



**Monday, December 6, 2021
5:30 PM
City Council Chambers**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of November 8, 2021 City Council Study Session

Approval of Minutes of November 15, 2021 City Council Meeting

Approval of Minutes of November 17, 2021 City Council Study Session

IV. Unfinished Business

V. New Business

1. Public Hearing in the Matter of the 2022 Budget
2. Ordinance Adopting the Fiscal Year 2022 Budget and Appropriating Monies for the Purpose of Defraying the Expenses of Departments and Funds of the City of Decatur, Illinois for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022, Including Outstanding Claims and Obligations, and Fixing a Time When the Same Shall Take Effect
3. Resolution Approving a Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc., for the Brush College/Faries Parkway Grade Separation Project City Project 2009-33 Section 09-00933-01-BR
4. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for the Replacement of the Meadowlark Bridge over the Caterpillar Ditch
5. Resolution Authorizing an Agreement with Tele Scan, Inc. for the Annual Sewer Inspection Program City Project 2022-19
6. Resolution Authorizing Laboratory Professional Services Agreement with PDC Laboratories, Inc.

7. Resolution Authorizing a Memorandum of Understanding between the Decatur Park District, G&H Marine, Inc. and the City of Decatur for Additional Docks
8. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
 - A. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Alum City Project Pur2021-05
 - B. Resolution Accepting The Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Carbon City Project Pur2021-05
 - C. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Carbon Dioxide City Project Pur2021-05
 - D. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Chlorine City Project Pur2021-05
 - E. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Hydrofluorosilicic Acid City Project Pur2021-05
 - F. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Lime City Project Pur2021-05
 - G. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Sodium Chloride City Project Pur2021-05
 - H. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Sodium Chlorite City Project Pur2021-05
 - I. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals-Sodium Hexametaphosphate Project Pur2021-05

VI. Other Business

VII. Adjournment

2021 Citywide Cleanup Summary

SUBJECT: Approval of Minutes of November 8th, 2021 City Council Study Session

ATTACHMENTS:

Description	Type
Minutes of November 8, 2021 City Council Study Session	Backup Material

CITY COUNCIL STUDY SESSION MINUTES

Monday, November 8, 2021

On Monday, November 8, 2021, the City Council of the City of Decatur, Illinois, met in Study Session at 5:30 p.m., in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle and Bill Faber. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for a Study Session on the review of the 2022 proposed budget.

City Manager Wrighton gave an overview of the budget presentation beginning with performance outcomes, staffing, calculation of ending fund balance in the general fund, garbage and recycling and general fund revenues.

Council held a discussion regarding the creation a special account for the penny push tax dedicated to revitalization and demolitions, options for the property tax levy, increasing video gaming terminal fees for terminal operators, fund cash reserves, commuter tax and fees from building permits.

City Manager Wrighton continued with the budgets of the Legislative and Executive Department highlighting the creation of a Communications Manager.

Deputy City Manager Jon Kindseth answered questions from Council regarding performance measures and outcomes.

City Manager Wrighton moved to the budgets of Human Resources, IT Department, Legal Department and Finance Department.

Director of Human Resources French Wilson answered questions from Council about the recruitment process of Police Officers.

Director of IT Jim Edwards answered questions from Council regarding a revamp of the city's website and citizen engagement.

Corporation Counsel Wendy Morthland answered questions from Council about staffing levels.

Finance Director Gregg Zientara answered questions from Council concerning the hours of operation at the cashier's window.

City Manager Wrighton spoke about costs associated with city offices housed in the Decatur Civic Center and a new section added in the budget called Central Business District.

Community and Economic Development Director Cordaryl "Pat" Patrick answered questions from Council regarding new positions proposed in the 2022 budget and performance outcomes.

City Manager Wrighton moved to the budgets of the Police Department and Fire Department.

Interim Police Chief Shane Brandel answered questions from Council regarding ideas to fill vacant positions, initiatives in addressing mental health, use of ARP funds and an uptick in gun violence.

Fire Chief Jeff Abbott spoke about records management and maintaining fire apparatus.

Council held a discussion about adding fire inspector salaries back into the budget until negotiations are reached.

Fire Chief Abbott updated the Council on the Foreign Fire Tax Fund.

City Manager Wrighton continued to the budget of Public Works.

Public Works Director Matt Newell answered questions from Council about the increase in funds in the Municipal Services Division budget, outdoor warning sirens and funds for replacement of trees.

Councilman Horn exited the Council Chambers at 8:08 p.m. and returned at 8:11 p.m.

City Manager Wrighton moved to TIF funds and the Transit budget.

Deputy City Manager Kindseth answered questions from Council regarding bus fares and ridership.

City Manager Wrighton continued to the Enterprise Fund and announced that the remainder of the budget will be discussed at a Study Session on Wednesday, November 17, 2021.

Councilman Faber exited the Council Chambers at 8:45 p.m. and returned at 8:49 p.m.

With the conclusion of the Study Session, Mayor Moore Wolfe called for Appearance of Citizens.

The following citizen provided comments to the Council: Abeer Motan.

With no other Appearance of Citizens, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the Council meeting be adjourned; seconded by Councilman Kuhle and on call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the Study Session adjourned at 8:50 p.m.

Approved _____
Kim Althoff
City Clerk

SUBJECT: Approval of Minutes of November 15, 2021 City Council Meeting

ATTACHMENTS:

Description

Type

Minutes of November 15, 2021 City
Council Meeting

Backup Material

CITY COUNCIL MINUTES
Monday, November 15, 2021

On Monday, November 15, 2021, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Ed Culp. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mr. Tony Holly with the Community Foundation of Macon County read a proclamation proclaiming the week of November 14, 2021 through November 20, 2021 "Community Foundation Week".

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Abeer Motan and Georgetta Eubanks.

Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the November 1, 2021, City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no Unfinished Business, Mayor Moore Wolfe called for New Business.

Mayor Moore Wolfe declared a Public Hearing open at 5:41 p.m. regarding a Private Activity Bond.

Mr. Chris Randall, CEO of Randall Residence spoke in support of senior living revenue bonds.

Mayor Moore Wolfe declared the Public Hearing closed at 5:45 p.m.

R2021-207 Resolution Approving, for the Purpose of Section 147(f) of the Internal Revenue Code of 1986, the Issuance by the Public Finance Authority of One or More Series of Senior Living Revenue Bonds (QSH/Midwest Project) Not to Exceed \$50,090,000, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Motion Adopting City Council Policies - Central Park, Transfer House, Memorial Band Shell, and Other Downtown Parks Owned by the City of Decatur, was presented. Councilwoman Gregory moved the Motion do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Motion.

Council members voiced concerns over outsourcing the responsibility for managing who can use the Transfer House and other downtown parks to the Decatur Area Convention & Visitor's Bureau.

The consensus of Council requested that this item be revisited after a one-year trial period.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Councilman David Horn voted nay. Mayor Moore Wolfe declared the motion carried.

R2021-208 Resolution Authorizing Additional Funds for the Repair of 2006 Pierce Ladder Truck by Pierce Manufacturing, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Fire Chief Jeff Abbott gave an overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-209 Resolution Authorizing the Purchase of 1880 North Brush College Road for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the following four Resolutions as they related to the same project and answered questions from Council regarding the length of the project. City Manager Wrighton announced that a Council meeting will be held on November 29 for additional items related to the Brush College Road project.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-210 Resolution Authorizing the Transfer of 4147 East Faries Parkway and 4000 East Logan Street for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-211 Resolution Authorizing the Transfer of 3941 East Faries Parkway for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-212 Resolution Authorizing a Public Improvements Agreement with the Norfolk Southern Railway Company for the Brush College Road Grade Separation Project City Project 2009-33 Section 09-00933-01-BR, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-213 Resolution Authorizing an Agreement with the State of Illinois for the Improvements to William Street Bridge (IL 105) Street Lighting City Project 2021-02 Section No. 21-00102-00-LT, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the following two Resolutions as they related to the same project and answered questions from Council regarding the type of lighting used for the project.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-214 Resolution to Appropriate State Motor Fuel Tax Funds to Pay the City's Portion for the Improvement to the William Street Bridge (IL 105) over Lake Decatur by municipality under the Illinois Highway Code, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-215 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc. for the Removal of Trees on Streets and Boulevards, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-216 Resolution Amending Resolution R2021-187 Concerning Payment Terms for Bodine Electric Change Order #2 attached as Exhibit A, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Calendar Items A. through E. and asked if any Council wished to remove an item from the Consent Agenda. No Council member wished to remove an item from the Consent Agenda. The Clerk read items A. through E.:

Item A. 2021-50 Ordinance Annexing Territory Southside Country Club

Item B. Receiving and Filing Final Plat ICAT Subdivision - Property Southeast of the Intersection South US Route 51 and West Grove Road

Item C. Receiving and Filing Final Plat Iroquois Sixth Addition - Property Bounded by West Grove Road to the South, South US Route 51 to the West, West Rotary Way to the North and Red Tail Run Golf Course to the East

Item D. R2021-217 Resolution Approving Reappointments - Zoning Board of Appeals

Item E. Receiving and Filing of Minutes of Boards and Commissions

Councilwoman Gregory moved Items A. through E. be approved by Omnibus Vote; seconded by Councilman Kuhle, and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

With no Other Business, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the Council meeting be adjourned; seconded by Councilman Kuhle and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 6:31 p.m.

Approved _____
Kim Althoff
City Clerk

SUBJECT: Approval of Minutes of November 17, 2021 City Council Study Session

ATTACHMENTS:

Description

Type

Minutes of November 17, 2021 City
Council Study Session

Backup Material

CITY COUNCIL STUDY SESSION MINUTES

Wednesday, November 17, 2021

On Wednesday, November 17, 2021, the City Council of the City of Decatur, Illinois, met in Study Session at 5:30 p.m., in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Ed Culp. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for a continuation of the Study Session from November 8th, 2021 regarding the 2022 proposed budget.

City Manager Wrighton and Council held a discussion regarding the allocation of the American Rescue Plan (ARP) funds.

Ms. Richelle Irons, Assistant Director of Economic and Community Development gave an overview of the Community Development funds.

Mr. Cordaryl “Pat” Patrick, Director of Economic and Community Development answered questions from Council regarding staffing levels and citizen engagement.

Mr. Matt Newell, Public Works Director spoke about storm sewer operations and answered questions from Council about funding levels.

Mr. Keith Alexander, Water Production Manager answered questions from Council concerning the condition of the boat ramps and docks.

Mr. Randy Miller, Water Services Manager discussed minimizing water loss.

Councilman Faber exited the Council Chambers at 7:08 p.m.

City Manager Wrighton moved to Capital Project funds, Risk Management and Employee Benefit funds.

Councilman Faber returned to the Council Chambers at 7:11 p.m.

Mr. Gregg Zientara, Finance Director discussed health insurance costs.

City Manager Wrighton continued with bonds, special projects, autonomous funds and other miscellaneous funds.

With the conclusion of the Study Session, Mayor Moore Wolfe called for Appearance of Citizens.

The following citizen provided comments to the Council: Abeer Motan.

With no other Appearance of Citizens, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the Council meeting be adjourned; seconded by Councilman Kuhle and on call of the roll, Council members Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the City Council Study Session adjourned at 7:25 p.m.

Approved _____
Kim Althoff
City Clerk

Financial Management

DATE: 12/1/2021

MEMO: Finance Department

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM:

SUBJECT: Public Hearing in the Matter of the 2022 Budget

ATTACHMENTS:

Description	Type
Council letter	Cover Memo
Budget Summary	Cover Memo
Notice of Public Hearing	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: December 1, 2021

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Public Hearing in the Matter of the 2022 Budget

Council Action:

City Council opens a public hearing for public comment on the proposed budget for the city fiscal year commencing January 1, 2022 and ending December 31, 2022, conduct the public hearing, and upon completion, close the public hearing.

Notice of the public hearing was published in the Decatur Herald & Review on November 27, 2021. The budget document has been available for public inspection since November 24, 2021 on the City Web Site and in hard copy form in the City Treasurer's Office.

Council adoption vote of the 2022 budget is scheduled for the Council meeting of December 6, 2021.



City of Decatur, Illinois

2022 Budget

Fund Revenue & Expenditure Summary

Fund	Fund Name	Budget Period 2022					Ending Fund Balance
		Beginning Fund Balance	Interfund Loan Repayment	Revenue	Expense	Surplus (Deficit)	
10	General Fund	13,637,739	-	78,200,000	78,200,000	-	13,637,739
Special Public Safety Funds							
25	Police State Drug Enforcement	226,188	-	103,500	190,000	(86,500)	139,688
26	Police DUI Fines & Fees	220,277	-	107,100	141,000	(33,900)	186,377
27	Police Lab & Programs	184,415	-	1,800	25,000	(23,200)	161,215
30	Police Federal Drug Enforcement	254,999	-	85,200	125,000	(39,800)	215,199
37	Foreign Fire Insurance Tax	185,434	-	185,550	185,550	-	185,434
Total Special Public Safety Funds		1,071,313	-	483,150	666,550	(183,400)	887,913
Special Economic Development Funds							
19	TIF Old Towne	90,629	-	974,243	929,140	45,103	135,732
20	TIF Southeast Plaza	26,570	-	-	-	-	26,570
21	TIF Wabash Crossing	1,116,335	-	347,225	347,000	225	1,116,560
23	TIF Eastgate	44,287	-	330,309	330,000	309	44,596
24	TIF South Side	104,219	-	47,626	47,000	626	104,845
28	TIF Pines Shopping	98,553	-	108,951	107,119	1,832	100,385
29	TIF Grand & Oakland	161,968	-	197,334	197,334	-	161,968
Total Economic Development Funds		1,642,561	-	2,005,688	1,957,593	48,095	1,690,656
Special Community Development Funds							
16	Community Grants	747	-	223,440	223,440	-	747
17	HOME	78,765	-	1,418,000	1,353,284	64,716	143,481
18	CDBG	1,788,616	-	3,128,800	3,128,799	1	1,788,617
82	DCDF	288,250	-	183,555	183,000	555	288,805
84	Community Revitalization	5,033,398	-	5,133,500	6,537,889	(1,404,389)	3,629,009
Total Community Development Funds		7,189,776	-	10,087,295	11,426,412	(1,339,117)	5,850,659
Enterprise Funds							
70	Mass Transit Operations	1,794,381	-	13,630,298	13,578,888	51,410	1,845,791
77	Fiber Optics	1,051,788	-	814,770	1,061,700	(246,930)	804,858
78	Public Works Storm Water	3,002,025	-	1,942,114	2,482,633	(540,519)	2,461,506
79	Public Works Sewer	11,724,686	-	8,791,778	16,760,356	(7,968,578)	3,756,108
80	Public Works Water Operating	6,221,712	-	32,069,828	31,879,232	190,596	6,412,308
81	Public Works Water Capital	1,960,099	-	3,000,000	10,369,826	(7,369,826)	(5,409,727)
86	Public Works Water Debt Service	12,500,000	-	-	-	-	12,500,000
88	Recycling	188,373	-	701,827	657,260	44,567	232,940
89	Water Bond Construction	217,329	-	22,400,000	9,350,000	13,050,000	13,267,329
Total Enterprise Funds		38,660,393	-	83,350,615	86,139,895	(2,789,280)	35,871,113



City of Decatur, Illinois

2022 Budget

Fund Revenue & Expenditure Summary

Fund	Fund Name	Budget Period 2022					
		Beginning Fund Balance	Interfund Loan Repayment	Revenue	Expense	Surplus (Deficit)	Ending Fund Balance
	Internal Service Funds						
34	Building Fund	524,312	-	589,375	674,198	(84,823)	439,489
60	Fleet Maintenance	308,476	-	3,028,373	3,120,601	(92,228)	216,248
64	Risk Management	1,958,072	-	4,204,788	3,424,383	780,405	2,738,477
65	Benefit Insurance Fund	420,251	-	12,699,432	12,165,140	534,292	954,543
	Total Internal Service Funds	3,211,111	-	20,521,968	19,384,322	1,137,646	4,348,757
	Capital Project Funds						
42	Local Roads & Streets	953,432	-	1,900,000	1,767,131	132,869	1,086,301
44	2018 Bond Project	2,677,100	-	575,236	3,248,110	(2,672,874)	4,226
45	Capital Project	85,761	-	330,000	330,000	-	85,761
46	State Motor Fuel Tax	1,003,364	-	8,457,246	8,030,490	426,756	1,430,120
50	Debt Service	1,446,785	-	2,292,781	2,504,234	(211,453)	1,235,332
61	Equipment Replacement	932,573	-	1,000,000	1,718,377	(718,377)	214,196
99	American Rescue Plan	2,115,664	-	16,900,000	12,803,300	4,096,700	6,212,364
	Total Capital Project Funds	9,214,679	-	31,455,263	30,401,642	1,053,621	10,268,300
	Miscellaneous Funds						
22	DUATS	31,799	-	360,000	360,000	-	31,799
36	Municipal Band	81,845	-	76,276	86,876	(10,600)	71,245
40	PEG Capital	112,124	-	71,650	69,882	1,768	113,892
85	Grants	256,773	-	470,000	470,000	-	256,773
	Total Miscellaneous Funds	482,541	-	977,926	986,758	(8,832)	473,709
	Automomous Funds						
35	City of Decatur Library	1,731,698	-	4,134,562	4,144,223	(9,661)	1,722,037
58	Library Capital	335,195	-	252,200	250,000	2,200	337,395
59	Library Trust	89,484	-	30,000	60,000	(30,000)	59,484
90	Firefighters Pension	72,597,900	-	11,705,312	9,534,416	2,170,896	74,768,796
91	Police Pension	99,872,604	-	13,281,108	10,145,436	3,135,672	103,008,276
	Total Automomous Funds	174,626,881	-	29,403,182	24,134,075	5,269,107	179,895,988
	Total City of Decatur	249,736,994	-	256,485,087	253,297,247	3,187,840	252,924,834
	Less Interfund Transfers						
	Net Balances	249,736,994	-	256,485,087	253,297,247	3,187,840	252,924,834

Notes:

Customer Ad Proof

60000118 CITY OF DECATUR

Order Nbr 120384

Publication DEC Herald & Review

Contact CITY OF DECATUR
Address 1 1 GARY K ANDERSON PZ
Address 2
City St Zip DECATUR IL 62523
Phone 2174242700
Fax 2174242728

PO Number 2 CERTS
Rate Open
Order Price 46.72
Amount Paid 0.00
Amount Due 46.72

Section Legals
SubSection
Category 0991 Legal Inside

Start/End Dates 11/27/2021 - 11/27/2021
Insertions 1
Size 32

Ad Key 120384-1
Keywords 2022 budget Legal Notice of Public Hearing published

Salesperson(s) Legals Rep
Taken By Ana Rodriguez-Klarich

Notes

Ad Proof

NOTICE OF PUBLIC HEARING ON THE CITY OF DECATUR ANNUAL BUDGET ORDINANCE

Notice is hereby given that a Public Hearing on the Annual Budget Ordinance for the City of Decatur, Illinois for the fiscal year beginning January 1, 2022, and ending on December 31, 2022, will be held on Monday, December 6, 2021, at 5:30 p.m. in the City Council Chambers, 3rd Floor of the Civic Center, One Gary K. Anderson Plaza, Decatur, Illinois 62523. Copies of the Budget document upon which the Budget Ordinance will be based is available, between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday in the City Treasurer's office located in the Finance Department, 2nd floor of the Civic Center, One Gary K. Anderson Plaza, Decatur, Illinois 62523 and on the city website at www.decaturl.gov.
Gregg D. Zientara
City Treasurer & Director of Finance
120384

Financial Management

DATE: 12/1/2021

MEMO: Finance Department

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Adopting the Fiscal Year 2022 Budget

ATTACHMENTS:

Description	Type
Council letter	Cover Memo
Ordinance	Cover Memo
2022 Budget	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: December 1, 2021

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Adopting the Fiscal Year 2022 Budget and Appropriating Monies for the Purpose of Defraying the Expenses of Departments and Funds of the City of Decatur, Illinois for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022, Including All Outstanding Claims and Obligations, and Fixing a Time When the Same Shall Take Effect

SUMMARY RECOMMENDATION:

The City Manager recommends City Council approval of the attached Ordinance approving the budget for the fiscal period beginning January 1, 2022 and ending December 31, 2022.

In accordance with City Code Chapter 18.1, adopted by Ordinance No. 2019-119, September 3, 2019, and in compliance with Illinois Municipal Code, the City of Decatur operates under the budget method for appropriations.

Under the budget method of appropriation, Council adoption of the budget ordinance will give the City legal authority to expend monies for outstanding claims and obligations as defined in the budget.

BACKGROUND:

The City Manager presented the 2022 proposed budget to City Council members at Council Study Sessions on November 8, 2021 and November 17, 2021. The budget presented herewith to Council for approval includes certain revisions as requested by the Council during the Study Sessions. The revisions requested by the Council were incorporated into the budget proposal and made available for public inspection on November 24, 2021.

On November 27, 2021, the City published notification in the Decatur Herald & Review newspaper of a public hearing in the matter of the annual budget ordinance to be held at the council meeting of December 6, 2021.

The public hearing will occur at the council meeting on December 6, 2021.

ORDINANCE NO. 2021 -

**AN ORDINANCE ADOPTING THE FISCAL YEAR 2022 BUDGET AND
APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES
OF DEPARTMENTS AND FUNDS OF THE CITY OF DECATUR, ILLINOIS FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022,
INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A
TIME WHEN THE SAME SHALL TAKE EFFECT**

WHEREAS, the City of Decatur (“City”) is a home rule unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and,

WHEREAS, the Budget Director of the City has compiled and presented a proposed annual budget for the fiscal year beginning January 1, 2022, and ending December 31, 2022, in accordance with 65 ILCS 5/8-2-9.1 through 8-2-9.10 except 8-2-9.5 and except as set forth otherwise in Chapter 18.1 of the City Code; and,

WHEREAS, the proposed annual budget has been conveniently available for public inspection in the City Clerk’s and City Treasurer’s office and on the City’s website at least ten (10) days prior to the passage of this Ordinance; and,

WHEREAS, the City Council held a public hearing on the proposed annual budget at a Council meeting held at least seven (7) days following publication of a notice providing for the date, time and place of the public hearing being given in a newspaper having a general circulation in the City; and,

WHEREAS, the City Council finds that the best interests of the City are served by approving the proposed annual budget ordinance as heretofore changed, modified, and amended; and,

WHEREAS, it is necessary to pass this Ordinance in order to appropriate monies to defray the expenses of departments and funds of the City of Decatur, Illinois for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City of Decatur Fiscal Year 2022 Annual Budget, a copy of which is attached hereto and made a part hereof, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Decatur, Macon County, Illinois, for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Section 2. That the City Clerk be and is hereby authorized and directed to cause the provisions hereof to be appropriately published as required by law and this Ordinance shall be in full force and effect from and after its passage and publication.

PRESENTED, PASSED, APPROVED AND RECORDED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk



City of Decatur, Illinois 2022 Recommended Budget

<i>Budget Publication Date:</i>	<i>November 1, 2021</i>
<i>City Council Study Session Date:</i>	<i>November 8, 2021</i>
<i>City Council Study Session Date:</i>	<i>November 17, 2021</i>
<i>Public Hearing Date:</i>	<i>December 6, 2021</i>
<i>Budget Adoption Date:</i>	<i>December 6, 2021</i>



CITY OF DECATUR

Macon County, Illinois

Decatur Civic Center
1 Gary K. Anderson Plaza
Decatur, Illinois
www.decaturl.gov

Mayor

Julie Moore Wolfe

Council Members

Chuck Kuhle
David Horn
Lisa Gregory
Bill Faber
Dennis Cooper
Ed Culp

Officials

Scot - Wrighton - City Manager
Gregg Zientara - City Treasurer & Director of Finance
Kim Althoff - City Clerk
Wendy Morthland - Corporation Council

November 1, 2021

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager
Gregg Zientara, CFO & City Treasurer

RE: City Manager's FY 2022 Recommended Budget

Presented for consideration is the City Manager's Recommended Budget for FY 2022. This document will continue to be a work-in-progress until it is finally and formally adopted by the City Council in December. The purpose of this memo is to discuss broad trends, and to point out places in the budget where the City Council will eventually need to make major decisions.

The recommended budget is a balanced budget. By this we mean that total anticipated revenues plus carryover reserves are equal to anticipated expenditures in 2022 plus recommended reserves or the restricted reserves set by City Council Policy. It does not mean that a year's revenues equal or exceed the same year's expenditures in all funds. To illustrate this using the General Fund, staff anticipates 2022 revenues of approximately \$77,900,000 (excluding ARP funds), and a year-end carryover of approximately \$13,600,000 for a total of \$91,500,000. This is roughly equal to the combination of approximately \$78,400,000 in 2022 anticipated expenditures and \$13,100,000 in restricted reserves (equal to 60 days operating as per council policy). In fact, the staff anticipates that the city will end 2021 with more than 60 days of reserve, so the portion over 60 days has been dedicated to expenses in the new year. Additionally, we have held out more than \$500,000 to reduce the amount of next year's property tax to a rate below "Option 2" (as discussed by the council). This amount will be needed to pay additional amounts for public safety pensions and debt service that would otherwise come from property taxes.

Budget highlights, new programs and major projects are explained in each departmental budget's narrative. In fact, although council members are free to ask about any aspect of the budget during upcoming budget review sessions, most new initiatives, new projects and programs are explained in each fund's and each department's budget narratives in the program description and budget highlights sections. These narrative sections are intended to serve as discussion-starters around major policy and program changes for council's in-depth review.

While preparation of the General Fund is mostly complete and ready for council review, at this writing several non-General Fund components of the recommended budget are still being calculated and checked. As they are completed, non-General Fund parts of the proposed budget will be distributed to council members as soon as possible. For this reason, we request that the City Council begin their analysis of the 2022 budget on November 8th beginning with General Fund revenues, General Fund expenditures, special purpose public safety funds, tax increment financing funds, mass transit, the IT enterprise fund, and the ARP allocation

appendix. Prior to November 8th, staff will provide updated budget documents for all other non-General Fund parts of the budget, including water, sewer, storm sewer, community development grant funds, and other miscellaneous non-General Fund accounts. A detailed listing of our recommendations for how to go through the proposed budget on November 8 is attached to this memo.

Although the budget detail is in each fund's and department's narrative, it would be appropriate to highlight here some overall considerations and assumptions that went into compiling this recommended budget document.

First, the budget assumes that the City Council will adopt a tax levy ordinance in December that is mid-way between Option 1 and Option 2—in other words, one that captures modest growth in new construction and annexation but does not capture inflationary effects that will follow from aggregate increases in equalized assessed values. This fiscal restraint will be appreciated by taxpayers—if they can decipher it in their tax bills—but it also requires the city to again dip into its reserves just to meet its growing public safety pension obligations, as well as comply with bond repayment schedules. We have set aside additional funds to accomplish this.

Second, the budget allows very little increase in staffing levels that are supported by general governmental revenues. Yet, the city's budget will be higher in 2022 and 2023 because a significant amount of Federal and State relief funds flow through it in these years. These are one-time revenues, and it is strongly recommended that, to the greatest extent possible, the council deploy them to one-time expenditures. The Federal and State governments cannot sustain this level of local government subsidy, and it will end abruptly. For this reason, it would be ill-advised to plan for new expenditures that will create long-term funding obligations. As per council's direction, a communications coordinator position has been added, and two new positions have been created in the Community Development Department to support neighborhood revitalization. Other than that, no other positions supported by general taxation have been added (although new two enterprise fund positions are recommended to support watershed management and water and sewer engineering).

Third, although the City Council has discussed replacement revenues during its biennial strategic planning session, there is not a governing body consensus about what these should be; so more discussion about this topic in the future is warranted. There does appear to be support, however, for modest increases in video gaming machine fees if they are assessed to the terminal operator rather than the local liquor license holder. And there is a willingness to consider minor fees that directly defray the costs of certain types of service delivery. Other than minor fees for specific service, no major new revenues have yet been incorporated into the proposed budget for 2022.

Fourth, although a significant amount of ARP monies will be deployed to water and sewer projects because of the large number of expensive projects remaining to be completed, it is recommended that the City Council approve a bond issue for approximately \$22 million to support water and sewer projects during the First Quarter of 2022 to take maximum advantage

of low interest rates and to accelerate the rate at which these projects can be moved to the construction phase. Bond proceeds are not yet included in the proposed budget.

Fifth, because provisions of the current solid waste and recycling collection arrangement will expire in mid-2022, any major change to this service will impact the budget. In our negotiations with private haulers in Decatur, it is clear that a centralized billing system would contribute directly to reducing the quantity of rubbish laying around neighborhoods. However, this change will necessitate the creation of a new Solid Waste Fund beginning in July 2022. At this point a new Solid Waste Fund has not been added to the proposed budget, but it will be added prior to the second budget study session and will incorporate recycling.

Sixth, the city's public transit service has also been the recipient of significant amounts of Federal and State funding in various relief bills. Like the ARP monies, this funding source will eventually come to an end. To make the best use of one-time transit monies while still planning for a future with less grant money in the transit operation, the City Council will be asked to consider several major policy issues: 1) should fares be re-introduced in 2022; 2) can we consolidate the transit and Public Works Department maintenance garage operations to save money and make better utilization of facilities and manpower; 3) can we build a new vehicle washing facility with transit funds that could be used by other city vehicles in a way that is financially advantageous for both the city and the transit service; and 4) how can the use of micro-transit, new technologies and other transit programs not currently deployed in Decatur be used to enhance public transit services? Staff recommends that the answer to all of these questions be "yes."

Seventh, the city's revitalization "roadmap" has matured to the point where it is easier to put budget numbers to different elements of the strategy. In the next two to three years, it will be important for the staff and City Council to identify more clearly how to fund the two most expensive parts of the strategy: a higher volume of demolitions, and a higher volume of housing rehabilitation.

To the greatest extent possible, staff has tried to anticipate new developments and new projects that will impact the budget in 2022. But is impossible to predict them all. So, we expect that the City Council may be called upon to amend the budget in 2022 as required to legally and financially accommodate new initiatives not fully anticipated in this document.

We look forward to discussing the budget with the City Council in greater detail.



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2022
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City of Decatur, Illinois

2022 Budget

Fund Revenue & Expenditure Summary

Fund	Fund Name	Budget Period 2022					Ending Fund Balance
		Beginning Fund Balance	Interfund Loan Repayment	Revenue	Expense	Surplus (Deficit)	
10	General Fund	13,637,739	-	78,200,000	78,200,000	-	13,637,739
	Special Public Safety Funds						
25	Police State Drug Enforcement	226,188	-	103,500	190,000	(86,500)	139,688
26	Police DUI Fines & Fees	220,277	-	107,100	141,000	(33,900)	186,377
27	Police Lab & Programs	184,415	-	1,800	25,000	(23,200)	161,215
30	Police Federal Drug Enforcement	254,999	-	85,200	125,000	(39,800)	215,199
37	Foreign Fire Insurance Tax	185,434	-	185,550	185,550	-	185,434
	Total Special Public Safety Funds	1,071,313	-	483,150	666,550	(183,400)	887,913
	Special Economic Development Funds						
19	TIF Old Towne	90,629	-	974,243	929,140	45,103	135,732
20	TIF Southeast Plaza	26,570	-	-	-	-	26,570
21	TIF Wabash Crossing	1,116,335	-	347,225	347,000	225	1,116,560
23	TIF Eastgate	44,287	-	330,309	330,000	309	44,596
24	TIF South Side	104,219	-	47,626	47,000	626	104,845
28	TIF Pines Shopping	98,553	-	108,951	107,119	1,832	100,385
29	TIF Grand & Oakland	161,968	-	197,334	197,334	-	161,968
	Total Economic Development Funds	1,642,561	-	2,005,688	1,957,593	48,095	1,690,656
	Special Community Development Funds						
16	Community Grants	747	-	223,440	223,440	-	747
17	HOME	78,765	-	1,418,000	1,353,284	64,716	143,481
18	CDBG	1,788,616	-	3,128,800	3,128,799	1	1,788,617
82	DCDF	288,250	-	183,555	183,000	555	288,805
84	Community Revitalization	5,033,398	-	5,133,500	6,537,889	(1,404,389)	3,629,009
	Total Community Development Funds	7,189,776	-	10,087,295	11,426,412	(1,339,117)	5,850,659
	Enterprise Funds						
70	Mass Transit Operations	1,794,381	-	13,630,298	13,578,888	51,410	1,845,791
77	Fiber Optics	1,051,788	-	814,770	1,061,700	(246,930)	804,858
78	Public Works Storm Water	3,002,025	-	1,942,114	2,482,633	(540,519)	2,461,506
79	Public Works Sewer	11,724,686	-	8,791,778	16,760,356	(7,968,578)	3,756,108
80	Public Works Water Operating	6,221,712	-	32,069,828	31,879,232	190,596	6,412,308
81	Public Works Water Capital	1,960,099	-	3,000,000	10,369,826	(7,369,826)	(5,409,727)
86	Public Works Water Debt Service	12,500,000	-	-	-	-	12,500,000
88	Recycling	188,373	-	701,827	657,260	44,567	232,940
89	Water Bond Construction	217,329	-	22,400,000	9,350,000	13,050,000	13,267,329
	Total Enterprise Funds	38,660,393	-	83,350,615	86,139,895	(2,789,280)	35,871,113



City of Decatur, Illinois

2022 Budget

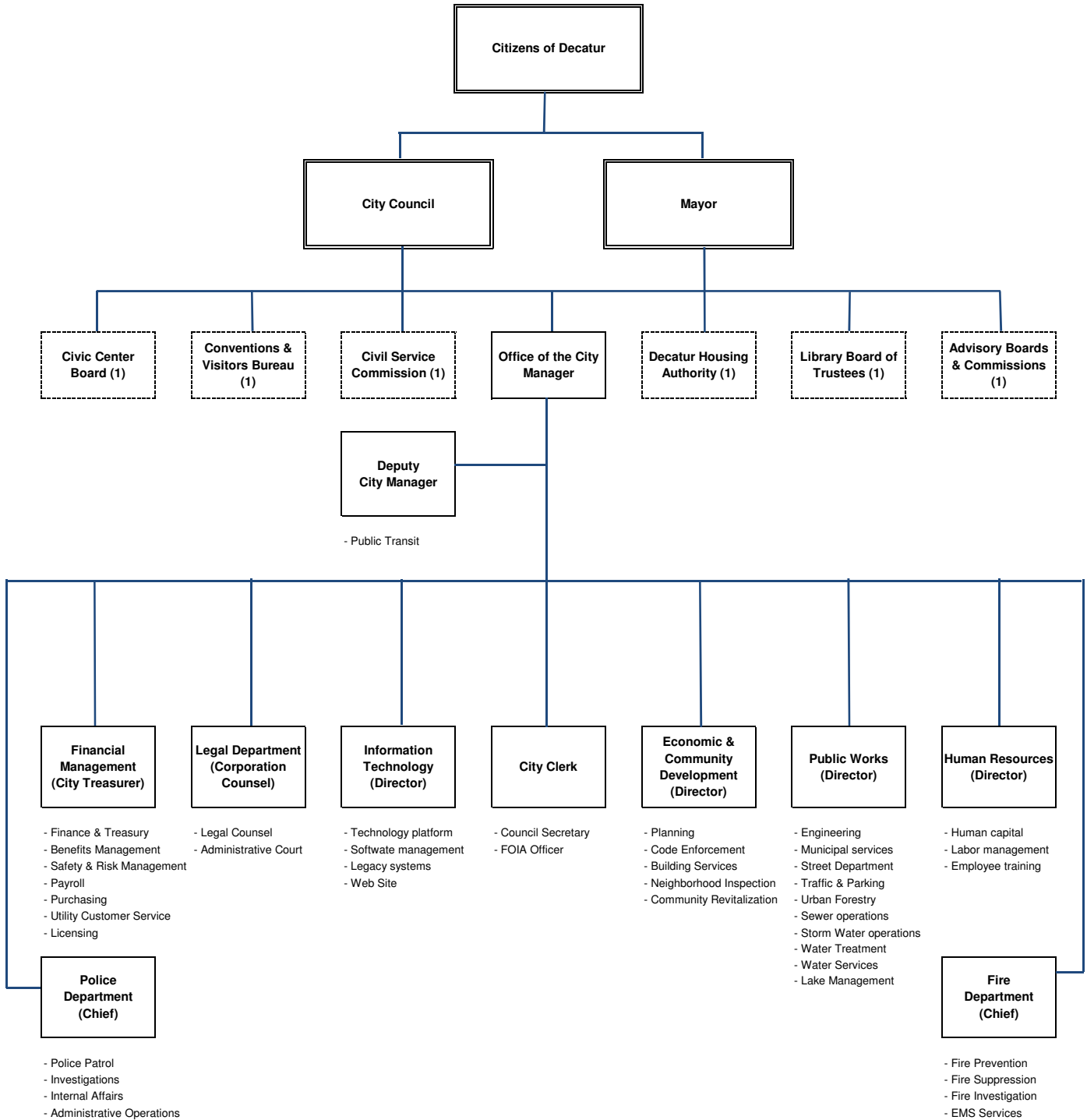
Fund Revenue & Expenditure Summary

		Budget Period 2022					
Fund	Fund Name	Beginning Fund Balance	Interfund Loan Repayment	Revenue	Expense	Surplus (Deficit)	Ending Fund Balance
	Internal Service Funds						
34	Building Fund	524,312	-	589,375	674,198	(84,823)	439,489
60	Fleet Maintenance	308,476	-	3,028,373	3,120,601	(92,228)	216,248
64	Risk Management	1,958,072	-	4,204,788	3,424,383	780,405	2,738,477
65	Benefit Insurance Fund	420,251	-	12,699,432	12,165,140	534,292	954,543
Total Internal Service Funds		3,211,111	-	20,521,968	19,384,322	1,137,646	4,348,757
	Capital Project Funds						
42	Local Roads & Streets	953,432	-	1,900,000	1,767,131	132,869	1,086,301
44	2018 Bond Project	2,677,100	-	575,236	3,248,110	(2,672,874)	4,226
45	Capital Project	85,761	-	330,000	330,000	-	85,761
46	State Motor Fuel Tax	1,003,364	-	8,457,246	8,030,490	426,756	1,430,120
50	Debt Service	1,446,785	-	2,292,781	2,504,234	(211,453)	1,235,332
61	Equipment Replacement	932,573	-	1,000,000	1,718,377	(718,377)	214,196
99	American Rescue Plan	2,115,664	-	16,900,000	12,803,300	4,096,700	6,212,364
Total Capital Project Funds		9,214,679	-	31,455,263	30,401,642	1,053,621	10,268,300
	Miscellaneous Funds						
22	DUATS	31,799	-	360,000	360,000	-	31,799
36	Municipal Band	81,845	-	76,276	86,876	(10,600)	71,245
40	PEG Capital	112,124	-	71,650	69,882	1,768	113,892
85	Grants	256,773	-	470,000	470,000	-	256,773
Total Miscellaneous Funds		482,541	-	977,926	986,758	(8,832)	473,709
	Automomous Funds						
35	City of Decatur Library	1,731,698	-	4,134,562	4,144,223	(9,661)	1,722,037
58	Library Capital	335,195	-	252,200	250,000	2,200	337,395
59	Library Trust	89,484	-	30,000	60,000	(30,000)	59,484
90	Firefighters Pension	72,597,900	-	11,705,312	9,534,416	2,170,896	74,768,796
91	Police Pension	99,872,604	-	13,281,108	10,145,436	3,135,672	103,008,276
Total Automomous Funds		174,626,881	-	29,403,182	24,134,075	5,269,107	179,895,988
Total City of Decatur		249,736,994	-	256,485,087	253,297,247	3,187,840	252,924,834
Less Interfund Transfers							
Net Balances		249,736,994	-	256,485,087	253,297,247	3,187,840	252,924,834

Notes:



City of Decatur, Illinois Organization Chart



Effective as of January 1, 2021

(1) Board Members include Mayoral Appointments confirmed by City Council



**City of Decatur, Illinois
2022 Budget
Headcount Staffing**

Organizational Unit	2019 Actual	2020 Budget	2021 Projected	2022 Budget	Change vs 2021
<i>Total City Headcount Staffing</i>					
Management	85	91	90	95	2
AFSCME Union	113	118	120	120	1
Police Union	133	138	139	139	-
Fire Union	102	102	102	102	-
Total	433	449	451	456	3

Position Changes over prior year budgeted staff

Executive	(1)			1	1
Information Technology			(2)		
Human Resources					
Legal					
Finance					
Economic & Community Devel			2	3	3
Police		(12)			
Fire					
Public Works			1		
Water					

Total Change in Staff	(1)	(12)	1	4	4
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Staffing by Department and Employee Group

Div	Fund	Organizational Unit	2019 Actual	2020 Budget	2021 Projected	2022 Budget	Change vs 2021
		Executive	5	6	7	8	1
015	10	Executive & City Clerk	4	4	4	5	1
		<u>Management</u>	4	4	4	5	
701	70	Mass Transit Management	1	2	3	3	1
016	10	Human Resources Management	4	4	4	4	-
017	10	Information Technology	10	10	8	8	-
		<u>Management</u>	8	8	6	6	-
		<u>AFSCME</u>	2	2	2	2	-
020	10	Legal Management	7	7	7	7	-



**City of Decatur, Illinois
2022 Budget
Headcount Staffing**

Staffing by Department Employee Group (Cont.)

<i>Div</i>	<i>Fund</i>	<i>Organizational Unit</i>	<i>2019 Actual</i>	<i>2020 Budget</i>	<i>2021 Projected</i>	<i>2022 Budget</i>	<i>Change vs 2021</i>
Financial Management			20	22	21	21	-
035	10	Controlling & Treasury	11	13	12	12	-
037	10	Purchasing	2	2	2	2	-
		Management	7	7	6	6	-
		AFSCME	6	8	8	8	-
			13	15	14	14	-
805	80	Utility Customer Serv	7	7	7	7	-
		Management	1	1	1	1	-
		AFSCME	6	6	6	6	-
Economic & Community Development			19	20	23	26	3
050	10	Planning & Development	5	6	7	7	-
052	10	Building Inspections	6	6	6	7	1
053	10	Neighborhood Inspections	5	5	6	8	2
054	10	Revitalization & Housing Services	3	3	4	4	-
		Management	10	11	12	15	1
		AFSCME	9	9	11	11	2
			19	20	23	26	3
065	10	Police	149	158	159	159	-
		Police Management Sworn	8	8	8	8	-
		Police Officers Sworn	133	138	139	139	-
		Police Sworn Officer Total	141	146	147	147	-
		Police Civilian	8	12	12	12	-
		Management	4	8	8	8	-
		AFSCME	4	4	4	4	-
070	10	Fire	109	109	109	109	-
		Management Sworn	6	6	6	6	-
		Officers Sworn	102	102	102	102	-
		Sworn Officer Total	108	108	108	108	-
		Civilian Management	1	1	1	1	-



**City of Decatur, Illinois
2022 Budget
Headcount Staffing**

Staffing by Department and Employee Group (Cont.)

<i>Div</i>	<i>Fund</i>	<i>Organizational Unit</i>	<i>2019 Actual</i>	<i>2020 Budget</i>	<i>2021 Projected</i>	<i>2022 Budget</i>	<i>Change vs 2021</i>
Public Works			110	113	113	113	-
080	10	Administration	2	2	2	2	-
082	10	Engineering	11	12	13	13	-
083	10	Municipal Services	47	47	46	46	-
		Management	15	15	14	14	-
		AFSCME	45	46	47	47	-
			60	61	61	61	-
601	61	Fleet Maintenance					
		Management	1	1	1	1	-
		AFSCME	7	7	7	7	-
			8	8	8	8	-
801	80	Water Production	13	15	15	15	-
802	80	Water Lake Management	4	4	4	5	1
803	80	Water Administration	2	2	2	2	-
804	80	Water Services	23	23	23	22	(1)
		Management	8	8	9	10	1
		AFSCME	34	36	35	35	(1)
			42	44	44	44	-
Grand Total - Full Time			433	449	451	455	4



**City of Decatur, Illinois
2022
General Fund Revenue & Expenditure**

Fund Name

General Fund

Fund Number

10

Fund Description & Purpose

The primary operating fund of City Government. Fund revenues include state distributed taxes, local taxes, service revenue from external and internal customers, permit & license revenue, fine & fee and other miscellaneous revenue.
Revenues received defray the operating expense of City Government, Public Safety protection and Public Works services to City residents and stakeholders.

(Whole \$)

Description

Revenue

	2019 Actual	2020 Actual	2021 Amended Budget	2021 Projected Actual	2022 Proposed Budget	% Change
Tax Revenue	56,205,214	54,544,863	56,469,080	62,990,440	64,227,500	2%
Internal Service Revenue	8,278,055	8,107,054	8,644,184	8,371,700	8,853,264	6%
External Service Revenue	536,636	563,332	610,000	638,105	649,000	2%
Grant Revenue	266,353	458,905	2,943,938	2,547,575	570,000	-78%
Permit & License Revenue	1,306,523	1,238,751	1,078,000	1,594,466	1,640,250	3%
Fines & Fees Revenue	1,211,709	725,818	1,320,600	924,320	1,164,600	26%
Other Revenue	1,307,283	1,543,343	3,011,343	2,965,928	1,095,386	-63%
Total Revenue	69,111,772	67,182,066	74,077,145	80,032,533	78,200,000	-2%

Expenditure by Division

010 General Government Legislative	47,003	38,654	61,512	47,046	61,687	31%
015 General Government Executive	585,927	679,702	677,425	714,257	868,399	22%
016 Management Service Human Resources	515,478	483,713	573,079	575,173	602,304	5%
017 Management Service IT	1,860,465	1,798,087	1,861,444	1,829,200	1,852,668	1%
018 Management Service City Clerk	28,593	6,744	11,130	11,130	-	-
020 General Government Legal	903,941	896,249	935,916	1,038,377	1,006,159	-3%
035 Finance Controlling & Treasury	1,418,424	1,356,973	1,555,035	1,468,273	1,572,082	7%
037 Finance Purchasing	227,115	242,087	237,688	229,315	197,850	-14%
038 Finance Civic Center	187,060	181,172	222,934	245,466	273,954	12%
039 Finance City General & Administrative	2,254,735	2,339,083	6,872,795	5,974,339	4,203,942	-30%
040 Central Business District					115,000	
050 ECD Planning & Sustainability	578,217	555,353	684,523	627,370	853,176	36%
052 ECD Building Inspections	612,773	633,224	716,241	725,732	795,771	10%
053 ECD Neighborhood Inspections	768,405	1,117,626	1,151,447	1,188,061	1,371,284	15%
054 ECD Revitalization & Housing Services	357,844	385,822	487,716	399,604	616,163	54%
055 ECD Economic Development	28,597	533,046	585,800	440,876	535,500	0%
060 Public Safety Communications	-	-	-	-	-	0%
065 Public Safety Police Protection	27,383,731	27,343,890	28,123,700	28,762,935	30,897,437	7%
070 Public Safety Fire Protection	19,475,951	20,045,456	20,444,974	20,444,730	21,589,122	6%
080 Public Works Administration	572,906	536,138	571,063	585,660	554,233	-5%
082 Public Works Engineering	1,108,372	1,066,707	1,374,109	1,130,886	1,610,298	42%
083 Public Works Municipal Services	4,520,312	4,578,414	4,885,782	4,588,366	5,296,658	15%
084 Public Works Streets	924,417	973,859	1,059,245	1,037,924	1,183,725	14%
086 Public Works Traffic & Parking	1,469,221	1,342,031	1,400,907	1,340,487	1,405,870	5%
088 Public Works Bldg & Land Mgmt	523,502	523,505	630,143	621,591	736,717	19%
Net of lower Rev / Exp						
Total Expenditures	66,352,991	67,657,535	75,124,608	74,026,798	78,200,000	6%

In-Year Surplus / (Deficit)

2,758,781 (475,469) (1,047,463) 6,005,735 -

Beginning Cash Balance

7,082,298 9,723,291 7,632,005 7,632,005 13,637,740

Balance Sheet Adjustments

(117,789) (1,615,817)

Ending Cash Balance

9,723,290 7,632,005 6,584,542 13,637,740 13,637,740

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
000	UNASSIGNED						
100231	GEN GOV TAXES						
301103	REAL ESTATE TAXES	9,415,256	8,875,459	9,950,000	10,207,826	10,682,000	5
301106	MOBILE HOME PRIVILEGE TAX	27,406	0	15,000	29,573	15,300	(48)
301201	STATE SALES TAXES	11,259,451	11,153,773	11,519,000	12,309,793	12,556,000	2
301202	TELEPHONE UTILITY TAX	1,555,775	1,389,780	1,304,000	1,253,043	1,190,000	(5)
301203	FOOD & BEVERAGE TAX	3,357,989	3,103,404	3,150,000	3,543,906	3,651,000	3
301204	HOTEL AND MOTEL TAX	1,025,195	627,620	650,000	808,227	849,000	5
301205	LOCAL SALES TAX	10,023,584	9,681,487	10,237,000	11,294,461	11,521,000	2
301206	AVIATION FUEL TAX	0	1,616	0	6,789	7,200	6
301207	LOCAL USE TAX	2,488,443	3,112,435	3,350,000	3,105,469	3,199,000	3
301208	AUTO RENTAL TAX	39,781	34,332	33,000	41,282	43,000	4
301209	UTILITY TAX	4,719,372	4,487,618	4,376,000	4,690,362	4,925,000	5
301210	VIDEO GAMING TAX	1,570,755	1,295,704	1,320,000	2,101,705	2,400,000	14
301302	CABLE TV TAX	1,003,232	982,654	953,000	1,115,810	1,127,000	1
100231 Total:		46,486,239	44,745,882	46,857,000	50,508,246	52,165,500	3
100232	GEN GOV INTERGOVTMENT						
302102	LOCAL REPLACEMENT TAX	0	0	0	30,143	30,000	0
302104	STATE REPLACEMENT TAX	1,221,886	1,093,732	901,080	1,831,343	1,557,000	(15)
302105	STATE INCOME TAX	8,102,353	8,272,095	8,203,000	10,109,630	9,958,000	(1)
302106	FEDERAL GRANTS	0	17,655	474,330	318,104	350,000	10
302107	STATE GRANTS OR OTHER	117,464	361,449	275,000	70,184	100,000	42
302109	FEDERAL GRANTS ARP	0	0	2,074,608	2,074,608	0	<(100*)
302114	POLICE OT REIMBURSEMENTS	148,889	79,801	120,000	84,679	120,000	42
302121	CANNABIS TAX	0	44,179	84,000	108,950	111,000	2
100232 Total:		9,590,592	9,868,911	12,132,018	14,627,641	12,226,000	(16)
100233	GEN GOV SERVICE CHARGE						
303607	PAYMENT IN LIEU OF TAXES	1,734,132	1,753,209	1,769,256	1,769,256	1,963,920	11
303608	RISK & EE BENEFIT SERVICES	165,612	173,616	176,940	176,940	239,736	35
303621	ADMIN SERVICES	1,929,252	1,928,148	2,103,336	2,103,336	2,301,324	9
303622	PUBLIC WORKS SERVICES	1,681,236	1,521,624	1,613,232	1,613,232	1,580,796	(2)
303623	HUMAN RELATIONS SERVICES	82,476	0	0	0	0	
303624	PURCHASING SERVICES	150,972	0	0	0	0	
303626	BLDG INSPECTION SERVICES	168,756	165,156	96,456	96,456	99,756	3
303627	PENSION FUND ADMIN SERV	51,360	0	0	0	0	
303628	FM SEWER FUND-EPA	336,636	341,496	357,132	357,132	371,688	4
306700	IT SERVICES	775,284	802,068	1,023,624	1,023,624	973,044	(5)
306707	CDBG PERSONNEL/EXP REIMB	428,399	450,940	444,494	435,242	444,000	2
306751	HOME PERSONNEL/EXP REIMB	59,885	42,541	103,496	57,732	102,000	77
306753	DUATS PERSONNEL/EXP REIMB	76,899	178,839	196,218	157,456	192,000	22

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
000 UNASSIGNED							
100233 GEN GOV SERVICE CHARGE							
306762	TRANSFER FROM COMMUNITY GRANTS	0	0	0	8,394	12,000	43
100233 Total:		7,640,899	7,357,637	7,884,184	7,798,800	8,280,264	6
100234 GEN GOV -LICENSE/PERMIT							
304300	ANIMAL REGISTRATION LATE FEES	7,555	6,540	8,000	11,690	12,000	3
304302	GARBAGE HAULERS	26,200	23,280	27,000	27,000	27,000	
304303	CONTRACTOR LICENSES	27,000	28,450	25,000	27,450	27,000	(2)
304304	LIQUOR LICENSES	526,242	502,225	526,000	527,650	528,000	0
304305	RENTAL PROGRAM REVENUE	0	0	25,000	0	25,000	100*
304306	BOAT LICENSES	132,395	67,387	0	0	0	
304307	OTHER LICENSES	254,244	184,970	159,000	400,676	391,250	(2)
304401	BUILDING PERMITS	253,285	384,665	308,000	600,000	630,000	5
304402	PIER PERMITS	79,603	41,234	0	0	0	
100234 Total:		1,306,524	1,238,751	1,078,000	1,594,466	1,640,250	3
100235 GEN GOV- FINES & FEES							
303301	ON STREET PARKING	4,411	3,656	7,000	3,443	3,000	(13)
303302	PARKING LOT 1	22,028	12,733	22,000	12,852	13,000	1
303306	PARKING LOT 10	8,221	4,822	9,000	4,875	5,000	3
303308	GARAGE C	85,571	61,547	73,000	54,507	55,000	1
303310	RESIDENTIAL PARKING	3,720	4,320	4,000	4,064	4,000	(2)
303312	DOWNTOWN EMPL PARKING PERMITS	25,893	21,945	26,000	20,716	21,000	1
304490	ADMIN COURT FINES	113,939	52,185	88,000	91,198	91,000	0
305500	ADMINISTRATIVE COURT FEES	41,513	23,219	36,000	42,704	43,000	1
305501	COURT FINES	202,814	176,482	206,000	216,505	227,000	5
305502	BOOT FEE	3,535	525	4,000	525	1,000	90
305503	WEED CUTTING FEES	54,379	40,846	55,000	52,668	53,000	1
305505	ILLEGAL USE OF VEHICLE	340,120	83,558	320,000	131,310	240,000	83
305506	OVERTIME PARKING FEES	129,569	64,615	146,000	77,367	77,000	0
305507	VARIANCE AND ZONING	9,370	6,720	12,000	5,138	5,000	(3)
305513	OTHER FINES AND FEES	41,854	70,863	74,000	70,515	71,000	1
305516	PET CITATIONS	69,255	43,146	67,000	58,876	61,000	4
305517	DUCK BLIND FEES	910	540	0	0	0	
305520	TRASH & CLEAN UP FINES	34,154	37,546	36,000	56,328	56,000	(1)
305521	VACANT PROPERTY FEE	0	0	118,600	0	118,600	100*
100235 Total:		1,191,256	709,268	1,303,600	903,591	1,144,600	27
100237 GEN GOV- INVESTMENT							
307101	INTEREST INCOME	72,516	16,130	48,000	15,135	18,000	19

CITY OF DECATUR 2022 BUDGET DETAIL

10 GENERAL FUND

2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
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000 UNASSIGNED

100237 GEN GOV- INVESTMENT

307141	INVESTMENT INCOME	28,298	37,691	0	0	0	
100237 Total:		100,814	53,821	48,000	15,135	18,000	19

100238 GEN GOV- OTHER INCOME

303413	AMEREN FRANCHISE PAYMENTS	921,112	921,112	921,000	921,112	921,000	0
303415	PROFESSIONAL STANDARDS INCOME	6,980	3,398	5,700	2,425	2,400	(1)
303510	ELECTRIC AGGREGATION ADMIN FEE	88,465	172,921	176,000	262,982	124,000	(53)
306700	TRANSFER FROM OTHER FUNDS	30,000	0	1,702,537	1,702,537	0	<(100*)
308801	RENTAL OF CITY PROPERTY	1,300	1,200	1,200	1,200	1,200	
308802	SALE OF CITY PROPERTY	38,800	116,163	80,000	0	0	
308803	SALE OF OTHER PROPERTY	5,752	9,289	10,000	94	5,000	>100*
308807	DEMOLITION PAYMENTS	48,188	29,618	43,000	0	0	
308810	DAMAGE TO CITY PROPERTY	162	(41)	2,500	0	0	
308814	INVENTORY REIMBURSEMENTS	(59)	16	0	92	0	<(100*)
308890	REIMBURSEMENT OF EXPENSE	29,386	25,856	5,000	136	5,000	>100*
308898	BANK RECONCILIATION ADJUSTMENT	(1,038)	313	0	21,966	0	<(100*)
308899	MISCELLANEOUS INCOME	36,126	31,397	16,406	38,250	18,786	(51)
309900	BOND OR NOTE PROCEEDS	0	178,279	0	0	0	
100238 Total:		1,205,174	1,489,521	2,963,343	2,950,794	1,077,386	(63)

100432 PUB SAFETY - INTERGOVT

302403	FIRE TRAINING REIMBURSE	0	30,187	34,000	34,709	35,000	1
100432 Total:		0	30,187	34,000	34,709	35,000	1

100433 PUB SAFETY - TRANSFER FR

303405	SCHOOL DISTRICT REIMBURSE	413,456	435,957	445,000	474,926	486,000	2
310010	FIRE PROGRAMS	4,610	10,303	5,000	7,759	8,000	3
100433 Total:		418,066	446,260	450,000	482,685	494,000	2

100435 PUBLIC SAFETY FINES & FEES

305512	FIRE & BURGLAR ALARMS	4,300	7,050	4,000	8,364	8,000	(4)
305514	POLICE RECORDS	11,544	9,811	13,000	12,363	12,000	(3)
100435 Total:		15,844	16,861	17,000	20,727	20,000	(4)

100831 HIWAY/STS - RE TAXES

301102	PROP TAX- ROAD & BRIDGE	396,034	388,976	424,000	402,127	406,000	1
100831 Total:		396,034	388,976	424,000	402,127	406,000	1

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
000	UNASSIGNED						
100832	HIWAY/STS - INTERGOVT						
302401	STATE ROUTE MAINTENANCE	123,180	94,511	131,000	128,470	128,000	0
	100832 Total:	123,180	94,511	131,000	128,470	128,000	0
100833	HIWAY/STS - TRANSFER FR						
303601	MFT REIMB-MSC/TRAF SIGNAL	380,930	548,225	500,000	396,338	396,000	0
303606	WATER STREET CUTS	256,226	193,257	255,000	168,803	169,000	0
	100833 Total:	637,156	741,482	755,000	565,141	565,000	0
UNASSIGNED TOTAL:		69,111,778	67,182,068	74,077,145	80,032,532	78,200,000	(2)
Fund Revenue TOTAL:		69,111,778	67,182,068	74,077,145	80,032,532	78,200,000	
Fund Expense TOTAL:		0	0	0	0	0	
SURPLUS (DEFICIT):		69,111,778	67,182,068	74,077,145	80,032,532	78,200,000	

LEGISLATIVE & EXECUTIVE DEPARTMENTS

Program Description

The Legislative Department provides resources for the Elected Officials to be able to carry out their respective leadership and policy directives for the City. The Mayor and Council stipends are included in this department, along with line-items for newly elected official training and City membership dues. The Executive Department provides for the salaries and resources for the City Manager's Office, including the City Clerk. The City Manager reports to the Mayor and City Council for the proper direction of all affairs of the City. The City Manager is the chief administrative officer for the daily operations of the City of Decatur. This department's duty is to develop and implement management programs designed to enhance workforce productivity, improve service delivery, and maximize efficiencies, across all functions and departments within the City. This department also leads the City's public information, communication strategies, and Freedom of Information Act responses.

Staffing

The Executive Department staffing includes one City Manager, one Deputy City Manager, the City Clerk, one Communication Specialist/Public Information Officer and one Executive Assistant.

Budget Highlights

1. The 2022 budget includes a new position of Public Information Officer/Communication Specialist that will lead the City's multiple communication platforms, like public access channel, social media, and website.
2. This budget also includes additional resources for community marketing, messaging and/or branding.
3. The 2022 budget consolidates the Clerk budget into the Executive Department budget, eliminating the previously separate budget.

Performance Outcomes

Performance Outcomes for the Executive Department are designed to reflect progress towards achieving the City Council's priorities as outlined in the budget.

1. The ability to propose a recommended budget that is balanced yet includes dedicated resources to achieve progress towards the City Council's stated priorities.
2. Improve City's perception amongst our businesses and residents.
3. Attract significant large commercial and industrial economic development projects to the City.
4. Improve employee retention and overall job satisfaction through job enhancement and employee recognition.
5. Attract top talent and lead the City's Departments and management team.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
010	LEGISLATIVE						
10400101	LEGISLATIVE PERSONEL SVC						
409000	SALARIES	28,000	28,000	28,000	28,000	28,000	
410700	FICA/MEDICARE	2,142	2,142	2,142	2,230	2,142	(4)
10400101 Total:		30,142	30,142	30,142	30,230	30,142	0
10400102	LEGISLATIVE-OPERATING EXPENSE						
423300	TELEPHONE	1,020	1,016	1,200	1,200	1,200	
423903	MISCELLANEOUS EXPENSE	87	33	1,304	0	1,250	100*
424000	TRAINING SCHOOL EXPENSES	0	0	2,500	0	2,500	100*
424100	CONFERENCES & TRAVEL	8,225	2,259	12,000	2,500	12,000	>100*
424500	POSTAGE	2	0	0	0	0	
428000	PROFESSIONAL SERVICES	3,571	0	0	0	0	
428400	MEMBERSHIP FEES	0	5,000	5,000	5,000	5,000	
434500	OFFICE SUPPLIES	72	0	150	150	175	17
435700	RECOG SUPPLIES	2,255	0	1,500	250	1,500	>100*
442300	RISK MANAGEMENT INSURANCE	180	204	216	216	420	94
445400	SISTER CITY PROGRAM	1,448	0	7,500	7,500	7,500	
10400102 Total:		16,860	8,512	31,370	16,816	31,545	88
LEGISLATIVE TOTAL:		47,002	38,654	61,512	47,046	61,687	31
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		47,002	38,654	61,512	47,046	61,687	
SURPLUS (DEFICIT):		(47,002)	(38,654)	(61,512)	(47,046)	(61,687)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
015	EXECUTIVE						
10400151	CITY MGR PERSONNEL SVCS						
409000	SALARIES	347,244	461,515	467,902	474,249	559,197	18
410100	OVERTIME	0	0	2,000	0	2,000	100*
410500	PENSION CONTRIBUTION	34,185	49,560	56,340	57,289	40,307	(30)
410700	FICA/MEDICARE	26,734	31,634	35,977	38,369	39,402	3
411100	LIFE INSURANCE	942	1,347	1,467	1,438	1,678	17
411200	MEDICAL INSURANCE	55,757	70,200	62,400	71,400	97,500	37
411500	SERVICE RECOGNITION	763	670	380	380	375	(1)
411600	EMPLOYEE RELOCATION	14,112	4,131	0	0	0	
413100	CITY MANAGER ALLOWANCE	8,135	13,200	13,200	13,200	13,200	
10400151 Total:		487,872	632,257	639,666	656,325	753,659	15
10400152	CITY MGR OPERATING EXP						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	384	120	156	156	192	23
420100	ADVERTISING	15,515	17,853	5,180	20,000	12,500	(37)
420200	PRINTING AND BINDING	131	572	300	300	300	
423100	ELECTRICITY	0	0	0	120	0	(100*)
423300	TELEPHONE	1,063	926	1,200	1,200	1,680	40
423400	WATER	0	0	0	60	0	(100*)
423860	LOBBYING SERVICES	20,000	0	0	0	0	
424000	TRAINING SCHOOL EXPENSES	650	0	0	0	0	
424100	CONFERENCES & TRAVEL	2,762	225	9,000	9,000	13,000	44
424500	POSTAGE & MAIL SERVICES	61	411	450	450	1,650	>100*
426000	RECRUITING AND TESTING	26,880	131	0	0	0	
427100	TEMPORARY AGENCY FEES	0	1,053	0	0	0	
428000	PROFESSIONAL SERVICES	1,699	4,279	2,250	2,000	45,000	>100*
	Contract for PR/Marketing Firm					45,000	
428400	MEMBERSHIP FEES	11,818	12,961	9,655	10,000	20,550	>100*
428500	BUSINESS EXPENSE & SUPPLIES	599	767	1,200	1,200	1,200	
428800	RENTAL - COPY MACHINE	3,294	2,569	3,400	3,400	6,400	88
430200	PUBLICATIONS	3,613	3,780	900	4,500	4,500	
431500	LICENSING SUPPLIES	0	0	0	0	900	100*
434500	OFFICE SUPPLIES	7,411	530	1,500	1,500	2,400	60
435700	EMPLOYEE RECOG SUPPLIES	795	68	300	300	300	
442300	RISK MANAGEMENT INSURANCE	1,380	1,200	1,068	1,068	1,668	56
449200	TAX & INSURANCE PAYMENTS	0	0	0	1,479	0	(100*)

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
015	EXECUTIVE						
10400152	CITY MGR OPERATING EXP						
449900	SMALL CAPITAL ITEMS	0	0	1,200	1,200	2,500	>100*
	10400152 Total:	98,055	47,445	37,759	57,933	114,740	98
	EXECUTIVE						
	TOTAL:	585,927	679,702	677,425	714,258	868,399	22
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	585,927	679,702	677,425	714,258	868,399	
	SURPLUS (DEFICIT):	(585,927)	(679,702)	(677,425)	(714,258)	(868,399)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
018	CITY CLERK						
10410182	CITY CLERK OPERATING EXPENSES						
423300	TELEPHONE	296	127	480	480	0	(100*)
424100	CONFERENCES & TRAVEL	2,850	401	4,000	4,000	0	(100*)
424500	POSTAGE	1,656	1,249	1,200	1,200	0	(100*)
427100	TEMPORARY AGENCY FEES	0	1,751	0	0	0	
428000	PROFESSIONAL SERVICES	448	0	1,200	1,412	0	(100*)
428400	MEMBERSHIP FEES	420	85	150	215	0	(100*)
428800	RENTAL-COPY MACHINE	2,747	2,499	3,000	3,000	0	(100*)
430200	PUBLICATIONS	0	51	0	0	0	
431500	LICENSING SUPPLIES	127	110	200	200	0	(100*)
434500	OFFICE SUPPLIES	508	471	900	623	0	(100*)
455100	LEASE PAYMENT	19,542	0	0	0	0	
10410182 Total:		28,594	6,744	11,130	11,130	0	<(100*)
CITY CLERK TOTAL:		28,594	6,744	11,130	11,130	0	<(100*)
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		28,594	6,744	11,130	11,130	0	
SURPLUS (DEFICIT):		(28,594)	(6,744)	(11,130)	(11,130)	0	

HUMAN RESOURCES

Program Description

The Human Resources Department provides leadership, direction, and support to all City departments and over 495 employees. The department is responsible for coordinating staffing needs, researching and administering a market driven compensation program, ensuring the completion of the performance evaluation process, administering the Employee Assistance Program (EAP), and ensuring compliance with all state and federal laws related to employment. The Human Resources Department is also responsible for coordination of all activities related to both the Civil Service and Human Relations Commissions, providing for consistent and uniform administration of collective bargaining agreements, and assuring a drug free workplace.

- Recruitment
- Compensation
- Performance Appraisal
- Benefits
- Law Compliance

Staffing

The Human Resources Department staffing includes (1) Director, (1) Personnel Specialist (Employment) and (2) Administrative staff.

Budget Highlights

1. The City of Decatur strives to recruit a qualified and diverse workforce. Expenses related to recruitment of candidates are reflected in the Recruitment and Testing line item. This line item includes but is not limited to fees associated with facility rentals, costs related to written materials for testing, costs related to additional manpower, hire back of Emergency Medical Personnel, and annual membership fees for recruitment associations.
2. Tuition Reimbursement
This line item includes cost related to professional certifications and educational opportunities to enhance skills for future growth within the organization.
3. Training Services
Proper training will arm the City's supervisors with the vital skills needed to keep employees motivated, productive and committed to the organization. Having managers with the proper skillsets can have a significant impact on morale, turnover and retention. Prior to the pandemic we budgeted a specific amount to make management training more readily available in order to assist both middle and front line enhance their skills in

communication, delegation, organization, and time management skills. However, because of closures and restrictions related to COVID-19 plans were set-aside. Moving forward as restrictions are loosened, we plan to offer supervisory training via traditional classroom delivery and electronic medium.

Performance Outcome(s)

Performance Outcomes are designed to reflect both the input of resources and the output of services for the Human Resources function. The goal is to identify and score relative performance based on goal attainment for specified outcomes. Listed below are several specific outcomes that will be measured during this specific budget cycle.

1. The Human Resources Department will continue to work with department directors to develop individual succession plans. As of today's date successors have been identified for at least (5) out of (8) Department Director roles within the organization. Currently we are at stage four of the process; which is develop and implement succession and knowledge transfer plans. This step requires the following:
 - Defining the learning, training, and development experiences that the organization requires for leadership positions and other key areas and positions
 - Linking employees' learning plans to the knowledge, skills, and abilities required for current and future roles
 - Discussing with employees how they can pass on their corporate knowledge
2. Track the percentage of employees receiving complete annual performance reviews and work plans (goals).
3. Decatur, along with other law enforcement agencies across the United States are struggling to recruit and hire police officers. As agency-specific needs continue to exist depending on size or locale, recruitment remains a significant problem. As of today's date the Human Resources Department and Decatur Police Department continue to experience struggles in the area of recruitment. In addition to low recruitment rates, the department has experienced a wave of retirements as local lawmakers enact reforms such as ending the policies that give officer immunity for their actions while on duty. As we navigate through this process, we will have to brainstorm what the next generation of law enforcement officers should look like.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
016	HUMAN RESOURCES						
10410161	H/R PERSONNEL SERVICES						
409000	SALARIES	277,686	281,713	287,590	303,000	307,089	1
410100	OVERTIME	928	821	1,000	600	1,000	67
410200	TEMPORARY SALARIES	1,070	0	0	0	0	
410500	PENSION CONTRIBUTION	26,942	29,783	34,584	34,885	27,882	(20)
410700	FICA/MEDICARE	20,775	20,798	22,084	22,308	23,569	6
411100	LIFE INSURANCE	815	838	930	904	901	0
411200	MEDICAL INSURANCE	72,200	70,200	62,400	71,400	78,000	9
411500	SERVICE RECOGNITION	645	695	115	700	115	(84)
10410161 Total:		401,061	404,848	408,703	433,797	438,556	1
10410162	H/R OPERATING EXPENSES						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	384	156	156	156	156	
420100	ADVERTISING	5,554	5,279	15,000	14,000	15,000	7
	Advertising for Recruitment					15,000	
423300	TELEPHONE	1,194	1,007	1,200	1,200	1,200	
423903	CV19 COVID-19	0	28	0	0	0	
424100	CONFERENCES & TRAVEL	4,364	807	1,500	700	1,500	>100*
424500	POSTAGE	1,280	914	1,000	1,000	1,000	
424700	COMPUTER SOFTWARE	13,206	0	0	0	0	
426000	RECRUITING AND TESTING	14,142	6,828	30,000	30,000	30,000	
						30,000	
426500	MEDICAL SERVICES	31,631	25,958	30,000	36,000	30,000	(17)
427100	TEMP AGENCY SERVICES	3,376	0	3,000	3,000	3,000	
427200	TUITION REIMBURSEMENT	9,810	3,544	16,000	15,000	15,000	
	Continuing Education and Certifications					15,000	
427300	TRAVEL INTERVIEW EXP	1,644	170	2,500	1,500	2,500	67
428000	PROFESSIONAL SERVICES	16,884	25,915	28,800	28,800	28,800	
428010	TRAINING SERVICES	0	0	24,900	0	24,900	100*
	Management Soft Skills Enhancement Training					24,900	
428400	MEMBERSHIP FEES	1,283	1,245	1,500	1,200	1,500	25
428800	RENTAL - COPY MACHINE	1,965	1,549	2,500	2,500	2,500	
434500	OFFICE SUPPLIES	3,793	1,599	1,500	1,500	1,500	
435700	EMPLOYEE RECOGNITION SUP	577	1,364	2,000	2,000	2,000	
442300	RISK MANAGEMENT INSURANCE	1,968	1,488	1,320	1,320	1,692	28

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
016	HUMAN RESOURCES						
10410162	H/R OPERATING EXPENSES						
448500	HUMAN RELATIONS COMMIS	1,364	1,014	1,500	1,500	1,500	
	10410162 Total:	114,419	78,865	164,376	141,376	163,748	16
	HUMAN RESOURCES TOTAL:	515,480	483,713	573,079	575,173	602,304	5
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	515,480	483,713	573,079	575,173	602,304	
	SURPLUS (DEFICIT):	(515,480)	(483,713)	(573,079)	(575,173)	(602,304)	

INFORMATION TECHNOLOGY DEPARTMENT

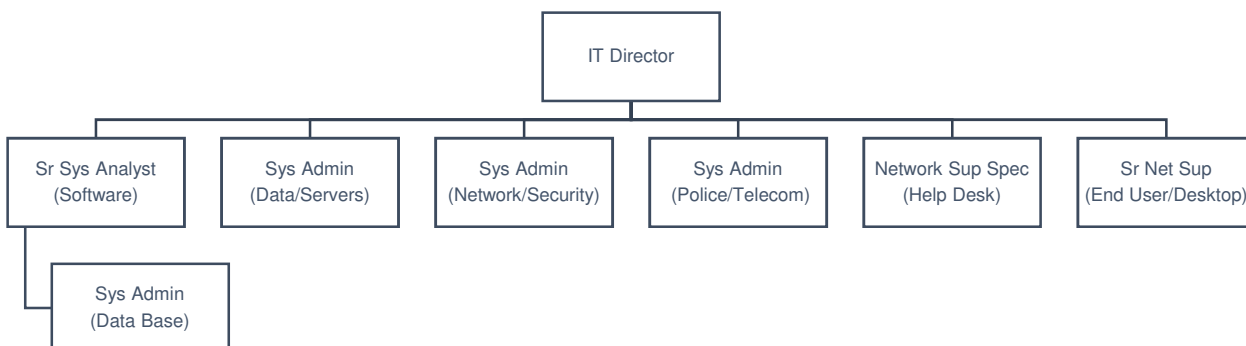
Program Description

The Information Technology (IT) Department at the City of Decatur is committed to providing a safe computing environment including strategic planning, data protection, and support for telecommunications, computer infrastructure, software, application development, City website development, computer desktop environments, and city-wide fiber network management for the City of Decatur. The IT staff researches and implements cost effective solutions which enhance the City's ability to provide protected quality services to City staff and in turn to the citizens of Decatur. Data security and protection remains our number one priority to safeguard the city systems and users from Cyber and Malware attacks.

IT operations is funded by the General Fund. IT also has responsibility for Fund 40 and Enterprise Fund 77. Fund 40 is the Public Education & Government (PEG) fund where the City receives revenues for franchise rights granted allowing the installation and operation of a cable communication network and for expenditures defraying the operational cost of the public education and government television station. Enterprise Fund 77 is the City Fiber Optics Enterprise Fund which accounts for the construction, operation, and maintenance of the City owned fiber optics network. Revenues are generated in this fund through the sale of physical fibers within the city fiber network and/or the re-sale of internet access through its connection with the Illinois Century Network.

Staffing

The IT staffing was changed in 2021 where very specialized work and associated salaries were placed within other departments. First step was moving an Information Technology Specialist to the Transit operation where their skills could be better utilized and costs of the same could be allocated to the Transit Grant Program. Second was moving our Geographical Information System (GIS) Administrator from IT to City Planning where their skills are most heavily used and will have a large impact on the neighborhood revitalization efforts. These changes leave the IT department staffed with 8 skilled IT resources- 1 administrative, 2 application support, 3 System Administrators, and 2 Helpdesk/End User Support personnel:



Budget Highlights

A) General Fund

The proposed 2022 budget for IT consists of ongoing commitments to the support and operations of the systems and solutions being used by City Staff. The following are areas of consideration outside of the usual:

1. The Geographical Information System (GIS) continues to be a valuable resource to the City of Decatur. GIS provides map-based data collection and map display capabilities for city assets like Housing and Land Inventory, Fiber Optics, Sewer and Water assets. This function is being transferred to the Development Department, therefore, all associated expenses for GIS solutions including personnel costs was transferred as well. This will strategically place the GIS tools in a department that heavily utilizes GIS capabilities and has a vested interest in them.
2. Earlier this year an IT resource was relocated from IT to the Transit Authority operation due to the heavy utilization of specialized technology and the need to focus directly on those solutions. The salary for this position was moved to this grant funded operation.
3. Due to an organizational mandate to reduce expenses throughout 2020 and 2021 due to the COVID-19 pandemic, capital projects, and project goals were quickly halted and replaced with protocols to reduce COVID spread among staff, spending reductions, work from home technology efforts, and permanent work from home network security. With the loss of revenue due to the pandemic, IT slowed project work in 2020 and did so again in 2021 to assist with reducing overall expenses and help balance the City's budget. Now that the City's revenue streams are recovering, the IT department budgeted some Large Capital in 2022 in an attempt keep technologies away from obsolescence to increase our security posture and reduce risk:
 - a) Upgrade the Water Meter Management System no longer supported after 2022.
 - b) Upgrade the City's Email System (Microsoft Exchange) no longer supported after 2022.
 - c) Upgrade several Data Network components which have fallen into obsolescence and as time goes on, increases security risk due to being unsupported for security patching.
 - d) A project was started in 2021 to upgrade the City Phone System. Due to the ongoing supply chain issues with obtaining goods and supplies, two hardware components for this upgrade have been placed on back-order with an expected delivery date of February 2022. The funds to purchase these components will be carried forward from 2021 to 2022.
4. Outside of personnel, computer software maintenance remains largest expense area in IT. The 2022 budget represents an increase over 2021 of 32.97 percent. A small increase representing about 3% is due to contractual increases on annual maintenance and licensing fees. Also, in 2021, due to City revenue losses, IT was able to negotiate renewal discounts with several vendors totaling roughly \$35,000 which we do not anticipate getting in 2022. An increase of \$67,750 in the IT budget is due to a transfer from the Economic Development Department Planning Division for a Software as a Service solution called OpenGov. This application provides a robust field serviceable documentation system for planning operations. Also, an increase of \$21,000 is for a new Data/Network Security Software called MaaS360 which will further strengthen our Cyber Security protection on any city equipment connecting from outside our organization. Exhibit A (attached at the end of this document) represents other software and licensing individual departments outside of I.T. utilize.

5. Local governments, large and small, face increasing threats because of being connected to the World Wide Web (Internet). The city I.T. Department is on high alert regarding protecting city systems and data. Filters and gateway appliances report and mitigate thousands of risks daily. Admittedly, 99% of these attacks are at large and the City of Decatur is not targeted, however, we have had some targeted attacks that we do expect to increase as time goes on. It should be noted that the City of Decatur IT Department is currently spending nearly \$70,000 on Data Network Security including Cyber Security including the solution mentioned in #4 above.
6. We will underspend the allocated budget for Training/Travel in 2021 due to the COVID Pandemic. Many vendors have offered very low-cost solutions this year to obtain any required training necessary using Zoom and other web-based solutions. The nearly 55% increase is due to the underspending in 2021 and the anticipation of things being more normal in 2022.
7. A note concerning the Small Capital Account: During 2020 and early 2021, computer equipment was purchased using CURE and CARES funding for the work at home effort and is now being utilized to replace older equipment which reduces the expense burden of maintaining that older equipment. As a result, we anticipate not needing as many replacements, repair parts, and funding for to maintain our desktop computing assets in 2022.
8. All other expense categories in 2022 are anticipated to remain fairly flat in spending compared to 2021.

