



Tuesday, February 17, 2026
5:30 PM
City Council Chamber

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

1. Approval of Minutes of February 2, 2026 City Council Meeting

IV. Unfinished Business

V. New Business

1. Resolution Authorizing Agreement Amendment Between the City of Decatur and Love Learning and Laughter Daycare, LLC
2. Budget Amendment Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2026 - Love Learning and Laughter Daycare LLC
3. Resolution Authorizing City of Decatur to Enter into Purchase Agreement for Purchase of a Pierce Enforcer Aerial Ladder Fire Apparatus from MacQueen Emergency and Agreement for Debt Financing of Apparatus
4. City Manager Update
5. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent

Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

- A. Resolution Authorizing Payment to the Decatur Civic Center Authority for Operations and Other Services as Provided to the City of Decatur by the Civic Center Authority
- B. Resolution Authorizing City of Decatur to Enter into Agreement with Locality Media, LLC d/b/a First Due for Records Management System (RMS) Services and Implementation
- C. Ordinance Adding Territory to Enterprise Zone and Approving the Amendment of the Enacting Ordinance and Intergovernmental Agreement Mt. Zion Community Drive Redevelopment
- D. Ordinance Rezoning Property from R-5 Two Family Residence District to B-1 Neighborhood Shopping Center District 543 East Division Street
- E. Resolution Authorizing a Contract Change Order with E.L. Pruitt Company for Chiller Replacement at the Decatur Public Library
- F. Budget Amendment Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2026 - Decatur Public Library
- G. Resolution Accepting the Bid of Dunn Company for the Purchase of Bituminous Pavement Materials
- H. Resolution Accepting the Bid of Metal Culverts, Inc. for the Purchase of Corrugated Steel Pipe
- I. Resolution Accepting the Bid of Energy Culvert Co. for the Purchase of Corrugated Steel Pipe
- J. Resolution Accepting the Bid of CCI Redi-Mix for the Purchase of Portland Cement Concrete
- K. Resolution Accepting the Bid of Energy Culvert Co. for the Purchase of Corrugated Polyethylene Pipe
- L. Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Sutton Ford Inc. for the Purchase of Four (4) 2026 Ford Explorer Police Interceptor Vehicles
- M. Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Federal Signal Corporation for the Upfit of Four (4) Police Vehicles
- N. Resolution Accepting the Bid of CDS Office Technologies for the Purchase of Four (4) Sets of Computer Equipment for Police Vehicles
- O. Resolution Authorizing a Professional Services Agreement with Intera, Inc. for Drought Support

- P. Ordinance Amending Ordinance No. 2023-66 Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method Within a Certain Area in the City of Decatur Former Decatur Manufactured Gas Production Site 515 East Main Street
- Q. Resolution Rescinding a Purchase Order with Carbon Activated and Authorizing a Purchase Order with Ingevity for Furnishing Water Treatment Carbon for the Year 2026, Purchase #025-09
- R. Resolution Authorizing the 2026 Managed Support Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System
- S. Resolution Approving Reappointments - Construction and Housing Board of Appeals
- T. Resolution Approving Appointments - Construction and Housing Board of Appeals
- U. Receiving and Filing of Minutes of Boards and Commissions

VI. Other Business

VII. Adjournment

1. Monthly Reports, January 2026

CITY COUNCIL MINUTES
Monday, February 2, 2026

On Monday, February 2, 2026, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory and Consuelo Cruz. Mayor Moore Wolfe declared a quorum present.

Interim City Manager Melissa Hon attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens.

The following citizens provided comments to the Council: Jacob Jenkins, Colin Graves, George Virgil, Mark Denzler, Jaquay Owens, Nicole Bateman, Kris Lutt, Julie Gahwiler Lamb, Chad Bowlin, Josh Prasun, Will Wetzel, Alan Wade, Crystal Bergfield and Kasey Holt.

Council members responded to citizens' comments.

Mayor Moore Wolfe called for approval of the minutes.

The minutes of January 20, 2026, City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Culp and on call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With there being no Unfinished Business, Mayor Moore Wolfe called for New Business.

R2026-15 Resolution Authorizing Appointment - City Manager, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Council members shared their thoughts regarding the appointment.

Upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory and Mayor Moore Wolfe voted aye. Councilwoman Consuelo Cruz voted nay. Mayor Moore Wolfe declared the motion carried.

R2026-16 Resolution Authorizing Employment Agreement - City Manager, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Council members shared their thoughts regarding the terms of the employment agreement.

Ms. Wendy Morthland, Corporation Counsel, addressed inquiries from Council members regarding the terms of the agreement.

Upon call of the roll, Council members Pat McDaniel, Ed Culp, Lisa Gregory and Mayor Moore Wolfe voted aye. Council members David Horn, Dennis Cooper and Consuelo Cruz voted nay. Mayor Moore Wolfe declared the motion carried.

2026-07 Budget Reconciliation Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2025, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Interim City Manager Hon provided an overview of the Ordinance.

Upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2026-17 Resolution Approving a Development Agreement by and between the City of Decatur, Illinois and Broadwing Energy, LLC, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Interim City Manager Hon provided an overview of the Resolution.

Mr. Jonathan Weins, CEO of Low Carbon Infrastructure, gave a presentation and addressed questions from Council members.

The following citizens provided input regarding the proposed project: Manley Mallard, Verlyn Rosenberger, Dianne Spaniol, Doris McKay and Alan Wade.

Council members expressed their thoughts regarding the proposed project.

Councilman Horn made a motion to table the Resolution until the second meeting in February, seconded by Councilman Cooper.

Upon call of the roll, Council members David Horn, Dennis Cooper and Consuelo Cruz voted aye. Council members Pat McDaniel, Ed Culp, Lisa Gregory and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

Council members continued to express their thoughts on the proposed project.

Upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory and Mayor Moore Wolfe voted aye. Councilwoman Cruz voted nay. Mayor Moore Wolfe declared the motion carried.

Interim City Manager Hon provided the City Manager Update highlighting the following personnel changes: New Hire: Sheila Doolin, Administrative Assistant, Public Works, Appointment: Joey Bessonette, Equipment Operator, Public Works Retirement: Detective Robert Murray, Decatur Police Department. Interim City Manager Hon also shared that the Oakwood Business Survey closed with more than 800 responses.

Mayor Moore Wolfe called for Consent Agenda Calendar Items A. through E. and asked if any Council member wished to remove an item from the Consent Agenda Calendar. Councilman Horn requested to remove Items B. and C. from the Consent Agenda Calendar. The Clerk read Calendar Items A., D. and E.:

2026-08 Item A. Ordinance Amending Ordinance No. 2006-100 Adopting Tax Increment Financing for the City of Decatur, IL (Eastgate Commons Redevelopment Project Area)
R2026-18 Item D. Resolution Authorizing a Professional Services Agreement with Crawford, Murphy & Tilly Inc., for Northeast Quadrant Water System Capacity Improvements City Project 2026-04
R2026-19 Item E. Resolution Authorizing Agreement with Pulse Marketing LLC for City Website Services

Councilwoman Gregory moved Items A., D. and E. be approved by Omnibus Vote; seconded by Councilman Culp, and on call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2026-20 Resolution Amending Resolution 2023-08 and the Purchase and Renovation Agreement with Dove, Inc for the Property Located at 805 E. Johns Ave, was presented.

Interim City Manager Hon answered questions from Councilman Horn regarding the status of the renovation.

Upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2026-21 Resolution Authorizing Execution and Agreement of the Lead Hazard Reduction Grant Program, was presented.

Interim City Manager Hon answered questions from Councilman Horn regarding the terms of the agreement.

Upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Mayor Moore Wolfe recognized the recent pinning ceremony held by the Decatur Fire Department.

There being no Other Business, Mayor Moore Wolfe called adjournment.

Councilwoman Gregory moved the regular City Council meeting be adjourned, seconded by Councilman Culp and upon call of the roll, Council members Pat McDaniel, David Horn, Ed Culp, Dennis Cooper, Lisa Gregory, Consuelo Cruz and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 7:35 p.m.

Approved _____
Kim Althoff
City Clerk

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT

Memo No. 2026 -

February 17, 2026

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Honorable Mayor Julie Moore Wolfe
Melissa Hon, City Manager
Lacie Elzy, Director of Economic and Community Development

SUBJECT: Resolution Accepting and Executing the Amended Agreement between City of Decatur, Illinois and Love Learning and Laughter Daycare.

RECOMMENDATION: Councilman Cooper has requested that Council approve and execute the attached Amended Agreement with Love Learning and Laughter Daycare (LLLD). Approval of this action amends the agreement to include an additional \$124,877.00 above the \$400,000.00.

BACKGROUND: On October 20, 2025, the City Council approved an agreement with Love Learning and Laughter Daycare, LLC (LLLD) for the rehabilitation of the City-owned property located at 1170 Orchard Street, formerly operated as Wee Folks childcare. The intent of the agreement was to support the expansion of licensed childcare services within the community by renovating the facility to meet applicable building, safety, ADA, and childcare licensing requirements. Under the original agreement, the City's responsibility for repairs and improvements was authorized up to a maximum amount of \$400,000.00 and any amount needed above that threshold would be the responsibility of LLLD.

Following the development of bid specifications and receipt of contractor bids, project costs exceeded the original authorized threshold. Additional improvements were identified as necessary to complete the rehabilitation and ensure full compliance, including the installation of an ADA stair chairlift, roof repairs, and HVAC improvements. These additional items plus contingencies total \$124,877.00 above the original authorization.

This resolution and accompanying amendment to the Agreement will increase the City's total authorized funding for the project from \$400,000.00 to \$524,877.00, allowing the City to complete all required repairs and improvements needed for the facility to become operational as a licensed childcare center.

RESOLUTION NO. R _____

**RESOLUTION AMENDING AGREEMENT
BETWEEN THE CITY OF DECATUR AND
LOVE LEARNING AND LAUGHTER DAYCARE, LLC**

WHEREAS, the City of Decatur owns the property located at 1170 Orchard Street, Decatur, Illinois (“Property”), formerly operated as a childcare facility; and,

WHEREAS, the City has determined that additional licensed childcare options are needed within the community; and,

WHEREAS, the City previously entered into an Agreement dated October 20, 2025, with Love Learning and Laughter Daycare, LLC (“LLLD”) to rehabilitate the Property for childcare use, with City-funded repairs authorized up to Four Hundred Thousand Dollars (\$400,000.00); and,

WHEREAS, bids and project costs have been received showing that additional repairs and improvements are required beyond the originally approved amount in order to complete the rehabilitation and ensure compliance with applicable building, safety, ADA, and childcare licensing requirements; and,

WHEREAS, the additional required work includes items such as the ADA stair chairlift, roof repairs, and HVAC improvements, and contingencies totaling an additional One Hundred Twenty Four Thousand Eight Hundred Seventy-Seven Dollars (\$124,877.00); and,

WHEREAS, the City Council finds it in the best interest of the City to approve an amendment to the Agreement and authorize funding sufficient to complete all required improvements to the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement between the City of Decatur and Love Learning and Laughter Daycare, LLC, attached hereto and marked Ex. A is hereby amended, and the City Manager is authorized to execute the amended Amendment on behalf of the City.

Section 2. That the City of Decatur shall be responsible for funding, completing, and paying for all repairs, renovations, and improvements necessary to rehabilitate the Property.

Section 3. That the City's total financial obligation for such work shall be increased from the previously approved amount of Four Hundred Thousand Dollars (\$400,000.00) by an additional approved amount of One Hundred Twenty Four Thousand Eight Hundred Seventy-Seven Dollars (\$124,877.00).

Section 4. Section 4. That the revised total amount authorized for City-funded repairs and improvements shall not exceed Five Hundred Twenty Four Thousand Eight Hundred Seventy-Seven Dollars (\$524,877.00).

Section 5. That the City Manager or his designee is hereby authorized to take all necessary actions, approve expenditures, execute documents, and complete all work required to fully rehabilitate the Property.

Section 6. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

EXHIBIT A

AMENDED AGREEMENT BETWEEN THE CITY OF DECATUR AND LOVE LEARNING AND LAUGHTER DAYCARE, LLC

This amendment to the Agreement (“Amendment”) is entered into by and between the City of Decatur, Illinois, an Illinois Home Rule City (“City”) and Love Learning and Laughter Daycare, LLC (“LLLD”) (collectively, the “Parties”).

WHEREAS, the Parties entered into an Agreement dated October 20, 2025 concerning the transfer and rehabilitation of the property located at 1170 Orchard Street, Decatur, Illinois (“Property”); and,

WHEREAS, Section 2 of the Agreement provides that the City’s responsibility for repairs is limited to a maximum cost of Four Hundred Thousand Dollars (\$400,000.00); and,

WHEREAS, the City has received bids and determined that additional repairs and improvements are necessary in order to complete the rehabilitation of the Property and ensure compliance with applicable codes and childcare licensing requirements; and,

WHEREAS, the City Council has approved additional funding in the amount of One Hundred Twenty Four Thousand Eight Hundred Seventy-Seven Dollars (\$124,877.00), representing the difference between the original maximum threshold and the full cost of required improvements;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

Section 1. Section 2 of the Agreement is hereby amended and replaced in its entirety as follows:

The City shall complete, fund, and pay for all repairs, renovations, and improvements necessary to rehabilitate the Property and bring it into compliance with all applicable federal, state, and local codes and childcare licensing requirements.

The City’s total financial obligation for such work shall not exceed Five Hundred Twenty Four Thousand Eight Hundred Seventy-Seven Dollars (\$524,877.00), which includes the originally approved amount of \$400,000.00 plus the additional approved amount of \$124,877.00.

EXHIBIT A

Section 2. Any provision of the Agreement allowing LLLD to terminate or assume responsibility for additional repair costs once the \$400,000 threshold is exceeded is hereby deleted in its entirety.

Section 3. Except as expressly modified by this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

Section 4. That the City Manager or his designee is hereby authorized to take all necessary actions, execute documents, approve expenditures, and complete all work required to fully rehabilitate the Property.

IN WITNESS WHEREOF, the Parties have executed this Amendment to the Agreement as of the ____ day of _____, 2026.

LOVE LEARNING AND LAUGHTER DAYCARE:

By: _____
Name: _____
Title: _____
Date: _____

THE CITY OF DECATUR, ILLINOIS:

By: _____
Name: _____
Title: _____
Date: _____

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: February 10, 2026

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Melissa Hon, City Manager
Gregg D. Zientara, City Treasurer & Interim Finance Officer

SUBJECT: Budget Amendment Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2026

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Ordinance.

BACKGROUND:

As a companion item to Economic & Community Development Department resolution presented to the council in council agenda item entitled:

Resolution Authorizing Agreement Amendment Between the City of Decatur and Love Learning and Laughter Daycare, LLC,

It is necessary for the council to adopt Budget Ordinance Number 1, where such budget amendment and appropriation ordinance will provide city staff with the authority to affect expenditure of the monies identified.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Melissa Hon, City Manager
Gregg D. Zientara, City Treasurer & Interim Finance Officer

BUDGET/TIME IMPLICATIONS:

Approval of this ordinance will provide the City with budget amendment and appropriation spending authority for expenditures in funds identified in this ordinance.

ORDINANCE NO. 2026 –

**BUDGET AMENDMENT ORDINANCE APPROPRIATING ADDITIONAL
MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES FOR
CERTAIN FUNDS OF THE CITY OF DECATUR, ILLINOIS FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2026
LOVE LEARNING AND LAUGHTER DAYCARE LLC**

WHEREAS, on November 17, 2025, City Council adopted the Fiscal Year 2026 Budget and Appropriation Ordinance 2025-75 for the purpose of defraying the expenses of several departments and funds of the City of Decatur for the fiscal year beginning January 1, 2026 and ending December 31, 2026.

WHEREAS, it is now necessary to amend the budget and appropriate additional funds for operational expenditures for the City to affect provision of services to its citizens which were not anticipated at the time the City Council adopted Ordinance 2025-75.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS, AS FOLLOWS:

SECTION 1. The following amounts are hereby appropriated in fiscal year ending December 31, 2026 and set apart within the following designated funds for expenditures as follows:

Fund	\$ Amount
Capital Project Fund 45 Wee Folk Project	124,877
Total	124,877

SECTION 2. This Ordinance shall be in full-force and effect after its passage by the Council and approval by the Mayor.

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk



DECATUR FIRE DEPARTMENT
MEMORANDUM
2026-02

Date: February 17, 2026

To: Honorable Mayor Julie Moore Wolfe

From: Melissa Hon, City Manager
Neil Elder, Fire Chief

RE: Resolution Authorizing the Acquisition of a Pierce Enforcer 100' Aerial Platform Apparatus

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached resolution granting consent for the acquisition of a Pierce Enforcer 100' Aerial Platform replacing a 2006 Pierce Aerial at an acquisition cost not to exceed \$2,160,376.00.

BACKGROUND:

The fire apparatus identified for replacement was originally purchased in 2006. By the projected delivery date of a new truck, this unit will be approximately 25 years old, aligning with NFPA recommendations for the retirement of reserve aerial apparatus. The department's plan is to transition the current 2011 Truck 1 into reserve status upon arrival of the new vehicle, ensuring we maintain operational depth and reliability in our truck fleet.

This replacement will allow the Decatur Fire Department to continue operating with a fleet of six (6) frontline pumpers and two (2) front-line ladder trucks. The new apparatus will include a 100-foot aerial platform, preserving the functional capabilities required for fire suppression, rescue operations, and access to multi-story structures within the community.

The 2006 ladder truck being replaced is the oldest aerial unit in service, with 81,404 miles and 9,100 engine hours. Once removed from service, it will be processed and sold through the standard City vehicle disposal procedure. Replacing this aging apparatus will reduce maintenance downtime, repair cost exposure, and the risk of mechanical failure during emergency response.

The aerial truck being proposed is manufactured by Pierce Manufacturing of Appleton, Wisconsin. It is a Pierce Enforcer chassis equipped with a 100-foot aerial platform, a 2,000 GPM pump, and a 300-gallon water tank. These specifications are consistent with national industry standards and operational needs of our department.

A significant factor influencing this request is the extended lead time for new fire apparatus. Current production and delivery timelines across the fire service industry range from 36 to 48

months. Initiating this purchase will ensure the city maintains dependable frontline and reserve aerial capability, safeguarding service levels for residents and businesses.

The total cost of the new apparatus will not exceed \$2,160,376.00, which includes \$50,000 designated for required outfitting and equipment.

Once the new truck is delivered in 2029/2030, financing will be put out for proposals to local banks as a priority. The proposal would include options for a financing period between 5-7 years, like other purchases in the past.

With this resolution presented to Council for approval, Council will grant the City authority to secure debt financing of a not to exceed the amount of \$2,160,376.00 with the lowest annual interest rate available, with the City ability to select a debt repayment term of 5-7 years.

Repayment terms will be selected from the most favorable terms quoted by the financing institutions.

POTENTIAL OBJECTION: None

STAFF REFERENCE: Neil Elder, Fire Chief, 424-2811, Toby Jackson, Assistant Fire Chief, 424-2811.

Chief Elder will be at the council meeting to answer any questions the Council may have about this purchase.

BUDGET/TIME IMPLICATIONS: The Apparatus will be delivered and operational in 2029/2030.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING CITY OF DECATUR TO ENTER INTO PURCHASE
AGREEMENT FOR PURCHASE OF A PIERCE ENFORCER AERIAL LADDER FIRE
APPARATUS FROM MACQUEEN EMERGENCY AND AGREEMENT FOR DEBT
FINANCING OF APPARATUS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the City Council hereby authorizes the City Manager to enter into a contract to acquire the fire apparatus from Pierce Manufacturing's dealer MacQueen Emergency, St. Paul, Minnesota as per the terms set forth in the attached and marked Exhibit A.

Section 2. That the City Council authorizes the City Manager to enter into debt financing for the purchase at an amount not to exceed \$2,160,376.00, at the lowest available interest rate for a financing term not to exceed seven (7) years.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, MAYOR

ATTEST:

CITY CLERK



ILLINOIS INDIANA MINNESOTA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

EM-102

EXHIBIT A

January 20, 2026

City of Decatur Fire Department
Attn: Neil Elder, Fire Chief
1415 North Water
Decatur, IL 62526

Subject: **Proposal for One (1) Pierce Enforcer 100' Aerial Platform
Proposal / Bid 1456**

Dear Chief Elder,

With regard to the above subject, please find attached our completed proposal.

Pricing Summary:

Sale Price – **\$2,110,376.00***

**Houston-Galveston Area Council (HGAC) Consortium.*

100% Performance Bond:

Should the City of Decatur elect to have us provide a Performance Bond, \$6,103.00 will need to be added to the above sale price.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Appleton, WI / Shipping to Decatur, IL

Terms – 100% net due (balance including all change orders) prior to vehicle release at the Pierce Manufacturing Plant (Appleton, WI).

Delivery* – 40 - 43 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*



ILLINOIS INDIANA MINNESOTA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid until February 28, 2026.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 217-306-8427 or mike.yurtec@macqueengroup.com.

We wish to thank the City of Decatur for the opportunity to submit our proposal.

Respectfully,

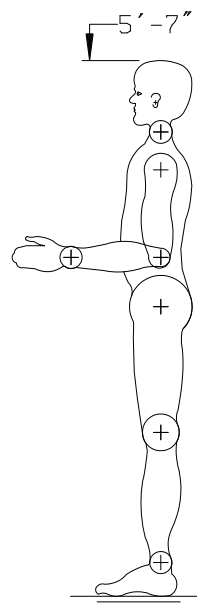
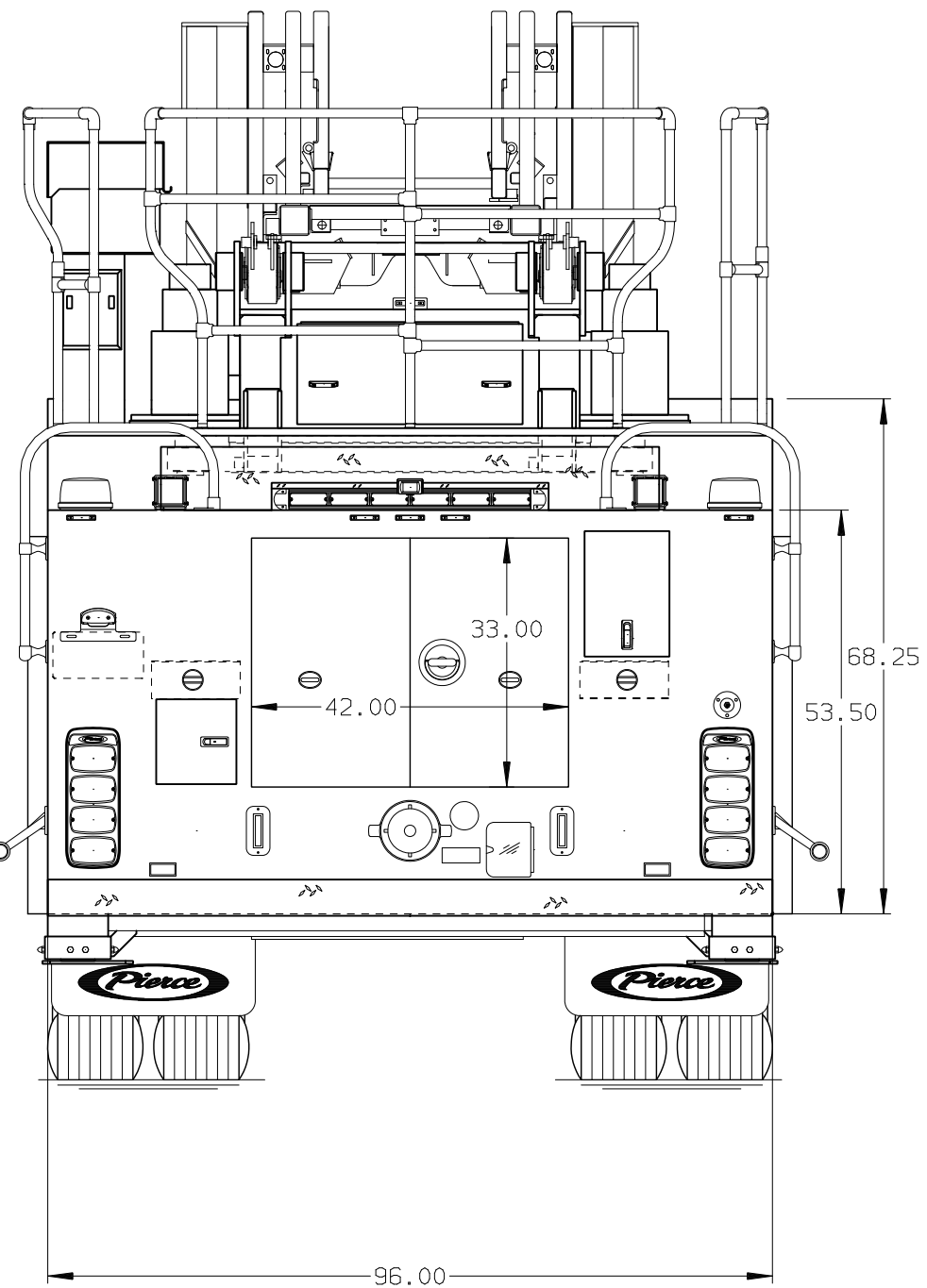
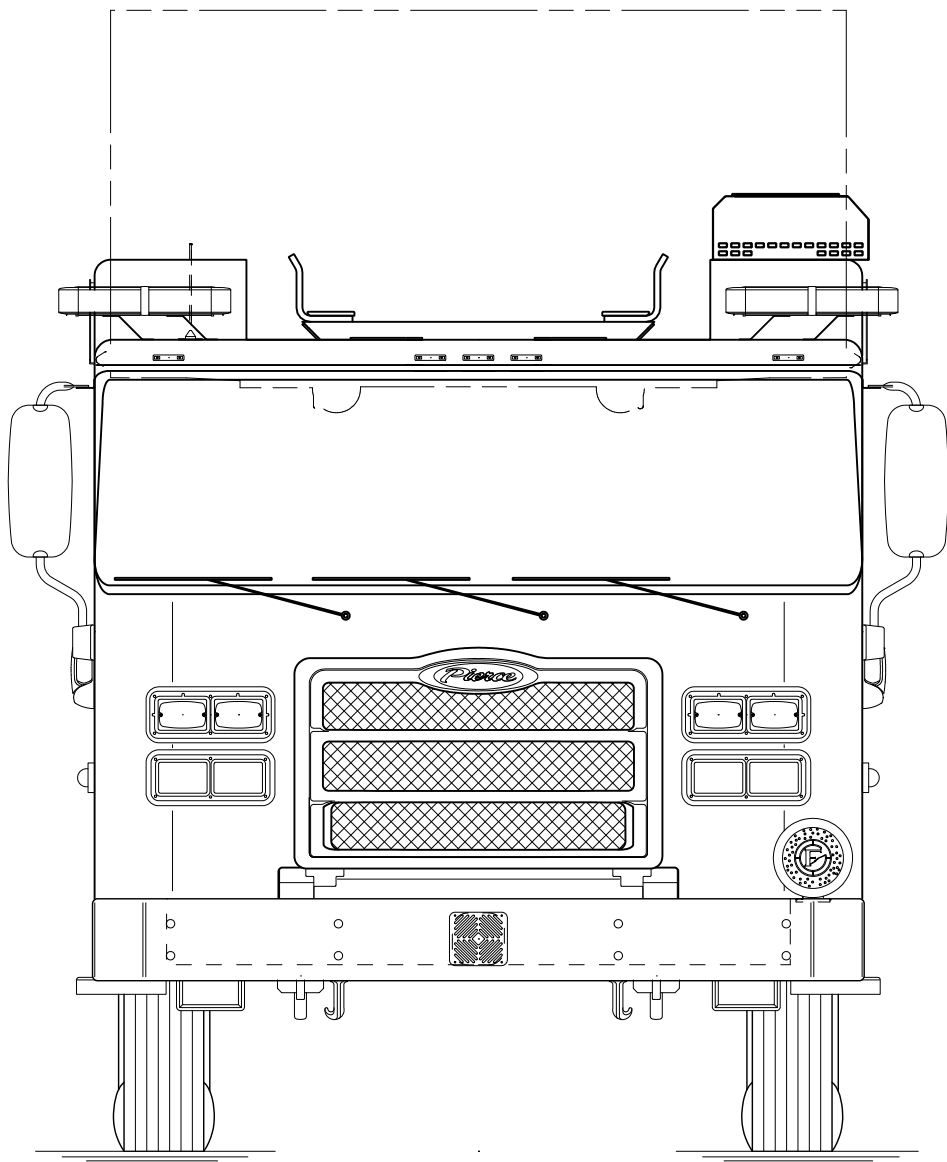
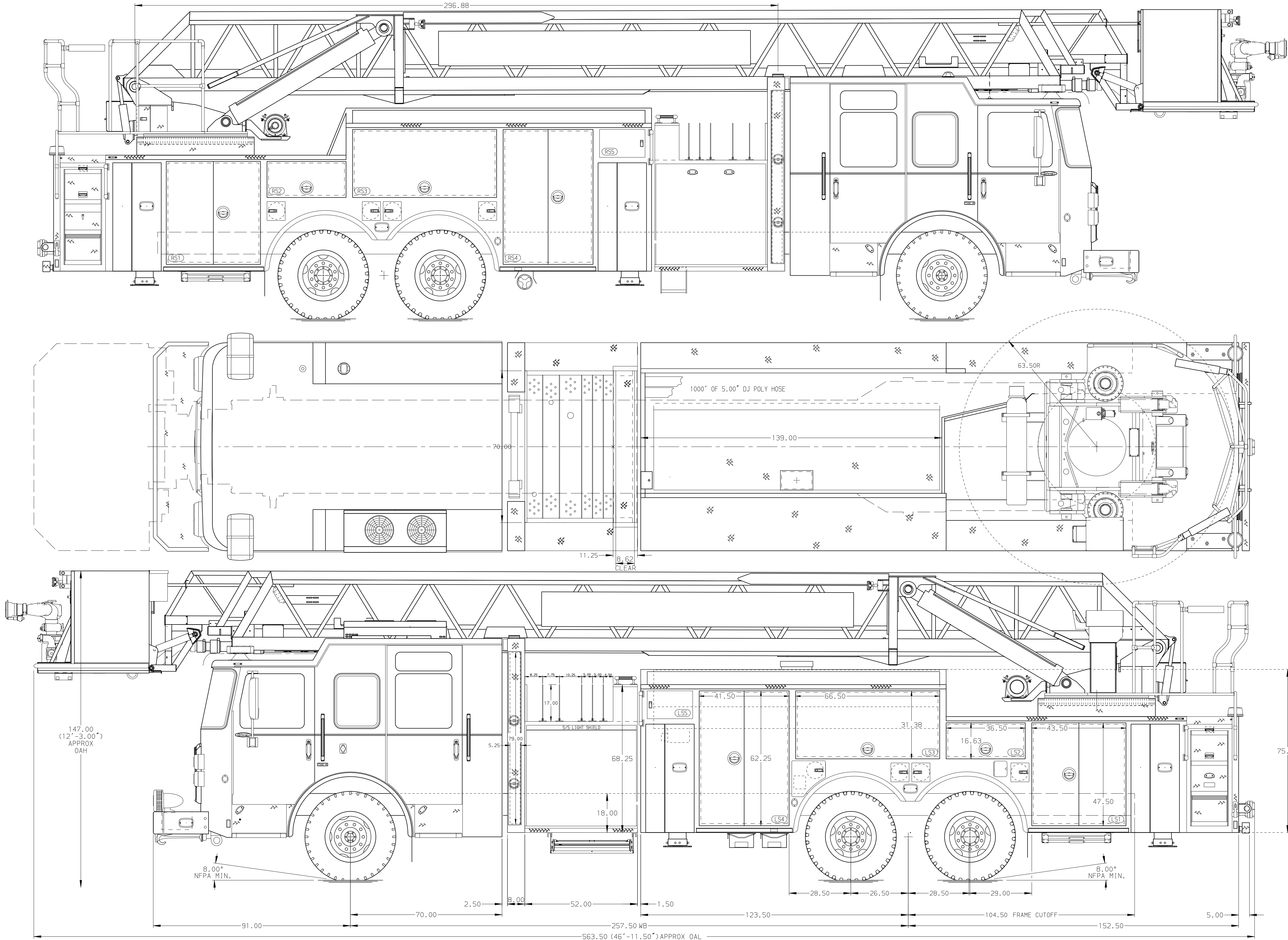
A handwritten signature in blue ink, appearing to read "Mike Yurtec", is written over a light blue grid background.

