Tuesday, January 16, 2018
5:30 PM

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of January 2, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Resolution Authorizing Consulting Services Agreement-Ann L. Schneider & Associates, LLC
2. Resolution Authorizing Intergovernmental Agreement with the County of Macon
3. Resolution Regarding Temporarily Closing Some Downtown Sidewalks - Decatur Celebration
4. Resolution Authorizing a Memorandum of Understanding Agreement and Associated Sales Order with the Decatur Park District to Obtain Internet Access through the City of Decatur Fiber Network
5. Resolution Authorizing a Memorandum of Understanding Agreement and Associated Sales Order with the Macon County Sheriff's Office to obtain Internet Access through the City of Decatur Fiber Network
6. FY 2018 Resolution Authorizing Subrecipient Agreement with the Coalition of Neighborhood Organizations (CONO)
7. Resolution Authorizing City Manager to Purchase Property Located at 330 W. Mound Rd., Decatur, IL
8. Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2017 Series Bond

VI. Other Business

VII. Recess to Study Session

Treasurer's Financial Report

VIII. Recess to Closed Executive Session

Recess to Closed Executive Session under Section 2 Open Meetings Act (c) (1) for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body

IX. Adjournment

December 2017 Monthly Reports

CITY COUNCIL MINUTES
Tuesday, January 2, 2018

On Tuesday, January 2, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Charles Kuhle. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens:

Mike Griffin, Marilyn Dawson, Mackey Spurlock, Mike Dawson, Edward Dawson, Pat Donnelly, Kathleen Arnold, Sue Cunningham, and James Taylor spoke in opposition of the proposed Ordinance rezoning property at the corner of Ash Avenue and North Water Street.

Bill Francisco spoke in favor of the proposed Ordinance rezoning property at the corner of Ash Avenue and North Water Street.

The minutes of the December 18, 2017, Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

2017-64 Ordinance Granting Conditional Use Permit Construction of a Government Building (Fire Station) 330 West Mound Road, was presented. Councilwoman Dana Ray moved the Ordinance do pass; seconded by Councilwoman Lisa Gregory.

City Manager Tim Gleason responded to Council members questions regarding the proposed new fire station. Deputy Chief Pruitt with the Decatur Fire Department shared how fire trucks would leave the proposed new fire station from Greenridge and exit onto Mound Road.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2017-65 Ordinance Rezoning Property R-1 Single Family Residence District, R-2 Single Family Residence District, R-3 Single Family Residence District, R-5 Two-Family Residence District to PD Planned Development District 125 West Ash Avenue, 112, and 130 West Oak Lane, 4173 and 4183 North Water Street, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Council members shared their comments regarding the proposed development.

Corporation Counsel Wendy Morthland stepped out of the meeting at 6:25 p.m. and returned to the meeting at 6:29 p.m.

Councilman David Horn asked Andrew Goodman, principal and co-founder of GMX Real Estate Group if there were any plans for any of the tenants to have video gaming and if not would he be opposed to a condition of the development being no video gaming allowed. Mr. Goodman stated they would be fine with that restriction. Councilman David Horn motioned to add as a condition to the development that no video gaming be permitted; seconded by Councilman Charles Kuhle.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mr. Goodman responded to questions Council members had regarding the proposed development site.

Interim Public Works Director Matt Newell responded to Councilman Bill Faber's question regarding infrastructure at the proposed site.

Economic & Community Development Director Raymond Lai explained what type of development could come in if the proposed development was approved and didn't go through.

Judy Hohlbauch, Bobby Hohlbauch, Karen Cuttill, John Phillips, Pam Ambeau, Leslie Dawson and Sue Cunningham shared their concerns and questions about the proposed development with Council members. City Manager Tim Gleason, Economic & Community Development Director Raymond Lai, Andrew Goodman with GMX Real Estates Group and President Tod Stanton of Design Perspectives responded to citizens questions.

Upon call of the roll, Councilmen Dana Ray, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Councilmen Pat McDaniel and Bill Faber voted nay. Five ayes and two nays. Mayor Julie Moore Wolfe declared the motion carried for the Ordinance.

With no other business, Mayor Julie Moore Wolfe called for a motion to adjourn. Councilwoman Dana Ray moved the Council meeting be adjourned; seconded by Councilman Pat McDaniel, and on call of roll, Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:37 p.m.

Approved _____________________
Debra G. Bright
City Clerk

CITY COUNCIL MEMORANDUM

NO. 2018-01

TO: Mayor Moore Wolfe

City Council

FROM: Tim Gleason, City Manager

DATE: January 16, 2018

SUBJECT: Consulting Services Agreement for Transportation Improvement

On the Agenda for the January 16, 2018 Council meeting is a Resolution seeking adoption of a Consulting Services Agreement with Ann L. Schneider LLC to provide services related to the City's transportation goals.

The Agreement will specifically require the consultant to advise the City on effectively accomplishing the transportation improvement goals of the City as well as Macon County on various projects including the east Beltway, seek federal and state funding opportunities for the various projects and coordinate and package those opportunities and requests, coordinate and intervene as needed for the various projects and tasks, assist in developing and advising a Decatur Macon County Freight Advisory Council, advise the City on resolving transportation issue and assist in building consensus with involved and affected parties on our transportation goals.

The Agreement is a one (1) year Agreement with an additional year automatic renewal period with an annual cost of Sixty Thousand Dollars ($60,000.00) per year. It also provides for payment of extraordinary costs and expenses if the City approves. Macon County is considering, or as of the date of our Council meeting may have already considered, the payment of one-half of these costs. A Resolution approving an Intergovernmental Agreement with Macon County is also on the Agenda for the Council meeting on January 16, 2018.

I believe that this Agreement will provide great service in moving our transportation related goals ahead and recommend approval.

RESOLUTION NO. R2018-________

RESOLUTION AUTHORIZING
CONSULTING SERVICES AGREEMENT
-ANN L. SCHNEIDER AND ASSOCIATES, LLC-

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith, by and between THE CITY OF DECATUR ILLINOIS and ANN L SCHNEIDER AND ASSOCIATES LLC, regarding consulting services be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement on behalf of the City.

PRESENTED AND ADOPTED this 16th day of January, 2018.

____
JULIE MOORE WOLFE
MAYOR

ATTEST:

____
DEBRA G. BRIGHT
CITY CLERK

CONSULTING SERVICES AGREEMENT

THIS AGREEMENT, is entered into as of _______________, 2018 by and between **the City of Decatur Illinois,** an Illinois municipality (hereinafter called "City") with its offices located at 1 Gary K Anderson Plaza, Decatur, Illinois 62523 and **Ann L. Schneider and Associates LLC** (hereinafter called "ALSA") with its offices located at 17843 Lebanan Cemetery Rd., Petersburg, Illinois 62675.

WITNESSETH:

WHEREAS, City wishes to retain ALSA to furnish certain consulting services (hereinafter more particularly described), which ALSA is qualified to perform on behalf of The City in the State of Illinois; and

WHEREAS, ALSA is willing to render such services,

NOW, THEREFORE, the parties hereto do agree as follows:

1. Term

(a) This agreement shall be effective as of the date it is entered into as set forth above and shall continue in full force and effect for one (1) year with an additional one (1) year automatic renewal period.

(b) Subject to thirty (30) days written notice, agreement may be terminated for any reason by either party.

(c) Payment received from City for work performed after the terms stated in Section 1(a) will continue this agreement in full force and effect until a notice of termination letter, as set forth in Subsection (a) above, is received by either party.

2. Consulting Services

(a) The City hereby retains ALSA and ALSA hereby undertakes to exercise its best efforts to protect and promote the goals, reputation and interests of City in performing consulting services (hereby called "Services"). Such services shall include, but not be limited to, the following:

i. Advise on accomplishing the transportation improvement goals of the City and Macon County including the Southeast Beltway;

ii. Advise on federal funding opportunities including FAST Act competitive grants, Transportation Generating Economic Recovery (TIGER) grants, Surface Transportation Program, Highway Safety Improvement and monitoring other notices of funding availability (NOFA) for the Southeast Beltway and other related transportation projects;

iii. Advise on state infrastructure funding opportunities including Economic Development Program (EDP), Truck Access Route Program (TARP) funding, rail freight funding and monitoring and accessing other opportunities;

iv. Reviewing and advising how to package infrastructure funding and financing requests to public sector officials to maximize consideration;

v. Project coordination, oversight and intervention as needed;

vi. Assistance developing and advising a Decatur Macon County Freight Advisory Council, as directed;

vii. Serve as a transportation improvement project manager to: 1) assist in project prioritization, 2) support development and evaluation of funding/financing alternatives, 3) provide procurement assistance for financial advisors as needed, and 4) other assistance as directed;

viii. Develop opportunities for state and federal investments into key infrastructure projects, including the Southeast Beltway;

ix. Review and support for funding applications for any of the above programs;

x. Advise and counsel City on transportation issues resolution; and,

xi. Consensus building to accomplish transportation goals, including the Southeast Beltway.

(b) ALSA shall provide the City, through the City Manager, with written reports on its activities under this agreement on a monthly basis, or as agreed to by ALSA and the City.

(c) ALSA shall maintain close liaison and frequent communication with the authorized City Manager.

3. <u>Compensation</u>

(a) In consideration of ALSA's rendering of Services, the City shall pay ALSA an annual retainer of Sixty Thousand Dollars ($60,000.00) payable in monthly payments of $5,000.00 to begin within 30 days from the acceptance date of this agreement by both the City and ALSA. Electronic invoices will be emailed the first of each month to the City Manager

(b) It is understood and agreed that the compensation recited in Subsection (a) includes usual and ordinary costs and expenses. If ALSA determines that there is a need to incur extraordinary costs and expenses in the performance of Services, and the nature, amount and circumstances thereof are fully disclosed to the City and prior written approval obtained from the City Manager, Client shall reimburse ALSA for all such extraordinary costs and expenses upon receipt of a detailed accounting.

4. Relationship with Other Clients

Should a possible conflict of interest arise at any time during the term of this Agreement between the interests of the City and those of ALSA, ALSA agrees, if so directed by the City, to promptly refrain from performing Services with respect to such area of conflicting interest. ALSA agrees that the City shall have the right to immediately terminate this Agreement with respect to itself at any time without liability upon written notice to ALSA if, in City's sole judgment and upon reasonable basis and belief, ALSA's representation of its other clients conflicts with the best interests of the City.

5. Authorized Representative

For the purpose of this agreement, the City's authorized representative shall be the City Manager. The City may designate from time to time additional representatives or substitute authorized representatives by written notice to ALSA. ALSA's primary contact will be Ann L. Schneider, 217-622-0693 – annschneider100@gmail.com.

6. Compliance with State and Federal Laws

The parties recognize and agree that both have a policy to comply fully with the applicable federal, state and local laws regulating any and all such consulting activities, and each agree to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions and requests of any federal, state or local governmental or judicial body, agency or official.

7. Indemnification

(a) ALSA will assume full responsibility for and shall indemnify and hold harmless the City and its officers, employees and agents from and against any and all losses, claims and liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of ALSA or any breach by ALSA of any of the terms and provisions of this Agreement.

(b) Client will assume full responsibility for and shall indemnify and hold harmless ALSA and its subsidiaries and their directors, officers, employees and agents from and against any and all losses, claims and liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of the City or any breach by the City of any of the terms and provisions of this Agreement.

8. Confidentiality

ALSA agrees not to disclose to any third party or use, except in connection with Services, or as may be consented to by the City or otherwise required by law, any confidential information obtained concerning the business and operations of the City, as well as confidential information developed by ALSA in rendering services. Should any of this information be made available in the public domain by the City or by third parties, ALSA shall be free to use such publicly available information without breach of this Agreement.

9. Independent Contractor

ALSA is and shall act as an independent contractor rendering Services hereunder.

10. Notice

Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in first class U.S. mail properly addressed to the appropriate party at the address set forth below:

Consultant: Ann L. Schneider
Ann L. Schneider and Associates LLC
17843 Lebanan Cemetery Rd.
Petersburg, IL 62675
Phone: 217.622.0693
eMail: Ann@ALSchneider.net or
AnnSchneider100@gmail.com
EIN # 47-1672872

City: City Manager
City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523
Phone:

11. Miscellaneous

(a) This Agreement constitutes the full understanding of the parties of the obligations, responsibilities and risks between them and a complete and exclusive statement of the terms and conditions of their agreement and supersedes any and all prior agreements, whether written or oral, between the parties. A waiver by either party with respect to any breach or default or of any right or remedy shall not be deemed to constitute a waiver for any other breach or default or of any other right or remedy. Any such waiver is to be expressed in writing and signed by the party to be bound. No amendment or extension of this Agreement shall be binding unless in writing and signed by both parties.

(b) All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first above written.

Ann L. Schneider and Associates LLC

By ___________________________________
Ann L. Schneider, President

The City of Decatur

By ___________________________________
Tim Gleason, City Manager

CITY COUNCIL MEMORANDUM

NO. 2018-02

TO: Mayor Moore Wolfe

City Council

FROM: Tim Gleason, City Manager

DATE: January 16, 2018

SUBJECT: Intergovernmental Agreement with Macon County for Transportation Improvement

On the Agenda for the January 16, 2018, Council meeting is a Resolution seeking adoption of an Intergovernmental Agreement with Macon County related to the sharing of the costs of the Consulting Services Agreement with Ann L. Schneider LLC Council is being asked to approve related to the City's transportation goals. The City and County have mutual transportation needs and goals and the Intergovernmental Agreement will promote those needs and goals and promote efficiency and economy in meeting those for our residents.

This Agreement provides that if the Council approves the Consulting Services Agreement, Macon County will agree to share the costs associated with that Agreement equally with the City.

The Agreement is a one (1) year Agreement with an additional year automatic renewal period. It also provides for payment of half of the extraordinary costs and expenses if the City and County both approve of such.

I believe that this Agreement will provide great service in moving our transportation related goals ahead and recommend approval.

RESOLUTION NO. R2018 __________

RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT
-CITY OF DECATUR ILLINOIS-
-COUNTY OF MACON-

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Agreement presented to the Council herewith, between THE CITY OF DECATUR, ILLINOIS, AND THE COUNTY OF MACON, whereby they may share services and expenses, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest Intergovernmental Agreement on behalf of the City.

PRESENTED AND ADOPTED this 16th day of January, 2018.

____
JULIE MOORE WOLFE
MAYOR

ATTEST:

____
DEBRA G. BRIGHT
CITY CLERK

AGREEMENT

WHEREAS, the City of Decatur, Illinois ("City") and the County of Macon ("County") are units of local government as defined by Article VII of the Constitution of the State of Illinois, and public agencies, as defined by the Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.), and are therefore authorized and empowered to enter into intergovernmental agreements whereby they may share services and expenses; and,

WHEREAS, the City and the County have transportation needs and goals including the improvement of such for their residents, businesses and visitors; and,

WHEREAS, the City and the County desire to seek and utilize funding opportunities from alternate sources; and,

WHEREAS, the City is negotiating a Consulting Services Agreement with Ann L. Schneider and Associations LLC ("ALSA Agreement") to provide services relating to the transportation needs and goals of the City and the County; and,

WHEREAS, the City and the County desire to share the expenses in the pursuit of their transportation needs and goals; and,

WHEREAS, the City and the County agree that the following terms and conditions will promote efficiency and economy in the goals of the City and the County.

NOW, THEREFORE, in consideration of the following provisions, the City and the County agree as follows:

1. CONSULTING SERVICES. The City shall negotiate a Consulting Services Agreement ("ALSA Agreement") with Ann L. Schneider and Associations LLC ("ALSA") to furnish certain consulting services related to the transportation needs and goals of the parties including but not limited to:

A. Advising on accomplishing the transportation improvement goals of the City and County;

B. Advising on federal funding opportunities and state infrastructure funding opportunities and the packaging of said opportunities to maximize consideration and developing opportunities for state and federal investments into key infrastructure projects;

C. Serving as a transportation improvement project manager to assist in project prioritization, development and evaluation of funding and financing alternatives and procurement assistance for financial advisors as needed.

2. COSTS. The ALSA Agreement shall be negotiated for a maximum annual retainer of Sixty Thousand Dollars ($60,000.00). The County agrees to reimburse the City for one-half of the retainer pursuant to this Agreement. The County agrees to pay its half within thirty (30) days from the acceptance of this Agreement by both the City and the County and acceptance of the ALSA Agreement by the parties.

3. EXTRAORDINARY COSTS. The City and County recognize that the retainer amount set forth above includes ordinary costs and expenses. If extraordinary costs and expenses need to be incurred and are approved pursuant to the terms of the ALSA Agreement, the County shall reimburse the City for one-half of those extraordinary costs and expenses subject to the City first providing written notice to the County of the proposed extraordinary costs and expenses and the County's approval of said costs and expenses.

4. TERMS. This Agreement shall be effective as of the date it is entered into and shall continue in full force and effect for one (1) year with an additional one (1) year automatic renewal period.

5. TERMINATION. This Agreement shall terminate if the ALSA Agreement between the City and ALSA is not entered into or is terminated pursuant to the terms of the ALSA Agreement. This Agreement may be terminated by either party by providing thirty (30) days written notice to the other party of its intent to terminate. Any monies paid by either party pursuant to the Agreement up to the date of termination shall be non-refundable.

6. RELEASE. To the extent permitted by law, each party hereto does hereby fully and forever release and discharge the other parties, and the County and Board members, employees, officers and agents of same, in both individual and official capacities, from any and all claims, demands, damages, rights of action or causes of action, present or future, whether due to negligence or otherwise, resulting from or arising out of the compliance, or attempted compliance, by same with the terms and provisions hereof.

7. CONFLICTS. Should a possible conflict arise between the City and the County at any time during the term of this Agreement between the interests of the Parties and/or ALSA, the County shall notify the City of such and the City shall notify the ALSA to promptly refrain from performing services with respect to such area of conflicting interest.

8. COMPLIANCE WITH LAWS. The parties recognize and agree that each has a duty to comply fully with the applicable federal, state and local laws relating to any and all activities undertaken pursuant to this Agreement and each agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions and requests of any federal, state or local governmental or judicial body, agency or official.

9. SEVERABILITY. All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

10. ENTIRE AGREEMENT. This Agreement constitutes the full understanding of the parties of the obligations, responsibilities and risks between them and a complete and exclusive statement of the terms and conditions of their agreement and supersedes any and all prior agreements, whether written or oral, between the parties. A waiver by either party with respect of any breach or default or of any right or remedy shall not be deemed to constitute a waiver for any other breach or default or of any other right or remedy. Any such waiver is to be expressed in writing and signed by the party to be bound. No amendment or extension of this Agreement shall be binding unless in writing and authorized and signed by both parties.

DATED this ______ day of __________, 2018.

THE CITY OF DECATUR, ILLINOIS

BY:________________________________

City Manager

THE COUNTY OF MACON, ILLINOIS

BY:________________________________

County Board Chairman

RESOLUTION NO. R2018-______

RESOLUTION REGARDING TEMPORARILY CLOSING SOME DOWNTOWN SIDEWALKS -DECATUR CELEBRATION-

WHEREAS, the City Council recognizes the many benefits, economic and other, that the annual Decatur Celebration brings to the City of Decatur and surrounding area; and,

WHEREAS, there is substantial public interest in supporting, financially and otherwise, the Decatur Celebration; and,

WHEREAS, there is substantial public benefit in supporting, financially and otherwise, the Decatur Celebration; and,

WHEREAS, the City Council recognizes that temporarily closing some of the downtown sidewalks for the Decatur Celebration will substantially benefit the Decatur Celebration and serve the public interest; and,

WHEREAS, the City of Decatur's downtown public sidewalks serve legitimate public interests including pedestrian travel and access to public and private property, including for business, employment, and recreational purposes; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown will substantially benefit the Decatur Celebration; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown will not unreasonably infringe upon other's rights to enjoy the said sidewalks, access public or private property, or engage in protected speech; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown is a legitimate exercise of municipal authority:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. Those portions of the City of Decatur downtown sidewalks located within the "footprint" of the Decatur Celebration, as identified on the attached Exhibit "A", shall be temporarily closed, from 3:00 P.M. on Friday, August 3, 2018, through 9:30 P.M. on Sunday, August 5, 2018, to all but the following persons:

1. Paid attendees of the Decatur Celebration, and
2. Persons legitimately engaged in employment activities upon businesses located and operating within the said "footprint", but only while engaged in business activities, and
3. Persons legitimately engaged in patronizing businesses located within, operating, and open for business within the said "footprint," but only for the limited purpose of patronizing said businesses, and only so long as necessary to patronize said businesses, and
4. Downtown residents, and
5. Persons authorized in writing by the Executive Director of the Decatur Celebration, and
6. Authorized employees of the City of Decatur,
7. On-duty public safety officers, including police and fire personnel,
8. On-duty emergency services providers, including EMT, Ambulance, and any other medical care providers responding to an actual medical emergency within the "footprint"

Section 2. That the temporary closure shall be in compliance with the terms and conditions set forth in Exhibit "B."

Section 3. The Hold Harmless and Indemnity Agreement, attached as Exhibit "C", shall be entered into as a condition of the closure of the sidewalks.

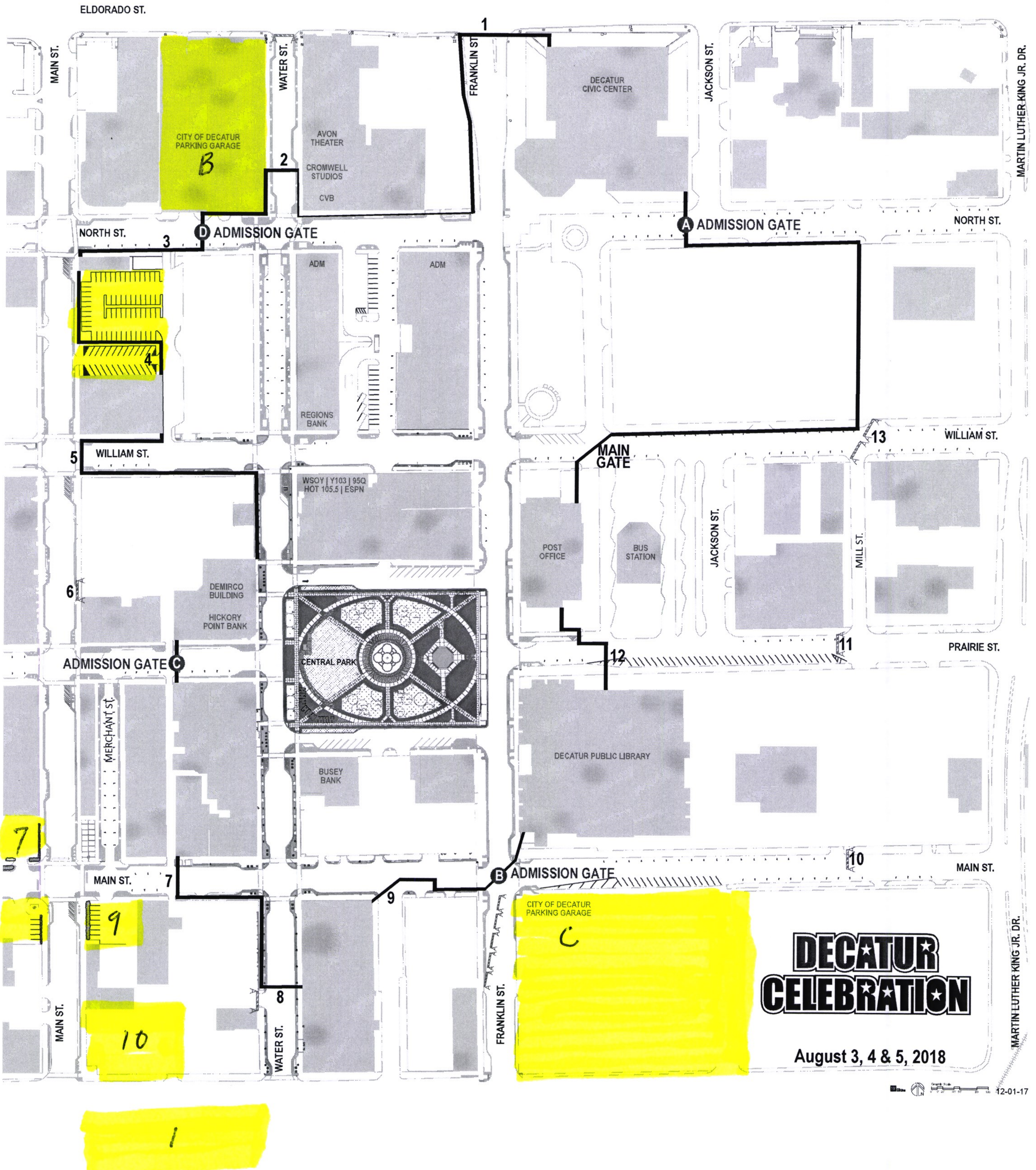
PRESENTED AND ADOPTED this 16th day of January, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

EXHIBIT A



ELDORADO ST.
MAIN ST.
WATER ST.
FRANKLIN ST.
JACKSON ST.
MARTIN LUTHER KING JR. DR.
CITY OF DECATUR PARKING GARAGE
B
AVON THEATER
CROMWELL STUDIOS
CVB
DECATUR CIVIC CENTER
1
2
3
4
5
6
7
8
9
10
11
12
13
NORTH ST.
D ADMISSION GATE
A ADMISSION GATE
ADM
ADM
REGIONS BANK
WILLIAM ST.
MAIN GATE
WSOY | Y103 | 95Q HOT 105.5 | ESPN
POST OFFICE
BUS STATION
MILL ST.
DEMIRCO BUILDING
HICKORY POINT BANK
ADMISSION GATE C
CENTRAL PARK
PRAIRIE ST.
MERCHANT ST.
DECATUR PUBLIC LIBRARY
BUSEY BANK
B ADMISSION GATE
CITY OF DECATUR PARKING GARAGE
C
DECATUR CELEBRATION
August 3, 4 & 5, 2018
12-01-17

PARKING IN THE DOWNTOWN AREA OF DECATUR, ILLINOIS

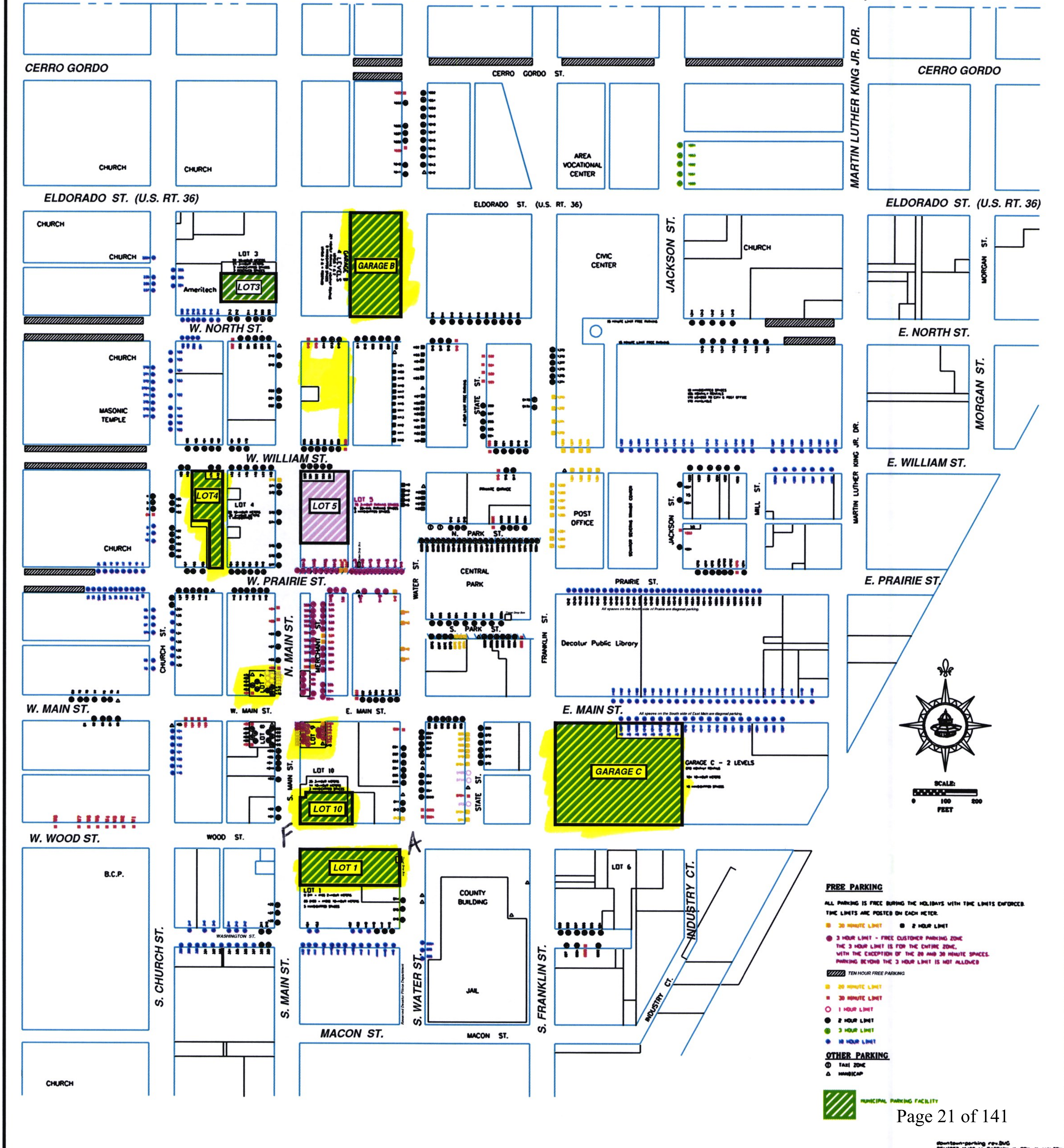


EXHIBIT B

DECATUR CELEBRATION

December 1, 2017

Tim Gleason, City Manager
City Of Decatur
One Gary K. Anderson Plaza
Decatur, IL 62523

Dear Mr. Gleason:

Decatur Celebration, Inc. would like to work ahead for 2018, and formally request the use of the following City Parking Lots and Streets in the downtown area for August 3, 4 and 5. [redacted]

Festival Perimeter & Fence
Again for 2018, we ask permission to fence the perimeter of the festival in order to enforce our "Band Together" wristband program which requires all adults 13 and up to purchase a wristband for entry into the festival grounds. The fence will be erected on Thursday, August 2nd and Friday, August 3rd with all roadways remaining clear until 4am on Friday when barricades have typically been put in place to allow for daytime set up. See included map for fence and barricade locations.

We have adopted the following policies in order to accommodate businesses and residents within the fence perimeter. Downtown businesses will be given access wristbands as needed for employees working during the festival. Downtown residents will be given access wristbands for the number of people living in the household, as well as parking passes for the number of vehicles in the household.

Lots Requested for Public Paid Parking
- Garage B
- Garage C
- Surface Lot A
- Surface Lot F

The spaces would be used exclusively by Decatur Celebration for paid parking at a rate of $5 or $6 per vehicle. We have also developed a plan to accommodate Downtown Merchant Patron Parking (enclosed).

Lots Requested for Festival Non-Paid Parking
- Surface Lot 4 (adjacent to the Decatur Club)
- Surface Lot 9 (Main and Main- Southeast Corner)
- Surface Lot 7 (Main and Main- Northwest Corner)
- Surface Lot near Main and North St. (North of Striglos Building)

Thank you for your attention to this matter. Please call me if you have any questions.

Sincerely,

Lori Sturgill

Lori Sturgill
Producer/Director
[redacted]

160 E. Main St. Suite 200 | Decatur, IL 62523 USA | 217-423-4222 | www.decaturcelebration.com

DECATUR CELEBRATION

The Most Exciting Family Street Festival in the Midwest!

Plan for Accommodating Downtown Merchant Patron Parking

In order to help assist the retail and restaurant businesses in downtown Decatur over Celebration weekend, we plan to continue the following ticket validation system. The system is offered to patrons of merchants within the following perimeters.

- North Boundary South of but not including Eldorado Street
- South Boundary North of and including Main Street
- East Boundary East of but not including Main Street (US Route 51)
- West Boundary Franklin Street

Participating Parking Areas

- Garage on Franklin & Wood
- Garage on North & Water

Ticket Validation Procedures

- Patron will enter any of the participation parking areas and pay $6.00 for parking
- Patron will request a validation ticket from the parking attendant
- Patron will take the validation ticket with them to the downtown merchant and exchange it for re-imbursement of their $6.00 parking fee
- After the festival, the merchant will turn in all tickets to the Decatur Celebration for re-imbursement

Ticket Details

There will be no limit to the number of tickets distributed upon request. Tickets will show the perimeter for merchant participation and review the procedures.

Communication Plan

Decatur Celebration will communicate the plan to the downtown merchants within the specified boundaries and recommend to merchants that the customer be required to purchase at least $6.00 in order to be validated. Downtown merchants will communicate to their customers.

Reimbursement Procedure

After festival weekend, each merchant will submit the tickets for re-imbursement with proof of purchase attached to each ticket (i.e. a ticket stub or receipt copy)

Merchants will settle with Celebration within 15 business days from the festival for their reimbursement of the $6 fees returned to the parking patron. Reimbursement cannot be handled on Sunday night at the festival due to congestion in the bank.

EXHIBIT C

HOLD HARMLESS AND INDEMNITY AGREEMENT

In consideration of the City of Decatur's participation in, and assistance in the 2018 Decatur Celebration, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Decatur Celebration, Inc. hereafter referred to as the Celebration, for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damages, and expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of civil rights violations, property damage, injury to, or death of any persons, which may arise in connection with the use of City of Decatur property, in connection with the 2018 Decatur Celebration on August 3, 4, and 5, 2018, by the Decatur Celebration, its officers, agents, employees, and participants, except as may result from the sole negligent acts or omissions, or willful misconduct of the City of Decatur, Illinois, its officers, agents, or employees.

The Decatur Celebration agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregated, for violation of civil rights, property damage, and personal and bodily injury, including death.

In addition, evidence of liquor liability insurance coverage for the event in an amount of not less than $1,000,000 per occurrence and $2,000,0000 aggregate shall also be provided. The City of Decatur, Illinois shall be named as an additional insured on both policies for the duration of the event. The Decatur Celebration's insurance will be primary.

FOR THE CITY OF DECATUR, ILLINOIS	FOR THE DECATUR CELEBRATION
______________________________	______________________________
Signature of Authorized Representative	Signature of Authorized Representative
______________________________	______________________________
(date)	(date)

RESOLUTION NO. R___________

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING AGREEMENT AND ASSOCIATED SALES ORDER WITH THE DECATUR PARK DISTRICT TO OBTAIN INTERNET ACCESS THROUGH THE CITY OF DECATUR FIBER NETWORK

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Memorandum of Understanding Agreement presented herewith to the City Council between the City of Decatur, Illinois and the Decatur Park District, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Manager be, and they are hereby, authorized and directed to sign said agreement in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 16th day of January, 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
DEBRA G. BRIGHT, CITY CLERK

Memorandum of Understanding

This Memorandum of Understanding ("**MOU**"), is made effective as of ______________________, 2018 ("**Effective date**") by and between the City of Decatur, an Illinois Municipal Corporation, with an address of 1 Gary K. Anderson Plaza, Decatur, IL 62523 ("**CITY**") and the Decatur Park District ("**Customer**"). Each may be referred to herein as a "**Party**" and collectively as the "**Parties**".

ARTICLE 1 - GENERAL

1.1 Agreement Structure. The purpose of this MOU is to provide general terms, conditions and a framework within which Customer may from time to time purchase certain transport, dedicated internet access and colocation services ("**Services**") from CITY for the Customer's sole use. The MOU and Service Order(s) (as defined in Section 1.2 below) and any other attachments incorporated therein shall collectively be referred to as the "**Agreement**".

1.2 Orders for Services. Customer may request the CITY to provide Services by submitting a Service Order on a form provided by the CITY from time to time ("**Service Order**") in accordance with the procedures set forth in this Agreement. Customer acknowledges and agrees that they are solely responsible for the accuracy of all Service Orders and other information that it provides to the CITY. Each accepted Service Order shall incorporate by reference, and shall be subject to, the terms and conditions of this Agreement. Service Orders shall clearly set forth the term, pricing, service type and location(s), monthly recurring charge ("**MRC**"), non-recurring charge ("**NRC**"), and any additional specific terms for the Services. All Service Orders shall be subject to acceptance by the CITY.

1.3 Order of Precedence. In the event of an express conflict between a term(s) of this MOU and/or Service Order, precedence will be given in the following order: (a) the Service Order but solely with respect to the Service covered by that Service Order and provided that an authorized representative of the CITY has executed such Service Order; and (b) this MOU.

1.4 Acceptable Use Policy. Customer agrees to be bound by CITY's Acceptable Use Policy which set forth in Exhibit A (attached hereto and incorporated as reference) when utilizing the CITY Fiber Network in fulfillment of active service orders from the Customer.

ARTICLE 2 - TERM

2.1 MOU Term. This MOU shall be in effect for a period of Five (5) years from the Effective Date ("**Initial Term**") unless terminated earlier as otherwise provided for in this MOU, and shall automatically renew for one (1) year periods thereafter (each a "**Renewal Term**" and together with the Initial Term, shall be referred to as the "**Term**") until either Party notifies the other Party of its intent not to renew the MOU at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. Notwithstanding the foregoing, in the event that any Service Order remains in effect following such termination, this MOU shall govern and continue in effect with regard to such Service Order until the termination of such Service Order.

2.2 Service Order Term. The term of each Service Order shall commence on the Service Activation Date for such Service and continue for the period of time specified in that Service Order ("**Service**

Term"), unless terminated earlier as otherwise provided for in this Agreement. Thereafter, unless otherwise stated in the Service Order, the term of each such Service Order shall automatically renew for one (1) year periods (each a "**Service Renewal Term**") pursuant to the terms of the Agreement until terminated by either Party upon thirty (30) days written notice prior to the end of the Service Term or the then current Service Renewal Term; provided, however, that Customer shall continue to be responsible for payment to the CITY for the Services to be terminated through the end of the thirty (30) day notice period plus any early termination charges which may apply. Customer will not receive notice of a Service Term or Service Renewal Term expiration date. After the Service Term and during any Service Renewal Term, the CITY reserves the right to increase rates for any services provided thereunder upon at least thirty (30) days' notice.

ARTICLE 3 – SERVICE ORDER PROCEDURE

3.1 To order a Service, Customer must execute a Service Order provided by the CITY. Customer may order additional Services from time to time by executing additional Service Orders. Upon receipt of an executed Service Order, the CITY will either: (a) accept the Service Order by signing and returning it; or (b) request clarification of information on the Service Order; or (c) reject the Service Order. The CITY shall be under no obligation to accept a Service Order.

3.2 After installing a Service, the CITY will email an order completion notification to Customer to the email address designated by Customer. If Customer does not notify the CITY in writing within seventy-two (72) hours following receipt of the order completion notification that the Services do not conform to the CITY's specifications (with evidence of such non-conformance included in the notice), or if the CITY has not performed the testing ensuring compliance with service specifications listed in service order "**Acceptance Testing**" due to Customer's failure to satisfy any of its obligations under this MOU related to installation, or if Customer begins using the Service for any purpose other than testing, the Service shall be deemed accepted, and such date shall constitute the "**Service Activation Date**."

ARTICLE 4 – BILLING AND PAYMENT

4.1 Credit and Deposit. If requested by the CITY, Customer shall complete and submit CITY's standard credit application. The CITY may from time to time conduct a review of Customer's credit rating and payment history. The CITY may require Customer to pay a deposit before acceptance of a Service Order. Additionally, for any existing Services, the CITY may require (i) Customer to pay a deposit or (ii) an increase in the existing deposit, upon the failure of Customer to submit payment of any amount by the Due Date as a condition to the continued provision of such existing Services. The CITY shall refund any amount of deposit paid pursuant to this Section, less any amount for payments that Customer still owes to the CITY, when the CITY determines in good faith, based on Customer's credit rating and payment history, that such deposit is no longer necessary to ensure payment, but in no event later than after the termination of all Services and termination of this Agreement.

