



**Monday, December 17, 2018
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of December 3, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Proclamations and Recognitions
2. An Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2018
3. An Ordinance Levying Property Taxes for the City of Decatur, Illinois for the Purpose of Raising Revenue to Meet Certain Necessary Expenses of the City for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019
4. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2010 Series A Bonds
5. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2010 Series B Bonds
6. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2010 Series C Bonds
7. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2013 Series Bonds
8. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2014 Series Bonds
9. An Ordinance Abating the Property Tax Levy for the City of Decatur,

Illinois for General Obligation 2015 Series Bonds

10. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2016 Series Bonds
11. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2017 Series Bonds
12. An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2018 Series Bonds
13. Ordinance Amending City Code Chapter 44 - Fire Prevention and Hazardous Materials Control
14. Resolution Authorizing an Amendment to the Agreement with Crawford, Murphy & Tilly, Inc., to Perform Land Acquisition Services for the Brush College Road Improvement Project, Section No. 17-00933-00-LA, City Project 2009-33
15. Resolution Approving Expenditure of City Funds to Renew Annual Enterprise Virtual Server VMware Software Maintenance with Presidio Networked Solutions Group
16. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order with Steve's Trucking, Inc., for Demolition of Property 409 South Webster Street
17. Resolution Authorizing the City of Decatur, Illinois to Provide an Interfund Cash Advance to the Decatur Public Transit System Fund
18. Resolution Authorizing the City of Decatur, Illinois to Provide an Interfund Cash Advance to the Major Moves Fund
19. Resolution Authorizing the Purchase of Portable Radios From Motorola Solutions For The Decatur Police Department
20. Resolution Authorizing City of Decatur to Participate in the HUD Public Offering as Part of the Section 108 Loan Guarantee Assistance Program to Refinance the Existing Note or Other Obligation in the Original Principal Amount of \$3,000,000 for the Near North Redevelopment Project
21. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Resolution Approving Appointments - Historical and Architectural Sites Commission
 - B. Resolution Approving Appointment - Zoning Board of Appeals
 - C. Resolution Approving Appointment - Plan Commission

VI. Other Business

VII. Adjournment

Monthly Reports for November, 2018
2018 City-Wide Cleanup Summary

CITY COUNCIL MINUTES
Monday, December 3, 2018

On Monday, December 3, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber and Lisa Gregory were present. Mayor Julie Moore Wolfe declared a quorum present.

Interim City Manager Billy Tyus attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance.

Mayor Julie Moore Wolfe called for appearance of citizens.

Megan Owens, Millikin University Student and Intern for Councilman David Horn delivered a report to Council "How to make Decatur, Illinois, a more livable city."

Kaitlyn Cooper, Millikin University Student and Intern for Councilman David Horn delivered a report to council "Possible uses of vacant lots in Decatur, Illinois."

Mayor Julie Moore Wolfe called for approval of the minutes.

The minutes of the November 19, 2018 Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray and on call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

R2018-143 Resolution Estimating Amounts Necessary to be Raised by the 2018 Tax Levy, was presented.

Finance Director Gregg Zientara responded to questions from council concerning the tax levy.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Public Hearing Regarding Annual Tax Levy for the City of Decatur was opened at 5:55pm. No individuals came forward to address Council. Mayor Julie Moore Wolfe declared the Public Hearing closed at 5:56pm.

R2018-144 Resolution Approving the Budget for the City of Decatur for the Fiscal Period Beginning January 1, 2019 and Ending December 31, 2019, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Council members discussed approving the balanced budget and acknowledged that there could be some difficult conversations down the road. Councilman Chuck Kuhle asked those in the public who do not want an increase in taxes to provide feedback on what services they would like to cut back in order to keep taxes down for next year.

Decatur resident, John Phillips asked council not to totally focus on property tax as a revenue stream.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-145 Resolution to Appropriate Motor Fuel Tax Funds to Pay the City's Portion to Improve the Mound Road / Spring Creek West and Middle Bridges Structures 058-3035 and 058-3036, City Project 2017-06, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-146 Resolution Authorizing Local Public Agency Agreement for Federal Participation with the State of Illinois to Improve the Mound Road West and Middle Bridges over Spring Creek, Structures 058-3035 and 058-3036, Section No. 17-00706-00-BR, City Project 2017-06, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-69 Ordinance Rezoning Property From R-3 Single-Family Residence District to B-2 Commercial District 3550 and 3612 East William Street Road, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-70 Ordinance Granting Conditional Use Permit to Allow for a Drive-Up Facility in the B-1 Neighborhood District 806 South Jasper Street, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-147 Resolution Authorizing an Agreement with Tele Scan, Inc. for the Annual Sanitary Sewer Inspection Program, City Project 2019-19, was presented.

R2018-148 Resolution Authorizing the Execution of a Purchase Order with Carpet Weaver's for Replacement of Floor Covering at the Transit Administration Building and Transit Center, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-149 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Alum, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-150 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Carbon Dioxide, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-151 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Carbon, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-152 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Chlorine, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-153 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Hydrofluorosilicic Acid, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-154 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Lime, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-155 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Sodium Chloride, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-156 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Sodium Chlorite, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-157 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemicals - Sodium Hexametaphosphate, City Project - PUR2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A and B and asked if any Council member wished to have an item removed from the Consent Calendar. Council did not request to have any items removed. The Clerk read Items A and B:

- A. R2018-158 Resolution Approving Appointment - Library Board of Trustees
- B. R2018-159 Resolution Approving Appointment - Zoning Board of Appeals

Councilman Pat McDaniel moved Items A and B be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business.

Interim City Manager Billy Tyus wanted the public to know that the city is now accepting proposals for an education and employment training program designed to increase or improve employment opportunities for low-income residents. Information can be found on the city's website at www.decaturl.gov. Also, bids are due back for the first nine demolitions on December 4th. Operating Engineers will use six houses for training purposes and will start the week of December 10th.

Councilwoman Lisa Gregory reported that Beyers and Company is doing a fundraiser on December 4th for tornado relief efforts in Taylorville and urged residents to make a donation to the relief efforts.

Councilman David Horn thanked Ms. Owens and Ms. Cooper for their remarks during public comment and feels that the City Council needs to hear input from Decatur's next generation on how to make the city more livable. Also, on behalf of the Council, Councilman David Horn wished the State of Illinois a Happy 200th Birthday. Councilman David Horn attended a community forum held at the OKO Community Center, "Peace in the Street, Let's Talk about Violence" and encourages organizers and attendees to continue to have those conversations.

Mayor Julie Moore Wolfe reported that the American Red Cross and United Way of Decatur are assisting with the Taylorville tornado relief efforts and Interim City Manager Billy Tyus reported that the Decatur Fire Department sent a team to Taylorville to help with the relief efforts and do regularly with disasters both locally and across the country.

With no other business, Mayor Julie Moore Wolfe called for adjournment. Councilman Pat McDaniel moved the regular Council meeting be adjourned; seconded by Councilman Chuck Kuhle, and on call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe declared the regular Council meeting adjourned at 6:51pm.

Approved _____
Kim Althoff
City Clerk

Financial Management

DATE: 12/11/2018

MEMO: Letter to the Decatur City Council Financial Management Department 2018 - 16

TO: Honorable Mayor Moore Wolfe,
City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Appropriation Ordinance

ATTACHMENTS:

Description	Type
Council Letter	Cover Memo
Ordinance	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
#2018 - 16

DATE: December 11, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2018

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Ordinance.

BACKGROUND:

City Council passed the Annual Appropriation Ordinance 2018-07 on March 5, 2018 for the purpose of defraying the expenses of certain departments and funds of the City of Decatur for the fiscal year beginning January 1, 2018 and ending December 31, 2018.

It is now necessary to appropriate additional funds for operational expenditures necessary for the City to effect provision of services to its citizens which were not anticipated at the time the City Council adopted Ordinance 2018-07.

- State Drug Fund #25. Appropriate \$200,000 to defray the cost of fund expenditure to move money to newly established Federal Drug Fund (\$122,000) and other expenditure of grant funds not contemplated in the original budget appropriation (\$78,000).
- Police Capital Fund #33. Appropriate \$10,000 to defray the cost of street camera surveillance and protective clothing expense not contemplated in the original budget appropriation.
- Municipal Band Fund #36. Appropriate \$10,000 to defray general expense not contemplated in the original budget appropriation.
- Fleet Maintenance Fund #60. Appropriate \$50,000 to defray the cost of vehicle fuel expense exceeding the original budget appropriation.
- Police Pension Fund #91. Appropriate \$200,000 to defray the cost of pension fund expense exceeding the original budget.

The additional appropriations requested are within the cash position balance of each fund and present no adverse impact on overall City operations and fund balance positions.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Approval of this ordinance will allow the City to secure appropriation spending authority for the full fiscal year expenditures for the funds identified in this ordinance.

ORDINANCE NO. 2018-

**AN ORDINANCE APPROPRIATING ADDITIONAL MONIES FOR THE
PURPOSE OF DEFRAYING THE EXPENSES FOR CERTAIN FUNDS OF
THE CITY OF DECATUR, ILLINOIS FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2018**

WHEREAS, on March 5, 2018, City Council passed the Annual Appropriation Ordinance 2018-07 for the purpose of defraying the expenses of several departments and funds of the City of Decatur for the fiscal year beginning January 1, 2018 and ending December 31, 2018.

WHEREAS, it is now necessary to appropriate additional funds for operational expenditures necessary for the City to effect provision of services to its citizens which were not anticipated at the time the City Council adopted Ordinance 2018-07.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS, AS FOLLOWS:

SECTION 1. The following amounts are hereby appropriated in fiscal year ending December 31, 2018 and set apart within the following designated funds for expenditures as follows:

Fund	\$ Amount
State Drug Fund (#25)	200,000
Police Capital Fund (#33)	10,000
Municipal Band Fund (#36)	10,000
Fleet Maintenance Fund (#60)	50,000
Police Pension Fund (#91)	200,000
Total	470,000

SECTION 2. This Ordinance shall be in full-force and effect after its passage by the Council and approval by the Mayor.

PRESENTED and ADOPTED this 17th day of December 2018.

Julie Moore-Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

Financial Management

DATE: 12/11/2018

MEMO: Letter to the Decatur City Council Financial Management Department 2018 - 15

TO: Honorable Mayor Moore Wolfe,
City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Property Tax Levy for AV 2018 Pay Tax Year 2019

ATTACHMENTS:

Description	Type
Council Letter	Cover Memo
Ordinance	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
Letter #2018 - 15

DATE: December 11, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Property Tax Levy for AV Year 2018 Pay Tax Year 2019

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached series of Ordinances, which set the property tax levy for the City of Decatur for assessed value year 2018 pay tax year 2019 and abate certain of the general obligation bond debt service payments, whereby such abatement will exclude said debt service payment from inclusion in the property tax levy.

The tax levy presented herewith, is the same tax levy as presented to and approved by City Council in Council Resolution R2018-143, Resolution Estimating Amounts Necessary to be Raised by the 2018 Tax Levy, adopted by the City Council on December 3, 2018.

This tax levy and tax abatements will be used by County Officials to calculate the tax extensions to appear on property tax bills issued to property owners in calendar year 2019 for tax due in calendar year 2019.

The property tax levy presented in the ordinance for Council consideration is \$26,836,062.54 and includes tax levy amounts for the Decatur Police Pension, Decatur Firefighter Pension, Decatur Public Library, Decatur Municipal Band and debt service payments for all General Obligation Debt due in the fiscal year covered by the tax levy.

Tax Abatement Ordinances included amount to \$12,959,062.28 of general obligation debt service tax abatement.

The resulting net tax levy after abatement is \$13,877,000.26, with comparison as follows to the prior year tax levy:

\$ (whole)	Tax levy	Tax Abatement(s)	Net Tax Levy
2018 Tax Levy	26,836,062.54	12,959,062.28	13,877,000.26
2017 Tax Levy extended	25,584,221.10	11,707,263.61	13,876,989.97

POTENTIAL OBJECTION:

There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon adoption of the City property tax levy, the City Clerk will file a certified copy with the Macon County Clerk, who shall use such certified property tax levy in the extension of property tax bills to be prepared and issued to property owners in calendar year 2019 with tax payable in calendar year 2019.

ORDINANCE NO. 2018-

AN ORDINANCE LEVYING PROPERTY TAXES FOR THE CITY OF DECATUR, ILLINOIS FOR THE PURPOSE OF RAISING REVENUE TO MEET CERTAIN NECESSARY EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

WHEREAS, the City of Decatur, Illinois is a home rule unit of local government as defined by, and having the powers enumerated in, the Constitution of the State of Illinois 1970, Article VII, Section 6(a); and,

WHEREAS, the City of Decatur is required to establish the Property Tax Levy for the City of Decatur for the year of assessed value with property tax payable in the subsequent year, the City hereby with this Ordinance affixes the Property Tax Levy for assessed value in calendar year 2018 and with tax payable in calendar year 2019.

NOW, AND THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That there is hereby levied upon all the taxable property within the corporate limits of the City of Decatur, Illinois, as the same is taxed and equalized for State and County purposes for the fiscal year beginning with the 1st day of January of 2019, and ending on the 31st day of December, 2019, the sum of Twenty-Six Million, Eight Hundred Thirty Six Thousand, Sixty Two Dollars and Fifty Four Cents (\$26,836,062.54) for which said sum is hereby levied and is appropriated for purposes specified as follows, and that there is hereby abated upon all taxable property within the corporate limits of the City of Decatur, Illinois, the sum of Twelve Million, Nine Hundred and Fifty Nine Thousand, Sixty Two Dollars and Twenty Eight Cents (\$12,959,062.28) resulting in a Net Tax Levy of Thirteen Million, Eight Hundred Seventy Seven Thousand Dollars and Twenty Six Cents (\$13,877,000.26).

	Tax Levy \$	Abate \$	Net Tax Levy \$
Decatur General Purpose	-		-
Decatur Police Pension	4,247,000.00		4,247,000.00
Decatur Firefighter Pension	4,747,000.00		4,747,000.00
Decatur Public Library	2,900,000.00		2,900,000.00
Decatur Municipal Band	65,000.00		65,000.00
GO Bond 2010 Series A	898,095.02	663,926.02	234,169.00
GO Bond 2010 Series B	2,530,217.50	2,530,217.50	-
GO Bond 2010 Series C	272,200.00	136,100.00	136,100.00
GO Bond 2012	752,781.26		752,781.26
GO Bond 2013	1,855,850.00	1,855,850.00	-
GO Bond 2014	1,871,437.50	1,871,437.50	-
GO Bond 2015	1,757,375.00	1,757,375.00	-

GO Bond 2016	1,738,356.26	1,738,356.26	-
GO Bond 2017	1,130,750.00	1,130,750.00	-
GO Bond 2018	2,070,000.00	1,275,050.00	794,950.00
Total Tax Levy	26,836,062.54	12,959,062.28	13,877,000.26

Section 2. That the City Clerk be, and is hereby, authorized and directed to cause a duly certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois, in time and manner as provided by law.