Mike Yurtec
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

Clarifications

We offer the following clarifications to our proposal:

1. Single Source Manufacturer – Your apparatus will be built by Pierce Manufacturing at their main facilities in Appleton, Wisconsin.
2. The approximate length of the proposed apparatus is **46 feet, 11.50 inches** long.
3. The approximate height of the proposed apparatus is **12 feet, 3.00 inches** tall.
4. Weight Review: The final weight review will be done after the preconstruction conference when all vehicle changes, modifications, additions, and deletions are finalized.
5. Apparatus Drawing: A “D” size or 24” x 36” drawing of the reference proposed apparatus will be supplied. A more detailed drawing will be made for your review if we are favored with the order.
6. **Inspection trips are included** with this proposal as follows:
 - a. A preconstruction meeting at the Pierce factory in Appleton, Wisconsin for up to three (3) members of the purchaser is included with this proposal.
 - b. A final construction inspection meeting at the Pierce factory in Appleton, Wisconsin for up to three (3) members of the purchaser is included with this proposal
 - c. A final delivery inspection at the MacQueen service facility in Washington, Illinois for up to three (3) members of the purchaser is included with this proposal.
 - d. In addition to the inspection trips, weekly photos of your apparatus in production will be sent to the committee for their review.
7. Pierce® designs, engineers, and manufactures the complete apparatus in its facilities in Appleton, Wisconsin and Bradenton, Florida. Pierce® is responsible to ensure all components of the cab, chassis, body, tank, and pumping system integrate at every level of the manufacturing process. Unlike some other manufacturers who “out-source” their chassis or cabs, Pierce® provides a **single point of responsibility for warranty and liability**.
8. **Service after the sale** is a prime consideration for evaluating a proposal. Your apparatus will be serviced by our **local authorized Pierce® warranty and service center in Illinois and Missouri**. Service at your location is accomplished by one of our several road service units with EVT certified mechanics. Parts are available through our parts centers in the Midwest or one of our other maintenance facilities where we maintain over \$5,000,000 of parts in stock and ready for prompt dispatch.
9. Many other options and features are available. We stand ready to offer pricing and more information on any option or feature.



ALUMINUM BODY

NOTE
DIMENSIONS SHOWN ARE APPROXIMATE
AND ARE SUBJECT TO MINOR DEVIATIONS
AS MAY OCCUR OR BE NECESSARY IN
CONSTRUCTION.
MINOR DETAILS NOT SHOWN.

- 1. NO LIMITED RETRACTION REQUIRED
- 2. 3.00" RAISED AERIAL PEDESTAL

THE GENERAL CONFIGURATION SHOWN IS INCORPORATING ALL OF THE MAJOR COMPONENTS
PRESENT IN YOUR OPTION CONTENT; HOWEVER, SOME DETAIL ITEMS SHOWN MAY NOT
REPRESENT THE EXACT OPTIONS SELECTED OR MAY NOT BE PRESENT ON THE DRAWING ENTIRELY

CUSTOMER APPROVAL

APPROVED BY: _____
DATE: _____

REV	DATE	BY	CH	ENFORCER



MANUFACTURING INC.

TITLE 100' AERIAL PLATFORM AND BODY ASSEMBLY
500 GALLON WATER TANK
FOR CITY OF DECATUR
MACQUEEN EMERGENCY GROUP
DWG NO. 73215

JOB NO.	PRELIM
SCALE	1:24
DATE	DATE
DRAWN BY	ANZ
CHECKED BY	-
SHEET NO.	1 OF 1

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: February 10, 2026

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Melissa Hon, City Manager
Gregg D. Zientara, City Treasurer & Interim Finance Officer

SUBJECT: Resolution Authorizing Payment to the Decatur Civic Center Authority for Operations and Other Services as Provided to the City of Decatur by the Civic Center Authority

SUMMARY RECOMMENDATION:

City Administration recommends Council approval of the attached Resolution.

BACKGROUND:

The City of Decatur, Illinois and the “Decatur Metropolitan Exposition, Auditorium and Office Building Authority (“Authority”)” was created with an Intergovernmental Agreement, authorized by the State of Illinois, dated March 14, 1977, by which the city agreed to contribute funds in an amount of \$3,327,000 of the cost of property acquisition and construction for the property located at 1 Gary K Anderson Plaza, Decatur, Illinois.

This arrangement provided city office space in the civic center facility at no cost to the city subject to agreement provision that the city provide certain funding monies to the “Authority”.

The city obligated funding requirements “morphed” from original intergovernmental definition to the operational funding arrangement that exists at the present time, whereas, the city funds the Authority with a front of year payment that is adjusted annually by the percentage change in the 12 months ended, All Urban Consumers, All Items, Consumer Price Index (“CPI”).

The Intergovernmental agreement defined cost sharing of utility costs, repair & maintenance expense, and other cost sharing matters concerning the facility.

Coincident with city acquisition and buildout of the 707 Southside Drive Police Headquarter Facility circa 2014, city entered into an arrangement with the Authority to provide facility maintenance and other services in this city facility. At this time, city decided to consolidate other facility (MSC, SWTP) maintenance and services into a single master arrangement whereby the Authority would provide such services to city facilities

including the Civic Center office complex, the Police HQ facility, the Municipal Service Center and the South Water Treatment Plant. This was accomplished at cost savings to the city in consolidation of service providers.

Circa 2016, city assumed/acquired operational responsibility for the Library facility, whereby the city extended the arrangement with the Authority to include the Library Facility in such arrangement.

Civic Center Authority have expanded to providing the following services to city facilities:

- Janitorial services,
- Facility repair & maintenance,
- Security services,
- Other services as required.

2026 service costs are arranged to be or are projected to be, but not limited to be, depending upon service demands:

City facility janitorial	\$259,200
Library janitorial R&M	\$322,254
Facility security	\$214,000
Other R&M services	\$100,000
Total	\$895,454

POTENTIAL OBJECTION:

None anticipated.

INPUT FROM OTHER SOURCES:

None

STAFF REFERENCES:

Melissa Hon, City Manager

Gregg D. Zientara, City Treasurer and Interim Finance Officer

BUDGET/TIME IMPLICATIONS:

The annual contribution to the Decatur Civic Center Authority operations and other service fees are covered in the council adopted 2026 budget.

RESOLUTION NO. R2026 _____

**RESOLUTION AUTHORIZING PAYMENT
TO THE DECATUR CIVIC CENTER AUTHORITY
FOR OPERATIONS AND OTHER SERVICES AS PROVIDED
TO THE CITY OF DECATUR BY THE CIVIC CENTER AUTHORITY**

WHEREAS, the City of Decatur and Decatur Civic Center Authority entered into an Intergovernmental Agreement on March 14, 1977.

WHEREAS, the City of Decatur has been paying a contribution to the Authority's operations annually (in January) and increasing the contribution annually by the percentage change in the 12 months ended, All Urban Consumers, All Items, Consumer Price Index.

WHEREAS, the Authority entered into an agreement to provide janitorial and other services for the City of Decatur in June 2014 and that agreement ended June 30, 2015.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Treasurer be directed to affect payment annually for the annual contribution to the operations of the Decatur Civic Center Authority as approved in the Annual Budget by City Council as calculated above.

Section 2. That the services provided by the Authority to the City of Decatur be approved from the period commencing January 1, 2025 and extending into perpetuity until such time that said services, or any portion of said services are no longer necessary, as determined by the city.

Section 3. That the City Treasurer be directed to affect payment of janitorial and other service fees as provided by the Decatur Civic Center Authority in accordance with the cost of service fee arrangements as determined by the city with budget and appropriation coverage in the Annual Budget adopted by the City Council.

PRESENTED AND ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk



DECATUR FIRE DEPARTMENT
MEMORANDUM
2026-03

Date: February 17, 2026

To: Honorable Mayor Julie Moore Wolfe

From: Melissa Hon, City Manager
Neil Elder, Fire Chief

RE: Resolution Authorizing the Transition from Image Trend Records Management System to First Due RMS.

SUMMARY RECOMMENDATION:

Authorize the Decatur Fire Department to transition from the current ImageTrend Records Management System (RMS) to the First Due RMS platform and approve the associated service agreement.

BACKGROUND:

The Decatur Fire Department currently utilizes the ImageTrend RMS for incident reporting and records management. The recent national transition from NFIRS to NERIS has created reporting and workflow challenges, and staff have experienced ongoing issues with system performance and vendor support.

After researching available RMS vendors, the department recommends transitioning to the First Due RMS platform. First Due provides an integrated system supporting incident reporting, inspections, pre-incident planning, hydrant management, personnel records, scheduling, training, asset management, and other operational functions. The system meets both NFIRS and NERIS reporting requirements and includes implementation, training, and data migration services.

POTENTIAL OBJECTION:

The primary concern is the cost of implementation and subscription services. The Fire Department has secured Foreign Fire Tax funds to offset costs, allowing the transition to remain within the approved 2026 budget.

STAFF REFERENCE: Neil Elder, Fire Chief, 424-2811, Toby Jackson, Assistant Fire Chief, 424-2811.

Chief Elder will be at the council meeting to answer any questions the Council may have about this purchase.

BUDGET/TIME IMPLICATIONS:

- One-time implementation and data migration: \$11,600
- Initial 10.5-month subscription: \$43,587
- Total first-year cost: \$55,187

Foreign Fire Tax funds will offset implementation costs and keep the project within the Fire Department's approved 2026 budget. Ongoing annual subscription costs are estimated at \$50,100 per year.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING CITY OF DECATUR TO ENTER INTO AGREEMENT
WITH LOCALITY MEDIA, LLC d/b/a FIRST DUE FOR RECORDS MANAGEMENT
SYSTEM (RMS) SERVICES AND IMPLEMENTATION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the City of Decatur desires to enter into an agreement with Locality Media, LLC d/b/a First Due for the provision of a Records Management System (RMS), including incident reporting, inspections, pre-incident planning, personnel management, scheduling, asset management, and related modules, along with implementation, training, and data migration services, at a first-year cost not to exceed \$55,187.00.

Section 2. That the annual subscription cost for the First Due RMS services shall not exceed \$50,100.00 per year, subject to the terms of the service agreement.

Section 3. That partial costs shall be funded through approved Foreign Fire Tax funds in the amount of \$14,300.00 to keep within the 2026 RMS approved budget, and the remaining subscription costs shall be paid from the Fire Department's approved operating budget.

Section 4. That the City Council hereby authorizes the City Manager to execute the agreement with Locality Media, LLC d/b/a First Due, and any associated documents, at the not-to-exceed amounts set forth herein.

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, MAYOR

ATTEST:

CITY CLERK



Agreement for Services

This Agreement for Services (this "Agreement") dated as of **February 16, 2026** (the "Effective Date") is made by and between Locality Media, LLC dba First Due ("First Due") and **Decatur Fire Department** located at **1415 N Water St, Decatur, IL 62526** (the "Customer").

- 1. Service Access and Use Agreement.** First Due maintains a website through which Customer members may access First Due's **First Due Size-Up™** Community Connect™, Mobile Responder™ and/or other software-as-a-service platforms and solutions identified in Exhibit A (collectively, the "Service") in connection with the performance of their Customer duties. First Due agrees to grant the Customer access to the Service pursuant to the terms and conditions set forth below and in Exhibit A, and the Customer agrees to use the Service only in strict conformity with and subject to such terms and conditions.
- 2. Credential Management, Data Submission, and License Rights.** First Due may provide the Customer with one or more user ID's, initial passwords, digital certificates and/or other devices (collectively, "Credentials") and/or application programming interfaces ("APIs") to access the Service. The Customer shall access the Service only by using such Credentials and APIs. The Customer authorizes First Due to act on any instructions First Due receives from users of the Service who present valid Credentials and such individuals shall be deemed authorized to act on behalf of the Customer, including, without limitation, to change such Credentials. It is the Customer's sole responsibility to keep all Credentials and other means of access within the Customer's direct or indirect possession or control both confidential and secure from unauthorized use. The Customer understands the utility of the First Due Size Up Service depends on the availability of data and information relating to Locations and structures in the Customer's jurisdiction, including but not limited to building system and structural information, building inspection codes and incident report data (collectively, "Location Data"). First Due also may process and furnish through the Service, in addition to Location Data, other data regarding residents and roadways within the Customer's jurisdiction ("Community Data"). Location Data and Community Data are referred to collectively herein as "Data". First Due may acquire Data from third party public and/or private sources in First Due's discretion. In addition, the Customer will upload to the Service or otherwise provide to First Due in such form and using such methods as First Due reasonably may require from time to time, any and all Data from the Customer's records and systems which the parties mutually designate for inclusion in the Service database. The Customer agrees not to filter or alter such records except to conform such Data to the formats reasonably required by First Due. Subject to any third-party license restrictions identified expressly in writing by the Customer, the Customer grants to First Due a perpetual, non-exclusive, worldwide, royalty-free right and license to process, use and disclose the Data furnished to First Due by the Customer in connection with the development, operation, and performance of First Due's business, including but not limited to the Service.
- 3. Data Use, Disclaimers, and Limitations of Liability.** As between the parties, the Customer and its employees, contractors, members, users, agents, and representatives (collectively, "Customer Users") are solely responsible for determining whether and how to use Data accessed through the Service. The Customer acknowledges that First Due, through the Service, provides an interface for viewing Data compiled from the Customer and other sources over which First Due has no control and for which First Due assumes no responsibility. First Due makes no representations or warranties regarding any Location or structure (including but not limited to a Location's safety, construction, occupancy, materials, hazards, water supply, contents, location, surrounding structures, exposures, size, layout, compliance, condition or history), residents, roadways, or any actual or expected outcome from use of the Data, nor does First Due make any representation or warranty regarding the accuracy or reliability of the Data received by First Due. First Due provides administrative and information technology services only and does not advise, recommend, or render an opinion with respect to any information communicated through the Service and shall not be responsible for the Customer's or any third party's use of any information obtained through the Service.
- 4. Customer Equipment and Technical Requirements.** The Customer shall obtain and maintain, at its own expense, computers, operating systems, Internet browsers, tablets, phones, telecommunications equipment, third-party application services and other equipment and software ("Equipment") required for the Customer to access and use the Service (the Service being accessible to users through standard Internet

browsers subject to third party network availability and signal strength). First Due shall not be responsible for any problem, error or malfunction relating to the Service resulting from Customer error, data entry errors or malfeasance by the Customer or any third party, or the performance or failure of Equipment or any telecommunications service, cellular or Wi-Fi network, Internet connection, Internet service provider, or any other third-party communications provider, or any other failure or problem not attributable to First Due ("Technical Problems").

5. **Term and Termination.** This Agreement will be effective for an initial term of **10.5 months** (the "Initial Term") commencing on the Effective Date. After the Initial Term, this Agreement will automatically renew for successive terms of **12 months** (each a "Renewal Term"), subject to the right of either party to cancel renewal at any time upon at least 60 days' written notice. First Due reserves the right to increase Customer's renewal Service fees by no more than **10%** per annum, applied to the Service fees set forth in the previous term. Either party also may terminate this Agreement immediately upon written notice if the other party: (i) becomes insolvent; (ii) becomes the subject of a petition in bankruptcy which is not withdrawn or dismissed within 60 days thereafter; (iii) makes an assignment for the benefit of creditors; or (iv) materially breaches its obligations under this Agreement and fails to cure such breach within 30 days after the non-breaching party provides written notice thereof.
6. **Effects of Termination and Reservation of Rights.** Upon termination, the Customer shall cease use of the Service and all Credentials then in the Customer's possession or control. This Section 6 and Sections 8 through 15 and 19 through 23 hereof shall survive any termination or expiration of this Agreement.
7. **Fees, Additional Services, and Taxes.** The Customer agrees to pay the fees set forth in Exhibit A for use of those Service features described in Exhibit A (as available as of the Effective Date). First Due may charge separately for services offered from time to time that are not included in the scope of Exhibit A (such as new Service features, systems integration services and applications of the Service for new purposes), subject to the Customer's written acceptance of the terms of use and fees associated with such services. The Customer shall be responsible for the payment of all taxes associated with provision and use of the Service (other than taxes on First Due's income).
8. **Intellectual Property and Data Rights.**
 - a. **First Due IP.** First Due owns and shall retain all right, title, and interest in and to the Service, all components thereof, including without limitation all related applications, APIs, user interface designs, software and source code (which shall further include without limitation any and all source code furnished by First Due to the Customer in connection with the delivery or performance of any services hereunder) and any and all future enhancements or modifications thereto howsoever made and all intellectual property rights therein but not Data furnished by the Customer. Except as expressly provided in this Agreement or as otherwise authorized in advance in writing by First Due, the Customer and Customer Users shall not copy, distribute, license, reproduce, decompile, disassemble, reverse engineer, publish, modify, or create derivative works from, the Service; provided, however, that nothing herein shall restrict the Customer's use of the Data that the Customer has provided.
 - b. **Customer Data.** Customer shall own all Customer data and upon termination or written request, First Due shall provide Customer data to Customer.
 - c. **De-Identification.** Customer acknowledges and agrees that First Due may use Customer data to generate a de-identified data set (a "Data Set") in accordance with the then-current HIPPA de-identification standards set forth in 45 CFR § 164.514(b). Once de-identified, the Data Set will no longer constitute identifiable Customer data or "Protected Health Information", as defined under HIPAA at 45 CFR 160.103. Subject to applicable laws, First Due may, in its sole discretion, transform, analyze, distribute, redistribute, create derivative works of, license, disclose to third party researchers, or otherwise use such Data Set.
9. **Confidentiality.**
 - a. "Confidential Information" means any and all information disclosed by either party to the other which is marked "confidential" or "proprietary," including oral information that is designated confidential at the time of disclosure. Without limiting the foregoing, all information relating to the Service and associated software and the terms of this Agreement shall be deemed First Due's

Confidential Information. Notwithstanding the foregoing, "Confidential Information" does not include any information that the receiving party can demonstrate (i) was known to it prior to its disclosure hereunder; (ii) is or becomes publicly known through no wrongful act of the receiving party; (iii) has been rightfully received from a third party authorized to make such disclosure without restriction; (iv) is independently developed by the receiving party, without the use of any Confidential Information of the other party; (v) has been approved for release by the disclosing party's prior written authorization; or (vi) is required to be disclosed by court order or applicable law, provided that the party required to disclose the information provides prompt advance notice thereof to the other party (except to the extent such notice is prohibited by law).

- b. Each party hereby agrees that it shall not use any Confidential Information belonging to the other party other than as expressly permitted under the terms of this Agreement or as expressly authorized in writing by the other party. Each party shall use the same degree of care to protect the other party's Confidential Information as it uses to protect its own confidential information of like nature, but in no circumstances with less than reasonable care. Neither party shall disclose the other party's Confidential Information to any person or entity other than its employees, agents or consultants who need access thereto in order to effect the intent of this Agreement and in each case who have been advised of the confidentiality provisions of this Agreement, have been instructed to abide by such confidentiality provisions, entered into written confidentiality agreements consistent with this Section 9 or otherwise are bound under substantially similar confidentiality restrictions.
- c. Each party acknowledges and agrees that it has been advised that the use or disclosure of the other's Confidential Information inconsistent with this Agreement may cause special, unique, unusual, extraordinary, and irreparable harm to the other party, the extent of which may be difficult to ascertain. Accordingly, each party agrees that, in addition to any other remedies to which the nonbreaching party may be legally entitled, the nonbreaching party shall have the right to seek to obtain immediate injunctive relief, without the necessity of posting a bond, in the event of a breach of Section 9(a) or 9(b) by the other party, any of its employees, agents or consultants.

10. Limited Warranty. FIRST DUE REPRESENTS AND WARRANTS THAT IT SHALL USE COMMERCIALY REASONABLE EFFORTS TO PROVIDE THE SERVICE WITHOUT INTRODUCING ERRORS OR OTHERWISE CORRUPTING DATA AS SUBMITTED BY THE CUSTOMER. OTHER THAN THE FOREGOING, THE SERVICE, INCLUDING ALL DATA, IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS WITHOUT WARRANTY OF ANY KIND. WITHOUT LIMITING THE FOREGOING, FIRST DUE MAKES NO WARRANTY THAT THE SERVICE WILL BE UNINTERRUPTED, ERROR FREE OR AVAILABLE AT ALL TIMES, NOR DOES FIRST DUE WARRANT THAT THE SERVICE WILL REMAIN COMPATIBLE WITH, OR OPERATE WITHOUT INTERRUPTION ON, ANY EQUIPMENT OF THE CUSTOMER OR CUSTOMER USERS.

11. Service Levels and Support Obligations. First Due will provide the Service on a 24X7X365 basis with an uptime guarantee of 99.5% availability excluding scheduled maintenance. First Due will respond to Customer and provide Initial Responses, Temporary Resolutions and Final Resolutions in accordance with the time requirements set forth in the table below.

Severity Level:	Vendor's Initial Response will be provided within:	Vendor's Temporary Resolution will be provided within:	Vendor's Final Resolution will be provided within:
1: Mission Critical – Software is down /undiagnosed but feared critical; situation may require a restore and Software use is suspended until a diagnosis is given	60 minutes from receipt of initial notice from the Customer, or discovery, of the error	24 hours from receipt of initial notice from the Customer, or discovery, of the error	2 days from receipt of initial notice from the Customer, or error discovery
2: Critical Issue – Software is not down, but operations are negatively impacted	2 hours from receipt of initial notice from the Customer, or discovery, of the error	48 hours from receipt of initial notice from the Customer, or discovery, of the error	2 days from receipt of initial notice from the Customer, or error discovery
3: Non-Critical Issue	4 hours from receipt of initial notice from	3 days from receipt of initial notice from the	15 days from receipt of initial notice from

	the Customer, or discovery, of the error	Customer, or discovery, of the error	the Customer, or error discovery
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12. Warranty Limitations and Disclaimers. EXCEPT AS SET FORTH ABOVE IN SECTION 10, FIRST DUE MAKES AND THE CUSTOMER RECEIVES NO WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY REGARDING OR RELATING TO THE SUBJECT MATTER HEREOF. FIRST DUE SPECIFICALLY DISCLAIMS, TO THE FULLEST EXTENT PERMITTED BY LAW, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT WITH RESPECT TO THE SUBJECT MATTER HEREOF, INCLUDING WITHOUT LIMITATION THE SERVICE.

13. Customer Representations, Data Rights, and Use Restrictions. The Customer represents and warrants that the Customer is authorized and has all rights necessary to enter into this Agreement, to provide the Data furnished by the Customer to First Due, and to use the Service and Data, and Customer will only use the Service and Data, as permitted under this Agreement and in accordance with the laws, regulations, and any third-party agreements applicable to the Customer and Customer Users. Without limiting the generality of the foregoing, Customer shall not cause or permit any Data to be uploaded to the Service or used in connection with the Service in any manner that would violate any third-party intellectual property rights or license between Customer and any third party. Customer agrees not to use or permit the use of the Service and Data in connection with any public or private enterprise other than operation and performance of the Customer's functions and services. In addition, the Customer and the Customer Users shall not copy, distribute, license, reproduce, publish, modify, or otherwise use any Personally Identifiable Information (PII) contained within the Data accessed through the Service for any purpose other than to lawfully carry out the services and duties of the Customer. The Customer shall remain responsible for the performance, acts and omissions of each Customer User as if such activities had been performed by the Customer.

14. Indemnification.

- a. First Due will indemnify, defend and hold harmless the Customer from and against any and all damages, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees) (collectively, "Losses") resulting from any third-party claim, suit, action, investigation or proceeding (each, an "Action") brought against the Customer based on the infringement by First Due of any third-party issued patent, copyright or registered trademark, except to the extent such Action is based on Data furnished from the Customer, the Customer's breach of any third party agreement, or any combination or integration of the Service with any Customer- or third-party property, method or system.
- b. The Customer will indemnify, defend and hold First Due harmless from and against any and all Losses arising from or relating to: (i) any breach by the Customer of Section 8; or (ii) any Action by a Customer User or third party arising from or relating to the use of the Service or Data accessed through the Service, except to the extent such Losses are subject to Section 14(a) or result from the gross negligence or willful misconduct of First Due.
- c. Such indemnification under Sections 14(a) and 14(b) will be provided only on the conditions that: (a) the indemnifying party is given written notice reasonably promptly after the indemnified party receives notice of such Action; (b) the indemnifying party has sole control of the defense and all related settlement negotiations, provided any settlement that would impose any monetary or injunctive obligation upon the indemnified party shall be subject to such party's prior written approval; and (c) the indemnified party provides assistance, information and authority as reasonably required by the indemnifying party.

15. Limitation of Liability. EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 14, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, FIRST DUE SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR RELATING TO THIS AGREEMENT OR THE SERVICES OR DATA, EVEN IF THE CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 14, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, FIRST DUE SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY DAMAGES IN CONNECTION WITH THIS AGREEMENT IN EXCESS OF THE AMOUNT OF FEES PAID OR PAYABLE BY THE CUSTOMER

TO FIRST DUE WITHIN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRIOR TO THE EVENT GIVING RISE TO SUCH LIABILITY.

16. **Notices.** All notices, requests, demands, or consents under this Agreement must be in writing, and be delivered personally, by email or facsimile followed by written confirmation, or by internationally recognized courier service to the addresses of the parties set forth in this Agreement.
17. **Assignment.** Except as otherwise provided below, neither party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other party. First Due may assign this Agreement or any rights or obligations hereunder to any First Due affiliate or in connection with the merger or acquisition of First Due or the sale of all or substantially all of its assets related to this Agreement, without such consent. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns.
18. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
19. **Modifications.** Any modification, amendment or waiver to this Agreement shall not be effective unless in writing and signed by the party to be charged. No failure or delay by either party in exercising any right, power, or remedy hereunder shall operate as a waiver of such right, power, or remedy.
20. **Third Party Beneficiary.** The parties are independent contractors with respect to each other, and neither shall be deemed an employee, agent, partner, or legal representative of the other for any purpose or shall have any authority to create any obligation on behalf of the other. Neither party intends to grant any third-party beneficiary rights as a result of this Agreement.
21. **Force Majeure.** Any delay in or failure of performance by either party under this Agreement will not be considered a breach and will be excused to the extent caused by any event beyond the reasonable control of such party including, but not limited to, acts of God, acts of civil or military authorities, strikes or other labor disputes, fires, interruptions in telecommunications or Internet or network provider services, power outages, and governmental restrictions.
22. **Training Content Disclaimer.** As related to First Due's Basic Training Records, Advanced Training Records, and Advanced Training Records with Content modules and associated Training Content, First Due's products are intended to be used by certified instructors and are designed to be integrated into a broader curriculum that includes digital, online, or in person classroom instruction, hands-on practice and the use of educational materials. Some practices or procedures shown may differ from Licensee's competency and procedural requirements. First Due makes no warranty, expressed or implied that the information presented will satisfy any particular situation or need or that any demonstrated procedure is safe. First Due disclaims any liability, loss or risk resulting directly or indirectly from the Training Products.
23. **Entire Agreement and Severability.** This Agreement supersedes all prior agreements, understandings, representations, warranties, requests for proposal and negotiations, if any. Each provision of this Agreement is severable from each other provision for the purpose of determining the enforceability of any specific provision.
24. **Headings.** The headings and titles in this Agreement are for convenience of reference only and shall not affect the meaning, interpretation, or construction of any provision of this Agreement. They are not intended to be part of the substantive terms and shall not be used to interpret the intent of the parties.
25. **Agreement Billing Information.**
 - a. **Accounts Payable Contact**

Name: _____

Email: _____

Phone: _____
 - b. **Tax Exempt** _____ (Yes/No)
If yes, please email a copy of the Exempt Certificate to accounting@firstdue.com.

