Tuesday, January 19, 2021
5:30 PM
Civic Center Theater

CITY COUNCIL AGENDA

Pursuant to Phase 4 of Governor Pritzker's Executive Order, a maximum of 25 people will be allowed in the Civic Center Theater unless said number is otherwise directed by Order of the Governor. If the number is altered as a result of an Order of the Governor, the City of Decatur will follow and enforce that number. An in-person meeting of all members of the City Council of the City of Decatur as well as in-person meetings of all members of other Boards and Commissions of the City of Decatur is not practical or prudent because of the COVID-19 pandemic.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of January 4, 2021 City Council Meeting

IV. Unfinished Business

1. Ordinance Amending City Code Chapter 50-Licenses, Section 20-Minimum Guidelines
2. Ordinance Amending City Code Chapter 52-Alcoholic Liquor, Section 37-Minimum Guidelines

V. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing the City of Decatur to Provide an Interfund Cash Advance to Certain Funds to Affect a Positive Cash Position as of the Close of Business as of December 31, 2020

3. Ordinance Abating the Property Tax Levy for the City of Decatur, Illinois for General Obligation 2020 Series Bonds
4. Resolution Authorizing an Intergovernmental Agreement between the City of Decatur, MS4 Communities and the Macon County Soil and Water Conservation District to Assist with Meeting the City's NPDES Requirements
5. Resolution Authorizing a Two Year Agreement with the Macon County Soil and Water Conservation District for Lake Decatur Watershed Conservation Services
6. Resolution Repealing Resolution R2020-183 and Authorizing Execution of an Agreement for Management and Operation of City of Decatur Public Transit Services with MV Transportation, Inc.
7. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
   A. Ordinance Annexing Territory 3808 West Catherine Street
   B. Ordinance Annexing Territory 3877 West Center Street
   C. Ordinance Annexing Territory 2211 North Sunnyside Road
   D. Ordinance Annexing Territory 3195 North Westlawn Avenue

VI. Other Business

VII. Adjournment

Council Information - Lake Decatur Watershed Protection Program - 4th Quarter 2020 Report

Monthly Reports for December 2020

SUBJECT: Approval of Minutes of January 4, 2021 City Council Meeting

ATTACHMENTS:

Description	Type
Approval of Minutes of January 4, 2021 City Council Meeting	Backup Material

CITY COUNCIL MINUTES
Monday, January 4, 2021

On Monday, January 4, 2021, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Decatur Civic Center Theater, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Moore Wolfe presided, together with her being Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, and Chuck Kuhle. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Marc Girdler, Drew Laney and John Phillips.

With no other Appearance of Citizens, Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the December 14, 2020 City Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Lisa Gregory and on call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

The minutes of the December 21, 2020 Special City Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Lisa Gregory and on call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Unfinished Business.

2021-01 Ordinance Amending City Code Chapter 54.1-Video Gaming License, was presented. Councilman McDaniel moved the Ordinance do pass, seconded by Councilwoman Gregory.

City Manager Wrighton gave an overview of the Ordinance and answered questions from Council.

Upon call of the roll, Council members Pat McDaniel, Rodney Walker, Lisa Gregory, Chuck Kuhle and Mayor Moore Wolfe voted aye. Council members Bill Faber and David Horn voted nay. Mayor Moore Wolfe declared the motion carried.

With no other Unfinished Business, Mayor Moore Wolfe called for New Business.

2021-02 Ordinance Granting a Conditional Use Permit (CUP) to Allow for a Day Care Home, Large in an Existing Residence Zoned R-3 Single-Family Residence District 2220 North Longwood Drive, was presented. Councilman McDaniel moved the Ordinance do pass, seconded by Councilwoman Gregory.

City Manager Wrighton gave an overview of the proposed Ordinance.

Upon call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-01 Resolution Authorizing the Purchase of Property at 2112 North Brush College Road for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks, City Project 2009-33 Section 09-00933-01-BR, was presented. Councilman McDaniel moved the Resolution do pass, seconded by Councilwoman Gregory.

City Manager Wrighton gave an overview of the proposed Resolution.

Upon call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-02 Resolution Authorizing Accepting and Approval of Grant Agreement with Illinois Department of Commerce and Economic Opportunity (DCEO), was presented. Councilman McDaniel moved the Resolution do pass, seconded by Councilwoman Gregory.

City Manager Wrighton gave an overview of the proposed Resolution.

Upon call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-03 Resolution Adopting the FY2020-24 Consolidated Plan including FY2020 Action Plan, was presented. Councilman McDaniel moved the Resolution do pass, seconded by Councilwoman Gregory.

City Manager Wrighton gave an overview of the following two Resolutions as they both related to CDBG and HOME funds and answered questions from Council.

Ms. Richelle Irons, Neighborhood Services Manager, answered questions from Council regarding administrative costs associated with the CDBG grant.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-04 Resolution Authorizing Agreements with U.S. Department of Housing and Urban Development (HUD) for CDBG & HOME FY2020 Grant Funds, was presented. Councilman McDaniel moved the Resolution do pass, seconded by Councilwoman Gregory.

Upon call of the roll, Council members Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

A discussion was held by Council regarding Tier 3 restrictions placed on bars and restaurants imposed by Governor Pritzker's Executive Order.

With no Other Business, Mayor Moore Wolfe called for adjournment. Councilman McDaniel moved the Council meeting be adjourned; seconded by Councilwoman Gregory and on call of the roll, Pat McDaniel, Rodney Walker, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 6:38 p.m.

Approved_________
Kim Althoff
City Clerk

DATE: 1/14/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Ordinance Amending City Code Chapter 50-Licenses, Section 20-Minimum Guidelines

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Ordinance Amending City Code Chapter 50-Licenses, Section 20-Minimum Guidelines	Ordinance
Ordinance Amending City Code Chapter 50 from January 11, 2021 City Council Meeting	Ordinance

January 14, 2021

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager

RE: Options for Regulating Bars & Restaurants and Preventing the Spread of COVID

On January 11, 2021 the City Council voted to table action on two ordinance revisions enacted in August 2020 that incorporated into City Code the State of Illinois' then-rules for COVID prevention, and which by reference also adopted subsequent changes to the State's rules—including the more recent orders to prohibit indoor food and beverage service. The City Council tabled action for eight days for several reasons: 1) there was a possibility that Region 6 could be moved out of Tier 3 mitigation restrictions on or about January 15; 2) there was a possibility that the Macon County Board could act this week to curtail the Macon County Health Department's authority to revoke food service permits at establishments that continue to offer indoor food and beverage services in contravention of the State's orders; and 3) city staff requested additional time to carefully craft ordinance language properly reflected what some members of the City Council wanted to see in an ordinance amending or repealing the August 2020 actions, and allowing indoor food and beverage services in *some* form or fashion.

On January 11, it appeared that there may be a majority of the City Council wishing to take *some* action to allow food and beverage establishments (if they so desired) to re-open without risk that they would be forced to close by the city of Decatur. **Even if some action is taken to remove the risk of closure by the city, the city of Decatur cannot take any action that would protect businesses from legal actions by other local governments or the State of Illinois**, or that would protect them from legal or financial liabilities stemming from their actions to affirmatively and deliberately violate the Governor's orders.

I believe the City Council has at least five (5) options. Although not all the options were discussed on January 11, it is an expansion of the same topic, so whatever the council decides can be resolved under the 'Unfinished Business' section of the agenda. The five options are:

1. Take no action and maintain the status quo. This means that the city would continue requiring compliance with the Governor's Orders, and if businesses and individuals refuse to comply then they will be cited and risk penalties against their liquor licenses.

2. Take no formal votes on any ordinances or legal instruments, but nevertheless provide informal direction to staff to relax their enforcement and inspection strategies.

3. Formally adopt the attached ordinance that, contrary to the Governor's Orders, allows indoor food and beverage services with certain safety precautions and restrictions, as well as penalties for violating safety precautions and restrictions.

4. Formally adopt an alternative ordinance (also attached) that completely repeals the actions taken by the City Council last August. The effect of this option would be to return City Code to pre-pandemic ordinance language, step out of any COVID enforcement, and leave the State (or any other government with jurisdiction to act) on their own to do as they pleased. The ordinances enacting this option are the same ones that were included in the January 11 packet material.

5. Adopt a hybrid of options three and four that does not reference the Governor's Orders, the gubernatorial emergency orders, or proclamations of any agency of State or Federal Government, and simply sets forth certain safety requirements for indoor food and beverage service that will remain in effect until the end of a locally declared public emergency. All other provisions of the August 2020 ordinance would be repealed. An ordinance enacting this option is still being prepared and will be distributed later.

Taking affirmative action to formally and officially contravene the Governor's Orders (option #3 above) brings the city unreasonable risks, and is not recommended. It places current and future funding that Decatur has received from the State of Illinois in jeopardy. It could also expose the city to future litigation. It is impossible to quantify this vulnerability; but it is reasonable to presume that after the worst of the pandemic has passed, personal injury lawyers will scout for potential defendants with financial resources that they believe have acted capriciously or with alleged misconduct regarding COVID and its effects (the Illinois General Assembly has provided no liability protection from such potential lawsuits, as many other states have already put in place). Deliberately violating the State's efforts to control and contain the COVID virus could be evidence of such capricious action or misconduct.

If the City Council believes that the Governor's Orders are too severe and that the city should intervene to provide some relief to local bars and restaurants, then there are other ways to partially achieve the changes council members seek (options #2, #4 and #5 above) that involve less risk and liability. There are downsides to these options as well. Relaxing enforcement (option #2), even if done uniformly, creates inequities because businesses that follow the rules faithfully will feel that they have been put at an unfair disadvantage in competing with others that are not following the rules and (in many cases) getting away with it. By contrast, option #4 is more equitable, but it simply posits that the city will act as if there is no pandemic, or at a minimum, that it is up to every citizen to decide entirely for themselves how they will navigate the hazards of the pandemic without assistance from the city. Option #5 is a hybrid that avoids a formal, deliberate and affirmative rejection of the Governor's Orders.

At the time this memo was written, the city did not know whether Region 6 would be allowed to exit from Tier 3 mitigation measures prior to January 19, or what decision would be made on this same topic by the Macon County Board. This additional information will be provided to the City Council ahead of the January 19 meeting.

ORDINANCE NO. ______________

ORDINANCE AMENDING CITY CODE
- CHAPTER 50 –
- LICENSES –

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

SECTION 1. That Chapter 50 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 20, so that Section 20 as so amended, shall provide as follows:

20. **MINIMUM GUIDELINES.** No person, firm or corporation who holds a license that provides indoor service shall operate in violation of the following safety guidelines during public health emergencies as declared by the State of Illinois or Macon County, Illinois or City of Decatur, Illinois:

A. Except for indoor seating and service at tables, licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity including but not limited to facial coverings, social distancing, and signage.

B. In addition to table spacing requirements, indoor seating and indoor service at tables shall be limited to either twenty-five percent (25%) capacity of the establishment or at the current guidelines set for by the Illinois Department of Public Health and the Illinois Department of Commerce and Economic Opportunity, whichever is greater.

SECTION 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January, 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

PUBLISHED this ________ day of _______________, 2021.

____
CITY CLERK

ADDITIONS AND ~~DELETIONS~~

CHAPTER 50
- LICENSES –

20. **MINIMUM GUIDELINES.** No person, firm or corporation who holds a license that provides indoor service shall operate in violation of the following safety guidelines during public health emergencies as declared by the State of Illinois or Macon County, Illinois or City of Decatur, Illinois:

A. Except for indoor seating and service at tables, licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity including but not limited to facial coverings, social distancing, and signage. ~~Licensees shall maintain a minimum of six (6) feet between tables, bar seating or other designated patron service areas.~~

B. In addition to table spacing requirements, indoor seating and indoor service at tables shall be limited to either twenty-five percent (25%) capacity of the establishment or at the current guidelines set for by the Illinois Department of Public Health and the Illinois Department of Commerce and Economic Opportunity, whichever is greater. ~~Licensees shall allow no more than ten (10) persons in a party be permitted.~~

~~C. For standing areas, the licensee shall maintain the maximum occupancy of twenty-five percent (25%) of standing area capacity.~~

~~D. Licensees shall require all patrons of unrelated parties maintain a social distance of six (6) feet.~~

~~E. Licensees shall require patrons and employees of licensees wear face coverings over their nose and mouth at all times when on premises, including while waiting for a table, while seated at a table or bar, while standing in line to order, pick-up or check out, while ordering and all other times, except when eating or drinking at a table or bar, unless a medical condition or disability prevents them from safely wearing a face covering.~~

~~F. Licensees shall require employees and performers of music maintain a social distance of six (6) feet from each other and patrons and performers, if first row of seating is within six (6) feet of stage, any seating within six (6) feet of stage shall be closed or an impermeable barrier shall be installed and shall require performers wear face coverings if practical.~~

~~G. Licensees shall require all external suppliers and non-patron visitors wear face coverings over their nose and mouth when entering licensed premises unless a medical condition or disability prevents them from safely wearing a face covering.~~

~~H. Licensees shall be prohibited from allowing persons to congregate on licensed premises in a number greater than allowed by guidelines set forth in Illinois Department of Public Health and the Illinois Department of Commerce and Economic Opportunity guidelines.~~

~~I. Licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity for Restaurant and Bar Establishment Safety Guidelines not otherwise specifically set forth.~~

ORDINANCE NO. ______________

ORDINANCE AMENDING CITY CODE
- CHAPTER 50 –
- LICENSES –

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

SECTION 1. That Chapter 50 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending and deleting language to Section 20. Said Section 20 as so modified, amended and deleted.

SECTION 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 11th day of January, 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

PUBLISHED this ________ day of _______________, 2021.

____
CITY CLERK

<u>ADDITIONS</u> AND ~~DELETIONS~~

CHAPTER 50
<u>- LICENSES –</u>

~~20. **MINIMUM GUIDELINES.** No person, firm or corporation who holds a license shall operate in violation of the following safety guidelines:~~

~~A. Licensees shall maintain a minimum of six (6) feet between tables, bar seating or other designated patron service areas.~~

~~B. Licensees shall allow no more than ten (10) persons in a party be permitted.~~

~~C. For standing areas, the licensee shall maintain the maximum occupancy of twenty-five percent (25%) of standing area capacity.~~

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~~F. Licensees shall require employees and performers of music maintain a social distance of six (6) feet from each other and patrons and performers, if first row of seating is within six (6) feet of stage, any seating within six (6) feet of stage shall be closed or an impermeable barrier shall be installed and shall require performers wear face coverings if practical.~~

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~~I. Licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity for Restaurant and Bar Establishment Safety Guidelines not otherwise specifically set forth.~~

Legal Department

DATE: 1/14/2021

MEMO:

TO: Mayor Moore Julie Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Ordinance Amending City Code Chapter 52-Alcoholic Liquor, Section 37-Minimum Guidelines

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 52-Alcoholic Liquor, Section 37-Minimum Guidelines	Ordinance
Ordinance Amending City Code Chapter 52 from January 11, 2021 City Council Meeting	Ordinance

ORDINANCE NO. _______________

ORDINANCE AMENDING CITY CODE
- CHAPTER 52 –
- ALCOHOLIC LIQUOR –

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

SECTION 1. That Chapter 52 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 37, so that Section 37 as so amended, shall provide as follows:

37. **MINIMUM GUIDELINES.** No person, firm or corporation that provides indoor service shall sell alcoholic liquor at retail in violation of the following safety guidelines during public health emergencies as declared by the State of Illinois or Macon County, Illinois or City of Decatur, Illinois:

A. Except for indoor seating and service at tables, licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity for Restaurant and Bar Establishment Safety Guidelines including but not limited to facial coverings, social distancing, and signage.

B. In addition to table spacing requirements, indoor seating and indoor service at tables shall be limited to either twenty-five percent (25%) capacity of the establishment or at the current guidelines for Restaurant and Bar Establishment Safety set for by the Illinois Department of Public Health and the Illinois Department of Commerce and Economic Opportunity, whichever is greater.

SECTION 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January, 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

PUBLISHED this ________ day of _______________, 2021.

____
CITY CLERK

ADDITIONS AND ~~DELETIONS~~

CHAPTER 52
- ALCOHOLIC LIQUOR –

37. **MINIMUM GUIDELINES.** No person, firm or corporation that provides indoor service shall sell alcoholic liquor at retail in violation of the following safety guidelines during public health emergencies as declared by the State of Illinois or Macon County, Illinois or City of Decatur, Illinois:

A. Except for indoor seating and service at tables, licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity for Restaurant and Bar Establishment Safety Guidelines including but not limited to facial coverings, social distancing, and signage. ~~Licensees shall maintain a minimum of six (6) feet between tables, bar seating or other designated patron service areas.~~

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~~C. For standing areas, the licensee shall maintain the maximum occupancy of twenty-five percent (25%) of standing area capacity.~~

~~D. Licensees shall require all patrons of unrelated parties maintain a social distance of six (6) feet.~~

~~E. Licensees shall require patrons and employees of licensees wear face coverings over their nose and mouth at all times when on premises, including while waiting for a table, while seated at a table or bar, while standing in line to order, pick-up or check out, while ordering and all other times, except when eating or drinking at a table or bar, unless a medical condition or disability prevents them from safely wearing a face covering.~~

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ORDINANCE NO. ______________

ORDINANCE AMENDING CITY CODE
- CHAPTER 52 –
- ALCOHOLIC LIQUOR –

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

SECTION 1. That Chapter 52 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending and deleting language to Section 37.

SECTION 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 11th day of January, 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

PUBLISHED this ________ day of ______________, 2021.

____
CITY CLERK

<u>ADDITIONS</u> AND ~~DELETIONS~~

CHAPTER 52
<u>- ALCOHOLIC LIQUOR –</u>

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~~I. Licensees shall be required to follow all guidelines set forth by the Illinois Department of Commerce and Economic Opportunity for Restaurant and Bar Establishment Safety Guidelines not otherwise specifically set forth.~~

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
December 2020

The Year in Review

Following an operational and financially successful 2019, the City began 2020 with plans in place to continue to move the Council agenda forward, to achieve Council defined priorities, and continue to build the financial position of the City.

In early 2020, the COVID-19 virus entered the county, began to spread, and began to impact the health, social, economic, and financial condition of the country.

On March 20, 2020, Governor Pritzker began to enact measures attempted to mitigate the spread of the virus. The measures enacted, resulted in a closure or restriction in many segments of the economy, creating economic distress in certain segments of the economy.

The City of Decatur, as a municipal governmental entity was impacted.

In April of 2020, City officials assessed the financial impact of the pandemic and estimated that the negative revenue impact could be in the range of $5 – $6 million, in calendar year 2020.

As such, the City began evaluation of counter measures, namely expenditure containment, to serve as offsets to negative revenue development resulting from the pandemic impact on the economy.

The year ended December 31, 2020, was a financial challenge for the City of Decatur.

Financial Results

City revenues in 2020 amounted to $222 million with City expenditures of $220 million, with all expenditures secured by in period revenues or existing cash reserves. The City ended the year with a cash position of $63 million, excluding trust & agency funds.

The City ended 2020 with a General Fund deficit result where expense exceeded revenue by $0.5 million, on revenue of $67.2 million and expense of $67.7 million.

The City ended 2020 with a General Fund cash reserve position of $7.6 million. 39 days cash reserve.

The Council approved 2020 General Fund budget called for Revenue of $70.5 million, Expense of $70.3 million, for a surplus position of $0.2 million.

The General Fund revenue shortfall originally predicted was defined to be in the range of $5 - $6 million. The actual revenue shortfall was $3.3 million.

The pandemic impact on the economy negatively impacted revenue for the City.

- Income tax revenue down $0.1 million
- State sales tax revenue down $0.2 million
- Local sales tax revenue down $0.6 million
- Video gaming tax revenue down $0.4 million
- Food & beverage tax revenue down $0.3 million
- Hotel Motel tax revenue down $0.4 million
- Fees for service revenue down $1.0 million (see note below)
- State use tax revenue up $0.3 million (driven by on-line shopping)
- Total COVID impact on revenue down $2.7 million
- Negative operational revenue impact down $0.6 million
- Total negative revenue $3.3 million

Counter measures enacted to offset the negative revenue impact focused on expenditure containment in the General Fund. General Fund expenditures were curtailed by $2.6 million, mainly achieved from short term decisions to not replace positions opened due to retirements and resignations due to the uncertainty of the pandemic impact on general fund finances.

City ability to enact the counter measure expense containment to the revenue shortfall, resulted in a significant mitigation to the pandemic negative effect to the City Treasury.

The negative revenue effect of $3.3 million was reduced to a negative City Treasury impact of $0.7 million due to the mitigation measures enacted by the City.

Note to Revenue Comments:
Fee for service negative revenue impact:

- Building permits down $0.129 million
- Downtown parking down $0.214 million
- Admin and Circuit Court down $0.189 million
- Fines & citations down $0.369 million
- Other $0.099 million
- Total $1.0 million

Of note:

Recent general fund result history. The general fund has consistently achieved a balanced or surplus result.

After 4 consecutive years of balanced or surplus general fund result, the 2020 deficit results from the negative financial consequence of the pandemic.

$ million	**Revenue**	**Expense**	**Surplus (Deficit)**
2015	62.1	63.3	(1.2)
2016	65.1	63.3	1.8
2017	67.1	65.7	1.4
2018	66.1	66.1	0.0
2019	69.1	66.3	2.8
2020	67.2	67.7	(0.5)

Gregg D. Zientara
City Treasurer & Director of Finance
January 16, 2021

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
December 2020

The Year in Play

The year 2020 has been a difficult and challenging year for the City entity. The pandemic experience has challenged the City entity operationally and financially. The pandemic has affected and has challenged the City in the broader perspective of the pandemic impact on citizens, businesses operating in the City, taxpayers, and stakeholders of the City.

The City of Decatur financial position remains in a delicate position. The position will be impacted by the future near and longer-term development of the pandemic and the effect on the financial position of the City.

The City financial position can be impacted by changes in the local economy and distribution of taxes from the State of Illinois that are outside the control of the City.

The fiscal year 2020 budget was approved by the Decatur City Council on December 16, 2019 with adoption of Council Ordinance 2019-252. The budget was amended with adoption of Council Ordinance 2020-84 and Council Ordinance 2020-85 on May 18, 2020. The budget was further amended with adoption of the Budget Reconciliation Ordinance 2020-177 on December 21, 2020. The adopted budget for all funds and activities of the City includes Revenue of $237.0 million and Expense of $256.8 million, representing an in-period cash basis deficit of $19.8 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of $70.5 million and Expense of $70.3 million, representing an in-period surplus of $0.2 million.

The non-general fund deficit of $19.8 million is the result of the year-on-year timing of revenue received versus expenditures for projects including water utility, sewer and storm sewer fund projects, state motor fuel tax and local motor fuel tax projects, as well as other capital and infrastructure project initiatives of the City. The non-general fund deficit is funded by existing cash position reserves of the City Treasury and presents no adverse financial position to the City Treasury.

The City budget presents challenges and unknowns that will have impact on City finances and operations.

- Economic development success in the City and region,
- Manufacturing employment in the local economy,
- Development of state and local sales tax revenues to the City,
- Development of state use tax revenues to the City from "internet" purchase transactions,
- Development of locally imposed tax revenues including utility, food & beverage, hotel use, local MFT,
- Outcome of Governor's "Fair Income Tax" proposal,
- State Legislative and budget matters impacting revenue distribution to the city,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Impact on City operations and financial position due to the COVID-19 matter,

These factors will have significant impact on the financial position, condition, development, and progress of the City of Decatur.

City Financial Position

The City of Decatur ended December 2020 with a total cash position of $63.1 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $7202 as of the end of November.

The City General Fund ended December 2020 with a cash position of $7.6 million versus the November cash position of $9.3 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position on December 31 of $7.6 million represents 39 days of budgeted fiscal year 2021 expense coverage in the City General Fund. The council approved cash reserve policy is a 60-day cash reserve or $11-12 million.

City cash at December 31 excluding the General Fund cash position is $55.5 million, contained in Special Revenue funds ($6.8 million), TIF Redevelopment funds ($1.8 million), Capital funds ($7.4 million), Debt Service fund ($1.3 million), Internal Service funds ($5.5 million) and Enterprise funds ($32.6 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Dec 2020	Nov 2020	Comment
Special Revenue	6.8	9.5	Library, State MFT, Local MFT, Federal programs, etc
TIF Redevelopment	1.8	2.6	Debt service and redevelopment agreement obligations
Capital	7.4	6.5	Capital funding available
Debt	1.3	2.1	Debt service obligations
Internal Service	5.5	5.7	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	32.6	36.5	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	55.5	62.9	
General Fund	7.6	9.3	Basic services to citizens and stakeholders
Total City Cash	63.1	72.2	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue Funds decreased ($2.7 million). State MFT decrease ($2.9 million) with in period Brush College transportation initiative payments; **City is awaiting Brush College Transportation grant funding reimbursement from State IDOT in an amount approaching $2.6 million;** Library fund decrease ($0.2 million) with receipt of property tax distribution offset by in period operating expense; CDBG fund increase ($0.2 million) with receipt of city interfund cash advance offset by in period expense; Grant Fund increase ($0.1 million) with receipt of city interfund cash advance offset by in period expense; **City is awaiting further CURES grant funding reimbursement from the State;** Local MFT increase ($0.1 million) with in period local tax revenues and limited in period expense
- TIF Redevelopment Funds decrease ($0.8 million) with in period debt service payments and payments to developers under development agreements in place
- Debt Fund decrease ($0.8 million) with in period debt obligation payments
- Internal Service Funds decrease ($0.2 million) in line with expectations
- Enterprise Funds decrease ($3.9 million). Transit Fund decrease ($0.6 million) with receipt of State operating grant funding, offset by in period operating expenditures; Sewer fund decrease ($0.1 million) in line with expectation; Storm Water fund increase (0.1 million) in line with expectation; Water Funds decrease ($3.4 million) due in period debt service payments, capital project expense and interfund cash advances to other city funds

General Fund Position

Cash

The City General fund cash position ended December 31 at $7.6 million, a decrease from the November cash position of $9.3 million. The current cash balance represents a cash reserve position of 39 days (was 47 days).

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period ending December 2020.

$ (000)	**Budget** (4)	**Year to Date** (1)	**Budget Target** (2)	**% vs Target** (3)
Revenue	70,500	67,182	70,500	(5)%
Expense	70,300	67,657	70,300	(4)%
Surplus(deficit)	200	(475)	200	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget, with Council Adoption on December 16, 2019

General Fund Revenue

Revenue to date through December is $67.2 million versus budget to date revenue of $70.5 million, below budget by $3.3 million or 5%.