Section 3. That warrants against and in anticipation of the taxes above levied for the payment of the ordinary and necessary expenses of the City are hereby authorized to be drawn by the Mayor and City Clerk to the extent of seventy-five percent of the total amount of any such tax levied herein in accordance with the Statutes in such case made and provided, and subject to the provisions thereof.

Section 4. This Ordinance shall be in full-force and effect and after its passage by the Council and approval by the Mayor.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2010 SERIES A BONDS**

WHEREAS, by Ordinance No. 2010-79 passed and adopted on November 15, 2010, the City Council of the City of Decatur, Illinois, caused general obligation refunding bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2010-79 GO Bond Series A 2010	898,095.02	663,926.02	234,169.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to partially abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2010 SERIES B BONDS**

WHEREAS, by Ordinance No. 2010-79 passed and adopted on November 15, 2010, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2010-79 GO Bond Series B 2010	2,530,217.50	2,530,217.50	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2010 SERIES C BONDS**

WHEREAS, by Ordinance No. 2010-79 passed and adopted on November 15, 2010, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2010-79 GO Bond Series C 2010	272,200.00	136,100.00	136,100.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to partially abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2013 SERIES BONDS**

WHEREAS, by Ordinance No. 2012-78 passed and adopted on November 5, 2012, the City Council of the City of Decatur, Illinois, caused general obligation refunding bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2012-78 GO Bond Series 2013	1,855,850.00	1,855,850.00	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2014 SERIES BONDS**

WHEREAS, by Ordinance No. 2014-04 passed and adopted on February 3, 2014, the City Council of the City of Decatur, Illinois, caused general obligation refunding bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2014-04 GO Bond Series 2014	1,871,437.50	1,871,437.50	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2015 SERIES BONDS**

WHEREAS, by Ordinance No. 2015-36 passed and adopted on August 17, 2015, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2018 and ending December 31, 2018.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2015-36 GO Bond Series 2015	1,757,375.00	1,757,375.00	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2016 SERIES BONDS**

WHEREAS, by Ordinance No. 2016-70 passed and adopted on October 17, 2016, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2016-70 GO Bond Series 2016	1,738,356.26	1,738,356.26	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2017 SERIES BONDS**

WHEREAS, by Ordinance No. 2017-52 passed and adopted on December 18, 2017, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2017-52 GO Bond Series 2017	1,130,750.00	1,130,750.00	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

ORDINANCE NO. 2018-

**AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF
DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2018 SERIES BONDS**

WHEREAS, by Ordinance No. 2018-16 passed and adopted on May 21, 2018, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT ORDNANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2019 and ending December 31, 2019, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2018-16 GO Bond Series 2018	2,070,000.00	1,275,050.00	794,950.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to partially abate said levy and to extend the same as so abated for the 2018 assessed value year with property tax payable in 2019.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORDED this 17th day of December 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

Fire Department

DATE: 12/3/2018

MEMO: 2018-11

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Billy Tyus, Interim City Manager
Jeff Abbott, Fire Chief

SUBJECT: Ordinance Amending City Code Chapter 44 - Fire Prevention and Hazardous Materials Control

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached revision of City Code Chapter 44 Fire Prevention and Hazardous Materials Control.

BACKGROUND:

The chapter number pertaining to Fireworks had changed from 33 in the 2009 code to 56 in the 2015 code. Therefore, we would like to strike the chapter reference in Article I Section 5 to prevent errors of this nature with future ordinance changes.

PRIOR COUNCIL ACTION: At the November 5, 2018, City Council Meeting, City Council approved an Ordinance Amending City Code Chapter 44.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Jeff Abbott, Fire Chief Wendy Morthland, Corporation Counsel

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 44 - Fire Prevention and Hazardous Materials Control	Ordinance

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

-CHAPTER 44-

FIRE PREVENTION AND HAZARDOUS MATERIALS CONTROL

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Chapter 44 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amended Section 5, so that Section 5 as so modified and amended, shall provide as follows:

ARTICLE I. FIRE PREVENTION AND CONTROL

5. FIREWORKS. The manufacture, storage, display, possession, and discharge of fireworks shall be subject to the provisions of this section, in addition to those provisions relevant thereto set out in the Code.

Section 2. That this Ordinance amendment shall become effective on January 1, 2019.

Section 3. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this _____ day of December 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2018.

CITY CLERK

ADDITIONS & DELETIONS

CHAPTER 44

FIRE PREVENTION AND HAZARDOUS MATERIALS CONTROL

ARTICLE I. FIRE PREVENTION AND CONTROL

5. FIREWORKS. The manufacture, storage, display, possession, and discharge of fireworks shall be subject to the provisions of this section, in addition to those provisions relevant thereto set out in ~~Chapter 33~~ of the Code.

Public Works

DATE: 12/4/2018

MEMO: 2018-58

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:
Resolution Authorizing an Amendment to the Agreement with Crawford, Murphy & Tilly, Inc. to Perform Land Acquisition Services for the Brush College Road Improvement Project,
Section No. 17-00933-00-LA
City Project 2009-33

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign and the City Clerk to attest to a Resolution authorizing an Amendment to the Agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform additional land acquisition services for the Brush College Road Improvement Project for an additional fee of \$339,311 which is added to the original fee of \$168,375 for a total fee of \$507,686.

BACKGROUND: On April 25, 2017, the Public Works Department issued a Request for Proposals to perform Land Acquisition services for the entire Brush College Road project extending from William Street on the south to Harrison Avenue on the north. At the time, these services were sought to address a significant short coming in the Brush College Project in that the City was not actively purchasing right-of-way for the future work. On August 7, 2017, the City Council approved a professional services agreement with Crawford, Murphy & Tilly, Inc. to provide these services for the project. At the time, there was no approved funding for the Brush College Road project and therefore the initial scope of services was limited to those whole property takes on the southeast corner of Faries Parkway and Brush College. The Illinois Department of Transportation (IDOT) provided approval for the land acquisition work to begin in the late spring of this year.

On June 5, 2018, the City received the announcement of the award of a \$25 million grant

through the Illinois Competitive Freight Program for the Brush College / Faries Parkway Grade Separation Project. On October 1, 2018, the City Council authorized an engineering design services agreement with AECOM to design the improvement of the north section of the Brush College Road project at Faries Parkway. That agreement is still pending the approval of IDOT and the Federal Highway Administration.

Land Acquisition Services Amendment

Approximately 19 additional properties will need to be acquired prior to the commencement of construction. In addition, the City will need to assist Ameren in relocating a substation and some overhead electrical lines. All land acquisition using State or Federal funds must adhere to strict processes under Federal law to assure fair value is received by both the City and the property owner. The land acquisition work conducted by CMT includes the following services:

1. Collect property data, including title reports and title insurance.
2. Work with AECOM to have right-of-way documents prepared.
3. Complete cost appraisals for each property proposed for purchase.
4. Complete a review appraisal for each appraisal prepared. A review appraisal is performed by a separate appraiser to assure that a correct and fair appraisal was completed.
5. Perform property acquisition negotiations.
6. Provide relocation assistance to the property owner as needed.
7. Assure that all State and Federal requirements are met in the process.

The proposed amendment is for a fee of \$339,311, which will be reimbursed at 100% through the Illinois Jobs Now! grant administered by IDOT.

Land Acquisition

As property acquisition prices are negotiated, it is expected that the City Council will approve each proposed purchase. The City will pay the negotiated cost using City funds and will be reimbursed through either State Motor Fuel Tax, Illinois Jobs Now!, Competitive Freight Program, or Grade Crossing Protection funds. These are the current funding sources identified for the Brush College Grade Separation project.

LEGAL REVIEW: The Amendment was approved by Corporation Counsel on November 21, 2018.

SCHEDULE: DESIGN AND CONSTRUCTION:

Land acquisition for the remaining 19 properties will begin once IDOT approves the initial grading plan for the project. It is expected that this will be in the spring of 2019. The land acquisition process is fluid, but the portion funded by the Illinois Jobs Now! grant is expected to be completed by the end of 2020 in time for construction to begin in 2021.

PRIOR COUNCIL ACTION:

1. **July 6, 2010** – City Council approved Resolution R2010-140, authorizing an engineering design services agreement with URS Corporation (now AECOM) to perform preliminary design work to improve the Brush College Road crossing of the Norfolk Southern rail yard south of Faries Parkway. The design services agreement was for \$811,000 and was paid for by an “Illinois Jobs Now!” grant from the State of Illinois.
2. **July 6, 2010** – City Council approved Resolution R2010-141, authorizing a Local Agency Agreement with the Illinois Department of Transportation to provide \$811,000 to fund the design agreement between the City and URS Corporation.
3. **November 9, 2011** – City Council approved Resolution R2011-175, authorizing a change order to the agreement with URS Corporation to provide an additional \$587,714 to expand the project to include a structure crossing Faries Parkway. The total design agreement increased to \$1,398,714.35.
4. **November 21, 2011** – City Council approved Resolution R2011-177, authorizing an agreement with the Norfolk Southern Corporation in the amount of \$26,845 to review and comment on the preliminary design for the proposed rail yard crossing.
5. **July 16, 2013** – City Council approved Resolution R2013-71, authorizing a change order to the agreement with URS Corporation to provide an additional \$39,998. The total design agreement increased to \$1,438,712.35.
6. **May 18, 2015** – City Council approved Resolution R2015-54, authorizing a Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. (AECOM) of Decatur, IL, for the not-to-exceed amount of \$2,156,599 to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
May 18, 2015 – City Council approved Resolution R2015-55, authorizing a Local Agency Agreement for State Participation to fund \$2,006,014 of the project costs through an Illinois Jobs Now! Grant.
7. **April 17, 2017** – City Council approved Resolution R2017-47, terminating a \$2,156,599 Engineering Services Agreement with AECOM Technical Services, Inc. of Decatur, IL, to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
8. **August 7, 2017** – City Council approved Resolution R2017-96, authorizing a professional services agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform land acquisition services for the Brush College Road Improvement Project for a fee not to exceed \$168,375.
9. **August 7, 2017** – City Council approved Resolution R2017-97, authorizing a Local Agency Agreement for State Participation with the State of Illinois for the use of Illinois Jobs Now! Funds for land acquisition for the Brush College Road Improvement Project utilizing the remainder of the City’s Illinois Jobs Now! grant which is \$2,006,014. The agreement amount includes the payment of 100% of the land acquisition services agreement with CMT for \$168,375 and the remainder will be

allocated toward property purchases.

10. **October 1, 2018** – City Council approved Resolution R2018-127, authorizing a Local Public Agency Agreement for Federal Participation for design services for the Brush College Road / Faries Parkway railroad grade separation. The Agreement authorized up to \$2,400,000 in Federal funds which represents 80% of \$3,000,000. Only a portion of the requested engineering services funding was authorized by the Agreement pending additional funds being awarded by the Illinois Commerce Commission.
11. **October 1, 2018** – City Council approved Resolution R2018-128, appropriating \$600,000 in State Motor Fuel Tax (MFT) funds to pay the City's portion for the agreement with AECOM to perform design services for the Brush College / Faries Parkway Grade Separation.
12. **October 1, 2018** – City Council approved Resolution R2018-129, authorizing a professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., (AECOM) to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
13. **October 1, 2018** – City Council approved Resolution R2018-130, authorizing a Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Crawford, Murphy & Tilly, Inc.; Illinois Department of Transportation.

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The original land acquisition services agreement with CMT was for \$168,375. The Amendment is for an additional \$339,311 for a total Agreement cost of \$507,686. The Illinois Jobs Now! grant will reimburse the City for all approved costs. The overall funding available for land acquisition through the Illinois Jobs Now! grant is \$2,006,014.

Staffing Impact: Staff time is allocated to manage this project.

COPY:
Crawford, Murphy & Tilly, Inc.

ATTACHMENTS:

Description	Type
Resolution Authorizing Amendment to Agreement with CMT	Resolution Letter
Design & Property Drawing	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
CRAWFORD, MURPHY & TILLY, INC., TO PERFORM LAND ACQUISITION
SERVICES FOR THE BRUSH COLLEGE ROAD IMPROVEMENT PROJECT
SECTION NO. 17-00933-00-LA
CITY PROJECT 2009-33**

WHEREAS, on April 25, 2017, the City issued a Request for Proposals which were received, reviewed and an agreement awarded in accordance with City, State and Federal requirements.

WHEREAS, the Request for Proposals was issued to provide all Land Acquisition Services for Brush College Road Improvements from south of William Street Road to north of Faries Parkway.

WHEREAS, due to Brush College Road funding restrictions, only a portion of the Land Acquisition services were awarded for an amount of \$168,375.

WHEREAS, with the approval of additional funding for the construction of the north segment of Brush College Road over Faries Parkway, the City now desires to include additional work that was originally included in the original Request for Proposals.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. That the Amendment authorizing additional land acquisition services for the Brush College Road Improvement project, attached hereto as Exhibit 1 and made a part hereof, presented to the Council herewith between the City of Decatur and Crawford, Murphy & Tilly, Inc. in the additional amount of \$339,311, for a total amount of \$507,686, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Amendment to the Agreement between the City of Decatur, Illinois and Crawford, Murphy & Tilly, Inc., for an additional fee of \$339,311, with the total fee not to exceed \$507,686.

PRESENTED and ADOPTED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly L. Althoff, City Clerk

AMENDMENT
TO THE AGREEMENT BETWEEN THE CITY OF DECATUR, ILLINOIS AND CRAWFORD,
MURPHY & TILLY, INC. FOR BRUSH COLLEGE ROAD LAND ACQUISITION SERVICES
SECTION NO. 17-00933-00-LA
R-97-007-17
CITY PROJECT 2009-33

The CITY OF DECATUR, ILLINOIS (CITY) and CRAWFORD, MURPHY & TILLY, INC. (CMT) agree to amend the AGREEMENT entered into previously between the parties on August 7, 2017, for the Brush College Road Improvement Project. All terms and conditions set forth in the original agreement, not amended herein, shall remain in full force and effect as written.