Performance Outcomes

- I. Total I.T. cost per City FTE
- II. % reduction in I.T. Help Desk tickets year over year
- III. % reduction of unplanned I.T. System's downtime year over year
- IV. % increase of hits on City Website year over year
- V. % of projects leveraging City Fiber in support of city and neighborhood revitalization year over year

The following spreadsheet reflects data gathered so far concerning IT Performance Outcomes. Data for 2021 is annualized to establish an estimate of IT Performance Outcomes for the entire 2021 year. These amounts will be corrected when actual 2021 data is available:

INFORMATION TECHNOLOGY PERFORMANCE OUTCOMES RESULTS

Last Revised 9/23/2021

	ESTIMATED		
	FY2019	FY2020	FY2021
I. Total I.T. cost per City FTE Data Source – Finance Office	\$3,950.03	\$3,901.79	\$4,123.94
II. % reduction in I.T. Help Desk tickets year over year * Data Source – Spiceworks Support Ticket System	6.15%	-3.66%	-5.18%
III. % reduction of unplanned I.T. System's downtime year over year ** Data Source – Manual Log	-16.67%	-88.00%	25.00%
IV. % increase of hits on City Website year over year *** Data Source – WebMaster Google Analytics	8.64%	15.23%	10.19%
V. % of completed projects leveraging City Fiber in support of city and neighborhood revitalization year over year Data Source – IT Project Log / completed Projects	10.34%	11.11%	16.67%

* Not a full year of data in 2018 - 2018 Data Estimated

** Measured in Minutes

*** Measurement tool placed February 2018 - 2018 data Estimated

Bad Outcome

Good Outcome

Exhibit A

Software Solutions Funded in Other Departments (2022)-

Department	Software	Annual Costs
Legal	West Group (Westlaw Computerized Legal Research)	\$12,802
Police	Elineup LLC (annual Maintenance)	\$600
	Genetec License Plate Recognition Software	\$3,000
	Central Square (OSSI Police Management Software) – some reimbursement from DFD, MSO and MTZ	\$92,000
	Evidence Vault Maintenance (interview room cameras) – currently paid through 2021.	\$3,900
	Lenel Software (building security and ID)	\$1,000
	Virtual Graffiti/Fortinet Mobile Data Security	\$3,358
	Digiticket	\$7,200
	Freedom Application	\$2,400
Fire	TargetSolutions	\$10,509
	ESO Solutions (FireHouse)	\$3,326
	Superion (OSSI Maintenance Fees) Fire Department Portion	\$3,079
	Freedom Application	\$160
Engineering	DLT Solutions (AutoCad software)	\$9,841
	Lucity, Inc (pavement management software)	\$2,021
	EPrimSoftware (minority business enterprise (MBE) tracking)	\$25,000
Library	Techsoup Global – Veritas Backup Exec 20	\$145
	Bibliotheca, LLC – Service Renewal – 5 licenses	\$1,245
	Bibliotheca, LLC – Self Checks	\$1,500
	Techsoup Global (127033) – Symantec Endpoint Protection	\$600
	CDW Bitdefender Software	\$7,681
	Bridgeall Libraries limited – annual subscription	\$12,500
	Stackmap, LLC – Collection mapping subscription	\$6,895
	Icewarp Email subscription	\$2,900
	Atlas Business Schedule Anywhere License	\$1,338
	Faronics Deep Freeze (2017-2020)	\$1,600
	Patron Point – Email Marketing Software	\$11,000
Fleet	Drollinger Tool – Annual scan tool update	\$750
	Helm, Inc – IDS Software subscription renewal	\$800
	Michell 1 – Mitchell 1 subscription	\$2,460
	Faster - Fleet maintenance software annual renewal	\$9,419
Sewer	Granite Net	\$1,050
	Sewer Acoustic Tool	\$800
Traffic	Motorola Solutions (Radio's)	\$11,000
Transit	RTA Fleet Management Software Maint	\$2,200
	AngelTrax Camera Software Maintenance	\$11,560

	Cloudpoint Geographics	\$4,200
Water	Automated Water Meter Maintenance & Itron Analytics	\$38,362
	Concentric Integration and support (SCADA)	\$28,042
	United Systems	\$1,568
Water Services	Alpha Software	\$4,718
Risk Management	Target Solutions used for annual city employee education	\$11,269

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
017	INFORMATION TECHNOLOGIES						
10410171	IT PERSONNEL SERVICES						
409000	SALARIES	755,879	776,566	797,110	770,799	682,947	(11)
410100	OVERTIME	2,401	5,635	5,000	7,238	5,000	(31)
410500	PENSION CONTRIBUTION	72,756	83,023	96,812	95,301	62,259	(35)
410700	FICA/MEDICARE	55,924	58,037	61,820	60,987	52,628	(14)
411100	LIFE INSURANCE	2,025	2,066	2,313	2,125	1,898	(11)
411200	MEDICAL INSURANCE	179,950	175,500	156,000	158,550	156,000	(2)
411500	SERVICE RECOGNITION	3,334	4,160	6,000	6,000	5,000	(17)
10410171 Total:		1,072,269	1,104,987	1,125,055	1,101,000	965,732	(12)
10410172	IT OPERATING EXPENSES						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	828	348	384	384	300	(22)
421700	SERV TO MAINT COMM EQUIP	5,161	6,880	0	0	0	
422300	SERVICE MIS EQUIP	33,159	52,594	96,494	98,800	47,692	(52)
	All Other Expenditures					7,928	
	Individual Expenditures over \$10K						
	NetApp Storage Maintenance Renewal					24,764	
	Maintenance Contract for Data Storage Components						
	Cisco Smartnet Renewal					15,000	
	Maintenance contract for network infrastructure						
423300	TELEPHONE/INTERNET	13,020	9,012	9,300	9,300	7,379	(21)
424000	TRAINING & TRAVEL	1,987	599	9,099	9,099	14,085	55
	Education on CISCO, SQL, Windows 10, MUNIS					14,085	
	Continuing Education for IT						
424100	CONFERENCES & TRAVEL	5,283	510	14,500	2,500	9,000	>100*
424500	POSTAGE	4	1	100	100	100	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
017	INFORMATION TECHNOLOGIES						
10410172	IT OPERATING EXPENSES						
424700	COMPUTER SOFTWARE	345,293	379,820	418,038	418,038	555,882	33
	VEEAM Data Backup Renewal					11,972	
	Data Security - data backup and recovery						
	MaaS360 Mobile Device Managment					21,000	
	Data Security - off site device security						
	VMWare Software Maintenance					31,428	
	Thin client technology and strategy						
	IBM DB2 Software Maintenance					11,437	
	Database maintenance for DB2 applications						
	2 - ZenCity Survey's					18,000	
	Used by Police for consistency						
	Annual License & Maintenance for Tyler MUNIS					185,976	
	Annual support for the MUNIS System						
	Applicant Tracking & Onboarding Software Maint					13,317	
	Applicant tracking and onboarding						
	Laserfiche Software Maintenance					15,300	
	Document management / archive solution						
	Incode Court Management System					42,701	
	Used for Admin Court						
	Office 365 Annual Licensing					43,000	
	Microsoft desktop product licensing						
	Cisco Phone System Licensing & Maintenance					19,963	
	Annual phone system licensing & support						
	Other Software Maintenance					74,039	
	All Software Maintenance Items Under \$10K						
	Each						
	OpenGov Software as a Service used by Planning					67,750	
	Replaces and expands older DB2 legacy programs						
428000	PROFESSIONAL SERVICES	13,584	19,586	19,800	22,000	10,800	(51)
	Significant reduction over prior year					10,800	
	GIS items moved to 474002						
428400	MEMBERSHIP FEES	750	475	1,040	1,040	975	(6)
434500	OFFICE SUPPLIES	114	1,295	300	300	300	
435700	EMPLOYEE RECOG SUPPLIES	0	0	200	200	200	
442300	RISK MANAGEMENT INSURANCE	5,532	4,704	4,632	4,632	5,328	15
449900	SMALL CAPITAL ITEMS	68,467	24,208	63,695	63,000	58,595	(7)
	Replace Desktop Computers in Fire Houses					10,100	
	Current equipment is 6 years old						
	Replace 15 General Use Desktop Computers					11,100	
	Service parts not available on existing units						
	Toughbook Repair Parts					11,520	
	Service parts for DPD, Fire & Inspections						
	Repair Parts for Desktop Computers					10,000	
	Memory, Power Supplies, CDRom's & Etc						
	Other Replacement/Repair Componenets					15,875	
	Individual Expenditures Under \$10K						
449950	LARGE CAPITAL ITEMS	77,555	70,334	0	0	176,300	100*
	ITRON Water Management System Upgrade					52,000	
	Version 5.3 not supported after 2022						
	Microsoft Exchange System Upgrade (Email)					75,000	
	Current version no longer supported after 2022						
	Data Network Switch Upgrades					39,500	
	Existing devices at end of life and unsupported						
	Replacement Routers for the CISCO Phone System					9,800	
	FY2021 Project. Current Router BO till 2/2022						
455100	LEASE PAYMENT	173,725	78,403	78,403	78,403	0	(100*)

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
017	INFORMATION TECHNOLOGIES						
10410172	IT OPERATING EXPENSES						
474002	GEOGRAPHIC INFORMATION SYSTEM	43,733	44,332	20,404	20,404	0	(100*)
	10410172 Total:	788,195	693,101	736,389	728,200	886,936	22
	INFORMATION TECHNOLOGIES TOTAL:	1,860,464	1,798,088	1,861,444	1,829,200	1,852,668	1
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	1,860,464	1,798,088	1,861,444	1,829,200	1,852,668	
	SURPLUS (DEFICIT):	(1,860,464)	(1,798,088)	(1,861,444)	(1,829,200)	(1,852,668)	

LEGAL DEPARTMENT

Program Description

The activities of the City of Decatur Legal Department are focused on prosecuting and defending the City in all claims or actions of any nature by or against the City, representing and advising the City Council, Boards and Commissions of the City, the City Manager, City officers and employees on matters pertaining to City affairs, preparing and/or approving all contracts, leases, real estate documents on behalf of the City, and other legal matters as arise. The Legal Department is a General Fund supported municipal service.

Staffing

The Legal Department employs seven full time staff consisting of three licensed attorneys, one legal assistant and three legal secretaries. For FY2022, there will be four licensed attorneys in the first quarter in anticipation of an attorney retirement bringing the total full time staff total to 8 for the first three months of the fiscal year.

Budget Highlights

The proposed staffing, training, and resource levels of the Legal Department in FY 2022 are nearly identical to those of the previous fiscal years. There are no significant highlights, additions, or deletions proposed for this fiscal year.

Performance Outcomes

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes. Performance outcomes for the Legal Department include:

1. The percentage of administrative cases decided in favor of the City in Administrative Court.
2. The cost per case of those filed in the Administrative Court system.
3. The rate of final case disposition for revitalization litigations initiated by the City.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
020	LEGAL						
10420201	LEGAL PERSONNEL SVCS						
409000	SALARIES	562,138	575,023	587,937	621,650	616,237	(1)
410500	PENSION CONTRIBUTION	55,193	62,565	70,736	74,032	55,769	(25)
410700	FICA/MEDICARE	40,761	42,493	45,170	47,467	47,142	(1)
411100	LIFE INSURANCE	1,608	1,696	1,878	1,820	2,000	10
411200	MEDICAL INSURANCE	83,043	87,075	78,000	82,650	102,375	24
411500	SERVICE RECOGNITION	2,225	2,340	2,515	2,515	2,500	(1)
10420201 Total:		744,968	771,192	786,236	830,134	826,023	0
10420202	LEGAL OPERATING EXPENSE						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	600	264	264	264	264	
423300	TELEPHONE	2,460	2,031	2,500	2,500	2,500	
424100	CONFERENCES & TRAVEL	8,138	2,028	12,000	12,000	12,000	
	To complete CLE requirement for cont'd licensure					12,000	
424500	POSTAGE	9,069	5,462	7,500	7,500	7,500	
424600	HEARING OFFICER	16,688	10,430	25,000	25,000	25,000	
424700	COMPUTER SOFTWARE	12,659	12,802	19,400	19,400	19,400	
	Westlaw computerized legal research					19,400	
425300	RECORDING FEES	596	74	800	800	800	
426300	LITIGATION SERVICES	11,963	11,931	10,000	10,000	10,000	
428000	PROFESSIONAL SERVICES	18,977	5,140	50,000	50,000	80,000	60
	Outside legal services-conflicts					50,000	
	Online codification of City Code					30,000	
428000	HR PERSONNEL MATTERS	136	320	0	1,400	0	(100*)
428000	LR LABOR RELATIONS	56,569	55,137	0	57,163	0	(100*)
428000 Total:		75,682	60,598	50,000	108,563	80,000	
428400	MEMBERSHIP FEES	4,135	4,223	5,500	5,500	5,500	
	City, Municipal, State Bar Assoc.; IARDC Regis.					5,500	
428800	RENTAL - COPY MACHINE	1,032	818	1,700	1,700	1,700	
430200	PUBLICATIONS	8,404	8,448	7,500	7,500	7,500	
431710	ADMINISTRATIVE COURT EXPENSES	2,027	1,977	2,200	2,200	2,200	
434500	OFFICE SUPPLIES	2,873	2,027	3,000	3,000	3,000	
442300	RISK MANAGEMENT INSURANCE	2,580	1,944	1,716	1,716	2,172	27
442500	SURETY BONDS	68	0	100	100	100	
449900	SMALL CAPITAL ITEMS	0	0	500	500	500	
10420202 Total:		158,974	125,056	149,680	208,243	180,136	(13)
LEGAL TOTAL:		903,942	896,248	935,916	1,038,377	1,006,159	(3)
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		903,942	896,248	935,916	1,038,377	1,006,159	
SURPLUS (DEFICIT):		(903,942)	(896,248)	(935,916)	(1,038,377)	(1,006,159)	

FINANCE DEPARTMENT

Program Description

Activities include Finance, Risk Management, Licensing, Purchasing and Utility Customer Service.

City fiscal affairs are the responsibility of the City Treasurer and Director of Finance, reporting to and under the direction of the City Manager.

The City Treasurer and Director of Finance is responsible for the annual independent audit, accounting and controlling of all financial activities, treasury activity receipt and disbursement management, debt management, investment of funds management, payroll administration including employee payroll and police and firefighter pension benefit payments, local tax administration including food & beverage, hotel use, and local motor fuel.

The City Treasurer & Director of Finance, functions as the Risk Manager for the city, a position that was eliminated circa 2016 to save operating expense, with the risk manager job duties absorbed by the City Treasurer and the Risk Management Administrator. Risk Management responsibilities include administration, management and oversight of business insurance matters (property & casualty, liability, workers compensation, safety programs and loss prevention), and administration, management and oversight of employee benefit insurance matters and programs (health, dental, vision, life insurance, wellness program, healthcare clinic, and other employee benefit offerings).

The Licensing function is responsible to administer the business, and activity licensing program as defined by City Code including the processing of new and renewal applications, ensuring the applicant meets all requirements necessary to secure a license or permit, and issuance of the license or permit (boat, piers, downtown parking, video gaming, place of amusement, street construction, hotel motel, garbage hauling, and more). It is responsible for administration of the Macon County and City pet registration activities (registration, delinquency notice, citations) under the contractual arrangement between the City of Decatur and Macon County Animal Control and is responsible for administration of all parking ticket matters post issuance of the ticket itself and any appeal adjudication. It is also responsible for account receivable collection activities for fees, fines, and charges for services due to the City.

The Purchasing function is responsible to secure the acquisition of all goods and services required by the various departments of the city to enable delivery and completion of services to city stakeholders.

Utility Customer Service Division is responsible for administration and management of water utility, sanitary sewer utility, and storm water utility and recycling program customer service matters and activities, including billing, collection, commencement, and termination of water service.

Staffing

The Finance Department is staffed with twenty-one (21) full time positions, including eight (8) management and thirteen (13) AFSCME union positions.

City Treasurer and Director of Finance

City Comptroller – plus six (6) financial support positions, including revenue receipt, accounts payable, licensing, cashiering, accounting, tax return processing, etc.

Budget & Revenue Officer

Payroll Administrator

Risk Management Coordinator

FPR Assistant (assistance to finance, payroll, risk management)

Purchasing Manager – plus one (1) buyer

Utility Customer Service Manager – plus six (6) customer service representatives

Budget Highlights 2021

Key Initiatives

- Secure all required internal and external financial reporting for the organization
- Secure all debt payments and debt covenants of the organization
- Secure an unqualified opinion on the city annual financial audit
- Deployment of electronic friendly customer service filing and payment of locally imposed taxes, i.e., food & beverage, hotel use and local motor fuel
- Continuation of food & beverage tax reviews
- Deployment of Employee Health Clinic
- Deployment of city safety program improvements
- Work with local landlords to streamline water deposit handling
- Institute fee charge to customers making bill payment by credit card
- Encourage customers greater use of electronic and online payment methods, with technology assistance from IT

Budget Results in 2021

- Successfully secured all internal and external financial reporting requirements in accordance with deadlines
- Successfully transacted all debt payments in accordance with due dates and maintained debt covenants as required
- Secured an unqualified opinion on the city annual financial audit
- Initiative deferred to 2022 due to failure of organization to secure acquisition of MUNIS software module and interference caused by the pandemic
- Food & beverage tax reviews suspended due interference caused by the pandemic

- Successfully deployed Employee Health Clinic
- Initiative deferred to 2022 due interference caused by the pandemic
- Successfully deployed credit card processing fee charge to customers
- Marketing campaign deferred to 2022 due staffing issues and interference caused by the pandemic

Performance Outcomes

Key Performance Metrics

- Build general fund cash reserve
- Secure an unqualified audit opinion
- Limit number of annual audit adjusting journal entries
- Quick turn-around from application to license approval
- Timely purchasing order processing
- Timely and accurate payroll processing
- Reduce healthcare expense as a percentage of payroll
- Reduce workplace injury and lost time accidents
- Reduce property and liability claims
- Quality utility customer service
- Reduce customer service average telephone wait time and abandoned calls

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
035	FINANCE						
10430351	FINANCE PERSONNEL SVCS						
409000	SALARIES	789,238	776,131	845,310	745,590	842,823	13
410100	OVERTIME	18,582	10,735	20,000	13,522	20,000	48
410500	PENSION CONTRIBUTION	74,862	78,206	104,492	80,242	78,085	(3)
410700	FICA/MEDICARE	59,040	58,173	66,725	56,546	66,006	17
411100	LIFE INSURANCE	1,778	1,510	2,037	1,498	1,868	25
411200	MEDICAL INSURANCE	207,774	191,016	202,800	184,575	234,000	27
411500	SERVICE RECOGNITION	2,461	2,505	6,910	5,560	5,560	
411600	EMPLOYEE RELOCATION	0	0	0	2,636	0	(100*)
10430351 Total:		1,153,735	1,118,276	1,248,274	1,090,169	1,248,342	15
10430352	FINANCE OPERATING EXP						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	1,056	492	492	492	528	7
420100	ADVERTISING	706	924	900	900	900	
420200	PRINTING AND BINDING	1,734	926	1,500	984	1,200	22
423300	TELEPHONE	2,908	2,137	2,280	2,309	2,340	1
423800	AUDITING SERVICES	89,113	82,044	104,000	91,783	105,000	14
	CLA audit fees					64,600	
	CLA federal single audit fee					10,000	
	CLA advisory services					14,400	
	CLA audit fee next year					11,000	
	CLA tech fees					5,000	
423850	ACTUARIAL SERVICES	28,750	18,083	24,000	31,933	27,000	(15)
	Pension Related Evaluations					27,000	
423900	BANKING SERVICES	8,852	9,185	9,120	10,496	9,840	(6)
423901	BANKING SERVICE CHARGES	28,885	23,641	30,000	608	900	48
423902	CREDIT CARD FEES	14,584	11,722	3,000	5,654	0	(100*)
423903	MISCELLANEOUS EXPENSE	3,308	1,705	1,800	2,100	2,100	
424000	TRAINING SCHOOL EXPENSES	405	619	4,500	450	4,500	>100*
424100	CONFERENCES & TRAVEL	662	405	12,000	(135)	12,000	<(100*)
424500	POSTAGE & MAIL SERVICES	19,639	20,123	21,000	21,940	22,800	4
424700	COMPUTER SOFTWARE	379	0	600	600	600	
425500	APPLICATION FEES	610	610	625	610	640	5
427100	TEMPORARY AGENCY FEES	12,753	3,243	0	0	0	
428000	PROFESSIONAL SERVICES	13,965	32,029	50,000	163,297	89,000	(45)
	Fixed asset review services					43,000	
	Planned Food & Bev tax evaluations					24,000	
	Audit prep and filing fees					22,000	
428400	MEMBERSHIP FEES	1,504	710	1,800	2,240	1,780	(21)
428800	RENTAL - COPY MACHINE	4,312	3,299	4,400	3,766	3,900	4
430200	PUBLICATIONS	1,550	1,291	1,500	2,825	3,000	6
431500	LICENSING SUPPLIES	2,693	10,933	9,000	9,000	9,000	
431800	PAYROLL SUPPLIES	1,508	1,224	1,800	1,800	1,800	
434500	OFFICE SUPPLIES	16,344	9,334	12,000	12,000	12,000	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
035	FINANCE						
10430352	FINANCE OPERATING EXP						
435700	EMPLOYEE RECOG SUPPLIES	45	70	1,000	1,000	1,000	
442300	RISK MANAGEMENT INSURANCE	4,680	3,948	3,444	3,444	3,912	14
449900	SMALL CAPITAL ITEMS	3,743	0	6,000	8,008	8,000	0
	10430352 Total:	264,688	238,697	306,761	378,104	323,740	(14)
	FINANCE TOTAL:	1,418,423	1,356,973	1,555,035	1,468,273	1,572,082	7
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	1,418,423	1,356,973	1,555,035	1,468,273	1,572,082	
	SURPLUS (DEFICIT):	(1,418,423)	(1,356,973)	(1,555,035)	(1,468,273)	(1,572,082)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
037	PURCHASING						
10430371	PURCHASING PERSONNEL						
409000	SALARIES	156,046	167,526	162,529	152,217	124,347	(18)
410100	OVERTIME	0	0	0	2,000	2,000	
410500	PENSION CONTRIBUTION	15,827	18,631	19,806	18,241	11,434	(37)
410700	FICA/MEDICARE	12,177	13,026	12,648	11,722	9,738	(17)
411100	LIFE INSURANCE	342	352	399	350	381	9
411200	MEDICAL INSURANCE	36,100	36,450	31,200	35,700	39,000	9
411500	SERVICE RECOGNITION	2,700	2,612	2,800	1,900	950	(50)
10430371 Total:		223,192	238,597	229,382	222,130	187,850	(15)
10430372	PURCHASING OP EXPENSES						
420100	ADVERTISING	978	539	600	600	600	
420200	PRINTING AND BINDING	150	25	150	150	150	
423300	TELEPHONE	592	253	276	276	300	9
424000	TRAINING SCHOOL EXPENSES	0	0	2,500	1,200	2,400	100
424100	CONFERENCES & TRAVEL	0	0	600	0	1,200	100*
424500	POSTAGE	256	221	120	200	200	
424700	COMPUTER SOFTWARE	0	0	0	600	600	
428400	MEMBERSHIP FEES	363	280	360	685	750	9
428800	RENTAL - COPY MACHINE	1,397	1,556	1,800	1,303	1,500	15
430200	PUBLICATIONS	0	0	0	685	700	2
434500	OFFICE SUPPLIES	123	617	900	486	600	23
449900	SMALL CAPITAL ITEMS	65	0	1,000	1,000	1,000	
10430372 Total:		3,924	3,491	8,306	7,185	10,000	39
PURCHASING TOTAL:		227,116	242,088	237,688	229,315	197,850	(14)
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		227,116	242,088	237,688	229,315	197,850	
SURPLUS (DEFICIT):		(227,116)	(242,088)	(237,688)	(229,315)	(197,850)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
038	CIVIC CENTER						
10430382	CIVIC CENTER OP EXPENSES						
408899	MISC EXPENSE	27	280	300	0	0	
421000	SERVICE TO MAINT BUILDINGS	21,880	23,000	30,000	44,180	48,000	9
423100	ELECTRICITY	36,798	34,877	36,000	43,850	56,000	28
423200	NATURAL GAS	8,297	6,084	9,000	8,959	9,300	4
424650	SECURITY	60,489	56,993	72,000	80,130	84,000	5
428060	JANITORIAL SERVICES	48,470	48,584	56,400	56,400	58,800	4
429900	CONTRACTUAL SERVICES	242	242	250	242	250	3
431200	JANITORIAL SUPPLIES	5,170	7,049	9,600	4,721	6,000	27
442300	RISK MANAGEMENT INSURANCE	5,688	5,544	6,984	6,984	9,204	32
449900	SMALL CAPITAL ITEMS	0	(1,481)	2,400	0	2,400	100*
	10430382 Total:	187,061	181,172	222,934	245,466	273,954	12
	CIVIC CENTER TOTAL:	187,061	181,172	222,934	245,466	273,954	12
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	187,061	181,172	222,934	245,466	273,954	
	SURPLUS (DEFICIT):	(187,061)	(181,172)	(222,934)	(245,466)	(273,954)	

GENERAL ADMINISTRATION DEPARTMENT

Program Description:

The City General Administration budget is managed by the Executive Department (City Manager's Office). The General Administration Department has no staff and primarily serves to support various community entities which the City of Decatur financially supports.

This budget includes the City expenses for animal control services contracted for through Macon County. The City subsidies to the Economic Development Corporation, the Visitors & Convention Bureau, and to the Senior Center are all contained within this budget. This budget also includes expenses related to Central Park music and Beautify Decatur plantings.

The lease payment for the City offices housed in the Civic Center are also included in this section of the budget, along with a few economic development incentive payments for previously approved retail development projects.

Staffing:

This Department has no staffing and is administered by the Executive Department and others.

Budget Highlights:

1. This department budget includes primarily contractual payments that the City makes to external entities.

Performance Outcomes:

Performance Outcomes for the Executive Department are designed to reflect progress towards achieving the City Council's priorities as outlined in the budget.

1. Attract significant large commercial and industrial economic development projects to the City through cooperation with EDC.
2. Market the City for tourism, large attractions and conventions through cooperation with DACVB.
3. Improve the City's control over animal regulations and reduce animal related complaints.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
039	CITY GENERAL ADMINISTRATION						
10430392	GEN CITY ADMIN OPERATING EXP						
408899	MISC EXPENSE	5,500	12,506	12,500	20,308	24,000	18
422700	AZAVAR TAX REVIEW FEE	0	0	0	148,000	36,000	(76)
428000	PROFESSIONAL SERVICES	676	691	750	697	750	8
431000	FUEL EXPENSE CONTINGENCY	0	0	57,471	0	100,000	100*
435400	CIVIC CENTER LEASE	435,357	440,146	0	463,474	470,426	1
440000	CONTINGENCIES	0	0	1,078,912	0	247,366	100*
440503	SLUMBERLAND TAX REBATE	69,710	0	0	0	0	
440505	JACKSON FORD TAX REBATE	37,797	0	0	0	0	
440506	ASHLEY FURNITURE TAX REBATE	62,418	0	0	0	0	
443400	ECONOMIC DEVELOPMENT CORP	60,000	60,000	0	0	0	
443800	CONVENTION BUREAU	10,000	250,000	260,000	260,000	260,000	
444200	TRANSFER TO OTHER FUNDS	815,776	890,000	4,771,608	4,371,608	2,330,000	(47)
445000	SENIOR CENTER CONTRACT	0	71,000	71,000	71,000	71,000	
445500	ANIMAL CONTROL	757,502	613,932	620,554	634,072	659,000	4
445600	AVIATION FUEL TO PARKS	0	808	0	5,180	5,400	4
10430392 Total:		2,254,736	2,339,083	6,872,795	5,974,339	4,203,942	(30)
CITY GENERAL ADMINISTRATION TOTAL:		2,254,736	2,339,083	6,872,795	5,974,339	4,203,942	(30)
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		2,254,736	2,339,083	6,872,795	5,974,339	4,203,942	
SURPLUS (DEFICIT):		(2,254,736)	(2,339,083)	(6,872,795)	(5,974,339)	(4,203,942)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
040	CENTRAL BUSINESS DISTRICT						
10430402	CENTRAL BUSINESS DISTRICT						
420900	SERV - CENTRAL PARK	0	0	0	0	40,000	100*
	Transfer House pest control/fountain/turf/repairs					40,000	
429900	CONTRACTUAL SERVICES	0	0	0	0	70,000	100*
	Special events subsidies for Downtown					20,000	
	Weed, curb & median spraying, bird control, trash					50,000	
432500	MATERIAL - CENTRAL PARK	0	0	0	0	5,000	100*
	10430402 Total:	0	0	0	0	115,000	<(100*)
	CENTRAL BUSINESS DISTRICT TOTAL:	0	0	0	0	115,000	<(100*)
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	0	0	0	0	115,000	
	SURPLUS (DEFICIT):	0	0	0	0	(115,000)	

ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

Program Description

The Economic and Community Development Department is responsible for the implementation of community revitalization efforts, economic development activities, applicable plans, policies, codes, and ordinances that provide for the development of the city while promoting the general welfare of our citizens, property values, and preserving the city's unique qualities and characteristics, through four functional divisions (Planning and Development, Community Revitalization, Neighborhood Inspections and Building Inspections) and in conjunction with several citizen volunteer commissions and boards.

Specifically, Economic and Community Development Department staff are involved in long-range planning, neighborhood planning, corridor planning, land use and comprehensive planning, regional transportation planning (as the lead agency for the Metropolitan Planning Commission for Decatur Urbanized Area Transportation Study – DUATS), federal and local housing programs, economic development, property maintenance and code enforcement, building permitting/inspection services, and community revitalization.

While most of the functions are supported by the General Fund, some of our operations and programs rely on federal (e.g. CDBG, HOME, DOT, FTA, ARP) and state grants (e.g. IDOT, IHDA, CURES) and Downstate Mass Transit Operation Assistance, as well as other funding sources and donations such as the Howard G. Buffett Foundation for demolitions of blighted properties and community revitalization.

Staffing

With the current transition of GIS staff, the Economic and Community Development Department currently has 23 FT budgeted positions. Its current services include economic development, planning and zoning, federal housing and community development block grant programming and administration, federal and state COVID-19 grants and administration, neighborhood inspections, community revitalization, property maintenance enforcement, building permits and inspections and regional transportation planning through DUATS.

Budget Highlights

The proposed programs, staffing, equipment, and resource levels of economic and community development in CY 2022 are comparable to the previous fiscal year except for the proposed highlights:

i. Planning and Development Division

1. Transition of Seth Stark, GIS Administrator and Brian Hunt, GIS Administrator under the leadership of Greg Crowe, which increased the department's salary and benefits by approximately \$217, 785, but it has decreased the Information Technology (IT) Department's but by the same amount since these positions were previously within IT.

2. Due to the transition of the two GIS positions into the department, it has also increase our training, conference and travel budget by approximately \$8,000 to cover GIS related expenses and it has decreased the IT budget by the same amount.
3. The computer software expenditures within the Planning and Development budget has decreased from \$20,000 to \$5,000 compared to CY2021 due to the Opengov software expenses being centralized in the IT Department's budget.
4. The professional services budget increased to approximately \$23,900 to cover aerial photography (\$18,900) expenses for GIS, which was budgeted in the IT Department's budget, but due to the transition of GIS, that expense now appears in the Planning and Development Division's budget. This also decreases the IT budget by the same amount. There is also \$5,000 budgeted for general planning studies and analyses, to be used for doing more neighborhood studies and analyses relative to community revitalization.
5. The office supplies budget has been moved from this division to the Neighborhood Services and Housing Division within the Economic and Community Development Department, which is why it is budgeted at \$0 under this division.

ii. Building Inspections Division

1. This division includes the hiring of one new Plan Examiner. The City has been without an in-house Plan Examiner for several years and those duties have been primarily placed on the four inspectors and the Building Official within this division. However, we have found that this is not the most efficient operation for the division, because plan reviews take careful review and a lot of consultations with developers. We have several large projects that will be coming on-line over the next two years and we anticipate more. This will allow the Building Official to adequately, efficiently and effectively manage this division and allow more flexibility to host trainings and seminars with the public, contractors and developers to ensure they understand the City's ordinances and policies relative to the building codes.
2. Due to the current higher volume of building permits and anticipated construction work, including the American Rescue Plan Rehabilitation Program, we have increased the temporary agency services by \$20,000 compared to CY2021 to ensure that we have adequate staff to provide a high-level professional experience to contractors and developers in a timely manner. The temp agency services will also be utilized to cover vacation and time-off for the four inspectors we currently have within this division.

iii. Neighborhood Inspections Division

1. The Neighborhood Inspections Division is tasked with doing title research for several other departments (Legal and Public Works), in addition to the Economic and Community Development Department. Since we have ramped up demolitions, housing code violations and our continuing efforts of annexation, it has required our current one employee that handles title research and field code enforcement related calls to only have the capacity to focus on title research. For that reason, this divisional budget includes one new full-time Administrative Assistant that will split their time between this division and Neighborhood Services and Housing Division to help assist with the many Federal programs that we are managing. More importantly, this will improve our

customer service within the department and help build a better relationship with the public.

2. Currently the City has four Neighborhood Service Officers (NSOs) that enforces the property maintenance ordinance for the entire City. For a City of our size, this is virtually impossible to do and have meaningful impact. Therefore, this divisional budget includes hire one new NSO for CY 2022.
3. This divisional budget includes \$30,000 in professional services for code enforcement analysis and strategies. It is time that we really take a step back and reimagine how we do code enforcement, what tools are needed, assess the systemic legal, policy, and operational challenges that impact the City's ability to address vacant, abandoned and substandard properties through housing and building code enforcement through the lens of equity.

iv. Revitalization and Housing Services

1. This divisional budget includes \$65,000 for professional services to help assist with housing related analyses, provide small business counseling resources through our partners, assistance from the Central Illinois Land Bank Association and neighborhood leadership capacity for community groups and non-profits. The Economic and Community Development Department has limited staffing capacity and will need to lend on other partners to provide the level of services our community deserves.
2. The neighborhood improvement for this divisional budget increased to \$50,000 that will be utilize for providing small neighborhoods grants. This will be done through several mechanisms, but one being neighborhood challenge grant. This will help build local neighborhood associations and non-profits capacity to be real champions in their neighborhood. Again, that is the only way that the community revitalization work we are doing will be sustainable long-term is by building local capacity to take on this work and keep moving the needle on neighborhood-led projects with the staff providing technical and advisor support.

Performance Outcomes

1. Increase in number of vacant side-lots disposed.
2. Increase in the number of demolitions.
3. Decrease in number of housing and nuisance violations.
4. Increase in owner-occupied homes in the urban core.
5. Reduction in serious and violent crimes.
6. Creation of mixed-income communities
7. Decrease in poverty, underemployed rates and unemployment rates.
8. Increase in educational attainment in low-performing schools.
9. Increase in a healthier community.
10. Increase investment in innovation, entrepreneurship and existing small businesses.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
050 PLANNING & DEVELOPMENT							
10450501 PLANNING & DEVELOP PERSONNEL							
409000	SALARIES	382,391	357,807	457,719	438,937	562,996	28
410500	PENSION CONTRIBUTION	36,582	37,500	54,995	50,036	50,951	2
410700	FICA/MEDICARE	28,127	26,506	35,118	32,095	43,069	34
411100	LIFE INSURANCE	1,132	1,047	1,473	1,250	1,674	34
411200	MEDICAL INSURANCE	102,000	92,475	93,600	82,874	118,000	42
411500	SERVICE RECOGNITION	1,015	1,264	1,340	1,340	715	(47)
411600	EMPLOYEE RELOCATION	0	4,207	0	0	0	
10450501 Total:		551,247	520,806	644,245	606,532	777,405	28
10450502 PLANNING & DEVELOPMENT OP EXP							
411300	TO EMPL BENEFITS-UNEMPLOYMENT	384	228	192	192	300	56
						300	
420100	ADVERTISING	1,809	1,526	1,000	750	1,000	33
420200	PRINTING AND BINDING	473	305	500	500	500	
423300	TELEPHONE	1,684	1,722	1,500	1,500	1,500	
424100	TRAINING, CONFERENCE & TRAVEL	2,978	2,167	4,000	3,000	11,200	>100*
	State Planning Conference					0	
	Brownfields Conference					0	
	TIF Conference					500	
	Contingency					2,000	
	Miscellaneous webinars, trainings and meetings						
	ESRI National User Group Conference					5,000	
	ILGISA Annual Conference					2,000	
	ILCMA Winter Conference					700	
	ILGISA Regional Education Events					1,000	
424300	MOTOR VEHICLE EXPENSES	2,640	3,792	276	276	624	>100*
424500	POSTAGE	382	180	500	750	500	(33)
424700	COMPUTER SOFTWARE	0	0	20,000	0	5,000	100*
	ESRI Annual Maintenance Renewal					0	
	Due in 2023						
	Alpha Software Renewal					1,000	
	Used for GIS						
	Drone2Map					2,000	
	Converts Drone Imagery to GIS						
	MISC Planning & GIS Software Expenses					2,000	
426000	RECRUITING AND TRAINING	0	12,131	0	0	1,000	100*
	Drone Pilot Training & License					1,000	
427100	TEMP AGENCY SERVICES	0	91	0	2,000	13,400	>100*
	Planning Services					5,000	
	GIS Ad-Hoc Support - Cloudpoint					8,400	
428000	PROFESSIONAL SERVICES	2,692	0	0	0	23,904	100*
	General planning studies and analyses					5,000	
	Aerial Photography (pictometry)					18,904	
428400	MEMBERSHIP FEES	2,581	1,818	2,600	1,956	3,850	97
	IL TIF Association					1,300	
	IL APA and AICP Membership Dues					700	
	TBD for Director Memberships					1,700	
	ILGISA Annual Membership Dues					150	
428800	RENTAL - COPY MACHINE	4,566	3,770	3,500	3,500	3,500	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
050	PLANNING & DEVELOPMENT						
10450502	PLANNING & DEVELOPMENT OP EXP						
430200	PUBLICATIONS	587	292	90	45	90	100
431000	FUEL EXPENSE	79	0	28	28	28	
434500	OFFICE SUPPLIES	3,271	3,371	3,000	3,000	0	(100*)
435700	EMPLOYEE RECOG SUPPLIES	0	60	500	750	500	(33)
442300	RISK MANAGEMENT INSURANCE	2,844	2,544	2,592	2,592	3,876	50
449900	SMALL CAPITAL ITEMS	0	548	0	0	5,000	100*
10450502 Total:		26,970	34,545	40,278	20,839	75,772	>100*
PLANNING & DEVELOPMENT TOTAL:		578,217	555,351	684,523	627,371	853,177	36
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		578,217	555,351	684,523	627,371	853,177	
SURPLUS (DEFICIT):		(578,217)	(555,351)	(684,523)	(627,371)	(853,177)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
052	BUILDING INSPECTIONS							
10450521	BLDG INSPECTIONS PERSONNEL							
409000	SALARIES		389,600	398,975	413,423	428,937	500,474	17
410100	OVERTIME		1,899	1,668	0	3,174	0	(100*)
410500	PENSION CONTRIBUTION		38,152	42,639	50,069	49,872	45,293	(9)
410700	FICA/MEDICARE		29,279	29,751	31,972	31,851	38,286	20
411100	LIFE INSURANCE		496	502	627	548	720	31
411200	MEDICAL INSURANCE		108,300	105,300	93,600	98,800	127,000	29
411500	SERVICE RECOGNITION		1,355	1,435	4,515	4,515	4,515	
411600	EMPLOYEE RELOCATION		1,462	0	0	0	0	
10450521 Total:			570,543	580,270	594,206	617,697	716,288	16
10450522	BLDG INSPECTIONS OPERATING EXP							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		384	228	228	228	228	
420200	PRINTING AND BINDING		403	210	300	300	300	
423300	TELEPHONE		3,851	4,046	5,000	7,000	7,000	
424100	TRAINING, CONFERENCE & TRAVEL		3,115	2,923	3,000	2,500	3,000	20
424300	MOTOR VEHICLE EXPENSES		15,036	21,516	11,424	11,424	16,056	41
424500	POSTAGE		1,478	1,372	1,500	1,000	1,000	
424700	COMPUTER SOFTWARE		379	0	20,000	0	0	
427100	TEMP AGENCY SERVICES		7,146	13,841	8,400	18,000	28,000	56
428000	PROFESSIONAL SERVICES		0	0	20,000	15,000	10,000	(33)
428400	MEMBERSHIP FEES		638	410	810	810	810	
430200	PUBLICATIONS		570	259	1,000	1,000	1,000	
430400	CLOTHING		354	400	900	750	900	20
431000	FUEL EXPENSE		5,792	4,442	6,133	6,133	6,269	2
434000	MINOR EQUIP & TOOLS		191	371	200	500	500	
435700	EMPLOYEE RECOG SUPPLIES		0	79	500	500	500	
442300	RISK MANAGEMENT INSURANCE		2,892	2,592	2,640	2,640	3,420	30
449900	SMALL CAPITAL ITEMS		0	266	0	250	500	100
451000	AUTOMOTIVE EQUIPMENT		0	0	40,000	40,000	0	(100*)
10450522 Total:			42,229	52,955	122,035	108,035	79,483	(26)
BUILDING INSPECTIONS		TOTAL:	612,772	633,225	716,241	725,732	795,771	10

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
053 NEIGHBORHOOD INSPECTIONS								
10450531 NEIGHBRHD INSP PERSONNEL								
409000	SALARIES		347,501	348,782	345,043	374,605	499,293	33
410100	OVERTIME		33	0	300	0	300	100*
410500	PENSION CONTRIBUTION		34,856	37,627	42,043	40,749	45,213	11
410700	FICA/MEDICARE		26,429	26,243	26,847	28,148	27,032	(4)
411100	LIFE INSURANCE		450	454	375	477	575	21
411200	MEDICAL INSURANCE		90,250	87,289	78,000	79,733	137,000	72
411500	SERVICE RECOGNITION		4,150	3,162	5,600	5,600	6,520	16
10450531 Total:			503,669	503,557	498,208	529,312	715,933	35
10450532 NEIGHBRHD INSPEC OP EXP								
411300	TO EMPL BENEFITS-UNEMPLOYMENT		384	192	192	192	192	
420100	ADVERTISING		0	470	1,000	1,500	1,500	
	DECATUR TRIBUNE						1,500	
	WEED MOWING NOTICE, MONTHLY							
	PUBLICATION BY ORDINANCE, 7 TIMES @							
	APPROX. \$89 EACH AND ANY ADDITIONAL							
	PUBLICATIONS							
420200	PRINTING AND BINDING		216	87	100	40	100	>100*
420600	SECURING PROPERTY		7,070	9,791	15,000	18,000	20,000	11
	PURCHASE OF SECURING MATERIALS FOR						20,000	
	ABANDONED BUILDINGS THROUGH-OUT THE							
	CITY							
	SECURING MATERIALS HAVE INCREASED IN							
	COST OVER THE LAST YEAR AND ARE							
	CURRENTLY ALMOST THREE TIMES HIGHER							
423300	TELEPHONE		6,398	6,300	7,500	7,500	7,500	
424000	TRAINING SCHOOL EXPENSES		263	1,026	1,820	1,500	1,820	21
424100	CONFERENCES & TRAVEL		2,200	0	1,875	1,000	1,875	88
424300	MOTOR VEHICLE EXPENSES		5,484	8,376	15,888	15,888	15,096	(5)
424500	POSTAGE		8,937	12,511	12,000	12,000	12,000	
424700	COMPUTER SOFTWARE		0	0	20,000	0	0	
425300	RECORDING FEES		93,504	107,251	75,000	100,000	100,000	
	MACON COUNTY RECORDER						100,000	
	LIEN RECORDING FEES FOR WEED							
	MOWING, PROPERTY SECURING AND CLEAN							
	UPS - NUMBERS HAVE INCREASED							
426700	PEST CONTOL		0	85	500	100	500	>100*
427100	TEMP AGENCY SERVICES		0	105	0	0	0	
428000	PROFESSIONAL SERVICES		118,072	0	0	0	30,000	100*
	CODE ENFORCEMENT ANALYSIS AND						30,000	
	STRATEGIES							
428400	MEMBERSHIP FEES		1,060	585	625	625	625	
429900	CONTRACTUAL SERVICES		0	449,090	480,002	480,000	450,300	(6)
	WEED MOWING PROGRAM AND SERVICE ON						450,300	
	EQUIPMENT							
	CONTINUE THE MOWING OF VIOLATION,							
	MCT AND CITY OWNED PROPERTY							
	THROUGH OUT THE CITY. \$450,000.							
	MAINTENANCE CONTRACT FOR \$300							
	YEARLY ON PRINTER							

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
053 NEIGHBORHOOD INSPECTIONS							
10450532 NEIGHBRHD INSPEC OP EXP							
430200	PUBLICATIONS	715	0	1,000	0	100	100*
430400	CLOTHING	0	749	1,500	1,500	1,500	
430800	PERSONAL SAFETY GEAR	0	0	100	100	100	
431000	FUEL EXPENSE	5,838	4,742	7,333	7,500	7,431	(1)
431710	ADMINISTRATIVE COURT EXPENSES	0	0	500	0	500	100*
434000	MINOR EQUIP & TOOLS	0	36	100	100	100	
435700	EMPLOYEE RECOG SUPPLIES	0	0	500	500	500	
442300	RISK MANAGEMENT INSURANCE	13,140	12,540	10,704	10,704	2,412	(77)
449900	SMALL CAPITAL ITEMS	1,456	135	0	0	1,200	100*
	REPLACE OLD HP PRINTER WITH NEW @ \$640 PLUS CONTINGENCY ON STAFFING					1,200	
10450532 Total:		264,737	614,071	653,239	658,749	655,351	(1)
NEIGHBORHOOD INSPECTIONS TOTAL:		768,406	1,117,628	1,151,447	1,188,061	1,371,284	15
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		768,406	1,117,628	1,151,447	1,188,061	1,371,284	
SURPLUS (DEFICIT):		(768,406)	(1,117,628)	(1,151,447)	(1,188,061)	(1,371,284)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
054	REVITALIZATION & HOUSING SERV							
10450541	REVIT & HOUSING SERV PERS EXP							
409000	SALARIES		238,890	252,484	298,299	251,754	304,225	21
410500	PENSION CONTRIBUTION		22,403	26,927	35,857	28,863	27,532	(5)
410700	FICA/MEDICARE		17,227	18,816	22,897	18,497	23,273	26
411100	LIFE INSURANCE		706	717	762	728	896	23
411200	MEDICAL INSURANCE		54,150	52,650	62,400	45,934	68,500	49
411500	SERVICE RECOGNITION		720	765	1,010	1,010	1,150	14
10450541 Total:			334,096	352,359	421,225	346,786	425,576	23
10450542	REVITALIZ & HOUSING SERV OP EX							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		228	120	120	120	156	30
423300	TELEPHONE		151	0	0	0	0	
424000	TRAINING SCHOOL EXPENSES		684	390	2,000	2,000	2,000	
424300	MOTOR VEHICLE EXPENSES		372	4,560	6,612	5,000	2,580	(48)
424500	POSTAGE		0	0	0	50	1,500	>100*
427100	TEMPORARY AGENCY FEES		0	0	0	0	10,000	100*
	temporary help with revitalization programs						10,000	
428000	PROFESSIONAL SERVICES		0	0	0	0	65,000	100*
	Housing, small business counseling, CIILB capacity building for various non profits						65,000	
431000	FUEL EXPENSE		0	0	395	0	395	100*
434500	OFFICE SUPPLIES		0	0	0	0	3,000	100*
	office supplies for the Department						3,000	
435700	EMPLOYEE RECOG SUPPLIES		0	0	500	0	1,500	100*
442300	RISK MANAGEMENT INSURANCE		1,032	948	864	648	1,956	>100*
448501	NEIGHBORHOOD IMPROVEMENT		5,000	5,000	5,000	5,000	50,000	>100*
	small neighborhood grants						50,000	
448510	NEIGHBORHOOD ACTIVITIES		16,281	22,445	50,000	40,000	50,000	25
	Cleanups, NNO, capacity building, neigh. expenses Also includes neighborhood engagement						50,000	
449900	SMALL CAPITAL ITEMS		0	0	1,000	0	2,500	100*
	items for neighborhoods to assist w/revitalization						2,500	
10450542 Total:			23,748	33,463	66,491	52,818	190,587	>100*
REVITALIZATION & HOUSING SERV TOTAL:			357,844	385,822	487,716	399,604	616,163	54
Fund Revenue TOTAL:			0	0	0	0	0	
Fund Expense TOTAL:			357,844	385,822	487,716	399,604	616,163	
SURPLUS (DEFICIT):			(357,844)	(385,822)	(487,716)	(399,604)	(616,163)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
055	ECONOMIC DEVELOPMENT						
10450552	ECONOMIC DEVELOPMENT OP EXP						
428000	PROFESSIONAL SERVICES	2,250	86,230	160,000	100,000	245,000	>100*
	Retail Development Strategies					40,000	
	TIF Consultant					40,000	
	Zoning and Land Use Study					40,000	
	Neighborhood Plans/Housing Implementation Strategy					50,000	
	Economic Development Studies and Analyses					75,000	
	Highest and Best Use Study					0	
428500	PUBLIC OUTREACH	168	95,017	0	0	0	
429800	COMMUNITY INVESTMENT CORP	17,500	70,000	70,000	70,000	70,000	
440200	MACON COUNTY ESDA CONTR	0	10,000	10,000	10,000	10,000	
440503	SLUMBERLAND TAX REBATE	0	40,652	35,000	36,838	40,000	9
	Reduce from 50% to 25% in 2025; Expires 2030					40,000	
440505	JACKSON FORD TAX REBATE	7,841	35,836	26,300	33,938	35,000	3
	Expires 2035					35,000	
440506	ASHLEY FURNITURE TAX REBATE	0	43,140	31,000	20,000	0	(100*)
	Expired in 2021					0	
440507	HAMPTON INN REBATE	0	43,007	64,000	45,000	12,000	(73)
	Expires 2022					12,000	
440508	HOLIDAY INN REBATE	0	55,129	79,000	55,000	50,000	(9)
	Expires 2022					50,000	
440509	FIRST TECH REBATE	622	42,358	30,000	0	0	
440510	LIAISON TAX REBATE	0	10,565	17,000	10,000	10,000	
	Expires 2023					10,000	
441720	HASC EXPENSES	216	1,114	3,500	100	3,500	>100*
443400	ECONOMIC DEVELOPMENT	0	0	60,000	60,000	60,000	
10450552 Total:		28,597	533,048	585,800	440,877	535,500	21
ECONOMIC DEVELOPMENT TOTAL:		28,597	533,048	585,800	440,877	535,500	21
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		28,597	533,048	585,800	440,877	535,500	
SURPLUS (DEFICIT):		(28,597)	(533,048)	(585,800)	(440,877)	(535,500)	

POLICE DEPARTMENT

Program Description

The activities of the Decatur Police Department are focused on providing highly professional and efficient public safety services to the citizens they serve. These services are financially supported through the General Fund with some supplementation from grants, and other minor revenues/reimbursements outside of the General Fund. There are also some asset forfeiture and court ordered monies. Most of the revenues are placed into special funds outside the general fund that have specific regulations on use. These include State Drug Fund, Federal Drug Fund, DUI Enforcement Fund and Police Lab Fund. These special and restricted funds are not to be used to replace items already included in the budget. They are meant to purchase equipment and tools related to and authorized by the specialty fund. For example, drug fund revenues must be spent on tools and equipment used to combat illegal drug sales. DUI Fund is to be used on equipment used to assist in DUI enforcement.

The nature of policing in recent years has changed and caused police departments to rethink their practices and service delivery methods. In addition, the past year has created challenges for police departments across the nation. The anti-police sentiment has contributed to early retirements, resignations and extreme difficulty recruiting/hiring. This is not unique to Decatur, as it is happening everywhere. The police administration has identified future staffing as our biggest internal concern over the next few years. Low staffing has impacts throughout the organization. It causes disruptions in service, significant overtime, low morale, high stress and many other challenges. In addition, the nation has seen an unprecedented surge in violent crime, including here in Decatur. As such, the department has to rethink how we provide service to our community as we move forward. The use of technology to assist and enhance the officer's ability to address and suppress crime, different resource deployment strategies, and shifting duties away from sworn officers to other means are among just a few of the topics the department intends focus on with regard to operations in the years to come. The budget that is being presented is meant to help the Decatur Police Department address these challenges and continue to provide quality public safety services to the community.

Staffing

The Decatur Police Department is authorized for 148 sworn peace officers and 14 non-sworn administrative personnel. The services include patrol, investigations, K-9 patrols, bike patrols, school resource officers, traffic enforcement, and community investment/liaison.

Budget Highlights

The proposed programs, staffing, equipment and resource levels of the Police Department in FY 2022 track with those of the previous fiscal year except for the following proposed highlights, addition and/or deletions:

- 1) The Police Budget includes an increase in the salaries for the employees. It is important to note that this increase is due in part to a few factors. First, the contract with the PBPA was resolved in 2021. This resulted in an increase in base salaries for all represented staff. The year 2022 will be the third year of the contract, thus the increase for 2022 will include the increase not only for 2022, but 2020 and 2021 as well due to the fact that the previous contract expired on December 31, 2019. The represented staff had not received a salary increase until the contract was ratified. Second, there are a significant number of anticipated retirements of sworn officers in 2022. These officers have accumulated benefit time that will be paid out upon their retirement. The estimated cost of the payouts is approximately \$830,000. Lastly, as a way to reduce the amount of the payouts at retirements, officers are allowed to “cash out” accumulated holiday time during the year. More and more officers are taking advantage of this and the holiday payouts in 2022 is estimated to be approximately \$200,000. The goal of providing the early holiday payouts is that the city will pay the benefit at a lower cost. This will also reduce the amount of the payouts at retirement.
- 2) The Police Budget includes the continued staffing of Community Liaison Officers to offset past reductions in sworn personnel. The additional civilian staff will complete tasks that do not require a sworn police officer. This helps allow sworn officers to focus on the duties that do require a sworn police officer. The use of the civilian staff could increase responsiveness for non-emergency calls. The employment of these staff members could also allow our sworn officers to have more time to engage in the council’s neighborhood revitalization outreach.
- 3) This budget includes the continued participation with DPS 61 for the school resource officer program (SRO). This program allows for the placement of 4 school resource officers to work and dedicate all their time to the schools during the school year. The SRO’s are proactive in the schools establishing relationships with the staff and students. The SRO’s deals with prevention, detection, and enforcement of illegal activity. During the summer months and other vacations, the SRO’s assist in the patrol and investigative divisions of the police department. It is recommended the City Council not end this relationship with DPS 61. DPS 61 reimburses the City for 75 percent of the total cost of the officer’s salary to serve as SRO’s and continues to do so during the Coronavirus Pandemic. In addition, they have expressed an interest in expanding this program in the future.
- 4) This budget includes funding for recruiting new police officers. There are 42 officers on the department with over 20 years of service. It is expected there will be numerous retirements in the coming years. Thus, there is a need for constant

recruiting in order to maintain pace with expected departures/retirements. This effort is also being supplemented with ARP funds.

- 5) This budget includes funds towards training both new and current officers. This is a direct result of the State no longer paying up front costs for the new officer's initial 14-week Basic Law Enforcement training. The State has indicated they could reimburse some or all the initial cost but cannot promise there will be enough money in the State budget for reimbursement. Thus far in 2021, the State has reimbursed all of the funds expended for the basic law enforcement academy. This reimbursement goes back into the General Fund. In addition, additional state mandates for training of all officers requires additional funding to ensure compliance.
- 6) This budget includes an increase in overtime monies from the previous year. Due to anticipated staffing shortages, the department expects to have to utilize overtime to ensure proper coverage for call handling and to provide essential services. In addition, some functions that may have been able to have been accomplished with on duty personnel will have to be done through overtime. This includes community events, neighborhood outreach and additional targeted enforcement efforts. The additional overtime funds also allow for IDOT grant award money. IDOT funds go to increased traffic enforcement in DUI's, Distracted Driving, and Speeding. The money is reimbursed after the Department has completed the work and it has been submitted to IDOT. The reimbursed money is placed in City's General Fund upon receipt.
- 7) This budget includes an increase in funds for Professional Services. This is meant to address a significant backlog of paper documents needed to be placed into a format meant for long term storage. The department uses microfilming to accomplish this task.
- 8) This budget includes an increase in the funds allocated to telephones. Historically, this expense has been paid for with State Drug Asset Forfeiture funds, however much less money is being awarded through asset forfeiture. In addition, as part of the new collective bargaining agreement, all officers will be provided a department issued cell phone. This will allow for better communication with the staff and will also potentially reduce the cost for other equipment needs (i.e. cameras, some audio/video recorders, etc).
- 9) The Police Department will continue to apply for grants to support the goals of the City Council. The department currently has grants that have been awarded to address violent crime (JAG) and also to help cover the cost of body worn vests.

Performance Outcomes

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes. Performance outcomes influenced in part by the Police Department's discretionary and differing management and service delivery decisions/actions include:

- 1) Year over Year improvements in Response Time efficiency on Calls for Service, by category, from the time of initial public safety notification
- 2) Improvements in Citizen satisfaction of the Decatur Police Department as a professional department as measured by objective surveys
- 3) Increase the number of Minority and Female police officers as tracked by Human Resources on a year over year basis
- 4) Increase successful clearance rate of assigned investigative cases on a year over year basis
- 5) Reduce the number of Burglaries measured from year to year
- 6) Reduce the number of Shootings measured from year to year
- 7) Remain under the national average in Fatal Crash Rate every year
- 8) Reduce the number of reported traffic accidents in the City year over year
- 9) Measure citizens' perception of local safety and improve year over year by objective surveys.

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
065	POLICE						
10460651	POLICE PERSONNEL SVCS						
409000	SALARIES	13,811,036	13,709,080	13,899,861	14,679,127	15,084,227	3
410100	OVERTIME	813,122	717,187	875,000	806,000	800,000	(1)
410200	TEMPORARY SALARIES	52,002	52,029	52,416	52,416	58,240	11
410500	PENSION CONTRIBUTION	44,929	56,290	70,605	67,656	51,167	(24)
410700	FICA/MEDICARE	230,295	231,594	252,103	245,267	334,730	36
410800	POLICE PENSION CONTRIBUTION	4,990,829	4,849,182	5,577,708	5,628,781	6,044,108	7
411100	LIFE INSURANCE	13,115	13,471	15,060	14,277	12,427	(13)
411200	MEDICAL INSURANCE	2,721,323	2,551,509	2,402,400	2,723,250	3,022,500	11
411210	DUTY DISABILITY INS PREMIUMS	5,195	0	3,000	3,000	3,000	
411500	SERVICE RECOGNITION	13,275	11,745	12,110	12,000	11,243	(6)
10460651 Total:		22,695,121	22,192,087	23,160,263	24,231,774	25,421,642	5
10460652	POLICE OPERATING EXPENSE						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	11,724	6,168	5,700	5,700	5,988	5
420100	ADVERTISING	82	45	100	100	100	
	Advertising for Auctions Needed to sell seized items.					100	
420200	PRINTING AND BINDING	3,631	1,193	5,000	4,000	5,000	25
421000	SERVICE TO MAINT BUILDINGS	23,315	21,359	30,000	32,000	34,000	6
421300	SERV-OFFICE EQUIPMENT	369	0	300	400	500	25
	Maintenance for shredder, money counter, and credit card machine.					500	
421400	SERVICE- OTHER EQUIP	1,796	1,794	2,500	2,000	2,500	25
421500	IN-CAR VIDEO REPAIR	866	0	1,000	500	1,000	100
421700	SERV TO MAINT COMM EQUIP	111,070	211,640	118,350	118,350	124,550	5
	MDC Air Cards					26,000	
	Needed to operate the mobile computers in the squad cars.						
	Laptop Air Cards					500	
	Needed to provide internet service to laptops when no internet is available.						
	Central Square Maintenance Agreement					85,000	
	Maintenance Agreement for records management system.						
	Digi-Ticket Maintenance Agreement					6,800	
	System used to issue traffic citations and city ordinance citations.						
	Freedom Application Maintenance					2,000	
	Provides access to RMS system through mobile devices.						
	LEADS/NCIC Annual Maintenance					650	
	Virtual Graffiti Mobile Security					3,600	
421750	SERV TO MAINT RADIO EQUIP	80,998	69,010	75,500	74,000	75,500	2
423100	ELECTRICITY	34,903	37,316	33,797	33,800	34,500	2
423200	NATURAL GAS	6,925	5,828	9,000	9,000	9,900	10

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
065	POLICE						
10460652	POLICE OPERATING EXPENSE						
423300	TELEPHONE	11,223	13,110	68,920	68,000	109,200	61
	Call One HQS Landlines					13,200	
	Department Issued cell phones for all sworn officers and parking enforcement officers.					96,000	
	The recently approved collective bargaining agreement provides for all officers to be issued a cell phone. Currently, the department provides about half of the officers cell phones.						
423310	CABLE TV	3,701	4,094	4,000	4,000	4,500	13
423400	WATER	1,802	1,616	1,900	1,850	1,900	3
423903	CV19 COVID-19	0	2,826	0	4,000	0	(100*)
424000	TRAINING SCHOOL EXPENSES	39,786	71,300	112,000	150,000	177,000	18
	MCLETC BLE Class for 20 officers					135,000	
	DPD is required to pay the basic training expenses for new officers that need to go to the police academy. Based on current vacancies, expected retirements, and departures, it is recommended to budget for 20 hires.						
	Specialized Training					20,000	
	There will be a need for specialized training such as homicide investigation, crime scene processing, and forensic examination.						
	Conferences / Conventions					15,000	
	LETAC					1,000	
	ILEAS					1,000	
	Court Smart					1,000	
	Traffic/DUI					4,000	
424300	MOTOR VEHICLE EXPENSES	464,532	535,800	557,520	557,520	536,508	(4)
424500	POSTAGE	3,531	6,520	6,000	5,000	5,000	
424700	COMPUTER SOFTWARE	8,939	4,963	15,380	10,000	15,500	55
426000	RECRUITING AND TESTING	7,663	3,018	13,650	18,600	13,650	(27)
426500	MEDICAL SERVICES	3,432	4,613	4,800	5,200	4,800	(8)
426700	PEST CONTOL	1,135	1,080	1,250	1,500	1,500	
	Monthly Pest Control and additional treatments when needed.					1,500	
427000	SPECIAL INVESTIGATION FEES	4,537	7,807	7,000	7,000	7,000	
428000	PROFESSIONAL SERVICES	3,300	6,418	6,000	10,000	10,000	
	Microfilming					8,000	
	DPD has a large volume of old documents that are required to be kept for significant periods of time. Microfilming clears space needed for other items and also makes access to the older documents easier.						
	Shredding Services					1,000	
	Court Reporter Services					1,000	
	Needed for IA interrogations and pre-disciplinary hearings.						
428060	JANITORIAL SERVICES	118,950	121,465	124,200	124,200	127,200	2
428300	LAUNDRY SERVICES	55	126	200	200	200	
428400	MEMBERSHIP FEES	17,013	16,935	17,435	17,435	18,000	3
428500	PUBLIC OUTREACH	864	232	500	500	500	
428800	RENTAL - COPY MACHINE	12,185	10,199	14,500	14,500	14,500	
430200	PUBLICATIONS	318	40	40	40	40	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
065	POLICE						
10460652	POLICE OPERATING EXPENSE						
430400	CLOTHING	39,091	66,086	90,000	130,000	90,000	(31)
	Ballistic Vests for officers					25,000	
	Per CBA, the department purchases vests for the officers.						
	Various items of clothing -- Uniforms					65,000	
	Per CBA, the department provides specific clothing items for the officers.						
430500	AMMUNITION	52,017	46,906	60,000	60,000	60,000	
430700	GENERAL SAFETY GEAR	1,419	299	2,000	3,000	2,000	(33)
431000	FUEL EXPENSE	211,793	176,601	265,918	195,000	237,892	22
431200	JANITORIAL SUPPLIES	5,582	6,031	7,000	7,000	7,000	
431600	REGULATORY SUPPLIES	3,884	5,281	8,000	7,500	8,000	7
432000	MATERIAL - BUILDINGS	4,088	4,629	7,000	6,500	7,000	8
432800	MATERIALS - EQUIPMENT	1,035	48	2,000	2,000	2,000	
434000	MINOR EQUIP & TOOLS	6,289	8,378	9,500	8,500	9,500	12
434500	OFFICE SUPPLIES	7,623	10,152	12,000	10,000	12,000	20
435000	PHOTO & DRAFTING SUPPLIES	0	1,711	1,000	2,500	3,000	20
	CD/DVDs					1,500	
	Needed to put photos/videos/data on for evidentiary purposes						
	Hard Drives					500	
	Used for data storage						
	SD Cards					500	
	Used for data storage						
	Digital Cameras					500	
	Used for crime scene processing.						
435100	DOG EXPENSES	2,411	4,128	4,500	4,500	4,500	
435120	PROFESSIONAL STANDARDS EXPENSE	4,022	1,600	2,500	3,000	2,500	(17)
435216	RENTAL-LEASED SPACE	0	0	9,840	9,840	39,360	>100*
435700	EMPLOYEE RECOG SUPPLIES	108	100	500	250	500	100
440900	PRIN PAYMENTS-LEASE HOLD IMPR	156,941	0	0	33,291	0	(100*)
441000	INT PAYMENT-LEASE HOLD IMPROV	1,178	0	0	0	0	
442300	RISK MANAGEMENT INSURANCE	895,692	917,688	871,008	653,256	1,346,268	>100*
444200	TRANSFER TO OTHER FUNDS	307,000	678,427	242,000	0	0	
445100	EMERGENCY COMM CONTRACT	1,455,937	1,481,076	1,554,496	1,554,496	1,722,606	11
	Fee for CIRDC (Emergency Communication Services -- Dispatching)					1,722,606	
449900	SMALL CAPITAL ITEMS	31,151	45,016	46,500	30,000	50,000	67
455300	POLICE BLDG LEASE PAYMENT	522,702	531,133	531,133	531,133	531,133	
10460652 Total:		4,688,608	5,151,805	4,963,437	4,531,161	5,475,795	21
POLICE TOTAL:		27,383,729	27,343,892	28,123,700	28,762,935	30,897,437	7
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		27,383,729	27,343,892	28,123,700	28,762,935	30,897,437	
SURPLUS (DEFICIT):		(27,383,729)	(27,343,892)	(28,123,700)	(28,762,935)	(30,897,437)	

FIRE DEPARTMENT

Program Description

The fire department's main activities are focused on public safety. They are funded through the General Fund. The Fire Department generates a small amount of revenue through false alarm charges and illegal burn citations. The revenue from those two sources is deposited in the General Fund. The department also receives some training reimbursement from the Mutual Aid Box Alarm System (MABAS) and the State of Illinois Office of the State Fire Marshal. The department is overwhelmingly a general tax supported municipal service

Staffing

The Decatur Fire Department employs 105 firefighters and 1 civilian. The department's services include firefighting, Emergency Medical Service (EMS) at the Basic and Intermediate level, fire prevention, Hazardous Materials mitigation, Technical Rescue services, SCUBA rescue and community outreach programs. In 2020 the council's budget authorized 109 total positions. The department size was once again reduced during the 2020 budget year down to 106 positions.

Budget Highlights

The proposed programs, staffing, equipment and resources levels of the Fire Department in FY 2022 track with those of the previous fiscal year except for the following proposed highlights:

1. This budget includes an estimated \$164,000.00 in payouts for employees that will be retiring during the 2022 budget year.
2. A traffic preemption program is being proposed that includes 51 intersections throughout the city. Traffic preemption devices would allow the department to achieve a performance outcome of lowering response times to incidents around the city. The program would be completed in yearly stages and it is recommended that the council begin by approving the funds to install the devices at fifteen (15) targeted intersections. The cost of the total program is estimated to be around \$450,000.00. Preemption devices are installed at 19 intersections. This year's budget includes \$125,000.00 for year three of the project in which another 15 intersections will be completed. The Foreign Fire Tax Board purchased the transmitters for all fire apparatus.

Decatur's city size is around 47 square miles and there are 7 fire stations. That averages about 6.7 square miles per fire station. If you use 14 comparable Illinois cities, the average coverage per fire station is 4.24 square miles, but many of the cities are more densely populated than Decatur. Decatur's comparatively large city footprint impacts response times; but traffic preemption should help. If the apparatus are not having to stop and start at every red light, they should be able to reach their destinations faster and cover a larger area. Decatur is also the only larger central

Illinois city not using traffic preemption. Peoria, Springfield, Bloomington, Champaign and Urbana use traffic preemption devices. The Town of Normal uses it close to their stations.

3. The budget does not include any new fire apparatus purchases. The department is requesting \$150,000.00 to replace a 1997 International truck that is used for Special Operations alarms. The vehicle carries equipment for Technical Rescue, Hazardous Materials and other Special Operations needs. The vehicle can be replaced with a used vehicle that meets the departments needs and allows for more equipment to be carried.
4. The department included \$20,000.00 to replace the Records Management System that has been in use since 2003. The software is outdated and needs to be replaced before the company discontinues maintenance of the antiquated program.

Performance Outcomes

The use of quantifiable performance outcomes is being added to the budget because approval of the annual budget is an important mechanism for effecting change in service outcomes. Performance outcomes in part by the Fire Department's discretionary and differing management and service delivery decisions/actions include:

- 1) The number and percentage of fires contained to the room of origin and the structure of origin.
- 2) The percentage of time the initial responding unit arrives within 6 minutes of an emergency call. (Dispatch time + Turnout time + drive time) The target is 90% of all emergency calls answered within this time parameter.
- 3) The total dollar loss due to intentionally set fires as a percentage of the EAV year over year.
- 4) The total number of fires in structures set intentionally year over year.
- 5) The number and cost of employee on-the-job injuries.
- 6) Reduction in the number of non-emergency calls the department answers year over year.
- 7) Total property dollar amount saved as a % of the EAV year over year.

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CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
070	FIRE						
10470701	FIRE PERSONNEL SERVICES						
409000	SALARIES	9,500,970	9,401,636	9,622,052	9,574,445	9,999,359	4
410100	OVERTIME	230,238	360,866	325,400	275,000	328,050	19
	Fire Investigator Training					25,000	
	Regular Department OT					303,050	
410500	PENSION CONTRIBUTION	4,909	5,648	6,401	6,640	4,925	(26)
410700	FICA/MEDICARE	137,401	133,803	149,538	137,680	173,460	26
410801	FIRE PENSION CONTRIBUTION	5,632,583	6,038,678	6,141,548	6,189,108	6,601,812	7
411100	LIFE INSURANCE	9,101	9,070	10,158	9,555	8,263	(14)
411200	MEDICAL INSURANCE	1,919,800	1,786,050	1,653,600	1,810,000	2,067,000	14
411210	DUTY DISABILITY INS PREMIUMS	80,537	83,825	84,000	84,000	84,000	
411220	VSP INSURANCE PREMIUMS	4,800	0	0	0	0	
411500	SERVICE RECOGNITION	6,390	8,014	8,310	8,310	6,850	(18)
413050	WELLNESS BENEFIT	24,800	21,775	24,000	24,000	24,000	
414000	PEHP ACCOUNT	30,650	29,450	31,000	31,000	31,000	
10470701 Total:		17,582,179	17,878,815	18,056,007	18,149,738	19,328,719	6
10470702	FIRE OPERATING EXPENSES						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	8,244	3,948	4,164	4,164	4,032	(3)
420200	PRINTING AND BINDING	150	732	500	300	500	67
421000	SERVICE TO MAINT BUILDINGS	45,957	30,472	50,000	40,000	62,000	55
	Elevator Maintenance for Station 5					500	
	Generator Maintenance for 7 Stations					12,000	
	Garbage Service for 7 Stations					3,400	
	General Building Maintenance for all 7 Stations					46,100	
421400	SERVICE- OTHER EQUIP	24,873	18,485	22,000	20,776	22,000	6
421700	SERVICE & EQUIPMENT - RADIOS	27,660	36,832	48,880	29,000	48,880	69
423100	ELECTRICITY	44,976	48,698	43,679	43,679	45,000	3
423200	NATURAL GAS	22,340	23,919	22,900	23,000	29,100	27
	Increase in usage of natural gas					29,100	
423300	TELEPHONE/BROADBAND	16,156	19,315	22,000	22,000	22,000	
423400	WATER	8,103	9,113	8,000	8,000	9,200	15
	Increase in usage of water					9,200	
423901	BANKING SERVICE CHARGES	0	0	250	250	250	
424000	TRAINING SCHOOL EXPENSES	78,100	56,298	109,149	99,000	100,038	1
	FF Basic Ops Academy for New Firefighters					32,000	
	MABAS (Technical Rescue) Training					12,800	
	Advanced Training Classes					30,828	
	Inspector/Investigator Training Classes					19,550	
	EMT Basic Class for New Firefighters					4,860	
424100	CONFERENCES & TRAVEL	1,636	0	0	299	0	(100*)
424300	MOTOR VEHICLE EXPENSES	254,508	327,408	367,500	367,500	293,160	(20)
424500	POSTAGE	235	119	700	700	800	14

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
070	FIRE						
10470702	FIRE OPERATING EXPENSES						
424700	COMPUTER SOFTWARE	16,646	19,731	18,896	25,000	51,065	>100*
	Target Solutions					11,000	
	RMS Program/Firehouse Software					35,000	
	Freedom App					1,400	
	ZOOM					250	
	OSSI Maintenance Fees					2,990	
	VIMEO					425	
426600	PHYSICAL EXAM FEES	18,997	13,429	27,000	16,000	27,000	69
426700	PEST CONTROL	3,008	2,760	5,000	5,000	5,000	
428000	PROFESSIONAL FEES	6,836	1,600	1,500	1,600	1,500	(6)
428400	MEMBERSHIP FEES	4,349	4,276	4,304	4,304	4,304	
428500	RECEPTION & ENTERTAINMENT	183	429	0	200	200	0
428800	RENTAL - COPY MACHINE	5,051	4,320	7,010	7,010	7,010	
429900	CONTRACTUAL SERVICES	0	0	32,625	0	0	
430200	PUBLICATIONS	86	92	1,500	0	1,500	100*
430300	HORTICULTURAL SUPPLIES	173	177	500	500	500	
430400	CLOTHING	105,967	73,906	111,500	112,000	111,500	0
	Turnout Gear (15-20 sets annually)					40,000	
	Boots, helmets, gloves and hoods					15,000	
	Uniforms					56,500	
430800	PERSONAL SAFETY GEAR	(180)	0	750	300	750	>100*
430900	OXYGEN & OTHER CHEMICALS	7,631	4,571	6,000	7,000	6,500	(7)
431000	FUEL EXPENSE	54,660	42,247	68,489	55,000	62,118	13
431200	JANITORIAL SUPPLIES	8,690	7,073	8,000	8,500	8,000	(6)
432000	MATERIALS - BUILDINGS	3,165	6,366	4,500	4,500	4,500	
432800	MATERIALS - EQUIPMENT	10,678	15,003	15,000	10,000	15,000	50
433100	MEDICAL SUPPLIES	8,176	5,957	7,000	7,000	7,000	
434000	MINOR EQUIP & TOOLS	622	3,762	3,900	1,000	3,900	>100*
434500	OFFICE SUPPLIES	3,540	3,525	4,500	3,000	4,500	50
434600	TRAINING & TESTING SUPPLY	296	2,359	5,159	3,159	5,159	63
435700	EMPLOYEE RECOG SUPPLIES	0	0	600	0	600	100*
437000	OTHER COMMODITIES	929	1,546	1,450	1,750	1,500	(14)
440900	PRINCIPAL PAYMENTS	8,402	128,382	12,770	12,770	13,402	5
441000	INTEREST PAYMENT	4,516	3,044	2,304	2,304	2,052	(11)
442300	RISK MANAGEMENT INSURANCE	569,700	549,564	472,848	472,848	536,868	14
442900	TRANSFER TO FIRE CAPITAL FUND	130,000	187,000	0	0	0	
444200	TRANSFER TO OTHER FUNDS	0	0	75,000	75,000	75,000	
445100	EMERGENCY COMM CONTRACT	291,666	285,749	285,750	285,750	398,725	40
446700	EDUCATIONAL SUPP FIRE PREVENT	526	0	2,000	0	2,000	100*
447200	BOND OR NOTE ISSUANCE COSTS	0	3,607	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
070	FIRE						
10470702	FIRE OPERATING EXPENSES						
449900	SMALL CAPITAL ITEMS	69,431	192,763	469,100	479,130	232,000	(52)
	Thermal Imaging Cameras					16,000	
	Radios					13,000	
	Opticom Equipment and Install					161,000	
	Diesel Station Filters					20,000	
	PPV Fans					7,000	
	Additional FF Equipment as needed					15,000	
449910	FIRE PROGRAMS	4,628	4,977	0	1,700	0	(100*)
452000	OTHER EQUIPMENT	22,464	23,084	34,290	34,000	34,290	1
	SCBA Masks					4,000	
	Flashlights					1,500	
	Hose Nozzles (various sizes/brands)					15,200	
	CAD Monitoring Equipment					2,000	
	Fire Extinguishers					2,000	
	Hose (various sizes)					9,590	
	10470702 Total:	<u>1,893,774</u>	<u>2,166,638</u>	<u>2,388,967</u>	<u>2,294,993</u>	<u>2,260,403</u>	<u>(2)</u>
FIRE	TOTAL:	<u>19,475,953</u>	<u>20,045,453</u>	<u>20,444,974</u>	<u>20,444,731</u>	<u>21,589,122</u>	<u>6</u>
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		<u>19,475,953</u>	<u>20,045,453</u>	<u>20,444,974</u>	<u>20,444,731</u>	<u>21,589,122</u>	
SURPLUS (DEFICIT):		<u>(19,475,953)</u>	<u>(20,045,453)</u>	<u>(20,444,974)</u>	<u>(20,444,731)</u>	<u>(21,589,122)</u>	

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE

Program Description

The Public Works Department maintains approximately 825 lane-miles of paved streets as follows:

- 696 lane-miles of asphalt streets
- 93 lane-miles of concrete streets
- 22 lane-miles of brick streets
- 14 lane-miles of streets with other paved surfaces
- Under an agreement with the State, the City maintains (pothole patching, snow/ice control, etc.) just over 36 lane-miles of State highways within the City:
 - Rt. 36/ Eldorado from Fairview to 27th St.
 - Rt. 105/ 22nd St. from Eldorado to Clay St.
 - Rt. 48 / Fairview from Eldorado to Sunset Ave
 - Rt. 51 / Franklin, Water and Main from Eldorado to Damon

As part of the street system:

- The City maintains 144 signalized intersections including 87 by contract for the State and 10 by contract for the County.
- The City maintains over 1,200 City owned street lights mostly in the downtown, along West Main to Millikin, and in Wabash Crossing.
- The City pays Ameren to maintain over 9,000 street lights. \$900,000 is proposed in the 2021 budget for street lighting which includes electricity for City owned lights and to maintain Ameren owned lights.

The City transfers approximately \$500,000 per year from State Motor Fuel Tax funds to reimburse for traffic signal maintenance, including electricity and costs for a City Electrician, a Traffic Signal Technician along with their equipment, materials and vehicles.

The Department receives around \$80,000 per year from the State for traffic signal maintenance. Approximately \$16,000 is collected yearly from the County for traffic signal maintenance. These funds are credited to the State MFT fund.

The Department receives around \$120,000 each year from the State for maintaining portions of State Routes in the City. These funds are credited to the General Fund.

Staffing

The Public Works Department has 124 authorized positions in 4 Divisions, 4 of the authorized positions have not been funded since the FY 2019 budget.

Street maintenance staffing varies with the priorities of the Department on any given day.

Engineering Division staff participate in project preparation and monitoring along with responding to the public on various street concerns. One engineer is devoted nearly exclusively to street maintenance. All Engineering Division expenses for street maintenance operations are funded by the General Fund.

The Municipal Services Division assigns work according to priority needs on a given day. Over the past year, 29,412 personnel hours were for street maintenance, including pavement patching/repairs, snow/ice operations, street sweeping, and traffic operations. This reflects over 15 people, or about 34% of the resources, in the Municipal Services Division assigned on a yearly basis to street maintenance operations. Transfers from the State Motor Fuel Tax fund offset 2 traffic signal maintenance positions. All other street maintenance operations in the Division are supported by the General Fund.

