



Monday, December 15, 2025
5:30 PM
City Council Chamber

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Proclamations and Recognitions

III. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

IV. Approval of Minutes

1. Approval of Minutes of December 1, 2025 City Council Meeting

V. Unfinished Business

VI. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing the City of Decatur to Provide an Interfund Cash Advance to Certain Funds to Affect a Positive Cash Position as of the Close of Business as of December 31, 2025
3. Resolution Authorizing a Lease Agreement between the City of Decatur and Flock Safety for the Deployment of Surveillance Cameras
4. City Manager Update
5. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for

concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

- A. Resolution Authorizing Renewal of OpenGov, Inc. Maintenance and Support for Permitting and Licensing Software
- B. Resolution Authorizing the Purchase of Eight (8) Radar Signs from Radarsign
- C. Resolution Authorizing Consulting Services Agreement - Ann L. Schneider and Associates LLC
- D. Resolution Authorizing an Intergovernmental Agreement between the City of Decatur Illinois and County of Macon, Regarding Sharing the Costs for the Ann L. Schneider Consulting Agreement
- E. Ordinance Annexing Territory 3063 Lakeland Road
- F. Resolution Authorizing an Agreement with Novotx, LLC, to Provide Asset Management Software and Implementation Services, City Project 2024-32
- G. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Alum, for the Year 2026, Purchase #PUR2025-09
- H. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Carbon, for the Year 2026, Purchase #PUR2025-09
- I. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Carbon Dioxide, for the Year 2026, Purchase #PUR2025-09
- J. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Chlorine, for the Year 2026, Purchase #PUR2025-09
- K. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Hydrofluorosilicic Acid, for the Year 2026, Purchase #PUR2025-09
- L. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Lime, for the Year 2026, Purchase #PUR2025-09
- M. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Sodium Chloride, for the Year 2026, Purchase #PUR2025-09
- N. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Sodium Chlorite, for the Year 2026, Purchase #PUR2025-09
- O. Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order

Furnishing Water Treatment Chemical - Sodium Hexametaphosphate, for the Year 2026,
Purchase #PUR2025-09

VII. Other Business

VIII. Adjournment

1. Monthly Reports, November, 2025

CITY COUNCIL MINUTES
Monday, December 1, 2025

On Monday, December 1, 2025, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp and Dennis Cooper. Mayor Moore Wolfe declared a quorum present.

Interim City Manager Melissa Hon attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe recognized Clay Gerhard with a Stephen Decatur medallion for his lifesaving efforts during a car fire incident.

Mayor Moore Wolfe called for Appearance of Citizens.

The following citizens provided comments to the Council: Deemi Islamoski, Dennis Hepworth and Kevin Hale.

Mayor Moore Wolfe called for approval of the minutes.

The minutes of November 17, 2025, City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Culp and on call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With there being no Unfinished Business, Mayor Moore Wolfe called for New Business.

2025-77 An Ordinance Levying Property Taxes for the City of Decatur, Illinois for the Purpose of Raising Revenue to Meet Certain Necessary Expenses of the City for the Fiscal Year Beginning January 1, 2026, and Ending December 31, 2026, and Fixing a Time When the Same Shall Take Effect, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Interim City Manager Hon provided an overview of the Ordinance.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-78 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2014 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-79 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2016 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-80 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2018 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-81 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2019 Series B Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-82 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2019 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-83 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2020 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-84 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2022 Series Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2025-85 An Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2025 Series A Bonds, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2025-306 Resolution Rescinding Resolution R2023-19 Authorizing American Rescue Plan Act (ARPA) and Home Investment Partnership Funds for the Redevelopment of Garfield School, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Interim City Manager Hon provided an overview of the Resolution.

Ms. Lacie Elzy, Director of Economic and Community Development, provided additional comments.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2025-307 Resolution Authorizing Home Investment Partnership Funds for the Redevelopment of Garfield School, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2025-308 Resolution Authorizing Real Estate Purchase Agreement Between City of Decatur, Illinois and Garfield School Associates, LP for the Property Located at 1077 West Grand Ave Lot One of Garfield School Apartments Addition, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Interim City Manager Hon provided an overview of the Resolution.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2025-309 Resolution Authorizing Real Estate Purchase Agreement Between City of Decatur, Illinois and Garfield School Associates, LP for the Property Located At 1077 West Grand Ave Lot Two of Garfield School Apartments Addition, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Ms. Elzy, Director of Economic and Community Development, provided an overview of the Resolution and presented slides that featured a rendering of the building.

Upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Interim City Manager Hon provided the City Manager Update. New Hires: Robert Oleson, Construction Code Inspector (Structural), Terry Landry, Construction Code Inspector (Electrical), Phillip Collins, GIS Specialist, Robert Laskowski, Equipment Operator, Travis Schanaman, Director of Information Technology, Tory Owens, Police Patrol Officer, Promotions: Tina German-Roberts, Fire Captain Retirement: John Baer, Fire Captain. City employees were recognized for their dedication to working through the weekend during a recent winter storm event.

Mayor Moore Wolfe called for Consent Agenda Calendar Items A. through C. and asked if any Council member wished to remove an item from the Consent Agenda Calendar. No Council member requested to remove an item from the Consent Agenda Calendar. The Clerk read Calendar Items A. through C.:

2025-86 Item A. Ordinance Annexing Territory 3968 West Division Street

R2025-310 Item B. Resolution Authorizing the Execution of an Agreement for Faries Parkway Concrete Patching City Project 2025-36

R2025-311 Item C. Resolution Appropriating Additional Motor Fuel Tax Funds for the Construction Maintenance Agreement with the Illinois Central Railroad to Improve the Brush College Road Grade Crossing Separation Project City Project 2009-33 Section 09-00933-01-BR

Councilwoman Gregory moved Items A. through C. be approved by Omnibus Vote; seconded by Councilman Culp, and on call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Councilman Culp acknowledged Clay Gerhard for his life-saving efforts. Mayor Moore Wolfe thanked Kevin Hale for sharing his personal experience with the city's homebuyer program. Councilman McDaniel brought up a recent article concerning the long-term effects of cannabis use. Councilwoman Cruz shared that the Economic & Community Development Department has resources available to support the elderly with heat and water-related issues. Mayor Moore Wolfe noted that individuals seeking help for essential services can reach out to United Way by calling 211.

There being no Other Business, Mayor Moore Wolfe called for adjournment.

Councilwoman Gregory moved the regular City Council meeting be adjourned, seconded by Councilman Culp and upon call of the roll, Council members Lisa Gregory, Consuelo Cruz, Pat McDaniel, David Horn, Ed Culp, Dennis Cooper and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 6:00 p.m.

Approved _____
Kim Althoff
City Clerk



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report November 2025

The Year in Play

The total revised budget for fiscal year 2025 authorizes \$311.2 million in expenditure, against \$309.0 million in authorized revenues.

The General Fund, as a part of the revised City budget, includes General Fund revenues of \$96.12 million and expenses of \$96.12 million.

City Financial Position

The City of Decatur ended the reporting period with a total cash position of \$107.2 million (excluding trust and agency funds earmarked for Police and Fire pensions).

City cash reserves are contained in Special Revenue funds (\$13.7 million), TIF Redevelopment funds (\$2.8 million), Capital funds (\$1.8 million), Debt Service fund (\$1.8 million), Internal Service funds (\$6.7 million) and Enterprise funds (\$53.3 million), which are earmarked for specific purposes and not expendable to finance the cost of basic services provided to citizens and stakeholders.

City cash position reported in \$ millions, numbers may not add due to rounding

Fund Type	Sep-25	Oct-25	Nov-25	Comment
Special Revenue	11.9	13.1	13.7	Library, State MFT, Local MFT, Federal programs, etc.
TIF Redevelopment	2.9	2.9	2.8	Debt service and redevelopment agreement obligations
Capital	1.8	1.5	1.8	Capital funding available
Debt	1.0	1.2	1.8	Debt service obligations
Internal Service	9.8	6.2	6.7	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	55.4	55.1	53.3	Utilities – Water, Sewer, Storm Water, Transit, Recycling, Fiber
Non-General Fund	82.8	80.0	80.1	
General Fund	24.8	26.8	26.8	Basic services to citizens and stakeholders
Total City Cash	107.9	104.9	107.2	

The periodic changes in fund balance are explained by capital project transfers and debt-related transfers. The capital expenses occur at the beginning of the year, or episodically in large chunks as projects, debt payments, or purchases such as when vehicles come due. Revenue comes in monthly, so even though there is a balanced budget, fund balance will fluctuate periodically.

General Fund Position

Cash

The City General Fund ended the reporting period with a cash position of \$26.8 million, or 103 days of cash reserve. The general fund 90-day reserve was calculated to be \$23.2 million for the FY2025 budget based on the policy of excluding capital expenses. The revised 75-day reserve policy is \$19.4 million for the FY2025 budget. GFOA (Government Finance Officers Association) fund balance policy recommends governments consider their specific circumstances and suggests that 60 days cash would be a minimum cash reserve to maintain.¹

The City has 4 funds (Transit, Central TIF, Community Grants, and CDBG) in a deficit cash position at the end of the reporting period. The total deficit for these funds equals \$3.3 million. Transit grants receivables are \$3.0 million. Funds with a negative cash balance are in effect funded by the General Fund since it represents unrestricted cash.

General Fund

City General Fund position of revenue received versus expense incurred to date is as follows for the period.

Chart notes
1 – actual year-to-date general fund revenue and expense
2 – budget year-to-date general fund revenue and expense
3 – year-to-date percentage comparison of actual to budget

\$(000)	Year to Date(1)	Budget Target(2)	% vs Target(3)
Revenue	88,875	89,898	-1%
Expense	86,280	90,240	-5%
Surplus	2,595	(342)	

Revenue Comments

- The revenue estimates are based upon the FY2024 actual collections. For example, if 10% of a revenue was received in FY2024 in a given month, the FY2025 budgeted amounts, with certain exceptions, are budgeted to come to 10% in that same month in FY2025.
- Local and state economic indicator taxes are distributed with a 1-3 month lag between merchant collection and distribution to the city.

¹ GFOA Best Practices “Fund Balance Guidelines for the General Fund” - <https://www.gfoa.org/materials/fund-balance-guidelines-for-the-general-fund>

- The Local Use Tax is coming in well below budget. This is a tax on tangible personal property that is purchased outside Illinois but is titled and registered with an Illinois address, and it is allocated to the municipal and/or county governments in which the title address is located.
 - The state changed where the City is receiving this use tax and it is now being paid in State Sales Tax and Local Sales Tax, which are both higher than budgeted as directly related to Local Use Tax being under budget.
- State Replacement Tax (PPRT) is below budget currently and the State of Illinois just announced they will be cutting distributions to municipalities by 13% for the second half of the City's FY2025 budget year.

General Fund Revenue

Year-to-date position of revenue vs. budget - Revenue numbers may not add due to rounding

GENERAL GOV TAXES	Actual YTD	Revised Budget YTD	vs Adopted Budget	% vs Budget
PROPERTY TAX	12,515,267	12,635,975	(120,708)	-1%
MOBILE HOME PRIVELEGE TAX	-	-	-	
STATE SALES TAX	15,548,869	14,143,665	1,405,204	9%
TELEPHONE UTILITY TAX	1,112,983	986,662	126,321	11%
FOOD & BEVERAGE TAX	4,065,815	4,112,401	(46,586)	-1%
HOTEL AND MOTEL TAX	1,296,801	1,319,853	(23,052)	-2%
LOCAL SALES TAX	14,708,697	13,439,050	1,269,647	9%
AVIATION FUEL TAX	16,762	32,918	(16,156)	-96%
LOCAL USE TAX	1,061,470	2,456,856	(1,395,386)	-131%
AUTO RENTAL TAX	51,447	59,575	(8,128)	-16%
UTILITY TAX - ELECTRIC & GAS	7,035,143	7,533,826	(498,682)	-7%
VIDEO GAMING TAX	2,230,732	2,222,812	7,920	0%
CABLE TV TAX	740,977	874,000	(133,023)	-18%
Sub Total	60,384,963	59,817,592	567,371	1%
GENERAL GOVERNMENT (INTERGOV)				
LOCAL REPLACEMENT TAX	27,681	29,593	(1,911)	-7%
STATE REPLACEMENT TAX	1,292,565	1,385,879	(93,314)	-7%
STATE INCOME TAX	12,005,958	13,123,673	(1,117,714)	-9%
FEDERAL GRANTS	60,844	200,000	(139,156)	-229%
STATE GRANTS OR OTHER	122,058	100,000	22,058	
POLICE OT REIMBURSEMENTS	70,490	55,232	15,258	22%
CANNABIS TAX	99,736	109,649	(9,913)	-10%
OPIOID TREATMENT FUNDING	-	222,750	(222,750)	
ADDI REIMBURSEMENT	21,171	-	21,171	100%
Sub Total	13,700,503	15,226,775	(1,526,272)	-11%
GENERAL GOVERNMENT (SERVICE)				
Sub Total	8,173,638	8,539,421	(365,783)	-4%
GENERAL GOV LICENSES/PERMITS				
Sub Total	1,722,614	1,517,540	205,074	12%
GENERAL GOV FINES/FEES				
Sub Total	980,456	1,018,341	(37,885)	-4%
GENERAL GOV OTHER				
Sub Total	3,912,876	3,779,115	133,761	3%
General Fund Total (year-to-date)	88,875,050	89,898,785	(1,023,735)	-1%

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the 2025 projection, year-to-date revenue received, full year budget, with comparison to the full year budget and 2025 projection.

	2025 Budget	2025 YTD	YTD % of budget	2024 YTD	% Change year vs year
State Sales Tax (Gen Fund)	15,112,000	15,548,869	107.2%	13,147,540	18.3%
Local Sales Tax (Gen Fund)	14,414,000	14,708,697	106.8%	12,517,245	17.5%
State Income Tax	13,910,000	12,005,958	102.8%	11,358,449	5.7%
Utility Tax (Gas/Electric)	8,444,000	7,035,143	140.6%	4,264,816	65.0%
Food & Beverage Tax (Gen Fund)	4,478,000	4,065,815	88.9%	3,931,348	3.4%
Local Use Tax	2,690,000	1,061,470	35.3%	2,412,511	-56.0%
Video Gaming Tax	2,429,000	2,230,732	88.0%	2,175,386	2.5%
State/Local Replacement Tax (Gen Fund)	1,498,000	1,320,246	50.8%	1,740,636	-24.2%
Hotel & Motel Tax	1,438,000	1,296,801	97.9%	1,154,406	12.3%
Cable TV Tax	874,000	740,977	71.9%	830,924	-10.8%

General Fund Expense Comments

On a year-to-date basis, general fund spending is \$86.2 million of a \$96.126 million revised budget.

- Departments are at about 90% of their annual spend, which is expected for the middle of the 4th quarter
- Medical expenses for the city's self-insured medical plan are higher than expected due to several higher claimants.
- Overall expenses for the City are running under budget mostly due to salary vacancies.

Year-to-date position of expense vs. budget

Expense numbers may not add due to rounding

	Actual	Yearly Revised Budget	% of Budget
General Government	15,986,034	18,133,555	88%
Developmental Services	3,731,868	4,875,858	77%
Public Safety	56,200,322	61,490,984	91%
Public Works	10,480,099	11,625,603	90%
General Fund Expense	86,280,436	96,126,000	90%

Investments

City investments include approximately \$55.9 million in US Treasury Bonds and an additional \$11.5 million in the 2022 bond proceeds. The investment schedule provides details of the investments. The investments are comprised of pooled cash and the 2022 bond proceeds. The 2022 bond will be divested out of U.S. Treasury Bonds in 2025 as the water capital projects are being completed in 2025 and 2026 as intended with the bond proceeds. Water capital projects intended for use with the 2022 bond funds were delayed due to the supply chain availability and other construction delays after COVID.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months to three years; the 2022 bond funds are in short term investments through 2025.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Total debt at the start of FY2025:

- Total General Fund debt is \$21.2 million of General Obligation bonds and bank loans for vehicles.
- Total Water Fund debt is \$95.5 million for General Obligation bonds, a promissory note, and an IL EPA loan.
- Total Sewer Fund debt is \$30.2 million for IL EPA loans.
- Total Stormwater debt is \$2.5 million for an IL EPA loan.
- The Water and Sewer funds obtained additional IL EPA loans in March and June of 2025, but the payments for these will not be made until 2027 or 2028 upon project completion.

The City recently closed on an \$871,526 Busey Bank note for the purchase of a grapppler truck and the purchase and upfitting of three dump trucks. This was planned as part of the FY2025 budget and the purchases were approved as separate Council resolutions.

The City in June closed on refunding of the 2014 and 2015 General Obligation Bonds which were used to fund Lake Decatur dredging in order to obtain a more favorable interest rate with series 2025A Bonds and is working on a series of 2025B Bonds to refund 2016 and 2018 General Obligation bonds.

All debt principal and interest payments are covered within the fiscal year operating plan and budget and are secured within the current cash flow operations of the city.

City-Wide Revenue Tracking

City-wide Revenue received during the reporting period is \$21.6 million, with \$258.8 million year-to-date. The total is 84.7% of the revised revenue budget of \$309 million.

Property Tax

The certified levy is \$16,730,414 million, excluding TIF districts. The tax rate is 1.49036% (certified) of the (certified) EAV of \$1,122,575,182 with another \$34.54 million for the TIF districts. The City property tax levy is about 15.4% of the total property tax rate for City property owners.

The November distribution of property taxes was \$531,851 million for debt, Police and Fire pensions, the Library, and Municipal Band, with an additional \$26,499 in the TIF funds.

The property tax revenues received by the City according to the tax levy in effect will provide the cash resources to fund City contributions to the Decatur Police Officers' and Decatur Firefighters' Pension Funds, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The property tax revenues provide for the pension funds, operation of the Library, debt payments and the Municipal Band. Only a portion of the city's operational costs are funded by property tax, which are more generally funded by a variety of other revenues such as state income and use taxes, or fees for service, as per the Water Fund.

City-Wide Expenditure Tracking

City-wide expenses during the reporting period were \$17.1 million and \$220.6 million year-to-date. The total is 70.9% of the annual revised expense budget of \$311.2 million.

Headcount Staffing Across all Funds

Full-time staffing level is 461 FTEs versus budget of 490 FTEs. There are 13 part-time and temporary employees.

Cash balances in funds of note are as follows with comment:

The Trust & Agency Fund balance is sequestered in the Decatur Police Officers' and Decatur Firefighters' Pension Funds and are not available for expenditure on other city operations.

Fund	Balance	Comment
Federal HOME	\$45,604	Federally approved programs
Federal CDBG	-\$63,755	Community Development Block Grant
State Drug Enforcement	\$426,627	Police programs
Federal Drug Enforcement	\$299,189	Police programs
Building Fund	\$29,859	R&M and capital of Library facility
Public Library	\$1,699,787	Operational fund of Library
Library Capital	\$23,184	Capital Expense requirements and cash reserves
Library Trust	\$51,465	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$2,841,076	Street repairs and maintenance from the local fuel tax.
Motor Fuel Tax (state)	\$5,656,326	Street repairs and maintenance from the state fuel tax.
Community Revitalization	\$1,231,102	Revitalization initiatives.
Capital Project	\$1,206,149	Special project reserve is contained in this fund.
Equipment Replacement	\$532,982	Police, fire and public works capital requirements including vehicle replacements
Debt Fund	\$1,826,086	Debt payments on current debt issues
Fleet Maintenance	\$2,571,626	Repair and maintenance of City vehicle fleet
Risk Management	\$3,668,221	Cash reserves for ongoing business insurance costs including liability, property, & worker's compensation
Employee Insurance	\$547,520	Coverage for healthcare and other benefit expenses.
Public Transit	-\$3,048,488	Operational and capital funding of the transit system
Fiber Optics	\$299,129	City investment in the next phase of a fiber optic network
Storm Water	\$4,923,108	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer	\$16,945,673	Balance and ongoing cash flow is sufficient to fund currently defined sewer projects
Water Utility	\$15,422,399	Balance and ongoing cash flow is sufficient to fund currently defined water projects.
Water Capital	\$3,112,443	Capital projects
Water Reserve	\$6,023,979	Cash reserves for the enterprise funds.
2022 Water Bond Fund	\$9,484,543	Bond revenues in FY22, majority will be spent in 2025.
Grant	\$48,537	Primarily reimbursement grants



Fiscal Period Ending

Nov-25

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: Nov-25

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund	26,826,421.97	7,293,846.70	7,263,052.31	(40,459.76)		26,816,756.60	0.00	26,816,756.60	0.00
	Special Revenue Funds									
14	PAYROLL FUND	66,576.46	0.00	0.00	0.00		66,576.46		66,576.46	
16	COMMUNITY GRANT FUND	(66,549.96)	0.00	0.00	0.00		(66,549.96)		(66,549.96)	
17	HOME FUND	46,347.70	97.81	842.00	0.00		45,603.51		45,603.51	
18	CDBG FUND	(40,302.57)	200.00	23,652.21	0.00		(63,754.78)		(63,754.78)	
22	DUATS FUND	176,307.13	49.68	20.00	0.00		176,336.81		176,336.81	
25	STATE DRUG ENFORCEMENT	376,896.73	37,042.02	11,662.28	24,350.12		426,626.59		426,626.59	
26	DUI FINES AND FEES FUND	149,250.25	1,913.26	2,802.85	0.00		148,360.66		148,360.66	
27	POLICE LAB & PROGRAMS	195,063.54	54.97	25.90	0.00		195,092.61		195,092.61	
30	FEDERAL DRUG ENFORCEMENT	299,104.60	84.29	0.00	0.00		299,188.89		299,188.89	
34	BUILDING FUND	16,076.46	49,801.47	36,018.56	0.00		29,859.37		29,859.37	
35	LIBRARY FUND	1,867,075.05	189,080.91	356,368.49	0.00		1,699,787.47		1,699,787.47	
36	MUNICIPAL BAND FUND	64,269.29	4,003.24	4,645.83	0.00		63,626.70		63,626.70	
37	FOREIGN FIRE INSURANCE FUND	454,789.12	550.36	9,422.19	0.00		445,917.29		445,917.29	
42	LOCAL STREETS & ROADS	2,699,828.87	143,089.01	1,842.26	0.00		2,841,075.62		2,841,075.62	
46	MOTOR FUEL TAX FUND	5,775,732.88	269,856.99	389,263.56	0.00		5,656,326.31		5,656,326.31	
58	LIBRARY CAPITAL	23,177.29	6.53	0.00	0.00		23,183.82		23,183.82	
59	LIBRARY TRUST FUNDS	51,915.17	14.56	464.41	0.00		51,465.32		51,465.32	
84	COMMUNITY REVITALIZATION	913,167.90	660,206.91	342,272.50	0.00		1,231,102.31		1,231,102.31	
85	GRANT FUND	65,507.29	16.07	16,985.96	0.00		48,537.40		48,537.40	
92	ITEG FUND	0.00	0.00	0.00	397,407.00		397,407.00		397,407.00	
	Total Special Revenue Funds	13,134,233.20	1,356,068.08	1,196,289.00	421,757.12	0.00	13,649,192.94	0.00	13,715,769.40	0.00
	TIF & Redevelopment Funds									
120	CENTRAL TIF	(171,147.58)	24,767.44	(7,662.00)	0.00		(138,718.14)		(138,718.14)	
21	WABASH CROSSING TIF	1,346,674.43	1,319.32	0.00	0.00		1,347,993.75		1,347,993.75	
23	EASTGATE TIF FUND	957,679.88	19,238.73	119,293.04	0.00		857,625.57		857,625.57	
24	SOUTHSIDE TIF FUND	382,635.88	193.39	0.00	0.00		382,829.27		382,829.27	
28	PINES SHOPPING CENTER TIF	87,287.55	3,201.44	0.00	0.00		90,488.99		90,488.99	
29	GRAND & OAKLAND TIF	339,015.90	6,219.15	0.00	0.00		345,235.05		345,235.05	
	Total TIF & Redevelpmnt Funds	2,942,146.06	54,939.47	111,631.04	0.00	0.00	2,885,454.49	0.00	2,885,454.49	0.00
	Capital Funds									
40	PEG CAPITAL FUND	49,010.08	7,564.43	21.38	0.00		56,553.13		56,553.13	
45	CAPITAL PROJECT FUND	1,003,863.63	325,311.36	123,025.79	0.00		1,206,149.20		1,206,149.20	0.00
61	EQUIPMENT REPLACEMENT	459,919.11	246,519.89	173,456.71	0.00		532,982.29		532,982.29	
	Total Capital Funds	1,512,792.82	579,395.68	296,503.88	0.00	0.00	1,795,684.62	0.00	1,795,684.62	0.00

City of Decatur
Treasurer's Cash Report

Month of: Nov-25

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	1,209,212.89	616,873.42	0.00	0.00		1,826,086.31		1,826,086.31	0.00
60	Internal Service Funds FLEET MAINTENANCE	2,447,967.87	293,344.62	169,686.76	0.00		2,571,625.73		2,571,625.73	
64	RISK MANAGEMENT	3,385,403.74	306,533.76	23,717.00	0.00		3,668,220.50		3,668,220.50	
65	INSURANCE FUND	374,272.01	1,097,092.79	932,702.49	8,857.78		547,520.09		547,520.09	
	Total Internal Service Funds	6,207,643.62	1,696,971.17	1,126,106.25	8,857.78	0.00	6,787,366.32	0.00	6,787,366.32	0.00
70	Enterprise Funds TRANSIT	(2,925,642.50)	1,251,693.22	1,374,538.37	0.00		(3,048,487.65)		(3,048,487.65)	
77	FIBER OPTICS	324,917.02	2,447.92	28,235.92	0.00		299,129.02		299,129.02	
78	STORM WATER	4,846,929.45	257,306.99	181,128.74	0.00		4,923,107.70		4,923,107.70	
79	SEWER FUND	16,633,475.47	603,968.90	291,771.49	0.00		16,945,672.88		16,945,672.88	
80	WATER FUND	13,590,452.90	3,140,417.49	1,327,157.53	18,686.03		15,422,398.89		15,422,398.89	
81	WATER CAPITAL	3,369,185.03	46,409.87	303,151.93	0.00		3,112,442.97		3,112,442.97	0.00
86	WATER RESERVE	6,023,978.90	0.00	0.00	0.00		6,023,978.90		6,023,978.90	
88	RECYCLING PROGRAM	194,403.77	62,695.85	38,468.68	0.00		218,630.94		218,630.94	
89	2022 WATER BOND FUND	11,075,561.80	7,070.86	1,598,089.66	0.00		(291,006.91)	9,775,549.91	9,484,543.00	
	Total Enterprise Funds	53,133,261.84	5,372,011.10	5,142,542.32	18,686.03	0.00	43,605,866.74	9,775,549.91	53,381,416.65	0.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	3,111,653.86	281,812.19	895,386.72	(21,423.54)		2,476,655.79		2,476,655.79	
90	FIRE PENSION INVESTMENTS	116,088,139.50	1,818,941.18	14,243.63	21,423.54			117,914,260.59	117,914,260.59	
	TOTAL FIRE PENSION	119,199,793.36	2,100,753.37	909,630.35	0.00	0.00	2,476,655.79	117,914,260.59	120,390,916.38	
91	POLICE PENSION FUND CASH	4,902,615.70	335,777.83	1,068,421.45	0.00		4,169,972.08		4,169,972.08	
91	POLICE PENSION INVESTMENTS	154,985,599.85	2,211,845.60	3,003.11	0.00			157,194,442.34	157,194,442.34	
	TOTAL FIRE PENSION	159,888,215.55	2,547,623.43	1,071,424.56	0.00	0.00	4,169,972.08	157,194,442.34	161,364,414.42	
	Total Trust & Agency Funds	279,088,008.91	4,648,376.80	1,981,054.91	0.00	0.00	6,646,627.87		281,755,330.80	0.00
	Total City Funds	384,053,721.31	21,618,482.42	17,117,179.71	408,841.17	0.00	104,013,035.89	9,775,549.91	388,963,865.19	
Memorandum Items										
	Pooled Cash Investments							59,367,477.72	59,367,477.72	
	City Funds ex Trust & Agency	104,965,712.40	16,970,105.62	15,136,124.80	408,841.17	0.00	97,366,408.02	69,143,027.63	107,208,534.39	0.00

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: Nov-25

Grant ID	Div	Grant Name	Expiration	State	Federal	Status	Grant Amount
	Executive/Police/Public Works	COMMUNITY VIOLENCE PREVENTION (TURNER)	6/30/2026	X		ACTIVE	1,000,000
	Executive	COMMUNITY VIOLENCE PREVENTION (TURNER) Cont'd	6/30/2026	X		ACTIVE	500,000
	Executive	DCEO 23-203058	7/31/2025	X		ACTIVE	3,000,000
	Executive	DCEO 23-203059	7/31/2025	X		ACTIVE	3,000,000
	Executive	USDA Forest Service Urban and Community Forestry Inflation Reduction Act	2028		X	ACTIVE	750,000
C2021	54 Neighborhood Revitalization	B-21-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	9/1/2028		X	ACTIVE	1,420,946
C2022	54 Neighborhood Revitalization	B-22-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	9/1/2029		X	ACTIVE	1,374,790
C2023	54 Neighborhood Revitalization	B-23-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	9/1/2030		X	ACTIVE	1,319,714
C2024	54 Neighborhood Revitalization	B-24-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	9/1/2031		X	ACTIVE	1,303,030
CCV19	54 Neighborhood Revitalization	B-20-MW-17-0008 CDBG CARES ACT ALLOCATION	9/21/2026		X	ACTIVE	1,292,894
H2018	54 Neighborhood Revitalization	M-18-MC-17-0008 HOME INVESTMENT PARTNERSHIP	9/1/2026		X	ACTIVE	444,741
H2019	54 Neighborhood Revitalization	M-19-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2027		X	ACTIVE	425,163
H2020	54 Neighborhood Revitalization	M-20-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2028		X	ACTIVE	431,353
H2021	54 Neighborhood Revitalization	M-21-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2029		X	ACTIVE	413,549
H2022	54 Neighborhood Revitalization	M-22-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2030		X	ACTIVE	497,298
H2023	54 Neighborhood Revitalization	M-23-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2031		X	ACTIVE	466,119
H2024	54 Neighborhood Revitalization	M-24-MC-17-0203 HOME INVESTMENT PARTNERSHIP	9/1/2032		X	ACTIVE	372,082
HOME-AR	54 Neighborhood Revitalization	M-21-MP-17-0203 HOME - American Rescue Plan	9/30/2030		X	ACTIVE	1,497,384
HRAP	54 Neighborhood Revitalization	HOME REPAIR & ACCESSIBILITY PROGRAM ROUND 2	9/30/2027	X		ACTIVE	400,000
SCP	54 Neighborhood Revitalization	STRONG COMMUNITIES PROGRAM ROUND 2	9/14/2026	X		ACTIVE	337,000
	54 Planning	BROWNFIELDS COMMUNITY-WIDE ASSESSMENT GRANT	9/30/2028		X	ACTIVE	500,000
	54 Planning	25-1009-1437-40509	12/31/2025	X	X	ACTIVE	502,783
	65 Police	2023-25 BVP	12/31/2025		X	ACTIVE	29,800
	65 Police	2024-26 BVP	12/31/2026		X	ACTIVE	20,439
	65 Police	15PBJA-22-GG-02558-JAGX	9/30/2025		X	ACTIVE	36,081
	65 Police	15PBJA-23-GG-03383-JAGX	9/30/2026		X	ACTIVE	42,876
	65 Police	BJA FY24 JAG LOCAL Opportunity: O-BJA-2024-172239 F	9/30/2027		X	SUBMITTED	58,510
	65 Police	2024-25 IDOT Step	9/30/2025	X		ACTIVE	54,448
	65 Police	2024-26 BVP	9/30/2026		X	ACTIVE	20,493
	65 Police	ILETSB RECRUITMENT AND RETENTION GRANT	6/30/2027	X		SUBMITTED	300,000
	65 Police	FY26 Organized Retail Crime Program	6/30/2026	X		ACTIVE	15,000
	Fire	Fire Prevention and Safety (FP&S) Grant			X	SUBMITTED	298,194
9334	82 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W		X		ACTIVE	2,006,014
9335	82 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP			X	ACTIVE	44,000,000
9336	82 Public Works	6WGY(165)-RAILROAD GRADE CROSSING PROTECTION FND GCPF BRUSH COLLEGE	2025	X		ACTIVE	19,950,000
	82 Public Works	FRA CRISI	2028		X	ACTIVE	2,000,000
	82 Public Works	STATE FUND COMMITMENT - BRUSH COLLEGE GRADE SEPERATION		X		ACTIVE	1,500,000
	82 Public Works	MULTIMODAL TRANSPORTATION BOND FUND (ICC)	2025	X		ACTIVE	6,000,000
	82 Public Works	Norfolk Southern	2025	X		ACTIVE	1,000,000
	83 Public Works	Lead Service Line Inventory (Round 4)	11/1/2025	X		ACTIVE	50,000
	82 Public Works	Public Water System Energy Efficiency Program	8/31/2026		X	SUBMITTED	500,000
	82 Public Works	Pride of the Prairie Food Waste Composting Plan	4/30/2026	X		ACTIVE	59,362
	82 Public Works	RCPP Project Lake Decatur Water Quality Initiative	4/12/2028		X	ACTIVE	2,314,935
	82 Public Works	Regional Site Readiness Program-Capital Ready	1/31/2027	X		ACTIVE	2,918,000
	82 Public Works	Regional Site Readiness Program-Planning	12/31/2025	X		ACTIVE	149,500
	82 Public Works	Rt 51 Lane Reduction/Multiuse Path/ITEP			X	ACTIVE	2,000,000
	82 Public Works	Section 319- Non-Point Pollution Control Financial Assistance Program	6/14/2025	X		ACTIVE	250,003
	700 Mass Transit	EV Readiness Plan	2/28/2025		X	ACTIVE	240,000
	700 Mass Transit	CAP-22-1176-ILL	4/1/2028	X		ACTIVE	1,000,000
	700 Mass Transit	CAP-22-1221-ILL	4/1/2028	X		ACTIVE	2,760,000
	700 Mass Transit	CAP-23-1257-ILL	11/30/2028	X		ACTIVE	3,750,000
	700 Mass Transit	CAP-23-1529-ILL	11/30/2028	X		ACTIVE	290,000
	700 Mass Transit	CAP-23-1528-ILL	11/30/2028		X	ACTIVE	1,850,000
SC20	700 Mass Transit	CAP-21-40-1141-ILL #pend CAPITAL GRANT	12/31/2025		X	ACTIVE	1,140,000
	700 Mass Transit	IL-2020-010-01	3/30/2025		X	ACTIVE	412,270
	700 Mass Transit	IL-2020-020-00	3/30/2027		X	ACTIVE	6,168,433
	700 Mass Transit	IL-2020-022 Section 5307 Operating & Capital Assistanc	3/31/2027		X	ACTIVE	6,307,899
	700 Mass Transit	IL-2022-011-00	9/30/2027		X	ACTIVE	291,000
	700 Mass Transit	IL-2025-018-00 Microtransit	9/30/2029		X	ACTIVE	2,500,000
	700 Mass Transit	IL-2025-019 Section 5307 Operating & Capital Assistance	3/30/2026		X	ACTIVE	3,454,838
	700 Mass Transit	IL-2022-015-02	3/30/2027		X	ACTIVE	5,734,880
	700 Mass Transit	IL-2022-028-01	3/30/2028			ACTIVE	3,374,140
	700 Mass Transit	FTA FY2022 Low-No	3/30/2029			ACTIVE	16,800,000
	700 Mass Transit	FHWA 693JJ32440404 CFDA 20.939	3/30/2029		X	ACTIVE	300,000
	700 Mass Transit	Thriving Communities	3/30/2025		X	ACTIVE	
	700 Mass Transit	1274-2024-2	3/30/2029		X	ACTIVE	2,500,000
	700 Mass Transit	OP-25-47-IL Operating Grant	6/30/2028	X		ACTIVE	13,379,000
	700 Mass Transit	1274-2024-3	3/31/2028		X	ACTIVE	3,454,838
	700 Mass Transit	FY2022 CVP	6/30/2028	X		ACTIVE	796,000
	700 Mass Transit	FY24 IDOT SPF-Planning Grant for Intercity Bus & Rail		X		ACTIVE	220,000
	700 Mass Transit	24-DG-11094200-324	8/28/2029			ACTIVE	750,000
	700 Mass Transit	CEJA/DACI EV Charging Project 25-3234-5338	1/16/2030	X		ACTIVE	530,000
Total							184,825,799
Active							184,032,905

Treasurer's Investment Report**Pooled Cash**

Account # 8051000942

Multiple Funds - Pooled Cash

Investment Instrument	Expect Int Income	Maturity Date	Coupon Rate	Yield at Purchase	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2025	BTD Interest Received	CP Accrual Balance
US Treasury Bond	Jan-July	01/15/25	1.12500%	3.890%	-	-	-	-	16,903.13	45,188.48	0.00
US Treasury Bond	Feb - Aug	02/15/25	1.50000%	3.850%	-	-	-	-	9,375.00	35,583.56	0.00
US Treasury Bond	Mar - Sep	03/15/25	1.75000%	3.800%	-	-	-	-	10,937.50	43,215.01	0.00
US Treasury Bond	Mar - Sep	03/31/25	0.50000%	4.090%	-	-	-	-	4,562.50	18,250.00	0.00
US Treasury Bond	Apr-Oct	04/30/25	0.37500%	4.060%	-	-	-	-	2,343.75	9,400.90	0.00
US Treasury Bond	May - Nov	05/31/25	0.25000%	3.980%	-	-	-	-	1,250.00	5,151.10	0.00
US Treasury Bond	Jun-Dec	06/30/25	0.25000%	4.600%	-	-	-	-	1,500.00	2,616.85	0.00
US Treasury Bond	Jan-July	07/31/25	0.25000%	4.550%	-	-	-	-	3,000.00	2,869.57	0.00
US Treasury Bond	Mar - Sep	09/30/25	0.25000%	5.090%	-	-	-	-	3,125.00	6,104.85	0.00
US Treasury Bond	May - Nov	11/30/25	0.37500%	4.380%	2,200,000.00	2,090,773.44	2,200,000.00	-	4,125.00	6,514.35	4,125.00
US Treasury Bond	Jan-July	01/31/26	0.37500%	4.600%	1,250,000.00	1,152,929.69	1,242,550.00	-	4,687.50	6,760.82	1,566.75
US Treasury Bond	Feb - Aug	02/15/26	1.62500%	4.530%	1,025,000.00	970,306.64	1,020,295.25	-	8,328.13	15,649.56	4,888.25
US Treasury Bond	Feb - Aug	02/28/26	0.50000%	4.730%	1,250,000.00	1,152,539.06	1,239,687.50	-	14,578.13	9,069.29	1,588.40
US Treasury Bond	Mar - Sep	03/31/26	0.75000%	4.570%	2,000,000.00	1,855,000.00	3,787,170.75	-	21,806.34	29,429.29	4,886.32
US Treasury Bond	Mar - Sep	03/31/26	0.75000%	4.060%	1,825,000.00	1,766,542.96	-	-	-	-	-
US Treasury Bond	Apr-Oct	04/30/26	0.75000%	4.760%	1,250,000.00	1,157,421.88	1,234,362.50	-	9,375.00	13,654.89	802.84
US Treasury Bond	Apr-Oct	04/30/26	2.37500%	4.970%	1,250,000.00	1,188,916.01	1,242,700.00	-	29,687.50	44,531.25	2,542.30
US Treasury Bond	May - Nov	05/31/26	0.75000%	4.930%	1,250,000.00	1,151,562.50	11,330,375.00	-	39,293.03	74,385.24	43,361.90
US Treasury Bond	May - Nov	05/31/26	0.75000%	4.700%	5,250,000.00	4,868,759.77	-	-	-	-	-
US Treasury Bond	May - Nov	05/31/26	0.75000%	4.730%	4,000,000.00	3,709,531.25	-	-	-	-	-
US Treasury Bond	May - Nov	05/31/26	0.75000%	4.190%	1,000,000.00	967,031.25	-	-	-	-	-
US Treasury Bond	Jan-July	06/30/26	1.87500%	4.430%	1,250,000.00	1,190,673.83	1,236,637.50	-	11,718.75	22,418.48	9,808.09
US Treasury Bond	Feb - Aug	08/15/26	1.50000%	3.910%	1,250,000.00	4,561,708.99	4,676,422.50	-	71,250.00	65,523.10	20,910.31
US Treasury Bond	Feb - Aug	08/15/26	1.50000%	3.570%	3,500,000.00	-	-	-	-	-	-
US Treasury Bond	Mar - Sep	09/30/26	0.87500%	3.950%	1,250,000.00	1,178,320.30	1,221,512.50	-	10,937.50	10,456.73	1,862.98
US Treasury Bond	Apr-Oct	10/31/26	1.12500%	4.280%	5,725,000.00	8,212,576.18	8,527,117.00	-	98,156.26	94,301.12	8,405.67
US Treasury Bond	Apr-Oct	10/31/26	1.12500%	4.270%	3,000,000.00	-	-	-	-	-	-
US Treasury Bond	May - Nov	11/30/26	1.50000%	4.250%	6,250,000.00	5,901,611.33	7,823,767.50	-	50,062.50	46,232.48	50,337.56
US Treasury Bond	May - Nov	11/30/26	1.50000%	4.210%	1,760,000.00	1,661,481.25	-	-	-	-	-
US Treasury Bond	Jun-Dec	12/31/26	1.12500%	4.260%	3,005,000.00	2,836,320.90	2,929,995.20	-	17,121.03	17,121.03	15,719.09
US Treasury Bond	Jan-July	01/31/27	1.50000%	4.410%	1,250,000.00	1,185,302.74	1,220,112.50	-	8,390.88	8,390.88	6,266.99
US Treasury Bond	Feb - Aug	02/28/27	1.62500%	4.030%	1,250,000.00	1,200,000.00	1,224,125.00	-	10,572.35	10,572.35	5,956.49
US Treasury Bond	Mar - Sep	03/31/27	2.50000%	3.660%	1,250,000.00	1,223,437.50	1,232,612.50	-	13,063.52	13,063.52	5,322.80
US Treasury Bond	Jan-July	07/31/27	2.75000%	3.910%	3,000,000.00	2,933,906.25	2,961,810.00	-	-	-	27,574.74
US Treasury Bond	Mar - Sep	09/15/27	3.37500%	3.630%	1,500,000.00	1,492,734.38	1,496,070.00	-	(2,097.72)	(2,097.72)	10,768.31
US Treasury Bond	Jun-Dec	06/30/28	1.25000%	3.710%	1,200,000.00	1,117,031.25	1,134,048.00	-	-	-	6,277.18
Federated US Treasury Cash Reserves		Liquid			152,339.06	152,339.06	386,106.52	308.52	47,809.35	-	486.97
Total Investment(s)					60,142,339.06	56,878,758.41	59,367,477.72	308.52	521,861.93	654,356.98	233,458.94

Pooled Cash		Journal Entry	Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked	
Fees				(11,299.28)	(11,441.33)	(11,565.19)	(11,686.29)	-	(45,992.09)	
Gain/Loss from sale of bond				348,491.41	205,259.76	158,898.43		-	712,649.60	
Interest (Income)			308.52	117,832.62	212,866.66	121,518.12	69,953.05	308.52	521,861.93	522,170.45
			308.52	455,024.75	406,685.09	268,851.36	58,266.76	308.52	1,188,519.44	

Treasurer's Investment Report

Month of : November 2025

Water Capital Bond
Account # 1001027214
Fund 89

Investment Instrument	Expect Int Income	Maturity Date	Coupon Rate	Yield at Purchase	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2025	BTD Interest Received	CP Accrue/ Balance
US Treasury Bill Zero	Jan-Jul	1/9/2025	2.513%	5.180%	-	-	-	-	73,544.98	73,544.98	0.00
US Treasury Bill Zero	Feb-Aug	2/13/2025	2.479%	5.040%	-	-	-	-	48,387.33	48,387.33	0.00
United States Treasury Note/Bond .25% 15 Jun 2024	Jun-Dec	6/30/2025	0.250%	4.890%	-	-	-	-	3,750.00	7,173.91	0.00
US Treasury Bill Zero	Feb-Aug	8/14/2025	2.110%	4.320%	-	-	-	-	41,331.96	41,331.96	0.00
US Treasury Bill Zero	Feb-Aug	8/26/2025	0.670%	4.280%	-	-	-	-	20,090.12	20,090.12	0.00
United States Treasury Note/Bond .875% 30 Sep 2026	Mar-Sep	9/30/2026	0.875%	3.960%	3,000,000.00	2,826,328.12	2,931,630.00	-	26,250.00	25,456.73	2,307.69
US Treasury Bill Zero	Feb-Aug	2/12/2026	2.025%	4.120%	2,000,000.00	1,960,311.72	3,920,673.73	-	-	-	37,406.27
US Treasury Bill Zero	Feb-Aug	2/12/2026	2.022%	4.110%	2,000,000.00	1,960,362.01	-	-	-	-	-
US Treasury Bill Zero	Feb-Aug	2/26/2026	2.005%	4.190%	3,000,000.00	2,941,018.36	2,941,018.36	-	-	-	23,161.64
BlackRock Liquidity Funds Treasury Trust Fund Portfolio					87,529.70	87,529.70	178,857.17	7,070.86	114,441.64	-	7,070.86
Total Investment(s)					10,087,529.70	9,775,549.91	9,972,179.26	7,070.86	327,796.03	215,985.03	69,946.46
GRAND TOTALS:					70,229,868.76	66,654,308.32	69,339,656.98	7,379.38	849,657.96	870,342.01	303,405.40

Journal Entry							
Water Capital Bond	Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees		(2,301.39)	(2,326.22)	(2,349.46)	(2,378.24)	-	(9,355.31)
Gain/Loss from sale of bond			128,671.87			-	128,671.87
Interest (Income)	7,070.86	162,541.83	45,064.01	113,139.12	14,121.93	-	334,866.89
	7,070.86	160,240.44	171,409.66	110,789.66	11,743.69	-	454,183.45

*Coupon rate for Treasury Bill Zero is the difference between Par Value and Cost divided by Cost

City of Decatur
Water Bond Issue - 2022 Bond Fund 89

Month of: Nov-25

Bond Issuance	2022
Par Value of Bonds	24,840,000
Premium	542,055
Total Source of Funds	25,382,055
Total Use of Funds	25,382,055
Cost of issuance	378,149
Bond Proceeds	25,003,906

Fund Description	Accounts for public works capital improvements in the water and sewer utilities financed by the proceeds from the issuance of bonds
Debt Issue	GO Series 2022 issued by the city dated April 28, 2022 to finance water and sewer infrastructure projects

Project The water and sewer sustainability initiative is the first phase of a multi phase long term capital project to secure cost efficient operation, infrastructure improvements, and long-term sustainability of the citys water and sewer utilities. The initial \$133 million project investment will span 5 years with completion envisioned in 2026. Water Utility projects include, but are not limited to, South Water Treatment Plant claifier conversion, water main replacements, treatment plant chemical system upgrade, and other projects. Sewer Utility projects include replacement of main line sanitary sewer segments within the city.