- c. **Purchase Order Required** _____ (Yes/No)
If yes, return a copy of the Purchase Order with the signed agreement or email a copy to accounting@firstdue.com.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date set forth above. The undersigned represent and warrant that they are duly authorized to enter into this Agreement on behalf of the respective parties.

LOCALITY MEDIA, LLC DBA FIRST DUE

Decatur Fire Department

By: _____
(Signature)
Name: _____
Title: _____
Date: _____

By: _____
(Signature)
Name: _____
Title: _____
Date: _____



Exhibit A Quote

Customer Name: Decatur Fire Department
Billing Address: 1415 N Water St
Decatur, IL 62526
Subscription Start: February 16, 2026
Initial Term: 10.5 months
Annual Subscription: \$ 50,100.00

Quote Number: 1545132000621308230
Prepared By: Constantine Stade
Valid Until: April 30, 2026

Product Details

Occupancy Management & Pre-Incident Planning

Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts.

Responder

Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.

Hydrant Management – Advanced

Manage Hydrants including hydrants visible on pre-plan & response map, hydrant list, hydrant types, hydrant uploads, ArcGIS hydrant layers, hydrant setup, hydrant service checklist, data management, mapping, service inspections, hydrant flow test and reporting.

Inspections

Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning.

Incident Reporting - Fire Incident Documentation

Fire Incident Documentation enabling ongoing State and Federal compliance with NFIRS and NERIS data standards.

Incident Reporting – NFIRS EMS+

NFIRS Incident Documentation, State and Federal Compliance with automated submission including standard NFIRS EMS Module with additional fields for enhanced patient documentation. Fields include Treatments, Procedures, Medications, Vitals, Signature

Scheduling

Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades.

Personnel Management

Store, Manage and Access Employee Records including demographic data, certifications and employment information.

Events & Activities

Create Events, View Global Activity Log, and Access Global Calendar.

Health and Wellness

First Due's Health and Wellness module allows for the proactive monitoring of responder health and safety including Exposure History along with Incident, Training or Event correlation, exposure trends to support compliance with organizational health and safety initiatives.

Assets & Inventory

Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.

Tyler Technologies Enterprise CAD Integration

Receive CAD Data to support First Due Responder and Incident Reporting modules via sFTP utilizing the Tyler Technologies Standard Call Export

Premium Online Training Package

Up to 8 Hours Online Training with certified First Due Instructor

Implementation and Configuration Services

Services related to configuring and customizing the First Due Platform as described in the Statement of Work.

One-Time Fees Subtotal	\$ 11,600.00
10.5-Month Subscription Fees Subtotal	\$ 43,587.00
Grand Total*	\$ 55,187.00
	<i>*Excluding Tax</i>

Statement of Work. The attached Statement of Work will detail the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for this Quote.

Invoicing and Payment Terms. The above-listed Grand Total will be invoiced on or around the Subscription Start date and due within thirty (30) days from the date of the invoice. For subsequent annual periods, the Service fees are due and payable annually in advance on January 1st.

Electronic ACH payment Information. Wells Fargo Bank | ACH Routing Number: 121000248 | Account #: 4192384907



Statement of Work
For
Decatur Fire Department
Quote Number: 1545132000621308230

1. Introduction

1.1 Purpose

The purpose of this Statement of Work ("SOW") is to clearly define the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for Customer from First Due for the purchased product(s) set forth in this Exhibit A ("Purchased Products").

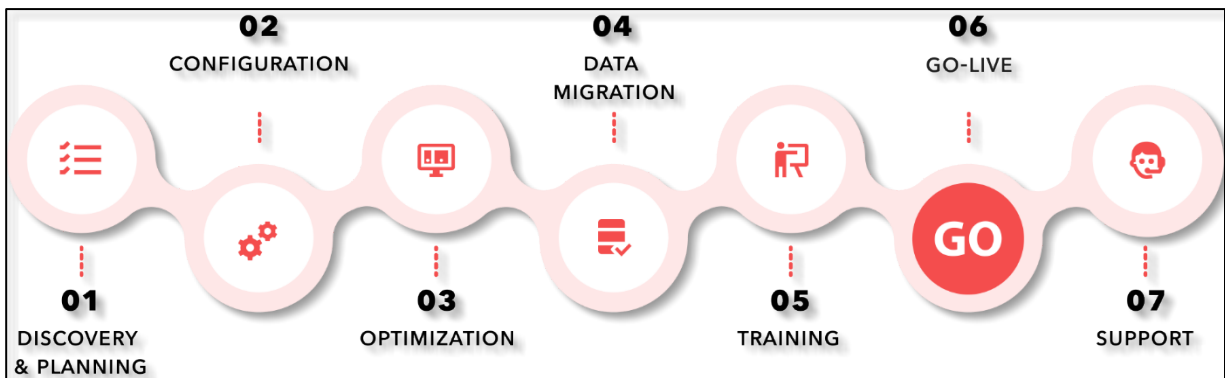
1.2 Scope

This SOW includes the configuration, optimization, and deployment of the Purchased Products with the goal of meeting the organizational needs of the Customer.

2. Implementation

2.1 Overview

First Due utilizes a combination waterfall and iterative approach to implementation. This includes Discovery, Configuration, Optimization, Data Migration, Training, and Go-Live.



2.2 Implementation Resources

- **Implementation Manager:** Project lead and go-to person, acting as the primary liaison between the Customer and the First Due project team. The Implementation Manager will develop and execute the project plan, manage communication, and ensure adherence to predefined timelines and quality standards. This individual is also responsible for helping to configure the core system and some of the more straightforward modules.
- **Implementation Product Specialist(s):** While the Implementation Manager will lead the overall project, Product Specialists will be brought in to help configure and optimize specialty modules such as Fire Prevention, ePCR, Assets & Inventory, Training, Scheduling, and Reporting. They are product experts in First Due and are versed in industry best practices for their specific product specialties. Depending on the modules purchased and complexity, your project may be assigned 1-3 Product Specialists.
- **Technical Implementation Specialist:** Responsible for managing data migration from your current vendor to First Due and the integration between First Due and CAD. The Technical Implementation Specialist team comes from a diverse background, ranging from database management to public safety software integration.
- **Customer Success Manager:** As the point person after project completion, the Customer Success Manager (CSM) will be part of the implementation as an advocate and to ensure a seamless transition

to support post go-live. During the Implementation they will regularly check-in to ensure progress is being made and help with the addition of new modules or scope from a commercial perspective. Post go-live, they will provide regular check-ins to ensure the Customer is adopting the Purchased Products and deriving value from them.

- **Training Manager:** Responsible for developing and executing the training plan, with the goal of effective adoption of the Purchased Products by Customer. The Training Manager will be involved throughout the project to ensure they have the Customer specific knowledge to design the most effective training plan possible.

2.3 Implementation Phases

2.3.1 Discovery & Planning: Once the Project has been assigned, Customer will receive a set of tailored discovery questionnaires. Once filled out, the Implementation Manager will schedule a Project Kick-Off. During this meeting the Customer will receive access to the First Due platform, meet the project team and receive an initial product tour. The Implementation Manager will also provide an overview of the project plan, decide the meeting cadence, and formalize the next steps. CAD Integration and Data Migration planning meetings are also held during this phase, if required. These meetings will be led by the Technical Implementation Specialist.

- **Key Meeting(s):** Project Kick-Off, CAD Kick-Off, Data Migration Planning
- **Milestone(s):** Project Kick-Off, System Access
- **Customer Task(s):** Fill Discovery Questionnaires
- **Deliverable(s):** Welcome email, Initial Account Set-Up, System Logins Provided

2.3.2 Configuration: After planning is complete, the Implementation Manager will begin scheduling the Configuration sessions. Before each configuration session there will be some light prep work for the Customer to complete. Generally, there will generally be one (1) configuration session per module, but in cases where there is more complexity, there may be multiple. These sessions will either be run by the Implementation Manager or the Implementation Product Specialist, depending on the module.

- **Key Meeting(s):** Module Configuration Sessions (1-2 per module)
- **Milestone(s):** N/A
- **Customer Task(s):** Configuration Prep Work (per module)
- **Deliverable(s):** Initial Module Configuration
- **Scope:** All Purchased Products

2.3.3 Optimization: After the configuration is complete, the Customer will be provided with test work (module User Acceptance Testing (UAT)) to complete. Following the completion of the UAT work, Optimization Sessions will be held to review Customer feedback, correct any issues, and finalize the configuration of the module. There will generally be one (1) Optimization session per module, but in cases where there is more complexity, there may be multiple. Once a module is configured and optimized, the Customer will be provided a module sign-off document to review and sign. Note Configuration and Optimization sessions may run interchangeably to ensure the project stays on-track.

- **Key Meeting(s):** Module Optimization Sessions (1-2 per module)
- **Milestone(s):** Module Acceptance and Sign-Off (1 per module)
- **Customer Task(s):** Optimization Prep Work (UAT per module)
- **Deliverable(s):** Module Optimization resulting in Customer Acceptance
- **Scope:** All Purchased Products

2.3.4 Data Migration: Data Migration will occur throughout the project and can be summarized in three steps: (1) initial data migration at the beginning of the project required for configuration, (2) import of historical records, usually occurring throughout the project, and (3) final data migration immediately before go-live. First Due's Data Migration team will review your legacy data environment and provide guidance on the best path to extract, map, and import the data into First Due.

- **Key Meeting(s):** Data Migration Planning
- **Milestone(s):** Data Migration Sign-Off
- **Customer Task(s):** Extract or provide access to legacy data based on guidance from First Due Data Migration team, Data Mapping Assistance, review and approve data load.
- **Deliverable(s):** Data Migration Plan, Data Mapping Assistance, Data Import

2.3.5 Training: As the project is in the final stages, the Training Manager will work with the Customer to arrange a training plan that will result in the successful adoption of the Purchased Products. Note that while Webinar Administrator training will occur during configuration and optimization sessions, the Training Manager will arrange formal Webinar and/or Onsite Train-the-Trainer and/or End User Training Session(s). Additive to the provided training, Customer will also have access to live weekly training academy sessions as well as on demand online training videos and training guides via the First Due Knowledgebase.

- **Key Meeting(s):** Training Planning, Training Sessions
- **Milestone(s):** Training Completed
- **Customer Task(s):** Coordinate staff to be trained
- **Deliverable(s):** Training Plan and Training Session(s)

2.3.6 Go-Live: Once all modules have been signed off and training has been arranged or completed, First Due will work with the Customer to kick-off the Go-live process. This includes: (1) Final System Acceptance, (2) Go-live planning meeting, (3) Final Data Migration, (4) Go-live, and (5) Post go-live implementation support.

- **Key Meeting(s):** Go-live planning, Post Go-live Check-Ins
- **Milestone(s):** System Acceptance, Go-live
- **Customer Task(s):** Final Testing
- **Deliverable(s):** Post Go-live Implementation Support (2-4 weeks)

2.3.7 Transition to Customer Success: Following the completion of the post go-live support period and assuming all critical implementation tasks are complete, Customer will be transitioned to their Customer Success Manager (CSM) and to the First Due Support team.

- **Key Meeting(s):** Customer Success Transition Meeting
- **Milestone(s):** Transition to Customer Success and Support
- **Customer Task(s):** N/A
- **Deliverable(s):** N/A

3. Training

Training is an integral part of any successful implementation. First Due is focused on providing your agency adequate training to ensure effective user adoption of the platform. As part of this SOW, the Customer shall receive:

- Formal training as outlined in Exhibit A
- Administrator Training as part of the Configuration / Optimization
- Access to live First Due Academy Webinars
- Access to online recorded training videos and guides via an interactive knowledgebase

Any additional scope or detail related to Training will be listed below.

4. Data Migration

First Due understands the importance of data migration to our customers and has extensive experience working to migrate historical records into the platform. First Due will use best efforts to migrate applicable data from Customer's existing systems utilizing data migration best practices. This includes:

- Data Migration Planning Session
- Assistance/Guidance in extracting data from existing system/s
- Mapping extracted data to First Due import workbooks
- Importing of Data into First Due

The Data Migration scope of this SOW will be to import legacy data from Customer existing systems in order for the Purchased Products to be operational. This includes operational data and historic records. Note that there are times when certain data is not seen as valuable to migrate to First Due. First Due and Customer will agree during the planning phase on what data needs to be migrated and priorities around data migration.

5. Integrations

As part of this SOW, First Due will implement all integrations and relevant scope outlined in Exhibit A. Integrations will be implemented during the configuration and optimization phases outlined above. In most cases, these integrations will be aligned with the module they are related. The only exception to this is the CAD Integration which, if part of scope, will have its own dedicated session at the beginning of an implementation. Customer or complex integrations may follow this same exception and have their own sessions to implement.

First Due will support these integrations post go-live. Note First Due is not responsible for outages, issues, and failures of 3rd Party Vendors. First Due will, however, always endeavor to work with Customer to resolve issues, regardless of responsibility.

Any additional scope or detail related to Integrations will be listed below.

6. Customer Success Manager

First Due understands the value of ongoing Customer Success activities post go-live. As part of this SOW, Customer will receive a Customer Success Manager who will be the point person for Customer post go-live. Customer will receive regular check-ins to ensure the adoption of the Purchased Products. As part of the regular check-ins, the Customer Success Manager can help Customer with any major enhancements or issues, new feature updates, interest in other modules and additional training needs.

7. Customer Support

A customer's success is important to First Due and we understand having a reliable, knowledgeable Customer Support (or Support) team there to help is vital. Customer Support provides a central point of contact to ensure that all customer support requests are responded to and resolved. Below is a summary of the support components.

7.1 Contacting Customer Support

Customer Support is a service provided to our customers when they have questions, requests, or issues with the Services. When Customer submits a support request, a Support Ticket (or Ticket) is created within First Due's Support CRM and a unique ID (or ticket number) is assigned to track and document Customer's support request.

We offer a variety of channels to communicate with our Support team:

- **Online:** <https://support.firstduesizeup.com/portal/en/kb/first-due-community-connect-support>
- **Email:** support@firstdue.com
- **Phone:** (516) 874-5818

7.2 Self-Service Resources

First Due strives to provide useful, empowering self-service resources that are available 24/7 on our [online Support Center](#). Our Knowledgebase contains step-by-step/how-to articles, FAQs, videos, best practices, etc.

7.3 Hours of Operation

Customer Support hours of operation (Business Hours) are:

- Monday to Friday, 9:00am – 6:00pm ET**
- ** 24x7 Support available for Sev 1 (Down/Urgent) issues.

8. Assumptions

8.1 Customer Participation

Every successful implementation requires adequate participation from the Customer. Although First Due is ultimately responsible for deliverables in the SoW, Customer agrees to attend the necessary calls and complete required preparatory work in order to help drive the project forward. At a minimum, Customer resources will be required for one (1) hour per week for meetings, and half an hour to one (0.5-1) hour of prep work per week by one or multiple individuals. Customer understands the importance of ensuring the correct Customer resources are available when required.

8.2 Statement of Work Expiration

Excluding significant delays caused by the First Due team, this SOW will expire within twelve (12) months of the Subscription Start Date as detailed in Exhibit A. In situations where the project is delayed for no fault of either party, First Due agrees to extend the term, only if there is an agreed plan to complete the project within the extension period. Note the term expiration does not apply to Section 6 & 7 above and will not impact First Due's ability to support the Customer post go-live.

8.3 Best Practice and Standard Workflow

First Due intends to meet the organizational needs of the Customer and their respective software requirements by configuring the Purchased Products to closely align with existing workflows. Although First Due is incredibly flexible, there may be times when First Due recommends using standard functionality or best practice to ensure a timely implementation, and simplification of current process. These workflows may differ from Customer existing workflows. Customer understands the importance of collaboration to achieve the ultimate goal of successfully adopting the Purchased Products and is aware there may be changes to existing workflow to accomplish this.

8.4 Go-live Requirements & Gaps

Over the course of the Implementation, both parties may uncover functionality gaps in the Purchased Products. Some of these gaps may have a material impact on the ability to implement or adopt the product. Gaps of this nature, deemed Go-Live Requirements, will be prioritized to ensure a timely go-live and project completion. However, in the case that certain features are not complete before go-live, they will be added to module and system signoffs as exceptions and will be completed within an agreed upon timeframe.

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) First Due Holdings, Inc.	
	2 Business name/disregarded entity name, if different from above. Locality Media, LLC dba First Due	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 390 NE 191st St. STE 17328	Requester's name and address (optional)
6 City, state, and ZIP code Miami, FL 33179		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				
or								
Employer identification number								
3	9	-	2	7	2	5	8	0 2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Alyssa Longenbach</i>	Date Jan 13 2026 12:25 EST
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT

No. 2026-12

February 17, 2026

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, City Manager
Lacie Elzy, Economic & Community Development Director

SUBJECT: Resolution Amending Intergovernmental Agreement – City of Decatur, County of Macon, the Village of Mt. Zion, the Village of Forsyth and the Village of Long Creek – Decatur Macon County Enterprise Zone

RECOMMENDATION: It is recommended that the proposed Enterprise Zone revision be approved.

BACKGROUND: By joint intergovernmental agreement with four other local governments, the Decatur-Macon County Enterprise Zone is administered by the Economic Development Corporation of Decatur-Macon County (EDC). The administration of an Illinois enterprise zone is a uniquely governmental function, which Decatur and its four partners have formally delegated to the EDC. Under this legal framework, revisions to the enterprise zone boundary, and changes to the rules governing enterprise zone benefits, must be approved by all five of the local governments who are parties to the joint agreement delegating EZ administration.

The periodic boundary revisions recommended by the EDC do not “take” enterprise zone benefits away from one part of the city or county and place them somewhere else. Instead, the periodic boundary revisions brought to each local government every year or two reflect requests from private property owners, or the local governments themselves, concerning new or anticipated projects that would benefit from being in the enterprise zone, and which were not anticipated by the existing or prior boundary.

PRIOR ACTION: The most recent amendment to the Decatur-Macon County Enterprise Zone was approved in September 2025, refer to Resolution 2025-64.

STAFF REFERENCE: Should the City Council have any questions, they may contact, Lacie Elzy at 542-3559 or lelzy@decaturil.gov

ORDINANCE NO. _____

**ORDINANCE ADDING TERRITORY TO ENTERPRISE ZONE AND APPROVING
THE AMENDMENT OF THE ENACTING ORDINANCE AND
INTERGOVERNMENTAL AGREEMENT
MT. ZION COMMUNITY DRIVE REDEVELOPMENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Resolution 2014-139 and the Decatur Macon County Enterprise Zone Intergovernmental Agreement, passed on the 1st day of December, 2014 be, and the same is hereby amended as Exhibit A and Exhibit B thereof by adding to the end of said Exhibit the following:

Amendment 11

Addendum A

12-17-03-102-068
12-17-03-102-067
12-17-03-102-066
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12-17-03-102-050
12-17-03-102-049
12-17-03-102-048

Lots 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, and 74 of Mt. Zion Village East Second Addition, as per Plat recorded in Book 5000, on Page 131 of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois.

Connector Strip

A 3-foot-wide connector strip from the Southwest corner of the property identified by PIN 12-17-03-102-048 along the Northern side of E Woodland Ln connecting approximately 17 feet South of the Northeast corner of the property identified by PIN 12-17-04-233-021 which is currently in the existing enterprise zone.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

ADDENDUM A

12-17-03-102-068
12-17-03-102-067
12-17-03-102-066
12-17-03-102-065
12-17-03-102-064
12-17-03-102-063
12-17-03-102-062
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12-17-03-102-050
12-17-03-102-049
12-17-03-102-048

Lots 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, and 74 of Mt. Zion Village East Second Addition, as per Plat recorded in Book 5000, on Page 131 of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois.

Connector Strip

A 3-foot-wide connector strip from the Southwest corner of the property identified by PIN 12-17-03-102-048 along the Northern side of E Woodland Ln connecting approximately 17 feet South of the Northeast corner of the property identified by PIN 12-17-04-233-021 which is currently in the existing enterprise zone.

ADDENDUM B

PIN	Owner	Size (Acres)
12-17-03-102-068	LEWIS STEVEN A	Approx. 2.2
12-17-03-102-067	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-066	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-065	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-064	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-063	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-062	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-061	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-060	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-059	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-058	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-057	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-056	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-055	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-054	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-053	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-052	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-051	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-050	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-049	LEWIS PROPERTY DEVELOPMENT LLC	
12-17-03-102-048	LEWIS PROPERTY DEVELOPMENT LLC	



ADDENDUM B



ECONOMIC AND COMMUNITY DEVELOPMENT MEMORANDUM
Memo No. 2026-15

February 6, 2026

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Melissa Hon, City Manager
Lacie Elzy, Director of Economic & Community Development

SUBJECT: Ordinances Rezoning the Property at 543 East Division Street from R-5 Two Family Residence District to B-1 Neighborhood Shopping

SUMMARY RECOMMENDATION: Staff recommends approval of the ordinance rezoning the property at 543 East Division Street from R-5 Two Family Residence District to B-1 Neighborhood Shopping. The City Plan Commission voted 5-1 to recommend approval of the petition at the February 5, 2026, meeting. The minutes of the meeting are attached.

BACKGROUND: The petitioner proposes to rezone the site from R-5 Two-Family Residence to B-1 Neighborhood Shopping Center District to allow for future development on the lot. The petitioner owns the current convenience store located at 1597 N Martin Luther King Jr Drive that is adjacent to this lot. Any future development on the site will require a site plan submitted to the City for review and approval of the Department of Economic and Urban Development and Public Works Department prior to the issuance of building permits. A landscaped buffer yard would need to be added to the west side of the lot that is adjacent to a residentially zoned lot for any future development.

The surrounding zoning and existing land uses include a mix of retail and residential uses. The proposed B-1 zoning would be compatible and consistent with the surrounding zoning and uses. For further details, please refer to the attached Plan Commission staff report.

POTENTIAL OBJECTION: There are no known objectors to the petition

INPUT FROM OTHER SOURCES: N/A

STAFF REFERENCE: Any additional questions may be forwarded to Lacie Elzy (lelzy@decaturil.gov)

BUDGET/TIME IMPLICATIONS: None.

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY FROM
R-5 TWO-FAMILY RESIDENCE DISTRICT TO
B-1 NEIGHBORHOOD SHOPPING CENTER DISTRICT
- 543 EAST DIVISION STREET -**

WHEREAS, on the 5th day of February 2026, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of JAMIEL N QATOUM, to rezone premises legally described as:

Lot Two (2) in Block One (1) of H.A. Wood's Second Addition to the City of Decatur, as per Plat recorded in Book 22, Page 473 of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois.

Permanent I.D. No. 04-12-11-155-013

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be hereby, received, placed on file, and approved.

Section 2. That said described premises be, and they are hereby rezoned from R-5 Two Family Residence District to B-1 Neighborhood Shopping.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions, and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be hereby amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of February 2026.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

STAFF REPORT
Decatur City Plan Commission

Hearing Date February 5, 2026
Case No. 26-01
Property Location 543 E Division Street
Request Rezoning from R-5 Two Family Residence District to B-1 Neighborhood Shopping
Petitioner Jamiel N Qatoum
Representative Jamiel N Qatoum

BACKGROUND

The subject site is approximately .10 acres in size and is currently undeveloped. It is currently zoned R-5 Two-Family Residence District.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Residential	R-5	Residential – Low Density
North	Residential	R-5	Residential – Low Density
South	Residential	R-5	Residential – Low Density
East	Commercial	B-1	Retail
West	Residential	R-5	Residential – Low Density

PROJECT DESCRIPTION

The petitioner proposes to rezone the site from R-5 Two-Family Residence to B-1 Neighborhood Shopping Center District to allow for future development on the lot. The petitioner owns the current convenience store located at 1597 N Martin Luther King Jr Drive that is adjacent to this lot. Any future development on the site will require a site plan submitted to the City for review and approval of the Department of Economic and Urban Development and Public Works Department prior to the issuance of building permits. A landscaped buffer yard would need to be added to the west side of the lot that is adjacent to a residentially zoned lot for any future development.

STAFF ANALYSIS

The surrounding zoning and existing land uses include a mix of retail and residential uses. According to the Macon County and City of Decatur Comprehensive Plan, this area is designated for Residential – Low Density.

The proposed B-1 zoning would be compatible and consistent with the surrounding zoning and uses.

The subject site is located within a mixed-use area, and the proposed rezoning from R- 5 Two-Family Residence District to B-1 Neighborhood Shopping is not expected to have an adverse effect on the surrounding area or the City as a whole.

STAFF RECOMMENDATION

Staff recommends approval of the rezoning request.

PLAN COMMISSION ACTION

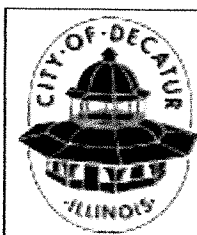
Section XXIX. requires the Plan Commission to hold a public hearing on a rezoning request and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case No. 26-01 to the City Council by the Plan Commission with a recommendation is warranted.

This report constitutes the testimony and recommendation of the Planning and Development Division, Economic and Community Development Department, City of Decatur.

Kylie Reynolds
Urban Land Use Planner

ATTACHMENTS

1. Petition
2. Site Plan
3. Location Map



City of Decatur, Illinois

PETITION FOR REZONING

Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois

Economic and Urban Development Department

One Gary K. Anderson Plaza

Decatur, Illinois 62523-1196

424-2793

FAX 424-2728

Please Type

SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION

Petitioner	Tamiel W Qatoun				
Address	516 will LN				
City	Forsyth	State	IL	Zip	62535
Telephone	217-358-2194	Fax		E-mail	Tamiel.Qatoun@gmail.com
Property Owner	WAHIBEH H ASAD				
Address	516 will LN				
City	Forsyth	State	IL	Zip	62535
Telephone	217-358-2598	Fax		E-mail	WAHIBEHQ123@gmail.com
Representative	Tamiel W Qatoun				
Address	516 will LN				
City	Forsyth	State	IL	Zip	62535
Telephone	217-358-2194	Fax		E-mail	Tamiel.Qatoun@gmail.com

SECTION TWO: SITE INFORMATION

Street Address	543 E Division St Decatur IL 62526				
Legal Description	Deed is Attached				
Present Zoning	☐ R-1	☐ R-2	☐ R-3	☒ R-5	☐ R-6
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1	
Is this property a Planned Unit Development?					
☐ YES Approval Date: _____					
☐ NO					
Please list all improvements on the site:					
Size of Tract	☐ SF ☐ AC				

SECTION THREE: REQUESTED ACTION

Rezone Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development?
	☒ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						☐ YES ☐ NO

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
Future Development For Business	

SECTION FOUR: JUSTIFICATION	
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):	
Rezoning For Future Use and Development.	

SECTION FIVE: CERTIFICATION		
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.	
Petitioner's Signature	W. Webb	Date 12-17-2025

NOTES:	
- Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. - Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. - In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. - All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

TRUSTEE'S DEED

Mail Tax Statements to:

Decatur Green Properties, LLC

1516 WML Lane

Forsyth, IL 62535

250280

2025R-005810

FILED FOR RECORD IN

MACON COUNTY, ILLINOIS

MARY A. EATON, RECORDER

DATE RECORDED: 06/02/2025 11:11 AM

RHSP: 18.00

REC FEE: 54.00

STATE FEE: 32.00

COUNTY FEE: 16.00

PAGES: 2

This space for use of Recorder

THIS INDENTURE, Made this 30th day of May, 2025, between, Sapp Family Revocable Living Trust, Grantor, and Decatur Green Properties, LLC, an Illinois limited liability company, Grantee,

Witnesseth, That said Grantor, in consideration of Ten Dollars and other good and valuable considerations in hand paid does hereby grant, sell, convey unto Grantee, the following described real estate:

Lot Two (2) in Block One (1) of H.A. Wood's Second Addition to the City of Decatur, as per Plat recorded in Book 22, Page 473 of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois.

Commonly known as 543 E. Division St., Decatur, IL 62526

Subject to restrictions, reservations and easements of record, if any.

Subject to the General Taxes payable in 2025 and thereafter. Tax Id # 04-12-11-155-013

And the said Grantor(s) hereby expressly waive(s) and release(s) any and all right or benefit under and by virtue of any and all statutes of the State of Illinois providing for the exemption of homesteads from sale on execution or otherwise.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in said trustee by the terms of said deed or deeds in trust delivered to said trustee in pursuance of the trust agreement above mentioned. This deed is made subject to the lien of every trust or mortgage (if any there be) of record in said county given to secure the payment of money, and remaining unreleased at the date of the delivery hereof.

IN WITNESS WHEREOF, said Grantor has executed this document the day and year first above written.

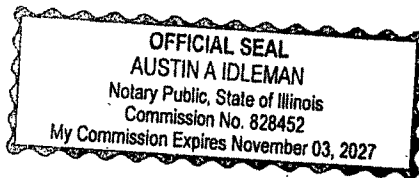
Sapp Family Revocable Living Trust

Jerry W. Sapp
By: Jerry W. Sapp, Trustee

Lynette K. Sapp
By: Lynette K. Sapp, Trustee

State of Florida, County of Macon } ss.

The foregoing instrument was acknowledged before me this 30th day of May, 2025
by Jerry W Sapp + Lynette K Sapp of Sapp Family Revocable Living Trust, for
the purposes therein set forth.