In consideration of CMT providing additional right-of-way appraisal, review appraisal and negotiating land acquisition services for the Brush College Road Improvement Project identified for the Illinois Competitive Freight Program funds obtained for the Brush College corridor set forth in Exhibit A including providing the necessary parcel acquisition in accordance with the IDOT Land Acquisition Manual and policies for Federally funded projects; the CITY agrees to pay CMT as compensation for these additional services \$339,311 which results in a total maximum amount of \$507,686. CMT agrees to begin the work set forth in this Agreement no later than March 19, 2018 and to complete the work on or before November 1, 2020.

IN WITNESS WHEREOF, the CITY and CMT have caused this AMENDMENT to be executed on the 17th day of December, 2018.

CRAWFORD, MURPHY & TILLY, INC.

By: Stan Hansen
Stan Hansen

Its: VICE-PRESIDENT

CITY OF DECATUR

By: _____
Julie Moore Wolfe

Its: _____
Mayor

Exhibit A - Land Acquisition Services

ROUTE Brush College Road (FAU 7448)
 LOCAL AGENCY City of Decatur
 SECTION 17-00933-00-LA
 PROJECT
 JOB NO. R-97-007-17

Method of Compensation:

Cost Plus Fixed Fee 1 ☒ 14.5%[DL + R(DL) + OH(DL) + IHDC]
 Cost Plus Fixed Fee 2 ☐ 14.5%[DL + R(DL) + 1.4(DL) + IHDC]
 Cost Plus Fixed Fee 3 ☐ 14.5%[(2.3+ R(DL) + IHDC]
 Specific Rate ☐
 Lump Sum ☐

*Firms approved rates on file with IDOT's
 Bureau of Accounting and Auditing:
 Overhead Rate (OH) 171.35 %
 Complexity Factor (R) 0.00
 Calendar Days 730

Cost Estimate of Consultant's Services in Dollars

ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENEFITS (C)	IN-HOUSE DIRECT COSTS (D)	FIXED FEE (E)	OUTSIDE DIRECT COSTS (F)	SERVICES BY OTHERS (G)	TOTAL (B - G)	% OF GRAND TOTAL
LAND ACQUISITION SERVICES									
DATA COLLECTION & REVIEW	100	\$4,390	\$7,523	\$0	\$1,727	\$715	\$0	\$14,356	4.23%
LAND SURVEYS & RIGHT OF WAY DOCUMENTS	96	\$4,134	\$7,083	\$0	\$1,626	\$120	\$0	\$12,964	3.82%
PARCEL APPRAISALS	52	\$2,335	\$4,001	\$0	\$919	\$0	\$100,000	\$107,254	31.61%
PARCEL REVIEW APPRAISALS	264	\$11,504	\$19,712	\$0	\$4,526	\$715	\$0	\$36,458	10.74%
NEGOTIATIONS	656	\$26,166	\$44,835	\$0	\$10,295	\$3,515	\$0	\$84,811	24.99%
RELOCATION ASSISTANCE	120	\$5,046	\$8,646	\$0	\$1,985	\$235	\$0	\$15,911	4.69%
TITLE REPORTS & INSURANCE	40	\$1,842	\$3,156	\$0	\$725	\$0	\$29,700	\$35,422	10.44%
PROGRESS MEETINGS AND COORDINATION	88	\$4,007	\$6,866	\$0	\$1,577	\$720	\$0	\$13,170	3.88%
PROJECT ADMINISTRATION / MANAGEMENT	122	\$5,943	\$10,183	\$0	\$2,338	\$500	\$0	\$18,965	5.59%
TOTALS	1538	\$65,366	\$112,005	\$0	\$25,719	\$6,520	\$129,700	\$339,311	100.00%

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME PRIME/SUPPLEMENT	CRAWFORD, MURPHY AND TILLY, INC. PRIME	DATE PTB NO.	10/04/18 N/A
CONTRACT TERM START DATE RAISE DATE	24 MONTHS 11/1/2018 1/1/2019	OVERHEAD RATE COMPLEXITY FACTOR % OF RAISE	171.35% 0 3.00%

ESCALATION PER YEAR

11/1/2018 - 1/1/2019	1/2/2019 - 1/1/2020	1/2/2020 - 11/1/2020
2 24	12 24	10 24
8.33% 1.0404	51.50%	44.20%
4.04%		

The total escalation for this project would be:



**Illinois Department
of Transportation**

Payroll Rates

FIRM NAME
PRIME/SUPPLEMENT

CRAWFORD, MURPHY AND TILLY, INC.
PRIME AGREEMENT

DATE 10/04/18

ESCALATION FACTOR

4.04%

CLASSIFICATION	JANUARY 2018 RATES	ESCALATED RATE
PRINCIPAL	\$70.00	\$70.00
SENIOR PROJECT ENGINEER	\$61.67	\$64.16
PROJECT ENGINEER / MANAGER	\$49.04	\$51.02
SENIOR ENGINEER	\$37.65	\$39.17
SENIOR TECHNICAL MANAGER	\$42.47	\$44.18
ENGINEER	\$29.85	\$31.06
SENIOR PLANNER	\$37.56	\$39.08
REGISTERED LAND SURVEYOR	\$42.05	\$43.75
SENIOR TECHNICIAN	\$35.58	\$37.02
TECHNICIAN II	\$27.43	\$28.54
TECHNICAL I	\$23.02	\$23.95
CLERICAL/WORD PROCESSOR	\$21.46	\$22.33





**CITY OF DECATUR - BRUSH COLLEGE ROAD
LAND ACQUISITION SERVICES
PERSON-HOUR ESTIMATE FOR
CONSULTANT SERVICES**

PREPARED BY: SPH DATE: 9/24/2018

ROUTE: BRUSH COLLEGE ROAD (FAU 7448)

REVIEWED BY: ALK DATE: 10/3/2018

SECTION: 17-000933-00-LA

COUNTY: MACON

JOB NO. R-97-007-17

PTB NO. N/A

ITEM

HOURS

LAND ACQUISITION SERVICES

DATA COLLECTION & REVIEW
LAND SURVEYS & RIGHT OF WAY DOCUMENTS
PARCEL APPRAISALS
PARCEL REVIEW APPRAISALS
NEGOTIATIONS
RELOCATION ASSISTANCE
TITLE REPORTS & INSURANCE
PROGRESS MEETINGS AND COORDINATION
PROJECT ADMINISTRATION / MANAGEMENT

100
96
52
264
656
120
40
88
122

TOTAL

1538

PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION	HOURS
LAND ACQUISITION SERVICES	
DATA COLLECTION & REVIEW	
A. OBTAIN, LOG, REVIEW AND INCORPORATE DATA	
1. CONSTRUCTION PLAN INFORMATION	40
2. RECORD RIGHT-OF-WAY INFORMATION & PHASE I REPORT EXHIBITS	8
3. TAX MAPS AND AVAILABLE PLANNING MAPPING	16
4. PARCEL TITLE REPORTS & DEED OF RECORD	24
B. FIELD TRIP- INSPECT AND PHOTOGRAPH PROJECT	12
ITEM TOTAL:	100
LAND SURVEYS & RIGHT OF WAY DOCUMENTS	
A. CONFIRM APPROVAL OF ROW LIMITS BEFORE INITIATING APPRAISALS	
1. REVIEW PROPOSED GRADING LIMITS COMPARED TO ROW LIMITS	24
2. COORDINATE DESIGN INTENT WITH ENGINEER	40
3. VERIFY ROW AND EASEMENT ACQUISITION LIMITS	20
4. CONFIRM ACCESS CONTROL FOR PROJECT	12
B. LAND & BOUNDARY SURVEYS (COMPLETED BY DESIGN ENGINEER)	
1. ADDITIONAL COURTHOUSE RESEARCH	0
2. FIELD RESEARCH TO VERIFY BOUNDARY CORNERS	
a. LAND SECTION CORNERS	0
b. SUBDIVISION / LOT CORNERS	0
3. COLLECT & TRAVERS BETWEEN FOUND MONUMENTS	0
4. RE-ESTABLISH LOST BOUNDARY CORNERS	0
C. PREPARATION OF PARCEL PLATS & LEGAL DESCRIPTIONS (COMPLETED BY DESIGN ENGINEER)	
1. PRELIMINARY PLAT / DESCRIPTION	0
2. PREFINAL PLAT / DESCRIPTION	0
3. FINAL PLAT / DESCRIPTION	0
D. PREPARATION OF ROW PLANS (COMPLETED BY DESIGN ENGINEER)	
1. PRELIMINARY ROW PLANS	0
2. PREFINAL ROW PLANS	0
3. FINAL ROW PLANS	0
E. MONUMENT RECORDS FOR COURTHOUSE (COMPLETED BY DESIGN ENGINEER)	0
F. ROW STAKING - SET CORNERS (COMPLETED BY DESIGN ENGINEER)	0
ITEM TOTAL:	96
PARCEL APPRAISALS	
A. DEVELOP AN APPRAISAL BREAKOUT PLAN	12
B. COORDINATE DISTRIBUTING APPRAISAL ASSIGNMENTS TO SUBCONSULTANT	16
C. ASSIST SUBCONSULTANT WITH PARCEL QUESTIONS	16
D. REVIEW SUBCONSULTANT PROGRESS AND COORDINATE REVIEWS	8
ITEM TOTAL:	52

PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION					HOURS
PARCEL REVIEW APPRAISALS					
A.	COMPLETE REVIEW OF ALL APPRAISALS				240
B.	COORDINATE APPRAISAL REVISIONS PER REVIEWS				8
C.	CONFIRM APPRAISALS ARE UPDATED PER REVIEW COMMENTS				8
D.	PROVIDE FINAL APPAISALS AND REVIEWS TO NEGOTIATORS				8
ITEM TOTAL:				264	
NEGOTIATIONS					
A.	FULL TAKE ACQUISITIONS				
#	PROPERTY OWNER	ADDRESS	BUSINESS NAME	PARCEL ID #	
40	Illinois Power Company	1840 N BCR	Ameren IL Power	13-08-102-012	40
B.	PARTIAL TAKE ACQUISITIONS				
#	PROPERTY OWNER	ADDRESS	BUSINESS NAME	PARCEL ID #	
32-4	Archer Daniels Midland Co.	PO Box 1470		13-07-477-001	32
33	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad	13-06-477-010	40
34	Hills Properties LLC	PO Box 3435		13-05-302-008	32
35	Refreshment Services, Inc.	3400 Solar	PEPSI Refreshment	13-05-351-001	36
36	St John's Cemetery	2727 N Union	St. John's Lutheran Cemetery	13-05-351-006	36
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant	13-07-226-010	32
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant	13-07-227-001	32
57-1	Leroy Walston		Walston Auto Wrecking	13-08-101-008	32
57-2	Leroy Walston	3941 E Faries	Walston Auto Wrecking	13-08-101-009	32
32-11	Archer Daniels Midland Co.	4083 E Faries	ADM Renovation	13-08-101-010	32
57-3	Leroy Walston	4147 E Faries	Walston Auto Wrecking	13-08-101-011	32
57-4	Leroy Walston	4000 E Faries	Walston Auto Wrecking	13-08-101-012	32
32-12	Archer Daniels Midland Co.	4187 E Faries	ADM	13-08-126-001	32
	Archer Daniels Midland Co.			13-08-126-004	32
	Norfolk Southern Railroad			13-05-376-XXX	40
	Archer Daniels Midland Co.			13-08-102-003	32
	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad	13-06-479-XXX	40
	Brush College Holdings			13-05-302-007	40
ITEM TOTAL:				656	
RELOCATION ASSISTANCE					
A.	PROJECT RELOCATION PLAN DEVELOPMENT				
	1. UPDATE OVERALL PROJECT RELOCATION PLAN				40
B.	RELOCATION OF FULL TAKE ACQUISITIONS				
#	PROPERTY OWNER	ADDRESS	BUSINESS NAME	PARCEL ID #	
40	Illinois Power Company	1840 N BCR	Ameren IL Power	13-08-102-012	80
ITEM TOTAL:				120	
TITLE REPORTS & INSURANCE					
A.	COORDINATE OWNER OF RECORD & TITLE REPORTS				20
B.	COORDINATE TITLE INSURANCE FOR PARCELS				20
ITEM TOTAL:				40	

PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		HOURS
PROGRESS MEETINGS AND COORDINATION		
A.	PROGRESS MEETINGS WITH CITY (5 MEETINGS X 3 HRS / MEETING X 2 PERSONS)	30
	PREPARE AGENDA AND MEETING SUMMARY	8
B.	IDOT COORDINATION MEETING (2 MEETINGS X 3 HRS / MEETING X 2 PERSONS)	12
	PREPARE AGENDA AND MEETING SUMMARY	4
C.	DESIGN ENGINEER COORDINATION MEETING (3 MEETINGS X 3 HRS / MEETING X 2 PERSONS)	18
	PREPARE AGENDA AND MEETING SUMMARY	8
D.	SUBCONSULTANT TEAM MEETINGS (2 MEETINGS X 2 HR / MEETING X 2 PERSONS)	8
ITEM TOTAL:		88
PROJECT ADMINISTRATION / MANAGEMENT		
A.	PROJECT SETUP AND CONDUCT KICKOFF MEETING	8
B.	COMMUNICATIONS WITH CITY / IDOT / DESIGN ENGINEER (TELEPHONE AND EMAIL)	60
C.	MONTHLY PROGRESS REPORTS	18
D.	PERSONNEL PLANNING AND SCHEDULING CONTROL	20
E.	INTERNAL TEAM MEETINGS (4 MTGS X 3 PERSONS X 1 HR/MTG)	12
F.	PROJECT CLOSE-OUT	4
ITEM TOTAL:		122

**CITY OF DECATUR - BRUSH COLLEGE ROAD
LAND ACQUISITION SERVICES
DIRECT COST AND SERVICES BY OTHERS
ESTIMATE**

PREPARED BY: SPH DATE: 9/24/2018

ROUTE: BRUSH COLLEGE ROAD (FAU 7448)

