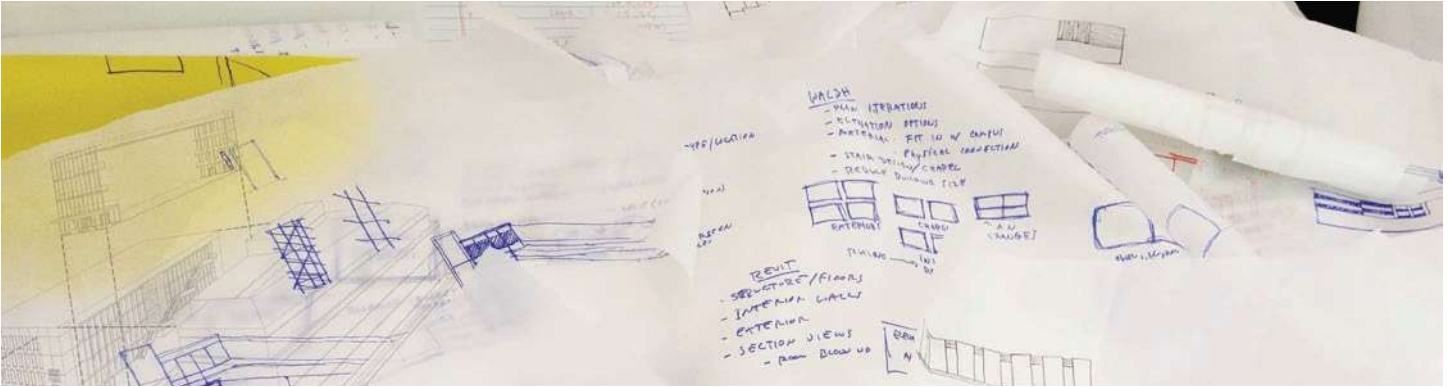
- Incorporate any public or other agency comments into the environmental document.
- Produce a final document and submit it to the Agency and the FTA for final distribution.

TASK E - SUSTAINABLE BUILDING CONSIDERATIONS

Sustainability

Our program and conceptual design will help the City of Decatur achieve the Goals and Targets identified by working in conjunction with and providing value-added services that elevate the Actions identified.

The Bowen Team will conduct an Eco-Charrette. This meeting will put forth all possible sustainable/green ideas and concepts so that the group can discuss and begin to make decisions on the design options that will be best suited for this site. Our design will incorporate the latest tools for sustainability and energy efficiency. Our team will utilize design guidelines of Envision and LEED.



DESIGN PROCESS — OVERVIEW

Although this contract initially only covers the preliminary master plan, we understand that the selected firm may continue on to create the final design. Below is a high-level overview of our design process. The “Part One” scope in the RFP comprises the “Investigate” Phase. Each phase is a close collaboration between the owner and the design team. Each phase contains multiple checkpoints to keep the budget and schedule on track.



INVESTIGATE

- Assess the existing conditions
- Evaluate the mission, operations, and aesthetic preferences
- Share the results of the findings in reports, programs, and diagrams.



CREATE

- Apply the findings from the Investigation phase
- Define the space based on usage requirements and goals
- Establish a visual language that supports the mission through renderings and concept plans



DELIVER

- Refine the design, reviewing and specifying each detail until there is a comprehensive set for documents suitable for bid and permit
- Administer the construction process through regular site visits, reviews, and meetings
- Finish the project by ensuring that everything has been completed to the satisfaction of the original design intent.



MANAGEMENT APPROACH

PROJECT MANAGEMENT

Bowen has a proven management style that focuses around the client. We direct our team, on a daily basis, to work the project, solve the critical issues and keep the client informed at all times. We believe in meeting face to face with the client as often as possible in order to convey and share information. Our philosophy also involves being on site often during the construction of the building to ensure that the project is being built per the Contract Documents.

SCHEDULE CONTROL

Our recent experience in projects similar to this one give us the recent and relevant experience needed to keep the project on schedule. We have been, and will continue to be a team player to ensure that all goals and deadlines are met throughout the design process.

BUDGET CONTROL

We will do a budget check at the end of each design phase. Only through this method can we ensure that the project is within budget. If for some reason we find that the project is falling out of budget, we will perform an analysis to determine why, and what methods might be employed to bring it back. We understand that if the project is not within budget, the project cannot move forward. We will collaborate with you throughout the entire design process to ensure that the design meets the budget.

SUSTAINABILITY AND LEED

Many members of the Bowen Team are LEED-Accredited Professionals, and every team member has worked on LEED projects in the recent past. The Bowen Team views sustainability as more than just points on a score card, or credits for the USGBC. We view sustainable design as both the Architects and Engineers professional obligation to do as much as we can, within the project's budget, provide a safe, clean and sustainable work environment all of the buildings' users for decades to come.

QUALITY CONTROL

The art of putting together a great set of Construction Documents is not easy. It takes the will and dedication of the entire Design Team from the very first meeting until the project goes out for bid. We understand that the last thing you want is to have a multitude of change orders during construction. We don't want that either. Our Quality Control process focuses on six principals that lead to positive outcome.

SIX PRINCIPLES OF A SUCCESSFUL PROJECT:



1 STRONG LEADERSHIP

A strong project manager must instill the requirement of great construction documents and great accuracy early on in the project, and continue to reinforce it throughout all design phases.



2 TEAM MEETINGS

During all the design phases, our team will hold a meeting/video conference call every week to discuss the project, the schedule, and coordinate any open issues. Having continual team communication is critical.



3 DOCUMENTATION

We are firm believers in documenting everything, including minutes from every meeting, communicating through e-mails, etc. It is extremely important to document every design decision that is made so that we always have a reference to fall back upon, if needed. This helps to keep everyone accountable throughout the project.



4 LOOKING AHEAD

We believe that in order to complete a project successfully, the management must be thinking two or three steps ahead of where the project currently is. Doing this avoids potential issues by cutting them off early if any are discovered.



5 PEER REVIEWS

At Bowen, we will have architects that are both associated, and not associated with the project review progress sets for quality control and constructability. We then share these comments with our Team and work out any coordination issues.



6 LISTENING

We will listen to you, throughout the entire process. At the end of the day, we want to make sure that we are providing the type and quality of service you deserve, and ultimately the project you are expecting.



EXHIBIT B: SUMMARY OF EXPERIENCE

INNOVATIVE DESIGN FOR TOMORROW’S ENVIRONMENT

Bowen provides exceptional integrated architecture, planning and engineering. Bowen built its reputation through integrity, innovation, and a commitment to community. We believe our exemplary service and relationships are the keys to success.



INFORMATION

2019 Center St, Suite 500
Cleveland, Ohio 44113
216.491.9300
www.rlba.com

PRIMARY CONTACT

Ken Emling, AIA
Director | Public Architecture
216.377.3815
kemling@rlba.com

FIRM HISTORY

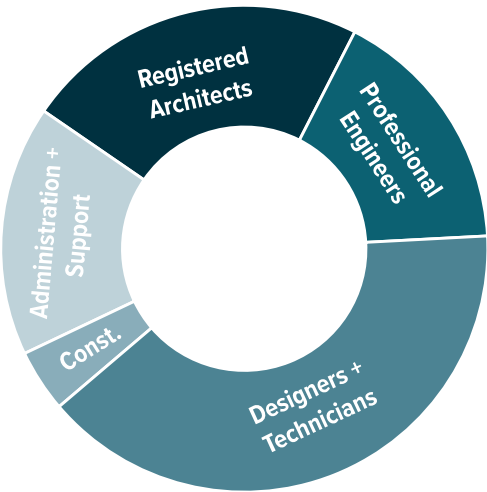
Richard L. Bowen founded the company in 1959 and served as President until his retirement in 2019. In those 60 years Bowen grew to a nationally licensed firm with full-service engineering and construction capabilities.

Today, Bowen is a 100% Employee-Owned company with Allan Renzi, AIA as President. Our projects are evenly split between public and private sectors, with specializations in transportation, public safety, commercial development, and retail programs.

EMPLOYEES BY DISCIPLINE

Bowen is a full-service, multi-disciplined firm. Our services include architectural design, interior design, FF&E, specifications, engineering, municipal engineering, and construction administration.

Registered Architects:	16
Professional Engineers	8
Designers + Technicians	22
Construction Services	1
Administration + Support	9
TOTAL:	56



CONSULTANTS



HEAPY

MEPT Engineering

HEAPY will provide MEPT engineering. HEAPY, a corporation, was founded in 1945. The firm, with over 230 colleagues, is headquartered in Dayton, Ohio with offices in Columbus, Cleveland and Findlay Ohio, Indianapolis, Indiana and Raleigh, North Carolina. To this day, innovation and creativity are at the forefront of our project goals as we work with our clients to enhance the outcome of each of their projects. HEAPY plans, designs and commissions over \$1 Billion annually in total construction cost. The firm has enjoyed a healthy and steady growth over the past 70 years. Thirty percent of our Designers have over 20 years of technical experience with HEAPY alone. This tenure provides the firm with stability and continuity. This experience provides a tremendous technical resource base to serve our clients.



GANNETT FLEMING

Equipment Design

Gannett Fleming will provide Industrial Engineering. Their understanding of maintenance facility operations, logistics, and equipment will prove invaluable as the team works with the City to design the layout and traffic patterns of the new maintenance facility. Gannett Fleming will also design the speciality items, such as the vehicle wash and fueling stations. Gannett Fleming has collaborated with Bowen on projects with Central Ohio and Medina County transit authorities.



LAWHON AND ASSOCIATES

NEPA Documentation

Lawhon & Associates (L&A) provides full-service environmental and engineering consulting services to solve environmental issues for the public and private sector. The company was established in 1985 in Columbus, Ohio and owes its success to a continuing policy of providing sound environmental technical solutions through the personal direction of the principals and staff. Over the last 35 years, their services have grown to include hazardous building material consulting; environmental site investigations and remediation; ecological and wetland services; cultural and historic resource evaluations; environmental permitting; indoor environmental quality studies; and NEPA compliance. L&A is a women-owned business and licensed engineering company (#03-0125) in the State of Ohio, with offices in Columbus, Cleveland, Dayton and Cincinnati, Ohio. They maintain numerous local and state government DBE certifications and are an Ohio EDGE Certified firm.