To date impact:

COVID-19 revenue impact	$2.7 million negative
Operational impact	$0.5 million negative
Property tax distribution impact	$0.1 million negative
Total impact	$3.3 million negative

COVID-19 impact:
- State LGDF distributed income tax down $0.1 million
- State sales tax down $0.2 million
- Local sales tax down $0.6 million
- Video gaming tax down $0.4 million
- Food & Beverage tax down $0.3 million
- Hotel Motel tax down $0.4 million
- Fees for service down $1.0 million
- State Use tax up $0.3 million, driven by on-line shopping
- Total $2.7 million negative

Operational Impact:
- Gas & Electric Utility Tax continues to perform below budget expectation, down $0.3 million
- State Replacement Tax receipt from State, down $0.1 million
- Telephone Utility Tax continues to perform below our budget expectation, down $0.2 million
- Internal city services, down $0.1 million
- Grant revenue, up $0.1 million
- Interest income and loan proceeds is above budget expectation, up $0.1 million
- Total $0.5 million negative

Property Tax distribution impact:

- Property tax is below the budget expectation, $0.1 million

Year to date position of revenue vs. budget

$ (000)	Actual	Budget	vs Budget	% vs Budget
Local taxes				
Cable TV tax	983	971	12	1%
Food & beverage	3,103	3,428	(325)	(9)%
Hotel use tax	628	991	(363)	(37)%
Mobile home privilege tax	-	15	(15)	(100)%
Property tax	8,875	9,000	(125)	(1)%
Telephone utility tax	1,390	1,555	(165)	(11)%
Utility tax – electric & natural gas	4,488	4,805	(317)	(7)%
Total local tax	**19,467**	**20,765**	**(1,298)**	**(6)%**
State remitted taxes				
Auto rental tax	34	43	(9)	(20)%
State cannabis tax	44	25	19	76%
Local sales tax	9,681	10,249	(568)	(6)%
Aviation fuel tax	2	-	2	-
State local use tax	3,112	2,764	348	13%
State income tax	8,272	8,396	(124)	(1)%
State replacement tax	1,094	1,190	(96)	(8)%
State sales tax	11,154	11,396	(242)	(2)%
Video gaming tax	1,296	1,720	(424)	(25)%
Total state remitted tax	**34,689**	**35,783**	**(1,094)**	**(3)%**
Other revenue				
Road & bridge tax	389	410	(21)	(5)%
Charge for service (internal city)	8,099	8,248	(149)	(2)%
Third party revenue	1,094	1,106	(12)	(1)%
Grants	459	385	74	19%
Fees for service	2,753	3,703	(950)	(26)%
Interest income / loan proceeds	232	100	132	++
Other revenue	**13,026**	**13,952**	**(926)**	**(7)%**
General fund revenue	**67,182**	**70,500**	**(3,318)**	**(5)%**

Revenue numbers may not add due to rounding

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With twelve months into the twelve-month cycle, the year-to-date benchmark is 100% of the full year budget revenue.

$ (000)	2020 Budget	2020 YTD	YTD % of Year Budget	2019 YTD	% Change yr vs yr
State Sales Tax	11,396	11,154	98%	11,259	(1)%
Local Sales Tax	10,249	9,681	94%	10,024	(3)%
State Income Tax	8,396	8,272	99%	8,102	2%
Utility Tax (Gas & Elec)	4,805	4,488	93%	4,719	(5)%
Food & Beverage Tax	3,428	3,103	91%	3,358	(8)%
State Local Use Tax	2,764	3,112	113%	2,488	25%
Video Gaming Tax	1,720	1,296	75%	1,571	(18)%
Telephone Tax	1,555	1,390	89%	1,556	(11)%
State Replacement Tax	1,190	1,094	92%	1,221	(10)%
Hotel Motel Use Tax	991	628	63%	1,025	(39)%
Cable TV Tax	971	983	101%	1,003	(2)%

General Fund Expense Comments

On a year-to-date basis, general fund spending of $67.657 million is below budget by $2.643 million or 4%.

Below budget personnel expense to date of $2.324 million, primarily savings achieved from short term decisions to not replace positions opened due to retirements and resignations due to the uncertainty of the pandemic impact on general fund finances.

Below budget operating expense to date of $0.319 million, savings or cost reductions achieved from operational decisions to defer spending, postpone spending, of essential expenditures to maintain services, due to the uncertainty of the pandemic impact on general fund finances.

Year to date position of expense vs. budget

$ (000)	Actual	Budget	vs Budget	% vs Budget)
General government	8,022	7,997	25	(0)%
Development services	3,225	3,146	79	3%
Public safety	47,389	48,993	(1,604)	(3)%
Public works	9,021	10,164	(1,143)	(11)%
General fund expense	**67,657**	**70,300**	**(2,643)**	**(4)%**

Expense numbers may not add due to rounding

Cash balances in funds of note are as follows with comment:

Federal HOME Fund	$0.1 million	Earmarked for federally approved programs
Federal CDBG Fund	$0.0 million	Earmarked for federally approved programs. Awaiting Federal approval of the Grant, approval delayed due to COVID work related issues at the federal level. **Interfund cash advance of $0.432 million at year end to cover negative cash position**
State Drug Enforcement	$0.2 million	Earmarked for police programs as available
DUI Fines and Fees	$0.2 million	Earmarked for police programs as available
Police Lab & Programs	$0.2 million	Earmarked for police programs as available
Federal Drug Enforcement	$0.3 million	Earmarked for police programs as available
Building Fund	$0.2 million	Earmarked for R&M and capital of Library facility
Public Library Fund	$1.5 million	Operational fund of Library In line with expectation
Library Capital Fund	$0.3 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	$1.6 million	Earmarked for street repair and maintenance
State Motor Fuel Tax	$0.0 million	Earmarked for street repair and maintenance. Cash in fund is being used to advance pay Brush College transportation grant project property acquisition and infrastructure preparation costs. **As of December 31, City is awaiting $4 million in grant reimbursement from IDOT. Interfund cash advance of $0.955 million at year end to cover negative cash position**
Community Revitalization	$1.5 million	Earmarked for community revitalization initiatives
Grant Fund	$0.0 million	CURES grant. Awaiting State reimbursement of funds expended. **Interfund cash advance of $0.410 million at year end to cover negative cash position.**
TIF Redevelopment Fund(s)	$1.8 million	City's 7 TIF funds. Earmarked for debt service payments on debt obligations and payments to developers on council approved development agreements
2018 Project Fund	$5.7 million	2018 GO bond proceeds for fire station 3, 5 and 7 new facilities. Fire 5 essentially complete, fire 3 construction in process, fire 7 still in play
Capital Project Fund	$0.1 million	Earmarked for to be defined capital needs of the city.
Equipment Replacement	$1.5 million	Earmarked for police, fire and public works capital requirements including vehicle equipment replacement. **City needs to define ongoing and longer-term capital funding revenue source to finance capital requirements**
Debt Fund	$1.3 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	$0.1 million	Earmarked for repair and maintenance of city vehicle fleet
Risk Management Fund	$2.4 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City reserve desired is $2.5 million necessary to sustain and protect the city
Employee Insurance Fund	$2.9 million	Coverage for healthcare and other EE benefit expense. Cash reserve desired is $2.25 million necessary to sustain and protect the city
Public Transit Operations	$0.2 million	Earmarked for operational and capital funding of the transit system.
Fiber Optics Fund	$0.1 million	Earmarked for city investment in the fiber optic network
Storm Water Fund	$3.0 million	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer Fund	$10.3 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted

		12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	$18.6 million	Cash balance of $18.6 million, includes $12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Inter fund loan(s) of $3.229 million due to water funds not included in the cash position balance. $1.382 million due from capital project fund to pay for the Johnson Controls energy savings initiative, and $1.847 million due from other city funds where cash advances were required as of December 31, 2020 The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	$0.2 million	Balance available to pay final contractor invoices for the dredging of Lake Decatur. Pay down will occur in 2021

Trust & Agency Fund balance of $177.4 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Of note, the market value financial investment returns of the Police and Firefighter Pension Funds were very strong in 2019. The Police Pension fund market value investment return was 16%; the Firefighter Pension fund market value investment return was 15%, both resulting from the strong performance returns in the equity market.

Of note, the market value financial returns of the Police and Firefighter pension funds were marginal in calendar year 2020.

The COVID-19 pandemic matter has impacted financial market investment returns, which has inhibited value growth in the equity market negatively impacting the position of the Police and Fire Pension funds. Recent recovery has developed in the last months from the market value declines of earlier periods this year. The Fire Pension fund is now in a market value growth position of 2.2% versus the 2019 year end position, while the Police Pension fund remains in a market value growth decline of 1.4% versus the 2019 year end position.

Investments

City investments include $13.5 million in US Treasury Bonds. The investment schedule on page 9 of the Treasurer's financial report provides the details of the investments. The investments are comprised of $2.8 million fire station initiative bond proceeds and $10.7 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 2 years.

The interest earnings from the investments have earned the city $1 million in interest income over the last several years. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating $0.1+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding on December 31, 2020 is $170 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments were covered within the 2020 fiscal year operating plan and budget and were secured within the current cash flow operations of the City.

The City refinanced certain debt obligations in fiscal 2020 that will provide future debt service savings.

The Series 2020 GO refunding (approved by Council with ordinance 2020-85) of city issued Series 2010B GO debt (2010B financing lake dredging of basins 5&6, dam repairs, and downtown streetscape improvements) will save the city $2.0 million in debt service payments over the remaining life of the debt to maturity in 2030. The annual cash savings to the city will be in the range of $130k to $246k, over the 10-year period to debt maturity. The debt service cash savings will benefit the Water Utility and the Olde Towne TIF District.

The 2020 Promissory Note refunding (approved by Council with ordinance 2020-84) of city issued 2013 Promissory Note (2013 Promissory Note financing the Water Utility AMR and other city energy related initiatives) will save the city $0.7 million in debt service payments over the remaining life of the debt to maturity in 2028.

Revenue Tracking

City-wide Revenue received to date in the fiscal month ending December 2020 of $222.1 million is 94% of the annual revenue budget of $237.0 million.

Of note, the property tax revenues received by the City according to the 2019 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2020

The 2019 property tax levy, approved by the Decatur City Council in December 2019 with Council Ordinance 2019-225, for a tax levy amount of $14.187 million, has been certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2019 EAV period, with property tax payable in 2020, is $832,843,703, an increase from the prior year EAV of $824,544,671. An increase of $8,299,032 or 1.0%.

The EAV increase is primarily the result of annexation actions taken by the City Council.

The City property tax rate for 2019 EAV with tax payable in 2020 is 1.70346% versus the prior year tax rate of $1.68302%.

The City property tax levy / tax rate is 16% of the total property tax levy / tax rate for City property owners.

Property Tax Distribution Receipts in 2020

$ (whole)	Tax Levy Extension	Expected Distribution	Distribution In 2020	Distribution In 2021	Total Distribution	Actual vs Levy
City Levy	14,187,159	14,045,286	13,836,991	248,184	14,085,175	99.3%
TIF Levy	2,188,675	2,169,049	1,895,419	248,964	2,144,383	98.0%
Total	16,375,834	16,214,335	15,732,410	497,148	16,229,558	99.1%
		Note 1	*Note 2*	*Note 3*		

Note 1 – city excepted collection rate of 99%
Note 2 – Pandemic affected the tax distribution schedule in 2020, resulting in delayed distributions
Note 3 – Tax levy distribution delayed to January, will be recorded as fiscal year 2021 revenue

The City levy collection exceeded the city expectation. The TIF levy collection was slightly below the city expectation.

Expenditure Tracking

City-wide expenditures to date thru December of $220.5 million is 86% of the full year budget of $256.8 million.

Water Utility

The financial performance of the City Water Utility is illustrated on pages 23-24. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through December is an operating margin before debt service of $40.3 million on operating revenues of $54.9 million. Debt principal and interest payments on GO bonds and other debt instruments in 2020 of $37.3 million were transacted during the period to date.

Operating income achieved through December is $3.0 million, favorable to the budget by $1.2 million, and above the prior year by $0.8 million.

Concerns are present in the recent year(s) performance of the water utility. Operating revenues remain flat with operating expense and debt service expense increasing.

In 2020 to date, potable water consumption decreased by 1.9% versus consumption in the prior year, with residential consumption increased 1.6%, commercial consumption decreased 3.1%, and industrial consumption down 2.6%. Raw water consumption increased 10.5% versus the prior year.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 431 FTE’s versus budget of 449 FTE’s.

Gregg D. Zientara
City Treasurer & Director of Finance
January 16, 2021

***Fiscal Year* 2020**

***Fiscal Period Ending* December 2020**

City of Decatur

Treasurer's Financial Report

Report Distribution:

- *Mayor*
- *City Council Members*
- *City Manager*
- *City Clerk*
- *City Department Heads*
- *Public Copy in Office of the City Clerk*

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: December 2020

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	9,265,578.64	5,132,878.37	6,400,933.15	(380,515.08)		7,617,008.78		7,617,008.78	0.00
	Special Revenue Funds									
17	HOME FUND	80,233.81	5,179.45	6,648.06	0.00		78,765.20		78,765.20	
18	CDBG FUND	(215,414.69)	13,578.97	229,522.11	432,000.00		642.17		642.17	(432,000.00)
22	DUATS FUND	62,983.47	6.48	31,190.48	0.00		31,799.47		31,799.47	
25	STATE DRUG ENFORCEMENT	237,671.62	7,499.86	17,390.38	35,519.05		263,300.15		263,300.15	
26	DUI FINES AND FEES FUND	240,715.57	4,377.58	10,845.03	0.00		234,248.12		234,248.12	
27	POLICE LAB & PROGRAMS	189,969.26	146.05	0.00	0.00		190,115.31		190,115.31	
30	FEDERAL DRUG ENFORCEMENT	274,999.11	0.00	0.00	0.00		274,999.11		274,999.11	
34	BUILDING FUND	123,869.41	146,114.59	49,062.03	0.00		220,921.97		220,921.97	
35	LIBRARY FUND	1,717,358.61	100,155.30	347,638.46	0.00		1,469,875.45		1,469,875.45	
36	MUNICIPAL BAND FUND	98,740.29	1,760.50	570.80	0.00		99,929.99		99,929.99	
37	FOREIGN FIRE INSURANCE FUND	221,447.74	1.48	53,025.70	0.00		168,423.52		168,423.52	
42	LOCAL STREETS & ROADS	1,523,161.46	156,444.12	29,887.48	(54,878.64)		1,594,839.46		1,594,839.46	
46	MOTOR FUEL TAX FUND	2,852,383.49	267,886.55	4,073,995.55	955,000.00		1,274.49		1,274.49	(955,000.00)
58	LIBRARY CAPITAL	332,948.20	46.69	0.00	0.00		332,994.89		332,994.89	
59	LIBRARY TRUST FUNDS	170,310.63	2,375.00	5,766.99	0.00		166,918.64		166,918.64	
82	DCDF FUND	144,033.09	1,367.84	99.90	0.00		145,301.03		145,301.03	
84	COMMUNITY REVITALIZATION	1,548,059.42	230.21	0.00	0.00		1,548,289.63		1,548,289.63	
85	GRANT FUND	(135,746.09)	0.00	273,191.59	410,000.00		1,062.32		1,062.32	(410,000.00)
	Total Special Revenue Funds	9,467,724.40	707,170.67	5,128,834.56	1,777,640.41	0.00	6,823,700.92	0.00	6,823,700.92	(1,797,000.00)
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	866,329.37	6,427,126.34	7,213,608.17	0.00		79,847.54		79,847.54	
20	SE PLAZA TIF FUND	152,461.05	(170.94)	125,720.18	0.00		26,569.93		26,569.93	
21	WABASH CROSSING TIF	943,592.57	171,908.66	0.00	0.00		1,115,501.23		1,115,501.23	
23	EASTGATE TIF FUND	243,355.05	17,849.59	0.00	0.00		261,204.64		261,204.64	
24	SOUTHSIDE TIF FUND	102,654.93	11.34	0.00	0.00		102,666.27		102,666.27	
28	PINES SHOPPING CENTER TIF	97,597.40	2,787.86	0.00	0.00		100,385.26		100,385.26	
29	GRAND & OAKLAND TIF	156,544.87	5,422.51	0.00	0.00		161,967.38		161,967.38	
	Total TIF & Redevelpmnt Funds	2,562,535.24	6,624,935.36	7,339,328.35	0.00	0.00	1,848,142.25	0.00	1,848,142.25	0.00
	Capital Funds									
40	PEG CAPITAL FUND	101,008.31	12.89	3,833.62	0.00		97,187.58		97,187.58	
44	2018 PROJECT FUND	5,794,722.93	268.95	88,127.02	0.00		2,929,793.13	2,777,071.73	5,706,864.86	
45	CAPITAL PROJECT FUND	60,749.28	300,012.02	(25,000.00)	(300,000.00)		85,761.30		85,761.30	(1,381,816.00)
61	EQUIPMENT REPLACEMENT	530,475.05	1,304,902.07	344,296.54	0.00		1,491,080.58		1,491,080.58	
	Total Capital Funds	6,486,955.57	1,605,195.93	411,257.18	(300,000.00)	0.00	4,603,822.59	2,777,071.73	7,380,894.32	(1,381,816.00)

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Debt Fund									
50	DEBT FUND	2,134,003.82	53,915.84	847,739.76	0.00		1,340,179.90		1,340,179.90	0.00
	Internal Service Funds									
60	FLEET MAINTENANCE	457,408.73	218,457.24	526,558.46	0.00		149,307.51		149,307.51	
64	RISK MANAGEMENT	2,187,221.58	275,330.31	74,241.27	0.00		2,388,310.62		2,388,310.62	
65	INSURANCE FUND	3,055,402.24	821,071.67	950,475.31	0.00		2,925,998.60		2,925,998.60	
	Total Internal Service Funds	5,700,032.55	1,314,859.22	1,551,275.04	0.00	0.00	5,463,616.73	0.00	5,463,616.73	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	819,141.91	536,372.27	1,166,012.52	50,000.00		239,501.66		239,501.66	(50,000.00)
77	FIBER OPTICS	98,194.48	1,793.77	11,510.04	0.00		88,478.21		88,478.21	
78	STORM WATER	2,917,052.67	226,785.08	99,988.84	(21.68)		3,043,827.23		3,043,827.23	
79	SEWER FUND	10,356,619.26	478,808.40	573,825.43	(0.13)		10,261,602.10		10,261,602.10	
80	WATER FUND	6,340,565.47	14,203,971.44	15,408,608.73	249.40		5,136,177.58		5,136,177.58	
81	WATER CAPITAL	3,180,376.43	2,116.77	740,846.99	354,878.64		2,796,524.85		2,796,524.85	1,381,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	(1,847,000.00)		10,653,000.00		10,653,000.00	1,847,000.00
88	RECYCLING PROGRAM	133,121.59	64,196.95	53,268.51	(244.33)		143,805.70		143,805.70	
89	WATER BOND	217,329.47	0.00	0.00	0.00		217,329.47		217,329.47	
	Total Enterprise Funds	36,562,401.28	15,514,044.68	18,054,061.06	(1,442,138.10)	0.00	32,580,246.80	0.00	32,580,246.80	3,178,816.00
	Trust & Agency Funds									
90	FIRE PENSION FUND CASH	2,000,390.07	285,164.49	747,512.55	0.00		1,538,042.01		1,538,042.01	
90	FIRE PENSION INVESTMENTS	72,344,450.50	1,132,751.61	0.00	0.00			73,477,202.11	73,477,202.11	
	TOTAL FIRE PENSION	74,344,840.57	1,417,916.10	747,512.55	0.00	0.00	1,538,042.01	73,477,202.11	75,015,244.12	
91	POLICE PENSION FUND CASH	1,092,064.13	278,387.35	738,974.38	0.00		631,477.10		631,477.10	
91	POLICE PENSION INVESTMENTS	99,747,570.51	1,981,413.26	0.00	0.00			101,728,983.77	101,728,983.77	
	TOTAL FIRE PENSION	100,839,634.64	2,259,800.61	738,974.38	0.00	0.00	631,477.10	101,728,983.77	102,360,460.87	
	Total Trust & Agency Funds	175,184,475.21	3,677,716.71	1,486,486.93	0.00	0.00	2,169,519.11	99,882,194.95	177,375,704.99	0.00
	Total City Funds	247,363,706.71	34,630,716.78	41,219,916.03	(345,012.77)	0.00	62,446,237.08	102,659,266.68	240,429,494.69	0.00

Memorandum Items

	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,680,556.78	10,680,556.78	
City Funds ex Trust & Agency	72,179,231.50	30,953,000.07	39,733,429.10	(345,012.77)	0.00	60,276,717.97	13,457,628.51	63,053,789.70	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: December 2020

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
10 General	2018	5,066,069	6,185,096	6,779,372	6,627,214	6,617,971	7,183,136	7,087,728	7,699,920	8,289,094	6,711,578	6,015,050	5,195,823
	2019	6,482,379	7,562,036	7,322,260	7,212,146	7,656,151	7,851,747	7,452,516	8,031,145	8,500,532	7,629,111	8,267,828	8,339,798
	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
12 Econonic Develop	2018	289,208	296,382	317,833	191,284	181,475	201,914	222,225	208,341	236,589	130,686	143,267	102,887
	2019	108,548	79,069	39,032	34,670	29,388	(8,300)	7,473	476,484	(14,818)	(16,848)	(56,290)	-
17 HOME	2018	85,812	85,841	87,505	94,274	97,348	97,312	49,364	49,716	53,697	55,227	56,264	57,267
	2019	56,988	67,392	53,424	54,544	55,535	68,928	70,396	71,451	76,144	81,445	82,254	77,286
	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
18 CDBG	2018	3,435	5,393	(2,750)	5,552	14,421	(3,934)	(197,646)	6,138	6,138	6,529	6,540	6,164
	2019	5,824	5,824	(452)	7,446	4,629	238	(197,495)	(200,500)	(203,009)	8,604	8,789	6,256
	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
19 Olde Towne TIF	2018	12,398	12,398	12,399	12,645	89,284	(169,380)	307,092	307,171	273,937	655,040	655,507	1,691
	2019	(99,371)	(99,371)	(99,371)	(99,371)	(99,371)	(356,181)	526,910	527,364	998,764	983,459	984,157	78,883
	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
20 Southeast TIF	2018	36,536	45,837	52,761	62,218	71,582	80,944	268,906	275,378	284,739	435,012	444,210	453,345
	2019	29,054	38,381	9,069	18,117	27,124	14,005	143,278	651	163,887	172,925	988	10,854
	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
21 Wabash TIF	2018	155,441	155,445	155,453	155,647	155,735	102,781	375,308	375,405	375,487	521,134	521,526	307,126
	2019	448,978	449,339	449,686	450,406	451,035	400,981	476,653	477,064	547,716	548,268	548,658	826,410
	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
22 DUATS	2018	60,327	62,432	62,435	62,093	62,122	61,671	61,585	61,600	61,335	61,307	60,436	60,366
	2019	62,049	61,694	62,705	62,603	62,467	62,316	60,709	47,815	33,055	33,092	32,805	335
	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
23 East Gate TIF	2018	50,963	67,572	17,128	33,965	50,792	67,753	170,291	33,278	49,487	170	16,981	33,792
	2019	50,128	66,374	16,894	33,717	50,557	67,393	171,917	188,862	215,295	232,296	229,159	246,771
	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
24 Southside TIF	2018	50,503	50,504	50,506	50,556	50,581	50,604	68,488	68,506	68,521	70,635	70,695	70,740
	2019	70,805	60,473	60,520	60,617	60,702	60,749	89,225	89,302	89,420	89,509	89,572	89,773
	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
25 State Drug	2018	718,866	606,758	635,136	686,201	813,877	783,713	756,054	830,745	822,491	792,285	511,664	315,095
	2019	302,371	279,791	311,959	308,564	264,579	249,649	250,756	228,288	242,016	264,869	211,563	203,973
	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
26 DUI	2018	185,059	190,813	188,665	191,823	196,075	205,632	211,998	211,937	205,924	193,799	196,688	170,717
	2019	175,872	181,317	187,218	197,245	206,709	215,014	218,032	217,959	223,592	229,262	232,596	234,223
	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248