4.2 Billing Commencement. The CITY will commence billing and Customer shall be liable for payment for Services upon the Service Activation Date.

4.3 Invoicing and Payment Terms. The CITY will provide Customer with an annual itemized invoice, for the Services together with all other charges due. All amounts due the CITY are payable in full within thirty (30) days from date of invoice ("**Due Date**"). Invoice amounts not paid on or before the Due Date shall bear interest at the rate of one and one-half percent (1.5%) per month or the highest lawful rate, whichever is lower. Unless otherwise stated in the Service Order or Service Schedule, the CITY shall invoice Customer for any NRC upon acceptance of a Service Order.

4.4 Invoice Disputes. To the extent that Customer disputes any portion of an invoice, Customer shall notify the CITY in writing and provide detailed documentation supporting its dispute within thirty (30) days of the invoice date or the Customer's right to any billing adjustment shall be waived. In the event of a billing dispute, Customer shall pay all undisputed amounts by the invoice due date. If the dispute is resolved against Customer, Customer shall pay such amounts due plus interest as set forth in Section 4.3 from the date the payment was originally due. A dispute may not be based upon a claim that all or a portion of the charges for the Services were incurred by unauthorized users.

ARTICLE 5 – CANCELLATION

5.1 Cancellation. Customer may cancel a Service Order at any time prior to the date of Service Order Acceptance for such Service without any further liability. In the event Customer requests cancellation of a Service after Service Order Acceptance and prior to the date the CITY has sent a Service Activation Notice for such Service, Customer shall be obligated to pay the CITY for any costs the CITY has incurred in provisioning the Service prior to the date of cancellation, including, but not limited to, any contracts entered into by the CITY in connection with this Agreement and any completed or incomplete installation services rendered. If Customer requests cancellation at any time on or after the date the CITY has sent a Service Activation Notice to Customer with 30 days' notice, then Customer shall be liable for the early termination charges set forth in Article 6 below.

ARTICLE 6 – EARLY TERMINATION

6.1 Early Termination. In the event that Customer terminates any Service after the Service Activation Date but prior to the end of the Service Term or Service Renewal Term, or the CITY terminates Services pursuant to a Customer Default, Customer shall be subject to early termination charges equal to (i) 50% of the remaining reoccurring charges in the term; plus (ii) any and all installation charges, reasonable construction costs, charges from termination of Third Party Services, or other charges or costs which have been incurred by the CITY in providing Customer with Services. Customer may exercise such right to terminate for convenience by providing at least thirty (30) days prior written notice. The Parties agree that the charges in this Section are a genuine estimate of the CITY's actual damages in the event Customer terminates for convenience and are not a penalty.

ARTICLE 7 - EQUIPMENT AND INSTALLATION

7.1 CITY Equipment. The CITY, or its agent, may provide, install, maintain, repair, operate and control the CITY's equipment including but not limited to fiber, conduit, man holes, hand holes, ducts, electrical and optical equipment ("**CITY's Equipment**"). CITY's Equipment shall remain the sole and exclusive property of the CITY, and nothing contained herein shall give or convey to Customer, or any other person, any right, title or interest whatsoever in the CITY's Equipment, notwithstanding that it may be, or become, attached to, or embedded in, realty. Customer shall not tamper with, remove or conceal any identifying plates, tags or labels identifying the CITYS's ownership interest in the CITY's Equipment. Customer shall not adjust, align, attempt to repair, relocate or remove the CITY's Equipment, except as expressly authorized in writing by the CITY. Customer shall be liable for any loss of or damage to the CITY's Equipment caused by Customer's negligence, intentional acts, or unauthorized maintenance and shall reimburse the CITY for the same, within thirty (30) days after receipt by Customer of a request for reimbursement.

7.2 CITY Access to Customer Premises. Where applicable, Customer shall provide the CITY with access to all Customer locations for purposes of installation, maintenance, and repair of CITY Equipment on Customer premises. The CITY shall provide reasonable notice under the circumstance to Customer prior to entering Customer's point of presence to install, maintain or repair any of the CITY Equipment. Customer will provide a safe place to work and comply with all applicable laws regarding the working conditions on the Customer premises.

7.3 Customer Equipment. Equipment and service beyond the point of demarcation and/or interconnection between CITY facilities and terminal equipment and the wiring at the point of demarcations shall be the responsibility of Customer. If Customer provides its own equipment, the CITY shall have no obligation to install, maintain or repair the equipment. If, on responding to a Customer initiated service call, the CITY and Customer jointly determine that the cause of the service deficiency was a failure, malfunction or the inadequacy of equipment other than the CITY's Equipment, Customer shall compensate the CITY for actual time and materials expended during the service call.

ARTICLE 8 - MAINTENANCE

8.1 Maintenance. The CITY holds a contract with a third party service vendor and has agreements in place to maintain a 24 hours, 7 days a week, 365 days per year (24x7x365) Network Operations Center (NOC) and Communications Management Center (CMC) who monitors the network, responds to customer requests, performs network troubleshooting and engages network engineers to resolve network issues and incidences. The CITY IT Help Desk will provide the first level of support and utilizes a trouble ticketing program to track progress. CITY IT Help Desk can be reached 24x7x365 by dialing (217)424-2703. The CITY shall perform regular and emergency maintenance on the network including upgrades to hardware and software, configuration changes or enhancements, or to increase network capacity and performance. The CITY, in conjunction with its third party vendors, has established a six hour maintenance window on Saturday morning beginning at 12:01 AM and concluding at 6:00 AM Central Time. The CITY will perform emergency network maintenance outside of this maintenance window based on the urgency of the maintenance. Customers of the network will be notified by email at least five business days in advance of planned maintenance and the CITY will attempt, when reasonably possible, to notify customers by email for emergency maintenance outside the maintenance window.

ARTICLE 9 - DEFAULT; SUSPENSION OF SERVICE

9.1 Customer Default.

9.1.1 Customer is in default of this MOU if Customer (a) fails to cure any monetary breach within five (5) days of receiving notice of the breach from the CITY; (b) fails to cure any non-monetary breach of any terms of the agreement within thirty (30) days of receiving notice of the breach from the CITY; or (c) files or initiates proceedings or has proceedings filed or initiated against it, seeking liquidation, reorganization or other relief (such as the appointment of a trustee, receiver, liquidator, custodian or such other official) under any bankruptcy, insolvency or other similar law (each such event shall be a "**Customer Default**").

9.1.2 In the event of a Customer Default, the CITY may suspend Services to Customer until Customer remedies the Customer Default, or the CITY may terminate this MOU and/or any or all of the Services being provided hereunder. The CITY may at its sole option, but without any obligation, cure a non-monetary breach at Customer's expense at any point and invoice Customer for the same. These remedies are in addition to and not a substitute for all other remedies contained in this MOU or available to the CITY at law or in equity.

9.2 CITY Default.

9.2.1 CITY is in default of this MOU if the CITY fails to cure any non-monetary breach of any material term of this MOU within thirty (30) days of receiving written notice of the breach from Customer ("**CITY Default**").

9.2.2 Customer recognizes that the CITY is sharing the same communication infrastructure and connectivity ("**Network**") that the Customer is using under this agreement. The CITY has a vested interest in maintaining high reliability in the network and will use its best resources and efforts to maintain a goal of 100% network availability with the core components of the network. In the event the CITY is unable to resolve an outage within a 24 hours period, the CITY will be found to be in Default and the Customer may terminate the Services and this Agreement upon written notice to the CITY. Any termination shall not relieve Customer of its obligations to pay all charges incurred hereunder prior to such termination.

ARTICLE 10 - IMPOSITIONS

10.1 All charges for the Services are exclusive of any Impositions (as defined below). Except for taxes based on CITY's net income, Customer shall be responsible for payment of all applicable taxes that arise in any jurisdiction, including, without limitation, value added, consumption, sales, use, gross receipts, excise, access, bypass, franchise fees, rights of way fees or charges, license or permit fees, or other taxes, duties, fees, charges or surcharges (including regulatory fees), however designated, imposed on incident to, or based upon the provision, sale, or use of the Services ("**Impositions**"). Such Impositions may be shown on invoices as cost recovery fees. If Customer is entitled to an exemption from any Impositions, Customer is responsible for presenting the CITY with a valid exemption certificate in a form reasonably acceptable to the CITY. The CITY will give effect to any valid exemption certificate provided in accordance with the foregoing sentence to the extent it applies to any Service billed by the CITY to Customer following the CITY's receipt of such exemption certificate. Customer shall indemnify, defend and hold the CITY harmless from payment and reporting of all such Impositions, including costs, expenses, and penalties incurred by the CITY in settling, defending or appealing any claims or actions brought against the CITY related to, or arising from, the non-payment of Impositions.

ARTICLE 11 – CONFIDENTIALITY

11.1 Each party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Each party recognizes and acknowledges that the Parties are each subject to the laws of the State of Illinois and the Freedom of Information Act and, as such, will comply with the provisions of the Act as required by law. Customer information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. Any request for documents related to this Agreement shall be provided to the other Party in sufficient time for an objection to disclosure of the requested documents to be made. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law, either during the period of the contract or thereafter. The Parties must return any and all confidential data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of either Party, or notify the Party of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party, received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party, now is or later becomes publicly know through no breach of confidentiality obligation by the receiving Party, or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

ARTICLE 12 – CUSTOMER'S REPRESENTATIONS AND WARRANTIES

12.1 Customer both represents and warrants each of the following:

- It has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder and to manage and control and ensure each individual or entity that Customer authorizes, permits or allows to access to the related services and equipment or facilities also complies with the terms of this Agreement in exercising such individual's access.

- This Agreement has been duly and validly authorized, executed and delivered by Customer and constitutes its valid and binding obligation.

- In performing its obligations hereunder, Customer will comply with all laws, rules and regulations of all governmental bodies having jurisdiction. Customer acknowledges that it is solely responsible for being aware of, and in compliance with, these applicable laws, rules and regulations, and that the CITY shall not be liable or responsible for Customer's failure to comply.

- Customer holds all required regulatory authorizations and permits to perform this Agreement according to its terms.

- Customer's obligations under this Agreement do not conflict with any other agreement.

ARTICLE 13 – CITY REPRESENTATIONS AND WARRANTIES

13.1 The CITY represents and warrants the following:

- The CITY has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder.

- This Agreement has been duly and validly authorized, executed and delivered by the CITY and constitutes its valid and binding obligation.

- In performing its obligations hereunder, the CITY will comply with all laws, rules and regulations of all governmental bodies having jurisdiction.

- The CITY holds all required regulatory authorizations and permits to provide the Services identified herein.

ARTICLE 14 – DISCLAIMER OF WARRANTY

14.1 Except for express warranties set forth in the Agreement the CITY disclaim all express or implied warranties, including without limitation, warranties of title, non-infringement, merchantability, or fitness for a particular purpose. Except as expressly set forth in the Agreement, customer assumes total responsibility for use of the services. In addition to any other disclaimers of warranty stated in the Agreement, the CITY makes no warranty, guarantee, or representation, express or implied, that all security threats and vulnerabilities will be detected or that the performance of the services will render Customer's systems invulnerable to security breaches. Customer is responsible for Customer's own network security policy (including applicable firewall and Network Address Translation (NAT) policies) and security response procedures.

ARTICLE 15 – LIMITATION OF LIABILITY

15.1 Neither Party, their affiliates, agents, or contractors shall be liable for any indirect, incidental, special, reliance, punitive, or consequential damages or for any loss of, or cost to recover, data, use, business, revenues, profits, or goodwill relating to the services performed under this Agreement, or any action or omission relating to third parties, regardless of the legal theory under which such liability is asserted. Neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement. Any Customer claims relating to this Agreement must be brought within sixty (60) days following the end of the term or termination.

ARTICLE 16 – LIMITATION OF SERVICE

16.1 Notwithstanding any other provision in this Agreement, this Agreement applies only to services provided directly to the Customer for the Customer's use. These provisions shall not apply to offerings by the Customer for services to third parties. This Agreement does not constitute a joint undertaking for the furnishing of any service to customers or other third parties of the Customer. Services provided to the Customer under this Agreement may be connected to other facilities between certain locations and thereby constitute a portion of end-to-end service furnished by the Customer to its customers or third parties. The CITY does not undertake to offer any services to any person or entity other than the Customer.

ARTICLE 17 - INDEMNIFICATION

17.1 To the extent permitted by law, Customer shall indemnify and hold harmless the CITY, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by the Customer of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from Customer's negligent performance; or (c) any act, activity or omission of the Customer or any of its employees, representatives, or agents. Neither Party shall be liable for incidental, special, consequential or punitive damages. The CITY agrees to reasonably cooperate with Customer in the defense of any third party claim, and agrees that the Customer will have full control and authority over the defense and any settlements.

ARTICLE 18 – FORCE MAJEURE

18.1 Notwithstanding anything to the contrary contained in this Agreement neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement if such failure or delay of performance is due to causes beyond such Party's reasonable control ("**Force Majeure Event**"), including but not limited to: acts of God, fire, flood, explosion, storm or other catastrophic event; strikes or work stoppages; lockouts; acts of any government authority or of any civil or military authority including regulatory mandates; national emergencies; cable cut(s); sabotage; insurrections; riots; wars; and unforeseen acts of third Parties that cannot be avoided by acts of due care. Any delay resulting from a Force Majeure Event shall extend performance accordingly or excuse performance, in whole or in part, as may be reasonable.

ARTICLE 19 – MISCELLANEOUS PROVISIONS

19.1 **IP Address Allocation Policy.** CITY shall provide all Internet Protocol ("IP") addresses needed for Customer and its equipment to use for the sole purpose of using the CITY Fiber Network to access the Internet and Intranet, provided that CITY retains sole and absolute administrative control of each IP address provided, including without limitation, determining system requirements and deployment of each IP address, monitoring system use, and denying assignment of or revoking assignments of addresses. Use of CITY addresses on other provider networks without CITY's written consent is prohibited.

19.2 **Applicable Law.** This Agreement will be governed by the laws of the State of Illinois, without reference to its choice of law rules.

19.3 **Right and Authority.** Each of the Parties hereto represents and warrants to the other that this Agreement shall be binding upon and insure to the benefit of each of the Parties hereto and their respective agents, servants, employees, representatives, affiliates, heirs, executors, transferees, successors, and assigns, as the case may be.

19.4 **Notices.** If to CITY: All inquiries and notices shall be addressed to City of Decatur, Attn: IT Director at 1 Gary K. Anderson Plaza, Decatur, Illinois 62723, by telephone at 217-424-2703 or by email at MIS@decaturil.gov.

If to Customer:

For Administrative and Maintenance Notices:

Zach Bollhorst

630 E Riverside Ave

Decatur, IL 62521

(217)422-5911

zbollhorst@decparks.com

For Legal Notices:

Rodney Buhr

630 E Riverside Ave

Decatur, IL 62521

(217)422-5911

rodney@decparks.com

19.5 Severability. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, the Parties shall negotiate in good faith to agree on a substitute provision that is legal and enforceable and is as near as possible consistent with the intentions underlying the original provision. If the remainder of this Agreement is not materially affected by such declaration or finding and is capable of substantial performance, then the remainder shall be enforced to the extent permitted by law.

19.6 Interpretation. The construction of this Agreement shall not be construed against the Party causing its preparation but shall be interpreted on the basis of the plain meaning of the terms used which have been reviewed by both Parties in consultation with their respective counsel. Any provision of this Agreement officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination.

19.7 Modifications. The CITY may have the need to modify the service or business aspects of this Agreement from time to time due to changes in service or availability, and reserves the right to do so. The CITY shall provide 30 days prior written notice to Customer of any modification adopted by the CITY. The CITY will not change any legal terms and conditions in this agreement without the prior approval of Customer.

19.8 Assignability. Customer may not assign this Agreement or any of its obligations, duties or burdens arising hereunder, without the CITY's consent. A transfer or assignment in violation of this

Section 19.8 shall constitute a material breach of this Agreement. CITY will not assign this Agreement, in whole or in part, to a private entity without the prior written consent of Customer.

19.9 Remedies. The rights and remedies of the CITY hereunder shall not be mutually exclusive; i.e., the exercise of one (1) or more of the provisions hereof shall not preclude the exercise of any other provision hereof. Customer acknowledges, confirms and agrees that damages may be inadequate for a breach or a threatened breach of this Agreement and, in the event of a breach or threatened breach of any provision hereof, the respective rights and obligations hereunder shall be enforceable by specific performance, injunction or other equitable remedy. Nothing contained in this Agreement shall limit or affect any rights at law or by statute or otherwise for a breach or threatened breach of any provision hereof, it being the intent of this provision to clarify that the respective rights and obligations of the Parties shall be enforceable in equity as well as at law or otherwise.

19.10 Entire Agreement. This Agreement and all applicable Service Orders consists of all the terms and conditions contained herein which articulate the full and complete understanding of the Parties pertaining to the subject matter of this Agreement. This Agreement supersedes any prior or subsequent understandings, proposals, representations, discussions, and/or agreements (oral or written), absent a specific reference therein superseding this Agreement.

19.11 Headings. The section headings in this Agreement are inserted as a matter of convenience and in no way define, limit, or describe the scope of extent of such section, or affect the interpretation of this Agreement

19.12 No Third Party Rights. This agreement is made only between the Parties hereof and shall not establish rights in any third party as a third party beneficiary or otherwise.

Decatur Park District	City of Decatur – An Illinois Municipality
Signature:	Signature:
Name:	Name:
Date:	Date:
Title:	Title:

EXHIBIT A

Acceptable Use Policy

Definitions

1. Email "**bombing**" is characterized by abusers repeatedly sending an identical email message to a particular address.
2. Email "**spamming**" is a variant of bombing; it refers to sending email to hundreds or thousands of users (or to lists that expand to that many users). It may also occur innocently, as a result of sending a message to mailing lists and not realizing that the list explodes to thousands of users, or as a result of an incorrectly setup responder message.
3. "**Flooding**" occurs when a target machine is flooded with TCP connection requests. The target system host becomes extremely slow, crashes or hangs. Broadcast or "**smurf**" attacks causes network links to become overloaded. The "**smurf**" attack sends a constant stream of echo requests "pings" to the broadcast address of a subnet.

Acceptable Use Policy

This Acceptable Use Policy (hereafter referred to as 'AUP') specifies certain actions prohibited by the CITY for users of the City Fiber Network. The CITY reserves the right to modify this Policy at any time to stay in compliance with all known laws, regulations, policies, and security requirements that may be established by appropriate legislative or regulatory authorities or enacted by CITY management or Legal Counsel. Customer unconditionally accepts the terms of this policy.

Authorized Use

CITY Fiber services are for the use of authorized users only and are subject to routine network monitoring by CITY staff to audit network security and performance. The city reserves the right to deny IP addresses or revoke IP addresses and/or deny service to any Customer violating the AUP.

Illegal Use

The CITY Fiber may be used only for lawful purposes. Transmission, distribution or storage of any material in violation of any applicable law or regulation coming through the City Fiber Network is prohibited. Illegal use includes, but is not limited to, material protected by copyright, trademark, trade secret or other intellectual property rights which is being used without proper authorization; government and military data protected by law and applicable national security policies and concerns; Customer data protected by public policy; and material that, in the CITY's sole discretion, is obscene, defamatory, constitutes an illegal threat, or violates export control laws or any other laws or applicable regulations, or any use which compromises the integrity of the City Fiber Network or any other network connected to the City Fiber Network.

System and Network Security

Violations of system or network security are prohibited, and may result in criminal and/or civil liability. Customer use of CITY Fiber Network constitutes consent to the CITY's routine network monitoring. Should any violations of the law or this AUP be discovered during monitoring, the CITY will involve and cooperate with local, Illinois, and Federal law enforcement authorities for resolution. Examples of unlawful acts and system or network security violations include, but are not limited to, the following:

1. Unauthorized access to or use of data, systems or networks, including any attempt to probe, damage, scan or test the vulnerability of a system or network or to breach security or authentication measures

without express authorization of the CITY. The CITY may scan or test the vulnerability of CITY Fiber Networks that it is responsible for or manage.
2. Unauthorized monitoring of data or traffic on any network or system without express authorization of the owner of the network or system.
3. Interference with service to any user, host or network including, without limitation, email "**bombing**", email "**spamming**", flooding, deliberate attempts to overload the network or system. Broadcast or "**smurf**" attacks is prohibited.
4. Unauthorized access to any data, network, or system from a network or system for any purpose which is not lawful or which is intended to do harm.
5. Forging any part of TCP-Internet Protocol packet header or header information in an email or a newsgroup posting. Electronic forging of any kind to include, but not limited to, IP addresses, domains and business names.

Fiber Broadband Service Order
City of Decatur Illinois
 # 1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

Customer Name: **Decatur Park District**
Customer Site ID: **DECFIBER - Park District**
Service Term : **5 Years (60 months)**
Service Activation Date : **1/8/2018**

City of Decatur Illinois	Customer
City of Decatur Information Technology Dept.	
City of Decatur Illinois	Decatur Park District
1 Gary K. Anderson Plaza	620 E Riverside Ave
Decatur, Illinois 62523-1196	Decatur, Illinios 62521
Phone: (217)-424-2703	Phone: (217)422-5911
mis@decaturil.gov	Zbollhorst@decparks.com

Billing Information	Same As Above
Billing Contact	Accounts Payable
Billing Address 1	620 E Riverside Ave
Billing Address 2	
Billing City, St, ZIP	Decatur, Illinios 62521
Billing Phone	Phone: (217)422-5911
Billing Contact e-mail	Zbollhorst@decparks.com

Non-Recurring Charge (NRC) - One Time Charges	Unit Cost	Quantity	Extended Cost
IP Adresses Space /28 (14 useable addresses)	$0.00	1	$ -
			$ -
Total One Time Charges			**$ -**

Monthly Recurring Charge (MRC)	Unit Cost	Quantity	Extended Cost
100 Mbps Internet Bandwidth / 1 Year Term at ($4.50 per MB per Month)**			
Monthly Service Fee	$450.00	60	$ 27,000.00
			$ -
Total Service Charges			**$27,000.00**

TOTAL THIS SERVICE ORDER- **$27,000.00**

This service order is subject to terms and conditions of the Memorandum of Understandng ("MOU") currently in place between Customer and the City of Decatur. The Service Order may, from time to time, be modified at the Customer's written request and upon approval of the City of Decatur. In the event of a conflict between the MOU and this Service Order, this Service Order shall have precedence over the MOU.

The monthly charges in this Service Order are based on a 60 Month Service term. Any termination or cancellation of service before the end of the term shall be subject to an early termination fee of 50% of the remaining monthly service fees in the term. Customer acknowledges and agrees to pay this fee upon early termination or cancellation.

**The City of Decatur will commence annual billing after customer acceptance of the fiber which becomes the Service Activation Date. Customer will receive service once billing occurs.

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

Please note: This is not an invoice. You will be invoiced by the City of Decatur separately. This quote is valid until 1/31/2018

37-6001311
Customer FEIN (##-#######) Billing Start Date

Print Customer Representative Name Title

Customer Representative Signature Date

Print City of Decatur Representative Name Title

City of Decatur Representative Signature Date

RESOLUTION NO. R____________

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING AGREEMENT AND ASSOCIATED SALES ORDER WITH THE MACON COUNTY SHERIFF'S OFFICE TO OBTAIN INTERNET ACCESS THROUGH THE CITY OF DECATUR FIBER NETWORK

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Memorandum of Understanding Agreement presented herewith to the City Council between the City of Decatur, Illinois and the Macon County Sheriff's Office, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Manager be, and they are hereby, authorized and directed to sign said agreement in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 16th day of January, 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
DEBRA G. BRIGHT, CITY CLERK

Memorandum of Understanding

This Memorandum of Understanding ("**MOU**"), is made effective as of ______________________, 2018 ("**Effective date**") by and between the City of Decatur, an Illinois Municipal Corporation, with an address of 1 Gary K. Anderson Plaza, Decatur, IL 62523 ("**CITY**") and the Macon County Sheriff's Office ("**Customer**"). Each may be referred to herein as a "**Party**" and collectively as the "**Parties**".

ARTICLE 1 - GENERAL

1.1 Agreement Structure. The purpose of this MOU is to provide general terms, conditions and a framework within which Customer may from time to time purchase certain transport, dedicated internet access and colocation services ("**Services**") from CITY for the Customer's sole use. The MOU and Service Order(s) (as defined in Section 1.2 below) and any other attachments incorporated therein shall collectively be referred to as the "**Agreement**".

1.2 Orders for Services. Customer may request the CITY to provide Services by submitting a Service Order on a form provided by the CITY from time to time ("**Service Order**") in accordance with the procedures set forth in this Agreement. Customer acknowledges and agrees that they are solely responsible for the accuracy of all Service Orders and other information that it provides to the CITY. Each accepted Service Order shall incorporate by reference, and shall be subject to, the terms and conditions of this Agreement. Service Orders shall clearly set forth the term, pricing, service type and location(s), monthly recurring charge ("**MRC**"), non-recurring charge ("**NRC**"), and any additional specific terms for the Services. All Service Orders shall be subject to acceptance by the CITY.

1.3 Order of Precedence. In the event of an express conflict between a term(s) of this MOU and/or Service Order, precedence will be given in the following order: (a) the Service Order but solely with respect to the Service covered by that Service Order and provided that an authorized representative of the CITY has executed such Service Order; and (b) this MOU.

1.4 Acceptable Use Policy. Customer agrees to be bound by CITY's Acceptable Use Policy which set forth in Exhibit A (attached hereto and incorporated as reference) when utilizing the CITY Fiber Network in fulfillment of active service orders from the Customer.

ARTICLE 2 - TERM

2.1 MOU Term. This MOU shall be in effect for a period of One (1) year from the Effective Date ("**Initial Term**") unless terminated earlier as otherwise provided for in this MOU, and shall automatically renew for one (1) year periods thereafter (each a "**Renewal Term**" and together with the Initial Term, shall be referred to as the "**Term**") until either Party notifies the other Party of its intent not to renew the MOU at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. Notwithstanding the foregoing, in the event that any Service Order remains in effect following such termination, this MOU shall govern and continue in effect with regard to such Service Order until the termination of such Service Order.

2.2 Service Order Term. The term of each Service Order shall commence on the Service Activation Date for such Service and continue for the period of time specified in that Service Order ("**Service**

Term"), unless terminated earlier as otherwise provided for in this Agreement. Thereafter, unless otherwise stated in the Service Order, the term of each such Service Order shall automatically renew for one (1) year periods (each a "**Service Renewal Term**") pursuant to the terms of the Agreement until terminated by either Party upon thirty (30) days written notice prior to the end of the Service Term or the then current Service Renewal Term; provided, however, that Customer shall continue to be responsible for payment to the CITY for the Services to be terminated through the end of the thirty (30) day notice period plus any early termination charges which may apply. Customer will not receive notice of a Service Term or Service Renewal Term expiration date. After the Service Term and during any Service Renewal Term, the CITY reserves the right to increase rates for any services provided thereunder upon at least thirty (30) days' notice.

ARTICLE 3 – SERVICE ORDER PROCEDURE

3.1 To order a Service, Customer must execute a Service Order provided by the CITY. Customer may order additional Services from time to time by executing additional Service Orders. Upon receipt of an executed Service Order, the CITY will either: (a) accept the Service Order by signing and returning it; or (b) request clarification of information on the Service Order; or (c) reject the Service Order. The CITY shall be under no obligation to accept a Service Order.

3.2 After installing a Service, the CITY will email an order completion notification to Customer to the email address designated by Customer. If Customer does not notify the CITY in writing within seventy-two (72) hours following receipt of the order completion notification that the Services do not conform to the CITY's specifications (with evidence of such non-conformance included in the notice), or if the CITY has not performed the testing ensuring compliance with service specifications listed in service order "**Acceptance Testing**" due to Customer's failure to satisfy any of its obligations under this MOU related to installation, or if Customer begins using the Service for any purpose other than testing, the Service shall be deemed accepted, and such date shall constitute the "**Service Activation Date**."

ARTICLE 4 – BILLING AND PAYMENT

4.1 **Credit and Deposit.** If requested by the CITY, Customer shall complete and submit CITY's standard credit application. The CITY may from time to time conduct a review of Customer's credit rating and payment history. The CITY may require Customer to pay a deposit before acceptance of a Service Order. Additionally, for any existing Services, the CITY may require (i) Customer to pay a deposit or (ii) an increase in the existing deposit, upon the failure of Customer to submit payment of any amount by the Due Date as a condition to the continued provision of such existing Services. The CITY shall refund any amount of deposit paid pursuant to this Section, less any amount for payments that Customer still owes to the CITY, when the CITY determines in good faith, based on Customer's credit rating and payment history, that such deposit is no longer necessary to ensure payment, but in no event later than after the termination of all Services and termination of this Agreement.

4.2 **Billing Commencement.** The CITY will commence billing and Customer shall be liable for payment for Services upon the Service Activation Date.

4.3 **Invoicing and Payment Terms.** The CITY will provide Customer with an annual itemized invoice, for the Services together with all other charges due. All amounts due the CITY are payable in full within thirty (30) days from date of invoice ("**Due Date**"). Invoice amounts not paid on or before the Due Date shall bear interest at the rate of one and one-half percent (1.5%) per month or the highest lawful rate, whichever is lower. Unless otherwise stated in the Service Order or Service Schedule, the CITY shall invoice Customer for any NRC upon acceptance of a Service Order.

4.4 Invoice Disputes. To the extent that Customer disputes any portion of an invoice, Customer shall notify the CITY in writing and provide detailed documentation supporting its dispute within thirty (30) days of the invoice date or the Customer's right to any billing adjustment shall be waived. In the event of a billing dispute, Customer shall pay all undisputed amounts by the invoice due date. If the dispute is resolved against Customer, Customer shall pay such amounts due plus interest as set forth in Section 4.3 from the date the payment was originally due. A dispute may not be based upon a claim that all or a portion of the charges for the Services were incurred by unauthorized users.

ARTICLE 5 – CANCELLATION

5.1 Cancellation. Customer may cancel a Service Order at any time prior to the date of Service Order Acceptance for such Service without any further liability. In the event Customer requests cancellation of a Service after Service Order Acceptance and prior to the date the CITY has sent a Service Activation Notice for such Service, Customer shall be obligated to pay the CITY for any costs the CITY has incurred in provisioning the Service prior to the date of cancellation, including, but not limited to, any contracts entered into by the CITY in connection with this Agreement and any completed or incomplete installation services rendered. If Customer requests cancellation at any time on or after the date the CITY has sent a Service Activation Notice to Customer with 30 days' notice, then Customer shall be liable for the early termination charges set forth in Article 6 below.

ARTICLE 6 – EARLY TERMINATION

6.1 Early Termination. In the event that Customer terminates any Service after the Service Activation Date but prior to the end of the Service Term or Service Renewal Term, or the CITY terminates Services pursuant to a Customer Default, Customer shall be subject to early termination charges equal to (i) 50% of the remaining reoccurring charges in the term; plus (ii) any and all installation charges, reasonable construction costs, charges from termination of Third Party Services, or other charges or costs which have been incurred by the CITY in providing Customer with Services. Customer may exercise such right to terminate for convenience by providing at least thirty (30) days prior written notice. The Parties agree that the charges in this Section are a genuine estimate of the CITY's actual damages in the event Customer terminates for convenience and are not a penalty.

ARTICLE 7 - EQUIPMENT AND INSTALLATION

7.1 CITY Equipment. The CITY, or its agent, may provide, install, maintain, repair, operate and control the CITY's equipment including but not limited to fiber, conduit, man holes, hand holes, ducts, electrical and optical equipment ("**CITY's Equipment**"). CITY's Equipment shall remain the sole and exclusive property of the CITY, and nothing contained herein shall give or convey to Customer, or any other person, any right, title or interest whatsoever in the CITY's Equipment, notwithstanding that it may be, or become, attached to, or embedded in, realty. Customer shall not tamper with, remove or conceal any identifying plates, tags or labels identifying the CITYS's ownership interest in the CITY's Equipment. Customer shall not adjust, align, attempt to repair, relocate or remove the CITY's Equipment, except as expressly authorized in writing by the CITY. Customer shall be liable for any loss of or damage to the CITY's Equipment caused by Customer's negligence, intentional acts, or unauthorized maintenance and shall reimburse the CITY for the same, within thirty (30) days after receipt by Customer of a request for reimbursement.

7.2 CITY Access to Customer Premises. Where applicable, Customer shall provide the CITY with access to all Customer locations for purposes of installation, maintenance, and repair of CITY Equipment on Customer premises. The CITY shall provide reasonable notice under the circumstance to Customer prior to entering Customer's point of presence to install, maintain or repair any of the CITY Equipment. Customer will provide a safe place to work and comply with all applicable laws regarding the working conditions on the Customer premises.

7.3 Customer Equipment. Equipment and service beyond the point of demarcation and/or interconnection between CITY facilities and terminal equipment and the wiring at the point of demarcations shall be the responsibility of Customer. If Customer provides its own equipment, the CITY shall have no obligation to install, maintain or repair the equipment. If, on responding to a Customer initiated service call, the CITY and Customer jointly determine that the cause of the service deficiency was a failure, malfunction or the inadequacy of equipment other than the CITY's Equipment, Customer shall compensate the CITY for actual time and materials expended during the service call.

ARTICLE 8 - MAINTENANCE

8.1 Maintenance. The CITY holds a contract with a third party service vendor and has agreements in place to maintain a 24 hours, 7 days a week, 365 days per year (24x7x365) Network Operations Center (NOC) and Communications Management Center (CMC) who monitors the network, responds to customer requests, performs network troubleshooting and engages network engineers to resolve network issues and incidences. The CITY IT Help Desk will provide the first level of support and utilizes a trouble ticketing program to track progress. CITY IT Help Desk can be reached 24x7x365 by dialing (217)424-2703. The CITY shall perform regular and emergency maintenance on the network including upgrades to hardware and software, configuration changes or enhancements, or to increase network capacity and performance. The CITY, in conjunction with its third party vendors, has established a six hour maintenance window on Saturday morning beginning at 12:01 AM and concluding at 6:00 AM Central Time. The CITY will perform emergency network maintenance outside of this maintenance window based on the urgency of the maintenance. Customers of the network will be notified by email at least five business days in advance of planned maintenance and the CITY will attempt, when reasonably possible, to notify customers by email for emergency maintenance outside the maintenance window.

ARTICLE 9 - DEFAULT; SUSPENSION OF SERVICE

9.1 Customer Default.

9.1.1 Customer is in default of this MOU if Customer (a) fails to cure any monetary breach within five (5) days of receiving notice of the breach from the CITY; (b) fails to cure any non-monetary breach of any terms of the agreement within thirty (30) days of receiving notice of the breach from the CITY; or (c) files or initiates proceedings or has proceedings filed or initiated against it, seeking liquidation, reorganization or other relief (such as the appointment of a trustee, receiver, liquidator, custodian or such other

Official) under any bankruptcy, insolvency or other similar law (each such event shall be a "**Customer Default**").

9.1.2 In the event of a Customer Default, the CITY may suspend Services to Customer until Customer remedies the Customer Default, or the CITY may terminate this MOU and/or any or all of the Services being provided hereunder. The CITY may at its sole option, but without any obligation, cure a non-monetary breach at Customer's expense at any point and invoice Customer for the same. These remedies are in addition to and not a substitute for all other remedies contained in this MOU or available to the CITY at law or in equity.

9.2 CITY Default.

9.2.1 CITY is in default of this MOU if the CITY fails to cure any non-monetary breach of any material term of this MOU within thirty (30) days of receiving written notice of the breach from Customer ("**CITY Default**").

9.2.2 Customer recognizes that the CITY is sharing the same communication infrastructure and connectivity ("**Network**") that the Customer is using under this agreement. The CITY has a vested interest in maintaining high reliability in the network and will use its best resources and efforts to maintain a goal of 100% network availability with the core components of the network. In the event the CITY is unable to resolve an outage within a 24 hours period, the CITY will be found to be in Default and the Customer may terminate the Services and this Agreement upon written notice to the CITY. Any termination shall not relieve Customer of its obligations to pay all charges incurred hereunder prior to such termination.

ARTICLE 10 - IMPOSITIONS

10.1 All charges for the Services are exclusive of any Impositions (as defined below). Except for taxes based on CITY's net income, Customer shall be responsible for payment of all applicable taxes that arise in any jurisdiction, including, without limitation, value added, consumption, sales, use, gross receipts, excise, access, bypass, franchise fees, rights of way fees or charges, license or permit fees, or other taxes, duties, fees, charges or surcharges (including regulatory fees), however designated, imposed on incident to, or based upon the provision, sale, or use of the Services ("**Impositions**"). Such Impositions may be shown on invoices as cost recovery fees. If Customer is entitled to an exemption from any Impositions, Customer is responsible for presenting the CITY with a valid exemption certificate in a form reasonably acceptable to the CITY. The CITY will give effect to any valid exemption certificate provided in accordance with the foregoing sentence to the extent it applies to any Service billed by the CITY to Customer following the CITY's receipt of such exemption certificate. Customer shall indemnify, defend and hold the CITY harmless from payment and reporting of all such Impositions, including costs, expenses, and penalties incurred by the CITY in settling, defending or appealing any claims or actions brought against the CITY related to, or arising from, the non-payment of Impositions.

ARTICLE 11 – CONFIDENTIALITY

11.1 Each party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Each party recognizes and acknowledges that the Parties are each subject to the laws of the State of Illinois and the Freedom of Information Act and, as such, will comply with the provisions of the Act as required by law. Customer information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. Any request for documents related to this Agreement shall be provided to the other Party in sufficient time for an objection to disclosure of the requested documents to be made. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law, either during the period of the contract or thereafter. The Parties must return any and all confidential data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of either Party, or notify the Party of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party, received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party, now is or later becomes publicly know through no breach of confidentiality obligation by the receiving Party, or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

ARTICLE 12 – CUSTOMER'S REPRESENTATIONS AND WARRANTIES

12.1 Customer both represents and warrants each of the following:

- It has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder and to manage and control and ensure each individual or entity that Customer authorizes, permits or allows to access to the related services and equipment or facilities also complies with the terms of this Agreement in exercising such individual's access.

- This Agreement has been duly and validly authorized, executed and delivered by Customer and constitutes its valid and binding obligation.

- In performing its obligations hereunder, Customer will comply with all laws, rules and regulations of all governmental bodies having jurisdiction. Customer acknowledges that it is solely responsible for being aware of, and in compliance with, these applicable laws, rules and regulations, and that the CITY shall not be liable or responsible for Customer's failure to comply.

- Customer holds all required regulatory authorizations and permits to perform this Agreement according to its terms.

- Customer's obligations under this Agreement do not conflict with any other agreement.

ARTICLE 13 – CITY REPRESENTATIONS AND WARRANTIES

13.1 The CITY represents and warrants the following:

- The CITY has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder.
- This Agreement has been duly and validly authorized, executed and delivered by the CITY and constitutes its valid and binding obligation.
- In performing its obligations hereunder, the CITY will comply with all laws, rules and regulations of all governmental bodies having jurisdiction.
- The CITY holds all required regulatory authorizations and permits to provide the Services identified herein.

ARTICLE 14 – DISCLAIMER OF WARRANTY

14.1 Except for express warranties set forth in the Agreement the CITY disclaim all express or implied warranties, including without limitation, warranties of title, non-infringement, merchantability, or fitness for a particular purpose. Except as expressly set forth in the Agreement, customer assumes total responsibility for use of the services. In addition to any other disclaimers of warranty stated in the Agreement, the CITY makes no warranty, guarantee, or representation, express or implied, that all security threats and vulnerabilities will be detected or that the performance of the services will render Customer's systems invulnerable to security breaches. Customer is responsible for Customer's own network security policy (including applicable firewall and Network Address Translation (NAT) policies) and security response procedures.

ARTICLE 15 – LIMITATION OF LIABILITY

15.1 Neither Party, their affiliates, agents, or contractors shall be liable for any indirect, incidental, special, reliance, punitive, or consequential damages or for any loss of, or cost to recover, data, use, business, revenues, profits, or goodwill relating to the services performed under this Agreement, or any action or omission relating to third parties, regardless of the legal theory under which such liability is asserted. Neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement. Any Customer claims relating to this Agreement must be brought within sixty (60) days following the end of the term or termination.