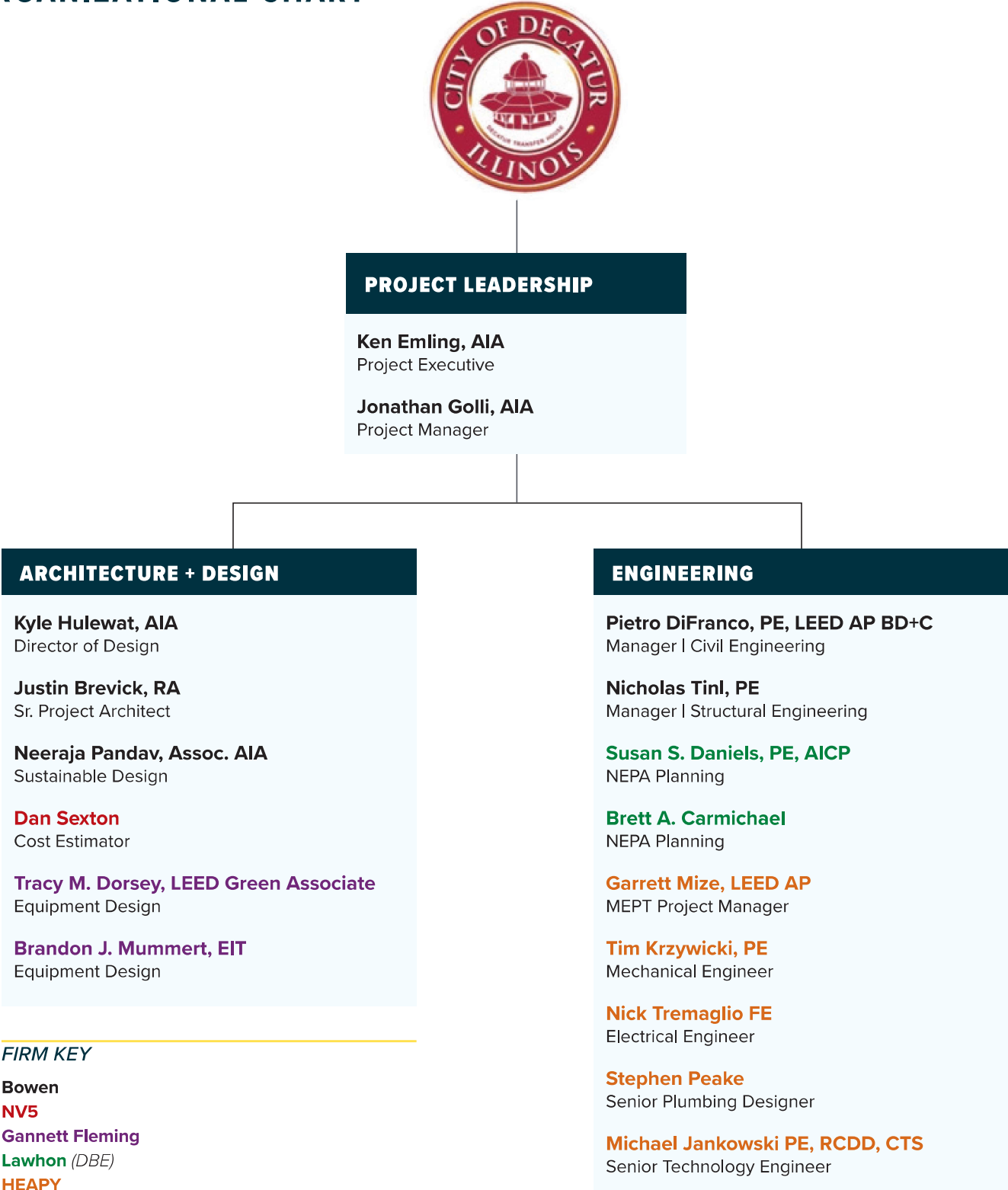


NV5

Estimating

NV5 is a leading provider of professional and technical engineering and consulting solutions for public and private sector clients in the infrastructure, construction, real estate, and environmental markets. With a staff of more than 2,800 and 100+ offices, NV5 is able to provide services supporting all aspects of a project's life cycle. Their Clients trust them to provide integrated consulting, and management solutions that enable success regardless of project size and complexity. The Program Management team in NV5's office in Solon, Ohio specializes in efficiently developing, planning, and executing small- to large-scale projects. With experience in many public and private project types, they work with each client to customize their services to best meet their needs.

ORGANIZATIONAL CHART



KENNETH J. EMLING, AIA, NCARB*Principal | Director of Public Architecture***EDUCATION**

Bachelor of Architecture, Kent State University
 Bachelor of Science in Architecture, Kent State University

REGISTRATIONS

Architect – Ohio
 NCARB
 AIA

Ken has more than 29 years of experience, 26 of them with Bowen. His capabilities encompass a full range of architectural design and project management skills. He has directed the design and construction of a multitude of building types, including transportation centers, industrial facilities, office renovations, recreation centers, governmental buildings and correctional facilities.

TRANSIT

- COTA Rickenbacker Transit Center, Columbus, Ohio
- COTA Fields Ave Maintenance Garage, CNG, and Electric Bus Infrastructure, Columbus, Ohio
- COTA McKinley Facility Assessment and Renovation, CNG Facility Design and Implementation, Columbus, Ohio
- PARTA CNG Fueling & Maintenance Renovations, Ravenna, Ohio
- SARTA Gateway Facility Renovation, Canton, Ohio
- GCRTA Clifton Boulevard Enhancement Program, Cleveland, Ohio
- GCRTA Triskett District Bus Facility Rehabilitation, Cleveland, Ohio

JONATHAN GOLLI, AIA, NCARB*Project Manager***EDUCATION**

Professional Master of Architecture, University of Toronto
 Bachelor of Science in Mechanical Engineering, Pennsylvania State University

REGISTRATIONS

Architect

Jonathan brings over 20 years of experience industry experience via a diverse array of projects ranging from impressive high-rise multifamily to skillfully designed transit centers. Jonathan is dedicated to the creation of substantive and critically designed spaces.

EXPERIENCE

- Akron Metro Maintenance Garage, Akron, Ohio
- COTA Rickenbacker Transit Center, Columbus, Ohio
- SORTA Bus Garage Study, Cincinnati, Ohio
- Port Authority Gateway Station, Transportation*
- Bloom Rochester Development, Mixed Use Residential + Hospitality*
- Millcraft Esplanade, Pittsburg, Mixed-Use Masterplan*
- Echo Bloomfield Square, Mixed-Use Residential*
- Hines Reed District, Nashville, Mixed-Use Masterplan*
- Forbes Somerset Collection West, Troy, MI, Retail and Residential Masterplan*
- Harmony Fire Station 22, Public Safety*
- Entisar Tower, High-Rise Multifamily*
- Carnegie Mellon University, Heinz College Atrium*
- The Vision on Fifteenth, Commercial Office Building*
- Delaware County Ohio Masterplan*
- Grist House Brewing. Retail F+B*

KYLE HULEWAT, AIA*Director of Design***EDUCATION**

Bachelor of Architecture,
The Ohio State University
Masters of Architecture,
University of Michigan

REGISTRATIONS

Registered Architect—Ohio
NCARB; AIA

Kyle has fifteen years of design experience with a portfolio that includes multi-family housing, office, municipal, and retail projects. Prior to joining Bowen, Kyle was co-founder of Metropolitan Architecture Practice, based in Detroit, Michigan. His approach is one of constant creating and experimentation, leading to award-winning designs in both public and private sectors. As Director of Design, Kyle oversees the entire team of designers to ensure cohesive and unified concepts and deliverables.

TRANSPORTATION

- BCRTA Chestnut St. Multi-Modal Station and Maintenance Facility, Oxford, Ohio
- COTA Fields Ave Garage Renovations, CNG, and Electric Bus Infrastructure, Columbus, Ohio
- COTA McKinley Avenue Facility Renovation, Columbus, Ohio
- COTA Downtown Transit Terminal Renovations, Columbus, Ohio
- PARTA CNG Bridge Documents, Kent, Ohio
- Cuyahoga County Flexjet Concourse I, Cleveland, Ohio

GOVERNMENTAL

- Sandusky Justice Center (Police and Courts), Sandusky, Ohio
- New City Kennel, Cleveland, Ohio
- Wooster Safety Service Center, Wooster, Ohio
- Global Center for Health Innovation Renovation Task Orders, Cleveland, Ohio
- GCDWR Office Garage Expansion Master Plan
- Rocky River Police Station, Rocky River, Ohio
- Northfield Civic Campus Master Plan, Village of Northfield, Ohio
- Portage County Municipal Courthouse, Kent, Ohio

JUSTIN BREVICK, RA*Senior Project Architect***EDUCATION**

Bachelor of Architecture,
Lawrence Technological
Institute

REGISTRATIONS

Architect - Washington
NCARB

Justin has 14 years of experience in architecture and Revit. Energized by innovative solutions, he brings enthusiasm to technically complex environments and documentation. He's skilled in building information modeling (BIM) and manages digital projects fluidly, adapting to fast pace and large scale. As Project Architect he is involved in all phases and design, culminating in fully integrated Construction Documents. He then serves as on-site construction administrator.

TRANSIT

- BCRTA Multi-Modal Transit Facility, Oxford, Ohio
- COTA Fields Ave CNG Fueling, Maintenance, and Electric Bus Infrastructure, Columbus, Ohio
- COTA McKinley Ave Renovations, Phase 3C, Columbus, Ohio

CIVIC

- Ohio State Highway Patrol DHQ Replacement, Bucyrus, Ohio
- U Toledo / Ohio State Highway Patrol Combined Safety Service Center, Toledo, Ohio
- Glenville Recreation Center Roof, Cleveland, Ohio

NEERAJA PANDAV, ASSOC. AIA*Designer | Sustainability Coordinator***CREDENTIALS HEAD**

Credentials
 Credentials
 Credentials

CREDENTIALS HEAD

Credentials
 Credentials

Neeraja joined Bowen in 2018. With a Masters in Sustainable Design, she has quickly become a leader in our continued efforts to create eco-friendly designs and achieve LEED Certifications. Her skills with drafting and design, and attention to detail, have made her an asset for projects in commercial and public sectors.

INDUSTRIAL

- New Industrial Building, Charlotte, North Carolina
- Brightfarms Greenhouses, Multiple US Locations
- Online Retailer Delivery Centers, Multiple US Locations

OFFICE

- National Insurance Chain Claims Center Conversions to Open Office, Multiple US Locations

TRANSIT

- COTA Fields Ave Garage Renovations, CNG, and Electric Bus Infrastructure, Columbus, Ohio
- COTA McKinley Ave Maintenance Renovations, Columbus, Ohio

DAN SEXTON, LEED AP*Estimator***EDUCATION**

B.S., Civil Engineering,
 University of Hartford, CT

REGISTRATIONS

LEED AP

Dan is a Senior Estimator with 25 years of cost estimating and project management experience in a wide range of public and private market sectors, inclusive of transportation, municipal, office, retail, and mixed-use. Dan's strengths include development of accurate and thorough estimates, proactive and swift resolution of unanticipated project changes, clear communication and dissemination of pertinent project information with all affected parties, and maintaining effective relationships with all project team members. In 2019 he was responsible for pre-construction management and estimating of projects with a total value of \$101 million, and delivered all with an aggregate average budget variance of -1.80%.

TRANSPORTATION

- BCRTA Multi-Modal Facility, Oxford, Ohio
- SARTA Gateway Facility Expansion, Stark Area Regional Transit Authority, Canton, OH
- IDIQ Cost Consulting Services, Colorado Department of Transportation, Denver, CO

MUNICIPAL FACILITIES

- Geauga County Administration Building, Chardon, OH
- Facility Condition Assessments, City and County of Denver, Denver, CO
- Broadview Heights Recreation Center*, Broadview Heights, OH

SAFETY FORCE AND MILITARY FACILITIES

- Army Aviation Support Facility, Adjutant General's Department, North Canton, OH
- Brecksville Police Station*, Brecksville
- Brecksville, OH

**Project under previous employment*

NICHOLAS TINL, PE*Manager | Structural Engineering***EDUCATION**

Master of Science in
Structural Engineering,
Graduate Certificate in
Nuclear Engineering,
Bachelor of Science in Civil
Engineering, The University
of Akron

REGISTRATIONS

PE: OH, MA, MO, OK

Nick studied structural engineering to answer the question “how do they make buildings stand up?” With over ten years of experience, he continues to love making sure buildings are stable and safe and exploring the relationship between a building’s structure and its overall function. Nick is experienced with a variety of project types in public and private sectors, including industrial, retail, public safety, and transportation.