REVIEWED BY: ALK DATE: 10/3/2018

SECTION: 17-000933-00-LA

COUNTY: MACON

JOB NO. R-97-007-17

PTB NO. N/A

ITEM

LAND ACQUISITION SERVICES

DATA COLLECTION & REVIEW

LAND SURVEYS & RIGHT OF WAY DOCUMENTS

PARCEL APPRAISALS

PARCEL REVIEW APPRAISALS

NEGOTIATIONS

RELOCATION ASSISTANCE

TITLE REPORTS & INSURANCE

PROGRESS MEETINGS AND COORDINATION

PROJECT ADMINISTRATION / MANAGEMENT

TOTAL

**SERVICES
DIRECT COSTS BY OTHERS**

\$715.00	\$0.00
\$120.00	\$0.00
\$0.00	\$100,000.00
\$715.00	\$0.00
\$3,515.00	\$0.00
\$235.00	\$0.00
\$0.00	\$29,700.00
\$720.00	\$0.00
\$500.00	\$0.00
\$6,520.00	\$129,700.00

DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

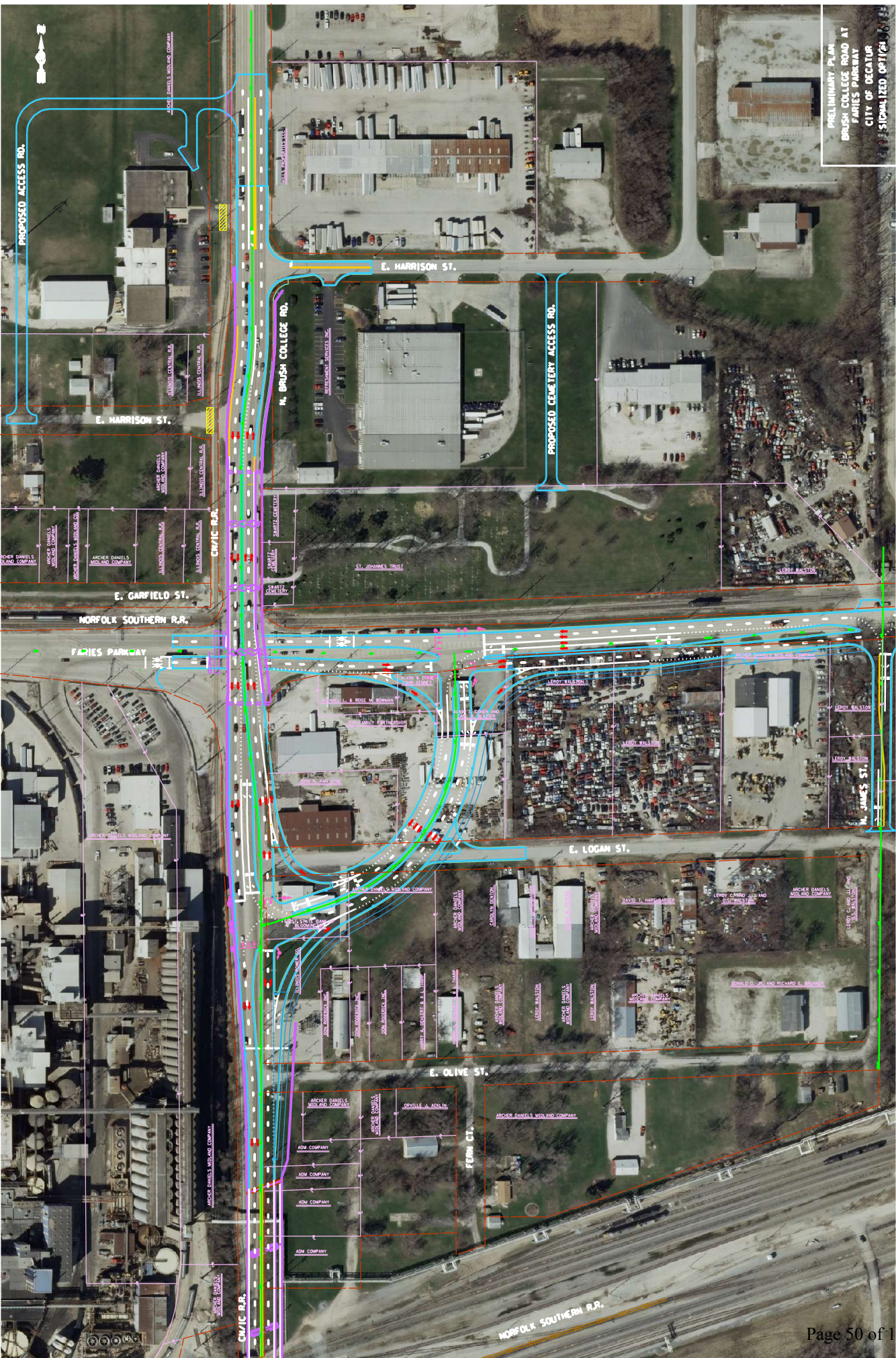
ITEM/ DESCRIPTION		DIRECT COSTS	SERVICES BY
LAND ACQUISITION SERVICES			
DATA COLLECTION & REVIEW			
A.	TRAVEL - 10 TRIPS x 110 MILES x \$0.545 / MILE	\$600.00	
B.	COPYING RECORD DOCUMENTS		
	REPORTS / NARRATIVES - 500 PAGES X \$0.15 / PAGE =	\$75.00	
	1/4 SIZE PLANS / EXHIBITS - 200 SHEETS X \$0.20 / EACH =	\$40.00	
ITEM TOTAL:		\$715.00	\$0.00
LAND SURVEYS & RIGHT OF WAY DOCUMENTS			
A.	TRAVEL - 2 TRIPS x 110 MILES x \$0.545 / MILE	\$120.00	
ITEM TOTAL:		\$120.00	\$0.00
PARCEL APPRAISALS			
A.	ACQUISITIONS		
#	PROPERTY OWNER	ADDRESS	BUSINESS NAME
32-4	Archer Daniels Midland Co.	PO Box 1470	PARCEL ID #
33	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad
34	Hills Properties LLC	PO Box 3435	
35	Refreshment Services, Inc.	3400 Solar	PEPSI Refreshment
36	St John's Cemetery	2727 N Union St.	John's Lutheran Cemetery
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant
40	Illinois Power Company	1840 N BCR	Ameren IL Power
57-1	Leroy Walston		Walston Auto Wrecking
57-2	Leroy Walston	3941 E Faries	Walston Auto Wrecking
32-11	Archer Daniels Midland Co.	4083 E Faries	ADM Renovation
57-3	Leroy Walston	4147 E Faries	Walston Auto Wrecking
57-4	Leroy Walston	4000 E Faries	Walston Auto Wrecking
32-12	Archer Daniels Midland Co.	4187 E Faries	ADM
	Archer Daniels Midland Co.		
	Norfolk Southern Railroad		
	Archer Daniels Midland Co.		
	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad
	Brush College Holdings		
ITEM TOTAL:		\$0.00	\$100,000.00
PARCEL REVIEW APPRAISALS			
A.	TRAVEL - 10 TRIPS x 110 MILES x \$0.545 / MILE	\$600.00	
B.	REVIEWS - PRINT, BIND		
	REPORTS / NARRATIVES - 500 PAGES X \$0.15 / PAGE =	\$75.00	
	1/4 SIZE PLANS / EXHIBITS - 200 SHEETS X \$0.20 / EACH =	\$40.00	
ITEM TOTAL:		\$715.00	\$0.00

DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		DIRECT COSTS	SERVICES BY		
NEGOTIATIONS					
A.	TRAVEL - 40 TRIPS x 110 MILES x \$0.545 / MILE	\$2,400.00			
B.	NEGOTIATORS REPORTS:				
	REPORTS / NARRATIVES - 500 PAGES X \$0.15 / PAGE =	\$75.00			
	1/4 SIZE PLANS / EXHIBITS - 200 SHEETS X \$0.20 / EACH =	\$40.00			
C.	COURTHOUS RECORDING OF FINAL DOCUMENTS	\$1,000.00			
ITEM TOTAL:		\$3,515.00	\$0.00		
RELOCATION ASSISTANCE					
A.	TRAVEL - 2 TRIPS x 110 MILES x \$0.545 / MILE	\$120.00			
B.	REVIEWS - PRINT, BIND				
	REPORTS / NARRATIVES - 500 PAGES X \$0.15 / PAGE =	\$75.00			
	1/4 SIZE PLANS / EXHIBITS - 200 SHEETS X \$0.20 / EACH =	\$40.00			
ITEM TOTAL:		\$235.00	\$0.00		
TITLE REPORTS & INSURANCE					
A.	PROPERTY OWNER OF RECORD & TITLE REPORTS				
	30 PARCELS X \$100/PARCEL	\$0.00	\$3,000.00		
B.	TITLE INSURANCE FOR PARCELS				
#	PROPERTY OWNER	ADDRESS	BUSINESS NAME	PARCEL ID #	
32-4	Archer Daniels Midland Co.	PO Box 1470		13-07-477-001	\$2,000.00
33	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad	13-06-477-010	\$1,500.00
34	Hills Properties LLC	PO Box 3435		13-05-302-008	\$1,100.00
35	Refreshment Services, Inc.	3400 Solar	PEPSI Refreshment	13-05-351-001	\$1,100.00
36	St John's Cemetery	2727 N Union St.	John's Lutheran Cemetery	13-05-351-006	\$1,100.00
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant	13-07-226-010	\$1,500.00
32-10	Archer Daniels Midland Co.	PO Box 1470	ADM West Plant	13-07-227-001	\$1,500.00
40	Illinois Power Company	1840 N BCR	Ameren IL Power	13-08-102-012	\$2,000.00
57-1	Leroy Walston		Walston Auto Wrecking	13-08-101-008	\$1,100.00
57-2	Leroy Walston	3941 E Faries	Walston Auto Wrecking	13-08-101-009	\$1,100.00
32-11	Archer Daniels Midland Co.	4083 E Faries	ADM Renovation	13-08-101-010	\$1,500.00
57-3	Leroy Walston	4147 E Faries	Walston Auto Wrecking	13-08-101-011	\$1,100.00
57-4	Leroy Walston	4000 E Faries	Walston Auto Wrecking	13-08-101-012	\$1,100.00
32-12	Archer Daniels Midland Co.	4187 E Faries	ADM	13-08-126-001	\$1,500.00
	Archer Daniels Midland Co.			13-08-126-004	\$1,500.00
	Norfolk Southern Railroad			13-05-376-XXX	\$1,500.00
	Archer Daniels Midland Co.			13-08-102-003	\$1,500.00
	Illinois Central Railroad	Chicago, IL	Illinois Central Railroad	13-06-479-XXX	\$1,500.00
	Brush College Holdings			13-05-302-007	\$1,500.00
ITEM TOTAL:		\$0.00	\$29,700.00		

DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION	DIRECT COSTS	SERVICES BY
PROGRESS MEETINGS AND COORDINATION		
A. TRAVEL		
CITY PROGRESS MEETINGS		
TRAVEL - 5 TRIPS x 110 MILES x \$0.545 / MILE	\$300.00	
IDOT / COUNTY SITE MEETINGS		
TRAVEL - 2 TRIPS x 110 MILES x \$0.545 / MILE	\$120.00	
DESIGN ENGINEER COORDINATION MEETINGS		
TRAVEL - 3 TRIPS x 110 MILES x \$0.545 / MILE	\$180.00	
SUBCONSULTANT PROGRESS MEETINGS		
TRAVEL - 2 TRIPS x 110 MILES x \$0.545 / MILE	\$120.00	
ITEM TOTAL:	\$720.00	\$0.00
PROJECT ADMINISTRATION / MANAGEMENT		
A. COURIER SERVICES (UPS, FEDERAL EXPRESS, US POST OFFICE)	\$500.00	
ITEM TOTAL:	\$500.00	\$0.00



PRELIMINARY PLAN
BRUSH COLLEGE ROAD AT
FARLEY PARKWAY
CITY OF DECATUR
SIGNALIZED OPT/GA

Information Technology

DATE: 12/17/2018

MEMO: 2018-11

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Jim Edwards, IT Director

SUBJECT: Resolution Approving Expenditure of City Funds to Renew Annual Enterprise Virtual Server VMware Software Maintenance with Presidio Networked Solutions Group

SUMMARY RECOMMENDATION: Staff recommends that the City Council approve the attached resolution authorizing the City Manager to execute a Purchase Order in the amount of \$23,806 to Presidio Networked Solutions Group (formerly Netch) to renew the Annual Enterprise Virtual Server VMware Software Maintenance.

BACKGROUND:

The City has standardized on a CISCO Virtual Server hardware platform running VMware software to provide a virtual application server architecture to deliver software applications to City offices throughout the City. This server strategy provides the most flexible and cost-effective application delivery method allowing hardware resources to be matched to the software application needs without wasting available resources.

Presidio (formerly Netch) installed this solution and has been providing maintenance services on it since this platform was purchased in 2014. The City Council has never seen these maintenance renewals in the past because these services were spread across several different invoices, coming due at different times of year, and none individually where over \$20,000 annually. In an effort to reduce the overall cost of this software maintenance and make it easier to manage, I asked Presidio to make all maintenance for VMware coterminous (come due at the same time). This effort will save the City of Decatur about \$6,438.22 in on-going annual expenses.

Renewal of this maintenance entitles the City to receive expert software support for the VMware software platform, around the clock technical support from software engineers, and ongoing software updates. This is a routine annual expense.

PRIOR COUNCIL ACTION: Approved original VMware software purchase in 2014

POTENTIAL OBJECTIONS: None anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Jim Edwards, IT Director (450-2236)

BUDGET/TIME IMPLICATIONS: The funding for this project will be paid from the Information Technology operating budget and is provided for and will be paid from the approved FY2019 City budget.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Presidio VMware Maintenance Renewal Quote	Backup Material

RESOLUTION NO. R _____

RESOLUTION APPROVING EXPENDITURE OF CITY FUNDS TO RENEW ANNUAL
ENTERPRISE VIRTUAL SERVER VMWARE SOFTWARE MAINTENANCE WITH
PRESIDIO NETWORKED SOLUTIONS GROUP

Section 1. That the Price Quote presented to the City Council herewith from Presidio Networked Solutions Group for Annual Enterprise Virtual Server VMware Software Maintenance, be, and it is hereby, received, placed on file, and approved.

Section 2. That the Interim City Manager or his designee be, and they are hereby, authorized and directed to execute a Purchase Order to Presidio Networked Solutions Group in an amount not to exceed \$23,806.

PRESENTED and ADOPTED this 17th day of December, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

TO: City of Decatur IL
James Edwards
1 Gary K Anderson Plaza - 3rd Floor
Decatur, IL 62523

jedwards@decaturil.gov
(p) .