Budget Highlights

The proposed programs, staffing, equipment, and resource levels of the Public Works Department in FY 2022 devoted to street maintenance track with those of the previous fiscal year except for the following proposed highlights, additions, or deletions:

Engineering Division

1. Funding is proposed to hire an experienced engineer to help manage the significant increase in capital improvement proposed for the City's water system.
2. Capital funds are allocated within the Non-Lake Water fund to retain the services of an engineering firm to help manage the water project load and begin designing planned improvements to the South Water Treatment Plant. It is expected that the project management load will be reduced once an experienced engineer has been hired although it is likely that some ongoing assistance will be needed several years into the future.

Municipal Services Division

1. **Streets Section:** Funding is proposed to continue a modest sidewalk replacement program in addition to a continued focus on being more proactive in cleaning and maintaining major rights of way areas.
2. **Traffic and Parking Section:** Increased funding by \$10,000 is proposed to replace conduit and wire for Cobb Avenue street lighting. These lights are privately owned but have been maintained by the City for many years.

3. **Traffic and Parking Section:** Increased funding by \$20,000 for purchasing traffic signal equipment such as signal controllers and cabinets in order to increase our maintenance inventory.
4. **Traffic and Parking Section:** Funding is proposed to replace 2 outdoor warning sirens. There are 21 sirens in the City's outdoor warning system, 10 have been upgraded and the remainder are 25-30 years old. A brief review was made in 2020 for other options that may be better than the outdoor warning sirens with the availability of weather apps and special warning radios. It would be a significant change to move away from the warning sirens if desired. New sirens generally run about \$25,000 each. Siren replacement is planned at 22nd Street behind Fire Station #4 and Country Club Road by the Country Club.
5. **Land and Building Management:** The Urban Forestry Section has been renamed to Land and Building Management to better reflect the work assigned to the section. While the work does encompass urban forestry, it also includes right of way and building maintenance.
6. **Land and Building Management:** Tree replacement plans were not carried out in 2021 due to staff turnover and concern with a possible large cicada outbreak, which did not occur. Even though trees were not planted this year as planned, it is proposed to carry over the funding from last year and increase the 2022 budget from \$40,000 to \$80,000. Funding is budgeted to replace 28 trees in the downtown and at various locations in the City.
7. **Land and Building Management:** It is anticipated that the City will cooperate with the Decatur Park District to grow trees for use in the City and the District.

Performance Outcomes

1. Track costs to perform major tasks performed by the Municipal Services Division.

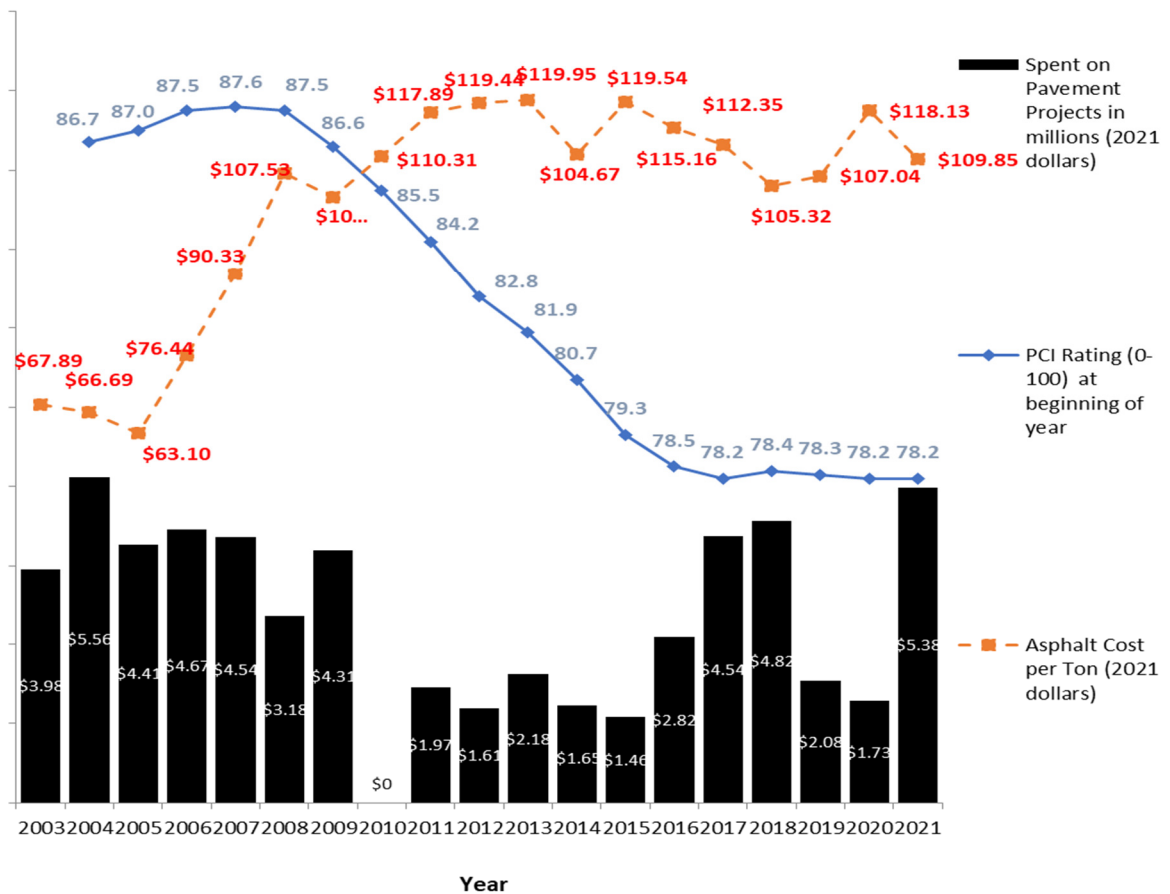
2021 Update: The table below provides the Major Tasks performed by the Municipal Services Division and their associated costs.

Municipal Services Division - Major Tasks			
Section / Work Item	2019	2020	2021 to Oct. 1
Land and Building Maintenance			
Tree Removal	\$231,242	\$274,647	\$150,000
Mowing City ROW	\$177,894	\$173,962	\$95,000

Streets			
Street Repairs	\$311,471	\$252,981	\$255,000
Sidewalks	\$35,696	\$183,630	\$190,000
Spray Patcher	\$0	\$148,152	\$120,000
Pot Hole Patching	\$369,483	\$369,388	\$365,000
Street Sweeping	\$585,576	\$627,805	\$486,000
Storm Drainage and Sanitary Sewers			
Root Cutting	\$126,457	\$92,700	\$88,000
Cleaning Sewers	\$57,380	\$86,452	\$38,000
Ditching	\$62,201	\$72,150	\$45,000
Catch Basin Cleaning	\$54,840	\$136,031	\$121,900
Various			
Trash Removal	\$70,177	\$107,450	\$65,000
72 Hour Cleanups	\$244,695	\$278,611	\$303,000
Home Securing	\$48,009	\$48,290	\$70,000

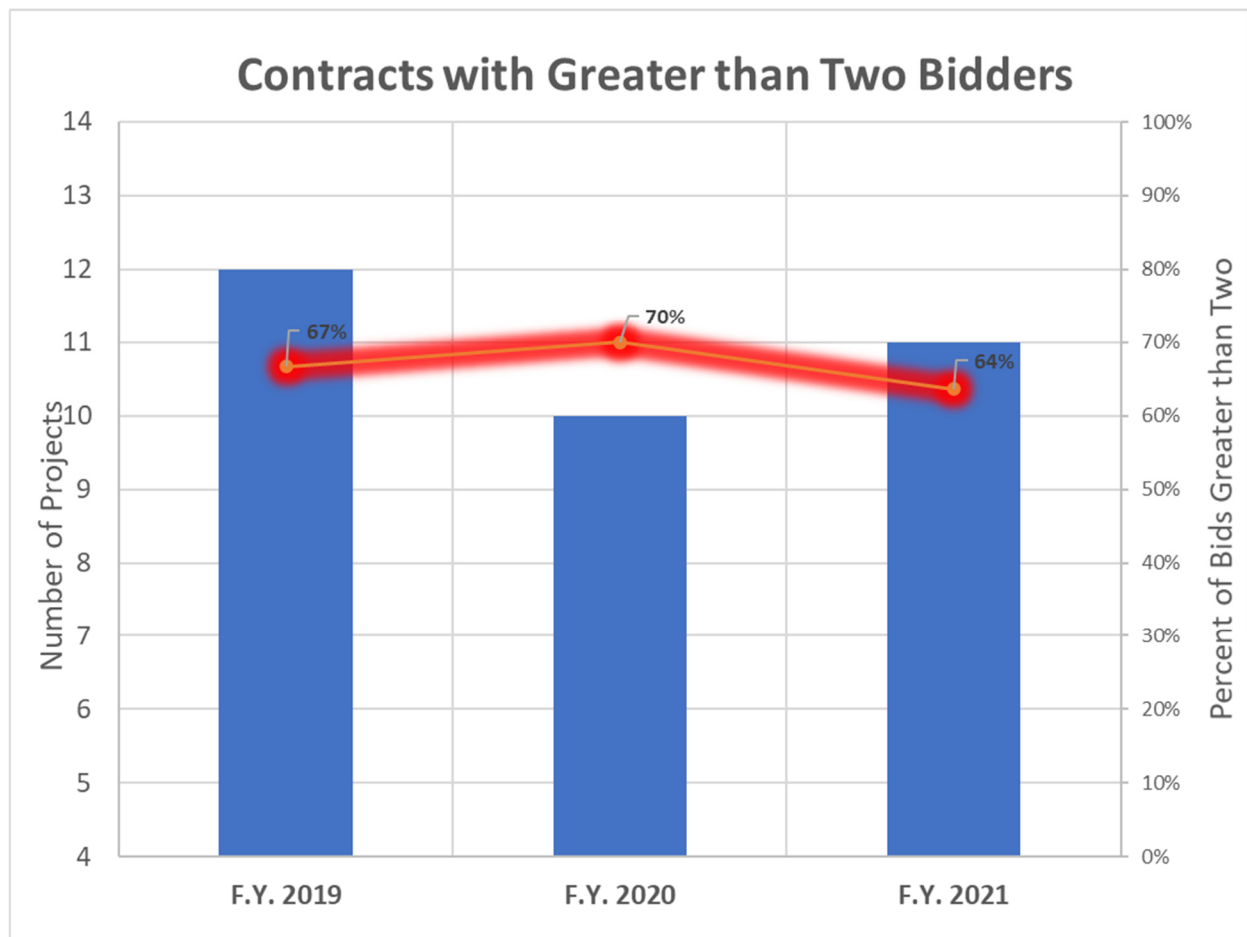
2. Track the incremental changes to the pavement condition index against the capital funds spent and project costs.

2021 UPDATE: The chart below provides the pavement condition index (PCI) update for 2021 (through 2020). The PCI is at 78.2 which is level from the previous years, but the PSI is holding steady since the Local Motor Fuel tax was created. City streets are typically rated every two years, the street projects for 2020 will be updated in 2021 PCI rating. The chart does not include costs for work within the Johns Hill Project Area or other 2021 work.



3. Monitor construction contracts by:
 - a. Tracking the percentage of contracts awarded with at least 2 bidders.

2021 UPDATE: Public Works bid 11 projects in 2021 with seven of the projects receiving two or more bids. Three of the four projects that only received one bid are asphalt street paving projects. Road paving is specialized work limiting the number of contractors. It is also very difficult and expensive to haul the asphalt material long distances. The remaining project was the Annual Watermain Replacement Project, the project typically receives two or more bids. Below is a summary of the contracts.



- b. Tracking the percentage of contracts meeting the City's minority goals.

2021 UPDATE: The summary below provides the 2020-21 percentage of minority hours worked on City projects. The total number of hours worked is 22,866 with 5,345 (23.99%) being worked by minority workers.

2020 City of Decatur Completed Projects Summary												
Demographic	Number of Contractors: 40						2020 Contract Amount:			\$9,325,655.48		
	Male			Female			Unspecified Gender			Total		
	Count	Hours		Count	Hours		Count	Hours		Count	Hours	
Unspecified	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0
African American	45	4413	17.67%	0	0	0.00%	0	0	0.00%	45	4413	17.67%
Caucasian	200	17,044.44	74.03%	11	476.5	1.98%	0	0	0.00%	211	17,520.94	76.01%
Native American	4	138.65	1.79%	0	0	0.00%	0	0	0.00%	4	138.65	1.79%
Asian	3	260.5	0.93%	0	0	0.00%	0	0	0.00%	3	260.50	0.93%
Asian Pacific	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0.00	0.00%
Hispanic	8	356.75	2.18%	0	0	0.00%	0	0	0.00%	8	356.75	2.18%
Latin America	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0.00	0.00%
Subcontinent Asian	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0.00	0.00%
Other	4	176.5	1.42%	0	0	0.00%	0	0	0.00%	4	176.50	1.42%
Totals	264	22389.84	98.02%	11	476.5	1.98%	0	0	0.00%	275	22866.34	100.00%
Total Minority	64	5345.4	23.99%	0	0	0.00%	0	0	0.00%	64	5345.4	23.99%

- c. Tracking the percentage of completed contracts that met their approved minority goals.

2021 UPDATE: The summary below provides the 2020-21 minority business enterprise contracts for City projects. All projects met the goal or were within the variability of the work completed.

Final Subcontracting Participation Completed in 2020										
Project #	Project Name	Contractor	Final Project Cost	Initial Subcontracting Estimate	Final Subcontracting Total	Initial MBE Estimate	Initial Waiver Status	Final MBE Amount	Final MBE %	Status of MBE Goal
2015-21	2802 N Main Junction Chamber	Entler Excavating	\$175,543	\$61,720	\$56,875	\$2,500	Good Faith Effort	\$1,253	0.70%	Evidence of good faith effort was documented
2018-26	County Fair Drive Reconstruction	Dunn Company	\$597,690	\$192,007	\$188,212	\$76,891	Goal Met	\$81,491	13.65%	Goal Exceeded
2018-36	Lake Office Parking and Pier Improvement	Christy Foltz	\$383,220	\$226,562	\$244,720	\$39,532	Goal Met	\$35,866	9.40%	Final goal within reason with the unpredictability of work
2019-05	Decatur Public Library Parking Lot	Christy Foltz	\$970,395	\$565,359	\$578,380	\$95,056	Good Faith Effort	\$92,027	9.48%	Evidence of good faith effort was documented
2019-09	Misc Sanitary & Storm Sewer Improvement	Entler Excavating	\$601,430	\$74,900	\$29,380	\$10,000	Good Faith Effort	\$7,522	1.25%	Evidence of good faith effort was documented
2019-10	Annual Water Main Replacement	Burdick Plumbing	\$2,410,072	\$841,000	\$1,041,370	\$300,000	Goal Met	\$292,757	12.00%	Goal Exceeded
2019-14	Manhole Rehabilitation	Front Range Environmental	\$160,200	\$0	\$0	\$0	No Subs	\$0	0.00%	Subcontracting is not required
2019-17	DPTS Bus Shelter Pads	Kinney Contractors	\$93,045	\$0	\$915	\$0	Good Faith Effort	\$0	1.00%	Final goal within reason with the unpredictability of work
2019-23	Valve and Hydrant Replacement	Kinney Contractors	\$476,185	\$0	\$0	\$0	Good Faith Effort	\$0	0.00%	Subcontracting is not required
2019-25	Local MFT Street Improvement	Dunn Company	\$1,645,363	\$828,539	\$801,176	\$164,180	Good Faith Effort	\$159,284	9.70%	Evidence of good faith effort was documented
2020-14	2020 Annual Manhole Replacement Project	Culy Construction	\$102,269	\$0	\$0	\$0	No Subs	\$0	0.00%	Subcontracting is not required
2020-23	Valve and Hydrant Replacement Project	Entler Excavating	\$379,150	\$71,000	\$20,319	\$7,000	Good Faith Effort	\$0	0.00%	Evidence of good faith effort was documented
2020-28	Trenchless Long Lining Repairs	Insituform	\$417,609	\$35,640	\$41,283	\$0	Good Faith Effort	\$0	0.00%	Evidence of good faith effort was documented
Totals			\$8,412,171	\$2,896,727	\$3,002,630	\$695,159		\$670,200		

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
080	PUBLIC WORKS ADMIN						
10480801	PW MSC ADMIN PERSONNEL						
409000	SALARIES	177,508	180,921	184,679	194,335	188,834	(3)
410100	OVERTIME	7,086	3,753	5,000	1,000	3,000	>100*
						3,000	
410500	PENSION CONTRIBUTION	18,028	19,932	22,926	22,864	15,564	(32)
410700	FICA/MEDICARE	13,867	13,934	14,640	14,638	14,445	(1)
411100	LIFE INSURANCE	522	530	588	569	567	0
411200	MEDICAL INSURANCE	36,100	35,100	31,200	33,600	39,000	16
411500	SERVICE RECOGNITION	1,570	1,630	1,690	1,690	1,690	
10480801 Total:		254,681	255,800	260,723	268,696	263,100	(2)
10480802	PW ADM OPERATING EXPENSE						
408899	MISC EXPENSE	3,971	0	0	0	0	
411300	TO EMPL BENEFITS-UNEMPLOYMENT	156	72	72	72	72	
420200	PRINTING AND BINDING	0	0	100	50	100	100
						100	
421700	SERV TO MAINT COMM EQUIP	39,260	36,240	37,000	34,000	37,000	9
	StarCom 21 fees for entire PW Dept(not water fund)					37,000	
423300	TELEPHONE	783	685	1,000	900	1,000	11
	Verizon Wireless/Call One					1,000	
424000	TRAINING SCHOOL EXPENSES	0	0	2,000	550	2,500	>100*
	University of Wisconsin Training					2,000	
	Misc					500	
424100	CONFERENCES & TRAVEL	861	120	3,000	2,300	1,200	(48)
	APWA Chapter Conference					400	
	T.H.E. Conference					100	
	Local APWA Meetings					100	
	Misc					600	
424500	POSTAGE	35,007	22,110	20,000	4,500	20,000	>100*
	Annexation Notices/May begin SS area @ \$6.80/piece					20,000	
424700	COMPUTER SOFTWARE	25,000	25,000	34,000	30,000	30,000	
	ePrism Soft					25,000	
	Misc					5,000	
425300	RECORDING FEES	0	0	250	250	250	
	PW does not pay filing charges on annexations					250	
428000	PROFESSIONAL FEES	72,278	58,905	72,000	106,875	72,000	(33)
	Court Reporter					125	
	USIC					70,000	
	Locating Services					1,875	
						0	
428400	MEMBERSHIP FEES	2,268	1,224	1,435	2,370	1,435	(39)
	IPWMAN					500	
	APWA					170	
	ASCE					300	
	AWWA					300	
	WEF					165	
428500	RECEPTION & ENTERTAINMENT	588	0	700	400	700	75
	Business Breakfast/Lunch meeting/PW Luncheon					700	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
080	PUBLIC WORKS ADMIN						
10480802	PW ADM OPERATING EXPENSE						
428800	RENTAL - COPY MACHINE	2,391	2,110	1,950	1,950	1,950	
430200	PUBLICATIONS	696	317	500	400	500	25
	City Directory/Business Cards for dept/McGraw Hill					500	
434000	MINOR EQUIP & TOOLS	0	53	100	0	100	100*
	Not used often in PW Adm					100	
434500	OFFICE SUPPLIES	4,896	4,226	6,000	2,500	6,000	>100*
	Entire PW Dept					6,000	
435700	EMPLOYEE RECOG SUPPLIES	684	173	700	300	1,000	>100*
	PW Luncheon at MSC/flowers, retirements, etc					1,000	
440900	PRINCIPAL PAYMENTS	115,330	118,586	121,965	121,965	111,623	(8)
	Soy Bank loan/Motorolla Radios					111,623	
441000	INTEREST PAYMENT	13,271	10,015	6,636	7,000	2,699	(61)
	Soy Bank loan/Motorolla Radios					2,699	
442300	RISK MANAGEMENT INSURANCE	780	504	432	432	504	17
449900	SMALL CAPITAL ITEMS	6	0	500	150	500	>100*
	Misc/Not used often in PW					500	
	10480802 Total:	318,226	280,340	310,340	316,964	291,133	(8)
	PUBLIC WORKS ADMIN TOTAL:	572,907	536,140	571,063	585,660	554,233	(5)
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	572,907	536,140	571,063	585,660	554,233	
	SURPLUS (DEFICIT):	(572,907)	(536,140)	(571,063)	(585,660)	(554,233)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
082	ENGINEERING						
10480821	ENGINEERING PERSONNEL						
409000	SALARIES	678,338	685,200	794,985	624,829	971,194	55
410100	OVERTIME	21,100	7,650	22,000	9,000	15,000	67
						15,000	
410200	TEMPORARY SALARIES	9,600	0	0	0	0	
410500	PENSION CONTRIBUTION	69,320	73,498	98,679	73,113	89,251	22
410700	FICA/MEDICARE	53,935	51,304	63,013	46,700	75,444	62
411100	LIFE INSURANCE	1,372	1,321	1,734	1,224	1,340	9
411200	MEDICAL INSURANCE	182,600	170,100	187,200	162,286	253,500	56
411500	SERVICE RECOGNITION	2,928	2,630	6,715	6,715	4,570	(32)
10480821 Total:		1,019,193	991,703	1,174,326	923,867	1,410,299	53
10480822	ENGINEERING OPERATING						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	684	348	420	420	420	
420300	GRAPHIC REPRODUCTIONS	564	181	1,500	1,500	1,500	
	Decatur Blueprint/Project Plans & Specs					1,500	
421300	SERV-OFFICE EQUIPMENT	0	0	100	0	100	100*
	Misc equipment repairs					100	
421400	SERVICE- OTHER EQUIP	850	675	1,500	2,000	1,500	(25)
	Repair/Calibrate Survey Equipment					600	
	Concrete Testing Equipment					700	
	Survey Lath					200	
423300	TELEPHONE	8,464	7,763	9,000	17,000	10,000	(41)
	Cisco Call One					2,000	
	Verizon Wireless					8,000	
424000	TRAINING SCHOOL EXPENSES	3,602	940	3,000	4,575	4,775	4
	University of Wisconsin Caswell or Enyart					2,200	
	Tech Training					1,000	
	EnviroCert Stormwater Training					500	
	NASSCO Training Tatum					1,075	
424100	CONFERENCES & TRAVEL	2,079	617	7,400	5,500	4,000	(27)
	APWA Annual Conference Caswell or Enyart					2,500	
	APWA Peoria Caswell & Enyart					400	
	T.H.E. Conference Caswell & Enyart					400	
	WaterCon Caswell					500	
	Misc					200	
424300	MOTOR VEHICLE EXPENSES	22,656	36,180	12,348	12,348	13,476	9
424500	POSTAGE	1,051	911	2,000	1,000	2,000	100
	Monthly Postage Charges/FedEx					2,000	
424700	COMPUTER SOFTWARE	10,940	12,140	13,500	15,000	13,500	(10)
	AutoCad					10,500	
	Lucity					3,000	
427100	TEMP AGENCY SERVICES	23,727	2,567	18,000	22,500	20,000	(11)
	For 2 summer interns @ \$10,00/each					20,000	
427500	UTILITY LICENSE	200	500	0	515	0	(100*)
428000	PROFESSIONAL SERVICES	0	0	38,000	33,000	38,000	15
	Material Testing					5,000	
	Bridge Structure Analysis					3,000	
	Parking Garage B & C Analysis						

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
082	ENGINEERING						
10480822	ENGINEERING OPERATING						
428400	MEMBERSHIP FEES	820	525	1,765	2,050	1,350	(34)
	WEF Caswell					150	
	NASSCO					300	
	APWA					600	
	Misc					300	
428800	RENTAL - COPY MACHINE	1,032	818	2,535	1,000	1,000	
	Number from IT 9-8-2021					1,000	
430200	PUBLICATIONS	1,215	1,704	1,500	2,061	2,000	(3)
	Advertisements for City Projects					2,000	
430700	GENERAL SAFETY GEAR	375	746	800	1,700	1,100	(35)
	Vest and Hard Hats					150	
	Steel Toe boots					500	
	Clothing					450	
431000	FUEL EXPENSE	5,716	4,068	6,815	4,600	5,048	10
434000	MINOR EQUIP & TOOLS	1,270	735	2,000	800	2,000	>100*
	Misc supplies for molds, lath, signage, etc					2,000	
442300	RISK MANAGEMENT INSURANCE	3,912	3,132	2,700	2,700	2,880	7
449900	SMALL CAPITAL ITEMS	22	455	1,900	3,750	2,350	(37)
	Digital Levels					500	
	Concrete air tester					900	
	Misc					500	
	Standing Desk					450	
451000	AUTOMOTIVE EQUIPMENT	0	0	73,000	73,000	73,000	
	10480822 Total:	89,179	75,005	199,783	207,019	199,999	(3)
	ENGINEERING	TOTAL:	1,108,372	1,066,708	1,374,109	1,130,886	42
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	1,108,372	1,066,708	1,374,109	1,130,886	1,610,298	
	SURPLUS (DEFICIT):	(1,108,372)	(1,066,708)	(1,374,109)	(1,130,886)	(1,610,298)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
083	MUNICIPAL SERVICES						
10480831	MUNICIPAL SERVICES PERSONNEL						
409000	SALARIES	2,358,746	2,450,622	2,671,675	2,416,705	2,617,414	8
410100	OVERTIME	156,725	109,129	150,000	140,000	155,000	11
	Hourly Wage increase					155,000	
410500	PENSION CONTRIBUTION	245,451	276,943	343,294	307,953	250,903	(19)
410700	FICA/MEDICARE	186,394	190,152	219,215	193,314	212,090	10
411100	LIFE INSURANCE	3,673	3,683	4,716	3,492	4,574	31
411200	MEDICAL INSURANCE	788,144	775,903	702,000	759,000	877,500	16
411500	SERVICE RECOGNITION	16,817	19,919	43,885	43,885	40,480	(8)
10480831 Total:		3,755,950	3,826,351	4,134,785	3,864,349	4,157,961	8
10480832	MUNICIPAL SERV OPERATING EXP						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	3,636	1,680	1,800	1,800	1,728	(4)
423100	ELECTRICITY	33,288	17,576	19,900	17,650	18,000	2
						18,000	
423200	NATURAL GAS	5,283	5,032	7,130	9,400	10,000	6
						10,000	
423300	TELEPHONE	17,219	22,502	25,000	23,000	25,000	9
						25,000	
424300	MOTOR VEHICLE EXPENSES	660	2,292	516	516	3,432	>100*
426500	MEDICAL EXPENSES	0	0	600	600	600	
	Drug test for vehicle accidents					600	
426900	WEATHER SERVICES	4,275	4,275	4,776	4,776	4,872	2
	2% increase by contract					4,872	
427100	TEMPORARY AGENCY FEES	113,176	86,412	90,000	65,000	100,000	54
	up to 10 seasonal workers for concrete/mowing crew					100,000	
428800	RENTAL-COPY MACHINE	1,299	1,105	1,300	1,300	1,300	
430400	CLOTHING	0	0	0	0	4,473	100*
431000	GASOLINE	608	389	575	575	700	22
	Rising fuel cost					700	
442300	RISK MANAGEMENT INSURANCE	584,916	610,800	599,400	599,400	968,592	62
10480832 Total:		764,360	752,063	750,997	724,017	1,138,697	57
MUNICIPAL SERVICES TOTAL:		4,520,310	4,578,414	4,885,782	4,588,366	5,296,658	15
Fund Revenue TOTAL:		0	0	0	0	0	
Fund Expense TOTAL:		4,520,310	4,578,414	4,885,782	4,588,366	5,296,658	
SURPLUS (DEFICIT):		(4,520,310)	(4,578,414)	(4,885,782)	(4,588,366)	(5,296,658)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
084	STREETS						
10480842	STS & SEWERS OPERATING						
420200	PRINTING AND BINDING	0	460	400	400	400	
	Business cards & Flyers					400	
421400	SERVICE- OTHER EQUIP	1,086	3,358	1,800	1,500	1,800	20
						1,800	
424000	TRAINING SCHOOL EXPENSES	0	0	900	0	900	100*
	2 workers for vactor/excavation training					900	
424100	CONFERENCES & TRAVEL	150	0	3,500	3,500	3,500	
	IPSI for Wagers & Bowman					3,500	
424300	MOTOR VEHICLE EXPENSES	492,144	586,440	576,444	576,444	686,388	19
424500	POSTAGE	31	48	60	60	75	25
						75	
426400	LANDFILL SERV/LANDSCAPE WASTE	163,966	148,366	140,000	140,000	150,000	7
	Landfill cost for 72 hour cleanups and trash					150,000	
428400	MEMBERSHIP FEES	866	700	700	720	720	
	APWA Memberships					720	
428900	RENTAL - EQUIPMENT	0	0	1,000	1,000	1,000	
	Mini excavator and brick saw					1,000	
430200	PUBLICATIONS	557	292	300	300	350	17
	City Directory					350	
430700	GENERAL SAFETY GEAR	2,243	1,680	3,500	3,500	4,000	14
	Safety vest, rain gear and PPE					4,000	
430800	PERSONAL SAFETY GEAR	3,635	3,553	4,200	4,000	4,200	5
	Safety boots and prescription safety glasses					4,200	
430900	CHEMICALS	0	805	1,000	500	750	50
	Weed killer					750	
431000	FUEL EXPENSE	106,361	85,018	131,941	115,000	120,142	4
432200	MAT FOR STREETS & ALLEYS	117,784	117,799	120,000	115,000	130,000	13
	Rising cost of asphalt, concrete and rock					130,000	
432600	MATERIAL FOR SIDEWALKS	2,410	10,816	30,000	35,000	35,000	
	Concrete, Forms, Expansion					35,000	
432800	MATERIALS - EQUIPMENT	1,982	0	1,500	1,800	2,000	11
						2,000	
434000	MINOR EQUIP & TOOLS	9,186	7,015	12,000	12,000	12,000	
	Hand tools, weed trimmers and chainsaws					12,000	
435700	EMPLOYEE RECOG SUPPLIES	140	128	0	200	0	(100*)
435800	MAT FOR SNOW & ICE	6,923	3,664	15,000	13,000	15,000	15
	Snow fence, post, calcium chloride					15,000	
436000	TRAFFIC CONTROL SUPPLIES	3,694	2,454	5,000	4,500	5,000	11
	Barricades & Cones					5,000	
443000	EMPLOYEE CLD REIMBURSEMENT	0	155	0	500	500	
						500	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
084	STREETS						
10480842 STS & SEWERS OPERATING							
449900	SMALL CAPITAL ITEMS Tamps, Mower	11,257	1,109	10,000	9,000	10,000 10,000	11
10480842 Total:		<u>924,415</u>	<u>973,860</u>	<u>1,059,245</u>	<u>1,037,924</u>	<u>1,183,725</u>	<u>14</u>
STREETS TOTAL:		<u>924,415</u>	<u>973,860</u>	<u>1,059,245</u>	<u>1,037,924</u>	<u>1,183,725</u>	<u>14</u>
Fund Revenue TOTAL:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Fund Expense TOTAL:		<u>924,415</u>	<u>973,860</u>	<u>1,059,245</u>	<u>1,037,924</u>	<u>1,183,725</u>	
SURPLUS (DEFICIT):		<u>(924,415)</u>	<u>(973,860)</u>	<u>(1,059,245)</u>	<u>(1,037,924)</u>	<u>(1,183,725)</u>	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
086	TRAFFIC & PARKING						
10480862	TRAF PARKING OPERATING						
420900	SERV - CENTRAL PARK/CITY PLAZA	19,390	18,562	30,000	12,000	0	(100*)
						0	
421000	SERVICE TO MAINT BUILDINGS	277	1,553	2,000	3,604	2,000	(44)
	Repairs in Garage C					2,000	
421400	SERVICE- OTHER EQUIP	11,737	5,532	2,000	3,800	3,000	(21)
	Repairs to mowers, weed trimmers, blowers					3,000	
422100	SERV - STREET LIGHTING	16,489	3,032	15,000	15,000	28,000	87
	Cost to replace conduit/wire on Cobb & 100 W North					28,000	
422200	SERV - TRAFFIC EQUIP	(9,619)	82,957	30,000	30,000	30,000	
	Contractor cost for signal knockdowns					30,000	
423500	ELECTRICITY-STREET LIGHTS	1,071,706	794,224	900,000	900,000	900,000	
						900,000	
423600	ELECTRICITY-TRAFFIC LIGHTS	107,857	122,789	132,000	110,000	130,000	18
						130,000	
424000	TRAINING SCHOOL EXPENSES	911	0	2,000	1,628	2,800	72
	IMSA certification 2 electricians/1 crew chief					2,800	
424300	MOTOR VEHICLE EXPENSES	45,096	46,884	46,992	46,992	50,508	7
424500	POSTAGE	695	803	1,000	400	800	100
	Shipping for controllers to be repaired					800	
424700	COMPUTER SOFTWARE	697	0	0	0	0	
428000	PROFESSIONAL SERVICES	0	13,977	0	0	0	
428400	MEMBERSHIP FEES	540	565	300	240	300	25
	Annual IMSA membership fees					300	
430800	PERSONAL SAFETY GEAR	1,796	1,801	2,500	1,200	2,500	>100*
	Safety boots and PPE					2,500	
431000	FUEL EXPENSE	10,247	9,059	13,403	10,200	12,057	18
431200	JANITORIAL SUPPLIES	119	175	250	150	250	67
	Shop towels					250	
432000	MATERIALS - BUILDINGS	1,029	1,082	3,000	1,600	3,000	88
	Ice melt for Garage C					3,000	
432100	MATERIAL FOR SIGNS	46,858	37,954	55,000	50,000	55,000	10
	Sign blanks, post, sheeting and paint					55,000	
432500	MATERIAL - CENTRAL PARK	6,305	4,926	6,000	4,000	5,000	25
	Mulch, Fountain maintenance & flags					5,000	
432710	MATERIAL TRAFFIC SIGNALS	76,481	94,126	70,000	70,000	90,000	29
	Traffic cabinets, signal poles and bases					90,000	
432720	MATERIALS - ADOPT A STREET	151	0	1,000	400	800	100
	Grabbers, bags & vest					800	
432800	MATERIALS - EQUIPMENT	531	798	1,000	500	1,000	100
	Batteries for radios, paint guns					1,000	
432900	MATERIAL - STREET LIGHTS	14,934	14,393	15,000	9,000	15,000	67
	Lamps & globes					15,000	
433000	MATERIAL - SIRENS	32,304	16,893	55,000	55,000	57,500	5
	battery replacement/replace 2 sirens(C. Club &					57,500	
434000	MINOR EQUIP & TOOLS	3,389	3,269	6,000	4,500	5,000	11
	Hand tools for electricians.downtown maintenance					5,000	
440900	PRINCIPAL PAYMENTS	3,614	55,028	5,474	5,474	5,475	0

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
086	TRAFFIC & PARKING							
10480862 TRAF PARKING OPERATING								
441000	INTEREST PAYMENT		1,936	1,306	988	1,000	880	(12)
447200	BOND OR NOTE ISSUANCE COSTS		0	1,552	0	0	0	
449900	SMALL CAPITAL ITEMS		2,114	8,792	5,000	3,800	5,000	32
	Gas powered post driver and cut off saw						5,000	
455200	VEHICLE LEASE PAYMENT		1,640	0	0	0	0	
	10480862 Total:		1,469,224	1,342,032	1,400,907	1,340,487	1,405,870	5
	TRAFFIC & PARKING	TOTAL:	1,469,224	1,342,032	1,400,907	1,340,487	1,405,870	5
	Fund Revenue TOTAL:		0	0	0	0	0	
	Fund Expense TOTAL:		1,469,224	1,342,032	1,400,907	1,340,487	1,405,870	
SURPLUS (DEFICIT):			(1,469,224)	(1,342,032)	(1,400,907)	(1,340,487)	(1,405,870)	

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
088	LAND AND BUILDING MGMT						
10480882	LAND & BUILDING MGMT OPERATING						
420200	PRINTING AND BINDING	0	0	50	0	50	100*
	Door Hangers					50	
420400	HAZARDOUS TREE REMOVAL	111,896	84,586	110,000	95,000	110,000	16
	Contract tree removals					110,000	
420800	LANDSCAPE WASTE	2,180	19,440	25,000	18,000	22,000	22
	Dumping fees					22,000	
421000	SERVICE TO MAINT BUILDINGS	27,515	32,475	30,000	47,000	65,000	38
	HVAC,Air Compressor,door repairs, door locks @ MSC					65,000	
421400	SERVICE- OTHER EQUIP	870	1,707	3,000	1,000	2,000	100
	Mower and chainsaw repairs					2,000	
424000	TRAINING SCHOOL EXPENSES	250	0	500	215	500	>100*
						500	
424300	MOTOR VEHICLE EXPENSES	226,248	230,736	250,356	250,356	301,740	21
424500	POSTAGE	4	3	100	10	50	>100*
	Letters to residents to notify of tree removal					50	
426700	PEST CONTROL	0	0	300	50	200	>100*
	MSC pest control					200	
427800	TREE REPLACEMENT	0	254	40,000	80,000	80,000	
	Blvd tree planting					80,000	
428060	JANITORIAL SERVICES	43,445	44,380	45,360	45,360	47,628	5
	5% inflation cost					47,628	
428400	MEMBERSHIP FEES	665	876	500	400	500	25
	Tree City USA membership & pesticide license 5 emp					500	
429900	CONTRACTUAL SERVICES	61,734	63,372	60,000	40,000	50,000	25
	Weed, curb, median spraying/bird control/trash ser					50,000	
430300	HORTICULTURAL SUPPLIES	311	0	300	300	300	
	Mulch & flowers for MSC					300	
430700	GENERAL SAFETY GEAR	1,439	604	1,500	600	1,500	>100*
	Ropes,signage & cones for tree crews					1,500	
430800	PERSONAL SAFETY GEAR	875	2,108	1,500	800	1,500	88
	Safety boots, gloves & safety glasses					1,500	
430900	CHEMICALS	1,330	955	1,000	1,000	1,000	
	Herbicides for drainage ditches					1,000	
431000	FUEL EXPENSE	30,322	25,274	38,677	30,000	30,749	2
431200	JANITORIAL SUPPLIES	2,870	2,619	3,000	3,000	5,000	67
	supplies for custodial contractor					5,000	
432000	MATERIALS - BUILDINGS	1,570	2,762	3,000	1,000	2,000	100
	Batteries for door locks, light bulbs, wall packs					2,000	
432800	MATERIALS - EQUIPMENT	4,129	17	3,000	1,000	2,000	100
	blades for mowers, chains & bars for saws					2,000	
434000	MINOR EQUIP & TOOLS	5,421	1,590	3,000	2,500	3,000	20

CITY OF DECATUR 2022 BUDGET DETAIL

10	GENERAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
088	LAND AND BUILDING MGMT						
10480882	LAND & BUILDING MGMT OPERATING						
449900	SMALL CAPITAL ITEMS	429	9,750	10,000	4,000	10,000	>100*
	replace zero turn mower					10,000	
	10480882 Total:	523,503	523,508	630,143	621,591	736,717	19
	LAND AND BUILDING MGMT TOTAL:	523,503	523,508	630,143	621,591	736,717	19
	Fund Revenue TOTAL:	0	0	0	0	0	
	Fund Expense TOTAL:	523,503	523,508	630,143	621,591	736,717	
	SURPLUS (DEFICIT):	(523,503)	(523,508)	(630,143)	(621,591)	(736,717)	



Public Safety Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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25 Police State Drug Enforcement

Account for revenues received through state qualified drug enforcement seizures and expenditures to enhance law enforcement efforts.

Fund Revenue	414,005	193,078	146,467	103,500	106,408	103,500
Fund Expense	579,509	189,188	178,601	229,520	143,520	190,000
Surplus / (Deficit)	\$ (165,504)	\$ 3,890	\$ (32,134)	\$ (126,020)	\$ (37,112)	\$ (86,500)

26 Police DUI Fines & Fees

Account for revenues received from DUI fines and fees.

Fund Revenue	87,329	90,712	90,249	107,100	69,529	107,100
Fund Expense	101,549	27,206	90,223	131,000	83,500	141,000
Surplus / (Deficit)	\$ (14,220)	\$ 63,506	\$ 26	\$ (23,900)	\$ (13,971)	\$ (33,900)

27 Police Lab and Programs

Account for court fine revenue received from Macon County Court.

Fund Revenue	15,374	7,128	2,980	1,800	1,300	1,800
Fund Expense	22,144	17,110	22,384	25,000	7,000	25,000
Surplus / (Deficit)	\$ (6,770)	\$ (9,982)	\$ (19,404)	\$ (23,200)	\$ (5,700)	\$ (23,200)

30 Police Federal Drug Enforcement

Account for revenues received through federal qualified drug enforcement seizures and expenditures to enhance law enforcement efforts.

Fund Revenue	118,042	39,775	151,244	85,200	20,000	85,200
Fund Expense	-	25,668	5,794	175,000	40,000	125,000
Surplus / (Deficit)	\$ 118,042	\$ 14,107	\$ 145,450	\$ (89,800)	\$ (20,000)	\$ (39,800)



Public Safety Funds

Fund Summary

(Whole \$)

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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Fund Name and Number

32 Fire Grant Funding

Account for the use of monies received through grants for the benefit of the Decatur Fire Department operation. Expense moved to Division 70 in 2020.

Fund Revenue Total:	-	100,000	-	-	-	-
Fund Expense Total:	-	100,000	-	-	-	-
Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

33 Police Capital

Revenues received used to defray the expense of Police Department capital expenditures. Fund consolidated into Equipment Replacement Fund 61 and Police Division 65 in 2020.

Fund Revenue	191,883	1,387,593	-	-	-	-
Fund Expense	312,760	1,747,911	-	-	-	-
Surplus / (Deficit)	\$ (120,877)	\$ (360,318)	\$ -	\$ -	\$ -	\$ -

37 Foreign Fire Insurance Tax Fund

Accounts for the use of monies received from the foreign fire insurance gross receipts tax.

Fund Revenue Total:	152,137	146,474	146,025	145,500	144,510	185,550
Fund Expense Total:	96,761	163,520	188,166	144,648	127,500	185,550
Surplus / (Deficit)	\$ 55,376	\$ (17,046)	\$ (42,141)	\$ 852	\$ 17,010	\$ -

39 Police Justice Administrative Grant

Account for the use of monies received through JAG grants for the benefit of the Decatur Police Department operation.

Fund Revenue Total:	-	40,000	-	-	-	-
Fund Expense Total:	-	40,000	-	-	-	-
Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Public Safety Funds

Fund Summary

(Whole \$)

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Budget	Projection	Budget

Fund Name and Number

49 Fire Capital

Account for the revenue received from various tax and other sources in support of the Decatur Fire Department. Revenues received used to defray the expense of Fire Department capital expenditures. Fund activities moved to Equipment Replacement Fund 61 in fiscal year 2020.

Fund Revenue Total:	1,370,908	245,361	-	-	-	-
Fund Expense Total:	918,789	859,048	-	-	-	-
Surplus / (Deficit)	\$ 452,120	\$ (613,687)	\$ -	\$ -	\$ -	\$ -

CITY OF DECATUR 2022 BUDGET DETAIL

25	STATE DRUG ENFORCEMENT FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P	
250 DRUG ENFORCEMENT									
2546250 DRUG FUND REVENUE									
305501	COURT FINES		13,764	8,261	12,000	32,556	12,000	(63)	
305528	ARTICLE 36 REVENUE		0	0	5,000	0	5,000	100*	
305530	FORFEITED FUNDS-STATE		139,654	103,138	75,000	70,852	75,000	6	
305532	FORFEIT FUNDS-MONEY LAUNDRNG		655	0	5,000	0	5,000	100*	
307101	INTEREST INCOME		1,120	164	500	0	500	100*	
308803	SALE OF OTHER PROPERTY		12,885	8,736	5,000	0	5,000	100*	
308899	MISCELLANEOUS INCOME		25,000	26,168	1,000	3,000	1,000	(67)	
2546250 Total:			193,078	146,467	103,500	106,408	103,500	(3)	
25462502 DRUG ENFORCEMENT-OPERATING EXP									
435250	FEDERAL DRUG RELATED EXPENSES		(280)	0	0	0	0		
25462502 Total:			(280)	0	0	0	0	<(100*)	
DRUG ENFORCEMENT			TOTAL:	192,798	146,467	103,500	106,408	103,500	(3)
251 DRUG ACTIVITIES									
25462512 DRUG ACTIVITIES-OPERATING EXP									
435200	PREVENTION & INTERVENTION PROG		5,160	0	10,000	1,000	10,000	>100*	
435205	CRIME VICTIMS		0	0	5,000	500	5,000	>100*	
435210	OFFICIAL ADVANCE FUNDS		30,000	40,000	40,000	40,000	40,000		
435215	STATE OPERATING EXPENSE		102,662	77,183	75,000	60,000	65,000	8	
435216	RENTAL-LEASED SPACE		39,360	39,360	29,520	29,520	0	(100*)	
435220	TRAINING & TRAVEL		10,563	14,898	20,000	5,000	20,000	>100*	
435225	MISC OTHER EXPENSE		1,723	7,160	50,000	7,500	50,000	>100*	
25462512 Total:			189,468	178,601	229,520	143,520	190,000	32	
DRUG ACTIVITIES			TOTAL:	189,468	178,601	229,520	143,520	190,000	32
Fund Revenue TOTAL:			193,078	146,467	103,500	106,408	103,500		
Fund Expense TOTAL:			189,188	178,601	229,520	143,520	190,000		
SURPLUS (DEFICIT):			3,890	(32,134)	(126,020)	(37,112)	(86,500)		

CITY OF DECATUR 2022 BUDGET DETAIL

26	DUI FINES AND FEES FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
260	DUI COURT FINES						
2646260	DUI FUND REVENUE						
305501	COURT FINES	63,538	55,570	70,000	58,000	70,000	21
305504	FTA WARRANT FEE	11,903	6,563	15,000	5,600	15,000	>100*
305508	POLICE VEHICLE FEE	2,955	1,418	7,500	1,129	7,500	>100*
305518	ELECTRONIC CITATION FEE	2,973	4,740	5,500	4,800	5,500	15
307101	INTEREST INCOME	1,990	421	1,000	0	1,000	100*
307141	INVESTMENT INCOME	614	987	600	0	600	100*
308803	SALE OF OTHER PROPERTY	0	0	2,500	0	2,500	100*
308899	MISCELLANEOUS INCOME	6,740	20,549	5,000	0	5,000	100*
2646260 Total:		90,713	90,248	107,100	69,529	107,100	54
26462602	DUI - OPERATING EXPENSES						
421200	POLICE VEHICLE MAINT & EQUIP	4,141	12,544	30,000	5,000	20,000	>100*
423300	TELEPHONE	5,078	5,721	7,000	0	1,000	100*
423903	MISCELLANEOUS EXPENSE	1,237	2,617	5,000	4,000	5,000	25
424000	TRAINING SCHOOL EXPENSES	5,701	16,266	20,000	23,000	20,000	(13)
434000	MINOR EQUIP & TOOLS	444	2,503	2,500	1,000	2,500	>100*
434500	OFFICE SUPPLIES	1,066	298	1,500	500	1,500	>100*
435101	AUXILIARY POLICE EXPENSE	2,260	0	5,000	0	41,000	100*
	Rifle Rated Ballistic Shields					36,000	
	For use when approaching/confronting armed subjects. This serves as a bulletproof shield for the officers when conducting such operations.						
	Miscellaneous Expenses related to the Auxiliary Unit					5,000	
449900	SMALL CAPITAL ITEMS	7,280	50,274	60,000	50,000	50,000	
26462602 Total:		27,207	90,223	131,000	83,500	141,000	69
DUI COURT FINES TOTAL:		117,920	180,471	238,100	153,029	248,100	>100*
Fund Revenue TOTAL:		90,713	90,248	107,100	69,529	107,100	
Fund Expense TOTAL:		27,207	90,223	131,000	83,500	141,000	
SURPLUS (DEFICIT):		63,506	25	(23,900)	(13,971)	(33,900)	

CITY OF DECATUR 2022 BUDGET DETAIL

27	POLICE LAB & PROGRAMS		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
270	POLICE PROGRAMS/LAB							
2746270	POLICE LAB/PROGRAM FD REVENUE							
303500	CAC INVESTIGATION INCOME		3,000	0	500	100	500	>100*
305501	COURT FINES		1,330	1,545	1,000	1,000	1,000	
307101	INTEREST INCOME		2,034	390	100	0	100	100*
307141	INVESTMENT INCOME		534	846	100	200	100	(50)
308899	MISCELLANEOUS INCOME		230	200	100	0	100	100*
2746270 Total:			7,128	2,981	1,800	1,300	1,800	38
27462702	POLICE PROG OP EXPENSES							
433200	LABORATORY SUPPLIES		1,682	4,345	10,000	3,500	10,000	>100*
433300	CAC RELATED EXPENSES		375	39	5,000	2,500	5,000	100
449900	SMALL CAPITAL ITEMS		15,053	18,000	10,000	1,000	10,000	>100*
27462702 Total:			17,110	22,384	25,000	7,000	25,000	>100*
POLICE PROGRAMS/LAB		TOTAL:	24,238	25,365	26,800	8,300	26,800	>100*
Fund Revenue TOTAL:			7,128	2,981	1,800	1,300	1,800	
Fund Expense TOTAL:			17,110	22,384	25,000	7,000	25,000	
SURPLUS (DEFICIT):			(9,982)	(19,403)	(23,200)	(5,700)	(23,200)	

CITY OF DECATUR 2022 BUDGET DETAIL

30	FEDERAL DRUG ENFORCEMENT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
301	FEDERAL DRUG FUND REVENUE						
3046301	FEDERAL DRUG FUND REVENUE						
305533	FORFEITED FUNDS-JUSTICE	38,525	150,988	75,000	20,000	75,000	>100*
305534	FORFEITED FUNDS-TREASURY	0	0	10,000	0	10,000	100*
307114	INTEREST-FED JUSTICE	1,250	257	200	0	200	100*
3046301 Total:		39,775	151,245	85,200	20,000	85,200	>100*
FEDERAL DRUG FUND REVENUE TOTAL:		39,775	151,245	85,200	20,000	85,200	>100*
302	FEDERAL DRUG FUNDS						
30463022	FEDERAL DRUG FUND OP EX						
423300	TELEPHONE	0	0	50,000	0	0	
435240	FEDERAL JUSTICE EXPENSE	25,668	5,794	100,000	40,000	100,000	>100*
435245	FEDERAL TREASURY EXPENSE	0	0	25,000	0	25,000	100*
30463022 Total:		25,668	5,794	175,000	40,000	125,000	>100*
FEDERAL DRUG FUNDS TOTAL:		25,668	5,794	175,000	40,000	125,000	>100*
Fund Revenue TOTAL:		39,775	151,245	85,200	20,000	85,200	
Fund Expense TOTAL:		25,668	5,794	175,000	40,000	125,000	
SURPLUS (DEFICIT):		14,107	145,451	(89,800)	(20,000)	(39,800)	

CITY OF DECATUR 2022 BUDGET DETAIL

33	POLICE CAPITAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
330	POLICE CAPITAL						
3346330	POLICE CAPITAL FUND REVENUES						
302106	FEDERAL GRANTS	33,609	0	0	0	0	
306700	TRANSFER FROM OTHER FUNDS	307,000	0	0	0	0	
307101	INTEREST INCOME	2,990	0	0	0	0	
307141	INVESTMENT INCOME	682	0	0	0	0	
308802	SALE OF CITY PROPERTY	28,417	0	0	0	0	
308899	MISCELLANEOUS INCOME	1,275	0	0	0	0	
309900	BOND OR NOTE PROCEEDS	1,013,620	0	0	0	0	
3346330 Total:		1,387,593	0	0	0	0	<(100*)
33463302	POLICE CAPITAL OP EXPENSES						
423901	BANKING SERVICE CHARGES	570	0	0	0	0	
423903	STREET CAMERA SURVEILLANCE	16,157	0	0	0	0	
430400	CLOTHING	15,690	0	0	0	0	
444200	TRANSFER TO OTHER FUNDS	399,980	0	0	0	0	
447200	BOND OR NOTE ISSUANCE COSTS	9,250	0	0	0	0	
33463302 Total:		441,647	0	0	0	0	<(100*)
33463305	POLICE CAPITAL PROJECTS						
440900	PRINCIPAL PAYMENTS	1,245,855	0	0	0	0	
441000	INTEREST PAYMENT	5,427	0	0	0	0	
449900	SMALL CAPITAL ITEMS	3,860	0	0	0	0	
451000	AUTOMOTIVE EQUIPMENT	29,365	0	0	0	0	
455200	VEHICLE LEASE PAYMENT	21,757	0	0	0	0	
33463305 Total:		1,306,264	0	0	0	0	<(100*)
POLICE CAPITAL TOTAL:		3,135,504	0	0	0	0	<(100*)
Fund Revenue TOTAL:		1,387,593	0	0	0	0	
Fund Expense TOTAL:		1,747,911	0	0	0	0	
SURPLUS (DEFICIT):		(360,318)	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

37	FOREIGN FIRE INS TAX FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
371	FOREIGN FIRE INS TAX						
3747371	FOREIGN FIRE INS TAX REVENUES						
307101	INTEREST INCOME	2,088	421	1,000	10	50	>100*
308825	FOREIGN FIRE INSURANCE TAX	142,934	144,037	144,000	144,000	185,000	28
308830	EMPLOYEE REIMBURSEMENT	0	0	0	0	500	100*
308899	MISCELLANEOUS INCOME	1,451	1,567	500	500	0	<(100*)
3747371 Total:		146,473	146,025	145,500	144,510	185,550	28
37473712	FOREIGN FIRE INS TAX OP EXP						
408899	FFT REIMBURSEMENT	18,024	14,571	16,500	16,500	16,500	
423900	BANKING SERVICES	0	369	500	500	500	
430400	CLOTHING	2,466	4,039	5,000	5,000	8,550	71
434000	MINOR EQUIP & SUPPLIES	23,801	56,043	50,000	25,000	60,000	>100*
434500	OFFICE SUPPLIES	4,648	12,676	12,000	12,000	12,000	
449900	SMALL CAPITAL ITEMS	82,384	66,125	31,500	31,500	48,000	52
449950	LARGE CAPITAL ITEMS	32,197	34,343	30,000	37,000	40,000	8
37473712 Total:		163,520	188,166	145,500	127,500	185,550	46
FOREIGN FIRE INS TAX TOTAL:		309,993	334,191	291,000	272,010	371,100	<(100*)
Fund Revenue TOTAL:		146,473	146,025	145,500	144,510	185,550	
Fund Expense TOTAL:		163,520	188,166	145,500	127,500	185,550	
SURPLUS (DEFICIT):		(17,047)	(42,141)	0	17,010	0	

CITY OF DECATUR 2022 BUDGET DETAIL

49	FIRE CAPITAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
490	FIRE CAPITAL FUND						
4947490	FIRE CAPITAL FUND REVENUE						
302403	FIRE TRAINING REIMBURSEMNT	71,293	0	0	0	0	
306700	TRANSFER FROM OTHER FUNDS	130,000	0	0	0	0	
307101	INTEREST INCOME	3,903	0	0	0	0	
307141	INVESTMENT INCOME	1,165	0	0	0	0	
308801	RENTAL OF CITY PROPERTY	39,000	0	0	0	0	
	4947490 Total:	245,361	0	0	0	0	<(100*)
49474902	FIRE CAPITAL OPERATING EXPENSE						
444200	TRANSFER TO OTHER FUNDS	265,603	0	0	0	0	
	49474902 Total:	265,603	0	0	0	0	<(100*)
49474905	FIRE CAPITAL EXPENDITURES						
440900	PRINCIPAL PAYMENTS	62,784	0	0	0	0	
441000	INTEREST PAYMENT	5,978	0	0	0	0	
449200	TAX & INSURANCE PAYMENTS	235	0	0	0	0	
449900	SMALL CAPITAL ITEMS	3,016	0	0	0	0	
451000	AUTOMOTIVE EQUIPMENT	41,752	0	0	0	0	
455200	VEHICLE LEASE PAYMENT	88,362	0	0	0	0	
	49474905 Total:	202,127	0	0	0	0	<(100*)
	FIRE CAPITAL FUND TOTAL:	713,091	0	0	0	0	<(100*)
491	FIRE CAPITAL PROJECTS						
49474916	FIRE CAPITAL PROJECTS						
428000	PROFESSIONAL SERVICES	9,418	0	0	0	0	
450200	BUILDINGS	381,901	0	0	0	0	
	49474916 Total:	391,319	0	0	0	0	<(100*)
	FIRE CAPITAL PROJECTS TOTAL:	391,319	0	0	0	0	<(100*)
	Fund Revenue TOTAL:	245,361	0	0	0	0	
	Fund Expense TOTAL:	859,049	0	0	0	0	
	SURPLUS (DEFICIT):	(613,688)	0	0	0	0	



Economic Development Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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19 TIF Olde Towne

Accounts for tax increment financing project activities for capital improvements in the Olde Towne TIF District.

*Expires 5/15/2023	Fund Revenue Total:	957,687	1,657,620	7,446,107	932,214	927,917	974,243
	Fund Expense Total:	1,143,369	1,405,428	7,445,143	917,225	917,135	929,140
	Surplus / (Deficit)	\$ (185,682)	\$ 252,192	\$ 964	\$ 14,989	\$ 10,782	\$ 45,103

20 TIF Southeast Plaza

Accounts for tax increment financing project activities for capital improvements in the Southeast Plaza TIF District.

*Expired 5/5/2020	Fund Revenue Total:	426,171	379,097	385,407	308,498	311,522	-
	Fund Expense Total:	476,921	821,588	369,691	308,498	311,522	-
	Surplus / (Deficit)	\$ (50,750)	\$ (442,491)	\$ 15,716	\$ -	\$ -	\$ -

21 TIF Wabash Crossing

Accounts for tax increment financing project activities for capital improvements in the Wabash Crossing TIF District.

*Expires 11/3/2026	Fund Revenue Total:	419,375	699,448	329,347	557,784	340,834	347,225
	Fund Expense Total:	267,657	180,164	40,256	796,000	340,000	347,000
	Surplus / (Deficit)	\$ 151,717	\$ 519,284	\$ 289,091	\$ (238,216)	\$ 834	\$ 225

23 TIF Eastgate

Accounts for tax increment financing project activities for capital improvements in the Eastgate TIF District.

*Expires 8/7/2029	Fund Revenue Total:	303,245	309,194	348,251	320,131	326,282	330,309
	Fund Expense Total:	303,657	96,216	333,817	543,200	543,200	330,000
	Surplus / (Deficit)	\$ (412)	\$ 212,979	\$ 14,434	\$ (223,069)	\$ (216,918)	\$ 309



Economic Development Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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24 Southside TIF

Accounts for tax increment financing project activities for capital improvements in the Southside TIF District.

*Expires 7/1/2036	Fund Revenue Total:	20,248	29,313	44,036	43,510	45,553	47,626
	Fund Expense Total:	10,639	10,279	31,143	-	44,000	47,000
	Surplus / (Deficit)	\$ 9,609	\$ 19,034	\$ 12,893	\$ 43,510	\$ 1,553	\$ 626

28 TIF Pines Shopping District

Accounts for tax increment financing project activities for capital improvements in the Pines Shopping TIF District.

*Expires 2/16/2033	Fund Revenue Total:	100,266	101,342	104,959	104,223	107,223	108,951
	Fund Expense Total:	103,762	101,622	100,510	104,223	108,951	107,119
	Surplus / (Deficit)	\$ (3,496)	\$ (281)	\$ 4,449	\$ -	\$ (1,728)	\$ 1,832

29 TIF Grand & Oakland

Accounts for tax increment financing project activities for capital improvements in the Grand & Oakland TIF District.

*Expires 5/6/2036	Fund Revenue Total:	164,161	171,297	167,352	190,247	195,099	197,334
	Fund Expense Total:	182,445	170,718	166,672	190,247	195,099	197,334
	Surplus / (Deficit)	\$ (18,284)	\$ 580	\$ 680	\$ -	\$ -	\$ -

CITY OF DECATUR 2022 BUDGET DETAIL

19	OLDE TOWNE TIF FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
190	OLDE TOWNE TIF						
1945190	OLDE TOWNE TIF FUND REVENUE						
301103	REAL ESTATE TAXES	927,153	921,400	932,214	927,917	974,243	5
306700	TRANSFER FROM OTHER FUNDS	579,402	45,000	0	0	0	
307101	INTEREST INCOME	2,992	151	0	0	0	
307141	INVESTMENT INCOME	90	1,129	0	0	0	
308819	TREASURY REBATE	147,983	88,427	0	0	0	
309900	BOND OR NOTE PROCEEDS	0	6,390,000	0	0	0	
	1945190 Total:	1,657,620	7,446,107	932,214	927,917	974,243	5
19451902	OLDE TIF -OPERATING EXP						
440002	PAYMENT TO DEVELOPER	20,661	16,322	10,735	10,735	10,735	
440900	PRINCIPAL PAYMENTS	819,100	6,951,780	752,500	752,500	790,000	5
	2020 GO					670,000	
	2010 C GO					120,000	
441000	INTEREST PAYMENT	565,667	430,426	153,990	153,900	128,405	(17)
	2010 C GO					7,550	
	2020 GO					120,855	
447200	BOND OR NOTE ISSUANCE COSTS	0	46,615	0	0	0	
	19451902 Total:	1,405,428	7,445,143	917,225	917,135	929,140	1
	OLDE TOWNE TIF TOTAL:	3,063,048	14,891,250	1,849,439	1,845,052	1,903,383	>100*
	Fund Revenue TOTAL:	1,657,620	7,446,107	932,214	927,917	974,243	
	Fund Expense TOTAL:	1,405,428	7,445,143	917,225	917,135	929,140	
	SURPLUS (DEFICIT):	252,192	964	14,989	10,782	45,103	

CITY OF DECATUR 2022 BUDGET DETAIL

20	SE PLAZA TIF FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
200	SE PLAZA TIF						
2043200	SE PLAZA TIF FUND REVENUE						
301103	REAL ESTATE TAXES	276,183	308,325	308,498	311,522	0	<(100*)
301201	STATE SALES TAXES	45,670	34,463	0	0	0	
301205	LOCAL SALES TAX	56,241	42,440	0	0	0	
307101	INTEREST INCOME	646	24	0	0	0	
307141	INVESTMENT INCOME	357	156	0	0	0	
2043200 Total:		379,097	385,408	308,498	311,522	0	<(100*)
20432002	SE PLAZA TIF - OP EXPENSES						
424600	LEGAL SERVICES	0	1,250	0	0	0	
440002	PAYMENT TO DEVELOPER	821,588	368,442	308,498	311,522	0	(100*)
20432002 Total:		821,588	369,692	308,498	311,522	0	<(100*)
SE PLAZA TIF TOTAL:		1,200,685	755,100	616,996	623,044	0	<(100*)
Fund Revenue TOTAL:		379,097	385,408	308,498	311,522	0	
Fund Expense TOTAL:		821,588	369,692	308,498	311,522	0	
SURPLUS (DEFICIT):		(442,491)	15,716	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

21	WABASH CROSSING TIF	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
210	WABASH CROSSING TIF						
2143210	WABASH CROSSING TIF REVENUE						
301103	REAL ESTATE TAXES	693,266	324,414	557,784	340,834	347,225	2
307101	INTEREST INCOME	4,632	1,548	0	0	0	
307141	INVESTMENT INCOME	1,550	3,386	0	0	0	
2143210 Total:		699,448	329,348	557,784	340,834	347,225	2
21432102	WABASH CROS TIF - OP EXPENSES						
440900	PRINCIPAL PAYMENTS	123,750	0	0	0	0	
441000	INTEREST PAYMENT	56,414	0	0	0	0	
445906	TAXING DISTRICT REIMBURSEMENT	0	0	796,000	340,000	347,000	2
463500	PURCHASE OF PROPERTY	0	40,257	0	0	0	
21432102 Total:		180,164	40,257	796,000	340,000	347,000	2
WABASH CROSSING TIF TOTAL:		879,612	369,605	1,353,784	680,834	694,225	(73)
Fund Revenue TOTAL:		699,448	329,348	557,784	340,834	347,225	
Fund Expense TOTAL:		180,164	40,257	796,000	340,000	347,000	
SURPLUS (DEFICIT):		519,284	289,091	(238,216)	834	225	

CITY OF DECATUR 2022 BUDGET DETAIL

23	EASTGATE TIF FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
230	EASTGATE TIF						
2343230	EASTGATE TIF FUND REVENUE						
301103	REAL ESTATE TAXES	97,369	102,131	102,131	108,282	112,309	4
301201	STATE SALES TAXES	83,437	98,351	87,000	87,000	87,000	
301203	FOOD & BEVERAGE TAX	7,981	10,837	8,000	8,000	8,000	
301205	LOCAL SALES TAX	118,974	135,566	123,000	123,000	123,000	
307101	INTEREST INCOME	1,163	490	0	0	0	
307141	INVESTMENT INCOME	270	876	0	0	0	
2343230 Total:		309,194	348,251	320,131	326,282	330,309	1
23432302	EASTGATE TIF - OP EXPENSES						
440002	PAYMENT TO DEVELOPER	96,216	333,818	543,200	543,200	330,000	(39)
23432302 Total:		96,216	333,818	543,200	543,200	330,000	(39)
EASTGATE TIF TOTAL:		405,410	682,069	863,331	869,482	660,309	<(100*)
Fund Revenue TOTAL:		309,194	348,251	320,131	326,282	330,309	
Fund Expense TOTAL:		96,216	333,818	543,200	543,200	330,000	
SURPLUS (DEFICIT):		212,978	14,433	(223,069)	(216,918)	309	

CITY OF DECATUR 2022 BUDGET DETAIL

24	SOUTHSIDE TIF FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
241	SOUTHSIDE TIF FUND							
2443241	SOUTHSIDE TIF FUND REVENUE							
301103	REAL ESTATE TAXES		28,488	43,510	43,510	45,435	47,626	5
307101	INTEREST INCOME		612	166	0	0	0	
307141	INVESTMENT INCOME		212	361	0	118	0	<(100*)
	2443241 Total:		29,312	44,037	43,510	45,553	47,626	5
24432412	SOUTHSIDE TIF FUND OP EXP							
440002	PAYMENT TO DEVELOPER		10,279	31,143	0	44,000	47,000	7
	24432412 Total:		10,279	31,143	0	44,000	47,000	7
	SOUTHSIDE TIF FUND	TOTAL:	39,591	75,180	43,510	89,553	94,626	(60)
	Fund Revenue TOTAL:		29,312	44,037	43,510	45,553	47,626	
	Fund Expense TOTAL:		10,279	31,143	0	44,000	47,000	
	SURPLUS (DEFICIT):		19,033	12,894	43,510	1,553	626	

CITY OF DECATUR 2022 BUDGET DETAIL

28	PINES SHOPPING CENTER TIF	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
281	PINES SHOPPING CENTER TIF						
2843281	PINES CENTER TIF REVENUE						
301103	REAL ESTATE TAXES	69,989	70,223	70,223	73,119	74,951	3
301201	STATE SALES TAXES	11,438	12,845	12,800	12,800	12,800	
301205	LOCAL SALES TAX	19,235	21,605	21,200	21,200	21,200	
307101	INTEREST INCOME	530	100	0	0	0	
307141	INVESTMENT INCOME	151	186	0	0	0	
	2843281 Total:	101,343	104,959	104,223	107,119	108,951	2
28432812	PINES CENTER TIF - OP EXPENSES						
440002	PAYMENT TO DEVELOPER	101,622	100,511	104,223	108,951	107,119	(2)
	28432812 Total:	101,622	100,511	104,223	108,951	107,119	(2)
	PINES SHOPPING CENTER TIF TOTAL:	202,965	205,470	208,446	216,070	216,070	<(100*)
	Fund Revenue TOTAL:	101,343	104,959	104,223	107,119	108,951	
	Fund Expense TOTAL:	101,622	100,511	104,223	108,951	107,119	
	SURPLUS (DEFICIT):	(279)	4,448	0	(1,832)	1,832	

CITY OF DECATUR 2022 BUDGET DETAIL

29	GRAND & OAKLAND TIF FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
291	GRAND & OAKLAND TIF						
2943291	GRAND & OAKLAND TIF REVENUE						
301103	REAL ESTATE TAXES	124,711	125,247	125,247	130,099	132,334	2
301201	STATE SALES TAXES	23,569	22,737	44,200	44,200	44,200	
301205	LOCAL SALES TAX	21,875	18,890	20,800	20,800	20,800	
307101	INTEREST INCOME	891	169	0	0	0	
307141	INVESTMENT INCOME	252	309	0	0	0	
	2943291 Total:	171,298	167,352	190,247	195,099	197,334	1
29432912	GRAND & OAKLAND TIF OP EXP						
428000	PROFESSIONAL SERVICES	2,863	0	0	0	0	
440002	PAYMENT TO DEVELOPER	167,854	166,673	190,247	195,099	197,334	1
	29432912 Total:	170,717	166,673	190,247	195,099	197,334	1
	GRAND & OAKLAND TIF TOTAL:	342,015	334,025	380,494	390,198	394,668	<(100*)
	Fund Revenue TOTAL:	171,298	167,352	190,247	195,099	197,334	
	Fund Expense TOTAL:	170,717	166,673	190,247	195,099	197,334	
	SURPLUS (DEFICIT):	581	679	0	0	0	



Community Development Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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12 Economic Development

Primary city fund supporting Economic Development initiatives. Fund activities moved to General Fund Division 055 prior to 2019 fiscal year end.

Fund Revenue	302,979	267,877	-	-	-	-
Fund Expense	468,502	370,764	-	-	-	-
Surplus / (Deficit)	\$ (165,523)	\$ (102,887)	\$ -	\$ -	\$ -	\$ -

16 Community Grants

Fund Revenue	-	-	-	-	7,679	223,440
Fund Expense	-	-	-	-	6,932	223,440
Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ 747	\$ -

17 HOME Programs

Accounts for federal funds used in a revolving loan program for subsidizing the purchase by first time buyers of homes within designated areas of the City.

Fund Revenue Total:	127,166	306,467	258,946	1,025,000	475,000	1,418,000
Fund Expense Total:	153,917	286,449	257,467	1,025,000	475,000	1,353,284
Surplus / (Deficit)	\$ (26,751)	\$ 20,018	\$ 1,479	\$ -	\$ -	\$ 64,716

18 Community Development Block Grant CDBG

Accounts for entitlement revenues from the US Department of Housing and Urban Development (HUD) and designated expenditures for housing and neighborhood revitalization, public facilities improvement and economic development.

Fund Revenue Total:	1,038,734	1,863,888	1,037,505	3,585,547	3,584,547	3,128,800
Fund Expense Total:	1,035,795	1,863,796	1,475,119	3,585,547	1,364,573	3,128,799
Surplus / (Deficit)	\$ 2,940	\$ 92	\$ (437,614)	\$ -	\$ 2,219,974	\$ 1

82 DCDF

Accounts for the not-for-profit corporation which finances and subsidizes housing rehabilitation activities in the City.

Fund Revenue Total:	18,548	21,890	19,440	18,000	155,000	183,555
Fund Expense Total:	12,917	12,849	12,725	140,376	12,051	183,000
Surplus / (Deficit)	\$ 5,630	\$ 9,042	\$ 6,715	\$ (122,376)	\$ 142,949	\$ 555



Community Development Funds

Fund Summary

83 Neighborhood Improvements

Accounts for neighborhood improvement activities and programs administered by the Neighborhood Services Division of Development Services. Fund activities moved to the General Fund Division 054 prior to 2019 fiscal year end.

Fund Revenue Total:	114	15	-	-	-	-
Fund Expense Total:	27,768	2,023	-	-	-	-
Surplus / (Deficit)	\$ (27,654)	\$ (2,008)	\$ -	\$ -	\$ -	\$ -

84 Community Revitalization

Account for the revenues received for the purpose to defray the expense of Community Revitalization investment, including property demolition, land banking, and other property recovery programs.