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857	24,962,332	
Revenues													
Bond Proceeds				25,382,055	-	-	-	-	-	-	-	-	25,382,055
Interest				-	-	-	-	-	-	18,557	2,825	3,108	24,490
Investment Income				-	-	-	-	-	8,487	6,797	14,879	17,748	47,911
Gain or loss on investments				-	-	-	-	-	-	-	-	-	-
Expenditures													
Transfer out of old proceeds	transfer to water fund 80 for debt service			217,329	-	-	-	-	-	-	-	-	217,329
Bond Insurance Costs				378,149	-	-	-	-	-	-	-	-	378,149
Water/Sewer improvements				-	-	-	-	-	-	37,890	55,230	29,911	123,031
Total Expenditures	-	-	-	595,478	-	-	-	-	-	37,890	55,230	29,911	603,458
Ending cash available	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857	24,962,332	24,953,276	

Actual Bond Spend Activity in Fiscal year 2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	24,953,276	24,938,010	24,958,055	24,649,948	24,721,550	24,606,889	24,535,733	24,508,866	24,431,517	24,196,405	23,958,885	23,948,967	
Revenues													
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	3,497	3,619	3,197	1,869	2,767	2,547	2,723	2,936	2,533	2,494	2,262	2,054	32,497
Investment Income	37,035	16,427	1,651	32,027	42,568	15,001	57,444	51,402	6,799	10,937	9,304	9,449	290,045
Gain/Loss on Investments	-	-	54,531	38,906	49,141	54,297	57,188	-	-	-	-	-	254,062
Expenditures													
Transfer out of old proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Bond Insurance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc.	-	-	-	-	-	-	12,232	-	-	4,167	-	-	16,399
Water/Sewer improvements	55,798	-	367,487	1,200	209,137	143,000	131,990	131,686	244,444	246,784	21,484	57,997	1,611,008
Total Expenditures	55,798	-	367,487	1,200	209,137	143,000	144,222	131,686	244,444	250,951	21,484	57,997	1,627,407
Ending cash available	24,938,010	24,958,055	24,649,948	24,721,550	24,606,889	24,535,733	24,508,866	24,431,517	24,196,405	23,958,885	23,948,967	23,902,474	

Actual Bond Spend Activity in Fiscal year 2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	23,902,474	24,020,638	24,044,589	24,111,673	18,673,109	17,968,316	18,179,847	17,734,794	16,749,077	16,578,171	16,612,437	16,595,787	
Revenues													
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	2,264	775	2,523	1,518	718	395	289	-	-	3,021	2,514	2,124	16,141
Investment Income	20,009	41,921	20,015	30,310	24,206	40,050	53,038	69,440	31,359	64,999	3,187	6,569	405,101
Gain/Loss on Investments	117,215	-	81,094	146,133	175,500	185,000	93,906	56,094	-	-	-	-	854,941
Expenditures													
Transfers	-	-	-	5,600,000	-	-	-	-	-	-	-	-	5,600,000
Bond Insurance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc.	4,225	-	-	4,277	-	-	-	3,517	-	2,276	-	-	14,295
Water/Sewer improvements	17,099	18,744	36,548	12,247	905,218	13,914	592,286	1,107,734	202,265	31,478	22,350	484,707	3,444,589
Total Expenditures	21,324	18,744	36,548	5,616,524	905,218	13,914	592,286	1,111,251	202,265	33,754	22,350	484,707	7,273,484

City of Decatur
Water Bond Issue - 2022 Bond Fund 89

Month of: Nov-25

Ending cash available	24,020,638	24,044,589	24,111,673	18,673,109	17,968,316	18,179,847	17,734,794	16,749,077	16,578,171	16,612,437	16,595,787	16,119,773	
Actual Bond Spend Activity in Fiscal year 2025	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	16,119,773	14,851,053	14,475,366	13,888,475	13,874,567	13,288,434	12,665,970	12,507,255	12,133,660	11,505,403	11,075,562	9,484,543	
Revenues													
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	1,547	846	563	496	595	450	391	238	-	-	-	-	5,126
Investment Income	76,377	59,343	26,822	13,872	13,496	17,697	13,522	75,548	24,070	7,051	7,071	-	334,867
Gain/Loss on Investments						128,672	-	-					128,672
Expenditures													
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
Bond Insurance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc.	2,301	-	-	2,326	-	-	-	2,349	-	2,378	-	-	9,355
Water/Sewer improvements	1,344,342	435,876	614,275	25,950	600,224	769,283	172,628	447,031	652,327	434,514	1,598,090	-	7,094,539
													-
Total Expenditures	1,346,644	435,876	614,275	28,276	600,224	769,283	172,628	449,380	652,327	436,892	1,598,090	-	7,103,894
Ending cash available	14,851,053	14,475,366	13,888,475	13,874,567	13,288,434	12,665,970	12,507,255	12,133,660	11,505,403	11,075,562	9,484,543	9,484,543	

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: Nov-25

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget
REVENUE														
Actual	6,878,961	6,385,818	6,327,200	6,137,675	8,178,402	7,008,734	14,016,359	7,855,348	8,848,448	9,944,259	7,293,847		88,875,050	
Budget Projection	6,093,590	6,876,019	6,836,150	6,562,390	8,704,628	6,889,587	14,431,377	6,970,903	8,115,343	10,887,834	7,530,962		89,898,784	96,126,000
Vs budget in month	785,371	(490,201)	(508,950)	(424,715)	(526,227)	119,147	(415,018)	884,444	733,105	(943,575)	(237,115)	-		
Vs budget to date	785,371	295,170	(213,781)	(638,496)	(1,164,722)	(1,045,576)	(1,460,594)	(576,150)	156,955	(786,619)	(1,023,734)	-	(1,023,734)	
EXPENSE														
Personnel Expense														
Actual	6,009,450	4,009,079	4,116,290	4,189,572	4,191,481	4,296,385	12,356,161	4,941,072	6,573,637	6,494,312	4,388,518		61,565,957	
Budget Projection	6,359,326	4,302,267	4,302,267	4,302,267	4,302,267	4,302,267	11,246,898	6,597,164	5,766,846	7,755,739	4,729,674		63,966,980	68,275,171
Vs budget in month	(349,876)	(293,188)	(185,977)	(112,695)	(110,786)	(5,881)	1,109,263	(1,656,092)	806,791	(1,261,428)	(341,155)	-		71%
Vs budget to date	(349,876)	(643,064)	(829,041)	(941,736)	(1,052,521)	(1,058,402)	50,860	(1,605,232)	(798,441)	(2,059,869)	(2,401,024)	-	(2,401,024)	of GF Expense
Operating Expense														
Actual	5,166,511	1,431,221	2,333,009	1,646,057	2,264,310	1,599,110	2,640,399	1,499,836	1,795,845	1,463,649	2,874,534		24,714,480	
Budget Projection	2,062,487	3,409,420	1,778,701	2,436,994	1,621,601	1,081,365	7,088,251	1,788,467	1,527,950	2,022,635	1,455,829		26,273,701	27,850,829
Vs budget in month	3,104,024	(1,978,199)	554,308	(790,937)	642,709	517,745	(4,447,852)	(288,631)	267,895	(558,986)	1,418,705	-		29%
Vs budget to date	3,104,024	1,125,825	1,680,132	889,195	1,531,904	2,049,648	(2,398,204)	(2,686,835)	(2,418,940)	(2,977,926)	(1,559,221)	-	(1,559,221)	of GF Expense
TOTAL EXPENSE														
Actual	11,175,961	5,440,300	6,449,298	5,835,629	6,455,791	5,895,495	14,996,560	6,440,908	8,369,481	7,957,961	7,263,052	-	86,280,436	
Budget Projection	8,421,813	7,711,687	6,080,968	6,739,261	5,923,868	5,383,632	18,335,149	8,385,631	7,294,796	9,778,375	6,185,503	-	90,240,681	96,126,000
Vs budget in month	2,754,148	(2,271,387)	368,331	(903,632)	531,923	511,863	(3,338,590)	(1,944,723)	1,074,686	(1,820,414)	1,077,550	-		
Vs budget to date	2,754,148	482,761	851,091	(52,540)	479,383	991,246	(2,347,344)	(4,292,066)	(3,217,381)	(5,037,794)	(3,960,244)	-	(3,960,244)	
Surplus / (Deficit)														
Actual	(4,297,000)	945,519	(122,098)	302,046	1,722,611	1,113,238	(980,201)	1,414,440	478,967	1,986,298	30,794	-	2,594,614	
Budget Projection	(2,328,223)	(835,667)	755,183	(176,871)	2,780,760	1,505,955	(3,903,772)	(1,414,728)	820,547	1,109,459	1,345,459	-	(341,896)	-
Vs budget in month	(1,968,777)	1,781,186	(877,281)	478,917	(1,058,150)	(392,717)	2,923,571	2,829,167	(341,581)	876,839	(1,314,665)	-		
Vs budget to date	(1,968,777)	(187,591)	(1,064,872)	(585,955)	(1,644,105)	(2,036,822)	886,749	3,715,917	3,374,336	4,251,175	2,936,510	-	2,936,510	
Beginning Cash Balance														
Balance Sheet Adjustments	6,712,350	45,640	(44,815)	7,814	(500,143)	(1,285)	3,431	58,148	34,376	(12,105)	(40,460)			
Ending Cash Balance	20,374,542	21,365,701	21,198,788	21,508,647	22,731,115	23,843,069	22,866,299	24,338,887	24,852,229	26,826,422	26,816,757	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: Nov-25

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
GENERAL FUND																	
GENERAL GOV TAXES																	
301103	PROPERTY TAX	10	-	-	-	-	-	-	6,371,425	944,125	2,347,540	2,441,862	410,313	-	12,515,267	12,713,000	98%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-	-	-	-	-	-	14,000	0%
301201	STATE SALES TAX	10	1,334,416	1,225,663	1,391,624	1,316,624	1,310,987	1,455,571	1,427,458	1,514,750	1,495,863	1,531,707	1,544,208	-	15,548,869	15,112,000	103%
301202	TELEPHONE UTILITY TAX	10	82,205	86,619	98,482	106,944	108,212	107,836	104,947	107,314	114,514	78,713	117,197	-	1,112,983	1,075,000	104%
301203	FOOD & BEVERAGE TAX	10	414,474	323,102	327,761	393,007	352,471	412,907	371,368	363,374	379,869	361,040	366,442	-	4,065,815	4,478,000	91%
301204	HOTEL AND MOTEL TAX	10	113,570	79,884	89,373	109,305	107,549	117,183	126,007	129,332	170,921	149,332	104,344	-	1,296,801	1,438,000	90%
301205	LOCAL SALES TAX	10	1,280,479	1,121,386	1,310,260	1,214,070	1,225,654	1,405,991	1,360,944	1,466,934	1,431,943	1,424,529	1,466,509	-	14,708,697	14,414,000	102%
301206	AVIATION FUEL TAX	10	1,558	1,682	1,554	1,575	414	1,570	697	1,784	1,401	2,079	2,448	-	16,762	35,000	48%
301207	LOCAL USE TAX	10	130,653	227,296	285,756	34,971	34,707	45,824	51,084	69,597	63,581	57,963	60,038	-	1,061,470	2,690,000	39%
301208	AUTO RENTAL TAX	10	4,974	4,296	4,926	4,318	4,144	4,672	4,504	5,593	4,933	4,653	4,434	-	51,447	65,000	79%
301209	UTILITY TAX - ELECTRIC & GAS	10	489,672	477,955	496,577	416,250	347,319	892,655	943,339	731,266	753,870	717,820	768,422	-	7,035,143	8,444,000	83%
301210	VIDEO GAMING TAX	10	195,545	200,877	186,645	189,458	243,564	210,287	215,677	196,913	199,065	196,875	195,826	-	2,230,732	2,429,000	92%
301302	CABLE TV TAX	10	8,826	176,790	-	8,337	182,958	-	7,843	177,716	-	7,871	170,635	-	740,977	874,000	85%
Sub Total			4,056,373	3,925,550	4,192,957	3,794,859	3,917,978	4,654,497	10,985,292	5,708,698	6,963,499	6,974,444	5,210,817	-	60,384,963	63,781,000	95%
GENERAL GOVERNMENT (INTERGOV)																	
302102	LOCAL REPLACEMENT TAX	10	1,051	-	14,039	411	1,572	-	1,133	-	8,302	1,173	-	-	27,681	45,000	62%
302104	STATE REPLACEMENT TAX	10	227,638	-	93,794	89,005	340,436	-	245,427	42,169	-	254,096	-	-	1,292,565	1,453,000	89%
302105	STATE INCOME TAX	10	1,288,720	1,052,777	675,504	1,236,946	2,206,836	765,340	1,284,692	736,313	627,962	1,352,704	778,164	-	12,005,958	13,910,000	86%
302106	FEDERAL GRANTS	10	-	-	49,639	-	-	-	2,075	-	9,130	-	-	-	60,844	200,000	30%
302107	STATE GRANTS OR OTHER	10	-	-	-	18,038	-	40,700	-	-	-	63,320	-	-	122,058	100,000	103%
302114	POLICE OT REIMBURSEMENTS	10	12,081	-	3,953	8,194	2,891	5,933	3,707	4,301	7,613	6,713	15,103	-	70,490	58,000	0%
302121	CANNABIS TAX	10	9,927	9,313	9,514	8,792	8,690	10,340	9,242	8,353	8,865	8,501	8,200	-	99,736	119,000	1%
302126	OPIOID TREATMENT FUNDING	10	-	-	-	-	-	-	-	-	-	-	-	-	-	243,000	-
308879	ADDI REIMBURSEMENT	10	-	-	4,234	2,117	2,117	2,117	2,117	2,117	2,117	2,117	2,117	-	21,171	-	-
Sub Total			1,539,417	1,062,090	850,678	1,363,503	2,562,543	824,431	1,548,393	793,254	663,989	1,688,624	803,584	-	13,700,503	16,128,000	85%
GEN GOVERNMENT SERVICE CHARGE																	
303607	PAYMENT IN LIEU OF TAXES	10	238,978	238,978	238,978	238,978	238,978	238,978	238,978	238,978	238,978	238,978	-	-	2,389,775	2,867,730	83%
303608	RISK & EE BENEFIT SERVICES	10	23,431	23,431	23,431	23,431	23,431	23,431	23,431	23,431	23,431	23,431	23,431	-	257,741	281,172	92%
303621	ADMIN SERVICES	10	247,357	247,357	247,357	247,357	247,357	247,357	247,357	247,357	247,357	247,357	247,357	-	2,720,927	2,968,288	92%
303622	PUBLIC WORKS SERVICES	10	134,803	134,803	134,803	134,803	134,803	134,803	134,803	134,803	134,803	134,803	134,803	-	1,492,833	1,617,634	92%
303626	BLDG INSPECTION SERVICES	10	7,388	7,388	7,388	7,388	7,388	7,388	7,388	7,388	7,388	7,388	7,388	-	81,268	88,656	92%
303628	SEWER FUND-EPA	10	33,025	33,025	33,025	33,025	33,025	33,025	33,025	33,025	33,025	33,025	33,025	-	363,275	396,300	92%
306700	IT SERVICES	10	34,685	34,685	34,685	34,685	34,685	34,685	34,685	34,685	34,685	34,685	34,685	-	381,535	416,219	92%
306707	CDBG PERSONNEL/EXP REIMB	10	(205,132)	293,882	22,148	120,788	29,989	10,531	23,724	18,284	2,428	30,675	2,428	-	349,745	477,000	74%
306751	HOME PERSONNEL/EXP REIMB	10	4,437	12,534	2,743	8,788	2,077	2,052	4,805	3,094	-	15,327	-	-	55,858	150,000	37%
306753	DUATS PERSONNEL/EXP REIMB	10	42,920	-	-	-	-	-	-	-	-	-	-	-	42,920	62,000	69%
306762	TRANSFER FROM COM. GRANTS	10	9,397	12,884	5,016	10,462	-	-	-	-	-	-	-	-	37,760	1,800	2098%
Sub Total			571,289	1,038,967	749,574	859,705	751,733	732,250	748,195	741,045	722,095	775,669	483,117	-	8,173,638	9,321,799	88%
GENERAL GOV LICENSES/PERMITS																	
304300	ANIMAL REGISTRATION LATE FEES	10	1,080	1,225	1,300	720	675	160	1,585	381	1,509	425	1,820	-	10,880	12,000	91%
304302	GARBAGE HAULERS	10	-	-	200	-	-	-	-	-	-	-	-	-	200	10,000	2%
304303	CONTRACTOR LICENSES	10	5,300	1,650	1,400	1,882	1,100	450	500	850	2,700	1,700	2,175	-	19,707	24,000	82%
304304	LIQUOR LICENSES	10	1,384	1,031	-	9,150	161,200	413,490	4,869	5,985	350	-	-	-	597,459	627,000	95%
304307	OTHER LICENSES	10	34,685	6,947	30,850	6,670	1,930	3,636	1,606	1,905	(4,320)	76,806	121,900	-	282,616	315,000	90%
304401	BUILDING PERMITS	10	81,741	47,284	42,357	43,907	96,475	72,924	152,975	67,484	85,382	62,490	58,732	-	811,752	760,000	107%
Sub Total			124,190	58,137	76,107	62,329	261,380	490,660	161,535	76,605	85,621	141,421	184,627	-	1,722,614	1,748,000	99%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: Nov-25

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
GENERAL GOV FINES/FEES																	
303301	ON STREET PARKING	10	174	697	465	367	917	427	1,082	1,063	626	491	112		6,422	6,000	107%
303302	PARKING LOT 1	10	1,140	663	1,534	2,105	697	1,376	2,041	693	1,488	1,933	652		14,323	14,000	102%
303306	PARKING LOT 10	10	178	87	267	312	116	471	346	135	422	484	165		2,983	6,000	50%
303308	GARAGE C	10	1,440	190	1,855	750	1,145	6,685	1,695	1,125	1,270	1,190	220		17,565	29,000	61%
303310	RESIDENTIAL PARKING	10	-	120	60	-	-	-	120	60	60	180	120		720	7,000	10%
303312	DOWNTOWN EMPL PARKING PERMITS	10	1,385	1,108	1,999	1,523	1,539	2,218	1,754	1,531	1,768	1,391	1,155		17,368	28,000	62%
304490	ADMIN COURT FINES	10	2,742	5,308	3,512	4,000	9,065	9,415	7,945	8,421	10,864	7,401	6,496		75,168	71,000	106%
305500	ADMINISTRATIVE COURT FEES	10	2,081	3,074	1,820	2,446	3,058	3,628	4,098	4,126	4,116	3,237	5,399		37,083	42,000	88%
305501	COURT FINES	10	15,663	12,616	10,231	405	13,578	13,430	13,174	12,989	11,819	10,593	13,832		128,331	166,000	77%
305502	BOOT FEE	10	140	420	315	140	105	150	105	140	70	175	105		1,865	1,000	187%
305503	WEED CUTTING FEES	10	3,211	1,128	3,972	2,790	5,680	11,600	5,694	3,737	5,581	1,936	12,063		57,394	39,000	147%
305505	ILLEGAL USE OF VEHICLE	10	23,250	26,750	31,950	27,250	25,750	21,150	18,815	15,335	22,750	21,750	16,000		250,750	356,000	70%
305506	OVERTIME PARKING FEES	10	7,690	8,917	11,065	7,649	8,171	9,672	8,134	6,666	8,035	7,379	5,780		89,159	70,000	127%
305507	VARIANCE AND ZONING	10	445	-	400	250	-	390	350	75	410	920	570		3,810	5,000	76%
305513	OTHER FINES AND FEES	10	11,894	10,233	6,243	7,913	6,337	7,541	7,985	7,197	7,030	7,525	8,041		87,938	99,000	89%
305516	PET CITATIONS	10	6,086	2,604	5,090	6,161	6,484	617	6,173	1,148	2,991	2,105	6,785		46,244	56,000	83%
305520	TRASH & CLEAN UP FINES	10	5,690	7,950	13,121	6,238	29,194	7,698	14,360	12,876	16,362	11,573	9,672		134,734	111,000	121%
305522	BACKGROUND CHECK FEES	10	200	1,080	1,120	1,160	960	1,480	360	520	360	640	720		8,600	5,000	172%
Sub Total			83,410	82,944	95,018	71,459	112,797	97,948	94,231	77,837	96,022	80,904	87,886	-	980,456	1,111,000	88%
INVESTMENT																	
307101	INTEREST INCOME	10	10,333	9,100	8,530	8,198	10,298	11,285	13,416	12,972	13,680	14,272	12,819		124,903	180,000	69%
307141	INVESTMENT INCOME	10	30,373	27,381	50,299	36,459	-	62,985	13,173	13,152	41,789	15,443	-		291,053	280,000	104%
Sub Total			40,706	36,481	58,828	44,657	10,298	74,270	26,589	26,124	55,469	29,715	12,819	-	415,956	460,000	90%
GENERAL GOV OTHER INCOME																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759		844,353	921,000	92%
303415	PROFESSIONAL STANDARDS	10	-	-	-	-	-	-	-	-	-	-	-		-	1,000	0%
303510	ELECTRIC AGGREGATION ADMIN	10	-	-	-	-	-	-	-	-	-	-	-		-	25,000	0%
308801	RENTAL OF CITY PROPERTY	10	2,544	843	843	843	843	843	6,041	1,427	843	843	-		15,913	7,000	227%
308803	SALE OF OTHER PROPERTY	10	-	1,079	-	-	-	-	10	10	-	-	-		1,099	10,000	11%
308810	DAMAGE TO CITY PROPERTY	10	160	-	-	-	-	-	-	-	-	-	-		160	43,000	0%
308814	INVENTORY REIMBURSEMENTS	10	-	410	9,919	3,916	807	541	460	510	7,590	210	400		24,762	-	-
308817	NOISE ORDINANCE FINES	10	-	1,238	-	-	1,219	-	2	1,204	-	-	1,135		4,798	-	-
308890	REIMBURSEMENT OF EXPENSE	10	-	-	6,897	61	803	-	-	-	-	-	163,904		171,665	10,000	1717%
308898	BANK RECONCILIATION ADJ	10	-	2	2	-	3,289	444	8	(8)	(3,727)	1	(179)		(167)	-	-
308899	MISCELLANEOUS INCOME	10	270,931	5,191	3,824	(233,674)	12,436	4,322	4,958	3,826	3,617	2,675	3,059		81,164	72,201	112%
Sub Total			350,395	85,522	98,244	(152,095)	96,156	82,909	88,238	83,729	85,083	80,487	245,078	-	1,143,747	1,089,201	105%
PUBLIC SAFETY INTERGOVERNMENT																	
302110	ETSB ENHANCED 911	10	-	-	-	-	-	(1)	-	-	-	-	-		(1)	-	-
302403	FIRE TRAINING REIMBURSEMENT	10	-	4,185	-	-	-	-	-	21,239	-	-	-		25,424	36,000	71%
302404	POLICE TRAINING REIMBURSEMENT	10	-	-	-	-	-	-	-	-	-	-	-		-	284,000	-
Sub Total			-	4,185	-	-	-	(1)	-	21,239	-	-	-	-	25,423	320,000	8%
PUBLIC SAFETY TRANSFER																	
303405	SCHOOL DISTRICT REIMB	10	0.00	-	67,854	-	348,184	-	-	179,153	-	-	189,275		784,466	684,000	115%
310010	FIRE PROGRAMS	10	160.00	280	320	240	523	787	900	240	563	665	403		5,080	26,000	20%
Sub Total			160	280	68,174	240	348,707	787	900	179,393	563	665	189,678	-	789,546	710,000	111%
PUBLIC SAFETY FINES & FEES																	
305512	FIRE & BURGLAR ALARMS	10	200	-	2,700	-	600	2,550	-	-	4,200	7,350	100		17,700	20,000	89%
305514	POLICE RECORDS	10	326	474	371	360	395	532	264	893	1,025	727	593		5,960	16,000	37%
308800	PUBLIC SAFETY LIFT ASSIST FEES	10	2,500	500	1,500	1,500	1,000	-	1,500	1,000	500	5,000	1,000		16,000	10,000	160%
Sub Total			3,026	974	4,571	1,860	1,995	3,082	1,764	1,893	5,725	13,077	1,693	-	39,660	46,000	86%
PROPERTY TAX ROAD & BRIDGE																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	233,035	32,846	93,266	85,643	7,611		452,402	458,000	99%
Sub Total			-	-	-	-	-	-	233,035	32,846	93,266	85,643	7,611	-	452,402	458,000	99%
HIGHWAYS/STREETS INTERGOVERNMENTAL																	
302401	STATE ROUTE MAINTENANCE	10	38,021	38,021	-	-	38,021	-	-	38,021	-	-	-		152,086	156,000	97%
Sub Total			38,021	38,021	-	-	38,021	-	-	38,021	-	-	-	-	152,086	156,000	97%
303601	MFT REIMB-MSD/TRAFF SIGNAL	10	53,497	34,967	75,768	39,118	44,471	31,936	93,154	33,539	36,985	57,571	52,410		553,414	552,000	100%
303606	WATER STREET CUTS	10	18,478	17,698	57,281	52,040	32,323	15,965	35,032	41,125	40,132	16,040	14,528		340,643	245,000	139%
Sub Total			71,974	52,665	133,049	91,158	76,794	47,901	128,186	74,664	77,117	73,610	66,938	-	894,057	797,000	112%
General Fund Total			6,878,961	6,385,818	6,327,200	6,137,675	8,178,402	7,008,734	14,016,359	7,855,348	8,848,448	9,944,259	7,293,847	-	88,875,050	96,126,000	92%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: Nov-25

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Funds																	
COMMUNITY GRANT	16	75,000	-	-	216,168	59,085	137,307	-	177,934	-	-	-	-	-	665,494	762,000	87%
HOME PROGRAM	17	244,608	19,313	89,946	12,250	121,653	2,456	6,366	10,477	152	26,708	98	534,027	3,929,083	14%		
CDBG	18	15,224	733,683	9,671	555,324	41,740	485,479	131,651	59,891	37,737	737,303	200	2,807,904	4,103,800	68%		
WABASH CROSSING TIF	21	2,401	2,064	3,382	2,442	371	3,725	19,697	2,908	12,356	10,547	1,319	61,213	400,000	15%		
DUATS	22	9,452	138,788	209	141	6	186	7	17	39	164,787	50	313,681	444,500	71%		
EASTGATE TIF	23	19,700	19,593	20,218	19,887	18,931	20,688	123,857	25,370	78,074	67,014	19,239	432,571	389,000	111%		
SOUTHSIDE TIF	24	547	470	777	580	90	872	66,201	13,539	798	377	193	84,445	81,500	104%		
STATE DRUG ENFORCEMENT	25	180	46,554	4,749	6,656	10,420	191	194	61,628	1,292	9,751	37,042	178,656	103,700	172%		
DUI COURT FINES	26	1,751	499	4,170	4,531	2,163	2,578	3,651	4,577	2,776	3,247	1,913	31,855	107,600	30%		
POLICE PROGRAMS/LAB	27	343	295	589	357	146	546	202	369	439	203	55	3,544	5,800	61%		
PINES SHOPPING CENTER TIF	28	3,232	3,213	3,300	3,286	3,115	2,727	3,080	47,655	47,821	3,181	3,201	123,811	100,000	124%		
GRAND & OAKLAND TIF	29	6,153	6,099	6,413	6,310	5,838	6,132	7,270	81,701	82,991	6,092	6,219	221,219	220,600	100%		
FEDERAL DRUG ENFORCEMENT	30	32,210	110	85	74	86	93	122	111	122	119	84	33,215	86,000	39%		
BUILDING FUND	34	177,261	50,127	50,075	49,631	49,136	51,946	58,349	49,934	49,285	49,798	49,801	685,343	778,583	88%		
LIBRARY OPERATIONS	35	177,744	51,769	78,350	152,277	180,401	54,561	1,764,954	407,247	652,019	752,160	189,081	4,460,562	4,663,458	96%		
BAND	36	1,876	1,839	1,903	1,878	1,778	1,904	37,289	7,066	14,954	15,420	4,003	89,911	96,484	93%		
FOREIGN FIRE INSURANCE	37	801	530	554	514	504	500	453	392	396	220,515	550	225,709	203,300	111%		
PEG PROJECTS	40	1,852	8,521	143	1,768	8,159	151	1,622	7,855	118	1,628	7,564	39,382	61,219	64%		
LOCAL STREETS & ROADS	42	182,422	137,218	136,459	138,034	151,133	161,264	148,883	148,883	154,826	139,815	143,089	1,642,026	1,851,000	89%		
CAPITAL STREET PROJECTS	45	894,128	5,660	14,761	5,010	610	6,335	2,589	1,677	3,624	1,463	325,311	1,261,167	1,024,137	123%		
MFT PROJECTS	46	118,490	310,462	392,296	990,027	256,502	1,940,134	474,068	357,652	328,601	605,487	269,857	6,043,577	14,655,000	41%		
DEBT SERVICE	50	592,709	12,165	13,436	12,682	10,350	12,666	450,169	75,539	171,959	177,568	616,873	2,146,116	2,315,389	93%		
LIBRARY CAPITAL	58	315,632	454	747	35,540	53	672	233	118	223	83	7	353,761	375,000	94%		
LIBRARY TRUST FUNDS	59	1,573	(88)	1,180	5,495	1,067	352	452	1,140	22	21	15	11,229	50,000	22%		
FLEET MAINTENANCE	60	295,490	294,031	289,332	294,822	298,600	298,104	303,393	312,091	306,191	284,595	293,345	3,269,993	3,574,395	91%		
EQUIPMENT REPLACEMENT	61	196,915	10,178	609,725	390,417	1,210	880,149	9,724	3,166	14,953	(527)	246,520	2,362,430	2,437,000	97%		
RISK MANAGEMENT	64	315,248	314,132	320,519	347,201	307,322	322,556	312,014	311,756	320,081	310,629	306,534	3,487,993	3,730,880	93%		
EMPLOYEE BENEFIT	65	1,568,959	1,108,172	1,131,099	1,108,952	1,135,142	1,121,036	1,480,503	1,029,017	1,110,971	1,103,453	1,097,093	12,994,397	15,757,466	82%		
PUBLIC TRANSIT	70	1,724,785	856,559	611,658	1,949,131	2,511,760	1,427,090	1,352,357	745,214	1,337,701	54,699	1,251,693	13,822,647	34,637,327	40%		
FIBER OPTICS	77	7,398	5,862	8,058	7,383	4,304	8,578	11,880	7,219	8,150	6,658	2,448	77,937	101,337	77%		
STORMWATER PROJECTS	78	286,709	167,409	209,776	275,526	286,681	204,664	213,605	201,405	209,793	283,575	257,307	2,596,449	2,386,656	109%		
SEWER PROJECTS	79	914,688	683,735	753,586	662,246	694,795	765,834	797,952	1,383,406	758,793	1,306,553	603,969	9,325,556	17,065,000	55%		
WATER	80	2,905,970	2,914,027	2,981,266	3,196,629	3,256,087	3,139,722	3,269,532	3,353,465	3,329,584	3,416,960	3,140,417	34,903,659	35,583,904	98%		
WATER CAPITAL	81	223,186	31,273	33,605	1,043,367	90,762	58,375	185,297	136,548	64,191	10,202	46,410	1,923,215	18,288,754	11%		
COMMUNITY REVITALIZATION	84	345,256	1,589,333	26,445	32,051	164,666	8,568	615,078	85,808	10,236	10,281	660,207	3,547,929	2,715,000	131%		
GRANTS	85	51,582	572,618	-	642,359	421,474	227,272	-	25,640	480,000	15,024	16	2,435,986	3,775,600	65%		
RECYCLING	88	62,081	61,914	72,993	68,930	69,933	64,427	77,471	57,671	65,606	71,259	62,696	734,980	769,488	96%		
WATER BOND FUND	89	77,924	60,189	27,385	14,368	14,091	146,818	13,913	75,786	24,070	7,051	7,071	468,665	365,000	128%		
FIRE PENSION	90	240,560	2,622,407	342,917	(2,126,935)	1,445,022	3,963,662	3,098,694	4,999,169	3,675,874	3,906,712	2,100,753	24,268,837	14,968,814	162%		
POLICE PENSION	91	278,647	3,344,179	478,379	(2,507,167)	1,697,964	5,204,758	8,176,034	2,055,836	5,166,862	4,674,498	2,547,623	31,117,614	19,581,860	159%		
ITEG	92	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CENTRAL TIF	120	-	-	-	-	-	-	-	74,432	470	43,520	25,601	24,767	168,790	400,000	42%	
Grand Total Revenues			19,249,646	22,571,173	15,273,521	13,600,734	21,579,770	27,606,505	37,487,532	24,004,763	27,415,647	28,424,771	21,618,482	-	258,832,544	309,071,634	84%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 1,145,733,457 certified
City Tax Rate: 1.49036% certified

Assessed Value Year 2024
Pay Year 2025
In Process

note	Tax Levy Item	Fund	Net Assessed Value	input	input	input	Billed
				Tax Rate	Tax Levy \$ Amount	Extension \$ Amount	
			certified	certified	ordinance	certified	certified
	General Obligation Bond Debt	50	1,145,733,457	0.07635%	857,000.00	857,086.29	857,086.29
	General Purpose	10	1,145,733,457	0.00000%	-	-	-
	Fire Pension	10	1,145,733,457	0.50302%	5,646,707.00	5,646,778.62	5,646,778.62
	Police Pension	10	1,145,733,457	0.61768%	6,933,920.00	6,933,923.54	6,933,923.54
	City Library	35	1,145,733,457	0.28707%	3,222,539.00	3,222,577.11	3,222,577.11
	Municipal Band	36	1,145,733,457	0.00624%	70,000.00	70,048.70	70,048.70
	Public Transit	70					
	xxxxx	xx					
1	Total City		1,145,733,457	1.49036%	16,730,166.00	16,730,414.26	16,730,414.26
			ok	ok	ok	ok	ok
	TIF District (tax code district)		AV Increment Value	Tax Rate	AV Increment \$ Amount	Extension \$ Amount	Billed \$ Amount
			certified	certified		certified	certified
	ZTF3 Pines TIF (4062)	28	920,005	9.68056%	89,061.64	89,061.64	89,061.64
	ZTF5 Olde Towne TIF (4555)	19	-		-	-	-
	ZTF6 Near North TIF (4455)	21	3,671,487	9.68056%	355,420.50	355,421.54	355,421.54
	ZTF8 Eastgate TIF (9543)	23	2,382,331	9.03630%	215,274.58	215,274.60	215,274.60
	ZTF0 Grand & Oakland (4062)	29	1,588,362	9.68056%	153,762.34	153,762.42	153,762.42
	ZTFA SS Redevelopment (xxxx)	24	841,402	9.39414%	79,042.48	79,042.52	79,042.52
	ZTFH Central TIF (xxxx)	120	1,958,739	9.68096%	189,624.74	189,624.80	189,624.80
	xxxxx	xx			-	-	-
2	Redevelopment TIF		11,362,326		1,082,186.27	1,082,187.52	1,082,187.52
			ok		ok	ok	ok
	Total Property Tax Levy				17,812,352.27	17,812,601.78	17,812,601.78

Note(s)
2 Data per Macon County - AV increment, Tax Rates, certification and extension dated April 21, 2025 received by City April 21, 2025

Prepared By:
Office of the City Treasurer

home

2024
2025
In Process

		input	input	input	input	input	input	input	
		Distribution 1	Distribution 2	Distribution 3	Distribution 4	Distribution 5	Distribution 6	Distribution 7	Total Distribution
note (Not a part of City Tax Levy)		7/14/2025	8/13/2025	9/11/2025	10/9/2025	11/19/2025			
Decatur Road & Bridge Tax Distribution	100831-301102	233,034.89	32,846.19	93,266.30	85,643.15	7,611.31			452,401.84
note (Not a part of City Tax Levy)									
Decatur Mobile Home Privilege Tax Distribution	100231-301106	-	-	-	-	10,379.65	-	-	10,379.65
Total Distribution to City		8,970,365.34 ok	1,430,193.23 ok	3,446,722.83 ok	3,415,097.55 ok	576,342.04 ok	xx	- xx	17,838,720.99

update formula(s)

Note(s) of payment receipt

- Schedule preparation note**

Data input cells are color shaded

Non shaded cells are formula driven cells / do not input data to non shaded cells

Journal Entry column F is formula driven and requires update with each tax distribution in columns G to M

November 19, 2025

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

Nov-25

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	4,494	2,919	2,994	2,889	3,254	2,856	5,651	16,717	3,562	15,568	2,882		63,787	73,678	73,678	87%
015	EXECUTIVE	10	124,063	106,529	80,469	76,791	103,665	89,058	152,001	87,952	73,704	108,598	165,428		1,168,259	1,268,882	1,268,882	92%
016	HUMAN RESOURCES	10	85,695	61,689	64,496	81,851	94,352	71,111	101,997	81,203	80,822	77,051	88,137		888,405	890,239	890,239	100%
017	INFORMATION TECHNOLOGIES	10	316,714	158,927	138,736	352,175	206,077	142,653	188,750	247,496	193,287	131,345	185,396		2,261,556	2,400,506	2,400,506	94%
018	DATA & COMMUNICATIONS	10	42,166	36,432	28,930	46,914	29,716	67,888	40,936	22,269	24,776	28,198	21,648		389,874	510,982	510,982	76%
020	LEGAL	10	128,715	95,838	82,993	87,385	88,586	77,245	127,870	88,376	79,414	113,210	121,644		1,091,276	1,243,800	1,243,800	88%
035	FINANCE	10	196,991	167,667	139,853	204,016	188,998	197,179	222,905	142,803	143,267	131,681	159,073		1,894,433	2,085,285	2,085,285	91%
037	PURCHASING	10	25,050	16,149	16,608	18,029	16,381	16,542	25,240	16,359	16,334	17,864	16,431		200,987	220,540	220,540	91%
038	CIVIC CENTER	10	19,924	39,085	60,341	27,896	36,615	38,228	37,635	20,049	63,116	59,165	63,495		465,550	515,800	515,800	90%
039	CITY GENERAL ADMINISTRATIVE	10	3,167,302	187,736	602,439	389,120	288,829	74,628	785,148	229,178	(95,080)	3,881	1,810,840		7,444,022	8,793,843	8,793,843	85%
040	CENTRAL BUSINESS DISTRICT	10	2,782	394	5,491	5,738	6,955	6,439	18,752	6,305	16,188	43,898	4,945		117,887	130,000	130,000	91%
Sub Total			4,113,895	873,364	1,223,349	1,292,804	1,063,427	783,827	1,706,886	958,709	599,391	730,460	2,639,920	-	15,986,034	18,133,555	18,133,555	88%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	82,965	46,252	62,504	64,065	27,989	46,474	64,666	60,287	49,958	52,226	71,855		629,243	994,811	994,811	63%
052	BUILDING INSPECTIONS	10	107,163	70,129	72,258	71,343	73,654	68,628	103,562	67,606	69,225	69,541	53,931		827,038	999,511	999,511	83%
053	NEIGHBORHOOD INSPECTIONS	10	101,823	71,250	81,854	65,403	141,184	146,465	170,898	154,445	293,729	138,350	65,974		1,431,374	1,744,068	1,744,068	82%
054	REVITALIZATION & HOUSING	10	84,212	60,183	67,580	42,507	37,238	35,918	56,427	45,742	44,973	48,785	45,208		568,773	723,468	723,468	79%
055	ECONOMIC DEVELOPMENT	10	70,081	17,207	10,852	37,591	65,096	64,435	1,647	2,164	1,567	4,377	423		275,439	414,000	414,000	67%
Sub Total			446,244	265,021	295,048	280,909	345,161	361,920	397,201	330,244	459,452	313,279	237,391	-	3,731,868	4,875,858	4,875,858	77%
Public Safety																		
065	POLICE	10	3,657,063	2,150,683	2,443,542	2,034,126	2,550,840	2,360,834	6,949,687	2,492,597	3,884,188	3,473,960	2,055,438		34,052,960	36,807,440	36,807,440	93%
070	FIRE	10	1,882,356	1,292,963	1,581,949	1,465,805	1,481,123	1,427,449	4,784,604	1,789,445	2,536,449	2,474,377	1,430,841		22,147,362	24,683,544	24,683,544	90%
Sub Total			5,539,420	3,443,647	4,025,491	3,499,931	4,031,963	3,788,283	11,734,291	4,282,042	6,420,637	5,948,337	3,486,280	-	56,200,322	61,490,984	61,490,984	91%
Public Works																		
080	PUBLIC WORKS ADMIN	10	42,399	41,842	39,122	43,589	45,788	76,770	59,954	31,973	51,987	46,842	58,559		538,825	478,954	478,954	113%
082	ENGINEERING	10	160,955	91,602	90,679	91,253	105,052	99,663	150,070	106,387	108,945	109,014	132,301		1,245,920	1,590,574	1,590,574	78%
083	MUNICIPAL SERVICES	10	614,233	444,447	419,438	423,638	438,694	428,992	616,367	434,847	435,654	431,893	439,175		5,127,376	5,599,903	5,599,903	92%
084	STREETS	10	91,191	114,627	129,347	116,432	121,056	95,241	92,618	86,353	97,156	93,999	86,793		1,114,812	1,386,537	1,386,537	80%
086	TRAFFIC & PARKING	10	131,903	127,076	184,195	43,354	244,986	194,400	169,496	157,813	134,098	220,680	138,090		1,746,089	1,730,937	1,730,937	101%
088	LAND & BUILDING MGMT	10	35,722	38,675	42,630	43,719	59,664	76,400	69,677	52,539	62,162	63,457	44,544		589,190	838,698	838,698	70%
Sub Total			1,076,402	858,268	905,410	761,985	1,015,240	961,465	1,158,182	869,913	890,001	965,885	899,462	-	10,362,212	11,625,603	11,625,603	89%
General Fund Expenditure Total			11,175,961	5,440,300	6,449,298	5,835,629	6,455,791	5,895,495	14,996,560	6,440,908	8,369,481	7,957,961	7,263,052	-	86,280,436	96,126,000	96,126,000	90%
Community & Economic Development																		
16	COMMUNITY GRANT	16	83,171	11,796	70,393	219,504	72,840	14,603	655	181,903	367	-	-		655,232	773,590	773,590	85%
17	HOME PROGRAM	17	244,150	19,135	92,429	9,256	121,709	2,184	5,511	10,827	10,479	16,008	842		532,530	3,101,083	3,101,083	17%
18	CDBG PROGRAM	18	20,885	708,741	38,333	371,299	547,286	200,525	83,568	51,676	495,721	330,816	23,652		2,649,914	3,958,800	3,958,800	67%
22	DUATS	22	95,389	42,888	2,002	1,822	5,260	1,733	919	1,816	963	945	20		153,756	444,500	444,500	35%
70	PUBLIC TRANSIT	70	798,015	862,753	944,884	1,000,060	1,179,191	1,102,570	1,093,392	1,034,610	975,468	2,173,193	1,374,538		12,538,675	31,372,947	31,372,947	40%
84	COMMUNITY REVITALIZATION	84	133,125	173,925	44,630	121	45,451	43,217	11,571	19,469	33,200	235,605	342,273		1,082,588	2,715,000	2,715,000	40%
88	RECYCLING	88	66,875	65,497	62,636	45,267	80,924	45,259	91,416	52,128	75,637	74,426	38,469		698,533	769,488	769,488	91%
Sub Total			1,441,611	1,884,735	1,255,307	1,647,329	2,052,661	1,410,091	1,287,032	1,352,430	1,591,834	2,830,993	1,779,794	-	18,311,227	43,135,408	43,135,408	42%
Redevelopment & TIF																		
21	WABASH CROSSING TIF	21	-	-	41,129	-	-	-	-	87,845	(87,845)	-	-		41,129	520,000	520,000	8%
23	EASTGATE TIF	23	-	-	-	-	-	-	-	-	-	-	119,293		119,293	389,000	389,000	31%
24	SOUTHSIDE TIF	24	-	-	-	-	-	-	14,207	-	-	-	-		14,207	20,000	20,000	71%
28	PINES SHOPPING CENTER TIF	28	-	-	-	-	-	-	141,036	-	-	-	-		141,036	150,000	150,000	94%
29	GRAND & OAKLAND TIF	29	-	-	-	-	-	-	174,355	-	-	-	-		174,355	180,000	180,000	97%
120	CENTRAL TIF	120	-	-	-	-	-	-	-	-	-	-	87,845	(7,662)	80,183	400,000	400,000	
Sub Total			-	-	41,129	-	-	329,599	-	87,845	(87,845)	87,845	111,631	-	570,204	1,659,000	1,659,000	34%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