City of Decatur
Monthly Fund Balance History

Period Ending: December 2020

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
27 Police Lab	2018	62,737	59,399	59,426	51,749	61,263	60,503	57,586	56,294	56,209	56,865	220,823	219,501
	2019	219,812	219,935	220,305	208,768	209,028	209,567	209,737	209,628	210,090	209,279	209,528	209,519
	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
28 Pines TIF	2018	102,387	105,050	2,679	5,374	8,047	10,719	49,532	53,129	55,801	91,359	93,794	96,217
	2019	99,019	101,760	2,549	4,956	7,354	11,845	49,119	50,383	87,700	90,152	93,114	95,937
	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
29 Grand/Oakland TIF	2018	183,957	188,901	4,974	9,976	14,940	19,903	88,796	84,477	89,436	151,430	156,079	160,708
	2019	165,894	170,969	4,841	9,442	14,031	15,130	81,859	84,296	151,101	152,919	155,301	161,288
	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
30 Federal Drug	2018	-	-	-	-	-	-	-	-	-	-	121,547	118,042
	2019	136,918	134,226	129,334	122,041	122,151	134,762	131,991	131,004	134,012	132,419	132,513	132,149
	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
33 Police Capital	2018	418,025	503,686	500,766	486,103	426,298	430,960	368,222	454,016	451,915	376,008	372,030	360,318
	2019	358,614	296,882	311,917	217,270	217,981	236,445	446,573	431,700	429,373	392,971	390,254	-
34 Building	2018	160,525	175,997	188,383	205,249	211,212	222,791	254,281	244,770	236,593	257,619	180,349	114,165
	2019	158,797	151,686	156,799	171,427	189,116	204,665	195,113	207,472	221,600	65,421	(179,607)	891,406
	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
35 Library	2018	755,181	535,940	332,400	194,523	(67,191)	(293,324)	1,100,434	881,986	664,473	1,624,684	1,294,656	1,063,511
	2019	1,027,534	827,400	603,765	423,331	202,473	(17,809)	1,392,329	1,181,417	1,970,149	1,736,720	1,488,252	1,362,863
	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
36 Band	2018	29,008	28,751	29,408	30,090	19,938	6,952	20,998	450	(4,943)	13,895	29,239	29,911
	2019	33,927	34,341	35,111	33,900	32,142	13,225	24,684	7,485	21,084	18,657	29,761	35,464
	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
37 Foreign Fire Ins	2018	-	-	-	-	-	-	-	172,235	172,235	165,827	315,584	227,610
	2019	215,510	202,420	194,396	169,866	141,199	137,676	133,004	127,768	120,338	259,795	244,646	210,564
	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
40 PEG	2018	265,489	60,962	58,291	60,442	72,794	70,139	71,572	66,518	63,826	64,758	77,581	61,526
	2019	59,100	72,104	74,147	75,426	86,602	84,662	67,068	80,210	78,372	75,074	90,854	87,531
	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,516	96,787	101,008	97,188
42 Local Streets	2018	2,139,422	1,702,245	1,823,404	1,956,905	2,100,125	2,254,394	2,408,144	1,982,131	2,141,560	2,255,966	2,407,963	2,494,146
	2019	2,649,551	2,182,487	2,320,390	2,472,400	2,625,608	2,762,097	3,155,021	2,710,536	2,684,192	2,751,803	2,918,646	2,001,070
	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
44 2018 Project	2018	-	-	-	-	-	-	8,673,497	8,493,686	8,485,808	8,437,538	8,395,357	8,379,081
	2019	8,302,118	8,157,047	8,156,028	8,005,691	8,030,861	7,840,396	7,620,196	7,378,090	7,422,472	6,747,802	6,747,710	6,343,397
	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
45 Capital	2018	21,986	21,987	21,988	22,008	22,018	22,028	22,037	2,004,115	2,004,553	805,372	783,877	784,310
	2019	800,390	918,593	529,457	230,139	230,585	222,079	255,217	295,835	853,957	871,870	867,488	655,457
	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
46 MFT	2018	1,881,296	1,977,681	2,067,250	2,120,578	2,248,622	2,343,409	2,418,098	2,537,798	2,623,091	1,669,522	1,306,990	1,388,590
	2019	1,535,917	1,605,343	1,691,937	1,790,003	1,880,347	2,059,890	2,118,186	1,884,455	2,036,387	2,134,759	1,807,708	1,727,301
	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
47 Major Moves	2018	98,691	107,418	107,424	97,524	92,569	20,509	27,501	41,561	31,409	(31,866)	26,043	444
	2019	(25,208)	(45,513)	(39,015)	81,591	102,841	(32,459)	(119,019)	84,279	22,074	-	-	-
49 Fire Capital	2018	165,148	(86,170)	10,616	23,441	(32,684)	829,379	821,636	678,688	872,919	888,399	804,081	613,687
	2019	643,711	562,070	599,369	381,629	382,265	396,141	407,070	420,279	389,061	262,720	264,695	-
50 Debt	2018	739,116	67,688	88,280	109,470	130,285	92,259	656,769	723,551	585,487	1,203,768	1,223,715	987,082
	2019	1,059,523	116,000	131,360	141,413	157,611	106,612	1,132,526	869,733	1,559,115	1,576,328	1,591,702	1,385,237
	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
58 Library Capital	2018	130,785	130,788	130,795	130,902	130,960	131,015	131,072	131,106	131,135	131,292	131,413	131,499
	2019	131,578	131,684	131,785	131,989	132,168	132,271	132,418	132,532	132,718	132,854	132,949	331,111
	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
59 Library Trust	2018	245,986	243,552	240,899	238,713	233,692	231,935	227,868	235,558	233,631	232,116	230,035	227,172
	2019	225,402	223,863	222,919	220,601	217,477	214,552	212,568	209,433	209,190	206,337	204,678	202,575
	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
60 Fleet Maintenance	2018	294,689	245,688	255,095	278,908	219,244	268,303	265,161	248,344	248,894	250,691	234,515	161,869
	2019	213,971	184,667	196,282	206,134	198,180	225,521	226,064	232,729	251,186	204,367	172,085	113,378
	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
61 Equip Replacement	2018	623,399	592,572	593,507	587,736	578,070	578,426	578,798	542,786	523,893	496,568	487,673	488,275
	2019	488,678	452,993	454,271	455,317	448,571	449,035	452,062	417,127	418,153	418,917	409,554	1,077,196
	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
64 Risk Management	2018	1,094,644	1,236,467	1,066,695	1,126,190	1,103,147	1,220,718	1,251,795	1,534,824	1,656,141	1,282,867	1,419,886	1,586,610
	2019	1,702,788	1,922,596	1,752,591	1,838,678	1,917,757	2,021,936	2,046,423	2,192,629	2,356,018	1,799,730	1,930,972	2,003,152
	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
65 Employee Benefit	2018	3,634,835	3,293,660	3,304,316	2,845,005	3,030,818	2,647,178	2,630,706	2,609,060	2,363,653	2,384,244	2,507,179	2,169,081
	2019	2,110,106	2,076,069	2,045,004	2,099,670	2,354,275	2,343,750	2,337,447	2,281,313	2,241,833	2,675,476	2,547,603	2,521,938
	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999

City of Decatur
Monthly Fund Balance History

Period Ending: December 2020

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
70 Mass Transit	2018	(2,407,080)	(540,480)	1,271,769	694,509	87,621	(404,467)	(899,938)	(1,386,603)	(2,178,237)	(2,881,425)	(2,172,445)	18,669
	2019	(891,591)	(1,350,190)	(593,324)	1,258,830	1,198,391	601,778	309,071	(166,204)	367,670	1,073,023	613,608	1,487,977
	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
77 Fiber Optics	2018	270,965	79,398	77,302	97,548	95,511	101,137	86,759	276,561	274,521	397,747	395,940	394,067
	2019	391,752	370,408	122,660	120,843	118,970	116,962	115,016	114,347	111,958	110,423	108,401	115,171
	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
78 Storm Water	2018	1,719,050	1,935,034	1,823,310	1,947,191	2,016,343	2,070,132	2,101,657	2,032,954	2,340,529	2,086,394	2,077,865	2,071,375
	2019	2,129,964	2,335,028	2,381,775	2,485,453	2,416,662	2,464,739	2,648,123	2,674,389	2,738,154	2,776,967	2,558,848	2,613,438
	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
79 Sewer	2018	7,002,359	6,205,798	6,410,916	6,060,006	6,319,968	6,665,835	6,761,813	7,025,537	7,073,859	6,733,449	6,889,611	7,153,254
	2019	7,292,114	7,200,684	7,270,972	7,335,872	7,624,827	7,882,365	8,069,981	8,403,829	8,147,549	8,304,295	8,479,203	8,684,892
	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
80 Water	2018	5,401,859	931,487	2,152,609	3,389,166	4,128,780	4,876,604	4,280,612	3,880,264	5,358,170	6,241,273	6,604,480	4,854,519
	2019	6,775,922	817,902	1,881,502	3,195,760	3,755,576	3,694,713	4,003,055	3,278,286	4,115,589	5,522,697	5,976,079	4,889,501
	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
81 Water Capital	2018	3,752,143	3,744,117	4,569,134	4,562,823	4,434,263	4,355,544	6,141,376	4,105,296	3,414,956	3,867,111	3,820,772	3,778,676
	2019	2,950,244	2,888,378	3,775,594	3,400,297	2,884,905	3,786,299	3,999,546	3,531,661	3,570,397	2,984,062	2,563,282	2,710,252
	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
82 DCDF	2018	124,031	123,584	124,001	125,526	123,321	124,711	124,245	127,001	126,585	127,555	129,656	129,545
	2019	131,969	129,281	131,594	132,607	135,137	131,653	132,146	134,771	134,914	136,313	137,692	138,586
	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
83 Neighborhood	2018	29,668	29,332	29,258	29,287	28,831	22,294	16,062	16,066	15,716	8,799	2,004	2,008
	2019	2,009	2,011	2,012	1,690	1,694	1,696	(4,214)	(6,993)	-	-	-	-
84 Community Revit	2018	1,086,423	1,086,448	1,086,506	1,087,140	1,087,652	1,088,139	1,388,764	1,389,124	1,389,527	1,391,262	1,386,479	1,350,709
	2019	1,329,124	1,206,328	1,145,623	1,243,899	1,221,748	1,147,888	1,149,280	1,150,470	1,126,741	1,120,591	999,942	715,742
	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
86 Water Debt	2018	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
	2019	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
88 Recycling	2018	58,267	62,719	66,384	75,376	79,873	77,254	69,972	86,130	80,548	84,708	87,464	88,256
	2019	94,548	95,743	95,507	97,521	111,039	109,420	112,483	108,131	112,370	119,032	115,518	121,100
	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806

City of Decatur
Monthly Fund Balance History

Period Ending: December 2020

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
89 Water Bond	2018	5,770,182	5,762,786	5,748,832	5,743,281	5,221,852	3,761,066	21,286,561	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538
	2019	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906
	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
Total City Funds	**2018**	**55,069,788**	**50,876,951**	**55,103,066**	**55,066,211**	**55,129,443**	**55,068,591**	**85,363,779**	**79,210,623**	**80,055,766**	**76,938,321**	**75,969,447**	**72,694,983**
	2019	**71,625,155**	**59,812,694**	**61,218,592**	**63,230,675**	**64,266,864**	**64,359,002**	**68,538,740**	**67,028,169**	**71,330,387**	**71,352,234**	**70,470,032**	**66,010,661**
	2020	**66,326,394**	**59,328,263**	**63,339,447**	**61,986,652**	**61,943,064**	**61,300,804**	**64,629,544**	**67,936,933**	**69,412,081**	**71,262,473**	**72,179,232**	**63,053,790**
90 Fire Pension	2018	68,458,830	68,167,518	67,819,881	67,474,280	67,292,276	67,144,739	69,611,560	69,349,829	69,009,608	70,539,729	70,167,290	71,277,108
	2019	70,923,905	70,560,268	70,330,145	69,862,562	69,399,940	69,470,831	71,589,079	71,156,026	72,615,714	72,215,728	71,818,849	73,065,526
	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
91 Police Pension	2018	92,948,576	92,631,813	92,903,098	92,578,667	92,140,343	92,305,730	93,990,866	93,573,611	93,439,900	94,939,332	94,549,049	97,497,378
	2019	97,129,427	96,716,696	96,607,488	96,236,493	95,815,176	95,812,807	97,846,481	97,377,885	98,858,178	98,463,934	98,020,333	99,882,195
	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
Total All Funds	**2018**	**216,477,194**	**211,676,282**	**215,826,045**	**215,119,157**	**214,562,063**	**214,519,060**	**248,966,206**	**242,134,063**	**242,505,274**	**242,417,382**	**240,685,787**	**241,469,469**
	2019	**239,678,487**	**227,089,657**	**228,156,224**	**229,329,730**	**229,481,980**	**229,642,640**	**237,974,300**	**235,562,080**	**242,804,279**	**242,031,895**	**240,309,214**	**238,958,382**
	2020	**238,449,062**	**230,823,033**	**234,321,351**	**231,812,610**	**231,577,361**	**230,370,017**	**235,495,752**	**240,320,281**	**241,903,741**	**246,779,149**	**247,363,707**	**240,429,495**

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	Estimated Income
Total Investment(s)			(0.00)	(0.00)	0.00	(0.00)	292,902.39	0.00	292,902.39	26,180.49	0.00	0.00

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	0.00	ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	0.00	ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	0.00	ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	0.00	0.00	0.00	ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00	0.00	ok
US Treasury Bond	10/15/18	0.87500%	0.00	0.00	0.00	0.00	44,222.17	(0.00)	44,222.17	0.00	0.00	0.00	ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,793.96	0.00	9,793.96	0.00	0.00	0.00	ok
US Treasury Bond	04/15/19	0.87500%	0.00	0.00	0.00	0.00	17,069.67	0.00	17,069.67	4,375.00	0.00	0.00	ok
US Treasury Bond	06/30/19	1.25000%	0.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	9,375.00	0.00	0.00	ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	24,965.47	0.00	24,965.47	12,500.00	0.00	0.00	ok
US Treasury Bond	11/30/19	1.50000%	0.00	0.00	0.00	0.00	38,221.15	0.00	38,221.15	23,250.00	0.00	0.00	ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	11,993.82	0.00	11,993.82	5,118.82	6,875.00	0.00	ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	41,024.59	0.00	41,024.59	20,625.00	10,312.50	0.00	ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	42,918.03	0.00	42,918.03	22,000.00	11,000.00	0.00	ok
US Cash Management Bill Zero	09/01/20	0.00000%	0.00	0.00	0.00	0.00	541.55	0.00	541.55	0	541.55	0.00	ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	47,001.20	0.00	47,001.20	22,938.70	24,062.50	0.00	ok
US Treasury Bond	12/31/20	1.75000%	0.00	0.00	0.00	0.00	14,471.15	0.00	14,471.15	0.00	14,471.15	0.00	ok
US Treasury Bond	06/30/21	1.12500%	1,500,000.00	1,480,513.76	0.00	1,480,513.76	25,267.44	46.65	25,220.79	8,345.79	16,875.00	16,875.00	ok
US Treasury Bond	08/31/21	1.12500%	1,600,000.00	1,615,625.00	99.45	1,615,724.45	6,016.55	6,116.00	0.00	0.00	0.00	18,000.00	ok
US Treasury Bond	09/30/21	1.12500%	1,000,000.00	989,203.38	952.87	990,156.25	13,171.43	2,874.30	11,250.00	0.00	11,250.00	11,250.00	ok
US Treasury Bond	11/30/21	1.50000%	2,225,000.00	2,220,567.38	0.00	2,220,567.38	36,035.54	2,934.11	33,101.43	0.00	33,101.43	33,375.00	ok
US Treasury Bond	03/31/22	0.37500%	1,500,000.00	1,504,453.13	0.00	1,504,453.13	4,249.65	1,437.15	2,812.50	0.00	2,812.50	5,625.00	ok
US Treasury Bond	08/31/22	0.12500%	1,750,000.00	1,750,000.00	181.29	1,750,181.29	561.94	743.23	0.00	0.00	0.00	2,187.50	ok
US Treasury Bond	11/30/22	0.12500%	1,000,000.00	1,000,010.73	106.46	1,000,117.19	3.44	109.90	0.00	0.00	0.00	1,250.00	ok
Federated US Treasury Cash Reserves	Liquid		118,843.33	118,843.33	0.00	118,843.33	21,611.73	1.13	21,610.60	12,181.54	609.64	4.95	ok
Total Investment(s)			10,693,843.33	10,679,216.71	1,340.07	10,680,556.78	575,163.98	14,262.47	562,241.58	140,709.85	131,911.27	88,567.45	

Fire Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	Estimated Income	
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	917.12	0.00	917.12	0.00	0.00	0.00	ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	1,639.34	0.00	1,639.34	0.00	0.00	0.00	ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	4,231.49	0.00	4,231.49	0.00	0.00	0.00	ok
US Treasury Bond	02/28/19	1.12500%	0.00	0.00	0.00	0.00	4,883.66	0.00	4,883.66	4,218.75	0.00	0.00	ok
US Treasury Bond	03/31/19	0.99800%	0.00	0.00	0.00	0.00	3,013.39	0.00	3,013.39	3,013.39	0.00	0.00	ok
US Treasury Bond	05/31/19	1.12500%	0.00	0.00	0.00	0.00	9,313.52	0.00	9,313.52	5,625.00	0.00	0.00	ok
US Treasury Bond	08/31/19	1.00000%	0.00	0.00	0.00	0.00	10,788.04	0.00	10,788.04	10,000.00	0.00	0.00	ok
US Treasury Bond	09/30/19	1.37500%	0.00	0.00	0.00	0.00	5,722.87	0.00	5,722.87	5,722.87	0.00	0.00	ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	5,095.11	0.00	5,095.11	5,095.11	0.00	0.00	ok
US Treasury Bond	11/30/19	1.00000%	0.00	0.00	0.00	0.00	13,278.69	0.00	13,278.69	10,000.00	0.00	0.00	ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	21,708.56	0.00	21,708.56	13,750.00	6,875.00	0.00	ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	7,851.78	0.00	7,851.78	0.00	7,851.78	0.00	ok
US Treasury Bond	04/30/20	1.12500%	0.00	0.00	0.00	0.00	5,625.00	0.00	5,625.00	0.00	5,625.00	0.00	ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	25,133.20	0.00	25,133.20	13,750.00	6,875.00	0.00	ok
US Treasury Bond	08/31/20	1.37500%	0.00	0.00	0.00	0.00	21,437.67	0.00	21,437.67	10,312.50	10,312.50	0.00	ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	11,345.63	0.00	11,345.63	0.00	11,345.63	0.00	ok
US Treasury Bill Zero	11/27/20	0.00000%	0.00	0.00	0.00	0.00	800.01	0.00	800.01	0.00	800.01	0.00	ok
US Treasury Bond	03/31/21	1.25000%	750,000.00	754,223.65	3,944.67	758,168.32	3,138.11	2,395.28	4,687.50	0.00	4,687.50	9,375.00	ok
US Treasury Bond	05/31/21	1.37500%	1,000,000.00	1,006,329.07	4,583.33	1,010,912.40	3,500.47	1,208.80	6,875.00	0.00	6,875.00	13,750.00	ok
US Treasury Bond	08/31/21	1.12500%	985,000.00	989,717.31	2,785.62	992,502.93	979.54	3,765.16	0.00	0.00	0.00	11,081.25	ok
Federated US Treasury Cash Reserves	Liquid		15,488.08	15,488.08	0.00	15,488.08	8,573.97	0.14	8,573.83	4,009.53	3,386.88	0.62	ok
Total Investment(s)			2,750,488.08	2,765,758.11	11,313.62	2,777,071.73	168,977.17	7,369.38	172,921.41	85,497.15	64,634.30	34,206.87	

GRAND TOTALS:	13,444,331.41	13,444,974.82	12,653.69	13,457,628.51	1,037,043.54	21,631.85	1,028,065.38	252,387.49	196,545.57	122,774.32

City of Decatur PBC **Period Ending:** **2020 Final**

Debt Schedule date of update: December 31, 2020

home debt liquidated gz approved

	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2020 input	New Draws in 2020 input	FY20 Principal Payments input	FY20 Interest Payments input	Debt at 12/31/2020	FY20 Total Debt Payments	
	Bond Debt																
Amort sch #																	
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2020	50	Tax Levy +	6/15	12/15	8,715,000.00	520,000.00		520,000.00	24,700.00	-	544,700.00	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000.00	19,320,000.00		19,320,000.00	1,147,248.78	-	20,467,248.78	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	1,215,000.00		225,000.00	48,600.00	990,000.00	273,600.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	4,215,000.00		655,000.00	90,821.88	3,560,000.00	745,821.88	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	9,515,000.00		1,390,000.00	431,100.00	8,125,000.00	1,821,100.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	19,825,000.00		955,000.00	897,337.50	18,870,000.00	1,852,337.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	19,995,000.00		900,000.00	839,375.00	19,095,000.00	1,739,375.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	20,420,000.00		815,000.00	907,056.26	19,605,000.00	1,722,056.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	4,450,000.00		950,000.00	178,000.00	3,500,000.00	1,128,000.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	25,025,000.00		845,000.00	1,208,100.00	24,180,000.00	2,053,100.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	6,605,000.00		105,000.00	171,479.52	6,500,000.00	276,479.52	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	2,300,000.00		200,000.00	53,867.92	2,100,000.00	253,867.92	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	-	18,050,000.00	-	-	18,050,000.00	-	ok
	xxx																xx
	Total Bond Debt									193,755,000.00	133,405,000.00	18,050,000.00	26,880,000.00	5,997,686.86	124,575,000.00	32,877,686.86	
	Promissory Notes & Loans Payable																
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	1,048,245.12		457,202.69	27,155.03	591,042.43	484,357.72	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	4,340,166.93		361,680.58	-	3,978,486.35	361,680.58	ok
23	2013 Promissory Note	Johnson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394.00	13,407,726.89		13,407,726.89	305,337.22	-	13,713,064.11	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,962,285.68		346,286.25	113,409.31	5,615,999.43	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,939.77	197,148.56		64,227.59	4,534.44	132,920.97	68,762.03	ok
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,810,067.63		97,073.04	35,629.10	1,712,994.59	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	440,846.15		148,359.54	12,640.46	292,486.61	161,000.00	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	4,285,714.32		1,071,428.56	116,417.40	3,214,285.76	1,187,845.96	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	102,949.05		36,380.20	2,905.44	66,568.85	39,285.64	ok
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	8,000,705.89		369,718.68	138,401.88	7,630,987.21	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,453,230.07		159,576.38	59,736.42	3,293,653.69	219,312.80	ok
51	Busey Bank	Police Vehicles - Interceptor (6) (26535)	2019		2021	33	33	Qtry	Qtry	261,460.00	197,548.03		130,715.46	4,450.14	66,832.57	135,165.60	ok
52	HUD Section 108	Wabash Crossing	2019		2022	18	18	2/1	8/1	810,000.00	615,000.00		200,000.00	15,717.20	415,000.00	215,717.20	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	-	4,647,112.64	-	-	4,647,112.64	-	ok
56	2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	-	13,417,000.00	371,000.00	21,802.62	13,046,000.00	392,802.62	ok
	xxx																xx
	Total Notes & Loans Payable									81,517,419.64	43,861,634.32	18,064,112.64	17,221,375.86	858,136.66	44,704,371.10	18,079,512.52	
	Capital Leases																
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560.24	144,752.57		70,438.38	7,964.88	74,314.19	78,403.26	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	49	49	3/1		428,380.00	292,333.90		70,492.87	7,048.17	221,841.03	77,541.04	ok
47	PNC Equipment Finance	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	241,139.56		45,062.20	7,743.02	196,077.36	52,805.22	ok
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	Total Capital Leases									1,111,448.24	678,226.03	-	185,993.45	22,756.07	492,232.58	208,749.52	
	Total City Debt									276,383,867.88	177,944,860.35	36,114,112.64 debt in period	44,287,369.31	6,878,579.59	169,771,603.68	51,165,948.90	

Note(s)

1

2

3

City of Decatur home
Water Bond Issue - Status of Water Bond Fund 89

Month of: December 2020

Bond Issuance	2018
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	17,521,851
Other	-
Total Scope	17,521,851

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dreding Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Total Expenditures	-	-	-	-	-	-	-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available	-	-	-	-	-	-	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	
							-	-	-	-	-	-	

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	
Revenues													
Interest Income	17,893	2,679	1,012	31,104	2,271	3,168	3,264	3,038	3,015	2,904	2,508	1,370	74,229
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-	549,649	-	105,948	-	-	-	2,716	-	3,165,438	11,384,881
Dredging - Chastain & Assoc	9,799	-	-	22,132	-	2,048	-	-	-	-	-	-	33,979
Total Expenditures	2,821,606	4,749,324	-	571,781	-	107,996	-	-	-	2,716	-	3,165,438	11,418,861
Ending cash available	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906	
	-	-	-	-	-	-	-	-	-	-	-	-	

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	370,906	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	
Revenues													
Interest Income	249	242	138	13	13	14	13	12	-	-	-	-	693
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	24,441	129,828.9	-	-	-	154,270
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Ending cash available	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329	
	-	-	-	-	-	-	-	-	-	-	-		

City of Decatur home

Fire Station New Construction - Status of 2018 Project Fund 44

Month of: November 2020

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Project Scope	
xxxx	-
xxxx	-
Fire Stations	8,682,147
Other	-
Total Scope	8,682,147

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.

The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase). Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3 Spend	Fire 5 Spend	Fire 7 Spend	Total Spend
Proceeds available to spend		-	-	-	-	-	8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973					
Revenues																	
Interest Income							-	-	-	-	-	30,183	30,183				
Expenditures																	
Fire Station 3							-	-	-	-	-	8,190	8,190	8,190			
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756		324,756		
Fire Station 7							-	-	303	-	-	-	303			303	
xxxx							-	-	-	-	-	-	-				
Total Expenditures	-	-	-	-	-	-	168,697	25,518	303	47,955	55,701	35,075	333,249	8,190	324,756	303	333,249
Ending cash available	-	-	-	-	-	-	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081					

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3 Spend	Fire 5 Spend	Fire 7 Spend	Total Spend
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711					
Revenues																	
Interest Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064				
Expenditures																	
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000	19,000			
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248		2,170,248		
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500			500	
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748	19,000	2,170,248	500	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397					

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3 Spend	Fire 5 Spend	Fire 7 Spend	Total Spend
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723					
Revenues																	
Interest Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690				
Expenditures																	
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,893	262,893			
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-		102	10,209	-	-		421,289		421,289		
Fire Station 7	-	-		100	-	-		500	655	-	-	79,785	81,040			81,040	
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222	262,893	421,289	81,040	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865		290,083	2,916,293	81,843	3,288,219
			-	-	-	-	-	-	-	-	-						

note 1 construction costs excludes $600.00 earnest payment for property acquisition in 2017
note 2 construction costs per council approved design, project management and construction contracts
note 3 construction costs available for fire station 7

			Fire 3 Spend	Fire 5 Spend	Fire 7 Spend	Total Spend
	Construction cost		*3,319,733*	*3,063,158*	*2,612,193*	*8,995,084*
			note 2	*note 1*	*note 3*	
Reconciliation	*Bond proceeds*	*8,682,147*				
	Interest income	*312,937*				
	Total available for spend	*8,995,084*	*3,029,650*	*146,865*	*2,530,350*	*5,706,865*