FROM: Presidio Networked Solutions Group, LLC
Tadd Gerst
401 SW Water St
Suite 601
Peoria, IL 61602

tgerst@presidio.com
(p) 309.306.7833

BILL TO: City of Decatur IL
Accounts Payable
1 Gary K Anderson Plaza
Decatur, IL 62523

accountspayable@decaturil.gov
(p) 217-424-2707

SHIP TO: City of Decatur
James Edwards
1 Gary K Anderson Plaza
Decatur, IL 62523

jedwards@decaturil.gov
(p) .

Customer#: CITYO522
Account Manager: Tadd Gerst
Inside Sales Rep: Chris O'Keefe
Title: VMware Renewal - Coverage Expiring 01/22/19

#	Part #	Description	Unit Price	Qty	Ext Price
1	VS6-STD-G-SSS-C	Basic Support Coverage VMware vSphere 6 Standard for 1 processor Comments: Instance Number: 155935428 Service Dates: 01/22/19 - 01/31/20	\$268.61	2 for 12 mo(s)	\$537.22
2	VS6-OEPL-P-SSS-C	Production Support Coverage VMware vSphere 6 with Operations Management Enterprise Plus Comments: Instance Number: 171348504 Serial Number: 4H28J-682EM-78295-08826-AN6PH Service Dates: 03/31/18 - 01/31/20	\$2,343.66	2 for 22 mo(s)	\$4,687.32
3	VR7-OSTC-P-SSS-C	Production Support Coverage for VMware vRealize Operations 7 Standard (Per CPU) Comments: Instance Number: 175478319 Service Dates: 10/04/19 - 01/31/20	\$101.02	6 for 4 mo(s)	\$606.12
4	VS6-EPL-P-SSS-C	Production Support Coverage VMware vSphere 6 Enterprise Plus for 1 processor Comments: Instance Number: 175478318 Service Dates: 10/04/19 - 01/31/20	\$275.05	6 for 4 mo(s)	\$1,650.30
5	VS6-STD-P-SSS-F	Production Support Coverage VMware vSphere 6 Standard for 1 processor Comments: Instance Number: 156167488 Service Dates: 01/31/19 - 01/31/20	\$310.18	2 for 12 mo(s)	\$620.36
6	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278537 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
7	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278536 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
8	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278535 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
9	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278534 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
10	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278533 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20

11	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278532 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
12	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278531 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
13	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278530 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
14	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278529 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
15	HZ-ENTC-10-P-SSS-F	Production Support Coverage for VMware Horizon Enterprise Edition: 10 Pack (CCU) Comments: Instance Number: 152278538 Service Dates: 01/31/19 - 01/31/20	\$1,422.20	1 for 12 mo(s)	\$1,422.20
16	VCS6-STD-P-SSS-F	Production Support Coverage VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) Comments: Instance Number: 165946523 Serial Number: 41481-DC35Q-28L93-0J280-0TRL5 Service Dates: 01/31/19 - 01/31/20	\$1,482.68	1 for 12 mo(s)	\$1,482.68

			Sub Total:	\$23,806.00
			Grand Total:	\$23,806.00

Quote valid for 30 days unless otherwise noted.

Additional Terms

The following terms and conditions shall govern this agreement unless a valid Master Services & Product Agreement or other similar agreement ("Master Agreement") between the parties has been executed and is in force, in which case the terms of the Master Agreement shall prevail to the extent that they are inconsistent with the following terms and conditions.

1. Purchase Orders, Invoicing, Payment and Acceptance. Any purchase order submitted by CLIENT in connection with this agreement shall be deemed subject to these Additional Terms and this agreement. Unsigned, electronically submitted purchase orders shall be deemed to include CLIENT's electronic signature and shall be binding to the extent accepted by Presidio. Presidio's performance of such purchase order shall not constitute Presidio's acceptance of new or different terms, including pre-printed terms on such order. In absence of a purchase order, CLIENT agrees that its signature below grants Presidio the right to invoice CLIENT and authorizes payment to Presidio for the amounts owed. Further, CLIENT represents that Presidio can rely on such CLIENT signature for payment. Presidio shall invoice CLIENT for the Products and/or Services in accordance with the terms stated in the agreement. The price included herein reflects a 3% discount for payment by cash, check or wire transfer. This discount will not apply in the event that CLIENT pays using a credit card or debit card. CLIENT shall make payment to Presidio within thirty (30) days from the date of invoice. Except for taxes due on Presidio's net income, CLIENT shall pay all taxes. Presidio reserves the right to bill CLIENT for additional work requested by CLIENT and performed by Presidio, and for applicable expenses incurred by Presidio pursuant to providing such additional services, which are not described in this agreement. Unless otherwise indicated in this agreement, CLIENT agrees that staff augmentation services and services performed on a time and materials basis shall be deemed accepted as performed. Unless otherwise indicated in this agreement, Projects shall be deemed accepted upon the earlier of Presidio's receipt a signed Project Completion and Acceptance document which has been signed and dated by an authorized representative of CLIENT, or thirty (30) calendar days from the date of the delivery of the final Project deliverable. If acceptance is refused, the Client shall provide, in writing to Presidio, its reasonable basis for refusal, prior to the expiration of the thirty (30) calendars day period. Presidio shall address the issue before subsequent work is undertaken.
2. Shipment of Product. All Products delivered to CLIENT hereunder shall be shipped FOB origin, freight collect. Title and risk of loss shall pass to CLIENT at point of origin. Products shall be deemed accepted upon delivery.
3. Limitations of Warranties. Presidio warrants that Services shall be provided by competent personnel in accordance with applicable professional standards. ALL PRODUCTS PROVIDED BY PRESIDIO ARE PROVIDED "AS IS", WITH ALL FAULTS. PRESIDIO MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ANY AND ALL ORIGINAL EQUIPMENT MANUFACTURER (OEM) WARRANTIES, CERTIFICATIONS AND GUARANTEES, IF ANY, ARE PASSED THROUGH TO CLIENT.
4. Intellectual Property. CLIENT acknowledges that Presidio, its vendors, and/or its licensors retain all patents and/or copyrights in and to all proprietary data, processes and programs, if any, provided in connection with Services performed hereunder; any Presidio software provided to CLIENT as part of the Services provided shall be subject to the vendor's, licensor's or OEM's copyright and licensing policy. To the extent such software is prepared by Presidio, it is provided by nontransferable, nonexclusive license for CLIENT'S internal use only, subject strictly to the terms and conditions of this Agreement, and shall terminate upon termination or expiration of this Agreement. CLIENT shall not duplicate, use or disclose for the benefit of third parties, reverse engineer or decompile any such software.
5. Confidential Information. The parties agree that Confidential Information means any information disclosed by the disclosing party to the receiving party, either directly or indirectly, in writing, orally or by inspection of tangible objects (including without limitation documents, prototypes, samples, plant and equipment, "CLIENT" lists or other "CLIENT" information not known to the public), which is designated as "Confidential," "Proprietary" or some similar designation, or is the type of information which should reasonably be recognized as Confidential or Proprietary. The receiving party shall not use any Confidential Information of the disclosing party for any purpose except to evaluate and engage in discussions concerning this Proposal. Each party agrees to protect the other party's Proprietary and Confidential Information to the same extent that it protects its own Proprietary and Confidential Information but with no less than a reasonable degree of care.
6. Limitation of Liability. IN NO EVENT SHALL PRESIDIO BE LIABLE TO CLIENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. PRESIDIO'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO PRESIDIO BY CLIENT FOR SERVICES AND/OR PERFORMANCE HEREUNDER. Without limiting the foregoing, Presidio will have no responsibility for the adequacy or performance of (in) any third party software provided to Presidio under this agreement; (ii) any hardware, and (iii) any services provided by any third party.
7. Non-Solicitation Provision. During the term of this agreement and for twelve (12) months thereafter, CLIENT will not solicit for a permanent or other position any employee or subcontractor of the other party to whom that party was introduced as a result of this agreement. Should CLIENT solicit and/or hire an employee or contractor from PRESIDIO, CLIENT shall pay to PRESIDIO an administrative fee equal to 1 year's salary of the employee's new salary at CLIENT.
8. Export Law Compliance. CLIENT has been advised that all Products purchased hereunder and Presidio Confidential Information is subject to the U.S. Export Administration Regulations. CLIENT agrees to comply with all applicable United States export control laws, and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.
9. Force Majeure. Neither party shall be liable for any failure or delay in performance of its obligations hereunder where such performance is prevented or delayed by causes beyond its reasonable control, including without limitation, flood, war, embargo, strike or other labor dispute, riot, acts of God or the intervention of any government authority.
10. Choice of Law and Venue. The parties will attempt to settle any claim or controversy arising under this agreement through consultation and negotiation in good faith and a spirit of mutual cooperation. This agreement and all matters relating thereto shall be governed exclusively by the substantive law of the State of Michigan. Any dispute relating directly or indirectly to this agreement or any other contract or agreement between the parties which cannot be resolved through the process of consultation and negotiation shall be brought in a court of competent jurisdiction in Kent County, Michigan, that being the exclusive venue for any dispute between or any claims held by any of the parties to this agreement.
11. Miscellaneous. This agreement constitutes the entire agreement of the parties and supersedes all prior written or oral agreements, representations and understandings relating to the subject matter hereof, with the exception of a valid Master Services and Product Agreement between the parties under the terms of which this agreement shall be incorporated. This agreement shall not be amended or modified except by written instrument signed by the parties. Should additional work beyond the scope of the Services detailed herein by Presidio be requested by CLIENT, fees for such additional Services will be negotiated with CLIENT prior to performing such work and will be memorialized in writing between the Parties by utilizing a Project Change Request form ("PCR") or an additional agreement as appropriate. Presidio will invoice CLIENT for any additional work performed and expenses incurred which are not described in this agreement. The Parties agree that neither may assign its rights or duties under this contract without the prior written consent of the other Party, which consent shall not be unreasonably withheld.
12. Severability. The provisions of this Agreement are severable. If any provision of this Agreement or its application to any person or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons or circumstances shall not be affected.

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

Economic & Community Development

DATE: 12/17/2018

MEMO: No. 18-43

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Billy Tyus, Interim City Manager
Raymond Lai, AICP, Economic and Community Development Director
Susan Kretsinger, Neighborhood Inspections Administrator

SUBJECT:

Resolution authorizing the execution of an Agreement with Steve's Trucking, Inc. for the demolition of 409 South Webster Street.

SUMMARY RECOMMENDATION:

It is recommended that City Council approve the attached Resolution authorizing the execution of an Agreement between Steve's Trucking, Inc. and the City of Decatur, Illinois for \$20,410 for the demolition of 409 South Webster Street.

BACKGROUND:

As part of work to expedite demolitions in our community it is recommended that City Council approve the attached Resolution authorizing the execution of an agreement between Steve's Trucking, Inc. and the City of Decatur for \$20,410 for the demolition of 409 South Webster Street. The demolition cost is \$12,560 and asbestos removal costs are \$7,850.

If approved, it would mean that there would be a total of 27 houses that are either demolished, out to bid or will be soon with a goal to have a minimum of 47 by February 2019. There is just shy of \$1 million budgeted for demolitions over the next 12 months (\$922,394).

We recently received bids for the demolition of 9 properties at a total cost of \$94,059 which comes out to an average cost of \$10,451 per house, less than the estimated \$15,000 to \$20,000 that we've seen in prior years. Of the 9 houses, this property was the only one with a price of more than \$20,000 which is why it is before you for consideration. We are awarding contracts to the other low bidders. The property addresses (and costs) are as follows:

1235 West Green - \$4800
856 South Illinois - \$18,880

897 West Leafland - \$6350
2116 North Lowber - \$6840
1653 East North - \$7450
1504 North Union - \$7500
1701 North Union - \$7000
1513 East Walnut - \$14,829
409 South Webster - \$20,410

A 2nd group of 12 houses is being prepared for bid this month. Also, 2 of the 6 houses selected for demolition by the Operating Engineers Local Union No. 965 as a training opportunity are down with the work having started the week of December 10.

POTENTIAL OBJECTIONS: No known objections to this resolution request.

INPUT FROM OTHER SOURCES:

Debbie Perry, Purchasing Supervisor; and Susan Kretsinger, Neighborhood Inspections Administrator

STAFF REFERENCE: Any additional questions may be forwarded to Raymond Lai at 424-2727 or rlai@decaturil.gov or Susan Kretsinger at 424-2783 or skretsinger@decaturil.gov

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Bid Tab	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER WITH
STEVE’S TRUCKING, INC. FOR DEMOLITION OF PROPERTY
409 SOUTH WEBSTER STREET**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for the demolition of a vacant residential dwelling at 409 South Webster Street, Decatur, Illinois, and presented to the City Council herewith, be received and placed on file.

Section 2. That the bid of Steve’s Trucking, Inc., in the amount of \$20,410 be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Steve’s Trucking, Inc., for their bid price of \$20,410.

PRESENTED and ADOPTED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

Financial Management

DATE: 12/11/2018

MEMO: Letter to the Decatur City Council Financial Management Department 2018 - 17

TO: Honorable Mayor Moore Wolfe,
City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Interfund Cash Advance to Decatur Public Transit System

ATTACHMENTS:

Description	Type
Council Letter	Cover Memo
Resolution	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
#2018 - 17

DATE: December 11, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City of Decatur to Provide an Interfund Cash Advance to the Decatur Public Transit System Fund

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution.

BACKGROUND:

The City of Decatur Public Transit is funded through operating grants received from the State of Illinois Department of Transportation and the Federal Department of Transportation.

The Council Resolution herewith is requested for approval as a precautionary measure in the event that the City of Decatur Public Transit System does not receive the Federal Department of Transportation operating grant for the federal fiscal year ending October 31, 2018, which is on file with the Federal Department of Transportation, pending approval and disbursement.

Unless said operating grant is received before December 31, 2018, the Decatur Public Transit System Fund will end the City of Decatur 2018 fiscal year with a negative cash position.

Government Accounting Standards Board ("GASB") pronouncements require the Auditors in the fiscal period audit to site the City with a negative audit finding in the event of such occurrence, regardless of the reason for the negative cash position.

Council approval of the Interfund Cash advance, in the event required, will place the City in compliance of GASB audit requirements.

If the operating grant is received prior to December 31, 2018, the Interfund Cash Advance will not be affected. It is unlikely that the City of Decatur will receive the Federal Operating Grant before December 31, 2018.

The projected amount of the Interfund Cash Advance is on the order of \$1.5 to \$1.6 million.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

None.