Nov-25

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	2,500	14,341	5,580	947	851	1,396	1,355	8,040	48	14,365	11,662		61,086	95,000	95,000	64%
26	DUI COURT FINES	26	7,728	6,786	2,245	7,381	14,373	470	6,361	1,823	1,037	5,302	2,803		56,308	107,500	107,500	52%
27	POLICE PROGRAMS/LAB	27	-	-	-	36	-	-	-	-	-	1,143	26		1,205	8,500	8,500	14%
30	FEDERAL DRUG ENFORCEMENT	30	282	4,916	19,380	82,268	27,863	-	-	-	(10,492)	-	-		124,216	85,000	85,000	146%
37	FOREIGN FIRE INSURANCE	37	7,981	10,642	27,307	3,254	9,592	34,765	21,614	16,661	10,927	11,885	9,422		164,051	348,300	348,300	47%
92	ITEG	92	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
Sub Total			18,491	36,683	54,512	93,885	52,679	36,632	29,331	26,524	1,520	32,695	23,913	-	406,866	644,300	644,300	63%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	-	1,361,188	-	-	46,854	-	-	186,250	575	-	-		1,594,867	2,312,147	2,312,147	69%
Sub Total			-	1,361,188	-	-	46,854	-	-	186,250	575	-	-	-	1,594,867	2,312,147	2,312,147	69%
Public Works																		
42	LOCAL MFT PROJECTS	42	-	8,800	539,553	17,833	28,869	2,067	11,553	934,737	8,363	86,039	1,842		1,639,656	2,625,000	2,625,000	62%
45	CAPITAL PROJECTS	45	226,042	1,351,247	(16,730)	5,000	76,085	24,849	5,000	729,156	151,579	197,368	123,026		2,872,622	887,138	887,138	324%
46	STATE MFT PROJECTS	46	108,431	39,236	686,766	138,854	282,609	30,164	593,871	1,676,294	868,203	386,652	389,264		5,200,342	18,659,709	18,659,709	28%
60	FLEET OPERATIONS	60	193,031	264,891	179,488	171,309	256,367	128,554	293,019	210,402	184,363	260,197	169,687		2,311,309	3,004,944	3,004,944	77%
61	EQUIPMENT REPLACEMENT	61	1,207	513,726	351,616	486,746	159,465	327,466	28,811	2,275	139,975	106,162	173,457		2,290,905	2,742,194	2,742,194	84%
78	STORM WATER PROJECTS	78	90,799	149,926	114,223	130,676	282,241	73,583	126,501	103,348	76,865	140,465	181,129		1,469,754	2,964,504	2,964,504	50%
79	SEWER PROJECTS	79	588,371	705,485	980,535	689,010	310,217	316,695	974,203	471,481	865,555	1,195,569	291,771		7,388,895	18,122,160	18,122,160	41%
Sub Total			1,207,880	3,033,312	2,835,450	1,639,428	1,395,853	903,379	2,032,958	4,127,693	2,294,902	2,372,452	1,330,175	-	23,173,482	49,005,649	49,005,649	47%
Library																		
35	LIBRARY OPERATIONS	35	756,099	475,970	363,344	370,899	351,502	342,717	578,097	461,145	241,672	329,360	356,368		4,627,173	5,056,384	5,056,384	92%
58	LIBRARY CAPITAL PROJECTS	58	160,002	149,532	-	33,877	33,685	1,809	(1,809)	116,317	32,141	-	-		525,553	475,000	475,000	111%
59	LIBRARY TRUST FUNDS	59	1,345	1,486	607	1,184	223	103	42	715	761	610	464		7,539	86,000	86,000	9%
Sub Total			917,445	626,987	363,951	405,960	385,410	344,629	576,330	578,176	274,574	329,970	356,833	-	5,160,266	5,617,384	5,617,384	92%
Internal Service and Other																		
34	BUILDING FUND	34	56,240	25,231	598,146	100,481	97,192	57,834	33,883	101,169	37,000	61,681	36,019		1,204,876	742,596	742,596	162%
36	BAND	36	1,989	7	7	7	7	22,624	37,158	11,416	10,749	7	4,646		88,616	81,484	81,484	109%
40	PEG CAPITAL PROGRAMMING	40	94	750	-	-	6,375	8,841	43	146	13,749	21	21		30,041	55,699	55,699	54%
64	RISK MANAGEMENT	64	111,399	61,498	28,381	176,601	23,002	42,035	391,422	62,029	314,612	3,757,224	23,717		4,991,921	3,737,276	3,737,276	134%
65	BENEFIT INSURANCE	65	1,118,284	1,062,382	1,880,075	1,216,826	1,377,217	1,221,286	1,294,241	1,005,836	1,092,918	1,327,033	932,702		13,528,800	15,195,372	15,195,372	89%
77	FIBER OPTICS	77	6,493	5,083	8,083	13,589	89,351	5,083	5,083	15,812	217,283	5,083	28,236		399,178	806,867	806,867	49%
85	GRANT FUND	85	-	557,702	397,998	131,566	355,675	397,409	386,006	-	987	6,903	16,986		2,251,232	3,775,000	3,775,000	60%
Sub Total			1,294,498	1,712,653	2,912,689	1,639,071	1,948,820	1,755,112	2,147,835	1,196,409	1,687,298	5,157,952	1,042,327	-	22,494,664	24,394,294	24,394,294	92%
Water Utility																		
80	WATER UTILITY	80	2,428,929	10,126,461	1,439,785	1,557,824	2,003,744	2,016,155	2,964,829	2,924,445	1,676,310	2,862,338	1,327,158		31,327,977	39,174,435	39,174,435	80%
81	WATER CAPITAL	81	52,996	147,056	396,075	146,589	325,725	154,970	253,911	89,621	82,804	557,903	303,152		2,510,800	18,492,702	18,492,702	14%
89	2022 BOND FUND	89	1,346,644	435,876	614,275	28,276	600,224	769,283	172,628	449,380	652,327	436,892	1,598,090		7,103,894	8,486,332	8,486,332	84%
Sub Total			3,828,568	10,709,392	2,450,135	1,732,689	2,929,692	2,940,408	3,391,368	3,463,446	2,411,442	3,857,133	3,228,399	-	40,942,672	66,153,469	66,153,469	62%
Fudiciary Trust & Agency																		
90	FIRE PENSION	90	881,783	888,638	895,393	936,547	902,290	906,405	896,602	922,750	926,306	934,481	909,630		10,000,825	10,043,076	10,043,076	100%
91	POLICE PENSION	91	1,024,230	1,033,488	1,037,508	1,034,220	1,028,949	1,126,500	1,027,105	1,050,456	1,072,708	1,195,450	1,071,425		11,702,040	12,194,056	12,194,056	96%
Sub Total			1,906,013	1,922,126	1,932,901	1,970,768	1,931,239	2,032,905	1,923,707	1,973,206	1,999,014	2,129,932	1,981,055	-	21,702,865	22,237,132	22,237,132	98%
Grand Total Expenditures			21,790,467	26,727,377	18,295,373	14,964,758	17,198,999	15,648,249	26,385,121	19,432,887	18,542,794	24,756,933	17,117,180	-	220,637,549	311,284,782	311,284,782	71%

City of Decatur
Water Utility Financial Report
Key Metrics

Nov-25

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
2025													
Water Bill Count													
Original Bills													
Residential	27,349	25,320	26,111	26,309	26,472	24,721	28,372	25,847	26,297	28,048	21,418		286,264
Industrial	30	30	30	30	30	30	30	30	30	30	30		330
Commercial	2,734	2,571	2,625	2,637	2,641	2,431	2,901	2,561	2,631	2,758	2,232		28,722
Total	30,113	27,921	28,766	28,976	29,143	27,182	31,303	28,438	28,958	30,836	23,680	-	315,316
Delinquent Bills													
Residential	7,832	6,806	7,250	7,659	7,802	6,892	7,885	7,708	7,424	7,970	5,600		80,828
Industrial	-	-	-	-	-	-	-	-	-	-	-		-
Commercial	524	387	455	442	478	447	444	458	496	444	397		4,972
Total	8,356	7,193	7,705	8,101	8,280	7,339	8,329	8,166	7,920	8,414	5,997	-	85,800
Total Bill Count	38,469	35,114	36,471	37,077	37,423	34,521	39,632	36,604	36,878	39,250	29,677	-	401,116
Cubit Feet Consumption Billed													
Residential	11,322,189	10,858,902	9,887,413	10,347,860	10,741,169	10,680,047	13,476,220	11,888,446	12,266,571	12,490,889	8,884,778		122,844,484
Industrial	39,215,169	43,838,129	40,122,953	50,203,925	51,678,726	45,933,305	44,831,198	48,474,226	45,839,979	47,229,003	48,063,381		505,429,994
Commercial	9,393,500	10,566,003	9,831,218	10,505,909	11,415,654	9,161,804	13,315,593	13,390,408	13,576,974	13,534,023	11,098,504		125,789,590
Total	59,930,858	65,263,034	59,841,584	71,057,694	73,835,549	65,775,156	71,623,011	73,753,080	71,683,524	73,253,915	68,046,663	-	754,064,068
Water Shut Offs													
	855	405	357	387	354	352	687	592	618	294	573		5,474
Customer Service Telephone Calls	5,139	4,247	4,530	4,650	4,688	4,968	5,207	5,198	5,281	4,993	4,082		52,983
Water Billed \$													
Residential	795,770	755,310	706,500	734,793	764,585	767,749	946,299	841,219	864,231	885,583	643,317		\$ 8,705,357
Industrial	1,219,895	1,341,857	1,244,762	1,510,643	1,542,893	1,416,762	1,439,607	1,535,548	1,467,590	1,478,413	1,500,989		\$ 15,698,960
Commercial	578,106	626,054	594,037	622,635	658,695	654,625	772,385	749,563	760,556	763,206	640,640		\$ 7,420,503
Total	\$ 2,593,772	\$ 2,723,222	\$ 2,545,299	\$ 2,868,072	\$ 2,966,173	\$ 2,839,136	\$ 3,158,291	\$ 3,126,330	\$ 3,092,376	\$ 3,127,202	\$ 2,784,946	\$ -	\$ 31,824,820
Penalty \$	\$ 15,725	\$ 13,117	\$ 15,252	\$ 13,624	\$ 16,172	\$ 14,358	\$ 17,742	\$ 17,257	\$ 17,084	\$ 17,207	\$ 12,232		\$ 169,770
Total Billed	\$ 2,609,497	\$ 2,736,339	\$ 2,560,551	\$ 2,881,696	\$ 2,982,345	\$ 2,853,494	\$ 3,176,033	\$ 3,143,587	\$ 3,109,460	\$ 3,144,409	\$ 2,797,178	\$ -	\$ 31,994,590
Raw Water Gallonage Billed													
Gallons	434,010,000	402,250,000	360,990,000	406,830,000	390,310,000	413,660,000	412,290,000	431,660,000	425,740,000	396,960,000	376,010,000		4,450,710,000
\$ Billed	148,431	137,570	123,459	139,136	133,486	145,732	145,250	152,074	149,988	139,849	132,468	\$	1,547,443
Water Billed vs Cash Receipts													
Billed \$	2,757,928	2,873,908	2,683,990	3,020,832	3,115,831	2,999,227	3,321,283	3,295,661	3,259,448	3,284,258	2,929,647		\$ 33,542,013
Cash Revenue \$	2,831,719	2,794,843	2,804,797	3,035,417	3,132,294	2,981,876	3,188,539	3,274,274	3,247,251	3,343,947	3,074,519		\$ 33,709,474
% Cash to Billed	103%	97%	105%	100%	101%	99%	96%	99%	100%	102%	105%	-	100.5%
2024													
Water Bill Count													
Original Bills													
Residential	28,260	23,998	24,511	27,833	27,488	23,847	28,982	26,533	23,806	28,883	24,422	27,115	315,678
Industrial	30	30	30	30	30	30	30	30	30	30	30	30	360
Commercial	2,781	2,459	2,438	2,874	2,769	2,377	2,961	2,672	2,383	2,950	2,544	2,689	31,897
Total	31,071	26,487	26,979	30,737	30,287	26,254	31,973	29,235	26,219	31,863	26,996	29,834	347,935
Delinquent Bills													
Residential	8,081	7,169	6,975	7,714	8,245	6,812	7,587	8,366	7,067	8,354	6,396	8,856	91,622
Industrial	425	-	-	-	-	-	-	-	-	-	-	-	425
Commercial	-	401	397	436	461	414	445	476	427	433	381	496	4,767
Total	8,506	7,570	7,372	8,150	8,706	7,226	8,032	8,842	7,494	8,787	6,777	9,352	96,814
Total Bill Count	39,577	34,057	34,351	38,887	38,993	33,480	40,005	38,077	33,713	40,650	33,773	39,186	444,749
Cubit Feet Consumption Billed													
Residential	11,610,564	10,542,300	9,420,008	11,163,984	11,316,551	10,690,120	14,266,639	12,323,537	10,929,798	12,762,931	10,210,595	10,933,636	136,170,663
Industrial	35,671,234	37,822,224	38,317,859	42,950,552	41,059,734	42,277,307	45,150,755	42,246,840	42,838,966	46,776,486	45,408,505	41,664,356	502,184,818
Commercial	9,293,889	10,072,668	8,948,648	10,697,102	10,392,336	11,141,342	14,403,355	13,258,878	12,542,009	13,301,503	11,183,768	10,316,600	135,552,098
Total	56,575,687	58,437,192	56,686,515	64,811,638	62,768,621	64,108,769	73,820,749	67,829,255	66,310,773	72,840,920	66,802,868	62,914,592	773,907,579
Water Shut Offs													
	665	702	720	755	719	692	780	871	824	849	647	735	8,959
Customer Service Telephone Calls	5,096	4,602	4,270	5,089	5,133	4,483	5,257	5,577	4,857	5,163	4,245	4,991	58,763
Water Billed \$													
Residential	791,917	700,183	650,423	763,826	777,350	738,380	965,589	842,539	750,918	881,251	714,851	773,018	\$ 9,350,246
Industrial	1,099,425	1,153,979	1,161,864	1,281,566	1,227,377	1,301,791	1,379,618	1,301,698	1,318,373	1,420,048	1,385,863	1,292,638	\$ 15,324,240
Commercial	561,151	567,349	522,510	617,141	611,542	625,259	787,470	726,323	681,236	745,978	634,877	621,469	\$ 7,702,306
Total	\$ 2,452,493	\$ 2,421,511	\$ 2,334,797	\$ 2,662,533	\$ 2,616,269	\$ 2,665,430	\$ 3,132,676	\$ 2,870,560	\$ 2,750,528	\$ 3,047,278	\$ 2,735,592	\$ 2,687,125	\$ 32,376,791
Penalty \$	\$ 14,427	\$ 14,322	\$ 14,280	\$ 13,713	\$ 14,667	\$ 12,411	\$ 16,112	\$ 18,835	\$ 14,834	\$ 16,502	\$ 13,311	\$ 18,063	\$ 181,479
Total Billed	\$ 2,466,920	\$ 2,435,833	\$ 2,349,077	\$ 2,676,246	\$ 2,630,936	\$ 2,677,841	\$ 3,148,788	\$ 2,889,396	\$ 2,765,361	\$ 3,063,780	\$ 2,748,903	\$ 2,705,188	\$ 32,558,270
Raw Water Gallonage Billed													
Gallons	441,830,000	382,650,000	399,820,000	406,570,000	401,380,000	412,220,000	410,690,000	420,870,000	417,890,000	391,040,000	438,880,000	388,847,000	4,912,687,000
\$ Billed	146,422	126,810	132,500	134,337	133,017	140,979	140,456	143,938	142,918	133,736	150,097	132,857	\$ 1,658,468
Water Billed vs Cash Receipts													
Billed \$	2,613,343	2,562,644	2,486,730	2,810,983	2,763,954	2,818,821	3,289,244	3,033,333	2,908,240	3,197,515	2,899,000	2,838,045	\$ 34,221,853
Cash Revenue \$	2,649,090	2,609,314	2,643,097	2,741,865	2,773,894	2,747,477	3,144,603	3,132,436	3,005,003	3,200,164	2,908,074	2,845,972	\$ 34,400,990
% Cash to Billed	101%	102%	106%	98%	100%	97%	96%	103%	103%	100%	100%	100%	100.5%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: Nov-25

		Current Year Staffing Levels											
	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Full Time Staffing													
City Manager's Office & City Clerk	6	6	5	5	5	5	5	5	5	5	5	4	-
Data & Communications	3	3	3	3	3	3	2	2	2	2	2	1	-
Transit	12	11	11	11	12	11	10	10	10	10	10	10	-
Facilities	2	1	1	1	1	1	1	2	2	2	2	2	-
Finance/Purchasing/Water Cust. Serv.	24	22	21	24	23	23	24	22	23	20	22	22	-
Human Resources	5	4	4	4	5	5	5	5	5	5	5	5	-
Information Technology	9	10	10	10	9	8	10	10	9	9	9	10	-
Legal	7	6	7	7	7	6	7	7	7	7	7	7	-
Economic & Community Dev	28	28	26	24	19	20	20	21	21	20	21	23	-
Public Safety	278	257	275	260	266	265	260	257	263	266	263	264	-
Public Works	116	115	115	112	110	109	109	111	112	113	112	113	-
Total Full Time	490	463	478	461	460	456	453	452	459	459	458	461	-
Part Time Staffing													
City Manager's Office	-	1	1	1	1	1	1	-	-	-	-	-	-
Transit	-	-	-	-	-	-	-	-	-	-	-	-	-
City Council - Legislative	7	7	7	7	7	7	7	7	7	7	7	7	-
Finance and Purchasing	-	2	2	2	2	2	2	2	2	2	2	2	-
Human Resources	-	-	-	-	-	-	-	-	1	1	1	1	-
Information Technology	-	1	-	-	1	1	-	-	1	1	1	1	-
Legal	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	1	-	-	1	1	1	1	1	1	1	1	-
Police	-	2	2	2	1	1	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	-	1	1	1	1	12	14	13	8	5	2	1	-
Total Temporary	7	15	13	13	14	25	25	23	20	17	14	13	-
Total City Staff Headcount	497	478	491	474	474	481	478	475	479	476	472	474	-

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: Nov-25

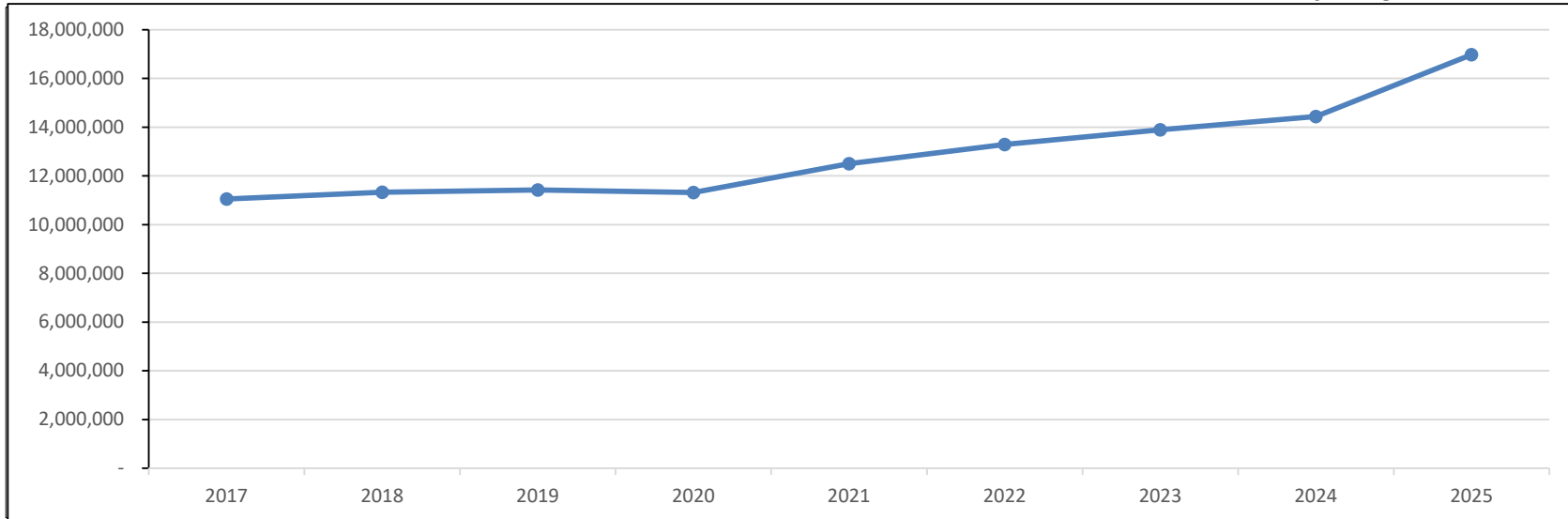
	Budget	Current Year Staffing Levels											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Full Time Staff													
Executive													
City Manager's Office & City Clerk	6	6	5	5	5	5	5	5	5	5	5	4	
Data & Communications	3	3	3	3	3	3	2	2	2	2	2	1	
Total	9	9	8	8	8	8	7	7	7	7	7	5	-
Transportation Services													
Transit	12	11	11	11	12	11	10	10	10	10	10	10	
Facilities	2	1	1	1	1	1	1	2	2	2	2	2	
Total	14	12	12	12	13	12	11	12	12	12	12	12	-
Finance													
Finance & Risk Mgmt	14	14	14	16	15	15	15	14	14	11	12	12	
Purchasing	2	2	2	2	2	2	2	2	2	2	2	2	
Utility Customer Service	8	6	5	6	6	6	7	6	7	7	8	8	
Total	24	22	21	24	23	23	24	22	23	20	22	22	-
Human Resources	5	4	4	4	5	5	5	5	5	5	5	5	
Information Technology	9	10	10	10	9	8	10	10	9	9	9	10	
Legal	7	6	7	7	7	6	7	7	7	7	7	7	
Economic & Community Devel													
Economic & Community Dev.	7	6	5	4	2	4	4	4	4	4	5	5	
Building Inspections	7	8	7	7	6	6	5	5	5	4	4	6	
Neighborhood Inspections	9	8	8	8	7	6	7	7	7	7	7	7	
Grants Division	5	6	6	5	4	4	4	5	5	5	5	5	
Total	28	28	26	24	19	20	20	21	21	20	21	23	-
Public Safety													
Fire	110	103	125	111	108	108	107	107	106	110	108	108	
Police	168	154	150	149	158	157	153	150	157	156	155	156	
Total	278	257	275	260	266	265	260	257	263	266	263	264	-
Public Works													
PW Engineering Division	12	10	9	9	9	9	9	10	10	11	11	12	
Fleet Maintenance Division	8	8	8	9	7	7	7	7	7	8	8	8	
PW Municipal Services	46	49	45	45	45	45	45	46	46	46	45	45	
PW Administration	2	2	3	3	3	3	3	3	3	3	2	2	
Water Administration	3	2	2	2	2	2	2	2	2	2	2	2	
Water Lake Services	7	7	7	7	7	7	7	7	7	7	7	7	
Water Production South Plant	15	15	15	15	15	15	15	15	15	15	15	15	
Water Services Distribution	23	22	26	22	22	21	21	21	22	21	22	22	
Total	116	115	115	112	110	109	109	111	112	113	112	113	-
Total City Staffing	490	463	478	461	460	456	453	452	459	459	458	461	-
General Fund staffing	412	397	408	394	392	390	387	386	391	392	390	393	-
Other Fund staffing	78	54	58	55	55	54	55	54	56	55	56	56	-
Total staffing	490	451	466	449	447	444	442	440	447	447	446	449	-

Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

MONTH	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	902,833	882,653	984,872	984,354	936,318	1,033,684	1,168,660	1,167,816	1,347,246
FEBRUARY	899,838	917,921	935,303	955,006	882,140	1,075,306	1,127,485	1,224,877	1,238,493
MARCH	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	1,269,776	1,289,943	1,360,748	1,404,454
APRIL	789,769	840,607	801,923	850,408	909,469	938,656	1,033,077	1,125,506	1,329,454
MAY	837,972	819,180	845,440	849,934	864,919	913,545	1,002,240	1,065,619	1,323,817
JUNE	957,693	978,292	975,295	909,787	1,179,406	1,149,425	1,144,522	1,238,496	1,468,401
JULY	906,452	942,693	968,093	858,962	1,082,746	1,135,529	1,152,092	1,175,943	1,440,288
AUGUST	935,012	1,010,708	1,011,477	945,270	1,201,374	1,182,257	1,222,864	1,272,387	1,527,580
SEPTEMBER	953,644	978,357	930,277	972,693	1,113,247	1,207,478	1,200,298	1,205,609	1,508,693
OCTOBER	891,372	943,494	979,187	974,990	1,069,252	1,042,274	1,154,653	1,200,817	1,544,537
NOVEMBER	934,414	991,142	967,297	940,548	1,087,116	1,178,594	1,242,689	1,250,853	1,557,038
DECEMBER	935,863	935,419	930,430	967,339	1,058,332	1,166,847	1,159,563	1,149,804	1,287,781

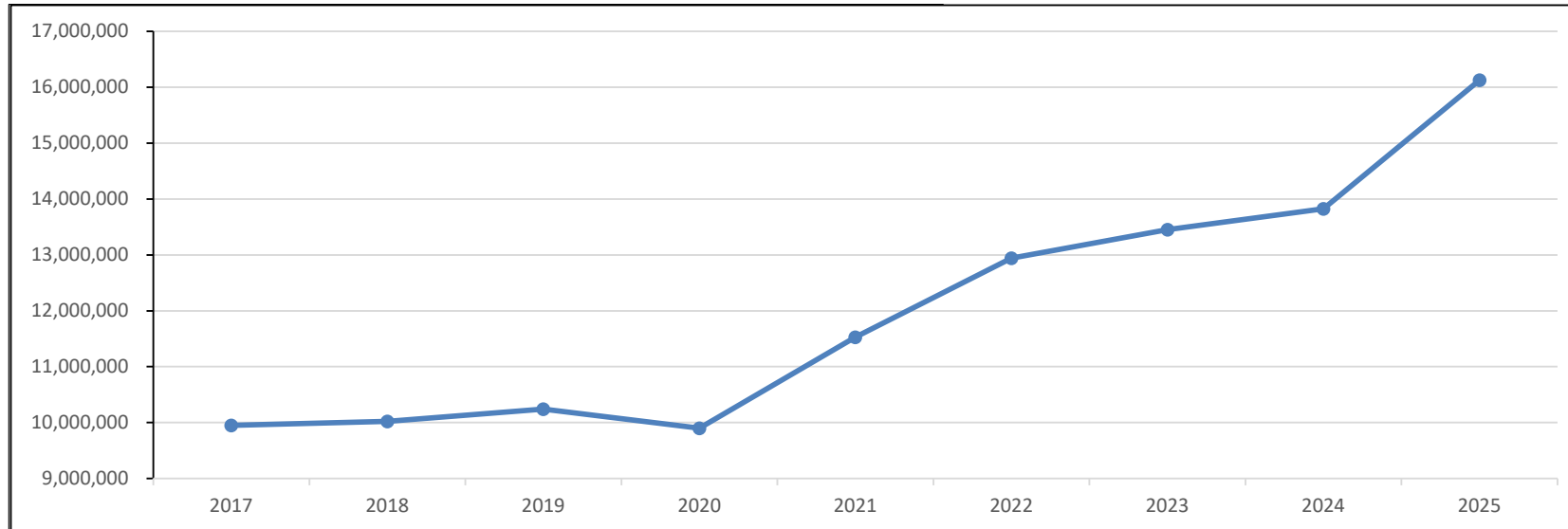
TOTALS	11,052,132	11,328,832	11,423,564	11,322,169	12,500,091	13,293,370	13,898,087	14,438,475	16,977,780
								Year in Play Budget	15,253,000



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	818,066	807,770	892,334	880,608	840,697	1,006,392	1,157,380	1,108,301	1,295,224
FEBRUARY	838,995	837,288	864,722	856,677	781,469	1,041,267	1,134,252	1,197,957	1,136,131
MARCH	995,383	959,353	963,236	960,429	992,288	1,201,515	1,246,328	1,276,139	1,325,005
APRIL	702,734	712,309	698,869	734,157	813,655	858,286	954,992	1,052,683	1,228,815
MAY	729,878	716,975	739,341	727,854	776,379	858,911	947,436	991,154	1,240,399
JUNE	855,602	852,317	858,115	765,429	1,102,858	1,112,269	1,063,989	1,152,207	1,420,736
JULY	814,658	807,532	860,421	735,614	1,046,496	1,094,284	1,106,303	1,126,031	1,375,689
AUGUST	877,154	909,719	920,833	834,535	1,045,456	1,170,493	1,174,733	1,255,941	1,481,679
SEPTEMBER	852,928	890,655	873,345	873,669	1,046,584	1,169,467	1,162,413	1,165,146	1,446,688
OCTOBER	779,788	836,215	868,200	865,615	1,013,580	1,099,159	1,103,324	1,145,831	1,439,274
NOVEMBER	835,747	866,834	875,836	819,660	1,048,702	1,201,140	1,299,459	1,222,796	1,481,254
DECEMBER	849,336	827,137	824,656	845,741	1,018,861	1,130,587	1,102,031	1,130,694	1,255,070
TOTALS	9,950,270	10,024,104	10,239,908	9,899,988	11,527,023	12,943,770	13,452,640	13,824,879	16,125,962
								Year in Play Budget	14,567,000

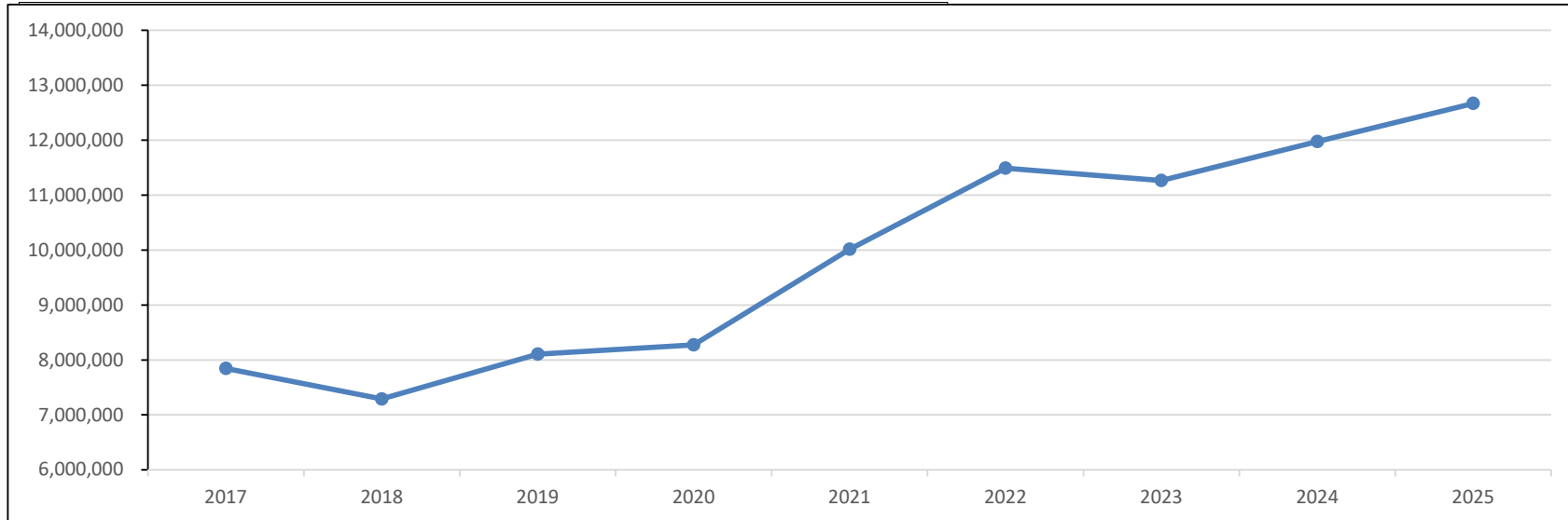


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements
State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	851,716	578,461	631,574	696,621	807,110	960,878	1,049,580	1,124,788	1,288,720
FEBRUARY	-	837,319	759,834	717,710	853,298	1,198,126	1,037,782	1,064,296	1,052,777
MARCH	1,411,585	420,941	457,518	533,688	588,089	519,319	614,640	691,752	675,504
APRIL	-	646,373	734,870	783,855	937,702	1,109,452	989,236	1,092,150	1,236,946
MAY	396,235	1,044,019	1,528,635	767,466	1,280,911	2,238,522	1,696,424	1,887,248	2,206,836
JUNE	764,129	482,298	477,387	475,376	1,123,868	657,580	795,466	808,845	765,340
JULY	1,547,903	652,113	713,920	754,878	1,008,212	1,110,107	1,059,801	1,176,708	1,284,692
AUGUST	698,009	478,694	511,760	1,032,080	566,126	571,768	696,542	786,227	736,313
SEPTEMBER	727,037	467,186	452,932	584,790	597,861	621,357	632,222	617,227	627,962
OCTOBER	599,068	726,093	808,115	846,827	1,086,453	1,137,578	1,222,083	1,318,007	1,352,704
NOVEMBER	450,852	522,953	527,420	572,208	622,816	720,354	823,188	791,201	778,164
DECEMBER	396,923	433,456	498,389	506,596	539,685	646,330	646,766	617,625	660,859

TOTALS	7,843,458	7,289,905	8,102,353	8,272,095	10,012,130	11,491,369	11,263,730	11,976,074	12,666,817
							Year in Play Budget		13,910,000



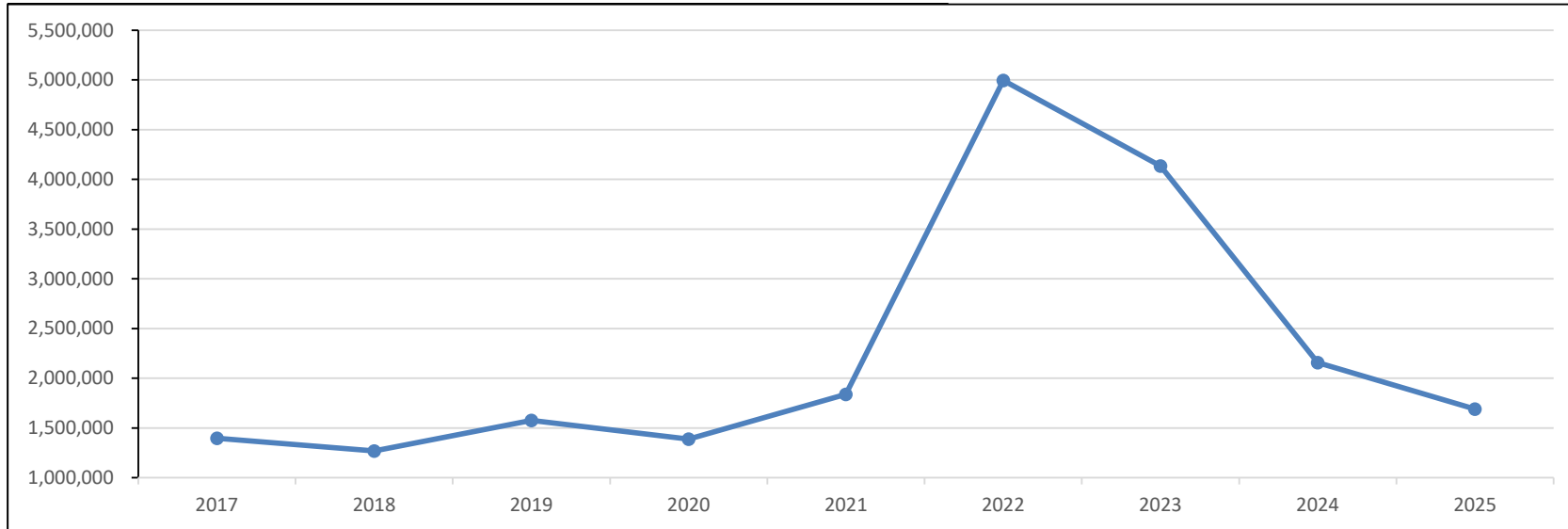
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX - LIBRARY & GENERAL FUND

MONTH	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	217,463	143,616	153,006	226,930	238,599	489,253	699,404	410,703	295,919
FEBRUARY	-	-	-	-	-	-	-	-	-
MARCH	147,880	132,622	67,368	45,114	86,205	654,576	386,908	257,650	135,534
APRIL	352,780	260,085	301,619	311,508	402,800	743,040	551,668	173,481	115,703
MAY	227,189	269,213	365,884	199,155	519,099	997,471	893,076	403,600	442,551
JUNE	-	-	3,173	-	-	3,546	-	-	-
JULY	239,384	206,222	217,352	206,917	378,262	718,801	719,448	467,288	246,560
AUGUST	10,712	20,842	26,075	152,903	48,103	82,065	116,408	67,357	42,169
SEPTEMBER	-	-	-	-	26,897	21,828	-	-	8,302
OCTOBER	160,071	190,221	376,967	193,839	2,246	968,179	598,448	274,131	330,313
NOVEMBER	-	-	1,332	-	6,015	-	-	1,266	-
DECEMBER	42,179	46,033	62,824	50,168	131,241	317,059	170,202	101,473	73,060

TOTALS	1,397,658	1,268,855	1,575,600	1,386,533	1,839,468	4,995,818	4,135,561	2,156,947	1,690,111
							Year in Play Budget		2,090,000

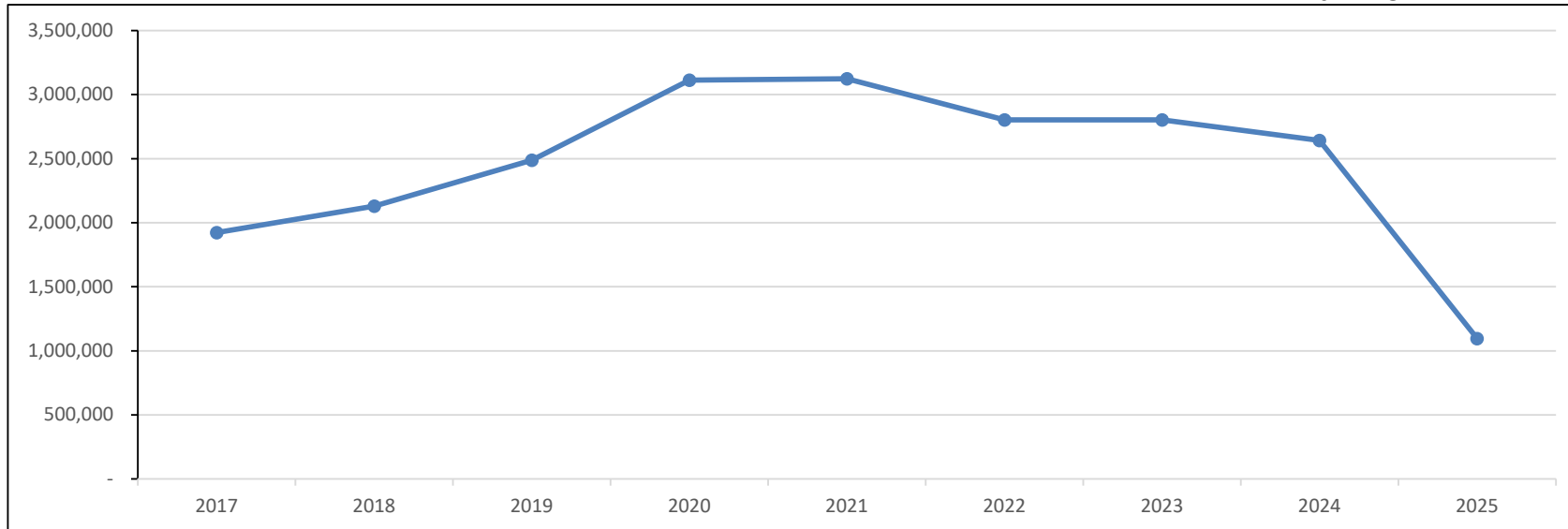


Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

MONTH	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	159,854	166,257	205,607	244,618	301,148	215,409	253,475	241,131	130,653
FEBRUARY	155,199	192,590	227,498	229,171	320,911	253,062	267,197	251,921	227,296
MARCH	241,170	243,593	275,101	314,455	452,845	320,769	323,206	292,406	285,756
APRIL	139,319	145,000	159,583	217,745	222,022	212,726	226,274	174,994	34,971
MAY	131,114	149,116	183,842	189,224	197,971	205,377	208,488	196,738	34,707
JUNE	170,503	180,080	208,996	240,704	253,092	240,875	257,890	238,999	45,824
JULY	146,418	157,169	197,817	254,820	229,947	192,903	215,778	212,527	51,084
AUGUST	147,521	171,381	198,672	283,392	211,651	219,932	213,410	205,092	69,597
SEPTEMBER	156,033	183,541	201,970	286,103	241,230	248,103	160,202	197,869	63,581
OCTOBER	149,381	178,049	207,636	289,306	224,653	216,541	225,763	203,331	57,963
NOVEMBER	158,864	169,331	198,926	275,488	237,138	224,900	214,136	197,505	60,038
DECEMBER	167,420	194,248	222,795	287,411	231,030	252,890	237,674	228,936	34,707

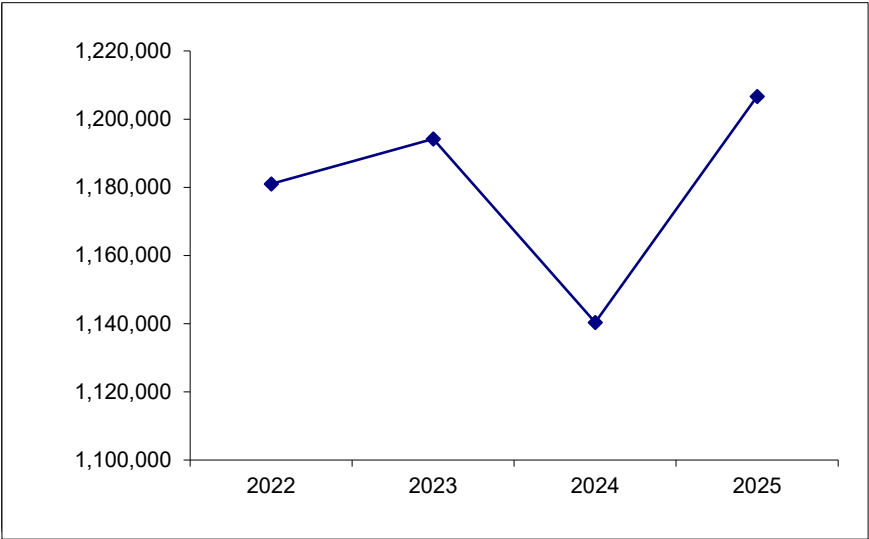
TOTALS	1,922,796	2,130,355	2,488,443	3,112,435	3,123,637	2,803,488	2,803,492	2,641,447	1,096,177
								Year in Play Budget	2,690,000



Schedule presents State distribution of Use Tax.