Fund Revenue Total:	307,142	140,592	1,195,400	4,074,608	4,205,108	5,133,500
Fund Expense Total:	73,962	775,558	362,853	3,684,963	1,179,699	6,537,889
Surplus / (Deficit)	\$ 233,180	\$ (634,966)	\$ 832,547	\$ 389,645	\$ 3,025,409	\$ (1,404,389)

CITY OF DECATUR 2022 BUDGET DETAIL

12	ECONOMIC DEVELOPMENT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
120	ECONOMIC DEVELOPMENT						
1243120	ECONOMIC DEVELOPMENT REVENUE						
302107	STATE GRANTS OR OTHER	10,000	0	0	0	0	
302111	IDOT - CORRIDOR GRANT	21,548	0	0	0	0	
303510	ELECTRIC AGGREGATION ADMIN FEE	88,465	0	0	0	0	
306702	TRANSFER FR GENERAL FUND	147,307	0	0	0	0	
307101	INTEREST INCOME	451	0	0	0	0	
307141	INVESTMENT INCOME	106	0	0	0	0	
	1243120 Total:	267,877	0	0	0	0	<(100*)
12431202	ECONOMIC DEVEL - OPERATING EXP						
428000	PROFESSIONAL SERVICES	15,874	0	0	0	0	
429800	COMMUNITY INVESTMENT CORP	52,500	0	0	0	0	
440200	MACON COUNTY ESDA	10,000	0	0	0	0	
440507	HAMPTON INN REBATE	71,619	0	0	0	0	
440508	HOLIDAY INN REBATE	86,460	0	0	0	0	
441720	HASC EXPENSES	2,230	0	0	0	0	
441721	AMPHITHEATER CONTRIBUTION	19,425	0	0	0	0	
443400	ECONOMIC DEVELOPMENT	112,656	0	0	0	0	
	12431202 Total:	370,764	0	0	0	0	<(100*)
ECONOMIC DEVELOPMENT TOTAL:		638,641	0	0	0	0	<(100*)
Fund Revenue TOTAL:		267,877	0	0	0	0	
Fund Expense TOTAL:		370,764	0	0	0	0	
SURPLUS (DEFICIT):		(102,887)	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

16	COMMUNITY GRANTS FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
160 STRONG COMMUNITIES (SCP)							
1645160 COMMUNITY GRANTS REVENUE							
302106	FEDERAL GRANTS	0	0	0	7,679	223,440	>100*
1645160 Total:		0	0	0	7,679	223,440	>100*
16451602 STRONG COMMUNITIES (SCP)-OPEX							
429700	ADMINISTRATIVE EXPENSES	0	0	0	315	4,250	>100*
441500	TRANSFER TO GENERAL FUND	0	0	0	355	0	(100*)
492700	REHAB PROGRAMS	0	0	0	0	98,750	100*
16451602 Total:		0	0	0	670	103,000	>100*
STRONG COMMUNITIES (SCP) TOTAL:		0	0	0	8,349	326,440	>100*
161 SINGLE FAMILY REHAB (SFR)							
16451612 SINGLE FAMILY REHAB(SFR)-OPEX							
429700	ADMINISTRATIVE EXPENSES	0	0	0	2,281	17,440	>100*
441500	TRANSFER TO GENERAL FUND	0	0	0	3,982	0	(100*)
492700	REHAB PROGRAMS	0	0	0	0	103,000	100*
16451612 Total:		0	0	0	6,263	120,440	>100*
SINGLE FAMILY REHAB (SFR) TOTAL:		0	0	0	6,263	120,440	>100*
Fund Revenue TOTAL:		0	0	0	7,679	223,440	
Fund Expense TOTAL:		0	0	0	6,932	223,440	
SURPLUS (DEFICIT):		0	0	0	747	0	

CITY OF DECATUR 2022 BUDGET DETAIL

17	HOME FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
170	HOME PROGRAM						
1745170	HOME PROGRAM FUND REVENUE						
302106	FEDERAL GRANTS	265,214	237,818	1,000,000	457,000	1,400,000	>100*
307101	INTEREST INCOME	778	146	0	0	0	
309992	LOAN REPAYMENT	40,474	20,983	25,000	18,000	18,000	
1745170 Total:		306,466	258,947	1,025,000	475,000	1,418,000	>100*
17451702	HOME - OPERATING EXP						
420100	ADVERTISING	239	178	500	0	500	100*
424000	TRAINING SCHOOL EXPENSES	0	0	5,000	0	3,000	100*
424500	POSTAGE	113	103	200	0	200	100*
428000	PROFESSIONAL SERVICES	0	0	20,000	15,000	15,000	
429900	CONTRACTUAL SERVICES	658	3,142	5,000	0	10,000	100*
434500	OFFICE SUPPLIES	83	0	0	0	0	
441500	GENERAL FUND REIMBURSEMENT	0	0	103,496	0	120,000	100*
441500	H1041 TRANSFER TO GENERAL FUND	10,623	0	0	0	0	
441500	H1058 TRANSFER TO GENERAL FUND	37,315	0	0	0	0	
441500	H1091 TRANSFER TO GENERAL FUND	3,168	37,824	0	0	0	
441500	H1093 TRANSFER TO GENERAL FUND	645	0	0	0	0	
441500	H1095 TRANSFER TO GENERAL FUND	1,175	0	0	0	0	
441500	H1097 TRANSFER TO GENERAL FUND	846	0	0	0	0	
441500	H1105 TRANSFER TO GENERAL FUND	730	0	0	0	0	
441500	H1116 TRANSFER TO GENERAL FUND	2,408	0	0	0	0	
441500	H1122 TRANSFER TO GENERAL FUND	2,259	0	0	0	0	
441500	H1128 TRANSFER TO GENERAL FUND	716	436	0	0	0	
441500	H1159 TRANSFER TO GENERAL FUND	0	1,458	0	0	0	
441500	H1166 TRANSFER TO GENERAL FUND	0	962	0	0	0	
441500	H1167 TRANSFER TO GENERAL FUND	0	1,696	0	0	0	
441500	H1168 TRANSFER TO GENERAL FUND	0	808	0	0	0	
441500	H1175 TRANSFER TO GENERAL FUND	0	128	0	0	0	
441500	H1182 TRANSFER TO GENERAL FUND	0	1,083	0	0	0	
441500 Total:		59,885	44,395	103,496	0	120,000	
17451702 Total:		60,978	47,818	134,196	15,000	148,700	>100*
17451707	HOME - OPERATING EXP						
491200	CHDO OPERATING	0	0	40,000	10,000	40,000	>100*
491700	CHDO SET ASIDE	0	0	113,783	20,000	173,131	>100*
17451707 Total:		0	0	153,783	30,000	213,131	>100*
HOME PROGRAM TOTAL:		367,444	306,765	1,312,979	520,000	1,779,831	>100*

CITY OF DECATUR 2022 BUDGET DETAIL

17	HOME FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
171	PROGRAM DELIVERY COSTS						
17451717	HOME PROGRAM EXPENSE						
491250	RESIDENTIAL REHAB	225,471	208,720	387,021	160,000	891,453	>100*
492000	SUPPORTIVE HOUSING	0	0	250,000	250,000	0	(100*)
492500	1ST HOMEBUYER PROGRAM	0	0	100,000	20,000	100,000	>100*
492700	REHAB PROGRAMS	0	930	0	0	0	
17451717 Total:		225,471	209,650	737,021	430,000	991,453	>100*
PROGRAM DELIVERY COSTS TOTAL:		225,471	209,650	737,021	430,000	991,453	>100*
Fund Revenue TOTAL:		306,466	258,947	1,025,000	475,000	1,418,000	
Fund Expense TOTAL:		286,449	257,468	1,025,000	475,000	1,353,284	
SURPLUS (DEFICIT):		20,017	1,479	0	0	64,716	

CITY OF DECATUR 2022 BUDGET DETAIL

18	CDBG FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
180	CDBG							
1845180	CDBG FUND REVENUE							
302106	FEDERAL GRANTS		1,050,661	1,033,177	3,584,047	3,584,047	3,127,800	(13)
306744	DCDF PROGRAM INCOME		3,227	4,139	1,500	500	1,000	100
308807	DEMOLITION PAYMENTS		0	190	0	0	0	
309900	BOND OR NOTE PROCEEDS		810,000	0	0	0	0	
1845180 Total:			1,863,888	1,037,506	3,585,547	3,584,547	3,128,800	(13)
CDBG TOTAL:			1,863,888	1,037,506	3,585,547	3,584,547	3,128,800	(13)
181	PROJECTS							
18451812	CDBG PROJECTS - OP EXPS							
441500	GENERAL FUND REIMBURSEMENT		18,492	136,950	204,219	204,219	283,640	39
441500	C1090 TRANSFER TO GENERAL FUND		77,015	0	0	0	0	
441500	C1124 TRANSFER TO GENERAL FUND		115,853	79,769	0	0	0	
18451812 Total:			211,360	216,719	204,219	204,219	283,640	39
18451817	CDBG PROJ - FEDERAL EXP							
471500	PUBLIC SERVICES		69,816	40,804	117,000	40,000	135,000	>100*
471900	DEMOLITIONS		0	199,293	400,000	0	0	
489060	SIDEWALKS		0	0	400,000	0	400,000	100*
18451817 Total:			69,816	240,097	917,000	40,000	535,000	>100*
PROJECTS TOTAL:			281,176	456,816	1,121,219	244,219	818,640	>100*
183	REHAB PROJECTS							
18451832	CDBG REHAB-OPERATING EXP							
420100	ADVERTISING		0	0	2,000	0	2,000	100*
423300	TELEPHONE		583	803	2,000	0	2,000	100*
424000	TRAINING SCHOOL EXPENSES		0	2,529	8,000	0	8,000	100*
424100	CONFERENCES & TRAVEL		20	(2,717)	3,000	0	3,000	100*
424500	POSTAGE		0	0	1,000	0	500	100*
424600	LEGAL SERVICES		0	0	3,000	0	1,000	100*
428400	MEMBERSHIP FEES		100	0	5,000	0	2,000	100*
429900	CONTRACTUAL SERVICES		5,530	32,715	10,000	10,000	10,000	
430200	PUBLICATIONS		40	0	1,000	0	1,000	100*
441500	GENERAL FUND REIMBURSEMENT		5,712	4,524	44,988	44,988	44,988	
441500	C1057 TRANSFER TO GENERAL FUND		22,769	0	0	0	0	
441500	C1088 TRANSFER TO GENERAL FUND		6,033	12,949	0	0	0	
441500	C1149 TRANSFER TO GENERAL FUND		0	30,415	0	0	0	
441500 Total:			34,514	47,888	44,988	44,988	44,988	

CITY OF DECATUR 2022 BUDGET DETAIL

18	CDBG FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
183	REHAB PROJECTS							
18451832	CDBG REHAB-OPERATING EXP							
449900	SMALL CAPITAL ITEMS		525	0	5,000	0	5,000	100*
	18451832 Total:		41,312	81,218	84,988	54,988	79,488	45
18451837	CDBG REHAB FED PROJECTS							
470600	EMERGENCY PROGRAM		64,842	59,961	75,000	70,000	150,000	>100*
492700	REHAB PROJECTS		254,607	459,105	407,699	350,000	625,070	79
	18451837 Total:		319,449	519,066	482,699	420,000	775,070	85
	REHAB PROJECTS	TOTAL:	360,761	600,284	567,687	474,988	854,558	80
184	ADMINISTRATION							
18451842	CDBG ADMIN-OPERATING EXP							
420100	ADVERTISING		646	1,104	5,000	1,200	2,500	>100*
423300	TELEPHONE		924	932	2,000	1,000	2,000	100
424000	TRAINING SCHOOL EXPENSES		268	0	10,000	0	10,000	100*
424100	CONFERENCES & TRAVEL		1,976	5,929	17,500	0	10,000	100*
424500	POSTAGE		238	215	2,000	200	1,000	>100*
427100	TEMPORARY AGENCY FEES		0	2,023	20,000	5,000	10,000	100
428000	PROFESSIONAL SERVICES		500	1,000	72,000	45,000	33,237	(26)
428400	MEMBERSHIP FEES		100	0	2,000	0	2,000	100*
429900	CONTRACTUAL SERVICES		0	0	30,843	0	30,843	100*
430200	PUBLICATIONS		0	540	3,000	0	3,000	100*
434500	OFFICE SUPPLIES		101	127	5,000	0	5,000	100*
440900	PRINCIPAL PAYMENTS		1,005,000	200,000	205,000	415,000	0	(100*)
441000	INTEREST PAYMENT		0	15,717	10,617	15,966	0	(100*)
441500	GENERAL FUND REIMBURSEMENT		8,184	91,854	195,287	160,000	154,060	(4)
441500	C1087 TRANSFER TO GENERAL FUND		79,919	0	0	0	0	
441500	C1125 TRANSFER TO GENERAL FUND		94,422	70,403	0	0	0	
	441500 Total:		182,525	162,257	195,287	160,000	154,060	
449900	SMALL CAPITAL ITEMS		0	1,974	21,500	0	20,000	100*
449910	PROG INCOME - EXEMPT EXPENSE		96	126	0	0	0	
	18451842 Total:		1,192,374	391,944	601,747	643,366	283,640	(56)
18451847	CDBG ADMIN - FEDERAL PROJ							
451000	AUTOMOTIVE EQUIPMENT		29,485	0	0	0	0	
	18451847 Total:		29,485	0	0	0	0	<(100*)
	ADMINISTRATION	TOTAL:	1,221,859	391,944	601,747	643,366	283,640	(56)

CITY OF DECATUR 2022 BUDGET DETAIL

18	CDBG FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
185	CDBG-CV						
18451852	CDBG-CV OP EX						
429700	ADMINISTRATIVE EXPENSES	0	233	0	2,000	10,984	>100*
441500	C1176 TRANSFER TO GENERAL FUND	0	25,843	0	0	0	
443400	ECONOMIC DEVELOPMENT	0	0	304,477	0	672,498	100*
471500	PUBLIC SERVICES	0	0	531,810	0	0	
18451852 Total:		0	26,076	836,287	2,000	683,482	>100*
CDBG-CV TOTAL:		0	26,076	836,287	2,000	683,482	>100*
186	CDBG-CV3						
18451862	CDBG-CV3 OP EX						
429700	ADMINISTRATIVE EXPENSES	0	0	0	0	30,000	100*
443400	ECONOMIC DEVELOPMENT	0	0	307,267	0	358,479	100*
471500	PUBLIC SERVICES	0	0	151,340	0	100,000	100*
18451862 Total:		0	0	458,607	0	488,479	<(100*)
CDBG-CV3 TOTAL:		0	0	458,607	0	488,479	<(100*)
Fund Revenue TOTAL:		1,863,888	1,037,506	3,585,547	3,584,547	3,128,800	
Fund Expense TOTAL:		1,863,796	1,475,120	3,585,547	1,364,573	3,128,799	
SURPLUS (DEFICIT):		92	(437,614)	0	2,219,974	1	

CITY OF DECATUR 2022 BUDGET DETAIL

82	DCDF FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
820	DCDF						
8245820	DCDF FUND REVENUES						
302107	STATE GRANTS OR OTHER	0	0	0	155,000	155,555	0
307101	INTEREST INCOME	1,551	312	0	0	0	
308807	DEMOLITION PAYMENTS	75	300	0	0	10,000	100*
309992	LOAN REPAYMENT	20,264	18,828	18,000	0	18,000	100*
8245820 Total:		21,890	19,440	18,000	155,000	183,555	18
82458202	DCDF - OPERATING EXP						
424500	POSTAGE	8	1	50	11	50	>100*
424600	LEGAL SERVICES	0	0	500	0	500	100*
425300	RECORDING FEES	31	116	50	40	50	25
429900	CONTRACTUAL SERVICES	3,978	3,276	6,500	5,000	6,500	30
448100	CDBG PROGRAM INCOME	3,227	4,139	1,500	700	600	(14)
449200	TAX & INSURANCE PAYMENTS	5,604	5,193	7,500	6,300	6,000	(5)
470100	HOME PURCHASE PROGRAM	0	0	124,276	0	169,300	100*
82458202 Total:		12,848	12,725	140,376	12,051	183,000	>100*
DCDF TOTAL:		34,738	32,165	158,376	167,051	366,555	<(100*)
Fund Revenue TOTAL:		21,890	19,440	18,000	155,000	183,555	
Fund Expense TOTAL:		12,848	12,725	140,376	12,051	183,000	
SURPLUS (DEFICIT):		9,042	6,715	(122,376)	142,949	555	

CITY OF DECATUR 2022 BUDGET DETAIL

83	NEIGHBORHOOD IMPROVEMENTS	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
830	NEIGHBORHOOD IMPROVEMENTS						
8340830	NEIGHBORHOOD IMPROV REVENUE						
307101	INTEREST INCOME	9	0	0	0	0	
307141	INVESTMENT INCOME	6	0	0	0	0	
	8340830 Total:	15	0	0	0	0	<(100*)
83408302	NEIGHBRHD IMPROV-OPERATNG EXP						
474005	NEIGHBORHOOD ACTIVITIES	2,023	0	0	0	0	
	83408302 Total:	2,023	0	0	0	0	<(100*)
	NEIGHBORHOOD IMPROVEMENTS TOTAL:	2,038	0	0	0	0	<(100*)
	Fund Revenue TOTAL:	15	0	0	0	0	
	Fund Expense TOTAL:	2,023	0	0	0	0	
	SURPLUS (DEFICIT):	(2,008)	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

84	COMMUNITY REVITALIZATION FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
840 COMMUNITY REVITALIZATION								
8445840 COMMUNITY REVITALIZATION REV								
302107	STATE GRANTS OR OTHER		125,000	1,188,875	0	0	0	
302109	FEDERAL GRANTS ARP		0	0	4,074,608	2,000,000	5,000,000	>100*
306700	TRANSFER FROM OTHER FUNDS		0	0	0	2,074,608	0	<(100*)
307101	INTEREST INCOME		12,615	1,360	500	500	1,000	100
307141	INVESTMENT INCOME		1,877	4,765	4,500	2,500	5,000	100
308802	SALE OF CITY PROPERTY		0	0	0	27,500	27,500	
308807	DEMOLITION PAYMENTS		1,100	400	0	100,000	100,000	
8445840 Total:			140,592	1,195,400	4,079,608	4,205,108	5,133,500	22
84458402 COMMUNITY REVITALIZATION OP EX								
424800	DEMOLITION EXPENSES		335,611	0	2,214,006	250,000	1,700,000	>100*
428000	PROFESSIONAL SERVICES		6,805	11,142	0	10,000	25,000	>100*
448502	NEIGHBORHOOD SAFETY & CLEANUP		0	0	0	0	100,000	100*
448510	NEIGHBORHOOD ACTIVITIES		0	0	0	0	75,000	100*
450100	LAND ACQUISITION		0	0	0	50,000	100,000	100
84458402 Total:			342,416	11,142	2,214,006	310,000	2,000,000	>100*
COMMUNITY REVITALIZATION TOTAL:			483,008	1,206,542	6,293,614	4,515,108	7,133,500	(20)
841 COMM REVITALIZATION GRANT								
84458412 COMM REVIT GRANT OP EX								
408899	G57 GRANT #2 MISC EXPENSE		0	0	25,000	0	25,000	100*
424800	DEMOLITION EXPENSES		0	0	0	3,700	0	(100*)
424800	G37 GRANT #1 DEMOLITION EXPENSES		377,734	286,938	373,924	345,524	0	(100*)
424800	G57 GRANT #2 DEMOLITION EXPENSES		0	11,940	533,875	19,275	514,600	>100*
424800 Total:			377,734	298,878	907,799	368,499	514,600	
445908	G57 GRANT #2 TRANSFER TO TRANSIT		0	0	25,000	0	0	
449200	G57 TAX & INSURANCE PAYMENTS		0	0	0	1,200	0	(100*)
450100	G57 GRANT #2 LAND ACQUISITION		0	52,833	363,158	45,000	318,004	>100*
452000	G57 GRANT #2 OTHER EQUIPMENT		0	0	150,000	45,000	109,035	>100*
84458412 Total:			377,734	351,711	1,470,957	459,699	966,639	>100*
84458415 COMMUNITY REV GRANT CAPITAL								
450100	G37 GRANT #1 LAND ACQUISITION		55,408	0	0	0	0	
84458415 Total:			55,408	0	0	0	0	<(100*)
COMM REVITALIZATION GRANT TOTAL:			433,142	351,711	1,470,957	459,699	966,639	>100*

CITY OF DECATUR 2022 BUDGET DETAIL

84	COMMUNITY REVITALIZATION FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
843	ARP PROJECTS - HOUSING ASSIST						
84458437	ARP FUNDED PROJECTS-HOUSING						
428000	PROFESSIONAL SERVICES	0	0	0	10,000	270,000	>100*
429900	CONTRACTUAL SERVICES	0	0	0	0	1,000,000	100*
445010	HOUSING ASSISTANCE PROGRAMS	0	0	0	0	500,000	100*
460310	RENTAL REHAB PROGRAM	0	0	0	200,000	1,085,750	>100*
472000	OWNER OCCUPIED HOUSING REHAB	0	0	0	200,000	715,500	>100*
	84458437 Total:	0	0	0	410,000	3,571,250	>100*
ARP PROJECTS - HOUSING ASSIST TOTAL:		0	0	0	410,000	3,571,250	>100*
Fund Revenue TOTAL:		140,592	1,195,400	4,079,608	4,205,108	5,133,500	
Fund Expense TOTAL:		775,558	362,853	3,684,963	1,179,699	6,537,889	
SURPLUS (DEFICIT):		(634,966)	832,547	394,645	3,025,409	(1,404,389)	



Enterprise Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actuals	2021 Budget	2021 Projected	2022 Budget
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70 Mass Transit Operations

Accounts for the operation and maintenance of the City owned public transit system.

Fund Revenue Total:	9,186,565	9,402,044	12,080,826	12,638,492	12,724,947	13,630,298
Fund Expense Total:	7,681,218	7,532,736	13,379,302	12,632,457	11,120,068	13,578,888
Surplus / (Deficit)	\$ 1,505,347	\$ 1,869,308	\$ (1,298,476)	\$ 6,035	\$ 1,604,879	\$ 51,410

77 Fiber Optics Fund

Accounts for the construction, operation and maintenance of the City owned fiber optics network. Revenues derived from the sale of fiber service.

Fund Revenue Total:	720,786	30,785	32,346	832,882	1,044,310	814,770
Fund Expense Total:	597,634	309,682	103,510	861,000	81,000	1,061,700
Surplus / (Deficit)	\$ 123,151	\$ (278,897)	\$ (71,164)	\$ (28,118)	\$ 963,310	\$ (246,930)

78 Public Works Storm Water

Accounts for the construction, operation and maintenance of the City owned storm water sewer system. Revenues are generated through charges to property owners based upon property size.

Fund Revenue Total:	2,810,894	2,986,175	1,702,759	1,702,536	1,929,133	1,942,114
Fund Expense Total:	2,423,512	2,444,112	1,376,702	2,426,028	1,970,935	2,482,633
Surplus / (Deficit)	\$ 387,382	\$ 542,063	\$ 326,057	\$ (723,492)	\$ (41,802)	\$ (540,519)

79 Public Works Sewer Fund

Accounts for the construction, operation and maintenance of the City owned sanitary sewer system. Revenues are generated through charges to users based upon water consumption.

Fund Revenue Total:	8,397,575	6,633,894	11,753,711	6,972,970	9,286,924	8,791,778
Fund Expense Total:	7,569,916	5,102,251	10,177,000	14,073,343	7,823,840	16,760,356
Surplus / (Deficit)	\$ 827,659	\$ 1,531,643	\$ 1,576,711	\$ (7,100,373)	\$ 1,463,084	\$ (7,968,578)



Enterprise Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actuals	2021 Budget	2021 Projected	2022 Budget
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80 Public Works Water Utility

Accounts for the construction, operation, and maintenance of the City owned water treatment and distribution system. Revenues are generated through charges to users based upon water consumption.

Fund Revenue Total:	30,310,636	30,327,748	54,879,480	31,292,592	31,828,944	32,069,828
Fund Expense Total:	29,273,079	30,888,911	54,630,329	31,181,812	30,743,409	31,879,232
Surplus / (Deficit)	\$ 1,037,557	\$ (561,163)	\$ 249,151	\$ 110,780	\$ 1,085,535	\$ 190,596

81 Public Works Water Capital

Accounts for financial resources used for capital investment in the City water system.

Fund Revenue Total:	3,845,764	4,249,755	3,843,222	17,000,000	3,100,000	3,000,000
Fund Expense Total:	1,834,725	5,318,179	4,056,949	22,362,331	3,936,426	10,369,826
Surplus / (Deficit)	\$ 2,011,039	\$ (1,068,424)	\$ (213,727)	\$ (5,362,331)	\$ (836,426)	\$ (7,369,826)

86 Public Works Water Debt Service

Debt service reserve fund for Water Utility debt service payments.

Fund Revenue Total:	-	-	-	-	-	-
Fund Expense Total:	-	-	-	-	-	-
Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

88 Recycling Program Operations

Accounts for the operating of the City wide residential recycling program.

Fund Revenue Total:	691,350	696,418	687,541	688,900	701,827	701,827
Fund Expense Total:	649,183	662,794	664,551	657,260	657,260	657,176
Surplus / (Deficit)	\$ 42,167	\$ 33,624	\$ 22,990	\$ 31,640	\$ 44,567	\$ 44,651



Enterprise Funds

Fund Summary

(Whole \$)

2018 Actual	2019 Actual	2020 Actuals	2021 Budget	2021 Projected	2022 Budget
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Fund Name and Number

89 Public Works Water Construction

Accounts for capital improvements that are financed by the proceeds from the issuance of Bonds.

Fund Revenue Total:	17,869,210	74,229	692	-	-	22,400,000
Fund Expense Total:	11,917,482	11,418,861	154,269	217,329	-	9,350,000
Surplus / (Deficit)	\$ 5,951,728	\$ (11,344,632)	\$ (153,577)	\$ (217,329)	\$ -	\$ 13,050,000

MASS TRANSIT OPERATIONS

Program Description:

The Mass Transit budget in Decatur is run as an enterprise fund within the larger City budget. The Transit Operations provides about 1.2 million rides on its fleet annually within Decatur and the surrounding area. The Transit Operations are broken up into two different service types, fixed route and on demand paratransit service. Our fixed route service operates six (6) days a week on fifteen (15), or seventeen (17) during the summer, bus routes. Our paratransit services also operate six (6) days a week, with no service on Sunday for either. Transit also operates the trolley that provides unique service in the downtown business district. The two new trolleys will be delivered before the end of 2021, though budgeted in 2022.

The Decatur Public Transit System (DPTS) is going through a multiyear reorganization, restructuring, and evolution. Currently the City has 3 full time employees within this service and the remaining 70 employees are provided by a private transit company. The longer-term goal of this transformation is for the City to serve as contract oversight to a professional forward-looking transit provider who brings national and global best practices and technological improvements to the DPTS. The Mayor & Council and City Staff provide the strategic vision and management oversight to ensure this service is improving and meeting community expectations.

Historically DPTS has a \$7-\$8M dollar operating budget. Of that budget approximately 7% has been from local revenue (primarily fares), 28% FTA funding and 65% IDOT funded. The last two years and likely the next two there is significantly higher budgets (\$12-\$15M additional over the 4 year period) as the City invests in modernizing our public transportation system. The investment is already showing, with a 91% increase in fuel efficiency in the past year alone. During the next year there will be continued investment in our transit facilities, vehicles and infrastructure utilizing COVID relief funds, Rebuild IL grants, and other State and Federal grants. In addition to enhancing security of the facility through physical infrastructure and increase law enforcement, we are adding amenities like public Wi-Fi on the buses and paperless fare system. Other examples of the this vision include staff exploration of building a new bus/car wash which could provide service to all City Owned vehicles beyond transit, as well as potentially achieving efficiencies between the two city owned maintenance facilities.

The City has applied for a second round of Rebuild IL Capital grant as well that has not been included in this budget. This includes additional capital investments like a new vehicle storage facility, more shelters, ADA sidewalks, etc. The award notice is anticipated before the budget is ultimately recommend for approval in December and may be modified to include additional grant funds awarded.

Staffing:

The Mass Transit Operations staffing includes (1) one Transit Administrator, (1) one Grants & Procurement Manager, and (1) IT Systems Analyst. This City service falls directly under the City Manager's Office, and is supported accordingly.

Budget Highlights:

1. Re-implementing fare collections early 2022 is anticipated in this budget as prepared, along with replacement of the fare system to a modern primarily cashless experience.
2. The City has nearly completely replaced all of our fixed route buses (18 of 22) over the past two years, and this year's budget includes the 2 hybrid trolleys, 4 paratransit buses, and 2 non-revenue work vehicles, all being 100% grant funded.
3. There are significant capital investment into the facilities, technology, and amenities for transit system utilizing various grants.
4. This budget includes money to continue supplemental services, like amphitheater park'n'ride, extended hours, and potentially support micro-mobility solutions to address our lack of local taxis and ride share services.

Performance Outcomes:

Performance Outcomes for Mass Transit are designed to reflect progress towards becoming the best small urban transit system in IL.

1. Increase ridership on the fixed route system.
2. Improve the maintenance and appearance City's bus shelters and stops.
3. Increase number of local employers who constitutently buy passes for their employees.
4. Increase non-ridership revenues.
5. Meet or exceed customer expectations by consistently delivering reliable service demonstrated through rider satisfaction surveys.

CITY OF DECATUR 2022 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
700	MASS TRANSIT OPERATIONS						
7041700	MASS TRANSIT-OPERATING REVENUE						
302106	FEDERAL GRANTS	3,451,087	5,853,691	4,356,257	4,356,257	5,940,513	36
302107	STATE GRANTS OR OTHER	5,379,517	5,756,549	8,150,935	8,150,935	7,290,935	(11)
303201	PASSENGER REV - FAREBOX	250,232	61,137	0	0	180,000	100*
303202	PASSENGER REV - OTHER	5,640	7,524	8,500	8,500	120,000	>100*
303204	TOKEN & PUNCH CARDS	181,967	70,700	0	0	0	
303309	ADVERTISING	39,936	36,507	25,000	50,000	25,000	(50)
303311	OPERATION UPLIFT REVENUE	32,554	7,592	0	0	28,000	100*
303314	NON TRANSPORTATION REVENUE	2,355	505	1,000	505	1,000	98
305525	CONCESSION REVENUE	5,446	2,598	2,500	2,500	2,500	
306753	DUATS PERSONNEL/EXP REIMB	48,474	149,434	90,000	150,000	37,000	(75)
307101	INTEREST INCOME	4,012	55	250	0	250	100*
308802	SALE OF CITY PROPERTY	750	18,831	4,000	4,750	5,000	5
308890	REIMBURSEMENT OF EXPENSE	75	44	50	0	100	100*
308899	MISCELLANEOUS INCOME	0	0	0	1,500	0	<(100*)
309900	BOND OR NOTE PROCEEDS	0	115,660	0	0	0	
	7041700 Total:	9,402,045	12,080,827	12,638,492	12,724,947	13,630,298	7
	MASS TRANSIT OPERATIONS TOTAL:	9,402,045	12,080,827	12,638,492	12,724,947	13,630,298	7
701	MT-OPERATIONS						
70417011	MT ADMIN - PERSONNEL SVC						
409000	SALARIES	299,429	251,038	167,274	179,772	239,327	33
410100	OVERTIME	4,704	0	0	0	0	
410500	PENSION CONTRIBUTION	16,174	16,906	20,044	20,627	21,316	3
410700	FICA/MEDICARE	21,990	12,436	12,799	13,210	18,309	39
411100	LIFE INSURANCE	724	483	534	516	718	39
411200	MEDICAL INSURANCE	91,586	35,100	31,200	37,567	58,500	56
411300	UNEMPLOYMENT COMP	1,933	40	0	0	0	
411400	WORKERS' COMPENSATION	25,206	686	0	8,500	0	(100*)
411500	SERVICE RECOGNITION	105	25	35	0	70	100*
441700	S/T DISABILITY INSURANCE	423	0	0	0	0	
	70417011 Total:	462,274	316,714	231,886	260,192	338,240	30
70417012	MT ADMIN - OPERATING EXP						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	72	36	72	72	108	50
420000	PROMOTIONAL ADVERT	0	0	250	0	1,500	100*
420100	ADVERTISING	3,475	446	2,500	300	1,500	>100*
420200	PRINTING AND BINDING	2,273	490	4,000	0	5,000	100*
421300	SERV-OFFICE EQUIPMENT	2,413	2,200	2,650	0	2,650	100*
421700	SERV TO MAINT COMM EQUIP	15,476	3,228	2,472	2,500	3,000	20

CITY OF DECATUR 2022 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
701	MT-OPERATIONS						
70417012	MT ADMIN - OPERATING EXP						
422600	MANAGEMENT SERVICES	168,180	15,381	0	8,200	0	(100*)
423000	GENERAL FUND IT SERVICES	56,976	58,044	130,188	130,188	121,260	(7)
423100	ELECTRICITY	25,739	30,514	29,968	29,100	37,000	27
423200	NATURAL GAS	21,860	18,286	24,150	21,600	26,000	20
423300	TELEPHONE	2,486	3,651	2,923	4,800	3,500	(27)
423400	WATER	5,084	5,137	5,756	5,700	6,000	5
423800	AUDITING SERVICES	18,791	16,931	8,500	0	0	
423901	BANKING SERVICE CHARGES	656	150	300	0	300	100*
423902	CREDIT CARD FEES	559	247	400	120	400	>100*
423903	CV19 COVID-19	0	70,881	1,000,000	158,000	250,000	58
424000	TRAINING SCHOOL EXPENSES	1,151	0	4,000	0	6,000	100*
424100	CONFERENCES & TRAVEL	7,293	82	3,000	1,000	6,000	>100*
424350	GENERAL FUND FIXED ALLOCATION	0	200,544	195,660	195,660	274,020	40
424500	POSTAGE	1,527	1,383	1,600	1,000	1,600	60
424650	SECURITY	0	0	0	33,000	45,000	36
424700	COMPUTER SOFTWARE	2,549	11,560	18,000	9,800	8,500	(13)
425000	GENERAL FUND ADMIN FEE	179,112	0	0	0	0	
426500	MEDICAL SERVICES	8,081	0	0	0	0	
427100	TEMP AGENCY SERVICES	7,741	0	0	0	0	
428000	PROFESSIONAL SERVICES	4,763	0	38,500	301	188,000	>100*
	Route Study Survey					150,000	
	Transit Consultant					38,000	
428400	MEMBERSHIP FEES	0	8,500	8,500	8,500	8,500	
428800	RENTAL - COPY MACHINE	3,428	2,904	3,500	3,000	0	(100*)
429900	TFR FIXED ROUTE VARIABLE HOURS	0	2,922,092	3,585,206	3,585,200	3,601,100	0
429900	TMF MONTHLY FIXED FEE	0	2,262,502	2,360,640	2,360,000	2,400,000	2
429900	TPT PARATRANSIT VARIABLE HOURS	0	216,244	475,082	475,000	600,300	26
429900	TSS SUPPLEMENTAL SERVICE HOURS	0	0	0	0	100,000	100*
	429900 Total:	0	5,400,838	6,420,928	6,420,200	6,701,400	
430200	PUBLICATIONS	477	0	0	90	0	(100*)
434500	OFFICE SUPPLIES	7,237	325	1,000	300	1,600	>100*
440900	PRINCIPAL PAYMENTS	7,770	118,989	11,836	11,836	12,422	5
441000	INTEREST PAYMENT	4,171	2,814	2,136	2,136	1,902	(11)
441504	GENERAL FUND PURCHASING	11,868	0	0	0	0	
441506	GENERAL FUND HUMAN RES	1,452	0	0	0	0	
447200	BOND OR NOTE ISSUANCE COSTS	0	3,336	0	0	0	
449900	SMALL CAPITAL ITEMS	2,770	2,847	5,000	1,500	18,000	>100*
	70417012 Total:	575,430	5,979,744	7,927,789	7,048,903	7,731,162	10
	MT-OPERATIONS TOTAL:	1,037,704	6,296,458	8,159,675	7,309,095	8,069,402	10

CITY OF DECATUR 2022 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
702	MT-MAINTENANCE						
70417021	MT MAINTENANCE - PERSONNEL SVC						
409000	SALARIES	556,885	86,651	0	0	0	
410100	OVERTIME	31,723	483	0	0	0	
410500	PENSION CONTRIBUTION	19,683	0	0	0	0	
410700	FICA/MEDICARE	41,095	1,058	0	0	0	
411100	LIFE INSURANCE	1,481	0	0	0	0	
411200	MEDICAL INSURANCE	166,886	0	0	0	0	
411300	UNEMPLOYMENT COMP	2,907	0	0	0	0	
411400	WORKERS' COMPENSATION	80,800	2,208	0	0	0	
411500	SERVICE RECOGNITION	55	0	0	0	0	
441700	S/T DISABILITY INSURANCE	1,743	0	0	0	0	
70417021 Total:		903,258	90,400	0	0	0	<(100*)
70417022	MT MAINTENANCE - OPERATING EXP						
421000	SERVICE TO MAINT BUILDINGS	18,887	20,111	18,000	30,000	175,000	>100*
421400	SERVICE- OTHER EQUIP	0	56	500	800	500	(37)
421700	SERV TO MAINT COMM EQUIP	18,844	18,768	16,000	13,000	24,000	85
422400	SERV - SHOP EQUIP	1,062	4,863	3,000	2,000	3,000	50
422700	INSPECTION FEES	3,410	3,797	4,000	2,000	4,000	100
425600	FREIGHT & CARTAGE	551	131	150	200	250	25
427700	SERV - REVENUE EQUIP	111,973	58,084	60,000	31,000	75,000	>100*
428060	JANITORIAL SERVICES	1,955	0	0	0	0	
428300	LAUNDRY SERVICES	6,924	281	0	0	0	
430400	CLOTHING	3,812	121	0	0	250	100*
431100	LUBRICANTS	1,731	7,058	4,000	5,000	5,000	
431200	JANITORIAL SUPPLIES	9,365	249	100	500	5,000	>100*
431300	ANTIFREEZE	3,050	0	3,500	2,000	3,500	75
431400	CLEANING - REV EQUIP	787	228	500	200	500	>100*
432000	MATERIALS - BUILDINGS	16,422	11,249	15,000	40,000	40,000	
432800	MATERIALS - EQUIPMENT	3,511	2,719	2,500	90	2,500	>100*
433410	MATERIAL- NON REV VEH	7,449	6,114	6,000	2,000	6,000	>100*
434000	MINOR EQUIP & TOOLS	825	536	5,000	0	5,000	100*
434100	EMPLOYEE MINOR EQUIP	2,351	0	0	0	0	
434200	MATERIAL - SHOP EQUIP	3,114	3,610	4,000	5,000	4,000	(20)
434300	MATERIAL - REVENUE EQUIP	361,266	173,018	200,000	90,000	100,000	11
436100	OIL	24,628	14,647	20,000	13,000	20,000	54
440900	PRINCIPAL PAYMENTS	29,056	29,876	30,727	30,737	28,122	(9)
441000	INTEREST PAYMENT	3,343	2,523	1,672	1,672	680	(59)
444000	MOTOR VEH LICENSE FEES	111	2,212	1,200	1,200	1,200	

CITY OF DECATUR 2022 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
702	MT-MAINTENANCE						
70417022	MT MAINTENANCE - OPERATING EXP						
449940	LEASE PURCHASE	0	0	0	3,000	0	(100*)
70417022 Total:		634,427	360,251	395,849	273,399	503,502	84
MT-MAINTENANCE TOTAL:		1,537,685	450,651	395,849	273,399	503,502	84
703	MT-TRANSPORTATION						
70417031	MT TRANSPORT - PERSONNEL						
409000	SALARIES	2,282,988	265,812	0	0	0	
410100	OVERTIME	283,707	7,809	0	0	0	
410500	PENSION CONTRIBUTION	110,490	0	0	0	0	
410700	FICA/MEDICARE	182,256	5,358	0	0	0	
411100	LIFE INSURANCE	6,330	(2,052)	0	0	0	
411200	MEDICAL INSURANCE	558,615	55	0	0	0	
411300	UNEMPLOYMENT COMP	15,059	93	0	0	0	
411400	WORKERS' COMPENSATION	365,396	10,818	0	0	0	
411500	SERVICE RECOGNITION	525	0	0	0	0	
441700	S/T DISABILITY INSURANCE	7,531	0	0	0	0	
70417031 Total:		3,812,897	287,893	0	0	0	<(100*)
70417032	MT TRANSPORT - OPERATING EXP						
425900	HANDICAPPED TRANSPORT	637	0	0	0	0	
430400	CLOTHING	13,492	849	0	0	0	
431000	FUEL EXPENSE	479,083	319,879	563,985	500,000	500,000	
431700	TIRES AND TUBES	45,229	50,003	45,000	30,000	45,000	50
432700	MAT FOR TRANSPORT EQUIP	631	0	500	0	500	100*
444000	MOTOR VEH LICENSE FEES	720	60	200	0	200	100*
70417032 Total:		539,792	370,791	609,685	530,000	545,700	3
MT-TRANSPORTATION TOTAL:		4,352,689	658,684	609,685	530,000	545,700	3
704	MT-INSURANCE						
70417042	MT INSURANCE - OPERATING EXP						
423901	BANKING SERVICE CHARGES	4,900	4,900	5,000	5,500	7,000	27
440100	CLAIMS	260,327	113,712	150,000	0	0	
442300	RISK MANAGEMENT INSURANCE	13,308	12,900	13,056	13,056	16,284	25
442400	INSURANCE PREMIUMS	226,791	(67,454)	0	0	0	
70417042 Total:		505,326	64,058	168,056	18,556	23,284	25
MT-INSURANCE TOTAL:		505,326	64,058	168,056	18,556	23,284	25

CITY OF DECATUR 2022 BUDGET DETAIL

70	MASS TRANSIT -OPERATION	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
705	MT-CAPITAL						
70417055	MT CAPITAL - EXPENSES						
423903	CV19 COVID-19	0	90,930	300,000	189,000	500,000	>100*
	COVID-19 Expenses					500,000	
450300	IMPROVEMENTS	37,872	0	185,000	0	250,000	100*
451000	AUTOMOTIVE EQUIPMENT	0	5,643,214	1,774,192	1,800,017	2,067,000	15
	Non-rev vehicle					35,000	
	2 "trolley" buses					1,700,000	
	Heavy duty work truck					65,000	
	Paratransit vans					267,000	
452000	OTHER EQUIPMENT	61,461	175,309	1,040,000	1,000,001	1,620,000	62
	Security gates, door access system, and cameras					165,000	
	HVAC, fairbox, parking lot & wash bay repairs					1,455,000	
	70417055 Total:	99,333	5,909,453	3,299,192	2,989,018	4,437,000	48
	MT-CAPITAL TOTAL:	99,333	5,909,453	3,299,192	2,989,018	4,437,000	48
	Fund Revenue TOTAL:	9,402,045	12,080,827	12,638,492	12,724,947	13,630,298	
	Fund Expense TOTAL:	7,532,737	13,379,304	12,632,457	11,120,068	13,578,888	
	SURPLUS (DEFICIT):	1,869,308	(1,298,477)	6,035	1,604,879	51,410	

INFORMATION TECHNOLOGY DEPARTMENT – FIBER FUND

Program Description

Enterprise Fund 77 is the City Fiber Optics Fund which accounts for the construction, operation, and maintenance of the City owned fiber optics network. Revenues are generated in this fund through the sale of physical fibers within the city fiber network and/or the re-sale of internet access through its connection with the Illinois Century Network. From time to time, IT technology grants can be obtained to defray specific IT expenditures.

Budget Highlights

We all believe that the City Fiber Project is playing, and will continue to play, an important role in attracting new businesses to the City of Decatur, as well as supporting those who are already here through utilization of this asset to help each reach individual business goals. The only barrier we have with making this happen faster is our fiber networks reach throughout the city.

Many City buildings, and several government entities and not-for-profits are currently benefitting from reasonable shared costs for the utilization and maintenance of the City Fiber Network. The City Fiber Network performance has been exceptional with no logged unexpected down time whatsoever. Our partnership with the Illinois Century Network has created a very stable environment for access to the internet and all those who are sharing this access with us.

In fiscal year 2021, the city has partnered with several organizations to expand, fortify, and speed up installation of City Fiber throughout the City into 2022:

1. Late in 2020, we finalized a grant agreement governing a \$800,000 Illinois Technology Grant awarded to the City of Decatur to strategically expand our fiber network in support of downtown and neighborhood revitalization identified in targeted areas within the City of Decatur Opportunity Zone beginning with the John's Hill Neighborhood. Funding will also be used to expand the City Fiber Network east and west from downtown across Eldorado Street to encourage business growth along that corridor and assist with expansion of our video surveillance for police.
2. Early in 2021 Decatur Public Schools (DPS) partnered with us through an Intergovernmental Agreement to begin establishing fiber connections to all school buildings so they can be interconnected with the Illinois Century Network for internet access through previously installed City Fiber. The School District obtained their own \$600,000 Illinois Technology Grant which further extends the City Fiber to many of their schools. This Grant was awarded to DPS in August of 2021.
3. Earlier this year, the City of Decatur received its first allocation of American Rescue Plan (ARP) funding. One of the many uses for this funding is to further invest and build Fiber Optic Infrastructure. One Million dollars of this funding was transferred to Enterprise Fund 77 which is where the city fiber optic project operates out of. Currently \$215,700 has been allocated to three separate projects which will bring more value to this strategic asset. This funding will fund other projects as they come into focus in fiscal year 2022.
4. In June of this year, a strategic partnership with Sunna Fiber was approved by City Council to establish a City Fiber Path through an IRU Agreement between Sunna Fiber and the Illinois Century Network Connection point at Richland Community College. Sunna Fiber is in the business of providing internet access to households. Their initial target areas are the John's Hill Neighborhood and Millikin Heights.
5. In August of this year, another strategic partnership was established with SiFi Networks who presented a development agreement for the expansion of Fiber Optics throughout the City of Decatur and was

subsequently approved by City Manager and City Council. This enables us to get fiber placed throughout the city at a much faster pace than we could do it ourselves and allow us to use some of the fiber at a much lower cost than placing it ourselves. This will advance the deployment of smart city initiatives.

Unfortunately, as with a lot of building supplies, the COVID Pandemic has created manufacturing and supply chain issues for obtaining fiber optic building supplies, this coupled with the fact that there are currently many grant opportunities creating a large interest in Fiber Optic deployment and expansion. Lead time for 144 fiber is 6-8 months and 8-9 months for the conduit it runs in. Our supplies for these projects have been on order since July of this year so it is unlikely we will get much completed toward these projects prior to the end of 2021, however, these projects should begin advancing in 2022 and will be the focus until they are completed.

As always, the City of Decatur will leverage City Fiber in support of any new business growth in Decatur as it happens.

CITY OF DECATUR 2022 BUDGET DETAIL

77	FIBER OPTICS	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
770	FIBER OPTICS						
7741770	FIBER OPTICS FUND REVENUES						
302107	STATE GRANTS OR OTHER	0	0	800,000	0	780,000	100*
302109	FEDERAL GRANTS ARP	0	0	1,000,000	1,000,000	0	<(100*)
303115	FIBER SERVICES	28,667	31,676	32,182	44,210	34,870	(21)
307101	INTEREST INCOME	1,649	213	250	0	150	100*
307141	INVESTMENT INCOME	468	457	450	100	(250)	<(100*)
7741770 Total:		30,784	32,346	1,832,882	1,044,310	814,770	(22)
77417702	FIBER OPTICS - OPERATING EXP						
421701	NETWORK INFRASTRUCTURE MAINT	20,000	16,333	20,000	20,000	20,000	
	City Fiber Maintenance and Management					20,000	
	Julie location services for buried city fiber						
421702	FIBER SERVICES	39,000	41,510	36,000	36,000	36,000	
	ICN Fiber Based Internet Bandwidth (Service)					36,000	
	1 gig of ICN internet service resold to others						
428000	PROFESSIONAL SERVICES	0	0	60,000	20,000	0	(100*)
449900	SMALL CAPITAL ITEMS	4,844	1,196	5,000	5,000	10,000	100
	Testing/Cleaning Supplies and Repair Parts					10,000	
	Items Needed to Maintain the City Fiber Network						
77417702 Total:		63,844	59,039	121,000	81,000	66,000	(19)
77417705	FIBER OPTICS - CAPITAL EXP						
450400	INFRASTRUCTURE	245,838	0	740,000	0	780,000	100*
	Expand City Fiber - Capital Grant					780,000	
	Target Area Revitalization Efforts						
77417705 Total:		245,838	0	740,000	0	780,000	<(100*)
FIBER OPTICS TOTAL:		340,466	91,385	2,693,882	1,125,310	1,660,770	<(100*)

CITY OF DECATUR 2022 BUDGET DETAIL

77	FIBER OPTICS	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
771	FIBER OPTICS CAPITAL ARP						
77417715	FIBER OPTICS CAPITAL ARP						
450400	INFRASTRUCTURE	0	0	1,000,000	0	215,700	100*
	Bodine Bid Exceeded \$800K Capital Grant by \$115K					115,000	
	Council Approved \$115K ARP Allocation for Overage						
	City Fiber Build for Sunna Fiber					50,700	
	Council Approved \$50,700 ARP Allocation						
	Metro Fiber Extension Grand/Locust Street					50,000	
	To be paid for from ARP Funds						
	77417715 Total:	0	0	1,000,000	0	215,700	<(100*)
FIBER OPTICS CAPITAL ARP TOTAL:		0	0	1,000,000	0	215,700	<(100*)
Fund Revenue TOTAL:		30,784	32,346	1,832,882	1,044,310	814,770	
Fund Expense TOTAL:		309,682	59,039	1,861,000	81,000	1,061,700	
SURPLUS (DEFICIT):		(278,898)	(26,693)	(28,118)	963,310	(246,930)	

PUBLIC WORKS DEPARTMENT - STORM SEWER OPERATIONS

Program Description

The Public Works Department oversees the management of the Storm Water Fund which is used to improve and maintain storm management systems throughout the City. Funding for the majority of storm water work in the City comes from Fund 78 the storm water utility. The rates currently paid into the utility are formulated (1) using a base fee of \$3.00 applied to each property, plus, (2) a usage fee for the amount of the property that is impervious to water. This fee is based on the storm water discharge from a normal residential property which is designated as an Equivalent Residential Unit (ERU). This is currently set at \$0.67 per ERU. The Storm Water Fund receives approximately \$1.6 million per year in revenue. The assessed fee has not changed since the 2014 Ordinance (2014-14) was passed establishing the Storm Water Fund and fee structure.

Staffing

No employees are paid directly out of the Storm Water Fund. The fund does make a yearly transfer of funds to the General Fund to support storm drainage operations. For Fiscal Year 2022, the total transfer is \$752,000, or approximately 47% of the utility income. The allocation covers costs for Billing, Public Works Administration, Engineering, Municipal Services, etc.

Approximately 13% of Municipal Services staff time is spent on storm drainage which includes street sweeping and drainage improvements. This reflects approximately 12,000 personnel hours per year or 6.2 full time staff members. Transfers are made to the General Fund to offset approximately 15% of Engineering Division personnel costs; 15% of Public Works Administration costs and 6% of Municipal Services Division costs.

Budget Highlights

A summary of the 5-year project plan funded by the Storm Water Fund is attached. Highlights for Fiscal Year 2020 are as follows:

1. Annual Storm Drainage Improvements. Funding is allocated for lining storm sewers, emergency repairs and an annual storm drainage improvement project that will fix trouble spots around the City. Funding allocated for this work is just under \$800,000.
2. 35th & 36th Street Drainage Improvements. This project is to reduce area flooding and improve overall storm drainage which will reduce sanitary sewer infiltration in this portion of the Lost Bridge North Target Area on 35th and 36th streets south of Rt. 36. Funding proposed for this work is \$250,000.
3. Brush College Road Grade Separation Project. It is proposed that \$500,000 be provided over 2 years to cover a portion of the storm drainage costs for the Brush College Grade Separation project.

Performance Outcomes

1. Monitor construction contracts by:
 - a. Tracking the percentage of contracts awarded with at least 2 bidders.
 - b. Tracking the percentage of contracts meeting the City's minority goals.
 - c. Tracking the percentage of completed contracts that met their approved minority goals.

2021 Update: This Performance Measure is provided under the Public Works Street Maintenance information as part of the overall Public Works capital improvement efforts.

STORMWATER FUND PROPOSED CAPITAL EXPENDITURES					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
NPDES Program	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Annual Storm Drainage Project	\$777,253	\$685,000	\$430,000	\$330,000	\$330,000
Baltimore Road Drainage Improvements	\$0	\$450,000	\$400,000	\$0	\$0
Meadowlark Drainage Improvements	\$0	\$0	\$0	\$400,000	\$0
35th & 36th Street Drainage Improvements	\$250,000	\$0	\$0	\$0	\$0
Separate Storm Sewer Inspection Program	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Various Engineering Services	\$108,055	\$0	\$0	\$0	\$0
Brush College Rd Storm Drainage Work	\$250,000	\$250,000	\$0	\$0	\$0
TOTAL =	\$1,441,308	\$1,441,000	\$886,000	\$786,000	\$386,000

CITY OF DECATUR 2022 BUDGET DETAIL

78	STORM WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
780	STORM WATER PROJECTS						
7848780	STORM WATER REVENUES						
303106	STORM WATER FEE	1,598,696	1,583,010	1,592,880	1,608,645	1,608,645	
306700	TRANSFER FROM OTHER FUNDS	120,000	103,000	109,656	109,656	109,656	
307101	INTEREST INCOME	23,999	5,065	0	0	0	
307141	INVESTMENT INCOME	7,189	11,684	0	4,500	4,500	
309903	IEPA LOAN	1,236,291	0	0	206,332	219,313	6
7848780 Total:		2,986,175	1,702,759	1,702,536	1,929,133	1,942,114	1
78487802	STORM WATER - OP EXPENSES						
422000	SERV - PUMPING STATIONS	0	5,188	25,000	0	25,000	100*
423000	GENERAL FUND IT SERVICES	16,104	19,956	82,608	82,608	83,496	1
424350	GENERAL FUND FIXED ALLOCATION	0	63,732	59,628	59,628	26,988	(55)
425000	GENERAL FUND ADMIN FEE	56,700	0	0	0	0	
426400	LANDFILL SERVICES	31,668	56,211	40,000	60,000	70,000	17
428000	PROFESSIONAL SERVICES	32,124	29,106	37,221	32,063	47,171	47
428051	MAINTAIN DRAINAGE DITCHES	104,000	0	0	0	0	
429300	PAYMENT IN LIEU OF TAXES	35,015	70,251	71,376	71,376	71,376	
432300	MATERIAL - CULVERTS	15,538	10,044	40,000	35,000	40,000	14
432400	MATERIAL - SEWERS	22,345	14,707	40,000	25,000	40,000	60
441504	GENERAL FUND PURCHASING	2,028	0	0	0	0	
441505	GENERAL FUND - PUBLIC WORKS	558,468	500,004	500,004	500,004	500,004	
443900	REIMBURSE UCS BILLING	37,368	40,536	39,120	39,120	45,816	17
78487802 Total:		911,358	809,735	934,957	904,799	949,851	5
78487806	STORM WATER - CAPITAL PROJ						
440900	PRINCIPAL PAYMENTS	0	0	0	0	13,585	100*
441000	INTEREST PAYMENT	0	0	0	0	1,077	100*
451000	AUTOMOTIVE EQUIPMENT	0	0	0	0	157,500	100*
	Street Sweeper-50% by Storm Fund, 50% by Sewer					157,500	
489040	STORM SEWER	3,068	1,099	1,021,758	3,000	856,000	>100*
	NPDES PROGRAM					6,000	
	ANNUAL MISC. PROJECT					200,000	
						0	
	BRUSH COLLEGE ROAD STORM DRAINAGE WORK					250,000	
	VARIOUS DRAINAGE IMPROVEMENTS PROJECT					400,000	
489040	12-22 NELSON PARK SEWER	1,038,024	0	0	0	0	
489040	15-21 2802 N MAIN DRAINAGE IMPROV	0	92,364	0	38,271	0	(100*)
489040	16-04 32ND/FULTON DRAINAGE STUDY	84,239	6,707	250,000	0	0	
489040	18-09 MISC STORM SEWER IMPROVEMENTS	57,235	0	0	0	0	
489040	18-28 TRENCHLESS LONG LINING REPAIRS	48,943	0	0	0	0	
489040	19-09 MISC SEWER IMPROVEMENTS	24,540	54,504	0	0	0	
489040	19-19 ANNUAL SEWER INSPECTIONS	34,413	321	0	0	0	
489040	19-28 TRENCHLESS LONG LINING REPAIRS	63,510	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

78	STORM WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
780	STORM WATER PROJECTS						
78487806	STORM WATER - CAPITAL PROJ						
489040	20-08 ANNUAL STREET RESTORATION PROJ	0	13,434	0	0	0	
489040	20-09 MISC IMPROVEMENT PROJECTS	0	0	0	140,000	0	(100*)
489040	20-13 VARIOUS ENGINEERING SERVICES	0	13,389	0	75,000	108,055	44
489040	20-19 ANNUAL SEWER INSPECTION SERVIC	0	44,406	0	0	0	
489040	20-25 LMFT STREET IMPROVEMENT PROJ	0	17,078	0	13,408	70,000	>100*
489040	20-28 TRENCHLESS LONG LINING REPAIRS	0	0	0	77,965	0	(100*)
489040	21-08 ANNUAL STREET RESTORATION	0	0	0	32,890	15,000	(54)
489040	21-09 MISC SEWER IMPROVEMENTS	0	0	0	60,000	40,000	(33)
489040	21-28 TRENCHLESS LONG LINING REPAIRS	0	0	0	106,289	0	(100*)
489040	21-30 STORM DRAINAGE IMPROVEMENT	0	0	0	300,000	52,253	(83)
78487806 Total:		1,353,972	243,302	1,271,758	846,823	1,313,470	55
STORM WATER PROJECTS TOTAL:		5,251,505	2,755,796	3,909,251	3,680,755	4,205,435	<(100*)
782	DS-2017 IEPA LOAN NELSON PK						
78487822	STORM DS-2017 IEPA LOAN						
440900	PRINCIPAL PAYMENTS	127,952	159,576	162,381	162,381	165,235	2
441000	INTEREST PAYMENT	50,829	59,736	56,932	56,932	54,077	(5)
78487822 Total:		178,781	219,312	219,313	219,313	219,312	0
DS-2017 IEPA LOAN NELSON PK TOTAL:		178,781	219,312	219,313	219,313	219,312	0
Fund Revenue TOTAL:		2,986,175	1,702,759	1,702,536	1,929,133	1,942,114	
Fund Expense TOTAL:		2,444,111	1,272,349	2,426,028	1,970,935	2,482,633	
SURPLUS (DEFICIT):		542,064	430,410	(723,492)	(41,802)	(540,519)	

PUBLIC WORKS DEPARTMENT – SANITARY SEWER OPERATIONS

Program Description

The Public Works Department oversees the management of the Sanitary Sewer Fund 79 which is used to maintain the City's sanitary sewer collection system. The Fund is governed by Chapter 74 of the City Code and currently assesses \$1.51 per 100 cubic feet of water used. The City Code requires an annual increase of 2.5%/year or by the annual percentage change of the Midwest Urban Consumer Price Index, whichever is greater. The fund expects to receive \$6.5 million in revenue in 2021 plus \$3 million in ARP funds.

The City collects sanitary sewage from the residents and businesses within the City and transports it to large interceptors owned and maintained by the Sanitary District of Decatur (SDD). The SDD collects the sewage from area communities and treats it at their waste treatment plant on the southwest side of the City where the treated effluent is then discharged into the Sangamon River.

Staffing

No employees are paid directly out of the Sanitary Sewer Fund. The fund makes a yearly transfer of funds to the General Fund to support sanitary sewer maintenance operations. For Fiscal Year 2022, the total transfer is expected to be \$1.73 million to cover services in support of the sanitary sewer system. The fund pays out about \$1.5 million per year for debt service incurred during the major sewer lining projects completed over the past 10 years which were completed through IEPA low interest loans.

Over the past year, approximately 3.7% of Municipal Services staff time is spent on the sanitary sewer system. This reflects approximately 3,126 personnel hours per year or about 2.3 full time staff members.

Budget Highlights

A summary of the 5-year project plan funded by Sanitary Sewer Fund is attached. Highlights for Fiscal Year 2022 are as follows:

1. 2022 Annual Cured-in-Place Sewer Lining Project. This project is performed yearly to strengthen sewers and reduce storm water infiltration into the sanitary sewer system. Funding allocated for this work is approximately \$800,000.
2. Overhead Sewer Program. This program currently provides 100% funding for property owners to install a backup prevention device in their home up to a maximum of \$10,000. This program will assist the City in meeting the EPA's requirements to end basement backups in the system. \$250,000 has been allocated for this program in 2022. The City will make a more targeted appeal to vulnerable homeowners to get this program more exposure in the community.

3. Brush College / Reas Bridge Sewer Extension. Funding is proposed to extend sewer into this unsewered area of the City to promote development of the area. The full extent of the sewer and the size of the pump station are still being determined. Funding could exceed over \$3 million over the next 2 years if the maximum sized pump station is required.
4. USEPA Administrative Consent Order. Continue improving portions of the City's sanitary sewer improvement program as proposed to the USEPA as part of their Consent Order with the City. These projects are the first phase in formulating a successful inflow and infiltration (I&I) reduction strategy to use in future City I&I reduction project
 - a. Target Area 8, Drainage Basin 5/6: Grand and Oakland. Design work began in 2021 and should be completed in 2022 with a planned construction project beginning in late 2022 or early 2023. The funding for this 3-year project is expected to exceed \$12.8 million and be funded through a bond or loan.
 - b. Target Area 9: Ellen and Division. Design is at 90% with planned construction in 2022. The funding for this 3-year project is expected to be around \$5.3 million and be funded through \$3 million in ARP funding and the Sewer Fund.
 - c. Target Area 6: Florian Basin. It is proposed that design work begin on the Florian Basin inflow/infiltration reduction project with work to begin in 2023. Overall costs are currently expected to be around \$4.2 million.

Performance Outcomes

1. Monitor the City's sanitary sewer system by:
 - a. Monitor system maintenance by tracking system caused dry weather backups.

2021 UPDATE: The City started a five-year cleaning schedule in 2017 with the crews currently in year five of the five-year schedule.

Dry Weather Backups					
	2016	2017	2018	2019	2020
Dry Weather Backups	24	39	31	19	32

- b. Monitor I&I intrusion by tracking system caused wet weather backups.

2021 UPDATE: Wet weather backups did not change in 2020 but are fully dependent on the storm sizes throughout a given year. The 2022 budget includes funding to complete construction on the City's first I&I reduction

project in Ellen and Division area, final design of Oakland and Grand sewer separation project and will continue with the installations of a sanitary backup prevention device at properties with documented wet weather backups.

Wet Weather Backups					
	2016	2017	2018	2019	2020
Wet Weather Backups	4	19	8	4	4

2. Monitor construction contracts by:
 - a. Tracking the percentage of contracts awarded with at least 2 bidders.
 - b. Tracking the percentage of contracts meeting the City's minority goals.
 - c. Tracking the percentage of completed contracts that met their approved minority goals.

2020 Update: This Performance Measure is provided under the Public Works Street Maintenance information as part of the overall Public Works capital improvement efforts.

SANITARY SEWER FUND PROPOSED CAPITAL EXPENDITURES					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Miscellaneous Sanitary Sewer Repairs	\$700,000	\$500,000	\$500,000	\$500,000	\$400,000
Sanitary Sewer Improvement Project	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000
Sanitary Sewer Cured-in-Place Lining	\$820,477	\$600,000	\$500,000	\$500,000	\$500,000
Sanitary Sewer Inspection Program	\$400,000	\$400,000	\$450,000	\$450,000	\$450,000
Sanitary Sewer Cleaning	\$200,000	\$200,000	\$100,000	\$100,000	\$100,000
Sanitary Sewer Manhole Rehabilitation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Sanitary Sewer Asset Management Plan	\$0	\$200,000	\$200,000	\$0	\$0
Sanitary Sewer Herbicide Root Control	\$200,000	\$363,803	\$250,000	\$250,000	\$250,000
Overhead Sewer Program	\$250,000	\$250,000	\$200,000	\$50,000	\$50,000
Sanitary Manhole Inspections	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
SSA Study and CMOM Program	\$134,690	\$0	\$0	\$0	\$0
SCSAA T.A. 6 - Florian Basin	\$500,000	\$3,800,000	\$50,000	\$0	\$0
SCSAA T.A. 3N - Lost Bridge Basin North	\$50,000	\$400,000	\$6,800,000	\$50,000	\$0
SCSAA T.A. 8 - Basin 5/6	\$749,146	\$6,150,000	\$6,000,000	\$0	\$0
SCSAA T.A. 9 - Ellen and Division	\$5,300,000	\$0	\$0	\$0	\$0
Sump Pump Inspection Program	\$0	\$0	\$50,000	\$50,000	\$50,000
Allen Bend Pump Station Replacement	\$210,000	\$0	\$0	\$0	\$0
Rt 51 Pump Station Replacement	\$65,000	\$0	\$0	\$0	\$0
Various Engineering Services	\$100,000	\$0	\$0	\$0	\$0
No Sewer Areas	\$400,000	\$0	\$0	\$0	\$0
Brush College and Rays Bridge Rd Sewer Ex	\$1,130,859	\$1,900,000	\$0	\$0	\$0
	\$11,685,172	\$15,188,803	\$15,525,000	\$2,375,000	\$2,225,000

CITY OF DECATUR 2022 BUDGET DETAIL

79	SEWER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
790	SEWER PROJECTS						
7948790	SEWER FUND REVENUES						
302106	FEDERAL GRANTS	0	0	0	3,000,000	0	<(100*)
303103	TAPPING FEES	2,140	9,200	0	6,000	6,000	
303105	SEWER USER FEES	3,027,793	3,148,419	3,416,200	3,313,002	3,427,509	3
303120	EXTERNAL SEWER USER FEE	3,506,266	3,028,214	3,556,770	2,952,812	3,058,269	4
307101	INTEREST INCOME	75,014	17,841	0	0	0	
307141	INVESTMENT INCOME	22,555	40,316	0	15,000	0	<(100*)
308899	MISCELLANEOUS INCOME	125	110	0	110	0	<(100*)
309903	IEPA LOAN	0	5,509,611	0	0	2,300,000	100*
7948790 Total:		6,633,893	11,753,711	6,972,970	9,286,924	8,791,778	(5)
79487902	SEWER FUND - OP EXPENSES						
422000	SERV- PUMPING STATIONS	195,534	92,949	170,724	160,724	175,000	9
423000	GENERAL FUND IT SERVICES	12,096	15,864	78,360	78,630	79,308	1
423100	ELECTRICITY	0	19,568	30,000	15,000	20,000	33
423300	TELEPHONE	0	0	1,000	0	1,000	100*
424300	MOTOR VEHICLE EXPENSES	164,052	195,480	192,144	192,144	228,804	19
424350	GENERAL FUND FIXED ALLOCATION	0	195,888	141,120	141,120	200,844	42
424600	LEGAL SERVICES	3,392	0	10,000	0	10,000	100*
424700	COMPUTER SOFTWARE	0	0	20,000	0	20,000	100*
425000	GENERAL FUND ADMIN FEE	270,504	0	0	0	0	
426400	LANDFILL SERVICES	40,674	28,531	70,000	80,000	100,000	25
428000	PROFESSIONAL SERVICES	96,585	53,663	159,500	45,724	119,500	>100*
429300	PAYMENT IN LIEU OF TAXES	389,666	386,183	403,416	403,416	403,416	
432400	MATERIALS - SEWERS	12,257	18,516	75,000	30,000	75,000	>100*
441504	GENERAL FUND PURCHASING	6,792	0	0	0	0	
441505	GENERAL FUND - PUBLIC WORKS	591,012	534,252	573,792	573,792	573,792	
441508	GENERAL FUND EPA	336,636	341,496	357,132	357,132	357,132	
443900	REIMBURSE UCS BILLING	113,076	152,100	173,868	173,868	91,116	(48)
444200	TRANSFER TO OTHER FUNDS	120,000	103,000	109,656	109,656	109,656	
79487902 Total:		2,352,276	2,137,490	2,565,712	2,361,206	2,564,568	9
79487906	SEWER FUND - CAPITAL PROJ						
451000	AUTOMOTIVE EQUIPMENT	0	0	550,000	481,693	481,693	
	50% Street Sweeper					157,500	
	Vactor Truck Purchase - non-carryover from FY21					324,193	
452000	OTHER EQUIPMENT	0	0	0	394,693	394,693	
	VACTOR TRUCK PURCHASE					394,693	

CITY OF DECATUR 2022 BUDGET DETAIL

79	SEWER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P	
790	SEWER PROJECTS							
79487906	SEWER FUND - CAPITAL PROJ							
489030	SANITARY SEWER	2,985	21,267	3,740,000	385,229	2,149,146	>100*	
	SANITARY SEWER IMPROVEMENT PROJECT 20-33					150,000		
	SANITARY SEWER CLEANING					200,000		
	SANITARY SEWER ASSET MANAGEMENT PLAN					0		
	SANITARY MANHOLE INSPECTIONS					75,000		
	SCSAA T.A. 3N-LOST BRIDGE NORTH BASIN 17-03					50,000		
	SCSAA T.A. 8- BASIN 5/6 16-01					749,146		
	ALLEN BEND PUMP STATION REPLACEMENT					210,000		
	RT 51 PUMP STATION REPLACEMENT					65,000		
	NO SEWER AREAS					400,000		
	SANITARY SEWER MANHOLE REHABILITATION 20-32					250,000		
489030	09-17 BACKUP PREVENTION PROGRAM	5,535	24,216	250,000	35,000	250,000	>100*	
489030	13-01 SSA STUDY & CMOM PROGRAM	3,965	0	144,690	10,000	134,690	>100*	
489030	14-31 HERBICIDE ROOT CONTROL	0	0	250,000	0	250,000	100*	
489030	15-07 MCKINLEY-7TH WARD SEWER REHAB	13,926	0	0	0	0		
489030	16-04 32ND/FULTON STORM DRAIN IMPRV	0	738,880	629,690	615,576	0	(100*)	
489030	16-19 ANNUAL SEWER TELEVISIONING PROG	36,185	0	0	425,815	400,000	(6)	
489030	17-01 TARGET AREA FLOW METERING	18,369	0	0	0	0		
489030	17-02 LOST BRDG/FLORIAN BASIN II RED	0	0	450,000	0	500,000	100*	
489030	17-22 MCKINLEY AVE SEWER REHAB	35,028	5,447,803	25,000	15,000	0	(100*)	
489030	18-01 ELLEN/DIVISION I&I REDUCTION	59,867	26,970	3,400,000	82,916	5,300,000	>100*	
489030	18-06 WILDWOOD SANITARY SEWER REPAIR	44,100	0	0	0	0		
489030	18-09 MISC SANITARY SEWER IMPROVMNTS	126,615	0	0	0	0		
489030	18-28 TRENCHLESS LONG LINING REPAIRS	373,864	0	0	0	0		
489030	19-09 MISC SEWER IMPROVEMENTS	81,457	226,803	0	0	0		
489030	19-14 MANHOLE REHABILITATION PROJECT	153,995	6,205	0	0	0		
489030	19-19 ANNUAL SEWER INSPECTIONS	244,686	2,567	0	0	0		
489030	19-25 2019 LMFT PROJECT	42,350	0	0	0	0		
489030	19-28 TRENCHLESS LONG LINING REPAIRS	406,530	30,918	0	0	0		
489030	20-06 REA'S BRIDGE RD/BRUSH COLLEGE	0	14,499	0	97,769	1,130,859	>100*	
489030	20-09 MISC IMPROVEMENT PROJECT	0	234	700,000	621,215	700,000	13	
489030	20-13 VARIOUS ENGINEERING SERVICES	0	10,711	0	52,000	100,000	92	
489030	20-14 ANNUAL MANHOLE REHAB PROJECT	0	102	0	0	0		
489030	20-18 AREAS OF CITY NOT SERVED	0	23,390	0	0	0		
489030	20-19 ANNUAL SEWER INSPECTION SERVIC	0	355,252	0	0	0		
489030	20-25 LMFT STREET IMPROVEMENT PROJ	0	9,075	0	0	0		
489030	20-28 TRENCHLESS LONG LINING REPAIRS	0	0	0	739,644	820,477	11	
489030	20-31 HERBICIDE ROOT CONTROL	0	100	0	137,833	200,000	45	
	489030 Total:	1,649,456	6,938,992	9,589,380	3,217,997	11,935,172		
	79487906 Total:	1,649,457	6,938,992	10,139,380	4,094,383	12,811,558	>100*	
	SEWER PROJECTS	TOTAL:	10,635,626	20,830,193	19,678,062	15,742,513	24,167,904	<(100*)

CITY OF DECATUR 2022 BUDGET DETAIL

79	SEWER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
792	DS-2013 IEPA LOAN LAKESHORE DR						
79487922	DS-2013 IEPA LOAN-LAKESHORE DR						
440900	PRINCIPAL PAYMENTS	339,698	346,286	353,002	353,002	359,848	2
441000	INTEREST PAYMENT	119,997	113,409	106,694	106,694	99,848	(6)
79487922 Total:		459,695	459,695	459,696	459,696	459,696	0
DS-2013 IEPA LOAN LAKESHORE DR TOTAL:		459,695	459,695	459,696	459,696	459,696	0
793	DS-2015 IEPA LOAN UNION ST						
79487932	DS-2015 IEPA LOAN-UNION ST						
440900	PRINCIPAL PAYMENTS	95,165	97,073	99,019	99,019	101,004	2
441000	INTEREST PAYMENT	37,537	35,629	33,683	33,683	31,697	(6)
79487932 Total:		132,702	132,702	132,702	132,702	132,701	0
DS-2015 IEPA LOAN UNION ST TOTAL:		132,702	132,702	132,702	132,702	132,701	0
794	DS-2017 IEPA LOAN 7TH WARD						
79487942	DS-2017 IEPA LOAN-7TH WARD						
440900	PRINCIPAL PAYMENTS	363,333	369,719	376,217	376,217	382,829	2
441000	INTEREST PAYMENT	144,788	138,402	131,904	131,904	125,290	(5)
79487942 Total:		508,121	508,121	508,121	508,121	508,119	0
DS-2017 IEPA LOAN 7TH WARD TOTAL:		508,121	508,121	508,121	508,121	508,119	0
795	DS-2019 IEPA LOAN MCKINLEY						
79487952	DS-2019 IEPA LOAN-MCKINLEY						
440900	PRINCIPAL PAYMENTS	0	0	180,776	180,776	195,360	8
441000	INTEREST PAYMENT	0	0	86,956	86,956	88,354	2
79487952 Total:		0	0	267,732	267,732	283,714	6
DS-2019 IEPA LOAN MCKINLEY TOTAL:		0	0	267,732	267,732	283,714	6
Fund Revenue TOTAL:		6,633,893	11,753,711	6,972,970	9,286,924	8,791,778	
Fund Expense TOTAL:		5,102,251	10,177,000	14,073,343	7,823,840	16,760,356	
SURPLUS (DEFICIT):		1,531,642	1,576,711	(7,100,373)	1,463,084	(7,968,578)	

PUBLIC WORKS DEPARTMENT - WATER OPERATIONS

Program Description

The Public Works Department oversees the City's Water Utility which includes the operations, maintenance and capital improvements that are required for a sustainable water system. The infrastructure elements include, Lake Decatur, the dam, the water treatment plant and the water distribution system.

The payroll expenses for 45 out of the Department's 124-person staff (41%) are paid directly from the Water Utility. Water Utility personnel serve in managing the lake, operating the water treatment plant, and managing the water distribution system. The utility also supports the water customer services performed by the Finance Department. The Water Utility income is expected to exceed \$32 million in 2021 and is anticipated to do so in 2022. Expenses for the utility include the following:

• Water treatment plant operations and maintenance	\$5.89 million
• Lake operations and maintenance	\$1.79 million
• Administration (includes General Fund transfers)	\$5.15 million
• Water Capital Fund Transfer	\$2.75 million
• Water Distribution Services	\$3.56 million
• Water Customer Services	\$1.08 million
• Water Debt Service	\$11.85 million

Most of the 2021 Water Main Replacement Project was left incomplete due to the inability to get materials. The work will be completed in 2022 and the planned 2022 project will be deferred until 2023.

The Long-Term Sustainability Plan prepared by CDM Smith, was presented to the City Council in 2021. This budget begins the implementation of the plan. The various projects will be identified as those which could be financed directly from the Water Fund or through low interest loans or bonding.

A new on staff engineer is proposed to help manage the ambitious Sustainability Plan along with funding for retaining the services of a consulting engineer to help with project management and begin designing the planned improvements to the South Water Treatment Plant which will include major upgrades to the electrical system, chemical delivery systems, and chlorine system which will be multiyear projects expected to cost over \$22 million.

The Sustainability Plan includes working toward making the City a water independent community by securing additional water resources such as Lake Toko and improving its existing resources including the DeWitt Wellfield.

As part of the Sustainability Plan, the project to convert the South Water Treatment Plant's aging clarifiers to claricones will begin. This is a major plant improvement and moves toward a new, more efficient technology in treating water. CDM Smith reviewed options as part of their sustainability study and recommended that the City pursue moving to the claricone technology rather than rebuilding the current clarifiers. This is expected to be a 2-year, \$16 million project.

\$6 million in ARP funding was approved by the City Council for this project. The balance of the work will be proposed for financing.

The Department proposes to hire a Watershed Manager to oversee the watershed program for the City. With the wide range of work needed in the watershed and the number of stake holders to coordinate with, it is important to have an individual specifically assigned to address watershed issues and be involved in watershed programs.

The FY 2022 Capital budget proposes \$300,000 in funding for watershed improvements which will begin with or without grants although the City has been informed that it will likely receive a 319 Grant which may be for up to \$150,000. Increased funding is planned in future years once the program gets off and running. City funding may be reduced if grants are received to supplement it.

Water Services staff will continue cleaning and painting the 4,255 fire hydrants throughout the City. Hydrants are being painted the traditional red color with a colored nozzle cap to indicate the water pressure available at that location.

The City does not have fully lead services in its system. There are 4,080 services with lead goose necks on them. These are typically rigid galvanized steel services that have a lead connection at the main. As the City improves streets, all services with lead goose necks are replaced from the main to the house. These costs are included in the Capital budget.

Staffing

The Public Works Department-Water Utility has 45 authorized full time positions in 2 Divisions:

Water Production Division: 22 authorized positions, manages the City water treatment system including the Lake and its watershed.

Water Services Division: 23 authorized positions, manages the City's water distribution system including water meters. Water Services is responsible for monitoring the water use in the City and assuring accurate measurement and billing.

Fund transfers are made to the General Fund to offset approximately 18% of Engineering Division personnel costs (\$184,625) and 25% of Public Works administration costs (\$125,500).

Budget Highlights

The proposed programs, staffing, equipment, and resource levels of the Public Works Department in FY 2021 track with those of the previous fiscal year except for the following proposed highlights, additions or deletions:

Water Production Division:

1. The City has an annual contract for \$480,000 in 2022 to apply lime residual from the water treatment process onto area farmland.
2. The City issues an annual contract to purchase \$2.25 million worth of chemicals for the water treatment process.

3. Lake Services: Additional funding (\$108k in 2021 to \$145.6k in 2022) is due to a significant 2021 pay increase for Lake Patrol personnel. It has proven difficult to hire these seasonal workers due to the rigorous requirements and difficulty of the work. The 2022 budget is for 24/7 Lake Patrol staffing during summer.
4. Lake Services: Increased funding (\$206k to \$217k) is included to fund the second year of the watershed conservation contract with the Macon County Soil and Water Conservation District. As the Watershed Management Plan continues, the District may be called upon to redirect some of its efforts in support of possible grants. This funding may change.

Water Services Division

1. Continue funding is planned for water meter maintenance. The Division has been using meters left over from the replacement project completed about 6 years ago. That stock has been depleted and new meters will still need to be purchased. Generally, the City goes through about 500-700 meters per year as part of routine maintenance with freezing and other issues. Water customers generally reimburse the City for water meter replacement. This line item will remain at \$80,000 in the 2022 fiscal year.
2. In 2021 Council authorized a Maintenance Contract for the Franklin Street Water Tank with Utility Service Co. Minor repairs, painting, washouts and inspections are scheduled to be completed the next several years. Minimal funding will be needed for years 1 through 3, however increased funding will be needed beginning in year 4 of the contract.

Water Fund Capital Improvements

1. 2022 Water Main Replacement
 - a. Completion of water main replacement work in the Point Bluff/Shoreline/Bayshore neighborhood which was delayed in 2021 due to material delivery.
 - b. Continue with lead service replacements as part of the annual street paving project.
 - c. Complete water main extensions in the Boiling Springs area and Greenswitch Road north of Mound Road which were delayed in 2021 due to material delivery.
 - d. Water main relocation on Brush College Road.
 - e. Other system valve repairs.
2. Propose to replace 4 vehicles in 2022.
3. Continue with an annual leak detection survey of the City with the issuance of a new multi-year contract for 2021-2023.
4. Continue Phase 3 of the Watershed Management Plan with Northwater.
5. The Department plans to continue work on the recommendations provided in the Additional Water Supply report. Top priorities are:
 - a. Improving the DeWitt Wellfield
 - b. Reviewing the legal and environmental status for using Lake Toko water
 - c. Reviewing the water yield reliability of the City owned former Vulcan gravel pit on South Monroe Street

6. Begin the process of reviewing and possibly purchasing land along the Lake Decatur shoreline to protect the water quality of the lake.

Performance Outcomes

Water Production Division

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine, and nitrate. These will be tracked daily by testing the drinking water as it leaves the SWTP.
2021 Update: All standards were met or exceeded daily.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat OUIs on the lake annually. These will be tracked monthly and compared to the same month in the previous year.
2021 Update: There was 1 boat accident and no boat OUIs.
3. Reduce the amount of sediment accumulating in the lake annually. Measure the amount of sediment accumulating in the lake every year and compare with the IL State Water Survey's Sangamon River sediment load at Monticello annual report.
2021 Update: Data for this Performance Outcome began to be recorded in the second half of 2021. It will be summarized and reported in 2022 as part of the Watershed Management Plan.

Water Services Division

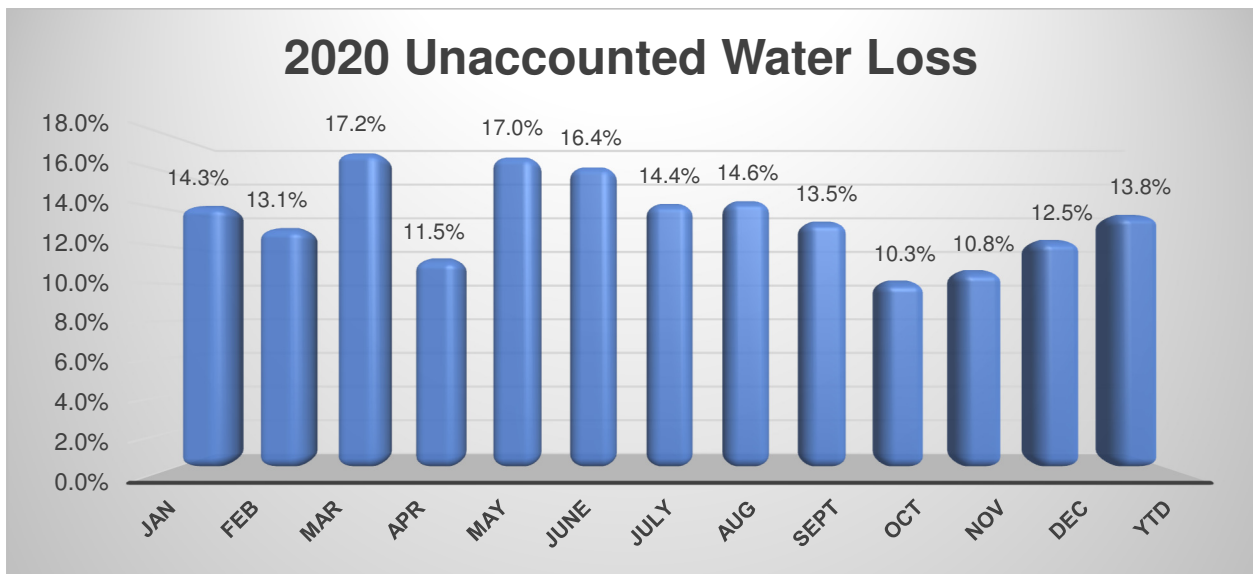
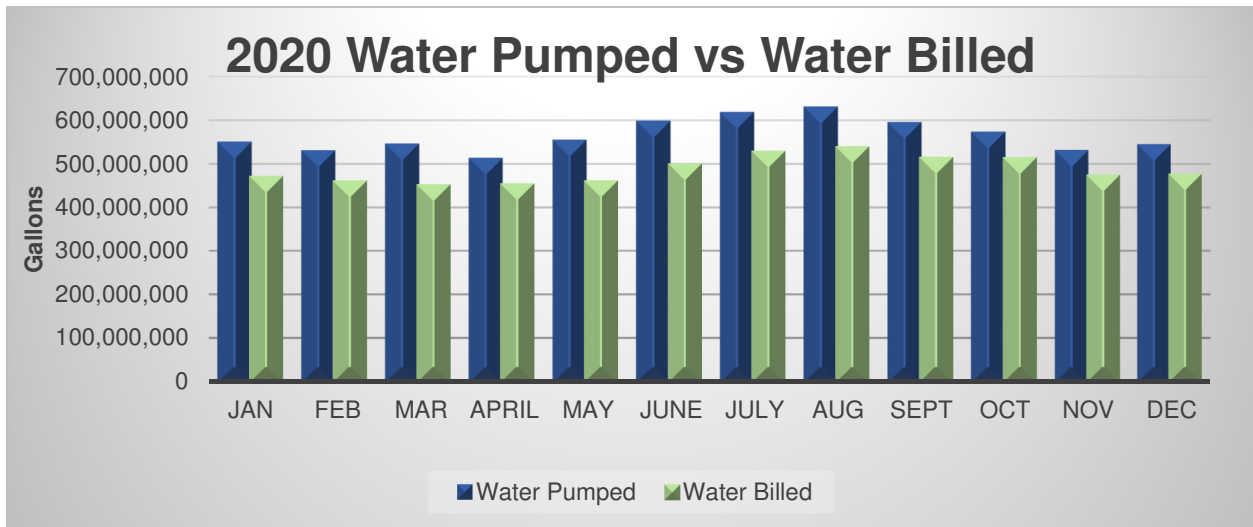
4. Measure the percentage of unaccounted water loss by compiling monthly data for treated water pumped verses water billed and maintenance conditions that impact water accountability.