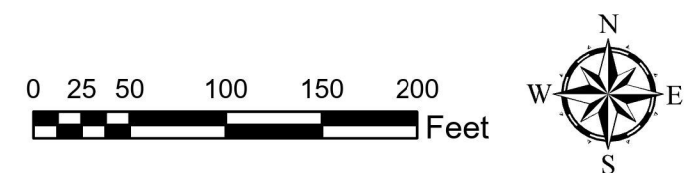
[Signature]
Notary Public

Prepared by: ANDREW P. CHILIGIRIS, Attorney 143 N. Water St. Decatur, IL (428-8080)

City of Decatur Plan Commission
543 E Division St



<u>Case No:</u>	26-01
<u>Date:</u>	February 05, 2026
<u>Petition of:</u>	Jamiel N Qatoum
<u>Requested Action:</u>	Rezoning from R-5 Two Family Residence District to B-1 Neighborhood Shopping Center District



Excerpts from Plan Commission Meeting of February 5, 2026:

Case No. 26-01 Petition of JAMIEL W QATOUM to rezone the property located at EAST DIVISION STREET from R-5 Two Family Residence District to B-1 Neighborhood Shopping District

It was moved and seconded (Maurice Payne/Josh Prasun) to forward Case No. 26-01 to the City Council with a recommendation of approval as set forth in the staff report.

Kylie Reynolds presented the staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for review by request).

Jamiel W. Qatoum, Petitioner, was sworn in by Amy Goodman to answer questions. Questions and discussion with staff and Petitioner.

Upon call of the roll, Commission members Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, Josh Prasun, James Oliver, voted aye. Motion carried.

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT

No. 2026-14

February 17, 2026

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, City Manager
Lacie Elzy, Economic & Community Development Director

SUBJECT: Resolution Authorizing a Contract Change Order with E.L. Pruitt Company for Chiller Replacement at the Decatur Public Library.

RECOMMENDATION: It is recommended that the proposed Resolution be approved.

BACKGROUND: On February 5, 2024, City Council approved Resolution R2024-23 authorizing a construction contract with E.L. Pruitt Company for the Decatur Public Library Chiller Replacement Project in the amount of \$1,706,400.

Following award of the contract, staff determined that the HVAC controls system included in the E.L. Pruitt scope should be removed in order to pursue a more flexible and cost-effective controls platform better aligned with other City facilities. As a result, City Council approved Change Order No. 1 on May 6, 2024, which removed the controls system from the E.L. Pruitt contract and reduced the contract amount by \$118,780.

The City subsequently received a proposal from Clow Controls & Service Inc. to provide an updated HVAC controls system that is compatible with the existing equipment and already used at other City facilities, including Transit and the Decatur Civic Center.

During continued construction of the chiller replacement project, additional mechanical work was identified as necessary to complete the installation and ensure proper system operation. This work includes chiller condensing water piping, roof penetrations and repairs, crane services, system refilling, and related appurtenances.

The proposed resolution authorizes Change Order No. 5 with E.L. Pruitt Company in the amount of \$63,700 to complete this necessary work, with no change to the project schedule.

PRIOR ACTION: While the Architect identified this work as necessary, it was removed from the scope by prior staff due to budget constraints. This work must now be completed to maintain project integrity and prevent potential damage to the new chiller investment.

The City Council approved Resolution 2023- 59, on April 3, 2023, approving an agreement with Architectural Expressions, LLP, for \$ 120,000 for the design and construction oversight for improvements to the Decatur Public Library. On February 4,

2024, the City awarded a contract for the Decatur Public Library Chiller Replacement Project to E. L. Pruitt Co., as the lowest responsible bidder in the amount of \$1, 706,400.

City Council then approved a resolution on May 6, 2024, authorizing Change Order No. 1 to the contract with E.L. Pruitt Company for the Decatur Public Library Chiller Replacement Project, which reduced the contract amount by \$118,780.00 and lowered the not-to-exceed project cost to \$1,463,177.00.

BUDGET IMPLICATION: Please reference companion item from Finance Department titled “Budget Amendment Ordinance Number 2 Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2026”.

STAFF REFERENCE: Should the City Council have any questions, they may contact, Lacie Elzy at 542-3559 or lelzy@decaturil.gov

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING A CONTRACT CHANGE ORDER WITH
E.L. PRUITT COMPANY FOR CHILLER REPLACEMENT AT THE
DECATUR PUBLIC LIBRARY**

WHEREAS, the City Council previously approved a contract with E. L. Pruitt Company for the Decatur Public Library Chiller Replacement Project; and,

WHEREAS, the proposed change order is in the best interest of the City to ensure improved system performance, long-term operational efficiency, and compatibility with the facility's needs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the attached Change Order No. 005 to the mechanical construction contract with E.L. Pruitt Company, in the amount of \$63,700.00 is hereby approved.

Section 2. That the contract sum is increased from \$1,485,881.95 to \$1,549,581.95, with no change to the contract time or the date of substantial completion.

Section 3. That the circumstances necessitating the change in this contract were not reasonably foreseeable at the time the contract was signed and the change is germane to the original contract as signed.

Section 4. That the City Manager, or their designee, be, and they are hereby, authorized and directed to execute said Change Order, on behalf of the City of Decatur.

Section 5. This Resolution shall be in full force and effect upon adoption.

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
DPL Chiller Replacement
130 N. Franklin St.
Decatur, IL 62523

CONTRACT INFORMATION:
Contract For: Mechanical
Date: 01-31-2024

CHANGE ORDER INFORMATION:
Change Order Number: 005
Date: 01-09-2026

OWNER: *(Name and address)*
City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

ARCHITECT: *(Name and address)*
Architectural Expressions, LLP
113 Illini Dr.
Forsyth, IL 62535

CONTRACTOR: *(Name and address)*
E. L. Pruitt Company
3090 Colt Road
Springfield, IL 62707

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Chiller condensing water pipe, as per attached.

The original Contract Sum was	\$ 1,581,957.00
The net change by previously authorized Change Orders	\$ (96,075.05)
The Contract Sum prior to this Change Order was	\$ 1,485,881.95
The Contract Sum will be increased by this Change Order in the amount of	\$ 63,700.00
The new Contract Sum including this Change Order will be	\$ 1,549,581.95

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: Lawrence R Livergood, FAIA
(Printed name, title, and license number if required)

Jan 12, 2026

Date



Tara Wehling (Jan 19, 2026 09:48:44 CST)

CONTRACTOR *(Signature)*

BY: Tara Wehling
(Printed name and title)

Jan 19, 2026

Date

OWNER *(Signature)*

BY:
(Printed name and title)

Date



E. L. Pruitt Co.
121 South Webster Street
Decatur, Illinois 62523

Phone: 217.422.9590
Fax: 217.42.9565
www.elpruitt.com

IL Lic. #058-147422
IL Lic. #FSC 0028

January 08, 2026

City of Decatur, IL
1 Gary K. Anderson Plaza
Decatur, Illinois 62523
Attn: Mike Pritchett

Re: Decatur Library Chiller Condensing Water Pipe

We propose to provide the necessary supervision, labor, materials, and equipment to complete the above-mentioned project as described below:

1. Install new 8" chiller condensing water supply & return pipe on the roof to allow abandoning of existing condensing water pipe.
2. Includes Qty. 2 new roof penetrations. Top Quality Roofing performing roof patches of new penetrations to sustain warranty.
3. Includes Hangar Blocks (per code) on roof to support and paint new condensing pipe.
4. Crane rental included.
5. Includes refilling of system with proper mixture of glycol.
6. BFV's have been added to the quote by request of AEX for Strainer isolation.

Above work for the sum of **\$63,700.00**

Items of clarification:

1. This proposal does not include electrical work.
2. This proposal does not include removal of existing condensing water pipe.
3. This proposal does not include any removal / replacement / patching of walls.
4. This proposal does not include any carpentry, cabinet / casework, electrical or HVAC.
5. This proposal does not include any permits, fees, or dumpster rental.
6. Budget does not include any premium time; figured at regular working hours only (7am – 3:30pm)

We appreciate the opportunity to submit this proposal. Please advise if you have any questions.

Respectfully Submitted,

 **E.L. Pruitt Co.**
Mechanical Contractors

COLIN BRINKOETTER
Project Manager
217-720-1960
cbrinkoetter@elpruitt.com

• plumbing • heating
• air conditioning • sheet metal
• ventilating • fire sprinklers

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the Undersigned agrees to pay the amount in said proposal, and according to the terms thereof. The undersigned further agrees to pay And discharge all costs and expenses, including but not limited to reasonable attorney's fees, incurred by E.L. Pruitt Co., enforcing the Agreement as evidenced by this instrument. This proposal may be withdrawn if not accepted within 30 days.

Date: _____

Authorized Signature: _____

- plumbing • heating
- air conditioning • sheet metal
- ventilating • fire sprinklers

**LETTER to the DECATUR CITY COUNCIL
Finance Department**

DATE: February 10, 2026

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Melissa Hon, City Manager
Gregg D. Zientara, City Treasurer & Interim Finance Officer

SUBJECT: Budget Amendment Ordinance Appropriating Additional Monies for the Purpose of Defraying the Expenses for Certain Funds of the City of Decatur, Illinois for the Fiscal Year Ending December 31, 2026

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Ordinance.

BACKGROUND:

As a companion item to Economic & Community Development Department resolution presented to the council in council agenda item entitled:

Resolution Authorizing a Contract Change Order with E.L. Pruitt Company for Chiller Replacement at the Decatur Public Library,

It is necessary for the council to adopt Budget Ordinance Number 2, where such budget amendment and appropriation ordinance will provide city staff with the authority to affect expenditure of the monies identified.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Melissa Hon, City Manager
Gregg D. Zientara, City Treasurer & Interim Finance Officer

BUDGET/TIME IMPLICATIONS:

Approval of this ordinance will provide the City with budget amendment and appropriation spending authority for expenditures in funds identified in this ordinance.

ORDINANCE NO. 2026 –

**BUDGET AMENDMENT ORDINANCE APPROPRIATING ADDITIONAL
MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES FOR
CERTAIN FUNDS OF THE CITY OF DECATUR, ILLINOIS FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2026
DECATUR PUBLIC LIBRARY**

WHEREAS, on November 17, 2025, City Council adopted the Fiscal Year 2026 Budget and Appropriation Ordinance 2025-75 for the purpose of defraying the expenses of several departments and funds of the City of Decatur for the fiscal year beginning January 1, 2026 and ending December 31, 2026.

WHEREAS, it is now necessary to amend the budget and appropriate additional funds for operational expenditures for the City to affect provision of services to its citizens which were not anticipated at the time the City Council adopted Ordinance 2025-75.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS, AS FOLLOWS:

SECTION 1. The following amounts are hereby appropriated in fiscal year ending December 31, 2026 and set apart within the following designated funds for expenditures as follows:

Fund	\$ Amount
Capital Project Fund 45 Project L2304	63,700
Total	63,700

SECTION 2. This Ordinance shall be in full-force and effect after its passage by the Council and approval by the Mayor.

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

Council Memo
Public Works Department
No. 2026-18

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Kelly Harrison, Procurement Officer

SUBJECT:

Resolution Accepting the Bid of Dunn Company for the Purchase of Bituminous Pavement Materials

SUMMARY RECOMMENDATION: It is recommended by staff that the City Council approve that the Mayor be authorized to sign, and the City Clerk attests to the following resolutions awarding annual Purchase Orders to purchase construction materials for City maintenance work:

1. Resolution approving an annual purchase order for \$74,135.00 with Dunn Company, as the lowest qualified bidder to provide bituminous pavement materials for Fiscal Year 2026.
2. Resolution approving an annual purchase order for \$19,641.78 with Metal Culverts, Inc., as the lowest qualified bidder to provide corrugated steel for Fiscal Year 2026.
3. Resolution approving an annual purchase order for \$16,752.56 with Energy Culvert Co., as the lowest qualified bidder to provide corrugated steel for Fiscal Year 2026.
4. Resolution approving an annual purchase order for \$261,400.00 with CCI Redi-Mix, as the lowest qualified bidder to provide portland cement concrete for Fiscal Year 2026.
5. Resolution approving an annual purchase order for \$12,230.95 with Energy Culvert Co., as the lowest qualified bidder to provide corrugated steel for Fiscal Year 2026.

BACKGROUND:

The City has open purchase orders throughout the year to provide materials for street maintenance work. Bituminous pavement materials are used for pothole patching and general street repairs. Concrete is used primarily for street and sidewalk repairs. Aggregate is used to provide back fill material for any trenching or pavement repair work. Larger aggregate is used for erosion control and to help stabilize road repairs in areas with poor base material.

Having annual purchase orders in place allows most of the materials to remain with the supplier and delivered to or picked up by the City as needed. This reduces the need for the City to keep and maintain extensive storage facilities.

Specifications were prepared by the Engineering Division and bids were obtained by the City's Purchasing Division. Letting results are as follows, bid tabulations are attached:

CCI Redi-Mix was chosen as the concrete provider due to the large quantity of smaller sized orders (Less than 2 cubic yards) and the delivery cost of the other providers being more costly.

Both, Metal Culverts, Inc. and Energy Culvert Co. had the lowest bids dependent on corrugated steel pipe material being bid on. The listing of each item bid is attached and highlighted to show which material each company won via the bid tab.

For the corrugated polyethylene pipes, Metal Culverts, Inc., did not bid on every item, showing the overall lower bid, and they did not have the lowest bid on any specific material on the attached bid tab.

Asphalt Materials

Dunn Company	\$74,135.00
---------------------	--------------------

Corrugated Steel Pipe

Metal Culverts, Inc.	\$19,641.78
-----------------------------	--------------------

Energy Culvert Co.	\$16,752.56
---------------------------	--------------------

Corrugated Polyethylene Pipe

Energy Culvert Co.	\$14,609.78
---------------------------	--------------------

Metal Culverts, Inc.	\$5,797.50
----------------------	------------

Portland Cement Concrete Materials

IMI, Illinois LLC	\$210,175.00
-------------------	--------------

Decatur Construction Service, Inc.	\$245,900.00
------------------------------------	--------------

CCI Redimix	\$261,400.00
--------------------	---------------------

LEGAL REVIEW: There are no documents for Legal to review.

PRIOR COUNCIL ACTION:

The City issues material purchase orders annually to provide construction materials for street and utility maintenance work performed by the Public Works Department.

POTENTIAL OBJECTIONS: There are no known objections

INPUT FROM OTHER SOURCES:

None

STAFF REFERENCE: Matt Newell, Public Works Director; Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: Funding for the current year's materials contracts are provided in the general operating funds allocated to the Public Works Department.

ATTACHMENTS:

1. Resolution Pavement Materials

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF DUNN COMPANY FOR THE PURCHASE
OF BITUMINOUS PAVEMENT MATERIALS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bid received for furnishing bituminous pavement materials presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Dunn Company, in the amount of \$74,135.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Dunn Company, for their bid price of \$74,135.00.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Project Name: Bituminous Pavement Materials Bid Date: January 6, 2026 Time: 4:00 p.m.				Dunn Company, A Division of Tyrolt, Inc. Decatur, IL	
Description	QTY.	Unit	Unit Price	Total	
40600001 Class 1, Type 2, Mixture C	400	TON	\$105.00	\$42,000.00	
40600002 Cold Mix (M19-07)	100	TON	\$100.00	\$10,000.00	
40600003 Cold Mix (M120-07)	150	TON	\$135.00	\$20,250.00	
Handling Cost (HC) Adjustment	1		\$1,885.00	\$1,885.00	
TOTAL				\$74,135.00	

No Bid: B&W Asphalt II, Inc.

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF METAL CULVERTS, INC. FOR THE
PURCHASE OF CORRUGATED STEEL PIPE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for furnishing corrugated steel pipe presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Metal Culverts, Inc., in the amount of \$19,641.78, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Metal Culverts, Inc., for their bid price of \$19,641.78.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Bid Date: January 6, 2026

Time: 4:00 p.m.

Energy Culvert Co.

Energy, IL

Metal Culverts, Inc.

Jefferson City, MO

Description		QTY.	Unit	Unit Price	Total	Unit Price	Total
54206001	Corrugated Steel 12-inch	1,000	LF	\$11.62	\$11,620.00	\$11.50	\$11,500.00
54206002	Corrugated Steel 15-inch	200	LF	\$14.42	\$2,884.00	\$14.45	\$2,890.00
54206003	Corrugated Steel 18-inch	100	LF	\$17.41	\$1,741.00	\$17.15	\$1,715.00
54206004	Corrugated Steel 24-inch	100	LF	\$27.86	\$2,786.00	\$28.90	\$2,890.00
54206005	Corrugated Steel 30-inch	50	LF	\$36.88	\$1,844.00	\$35.50	\$1,775.00
54206006	Corrugated Steel 36-inch	50	LF	\$44.26	\$2,213.00	\$42.30	\$2,115.00
54206007	Corrugated Steel 48-inch	20	LF	\$59.18	\$1,183.60	\$79.20	\$1,584.00
54206008	End Section 12-inch, no toe plate	20	EA	\$69.30	\$1,386.00	\$75.70	\$1,514.00
54206009	End Section 15-inch, no toe plate	10	EA	\$74.80	\$748.00	\$94.00	\$940.00
54206010	End Section 18-inch, no toe plate	10	EA	\$96.04	\$960.40	\$121.80	\$1,218.00
54206011	End Section 24-inch, no toe plate	4	EA	\$146.20	\$584.80	\$181.80	\$727.20
54206012	End Section 30-inch, no toe plate	2	EA	\$435.18	\$870.36	\$362.65	\$725.28
54206013	End Section 36-inch, no toe plate	2	EA	\$539.54	\$1,079.08	\$584.55	\$1,169.10
54206014	End Section 48-inch, no toe plate	2	EA	\$924.24	\$1,848.48	\$1,260.15	\$2,520.30
54206015	Universal Band, 12-inch	50	EA	\$20.33	\$1,016.50	\$21.60	\$1,080.00
54206016	Universal Band, 15-inch	20	EA	\$25.25	\$505.00	\$23.70	\$474.00
54206017	Universal Band, 18-inch	10	EA	\$30.47	\$304.70	\$26.25	\$262.50
54206018	Universal Band, 24-inch	10	EA	\$43.02	\$430.20	\$31.80	\$318.00
54206019	Universal Band, 30-inch	5	EA	\$50.06	\$250.30	\$37.65	\$188.25
54206020	Universal Band, 36-inch	5	EA	\$62.70	\$313.50	\$45.15	\$225.75
54206021	Universal Band, 48-inch	5	EA	\$111.23	\$556.15	\$68.60	\$343.00
54206022	Tee, 12 inch x 12 inch	5	EA	\$176.00	\$880.00	\$308.45	\$1,542.25
54206023	Tee, 18 inch x 18 inch	5	EA	\$279.14	\$1,395.70	\$452.45	\$2,262.25

TOTAL

\$37,400.77

\$39,978.88

No Bid: Core & Main

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF ENERGY CULVERT CO. FOR THE
PURCHASE OF CORRUGATED STEEL PIPE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for furnishing corrugated steel pipe presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Energy Culvert Co., in the amount of \$16,752.56, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Energy Culvert Co. for their bid price of \$16,752.56.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Project Name: Corrugated Steel Pipe

Bid Date: January 6, 2026

Time: 4:00 p.m.

Energy Culvert Co.

Energy, IL

Metal Culverts, Inc.

Jefferson City, MO

Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
54206001 Corrugated Steel 12-inch	1,000	LF	\$11.62	\$11,620.00	\$11.50	\$11,500.00
54206002 Corrugated Steel 15-inch	200	LF	\$14.42	\$2,884.00	\$14.45	\$2,890.00
54206003 Corrugated Steel 18-inch	100	LF	\$17.41	\$1,741.00	\$17.15	\$1,715.00
54206004 Corrugated Steel 24-inch	100	LF	\$27.86	\$2,786.00	\$28.90	\$2,890.00
54206005 Corrugated Steel 30-inch	50	LF	\$36.88	\$1,844.00	\$35.50	\$1,775.00
54206006 Corrugated Steel 36-inch	50	LF	\$44.26	\$2,213.00	\$42.30	\$2,115.00
54206007 Corrugated Steel 48-inch	20	LF	\$59.18	\$1,183.60	\$79.20	\$1,584.00
54206008 End Section 12-inch, no toe plate	20	EA	\$69.30	\$1,386.00	\$75.70	\$1,514.00
54206009 End Section 15-inch, no toe plate	10	EA	\$74.80	\$748.00	\$94.00	\$940.00
54206010 End Section 18-inch, no toe plate	10	EA	\$96.04	\$960.40	\$121.80	\$1,218.00
54206011 End Section 24-inch, no toe plate	4	EA	\$146.20	\$584.80	\$181.80	\$727.20
54206012 End Section 30-inch, no toe plate	2	EA	\$435.18	\$870.36	\$362.65	\$725.28
54206013 End Section 36-inch, no toe plate	2	EA	\$539.54	\$1,079.08	\$584.55	\$1,169.10
54206014 End Section 48-inch, no toe plate	2	EA	\$924.24	\$1,848.48	\$1,260.15	\$2,520.30
54206015 Universal Band, 12-inch	50	EA	\$20.33	\$1,016.50	\$21.60	\$1,080.00
54206016 Universal Band, 15-inch	20	EA	\$25.25	\$505.00	\$23.70	\$474.00
54206017 Universal Band, 18-inch	10	EA	\$30.47	\$304.70	\$26.25	\$262.50
54206018 Universal Band, 24-inch	10	EA	\$43.02	\$430.20	\$31.80	\$318.00
54206019 Universal Band, 30-inch	5	EA	\$50.06	\$250.30	\$37.65	\$188.25
54206020 Universal Band, 36-inch	5	EA	\$62.70	\$313.50	\$45.15	\$225.75
54206021 Universal Band, 48-inch	5	EA	\$111.23	\$556.15	\$68.60	\$343.00
54206022 Tee, 12 inch x 12 inch	5	EA	\$176.00	\$880.00	\$308.45	\$1,542.25
54206023 Tee, 18 inch x 18 inch	5	EA	\$279.14	\$1,395.70	\$452.45	\$2,262.25

TOTAL

\$37,400.77

\$39,978.88

No Bid: Core & Main

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF CCI REDI-MIX FOR THE PURCHASE OF
PORTLAND CEMENT CONCRETE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bids received for furnishing portland cement concrete presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of CCI Redi-Mix in the amount of \$261,400.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and CCI Redi-Mix for their bid price of \$261,400.00.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Project Name: Portland Cement Concrete

Bid Date: January 30, 2026

Time: 4:00 p.m.

Project Name: Portland Cement Concrete				IML, Illinois LLC		Decatur Construction Service, Inc.		CCI Redi-Mix	
Bid Date: January 30, 2026				Decatur, IL		Decatur, IL		Effingham, IL	
Time: 4:00 p.m.									
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
	10200401 Class PV Concrete (6 Bag)	250	CY	\$130.00	\$32,500.00	\$160.00	\$40,000.00	\$169.00	\$42,250.00
	10200402 Class PV Concrete (6.5 Bag)	100	CY	\$133.00	\$13,300.00	\$163.00	\$16,300.00	\$172.00	\$17,200.00
	10200403 Class PV Concrete (7 Bag)	700	CY	\$135.00	\$94,500.00	\$167.00	\$116,900.00	\$175.00	\$122,500.00
	10200404 Class PP Concrete (6.5 Bag)	250	CY	\$135.50	\$33,875.00	\$163.00	\$40,750.00	\$178.00	\$44,500.00
	10200405 Class PP Concrete (7 Bag)	100	CY	\$135.00	\$13,500.00	\$167.00	\$16,700.00	\$179.50	\$17,950.00
	10200406 Controlled Low-Strength Material (CLSM)	100	CY	\$105.00	\$10,500.00	\$90.00	\$9,000.00	\$110.00	\$11,000.00
	10200407 Delivery Fee (Less than 2 CY)	10	EA.	\$200.00	\$2,000.00	\$125.00	\$1,250.00	\$100.00	\$1,000.00
	10200408 Delivery Fee (2 to 5 CY)	50	EA.	\$200.00	\$10,000.00	\$100.00	\$5,000.00	\$100.00	\$5,000.00

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF ENERGY CULVERT CO. FOR THE
PURCHASE OF CORRUGATED POLYETHYLENE PIPE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for furnishing corrugated polyethylene pipe presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Energy Culvert Co., in the amount of \$12,230.95, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Energy Culvert Co. for their bid price of \$12,230.95.

PRESENTED and ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Project Name: Corrugated Polyethylene Pipe				Energy Culvert Co		Metal Culverts, Inc.			
Bid Date: January 6, 2026				Energy, IL		Jefferson City, MO			
Time: 4:00 p.m.									
Description				QTY.	Unit	Unit Price	Total	Unit Price	Total
54216001 Corrugated Polyethylene 12-inch				100	LF	\$6.05	\$605.00	\$7.35	\$735.00
54216002 Corrugated Polyethylene 15-inch				100	LF	\$8.37	\$837.00	\$9.85	\$985.00
54216003 Corrugated Polyethylene 18-inch				50	LF	\$11.35	\$567.50	\$16.50	\$825.00
54216004 Corrugated Polyethylene 24-inch				50	LF	\$18.79	\$939.50	\$26.90	\$1,345.00
54216005 Corrugated Polyethylene 30-inch				50	LF	\$28.34	\$1,417.00	\$38.15	\$1,907.50
54216006 End Section, 12-inch, no toe plate				4	EA	\$109.48	\$437.92	N/A	N/A
54216007 End Section, 15-inch, no toe plate				4	EA	\$159.06	\$636.24	N/A	N/A
54216008 End Section, 18-inch, no toe plate				4	EA	\$166.06	\$664.24	N/A	N/A
54216009 End Section, 24-inch, no toe plate				4	EA	\$314.45	\$1,257.80	N/A	N/A
54216010 End Section, 30-inch, no toe plate				4	EA	\$647.70	\$2,590.80	N/A	N/A
54216011 Tee, 12-inch x 12-inch				5	EA	\$99.23	\$496.15	N/A	N/A
54216012 Tee, 15-inch x 15-inch				5	EA	\$148.31	\$741.55	N/A	N/A
54216013 Tee, 18-inch x 18-inch				5	EA	\$208.05	\$1,040.25	N/A	N/A

No Bid: Core & Main

EXHIBIT A

**Council Memo
Public Works Department
No. 2026-22**

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Kelly Harrison, Procurement Officer
Brad Allen, Chief of Police

SUBJECT:

Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Sutton Ford Inc. for the Purchase of Four (4) 2026 Ford Explorer Police Interceptor Vehicles

SUMMARY RECOMMENDATION: Staff recommends approval of the following resolutions:

1. Resolution awarding a contract for the State of Illinois Joint Purchasing Agreement amount of \$196,164.00 to Sutton Ford Inc. for the Purchase of Four (4) 2026 Ford Explorer Police Interceptor Vehicles.
2. Resolution awarding a contract for the State of Illinois Joint Purchasing Agreement amount of \$75,442.20 to Federal Signal Corporation for the upfit of Four (4) Police vehicles.
3. Resolution accepting the bid of \$23,224.00 from CDS Office Technologies for the Purchase of Four (4) Sets of Computer Equipment for Police Vehicles.

BACKGROUND:

The City of Decatur Police Department has requested Four (4) 2026 Ford Explorer Police Interceptor Vehicles to replace old units due to mileage and condition.

The vehicles being replaced are:

- Unit 870 a 2017 Ford Interceptor with 137,567 miles.
- Unit 865 a 2017 Ford Interceptor with 143,769 miles.
- Unit 882 a 2019 Ford Interceptor with 148,012 miles.
- Unit 832 a 2019 Ford Interceptor with 131,957 miles.

The four vehicles will be sent to Federal Signal Corporation for upfit.

The bid from CDS Office Technologies was furnished by the IT department to align with their specifications for the police vehicles.

The replacement vehicles are estimated to be delivered in August 2026.

DISPOSAL OF REPLACED UNITS: The replaced vehicles will be sold or auctioned after the new vehicles are put in service.

LEGAL REVIEW: There are no contracts for Legal to review.

PRIOR COUNCIL ACTION:

None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance wrote bid specifications based on Police Department requirements.

STAFF REFERENCE: Matthew Newell, Public Works Director, Chris Bergschneider, Fleet Supervisor. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS: Funding for this expenditure is available in the FY 2026 Budget.

ATTACHMENTS:

1. 2026-22 Resolution Police Vehicles

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS JOINT PURCHASING
CONTRACT HOLDER BID PRICE OF SUTTON FORD INC. FOR THE PURCHASE
OF FOUR (4) 2026 FORD EXPLORER POLICE INTERCEPTOR VEHICLES.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the State of Illinois Joint Purchasing bid received for Four (4) 2026 Ford Explorer Police Interceptor Vehicles presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the cost of Sutton Ford Inc., in the amount of \$196,164.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and Sutton Ford Inc., for their State of Illinois Joint Purchasing bid price of \$196,164.

Section 4 That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager, that the City may borrow money to make such payment, without any further authorization or direction from the Council, with terms and conditions as determined by the City Treasurer and approved by the City Manager, and that the City Treasurer and other officials of the City are authorized and directed to take any action as may be required by the City to effect such financing,

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



COMMERCIAL
& FLEET

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Thursday, January 8, 2026

DATE

PURCHASER'S NAME

CITY OF DECATUR

STREET ADDRESS

1 GARY K. AMDERSON PLAZA

CITY

DECATUR

STATE
IL

ZIP

62523

BUS PHONE

217-875-5718

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW ☒

USED ☐

SUV ☒

TRUCK ☐

CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2026	FORD	EXPLORER	POLICE INTERCEPTOR	BLACK		ORDER
VIN NO.			MILES	SALES REP		Scott Ourednik
2026 POLICE INTERCEPTOR AWD 3.3L V6 HYBRID			\$48,868.00	TRADE-IN INFORMATION		
				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$48,868.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	QB190	
DOCUMENTATION FEE			\$0.00	END USER FIN	QB190	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$49,041.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$49,041.00	4 CAR TOTAL	\$196,164.00	

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

1/8/2026

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

1/8/2026

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS JOINT PURCHASING
CONTRACT HOLDER BID PRICE OF FEDERAL SIGNAL CORPORATION FOR
THE UPFIT OF FOUR (4) POLICE VEHICLES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the State of Illinois Joint Purchasing bid received for the upfit of Four (4) Police Vehicles presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the cost of Federal Signal Corporation, in the amount of \$75,442.20, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and Federal Signal Corporation, for their State of Illinois Joint Purchasing bid price of \$75,442.20.