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: **December 2020**

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget
REVENUE														
Actual	4,920,493	5,260,695	4,824,686	4,594,601	4,629,994	4,073,500	7,643,925	8,006,307	4,827,337	8,401,470	4,866,180	5,132,878	67,182,066	
Budget Projection	5,032,962	5,281,198	5,019,878	4,786,040	6,398,266	4,726,544	10,077,791	4,921,338	8,163,198	5,292,903	4,813,456	5,986,426	70,500,000	70,500,000
Vs budget in month	(112,468)	(20,503)	(195,192)	(191,440)	(1,768,272)	(653,044)	(2,433,866)	3,084,969	(3,335,861)	3,108,566	52,724	(853,548)		
Vs budget to date	(112,468)	(132,971)	(328,164)	(519,603)	(2,287,875)	(2,940,918)	(5,374,785)	(2,289,816)	(5,625,677)	(2,517,111)	(2,464,387)	(3,317,934)	(3,317,934)	
EXPENSE														
Personnel Expense														
Actual	3,350,344	3,312,650	3,471,566	4,898,324	3,252,999	3,343,398	5,802,680	5,626,759	3,466,708	7,967,043	3,389,794	3,519,788	51,402,052	
Budget Projection	3,480,129	3,380,129	3,412,037	5,202,304	3,634,297	3,514,135	8,155,749	3,464,220	6,920,802	4,997,144	3,380,129	4,184,505	53,725,581	53,725,581
Vs budget in month	(129,786)	(67,480)	59,529	(303,979)	(381,299)	(170,737)	(2,353,069)	2,162,539	(3,454,094)	2,969,899	9,664	(664,717)		
Vs budget to date	(129,786)	(197,265)	(137,736)	(441,716)	(823,014)	(993,751)	(3,346,821)	(1,184,282)	(4,638,376)	(1,668,476)	(1,658,812)	(2,323,529)	(2,323,529)	
Operating Expense														
Actual	1,621,339	960,874	946,348	1,443,658	1,353,004	935,226	1,522,476	685,211	1,043,319	1,541,785	1,321,107	2,881,145	16,255,493	
Budget Projection	1,249,016	1,040,199	1,613,754	1,708,396	1,264,190	1,150,361	2,002,293	1,108,287	1,123,125	1,520,812	1,050,053	1,743,933	16,574,419	16,574,419
Vs budget in month	372,323	(79,325)	(667,406)	(264,738)	88,814	(215,134)	(479,818)	(423,076)	(79,806)	20,973	271,054	1,137,212		
Vs budget to date	372,323	292,998	(374,408)	(639,146)	(550,332)	(765,466)	(1,245,284)	(1,668,360)	(1,748,166)	(1,727,192)	(1,456,138)	(318,926)	(318,926)	
TOTAL EXPENSE														
Actual	4,971,683	4,273,523	4,417,914	6,341,982	4,606,003	4,278,624	7,325,155	6,311,970	4,510,027	9,508,828	4,710,900	6,400,933	67,657,544	
Budget Projection	4,729,145	4,420,328	5,025,792	6,910,700	4,898,487	4,664,496	10,158,042	4,572,507	8,043,927	6,517,956	4,430,182	5,928,438	70,300,000	70,300,000
Vs budget in month	242,538	(146,805)	(607,877)	(568,717)	(292,484)	(385,871)	(2,832,887)	1,739,463	(3,533,900)	2,990,873	280,718	472,495		
Vs budget to date	242,538	95,733	(512,144)	(1,080,862)	(1,373,346)	(1,759,218)	(4,592,105)	(2,852,642)	(6,386,542)	(3,395,669)	(3,114,951)	(2,642,456)	(2,642,456)	
Surplus / (Deficit)														
Actual	(51,189)	987,172	406,771	(1,747,382)	23,991	(205,124)	318,769	1,694,337	317,310	(1,107,359)	155,279	(1,268,055)	(475,479)	
Budget Projection	303,817	860,870	(5,914)	(2,124,659)	1,499,778	62,048	(80,251)	348,831	119,271	(1,225,052)	383,274	57,988	200,000	200,000
Vs budget in month	(355,006)	126,302	412,685	377,278	(1,475,787)	(267,172)	399,021	1,345,506	198,038	117,694	(227,994)	(1,326,043)		
Vs budget to date	(355,006)	(228,704)	183,981	561,259	(914,528)	(1,181,701)	(782,680)	562,826	760,865	878,558	650,564	(675,479)	(675,479)	
Beginning Cash Balance	8,339,798	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,493	9,790,220	10,145,371	9,070,154	9,265,579		
Balance Sheet Adjustments	8,063	(7,865)	5,940	(9,033)	(3,208)	45,686	40,105	(56,610)	37,842	32,141	40,145	(380,515)		
Ending Cash Balance	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,493	9,790,220	10,145,371	9,070,154	9,265,579	7,617,009		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	-	4,066,789	3,725,342	530,793	5,062,378	300,255	151,260	13,836,818	14,358,416	96%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	-	422,145	549,484	84,898	604,490	42,883	191,524	1,895,423	1,944,384	97%
	OTHER TAXES TOTAL		-	-	-	-	-	-	4,488,934	4,274,826	615,691	5,666,868	343,138	342,784	15,732,241	16,302,800	97%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	880,608	856,677	960,429	734,157	727,854	765,429	735,614	834,535	873,669	865,615	819,660	845,741	9,899,988	10,466,000	95%
## var	STATE SALES TAX	var	984,354	955,006	1,112,877	850,408	849,934	909,787	858,962	945,270	972,693	974,990	940,548	967,339	11,322,169	11,561,000	98%
	OTHER TAXES TOTAL		1,864,963	1,811,683	2,073,306	1,584,565	1,577,788	1,675,215	1,594,576	1,779,805	1,846,363	1,840,605	1,760,208	1,813,080	21,222,157	22,027,000	96%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	16,892	229,481	-	16,827	230,292	-	16,588	226,172	-	15,603	230,799	-	982,654	971,000	101%
301203	FOOD & BEVERAGE TAX	10	284,618	257,752	244,619	222,250	217,302	269,971	290,434	290,429	266,208	262,691	269,041	228,087	3,103,404	3,427,500	91%
301204	HOTEL AND MOTEL TAX	10	47,544	60,919	64,916	47,822	36,989	42,366	51,435	61,174	58,199	58,122	49,065	49,070	627,620	991,000	63%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	-	2,608,559	2,389,546	340,467	3,247,161	192,592	97,134	8,875,459	9,000,000	99%
301202	TELEPHONE UTILITY TAX	10	118,281	149,194	123,430	108,714	109,646	111,749	111,967	110,398	113,817	115,280	111,618	105,685	1,389,780	1,555,000	89%
301209	UTILITY TAX - ELECTRIC & GAS	10	399,612	446,586	423,748	399,998	357,108	308,307	332,111	362,045	344,970	349,841	315,113	448,180	4,487,618	4,805,000	93%
	Sub Total		866,947	1,143,931	856,713	795,611	951,338	732,393	3,411,094	3,439,763	1,123,661	4,048,698	1,168,228	928,156	19,466,534	20,764,500	94%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	3,598	3,113	3,292	3,127	2,577	2,697	1,360	1,794	2,603	3,495	3,694	2,981	34,332	43,000	80%
302121	CANNABIS TAX	10	-	-	5,348	7,108	3,587	2,778	3,715	4,236	5,740	3,755	4,253	3,657	44,179	25,000	177%
301205	LOCAL SALES TAX	10	862,508	839,293	942,329	716,057	718,064	747,329	717,514	805,739	855,569	851,695	793,569	831,821	9,681,487	10,249,000	94%
302121	AVIATION FUEL TAX	10	-	-	-	-	-	-	-	-	-	471	593	552	1,616	-	-
301207	LOCAL USE TAX	10	244,618	229,171	314,455	217,745	189,224	240,704	254,820	283,392	286,103	289,306	275,488	287,411	3,112,435	2,764,000	113%
302105	STATE INCOME TAX	10	696,621	717,710	533,688	783,855	767,466	475,376	754,878	1,032,080	584,790	846,827	572,208	506,596	8,272,095	8,396,000	99%
302104	STATE REPLACEMENT TAX	10	175,190	1,981	35,383	247,577	160,025	-	160,477	121,727	-	152,026	-	39,347	1,093,732	1,190,000	92%
301201	STATE SALES TAX	10	968,804	945,787	1,097,327	834,858	845,026	894,237	843,412	927,212	957,143	962,890	921,837	955,239	11,153,773	11,396,000	98%
301210	VIDEO GAMING TAX	10	135,374	133,358	135,318	145,178	88,724	39	-	-	177,321	157,243	159,596	163,553	1,295,704	1,720,000	75%
	Sub Total		3,086,714	2,870,413	3,067,140	2,955,506	2,774,691	2,363,160	2,736,175	3,176,180	2,869,270	3,267,709	2,731,238	2,791,156	34,689,353	35,783,000	97%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	114,000	107,132	14,583	144,108	6,775	2,376	388,976	410,000	95%
	Sub Total		-	-	-	-	-	-	114,000	107,132	14,583	144,108	6,775	2,376	388,976	410,000	95%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	146,101	146,101	146,101	146,101	146,101	146,101	146,101	146,101	146,101	146,101	146,101	146,101	1,753,209	1,753,209	100%
303608	RISK & EE BENEFIT SERVICES	10	14,468	14,468	14,468	14,468	14,468	14,468	14,468	14,468	14,468	14,468	14,468	14,468	173,616	173,616	100%
303621	ADMIN SERVICES	10	160,679	160,679	160,679	160,679	160,679	160,679	160,679	160,679	160,679	160,679	160,679	160,679	1,928,148	1,928,148	100%
303622	PUBLIC WORKS SERVICES	10	126,802	126,802	126,802	126,802	126,802	126,802	126,802	126,802	126,802	126,802	126,802	126,802	1,521,624	1,521,624	100%
303626	BLDG INSPECTION SERVICES	10	13,763	13,763	13,763	13,763	13,763	13,763	13,763	13,763	13,763	13,763	13,763	13,763	165,156	165,156	100%
303628	SEWER FUND-EPA	10	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	341,496	341,496	100%
306700	IT SERVICES	10	66,839	66,839	66,839	66,839	66,839	66,839	66,839	66,839	66,839	66,839	66,839	66,839	802,068	802,068	100%
306707	CDBG PERSONNEL/EXP REIMB	10	44,838	40,479	31,650	53,000	10,660	6,632	5,249	2,380	7,461	4,492	21,335	222,762	450,940	390,192	116%
306751	HOME PERSONNEL/EXP REIMB	10	6,438	2,169	2,942	1,291	2,338	4,898	4,321	3,059	2,031	2,953	5,580	4,522	42,541	104,041	41%
306753	DUATS PERSONNEL/EXP REIMB	10	-	114,869	-	-	-	-	44,862	-	-	19,108	-		178,839	207,359	86%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	29,162	39,065	46,340	53,366	48,083	43,369	27,717	31,363	31,964	46,991	85,769	65,034	548,225	550,000	100%
303606	WATER STREET CUTS	10	39,655	20,515	20,111	18,509	16,036	5,530	16,414	11,162	6,458	7,094	14,069	17,704	193,257	311,000	62%
	Sub Total	10	677,203	774,208	658,153	683,275	634,228	617,539	655,673	605,074	605,024	637,747	683,863	867,131	8,099,118	8,247,909	98%
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	921,112	921,000	100%
303510	ELECTRIC AGGREGATION ADMIN	10	11,304	14,811	13,514	13,097	11,500	10,917	15,812	22,770	19,203	19,640	11,482	8,870	172,921	185,000	93%
	Sub Total		88,064	91,570	90,274	89,856	88,260	87,676	92,571	99,529	95,963	96,399	88,242	85,629	1,094,033	1,106,000	99%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Grants																	
302106	FEDERAL	10	17,655	-	-	-	-	-	-	-	-	-	-		17,655	110,933	16%
302114	POLICE OT REIMBURSEMENTS	10	13,244	-	6,575	4,131	32,684	9,204	12,033	5,013	2,397	5,528	2,784	7,867	101,460	119,000	85%
302107	STATE GRANTS OR OTHER	10	5,882	9,380	-	6,111	-	-	2,972	40,607	4,042	-	11,410	259,385	339,790	155,000	219%
	Sub Total	10	36,782	9,380	6,575	10,242	32,684	9,204	15,005	45,619	6,439	5,528	14,194	267,252	458,905	384,933	119%
Fees for Services External																	
304300	ANIMAL REGISTRATION LATE FEES	10	815	620	590	235	15	15	260	425	1,475	845	885	360	6,540	7,000	93%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-	-	-	-	-	6,600	16,680	23,280	27,000	86%
304303	CONTRACTOR LICENSES	10	7,125	1,275	150	1,025	300	200	600	2,100	2,400	1,700	1,650	9,925	28,450	25,000	114%
304304	LIQUOR LICENSES	10	3,717	1,287	1,496	-	-	-	326,750	164,840	2,246	-	300	1,588	502,225	527,000	95%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-	-		-	25,000	0%
304306	BOAT LICENSES	10	-	-	38	-	66	47,552	14,018	4,446	817	0	-	50	67,387	70,000	96%
304307	OTHER LICENSES	10	20,015	12,328	5,490	4,005	5,825	1,756	2,617	351	726	1,205	50,002	80,650	184,970	137,000	135%
304401	BUILDING PERMITS	10	27,997	8,619	24,645	21,774	29,705	31,040	34,764	24,409	22,228	105,556	28,612	25,316	384,665	514,000	75%
304402	PIER PERMITS	10	-	-	-	30	-	37,675	2,719	746		65	-		41,234	39,500	104%
303301	ON STREET PARKING	10	309	295	196	-	50	446	456	178	1,047	202	300	176	3,656	7,000	52%
303302	PARKING LOT 1	10	2,215	1,432	1,132	-	-	1,263	1,148	718	1,766	620	1,474	965	12,733	22,000	58%
303306	PARKING LOT 10	10	870	713	642	-	-	321	345	99	421	302	825	286	4,822	9,000	54%
303308	GARAGE C	10	8,407	3,475	3,789	2,700	1,635	3,277	4,070	4,130	2,314	24,874	1,325	1,550	61,547	87,000	71%
303310	RESIDENTIAL PARKING	10	300	240	300	120	120	240	120	-	540	60	360	1,920	4,320	2,000	216%
303312	DOWNTOWN EMPL PARKING PERMIT	10	1,993	1,800	1,824	2,125	1,083	2,469	2,183	1,630	1,895	2,023	1,083	1,840	21,945	23,000	95%
304490	ADMIN COURT FINES	10	5,430	2,792	3,900	1,175	710	4,530	8,797	7,457	6,777	7,173	883	1,732	51,356	138,000	37%
305500	ADMINISTRATIVE COURT FEES	10	3,100	1,136	3,006	373	534	560	2,111	4,230	3,127	3,209	1,712	950	24,048	74,000	32%
305501	COURT FINES	10	9,438	10,777	21,214	-	15,060	-	5,672	53,319	16,444	14,394	16,339	13,825	176,482	229,000	77%
305502	BOOT FEE	10	105	-	-	-	-	105	70	35	70	70	-	70	525	7,000	8%
305503	WEED CUTTING FEES	10	3,957	522	2,530	1,141	661	8,270	6,327	4,569	3,629	4,222	2,454	2,565	40,846	64,000	64%
305505	ILLEGAL USE OF VEHICLE	10	27,770	29,250	21,750	500	128	250	1,250	2,125	235	150	150	5,389	88,947	347,000	26%
305506	OVERTIME PARKING FEES	10	6,370	7,989	6,939	6,158	3,235	4,625	3,810	3,255	4,350	7,965	4,530		59,226	231,000	26%
305507	VARIANCE AND ZONING	10	150	790	500	120	290	1,390	1,520	-	730	270	570	390	6,720	11,000	61%
305513	OTHER FINES AND FEES	10	7,377	6,414	6,780	650	6,139	-	5,905	9,510	6,312	6,652	8,148	6,976	70,863	4,000	1772%
305516	PET CITATIONS	10	6,129	4,815	5,453	2,987	1,249	5,579	3,488	3,804	2,248	3,060	2,269	2,066	43,146	73,000	59%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-	-	-	399	94	-	47	540	500	108%
305520	TRASH & CLEAN UP FINES	10	2,504	4,299	5,076	1,465	1,602	1,114	5,712	3,952	3,704	2,028	2,303	3,787	37,546	37,000	101%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-	-		-	118,558	0%
303415	PROFESSIONAL STANDARDS	10	787	93	-	-	-	-	-	1,462	576	316	165		3,398	5,500	62%
308801	RENTAL OF CITY PROPERTY	10	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	100%
308802	SALE OF CITY PROPERTY	10	-	-	-	(453)	11,900	92,701	-	2,100	65	7,750	1,400	700	116,163	130,500	89%
308803	SALE OF OTHER PROPERTY	10	(154)	-	5,199	1,295	2,849	-	-	100	-	-	-		9,289	40,400	23%
308807	DEMOLITION PAYMENTS	10	2,832	3,196	2,925	1,485	1,928	1,680	3,375	2,005	3,680	2,641	1,464	2,407	29,618	45,000	66%
308810	DAMAGE TO CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	(41)	(41)	2,500	-2%
308814	INVENTORY REIMBURSEMENTS	10	-	-	9	-	-	-	-	-	(1)	-	-	7	16	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-	-		-	1,000	0%
308890	REIMBURSEMENT OF EXPENSE	10	-	8,013	100	263	2,811	2,192	23	3,418	5,334	-	-	3,703	25,856	5,000	517%
308898	BANK RECONCILIATION ADJ	10	-	260	-	238	(199)	-	187	-	-	(315)	362	(365)	169	-	-
308899	MISCELLANEOUS INCOME	10	4,749	3,567	3,596	920	3,890	1,027	1,078	6,244	1,919	958	1,433	2,160	31,541	40,000	79%
310010	FIRE PROGRAMS	10	2,133	-	120	40	5,643	-	-	-	-	-	-		7,936	5,000	159%
305512	FIRE & BURGLAR ALARMS	10	360	-	200	-	-	260	120	833	2,023	685	220	1,500	6,200	2,000	310%
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	8,784	19,270	300	200	800	1,200	600	850		32,004	-	-
305514	POLICE RECORDS	10	1,400	465	1,534	495	410	1,165	807	461	1,221	641	964	789	10,350	12,000	86%
302401	STATE ROUTE MAINTENANCE	10	861	31,504	-	-	31,504	-	-	-	-	-	31,504		95,371	127,000	75%
303405	SCHOOL DISTRICT REIMB	10	-	217,114	-	-	-	-	-	218,843	-	-	-		435,957	431,000	101%
	Sub Total		159,159	365,180	131,224	59,749	148,512	252,501	440,601	532,691	102,015	200,115	171,235	190,064	2,753,047	3,703,658	74%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	178,279	-	-	-	-		178,279	-	-
307101	INTEREST INCOME	10	5,487	5,703	3,506	300	266	290	270	308	-	-	-		16,130	100,000	16%
307141	INVESTMENT INCOME	10	138	310	11,101	61	15	10,736	255	10	10,382	1,165	2,404	1,114	37,691	-	-
	Sub Total		5,625	6,013	14,606	361	281	11,026	178,805	318	10,382	1,165	2,404	1,114	232,100	100,000	232%
	General Fund Total		4,920,493	5,260,695	4,824,686	4,594,601	4,629,994	4,073,500	7,643,925	8,006,307	4,827,337	8,401,470	4,866,180	5,132,878	67,182,066	70,500,000	95%

City of Decatur
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Period Ending: December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
	Other Funds																
various	HOME PROGRAM	17	21,883	7,350	4,466	2,289	5,651	8,901	9,265	66,693	48,275	38,208	40,787	5,179	258,947	1,037,884	25%
various	CDBG	18	124,443	116,654	112,534	128,541	50,768	97,740	86,009	174,131	21,034	53,735	58,339	13,579	1,037,505	2,169,815	48%
various	OLDE TOWNE TIF	19	53	51	688	3	3	45,000	303,307	254,794	16,360	355,712	43,011	6,427,126	7,446,108	7,373,485	101%
various	SE PLAZA TIF	20	8,590	6,990	8,687	8,580	6,479	8,593	122,134	61,959	11,875	131,182	10,509	(171)	385,408	379,106	102%
various	WABASH CROSSING TIF	21	555	539	1,148	28	28	1,138	66,609	13,156	66,473	7,513	252	171,909	329,348	551,409	60%
various	DUATS	22	0	271,432	70	2	2,560	10,278	78,535	2	47	70,693	16	6	433,641	349,120	124%
various	EASTGATE TIF	23	17,231	18,996	17,483	17,071	7,122	17,845	26,865	127,226	17,312	28,428	34,824	17,850	348,251	308,009	113%
various	SOUTHSIDE TIF	24	60	59	143	3	3	102	4	41,598	100	1,926	27	11	44,036	28,392	155%
various	STATE DRUG ENFORCEMENT	25	1,341	31,530	8,485	3	12,485	3	9,295	3,934	16,233	6,875	48,784	7,500	146,467	192,700	76%
various	DUI COURT FINES	26	3,253	6,263	13,263	4,884	148	14,881	3,359	19,945	5,761	6,042	8,072	4,378	90,249	120,300	75%
various	POLICE PROGRAMS/LAB	27	241	311	454	7	7	536	158	581	211	181	149	146	2,981	3,300	90%
various	PINES SHOPPING CENTER TIF	28	2,595	2,076	2,586	2,530	3,828	2,602	2,532	39,596	2,561	37,895	3,371	2,788	104,959	100,725	104%
various	GRAND & OAKLAND TIF	29	5,590	(41)	5,577	5,480	(498)	5,599	5,484	61,844	5,530	68,039	(674)	5,423	167,352	168,243	99%
various	FEDERAL DRUG ENFORCEMENT	30	89	85	48	4	4	137,136	9	9	11,112	-	2,747	-	151,244	85,200	178%
various	BUILDING FUND	34	48,528	48,453	48,769	47,937	47,932	48,638	58,017	37,844	48,360	47,967	47,999	146,115	676,557	1,077,160	63%
various	LIBRARY OPERATIONS	35	103,194	52,789	66,795	121,979	102,854	50,047	929,162	943,202	159,790	1,131,390	111,537	100,155	3,872,895	3,992,487	97%
various	BAND	36	1,080	1,080	1,105	1,058	1,058	1,106	21,505	18,139	3,541	39,273	2,452	1,761	93,158	96,581	96%
various	FOREIGN FIRE INSURANCE	37	525	141	78	76	6	6	5	122	4	143,679	1,383	1	146,026	137,000	107%
various	PEG PROJECTS	40	3,437	15,272	144	3,368	14,884	120	3,323	14,662	102	3,132	14,394	13	72,850	79,850	91%
various	LOCAL STREETS & ROADS	42	154,047	145,714	147,892	127,259	102,888	124,432	138,542	172,400	145,308	136,151	147,982	156,444	1,699,058	1,956,528	87%
various	2018 PROJECT FUND	44	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690	65,500	196%
various	CAPITAL STREET PROJECTS	45	438	30,409	727	3	3	498	14	3	90	10	21	300,012	332,228	485,000	69%
various	MFT PROJECTS	46	623,961	237,957	576,098	244,134	1,081,936	474,579	1,020,198	1,557,340	279,484	244,264	241,394	267,887	6,849,232	10,123,755	68%
various	DEBT SERVICE	50	32,097	31,861	32,420	31,165	31,166	32,226	639,488	588,398	111,328	788,434	76,405	53,916	2,448,904	2,830,600	87%
various	LIBRARY CAPITAL	58	222	216	407	11	11	456	22	11	348	39	93	47	1,883	250,150	1%
various	LIBRARY TRUST FUNDS	59	185	430	73	7	6	107	91	561	450	150	-	2,375	4,437	33,000	13%
various	FLEET MAINTENANCE	60	237,762	243,916	234,619	222,059	212,689	214,710	793,831	228,131	223,355	225,507	223,457	218,457	3,278,493	3,681,851	89%
various	EQUIPMENT REPLACEMENT	61	824	633	1,970	59	26	1,508	57	19	1,009	113	315,723	1,304,902	1,626,843	550,100	296%
various	RISK MANAGEMENT	64	274,137	276,412	280,724	275,074	275,076	277,955	275,153	275,087	277,411	275,272	275,619	275,330	3,313,251	3,351,600	99%
various	EMPLOYEE BENEFIT	65	831,418	821,110	773,211	1,206,156	751,040	810,516	793,123	791,374	740,694	1,179,052	790,750	821,072	10,309,516	11,090,900	93%
various	MASS TRANSIT	70	2,776,556	1,738,892	3,078,658	971	30,198	29,266	153,745	1,301,550	1,514,422	479,687	468,111	536,372	12,108,429	13,965,181	87%
various	FIBER OPTICS	77	1,428	975	2,839	454	1,784	11,797	3,569	1,784	1,892	3,123	909	1,794	32,346	825,975	4%
various	STORMWATER PROJECTS	78	128,580	114,785	123,900	169,453	140,020	124,140	127,773	126,508	118,543	156,610	145,563	226,785	1,702,660	1,710,552	100%
various	SEWER PROJECTS	79	1,041,347	1,005,327	2,133,598	1,346,814	471,953	2,158,896	523,518	507,487	1,058,635	516,617	510,709	478,808	11,753,711	11,273,155	104%
various	WATER	80	2,463,686	2,393,665	2,388,465	2,354,792	2,290,687	2,580,186	15,400,892	2,786,491	2,802,356	2,643,028	2,571,300	14,203,971	54,879,519	54,826,702	100%
various	WATER CAPITAL	81	10,116	9,783	1,025,164	541	525	20,662	964	2,000,531	16,613	1,864	754,343	2,117	3,843,222	4,230,000	91%
various	DCDF	82	3,153	2,581	1,412	1,358	1,358	1,273	1,458	1,373	1,373	1,368	1,368	1,368	19,441	18,000	108%
various	COMMUNITY REVITALIZATION	84	654	502	56,283	1,134,015	58	1,700	96	59	1,208	136	459	230	1,195,400	1,365,000	88%
various	GRANTS	85	-	-	-	-	-	-	-	-	-	-	518,873	-	518,873	3,175,000	16%
various	RECYCLING	88	59,991	56,516	55,448	60,733	58,189	50,172	60,631	61,663	55,110	49,063	55,929	64,197	687,641	692,550	99%
various	WATER BOND FUND	89	249	242	138	13	13	14	13	12	-	-	-	-	693	15,000	5%
various	FIRE PENSION	90	265,335	461,185	191,133	218,406	788,424	362,540	1,730,256	1,545,682	867,445	2,613,262	421,648	1,417,916	10,883,233	10,574,230	103%
various	POLICE PENSION	91	378,803	376,937	728,097	144,633	509,763	545,159	1,536,395	1,536,623	708,740	1,918,150	842,569	2,259,801	11,485,670	11,194,777	103%
	Grand Total Revenues		14,548,733	13,791,332	16,998,132	12,483,538	11,633,607	12,374,555	32,571,156	23,394,296	14,196,646	21,807,041	13,663,668	34,630,716	222,093,421	237,035,872	94%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value $: 832,843,703 certified
City Tax Rate: 1.70346% certified

Assessed Value Year 2019
Pay Year 2020
FINAL

note	Tax Levy Item	Fund	Net Assessed Value certified	input Tax Rate not certified	input Tax Levy $ Amount ordinance	input Extension $ Amount certified	Billed $ Amount certified
	General Obligation Bond Debt	50	832,843,703	0.25479%	2,122,000.00	2,122,002.35	2,122,002.35
	General Purpose	10	832,843,703	0.00000%	-	0.01	0.01
	Fire Pension	10	832,843,703	0.61236%	5,100,000.00	5,100,001.41	5,100,001.41
	Police Pension	10	832,843,703	0.48029%	4,000,000.00	4,000,064.79	4,000,064.79
	City Library	35	832,843,703	0.34821%	2,900,000.00	2,900,044.89	2,900,044.89
	Municipal Band	36	832,843,703	0.00781%	65,000.00	65,045.09	65,045.09
	Public Transit	70					
	xxxxx	xx					
1	**Total City**		832,843,703	1.70346%	14,187,000.00	14,187,158.54	14,187,158.54
			ok	ok	ok	ok	ok

note	TIF District (tax code district)	Fund	input AV Increment Value certified	input Tax Rate certified	AV Increment $ Amount	input Extension $ Amount certified	Billed $ Amount certified
	ZTF3 Pines TIF (4062)	28	660,381	10.63375%	70,223.26	70,223.26	70,223.26
	ZTF4 SE Plaza TIF (9542)	20	3,216,301	9.59171%	308,498.26	308,498.49	308,498.49
	ZTF5 Olde Towne TIF (4555)	19	9,227,961	10.63375%	981,278.30	981,280.74	981,280.74
	ZTF6 Near North TIF (4455)	21	5,245,410	10.63375%	557,783.79	557,784.74	557,784.74
	ZTF8 Eastgate TIF (9543)	23	1,028,819	9.92702%	102,131.07	102,131.11	102,131.11
	ZTF0 Grand & Oakland (4062)	29	1,177,827	10.63375%	125,247.18	125,247.16	125,247.16
	ZTFA SS Redevelopment (xxxx)	24	410,036	10.61115%	43,509.54	43,509.56	43,509.56
2	**Redevelopment TIF**		20,966,735		2,188,671.40	2,188,675.06	2,188,675.06
			ok		ok	ok	ok
	Total Property Tax Levy				16,375,671.40	16,375,833.60	16,375,833.60

0

Note(s)
1 Data per City of Decatur 2019 Tax Levy - certification and extension dated May 06, 2020 certified May 06, 2020 received by City May 28, 2020
2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 06, 2020 received by City May 28, 2020