TRANSIT

- METRO Maintenance Facility, Akron, Ohio
- BCRTA Chestnut Ave Multimodal Station, Oxford, Ohio
- COTA Fields Avenue Maintenance Garage, CNG, and Electric Bus Infrastructure, Columbus, Ohio
- COTA McKinley Avenue Maintenance Renovation, Phase 3C, Cleveland, Ohio
- Laketran Headquarters Expansion, Painesville, Ohio
- SARTA Facility Expansion & Sitework, Canton, Ohio
- SARTA Headquarters Expansion, Canton, Ohio
- SARTA Massillon Transit Center, Massillon, Ohio

PIETRO A. DIFRANCO, PE*Principal | Manager of Civil Engineering***EDUCATION**

Bachelor’s Degree in
Civil Engineering,
Cleveland State University

REGISTRATIONS

Professional Engineer:
OH plus 5 additional states
LEED AP BD+C
CPSEC

Pete has more than twenty years of experience in design, analysis and project management. He is knowledgeable in both public and private construction and has been involved in all aspects of project management, including proposal writing, due-diligence reports, master planning, design, bidding, and construction administration. He understands the importance of communication in ensuring project success and has acted as an Owner’s coordinator with tenants, sub-consultants and regulatory agencies. He currently serves as City Engineer for the City of North Olmsted and Willoughby Hills.

TRANSIT

- SARTA Garage Expansion, Canton, Ohio
- SARTA Massillon Transit Center, Massillon, Ohio
- SARTA Headquarters Expansion, Canton, Ohio
- Laketran Headquarters Expansion, Painesville, Ohio
- PARTA CNG Upgrades, Kent, Ohio
- Cleveland Hopkins International Airport, Riveredge Employee Parking Lot, Storm Water Management, Cleveland, Ohio
- GCRTA North Olmsted Transit Center, North Olmsted, Ohio
- GCRTA Westgate Transit Station, Fairview Park, Ohio
- GCRTA Windermere Rapid Transit Station, Cleveland, Ohio
- Medina County Transit Facility, Medina County, Ohio
- Norfolk Southern Bayview Yard Office Building, Baltimore, Maryland
- Norfolk Southern Rockport Yard Office Building, Cleveland, Ohio

TRACY M. DORSEY, LEED GREEN ASSOCIATE*Principle Industrial Designer***EDUCATION**

BS, Industrial Engineering,
University of Pittsburgh,
1985

Principal Industrial Designer responsible for development of facility requirements; analysis of material flow and layout of maintenance, parts storage, and yard areas; and specification of shop equipment for vehicle maintenance and industrial facilities. Conducts studies of manufacturing, maintenance, warehousing, and yard operations and develops improvements through the use of efficient methods, labor-saving equipment, computerized systems, and automation.

PROJECT EXPERIENCE

- METRO New Central Bus Maintenance Facility, Akron, OH
- New Northern Bus Maintenance Facility, Newark, NJ
- Laketran Headquarters Renovations and Expansion, Painesville, OH
- COTA McKinley Ave Garage Renovation (Phase 3C), Columbus, OH
- COTA Fields Ave Garage Renovation, Columbus, OH
- New Greyhound Bus Maintenance Facility, Chicago, IL
- Bus Rapid Transit System, Pittsburgh, PA

BRANDON J. MUMMERT, EIT*Senior Project Industrial Designer***EDUCATION**

BS, Industrial Engineering,
West Virginia University,
2008

CREDENTIALS

EIT: Pennsylvania - No.
ET021596 (2015)

Industrial Designer responsible for developing facility requirements; analyzing material flow and layout of vehicle maintenance, parts storage, and yard areas; preparing equipment specifications for vehicle maintenance and industrial facilities; and providing technical assistance in completing contract bid package preparation.

PROJECT EXPERIENCE

- METRO New Central Bus Maintenance Facility, Akron, OH
- COTA McKinley Ave Garage Renovation (Phase 3C), Columbus, OH
- General Architectural and Engineering Consultant (GEC) On-Call Design Services, Various Locations, DC, MD, and VA
- Howell Bus Facility Upgrade, Howell, NJ
- Design Services for Condition Assessment and Prioritization of Repair for Maintenance Facilities, NJ
- Conceptual Design of a Prefabricated Building for the Major Repair of Compressed Natural Gas (CNG), Gasoline, and Diesel Vehicles, Athens, PA
- On-Call General Architectural and Engineering Consulting Services, Bladensburg Reconfiguration Project, Washington, DC
- Bus Operations and Maintenance Facility Architectural and Engineering Design Improvements and Environmental Services, Allentown, PA

SUSAN S. DANIELS, PE, AICP*Principal, Director of NEPA/Planning Services***EDUCATION**

BS, Civil Engineering, Virginia Polytechnic Institute & State University

CERTIFICATIONS

Professional Engineer, Ohio (1997)
American Institute of Certified Planners (2002)

Ms. Daniels is a Managing Principal and the Director of L&A's NEPA / Planning Division. She oversees all transportation projects involving NEPA documentation and supporting studies, archaeology, history/architecture, ecological survey and permitting, noise and air quality modeling, environmental site assessment and remediation, asbestos and lead consulting and public involvement. Her responsibilities include business development, cost estimating and proposal writing, resource allocation and project and client management. In addition to her administrative responsibilities, Susan has 29 years of experience in transportation planning and preliminary engineering, specializing in the National Environmental Policy Act and related regulations. Her diverse experience includes site selection studies, Environmental Impact Statements, Environmental Assessments, Categorical Exclusions and corridor planning studies. Ms. Daniels has been responsible for overseeing teams of engineers, planners, archaeologists, historians, ecologists, and environmental scientists in order to achieve state and federal environmental approvals of projects ranging from simple emergency slide repairs up to \$1.2 billion urban roadway reconstruction projects. She is prequalified by the Ohio Department of Transportation in Environmental Document Preparation – EA/EIS, CE, and Section 4(f)/6(f).

PROJECT EXPERIENCE

- Headquarters Expansion, Laketran Painesville, OH
- COTA McKinley Avenue Facility Renovation, Columbus, OH
- SARTA Headquarters and Garage Expansion, Canton, OH

BRETT A. CARMICHAEL*Architectural Historian***EDUCATION**

BA, History and English, Cedarville University
MA, History, Historic Preservation Sequence, Youngstown State University

Mr. Carmichael has worked in the cultural resources field since 2005 and has supported L&A projects as an Archaeologist/Historian since 2014. He began his career as a field technician and report editor, adding several other laboratory and computer skills in the subsequent years of participation on Phase I, Phase II and Phase III archaeological investigations. In addition to performing archaeological investigations, he leads history-architecture surveys associated with infrastructure, transportation, and planning projects. His skills include literature reviews and historic research, development of historic contexts, field survey of prehistoric and historic resources, including photography, physical descriptions and integrity analysis, GPS data collection and resource mapping, artifact analysis and curation, NRHP evaluation and report writing and compilation. Brett meets the Secretary of the Interior's Standards for a Licensed Professional in the field of Architectural History and is recognized by the Ohio State Historic Preservation Office (SHPO) as a qualified consultant in Architectural History. He is also prequalified by the Ohio Department of Transportation to complete History/Architecture Studies.

PROJECT EXPERIENCE

- Walnut Hills Transit Enhancement Project, Southwest Ohio Regional Transit Authority Hamilton County, OH
- Little Miami Trail Restoration, Ohio Department of Natural Resources Warren County, OH
- Statewide Facility Historic Documentation Packages, Ohio Facilities Construction Commission/Ohio Department of Rehabilitation and Corrections, Multiple Counties, Ohio

GARRETT MIZE LEED AP*MEPT Project Manager***REGISTRATIONS**
USGBC LEED AP

Garrett, a Project Manager, has been in the A/E/C industry for nearly 25 years with project experience over \$35,000,000. His responsibilities as Project Manager include coordinating client and project requirements. He will develop the basis of design and execute the design with all staff and departments needed for all phases, from early project development through design. He is also in charge of bidding services and the management of construction administration.

Garrett has sustainable and general design experience for projects in both the public and private sectors including University, Commercial, and Governmental projects. (ie: Courthouses, Municipal Buildings, Office Buildings, Collegiate Facilities, Industrial/Manufacturing Facilities, and Healthcare Facilities) He is responsible for the technical aspects of his projects as well as planning, organizing, directing and controlling projects. He has developed the ability to perform high level inspection services having had the opportunity to perform construction administration services

PROJECT EXPERIENCE

- Ball State University Indoor Field Practice Facility
- Butler University, Energy Meter Implementation Plan, Esports and Gaming Lounge, Science Addition & Renovations
- City of Indianapolis Animal Control Service
- Hamilton County, IN, Readiness Center Design
- Indianapolis Zoo, Master Plan Design, Zoological Society Master Plan Design, Ph I & II
- IUPUI, Health Sciences / Dunlap, BRTC Renovation / NIH Study

TIM KRZYWICKI PE*Mechanical Engineer***EDUCATION**

University of Dayton
Bachelor of Science,
Mechanical Engineering,
2003

REGISTRATIONS

Professional Engineer,
Mechanical, OH, #73990

Tim has over 19 years of multi-disciplinary engineering experience such as design, commissioning and project management for government projects.

As a mechanical engineer, he has provided professional design services for hundreds of projects including HVAC and plumbing engineering. He is also experienced in LEED program management, energy modeling, life cycle cost analysis and green building grant assistance.

Tim is also an expert in commissioning and is well versed in developing project requirements, creating final commissioning reports, training procedures and implementing functional testing. As a project manager, Tim is responsible for developing project scopes, fees and schedules, quality oversight, cost estimating, and site observation.

PROJECT EXPERIENCE

- Ashtabula County, New Jail and Sheriff's Office
- Central Ohio Transit Authority, Rickenbacker Area Mobility Center
- Cincinnati Financial Corporation Tower, Tower 3 and Parking Garage
- City of Brooklyn, OH, Police Station and City Hall
- City of Cambridge, OH, New Police Station
- City of Troy, OH, Fire Station #2 Geothermal
- City of Englewood, OH, Building Remodel
- Franklin County, OH, Courthouse LEED Services
- Putnam County, OH, Airport Terminal

NICK TREMAGLIO FE*Electrical Engineer***EDUCATION**

University of Cincinnati
Bachelor of Science, Electrical
Engineering

REGISTRATIONS

Fundamentals of Engineering

Nick provides electrical engineering including power distribution, lighting design, communications, controls, data and alarm systems. Nick is responsible for electrical design including drawings, specifications, cost estimating and system coordination with other project designers.

With a concentration in education-corporate, he has designed systems for various types of buildings including Education Campuses, Government Centers, Museums, Convention Centers, Industrial Manufacturing Facilities, Laboratories, Mixed-Use Buildings as well as High-Rise Hotels.

PROJECT EXPERIENCE

- AES Ohio, Transportation Garage Electrical Renovation
- City of Loveland, OH, New Public Parking Facility
- COTA, Rickenbacker Area Mobility Center
- Greater Columbus Convention Center, New East Parking Garage
- Greater Dayton RTA, Building 600 Office Renovations
- Waynesville, OH, New Bus Maintenance Facility

STEPHEN PEAKE*Senior Plumbing Designer***EDUCATION**

Lincoln Technical Institute
Associate of Architectural
Design
Technical Communications,
2004

AFFILIATIONS

ASPE (American Society of
Plumbing Engineers)

Stephen has over 18 years of industry experience designing plumbing systems and special systems including acid waste, kitchen waste, lab gases, medical gases, fuel oil, water and waste water treatment and fire suppression systems. His plumbing and fire protection design portfolio includes K-12 schools, hospitals, medical office buildings, and commercial facilities.

As a senior plumbing designer, he is responsible for the systems concept, design, cost estimating, specification writing, and construction follow-up for education projects.