Section 4 That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager, that the City may borrow money to make such payment, without any further authorization or direction from the Council, with terms and conditions as determined by the City Treasurer and approved by the City Manager, and that the City Treasurer and other officials of the City are authorized and directed to take any action as may be required by the City to effect such financing,

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

DECATUR PD PIU PATROL (LIGHTBAR) UNMARKED			
PART NUMBER	DESCRIPTION	QTY	LINE
FEDERAL SIGNAL			
VALR51J-P1H	VALR51J,STOCKED	1	8
HKB-FPIU20-HP	KIT,HOOK,FPIU20,PURSUIT	1	8
PF400R	SIREN,400WATT,REMOTE	1	8
OBDCABLE16-7	OBDCABLE, FORD PF2 INTERFACE,	1	43
PFSYNC-1	ON-SCENE SYNC,GPS/AMBIENT	1	43
PFSPLTR-4	CONN,8P8C RJ45 ADAPT, 1F TO 4	1	43
RBKIT1	KIT,SINGLE RUMBLER SPKR	1	36
RB-FPIU20	RUMB. BRKT.KIT,FPIU20,NO-DRILL	1	36
750501	AS124 SPEAKER	1	36
750501	AS124 SPEAKER	1	36
MPS63U-RBW	TRI COLOR,18-LED,RED/BLUE/WHIT	4	43
DFC-PB-FPIU25	FS,FPIU25+ PUSHBUMPER PKG	1	24
DFC-TC4L-1	DURAFORCE,TOP CHAN CVR,4 LIGHT	1	24
DFC-WC-FPIU25	FS,FPIU25+ WIRE COVER PKG	1	24
DFC-SB-750501	DURAFORCE,AS124 PUSH BUMPER	2	24
MPS63U-RBW	TRI COLOR,18-LED,RED/BLUE/WHIT	2	43
MPSM6U-SPACRKT	WEDGE KIT, MPS600U ULTRA	2	43
416918-RBW	TRI,CORNER LED,RED/BLU/WHIT	2	43
416900-VHB	3M VHB MOUNT,4 PACK	1	43
MPS62U-RW	DUAL COLOR,12-LED,RED/WHITE	2	43
MPS62U-BW	DUAL COLOR,12-LED,BLUE/WHITE	2	43
MPSM6U-WIN	BEZEL & SHROUD KIT,MPSM6U,	2	43
EXPMOD32	PATHFINDER 32-CHANNEL	2	8
MPS62U-RB	DUAL COLOR,12-LED,RED/BLUE	2	43
SIFMJH-FPIU20-PF1	SIFMJH,STOCKED	1	8
COM3SRWC	3" RND. SURF.MNT.LIGHT,RED/WHIT	1	46
ELSD-FPIU20RBW	LIGHTBAR,D-PILLAR,20FPIU,RBW	1	43
UP-UPFITSHOPFEES	MISC SHOP SUPPLIES OR FEES	1	
UP-UPFITLABOR	HOURLY LABOR RATE 30hrs	30	
HAVIS			
C-VSX-1800-INUT-PM	Vehicle-Specific 18" VSX Console With Front PocketJet 6 & 7 Printer Mount for 2020-2025 Ford Interceptor Utility	1	37
CUP2-1004	Self-Adjusting Double Cup Holder (Fixed Mount)	1	212
C-ARM-1001	Internal Mount Armrest With Lockable Accessory Pocket	1	37
C-MD-119	Swing Arm With Motion Adapter	1	37
CG-X	ChargeGuard-Select	1	17
C-EB30-FSR-1P	1-Piece Equipment Mounting Bracket, 3" Mounting Space, Fits Federal Signal Pathfinder PF200R Switch Panel Remote	1	37
C-LP2-USB-BL2	Console Accessory Bracket Kit with 2 Lighter Plug Outlets W/ 1 USB-C & USB Type A Dual Port Charger & 2 Blanks for Rectangular Accessories	1	37
PKG-TTP-INUT-1201-4	Premium Package – Raised Fold-Up Equipment Tray & Cargo Plate with 200 lbs Lift Struts for 2020-2025 Ford Interceptor Utility	1	44
C-FP-2	FILLER PLATE 2"	1	37
SETINA			
PK1130ITU20TM	#10XL Horizontal Sliding Window Coated Polycarbonate XL Panel Partition TM (Tall Man)	1	42
GK0068E	Single T-Rail Mount 1082E Blac-Rac, Trigger Guard and Receiver ***NEW COLD WIRE TECHNOLOGY INCLUDED*** SOLD SEPARATELY Momentary Switch, Required if NOT wiring into Smart Siren Controller	1	45
QK0635ITU25	Full REPLACEMENT Transport Seat TPO Plastic With Center Pull Seat Belts *INCLUDES REQUIRED: -#12VS Stationary Window Vinyl Coated Expanded Metal Cargo Area Rear Partition *Seat Belt Retractors Pre-Installed to Save 30 Minutes of Install Time	1	35
WK0514ITU20H	Window Barrier 2pc Set Horizontal Steel Bars	1	50
MISC			
MMSU-1	Magnetic Mic Single Unit Conversion Kit	2	50
TOTAL - \$18,860.55			

EXHIBIT A

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF CDS OFFICE TECHNOLOGIES FOR THE
PURCHASE OF FOUR (4) SETS OF COMPUTER EQUIPMENT FOR POLICE
VEHICLES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid from CDS Office Technologies, received for Four (4) sets of computer equipment for police vehicles presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the bid from CDS Office Technologies, in the amount of \$23,224.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and CDS Office Technologies, for their quote price of \$23,224.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager, that the City may borrow money to make such payment, without any further authorization or direction from the Council, with terms and conditions as determined by the City Treasurer and approved by the City Manager, and that the City Treasurer and other officials of the City are authorized and directed to take any action as may be required by the City to effect such financing,

PRESENTED and ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



CDS Office Technologies
612 South Dirksen Parkway
Springfield, Illinois 62703
United States
(P) 217-553-0726

Quotation (Open)

Date

Jan 13, 2026 10:38 AM CST

Modified Date

Jan 13, 2026 11:05 AM CST

Quote #

511200 - rev 1 of 1

Description

(4) Toughbook FZ-40 (i7, 4G, GPS) - (4) Docks w/
PS - (4) 4 Multi-Purpose Brackets

SalesRep

Clark, Ronald
(P) 217-553-0726

Customer Contact

Herrmann, Adam
(P) 217-542-3530
aherrmann@decaturil.gov

Customer

Decatur Police Department (27871)
Herrmann, Adam
707 W South Side Dr
Decatur, IL 62521
United States
(P) 217-424-2711

Bill To

Decatur Police Department
Accounts, Payable
#1 Gary K Anderson Plaza
Decatur, IL 62523
United States
(P) 217-450-2228
(F) 217-450-2284
accountspayable@decaturil.gov

Ship To

Decatur Police Department
Herrmann, Adam
707 W South Side Dr
Decatur, IL 62521
United States
(P) 217-542-3530
aherrmann@decaturil.gov

Customer PO:

Terms:

Undefined

Ship Via:

Best Way

Special Instructions:
DROP SHIP

Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
Panasonic Toughbook FZ-40 Mk 2 - Fully Rugged					
1	Panasonic Toughbook FZ-40 - Fully Rugged 14" laptop (Core Ultra 7, 4G, GPS) Win11 Pro, Intel Core Ultra 7 165H vPro (up to 5.0GHz), AMT, 14.0" FHD Gloved Multi Touch, 32GB, Intel UHD, 512GB OPAL 40GCAAFBM SSD, Intel Wi-Fi 7, Bluetooth, 4G EM7690, GPS, Quad Pass (BIOS Selectable), Mic and Infrared 5MP Webcam, Standard Battery, TPM 2.0 Note: - Emissive Backlit Keyboard, Flat	FZ-	4	\$4,627.00	\$18,508.00
Havis Toughbook 40 Quad Pass-Thru Docking Station with Havis Power Supply & Multipurpose Bracket					
2	Havis - Docking Station For Panasonic Toughbook 40 with Standard Port Replication & Quad Pass-Thru Antenna Connections & Havis Power Supply	DS-PAN-1502N-4	4	\$1,148.00	\$4,592.00
3	Havis - Multipurpose Bracket Secures Power Supplies on Havis Docking Stations or Cradles	LPS-211	4	\$31.00	\$124.00

Subtotal: \$23,224.00
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$23,224.00

CDS Office Technologies disclaims any responsibility for product information and products described on this site. Some product information may be confusing without additional explanation. All product information, including prices, features, and availability, is subject to change without notice. Applicable taxes & shipping may be added to the final order. All returns must be accompanied by original invoice and authorized RMA number within 30 days of invoice date and are subject to a 15% restocking fee. Due to manufacturer's restrictions, Panasonic items are not eligible for return. Late fees may apply to payments past 30 days from invoice date. Additional tariffs, taxes, or fees may apply and are not included in the quoted price. Please contact your sales representative if you have any questions.

EXHIBIT A

**Council Memo
Public Works Department
No. 2026-19**

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Robert Weil, Water Production Manager

SUBJECT:
Resolution Authorizing a Professional Services Agreement with Intera, Inc. for Drought Support

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign and the City Clerk to attest to a professional services agreement in the amount of \$50,000 between the City of Decatur and Intera, Inc. to provide drought support services.

BACKGROUND:

Drought resiliency has been a Council priority for many years, and the City's ongoing investments in dredging and alternative water supplies have made a difference. The current drought, which started in August 2025, has had a significant effect on water supply but the probability of losing water intakes remains low. Historically, all of Decatur's droughts have ended by April or May. We have such a large watershed that relatively small amounts of runoff will fill the lake and provide flow sufficient for our residents and industries. That said, the risk for a prolonged drought is not zero, and it is prudent to prepare for additional drought response actions if needed and look to the future.

Intera has served as the City's water resource and drought resilience advisors since 2018. They were competitively selected to prepare the 2019 Alternative Water Supplies study. This report provided an adaptive management plan to reduce drought risk, and it has been an excellent guide. Several drought resilience projects recommended in the report have been completed, and others are in progress.

It is recommended that Intera be authorized to perform consulting services to assist staff in managing the current drought and prepare for the next one. These services include:

1. Estimating the effects on lake levels if the expected spring rains are less productive than anticipated;
2. Evaluating short-term water supply solutions; and,
3. Evaluating the effectiveness of and the need for mandatory water use restrictions. When imposed, water restrictions have significant social and economic effects, and expert advice is needed to inform these major decisions.
4. After modeling risk, Intera will work with City staff and area industries to recommend the trigger levels for further drought responses. The trigger levels have not yet been updated to fully reflect the additional water supply created by the dredging project.

The state of the art in drought management has advanced in the last 10 – 15 years. Intera is teaming with a small firm, Western Hydrologics, whose goal is to “take the doubt out of drought.” Better river modeling now allows

water managers to take modest actions early in a drought rather than resorting to drastic water use restrictions when supplies run low. This is a new approach that the City, and its industries, will benefit from.

LEGAL REVIEW: The form of agreement is a standard City template and was sent to legal counsel for review on February 6, 2026.

PRIOR COUNCIL ACTION:

The City Council has previously approved several professional services agreements with Intera related to water resource and drought resiliency.

POTENTIAL OBJECTIONS: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES:

Intera, Incorporated.

STAFF REFERENCE: Matt Newell, Public Works Director and Robert Weil, Water Production Manager. Matt Newell will be available at the City Council meeting to answer any questions.

BUDGET/TIME IMPLICATIONS: Budget Impact: There is a sufficient balance in the Water Fund for this expense.

Staffing Impact: Staff time has been allocated for installation.

ATTACHMENTS:

1. 2026-19 Resolution Authorizing Drought Support Services Intera

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING
PROFESSIONAL SERVICES AGREEMENT WITH
INTERA, INC. FOR DROUGHT SUPPORT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Professional Services Agreement presented to the Council herewith as Exhibit A, by and between the City of Decatur, Illinois and Intera, Inc, in the amount of \$50,000, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager be, and is hereby, authorized and directed to sign, seal and attest said Agreement on behalf of the City.

PRESENTED and ADOPTED this 17th day of February 2026.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

Exhibit A
CITY OF DECATUR
AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and INTERA Incorporated ("Contractor/Consultant"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SECTION 1. SCOPE OF WORK

A. DESCRIPTION

The professional services to be provided to the City under this Agreement shall be: engineering support to respond to the 2025/2026 water supply drought,

and/or as more particularly set forth as Exhibit "A," attached and incorporated by reference herein and made a part of this Agreement hereof.

B. NAME/NUMBER

The name of the Project under which this Agreement applies is Drought Support Services and the City Project Number is 2024-02.

C. CHANGE

The only work that shall be performed is that as described and set forth in Exhibit A and is the only work authorized to be performed under this Agreement. Should the size, complexity or other variable of the project exceed the amount of work contemplated by this contract or set forth in the Scope of Work, **WRITTEN** authorization in the form of a Change Order **MUST** be obtained from the Director of Public Works of the City to perform extra work PRIOR to any extra work actually being performed or undertaken. The cost or expenses incurred in performing any work prior to written authorization as described in paragraph 1(C) shall not be paid by the City nor reimbursed by the City. The sum of all work authorized by this agreement plus any change orders that may be approved shall not exceed Fifty Thousand Dollars (\$50,000.00).

SECTION 2. TIME

A. START DATE

The Parties agree that the start date for the work to be performed as set forth in Exhibit A shall be February 18, 2026.

B. COMPLETION DATE

The Parties agree that the estimated completion date shall be September 30, 2026 or the end of the drought, whichever comes first.

C. TIME

The Parties recognize and agree that time is an important element of this Agreement.

SECTION 3. GENERAL

A. SUCCESSORS AND ASSIGNS.

The parties each agree to bind their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement, except as set forth elsewhere in this Agreement, neither party shall assign, sublet, or transfer their respective interests in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Agreement.

B. DOCUMENTS.

All drawings, specifications, reports, records, plans, electronic files or other documents that are produced or developed for the City as part of the Scope of Work of this Agreement are public documents and shall be deemed to be owned by the City and shall remain property of the City whether the Project is completed or not.

C. INFORMATION

The City shall furnish, at the City's expense, all information, requirements, reports, data, surveys and other records required by this Agreement. The parties agree that such information may be used in performing services required under this Agreement and that the parties are entitled to rely upon the accuracy and completeness thereof.

D. SEVERABILITY

If any section, terms or provisions of this Agreement or the application thereof shall be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.

E. DRUG FREE WORKPLACE

The Contractor/Consultant agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq.. If the Contractor/Consultant has twenty-five (25) or more employees or this Agreement is for more than Five Thousand Dollars (\$5000.00), the City shall be provided the Drug Free Workplace Certification .

F. BID RIGGING, ROTATION

In accordance with the Illinois Criminal Code, the Contractor/Consultant certifies that it is not barred from bidding on contracts as a result of a violation of any section or subsection of the Bid Rigging or Bid Rotating Statutes of the Illinois Criminal Code.

G. FEDERAL FUNDING

If Federal funds are utilized as a source of Project funding, the Contractor/Consultant shall abide by the terms of all Federal requirements in the performance of duties hereunder.

H. INDEPENDENT CONTRACTOR STATUS

Nothing contained in this Agreement shall be construed to make the Contractor/Consultant an employee or partner of the City. The Contractor/Consultant shall at all times hereunder be construed to be an independent contractor.

E. EQUAL EMPLOYMENT OPPORTUNITY.

The Contractor/Consultant agrees to abide by and comply with the City's Equal Employment Opportunity Clause attached as Exhibit B, attached and incorporated by reference herein and made a part of this Agreement hereof.

SECTION 4. PAYMENT

A. AMOUNT.

Payment for services under this Agreement shall be no more than fifty thousand dollars (\$50,000.00).

B. METHOD OF COMPENSATION.

The basis for compensation shall be either the lump sum amount shown above in paragraph 4(A) or payment for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Direct Hourly Labor Costs in effect, as shown on Exhibit C, attached and incorporated by reference herein and made a part of this Agreement hereof, plus reimbursable expenses with a fixed upper limit as noted above in paragraph 4(A).

C. REIMBURSABLE EXPENSES

Reimbursable Expenses means the actual expenses incurred directly or indirectly in connection with the work including but not limited to transportation and subsistence, toll telephone calls, reproduction of printing and outside consultants.

D. INVOICE

Monthly invoices for services and reimbursable expenses may be submitted to the City based upon the proportion of the actual work completed at the time of billing. Invoices shall include a description of work completed, work remaining to be completed and the percentage completed based on the scope of work. Each invoice shall be accompanied by an Invoice Data Sheet as shown in Exhibit D, attached and incorporated by reference herein and made a part of this Agreement hereof. If the Contractor/Consultant prefers, the Invoice Data sheet may serve as the Consulting Engineer's invoice.

E. TIME OF PAYMENT

Unless provided for otherwise, payments for professional services will be due and payable upon the receipt of the invoice for services and reimbursable expenses.

F. LATE PAYMENT

The parties agree that the Local Government Prompt Payment Act does not apply to this Agreement and no penalty for late payment shall apply or be sought against the City.

SECTION 5. TERMINATION

A. NOTICE

This Agreement may be terminated in whole or in part in writing by either party after giving written notice of not less than (15) calendar days to the other party of the intent to terminate.

B. WORK PRODUCT

Upon receipt of a notice to terminate from the City pursuant to this Agreement, all services affected shall be discontinued by the other party and the other party shall make available to the City at any reasonable time at a location specified by the City, all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated in performing the work under this Agreement, whether completed or in process.

C. COMPLETION OF WORK

Upon termination pursuant to this Agreement, the City may take over the work and complete the same by agreement with another party or otherwise.

D. PAYMENT

Upon termination pursuant to this Agreement, the City shall pay for all services and reimbursable expenses rendered to the date of termination as set forth in Section 4 of this Agreement.

SECTION 6. NOTICES

Any notices sent or required to be sent pursuant to the terms of this Agreement shall be sent via United States Postal Delivery first class and shall be made to the parties as set forth below and shall be considered sent on the date mailed.

CITY OF DECATUR:

Public Works Director

City of Decatur

#1 Gary K. Anderson Plaza

Decatur, IL 62523

217.424.2747

CONTRACTOR/CONSULTANT:

Contact Person Name: Therese Landewe

Firm: INTERA, Incorporated

Street: 101 West Kirkwood Avenue, Suite 316

City, State, Zip: Bloomington, Indiana 47404

Office Phone: 812-219-6442

Mobile Phone: 217-898-7103

SECTION 7. HOLD HARMLESS AND INDEMNIFICATION.

Consulting Engineer shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consulting Engineer in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consulting Engineer or its subcontractors.

The City shall indemnify and save harmless the Consulting Engineer, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consulting Engineer and including reasonable attorney's fees incurred by the Consulting Engineer or required in any way to be paid by the Consulting Engineer, in defense thereof, and shall indemnify and save harmless the Consulting Engineer from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consulting Engineer under the terms of the Agreement. The Consulting Engineer shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consulting Engineer's own judgment, may be necessary for the Consulting Engineer's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

SECTION 8. GUARANTEE

The Contractor/Consultant shall perform its services in compliance with applicable standards of professional care and warrants its work and that of any Sub-Contractors/Sub-Consultants employed by the Contractor/Consultant meets such standards of professional care. The Contractor/Consultant shall not be required to guarantee the work of any Contractor/Consultant or Sub-Contractors/Sub-Consultants employed by the City. Unless specifically included in the scope of work for this project, the Contractor/Consultant shall have no authority to stop the work of contractors or consultants employed by the City, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids.

This Agreement is made between the City and the Contractor/Consultant and entered into on the date last written below. In witness, the parties have executed this Agreement.

DATED this ____th day of February, 2026.

THE CITY OF DECATUR, ILLINOIS

BY: _____
Mayor Julie Moore Wolfe

ATTEST:

CITY CLERK

CONTRACTOR/CONSULTANT

BY: Theresa Landee

ITS: INTERA Midwest Vice President

ATTEST:

ITS: _____

Exhibit A

SCOPE OF WORK



INTERA Incorporated
101 West Kirkwood Ave., Suite 316
Bloomington, IN 47404
+1 (812) 219 6442



PROPOSAL

TO: Robert Weil, Water Production Manager, City of Decatur
FROM: Allen Wehrmann, P.E., Principal Groundwater Engineer
Erik Anderson, P.E., Principal Engineer
Theresa Landewe, V.P. Midwest Region
DATE: February 6, 2026
RE: **Decatur Drought Support - Scope of Work**

INTERA will provide expertise to Decatur Public Utilities staff during the ongoing drought conditions. This support includes providing practical experience and knowledge of the Decatur water supply system to Decatur staff and City Council.

INTERA will provide the following tasks:

1. Assist with the City's drought response by being involved in regular meetings with City staff as well as with Archer Daniels Midland (ADM): \$10,000
2. Estimate Lake Decatur yield based upon inputs to the lake from estimates of spring precipitation forecasts, current lake levels, and water withdrawal rates: \$10,000
3. With assistance from Western Hydrologics, evaluate the timing and effectiveness of staged water restrictions: \$10,000
4. Based upon INTERA's experience with Decatur's water system and past drought response, evaluate the effectiveness of available alternative short-term supplies: \$20,000

The total budget for these tasks is \$50,000.



EXHIBIT B

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit C DIRECT HOURLY LABOR COSTS As of the date of this contract.		
Project Name: 2026 Drought Support Services		
Contractor / Consultant: INTERA		
Classification	Minimum	Maximum
Principal		318
Project Manager		318
Structural Engineer		
Senior Engineer		274
Engineer		257
Senior Technician		
Technician		
Professional Land Surveyor		
Construction Inspector		
Structural Engineer		
Clerical		

Exhibit D
CITY OF DECATUR INVOICE DATA SHEET

Project:

*(Consulting Engineer Name
&Address)*

City Project No.:

Invoice Date:

Invoice Number:

Invoice Period From:

To:

Agreement/C.O.

Date Approved

Council Bill

Upper Limit

Original Contract

\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		<i>(For City Use)</i>	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's
Signature:

Title:

Exhibit D-1

**Council Memo
Public Works Department
No. 2026-17**

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works

SUBJECT:
Ordinance Amending Ordinance No. 2023-66 Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method Within a Certain Area in the City of Decatur Former Decatur Manufactured Gas Production Site 515 East Main Street

SUMMARY RECOMMENDATION: Staff recommends that the attached Ordinance Amending Ordinance No. 2023-66 prohibiting the use of groundwater as a potable water supply within a certain area in the City be approved.

BACKGROUND:

Ordinance No. 2023-66 was passed by the City Council on October 2, 2023. Upon recent review by Ameren and the Illinois EPA, it was determined that the legal description provided by Ameren for the original ordinance was in error. All other legal documents and notices were correct. This Ordinance amends the past Ordinance by replacing the legal description.

LEGAL REVIEW: The original ordinance was reviewed by the Legal Department.

PRIOR COUNCIL ACTION:

October 2, 2023 - Council approved Ordinance O2023-66 prohibiting the use of groundwater as a potable water supply for the designated area south and west of a former manufactured gas plant located at 515 East Main Street.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Ameren Illinois

STAFF REFERENCE: Matt Newell, Public Works Director. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: There are no budget implications.

ATTACHMENTS:

1. 2026-17 Ordinance Amending Ordinance No. 2023-66 Prohibiting Use of Groundwater as A Potable Water Supply by Installation

ORDINANCE NO. _____

**ORDINANCE AMENDING ORDINANCE NO. 2023-66 PROHIBITING THE USE OF
GROUNDWATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF
POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD WITHIN A CERTAIN
AREA IN THE CITY OF DECATUR
FORMER DECATUR MANUFACTURED GAS PRODUCTION SITE
515 EAST MAIN STREET**

WHEREAS, certain property within the City of Decatur, Illinois (the "City") located at 515 East Main Street, has been used over a period of time for commercial or industrial purposes; and,

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the City may exceed Class 1 groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and,

WHEREAS, the City of Decatur desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are at or around the source of said chemical constituents.

WHEREAS, the legal description attached to and referenced by Ordinance No. 2023-66 was in error in that to be corrected.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. The use or attempt to use groundwater as a potable water supply from within the area described in Exhibit A and depicted on Exhibit B, attached hereto and made a part of this Ordinance, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the City of Decatur.

Section 2. Any person violating the provisions of this ordinance shall be subject to a fine of up to Five Hundred Dollars (\$500.00) for each violation.

Section 3. The following terms shall have the definitions set forth below:

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable Water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

Section 4. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed by this Ordinance insofar as they are in conflict with this Ordinance.

Section 5. If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the Ordinance as a whole or of any portion not adjudged invalid.

Section 6. That this Ordinance shall become in full force and effect from and after its passage and approval in the manner provided by law.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of February 2026.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

PUBLISHED this _____ day of _____, 2026.

KIM ALTHOFF, CITY CLERK

ORDINANCE NO. 2023-66

**ORDINANCE PROHIBITING THE USE OF GROUNDWATER
AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE
WATER SUPPLY WELLS OR BY ANY OTHER METHOD WITHIN A CERTAIN
AREA IN THE CITY OF DECATUR
FORMER DECATUR MANUFACTURED GAS PRODUCTION SITE
515 EAST MAIN STREET**

WHEREAS, certain property within the City of Decatur, Illinois (the "City") located at 515 East Main Street, has been used over a period of time for commercial or industrial purposes; and,

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the City may exceed Class 1 groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and,

WHEREAS, the City of Decatur desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are at or around the source of said chemical constituents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. The use or attempt to use groundwater as a potable water supply from within the area described in Exhibit A and depicted on Exhibit B, attached hereto and made a part of this Ordinance, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the City of Decatur.

Section 2. Any person violating the provisions of this ordinance shall be subject to a fine of up to Five Hundred Dollars (\$500.00) for each violation.

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"Potable Water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

Section 4. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed by this Ordinance insofar as they are in conflict with this Ordinance.

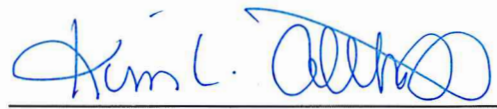
Section 5. If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the Ordinance as a whole or of any portion not adjudged invalid.

Section 6. That this Ordinance shall become in full force and effect from and after its passage and approval in the manner provided by law.

PRESENTED, PASSED, APPROVED AND RECORDED this 2nd day of Oct, 2023.


JULIE MOORE WOLFE, MAYOR

ATTEST:


KIM L. ALTHOFF, CITY CLERK

PUBLISHED this 4th day of October, 2023.