ARTICLE 16 – LIMITATION OF SERVICE

16.1 Notwithstanding any other provision in this Agreement, this Agreement applies only to services provided directly to the Customer for the Customer's use. These provisions shall not apply to offerings by the Customer for services to third parties. This Agreement does not constitute a joint undertaking for the furnishing of any service to customers or other third parties of the Customer. Services provided to the Customer under this Agreement may be connected to other facilities between certain locations and thereby constitute a portion of end-to-end service furnished by the Customer to its customers or third parties. The CITY does not undertake to offer any services to any person or entity other than the Customer.

ARTICLE 17 - INDEMNIFICATION

17.1 To the extent permitted by law, Customer shall indemnify and hold harmless the CITY, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by the Customer of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from Customer's negligent performance; or (c) any act, activity or omission of the Customer or any of its employees, representatives, or agents. Neither Party shall be liable for incidental, special, consequential or punitive damages. The CITY agrees to reasonably cooperate with Customer in the defense of any third party claim, and agrees that the Customer will have full control and authority over the defense and any settlements.

ARTICLE 18 – FORCE MAJEURE

18.1 Notwithstanding anything to the contrary contained in this Agreement neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement if such failure or delay of performance is due to causes beyond such Party's reasonable control ("**Force Majeure Event**"), including but not limited to: acts of God, fire, flood, explosion, storm or other catastrophic event; strikes or work stoppages; lockouts; acts of any government authority or of any civil or military authority including regulatory mandates; national emergencies; cable cut(s); sabotage; insurrections; riots; wars; and unforeseen acts of third Parties that cannot be avoided by acts of due care. Any delay resulting from a Force Majeure Event shall extend performance accordingly or excuse performance, in whole or in part, as may be reasonable.

ARTICLE 19 – MISCELLANEOUS PROVISIONS

19.1 IP Address Allocation Policy. CITY shall provide all Internet Protocol ("IP") addresses needed for Customer and its equipment to use for the sole purpose of using the CITY Fiber Network to access the Internet and Intranet, provided that CITY retains sole and absolute administrative control of each IP address provided, including without limitation, determining system requirements and deployment of each IP address, monitoring system use, and denying assignment of or revoking assignments of addresses. Use of CITY addresses on other provider networks without CITY's written consent is prohibited.

19.2 Applicable Law. This Agreement will be governed by the laws of the State of Illinois, without reference to its choice of law rules.

19.3 Right and Authority. Each of the Parties hereto represents and warrants to the other that this Agreement shall be binding upon and insure to the benefit of each of the Parties hereto and their respective agents, servants, employees, representatives, affiliates, heirs, executors, transferees, successors, and assigns, as the case may be.

19.4 Notices. If to CITY: All inquiries and notices shall be addressed to City of Decatur, Attn: IT Director at 1 Gary K. Anderson Plaza, Decatur, Illinois 62723, by telephone at 217-424-2703 or by email at MIS@decaturil.gov.

If to Customer:

For Administrative and Maintenance Notices:

______________________________________ (Name)

______________________________________ (Address)

______________________________________ (City, State, Zip)

______________________________________ (Phone)

______________________________________ (Email)

For Legal Notices:

______________________________________ (Name)

______________________________________ (Address)

______________________________________ (City, State, Zip)

______________________________________ (Phone)

______________________________________ (Email)

19.5 Severability. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, the Parties shall negotiate in good faith to agree on a substitute provision that is legal and enforceable and is as near as possible consistent with the intentions underlying the original provision. If the remainder of this Agreement is not materially affected by such declaration or finding and is capable of substantial performance, then the remainder shall be enforced to the extent permitted by law.

19.6 Interpretation. The construction of this Agreement shall not be construed against the Party causing its preparation but shall be interpreted on the basis of the plain meaning of the terms used which have been reviewed by both Parties in consultation with their respective counsel. Any provision of this Agreement officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination.

19.7 Modifications. The CITY may have the need to modify the service or business aspects of this Agreement from time to time due to changes in service or availability, and reserves the right to do so. The CITY shall provide 30 days prior written notice to Customer of any modification adopted by the CITY. The CITY will not change any legal terms and conditions in this agreement without the prior approval of Customer.

19.8 Assignability. Customer may not assign this Agreement or any of its obligations, duties or burdens arising hereunder, without the CITY's consent. A transfer or assignment in violation of this

Section 19.8 shall constitute a material breach of this Agreement. CITY will not assign this Agreement, in whole or in part, to a private entity without the prior written consent of Customer.

19.9 Remedies. The rights and remedies of the CITY hereunder shall not be mutually exclusive; i.e., the exercise of one (1) or more of the provisions hereof shall not preclude the exercise of any other provision hereof. Customer acknowledges, confirms and agrees that damages may be inadequate for a breach or a threatened breach of this Agreement and, in the event of a breach or threatened breach of any provision hereof, the respective rights and obligations hereunder shall be enforceable by specific performance, injunction or other equitable remedy. Nothing contained in this Agreement shall limit or affect any rights at law or by statute or otherwise for a breach or threatened breach of any provision hereof, it being the intent of this provision to clarify that the respective rights and obligations of the Parties shall be enforceable in equity as well as at law or otherwise.

19.10 Entire Agreement. This Agreement and all applicable Service Orders consists of all the terms and conditions contained herein which articulate the full and complete understanding of the Parties pertaining to the subject matter of this Agreement. This Agreement supersedes any prior or subsequent understandings, proposals, representations, discussions, and/or agreements (oral or written), absent a specific reference therein superseding this Agreement.

19.11 Headings. The section headings in this Agreement are inserted as a matter of convenience and in no way define, limit, or describe the scope of extent of such section, or affect the interpretation of this Agreement

19.12 No Third Party Rights. This agreement is made only between the Parties hereof and shall not establish rights in any third party as a third party beneficiary or otherwise.

Macon County Sheriff's Office	City of Decatur – An Illinois Municipality
Signature:	Signature:
Name:	Name:
Date:	Date:
Title:	Title:

EXHIBIT A

Acceptable Use Policy

Definitions

1. Email "**bombing**" is characterized by abusers repeatedly sending an identical email message to a particular address.
2. Email "**spamming**" is a variant of bombing; it refers to sending email to hundreds or thousands of users (or to lists that expand to that many users). It may also occur innocently, as a result of sending a message to mailing lists and not realizing that the list explodes to thousands of users, or as a result of an incorrectly setup responder message.
3. "**Flooding**" occurs when a target machine is flooded with TCP connection requests. The target system host becomes extremely slow, crashes or hangs. Broadcast or "**smurf**" attacks causes network links to become overloaded. The "**smurf**" attack sends a constant stream of echo requests "pings" to the broadcast address of a subnet.

Acceptable Use Policy

This Acceptable Use Policy (hereafter referred to as 'AUP') specifies certain actions prohibited by the CITY for users of the City Fiber Network. The CITY reserves the right to modify this Policy at any time to stay in compliance with all known laws, regulations, policies, and security requirements that may be established by appropriate legislative or regulatory authorities or enacted by CITY management or Legal Counsel. Customer unconditionally accepts the terms of this policy.

Authorized Use

CITY Fiber services are for the use of authorized users only and are subject to routine network monitoring by CITY staff to audit network security and performance. The city reserves the right to deny IP addresses or revoke IP addresses and/or deny service to any Customer violating the AUP.

Illegal Use

The CITY Fiber may be used only for lawful purposes. Transmission, distribution or storage of any material in violation of any applicable law or regulation coming through the City Fiber Network is prohibited. Illegal use includes, but is not limited to, material protected by copyright, trademark, trade secret or other intellectual property rights which is being used without proper authorization; government and military data protected by law and applicable national security policies and concerns; Customer data protected by public policy; and material that, in the CITY's sole discretion, is obscene, defamatory, constitutes an illegal threat, or violates export control laws or any other laws or applicable regulations, or any use which compromises the integrity of the City Fiber Network or any other network connected to the City Fiber Network.

System and Network Security

Violations of system or network security are prohibited, and may result in criminal and/or civil liability. Customer use of CITY Fiber Network constitutes consent to the CITY's routine network monitoring. Should any violations of the law or this AUP be discovered during monitoring, the CITY will involve and cooperate with local, Illinois, and Federal law enforcement authorities for resolution. Examples of unlawful acts and system or network security violations include, but are not limited to, the following:

1. Unauthorized access to or use of data, systems or networks, including any attempt to probe, damage, scan or test the vulnerability of a system or network or to breach security or authentication measures

without express authorization of the CITY. The CITY may scan or test the vulnerability of CITY Fiber Networks that it is responsible for or manage.

2. Unauthorized monitoring of data or traffic on any network or system without express authorization of the owner of the network or system.

3. Interference with service to any user, host or network including, without limitation, email "**bombing**", email "**spamming**", flooding, deliberate attempts to overload the network or system. Broadcast or "**smurf**" attacks is prohibited.

4. Unauthorized access to any data, network, or system from a network or system for any purpose which is not lawful or which is intended to do harm.

5. Forging any part of TCP-Internet Protocol packet header or header information in an email or a newsgroup posting. Electronic forging of any kind to include, but not limited to, IP addresses, domains and business names.

Fiber Broadband Service Order
City of Decatur Illinois
 # 1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

Customer Name: **Macon County Sheriff's Office**
Customer Site ID: **DECFIBER - MCSO**
Service Term : **1 Year (12 Months)**
Service Activation Date :

City of Decatur Illinois	Customer
City of Decatur Information Technology Dept.	
City of Decatur Illinois	Macon County Sheriff's Office
1 Gary K. Anderson Plaza	333 S Franklin St
Decatur, Illinois 62523-1196	Decatur, Illinios 62523
Phone: (217)-424-2703	Phone: (217)424-0864
mis@decaturil.gov	JBUTTS@SHERIFF-MACON-IL.US

Billing Information	Same As Above
Billing Contact	
Billing Address 1	
Billing Address 2	
Billing City, St, ZIP	
Billing Phone	
Billing Contact e-mail	

Non-Recurring Charge (NRC) - One Time Charges	Unit Cost	Quantity	Extended Cost
IP Adresses Requested	$0.00	7	$ -
			$ -
Total One Time Charges			**$ -**

Monthly Recurring Charge (MRC)	Unit Cost	Quantity	Extended Cost
100 Mbps Internet Bandwidth / 1 Year Term at ($4.50 per MB per Month)**			
Monthly Service Fee	$450.00	12	$ 5,400.00
			$ -
Total Service Charges			**$5,400.00**

TOTAL THIS SERVICE ORDER- **$5,400.00**

This service order is subject to terms and conditions of the Memorandum of Understandng ("MOU") currently in place between Customer and the City of Decatur. The Service Order may, from time to time, be modified at the Customer's written request and upon approval of the City of Decatur. In the event of a conflict between the MOU and this Service Order, this Service Order shall have precedence over the MOU.

The monthly charges in this Service Order are based on a 12 Month Service term. Any termination or cancellation of service before the end of the term shall be subject to an early termination fee of 50% of the remaining monthly service fees in the term. Customer acknowledges and agrees to pay this fee upon early termination or cancellation.

**The City of Decatur will commence annual billing after customer acceptance of the fiber which becomes the Service Activation Date. Customer will receive service once billing occurs.

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

Please note: This is not an invoice. You will be invoiced by the City of Decatur separately. This quote is valid until 2/1/2018

Customer FEIN (##-#######) Billing Start Date

Print Customer Representative Name Title

Customer Representative Signature Date

Print DoIT Representative Name Title

DoIT Representative Signature Date

DATE: 1/16/2018

MEMO: No. 18-03

TO: Honorable Mayor Julie Moore Wolfe, and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, Director of Economic and Community Development
Richelle D. Irons, Neighborhood Services Manager

SUBJECT:
Subrecipient Agreement for Coalition of Neighborhood Organizations (CONO)

SUMMARY RECOMMENDATION:
Staff recommends approval of the attached subrecipient agreement with the Coalition of Neighborhood Organizations (CONO) for neighborhood related activities.

BACKGROUND:
Each year the City's Neighborhood Service's Division prepares a sub recipient agreement that outlines funds to be provided to CONO and defines eligible activities. The amount allocated is $5,000 and the agreement will expire in December 2018. Activities include but are not limited to: Neighborhood grants, the annual Neighborhood Awards event, education projects, room rental for monthly meetings, the annual neighborhood network conference (Regional Neighborhood Network Conference) and marketing.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:
CONO President Sue Lawson and Executive Board

STAFF REFERENCE: Additional questions can be forwarded to Richelle D. Irons at 424.2864 or Rirons@decaturil.gov.

BUDGET/TIME IMPLICATIONS: N/A

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Agreement	Backup Material

RESOLUTION NO. ____________

FY 2018
RESOLUTION AUTHORIZING SUBRECIPIENT AGREEMENT WITH THE COALITION OF NEIGHBORHOOD ORGANIZATIONS (CONO)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Subrecipient Agreement for the FY 2018, between the City of Decatur Illinois and the Coalition of Neighborhood Organizations (CONO) for administration of neighborhood activities be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor, the Director of Economic and Community Development, and the City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement between the City of Decatur, Illinois and CONO for an amount not to exceed five thousand dollars, ($5,000).

PRESENTED and ADOPTED this 16th day of January, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

FY 2018 SUBRECIPIENT AGREEMENT

THIS AGREEMENT entered this **16th** day of **January** 2018 by and between the City of Decatur, Illinois (herein called the "City") and the **Coalition of Neighborhood Organizations (CONO)** (herein called the "Subrecipient").

WHEREAS, the City wishes to engage the Subrecipient to assist the City in utilizing such funds in accordance with City, State and Federal guidelines and regulations;

NOW, THEREFORE, it is agreed between the parties hereto that;

I. STATEMENT OF WORK:

A. **Activities**:

The Subrecipient will be responsible for administering activities for the FY2018 program year in a manner satisfactory to the City and consistent with any standards required as a condition of providing these funds. Such programs will include the following eligible activities:

Activity #1
Increase participation and recruitment efforts which will include hosting monthly organizational meetings of neighborhood organizations to promote, develop and assist neighborhood groups with activities, and continue CONO activities and initiatives; Goal: 3 neighborhood grants.

Activity #2
Partner with faith-based organizations and other nonprofits, including the local school district to provide educational training in arts, home maintenance and beautification. Youth and adults will participate in classes that teach pottery and life skills for homes and horticulture. Goal: 75+ youth and 75+adults.

Activity #3
Neighborhood leaders will attend Regional Neighborhood Network Conference to highlight successes taking place in our city as well as learn from other participating cities what is working. The goal is to bring back ideas and implement projects on how we can improve our neighborhoods; Goal: 10 participants.

General Administration

The CONO Executive Board will be responsible for monthly reporting activities and issuing grants to assist neighborhood groups with literacy, neighborhood building and/or life skill activities. A monthly report should include detail information gathered about expenditures, meeting attendance, grants, and activities.

Levels of Accomplishment - Performance Goals

A. In addition to the normal administrative services required as part of this Agreement, the Subrecipient agrees to provide the following levels of program services with a completion date as follows:

Total Units	Completion Date
Activity #1 – (3) neighborhood organization grants Activity #2 – (75+) youth and (75+) adults to provide life skills for homes and horticulture Activity #3 (10) neighborhood residents participating in RNNC	December 8, 2018

B. **Staffing**

Executive Board - 100%
Activities will be carried out by the Executive Board.

C. **Performance Monitoring**

The City will monitor the performance of the Subrecipient against the goals and performance standards. Substandard performance as determined by the City will constitute noncompliance with this agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time as specified by the City then, after being notified by the City, contract suspension or termination procedures will be initiated.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall NOT begin until a **Notice to Proceed** has been issued by the Neighborhood Services Division—Department of Economic and Community Development. The term of this Agreement and the provisions herein shall end **December 8, 2018**.

III. BUDGET

Line Item	Amount
Neighborhood Awards Program	
Awards	$100
Monthly Meetings	
Room Rental ($40 @ 9 mos.) December Meeting	$360 $100
Regional Neighborhood Network	
Lodging Expenses (5 rooms) Registration (10 people)	$1,400 $1,000
Neighborhood Project Grants	$300
PO Box	$ 80
Education Projects	
Arts Home Maintenance & Beautification	$260 $1,400
TOTAL	**$5,000**

Any **indirect costs** charged must be consistent with the conditions of Paragraph VIII (C.) (2.) of this Agreement. In addition, the City may require a more detailed budget breakdown than the one contained herein and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the City. Any amendments to this budget must be approved in writing by the City and the Subrecipient. Budget changes will not take effect until after they are approved. Expenditures that occur as a result of budget changes that have not been approved will not be reimbursed.

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the City under this contract shall not exceed **$5,000**. Draw downs for the payment of eligible expenses shall be made against the line item budgets specified in the agreement and in accordance with performance.

V. NOTICES

Communication and details concerning this contract shall be directed to the following contract representatives; or as later designated:

Information Requested	Grantor (City of Decatur)	Subrecipient
Contract Representatives	Richelle D. Irons	Sue Lawson
Street Address	One Gary K. Anderson Plaza	P.O. Box 3294
City, State, Zip Code	Decatur, Il 62522	Decatur, IL 62524
Telephone	217-424-2864	217-201-7221
Fax Number	217-424-2728	217-872-7221
e-Mail Address	Rirons@decaturil.gov	cono3294@yahoo.com

VI. SPECIAL CONDITIONS

The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

VII. GENERAL CONDITIONS

A. General Compliance

The Subrecipient agrees to comply with all applicable federal, state and local laws and regulations governing the funds provided under this contract.

B. Independent Contractor

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance as the Subrecipient is an independent Subrecipient.

C. Hold Harmless

The Subrecipient shall hold harmless, defend and indemnify the City from any and all claim, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient performance or nonperformance of the services or subject matter called for in this Agreement.

D. Worker's Compensation

The Subrecipient shall provide workers' compensation insurance for all employees involved in the performance of this contract.

E. Insurance and Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage. Although the City pays out on a reimbursement basis, exception can be made under special circumstances. Under those circumstances, and as a minimum, the Subrecipient shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the City.

F. Grantor Recognition

The Subrecipient shall ensure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. Amendments

The City or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the City Council. Such amendments shall not invalidate this Agreement, nor relieve or release the City or the Subrecipient from its obligations under this Agreement.

The City may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the City and the Subrecipient.

H. **Suspension or Termination**

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial termination of the Scope of Service in paragraph 1.A above may only be undertaken with the prior approval of grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the Subrecipient under this Agreement shall, at the option of the City, become the property of the City, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The City may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations, or provisions referred herein; and the City may declare the Subrecipient ineligible for any further participation in City contracts, in addition to other remedies provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the City may withhold future payment of said contract funds until such time as the Subrecipient is found to be in compliance by the City, or is otherwise adjudicated to be in compliance.

VIII. ADMINISTRATIVE REQUIREMENTS

Uniform administrative requirements
The agreement shall require the subrecipient to comply with applicable uniform administrative requirements.

A. **Financial Management**

1. Accounting Standards

The Subrecipient agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. **Documentation and Record-Keeping**

1. Records to be maintained

The Subrecipient shall maintain all records that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

a. Records providing a full description of each activity undertaken;
b. Records required determining the eligibility of activities;
c. Records documenting compliance with the fair housing and equal opportunity components

2. Retention

The Subrecipient shall retain all records pertinent to expenditures incurred under this contract for a period of five (5) years after the termination of all activities funded under this Agreement. Records for nonexpendable property acquired with funds under this contract shall be retained for five (5) years after final disposition of such property. Records for any displaced person must be kept for five (5) years after he/she has received final payment.

3. Client Data

The Subrecipient shall document and provide data demonstrating client eligibility for services provided. Such data shall include, but not be limited to: client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to the City monitors or their designees for review upon request.

4. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited by the Right to Financial Privacy Act of 1978 unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Records and Property and Reversion of assets

The Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved, or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions.

Reversion of assets. Under this agreement upon its expiration the Subrecipient shall transfer to the recipient any funds on hand at the time of expiration and any accounts receivable attributable to the use of those funds.

6. Objectives

The Subrecipient agrees to maintain documentation that demonstrates that the activities carried out with funds provided under this contract meet one or more of the following objectives - 1) benefit low/moderate income persons; 2) aid in the prevention or elimination of slum or blight; 3) meet community development needs.

7. Close-outs

Subrecipient obligation to the City shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to; making final payments, disposing of program assets, (including the return of all unused materials, equipment, program income balances, and receivable accounts) to the City, and determining the custodianship of records.

8. Audits and Inspections

All Subrecipient records with respect to any matters covered by this agreement shall be made available to the City, grantor agency, or their designees, at any time during normal business hours, as often as the City or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments.

C. **Reporting and Payment Procedures**

1. Budgets

The Subrecipient will adhere to the detailed contract budget, as revised (if applicable), that was submitted with the application and attachment to the contract infers acceptance by the City. The City and the Subrecipient may agree to revise the budget from time to time as mutually agreed, only if it remains in conformance with City Council's wishes.

2. Payment Procedures

The City will pay to the Subrecipient funds available under this contract based upon information submitted by the Subrecipient and consistent with any approved budget as long as they were incurred after the Notice to proceed was issued, and within the year as noted above. Payments will be made for eligible expenses actually incurred by the Subrecipient, and not to exceed actual cash requirements. The only exception is for pre-award costs approved at the time of the contract. In addition, the City reserves the right to liquidate funds available under this contract for costs incurred by the City on behalf of the Subrecipient.

3. Progress Reports

The Subrecipient shall submit regular progress reports to the City in the form and content as provided by the City on a **monthly** basis by the 8th of the month. The City retains the right to delay or with hold disbursements of payments after duly notifying the subrecipient in the event that progress reports are not received as scheduled.

D. **Procurement**

1. Compliance

The Subrecipient shall comply with current City policies concerning the purchase of equipment and shall maintain inventory records of all nonexpendable personal property as defined by such policy as may be procured with funds provided herein. As long as the Subrecipient continues to use the equipment for the clientele originally intended and in the manner originally intended, and as long as the Subrecipient continues to exist, the equipment shall be retained by the Subrecipient. However, in the event of a change in the clientele, use, manner, etc. of the equipment; and/or if the Subrecipient no longer exists, all equipment will revert back to the City.

2. Travel

The Subrecipient shall obtain written approval from the City for any travel outside the metropolitan area with funds provided under this contract.

IX. RELOCATION, ACQUISITION, AND DISPLACEMENT

The Subrecipient agrees to comply with city codes and ordinances, relating to the acquisition and disposition of all real property utilizing grant funds, and to the displacement of persons, businesses, nonprofit organizations and farms occurring as a direct result of any acquisition of real property utilizing grant funds. The Subrecipient agrees to comply with applicable City Ordinances, Resolutions, and Policies concerning displacement of individuals from their residences.

X. **PERSONNEL & PARTICIPANT CONDITIONS**

A. **Civil Rights**

1. Compliance

The Subrecipient agrees to comply with any applicable City and State Civil Rights ordinances and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11375 and 12086.

2. Nondiscrimination

The Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital status, or status with regard to public assistance. The Subrecipient will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352). In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted into the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected thereon, providing that the City and the United States of America are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with any federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 706) which prohibits discrimination against the handicapped in any federally assisted program. The City shall provide the Subrecipient with any guideline necessary for compliance with that portion of the regulations in force during the term of this contract.

B. **Affirmative Action**

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the City's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The City shall provide its Affirmative Action guidelines for assistance in setting up such a program if Subrecipient does not already have a plan in place. The Subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. MBE/WBE

The Subrecipient will use its best efforts to afford minority and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in the contract, the term "minority and female business enterprise" means a business at least fifty-one percent (51%) owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian Americans, and American Indians. The Subrecipient may rely on written representations by Subrecipients regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its subrecipients to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, or other authorized officials for purposes of investigation to ascertain compliance with the rules, regulations, and provisions stated herein.

4. Notifications

The Subrecipient will make available to all employees and/or will post in a conspicuous place, the Subrecipients commitments hereunder noted.

5. EEO/AA Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The Subrecipient will include provisions of Paragraphs X. A. Civil Rights, and B., Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each subcontractor or vendor.

C. **Employment Restrictions**

1. Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. OSHA

Where employees are engaged in activities not covered under the Occupational Safety and Health Act of 1970, they shall not be required or permitted to work, be trained, or receive services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to the participant's health or safety.

3. Labor Standards

The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276, 327-333) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Subrecipient shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the City for review upon request.

D. **Conduct**

1. Assignability

The Subrecipient shall not assign or transfer any interest in this contract without the prior written consent of the City thereto; provided, however, that claims for money due or to become due to the Subrecipient from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

2. Hatch Act

The Subrecipient agrees that neither funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

3. Conflict of Interest

The Subrecipient agrees with respect to conflict of interest and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. The Subrecipient further covenants that in the performance of this contract no person having such a financial interest shall be employed or retained by the Subrecipient hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City, or of any designated public agencies or Subrecipients which are receiving funds from the City of Decatur.

The Subrecipient further agrees to provide the City with a list of its current Board members and notify the City in writing within five (5) business working days if, during the course of this contract, any changes in Board membership occurs. However, it would be to the benefit of the Subrecipient to notify the City in advance with names of potential persons being considered for any office or position within the organization to relieve the Subrecipient of impending conflict of interest concerns.

4. Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the City prior to execution of such agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts, if necessary, shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all applicable provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the City along with documentation concerning the selection process.

5. <u>Lobbying</u>

The Subrecipient hereby certifies that:

a. No appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any contract, the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant, loan, or cooperative agreement;

b. If any funds other than appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, in connection with this contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;

c. It will require that the language of paragraph (d) of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly; and

d. Lobbying Certification – Paragraph d
This certification is a material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material, the City and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work for government purposes.

7. Religious Organizations

The Subrecipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following regulations insofar as they apply to the performance of this contract:

Clean Air Act, U.S.C., 1857, et seq.

Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued hereunder. (Environmental Protection Agency (EPA) Regulations pursuant to 40 CFR Part 50, as amended and the National Environmental Policy Act of 1969.

B. Flood Disaster Protection

The Subrecipient agrees to comply with the requirements of the requirements of the Flood Disaster Protection Act of 1973 (P.L.-2234) in regard to the sale, lease or other transfer of land acquired, cleared or improved under the terms of this contract, as it may apply to the provisions of this contract.

C. Lead Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, and in particular Subpart B thereof. Such regulations pertain to housing and require that all owners, prospective owners, and tenants or properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment, and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

City of Decatur

By: ______________________________
Julie Moore Wolfe, Mayor

Subrecipient--- CONO

By: __________________________
Sue Lawson, President

Attest: __________________________
City Clerk

Countersigned: ____
Director of Economic & Community Development

D E C A T U R F I R E D E P A R T M E N T
MEMORANDUM
18-01

Date: January 10, 2018

To: Honorable Mayor Julie Moore Wolfe
City Council Members

From: Tim Gleason, City Manager
Jeff Abbott, Fire Chief

RE: Purchase of Property for New Fire Station #5
330 W. Mound Rd.

SUMMARY RECOMMENDATION:

The Council is being asked to approve the purchase of property located at 330 W. Mound Rd. for the sum of $29,400.00. The property will be used for the construction of a new fire station to replace the current fire station #5 located at 225 E. Christine Drive.

BACKGROUND:

In 2015, the Decatur Fire Department consulted with Dewberry and Associates to perform a study of all the City's fire stations structural conditions. The study concluded that four (4) of the seven (7) fire stations were in acceptable condition to be rehabilitated and remain in service. The other three (3) stations were in poor condition and needed extensive rehabilitation that would exceed the cost to construct a new station. Therefore, the fire department began the rehabilitation of the four (4) stations that could be brought up to current standards.

The fire department then began looking for locations that would be suitable for the construction of new fire stations. The location at 330 W. Mound Rd. was deemed an acceptable location for the replacement fire station #5. A purchase option was agreed to with the current owners of the property pending City Council approval. Public meetings were held, and the Plan Commission voted to approve a conditional use permit for the location. The City Council then approved the zoning change to allow a fire station to be constructed on the property.

POTENTIAL OBJECTION: Unknown

STAFF REFERENCE: Jeff Abbott, Fire Chief, 424-2811. Chief Abbott will be at the council meeting to answer any questions the Council may have.

RESOLUTION NO. R 2018-

RESOLUTION AUTHORIZING CITY MANAGER TO PURCHASE
PROPERTY LOCATED AT 330 WEST MOUND ROAD, DECATUR, ILLINOIS

WHEREAS, the City of Decatur, Illinois, has need to build a fire station facility to replace an aging structure; and,

WHEREAS, the City of Decatur, Illinois, has an Option to purchase the property located at 330 West Mound Road, Decatur, Illinois; and,

WHEREAS, the location of 330 West Mound Road will be a desirable location for a fire station to be built.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Manager is authorized to purchase the property located at 330 West Mound Road, Decatur, Illinois, for an amount not to exceed Thirty Thousand Dollars ($30,000).

PRESENTED AND ADOPTED this 16th day of January 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

DATE: 1/9/2018

MEMO: Letter to the Decatur City Council Financial Management Department #2018 - 01

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Abatement of General Obligation Series 2017 Bond from the 2017 Property Tax Levy

SUMMARY RECOMMENDATION: It is recommended the City Council approve the attached ordinance at the January 16, 2018 City Council meeting.

BACKGROUND:
The City Council adopted Ordinance 2017-55 at the City Council meeting on December 18, 2017 setting the property tax levy for the City of Decatur for assessed value in calendar year 2017 and tax payable in calendar year 2018.

At the same council meeting, certain Ordinances were adopted by the City Council abating certain general obligation bond debt service payments from the property tax levy, as other funds are available to timely pay such principal and interest on the bonds.

It was not possible for the City Council to adopt the Abatement Ordinance for the General Obligation Bond Series 2017, as the Series 2017 bond transaction closing occurred on December 21, 2018., subsequent to the Council action on the tax levy at the December 18, 2018 meeting.

Therefore, we now bring before the Council, the ordinance to abate the general obligation bond debt service payment from the 2017 property tax levy.

This action is in agreement with all prior discussions and presentations to the Council and is in agreement with the tax levy presented to and adopted by the Council on December 18, 2017.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Tim Gleason, City Manager Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:
Upon adoption of this ordinance, the City Clerk will file a certified copy with the Macon County Clerk, who shall use such certified ordinance in the extension of property tax bills to be prepared and issued to property owners in calendar year 2018 with tax payable in calendar year 2018.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

ORDINANCE NO. 2018-

AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2017 SERIES BONDS

WHEREAS, by Ordinance No. 2017-52 passed and adopted on December 18, 2017, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2018 and ending December 31, 2018.

NOW, THEREFORE, BE IT ORDANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2018 and ending December 31, 2018, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2017-52 GO Bond Series 2017	1,128,870.83	1,128,870.83	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2017 assessed value year with property tax payable in 2018.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORED this 16th day of January 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
CITY CLERK

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
December 2017

The Year in Review

The fiscal year ended December 31, 2017 was financially challenging. Challenges presented included the unknown impacts of a state budget, continued downward pressure on sales tax and income tax revenue, economic development and manufacturing employment as revenue drivers.

Notwithstanding the challenges, the year was financially successful for the City of Decatur.

Financial results for the City were achieved as follows:

- Achieved a surplus general fund position of $1.4 million versus a budget surplus of $0.4 million
- Increased the general fund cash reserve position to $5.3 million (29 days), an increase of $1.2 million versus the cash reserve position of $4.1 million (22 days) as of December 31, 2016
- Secured a refunding of the 2008 Series general obligation bond saving the city $0.314 million over the remaining 7-year life of the debt
- Secured the funding to advance the Community Revitalization initiative
- Local motor fuel tax revenues continue to fund local road and street restoration according to plans
- Phase I Fire facility rehabilitation initiative nearing completion according to plan
- Completed installation of fiber optic cable network
- Achieving selected replacement of vehicle fleet and equipment

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2017 budget for the City was approved on November 21, 2016 by the City Council with Council Resolution R2016-140 with General Fund Budget Revenue of $67.500 million and Expense of $67.100 million. The General Fund budget approval included a cash basis surplus of $0.4 million.

The total 2017 City budget approved with Council Resolution R2016-140 is for budget Revenue of $186.8 million and Expense of $212.9 million, representing an in-period cash basis deficit of $26.1 million. The in-period cash basis deficit is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, state and local motor fuel tax revenue funding projects, as well as other capital project initiatives of the City. The City budget was amended with Council adoption of the annual appropriation ordinance 2017-10 dated February 21, 2017, bond ordinance 2017-52 dated October 16, 2017 and appropriation ordinance 2017-56 dated December 18, 2017 for Revenue of $196.4 million and Expense of $225.8 million.

Challenges and unknowns remain that will have impact on City finances and operations.

- Continued lack of a State full year budget and potential implications to the City,
- Potential of State legislation freezing or inhibiting property tax options for local government,

- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

These factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

The budget adoption in early July by the State Legislature may be welcomed as good news given the long process to achieve a budget, however, many issues or questions remain that affect local governments, where answers will become more clear in the near term, as it impacts the City of Decatur.

Our early understanding of the state budget will impact Decatur in the following manner,

- No freeze on property tax levy's
- No pension reform
- No workers-compensation reform
- 2% administrative fee affected for home rule sales tax handling by the State, **this will cost the City $200k annually in decreased home rule sales tax revenue**
- State income tax distribution will be reduced by 10% in state fiscal 2018 (July '17 to June '18), however, the 2-month distribution arrearage existing at present will be eliminated by catch-up distributions made in the early months of state fiscal 2018, whereby, the City will receive 14 income distributions in a 12-month period in state fiscal 2018. Theoretically, assuming flat income distribution to the past, the city would receive a 5% increase in income tax revenue in the state fiscal period 2018. **Our quick and dirty analysis projects that the city will lose a number approaching $1 million from the 10% matter.**
- Impact of a potential further state credit rating downgrade and impact on Decatur future debt issues, as to credit agency rating for Decatur and potential higher interest debt financing cost

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement, ***city selectively replacing equipment***
- Neighborhood restoration and improvement, including blighted property removal, ***plans in development***
- Fire facility replacement, ***plans in development***

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward.

Several key initiatives will commence or continue that will have lasting impact on the City infrastructure, including:

- Local motor fuel tax funded road and street restoration, ***2017 work schedule nearing completion***
- Expansion of the City fiber optic cable network, ***work proceeding to completion***
- Continue with year 3 of the Lake Decatur dredging initiative, ***bond financing secured in 2016 with 2017 dredging work proceeding as planned***

City Financial Position

The City of Decatur ended December 2017 with a total cash position of $54.5 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $58.9 as of the end of November.

The City General Fund ended December 2017 with a cash position of $5.3 million versus the November cash position of $5.8 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at December 31 provides a cash reserve representing 29 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or $8-11 million.

City cash at December 31 excluding the General Fund cash position is $49.2 million, contained in Special Revenue funds ($8.6 million), TIF Redevelopment funds ($1.0 million), Capital funds ($0.3 million), Debt Service fund ($0.8 million), Internal Service funds ($5.7 million) and Enterprise funds ($32.8 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Dec 2017	Nov 2017	Comment
Special Revenue	8.6	7.4	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	1.0	1.7	Debt service and redevelopment agreement obligations
Capital	0.3	0.3	Capital funding available
Debt	0.8	1.7	Debt service obligations
Internal Service	5.7	5.5	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	32.8	36.5	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	49.2	53.1	
General Fund	5.3	5.8	Basic services to citizens and stakeholders
Total City Cash	54.5	58.9	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increased $1.2 million due primarily to increases in the CDBG fund ($0.2 million), Local Roads & Street fund ($0.1 million), State MFT fund ($0.1 million), Community Revitalization fund ($0.9 million) offset by a decrease in the Library fund ($0.1 million).
- TIF Redevelopment funds decreased $0.7 million due to in period payments for contractual developer agreements.
- Debt fund decreased $0.9 million with in period debt service payments on GO debt obligations.
- Internal Service funds increased $0.2 million with cash balance increase in the Employee benefit fund.
- Enterprise funds decreased $3.7 million. Public Transit increase ($1.2 million) including $1.9 million inter-fund loan from the water fund offset by in period operating expense of $0.7 million. Water fund decrease ($2.9 million) including $1.9 million inter-fund loan to Transit and in period cash reduction ($1.0 million) due debt service payments and CapEx expenditure. Water Bond fund decrease ($1.9 million) with payments made to dredging contractor in period.
- **Outstanding are the State of Illinois fiscal 2018 Q1 and Q2 operating grants totaling $2.2 million. The City Treasury is financing the continued operation of the Public Transit System, awaiting State of Illinois IDOT grant distributions. The City has no near-term expectation of when the State of Illinois IDOT grants will be received.**

General Fund Position

Cash

The City General fund cash position ended December at $5.3 million, a decrease from the November cash position of $5.8 million. The current cash balance represents a cash reserve position of 29 days (was 31 days).

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending December 2017.

$ (000)	**Budget** (4)	**Year to Date** (1)	**Budget Target** (2)	**% vs Target** (3)
Revenue	67,500	67,097	67,500	(1)%
Expense	67,100	65,663	67,100	(2)%
Surplus(deficit)	400	1,434	400	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 21, 2017

General Fund Revenue Comments

Revenue to date through December is $67.1 million versus budget to date revenue of $67.5 million, a shortfall position of 1% versus the year to date budget.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With twelve months into the twelve-month cycle, the year-to-date benchmark is 100% of the full year budget revenue.

$ (000)	**2017 Budget**	**2017 YTD**	**YTD % of Year Budget**	**2016 YTD**	**% Change yr vs yr**
State Sales Tax	11,178	10,871	97%	11,053	(2)%
Local Sales Tax	9,938	9,728	98%	9,828	(1)%
State Income Tax	8,000	7,843	98%	7,471	5%
Food & Beverage Tax	3,439	3,216	94%	3,254	(1)%
Telephone Tax	1,987	1,774	89%	1,981	(10)%
Utility Tax (Gas & Elec)	4,498	4,587	102%	4,206	9%
State Local Use Tax	2,036	1,922	94%	1,943	(1)%
Cable TV Tax	1,108	1,063	96%	1,085	(2)%
State Replacement Tax	1,022	1,085	106%	1,037	5%
Hotel Use Tax	712	798	112%	690	16%
Video Gaming Tax	1,080	1,274	118%	949	34%

Sales Tax – **state sales tax is running 3% behind the full year budget target, and 2% behind the prior year**; **local sales tax is running on 2% behind the full year budget target, and 1% behind the prior year.** The sales tax revenue stream is "**the primary funding source driver**" financing the general fund, representing a revenue stream in excess of $21 million or 31% of the general fund revenue. The 2017 budget contemplated a flat projection versus 2016 for both state and local sales tax revenues.

The State of Illinois 2018 Budget adopted by the State Legislature in July included a "2% tax" imposed on the collection of "local home-rule" sales tax revenues. *This collection tax has been implemented by the State DofR. This collection tax will cost the City of Decatur $0.2 million on an annual basis. The negative impact to City revenues in 2017 is $0.1 million.*

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City when such on-line shopping has no nexus to the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city.

State Income Tax – **2% below the full year budget target and 5% above the prior year**. ***The City has received the two (2) "catch-up" distributions approved as a part of the State 2018 Budget adopted by the State Legislature in July.*** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project. ***The State of Illinois 2018 budget included a 10% "hold-back" of LGDF distributions to local governments which has been implemented effective with the August 2017 distribution and has negatively impacted the income tax revenue received by the City. The 10% "hold-back" will cost the City $0.2 million in 2017 revenues. Furthermore, this will negatively impact City 2018 revenues.***

This revenue stream is "**a primary funding source driver**" financing the general fund, which in prior periods was a revenue stream of $7.5 to 8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **6% behind the full year budget target and 1% below the prior year. This is a revenue stream of concern, as the 2017 revenue stream has underperformed the prior year in 5 of the 12 months thus far.** The 2016 result is a 3% increase over 2015, on the-heal of a 3.5% increase in 2015 vs. 2014. City will watch closely.