PROJECT EXPERIENCE

- Central Nine Career Center, Improvement and Expansion
- City of Indianapolis, Animal Control Service
- City of Loveland, OH New Public Parking Facility
- Eastern Greene Schools, Two (2) School Assessments
- Eastern Hancock Schools, Assessment
- Greater Clark County Schools, New Jeffersonville Elementary, New Charleston Elementary
- Hamilton County, IN, Readiness Center Design
- Hamilton County, OH, West End Garage
- Hamilton Heights School District, Student Activity Center

MICHAEL JANKOWSKI PE, RCDD, CTS*Senior Technology Engineer***EDUCATION**

Purdue University
Bachelor of Science,
Electrical and Electronics
Engineering, 2010

REGISTRATIONS

Professional Engineer,
OH- #E-81795
BICSI RCDD, #245841
CTS, #1337260

Michael has over 10 years of technical expertise including government and commercial buildings, and hospital and laboratory facilities. He is experienced in new construction, renovation, and remodels.

As a senior technology engineer, he is responsible for developing detailed project requirements and technology specifications through engineering calculations. Michael is also skilled in designing technology and A/V systems, quality control, and commissioning.

Michael collaborates closely with Project Managers to plan, develop and administer technology design projects. He enjoys cultivating a strong client relationship and is adept at creating layouts that comply with statutory and regulatory guidelines and meet customer standards and requirements.

PROJECT EXPERIENCE

- City of Brooklyn, OH Police Station and City Hall
- Hamilton County, OH, West End Garage
- Hancock County, OH, Probate & Juvenile Courthouse Technology
- COTA, Rickenbacker Area Mobility Center
- Indianapolis Airport Authority, Indianapolis Colts New Hangar
- Indianapolis Zoo, Zoological Society Master Plan Design Phase II
- Ohio County, WV, Courthouse HVAC Study & Replacement Design
- Marion VA Medical Center, IL, Building 47 Sound Reinforcement, System Design
- VEGA, New Office and Manufacturing Facility
- WPP Detroit Office, Fit-Out Marquette Building





September 10, 2009

prepared by:

Bowen⁺

in association with

Gannett Fleming
Dynamix Engineering Ltd.
Resource International**COMPLETION**
2009**SIZE**
390,000 sf**OWNER**
Central Ohio Transit Authority**REFERENCE**
Mr. Joe Massey
Project Manager
Capital Projects
614.783.8240
masseyjt@cota.com

COTA MCKINLEY AVE. ASSESSMENT & MASTER PLAN

Columbus, Ohio

Bowen led an intensive six-week team assessment of COTA's 390,000 sf McKinley Avenue Bus Maintenance and Storage Facility, located in Columbus, Ohio. The purpose of this complete facility assessment was to provide COTA with recommendations for renovations and improvements that will allow them to continue to function and operate out of this garage for the next thirty years.

This assessment document addressed the following areas: Civil/Site; Architectural; Ohio Building Code; ADA Accessibility; Structural; Vehicle Equipment; Lighting & Electrical; Fire Suppression; HVAC & Plumbing; Security; Safety, Sustainability (LEED); Phasing Plan; Renovation Schedule; Opinion of Probable Costs.

This document then led to a phasing plan and an outline for a series of renovation and construction projects.



COTA MCKINLEY ASSESSMENTS
2009 | 390,000 SF

CNG FACILITY + RENOVATIONS
2013 | \$32 million | 1,500 SF CNG Bldg.,
9,200 SF Fueling Canopy

TRAINING ADDITION
2016 | \$26.7 million | 36,00 SF

SATELLITE FUELING
2017 | \$3.5 million | 4 Fueling Lanes,
3,800 SF Canopy

MAINTENANCE + ADMIN
Current | \$54.8 million | 422,483 SF

OWNER
Central Ohio Transit Authority (COTA)

CONTACT
Joe Massey, Project Manager
614.783.8240 | masseyjt@cota.com

COTA MCKINLEY AVENUE RENOVATIONS

Columbus, Ohio

In 2009, Bowen began an assessment and master plan that would lead to twelve years of phased renovation at COTA's McKinley Avenue Bus Maintenance and Storage Facility.

Assessment and Master Plan

This complete facility assessment culminated in report and master plan that helped COTA secure grants and funding to support the renovations.

CNG Facility and Renovations

Bowen led the design and engineering a new CNG compressing plant and fueling station and numerous facility upgrades in order to be code compliant.

Training Addition

The Admin + Training Addition focuses on improving conditions for COTA employees. Driver amenities include a new day room, renovated office space, an expanded patio, wellness spaces, a new public and a bus stop with a covered walkway.

Satellite Fueling

This new satellite CNG fueling station provides has two lanes designated for City of Columbus use and 2 available for the public.

Maintenance and Administration

In this final phase we renovate the maintenance garage and administrative areas including a new south lobby, a new canopy and shelter for service vehicles, new store room / radio room, a new 4,000 SF storage building, and updated maintenance equipment

COTA MCKINLEY AVENUE RENOVATIONS



COTA MCKINLEY AVENUE RENOVATIONS





COMPLETION 2021

SIZE

Site	11 acres
Building	280,000 SF
Addition	9,100 SF
Fuel Island	5,600 SF
CNG Plant	8,100 SF

COST

\$44 million

OWNER

COTA (Central Ohio Transit Authority)

REFERENCE

Joe Massey
Project Manager, Capital Projects
614.783.8240
masseyjt@cota.com

COTA FIELDS AVE. RENOVATIONS: CNG + BEB

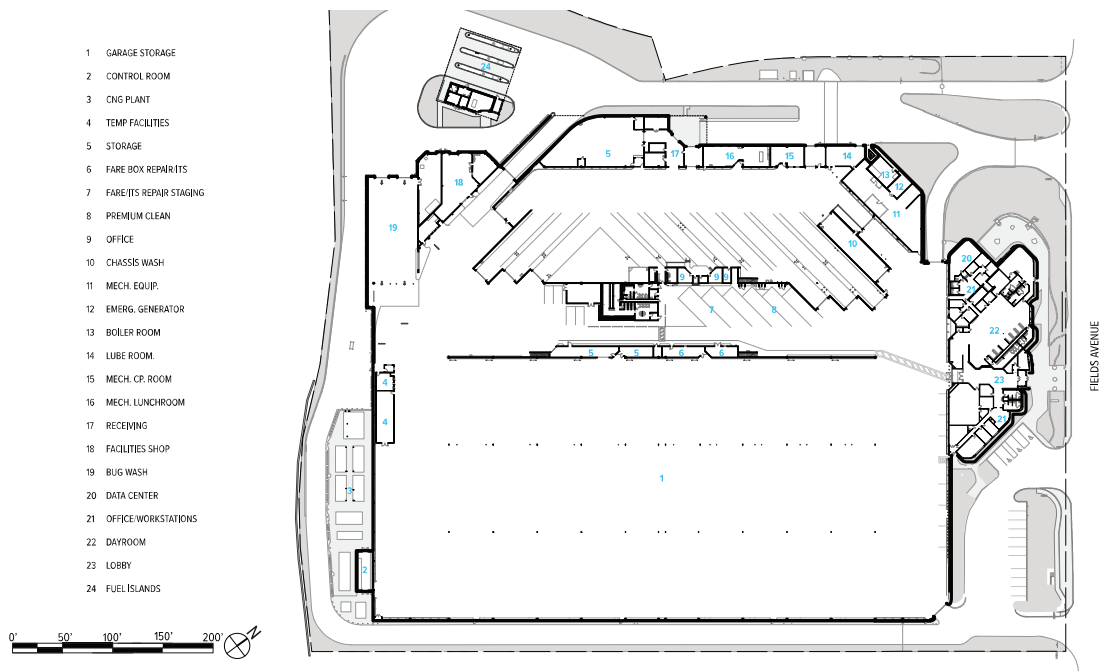
Columbus, Ohio

This project gives the Central Ohio Transit Authority (COTA) two opportunities to innovate sustainable transportation. The facility is now COTA's second facility to offer compressed natural gas (CNG) fueling. The Bowen team also engineered the electrical infrastructure and coordinated the efforts for the installation of new battery electric bus (BEB) chargers. The primary components of the Project are:

1. A new CNG Compressing Plant with 8 compressors, capable of fueling a fleet of 180 buses daily.
2. A covered CNG Fueling Station with 3 fuel islands and a small service building
3. A new building addition that includes a new 2-lane bus wash with an associated Mechanical Room, and a new Facilities Shop.
4. The conversion of the existing indoor diesel fueling and bus wash into a new locker room and premium interior cleaning space for busses.
5. A new perimeter loop driveway that provides access around the entire building.

Meeting all building codes to allow for CNG buses inside of the building required major upgrades to the HVAC systems, upgrading all of the existing interior high-bay lighting to LED, and the installation of a new gas-detection system as well. Additionally, the Bowen Team facilitated the removal of the entire existing roof down to the deck, with the installation of all new roof insulation and a new single-ply roofing membrane. Finally, the design also included a complete upgrade of the exterior landscaping, including the installation of new pervious pavers all along the main entry area. The project has a LEED Gold goal.

COTA FIELD AVE. RENOVATIONS, CNG AND ELECTRIC BUS INFRASTRUCTURE





COMPLETION
2005

PROJECT SIZE
220,000 SF

PROJECT COST
\$25 Million

CLIENT
GCRTA (Greater Cleveland Regional
Transit Authority)

CONTACT
Ms. Maribeth Feke
Director of Planning
216.566.5160

GCRTA TRISKETT BUS MAINTENANCE FACILITY

Cleveland, Ohio

Bowen began the design of this complex maintenance garage with an in-depth planning and programming process. The final maintenance garage is 220,000 SF and houses more than 200 full-size buses. The garage is designed with three indoor bus service lanes, three diesel fueling stations, a cyclone vacuum system and a gantry-style bus washer.

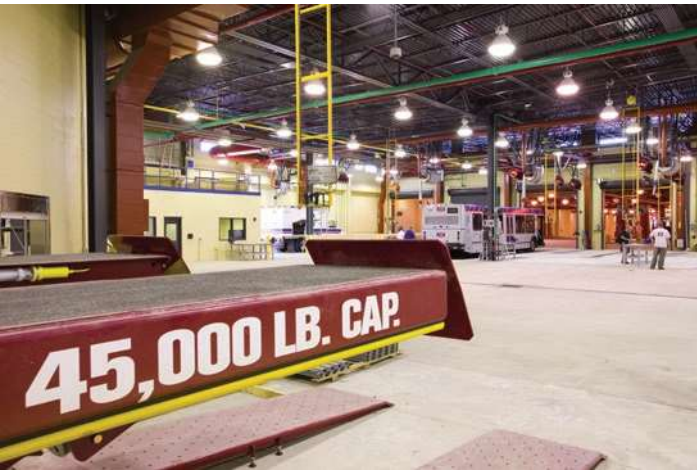
The vehicle maintenance area includes 14 bus lifts. Each service bay has overhead exhaust and lubrication equipment easily available to assist the mechanics as they perform repair work. The maintenance area also has a body shop bay and a chassis wash bay. Parts are stored in a secure parts storage room directly adjacent to the repair shop.

The south end of the garage houses the facilities maintenance shop. This area houses welding equipment, woodworking equipment, metal equipment and storage facilities to allow GCRTA's maintenance staff to keep this garage, as well as other nearby CGRTA properties operational. The second level directly over the vehicle maintenance shop houses the administrative offices of the garage as well as driver facilities, including a lounge, locker rooms and showers.

“I have worked with Ken Emling and Bowen on many projects, I wish he worked on all of my projects, it makes managing RTA’s design project much easier and productive.