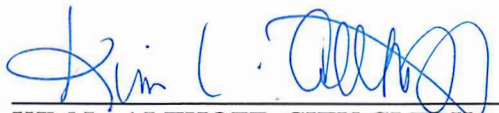

KIM L. ALTHOFF, CITY CLERK

Exhibit A: Decatur City Site Description for Limited Groundwater Use Prohibition

Beginning at the intersection of the East line of South Franklin Street with the South line of East Main Street; Thence East along said South line of East Main Street a distance of 852 feet, more or less, to the intersection of said South line of East Main Street with the West line of Martin Luther King Jr. Drive; Thence South along said West line of Martin Luther King Jr. Drive a distance of 1010 feet, more or less, to the intersection of said West line with the North line of Lot 7 of J. N. Bill's 2nd Addition to Decatur as recorded in Book 149, Page 335 in the Macon County, Illinois land records; Thence leaving said West line, West along said North line of Lot 7 a distance of 148 feet, more or less, to the East line of a 20 foot strip of land as shown on said plat of J. N. Bill's 2nd Addition to Decatur at the Northwest corner of said Lot 7; Thence South along said East line of said 20 foot strip a distance of 326 feet, more or less, to the North line of Gault Street at the Southwest corner of Lot 12 of aforesaid J. N. Bill's 2nd Addition to Decatur as recorded in Book 149, Page 335; Thence Southwesterly a distance of 38 feet, more or less, to the South line of said Gault Street at the Northeast corner of Lot 5 in Block 2 of Gaults 1st Addition to Decatur per plat recorded in Book 22, Page 422 in the Macon County, Illinois land records; Thence West along said South line of Gault Street a distance of 81 feet, more or less, to the Northeast corner of Lot 7 in said Block 2 of Gaults 1st Addition to Decatur; Thence leaving said South line, South along the East line of said Lot 7 and the Southerly extension thereof a distance of 170 feet, more or less, to the Southwest line of a 16 foot strip of land as shown on said plat of Gaults 1st Addition to Decatur at the Northeast corner of Lot 15 in said Block 2 of Gaults 1st Addition to Decatur; Thence Northwest along said Southwest line of said 16 foot strip a distance of 122 feet, more or less, to the Northeast corner of Lot 12 in said Block 2 of Gaults 1st Addition to Decatur; Thence leaving said Southwest line, South along the East line of said Lot 12 a distance of 142 feet, more or less, to the Northeast line of East Decatur Street at the Southeast corner of said Lot 12; Thence Southwesterly a distance of 62 feet, more or less, to the Southwest line of said East Decatur Street at the Northeast corner of Lot 10 of Gaults Second Addition to Decatur per plat recorded in Book 22, Page 431 in the Macon County, Illinois land records; Thence Northwest along said Southwest line of Decatur Street a distance of 230 feet, more or less to the intersection of said Southwest line with the Southeast line of the now or former Central Illinois Railway (200 feet in width); Thence Southwest along said Southeast line of the now or former Central Illinois Railway a distance of 706 feet, more or less, to the intersection of said Southeast line with a line that is 75 feet North of and parallel to the Easterly extension of the South line of Lots 1 and 2 per plat of M. & C. Coal Co. as recorded in Book 335, Page 250 in the Macon County, Illinois land records; Thence West along said line being 75 feet North of and parallel to said South line of Lots 1 and 2 and the Easterly and Westerly extensions thereof a distance of 667 feet, more or less, to the West line of South Main Street; Thence North along said West line of South Main Street a distance of 51 feet, more or less, to the Southeast corner of Lot 20 of Greenwood Subdivision per plat recorded in Book 1405, Page 78 in the Macon County, Illinois land records; Thence leaving said West line of Main Street, West along the South line of

said Lot 20 a distance of 274 feet, more or less, to the East line South Church Street at the Southwest corner of said Lot 20; Thence Northerly along said East line of South Church Street a distance of 1020 feet, more or less, to the intersection of said East line with the Southwest line of West Decatur Street; Thence leaving said East line, Southeast along said Southwest line of West Decatur Street a distance of 381 feet, more or less, to the intersection of said Southwest line with the East line of aforesaid South Main Street; Thence leaving said Southwest line, North a distance of 60 feet, more or less, to the intersection of the Northeast line of said West Decatur Street with said East line of South Main Street; Thence continuing North along said East line of South Main Street a distance of 444 feet, more or less, to the intersection of said East line with the North line of East Macon Street; Thence leaving said East line, East along said North line of said East Macon Street a distance of 400 feet, more or less, to the intersection of said North line with the East line of South Water Street; Thence leaving said North line, North along said East line of South Water Street a distance of 540 feet, more or less, to the intersection of said East line with the South line of East Wood Street; Thence leaving said East line, East along said South line of East Wood Street a distance of 320 feet, more or less, to the intersection of said South line with the West line of aforesaid South Franklin Street; Thence leaving said South line, North a distance of 80 feet, more or less, to the intersection of the North line of said East Wood Street with said West line of said South Franklin Street; Thence East a distance of 80 feet, more or less, to the intersection of said North line of East Wood Street with the aforesaid East line of South Franklin Street; Thence North along said East line of South Franklin Street a distance of 320 feet, more or less, to the beginning; situated in the City of Decatur, the County of Macon and the State of Illinois; containing 66 acres, more or less.

The description above is based upon available public records and is not intended to be used as/for property boundary purposes. This description was created to define the perimeter of a limited groundwater use ordinance.

Exhibit A

**Property Owner Notification Addresses and Parcel Numbers
Former Ameren Decatur MGP Site
Decatur, Illinois**

Owner	Parcel Number	Address
CITY OF DECATUR	04-12-14-160-001	136 S FRANKLIN ST, DECATUR, IL 62523
ILLINOIS POWER CO	04-12-14-160-003	515 E MAIN ST, DECATUR, IL 62523
ILLINOIS POWER CO	04-12-14-160-004	L 0000 B 16 NORTH DECATUR ADD NOW KNOWN AS ALLEN MCREYNOLDS & COS (EXC RR& IRREG WOOD ST & EXC E 297 OF N1/2) ALSO 10S & ADJ
FIREHOUSE PROPERTY LLC	04-12-14-302-001	202 S FRANKLIN ST, DECATUR, IL 62523
FOMBELLE MICHAEL J	04-12-14-302-005	300 E WOOD ST, DECATUR, IL 62523
CMI INVESTMENTS LLC	04-12-14-302-008	346 E WASHINGTON ST, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-302-009	225 S INDUSTRY CT, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-302-010	555 E WOOD ST, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-302-013	585 E WOOD STREET, DECATUR, IL 62523
FOMBELLE MICHAEL J	04-12-14-302-002	228 S FRANKLIN ST, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-302-012	60 S INDUSTRY CT, DECATUR, IL 62523
BROWN REX ET AL	04-12-14-302-003	230 S FRANKLIN ST, DECATUR, IL 62523
BROWN REX ET AL	04-12-14-302-007	318 E WASHINGTON ST, DECATUR, IL 62523
CLARKSON GRAIN	04-12-14-307-018	327 S MARTIN LUTHER KING JR DR, DECATUR, IL 62521
TAYLOR LARRY	04-12-14-309-005	543 GAULT ST, DECATUR, IL 62521
OLDHAM MARK E	04-12-14-309-004	521 GAULT ST, DECATUR, IL 62521
OLDHAM MARK E	04-12-14-309-003	515 GAULT ST, DECATUR, IL 62521
MACON COUNTY TRUSTEE	04-12-14-309-002	503 GAULT ST, DECATUR, IL 62521
CALDWELL LENA M	04-12-14-309-001	505 GAULT ST, DECATUR, IL 62521
BAPTIST BIBLE CHURCH	04-12-14-309-015	408 E DECATUR ST, DECATUR, IL 62521
FIRST CHURCH OF GOD IN	04-12-14-309-014	404 E DECATUR ST, DECATUR, IL 62521
CITY OF DECATUR	04-12-14-308-002	342 E DECATUR ST, DECATUR, IL 62521
CITY OF DECATUR	04-12-14-308-001	336 E DECATUR ST, DECATUR, IL 62521
CITY OF DECATUR	04-12-14-308-003	DECATUR, IL 62526
HOGAN GRAIN	04-12-14-307-019	518 GAULT ST, DECATUR, IL 62521
COX CHARLES	04-12-14-307-001	565 E WOOD ST, DECATUR, IL 62523
FOLTZ L H	04-12-15-479-001	720 S MAIN ST, DECATUR, IL 62521
FOLTZ INC	04-12-14-351-014	740 S MAIN ST, DECATUR, IL 62521
FOLTZ INC	04-12-14-351-015	PART OF LT 2 IN THE MFGS & CONSUMERS COAL COS RESOY AND PART OF NW1/4 SW1/4 SW1/4 SEC IRREG 14-16-2 DESCRIBED & ILLUSTRATED IN 2315/491
HUNTLEY RIDGE PARTNERS LLC	04-12-15-430-001	552 S CHURCH ST, DECATUR, IL 62522

Table 7-4
Property Owner Notification Addresses and Parcel Numbers
Former Ameren Decatur MGP Site
Decatur, Illinois

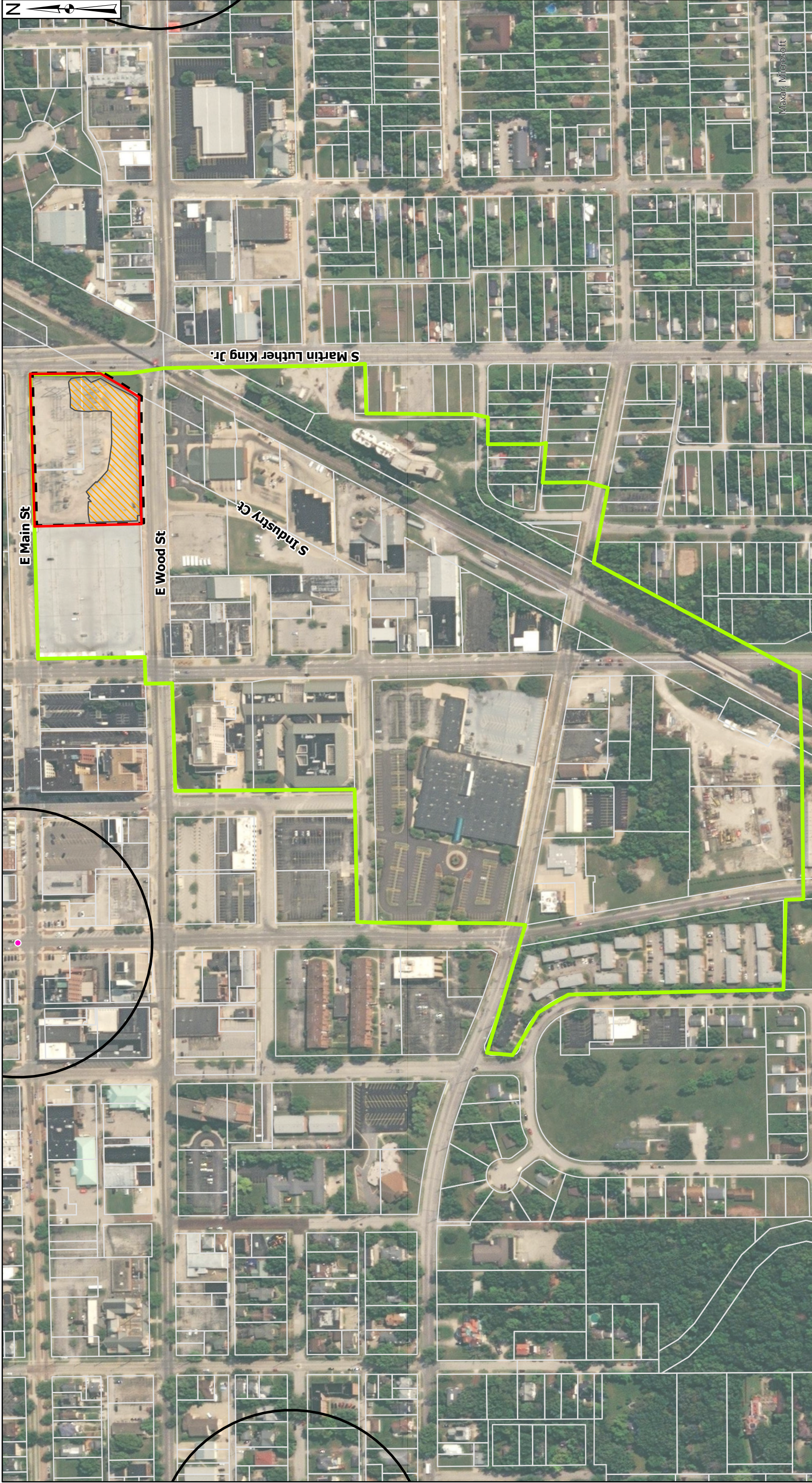
Owner	Parcel Number	Address
FOLTZ INC	04-12-15-434-015	S208 N1521.4 W150 E442.33 CHS & W140 E300 S120 N 1313.4 (EX PT DESC BK2318/450 & SUB OF LTS 1 THRU 8 OF D L ALLENS ADD
FOLTZ INC	04-12-14-351-016 PT	740 S MAIN ST, DECATUR, IL 62521
FIRST NATL BANK OF DEC TR 4236	04-12-15-434-012	SHULL HEIRS RES LOTS 4-5-6 97BK2744/801 IRREG
ILLINOIS POWER CO	04-12-15-433-001	370 S MAIN, DECATUR, IL 62523
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-005	547 S FRANKLIN ST, DECATUR, IL 62521
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-012	543 S FRANKLIN ST, DECATUR, IL 62521
OCI CORP OF MICHIGAN	04-12-14-352-001	S 00 R 0000 *SUB OF W1/2 SW1/2 SEC 14-16- 2E ALL S OF E DECATUR ST & E OF IRREG FRANKLIN ST OF LOTS 6 & 7 58 04 1 02 0173 000 00
HINES PERRY & SPENCE-HINES DOROTHY	04-12-14-351-010	501 S FRANKLIN ST, DECATUR, IL 62521
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-018	243 E DECATUR ST, DECATUR, IL 62523
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-017	SECTION 14-16-2E W1/2 SW1/4 W104' OF FOLL: E160.5' W231' N144' W1/2 SW1/4~05BK3656/429
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-002	217 E DECATUR ST, DECATUR, IL 62521
FIRST NATL BANK OF DEC TR 4236	04-12-15-434-004	151 E DECATUR ST, DECATUR, IL 62521
CARROLL STREET BUILDING LLC	04-12-15-434-001	111 E DECATUR ST, DECATUR, IL 62521
NORMAN LAUNDRY & DRY CLEANING	04-12-15-434-013	145 E DECATUR ST, DECATUR, IL 62521
DECATUR PUBLIC BLDG COMM	04-12-14-303-001	L 0000 B 07 SOUTH ADDITION ALL OF BLK 7 & 60 WIDE VACATED STREET LYG N & ADJ ST DOC# 89-58-4 IRREG 58 04 2 41 0341 000 00
DECATUR PUBLIC BUILDING COMMISSION	04-12-14-301-009	LOT 2 RESVY OF BLK 2 SOUTH ADDITION IRREG
DECATUR PUBLIC BUILDING COMMISSION	04-12-14-301-008	253 E WOOD ST~DECATUR, IL 62523
CITY OF DECATUR	04-12-14-304-018	88 S INDUSTRY CT, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-304-007	325 S INDUSTRY CT, DECATUR, IL 62523

Table 7-4
Property Owner Notification Addresses and Parcel Numbers
Former Ameren Decatur MGP Site
Decatur, Illinois

Owner	Parcel Number	Address
CITY OF DECATUR	04-12-14-304-014	S 14 R 162E NW 1/4 SW 1/4 W 82 M/L OF 185 M/L E & ADJ ILL CENTRAL RR IRREG 58 04 1 02 0202 003 00
DECATUR PUBLIC BUILDING	04-12-14-304-017	318 S FRANKLIN ST, DECATUR, IL 62523
DECATUR PUBLIC BUILDING	04-12-14-304-002	329 E WASHINGTON ST, DECATUR, IL 62523
T & E PROPERTIES LLC	04-12-14-304-010	300 E MACON ST, DECATUR, IL 62523
CITY OF DECATUR	04-12-14-304-013	320 S INDUSTRY CT, DECATUR, IL 62523
T & E PROPERTIES LLC	04-12-14-304-015	380 S INDUSTRY CT, DECATUR, IL 62523
MACON COUNTY TRUSTEE	04-12-14-306-009	ASSRS SUBD OF LOT 8 IN SUBD OF W1/2 SW1/4 SEC 14-16-2E S 28.4 LT 4 IRREG
T & E PROPERTIES LLC	04-12-14-306-014	398 S INDUSTRY CT, DECATUR, IL 62523
CHURCH OF LIVING GOD TEMPLE 46	04-12-14-306-001	400 S FRANKLIN ST, DECATUR, IL 62523
CHURCH OF LIVING GOD	04-12-14-306-003	333 W MACON ST, DECATUR, IL 62522
WEATHERFORD ANDREW R & JOSIE D	04-12-14-306-002	412 S FRANKLIN ST, DECATUR, IL 62523
FIRST CHURCH OF GOD IN CHRIST	04-12-14-351-011	L 0002 B 00 SHULL HEIRS RES W112.50 LT IRREG
FIRST CHURCH OF GOD IN CHRIST	04-12-14-306-012	420 S FRANKLIN, DECATUR, IL 62525
T & E PROPERTIES LLC	04-12-14-306-013	333 E MACON ST, DECATUR, IL 62525
FIRST CHURCH OF GOD IN CHRIST	04-12-14-306-010	450 S FRANKLIN ST, DECATUR, IL 62521
METATRONS CUBE LLC	04-12-14-306-011	490 S FRANKLIN ST, DECATUR, IL 62523
TAYLOR EDWARD L	04-12-14-307-009	321 S M L KING JR DR, DECATUR, IL 62521
CN HEADQUARTERS	NA	935 DE LA GAUCHETIERE STREET WEST, MONTREAL, QUEBEC, CANADA H3B 2M9

Acronyms:

NA: Not Applicable



City of Decatur Groundwater Use Prohibition

Former Decatur MGP Site

515 East Main St

Decatur, Illinois

Geosyntec

consultants

Figure

M-1

CHR8536

March 2023

Legend

- - -

Property Boundary

Property Parcels

2013 - 2014 Excavation Area (6-25 ft bgs)

Nearby Potable Water Wells

Proposed Ordinance Boundary

400 ft Radius Set Back Zone

Site Remediation Boundary

Notes:

1. Imagery from ESRI.

2. Location of site remediation boundary is approximate.

ft bgs = feet below ground surface

MGP = manufactured gas plant

0

130

260

Feet

**Council Memo
Public Works Department
No. 2026-21**

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Robert Weil, Water Production Manager

SUBJECT:

Resolution Rescinding a Purchase Order with Carbon Activated and Authorizing a Purchase Order with Ingevity for Furnishing Water Treatment Carbon for the Year 2026, Purchase #025-09

SUMMARY RECOMMENDATION: It is recommended that the City Council authorize the Mayor to sign, and the City Clerk to attest, a resolution rescinding a purchase order with Carbon Activated and authorizing a purchase order with Ingevity for furnishing water treatment carbon for the year 2026, Purchase #025-09.

BACKGROUND:

Carbon is one of the water treatment chemicals for which annual bids are received. This process was done, as usual, in November 2025 and the Council authorized a purchase order with Carbon Activated as the apparent low bidder. However, Carbon Activated withdrew and forfeited their bid bond because they could not fulfill the terms of the contract. The second low bidder, Ingevity, who has had the contract for many years, agreed to honor their 2025 bid price. The purchasing agent recommends that Ingevity be awarded the contract for 2026.

LEGAL REVIEW: There are no documents to review.

PRIOR COUNCIL ACTION:

On December 15, 2025, Council reviewed the bid results and authorized purchase orders for furnishing water treatment chemicals for the year 2026.

POTENTIAL OBJECTIONS: Neither of the bidders is expected to object to this change.

INPUT FROM OTHER SOURCES:

Purchasing Department

STAFF REFERENCE: Matt Newell, Public Works Director; Robert Weil, Water Production General Manager; and Chaundra Smith, Water Production Operations Supervisor. Matt Newell will be at the City Council meeting to answer any questions the Council may have about this purchase.

BUDGET/TIME IMPLICATIONS: Budget: The change will have a favorable impact on the budget, as the cost will be the same as last year. An increase of 17% was anticipated.

Staff Impact: None. The existing water production and maintenance team is staffed and trained to manage the large volume of chemicals and to ensure safety.

ATTACHMENTS:

1. 2026-21 Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Carbon

RESOLUTION NO. _____

**RESOLUTION RESCINDING A PURCHASE ORDER WITH CARBON
ACTIVATED AND AUTHORIZING A PURCHASE ORDER WITH INGEVITY
FOR FURNISHING WATER TREATMENT CARBON FOR THE YEAR 2026,
PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the purchase order with Carbon Activated Corporation for furnishing water treatment carbon be rescinded.

Section 2. That the proposal by Ingevity, attached hereto as Exhibit A, to furnish water treatment carbon at the same price as their 2025 contract, \$2,520 per dry ton, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$2,520.00 per dry ton.

PRESENTED AND ADOPTED THIS 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



January 23, 2026

Chaundra Smith
 City of Decatur, IL
 217.424.2833
 Csmith@decaturil.gov

Dear Chaundra,

We are pleased to offer the below pricing for the product requested. This price will be effective immediately. Please contact me if you have any questions concerning the pricing for any of our products.

MATERIAL DESCRIPTION	QTY	UNIT PRICE	UOM	CUR	INCOTERM (PORT/DESTINATION)
Aqua Nuchar Bulk	15,000	\$1.26	LB	USD	DAP – Decatur, IL

We appreciate your business and the commitment you have placed with Ingevity. Respectfully,

Tim Lord
 Sales Manager, Americas, Process Purification

Notes:

1. Ingevity's standard Terms and Conditions apply and can be found at the following link.
<http://www.ingevity.com/terms-conditions-sale>
2. Prices are based on the shipment date and not when the order.

$$\text{\$1.26/lb} \times 2,000 \text{ lb/dry ton} = \text{\$2,520/dry ton}$$

**Council Memo
Public Works Department
No. 2026-20**

DATE: 2/17/2026

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Robert Weil, Water Production Manager

SUBJECT:

Resolution Authorizing the 2026 Managed Support Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System

SUMMARY RECOMMENDATION: It is recommended that the City Council adopt the attached Resolution Authorizing the 2026 Managed Support Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System for a fee not to exceed \$62,088.00.

BACKGROUND:

The majority of the South Water Treatment Plant's critical infrastructure is operated by a sophisticated Supervisory Control and Data Acquisition (SCADA) system. The system consists of many interconnected mechanical, electrical and digital hardware and software components. City staff is generally able to correct minor issues and perform minor repairs to the system. However, more complex challenges must be dealt with quickly by experienced service providers.

In 2014, as part of the Energy and Water Efficiency Services Agreement with Johnson Controls Inc., B&W Control Systems Integration, LLC (now Concentric Integration, LLC) provided significant upgrade and expansion services to the SCADA system. City staff were impressed with the firm's technical expertise, performance and expedient service. Since then, the firm has provided SCADA support services to the City. There are other firms that can provide these services; however, they do not have the detailed experience with the City's SCADA system that is necessary to provide high quality and highly responsive SCADA services. Concentric works closely with the City's IT Department to monitor and improve cybersecurity for the SCADA system and the treatment plant.

Annual fees vary depending on when specific SCADA hardware and software support and extended warranty agreements need to be renewed and the constantly evolving nature and cost of digital equipment, software and warranties.

In order to align the agreement with the City's fiscal year and annual budgeting process, this agreement is for 10 months from March 1, 2026 through December 31, 2026.

The proposed agreement includes the following services, as described in the proposal:

- Continuous proactive system maintenance
- Technology & SCADA budget planning

- Third-Party Support Renewals 24/7 Emergency assistance and repair services

LEGAL REVIEW: The agreement was sent to the Legal Department for review on February 6, 2026.

PRIOR COUNCIL ACTION:

Council has approved annual managed support agreements with Concentric for the past 13 years.

POTENTIAL OBJECTIONS: None foreseen.

INPUT FROM OTHER SOURCES:

Concentric Integration

STAFF REFERENCE: Matt Newell, Public Works Director, Robert Weil, Water Production Manager. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: These services are annually included in the Water Production operating budget.

ATTACHMENTS:

1. 2026-20 Resolution - Concentric Integration Managed Services Agreement

RESOLUTION NO. R2026-_____

**RESOLUTION AUTHORIZING THE 2026 MANAGED SUPPORT AGREEMENT
WITH CONCENTRIC INTEGRATION, LLC FOR
SOUTH WATER TREATMENT PLANT SCADA SYSTEM**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith as Exhibit A and made part hereof, between Concentric Integration, LLC and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and Concentric Integration, LLC for a fee not to exceed \$62,088.00.

PRESENTED AND ADOPTED this 17th day of February, 2026.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



Managed Support Agreement 2026

Customer: City of Decatur**Concentric Job Number:** 2501542.00

Concentric Integration, LLC (Concentric) agrees to enter into a support agreement with the City to provide support services based on the "Services" indicated below and in agreement with the Terms & Conditions and Service Definitions.

Services & Fees

- Fixed Fee Services indicate a fixed scope described in the attached Service Definitions. Since the scope is negotiated upfront, we can establish this price at the beginning of the contract.
- Time and Material (T&M) Services denote a variable scope determined by the City. T&M Services are requested on a case-by-case basis and approved by a responsible City representative. Monthly invoices will be sent for T&M Services as they are used. Labor will be billed based on our standard hourly billing rates for actual work time performed, plus reimbursement of out-of-pocket expenses, including travel costs. Labor rates differ for Concentric staff members.
 - The hourly rate charged is the same for regular hours, after-hours, emergency service, weekends, holidays, and overtime.
 - There is no minimum call-out charge during regular business hours. A 1.0-hour minimum charge for after-hours emergency support (815-788-3600). Standard hours are Monday through Thursday, 7:30 AM – 5:00 PM, and Friday, 7:30 AM – 12:30 PM, excluding major holidays.
 - Mileage for travel is billed at the IRS-approved amount as calculated from the employee's office location to the site during regular business hours or from the deployment location to the site visited for urgent service.
 - Travel time is charged at the same hourly billing rate indicated on the rate sheet.
- Please see the attached Rate Sheet for our current hourly billing rates. Please note that the rates listed on the attached rate sheet are our current rates and may be subject to change during the project's term.

Description	Included	Fee
Fixed Fee Services		\$49,318
Project Management	☒	
Proactive Maintenance	☒	
Technology & SCADA Budget Planning	☒	
Third-Party Support Renewals	☒	\$12,770
Total Fee		\$62,088.00



2026 Rate Sheet¹

Role	Rate	Description & Typical Duties
Executive Vice President	\$285	Provides oversight & direction. Responsible for contracts, scope, and overall satisfaction.
Electrical/Automation Engineer VI	\$245	Technical expert and/or lead designer/integrator who performs advanced design, programming, troubleshooting, and field activities. Provides high-level troubleshooting of complex technical issues.
Electrical/Automation Engineer V	\$225	Team leader. Independently performs and coordinates advanced design, programming, troubleshooting, and field activities, as well as project management and oversight.
Electrical/Automation Engineer IV	\$210	Independently performs and coordinates advanced design, programming, troubleshooting, and field activities for electrical/automation work. Can also provide project management and coordination.
Electrical/Automation Engineer III	\$185	Works independently under little supervision to perform more advanced design, programming, troubleshooting, and field activities for electrical/automation work.
Electrical/Automation Engineer II	\$165	Works as a team member to perform more advanced design, programming, troubleshooting, and field activities for electrical/automation work with direction from senior staff.
Electrical/Automation Engineer I	\$143	Works as a team member to perform basic design, programming, troubleshooting, and field activities for electrical/automation work with direction from senior staff.
IT Consultant VI	\$245	Technical expert and/or lead industrial/automation information technology designer. Responsible for commissioning, quality control, and project management. Performs and coordinates advanced design of client networks/systems.
IT Consultant V	\$225	Team leader. Independently performs server, network, and desktop architecture, design, management, and oversight. High-level troubleshooting of network, security, and server technical issues. Provides project management and quality control.
IT Consultant IV	\$210	Independently performs server, network, and desktop management and oversight, and typical higher-level network administration duties. Can also provide project management and coordination.
IT Consultant III	\$185	Works independently under little supervision to provide more advanced systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.
IT Consultant II	\$165	Works as a team member to provide more advanced systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.
IT Consultant I	\$143	Works as a team member to provide basic systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.
Administrative Support	\$110	Coordinates purchasing and logistics/shipping for automation, controls, instrumentation, and related IT and security equipment. Prepares equipment specifications.

¹ Rates are subject to change on January 1 of each year.



Time Period and Payment

Start Date: January 1, 2026

End Date: December 30, 2026

Fixed Fee Services: Payment to be made in twelve (12) equal payments of \$5,174.00 upon being invoiced every quarter.

Time & Material Services: The fees for services not included in the Fixed Fee Services portion of this contract will be invoiced separately every month as they are incurred.

Standard Terms and Conditions References

Effective Date: The Effective Date of this Proposal and the associated Standard Terms and Conditions shall be the date this Proposal is accepted as shown by Customer's dated signature.

Third-Party Materials (See Standard Terms and Conditions Paragraphs 3.2 & 8.3):

- ☒ DOES apply
☐ DOES NOT apply

Notices: Notices required to be provided to Customer per Paragraph 16.3 of the Standard Terms and Conditions shall be delivered to the individual and address given above unless Customer provides updated notification information to Concentric in writing.

Standard Terms and Conditions

Concentric Integration, LLC's Standard Terms and Conditions, Version 10.3 (V10.3), located at <http://goconcentric.com/standard-terms/>, are hereby incorporated into this Project Proposal as though fully attached hereto. By signing below, each of the undersigned represents and warrants that Concentric Integration, LLC's Standard Terms & Conditions are legal, valid, and binding obligations upon the parties for which they are the authorized representative.

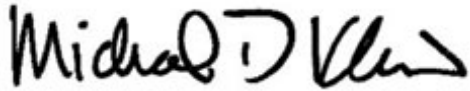


Acceptance

If this agreement is acceptable, please sign one copy and return it to us. Feel free to contact me if you have any questions.

Sincerely,

CONCENTRIC INTEGRATION, LLC



Michael D. Klein, PE
President
MDK



CUSTOMER:
City of Decatur

ACCEPTED BY: _____

TITLE: _____

DATE: _____

BILLING CONTACT: _____

MONTH FOR NEXT BUDGET LETTER: _____

P:\DECAC\2501542-2026 Managed Support Agreement\Contract\Work\2501542_Proposal_ManagedSupportAgreement2026.docx



Service Definitions

Fixed Fee Services

Project Management

Plan, schedule, and coordinate the activities necessary to complete the project and provide support services.

Proactive Maintenance

If included, Concentric will provide all services described within this section for the specified fee, regardless of the actual hours of work performed. Proactive Maintenance is provided for hardware that appears in the Hardware List included in this Agreement.

If included, Concentric will monitor certain aspects of the IT infrastructure and perform periodic routine scheduled maintenance (detailed in the following tables) to minimize unexpected system shutdowns by resolving issues before they become critical. Upon completion of the planned service, Concentric will provide written confirmation that the service was completed.

Scheduled services will be provided during Standard Hours if the service does not significantly impact network performance. Scheduled services that may significantly impact network performance and are not urgently required to maintain network security will be scheduled during other hours, as agreed upon by Concentric and the City. Standard hours for Proactive Maintenance are Monday through Thursday, 7:30 AM – 5:00 PM, excluding major holidays.



Concentric monitors certain core infrastructure components using our remote support toolset. If problems are detected, labor to repair falls under Time and Material (T&M) services. There may be times when the cost of repairing a component exceeds the cost of replacing it. In that case, we will discuss this with you and recommend a replacement if that situation occurs. Before the agreement starts, we require that supported devices have active manufacturer support contracts (warranties). These support contracts can be included in the Third-Party Support Renewals section below.