LOCAL TELEPHONE UTILITY TAX

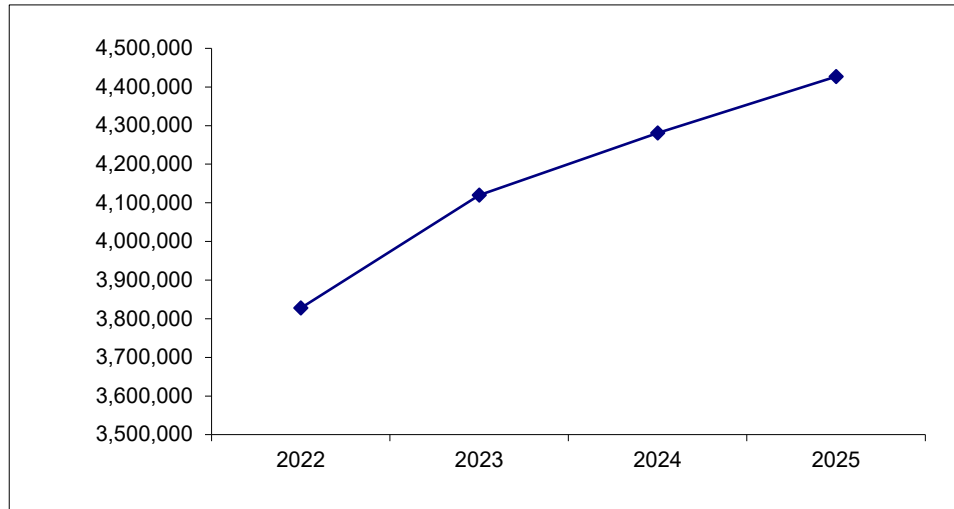
MONTH	2022	2023	2024	2025
JANUARY	99,599	100,718	97,646	82,205
FEBRUARY	94,273	101,222	91,030	86,619
MARCH	97,801	121,496	93,389	98,482
APRIL	95,983	107,186	91,487	106,944
MAY	94,162	89,187	92,439	108,212
JUNE	97,606	93,766	95,386	107,836
JULY	95,378	89,855	93,218	104,947
AUGUST	98,967	94,549	93,093	107,314
SEPTEMBER	87,617	91,316	92,082	114,514
OCTOBER	116,632	91,984	77,029	78,713
NOVEMBER	99,450	114,953	129,856	117,197
DECEMBER	103,560	97,923	93,709	93,709
TOTALS	1,181,029	1,194,155	1,140,364	1,206,692
			Current Budget	1,075,000



Projected Revenues

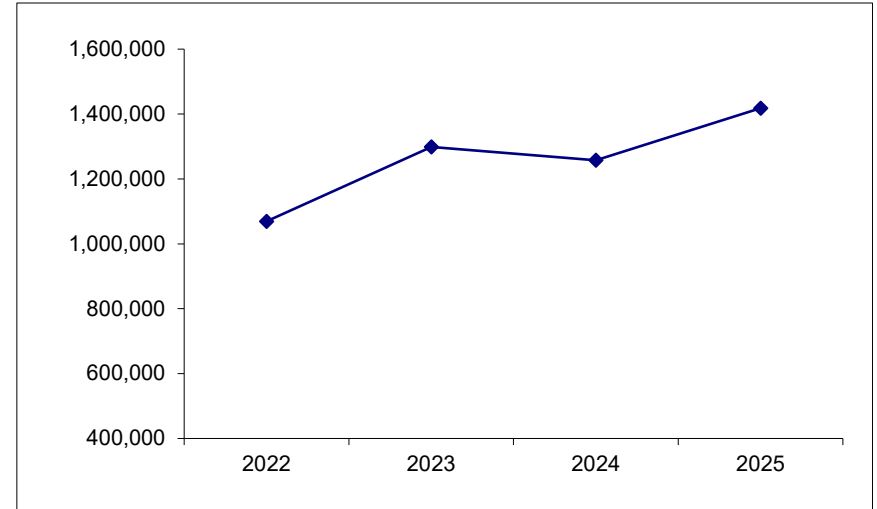
LOCAL FOOD & BEVERAGE TAX

MONTH	2022	2023	2024	2025
JANUARY	325,939	349,168	365,811	414,474
FEBRUARY	268,346	310,308	304,849	323,102
MARCH	254,687	314,152	325,079	327,761
APRIL	328,645	344,283	369,792	393,007
MAY	320,770	356,811	351,781	352,471
JUNE	345,385	348,084	383,528	412,907
JULY	338,253	362,797	394,950	371,368
AUGUST	344,233	361,840	359,532	363,374
SEPTEMBER	318,028	356,626	367,354	379,869
OCTOBER	326,439	336,711	364,350	361,040
NOVEMBER	323,232	343,975	344,322	366,442
DECEMBER	333,647	335,562	349,503	361,149
TOTALS	3,827,604	4,120,318	4,280,852	4,426,964
			Current Budget	4,478,000



LOCAL HOTEL & MOTEL TAX

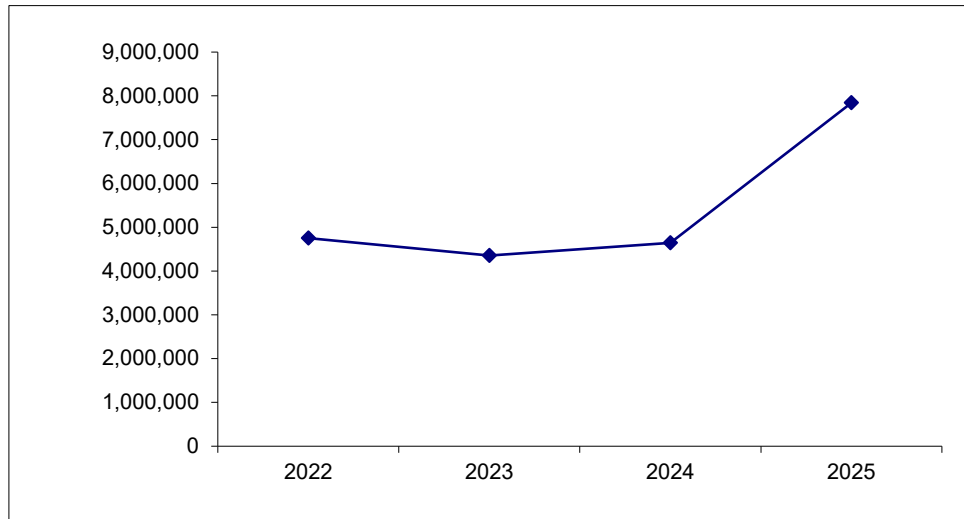
MONTH	2022	2023	2024	2025
JANUARY	62,215	71,531	69,918	113,570
FEBRUARY	70,247	89,816	70,454	79,884
MARCH	65,323	74,851	64,019	89,373
APRIL	76,916	111,415	106,694	109,305
MAY	76,544	78,123	120,452	107,549
JUNE	95,446	114,607	132,888	117,183
JULY	104,261	112,386	117,509	126,007
AUGUST	91,208	124,206	117,815	129,332
SEPTEMBER	114,943	159,762	120,172	170,921
OCTOBER	101,643	142,033	120,933	149,332
NOVEMBER	120,882	116,698	113,553	104,344
DECEMBER	89,647	102,974	103,337	121,200
TOTALS	1,069,274	1,298,403	1,257,743	1,418,001
			Current Budget	1,438,000



Projected Revenues

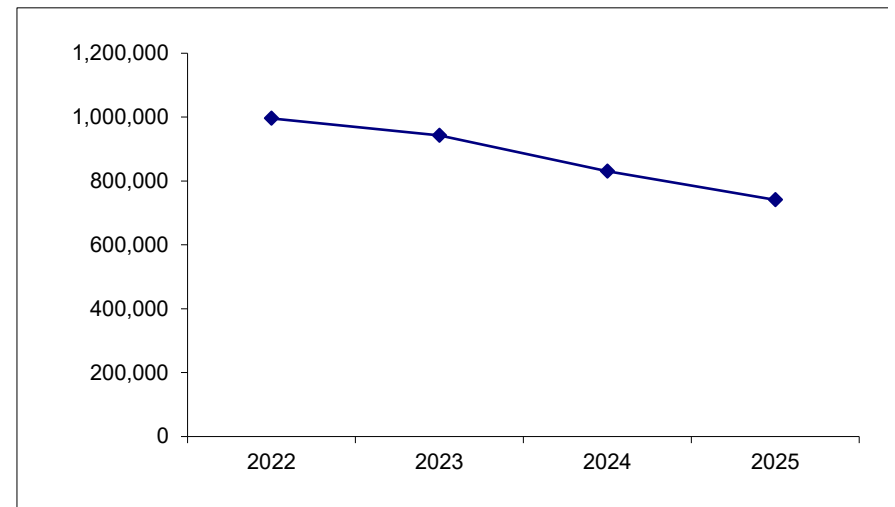
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2022	2023	2024	2025
JANUARY	451,232	494,772	-	489,672
FEBRUARY	-	511,814	410,027	477,955
MARCH	1,170,976	459,507	491,881	496,577
APRIL	453,756	411,867	848,133	416,250
MAY	376,488	357,677	379,750	347,319
JUNE	327,903	307,264	317,704	892,655
JULY	311,731	273,044	374,376	943,339
AUGUST	323,917	277,163	354,321	731,266
SEPTEMBER	323,685	319,748	372,023	753,870
OCTOBER	316,968	310,248	376,713	717,820
NOVEMBER	318,048	291,359	339,887	768,422
DECEMBER	375,073	339,785	376,140	804,774
TOTALS	4,749,776	4,354,248	4,640,956	7,839,917
			Current Budget	8,444,000



LOCAL CABLE TV TAX

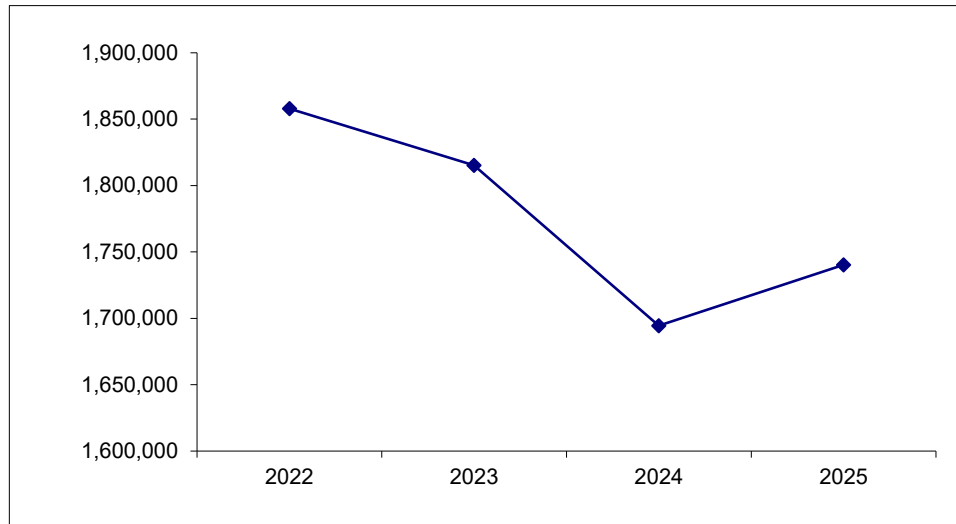
MONTH	2022	2023	2024	2025
JANUARY	13,687	11,674	10,413	8,826
FEBRUARY	235,066	228,468	210,193	176,790
MARCH	-	-	-	-
APRIL	12,982	-	9,672	8,337
MAY	245,500	241,582	204,165	182,958
JUNE	-	-	-	-
JULY	-	10,736	-	7,843
AUGUST	254,979	224,680	195,602	177,716
SEPTEMBER	-	-	-	-
OCTOBER	-	10,312	-	7,871
NOVEMBER	233,712	215,736	200,878	170,635
DECEMBER	-	-	-	-
TOTALS	995,925	943,187	830,924	740,977
			Current Budget	874,000



Projected Revenues

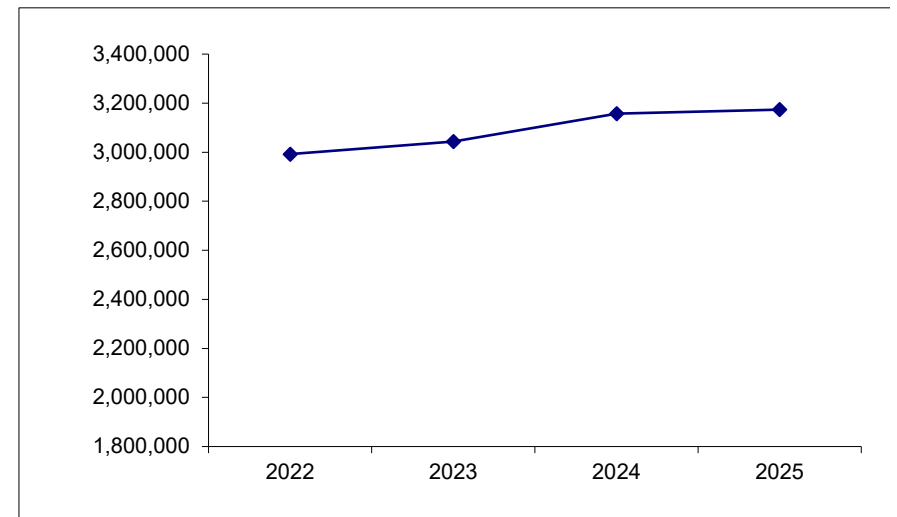
LOCAL MOTOR FUEL TAX

MONTH	2022	2023	2024	2025
JANUARY	155,334	154,093	127,282	177,386
FEBRUARY	146,251	142,970	155,267	132,755
MARCH	125,153	138,333	106,685	129,568
APRIL	142,456	150,252	157,234	132,978
MAY	147,235	147,736	147,473	150,296
JUNE	162,643	163,482	166,102	152,484
JULY	164,199	168,250	135,720	145,583
AUGUST	166,136	151,650	158,490	146,120
SEPTEMBER	173,019	154,583	148,184	148,808
OCTOBER	162,198	148,377	139,352	136,956
NOVEMBER	162,085	149,939	130,163	142,308
DECEMBER	151,229	145,591	122,508	145,000
TOTALS	1,857,939	1,815,258	1,694,461	1,740,243
			Current Budget	1,800,000



STATE MOTOR FUEL TAX

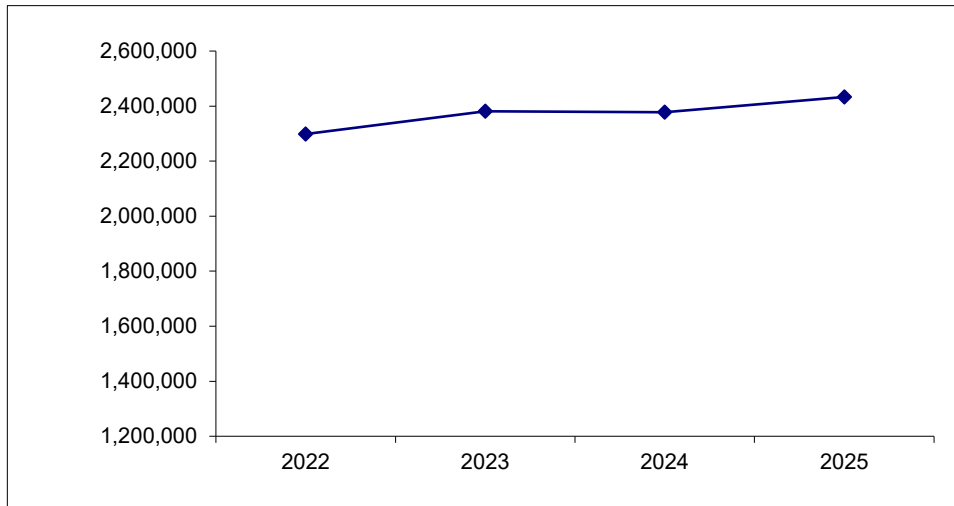
MONTH	2022	2023	2024	2025
JANUARY	283,072	275,250	275,245	-
FEBRUARY	258,944	220,663	235,090	258,341
MARCH	178,756	225,950	263,008	267,745
APRIL	253,405	219,333	230,465	506,601
MAY	255,437	250,551	253,637	254,890
JUNE	256,227	254,697	246,458	256,354
JULY	265,264	264,536	270,657	262,425
AUGUST	259,754	251,674	267,644	270,521
SEPTEMBER	249,395	262,001	284,706	296,434
OCTOBER	252,007	277,605	274,875	282,083
NOVEMBER	239,391	249,118	270,738	268,246
DECEMBER	240,655	292,462	284,843	250,000
TOTALS	2,992,307	3,043,839	3,157,365	3,173,641
			Current Budget	3,173,000



Projected Revenues

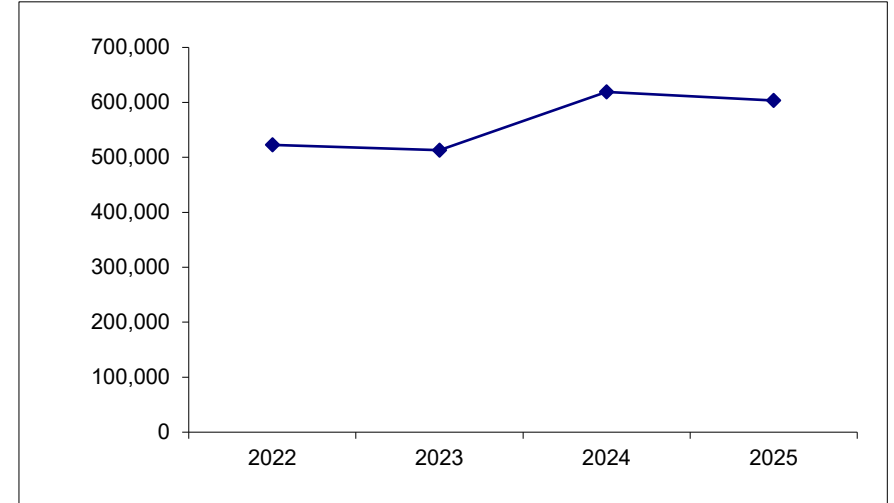
STATE VIDEO GAMING TAX

MONTH	2022	2023	2024	2025
JANUARY	186,950	187,712	186,224	195,545
FEBRUARY	194,055	194,632	196,329	200,877
MARCH	165,854	192,027	170,364	186,645
APRIL	170,074	196,183	196,168	189,458
MAY	230,570	233,599	226,183	243,564
JUNE	217,794	208,034	213,948	210,287
JULY	197,376	214,828	206,141	215,677
AUGUST	183,024	191,592	188,197	196,913
SEPTEMBER	190,168	196,948	198,173	199,065
OCTOBER	182,080	188,283	200,227	196,875
NOVEMBER	191,184	190,493	193,432	195,826
DECEMBER	189,255	186,923	201,789	202,384
TOTALS	2,298,383	2,381,255	2,377,176	2,433,115
			Current Budget	2,429,000



LOCAL LIQUOR LICENSE FEE

MONTH	2022	2023	2024	2025
JANUARY	-	-	2,556	1,384
FEBRUARY	6,010	250	2,547	1,031
MARCH	702	3,677	250	-
APRIL	-	100	-	9,150
MAY	288,825	143,125	266,825	161,200
JUNE	217,825	330,921	332,910	413,490
JULY	3,280	26,953	2,209	4,869
AUGUST	200	2,055	2,765	5,985
SEPTEMBER	600	400	2,035	350
OCTOBER	150	2,665	3,291	-
NOVEMBER	3,093	-	3,607	-
DECEMBER	1,914	2,900	-	6,060
TOTALS	522,599	513,047	618,996	603,519
			Current Budget	627,000



**LETTER to the DECATUR CITY COUNCIL
Finance Department**

DATE: December 15, 2025

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Gregg Zientara, Interim City Treasurer & Chief Financial Officer

SUBJECT: Resolution Authorizing the City of Decatur to Provide an Interfund Cash Advance to Certain Funds to Affect a Positive Cash Position as of the Close of Business as of December 31, 2025

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution to fund cash advances for those funds waiting on reimbursement from other sources.

BACKGROUND:

Funds of the City must have monies in an amount to affect a positive cash position as of the end of the fiscal year, in accordance with ordinance and state statute. Certain city funds may be in a position due to unforeseen circumstances to not have a positive cash position as of December 31, 2025.

Therefore, it is necessary for the City of Decatur to provide an interfund cash advance to these certain funds, to affect a positive cash position as of December 31, 2025.

Community Grant Fund – Interfund cash advance of \$100,000 may be necessary should Federal grant reimbursement funding not be received before December 31, 2025.

CDBG Fund – Interfund cash advance of \$100,000 may be necessary should Federal grant reimbursement funding not be received before December 31, 2025.

Central TIF Fund – Interfund cash advance of \$200,000 due to the timing of property tax payments into a newly created TIF that had demolition expenses and a reimbursement for a fencing project with insufficient revenue to cover them. Reimbursement will not be received before December 31, 2026.

Public Mass Transit Fund – Interfund cash advance in an amount of \$4,500,000 may be necessary should State IDOT and Federal operating grant funding not be received before December 31, 2025.

City Treasurer will affect interfund cash advances in such amount as is necessary to secure positive cash positions, in any and all funds affected.

Interfund cash advance(s) will be repaid in full in 2026 at the beginning of the fiscal 2026 year, or at such time that the Fund(s) have sufficient monies to repay the interfund cash advance.

POTENTIAL OBJECTION:

There are no known objections.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Gregg Zientara, Interim City Treasurer & Chief Financial Officer
Anthony Cooling, Budget and Revenue Officer

BUDGET/TIME IMPLICATIONS:

None.

RESOLUTION NO. 2025 –

**RESOLUTION AUTHORIZING THE CITY OF DECATUR TO PROVIDE AN
INTERFUND CASH ADVANCE TO CERTAIN FUNDS TO AFFECT A POSITIVE
CASH POSITION AS OF THE CLOSE OF BUSINESS AS OF DECEMBER 31, 2025**

WHEREAS, Funds of the City must have monies in an amount to affect a positive cash position at the close of business as of December 31, 2025, for the purpose of defraying incurred expenditures during the fiscal period; and,

WHEREAS, certain city funds may be in a position due to unforeseen circumstances to not have a positive cash position as of December 31, 2025, it is necessary for the City of Decatur to provide an interfund cash advance to these certain funds.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That an Interfund Cash Advance up to \$100,000 to affect a positive cash position at the close of business as of December 31, 2025, to the Community Grant Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 2. That an Interfund Cash Advance up to \$100,000 to affect a positive cash position at the close of business as of December 31, 2025, to the CDBG Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 3. That an Interfund Cash Advance up to \$200,000 to affect a positive cash position at the close of business as of December 31, 2025, to the Central TIF Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 4. That an Interfund Cash Advance up to \$4,500,000 to affect a positive cash position at the close of business as of December 31, 2025, to the Public Transit Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 5. That the City Treasurer is hereby, authorized and directed to affect said interfund cash advances, as necessary, to affect a positive cash position as of December 31, 2025, to the Community Grant Fund, the CDBG Fund, the Public Transit Fund, and Central TIF Fund on behalf of the City of Decatur, Illinois.

Section 6. That the City Treasurer is hereby, authorized and directed to affect other interfund cash advances, as may arise, to affect a positive cash position as of December 31, 2025, to any city funds, on behalf of the City of Decatur, Illinois.

Section 7. That the City Treasurer is hereby authorized and directed to repay in full the Interfund Cash Advance amounts transferred herein to the City of Decatur Funds at the beginning of the 2026 fiscal year, or at such time that the Funds have sufficient monies to repay the interfund cash advance to the City of Decatur.

PRESENTED and ADOPTED this 15th day of December 2025.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

**Council Memo
Police Department
No. 25-51**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Brad Allen, Chief of Police

SUBJECT:
Resolution Authorizing a Lease Agreement between the City of Decatur and Flock Safety for the Deployment of Surveillance Cameras

SUMMARY RECOMMENDATION: It would be the recommendation of staff that the Council approve the law enforcement lease agreement order with, and authorize payment to, FLOCK SAFETY as presented for a 1-year lease of ten surveillance cameras. The cost per camera is \$5,000 per year for a 1-year total of \$50,000.

BACKGROUND:

The Police Department has utilized the Flock Safety platform since 2021 and currently operates 106 license plate reader cameras throughout the city. The system has consistently proven valuable in crime detection, suspect identification, and timely apprehension. Building on this success and maintaining our commitment to enhancing public safety, the Department seeks to further expand the use of technology in policing.

The addition of surveillance cameras will strengthen community safety by providing broader video capabilities that complement our existing Flock network. These cameras are solar-powered and integrate seamlessly with the current platform, resulting in no additional infrastructure costs or installation fees beyond the annual lease agreement. The enhanced system will support more efficient investigations, improve response times, and serve as a visible deterrent to criminal activity.

Surveillance cameras will be strategically placed throughout Decatur in predetermined locations informed by crime data, traffic patterns, and community feedback. Their primary focus will be monitoring key intersections and adjacent public areas to maximize visibility and ensure coverage of high activity locations. Placement will be reviewed periodically to ensure cameras continue to meet community needs and operational priorities.

The Police Department remains committed to transparency, accountability, and the responsible use of technology. All camera data is managed in compliance with departmental policy with access limited to authorized personnel. Community engagement remains a key component of this initiative. Incorporating community feedback will strengthen trust and reinforce the shared goal of improving public safety.

Overall, the expanded camera network is expected to enhance officer safety, reduce crime, increase investigative efficiency, and support quicker case resolution while delivering a cost-effective and community-centered approach to modern policing.

LEGAL REVIEW: N/A

PRIOR COUNCIL ACTION:

Council has approved previous agreements with Flock Safety under Resolutions 2021-40 and 2023-231.

POTENTIAL OBJECTIONS: None anticipated.

INPUT FROM OTHER SOURCES:

N/A

STAFF REFERENCE: Brad Allen — Chief of Police and Scott Rosenberg — Deputy Chief of Police

BUDGET/TIME IMPLICATIONS: The police department budgeted funds in 2025 to continue to build out the FLOCK system, so these cameras will be paid for from the 2025 budget.

ATTACHMENTS:

1. FLOCK Council Resolution 2025
2. FLOCK LE Agreement
3. FLOCK quote-PTZ cameras

RESOLUTION NO. R2025-_____

**RESOLUTION AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF
DECATUR AND FLOCK SAFETY FOR THE DEPLOYMENT OF SURVEILLANCE
CAMERAS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the law enforcement agreement order presented to the City Council herewith from Flock Safety for the lease of 10 PTZ (pan, tilt, zoom) surveillance cameras be, and the same is hereby, received, placed on file and approved.

Section 2. That the Interim City Manager or her designee be, and they are hereby, authorized and directed to execute said lease payment on behalf of the City of Decatur to Flock Safety in an amount not to exceed \$50,000.

PRESENTED, PASSED, APPROVED, AND RECORDED this 15th day of December
2025.

JULIE MOORE-WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

Flock Safety + IL - Decatur PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Blaine Thomas
blaine.thomas@flocksafety.com
314-780-4602

Quote Number: Q-171672
Expiration Date: 12/31/2025



ORDER FORM

This order form ("Order Form") hereby incorporates and includes the terms of the previously executed agreement (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "Effective Date")

Customer:	IL - Decatur PD	Initial Term:	12 Months
Legal Entity Name:	IL - Decatur PD	Renewal Term:	24 Months
Accounts Payable Email:	srosenberg@decaturil.gov	Payment Terms:	Net 30
Address:	1 Gary Anderson Plaza Decatur, Illinois 62523	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$50,000.00
Flock Safety Video Products			
Solar Video Camera PTZ, fka Condor	Included	10	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$0.00	10	\$0.00
Subtotal Year 1:			\$50,000.00
Annual Recurring Subtotal:			\$50,000.00
Discounts:			\$1,500.00
Estimated Tax:			\$0.00
Contract Total:			\$50,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$50,000.00
Annual Recurring after Year 1	\$50,000.00
Contract Total	\$50,000.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$1,500.00

Product and Services Description

Flock Safety Platform Items	Product Description
Solar Video Camera PTZ, fka Condor	Solar-powered PTZ camera with dual lenses.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement. .

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: IL - Decatur PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

Flock Safety + IL - Decatur PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Blaine Thomas
blaine.thomas@flocksafety.com
314-780-4602

Created Date: 11/21/2025
Expiration Date: 12/31/2025
Quote Number: Q-171672
PO Number:



Budgetary Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 1 Gary Anderson Plaza Decatur, Illinois 62523

Ship To: South Side Dr Decatur, Illinois 62521

Billing Company Name: IL - Decatur PD

Billing Contact Name:

Billing Email Address:

Billing Phone:

Subscription Term: 12 Months

Payment Terms: Net 30

Retention Period: 30 Days

Billing Frequency: Annual Plan - First Year Invoiced at Signing.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$50,000.00
Flock Safety Video Products			
Solar Video Camera PTZ, fka Condor	Included	10	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$0.00	10	\$0.00

Subtotal Year 1: \$50,000.00

Annual Recurring Subtotal: \$50,000.00

Discounts: \$1,500.00

Estimated Tax: \$0.00

Contract Total: \$50,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$50,000.00
Annual Recurring after Year 1	\$50,000.00
Contract Total	\$50,000.00

*Tax not included

Discounts Applied	Amount (USD)
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$1,500.00

Product and Services Description

FlockOS Features	Description
Solar Video Camera PTZ, fka Condor	Solar-powered PTZ camera with dual lenses.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.

**Council Memo
Information Technology Department
No. 2025-08**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Lacie Elzy, Director of Economic & Community Development & Transportation Services
Jim Edwards, Director of Information Technology

SUBJECT:

Resolution Authorizing Renewal of OpenGov, Inc. Maintenance and Support for Permitting and Licensing Software

SUMMARY RECOMMENDATION: Staff recommend that the City Council approve the attached resolution, authorizing the Interim City Manager to renew the annual software maintenance for Permitting and Licensing with OpenGov, Inc.

BACKGROUND:

In FY2020 we invested in OpenGov to provide a framework to improve municipal service delivery and create operational efficiencies within the economic development department. We have been using their cloud-based systems for 5 years now. Since inception we have developed workflow using the OpenGov system for Permitting, Business Licensing, Rehab, and Food & Beverage Tax Collection. Currently in progress is generating a master address table, integration with Geographical Information System (GIS), and Code Enforcement field data collection. This system is proven for streamlining and simplifying municipal service delivery.

LEGAL REVIEW:

PRIOR COUNCIL ACTION:

In FY2020, the City of Decatur entered into a five-year agreement with OpenGov after reviewing capabilities of two other systems, Tyler Technologies and Energov. This Council action is recorded under Resolution Number R2020-162 and is attached for reference.

POTENTIAL OBJECTIONS: None Anticipated

INPUT FROM OTHER SOURCES:

None

STAFF REFERENCE: James Edwards, IT Director, (217)450-2236

BUDGET/TIME IMPLICATIONS: The total for this renewal is \$71,137.50 and is budgeted in the Information Technology 2025 General Fund budget. This represents a 5% increase over the previous year, which is within the guidelines set forth by the active agreement with OpenGov.

ATTACHMENTS:

1. 2025 Resolution - OpenGov Resolution
2. Invoice INV23737
3. R2020-162 Resolution Authorizing City Manager to Purchase OpenGov Permitting, Licensing and Code Enforcement Software and Related Deployment Services

RESOLUTION NO. R _____

**RESOLUTION AUTHORIZING RENEWAL OF
OPENGOV, INC. MAINTENANCE AND SUPPORT FOR
PERMITTING AND LICENSING SOFTWARE**

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the invoice presented to the Council herewith from OpenGov, Inc. for maintenance and support for Permitting and Licensing software, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Interim City Manager or her designee be, and she is hereby, authorized and directed to make payment to OpenGov, Inc. in an amount not to exceed \$71,137.50 on behalf of the City of Decatur for maintenance support for the Permitting and Licensing software.

PRESENTED AND ADOPTED this 15th day of December 2025.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK



OpenGov, Inc.
660 3rd Street
Suite 100
SAN FRANCISCO CA 94107
United States

Invoice Date: 12/1/2025
Due Date: 12/31/2025
Terms: Net 30

Bill To Details:
James Edwards
City of Decatur, IL
One Gary K. Anderson Plaza
Decatur IL 62523
United States
jedwards@decaturil.gov

Charge Summary

Description	Service Period	Qty	Amount	Tax Amount	Total
Esri ArcGIS Integration	12/1/2025 - 11/30/2026	1	1,086.01	0.00	1,086.01
Citizen Services - 4 Service Areas	12/1/2025 - 11/30/2026	1	58,643.85	0.00	58,643.85
Autofill Interface	12/1/2025 - 11/30/2026	1	1,085.99	0.00	1,085.99
MAT / Assessor System & Flags	12/1/2025 - 11/30/2026	1	3,257.98	0.00	3,257.98
Accounting & Finance Export	12/1/2025 - 11/30/2026	1	2,176.25	0.00	2,176.25
Bluebeam Integration	12/1/2025 - 11/30/2026	1	2,171.99	0.00	2,171.99
Document Management Interface	12/1/2025 - 11/30/2026	1	2,715.43	0.00	2,715.43
Subtotal					\$71,137.50
Tax Total (0%)					\$0.00
Invoice Total (USD)					\$71,137.50
Credits/Payments					\$0.00
Amount Due					\$71,137.50

Payment Instructions

Payment by ACH (Preferred):

Beneficiary: OpenGov, Inc.
Credit Account Number: 957538686
Routing Number: 322271627

Payment by Wire Transfer:

Beneficiary: OpenGov, Inc.
Routing Number: 021000021
Account Number: 957538686
Bank Address: New York, NY 10017

Express Mail (FedEx/UPS):

Attn: OpenGov, Inc.
Lockbox #103366
2710 Media Center Dr.
Bld #6, STE #120
Los Angeles, CA 90065

US Mail:

OpenGov, Inc.
PO Box 103366
Pasadena, CA 91189-3366

When submitting payment please reference **INV23737**. For any billing inquiries please email billing@opengov.com.

RESOLUTION NO. R2020-162

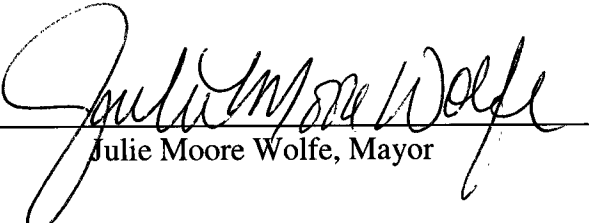
**RESOLUTION AUTHORIZING CITY MANAGER TO PURCHASE
OPENGOV PERMITTING, LICENSING AND CODE ENFORCEMENT
SOFTWARE AND RELATED DEPLOYMENT SERVICES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

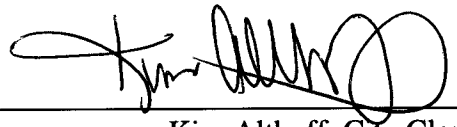
Section 1. That the purchase quotation presented to the City Council herewith between the City of Decatur Illinois, and OpenGov, Inc., be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Manager is authorized and directed to sign said contract in substantially the same form as presented on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 2nd day of November 2020.


Julie Moore Wolfe, Mayor

ATTEST:



Kim Althoff, City Clerk

OPENGOV SOFTWARE SERVICES AGREEMENT

This Software Services Agreement (this "**Agreement**") is entered into by OpenGov, Inc., a Delaware corporation with a principal place of business at 955 Charter Street, Redwood City, California 94063 ("**OpenGov**") and the customer listed on the signature block below ("**Customer**"), as of the date of last signature below (the "**Effective Date**"). This Agreement sets forth the terms under which Customer will be permitted to use OpenGov's hosted software services.

1. DEFINITIONS

"**Customer Data**" means data that is provided by Customer to OpenGov pursuant to this Agreement (for example, by email or through Customer's software systems of record). Customer Data shall not include any confidential personally identifiable information.

"**Documentation**" means the documentation for the Software Services at the Customer Resource Center page found at <https://opengov.zendesk.com>.

"**Feedback**" means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Software Services provided by Customer to OpenGov, including feedback provided through online developer community forums.

"**Initial Term**" means the initial license term specified in number of years on the Order Form, commencing on the Effective Date.

"**Intellectual Property Rights**" means all intellectual property rights including all past, present, and future rights associated with works of authorship, including exclusive exploitation rights, copyrights, and moral rights, trademark and trade name rights and similar rights, trade secret rights, patent rights, and any other proprietary rights in intellectual property of every kind and nature.

"**Order Form**" means OpenGov's Software Services order form that: (a) specifies the Software Services provided by OpenGov; (b) references this Agreement; and (c) is signed by authorized representatives of both parties.

"**Renewal Term**" means each additional renewal period, which shall be for a period of one (1) year, for which this Agreement is extended pursuant to Section 7.2.

2. SOFTWARE SERVICES, SUPPORT AND PROFESSIONAL SERVICES

2.1 **Software Services.** Subject to the terms and conditions of this Agreement, OpenGov will use commercially reasonable efforts to perform the software services identified in the applicable Order Form entered into by OpenGov and Customer ("**Software Services**").

2.2 **Support.** Customer support is available by email to support@opengov.com or by using the chat messaging functionality of the Software Services, both of which are available during OpenGov's standard business hours. Customer may report issues any time. However, OpenGov will address issues during business hours.

2.3 Professional Services.

(a) If OpenGov or its authorized independent contractors provides professional services to Customer, such as implementation services, then these professional services will be described in a statement of work ("**SOW**") agreed to by the parties (the "**Professional Services**"). For Professional Services performed on a time and materials basis, any pre-paid Professional Services Fees must be utilized within one (1) year from the Effective Date. Any unused pre-paid Professional Services Fees shall be forfeited.

(b) Unless the SOW provides otherwise, all reasonable travel expenses, pre-approved by Customer and incurred by OpenGov in performing the professional services will be reimbursed by Customer. Travel expenses include cost of coach airfare travel round trip from the individual's location to Customer's location, reasonable hotel accommodations, ground transportation and meals.

3. RESTRICTIONS AND RESPONSIBILITIES

3.1 Restrictions. Customer may not use the Software Services in any manner or for any purpose other than as expressly permitted by the Agreement. Customer shall not, and shall not permit or enable any third party to: (a) use or access any of the Software Services to build a competitive product or service; (b) modify, disassemble, decompile, reverse engineer or otherwise make any derivative use of the Software Services (except to the extent applicable laws specifically prohibit such restriction); (c) sell, license, rent, lease, assign, distribute, display, host, disclose, outsource, copy or otherwise commercially exploit the Software Services; (d) perform or disclose any benchmarking or performance testing of the Software Services; (e) remove any proprietary notices included with the Software Services; (f) use the Software Services in violation of applicable law; or (g) transfer any confidential personally identifiable information to OpenGov or the Software Services platform.

3.2 Responsibilities. Customer shall be responsible for obtaining and maintaining computers and third party software systems of record (such as Customer's ERP systems) needed to connect to, access or otherwise use the Software Services. Customer also shall be responsible for: (a) ensuring that such equipment is compatible with the Software Services, (b) maintaining the security of such equipment, user accounts, passwords and files, and (c) all uses of Customer user accounts by any party other than OpenGov.

4. INTELLECTUAL PROPERTY RIGHTS; LICENSE GRANTS; ACCESS TO CUSTOMER DATA

4.1 Software Services. OpenGov retains all right, title, and interest in the Software Services and all Intellectual Property Rights in the Software Services. The look and feel of the Software Services, including any custom fonts, graphics and button icons, are the property of OpenGov and Customer may not copy, imitate, or use them, in whole or in part, without OpenGov's prior written consent. Subject to Customer's obligations under this Agreement, OpenGov hereby grants to Customer a non-exclusive, royalty-free license during the Term to use the Software Services.

4.2 Customer Data. Customer retains all right, title, and interest in the Customer Data and all Intellectual Property Rights therein. Customer hereby grants to OpenGov a non-exclusive, royalty-free license to, and permit its partners to, use, store, edit and reformat the Customer Data, and to use Customer Data for purposes of sales, marketing, business development, product enhancement, customer service, or for analyzing such data and publicly disclosing such analysis ("**Insights**"), provided that in all such uses Customer Data is rendered anonymous such that Customer is no longer identifiable.

4.3 Access to Customer Data. Customer may download the Customer Data from the Software Services at any time during the Term, other than during routine software maintenance periods. OpenGov has no obligation to return Customer Data to Customer.

4.4 Feedback. Customer hereby grants to OpenGov a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate into the Software Services and Documentation Customer's Feedback. OpenGov will exclusively own any improvements or modifications to the Software Services and Documentation based on or derived from any of Customer's Feedback including all Intellectual Property Rights in and to the improvements and modifications.