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

home

Assessed Value Year 2019
Pay Year 2020
FINAL

Tax Levy Item	Fund	Billed $ Amount	99.0% Collection Rate	Expected Collection $ Amount	input Distribution 1 7/14/2020	input Distribution 2 8/11/2020	input Distribution 3 9/11/2020	input Distribution 4 10/9/2020	input Distribution 5 11/10/2020	input Distribution 6 12/10/2020	input Distribution 7 1/11/2021	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
GO Bond Debt	50	2,122,002.35	99.0%	2,100,782.00	608,277.77	557,206.55	79,391.55	757,189.86	44,910.07	22,650.66	37,121.40	2,106,747.86	(5,965.86)	99.3%
General Purpose	10	0.01	99.0%	-	0.04	-	0.02	-	-	(0.01)	0.24	0.29	-	2900.0%
Fire Pension	10	5,100,001.41	99.0%	5,049,001.00	1,461,929.82	1,339,186.65	190,809.71	1,819,824.70	107,935.63	54,437.27	89,217.14	5,063,340.92	(14,339.92)	99.3%
Police Pension	10	4,000,064.79	99.0%	3,960,064.00	1,146,629.40	1,050,359.24	149,657.15	1,427,336.34	84,656.54	42,696.47	69,975.30	3,971,310.44	(11,246.44)	99.3%
City Library	35	2,900,044.89	99.0%	2,871,044.00	831,306.17	761,509.88	108,501.18	1,034,817.40	61,375.98	30,955.04	50,732.01	2,879,197.66	(8,153.66)	99.3%
Municipal Band	36	65,045.09	99.0%	64,395.00	18,645.50	17,079.83	2,433.87	23,210.19	1,376.43	694.16	1,137.82	64,577.80	(182.80)	99.3%
Mass Transit												-	-	
												-	-	
Total City		14,187,158.54		14,045,286.00	4,066,788.70	3,725,342.15	530,793.48	5,062,378.49	300,254.65	151,433.59	248,183.91	14,085,174.97	(39,888.68)	99.3%
											City Collection Rate:	99.3%		
ZTF3 Pines (4062)	28	70,223.26	100.0%	70,223.00	-	35,111.61	-	35,111.65	-	-	110.13	70,333.39	(110.39)	100.2%
ZTF4 SE Plaza (9542)	20	308,498.49	100.0%	308,498.00	113,549.19	60,483.21	3,284.91	131,181.18	-	-	656.95	309,155.44	(657.44)	100.2%
ZTF5 Olde Towne (4555)	19	981,280.74	98.0%	961,655.00	232,243.55	254,782.21	16,064.59	355,679.23	42,878.51	19,752.12	13,943.49	935,343.70	26,311.30	95.3%
ZTF6 Near North (4455)	21	557,784.74	100.0%	557,785.00	66,552.97	13,125.64	65,548.39	7,409.74	-	171,772.16	233,828.82	558,237.72	(452.72)	100.1%
ZTF8 Eastgate (9543)	23	102,131.11	100.0%	102,131.00	9,799.18	81,762.18	-	10,569.75	-		160.17	102,291.28	(160.28)	100.2%
ZTF0 Grand/Oakland (xxxx)	29	125,247.16	100.0%	125,247.00	-	62,623.72	-	62,623.44	-		196.42	125,443.58	(196.58)	100.2%
ZTFA Southside (xxxx)	24	43,509.56	100.0%	43,510.00	-	41,594.97	-	1,914.59	-		68.23	43,577.79	(67.79)	100.2%
Redevelopment TIF		2,188,675.06		2,169,049.00	422,144.89	549,483.54	84,897.89	604,489.58	42,878.51	191,524.28	248,964.21	2,144,382.90	24,666.10	98.0%
											City Collection Rate:	98.0%		
Total Property Tax Levy		16,375,833.60		16,214,335.00	4,488,933.59	4,274,825.69	615,691.37	5,666,868.07	343,133.16	342,957.87	497,148.12	16,229,557.87	(15,222.58)	99.1%
				City Collection Rate:	ok	ok	ok	ok	ok	ok	ok	99.1%		

Note(s)

1 Payment received 07/14/2020 from Macon County Treasurer with check distribution / checks 17668, 17697, 17783, 17808, 17834, dated July 9, 2020
2 Payment received 08/11/2020 from Macon County Treasurer with check distribution / checks 17886, 18015, 18035, 18013, 17994, 17915, 17924, 18036 dated August 10, 2020
3 Payment received 09/11/2020 from Macon County Treasurer with check distribution / checks 18089, 18187, 18205, 18226 dated September 10, 2020
4 Payment received 10/09/2020 from Macon County Treasurer with check distribution / checks 18285, 18314, 18323, 18393, 18413, 18415, 18438, 18439 dated October 7, 2020
5 Payment received 11/10/2020 from Macon County Treasurer with check distribution / checks 18482, 18605, 18584 dated November 10, 2020
6 Payment received 12/10/2020 from Macon County Treasurer with check distribution / checks 18668, 18767, 18786 dated December10, 2020
7 Payment received 01/12/2021 from Macon County Treasurer with check distribution / checks 18891, 19023, 19044, 19021, 18999, 18920, 18929, 19045, 19073 dated January 10/11, 2021

		input Distribution 1 7/14/2020	input Distribution 2 8/11/2020	input Distribution 3 9/11/2020	input Distribution 4 10/9/2020	input Distribution 5 11/10/2020	input Distribution 6 12/10/2020	input Distribution 7 1/11/2021	Total Distribution	
Footnote (Not a part of City Tax Levy)										
Decatur Road & Bridge Tax Distribution	10-0831-301102	114,000.47	107,132.48	14,583.45	144,108.34	6,775.34	2,375.83	3,660.16	392,636.07	
Total County Distribution to Civil City		4,180,789.17	3,832,474.63	545,376.93	5,206,486.83	307,029.99	153,809.42	251,844.07	14,477,811.04	
		ok	ok	ok	ok	ok	ok	ok		
Footnote (Not a part of City Tax Levy)										
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-					14,573.07	14,573.07	test s/b "0"
Distribution to City including TIF & Mobile Home		4,602,934.06	4,381,958.17	630,274.82	5,810,976.41	349,908.50	345,333.70	515,381.35	16,636,767.01	-
		ok	ok	ok	ok	ok	ok	ok		

GO Bond Debt	50-43500-301103	37,121.40	ZTF3 Pines TIF (4062)	28-43281-301103	110.13
General Purpose	10-0231-301103	0.24	ZTF4 SE Plaza TIF (9542)	20-43200-301103	656.95
Fire Pension	10-0231-301103	89,217.14	ZTF5 Olde Towne TIF (4555)	19-45190-301103	13,943.49
Police Pension	10-0231-301103	69,975.30	ZTF6 Near North TIF (4455)	21-43210-301103	233,828.82
City Library	35-59350-301103	50,732.01	ZTF8 Eastgate TIF (9543)	23-43230-301103	160.17
Municipal Band	36-43360-301103	1,137.82	ZTF0 Grand & Oakland (xx)	29-43291-301103	196.42
			ZTFA SS Redevelopment (xx)	24-43241-301103	68.23

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: December 2020

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
55	015 Executive	02-1439-17758 BICYCLE PLAN, STATEWIDE PLANNING & RESEARCH FUND		X	Y	**ACTIVE**	60,000
62	015 Executive	AJCYZ03066 IPHCA CENSUS GRANT (SUB RECIPIENT)	n/a	n/a	Y	ACTIVE	101,500
72	015 Executive	LOCAL CORONAVIRUS URGENT REMEDIATION EMERGENCY (CURES) SUPPORT PROG		X	N	ACTIVE	3,140,263
74	017 Information Technology	20-203215 FIBER OPTIC NETWORK EXPANSION	X		Y	ACTIVE	800,000
52	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	ACTIVE	279,297
53	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	ACTIVE	69,824
70	050 Planning & Sustainability	**21-1009-20178** TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	ACTIVE	286,839
71	050 Planning & Sustainability	**21-1009-20178** TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	ACTIVE	71,710
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
C2018	054 Neighborhood Outreach	B-18-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,378,744
C2019	054 Neighborhood Outreach	B-19-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	554,004
CCV19	054 Neighborhood Outreach	B-20-MW-17-0008 CDBG CARES ACT ALLOCATION		X	N	ACTIVE	834,287
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
H2018	054 Neighborhood Outreach	M-18-MC-17-0008 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	444,741
H2019	054 Neighborhood Outreach	M-19-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	260,556
68	054 Neighborhood Outreach	SINGLE FAMILY LOAN PROGRAM	X		N	ACTIVE	470,000
75	**054 Neighborhood Outreach**	**COD CARES FOR ME**		**X**	**N**	**ACTIVE**	**1,190,000**
J2020	065 Police	2020-VD-BX-0262 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	29,430
49	065 Police	AP-20-0069 STEP		X	Y	ACTIVE	125,742
63	065 Police	HS-21-00087, 04-02 2020 STEP		X	Y	ACTIVE	105,678
44	065 Police	2018 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	28,400
54	065 Police	2019 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	15,099
66	065 Police	2020-VD-BX-0262 CORONAVIRUS (CARES) EMERGENCY SUPPLEMENTAL FUNDING		X	N	ACTIVE	99,423
59	070 Fire	EMW-2018-FO-05460 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	80,932
69	070 Fire	EMW-2019-FG-04351 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	271,091
09334	082 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W	X		Y	ACTIVE	2,006,014
09335	082 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP		X	N	ACTIVE	25,000,000
09336	082 Public Works	6WGY(165)-RAILROAD GRADE CROSSING PROTECTION FND GCPF BRUSH COLLEGE	X		N	ACTIVE	12,000,000
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
1507	082 Public Works	IEPA L17-5329 WATER POLLUTION CONTROL-7TH WARD SEWER		X	Y	**CLOSED**	**9,203,831**
1706	082 Public Works	CONTRIBUTED CAPITAL-MOUND ROAD/STEVENS CREEK WEST & MIDDLE BRIDGES		X	N	ACTIVE	2,000,000
1722	082 Public Works	IEPA L17-5498 WATER POLLUTION CONTROL-MCKINLEY SEWER		X	Y	ACTIVE	5,911,143
1805	082 Public Works	CONTRIBUTED CAPITAL-TAYLOR RD BRIDGE OVER WARD BRANCH		X	Y	ACTIVE	800,000
L2020	350 Library	FY2020 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	**ACTIVE**	**95,153**
61	350 Library	20-3031-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	14,900
F16-1	700 Mass Transit	IL-2016-027-00 FY1 OPERATING ASSISTANCE/CAPITAL		X	Y	ACTIVE	1,651,807
F17-2	700 Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
F20	700 Mass Transit	IL-2020-004-00 OPERATING ASSISTANCE		X	Y	ACTIVE	1,800,000
FC191	700 Mass Transit	IL-2019-010-00 BUS PROCUREMENT GRANT		X	N	ACTIVE	4,662,000
FC20	700 Mass Transit	IL-2020-010-01 PENDING FY20 CAPITAL		X	Y	ACTIVE	296,100
64	700 Mass Transit	IL-2020-022-01-00 CARES ACT GRANT - CAPITAL		X	N	ACTIVE	1,500,000
65	700 Mass Transit	IL-2020-022-02-00 CARES ACT GRANT - OPERATING		X	N	ACTIVE	3,000,000
S20	700 Mass Transit	OP-20-47-IL #5063 FY-2020 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	12,162,700
S21	700 Mass Transit	OP-21-47-IL #pend FY-2021 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	SUBMITTED	13,379,000
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,000,000
SC20	700 Mass Transit	CAP-20-xxxx-ILL #pend CAPITAL GRANT	X		Y	**ACTIVE**	1,140,000
50	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS		X	Y	ACTIVE	60,000
51	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS	X		Y	ACTIVE	15,000
73	803 Public Works Water	SECTION 319(H)-NONPOINT POLLUTION CONTROL FINANCIAL ASSISTANCE		X	N	SUBMITTED	150,000
							-
						Total	114,137,132
						Active	91,154,301

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	8,357	2,507	2,636	3,495	2,502	2,426	2,336	2,868	2,336	3,932	2,666	2,594	38,655	63,000	63,000	61%
015	EXECUTIVE	10	56,242	51,188	51,240	80,159	47,220	56,248	52,844	54,431	49,427	73,471	53,808	53,426	679,702	697,661	697,661	97%
016	HUMAN RESOURCES	10	41,111	36,689	39,695	51,582	33,074	35,335	35,480	39,076	44,990	49,494	37,368	39,820	483,713	568,577	568,577	85%
017	INFORMATION TECHNOLOGIES	10	167,074	126,221	99,579	163,763	330,540	148,063	93,614	88,074	163,558	138,833	128,869	149,898	1,798,088	1,993,326	1,993,326	90%
018	CITY CLERK	10	1,027	415	347	699	212	160	1,683	558	619	178	640	204	6,744	11,130	11,130	61%
020	LEGAL	10	71,827	69,229	65,762	95,549	64,672	75,939	68,778	65,159	67,963	106,101	64,714	80,557	896,250	928,072	928,072	97%
035	FINANCE	10	104,434	97,229	93,995	186,711	106,691	97,417	91,101	120,226	116,047	133,310	93,330	116,482	1,356,973	1,547,756	1,547,756	88%
037	PURCHASING	10	20,080	17,429	17,431	26,183	17,228	19,726	17,093	17,203	17,473	40,592	15,344	16,305	242,088	280,114	280,114	86%
038	CIVIC CENTER	10	17,520	17,062	7,067	26,298	40,635	27,428	23,250	29,924	(60,836)	31,259	24,360	(2,793)	181,173	206,594	206,594	88%
039	CITY GENERAL ADMINISTATIVE	10	138,500	35,365	170,489	5,000	67,500	50,000	67,500	5,000	311,966	67,500	20,000	1,400,263	2,339,083	1,700,254	1,700,254	138%
	Sub Total		626,172	453,333	548,242	639,440	710,274	512,742	453,679	422,518	713,543	644,670	441,100	1,856,756	8,022,468	7,996,484	7,996,484	100%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	42,232	38,553	37,208	61,786	43,515	36,598	38,692	36,423	37,796	75,846	50,891	55,814	555,354	651,371	651,371	85%
052	BUILDING INSPECTIONS	10	47,654	48,246	55,092	71,198	47,654	47,808	48,015	48,289	47,502	70,168	47,931	53,665	633,224	669,412	669,412	95%
053	NEIGHBORHOOD INSPECTIONS	10	52,335	54,314	41,590	113,807	112,152	136,770	108,438	123,148	132,501	132,830	60,744	48,998	1,117,627	965,179	965,179	116%
054	REVITALIZATION & HOUSING SERV	10	26,884	29,451	27,875	41,578	27,343	27,879	35,707	27,875	27,875	47,878	27,631	37,849	385,823	388,308	388,308	99%
055	ECONOMIC DEVELOPMENT	10	115,322	122,772	6,190	14,861	51,604	51,707	8,987	26,620	3,545	87,879	41,268	2,291	533,046	472,106	472,106	113%
	Sub Total		284,427	293,337	167,955	303,231	282,267	300,762	239,839	262,355	249,219	414,602	228,465	198,616	3,225,074	3,146,376	3,146,376	103%
Public Safety																		
065	POLICE	10	2,009,203	1,651,990	1,947,814	2,594,832	1,687,403	1,735,779	3,194,088	2,569,308	1,688,271	4,125,393	2,009,018	2,130,791	27,343,890	28,240,407	28,240,407	97%
070	FIRE	10	1,202,818	1,115,596	1,103,564	1,845,712	1,169,725	1,036,441	2,746,182	2,394,383	1,242,359	3,416,711	1,249,421	1,522,545	20,045,456	20,752,278	20,752,278	97%
	Sub Total		3,212,021	2,767,586	3,051,378	4,440,543	2,857,128	2,772,220	5,940,269	4,963,692	2,930,630	7,542,103	3,258,439	3,653,336	47,389,346	48,992,685	48,992,685	97%
Public Works																		
080	PUBLIC WORKS ADMIN	10	162,885	29,185	34,150	65,627	31,773	32,458	31,885	28,535	24,059	37,305	29,546	28,731	536,139	584,288	584,288	92%
082	ENGINEERING	10	86,214	84,400	85,777	124,670	85,789	97,066	80,360	81,585	79,627	109,617	76,701	74,901	1,066,707	1,389,888	1,389,888	77%
083	MUNICIPAL SERVICES	10	367,224	382,485	354,548	503,171	349,938	349,436	377,588	347,397	356,518	489,097	350,561	350,450	4,578,414	4,895,768	4,895,768	94%
084	STREETS	10	81,780	79,045	87,068	91,889	90,719	87,389	84,603	71,506	75,614	73,968	75,166	75,113	973,859	1,059,969	1,059,969	92%
086	TRAFFIC & PARKING	10	116,862	151,046	47,841	146,656	164,033	97,679	78,856	94,541	40,232	140,876	144,830	118,580	1,342,031	1,647,407	1,647,407	81%
088	URBAN FORESTRY	10	34,097	33,107	40,956	26,756	34,083	28,872	38,076	39,842	40,585	56,590	106,093	44,449	523,505	587,135	587,135	89%
	Sub Total		849,063	759,267	650,340	958,768	756,334	692,900	691,368	663,406	616,635	907,453	782,897	692,224	9,020,656	10,164,455	10,164,455	89%
	General Fund Expenditure Total		4,971,683	4,273,523	4,417,914	6,341,982	4,606,003	4,278,624	7,325,156	6,311,970	4,510,027	9,508,828	4,710,900	6,400,933	67,657,545	70,300,000	70,300,000	96%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
	Other Funds by Division																	
170	HOME PROGRAM	17	6,447	2,300	2,952	1,292	2,340	4,898	4,502	3,076	3,898	5,413	5,766	4,933	47,818	364,628	364,628	13%
171	PROGRAM DELIVERY COSTS	17	34,551	53	-	-	-	-	875	63,688	42,693	32,114	33,961	1,715	209,650	673,256	673,256	31%
185	CDBG-CV	18	-	-	-	-	-	-	-	-	-	-	15,815	10,261	26,077	-	-	-
181	PROJECTS	18	33,614	29,178	21,584	37,961	4,350	1,223	1,223	118,014	52,025	1,223	32,923	123,497	456,816	1,094,600	1,094,600	42%
183	REHAB PROJECTS	18	67,417	67,192	68,077	66,300	46,788	98,385	87,731	6,915	16,853	54,014	10,911	9,701	600,283	605,624	605,624	99%
184	ADMINISTRATION	18	23,079	17,833	22,618	24,056	3,891	1,735	208,969	1,614	780	738	570	86,062	391,944	469,591	469,591	83%
190	OLDE TOWNE TIF	19	-	-	-	-	-	215,213	-	-	-	16,322	-	7,213,608	7,445,143	984,960	7,445,485	100%
200	SE PLAZA TIF	20	-	26,418	-	-	23,638	-	-	192,666	1,250	-	-	125,720	369,692	379,106	379,106	98%
210	WABASH CROSSING TIF	21	-	-	-	-	-	-	-	40,257	-	-	-	-	40,257	1,116,000	1,116,000	4%
220	DUATS	22	-	208,566	15,070	152	228	55	75,899	-	22,072	48,692	250	31,190	402,176	349,120	399,120	101%
230	EASTGATE TIF	23	-	-	-	-	-	324,481	-	9,337	-	-	-	-	333,818	308,009	334,009	100%
241	SOUTHSIDE TIF	24	-	-	-	-	-	31,143	-	-	-	-	-	-	31,143	60,200	60,200	52%
251	STATE DRUG ACTIVITIES	25	21,618	8,930	8,973	22,505	9,472	18,512	12,549	8,586	9,241	22,531	18,295	17,390	178,601	321,360	321,360	56%
260	DUI COURT FINES	26	7,969	24,727	1,136	676	(6,409)	972	5,338	(1,836)	8,481	34,706	3,618	10,845	90,224	151,000	151,000	60%
270	POLICE PROGRAMS/LAB	27	-	19	39	19	18,000	837	790	258	89	2,334	-	-	22,384	41,000	41,000	55%
281	PINES SHOPPING CENTER TIF	28	-	100,511	-	-	-	-	-	-	-	-	-	-	100,511	100,725	100,725	100%
291	GRAND & OAKLAND TIF	29	-	166,673	-	-	-	-	-	-	-	-	-	-	166,673	168,243	168,243	99%
302	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	299	-	5,495	-	-	-	-	5,794	150,000	150,000	4%
340	BUILDING FUND	34	9,112	265,948	28,677	333,937	35,509	338,726	94,237	28,956	78,794	40,509	43,574	49,062	1,347,041	1,080,010	1,380,010	98%
351	LIBRARY OPERATIONS	35	291,465	279,410	302,547	382,654	288,871	290,881	351,617	300,940	267,418	367,007	295,434	347,638	3,765,883	3,985,458	3,985,458	94%
360	BAND	36	1,709	576	213	213	2,213	213	4,248	9,656	5,304	3,564	213	571	28,692	96,581	96,581	30%
371	FOREIGN FIRE INSURANCE	37	12,023	18,386	12,860	11,423	20,094	18,609	7,026	10,516	12,143	2,924	9,136	53,026	188,166	137,000	212,000	89%
400	PEG PROJECTS	40	2,528	4,080	2,481	21,943	2,481	4,668	2,481	3,081	2,481	-	10,172	3,834	60,233	79,397	79,397	76%
420	LOCAL MFT INITIATIVE PROJECTS	42	1,070	417	129,727	12,643	2,867	1,077	302,021	427,973	417	417	8,927	29,887	917,443	1,655,004	1,655,004	55%
421	LOCAL STREET CAP PROJECTS	42	-	598,143	-	-	-	-	-	589,703	-	-	-	-	1,187,846	1,191,429	1,191,429	100%
440	2018 PROJECT FUND	44	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	2,961	4,621	88,127	768,183	6,261,016	6,261,016	12%
451	CAPITAL STREET PROJECTS	45	5,000	76,924	505,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	(25,000)	601,924	1,042,250	1,042,250	58%
460	MFT PROJECTS	46	353,470	624,662	274,234	1,125,208	62,109	375,086	430,812	771,510	331,387	347,981	759,805	4,073,996	9,530,259	10,699,966	10,699,966	89%
504	DS-2018 BOND-FIRE STATIONS	50	-	465,800	-	-	-	-	-	190,400	-	-	-	-	656,200	656,200	656,200	100%
505	DS-2018 BOND-FIRE RENOVATIONS	50	-	94,175	-	-	-		-	38,075	-	-	-	-	132,250	132,250	132,250	100%
506	DS-2019 BOND	50	-	-	-	-	-	85,740	-	-	475	-	-	190,740	276,955	276,480	276,480	100%
516	DS-2010A BOND	50	-	-	-	-	-	12,350	-	-	-	-	-	532,350	544,700	545,700	545,700	100%
518	DS-2010C BOND	50	-	-	-	-	-	12,150	-	-	-	-	750	124,650	137,550	137,800	137,800	100%
521	DS-2012 GO BOND	50	-	704,376	-	-	-	-	-	41,931	-	-	-	-	746,307	746,322	746,322	100%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000	0%
591	DPL-CANTONI TRUST	59	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
592	DPL-MEYER TRUST	59	1,977	2,015	2,000	3,000	7,613	2,028	2,000	2,000	3,014	3,795	2,733	2,292	34,467	47,000	47,000	73%
594	DPL-DONATIONS	59	-	-	715	-	-	175	151	124	197	138	651	3,475	5,625	30,000	30,000	19%
601	FLEET OPERATIONS	60	107,611	138,262	117,126	137,194	132,152	117,791	679,871	134,724	117,322	162,577	124,167	397,782	2,366,580	1,697,302	2,266,573	104%
602	FLEET INVENTORY	60	22,499	56,204	93,534	61,684	51,911	69,413	72,888	63,549	103,600	87,667	64,258	128,777	875,983	1,225,600	1,225,600	71%
611	POLICE CAPITAL	61	33,791	3,677	2,601	34,816	1,813	13,826	35,605	124,632	173,376	56,430	3,629	293,527	777,723	684,639	684,639	114%
612	FIRE CAPITAL	61	-	77,541	1,118	68,762	-	115,004	-	-	-	-	-	50,770	313,195	186,303	186,303	168%
613	PUBLIC WORKS CAPITAL	61	-	66,174	-	-	9,821	-	-	36,224	-	-	9,821	-	122,041	268,711	268,711	45%
641	RISK MANAGEMENT	64	25,201	16,186	21,836	17,231	37,079	93,389	43,062	101,242	15,657	76,215	28,720	26,602	502,420	429,493	429,493	117%
642	WORKER'S COMPENSATION	64	176,355	141,928	288,754	116,521	185,955	58,013	82,971	119,139	189,380	219,599	74,608	39,202	1,692,424	2,004,250	2,004,250	84%
643	LIABILITY PROPERTY & CASUALTY	64	(38,271)	18,486	140,293	9,524	-	63,196	12,018	-	1,892	512,469	5,206	8,437	733,249	732,000	732,000	100%
651	MEDICAL INSURANCE	65	865,276	714,879	905,377	767,281	719,674	755,895	742,903	777,248	914,877	905,415	886,153	950,475	9,905,455	11,812,424	11,812,424	84%
653	UNEMPLOYMENT INSURANCE	65	-	-	-	-	-	-	-	-	-	-	-	-	-	18,000	18,000	0%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