Core Infrastructure Maintenance	N/A	Service Frequency: ²		
		Monthly	Quarterly	Annually
Server Monitoring - Monitor for issues that may arise. - Review Windows System Logs. - Review Windows Services. - Apply Windows Updates. - Check Drive Free Space. - Verify & Update Anti-Virus Software, if provided by Concentric	☐	☒	☐	☐
Backup monitoring - Monitor the success of the backups and verify their proper completion. - Perform annual test restore from backups. - Back Up SCADA applications, if applicable. (Minor software patches - hotfix or incremental updates will be covered under this agreement. Major software patches - version upgrades or feature releases will be charged T&M with approval)	☐	☐	☒	☐
Network Monitoring - Review networking device (routers and managed switches) logs to determine if any problematic conditions are occurring. - Check networking devices for firmware update availability.	☐	☐	☒	☐
Firewall Monitoring - Monitor security logs and configurations for suspicious activity. - Check firewall devices for firmware update availability.	☐	☐	☒	☐
Workstation Monitoring - Check workstation event logs for unusual or problematic events. - Apply Windows Updates. - Verify & Update Anti-Virus Software, if provided by Concentric	☐	☐	☒	☐

Concentric Integration uses ConnectWise Products as its remote monitoring and management platform. Installation of a secure agent is required on the servers and workstations covered within this agreement to fulfill the Core Infrastructure Maintenance services above. If this is not permitted, Concentric shall be notified before executing this agreement, and alternative means of providing the Core Infrastructure Maintenance services will be quoted.

² Service frequency denotes the minimum frequency in which manual Core Infrastructure Maintenance shall be performed by Concentric Integration. Concentric Integration reserves the right, at its discretion, to supplement or replace manual Core Infrastructure Maintenance with automated methods, using ConnectWise RMM, to fulfill the Core Infrastructure Maintenance services.



The following table details the SCADA-specific proactive services included under this Support Agreement and at what frequency:

Proactive Maintenance	Service Frequency:			
	N/A	Quarterly	Twice Annually	Annually
PLC, OIT, & Control Panel Maintenance: - Check the functionality of the Control Panel UPS - Back Up Programs - Check the Status of Fuses, Circuit Breakers, & Surge Protectors - Check Control Panel Thermal Management - Check for Environmental Issues with Water, Moisture, Dirt, Dust, etc. - Check for published PLC vulnerabilities and recommend upgrades (to be implemented using T&M Services)	☐	☒	☐	☐
Radio and Cellular Router Maintenance: Check signal strength and backup configuration	☒	☐	☐	☐
SCADA Alarm Testing: Manually test critical alarms (up to 50) from SCADA to ensure they continue to work properly	☐	☐	☐	☒
SCADA Patching: Apply security-related updates and patches to SCADA software (excludes full version upgrades, which are handled under T&M Services)	☐	☒	☐	☐
Documentation: Verify & Update the Network Diagram	☐	N/A	N/A	☒

The following table details the hardware proactively supported at the service frequency stated above:

Type	Description	Expires	Vendor	Serial #	Model Number
Managed Server	DECAC-HIST1	3/31/2026	VMware, Inc.	VMware-56 4d 4c 0b 7c cd 6d 0b-da 28 0e 5b ae bb c7 63	VMware7,1
Managed Server	DECAC-HIST1	3/31/2026	VMware, Inc.	VMware-56 4d 4c 0b 7c cd 6d 0b-da 28 0e 5b ae bb c7 63	VMware7,1
Managed Server	DECAC-SC1	3/31/2026	VMware, Inc.	VMware-56 4d be 75 a9 93 6a 2b-e5 2c da 5b 7c 34 a3 ee	VMware7,1
Managed Server	DECAC-SC1	3/31/2026	VMware, Inc.	VMware-56 4d be 75 a9 93 6a 2b-e5 2c da 5b 7c 34 a3 ee	VMware7,1
Managed Server	Optiplex 7000	8/20/2026	Dell	787N2Q3	Optiplex 7000
Managed Server	PowerEdge R740	10/16/2026	Dell	3HK7VH3	PowerEdge R740
Managed Server	SWTDC01	3/31/2026	VMware, Inc.	VMware-56 4d 05 0e 71 96 9e 1c-46 b9 0c 65 ff 1a a2 ab	VMware7,1



Type	Description	Expires	Vendor	Serial #	Model Number
Managed Server	SWTHIST1	3/31/2026	VMware, Inc.	VMware-56 4d 33 ca 7a b3 44 b7-11 19 26 88 c9 cd 2a 85	VMware7,1
Managed Server	SWTRDS01	3/31/2026	VMware, Inc.	VMware-56 4d 0a a6 ca be 22 75-35 00 f8 ff 07 6f 05 2d	VMware7,1
Managed Server	SWTSC01	3/31/2026	VMware, Inc.	VMware-56 4d 96 f2 2e 14 05 36-64 a4 fe c8 29 ad 20 31	VMware7,1
Managed Server	SWTUT01	3/31/2026	VMware, Inc.	VMware-56 4d b1 09 84 c9 59 e6-1c 3c fd 2b 18 35 df 4d	VMware7,1
Managed Server	VMware vSphere 7 Standard for 1 processor	3/31/2026	VMWare	38208552	Virtualization Host Server
Managed Workstation	DECAC-SC2	10/21/2026	Dell Inc.	37C9Q54	OptiPlex Micro Plus 7020
Managed Workstation	SWTMAINT01	10/21/2026	Dell Inc.	3TLSLG3	Latitude 3520
Managed Workstation	SWTSC02	10/21/2026	Dell Inc.	309BQJ3	Precision 7820 Tower
Managed Workstation	SWTSV01a	8/20/2026	Dell	787N2Q3	OptiPlex 7000
Managed Workstation	SWTSV01A	8/20/2026	Dell Inc.	787N2Q3	OptiPlex 7000
Network Firewall	Decatur-SCADA-FW1	3/31/2026	Fortinet	FGT80FTK21040565	Fortigate 80F
Network Switch	Decatur-SW1		Hewlett Packard	N/A	R8N86A

Technology & SCADA Budget Planning

Budgeting for SCADA and related technology items can help prioritize and guide decisions and overall budget planning for capital improvements. Concentric believes that providing advanced notice (where possible) of recommended equipment, software, security, and communications improvements will result in a more effective planning and implementation cycle. When this service is selected, our senior-level design staff intentionally reviews the system architecture to determine the risks and benefits of inaction and selected improvements. Our staff discusses the recommended improvements, phasing, and costs with you and then provides a letter and a prioritized table of suggested improvements that summarize the costs of the recommended initiatives.



Third-Party Support & Hardware Renewals

The supported system includes hardware and software that may have applicable support and extended warranty agreements from a third party, such as the manufacturer or vendor/supplier. Once the initial installation's support/warranty period has expired, it is recommended that these agreements be maintained and renewed regularly. If listed in the "Included Services & Fees" section of this agreement, Concentric will provide renewals for licenses and hardware listed below.

Bitdefender Anti-Virus/EDR software and Axcient Backup software are subscription-based products. If Bitdefender Anti-Virus/EDR software and Axcient Backup software are provided, they will be removed after the end date of this agreement. If the Managed Support Agreement is not renewed, the option will be available to maintain the software subscription through Concentric Integration on a time-and-materials (T&M) basis.

The following table details the Third-Party Support & Hardware Renewals included within this agreement.

Type	Description	Expires	Vendor	Serial #	Model Number
License Renewal	Inductive Ignition Custom Package	5/25/2026	Inductive Automation	N/A	N/A
License Renewal	Studio 5000 Standard Edition ESD PS/W	7/31/2026	Rockwell	3796006630	N/A
License Renewal	Rockwell Support	7/23/2026	Rockwell		N/A



Time & Materials (T&M) Services

Break – Fix (Repairs)

Provide as-needed services on request. This service will be provided 24 hours a day, 7 days a week, for the duration of this agreement, regardless of standard working hours. Concentric's daytime and after-hours phone number is 815-788-3600. Concentric staff typically answers the phone during standard business hours. A call center answers the phone after hours or when staff cannot answer. Concentric will return any phone calls for urgent service within 30 minutes of the phone call and dispatch a staff member within 60 minutes if a site visit is required.

Improvements

Occasionally, staff identifies small changes to the system that can significantly impact operational efficiency, safety, and quality. These improvements can be easily designed and built without consulting & Design services.

Consulting & Design

Through consulting and design, a system can be effectively maintained, improved, and upgraded. This service will provide for the retention of more minor project design services related to IT infrastructure, instrumentation and controls, and Supervisory Control and Data Acquisition (SCADA).



**COUNCIL MEMO
OFFICE OF THE MAYOR
No. 2026-02**

DATE: February 11, 2026

TO: City Council Members

FROM: Honorable Mayor Julie Moore Wolfe
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointments – Construction and Housing Board of Appeals

Council is asked to pass the proposed Resolution approving the reappointments of Craig Stevens, Patrick Corrigan, Jeff Zerfowski and Donald Ross to the Construction and Housing Board of Appeals.

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective name, to serve a term expiring upon the date set opposite their respective name or until their respective successor is appointed and qualified:

Craig Stevens	Construction and Housing Board of Appeals	1/1/2029
Patrick Corrigan	Construction and Housing Board of Appeals	1/1/2030
Jeff Zerfowski	Construction and Housing Board of Appeals	1/1/2030
Donald Ross	Construction and Housing Board of Appeals	1/1/2029

DATED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2026-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

**COUNCIL MEMO
OFFICE OF THE MAYOR
No. 2026-03**

DATE: February 10, 2026

TO: City Council Members

FROM: Honorable Mayor Julie Moore Wolfe
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointments – Construction and Housing Board
of Appeals

Council is asked to pass the proposed Resolution approving the appointments of David Binder and Kyle Nave to the Construction and Housing Board of Appeals.

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointments by the Mayor of the following named as members of the board or commission set opposite their respective name, to serve a term expiring upon the date set opposite their respective name or until their respective successor is appointed and qualified:

David Binder	Construction and Housing Board of Appeals	1/1/2030
Kyle Nave	Construction and Housing Board of Appeals	1/1/2030

DATED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2026-_____
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of February 2026.

Julie Moore Wolfe, Mayor

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, November 6, 2025
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The November 6, 2025, meeting of the Decatur City Plan Commission was called to order at 3:02 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chair Susie Peck who determined a quorum was present.

Members Present: A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, Josh Prasun, James Oliver, Susie Peck

Members Absent: None

Staff Present: Joselyn Stewart, Kylie Reynolds, Amy Goodman, Amanda Wiese, Greg Crowe, Lacie Elzy, Kahlil Graves-Thomas

II. Approval of Minutes of September 4, 2025, City Plan Commission Meeting

It was moved and seconded (Andrew Taylor/A.G. Webber) to approve the minutes of the September 4, 2025, meeting of the Decatur City Plan Commission. Motion carried.

III. New Business

- A. Case No. 25-13 Petition of DECATUR NORTHWEST 2, LLC to rezone the property located NORTHWEST OF THE INTERSECTION OF WEST MOUND ROAD AND NORTH WESTLAWN AVENUE from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District. Permanent I.D. No. 07-07-29-476-004**

It was moved and seconded (Bobby Garner/Matt Naber) to forward Case No. 25-13 to the City Council with a recommendation of approval as set forth in the staff report.

Kylie Reynolds presented the staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for review by request).

Maroua Jabouri, Petitioner, and Seth Uphoff, Attorney for Petitioner, were sworn in by Amy Goodman. Maroua Jabouri made a presentation of the project, with Seth Uphoff available for

questions and concerns from the Plan Commission. Questions and discussion with staff and Petitioner.

Joshua Dubbelde, concerned neighbor, was sworn in by Amy Goodman to speak in opposition of the project saying there is a need for affordable housing at this time, not in 35 years after decommissioning and he feels the property is better suited for housing.

Upon call of the roll, Commission members Matt Naber, Bobby Garner, Maurice Payne, Jim Schwarz, Andrew Taylor, Josh Prasun, James Oliver, Susie Peck voted aye, A.G. Webber voted nay. Motion carried

B. Case No 25-14 Petition of DECATUR NORTHWEST 1, LLC to rezone the property located NORTHWEST OF THE INTERSECTION OF WEST MOUND ROAD AND NORTH WESTLAWN AVENUE from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District. Permanent I.D. No. 07-07-29-476-006

It was moved and seconded (Jim Schwartz/Matt Naber) to forward Case No. 25-14 to the City Council with a recommendation of approval as set forth in the staff report.

Kylie Reynolds presented the staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for review by request).

Maroua Jabouri, Petitioner, and Seth Uphoff, Attorney for Petitioner, were sworn in by Amy Goodman. Maroua Jabouri made a presentation of the project, with Seth Uphoff available for questions and concerns from the Plan Commission. Questions and discussion with staff and Petitioner.

Joshua Dubbelde, a concerned neighbor, was sworn in by Amy Goodman to speak in opposition of the project saying there is a need for affordable housing at this time, not in 35 years after decommissioning and he feels the property is better suited for housing.

Upon call of the roll, Commission members Matt Naber, Bobby Garner, Maurice Payne, Jim Schwarz, Andrew Taylor, Josh Prasun, James Oliver, Susie Peck voted aye, A.G. Webber voted nay. Motion carried.

IV. Appearance of Citizens

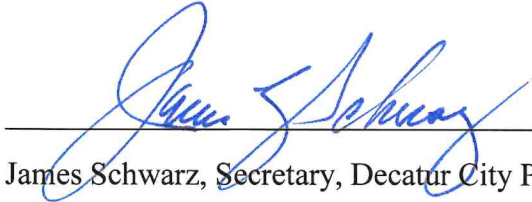
V. Comments and Information from Commission Members

VI. Adjournment

There being no further business, it was moved and seconded (Jim Schwarz/Andrew Taylor) to adjourn the meeting.

Upon call of the roll, Commission members A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, Josh Prasun, James Oliver, Susie Peck voted aye. Motion carried.

The meeting adjourned at 3:59 P.M.



James Schwarz, Secretary, Decatur City Plan Commission

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, September 4, 2025
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The September 4, 2025, meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chair Susie Peck who determined a quorum was present.

Members Present: A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne,
Andrew Taylor, James Schwarz, James Oliver, Susie Peck

Members Absent: Josh Prasun

Staff Present: Joselyn Stewart, Kylie Reynolds, Amy Goodman, Amanda Wiese,
Greg Crowe

II. Approval of Minutes of July 3, 2025, City Plan Commission Meeting

It was moved and seconded (Andrew Taylor/A.G. Webber) to approve the minutes of the July 3, 2025, meeting of the Decatur City Plan Commission. Motion carried.

III. New Business

A. Case No. 25-09 Petition of NICHOLAS MILLER to rezone the property located at 271 SOUTH 26th STREET AND 601 S. 27TH STREET from R-3 Single Family Residence District and M-2 Heavy Industrial District to PD Planned Development.

It was moved and seconded (Jim Schwarz/Maurice Payne) to forward Case No. 25-09 to the City Council with a recommendation of approval as set forth in the staff report.

Joselyn Stewart discussed staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request).

Stephanie Brown of Chastain, on behalf of the Petitioner, was sworn in by Amy Goodman and stated that the Park District is negotiating a contract for a lease agreement.

Nick Miller, Skye's the Limit, was sworn in by Amy Goodman and stated that he was waiting for approval of a fence before signing the lease and that it should take place in the next week or two.

Discussion: A.G. Webber stated he is not opposed but would like for the Park District to have a signed agreement. Greg noted the vote could stipulate "prior to Lease being signed" and stated guidelines are if not developed after two years it becomes null. It was decided that the lease should be signed prior to Council approval.

Upon call of the roll, Commission members A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, James Oliver, Susie Peck voted aye. Motion carried.

B. Case No. 25-10 Petition of MOUND PROPERTIES, LLC to rezone the property located at the 200 BLOCK OF WEST MOUND ROAD from R-3 Single Family Residential District to B-2 Commercial District.

It was moved and seconded (Jim Schwartz/Matt Naber) to forward Case No. 25-10 to the City Council with a recommendation of approval as set forth in the staff report.

Joselyn Stewart discussed staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request).

Phil Cochran, in favor of Petitioner, was sworn in by Amy Goodman and stated he was available for any questions.

Upon call of the roll, Commission members A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, James Oliver, Susie Peck voted aye. Motion carried.

C. Case No. 25-11 Petition of ANNETTE RUSSO to rezone the property located at 280 WEST NORTH STREET from B-2 Commercial District to R-6 Multiple Dwelling District.

It was moved and seconded (A.G. Webber/Bobby Garner) to forward Case No. 25-11 to the City Council with a recommendation of approval as set forth in the staff report.

Kylie Reynolds presented the staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for review by request).

Annette Russo, Petitioner, was sworn in by Amy Goodman to ask if there were any questions she could answer. She explained there is no lower level, and she had previously used it commercially and now she would like to sell it for residential use. No further discussion.

Upon call of the roll, Commission members A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, James Oliver, Susie Peck voted aye. Motion carried.

IV. Appearance of Citizens

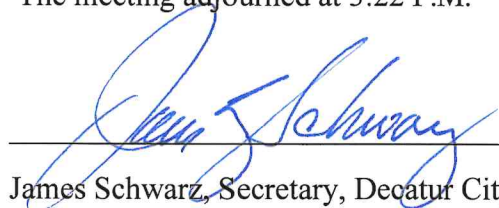
V. Comments and Information from Commission Members

VI. Adjournment

There being no further business, it was moved and seconded (Matt Naber/Bobby Garner) to adjourn the meeting.

Upon call of the roll, Commission members A.G. Webber, Matt Naber, Bobby Garner, Maurice Payne, Andrew Taylor, James Schwarz, James Oliver, Susie Peck voted aye. Motion carried.

The meeting adjourned at 3:22 P.M.



James Schwarz, Secretary, Decatur City Plan Commission

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
January 6, 2026

Pursuant to notice, the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Todd Ray
VICE CHAIR Christina Arganbright
COMMISSIONER Greg Spain
COMMISSIONER Amy Spry
COMMISSIONER Tony Wilkins
ACTING SECRETARY Penny Rogers
TEMPORARY HR ASSISTANT Nikki Broce

ABSENT: ADMINISTRATIVE ASSISTANT Sherry Beasley

Call to Order

Chair Todd Ray called the meeting to order at 11:31 a.m.

Roll Call

Five out of five Commissioners were present at the time of roll call. Chair Todd Ray declared a quorum does exist to conduct and approve business.

Chair Ray called for Appearance of Citizens:

No citizens were present.

The Minutes of the December 2, 2025, regular meeting were presented. Vice Chair Christina Arganbright moved that the December 2, 2025, regular meeting minutes be approved, seconded by Commissioner Amy Spry, and upon call of the roll, Commissioners Greg Spain, Amy Spry, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Commissioner Wilkins abstained. Chair Ray declared the motion carried.

Commissioner Greg Spain moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, seconded by Commissioner Tony Wilkins and upon call of the roll, Commissioners Amy Spry, Greg Spain, Tony Wilkins, Vice Chair Christina Arganbright and Chair Todd Ray voted aye. Chair Ray declared the motion carried.

Commissioner Greg Spain moved to return to Open Session, seconded by Vice Chair Christina Arganbright and upon call of the roll, Commissioners Amy Spry, Tony Wilkins, Greg Spain, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the motion carried.

CIVIL SERVICE COMMISSION

OPEN SESSION MINUTES

January 6, 2026

Page 2

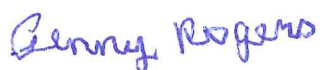
Chair Ray called for New Business:

- A. Authorization Request to Approve Job Announcement & Establish Eligible Register for Transit Fleet Mechanic, Commissioner Tony Wilkins moved the Authorization Request be received, placed on file, and approved, seconded by Vice Chair Christina Arganbright, and upon call of the roll, Commissioners Greg Spain, Amy Spry, Tony Wilkins, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the motion carried.
- B. Authorization Request to Authorization Request to Approve Job Announcement & Establish Promotional Register for Equipment Operator – Water Services Commissioner Greg Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Amy Spry, and upon call of the roll, Commissioners Tony Wilkins, Amy Spry, Greg Spain, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the motion carried.
- C. Resolution Approving and Determining the Need for Confidentiality of Minutes for Closed Meetings, Vice Chair Christina Arganbright moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Greg Spain, and upon call of the roll, Commissioners Amy Spry, Tony Wilkins, Greg Spain, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the motion carried.
- D. Receiving and Filing of Personnel Actions - Commissioner Greg Spain moved that the appointments, promotions, oral reprimands, written reprimand, suspension, civil service status requests, probationary termination, resignations, retirement, and disability retirements be received, placed on file, and approved, seconded by, Commissioner Tony Wilkins and upon call of the roll, Commissioners Amy Spry, Greg Spain, Tony Wilkins, Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the motion carried.

Chair Ray called for Other Business:

- A. There being no other business, Commissioner Tony Wilkins moved to adjourn the meeting, seconded by Vice Chair Christina Arganbright, and upon call of the roll, Commissioners Greg Spain, Tony Wilkins, Amy Spry Vice Chair Christina Arganbright, and Chair Todd Ray voted aye. Chair Ray declared the meeting adjourned at 12:11 pm.

Respectfully Submitted,



Penny Rogers, Acting Secretary

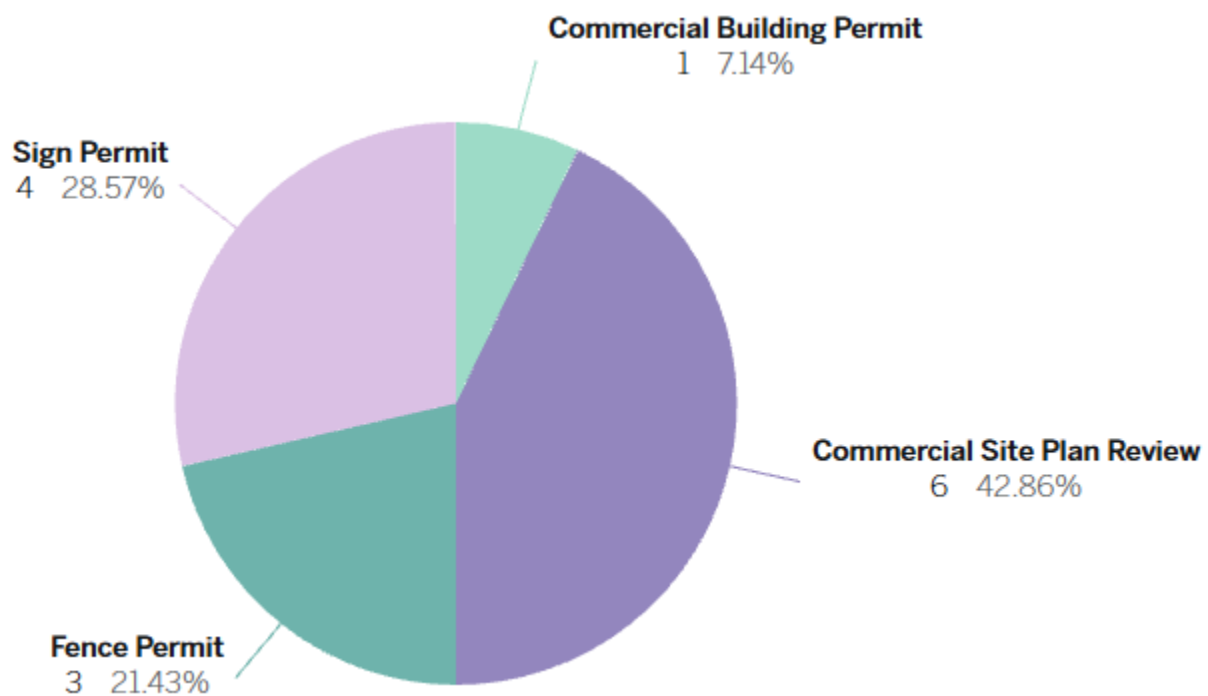
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT

January 2026

PLANNING AND DEVELOPMENT DIVISION

For the month of January, the Planning and Development staff processed and reviewed commercial site plans and various permits for zoning approval.

We have ongoing Economic Development projects both in the planning stage and under way. Some are very large projects that will have a significant positive impact if approved. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments, and have reviewed fourteen (14) submittals, broken down by review type below:



Economic Development Updates:

The City is currently developing Requests for Proposals (RFPs) for City-owned property. Staff have been evaluating available parcels and drafting RFPs tailored to both neighborhood priorities and broader community needs. These RFPs will address a range of housing types, including single-family, multi-family, and rental opportunities. The Millikin RFP has been published.

RAISE Grant (Jasper St.): We have sent our draft agreement back to FHWA and IDOT. Based on our meeting with both entities; we estimate that final approval will take around 9-12 months.

BUILDING INSPECTIONS DIVISION

For January, we issued 110 permits broken down by permit type below. Of those, we had 4 permits with a value of over \$250,000. The Division performed 528 inspections and 3 consultations.

Record Type	Count of Record Type	Sum of Total Paid	Sum of Project Cost
Certificate of Occupancy	3	\$0.00	
Commercial Building Permit	4	\$8,042.31	\$949,977.00
Commercial Building Plan Review	3	\$0.00	
Commercial Site Plan Review	2	\$0.00	
Consultation Request	3	\$0.00	
Demolition Permit	2	\$59.00	\$3,700.00
Electrical Permit	10	\$1,489.52	\$206,671.80
Fence Permit	3	\$200.00	\$33,325.00
Mechanical Permit	16	\$5,516.41	\$718,522.00
Plumbing Permit	29	\$2,836.50	\$203,407.20
Residential Building Permit	15	\$1,362.85	\$206,653.10
Roof Permit	12	\$776.50	\$136,127.50
Selective Demolition Permit	2	\$150.00	
Sign Permit	5	\$556.38	\$1,486,638.00
Solar Photovoltaic System Permit	11	\$2,536.93	\$396,626.70
Stop Work Order	3	\$0.00	
Wheelchair Ramp Permit	1	\$50.00	\$3,250.00
Grand Total	124	\$23,576.40	\$4,344,898.30

GRANTS DIVISION

Program	2026 YTD Completed	In Progress
CDBG Residential Rehab	2	0
HOME Residential Rehab	0	1
CDBG Roof Replacement	0	14
Emergency Program	1	5
Residential Exterior Program	0	0
Business Façade Program	0	7
Homebuyer Assistance Program	0	0
HRAP Roof Program	0	10

*In progress is a fluid number. This includes steps for program eligibility.

Current Timeliness Ratio: \$1,634,250.54 (unspent funds)/ \$1,313,759 (current allocation) = 1.24
(Note: Timeliness Ratio only had a slight decrease as there is a global issue with the program for draw downs for reimbursements.

The Grants Division has continued contacting individuals on the roof application list. We are lining projects up to be ready to go in Spring when construction weather hits. The homebuyer program is undergoing changes in line with the necessary HOME regulatory updates. The team intends to sign contracts on the CDBG roofs as soon as the weather allows in February. The team is working on identifying homes for the CDBG rehab and Residential Exterior programs.

Other happenings in the division...

- OpenGov Grants Portal project is still on track with staff training to begin first week in February.
- Staff are working on learning the grant information/tie out process in prep for the Audit
- All grant quarterly reporting across departments was completed
- Staff have worked with several departments to assist with grant technical assistance
- Staff are working with Public Works to apply for a DCEO Capital Planning Grant
- We received award of \$400,000 for bus shelter improvements through DCEO
- Staff are working with the Decatur Park District to plan the next set of trees that will be planted under the USDA tree grant.
- All staff attended the human trafficking training
- Staff are working with Neighborhood Inspections to identify demos to complete using our IHDA strong communities funding.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of January 2026.

ATTACHMENT

NEW CASES	
Health & Safety (72 Hour)	157
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	39
No Garbage Service	18
Nuisance	120
Secure of Abandoned Buildings	37
Weeds	0
TOTAL	371

RE-INSPECTION VISITS	
Code Enforcement	748
Weeds	0
TOTAL	748

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	85
Weeds	0

WEED ABATEMENT	
Contractor Mowed	0
Owner Mowed	0
TOTAL	0

DEMOLITIONS	
Year-to-Date	
Demolished	0
New Cases	1
Sent to Legal	7
Sent to Council	0
Out to Bid	16
Contracts Granted	0
Contract Amount	\$0
Permits Issued	0
Permits Finaled	0
Active Demolitions	136

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	101
Dollar Amount	\$45,130.67

PAYMENTS RECEIVED**	
Weeds	\$0

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT
MEMORANDUM
2026-04

February 9, 2026

TO: Melissa Hon, Interim City Manager

FROM: Neil Elder, Fire Chief

RE: Monthly Report – January 2026

Call Volume & Operational Activity

In January, the Decatur Fire Department responded to 1,187 calls for service, maintaining a consistent pace with recent months, though slightly lower than the 1,281 calls recorded in January 2025. Crews responded to 33 fire incidents, which resulted in seven investigations conducted by the Fire Prevention Division.

The national transition from the National Fire Incident Reporting System (NFIRS) to the National Emergency Response Information System (NERIS) has been challenging. In addition, the department has experienced ongoing issues with the current ImageTrend Records Management System. Our existing subscription expires in July, and we are proposing a transition to the First Due Records Management System.

After extensive research and discussions with comparable departments, we believe First Due will better meet the operational and reporting needs of the Decatur Fire Department. While the transition and data migration will involve implementation costs, we have secured approved funds through the Foreign Fire Tax to offset these expenses and remain within the approved 2026 RMS budget. I will be present at the council meeting to answer any questions regarding this proposal.

	2026	
Incident Type Primary Category 1 (filincident.03)	Jan	Grand Total - Current
Fire	33	33
Hazardous Situation	32	32
Medical	793	793
No Emergency	178	178
Public Service	143	143
Rescue	8	8
Grand Total	1,187	1,187

Busiest Companies in January	
Engine 1	269
Engine 5	225
Engine 3	220
Engine 6	219
Engine 4	164

Apparatus & Equipment Planning

After several delays, we are bringing the purchase proposal for a new platform ladder truck to council this month. This apparatus will replace aging equipment and maintain reliable ladder service for the community. I will be at the council meeting to answer any questions.