RESOLUTION NO. R2018-

**RESOLUTION AUTHORIZING THE CITY OF DECATUR TO PROVIDE AN
INTERFUND CASH ADVANCE TO THE
DECATUR PUBLIC TRANSIT SYSTEM FUND**

WHEREAS, the Decatur Public Transit System must have funds in an amount to affect a positive cash position at the close of business as of December 31, 2018 for the purpose of funding the payroll and other operating expenses; and,

WHEREAS, the Decatur Public Transit System receives an operating grant from the Federal Department of Transportation on an annual basis and the Decatur Public Transit System has not received the Federal Department of Transportation operating grant for the federal fiscal period ending October 31, 2018; and,

WHEREAS, it is necessary for the City of Decatur to provide an interfund cash advance to the Decatur Public Transit System in an amount sufficient to affect a positive cash position as of the close of business December 31, 2018 until such time that the Decatur Public Transit System receives the annual operating grant from the Federal Department of Transportation.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That an Interfund Cash Advance in sufficient amount to affect a positive cash position at the close of business as of December 31, 2018 to the Decatur Public Transit System Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Treasurer is hereby, authorized and directed to affect said interfund cash advance to the Decatur Public Transit System on behalf of the City of Decatur, Illinois.

Section 3. That the City Treasurer is hereby authorized and directed to repay in full the amounts transferred herein to the City of Decatur at such time that the Decatur Public Transit System fund receives the federal operating grant funds or at such time that the Decatur Public Transit System fund has sufficient funds to repay the interfund cash advance to the City of Decatur, whichever occurs first.

PRESENTED and ADOPTED this 17th day of December 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

Financial Management

DATE: 12/11/2018

MEMO: Letter to the Decatur City Council Financial Management Department 2018 -18

TO: Honorable Mayor Moore Wolfe,
City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Interfund Cash Advance to Major Moves Fund

ATTACHMENTS:

Description	Type
memo	Cover Memo
Resolution	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
#2018 - 18

DATE: December 11, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City of Decatur to provide an Interfund Cash Advance to the Major Moves Fund

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution.

BACKGROUND:

With Council Resolution R2017-91, City Council approved engagement of Quetica, LLC to perform a Supply Chain Study, City Public Works Project 2014-06, Midwest Inland Port Transportation Plan, in the amount of \$288,530.

Further, with Council Resolution R2017-90, City Council approved acceptance of a grant from the Illinois Department of Transportation, to fund a portion of the Quetica Supply Chain Study, in the amount of \$230,020.

Further, non-grant funding in the amount of \$58,510 was defined to be provided by supportive contributions from the Macon County and Decatur Economic Development Corporation, Macon County and the City of Decatur in the following amounts:

- EDC \$27,000
- Macon County \$15,755
- City of Decatur \$15,755
- Total \$58,510

Due to the timing of the work we only recently were able to request payment but the funding has not yet been received, although we would expect that it will occur by early January.

The Council Resolution herewith is requested for approval as a precautionary measure in the event that the City of Decatur does not receive supportive project contributions before December 31, 2018.

Unless said supportive contributions are received before December 31, 2018, the Major Moves Fund will end the fiscal year with a negative cash position.

Government Accounting Standards Board (“GASB”) pronouncements require the Auditors in the fiscal period audit to site the City with a negative audit finding in the event of such occurrence, regardless of the reason for the negative cash position.

Council approval of the Interfund Cash advance, in the event required, will place the City in compliance of GASB audit requirements.

If supportive contributions are received prior to December 31, 2018, the Interfund Cash Advance will not be affected.

The projected amount of the Interfund Cash Advance is on the order of \$0.1 million.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Billy Tyus, City Manager

Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

None.

RESOLUTION NO. R2018-

**RESOLUTION AUTHORIZING THE CITY OF DECATUR TO PROVIDE AN
INTERFUND CASH ADVANCE TO THE
MAJOR MOVES FUND**

WHEREAS, the Major Moves Fund must have funds in an amount to affect a positive cash position at the close of business as of December 31, 2018; and,

WHEREAS, certain monies are due to the Major Moves Fund from certain entities supporting the activities connected to the Supply Chain Initiative; and,

WHEREAS, it is necessary for the City of Decatur to provide an interfund cash advance to the Major Moves Fund in an amount sufficient to affect a positive cash position as of the close of business December 31, 2018 until such time that the Major Moves Fund receives such monies defraying expense connected to the Supply Chain Initiative.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That an Interfund Cash Advance in sufficient amount to affect a positive cash position at the close of business as of December 31, 2018 to the Major Moves Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Treasurer is hereby, authorized and directed to affect said interfund cash advance to the Major Moves Fund on behalf of the City of Decatur, Illinois.

Section 3. That the City Treasurer is hereby authorized and directed to repay in full the amounts transferred herein to the City of Decatur at such time that the Major Moves Fund receives the monies from those entities supporting the activities of the Supply Chain Initiative.

PRESENTED and ADOPTED this 17th day of December 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

Police Department

DATE: 12/12/2018

MEMO: 18-69

TO: The Honorable, Mayor Julie Moore Wolfe
Council Members

FROM: Billy Tyus, Interim City Manager
James E. Getz Jr., Chief of Police
Shane Brandel, Deputy Chief of Police

SUBJECT: Purchase of Motorola APX 8000 Portable Radios

SUMMARY RECOMMENDATION: It would be the recommendation of staff that the Council authorize the Decatur Police Department to purchase 212 Motorola APX 8000 portable radios and required accessories at a cost of \$1,032,444.24.

BACKGROUND:

In late 2008 and early 2009, the Decatur Police Department purchased and began use of Motorola XTS 2500 digital portable radios. This was part of a county wide initiative that included all law enforcement agencies in Macon County and the Decatur Fire Department. This initiative also included the use of the statewide Motorola Starcom21 system. The original radios have been in use by DPD since that time.

In 2014, Motorola stopped production of the XTS 2500, and effective 12/31/2019 Motorola will cease service agreements for the radios. Due to the age of the current radios, they are in need of regular maintenance. Any maintenance after 12/31/2019 may not be possible, and that maintenance which is possible will not be cost effective.

The portable radio is one of the most important tools for a police officer, as it serves as their lifeline in many situations. In 2016, Motorola introduced the model APX 8000 radio. This radio comes with numerous features that enhance the ability of police officers to communicate clearly and effectively. It also offers features that can be used in the future if needed, such as Wifi and GPS. In addition this model would be compatible with the FirstNet statewide emergency responder network when that platform is ready and available.

One of the other benefits of the APX 8000, versus other Motorola models, is that it was produced only a few years ago. This allows the buyer a longer lifespan for the use of the radio. The radio currently being used by DPD has been in the Motorola family of radios for

the last 19 years. If that trend continues with the APX 8000, DPD could see 15 or more years of usage before there is a further need to replace radios.

Currently, Motorola is offering financing options in their purchase packages. Of interest to the City is a one year, zero percent financing option. If we signed a purchase agreement in December 2018, payment to Motorola would not be required until December 2019. This allows the City to defer payment on the radios for a period of time in order to find the best financing options available. In addition, Motorola is currently offering a buy-back option for the current radios utilized by DPD. Motorola is offering \$700 per radio, which reduces the overall cost by nearly \$150,000. The current bid by Motorola is good through December 21, 2018. It is unknown what deal will be able to be made with Motorola after that date.

PRIOR COUNCIL ACTION: There has been no prior Council action related to this purchase.

POTENTIAL OBJECTIONS: None Anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: James E. Getz Jr., Chief of Police 424-2745, jgetzjr@decaturil.gov, Shane G. Brandel, Deputy Chief of Police 424-2740, sbrandel@decaturil.gov

BUDGET/TIME IMPLICATIONS:

The funds for the purchase of portable radios has been budgeted for the 2019 fiscal year.

ATTACHMENTS:

Description	Type
Resolution	Cover Memo
Motorola Quote	Backup Material

RESOLUTION NO. R2018-_____

**RESOLUTION AUTHORIZING THE PURCHASE OF PORTABLE RADIOS FROM
MOTOROLA SOLUTIONS FOR THE DECATUR POLICE DEPARTMENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the quote presented to the City Council herewith from Motorola Solutions regarding the purchase of 212 APX 8000 portable radios for the Decatur Police Department be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager or his designee be, and they are hereby, authorized and directed to execute said Purchase Order on behalf of the City of Decatur to Motorola Solutions in an amount not to exceed \$1,032,444.24.

PRESENTED and ADOPTED this Seventeenth day of December, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK



MOTOROLA SOLUTIONS

BILL TO: City of Decatur (Police Department)
 #1 Gary K. Anderson PL
 Decatur, IL. 62523
 United States

SALES CONTACT: BARBECK COMMUNICATIONS
 Eric Smith
esmith@barbeck.com
 217-853-5610 cell

ATTN: D.C. Shane Brandel
sbrandel@decaturil.gov
 217-424-2740

CUSTOMER NUMBER: 1000750506
PAYMENT TERMS: PO NET 30 DUE or FINANCING OPTION

Quantity	Description	Nomenclature	List price	Your Price	Extended Price
212	APX 8000 1.5 ALL BAND PORT	H91TGD9PW5AN	\$ 5,777.00	\$ 4,217.21	\$ 894,048.52
212	ADD: ASTRO DIGITAL CAI	Q806	\$ 515.00	\$ 375.95	\$ 79,701.40
212	ADD: P25 9600 BAUD TRUNKING	Q361	\$ 300.00	\$ 219.00	\$ 46,428.00
212	ADD: SMARTZONE OPERATION	H38BS	\$ 1,500.00	\$ 1,095.00	\$ 232,140.00
212	ADD: ADVANCED SYSTEM KEY	QA01648	\$ 5.00	\$ 3.65	\$ 773.80
212	DEL: UHF BAND	QA05509	\$ (800.00)	\$ (584.00)	\$ (123,808.00)
212	DEL: VHF BAND	QA05508	\$ (800.00)	\$ (584.00)	\$ (123,808.00)
212	CHARGER, SINGLE UNIT, IMPRES	NNTN8860	\$ 150.00	\$ 94.50	\$ 20,034.00
212	IMPRES XP RSM (IP68) DUAL MIC NS	NMN6271A	\$ 325.00	\$ 204.75	\$ 43,407.00
212	ADD: 3 YEAR ESSENTIAL SERVICE	Q58	\$ 110.00	\$ 110.00	\$ 23,320.00
SUBTOTAL				\$	1,092,236.72
MOTOROLA TRADE IN					\$ (148,400.00)
(\$700 off per radio if a radio is traded in. It is a 1 to 1 purchase to trade. Offer expires Dec. 21, 2018)					
SUBTOTAL					\$ 943,836.72

OPTIONS

212	Bat LIION 34000T IMPRES 2	PMNN4486	\$ 142.00	\$ 89.46	\$ 18,965.52
212	ADD: TDMA OPERATION	QA00580AA	\$ 450.00	\$ 328.50	\$ 69,642.00
SUBTOTAL					\$88,607.52

See BARBECK proposal for programming and maintenance

TOTALS					\$ 1,032,444.24
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Economic & Community Development

DATE: 12/17/2018

MEMO: No. 18-45

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Gregg Zientara, City Treasurer & Director of Finance
Raymond Lai, Director of Economic and Community Development

SUBJECT: Authorization to participate in the HUD public offering to refinance an existing Section 108 Loan

SUMMARY RECOMMENDATION:

Staff recommends the Interim City Manager be authorized to execute the necessary documents as required by the U.S. Department of Housing and Urban Development (HUD) to refinance an existing guaranteed Section 108 loan for the Near North Redevelopment Project.

BACKGROUND:

Previously, the City of Decatur was awarded by HUD a \$3 million Section 108 Loan for the Near North Development Project (a/k/a Wabash Crossing). The loan has been gradually paid down on a semi-annual basis by using a portion of the City's annual CDBG entitlement allocation.

At this time, a balance of \$810,000 for the principal amount is outstanding for this loan which will mature in August 1, 2022. HUD now offers the City an opportunity to participate in a public offering to refinance the remaining principal amount with an estimated saving of approximately \$42,000 by the loan maturity date.

POTENTIAL OBJECTIONS: Staff is not aware of any objections.

INPUT FROM OTHER SOURCES:

Relevant information was received from HUD offices.

STAFF REFERENCE: Should the City Council have any questions, you may contact Gregg Zientara at 424-2702 or GZientara@decaturil.gov, or Ray Lai at 424-2727 or RLai@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Supporting Documentation	Backup Material

Resolution No. _____

**RESOLUTION AUTHORIZING CITY OF DECATUR TO PARTICIPATE IN THE HUD
PUBLIC OFFERING AS PART OF THE SECTION 108 LOAN GUARANTEE
ASSISTANCE PROGRAM TO REFINANCE THE EXISTING NOTE OR OTHER
OBLIGATION IN THE ORIGINAL PRINCIPAL AMOUNT OF \$3,000,000 FOR THE
NEAR NORTH REDEVELOPMENT PROJECT**

WHEREAS, the City of Decatur, by Resolution adopted June 17, 2002, authorized an application seeking loan guarantee assistance under Section 108 of the Housing and Community Development Act of 1974, as amended, from the United States Department of Housing and Urban Development (“HUD”), and did authorize the Mayor to execute the documents necessary to accomplish the transaction, and did accept HUD’s guarantee of Section 108 note number B-95-MC-17-0008-A for the Near North Redevelopment Project under a Section 108 Contract for Loan Guarantee Assistance dated August 8, 2002; and

WHEREAS, the assistance provided by HUD was the guarantee of a note in the original principal amount of \$3,000,000 plus interest thereon; and

WHEREAS, HUD has notified the City of Decatur that a public offering will occur in February 2019, and to participate, the City of Decatur must immediately notify HUD of its intention to refinance all or a portion of its existing Section 108 commitment through the public offering; and

WHEREAS, HUD may require, as a condition of participation in the public offering, that the City of Decatur execute documents related to the transaction, and whereas the City of Decatur has previously agreed to pay the City of Decatur’s share, as determined by HUD, of the customary and usual issuance, underwriting, and other costs related to the public offering and future administration of the Note and the trust certificates; and

WHEREAS, it is economically sound and in the best interest of the City of Decatur to accept more favorable fixed rates of interest under the Section 108 Loan Guarantee program offered by HUD under the public offering;

NOW THEREFORE BE IT RESOLVED BY the Decatur City Council, that Billy Tyus, Interim City Manager, or his duly authorized agent, shall notify HUD of the City of Decatur’s desires to participate in the February 2019 public offering by HUD through the loan guarantee assistance program under Section 108 of the Housing and Community Development Act of 1974, as amended, for the existing obligation B-95-MC-17-0008-A in the original principal amount of \$3,000,000, and to refinance the remaining principal amount of \$810,000 at such rates of interest that will be determined by HUD at the time of the public offering.