December 2020

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
701	MT-OPERATIONS	70	80,454	54,992	1,122,961	527,201	60,447	1,055,228	725,043	46,076	548,949	559,604	524,035	991,477	6,296,467	6,948,878	7,064,538	89%
702	MT-MAINTENANCE	70	69,246	20,813	110,979	46,936	38,023	15,116	23,322	11,003	18,255	23,272	20,852	52,834	450,650	450,136	450,136	100%
703	MT-TRANSPORTATION	70	93,441	65,219	242,815	26,326	18,097	18,823	39,061	33,195	25,396	32,587	22,862	42,912	660,735	706,294	706,294	94%
704	MT-INSURANCE	70	26,241	1,075	23,891	1,075	1,075	(39,386)	2,075	5,975	1,075	64,353	1,075	1,075	89,599	70,400	70,400	127%
705	MT-CAPITAL	70	4,429,161	1,214,053	-	-	12,661	-	81,245	-	13,401	81,219	-	77,714	5,909,453	6,104,000	6,104,000	97%
770	FIBER OPTICS	77	-	4,736	3,000	3,000	3,000	12,929	3,000	3,000	7,667	3,000	4,196	11,510	59,039	866,000	866,000	7%
780	STORM WATER PROJECTS	78	60,178	63,130	68,521	71,877	62,019	61,597	162,186	72,706	178,166	80,420	72,248	99,989	1,053,036	2,157,100	2,157,100	49%
782	STORM DEBT SERVICE-2017 IEPA	78	-	-	-	-	109,656	-	-	-	-	-	109,656	-	219,313	206,332	206,332	106%
790	SEWER PROJECTS	79	224,688	586,188	1,303,497	1,645,945	1,375,359	1,118,500	346,495	325,352	844,953	325,784	405,896	573,825	9,076,482	13,529,122	13,529,122	67%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,848	-	-	-	-	-	229,848	-	-	459,696	459,695	459,695	100%
793	SEWER DEBT SERVICE-2015 IEPA	79	66,351	-	-	-	-	66,351	-	-	-	-	-	-	132,702	132,702	132,702	100%
794	SEWER DEBT SERVICE-2015 IEPA	79	-	-	254,060	-	-	-	-	-	254,060	-	-	-	508,121	508,121	508,121	100%
801	WATER PRODUCTION	80	272,592	465,548	361,537	406,196	472,996	434,315	363,921	399,401	460,251	414,269	555,261	613,204	5,219,490	5,428,244	5,428,244	96%
802	WATER LAKE SERVICES	80	85,819	100,407	62,128	64,954	63,308	75,128	90,844	115,918	71,651	94,464	87,700	92,346	1,004,667	1,457,389	1,457,389	69%
803	WATER ADMINISTRATION	80	331,747	332,369	346,397	340,563	330,310	336,778	347,131	2,331,814	329,148	340,302	1,095,665	333,477	6,795,700	6,803,233	6,803,233	100%
804	WATER SERVICES	80	269,253	269,094	292,676	320,117	272,513	242,040	239,515	256,292	241,273	292,953	271,794	298,692	3,266,212	3,583,346	3,583,346	91%
805	UTILITY CUSTOMER SERVICE	80	69,262	87,037	101,834	103,794	68,746	90,390	85,159	84,283	83,609	121,532	86,763	95,173	1,077,582	994,379	994,379	108%
808	WATER DEBT SERV-GO BONDS	80	-	6,539,409	450	-	475	459,561	-	1,860,484	475	415	-	13,975,716	22,836,986	11,176,272	22,834,422	100%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-	-	-	-	-	242,179	-	484,358	484,538	484,538	100%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	180,840	-	-	-	-	-	-	361,681	361,681	361,681	100%
80C	WATER DEBT-ENERGY PROJECT	80	-	331,436	-	-	331,436	-	12,553,249	367,531	-	-	-	-	13,583,653	1,335,101	13,864,351	98%
811	WATER NON LAKE CAPITAL	81	13,371	336,453	51,458	5,775	421,948	503,135	332,012	337,202	222,318	305,173	527,896	475,307	3,532,048	5,790,186	5,790,186	61%
812	WATER LAKE CAPITAL	81	29,565	-	-	-	19,963	23,533	-	42,594	19,308	46,873	77,526	265,540	524,902	1,140,000	1,140,000	46%
820	DCDF	82	632	5,238	297	-	85	5,224	559	54	206	100	145	100	12,640	155,000	155,000	8%
841	COMM REVITALIZATION GRANT	84	77,578	45,405	41,240	2,450	8,963	700	4,700	21,753	750	90,842	57,331	-	351,711	2,164,000	2,164,000	16%
840	COMMUNITY REVITALIZATION	84	-	-	-	85	-	-	-	9,917	-	1,225	-	-	11,227	278,000	278,000	4%
850	GRANTS	85	-	-	-	-	-	-	-	-		-	-	-	-	75,000	3,175,000	0%
856	GRANTS-COVID 19	85	-	-	-	-	-	-	-	-	266,691	249,785	138,143	273,192	927,811	-	-	-
880	RECYCLING	88	48,517	64,954	51,991	54,414	58,217	53,677	59,674	8,609	98,639	54,293	58,298	53,269	664,551	657,067	687,067	97%
890	WATER BONDS	89	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270	3,303,547	3,303,547	5%
900	FIRE PENSION	90	722,612	717,339	695,944	767,400.69	742,462	736,655	742,149	781,490	744,489	760,812	774,649	747,513	8,933,515	9,292,580	9,292,580	96%
910	POLICE PENSION	91	746,579	748,680	736,152	751,585.31	747,386	736,128	727,507	783,674	724,283	744,685	821,769	738,974	9,007,404	9,522,476	9,522,476	95%
	Grand Total Expenditures		15,125,524	21,350,444	13,513,349	15,002,097	11,870,860	13,617,704	27,521,135	18,474,857	12,199,233	17,439,394	13,126,528	41,219,916	220,461,040	221,886,826	256,800,682	86%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: December 2020

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue										
Water Sales	2,456,490	2,444,550	11,940	2,436,758	19,732	29,659,562	29,490,000	169,562	29,396,002	263,560
UCB Billing Reimb	41,460	17,513	23,947	13,884	27,576	534,497	510,156	24,341	448,929	85,568
Tapping Fees	20	161	(141)	148	(128)	27,106	16,000	11,106	14,633	12,473
Lake Permits/Lic (50%)	39	25	14	-	39	109,105	110,000	(896)	-	109,105
Interest Income	636	27,004	(26,368)	7,373	(6,737)	20,583	180,000	(159,417)	49,148	(28,565)
Other Income	11,705,366	11,824,989	(119,623)	141,818	11,563,548	24,528,667	24,520,546	8,121	418,924	24,109,743
Total Revenue	14,204,010	14,314,242	(110,232)	2,599,981	11,604,029	54,879,519	54,826,702	52,817	30,327,636	24,551,883
Cost of Service										
Water Production	613,204	666,318	(53,114)	635,408	(22,204)	5,219,491	5,428,244	(208,753)	5,107,867	111,624
Water Services	298,692	281,583	17,109	270,262	28,430	3,266,212	3,583,346	(317,134)	3,329,814	(63,602)
Total Cost of Service	911,896	947,901	(36,005)	905,670	6,226	8,485,703	9,011,590	(525,887)	8,437,681	48,022
% of Revenue	6.4%	6.6%		34.8%		15.5%	16.4%		27.8%	
Water Gross Margin	13,292,114	13,366,341	(74,227)	1,694,311	11,597,803	46,393,815	45,815,112	578,703	21,889,955	24,503,860
% of Revenue	93.6%	93.4%		65.2%		84.5%	83.6%		72.2%	
Operating Expense										
Lake Management	92,346	98,463	(6,117)	56,829	35,517	1,004,667	1,457,389	(452,722)	965,743	38,924
Water Administration	333,477	3,075,480	(2,742,003)	327,981	5,496	4,045,701	4,053,233	(7,532)	4,063,225	(17,524)
Customer Service	95,173	90,844	4,329	100,426	(5,253)	1,077,582	994,379	83,203	1,063,233	14,349
Total Operating Expense	520,996	3,264,787	(2,743,791)	485,236	35,760	6,127,950	6,505,001	(377,051)	6,092,201	35,749
% of Revenue	3.7%	22.8%		18.7%		11.2%	11.9%		20.1%	
Margin Before Debt Service	12,771,118	10,101,554	2,669,564	1,209,075	11,562,043	40,265,865	39,310,111	955,754	15,797,754	24,468,111
% of Revenue	89.9%	70.6%		46.5%		73.4%	71.7%		52.1%	
Debt Service										
GO Bond Debt	13,975,716	13,975,342	374	2,274,538	11,701,178	22,836,985	22,834,422	2,563	11,463,909	11,373,076
IEPA - Nitrate Facility	-	-	-	-	-	484,358	484,538	(180)	484,358	-
IEPA - Water Tower	-	-	-	-	-	361,680	361,681	(1)	361,680	-
JCI - Auto Water Meter	-	-	-	-	-	13,583,652	13,864,351	(280,699)	1,299,080	12,284,572
Total Debt Service	13,975,716	13,975,342	374	2,274,538	11,701,178	37,266,675	37,544,992	(278,317)	13,609,027	23,657,648
% of Revenue	98.4%	97.6%		87.5%		67.9%	68.5%		44.9%	
Operating Income	(1,204,598)	(3,873,788)	2,669,190	(1,065,463)	(139,135)	2,999,190	1,765,119	1,234,071	2,188,727	810,463
% of Revenue	-8.5%	-27.1%		-41.0%		5.5%	3.2%		7.2%	
Transfer to Capital										
CapEx Funding	-	-	-	-	-	2,750,000	2,750,000	-	2,750,000	-
Income after Capital Transfer	(1,204,598)	(3,873,788)	2,669,190	(1,065,463)	(139,135)	249,190	(984,881)	1,234,071	(561,273)	810,463
% of Revenue	-8.5%	-27.1%		-41.0%		0.5%	-1.8%		-1.9%	

Balance Sheet Items (Operating Fund)	Current Month Actual			Prior Year Actual	
Cash	5,136,178			4,889,501	
Interfund AR	-				
Investments	-			-	
Total Cash & Investments	5,136,178			4,889,501	
Accounts Receivable	2,635,103			2,473,834	

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: December 2020

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	2,750,000	2,750,000	-	2,750,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	1,000,000	1,000,000	-	1,000,000	Actual ADM cost share
Other	2,117	93,223	480,000	(386,777)	480,000	
Total Revenue	2,117	3,843,223	4,230,000	(386,777)	4,230,000	
CapEx Project Spending						
Operating CapEx	50,022	268,141	480,000	(211,859)	480,000	
Professional Services	2,319	59,179	120,000	(60,821)	120,000	
Capital Equipment	-	23,665	830,000	(806,335)	830,000	
Water Distribution	-	-	35,000	(35,000)	35,000	
Water Main Replacement	419,731	3,081,931	3,550,000	(468,069)	3,550,000	
Water System Improv	-	85,319	250,000	(164,681)	250,000	0
SWTP CapEx	3,235	13,812	525,186	(511,374)	525,186	
Lake Operating	244,780	424,306	950,000	(525,694)	950,000	
EPA Non Source	-	-	25,000	(25,000)	25,000	
Sediment Control	-	-	35,000	(35,000)	35,000	
Additional Water Supply	20,760	100,596	130,000	(29,404)	130,000	
XXXX	-	-	-	-	-	
XXXX	-	-	-	-	-	
XXXX	-	-	-	-	-	
Total CapEx Spending	740,847	4,056,949	6,930,186	(2,873,237)	6,930,186	
Surplus (Deficit)	(738,730)	(213,726)	(2,700,186)		(2,700,186)	

Capital Fund Cash Position

Cash at January 1, 2019	3,778,676		
Current Cash Position	2,796,525	Cash Position Target at December 31, 2020	10,066
Interfund AR	1,681,816		

Prepared By: *Office of the City Treasurer*

City of Decatur
Water Utility Financial Report
Key Metrics

home

December 2020

Current Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	27,465	24,550	27,457	26,983	25,987	27,313	28,264	24,899	24,665	25,923	26,809	30,923	321,238	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,740	2,544	2,703	2,741	2,571	2,751	2,759	2,502	2,470	2,634	2,697	3,020	32,132	
Total	30,237	27,126	30,192	29,756	28,590	30,096	31,055	27,433	27,167	28,589	29,538	33,975	353,754	100.4%
Delinquent Bills														
Residential	8,038	6,813	2,918	-	-	-	7,657	7,391	7,553	1,517	-	-	41,887	
Industrial	-	-	-	-	-	-	-	2	4	-	-	-	6	
Commercial	369	254	84	-	-	-	354	350	398	47	-	-	1,856	
Total	8,407	7,067	3,002	-	-	-	8,011	7,743	7,955	1,564	-	-	43,749	46.6%
Total Bill Count	38,644	34,193	33,194	29,756	28,590	30,096	39,066	35,176	35,122	30,153	29,538	33,975	397,503	89.1%
Cubit Feet Consumption Billed														
Residential	11,707,150	10,372,676	11,006,905	11,570,632	11,344,622	13,462,541	14,570,749	12,823,011	13,069,451	12,843,082	12,095,439	12,977,828	147,844,086	101.6%
Industrial	40,279,029	41,245,674	39,936,974	40,084,847	39,100,450	40,520,032	41,592,307	42,378,285	44,305,970	43,390,309	42,794,122	41,077,431	496,705,430	97.4%
Commercial	9,711,877	9,498,783	9,776,629	9,805,724	9,165,715	10,312,031	12,827,785	13,640,066	12,987,433	13,002,574	11,171,948	9,831,299	131,731,864	96.9%
Total	61,698,056	61,117,133	60,720,508	61,461,203	59,610,787	64,294,604	68,990,841	-	70,362,854	69,235,965	66,061,509	63,886,558	776,281,380	98.1%
Water Shut Offs	458	350	293	-	-	-	424	1,113	822	44	-	-	3,504	86.2%
Customer Service Telephone Calls	5,497	4,608	4,192	4,230	3,928	4,323	5,181	5,970	5,417	4,787	3,419	3,678	55,230	91.3%
Water Billed $														
Residential	$ 703,504	$ 624,756	$ 667,568	$ 694,615	$ 683,053	$ 805,721	$ 860,970	$ 756,041	$ 765,436	$ 765,544	$ 732,763	$ 797,554	$ 8,857,524	103.4%
Industrial	$ 1,071,513	$ 1,094,639	$ 1,039,106	$ 1,041,534	$ 1,021,588	$ 1,079,706	$ 1,103,612	$ 1,123,935	$ 1,168,039	$ 1,144,632	$ 1,132,684	$ 1,093,755	$ 13,114,743	100.5%
Commercial	$ 498,734	$ 476,749	$ 495,919	$ 496,529	$ 470,317	$ 531,365	$ 616,283	$ 628,235	$ 601,586	$ 618,346	$ 559,163	$ 527,343	$ 6,520,568	100.6%
Total	$ 2,273,751	$ 2,196,143	$ 2,202,592	$ 2,232,677	$ 2,174,959	$ 2,416,791	$ 2,580,866	$ 2,508,212	$ 2,535,060	$ 2,528,523	$ 2,424,610	$ 2,418,651	$ 28,492,835	101.4%
Penalty $	$ 12,927	$ 10,837	$ 4,533	$ -	$ -	$ -	$ 16,113	$ 14,390	$ 32,482	$ 2,740	$ -	$ -	$ 94,024	51.9%
Total Billed	$ 2,286,678	$ 2,206,981	$ 2,207,125	$ 2,232,677	$ 2,174,959	$ 2,416,791	$ 2,596,979	$ 2,522,601	$ 2,567,543	$ 2,531,263	$ 2,424,610	$ 2,418,651	$ 28,586,859	101.1%
Water Gallonage														
Gallons (000)	311,890	302,030	341,650	311,760	316,670	335,640	332,560	360,390	330,440	356,560	337,549	319,830	3,956,969	110.4%
$ Billed	$ 94,815	$ 91,817	$ 103,862	$ 94,775	$ 96,268	$ 102,035	$ 101,098	$ 109,559	$ 100,454	$ 108,394	$ 102,777	$ 97,548	$ 1,203,401	110.5%
Water Billed vs Cash Receipts														
Billed $	$ 2,381,493	$ 2,298,798	$ 2,310,987	$ 2,327,452	$ 2,271,227	$ 2,518,826	$ 2,698,078	$ 2,632,160	$ 2,667,996	$ 2,639,657	$ 2,527,387	$ 2,516,199	$ 29,790,260	101.4%
Cash Revenue $	$ 2,414,571	$ 2,333,114	$ 2,314,542	$ 2,269,760	$ 2,215,974	$ 2,439,581	$ 2,655,815	$ 2,733,552	$ 2,745,872	$ 2,558,367	$ 2,521,924	$ 2,456,490	$ 29,659,562	100.9%
% Cash to Billed	101.4%	101.5%	100.2%	97.5%	97.6%	96.9%	98.4%	103.9%	102.9%	96.9%	99.8%	97.6%	99.6%	

Prior Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Water Bill Count													
Original Bills													
Residential	27,735	25,525	26,305	27,644	28,607	23,764	28,621	27,007	24,637	27,701	24,026	28,618	320,190
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384
Commercial	2,765	2,541	2,649	2,689	2,831	2,443	2,783	2,697	2,496	2,787	2,381	2,873	31,935
Total	30,532	28,098	28,986	30,365	31,470	26,239	31,436	29,736	27,165	30,520	26,439	31,523	352,509
Delinquent Bills													
Residential	7,993	6,901	6,706	6,950	8,032	6,910	7,749	8,147	7,136	8,437	6,086	8,592	89,639
Industrial	-	-	-	-	-	-	-	25	2	-	-	-	27
Commercial	376	375	287	305	350	377	333	324	345	390	356	366	4,184
Total	8,369	7,276	6,993	7,255	8,382	7,287	8,082	8,496	7,483	8,827	6,442	8,958	93,850
Total Bill Count	38,901	35,374	35,979	37,620	39,852	33,526	39,518	38,232	34,648	39,347	32,881	40,481	446,359
Cubit Feet Consumption Billed													
Residential	12,041,691	11,407,635	10,584,868	11,506,204	12,111,824	11,249,039	14,021,911	14,869,628	12,152,490	12,930,056	10,566,313	12,114,225	145,555,884
Industrial	41,841,009	41,375,005	37,010,223	43,526,726	42,700,648	44,404,008	45,261,989	45,128,038	45,878,359	43,707,149	38,624,948	40,522,893	509,980,995
Commercial	9,753,438	9,597,629	9,383,432	10,020,604	10,261,031	10,785,982	12,932,760	14,513,563	14,131,344	13,628,215	10,645,390	10,358,306	136,011,694
Total	63,636,138	62,380,269	56,978,523	65,053,534	65,073,503	66,439,029	72,216,660	74,511,229	72,162,193	70,265,420	59,836,651	62,995,424	791,548,573
Water Shut Offs	339	340	300	341	317	286	370	361	344	385	318	365	4,066
Customer Service Tphone Calls	4,819	4,615	4,383	4,780	5,124	4,787	5,481	5,443	5,231	5,376	4,846	5,576	60,461
Water Billed $													
Residential	$ 707,015	$ 664,990	$ 628,859	$ 681,520	$ 717,380	$ 665,840	$ 818,685	$ 850,040	$ 709,288	$ 759,172	$ 632,034	$ 727,674	$ 8,562,497
Industrial	$ 1,052,018	$ 1,037,122	$ 944,448	$ 1,115,622	$ 1,073,867	$ 1,136,982	$ 1,154,858	$ 1,183,611	$ 1,168,646	$ 1,120,429	$ 1,013,463	$ 1,053,726	$ 13,054,792
Commercial	$ 485,581	$ 467,965	$ 463,160	$ 491,233	$ 509,097	$ 516,558	$ 602,414	$ 652,443	$ 630,888	$ 624,932	$ 508,457	$ 527,206	$ 6,479,934
Total	$ 2,244,614	$ 2,170,077	$ 2,036,467	$ 2,288,375	$ 2,300,344	$ 2,319,380	$ 2,575,957	$ 2,686,094	$ 2,508,822	$ 2,504,533	$ 2,153,954	$ 2,308,606	$ 28,097,223
Penalty $	$ 12,791	$ 11,939	$ 10,836	$ 10,622	$ 12,709	$ 11,456	$ 13,507	$ 40,523	$ 13,902	$ 16,313	$ 11,404	$ 15,200	$ 181,202
Total Billed	$ 2,257,405	$ 2,182,016	$ 2,047,303	$ 2,298,997	$ 2,313,053	$ 2,330,836	$ 2,589,464	$ 2,726,617	$ 2,522,724	$ 2,520,846	$ 2,165,358	$ 2,323,806	$ 28,278,425
Water Gallonage													
Gallons (000)	265,330	260,890	288,360	265,660	273,250	297,130	347,210	326,990	340,010	321,630	293,080	303,380	3,582,920
$ Billed	$ 80,660	$ 79,311	$ 87,661	$ 80,761	$ 83,068	$ 90,328	$ 105,552	$ 99,405	$ 103,363	$ 97,776	$ 89,096	$ 92,228	$ 1,089,208
Water Billed vs Cash Receipts													
Billed $	$ 2,338,065	$ 2,261,327	$ 2,134,964	$ 2,379,758	$ 2,396,121	$ 2,421,164	$ 2,695,016	$ 2,826,022	$ 2,626,087	$ 2,618,622	$ 2,254,454	$ 2,416,034	$ 29,367,633
Cash Revenue $	$ 2,351,452	$ 2,242,273	$ 2,222,173	$ 2,394,054	$ 2,355,840	$ 2,366,561	$ 2,664,736	$ 2,726,050	$ 2,696,817	$ 2,672,361	$ 2,267,038	$ 2,436,758	$ 29,396,115
% Cash to Billed	100.6%	99.2%	104.1%	100.6%	98.3%	97.7%	98.9%	96.5%	102.7%	102.1%	100.6%	100.9%	100.1%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **December 2020**

	2020 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staffing														
Executive	6	6	6	6	6	6	6	6	6	6	6	6	6	4
Finance	22	21	21	21	21	21	21	21	21	21	21	21	20	20
Human Resources	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Information Technology	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Corporation Counsel	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Economic & Community Dev	20	19	18	19	19	19	19	19	19	20	20	20	19	20
Public Safety	267	268	268	265	260	257	256	255	254	262	260	261	261	258
Public Works	113	111	111	110	111	111	110	109	109	107	106	105	104	110
Total Full Time	449	446	445	442	438	435	433	431	430	437	434	434	431	433
Part Time Staffing														
Executive														0
Legislative	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Finance									0					0
Human Resources														0
Information Technology														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Public Works													2	1
Fleet Maintenance												1		0
PW Water Management						4	5	5	5	3	1			0
Total Temporary	9	9	9	9	9	13	14	14	14	12	10	10	11	10
Total City Staff Headcount	458	455	454	451	447	448	447	445	444	449	444	444	442	443

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

Supplementary Statistics - Full Time Staffing	2020 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
General Fund Only	388	386	385	382	378	375	373	371	370	378	375	375	373	375
Staffing Increase		13	1	1	2	0	1	0	0	9	1	2	3	28
Staffing Decrease		2	2	4	6	3	3	2	1	0	4	2	3	28
Turnover Rate - **Year to Date**		0.5%	1.0%	2.1%	3.7%	4.5%	5.4%	5.9%	6.2%	6.1%	7.2%	7.7%	8.6%	7.5%
All Other Funds	61	60	60	60	60	60	60	60	60	59	59	59	58	58
Staffing Increase		2	0	0	0	0	0	0	0	0	0	1	1	2
Staffing Decrease		0	0	0	0	0	0	0	0	1	0	1	1	2
Turnover Rate - **Year to Date**		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1.7%	1.7%	3.4%	5.2%	3.4%
		-	-	-	-	-	-	-	-	-	-	-	-	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **December 2020**

	2020 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staff														
Executive														
Executive	3	3	3	3	3	3	3	3	3	3	3	3	3	3
City Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Mass Transit	2	2	2	2	2	2	2	2	2	2	2	2	2	0
Total	6	6	6	6	6	6	6	6	6	6	6	6	6	4
Financial Management														
Finance	13	12	12	12	12	12	12	12	12	12	12	12	11	11
Purchasing	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Water Customer Service	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Total	22	21	21	21	21	21	21	21	21	21	21	21	20	20
Human Resources	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Information Technology	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Corporation Legal Counsel	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Economic & Community Devel														
Planning & Sustainability	6	5	5	5	5	5	5	5	5	6	6	6	2	5
Building Inspections	6	6	6	6	6	6	6	6	6	6	6	6	6	6
Neighborhood Inspection	5	5	4	5	5	5	5	5	5	5	5	5	8	5
Revitalization & Housing Serv	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Mass Transit	0													1
Total	20	19	18	19	19	19	19	19	19	20	20	20	19	20
Public Safety														
Fire	109	109	109	109	104	101	101	100	100	106	106	105	104	109
Police	158	159	159	156	156	156	155	155	154	156	154	156	157	149
Total	267	268	268	265	260	257	256	255	254	262	260	261	261	258
Public Works														
PW Administration	2	2	2	2	2	2	2	2	2	2	2	2	2	2
PW Engineering	12	11	11	11	11	11	10	10	10	9	9	9	9	11
PW Municipal Services	47	47	47	46	47	47	47	46	46	46	45	44	44	47
Fleet Maintenance	8	8	8	8	8	8	8	8	8	8	8	8	8	8
Water Production (Admin)	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Water Production (Lake)	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Water Production	15	14	14	14	14	14	14	14	14	14	14	14	14	13
Water Services	23	23	23	23	23	23	23	23	23	22	22	22	21	23
Total	113	111	111	110	111	111	110	109	109	107	106	105	104	110
Total City Staffing	449	446	445	442	438	435	433	431	430	437	434	434	431	433
		-	-	-	-	-	-	-	-	-	-	-	-	-

Note: *Above report includes all Full Time W-2 EE's*

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

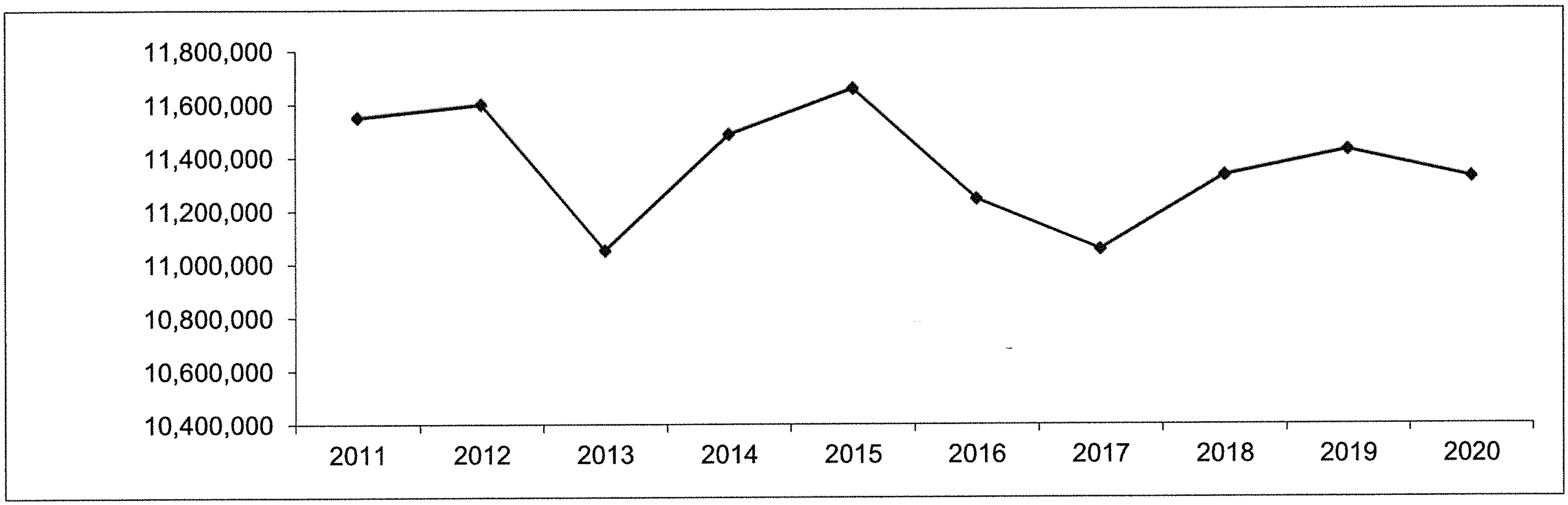
Period Ending: **December 2020**

	2020 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														0
Corporation Legal Counsel														0
Economic & Community Devel														
Planning & Sustainability														
Building Inspections														
Neighborhood Inspection														
Revitalization & Housing Serv														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Total	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Public Works														
Administration														
Engineering													1	1
Municipal Services														
Fleet Maintenance												1	1	
Water Administration														
Water Production														
Water Services						4	5	5	5	3	1			
Total	0	0	0	0	0	4	5	5	5	3	1	1	2	1
Total City Staffing	9	9	9	9	9	13	14	14	14	12	10	10	11	10
		-	-	-	-	-	-	-	-	-	-	-	-	

Note: *Above report includes all Temporary W-2 EE's*

STATE SALES TAX

MONTH	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020	
JANUARY	916,053	939,211	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	A
FEBRUARY	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	A
MARCH	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	A
APRIL	844,138	871,624	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	A
MAY	851,665	986,897	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	A
JUNE	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	A
JULY	966,695	918,786	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	A
AUGUST	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	A
SEPTEMBER	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	A
OCTOBER	942,225	911,934	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	A
NOVEMBER	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	A
DECEMBER	965,215	906,055	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	A
TOTALS	**11,547,387**	**11,595,938**	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	**11,328,832**	**11,423,564**	**11,322,169**	