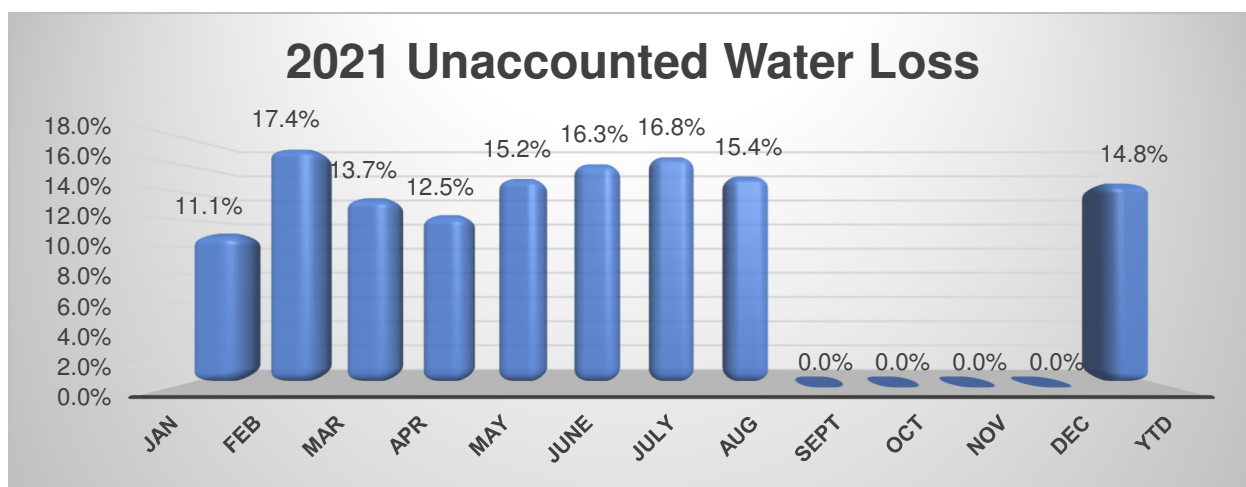
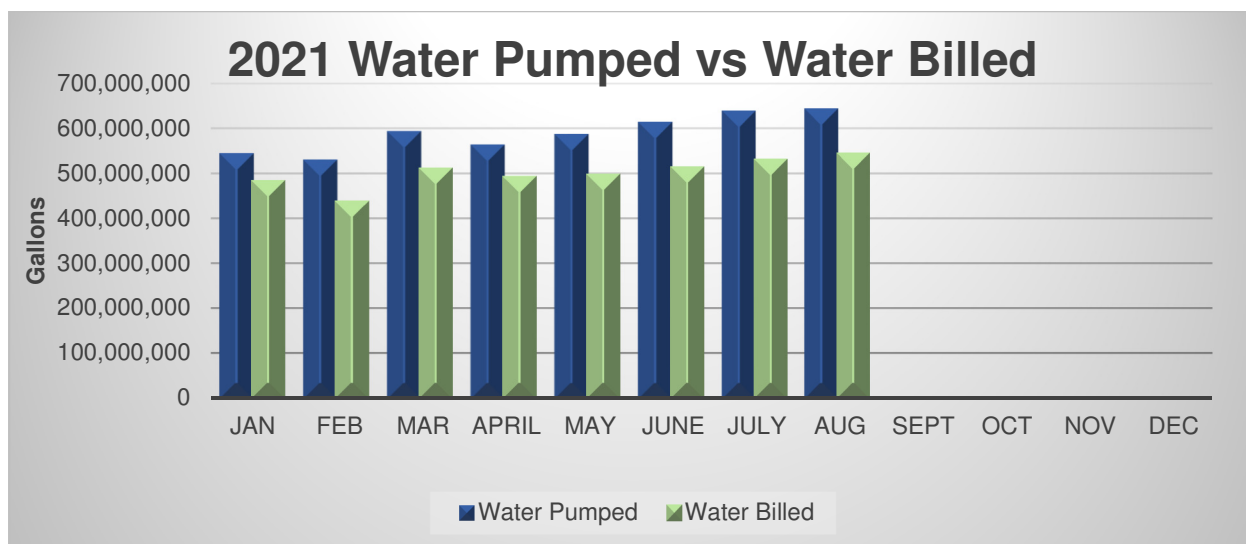
2020 and 2021 Update: The water loss for the City's water system is determined by compiling the monthly data for treated water verses the water billed to customers and is essentially water that is cleaned and pumped but never paid for. All drinking water utilities have water loss which can occur through leaking pipes, inaccurate water meters, billing and accounting practices, theft of service, firefighting, hydrant flushing, etc. The USEPA provides guidance on water loss experienced by water systems around the country but no real standard has been established. Essentially each community determines what level of water loss is economically sustainable. The City's benchmark is 15% water loss.

A proactive leak management program is a critical component of any water loss strategy. Leak management programs being prioritized by the City include:

- 1) An annual leak detection contract to find hidden leaks in the system.
- 2) A program to replace galvanized water services and services with lead components.
- 3) An annual water main replacement program that targets areas with a high number of water main breaks.

The City's average water loss rate was 13.8% for 2020 and is 14.8% for 2021 as of August.





5. **Proposed New Performance Outcome for Water Services:** Monitor the chlorine levels for dead end water mains by:
- Identifying and flushing fire hydrants located on dead end water mains.
 - Recording and tracking chlorine levels before and after flushing fire hydrants.
 - Recording and tracking the amount of water flowed to flush fire hydrants.

Update: 287 fire hydrants on dead end water mains were identified and flushed in June and July. Chlorine levels were recorded for 274 hydrants and 1,816,200 gallons of water was flowed for the flushing process.

Capital Improvements

6. Monitor construction contracts by:
- Tracking the percentage of contracts awarded with at least 2 bidders.
 - Tracking the percentage of contracts meeting the City's minority goals.

- c. Tracking the percentage of completed contracts that met their approved minority goals.

2020 Update: This Performance Measure is provided under the Public Works Street Maintenance information as part of the overall Public Works capital improvement efforts.

The Water Fund Capital Improvement Plan is provided below:

WATER NON-LAKE CAPITAL (BOND)					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Annual Water Main Replacement	\$5,249,711	\$3,000,000	\$3,500,000	\$3,500,000	\$3,500,000
SWTP East Clarifiers Conversion	\$2,163,500	\$8,163,500	\$0	\$0	\$0
Bulk Water Station Replacement	\$20,000	\$180,000	\$0	\$0	\$0
SWTP Caustic and Chlorine System Imp	\$80,000	\$414,000	\$414,000	\$0	\$0
SWTP Chemical System Improvements	\$350,000	\$1,178,667	\$1,178,667	\$1,178,667	\$0
William St P.S. Valve and Meter Improvement	\$430,000	\$360,000	\$0	\$0	\$0
South Sludge Lagoon Electrical Improvements	\$0	\$0	\$0	\$0	\$110,000
SWTP Electrical System Improvements	\$0	\$100,000	\$500,000	\$4,519,000	\$4,019,000
SWTP Additional Water Reservoir	\$0	\$50,000	\$700,000	\$3,150,000	\$3,150,000
SWTP Reservoir Aeration	\$0	\$0	\$0	\$0	\$370,000
Raw Water Pipeline from Sludge Lagoon	\$0	\$0	\$0	\$190,000	\$640,000
Raw Water Pump Station Electrical Improvement	\$0	\$240,000	\$800,667	\$800,667	\$800,667
Total Non-Lake Capital Bond Projects =	\$8,293,211	\$13,686,167	\$7,093,334	\$13,338,334	\$12,589,667
WATER NON-LAKE CAPITAL (CASH)					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Long Term Sustainability Study	\$30,000	\$10,000	\$10,000	\$11,000	\$11,000

Sustainability Plan Program Management	\$400,000	\$300,000	\$200,000	\$100,000	\$100,000
Water Valve and FH Maintenance	\$145,000	\$145,000	\$60,000	\$90,000	\$90,000
Automotive Equipment	\$558,000	\$284,000	\$0	\$0	\$0
Other Equipment (Hydro Excavator)	\$450,000	\$0	\$0	\$0	\$0
Water Distribution System Leak Detection	\$34,848	\$34,848	\$37,000	\$38,000	\$39,000
Water Distribution System Maintenance Program	\$800,000	\$700,000	\$650,000	\$500,000	\$500,000
Brush College Road Water Main Relocation	\$960,000	\$640,000	\$0	\$0	\$0
SWTP East Clarifiers Conversion	\$6,000,000		\$0	\$0	\$0
Distribution System Sample Stations	\$124,000	\$104,000	\$104,000	\$104,000	\$104,000
Nitrate Building Heating Improvements	\$100,000	\$0	\$0	\$0	\$0
South Booster Pump Station Improvement	\$0	\$0	\$0	\$100,000	\$0
SWTP Architectural & HVAC Improvements	\$0	\$0	\$9,000	\$9,000	\$90,000
SWTP SCADA Hardware & Software Improvements	\$150,000	\$150,000	\$0	\$0	\$0
SWTP SCADA Improvements	\$0	\$128,000	\$256,000	\$256,000	\$256,000
Raw Water Pump Station Roof	\$100,000	\$0	\$0	\$0	\$0
Raw Water Pump Station Architectural Impr	\$0	\$0	\$22,667	\$22,667	\$22,667
Total Non-Lake Capital Cash Projects =	\$9,851,848	\$2,495,848	\$1,348,667	\$1,230,667	\$1,212,667
WATER LAKE CAPITAL (BOND)					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Lake Toko and Lake Rhodes	\$0	\$0	\$400,000	\$205,000	\$1,163,000
Dewitt Wellfield	\$0	\$0	\$500,000	\$2,500,000	\$1,860,000

Total Lake Capital Bond Projects =	\$0	\$0	\$900,000	\$2,705,000	\$3,023,000
WATER LAKE CAPITAL (CASH)					
Project Detail Description	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Architecture and Engineering Services	\$45,000	\$10,000	\$12,000	\$12,000	\$14,000
Lake Decatur Watershed Management Plan	\$820,183	\$910,000	\$910,000	\$860,000	\$790,000
Lake Decatur Dam Bascule Gate Repairs	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Existing Vulcan Water Pit	\$50,000	\$0	\$0	\$0	\$0
Lake Toko and Lake Rhodes	\$75,000	\$90,000	\$0	\$0	\$0
Dewitt Wellfield	\$370,000	\$150,000	\$0	\$0	\$0
Oakley Sediment Basin	\$200,000	\$0	\$0	\$0	\$0
Total Lake Capital Cash Projects =	\$1,660,183	\$1,260,000	\$1,022,000	\$972,000	\$904,000
Total Water Capital Bond Projects =	\$8,293,211	\$13,686,167	\$7,993,334	\$16,043,334	\$15,612,667
Total Water Capital Cash Projects =	\$11,512,031	\$3,755,848	\$2,370,667	\$2,202,667	\$2,116,667
Total Public Works Water Capital Projects =	\$19,805,242	\$17,442,015	\$10,364,001	\$18,246,001	\$17,729,334

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
800	WATER						
8080800	WATER FUND REVENUES						
303101	WATER SALES	29,396,115	29,659,562	30,425,400	30,814,036	31,170,000	1
303102	SANITARY DISTRICT	282,321	324,341	300,000	300,000	300,000	
303103	TAPPING FEES	14,631	27,105	15,000	19,000	15,000	(21)
303605	FROM OTHER FUNDS-UCS BILLING	166,608	210,156	231,192	231,192	156,828	(32)
304306	BOAT LICENSES	0	67,338	138,000	153,000	160,000	5
304402	PIER PERMITS	0	41,234	87,000	86,000	90,000	5
305517	DUCK BLIND FEES	0	493	1,000	1,000	1,000	
307101	INTEREST INCOME	36,605	4,273	20,000	0	0	
307141	INVESTMENT INCOME	12,543	15,034	0	5,000	5,000	
308802	SALE OF CITY PROPERTY	0	23,831	0	0	0	
308819	TREASURY REBATE	270,048	161,368	0	0	0	
308895	SALE OF RETAIL FUEL	0	0	0	21,716	22,000	1
308899	MISCELLANEOUS INCOME	148,878	130,955	75,000	198,000	150,000	(24)
309900	BOND OR NOTE PROCEEDS	0	24,213,790	0	0	0	
8080800 Total:		30,327,749	54,879,480	31,292,592	31,828,944	32,069,828	1
WATER TOTAL:		30,327,749	54,879,480	31,292,592	31,828,944	32,069,828	1

801 WATER PRODUCTION

80808011 WATER PROD -PERSONNEL

409000	SALARIES	803,611	883,866	969,769	946,978	984,543	4
410100	OVERTIME	93,860	48,007	70,000	70,000	70,000	
410500	PENSION CONTRIBUTION	88,361	100,916	125,976	119,212	95,436	(20)
410700	FICA/MEDICARE	67,824	70,029	80,444	76,157	80,673	6
411100	LIFE INSURANCE	1,092	1,198	1,575	1,263	1,554	23
411200	MEDICAL INSURANCE	195,250	209,250	202,800	199,333	273,000	37
411220	VSP INSURANCE PREMIUMS	1,600	0	0	0	0	
411500	SERVICE RECOGNITION	5,543	5,851	11,780	11,780	11,200	(5)
80808011 Total:		1,257,141	1,319,117	1,462,344	1,424,723	1,516,406	6

80808012 WATER PRODUCTION-OP EXP

411300	TO EMPL BENEFITS-UNEMPLOYMENT	984	576	576	576	564	(2)
420100	ADVERTISING	0	0	200	0	200	100*
	HR Vacancy advertising and other advertising as					200	
420200	PRINTING AND BINDING	2,677	2,836	2,900	2,800	2,900	4
	Annual Water Quality report to customers					2,900	
420300	GRAPHIC REPRODUCTIONS	0	0	1,000	0	1,000	100*
	Large Scale document printing and digitizing					1,000	
421000	SERVICE TO MAINT BUILDINGS	31,933	6,297	15,000	30,000	45,000	50
	Replace 3 DeWitt Wellhouse Roofs					30,000	
	Electrical, Plumbing, HVAC, Fire extinguishers, et					15,000	

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
801	WATER PRODUCTION						
80808012	WATER PRODUCTION-OP EXP						
421400	SERVICE- OTHER EQUIP	167,962	111,334	116,000	240,000	140,000	(42)
	SCADA Support Services					40,000	
	Generators, SCADA System, electrical, etc					100,000	
421700	SERV TO MAINT COMM EQUIP	8,004	8,126	11,000	11,000	11,000	
	Security cameras and StarCom radios					11,000	
423000	GENERAL FUND IT SERVICES	146,832	151,404	156,948	156,948	148,968	(5)
423100	ELECTRICITY	547,201	531,134	590,000	520,300	590,000	13
	Cost varies with water quantity pumped to customer					590,000	
423200	NATURAL GAS	47,157	49,169	56,000	57,700	58,000	1
						58,000	
423300	TELEPHONE	7,268	6,888	6,000	6,700	6,700	
						6,700	
424000	TRAINING SCHOOL EXPENSES	56	0	1,000	0	2,500	100*
	Operations and maintenance staff training					2,500	
424100	CONFERENCES & TRAVEL	3,075	385	4,000	7,000	7,000	
	10 staff attend ISAWWA					2,000	
	IPWSOA conferences for IEPA certification					2,000	
	Supervisor attend AWWA conference					3,000	
424300	MOTOR VEHICLE EXPENSES	15,348	12,876	5,592	5,592	7,032	26
424500	POSTAGE	975	479	700	300	500	67
						500	
424700	COMPUTER SOFTWARE	0	0	1,870	3,870	37,000	>100*
	Risk Mgt Contractor Safety Compliance					35,000	
	Antero maintenance mgt update					2,000	
425500	APPLICATION FEES	2,500	2,500	2,500	10,000	10,000	
	IEPA NPDES permit fees have increased					10,000	
425800	GAUGING STATION SERV FEE	10,425	10,425	10,425	10,425	10,600	2
	US Geological Survey fees for multiple stations					10,600	
426400	CONTRACTED LAND APPLICATION	280,440	372,216	480,000	400,000	480,000	20
	Removal & Recycle of SWTP lime residual yr 3 of 5					480,000	
426500	MEDICAL SERVICES	0	0	1,000	0	1,000	100*
	Drug testing after accidents					1,000	
427100	TEMP AGENCY SERVICES	21,604	3,655	10,000	7,000	8,000	14
	Labor for clarifier basins semiannual maintenance					8,000	
428000	PROFESSIONAL SERVICES	21,977	24,892	24,000	24,000	27,000	13
	Water quality testing,exterminator,Risk Mgt plan					27,000	
428060	JANITORIAL SERVICES	9,301	9,499	9,720	9,720	9,960	2
428400	MEMBERSHIP FEES	1,195	918	1,180	2,010	1,360	(32)
	2 full AWWA/ISAWWA memberships					550	
	9 operator memberships					810	
428900	RENTAL - EQUIPMENT	340	521	1,000	500	1,000	100
	Equipment rental for facilities maintenance					1,000	
430200	PUBLICATIONS	0	0	300	300	300	
	Training and operations publications					300	
430400	CLOTHING	0	0	150	2,700	2,700	
	Replace damaged employee clothing					1,500	
	Uniformed Shirts					1,200	
430700	GENERAL SAFETY GEAR	1,285	443	1,300	1,300	1,500	15
	First aid kits and general PPE items						

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
801	WATER PRODUCTION						
80808012	WATER PRODUCTION-OP EXP						
430800	PERSONAL SAFETY GEAR	1,866	1,002	1,500	3,000	2,500	(17)
	Steel toe footwear and safety eyeglasses					2,500	
430900	CHEMICALS	1,997,216	2,062,893	2,100,000	2,000,000	2,250,000	13
	Significant cost increase/chlorine, lime, etc					2,250,000	
431000	FUEL EXPENSES	2,043	1,699	2,390	2,800	2,880	3
431100	LUBRICANTS	4,958	5,418	6,000	5,000	5,000	
	For clarifier basins, dam control, pumps, etc					5,000	
431200	JANITORIAL SUPPLIES	1,228	1,594	1,800	1,300	1,600	23
						1,600	
432000	MATERIALS - BUILDINGS	3,388	11,230	8,000	8,000	8,000	
						8,000	
432800	MATERIALS - EQUIPMENT	85,518	120,252	120,000	120,000	125,000	4
	Parts & Supplies to maintain pumps, valves, etc					125,000	
433000	MATERIAL - REMOTE SITES	8,012	6,746	7,000	15,000	12,000	(20)
	For dam, lime residual, water station, etc					12,000	
433001	DEWITT COUNTY WELLFIELD	4,741	8,098	8,000	10,000	10,000	
	Increase to replace DeWitt Wellhouse soffits					10,000	
433002	CISCO WELL IN PIATT COUNTY	0	0	100	0	100	100*
						100	
433003	VULCAN WATER MINE	0	0	500	500	500	
	Electrical expense for pump and other maintenance					500	
433200	LAB SUPPLIES	19,926	18,167	21,000	23,000	26,000	13
	For SWTP staff water quality testing. Increase					26,000	
434000	MINOR EQUIP & TOOLS	10,259	6,672	5,000	5,000	5,000	
	For all facilities					5,000	
434500	OFFICE SUPPLIES	875	714	600	600	600	
						600	
435500	DIESEL OIL	6,999	3,667	4,000	8,900	8,900	
	For SWTP and William St pump station/Testing week					8,900	
435700	EMPLOYEE RECOG SUPPLIES	0	201	400	400	400	
	Funeral flowers and employee business/rec lunches					400	
442300	RISK MANAGEMENT INSURANCE	375,156	345,336	293,376	293,376	336,972	15
449900	SMALL CAPITAL ITEMS	0	0	1,000	0	1,000	100*
	Contingency for small capital items					1,000	
451500	OFFICE EQUIPMENT	0	113	500	0	1,000	100*
	Contingency for office equipment					1,000	
80808012 Total:		3,850,724	3,900,375	4,091,527	4,007,617	4,409,236	10
WATER PRODUCTION TOTAL:		5,107,865	5,219,492	5,553,871	5,432,340	5,925,642	9

802 WATER LAKE SERVICES

80808021 LAKE- PERSONNEL SERVICE

409000	SALARIES	201,249	207,896	247,669	166,322	349,046	>100*
410100	OVERTIME	10,257	3,122	10,000	8,582	10,000	17

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
802	WATER LAKE SERVICES							
80808021	LAKE- PERSONNEL SERVICE							
410200	TEMPORARY SALARIES	62,651	36,681	108,000	75,000	145,656	94	
	12 lake patrol working 3 shifts/shift different 16					145,656		
410500	PENSION CONTRIBUTION	22,512	23,315	31,408	24,692	32,494	32	
410700	FICA/MEDICARE	20,795	19,260	26,176	19,926	38,610	94	
411100	LIFE INSURANCE	388	384	477	386	601	56	
411200	MEDICAL INSURANCE	71,743	67,078	62,400	59,396	97,500	64	
411500	SERVICE RECOGNITION	3,119	9,273	4,500	4,500	1,800	(60)	
	80808021 Total:	392,714	367,009	490,630	358,804	675,707	88	
80808022	LAKE-OPERATING EXPENSES							
411300	TO EMPL BENEFITS-UNEMPLOYMENT	300	156	156	156	156		
420200	PRINTING AND BINDING	548	142	550	300	550	83	
	Lake Maps & City Code Chapter 66 booklets					550		
421000	SERVICE TO MAINT BUILDINGS	14,698	5,693	8,000	3,900	8,000	>100*	
	Lake office and dredge operations building					8,000		
421400	SERVICE- OTHER EQUIP	5,560	2,293	5,000	6,500	6,000	(8)	
	Repairs and modifications to misc items					6,000		
421700	SERV TO MAINT COMM EQUIP	9,703	10,252	10,500	11,000	11,000		
	Security camera system and internet access charges					11,000		
421750	SERV TO MAINT RADIO EQUIP	2,021	3,600	4,000	4,050	4,400	9	
	Starcom Radios					4,400		
423000	GENERAL FUND IT SERVICES	44,496	45,876	47,556	47,556	45,144	(5)	
423100	ELECTRICITY	7,351	8,234	7,800	6,450	7,800	21	
						7,800		
423200	NATURAL GAS	1,924	1,887	2,800	2,350	2,800	19	
						2,800		
423300	TELEPHONE	1,017	964	1,100	1,300	1,300		
						1,300		
424000	TRAINING SCHOOL EXPENSES	0	5,180	300	310	500	61	
	State mandated marina fuel operator/boater safety					500		
424100	CONFERENCES & TRAVEL	211	510	525	0	550	100*	
	ILMA Conference/Supervisor & Crew Chief					550		
424300	MOTOR VEHICLE EXPENSES	80,412	110,676	86,964	86,964	127,104	46	
424350	GENERAL FUND FIXED ALLOCATION	0	23,592	33,720	33,720	33,720		
424400	BOAT EXPENSES	9,019	4,305	7,000	7,600	8,000	5	
	Repair costs increasing					8,000		
424500	POSTAGE & MAIL SERVICES	394	346	400	450	500	11	
	Postage costs increasing					500		
426400	LANDFILL SERVICES	0	0	2,200	0	2,200	100*	
	Lake debris and trash					2,200		
427100	TEMP AGENCY SERVICES	5,657	10,773	12,000	26,000	27,000	4	
	2 new gas attendants added 2021/2 seasonal laborer					27,000		
428000	PROFESSIONAL SERVICES	168,095	125,381	211,000	216,000	222,000	3	
	Macon County Soil & Water Conservation District					217,000		
	Contingency					5,000		

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
802	WATER LAKE SERVICES						
80808022	LAKE-OPERATING EXPENSES						
428400	MEMBERSHIP FEES	0	224	250	266	310	17
	AWWA Lake Supervisor					275	
	ILMA					35	
428800	RENTAL-COPY MACHINE	394	349	400	400	400	
						400	
429900	CONTRACTUAL SERVICES	38,495	61,302	213,500	403,500	363,500	(10)
	Annual tree & brush removal					60,000	
	Annual ROW & fence line herbicide spraying					3,500	
	Oakley sediment basin mowing					50,000	
	Oakley sediment basin reclamation					250,000	
430400	CLOTHING	539	274	1,500	0	1,800	100*
	Lake patrol uniforms					1,800	
430700	GENERAL SAFETY GEAR	463	443	600	400	600	50
	First aid kits & general PPE items					600	
430800	PERSONAL SAFETY GEAR	556	513	600	600	600	
	Steel toe footwear & safety glasses					600	
430900	CHEMICALS	1,108	0	1,000	200	1,000	>100*
	Herbicide					1,000	
431000	FUEL EXPENSE	13,719	10,004	19,752	16,000	17,559	10
431200	JANITORIAL SUPPLIES	522	957	950	950	950	
						950	
431500	LICENSING SUPPLIES	1,754	1,337	1,700	1,500	1,700	13
	Boat and dock licensing supplies					1,700	
431600	REGULATORY SUPPLIES	1,925	1,910	2,000	0	2,500	100*
	Annual replacement of old buoys					2,500	
432000	MATERIALS - BUILDINGS	833	2,755	3,000	1,500	3,000	100
						3,000	
432800	MATERIALS - EQUIPMENT	2,241	2,749	3,200	1,500	3,200	>100*
						3,200	
434000	MINOR EQUIP & TOOLS	1,660	1,212	1,500	1,500	1,500	
						1,500	
434500	OFFICE SUPPLIES	1,480	1,205	750	350	700	100
						700	
435700	EMPLOYEE RECOG SUPPLIES	133	70	200	0	200	100*
	Funeral flowers/employee busi/rcog lunches					200	
436600	MATERIAL TO MAINT LAKE	4,804	3,107	6,000	1,500	6,000	>100*
	Rock, Soil, rope, chain, couplings, etc					6,000	
438300	INV PURCHASE - GASOLINE	10,793	9,360	12,000	25,000	15,000	(40)
	Lake Office gas pump usage tank					15,000	
442300	RISK MANAGEMENT INSURANCE	75,612	67,644	57,468	57,468	66,012	15
449900	SMALL CAPITAL ITEMS	787	478	1,500	0	1,500	100*
	2 gas trimmers & 1 chainsaw					1,500	
451000	AUTOMOTIVE EQUIPMENT	0	85,566	118,000	0	265,000	100*
	Lake Management F450					75,000	
	Lake Management Dump Truck					190,000	

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
802	WATER LAKE SERVICES							
80808022	LAKE-OPERATING EXPENSES							
452000	OTHER EQUIPMENT Patrol boat motor		63,808	26,337	45,000	140,265	17,000 17,000	(88)
80808022 Total:			573,032	637,656	932,441	1,107,505	1,278,755	15
WATER LAKE SERVICES TOTAL:			965,746	1,004,665	1,423,071	1,466,309	1,954,462	33
803	WATER ADMINISTRATION							
80808031	WATER ADMIN -PERSONNEL							
409000	SALARIES		164,733	168,472	171,971	180,962	175,840	(3)
410500	PENSION CONTRIBUTION		16,597	18,687	20,835	21,738	15,238	(30)
410700	FICA/MEDICARE		12,780	13,078	13,304	13,933	13,243	(5)
411100	LIFE INSURANCE		486	496	549	531	528	(1)
411200	MEDICAL INSURANCE		36,100	35,100	31,200	32,933	19,500	(41)
411500	SERVICE RECOGNITION		1,800	1,870	1,940	1,940	1,890	(3)
80808031 Total:			232,496	237,703	239,799	252,037	226,239	(10)
80808032	WATER ADMIN- OP EXPENSES							
408899	MISC EXPENSE		0	100	0	0	0	
411300	TO EMPL BENEFITS-UNEMPLOYMENT		228	72	72	72	72	
420100	ADVERTISING		806	41	800	385	800	>100*
	RFP ads and bus transportation for student tours						800	
420200	PRINTING AND BINDING		48	0	200	0	200	100*
							200	
421700	SERV TO MAINT COMM EQUIP		2,496	864	900	800	900	13
	StarCom radio system expense						900	
423000	GENERAL FUND IT SERVICES		88,992	91,764	95,124	95,124	90,288	(5)
423300	TELEPHONE		725	1,248	1,075	1,250	1,300	4
	Expenses are slightly higher than expected						1,300	
424100	CONFERENCES & TRAVEL		2,661	(75)	3,450	1,650	3,650	>100*
	AWWA Conference for Manager						3,000	
	ISAWWA Conference						450	
	Misc						200	
424300	MOTOR VEHICLE EXPENSES		468	216	1,044	1,044	1,320	26
424350	GENERAL FUND FIXED ALLOCATION		0	858,768	1,053,660	1,053,660	1,205,796	14
424500	POSTAGE		142	114	130	80	130	63
							130	
424600	LEGAL SERVICES		0	0	20,000	0	20,000	100*
	Contingency from Finance						20,000	
425000	GENERAL FUND ADMIN FEE		938,856	0	0	0	0	
427100	TEMP AGENCY SERVICES		0	0	1,920	0	1,920	100*
	Temp worker when Adm. Assistant takes vacation						1,920	
427600	CAR WASHING FEES		0	50	50	75	75	
	Annual detailing for vehicle 156						75	

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
803	WATER ADMINISTRATION							
80808032	WATER ADMIN- OP EXPENSES							
428000	PROFESSIONAL SERVICES		121,664	14,100	14,523	15,000	14,958	0
	Johnson Controls						14,958	
428400	MEMBERSHIP FEES		272	469	250	231	275	19
	Water Production Mgr AWWA/ISAWWA						275	
428800	RENTAL-COPY MACHINE		1,819	1,667	1,700	1,700	1,700	
429300	PAYMENT IN LIEU OF TAXES		2,020,995	2,248,633	2,283,492	2,283,492	2,241,276	(2)
430200	PUBLICATIONS		0	0	100	0	100	100*
							100	
431000	FUEL EXPENSE		303	222	280	280	276	(1)
434500	OFFICE SUPPLIES		208	21	250	250	250	
							250	
435700	EMPLOYEE RECOG SUPPLIES		93	87	250	250	250	
	Funeral flowers/employee busi/recog lunches						250	
441504	GENERAL FUND PURCHASING		66,660	0	0	0	0	
441505	GENERAL FUND - PUBLIC WORKS		347,316	315,120	352,956	352,956	335,496	(5)
441506	GENERAL FUND HUMAN RES		59,316	0	0	0	0	
441507	GENERAL FUND BLDG INSPECTIONS		168,756	165,156	96,456	0	99,756	100*
442300	RISK MANAGEMENT INSURANCE		4,908	75,360	84,960	84,960	150,360	77
445910	TRANSFER TO WATER CAPITAL		2,750,000	2,750,000	2,100,000	2,100,000	2,000,000	(5)
449200	TAX & INSURANCE PAYMENTS		2,997	34,000	17,500	3,323	3,500	5
	Decrease based on 2020 actual real estate payment						3,500	
449900	SMALL CAPITAL ITEMS		0	0	250	0	250	100*
	Contingency for unplanned replacement of equipment						250	
80808032 Total:			6,580,729	6,557,997	6,131,392	5,996,582	6,174,898	3
WATER ADMINISTRATION TOTAL:			6,813,225	6,795,700	6,371,191	6,248,619	6,401,137	2
804	WATER SERVICES							
80808041	WATER SERVICES- PERSONL							
409000	SALARIES		1,181,194	1,226,222	1,306,094	1,244,578	1,273,107	2
410100	OVERTIME		64,480	46,116	60,000	61,000	63,000	3
	Most OT occurs 10/1- 3/1 watermain/service failure						63,000	
410500	PENSION CONTRIBUTION		123,442	137,028	165,970	155,157	120,918	(22)
410700	FICA/MEDICARE		93,355	95,600	105,982	97,421	102,212	5
411100	LIFE INSURANCE		1,722	1,761	2,250	1,795	1,898	6
411200	MEDICAL INSURANCE		366,065	357,630	327,600	302,657	394,875	30
411500	SERVICE RECOGNITION		7,802	8,620	19,295	19,295	18,170	(6)
80808041 Total:			1,838,060	1,872,977	1,987,191	1,881,903	1,974,180	5
80808042	WATER SERVICES- OP EXPEN							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		1,620	876	876	876	936	7

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
804	WATER SERVICES						
80808042	WATER SERVICES- OP EXPEN						
421700	SERV TO MAINT COMM EQUIP Motorolla Radios/7 iPads Verizon moved from 423300	12,456	12,456	12,456	12,456	15,000 15,000	20
423000	GENERAL FUND IT SERVICES	164,640	169,764	175,980	175,980	167,028	(5)
423100	ELECTRICITY AEP Energy MSC building	5,997	6,631	6,800	6,700	6,950 6,950	4
423200	NATURAL GAS AEP Energy MSC building	2,706	2,578	3,500	4,000	4,000 4,000	
423300	TELEPHONE Call One/Verizon decreased with iPads moved	5,418	6,168	7,800	7,200	6,800 6,800	(6)
423400	WATER MSC building/Utility Billing costs	705	779	950	720	750 750	4
424000	TRAINING SCHOOL EXPENSES CDL Reimbursement ISAWWA Training Rural Water Training Misc	30	100	500	720	600 180 200 120 100	(17)
424100	CONFERENCES & TRAVEL ISAWWA Conference 4 employees IPWSOA Conference 2 employees	42	120	1,500	1,700	1,500 1,000 500	(12)
424300	MOTOR VEHICLE EXPENSES	190,764	171,348	150,972	150,972	168,284	11
424350	GENERAL FUND FIXED ALLOCATION	0	4,920	4,884	4,884	5,220	7
424500	POSTAGE Various shipping, correspondence to customers	2,243	943	8,000	2,500	6,500 6,500	>100*
424700	COMPUTER SOFTWARE Alpha Anywhere renewal/various upgrades	4,161	4,734	7,500	6,200	7,500 7,500	21
425200	EMERG WATERMAIN REPAIRS Emergency repairs to system by contractors	714	17,390	35,000	20,000	35,000 35,000	75
427100	TEMP AGENCY SERVICES	6,557	0	0	0	0	
428000	PROFESSIONAL SERVICES Utility Service Tank Maintenance-Division Utility Service Tank Maintenance-Garfield Franklin Tank JULIE USIC Locating fees Various Contractor Costs	223,719	218,486	252,124	439,524	252,124 47,600 66,900 13,000 5,000 95,000 24,624	(43)
428025	AMI EXPENSES ITRON Service Agreement Analytics Hosting Service Misc fees and purchases for AMI system	50,029	53,358	62,000	100,863	62,000 19,137 23,675 19,188	(39)
428050	CONTRACTED STREET REPAIRS Repairs to road excavations by contractors	1,841	0	15,000	5,000	15,000 15,000	>100*
428400	MEMBERSHIP FEES AWWA & IRWA	486	498	750	512	840 840	64
428800	RENTAL-COPY MACHINE	1,791	1,537	2,170	0	2,170	100*
428900	RENTAL - EQUIPMENT Specialty equipment needed for water dist. repairs	214	168	1,500	500	1,500 1,500	>100*
430400	CLOTHING Employee replacement/uniformed shirts	0	0	100	0	2,000 2,000	100*

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
804	WATER SERVICES						
80808042	WATER SERVICES- OP EXPEN						
430700	GENERAL SAFETY GEAR	348	713	1,100	900	1,200	33
	First Aid cabinet restocking/safety vest/rain gear					1,200	
430800	PERSONAL SAFETY GEAR	4,294	2,469	4,000	3,800	4,000	5
	Steel toe boots/gloves/glasses/MUK boots					4,000	
431000	FUEL EXPENSE	38,643	32,558	48,398	36,500	44,370	22
431200	JANITORIAL SUPPLIES	806	1,154	1,200	1,190	1,200	1
	Materials & supplies to maintain office/shop areas					1,200	
431900	MATERIAL - MAINT WATERMAIN	113,500	120,346	125,000	120,000	125,000	4
	Hydrants,valves,repair clamps,curb boxes, etc					125,000	
432200	MATERIAL - STREETS CUTS	50,062	44,256	52,000	42,000	52,000	24
	Concrete materials for street,curb & sidewalk					52,000	
432800	MATERIALS - EQUIPMENT	784	1,086	3,000	1,600	3,000	88
	Parts & material to maintain equipment					3,000	
433400	MATERIAL - WATER METERS	18,445	27,645	80,000	78,000	80,000	3
	Water meters,valves,registers,wires,couplings,etc					80,000	
434000	MINOR EQUIP & TOOLS	4,297	5,387	5,500	5,300	5,500	4
	Misc hand tools,drills,drill bits,shovels,etc					5,500	
434500	OFFICE SUPPLIES	1,290	1,040	1,500	1,800	1,800	
	Paper,door hangers,pens,folders,etc					1,800	
435700	EMPLOYEE RECOG SUPPLIES	95	179	650	500	650	30
	Items for retirement receptions, employee lunches					650	
436000	TRAFFIC CONTROL SUPPLIES	3,164	2,749	3,500	3,300	3,500	6
	Barricades and other traffic control items					3,500	
441600	REIMBURSE GEN FUND STREET CUTS	256,226	193,257	255,000	0	255,000	100*
442300	RISK MANAGEMENT INSURANCE	316,284	276,708	235,104	235,104	270,576	15
449900	SMALL CAPITAL ITEMS	6,060	10,836	23,250	43,100	21,300	(51)
	Electric Pump					1,200	
	Tap Machine					6,700	
	Hydraulic Pump					2,300	
	Confined space equipment					5,000	
	Leak detection listening equipment					4,800	
	Main valve wrench					1,300	
455200	VEHICLE LEASE PAYMENT	1,326	0	0	0	0	
80808042 Total:		1,491,757	1,393,237	1,589,564	1,514,401	1,630,798	8
WATER SERVICES TOTAL:		3,329,817	3,266,214	3,576,755	3,396,304	3,604,978	6

805 UTILITY CUSTOMER SERVICE

80808051 UTILITY CUSTOMER SERV-PERSONL

409000	SALARIES	315,313	335,238	358,665	325,120	379,014	17
410100	OVERTIME	1,736	637	2,400	500	3,000	>100*
410500	PENSION CONTRIBUTION	29,646	34,592	43,908	36,753	34,572	(6)
410700	FICA/MEDICARE	22,748	24,124	28,038	23,470	29,224	25
411100	LIFE INSURANCE	493	505	672	473	626	32
411200	MEDICAL INSURANCE	123,550	122,850	109,200	108,333	136,500	26

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
805	UTILITY CUSTOMER SERVICE							
80808051	UTILITY CUSTOMER SERV-PERSONL							
411500	SERVICE RECOGNITION		485	715	5,445	5,445	5,450	0
	80808051 Total:		493,971	518,661	548,328	500,094	588,386	18
80808052	UTILITY CUSTOMER SERV - OP EXP							
411300	TO EMPL BENEFITS-UNEMPLOYMENT		528	264	264	264	264	
420200	PRINTING AND BINDING		0	0	300	3,300	3,000	(9)
421700	SERV TO MAINT COMM EQUIP		0	1,632	1,632	1,632	1,680	3
423000	GENERAL FUND IT SERVICES		100,368	102,108	105,168	105,168	97,260	(8)
423300	TELEPHONE		1,162	1,014	1,080	1,094	1,140	4
423900	BANKING SERVICES		150,525	153,212	84,000	105,168	72,000	(32)
424000	TRAINING SCHOOL EXPENSES		0	0	2,500	0	2,500	100*
424100	CONFERENCES & TRAVEL		0	0	2,000	0	2,000	100*
424350	GENERAL FUND FIXED ALLOCATION		0	9,468	8,196	8,196	7,440	(9)
424500	POSTAGE		228,962	225,946	234,000	225,987	242,400	7
424700	COMPUTER SOFTWARE		0	0	3,000	0	3,000	100*
427100	TEMPORARY AGENCY FEES		0	8,371	24,180	13,477	0	(100*)
428000	PROFESSIONAL SERVICES		3,510	5,987	3,900	4,157	6,000	44
428800	RENTAL-COPY MACHINE		3,471	3,137	3,600	3,256	3,600	11
434500	OFFICE SUPPLIES		18,418	18,168	18,000	17,396	19,800	14
435700	EMPLOYEE RECOG SUPPLIES		0	0	600	300	600	100
436500	COMPUTER FORMS/ SUPPLIES		7,212	6,804	7,000	7,173	7,200	0
441504	GENERAL FUND PURCHASING		9,180	0	0	0	0	
441506	GENERAL FUND HUMAN RES		10,128	0	0	0	0	
442300	RISK MANAGEMENT INSURANCE		33,864	22,812	19,392	19,392	22,296	15
449900	SMALL CAPITAL ITEMS		1,933	0	6,000	0	6,000	100*
	80808052 Total:		569,261	558,923	524,812	515,960	498,180	(3)
	UTILITY CUSTOMER SERVICE	TOTAL:	1,063,232	1,077,584	1,073,140	1,016,054	1,086,566	7
808	WATER DEBT SERV-GO DEBT							
80808082	WATER DEBT - GO DEBT							
440900	PRINCIPAL PAYMENTS		6,460,950	18,010,720	6,820,000	6,820,000	7,140,000	5
441000	INTEREST PAYMENT		4,998,289	4,738,641	4,001,254	4,001,254	3,727,838	(7)
441100	FISCAL FEES		4,670	2,565	0	0	0	
447200	BOND OR NOTE ISSUANCE COSTS		0	85,060	0	0	0	
	80808082 Total:		11,463,909	22,836,986	10,821,254	10,821,254	10,867,838	0
	WATER DEBT SERV-GO DEBT	TOTAL:	11,463,909	22,836,986	10,821,254	10,821,254	10,867,838	0

CITY OF DECATUR 2022 BUDGET DETAIL

80	WATER FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
809 WATER DEBT-NITRATE FACILITY							
80808092 WATER DS-NITRATE FACILITY							
440900	PRINCIPAL PAYMENTS	444,205	469,132	470,581	470,581	120,461	(74)
441000	INTEREST PAYMENT	40,153	15,226	13,777	13,777	1,749	(87)
80808092 Total:		484,358	484,358	484,358	484,358	122,210	(75)
WATER DEBT-NITRATE FACILITY TOTAL:		484,358	484,358	484,358	484,358	122,210	(75)
80B WATER DS-SWTP MAIN&FRANKLN TNK							
808080B2 WATER DEBT - IEPA LOAN							
440900	PRINCIPAL PAYMENTS	361,681	361,681	361,681	361,681	361,681	
808080B2 Total:		361,681	361,681	361,681	361,681	361,681	0
WATER DS-SWTP MAIN&FRANKLN TNK TOTAL:		361,681	361,681	361,681	361,681	361,681	0
80C WATER DS-ENERGY PROJECT							
808080C2 WATER DEBT - ENERGY PROJECT							
440900	PRINCIPAL PAYMENTS	845,267	12,890,666	1,284,665	1,284,665	1,348,290	5
441000	INTEREST PAYMENT	453,814	306,073	231,826	231,826	206,428	(11)
447200	BOND OR NOTE ISSUANCE COSTS	0	386,913	0	0	0	
808080C2 Total:		1,299,081	13,583,652	1,516,491	1,516,491	1,554,718	3
WATER DS-ENERGY PROJECT TOTAL:		1,299,081	13,583,652	1,516,491	1,516,491	1,554,718	3
Fund Revenue TOTAL:		30,327,749	54,879,480	31,292,592	31,828,944	32,069,828	
Fund Expense TOTAL:		30,888,914	54,630,332	31,181,812	30,743,410	31,879,232	
SURPLUS (DEFICIT):		(561,165)	249,148	110,780	1,085,534	190,596	

CITY OF DECATUR 2022 BUDGET DETAIL

81	WATER CAPITAL	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
810	WATER CAPITAL						
8180810	WATER CAPITAL REVENUE						
302109	FEDERAL GRANTS ARP	0	0	6,000,000	6,000,000	0	<(100*)
306700	TRANSFER FROM OTHER FUNDS	300,000	0	0	0	0	
306703	TRANSFER FR WATER	2,750,000	2,750,000	2,100,000	2,100,000	2,000,000	(5)
307101	INTEREST INCOME	151,558	28,327	0	0	0	
307141	INVESTMENT INCOME	47,067	64,974	0	0	0	
308802	SALE OF CITY PROPERTY	1,130	(79)	0	0	0	
308812	ADM COST SHARE	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
309900	BOND OR NOTE PROCEEDS	0	0	7,900,000	0	0	
8180810 Total:		4,249,755	3,843,222	17,000,000	9,100,000	3,000,000	(67)
WATER CAPITAL TOTAL:		4,249,755	3,843,222	17,000,000	9,100,000	3,000,000	(67)
811	WATER LAKE CAPITAL						
81808112	WATER NON LAKE CAPITAL-OP EXP						
423700	ARCH & ENGINEERING SERVICES	0	0	50,000	400,000	400,000	
	Sustainability Plan Program Management					400,000	
423700	18-34 LONG TERM SUSTAINABILITY STUDY	0	268,141	163,331	200,000	30,000	(85)
81808112 Total:		0	268,141	213,331	600,000	430,000	(28)
81808118	WATER NON LAKE CAPITAL-PROJECTS						
428000	PROFESSIONAL SERVICES	3,400	0	0	0	0	
428000	17-13 WATERMAIN VALVE ASSESSMENT	33,498	56,501	195,000	0	558,000	100*
428000	20-13 VARIOUS ENGINEERING SERVICES	0	2,678	0	0	0	
428000 Total:		36,898	59,179	195,000	0	558,000	
451000	AUTOMOTIVE EQUIPMENT	155,259	23,665	359,000	0	556,393	100*
	Water SWTP Truck (electrician)					26,970	
	Water Service Dump Truck					126,478	
	Water Service Chevy Cargo Van					24,610	
	Water Service Vehicle					24,335	
	Water Distribution Ford F150					37,000	
	Water Distribution Arrow Master Veh. Equip.					100,000	
	Water Distribution F150 Utility Bed					125,000	
	Water Distribution F150 Extended Cab					32,000	
	SWTP Ford F150 Truck					30,000	
	Water Admin Ford Escape SUV					30,000	
452000	OTHER EQUIPMENT	0	0	450,000	0	377,902	100*
	Water Service Vac Excavator					377,902	
486300	WATER DIST SYSTM LEAK DET SURV	29,058	0	35,000	34,848	34,848	
488800	WATER MAIN REPLACEMENTS	4,471	75,899	5,377,000	1,918,333	0	(100*)
488800	18-05 TAYLOR/WARD MAIN/STEVENS BRIDG	0	17,944	0	0	0	
488800	18-10 FAIRLAWN NEIGHBORHOOD	1,543,765	0	0	0	0	
488800	19-10 FAIRLAWN NGHBRHOOD REPLACEMENT	1,930,348	478,576	0	0	0	
488800	19-23 VALVE/HYDRANT REPLACEMENT PROJ	431,041	30,759	0	0	0	
488800	19-25 2019 LMFT PROJECT	284,777	0	0	0		

CITY OF DECATUR 2022 BUDGET DETAIL

81	WATER CAPITAL	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
811	WATER LAKE CAPITAL						
81808118	WATER NON LAKE CAPITAL-PROJECTS						
488800	20-04 JOHNS HILL REPLACEMENT PROJECT	0	502,749	0	0	0	
488800	20-08 ANNUAL STREET RESTORATION PROJ	0	50,216	0	0	0	
488800	20-10 ANNUAL WATER MAIN REPLACEMENTS	0	1,590,294	0	0	0	
488800	20-23 ANNUAL VALVE/HYDRANT REPLACE	0	298,541	0	0	0	
488800	20-25 LMFT STREET IMPROVEMENT PROJ	0	67,713	0	0	0	
488800	W1710 ANN WATER MAIN/VALVE REPLACE	29,447	0	0	0	0	
	488800 Total:	4,223,850	3,112,691	5,377,000	1,918,333	0	
497000	WATER SYSTEM IMPROVEMENTS	0	0	537,500	0	537,500	100*
497000	18-04 HYDRAULIC MODEL UPDDATE & EPS	35,388	54,561	0	0	0	
	497000 Total:	35,388	54,561	537,500	0	537,500	
499200	SWTP IMPROVEMENTS	101,459	3,933	300,000	300,000	215,000	(28)
	Nitrate Building Heating Improvements					100,000	
	South Booster Pump Station Improvement					0	
	SWTP Architectural & HVAC Improvements					0	
	SWTP SCADA Hardware & Software Improvements					15,000	
	SWTP SCADA Improvements					0	
	Raw Water Pump Station Roof					100,000	
	Raw Water Pump Station Architectural Improvements					0	
499200	19-01 MLK FLOW METER TEST VAULT PROJ	51,900	0	0	0	0	
499200	W1603 EAST CLARIFIERS CONVERSION	0	9,879	13,900,000	60,000	6,000,000	>100*
	499200 Total:	153,359	13,812	14,200,000	360,000	6,215,000	
	81808118 Total:	4,633,811	3,263,908	21,153,500	2,313,181	8,279,643	>100*
	WATER LAKE CAPITAL TOTAL:	4,633,811	3,532,049	21,366,831	2,913,181	8,709,643	>100*
812	WATER LAKE CAPITAL						
81808122	WATER LAKE CAPITAL-OP EXPENSES						
423700	ARCH & ENGINEERING SERVICES	0	4,550	80,000	6,500	45,000	>100*
423700	16-07 ANN DAM INSPECTIONS 2016-2018	3,907	0	0	0	0	
423700	19-38 WATERSHED MANAGEMENT	0	187,726	330,500	315,000	820,183	>100*
423700	19-40 LAKE DAM GATES EVALUATION PROJ	52,654	224,551	100,000	54,501	0	(100*)
423700	20-40 ANNUAL DAM INSPECT/EAP MAP UPD	0	7,480	0	0	0	
	81808122 Total:	56,561	424,307	510,500	376,001	865,183	>100*
81808128	WATER LAKE CAPITAL - PROJECTS						
450100	LAND ACQUISITION	0	0	100,000	0	100,000	100*
452000	OTHER EQUIPMENT	9,200	0	0	0	0	
485660	LAKEFRONT DEVELOPMENT	15,843	0	0	0	0	
485660	18-36 LAKEHOUSE PARK/PIER IMPR	383,220	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

81	WATER CAPITAL		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
812	WATER LAKE CAPITAL							
81808128	WATER LAKE CAPITAL - PROJECTS							
488900	ADDL WATER SUPPLY		320	0	385,000	647,244	695,000	7
	Existing Vulcan Water Pit						50,000	
	Lake Toko and Lake Rhodes						75,000	
	Dewitt Wellfield						370,000	
	Oakley Sediment Basin						200,000	
488900	18-35 ADDITIONAL WATER SUPPLY PLAN		219,225	0	0	0	0	
488900	20-37 RAW INTAKES & PUMP STAT STUDY		0	100,596	0	0	0	
	488900 Total:		219,545	100,596	385,000	647,244	695,000	
	81808128 Total:		627,808	100,596	485,000	647,244	795,000	23
	WATER LAKE CAPITAL	TOTAL:	684,369	524,903	995,500	1,023,245	1,660,183	62
	Fund Revenue TOTAL:		4,249,755	3,843,222	17,000,000	9,100,000	3,000,000	
	Fund Expense TOTAL:		5,318,180	4,056,952	22,362,331	3,936,426	10,369,826	
	SURPLUS (DEFICIT):		(1,068,425)	(213,730)	(5,362,331)	5,163,574	(7,369,826)	

CITY OF DECATUR 2022 BUDGET DETAIL

88	RECYCLING PROGRAM	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
880	RECYCLING						
8845880	RECYCLING FUND REVENUES						
303700	RECYCLING FEES	694,986	686,770	688,900	701,827	701,827	
307101	INTEREST INCOME	1,020	239	0	0	0	
307141	INVESTMENT INCOME	306	532	0	0	0	
308806	SALE OF RECYCLING BINS	106	0	0	0	0	
8845880 Total:		696,418	687,541	688,900	701,827	701,827	0
88458802	RECYCLING- OPERATING EXP						
424350	GENERAL FUND FIXED ALLOCATION	0	21,288	22,056	22,056	20,280	(8)
425000	GENERAL FUND ADMIN FEE	16,332	0	0	0	0	
429910	RECYCLING FEES	593,985	597,153	593,000	593,000	593,000	
430000	RECYCLING BINS	18,509	23,798	20,000	20,000	20,000	
430100	DELIVERY OF RECYCLING BINS	3,308	4,793	4,000	4,000	4,000	
441504	GENERAL FUND PURCHASING	14,496	0	0	0	0	
443900	REIMBURSE UCS BILLING	16,164	17,520	18,204	18,204	19,896	9
88458802 Total:		662,794	664,552	657,260	657,260	657,176	0
RECYCLING TOTAL:		1,359,212	1,352,093	1,346,160	1,359,087	1,359,003	0
Fund Revenue TOTAL:		696,418	687,541	688,900	701,827	701,827	
Fund Expense TOTAL:		662,794	664,552	657,260	657,260	657,176	
SURPLUS (DEFICIT):		33,624	22,989	31,640	44,567	44,651	

CITY OF DECATUR 2022 BUDGET DETAIL

89	WATER BOND FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
890	WATER BONDS						
8943890	WATER BOND REVENUES						
307101	INTEREST INCOME	27,898	693	0	0	50,000	100*
307141	INVESTMENT INCOME	22,668	0	0	0	0	
307341	GAIN/LOSS ON INVESTMENTS	23,662	0	0	0	0	
309900	BOND OR NOTE PROCEEDS	0	0	0	0	22,350,000	100*
8943890 Total:		74,228	693	0	0	22,400,000	<(100*)
89438902	2013 WATER BOND						
447200	21-09 BOND OR NOTE ISSUANCE COSTS	0	0	0	0	350,000	100*
485900	W1314 BAS 1-4 & OAKLEY SEDMNT REHAB	11,418,861	154,270	217,329	0	0	
488800	21-19 WATER MAIN REPLACEMENTS	0	0	0	0	9,000,000	100*
89438902 Total:		11,418,861	154,270	217,329	0	9,350,000	<(100*)
WATER BONDS TOTAL:		11,493,089	154,963	217,329	0	31,750,000	<(100*)
Fund Revenue TOTAL:		74,228	693	0	0	22,400,000	
Fund Expense TOTAL:		11,418,861	154,270	217,329	0	9,350,000	
SURPLUS (DEFICIT):		(11,344,633)	(153,577)	(217,329)	0	13,050,000	



Internal Service Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
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34 Building Fund

Accounts for operations of the City Library and other City buildings.

Fund Revenue Total:	595,319	1,883,251	676,557	884,583	884,841	589,375
Fund Expense Total:	617,449	1,106,010	1,347,041	515,820	581,820	674,198
Surplus / (Deficit)	\$ (22,130)	\$ 777,241	\$ (670,484)	\$ 368,763	\$ 303,021	\$ (84,823)

60 Fleet Maintenance

Accounts for services provided by the City's garage for repair and maintenance of motorized vehicles and equipment and for funds transferred from operating departments for the expenses of operating City equipment.

Fund Revenue Total:	2,543,679	2,491,520	3,278,493	2,976,346	2,769,592	3,028,373
Fund Expense Total:	2,591,513	2,540,011	3,242,563	2,960,652	2,610,424	3,120,601
Surplus / (Deficit)	\$ (47,834)	\$ (48,491)	\$ 35,930	\$ 15,694	\$ 159,168	\$ (92,228)

64 Risk Management

Accounts for the financial resources collected from other City funds to defray the cost of business insurance, including workers compensation, property & casualty and general liability coverage for city operations.

Fund Revenue Total:	3,245,117	3,324,146	3,313,251	3,050,436	3,101,136	4,204,788
Fund Expense Total:	2,617,742	2,924,885	2,928,092	2,956,808	3,531,375	3,424,383
Surplus / (Deficit)	\$ 627,375	\$ 399,261	\$ 385,159	\$ 93,628	\$ (430,239)	\$ 780,405

65 Benefit Insurance

Accounts for financial resources collected from other City funds and from employees through payroll deduction to defray the cost of employee benefit programs including healthcare, voluntary benefits, life insurance, and unemployment compensation.

Fund Revenue Total:	8,698,369	10,427,200	10,309,515	9,986,220	10,528,559	12,699,432
Fund Expense Total:	10,406,752	10,074,343	9,905,454	11,820,728	13,034,307	12,165,140
Surplus / (Deficit)	\$ (1,708,383)	\$ 352,857	\$ 404,061	\$ (1,834,508)	\$ (2,505,748)	\$ 534,292

CITY OF DECATUR 2022 BUDGET DETAIL

34	BUILDING FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
340	BUILDING FUND						
3443340	BUILDING FUND REVENUES						
302107	STATE GRANTS OR OTHER	0	0	300,000	300,000	0	<(100*)
307101	INTEREST INCOME	1,441	1,473	0	0	0	
307141	INVESTMENT INCOME	885	1,910	0	258	0	<(100*)
308822	RENTAL INCOME - LIBRARY	575,004	575,004	584,583	584,583	589,375	1
308827	REBATE	0	98,170	0	0	0	
308846	RECORDS STORAGE	19,542	0	0	0	0	
309900	BOND OR NOTE PROCEEDS	1,286,380	0	0	0	0	
3443340 Total:		1,883,252	676,557	884,583	884,841	589,375	(33)
34433402	BUILDING FUND - OPERATING EXP						
421000	SERVICE TO MAINT BUILDINGS	36,879	55,332	36,000	133,248	48,000	(64)
423100	ELECTRICITY	86,170	84,017	60,000	72,721	94,860	30
423200	NATURAL GAS	16,631	10,322	18,000	17,476	21,640	24
423400	WATER	6,015	6,178	6,000	6,669	6,890	3
428060	JANITORIAL SERVICES	236,100	245,200	250,000	250,000	255,500	2
431200	JANITORIAL SUPPLIES	12,056	7,523	12,000	9,237	9,600	4
432000	MATERIAL - BUILDINGS	4,791	5,063	7,200	5,960	7,200	21
441000	INTEREST PAYMENT	0	30,166	29,716	29,716	29,716	
442300	RISK MANAGEMENT INSURANCE	9,588	9,348	11,904	11,904	15,792	33
447200	BOND OR NOTE ISSUANCE COSTS	9,250	0	0	0	0	
34433402 Total:		417,480	453,149	430,820	536,931	489,198	(9)
34433405	BUILDING FUND-CAPITAL EXPENSES						
408899	MISCELLANEOUS EXPENSE	0	0	10,000	0	10,000	100*
449950	LARGE CAPITAL ITEMS	0	0	75,000	0	25,000	100*
489000	BUILDINGS, GROUNDS, GENERAL	630	613,457	0	0	150,000	100*
489000	18-14 LIBRARY PARKING LOT RECONST	33,959	500	0	0	0	
489000	19-05 PUBLIC LIBRARY LOT IMPROVEMENT	650,717	279,935	0	44,520	0	(100*)
489000	M1801 DEMOLITION OF LIBRARY ANNEX	3,224	0	0	0	0	
34433405 Total:		688,530	893,892	85,000	44,520	185,000	>100*
BUILDING FUND TOTAL:		2,989,262	2,023,598	1,400,403	1,466,292	1,263,573	<(100*)
Fund Revenue TOTAL:		1,883,252	676,557	884,583	884,841	589,375	
Fund Expense TOTAL:		1,106,010	1,347,041	515,820	581,451	674,198	
SURPLUS (DEFICIT):		777,242	(670,484)	368,763	303,390	(84,823)	

PUBLIC WORKS DEPARTMENT - FLEET OPERATIONS

Program Description

The Public Works Department maintains all the City's non-transit vehicles which includes 340 pieces of equipment. Items maintained by Fleet Maintenance include trailers and small engine units such as lawn mowers. The section maintains 187 vehicles which range from police pursuit vehicles, to end loaders, to fire trucks, to dump trucks. Fleet Maintenance is supported by all other vehicle using departments of the City which include General Funds, Water Funds, Sewer Funds, and Storm Water Funds.

In 2020 and 2021, the City contracted with Public Fleet Advisors to prepare a Fleet Assessment of the City's municipal fleet operations. The final report was completed in February 2021. Key recommendations included the following items:

1. Enhance the safety program for fleet vehicles and equipment.
2. Provide technical training for the mechanics.
3. Upgrade the fuel management and dispensing equipment.
4. Fill vacant mechanic position.
5. Upgrade security in the fleet.
6. Provide uniforms to mechanics.
7. Develop standard operating procedures for distributing parts when the parts person is off duty.
8. Implement a bar code system for parts.
9. Create a business plan for fleet services.
10. Implement a second shift to allow some routine maintenance operations to be completed after hours when vehicles are not in use.

Over the past year, the Fleet Section completed the following tasks from the report:

1. Upgraded the fuel management and dispensing system.
2. Filled the vacant mechanic position.
3. Improved the safety program within the fleet by increasing routine inspections.
4. Completed training on using the City's fleet management software to help the mechanics track their time better.

In the coming fiscal year, the Fleet Section intends to complete the following tasks:

1. Improve parts availability. The second half of 2021 has seen a significant reduction in the availability of parts due to shipping delays and part availability.
2. Provide more technical training for the mechanics and fleet personnel.

3. Explore the possible benefits and difficulties in merging the Fleet maintenance operations with Transit maintenance operations.
4. Prepare standard operating procedures distributing parts when the parts person is off duty.
5. Explore the option of implementing a second shift in fleet operations to allow routine maintenance to be performed after hours and reduce down time.

Staffing

The Public Works Department has 124 authorized positions, 8 of which are in the Fleet Maintenance Section. The positions include the Fleet Supervisor, 3 lead mechanics, 3 mechanics and 1 parts person.

Budget Highlights

The proposed programs, staffing, equipment, and resource levels of Fleet Maintenance in FY 2022 will continue implementation of the report prepared by the Public Fleet Advisors on improving fleet operations. The recommendations planned to be implemented in the coming year will primarily be training oriented.

Training was increased to provide ASE (Automotive Service Excellence) training to fleet mechanics. This training is regulated by the National Institute for Automotive Services Excellence. This was a recommendation of the Fleet Advisors Report.

It is proposed to replace a new lift in the heavy truck bay. This lift serves fire apparatus and larger trucks in the fleet, including dump trucks and sewer vacuum trucks.

Planned replacement of the Fleet Service Truck that is used to provide remote repairs / service to fleet vehicles.

The parts budget line item increased to cover the added cost of parts due to parts shortages that have become increasingly severe toward the latter end of this year.

Fuel costs are projected to increase.

The COVID pandemic significantly impacted the City's ability to receive vehicles that were ordered earlier in the year. Computer chip shortages affected nearly all facets of the vehicle replacement program including emergency lights for police vehicles. A significant number of vehicles were delayed to a 2022 delivery due to chip shortages or other COVID related issues.

Performance Outcomes

1. Monitor fleet availability by tracking time from start to finish for repairs and maintenance.

2022 Update: Over the past year ending on September 30th, the fleet availability has been 96.3%. The Department goal is 95% which is the standard set by the American Public Works Association (APWA).

2. Monitor the average rolling stock useful life to determine whether fleet operations are having a direct impact on vehicle longevity.

2021 Update: This Performance Measure is still under construction.

CITY OF DECATUR 2022 BUDGET DETAIL

60	FLEET MAINTENANCE		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P	
600 FLEET MAINTENANCE									
6048600 FLEET MAINT FUND REVENUES									
306700	MAINTENANCE FROM OTHER FUNDS		1,980,420	2,294,568	2,282,592	2,282,592	2,453,112	7	
306780	FUEL REIMBURSEMENT		486,102	396,263	667,998	472,000	551,748	17	
307101	INTEREST INCOME		0	328	0	0	0		
308802	SALE OF CITY PROPERTY		212	598	0	0	0		
308860	GASOLINE/DIESEL FUEL REIMB		21,908	16,757	25,756	15,000	23,513	57	
308890	REIMBURSEMENT OF EXPENSE		2,589	707	0	0	0		
308899	MISCELLANEOUS INCOME		289	0	0	0	0		
309900	BOND OR NOTE PROCEEDS		0	569,271	0	0	0		
6048600 Total:			2,491,520	3,278,492	2,976,346	2,769,592	3,028,373	9	
FLEET MAINTENANCE			TOTAL:	2,491,520	3,278,492	2,976,346	2,769,592	3,028,373	9
601 FLEET OPERATIONS									
60486011 FLEET-PERSONNEL SERV									
409000	SALARIES		406,255	424,370	498,815	464,374	507,510	9	
410100	OVERTIME		4,311	1,963	8,670	4,400	8,670	97	
410200	TEMPORARY SALARIES		0	9,237	0	0	0		
410500	PENSION CONTRIBUTION		39,754	45,161	61,707	54,566	46,714	(14)	
410700	FICA/MEDICARE		30,465	32,234	39,404	35,759	39,488	10	
411100	LIFE INSURANCE		612	608	780	636	764	20	
411200	MEDICAL INSURANCE		144,400	139,725	124,800	128,266	156,000	22	
411500	SERVICE RECOGNITION		1,620	2,954	7,600	7,600	5,400	(29)	
60486011 Total:			627,417	656,252	741,776	695,601	764,546	10	
60486012 FLEET- OPERATING EXP									
411300	TO EMPL BENEFITS-UNEMPLOYMENT		600	312	300	300	300		
420500	SERV - AUTO BODY REPAIRS		67,172	24,284	35,000	28,500	45,000	58	
421200	SERV - AUTO EQUIPMENT		83,199	100,600	100,000	141,000	125,000	(11)	
421400	SERVICE- OTHER EQUIP		6,807	0	7,000	0	7,000	100*	
421700	SERV TO MAINT COMM EQUIP		1,226	808	1,500	1,100	1,500	36	
422400	SERV - SHOP EQUIP		2,584	805	2,500	9,600	3,500	(64)	
422500	SERV - MOTOR POOL EQUIP		9,952	2,811	8,000	10,200	8,000	(22)	
422700	INSPECTION FEES		9,368	7,352	11,250	3,500	11,250	>100*	
422800	HAZARDOUS WASTE MGT		911	1,014	1,500	1,200	1,500	25	
423000	GENERAL FUND IT SERVICES		62,004	63,108	65,052	65,052	60,588	(7)	
423100	ELECTRICITY		10,851	11,999	12,500	12,500	15,000	20	
423200	NATURAL GAS		4,896	4,664	5,000	7,800	7,800		
423300	TELEPHONE		587	594	700	700	700		
423400	WATER		2,403	2,500	2,500	2,500	3,000	20	
424000	TRAINING SCHOOL EXPENSES		2,659	150	0	0	0		

CITY OF DECATUR 2022 BUDGET DETAIL

60	FLEET MAINTENANCE	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
601	FLEET OPERATIONS						
60486012	FLEET- OPERATING EXP						
424100	TRAINING, CONFERENCE & TRAVEL	26	3,023	7,350	200	10,000	>100*
424350	GENERAL FUND FIXED ALLOCATION	0	90,012	82,896	82,896	85,236	3
424500	POSTAGE	1	3	0	0	0	
424700	COMPUTER SOFTWARE	12,900	13,377	13,588	13,588	13,588	
425000	GENERAL FUND ADMIN FEE	57,684	0	0	0	0	
425600	FREIGHT & CARTAGE	280	113	250	100	250	>100*
427100	TEMP AGENCY SERVICES	57,686	72,671	5,000	52,000	5,000	(90)
427600	WASHING CARS	4,942	2,960	6,000	4,500	6,000	33
428000	PROFESSIONAL SERVICES	0	0	0	19,800	0	(100*)
428400	MEMBERSHIP FEES	170	175	470	795	850	7
428800	RENTAL-COPY MACHINE	1,628	1,455	1,700	1,700	1,700	
430200	PUBLICATIONS	563	565	590	0	590	100*
430800	PERSONAL SAFETY GEAR	1,325	500	1,000	500	1,000	100
431200	JANITORIAL SUPPLIES	1,467	1,231	1,350	1,100	1,350	23
433100	MEDICAL SUPPLIES	62	133	250	150	250	67
433900	MATERIAL - AUTO EQUIP	526	159	300	0	300	100*
434000	MINOR EQUIP & TOOLS	2,754	3,784	5,000	1,500	5,000	>100*
434100	EMPLOYEE MINOR EQUIP	283	971	750	250	750	>100*
434500	OFFICE SUPPLIES	221	263	300	500	450	(10)
440900	PRINCIPAL PAYMENTS	38,397	585,661	58,255	58,255	61,140	5
441000	INTEREST PAYMENT	20,615	13,902	10,513	10,513	9,361	(11)
441504	GENERAL FUND PURCHASING	26,532	0	0	0	0	
441505	GENERAL FUND - PUBLIC WORKS	179,436	167,244	181,476	181,476	176,844	(3)
441506	GENERAL FUND HUMAN RES	11,580	0	0	0	0	
442300	RISK MANAGEMENT INSURANCE	272,700	264,324	224,736	224,736	236,160	5
444000	MOTOR VEH LICENSE FEES	79	316	100	10	100	>100*
444200	TRANSFER TO OTHER FUNDS	0	250,000	0	0	0	
447200	BOND OR NOTE ISSUANCE COSTS	0	16,485	0	0	0	
449900	SMALL CAPITAL ITEMS	0	0	1,000	0	2,000	100*
449950	LARGE CAPITAL ITEMS	0	0	80,000	2	80,000	>100*
	Replace Bay #16 Heavy Truck In ground Lift					65,000	
	Snap On 1234 Refrigerant Machine					15,000	
451000	AUTOMOTIVE EQUIPMENT	0	0	55,000	0	49,298	100*
	Ford F-450 Service Truck					49,298	
	60486012 Total:	957,076	1,710,328	990,676	938,523	1,037,355	11
	FLEET OPERATIONS TOTAL:	1,584,493	2,366,580	1,732,452	1,634,124	1,801,901	10

602 FLEET INVENTORY

60486022 FLEET INVENTORY EXPENSE

437900	SUPPLIES-INVENTORY	12,138	9,462	12,000	8,000	13,000	63
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CITY OF DECATUR 2022 BUDGET DETAIL

60	FLEET MAINTENANCE	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
602	FLEET INVENTORY						
60486022	FLEET INVENTORY EXPENSE						
438000	ANTIFREEZE-INVENTORY	1,645	1,582	2,000	2,000	2,500	25
438100	DIESEL FUEL-INVENTORY	209,455	149,963	290,000	199,000	290,000	46
438200	PARTS-INVENTORY	331,599	393,190	350,000	357,000	400,000	12
438300	GASOLINE-INVENTORY	305,286	208,645	456,000	301,500	456,000	51
438400	LUBRICANTS-INVENTORY	34,867	39,407	35,000	27,000	45,000	67
438500	TIRES-INVENTORY	47,077	59,760	67,000	58,000	75,000	29
438700	BROOMS-INVENTORY	11,696	12,394	14,000	21,700	35,000	61
438900	PROPANE-INVENTORY	1,756	1,579	2,200	2,100	2,200	5
60486022 Total:		955,519	875,982	1,228,200	976,300	1,318,700	35
FLEET INVENTORY TOTAL:		955,519	875,982	1,228,200	976,300	1,318,700	35
Fund Revenue TOTAL:		2,491,520	3,278,492	2,976,346	2,769,592	3,028,373	
Fund Expense TOTAL:		2,540,012	3,242,562	2,960,652	2,610,424	3,120,601	
SURPLUS (DEFICIT):		(48,492)	35,930	15,694	159,168	(92,228)	

CITY OF DECATUR 2022 BUDGET DETAIL

64	RISK MANAGEMENT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
640	RISK MANAGEMENT						
6443640	RISK MANAGEMENT FUND REVENUES						
306402	CITY - BUSINESS INS	3,278,916	3,273,072	3,000,000	3,000,000	4,150,284	38
307101	INTEREST INCOME	18,679	3,976	960	0	0	
307141	INVESTMENT INCOME	5,396	9,251	9,000	4,490	4,800	7
308813	CIVIC CENTER BUSINESS INS	21,156	26,952	40,476	40,478	49,704	23
308899	MISCELLANEOUS INCOME	0	0	0	56,168	0	<(100*)
6443640 Total:		3,324,147	3,313,251	3,050,436	3,101,136	4,204,788	36
RISK MANAGEMENT		TOTAL:	3,324,147	3,313,251	3,050,436	3,101,136	36
641	RISK MANAGEMENT						
64436412	RISK MGMT - OPERATING EXP						
423000	GENERAL FUND IT SERVICES	21,228	21,588	22,224	22,224	20,484	(8)
424100	CONFERENCES & TRAVEL	113	0	3,000	18	1,800	>100*
424350	GENERAL FUND FIXED ALLOCATION	0	65,088	97,512	97,512	89,580	(8)
424500	POSTAGE	601	37	0	0	0	
424600	LEGAL SERVICES	145,521	294,846	230,000	272,166	280,000	3
425000	GENERAL FUND ADMIN FEE	89,304	0	0	0	0	
426500	MEDICAL EXPENSES	14,862	15,631	18,600	14,198	16,800	18
428000	PROFESSIONAL SERVICES	14,400	600	29,000	8,600	33,000	>100*
428400	MEMBERSHIP FEES	605	605	900	700	900	29
428800	RENTAL-COPY MACHINE	1,909	1,804	1,800	1,722	1,800	5
434600	SAFETY PROGRAM	11,122	11,448	18,000	15,000	18,000	20
441504	GENERAL FUND PURCHASING	492	0	0	0	0	
441509	GEN FUND RISK & EE BENEFIT	83,040	87,468	89,172	89,172	145,368	63
442500	SURETY BONDS	3,174	3,304	3,600	3,404	3,600	6
64436412 Total:		386,371	502,419	513,808	524,716	611,332	17
RISK MANAGEMENT		TOTAL:	386,371	502,419	513,808	524,716	17
642	WORKER'S COMPENSATION						
64436422	WORKER'S COMP - OPERATING EXP						
428000	PROFESSIONAL SERVICES	84,719	84,753	85,000	16,750	24,000	43
440100	CLAIMS	875,739	596,875	900,000	712,134	900,000	26
440125	SETTLEMENTS	450,387	548,195	500,000	627,698	500,000	(20)
442400	INSURANCE PREMIUMS	572,212	462,602	180,000	183,543	170,000	(7)
64436422 Total:		1,983,057	1,692,425	1,665,000	1,540,125	1,594,000	3
WORKER'S COMPENSATION		TOTAL:	1,983,057	1,692,425	1,665,000	1,540,125	3

CITY OF DECATUR 2022 BUDGET DETAIL

64	RISK MANAGEMENT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
643	LIABILITY PROPERTY & CASUALTY						
64436432	LIABILITY PROP & CASULTY OP EXP						
428000	PROFESSIONAL SERVICES	69,169	67,681	48,000	90,000	90,250	0
440100	CLAIMS	50,824	20,159	90,000	365,154	90,000	(75)
442400	INSURANCE PREMIUMS	435,464	645,409	640,000	1,011,380	1,038,801	3
	64436432 Total:	555,457	733,249	778,000	1,466,534	1,219,051	(17)
	LIABILITY PROPERTY & CASUALTY TOTAL:	555,457	733,249	778,000	1,466,534	1,219,051	(17)
	Fund Revenue TOTAL:	3,324,147	3,313,251	3,050,436	3,101,136	4,204,788	
	Fund Expense TOTAL:	2,924,885	2,928,093	2,956,808	3,531,375	3,424,383	
	SURPLUS (DEFICIT):	399,262	385,158	93,628	(430,239)	780,405	

CITY OF DECATUR 2022 BUDGET DETAIL

65	BENEFIT INSURANCE FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
650	EMPLOYEE BENEFIT INSURANCE						
6543650	BENEFIT FUND REVENUES						
306401	CITY - MEDICAL	7,886,150	7,724,025	7,191,600	7,785,895	9,262,500	19
306403	CITY - UNEMPLOYMENT INSURANCE	36,060	18,000	17,988	17,988	18,012	0
306404	CITY - LIFE INSURANCE	45,744	46,711	48,000	46,357	48,000	4
306601	PAYROLL - HEALTH	717,212	699,116	697,032	724,385	923,400	27
306606	RETIREE HEALTH	919,669	1,008,975	1,200,000	1,114,503	1,560,000	40
306607	VSP CITY - MEDICAL	6,400	0	0	0	0	
306608	OPTIONAL LIFE INS	85,695	84,221	84,000	84,903	85,200	0
306609	RETIREE DENTAL	25,084	30,034	30,000	37,081	39,120	5
306610	DENTAL	250,248	267,455	270,000	310,033	325,200	5
306612	VISION INSURANCE	39,700	41,844	44,400	45,391	45,600	0
306613	RETIREE VISION	3,103	3,437	4,800	4,614	4,800	4
306614	AFLAC	46,400	45,223	45,000	46,442	48,000	3
306617	PAYROLL FSA-MEDICAL/DEP CARE	198,250	198,656	204,000	190,762	192,000	1
307101	INTEREST INCOME	21,903	4,780	4,200	0	0	
307141	INVESTMENT INCOME	6,812	11,003	14,400	3,475	3,600	4
308821	CIVIC CENTER-MEDICAL INSURANCE	137,420	126,035	130,800	116,730	144,000	23
308899	MISCELLANEOUS INCOME	1,349	0	0	0	0	
6543650 Total:		10,427,199	10,309,515	9,986,220	10,528,559	12,699,432	21
EMPLOYEE BENEFIT INSURANCE TOTAL:		10,427,199	10,309,515	9,986,220	10,528,559	12,699,432	21
651	MEDICAL INSURANCE						
65436512	MEDICAL - OPERATING EXP						
400006	FSA MED/DEP CARE CLAIMS	186,866	186,034	204,000	184,729	192,000	4
400014	AFLAC INSURANCE	46,529	47,656	45,000	44,221	48,000	9
424100	TRAINING & TRAVEL	302	0	300	0	0	
424350	GENERAL FUND FIXED ALLOCATION	0	247,932	224,616	224,616	186,420	(17)
425000	GENERAL FUND ADMIN FEE	223,176	0	0	0	0	
428000	PROFESSIONAL SERVICES	439,689	462,536	455,752	446,023	465,040	4
429000	FSA ADMIN EXPENDITURES	5,061	5,373	5,700	5,382	5,700	6
429400	PPO ACCESS	79,933	79,646	84,000	105,516	108,000	2
429900	CONTRACTUAL SERVICES	12,024	17,237	18,000	14,994	16,200	8
440050	SUPPLEMENTAL INS PREMIUMS	25,512	29,422	30,000	31,191	37,200	19
440100	CLAIMS	7,902,563	7,666,239	8,417,000	10,038,945	8,449,000	(16)
440150	MEMBER REWARDS	2,750	1,875	6,000	3,740	6,000	60
441509	GEN FUND RISK & EE BENEFIT	82,572	86,148	87,768	87,768	94,368	8
441900	DENTAL INSURANCE PREMIUMS	282,735	302,693	300,000	343,873	360,000	5
441901	VISION INSURANCE PREMIUM	42,510	46,637	49,200	49,036	51,600	5
442200	LIFE INSURANCE PREM	133,946	130,306	139,200	138,275	145,200	5
442400	INSURANCE PREMIUMS	502,656	592,359	726,204	711,965	888,000	25

CITY OF DECATUR 2022 BUDGET DETAIL

65	BENEFIT INSURANCE FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
651	MEDICAL INSURANCE							
65436512	MEDICAL - OPERATING EXP							
446700	WELLNESS PROGRAM		105,519	3,362	132,000	37,500	134,400	>100*
		65436512 Total:	10,074,343	9,905,455	10,924,740	12,467,774	11,187,128	(10)
	MEDICAL INSURANCE	TOTAL:	10,074,343	9,905,455	10,924,740	12,467,774	11,187,128	(10)
653	UNEMPLOYMENT INSURANCE							
65436532	UNEMPLOYMENT OP EXP							
440100	CLAIMS		0	0	17,988	111	18,012	>100*
		65436532 Total:	0	0	17,988	111	18,012	>100*
	UNEMPLOYMENT INSURANCE	TOTAL:	0	0	17,988	111	18,012	>100*
655	ONSITE HEALTH CLINIC							
65436552	ONSITE HEALTH CLINIC EXPENSES							
429900	CLINIC OPERATIONS		0	0	828,000	156,639	744,000	>100*
431200	JANITORIAL SUPPLIES		0	0	0	9,783	36,000	>100*
450200	BUILDINGS		0	0	50,000	400,000	180,000	(55)
		65436552 Total:	0	0	878,000	566,422	960,000	69
	ONSITE HEALTH CLINIC	TOTAL:	0	0	878,000	566,422	960,000	69
	Fund Revenue TOTAL:		10,427,199	10,309,515	9,986,220	10,528,559	12,699,432	
	Fund Expense TOTAL:		10,074,343	9,905,455	11,820,728	13,034,307	12,165,140	
	SURPLUS (DEFICIT):		352,856	404,060	(1,834,508)	(2,505,748)	534,292	



Capital Project Funds

Fund Summary

(Whole \$)

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Budget	Projection	Budget

Fund Name and Number

42 Local Motor Fuel Tax

Accounts for revenues from the local motor fuel tax, and expenditures for street improvements within the City footprint.