Telephone Tax – **11% below the full year budget target and 10% below the prior year.** The 2017 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **2% above the full year budget target and above the prior year by 9%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. This revenue stream will stabilize at a level of $4.7 million given the current city imposed tax rate and then be affected by up or down by utility prices and consumer usage.

State Replacement Tax – **6% ahead of the full year budget target, 5% above the prior year.** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project. This is not a revenue stream that the City can place great reliance on for continuation at levels to date as the State of Illinois is expected to continue to use this revenue stream for its purposes potentially reducing revenue available for distribution to local governments.

Hotel Use Tax – **12% above the full year target, 16% above the prior year**. City increased the hotel use tax rate from 6% to 8% effective January 1, 2016. Tax revenue performance is a concern. ***Strong months in September and October for hotel use tax receipts exceeding expectations, Farm Progress and other events contributed.***

Heads in beds for the city hotels has declined since 2015. The reduction is not the effect of the tax increase, but rather a decline in business occupancy as local concerns have relocated meetings from Decatur to other locales.

Video Gaming Tax – 1**8% above the full year budget target and 34% above the prior year.** Tax revenue continues to exceed the budget expectation. Currently operating are 80 establishments with 384 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of $5.578 million was above the budget expectation of $5.116 million. On a year to date basis, general fund spending is below budget by $1.4 million or 2%,

The below budget spending to date of $1.4 million is attributed to unfilled staffing positions, public safety police wage expense below budget given the outstanding union labor contract, and below budget spending across the board in the general fund.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	$0.7 million	Earmarked for police capital as available ($0.3 million available)
Local Roads and Streets	$2.0 million	Earmarked for street repair and maintenance.
State Motor Fuel Tax	$1.8 million	Earmarked for street repair and maintenance.
Major Moves	$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	$0.9 million	Cash balance in line with expectations awaiting receipt of the December property tax distribution.
Library Capital Fund	$0.1 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Capital Projects	$0.0 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	$0.7 million	Earmarked for debt payments on current debt issues
Equipment Replacement	$0.6 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules.
Risk Management Fund	$1.0 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City desired reserve is $2.5 million necessary to sustain and protect the city.
Employee Insurance Fund	$3.9 million	Coverage for healthcare and other EE benefit expense.
Public Transit Operations	$0.0 million	***City is having to bridge loan cash to sustain ongoing transit operations. Outstanding is the State of Illinois operating grant of $1.1 million for period Jul 1 to Sep 30 and the State of Illinois operating grant of $1.1 million for period Oct 1 to Dec 31. City has bridge loaned Transit $1.9 million at year end to secure a positive cash position with inter-fund loan from the water fund.***
Fiber Optics Fund	$0.3 million	Earmarked for city investment in the next phase of fiber optic network. Project work in progress.
Storm Water Fund	$1.7 million	Balance and ongoing cash flow are sufficient to fund currently defined storm water projects
Sewer Fund	$6.3 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	$20.6 million	Cash balance of $20.6 million, includes $12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Remaining cash balance of $8.1 million represents a 4+ month reserve of water operating expense – the water rate increases

		effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	$5.8 million	Balance available to pay contractor invoices for the dredging of Lake Decatur.

Trust & Agency Fund balance of $161.7 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include $11.2 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of $1.1 million of bond proceeds and $10.1 million of pooled cash.

The bond proceeds invested in treasury bonds are scheduled to mature throughout 2017 and 2018 in line with the anticipated cash flow requirements to pay the cost of the Lake Decatur dredging initiative.

The pooled cash is invested in treasury bonds and are scheduled to mature over the next 1-2 years.

The interest earnings from the investments to date have earned the city approximately $0.4 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating $0.150 million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 1, 2017, is $165.2 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2017 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2017 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The city will continue to evaluate the progress of the Lake Decatur dredging initiative cash flow for determination of when the next and likely final debt issue will occur.

The city council approved a refunding of the 2008 Series General Obligation Bonds which will save the city $0.3 million in interest financing costs over the remaining life of the debt.

Debt outstanding as of December 31, 2017 is $155.3 million and incudes all outstanding bond debt, notes and loan payable and capital leases. Debt reduction is the result of in period principal payments and new debt addition in period.

Revenue Tracking

City-wide Revenue received in the fiscal months ending December 2017 of $193.2 million is 98% of the annual revenue budget of $196.4 million.

Of note, the property tax revenues received by the City according to the 2016 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2017

The 2016 property tax levy, approved by Council in December 2016 with Council Ordinance 2016-92, for a tax levy amount of $13.863 million, certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2016 EAV period, with property tax payable in 2017, is $839,296,988, an increase in EAV of 1.5% versus the prior year EAV of $827,227,091.

The City property tax rate for 2016 EAV with tax payable in 2017 is 1.65177% versus the prior year tax rate of 1.63498%. The City property tax rate is 16% of the total property tax rate for City property owners.

The December property tax distribution was received December 29 in the amount of $0.9 million for the civil city and $0.2 million for the TIF districts. The distribution is in line with our expectations.

The full year civil city property tax distribution amounted to $13.7 million of the $13.9 million billed to taxpayers. The collection rate achieved of 99.0% exceeded our expectation of 98.0% collection rate, resulting in increased property tax revenue received of $0.143 million versus expectation.

TIF district property tax revenue received in the year amounted to $1.9 million in line with our collection expectation.

Expenditure Tracking

City-wide Expenditures to December of $197.0 million are 87% of the full year budget of $225.8 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through December is an operating profit of $5.4 million on revenues of $29.1 million.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the $90 million Lake Decatur dredging initiative.

Of concern, water usage continues to decline. In 2017, water consumption has declined by 1.2% versus consumption in the prior year. The consumption decline can be attributed to customer usage conservation.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 464 FTE’s versus budget of 495 FTE’s.

Gregg D. Zientara
City Treasurer & Director of Finance
January 9, 2018

Fiscal Year 2017

Fiscal Period Ending December, 2017

City of Decatur

Treasurer's Financial Report

Report Distribution:

- *Mayor*
- *City Council Members*
- *City Manager*
- *City Clerk*
- *City Department Heads*
- *Public Copy in Office of the City Clerk*

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: December, 2017

Fund	Fund Name	Opening Cash Balance	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	5,787,810.52	5,242,971.91	5,577,693.13	(166,127.77)		5,286,961.53		5,286,961.53	0.00
	Special Revenue Funds									
12	PLANNING FUND	271,795.98	80.54	3,466.37	0.00		268,410.15		268,410.15	
17	HOME FUND	75,354.23	59,305.37	50,645.47	0.00		84,014.13		84,014.13	
18	CDBG FUND	(204,357.96)	648,092.99	440,515.99	0.00		3,219.04		3,219.04	
22	DUATS FUND	62,514.67	18.31	2,216.82	0.00		60,316.16		60,316.16	
25	DRUG ENFORCEMENT FUND	699,340.97	38,137.54	26,692.62	8,009.25		718,795.14		718,795.14	
26	DUI FINES AND FEES FUND	183,967.34	5,241.69	4,272.25	0.00		184,936.78		184,936.78	
27	POLICE LAB & PROGRAMS	62,556.22	107.09	527.15	0.00		62,136.16		62,136.16	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	484,234.74	143.93	3,184.00	0.00		481,194.67		481,194.67	
34	BUILDING FUND	128,293.88	49,520.45	41,519.06	0.00		136,295.27		136,295.27	
35	LIBRARY FUND	1,028,485.66	223,966.73	320,231.46	0.00		932,220.93		932,220.93	
36	MUNICIPAL BAND FUND	25,457.76	4,701.35	108.63	0.00		30,050.48		30,050.48	
39	JUSTICE ADMIN GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
42	LOCAL STREETS & ROADS	1,907,295.77	679,353.20	608,955.68	0.00		1,977,693.29		1,977,693.29	
46	MOTOR FUEL TAX FUND	1,639,667.34	180,864.41	58,397.65	0.00		1,762,134.10		1,762,134.10	
47	MAJOR MOVES	108,639.68	31.65	5,000.00	0.00		103,671.33		103,671.33	
49	FIRE CAPITAL FUND	187,890.27	52.10	26,374.77	0.00		161,567.60		161,567.60	
58	LIBRARY CAPITAL	110,748.22	20,033.02	0.00	0.00		130,781.24		130,781.24	
59	LIBRARY TRUST FUNDS	248,845.17	995.27	2,276.75	0.00		247,563.69		247,563.69	
82	DCDF FUND	118,108.45	7,148.12	1,342.36	0.00		123,914.21		123,914.21	
83	NEIGHBORHOOD IMPROVEMENTS	29,890.76	8.88	238.00	0.00		29,661.64		29,661.64	
84	COMMUNITY REVITALIZATION	242,797.85	1,052,642.18	177,911.38	0.00		1,117,528.65		1,117,528.65	
85	GRANT FUND	0.00	0.00	0.00	0.00		0.00		0.00	
	Total Special Revenue Funds	7,411,527.00	2,970,444.82	1,773,876.41	8,009.25	0.00	8,616,104.66	0.00	8,616,104.66	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	710,323.53	2,883,825.02	3,581,775.49	0.00		12,373.06		12,373.06	
20	SE PLAZA TIF FUND	371,136.56	132,959.17	0.00	0.00		504,095.73		504,095.73	
21	WABASH CROSSING TIF	306,406.08	769.07	151,766.65	0.00		155,408.50		155,408.50	
23	EASTGATE TIF FUND	17,459.99	16,744.76	0.00	0.00		34,204.75		34,204.75	
24	SOUTHSIDE TIF FUND	61,108.87	21.90	0.00	0.00		61,130.77		61,130.77	
28	PINES SHOPPING CENTER TIF	97,013.76	2,699.70	0.00	0.00		99,713.46		99,713.46	
29	GRAND & OAKLAND TIF	173,981.02	5,010.93	0.00	0.00		178,991.95		178,991.95	
	Total TIF & Redevelpmnt Funds	1,737,429.81	3,042,030.55	3,733,542.14	0.00	0.00	1,045,918.22	0.00	1,045,918.22	0.00
	Debt Fund									
50	DEBT FUND	1,713,062.36	129,545.10	1,094,238.75	0.00		748,368.71		748,368.71	0.00

City of Decatur
Treasurer's Cash Report

Month of: December, 2017

Fund	Fund Name	Opening Cash Balance	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Capital Funds									
40	PEG CAPITAL FUND	270,197.31	80.26	2,128.56	0.00		268,149.01		268,149.01	
43	2010 PROJECT FUND	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
45	CAPITAL PROJECT FUND	21,974.18	6.56	0.00	0.00		21,980.74		21,980.74	
	Total Capital Funds	292,171.49	86.82	2,128.56	0.00	0.00	290,129.75	0.00	290,129.75	0.00
	Internal Service Funds									
60	FLEET MAINTENANCE	550,521.68	219,726.45	247,583.32	(300,000.00)		222,664.81		222,664.81	
61	EQUIPMENT REPLACEMENT	285,989.17	40,940.83	0.00	300,000.00		626,930.00		626,930.00	
64	RISK MANAGEMENT	970,239.98	162,193.86	170,199.60	0.00		962,234.24		962,234.24	
65	INSURANCE FUND	3,708,664.76	801,522.19	632,723.66	0.00		3,877,463.29		3,877,463.29	
	Total Internal Service Funds	5,515,415.59	1,224,383.33	1,050,506.58	0.00	0.00	5,689,292.34	0.00	5,689,292.34	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	(1,170,664.95)	37,394.40	750,585.58	1,900,000.00		16,143.87		16,143.87	(1,900,000.00)
77	FIBER OPTICS	270,835.19	80.77	0.00	0.00		270,915.96		270,915.96	
78	STORM WATER	1,762,815.54	222,272.85	301,075.41	0.00		1,684,012.98		1,684,012.98	
79	SEWER FUND	6,197,170.21	430,154.24	301,724.82	0.00		6,325,599.63		6,325,599.63	
80	WATER FUND	6,837,059.28	8,852,097.24	11,063,645.78	(2,133,880.64)		2,491,630.10		2,491,630.10	1,900,000.00
81	WATER CAPITAL	2,517,476.66	1,504,367.51	272,391.60	0.00		3,749,452.57		3,749,452.57	
86	WATER DEBT	12,300,000.00	0.00	0.00	200,000.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	56,943.49	53,361.18	63,423.32	0.00		46,881.35		46,881.35	
89	WATER BOND	3,243,777.45	16,366.50	1,932,022.95	0.00	3,383,717.99	4,711,838.99	1,051,971.14	5,763,810.13	
	Total Enterprise Funds	32,015,412.87	11,116,094.69	14,684,869.46	(33,880.64)	3,383,717.99	31,796,475.45	1,051,971.14	32,848,446.59	0.00
	Trust & Agency Funds									
90	FIRE PENSION FUND	1,355,877.05	1,373,371.41	622,184.69	0.00	(983,104.81)	1,123,958.96	67,636,201.54	68,760,160.50	
91	POLICE PENSION FUND	522,817.89	3,596,007.57	635,423.26	0.00	(3,226,832.12)	256,570.08	92,724,828.85	92,981,398.93	
	Total Trust & Agency Funds	1,878,694.94	4,969,378.98	1,257,607.95	0.00	(4,209,936.93)	1,380,529.04	160,361,030.39	161,741,559.43	0.00
	Total City Funds	56,351,524.58	28,694,936.20	29,174,462.98	(191,999.16)	(826,218.94)	54,853,779.70	161,413,001.53	216,266,781.23	0.00
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,142,176.39	10,142,176.39	

Memorandum Items

	Opening Cash Balance	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
City Funds ex Trust & Agency	54,472,829.64	23,725,557.22	27,916,855.03	(191,999.16)	3,383,717.99	53,473,250.66	11,194,147.53	54,525,221.80	0.00

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income	
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00	ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00	ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00	ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00	ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00	ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00	ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00	ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	3,923.23	0.00	ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	2,033.65	0.00	ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	11,159.88	0.00	ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	8,750.00	0.00	ok
US Treasury Bond	07/15/17	0.87500%	0.00	0.00	0.00	0.00	12,292.80	0.00	12,292.80	12,292.80	0.00	ok
US Treasury Bond	08/15/17	0.87500%	0.00	0.00	0.00	0.00	14,546.87	0.00	14,546.87	14,546.87	0.00	ok
US Treasury Bond	09/15/17	1.00000%	0.00	0.00	0.00	0.00	18,488.95	0.00	18,488.95	18,488.95	0.00	ok
US Treasury Bond	10/15/17	0.87500%	0.00	0.00	0.00	0.00	17,858.17	0.00	17,858.17	17,858.17	0.00	ok
US Treasury Bond	11/15/17	0.87500%	0.00	0.00	0.00	0.00	30,692.68	0.00	30,692.68	30,692.68	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	24,824.18	0.00	24,824.18	24,824.18	0.00	ok
US Treasury Bond	01/15/18	0.87500%	1,000,000.00	998,281.25	0.00	998,281.25	4,776.27	4,075.30	700.97	700.97	8,750.00	ok
Federated US Treasury Cash Reserves	Liquid		0.00	0.00	53,689.89	53,689.89	4,125.69	426.24	3,699.45	2,606.15	499.21	ok
Total Investment(s)			1,000,000.00	998,281.25	53,689.89	1,051,971.14	220,090.54	4,501.54	215,589.00	147,877.53	9,249.21	

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	4,375.00	0.00	ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	7,948.37	0.00	ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	7,500.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	10,500.00	0.00	ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	23,652.99	2,874.30	20,778.69	11,250.00	11,250.00	ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	37,824.25	840.64	36,983.61	18,000.00	18,000.00	ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	32,190.92	3,281.25	28,909.67	15,312.50	15,312.50	ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	0.00	497,441.40	5,233.51	439.55	4,793.96	4,793.96	5,000.00	ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,773.43	0.00	992,773.43	5,819.67	1,875.00	3,944.67	3,944.67	8,750.00	ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	9,375.00	9,375.00	0.00	0.00	18,750.00	ok
US Treasury Bond	10/31/19	1.25000%	1,000,000.00	993,281.25	0.00	993,281.25	2,083.57	2,083.57	0.00	0.00	12,500.00	ok
US Treasury Bond	11/30/19	1.50000%	1,050,000.00	1,042,945.31	778.85	1,043,724.16	613.45	1,392.30	0.00	0.00	15,750.00	ok
Federated US Treasury Cash Reserves	Liquid		131,798.36	131,798.36	164,827.70	296,626.06	2,132.59	340.64	1,791.95	1,554.40	2,758.03	ok
Total Investment(s)			10,031,798.36	9,976,569.84	165,606.55	10,142,176.39	185,062.15	22,502.25	163,338.75	85,178.90	108,070.53	

GRAND TOTALS:	11,031,798.36	10,974,851.09	219,296.44	11,194,147.53	405,152.69	27,003.79	378,927.75	233,056.43	117,319.74

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: $700,000 moved to cash and $2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: $1 million moved to cash and $1 million re-invested with a maturity of 1/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.
Pooled Cash maturity on 10/31/17 was re-invested with a maturity of 10/31/19.
Pooled Cash maturity on 12/15/17 was re-invested with a maturity of 11/30/19.

City of Decatur
Debt Schedule

Period Ending: **2017 Budget**

date of update: **December 21, 2017**

#	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	Payment(s) 2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
home		debt liquidated													gz approved	
											input	input	input			
	Bond Debt															
Amort sch #																
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	7,295,000	7,295,000	338,292	-	7,633,292	ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	235,000	235,000	9,400	-	244,400	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	ok
xx	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	-	-	-	-	6,275,000	-	ok
	xxx															
	Total Bond Debt									146,405,000	127,060,000	12,905,000	5,590,009	120,430,000	18,495,009	
	Promissory Notes & Loans Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	ok
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328	5,425,209	361,681	-	5,063,528	361,681	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	12/15	6/15	7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	ok
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	768,977	303,124	13,115	465,853	316,239	ok
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	381,296	59,992	8,770	321,304	68,762	ok
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000	862,215	136,655	24,345	725,560	161,000	ok
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	107,763	107,763	809	-	108,572	ok
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)	2016		2023	49	49	2/15	8/15	2,200,000	160,481	314,286	1,953	(153,805)	316,239	note 1
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	note 1
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	2017		2018	33	33	Qtry	Qtry	460,011	-	56,508	2,288	403,503	58,796	ok
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	2017		2022	61	61	Qtry	Qtry	180,624	-	8,354	1,467	172,270	9,821	ok
	xxx															
	xxx															
	Total Notes & Loans Payable									57,705,089	37,190,875	4,107,047	910,066	33,724,463	5,017,113	
	Capital Leases															
19	Busey Bank	Fire Apparatus Arial Platform (10)	2011		2018	49	49	9/1		947,850	286,431	141,756	6,788	144,675	148,544	ok
21	Busey Bank	Police Vehicles SUV (1) (10850)	2013		2017	33	33	Qtry	Qtry	26,911	3,447	3,447	22	-	3,469	ok
22	Busey Bank	Water Service Truck (1) (10855)	2013		2018	80	80	Qtry	Qtry	33,988	10,518	6,995	149	3,523	7,144	ok
24	Busey Bank	Sewer Vactor Truck (1) (15820)	2013		2018	79	79	Qtry	Qtry	321,998	116,348	65,979	1,816	50,369	67,795	ok
26	Busey Bank	Water Service Truck (1) (17360)	2014		2019	80	80	Qtry	Qtry	25,150	11,629	5,104	194	6,525	5,298	ok
27	Busey Bank	Traffic Service Truck (1) (17365)	2014		2019	10	10	Qtry	Qtry	31,114	14,386	6,313	241	8,073	6,554	ok
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	72,564	72,564	349	-	72,913	ok
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry	62,860	52,643	20,742	898	31,901	21,640	ok
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560	351,560	76,760	1,643	274,800	78,403	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	2017		2023	49	49	3/1		428,380	-	-	-	428,380	-	ok
42	Presidio Technology Capital	IT Data Storage Equipment	2017		2019	10	10	7/1		285,966	-	95,322	-	190,644	95,322	ok
	xxx										-			-	-	
	xxx										-			-	-	
	xxx										-			-	-	
	xxx															
	xxx															
	xxx															
	xxx															
	Total Capital Leases									2,803,276	919,526	494,982	12,100	1,138,890	507,082	
	Total City Debt									206,913,365	165,170,401	17,507,029	6,512,175	155,293,353	24,019,204	

Note(s)

1 Drawdown loan with 2017 and future draws to occur as projects continue to completion

home debt liquidated

	Debt Instrument	Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
	Bond Debt								
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%	Debt Liquidated 12/21/2017	
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
xx	2017 Bonds	Refunding of 2008 GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
	xxx								
	Total Bond Debt								
	Promissory Notes & Loans Payable								
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	check	Busey Bank	Busey Bank	fund 33 100%			
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	check	Busey Bank	Busey Bank	fund 61 100%			
	xxx								
	xxx								
	Total Loans Payable								
	Capital Leases								
19	Busey Bank	Fire Apparatus Arial Platform (10)	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles SUV (1) (10850)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1) (10855)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System	check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
42	Presidio Technology Capital	IT Data Storage Equipment	check	Presidio Technology Capital	Presidio Technology Capital	fund 10 100%			
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	Total Capital Leases								
	Total City Debt								

City of Decatur

2010 Bond Issue - Status of Bond Fund 43

Month of: December, 2017

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D		
PNC letters of credit									
Wabash Crossing Payoff	4,739,872							4,739,872	4,739,872
West End Loan payoff	334,878							334,878	334,878
300 N Water demolitions	1,249,560							1,249,560	1,249,560
Reynolds Building, etc	2,223,000							2,223,000	2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963				11,260,000	11,908,405
Ground water supply		5,000,000	(3,294,961)	19,280				5,000,000	1,724,319
Dam repairs		1,746,080	2,559,779	16,633				1,746,080	4,322,492
Downtown streetscapes		6,260,000	227,940	371,896				6,260,000	6,859,836
Downtown lighting		2,500,000						2,500,000	2,500,000
Central Park & Transfer House		1,170,843						1,170,843	1,170,843
Parking Garage project			386,801	237	2,401,272	63,134		2,401,272	2,851,444
Olde Towne TIF Debt Service					422,393			422,393	422,393
Refunding 1998 issue							1,821,190	1,821,190	1,821,190
Total available for use	8,547,310	27,936,923	-	936,010	2,823,665	63,134	1,821,190	41,129,088	42,128,232
								-	

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY16	FY17	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																						
Miscellaneous Income				350	527,613								17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	179	92	58		24,245	24,261	489					480,724			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	179	92	58	-	24,245	41,451	489	-	-	-	-	1,025,877			
Expenditures																						
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949				678	1,406	875	91					26,733			
Fiscal Agents Fees	678																678		1,356			
Transfer to Debt Service Fund		20,160					800,000											512	820,673			
Pay Off Letters of Credit	6,303,472																		6,303,472	6,324,310		
Pay Off 1998 Bond Issue																	1,820,000		1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																		2,223,000	2,223,000		
Olde Towne TIF Debt Service														422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	210,237	1,912										10,530,679	10,530,679	0	0
Dredging			1,974,603	8,990,314	903,488	40,000													11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	35,767												924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632												4,322,492	4,322,492	0	0
Parking								16,376	27,880	342,781		88,140	2,236,531	59,111	68,913	11,711			2,851,444	2,851,444	0	0
Total Expenditures	**8,527,150**	**20,160**	**2,139,484**	**11,365,905**	**7,893,086**	**4,933,463**	**1,965,490**	**226,614**	**29,792**	**342,781**	**678**	**89,546**	**2,237,407**	**481,595**	**68,913**	**11,711**	**1,820,678**	**512**	**42,154,965**	**42,128,232**	**0**	**0**
Unexpended Funds 4/30/11	**20,160**		**25,803,377**								**2,822,987**						**512**		**28,647,037**			
Unexpended Funds 4/30/12	**20,160**			**14,565,865**								**2,757,686**					**512**		**17,344,224**			
Unexpended Funds 4/30/13		**0**			**7,354,745**								**561,730**					**0**	**7,916,475**			
Unexpended Funds 12/31/13						**2,444,241**								**80,624**					**2,524,866**			
Unexpended Funds 12/31/14							**598,858**								**11,711**				**610,569**			
Unexpended Funds 12/31/15								**372,423**								**0**			**372,423**			
Unexpended Funds 12/31/16									**342,723**										**342,723**			
Unexpended Funds 9/30/17										**(0)**									**0**			

Project scope(s)

2010A	*LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement*
2010B	*Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations, Parking Garage B&C renovation and construct new lot on N Main St*
2010C	*Parking Garage B&C renovation and construct new lot on N Main St*
2010D	*Bond refunding of 1998 GO Bond (Library)*

City of Decatur home

Water Bond Issue - Status of Water Bond Fund 89

Month of: ***December, 2017***

Bond Issuance	2016
Par Value of Bonds	22,205,000
Premium	2,142,097
Total Source of Funds	24,347,097
Total Use of Funds	24,347,097
Underwriter's Discount	155,435
Bond Insurance	75,630
Closing Costs	112,230
Bond Proceeds	24,003,802

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,003,802
Other	-
Total Scope	24,003,802

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dreding Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Actual Bond Spend Activity in Fiscal year 2016	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Other											-		-
Total Revenue	-	-	-	-	-	-	-	-	-	-	-	2,203	2,203
Expenditures													
Dredging - Great Lakes Dredge											-	1,214,410	1,214,410
xxxxx											-		-
Dredging											-		-
xxxxx											-		-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802	22,791,595	
											ok	***ok***	

Actual Bond Spend Activity in Fiscal year 2017	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	22,791,595	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	
Revenues													
Interest Income	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007
Other													-
Total Revenue	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	535,000	4,280,923	-	2,069,582	5,878,987.6		2,302,138	1,928,927	16,995,557
Dredging - Chastain & Assoc	-	-	53,366	-	6,882	16,551	16,090	18,960	13,792.4	6,764	5,732	3,096	141,234
xxxx													-
Water Main in Lake	-	-	-	-	-	-							-
xxxx													-
Total Expenditures	-	-	53,366	-	541,882	4,297,475	16,090	2,088,541	5,892,780	6,764	2,307,870	1,932,023	17,136,791
Ending cash available	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	5,763,810	
	-	-	-	-	-	-	-	-	-	-	-	-	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	6,848,321	-	-	6,027,076	-		853,618	13,729,015	13,585,740	101%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	960,198	-	-	719,227	-		218,045	1,897,470	1,870,850	101%
	OTHER TAXES TOTAL		-	-	-	-	-	7,808,520	-	-	6,746,303	-	-	1,071,663	15,626,486	15,456,590	101%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	818,066	838,995	995,383	702,734	729,878	855,602	814,658	877,154	852,928	779,788	835,747	849,336	9,950,270	10,173,160	98%
var	STATE SALES TAX	var	902,833	899,838	1,107,270	789,769	837,972	957,693	906,452	935,012	953,644	891,372	934,414	935,863	11,052,132	11,372,040	97%
	OTHER TAXES TOTAL		1,720,899	1,738,833	2,102,653	1,492,503	1,567,850	1,813,295	1,721,110	1,812,166	1,806,572	1,671,160	1,770,161	1,785,200	21,002,402	21,545,200	97%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	263,629	-	-	244,147	24,893	-	243,166	23,369	-	23,417	240,992	-	1,063,613	1,108,000	96%
301203	FOOD & BEVERAGE TAX	10	285,867	249,632	243,016	274,983	268,216	286,112	279,119	270,754	281,316	265,961	260,634	250,271	3,215,882	3,438,800	94%
301204	HOTEL AND MOTEL TAX	10	35,251	36,365	51,467	54,146	58,327	84,744	72,805	76,860	121,766	74,290	71,406	60,073	797,500	712,000	112%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-	-	-	-	10,900	10,900	9,000	121%
301103	PROPERTY TAX	10	-	-	-	-	-	4,537,062	-	-	3,992,983	-	-	565,528	9,095,573	9,000,665	101%
301202	TELEPHONE UTILITY TAX	10	152,347	150,100	155,813	152,634	149,013	153,283	141,981	148,672	143,735	144,826	142,399	139,641	1,774,445	1,987,000	89%
301209	UTILITY TAX - ELECTRIC & GAS	10	421,857	505,825	425,727	339,035	361,637	327,274	358,194	373,741	369,262	353,897	341,025	409,861	4,587,334	4,498,000	102%
	Sub Total		1,158,952	941,922	876,024	1,064,945	862,086	5,388,475	1,095,265	893,396	4,909,062	862,391	1,056,456	1,436,274	20,545,246	20,753,465	99%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,406	2,260	2,218	2,194	1,939	2,710	2,598	2,800	3,226	4,218	3,123	2,629	32,322	32,000	101%
301205	LOCAL SALES TAX	10	798,906	823,097	976,223	683,574	710,718	844,434	795,498	857,994	833,768	755,389	817,227	830,816	9,727,645	9,937,500	98%
301207	LOCAL USE TAX	10	159,854	155,199	241,170	139,319	131,114	170,503	146,418	147,521	156,033	149,381	158,864	167,420	1,922,797	2,036,000	94%
302105	STATE INCOME TAX	10	851,716	-	1,411,585	-	396,235	764,129	1,547,903	698,009	727,037	599,068	450,852	396,923	7,843,458	8,000,000	98%
302104	STATE REPLACEMENT TAX	10	168,484	-	116,417	272,632	175,574	-	186,603	8,278	-	124,039	-	32,679	1,084,706	1,022,000	106%
301201	STATE SALES TAX	10	887,063	885,740	1,091,500	773,999	822,202	946,889	890,682	919,242	937,874	874,728	919,834	921,283	10,871,035	11,177,800	97%
301210	VIDEO GAMING TAX	10	94,954	100,623	99,846	105,585	126,790	110,489	107,626	101,091	100,252	108,744	108,003	109,940	1,273,944	1,080,000	118%
	Sub Total		2,963,383	1,966,920	3,938,959	1,977,303	2,364,573	2,839,154	3,677,329	2,734,935	2,758,189	2,615,567	2,457,902	2,461,692	32,755,907	33,285,300	98%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	84,351	42,175	42,175	42,175	42,175	42,175	42,175	42,175	42,175	42,175	42,175	42,175	548,276	506,000	108%
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	188,222	-	-	176,071	-	-	16,896	381,189	377,000	101%
	Sub Total		84,351	42,175	42,175	42,175	42,175	230,397	42,175	42,175	218,246	42,175	42,175	59,071	929,466	883,000	105%
CHARGE SERVICES (INTERNAL CITY)																	
303605	WATER CUSTOMER SERVICE BILLINC	10	77,323	77,323	77,323	77,323	77,323	77,323	77,323	77,323	77,323	77,323	77,323	77,323	927,876	927,876	100%
303607	PAYMENT IN LIEU OF TAXES	10	88,653	88,653	88,653	88,653	88,653	88,653	88,653	88,653	88,653	88,653	88,653	88,653	1,063,840	1,063,840	100%
303621	ADMIN SERVICES	10	143,973	143,973	143,973	143,973	143,973	143,973	143,973	143,973	143,973	143,973	143,973	143,973	1,727,676	1,727,676	100%
303622	PUBLIC WORKS SERVICES	10	114,103	114,103	114,103	114,103	114,103	114,103	114,103	114,103	114,103	114,103	114,103	114,103	1,369,236	1,369,236	100%
303623	HUMAN RELATIONS SERVICES	10	3,799	3,799	3,799	3,799	3,799	3,799	3,799	3,799	3,799	3,799	3,799	3,799	45,588	45,588	100%
303624	PURCHASING SERVICES	10	12,354	12,354	12,354	12,354	12,354	12,354	12,354	12,354	12,354	12,354	12,354	12,354	148,248	148,248	100%
303626	BLDG INSPECTION SERVICES	10	15,938	15,938	15,938	15,938	15,938	15,938	15,938	15,938	15,938	15,938	15,938	15,938	191,256	191,256	100%
303627	PENSION FUND ADMIN SERV	10	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	50,400	50,400	100%
303628	SEWER FUND-EPA	10	26,915	26,915	26,915	26,915	26,915	26,915	26,915	26,915	26,915	26,915	26,915	26,915	322,980	322,980	100%
306700	IT SERVICES	10	61,394	61,394	61,394	61,394	61,394	61,394	61,394	61,394	61,394	61,394	61,394	61,394	736,728	736,728	100%
306707	CDBG PERSONNEL/EXP REIMB	10	49,016	33,423	33,614	35,042	14,634	2,649	2,649	2,649	2,649	2,649	2,649	234,551	416,175	374,429	111%
306751	HOME PERSONNEL/EXP REIMB	10	4,461	3,780	4,817	3,850	4,680	9,698	1,637	6,994	2,987	1,683	2,102	1,475	48,163	99,105	49%
306753	DUATS PERSONNEL/EXP REIMB	10	-	-	-	-	50,736	45,058	-	51,608	-	-	49,272	-	196,674	150,000	131%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	30,227	30,285	37,579	35,516	34,649	45,756	33,394	33,754	32,655	37,581	81,824	47,036	480,257	384,000	125%
303606	WATER STREET CUTS	10	70,428	39,860	19,713	37,101	12,206	17,645	7,554	16,232	20,206	12,074	26,683	27,326	307,028	233,000	132%
	Sub Total	10	702,784	656,000	644,376	660,162	665,558	669,458	593,886	659,889	607,149	602,640	711,182	859,041	8,032,124	7,824,362	103%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,849	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	921,202	921,000	100%
303510	ELECTRIC AGGREGATION ADMIN	10	14,201	18,623	14,984	13,882	11,438	12,334	17,605	19,625	21,306	15,024	13,622	10,991	183,635	195,000	94%
	Sub Total		90,961	95,382	91,743	90,731	88,197	89,094	94,364	96,385	98,065	91,783	90,381	87,751	1,104,837	1,116,000	99%
Grants																	
302106	FEDERAL	10	-	-	5,067	-	-	-	-	-	-	-	-	-	5,067	-	-
302114	POLICE OT REIMBURSEMENTS	10	3,668	6,211	4,773	31,293	559	3,049	7,089	7,148	10,625	4,755	23,213	17,361	119,744	63,000	190%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	4,356	-	3,861	-	-	3,564	-	119,052	130,833	117,000	112%
	Sub Total	10	3,668	6,211	9,839	31,293	4,915	3,049	10,950	7,148	10,625	8,319	23,213	136,413	255,643	180,000	142%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	25,126	24,796	24,270	25,618	24,255	25,403	25,720	24,531	25,621	24,442	25,186	25,105	300,072	299,922	100%
304300	ANIMAL REGISTRATION LATE FEES	10	790	745	545	430	410	570	790	1,115	480	790	800	760	8,225	6,000	137%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-	-	-	-	-	6,400	17,640	24,040	27,000	89%
304303	CONTRACTOR LICENSES	10	5,875	1,325	675	475	900	525	475	1,100	4,200	1,600	3,475	7,100	27,725	26,000	107%
304304	LIQUOR LICENSES	10	1,076	971	100	29,187	239,986	222,598	2,623	2,284	2,118	3,334	7,747	(3,456)	508,568	501,000	102%
304306	BOAT LICENSES	10	49	-	21,397	21,553	29,733	20,485	13,159	7,201	1,385	1,115	100	-	116,175	113,000	103%
304307	OTHER LICENSES	10	90,814	6,309	6,402	9,674	2,635	1,625	1,017	2,312	1,796	1,409	48,595	57,455	230,043	29,000	793%
304401	BUILDING PERMITS	10	25,019	8,295	17,266	12,933	29,240	16,117	7,630	15,033	18,289	22,136	19,111	6,208	197,277	267,000	74%
304402	PIER PERMITS	10	58	-	16,386	26,498	23,567	7,177	5,203	2,034	118	92	-	-	81,131	79,000	103%
303301	ON STREET PARKING	10	443	576	662	664	1,026	866	472	546	440	981	100	727	7,503	10,000	75%
303302	PARKING LOT 1	10	1,841	1,717	2,236	1,886	2,091	2,034	1,770	2,137	1,788	1,943	1,774	1,588	22,805	24,000	95%
303306	PARKING LOT 10	10	853	819	1,002	878	970	1,089	827	996	866	834	796	661	10,590	10,000	106%
303308	GARAGE C	10	9,813	4,225	6,181	5,215	4,125	5,542	2,725	27,475	3,977	4,129	3,080	5,005	81,492	67,000	122%
303310	RESIDENTIAL PARKING	10	60	60	120	60	60	180	120	60	120	120	780	60	1,800	2,000	90%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,536	1,538	2,486	2,116	1,851	2,313	1,582	2,586	1,827	2,131	1,724	2,597	25,285	24,000	105%
304490	ADMIN COURT FINES	10	6,795	8,555	8,279	8,819	11,164	10,684	9,873	9,689	7,334	7,054	7,868	6,755	102,868	107,000	96%
305500	ADMINISTRATIVE COURT FEES	10	3,795	4,447	4,586	4,840	5,301	4,853	3,354	4,325	2,733	4,436	4,698	3,749	51,118	71,000	72%
305501	COURT FINES	10	10,761	15,484	22,565	27,343	21,522	15,703	16,388	14,398	12,749	17,947	11,424	15,112	201,395	245,000	82%
305502	BOOT FEE	10	525	630	770	945	980	420	245	630	455	525	490	245	6,860	7,000	98%
305503	WEED CUTTING FEES	10	989	2,521	2,818	2,282	4,456	4,439	11,848	5,848	7,593	9,692	4,603	5,908	62,996	81,000	78%
305505	ILLEGAL USE OF VEHICLE	10	31,545	24,985	33,705	32,640	32,010	26,635	26,620	33,800	27,970	29,250	29,285	20,560	349,005	332,000	105%
305506	OVERTIME PARKING FEES	10	18,826	16,042	17,407	15,485	17,318	12,933	10,300	15,728	9,833	15,206	12,689	13,156	174,923	227,000	77%
305507	VARIANCE AND ZONING	10	700	560	530	1,090	1,145	570	1,300	925	1,380	1,005	725	500	10,430	9,000	116%
305513	OTHER FINES AND FEES	10	810	500	1,030	1,060	110	450	300	300	300	450	135	755	6,200	8,000	78%
305516	PET CITATIONS	10	4,676	5,654	8,731	3,253	3,536	5,529	3,839	4,991	4,583	3,498	4,408	4,273	56,973	56,000	102%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-	-	43	765	126	-	-	934	1,000	93%
305520	TRASH & CLEAN UP FINES	10	3,819	4,667	5,503	4,431	6,572	2,681	6,230	5,027	1,820	4,838	2,940	3,555	52,081	39,000	134%
303415	PROFESSIONAL STANDARDS	10	1,075	-	-	-	-	-	-	1,203	-	-	1,075	-	3,353	1,500	224%
308801	RENTAL OF CITY PROPERTY	10	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	100%
308803	SALE OF OTHER PROPERTY	10	(27)	177	-	(5)	862	4,467	(200)	-	-	-	-	-	5,275	-	-
308807	DEMOLITION PAYMENTS	10	3,095	3,461	4,200	3,524	3,599	3,210	2,815	1,870	2,875	3,020	2,185	2,450	36,304	43,000	84%
308810	DAMAGE TO CITY PROPERTY	10	-	(110)	-	(166)	(436)	-	16	-	198	221	(264)	-	(540)	2,500	-22%
308814	INVENTORY REIMBURSEMENTS	10	7	-	-	-	157	-	69	6	-	377	-	(616)	-	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	267	-	-	267	1,000	27%
308890	REIMBURSEMENT OF EXPENSE	10	0	44	75,438	115	74	4,597	-	-	-	-	592	-	80,860	-	-
308898	BANK RECONCILIATION ADJ	10	-	343	(105)	(379)	(362)	176	135	185	151	256	(108)	273	566	-	-
308899	MISCELLANEOUS INCOME	10	8,536	12,781	12,208	5,676	3,908	896	2,990	(574)	709	1,819	1,636	1,491	52,077	194,751	27%
310010	FIRE PROGRAMS	10	120	255	360	240	785	1,117	-	280	200	1,688	80	280	5,405	12,000	45%
305512	FIRE & BURGLAR ALARMS	10	500	300	-	-	-	-	-	-	100	400	100	100	1,500	11,000	14%
305514	POLICE RECORDS	10	613	1,160	896	885	940	1,025	770	840	1,232	705	877	930	10,873	10,000	109%
302401	STATE ROUTE MAINTENANCE	10	-	28,575	-	-	28,575	-	57,150	-	-	-	29,425	-	143,726	117,000	123%
303405	SCHOOL DISTRICT REIMB	10	-	-	200,755	-	-	-	-	200,755	-	-	-	-	401,510	387,000	104%
	Sub Total		261,611	182,506	499,505	249,366	503,165	407,007	218,253	389,778	146,104	167,935	234,630	201,027	3,460,887	3,448,873	100%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
307101	INTEREST INCOME	10	405	158	1,075	1,005	1,763	1,204	930	321	317	3,199	501	1,704	12,580	9,000	140%
	Sub Total		405	158	1,075	1,005	1,763	1,204	930	321	317	3,199	501	1,704	12,580	9,000	140%
	General Fund Total		**5,266,115**	**3,891,274**	**6,103,695**	**4,116,981**	**4,532,431**	**9,627,839**	**5,733,153**	**4,824,027**	**8,747,756**	**4,394,009**	**4,616,440**	**5,242,972**	**67,096,691**	**67,500,000**	99%
Development Services																	
various	PLANNING	12	10	8	66	51	89	42,319	54	7	6	123	21	81	42,832	468,000	9%
various	HOME PROGRAM	17	54,692	7,620	25,279	40,247	99,401	68,601	66,051	77,410	65,378	15,487	31,385	59,305	610,857	799,633	76%
various	CDBG	18	158,848	215,639	212,577	139,399	61,425	0	35,171	111	31	575	174,931	648,093	1,646,800	2,636,514	62%