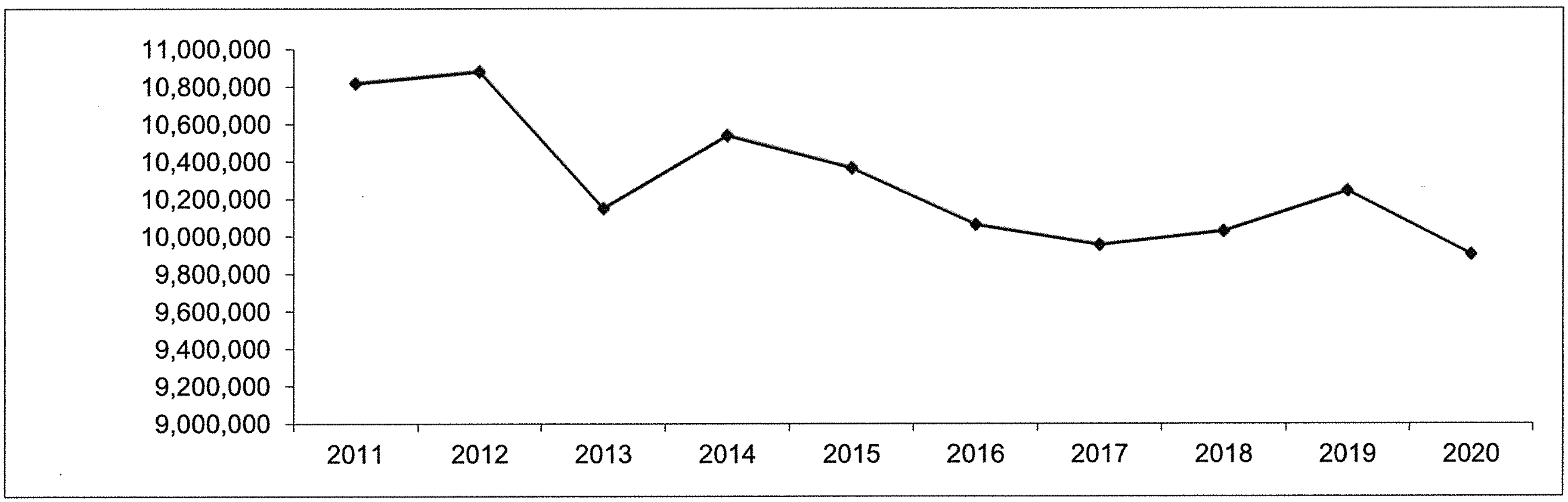


Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

SHADED AREA INDICATES MOST RECENT ACTUAL

LOCAL SALES TAX

MONTH	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020	
JANUARY	841,530	914,456	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	A
FEBRUARY	880,959	911,162	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	A
MARCH	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	A
APRIL	767,991	758,516	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	A
MAY	761,238	929,937	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	A
JUNE	863,436	942,726	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	A
JULY	925,802	864,230	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	A
AUGUST	959,067	927,747	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	A
SEPTEMBER	950,587	899,635	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	A
OCTOBER	898,365	838,868	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	A
NOVEMBER	916,686	902,358	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	A
DECEMBER	942,430	898,532	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	A
TOTALS	**10,814,030**	**10,876,609**	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	**10,024,104**	**10,239,908**	**9,899,988**	



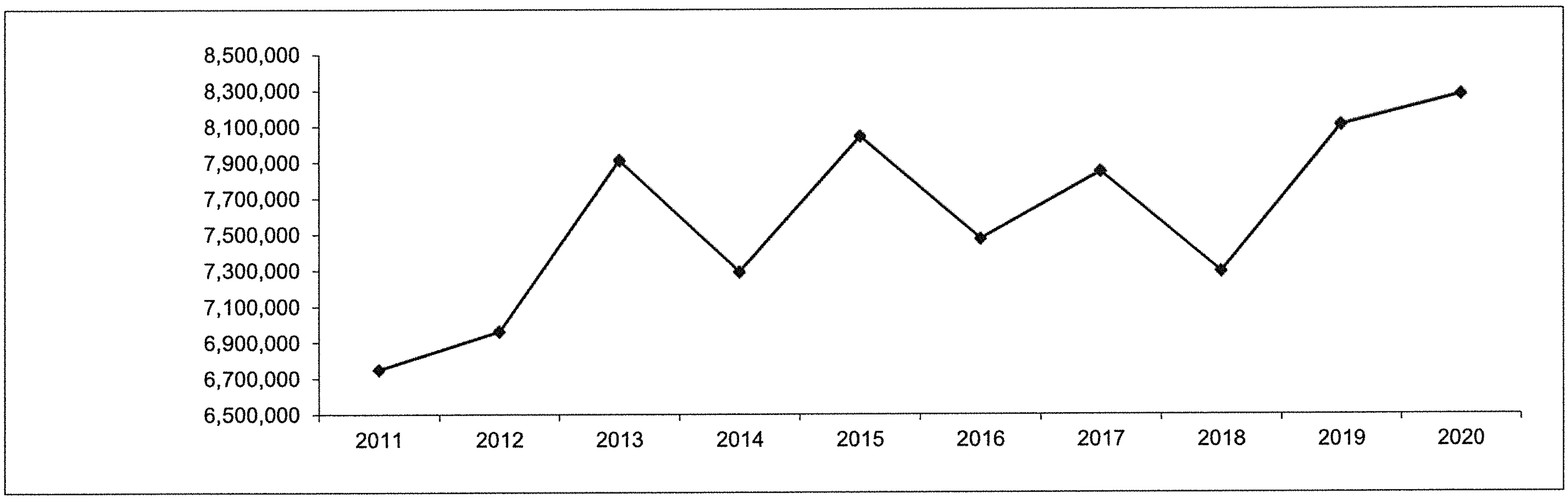
Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand & Oakland TIF funds.

State imposed 2% administrative fee for SFY18 began with September 2017 distribution; decreased to 1.5% for SFY19 and continued at 1.5% for SFY20.

SHADED AREA INDICATES MOST RECENT ACTUAL

STATE INCOME TAX

MONTH	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020	
JANUARY	805,061	761,050	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	A
FEBRUARY	1,038,247	0	478,227	0	0	0	0	837,319	759,834	717,710	A
MARCH	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	A
APRIL	562,140	394,295	1,333,938	742,236	925,184	822,346	0	646,373	734,870	783,855	A
MAY	0	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	A
JUNE	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	A
JULY	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	652,113	713,920	754,878	A
AUGUST	761,549	956,491	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	A
SEPTEMBER	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	A
OCTOBER	0	645,769	419,882	818,347	0	0	599,068	726,093	808,115	846,827	A
NOVEMBER	588,653	405,227	409,627	0	441,918	450,551	450,852	522,953	527,420	572,208	A
DECEMBER	404,975	401,952	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	A
	10 ct-5 mo delay	13 ct-4 mo delay	13 ct-3 mo delay	13 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	14 ct-no delay			
TOTALS	**6,745,318**	**6,957,316**	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	**7,289,905**	**8,102,353**	**8,272,095**	

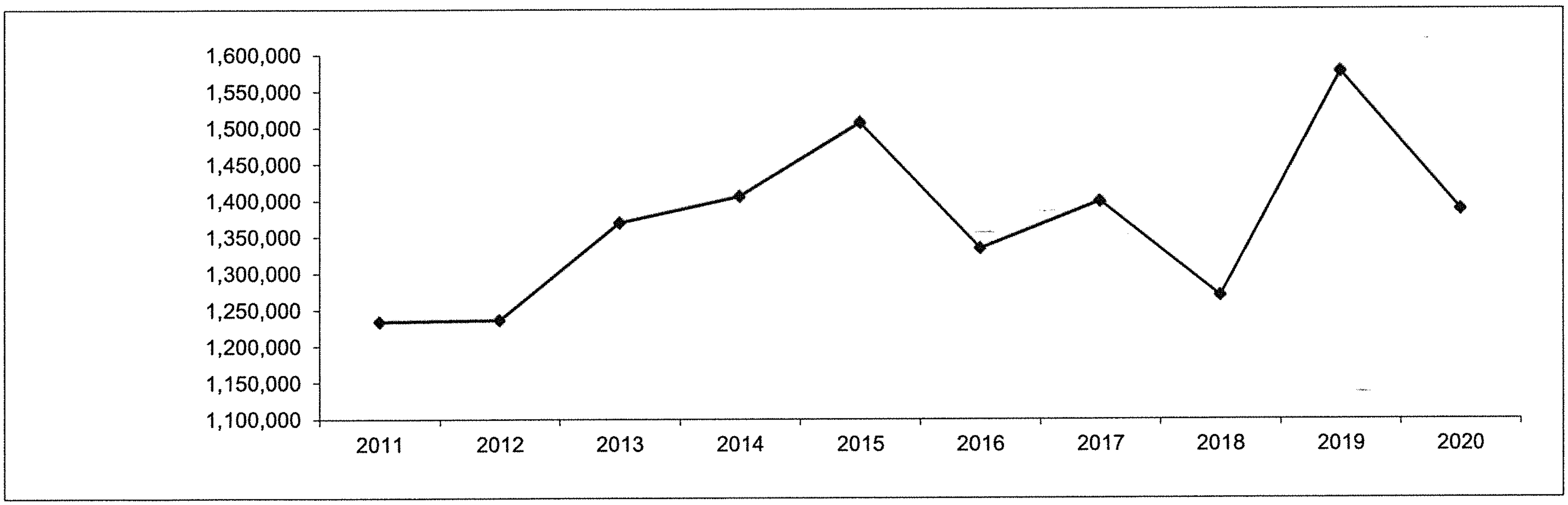


State's 10% reduction for SFY18 began with August 2017 distribution; reduction of 5% for SFY19; retained 5% reduction for SFY20.

SHADED AREA INDICATES MOST RECENT ACTUAL

PERSONAL PROPERTY REPLACEMENT TAX

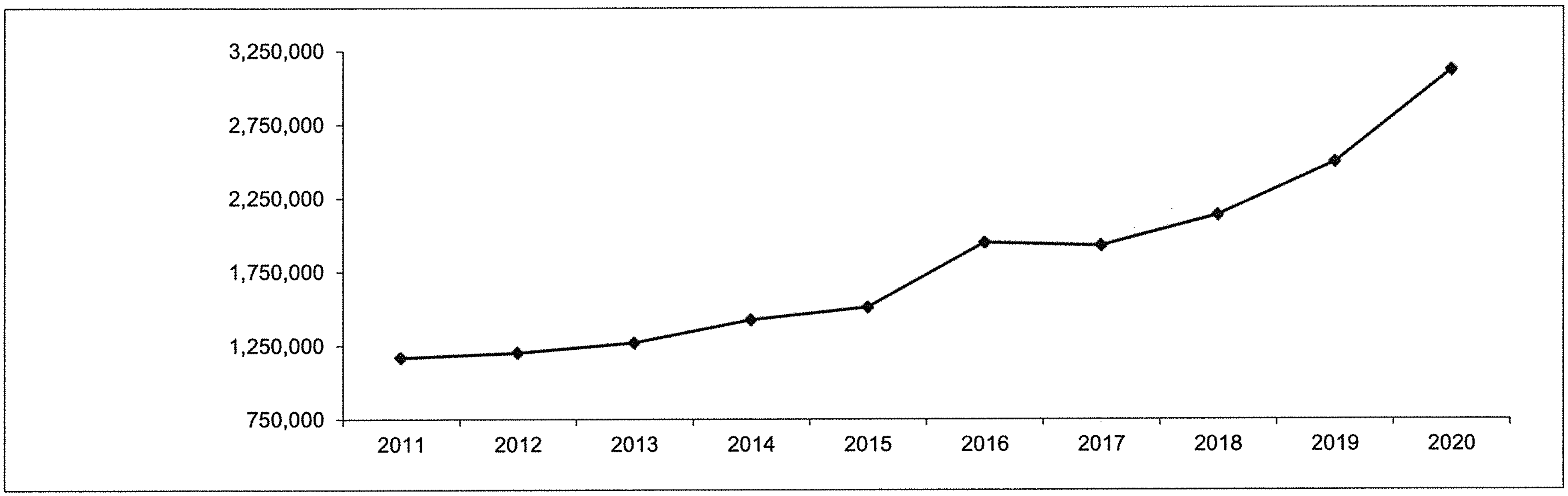
MONTH	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020	
JANUARY	134,079	180,082	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	A
FEBRUARY	7,154	1,565	1,605	2,024	717	0	0	0	0	0	A
MARCH	78,877	61,281	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	A
APRIL	262,367	276,320	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	A
MAY	188,640	187,031	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	A
JUNE	3,923	5,417	937	0	2,501	12,343	0	0	3,173	0	A
JULY	176,542	238,582	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	A
AUGUST	43,808	28,828	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	A
SEPTEMBER	381	3,931	0	6,877	2,356	4,554	0	0	0	0	A
OCTOBER	292,298	181,562	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	A
NOVEMBER	2,542	1,579	0	0	0	1,876	0	0	1,332	0	A
DECEMBER	42,441	69,220	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	A
TOTALS	**1,233,053**	**1,235,400**	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	**1,268,855**	**1,575,600**	**1,386,533**	



Funds split in General and Library funds

LOCAL USE TAX

MONTH	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020	
JANUARY	118,641	89,854	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	A
FEBRUARY	92,228	90,475	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	A
MARCH	145,191	138,269	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	A
APRIL	88,796	88,358	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	A
MAY	95,460	98,119	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	A
JUNE	98,268	103,364	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	A
JULY	91,809	91,336	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	A
AUGUST	89,450	102,769	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	A
SEPTEMBER	98,836	86,379	124,363	128,816	0	164,340	156,033	183,541	201,970	286,103	A
OCTOBER	79,105	106,791	106,986	109,843	0	130,791	149,381	178,049	207,636	289,306	A
NOVEMBER	94,213	98,487	99,965	118,956	0	142,584	158,864	169,331	198,926	275,488	A
DECEMBER	71,453	102,979	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	A
TOTALS	**1,163,451**	**1,197,181**	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	**2,130,355**	**2,488,443**	**3,112,435**	

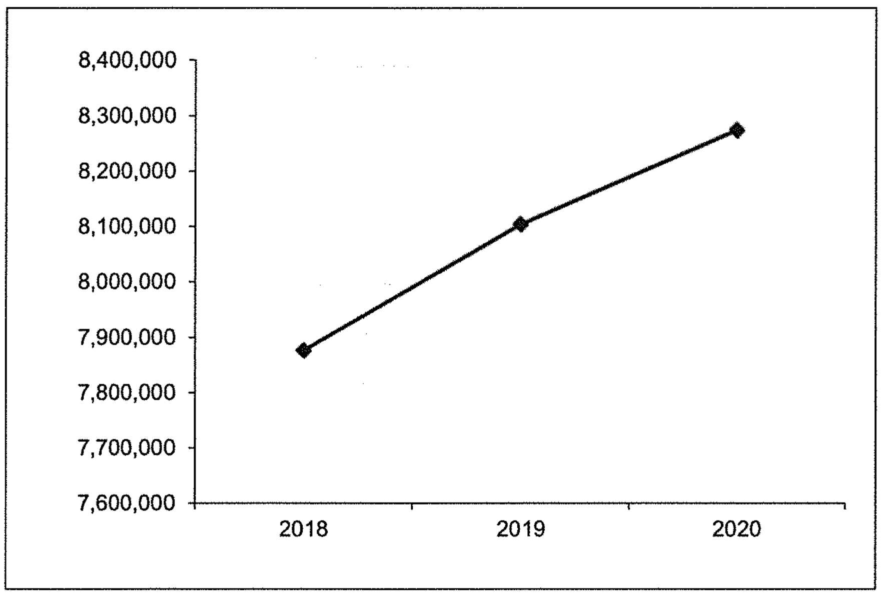


2015 Delays in Distribution of State Use Tax due to State budget.

STATE INCOME TAX

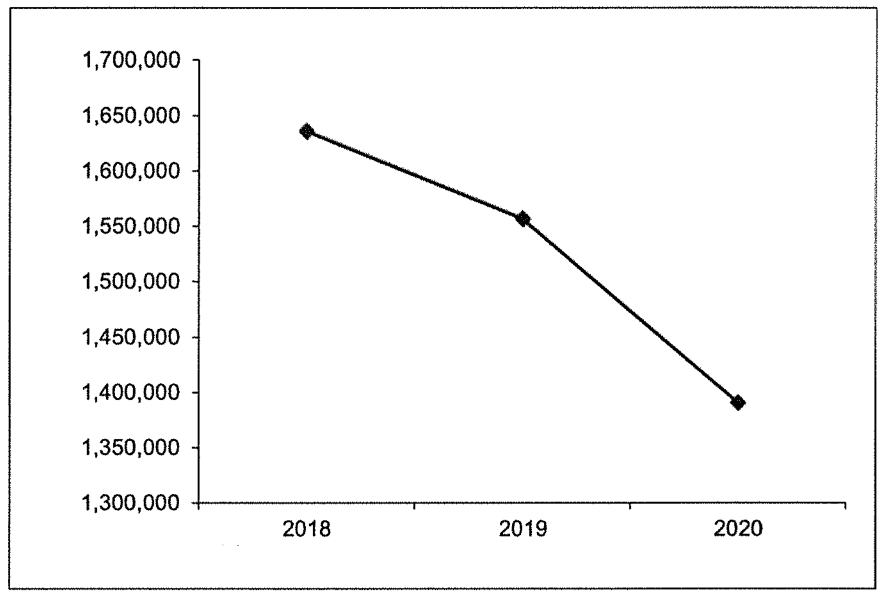
MONTH	2018 Actual	2019 Actual	2020	
JANUARY	578,461.18	631,574.05	696,620.69	A
FEBRUARY	837,319.00	759,834.38	717,709.93	A
MARCH	420,940.73	457,517.76	533,688.38	A
APRIL	646,372.81	734,869.77	783,854.82	A
MAY	1,044,018.62	1,528,634.61	767,465.56	A
JUNE	482,298.07	477,386.66	475,376.11	A
JULY	652,113.37	713,919.69	754,877.57	A
AUGUST	478,693.62	511,759.62	1,032,080.09	A
SEPTEMBER	476,185.57	452,932.41	584,790.36	A
OCTOBER	726,092.64	808,114.84	846,827.44	A
NOVEMBER	522,953.38	527,419.79	572,208.00	A
DECEMBER	433,455.92	498,388.97	506,596.11	A
TOTALS	**7,874,917.89**	**8,102,352.55**	**8,272,095.06**	
		Current Budget	**8,396,000.00**	
		Projected Amt Over (Under)	**-123,904.94**	

Listed by month reported - receipts delayed by State until September 2017



TELEPHONE COMMUNICATIONS TAX

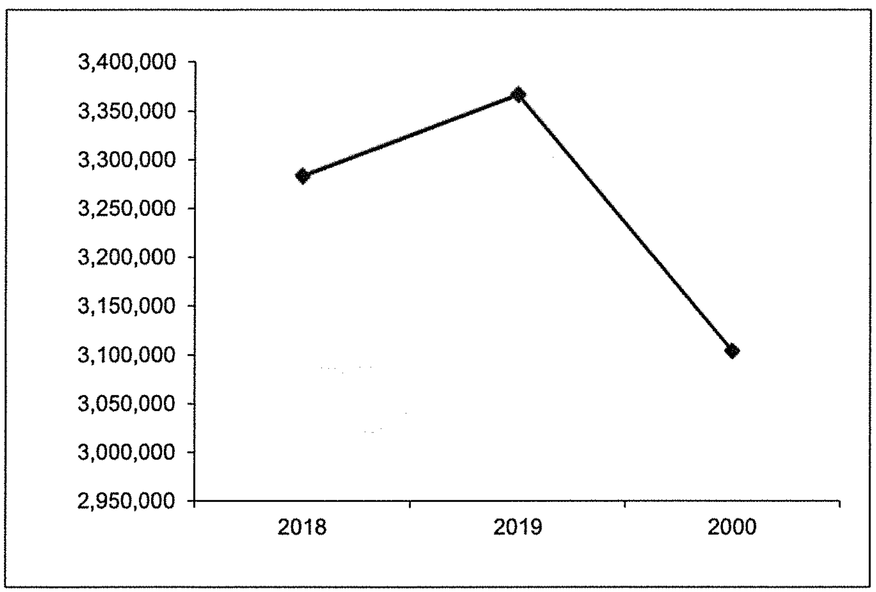
MONTH	2018 Actual	2019 Actual	2020	
JANUARY	141,050.48	131,097.92	118,280.74	A
FEBRUARY	141,599.21	126,545.99	149,193.90	A
MARCH	142,413.54	132,658.65	123,430.43	A
APRIL	138,930.51	122,033.21	108,714.26	A
MAY	137,565.64	196,226.34	109,646.14	A
JUNE	140,820.63	124,244.24	111,749.44	A
JULY	133,121.01	119,318.01	111,966.70	A
AUGUST	134,839.16	130,876.05	110,397.66	A
SEPTEMBER	135,127.35	118,590.23	113,817.06	A
OCTOBER	136,261.81	118,666.69	115,280.29	A
NOVEMBER	130,339.54	122,438.19	111,618.32	A
DECEMBER	122,968.75	113,079.57	105,684.51	A
TOTALS	**1,635,037.63**	**1,555,775.09**	**1,389,779.45**	
		Current Budget	**1,555,000.00**	
		Projected Amt Over (Under)	**-165,220.55**	



SHADED AREA INDICATES MOST RECENT ACTUAL

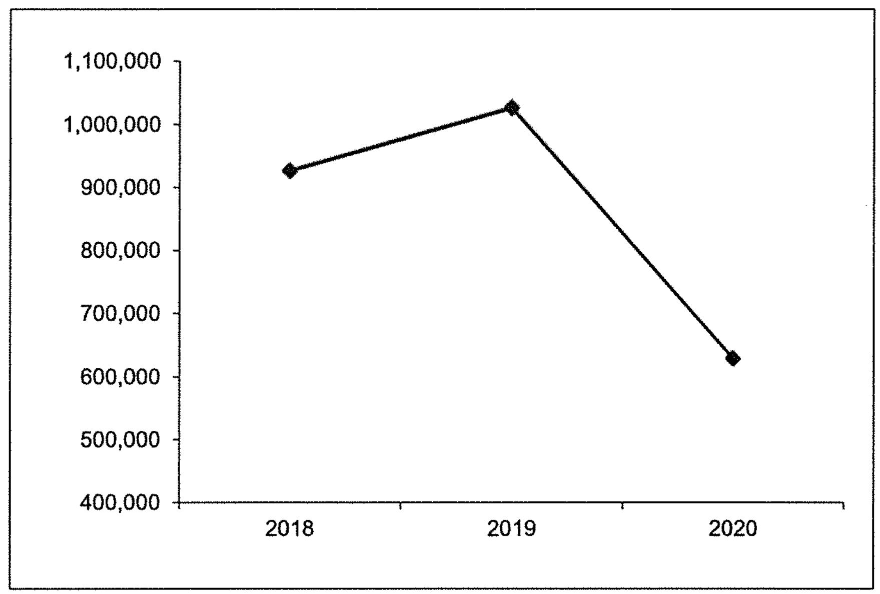
FOOD & BEVERAGE TAX

MONTH	2018 Actual	2019 Actual	2000	
JANUARY	286,060.40	294,706.90	284,618.41	A
FEBRUARY	240,877.75	240,384.13	257,752.00	A
MARCH	238,794.28	252,281.45	244,618.91	A
APRIL	293,459.52	288,754.51	222,249.87	A
MAY	267,164.91	284,579.72	217,302.00	A
JUNE	289,225.82	298,383.41	269,971.00	A
JULY	280,926.34	295,849.03	290,434.00	A
AUGUST	279,641.19	276,904.83	290,429.00	A
SEPTEMBER	291,559.59	299,251.55	266,208.12	A
OCTOBER	263,629.18	280,242.30	262,691.19	A
NOVEMBER	280,238.16	278,898.03	269,041.00	A
DECEMBER	270,560.22	275,734.66	228,087.00	A
TOTALS	**3,282,137.36**	**3,365,970.52**	**3,103,402.50**	
		Current Budget	**3,435,500.00**	
		Projected Amt Over (Under)	**-332,097.50**	



HOTEL & MOTEL TAX

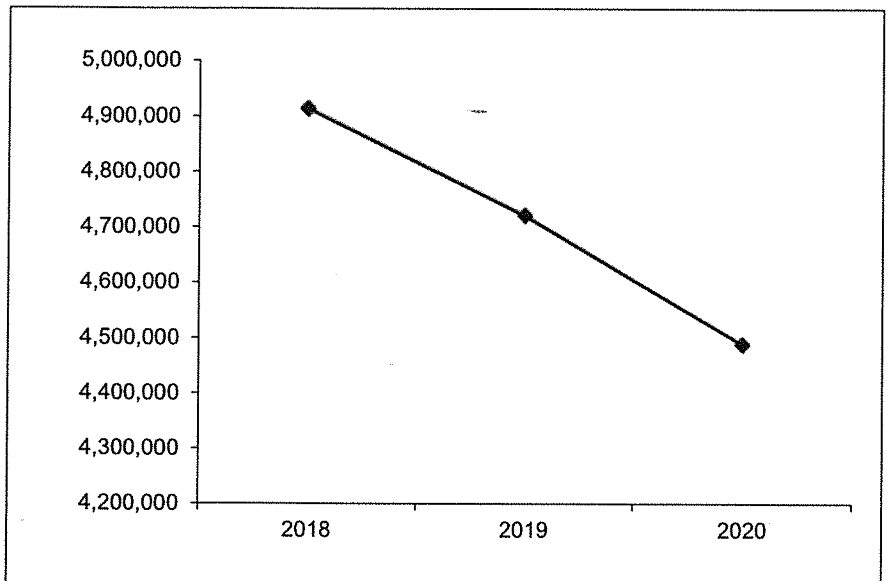
MONTH	2018 Actual	2019 Actual	2020	
JANUARY	43,682.49	64,313.97	47,544.23	A
FEBRUARY	52,237.60	61,319.56	60,918.66	A
MARCH	58,641.79	63,485.43	64,915.60	A
APRIL	73,099.04	74,250.77	47,821.92	A
MAY	85,446.49	83,140.95	36,988.83	A
JUNE	87,171.79	79,405.50	42,365.81	A
JULY	90,273.57	96,564.51	51,434.96	A
AUGUST	89,609.64	90,070.41	61,173.82	A
SEPTEMBER	97,965.63	146,062.89	58,199.26	A
OCTOBER	82,857.49	101,000.09	58,122.08	A
NOVEMBER	90,311.56	86,882.70	49,064.56	A
DECEMBER	73,736.68	78,697.75	49,070.35	A
TOTALS	**925,033.77**	**1,025,194.53**	**627,620.08**	
		Current Budget	**991,000.00**	
		Projected Amt Over (Under)	**-363,379.92**	