Fund Revenue Total:	4,554,016	2,169,104	1,699,058	1,956,000	2,188,338	1,900,000
Fund Expense Total:	4,037,563	2,662,180	2,105,288	2,163,136	2,829,745	1,767,131
Surplus / (Deficit)	\$ 516,453	\$ (493,076)	\$ (406,230)	\$ (207,136)	\$ (641,407)	\$ 132,869

44 2018 Bond Project Construction

Accounts for capital improvement projects financed by the proceeds from the 2018 Series General Obligation Bonds issued by the City in 2018.

Fund Revenue Total:	10,600,459	154,064	128,689	350,000	485,679	575,236
Fund Expense Total:	2,221,378	2,189,748	765,221	5,879,215	3,515,444	3,248,110
Surplus / (Deficit)	\$ 8,379,081	\$ (2,035,684)	\$ (636,532)	\$ (5,529,215)	\$ (3,029,765)	\$ (2,672,874)

45 Capital Projects

Account for the financial resources used for capital investment in City infrastructure not funded by proprietary or trust funds.

Fund Revenue Total:	2,551	894,830	332,228	30,000	330,000	330,000
Fund Expense Total:	1,222,037	1,023,683	601,924	30,000	30,000	330,000
Surplus / (Deficit)	\$ (1,219,487)	\$ (128,853)	\$ (269,696)	\$ -	\$ 300,000	\$ -

46 Motor Fuel Tax

Accounts for revenues, including the City's motor fuel tax allotment from the State of Illinois, and expenditures for street improvements and traffic signal maintenance within the City footprint.

Fund Revenue Total:	2,040,465	3,149,924	6,849,232	15,389,128	13,447,956	8,457,246
Fund Expense Total:	2,414,009	2,811,213	9,530,258	15,841,758	11,490,867	8,030,490
Surplus / (Deficit)	\$ (373,544)	\$ 338,711	\$ (2,681,026)	\$ (452,630)	\$ 1,957,089	\$ 426,756



Capital Project Funds

Fund Summary

(Whole \$)

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projection	2022 Budget
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Fund Name and Number

47 Major Moves

Accounts for the financial resources received from State of Illinois Grants for the purpose of investment in infrastructure projects providing economic development benefit to the City of Decatur. Fund activities moved to Capital Fund 45 prior to 2019 fiscal year end.

Fund Revenue Total:	242,532	143,561	-	-	-	-
Fund Expense Total:	366,760	123,005	-	-	-	-
Surplus / (Deficit)	\$ (124,227)	\$ 20,556	\$ -	\$ -	\$ -	\$ -

50 Debt Service

Account for the accumulation of resources for, and the payment of principal and interest on general obligation debt, serial and term debt obligations of the City. Direct payment of GO Bond debt moved to initiating fund in 2016.

Fund Revenue Total:	1,421,643	8,873,171	2,448,903	2,550,118	2,601,642	2,292,781
Fund Expense Total:	1,182,930	8,475,017	2,493,961	2,494,562	2,495,037	2,504,234
Surplus / (Deficit)	\$ 238,714	\$ 398,155	\$ (45,058)	\$ 55,556	\$ 106,605	\$ (211,453)

61 Equipment Replacement

Accounts for funds transferred from the Fleet Maintenance Fund and other funding sources for replacement of City equipment. Capital outlay for City Fleet vehicles and other rolling stock machinery and equipment is from this fund. Police & Fire Capital expenses moved here in 2020.

Fund Revenue Total:	11,399	681,012	1,626,842	817,000	321,163	1,000,000
Fund Expense Total:	150,054	92,091	1,212,958	1,015,232	879,671	1,718,377
Surplus / (Deficit)	\$ (138,655)	\$ 588,921	\$ 413,884	\$ (198,232)	\$ (558,508)	\$ (718,377)

99 ARP

This fund accounts for activities related to federal monies dispersed as part of the "American Rescue Plan" law.

Fund Revenue Total:	-	-	-	3,142,404	2,415,663	16,900,000
Fund Expense Total:	-	-	-	2,650,000	300,000	12,803,300
Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ 492,404	\$ 2,115,663	\$ 4,096,700

PUBLIC WORKS DEPARTMENT – STREET CAPITAL

Program Description

The Public Works Department oversees the management of the capital funds that perform the major improvement work on the City's street system. The two capital funds that provide funding for street capital improvements are:

- **Fund 42, the Local Motor Fuel Tax Fund.** On February 16, 2016, the City Council enacted an Ordinance that established Chapter 51.4 of the City Code and levied a \$0.05 per gallon tax on non-diesel fuel and a \$0.01 tax on diesel fuel sold in the City. This generates approximately \$1.95 million per year for local street capital improvements. These funds can be used for the construction and maintenance of municipal streets and extensions, sidewalk repairs and maintenance, curbing, grade separations and approaches and engineering services related to those items (Reference City Code 51.4 Section 8).
- **Fund 46, The State Motor Fuel Tax Fund.** This fund consists of the City's allocation of Motor Fuel Tax funds received by the State. Prior to the new tax which was levied beginning July 1, 2019, the City received approximately \$1.9 million per year. This increased by about \$1.3 million to \$3.2 million per year with the new revenues that began August of 2019.

Rebuild Illinois. In addition to the 2019 Motor Fuel Tax increase, the State sold bonds that will provide the City with 2 payments of \$836,123 per year for 3 years beginning in 2020, which should total \$5,016,738 when the last payment is made in 2022. These additional funds must be spent on "bondable" transportation projects that would have an average useful life of at least 13 years. Public Works staff has proposed using the bulk of this funding on bridge improvements along with some street reconstruction work.

Staffing

The Local Motor Fuel Tax Fund provides no funding for staffing. All revenues are dedicated to street improvement work.

The State Motor Fuel Tax Fund provides a yearly transfer of approximately \$500,000 to the General Fund to support the City's traffic signal operations. The transfer covers the payroll for 2 employees, their vehicles, and materials used for traffic signal maintenance. The transfer also covers electricity costs and outside contractor services for traffic signals.

All other personnel services provided by the City for street maintenance are paid by the General Fund.

Budget Highlights

A summary of the 5-year project plan funded by each of the street capital funds is attached. Highlights for Fiscal Year 2020 are as follows:

Local Motor Fuel Tax Fund

1. 2022 Local Motor Fuel Tax Street Improvement Project. The Annual Local MFT Street Improvement Project conducted by the City will fund approximately \$300,000 in residential street capital road improvements. A 5-year plan is attached.
2. Right of Way Improvements. Part of the local street work proposed for 2022 is to rebuild a failing retaining wall on Lake Shore Drive near the Lake Grove Club. This cost is estimated at \$300,000 and is currently being designed.

State Motor Fuel Tax Fund

1. The Brush College Road / Faries Parkway Grade Separation Project. This is the major project funded by the State Motor Fuel Tax fund. The City must front all of the pre-construction costs for the work, including engineering (including construction engineering), land purchasing, utility relocation and railroad reimbursements. Most of the City's expenditures will be reimbursed from Freight Program Grant funds and Grade Crossing Protection funds. In June of 2021, the City was informed that it had received an additional \$9 million in Freight funding for a total of \$34 million. The Illinois Commerce Commission is also recommending additional funding from the Grade Crossing Protection Fund. \$1.6 million in Water Funds has been proposed to pay for water main relocation work to be completed as part of the project, and 0.5 million in Storm Funds to pay a portion of the storm sewer construction costs. The project is currently aiming for a January 2022 project letting.
2. Mound Road / Steven's Creek Bridge Improvement. This project will repair deteriorated portions of the piers for this bridge.
3. 2022 Street Surface Restoration Project. The Annual Street Restoration Project conducted by the City is expected to be \$2.3 million due to the increased State Motor Fuel Taxes and the Rebuild Illinois Bond funds. While it is not proposed to use much of the Rebuild Illinois funds for street work, the bridge work that is proposed for Rebuild Funds will serve to free up funds for additional street work with regular State MFT funds that have fewer strings attached.
4. Traffic Signal Maintenance. The computer systems that run the City's traffic signals are aging with many approaching 20-25 years old. As with computer technology, it is best to keep the systems more current with the times, and it is proposed that \$200,000 be allocated yearly for traffic signal system improvements. These improvements on State and County routes will be partially reimbursed through the existing maintenance agreements.

Rebuild Illinois Bond Fund: These funds must be spent on "bondable" transportation improvements with a life cycle of at least 13 years. We have proposed mostly bridge projects with one major street improvement as these are clearly bondable and good stand-alone projects.

Recommended Rebuild Illinois Projects for 2022:

1. Grove Road / Sand Creek Bridge. It is proposed to begin engineering design work on replacing this bridge with planned construction in 2023.
2. Meadow Lark Bridge Replacement. This bridge was partially closed in 2019 and further reduced in 2021 due to progressing beam damage. The project design began in early 2020 and is recommended to replace this bridge with a box culvert at an estimated cost of \$350,000. The design is complete and pending IDOT approval.

Performance Outcomes

1. Track the incremental changes to the pavement condition index against the capital funds spent and project costs.

2021 Update: See the Street Maintenance Narrative for this information.

2. Monitor construction contracts by:
 - a. Tracking the percentage of contracts awarded with at least 2 bidders.
 - b. Tracking the percentage of contracts meeting the City's minority goals.
 - c. Tracking the percentage of completed contracts that met their approved minority goals.

2021 Update: See the Street Maintenance Narrative for this information.

Funded State Motor Fuel Tax Projects					
Project Detail Description	2022 Budget	FY 2023	FY 2024	FY 2025	FY 2026
BRUSH COLLEGE GRADE SEPARATION	\$2,696,628	\$2,696,628	\$1,348,314	\$0	\$0
GARFIELD/22ND BRIDGE IMPROVEMENT (Note 1)	\$0	\$0	\$0	\$0	\$22,500
MEADOWLARK BRIDGE REPLACEMENT (Note 2)	\$10,000	\$0	\$0	\$0	\$0
COUNTRY CLUB/LAKE DECATUR BRIDGE IMPROV.	\$0	\$100,000	\$500,000	\$0	\$0
GARFIELD/CNRR BRIDGE GIRDER REPAIRS	\$0	\$0	\$80,000	\$350,000	\$0
BRIDGE INSPECTIONS	\$40,000	\$0	\$0	\$0	\$0
MOUND ROAD / STEVENS CREEK BRIDGE	\$320,956	\$0	\$0	\$0	\$0
RAILROAD CROSSING IMPROVEMENTS	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
STREET SURFACE RESTORATION	\$2,320,185	\$1,900,000	\$1,800,000	\$1,800,000	\$2,000,000
MATERIALS FOR STREET REPAIRS	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
ANNUAL GUARDRAIL REPLACEMENT PROJECT	\$60,000	\$30,000	\$30,000	\$0	\$0
IL 121 TRAFFIC SIGNAL IMPROVEMENTS (IDOT)	\$80,000	\$80,000	\$0	\$0	\$0
ELDORADO TRAFFIC SIGNAL REPLACEMENT (IDOT)	\$61,800	\$0	\$0	\$0	\$0
TRAFFIC SIGNAL MAINTENANCE	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
TOTAL MFT PROJECTS	\$5,849,569	\$5,066,628	\$4,018,314	\$2,410,000	\$2,282,500

Rebuild Illinois Bond Fund Projects					
Project Detail Description	2022 Budget	FY 2023	FY 2024	FY 2025	FY 2026
CENTER STREET BRIDGE REPLACEMENT	\$160,000	\$0	\$0	\$0	\$0
GARFIELD/22ND BRIDGE IMPROVEMENT	\$0	\$200,000	\$100,000	\$900,000	\$0
GROVE ROAD/SAND CREEK BRIDGE IMPROVEMENT	\$300,000	\$700,000	\$400,000	\$0	\$0
MEADOWLARK BRIDGE REPLACEMENT	\$410,000	\$0	\$0	\$0	\$0
COUNTRY CLUB ROAD RECON - CONCRETE	\$360,000	\$0	\$0	\$0	\$0
TOTAL REBUILD ILLINOIS BOND FUND PROJECTS	\$1,230,000	\$900,000	\$500,000	\$900,000	\$0

Funded Local Motor Fuel Tax Projects					
Project Detail Description	2022 Budget	FY 2023	FY 2024	FY 2025	FY 2026
Street Projects	\$700,000	\$1,150,000	\$2,200,000	\$2,200,000	\$2,100,000
Right of Way Improvements	\$304,951	\$0	\$0	\$0	\$0

CITY OF DECATUR 2022 BUDGET DETAIL

42	LOCAL STREETS & ROADS FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
420	LOCAL STREET INITIATIVE							
4248420 LOCAL STREET FUND REVENUES								
302103	LOCAL MFT TAX		1,901,087	1,668,749	1,956,000	1,956,000	1,700,000	(13)
302109	FEDERAL GRANTS ARP		0	0	0	232,338	200,000	(14)
307101	INTEREST INCOME		666	249	0	0	0	
307141	INVESTMENT INCOME		42	451	0	0	0	
308890	REIMBURSEMENT OF EXPENSE		0	29,610	0	0	0	
309900	BOND OR NOTE PROCEEDS		267,308	0	0	0	0	
4248420 Total:			2,169,103	1,699,059	1,956,000	2,188,338	1,900,000	(13)
42484202 LOCAL STREET-OPERATING EXPENSE								
428000	PROFESSIONAL SERVICES		0	0	10,000	34,917	10,000	(71)
428000	20-01 RT 51-ELDO TO PERSHING IMPRV		0	31,200	16,500	0	16,500	100*
428000 Total:			0	31,200	26,500	34,917	26,500	
441505	GENERAL FUND - PUBLIC WORKS		5,004	5,004	5,004	0	5,004	100*
42484202 Total:			5,004	36,204	31,504	34,917	31,504	(10)
42484206 LMFT INITIATIVE PROJECTS								
452000	OTHER EQUIPMENT		89,263	0	0	0	0	
489070	STREETS		12,321	0	975,000	332,006	604,951	82
	Project 2022-25						300,000	
	Lake Shore Drive Slope Stabilizatio						304,951	
489070	17-06 MOUND/SPRING CREEK WEST & MID		13,283	1,051	0	0	0	
489070	18-24 MICROSURFACING PROJECT		82,333	0	0	0	0	
489070	18-25 2018 LMFT PROJECT		19,359	0	0	0	0	
489070	18-26 COUNTY FAIR DR ST IMPROV		51,670	7,735	0	0	0	
489070	19-25 2019 LMFT PROJECT		1,168,231	138,405	0	0	0	
489070	20-25 2020 LMFT PROJECT		0	734,047	0	306,186	0	(100*)
489070	21-25 LOCAL MFT STREET IMPROVEMENT		0	0	0	995,000	0	(100*)
42484206 Total:			1,436,460	881,238	975,000	1,633,192	604,951	(63)
LOCAL STREET INITIATIVE TOTAL:			3,610,567	2,616,501	2,962,504	3,856,447	2,536,455	>100*

421 LOCAL STREET CAPITAL PROJECTS

42484212 LOCAL STREET-OPERATING EXPENSE

440900	PRINCIPAL PAYMENTS	1,071,429	1,071,429	1,071,429	1,071,429	1,071,429	
441000	INTEREST PAYMENT	127,664	116,417	85,203	85,203	54,243	(36)
445900	TRANSFER TO OTHER FUNDS	0	0	0	5,004	5,004	

CITY OF DECATUR 2022 BUDGET DETAIL

42	LOCAL STREETS & ROADS FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
421	LOCAL STREET CAPITAL PROJECTS						
42484212	LOCAL STREET-OPERATING EXPENSE						
489070	12-22 NELSON PARK STORM SEWER	21,624	0	0	0	0	
	42484212 Total:	1,220,717	1,187,846	1,156,632	1,161,636	1,130,676	(3)
	LOCAL STREET CAPITAL PROJECTS TOTAL:	1,220,717	1,187,846	1,156,632	1,161,636	1,130,676	(3)
	Fund Revenue TOTAL:	2,169,103	1,699,059	1,956,000	2,188,338	1,900,000	
	Fund Expense TOTAL:	2,662,181	2,105,288	2,163,136	2,829,745	1,767,131	
	SURPLUS (DEFICIT):	(493,078)	(406,229)	(207,136)	(641,407)	132,869	

CITY OF DECATUR 2022 BUDGET DETAIL

44	2018 PROJECT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
440	2018 PROJECT FUND						
4443440	2018 PROJECT FUND REVENUES						
306700	TRANSFER FROM OTHER FUNDS	0	0	350,000	480,000	575,236	20
307101	INTEREST INCOME	12,339	746	0	0	0	
307141	INVESTMENT INCOME	79,001	61,219	0	5,679	0	<(100*)
307341	GAIN/LOSS REGIONS INVEST	62,725	66,725	0	0	0	
4443440 Total:		154,065	128,690	350,000	485,679	575,236	18
44434406	2018 PROJECTS						
450200	FS3 FIRE STATION 3	19,000	262,893	2,828,993	3,050,651	0	(100*)
450200	FS5 FIRE STATION 5	2,170,248	421,289	100,000	140,136	0	(100*)
450200	FS7 FIRE STATION 7	500	81,040	2,950,222	324,657	3,248,110	>100*
44434406 Total:		2,189,748	765,222	5,879,215	3,515,444	3,248,110	(8)
2018 PROJECT FUND TOTAL:		2,343,813	893,912	6,229,215	4,001,123	3,823,346	(12)
Fund Revenue TOTAL:		154,065	128,690	350,000	485,679	575,236	
Fund Expense TOTAL:		2,189,748	765,222	5,879,215	3,515,444	3,248,110	
SURPLUS (DEFICIT):		(2,035,683)	(636,532)	(5,529,215)	(3,029,765)	(2,672,874)	

CITY OF DECATUR 2022 BUDGET DETAIL

45	CAPITAL PROJECT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
450	CAPITAL PROJECTS						
4548450	CAPITAL FUND REVENUES						
302107	STATE GRANTS OR OTHER	500,000	0	0	0	0	
306700	TRANSFER FROM OTHER FUNDS	138,392	0	0	0	0	
306702	TRANSFER FROM GENERAL FUND	0	330,000	30,000	(330,000)	330,000	<(100*)
	Consultant on Transit Projects					30,000	
	JCI loan repayment to Water Fund					300,000	
307101	INTEREST INCOME	5,250	993	0	0	0	
307141	INVESTMENT INCOME	1,573	1,235	0	0	0	
308827	REBATE	240,933	0	0	0	0	
308899	MISCELLANEOUS INCOME	8,683	0	0	0	0	
	4548450 Total:	894,831	332,228	30,000	(330,000)	330,000	<(100*)
	CAPITAL PROJECTS TOTAL:	894,831	332,228	30,000	(330,000)	330,000	<(100*)
451	CAPITAL STREET PROJECTS						
45484512	CAPITAL FD - OPERATING EXP						
428000	PROFESSIONAL SERVICES	15,000	30,000	30,000	30,000	30,000	
445900	REIMBURSEMENT TO OTHER FUNDS	300,000	0	0	0	300,000	100*
	45484512 Total:	315,000	30,000	30,000	30,000	330,000	>100*
45484516	CAPITAL FUND - STREET						
423904	MISCELLANEOUS GRANT EXP	0	500,000	0	0	0	
489000	BUILDINGS, GROUNDS, GENERAL	8,683	0	0	0	0	
489010	18-07 JCI ENERGY SAVINGS PROJECT	700,000	71,924	0	0	0	
	45484516 Total:	708,683	571,924	0	0	0	<(100*)
	CAPITAL STREET PROJECTS TOTAL:	1,023,683	601,924	30,000	30,000	330,000	>100*
	Fund Revenue TOTAL:	894,831	332,228	30,000	(330,000)	330,000	
	Fund Expense TOTAL:	1,023,683	601,924	30,000	30,000	330,000	
	SURPLUS (DEFICIT):	(128,852)	(269,696)	0	(360,000)	0	

CITY OF DECATUR 2022 BUDGET DETAIL

46	MOTOR FUEL TAX FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
460	MFT PROJECTS						
4648460	MOTOR FUEL TAX FUND REVENUES						
302103	MFT TAX	2,328,434	2,851,635	3,185,000	4,857,246	4,657,246	(4)
	MFT Tax Income (original)					1,785,000	
	MFT Tax Income (renewal)					1,200,000	
	Rebuild IL Bond Fund					1,672,246	
302106	FEDERAL GRANTS	527,417	1,636,312	5,464,184	800,000	800,000	
	IL Competitive Freight Program					800,000	
302107	STATE GRANTS OR OTHER	183,008	2,230,747	6,443,486	7,500,000	2,700,000	(64)
	IL Jobs Now! (BCR)					600,000	
	ICC Grade Crossing Protection					550,000	
	Norfolk Southern BCR					1,550,000	
302109	FEDERAL GRANTS ARP	0	0	188,458	188,458	200,000	6
302122	MAINT INCOME FR COUNTY	3,763	15,541	16,000	16,651	16,000	(4)
302123	MAINT INCOME FR STATE	84,142	102,376	80,000	81,000	80,000	(1)
307101	INTEREST INCOME	17,754	3,305	4,000	4,601	4,000	(13)
307116	INTEREST - REBUILD IL	0	146	0	0	0	
307117	INVESTMENT INCOME - REBUILD IL	0	1,911	0	0	0	
307141	INVESTMENT INCOME	5,407	7,259	8,000	0	0	
4648460 Total:		3,149,925	6,849,232	15,389,128	13,447,956	8,457,246	(37)
46484602	MFT - OPERATING EXPENSES						
435800	ROAD SALT	112,166	215,923	158,000	129,798	250,000	93
441500	GENERAL FND MSC & STR REIMB	380,930	548,225	500,000	500,000	500,000	
46484602 Total:		493,096	764,148	658,000	629,798	750,000	19
46484606	MFT- STREET SURFACE						
489050	BRIDGES	0	0	150,000	370,956	370,956	
	Center Street Bridge Replacement					0	
	Garfield/22nd Street Bridge Improvement					0	
	Meadowlark Bridge Replacement					10,000	
	Mound Road/Stevens Creek Bridge					320,956	
	Bridge Inspections					40,000	
489050	09-33 BRUSH COLLEGE ROAD	167,458	0	0	5,429,409	2,696,628	(50)
489050	17-06 MND/SPRG CRK WEST & MID IMPRV	0	407,786	0	117,214	0	(100*)
489050	18-02 MAIN ST OVR STEVENS CREEK REPR	121,464	8,887	0	0	0	
489050	18-05 TAYLOR/WARD MAIN/STEVENS BRDG	128,362	26,857	250,000	250,000	0	(100*)
489050	19-04 CENTER ST/STEVENS CRK BRIDGE	0	233,053	175,000	0	175,000	100*
489050	19-33 W MOUND OVR STEVENS CRK REPAIR	0	28,943	290,000	0	0	
489050	19-34 GROVE RD OVR SAND CREEK INSPEC	0	17,984	100,000	0	0	
489050	20-02 MEADOWLARK BRG/CATERPLR DTCH	0	57,501	45,921	0	45,921	100*
489050 Total:		417,284	781,010	1,010,921	6,167,579	3,288,505	
489070	STREETS	13,244	10,554	1,820,000	100,000	100,000	
	Materials for Street Repairs					40,000	
	Annual Guardrail Replacement					60,000	
489070	09-33 BRUSH COLLEGE ROAD SUBWAY	1,504,703	2,644,775	9,640,087	0	0	
489070	09334 BC 100% STATE GRANT	0	93,342	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

46	MOTOR FUEL TAX FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
460	MFT PROJECTS						
46484606	MFT- STREET SURFACE						
489070	09335 BC 80% FEDERAL GRANT	0	3,773,406	0	0	0	
489070	09336 BC 20% FEDERAL GRANT	0	941,919	0	0	0	
489070	17-08 STREET RESTORATION	0	0	0	1,680,740	2,320,185	38
489070	18-08 AIRPORT RD ST RESTORATION	29,713	0	0	0	0	
489070	19-08 STREET RESTORATION	353,174	6,901	0	0	0	
489070	20-08 STREET RESTORATION PROJECT	0	502,356	0	0	0	
	489070 Total:	1,900,834	7,973,252	11,460,087	1,780,740	2,420,185	
489080	TRAFFIC SIGNALS	0	11,848	362,750	592,750	341,800	(42)
	IL 121 Traffic Signal Improvements (IDOT)					80,000	
	Eldorado Traffic Signal Replacement (IDOT)					61,800	
	Route 36 Traffic Signal Improvement (IDOT)					0	
	Traffic Signal Maintenance					200,000	
	46484606 Total:	2,318,118	8,766,112	12,833,758	8,541,069	6,050,490	(29)
46484607	MFT REBUILD ILLINOIS EXPENSES						
489050	BRIDGES	0	0	350,000	880,000	870,000	(1)
	Center Street Bridge Replacement					160,000	
	Garfield/22nd Street Bridge Improvement					0	
	Grove Road/Sand Creek Bridge Improvement					300,000	
	Meadowlark Bridge Replacement					410,000	
489070	STREETS	0	0	2,000,000	1,440,000	360,000	(75)
	Country Club Road Reconstruction/Concrete					360,000	
	46484607 Total:	0	0	2,350,000	2,320,000	1,230,000	(47)
	MFT PROJECTS TOTAL:	5,961,139	16,379,492	31,230,886	24,938,823	16,487,736	(78)
	Fund Revenue TOTAL:	3,149,925	6,849,232	15,389,128	13,447,956	8,457,246	
	Fund Expense TOTAL:	2,811,214	9,530,260	15,841,758	11,490,867	8,030,490	
	SURPLUS (DEFICIT):	338,711	(2,681,028)	(452,630)	1,957,089	426,756	

CITY OF DECATUR 2022 BUDGET DETAIL

47	MAJOR MOVES FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
470	MAJOR MOVES FUND						
4748470	MAJOR MOVES REVENUES						
302107	STATE GRANTS OR OTHER	83,433	0	0	0	0	
306700	TRANSFER FROM OTHER FUNDS	30,000	0	0	0	0	
307101	INTEREST INCOME	128	0	0	0	0	
308890	REIMBURSEMENT OF EXPENSE	30,000	0	0	0	0	
	4748470 Total:	143,561	0	0	0	0	<(100*)
47484702	MAJOR MOVES OPERATING EXPENSES						
428000	PROFESSIONAL SERVICES	15,000	0	0	0	0	
444200	TRANSFER TO OTHER FUNDS	109,325	0	0	0	0	
	47484702 Total:	124,325	0	0	0	0	<(100*)
47484705	MAJOR MOVES FUND						
489070	14-06 MIDWEST INLAND PORT	(1,320)	0	0	0	0	
	47484705 Total:	(1,320)	0	0	0	0	<(100*)
	MAJOR MOVES FUND TOTAL:	266,566	0	0	0	0	<(100*)
	Fund Revenue TOTAL:	143,561	0	0	0	0	
	Fund Expense TOTAL:	123,005	0	0	0	0	
	SURPLUS (DEFICIT):	20,556	0	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

50	DEBT FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
500	DEBT SERVICE							
5043500	DEBT SERVICE FUND REVENUES							
301103	REAL ESTATE TAXES		1,954,454	2,069,626	1,320,558	1,371,232	1,031,133	(25)
303607	PAYMENT IN LIEU OF TAXES		188,993	373,884	412,560	412,560	260,748	(37)
306700	TRANSFER FROM OTHER FUNDS		0	0	817,000	817,000	1,000,000	22
	To fund debt service						1,000,000	
307101	INTEREST INCOME		7,462	1,901	0	0	0	
307141	INVESTMENT INCOME		2,263	3,492	0	850	900	6
309900	BOND OR NOTE PROCEEDS		6,720,000	0	0	0	0	
	5043500 Total:		8,873,172	2,448,903	2,550,118	2,601,642	2,292,781	(12)
	DEBT SERVICE	TOTAL:	8,873,172	2,448,903	2,550,118	2,601,642	2,292,781	(12)
504	DS-2018 GO BONDS FIRE STATNS							
50435042	2018 GO BONDS FIRE STATIONS							
440900	PRINCIPAL PAYMENTS		0	270,000	280,000	280,000	290,000	4
441000	INTEREST PAYMENTS		391,600	386,200	375,200	375,200	363,800	(3)
	50435042 Total:		391,600	656,200	655,200	655,200	653,800	0
	DS-2018 GO BONDS FIRE STATNS	TOTAL:	391,600	656,200	655,200	655,200	653,800	0
505	DS-2018 GO BONDS FIRE RENOVTN							
50435052	2018 GO BONDS FIRE RENOVATIONS							
440900	PRINCIPAL PAYMENTS		0	55,000	55,000	55,000	55,000	
441000	INTEREST PAYMENTS		78,350	77,250	75,050	75,050	72,850	(3)
	50435052 Total:		78,350	132,250	130,050	130,050	127,850	(2)
	DS-2018 GO BONDS FIRE RENOVTN	TOTAL:	78,350	132,250	130,050	130,050	127,850	(2)
506	DS-2019 GO BONDS							
50435062	2019 GO BOND - OP EXP							
440900	PRINCIPAL PAYMENTS		115,000	105,000	655,000	655,000	675,000	3
441000	INTEREST PAYMENTS		61,923	171,480	169,033	169,033	153,968	(9)
441100	FISCAL FEES		0	475	0	475	475	
447200	BOND OR NOTE ISSUANCE COSTS		127,377	0	0	0	0	
	50435062 Total:		304,300	276,955	824,033	824,508	829,443	1
	DS-2019 GO BONDS	TOTAL:	304,300	276,955	824,033	824,508	829,443	1

CITY OF DECATUR 2022 BUDGET DETAIL

50	DEBT FUND		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
512	DS-2002 BOND-WABASH CROSSNG							
50435122	2002 BOND WABASH CROSS-OP EXP							
441000	INTEREST PAYMENT		35,059	0	0	0	0	
447200	BOND OR NOTE ISSUANCE COSTS		2,710	0	0	0	0	
	50435122 Total:		37,769	0	0	0	0	<(100*)
	DS-2002 BOND-WABASH CROSSNG	TOTAL:	37,769	0	0	0	0	<(100*)
516	DS-2010A BOND							
50435162	2010A BOND - OP EXP							
440900	PRINCIPAL PAYMENTS		6,348,700	520,000	0	0	0	
441000	INTEREST PAYMENT		426,981	24,700	0	0	0	
441100	FISCAL FEES		750	0	0	0	0	
	50435162 Total:		6,776,431	544,700	0	0	0	<(100*)
	DS-2010A BOND	TOTAL:	6,776,431	544,700	0	0	0	<(100*)
518	DS-2010C BOND							
50435182	2010C BOND - OP EXP							
440900	PRINCIPAL PAYMENTS		107,500	112,500	117,500	117,500	120,000	2
441000	INTEREST PAYMENT		28,600	24,300	19,800	19,800	15,100	(24)
441100	FISCAL FEES		750	750	750	750	750	
	50435182 Total:		136,850	137,550	138,050	138,050	135,850	(2)
	DS-2010C BOND	TOTAL:	136,850	137,550	138,050	138,050	135,850	(2)
521	DS-2012 GO BOND							
50435212	2012 GO BOND - OP EXP							
440900	PRINCIPAL PAYMENTS		645,000	655,000	670,000	670,000	695,000	4
441000	INTEREST PAYMENT		104,231	90,822	76,744	76,744	61,806	(19)
441100	FISCAL FEES		485	485	485	485	485	
	50435212 Total:		749,716	746,307	747,229	747,229	757,291	1
	DS-2012 GO BOND	TOTAL:	749,716	746,307	747,229	747,229	757,291	1
	Fund Revenue TOTAL:		8,873,172	2,448,903	2,550,118	2,601,642	2,292,781	
	Fund Expense TOTAL:		8,475,016	2,493,962	2,494,562	2,495,037	2,504,234	
	SURPLUS (DEFICIT):		398,156	(45,059)	55,556	106,605	(211,453)	

CITY OF DECATUR 2022 BUDGET DETAIL

61	EQUIPMENT REPLACEMENT		2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
610 EQUIPMENT REPLACEMENT								
6143610 EFR FUND REVENUES								
306700	TRANSFER FROM OTHER FUNDS		665,583	250,000	0	0	0	
306702	TRANSFER FR GENERAL FUND		0	1,365,427	817,000	317,000	1,000,000	>100*
	To fund police, fire, & ECD vehicle acquisition						1,000,000	
307101	INTEREST INCOME		6,676	1,911	0	0	0	
307141	INVESTMENT INCOME		2,507	4,725	0	4,163	0	<(100*)
308802	SALE OF CITY PROPERTY		4,856	100	0	0	0	
308899	MISCELLANEOUS INCOME		1,390	4,680	0	0	0	
6143610 Total:			681,012	1,626,843	817,000	321,163	1,000,000	>100*
61436105 EQUIPMENT REPLACEMENT								
440900	PRINCIPAL PAYMENTS		35,221	0	0	0	0	
441000	INTEREST PAYMENT		4,064	0	0	0	0	
451000	AUTOMOTIVE PURCHASES		0	0	0	0	35,000	100*
455100	LEASE PAYMENTS		52,805	0	0	0	0	
61436105 Total:			92,090	0	0	0	35,000	<(100*)
EQUIPMENT REPLACEMENT		TOTAL:	773,102	1,626,843	817,000	321,163	1,035,000	>100*
611 POLICE CAPITAL								
61436115 POLICE CAPITAL								
440900	PRINCIPAL PAYMENTS		0	332,405	535,218	535,218	568,946	6
441000	INTEREST PAYMENT		0	28,152	28,804	28,804	16,892	(41)
452000	OTHER EQUIPMENT		0	395,350	0	0	0	
455200	VEHICLE LEASE PAYMENT		0	21,816	21,775	21,755	22,201	2
61436115 Total:			0	777,723	585,797	585,777	608,039	4
POLICE CAPITAL		TOTAL:	0	777,723	585,797	585,777	608,039	4
612 FIRE CAPITAL								
61436125 FIRE CAPITAL								
440900	PRINCIPAL PAYMENTS		0	64,228	141,442	141,442	439,352	>100*
441000	INTEREST PAYMENT		0	4,534	5,552	5,552	61,313	>100*
450200	BUILDINGS		0	116,122	0	0	0	
452000	OTHER EQUIPMENT		0	50,770	0	0	0	
455200	VEHICLE LEASE PAYMENT		0	77,541	77,541	0	77,541	100*
61436125 Total:			0	313,195	224,535	146,994	578,206	>100*
FIRE CAPITAL		TOTAL:	0	313,195	224,535	146,994	578,206	>100*

CITY OF DECATUR 2022 BUDGET DETAIL

61	EQUIPMENT REPLACEMENT	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
613	PUBLIC WORKS CAPITAL						
61436135	PUBLIC WORKS CAPITAL						
440900	PRINCIPAL PAYMENTS	0	36,380	89,540	89,540	296,141	>100*
441000	INTEREST PAYMENT	0	2,905	4,555	4,555	24,526	>100*
451000	AUTOMOTIVE EQUIPMENT	0	29,950	58,000	0	123,660	100*
	Chevy Impala					35,000	
	ECD Ford F150 (2)					53,660	
	ECD Ford Ranger Pickup HVAC					35,000	
455100	LEASE PAYMENT	0	52,805	52,805	52,805	52,805	
	61436135 Total:	0	122,040	204,900	146,900	497,132	>100*
	PUBLIC WORKS CAPITAL TOTAL:	0	122,040	204,900	146,900	497,132	>100*
Fund Revenue TOTAL:		681,012	1,626,843	817,000	321,163	1,000,000	
Fund Expense TOTAL:		92,090	1,212,958	1,015,232	879,671	1,718,377	
SURPLUS (DEFICIT):		588,922	413,885	(198,232)	(558,508)	(718,377)	

CITY OF DECATUR 2022 BUDGET DETAIL

99	AMERICAN RESCUE PLAN (ARP)	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
GRANTS							
9943850 AMERICAN RESCUE PLAN REVENUE							
302109	FEDERAL GRANTS ARP	0	0	3,145,404	2,415,663	16,900,000	>100*
9943850 Total:		0	0	3,145,404	2,415,663	16,900,000	>100*
99438507 ARP FUNDED PROJECTS							
445010	HOUSING ASSISTANCE PROGRAMS	0	0	2,000,000	0	1,800,000	100*
445020	DOVE PROGRAM ASSISTANCE	0	0	450,000	300,000	150,000	(50)
445030	CHILDREN'S MUSEUM	0	0	200,000	0	200,000	100*
99438507 Total:		0	0	2,650,000	300,000	2,150,000	>100*
GRANTS TOTAL:		0	0	5,795,404	2,715,663	19,050,000	>100*
ARP PUBLIC SAFETY							
99438517 ARP PROJECTS-PUBLIC SAFETY							
408899	MISC EXPENSE	0	0	0	0	708,000	100*
	LexisNexis Online Citizen Reporting System					15,000	
	PowerDMS					60,000	
	GrayKey investigative tool					46,000	
	FLIR - Forward Looking Infrared					5,000	
	Drones					42,000	
	HD cameras					10,000	
	Flock cameras					250,000	
	Forensic work stations					30,000	
	Laser camera					40,000	
	PD recruitment efforts					60,000	
	PD sign-on incentives					120,000	
	Drug, weapon and related intervention programs					30,000	
99438517 Total:		0	0	0	0	708,000	<(100*)
ARP PUBLIC SAFETY TOTAL:		0	0	0	0	708,000	<(100*)
ARP PUBLIC WORKS							
99438527 ARP PROJECTS-PUBLIC WORKS							
408899	MISC EXPENSE	0	0	0	0	8,807,300	100*
	Building rehab in qualified tracks					1,500,000	
	Building Demos/Debris removal					500,000	
	Water capital					4,000,000	
	Sewer capital					2,000,000	
	Replacement revenue to MFT					407,300	
	Maker Space/Training Improvements					400,000	
99438527 Total:		0	0	0	0	8,807,300	<(100*)
ARP PUBLIC WORKS TOTAL:		0	0	0	0	8,807,300	<(100*)

CITY OF DECATUR 2022 BUDGET DETAIL

99	AMERICAN RESCUE PLAN (ARP)	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
ARP EXTERNAL ORGANIZATION							
99438537 ARP PROJECTS-EXTERNAL ORGS							
408899	MISC EXPENSE	0	0	0	0	1,050,000	100*
	Civic leadership programs					50,000	
	Contracts with non-profits for building rehab					1,000,000	
99438537 Total:		0	0	0	0	1,050,000	<(100*)
ARP EXTERNAL ORGANIZATION TOTAL:		0	0	0	0	1,050,000	<(100*)
ARP INTERNAL ORGANIZATION							
99438547 ARP PROJECTS-INTERNAL ORGS							
408899	MISC EXPENSE	0	0	0	0	88,000	100*
	Comms consultant for city messaging					35,000	
	COVID public health reserve					53,000	
99438547 Total:		0	0	0	0	88,000	<(100*)
ARP INTERNAL ORGANIZATION TOTAL:		0	0	0	0	88,000	<(100*)
Fund Revenue TOTAL:		0	0	3,145,404	2,415,663	16,900,000	
Fund Expense TOTAL:		0	0	2,650,000	300,000	12,803,300	
SURPLUS (DEFICIT):		0	0	495,404	2,115,663	4,096,700	



Miscellaneous Funds

Fund Summary

(Whole \$)

Fund Name and Number

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
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22 Decatur Urban Area Transit Study DUATS

Account for State of Illinois grant revenues for the purpose of conducting ongoing urban area transit studies in the greater Decatur and Macon County area of mass transit service.

Fund Revenue Total:	55,200	202,759	433,641	358,161	382,500	360,000
Fund Expense Total:	55,151	262,791	402,176	358,161	382,500	360,000
Surplus / (Deficit)	\$ 50	\$ (60,031)	\$ 31,465	\$ -	\$ -	\$ -

36 City Municipal Band

Accounts for revenues and expenditures of the City of Decatur Municipal Band. Revenue includes property taxes levied for the purpose of funding the municipal band.

Fund Revenue Total:	95,776	99,533	96,581	96,556	78,131	76,276
Fund Expense Total:	95,915	93,980	28,691	96,556	96,560	86,876
Surplus / (Deficit)	\$ (139)	\$ 5,553	\$ 67,890	\$ -	\$ (18,429)	\$ (10,600)

40 Public Education & Government

Accounts for revenues received for franchise rights granted allowing the installation and operation of cable communication networks and for expenditures defraying the operation of the Public Education and Government television station.

Fund Revenue Total:	77,618	78,019	72,850	72,100	71,750	71,650
Fund Expense Total:	284,241	52,014	63,193	72,100	56,813	69,882
Surplus / (Deficit)	\$ (206,623)	\$ 26,005	\$ 9,657	\$ -	\$ 14,937	\$ 1,768

85 Grants

Accounts for the cash receipts and expenditures incurred for grant monies received from the federal government.

Fund Revenue Total:	-	-	518,873	3,028,500	2,917,338	470,000
Fund Expense Total:	-	-	927,810	3,028,500	200,637	470,000
Surplus / (Deficit)	\$ -	\$ -	\$ (408,937)	\$ -	\$ 2,716,701	\$ -

CITY OF DECATUR 2022 BUDGET DETAIL

22	DUATS FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
220	DUATS						
2245220	DUATS REVENUE						
302106	FEDERAL GRANTS	161,728	346,739	286,529	306,000	288,000	(6)
302107	STATE GRANTS OR OTHER	40,432	86,685	71,632	76,500	72,000	(6)
307101	INTEREST INCOME	481	51	0	0	0	
307141	INVESTMENT INCOME	119	166	0	0	0	
2245220 Total:		202,760	433,641	358,161	382,500	360,000	(6)
22452202	DUATS - OPERATING EXP						
420100	ADVERTISING	1,434	1,715	3,000	1,500	1,500	
424100	TRAINING, CONF & TRAVEL	75	0	10,000	1,500	6,300	>100*
424700	COMPUTER SOFTWARE	759	0	25,000	20,000	13,000	(35)
425000	GENERAL FUND REIMBURSEMENT	76,899	178,839	196,218	125,000	184,200	47
428000	PROFESSIONAL SERVICES	59,960	43,383	30,000	40,000	75,000	88
428400	MEMBERSHIP FEES	363	380	5,000	380	2,000	>100*
434500	OFFICE SUPPLIES	0	2,124	4,000	1,000	3,000	>100*
445908	MASS TRANSIT REIMBURSEMENT	48,474	149,434	36,943	189,120	55,000	(71)
449900	SMALL CAPITAL ITEMS	969	26,303	48,000	4,000	20,000	>100*
489070	14-06 MIDWEST INLAND PORT	73,860	0	0	0	0	
22452202 Total:		262,793	402,178	358,161	382,500	360,000	(6)
DUATS TOTAL:		465,553	835,819	716,322	765,000	720,000	<(100*)
Fund Revenue TOTAL:		202,760	433,641	358,161	382,500	360,000	
Fund Expense TOTAL:		262,793	402,178	358,161	382,500	360,000	
SURPLUS (DEFICIT):		(60,033)	31,463	0	0	0	

CITY OF DECATUR 2022 BUDGET DETAIL

36	MUNICIPAL BAND FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
360	BAND						
3643360	MUNICIPAL BAND FUND REVENUES						
301103	REAL ESTATE TAXES	67,781	63,440	63,700	65,495	63,700	(3)
303607	PAYMENT IN LIEU OF TAXES	11,456	12,681	12,636	12,636	12,576	0
307101	INTEREST INCOME	250	67	220	0	0	
307141	INVESTMENT INCOME	74	170	0	0	0	
308870	RESTRICTED GRANTS & DONATIONS	17,000	16,800	20,000	0	0	
308899	MISCELLANEOUS INCOME	2,971	0	0	0	0	
3643360 Total:		99,532	93,158	96,556	78,131	76,276	(2)
36433601	BAND- PERSONNEL SVCS						
409000	SALARIES	63,759	9,548	65,000	75,560	65,000	(14)
410700	FICA/MEDICARE	4,878	730	4,940	5,780	5,000	(13)
36433601 Total:		68,637	10,278	69,940	81,340	70,000	(14)
36433602	BAND-OPERATING EXPENSES						
408899	MISCELLANEOUS EXPENSE	4,430	0	3,500	0	1,000	100*
420200	PRINTING AND BINDING	3,020	0	2,100	0	1,000	100*
424350	GENERAL FUND FIXED ALLOCATION	0	156	276	276	276	
424500	POSTAGE	117	8	200	0	0	
428000	PROFESSIONAL SERVICES	5,085	2,184	5,400	5,000	5,000	
428700	RENTAL - BUILDING SPACE	2,800	2,000	2,800	0	0	
428800	RENTAL-COPY MACHINE	2	0	0	0	0	
430400	CLOTHING	676	0	500	0	0	
434000	MINOR EQUIP & TOOLS	3,138	0	1,040	1,300	1,300	
437100	SHEET MUSIC	2,633	2,297	2,500	5,000	5,000	
441504	GENERAL FUND PURCHASING	540	0	0	0	0	
442100	PROPERTY INSURANCE	898	898	900	900	900	
442300	RISK MANAGEMENT INSURANCE	2,004	2,400	2,400	2,400	2,400	
449900	SMALL CAPITAL ITEMS	0	8,470	5,000	0	0	
36433602 Total:		25,343	18,413	26,616	14,876	16,876	13
BAND	TOTAL:	193,512	121,849	193,112	174,347	163,152	(41)
Fund Revenue TOTAL:		99,532	93,158	96,556	78,131	76,276	
Fund Expense TOTAL:		93,980	28,691	96,556	96,216	86,876	
SURPLUS (DEFICIT):		5,552	64,467	0	(18,085)	(10,600)	

CITY OF DECATUR 2022 BUDGET DETAIL

40	PEG CAPITAL FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
400	PEG PROJECTS						
4048400	PEG PROJECTS FUND						
303110	P-E-G CAPITAL FEE	77,058	72,299	71,600	71,600	71,600	
307101	INTEREST INCOME	735	172	200	50	(50)	<(100*)
307141	INVESTMENT INCOME	226	379	300	100	100	
4048400 Total:		78,019	72,850	72,100	71,750	71,650	0
40484002	PEG PROJECTS OPERATING EXP						
422300	SERVICE IT EQUIP	0	1,843	3,400	1,200	1,400	17
423000	GENERAL FUND IT SERVICES	23,184	23,592	24,304	24,304	22,536	(7)
40484002 Total:		23,184	25,435	27,704	25,504	23,936	(6)
40484006	PEG PROJECTS CAPITAL						
449900	SMALL CAPITAL ITEMS	2,895	10,877	16,367	2,580	17,280	>100*
452000	OTHER EQUIPMENT	230	197	0	0	0	
474006	P-E-G PROGRAMMING	25,704	26,685	28,029	28,729	28,666	0
40484006 Total:		28,829	37,759	44,396	31,309	45,946	47
PEG PROJECTS TOTAL:		130,032	136,044	144,200	128,563	141,532	(88)
Fund Revenue TOTAL:		78,019	72,850	72,100	71,750	71,650	
Fund Expense TOTAL:		52,013	63,194	72,100	56,813	69,882	
SURPLUS (DEFICIT):		26,006	9,656	0	14,937	1,768	

CITY OF DECATUR 2022 BUDGET DETAIL

85	GRANT FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
850	GRANTS						
8543850	GRANT FUND REVENUE						
302106	FEDERAL GRANTS	0	503,873	2,498,500	3,553,090	470,000	(87)
302107	STATE GRANTS OR OTHER	0	0	530,000	29,959	0	<(100*)
308815	LOCAL CASH MATCH	0	15,000	0	0	0	
8543850 Total:		0	518,873	3,028,500	3,583,049	470,000	(87)
85438502	MISC GRANTS - OPERATING EXP						
423904	MISCELLANEOUS GRANT EXP	0	0	175,000	75,000	0	(100*)
85438502 Total:		0	0	175,000	75,000	0	<(100*)
GRANTS TOTAL:		0	518,873	3,203,500	3,658,049	470,000	(87)
856	COVID-19						
85438562	COVID-19 OP EXP						
423903	COVID DIRECT EXPENSE	0	927,811	2,483,500	223,100	0	(100*)
441500	TRANSFER TO GENERAL FUND	0	0	0	1,702,537	0	(100*)
85438562 Total:		0	927,811	2,483,500	1,925,637	0	<(100*)
COVID-19 TOTAL:		0	927,811	2,483,500	1,925,637	0	<(100*)
857	IDHA 2020						
85438572	IDHA 2020 OP EX						
492700	REHAB PROGRAMS	0	0	470,000	0	470,000	100*
85438572 Total:		0	0	470,000	0	470,000	<(100*)
IDHA 2020 TOTAL:		0	0	470,000	0	470,000	<(100*)
858	LOCAL CURES ES						
85438582	LOCAL CURES ES						
492750	LOCAL CURES ES	0	0	1,190,000	0	0	
85438582 Total:		0	0	1,190,000	0	0	<(100*)
LOCAL CURES ES TOTAL:		0	0	1,190,000	0	0	<(100*)
Fund Revenue TOTAL:		0	518,873	3,028,500	3,583,049	470,000	
Fund Expense TOTAL:		0	927,811	4,318,500	2,000,637	470,000	
SURPLUS (DEFICIT):		0	(408,938)	(1,290,000)	1,582,412	0	



Autonomous Funds

Fund Summary

(Whole \$)

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Budget	Projected	Budget

Fund Name and Number

35 Decatur Public Library

Accounts for revenue designated to finance the City Public Library and to capture the expenditures of the Library operation.

Fund Revenue Total:	3,690,928	4,079,926	3,872,895	3,897,252	4,077,307	4,134,562
Fund Expense Total:	3,560,227	3,783,379	3,765,882	3,948,362	3,815,484	4,144,223
Surplus / (Deficit)	\$ 130,701	\$ 296,547	\$ 107,013	\$ (51,110)	\$ 261,823	\$ (9,661)

58 Library Capital

Account for the financial resources used for capital investment in the Library building and for facility infrastructure repair and maintenance.

Fund Revenue Total:	718	199,612	1,833	252,200	252,200	252,200
Fund Expense Total:	-	-	-	250,000	250,000	250,000
Surplus / (Deficit)	\$ 718	\$ 199,612	\$ 1,833	\$ 2,200	\$ 2,200	\$ 2,200

59 City of Decatur Library Trust

Account for revenues received from third party sources for the specific purpose of benefit to the City of Decatur Public Library and account for the expenditure of such funds.

Fund Revenue Total:	15,109	8,002	4,436	30,565	30,565	30,000
Fund Expense Total:	35,500	32,600	40,092	108,000	108,000	60,000
Surplus / (Deficit)	\$ (20,392)	\$ (24,597)	\$ (35,656)	\$ (77,435)	\$ (77,435)	\$ (30,000)



Autonomous Funds

Fund Summary

(Whole \$)

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Budget	Projected	Budget

Fund Name and Number

90 Fire Pension

This fiduciary fund is used to account for assets held by the City in a trustee capacity on behalf of the City of Decatur Firefighter Pension Fund. This fund accounts for activities as prescribed by the statutes of the State of Illinois.

Fund Revenue Total:	10,392,895	10,174,202	10,883,232	10,761,548	11,190,565	11,705,312
Fund Expense Total:	7,875,947	8,385,785	8,933,514	10,128,792	9,407,618	9,534,416
Surplus / (Deficit)	\$ 2,516,948	\$ 1,788,418	\$ 1,949,718	\$ 632,756	\$ 1,782,947	\$ 2,170,896

91 Police Pension

This fiduciary fund is used to account for assets held by the City in a trustee capacity on behalf of the City of Decatur Police Pension Fund. This fund accounts for activities as prescribed by the statutes of the State of Illinois.

Fund Revenue Total:	12,982,998	11,212,816	11,485,669	12,032,191	13,893,844	13,281,108
Fund Expense Total:	8,467,019	8,827,999	9,007,403	10,113,348	9,926,303	10,145,436
Surplus / (Deficit)	\$ 4,515,979	\$ 2,384,817	\$ 2,478,266	\$ 1,918,843	\$ 3,967,541	\$ 3,135,672

CITY OF DECATUR 2022 BUDGET DETAIL

35	LIBRARY FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
350	LIBRARY						
3559350	LIBRARY FUND						
301103	REAL ESTATE TAXES	3,021,532	2,828,466	2,842,000	2,921,770	2,842,000	(3)
302104	STATE REPLACEMENT TAX	353,714	316,130	259,920	400,000	530,722	33
302106	FEDERAL GRANTS	14,900	0	0	0	0	
302107	STATE GRANTS OR OTHER	95,153	95,153	103,250	115,000	104,020	(10)
302124	OTHER LIBRARY GRANTS	4,367	18,699	75,000	31,000	75,000	>100*
303607	PAYMENT IN LIEU OF TAXES	511,095	565,293	563,832	563,832	561,120	0
305509	FINES AND FEES	3,968	4,287	5,000	4,000	4,500	13
305510	NON- RESIDENTIAL FEES	230	501	150	200	150	(25)
305511	LOST OR DAMAGED BOOKS	5,614	2,242	2,300	4,000	4,000	
305514	COPIES AND MISCELLANEOUS	9,151	4,758	3,500	8,000	11,000	38
305515	MEETING ROOM FEES	7,917	2,940	4,500	500	1,000	100
306709	TRANS FM LIBR TRUST FUND	24,824	25,994	28,000	28,000	0	<(100*)
307101	INTEREST INCOME	8,804	1,958	2,600	5	0	<(100*)
307141	INVESTMENT INCOME	2,268	4,043	4,700	1,100	1,000	(9)
308846	LEASE OF LIBRARY PROPERTY	1,500	0	1,500	0	0	
308890	REIMBURSEMENT OF EXPENSE	0	850	0	0	0	
308899	MISCELLANEOUS INCOME	14,889	1,583	1,000	0	50	100*
3559350 Total:		4,079,926	3,872,897	3,897,252	4,077,407	4,134,562	1
LIBRARY TOTAL:		4,079,926	3,872,897	3,897,252	4,077,407	4,134,562	1
351	LIBRARY OPERATIONS						
35593511	DPL - PERSONNEL SERVICES						
409000	SALARIES	1,571,181	1,582,624	1,646,241	1,651,065	1,644,156	0
410100	OVERTIME	1,048	0	0	0	0	
410500	PENSION CONTRIBUTION	147,477	164,747	199,182	196,022	159,403	(19)
410700	FICA/MEDICARE	118,332	119,138	126,011	131,987	126,958	(4)
411100	LIFE INSURANCE	2,585	2,672	3,078	2,944	3,045	3
411200	MEDICAL INSURANCE	303,300	470,475	452,400	468,866	565,500	21
411500	SERVICE RECOGNITION	21,072	18,668	16,363	16,363	15,430	(6)
35593511 Total:		2,164,995	2,358,324	2,443,275	2,467,247	2,514,492	2
35593512	DPL - OPERATING EXPENSES						
411300	TO EMPL BENEFITS-UNEMPLOYMENT	2,652	1,344	1,332	1,332	1,056	(21)
420100	ADVERTISING	311	712	500	0	500	100*
420200	PRINTING AND BINDING	533	0	300	0	0	
421000	SERVICE TO MAINT BUILDINGS	0	0	500	0	0	
421300	SERV-OFFICE EQUIPMENT	26,229	20,437	20,000	0	27,000	100*
423000	GENERAL FUND IT SERVICES	38,364	39,000	40,116	40,116	36,684	(9)
423300	TELEPHONE	12,399	15,756	15,000	0	27,000	100*

CITY OF DECATUR 2022 BUDGET DETAIL

35	LIBRARY FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
351	LIBRARY OPERATIONS						
35593512	DPL - OPERATING EXPENSES						
423901	BANKING SERVICE CHARGES	129	232	150	0	150	100*
424000	TRAINING SCHOOL EXPENSES	539	127	0	0	0	
424100	CONFERENCES & TRAVEL	10,080	7,072	15,000	0	20,000	100*
424350	GENERAL FUND FIXED ALLOCATION	0	92,904	124,872	124,872	108,864	(13)
424500	POSTAGE	11,353	6,731	8,000	0	5,000	100*
424700	COMPUTER SOFTWARE	38,826	42,113	40,000	0	50,000	100*
425000	GENERAL FUND ADMIN FEE	97,584	0	0	0	0	
427100	TEMP AGENCY SERVICES	0	5,359	500	5,000	500	(90)
427200	TUITION REIMBURSEMENT	0	1,314	4,000	0	4,000	100*
428000	PROFESSIONAL SERVICES	50,879	25,231	40,000	12,000	102,000	>100*
428400	MEMBERSHIP FEES	50,337	53,095	57,000	57,000	50,000	(12)
432000	MATERIALS - BUILDINGS	0	0	500	0	150	100*
433010	PNG GRANT EXPENSE	12,210	15,593	0	0	0	
433015	PER CAPITA GRANT EXPENSE	95,153	95,774	103,250	103,250	104,020	1
433020	OTHER LIBRARY GRANT EXPENSE	4,103	6,009	75,000	50,000	75,000	50
434500	OFFICE SUPPLIES	29,960	20,711	25,000	30,000	40,000	33
441504	GENERAL FUND PURCHASING	12,384	0	0	0	0	
442300	RISK MANAGEMENT INSURANCE	78,576	76,896	71,484	71,484	95,724	34
442900	TRANSFER TO CAPITAL FUND	197,800	0	0	0	0	
449900	SMALL CAPITAL ITEMS	23,957	28,211	30,000	7,000	45,000	>100*
455100	LEASE PAYMENT	0	0	584,583	584,583	589,583	1
455300	BUILDING LEASE PAYMENT	575,004	575,004	0	0	0	
35593512 Total:		1,369,362	1,129,625	1,257,087	1,086,637	1,382,231	27
35593515	DPL - OPERATING EXPENSES						
458000	BOOKS & PERIODICALS	249,022	276,568	245,000	260,000	245,000	(6)
458100	LOST OR DAMAGED BOOKS	0	1,366	3,000	1,600	2,500	56
35593515 Total:		249,022	277,934	248,000	261,600	247,500	(5)
LIBRARY OPERATIONS TOTAL:		3,783,379	3,765,883	3,948,362	3,815,484	4,144,223	9
Fund Revenue TOTAL:		4,079,926	3,872,897	3,897,252	4,077,407	4,134,562	
Fund Expense TOTAL:		3,783,379	3,765,883	3,948,362	3,815,484	4,144,223	
SURPLUS (DEFICIT):		296,547	107,014	(51,110)	261,923	(9,661)	

CITY OF DECATUR 2022 BUDGET DETAIL

58	LIBRARY CAPITAL	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
580	LIBRARY CAPITAL						
5859580	LIBRARY CAPITAL REVENUES						
306709	TRANSFER FROM LIBRARY	197,800	0	0	0	0	
307101	INTEREST INCOME	1,337	619	800	800	800	
307141	INVESTMENT INCOME	475	1,265	1,400	1,400	1,400	
308826	DECATUR LIBRARY FOUNDATION	0	0	250,000	250,000	250,000	
5859580 Total:		199,612	1,884	252,200	252,200	252,200	0
LIBRARY CAPITAL TOTAL:		199,612	1,884	252,200	252,200	252,200	0
582	LIBRARY CAPITAL PROJECTS						
58595826	LIBRARY CAPITAL PROJECTS						
451500	OFFICE EQUIPMENT	0	0	250,000	250,000	250,000	
58595826 Total:		0	0	250,000	250,000	250,000	0
LIBRARY CAPITAL PROJECTS TOTAL:		0	0	250,000	250,000	250,000	0
Fund Revenue TOTAL:		199,612	1,884	252,200	252,200	252,200	
Fund Expense TOTAL:		0	0	250,000	250,000	250,000	
SURPLUS (DEFICIT):		199,612	1,884	2,200	2,200	2,200	

CITY OF DECATUR 2022 BUDGET DETAIL

59	LIBRARY TRUST FUNDS	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
590	DECATUR PUBLIC LIBRARY TRUSTS						
5959590	DPL TRUST FUND REVENUES						
307103	INTEREST INC - CANTONI	557	109	165	165	0	<(100*)
307104	INTEREST INC - MEYERS	1,250	212	325	325	0	<(100*)
307142	INTEREST - DONATIONS	254	51	75	75	0	<(100*)
308805	CONTRIBUTIONS	5,942	4,065	30,000	30,000	30,000	
5959590 Total:		8,003	4,437	30,565	30,565	30,000	(2)
DECATUR PUBLIC LIBRARY TRUSTS TOTAL:		8,003	4,437	30,565	30,565	30,000	(2)
592	DPL-MEYER TRUST						
59595922	TRUST MEYER EXPENSES						
428000	PROFESSIONAL FEES	0	0	5,000	5,000	5,000	
431600	ARCHIVAL SUPPLIES	0	2,477	5,000	5,000	5,000	
448600	TRANSFER TO LIBRARY FUND	24,824	25,994	28,000	28,000	0	(100*)
449900	SMALL CAPITAL ITEMS	987	0	5,000	5,000	5,000	
458000	BOOK AND PERIODICALS	1,534	5,996	5,000	5,000	5,000	
59595922 Total:		27,345	34,467	48,000	48,000	20,000	(58)
DPL-MEYER TRUST TOTAL:		27,345	34,467	48,000	48,000	20,000	(58)
594	DPL-MEMORIALS						
59595942	TRUST MEMORIAL EXPENSES						
458000	BOOKS & PERIODICALS	5,255	5,625	60,000	60,000	40,000	(33)
59595942 Total:		5,255	5,625	60,000	60,000	40,000	(33)
DPL-MEMORIALS TOTAL:		5,255	5,625	60,000	60,000	40,000	(33)
Fund Revenue TOTAL:		8,003	4,437	30,565	30,565	30,000	
Fund Expense TOTAL:		32,600	40,092	108,000	108,000	60,000	
SURPLUS (DEFICIT):		(24,597)	(35,655)	(77,435)	(77,435)	(30,000)	

CITY OF DECATUR 2022 BUDGET DETAIL

90	FIRE PENSION FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
900	FIRE PENSION						
9047900	FIRE PENSION FUND REVENUES						
306600	PAYROLL DEDUCTIONS	884,903	847,833	960,000	845,614	903,500	7
306702	GENERAL FUND PENSION CONTR	5,632,583	6,038,678	6,141,548	6,188,382	6,601,812	7
307101	INTEREST INCOME	182,339	1,765	0	0	0	
307136	STOCK INCOME	1,137,740	1,113,228	0	0	0	
307141	INVESTMENT INCOME	530,505	710,736	3,660,000	597,633	4,200,000	>100*
307301	INVESTMENT TRADES	1,803,678	2,170,767	0	3,558,886	0	<(100*)
308899	MISCELLANEOUS INCOME	2,455	226	0	50	0	<(100*)
9047900 Total:		10,174,203	10,883,233	10,761,548	11,190,565	11,705,312	5
90479002	FIRE PENSION- OP EXPENSES						
408899	MISC EXPENSE	352	260	0	275	1,000	>100*
423801	ACCOUNTING SERVICES EXTERNAL	25,776	31,914	36,400	32,412	36,000	11
424100	CONFERENCES & TRAVEL	525	0	1,500	0	2,000	100*
424350	GENERAL FUND FIXED ALLOCATION	0	25,380	25,692	25,692	30,216	18
424500	POSTAGE	1,019	1,160	1,200	1,137	1,200	6
424600	LEGAL SERVICES	1,600	1,600	6,000	3,175	6,000	89
425000	GENERAL FUND ADMIN FEE	24,192	0	0	0	0	
425300	RECORDING FEES	8,000	8,000	8,000	8,000	8,000	
425400	FISCAL AGENT FEES	170,253	185,488	192,000	224,710	0	(100*)
426600	PHYSICAL EXAM FEES	0	600	1,200	0	1,200	100*
443500	PENSION PAYMENTS	8,140,695	8,674,312	9,852,000	9,110,617	9,444,000	4
447000	REFUND OF PENSIONS	8,572	0	0	0	0	
447600	SECRETARY EXPENSES	4,800	4,800	4,800	1,600	4,800	>100*
90479002 Total:		8,385,784	8,933,514	10,128,792	9,407,618	9,534,416	1
FIRE PENSION TOTAL:		18,559,987	19,816,747	20,890,340	20,598,183	21,239,728	22
Fund Revenue TOTAL:		10,174,203	10,883,233	10,761,548	11,190,565	11,705,312	
Fund Expense TOTAL:		8,385,784	8,933,514	10,128,792	9,407,618	9,534,416	
SURPLUS (DEFICIT):		1,788,419	1,949,719	632,756	1,782,947	2,170,896	

CITY OF DECATUR 2022 BUDGET DETAIL

91	POLICE PENSION FUND	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Finance	% vs 2021P
910	POLICE PENSION						
9146910	POLICE PENSION FUND REVENUES						
306600	PAYROLL DEDUCTIONS	1,271,107	1,248,556	1,454,483	1,386,801	1,417,000	2
306702	GENERAL FUND PENSION CONTR	4,990,829	4,849,182	5,577,708	5,628,102	6,044,108	7
307101	INTEREST INCOME	314,616	2,324	0	0	0	
307135	OTHER INCOME - BOND FUND	517	296,430	0	4,664	0	<(100*)
307136	STOCK INCOME	1,306,010	1,135,663	0	835,225	0	<(100*)
307141	INVESTMENT INCOME	899,244	1,144,926	5,000,000	1,717,900	5,820,000	>100*
307301	INVESTMENT TRADES	2,430,394	2,808,587	0	4,320,826	0	<(100*)
308899	MISCELLANEOUS INCOME	100	0	0	326	0	<(100*)
9146910 Total:		11,212,817	11,485,668	12,032,191	13,893,844	13,281,108	(4)
91469102	POLICE PENSION- OP EXP						
408899	MISC EXPENSE	527	910	0	1,103	1,000	(9)
423801	ACCOUNTING SERVICES EXTERNAL	23,526	26,270	36,400	35,458	36,000	2
424100	CONFERENCES & TRAVEL	1,211	0	2,400	1,757	3,000	71
424350	GENERAL FUND FIXED ALLOCATION	0	28,476	28,548	28,548	32,136	13
424500	POSTAGE	1,087	1,287	1,200	1,304	1,500	15
424600	LEGAL SERVICES	21,168	15,213	60,000	44,146	48,000	9
425000	GENERAL FUND ADMIN FEE	27,168	0	0	0	0	
425300	RECORDING FEES	8,000	8,000	8,000	8,000	8,000	
425400	FISCAL AGENT FEES	267,079	272,713	300,000	343,525	0	(100*)
426600	PHYSICAL EXAM FEES	5,030	0	6,000	0	6,000	100*
428400	MEMBERSHIP FEES	795	795	800	0	800	100*
442301	FIDUCIARY INSURANCE	11,504	11,395	12,000	12,057	13,000	8
443500	PENSION PAYMENTS	8,237,122	8,583,530	9,552,000	9,299,016	9,996,000	7
447000	REFUND OF PENSIONS	217,782	54,315	100,000	151,389	0	(100*)
447600	SECRETARY EXPENSES	6,000	4,500	6,000	0	0	
91469102 Total:		8,827,999	9,007,404	10,113,348	9,926,303	10,145,436	2
POLICE PENSION TOTAL:		20,040,816	20,493,072	22,145,539	23,820,147	23,426,544	(21)
Fund Revenue TOTAL:		11,212,817	11,485,668	12,032,191	13,893,844	13,281,108	
Fund Expense TOTAL:		8,827,999	9,007,404	10,113,348	9,926,303	10,145,436	
SURPLUS (DEFICIT):		2,384,818	2,478,264	1,918,843	3,967,541	3,135,672	

APPENDIX “A” – ALLOCATION OF REMAINING 2021 AND ENTIRETY OF 2022 AMERICAN RESCUE PLAN FUNDS

On August 2, 2021, the Decatur City Council made detailed project and expenditure decisions allocating \$14.8 million of ARP monies received in May from the U.S. Treasury. This Appendix takes the next step and, if approved, distributes the remaining unallocated balance of \$2.1 million in 2021 ARP funds, plus the \$16.9 million in 2022 ARP funds. Appendix “A” displays recommended allocations for this \$19 million aggregate in two ways: 1) distribution into ARP eligible categories vs. revenue replacement expenditures; and 2) distribution by expenditure type: external applicants, public safety, other one-time internal city expenses.

During the August 2nd ARP allocation discussion, the City Council expressed a strong desire to use remaining 2021 ARP funding to support one-time public safety costs because: a) some one-time public safety needs are eligible for ARP funding, b) the recent uptick in crime throughout the United States warrants an emphasis on one-time law enforcement funding, and c) use of ARP funds for one-time law enforcement technology enhancements aligns with the City Council’s overall goals and objectives [Council Priority #4]. So, an allocation by expenditure type is provided here, formatted to separately group public safety ARP expenditures distinct from other recommended ARP expenditures (referenced to item numbers below). **No** expenditure allocations recommended in this Appendix “A” are included yet in the City Manager’s Recommended budget for FY 2022. Once the City Council approves a final allocation and distribution of ARP funds, they will all be incorporated into different parts of the FY 2022 budget as their expenditure type requires.

DISTRIBUTION BY DIRECT A.R.P. ELIGIBILITY VS. GENERAL GOVERNMENT FUNDING THROUGH REVENUE REPLACEMENT:

(1) Directly ARP Eligible as per U.S. Treasury Department rules:	\$16,561,700
(2) General Government funding through revenue replacement:	\$ 2,438,300

TOTAL	\$19,000,000

DISTRIBUTION BY EXPENDITURE FUND TYPE

(3) External applicants	\$ 2,242,700
(4) Public Safety	\$ 2,540,000
(5) Other One-time internal city expenses (paid direct)	\$14,217,300

TOTAL	\$19,000,000

Individual project/program details follow on the next pages of this Appendix “A” comprising \$19 million.

APPENDIX "A", pg. 2

CATEGORY	2021	2022	2023	2024	2025	5-Yr. Total
FUNDING FOR EXTERNAL APPLICANTS						
1. Assist with civic leadership program managed and funded mostly by others (YLI/SIMP, etc.) {1}{3}	-0-	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$200,000
2. African American Cultural & Genealogical Museum {1}{3}	\$25,000	-0-	-0-	-0-	-0-	\$ 25,000
3. Millikin Univ./SONA/Community Environmental Council {1}{3}	\$ 5,700	-0-	\$ 6,000	-0-	\$ 6,000	\$ 17,700
4. Contractual payments to non-profit partners to rehab. buildings {1}{3}	-0-	\$1,000,000	\$ 500,000	\$ 500,000	-0-	\$2,000,000
FUNDING FOR POLICE EQUIPMENT/SOFTWARE						
1. LexisNexis Online Citizen Reporting System {1}{4}	-0-	\$15,000	\$15,000	\$15,000	\$15,000	\$ 60,000
2. PowerDMS to provide Cloud-based document assembly {2}{4}	-0-	\$ 60,000	-0-	-0-	-0-	\$ 60,000
3. GrayKey, to access locked cell phones in criminal investigations {2}{4}	-0-	\$46,000	\$46,000	\$46,000	\$46,000	\$184,000
4. Two(2) FLIR devices to locate missing persons & fleeing suspects {2}{4}	-0-	\$ 5,000	-0-	-0-	-0-	\$ 5,000

APPENDIX "A", pg. 3

CATEGORY	2021	2022	2023	2024	2025	5-Yr. Total
FUNDING FOR POLICE EQUIPMENT/SOFTWARE (cont'd)						
5. Two(2) drones for outdoor use & one (1) drone for indoor use {2}{4}	-0-	\$ 42,000	-0-	-0-	-0-	\$ 42,000
6. Covert HD cameras & thermal Binoculars {2}{4}	-0-	\$ 10,000	-0-	-0-	-0-	\$ 10,000
7. Addition of more Flock cameras plus maintenance on existing Flock cameras {2}{4}	-0-	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
8. Additional data storage for body- worn cameras & Flock cameras {1}{4}	\$79,000	-0-	-0-	-0-	-0-	\$ 79,000
9. Two forensic work stations {2}{4}	-0-	\$ 30,000	-0-	-0-	-0-	\$ 30,000
10. FARO Laser camera {2}{4}	-0-	\$ 40,000	-0-	-0-	-0-	\$ 40,000
FUNDING FOR OTHER PUBLIC SAFETY EXPENSES						
1. Advertising & recruitment video to attract more new officers {2}{4}	-0-	\$ 60,000	\$ 40,000	\$ 40,000	\$ 40,000	\$180,000
2. Hazard pay signing bonus for public safety employees {1}{4}	\$250,000	-0-	-0-	-0-	-0-	\$250,000
3. Police recruits' sign-on incentives{2}{4}	-0-	\$120,000	\$120,000	\$120,000	\$120,000	\$480,000

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CATEGORY	2021	2022	2023	2024	2025	5-Yr. Total
FUNDING FOR OTHER PUBLIC SAFETY (cont'd)						
4. Other drug, weapons and related intervention programs (TBD) {1}{4}	-0-	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$120,000
FUNDING FOR OTHER INTERNAL CITY EXPENSES PAID DIRECT						
1. Communications consultant to assist with city messaging {1}{5}	\$ 5,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$145,000
2. COVID public health reserve (PPE, vaccine incentives, med. tests, etc.) {1}{5}	\$53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$265,000
3. Building Rehab. in qualified tracts {1}{5}	-0-	\$1,500,000	\$1,500,000	\$1,500,000	\$500,000	\$5,000,000
4. Bldg. Demo/Debris Removal {1}{5}	-0-	\$ 500,000	\$1,000,000	\$ 500,000	-0-	\$2,000,000
5. Water Capital {1}{5}	-0-	\$4,000,000	-0-	-0-	-0-	\$4,000,000
6. Sewer Capital {1}{5}	-0-	\$2,000,000	-0-	-0-	-0-	\$2,000,000
7. Replacement Revenue Transfer to Motor Fuel Tax Funds {2}{5}	-0-	\$ 407,300	-0-	-0-	-0-	\$ 407,300
8. Maker Space/Training Improvements on 2 nd floor of the Library {1}{5}	-0-	\$ 400,000	-0-	-0-	-0-	\$ 400,000
TOTALS	\$417,700	\$10,653,300	\$3,645,000	\$3,139,000	\$1,145,000	\$19,000,000

NOTES:

Contributions to water and sewer capital projects could make it possible to scale-back a scheduled automatic increase in water and sewer user rates in May, 2022 that would otherwise exceed five percent (5%) due to recent and rapid growth in the rate of inflation. Water Fund projects are favored for ARP over Sewer Fund projects because staff has determined that it makes more sense to pursue IEPA low-interest loan funding for sewer projects than for water capital projects during this five year planning horizon.

The use of ARP funds for building demolition, related land acquisition for land clearing, and debris removal is intended to keep about \$2 million available for these purposes (along with grants and other outside funding) until well into 2023, after which the City Council will need to identify another dedicated source for this expense category.

In August, the City Council “pre-committed” to spend \$5 million on building rehab from 2022 ARP proceeds, in addition to the \$2 million allocated from 2021 ARP proceeds. This recommended allocations go beyond this commitment by \$2 million because it anticipates that the city will need to contract directly with local non-profits to accomplish certain specialized rehab projects.

ARP requests that are not recommended for funding:

- | | |
|--|---|
| 1. Decatur Park District | This organization’s request is for a general government subsidy of routine operations; the Park District has received substantial ARP funding for the Airport |
| 2. Greenwood Area Neighborhood | This organization’s requests are routine Public Works items that can be funded from PW budget |
| 3. Alan Duesterhaus/Millikin Heights | This organization’s requests are already eligible w/ approved neighborhood revitalization funds included in this Appendix |
| 4. Jason Butterick/Clokey Park | This organization’s requests are already eligible w/ approved neighborhood revitalization funds included in this Appendix |
| 5. DOVE for a parking lot | The city will demolish the clear the site and turn it over to DOVE for them to build the lot |
| 6. Prairieland Service Corporation, Inc. | This organization’s request is better handled by the county; and they have tentatively agreed to fund |

APPENDIX B – VEHICLE REPLACEMENT LIST

Planned carryover vehicles that were ordered in 2021 and are projected to not be delivered in 2021:

2021 CARRY OVER VEHICLES				
Line	Department	Description	Cost	Quantity
1	PW Water	Ford F150	\$24,335	1
2	PW Water	Ford F150	\$24,610	1
3	PW Water	Water Excavator	\$377,902	1
4	PW Water	Elect. Van- Ford Transit	\$26,970	1
5	Econ & Comm.Dev.	Ford F150 Ext.Cab 4x4's	\$53,660	2
6	PW Water	International Dump Truck	\$126,478	1
7	PW	International Dump Truck	\$304,888	2
8	PW	International Dump Truck	\$160,667	1
9	PW	Vactor Sewer Truck	\$394,693	1
10	PW	Vactor Sewer Truck	\$324,193	1
11	PW	Tymco Sweeper	\$301,958	1
12	PW	Ford F350 Service Truck	\$49,298	1
13	Police	Ford Interceptors	\$203,480	4
14	Police	Twin Turbo Interceptors	\$111,490	2
15	Police	Ford Interceptors	\$303,270	6
		Total =	\$2,787,892	

The proposed FY 2022 vehicle replacement list is presented below. It includes 33 vehicles:

FY 2022 PROPOSED VEHICLE REPLACEMENT PLAN					
Line	Dept.	Year	Miles/Hours	Description of Vehicle to be Replaced	Estimated Cost
1	Police	2016	115,409	Ford Interceptor	\$55,000
2	Police	2017	109,681	Ford Interceptor	\$55,000

3	Police	2016	126,900	Ford Interceptor	\$55,000
4	Police	2016	117,194	Ford Interceptor	\$55,000
5	Police	2017	108,400	Ford Interceptor	\$55,000
6	Police	2017	112,543	Ford Interceptor	\$55,000
7	Econ & Comm Dev.	2005	125,113	Ford Ranger Pickup	\$35,000
8	PW	2007	64,300	Ford F-150 Pickup Truck	\$35,000
9	PW	2009	7741 Hrs.	International Single Axle Dump Truck Snow	\$170,000
10	PW	2006	13,419	Pro-Patch Asphalt Machine	\$170,000
11	PW	2004	6075 Hrs.	International Tandem Axle Dump Truck Snow	\$190,000
12	PW	2006	10,303	International Single Axle Dump Truck Snow	\$170,000
13	PW	2007	5689 Hrs.	Elgin Street Sweeper	\$315,000
14	PW	1999	4955 Hrs.	Gradall G3WD E-Series	\$475,000
15	PW	2006	5240 Hrs.	Loader Cat 924 GZ	\$160,000
16	PW	New		PCMS 1210 Message Board	\$15,500
17	PW	New		PCMS 1210 Message Board	\$15,500
16	PW	2005	104,233	Chevy Impala	\$35,000
16	PW	2012	1545 Hrs.	Kubota M9540 W/side and rear flail mowers	\$50,000
17	PW	2006	8256 Hrs.	Loader Cat 924 GZ	\$160,000
18	PW	2006	7823 Hrs.	International Single Axle	\$170,000
19	PW	1998	7483 Hrs.	International Bucket Truck	\$220,000
20	PW	2010	3,079	Diamond Mower Attch.	\$45,000
21	PW	2002	2943 Hrs.	Ford F-450 Bucket Truck	\$140,000
22	PW	2006	118,029	Ford F-250 Utility Bed Truck	\$60,000
23	PW Water	2000	3589 Hrs.	Ford F450, Flat Stake Bed	\$75,000
24	PW Water	2000	3541 Hrs.	International Tandem Axle Dump Truck Snow	\$190,000

25	PW Water	2007	95,637	Ford F-150 Pickup Truck	\$37,000
26	PW Water	2002	2278 Hrs.	Arrow-Master Pavement Breaker	\$100,000
27	PW Water	1999	8125 Hrs.	Ford F450, Utility Bed	\$125,000
28	PW Water	2002	53,900	Ford F150 Ext Cab 4wd	\$32,000
29	PW Water	2007	50,391	Ford F150 Reg Cab 4wd	\$30,000
30	PW Water	2008	38,484	Ford Escape SUV	\$30,000
				Total =	\$3,580,000

Public Works

DATE: 11/29/2021

MEMO: 2021-90

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Resolution Approving a Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc., for the Brush College/Faries Parkway Grade Separation Project City Project 2009-33 Section 09-00933-01-BR.