5. CONFIDENTIALITY

5.1 Each party (the "**Receiving Party**") agrees not to disclose any Confidential Information of the other party (the "**Disclosing Party**") without the Disclosing Party's prior written consent, except as provided below. The Receiving Party further agrees: (a) to use and disclose the Confidential Information only in connection with this Agreement; and (b) to protect such Confidential Information using the measures that Receiving Party employs with respect to its own Confidential Information of a similar nature, but in no event with less than reasonable care. Notwithstanding the above, the Receiving Party may disclose Confidential Information to the extent required by law or court order, provided that prior written notice of such required disclosure and an opportunity to oppose or limit disclosure is given to the Disclosing Party.

5.2 "Confidential Information" means all confidential business, technical, and financial information of the disclosing party that is marked as "Confidential" or an equivalent designation or that should reasonably be understood to be confidential given the nature of the information and/or the circumstances surrounding the disclosure (including the terms of the applicable Software Agreement). OpenGov's Confidential Information includes, without limitation, the software underlying the Software Services and all Documentation.

5.3 Notwithstanding the foregoing, "Confidential Information" does not include: (a) "**Public Data**," which is data that the Customer has previously released to the public, would be required to release to the public, upon request, according to applicable federal, state, or local public records laws, or Customer requests OpenGov make available to the public in conjunction with the Software Services. Confidential Information does not include (b) information that has become publicly known through no breach by the receiving party; (c) information that was rightfully received by the Receiving Party from a third party without restriction on use or disclosure; or (d) information independently developed by the Receiving Party without access to the Disclosing Party's Confidential Information.

6. PAYMENT OF FEES

6.1 Fees; Invoicing; Payment; Expenses.

(a) Fees. The fees for the Software Services for the Initial Term and any Renewal Term ("**Software Services Fees**") and the fees for Professional Services ("**Professional Services Fees**") are set forth in the applicable Order Form. Software Services Fees and Professional Services Fees shall hereafter be referred to as "**Fees**".

(b) Inflation Adjustment. OpenGov shall increase the Fees payable for the Software Services during any Renewal Term by 5% each year of the Renewal Term.

(c) Invoicing and Payment. OpenGov will invoice the Customer according to the Billing Frequency listed on the Order Form. Customer shall pay all invoices according to the Payment Terms listed on the Order Form.

(d) Travel Expenses. Unless the SOW provides otherwise, OpenGov will invoice Customer for pre-approved travel expenses incurred in connection with each SOW as they are incurred. Customer shall pay all such valid invoices within thirty (30) days of receipt of invoice. Each invoice shall include receipts for the travel expenses listed on the invoice.

6.2 Credit Card Customers. If applicable, Customer will provide OpenGov with valid credit card information and promptly notify OpenGov of any changes necessary to charge the credit card at billing@opengov.com. Please update your credit card information when necessary. The provision of credit card information to OpenGov authorizes OpenGov to charge the credit card for all applicable Fees plus a 3% credit card processing fee. OpenGov processes credit card payments through a secure third party processing partner and does not take receipt of credit card information itself.

6.3 Taxes. All Fees under this Agreement are exclusive of any applicable sales, value-added, use or other taxes ("**Sales Taxes**"). Customer is solely responsible for any and all Sales Taxes, not including taxes based solely on OpenGov's net income. If any Sales Taxes related to the Fees under this Agreement are found at any time to be payable, the amount may be billed by OpenGov to, and shall be paid by, Customer. If Customer fails to pay any Sales Taxes, then Customer will be liable for any related penalties or interest, and will indemnify OpenGov for any liability or expense incurred in connection with such Sales Taxes. In the event Customer or the transactions contemplated by the Agreement are exempt from Sales Taxes, Customer agrees to provide OpenGov, as evidence of such tax exempt status, proper exemption certificates or other documentation acceptable to OpenGov.

7. TERM & TERMINATION

7.1 Term. Subject to compliance with all terms and conditions, the term of this Agreement shall commence on the Effective Date and shall continue until the Subscription End Date specified on the Order Form (the "**Initial Term**").

7.2 Renewal. Unless either party terminates this Agreement in writing no less than thirty (30) days before the end of the Initial Term, this Agreement shall renew for the Renewal Term (the Renewal Term together with the Initial Term shall be the "**Term**").

7.3 Termination. If either party materially breaches any term of this Agreement and fails to cure such breach within thirty (30) days after notice by the non-breaching party (ten (10) days in the case of non-payment), the non-breaching party may terminate this Agreement.

7.4 Effect of Termination.

(a) **In General.** Upon termination or expiration of this Agreement: (a) Customer shall pay in full for all Software Services and Professional Services performed up to and including the effective date of termination, (b) all Software Services provided to Customer hereunder shall immediately terminate; and (c) each party shall return to the other party or, at the other party's option, destroy all Confidential Information of the other party in its possession.

(b) **Deletion of Customer Data.** If Customer requests deletion of its Customer Data in writing prior to the date of termination or expiration of this Agreement, then OpenGov will permanently and irrevocably delete Customer Data, excluding any Insights, stored by its cloud hosting provider within ten (10) days of the date of termination or expiration of this Agreement. Such request must be addressed to "OpenGov Vice President, Customer Success" at OpenGov's address for notice described at Section 10.

7.5 Survival. The following sections of this Agreement shall survive termination: Section 5 (Confidentiality), Section 6 (Payment of Fees), Section 7.4(b) (Deletion of Customer Data), Section 8.3 (Warranty Disclaimer), Section 9 (Limitation of Liability) and Section 10 (Miscellaneous).

8. REPRESENTATIONS AND WARRANTIES; DISCLAIMER

8.1 By OpenGov.

(a) **General Warranty.** OpenGov represents and warrants that: (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) the Professional Services, if any, will be performed in a professional and workmanlike manner in accordance with the related statement of work and generally prevailing industry standards. For any breach of the Professional Services warranty, Customer's exclusive remedy and OpenGov's entire liability will be the re-performance of the applicable services. If OpenGov is unable to re-perform all such work as warranted, Customer will be entitled to recover all fees paid to OpenGov for the deficient work. Customer must make any claim under the foregoing warranty to OpenGov in writing within ninety (90) days of performance of such work in order to receive such warranty remedies.

(b) **Software Services Warranty.** OpenGov further represents and warrants that for a period of ninety (90) days, the Software Services will perform in all material respects in accordance with the Documentation. The foregoing warranty does not apply to any Software Services that have been used in a manner other than as set forth in the Documentation and authorized under this Agreement. OpenGov does not warrant that the Software Services will be uninterrupted or error-free. Any claim submitted under this Section 8.1(b) must be submitted in writing to OpenGov during the Term. OpenGov's entire liability for any breach of the foregoing warranty is to repair or replace any nonconforming Software Services so that the affected portion of the Software Services operates as warranted or, if OpenGov is unable to do so, terminate the license for such Software Services and refund the pre-paid, unused portion of the Fee for such Software Services.

8.2 By Customer. Customer represents and warrants that (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) OpenGov's use of the Customer Data pursuant to this Agreement will not infringe, violate or misappropriate the Intellectual Property Rights of any third party.

8.3 Disclaimer. OPENGOV DOES NOT WARRANT THAT THE SOFTWARE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE SERVICES. EXCEPT AS SET FORTH IN THIS SECTION 8, THE SOFTWARE SERVICES ARE PROVIDED "AS IS" AND OPENGOV DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

9. LIMITATION OF LIABILITY

9.1 By Type. NEITHER PARTY, NOR ITS SUPPLIERS, OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS OR EMPLOYEES, SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY

SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, PUNITIVE, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; OR (C) FOR ANY MATTER BEYOND SUCH PARTY'S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

9.2 By Amount. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE, CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO OPENGOV (OR, IN THE CASE OF CUSTOMER, PAYABLE) FOR THE SOFTWARE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.

9.3 Limitation of Liability Exclusions. The limitations of liability set forth in Sections 9.1 and 9.2 above do not apply to, and each party accepts liability to the other for: (a) claims based on either party's intentional breach of its obligations set forth in Section 5 (Confidentiality), (b) claims arising out of fraud or willful misconduct by either party and (c) either party's unauthorized use, distribution, or disclosure of the other party's intellectual property.

9.4 No Limitation of Liability by Law. Because some jurisdictions do not allow liability or damages to be limited to the extent set forth above, some of the above limitations may not apply to Customer.

10. MISCELLANEOUS

10.1 Logo Use. OpenGov shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in connection with OpenGov's website and marketing materials, subject to Customer's trademark usage guidelines provided to OpenGov.

10.2 Notice. Ordinary day-to-day operational communications may be conducted by email, live chat or telephone communications. However, for notices required by the Agreement (in Sections where the word "notice" appears) the parties must communicate more formally in a writing given by personal delivery, by pre-paid first-class mail or by overnight courier to the address specified in the most recent Order Form (or such other address as may be specified in writing in accordance with this Section).

10.3 Anti-corruption. OpenGov has not offered or provided any bribe, kickback, illegal or improper payment, gift, or thing of value to any Customer personnel in connection with the Agreement, other than reasonable gifts and entertainment provided Customer in the ordinary course of business. If OpenGov become aware of any violation of the above restriction then OpenGov shall promptly notify Customer.

10.4 Injunctive Relief. The parties acknowledge that any breach of the confidentiality provisions or the unauthorized use of a party's intellectual property may result in serious and irreparable injury to the aggrieved party for which damages may not adequately compensate the aggrieved party. The parties agree, therefore, that, in addition to any other remedy that the aggrieved party may have, it shall be entitled to seek equitable injunctive relief without being required to post a bond or other surety or to prove either actual damages or that damages would be an inadequate remedy.

10.5 Force Majeure. Neither party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Agreement, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third-party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the party delayed or prevented from performing.

10.6 Severability; Waiver. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement. There are no third-party beneficiaries to this Agreement.

10.7 Assignment. Except as set forth in this Section, neither party shall assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations to a third party without the other party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. Either party may assign, without such

OPENGOV SOFTWARE SERVICES AGREEMENT

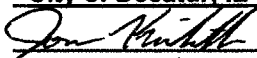
consent but upon written notice, its rights and obligations under this Agreement to: (i) its corporate affiliate; or (ii) any entity that acquires all or substantially all of its capital stock or its assets related to this Agreement, through purchase, merger, consolidation, or otherwise. Any other attempted assignment shall be void. This Agreement shall inure to the benefit of and bind each party's permitted assigns and successors.

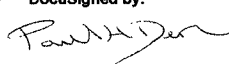
10.8 Independent Contractors. No agency, partnership, joint venture, or employment is created as a result of this Agreement and neither party has any authority of any kind to bind the other party in any respect.

10.9 Governing Law and Jurisdiction. This Agreement shall be governed by the laws of the State of Illinois without regard to its conflict of laws provisions. Exclusive jurisdiction for litigation of any dispute, controversy or claim arising out of or in connection with this Agreement shall be only in the Federal or State court with competent jurisdiction located in Macon County, Illinois, and the parties hereby submit to the personal jurisdiction and venue therein.

10.10 Complete Agreement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications, and other understandings relating to the subject matter of this Agreement. No modification of this Agreement will be binding, unless in writing and signed by an authorized representative of each party.

Signatures

Customer: City of Decatur, IL
 Signature: 
 Name: Jon Kindseth
 Title: Deputy City Manager
 Date: 11/5/2020

DocuSigned by:
OPENGOV, INC.
 Signature: 
A7E3687D8FFE426...
 Name: Paul H. Denton
 Title: CFO
 Date: 11/5/2020



OpenGov Inc. 955 Charter Street
Redwood City, CA 94063
United States

Created On: 10/26/2020
Order Form Expiration: 11/20/2020
Subscription Start Date: 12/1/2020
Subscription End Date: 11/30/2025

Prepared By: Andrew Jones
Email: ajones@opengov.com
Contract Term: 5 Years

Customer Information		Contact Name: Jim Edwards	Billing Contact: Jim Edwards
Customer:	City of Decatur, IL	Email: jedwards@decaturil.gov	Email: jedwards@decaturil.gov
Bill To/Ship To:	One Gary K. Anderson Plaza Decatur, Illinois 62523 United States	Phone: (217) 424-2801	Phone: (217) 424-2801

Order Details	Description: See Billing Table Below
Billing Frequency: Annual	
Payment Terms: Net Thirty (30) Days	

SOFTWARE SERVICES:

Product / Service	Start Date	End Date	Annual Term	Annual Fee
Permitting, Licensing and Code Enforcement — 4 Service Areas (Planning/Code Enforcement/Public Works/Licensing) AutoFill Interfaces, Accounting & Finance Export, Document Management Integration, Esri ArcGIS, Bluebeam Integration, MAT / Assessor System & Flags.	12/1/2020	11/30/2025	5	\$67,750.00
Annual Subscription:				\$67,750.00

PROFESSIONAL SERVICES:

Product / Service	Description	Professional Services Total:
OpenGov Deployment — One Time Fee	Product configuration, setup, and training described in the attached SOW	\$58,800.00

Billing Table:	
Amount Due	Billing Date
\$126,550.00	December 1, 2020 (\$67,750.00 Software Services + \$58,800.00 Professional Services)
\$67,750.00	December 1, 2021
\$67,750.00	December 1, 2022
\$67,750.00	December 1, 2023
\$67,750.00	December 1, 2024

Order Form Legal Terms

Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at 955 Charter Street, Redwood City, 94063 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") attached, or if no such SSA is attached, the SSA available at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the terms in the Agreement to the exclusion of all other terms.

City of Decatur, IL

Signature: [Signature]
Name: San Kindseth
Title: Deputy City Manager
Date: 11/5/2020

OpenGov, Inc. DocuSigned by:
Signature: [Signature]
Name: Paul H. Denton
Title: CFO
Date: 11/5/2020

Statement of Work

City of Decatur, IL

Created by: TJ Isselhard
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1. Overview

1.1. Preamble

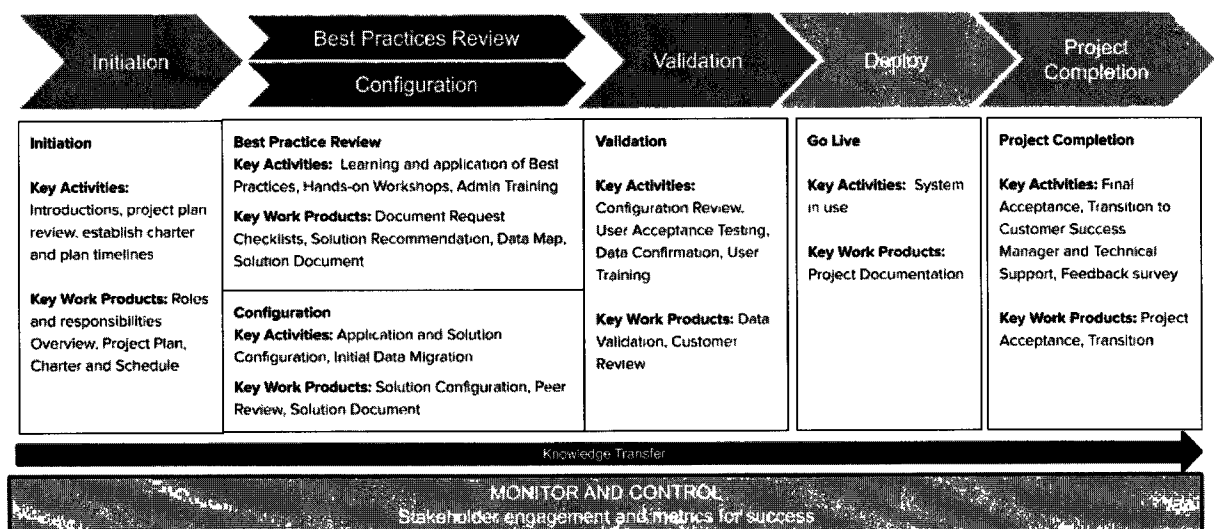
This Statement of Work (“SOW”) identifies services that OpenGov, Inc. (“OpenGov” or “we”) will perform for the City of Decatur, IL (“Customer” or “you”) pursuant to the order for Professional Services agreed to by the parties (“Order Form”) which references the Software Services Agreement or other applicable agreement entered into by the parties (the “Agreement”).

1.2. OpenGov’s Modern Cloud ERP

OpenGov is the leader in modern cloud ERP software for our nation’s cities, counties, and state agencies. On a mission to power more effective and accountable government, OpenGov serves agencies across the U.S. Built exclusively for the unique budgeting, financial management, and citizen services needs of the public sector, the OpenGov ERP Cloud enables organizations to plan more strategically and collaboratively, streamline mission-critical processes, and communicate with stakeholders more transparently.

- **Cloud ERP for local government.** OpenGov offers transformative solutions for budgeting, financial management, and citizen services with the market-leading reporting and transparency platform--allowing customers to re-allocate up to 1% of their budgets for more strategic outcomes and save thousands of hours on manual and paper-based processes.
- **A trusted and dedicated partner.** Governments nationwide partner with OpenGov to drive more effective and accountable operations and strengthen public trust. Built exclusively for state and local government, OpenGov's software, services, and expertise are backed by years of employee experience in the public sector.
- **A platform built to grow with you.** Modern cloud architecture ensures all of your users have access to the latest features and upgrades while reducing your IT burden, minimizing your cost footprint, and breaking down system and data silos. Thanks to world-class professional services and a roadmap driven by customer feedback, you future-proof your investment for the next generation.

OpenGov Implementation Methodology



2. Methodology

OpenGov's deployment methodology, often referred to as the OpenGov Way ("OG Way"), delivers on OpenGov's mission to power more effective and accountable governments. It is an innovative, modern, and iterative approach that leads our customers to successfully deploy our products and help them successfully achieve their vision. The OG Way differentiates itself in the market by its foundation of customer empowerment. We rely on our years of experience working with governments, leading in governments, and leveraging

best practices from the public and private sector in order to coach our customers through the change management needed to leverage our best practices and quality software. This methodology requires a degree of focus and engagement to ensure collaboration between both parties to produce the desired results in a timely manner. We look forward to our partnership and can't wait to show you how The OG Way will improve the way you do business and the services you're able to provide to your citizens!

Project Initiation

During project initiation, we will introduce project resources, review the products and services purchased, establish a project charter, finalize project timelines, and conduct the kickoff meeting. Both OpenGov and Customer are responsible for assigning their Project Managers for the project. We will hold a planning meeting to review all project documents OpenGov has received to date. We'll also provide additional worksheets that need to be included. We'll set-up meetings to finalize the project plan, project charter, and ensure there is a centralized location for these documents to be stored for collaboration. Lastly, we'll determine the date for the larger kickoff meeting and discuss the agenda for this critical meeting.

Best Practice Review

- OpenGov will provide your team with access to OG University and OpenGov's Resource Center so that you can start learning.
- Provided checklists with samples of data and information that we'll need completed. We will obtain all data and integration information at this time in our standard format.
- We will review your agency-specific documents to make sure we understand your business requirements.
- We will then coach you on our best practices by showing you how our tool works in the most effective manner.
- Based on our best practices review, we'll make solution recommendations based on our domain expertise.
- We'll align with your team based on our understanding of your operating processes based on technical requirements and product functionality.
- We will review all data and integration requirements. A data map will be mutually agreed upon and signed off on by Customer.
- We will present a solution document to be mutually agreed upon prior to starting the configuration.

Configuration

- We will set-up the base configuration based on the mutually agreed upon solution document.

- We will mutually configure the use cases based on the mutually agreed upon solution document.
- We will migrate your data based on our mutually agreed upon data map.

Validation

- Review the completed work performed during configuration.
- The appropriate members of the Customer project team will confirm that the solution has been configured correctly based on the solution and data mapping documents by testing the use of the solution.
- Training will be provided based on the selected package, or as set forth herein.
- Any items that were configured or migrated incorrectly based on the data map and solution document will be tracked via an issue log. We will work with your team to identify deployment critical issues that will be resolved prior to launch. If the item is not included in the mutually agreed upon data map and solution document, a mutually agreed upon change order will be discussed as defined in Section 10 Change Management of this SOW.
- The exit criteria for this phase is the sign off by the Customer's Project Manager of the configuration based on the mutually agreed upon solution and data map as defined in Section 9 Acceptance of this SOW.

Deploy

- The solution is usable by Customer.

Project Completion

- Customer is sent a project acceptance form to sign as defined in Section 9 Acceptance of this SOW.
- Customer will be asked to respond to a brief survey to provide feedback about the experience.
- Customer is introduced to Customer Support and educated on how to engage with customer support based on Customer's procured package.

3. Project Schedule

OpenGov will schedule resources for this project upon signature of the order form. Unless specifically noted, the OpenGov assigned project manager (as identified below or such alternate designated by OpenGov, the "OpenGov Project Manager") will work with Customer Project Manager to develop the project schedule for all requested deliverables under this SOW. OpenGov reserves the right to adjust the schedule based on the availability

of OpenGov resources and/or Customer resources, and the timeliness of deliverables provided by the Customer.

4. Roles and Responsibilities

4.1. Roles and Responsibilities Matrix

OpenGov	
Role	Role Description
Executive Sponsor ("ES")	Responsible for ensuring alignment on project value proposition and vision. Escalation point for Customer Executive Sponsor to mitigate any risks that the project team cannot resolve. Executive Sponsor attends monthly (or other frequency) executive meetings to review deployment status, documented issue list, status and closure summary.
Project Manager ("PM")	Responsible for the delivery of the professional services based upon the agreed upon contract and SOW within the budgeted hours and timeframe. Ensures the project is properly forecasted, assigns tasks/resources, and tracks toward project completion. Holds executive steering committee meetings and/or quarterly business reviews as appropriate to ensure project issues are properly escalated and success is achieved. Facilitates the transition to support.
Analyst ("IA")	Responsible for helping Customer configure OpenGov's product suites as assigned. The Analyst is the primary consultant, guiding Customer through configuration working sessions to put together successful workflows.
Subject Matter Expert ("SME")	OpenGov Subject Matter Experts ("SMEs") will engage in strategy, design, and execution discussions internally and with Customer during the deployment. The SME has a specific area of expertise, and depending on the scope of the project more than one SME may engage. The SME will not be on all working sessions, but will be involved per the direction of the OpenGov Project Manager.
Integration Engineer ("IE")	Responsible for migrations, conversions, and integrations as assigned. Responsible for providing clear direction on specifications to ensure proper delivery of migration, conversions, and integrations. Clear data mapping and data validation to be provided with customer sign-offs obtained by

	the OpenGov Project Manager.
Account Executive (“AE”)	The Account Executive is responsible for the sales cycle. Aligning on program vision, value proposition, and contract terms. The Account Executive will facilitate project kickoff along with the OpenGov Project Manager. The Account Executive will be engaged with the customer throughout their journey with OpenGov, post-deployment and beyond.
Customer Manager (“CM”)	The Customer Manager (“CM”) is the primary customer relationship holder post-Deploy. The “Air Traffic Controller” or “Quarterback” of OpenGov resources with focus on long term success of Customer’s partnership with OpenGov. The CM will engage with Customer to discuss adoption strategy and conduct periodic reviews to ensure Customer’s key stakeholders understand all OpenGov offerings and how they align to key Customer priorities. The CM will be introduced at deployment kick-off, but will not be an active participant in deployment working sessions. As the deployment approaches closure, the CM’s engagement will ramp-up, and the OpenGov Project Manager to CM meeting with Customer will occur prior to Project Completion.
Customer	
Role	Role Description
Budget Owner (“BO”)	The Customer Budget Owner commits the funds to the project deployment, assesses the value to the cost (ROI), and approves changes orders. In some cases, the Budget Owner and Executive Sponsor are the same person.
Executive Sponsor (“ES”)	Responsible for ensuring Customer team is aligned to core project value proposition and goals. Able to intervene if the project goes off track, and has ability to make decisions on timeline and budget when decisions are stalled. The Executive Sponsor is not expected to regularly attend deployment working sessions. Executive Sponsors, attend monthly (or other frequency) executive meetings to review deployment status, documented issue list, status and closure summary.
Project Manager (“PM”)	Serves as the primary contact for OpenGov Project Initiation, Best Practice Review, Configuration, Validation, Deploy, Project Completion. Coordinates meetings and schedules. Controls communication between the Customer and OpenGov project teams.

Project Lead (“PL”)	Is an internal SME in the functional area of deployment. Attends working sessions, trainings, and responsible for reviewing configurations. Primary OpenGov counterpart will be the Analyst.
Data and SystemsLead (“DSL”)	Responsible for mapping out data infrastructure and validating migration, conversion, integration requirements. Someone who is able to connect OpenGov team with any of Customer’s third-party data sources and vendors as needed to fulfill SOW requirements.

4.2. OpenGov Roles and Responsibilities RACI

Phases	Frequency	OpenGov				Customer			
		ES	PM	IA	IE	ES	PM	PL	DSL
Project Initiation	One-time	I	R	I	I	I	A	C	I
Best Practice Review	Iterative	I	R	C	I	I	A	C	I
Configuration	Iterative	I	A	R	R	I	A	A	C
Validation	Iterative	I	A	C	C	I	A	R	C
Deploy	Iterative	I	A	A	I	I	A	R	I
Project Completion	One-time	I	R	C	I	I	R	A	C

R = Responsible to perform the task

A = Accountable for the task being completed

C = Consulted with prior to the activity being performed

I = Informed that the task has been completed

5. Governance

Project Governance provides the foundation and framework to manage deployments by assessing progress and addressing questions and challenges during the course of

deployment. OpenGov follows three guiding principles for governance to maximize the deployment value with our customers:

- **Regular communication** aligned to the agreed upon project plan and timing will occur. OpenGov expects our customers to raise questions or concerns as soon as they arise. OpenGov will do the same, as we can only address items when known.
- **Executive involvement** is expected from both OpenGov and Customer. Not only may Executives be called upon to clarify expectations and/or confusion, but also to steer strategic items to maximize the value through the deployment.
- **Commitment to the direction** outlined in this SOW and critical assessment change orders to ensure they drive value.

5.1. Regular Communication Components

Meeting		Frequency	Purpose	Participants	
				OpenGov	Customer
Quarterly Management Review ("QMR")	Engagement Review	Quarterly	Overview of Program Status, Value Realization, trends, savings reports, SLA, program improvement, technology, and discuss program adjustments	PM, ES, others as necessary	PM, PL, ES, others as necessary
	Statement Committee	Bi-Annually	Review of milestones per commercial agreement, review budget and fiscal matters. Discuss strategic direction from deployment, alignment of OpenGov with Customer's 3-year	PM, ES, AE, CM	PM, BO, ES

			roadmap, evaluate potential shift in strategy and impact to relationship		
Executive Sponsor Meeting		Monthly / Bi-Monthly	Discuss deployment: - Strategic impacts: timing, scope, process - Value prop changes, confusion - Project specific: items that need guidance, support and/or clarity	PM, ES, plus others as necessary	PM, ES, plus others as necessary
Weekly Deployment Updates		Weekly	Summary of project actions against project plan. Risks and achievements highlighted in addition to asks of leadership.	Project Team + ES(s)	Project Team + ES(s)

5.2. Commitment to Project Direction and Goals

This SOW is the direction agreed upon by Customer and OpenGov. Transparency of the plan is paramount for our Customers to attain the value the SOW or any subsequent change order outlines.

Should direction of the deployment become disconnected, OpenGov and Customer Project Managers will outline the gaps as they understand them and communicate the gaps to their respective Executive Sponsor(s) (or Project Teams) for discussion and resolution.

The communication path for this engagement will be outlined in the kick off meeting, documenting both phone numbers and email. The general path is:

OpenGov Project Manager → Professional Services Sr. Manager / SVP → Executive Sponsor

6. Escalation Process

The purpose of this section is to define the escalation process, should it be needed, to support closing issues that are raised, discussed to move forward with the deployment. OpenGov and Customer agree to raise concerns and follow the escalation process, resource responsibility, and documentation.

6.1. Process

- Identification of an issue impeding deployment progress, outcome or capturing the value proposition, that is not acceptable.
- Customer or OpenGov Project Manager summarizes the problem statement and impasse.
- Customer and OpenGov Project managers will outline solution, acceptance or schedule Executive review in accordance with SLA as defined in Section 7 General Project Assumptions.
- Resolution will be documented and signed off following Executive review in accordance with SLA as defined in Section 7 General Project Assumptions.

6.2. Escalation Requirements

- OpenGov and Customer Project Managers will summarize impasse and recommendation to present at scheduled or ad hoc executive meetings. Unless otherwise noted in this SOW, Customer Project Manager can approve how hours are used, but not where funding is required.
- Executive Sponsors attend monthly (or other frequency) executive meetings to review deployment status, documented issue list, status, and closure summary.
- Steering Committees, where applicable, will be the arbitrator to direction and issue closure. Unless otherwise noted in this SOW, the Customer Executive Sponsor must approve change orders that result in additional cost.
- Customer or OpenGov Subject Matter Experts may be requested to provide input to the issue and assist in closure. Both Customer and OpenGov will make best effort to enable those Subject Matter Experts to be available and participate.

6.3. Documentation

- Issue Escalation: Problem Statement with clear impact to the deployment and/or engagement.
- Acceptance Document: Detail including change order or other process adjustments required and summary of the resolution.
- Notes from Project Meetings, Executive Reviews, and Steering Committee meetings, as appropriate.

7. General Project Assumptions

OpenGov is excited to work with Customer on the implementation of our OpenGov ERP Cloud. In order to ensure we are able to meet the project timeline and ensure Customer is successful in this , OpenGov asks that Customer abide by the General Assumptions detailed in this SOW.

- This SOW is limited to the Implementation of the OpenGov Cloud as defined in the Project Scope. Any additional services or support will be considered out of scope.
- Customer will commit and provide access to all necessary stakeholders and subject matter experts necessary to implement the solution defined in this SOW.
- Customer is responsible for internal change management associated with the purchase of new software.
- Service-level Agreement (“SLA”)
 - OpenGov and Customer commit to responding to inquiries, updates, or any other project-related matters in no less than 10 business days throughout the course of this project. If Customer is delayed in its response, Customer acknowledges that: a) the delay may impact the project schedule; and b) any fees for Professional Services due to OpenGov after such delay shall become due and OpenGov may invoice Customer for such prepayment.
- Professional Services Offer Expiration:
 - This SOW is valid for up to 90 days from the Creation Date, or as agreed to in writing by OpenGov and Customer.

8. Project Scope

8.1. OpenGov Reporting & Transparency Platform

8.1.1. OpenGov Reporting & Transparency Platform Project Deliverables

Deliverable	Description
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OpenGov Reporting & Transparency Platform	Cloud based Reporting & Transparency Platform that includes: • Stories • Open Town Hall • Reporting • Dashboards • Transparency Portal
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8.1.2. Project Tasks

The tasks listed below are required for OpenGov and Customer to successfully complete the OpenGov Reporting & Transparency Platform implementation.

8.1.2.1. Initiate

Functionality	Description
Provisioning R&T Platform	OpenGov will provision Customer's OpenGov entity and verify Customer has access to all purchased modules.
OpenGov University Platform Training	OpenGov will provide access to OpenGov University online training courses intended to teach users on the basics of the Reporting & Transparency Platform.
Stories and Open Town Hall Examples	OpenGov will build out an example of a Story: • One standard story based on available templates in OpenGov. OpenGov will build out an example of a topic in Open Town Hall.
Initial Data Migration	OpenGov will upload any applicable datasets to the OpenGov Platform. • Possible data to load: ○ Tyler Munis export (Historical balances and payment history for demolition payments, etc.) OpenGov will accept flat files such as CSV, Text, and/or Excel

8.1.2.2. Best Practices

Functionality	Description
Overview of Best Practice	OpenGov assesses and identifies how best to configure and map data to ensure success based on materials provided by Customer.
Stories and Open Town Hall Review	The Implementation Analyst will conduct a review of the examples created.

Solution Document	OpenGov will present a solution document to be mutually agreed upon prior to beginning configuration.
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8.1.2.3 Configuration

Functionality	Description
PLC Reports	OpenGov will provide 3 PLC reports in the OpenGov Reporting & Transparency Platform: • Daily Cashout • Weekly/Monthly Summary • Annual Summary
Other Reporting	OpenGov will work to develop a report that captures historical balances and payment history for demolition payments

8.1.2.4 Validation

Functionality	Description
Data	Customer will validate and sign off on any datasets uploaded as part of the implementation, if applicable.

8.1.2.5 Deploy

Functionality	Description
Training Stories	OpenGov will review configured story and train Customer on how to: • Create new stories • Update/Maintain current stories • Publish internally and externally
Training Open Town Hall	OpenGov will present configured Open Town Hall site and theme. OpenGov will train Customer on Open Town Hall functionality
Training OpenGov Reports	OpenGov will review configured OpenGov reports. OpenGov will train Customer on report: • Configuration • Update/Maintenance • Publishing internally and externally
Training	OpenGov will review configured Dashboards

Dashboards	OpenGov will train Customer on Dashboard: • Configuration • Update/Maintenance • Publishing internally and externally
Platform Training	OpenGov will review any uploaded data. OpenGov will train Customer on Platform maintenance:: • Users • Uploading data
Sign Off	Customer will sign off that they have: • Configured Story • Configured Open Town Hall • Configured PLC reports • Configured Dashboard • Been trained on Stories, Open Town Hall, PLC reports, Dashboards

8.2. OpenGov Permit License and Code Enforcement (PLC Suite)

8.2.1 PLC Suite Project Deliverables

Functionality	Description
PLC Suite	Cloud based Permit, Licensing, Code Enforcement software for 3 Service Areas to include • 4 of Record Type(s) (forms, document templates, fee schedules, workflows) built by OpenGov • PLC System Training • Internal user Training • Migrations and Integrations

8.2.2 Project Tasks

The tasks listed below are required for OpenGov and Customer to successfully complete the OpenGov PLC Suite implementation.

8.2.2.1 Initiate

Functionality	Description
Creating	OpenGov will provision a PLC environment and FTP site. Customer

Environment	system administrator will be added to the environment following contract signing and creation.
Documentation Receipt	Customer will provide OpenGov with: • Existing application forms • Current workflows • Gathering all existing supporting documentation
System Training	During the PLC System Configuration, OpenGov will provide System Training designed for 2-3 system administrators, which will include: • How to create and customize the public portal in PLC • How to create and customize PLC record types (forms, document templates, fee schedules, workflows) • How to set up inspections in PLC • How to create datasets in PLC • The basic functions of any integrations or other customizations included in the SOW • How to export a dataset from the app

§ 2.2.2 Best Practice

Functionality	Description
Overview of Best Practice	OpenGov assesses and identifies how best to configure and map data to ensure success based on materials provided by Customer.
Customer Inputs	OpenGov will share what is needed to obtain from Customer and why the information drives a successful outcome.
Discuss Recommended Process Versus Current Process	OpenGov will review department specific documents. Coach the Customer on Best Practice application. OpenGov will make solution recommendations based on our domain expertise.
Solution Document	OpenGov will present a solution document to be mutually agreed upon prior to beginning configuration.

§ 2.2.3 Configuration

Functionality	Description
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Record Type Configuration (OpenGov - Standard)	OpenGov will configure up to 2 standard record type drafts of Customer's record types in the PLC system. Along with Customer input OpenGov will be responsible for building: • Customer Application Forms • Customer Workflow • Output Documents • Adding in Customer Fees OpenGov will hold working sessions* between the OpenGov and Customer for the purpose of validating, reviewing, and iterating upon draft record types configuration.
Record Type Configuration (OpenGov - Combination)	OpenGov will configure up to 2 Combination record type (any record type that combines 2 or more permits into one record type) drafts of Customer's record types in the PLC system. OpenGov will hold working sessions* between the Analyst and Customer for the purpose of validating, reviewing, and iterating upon draft record types configuration.
*Working Session	All working sessions will focus on: • Forms • Workflows • Fee structures • Attachment requirements • Permit/license/letter templates • User access • Renewal processes • Inspection checklists • Public portal

Migrations and Integrations

Functionality	Description
Historical Data Migration	OpenGov will scope, format, and script data from Customer's DB2 export to the PLC suite. • Resulting migration script provides an initial load of data into the PLC suite. • Just prior to Deploy, after Customer acceptance, OpenGov will re-run the migration with the latest data. • Dependant on having an MAT migration Data migration includes: • Applicant data

	• Location information (Records will only be linked to locations if an ID, MBL, or other logical link is provided to match up to the Customer's address integration) • Fees and payments (will be migrated as form data) • Inspections (will be migrated as form data) • Contractors, work description and other Form Data • Other multi-entry form data Data Migration and File Requirements: • OpenGov will accept: ◦ Text Delimited File (i.e. CSV) ◦ Excel (.xlsx file) • OpenGov will not accept: ◦ Non-relational database All other databases require additional scoping and may not work Data migration does not include: • Cleaning of any corrupted data • Creation and linking of applicant accounts • Integration of historical fees and payments into workflow or financial reports. • Logs of permit changes • Migration of any data into the workflow (i.e. pending or completed sign-offs, fee steps, document issuance, inspections). • Permit attachments • Import of contractor database • Creation of projects or other relationships between permits
Document Migrations	OpenGov will import documents attached to either migrated permits or locations provided through a Master Address Table (MAT) integration. • Requirement: ◦ Dependent on having a Historical Migration and/or MAT Integration ◦ Customer must provide a single file (Excel, CSV, etc) with one row per document, with a unique identifier for the related permit or location, and the file's physical location (a file path or URL). ◦ Customer will need to either provide a copy of the files or grant PLC access to the file locations in order to migrate them. ◦ The folder structure of the documents provided must reflect the paths provided in the file. ◦ Data cleanup/correction is not included

Document Management Access	OpenGov will provide the ability for a Customer to access a listing of filenames and file paths of all submitted forms, issued documents, and record attachments, along with record and location metadata for use by Customer to import into a third-party document management system. Import of data into the third-party system will be Customer's responsibility. The methods OpenGov can provide are : • ODBC access to a Microsoft SQL Server Database view containing the information • A CSV file FTP'd to a location of the Customer's choosing. Note: Documents are not contained in either solution; however, a link to download each individual file.
Recurring Master Address Table (MAT) Import	OpenGov will import the Customer's location information from your Master Address Table (MAT) file (CSV) into PLC. Customer will provide a clean MAT including all of the community's location information. It must contain the parcel properties latitude/longitude coordinates, and at least 1 unique ID field. The unique ID can never change. OpenGov does not take responsibility for 'dirty' data.
ESRI ArcGIS Server Integration	OpenGov will integrate the PLC suite with the Customer's ArcGIS Server. Customer is responsible for providing a publicly-accessible secure ESRI REST API URL. Note: WFS link will not suffice
GIS Flag Integration	OpenGov will enable GIS Flag Integration: • Import a list of flags into the PLC suite. Flags can be provided either on the Parcel Layer or other layer on the GIS Server through the ESRI REST API URL. • Layers must be configured as a polygon--polylines and points are not supported in this integration. Dependent upon Master Address Table and ESRI ArcGIS Server Integration
Accounting & Finance Export	For a financial export, Customer will provide OpenGov the required format and a sample document. OpenGov will export the data based on the required format and put the files onto Customer's FTP as often as nightly

Data Export	For a data export, Customer will provide OpenGov the required format and a sample document. OpenGov will export the data based on the required format and put the files onto Customer's FTP as often as nightly. OpenGov intends to Export file for Customer to load into their Court System (Incode).
Bluebeam Integration	OpenGov will enable any attachment to click "Open in Bluebeam Studio" to start or continue a collaborative document markup/review session in Bluebeam. Bluebeam access not included. • Requires Bluebeam Studio Prime license(s).
Autofills	
Premium	Allow for dynamic search within the application form to auto-populate a set of form fields. • Premium autofill is used for data managed by Customer through a flat file. • Data sets may be more than 100k rows. • Premium Azure search, and can be updated as often as nightly. This SOW assumes the creation of 4 Premium Autofills: • Contractor Table - in DB2 • Code Database - Violation table for CE • Municipal Landscape Contractor - Pricing table • Customer's Court System (Incode)

8224 Validation

Functionality	Description
Confirmation	Customer confirms OpenGov has created 4 Record Types.
User Acceptance Testing (admin)	OpenGov will require Customer to validate • Application is working as intended ○ Internal processes and or workflows ○ Front End processes (Public views) • The administrator knows how to: ○ Make changes ○ Troubleshoot problems ○ Create or configure new Record Types

B.2.5 OpenGov

Functionality	Description
Internal User Training	OpenGov will provide 3 two-hour training sessions designed for Internal Users such as Inspectors or Intake Review staff. - Internal Users are trained to: - Understand how to use the system to complete the tasks needed perform their roles/responsibilities - Understand the functionality and workflow of the Permitting, Licensing or Code Enforcement process.
Sign Off	Customer to complete OpenGov-provided sign off document Customer will provide written approval that Administrator can: - Build/Configure - Troubleshoot - Maintain Customer will provide written approval that Internal Users: - Have been trained on: - Functionality - Tasks needed to perform their roles/responsibilities

9. Acceptance

9.1. Acceptance Process

All Deliverables require acceptance from the Customer Project Manager(s) following the completion of Deliverables and upon Project Closure. Customer is responsible for conducting any additional review or testing of such deliverable pursuant to any applicable acceptance criteria agreed upon by the parties for such deliverable. Upon completion of these phases, the OpenGov Project Manager shall notify the Customer Project Manager(s) and provide the necessary documents for review and sign off.

The following process will be used for accepting or acknowledging Deliverables and Project Closure:

- OpenGov shall submit the completed deliverables to Customer to review or test against the applicable acceptance criteria. Customer shall notify OpenGov promptly of its acceptance or rejection in accordance with the agreed upon acceptance criteria.

- Customer must accept all deliverables that meet the applicable acceptance criteria. OpenGov Project Manager will provide the Customer Project Manager with the OpenGov Acceptance form to sign off on the deliverable and project. Once all deliverables required to meet a particular phase have been accepted or are deemed accepted, the phase shall be deemed complete.
- Upon completion of the phase or project, OpenGov allows Customer 10 business days to communicate that the particular Deliverable(s) does not meet Customer's requirements. Failure to communicate that the particular Deliverable(s) does not meet Customer's requirements will be deemed as acceptance and any further work provided to remedy Customer's complaint might incur additional cost.
- Customer shall provide to OpenGov a written notice detailing the reasons for rejection and the nature of the failure to meet the acceptance criteria. OpenGov shall make best effort to revise the non-conforming Deliverable(s) to meet the acceptance criteria and re-submit it to Customer for further review and testing.
- If the acceptance form is not received in accordance with SLA as defined in Section 7 General Project Assumptions, the project phase and/or project will be considered accepted and automatically closed.

9.2. Acceptance Requirements

- All acceptance milestones and associated review periods will be tracked on the project plan.
- The Customer Project Manager will have decision authority to approve/reject all project Deliverables, Phase Acceptance and Project Acceptance.
- Any open issues shall be resolved or decisions made in accordance with OpenGov's SLA as defined in Section 7 General Assumptions of this SOW following the Validation Acceptance review, or as mutually agreed upon between the parties, for resolution prior to advancing on in the project.
- Both OpenGov and Customer recognize that failure to complete tasks and resolve open issues may have a negative impact on the project.
- For any tasks not yet complete, OpenGov and/or Customer will provide sufficient resources to expedite completion of tasks to prevent negatively impacting the project.

10. Change Management

This SOW and related effort is based on the information provided and gathered by OpenGov. Customer acknowledges that changes to the scope may require additional effort or time, resulting in additional cost. Any change to scope must be agreed to in writing or

email, by both Customer and OpenGov, and documented as such via a:

- *Change Order* - Work that is added to or deleted from the original scope of this SOW. Depending on the magnitude of the change, it may or may not alter the original contract amount or completion date and be paid for by Customer. Changes might include:
 - Timeline for completion
 - Sign off process
 - Cost of change and Invoice timing
 - Signed by OpenGov and Customer Executives approving funds.

Change documentation will be mutually signed in accordance with OpenGov's SLA as defined in Section 7 General Assumptions of this SOW. Should that not occur, the change will be added to the next Executive Sponsor agenda for closure.