City of Decatur
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Period Ending: December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
various	DUATS	22	2	61,080	666	20	37	69,341	11	57,977	1	25	75,473	18	264,651	260,000	102%
various	PEG PROJECTS	40	21,640	6	51	15,975	5,055	55	16,022	4,680	5	4,795	15,854	80	84,217	105,000	80%
various	MASS TRANSIT	70	37,344	45,966	1,166,792	47,164	1,350,484	74,286	44,312	1,183,126	42,549	1,677,083	70,638	37,394	5,777,139	7,438,707	78%
various	DCDF	82	2,810	1,351	3,355	1,129	3,522	504	2,951	4,044	2,058	3,904	2,152	7,148	34,929	36,000	97%
various	NEIGHBORHOOD IMPROVEMENTS	83	1	1	11	9	15	10	7	1	1	16	2	9	84	100	84%
various	COMMUNITY REVITALIZATION	84	-	-	-	-	-	-	-	-	-	-	264,166	1,052,642	1,316,808	-	-
various	USEPA GRANT FUND	85	-	300	-	200	-	-	-	-	-	-	-	-	500	-	-
various	RECYCLING	88	53,728	57,221	63,544	52,787	61,184	60,224	61,097	55,538	56,983	54,228	59,959	53,361	689,854	681,800	101%
	Sub Total		329,074	389,191	1,472,341	296,981	1,581,212	315,341	225,675	1,382,894	167,012	1,756,236	694,581	1,858,132	10,468,670	12,425,754	84%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	0	0	0	0	0	626,384	54	7	306,146	290	54	2,883,825	3,816,761	3,813,697	100%
various	SE PLAZA TIF	20	9,408	8,123	9,420	9,417	9,435	89,823	9,436	9,405	125,625	11,923	9,328	132,959	434,301	429,000	101%
various	WABASH CROSSING TIF	21	5	4	38	30	55	48,096	38	5	175,814	146	23	769	225,023	215,000	105%
various	EASTGATE TIF	23	18,035	13,713	18,037	18,090	18,120	86,159	18,213	18,152	34,820	25,666	16,768	16,745	302,517	320,000	95%
various	SOUTHSIDE TIF	24	1	1	7	6	11	24,092	10	1	2,112	27	5	22	26,295	25,500	103%
various	PINES SHOPPING CENTER TIF	28	2,853	3,300	2,850	2,851	2,852	39,694	2,859	2,851	39,849	537	2,667	2,700	105,863	105,000	101%
various	GRAND & OAKLAND TIF	29	5,185	5,393	5,181	5,181	5,184	68,814	5,195	5,182	70,451	3,833	4,953	5,011	189,563	190,000	100%
	Sub Total		35,487	30,535	35,533	35,575	35,657	983,063	35,805	35,603	754,817	42,420	33,798	3,042,031	5,100,323	5,098,197	100%
Public Safety																	
various	DRUG ENFORCEMENT	25	4,979	3,196	4,738	1,249	94,606	3,380	494	56,929	16,214	18,697	7,087	38,138	249,708	182,300	137%
various	DUI COURT FINES	26	5,334	7,454	13,969	9,545	7,075	7,760	6,988	6,199	11,065	6,043	5,627	5,242	92,302	118,900	78%
various	POLICE PROGRAMS/LAB	27	91	91	297	301	501	27,064	131	116	401	317	155	107	29,571	15,010	197%
various	FIRE EMERGENCY GRANT	32	0	-	-	-	-	-	-	-	-	-	-	-	0	100,000	0%
various	POLICE CAPITAL	33	551	219	87	338	(758)	51	1,180	3,783	(266)	2,666	349,846	144	357,842	355,300	101%
various	JUSTICE ADMIN GRANT	39	-	-	-	-	-	-	-	-	22,677	-	7,559	-	30,236	30,236	100%
various	FIRE CAPITAL	49	13	90,009	7,377	3,440	69,820	828,205	272	371,145	15,745	2,070	3,461	52	1,391,609	2,527,000	55%
	Sub Total		10,968	100,970	26,468	14,873	171,245	866,460	9,065	438,172	65,837	29,794	373,734	43,682	2,151,269	3,328,746	65%
Debt Service																	
various	DEBT SERVICE	50	23,682	23,671	23,693	23,690	102,589	870,340	23,818	23,680	768,709	24,370	102,899	129,545	2,140,685	2,408,823	89%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	150,973	146,171	135,536	151,455	160,975	180,004	1,034,539	466,828	1,060,946	822,788	223,722	679,353	5,213,289	5,300,000	98%
various	2010 PROJECT FUND	43	9	8	8	7	9	6	6	4	-	-	-	-	58	-	-
various	CAPITAL STREET PROJECTS	45	1	1	11	9	15	10	7	1	1	11	2	7	75	-	-
various	MFT PROJECTS	46	211,122	173,328	164,404	140,823	167,255	196,568	134,514	175,993	168,301	148,547	218,104	180,864	2,079,823	2,377,950	87%
various	MAJOR MOVES	47	2	60,003	28	22	38	27	19	2	2	49	9	32	60,233	-	-
various	FLEET MAINTENANCE	60	207,833	216,139	202,180	210,050	213,826	210,464	212,744	208,732	213,235	213,316	211,732	219,726	2,539,978	2,574,076	99%
various	EQUIPMENT REPLACEMENT	61	19	17	150	117	209	28,053	(1,832)	27,115	13,520	24,435	98,765	40,941	231,509	-	-
various	STORMWATER PROJECTS	78	122,077	115,755	131,295	164,584	154,357	121,244	122,167	706,922	256,520	356,954	291,447	222,273	2,765,596	4,447,100	62%
various	SEWER PROJECTS	79	366,071	366,112	358,997	338,029	1,001,595	583,865	456,556	2,388,565	1,646,248	1,616,986	1,413,303	430,154	10,966,479	15,717,600	70%
	Sub Total		1,058,108	1,077,533	992,610	1,005,096	1,698,278	1,320,241	1,958,720	3,974,164	3,358,771	3,183,085	2,457,084	1,773,350	23,857,040	30,416,726	78%
Library																	
various	LIBRARY OPERATIONS	35	101,339	33,878	69,539	114,642	87,499	1,468,762	86,497	38,240	1,301,584	76,453	36,305	223,967	3,638,705	3,642,190	100%
various	LIBRARY CAPITAL	58	6	3	8	5	5	1	200,002	1	20,001	20,035	20,008	20,033	280,108	375,000	75%
various	LIBRARY TRUST FUNDS	59	108	631	448	133	7	1,373	208	292	155	486	1,356	995	6,192	10,000	62%
	Sub Total		101,452	34,512	69,995	114,780	87,511	1,470,135	286,707	38,534	1,321,740	96,974	57,669	244,995	3,925,005	4,027,190	97%

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Period Ending: December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Miscellaneous																	
various	BUILDING FUND	34	49,483	49,483	49,493	49,493	49,506	49,502	49,499	49,485	49,484	49,539	49,492	49,520	593,979	753,784	79%
various	BAND	36	689	689	695	693	697	34,278	792	6,083	29,493	15,697	690	4,701	95,199	91,959	104%
various	RISK MANAGEMENT	64	161,974	161,958	162,300	162,200	162,440	162,288	295,701	161,944	161,937	160,805	163,620	162,194	2,079,361	2,082,803	100%
various	EMPLOYEE BENEFIT	65	864,317	863,680	893,178	846,534	870,692	1,220,329	852,149	854,267	874,406	826,163	1,233,271	801,522	11,000,507	10,775,125	102%
various	FIBER OPTICS	77	9	7	61	48	89	65	49	6	6	121	21	81	561	515,000	0%
	Sub Total		1,076,471	1,075,816	1,105,727	1,058,968	1,083,424	1,466,461	1,198,191	1,071,785	1,115,326	1,052,325	1,447,094	1,018,019	13,769,607	14,218,671	97%
Water Utility & Capital																	
various	WATER	80	2,255,868	2,294,201	2,250,023	2,187,656	2,354,507	2,414,280	2,642,071	2,693,123	2,560,470	2,554,241	2,659,528	8,852,097	35,718,065	35,188,380	102%
various	WATER CAPITAL	81	34	1,000,038	405	282	464	325	1,002,394	810	267	2,206,338	1,133	1,504,368	5,716,858	4,203,000	136%
various	WATER BOND FUND	89	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007	10,000	1090%
	Sub Total		2,255,555	3,298,936	2,257,623	2,191,390	2,378,125	2,429,009	3,647,318	2,702,092	2,568,659	4,766,462	2,675,930	10,372,831	41,543,930	39,401,380	105%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	294,507	159,716	695,450	217,586	571,121	2,761,305	332,722	922,611	2,409,140	399,019	280,220	1,373,371	10,416,769	8,757,654	119%
various	POLICE PENSION	91	222,521	628,555	544,656	418,700	754,053	2,614,799	270,110	312,099	2,167,189	332,949	893,234	3,596,008	12,754,873	8,799,129	145%
	Sub Total		517,028	788,271	1,240,106	636,286	1,325,174	5,376,104	602,832	1,234,710	4,576,329	731,968	1,173,454	4,969,379	23,171,642	17,556,783	132%
	Grand Total Revenues		10,673,939	10,710,708	13,327,790	9,494,619	12,995,646	24,724,992	13,721,287	15,725,660	23,444,957	16,077,645	13,632,683	28,694,936	193,224,863	196,382,270	98%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value $: 839,296,988 certified
City Tax Rate: 1.65177% certified

Assessed Value Year 2016
Pay Year 2017
FINAL

note	Tax Levy Item	Fund	Net Assessed Value certified	Tax Rate certified (input)	Tax Levy $ Amount ordinance (input)	Extension $ Amount certified (input)	Billed $ Amount certified
	General Obligation Bond Debt	50	839,296,988	0.20418%	1,713,648.00	1,713,676.71	1,713,676.71
	General Purpose	10	839,296,988	0.07499%	629,352.00	629,388.86	629,388.86
	Fire Pension	10	839,296,988	0.54570%	4,580,000.00	4,580,043.98	4,580,043.98
	Police Pension	10	839,296,988	0.47362%	3,975,000.00	3,975,078.67	3,975,078.67
	City Library	35	839,296,988	0.34553%	2,900,000.00	2,900,023.09	2,900,023.09
	Municipal Band	36	839,296,988	0.00775%	65,000.00	65,045.52	65,045.52
	Mass Transit						
	Bonds Public Building						
1	**Total City**		839,296,988	1.65177%	13,863,000.00	13,863,256.83	13,863,256.83
			ok	ok	ok	ok 1.65177	ok

note	TIF District (tax code district)	Fund	AV Increment Value Certified (input)	Tax Rate Certified (input)	AV Increment $ Amount	Extension $ Amount Certified (input)	Billed $ Amount Certified
	ZTF3 Pines TIF (4062)	28	700,310	10.56617%	73,995.95	73,995.96	73,995.96
	ZTF4 SE Plaza TIF (9542)	20	3,347,803	9.60356%	321,508.27	321,508.35	321,508.35
	ZTF5 Olde Towne TIF (4555)	19	9,945,798	10.56622%	1,050,894.90	1,050,892.48	1,050,892.48
	ZTF6 Near North TIF (4455)	21	2,125,899	10.56622%	224,627.17	224,627.15	224,627.15
	ZTF8 Eastgate TIF (9543)	23	953,379	9.89609%	94,347.24	94,347.20	94,347.20
	ZTF0 Grand & Oakland (4062)	29	1,235,435	10.56617%	130,538.16	130,538.16	130,538.16
	ZTFA SS Redevelopment (xxxx)	24	256,460	10.21292%	26,192.05	26,192.05	26,192.05
2	**Redevelopment TIF**		18,565,084		1,922,103.74	1,922,101.35	1,922,101.35
			ok			ok	ok
	Total Property Tax Levy				15,785,103.74	15,785,358.18	15,785,358.18

Note(s)

1 Data per City of Decatur 2016 Tax Levy - certification and extension dated April 24, 2017 received by City April 25, 2017

2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 02, 2017 received by City May 03, 2017

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year 2016
Pay Year 2017
FINAL

Tax Levy Item	Fund	Billed $ Amount	98.0% Collection Rate	Expected Collection $ Amount	input Distribution 1 6/28/2017	input Distribution 2 9/21/2017	input Distribution 3 12/29/2017	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
General Obligation Bond Debt	50	1,713,676.71	98.0%	1,679,403.00	846,541.41	745,024.07	105,518.30	1,697,083.78	(17,680.78)	99.0%
General Purpose	10	629,388.86	98.0%	616,801.00	310,909.52	273,628.58	38,754.87	623,292.97	(6,491.97)	99.0%
Fire Pension	10	4,580,043.98	98.0%	4,488,443.00	2,262,500.37	1,991,182.26	282,011.91	4,535,694.54	(47,251.54)	99.0%
Police Pension	10	3,975,078.67	98.0%	3,895,577.00	1,963,652.17	1,728,172.22	244,761.55	3,936,585.94	(41,008.94)	99.0%
City Library	35	2,900,023.09	98.0%	2,842,023.00	1,432,585.50	1,260,790.21	178,566.62	2,871,942.33	(29,919.33)	99.0%
Municipal Band	36	65,045.52	98.0%	63,745.00	32,132.46	28,278.65	4,004.82	64,415.93	(670.93)	99.0%
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		13,863,256.83		13,585,992.00	6,848,321.43	6,027,075.99	853,618.07	13,729,015.49	(143,023.49)	99.0%
							City Collection Rate:	99.0%		
ZTF3 Pines TIF (4062)	28	73,995.96	100.0%	73,995.96	36,997.95	36,998.01	10.37	74,006.33	(10.37)	100.0%
ZTF4 SE Plaza TIF (9542)	20	321,508.35	100.0%	321,508.35	81,788.24	116,219.18	123,528.69	321,536.11	(27.76)	100.0%
ZTF5 Olde Towne TIF (4555)	19	1,050,892.48	98.6%	1,036,180.00	626,348.74	306,137.16	93,770.15	1,026,256.05	9,923.95	97.7%
ZTF6 Near North TIF (4455)	21	224,627.15	100.0%	224,627.15	48,050.68	175,808.49	700.22	224,559.39	67.76	100.0%
ZTF8 Eastgate TIF (9543)	23	94,347.20	100.0%	94,347.20	77,661.37	16,685.83	13.23	94,360.43	(13.23)	100.0%
ZTF0 Grand & Oakland (xxxx)	xx	130,538.16	100.0%	130,538.16	65,269.72	65,268.44	18.30	130,556.46	(18.30)	100.0%
ZTFA SS Redevelopment (xxxx)	xx	26,192.05	100.0%	26,192.05	24,081.71	2,110.34	3.67	26,195.72	(3.67)	100.0%
Redevelopment TIF		1,922,101.35		1,907,388.87	960,198.41	719,227.45	218,044.63	1,897,470.49	9,918.38	98.7%
							City Collection Rate:	98.7%		
Total Property Tax Levy		15,785,358.18		15,493,380.87	7,808,519.84	6,746,303.44	1,071,662.70	15,626,485.98	(133,105.11)	99.0%
				City Collection Rate:	ok	ok		99.0%		

Note(s)
1 Payment received 06/28/2017 from Macon County Treasurer with check distribution / checks 15322, 15351, 15364, 15440, 15466, 15468, 15488, 15489 dated June 22, 2017
2 Payment received 09/21/2017 from Macon County Treasurer with check distribution / checks 15545, 15573, 15586,15662, 15687, 15689, 15709, 15710 dated September 14, 2017
3 Payment received 12/29/2017 from Macon County Treasurer with check distribution / checks 15762, 15790, 15802, 15874, 15895, 15897, 15914, 15915, 15951 dated December 27, 2017

		input Distribution 1 6/28/2017	input Distribution 2 9/21/2017	input Distribution 3 12/29/2017	Total Distribution	
Footnote (Not a part of City Tax Levy)						
Decatur Road & Bridge Tax Distribution	10-0831-301102	188,222.48	176,071.03	16,895.82	381,189.33	
Total County Distribution to Civil City		7,036,543.91	6,203,147.02	870,513.89	14,110,204.82	
		ok	ok	ok		
Footnote (Not a part of City Tax Levy)						
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	10,900.15	10,900.15	test s/b "0"
Distribution to City including TIF & Mobile Home		7,996,742.32	6,922,374.47	1,099,458.67	16,018,575.46	-
		ok	ok	ok		

General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103
		ZTFA SS Redevelopment (xxxx)	24-43241-301103

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: December, 2017

Grant ID	Div		Grant Name	State	Federal	In Budget	Status	Grant Amount
1	*050*	*Planning & Sustainability*	*702202 ITEP DECATUR CORRIDOR MONUMENT*		*X*	*Y*	ACTIVE	1,000,000
30	*050*	*Planning & Sustainability*	*SPR-PL-3000(73) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)*		*X*	*Y*	ACTIVE	286,396
31	*050*	*Planning & Sustainability*	*IL-80-0017 TECHNICAL STUDIES GRANT (DUATS FTA)*		*X*	*Y*	ACTIVE	47,767
35	*050*	*Planning & Sustainability*	*18T0015 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)*	*X*	*X*	*Y*	ACTIVE	268,705
36	*050*	*Planning & Sustainability*	*18T0015 TECHNICAL STUDIES GRANT (DUATS FTA)*	*X*	*X*	*Y*	ACTIVE	67,176
14062	*050*	*Planning & Sustainability*	*Pending SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY*		*X*		PENDING	230,020
C2015	*054*	*Neighborhood Outreach*	*B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)*		*X*	*Y*	ACTIVE	1,241,326
C2016	*054*	*Neighborhood Outreach*	*B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)*		*X*	*Y*	ACTIVE	1,268,061
C2017	***054***	***Neighborhood Outreach***	***B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)***		***X***	***Y***	**ACTIVE**	**1,262,045**
H2015	*054*	*Neighborhood Outreach*	*M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP*		*X*	*Y*	ACTIVE	269,693
H2016	*054*	*Neighborhood Outreach*	*M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP*		*X*	*Y*	ACTIVE	327,118
H2017	***054***	***Neighborhood Outreach***	***M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP***		***X***	***Y***	**ACTIVE**	**330,899**
21	*065*	*Police*	*1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)*		*X*	*Y*	ACTIVE	11,419
32	*065*	*Police*	*Pending - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)*		*X*	*Y*	ACTIVE	26,954
J2016	*065*	*Police*	*2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT*		*X*	*N*	ACTIVE	30,236
28	*065*	*Police*	*AP-17-0175 STEP*		*X*	*Y*	ACTIVE	72,618
34	*065*	*Police*	*AP-18-0120 STEP*		*X*	*Y*	ACTIVE	70,566
09331	*082*	*Public Works*	*P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS*	*X*		*Y*	ACTIVE	1,465,557
12221	*082*	*Public Works*	*IEPA L17-5315 WATER PLLUTION CONTROL-NELSON PARK SEWER*		*X*	*Y*	ACTIVE	4,844,000
1325	*082*	*Public Works*	*95784 MOUND ROAD BRIDGE*		*X*	*N*	ACTIVE	818,214
1406	*082*	*Public Works*	*15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)*	*X*		*N*	ON HOLD	250,000
14061	*082*	*Public Works*	*SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY*		*X*	*N*	ON HOLD	180,000
1507	*082*	*Public Works*	*IEPA L17-5329 WATER PLLUTION CONTROL-7TH WARD SEWER*		*X*	*Y*	ACTIVE	9,203,831
L2016	*350*	*Library*	*FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT*	*X*		*Y*	ACTIVE	58,679
F17-1	*700*	*Mass Transit*	*IL-2017-029-01 FY17 OPERATING ASSISTANCE*		*X*	*Y*	ACTIVE	1,612,548
F17-2	*700*	*Mass Transit*	*IL-2017-029-02 FY17 REPLACEMENT OF CARPETING*		*X*	*Y*	ACTIVE	27,253
F17-3	*700*	*Mass Transit*	*IL-2017-029-03 FY17 BUS STOP IMPROVEMENTS*		*X*	*Y*	ACTIVE	132,000
FC17	*700*	*Mass Transit*	*BUS & BUS FACILITIES INFRASTRUCTION PROGRAM pending*		*X*	*Y*	PENDING	3,627,999
S17	*700*	*Mass Transit*	*OP-17-08-IL #4724 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT*	*X*		*Y*	ACTIVE	4,783,235
S18	*700*	*Mass Transit*	*OP-17-08-IL **#4876** FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT*	*X*		*Y*	ACTIVE	**10,051,800**
SC14	*700*	*Mass Transit*	*CAP-14-1034-ILL #4464 CAPITAL GRANT*	*X*		*Y*	PENDING	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,789	3,811	2,518	2,671	2,593	12,872	6,697	2,888	2,867	4,048	4,513	2,663	51,928	44,630	44,630	116%
015	EXECUTIVE	10	57,115	52,033	47,621	60,023	40,488	87,271	46,051	47,009	69,392	45,775	70,687	48,467	671,932	615,284	615,284	109%
016	HUMAN RESOURCES	10	32,672	35,229	38,707	42,066	48,987	73,180	55,131	57,649	47,399	57,681	64,193	54,584	607,477	613,038	613,038	99%
017	INFORMATION TECHNOLOGIES	10	138,937	109,462	113,111	139,072	243,793	153,278	109,936	124,576	211,104	97,853	174,796	129,370	1,745,288	1,868,644	1,868,644	93%
018	CITY CLERK	10	9,794	9,178	9,146	9,316	9,864	12,817	9,417	9,666	10,855	9,676	12,958	9,323	122,008	123,763	123,763	99%
020	LEGAL	10	92,261	69,436	68,665	70,727	86,120	106,230	70,056	74,223	71,108	105,750	104,452	69,996	989,024	1,051,592	1,051,592	94%
035	FINANCE	10	100,675	89,543	94,881	142,326	123,446	136,232	93,170	112,951	106,026	91,127	127,367	98,953	1,316,698	1,342,632	1,342,632	98%
036	WATER CUSTOMER SERVICE	10	76,005	63,268	79,788	74,149	81,472	75,365	72,854	61,198	82,760	68,181	81,079	70,980	887,100	975,946	975,946	91%
037	PURCHASING	10	17,184	16,837	16,549	16,885	17,083	27,156	16,744	17,024	17,104	17,100	25,173	16,681	221,521	223,831	223,831	99%
038	CIVIC CENTER	10	16,837	26,862	9,023	16,248	14,839	13,811	21,123	21,937	24,682	24,558	17,116	16,487	223,523	246,000	246,000	91%
039	CITY GENERAL ADMINISTATIVE	10	448,107	342,730	5,000	65,000	25,000	323,580	65,000	15,306	5,000	125,942	415,413	563,984	2,400,062	2,057,912	2,224,912	108%
	Sub Total		993,375	818,388	485,008	638,481	693,686	1,021,792	566,179	544,427	648,298	647,690	1,097,748	1,081,487	9,236,560	9,163,272	9,330,272	99%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	47,068	50,139	42,550	41,709	43,382	55,563	29,939	29,283	32,958	42,158	60,277	42,176	517,201	648,459	648,459	80%
052	BUILDING INSPECTIONS	10	38,592	37,666	37,399	41,159	44,113	67,824	44,696	48,268	45,254	42,392	61,655	44,749	553,767	594,049	594,049	93%
053	NEIGHBORHOOD INSPECTIONS	10	44,951	43,191	42,103	48,226	80,287	87,667	74,570	67,055	67,674	62,622	71,350	52,420	742,116	731,602	731,602	101%
054	NEIGHBORHOOD OUTREACH	10	25,863	25,493	25,560	25,561	25,613	38,620	25,680	25,515	25,886	25,709	38,759	30,407	338,665	339,388	339,388	100%
	Sub Total		156,473	156,489	147,612	156,655	193,395	249,674	174,885	170,120	171,772	172,881	232,041	169,752	2,151,749	2,313,498	2,313,498	93%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	192,504	174,923	164,557	183,362	218,270	394,556	177,772	194,943	186,460	187,171	278,960	289,695	2,643,174	2,455,038	2,455,038	108%
065	POLICE	10	1,676,013	1,428,130	1,556,505	1,508,937	1,450,718	4,149,789	1,448,176	1,576,951	3,174,671	1,450,657	2,079,414	1,870,553	23,370,512	24,444,659	24,444,659	96%
070	FIRE	10	1,054,688	1,012,587	1,033,573	1,037,390	1,128,856	4,126,560	1,019,894	1,047,672	3,062,869	1,075,306	1,469,300	1,336,862	18,405,557	18,614,713	18,447,713	100%
	Sub Total		2,923,205	2,615,639	2,754,636	2,729,689	2,797,844	8,670,906	2,645,842	2,819,566	6,424,000	2,713,133	3,827,674	3,497,110	44,419,244	45,514,410	45,347,410	98%
Public Works																		
080	PUBLIC WORKS ADMIN	10	158,992	47,946	29,694	24,444	28,340	40,809	26,366	39,840	30,647	31,008	58,661	26,028	542,775	503,117	503,117	108%
082	ENGINEERING	10	89,409	88,259	89,054	94,654	105,659	139,293	110,750	99,086	89,123	93,642	108,253	75,133	1,182,316	1,267,339	1,267,339	93%
083	MUNICIPAL SERVICES	10	345,852	321,057	338,363	326,620	333,011	487,218	359,612	358,319	346,778	348,467	488,775	419,572	4,473,645	4,752,824	4,752,824	94%
084	STREETS	10	70,402	93,245	79,818	109,848	89,603	95,799	88,489	91,530	99,261	115,450	93,701	102,206	1,129,354	1,159,716	1,159,716	97%
086	TRAFFIC & PARKING	10	174,125	184,892	177,824	165,697	185,986	172,912	155,769	137,599	161,748	157,048	210,040	172,291	2,055,929	1,969,575	1,969,575	104%
088	URBAN FORESTRY	10	26,763	19,189	29,240	19,682	34,001	25,356	113,943	34,428	30,827	66,199	37,484	34,114	471,226	456,249	456,249	103%
	Sub Total		865,543	754,588	743,993	740,945	776,599	961,387	854,929	760,802	758,386	811,814	996,915	829,344	9,855,245	10,108,820	10,108,820	97%
	General Fund Expenditure Total		4,938,597	4,345,104	4,131,248	4,265,771	4,461,524	10,903,758	4,241,836	4,294,916	8,002,455	4,345,518	6,154,378	5,577,693	65,662,798	67,100,000	67,100,000	98%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

December, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Development Services																		
120	PLANNING	12	735	22,024	14,534	161	30,422	989	784	17,822	3,655	17,847	292	3,466	112,732	728,500	728,500	15%
170	HOME PROGRAM	17	4,639	3,882	5,228	4,546	5,312	9,752	1,644	7,103	3,123	1,990	2,154	1,480	50,853	226,133	226,133	22%
171	PROGRAM DELIVERY COSTS	17	45,198	186	8,478	32,771	90,962	59,580	37,746	94,779	52,816	11,741	28,208	49,165	511,629	573,500	573,500	89%
181	PROJECTS	18	22,680	16,669	16,669	16,669	9,111	1,831	1,552	1,552	1,552	1,552	176,472	320,321	586,629	1,048,963	1,048,963	56%
183	REHAB PROJECTS	18	114,126	183,729	180,901	105,008	47,696	976	34,926	1,593	527	479	826	12,349	683,136	1,166,850	1,166,850	59%
184	ADMINISTRATION	18	22,089	15,188	14,792	17,468	6,717	940	185,742	931	887	1,129	822	107,845	374,550	417,022	417,022	90%
220	DUATS	22	137	973	394	49	58,870	69,148	163	56,488	3,730	3,034	68,910	2,217	264,113	260,000	270,000	98%
400	PEG PROJECTS	40	2,097	2,129	8,436	2,129	11,554	2,129	2,129	2,129	2,129	2,138	2,129	2,129	41,253	75,164	75,164	55%
701	MT-OPERATIONS	70	74,679	76,105	92,311	82,704	76,574	74,706	76,072	84,114	78,627	85,417	90,987	106,457	998,753	1,107,199	1,132,199	88%
702	MT-MAINTENANCE	70	102,481	100,768	115,032	124,103	111,891	134,387	111,942	122,534	101,114	133,801	78,597	152,925	1,389,574	1,343,141	1,343,141	103%
703	MT-TRANSPORTATION	70	281,941	389,236	338,897	450,743	408,663	313,783	394,649	382,585	383,660	470,445	284,785	459,916	4,559,302	4,375,430	4,375,430	104%
704	MT-INSURANCE	70	3,329	10,125	1,048	36,451	80,258	17,295	1,048	36,631	76,592	16,386	18,038	11,565	308,765	382,576	382,576	81%
705	MT-CAPITAL	70	-	-	-	-	-	-	-	-	-	19,969	-	19,723	39,692	192,000	192,000	21%
820	DCDF	82	1,315	5,538	302	224	5,324	789	488	643	24	933	1,738	1,342	18,659	119,673	119,673	16%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	256	-	-	6,122	476	4,572	71	207	4,624	5,139	238	21,705	50,475	50,475	43%
840	COMMUNITY REVITALIZATION	84	-	-	-	-	-	-	-	-	-	-	21,368	177,911	199,279	-	300,000	66%
850	MISCELLANEOUS GRANTS	85	-	-	-	-	3,054	-	-	-	-	-	-	-	3,054	-	4,000	76%
880	RECYCLING	88	53,036	59,646	51,958	53,847	58,079	51,685	58,479	59,462	53,778	48,921	53,107	63,423	665,420	664,236	664,236	100%
	Sub Total		728,480	886,453	848,979	926,872	1,010,608	738,466	911,934	868,435	762,419	820,407	833,571	1,492,474	10,829,098	12,730,862	13,069,862	83%
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	2,538	-	-	-	-	316,311	-	-	-	(92,417)	-	3,581,775	3,808,207	1,016,887	3,808,334	100%
200	SE PLAZA TIF	20	461,983	-	-	-	-	-	-	-	-	-	-	-	461,983	550,000	550,000	84%
210	WABASH CROSSING TIF	21	2,940	-	-	-	-	-	2,940	37,288	-	54,120	-	151,767	249,055	205,369	249,369	100%
230	EASTGATE TIF	23	-	66,909	-	-	-	62,501	-	-	-	174,575	-	-	303,985	320,000	320,000	95%
241	SOUTHSIDE TIF	24	-	7,781	-	-	-	-	-	-	-	-	-	-	7,781	8,100	8,100	96%
281	PINES SHOPPING CENTER TIF	28	-	104,963	-	-	-	-	-	-	-	-	-	-	104,963	105,000	105,000	100%
291	GRAND & OAKLAND TIF	29	-	185,972	-	-	-	-	-	-	-	-	-	-	185,972	190,000	190,000	98%
	Sub Total		467,460	365,625	-	-	-	378,811	2,940	37,288	-	136,278	-	3,733,542	5,121,944	2,395,356	5,230,803	98%
Public Safety																		
250	DRUG ENFORCEMENT	25	13,243	5,687	51,472	14,200	28,867	11,807	22,988	12,292	47,284	24,959	32,567	26,693	292,059	414,392	414,392	70%
260	DUI COURT FINES	26	506	104	14,054	(949)	8,395	144	497	463	1,192	8,197	1,109	4,272	37,984	132,500	132,500	29%
270	POLICE PROGRAMS/LAB	27	-	35	-	-	763	338	335	-	-	197	-	527	2,194	34,700	34,700	6%
320	FIRE EMERGENCY GRANT	32	-	4,576	-	-	-	-	-	-	-	-	-	-	4,576	100,000	100,000	5%
330	POLICE CAPITAL	33	10,138	39,634	(2,281)	41,153	39,821	39,651	3,706	3,051	39,618	3,458	61,861	3,184	282,995	560,776	560,776	50%
391	JUSTICE ADMIN GRANT - 2016	39	-	-	-	-	-	-	-	-	22,677	-	7,559	-	30,236	30,236	30,236	100%
490	FIRE CAPITAL	49	47,795	-	5,410	6,098	71,670	-	7,036	149,044	-	5,410	385	-	292,848	525,948	525,948	56%
491	FIRE CAPITAL PROJECTS	49	-	159,096	-	3,377	160,970	504,554	5,969	174,977	366,694	7,035	12,743	26,375	1,421,791	2,314,286	2,314,286	61%
	Sub Total		71,683	209,132	68,655	63,879	310,486	556,494	40,531	339,827	477,465	49,256	116,225	61,051	2,364,682	4,112,838	4,112,838	57%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	32,384	-	-	-	-	-	32,384	-	-	-	-	-	64,769	64,769	64,769	100%
516	DS-2010A BOND	50	-	-	-	-	-	216,479	-	-	-	(173,183)	750	84,296	128,342	128,592	128,592	100%
517	DS-2010B BOND	50	-	-	-	-	-	-	-	-	-	230,316	-	649,806	880,121	881,121	881,121	100%
518	DS-2010C BOND	50	-	-	-	-	-	17,938	-	-	-	-	750	120,438	139,125	139,375	139,375	100%
519	DS-2010D BOND	50	-	-	-	-	-	4,700	-	-	-	-	-	239,700	244,400	245,400	245,400	100%
521	DS-2012 GO BOND	50	-	688,226	-	-	-	-	-	61,641	-	-	-	-	749,866	750,481	750,481	100%
	Sub Total		32,384	688,226	-	-	-	239,116	32,384	61,641	-	57,132	1,500	1,094,239	2,206,622	2,209,738	2,209,738	100%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Works & Capital															-			
420	LOCAL MFT INITIATIVE PROJECTS	42	2	-	10	6	31,339	-	870,158	315,271	906,470	663,356	-	605,422	3,392,035	3,510,000	3,510,000	97%
421	LOCAL STREET CAP PROJECTS	42	-	542,635	-	-	-	-	-	547,714	-	-	-	3,533	1,093,883	1,071,429	1,071,429	102%
430	2010 PROJECT FUND	43	750	7,013	3,935	2,789	750	3,185	85,343	123,820	115,197	-	-	-	342,781	345,000	345,000	99%
451	CAPITAL STREET PROJECTS	45	-	-	-	-	10,490	-	-	-	13,255	6,461	-	-	30,206	-	52,250	58%
460	MFT PROJECTS	46	105,572	41,808	80,009	35,516	93,070	67,523	562,847	81,778	78,498	321,743	214,246	58,398	1,741,008	2,614,264	2,614,264	67%
470	MAJOR MOVES	47	5,000	5,000	5,000	5,000	5,000	5,000	5,983	5,000	5,000	(26,113)	16,361	5,000	41,231	60,000	60,000	69%
601	FLEET OPERATIONS	60	105,600	122,541	104,687	95,684	146,324	132,489	103,539	130,307	100,477	120,052	142,168	129,301	1,433,168	1,692,463	1,692,463	85%
602	FLEET INVENTORY	60	26,577	81,975	81,878	57,995	96,709	82,134	65,923	89,093	63,824	63,541	88,568	118,282	916,499	989,063	989,063	93%
603	FLEET CAPITAL	60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
610	EQUIPMENT REPLACEMENT	61	-	31,496	15,549	71,148	4,163	-	66,891	(66,984)	22,675	1,704	70,743	-	217,385	312,566	312,566	70%
780	STORM WATER PROJECTS	78	67,855	257,033	74,682	95,125	110,034	168,384	145,529	430,729	266,658	279,527	113,276	301,075	2,309,907	4,385,165	4,385,165	53%
790	SEWER PROJECTS	79	204,977	209,687	469,621	362,611	571,082	436,629	303,679	2,695,579	1,661,354	1,729,805	1,479,974	301,725	10,426,723	18,420,388	18,420,388	57%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,848	-	-	-	-	-	229,848	-	-	459,696	459,696	459,696	100%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351	-	-	-	-	-	66,351	-	-	-	-	-	132,702	132,702	132,702	100%
	Sub Total		582,685	1,299,189	835,371	955,722	1,068,962	895,343	2,276,243	4,352,306	3,233,407	3,389,924	2,125,336	1,522,737	22,537,224	33,992,736	34,044,986	66%
Library																		
351	LIBRARY OPERATIONS	35	245,758	265,373	296,260	263,147	286,869	339,472	298,866	292,202	328,282	277,600	380,222	320,231	3,594,283	3,603,824	3,603,824	100%
582	LIBRARY CAPITAL PROJECTS	58	-	161,149	-	18,426	11,528	37,098	121,512	-	-	-	-	-	349,712	200,000	375,000	93%
591	DPL-CANTONI TRUST	59	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000	45,000	0%
592	DPL-MEYER TRUST	59	1,709	1,776	1,956	1,776	1,969	2,858	1,882	1,844	2,091	1,836	2,717	2,104	24,519	46,528	46,528	53%
594	DPL-DONATIONS	59	746	421	174	773	699	417	486	1,153	92	1,182	364	173	6,679	30,000	30,000	22%
	Sub Total		248,214	428,719	298,390	284,122	301,066	379,845	422,746	295,199	330,466	280,618	383,303	322,508	3,975,194	3,925,352	4,100,352	97%
Other Miscellaneous																		
340	BUILDING FUND	34	44,277	34,225	39,814	34,781	39,454	36,011	35,579	38,282	41,174	43,131	55,436	41,519	483,683	669,516	669,516	72%
360	BAND	36	444	104	220	167	2,104	24,897	29,959	22,232	7,552	3,488	2,051	109	93,326	91,959	98,459	95%
641	RISK MANAGEMENT	64	23,789	34,190	17,031	12,452	13,273	18,186	12,952	13,228	13,288	14,292	15,335	17,240	205,258	214,914	214,914	96%
642	WORKER'S COMPENSATION	64	48,980	636,989	278,366	180,026	239,924	71,059	247,096	178,610	251,453	354,550	150,042	129,793	2,766,888	2,002,273	3,002,273	92%
643	LIABILITY PROPERTY & CASUALTY	64	7,797	7,018	134,698	16,469	23,262	37,496	4,138	(2,854)	91,901	321,932	395	23,167	665,420	681,723	681,723	98%
651	MEDICAL INSURANCE	65	887,107	777,871	62,059	1,481,739	741,703	708,594	810,323	661,787	676,503	847,267	800,877	632,724	9,088,554	10,102,049	10,102,049	90%
653	UNEMPLOYMENT INSURANCE	65	-	-	-	-	1,593	-	-	-	-	-	914	-	2,507	30,611	30,611	8%
770	FIBER OPTICS	77	46,000	-	-	-	-	-	-	-	-	13,645	-	-	59,645	487,100	487,100	12%
	Sub Total		1,058,394	1,490,397	532,187	1,725,635	1,061,315	896,243	1,140,048	911,285	1,081,871	1,598,305	1,025,050	844,551	13,365,280	14,280,145	15,286,645	87%
Water Utility & Capital																		
801	WATER PRODUCTION	80	265,186	396,747	257,161	429,867	333,149	433,914	343,356	404,154	430,394	355,726	619,257	509,844	4,778,754	5,226,440	5,226,440	91%
802	WATER LAKE SERVICES	80	52,194	59,353	68,408	58,059	83,948	110,812	122,187	109,764	100,454	61,973	80,014	86,796	993,963	1,081,626	1,081,626	92%
803	WATER ADMINISTRATION	80	325,871	326,155	325,908	321,166	319,264	342,954	1,322,667	374,317	316,512	2,517,360	343,708	1,815,290	8,651,171	7,223,824	8,723,824	99%
804	WATER SERVICES	80	287,477	280,186	296,170	255,303	243,319	302,912	213,708	262,861	257,579	248,163	329,495	312,449	3,289,623	3,306,264	3,306,264	99%
808	WATER DEBT SERV-SWTP	80	1,053	4,744,150	350	-	375	509,776	-	1,722,759	-	375	-	8,339,268	15,318,106	8,812,231	15,386,305	100%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-	-	-	-	-	242,179	-	484,358	484,358	484,358	100%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-	180,840	-	-	-	-	-	361,681	361,681	361,681	100%
80C	WATER DEBT-ENERGY PROJECT	80	-	271,324	-	-	271,324	-	-	271,324	-	-	313,660	-	1,127,632	1,127,632	1,127,632	100%
811	WATER NON LAKE CAPITAL	81	69,731	162,082	121,625	154,992	190,671	111,201	306,741	527,719	442,801	251,980	419,559	266,267	3,025,370	3,945,971	3,945,971	77%
812	WATER LAKE CAPITAL	81	13,012	-	157,658	7,530	3,085	3,600	12,004	-	3,863	1,763	5,408	6,125	214,047	191,428	191,428	112%
890	WATER BONDS	89	-	-	53,366	-	541,882	4,297,475	16,090	2,088,541	5,892,780	6,764	2,307,870	1,932,023	17,136,791	25,000,000	25,000,000	69%
	Sub Total		1,195,364	6,239,997	1,280,646	1,226,917	2,229,196	6,112,645	2,517,593	5,761,438	7,444,383	3,444,104	4,661,151	13,268,060	55,381,496	56,761,455	64,835,529	85%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	625,673	639,981	606,079	625,509	635,925	623,919	630,938	664,741	627,178	642,485	650,648	622,185	7,595,259	7,742,292	7,742,292	98%
910	POLICE PENSION	91	650,115	673,181	622,923	638,069	670,989	647,103	647,045	671,297	673,229	672,528	736,574	635,423	7,938,476	7,616,083	8,116,083	98%
	Sub Total		1,275,787	1,313,161	1,229,002	1,263,578	1,306,914	1,271,022	1,277,983	1,336,038	1,300,407	1,315,012	1,387,222	1,257,608	15,533,735	15,358,375	15,858,375	98%
	Grand Total Expenditures		10,599,047	17,266,003	9,224,478	10,712,495	11,750,070	22,371,744	12,864,238	18,258,373	22,632,872	15,436,553	16,687,735	29,174,463	196,978,072	212,866,857	225,849,128	87%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: ***December, 2017***