– Maribeth Feke, Director, Programming and Planning

GCRTA TRISKETT BUS MAINTENANCE FACILITY
Continued





COMPLETION

Current

SIZE

Various

COST

Various

OWNER

Stark Area Regional Transit Authority

CONTACT

Mark Finnicum, Chief Operations Officer
330.477.2782
MFinicum@sartaonline.com

**STARK AREA REGIONAL TRANSIT AUTHORITY
TASK ORDERS**

Canton, Ohio

Bowen has been working with Stark Area Regional Transit Authority on a Task Order basis since 2018. Tasks have included conceptual layouts for new or expanded facilities, NEPA planning, and other studies

Tasks Include

- Garage expansion study
- Garage addition modifications
- NEPA study
- Demolition and Roadway package to prepare site for new construction
- Parking garage structural study
- Office Expansion study and concept layouts
- Massillon property NEPA study
- Massillon transit center design
- Massillon temporary bus stop

STARK AREA REGIONAL TRANSIT AUTHORITY TASK ORDERS





COMPLETION

Current

SIZE

163,650 SF renovation
50,000 SF addition

PROJECT COST

\$21 Million (est.)

OWNER

Laketrans

CONTACT

Ben Capelle
CEO
440.350.1003
bcapelle@laketrans.com

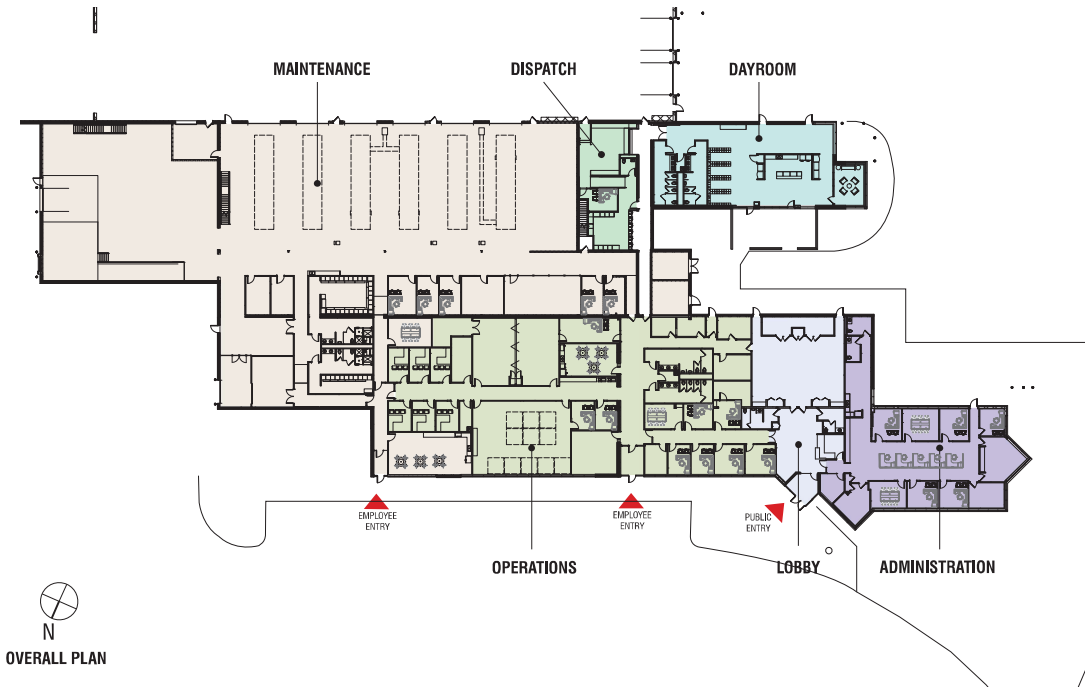
LAKETRAN HEADQUARTERS

Painesville, Ohio

Bowen leads the renovation of Laketrans’s headquarters. The project began with an extensive assessment of the existing facilities. The improved center will feature enhanced and expanded administration, storage, and maintenance, in addition to site and parking renovation. The project will be phased to maintain operations during construction.

Bowen led the initial assessment and created design drawings through 90% CDs. The project is currently on hold as stakeholders evaluate funding priorities.

LAKETRAN HEADQUARTERS





COMPLETION
Currently in design

SIZE
120,166 SF

COST
\$34 million (est.)

OWNER
Akron Metro Regional Transit Authority

REFERENCE
Jarrod Hampshire
Director of Maintenance
jarrod.hampshire@akronmetro.org
330.564.2272

AKRON METRO NEW MAINTENANCE FACILITY

Akron, Ohio

Bowen is leading the design for a new maintenance facility on Akron Metro’s existing campus. The new maintenance building includes a new paint booth, enclosed chassis wash bays, dedicated body repair bays, new benches & lockers, and new equipment for sheet metal shop & brake rebuild shop. The maintenance bays will also include different combinations of lifts and fall arrest systems as indicated. A loading dock will be provided with dock leveling equipment at Parts Storage, adequate for a large delivery truck as outlined during programming.

The façade of the buildings includes a combination of insulated glazing and metal panels for the north “operations” areas, abutted by precast concrete panels and translucent panels for the “maintenance” areas.

Large openings on the north façade, as well as clerestory windows will provide quality daylighting and views from throughout the interior of the building. The maintenance area will be daylit by the clerestory with translucent panels draped around the periphery.

A covered walkway will provide for safe passage for the Operators walking from the new Dayroom to the existing Bus Storage structures. A small, covered pavilion is planned for the Southwest corner of the parking lot. A commercial driving license (CDL) training pad will be provided to the East of the North Drive. A new walking path will follow the perimeter of the retention pond and the training pad.

The project has a LEED Platinum goal.

AKRON METRO NEW MAINTENANCE FACILITY

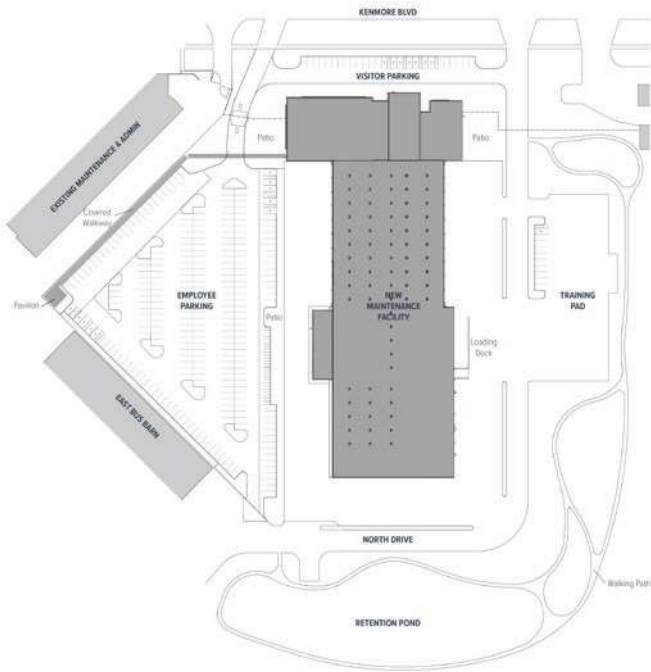


EXHIBIT C: PRICING

PROPOSED FEE RANGES

The following proposed fee ranges are based on the tasks identified in the RFP under Part One of the overall project. These fees include architecture, NEPA planning, a cost estimate, and the following engineering disciplines: civil, structural, mechanical, electrical, plumbing. The fees do NOT include site survey, geotechnical, or any other disciplines not listed above. We look forward to the opportunity to refine and clarify these fees in collaboration with the City of Decatur.

TASK	LOW-END FEE	HIGH-END FEE
Task A: Campus Master Plan	\$71,200	\$100,000
Task B: Draft Facility Program	\$85,840	\$109,640
Task C: Environmental Documentation	\$23,500	\$29,500
Task D: Public Involvement	\$13,500	\$19,500
Task E: Sustainable Building Considerations	\$10,000	\$18,000
TOTAL	\$204,040	\$276,640

BOWEN PROFESSIONAL SERVICE FEE SCHEDULE

Effective 01/01/2022

CLASSIFICATION	RATE PER HOUR
Architecture	
President / Principal in Charge	\$260.00
Principal	220
Senior Project Manager	190
Senior Architect	150
Architect	130
Senior Associate	100
Project Associate	90
Staff Associate	80
Draftsperson	70
Tenant Coordinator	80
Shop Drawing Technician	80
Specification Writer	150
QA/QC	175
Design	
Senior Designer	180
Graphic Designer	115
Staff Designer	100
Interior Designer	90
Engineering	
Principal	220
Department Head	190
Senior Engineer	135
Senior Project Engineer	120
Lead Project Engineer	100
Staff Engineer	90
Engineering Technician	80
Draftsperson	70
Surveyor	75
Landscape Architect	80
Construction Management	
Director of Construction Management	200
Construction Project Manager	140
Construction Manager	115
Senior Estimator	105
Field Administrator	90
Cost Estimator/Quantity Surveyor/Scheduler	80
Administrative	
Administrative Assistant	70.00

CONSULTANT HOURLY RATES

HEAPY

Garrett Mize, Sr. Project Manager	\$225
Tim Krzywicki, Sr. Mechanical Designer	\$200
Nick Tremaglio, Electrical Engineer	\$135
Stephen Peake, Sr. Plumbing Designer	\$135
Michael Jankowski, Sr. Technology Engineer	\$150

GANNETT FLEMING

N. Reinard, Project Principal	\$284
T. Dorsey, Industrial Design Lead	\$215
B. Mummert, Sr. Industrial Designer	\$199
R. Guas, Industrial Designer	\$117
R. Smith, Industrial Designer / Revit Tech	\$97

LAWHON

Principal	\$200
Sr. Noise/Air Analyst	\$150
Sr. Project Manager	\$125
Environmental Scientist 4	\$125
Environmental Scientist 3	\$100
Environmental Scientist 2	\$80
Environmental Scientist 1	\$60
GIS/CAD Technician	\$75
Admin	\$75

EXHIBITS D–F

Exhibit D: Ineligible Contractor Certificate

Exhibit E: Non-Collusion Disclosure

Exhibit F: FTA Lobbying Certificate



INELIGIBLE CONTRACTOR CERTIFICATE RE: CAMPUS MASTER PLAN CONTRACTOR

Richard L. Bowen + Associates hereby certifies that neither it nor its 11 principals 11 [as defined at 49 C.F.R. 29.10S(p)] is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

When the prospective contractor or subcontractor is unable to certify to the statements in this certification, such prospective participant shall attach an explanation to this certificate.

Date: September 29, 2022

Company Name: Richard L. Bowen & Associates, Inc.

Authorized Representative: Allan L. Renzi, AIA

Title: President

Signature:

Duns: 04-521-3964

UEI #:

RICHARD L. BOWEN + ASSOCIATES | ARCHITECTURE • ENGINEERING • CONSTRUCTION
2019 CENTER ST, SUITE 500, CLEVELAND, OH 44113 | 216.491.9300 | RLBA.COM

EXHIBIT C

Affidavit of Non-Collusion: Required with Proposal

I hereby swear (or affirm) under the penalty for perjury:

1. That I am the Proposer (if the Proposer is an individual), a partner in the proposal (if the Proposer is a partnership), or an officer or employee of the proposing corporation having authority to sign on its behalf (if the Proposer is a corporation);
2. That the attached proposal has been arrived at by the Proposer independently and have been submitted without collusion and without any agreement, understanding, or planned common course of action with any other vendor or materials, supplies, equipment, or service described in the Request for Proposals, designed to limit independent proposals or competition relative to the price to be proposed, and the proposal is made without reference to any other proposal.
3. That the contents of this proposal have not been communicated by the Proposer or its employees or agents to any person nor an employee or agent of the Proposer or its surety on any bond furnished with the proposal and will not be communicated to any such person prior to the official opening of the proposal.