BE IT FURTHER RESOLVED HEREBY, Billy Tyus, Interim City Manager, is authorized to execute the necessary documents as required by HUD to refinance the existing guaranteed Section 108 Note, and to execute such other documents, contracts, amendments and agreements with HUD, and to authorize payment of any required fees, as may be necessary to effectuate this refinancing transaction.

This resolution shall be effective from and after the date of its adoption, this 17th day of December, 2018.

_____ made a motion, seconded by _____ to approve the foregoing resolution as presented:

Julie Moore Wolfe, Mayor

ATTEST: _____
City Clerk



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523-1196

Ms. Kerry S. Zombeck
Vice President
The Bank of New York Mellon Trust Company, N.A.
AIM 1554-1270
500 Ross Street, 12th Floor
Pittsburgh, PA 15262

Subject: Optional Redemption of Note Issued in Connection with Section 108
Government Guaranteed Participation Certificates, Series HUD 2002-A
Note Number: B-95-MC-17-0008-A

Dear Ms. Zombeck:

Pursuant to Section 3.03 of the Trust Agreement governing the Section 108 Government Guaranteed Participation Certificates, Series HUD 2002-A, City of Decatur (the "Borrower") hereby provides notice of its election to redeem as of February 1, 2019, the Note that it issued as part of the Series HUD 2002-A Participation Certificates ("Optional Redemption"). The Trust Agreement was executed on January 1, 1995, by the Secretary of Housing and Urban Development (the "Secretary") and Chemical Bank as Trustee, and Series 2002-A Supplement to the Trust Agreement was executed on August 8, 2002, by the Secretary and The Chase Manhattan Bank as Trustee. Amendment No. 1 to the Trust Agreement was executed on June 30, 2004, by the Secretary and JP Morgan Chase Bank as Trustee. The Borrower recognizes that The Bank of New York Mellon is the successor to the foregoing trustees and has assumed all of the obligations of the Trustee under these agreements. Capitalized terms used in this letter and not defined herein shall have the same definition as in the Trust Agreement as amended.

The Note and its Principal Amounts to be redeemed in full on February 1, 2019, are identified below:

Note Number: **B-95-MC-17-0008-A**

Maturity Date	Principal Amount (in Dollars)	Interest Rate	Participation Certificate CUSIP Number
August 1, 2019	\$195,000	5.93%	911759 FS 2
August 1, 2020	200,000	6.00%	911759 FT 0
August 1, 2021	205,000	6.07%	911759 FU 7
August 1, 2022	210,000	6.12%	911759 FV 5
Total	\$810,000.00		

The Borrower recognizes that its Optional Redemption of the listed Note requires payment of the full Principal Amounts thereof, and accrued interest to February 1, 2019. Accrued interest must be remitted to the Trustee no later than January 24, 2019.

The Borrower hereby authorizes the Trustee to give notice of this Optional Redemption to the Holders of the Participation Certificate in accordance with the Trust Agreement.

If you require additional information regarding this transaction please contact Gregg D. Zientara, City Treasurer & Director of Finance, at the following address:

Gregg D. Zientara
City Treasurer & Director of Finance
One Gary K. Anderson Plaza
Decatur, Illinois 62523
Telephone: 217 450 2226
Fax: 217 424 2717
[gzientara@decaturil.gov](mailto:gzentara@decaturil.gov)

Sincerely,

Billy Tyus,
Interim City Manager
December 17, 2018

cc: Paul Webster, HUD

City Clerk

DATE: 12/7/2018

MEMO: 2018-44

TO: Mayor Julie Moore Wolfe
Decatur City Council Members

FROM: Billy Tyus, Interim City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointments - Historical and Architectural Sites
Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointments of Zach Anderson and Katherine Unruh to the Historical and Architectural Sites Commission.

ATTACHMENTS:

Description	Type
Resolution Approving Appointments - HASC	Backup Material

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Zach Anderson	Historical and Architectural Sites Commission	5/1/2021
Katherine Unruh	Historical and Architectural Sites Commission	5/1/2021

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointments by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 12/7/2018

MEMO: 2018-45

TO: Mayor Julie Moore Wolfe
Decatur City Council Members

FROM: Billy Tyus, Interim City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointment - Zoning Board of Appeals

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Robert Brice to the Zoning Board of Appeals.

ATTACHMENTS:

Description	Type
Zoning Board of Appeals Resolution Approving Appointment	Backup Material

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Robert Brice	Zoning Board of Appeals	09/01/2021
--------------	-------------------------	------------

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 12/12/2018

MEMO: 2018-46

TO: Mayor Julie Moore Wolfe
Decatur City Council Members

FROM: Billy Tyus, Interim City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointment - Plan Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Terry Howley to Plan Commission.

ATTACHMENTS:

Description	Type
Resolution Approving Appointment - Plan Commission	Cover Memo

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Terry Howley

Plan Commission

04/30/2021

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of December, 2018.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 12/5/2018

MEMO: 2018-12

TO: Mayor Julie Wolfe and City Council Members

FROM: Interim City Manager Billy Tyus

SUBJECT: Monthly Reports for November, 2018

ATTACHMENTS:

Description	Type
Public Works, November, 2018	Cover Memo
Fire, November, 2018	Cover Memo
Human Resources, November, 2018	Cover Memo
Economic Community Development, November, 2018	Cover Memo
Police, November, 2018	Cover Memo
IT, November, 2018	Cover Memo

**Public Works Department
Monthly Activity Report
November 2018**

Engineering:

McKinley Avenue Sewer Rehabilitation: The project is approximately 95% designed by BGM & Associates (now Chastain & Associates). The Loan Ordinance was prepared and approved November 5, 2018 for \$7.9 million. Final loan paperwork being prepared and is scheduled to be submitted to IEPA. Advertisement for bids is expected to be in March of 2019.

2018 City MFT Street Improvement Project -County Fair Drive: The County Fair Drive Replacement Project was advertised on July 11 with bids received July 25. The bid specifications allowed an equivalent concrete or asphalt section of pavement. The City received four bids, 3 provided bids for the concrete option and 1 providing a bid for the asphalt option. Dunn Co provided the lowest responsive bid selecting the asphalt option. The project was presented and awarded on August 6, 2018. The existing pavement has been removed with all storm inlets modified to meet the new road profile. The subbase modification is complete with the new asphalt road surfaced placed late October. The project is complete except for punch list items which include seeding and striping.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017 and approved by Council on April 17, 2017. Work started May 30, 2017. All storm sewer is installed, and street reconstruction is complete. The project is complete with only final loan paperwork and punch list items remaining.

2018 Water Main Replacement Project: The project was designed by City staff and bids were opened on April 25. Council approved the contract with Burdick Plumbing and Heating on May 7, 2018. The project commenced in June in the neighborhood west of MacArthur High School. The Project was split up in three phases with the first and second phase complete. The third phase watermain installation is expected to commence in December. The Project is scheduled to be complete in May of 2019

2018 Trenchless Long Lining Repairs: The project is the annual cured-in-place small diameter lining project for the sanitary and storm sewer systems. It was advertised May 30 and bids were open on June 20. The project was awarded to Insituform by Council on July 2. The project is completed with only final project closeout remaining.

Lake House Parking and Pier Improvements: The lake house parking and pier improvement project was advertised on July 25 with bids scheduled to be received on August 9. The project consists of repaving the parking lot and replacing the concrete and fence on the pier. The project is on hold and is scheduled to be bid next spring.

Mound Road Spring Creek West and Middle Deck Replacement: Mound Road bridges West (between Neely Ave and Educational Park) and Middle (between Moundford Ave and Camelot Dr) over Spring Creek are scheduled to be advertised through the State letting January 2019. The Project replaces both decks with staged construction to allow for two-way traffic. It is expected to start early spring and completed late 2019. Project is estimated at 2.4 million with 80% to be State Funding and 20% to be paid for by the City.

MUNICIPAL SERVICES MONTHLY DATA 11/01/18 – 11/26/18

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewer Root Cut	8,549 lin. ft.	47 hours	
Ditches Cleaned	179 lin. ft.	16.5 hours	
Stump Removal	51 each	210 hours	
72 Hour Cleanups	57 each	199 hrs.	
Potholes Patched	1,715 each	284.5 hrs.	
Street Sweeping	364.8 miles	605.5 hours	

**Water Production Division
Monthly Activity Report
November 2018**

Additional Water Supply Plan: The City Council approved an agreement for this project with INTERA, Inc. in October. The initial stages of the project have begun.

Lake Decatur Dredging Basins 1 through 4: Dredging continued in Basin 4, which is the last basin to be dredged. It is scheduled for completion in December. Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 10,573,982 cubic yards of sediment has been removed from the lake, which is 99% of the contract amount, including over dredging, or 51 days of additional water supply.

Lake Decatur Landscape Maintenance: This year's project at the north side of the William Street Bridge was completed by Homer Tree Care in July.

Lake Services: Continued facilities maintenance, equipment winterization and dredging contractor coordination and monitoring. Removed old docks in Nelson Park harbor and fallen trees around the lake. Provided dredging project presentations to two groups. Assisted emergency personnel with vehicle in the lake with passengers. Staff trained on snow and ice control.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. This project is on hold pending the completion of the proposed Long Term Water Utility Sustainability Plan in late 2019.

Water Administration: Continued assisting University of Illinois water quality engineering class project on potential South Water Treatment Plant improvements. Revised 3 year water testing services agreement. Assisted with long term water utility sustainability plan scope of services and water distribution system water age study. Began additional water supply plan project.

Water Production: The level of Lake Decatur was maintained at an average of 614.41 feet above mean sea level (99% full) which was above normal for November due to moderate precipitation. 541.89 million gallons of potable water were pumped to customers which was 1.42% more than November 2017. Completed semi-annual clarifier basin washouts, repairs and preventative maintenance. Conducted distribution system water age study water quality testing. Completed in-house study of nitrate reduction facility ion exchange resin efficiency and projected useful life.



DECATUR FIRE DEPARTMENT
MEMORANDUM
18-12

December 6, 2018

TO: Billy Tyus, Interim City Manager

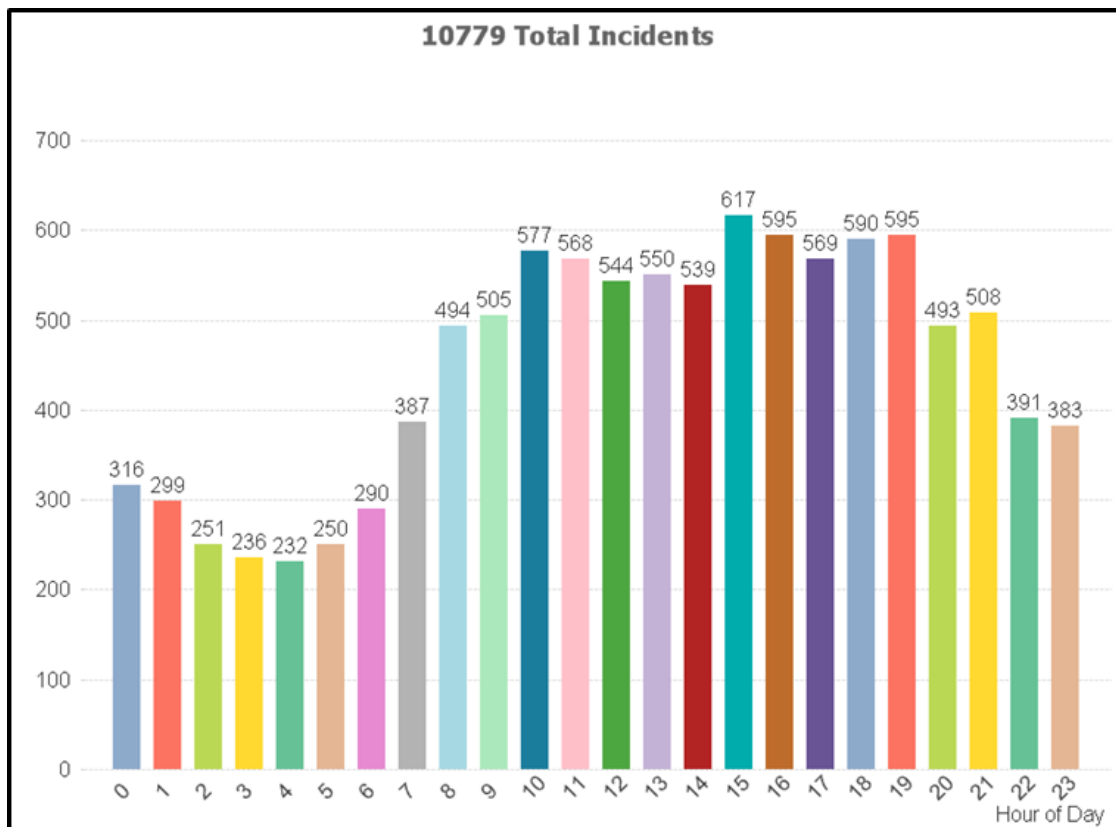
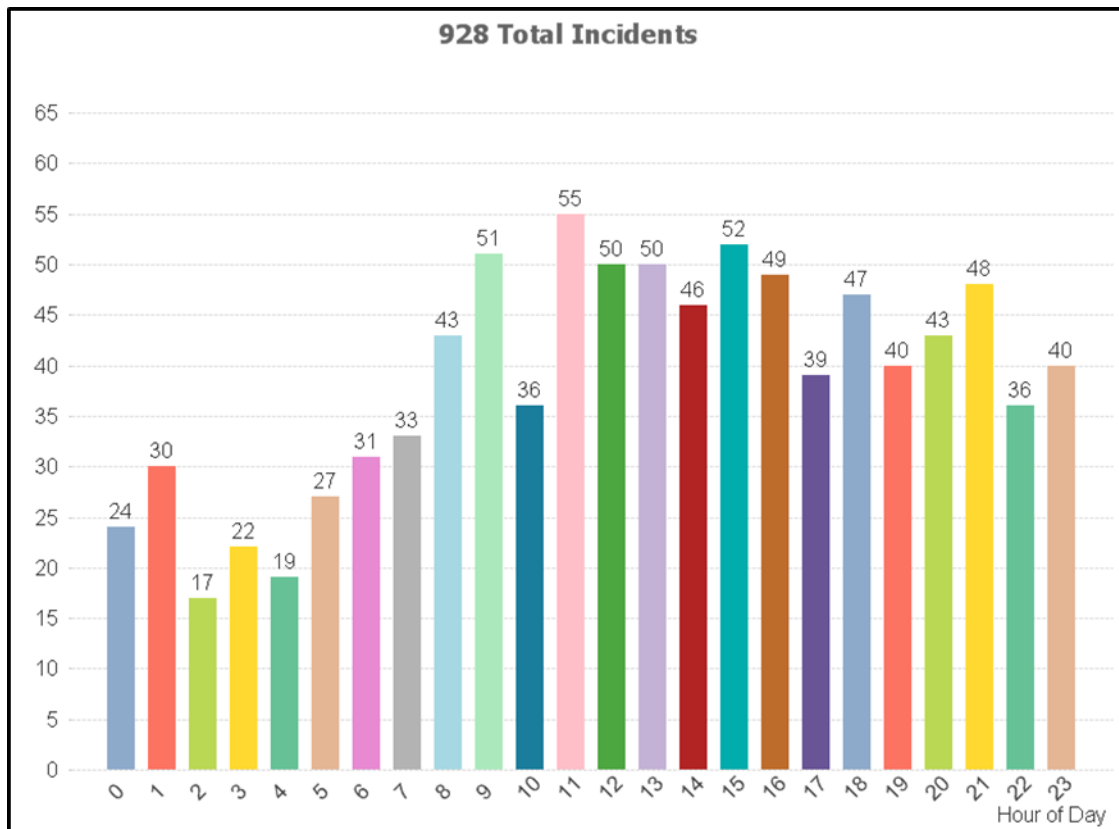
FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – November 2018

The fire department responded to 928 alarms in November. The yearly total so far for alarms is 10,779. In the last 10 years our alarm totals have increased by 31% and in the last 20 years has increased by almost 200%. In 1997, the department responded to 5883 alarms. In 2017, the alarm total was 11,342. This is occurring as the population is decreasing. These increasing totals have caused us to evaluate the types of alarms to which we respond.