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,264,905	2,206,048	58,857	2,237,480	27,425
Tapping Fees	597	37	560	35	562
Interest Income	1,643	3,124	(1,481)	4,114	(2,471)
Other Income	8,736	3,383	5,353	2,076	6,660
Total Revenue	2,275,881	2,212,592	63,289	2,243,705	32,176
Cost of Service					
Water Production	509,844	584,033	(74,189)	623,900	(114,056)
Water Services	312,449	345,433	(32,984)	338,010	(25,561)
Total Cost of Service	822,293	929,466	(107,173)	961,910	(139,617)
% of Revenue	36.1%	42.0%		42.9%	
Water Gross Margin	1,453,588	1,283,126	170,462	1,281,795	171,793
% of Revenue	63.9%	58.0%		57.1%	
Operating Expense					
Lake Management	86,796	135,115	(48,319)	136,964	(50,168)
Water Administration	315,290	334,640	(19,350)	302,812	12,478
Total Operating Expense	402,086	469,755	(67,669)	439,776	(37,690)
% of Revenue	17.7%	21.2%		19.6%	
Margin Before Debt Service	1,051,502	813,371	238,131	842,019	209,483
% of Revenue	46.2%	36.8%		37.5%	
Debt Service					
GO Bond Debt	1,765,194	1,763,766	1,428	1,724,973	40,221
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	1,765,194	1,763,766	1,428	1,724,973	40,221
% of Revenue	77.6%	79.7%		76.9%	
Operating Income	(713,692)	(950,395)	236,703	(882,954)	169,262
% of Revenue	-31.4%	-43.0%		-39.4%	
Transfer to Capital					
CapEx Funding	1,500,000	1,500,000	-	825,000	675,000
Income after Capital Transfer	(2,213,692)	(2,450,395)	236,703	(1,707,954)	(505,738)
% of Revenue	-97.3%	-110.7%		-76.1%	

US$ (whole)	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue					
Water Sales	28,720,263	28,059,164	661,099	28,458,953	261,310
Tapping Fees	21,644	18,000	3,644	17,012	4,632
Interest Income	14,402	15,000	(598)	19,754	(5,352)
Other Income	385,536	520,000	(134,464)	358,091	27,445
Total Revenue	29,141,845	28,612,164	529,681	28,853,810	288,035
Cost of Service					
Water Production	4,778,755	5,226,440	(447,685)	5,129,043	(350,288)
Water Services	3,289,622	3,306,264	(16,642)	3,129,465	160,157
Total Cost of Service	8,068,377	8,532,704	(464,327)	8,258,508	(190,131)
% of Revenue	27.7%	29.8%		28.6%	
Water Gross Margin	21,073,468	20,079,460	994,008	20,595,302	478,166
% of Revenue	72.3%	70.2%		71.4%	
Operating Expense					
Lake Management	993,962	1,081,626	(87,664)	1,083,460	(89,498)
Water Administration	3,951,172	4,023,824	(72,652)	3,428,553	522,619
Total Operating Expense	4,945,134	5,105,450	(160,316)	4,512,013	433,121
% of Revenue	17.0%	17.8%		15.6%	
Margin Before Debt Service	16,128,334	14,974,010	1,154,324	16,083,289	45,045
% of Revenue	55.3%	52.3%		55.7%	
Debt Service					
GO Bond Debt	8,744,032	8,740,452	3,580	7,681,623	1,062,409
IEPA - Nitrate Facility	484,358	484,358	-	484,358	-
IEPA - Water Tower	361,680	361,681	(1)	361,681	(1)
JCI - Auto Water Meter	1,127,632	1,127,632	-	1,147,540	(19,908)
Total Debt Service	10,717,702	10,714,123	3,579	9,675,202	1,042,500
% of Revenue	36.8%	37.4%		33.5%	
Operating Income	5,410,632	4,259,887	1,150,745	6,408,087	(997,455)
% of Revenue	18.6%	14.9%		22.2%	
Transfer to Capital					
CapEx Funding	4,700,000	4,700,000	-	1,548,000	3,152,000
Income after Capital Transfer	710,632	(440,113)	1,150,745	4,860,087	(4,149,455)
% of Revenue	2.4%	-1.5%		16.8%	

Balance Sheet Items (Operating Fund)				
Cash	2,491,630		6,067,957	
Interfund AR	1,900,000	Transit Fund	400,000	Recycling
Investments	-		-	
Total Cash & Investments	4,391,630		6,467,957	
Accounts Receivable	2,585,328		2,639,149	

Extraordinary Items			
6,576,216	Revenue		3,251,550
	Expense		
115,863	Bond issuance costs		-
6,458,211	Debt settlement		-
6,574,074	Total Expenses		-
2,142	Income		3,251,550

Prepared By: *Office of the City Treasurer*

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: December, 2017

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	1,500,000	4,700,000	3,200,000	1,500,000	3,200,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	1,000,000	1,000,000	-	1,000,000	Actual ADM cost share
IEPA Loan draw down	-	-	-	-	-	
Other	4,368	16,859	3,000	13,859	3,000	
Total Revenue	1,504,368	5,716,859	4,203,000	1,513,859	4,203,000	
CapEx Project Spending						
Operating CapEx	563	563	10,000	(9,437)	10,000	
Professional Services	-	134,786	266,000	(131,214)	266,000	
Capital Equipment	-	115,150	290,930	(175,780)	290,930	
JCI Water Meter project	-	-	-	-	-	
Water Distribution	29,058	29,058	35,000	(5,942)	35,000	
Pump Stations	-	54,805	-	54,805	-	
Water Main Replacement	216,648	2,276,710	2,337,984	(61,274)	2,337,984	
SWTP CapEx	19,999	414,299	1,006,057	(591,758)	1,006,057	
Lake Operating	-	25,522	13,025	12,497	13,025	
Other Equipment	-	-	-		-	
Storm Water Improvement	6,125	6,125	118,403	(112,278)	118,403	
EPA Non Source	-	-	25,000	(25,000)	25,000	
Lakefront Development	-	150,000	-	150,000	-	
Sediment Control	-	32,400	35,000	(2,600)	35,000	
xxxx		-		-	-	
xxxx		-		-	-	
xxxx		-		-	-	
Total CapEx Spending	272,393	3,239,418	4,137,399	(897,981)	4,137,399	
Surplus (Deficit)	1,231,975	2,477,441	65,601		65,601	

Capital Fund Cash Position

Cash at January 1, 2014	3,768,276		
Current Cash Position	3,749,453	Cash Position Target at December 31, 2015	2,315,359
included in cash above	-	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur home
Water Utility Financial Report
Key Metrics

Current Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	26,709	25,130	29,765	25,203	28,256	27,917	24,979	28,002	24,782	26,782	26,697	26,681	320,903	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,668	2,407	2,941	2,614	2,703	2,809	2,540	2,767	2,550	2,671	2,664	2,663	31,997	
Total	29,409	27,569	32,738	27,849	30,991	30,758	27,551	30,801	27,364	29,485	29,393	29,376	353,284	100.5%
Delinquent Bills														
Residential	6,947	6,707	7,439	6,531	7,638	7,966	7,282	8,165	7,086	7,552	7,618	7,097	88,028	
Industrial	-	-	1	-	-	-	-	-	-	-	-	-	1	
Commercial	407	329	297	326	399	405	413	329	407	380	348	386	4,426	
Total	7,354	7,036	7,737	6,857	8,037	8,371	7,695	8,494	7,493	7,932	7,966	7,483	92,455	101.4%
Total Bill Count	36,763	34,605	40,475	34,706	39,028	39,129	35,246	39,295	34,857	37,417	37,359	36,859	445,739	100.7%
Cubit Feet Consumption Billed														
Residential	13,050,909	10,815,794	12,890,444	10,689,906	12,340,042	14,696,235	14,823,829	13,762,701	12,923,660	13,318,511	11,938,316	11,535,811	152,786,158	97.3%
Industrial	38,534,545	41,420,527	37,063,682	41,987,775	36,733,643	43,112,797	44,145,907	44,435,712	49,965,804	41,787,178	46,650,342	41,369,453	507,207,365	99.9%
Commercial	10,842,778	9,806,916	10,693,282	10,030,455	10,335,211	12,849,387	14,758,723	13,962,640	13,670,362	13,060,331	11,717,531	9,994,193	141,721,809	96.7%
Total	62,428,232	62,043,237	60,647,408	62,708,136	59,408,896	70,658,419	73,728,459	72,161,053	76,559,826	68,166,020	70,306,189	62,899,457	801,715,332	98.8%
Water Shut Offs	350	271	403	243	346	350	292	432	298	381	263	309	3,938	104.1%
Customer Service Telephone Calls	4,892	4,091	4,785	4,225	4,855	5,357	4,746	5,512	4,718	4,986	4,460	4,540	57,167	103.4%
Water Billed $														
Residential	$ 710,757	$ 607,055	$ 718,723	$ 601,462	$ 692,482	$ 810,883	$ 800,659	$ 765,212	$ 715,020	$ 739,716	$ 679,545	$ 661,618	$ 8,503,132	100.5%
Industrial	$ 973,205	$ 1,035,246	$ 940,693	$ 1,021,783	$ 905,211	$ 1,070,191	$ 1,091,871	$ 1,104,458	$ 1,197,443	$ 1,044,767	$ 1,152,166	$ 1,013,015	$ 12,550,049	100.8%
Commercial	$ 493,704	$ 446,155	$ 504,522	$ 465,631	$ 487,685	$ 584,236	$ 629,198	$ 607,835	$ 588,513	$ 576,276	$ 537,998	$ 481,642	$ 6,403,395	99.9%
Total	$ 2,177,666	$ 2,088,456	$ 2,163,938	$ 2,088,876	$ 2,085,378	$ 2,465,310	$ 2,521,728	$ 2,477,505	$ 2,500,976	$ 2,360,759	$ 2,369,709	$ 2,156,275	$ 27,456,576	100.5%
Penalty $	$ 12,316	$ 11,830	$ 24,030	$ 10,881	$ 13,118	$ 12,569	$ 14,758	$ 15,636	$ 12,477	$ 13,345	$ 14,488	$ 12,288	$ 167,737	100.3%
Total Billed	$ 2,189,982	$ 2,100,286	$ 2,187,968	$ 2,099,757	$ 2,098,496	$ 2,477,879	$ 2,536,486	$ 2,493,141	$ 2,513,453	$ 2,374,104	$ 2,384,198	$ 2,168,563	$ 27,624,313	100.5%
Water Gallonage														
Gallons (000)	268,550	220,040	281,500	290,530	291,740	323,090	309,290	312,420	315,830	293,740	263,708	252,220	3,422,658	110.5%
$ Billed	$ 80,028	$ 65,572	$ 83,887	$ 86,578	$ 86,939	$ 96,281	$ 92,168	$ 93,101	$ 94,117	$ 87,535	$ 78,991	$ 75,162	$ 1,020,359	111.2%
Water Billed vs Cash Receipts														
Billed $	$ 2,270,010	$ 2,165,858	$ 2,271,855	$ 2,186,335	$ 2,185,435	$ 2,574,160	$ 2,628,654	$ 2,586,242	$ 2,607,570	$ 2,461,639	$ 2,463,189	$ 2,243,725	$ 28,644,672	100.8%
Cash Revenue $	$ 2,250,637	$ 2,293,297	$ 2,197,191	$ 2,184,431	$ 2,202,704	$ 2,402,041	$ 2,635,068	$ 2,682,475	$ 2,554,864	$ 2,546,501	$ 2,506,149	$ 2,264,905	$ 28,720,264	100.9%
% Cash to Billed	99.1%	105.9%	96.7%	99.9%	100.8%	93.3%	100.2%	103.7%	98.0%	103.4%	101.7%	100.9%	100.3%	

Prior Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Water Bill Count													
Original Bills													
Residential	25,748	24,591	31,267	24,320	26,843	26,827	24,693	27,862	28,007	26,826	25,290	26,764	319,038
Industrial	33	33	33	33	33	33	33	33	33	33	32	32	394
Commercial	2,621	2,468	2,959	2,502	2,707	2,683	2,490	2,863	2,725	2,689	2,644	2,676	32,027
Total	28,402	27,092	34,259	26,855	29,583	29,543	27,216	30,758	30,765	29,548	27,966	29,472	351,459
Delinquent Bills													
Residential	7,148	6,898	7,027	7,475	6,354	7,646	6,435	7,801	6,863	7,834	7,859	7,353	86,693
Industrial	-	-	2	1	-	-	-	-	-	-	-	-	3
Commercial	465	392	340	363	321	353	355	441	368	352	380	381	4,511
Total	7,613	7,290	7,369	7,839	6,675	7,999	6,790	8,242	7,231	8,186	8,239	7,734	91,207
Total Bill Count	36,015	34,382	41,628	34,694	36,258	37,542	34,006	39,000	37,996	37,734	36,205	37,206	442,666
Cubit Feet Consumption Billed													
Residential	13,132,345	11,121,115	13,569,926	11,518,938	12,315,394	13,739,460	14,973,045	14,523,164	15,107,518	13,356,872	11,041,792	12,700,139	157,099,708
Industrial	39,701,126	36,130,671	40,700,413	42,210,228	40,596,564	44,662,052	45,105,809	43,258,511	48,849,990	43,695,618	43,149,692	39,616,736	507,677,410
Commercial	10,328,621	9,704,095	11,776,495	10,728,861	10,506,024	12,482,859	14,858,174	14,544,071	15,834,051	13,508,139	11,504,222	10,828,120	146,603,732
Total	63,162,092	56,955,881	66,046,834	64,458,027	63,417,982	70,884,371	74,937,028	72,325,746	79,791,559	70,560,629	65,695,706	63,144,995	811,380,850
Water Shut Offs	307	350	343	293	336	338	216	360	276	268	331	365	3,783
Customer Service Tphone Calls	4,703	4,127	4,418	4,430	4,667	4,661	4,346	5,222	4,528	4,648	4,726	4,799	55,275
Water Billed $													
Residential	$ 693,118	$ 599,713	$ 735,748	$ 617,840	$ 667,730	$ 745,193	$ 781,730	$ 777,678	$ 805,781	$ 723,032	$ 612,928	$ 696,515	$ 8,457,006
Industrial	$ 968,196	$ 894,955	$ 989,707	$ 1,020,875	$ 986,460	$ 1,094,659	$ 1,109,052	$ 1,070,006	$ 1,188,731	$ 1,078,339	$ 1,063,258	$ 991,954	$ 12,456,192
Commercial	$ 464,769	$ 435,305	$ 527,552	$ 474,646	$ 479,369	$ 553,210	$ 609,258	$ 619,045	$ 654,664	$ 580,928	$ 513,557	$ 496,715	$ 6,409,018
Total	$ 2,126,083	$ 1,929,973	$ 2,253,007	$ 2,113,361	$ 2,133,559	$ 2,393,062	$ 2,500,040	$ 2,466,729	$ 2,649,176	$ 2,382,299	$ 2,189,743	$ 2,185,184	$ 27,322,216
Penalty $	$ 12,347	$ 12,552	$ 12,110	$ 25,658	$ 10,494	$ 11,771	$ 12,145	$ 15,785	$ 12,129	$ 14,108	$ 16,123	$ 11,969	$ 167,191
Total Billed	$ 2,138,430	$ 1,942,525	$ 2,265,117	$ 2,139,019	$ 2,144,053	$ 2,404,833	$ 2,512,185	$ 2,482,514	$ 2,661,305	$ 2,396,407	$ 2,205,866	$ 2,197,153	$ 27,489,407
Water Gallonage													
Gallons (000)	243,450	227,780	256,330	254,690	271,880	286,100	273,320	297,770	253,150	257,530	225,330	249,950	3,097,280
$ Billed	$ 72,061	$ 67,423	$ 75,874	$ 75,388	$ 80,476	$ 84,686	$ 80,903	$ 88,140	$ 74,932	$ 76,229	$ 66,955	$ 74,485	$ 917,552
Water Billed vs Cash Receipts													
Billed $	$ 2,210,491	$ 2,009,948	$ 2,340,991	$ 2,214,407	$ 2,224,529	$ 2,489,519	$ 2,593,088	$ 2,570,654	$ 2,736,237	$ 2,472,636	$ 2,272,821	$ 2,271,638	$ 28,406,959
Cash Revenue $	$ 2,104,679	$ 2,210,328	$ 2,267,954	$ 2,221,532	$ 2,196,961	$ 2,425,649	$ 2,495,625	$ 2,764,878	$ 2,583,866	$ 2,554,080	$ 2,395,922	$ 2,237,480	$ 28,458,954
% Cash to Billed	95.2%	110.0%	96.9%	100.3%	98.8%	97.4%	96.2%	107.6%	94.4%	103.3%	105.4%	98.5%	100.2%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: December, 2017

	2017 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staffing														
Executive	4	4	4	5	5	5	5	5	5	5	5	5	5	5
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Finance	22	22	21	22	21	22	22	21	22	21	21	21	21	22
Management Services	18	16	6	5	5	1	1	1	1					1
Human Resources						5	5	5	5	5	5	5	5	3
Information Technology			10	10	11	11	11	10	10	11	11	11	11	10
Corporation Counsel	9	8	8	8	8	8	8	8	8	8	8	8	8	7
Economic & Community Dev	20										19	19	19	
Planning & Building Services		11	10	10	11	11	10	10	10	11				10
Neighborhood Services		8	8	8	8	8	8	8	8	8				8
Public Safety	305	294	294	297	295	297	293	293	291	291	289	289	287	296
Public Works	72	68	112	112	112	111	112	110	110	111	110	109	108	66
Water Management	45	45												45
Total Full Time	495	476	473	477	476	479	475	471	470	471	468	467	464	473
Part Time Staffing														
Executive														0
Legislative	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Finance			1	1	1									0
Human Resources														0
Information Technology														0
Management Services														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety	2	2	2	2	2	2	2	1	2	2	2	2	2	2
Public Works					1	1								0
PW Water Management							15	14	13	5	3			0
Total Temporary	9	9	10	10	11	10	24	22	22	14	12	9	9	9
Total City Staff Headcount	504	485	483	487	487	489	499	493	492	485	480	476	473	482

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: December, 2017

	2017 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staff														
Executive	4	4	4	4	4	4	4	4	4	4	4	4	4	4
City Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Total	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Management														
Finance	12	12	11	12	12	13	13	12	13	12	12	12	12	12
Purchasing	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Risk Management	1	1	1	1	1									1
Water Customer Service	7	7	7	7	6	7	7	7	7	7	7	7	7	7
Total	22	22	21	22	21	22	22	21	22	21	21	21	21	22
Human Resources	5	4	4	4	4	5	5	5	5	5	5	5	5	3
Information Technology	11	10	10	10	11	11	11	10	10	11	11	11	11	10
Corporation Legal Counsel	9	8	8	8	8	8	8	8	8	8	8	8	8	7
Economic & Community Devel														
Planning & Development	6	6	5	6	5	5	4	4	4	5	5	5	5	5
Building Inspections	6	5	5	5	6	6	6	6	6	5	5	5	5	5
Mass Transit	1	0	0	0	1	1	1	1	1	1	1	1	1	1
Neighborhood Services	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Neighborhood Inspection	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Total	21	19	18	19	20	20	19	19	19	19	19	19	19	19
Public Safety														
Fire	111	110	110	111	111	110	107	108	111	110	109	109	109	110
Police	170	163	163	165	164	164	163	162	158	158	157	157	155	165
Police Communications	24	21	21	21	20	23	23	23	22	23	23	23	23	21
Total	305	294	294	297	295	297	293	293	291	291	289	289	287	296
Public Works														
PW Administration	2	2	2	2	2	2	2	2	2	2	3	2	2	2
PW Engineering	12	11	11	11	12	12	12	12	10	10	9	9	9	11
PW Municipal Services	58	55	56	55	55	56	57	55	56	57	56	56	56	53
Water Production (Admin)	3	4	4	4	4	4	3	3	3	3	3	3	3	4
Water Production	15	11	10	11	10	9	11	10	10	13	14	14	13	11
Water Production (Lake)	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Water Services	23	26	25	25	25	24	23	24	25	21	21	21	21	26
Total	117	113	112	112	112	111	112	110	110	110	110	109	108	111
Total City Staffing	495	475	472	477	476	479	475	471	470	470	468	467	464	473

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

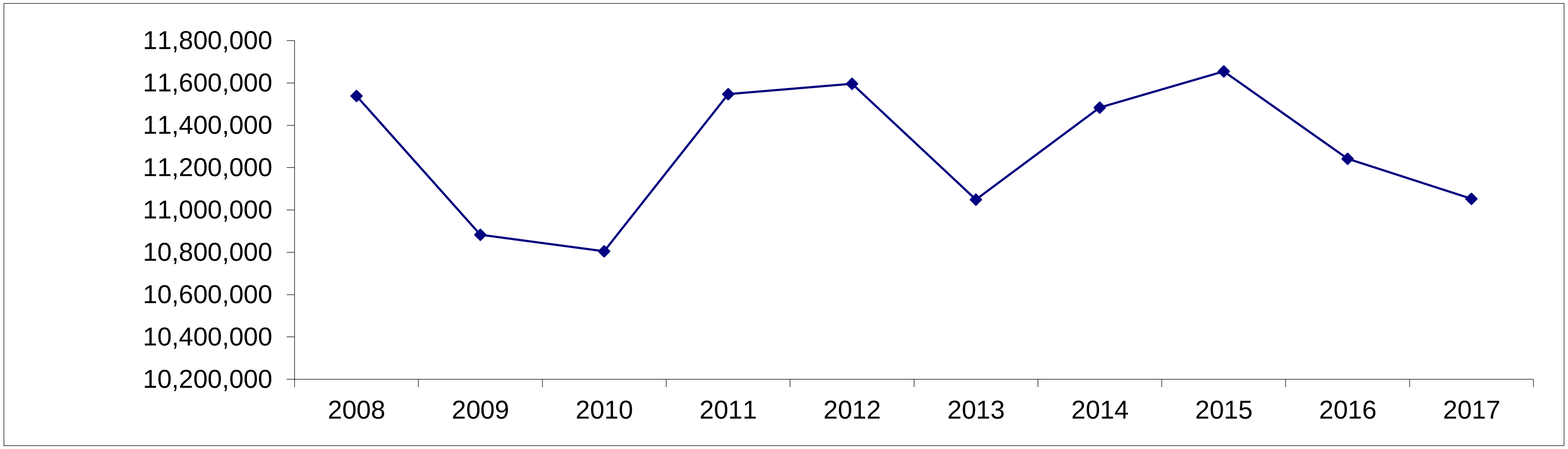
Period Ending: **December, 2017**

	2017 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Financial Management														
Finance														
Purchasing														
Risk Management			1	1	1									
Water Customer Service														
Total	0	0	1	1	1	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														
Management Services														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police	2	2	2	2	2	2	2	1	2	2	2	2	2	2
Police Communications														
Total	2	2	2	2	2	2	2	1	2	2	2	2	2	2
Public Works														
Administration														
Engineering														
Municipal Services														
Water Administration														
Water Production					1	1	15	14	13	5	3			
Water Services														
Total	0	0	0	0	1	1	15	14	13	5	3	0	0	0
Total City Staffing	9	9	10	10	11	10	24	22	22	14	12	9	9	9

Note: Above report includes all Temporary W-2 EE's

STATE SALES TAX

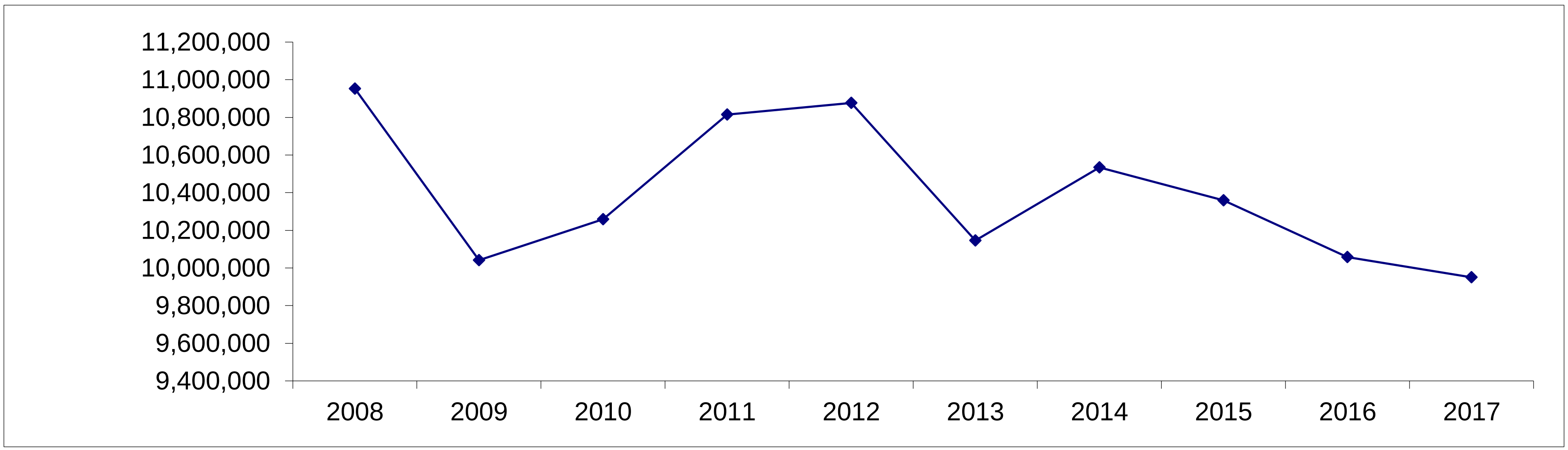
MONTH	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017	
JANUARY	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	A
FEBRUARY	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	A
MARCH	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	A
APRIL	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	A
MAY	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	A
JUNE	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	A
JULY	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	906,452	A
AUGUST	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	A
SEPTEMBER	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	A
OCTOBER	984,005	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	891,372	A
NOVEMBER	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	A
DECEMBER	930,497	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	935,863	A
TOTALS	**11,538,887**	**10,882,364**	**10,804,838**	**11,547,387**	**11,595,938**	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	



Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

LOCAL SALES TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	A
FEBRUARY	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	A
MARCH	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	A
APRIL	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	A
MAY	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	A
JUNE	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	A
JULY	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	814,658	A
AUGUST	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,154	A
SEPTEMBER	956,880	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	852,928	A
OCTOBER	943,181	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	779,788	A
NOVEMBER	982,082	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	835,747	A
DECEMBER	901,312	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	849,336	A
TOTALS	**10,952,305**	**10,040,626**	**10,258,179**	**10,814,030**	**10,876,609**	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	

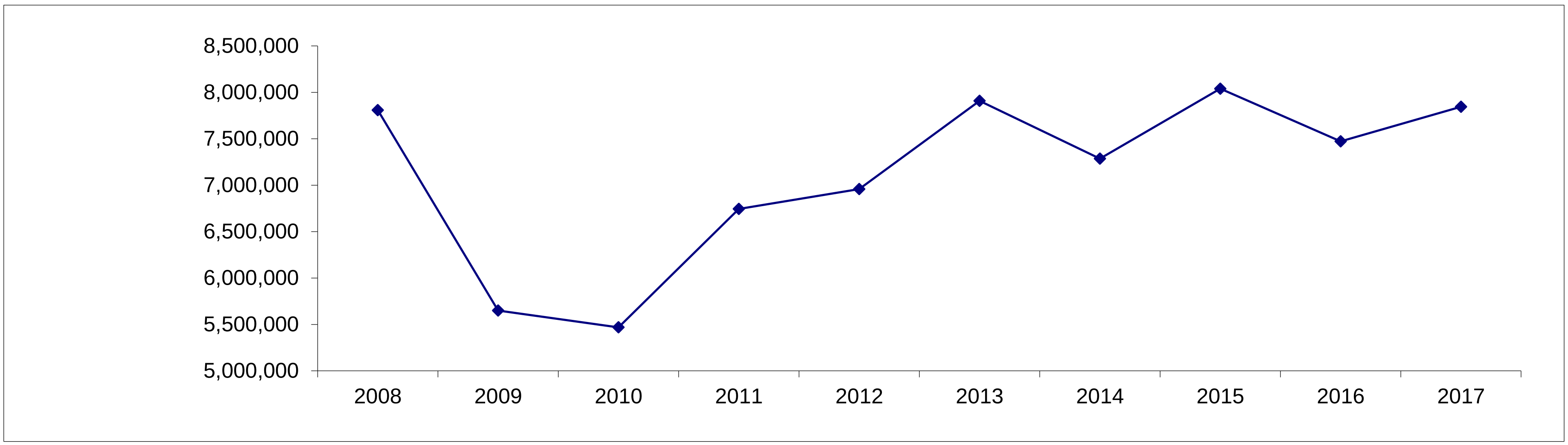


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

State reduced allocation for 2% administrative fee beginning with September 2017 distribution

STATE INCOME TAX

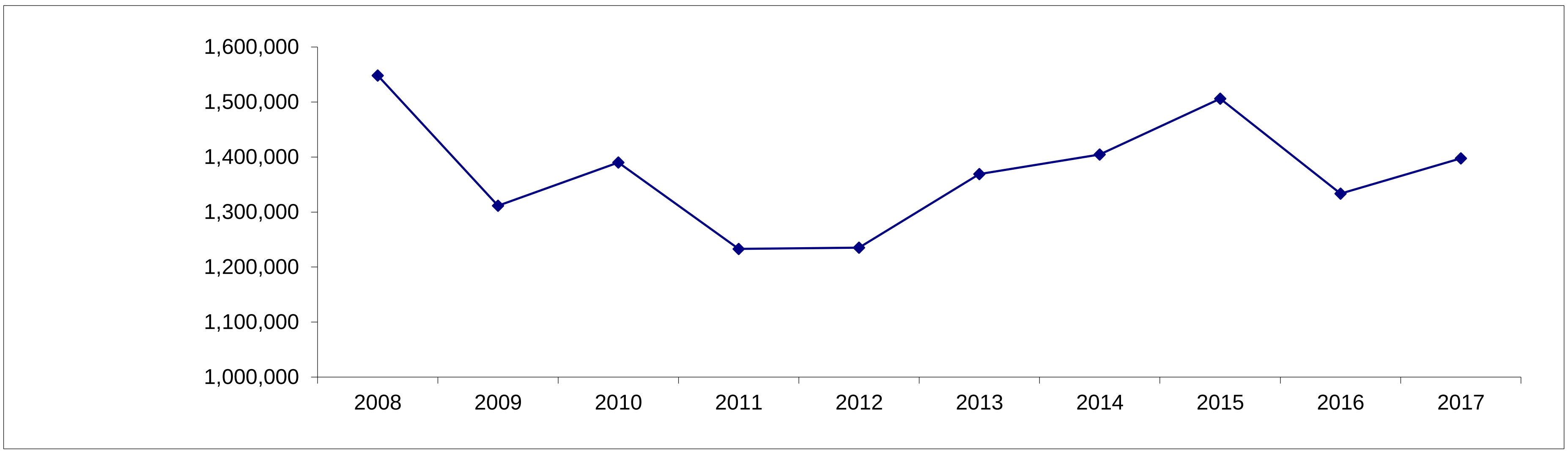
MONTH	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017	
JANUARY	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	A
FEBRUARY	613,332	604,246	0	1,038,247	0	478,227	0	0	0	0	A
MARCH	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	A
APRIL	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	A
MAY	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	396,235	A
JUNE	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	A
JULY	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	A
AUGUST	737,713	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	698,009	A
SEPTEMBER	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	A
OCTOBER	413,561	394,557	0	0	645,769	419,882	818,347	0	0	599,068	A
NOVEMBER	0	0	0	588,653	405,227	409,627	0	441,918	450,551	450,852	A
DECEMBER	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	396,923	A
TOTALS	**7,807,304**	**5,649,558**	**5,467,941**	**6,745,318**	**6,957,316**	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	



State to catch up two month delay of distributions July & August 2017. State's 10% reduction to begin with August distribution.