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign and the City Clerk to attest to a Local Public Agency Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc., (AECOM) to perform construction engineering services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$4,541,821. It is expected that the City will be reimbursed for \$3.5 million of this expense as part of the Joint Agreement currently being reviewed by the Illinois Department of Transportation (IDOT).

BACKGROUND:

The City is currently working toward having the Illinois Department of Transportation put this project out for bid in December with a planned bid opening on January 21, 2022. The foundation of the project is a \$45.6 million Local Public Agency Agreement between the State of Illinois and the City of Decatur which establishes funding for the project and will allow bids to be received and construction to begin. This agreement is still being reviewed by IDOT and is anticipated for Council action in December following a determination of funding by the Illinois Commerce Commission.

The attached Local Public Agency Services Agreement with AECOM to oversee the construction of the grade separation project is a key piece of legislation required for the project to be placed out for bid. The Joint Agreement, currently under review by IDOT, will lay out the funding for the project including the AECOM agreement. A \$3.5 million reimbursement is currently proposed in the draft Joint Agreement with the City paying the balance of \$1,041,821.

Project Update

Joint Agreement: City staff is currently working with IDOT to draft a Local Public Agency Agreement (Joint Agreement) for this project to set in place the necessary funding. It is expected that the LPA agreement will include the following elements:

1. Funding for construction.
2. An agreement and funding for Construction Engineering with AECOM.
3. Funding for the Illinois Central and Norfolk Southern agreements.

The Illinois Commerce Commission (ICC) controls the assignment of Grade Crossing Protection funding for the Brush College Project. The Final Order currently before the Commission proposes \$21,950,000 for the project. The Commission is working to act on this funding in December.

IDOT proposes to wait for the ICC to issue its final order before proceeding with the Joint Agreement.

Right of Way: The Governor signed Quick Take authority for the City to acquire the 3 remaining properties needed for the project. The City has agreed with the New Back Door on the purchase of their property. Funds have been placed in escrow with the County for the Walston properties. This will enable the City to secure deeds for those properties. The final cost for the Walston properties will be determined through the court process unless an agreement on cost can be secured.

The City has received a signed Construction and Maintenance agreement with the Illinois Central for the work that will impact its tracks which run parallel to Brush College. We have yet to receive all necessary easements requested from the Illinois Central for the work.

Once a contractor is on board, the City will need to secure an agreement with the Illinois Central to pay flagger fees for the work that will be conducted adjacent to their tracks. Flaggers are used by all railroads to be present with work is being done near RR tracks to assure the safety of the RR and construction workers. This will need to be done in conjunction with the contractor and IDOT as the project begins. This agreement will require Council action early in 2022 once the project construction schedule is better defined by the contractor and the costs are determined.

A \$2 million earmark for the Brush College project is currently attached to the climate change and social programs bill currently in the U.S. Senate.

This recommended action is NOT the final council approval needed before a January bid meeting occurs for this infrastructure improvement. The ICC hearing is scheduled for next Tuesday which should get it on the ICC's open meeting agenda for December 16th to be officially approved.

The City is now in possession of ALL necessary land parcels. The New Back Door is closed down and they are moving their stuff out. They need to be clear by December 23. The December 20 City Council agenda will include actions to approve the Final Order with the ICC, and another agreement with IDOT. IDOT has given us sufficient assurances that this project will be on the January letting despite these document delays, and they are planning on releasing project plans to bidders around December 15.

PRIOR COUNCIL ACTION:

See Appendix A for prior Council action on this item.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

AECOM, Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: City funding for this will be proposed for the State Motor Fuel Tax fund. It is expected that the City will be reimbursed with \$3.5 million for the construction engineering services.

Staffing Impact: Staff time is allocated to manage this project.

SCHEDULE: DESIGN AND CONSTRUCTION:

The City is still working to acquire right of way for the project and secure an Illinois Commerce Commission funding order. Construction is planned to begin in 2022.

ATTACHMENTS:

Description	Type
Resolution Approving a Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc. for the Brush College/Faries Parkway Grade Separation Project City Project 2009-33 Section No. 09-00933-01-BR	Resolution Letter
Appendix A	Backup Material

RESOLUTION NO. _____

**RESOLUTION APPROVING A LOCAL PUBLIC AGENCY ENGINEERING
SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR THE
BRUSH COLLEGE / FARIES PARKWAY GRADE SEPARATION PROJECT
CITY PROJECT 2009-33
SECTION 09-00933-01-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement authorizing the professional engineering services for the Brush College / Faries Parkway Grade Separation project, City Project 2009-33, presented to the Council herewith and attached as Exhibit 1, between the City of Decatur and AECOM Technical Services, Inc., be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Professional Engineering Services Agreement between the City of Decatur, Illinois and AECOM Technical Services, Inc., for a fee not to exceed \$4,541,821, with an expected reimbursement of \$3,500,000 in accordance with the Local Public Agency Agreement for Federal Participation, Section 09-00933-01-BR.

PRESENTED and ADOPTED this 6th day of December 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk



Local Public Agency Engineering Services Agreement



Using Federal Funds? ☒ Yes ☐ No

Agreement For **Federal CE**

Agreement Type **Original**

LOCAL PUBLIC AGENCY

Local Public Agency City of Decatur	County Macon	Section Number 09-00933-01-BR	Job Number D-97-009-19
Project Number 6WGY(165)	Contact Name Matt Newell	Phone Number (217) 424-2747	Email mnewell@decaturil.gov

SECTION PROVISIONS

Local Street/Road Name Brush College Road	Key Route FAU 7448	Length 0.01 mi	Structure Number Proposed 058-9202
Location Termini Over Faries Parkway and NS Railroad			Add Location Remove Location

Project Description
Construction of a grade separation of Brush College Road over Faries Parkway and the NS Railroad.

Engineering Funding ☒ Federal ☐ MFT/TBP ☐ State ☒ Other **Local Match**

Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☐ State ☒ Other **Local Match**

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Consultant (Firm) Name AECOM Technical Services, Inc.	Contact Name Kirsten Mawhinney	Phone Number (312) 373-6792	Email kirsten.mawhinney@aecom.com
Address 303 E. Wacker Dr. Ste. 1400	City Chicago	State IL	Zip Code 60601

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Direct Costs Check Sheet
- ☒ EXHIBIT D: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT E: Cost Plus Fixed Fee Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)

- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT See Exhibit C).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit D is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

- (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

- 6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).
- 7. To certify by execution of the AGREEMENT that the selection of the ENGINEER was performed in accordance with the Local Government Professional Services Selection Act 50 ILCS 510, the Brooks Act 40 USC 11, and Procurement, Management, and Administration of Engineering and Design related Services (23 CFR part 172). Exhibit C is required to be completed with this agreement.

III. IT IS MUTUALLY AGREED,

- 1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
- 2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- 3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
- 4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
12. For Construction Engineering Contracts:
 - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
 - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
 - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
 - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
 - (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant	TIN/FEIN/SS Number	Agreement Amount
AECOM Technical Services, Inc.	95-2661922	\$1,566,983.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
- Quigg Engineering, Inc.	20-4818431	\$2,151,623.00
- WHKS	42-0943938	\$823,215.00
-		
-		
-		
-		
-		
-		
-		
-		
Subconsultant Total		\$2,974,838.00
Prime Consultant Total		\$1,566,983.00
Total for all work		\$4,541,821.00

Add Subconsultants

AGREEMENT SIGNATURES

Attest: The

Local Public Agency Type
City

 of

Name of Local Public Agency
Decatur

By (Signature & Date) By (Signature & Date)

Name of Local Public Agency
Decatur

Local Public Agency Type
City

 Clerk

Title
Mayor

(SEAL)

Executed by the ENGINEER:

Attest:

Consultant (Firm) Name
AECOM Technical Services, Inc.

By (Signature & Date)
Michael C. Sauter 11-12-21

Title

CIVIL ENGINEER

By (Signature & Date)
J. Schulte 11/12/21

Title

Vice President

Local Public Agency

County

Section Number

City of Decatur

Macon

09-00933-01-BR

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See Attached Exhibit A.

Local Public Agency

County

Section Number

City of Decatur

Macon

09-00933-01-BR

**EXHIBIT B
PROJECT SCHEDULE**

See Attached Exhibit B.

City of Decatur

Macon

09-00933-01-BR

Exhibit C
Direct Costs Check Sheet

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

Item	Allowable	Quantity	Contract Rate	Total
☒ Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	1043	\$110.00	\$114,730.00
☐ Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			
☐ Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			
☒ Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	2600	\$0.56	\$1,456.00
☒ Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	259	\$65.00	\$16,835.00
☒ Vehicle Rental	Actual cost (Up to \$55/day)	600	\$65.00	\$39,000.00
☐ Tolls	Actual cost			
☐ Parking	Actual cost			
☐ Overtime	Premium portion (Submit supporting documentation)			
☐ Shift Differential	Actual cost (Based on firm's policy)			
☒ Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	30	\$30.00	\$900.00
☐ Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			
☐ Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			
☐ Project Specific Insurance	Actual Cost			
☐ Monuments (Permanent)	Actual Cost			
☐ Photo Processing	Actual Cost			
☐ 2-Way Radio (Survey or Phase III Only)	Actual Cost			
☐ Telephone Usage (Traffic System Monitoring Only)	Actual Cost			
☐ CADD	Actual cost (Max \$15/hour)			
☐ Web Site	Actual cost (Submit supporting documentation)			
☐ Advertisements	Actual cost (Submit supporting documentation)			
☐ Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			
☐ Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			
☐ Recording Fees	Actual Cost			
☐ Transcriptions (specific to project)	Actual Cost			
☐ Courthouse Fees	Actual Cost			
☐ Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Testing of Soil Samples	Actual Cost			
☐ Lab Services	Actual Cost (Provide breakdown of each cost)			
☐ Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			
☒ Per Diem	Up to State maximum	1043	\$28.00	\$29,204.00
☐				
☐				
☐				
☐				
Total Direct Costs				\$202,125.00

Local Public Agency

County

Section Number

City of Decatur

Macon

09-00933-01-BR

Exhibit D
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

No Yes

1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal 07/18/18

Method(s) used for advertisement and dates of advertisement

Decatur Tribune 6-27-18 & 7-4-18

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria		Weighting
- Project Understanding & Approach		25%
- Firm's Experience		20%
- Technical Project Management		10%
- DBE Use		5%
- Assigned Personnel		25%
- Firm's Ability & Capacity		10%
- Proximity to the City		5%

Add

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒
---	---	--------------------------	-------------------------------------

Selection committee (titles) for this project

Public Works Director, City Engineer, Asst. City Eng., Transportation Consultant, County Engineer, ADM Representatives

Top three consultants ranked for this project in order

- | | |
|---|--------|
| 1 | AECOM |
| 2 | CMT |
| 3 | Hanson |

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒

Local Public Agency		County		Section Number	
City of Decatur		Macon		09-00933-01-BR	
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒		
14	QBS according to State requirements used?	☐	☒		
15	Existing relationship used in lieu of QBS process?	☒	☐		
16	LPA is a home rule community (Exempt from QBS).	☒	☐		

Exhibit A – Scope of Services

**Detailed Phase III Engineering Scope of Services
Brush College Road at Norfolk Southern Railroad and Faries Parkway
AECOM Technical Services, Inc.
For Decatur Illinois
March 30, 2021**

General

This document serves as the scope of services for Phase III Construction Engineering Services for an overpass carrying Brush College Road over the Norfolk Southern Railroad and Faries Parkway in Decatur, Illinois. This is the basis for an agreement with the City of Decatur, Illinois. The scope of work has been broken down into the following tasks:

Task 01000	Field Work
Task 02000	Office Support
Task 03000	Project Management
Task 04000	ODC
Task 05000	Quigg Engineering, Inc
Task 06000	WHKS & Co.

Project Understanding

It is our understanding that Phase III Construction Services are required for the construction of Brush College Roadway over Faries Parkway and Norfolk Southern Railroad Section 09-00933-01-BR Contract Number 95893. City Project Number 2009-33. The project includes a two-span bridge, multiple retaining walls and approach roadways including off system roadways. The project includes watermain relocation and storm sewer installation requiring jack and bore operations under two railroads, the Norfolk Southern and Illinois Central (CN) Railroads.

The project will be stage constructed to maintain traffic and requires the use of detour routes. Faries Parkway will maintain traffic flow while sections of Brush College Road will be closed at times utilizing the detour routes. The closure of the south leg of Brush College Road at the existing railroad underpass should be minimized when possible.

The project timeline for manpower planning is from August 1, 2021 – June 30, 2024. It is anticipated that the PS&E will be on a July 30, 2021 letting with IDOT planning to expedite the Contractors contract and September 2021 start date. It is assumed for this estimate that the Contractor will have substantial completion by May 15, 2024.

Roadway Reconstruction Limits

The project limits on Brush College extend from station 46+59.44 just north of the existing NS RR viaduct to station 78+00 just north of Harrison Street. The work will include improvements to Faries Parkway station 205+00 to 235+50, and a connector roadway between Faries Parkway and the new Brush College Road overpass. Access roadway improvements will include James Street, Logan Street, a new Access Roadway for Harrison Ave (west leg), Harrison Ave (east leg), a Cul-De-Sac on Olive Street, and Access Roadway from Harrison Ave to the Lutheran Cemetery.

Task 01000 Field Work

The AECOM team has the skills, knowledge, and ability to effectively manage this project and to coordinate Phase III Services for the City of Decatur (City). The AECOM team will provide services for this contract as established in this scope of services, per the schedule established for Phase III. It is anticipated that the Contractor will work five days per week with reasonable overtime and occasional Saturdays. For this estimate the RE, Assistant RE and Construction Observer as well as the Document Engineer will work

Exhibit A – Scope of Services

overtime hours with occasional Saturdays during the construction season from March through November. Fifty to fifty-five-hour work weeks for the RE, ARE, and Construction Observer have been assumed during those months. Forty-Five-hour work weeks have been assumed for the Documentation Engineer during those months. We will implement our staff in an organized approach from the first day after Notice to Proceed (Anticipated 8/1/21) through project close out (6/30/2024) as follows:

Pre-Construction:

1. Coordinate contact with City representatives to establish a working relationship and to discuss areas of concern.
2. Review Phase I project report, Phase II design plans and other supporting documents.
3. Update the contact list in the project Special Provisions with names, affiliation, addresses, email addresses and phone numbers of personnel assigned to the project including the City, utilities, railroads, emergency response teams, schools, and any other identified entities of interest.
4. Review site with plans in-hand to determine if any change conditions exist since plan submittal.
5. Document removal items.
6. In conjunction with the City, notify the local residents and businesses impacted directly by the construction of this project in one kickoff meeting prior to actual construction starts.
7. Schedule and conduct one utility kickoff meeting to update the status of utilities from the contract plans. Invite the outstanding utility relocation companies to the project progress meeting as scheduled on a weekly basis. Call for one railroad coordination meeting.
8. Set up field books and review quantities and other pay items.
9. Attend one Pre-Construction Conference.
10. Review progress schedule and milestone dates to determine manpower assignments, supplier delivery dates, utility clearance, staging changes, and public notices.
11. Confirm with the Contractor borrow/waste sites are approved for use.
12. Aid in setting up regular once a month meeting between the Contractor, City, and Utilities attended by the RE and if needed, the Project Manager.

Construction:

1. Provide for the inspection of proportioning for PCC Concrete and Hot Mix Asphalt according to applicable IDOT Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as follows:
 - Obtain soil samples and perform standard proctor tests to generate curves for use in determining soil density.
 - Perform field and lab testing of Cellular Lightweight Fill.
 - Perform Plant QA testing for the PCC plant according to Schedule C of Check Sheet #25.
 - Provide plastic cylinder molds to make PCC test cylinders. Cylinder sizes will match what the Contractor's QC personnel use.
 - Transport PCC test cylinders to the Millennia lab in Morton, Illinois, where they will wet cure the cylinders, perform strength tests on the cylinders, and report the results.
 - Perform QA nuclear density testing on HMA mixes being placed (IDOT to perform QA testing at the HMA plant).
2. Provide for inspection of materials when inspection is not provided for at the source.
3. Inspect, document and report maintenance of traffic control.
4. Spot check contractor staking/ layout as required
5. Perform quality control of construction work in progress.

Exhibit A – Scope of Services

6. Document, measure, and compute pay items.
7. The field staff will respond to Contractor RFIs. It is anticipated that office support staff will be involved with RFIs and will support field staff if technical input or details are required. For this estimate it is assumed that a total of 20 RFIs required office support at 6 hours per RFI. Hours will be divided between AECOM (78), and WHKS (42).
8. Maintain daily records of Contractor's activities and progress.
9. Prepare all required partial and final pay estimates, change orders, records, documentation, and reports required by the City and State.

Key personnel will include:

1. Quigg Engineers will provide a Field Manager who will be responsible for all aspects of the work documents (must be an Illinois Licensed Professional Engineer)
2. Quigg Engineers will provide a Resident Engineer – responsible for daily operations of inspection and documentation of contract pay items.
3. AECOM will provide an Assistant Resident Engineer assigned to all significant operations where progress documentation of pay items is needed
4. Quigg Engineers will provide a Documentation Engineer. The person actively performing the documentation on the project who will possess a current IDOT Construction Document certificate.
5. WHKS will provide a Construction Observer knowledgeable in specifications, the IDOT Construction Manual including the Construction Inspectors Checklists, and other IDOT manuals and guides.
6. Millennia Engineers will provide an “as-needed” proportioning technician in the PCC plant for QA testing.

Post-Construction:

1. Coordinate final inspection that includes responsible parties.
2. Oversee punch list work generated during final inspection
3. Prepare as-built plan markups to correctly reflect constructed project.
4. Provide final project documents within a reasonable time.

Task 02000 Office Support

Contractor Shop Drawing reviews. Quigg will review shop drawings for walls W004, W006 and W007. WHKS will review shop drawings for wall W003. AECOM will review shop drawings for the bearings and the expansion joint for Bridge. For purposes of this estimate it is assumed there will be 40 hours of shop drawing review per wall and 60 hours of shop drawing review for the bridge. Shop drawing review includes initial review of the shop drawing and one iteration to verify that the initial comments are addressed.

Both railroads have requested that Contractor submittals to the railroads be reviewed by the Engineer of Record for the technical approach and compliance to the railroad standards prior to submittal to the railroad. Required Contractor submittals are listed in the Public Projects Manual and include:

- General Project Means and Methods / Construction Phasing
- Construction Excavation & Shoring
- Falsework for bent caps and Formwork for the bridge deck, diaphragms, overhang brackets, and protective platforms
- Erection and Hoisting Plan
- Erosion Control

Exhibit A – Scope of Services

o Emergency Action Plan

Prior to submittal of the Contractors structural retaining walls and the bridge structural steel erection plan, and formwork drawings the railroads will require review by the Engineers of Record.

It is assumed for purposes of this estimate that the Contractor will prepare six Utility Permits and will require temporary shoring for the utility crossings. There are 10 Temporary Soil Retention System (Special) locations for the Utility Permits. Additionally, there are 14 Temporary Soil Retention System (Special) locations adjacent to the railroads that require submittal by the Contractor to the railroads for construction of retaining walls, bridge pier, water main connection, and drainage items. These reviews of the Utility Permits and TSR (Special) locations are not intended to be structural reviews but rather compliance to railroad standards prior to submittal to the railroads as requested by the railroads. The Contractor is responsible for structural design and review.

Task 03000 Project Management

Monthly progress report and updates prepared and submitted with the invoices. Project Management task will include management of staff, schedules, and deliverables.

Consultant Deliverables

- Generate progress pay estimates through CMMS for Contractor's work for payment throughout duration of the project.
- Prepare construction contract change orders when authorized by City/IDOT.
- Prepare and maintain a record of inspection reports for Contractor's work on the project.
- Prepare and maintain a record of Quality Assurance (QA) material inspection and testing in accordance with IDOT Bureau of Materials guidelines.
- Review and maintain a record of approved shop drawings furnished by the Contractor.
- As-Built Plan Markups.

ASSUMPTIONS AND EXCLUSIONS

1. It is assumed that the Contractor will work a 5 day per week, single shift schedule with some reasonable overtime. Oversight of overtime work due to contract acceleration or extra work not required to fulfill the intent of the original contract is excluded.
2. The schedule of work is assumed from September 15, 2021 to May 15, 2024 for substantial completion date of the project by the Contractor with post construction close out activities by June 30, 2024.
3. Construction layout staking is not included in the scope of work. According to the contract, the Contractor will provide their own layout staking. AECOM will spot check Contractor layout to assess accuracy.
4. AECOM is not responsible for Contractor means, methods or schedules.
5. AECOM is not responsible for Contractor or overall site safety. However, perceived threats to the safety of crews or the public will be addressed immediately.



Illinois Department
of Transportation

EXHIBIT E
COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET
FIXED RAISE

Local Public Agency	County	Section Number
City of Decatur	Macon	09-009333-01-BR
Consultant (Firm) Name	Prepared By	Date
AECOM Technical Services, Inc.	Kirsten Mawhinney	10/09/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	MONTHS	OVERHEAD RATE
33		130.70%
START DATE		COMPLEXITY FACTOR
2022-04-01		0
RAISE DATE		% OF RAISE
2023-01-01		2.00%

END DATE
2024-12-31

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2022-04-01	2023-01-01	9	27.27%
1	2023-01-02	2024-01-01	12	37.09%
2	2024-01-02	2025-01-01	12	37.83%

The total escalation = 2.20%

MAXIMUM PAYROLL RATE	78.00
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ESCALATION FACTOR	2.20%
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PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]



Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR
Consultant (Firm) Name	Prepared By	Date
AECOM Technical Services, Inc.	Kirsten Mawhinney	10/09/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	MONTHS	OVERHEAD RATE
START DATE		COMPLEXITY FACTOR
RAISE DATE		% OF RAISE
END DATE		

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2022-04-01	2023-01-01	9	27.27%
1	2023-01-02	2024-01-01	12	37.09%
2	2024-01-02	2025-01-01	12	37.83%

The total escalation = 2.20%

MAXIMUM PAYROLL RATE	78.00
----------------------	-------

ESCALATION FACTOR	2.20%
-------------------	-------

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]



COMPANY NAME: **AECOM Technical Services, Inc.**

PTB NUMBER

TODAY'S DATE **2021-11-03**

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum (Use 7 00 per quarter day = 28 00 per day)	X	1,043	\$28 00	\$29,204 00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	X	1,043	\$110 00	\$114,730 00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			\$0 00	\$0 00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0 00	\$0 00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	X	2,600	\$0 560	\$1,456 00
Vehicle Owned or Leased	\$32 50/half day (4 hours or less) or \$65/full day	X	259	\$65 00	\$16,835 00
Vehicle Rental	Actual cost (Up to \$65/day)	X	600	\$65 00	\$39,000 00
Tolls	Actual cost			\$0 00	\$0 00
Parking	Actual cost			\$0 00	\$0 00
Overtime	Premium portion (Submit supporting documentation)			\$0 00	\$0 00
Shift Differential	Actual cost (Based on firm's policy)			\$0 00	\$0 00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	X	30	\$30 00	\$900 00
Copies of Deliverables/Myfars (In-house)	Actual cost (Submit supporting documentation)			\$0 50	\$0 00
Copies of Deliverables/Myfars (Outside)	Actual cost (Submit supporting documentation)			\$0 50	\$0 00
Project Specific Insurance (Railroad)	Actual cost			\$10,000 00	\$0 00
Monuments (Permanent)	Actual cost			\$15 00	\$0 00
Photo Processing	Actual cost			\$0 00	\$0 00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0 00	\$0 00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0 00	\$0 00
CADD	Actual cost (Max \$15/hour)			\$0 00	\$0 00
Web Site	Actual cost (Submit supporting documentation)			\$0 00	\$0 00
Advertisements	Actual cost (Submit supporting documentation)			\$0 00	\$0 00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0 00	\$0 00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0 00	\$0 00
Recording Fees	Actual cost			\$0 00	\$0 00
Transcriptions (specific to project)	Actual cost			\$0 00	\$0 00
Courthouse Fees	Actual cost			\$15 00	\$0 00
Storm Sewer Cleaning and Telesizing	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0 00	\$0 00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0 00	\$0 00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0 00	\$0 00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0 00	\$0 00
Testing of Soil Samples*	Actual cost			\$0 00	\$0 00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0 00	\$0 00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0 00	\$0 00
Railroad Flagging Services	Actual cost			\$1,300 00	\$0 00
Railroad Right of Entry Fees	Actual cost			\$2,250 00	\$0 00
Railroad Cable Locate Fee	Actual cost			\$350 00	\$0 00
Misc Environmental field supplies	Actual cost			\$10 00	\$0 00
SKS Drilling quote	Actual cost			\$0 00	\$0 00
IEPA Permits	Actual cost			\$100 00	\$0 00
RR wire and Pipe permit application Fee (avg)	Actual cost			\$1,950 00	\$0 00
Environmental Database Report	Actual cost			\$0 00	\$0 00
Environmental Equipment - Photoionization Detector	Actual cost			\$0 00	\$0 00
Roberts Environmental Drilling Quote (add RR ins)	Actual cost			\$0 00	\$0 00
Environmental Equipment - Water Level Indicator	Actual cost			\$50 00	\$0 00
Test America Quote	Actual cost			\$0 00	\$0 00
ACM LCP Laboratory Analysis	Actual cost			\$0 00	\$0 00
Wheatland Title Commitments Quote	Actual cost			\$0 00	\$0 00
AMTRAK	Actual cost			\$100 00	\$0 00
				\$0 00	\$0 00

*If other allowable costs are needed and not listed, please add in the above spaces provided

LEGEND

W O = Work Order
J S = Job Specific



Local Public Agency	County	Section Number
City of Decatur	Macon	09-009333-01-BR
Consultant (Firm) Name	Prepared By	Date
Quigg Engineering, Inc.	Kurt Horton, P.E.	11/1/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	MONTHS	OVERHEAD RATE
33		145.06%
START DATE		COMPLEXITY FACTOR
4/1/2022		0
RAISE DATE		% OF RAISE
7/1/2022		2.00%
END DATE		
12/31/2024		

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2022	7/1/2022	3	9.09%
1	7/2/2022	7/1/2023	12	37.09%
2	7/2/2023	7/1/2024	12	37.83%
3	7/2/2024	1/1/2025	6	19.29%

The total escalation = 3.31%

Local Public Agency**County****Section Number**

City of Decatur

Macon

09-00933-01-BR

MAXIMUM PAYROLL RATE 78.00**ESCALATION FACTOR** 3.31%**PAYROLL RATES**

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$78.00	\$78.00
Administrative Principal	\$64.98	\$67.13
Engr VI	\$76.43	\$78.00
Engr V	\$68.90	\$71.18
Engr IV	\$55.61	\$57.45
Engr III	\$42.96	\$44.38
Engr II	\$35.18	\$36.34
Engr I	\$28.86	\$29.82
Field Engr III	\$37.19	\$38.42
LS V	\$59.12	\$61.08
LS IV	\$47.72	\$49.30
LS III	\$38.88	\$40.17
LS II	\$28.11	\$29.04
LS I	\$179.00	\$78.00
ET VI	\$47.41	\$48.98
ET V	\$41.80	\$43.18
ET IV	\$36.11	\$37.30
ET III	\$32.93	\$34.02
ET II	\$26.90	\$27.79
ET I	\$21.82	\$22.54
Administrative Assistant	\$17.76	\$18.35

Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR

SUBCONSULTANTS

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]

County

Section Number

City of Decatur

Macon

09-00933-01-BR

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 5 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES	Project Management						Field			Office Support										
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	0.0																				
Administrative Principal	67.13	33.0	0.24%	0.16	33	30.28%	20.32															
Ingr VI	78.00	33.0	0.24%	0.19	33	30.28%	23.61															
Ingr V	71.18	40.0	0.29%	0.21																		
Ingr IV	57.45	7,277.0	53.38%	30.67	43	39.45%	22.66	7214	53.82%	30.92	20	16.67%	9.58	40	33.33%	23.73						
Ingr III	44.38	60.0	0.44%	0.20										60	50.00%	22.19						
Ingr II	36.34	0.0																				
Ingr I	29.82	0.0																				
Lead Engr III	38.42	0.0																				
SV	61.08	0.0																				
SIV	49.30	0.0																				
SIII	40.17	0.0																				
SII	29.04	0.0																				
SI	78.00	0.0																				
TVI	48.98	0.0																				
TV	43.18	0.0																				
TIIV	37.30	0.0																				
TI III	34.02	6,190.0	45.40%	15.45				6190	46.18%	15.71												
TI II	27.79	0.0																				
TI I	22.54	0.0																				
Administrative Assistant	18.35	0.0																				
		0.0																				
H TOTALS		13633.0	100%	\$46.87	109.0	100.00%	\$66.60	13404.0	100%	\$46.63	120.0	100%	\$55.49				0.0	0%	\$0.00	0.0	0%	\$0.00

COMPANY NAME: Quigg Engineering Inc

PTB NUMBER: _____

TODAY'S DATE: 11/4/2021

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$0.00	\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			\$0.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.560	\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	X	1,725	\$65.00	\$112,125.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)	X	1,824	\$25.19	\$45,946.56
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0.00	\$0.00
CADD	Actual cost (Max \$15/hour)			\$0.00	\$0.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Millenia Material Testing	Actual cost (Provide breakdown of each cost)	X	1	\$216,894.30	\$216,894.30
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Railroad Insurance				\$3,400.00	\$0.00
Railroad Right of Entry				\$1,125.00	\$0.00
Flagging Protection				\$1,300.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Millennia Professional Services of Illinois, Ltd.

850 North Main Street • Morton, Illinois 61550 • (Office) 309-321-8141 • (Fax) 309.321.8142

October 25, 2021

Kurt Horton
Quigg Engineering Inc.

Subject: Brush College Road - Auxiliary Materials Testing Services
Updated Cost Estimate

Introduction:

Millennia Professional Service of Illinois, Ltd (MPS) is pleased to submit this revised proposal to provide auxiliary materials testing services to Quigg Engineering (QEI) on the Brush College Road project in Decatur, IL. **MPS is a certified Disadvantage Business Enterprise (DBE) pre-qualified by Illinois Department of Transportation.** Our team of experienced, licensed professionals provides a wide variety of services to meet your business needs with high quality, high value results. MPS has a fully equipped laboratory accredited by IDOT, AASHTO, CCRL, AMRL and OMP.

Scope of Services:

As per your request, Millennia will be providing auxiliary materials testing services to QEI to cover the required miscellaneous laboratory testing, PCC plant testing, and limited field testing for the Brush College Road project. Below is an outline of the requested scope of services.

- Obtain soil samples and perform 6 standard proctor tests to generate curves for QEI field staff to use in determining soil density.
- Perform field and lab testing of Cellular Lightweight Fill.
- Perform Plant QA testing for the PCC plant according to Schedule C of Check Sheet #25.
- Provide plastic cylinder molds to QEI field staff to make PCC test cylinders. Cylinder sizes will match what the contractor's QC personnel use.
- Transport PCC test cylinders back to the Millennia lab, wet cure the cylinders, perform strength tests on the cylinders, and report the results to QEI personnel.
- Perform QA nuclear density testing on HMA mixes being placed (IDOT to perform QA testing at the HMA plant).

Estimated Cost:

Below is the estimated quantities and associated costs that will be required to fulfill the requested scope outlined above. These quantities are estimates only and will be invoiced based on actual quantities provided at Millennia's current rates at the time of service. Millennia's 2021 testing rates are attached for your reference.

	Est. 2022 Billing Rate	Estimated Quantity	Estimated Cost
Technician I	\$ 65.00	1289	\$ 83,785.00
Technician II	\$ 75.00	600	\$ 45,000.00
Materials Coordinator	\$ 120.00	275	\$ 33,000.00
Vehicle Miles	\$ 0.56	32717	\$ 18,321.52
4x8 Cylinders	\$ 18.00	661	\$ 11,898.00
Dry Sieve Analysis	\$ 200.00	12	\$ 2,400.00
Standard Soil Proctor	\$ 200.00	6	\$ 1,200.00
Nuclear Density Gauge	\$ 75.00	15	\$ 1,125.00

Estimated Cost \$ 196,729.52

Escalation \$ 20,164.78

Total Estimated Cost \$216,894.30

Thank you for the opportunity to quote this project. Please feel free to call with any questions you have or clarifications you may need.

Sincerely,



Steve Dietz, PE
Executive Vice President
Millennia Professional Services
309-253-8791



MILLENNIA PROFESSIONAL SERVICES
CHICAGO • PEORIA • ST. LOUIS
PH (309) 321-8141 • FAX (309) 321-8142

MATERIALS TESTING FEE SCHEDULE (2022 Estimated)

IDOT/ACI Certified QC/QA PCC/HMA Level I/II Technician(s) will perform the on-site field testing which includes, but is not limited to, slump tests, air content tests, making and curing concrete cylinder specimens or beams, and the preparation of field documentation.

Field technicians will also perform inspections and field density tests for compaction and moistures of the soils, backfill material, aggregate bases and asphalt patching and overlays, as needed, along with preparation of field documentation.

Project Manager(s) will manage the testing, supervise the technicians and review the documentation.

Vehicle Usage will include mileage to and from the project, including cylinder or beam pick-up and/or trips directly associated with the project.

Field technician(s) and project manager(s) will not charge overtime to this project.

Units and prices will remain the same for procedures performed after eight (8) working hours, weekends and holidays.

CONCRETE		
ACI / IDOT PCC Level I Field Technician	\$65.00	HR
ACI / IDOT PCC Level II Proportioning Technician	\$75.00	HR
ACI / IDOT PCC Level III Mix Design Technician	\$110.00	HR
Concrete Compressive Strength	\$18.00	EA
Concrete Beam Flexural Test	\$85.00	EA
Compressive Strength Cubes	\$55.00	EA
Coring Machine & Generator	\$110.00	DAY
Grout (Approved Source)	Time & Material	
Petrographic Examination	Upon Request	
SOIL		
Soils Field Technician I	\$65.00	HR
Soils Field Technician II	\$75.00	HR
Nuclear Density Gauge	\$75.00	DAY
Standard Proclor	\$200.00	EA
Modified Proclor	\$250.00	EA
Combined Sieve Analysis (Hydrometer & Sieve)	\$225.00	EA
Sieve Analysis (Dry/Washed)	\$200.00	EA
Moisture Content	\$50.00	EA
ASPHALT		
IDOT HMA Level I Field Technician	\$65.00	HR
Nuclear Density Gauge	\$75.00	DAY
AGGREGATES		
Combined Sieve Analysis (Hydrometer & Sieve)	\$225.00	EA
Sieve Analysis (Dry/Washed)	\$200.00	EA
Dry Unit Weight of Aggregates	\$75.00	EA
Standard Proclor	\$200.00	EA
Modified Proctor	\$250.00	EA
STEEL		
Weld Inspection	\$150.00	HR
Bolt Inspection / Torque Testing	\$110.00	HR
MANAGEMENT		
Materials Coordinator	\$120.00	HR
Project Manager	\$145.00	HR
VEHICLE USAGE		
Vehicle Usage - Mileage (mileage rate will fluctuate with current IRS rate)	\$0.56	MI



Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR
Consultant (Firm) Name	Prepared By	Date
WHKS & Co.	Scott Sanford	10/4/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	33	MONTHS	OVERHEAD RATE	153.09%
START DATE	4/1/2022		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2023		% OF RAISE	2.00%
END DATE	12/31/2024			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2022	1/1/2023	9	27.27%
1	1/2/2023	1/1/2024	12	37.09%
2	1/2/2024	1/1/2025	12	37.83%

City of Decatur	Macon	09-00933-01-BR
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MAXIMUM PAYROLL RATE	78.00
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ESCALATION FACTOR	2.20%
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PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]

City of Decatur

Macon

09-00933-01-BR

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES				Project Management				Field Observation				Office Support							
		Hours	% Part.	Wgtd Avg		Hours	% Part.	Wgtd Avg		Hours	% Part.	Wgtd Avg		Hours	% Part.	Wgtd Avg		Hours	% Part.	Wgtd Avg	
Principal	78.00	55.0	0.96%	0.75		55	73.33%	57.20													
Project Manager	67.62	0.0																			
Transportation Engineer III	59.45	2,305.0	40.40%	24.02																	
Transportation Engineer II	42.62	785.0	13.76%	5.86																	
Transportation Engineer I	34.28	0.0																			
Structural Engineer III	58.08	40.0	0.70%	0.41																	
Structural Engineer II	45.68	0.0																			
Structural Engineer I	33.15	0.0																			
Engineering Technician III	37.40	0.0																			
Engineering Technician II	33.88	0.0																			
Engineering Technician I	26.23	0.0																			
Construction Observer III	36.38	2,500.0	43.82%	15.94																	
Construction Observer II	33.32	0.0																			
Construction Observer I	30.35	0.0																			
Admin	27.42	20.0	0.35%	0.10		20	26.67%	7.31													
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COMPANY NAME: WHKS

PTB NUMBER: NA

TODAY'S DATE: 11/3/2021

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
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J.S. = Job Specific

APPENDIX A

PRIOR COUNCIL ACTION:

1. **July 6, 2010** – City Council approved Resolution R2010-140, authorizing an engineering design services agreement with URS Corporation (now AECOM) to perform preliminary design work to improve the Brush College Road crossing of the Norfolk Southern rail yard south of Faries Parkway. The design services agreement was for \$811,000 and was paid for by an “Illinois Jobs Now!” grant from the State of Illinois.
2. **July 6, 2010** – City Council approved Resolution R2010-141, authorizing a Local Agency Agreement with the Illinois Department of Transportation to provide \$811,000 to fund the design agreement between the City and URS Corporation.
3. **November 9, 2011** – City Council approved Resolution R2011-175, authorizing a change order to the agreement with URS Corporation to provide an additional \$587,714 to expand the project to include a structure crossing Faries Parkway. The total design agreement increased to \$1,398,714.35.
4. **November 21, 2011** – City Council approved Resolution R2011-177, authorizing an agreement with the Norfolk Southern Corporation in the amount of \$26,845 to review and comment on the preliminary design for the proposed rail yard crossing.
5. **July 16, 2013** – City Council approved Resolution R2013-71, authorizing a change order to the agreement with URS Corporation to provide an additional \$39,998. The total design agreement increased to \$1,438,712.35.
6. **May 18, 2015** – City Council approved Resolution R2015-54, authorizing a Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. (AECOM) of Decatur, IL, for the not-to-exceed amount of \$2,156,599 to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
7. **May 18, 2015** – City Council approved Resolution R2015-55, authorizing a Local Agency Agreement for State Participation to fund \$2,006,014 of the project costs through an Illinois Jobs Now! Grant.
8. **April 17, 2017** – City Council approved Resolution R2017-47, terminating a \$2,156,599 Engineering Services Agreement with AECOM Technical Services, Inc. of Decatur, IL, to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
9. **August 7, 2017** – City Council approved Resolution R2017-96, authorizing a professional services agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform land acquisition services for the Brush College Road Improvement Project for a fee not to exceed \$168,375.
10. **August 7, 2017** – City Council approved Resolution R2017-97, authorizing a Local Agency Agreement for State Participation with the State of Illinois for the use of Illinois Jobs Now!

Funds for land acquisition for the Brush College Road Improvement Project utilizing the remainder of the City's Illinois Jobs Now! grant which is \$2,006,014. The agreement amount includes the payment of 100% of the land acquisition services agreement with CMT for \$168,375 and the remainder will be allocated toward property purchases.

11. **October 1, 2018** – City Council approved Resolution R2018-127, authorizing a Local Public Agency Agreement for Federal Participation for design services for the Brush College Road / Faries Parkway railroad grade separation. The Agreement authorized up to \$2,400,000 in Federal funds which represents 80% of \$3,000,000. Only a portion of the requested engineering services funding was authorized by the Agreement pending additional funds being awarded by the Illinois Commerce Commission.
12. **October 1, 2018** – City Council approved Resolution R2018-128, appropriating \$600,000 in State Motor Fuel Tax (MFT) funds to pay the City's portion for the agreement with AECOM to perform design services for the Brush College / Faries Parkway Grade Separation.
13. **October 1, 2018** – City Council approved Resolution R2018-129, authorizing a professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., (AECOM) to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
14. **October 1, 2018** – City Council approved Resolution R2018-130, authorizing a Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
15. **December 17, 2018** – City Council approved Resolution R2018-160, authorizing an Amendment to the Agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform additional land acquisition services for the Brush College Road Improvement Project for an additional fee of \$339,311 which is added to the original fee of \$168,375 for a total fee of \$507,686.
16. **August 19, 2019** – City Council approved Resolution R2019-115 authorizing the purchase of the property located at 3915 Faries Parkway to provide right of way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. The Resolution authorized the expenditure of \$120,000 in State Motor Fuel Tax funds which included \$80,000 for purchase of the property and \$40,000 for anticipated relocation reimbursement.
17. **August 19, 2019** – City Council approved Resolution R2019-116 authorizing a Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of Right of Way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)

18. **August 19, 2019** – City Council approved Resolution R2019-117 appropriating \$3,218,000 of State Motor Fuel Tax funds for the purpose of paying the City’s portion of the Local Public Agency Agreement for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)
19. **August 19, 2019** – City Council approved Resolution R2019-118 authorizing an agreement between the City of Decatur and Ameren Illinois Company to relocate their electrical substation located at 1840 North Brush College Road for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)
20. **October 21, 2019** – City Council approved Resolution R2019-154 authorizing the purchase of 1940 North Brush College Road for \$250,000 in State Motor Fuel Tax funds which includes \$200,000 for purchase of the property and \$50,000 for anticipated relocation reimbursement.
21. **October 21, 2019** – City Council approved Resolution R2019-155 authorizing the purchase of 3925 East Faries Parkway for \$194,600 in State Motor Fuel Tax funds which includes \$164,600 for purchase of the property and \$30,000 for anticipated relocation reimbursement.
22. **October 21, 2019** – City Council approved Resolution R2019-156 authorizing the purchase of the vacant lot immediately to the west of 3925 East Faries Parkway for \$5,300 in State Motor Fuel Tax funds. This property is a parking lot so no relocation benefits can be claimed.
23. **December 30, 2019** – City Council approved Resolution R2019-220 authorizing an additional \$874.89 to pay for relocation expenses for the purchase of the property located at 3915 Faries Parkway. The original Resolution authorized the expenditure of \$120,000 in State Motor Fuel Tax funds which included \$80,000 for purchase of the property and \$40,000 for anticipated relocation reimbursements. The anticipated \$40,000 allocated for relocation and moving reimbursements will total \$40,874.89 which exceeded the authorized amount by \$874.89.
24. **January 21, 2020** – City Council approved Resolution R2020-07 authorizing Amendment #1 to the Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of right of way for the Brush College Road / Faries Parkway railroad grade separation. The Amendment authorizes an additional \$2.2 million for a total of \$5.8 million in Federal funds from the \$25 million Illinois Competitive Freight Program grant awarded to the City.
25. **March 16, 2020** – City Council approved Resolution R2020-44 authorizing the purchase of 1980 N Brush College Road for \$2,000,000 in State Motor Fuel Tax funds which includes \$900,000 for purchase of the property and \$1,100,000 for anticipated relocation reimbursement.
26. **March 16, 2020** – City Council approved Resolution R2020-45 authorizing Amendment #1 to the Local Public Agency Agreement for Federal Participation for Design Services for the Improvement of Brush College Road / Faries Parkway The Amendment Authorizes an additional \$950,000 in Grade Crossing Protection Funds.

27. **May 4, 2020** – City Council approved Resolution R2020-70 authorizing Amendment #2 to the Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of right of way for the Brush College Road / Faries Parkway railroad grade separation. The Amendment authorizes an additional \$1,390,000 in Grade Crossing Protection Funds.
28. **September 8, 2020** – City Council approved Resolution R2020-119, authorizing Supplement #1 of \$576,078 for a total design fee of \$3,925,745, with \$3,350,000 being reimbursed by the Freight Program, to the professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road/Faries Parkway railroad grade separation project.
29. **September 8, 2020** – City Council approved Resolution R2020-120 authorizing Supplement #1 to the Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc.
30. **January 4, 2021**- City Council approved Resolution R2021-01 authorizing the purchase of 2112 N Brush College Road for \$57,100 in State Motor Fuel Tax funds with an expected \$45,680 reimbursement from the Illinois Competitive Freight Program.
31. **February 1, 2021**- City Council approved Resolution R2021-13 authorizing the purchase of property and temporary easements on the Northeast Corner of North Brush College Road and Faries Parkway for \$13,840 in State Motor Fuel Tax funds with an expected \$11,072 reimbursement from the Illinois Competitive Freight Program.
32. **March 1, 2021** – City Council approved Resolution R2021-30 authorizing the purchase of property owned by Archer Daniels Midland Company for \$398,600 in State Motor Fuel Tax Funds with an expected \$318,800 reimbursement from the Illinois Competitive Freight Program
33. **July 19, 2021**- City Council approved Resolution R2021-125 authorizing an authority to work agreement with AT&T to relocate terminal box for Brush College Road Grade Separation Project in the amount of \$153,363.66
34. **July 19, 2021**- City Council approved Resolution R2021-127 authorizing a construction maintenance agreement with the Illinois Central Railroad Company for the Brush College Road Grade Separation Project in the amount of \$776,481.
35. **September 20, 2021**- City Council approved Resolution R2021-177 amending an agreement for preliminary engineering services with Norfolk Southern Railway Company for the Brush College Road Grade Separation Project in the amount of \$20,481 added to the original agreement of \$18,596 for a total of \$39,077.
36. **November 15, 2021**- City Council approved Resolution R2021-212 authorizing a public improvements agreement with the Norfolk Southern Railway Company for the Brush College Road Grade Separation Project for a fee \$600,506.

Public Works

DATE: 11/23/2021

MEMO: 2021-89

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for the Replacement of the Meadowlark Bridge over the Caterpillar Ditch
City Project 2020-02 Section 20-00002-00-BR

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve a resolution awarding the contract for the replacement of Meadowlark Bridge over the Caterpillar Ditch, to Kinney Contractors, Inc. as the lowest responsible bidder in the amount of \$410,000 and that the Mayor be authorized to execute the contract and the City Clerk to attest. The resolution represents an expenditure of \$376,770 as the low bid plus \$33,230 for project contingencies. The contract documents excluding the project specific drawings, conditions and provisions are attached.

BACKGROUND:

Rebuild Illinois Funding

On June 28, 2019, Governor Pritzker signed the REBUILD ILLINOIS Capital Plan to fund transportation projects and improvements. Funds from this plan have been allocated to local agencies and are administered by the Illinois Department of Transportation (IDOT). The City is to receive 6 tranches of \$836,123.22 each over a three year period which began in 2020. In all, the City should receive \$5,016,739.32 in Rebuild Illinois Bond Funds to use on bondable transportation related projects in the City. All projects need to be authorized by July 1, 2025.

During the Capital Plan discussion with the City Council held on November 16, 2020, the following projects were recommended to be paid with Rebuild Illinois funds:

Project	Estimated Cost	Project Status
Center Street Bridge Replacement	\$330,000	Currently under construction
Country Club – Remove and replace pavement on the north section of Country Club Road and Airport Road.	\$1,800,000	Currently under Construction; nearly complete

Meadowlark Bridge Replacement	\$410,000	Current Project
Garfield over 22nd St. Bridge Improvement	\$1,200,000	Set to begin preliminary design early 2022
Grove Road Bridge Replacement	\$1,400,000	Set to begin final design early 2022
RBI Fund Running Total	\$5,140,000	
Maximum Funding Available	\$5,016,739.32	

Meadowlark Bridge Replacement

The Meadowlark Bridge over the Caterpillar Ditch was constructed in 1962 with precast prestressed concrete deck beams. Routine inspections have tracked the steady decline of the bridge's condition and in 2019 the progress of deterioration required removal of all vehicle loads from the east edge of the bridge. During a subsequent inspection in 2021 the City found additional deterioration that reduced the bridge to one lane.

In March of 2020, the City entered into a professional service agreement with Clark Dietz to provide final design services for the replacement of the bridge using Rebuild Illinois (RBI) Funds. The use of RBI Funds requires the City to meet the requirements of the Illinois Department of Transportation (IDOT). The City was approved by IDOT to bid in October of 2021.

The project will replace of the Meadowlark Bridge with a large box culvert. The work will include the replacement of the approach pavement, placing rip rap in the ditch, connection of the existing storm sewer system to the new box culvert, and other items of restoration.

Meadowlark will be closed at the Caterpillar Ditch for about 2 months during construction. The neighborhood impact is expected to be minimal as the north and south sections of the neighborhood both have two ingress/egress points.

The project will not affect any ongoing Meadowlark Subdivision flooding that is listed within the 2009 Stormwater Master Plan. The Meadowlark Bridge is not a hydraulic restriction that can increase or decrease the flooding.

Letting Results

The project was advertised on October 28, 2021 and November 4, 2021, and bids were opened on November 18, 2021. The results of the letting are as follows (bid tabulation attached):

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over (Under)</u>
Kinney Contractors, Inc.	\$376,770.00	7.3%
Entler Excavating Co, Inc	\$420,181.00	19.6%
Stark Excavating, Inc.	\$422,316.00	20.2%

White Construction LLC	\$469,813.58	33.7%
Engineer's Estimate	\$351,291.00	-----

Seven contractors took out bid packages and four submitted a bid. Kinney Contractors provided the lowest responsible bid at 7.3% over the engineer's estimate. The design engineer, Clark Dietz, reviewed the bid tabulation and believes the price increase is due to the increase cost in raw materials and does not recommend rebidding the project a future time due to the demand in the construction industry is expected to remain strong for the foreseeable future. The letter of recommendation is attached. Kinney Contractors has successfully completed many projects for the City.

MINORITY PARTICIPATION GOALS ON STATE MOTOR FUEL TAX FUNDED PROJECTS:

The City has received installments of Rebuild Illinois funds which are used to perform rehabilitation to streets and bridges. The expenditure of State RBI funds is highly regulated by the Illinois Department of Transportation. The City's minority participation goals may not be applied to State RBI projects.

PRIOR COUNCIL ACTION:

June 20, 2016 – The City Council was given a memorandum detailing the condition and status of the City's bridges that fall within the jurisdiction of the National Bridge Inspection Standards (NBIS). This memorandum identified bridges that were known to City staff as having structural concerns. The following bridges were identified, including the Meadowlark Bridge over the Caterpillar Ditch.

Mound Road / Spring Creek (East) Bridge (Deck Replaced 2018)
Mound Road / Spring Creek (West) Bridge (Deck Replaced 2019)
Mound Road / Spring Creek (Middle) Bridge (Deck Replaced 2019)
Center Street / Stevens Creek Bridge (Deck Replaced in 2021)
Meadowlark Bridge (To be Completed in 2022)
Taylor Road Bridge (Deck Replaced in 2020)
Grove Road Bridge (Design Contract to be proposed early in 2022)
Garfield Avenue Bridge / Illinois Central Railroad Yard
Garfield Avenue / 22nd Street Bridge (Projected to begin following the Brush College Project)
Country Club / Lake Decatur Bridge

October 11, 2019 – The City Council was provided a memorandum detailing the updated condition of the Meadowlark Bridge, requiring the removal of vehicular traffic from the east side of the bridge.

March 20, 2020 – City Council approved Resolution R2020-48, authorizing a professional Engineering Services to perform final design of the Meadowlark Bridge Replacement.

March 20, 2020 – City Council approved Resolution R2020-48, authorizing a professional

Engineering Services to perform final design of the Meadowlark Bridge Replacement.

November 1, 2021 – City Council approved Resolution R2021-199, to appropriate \$410,000 of Rebuild Illinois Funds for the replacement of the Meadowlark Bridge over the Caterpillar Ditch.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Clark Dietz, Inc.

STAFF REFERENCE: Matt Newell, Public Works Director, Paul Caswell, City Engineer. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is a total of \$410,000 in Rebuild Illinois (RBI) Funds for street and bridge projects. The amount represents the low bid amount of \$376,770 plus \$33,230 for project contingencies.

Staffing Impact: Staff time is allocated to manage the project.

ATTACHMENTS:

Description	Type
Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for the Replacement of the Meadowlark Bridge over the Caterpillar Ditch City Project 2020-02 Section No. 20-00002-00-BR	Resolution Letter
2021-89 Bid Tab	Backup Material
2021-89 Letter of Recommendation	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH KINNEY CONTRACTORS, INC. FOR
THE REPLACEMENT OF THE MEADOWLARK BRIDGE OVER THE
CATERPILLAR DITCH
CITY PROJECT 2020-02
SECTION NO. 20-00002-00-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2020-02, Meadowlark Bridge Replacement project be, and they are hereby, received and placed on file.

Section 2. That the bid of Kinney Contractors, Inc. be accepted, and a contract awarded accordingly, and that said contract between Kinney Contractors, Inc. and the City of Decatur is for a total amount of \$410,000.00.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and Kinney Contractors, Inc., attached hereto as Exhibit A and made a part hereof, for said plan, in the amount of \$410,000.00.

PRESENTED and ADOPTED this 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk



**Illinois Department
of Transportation**

Local Public Agency Formal Contract

[Print Form](#)
[Print With Instructions](#)
[Reset Form](#)

Contractor's Name

Kinney Contractors, Inc

Contractor's Address

City

State

Zip Code

STATE OF ILLINOIS

Local Public Agency

County

Section Number

City of Decatur

Macon

20-00002-00-BR

Street Name/Road Name

Type of Funds

Meadowlark Dr

Rebuild Illinois Funds

☒ CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

For a Municipal Project

Submitted/Approved/Passed

Signature

Date

Official Title

Mayor

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer Signature

Date

Local Public Agency	Local Street/Road Name	County	Section Number
City of Decatur	Meadowlark Dr	Macon	20-00002-00-BR

1. THIS AGREEMENT, made and concluded the 6th day of December between the City of Decatur, known as the party of the first part, and Kinney Contractors, Inc, its successor, and assigns, known as the party of the second part.

2. For and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring this contract, the party of the second part agrees with said party of the first part, at its own proper cost and expense, to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this contract.

3. It is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for 20-00002-00-BR Section i City of Decatur, approved by the Illinois Department of Transportation on 20-00002-00-BR, are essential documents of this contract and are a part hereof.

4. IN WITNESS WHEREOF, the said parties have executed this contract on the date above mentioned.

Attest: The City of Decatur

Clerk	Date	Party of the First Part	Date
		By:	

(SEAL)

(If a Corporation)

Corporate Name

Kinney Contractors, Inc

President, Party of the Second Part

By:

(SEAL)

(If a Limited Liability Corporation)

LLC Name

Manager or Authorized Member, Party of the Second Part

By:

(If a Partnership)

Partner	Date
Partner	Date

Partners doing Business under the firm name of

Party of the Second Part

(If an individual)

Party of the Second Part	Date



Contract Bond

Print Form

Print With Instructions

Reset Form

Local Public Agency

County

Street Name/Road Name

Section Number

City of Decatur

Macon

Meadowlark Drive

20-00002-00-BR

Bond information to be returned to Local Public Agency at One Gary K Anderson Plaza

Complete Address

We, Kinney Contractors, Inc

Contractor's Name and Address

a/an _____ organized under the laws of the State of _____ as PRINCIPAL, and
State

Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of

Dollars (_____) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this _____ day of _____ .
Day Month and Year

PRINCIPAL

Company Name

Company Name

By
Signature & Title

Date

By
Signature & Title

Date

Attest
Signature & Title

Date

Attest
Signature & Title

Date

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ .
Day Month, Year

(SEAL)

Notary Public Signature

Date commission expires _____

SURETY

Name of Surety

Title

By:

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ .
Day Month, Year

(SEAL)

Notary Public Signature

Date commission expires _____

Approved this 6 _____ day of December, 2021 .
Day Month, Year

Attest:

Local Public Agency Clerk Signature

Date

Municipality

Clerk

Local Public Agency Type

Awarding Authority

City Council

Awarding Authority Signature

Date



COVER SHEET

Proposal Submitted By:			
Contractor's Name			
Kinney Contractors Inc.			
Contractor's Address		City	State Zip Code
19342 East Frontage Rd		Raymond	IL 62560

STATE OF ILLINOIS

Local Public Agency	County	Section Number
City of Decatur	Macon	20-00002-00-BR
Route(s) (Street/Road Name)		Type of Funds
Meadowlark Drive		Rebuild Illinois Funds

☐ Proposal Only ☒ Proposal and Plans ☐ Proposal only, plans are separate

Submitted/Approved

For Local Public Agency:

For a County and Road District Project	
Submitted/Approved	
Highway Commissioner Signature	Date
Submitted/Approved	
County Engineer/Superintendent of Highways	Date

For a Municipal Project	
Submitted/Approved/Passed	
Signature	Date
	9/20/21
Official Title	
City Engineer	

Department of Transportation	
Released for bid based on limited review	
Regional Engineer Signature	Date
	10/19/21

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Decatur	Macon	20-00002-BR-00	Meadowlark Drive

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of Purchasing Division,
1 Gary K. Anderson Plaza, Decatur, IL 62523 until 10:30 AM on 11/18/2021.
 Address Time Date

Sealed proposals will be opened and read publicly at the office of City Engineer (3rd floor)
1 Gary K. Anderson Plaza, Decatur, IL 62523 at 10:30 AM on 11/18/2021.
 Address Time Date

DESCRIPTION OF WORK

Location	Project Length
Meadowlark Drive, 0.25 miles east of IL 48 and 0.25 miles south of E. Mound Rd	0.016 miles

Proposed Improvement
 Work includes removing existing bridge over Caterpillar Ditch and replacing with double 9'x8' precast concrete box culvert with cast-in-place end sections, bicycle railing, and concrete pavement with curb and gutter.

1. Plans and proposal forms will be available in the office of
Decatur Blueprint, Inc., 230 W. Wood Street, Decatur, IL 62523
IDOT Certificate of Eligibility Required

- ☒ **Prequalification**
 If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.
- The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.
- The following BLR Forms shall be returned by the bidder to the Awarding Authority:
 - Local Public Agency Formal Contract Proposal (BLR 12200)
 - Schedule of Prices (BLR 12201)
 - Proposal Bid Bond (BLR 12230) (if applicable)
 - Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)
 - Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)
- The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
- Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
- The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
- If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
- Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Decatur	Macon	20-00002-00-BR	Meadowlark Drive

PROPOSAL

- Proposal of _____
Contractor's Name _____
Contractor's Address _____
- The plans for the proposed work are those prepared by Clark Dietz, Inc. 125 W. Church St, Champaign, IL 61820
and approved by the Department of Transportation on 10/19/2021.
- The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
- The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
- The undersigned agrees to complete the work within 60 working days or by _____ unless additional time is granted in accordance with the specifications.
- The successful bidder at the time of execution of the contract will _____ be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.
- Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.
- The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.
- The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.
- A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds Will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: City of Decatur Treasurer of _____
The amount of the check is 5% of Total Bid (_____).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Decatur	Macon	20-00002-00-BR	Meadowlark Drive

CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State of Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Decatur	Macon	20-00002-00-BR	Meadowlark Drive

SIGNATURES

(If an individual)

Signature of Bidder		Date
Business Address		
City	State	Zip Code

(If a partnership)

Firm Name		
Signature		Date
Title		
Business Address		
City	State	Zip Code

Insert the Names and Addresses of all Partners

(If a corporation)

Corporate Name		
Kinney Contractors Inc.		
Signature		Date
William L. Kinney		11/18/2021
Title		
President		
Business Address		
19342 East Frontage Rd		
City	State	Zip Code
Raymond	IL	62560

Insert Names of Officers

President
William L. Kinney

Attest:

Robert J. Kinney
Secretary

Secretary

Robert J. Kinney

Treasurer

William L. Kinney



Schedule of Prices



Contractor's Name

Kinney Contractors

Contractor's Address

19342 East Frontage Rd

City

Raymond

State

IL

Zip Code

62560

Local Public Agency

City of Decatur

County

Macon

Section Number

20-00002-00-BR

Route(s) (Street/Road Name)

Meadowlark Drive

Schedule for Multiple Bids

Combination Letter	Section Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications.)

Item Number	Items	Unit	Quantity	Unit Price	Total
20201200	REM & DISP UNS MATERIAL	CU YD	30	\$ 42.00	\$ 1,260.00
20100500	TREE REMOV ACRES	ACRE	0.1	\$ 39,000.00	\$ 3,900.00
20700220	POROUS GRAN EMBANK	CU YD	302	\$ 85.00	\$ 25,670.00
21101620	TOPSOIL F & P 6	SQ YD	520	\$ 8.50	\$ 4,420.00
25000200	SEEDING CL 2	ACRE	0.12	\$ 15,500.00	\$ 1,860.00
25000400	NITROGEN FERT NUTR	POUND	11	\$ 8.00	\$ 88.00
25000500	PHOSPHORUS FERT NUTR	POUND	11	\$ 8.00	\$ 88.00
25000600	POTASSIUM FERT NUTR	POUND	11	\$ 8.00	\$ 88.00
25100630	EROSION CONTR BLANKET	SQ YD	255	\$ 3.60	\$ 918.00
25100635	HD EROS CONTR BLANKET	SQ YD	265	\$ 3.80	\$ 1,007.00
25200200	SUPPLE WATERING	UNIT	6	\$ 55.00	\$ 330.00
28000510	INLET FILTERS	EACH	4	\$ 211.00	\$ 844.00
28100207	STONE RIPRAP CL A4	TON	94	\$ 96.50	\$ 9,071.00
28200200	FILTER FABRIC	SQ YD	75	\$ 4.00	\$ 300.00
35101400	AGG BASE CSE B	TON	200	\$ 45.00	\$ 9,000.00
42000201	PCC PVT 7 JOINTED	SQ YD	280	\$ 67.00	\$ 18,760.00
42400300	PC CONC SIDEWALK 6	SQ FT	332	\$ 7.00	\$ 2,324.00
44000100	PAVEMENT REM	SQ YD	160	\$ 20.00	\$ 3,200.00
44000500	COMB CURB GUTTER REM	FOOT	96	\$ 8.00	\$ 768.00
50100100	REM EXIST STRUCT	EACH	1	\$ 23,500.00	\$ 23,500.00
50901720	BICYCLE RAILING	FOOT	96	\$ 340.00	\$ 32,640.00
51500100	NAME PLATES	EACH	1	\$ 875.00	\$ 875.00
54001001	BOX CUL END SEC C1	EACH	2	\$ 45,600.00	\$ 91,200.00
54010908	PCBC 9X8	FOOT	84	\$ 120.00	\$ 10,080.00
550B0380	STORM SEW CL B 2 18	FOOT	11	\$ 230.00	\$ 2,530.00

Local Public Agency		County	Section Number		Route(s) (Street/Road Name)
City of Decatur		Macon	20-00002-00-BR		Meadowlark Drive
Item Number	Items	Unit	Quantity	Unit Price	Total
550B0430	STORM SEW CL B 2 30	FOOT	7	\$ 378.00	\$ 2,646.00
55100900	STORM SEWER REM 18	FOOT	26	\$ 24.00	\$ 624.00
59100100	GEOCOMPOSITE WALL DR	SQ YD	112	\$ 28.75	\$ 3,220.00
59300100	CONTR LOW-STRENG MATL	CU YD	13	\$ 125.00	\$ 1,625.00
60221100	MAN TA 5 DIA T1F CL	EACH	1	\$ 3900.00	\$ 3900.00
60603800	COMB CC&G TB6.12	FOOT	112	\$ 75.00	\$ 8400.00
67100100	MOBILIZATION	L SUM	1	\$ 9,000.00	\$ 9,000.00
X0900064	MEMBR WTRPR SYS B STR	SQ YD	112	\$ 72.00	\$ 8,064.00
X7010216	TRAF CONT & PROT SPL	L SUM	1	\$ 3850.00	\$ 3850.00
Bidder's Total Proposal					\$ 376,770.00

1. Each pay item should have a unit price and a total price.
2. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern.
3. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
4. A bid may be declared unacceptable if neither a unit price or total price is shown.



**Illinois Department
of Transportation**

**Local Public Agency
Proposal Bid Bond**



Local Public Agency City of Decatur	County Macon	Section Number 20-00002-00-BR
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WE, Kinney Contractors, Inc. as PRINCIPAL, and
Western Surety Company as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 18th of November, 2021
Day Month and Year

Principal

Company Name

Kinney Contractors, inc.

Signature

Date

By:

William L. Kinney

11/18/2021

Title

William L. Kinney, President

Company Name

Signature

Date

By:

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety

Western Surety Company

Signature of Attorney-in-Fact

Date

By:

Taffra S. Holman

11/18/2021

Taffra S. Holman, Attorney-in-Fact

STATE OF IL

COUNTY OF Macon

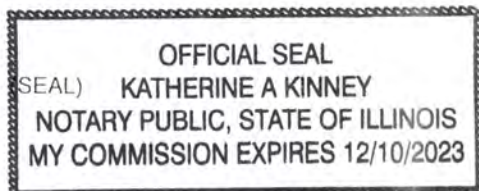
I, Katherine A. Kinney

William L. Kinney and Taffra S. Holman

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 18th day of November, 2021
Day Month and Year



Notary Public Signature

Katherine A. Kinney
Date commission expires 12/10/2023

City of Decatur

Macon

20-00002-00-BR

☐ Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)

Electronic Bid Bond ID Code

[illegible]

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Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Dennis D Flatness, Dennis W Lutz, Taffra S Holman, Susan M Stefanski, Barbara J Lemm, Individually

of Saint Louis, MO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 4th day of September, 2019



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota } ss
County of Minnehaha }

On this 4th day of September, 2019, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say that he resides in the City of Sioux Falls, State of South Dakota, that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation, that the seal affixed to the said instrument is such corporate seal, that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation

My commission expires

June 23, 2021



J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 18th day of November 2021



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.



Local Public Agency	County	Street Name/Road Name	Section Number
City of Decatur	Macon	Meadowlark Drive	20-00002-00-BR

All contractors are required to complete the following certification

- ☒ For this contract proposal or for all bidding groups in this deliver and install proposal.
☐ For the following deliver and install bidding groups in this material proposal.

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Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidder's subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

1. Except as provided in paragraph 4 below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
2. The undersigned bidder further certifies, for work to be performed by subcontract, that each of its subcontractors either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
3. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

IL Laborers & Contractors Joint Apprenticeship Training Trust Fund OP Engineer Apprenticeship & Skill Improvement Committee for Central IL Local 18 Joint Apprenticeship Training Fund IL Teamster/Employer Apprenticeship Training Program
--

4. Except for any work identified above, if any bidder or subcontractor shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforces and positions of ownership. ☐

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The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or afterward may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder	Signature	Date
Kinney Contractors	William P. Kinney	11/18/2021
Title		
President		
Address	City	State Zip Code
19342 East Frontage Rd	Raymond	IL 62560



Local Public Agency	County	Street Name/Road Name	Section Number
City of Decatur	Macon	Meadowlark Drive	20-00002-00-BR

I, William L. Kinney of Raymond, Illinois,
Name of Affiant City of Affiant State of Affiant

being first duly sworn upon oath, state as follows:

1. That I am the President of Kinney Contractors.
Officer or Position Bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under the proposal described above, Kinney Contractors, will maintain a business office in the
Bidder
State of Illinois, which will be located in Montgomery County, Illinois.
County
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Signature	Date
<u>William L. Kinney</u>	<u>11/18/2021</u>

Print Name of Affiant
<u>William L. Kinney</u>

Notary Public

State of IL

County Montgomery

Signed (or subscribed or attested) before me on 11/18/2021 by
(date)

William L. Kinney, authorized agent(s) of
(name/s of person/s)

Kinney Contractors
Bidder



Signature of Notary Public
<u>Katherine A. Kinney</u>

My commission expires 12/10/2023



Illinois Department of Transportation

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability
For the Letting of 11/18/2021
(Letting date)

Instructions: Complete this form by either typing or using black ink.
"Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	1	2	3	4	Awards Pending	
Contract Number	20-038	20-027	74A11	21-020	72N15	
Contract With	Burdick	Spfld Airport	IDOT	Lincoln	IDOT	
Estimated Completion Date	12/1/2021	5/1/21	12/1/2021	12/1/2021	5/1/22	
Total Contract Price	69,658.00	1,420,200.00	744,813.00	135,500.00	122,464.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor		100.00	199,250.00	10,000.00	122,464.00	331,814.00
Uncompleted Dollar Value if Firm is the Subcontractor	35,000.00					35,000.00
						366,814.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork			10,000.00			10,000.00
Portland Cement Concrete Paving						0.00
HMA Plant Mix						0.00
HMA Paving				10,000.00		10,000.00
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces					7,500.00	7,500.00
Highway, R.R. and Waterway Structures	25,000.00					25,000.00
Drainage					107,464.00	107,464.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	10,000.00		28,000.00			38,000.00
Landscaping		100.00				100.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Mobilization						0.00
Pavement Markings (Paint)					7,500.00	7,500.00
Other Construction						0.00
						0.00
						0.00
Totals	35,000.00	100.00	38,000.00	10,000.00	122,464.00	205,564.00

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Illinois Department of Transportation

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Springfield, Illinois 62764

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(Letting date)

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	1	2	3	4	Awards Pending	
Contract Number	74710	76N62	21-015	68G17	72D40	
Contract With	UCM	IDOT	Chatham	IDOT	IDOT	
Estimated Completion Date	12/1/21	8/1/2022	12/1/2021	12/1/2021	6/1/2022	
Total Contract Price	813,232.00	698,898.00	375,510.00	377,733.00	339,921.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor		698,898.00	375,510.00	100.00	339,921.00	1,746,243.00
Uncompleted Dollar Value if Firm is the Subcontractor	12,000.00					47,000.00
						1,793,243.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

					Accumulated Totals
Earthwork			8,510.00	37,000.00	55,510.00
Portland Cement Concrete Paving			303,600.00	25,000.00	328,600.00
HMA Plant Mix					0.00
HMA Paving		85,000.00			95,000.00
Clean & Seal Cracks/Joints					0.00
Aggregate Bases & Surfaces			35,800.00	26,000.00	69,300.00
Highway, R.R. and Waterway Structures		40,000.00		208,921.00	273,921.00
Drainage		8,000.00	27,600.00	20,000.00	163,064.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction	12,000.00	451,898.00		100.00	501,998.00
Landscaping				7,000.00	7,100.00
Fencing					0.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling					0.00
mobilization				16,000.00	16,000.00
Pavement Markings (Paint)					7,500.00
Other Construction					0.00
					0.00
					0.00
Totals	12,000.00	584,898.00	375,510.00	100.00	339,921.00
					1,517,993.00

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Illinois Department of Transportation

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	1	2	3	4	Awards Pending	
Contract Number	1137	74916	95861	21-018		
Contract With	JohnCo	IDOT	IDOT	Dunn		
Estimated Completion Date	12/1/2021	11/1/21	7/1/2021	12/1/2021		
Total Contract Price	450,000.00	372,278.00	1,556,579.00	260,757.00		Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor		100.00	100.00			1,746,443.00
Uncompleted Dollar Value if Firm is the Subcontractor	200,000.00			145,000.00		392,000.00
						2,138,443.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

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						Accumulated Totals
Earthwork			100.00			55,610.00
Portland Cement Concrete Paving						328,600.00
HMA Plant Mix						0.00
HMA Paving						95,000.00
Clean & Seal Cracks/Joints		100.00				100.00
Aggregate Bases & Surfaces						69,300.00
Highway, R.R. and Waterway Structures						273,921.00
Drainage						163,064.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	200,000.00			145,000.00		846,998.00
Landscaping						7,100.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Mobilization						16,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						0.00
						0.00
Totals	200,000.00	100.00	100.00	145,000.00	0.00	1,863,193.00

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Illinois Department of Transportation

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	1	2	3	4	Awards Pending
Contract Number	21-003	76N20	95864	68G25	
Contract With	Springfield	IDOT	IDOT	IDOT	
Estimated Completion Date	11/1/2021	8/20/21	11/1/20	12/1/2021	
Total Contract Price	879,993.00	620,330.00	1,269,880.00	615,751.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	80,000.00	100.00	100.00	100,000.00	1,926,643.00
Uncompleted Dollar Value if Firm is the Subcontractor					392,000.00
					2,318,643.00

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						Accumulated Totals
Earthwork	3,000.00					58,610.00
Portland Cement Concrete Paving						328,600.00
HMA Plant Mix						0.00
HMA Paving		100.00				95,100.00
Clean & Seal Cracks/Joints						100.00
Aggregate Bases & Surfaces	3,000.00					72,300.00
Highway, R.R. and Waterway Structures						273,921.00
Drainage						163,064.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	74,000.00		100.00	85,099.00		1,006,197.00
Landscaping						7,100.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Mobilization						16,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						0.00
						0.00
Totals	80,000.00	100.00	100.00	85,099.00	0.00	2,028,492.00

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	1	2	3	4	Awards Pending
Contract Number	72G88	72L84	95892	78854	
Contract With	IDOT	Egizii	IDOT	IDOT	
Estimated Completion Date	12/1/2021	10/1/2021	6/1/22	11/1/2021	
Total Contract Price	137,842.00	157,000.00	2,324,818.00	181,863.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	100.00		2,057,826.00	100.00	3,984,669.00
Uncompleted Dollar Value if Firm is the Subcontractor		157,000.00			549,000.00
					4,533,669.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork		4,000.00	65,000.00			127,610.00
Portland Cement Concrete Paving		20,000.00	110,000.00			458,600.00
HMA Plant Mix						0.00
HMA Paving						95,100.00
Clean & Seal Cracks/Joints						100.00
Aggregate Bases & Surfaces			44,000.00			116,300.00
Highway, R.R. and Waterway Structures		22,000.00	404,364.00			700,285.00
Drainage		16,000.00	223,000.00			402,064.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	100.00	95,000.00	216,468.00	100.00		1,317,865.00
Landscaping						7,100.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Mobilization						16,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						0.00
						0.00
Totals	100.00	157,000.00	1,062,832.00	100.00	0.00	3,248,524.00

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Illinois Department of Transportation

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability
For the Letting of 11/18/2021
(Letting date)

Instructions: Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	1	2	3	4	Awards Pending	
Contract Number	70F05	74A38	21-024	72D31		
Contract With	IDOT	IDOT	Macon	UCM		
Estimated Completion Date	11/1/21	12/1/2021	11/1/2021	12/1/21		
Total Contract Price	121,468.00	489,579.00	123,412.00	2,377,568.00		Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	100.00	489,579.00	75,000.00			4,549,348.00
Uncompleted Dollar Value if Firm is the Subcontractor				206,667.00		755,667.00
						5,305,015.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork			5,000.00			132,610.00
Portland Cement Concrete Paving				161,667.00		620,267.00
HMA Plant Mix						0.00
HMA Paving			9,000.00			104,100.00
Clean & Seal Cracks/Joints						100.00
Aggregate Bases & Surfaces			2,500.00	45,000.00		163,800.00
Highway, R.R. and Waterway Structures						700,285.00
Drainage			58,500.00			460,564.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	100.00	442,021.00				1,759,986.00
Landscaping						7,100.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Mobilization		28,000.00				44,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						0.00
						0.00
Totals	100.00	470,021.00	75,000.00	206,667.00	0.00	4,000,312.00

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	1	2	3	4	Awards Pending	
Contract Number	20-014	1139	1135	21-004		
Contract With	New Berlin	Auburn	Carlinville	White Construction		
Estimated Completion Date	6/1/21	11/1/2021	12/31/20	11/1/21		
Total Contract Price	2,880,000.00	518,662.00	755,000.00	1,138,587.00		Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	163,081.00	100.00	145,650.00			4,858,179.00
Uncompleted Dollar Value if Firm is the Subcontractor				80,000.00		835,667.00
						5,693,846.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

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					Accumulated Totals
Earthwork	10,000.00		10,000.00		152,610.00
Portland Cement Concrete Paving					620,267.00
HMA Plant Mix					0.00
HMA Paving					104,100.00
Clean & Seal Cracks/Joints					100.00
Aggregate Bases & Surfaces				5,000.00	168,800.00
Highway, R.R. and Waterway Structures		100.00		75,000.00	775,385.00
Drainage	133,081.00				593,645.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction			5,878.00		1,765,864.00
Landscaping	10,000.00				17,100.00
Fencing			16,000.00		16,000.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling					0.00
Mobilization					44,000.00
Pavement Markings (Paint)					7,500.00
Other Construction (Non spl waste)					0.00
0	10,000.00				10,000.00
					0.00
Totals	163,081.00	100.00	31,878.00	80,000.00	0.00
					4,275,371.00

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	1	2	3	4	Awards Pending	
Contract Number		1138	21-011	1140		
Contract With		O'Shea	Decatur	Henson Robinson		
Estimated Completion Date		12/1/21	12/1/2021	10/1/21		
Total Contract Price		764,480.00	1,167,575.00	213,000.00		Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor			273,340.00			5,131,519.00
Uncompleted Dollar Value if Firm is the Subcontractor		326,000.00		100.00		1,161,767.00
						6,293,286.00

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					Accumulated Totals
Earthwork		20,000.00	10,000.00		182,610.00
Portland Cement Concrete Paving			80,000.00		700,267.00
HMA Plant Mix					0.00
HMA Paving					104,100.00
Clean & Seal Cracks/Joints					100.00
Aggregate Bases & Surfaces		25,000.00	10,000.00		203,800.00
Highway, R.R. and Waterway Structures		109,613.00			884,998.00
Drainage			20,000.00		613,645.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction		70,000.00	23,318.00		1,859,182.00
Landscaping					17,100.00
Fencing					16,000.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling					0.00
Mobilization					44,000.00
Pavement Markings (Paint)					7,500.00
Other Construction (Playground)					0.00
Kitchen Remodel				100.00	10,100.00
					0.00
Totals	0.00	224,613.00	143,318.00	100.00	4,643,402.00

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	1	2	3	4	Awards Pending	
Contract Number	21-017	76K85	74462	21-016		
Contract With	Effingham	Mahoney	IVP	Dunn	CDB	
Estimated Completion Date	12/1/2021	10/1/2021	10/1/2021	12/1/2021	7/1/2022	
Total Contract Price	305,850.00	29,268.00	69,563.00	315,909.00	3,668,927.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	305,850.00				3,668,927.00	9,106,296.00
Uncompleted Dollar Value if Firm is the Subcontractor		100.00	100.00	225,000.00		1,386,967.00
						10,493,263.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

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						Accumulated Totals
Earthwork	4,100.00				370,000.00	556,710.00
Portland Cement Concrete Paving	259,550.00				550,000.00	1,509,817.00
HMA Plant Mix						0.00
HMA Paving		100.00				104,200.00
Clean & Seal Cracks/Joints						100.00
Aggregate Bases & Surfaces	27,000.00				375,000.00	605,800.00
Highway, R.R. and Waterway Structures					100,000.00	984,998.00
Drainage					110,000.00	723,645.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	8,000.00		100.00	225,000.00	959,033.00	3,051,315.00
Landscaping						17,100.00
Fencing						16,000.00
Guardrail						0.00
Painting	7,200.00					7,200.00
Signing						0.00
Aeration System						0.00
Mobilization						44,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						10,100.00
						0.00
Totals	305,850.00	100.00	100.00	225,000.00	2,464,033.00	7,638,485.00

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recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

Part I. Work Under Contract

	1	2	3	4	Awards Pending	
Contract Number	46911	21-012				
Contract With	IDOT	Mattoon				
Estimated Completion Date	4/1/22	10/1/2022				
Total Contract Price	439,805.00	65,909.00				Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	439,805.00	100.00				9,546,201.00
Uncompleted Dollar Value if Firm is the Subcontractor						1,386,967.00
						10,933,168.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work
Subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your
company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork	20,000.00					576,710.00
Portland Cement Concrete Paving	60,000.00					1,569,817.00
HMA Plant Mix						0.00
HMA Paving						104,200.00
Clean & Seal Cracks/Joints	5,000.00					5,100.00
Aggregate Bases & Surfaces	50,000.00					655,800.00
Highway, R.R. and Waterway Structures						984,998.00
Drainage	52,000.00					775,645.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	128,133.00	100.00				3,179,548.00
Landscaping						17,100.00
Fencing						16,000.00
Guardrail						0.00
Painting						7,200.00
Signing						0.00
Aeration System						0.00
Mobilization						44,000.00
Pavement Markings (Paint)						7,500.00
Other Construction						0.00
						10,100.00
						0.00
Totals	315,133.00	100.00	0.00	0.00	0.00	7,953,718.00

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result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor		Chesley	Varsity		
Type of Work		Fence	Pavt Mark		
Subcontract Price		467,000.00	60,211.00		
Amount Uncompleted		0.00	58,000.00		
Subcontractor		Kamadulski	RWTC		
Type of Work		Drainage	Signing		
Subcontract Price		222,795.00	23,800.00		
Amount Uncompleted		0.00	12,000.00		
Subcontractor		Brewster Co.	Xtreme		
Type of Work		Seeding	Seeding		
Subcontract Price		98,997.00	3,450.00		
Amount Uncompleted		0.00	3,450.00		
Subcontractor		Egizii Electric	NeCo		
Type of Work		Electrical	Asphalt		
Subcontract Price		49,771.00	100,000.00		
Amount Uncompleted		0.00	0.00		
Subcontractor			JH Moore		
Type of Work			Electrical		
Subcontract Price			76,000.00		
Amount Uncompleted			76,000.00		
Subcontractor			Western Asphalt		
Type of Work			Enviro		
Subcontract Price			11,800.00		
Amount Uncompleted			11,800.00		
Subcontractor			Dunn		
Type of Work			Milling		
Subcontract Price			5,700.00		
Amount Uncompleted			0.00		
Total Uncompleted	0.00	0.00	161,250.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name _____
Officer or Director _____ Title _____

Notary Public _____

Signed _____

My commission expires: _____

Company _____

(Notary Seal)

Address _____

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor		RWTC			
Type of Work		Traffic Control			
Subcontract Price		114,000.00			
Amount Uncompleted		114,000.00			
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
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Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	114,000.00	0.00	0.00	0.00

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Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor			Burdick		
Type of Work			Water Main		
Subcontract Price			210,775.00		
Amount Uncompleted			0.00		
Subcontractor			Varsity Striping		
Type of Work			Striping		
Subcontract Price			21,533.00		
Amount Uncompleted			0.00		
Subcontractor			Western Asphalt		
Type of Work			Enviromental		
Subcontract Price			18,226.00		
Amount Uncompleted			0.00		
Subcontractor			Xtreme Seeding		
Type of Work			Seeding		
Subcontract Price			8,726.00		
Amount Uncompleted			0.00		
Subcontractor			Entler		
Type of Work			Drainage		
Subcontract Price			269,739.00		
Amount Uncompleted			0.00		
Subcontractor			Right Way		
Type of Work			Traffic Control		
Subcontract Price			14,875.00		
Amount Uncompleted			0.00		
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

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Notary Public

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(Notary Seal)

Address _____

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor		RWTC	Egizzi	Varsity	
Type of Work		Traffic Control	electrical	Paint	
Subcontract Price		93,000.00	362,200.00	9,501.00	
Amount Uncompleted		0.00	0.00	9,501.00	
Subcontractor			Varsity	Laser Electric	
Type of Work			Pvt Marking	Electrical	
Subcontract Price			28,600.00	5,400.00	
Amount Uncompleted			0.00	5,400.00	
Subcontractor			Xtreme		
Type of Work			Seeding		
Subcontract Price			8,200.00		
Amount Uncompleted			0.00		
Subcontractor			Western Asphalt		
Type of Work			Non Spl Waste		
Subcontract Price			23,850.00		
Amount Uncompleted			0.00		
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	14,901.00	0.00

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Type or Print Name _____
 Officer or Director _____ Title _____

 Notary Public

My commission expires: _____

(Notary Seal)

Signed _____

Company _____

Address _____

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor			Xtreme		
Type of Work			Landscaping		
Subcontract Price			44,500.00		
Amount Uncompleted			44,500.00		
Subcontractor			RWTC		
Type of Work			Sign, Traff		
Subcontract Price			394,294.00		
Amount Uncompleted			394,294.00		
Subcontractor			Homer		
Type of Work			Landscaping		
Subcontract Price			42,750.00		
Amount Uncompleted			0.00		
Subcontractor			Dunn		
Type of Work			Asphalt		
Subcontract Price			220,000.00		
Amount Uncompleted			220,000.00		
Subcontractor			Hupp		
Type of Work			Earthwork		
Subcontract Price			312,000.00		
Amount Uncompleted			312,000.00		
Subcontractor			PJR		
Type of Work			Structure Steel		
Subcontract Price			24,200.00		
Amount Uncompleted			24,200.00		
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	994,994.00	0.00	0.00

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Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor		Varsity			
Type of Work		Paint			
Subcontract Price		14,220.00			
Amount Uncompleted		14,220.00			
Subcontractor		PALS			
Type of Work		Electrical			
Subcontract Price		5,338.00			
Amount Uncompleted		5,338.00			
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	19,558.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name _____
 Officer or Director _____ Title _____

 Notary Public

Signed _____

My commission expires: _____

Company _____

(Notary Seal)

Address _____

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor	Petersburg Plubminh	Nutoys	D&M Electric		
Type of Work	Lift Stations	Rubber	Electric		
Subcontract Price	500,000.00	274,261.00	26,300.00		
Amount Uncompleted	0.00	0.00	5,000.00		
Subcontractor	Metero Ag	AMCO	Griffith Plumbing		
Type of Work	Bio-Solids	Fence	Plumbing		
Subcontract Price	230,000.00	24,890.00	199,733.00		
Amount Uncompleted	0.00	0.00	50,000.00		
Subcontractor	Layfield	TruStripe	RenoSys		
Type of Work	Lagoon Liner	Paint	Pool Membrane		
Subcontract Price	225,000.00	2,985.00	153,764.00		
Amount Uncompleted	0.00	0.00	50,000.00		
Subcontractor	Egizzi		Fehring		
Type of Work	Electrical		Handrail		
Subcontract Price	70,000.00		8,772.00		
Amount Uncompleted	0.00		8,772.00		
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	113,772.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name William L Kinney President
Officer or Director Title

Notary Public

Signed _____

My commission expires: _____

Company Kinney Contractors Inc

(Notary Seal)

Address 19342 E Frontage Rd
Raymond IL 62560

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor		DeLaurant	Custom Hardscapes		
Type of Work		Asphalt	Brick St		
Subcontract Price		99,482.00	96,814.00		
Amount Uncompleted		99,482.00	96,814.00		
Subcontractor		TruStripe	Egizii		
Type of Work		Paint	Electrical		
Subcontract Price		1,905.00	33,208.00		
Amount Uncompleted		1,905.00	33,208.00		
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	101,387.00	130,022.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name William L Kinney President
Officer or Director Title

Notary Public

Signed _____

My commission expires: _____

Company Kinney Contractors Inc

(Notary Seal)

Address 19342 E Frontage Rd
Raymond IL 62560

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor					UCM
Type of Work					Asphalt
Subcontract Price					748,536.00
Amount Uncompleted					748,536.00
Subcontractor					Brewster
Type of Work					Earth Work
Subcontract Price					283,645.00
Amount Uncompleted					283,645.00
Subcontractor					KEG
Type of Work					Milling
Subcontract Price					82,353.00
Amount Uncompleted					82,353.00
Subcontractor					Egizii
Type of Work					Electric
Subcontract Price					50,000.00
Amount Uncompleted					50,000.00
Subcontractor					Xtreme
Type of Work					Landscaping
Subcontract Price					12,210.00
Amount Uncompleted					12,210.00
Subcontractor					TruStripe
Type of Work					Paint
Subcontract Price					4,050.00
Amount Uncompleted					4,050.00
Subcontractor					Fuhrmann
Type of Work					Engineering
Subcontract Price					24,100.00
Amount Uncompleted					24,100.00
Total Uncompleted	0.00	0.00	0.00	0.00	1,204,894.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name William L Kinney President
Officer or Director Title

Notary Public

Signed _____

My commission expires: _____

Company Kinney Contractors Inc

(Notary Seal)

Address 19342 E Frontage Rd
Raymond IL 62560

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor	Egizii				
Type of Work	Electric				
Subcontract Price	68,172.00				
Amount Uncompleted	68,172.00				
Subcontractor	Flatt				
Type of Work	Asphalt				
Subcontract Price	46,000.00				
Amount Uncompleted	46,000.00				
Subcontractor	TruStripe				
Type of Work	Paint				
Subcontract Price	10,500.00				
Amount Uncompleted	10,500.00				
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	124,672.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 18 day of November, 2021.