Dated this 29 day of September, 2022

Richard L. Bowen & Associates, Inc.

(Name of Organization)

Allan L. Renzi, AIA | President

(Title of Person Signing)



(Signature)

ACKNOWLEDGEMENT

STATE OF Ohio

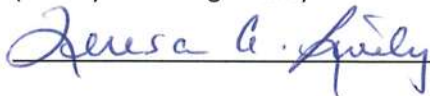
COUNTY OF Cuyahoga

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 29 day of September, 2022 by

Allan L. Renzi, AIA | President. (Name of person).

(Notary Public Signature)



My Commission Expires



TERESA A. LIVELY
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
03-17-2026
Recorded in
Cuyahoga County

EXHIBIT D: Lobbying Certificate

Lobbying 49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*.)]

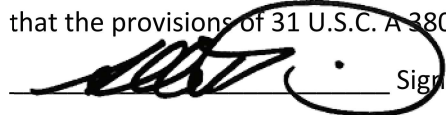
(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

Richard L. Bowen & Associates, Inc.

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized

Official Name and Title of Contractor's Authorized Allan L. Renzi, AIA | President

Official Date 09/29/2022



ARCHITECTURE – ENGINEERING – CONSTRUCTION

2019 Center St, Suite 500, Cleveland, OH 44113
216.491.9300 | www.rlba.com

City Clerk

DATE: 11/15/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointment - City Plan Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointment of Maurice Payne to the City Plan Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Maurice Payne

City Plan Commission

4/30/2025

Dated this 21st day of November, 2022.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2022-_____
RESOLUTION APPROVING REAPPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 21st day of November, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 21st day of November, 2022.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 11/15/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way
100 Block of Merchant Street & 100 Block of East Prairie Street Downtown Decatur Christmas
Walk.

SUMMARY RECOMMENDATION: Council is asked to approve the attached Ordinance
allowing the consumption of alcoholic liquor on public rights-of-way in the 100 Block of Merchant
Street and 100 Block of East Prairie Street for the Downtown Decatur Christmas Walk. No sales
take place on city right-of-ways, but possession is allowed by this action, but only during the
event.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

ORDINANCE NO. 2022-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR
ON PUBLIC RIGHTS-OF-WAY 100 BLOCK OF MERCHANT
STREET & 100 BLOCK OF EAST PRAIRIE STREET
DOWNTOWN DECATUR CHRISTMAS WALK**

WHEREAS, Decatur Area Arts Council has requested the closure of the 100 Block of Merchant Street and the 100 Block of East Prairie Street for the Downtown Decatur Christmas Walk; and,

WHEREAS, it is the intention of downtown participating merchants to offer alcoholic beverages for sale to patrons for consumption only within the street closure area; and,

WHEREAS, such consumption of alcoholic liquor at the Downtown Decatur Christmas Walk requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages may be consumed at the Downtown Decatur Christmas Walk, said day and hours being particularly described as follows:

Wednesday, December 7, 2022

5:00 p.m. – 8:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a non-breakable container.

Section 3. That establishments licensed for the sale of alcoholic liquor within the street closure area may allow patrons to remove purchased alcoholic liquor from those establishments if in non-breakable containers.

Section 4. That this ordinance is expressly conditioned and approved upon the Decatur Area Arts Council providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 5. That all debris shall be removed by Decatur Area Arts Council. prior to reopening public rights-of-way.

Section 6. That except as otherwise provided herein, the provisions of Section 34(a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

SUBJECT: Resolution Authorizing Action Regarding Unsafe Structures

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
List of properties to be demolished	Exhibit

ECONOMIC COMMUNITY DEVELOPMENT DEPARTMENT

MEMO: No. 22-11

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director, Community Development
Michael Snearly, Neighborhood Inspections Manager

DATE: November 21, 2022

SUBJECT: Resolution Authorizing Action Regarding Unsafe Structures

SUMMARY RECOMMENDATION: This is the second step, after the posting of a structure as unfit, which initiates the demolition process. City staff recommends approval.

BACKGROUND: This is the beginning of the process seeking court-ordered demolition of nine (9) unsafe and abandoned structures throughout the community.

POTENTIAL OBJECTIONS: No known objections to this resolution.

INPUT FROM OTHER SOURCES: Legal Department staff.

BUDGET/TIME IMPLICATIONS: None

STAFF REFERENCE: Any additional questions may be forwarded to Cordaryl “Pat” Patrick, Director of Economic and community Development, at 217-424-2727, email cpatrick@decaturil.gov or Michael Snearly, Neighborhood Inspections Manager at 217-450-2347, email msnearly@decaturil.gov.

RESOLUTION NO. R _____

RESOLUTION AUTHORIZING ACTION REGARDING UNSAFE STRUCTURES

272 E Center

1396 S Hilton

645 W Packard

647 W Center

850 W Leafland

1076 E Prairie

2235 N Fairview

1428 E Main

919 W View

WHEREAS, the Council of the City of Decatur, Illinois, has found and does hereby find that certain structures within the City located on premises at the addresses set forth above, are dangerous and unsafe, or are uncompleted or abandoned; and

WHEREAS, it is in the better interest of the general public health, safety and welfare that said structures be repaired or demolished.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the officers and employees of the City be, and they are hereby, authorized and directed to give such notice and to take such actions as may be provided by law, including application for order of court, to cause said structures to be put in safe condition or, if not so repaired to be demolished.

PRESENTED and ADOPTED this 21st day of November 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Council Memo November 21, 2022

Resolution Authorizing Actions Regarding Unsafe Structures

Center, 272 E. This property was posted as Unfit for Human Habitation in October 2022. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Center, 647 W. This property was posted as Unfit for Human Habitation in August 2022. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Fairview, 2235 N. This property was posted as Unfit for Human Habitation in December 2021. Exterior condition of house and accessory structure garage are unsafe and in disrepair. Roof structure is unsafe, roof is caving in. Basement hatchways missing. House does not meet minimum code standard and is unfit for human occupancy.

Hilton, 1396 S. This property was posted as Unfit for Human Habitation in April 2022. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Leafland, 850 W. This property was posted as Unfit for Human Habitation in July 2022. Exterior of property in severe disrepair including a collapsing roof, damaged porch, failing walls, boarded doors and windows, and peeling/chipping paint throughout.

Main, 1428 E. This property was posted as Unfit for Human Habitation in July 2022. The following violations were observed: roof has shingles missing and has holes in it, siding is missing, paint is chipped, gutters are hanging off, windows are broken, structural members inside house are falling apart, holes in floor, foundations cracks.

Packard, 645 W. This property was posted as Unfit for Human Habitation in June 2021. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Prairie, 1076 E. This property was posted as Unfit for Human Habitation in September 2022. Roof and gutters are in bad shape, holes in upper walls, chipped paint, missing siding, front porch is in disarray. No water since 2017.

View, 919 W. This property was posted as Unfit for Human Habitation in March 2022. Roof is missing on property. Soffits and fasciae damaged. Front handrail unsafe; rear porch in disrepair. Fence is damaged. Interior is exposed to all elements.

City Clerk

DATE: 11/15/2022

MEMO:

TO: Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Monthly Reports, October, 2022

ATTACHMENTS:

Description	Type
Police, October, 2022	Backup Material
Public Works, October, 2022	Backup Material
Economic & Community Development, October, 2022	Backup Material
Fire, October, 2022	Backup Material
IT, October, 2022	Backup Material

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton**

FROM: Shane Brandel

RE: October 2022 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month, staffing was 135. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>	
Police Chief	1	
Deputy Chief	3	
Police Lieutenant	4	
Police Sergeant	17	
<u>Police Patrol Officer</u>	<u>110</u>	
TOTAL	135	Budgeted: 148

8 of the 135 are either at the Police Training Academy or in the Field Training Program, thus not deployable.

5 sworn officers are on injury status, thus not deployable. Two retirements/resignations expected in November.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 12. Current civilian staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>	
Executive Assistant	1	
Crime Analyst	2	
Sr. Clerk Typist	2	
Records Supervisor	1	
Parking Enforcement	1	
Part-time FOIA Officer	2	
<u>Community Liaison Officer</u>	<u>3</u>	
Total	12	

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	4	54
Directed Patrols	27	228
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0
Parking Citations	46	554
Criminal Arrests	412	3693
Felony Drug Arrests	19	212
Firearms Seized	22	211
Traffic Citations	643	5124
Field Interviews	102	1073
Written Warnings	326	2118
Calls for Service/CAD incidents	4190	43105
Unlawful Use of Motor Vehicle tows	149	1124
Driving Under the Influence Arrests (DUI)	27	251
DUI involving accidents	7	81
Fatal Accidents	0	5
Traffic Accidents	231	2076
Accidents with Personal Injury	40	366
City Ordinances Arrests	3	64

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
11	105	0	24

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	324 grams	13812 grams @ \$10-gram	\$138,120
Cocaine-Powder	60 grams	5364 grams @ \$100-gram	\$536,400
Cocaine-Crack	10 grams	309 grams @ \$100-gram	\$30,900
Heroin	0 grams	42 grams @ \$300-gram	\$12,600
Ecstasy	0 hits	160 hits @ \$20 hit	\$3,200
Meth	58 grams	15602 grams @ 100-gram	\$1,560,200
K-2/Pills:	2 pills	112 pills	
Search Warrants: 5		YTD: 53	
US Currency Seized: \$46,412		YTD: \$152,427	
Firearms seized: 10		YTD: 98	
Vehicles seized: 0		YTD: 16	
Arrests: 15		YTD: 157	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 180	YTD: 1091
Cases closed/resolved: 87	YTD: 738
Criminal Arrests: 48	YTD: 414
Homicides: 0	YTD: 14
Infant Death Investigations: 0	YTD: 3
Suicide Detective Investigations: 0	YTD: 10
Missing Person Investigations: 8	YTD: 46
Computer forensic Exams: 2	YTD: 22

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 117 YTD: 1290

Freedom of Information (FOIA)

The Professional Standards Unit received 240 Freedom of Information Act requests for the month.

Total requests YTD in 2022 is 2342.

U.S. Marshall's Great Lake Task Force

Felony Arrest:	23	YTD: 174
Misdemeanor Arrests:	0	YTD: 10
Total:		TTD: 184

**Public Works Department
Monthly Report
October 2022**

Engineering:

2021 Water Main Replacement Project:

Month Activity: Burdick continued work in phase 3 within the South Shores area. Phase 3 watermain installation is complete and Burdick is currently connecting the services. It is anticipated to complete the pavement patching late November. Phase 4 consists of 3 connections to South Shores Drive water main from the cul-de-sac at Hackberry, Timber, and Shoreline Place.

Project Background: The project was designed by Engineering staff, the 2021 project is in three locations. The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of watermain on Rea's Bridge Rd near the bridge across lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021, with bids received on April 7, 2021. The project was awarded to Burdick Co as the lowest responsive bid on April 9, 2021. The start date was delayed due to the unexpected lead time on pipe, pipe is currently part of national material shortages. Burdick has completed the Rea's Bridge Area and Greenswitch Area. Work did not start in South Shores spring due to the delay in materials and after mid-November they cannot be restored with asphalt. Burdick has completed all work in phase 2 of 4.

2022 Trenchless Long Lining Project

Month Activity: All work was completed in October.