Example of Changes that might arise during a deployment:

- Amending the SOW to correct an error.
- Extension of work as the complexity identified exceeds what was expected by Customer or OpenGov.
- Change in type of OpenGov resources to support the SOW. For example Subject Matter Experts to address simplifying Chart of Account structure.



Community Development

DATE: 11/2/2020

MEMO: 20-43

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager
James Edwards, IT Director
Cordaryl "Pat" Patrick, Director of Community Development
Greg Crowe, Planning and Development Manager

SUBJECT: CURE Purchase - Use of Coronavirus Relief Funds for the purchasing and deploying a web-based Permitting and Code Enforcement Software with OpenGov.

SUMMARY RECOMMENDATION: Staff recommends approval of the resolution authorizing the purchase of OpenGov Permitting, Licensing and Code Enforcement Software with a 5-year license agreement with the use of Coronavirus Relief Funds (CURE). After an evaluation of many vendors by IT, Building Inspection and Planning and Development, we feel that OpenGov provides the best service for residents and staff and fits the needs of our community both now and in the future.

BACKGROUND: Currently, the City's permitting and licensing process is handled in person and for the most part is done through a series of non-electronic paper-based reviews and payment steps. Over the past several months, the Coronavirus pandemic has shed even more light on the challenges that this process brings to our residents and staff on a daily basis. With the full and partial closure of City Offices, residents and staff did not have an efficient way to receive applications and payments, and it is very time-consuming for staff to go through the approval process while not having at least electronic access to all forms and documentation while working from home. Staff is proposing to utilize CURE monies to upgrade our permitting software to an online system.

On further investigation with other software vendors, including Tyler Technology's Energov, staff reviewed OpenGov. Staff is recommending that we pursue OpenGov, as this software operates and is housed in the cloud, meaning that is accessible anywhere where there is internet connectivity. Staff will not be required to maintain any infrastructure to provide service to the community. It is also very flexible and can be designed to provide workflow processing for many other types of transactions/staff review and case procedures in the future. Also, the software provides a code enforcement solution and allows for licensing solutions, as well. This will allow staff from multiple Department to utilize a common software in the same platform allowing staff to see any active permits, zoning allowances, licensing and code and/or ordinance violations for addresses in real time. Not only would this software provide convenience, time savings, and process improvement for both residents and staff, it would significantly cut down the need for in-person visits to City Hall, reducing COVID-19 exposure for all.

Beyond reducing the need for in person submittals, OpenGov PLC will provide enhanced customer service through an online customer service portal that will educate businesses and citizens about permitting and licensing requirements and allow drafting and submitting applications with payment of fees online. After submittal of applications, constituents will be able to track permit progress and communicate with City staff through the review and approval process. For those that are unable or not comfortable with online submittal, City Staff will be able to enter permits and documents for our citizens, as is occurring now.

PRIOR COUNCIL ACTION: The long-term use of the OpenGov software directly ties to City Council's Priority Goal #4: Implement Selected New Technologies That Will Improve Municipal Service Delivery and Create Operational Efficiencies.

POTENTIAL OBJECTIONS: N/A

INPUT FROM OTHER SOURCES: Planning and Development, Building Inspections, Code Enforcement Divisions and Public Works and IT Departments have all been evaluating solutions to help streamline and automate the application process, receiving payments, and the internal approval process that allows residents and staff to access a system from any device.

STAFF REFERENCE: Any additional questions may be forwarded to Greg Crowe (gcrowe@decaturil.gov).

BUDGET/TIME IMPLICATIONS: As OpenGov is a cloud based service, it has a different pricing model than most other City software. The benefits of this are that OpenGov maintains the platform for software updates and security fixes, as well as providing the hardware and infrastructure to deliver the service.

The City will submit the one-time fee of \$58,800, for deployment and professional services and the first-year annual subscription cost of \$67,750 to be reimbursed under CURE. The annual subscription cost for future years will be budgeted for in various City department budgets that benefit from this new platform. OpenGov will build 2 standard types of City workflows and public portals: our building permits application and Code Enforcement case review application. City staff would be involved in this initial buildout, and after these two applications are completed it is our intention to build future applications in house, reducing the need for any further professional services.

ATTACHMENTS:

Description

Type

Resolution with Agreement

Resolution Letter

**Council Memo
Public Works Department
No. 2025-111**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works

SUBJECT:
Resolution Authorizing the Purchase of Eight (8) Radar Signs from Radarsign

SUMMARY RECOMMENDATION: Staff recommends City Council approve the attached resolution authorizing the Mayor to sign and the City Clerk to attest to a resolution for the expenditure of \$25,411 to Radarsign for the purchase of eight radar signs.

BACKGROUND:

Speeding has become a major concern at various locations throughout Decatur. The Public Works Department and Police Department regularly receive speeding complaints from the public.

Radar speed signs have proven to be effective in reducing the speed of the traveling public. The sign displays a driver's speed, serving as a visual reminder of their current speed compared to the posted limit. Studies show that overall compliance with the posted speed limit will go up by 30-60%.

These signs can be moved to various locations as needed. Initial locations planned for these radar speed signs are:

West Main Street, between Dipper Lane and Fairview Avenue
North MacArthur Road, between Pershing Road and Mound Road
West Mound Road, between MacArthur Road and Route 51
East Mound Road, between Martin Luther King Jr Drive and Woodford Street

Three proposals were received as follows:

1. All Traffic Solutions: **\$6,280.09** per sign
2. Carmanah Technologies: **\$5,085.00** per sign
3. Radarsign: **\$4,221.00** per sign.

Radarsign submitted the lowest price per sign. We negotiated an even lower price to order eight (8) signs. The proposal for eight (8) signs from Radarsign is attached hereto as Exhibit A.

SCHEDULE: Following approval by the City Council the signs will be purchased, and the installation scheduled with the Public Works sign crew.

LEGAL REVIEW: There are no documents for Legal to review.

PRIOR COUNCIL ACTION:

None

POTENTIAL OBJECTIONS: There are no known objections to this request.

INPUT FROM OTHER SOURCES:

Decatur Police Department

STAFF REFERENCE: Matt Newell, Public Works Director; Paul Caswell, City Engineer; Don Cisco, Engineering Project Manager; Brad Allen, Police Chief. Matt Newell will be present to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for the expenditure is available in the 2025 operating budgets for the Public Works and Police Departments and will be split between the two.

Staffing Impact: Staff time has been allocated for managing signs in the City.

ATTACHMENTS:

1. 2025-111 Resolution Authorizing the Purchase of Eight (8) Radar Signs from Radarsign

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT (8) RADAR SIGNS
FROM RADARSIGN**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Radarsign proposal received for eight radar signs, presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the proposal of Radarsign in the amount of \$25,411, be accepted and a purchase order awarded accordingly.

Section 3. That the Procurement Officer be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and Radarsign quoted price of \$25,411.

Section 4. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute such documentation as is necessary to affect the intent hereof.

PRESENTED and ADOPTED this 15th day of December 2025.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Date: 12/3/2025

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:	
Name	Paul Kenney
Phone	(678) 965-4814 Ext. 116 M: (404) 403-9826
Email	pkenny@radarsign.com

Cloud Admin:
Phone:
Email:

PROPOSED TO / BILL TO:		SHIP TO:	
City of Decatur		City of Decatur	Account
			Address
Decatur, IL 62523		Decatur, IL 62523	City, ST, Zip
217-424-2747		217-424-2747	Phone
dcisco@decaturil.gov		dcisco@decaturil.gov	Email
Don Cisco		Don Cisco	Attention

P. O. NUMBER	TERMS	

LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	8	TC-600 S	Solar Power Radar Sign 13" Full Matrix Display: speeds readable at 600 feet 13" LED display - superbright amber with est. 100,000 hour life Two 12V 18 amp hour AGM batteries, provides up to 12 days backup operation K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet "SLOW DOWN" & "TOO FAST" speeder alert messages, plus 3 levels of flashing speeds 3/8" thick Bashplate™ (provides the ultimate in vandal protection of sign) Standard timers allow up to 5 settings per day Possum Switch' allows sign to go dark for 30 minutes if assaulted with force Wi-Fi wireless transmitter, communication range up to 300 feet, No internet required	\$3,695.00	\$29,560.00
2	8	600P-Y	YOUR SPEED PLAQUE (30"X24") or YOUR SPEED SIGN(30"X36") 11th Edition MUTCD Compliant Plaque Color Options: Yellow 600P-Y, Yellow/Green 600P-YG, White 600P-W, Orange 600P-O	Included	Included
3	8	AA041	50 watt solar panel, standard, Includes mounting bracket (AA003)	Included	\$0.00
4	8	AA073	Optional: Heavy Duty Lock for Universal Pivot Bracket TC-600 Only	\$45.00	\$360.00
5	16	AA048	Mounting Options: Universal Bolt Mounting Kit - Used on square post or U-Channel post. Qty 2 per pack	\$6.00	\$96.00
6	8	StreetSmart	Optional: StreetSmart Data Collection Lifetime license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis. No recurring fees. Required to access traffic data.	included	\$0.00
7	8	RW002	Two year warranty (includes parts & labor and backup batteries)	Included	Included
8	8	SHP-600	Ground Shipping for TC-600 Series	\$175.00	\$1,400.00
9	1	-	Customer Discount	(\$6,005.00)	(\$6,005.00)

Minimum re-stock fee: 15%.

* Quote valid for 30 days. Pricing does not include any international taxes, fees, or duties.

Sales Tax Rate:	0.000%	\$0.00
Grand Total:		\$25,411.00

TOTALS

US State sales tax must be collected unless you provide a sales tax exempt form.

Authorized Signature

Print Name/Title

Date



Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA

Council Memo
Public Works Department
No. 2025-107

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works

SUBJECT:
Resolution Authorizing Consulting Services Agreement - Ann L. Schneider and Associates LLC

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the following:

1. Resolution authorizing that the Ann L. Schneider consulting agreement be renewed for an additional 2 years at a cost of \$60,000 per year for a total of \$120,000. The County will reimburse the City 50% of this cost.
2. Resolution authorizing an intergovernmental agreement between the City of Decatur Illinois and County of Macon, regarding sharing the costs for the Ann L. Schneider consulting agreement.

BACKGROUND:

Ann Schneider has provided transportation project consulting services for many years. Her work has expedited IDOT and other transportation projects and helped the City and County realize more than \$100 million in funding for both jurisdictions over the years. The City and the County split 50% of the \$60,000 annual cost of Ms. Schneider's consulting contract. Other than new dates and project lists, the consulting agreement's scope and terms remain the same as in past years. The City-County Intergovernmental Agreement authorizing the 50% cost split between the City and the County remains the same as well except that it has been changed to automatically renew without further City Council or Macon County Board action.

LEGAL REVIEW: This agreement has been approved by the Legal Department.

PRIOR COUNCIL ACTION:

The City Council has approved a yearly agreement with Ann Schneider for many years.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Ann Schneider, Macon County

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will be at the City Council meeting to answer any questions the Council may have about this agreement.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The agreement authorization amount is \$60,000 per year for a total of \$120,000 for the two-year agreement. Funding is budgeted in Fund 45, Capital Project Fund. The County will reimburse the City for 50% of the agreement cost.

Staff Impact: This will have no impact to City staff

ATTACHMENTS:

1. 2025-107 Resolution Authorizing Consulting Services Agreement Ann L. Schneider and Associates LLC

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING
CONSULTING SERVICES AGREEMENT
-ANN L. SCHNEIDER AND ASSOCIATES LLC-**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith as Exhibit A, by and between THE CITY OF DECATUR ILLINOIS and ANN L. SCHNEIDER AND ASSOCIATES LLC, regarding consulting services be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement on behalf of the City.

PRESENTED AND ADOPTED THIS 15th day of December 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

CONSULTING SERVICES AGREEMENT

THIS AGREEMENT, is entered into as of January 1, 2026 by and between the City of Decatur Illinois (hereinafter called "City") with its offices 1 Gary K Anderson Plaza Decatur Illinois 62523 and Ann L. Schneider and Associates LLC (hereinafter called "ALSA") with its offices located at 17843 Lebanon Cemetery Rd. Petersburg, Illinois 62675.

WITNESSETH:

WHEREAS, Client wishes to retain ALSA to furnish certain consulting services (hereinafter more particularly described), which ALSA is qualified to perform on behalf of The City in the State of Illinois; and

WHEREAS, ALSA is willing to render such services,

NOW, THEREFORE, the parties hereto do agree as follows:

1. **Term**

- (a) This agreement shall be effective as of the date it is entered into as set forth above and shall continue in full force and effect for one (1) year with an additional one (1) year automatic renewal period.
- (b) Subject to thirty (30) days written notice, agreement may be terminated for any reason by either party.
- (c) Payment received from client for work performed after the terms stated in Section 1(a) will continue this agreement in full force and effect until a notice of termination letter, as set forth in Subsection (a) above, is received by either party.

2. **Consulting Services**

- (a) The City hereby retains ALSA and ALSA hereby undertakes to exercise its best efforts to protect and promote the goals, reputation, and interests of City in the State of Illinois in performing consulting services (hereby called "Services"). Such services shall include, but not be limited to, the following:
 - i. Advise on accomplishing the transportation improvement goals of the City and Macon County including the Southeast Beltway, Brush College Road, and other projects as directed;
 - ii. Advise on federal funding opportunities including USDOT competitive grants, federal appropriations acts competitive grants, Surface Transportation Program, Highway Safety Improvement and monitoring other notices of funding opportunity (NOFO) for priority transportation projects and planning efforts;

- iii. Advise on state infrastructure funding opportunities including economic development program (EDP), Truck Access Route Program (TARP) funding, statewide planning and research grants (SPR), Illinois Competitive Freight program, rail freight funding and monitoring and accessing other state opportunities;
- iv. Reviewing and advising how to package infrastructure funding and financing requests to public sector officials to maximize consideration;
- v. Project coordination, oversight, and intervention as requested;
- vi. Serve as a transportation improvement project manager to: 1) assist in project prioritization, 2) support development and evaluation of funding/financing alternatives, 3) provide procurement assistance for financial, technical, and engineering consultants as needed, and 4) other assistance as directed;
- vii. Develop opportunities for state and federal investments into key infrastructure projects;
- viii. Review and support for funding applications for any of the above programs;
- ix. Advice and counsel on transportation policies and issues; and,
- x. Consensus building to accomplish transportation goals, including the Southeast Beltway.

(b) ALSA shall provide the City Manager with written reports on its activities under this agreement on a monthly basis in conjunction with monthly invoices, or as agreed to by ALSA and the City.

(c) ALSA shall maintain close liaison and frequent communication with the authorized City Manager and/or his/her designee.

3. Compensation

(a) In consideration of ALSA's rendering of Services, the City shall pay ALSA an annual retainer of \$60,000.00, monthly payments of \$5,000.00 to begin within 30 days from the acceptance date of this agreement by both the City and ALSA. Electronic invoices will be emailed the first of each month to the accountspayable@decaturil.gov.

(b) It is understood and agreed that the compensation recited in Subsection (a) includes usual and ordinary costs and expenses. If ALSA determines that there is a need to incur extraordinary costs and expenses in the performance of Services, and the nature, amount and circumstances thereof are fully disclosed to the City and prior written approval obtained from the City Manager, the City shall reimburse ALSA for all such extraordinary costs and expenses upon receipt of a detailed accounting.

4. Relationship with Other Clients

Should a possible conflict of interest arise at any time during the term of this Agreement between the interests of the City and those of ALSA, ALSA agrees, if so directed by the City, to promptly refrain from

performing Services with respect to such area of conflicting interest. ALSA agrees that the City shall have the right to immediately terminate this Agreement with respect to itself at any time without liability upon written notice to ALSA if, in City's sole judgment and upon reasonable basis and belief, ALSA's representation of its other clients conflicts with the best interests of the City.

5. Authorized Representative

For the purpose of this agreement, the City's authorized representative shall be the City Manager. The City may designate from time to time additional or substitute authorized representatives by written notice to ALSA. ALSA's primary contact will be Ann L. Schneider, 217-622-0693 – annschneider100@gmail.com.

6. Compliance with State and Federal Laws

The parties recognize and agree that both have a policy to comply fully with the applicable federal, state and local laws regulating any and all such consulting activities, and each agree to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions and requests of any federal, state or local governmental or judicial body, agency or official.

7. Indemnification

- (a) ALSA will assume full responsibility for and shall indemnify and hold harmless the City and its officers, employees and agents from and against any and all losses, claims and liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of ALSA or any breach by ALSA of any of the terms and provisions of this Agreement.
- (b) The City will assume full responsibility for and shall indemnify and hold harmless ALSA and its subsidiaries and their directors, officers, employees and agents from and against any and all losses, claims and liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of the City or any breach by the City of any of the terms and provisions of this Agreement.

8. Confidentiality

ALSA agrees not to disclose to any third party or use, except in connection with Services, or as may be consented to by the City or otherwise required by law, any confidential information obtained concerning the business and operations of the City, as well as confidential information developed by ALSA in rendering services. Should any of this information be made available in the public domain by the City or by third

parties, ALSA shall be free to use such publicly available information without breach of this Agreement.

9. Independent Contractor

ALSA is and shall act as an independent contractor rendering Services hereunder.

10. Notice

Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in first class U.S. mail properly addressed to the appropriate party at the address set forth below:

Consultant: Ann L. Schneider
Ann L. Schneider and Associates LLC
17843 Lebanon Cemetery Rd.
Petersburg, IL 62675
Phone: 217.622.0693
email: AnnSchneider100@gmail.com
EIN # 47-1672872

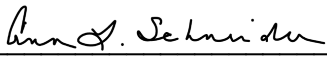
City: City Manager City of Decatur
1 Gary K. Anderson Plaza Decatur, IL 62523
Phone: 217.424.2708

11. Miscellaneous

- (a) This Agreement constitutes the full understanding of the parties of the obligations, responsibilities and risks between them and a complete and exclusive statement of the terms and conditions of their agreement and supersedes any and all prior agreements, whether written or oral, between the parties. A waiver by either party with respect to any breach or default or of any right or remedy shall not be deemed to constitute a waiver for any other breach or default or of any other right or remedy. Any such waiver is to be expressed in writing and signed by the party to be bound. No amendment or extension of this Agreement shall be binding unless in writing and signed by both parties.
- (b) All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

IN WITNESS WHEREOF, the parties have duly executed this Agreement
as of the date first above written.

Ann L. Schneider and Associates LLC

By 

Ann L. Schneider, President

The City of Decatur

By _____

Melissa Hon, Interim City Manager

**Council Memo
Public Works Department
No. 2025-107**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works

SUBJECT:
Resolution Authorizing an Intergovernmental Agreement between the City of Decatur Illinois and County of Macon, Regarding Sharing the Costs for the Ann L. Schneider Consulting Agreement

SUMMARY RECOMMENDATION: See Previous Memo

BACKGROUND:

LEGAL REVIEW:

PRIOR COUNCIL ACTION:

POTENTIAL OBJECTIONS:

INPUT FROM OTHER SOURCES:

STAFF REFERENCE:

BUDGET/TIME IMPLICATIONS:

ATTACHMENTS:

1. 2025-107(2) Resolution Authorizing an Intergovernmental Agreement between the City of Decatur Illinois and County of Macon Regarding Ann L . Schneider

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF DECATUR ILLINOIS AND COUNTY OF MACON
REGARDING ANN L. SCHNEIDER & ASSOCIATES LLC**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Agreement presented to the Council herewith as Exhibit A, between THE CITY OF DECATUR, ILLINOIS, and THE COUNTY OF MACON, whereby they may share services and expenses, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement on behalf of the City.

PRESENTED AND ADOPTED THIS 15th day of December 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

Exhibit A

AGREEMENT

WHEREAS, the City of Decatur, Illinois ("City") and the County of Macon ("County") are units of local government as defined by Article VII of the Constitution of the State of Illinois, and public agencies, as defined by the Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.), and are therefore authorized and empowered to enter into intergovernmental agreements whereby they may share services and expenses; and,

WHEREAS, the City and the County have transportation needs and goals including the improvement of such for their residents, businesses and visitors; and,

WHEREAS, the City and the County desire to seek and utilize funding opportunities from alternate sources; and,

WHEREAS, the City has entered into a Consulting Services Agreement with Ann L. Schneider and Associates LLC ("ALSA Agreement") to provide services relating to the transportation needs and goals of the City and the County; and,

WHEREAS, the City and the County desire to share the expenses in the pursuit of their transportation needs and goals; and,

WHEREAS, the City and the County agree that the following terms and conditions will promote efficiency and economy in the goals of the City and the County.

NOW, THEREFORE, in consideration of the following provisions, the City and the County agree as follows:

1. CONSULTING SERVICES. The City has entered into a Consulting Services Agreement ("ALSA Agreement") with Ann L. Schneider and Associates LLC ("ALSA") to furnish certain consulting services related to the transportation need and goals of the parties including but not limited to

A. Advising on accomplishing the transportation improvement goals of the City and County;

B. Advising on federal funding opportunities and state infrastructure funding opportunities and the packaging of said opportunities to maximize consideration and developing opportunities for state and federal investments into key infrastructure projects;

C. Serving as a transportation improvement project manager to assist in project prioritization, development and evaluation of funding and financing alternatives and procurement assistance for financial, technical and engineering advisors as needed.

2. COSTS. The ALSA Agreement provides for a maximum annual retainer of Sixty Thousand Dollars (\$60,000.00). The County agrees to reimburse the City for one-half of the retainer pursuant to this Agreement. The County agrees to pay its half within thirty (30) days from the acceptance of this Agreement by both the City and the County and acceptance of the ALSA Agreement by the parties.

3. EXTRAORDINARY COSTS. The City and County recognize that the retainer amount set forth above includes ordinary costs and expenses. If extraordinary costs and expenses need to be incurred and are approved pursuant to the terms of the ALSA Agreement, the County shall reimburse the City for one-half of those extraordinary costs and expenses subject to the City first providing written notice to the County of the proposed extraordinary costs and expenses and the County's approval of said costs and expenses.

4. TERMS. This Agreement shall be effective as of the date it is entered into and shall continue in full force and effect for one (1) year with additional one (1) year automatic renewal periods.

5. TERMINATION. This Agreement shall terminate if the ALSA Agreement between the City and ALSA is not entered into or is terminated pursuant to the terms of the ALSA Agreement. This Agreement may be terminated by either party by providing thirty (30) days written notice to the other party of its intent to terminate. Any monies paid by either party pursuant to the Agreement up to the date of termination shall be non-refundable.

6. RELEASE. To the extent permitted by law, each party hereto does hereby fully and forever release and discharge the other parties, and the County and Board members, employees, officers and agents of same, in both individual and official capacities, from any and all claims, demands, damages, rights of action or causes of action, present or future, whether due to negligence or otherwise, resulting from or arising out of the compliance, or attempted compliance, by same with the terms and provisions hereof.

7. CONFLICTS. Should a possible conflict arise between the City and the County at anytime during the term of this Agreement between the interests of the Parties and/or ALSA, the County shall notify the City of such and the City shall notify the ALSA to promptly refrain from performing services with respect to such area of conflicting interest

8. COMPLIANCE WITH LAWS. The parties recognize and agree that each has a duty to comply fully with the applicable federal, state and local laws relating to any and all activities undertaken pursuant to this Agreement and each agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions and requests of any federal, state or local governmental or judicial body, agency or official.

9. SEVERABILITY. All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

10. ENTIRE AGREEMENT. This Agreement constitutes the full understanding of the parties of the obligations, responsibilities and risks between them and a complete and exclusive statement of the terms and conditions of their agreement and supersedes any and all prior agreements, whether written or oral, between the parties. A waiver by either party with respect of any breach or default or of any right or remedy shall not be deemed to constitute a waiver for any other breach or default or of any other right or remedy. Any such waiver is to be expressed in writing and signed by the party to be bound. No amendment or extension of this Agreement shall be binding unless in writing and authorized and signed by both parties.

Dated this _____ day of _____, 2025.

THE CITY OF DECATUR, ILLINOIS

BY: _____

City Manager

THE COUNTY OF MACON, ILLINOIS

BY: _____

County Board Chairman

**Council Memo
Public Works Department
No. 2025-110**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works

SUBJECT:
Ordinance Annexing Territory 3063 Lakeland Road

SUMMARY RECOMMENDATION: Staff recommends that the following Ordinance annexing territory 3063 Lakeland Road be approved.

BACKGROUND:
The subject property is being annexed due to a water service agreement.

LEGAL REVIEW:

PRIOR COUNCIL ACTION:

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Office Manager. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

ATTACHMENTS:

1. 2025-110 Ordinance Annexing Territory 3063 Lakeland Road

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
3063 LAKELAND ROAD**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of David L. Durand and Jennifer S. Durand, requesting that there be annexed to the City territory described as:

LOT 11 IN BLOCK 2 OF LAKELAND HEIGHTS, AS PER PLAT RECORDED IN BOOK 992, PAGE 38 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 17-12-36-127-023

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of December 2025.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

David L Durand

Jennifer S Durand

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3063 Lakeland Road, and legally described as follows:

LOT 11 IN BLOCK 2 OF LAKELAND HEIGHTS, AS PER PLAT RECORDED IN BOOK 992, PAGE 38 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN # 17-12-36-127-023

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

David L Durand

DAVID DURAND

3063 LAKELAND Rd Decatur, IL

Jennifer Durand

Jennifer Durand

3063 Lakeland Rd Decatur IL

Signed and sworn to before me this 10th day of November, 202025

Sarah M. Rueter

Notary Public

(Rev. 12/2014)



Exhibit A



N.T.S.



Page 120 of 199

Council Memo
Public Works Department
No. 2025-112

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Jim Edwards, Director of Information Technology
Paul Caswell, City Engineer
Robert Weil, Water Production Manager
Randy Miller, Water Services Manager
Byron Bowman, Municipal Services Manager

SUBJECT:

Resolution Authorizing an Agreement with Novotx, LLC, to Provide Asset Management Software and Implementation Services, City Project 2024-32

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Resolutions Authorizing the Mayor to sign and the City Clerk to attest a software license agreement with Novotx, LLC to provide asset management software and implementation services for a fee not to exceed \$247,000.

BACKGROUND:

The Public Works Department currently utilizes multiple software packages to store data and work history. These software packages were generally built in-house at various times over the years and largely do not work well with each other, including newer City software systems such as the Geographical Information System (GIS) used by the City. The Municipal Services Division work tracking system was built by the City's IT Department in the early 2000's as a Database 2 (DB2) system and has become difficult to maintain and is being phased out. The water plant maintenance management system, Antero, is still partially paper-based and has limited benefit.

In recent years, the municipal software industry has focused on asset management packages that encompass all Public Works functions. The newer types of asset management systems utilize GIS mapping as the visual interface to track and store data. Keeping this data current and available to maintenance crews is becoming increasingly important in the utility management work the Public Works Department is engaged in. In the case of fixed mechanical assets such as the water plant, new asset management systems use sensors to monitor equipment condition and trigger timely repairs. This minimizes equipment downtime and potential compliance issues.

As Public Works, IT, and GIS staff members reviewed options to replace the City's aging systems, it became clear that there were many facets in the various software packages that were beyond the current experience base of city staff. The City worked with the Burns & McDonnell Engineering Company, Inc. to assist in the selection. With the assistance of Burns & McDonnell, the City prepared a request for proposals (RFP) for software vendors. The City received seven proposals and interviewed the top four. The selection committee unanimously selected Novotx as the top vendor.

Novotx Elements XS Software and Implementation:

Novotx was started in 2004 focusing exclusively on GIS-based asset and work management systems for utilities and local governments. The platform, Elements XS, is an all-inclusive browser-based solution that can be accessed from anywhere on any device. Elements XS integrates seamlessly with Esri's ArcGIS system as well as many other applications.

Elements XS provides robust tools for asset management, work management, inventory control, project management, and reporting analysis. It also includes a platform primarily used for permitting and citizen engagement, tools for tracking permits, licenses, citizen requests and problem reporters.

Novotx scope will provide:

- Onboarding services
- Integration with the City's existing Tyler Munis Software for financial information
- Integration with the City's existing OpenGov permitting, licensing and code enforcement system
 - Data migration with the Municipal Services DB2 work order system
 - Data migration with the Water Services Alpha Five work order system
 - Data migration with the Water Productions Antero work order system
 - Provide follow-up training six to nine months after the system goes live.

The proposed cost is \$247,000 which includes \$70,500 for the annual subscription for the first year, \$108,000 for onboarding and configuration services, \$25,000 for integration services, \$13,500 for data migration, and \$30,000 for follow-up training and travel. The future subscription renewal will start one year from the go-live acceptance and will be \$70,500 plus a 3% annual increase.

LEGAL REVIEW: The agreement was reviewed and approved by Legal on October 24, 2025.

PRIOR COUNCIL ACTION:

The project is included in the FY 2025 and 2026 budgets.

December 2, 2024 – City Council approved R2024-363 authorizing a professional services agreement with the Burns & McDonnell Engineering Company in the amount of \$167,250 for engineering services for the selection of an asset management system.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Burns and McDonnell Engineering Company, Inc.;
Novotx, LLC

STAFF REFERENCE: Matt Newell, Public Works Director will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:**Budget Impact:**

The proposed cost is \$247,000 which includes \$70,500 for the annual subscription for the first year, \$108,000 for onboarding and configuration services, \$25,000 for integration services, \$13,500 for data migration, and

\$30,000 for additional training and travel. The future subscription renewal will start one year from the go-live acceptance and will be \$70,500 plus a 3% annual increase.

Funding for this project is allocated in the 2026 budget and will be split equally between the Water Fund, Storm Sewer Fund, Sanitary Sewer Fund, and Local MFT Fund. The annual subscription renewal cost will be split the same.

Staffing Impact: Staff time is allocated to manage the project.

SCHEDULE: The work will commence immediately, with the implementation period expected to take 6 to 9 months depending on City staff availability.

ATTACHMENTS:

1. 2025-112 RESOLUTION 1 Novotx agreement w Exhibit 1

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH NOVOTX, LLC, TO
PROVIDE ASSET MANAGEMENT SOFTWARE AND IMPLEMENTATION
SERVICES, CITY PROJECT 2024-32**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the contract attached hereto as Exhibit 1 and made a part hereof, for the asset management software and implementation services, presented to the City Council herewith between the City of Decatur and Novotx, LLC, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Contract between the City of Decatur, Illinois and Novotx, LLC.

PRESENTED and ADOPTED this 15th day of December, 2025.

Julie Moore Wolfe, Mayor

Attest:

Kim L. Althoff, City Clerk

Exhibit 1



**MODERN SOFTWARE FOR
UTILITIES & LOCAL GOVERNMENT**

**City of Decatur, Illinois
Novotx Contract Documents**



NOVOTX

Novotx, LLC
4905 South 1500 West Suite 210
Riverdale
Utah
United States 84405

Sales Agreement
Valid Until: Dec 31, 2025
Agreement Number : 5405498000124851072
Prepared By: Mike Schwab
mschwab@novotx.com

BILL TO:

1 Gary K. Anderson Plaza
Decatur
IL

62523

SHIP TO:

1 Gary K. Anderson Plaza
Decatur
IL

62523

This agreement describes the products and/or services to be provided and/or licensed by the Customer at the address below. Prior to installation and/or use, an authorized representative of the Customer must agree to the terms and conditions of the License Agreement(s) associated with the product(s) listed below (provided separately).

Account Name: **City of Decatur**
Contact Name: **Paul Caswell**

Title:
Email: **pcaswell@decaturil.gov**

No.	Product Details	Quantity	List Price	Discount	Total
1	Elements XS Annual Subscription - Municipal Tier 6 EXS-M-T6 Elements XS Annual Subscription. Enterprise License; includes unlimited named users. Subscription renews annually beginning 12 months after installation.	1	\$ 54,500.00	\$ 0.00	\$ 54,500.00
2	Elements XS Annual Subscription for Dev / Test Environment EXS-DEV Elements XS annual subscription for designated development and/or testing environment. Includes updates and support for dedicated environment.	1	\$ 6,000.00	\$ 0.00	\$ 6,000.00
3	Connect Annual Subscription EXS-CONNECT Elements XS Connect annual subscription.	1	\$ 10,000.00	\$ 0.00	\$ 10,000.00
4	Asset Management Onboarding Services EXS-ONB-AM Fixed price for Elements XS onboarding services as outlined below.	1	\$ 95,500.00	\$ 0.00	\$ 95,500.00
5	Connect Configuration Services EXS-ONB-CONNECT Fixed price for Elements XS Connect configuration services as described in Attachment A - Connect Configuration. -311 Citizen Reporting	1	\$ 12,500.00	\$ 0.00	\$ 12,500.00
6	Professional Services - Third Party Integration PS-INT-THRD Integration with Tyler Munis as described below.	1	\$ 12,500.00	\$ 0.00	\$ 12,500.00
7	Professional Services - Third Party Integration PS-INT-THRD Integration with Opengov as described below.	1	\$ 12,500.00	\$ 0.00	\$ 12,500.00
8	Professional Services - Data Migration PS-DATA Data Migration Services from DB2 as described below	1	\$ 4,500.00	\$ 0.00	\$ 4,500.00
9	Professional Services - Data Migration PS-DATA Data Migration Services from Alpha Five as described below	1	\$ 4,500.00	\$ 0.00	\$ 4,500.00
10	Professional Services - Data Migration PS-DATA Data Migration Services from Antero as described below	1	\$ 4,500.00	\$ 0.00	\$ 4,500.00
11	Travel Expenses for Onsite TR-001 Travel costs billed as incurred for additional onsite expenses. Travel will be scoped and accepted prior to invoicing.	1	\$ 15,000.00	\$ 0.00	\$ 15,000.00
12	Professional Services - Training PS-TRAINING Supplemental training costs billed as incurred for additional training. Training will be scoped and accepted prior to invoicing.	1	\$ 15,000.00	\$ 0.00	\$ 15,000.00

Sub Total	\$ 247,000.00
Tax	\$ 0.00
Adjustment	\$ 0.00
Grand Total	\$ 247,000.00

Elements XS Annual Subscription and Connect Annual Subscription: \$70,500 (first year), due upon contracting. Subscription renews annually, beginning 12 months after date of installation.

Elements XS Onboarding, Connect 311 Configuration and Professional Services (total \$146,500): 75% due upon contracting (\$109,875), remaining 25% due after project acceptance/go-live date (\$36,625).

If divisions are deployed in a phased environment, the following is the payment breakdown of those divisions as they go live (Asset Management Onboarding costs):
Streets and Sewers go live: \$8,000
Land and Building Maintenance go live: \$4,625
Water Services go live: \$4,250
Water Production go live: \$4,625
Engineering: \$2,375

If Professional Services projects are final invoiced in a phased environment, the following is the payment breakdown. (Non-Asset Management Onboarding costs):
Connect Configuration: \$3,125
Tyler Munis Integration: \$3,125
Opengov Integration: \$3,125
DB2 Data Migration: \$1,125
Alpha Five Data Migration: \$1,125
Antero Data Migration: \$1,125

Onboarding Services Included

Applied toward "Standard Deliverables" as outlined below.

Scope:
Divisions:
Streets & Sewers (Streets, Traffic, Wastewater Collection, Stormwater Conveyance)
Land & Building Maintenance (Facilities, Forestry)
Water Services (Water Distribution, Water Metering)
Water Production (Water Treatment, Lake Services)
Engineering

Implementation of these divisions can be phased out as needed. This will be discussed with your project manager in the project planning phase of this implementation. If divisions are phased out, invoices can be generated when each division is live. See Payment Terms section for additional information.

A project plan will be completed and followed as agreed upon by both parties.

Integrations - Tyler Munis and Opengov

Data Migration - DB2, Alpha Five, and Antero

Tyler Munis Financial Data: Custom Workflow Development for Tyler Munis data exchange. The method of data exchange between Novotx and the City of Decatur will be reviewed to assess feasibility* with the third-party application. This process will consider various data exchange methods, including but not limited to APIs, Webhooks, or flat file transfers. Workflows will be designed based on the most suitable method determined during the review.

Opengov Code Violations: Custom Workflow Development for Opengov data exchange. The method of data exchange between Novotx and the City of Decatur will be reviewed to assess feasibility* with the third-party application. This process will consider various data exchange methods, including but not limited to APIs, Webhooks, or flat file transfers. Workflows will be designed based on the most suitable method determined during the review.

DB2, Alpha Five, and Antero: Data Migration Services from DB2, Alpha Five, and Antero to Elements XS. The City of Decatur is responsible for supplying historical data and data mapping information. This includes, but is not limited to, details on service orders, work items, task types, labor, equipment, inventory, and contractor information. The Elements XS historical data mapping spreadsheet will be used for these imports, unless the City of Decatur and Novotx Professional Services agree on alternate arrangements.

*Feasibility in this example refers to criteria around access to data/methods from third-party systems, availability of data/methods of connection from third-party systems, and structure of data/methods from the listed third-party systems. This does not preclude the completion of the integration, but we do not know the full extent of data availability at this time.

Standard Deliverables

The items below are included with a standard deployment of Elements XS.

What’s Included

Pre-Installation Items

- Business process review and consultation for best practices with Elements XS
- Review IT infrastructure
- Review GIS infrastructure Review Reporting Requirements

Installation

- Installation of Elements XS

Map Integration

- Integration of one map viewer in Elements XS
- Configuration to load map-based (GIS) assets from map viewer
- Training to Configure GIS Layers in Elements

- Create Service Order from GIS Asset
- Report a GIS Problem from Map
- Select Multiple Assets from Map using the Elements Select Tool Add GIS Asset Relationships to Tasks
- Zoom to GIS Assets

General Application Setup

- Setting up company, department, and division structure o Setup of default navigation menus
- Configure SMTP settings for Email notifications
- Active Directory Integration with LDAP

Service Orders Setup

- Configuration of Default Statuses
 - 1 - Pending
 - 2 - In Progress
 - 3 - Ready for Review
 - 4 - Complete
 - 5 - Cancelled
- Configuration of Default Priorities:
 - 1 - Low
 - 2 - Medium
 - 3 - High
 - 4 - Emergency

Delivery of standard Service Order templates using default Status and Priority configurations

Training on the following items:

- Configure custom application menus
- Configure service order templates
- Configure preventive and routine maintenance schedules
- Configure users and user permissions
- Configure basic Elements XS workflows
- Configure custom Service Order Task Status and Priority types
- Configuration of custom Elements XS forms
- Configuration of default Service Order Task assignments
- Configuration and Management of Inventory

One-Time Data Imports (Includes Test Imports and Data Validations)

- Non-spatial assets
- Inventory Items (materials, equipment).

Utility Billing Integration (as specified on Sales Agreement)

Standard Reports and Dashboards

Service Orders & Work Management Reports

- Task Charges
- Task Contractor Usage
- Task Costs
- Task Equipment Usage
- Task Labor Usage
- Task Material Usage

Inventory Reports

- Purchase Order Details
- Item Receiving Details
- Invoice Details
- Material Usage by Asset Type
- Contractor Purchase Order History
- FIFO Valuation Report
- Item Quantity Transaction History
- Item Purchase Order History
- Parts Used by Account / Date
- Stock Levels Report
- Vendor Purchase Order History

Other Included Reports :

- Activities Details
- Notes Details
- Phone Calls Details
- Timesheet Hours
- System Configuration Reports

What’s Not Included

- Installing or configuring Microsoft SQL Server, Esri products, or any other third-party applications that may be required for Elements XS.
- Configuring and/or publishing map or feature services, including query layers
- Configuring Esri web maps, dashboards, or other Esri technology
- Setting up preventive and routine maintenance schedules *
- Setting up asset scoring *
- Setting up service order templates *
- Setting up user accounts and user permissions *
- Setting up custom application menus *
- Setting up basic Elements XS workflows *
- Configuring default assignments for Service Order templates *
- Creation of Elements Advanced Workflows to support custom business process (unless specified in sales agreement)
- Training on creation of Elements Advanced Workflows
- IT setup (opening ports, installing IIS, etc.)
- Creating dynamic forms *
- Creating Custom Reports

* Training on how to configure and use these features is provided

Additional Terms

Business Process Review:

At this point in the project we will work with the City to determine existing business process within the divisions. This will result in defined task processes that our team will work into the onboarding process. We will also make suggestions on areas where we could adjust processes to better align with existing Elements XS processes.

Annual Pricing

An annual price uplift of 3% will apply at the start of each renewal term. This adjustment reflects continued investments in product innovation, coverage expansion, and delivery infrastructure. Novotx will provide written notice no less than 30 days in advance of the renewal date.

Required Licensing:

All Elements XS deployments require Esri’s ArcGIS Enterprise and/or an active subscription to ArcGIS Online. On-premise deployments also require Microsoft SQL Server and a standard Windows server operating environment. Pricing in this agreement does not include these products and Customer is responsible for purchasing, installing, and maintaining these applications.

Scope Limitations & Additional Services

For all items beyond the original project scope, additional professional services are billed at \$1,800 per day (\$225 per hour). Services beyond the project scope must be approved by Customer prior to services being performed and will be billed separately. Services beyond the scope of this agreement include:

- Any scripts, interfaces, reports or program code requested by the Licensee, other than Program Modifications to the Elements XS applications that provide specific functionality uniquely designed for the Licensee
- Consulting services for Custom Applications or Custom Programming performed specifically for the Licensee
- Historical data imports require the customer to provide data to Novotx in a tabular format following a template provided by Novotx

Any service items discussed during product demonstrations, conference calls, or other events are not included in the scope of this project unless specifically listed as deliverables.

On-Site Travel

Unless specified otherwise, all on-site trips will be billed at a rate of \$1,500 per day plus expenses.

Sales Tax

Customer agrees to pay any and all applicable sales, use, excise or transaction taxes with respect to the products and services under this Sales Agreement. It is the customers responsibility to pay any and all applicable taxes if the customer is not tax exempt.

Past Due Payment and Client Inactivity

Client Inactivity or Disengagement

When a client chooses to disengage or becomes non-responsive during an implementation process, Novotx will notify the customer and provide 30 business days to re-open active communication. If active communication is not maintained, Novotx will cease work on the project and the client will be required to pay 50% of their annual subscription fees to re-initiate the project. Upon re-initialization, the project will be moved “to the back of the line” and re-prioritized based upon Novotx workload and resources.

Project Acceptance / Transition to Support

When work has been completed on a project and project acceptance documents have been sent to the client, if the client does not respond within 10 business days, the project will be marked as “accepted”, and an invoice will be sent to the client for any outstanding project balances.

Past Due Fees for Services Rendered

When services have been rendered by Novotx and an invoice for the rendered services becomes past due, users will not be able to login or utilize Novotx products until the past due invoices have been paid in full.

Past Due Subscription Fees

In addition to users being unable to login to the application when a subscription fee is past due, if a subscription fee becomes 30 days past due the customer will be required to pay the current market value for the past due subscription plus an additional 50% to reactivate the subscription. Additionally, subscription dates will not be adjusted to accommodate for lost production time or inability to use software resulting from past due payments.

Purchase Authorization

By signing below, customer agrees to purchase products and services listed above.

Customer

Printed Name

Signature

Title

Date

Novotx Representative

Printed Name **Justin Gough**

Signature *Justin Gough*

Title President, Novotx LLC

Date Dec 08 2025 13:54 MST

Novotx Internal Authorizations

Sales *MQ*

Onboarding *CP*

Technical *MP*

Product *JC*

Attachment A

Connect 311 Configuration

Application Cost	\$7,250
Custom Enhancements	\$3,125
Project Management	\$2,125
Total	\$12,500

Applications (5 Connect Application in Total)

This scope includes the configuration of 5 Connect applications, each representing a singular citizen request. The singular application will support a subset of request types of up to 5 different requests. The application information is derived from information shared by the client and general information related to citizen requests.