Katherine A. Kinney
Notary Public

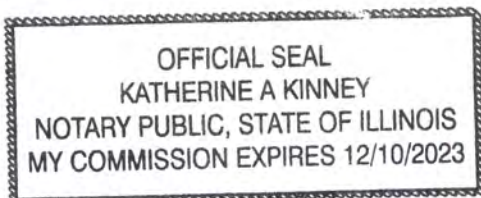
Type or Print Name William L Kinney President
Officer or Director Title

Signed William L Kinney

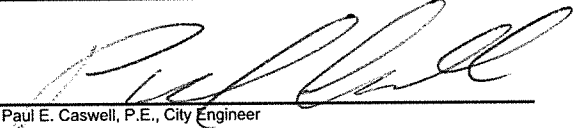
My commission expires: 12/10/2023

Company Kinney Contractors Inc
Address 19342 E Frontage Rd
Raymond IL 62560

(Notary Seal)



Project Name: Meadowlark Bridge Replacement Project Project Number: 2020-02 Bid Date: 11/18/2021 Time: 10:30 a.m. Fund: Rebuild Illinois Fund Organization Code: 46484607 Object Code: 489050				Engineer's Estimate		Kinney Contractors, Inc.		White Construction LLC		Stark Excavating, Inc.		Entler Excavating Co. Inc.	
				City Engineering Division		19342 E. Frontage Rd. Raymond, IL 62560		620 N. 19th St. Springfield, IL 62702		1805 W. Washington St. Bloomington, IL 61701		819 N. Sunnyside Rd. Decatur, IL 62522	
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
20201200	REM & DISP UNS MATERIAL	30	CU YD	\$50.00	\$1,500.00	\$42.00	\$1,260.00	\$75.00	\$2,250.00	\$147.00	\$4,410.00	\$200.00	\$6,000.00
20100500	TREE REMOVAL, ACRES	0.1	ACRE	\$50,000.00	\$5,000.00	\$39,000.00	\$3,900.00	\$50,000.00	\$5,000.00	\$66,000.00	\$6,600.00	\$15,000.00	\$1,500.00
20700220	POROUS GRANULAR EMBANKMENT	302	CU YD	\$80.00	\$24,160.00	\$85.00	\$25,670.00	\$95.00	\$28,690.00	\$80.00	\$24,160.00	\$59.00	\$17,818.00
21101620	TOPSOIL FURNISH AND PLACE, 6"	520	SQ YD	\$5.50	\$2,860.00	\$8.50	\$4,420.00	\$15.00	\$7,800.00	\$22.00	\$11,440.00	\$18.00	\$9,360.00
25000200	SEEDING, CLASS 2	0.12	ACRE	\$17,000.00	\$2,040.00	\$15,500.00	\$1,860.00	\$30,712.08	\$3,685.45	\$21,000.00	\$2,520.00	\$10,000.00	\$1,200.00
25000400	NITROGEN FERTILIZER NUTRIENT	11	POUND	\$3.00	\$33.00	\$8.00	\$88.00	\$15.39	\$169.29	\$5.25	\$57.75	\$100.00	\$1,100.00
25000500	PHOSPHOROUS FERTILIZER NUTRIENT	11	POUND	\$3.00	\$33.00	\$8.00	\$88.00	\$15.39	\$169.29	\$5.25	\$57.75	\$100.00	\$1,100.00
25000600	POTASSIUM FERTILIZER NUTRIENT	11	POUND	\$3.00	\$33.00	\$8.00	\$88.00	\$15.39	\$169.29	\$5.25	\$57.75	\$100.00	\$1,100.00
25100630	EROSION CONTROL BLANKET	255	SQ YD	\$4.00	\$1,020.00	\$3.60	\$918.00	\$10.57	\$2,695.35	\$3.00	\$765.00	\$6.00	\$1,530.00
25100635	HEAVY DUTY EROSION CONTROL BLANKET	265	SQ YD	\$6.00	\$1,590.00	\$3.80	\$1,007.00	\$10.78	\$2,856.70	\$5.50	\$1,457.50	\$7.00	\$1,855.00
25200200	SUPPLEMENTAL WATERING	6	UNIT	\$500.00	\$3,000.00	\$55.00	\$330.00	\$588.57	\$3,531.42	\$160.00	\$960.00	\$800.00	\$4,800.00
28000510	INLET FILTERS	4	EACH	\$275.00	\$1,100.00	\$211.00	\$844.00	\$300.00	\$1,200.00	\$135.00	\$540.00	\$225.00	\$900.00
28100207	STONE RIPRAP, CLASS A4	94	TON	\$80.00	\$7,520.00	\$96.50	\$9,071.00	\$110.00	\$10,340.00	\$89.50	\$8,413.00	\$75.00	\$7,050.00
28200200	FILTER FABRIC	75	SQ YD	\$8.00	\$600.00	\$4.00	\$300.00	\$15.00	\$1,125.00	\$7.00	\$525.00	\$19.00	\$1,425.00
35101400	AGGREGATE BASE COURSE, TYPE B	200	TON	\$50.00	\$10,000.00	\$45.00	\$9,000.00	\$60.00	\$12,000.00	\$50.00	\$10,000.00	\$34.00	\$6,800.00
42000201	PCC PVT 7 JOINTED	280	SQ YD	\$120.00	\$33,600.00	\$67.00	\$18,760.00	\$130.00	\$36,400.00	\$94.00	\$26,320.00	\$82.50	\$23,100.00
42400300	PC CONC SIDEWALK 6	332	SQ YD	\$14.00	\$4,648.00	\$7.00	\$2,324.00	\$12.00	\$3,984.00	\$17.00	\$5,644.00	\$14.00	\$4,648.00
44000100	PAVEMENT REMOVAL	160	SQ YD	\$35.00	\$5,600.00	\$20.00	\$3,200.00	\$25.00	\$4,000.00	\$35.00	\$5,600.00	\$14.00	\$2,240.00
44000500	COMB CURB GUTTER REM	96	FOOT	\$25.00	\$2,400.00	\$8.00	\$768.00	\$10.00	\$960.00	\$6.00	\$576.00	\$20.00	\$1,920.00
50100100	REMOVAL OF EXISTING STRUCTURES	1	EACH	\$30,000.00	\$30,000.00	\$23,500.00	\$23,500.00	\$17,500.00	\$17,500.00	\$16,000.00	\$16,000.00	\$22,500.00	\$22,500.00
50901720	BICYCLE RAILING	96	FOOT	\$230.00	\$22,080.00	\$340.00	\$32,640.00	\$260.00	\$24,960.00	\$325.00	\$31,200.00	\$415.00	\$39,840.00
54001001	BOX CULVERT END SECTIONS, CULVERT NO. 1	2	EACH	\$28,000.00	\$56,000.00	\$45,600.00	\$91,200.00	\$40,000.00	\$80,000.00	\$55,000.00	\$110,000.00	\$39,000.00	\$78,000.00
54010908	PRECAST CONCRETE BOX CULVERTS, 9'X8'	84	FOOT	\$1,050.00	\$88,200.00	\$1,200.00	\$100,800.00	\$1,750.00	\$147,000.00	\$1,350.00	\$113,400.00	\$1,498.00	\$125,832.00
51500100	NAME PLATES	1	EACH	\$500.00	\$500.00	\$875.00	\$875.00	\$500.00	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00
550B0380	STORM SEWER, CLASS B, TYPE 2 18"	11	FOOT	\$90.00	\$990.00	\$230.00	\$2,530.00	\$350.00	\$3,850.00	\$375.00	\$4,125.00	\$300.00	\$3,300.00
550B0430	STORM SEWER, CLASS B, TYPE 2 30"	7	FOOT	\$120.00	\$840.00	\$378.00	\$2,646.00	\$120.00	\$840.00	\$245.00	\$1,715.00	\$500.00	\$3,500.00
55100900	STORM SEWER REMOVAL, 18'	26	FOOT	\$35.00	\$910.00	\$24.00	\$624.00	\$20.00	\$520.00	\$28.00	\$728.00	\$200.00	\$5,200.00
59100100	GEOCOMPOSITE WALL DRAIN	112	SQ YD	\$22.00	\$2,464.00	\$28.75	\$3,220.00	\$30.00	\$3,360.00	\$21.00	\$2,352.00	\$35.00	\$3,920.00
59300100	CONTROLLED LOW-STRENGTH MATERIAL	13	CU YD	\$290.00	\$3,770.00	\$125.00	\$1,625.00	\$230.00	\$2,990.00	\$208.00	\$2,704.00	\$175.00	\$2,275.00
60221100	MAN TA 5 DIA T1F CL	1	EACH	\$4,000.00	\$4,000.00	\$3,900.00	\$3,900.00	\$5,000.00	\$5,000.00	\$6,350.00	\$6,350.00	\$5,000.00	\$5,000.00
60603800	COMB CC&G TB6.12	112	FOOT	\$45.00	\$5,040.00	\$75.00	\$8,400.00	\$70.00	\$7,840.00	\$75.00	\$8,400.00	\$55.00	\$6,160.00
67100100	MOBILIZATION	1	L SUM	\$18,600.00	\$18,600.00	\$9,000.00	\$9,000.00	\$28,000.00	\$28,000.00	\$6,436.25	\$6,436.25	\$15,000.00	\$15,000.00
X0900094	MEMBR WTRPR SYS B STR	112	SQ YD	\$55.00	\$6,160.00	\$72.00	\$8,064.00	\$55.00	\$6,160.00	\$46.00	\$5,152.00	\$59.00	\$6,608.00
X7010216	TRA CONT & PROT SPL	1	L SUM	\$5,000.00	\$5,000.00	\$3,850.00	\$3,850.00	\$14,267.79	\$14,267.79	\$3,050.00	\$3,050.00	\$7,000.00	\$7,000.00
					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
TOTAL BIDS (AS CORRECTED)				\$351,291.00		\$376,770.00		\$469,813.58		\$422,316.00		\$420,181.00	
Percent Over Under ENGINEER'S ESTIMATE						7.25%		33.74%		20.22%		19.61%	


Paul E. Caswell, P.E., City Engineer

Nox 24/02/

Date



November 19, 2021

Paul Caswell, PE
City Engineer
City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

Re: CP 2020-02 Meadowlark Bridge Replacement Project - Bid Results and Acceptance

Dear Mr. Caswell:

We have reviewed the bidding results and recommend the project be awarded to the low bidder, Kinney Contractors, Inc. despite the bid amount being greater than the Engineer's Estimate by 7.25%. The primary difference between the low bid and the Engineer's Estimate are costs associated with many of the material intensive items including the Box Culvert End Sections, Precast Concrete Box Culvert, and Bicycle Railing. Among all the bidders, costs for these items were significantly higher than the awarded average unit prices for similar quantities based on historic IDOT bid tab data available to us at the time the estimate was made.

Having talked to a couple of precast manufacturers in recent months, they indicated that demand has been high and prices commensurately high, which has been typical of the highway construction industry. One precast manufacturer indicated that prices could be lower in winter months, but they were uncertain lower prices would materialize if demand continued to remain strong. As this project was let with winter approaching and having a flexible start date for the contractor to begin work, rebidding the project later to obtain a lower cost is not advisable. The low bid was substantially lower the other bids and it would be unlikely for the other bidders to significantly lower their bids. Given the current and forecasted construction climate, demand within the industry is very likely to remain high and lower costs not expected.

Sincerely,

Clark Dietz, Inc.

Sean Marzano, S.E., P.E.
Senior Structural Engineer
E-mail: sean.marzano@clarkdietz.com

cc: Adam Groves

DATE: 11/30/2021

MEMO: 2021-91

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

Resolution Authorizing an Agreement with Tele Scan, Inc. for the Annual Sewer Inspection Program City Project 2022-19

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve a Resolution authorizing a Professional Services Agreement between the City of Decatur and Tele Scan, Inc. to provide sewer inspection and maintenance services to assist the City in its operation and maintenance of the sanitary sewer and storm drainage systems. The agreement is for a period of 3 years at a cost not to exceed \$1,350,000. It is anticipated that the yearly expense will be approximately \$450,000.

BACKGROUND:

Sanitary Sewer Priorities

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation.
2. Sanitary Sewer Overflows Due to Inflow and Infiltration.
3. System Operation and Maintenance.
4. Small Diameter Sewer Rehabilitation.

The Annual Sanitary Sewer Inspection Program addresses all of the sanitary sewer priorities identified by the City Council. Televised inspections are used to find deteriorated pipes that require rehabilitation. Televising also assists with operation and maintenance by finding areas that need to be cleaned to remove roots, grease and other debris. All of the above-mentioned televising assists in the City's US EPA recommended sewer overflow and basement backup mitigation efforts.

Pipeline Inspection Services

Pipeline inspection services are crucial in identifying problems underground and answering questions that arise in the normal maintenance of the City's sewers along with ongoing condition assessment. Major work items are detailed below:

1. Sewer Line Inspections: This work is performed through the insertion of a motorized camera that is driven through the sewers to determine the condition of the pipe. This information assists staff in preparing improvement projects or identifying maintenance needs.
2. Sewer Cleaning: Sewer cleaning is the most critical component in providing and preserving full capacity within the sewer system. The cleaning process removes all debris, grease and roots from the sewer by use of high water pressure and cutting heads. All accumulated debris will be vacuumed out of the sewer system. Combining cleaning with televised inspection has proven to be very effective in assuring clean sewer lines and an optimal inspection.
3. Manhole Inspections: Manholes are often a weak link in the sewer system in that they are direct access points from the surface to the sewer system. Many manholes are located on streets and are subject to traffic loads and heavy storm water inflow. These forces often have a significant effect on the structural integrity of a manhole and the sewer system in general. A major step in improving the overall reliability of the City's sewer system, and decrease storm water inflow, is to gain information on the manhole condition and make the necessary improvements.
4. Smoke Testing: This work involves blowing smoke through a sewer line to determine if there are holes in the line that allow storm water to flow into the line causing sewer overflows. Smoke testing can also be used to identify illegal sewer connections and damaged pipes.
5. Manhole Rehabilitation: A unit price is provided to repair damaged manholes without going to the expense to replace them. If manhole deterioration is caught early enough, a significant amount of time and money is saved by lining the manhole to restore its structural integrity.
6. Point Repairs: Point repairs involve placing a small liner to repair a specific spot of damaged pipe without having to resort to digging the pipe up and replacing it. As with manhole rehabilitation, if pipe damage is caught early enough, there are significant cost savings in spot lining an isolated damaged section of pipe as opposed to digging it up or fully lining the pipe.
7. Special Studies: This work involves investigating the sewer system to find unknown connections, unknown manholes, or pipelines. Special studies have been completed to identify sources of abnormally heavy flow in sewers, locations where storm water is infiltrating into the pipe causing overflows, or where there are incidents of heavy grease clogging the line causing sewer backups.
8. Rapid Response Inspections: Rapid-Response inspections are generally used to investigate critical sewer problems such as sinkholes, blocked sewer services or mains, maintenance problems, and some residential complaints. The ability to quickly get a camera into a line that is experiencing a failure of some type provides maintenance staff with a large amount of information to be used in determining the proper course of action.

The focus of the City's televised inspection efforts are based on our Capacity, Management, Operation and Maintenance (CMOM) Program which was approved by the City Council and the USEPA. The CMOM program requires that 10% of the sanitary sewer system is televised annually

and 20% of the sanitary sewer system is cleaned annually. The inspections provide condition assessments and scoring which are used to prepare capital improvement projects such as the annual lining project. An effort is also directed towards preventing overflows, basement backups and stormwater inflow and infiltration (I&I) in the sanitary sewer system.

Request for Proposals

On October 7, 2021, the Public Works Department issued a request for proposals to provide sewer inspection services for the City beginning in 2022 and ending in 2024. Six firms received proposals and 2 firms submitted written proposals. The two proposing firms were:

Tele Scan, Inc. of Decatur, Illinois

National Power Rodding Corporation of Chicago, Illinois

The proposals requested unit prices for the regularly used work items and are attached in Appendix A.

The proposals were reviewed and rated on the range of services provided, the quality of inspections, the firm's ability to respond rapidly to emergency inspection requests, proximity of the firm to Decatur and the general cost for services. Tele Scan, Inc. is recommended as the best firm to meet the City's sewer inspection service needs. Professional services contracts are not bid but are awarded based on the firm's ability to best serve the City. A unit price cost comparison is attached in Appendix A. The budgeted allocation in the City's Capital Improvement Plan is as follows:

FUND	FY 2022	FY 2023	FY 2024
SANITARY	\$400,000	\$400,000	\$400,000
STORM	\$50,000	\$50,000	\$50,000
YEARLY TOTALS	\$450,000	\$450,000	\$450,000

Professional Service Contract

Tele Scan, Inc. has provided inspection services for the City since 1996 and is well known for providing a high-quality product and for being very responsive to the City. Due to the intermittent nature of the project, out of town firms generally have higher costs to mobilize to Decatur to perform their services. Having a local firm such as Tele Scan perform the work has benefited the City in lower costs and high-quality service for many years.

Minority Participation Goals

Professional services such as sewer inspections and the related activities to support the engineering and data collection aspects of the sewer system are not covered by the City's Minority Participation Goals for Public Works Contracts. This agreement does however include work items that are covered by the Minority Participation Goals, those items are sewer cleaning, manhole rehabilitation, and point repairs. All items related to the construction and rehabilitation of the public infrastructure require the payment of Prevailing Wages and the Minority Participation Goals.

The items related to the construction and rehabilitation of public infrastructure requires Tele Scan to make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Tele Scan will self-perform all work but will adhere to the 18% of the total hours worked.

SCHEDULE: The Annual Sewer Inspection Services Contract will be for a 3-year period beginning January 1, 2022 and ending December 31, 2024.

PRIOR COUNCIL ACTION:

The sewer televising program has been approved by the City Council as an annual project since 1996.

- **December 21, 2015** – The City Council approved Resolution R2015-142 authorizing a Professional Services Agreement with Tele Scan, Inc. to provide pipeline inspection services to the City. The agreement was for a period of 3 years beginning January 1, 2016 and ending on December 31, 2018 for a total cost not to exceed \$1,350,000.

- **December 3, 2018** – The City Council approved Resolution R2018-147 authorizing a Professional Services Agreement with Tele Scan, Inc. to provide pipeline inspection services to the City. The agreement was for a period of 3 years beginning January 1, 2019 and ending on December 31, 2021 for a total cost not to exceed \$1,350,000.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

None

LEGAL REVIEW: The Professional Services Agreement was reviewed by Legal on November 24, 2021.

STAFF REFERENCE: Matt Newell, Public Works Director, and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Annual Sanitary Sewer Inspection Program funding is allocated in the Sewer Fund and Stormwater Fund as follows:

FUND	FY 2022	FY 2023	FY 2024
------	---------	---------	---------

SANITARY	\$400,000	\$400,000	\$400,000
STORM	\$50,000	\$50,000	\$50,000
YEARLY TOTALS	\$450,000	\$450,000	\$450,000

The budgeted allocation in the City’s Capital Improvement Plan is \$450,000 per year through 2024 for a total allocation of \$1,350,000.

Staffing Impact: Staff time has been allocated to manage this project.

ATTACHMENTS:

Description	Type
Resolution Authorizing an Agreement with TeleScan for Annual Sewer Televising	Resolution Letter
Appendix A	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT
WITH TELE SCAN, INC. FOR THE
ANNUAL SEWER INSPECTION PROGRAM
CITY PROJECT 2022-19**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Professional Services Agreement authorizing pipeline inspection services for 3 years beginning January 1, 2022 and ending December 31, 2024, attached hereto as Exhibit A and made a part hereof, for the Annual Sewer Inspection Program, City Project 2022-19, presented to the City Council herewith between the City of Decatur and Tele Scan, Inc., be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and Tele Scan, Inc., beginning January 1, 2022 and ending December 31, 2024, for a total amount not to exceed \$1,350,000.

PRESENTED and ADOPTED this 6th day of December, 2021.

Julie Moore Wolfe, Mayor

Attest:

Kim L. Althoff, City Clerk

EXHIBIT A

CITY OF DECATUR PROFESSIONAL SERVICES AGREEMENT

ANNUAL SEWER INSPECTION PROGRAM, 2022-2024 CITY PROJECT 2022-19

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

Tele Scan, Inc,

("Professional Service Provider"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

- A. PROFESSIONAL SERVICE PROVIDER. The Professional Service Provider shall provide professional services for the City in all phases of the Project, serve as the City's professional representative for the Project as set forth herein and shall give professional consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Professional Service Provider in accordance with generally accepted standards.
- B. NOTICE TO PROCEED. The Professional Service Provider shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.
- C. TIME. The Professional Service Provider shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.
- D. CITY'S REPRESENTATIVE. The City's representative to the Professional Service Provider shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.

- E. EXTRA WORK AND CHANGE ORDERS. The Professional Service Provider shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Professional Service Provider shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Professional Service Provider and shall not be reimbursed by the City.

The Professional Service Provider expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

The Professional Service Provider shall:

- A. SCOPE OF WORK. Professional Service Provider shall provide all services as described in the Scope of Work, Exhibit A.
- B. CITY'S REQUIREMENTS. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.
- C. COMPLETION TIME. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.
- D. MINORITY PARTICIPATION GOALS. The City Code requirements for Minority Participation Goals for Public Works Contracts are in effect for all work items that require the payment of Prevailing Wages. The payment of Prevailing Wages is required for all construction or demolition of public works. Typical activities requiring Prevailing Wages are manhole rehabilitation, point repairs, sewer cleaning and other construction related work. The minority participation goals are as follows:
1. Ten percent (10%) of the total dollar amount of the contract should be performed by minority business enterprises; and,
 2. Eighteen percent (18%) of the total hours worked should be performed by minority workers.

The Professional Service Provider shall provide evidence of meeting the City's minority participation goals prior to all payments made for Prevailing Wage work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Exhibit J provides required information and documentation.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

- A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards as required.
- B. FURNISH INFORMATION. Assist the Professional Service Provider by placing at the Professional Service Provider's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- C. FURNISH TECHNICAL INFORMATION. Furnish to the Professional Service Provider, as required for performance of the Professional Service Provider's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Professional Service Provider may rely upon in performing the Professional Service Provider's services.
- D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.
- E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Professional Service Provider to enter upon public and private property as required for the Professional Service Provider to perform the Professional Service Provider's services.
- F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Professional Service Provider, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Professional Service Provider.
- G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Professional Service Provider may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.

- I. NOTIFY THE PROFESSIONAL SERVICE PROVIDER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Professional Service Provider whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Professional Service Provider's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

- A. SUCCESSORS AND ASSIGNS. The City and the Professional Service Provider each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Professional Service Provider shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Professional Service Provider.
- B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Professional Service Provider in connection with this Project are public documents and, upon payment to the Professional Service Provider, shall remain the property of the City whether the Project is completed or not.
- C. ESTIMATES OF COST (COST OPINION). Since the Professional Service Provider has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Professional Service Provider's experience and qualifications, but the Professional Service Provider does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.
- D. INSURANCE.
1. Requirement. During the term of this Agreement, at its own cost and expense, the Professional Service Provider shall maintain in full force and effect insurance policies as enumerated below.
 2. Policy Form. All policies shall be written on an occurrence basis.
 3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.
 4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.
 5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Professional Service Provider shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Professional Service Provider shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Professional Service Provider shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:
- Name and address of party insured.
 - Name(s) of insurance company or companies.
 - Name and address of authorized agent executing such certificate.
 - Description of type of insurance and coverage afforded thereunder.
 - Insurance policy numbers.
 - Limits of liability of such policies and date of expiration of policies.
 - To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.
7. Types and Limits of Insurance. The Professional Service Provider shall provide the following:
- Workers' Compensation:

Coverage A: Statutory Limits
Coverage B: One hundred thousand dollars (\$100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.
 - General Liability: Combined single limits of, no less than one million dollars (\$1,000,000) per occurrence/annual aggregate amount of two million dollars (\$2,000,000). General Liability Insurance shall include:

Personal Injury Liability coverage.

Automobile Liability: Combined single limits of, no less than, one million dollars (\$1,000,000) per occurrence. Auto liability shall include hired and non-owned autos
 - Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Professional Service Provider shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.
8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Professional Service Provider.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Professional Service Provider is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.
3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Professional Service Provider shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Professional Service Provider in performing this Agreement, whether completed or in process.
4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.

F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Professional Service Provider agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.

G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Professional Service Provider an employee or partner of the City. The Professional Service Provider shall at all times hereunder be construed to be an independent contractor.

H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Professional Service Provider shall abide by the terms of all Federal requirements in the performance of duties hereunder.

I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.

- J. HOLD HARMLESS. Professional Service Provider shall indemnify and save harmless the City, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by Professional Service Provider in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Professional Service Provider or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Professional Service Provider under the terms of the Agreement. The Professional Service Provider shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Professional Service Provider's own judgment, may be necessary for the Professional Service Provider's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

- K. COPYRIGHT ASSIGNMENT. The Professional Service Provider assigns to the City any and all of Professional Service Provider's rights under copyright laws for work prepared by the Professional Service Provider, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Professional Service Provider agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.

- L. NO BID RIGGING, BID ROTATION. The Professional Service Provider certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Professional Service Provider is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Professional Service Provider so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.

- M. NO DELINQUENT TAXES. The Professional Service Provider agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.

- N. DRUG FREE WORKPLACE. The Professional Service Provider agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Professional Service Provider has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars (\$5,000.00), the Professional Service Provider shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.

- O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.

- P. The Parties recognize and agree that time is of the essence of this Agreement.

SECTION V. PAYMENT

- A. BASIS OF BILLING. City shall pay the Professional Service Provider for all services rendered under Section II based on unit costs as set forth in Exhibit H hereto.
- B. SUBCONSULTANT. The City shall pay the Professional Service Provider for services and reimbursable expenses of Subconsultants engaged by the Professional Service Provider with the approval of the City's Representative, the amount billed by the Subconsultant to the Professional Service Provider times an approved multiplier of 5%.
- C. PAYMENT FOR WORK COMPLETED
1. Monthly Progress Payments. Monthly progress payments may be requested by the Professional Service Provider for work satisfactorily completed and shall be made by the City to the Professional Service Provider as soon as practicable upon submission of statements requesting payment by the Professional Service Provider to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Professional Service Provider prefers, the Invoice Data sheet may serve as the Professional Service Provider's invoice.
 2. Monthly Progress Reports. The Professional Service Provider shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Professional Service Provider shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Professional Service Provider may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.
 3. Maximum Payment Requests. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Professional Service Provider under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Professional Service Provider and supplemented or accompanied by such supporting data as may be required by the City's Representative.
 4. Time and Manner of Payments. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.
 5. Release of Claims. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Professional Service Provider shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.
 6. Local Government Prompt Payment Act. The Professional Service Provider and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.
- D. PAYMENT UPON TERMINATION. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Professional Service Provider for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Professional Service Provider also will be reimbursed for the charges of independent professional associates and consultants employed by Professional Service Provider to render Basic Services, and paid for services

rendered during that phase on the basis of Professional Service Provider's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Professional Service Provider's principals and employees engaged directly on the Project. In the event of any such termination, Professional Service Provider will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Professional Service Provider entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____, 2021

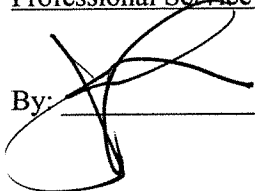
THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

City Clerk

Professional Service Provider Firm

By:  _____

SCOPE OF WORK

(Describe the scope of work by breaking down the project into major work elements or phases. Further divide the major work elements or phases into tasks, identify proposed staff positions to accomplish the tasks, and show direct salary cost. Estimate the staff hours to accomplish the task, and calculate the direct cost. A sum of staff hours by position and direct salary cost should be made for each of the major work elements or phases. The total estimated labor cost is the sum of all the elements or phases multiplied by the approved project multiplier. The total estimated engineering cost is the total labor cost plus estimated reimbursable expenses. Alternately, replace this Exhibit with a spread sheet defining scope of work. Mark the spreadsheet Exhibit A.) Number pages "A-1", "A-2" and so on.



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on _____.

The City Representative for this Phase of work is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL

BY: _____

(City Engineer)

Dated this ____ day of _____, 20____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY: _____

(Signature)

(Title)

Dated this ____ day of _____, 20____.

EXHIBIT C

PROJECT TIMELINE

(Provide a Gantt Chart of the major work elements and the project days to each completion)
Number pages "C-1", "C-2" and so on.



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

Change Order

Date: _____
 Request No. _____ ☐ Final
 Professional Service _____
 Address: _____

I recommend that an ☐ addition of \$ _____ be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
 The revised completion date is now _____

Amount of original contract \$ _____
 Amount of previous change orders \$ _____
 Amount of current change order \$ _____
 Amount of adjusted/final contract \$ _____

☐ addition
 Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended _____
 Public Works Director _____ Date _____

Approved _____
 Mayor _____
 _____ Date _____

Attested _____
 City Clerk _____
 _____ Date _____



TELESCA-02

HSCHOEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Mid Insurance Group 1090 South Route 51 Forsyth, IL 62535	CONTACT NAME: Holli Schorey PHONE (A/C, No, Ext): (217) 859-7047 FAX (A/C, No): (217) 877-0795 E-MAIL ADDRESS: hschorey@firstmid.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Westfield Companies	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
------------------	----------------------------	-------------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:	X		159570Q	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X		159570Q	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			159570Q	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	159632T	7/1/2021	7/1/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 EXCLUDED OFFICERS UNDER WORKERS COMPENSATION: John Latshaw

RE: All Work

City of Decatur is named as additional insured under the General Liability and Automobile on a primary basis; subject to written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Decatur
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

PROFESSIONAL SERVICE PROVIDER'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF IL)
) ss.
COUNTY OF Macon)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. Tele Scan, Inc. (Hereinafter "Professional Service Provider") is a:
Company Name

(Place mark in front of appropriate type of business)

X Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Professional Service Provider's Federal Tax Identification Number is 37-1289839.

B. CORPORATION

The State of Incorporation is Illinois

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):	
<u>John S. Latshaw</u> Name	<u>6275 E. US Route 36</u> Company Address, Principal Office	
<u>7997 Bentonville Rd.</u> Address	<u>Decatur, IL 62521</u> City, State, Zip	
<u>Decatur, IL 62521</u> City, State, Zip	<u>217-864-2940</u> Telephone	<u>217-864-4974</u> Facsimile
<u>217-454-1226</u> Telephone	<u>www.tsiunderground.com</u> Website	

The corporate officers are as follows:

President: John S. Latshaw

Vice President: _____

Secretary: _____

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

_____ Name	_____ Home Address & Telephone
_____ Name	_____ Home Address & Telephone
_____ Name	_____ Home Address & Telephone

The business address is _____

Telephone: _____ Fax: _____

D. INDIVIDUAL PROPRIETORSHIP

The business address is _____

Telephone: _____ Fax: _____

My home address is _____

Telephone: _____ Fax: _____

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

- A. This bid is made without any connection or common interest in the profits with any other person other than the Professional Service Provider except as listed on a separate attached sheet to this affidavit.

Check One:

_____ Others Interested in Contract X None

- B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

- C. That the Professional Service Provider is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

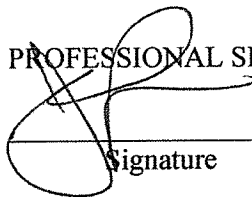
SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Professional Service Provider is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Professional Service Provider is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Professional Service Provider has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Professional Service Provider and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

PROFESSIONAL SERVICE PROVIDER


Signature

John S. Latshaw

Printed Name

President

Title

SUBSCRIBED and SWORN to before me this 16 day of November, 2021.

Carolyn Trower

Notary Public



F.Y. 2022 through F.Y. 2024
Unit Costs

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET

Project:

(Professional Service Provider Name
& Address)

City Project No.:

Invoice Date:

Invoice Number:

Invoice Period From:

To:

Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		(For City Use)	
Avg. Total Labor Cost			
Percent Complete			

Professional Service
Provider's Signature:

Title:

Chapter 28, Article 10, of the City Code. All vendors with Public Works contracts with the City of Decatur shall make a good faith effort to meet the City's Minority Participation Goals for all Prevailing Wage work performed as part of this project.

I. Description of the Minority Participation Goals Program:

- A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**
 - 1. **10%** of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or **10%** of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
 - 2. Minority workers should perform **18%** of the total hours worked.
- B. Failure to submit a **Minority Business Enterprise (MBE) Utilization Statement** or the **Minority Business Enterprise (MBE) Participation Waiver Request** as described and provided herein, may cause the bid to be rejected and determined non-responsive.
- C. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a 2% Bonus based on the final contract amount up to a maximum of \$50,000.

II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Minority Business Enterprise (MBE) Utilization Statement** to be submitted with the bid documents.

III. Waiver:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - 1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - 2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise (MBE) Participation Waiver Request.**

IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Minority Business Enterprise (MBE) Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.

- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting, minority participation, and weekly prevailing wage documentation, will be provided through **ePrismSoft**, an electronic web based compliance tracking software. Access to ePrismSoft has been furnished by the City of Decatur. To activate access, the Prime Contractor and all subcontractors are to contact Human Capital Development at webinfo@eprismsoft.com or (309) 692-6400.
- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City's municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference "minority person" as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.

- C. PUBLIC WORKS CONTRACTS. All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
 - D. PUBLIC WORKS PROJECTS. All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;

- vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;
 - ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
 - i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
 - i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides

evidence of making a good faith effort toward meeting the City's minority participation goals.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

APPENDIX A

SANITARY SEWER INSPECTION SERVICES

PROPOSAL LINE ITEM COST COMPARISON

Work Item	Estimated Yearly Quantities	Unit	2022				2023				2024			
			Tele Scan		NPR		Tele Scan		NPR		Tele Scan		NPR	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Televised Inspection	200,000	Lineal Foot	\$1.25	\$250,000.00	\$3.50	\$700,000.00	\$1.25	\$250,000.00	\$3.75	\$750,000.00	\$1.25	\$250,000.00	\$4.00	\$800,000.00
Manhole Inspection	50	Each	\$250.00	\$12,500.00	\$175.00	\$8,750.00	\$250.00	\$12,500.00	\$200.00	\$10,000.00	\$250.00	\$12,500.00	\$200.00	\$10,000.00
Smoke Testing	20	Hour	\$500.00	\$10,000.00	\$500.00	\$10,000.00	\$500.00	\$10,000.00	\$525.00	\$10,500.00	\$500.00	\$10,000.00	\$550.00	\$11,000.00
Sump Pump Inspection	50	Each	\$250.00	\$12,500.00	\$350.00	\$17,500.00	\$250.00	\$12,500.00	\$400.00	\$20,000.00	\$250.00	\$12,500.00	\$400.00	\$20,000.00
Manhole Rehabilitation	100	Vertical Foot	\$275.00	\$27,500.00	\$500.00	\$50,000.00	\$275.00	\$27,500.00	\$525.00	\$52,500.00	\$275.00	\$27,500.00	\$550.00	\$55,000.00
Trenchless Point Repairs	20	Lineal Foot	\$510.00	\$10,200.00	\$1,600.00	\$32,000.00	\$510.00	\$10,200.00	\$2,000.00	\$40,000.00	\$510.00	\$10,200.00	\$2,000.00	\$40,000.00
Special Studies	50	Hour	\$500.00	\$25,000.00	\$600.00	\$30,000.00	\$500.00	\$25,000.00	\$625.00	\$31,250.00	\$500.00	\$25,000.00	\$650.00	\$32,500.00
On-Call Inspection - 3 Hr	150	Each	\$600.00	\$90,000.00	\$850.00	\$127,500.00	\$600.00	\$90,000.00	\$875.00	\$131,250.00	\$600.00	\$90,000.00	\$875.00	\$131,250.00
On-Call Inspection - 48 Hour	50	Each	\$600.00	\$30,000.00	\$700.00	\$35,000.00	\$600.00	\$30,000.00	\$725.00	\$36,250.00	\$600.00	\$30,000.00	\$750.00	\$37,500.00
Sewer Cleaning	50,000	Foot	\$2.00	\$100,000.00	\$2.00	\$100,000.00	\$2.00	\$100,000.00	\$2.25	\$112,500.00	\$2.00	\$100,000.00	\$2.50	\$125,000.00
Excess Cleaning	200	Hour	\$500.00	\$100,000.00	\$500.00	\$100,000.00	\$500.00	\$100,000.00	\$550.00	\$110,000.00	\$500.00	\$100,000.00	\$575.00	\$115,000.00
Yearly Totals Based on Estimates			\$667,700.00		\$1,210,750.00		\$667,700.00		\$1,304,250.00		\$667,700.00		\$1,377,250.00	

Public Works

DATE: 11/29/2021

MEMO: 2021-84

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing Laboratory Professional Services Agreement with PDC Laboratories, Inc.

SUMMARY RECOMMENDATION:

Council adopt the attached Resolution authorizing a 3-year Laboratory Professional Services Agreement with PDC Laboratories, Inc. for a fee of \$23,109.

BACKGROUND:

The Illinois Environmental Protection Agency (IEPA) requires public water supplies to perform a wide variety of water quality tests each year. Since many of these tests are complex and require expensive analytical equipment that would only be used once or a few times annually, the City outsources many of these tests to an IEPA certified laboratory. The current three year agreement expires on December 31, 2021.

To obtain quotes from IEPA certified laboratories in Illinois, a request for quotations was sent to these laboratories:

- American Water Central Laboratory
- Daily Laboratories
- PDC Laboratories
- Suburban Laboratories
- Test Inc.

Only one firm submitted a quote (PDC Laboratories, Inc.) which has provided these services to the City for the past several years.

Since PDC Laboratories has provided exemplary service to the City for many years, it is recommended that they be authorized to continue providing these services for another three years.

PRIOR COUNCIL ACTION:

None as previous laboratory professional services agreements were under \$20,000.

POTENTIAL OBJECTIONS: None foreseen

INPUT FROM OTHER SOURCES:

The agreement and supporting documents were submitted to the Legal Department for review on November 16, 2021.

STAFF REFERENCE: Matt Newell, Public Works Director, Keith Alexander, Water Production Manager. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

These services are annually included in the Water Production operating budget. This is time sensitive as the current agreement expires on December 31, 2021.

ATTACHMENTS:

Description	Type
Resolution Authorizing Laboratory Professional Services Agreement with PDC Laboratories, Inc.	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING
LABORATORY PROFESSIONAL SERVICES AGREEMENT WITH
PDC LABORATORIES, INC.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Laboratory Professional Services Agreement presented to the Council herewith as Exhibit A and made part hereof, between PDC Laboratories, Inc. and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Laboratory Professional Services Agreement between the City of Decatur, Illinois and PDC Laboratories, Inc. for a fee of \$23,109.00.

PRESENTED AND ADOPTED this 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



PDC LABORATORIES, INC.
LABORATORY PROFESSIONAL SERVICES AGREEMENT
Jan 01, 2022 - Dec 31, 2024

Facility Name: Decatur

PWS ID: IL1150150

BILLING ADDRESS	REPORT ADDRESS	SHIPPING ADDRESS (cannot be a PO Box)
Attn: Chaundra Smith	Attn: Same	Attn: Jim Wingfield
City of Decatur		South Water Treatment Plant
Anderson Plaza		1155 S Martin Luther King Jr Drive
Decatur, IL 62523-1196		Decatur, IL 62521-3311
BILLING PHONE NUMBER (217) 424-2831	REPORTING PHONE NUMBER	SHIPPING PHONE NUMBER (217) 424-2874
EMAIL ADDRESS csmith@decaturil.gov	EMAIL ADDRESS	EMAIL ADDRESS ewingfield@decaturil.gov
CC EMAIL ADDRESS	CC EMAIL ADDRESS	CC EMAIL ADDRESS

Please list email address(s). We send report(s) and Guard Dog Compliance Notices via email.

- 1) Contract Period - Jan 01, 2022 -Dec 31, 2024 3 Year Term Contract
- 2) Scope of Service - Drinking Water Monitoring Required by the IEPA.
- 3) PLEASE FOWARD SAMPLE DEMAND LETTERS TO THE LABORATORY
- 4) Attachments and Documents Incorporated by Reference - Per our attached price quote.
- 5) Please check ALL services that you will be doing with us for this contract period.
- 6) SURCHARGES MAY APPLY TO SAMPLES RECEIVED LAST WEEK OF THE MONITORING PERIOD

SELECT PARTICIPATION TO RECEIVE SAMPLE CONTAINERS

- ☒ Chemical and Radiological Testing
- ☐ Coliform Bacteria
- ☒ \$0.00 Guard Dog Program

PAYMENT OPTIONS

- ☐ PREPAY \$ _____
- ☒ INVOICE (Monthly)

Acceptance of this Agreement is limited to and includes acceptance of the terms above, the Terms and Conditions printed on the reverse side and all attachments and documents incorporated by reference.

Client (Responsible party) - Print Name			Signature of Responsible Party			Date		
Lisa Grant, Director of Client Services						11/15/21		
PDC Laboratories, Inc.			Signature of Lisa Grant			Date		

YOU MAY RETURN CONTRACT TO US BY MAIL, EMAIL OR FAX
MAIL - 2231 W. Altorfer Dr., Peoria, IL 61615
EMAIL - vbennett@pdclab.com
FAX - 309-692-9689

1. **Method of Payment:** PDC Laboratories, Inc. ("LAB") will invoice Client for all Services. Invoices will be due within 30 days from date of invoice. Any unpaid charges will draw interest at the lesser of 1 ½% per month or the highest rate allowed by law, commencing 30 days after date of invoice. Client shall notify LAB in writing of any disputed amount within 15 days after date of invoice; otherwise all invoice charges are agreed to be acceptable.
2. **Confidentiality:** LAB shall retain as confidential all information and data delivered to it by Client or developed by it for Client. Such information shall not be disclosed to any third party, unless required by law or regulation or unless LAB is instructed, in writing, by Client to provide information to a specific third party.
3. **Standard of Care:** The Service will be performed for the exclusive benefit of Client. The Service shall be conducted by LAB consistent with that level of care and skill ordinarily exercised by the analytical laboratory profession in the same locale acting under similar circumstances and conditions. EXCEPT AS SET FORTH HEREIN, LAB MAKES NO OTHER REPRESENTATION, GUARANTEE, OR WARRANTY, EXPRESSED OR IMPLIED, IN FACT OR BY LAW, WHETHER OF MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE OR OTHERWISE CONCERNING ANY OF THE SERVICES WHICH MAY BE FURNISHED BY LAB TO CLIENT.
4. **Deliverables:** All deliverables, including, but not limited to, any and all reports prepared by LAB hereunder shall be Client's property upon final payment for LAB's Services. LAB shall retain copies of all deliverables.
5. **Limitation on the Scope of Services:** Client acknowledges that LAB has not had any role in generating, treating, storing or disposing of hazardous or toxic substances, pollutants and contaminants or other waste materials ("Waste Materials") which may be present at the Site. Any Waste Materials connected with the Services shall at no time become the property of LAB. Nothing herein shall require PDC to assume the status of a generator, or a storage, treatment or disposal facility as those terms are defined by the Resource Conservation and Recovery Act, or any state statute or regulation governing the generation, treatment, storage or disposal of hazardous waste or solid waste. Arrangements made by LAB for treatment, storage, transport or disposal of any Waste Materials shall be construed as being made solely for Client's benefit; and Client shall indemnify and hold harmless LAB against all claims, damages, losses, liability and expenses, including attorney's fees, which arise therefrom.
6. **Limitation of LAB's Liability to Client:** Except for circumstances caused by the willful misconduct of LAB, all claims for damages asserted against LAB by Client, including claims against LAB's directors, officers, shareholders, employees and agents, are limited to the total dollar value of this Agreement. LAB is not responsible for any special, incidental, indirect, or consequential damages (including loss of profits), incurred by Client as a result of LAB's performance or nonperformance of the Services. Any claim shall be deemed waived unless made by Client in writing and received by LAB within one (1) year after completion of the Services.
7. **Client's Indemnification:** Client shall indemnify and hold harmless LAB, and its shareholders, directors, officers, employees and agents against all losses or claims, and costs incidental thereto (including costs of defense, settlement and reasonable attorney's fees) which any or all of them may incur, resulting from bodily injuries (or death) to any person, damage (including loss of use) to any property, or contamination of or adverse effects on the environment, or any violation or alleged violation of statutes, ordinances, orders, rules or regulations, arising out of or which are in any way connected with (i) any release or threatened release of Waste Materials, or any other activity relating to the Waste Materials, (ii) the negligent acts or omissions of Client, Client's employees, agents and subcontractors, or (iii) Client's breach of this Agreement.
8. **Required Disclosures by Client:** Client shall provide all information which is known or readily accessible to Client which may be reasonable and/or necessary for completion of the Services by LAB.
9. **Force Majeure:** LAB shall not be considered in default because of any delays in the conduct of the work due to causes beyond the control and without the fault or negligence of LAB, including, but not restricted to, an act of God or of a public enemy, fire, flood, epidemic quarantine restriction, area wide strike, freight embargo, unusually severe weather, or delay of subcontractor or suppliers due to such cause; provided that LAB shall within ten (10) days from the beginning of such delay notify Client in writing of the causes of delay and its probable extent. Such notification shall not be the basis for a claim of additional compensation.
10. **Termination:** This Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Irrespective of which party terminates or the cause therefor, Client shall, within thirty (30) days of termination, compensate LAB for costs incurred and services rendered up to the time of termination, as well as those associated with termination and post-termination activities, such as demobilization, modifying schedules, reassigning personnel, decontaminating and/or disposing of equipment, disposal and replacement of contaminated consumables.
11. **Right of First Refusal:** Client grants to LAB a right of first refusal to match any offer relating to services similar to those provided hereunder which Client receives (or intends to make) upon termination of this Agreement for any reason and Client shall give LAB prompt written notice of any such offer and a reasonable opportunity to respond to it.
12. **Site Access:** Client grants a right of entry to the Site, to LAB, its employees, agents and subcontractors, to perform the Services. If Client does not own the Site, Client warrants that it has the permission of the owner of the Site to grant this right of entry to LAB.
13. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes any and all prior written or oral agreements existing between the parties. This Agreement may be amended only by written instrument signed by each party.
14. **Precedence:** This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any Client-issued purchase order, requisition, notice to proceed, or like document regarding the Services.
15. **Survival:** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between Client and LAB shall survive the completion of Services hereunder and the termination of this Agreement.
16. **Equal Employment Opportunity:** If Client is required by law to obtain a pledge of compliance from LAB in its performance of the Services under this Agreement, LAB agrees to comply with the Equal Employment Opportunity and Affirmative Action Requirements of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, and/or the Vietnam Era Veteran's Readjustment Act of 1974.
17. **Governing Law:** this Agreement shall be governed by, construed and interpreted in accordance with the laws of the State of Illinois, excluding any choice of law rules which may direct the application of the laws of any other jurisdiction.
18. **Independent Contractor:** LAB shall have the status of an independent contractor, not that of an agent or employee. LAB shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors.
19. **Assignment, Successors and Assigns:** This Agreement shall not be assigned by either party without first obtaining the written consent of the other party, which consent shall not be unreasonably withheld, provided, however, LAB shall have the right to assign this Agreement to any of its affiliates. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. 297-46.A

City of Decatur, Illinois

Three Year

Drinking Water Compliance

Water Quality Testing

Quotation Request



Start Date: 1/1/2022

End Date: 12/31/2024

Submitted by: Diane Billings, PDC Laboratories, LLC

Analysis	Frequency	Fee per Sample	2022		2023		2024	
			Annual Qty	Annual Cost	Annual Qty	Annual Cost	Annual Qty	Annual Cost
Distribution:								
Chlorite	3/Quarterly	100.00	12	\$ 1,200.00	12	\$ 1,200.00	12	\$ 1,200.00
Lead/Copper	Every 3 yrs	22.00	0	\$ -	30	\$ 660.00	22	\$ -
THM/HAA5	8/Quarterly	110.00	32	\$ 3,520.00	32	\$ 3,520.00	110	\$ 3,520.00
				\$ -		\$ -		\$ -
TOCRAW:								
TOC	Monthly	20.00	12	\$ 240.00	12	\$ 240.00	20	\$ 240.00
				\$ -		\$ -		\$ -
TP03:								
Atrazine	Quarterly	150.00	4	\$ 600.00	4	\$ 600.00	150	\$ 600.00
Aluminum	Yearly	15.50	1	\$ 15.50	1	\$ 15.50	15.5	\$ 15.50
SOC's	Yearly	965.00	1	\$ 965.00	1	\$ 965.00	965	\$ 965.00
Corrosion Control Group	Yearly	100.00	1	\$ 100.00	1	\$ 100.00	100	\$ 100.00
Carbon, Total (TOC)	Monthly	20.00	12	\$ 240.00	12	\$ 240.00	20	\$ 240.00
Fluoride	Monthly	18.00	12	\$ 216.00	12	\$ 216.00	18	\$ 216.00
IOC	Yearly	290.00	1	\$ 290.00	1	\$ 290.00	290	\$ 290.00
Nitrate	Quarterly	16.50	4	\$ 66.00	4	\$ 66.00	16.5	\$ 66.00
Nitrite	Every 3 years	16.50	0	\$ -	0	\$ -	16.5	\$ 16.50
Rad_WO_U	Every 9 years	200.00	0	\$ -	0	\$ -	200	\$ -
Volatiles incl. vinyl chloride	Every 3 years	75.00	1	\$ 75.00	1	\$ 75.00	75	\$ -
*Project Management	Yearly	0.00	0	\$ -	0	\$ -	0.00	\$ -
				\$ 7,452.50		\$ 8,187.50		\$ 7,469.00
				2022 Total		2023 Total		2024 Total

*Project management includes maintaining IEPA sampling and testing schedules, preprinted collection of confirmations (COCs), pre-notifications of detections to allow COCs samples, electronically send results to IEPA and Decatur on time, and ensure compliance with all IEPA and IDPH sampling requirements.

ADDITIONAL SERVICES TO BE PROVIDED AT NO COST TO THE CITY OF DECATUR

1. Monthly courier service from Decatur South Water Treatment Plant, 1155 S. Martin Luther King Jr. Dr., Decatur IL
2. Sample bottles, coolers and shipping of same
3. Weekend and after hour emergency samples if needed
4. Sample disposal fees



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Risk Managers 2104 Windsor Place Suite B Champaign IL 61820		CONTACT NAME: Luke Sherman PHONE (A/C, No, Ext): (217) 239-3755 E-MAIL ADDRESS: service@irmagency.com FAX (A/C, No): (217) 239-3769	
INSURED PDC Laboratories LLC 2231 Altorfer Dr Peoria IL 61615		INSURER(S) AFFORDING COVERAGE INSURER A: Crum & Forster Specialty Insurance Co INSURER B: West Bend Mutual Insurance INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 44520 15350	

COVERAGES**CERTIFICATE NUMBER:** 21-22 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y		EPK137335	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Pollution Liability \$ 1,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			A980758	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			EFX119015	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	A980762	10/01/2021	10/01/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			EPK137335	10/01/2021	10/01/2022	Occurrence Limit \$1,000,000 Aggregate Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: South Water Treatment Plant, 1155 S Marlin Luther King Jr Dr, Decatur, IL 62521

City of Decatur is included as additional insured with respect to general liability, as required by written contract. Excess liability follows form.

CERTIFICATE HOLDER**CANCELLATION**

City of Decatur 1 Gary Anderson Plaza Decatur IL 62523-1196	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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City Clerk

DATE: 12/2/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Authorizing a Memorandum of Understanding between the Decatur Park District, G&H Marine, Inc. and the City of Decatur for Additional Docks

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Memorandum of Understanding	Backup Material
Backup Material	Backup Material

December 2, 2021

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager

RE: Memorandum of Understanding (MOU) for Additional Docks on the Lake

Earlier this year, the city and the Decatur Park District released a request for proposals (RFP) for the turnkey development of a full-service marina. The City and the Park District received no proposals that were fully responsive to the RFP, but we did receive an alternate proposal from a local company willing to build additional covered docks and then lease the new slips to boat owners under the auspicious of a lease agreement.

The attached and recommended MOU has been negotiated with the Decatur Park District. Both the Park District and G & H Marine have agreed to all of its terms. It sets forth in detail how the various operational matters involved in City and Park District oversight of this project will work in the future. The MOU reflects a fundamental policy position of the City that we eventually want to get out of the marina business entirely and focus exclusively on maintaining boat safety on the lake and simultaneously stepping up watershed management and erosion control initiatives in and adjacent to Lake Decatur. For this reason, the proposed MOU retains for the City complete control over construction activities, excavation/digging at the lake, and the installation/maintenance of capital improvements on the lake (which is owned by the City); but the day-to-day operations, maintenance, fee collections and customer interface as it concerns the new docks will be the responsibility of the Park District and G & H Marine. The first phase of this improvement involves the construction of only 40 slips (see attached illustrations and aerial overlays). But the MOU envisions that as additional docks are added in the future, as provided in the MOU and a future lease, more marina services will be shifted to G & H Marine (or a different private operator).

If the City and the Park District had received a fully responsive proposal to its RFP from a full-service marina owner/operator, and a proposal had been awarded by the City and the Park District, then the City would have exited the marina business sooner. The arrangement outlined by the proposed MOU aims to achieve the same outcome over a longer period of time.

Because the City will be gradually withdrawing from the marina business, the proposed MOU provides a revenue split only between the Park District and G & H Marine. This will result in a revenue loss for the city; but in the long term the city will reduce its expenses. Furthermore, under the terms of the MOU, the City will incur no capital expenses. It will only incur small one-time costs to remove abandoned parts of private docks prior to construction of the new docks.

If the city changes its mind sometime in the future and desires to re-enter the marina business, the MOU allows the City (and/or the Park District) to buy out G & H Marine's investment.

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING
BETWEEN THE DECATUR PARK DISTRICT, G&H MARINE, INC., AND THE CITY
OF DECATUR FOR ADDITIONAL DOCKS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Memorandum of Understanding presented herewith to the City Council between the Decatur Park District, G&H Marine, Inc. and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Manager be, and is hereby, authorized and directed to sign said Memorandum of Understanding in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 6th day of December 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

December 2, 2021

MEMORANDUM OF UNDERSTANDING
Between the Decatur Park District, the City of Decatur, and G & H Marine, Inc.

The following is a Memorandum of Understanding for developing a marina expansion plan in Decatur,
Illinois:

I. Background

The City of Decatur (City) and the Decatur Park District (DPD) are working together to facilitate the construction of a new marina by a local private company. The City owns the lake bottomland and DPD owns the surrounding land. The City and DPD will be facilitating this project through a Lease or License Agreement between the two agencies and the private developer. G&H Marine, Inc. (G&H) has been selected to be the marina developer for the DPD and the City following a Request for Proposal. The following are key points for this transaction:

- DPD will hold the lease/license agreement with G&H.
- DPD will cover the upfront cost of landside utility infrastructure in exchange for an annual percentage (80/20) of slip revenue.
- G&H will be responsible to finance and construct the floating covered docks, gangways, anchoring, dock utilities, dredging, lifts, etc. to properly build the marina. The first phase of the marina will be 40 slips.
- The lease agreement will require G&H to continue to invest in the maintenance of the docks, and continue to expand the dock system (per demand) to offer more slips.
- It is desired that G&H or separate contractor take over the boat fueling operation from the City of Decatur and provide amenities such as ship store supplies, boat licenses, etc. as development increases.
- Although marina services will gradually shift from the City to the DPD or from the City to a private operator, the City will retain complete and exclusive control over construction, use of City property and the lake, and will issue permits for all dock and lake improvements and infrastructure.

II. Proposed Lease Terms

The lease between the DPD/City and the Developer will contain the following terms:

- A. The length of the lease shall be 20 years with renewable provisions based on performance and continued investment in expanded phases.
- B. G&H will be responsible to finance, construct, build, market, and operate the slips and can charge market rates for those slips. Phase I will consist of 40 slips with an estimated investment of \$400,000 by G&H. Further, G&H agrees to construct additional docks and slips within 12 months of formal notification and verification by the DPD that there are at

least 20 new requests for slips. G&H will construct new dock and slips in increments of 20.

- C. G&H will provide a guaranteed 20% of annual slip revenue (gross) payable annually to the Park District. G&H will provide a schedule identifying the following:
1. Initial Investment for 40 slips.
 2. Projected gross income for slips, the projected slip rental rates, and projected increases over the term of the lease.
- D. If the City or Park District wishes to cancel the lease, a provision will be made to pay G&H the non-depreciated remaining value of the slips. A 20-year straight-line depreciation schedule based on the length of the lease will be utilized.
- E. G&H will need to comply with all DPD and City regulations regarding insurance, liability, employment hiring practices, etc. These specific terms will be included in a definitive lease after the execution of this MOU but will require that G&H pay one (1) one hundred dollar (\$100.00) annual group dock license in lieu of separate licenses for each slip. The City will inspect the entire dock structure once each year to verify compliance with state and local codes, and landowner requirements.

All construction related to Marina development completed on City property or Park District property shall be completed utilizing prevailing wage as per the Illinois Prevailing Wage Act.

This MOU is intended to express the policy and intention of the parties until they can be embodied in a formal lease agreement. Therefore, the MOU's terms, conditions and requirements are not legally binding on the parties and may not be used by the parties to enforce the terms, conditions and requirements in any court or other proceeding. Legally binding terms, conditions and requirements will be set forth in a Lease Agreement to be finalized between the parties.

ACCEPTED BY:

City of Decatur

Decatur Park District

Name: _____

Scot Wrighton – City Manager

Name: _____

Clay Gerhard – Executive Director

Date: _____

Date: _____

G&H Marine, Inc.

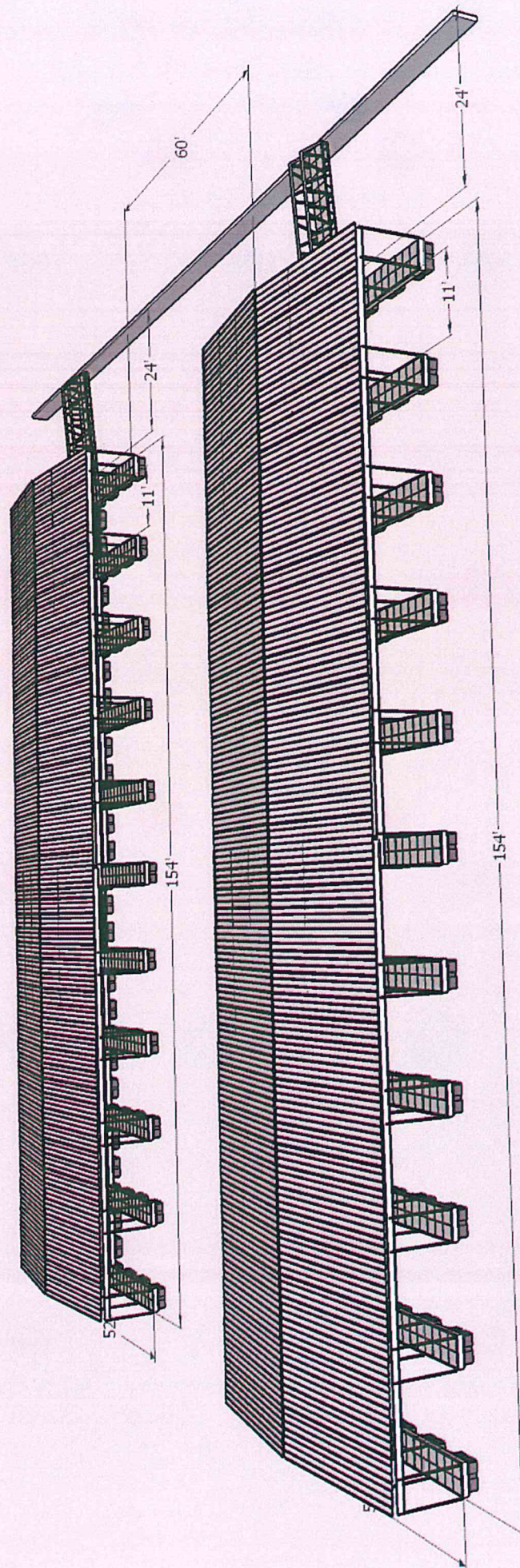
Name: _____

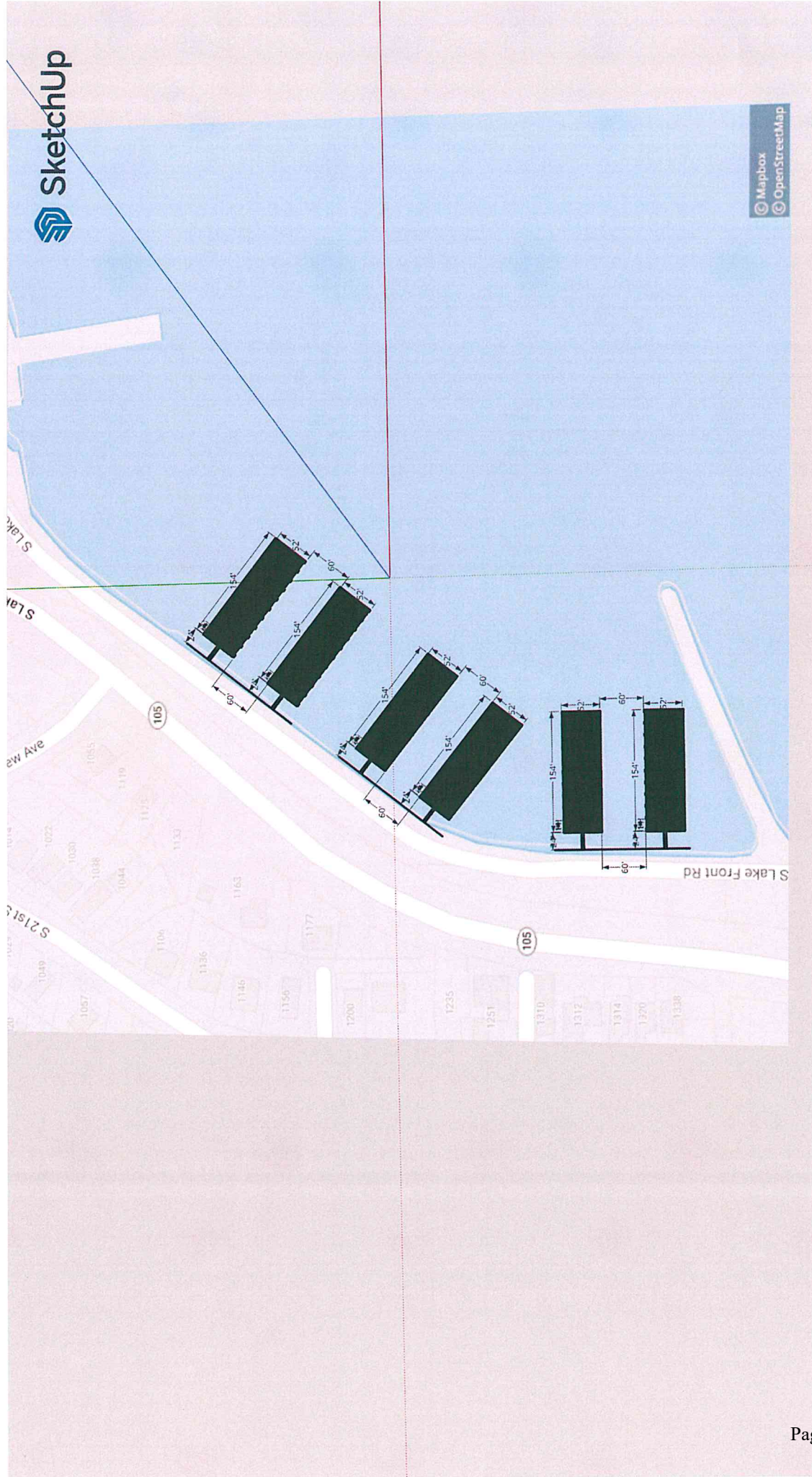
Valerie Doran - President

Date: _____



Decatur Day Care Center





SUBJECT: Resolution Accepting The Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Alum City Project Pur2021-05

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Exhibit A	Backup Material
Bid Summary	Backup Material

COUNCIL COMMUNICATION FORM

PURCHASING & INTERNAL SERVICES MEMORANDUM

December 6, 2021

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Gregg Zientara, Financial Management Director
Jessica Taylor, Purchasing Supervisor

SUBJECT: Bids for water treatment chemicals

SUMMARY RECOMMENDATION: Staff recommends awarding contracts to the low bidders meeting specifications listed on Exhibit A for each of the water treatment chemicals for January 1, 2022 – December 31, 2022.

BACKGROUND: The following is a list of the chemicals and how they are used in the water purification process.

Alum – to coagulate; clarifying agent

Carbon – used for taste and odor control; control of atrazine and other compounds

Carbon Dioxide – lowers the pH level

Chlorine – primary disinfectant

Hydrofluorosilicic Acid – reduces tooth decay

Lime – water softening agent

Sodium Chlorite – disinfectant; used for taste and odor control

Sodium Chloride – assists to remove nitrates from water

Sodium Hexametaphosphate – used to counteract calcium hydroxide; prevents scaling; filter protection

The low bidders meeting specifications have provided the City with the necessary bonding, NSF and AWWA certifications required for their chemicals.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: The Water Production Division of the Public Works Department requested the chemicals and wrote the bid specifications. They recommend approval of the bid.

STAFF REFERENCE: Matt Newell, Public Works Director, 424-2747. Keith Alexander, Water Production Manager, 424-2863, Chaundra Smith, Water Production Operations Supervisor, 424-2831. Matt will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: Water Operating Fund

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS - ALUM
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals - Alum, City Project PUR2021-05 with USAlco Michigan City Plant LLC in the amount of \$338.94 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of USAlco Michigan City Plant LLC be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$388.94 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A
Water Treatment Chemicals – PUR2021-05

Estimated Yearly Usage	Chemical	Vendor	Unit Price
1500 tons	Alum	USAlco Michigan City Plant LLC	\$ 338.94/ton
300 tons	Carbon, wood based	Ingevity Corporation	\$2100.00/ton
325 tons	Carbon Dioxide	ILMO Products Co.	\$ 115.00/ton
175 tons	Chlorine	Alexander Chemical Corp.	\$1237.00/ton
150 tons	Hydrofluorosilicic Acid	Univar Solutions, USA Inc	\$ 420.00/ton
5000 tons	Lime	Mississippi Lime Company	\$ 242.60/ton
300 tons	Sodium Chloride	Morton Salt	\$ 276.82/ton
250 tons	Sodium Chlorite	Evoqua Water Technologies, LLC	\$ 939.00/ton
35 tons	Sodium Hexametaphosphate	Shannon Chemical Corp.	\$3139.39/ton

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2021-05
November 3, 2021

1. Alum, liquid bulk

USAlco Michigan City Plant LLC	\$ 388.94/dry ton
Univar Solutions USA, Inc.	\$ 509.41/dry ton
Chemtrade Chemicals US LLC	\$ 530.00/dry ton

2. Carbon, activated bulk – Wood Based

Ingevity Corporation	\$2,100.00/dry ton
----------------------	--------------------

3. Carbon Dioxide, bulk

ILMO Products Company	\$ 115.00dry ton
-----------------------	------------------

4. Chlorine, liquid, ton containers

Alexander Chemical Corp.	\$ 1,237.00/wet ton
Brenntag Mid-South	\$ 1,739.00/wet ton
DPC Enterprises, LP	\$ 1,963.00/wet ton
JCI Jones Chemicals, Inc.	\$ 2,975.00/wet ton

5. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions, USA Inc.	\$ 420.00/wet ton
Pencoco, Inc	\$ 483.00/wet ton
Alexander Chemical Corp.	\$ 510.00/wet ton

6. Lime, pebble, bulk, blower truck

Mississippi Lime	\$ 242.60/dry ton
Carmeuse Lime & Stone	\$ 305.48/dry ton

7. Sodium Chloride, bulk

Morton Salt	\$276.82/wet ton
-------------	------------------

8. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$ 939.00/wet ton
International Dioxide, Inc.	\$ 945.00/wet ton

8. Sodium Hexametaphosphate, 50 lb. bags

Shannon Chemical Corporation
Carus LLC

\$3,139.39/dry ton
\$3,560.00/dry ton

SUBJECT: Resolution Accepting The Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Carbon City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS - CARBON
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals - Carbon, City Project PUR2021-05 with Ingevity Corporation in the amount of \$2100.00 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Ingevity Corporation be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$2100.00 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Carbon Dioxide City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – CARBON DIOXIDE
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Carbon Dioxide, City Project PUR2021-05 with ILMO Product Company in the amount of \$115.00 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of ILMO Product Company be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$115.00 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Chlorine City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – CHLORINE
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Chlorine, City Project PUR2021-05 with Alexander Chemical Corp. in the amount of \$1237.00 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Alexander Chemical Corp. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$1237.00 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Hydrofluorosilicic Acid City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – HYDROFLUOROSILICIC ACID
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Hydrofluorosilicic Acid, City Project PUR2021-05 with Univar Solutions, USA Inc. in the amount of \$420.00 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Univar Solutions, USA Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$420.00 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Lime City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – LIME
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Lime, City Project PUR2021-05 with Mississippi Lime Company in the amount of \$242.60 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Mississippi Lime Company be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$242.60 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Sodium Chloride City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – SODIUM CHLORIDE
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Sodium Chloride, City Project PUR2021-05 with Morton Salt, Inc. in the amount of \$276.82 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bids of Morton Salt, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$276.82 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Sodium Chlorite City Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – SODIUM CHLORITE
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Sodium Chlorite, City Project PUR2021-05 with Evoqua Water Technologies LLC in the amount of \$939.00 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Evoqua Water Technologies LLC be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$939.00 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order
Furnishing Water Treatment Chemicals-Sodium Hexametaphosphate Project Pur2021-05

ATTACHMENTS:

Description

Type

Resolution

Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER
FURNISHING WATER TREATMENT CHEMICALS – SODIUM
HEXAMETAPHOSPHATE
CITY PROJECT – PUR2021-05**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing water treatment chemicals – Sodium Hexametaphosphate, City Project PUR2021-05 with Shannon Chemical Corporation in the amount of \$3139.39 per ton be, and it is hereby, received, and placed on file.

Section 2. That the bid of Shannon Chemical Corporation be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$3139.39 per ton.

PRESENTED AND ADOPTED THIS 6th day of December, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: 2021 Citywide Cleanup Summary

ATTACHMENTS:

Description	Type
Council Memo	Cover Memo

COUNCIL MEMORANDUM

NO. 2021-38

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Richelle Dunbar, Asst. Director, Economic & Community Development

SUBJECT: 2021 City-wide Cleanup Summary

DATE: December 6, 2021

In early 2015, the Decatur City Council directed city staff to utilize the Neighborhood Improvements fund to organize City-wide cleanup initiatives.

During 2021, three (3) City of Decatur-sponsored cleanups were held on May 12th, September 2nd and October 9th. All cleanups were held in the Decatur Civic Center parking lot. Residents were allowed to dispose of large items, i.e. mattresses, furniture, excess garbage and tires free of charge.

A special thank you to: Advanced Disposal/Waste Management for their partnership, the Decatur Civic Center, and City staff that volunteered to assist with the success of these events.

Below is a chart of tonnage along with the total spent for each cleanup. Please note that although we held only three (3) cleanups, the amount of trash collected was over 200,000 pounds. Also, the September clean up numbers are lower because of a typo in the Herald & Review, advertising the wrong date.

Included are 2020 totals for a comparison.

2021 City-wide Cleanup

	Tonnage	Total Spent
May 12th	32.48/24 loads	\$6,050.11
September 2nd	17.4/14 loads	\$3,603.30
October 9th	46.82/26 loads	\$7,008.50
Totals	96.7/64 loads	\$16,661.91
	200,046 lbs of trash	
2020	138.44/96 loads 276,880 lbs of trash	\$22,605.15

Any additional questions contact Richelle Dunbar at 217-424-2864 or rirons@decaturil.gov.