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017	
JANUARY	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	A
FEBRUARY	0	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	A
MARCH	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	A
APRIL	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	A
MAY	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	A
JUNE	0	5,564	0	3,923	5,417	937	0	2,501	12,343	0	A
JULY	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	239,384	A
AUGUST	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	10,712	A
SEPTEMBER	31,274	8,501	486	381	3,931	0	6,877	2,356	4,554	0	A
OCTOBER	210,470	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	160,071	A
NOVEMBER	0	2,101	2,750	2,542	1,579	0	0	0	1,876	0	A
DECEMBER	67,732	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	42,179	A
TOTALS	**1,548,327**	**1,311,462**	**1,390,151**	**1,233,053**	**1,235,400**	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	

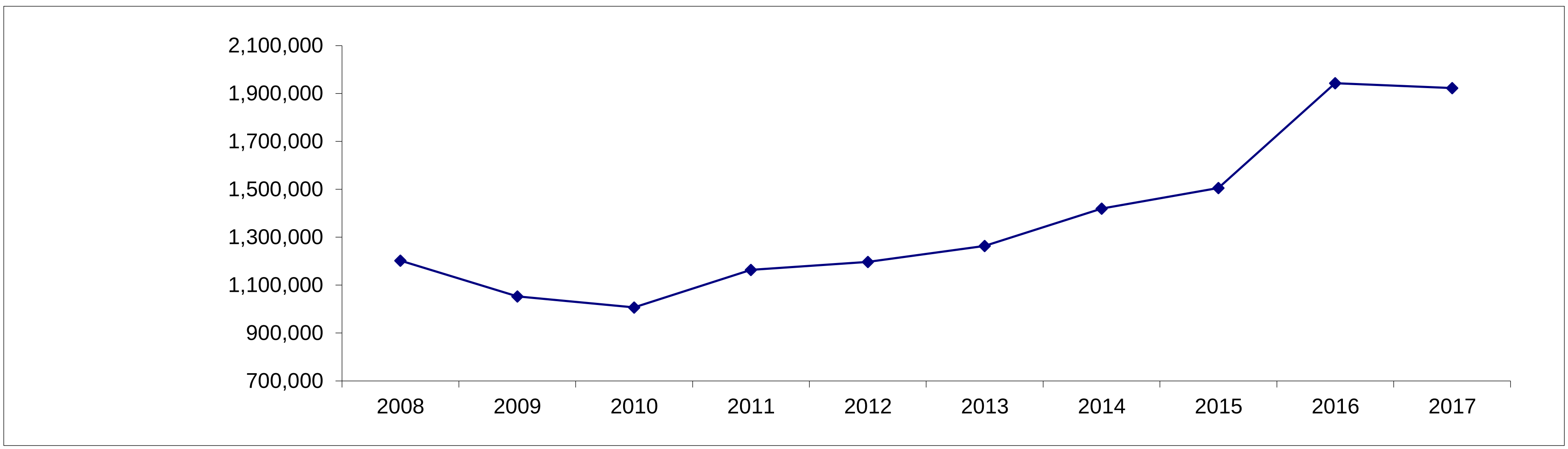


Funds split in General and Library funds

SHADED AREA INDICATES MOST RECENT ACTUAL

LOCAL USE TAX

MONTH	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017	
JANUARY	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	A
FEBRUARY	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	A
MARCH	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	A
APRIL	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	A
MAY	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	A
JUNE	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	A
JULY	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	146,418	A
AUGUST	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	147,521	A
SEPTEMBER	108,669	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	156,033	A
OCTOBER	90,964	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	149,381	A
NOVEMBER	114,557	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	158,864	A
DECEMBER	104,069	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	167,420	A
TOTALS	**1,202,565**	**1,052,890**	**1,007,197**	**1,163,451**	**1,197,180**	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	

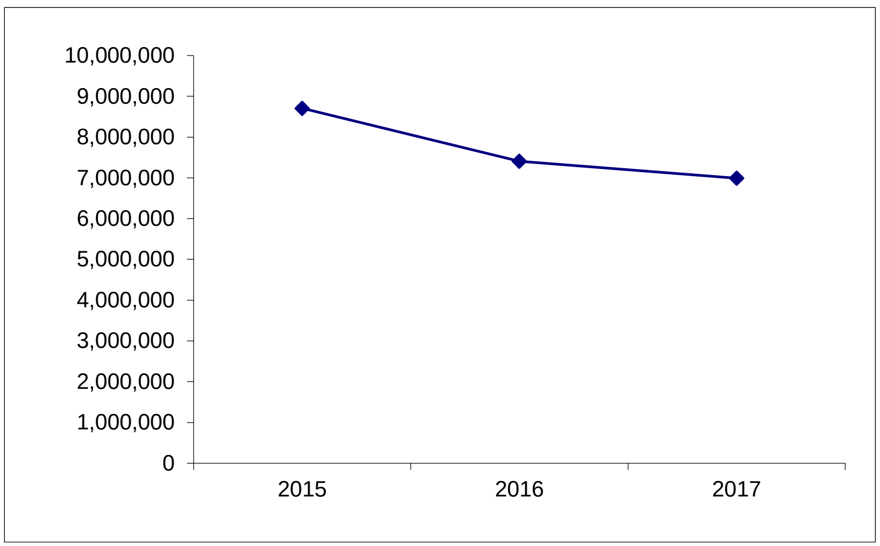


2015 Delays in Distribution of State Use Tax due to State budget.

STATE INCOME TAX

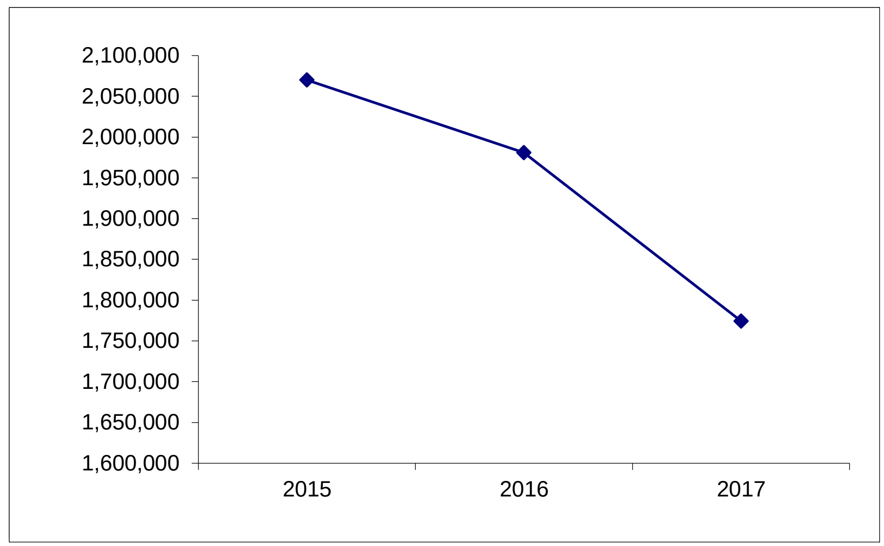
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	620,093.85	751,473.50	654,552.90	A
FEBRUARY	925,183.52	822,346.25	757,032.36	A
MARCH	403,608.85	476,082.04	396,235.32	A
APRIL	824,784.39	736,651.57	764,129.23	A
MAY	1,364,531.10	1,038,299.42	1,020,258.57	A
JUNE	566,667.27	496,310.15	527,644.66	A
JULY	799,534.19	708,317.33	698,009.45	A
AUGUST	463,984.37	412,481.48	333,576.35	A
SEPTEMBER	458,233.98	450,551.29	393,460.74	A
OCTOBER	792,632.00	665,793.44	599,067.78	A
NOVEMBER	512,117.79	446,866.27	450,851.53	A
DECEMBER	400,509.94	404,849.45	396,923.43	A
TOTALS	**8,707,894.23**	**7,410,022.19**	**6,991,742.32**	
		Current Budget	**8,000,000.00**	
		Projected Amt Over (Under)	**-1,008,257.68**	

Listed by month reported - receipts delayed by State until September 2017



TELEPHONE COMMUNICATIONS TAX

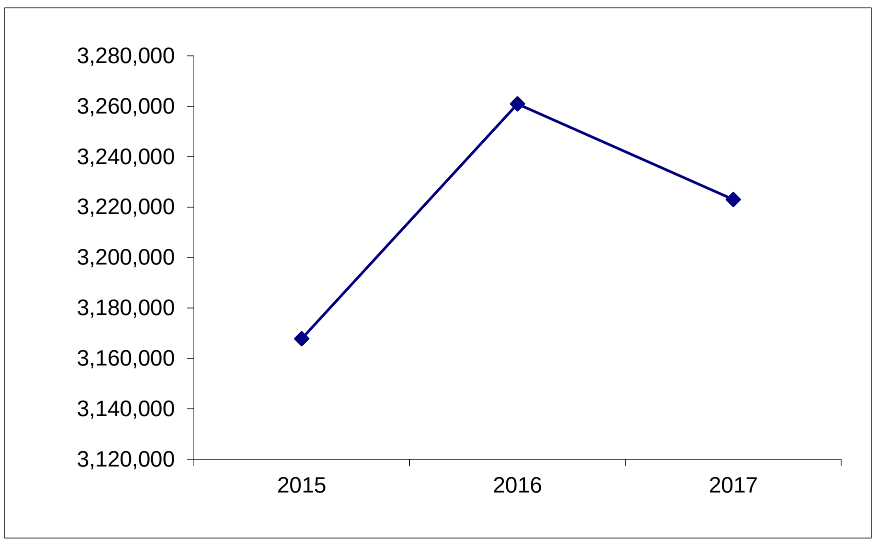
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	150,078.20	166,327.99	152,347.43	A
FEBRUARY	166,178.24	157,953.06	150,099.96	A
MARCH	181,658.89	224,336.11	155,813.31	A
APRIL	187,006.68	164,577.86	152,634.48	A
MAY	164,797.94	152,247.44	149,012.50	A
JUNE	182,269.15	164,137.18	153,283.36	A
JULY	175,287.81	160,723.62	141,981.10	A
AUGUST	171,899.36	163,427.72	148,671.63	A
SEPTEMBER	170,847.95	157,097.74	143,735.14	A
OCTOBER	173,242.43	154,223.34	144,825.61	A
NOVEMBER	173,116.61	159,870.41	142,399.25	A
DECEMBER	173,648.05	155,990.27	139,640.75	A
TOTALS	**2,070,031.31**	**1,980,912.74**	**1,774,444.52**	
		Current Budget	**1,987,000.00**	
		Projected Amt Over (Under)	**-212,555.48**	



SHADED AREA INDICATES MOST RECENT ACTUAL

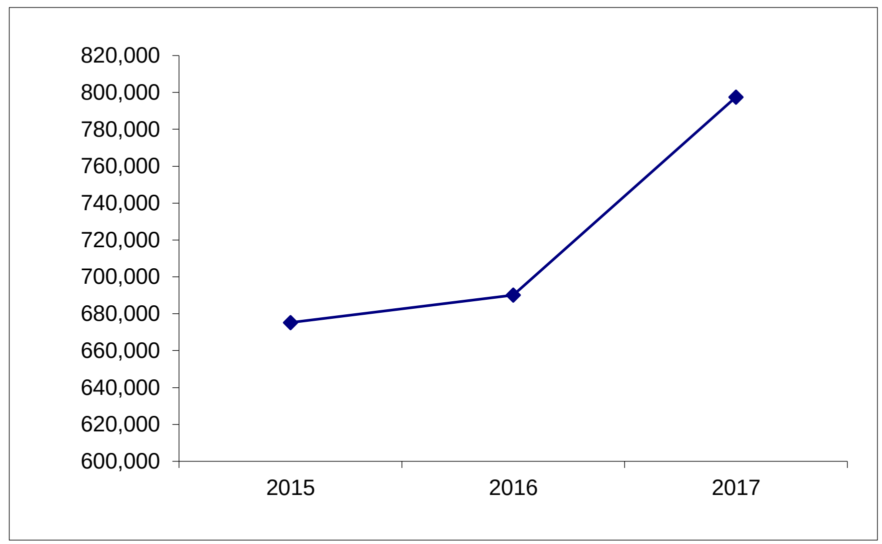
FOOD & BEVERAGE TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	239,978.27	260,904.87	286,400.20	A
FEBRUARY	250,432.57	256,344.05	250,160.28	A
MARCH	253,709.15	278,660.81	243,551.14	A
APRIL	256,370.27	268,791.34	275,567.55	A
MAY	254,139.10	282,460.72	268,821.52	A
JUNE	285,782.71	281,884.42	286,842.30	A
JULY	291,133.54	274,899.41	279,817.29	A
AUGUST	272,038.18	308,995.40	271,403.37	A
SEPTEMBER	276,602.93	277,532.23	281,947.48	A
OCTOBER	227,472.04	255,644.86	266,573.93	A
NOVEMBER	288,279.70	272,128.23	261,202.21	A
DECEMBER	271,898.28	242,671.74	250,794.75	A
TOTALS	**3,167,836.74**	**3,260,918.08**	**3,223,082.02**	
		Current Budget	**3,446,300.00**	
		Projected Amt Over (Under)	**-223,217.98**	



HOTEL & MOTEL TAX

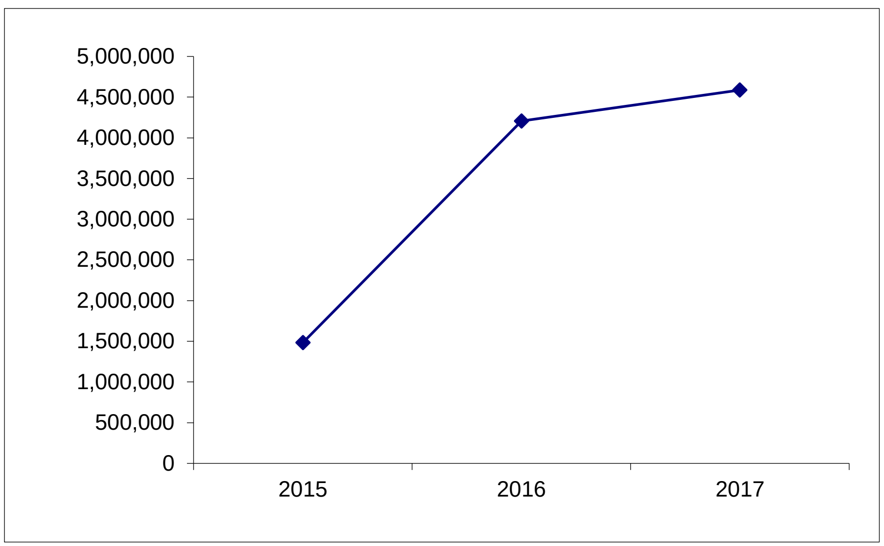
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	26,727.71	17,953.91	35,251.30	A
FEBRUARY	38,349.47	36,767.95	36,364.73	A
MARCH	53,420.63	62,867.42	51,466.99	A
APRIL	60,066.44	52,010.94	54,146.46	A
MAY	45,446.95	67,896.68	58,327.36	A
JUNE	77,826.53	76,520.68	84,744.05	A
JULY	72,341.33	63,123.45	72,804.56	A
AUGUST	64,933.59	63,000.60	76,860.26	A
SEPTEMBER	77,304.64	71,295.56	121,765.56	A
OCTOBER	61,394.84	53,394.23	74,289.53	A
NOVEMBER	60,541.72	77,894.15	71,406.04	A
DECEMBER	36,856.84	47,351.22	60,072.92	A
TOTALS	**675,210.69**	**690,076.79**	**797,499.76**	
		Current Budget	**712,000.00**	
		Projected Amt Over (Under)	**85,499.76**	



SHADED AREA INDICATES MOST RECENT ACTUAL

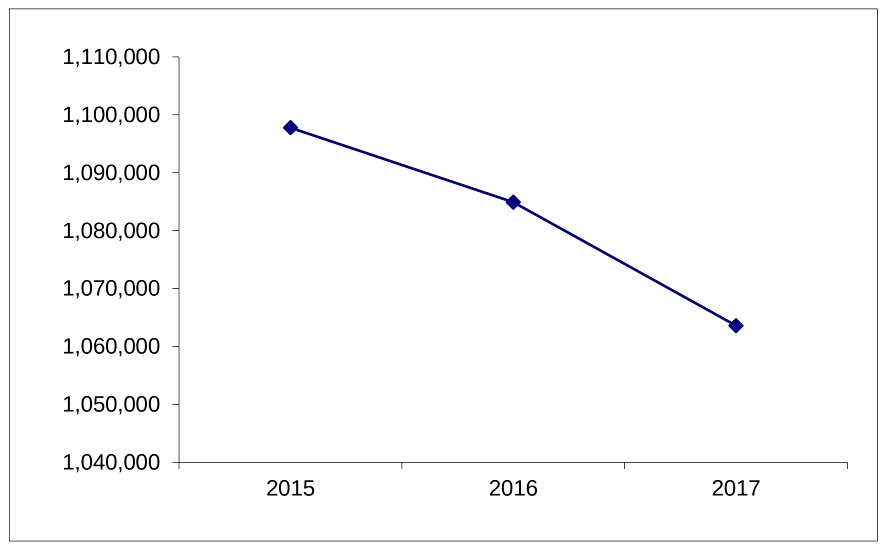
UTILITY TAX-ELECTRIC & GAS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	149,238.44	177,332.31	421,857.00	A
FEBRUARY	163,584.49	138,838.35	505,824.62	A
MARCH	153,677.99	326,307.14	425,726.95	A
APRIL	110,338.44	432,106.74	339,034.62	A
MAY	78,471.74	393,245.95	361,636.72	A
JUNE	201,586.00	363,225.99	327,273.91	A
JULY	118,708.13	377,171.71	358,194.35	A
AUGUST	102,541.08	416,494.97	373,740.81	A
SEPTEMBER	121,147.65	443,504.00	369,262.32	A
OCTOBER	122,028.13	401,586.01	353,897.31	A
NOVEMBER	105,115.24	370,202.76	341,024.62	A
DECEMBER	56,748.67	365,731.26	409,860.82	A
TOTALS	**1,483,186.00**	**4,205,747.19**	**4,587,334.05**	
		Current Budget	**4,498,000.00**	
		Projected Amt Over (Under)	**89,334.05**	



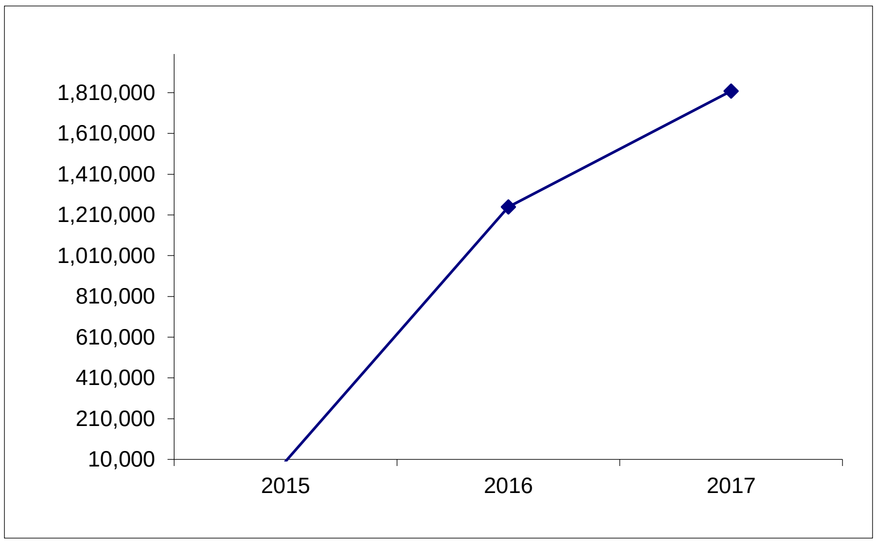
CABLE TV TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	238,199.60	233,850.66	263,629.01	A
FEBRUARY	33,008.50	34,945.40	0.00	A
MARCH	0.00	0.00	0.00	A
APRIL	244,231.68	244,326.70	244,146.92	A
MAY	34,267.25	31,932.20	24,893.20	A
JUNE	0.00	0.00	0.00	A
JULY	243,423.63	276,652.47	243,165.76	A
AUGUST	37,072.80	0.00	23,369.45	A
SEPTEMBER	0.00	0.00	0.00	A
OCTOBER	232,248.25	235,924.64	23,416.70	A
NOVEMBER	35,328.90	27,280.50	240,991.54	A
DECEMBER	0.00	0.00	0.00	A
TOTALS	**1,097,780.61**	**1,084,912.57**	**1,063,612.58**	
		Current Budget	**1,108,000.00**	
		Projected Amt Over (Under)	**-44,387.42**	



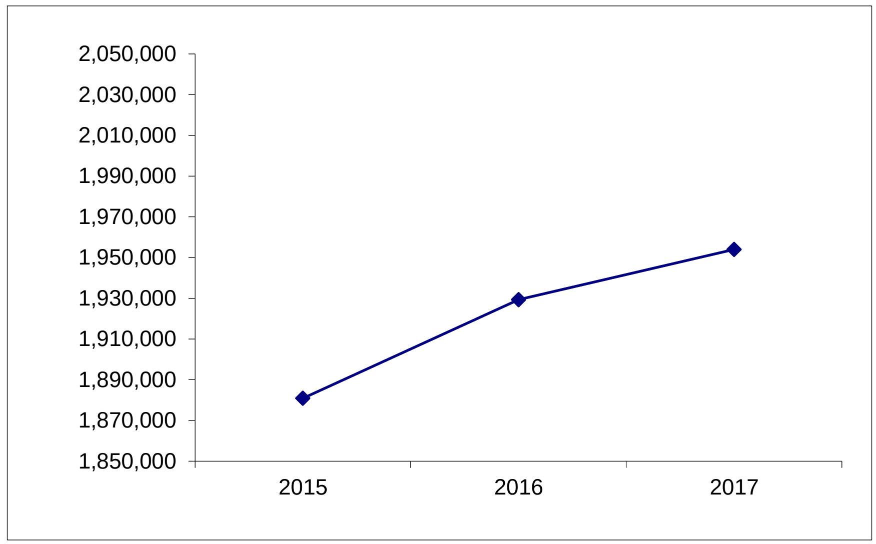
10 - LOCAL MOTOR FUEL TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY			150,936.34	A
FEBRUARY			146,142.38	A
MARCH			135,305.95	A
APRIL		1,614.25	151,248.96	A
MAY		151,145.91	129,212.75	A
JUNE		160,746.35	179,659.76	A
JULY		158,656.90	164,090.47	A
AUGUST		160,752.15	151,522.30	A
SEPTEMBER		157,584.48	154,447.56	A
OCTOBER		153,815.97	158,731.65	A
NOVEMBER		153,044.86	150,265.36	A
DECEMBER		151,672.99	146,671.67	A
TOTALS	**0.00**	**1,249,033.86**	**1,818,235.15**	
		Current Budget	**1,800,000.00**	
		Projected Amt Over (Under)	**18,235.15**	



46 - STATE MOTOR FUEL TAX

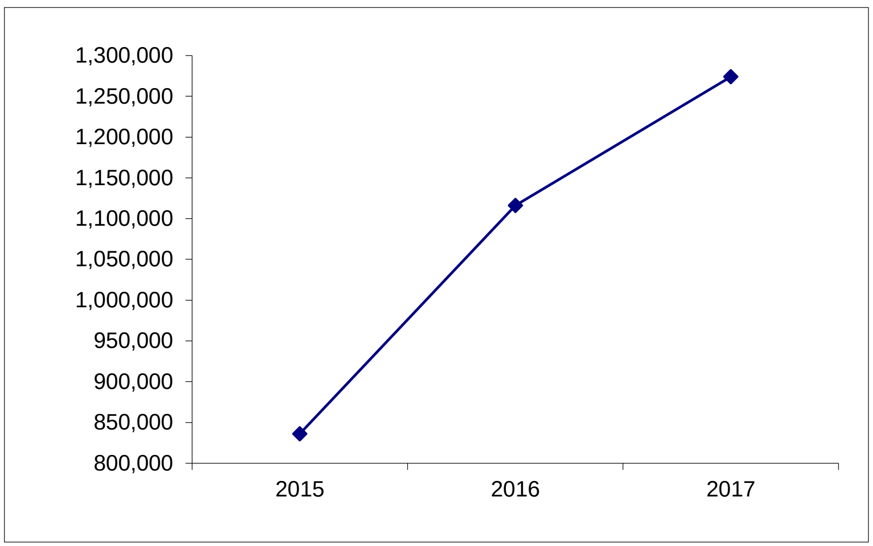
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	191,692.85	171,799.19	180,582.18	A
FEBRUARY	180,154.99	165,935.95	171,662.87	A
MARCH	136,753.86	167,234.60	163,670.32	A
APRIL	70,155.26	143,829.22	139,550.39	A
MAY	177,044.18	173,239.43	166,666.87	A
JUNE	166,232.32	172,052.50	168,983.84	A
JULY	107,894.22	108,502.29	134,194.40	A
AUGUST	0.00	174,156.78	175,956.02	A
SEPTEMBER	0.00	165,391.62	166,198.96	A
OCTOBER	0.00	145,992.31	146,908.04	A
NOVEMBER	0.00	169,003.77	168,198.50	A
DECEMBER	850,950.75	172,193.80	171,419.34	A
TOTALS	**1,880,878.43**	**1,929,331.46**	**1,953,991.73**	
		Current Budget	**2,024,000.00**	
		Projected Amt Over (Under)	**-70,008.27**	



2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

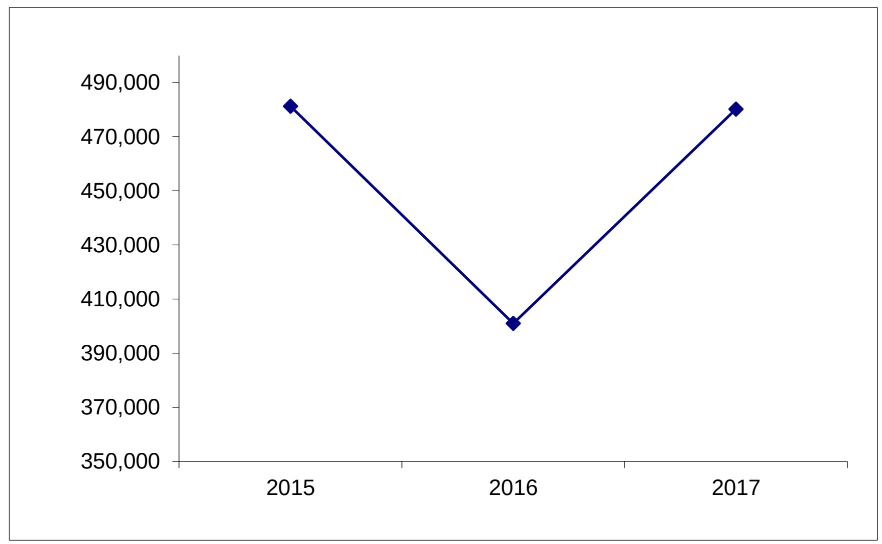
VIDEO GAMING TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	57,515.27	80,288.26	94,954.28	A
FEBRUARY	47,673.50	85,507.02	100,623.42	A
MARCH	59,308.56	84,607.67	99,845.65	A
APRIL	71,744.13	97,888.83	105,585.44	A
MAY	75,292.69	107,431.04	126,789.50	A
JUNE	74,431.99	0.00	110,489.13	A
JULY	0.00	196,669.31	107,626.31	A
AUGUST	0.00	88,019.04	101,091.12	A
SEPTEMBER	0.00	93,234.26	100,252.19	A
OCTOBER	0.00	92,743.01	108,743.85	A
NOVEMBER	0.00	96,076.34	108,003.48	A
DECEMBER	450,245.43	93,615.92	109,939.69	A
TOTALS	**836,211.57**	**1,116,080.70**	**1,273,944.06**	
		Current Budget	**1,080,000.00**	
		Projected Amt Over (Under)	**193,944.06**	



MFT REIMB - TRAFFIC SIGNALS

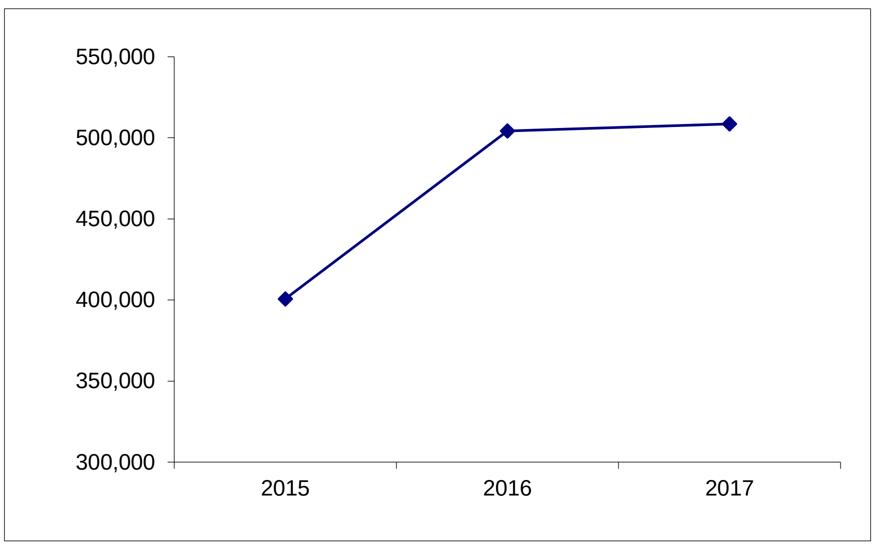
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	25,455.01	28,662.21	30,227.10	A
FEBRUARY	37,659.33	36,330.32	30,285.05	A
MARCH	43,308.55	40,075.18	37,579.08	A
APRIL	37,144.09	16,540.16	35,516.45	A
MAY	30,037.87	31,234.49	34,648.66	A
JUNE	63,453.10	21,971.54	45,755.99	A
JULY	52,335.56	26,492.23	33,394.19	A
AUGUST	31,142.29	42,494.93	33,754.21	A
SEPTEMBER	28,991.54	54,329.58	32,655.06	A
OCTOBER	37,068.66	35,609.03	37,581.07	A
NOVEMBER	32,728.57	31,096.61	81,824.06	A
DECEMBER	61,999.50	36,139.63	47,035.87	A
TOTALS	**481,324.07**	**400,975.91**	**480,256.79**	
		Current Budget	**384,000.00**	
		Projected Amt Over (Under)	**96,256.79**	



2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

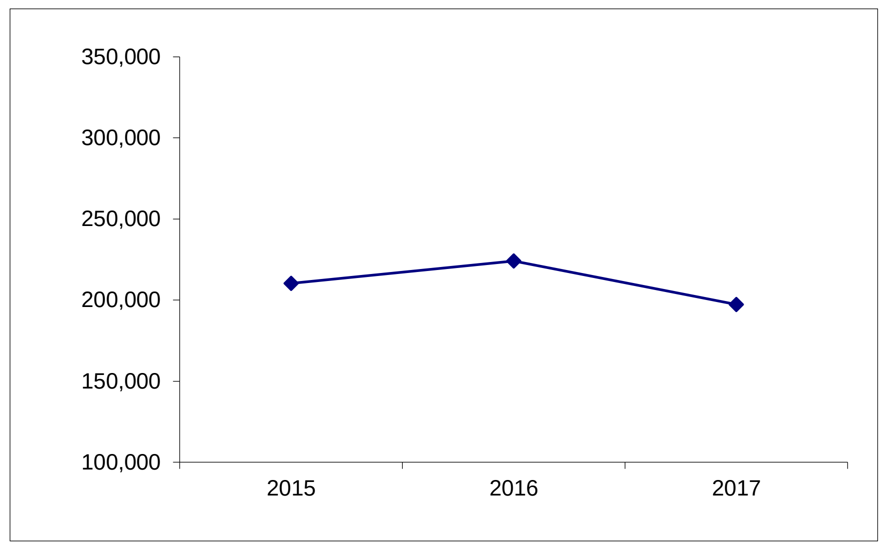
LIQUOR LICENSES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	2,238.44	-7,143.60	1,075.91	A
FEBRUARY	820.19	2,706.48	970.89	A
MARCH	4,562.23	8,414.76	100.00	A
APRIL	15,088.85	27,217.64	29,187.48	A
MAY	157,666.68	217,850.92	239,985.85	A
JUNE	162,961.38	216,869.88	222,598.40	A
JULY	28,612.96	31,508.64	2,622.82	A
AUGUST	-17,631.92	1,932.20	2,284.27	A
SEPTEMBER	18,353.36	1,856.80	2,117.60	A
OCTOBER	13,255.92	1,502.68	3,333.70	A
NOVEMBER	8,684.56	1,425.96	7,746.77	A
DECEMBER	6,056.92	0.00	-3,455.80	A
TOTALS	**400,669.57**	**504,142.36**	**508,567.89**	
		Current Budget	**501,000.00**	
		Projected Amt Over (Under)	**7,567.89**	



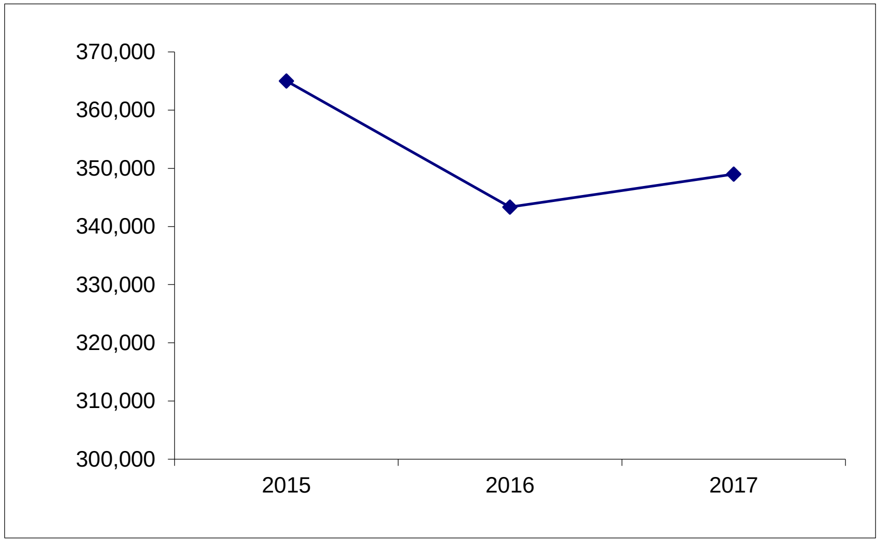
BUILDING PERMITS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	15,069.00	11,829.00	25,018.70	A
FEBRUARY	16,667.20	8,872.25	8,294.50	A
MARCH	14,634.40	29,611.65	17,266.45	A
APRIL	12,781.75	36,030.80	12,932.95	A
MAY	15,566.70	11,671.05	29,240.40	A
JUNE	20,621.60	20,001.10	16,116.75	A
JULY	8,373.80	12,328.40	7,629.90	A
AUGUST	32,133.65	16,106.25	15,033.10	A
SEPTEMBER	14,244.50	26,482.80	18,288.60	A
OCTOBER	21,602.25	21,212.90	22,135.50	A
NOVEMBER	12,783.75	11,377.00	19,111.40	A
DECEMBER	25,847.00	18,561.75	6,208.40	A
TOTALS	**210,325.60**	**224,084.95**	**197,276.65**	
		Current Budget	**267,000.00**	
		Projected Amt Over (Under)	**-69,723.35**	



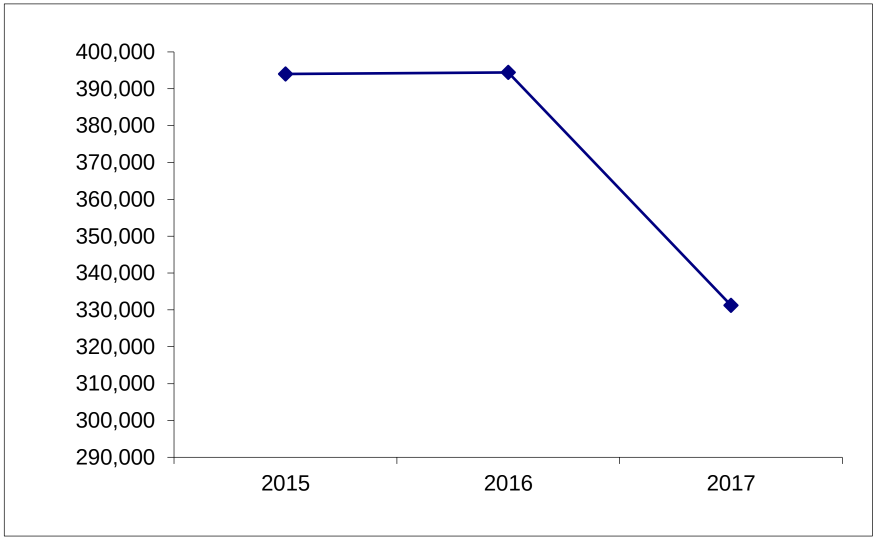
ILLEGAL USE OF VEHICLE

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	30,670.00	24,665.00	31,545.00	A
FEBRUARY	35,245.00	25,920.00	24,985.00	A
MARCH	41,879.00	34,585.00	33,705.00	A
APRIL	29,400.00	22,750.00	32,640.00	A
MAY	32,341.00	30,020.00	32,010.00	A
JUNE	33,075.00	40,785.00	26,635.00	A
JULY	32,240.00	28,785.00	26,620.00	A
AUGUST	24,180.00	29,705.00	33,800.00	A
SEPTEMBER	36,210.00	31,635.00	27,970.00	A
OCTOBER	31,410.00	25,145.00	29,250.00	A
NOVEMBER	13,320.00	28,320.00	29,285.00	A
DECEMBER	25,045.00	21,025.00	20,560.00	A
TOTALS	**365,015.00**	**343,340.00**	**349,005.00**	
		Current Budget	**332,000.00**	
		Projected Amt Over (Under)	**17,005.00**	



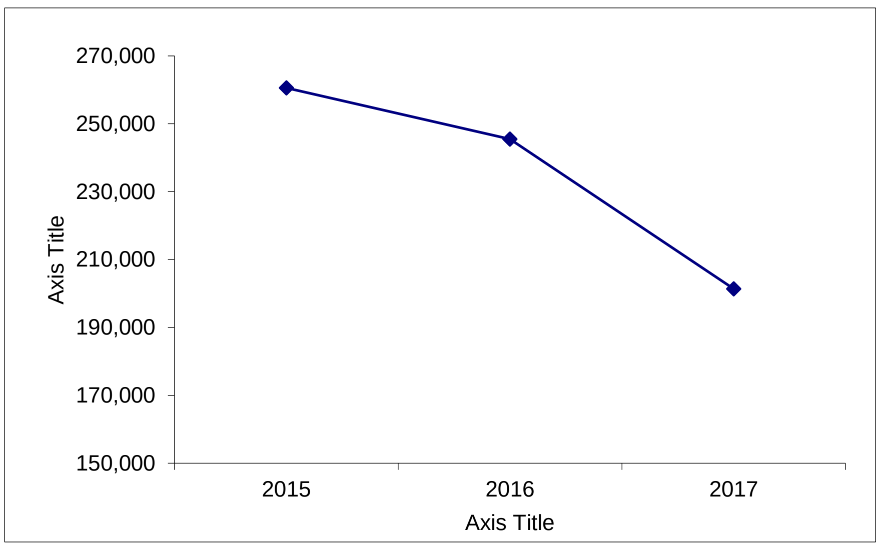
PARKING

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	33,612.49	30,524.27	34,895.44	A
FEBRUARY	32,836.68	33,576.55	25,606.25	A
MARCH	42,819.01	37,342.35	30,864.70	A
APRIL	32,184.16	33,001.83	27,249.73	A
MAY	29,394.75	35,234.71	28,420.56	A
JUNE	30,042.88	32,943.24	25,376.53	A
JULY	30,960.99	26,514.04	18,039.29	A
AUGUST	52,040.96	27,863.92	50,159.05	A
SEPTEMBER	26,443.08	25,590.25	19,306.30	A
OCTOBER	28,565.65	26,590.53	25,869.73	A
NOVEMBER	24,479.33	32,077.99	21,431.35	A
DECEMBER	30,676.10	53,169.28	24,039.14	A
TOTALS	**394,056.08**	**394,428.96**	**331,258.07**	
		Current Budget	**371,000.00**	
		Projected Amt Over (Under)	**-39,741.93**	



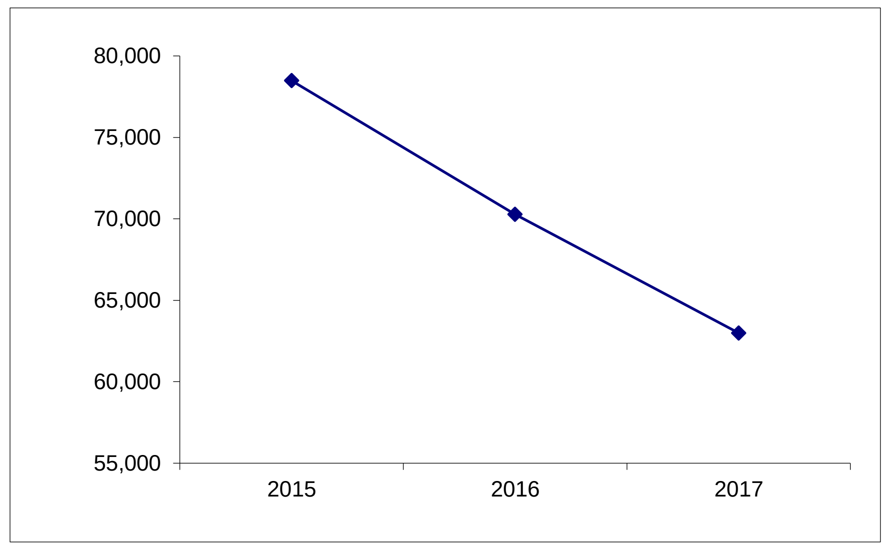
COURT FINES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	19,458.03	19,608.71	10,760.71	A
FEBRUARY	15,928.83	0.00	15,484.21	A
MARCH	51,556.56	54,287.26	22,565.22	A
APRIL	30,921.71	26,764.46	27,343.14	A
MAY	24,970.19	18,335.34	21,521.83	A
JUNE	18,446.59	26,271.96	15,702.61	A
JULY	17,222.89	19,018.82	16,387.61	A
AUGUST	15,907.21	16,811.90	14,397.63	A
SEPTEMBER	15,519.13	16,663.69	12,749.30	A
OCTOBER	17,122.89	17,088.41	17,947.15	A
NOVEMBER	19,227.53	16,156.57	11,424.05	A
DECEMBER	14,296.25	14,492.59	15,111.69	A
TOTALS	**260,577.81**	**245,499.71**	**201,395.15**	
		Current Budget	**245,000.00**	
		Projected Amt Over (Under)	**-43,604.85**	



WEED CUTTING FEES

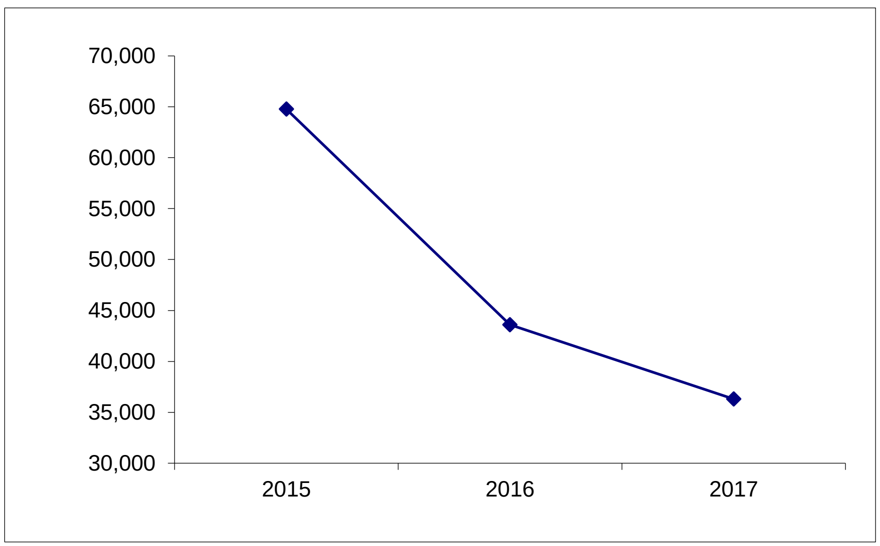
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	6,569.63	2,981.05	989.42	A
FEBRUARY	2,016.92	6,642.83	2,521.07	A
MARCH	4,276.12	3,863.69	2,818.12	A
APRIL	1,019.85	3,344.49	2,281.59	A
MAY	2,584.23	8,816.26	4,455.68	A
JUNE	8,592.54	10,177.67	4,438.63	A
JULY	9,989.91	8,316.54	11,847.73	A
AUGUST	11,067.81	4,806.37	5,847.73	A
SEPTEMBER	9,696.01	3,301.62	7,593.47	A
OCTOBER	10,444.32	5,246.23	9,691.65	A
NOVEMBER	5,386.94	8,347.54	4,602.94	A
DECEMBER	6,836.49	4,426.32	5,907.96	A
TOTALS	**78,480.77**	**70,270.61**	**62,995.99**	
		Current Budget	**81,000.00**	
		Projected Amt Over (Under)	**-18,004.01**	