Applications and Associated Subtypes:

1. Streets and Sewers Report an Issue (5 Subtypes)
2. Land and Building Report an Issue (5 Subtypes)
3. Water Services Report an Issue (5 Subtypes)
4. Water Production Report an Issue (5 Subtypes)
5. Engineering Report an Issue (5 Subtypes)

Additional cross-application features and process enhancements are outlined in the Custom Enhancements section below.

Process details are based on the documents provided by the client. These documents will guide project development and planning. Items listed under Custom Enhancements are derived from the provided documentation and may fall outside of base application deliverables or are necessary to define explicitly within the scope.

Base Deliverables:

Refer to the document titled “Connect Base Deliverables – Citizen Requests” for standard functionality and configurations included with each application.

Custom Enhancements

- For all application types:
 - Application Configuration:
One Connect application will be created for each division/category. Each will include selectable subtypes provided by the client.
 - Subtype Behavior:
Application will dynamically update based on the subtype selected in the first step of the application. There is one application for each division/category, but the workflow will create a separate request type based on the subtype defined. For this scope, 5 request types will be created within Elements. During the initial review of the project after kickoff, clients can define how each subtype will be routed. This will need to be provided prior to the start of work on the application.
 - Applicant Notifications:
This default scope for citizen requests allows for anonymous submittal of requests. If the client chooses to allow anonymous submittal, Novotx cannot guarantee email notifications at time of submittal and status changes as defined in the base deliverables. The email field can be set to required within the form, but there is no way to validate that this is a valid email. The workflow process will try to send an email but is unable to verify that the applicant has received it. By not allowing anonymous submittal, the client would be required to create a Connect account which requires email validation after creation. Requiring the creation of Connect accounts also allows for the use of discussion messages and uploading attachments after submittal.

Connect Base Deliverables – Citizen Requests

Connect Overview

Each request type will be converted from an existing paper or digital format into a Connect application. This includes designing and configuring a streamlined process that centralizes data collection and handling within the Connect system.

Workflow & Forms

A structured workflow will guide the user through the request process from start to finish.

- Forms will include both required and optional fields as determined by the client.
- A welcome screen and final confirmation screen can be included to provide instructions and follow-up steps.

Refer to Example A for a sample of forms and pages.

Map Activity

Users can define a location by:

- **Selecting a GIS Asset:** Parcel, address, or other asset from a configured layer.
- **Dropping a Pin:** Manually place a marker at the relevant site.

Note: A public-facing map service must be provided by the client to support parcel visibility or searching. Refer to Example B for a sample map page.

Attachments

Each workflow may include an optional section for uploading relevant files such as photos or documents.

- Supported file types: .jpg, .png, .pdf, .docx
- Default size limit: 15MB (can be increased upon request)

Storage limits may apply depending on hosting setup. Refer to Example C for a sample attachment page.

Email Notifications

Users will receive confirmation emails after submission.

- Content is customizable with client-provided language.
- HTML is used to format the email for consistency across devices.

Users must either log into Connect or provide an email address for notifications to be delivered. Refer to Example D for sample email templates.

Task Creation

Tasks can be created manually by staff using the "Create Task" button.

Automated task creation or advanced routing must be scoped separately.

Task Types

Training will be provided to the client to create task types, basic workflow and templates.

Custom Email Messaging

Additional status-based email messages can be configured using client-provided content.

HTML formatting is required for proper display.

Built-in Communication

If a user logs in to submit their request, they will have access to built-in discussion tools and attachments for follow-up and communication.

Refer to Example E for a screenshot of the discussion and attachments section.

Example A- Form and Welcome/Final screen examples

Report a Park Issue

Getting Started

Report a Park-Related Issue

Help us maintain safe, clean, and enjoyable parks by reporting issues that need attention. Your feedback ensures our public spaces remain well-kept for everyone.

- **Cleanliness & Maintenance:** Report litter, trash, graffiti, or vandalism.
- **Facilities & Equipment:** Notify us about broken benches, picnic tables, playground equipment, or restrooms needing maintenance.
- **Landscaping & Safety:** Report overgrown vegetation, damaged walking trails, or unsafe structures like fences and shelters.
- **Utilities & Lighting:** Alert us about non-functioning lights, broken water fountains, or drainage issues.
- **Wildlife & Hazards:** Report aggressive animals, hazardous materials, or pest infestations.

Your report helps us keep parks safe, clean, and welcoming for the community. Thank you for your help!

Report a Park Issue

✓ Getting Started

✓ Map Location

Park Issue Details

 Please fill out all required* fields below. Once finished with this form click 'Next'.

Location of Issue *

Type of Concern *

Jones Park

Graffiti or Vandalism

Describe the Issue *

Graffiti on north park pavilion by the golf course.

Optional Contact Information:

Name

Phone Number

Email

On the Next page you will have the option to upload photos before submitting request.

Cancel

Back

Next

Report a Park Issue

✓ Getting Started

✓ Map Location

✓ Park Issue Details

✓ Photo(s)

Final Step

Thank You for utilizing our Pro Service Demo Site!

Click **"Finish"** to submit your application. You will receive a confirmation email from *proservices-demo@novotx.com*. Please do not reply to this email.
This will create a request that you can view within your Connect Portal Open Items. However, you will not have access to the Elements site to view the request internally.

Cancel

Back

Finish

Example B- Map page example

Report a Street Related Issued

✓ Getting Started

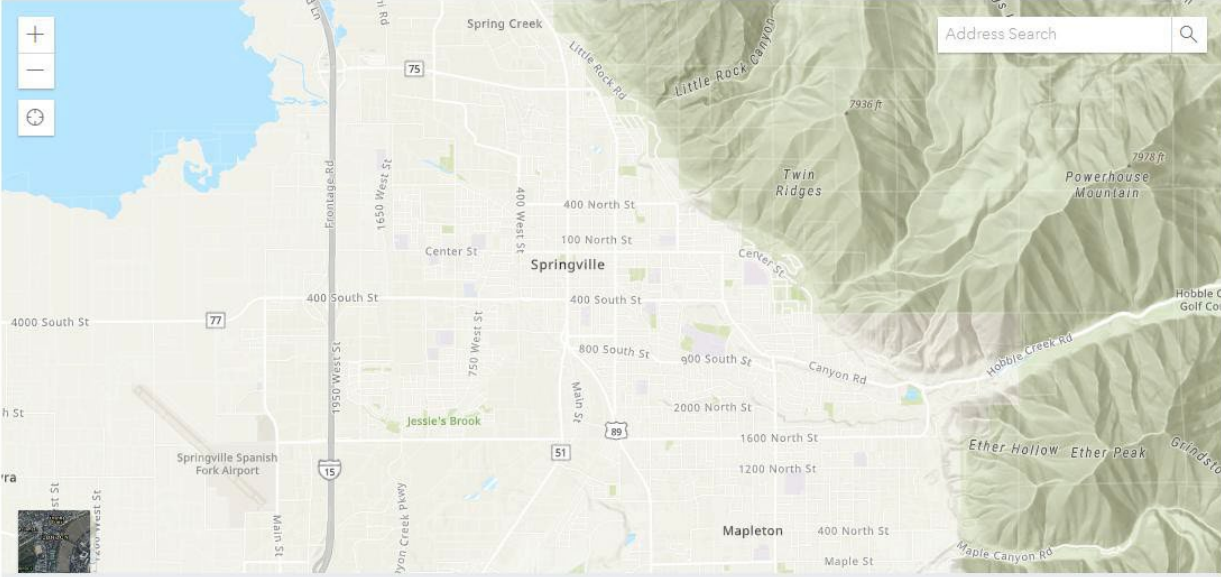
Map GIS

Please locate a property by entering the address in the search bar at the top right corner of the map. Then, click **'Next'** at the bottom of the page to proceed to the next step.
For example, try entering '75 E Center' in the address search.

+

-

Address Search



Cancel

Back

Next

Example C - Attachment page example.

Report a Park Issue

Getting Started > Map Location > Park Issue Details > Photo(s)

Optional: add photo(s). The default file size limit is 15 MB. However, if requested by the client, it can be increased to 40 MB.
Allowed File Extensions: .jpg, .jpeg, .doc, .docx, .pdf, .png

Drop your files here

Cancel Back Next

Email Example D – Citizen Request Notifications**Submitted Status**

Subject: Your Request Has Been Submitted

Thank you for reporting an issue to the City of Mount Pilot. Your request has been received and is under review.

Please check your Connect Portal dashboard for updates on the progress of this request.

Regards,

City of Mount Pilot

Novotx

<https://www.novotx.com/>

This is an automated email. Replies are not monitored.

In Progress Status

Subject: Your Request Is Being Addressed

The City of Mount Pilot has begun reviewing and addressing the issue you submitted.

Our team is currently working on it. You can follow the status anytime through your Connect Portal dashboard.

Regards,

City of Mount Pilot

Novotx

<https://www.novotx.com/>

This is an automated email. Replies are not monitored.

Completed Status

Subject: Your Request Has Been Resolved
The issue you reported has been marked as Completed. Thank you for bringing it to our attention.

If you have additional concerns, feel free to submit a new request through the Connect Portal.

Regards,
City of Mount Pilot
Novotx
<https://www.novotx.com/>

This is an automated email. Replies are not monitored.

Example E – Discussion Message Example

General Details

Subject:*

Water Related Issue at 115 BROOKSIDE DR

Submitted By:*

Mike Schwab

Connect User:

Mike Schwab - mschwab@novotx.com

Submission Method:*

Connect

Status:*

Submitted

Description:

Water Related Issue

Type:

Water Related Issue

Submitted By Email:

mschwab@novotx.com

Division:

Water (Utilities & Public Works)

Submission Date:*

2/12/2025 7:45 PM

Responsible User:

Related Items/Work

Item	Type	Date	Division	Status	Created By
Investigate (Task ID: 4462)	Service Order Task	02/12/2025 07:46:33	Water	Pending	Mike Schwab

Relationships

Connect Parcels

Address 115 BROOKSIDE DR - 350430073

User is Not Authenticated To View This Map

Discussion

Mike S.

Wednesday, February 12, 2025 at 7:48 PM

Thanks for the update, you guys are the best.

Reply

Mark As Read

Mike S.

Wednesday, February 12, 2025 at 7:47 PM

Thanks for sending in your request. We are sending out a crew to investigate today.

Attachments

WaterMainBreak2_2_12_2025_19_4

4_58_051.jpeg

2/12/2025 7:44:58 PM v1



NOVOTX LLC SOFTWARE LICENSE AGREEMENT

This Software License Agreement ("**Agreement**") is made as of _____, 20__ (the "**Effective Date**"), by and between NOVOTX LLC, a Utah limited liability company with offices at 4905 S 1500 W, Suite 210, Riverdale, Utah 84405 ("**Novotx**") and the party identified below ("**Licensee**").

Licensee:	City of Decatur, IL	Contact name:
Address:	1 Gary K. Anderson Plaza Decatur, IL 62523	Contact title:
		Contact email:
		Contact phone:

Licensee desires to obtain a license to certain proprietary software of Novotx. Novotx is willing to license such software to Licensee and provide certain software maintenance and support services in relation to such software, to the extent set forth in this Agreement and subject to the terms and conditions hereof.

1. BACKGROUND

1.1 Definitions. As used in the Agreement or in any Exhibit hereto:

(a) "**Confidential Information**" means all trade secrets and all non-public business and financial information, computer software and documentation, machine and operator instructions, business methods, procedures, know-how, and other information that relates to the business or technology of either party.

(b) "**Documentation**" means the Novotx user guides, manuals and associated documentation provided to Licensee with or for the Licensed Software.

(c) "**License Limits**" means the permitted number of users of the Licensed Software, the organizational unit(s) permitted to use the Licensed Software, the maximum organization size, and/or other applicable limitations or conditions associated with the pricing of Licensee's license, as specified in the Sales Order.

(d) "**License Term**" means the duration of the software license being procured by Licensee under this Agreement, as specified in the Sales Order and as may be renewed and/or terminated in accordance with this Agreement.

(e) "**License Type**" means the type of license (such as a production license, evaluation license, or development and/or demonstration license) being procured by Licensee under this Agreement, as specified in the Sales Order. If the License Type is not specified in the Sales Order, it will be presumed to be a production license or, if no license fees are being charged, a non-production evaluation license.

(f) "**Licensed Software**" means Novotx's computer software program(s) for which Licensee is procuring a license pursuant to the Sales Order, and any modules, add-ons, interfaces, modified versions, updates or enhancements to such programs that Novotx may provide to Licensee pursuant to Maintenance and Support or pursuant to the Sales Order or a separate, applicable services agreement (if any) between Licensee and Novotx.

(g) "**Maintenance and Support**" has the meaning given in Section 4.2.

(h) "**Sales Order**" means the Novotx order form or similar document that references or is attached to this Agreement, as executed by Licensee and Novotx, and that identifies the software being licensed hereunder.

(i) "**Online Services**" means any web, software, or data services or components, such as third-party geographic information services (GIS) or utility billing services, that supply information to, perform tasks for, or otherwise interact with the Licensed Software via the internet.

1.2 Applicability of Certain Terms. As more specifically indicated herein, certain terms and conditions of this Agreement apply only if the license to the Licensed Software is of a certain type or duration. The applicability of those terms and conditions will be determined by the License Type or License Term indicated in the Sales Order. Any terms or conditions of a Sales Order or other document submitted by Licensee that are in addition to or inconsistent with the terms of this Agreement will not be binding on Novotx unless Novotx expressly agrees to the applicability of such terms in writing signed by an authorized officer of Novotx.

1.3 Acceptance of Terms. Licensee will be deemed to have accepted this Agreement either by signing this document or by submitting the Sales Order.

2. LICENSE GRANT AND SCOPE

2.1 Grant. Subject to the terms and conditions of this Agreement, Novotx grants to Licensee a non-exclusive, non-transferable license, during the License Term and within the License Limits, to:

(a) install and use the Licensed Software, in executable form only, solely to the extent and for the purpose(s) described in Section 2.2 for the given License Type;

(b) configure the Licensed Software, using the macro or scripting languages, published application programming interfaces (APIs), and/or other mechanisms provided or specified by Novotx for that purpose, consistent with all applicable configuration instructions and other guidelines set forth in the Documentation; and

(c) reproduce the Licensed Software solely as necessary to facilitate its installation, configuration, and use as authorized above.

2.2 Scope of Use. Unless otherwise expressly agreed in the Sales Order, the Licensed Software may be installed only on servers owned or controlled by Licensee, configured and used only for Licensee's internal business or organizational purposes, and accessed only on compatible devices via the web-based or other interface(s) enabled and documented by Novotx. The scope of Licensee's permitted installation and use of the Licensed Software is further limited based on the License Type, as follows.

(a) Production License. If the License Type is a production license, the Licensed Software may be installed and used only: (i) on one server for production use; (ii) on one server solely for non-production staging and testing purposes; and (iii) on one server solely for backup or emergency fail-over purposes (to be used only if and when the primary production server is unavailable).

(b) Non-Production Licenses Generally. If the License Type is not a production license, the Licensed Software may not be installed or used in a production environment, but may be installed and used only: (i) on one server solely for the kind(s) of use that are associated with the specific non-production License Type, as set forth below; and (ii) on one server solely for backup or emergency fail-over purposes (to be used only if and when the primary server is unavailable).

(c) Beta or Evaluation. A beta and/or evaluation License Type allows Licensee to test and evaluate the Licensed Software in a non-production environment in order to: (i) identify issues in the Licensed Software and provide feedback to Novotx; and/or (ii) assess whether to procure a production license from Novotx.

(d) Development. A development License Type allows Licensee to use the Licensed Software in a non-production environment directly in support of Licensee's development and testing of its own software applications or services that interface or interoperate with the Licensed Software. For clarity, a development License Type does not include or imply any rights to reverse engineer or create derivative works of the Licensed Software.

(e) Demonstration. A demonstration License Type allows Licensee to use the Licensed Software in a non-production environment to demonstrate the Licensed Software and, if combined with a development License Type, to demonstrate Licensee's own software applications or services that interface or interoperate with the Licensed Software, in each case for the purpose of directly or indirectly encouraging third parties to license the Licensed Software from Novotx or its authorized channel partners. For clarity, a demonstration License Type does not include or imply any license rights under Novotx's trademarks, or any rights to sublicense or distribute the Licensed Software. Licensee will make no representations, warranties, or other statements regarding the Licensed Software that are inconsistent with Novotx's published literature or that state or imply any endorsement by Novotx or any authority to speak or act on Novotx's behalf.

(f) Other License Types. If the License Type is of a kind not described above, the Licensed Software may be installed and used only to the extent and for the purpose(s) expressly described in the Sales Order.

2.3 Use by Representatives. The license rights granted above will extend to Licensee's employees, agents, consultants, and independent contractors, but solely to the extent they are acting on Licensee's behalf and otherwise comply with the terms and conditions of this Agreement. Licensee will be responsible for all of such persons' acts and omissions in relation to the Licensed Software as if they were Licensee's own acts and omissions.

2.4 License Limits. Licensee acknowledges that the pricing of the license granted under this Agreement is based in part on the License Limits set forth in the Sales Order.

(a) User Limits. Any stated limit on the number of users indicates the maximum number of individuals who may at any time possess login credentials to access or use the Licensed Software under Licensee's license. Multiple individuals may not share the same login credentials.

(b) Organizational Units. If the Sales Order indicates that the license is for use by or for any particular organizational unit(s) (for example, a department or division within Licensee's organization), then the license granted hereunder extends only to use by or for (as the case may be) such organizational unit(s).

(c) Organization Size. Any stated limit on the size of Licensee's organization or applicable organizational unit shall, unless otherwise provided in the Sales Order, refer to the total number of individuals employed by or otherwise regularly working within that organization or organizational unit.

(d) Increasing License Limits. If any change (such as any increase in the number of users or growth of Licensee's organization) would cause the License Limits to be exceeded, then in order to continue using the Licensed Software, Licensee must increase the License Limits commensurate with those changes, by executing a new or revised Sales Order with Novotx and paying the corresponding additional fees that are then in effect.

2.5 Restrictions. Licensee acknowledges that the Licensed Software and its structure, organization, and source code constitute valuable trade secrets of Novotx and its licensors. Except as expressly permitted by this Agreement, Licensee agrees that Licensee shall not, and shall not permit any third party that acquires access through its relationship with Licensee, to: (i) modify, adapt, alter, translate, or create derivative works of the Licensed Software; (ii) sublicense, distribute, sell, use for service bureau use, lease, rent, loan, or otherwise transfer the Licensed Software to any third party; (iii) reverse engineer, decompile, disassemble, or otherwise attempt to derive the source code for the Licensed Software (except to the extent, if any, that applicable law prohibits restrictions on such activities); (iv) remove, alter, cover or obfuscate any copyright notices or other proprietary rights notices included in the Licensed Software; or (v) otherwise install,

configure, reproduce, or use the Licensed Software except as expressly permitted under Section 2.1.

2.6 Reservation of Rights. As between the parties, the Licensed Software, and all worldwide intellectual property rights therein, are the exclusive property of Novotx and its licensors. All rights in and to the Licensed Software not expressly granted to Licensee in this Agreement are reserved by Novotx and its licensors. Novotx shall have the unrestricted right to use or act upon any suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by Licensee or any other party relating to the Licensed Software, except to the extent, if any, that it contains Confidential Information of Licensee that is not specifically related to the Licensed Software, as acknowledged by Novotx in writing.

3. DELIVERY AND ACCEPTANCE

3.1 Delivery. Novotx will deliver the Licensed Software to Licensee by making it available for download by Licensee, or by installing it via remote access to Licensee's designated server(s), as specified in the Sales Order or otherwise mutually agreed by the parties. Licensee agrees to provide Novotx with all cooperation reasonably necessary to enable such delivery, and acknowledges that installation or other implementation services by Novotx may be subject to additional fees, as specified in the Sales Order or a separate services agreement between the parties.

3.2 Additional Materials. The Licensed Software may be accompanied by, or Novotx may separately make available to Licensee, Documentation, additional software, software developer kits, APIs, scripts, templates, and/or other materials that relate to the Licensed Software (collectively, "**Additional Materials**"). The Additional Materials may be furnished under separate licensing terms (including open-source license terms, where applicable), and you agree to read and comply with any such terms as they apply to the Additional Materials. Except as otherwise provided in any such licensing terms (as applicable), or in the absence of such terms, you may use the Additional Materials only in support of your authorized installation, configuration, and use of the Licensed Software, and such Additional Materials will be subject to the same restrictions and reservations of rights that apply to the Licensed Software as set forth in this Agreement.

3.3 Acceptance. The Licensed Software will be deemed accepted upon delivery as set forth above, except to the extent otherwise expressly agreed in the Sales Order. In any event, the Licensed Software will be deemed accepted no later than Licensee's deployment or use thereof in a production environment.

4. TRAINING; MAINTENANCE AND SUPPORT

4.1 Training Services. Novotx will provide the training services defined in the applicable Sales Order, if any, in exchange for the fees specified therein. Licensee will be invoiced separately for any travel related expenses incurred by Novotx employees in connection with any such training services.

4.2 Maintenance and Support. If the License Type is a production license or other form of paid license,

Novotx will provide Licensee with application maintenance and technical support services for the Licensed Software ("**Maintenance and Support**") as described in the attached **Exhibit A**, subject to Licensee's payment of all applicable fees as provided therein.

5. FEES AND PAYMENT

5.1 Fees. Licensee will pay the license, Maintenance and Support, and other fees specified in the original Sales Order and any revised or subsequent Sales Orders executed by both parties.

5.2 Payments. The fees will be payable in accordance with the payment schedule, if any, specified in the applicable Sales Order. If not otherwise specified in the Sales Order: (i) license fees are due and payable in advance at the beginning of the License Term and, if applicable, each renewal period; and (ii) Maintenance and Support fees, if applicable, are due and payable in advance at the beginning of the relevant Maintenance and Support period, as more fully set forth in the attached **Exhibit A**. All payments must be made in U.S. dollars. Any amounts not paid within sixty (60) days of the invoice date will accrue interest at the lesser of one and one-half percent (1.5%) per month or the maximum rate permitted by applicable law, from the due date until paid. Licensee shall reimburse Novotx for all its costs and expenses, including reasonable fees of its legal counsel, reasonably incurred by Novotx in collecting any amounts past due from Licensee that are not subject to good faith dispute.

5.3 Price Changes. Novotx's prices are subject to change, except as otherwise agreed in the Sales Order. Any periodic license or Maintenance and Support renewals, and any increase in License Limits, will be charged at the fees then in effect. By permitting the License Term or Maintenance and Support term to renew after being informed of any price change, Licensee agrees to pay the updated fees upon such renewal.

5.4 Taxes. Fees exclude, and Licensee will bear, all applicable sales, use, and other taxes and all applicable export and import fees, customs duties and similar charges. When applicable, Novotx may include any taxes that it is required to collect as a separate line item on an invoice.

5.5 Audit Rights. On Novotx's request, no more frequently than annually, Licensee shall furnish to Novotx an executed certification: (i) verifying that the Licensed Software is being used pursuant to the terms of this Agreement; (ii) verifying the number of users or metrics relevant to the applicable License Limits; and (iii) listing the site(s) where the Licensed Software is installed. Licensee agrees to grant Novotx reasonable access to Licensee's relevant site(s), systems and personnel upon two (2) weeks prior written notice during normal business hours to audit the use of the Licensed Software for the purpose of verifying compliance with this Agreement.

6. WARRANTY AND DISCLAIMERS

6.1 Performance Warranty. If the License Type is a production license, for a period of one hundred eighty (180) days after the Licensed Software is first accepted under Section 3.3 (the "**Warranty Period**"), Novotx warrants that the Licensed Software, when used as

permitted by Novotx and in accordance with the Documentation, will operate substantially as described in the Documentation. Novotx does not warrant that the functions provided by the Licensed Software will meet all of the requirements of the Licensee or that the Licensee's use of the Licensed Software will be error-free or uninterrupted. If the foregoing warranty is breached, Novotx will, at its expense and for a cure period of sixty (60) days after written notice of the breach, use commercially reasonable efforts to correct any material, reproducible error in the Licensed Software reported to Novotx by Licensee in writing during the Warranty Period. If Novotx is unable to remedy the breach of this warranty within the sixty (60) day cure period, Licensee shall have the right to terminate this license upon the end of such cure period for a refund of Licensee's prepaid license fees. The foregoing sets forth Novotx's sole obligation and Licensee's exclusive remedy for any breach of warranty. Any error corrections, updates, or the like provided to Licensee will not extend the Warranty Period. The limited warranty granted under this Section does not extend to: (i) changes or errors in the operating system or hardware on which the Licensed Software operates; (ii) problems caused by the improper installation or use of, or any alterations to, the Licensed Software by Licensee or any third party receiving access to the License Software through Licensee; (iii) problems caused by any data input into the Licensed Software; or (iv) problems caused by third-party equipment, software, or services, including but not limited to any unavailability of, errors in, or changes to any Online Services.

6.2 No Other Warranties. THE EXPRESS WARRANTIES IN SECTION 6.1 ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, REGARDING THE LICENSED SOFTWARE, ADDITIONAL MATERIALS, MAINTENANCE AND SUPPORT, AND OTHER SERVICES FURNISHED HEREUNDER, AND NOVOTX EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SECURITY, TITLE AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. LICENSEE ACKNOWLEDGES THAT IT HAS RELIED ON NO WARRANTIES OTHER THAN THE EXPRESS WARRANTIES PROVIDED HEREIN AND THAT NO WARRANTIES ARE MADE HEREIN BY ANY OF NOVOTX'S LICENSORS.

6.3 Online Services. Any Online Services that Novotx leverages or makes accessible through the Licensed Software will be obtained from sources believed to be reliable, but their availability, accuracy, completeness, timeliness, and suitability are not guaranteed. Licensee agrees that Novotx is not responsible for the Online Services, for any change, interruption, error, or discontinuation of any Online Services, or for any resulting adverse effects upon the performance or output of the Licensed Software.

6.4 Licensee Responsibilities.

(a) Business Expertise; Suitability. Licensee acknowledges that the Maintenance and Support and other services furnished hereunder are provided to assist Licensee in the use of the Licensed Software and not as a replacement for Licensee's expertise and knowledge of its

business. Licensee assumes all risks associated with the manner and application(s) in which it chooses to use or rely upon the Licensed Software. Licensee is responsible for confirming the accuracy, sufficiency, timeliness, and suitability of any output of the Licensed Software before acting or relying upon the same in any way that could cause property damage, personal injury, economic loss, or other harm. Licensee shall not use the Licensed Software in applications or environments requiring fault-tolerant or fail-safe performance.

(b) Professional Advice. Given the complex and changing nature of laws, rules and regulations, the Licensed Software and Maintenance and Support may not reflect, and cannot ensure licensee's compliance with, all applicable legal requirements. Novotx is not rendering accounting, tax, legal, or other professional advice. The software and services furnished by Novotx, and the information obtained through use of the Licensed Software, should not be used as a substitute for consultation with professional accounting, tax, legal or other competent advisers.

(c) Input and Configuration. Licensee is solely responsible for any data input into the Licensed Software, for providing all necessary internet connectivity and other infrastructure or system resources necessary for proper operation of the Licensed Software, and for the accuracy and suitability of any configuration of the Licensed Software requested or made by Licensee, including situations where Novotx has worked with licensee to configure the Licensed Software at Licensee's request. Licensee should perform a complete review and testing of the Licensed Software and any Additional Materials, as each may be updated from time to time, before implementing or using the same in a production environment.

(d) Security. Licensee agrees that it has full responsibility for the security of its systems and data.

7. INDEMNITIES

7.1 Infringement Claims. Novotx will defend at its own expense any action against Licensee brought by a third party to the extent that the action is based upon a claim that the Licensed Software infringes any patents or any copyrights or misappropriates any trade secrets of a third party, and Novotx will pay those costs and damages finally awarded against Licensee in any such action that are specifically attributable to such claim or those costs and damages agreed to in a monetary settlement of such action. If the Licensed Software becomes, or in Novotx's opinion is likely to become, the subject of an infringement claim, Novotx may, at its option and expense, either: (i) procure for Licensee the right to continue using the Licensed Software; (ii) replace or modify the Licensed Software so that it becomes non-infringing; or (iii) accept return of the Licensed Software, terminate this Agreement in whole or in part as appropriate upon written notice to Licensee, and refund to Licensee a pro-rata portion of the fees paid for such Licensed Software (if any) to reflect the period of lost use. If the License Term is perpetual, such pro-rata refund will be computed according to a thirty-six (36) month straight-line amortization schedule beginning upon delivery of the Licensed Software; otherwise, the pro-rata refund will be the unused portion of license fees

paid for the period affected by the termination. Notwithstanding the foregoing, Novotx will have no obligation under this Section 7.1 or otherwise with respect to any infringement claim based upon: (i) use of the Licensed Software not in accordance with this Agreement; (ii) use of the Licensed Software in combination with products, equipment, software, data, or services not supplied by Novotx; (iii) use of any release of the Licensed Software other than the most current release made available to Licensee; or (iv) modification of the Licensed Software by any person other than Novotx or its authorized agents or subcontractors. THIS SECTION 7.1 STATES NOVOTX'S ENTIRE LIABILITY AND LICENSEE'S EXCLUSIVE REMEDY FOR ANY CLAIMS OF INFRINGEMENT.

7.2 Third-Party Claims. Licensee will defend at its own expense any action against Novotx brought by a third party arising out of Licensee's use of the Licensed Software except to the extent that the action is covered under Section 7.1, and Licensee will pay those costs and damages finally awarded against Novotx in any such action that are specifically attributable to such claim or those costs and damages agreed to in a monetary settlement of such action.

7.3 Conditions. The indemnifying party's obligations under this Section 7 are conditioned on the other party: (i) notifying the indemnifying party promptly in writing of the action for which defense or indemnity is sought; (ii) giving the indemnifying party sole control of the defense thereof and any related settlement negotiations; and (iii) cooperating and, at the indemnifying party's request and expense, assisting in such defense.

8. LIMITATION OF LIABILITY. NOVOTX'S TOTAL CUMULATIVE LIABILITY IN CONNECTION WITH ANY LICENSED SOFTWARE, ADDITIONAL MATERIALS, OR MAINTENANCE AND SUPPORT OR OTHER SERVICES PROVIDED UNDER THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR OTHERWISE, WILL NOT EXCEED THE AMOUNT OF FEES PAID BY LICENSEE TO NOVOTX UNDER THIS AGREEMENT FOR THE LICENSE OF THE LICENSED SOFTWARE OR (IF APPLICABLE) FOR THE RELEVANT SERVICES. IN NO EVENT WILL NOVOTX BE LIABLE TO LICENSEE OR ANY THIRD PARTY CLAIMING THROUGH LICENSEE FOR ANY CONSEQUENTIAL, INDIRECT, EXEMPLARY, PUNITIVE, SPECIAL, OR INCIDENTAL DAMAGES, OR FOR ANY LOST, DAMAGED OR CORRUPTED DATA, LOST PROFITS, LOST BUSINESS OPPORTUNITIES, LOSS OF GOODWILL OR REPUTATION, BUSINESS INTERRUPTION, WASTED MANAGEMENT TIME, DATA CONVERSION ISSUES, DAMAGE TO LICENSEE'S COMPUTERS OR COMMUNICATIONS NETWORK, OR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, ARISING FROM OR RELATING TO THIS AGREEMENT OR THE LICENSED SOFTWARE, ADDITIONAL MATERIALS, MAINTENANCE AND SUPPORT, OR OTHER SERVICES PROVIDED HEREUNDER, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, TORT, INTENTIONAL MISCONDUCT, STRICT LIABILITY, CONTRACT OR OTHERWISE, EVEN IF SUCH DAMAGES WERE

FORESEEABLE OR NOVOTX HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

9. CONFIDENTIALITY

9.1 Confidentiality Obligations. Each party agrees to maintain any Confidential Information received from the other party in confidence using the same degree of care that it uses to maintain its own Confidential Information in confidence, but in no event not less than reasonable care. The recipient of any Confidential Information shall not disclose such Confidential Information to any third party without prior written approval of the disclosing party or use such Confidential Information for any purpose not contemplated by this Agreement. The foregoing restrictions shall not apply to any information for which the receiving party can document: (i) was already lawfully known to the receiving party at the time of disclosure by the disclosing party; (ii) is disclosed to the receiving party by a third party who had the right to make such disclosure without any confidentiality restrictions; (iii) is, or through no fault of the receiving party has become, generally available to the public; or (iv) is independently developed by the receiving party without access to, or use of, the disclosing party's Confidential Information. In addition, the receiving party may disclose Confidential Information of the other party to the extent required by applicable law or regulation; provided that the party required to make such disclosure gives the other party prompt written notice and sufficient opportunity to object to such disclosure, or to request confidential treatment.

9.2 Return of Confidential Information. The receiving party will return to the disclosing party or destroy all Confidential Information of the disclosing party in the receiving party's possession or control and permanently erase all electronic copies of such Confidential Information promptly upon the written request of the disclosing party upon the expiration or termination of the Agreement. The receiving party will certify in writing signed by an officer of the receiving party that it has fully complied with its obligations under this Section 9.2.

10. TERM AND TERMINATION

10.1 Term. The term of the Agreement will begin on the Effective Date and will continue in force until the expiration of the License Term (as the same may be renewed in accordance with this Agreement) or indefinitely if the License Term is perpetual, subject to termination as provided in **Section 10.2**.

10.2 Termination.

(a) For Breach. Either party may terminate the License Term and this Agreement if the other party breaches any material provision of the Agreement and does not cure such breach within thirty (30) days after receiving written notice thereof.

(b) Evaluation Licenses. If the License Type is a non-production beta and/or evaluation license, the License Term and this Agreement may be terminated by Novotx at any time, and will automatically expire (without renewal option, unless otherwise specified in the Sales Order) at the end of the stated License Term. License is under no obligation to purchase a paid license during the evaluation License Term, but must do so in order to continue using

the Licensed Software after the evaluation License Term ends.

10.3 License Renewal. If the License Term is not perpetual, it will be renewable (i.e., subscription-based) or non-renewable (i.e., fixed-term) as specified in the Sales Order. If not so specified, it will be presumed to be renewable if the License Type is a production license or non-renewable otherwise. If the License Term is renewable, it will automatically extend for successive renewal periods, each equal to the initial license duration stated in the Sales Order (unless otherwise indicated therein), unless and until either party notifies the other of non-renewal at least thirty (30) days in advance. Either party may exercise its non-renewal right for any reason or no reason.

10.4 Effects of Termination. Upon termination or expiration of the Agreement for any reason: (i) any amounts owed to Novotx under this Agreement before such termination or expiration will be immediately due and payable; (ii) all license rights granted in the Agreement will immediately cease to exist; (iii) all Licensee's data will be returned to Licensee via database backup files; and (iv) Licensee must promptly discontinue all use of the Licensed Software, erase all copies of the Licensed Software from Licensee's computers, and return to Novotx or destroy all copies of the Licensed Software on tangible media in Licensee's possession. For avoidance of doubt, termination of this Agreement will not preclude either party from pursuing any available legal remedies for any default of the other party's obligations.

10.5 Survival. Sections 0, 2.6, 5.3, 5.5, 6.1, 6.3, 7, 8, 9, 10.4, 10.5, and 11, together with any accrued payment obligations, will survive expiration or termination of the Agreement for any reason.

11. GENERAL

11.1 Assignment. Except as permitted below, this Agreement may not be assigned or transferred by either party without the other party's prior written consent, and any attempt to do so will be void. Either party shall have the right to assign this Agreement to any successor to its business or assets to which this Agreement relates, whether by merger, sale of assets, sale of stock, reorganization or otherwise; provided, however, that Licensee may not transfer this Agreement, by assignment, merger, change of control, operation of law, or otherwise, to any software company or competitor of Novotx. In the event of an assignment, merger or change of control of

Licensee, Licensee will promptly notify Novotx of the transaction, consult with Novotx regarding the anticipated impact of such transaction in relation to the License Limits and other restrictions of this Agreement, and take all actions (including those described in Section 2.4(d)) reasonably necessary in order to remain in compliance with this Agreement.

11.2 Notices. Any notice required or permitted by this Agreement will be in writing and will be deemed effective upon receipt, when sent by confirmed email or when delivered in person or by express delivery service, or mailed, first class, registered or certified mail, postage prepaid, to the address of the party specified in this Agreement or such other address as such party may specify in writing.

11.3 Governing Law and Arbitration. This Agreement will be governed by and interpreted in accordance with the laws of the State of Illinois, without reference to its choice of laws rules. The prevailing party in any dispute under this Agreement will be entitled to recover from the other party its reasonable attorney fees incurred with respect to that dispute.

11.4 Waivers. All waivers must be in writing to be effective. Any waiver or failure to enforce any provision of the Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

11.5 Severability. If any provision of the Agreement is unenforceable, such provision will be changed and interpreted to accomplish the objectives of such provision to the greatest extent possible under applicable law and the remaining provisions will continue in full force and effect.

11.6 Force Majeure. No party shall be liable for failure or delay in performing its obligation (other than payment of money) for causes beyond its reasonable control.

11.7 Entire Agreement; Counterparts. This Agreement, together with any Exhibits and related Sales Orders, constitutes the entire agreement between the parties regarding the subject hereof and supersedes all prior or contemporaneous agreements, understandings, and communication, whether written or oral. This Agreement shall not be modified except by a subsequently dated written amendment signed by an officer of Novotx and a duly authorized representative of Licensee. This Agreement may be executed in counterparts, which taken together shall form one legal instrument.

The parties by their authorized representatives have entered into this Agreement as of the Effective Date.

NOVOTX LLC	LICENSEE: _____
Signed: <u>Justin Gough</u>	Signed: _____
Name: <u>Justin Gough</u>	Name: _____
Title: <u>President, Novotx LLC</u>	Title: _____
Date: <u>Dec 08 2025 13:54 MST</u>	Date: _____

Exhibit A

Maintenance and Support

Novotx will provide technical support and maintenance services for the Licensed Software based upon the following terms and conditions and those set forth in the Software License Agreement ("**Agreement**") to which this Exhibit is attached. Capitalized terms used but not defined in this Exhibit have the meanings given in the Agreement.

1. Technical Support Services: Technical support services shall include call management, entitlement verification, issue prioritization, basic installation assistance, issue analysis, program error re-creation, application diagnostics and the corresponding resolution of such issue or issues through operational instruction, work-arounds, or corrections to the object code of the application. Training, implementation, configuration, and customization services are outside the scope of technical support, and are subject to additional charges.

2. Maintenance Services: Maintenance services shall include delivery of all updates (as described below) for the Licensed Software that are commercially released during the term of Licensee's Maintenance and Support entitlement. Updates consist of new releases that may provide functional enhancements and error corrections. New products, separately serialized modules, and software customizations are not considered updates and are not included in the maintenance services. Licensee will have sole responsibility for the installation of any updates.

3. Scope of Services: Services will be provided during Novotx's normal hours of operation, Monday through Friday from 7:00 AM to 6:00 PM Central Time, excluding national holidays. Basic services will include unlimited phone and email access to technical support as well as online access to Novotx's client services website. Enhanced services may also be made available by Novotx from time to time and contracted by Licensee.

4. Term: Subject to the terms of the Agreement and Licensee's payment of all fees specified below, Licensee is entitled to receive the Maintenance and Support described herein: (i) for the duration of the License Term if the License Term is fixed-term or subscription-based; or (ii) for a period of one year, measured from the end of the Warranty Period (and subject to renewal as provided below), if the License Term is perpetual.

5. Annual Renewal of Service: If the License Term is perpetual, then thirty (30) days prior to the annual expiration date of Maintenance and Support service, Novotx will invoice Licensee for the annual renewal of service pursuant to the current terms, conditions and pricing then in effect. Such service will be automatically renewed unless canceled in writing by Licensee prior to the annual expiration date or in the event of non-payment by the renewal date.

6. Fees: Fees for Maintenance and Support services are: (i) included in the fees paid for a fixed-term or subscription-based license to the Licensed Software (provided such license is not granted free of charge); or (ii) charged on an annual basis, in an amount equal to twenty percent (20%) of the then-current list price of the Licensed Software (or the most recent list price if the Licensed Software version being used is no longer available for sale by Novotx) if the License Term is perpetual. The annual

fee for Maintenance and Support in connection with perpetual license will be calculated as of the beginning of the annual period based upon the list price of the Licensed Software as if a perpetual license were being purchased at such time. Licensee will be invoiced for annual renewals on or before the date of expiration of the then current term. Novotx reserves the right to amend its fees annually with prior written notice and Licensee shall have the right to no longer subscribe for Maintenance and Support.

7. Applicability to Free Licenses: If the license for the Licensed Software is granted free of charge, Licensee will not be entitled to Maintenance and Support unless expressly agreed by Novotx in the Sales Order, in which case fees for Maintenance and Support will be as set forth in the Sales Order, subject to change as provided above.

8. Exclusions: Novotx has no obligation to perform technical support services related to: (i) hardware, software, data, or services not supplied by Novotx (including but not limited to Online Services); (ii) modifications or customizations made to the Licensed Software by anyone other than Novotx or its representatives; (iii) installation or use of the Licensed Software other than as authorized in the Agreement and described in the Documentation; or (iv) Licensee's failure to implement error corrections, work-arounds, or updates furnished by Novotx (collectively, the "**Excluded Causes**"). Without limiting the foregoing, Novotx reserves the right to charge Licensee additional fees for services rendered in connection with reported program errors that are subsequently determined to have been due to any of the Excluded Causes. Any such fees will be charged on a time-and-materials basis.

9. Payment: Licensee is responsible for the full payment, including any applicable sales and/or use taxes, for services received. Licensee's Maintenance and Support entitlement shall immediately expire if payment is thirty (30) days past due. If Licensee cancels services at any time, no refund, pro-rated or otherwise, will be provided.

10. Reinstatement of Services: In the event of cancellation of or non-payment for Maintenance and Support, any subsequent renewals will be subject to a reinstatement charge of 25% of the then-current Licensed Software perpetual license fee, plus any unpaid historical and current annual fees.

11. Registered Users: Licensee shall provide and maintain a list of registered users that may be contacted by Novotx in relation to Maintenance and Support. Licensee may amend the list of registered users at any time by providing written notice to Novotx.

12. Conditions of Service: The receipt and use of the Licensed Software and associated Maintenance and Support is subject to the terms and conditions of the original Agreement and Licensee's adherence to associated documentation and maintenance of the system

requirements of the Licensed Software. Novotx reserves the right to suspend Maintenance and Support for any outdated versions of the Licensed Software with prior notification to Licensee.

**Council Memo
Public Works Department
No. 2025-113**

DATE: 12/15/2025

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Melissa Hon, Interim City Manager
Matt Newell, Director of Public Works
Robert Weil, Water Production Manager

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Alum, for the Year 2026, Purchase #PUR2025-09

SUMMARY RECOMMENDATION: It is recommended that the City Council authorize the Mayor to sign, and the City Clerk to attest, a series of resolutions accepting the bids and authorizing the execution of purchase orders for furnishing water treatment chemicals for the year 2026, Purchase #025-09.

BACKGROUND:

The following is a list of the chemicals and how they are used in the water purification process.

Alum – to coagulate; clarifying agent

Carbon – used for taste and odor control; control of atrazine and other compounds

Carbon Dioxide – lowers the pH level

Chlorine – primary disinfectant

Hydrofluorosilicic Acid – reduces tooth decay

Lime – water softening agent. This year, a new form of lime, hydrated, high-density lime, is being used. It is more costly but also more effective, and the feed equipment is much simpler to maintain.

Sodium Chloride – used to regenerate the anionic exchange beds used for nitrate reduction

Sodium Chlorite – disinfectant; used for taste and odor control

Sodium Hexametaphosphate – used to counteract calcium hydroxide; prevents scaling; filter protection

The City's buyer solicited competitive bids for all of the above chemicals, except CO₂. The CO₂ supplier offered to extend the same price for another year, and this was seen as advantageous to the City and is included herein for Council approval of the extension.