Project Background: The project was designed and advertised by Engineering staff on January

26, 2022, with bids received on February 2, 2022. The project is located at various locations around town using scoring determined by the City's CCTV program. The City received two bids with Insituform providing the lowest responsive bid. The project was awarded to on March 7, 2022.

Ellen and Division Inflow and Infiltration Reduction Project

Month Activity: Service lining continued in October with approx. 250 service laterals completed. Work is expected to continue in November.

Project Background: The project was designed and advertised by Engineering staff and AECOM on January 5, 2022, with bids received on February 9, 2022. The project included the full rehabilitation by cured in place lining of the sanitary sewers and service laterals. The City received three bids with National Water Main Cleaning Co. (NWMCC) providing the lowest responsive bid. The project was awarded to on February 22, 2022. NWMCC mobilized in April.

Lake Grove Club Retaining Wall

Month Activity: The contract with Kinney Contractors was approved on October 3rd to complete the retaining wall. Work is anticipated to Start November 7th.

Project Background: The project was designed and advertised by Engineering staff and Clark Dietz Engineering on March 30, 2022, with bids received on April 20, 2022. The project replaces an existing railroad tie retaining wall that has reached the end of its useful life. The City received two bids with Clippers Lawn and Landscaping providing the lowest responsive bid. The project was awarded by City Council to Clippers on May 16, 2022. The City has received and approved the shop drawing for ordering of the material in late July and it is expected work to

begin in August. Clippers mobilized in August and started the project by removing the existing wall. Clippers then notified the City that they will be permanently closing and not completing the work. A settlement with the bonding company was reached in September.

2022 Manhole Rehabilitation Project

Month Activity: Work started in October with the casting replacements and lining of the structures. Lining is expected to continue in November.

Project Background: The project was designed and advertised by Engineering staff on June 22, 2022, with bids received on July 13, 2022. The project will rehabilitate brick manholes at various locations. The City received three bids with Culy Contracting providing the lowest responsive bid. The project was awarded by to Council at the August 1st meeting.

2022 State Motor Fuel Tax - Asphalt

Month Activity: Work continued in October with the concrete work and water service replacements. The paving of Wood Street is expected to begin in early November. Paving work will continue on Oakland and Cantrell once the water services are completed.

Project Background: The project was designed and advertised by Engineering staff on July 27, 2022, with bids received on August 10, 2022. Dunn Company provided the lowest responsive bid, and the contract was awarded by City Council on August 15, 2022. The concrete and water service work are scheduled to start on September 6 with paving to commence on each street once complete.

MUNICIPAL SERVICES MONTHLY DATA OCTOBER 2022

ASPHALT	QUANTITY	HOURS	OTHER INFO
Dura Patcher (spray)	402 patches	181	
Miscellaneous / Asphalt	0	0	
Pothole Patch / Repair	981	195	
Street Repair / Asphalt	130.40 sq yds	86	
CONCRETE	QUANTITY	HOURS	OTHER INFO
SS Utility Cuts / Curb & Gutter	0	0	
SS Utility Cuts / Driveway	0	0	
SS Utility Cuts / Pavement	246.90 sq yds	239	
SS Utility Cuts / Sidewalk	0 sq ft	32	
Water Dept Cuts / Curb & Gutter	0 linear ft	0	
Water Dept Cuts / Driveway	0 sq yds	0	
Water Dept Cuts / Pavement	60.70 sq yds	106	
Water Dept Cuts / Sidewalk	90.30 sq ft	79.50	
DOWNTOWN PARKS	QUANTITY	HOURS	OTHER INFO
Downtown Maintenance		173.80	
Flowerbed Maintenance		19	
Fountain		20	
Mowing / Downtown Parks		56	
Special Events / Downtown Parks		6	
ELECTRICAL	QUANTITY	HOURS	OTHER INFO

Miscellaneous Electrical		0	
Service Calls / Other Departments		0	
Street Light Maintenance		64.5 Straight / 2 OT	
Traffic Signal Repair		316.6 Straight / 22 OT	
Warning Siren Maintenance		7	
FLEET	AVAILABILITY	BILLABLE HOURS	OTHER INFO
Fleet Tasks	96.37%	836.35	
FORESTRY	QUANTITY	HOURS	OTHER INFO
Miscellaneous		18	
Mowing City Lots		0	
Mowing City Property / ROW		108	
Mowing City Property / State ROW		0	
MSC Maintenance		39	
New Tree Care & Maintenance		5	
Pesticide Application		0	
Storm Damage Clean-up		3	
Stump Removal	2		
Tree Removal	299 (inch diameter)	230	
Tree Trimming	36	53	
Vegetation Removal	0	54	
PARKING	QUANTITY	HOURS	OTHER INFO
Mail Delivery		20	

Parking Lots/Garage Maintenance		71	
Parking Meter Collection		8	
Parking Meter Repair		23	
Miscellaneous/Parking		16	
STREET MAINTENANCE	QUANTITY	HOURS	OTHER INFO
Alley Grading	11,700 linear ft	37	
Catch Basin / Pumped	212	160	
Catch Basin / Repaired	5	37	
Culvert / Installed	0 linear ft	0	
Culvert / Jetted	50 linear ft	2	
Ditch Cleaning	475 linear ft	44	
Sanitary Back-up / Jetted	4,939 linear ft	25 Straight / 41 OT	
Sanitary Manholes / Pumped	3	33.5	
Sanitary Sewers / Cleaned	4,468 linear ft	20	
Sanitary Sewers / Jetted	0 linear ft	0 Straight / 0 OT	
Sanitary Sewers / Roots	1,045 linear ft	6	
Street Cleaning / 3 rd Shift	155 miles	66.5	
Street Cleaning / County Roads	12.6 miles	8.5	
Street Cleaning / Neighborhoods	226.8 miles	620	
Street Cleaning / Priorities	118.5 miles	44.5	
Storm Sewer / Jetted	0	0	
TRAFFIC	QUANTITY	HOURS	OTHER INFO

Decals Made	143	29	
Miscellaneous Traffic Control		39	
Signs / Installed	29	54	
Signs / Made	31	70.80	
Signs / Repaired	23	51 Straight / 0 HC	
Striping / Paint	5,500 feet	47 Straight / 0 HC	
Striping / Tape	0 feet	0	
Symbols / Paint	5	16	
Symbols / Thermoplastic	0	0	
Traffic Control (set up & removal)		49.50	
VIOLATION RESPONSE	QUANTITY	HOURS	OTHER INFO
72-hour / City Property		0	
72-hour / Clean-Up	55	220	
72-hour / Clean-Up Court Time		0	
Abatements (weed & brush)	3	6	
Home Secures	15	26	

**Water Production Division
Monthly Report
October 2022**

DeWitt County Wellfield Improvements: INTERA Inc. finalized plans to test the wellfield's performance and water quality in November and continued to assess the site's power supply options.

Lake Decatur Landscape Maintenance: The site at the intersection of M. L. King Jr. Dr. and Lake Shore Dr. is planned for a prescribed burn this fall.

Lake Decatur Water Level: Lake Decatur was maintained at an average level of 613.5 feet (93% full) which is average for October.

Lake Decatur Watershed Management Plan: Staff attended more introductory meetings on how the City's five year \$9.88M USDA RCPP grant will be administered. Work continued the 2020 \$150,000 IEPA Section 319 grant. IEPA will announce later this year if the City's 2021 Section 319 grant application is funded. Northwater Consulting continued implementing and operating the watershed water quality monitoring network and completing work on the Lake Decatur bathymetry survey report, plans to construct several high priority Best Management Practices (BMPs), work on the Sand Creek, Friends Creek, Wildcat Creek, and Willow Branch sub watershed plans, and the 2022 IEPA Section 319 grant application consisting of critical BMPs, other sediment reduction projects and additional sub watershed planning.

Oakley Sediment Basin Drainage Improvements: A prescribed burn of the basin is planned for this fall in order to remove enough vegetation so that a basic topographic survey can be completed.

Vulcan Pit, Rhodes Landfill and Source Water Protection Plan: INTERA Inc. continued work on the Vulcan Pit new pipeline design and Rhodes Landfill environmental documentation review.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine, and nitrate. All these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred in October.
3. Reduce the amount of sediment accumulating in the lake annually. The 2021 monitoring summary for this outcome was provided to the City Council in January.

South Water Treatment Plant East Clarifiers to Claricones Conversion: As of this month Plocher Construction has completed 49% of this project.

Water Production: Analyzed water quality samples for Lake Decatur Watershed Management Plan monitoring. 571.37 million gallons of potable water were pumped into the water distribution system which was 4.5% less than October 2021.

October 2022

Water Services:

Staff repaired 2 water main failures, 36 water services, 1 control valve and 3 fire hydrants. Inspected 11 system valves, 1 fire hydrant and completed 953 Utility Billing service orders and 37 miscellaneous distribution system orders.

Crews flushed 76 fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were recorded for future monitoring. Staff also assisted with the 2021 Water Main Replacement Project testing and inspection.

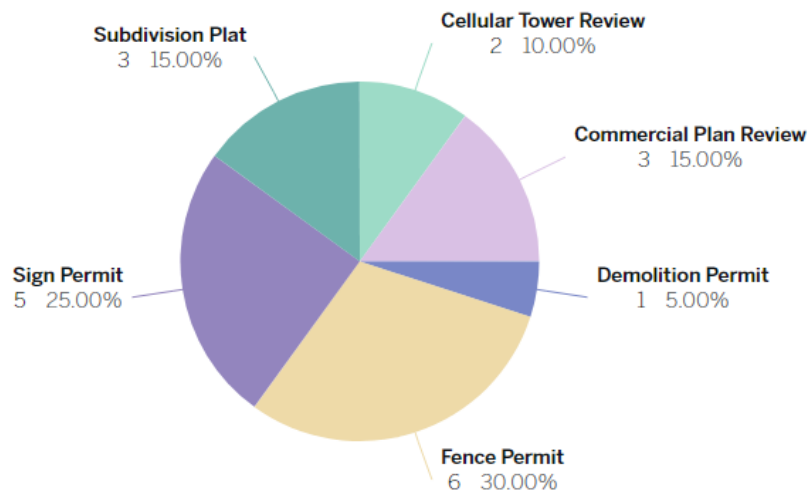
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT

OCTOBER 2022

PLANNING AND DEVELOPMENT DIVISION

For the month of October, the Planning and Development staff processed and reviewed commercial site plans and other development submittals. We have adapted to doing some reviews of digital submittals of site plans and other materials.

In October, staff in conjunction with other city departments reviewed twenty (20) submittals broken down by review type below:



We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments.

We are also handling the sale and acquisition of City owned property in furtherance of Community Revitalization. The majority of the vacant lots sold have been acquired by adjacent homeowners interested in expanding their outdoor living space with some of the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

Vacant Lot Sales

PAST MONTH	TOTAL	TOTAL REVENUE
3	65	\$37,050

Property Acquisitions

PAST MONTH	TOTAL SINCE 09/01/2021
0	2

BUILDING INSPECTIONS DIVISION

For October, we issued 143 permits broken down by permit type below. Of those, we had two (2) permits with a value of over \$250,000. The Division performed 327 inspections and 26 consultations.