SHADED AREA INDICATES MOST RECENT ACTUAL

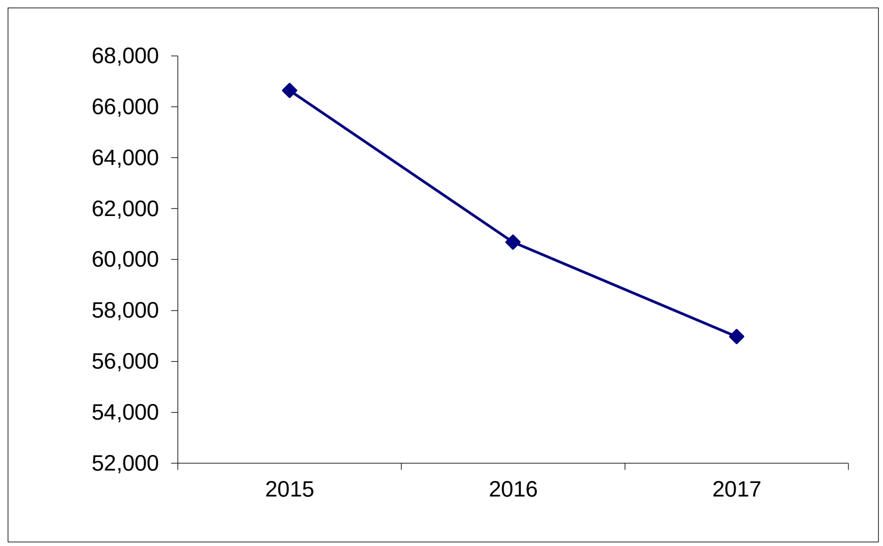
DEMOLITION PAYMENTS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	3,747.34	2,908.62	3,094.52	A
FEBRUARY	2,983.36	6,335.43	3,461.25	A
MARCH	4,453.84	4,308.62	4,200.29	A
APRIL	4,148.36	2,678.62	3,523.62	A
MAY	4,134.48	4,017.62	3,599.02	A
JUNE	3,695.00	5,212.88	3,210.00	A
JULY	2,562.00	3,060.68	2,815.00	A
AUGUST	25,727.00	3,490.93	1,870.00	A
SEPTEMBER	2,461.01	3,386.90	2,875.00	A
OCTOBER	3,438.30	3,051.38	3,020.00	A
NOVEMBER	3,919.18	2,597.69	2,185.00	A
DECEMBER	3,500.66	2,561.18	2,450.00	A
TOTALS	**64,770.53**	**43,610.55**	**36,303.70**	
		Current Budget	**43,000.00**	
		Projected Amt Over (Under)	**-6,696.30**	



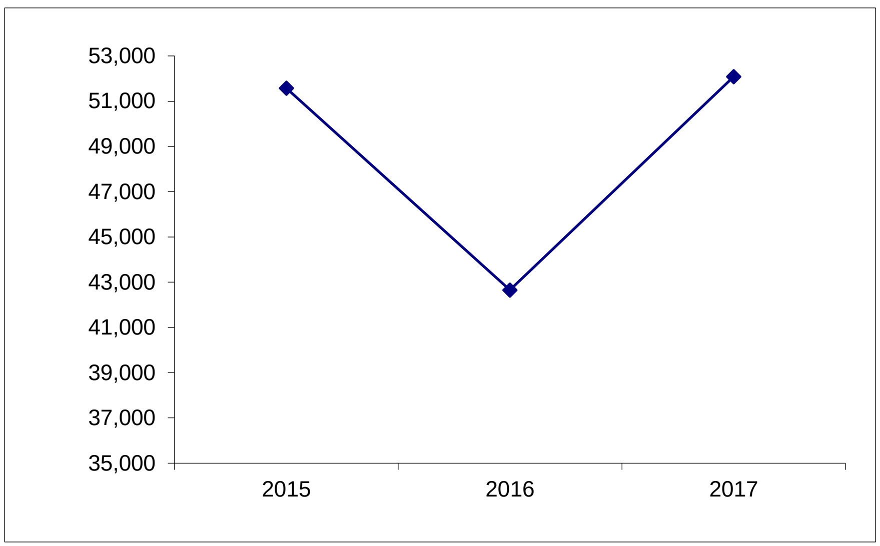
PET CITATIONS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	4,499.96	3,219.55	4,675.88	A
FEBRUARY	5,904.38	4,446.39	5,654.45	A
MARCH	7,473.05	6,951.39	8,731.32	A
APRIL	6,802.42	6,300.38	3,253.46	A
MAY	7,428.56	5,923.60	3,536.29	A
JUNE	6,664.65	4,130.37	5,529.30	A
JULY	5,949.56	5,642.20	3,839.14	A
AUGUST	5,003.11	4,194.38	4,990.87	A
SEPTEMBER	4,968.53	5,037.80	4,582.53	A
OCTOBER	2,719.58	5,934.63	3,498.17	A
NOVEMBER	3,790.28	5,013.79	4,408.19	A
DECEMBER	5,439.99	3,884.55	4,273.00	A
TOTALS	**66,644.07**	**60,679.03**	**56,972.60**	
		Current Budget	**56,000.00**	
		Projected Amt Over (Under)	**972.60**	



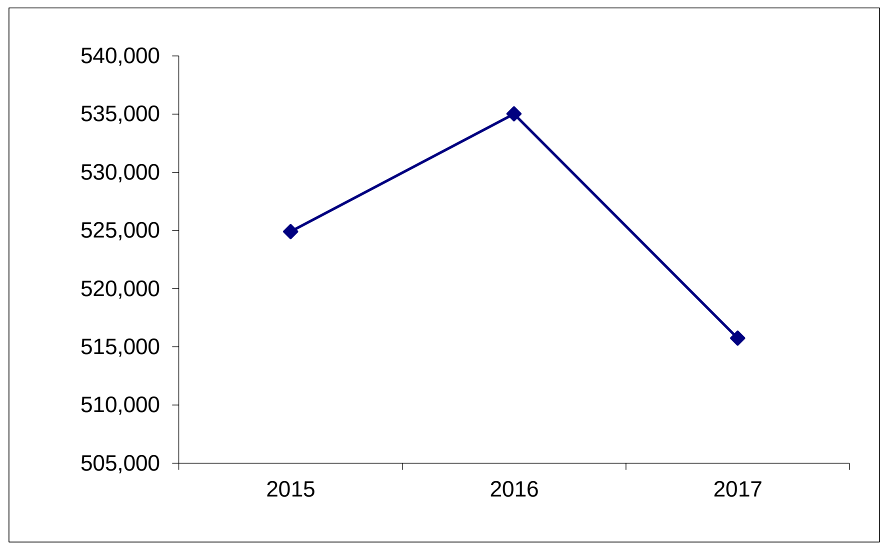
TRASH & CLEAN UP FINES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	5,881.22	2,432.12	3,818.84	A
FEBRUARY	6,067.52	3,707.46	4,666.95	A
MARCH	5,138.31	4,301.09	5,502.65	A
APRIL	4,696.56	3,432.11	4,430.58	A
MAY	4,167.43	2,827.08	6,571.89	A
JUNE	3,737.07	1,253.81	2,680.88	A
JULY	1,960.00	1,982.12	6,230.35	A
AUGUST	2,089.00	3,367.61	5,026.82	A
SEPTEMBER	6,510.25	7,263.59	1,819.81	A
OCTOBER	2,788.47	4,211.41	4,837.59	A
NOVEMBER	6,280.98	3,106.80	2,939.72	A
DECEMBER	2,253.28	4,770.76	3,555.16	A
TOTALS	**51,570.09**	**42,655.96**	**52,081.24**	
		Current Budget	**39,000.00**	
		Projected Amt Over (Under)	**13,081.24**	



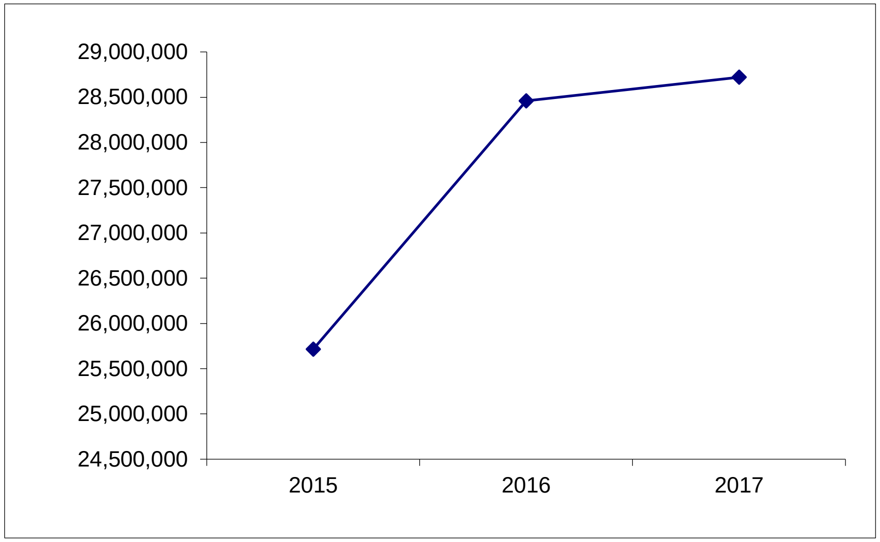
70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	45,237.01	26,418.05	34,882.01	A
FEBRUARY	45,125.92	43,791.37	45,922.48	A
MARCH	38,677.82	72,611.37	39,319.53	A
APRIL	50,782.85	33,981.14	44,321.58	A
MAY	51,295.03	44,813.23	50,013.85	A
JUNE	42,271.38	47,949.63	49,318.54	A
JULY	48,335.13	44,483.78	42,138.97	A
AUGUST	37,951.72	46,604.73	43,030.86	A
SEPTEMBER	52,473.06	42,479.66	40,404.95	A
OCTOBER	39,075.57	38,596.83	42,457.11	A
NOVEMBER	34,394.91	48,784.87	47,406.69	A
DECEMBER	39,278.71	44,499.85	36,533.29	A
TOTALS	**524,899.11**	**535,014.51**	**515,749.86**	
		Current Budget	**575,364.00**	
		Projected Amt Over (Under)	**-59,614.14**	



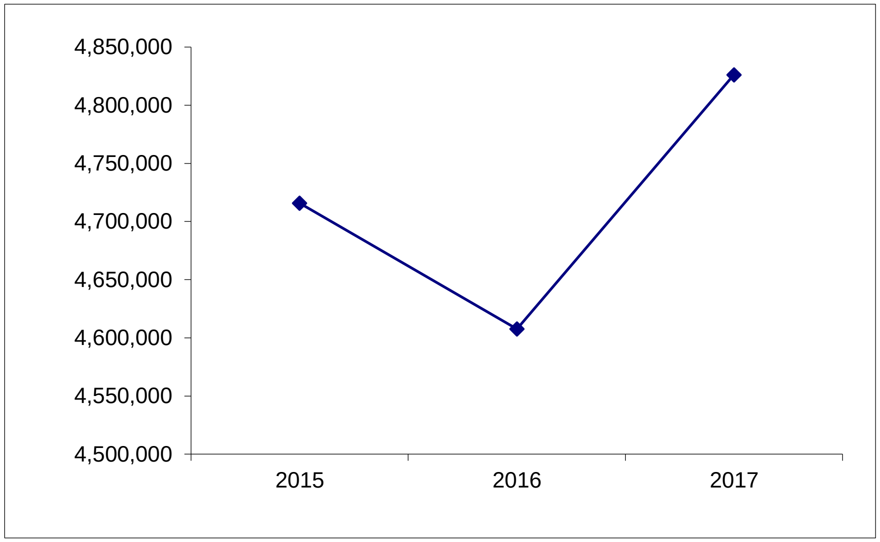
80-WATER SALES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	1,884,791.63	2,104,678.61	2,250,636.79	A
FEBRUARY	1,809,958.17	2,210,327.74	2,293,297.02	A
MARCH	1,728,840.51	2,267,954.26	2,197,191.32	A
APRIL	1,804,984.88	2,221,531.91	2,184,431.48	A
MAY	1,777,446.55	2,196,960.89	2,202,704.25	A
JUNE	2,173,544.61	2,425,648.92	2,402,041.11	A
JULY	2,467,268.68	2,495,624.85	2,635,067.97	A
AUGUST	2,470,163.56	2,764,878.40	2,682,475.15	A
SEPTEMBER	2,536,895.93	2,583,865.88	2,554,863.90	A
OCTOBER	2,530,029.70	2,554,080.04	2,546,500.96	A
NOVEMBER	1,779,894.68	2,395,921.87	2,506,148.97	A
DECEMBER	2,751,680.70	2,237,479.85	2,264,904.88	A
TOTALS	**25,715,499.60**	**28,458,953.22**	**28,720,263.80**	
		Current Budget	**28,059,164.00**	
		Projected Amt Over (Under)	**661,099.80**	



79-SEWER USER FEE

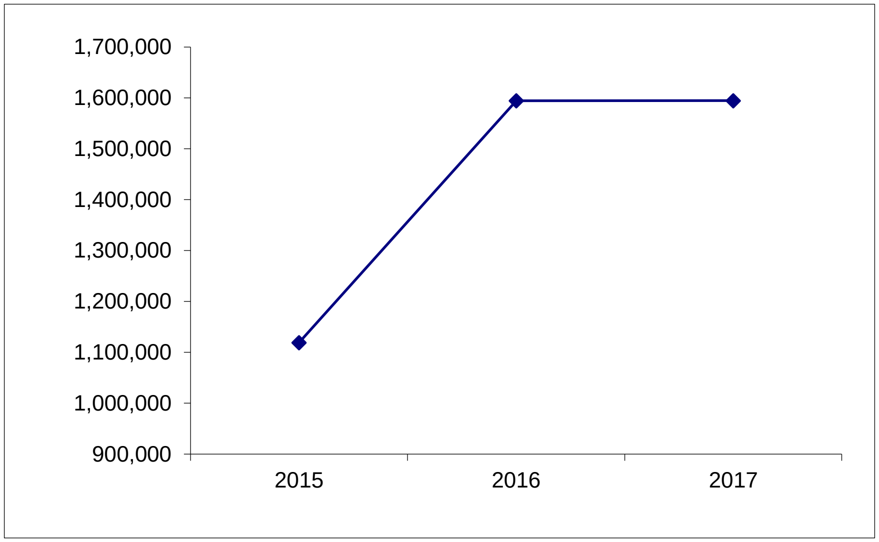
MONTH	2015 Actual	2016 Actual	2017	
JANUARY	371,123.10	365,361.90	365,842.90	A
FEBRUARY	348,214.06	390,979.51	365,908.81	A
MARCH	358,470.51	378,136.50	357,535.86	A
APRIL	316,303.79	354,698.60	336,921.75	A
MAY	362,203.66	368,671.08	374,139.45	A
JUNE	389,846.94	383,539.30	383,450.74	A
JULY	454,466.97	398,192.98	455,323.40	A
AUGUST	442,930.00	429,968.67	455,272.26	A
SEPTEMBER	429,112.69	405,514.62	434,296.55	A
OCTOBER	426,944.38	403,013.25	460,110.01	A
NOVEMBER	416,670.21	367,714.04	409,171.38	A
DECEMBER	399,497.14	361,793.84	428,287.26	A
TOTALS	**4,715,783.45**	**4,607,584.29**	**4,826,260.37**	
		Current Budget	**4,718,200.00**	
		Projected Amt Over (Under)	**108,060.37**	



SHADED AREA INDICATES MOST RECENT ACTUAL

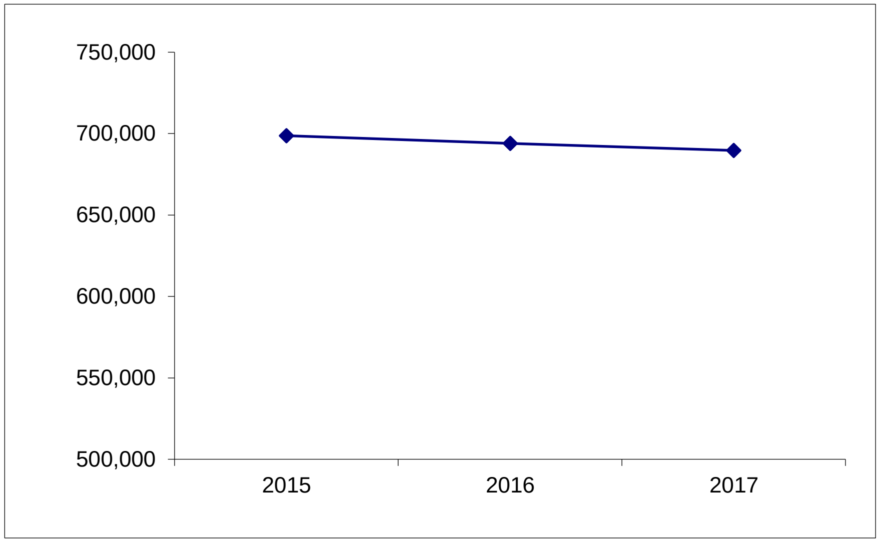
78-STORM WATER FEE

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	77,998.54	115,724.00	122,042.07	A
FEBRUARY	81,533.83	124,410.33	115,726.29	A
MARCH	93,221.18	125,098.96	131,044.00	A
APRIL	89,736.18	163,768.53	164,375.29	A
MAY	106,003.89	150,043.04	153,955.37	A
JUNE	90,007.55	120,546.60	120,950.54	A
JULY	86,587.74	113,459.99	121,951.59	A
AUGUST	81,120.40	127,007.68	121,622.82	A
SEPTEMBER	83,042.82	115,106.96	109,785.43	A
OCTOBER	94,787.65	165,183.90	165,672.68	A
NOVEMBER	114,478.38	151,953.53	150,828.65	A
DECEMBER	120,816.53	122,356.36	116,855.56	A
TOTALS	**1,119,334.69**	**1,594,659.88**	**1,594,810.29**	
		Current Budget	**1,578,900.00**	
		Projected Amt Over (Under)	**15,910.29**	



88-RECYCLING FEES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	53,002.65	52,012.50	53,670.25	A
FEBRUARY	57,754.26	66,763.52	57,220.17	A
MARCH	67,269.75	58,159.31	63,538.06	A
APRIL	54,438.80	56,319.77	52,781.31	A
MAY	52,363.07	57,546.84	61,173.86	A
JUNE	63,871.97	57,162.53	60,215.22	A
JULY	57,884.33	53,717.51	61,089.08	A
AUGUST	57,257.17	59,997.07	55,537.02	A
SEPTEMBER	59,901.20	55,158.08	56,982.47	A
OCTOBER	57,546.10	61,572.21	54,207.31	A
NOVEMBER	60,600.94	59,011.54	59,900.37	A
DECEMBER	56,853.24	56,560.41	53,345.70	A
TOTALS	**698,743.48**	**693,981.29**	**689,660.82**	
		Current Budget	**681,800.00**	
		Projected Amt Over (Under)	**7,860.82**	



SHADED AREA INDICATES MOST RECENT ACTUAL

City Clerk

DATE: 1/8/2018

MEMO: 2018-01

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: December 2017 Monthly Reports

ATTACHMENTS:

Description	Type
City Clerk	Cover Memo
Economic & Community Development	Cover Memo
Human Resources	Cover Memo
Fire	Cover Memo
IT	Cover Memo
Police	Cover Memo
Public Works	Cover Memo

<u>City Clerk's Office</u>

<u>December 2017 Month End Report</u>

- Attended and prepared minutes for two City Council meetings.
- Received and processed 18 Freedom of Information requests.
- The City Clerk's office was relocated to the 3rd floor, in the City Manager's/Legal Department area.

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(DECEMBER, 2017)

ECONOMIC DEVELOPMENT DIVISION

The economic development division had 6 new and separate inquiries in December for possible projects and had meetings related specifically to ongoing initiatives. We have ongoing Economic Development projects both in the planning stage and under way. We also had 3 ribbon cuttings in December and anticipate 3-6 more in January, 2018. As of last week, there were 1045 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 81 jobs and DMH at 77 jobs. There are 5437 jobs listed on the Illinois Department of Employment Services website in the Central Illinois Region with the top two being Healthcare with 786 jobs and Transportation jobs at 767 respectively.

Below is a table of comparisons of annual total value of commercial projects between 2012 and 2017.

YEAR	TOTAL ESTIMATED PROJECT VALUE
2012	$32,337,434
2013	$36,619,593
2014	$45,038,043
2015	$42,511,640
2016	$71,258,420
2017	$70,455,169

Source: Building permits

Most notable commercial construction, ongoing or completed, in 2017 include:

Akorn Pharmaceuticals- $24 million new construction
Akorn Pharmaceuticals - $2.4 million building renovation
Macon County Law Enforcement Training Center- $8.8 million new construction
Romano Family- Over $5 million in expansions and warehousing space
Decatur Park District- $4.3 million for Amphitheater and Parking lot new construction
St. Mary's Hospital- $3.8 million ICU renovation
Children's Museum- $2.3 million expansion
Prairie Eye Center- $2 million new construction
Walmart North- $1.5 million remodel
Decatur Memorial Hospital- $1 million renovation
Millikin University Commons- $22 million remodel and new construction

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In December, staff in conjunction with other city departments reviewed 7 submittals which included 6 site plans and 1 subdivision plat. Additionally, staff processed 2 zoning cases.

For the Decatur Urbanized Area Transportation Study (DUATS), staff made preparations for the Technical Committee meeting and the Policy Committee meeting.

BUILDING INSPECTIONS DIVISION

We issued a total of 75 permits with a total work value of $9,046,284. Of those one was for a new commercial building (Park District Amphitheater) with a cost of $3,020,857 and five were for commercial interior remodels. Of those the largest were Walmart North remodel at $1,415,361 and H.S.H.S. St. Mary's ICU remodel at $3,773,431.

PERMIT TYPE	# ISSUED	WORK VALUE
Building	11	$8,618,749.00
Demolition	5	71,209.00
Electrical	15	258,700.00
Mechanical	10	38,405.00
Other	2	4,800.00
Plumbing	28	40,421.00
Sign	4	17,000.00
Tent	0	0.00
TOTAL	**75**	**$9,049,284.00**

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans that are serviced. Collections continue on delinquent accounts.
- Staff worked with Coalition of Neighborhood Organizations (CONO) to prepare for FY18 allocation for funding. This agreement will go to council in January.
- Staff attended CONO's December meeting.
- Staff attended Opioids—A Community Conversation Training
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest projects and other requests.
- Staff continued assisting on the America in Bloom national award application with Decatur-In-Bloom.
- Staff hosted a conference call with the City of Urbana in hopes of a partnership to assist with the AFFH which is due 270 days before the next Consolidated Plan.

- Staff is working with the Decatur Arts Council on a Beautify the Blight program.
- Staff continued to work with the Public Works Department on CDBG sidewalks project.
- Staff prepared for a homebuyer education seminar scheduled for January 2018.
- Staff continued annual rental monitoring on outstanding projects.
- Staff prepared work write-ups with estimates for the CDBG and HOME Rehab Programs and performed lead walk inspections for potential projects.
- Staff continued to have discussions or contact with potential Community Housing Development Organizations (CHDOs).
- Staff participated in Continuum of Care review meetings and homeless consortium meetings.
- Staff attended Homeless Continuum Governing board meeting with other local agency partners
- Staff has been working with Decatur-Macon County Opportunities Corporation (DMCOC) as a board member. City staff is on the Personnel committee and assisted in selecting a new Executive Director which will start in January.

MASS TRANSIT DIVISION

- Two 2017 Paratransit Vans were picked up from Midwest Transit in Kankakee, IL. Both vehicles were awarded to DPTS from IL Department of Transportation.
- Staff attended a Triennial Review Workshop sponsored by Federal Transit Administration in preparation for the review materials due at the end of January, 2018.
- The Administration Building and Transit Center currently have two vacancies: Transit Center Clerk and Administration Assistant.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during December.

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
DECEMBER 2017

NEW CASES	
Health & Safety (72 Hour)	66
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	17
No Garbage Service	11
Nuisance	231
Secure of Abandoned Buildings	13
Weeds	0
TOTAL	338

DEMOLITIONS	
New Cases	1
Sent to Legal	0
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	8
Active Demolitions	125

RE-INSPECTION VISITS	
Code Enforcement	684
Weeds	0
TOTAL	684

GARBAGE SERVICE COMPLAINTS	
Received	1

INVOICES*	
New Invoices	26
Dollar Amount	$11,702.13

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	58
Weeds	0

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	$3,391.51

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	0
MCT Lots - Contractor Mowed	0
TOTAL	0

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

HUMAN RESOURCES DEPARTMENT
Monthly Report of Priorities and Projects
Fiscal Year 2017
December 2017

Human Resources Division

This month, Human Resources Department staff accomplished the following:

- Attended monthly Civil Service Commission and Human Relations Commission and Labor Management meetings;
- Attended monthly SHRM meeting;
- Facilitated filling the 10 Police Patrol Officer positions;
- Coordinated the Wellness Session – Healthy Holiday Cooking
- Coordination and Follow-up of Annual Management Employee Performance Evaluation process; and

D E C A T U R   F I R E   D E P A R T M E N T
MEMORANDUM
18-01

December 6, 2017

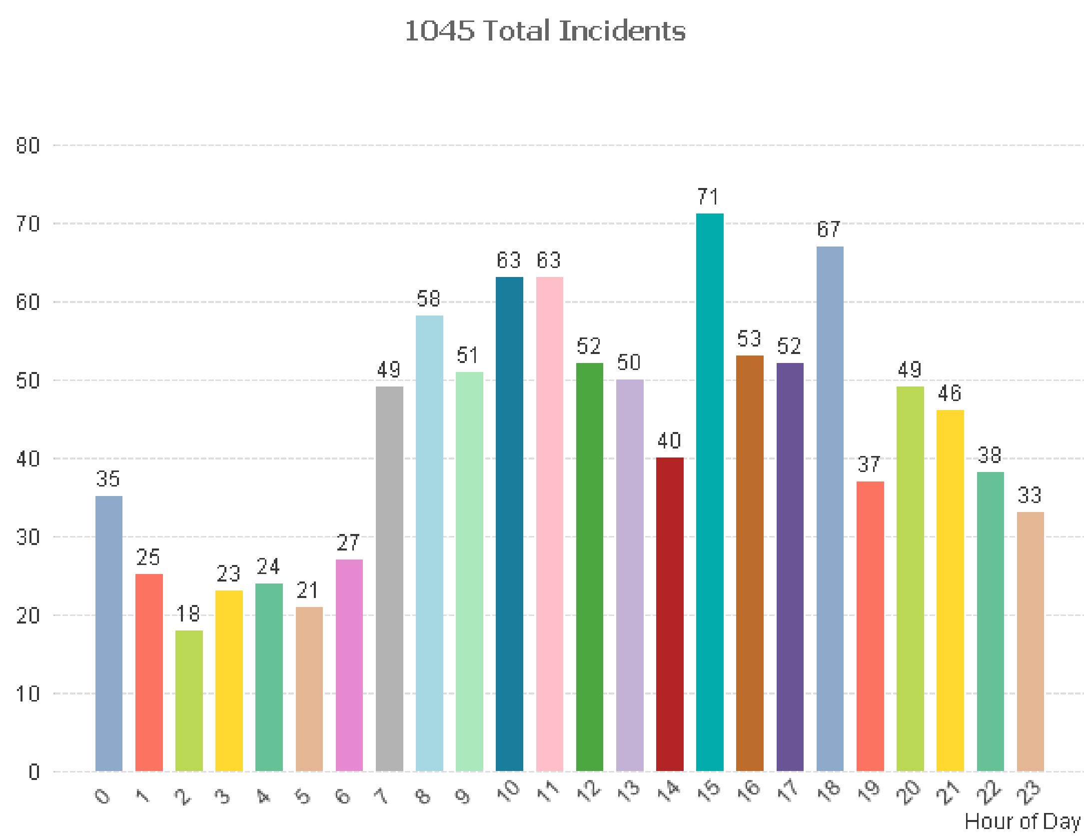
TO: Tim Gleason, City Manager

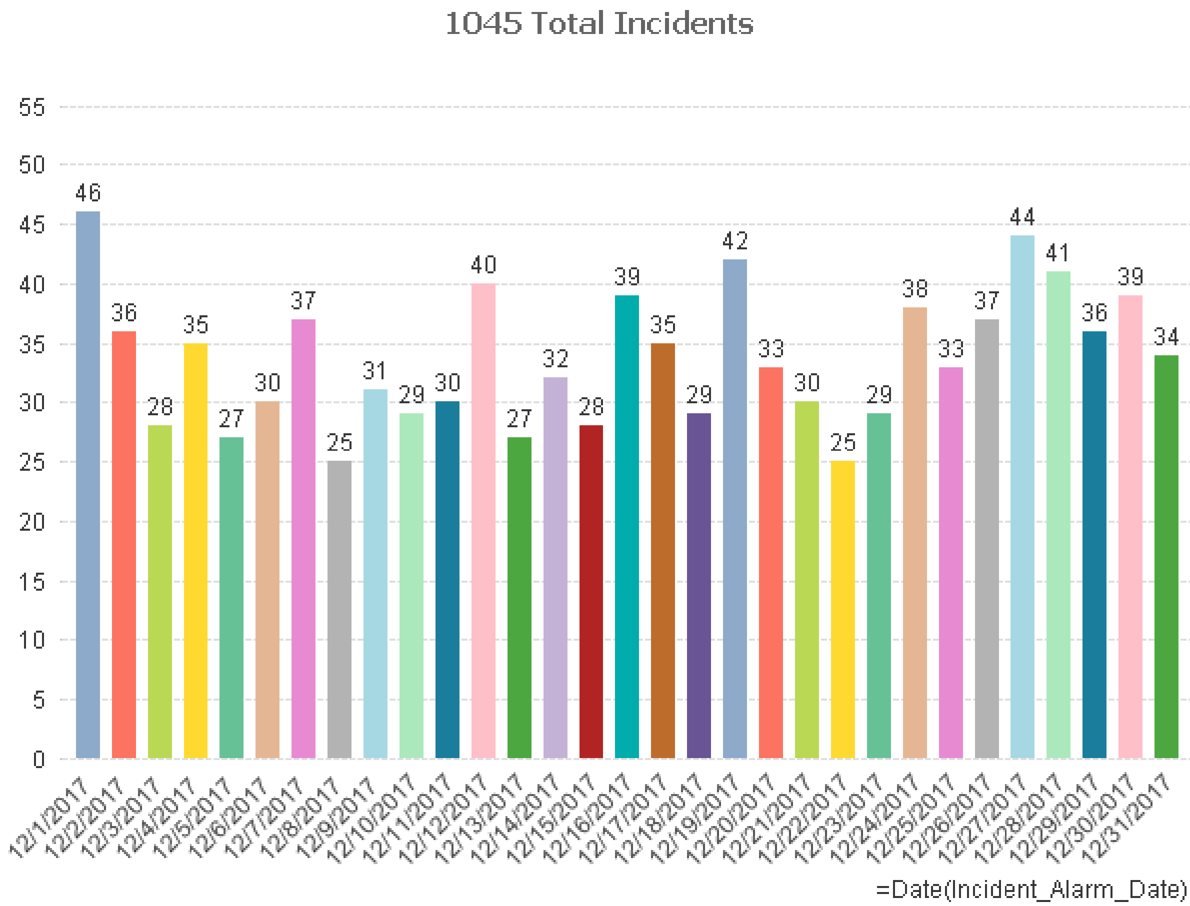
FROM: Rich Pruitt, Deputy Fire Chief

RE: Monthly Report – December 2017

The fire department responded to 1,045 alarms in December. We responded to 11,342 alarms this year. Training this month focused on FIT testing, and engine company operations. FIT testing is an OSHA requirement to ensure an individual has a breathing facepiece fitted properly to their face. Training for engine company operations focused on the equipment and tools carried by the engine companies and their uses.

The annual CPR training for all members of the department was completed this month. This was done in-house by fire department instructors.





During the month of December, Inspectors investigated 6 Fires -- 4 accidental; 1 undetermined; and 1 incendiary. Other actions for the month, 14 key box installation/removals were completed as well as 6 plan reviews. Inspectors were also involved in a book reading at Parsons School. All inspectors were re-certified in CPR.

Fire Prevention inspections conducted for the month:

10 Mobile Home Parks

83 Gaming

20 2nd Hand Stores

37 Schools

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2017
December 2017

This month, Information Technology Department (IT) staff accomplished the following:

- City Fiber Phase 2 completed testing and specification qualification on December 27th. The planned 1 Gbps (giga bits per second) internet service will be turned on the first week of January.
- Spent 35 man hours planning for the dispatch transition to the new CIRDC on January 1, 2018.
- Cable rework for Fire Station 1 completed.
- Completed deployment of new street cameras per Police Department specification.
- Firewall for outside internet connections was upgraded to accommodate higher speeds.
- City application Employee Explorer was updated for changes in the Library Contract.
- Launched the large Itron water meter software upgrade approved by council in November.
- Installed 2 new blade servers to replace the original ones which were in service for 7 years and had reached their end of life.
- Installed Windows updates on 62 servers and VMWare updates on 60 Virtual Servers.
- Worked with Engineering to set up template and folder structure in Laserfiche for old sewer connection/cap permits.
- Met with Macon County Animal Control to create delinquent notices for county residents from the pet system.
- Continued work to combine the Code Enforcement and Weed applications into one application.
- Completed staff performance evaluations.
- Processed 59 Help Desk tickets in December, resolving 19 on initial call (33% First Call Resolution Rate).

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason

FROM: S. Jason Walker, Acting Chief of Police

RE: December 2017 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At end of December 2017 staffing was at 148. Current staffing for the Decatur Police Department is as follows:

Position	Authorized	Funded	Current
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	16
Police Patrol Officer	137	131	124
TOTAL	162	156	148

Civilian-Non Sworn Police Staffing: 9

Position	Authorized	Funded	Current
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	0
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
Part-time FOIA Officer	2	2	2
Total	10	10	9

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing

Position	Authorized	Funded	Current
Communications Center Mgr	1	1	1
Supervisor	3	2	2
ECS Level III	24	20	20
Total	28	23	23

~~The communications center manager is projecting # (4- hour) slots of overtime in January 2018~~ (N/A)

PATROL DIVISION

Function	Month	+ Monthly Special Operations	= YTD
Community Meetings	5		62
Directed Patrols	39		504
Active Problem Oriented Policing Projects	2		2
Completed Problem Oriented Policing Projects	0		0
Parking Citations	106		1063
Criminal Arrests	357		5181
Felony Drug Arrests	21		266
Firearms Seized	18		125
Traffic Citations	574		7593
Field Interviews	63		1054
Written Warnings	539		4366
Calls for Service/CAD incidents	4199		56126
Unlawful use of Motor Vehicle tows	107		1572
Driving Under the Influence Arrests (DUI)	26		391
DUI involving accidents	5		108
Fatal Accidents	0		8
Traffic Accidents	202		2733
Accidents with Personal Injury	23		451
City Ordinances Arrests	26		679

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount	YTD Seizure	Street Value
Cannabis	152 grams	95,054 grams @ $10-gram	$950,540
Cocaine-Powder	8 grams	754 grams @ $100-gram	$75,400
Cocaine-Crack	104 grams	390 grams @ $100-gram	$39,000
Heroin	0 grams	243 grams @ $300-gram	$72,900
Ecstasy	8 hits	624 @ 20 hit	$12,480
Meth	17 grams	943 grams @ 100-gram	$94,300
K-2/Pills:	68	338	

Search Warrants: 5	YTD: 36
US Currency Seized: $17,366	YTD: $329,844
Firearms seized: 2	YTD: 40
Vehicles seized: 1	YTD: 4

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 151	YTD: 1959
Cases closed/resolved: 59	YTD: 985
Criminal Arrests: 45	YTD: 605
Homicides: 1	YTD: 10
Infant Death Investigations: 1	YTD: 4
Suicide Detective Investigations: 0	YTD: 5
Missing person Investigations: 4	YTD: 71
Computer forensic Exams: 0	YTD: 51
Sex Offenders Registered: 76	YTD: 816

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 28	YTD fugitive arrests: 381

Freedom of Information (FOIA)

The Professional Standards Unit received 238 Freedom of Information Act requests for the month; 2,950 total requests YTD in 2017.

Public Works Department
Monthly Activity Report
December 2017

Engineering:

7th Ward Sewer Rehabilitation: Bids were opened for this project in December, 2016, and approved by Council on January 17, 2017. Lining began on April 24. The project is completed with final paperwork being prepared and submitted to the IEPA for approval.

McKinley Avenue Sewer Rehabilitation: This project was approximately 50% designed by BGM & Associates (now Chastain & Associates) in 2015-16. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. An engineering agreement was approved by Council on August 7, 2017, to complete the design for this project and potentially let bids in 2018.

2017 *State* MFT Street Improvement Projects: This project is completed and approved by IDOT.

2017 *City* MFT Street Improvement Project: Bids were opened on this project on April 6 with Council approval on April 17. Work began on May 1. The project is completed.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017, and approved by Council on April 17. The IEPA has approved the loan and the project. Work began May 30, 2017. Work is completed through Nelson Park along with some work in the south portion of the neighborhood. Completion is expected in late 2018.

2017 Water Main Replacement Project: This was designed by City staff and bids were opened on February 21. Council approved a contract with Burdick Plumbing and Heating on March 6. The water mains have been installed in the Garman Park area and residential services have been established and the water line is now active. Final restoration will be completed in the spring.

2018 Street Projects, Local and State MFT: The Engineering staff is currently completing the annual inventory of half of the City's streets. Preliminary streets have been identified with the final street list to be prepared for review by the first part of February.

MUNICIPAL SERVICES MONTHLY DATA 12/01/17 – 12/29/17

TASKS	QUANTITY	MANHOURS	OTHER INFO
Potholes Patched	1,694each	184 hours	
72 Hour Clean Ups	82 each	152 hours	
Calcium Chloride	4,390 gal.	N/A	
Salt Spread	421.25 tons	N/A	
Sanitary Sewer Derooting	17,8626 lin. ft.	98 hours	
Sanitary Sewer Cleaning	14,128 lin. ft.	149 hours	

Water Production Division
Department of Public Works
December 2017 Monthly Report

Lake Decatur Dam Emergency Response Plan: Hanson Professional Services completed the final draft of the plan earlier this year. Due to the City's reorganization, the plan was revised accordingly.

Lake Decatur Dredging Basins 1 through 4: Dredging operations were shut down for the winter. Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 8,814,387 cubic yards of sediment has been removed from the lake, which is 82% of the contract amount, including over dredging, or 43 days of additional water supply.

Lake Decatur Landscape Maintenance: This year's project at the intersection of Country Club Road and Cantrell Street, and the hill side between Lake Shore Drive and the Nelson Park harbor was completed in August.

Lake Services: Continued preparing equipment and facilities for winter. Removed obsolete concrete block staircase adjacent to Lake Shore Drive near the Lake Office. Assisted with the department's snow and ice control operations.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. Work continued comparing the claricone conversion cost to an updated estimated cost to significantly rehabilitate the existing clarifiers that was produced by Black & Veatch.

South Water Treatment Plant Security Cameras: This project and additional security cameras at the Lake Office were completed in August.

Water Administration: Attended City-AFSCME Labor Management meeting. Continued work on new Village of Harristown water agreement and SWTP clarifiers rehabilitation/replacement analysis.

Water Production: To prepare for winter, the level of Lake Decatur was lowered to 613.0 feet above mean sea level (85% full). As a precautionary measure, this is 0.5 feet higher than the normal winter level. 549.78 million gallons of potable water were pumped to customers which was 0.43% more than December 2016. Numerous water facilities maintenance tasks and repairs were completed. Evergreen FS completed the annual lime residual removal and recycling program.

For questions regarding these items contact Keith Alexander, Water Production Manager, at 424-2863 or kalexander@decaturil.gov.