Additionally, the department's three new engines are currently in the production phase and are now scheduled for delivery in June of this year.

Fire Prevention & Education

In the month of January, the Fire Prevention Bureau conducted 17 Life Safety Inspections. There were 7 Fire Investigations. The Fire Prevention Bureau conducted 2 Life Safety Inspections for Public Schools in conjunction with the Macon-Piatt Regional Office of Education #39. The Prevention Division installed 4 Residential Key Boxes and 8 Smoke Detectors in local residences. Inspector Stevens attended a training course on homemade explosives. Inspector Johnson attended a court hearing regarding a previous Fire Investigation. The details are below.

Inspections – 17

Public School Inspections – Futures Unlimited and Macarthur H.S.

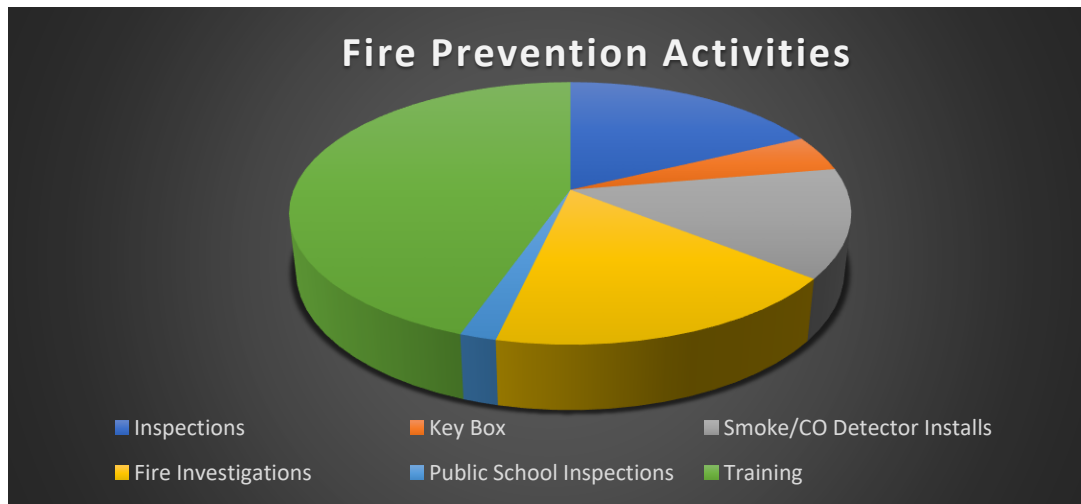
Fire Investigations – 7

Training – Human Trafficking Seminar,
On-Line training, Homemade
explosives training

Smoke Detectors – 8

Key Boxes – 4





Training

Fire:

High Rise Equipment Training:

- All department members were trained on new high-rise hose and equipment that the department recently received. This equipment is designed to be used in the many high-rise buildings in the City but is available for everyday use as well. The new equipment was purchased using funding provided by Norfolk & Southern Safety First grant.

Human Trafficking Awareness:

- All department members completed training on Human Trafficking Awareness that was presented to all City employees. On-shift companies rotated to the training with 2 sessions each day, over 3 shift days.

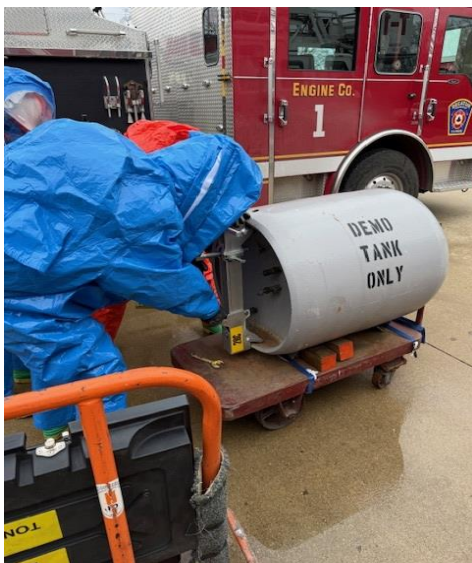
Officer Training:

- All company officers attended a Zoom training on scene size-ups and apparatus placement. These two activities take place within the first minute of arrival on scene of a fire or other emergency and set the stage for how the rest of the incident plays out. Video and pictures from real and simulated fire scenes allowed the officers to practice their scene size-ups in real time.

Special Operations:

Hazmat Team Training:

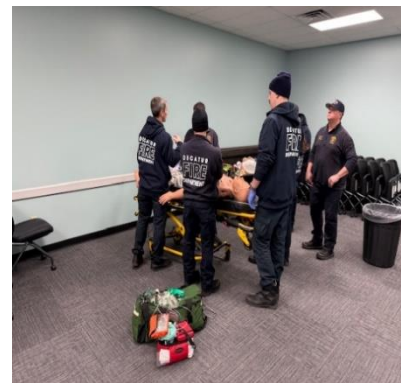
- Members of the department hazardous materials response team completed technician level training at Fire Station #2. This training, conducted over 3 shift days, not only provided an opportunity for our hazmat team to practice their skills, but also met the recertification requirements for one of their OSFM certifications. The training focused on stopping leaks from liquid and gas product containers.



EMS:

Advanced EMT Course:

- Five department members are approximately half-way through their Advanced EMT training course. This 8-week course is being completed in-house, using experienced fire department Paramedics. In addition to classroom learning and scenarios, they are beginning the process of approximately 150 hours of clinical time at our hospitals and ride time on the ambulance.



City of Decatur — Monthly Activity Report
January 2026
Prepared by: Pulse Marketing

Executive Summary

This report details all work completed by Pulse Marketing for the City of Decatur during January 2026, including website maintenance, accessibility remediation, meetings, and ongoing support activities.

Total Time Invested: 66h

Weekly Breakdown

Week 1 (January 1 - January 7)

- Update City of Decatur Holidays — Complete — 45m
- Road Closure (12/30) — Complete — 0h 20m
- Post Water Survey Pages — Complete — 1h 15m
- Search Log Review — Ongoing — 2h 35m
- Reviewing SEO and Broken Links Check — Ongoing — 1h 50m
- Accessibility — Ongoing — 3h 15m
- Email + Strategy Work — Ongoing — 1h 30m
- Weekly City of Decatur Call — Complete — 0h 30m
- City of Decatur IT / Pulse - 1h
- FOIA Form - Complete - 3h
- Code Enforcement Complaints — Complete — 0h 30m
- Monthly Report - 1h 30m

Week 1 Total: 18h

Week 2 (January 8 - January 14)

- Boil Order Page — Complete — 0h 45m
- FOIA Form — Complete — 0h 35m
- Road Closure 3x — Complete — 0h 35m
- Mobile Widget Stacking Issue - 1h

- Total Yearly Uploaded Docs — Complete — 2h 00m
- Employee Spotlight — Complete — 0h 45m
- Search Log Review — Ongoing — 2h 15m
- Reviewing SEO and Broken Links Check — Ongoing — 2h 05m
- Accessibility — Ongoing — 5h 45m
- Email + Strategy Work — Ongoing — 1h 45m
- Weekly City of Decatur Call — Complete — 0h 30m
- Press Release Post - Complete - 30m

Week 2 Total: 18h 30m

Week 3 (January 15 - January 21)

- Felicia Evans Name Update — Complete — 0h 15m
- GRR FAQ Update — Complete — 0h 30m
- Road Closures - Complete - 0h 20m
- OOO Site Banner MLK Day - 0h 20m
- Remove September 2025 ZBA Items — Complete — 0h 25m
- GRR Pilot Program — Complete — 0h 45m
- Code Enforcement Complaints — Complete — 0h 30m
- Search Log Review — Ongoing — 2h 45m
- Reviewing SEO and Broken Links Check — Ongoing — 1h 35m
- Accessibility — Ongoing — 4h 30m
- Email + Strategy Work — Ongoing — 1h 15m
- Weekly City of Decatur Call — Complete — 0h 30m
- City of Decatur / Pulse: TIF Reports - 0h 20m

Week 3 Total: 14h

Week 4 (January 22 - January 31)

- RCPP Text Edit — Complete — 0h 30m
- RCPP Featured Articles Page - 0h 45m
- Building Inspection Text Updates - 0h 30m
- Document Uploads - 0h 30m
- Search Log Review — Ongoing — 2h 20m
- Reviewing SEO and Broken Links Check — Ongoing — 2h 20m
- Accessibility — Ongoing — 4h 30m
- Email + Strategy Work — Ongoing — 1h 50m

- Weekly City of Decatur Call — Complete — 0h 30m
- Road Closures 4x - Complete - 0h 45m
- City of Decatur / Starlight Creatives / Pulse - 0h 30m

Week 4 Total: 15h

Meetings Held

- January 7 — City of Decatur IT / Pulse - 1h
- January 29 - City of Decatur / Starlight Creatives / Pulse - 0h 30m
- January 21 - City of Decatur / Pulse: TIF Reports - 0h 20m

DECATUR ILLINOIS POLICE DEPARTMENT

2026 January Monthly Report

To: Mayor Julie Moore-Wolfe
City Council Members
City Manager Melissa Hon

From: Chief Brad Allen

CHIEF'S OFFICE / ADMINISTRATIVE OPERATIONS DIVISION

Sworn Police Officer Staffing

Police Chief	1
Deputy Chief	3
Lieutenant	4
Sergeant	19
Patrol Officer	114
TOTAL	141

Budgeted (Authorized) 139 (154)

Non-deployable: Officers at Academy or in FTO 16

Non-deployable: Officers on Injury Status 2

Retirements/Resignations Expected Next Month 1

Civilian Employee Staffing

Executive Assistant	1
Crime Analyst	2
Records Clerk	2
Records Supervisor	1
Parking Enforcement	2
Digital Forensic Examiner	2
Police Support Officer	2
Police Support Specialist	1
FOIA Specialist	2
TOTAL	15

Freedom of Information (FOIA) Requests

Month: 278 **YTD:** 278

DECATUR ILLINOIS POLICE DEPARTMENT

2026 January Monthly Report

PATROL DIVISION

Community Engagement

	<u>Amount</u>	<u>YTD</u>
Community Meetings	3	3
Directed Patrols	91	91
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0

General Patrol Activity

	<u>Amount</u>	<u>YTD</u>
Calls for Service/CAD Incidents	3,724	3,724
Criminal Arrests	433	433
Felony Drug Arrests	59	59
Firearms Seized	34	34
Field Interviews	127	127
City Ordinance Arrests	9	9
Unlawful Use of Motor Vehicles	108	108

Traffic Accidents

	<u>Amount</u>	<u>YTD</u>
Traffic Accidents	174	174
Fatal Accidents	1	1
Personal Injury Accidents	46	46

Traffic Enforcement

	<u>Amount</u>	<u>YTD</u>
Traffic Citations	420	420
Written Warnings	325	325
Parking Citations	402	402

Traffic Targeted Enforcement Stats

	<u>Amount</u>	<u>YTD</u>
Driving Under the Influence (DUI) Arrests	18	18
DUI's Involving Accidents	9	9
Electronic Communication Device Stops	5	5
Speeding Stops	103	103

DECATUR ILLINOIS POLICE DEPARTMENT

2026 January Monthly Report

INVESTIGATIONS DIVISION

Street Crimes Drug Seizures / Activity

Drug	Amount		YTD	Price	Street Value
Cannabis	0.00	grams	0.00	\$10 / gram	\$0
Cocaine - Powder	14.00	grams	14.00	\$100 / gram	\$1,400
Cocaine - Crack	12.50	grams	12.50	\$100 / gram	\$1,250
Heroin	0.00	grams	0.00	\$300 / gram	\$0
Ecstasy	0.00	hits	0.00	\$20 / hit	\$0
Meth	47.40	grams	47.40	\$100 / gram	\$4,740
K2/Pills	0.00	pills	0.00		

	Amount	YTD
Search Warrants	6	6
Currency Seized	\$5,187	\$5,187
Firearms Seized	12	12
Vehicles Seized	1	1
Arrests	28	28

Detective Activity

	Amount	YTD
New Cases Assigned	104	104
Closed/Resolved Cases	84	84
Criminal Arrests	43	43
Homicides	3	3
Infant Death Investigations	0	0
Suicide Investigations	0	0
Missing Person Investigations	8	8
Computer/Cell/Tech Exams	143	143

U.S. Marshals Great Lakes Task Force

	Amount	YTD
Felony Arrests	5	5
Misdemeanor Arrests	0	0
TOTAL	5	5

	Amount	YTD
Sex Offender Registrations	115	115

**Public Works Department
Monthly Report
January 2026**

Engineering:

Sanitary Sewer Herbicide Root Control Project:

Month Activity: Dukes Completed the 2nd year of application in March. The third and final year of application will be completed in 2026.

Project Background: The project was designed and advertised by Engineering Staff on December 13, 2023, with bids received on January 4, 2024. Dukes Root Control provided the lowest responsible bid, and the contract was awarded by City Council on January 16, 2024.

Oakland and Grand Sewer Separation Project (Basin 5/6):

Month Activity: The bore and jack under Rt 48 at Marietta was completed in in January. The work is expected to commence once the weather breaks in February.

Project Background: The project was designed by AECOM and advertised by Engineering Staff on December 17, 2024, with bids received February 11, 2025. Entler Excavating of Decatur provided the lowest responsible bid, and the contract was awarded by the City Council on February 18, 2025, pending a loan received by the IEPA. The City received the loan from the IEPA Late March allowing for the project to be awarded to Entler. Work was completed in separate area north of Grand Ave (Basin 6), paving is scheduled for November. Due to the scheduling of railroad flaggers, the work on route 48 will be delayed until spring.

Allen Bend Pump Station Replacement

Month Activity: No work was completed in January. Work is scheduled to commence this spring with the electrical and switchover over of the pump station.

Project Background: The project was designed and advertised by Engineering Staff on April 9, 2025, with bids received April 30, 2025. Burdick Plumbing and Heating provided the lowest responsible bid, and the contract was awarded by the City Council on May 19, 2025.

2025 Manhole Rehabilitation Project

Month Activity: Work was completed with the manhole frame and cover replacements. Lining is scheduled to start in early spring.

Project Background: The project was designed and advertised by Engineering Staff on July 9, 2025, with bids received on July 30, 2025. Culy Contracting provided the lowest responsible bid, and the contract was awarded by the City Council on August 18, 2025.

2025 Storm Drainage Improvement Projects:

Month Activity: Work on Karen Dr was completed in November with the remaining work put on hold until the spring due to the inability to repair the asphalt roads.

Project Background: The project was designed and advertised by Engineering Staff on September 27, 2025, with bids received October 8, 2025. A&R Services provided the lowest responsible bid, and the contract was awarded by City Council on October 20, 2025. Work will be started in November.

2025 Street Restoration Project:

Month Activity: All paving is on hold until the spring, but curb and sidewalk work may commence early if February weather allows.

Project Background: The project was designed and advertised by Engineering Staff on October 1, 2025, with bids received October 22, 2025. Dunn Company provided the lowest responsible bid, and the contract was awarded by City Council on November 3, 2025. Work is

expected to start in November.

2025 Trenchless Long Lining Repairs:

Project Background: The project was designed and advertised by Engineering Staff on November 26, 2025, with bids received December 17, 2025. SAK Construction provided the lowest responsible bid, and the contract was awarded by City Council on January 5, 2026. Work is expected to start in March.

**MUNICIPAL SERVICES MONTHLY DATA
JANUARY 2026**

ASPHALT	QUANTITY	HOURS	OTHER INFO
Dura Patcher (spray)	0 patches	0	
LS Replacement Asphalt	0 sq yds	0	
Milling / Asphalt	0 sq yds	0	
Miscellaneous / Asphalt	0	25.50	
Pothole Patch / Repair	3,019 patches	527	
Street Repair / Asphalt	0 sq yds	0	
CONCRETE	QUANTITY	HOURS	OTHER INFO
Miscellaneous / Concrete	0	164.50	
SS Utility Cuts / Curb & Gutter	0 linear ft	0	
SS Utility Cuts / Driveway	0 sq yds	0	
SS Utility Cuts / Pavement	0 sq yds	0	

SS Utility Cuts / Sidewalk	0 sq ft	0	
Water Dept Cuts / Curb & Gutter	0 ln ft	0	
Water Dept Cuts / Driveway	.80 sq yds	7	
Water Dept Cuts / Pavement	151.90 sq yds	188	
Water Dept Cuts / Sidewalk	0 sq ft	0	
LS Replacement Sidewalk	155.50 sq ft	24	
LS Replacement Pavement	0 sq yds	0	
LS Replacement Driveways	0 sq yds	0	
LS Replacement Curbs/Gutters	0 ln ft	0	
DOWNTOWN PARKS	QUANTITY	HOURS	OTHER INFO
Downtown Maintenance		171 Regular / 4 HC	
Flowerbed Maintenance		0	
Fountain		0	
Sweeping / Downtown Parks		0	
Downtown Parks		9.5	
ELECTRICAL	QUANTITY	HOURS	OTHER INFO
Miscellaneous / Electrical		0	
Service Calls / Other Departments		0	
Street Light Maintenance		84	
Traffic Signal Repair		261.50 Regular / 10 OT	
Warning Siren Maintenance		26	
FLEET	AVAILABILITY	BILLABLE HOURS	OTHER INFO

Fleet Tasks	97.56%	520.92	
FORESTRY	QUANTITY	HOURS	OTHER INFO
Miscellaneous		127	
Mowing City Lots		0	
Mowing City Property / ROW		0	
Mowing City Property / State ROW		0	
MSC Maintenance		40	
New Tree Care & Maintenance		0	
Pesticide Application		0	
Storm Damage Clean-up		50.50	
Stump Removal	44	118 Regular / 19.5 HC	
Tree Removal	281 (inch diameter)	199.5	
Tree Trimming	13	17	
Vegetation Removal	0	0	
PARKING	QUANTITY	HOURS	OTHER INFO
Mail Delivery		18	
Parking Lots/Garage Maintenance		22	
Parking Meter Collection		10.50	
Parking Meter Repair		8.50	
Miscellaneous / Parking		4 HC	
STREET MAINTENANCE	QUANTITY	HOURS	OTHER INFO
Alley Grading	0 linear ft	0	

Catch Basin / Pumped		0	
Catch Basin / Repaired	7	32	
Culvert / Installed	15 linear ft	21	
Culvert / Jetted	0 linear ft	0	
Ditch / Cleaning	0 linear ft	0	
Storm Sewer / Jetted	0 linear ft	0	
Storm Sewer / Repaired	0	0	
Sanitary Back-up / Jetted	4,575 linear ft	25 Regular / 30 OT	
Sanitary Manholes / Pumped	0	0	
Sanitary Manholes / Repaired	1	15	
Sanitary Sewers / Cleaned	1,300 linear ft	12	
Sanitary Sewers / Jetted	841 linear ft	6	
Sanitary Sewers / Roots	14,351 linear ft	26	
Sanitary Sewers / Repaired	0	0	
Street Cleaning / 3 rd Shift	0 miles	0	
Street Cleaning / County Roads	0 miles	0	
Street Cleaning / Neighborhoods	26.9 miles	257	
Street Cleaning / Priorities	0 miles	0	
Street Cleaning / State Routes	0 miles	0	
TRAFFIC	QUANTITY	HOURS	OTHER INFO
Decals Made	332	8 Regular / 13 HC	
Miscellaneous Traffic Control		37	

Mowing Entry Signs		0	
Signs / Installed	72	112 Regular / 4 HC	
Signs / Made	87	74.50 Regular / 6 OT / 87.70 HC	
Signs / Repaired	119	152.50 Regular / 30 HC	
Striping / Paint	0 feet	0	
Striping / Tape	0 feet	0	
Symbols / Paint	0	0	
Symbols / Thermoplastic	0	0	
Traffic Control (set up & removal)		0	
VIOLATION RESPONSE	QUANTITY	HOURS	OTHER INFO
72-hour / City Property		0	
72-hour / Clean-Up	126	413	
72-hour / Travel Time		31	
Home Secures	30	70	

**Water Production Division
Monthly Report
January 2026**

Lake Decatur Water Level: Lake Decatur ended the month of January at a water level of 608.9, a drop of ten inches for the month. About three quarters of an inch of rainfall equivalent (converted from snow) was measured at the plant in January. For January 2024 and January 2025, the end-of-the-month water elevation was 612.9 both years. The lake is currently four feet lower than those years. At the current rate of decline, the North Water Treatment Plant water

intakes would be affected in late April. Although past droughts have typically ended by that time of year, alternative water sources have been brought back online by both the City and ADM. See discussion below.

Water Production: In January, 600.6 million gallons (MG) of potable water were pumped into the water distribution system. The MG pumped in January 2024 and January 2025 was 538.0 and 582.7, respectively.

Drought Response: Pumping from the Vulcan Watermine resumed on 1/21/26. It had been recharging from groundwater for 2 ½ months and was about 1/3 full when pumping resumed. The Cisco Well was brought into service on 1/23/26. It hadn't been used in many years because it had been observed to pull water from the Sangamon River upstream of the well only to discharge it back in the river. The current situation is different, though. The river is currently dry upstream of the well, and so it is discharging from an aquifer to the river. This is a net gain to the lake. The DeWitt wells will be brought back online in early February. ADM is also re-activating their wells. The net effect of these actions is to slow down the drop in lake levels.

The big question is “when will it rain again?” The National Weather Service outlook indicates above-average precipitation in the months of February, March and April. Staff has re-engaged with State Climatologist Trent Ford to model the range of predicted precipitation for each month so that we can assess the effect on lake levels.

The team continues to evaluate risks and proactively plan preventive actions.

Chemical Feed Upgrades Continue: The fourth of four lime feed systems is now being converted to hydrated lime. In February, the chlorine system will be converted to a vacuum-based feed, which will represent a major improvement in safety.

Chlorine Safety Training: As required by our chlorine risk management plan, all staff at the plant is now completing refresher training on chlorine safety.

Water Ambassador Gold Award: The City of Decatur has earned the Gold Award from the Illinois Section of AWWA's Water Ambassador program. A plaque will be presented at an upcoming City Council meeting.

Lake Decatur Watershed Management Plan:

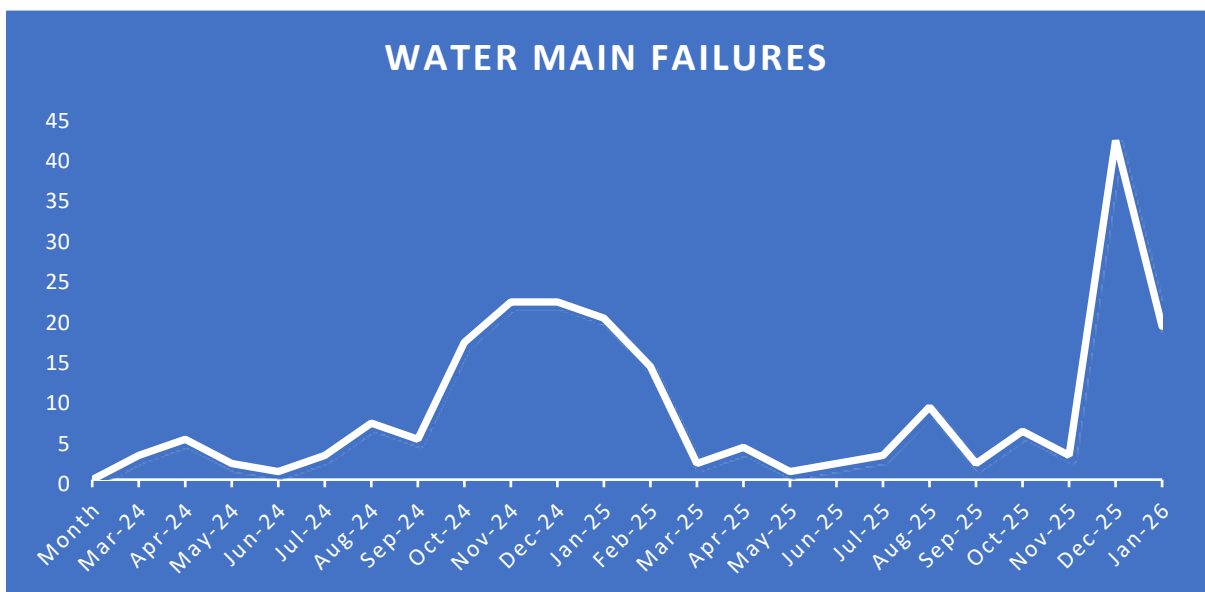
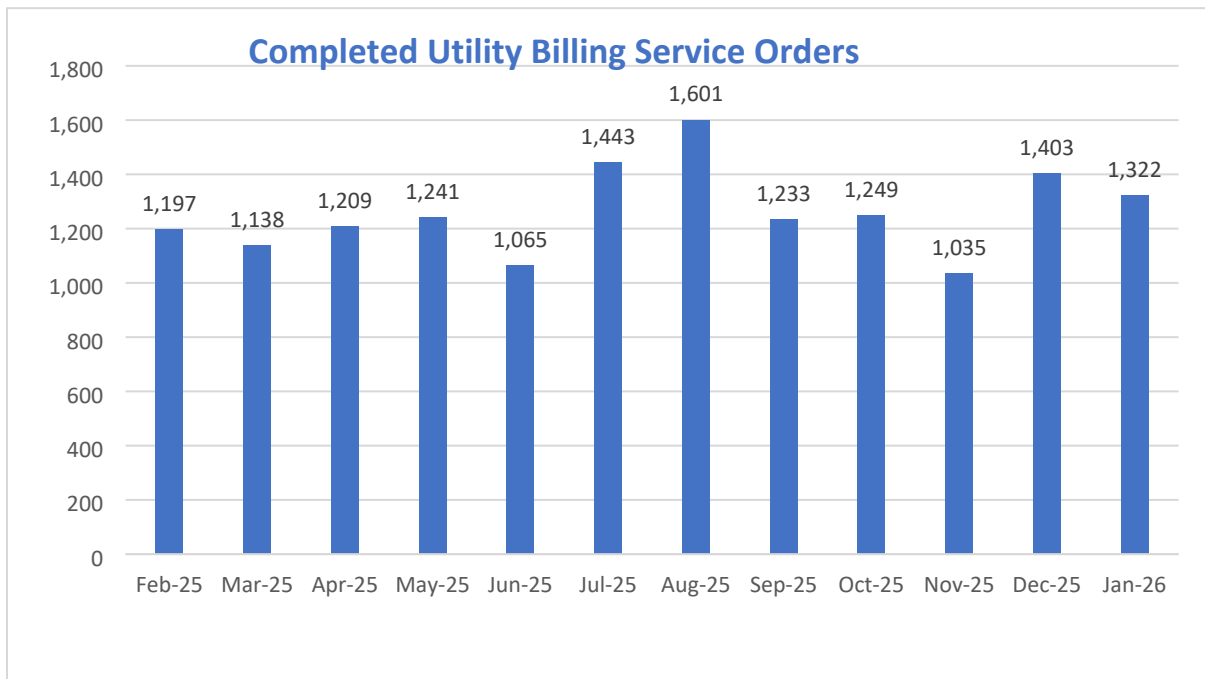
- City of Decatur has a new cooperative partnership with EcoSystem Exchange to offer farmers free design plans for water drainage management and bioreactors on qualifying fields.
- The Lake Patrol hiring process is underway with application deadline extended until January 30th.
- American Farmland Trust and the City of the Decatur hosted a workshop "Dollars and Sense in the Lake Decatur Watershed" on January 29 with 45 people attending. The workshop focused on the ROI of edge of field practices and the success of the Regional Conservation Partnership Program (RCPP).

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All standards were met.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents or OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Turbidity in the raw water entering the plant continues to be low, indicating low sediment.

January 2026
Water Services:

Water Services staff repaired 19 water main failures, 12 water services, 5 fire hydrants, 1 control valve, 1 valve box and inspected 28 system control valves and 1 fire hydrant. Completed 78 miscellaneous distribution system orders and 1,322 Utility Billing service orders. For 2026, water customers utilized the City's Cost Share Replacement Program to assist in the cost for the replacement of 5 galvanized water services.



Transportation Services Department

Monthly Report

January 2026

Mass Transit Division

For the month of January, the Mass Transit staff completed the following projects:

1. All Modeshift Mounting brackets were installed in preparation for the validator installation.
2. Attended the Quarterly Rural Transportation Advisory Board meeting.
3. Attended the Procurement III training by National Transit Institute.

Our ridership for the month consisted of the following:

Mon-Sun	Fixed Route	Paratransit	Micro	Total
Passenger Rides	63,724	1,853	14,741	80,318
Miles Driven	100,959	10,255	74,384	185,598
On Time Performance	89%	96%	94%	
Train Delays	6	2		8

Facilities Maintenance Division

The Maintenance Manager has developed individualized building inspection reports for each facility based on the model that transit uses for the FTA requirements. Each City building will receive Quarterly inspections-these inspections will aid in long term capital planning and maintenance costs.

Snow removal and ice management was a priority for all facilities.

1. Transit Facilities: Monthly maintenance inspection completed and minor repairs made.
2. Library Facilities: Monthly maintenance inspection completed and minor repairs made. Library chiller punch list has been completed.
3. Police Facilities: Monthly maintenance inspection completed and minor repairs made.
4. MSC: Ongoing minor repairs, Waiting for manufacturers inspection for the roof.
5. Fire Department: Ongoing repairs and projects across all fire stations.
6. Attended the “Partners in Peace Meeting”

Transit Maintenance & Electric Vehicle (EV) Division

For the month of January, the EV staff completed the following projects:

1. The Public EV chargers at the Civic Center, Library, Fairview Park, and Nelson Park have all been installed. The commissioning for use should be online Feb 26'. This was delayed due to weather.
2. Achieved 100% on time completion of all preventative maintenance tasks for assets.