Starting in 2019, we are implementing the Emergency Medical Dispatch system to determine the types of EMS alarms that generate a fire department response. This is a system used nationwide and is also used by our surrounding comparable communities. The EMD system will determine the severity of the EMS call and allow us to assign resources more efficiently. The fire department will no longer respond to Alpha or Omega level calls in most circumstances. Alpha and Omega calls will only be answered by an ambulance responding in a non-emergency mode. This will keep the limited fire service apparatus available for emergency calls. The implementation of EMD should reduce the call volume for the department next year.

The construction of the new station 5 has begun and is progressing. There will be a camera installed on the property for security reasons and so that people can monitor the progress of the new station. We are still working to secure land for the new stations 3 & 7. We hope to break ground on those two stations in 2019. The 2001 ladder truck that was sent to Pierce Manufacturing for warranty work on the frame rails is back in-service now. The repair of this vehicle saved the department around \$500,000.00 by not purchasing a new ladder truck. We will be able to use this vehicle for a couple more years.



Training Division:

The DFD training schedule for November was filled with companies from all 3 shifts performing pre-plan tours of the Decatur Foundry and Decatur Correctional Facility. Members also completed the annual Fire Service Vehicle Operator (FSVO) driving course, which is held at the Decatur Airport (old UPS facility).

EMS training was the annual Bloodborne Pathogen Refresher (BBP), conducted by BBP officer Captain Neil Elder. The training consisted of a refresher course from Captain Elder, as well as a Target Solutions video and test. Workplace respect and sexual harassment videos and tests were also completed in the Target Solutions training program. Companies performed extrication training with newly acquired, battery-powered extrication equipment at Decatur Auto Parts and worked toward completing assigned fire pre-plans for the year.

Fire Prevention Division:

The Fire Prevention Division investigated (6) fires; (3) ruled as Accidental, (2) were Undetermined and (1) is still under investigation. They completed (23) business inspections; (8) key box installations, (4) key box removals; (20) smoke / CO detector installations; (14) plan reviews; and attended Traffic & Parking Commission and Technical Review Committee meetings.

Fire Prevention also provided (1) Fireworks Safety class, delivered (2) fire scene evidence to the ISP Crime lab in Springfield and toured the ADM Corporate building to offer Fire & Life Safety recommendations to their safety ambassadors during a scheduled safety/emergency planning meeting.

We identified a neighborhood (West of ADM) that had incurred multiple fire fatalities in recent years, as an area in need of functional smoke alarms. Red Cross provided us with the smoke alarms and, despite placing door hangers on (300) homes, we only received requests from (12) residents and installed a total of (25) alarms.

HUMAN RESOURCES DEPARTMENT
Monthly Report of Priorities and Projects
Fiscal Year 2018
November 2018

Human Resources Division

This month, Human Resources Department staff accomplished the following:

- Attended the monthly Civil Service Commission; Human Relations Commission and Labor Management meetings and quarterly International Public Management Association Meeting;
- In conjunction with the Administrative Staff, secured a Speaker for the Human Relations Commission MLK Banquet. The speaker for the 2019 Banquet, which is scheduled for January 18, 2019, is Roland S. Martin. Tickets (\$40) are available in the Human Resources Department on the 2nd Floor of the Decatur Civic Center.
- Conducted testing for Network Support Specialist and Account Clerk II positions;
- Conducted interviews for the position of Fire Fighter and Legal Secretary; and;
- Conducted one (1) exit interview

**DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(NOVEMBER, 2018)**

ECONOMIC DEVELOPMENT DIVISION

Staff had 8 new and separate inquiries in November for possible projects with 4 meetings related specifically to ongoing initiatives. We have ongoing Economic Development projects both in the planning stage and under way. As of last week, there were 1292 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 88 jobs, ADM with 48 jobs, DMH with 40 jobs, and DPS 61 with 38 jobs. November Central Illinois region job numbers from the Illinois Department of Employment Security are not available at this time due to a reformulation of data.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In November, staff in conjunction with other city departments reviewed five (5) site plans. Additionally, staff processed two (2) Plan Commission cases and three (3) Zoning Board of Appeals cases.

For the Decatur Urbanized Area Transportation Study (DUATS), staff worked on administrative items as well as preparing the RFP for the 2045 Long Range Transportation Plan (LRTP) which includes a Walkability and Bicycle Plan.

BUILDING INSPECTIONS DIVISION

We issued a total of 87 permits with a total work value of \$17,880,962. Of those, we had six (6) permits each with a value of over \$200,000 (Loves Travel Stop signage, Baby Talk daycare facility, Millikin University baseball field and fieldhouse, Crossing Healthcare rehab facility, Caterpillar storage tent, and ADM lab remodel).

PERMIT TYPE	# ISSUED	WORK VALUE
Building	15	\$16,960,964
Demolition	3	10,000
Electrical	18	214,370
Mechanical	21	108,526
Other	2	3,700
Plumbing	20	23,720
Sign	7	558,902
Tent	1	780
TOTAL	87	\$17,880,962

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections continue on delinquent accounts.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff implemented the “Bags to Beds” program, a recycling pilot project, at the Civic Center location. Staff are being encouraged to bring in plastic bags. These bags will be collected and taken to a group who create sleeping pads for homeless individuals to use. If this is successful, other City buildings will be included in the future.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest, annual reporting/submittals and other requests.
- Staff continued working with the Engineering Department on the CDBG Sidewalk project.
- Staff participated in National Homeless Prevention Week, including a panel discussion about resources, issues and concerns regarding the homeless population of our City.
- Department staff continues to meet on community revitalization, including internal meetings, meetings w/ residents and supporting millennials during an afterhours interactive engagement event.
- Staff released a Request for Proposal for Education Training. This will be a subrecipient agreement with several local nonprofits and up to 4 grants could be awarded. Applications are due January 2nd 2019.
- Project READ and Good Samaritan Inn continue to service City of Decatur residents through our CDBG Education and Training grants.
- Staff continued monitoring of rental property inventory.
- Staff attended meetings with outside agencies and various committees.

MASS TRANSIT DIVISION

- Attended three presentations from vendors for bus security cameras.
- Working on addressing comments from Federal Transit Administration on the National Data Base (NTD) report.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff worked on preparation of a grant application to address abandoned properties, due in December.

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during November.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
NOVEMBER 2018**

NEW CASES	
Health & Safety (72 Hour)	72
Direct to Legal (Repeat Offenders)	5
Housing and Unfit	8
No Garbage Service	13
Nuisance	119
Secure of Abandoned Buildings	5
Weeds	0
TOTAL	222

DEMOLITIONS	
New Cases	0
Sent to Legal	0
Sent to Council	0
Out to Bid	9
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	124

RE-INSPECTION VISITS	
Code Enforcement	542
Weeds	114
TOTAL	656

GARBAGE SERVICE COMPLAINTS	
Received	1

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	39
Weeds	0

INVOICES*	
New Invoices	98
Dollar Amount	\$32,636.93

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	0
MCT Lots - Contractor Mowed	31
TOTAL	31

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$1,225.00

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
Interim City Manager Billy Tyus**

FROM: James E. Getz Jr., Chief of Police

RE: November 2018 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At the end of November 2018, staffing was at 153. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	17
<u>Police Patrol Officer</u>	<u>137</u>	<u>133</u>	<u>128</u>
TOTAL	162	158	153

Civilian-Non Sworn Police Staffing: 10

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
<u>Part-time FOIA Officer</u>	<u>2</u>	<u>2</u>	<u>2</u>

Total	10	10	10
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System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	6	57
Directed Patrols	42	421
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0
Parking Citations	59	753
Criminal Arrests	438	4255
Felony Drug Arrests	26	218
Firearms Seized	18	117
Traffic Citations	646	6773
Field Interviews	95	829
Written Warnings	367	3946
Calls for Service/CAD incidents	3974	49067
Unlawful use of Motor Vehicle tows	177	1507
Driving Under the Influence Arrests (DUI)	40	343
DUI involving accidents	14	107
Fatal Accidents	1	4
Traffic Accidents	294	2651
Accidents with Personal Injury	40	440
City Ordinances Arrests	63	593

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
6	163	12	153

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	154 grams	45817 grams @ \$10-gram	\$458,170
Cocaine-Powder	3 grams	2822 grams @ \$100-gram	\$282,200
Cocaine-Crack	43 grams	387 grams @ \$100-gram	\$38,700
Heroin	2 grams	130 grams @ \$300-gram	\$39,000
Ecstasy	257 hits	287 @ 20 hit	\$5,740
Meth	1 grams	1344 grams @ 100-gram	\$134,400
K-2/Pills:	244	3357	
Search Warrants: 4		YTD: 32	
US Currency Seized: \$4,219		YTD: \$283,463	
Firearms seized: 2		YTD: 27	
Vehicles seized: 0		YTD: 6	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 104	YTD: 1358
Cases closed/resolved: 47	YTD: 701
Criminal Arrests: 55	YTD: 548
Homicides: 3	YTD: 10
Infant Death Investigations: 0	YTD: 1
Suicide Detective Investigations: 0	YTD: 7
Missing Person Investigations: 7	YTD: 122
Computer forensic Exams: 4	YTD: 37
Sex Offenders Registered: 42	YTD: 817

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 32	YTD fugitive arrests: 306
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Freedom of Information (FOIA)

The Professional Standards Unit received 263 Freedom of Information Act requests for the month.

Total requests YTD in 2018- 2932

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2018
November

This month, Information Technology Department (IT) staff completed the following notable work:

- City Fiber Phase 4 (Millikin)– All conduit is in the ground. Fiber is pulled into conduit and buildings. Fiber splicing is underway. Project is 90% complete.
- The SIP telephone service project was approved by City Council. Estimated delivery of the service is February 2019.
- Public Library is projected to go live on the City Phone System on December 6th, 2018.
- Working on a methodology to allow businesses to file and pay their Food & Beverage, Hotel Motel and Local Motor Fuel taxes on line.
- Work was completed to standardize Wi-Fi access across all Fire Stations.
- Review of all Comcast accounts for appropriate levels of service is being completed.
- Completed major upgrade to the CompassCom vehicle tracking system. Still working through live issues.
- Working with the Police Department on Body Worn Camera evaluation.
- Upgraded the Cisco Phone System to allow expanded mobility features for the Police Department.
- Project to expand data storage for Police is complete.
- A new fingerprint kiosk from LiveScan was installed at the Police Department.
- Completed updates and maintenance on all physical and virtual servers.
- Continuing evaluation of combining Cellular services into larger contracts utilizing shared minutes to drive expenses down.
- In November, IT processed 75 Help Desk tickets, resolving 37 on initial call (49.3% First Call Resolution Rate). Out of the 75 tickets logged, 5 service surveys were returned of which four was classed as “exceptional” and one was classed as above average service.

COUNCIL MEMORANDUM

NO. 2018-44

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Richelle D. Irons, Neighborhood Services Manager
Department of Economic & Community Development

SUBJECT: 2018 City-wide Cleanup Summary

DATE: December 17, 2018

In early 2015, the Decatur City Council directed City staff to utilize the Neighborhood Improvements fund to organize City-wide cleanup initiatives.

During 2018, four (4) City of Decatur-sponsored cleanups were held on May 5th, June 19th, September 12th and October 11th. Three (3) of the cleanups were held in the Decatur Civic Center parking lot. The last cleanup was held at the Decatur Library parking lot due to recent resurfacing. Residents were allowed to dispose of large items, i.e. mattresses, furniture, excess garbage and tires free of charge.

A special thank you to: Advanced Disposal for the donation of 20 roll-offs for the year and rendering their services, R&R Services for disposing of tires at a discounted rate, the Decatur Civic Center, the Decatur Public Library and City staff that donated their time and muscles to assist with the success of these events.

Below is a chart of tonnage and tire totals along with the total spent for each cleanup. Also included is 2017 totals for a comparison.

2018 City-wide Cleanup

	# Tires	Tonnage	Total Spent
May 5th	370	38.1/29 loads	\$4,464
June 19th	484	32.51/24 loads	\$5,930.40
September 12th	278	40.65/31 loads	\$6,860.40
October 11th	382	33.46/21 loads	\$5,758
Totals	1514	144.72/105 loads 289,440 lbs of trash	\$23,012.80
2017	1230	120.4/91 loads 240,800 lbs of trash	\$19,247.80

Any additional questions contact Richelle D. Irons at 217-424-2864 or riron@decaturil.gov.