The selected bidders have provided the City with the necessary bonding, NSF and AWWA certifications required for their chemicals.

The bid tabulation is attached in Exhibit A. For seven of the chemicals, staff is recommending that the low bidder receive the purchase order to supply those chemicals. In the case of Carbon, the best bidder is based both on price and performance. An outside lab tests a sample of each product and calculates a performance factor based on how much of the vendor's product it takes to remove the anticipated level of contamination. In other words, a low number in the performance factor indicates a more effective product. Carbon Activated had the lowest weighted bid with a price of \$2,240/ton and a performance factor of 1.10, resulting in \$2,464. Ingevity Corporation had a slightly better performance factor, 1.00 but their price of \$2,700/ton resulted in a weighted

bid of \$2,700, making them second. Donau Carbon was the third, with a weighted bid of \$4,353/ton.

LEGAL REVIEW: There are no documents to review.

PRIOR COUNCIL ACTION:

On December 16, 2024, Council reviewed the bid results and authorized purchase orders for furnishing water treatment chemicals for the year 2025. This is an annual procedure.

On November 17, 2025, Council approved the operating budget for fiscal year 2026, which includes estimated costs for water treatment chemicals.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

Purchasing Department

STAFF REFERENCE: Matt Newell, Public Works Director; Robert Weil, Water Production Manager; and Chaundra Smith, Water Production Operations Supervisor. Matt Newell will be at the City Council meeting to answer any questions the Council may have about this purchase.

BUDGET/TIME IMPLICATIONS: Budget Impact: Funding for chemicals is allocated in the Water Fund Operating Budget. Based on expected quantities of usage, the net effect on the budget is as follows:

Carbon – 11.1% decrease

Carbon Dioxide – no change

Chlorine – 18.6% decrease

Hydrofluorosilicic Acid – 6.0% increase

Lime – 10.2% increase

Sodium Chloride – 0.4% decrease

Sodium Chlorite – 1.0% decrease

Sodium Hexametaphosphate – 7.8% increase

At the expected quantities and bid prices, the total annual cost of all treatment chemicals for 2026 represents a 3.0% increase from 2025. The adopted budget, which had to be prepared before taking bids, anticipated a 17% increase, based on conservative assumptions. It is prudent to be conservative in budgeting because the actual quantities of chemicals used could end up being higher than prior years since water demand has recently been trending up. The net effect of increased demand, however, is positive.

Staff Impact: None. The existing water production and maintenance team is staffed and trained to manage the large volume of chemicals and to ensure safety.

ATTACHMENTS:

1. 2025-113a Resolution Accepting the Bid and Authorizing the Execution of a Purchase Order Furnishing Water Treatment Chemical - Alum

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – ALUM, FOR THE YEAR 2026, PURCHASE
#PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Alum, with USALCO, LLC, in the amount of \$562.7216 per dry ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of USALCO, LLC be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$562.7216 per dry ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – CARBON, FOR THE YEAR 2026, PURCHASE
#PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Carbon, with Carbon Activated Corporation in the amount of \$2,240.00 per dry ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Carbon Activated Corporation be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$2,240.00 per dry ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – CARBON DIOXIDE, FOR THE YEAR 2026,
PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the 2025 bid received for furnishing water treatment chemical – Carbon Dioxide, with ILMO Products Company. in the amount of \$380.00 per dry ton, and that the suppliers proposal to extend the same price for 2026, Exhibit A, is hereby received and placed on file.

Section 2. That the 2025 bid of IMLO Products Company be extended to 2026, and a purchase order based on the 2025 bid be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their 2025 bid price of \$380.00 per ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523-1196

July 29, 2025

ILMO Products Co.
Lindsey Rosenbery
7 Eastgate Dr.
Jacksonville, IL 62650

RE: Contract Extension 2026 – Bid #PUR2024-13 – Supply of bulk Carbon Dioxide

Dear Lindsey:

This letter will serve as confirmation of a one-year extension of the contract pricing of \$380.00 per dry ton for the supply of bulk Carbon Dioxide.

This extension will be effective from January 1, 2026 – December 31, 2026. Please sign in the space provided to authorize this contract price extension. Forward the signed copy back to our Purchasing Office at purchasing@decaturil.gov or mail to:

City of Decatur Purchasing
1 Gary K Anderson Plaza
Decatur, IL 62523

We look forward to continuing this relationship. If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Kelly Harrison".

Kelly Harrison
Procurement Officer

I, _____ have authorized a 12-month extension of contract pricing as indicated.

Cc: Kurt Stroebel
Chaundra Smith

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – CHLORINE, FOR THE YEAR 2026, PURCHASE
#PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Chlorine, with JCI Jones Chemicals, Inc. in the amount of \$1,329.00 per wet ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of JCI Jones Chemicals, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$1,329.00 per wet ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – HYDROFLUOROSILICIC ACID, FOR THE YEAR
2026, PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Hydrofluorosilicic Acid, with Univar Solutions, USA Inc. in the amount of \$530.00 per wet ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Univar Solutions, USA Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$530.00 per wet ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – LIME, FOR THE YEAR 2026, PURCHASE
#PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Lime, with Mississippi Lime Company. in the amount of \$463.48 per dry ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Mississippi Lime Company be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$463.48 per dry ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – SODIUM CHLORIDE, FOR THE YEAR 2026,
PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Sodium Chloride, with Morton Salt, Inc. in the amount of \$278.00 per dry ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Morton Salt, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$278.00 per wet ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – SODIUM CHLORITE, FOR THE YEAR 2026,
PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Sodium Chlorite, with Evoqua Water Technologies, LLC, in the amount of \$1,129.00 per wet ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Evoqua Water Technologies, LLC, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$1,129.00 per wet ton.

PRESENTED AND ADOPTED THIS 15th day of December, 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
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BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A PURCHASE ORDER FURNISHING WATER
TREATMENT CHEMICAL – SODIUM HEXAMETAPHOSPHATE, FOR THE
YEAR 2026, PURCHASE #PUR2025-09**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bids received for furnishing water treatment chemical – Sodium Hexametaphosphate, with Carus LLC, in the amount of \$3,040.00 per dry ton, attached hereto as Exhibit 1, be, and it is hereby, received, and placed on file.

Section 2. That the bid of Carus LLC be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and the bidder for their bid price of \$3,040.00 per wet ton.

PRESENTED AND ADOPTED THIS 15th day of December 2025.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

1. Alum, liquid bulk

USALCO, LLC	\$562.7216/dry ton
Chemtrade Chemicals US, LLC	\$670.00/dry ton

2. Carbon Activated – Wood Based (Bulk Powdered)

Carbon Activated Corporation	\$2,240.00/dry ton
Ingevity Corporation	\$2,700.00/dry ton
Donau Carbon US LLC	\$3,132.00/dry ton

3. Chlorine, liquid, ton containers

JCI Jones Chemicals, Inc	\$1,329.00/wet ton
Alexander Chemical Corporation	\$1,499.00/wet ton
Brenntag Mid-South, Inc.	\$1,630.00/wet ton
PVS DX, Inc.	\$1,875.00/wet ton

4. Hydrofluorosilicic Acid, 23% bulk

Univar Solutions USA, LLC	\$530.00/wet ton
Alexander Chemical Corporation	\$559.00/wet ton
Pencco, Inc.	\$614.00/wet ton

5. Hydrated Lime, bulk truck loads

Mississippi Lime Company	\$463.48/dry ton
Carmeuse Lime & Stone, Inc.	\$625.00/dry ton

6. Sodium Chloride

Morton Salt, Inc.	\$278.00/dry ton
-------------------	------------------

BID SUMMARY
WATER TREATMENT CHEMICALS - Bid #PUR2025-09
November 19, 2025

12 Month

7. Sodium Chlorite, bulk

Evoqua Water Technologies LLC	\$1,129.00/wet ton
International Dioxide, Inc.	\$1,180.00/wet ton

8. Sodium Hexametaphosphate (50 lb. bags)

Carus LLC	\$3,040.00/dry ton
Brenntag Mid-South, Inc.	\$3,400.00/dry ton
Shannon Chemical Corporation	\$3,737.17/dry ton
Univar Solutions USA, LLC	\$4,421.60/dry ton

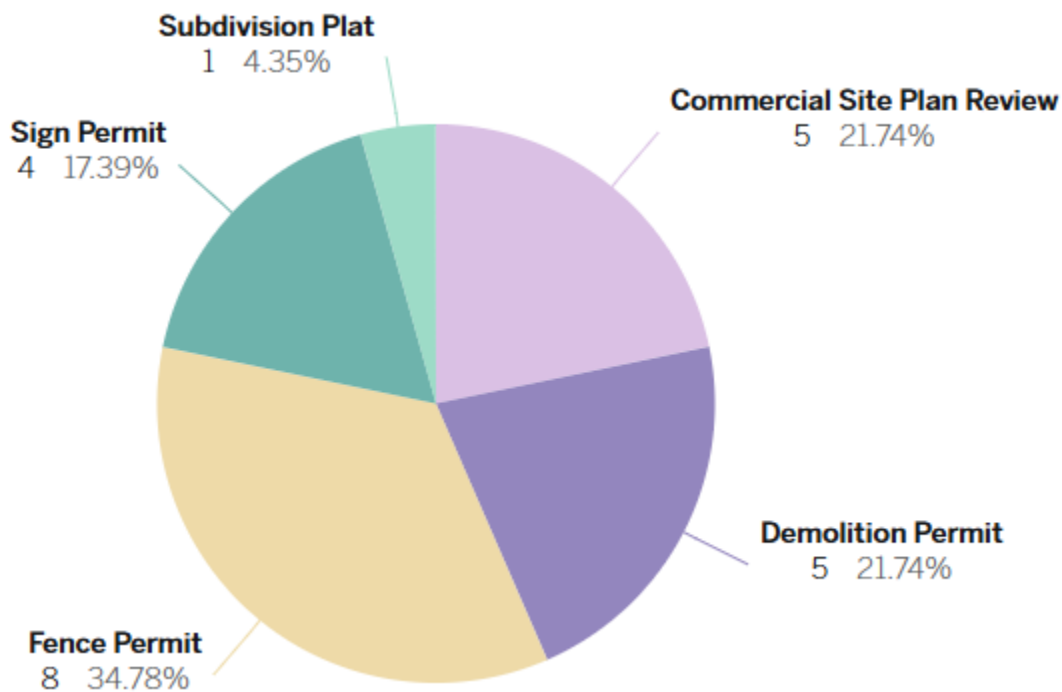
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT

November 2025

PLANNING AND DEVELOPMENT DIVISION

For the month of November, the Planning and Development staff processed and reviewed commercial site plans and various permits for zoning approval.

We have ongoing Economic Development projects both in the planning stage and under way. Some are very large projects that will have a significant positive impact if approved. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments, and have reviewed twenty-three (23) submittals, broken down by review type below:



Economic Development Updates:

The City is currently developing Requests for Proposals (RFPs) for City-owned property. Staff have been evaluating available parcels and drafting RFPs tailored to both neighborhood priorities and broader community needs. These RFPs will address a range of housing types, including single-family, multi-family, and rental opportunities. The Millikin RFP has been published.

RAISE Grant (Jasper St.): We have sent our draft agreement back to FHWA and IDOT. Based on our meeting with both entities; we estimate that final approval will take around 9-12 months.

BUILDING INSPECTIONS DIVISION

For November, we issued 159 permits broken down by permit type below. Of those, we had 1 permits with a value of over \$250,000. The Division performed 391 inspections and 5 consultations.

<u>PERMIT TYPE</u>	<u># ISSUED</u>	<u>WORK VALUE</u>
Commercial Building	5	\$5,527,394
Demolition	5	\$117,313
Electrical	21	\$968,644
Fence	8	\$42,161
Fire Protection System	2	\$56,684
Mechanical	22	\$138,573
Plumbing	24	\$158,130
Residential Building	9	\$160,445
Roof	30	\$334,332
Sign	4	\$61,382
Solar Photovoltaic System	28	\$730,026
Swimming Pool	0	\$0
Temporary Structure/Use	0	\$0
Wheelchair Ramp	1	\$3,000
TOTAL	159	\$8,295,085

GRANTS DIVISION

Program	2025 YTD Completed	In Progress
CDBG Residential Rehab	19	2
HOME Residential Rehab	6	2
CDBG Roof Replacement	0	10
Emergency Program	15	0
Residential Exterior Program	5	6
Business Façade Program	2	5
Homebuyer Assistance Program	2	0
HRAP Match Roof Replacement	2	1

*In progress is a fluid number. This includes steps for program eligibility.

Current Timeliness Ratio: \$834,021.29(unspent funds)/ \$1,303,056 (current allocation) = .64

The Grants Division has continued to work through HUD processes for project eligibility. The Emergency Program funds have been exhausted until we receive our FY 25 HUD funding in the fall. Government shutdown has now ended and conversations have resumed regarding FY25 allocations. This can affect timeliness. The team is working through a plan to ensure timeliness is still met, despite our FY 25 funding being on hold. All exterior project construction has started. CDBG roof replacement bids were received. HRAP Match Roof Replacement was funding left over from the match portion of the HRAP Round 1 grant administered by Central Illinois Land Bank.

Other happenings in the division...

- OpenGov grants portal is well on its way with weekly meetings occurring for set up
- Staff attended lead supervisor training, homebuyer training, HRAP training.
- Staff has opened HRAP applications and have received 326 applicants.
- Staff attended council connection.
- Team has met with an organization interested in becoming a CHDO.
- Grant information sheets have been started.
- Garfield School Apartments project agreement signings are planned to occur before the year is over.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of November 2025.

ATTACHMENT

NEW CASES	
Health & Safety (72 Hour)	126
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	36
No Garbage Service	19
Nuisance	157
Secure of Abandoned Buildings	32
Weeds	0
TOTAL	370

RE-INSPECTION VISITS	
Code Enforcement	702
Weeds	0
TOTAL	702

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	125
Weeds	7

WEED ABATEMENT	
Contractor Mowed	0
Owner Mowed	0
TOTAL	0

DEMOLITIONS	
Year-to-Date	
Demolished	20
New Cases	6
Sent to Legal	2
Sent to Council	12
Out to Bid	0
Contracts Granted	0
Contract Amount	\$0
Permits Issued	0
Permits Finaled	5
Active Demolitions	148

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	66
Dollar Amount	\$31,047.39

PAYMENTS RECEIVED**	
Weeds	\$0

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT **MEMORANDUM** **2025-11**

December 8, 2025

TO: Melissa Hon, Interim City Manager

FROM: Neil Elder, Fire Chief

RE: Monthly Report – November 2025

Call Volume & Operational Activity

In November, the Decatur Fire Department responded to 1,164 calls for service, maintaining a consistent pace with recent months. Crews responded to 31 fires, bringing our 2025 year-to-date total to 326 fires. Overall alarm volume continues to trend slightly ahead of 2024, with expectations to exceed 15,000 total calls for the year 2025.

Incident Type Category	2025											Grand Total - Current
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
1 - Fire	29	26	37	26	26	27	31	32	30	31	31	326
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	2	1	1	1	2	2	1	1	0	1	12
3 - Rescue & Emergency Medical Service Incident	927	843	911	779	904	858	940	1,020	837	892	801	9,712
4 - Hazardous Condition (No Fire)	27	18	43	25	103	46	41	38	42	25	32	440
5 - Service Call	121	104	144	121	107	113	107	128	141	142	109	1,337
6 - Good Intent Call	98	87	113	113	144	124	136	130	114	116	127	1,302
7 - False Alarm & False Call	79	57	83	70	68	63	88	75	73	66	62	784
8 - Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0
9 - Special Incident Type	0	0	2	1	1	0	1	0	0	0	1	6
Grand Total	1,281	1,137	1,334	1,136	1,354	1,233	1,346	1,424	1,238	1,272	1,164	13,919

Busiest Companies in November	
Engine 1	258
Engine 3	223
Engine 6	213
Engine 5	203
Truck 2	146

Apparatus & Equipment Planning

Administrative staff focused extensively on apparatus planning and specification review this month. The three new fire engines previously approved by Council are scheduled to enter production in December, with anticipated delivery in May 2026. All specifications have been reviewed to ensure operational suitability and to confirm the project remains within the approved budget. The current industry standard build and delivery cycle for new apparatus is nearly 48 months, which continues to reinforce the need for long-term planning.

Ladder Truck Replacement Proposal

Specifications for replacing the 2011 ladder truck have been completed and a proposal from Pierce Manufacturing has been received. I intend to bring this proposal to Council in December to secure an agreement prior to projected pricing increases in January 2026. If approved, delivery is expected in 2031, which would place our current front-line ladder truck at 20 years of service at the time of replacement. With lengthy procurement timelines becoming the industry standard, the department must remain proactive in future apparatus planning to ensure reliability, safety, and operational readiness for the community.

Fire Prevention

In the month of November, the Fire Prevention Bureau conducted multiple inspections for Second-Hand Store Licenses. Fire Prevention performed 5 Fire Investigations. Fire Prevention also attended a large Technical Review Committee meeting about the Heritage project. Inspector Stevens conducted a High-Rise Safety Talk at the Oxford House, Lexington High Rise, and Hartford High Rise. Inspector Stevens also held fire extinguisher training at Victorian Woods Senior Living for the staff. Fire Inspectors, in conjunction with WAND, took part in a fire safety turkey fryer video. The details are below.

- Inspections – 6
- Public Relations – 4
- Investigations – 7
- Training – Vector Solutions
- Smoke Detectors – 9
- Key Boxes – 1



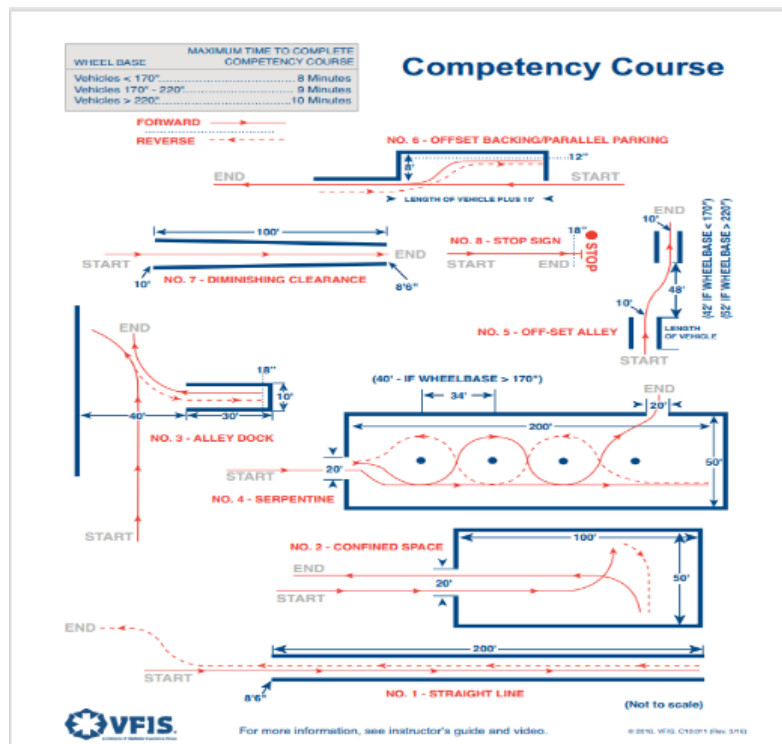


Training

Fire:

Driver/Operator Annual Competency Course:

- All department members completed our annual driver/operator competency course at the Decatur Airport. This course is designed to test competency of our driver/operators on common driving situations they may face while operating department apparatus. The course is an annual requirement for all our members to complete.



Live Fire Training:

- Members of 1st battalion, Station #1 completed a series of live fire training drills at the Fire Station #2 training facility. They used these drills to practice commonly occurring scenarios and hone their skills as a crew. They were also able to check off some of the tasks in the probationary firefighter manual of one of their recruits.

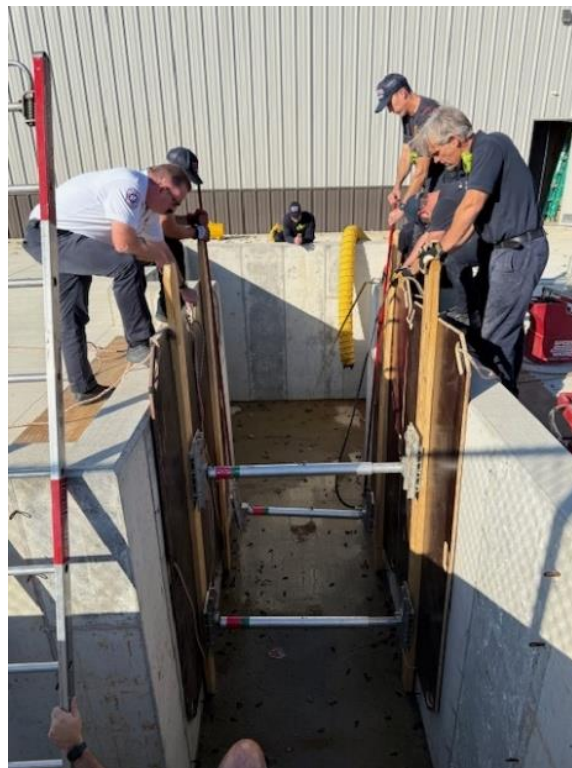
EMS:

- Approximately half of our EMT-Intermediates and Paramedics completed Advanced Cardiac Life Support and Pediatric Advanced Life Support refresher courses at Fire Station #2. These refresher courses, taught by department instructors, are required every two years to maintain the certification needed by our advanced EMS providers (EMT-Intermediate and Paramedic).

Special Operations:

Trench Rescue Training:

- Members of the department technical rescue team completed trench rescue refresher training at the Macon County Law Enforcement Training Center. This training, conducted over 3 shift days, not only provided an opportunity for our TRT team to practice their skills, but also met the recertification requirements for one of their OSFM certifications. The prop used in the training was built by the Public Safety Training Foundation, under the design and development of DFD staff chiefs.



Monthly Report on Priorities and Projects
Information Technology Department
Fiscal Year 2025
November

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Data reconciliation and development of good operating procedures for OpenGov Permitting continues to be ongoing with city permitting staff.
- City bus network project has experienced various issues including replacing solid state hard drives in the recorders. A systems audit was performed on the angeltrax bus video system application and issues found resolved.
- Upgrading network wiring at the South Water Treatment Plant to accommodate PLC upgrades continues.
- The new Tyler Safety records management system for police is now in operation. Continuing to work through minor issues.
- Work on the Data Collect mobile data migration continues and now has a focus on the meta data and its integrity.
- The City's Cisco VPN is being rebuilt into the new City Firewalls.
- Still completing work for Muti-factor Authentication (MFA) with the last step being enabling users who access Outlook Email from a connection outside of our network using Apple devices (City Council). Ran into a couple issues getting this completed. New rollout plan will be executed in December.
- Engineering department windows 11 upgrades are complete.
- The fiber optic project to expand the network from Eisenhower to Firehouse Seven is tested and completed. Firehouse 7 will establish fiber optic connection with the City network in December, replacing its existing Comcast connection.
- Completed an upgrade on the Itron field water usage collection system.
- Continuing to clean up city address and location data making GIS the authority for city addresses in preparation for OpenGov Code Enforcement project. Around 100 addresses left to reconcile.
- Completed Laserfiche audit and reconciliation.
- New IT Director has been selected by HR and will start employment on December 1.
- In November 2025, IT processed 84 Help Desk tickets, resolving 46 during the initial point of contact with IT staff (55% First Call Resolution Rate).

DECATUR ILLINOIS POLICE DEPARTMENT

2025 November Monthly Report

To: Mayor Julie Moore-Wolfe
City Council Members
Interim City Manager Melissa Hon

From: Chief Brad Allen

CHIEF'S OFFICE / ADMINISTRATIVE OPERATIONS DIVISION

Sworn Police Officer Staffing

Police Chief	1
Deputy Chief	3
Lieutenant	4
Sergeant	18
Patrol Officer	114
TOTAL	140

Budgeted (Authorized) 148 (154)

Non-deployable: Officers at Academy or in FTO 16

Non-deployable: Officers on Injury Status 4

Retirements/Resignations Expected Next Month 1

Civilian Employee Staffing

Executive Assistant	1
Crime Analyst	2
Records Clerk	2
Records Supervisor	1
Parking Enforcement	2
Digital Forensic Examiner	2
Police Support Officer	2
Police Support Specialist	1
FOIA Specialist	2
TOTAL	15

Freedom of Information (FOIA) Requests

Month: 221 **YTD:** 2,333

DECATUR ILLINOIS POLICE DEPARTMENT

2025 November Monthly Report

PATROL DIVISION

Community Engagement

	<u>Amount</u>	<u>YTD</u>
Community Meetings	1	15
Directed Patrols	43	948
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0

General Patrol Activity

	<u>Amount</u>	<u>YTD</u>
Calls for Service/CAD Incidents	3,882	47,029
Criminal Arrests	333	4,048
Felony Drug Arrests	21	288
Firearms Seized	26	222
Field Interviews	171	1,250
City Ordinance Arrests	9	211
Unlawful Use of Motor Vehicles	60	1,169

Traffic Accidents

	<u>Amount</u>	<u>YTD</u>
Traffic Accidents	168	2,047
Fatal Accidents	0	7
Personal Injury Accidents	48	389

Traffic Enforcement

	<u>Amount</u>	<u>YTD</u>
Traffic Citations	373	6,248
Written Warnings	231	3,921
Parking Citations	370	4,334

Traffic Targeted Enforcement Stats

	<u>Amount</u>	<u>YTD</u>
Driving Under the Influence (DUI) Arrests	19	202
DUI's Involving Accidents	11	79
Electronic Communication Device Stops	6	183
Speeding Stops	91	2,498

DECATUR ILLINOIS POLICE DEPARTMENT

2025 November Monthly Report

INVESTIGATIONS DIVISION

Street Crimes Drug Seizures / Activity

Drug	Amount		YTD	Price	Street Value
Cannabis	4,050	grams	8,094	\$10 / gram	\$80,940
Cocaine - Powder	424	grams	1,531	\$100 / gram	\$153,120
Cocaine - Crack	221	grams	473	\$100 / gram	\$47,310
Heroin	15	grams	99	\$300 / gram	\$29,700
Ecstasy	0	hits	35	\$20 / hit	\$700
Meth	12,016	grams	13,742	\$100 / gram	\$1,374,160
K2/Pills	0	pills	338		

	Amount	YTD
Search Warrants	6	44
Currency Seized	\$33,016	\$82,991
Firearms Seized	6	75
Vehicles Seized	4	13
Arrests	10	131

Detective Activity

	Amount	YTD
New Cases Assigned	128	1,798
Closed/Resolved Cases	71	1,135
Criminal Arrests	29	583
Homicides	2	8
Infant Death Investigations	0	2
Suicide Investigations	0	10
Missing Person Investigations	9	66
Computer/Cell Phone/Tech Exams	86	995

U.S. Marshals Great Lakes Task Force

	Amount	YTD
Felony Arrests	1	114
Misdemeanor Arrests	0	5
TOTAL	1	119

	Amount	YTD
Sex Offender Registrations	109	1,362

**Public Works Department
Monthly Report
November 2025**

Engineering:

Sanitary Sewer Herbicide Root Control Project:

Month Activity: Dukes Completed the 2nd year of application in March. The third and final year of application will be completed in 2026.

Project Background: The project was designed and advertised by Engineering Staff on December 13, 2023, with bids received on January 4, 2024. Dukes Root Control provided the lowest responsible bid, and the contract was awarded by City Council on January 16, 2024.

2024 Traffic Signal Improvement Project:

Month Activity: All work is complete with punch list and project closeout scheduled for December.

Project Background: The project was designed and advertised by Engineering Staff on December 18, 2024, with bids received January 22, 2025. Bodine Electric of Decatur provided the lowest responsible bid, and the contract was awarded by the City Council on February 3rd, 2025.

Oakland and Grand Sewer Separation Project (Basin 5/6):

Month Activity: Entler continued installing the trunk sewer to Rt 48, work in Rt 48 will not start until the spring. Work is on hold until January where the plan to complete the Bore and Jack under Rt 48 at Marietta.

Project Background: The project was designed by AECOM and advertised by Engineering Staff on December 17, 2024, with bids received February 11, 2025. Entler Excavating of

Decatur provided the lowest responsible bid, and the contract was awarded by the City Council on February 18, 2025, pending a loan received by the IEPA. The City received the loan from the IEPA Late March allowing for the project to be awarded to Entler. Work was completed in separate area north of Grand Ave (Basin 6), paving is scheduled for November. Due to the scheduling of railroad flaggers, the work on route 48 will be delayed until spring.

Allen Bend Pump Station Replacement

Month Activity: Work started in October with the excavation and installation of the wet well. The work will continue into November.

Project Background: The project was designed and advertised by Engineering Staff on April 9, 2025, with bids received April 30, 2025. Burdick Plumbing and Heating provided the lowest responsible bid, and the contract was awarded by the City Council on May 19, 2025.

2024 Watermain Project

Month Activity: All work is complete with punch list and cleanup scheduled for the spring.

Project Background: The project was designed and advertised by Engineering Staff on May 21, 2025, with bids received June 13, 2025. Ezell Excavating, Inc. provided the lowest responsible bid, and the contract was awarded by the City Council on July 7, 2025. Ezell completed the Deer Run, Highland Rd, McKinley and Pythian off MLK Jr.

2025 Manhole Rehabilitation Project

Month Activity: Work was completed with the manhole frame and cover replacements. Lining is scheduled to start in December.

Project Background: The project was designed and advertised by Engineering Staff on July 9, 2025, with bids received on July 30, 2025. Culy Contracting provided the lowest responsible

bid, and the contract was awarded by the City Council on August 18, 2025.

2025 Storm Drainage Improvement Projects:

Month Activity: Work on Karen Dr was completed in November with the remaining work put on hold until the spring due to the inability to repair the asphalt roads.

Project Background: The project was designed and advertised by Engineering Staff on September 27, 2025, with bids received October 8, 2025. A&R Services provided the lowest responsible bid, and the contract was awarded by City Council on October 20, 2025. Work will be started in November.

2025 Street Restoration Project:

Month Activity: Paving of Imboden Drive was completed. No work is scheduled for December. All paving is on hold until the spring, but curb and sidewalk work may commence pending January weather.

Project Background: The project was designed and advertised by Engineering Staff on October 1, 2025, with bids received October 22, 2025. Dunn Company provided the lowest responsible bid, and the contract was awarded by City Council on November 3, 2025. Work is expected to start in November.

**MUNICIPAL SERVICES MONTHLY DATA
NOVEMBER 2025**

ASPHALT	QUANTITY	HOURS	OTHER INFO
Dura Patcher (spray)	426 patches	149	
Lead Service Replacement / Asphalt	0 sq yds	0	
Milling / Asphalt	22.20 sq yds	32	
Miscellaneous / Asphalt	0	102	
Pothole Patch / Repair	1003 patches	170.50	
Street Repair / Asphalt	85.90 sq yds	54.50	
CONCRETE	QUANTITY	HOURS	OTHER INFO
Miscellaneous / Concrete	0	118.50	
SS Utility Cuts / Brickstreet Repair	0 sq yds	0	
SS Utility Cuts / Curb & Gutter	121.00 ln ft	11	
SS Utility Cuts / Driveway	0 sq yds	0	
SS Utility Cuts / Pavement	0 sq yds	0	
SS Utility Cuts / Sidewalk	257 sq ft	110.50	
Water Dept Cuts / Brickstreet Repair	0 sq yds	0	
Water Dept Cuts / Driveway	0 sq yds	0	
Water Dept Cuts / Pavement	48.30 sq yds	83	
Water Dept Cuts / Sidewalk	0 sq ft	0	
LS Replacement Sidewalk	157 sq ft	43.5	
LS Replacement Pavement	0 sq yds	0	
LS Replacement Driveways	0 sq yds	0	

LS Replacement Curbs/Gutters	0 ln ft	0	
LS Replacement Brick Street	0 sq yds	0	
DOWNTOWN PARKS	QUANTITY	HOURS	OTHER INFO
Downtown Maintenance		327.50	
Flowerbed Maintenance		27.5	
Fountain		0	
Special Events / Downtown Parks		0	
Downtown Parks		17.5	
ELECTRICAL	QUANTITY	HOURS	OTHER INFO
Service Calls for Other Depts		1	
Re-Lamp Street Lights		0	
Street Light Maintenance		39 Regular / 2 OT	
Traffic Signal Repair		242 Regular / 22 OT	
Warning Siren Maintenance		22	
FLEET	AVAILABILITY	BILLABLE HOURS	OTHER INFO
Fleet Tasks	98.53%	411.37	
FORESTRY	QUANTITY	HOURS	OTHER INFO
Miscellaneous		84	
Mowing City Lots		0	
Mowing City Property / ROW		136	
Mowing City Property / State ROW		0	
MSC Maintenance		48	

New Tree Care & Maintenance		0	
Pesticide Application		0	
Storm Damage Clean-up		30	
Stump Removal	38	232 Regular / 27.5 HC	
Tree Removal	619 (inch diameter)	287.5 Regular / 28 HC	
Tree Trimming	101	75 Regular / 18.5 HC	
Vegetation Removal	0	0	
PARKING	QUANTITY	HOURS	OTHER INFO
Mail Delivery		21	
Parking Lots/Garage Maintenance		20/5	
Parking Meter Collection		4	
Parking Meter Repair		1.5	
Miscellaneous / Parking		0	
STREET MAINTENANCE	QUANTITY	HOURS	OTHER INFO
Alley Grading	0 linear ft	0	
Catch Basin / Pumped	216	63	
Catch Basin / Repaired	7	57.5	
Culvert / Installed	0 ln ft	0	
Culvert / Jetted	0 ln ft	0	
Ditch / Cleaning	120 ln ft	24	
Storm Sewer / Jetted	330 ln ft	2	
Storm Sewer / Repaired	0	0	

Storm Manholes / Pumped	0	0	
Sanitary Back-up / Jetted	3,947 ln ft	18 Regular / 12 OT	
Sanitary Manholes / Pumped	0	0	
Sanitary Manholes / Repaired	0	0	
Sanitary Sewers / Cleaned	11,436 ln ft	39	
Sanitary Sewers / Jetted	330 ln ft	2	
Sanitary Sewers / Roots	2,851 ln ft	11	
Sanitary Sewers / Repaired	0	0	
Street Cleaning / 3 rd Shift	87.2 miles	39.5	
Street Cleaning / County Roads	0 miles	0	
Street Cleaning / Neighborhoods	58.3 miles	479.5	
Street Cleaning / Priorities	77.4 miles	34.5	
Street Cleaning / State Routes	40.4 miles	22	
TRAFFIC	QUANTITY	HOURS	OTHER INFO
Decals Made	120	8 Regular / 6 HC	
Miscellaneous Traffic Control		51	
Mowing Entry Signs		0	
Signs / Installed	13	36 Regular / 2 HC	
Signs / Made	54	65 Regular / 47 HC	
Signs / Repaired	72	126.5 Regular / 22 HC	
Striping / Paint	0 feet	14 Regular / 8 HC	
Striping / Tape	0 feet	0	

Symbols / Paint	0	0	
Symbols / Thermoplastic	0	0	
Traffic Control (set up & removal)		0	
VIOLATION RESPONSE	QUANTITY	HOURS	OTHER INFO
72-hour / City Property		0	
72-hour / Clean-Up	124	461	
72-hour / Travel Time		14.5	
Home Secures	33	61	

**Water Production Division
Monthly Report
November 2025**

Lake Decatur Water Level: Lake Decatur ended the month of November at a water level of 610.4. About 2 ½ inches of rainfall was measured at the plant in November. For November 2023 and November 2024, the end-of-the-month water elevation 612.4 and 613.7, respectively.

Water Production: In November, 548.0 million gallons (MG) of potable water were pumped into the water distribution system. The MG pumped in November 2023 and November 2024 was 506.0 and 523.0, respectively.

Drought Response: A model for assessing drought risk was developed by Intera in response to the drop in lake levels. The model revealed that, even if the worst-case drought conditions were to take place for the rest of this drought season, the lake levels would not drop below water intakes. Accordingly, the water restrictions will remain voluntary and the alternative water sources have been secured so that water levels can recharge.

Chemical Feed Upgrades Continue: Two of the four lime feed systems have now been converted to hydrated lime. The third conversion is in progress.

Lake Decatur Watershed Management Plan:

- The Primient Veterans Employee Resource Group volunteered to help revive a fish attractor program – repurposing Christmas trees as fish attractors. The trees will be collected at Nelson Park in January and then the group will assist with adding anchors to them.
- The completion of the Staley Boat Ramp Project, Staley Boat Ramp Shoreline Stabilization, and the Homer Tree removal on William Street Road Bridge.
- The watershed team completed fall construction of various projects throughout the watershed.

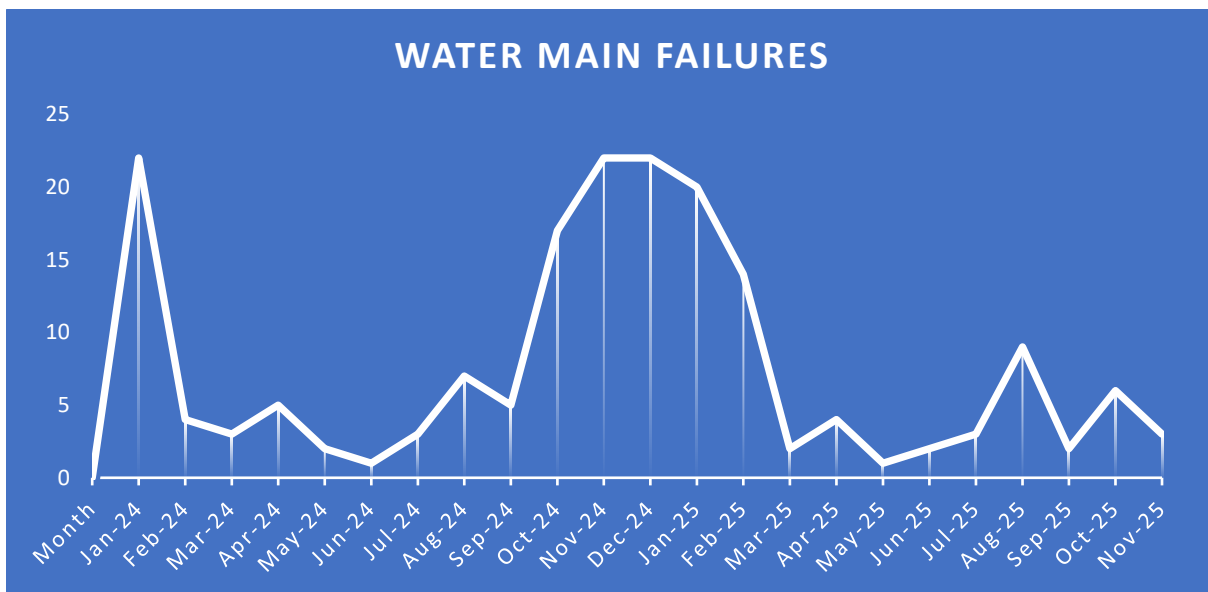
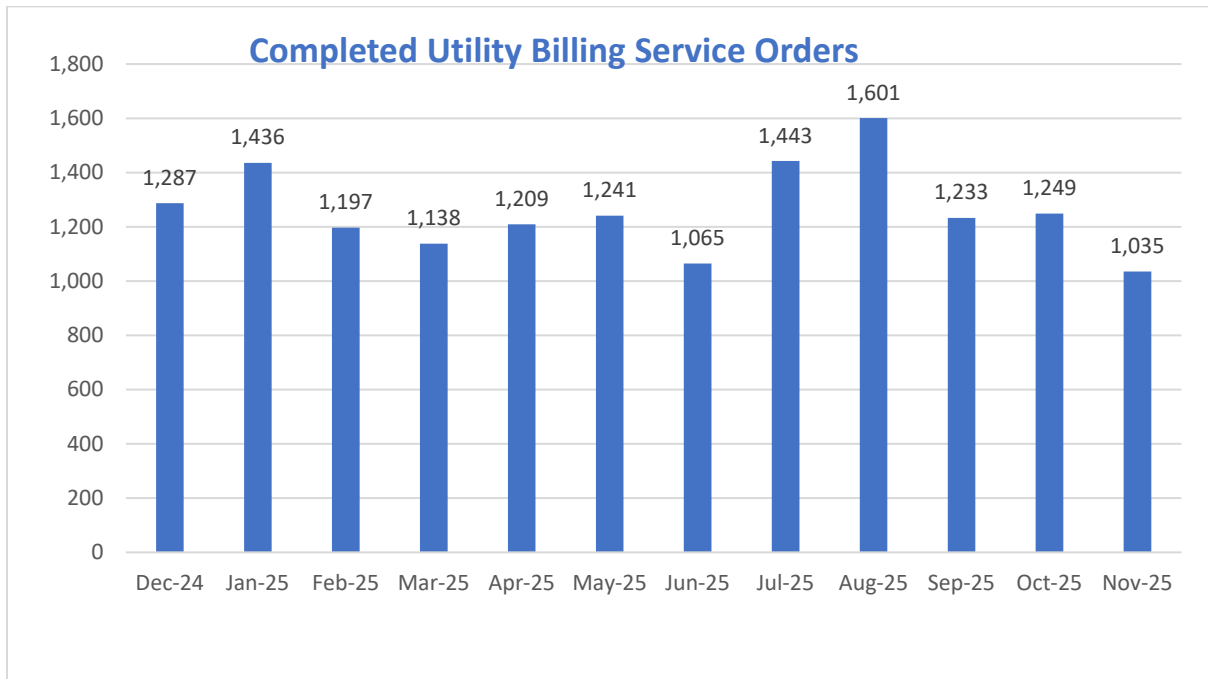
Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents or OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Turbidity in the raw water entering the plant continues to be low, indicating low sediment.

Water Services:

November 2025

Water Services staff repaired 3 water main failures, 15 water services, 2 fire hydrants and inspected 28 system control valves and 1 fire hydrant. Completed 74 miscellaneous distribution system orders and 1,035 Utility Billing service orders. From January to November 2025, water customers utilized the City's Cost Share Replacement Program to assist in the cost for the replacement of 90 galvanized water services.



Transportation Services Department

Monthly Report

November 2025

Mass Transit Division

For the month of November, the Mass Transit staff completed the following projects:

1. Continued work with Modeshift on finalizing the app features. The mockups for the validator stands have been assembled. Final installation for the validators is scheduled for mid-December.
2. A grant-based project to demolish the rest of the tommy house tire buildings is still pending IDOT approval.
3. Microtransit continues to grow and be a success.

Our ridership for the month consisted of the following:

Mon-Sun	Fixed Route	Paratransit	Microtransit	Total
Passenger Rides	74,881	1,612	11,566	88,059
Miles Driven	100,308	8,991	61,632	169,133
On Time Performance	92%	88.5%	90.1%	90.2%
Train Delays	9	4	3	16

Facilities Maintenance Division

The Maintenance Manager has developed individualized building inspection reports for each facility based on the model that transit uses for the FTA requirements. Each City building will receive Quarterly inspections-these inspections will aid in long term capital planning and maintenance costs.

1. Transit Facilities: Double doors were upgraded to single ADA compliant doors.
2. Library Facilities:
 - a. Library: Chiller- Punch list to be completed by end of December by the general contractor.
 - b. Monthly PMs completed.
3. Police Facilities: Monthly maintenance inspection completed and minor repairs made.
4. MSC: Ongoing minor repairs
5. Fire Department: Ongoing repairs and projects across all fire stations.

Transit Maintenance & EV Division

For the month of November, the staff completed the following projects:

1. Achieved 100% on time completion of all preventative maintenance tasks for assets.
2. Broke ground on the Civic Center and Library Public EV chargers. Should be online for use by Jan 26'
3. Operating our EV fleet cost an estimated \$44.64 whereas equivalent usage with an ICE vehicle would have cost approximately \$119.57. The fleet consumed 476.72kWh of electricity for charging.