PERMIT TYPE	# ISSUED	WORK VALUE
Commercial Building	5	\$727,990
Residential Building	35	1,202,320
Demolition	11	211,333
Electrical	14	70,399
Mechanical	8	201,694
Plumbing	20	54,937
Roof	41	883,630
Pool	0	0
Fence	6	28,193
Sign	3	150,747
Temporary Structure	0	0
Wheelchair Ramp	0	0
TOTAL	143	\$3,531,243

NEIGHBORHOOD REVITALIZATION DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, demolitions, and exempt activities.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- Staff is working with CILBA (Central Illinois Land Bank Assoc.) to rehab or acquire various properties.
- Staff is working with Rise, Inc., a consultant to assist with strategic use of the HOME and CDBG funds. Action Plan accepted by HUD.
- Staff continues to meet with various nonprofits to discuss revitalization opportunities.
- Staff continued the Owner Occupied Rehab program (ARPA).
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation, acquisition and demolition to various areas of the City.
- Staff continues work on qualifying residents for the IHDA Single Family Rehab (SFR) grant and Strong Communities (SCP) grant. One project is moving forward through the SCP grant and several are being processed through the SFR grant.
- Staff continues to be active in the Continuum of Care process as well as homeless prevention related meetings, and events as required by HUD.
- Staff participated in the Jasper Street Fall Festival. This event was held at Johns Hill park. The idea was to ask the opinions of residents who work and live on Jasper St. as we move forward with the Great Streets/Great Neighborhood project. Attendance was phenomenal with around 300 people.
- The City partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a group home project. The overall project cost is about 4 million.
- Staff continues working the Clean Up Green Up program. Residents within the targeted area will receive a one-time cleanup of their yard. Partners include: Block by Block, Shemilah Outreach Center, and Southside Improvement Association (SIA).

- The City of Decatur entered into an agreement for \$450,000 with Northeast Community Fund to operate the Small Repair Program. Technical assistance is being provided through City staff.
- Staff assisted with the Housing Inventory project for the inner-city neighborhoods which is now completed and data is being compiled.
- Staff has begun meeting with GM Square as part of the community outreach for the Rt.51 project which will begin soon.
- Staff continues working with Key Strategic to develop a Workforce Development ecosystem plan for Macon County & the City of Decatur.
- Staff attended a mandatory virtual HUD Grantee Conference.
- Staff meets monthly with Decatur Jobs Council to assist with the reorganization of the committee.
- Staff visited “Jefferson Spaces” with representatives of the CoC in St. Louis. The CoC is interested in creating a temporary site for the homeless. This would be a tiny house project.
- Staff is working to increase the number of contractors who can participate in our rehabilitation programs through social media, radio, television and other media outlets.
- HUD approved the HOME ARP allocation plan for amendment to submit to HUD. We are now working with the sub-recipients who will carry-out the plan.
- Staff is working with Land of Lincoln Credit Union on a pilot program as part of our owner occupied and rental rehab programs.
- Staff met with outside agencies, i.e. Dove, CoC, Homeless Advisory Council, Shemilah Outreach, Northeast Community Fund, SIA and GM Square neighborhood group, CONO, and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of October 2022.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
OCTOBER 2022**

NEW CASES	
Health & Safety (72 Hour)	121
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	51
No Garbage Service	9
Nuisance	231
Secure of Abandoned Buildings	52
Weeds	71
TOTAL	551

DEMOLITIONS	
Year-to-Date	
Demolished	46
New Cases	15
Sent to Legal	20
Sent to Council	15
Out to Bid	0
Contracts Granted	7
Contract Amount	\$119,452.00
Permits Issued	0
Permits Finaled	7
Active Demolitions	182

RE-INSPECTION VISITS	
Code Enforcement	1111
Weeds	82
TOTAL	1193

GARBAGE SERVICE COMPLAINTS	
Received	2

INVOICES*	
New Invoices	162
Dollar Amount	\$15,040.06

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	63
Weeds	74

PAYMENTS RECEIVED**	
Weeds	\$550.00

WEED ABATEMENT	
Contractor Mowed	75
Owner Mowed	3
TOTAL	78

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT

MEMORANDUM

2022-11

November 15, 2022

TO: Scot Wrighton, City Manager

FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – October 2022

The fire department responded to 1175 alarms in October. There have been 10668 alarms in 2022 compared to 10280 at this point in 2021. This month, the department received one of two fire apparatus ordered in 2021. The new engine 3 will be placed into service soon at the Fairview Plaza fire station. The new engine 5 should be completed and delivered by the end of 2022.

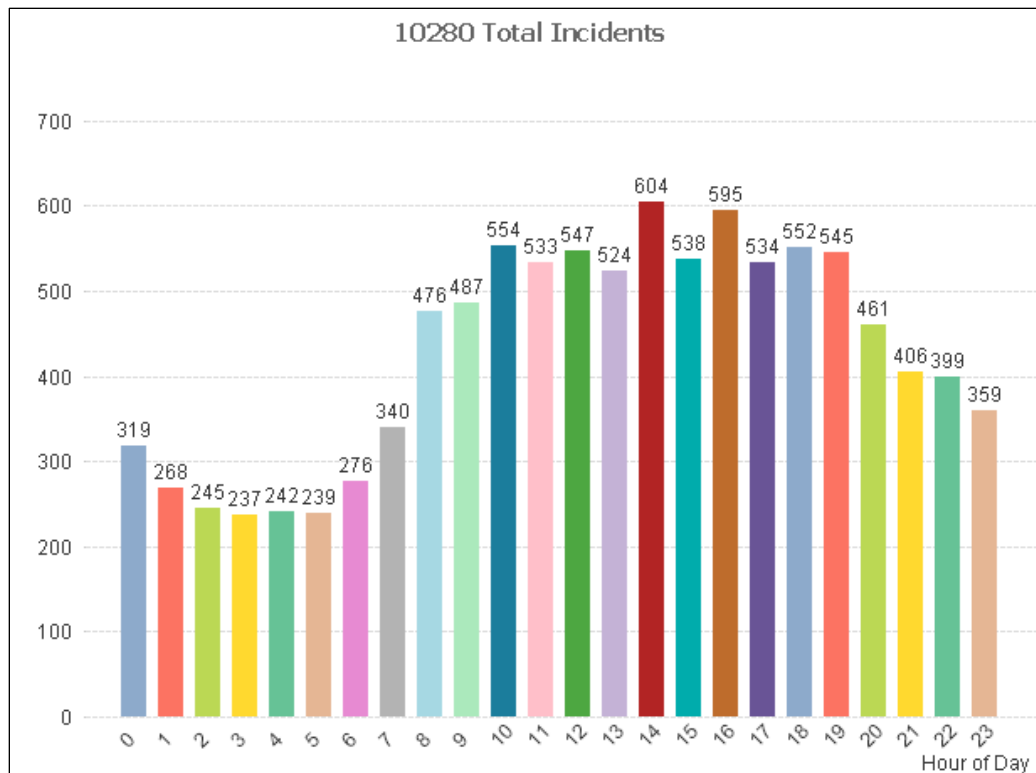
The new station 7 is nearing completion and should be done by the end of 2022. The new station 7 completion will mark the end of a five-year-long project of upgrading all fire stations that included replacing stations 3, 5 & 7 with new facilities. In addition, the new Rescue 1 was placed into service and has already responded to a couple of alarms.



There are a couple of alarm types that the department is studying to see if changes can be made to lower the numbers. One type, that you are aware of, is lift assist. There have been 818 lift assist calls this year. That already surpasses the number from all of 2021. Ordinance proposals will be brought to the council in 2023 to impose fees for these non-emergency calls for service. In addition, we are monitoring two other types of alarms: False Fire Alarms and Lifeline alarms. False Fire alarms have increased by 50% in the last 10 years, and Lifeline (not needed) alarms have doubled over the previous 4 years. When you combine lift assists alarms with Lifeline (not

needed), and False Fire alarms, the department has responded to 1880 alarms in the last year that are not emergencies.

The non-emergency alarms place a lot of wear and tear on the apparatus and tie up emergency resources. It is probably unrealistic to think the department will eliminate false alarms, but changes need to be made to the numbers. The department has the least amount of fire apparatus and firefighters it has had in over 50 years, and the call volume has more than doubled.



TRAINING DIVISION:

All members EMS Objectives: Discuss the medical causes of (AMS) Altered Mental Status, including stroke, seizures, and diabetic emergencies. All members had to identify signs/symptoms of various AMS emergencies and differentiate between the management of AMS patients suffering from various pathologies. Completed assigned Target Solutions courses with a passing quiz grade. Reviewed DFD Region 6 ILS protocols – B06, B09, B21, B24, B25, D06, and D20. State the indications, doses, and repeats for diabetic medications per DFD Region 6 ILS protocols.

Monthly EMS continuing education through the Vector Solutions training site: B-06 Altered LOC Unconscious, B-09 Diabetic Emergencies, B-21 Seizures, B-24 Stroke, B-25, FAST Stroke Form, D-06 Altered LOC Unconscious Pediatric, D-20, Seizure Pediatric. Complete EMS Altered Mental Status Advanced with a passing test score.

All members reviewed Decatur Fire Department Rules and Regulations 2400.44 (personal communication devices, 2400.68 Members always maintaining professionalism, 2400.69 not taking photos while on the scene of an incident without permission. All members completed our annual Fire Service Vehicle Competency Course. All members completed an SCBA consumption drill navigating through a course as a company. Monthly training through the Vector Solutions training site: All members completed SOP/SOG discussion and review. F-106 Voice Amplifiers, F-109 SCBA Inspections, F-112 SCBA Program, F-114 Scott 40mm Industrial CBRN Facepiece Adapter. All members completed an exam in Vector Solutions with a minimum passing score of 100%.

The Department Confined Space Team completed a drill at the South Water Treatment Plant with the Sanitary District. The exercise consisted of several evolutions of rescuing down victims in a confined space. In addition, team members had to be proficient in tying a Hasty Harness, using LSP Half Back, using a SKED rescue packaging system, and packaging for vertical and horizontal raises.

DFD Dive team training at south training center pond. Several evolutions with vehicle rescue and vehicle removal from a waterway.

Several companies and Battalion Chiefs completed tours of ADM Stratus Food Facility and Primient (former Tate & Lyle) Map and Building change review.

FIRE PREVENTION DIVISION: No Report

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2022
October

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Department level training for the Tyler MUNIS Enterprise Resource Planning system version 2021.5 upgrade completed in October. Anticipated live date is Monday, November 14th.
- Fiber splicing is 80% complete for the fiber optic cable extension east of MLK and servicing John's Hill School, Eisenhower, and ultimately Fire House 2.
- Fiber conduit extending City Fiber to Stephen Decatur School, Fire House 5, and Parsons School is near completion.
- Upgrade for the Body Worn Camera's application and storage infrastructure from UEMS to UDE architecture has started. Anticipated live by the end of this fiscal year.
- An upgrade to the iTron water meter management software has started with an anticipated live in early spring of 2023.
- Upgrade of PowerBuilder to 2021 version is 60% complete for all existing DB2 applications.
- Migration of HR DB2 applications to the Tyler MUNIS platform continues.
- Started gathering data requirements to move the following DB2 applications to other solutions:
 - 1) Sex offender Data base to a 3rd party Macon County application
 - 2) Lake Management to Tyler MUNIS
 - 3) False Alarms to Tyler MUNIS
 - 4) Noise database to Tyler Incode
 - 5) Code Enforcement to OpenGov
- Installed a temporary network in the Tommy House building recently acquired by the City.
- Working to develop a robust on bus data network design for Transit fleet.
- Public Safety software hosted at the CIRDC upgraded from version 21.1 to version 22.2.
- I.T. staff is preparing to move City Email to an external solution called Exchange Online. It is anticipated that this work will be complete by the end of November which will increase mailbox storage for all Email users.
- In October, I.T. processed 81 Help Desk tickets, resolving 46 during the initial point of contact with I.T. staff (56.8% First Call Resolution Rate) which is within our established standard of 50% or more calls resolved on the first point of contact with the I.T. Department.