SHADED AREA INDICATES MOST RECENT ACTUAL

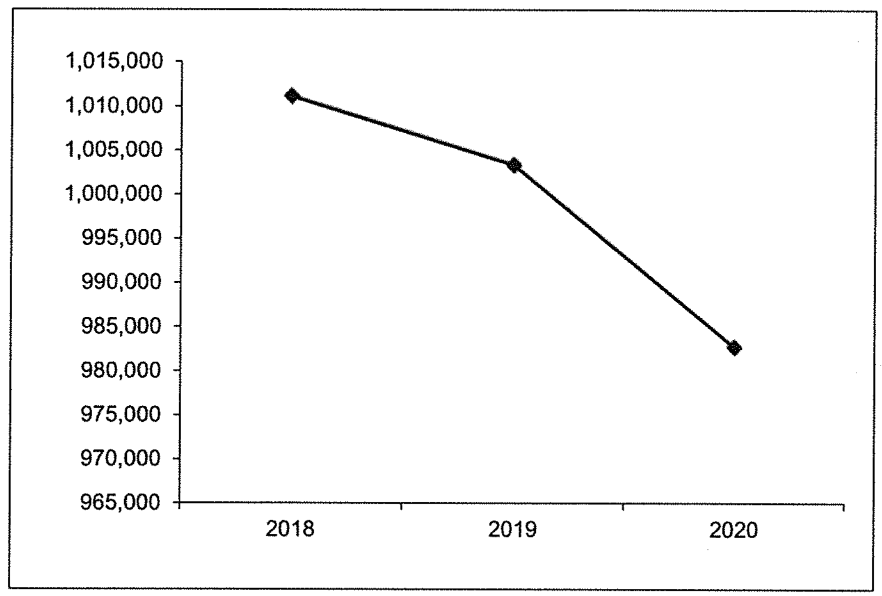
UTILITY TAX-ELECTRIC & GAS

MONTH	2018 Actual	2019 Actual	2020	
JANUARY	448,826.92	438,576.84	399,612.04	A
FEBRUARY	526,653.98	460,352.65	446,585.67	A
MARCH	480,198.77	474,658.04	423,748.02	A
APRIL	439,274.73	428,432.85	399,998.31	A
MAY	447,828.03	382,951.79	357,108.12	A
JUNE	374,471.63	337,615.83	308,307.22	A
JULY	375,577.99	395,280.45	332,110.55	A
AUGUST	389,378.27	352,256.43	362,044.68	A
SEPTEMBER	361,434.20	369,474.99	344,969.50	A
OCTOBER	365,581.97	378,627.06	349,840.80	A
NOVEMBER	338,504.71	343,270.07	315,112.97	A
DECEMBER	364,095.86	357,874.87	448,180.30	A
TOTALS	**4,911,827.06**	**4,719,371.87**	**4,487,618.18**	
		Current Budget	**4,805,000.00**	
		Projected Amt Over (Under)	**-317,381.82**	



CABLE TV TAX

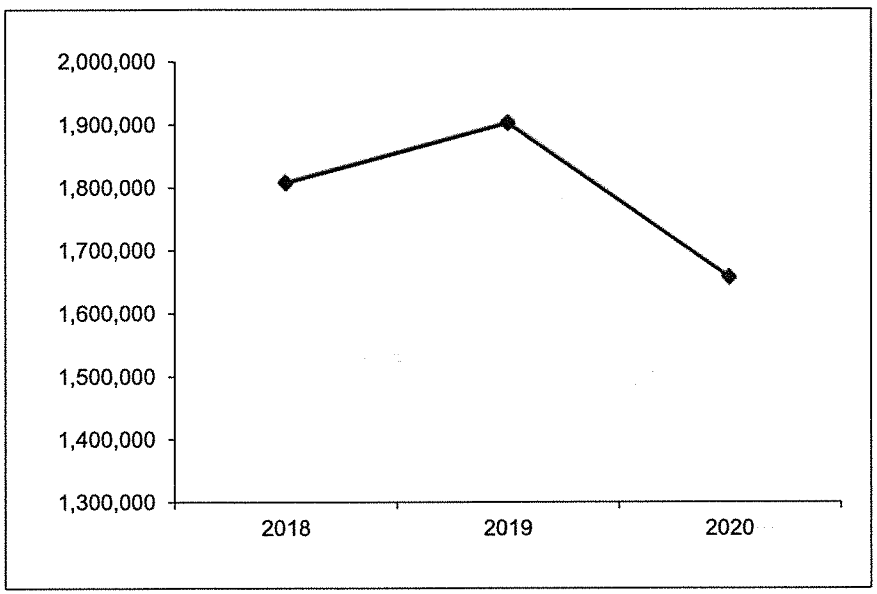
MONTH	2018 Actual	2019 Actual	2020	
JANUARY	0.00	23,697.48	16,892.00	A
FEBRUARY	255,933.94	230,959.41	229,480.67	A
MARCH	0.00	-3,949.58	0.00	A
APRIL	21,185.00	20,506.15	16,827.10	A
MAY	231,760.00	232,638.55	230,292.40	A
JUNE	0.00	0.00	0.00	A
JULY	20,461.45	19,025.90	16,588.40	A
AUGUST	232,277.05	231,423.76	226,172.09	A
SEPTEMBER	0.00	0.00	0.00	A
OCTOBER	19,657.00	0.00	15,602.80	A
NOVEMBER	229,769.92	248,930.35	230,798.56	A
DECEMBER	0.00	0.00	0.00	A
TOTALS	**1,011,044.36**	**1,003,232.02**	**982,654.02**	
		Current Budget	**971,000.00**	
		Projected Amt Over (Under)	**11,654.02**	



SHADED AREA INDICATES MOST RECENT ACTUAL

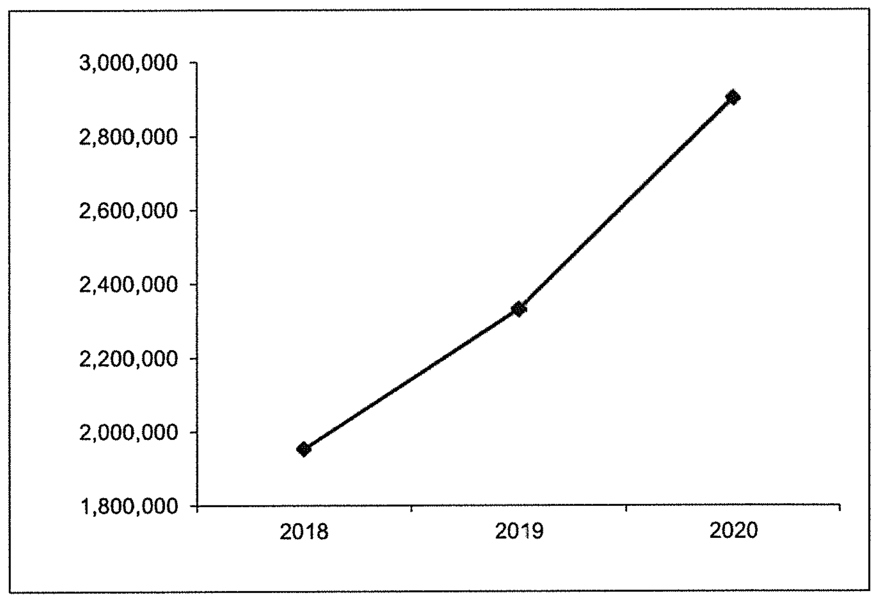
42 - LOCAL MOTOR FUEL TAX

MONTH	2018 Actual	2019 Actual	2020	
JANUARY	149,553.75	159,147.06	153,946.96	A
FEBRUARY	137,640.35	152,188.41	145,620.25	A
MARCH	136,597.89	138,319.82	147,749.28	A
APRIL	150,285.42	151,298.12	127,255.87	A
MAY	148,104.17	157,917.70	102,883.50	A
JUNE	154,254.29	168,607.04	124,240.36	A
JULY	153,748.88	168,748.40	138,531.42	A
AUGUST	153,476.52	159,400.50	172,394.64	A
SEPTEMBER	159,427.41	172,356.13	145,245.60	A
OCTOBER	146,477.86	154,095.48	136,143.78	A
NOVEMBER	162,946.06	167,371.05	147,912.57	A
DECEMBER	153,884.42	151,637.75	113,728.31	A
TOTALS	**1,806,397.02**	**1,901,087.46**	**1,655,652.54**	
		Current Budget	**1,956,488.00**	
		Projected Amt Over (Under)	**-300,835.46**	



46 - STATE MOTOR FUEL TAX

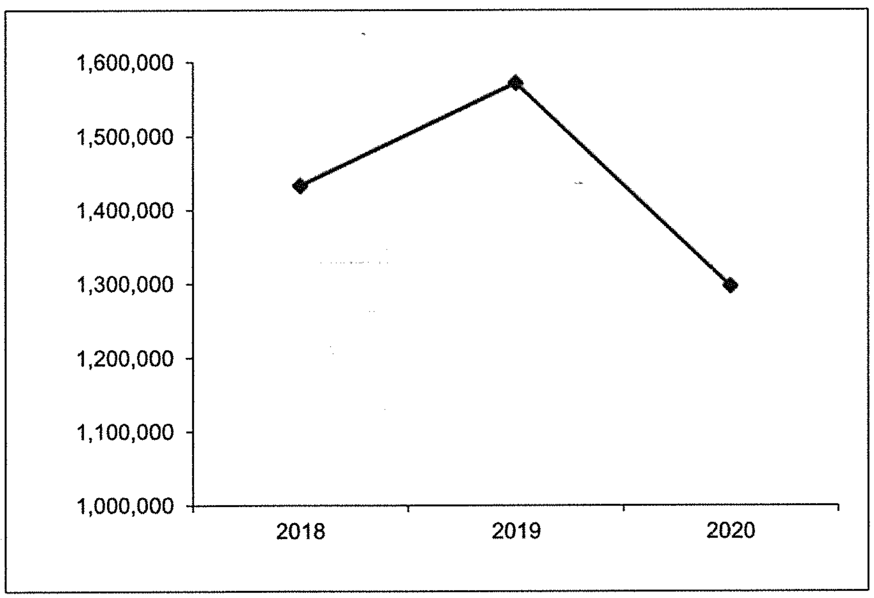
MONTH	2018 Actual	2019 Actual	2020	
JANUARY	168,202.81	165,334.41	334,151.36	A
FEBRUARY	172,208.28	165,152.12	236,781.25	A
MARCH	149,193.94	150,206.84	234,236.04	A
APRIL	147,896.35	143,644.07	242,487.39	A
MAY	174,263.56	168,492.75	225,767.98	A
JUNE	160,430.31	154,413.09	178,758.55	A
JULY	147,026.88	140,768.08	183,917.34	A
AUGUST	172,563.52	175,952.19	225,064.40	A
SEPTEMBER	166,400.46	253,135.80	262,628.63	A
OCTOBER	139,001.37	274,957.42	243,947.53	A
NOVEMBER	182,371.66	252,289.78	240,708.10	A
DECEMBER	171,702.76	284,087.42	291,640.45	A
TOTALS	**1,951,261.90**	**2,328,433.97**	**2,900,089.02**	
		Current Budget	**3,187,120.00**	
		Projected Amt Over (Under)	**-287,030.98**	



SHADED AREA INDICATES MOST RECENT ACTUAL

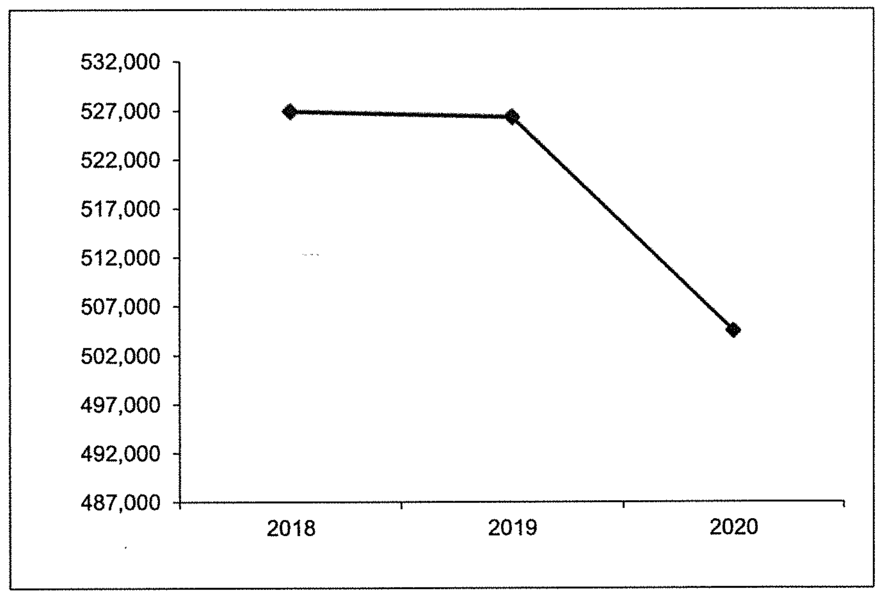
VIDEO GAMING TAX

MONTH	2018 Actual	2019 Actual	2020	
JANUARY	110,674.81	121,069.82	135,374.20	A
FEBRUARY	112,057.54	129,642.72	133,358.14	A
MARCH	106,182.77	116,228.18	135,317.97	A
APRIL	123,418.04	130,548.27	145,178.46	A
MAY	146,340.22	157,988.48	88,723.61	A
JUNE	123,295.17	135,512.70	39.42	A
JULY	120,942.14	135,376.29	0.00	A
AUGUST	116,396.36	122,730.26	0.00	A
SEPTEMBER	117,722.43	127,226.43	177,320.55	A
OCTOBER	121,370.11	129,578.06	157,242.88	A
NOVEMBER	113,870.50	127,002.06	159,595.88	A
DECEMBER	119,417.04	137,851.82	163,552.87	A
TOTALS	**1,431,687.13**	**1,570,755.09**	**1,295,703.98**	
		Current Budget	**1,720,000.00**	
		Projected Amt Over (Under)	**-424,296.02**	



LIQUOR LICENSES

MONTH	2018 Actual	2019 Actual	2020	
JANUARY	3,557.82	0.00	3,717.17	A
FEBRUARY	-1,242.18	200.00	1,287.22	A
MARCH	2,135.75	2,879.01	1,496.45	A
APRIL	19,600.00	14,200.00	0.00	A
MAY	248,925.00	291,950.00	0.00	A
JUNE	237,660.00	201,025.00	0.00	A
JULY	4,811.46	5,000.00	326,750.00	A
AUGUST	2,470.86	2,856.29	164,840.00	A
SEPTEMBER	200.00	5,931.68	2,245.73	A
OCTOBER	7,129.20	2,200.00	2,200.00	A
NOVEMBER	200.00	0.00	300.00	A
DECEMBER	1,374.90	0.00	1,588.47	A
TOTALS	**526,822.81**	**526,241.98**	**504,425.04**	
		Current Budget	**527,000.00**	
		Projected Amt Over (Under)	**-22,574.96**	



SHADED AREA INDICATES MOST RECENT ACTUAL

DATE: 1/12/2021

MEMO: Letter to the Decatur City Council

TO: Honorable Mayor Moore Wolfe and City Council Members,

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Resolution	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: January 12, 2021

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City of Decatur to Provide an Interfund Cash Advance to Certain Funds to Affect a Positive Cash Position as of the Close of Business as of December 31, 2020

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Council Resolution.

BACKGROUND:

Funds of the City must have monies in an amount to affect a positive cash position as of the end of the fiscal year, in accordance with ordinance and state statute.

Certain city funds are in a position due to unforeseen circumstances to not have a positive cash position as of December 31, 2020.

Therefore, it is necessary for the City of Decatur to provide an interfund cash advance to these certain funds, to affect a positive cash position as of December 31, 2020.

State Motor Fuel Tax Fund – Interfund cash advance in the amount of $955,000 is necessary.

City Treasurer will affect interfund cash advances in such amount as is necessary to secure positive cash positions.

Interfund cash advance(s) will be repaid in full in 2021 at such time that the Fund(s) have sufficient monies to repay the interfund cash advance.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

None.

RESOLUTION NO. R2021 –

RESOLUTION AUTHORIZING THE CITY OF DECATUR TO PROVIDE AN INTERFUND CASH ADVANCE TO CERTAIN FUNDS TO AFFECT A POSITIVE CASH POSITION AS OF THE CLOSE OF BUSINESS AS OF DECEMBER 31, 2020

WHEREAS, Funds of the City must have monies in an amount to affect a positive cash position at the close of business as of December 31, 2020 for the purpose of defraying incurred expenditures during the fiscal period; and,

WHEREAS, certain city funds may be in a position due to unforeseen circumstances to not have a positive cash position as of December 31, 2020, it is necessary for the City of Decatur to provide an interfund cash advance to these certain funds.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That an Interfund Cash Advance in the amount of $955,000 to affect a positive cash position at the close of business as of December 31, 2020 to the State Motor Fuel Tax Fund of the City of Decatur, Illinois, be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Treasurer is hereby, authorized and directed to affect said interfund cash advances, as necessary, to affect a positive cash position as of December 31, 2020, to the State Motor Fuel Tax Fund, on behalf of the City of Decatur, Illinois.

Section 3. That the City Treasurer is hereby authorized and directed to repay in full the Interfund Cash Advance amounts transferred herein to the aforementioned City of Decatur Funds at such time that the Funds have sufficient monies to repay the interfund cash advance to the City of Decatur.

PRESENTED and ADOPTED this 19th day of January 2021

____

Julie Moore Wolfe, Mayor

ATTEST:

____

Kimberly Althoff, City Clerk

DATE: 1/12/2021

MEMO: Letter to the Decatur City Council

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Abatement of General Obligation 2020 Series Bond from the 2020 Property Tax Levy

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Ordinance	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: January 12, 2021

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Abatement of General Obligation 2020 Series Bond from the 2020 Property Tax Levy

SUMMARY RECOMMENDATION:

It is recommended the City Council approve the attached ordinance at the January 19, 2021 City Council meeting.

BACKGROUND:

This action was previously informed to the City Council in letter to the City Council dated December 9, 2020.

The City Council adopted Ordinance 2020-166 at the City Council meeting on December 14, 2020 setting the property tax levy for the City of Decatur for assessed value in calendar year 2020 and property tax payable in calendar year 2021.

At the same council meeting, certain Ordinances were adopted by the City Council abating certain general obligation bond debt service payments from the 2020 property tax levy, as other funds are available to timely pay such principal and interest on the bonds due in fiscal year 2021.

It was not possible for the City Council to adopt the Abatement Ordinance for the General Obligation 2020 Series Bond at the December 14, 2020 Council meeting, as the 2020 Series bond debt did not exist until the transaction closing which occurred on December 15, 2020, subsequent to the Council action on the tax levy and abatements at the December 14, 2020 meeting.

Therefore, we now bring before the Council, the ordinance to abate the 2020 Series General Obligation Bond debt service payment from the 2020 property tax levy.

The 2020 Series General Obligation Bond in the amount of $18,050,000 is a refunding transaction of the City issued General Obligation Bond Series 2010B, with issue date on December 7, 2010.

The General Obligation Bond Series 2010B financed dredging of Lake Decatur basins 5&6, dam repairs, secondary water supply, and Olde Towne TIF downtown streetscape. This debt service is abated from the property tax levy with debt service payable from the water fund and the Olde Towne TIF fund.

POTENTIAL OBJECTION:

There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Upon adoption of the ordinance, the City Clerk will file a certified copy with the Macon County Clerk, who shall use such certified ordinance to abate the 2021 debt service payment in the extension of property tax bills to be prepared and issued to property owners in calendar year 2021 with tax payable in calendar year 2021.

ORDINANCE NO. 2021 –

AN ORDINANCE ABATING THE PROPERTY TAX LEVY FOR THE CITY OF DECATUR, ILLINOIS FOR GENERAL OBLIGATION 2020 SERIES BONDS

WHEREAS, by Ordinance No. 2020-85 passed and adopted on May 18, 2020, the City Council of the City of Decatur, Illinois, caused general obligation bonds of the City to be issued and did levy therein certain sums to pay principal and interest on said bonds; and

WHEREAS, funds other than those raised by general taxation have or will become available to timely pay such principal and interest as the same become due in fiscal year commencing January 1, 2021 and ending December 31, 2021.

NOW, THEREFORE, BE IT ORDANIED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the following tax levies for interest on and principal of the indicated bonds for the year commencing January 1, 2021 and ending December 31, 2021, be, and the same are hereby abated as follows:

Ordinance No and Bond Issue	Ordinance Tax Levy	Abatement	Net Tax Levy
2020-85 GO Bond 2020 Series	2,054,050.00	2,054,050.00	0.00

Section 2. That the County Clerk of the County of Macon, Illinois, be, and is hereby authorized and directed to fully abate said levy and to extend the same as so abated for the 2020 assessed value year with property tax payable in 2021.

Section 3. That the City Clerk be, and is hereby authorized and directed to cause a certified copy of this Ordinance to be filed with the County Clerk of the County of Macon, Illinois.

PRESENTED, ADOPTED AND RECORED this 19th day of January 2021.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Kimberly Althoff, City Clerk

DATE: 1/6/2021

MEMO: 2021-07

TO: **Honorable Mayor Julie Moore Wolfe and City Council Members**

FROM: **Scot Wrighton, City Manager**
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Authorizing an Intergovernmental Agreement between the City of Decatur, MS4 Communities and the Macon County Soil and Water Conservation District to assist with meeting the City's NPDES requirements.

SUMMARY RECOMMENDATION:
It is recommended that the City Council approve the attached resolution accepting an intergovernmental agreement between the City of Decatur, MS4 Communities and the Macon County Soil and Water Conservation District to assist the MS4 group with the NPDES requirements.

BACKGROUND:
The City is permitted for stormwater discharge though the National Pollutant Discharge Elimination System (NPDES) by the Illinois Environmental Protection Agency (IEPA). The NPDES permit protects the environment from pollutants by controlling the discharge and quality of the stormwater runoff.

In 2008, the City, Macon County, Forsyth, and Mt. Zion entered into a Memorandum of Understanding (MOU) with the Macon County Soil and Water Conservation District (MCSWCD) to collect the inspection fees, provide education and complete the site inspections for site developers and builders. In 2020, the MCSWCD elected to stop providing construction site inspection services as detailed in the 2008 MOU.

The proposed Intergovernmental Agreement (IGA) is an update to the 2008 MOU removing the site inspection and continuing the other services, which include education and website hosting, both are required to be completed by each community's NDPES permit. Additional benefits include a shared website, reduced staff time, and it provides the opportunity for larger events due to the additional resources of the group. The cost to the City is $1,000 per year which is paid by all those taking part in the Agreement.

PRIOR COUNCIL ACTION:
- **February 2, 2006 –** The Storm Water Ordinance was presented to the City's Planning

Commission who gave the ordinance a favorable recommendation.

- **February 21, 2006 -** Council met in Study Session to discuss a Storm Water Ordinance, which would replace Chapter 38, Soil Erosion.

- **March 6, 2006 -** Council approved Ordinance No. 2006-13, amending City Code Chapter 38, Storm Water Ordinance.

- **November 3, 2008 -** Council approved Resolution No. 2008-184 authorizing a memorandum of understanding between the MS4 group and Macon County Soil and Water Conservation District to assist the community to meet the requirements of the NPDES permits.

- **January 18, 2011** – Council approved Ordinance No. 2011-04, amending City Code Chapter 38, Storm Water Ordinance to add land disturbance permits as required by the phase II requirements of the City's NPDES permit for a stormwater system.

- **April 22, 2014** – Council approved Ordinance No. 2014-14, amending City Code Chapter 38, Storm Water Ordinance to add the stormwater utility.

- **August 3, 2020** – Council approved Ordinance No. 2020-123, amending City Code Chapter 38, Storm Water Ordinance to add language detailing the land disturbance inspection fees.

POTENTIAL OBJECTIONS: None.

INPUT FROM OTHER SOURCES:
Macon County, Forsyth, Mt Zion, and Macon County Soil and Water Conservation District

LEGAL REVIEW: Legal reviewed and approved the IGA on October 25, 2020.

STAFF REFERENCE: Matt Newell, Public Works Director, will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:
Budget Impact: Services provided the MCSWCD will cost each MS4 $1,000 per year. The cost is budgeted in the Storm Sewer Fund.

Staff Impact: Staff time is allocated to manage the City's MS4 requirements.

ATTACHMENTS:

Description	Type
Resolution Authorizing an Intergovernmental Agreement between the	

RESOLUTION NO. ____________

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DECATUR, MS4 COMMUNITIES AND THE MACON COUNTY SOIL AND WATER CONSERVATION DISTRICT TO ASSIST WITH MEETING THE CITY'S NPDES REQUIREMENTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Agreement between the City of Decatur, MS4 Communities and the Macon County Soil and Water Conservation District, whereby they may share services and expenses, presented to the Council, as Exhibit A, herewith be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Intergovernmental Cooperation Agreement on behalf of the City.

PRESENTED and ADOPTED this 19th day of January 2021.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Kim Althoff, City Clerk

Macon County Municipal Separate Storm Sewer System (MS4)

Intergovernmental Agreement

This Intergovernmental Agreement is made and entered into by and between the CITY OF DECATUR, a municipal corporation of the State of Illinois, (hereinafter referred to as "Decatur"), the VILLAGE OF FORSYTH, a municipal corporation of the State of Illinois, (hereinafter referred to as "Forsyth"), the COUNTY OF MACON, a body politic and corporate of the State of Illinois, (hereinafter referred to as "Macon"), the VILLAGE OF MT. ZION, a municipal corporation of the State of Illinois, (hereinafter referred to as "MT. ZION"), with the above collectively referred to as "MS4" (Municipal Separate Storm Sewer System), and the MACON COUNTY SOIL AND WATER CONSERVATION DISTRICT, a body politic and corporate of the State of Illinois (hereinafter referred to as "District").

WHEREAS, landowners and occupiers, natural resource agencies and other governmental agencies all benefit from well planned and implemented measures intended to protect soil, water and other natural resources; and,

WHEREAS, the above-mentioned parties share a common objective of assisting the general public as well as other local, state, and federal units of government in the understanding, development and wise use of natural resources in the respective MS4 member agency' jurisdictions in Macon County, Illinois; and

WHEREAS, soil, water and other natural resources must be protected from degradation and depletion that often results from land-disturbing development activities when runoff and erosion are not properly controlled; and,

WHEREAS, such adverse effects on these natural resources can be detrimental to the health, safety and general welfare of the public.

NOW, THEREFORE, the parties to the Intergovernmental Agreement mutually agree to exercise, in a coordinated manner, their respective authorities to carry out educational programs to serve the public interest in natural resource conservation, establish a framework to increase cooperation and coordination between the parties and to avoid duplications of effort within the municipalities.

I. AUTHORITY

The parties hereby represent that each has the right and authority to enter into this Intergovernmental Agreement pursuant to provisions of the Illinois Constitution, Illinois Statues and their respective ordinances and resolutions.

II. RIGHTS AND OBLIGATIONS

The parties hereby agree to the following:

A. That each MS4 member agency retains the right of final decision on lands the MS4 member agency owns or exercises control over in regards to the use and management of soil, water, and other natural resources, as well as any issues, opinions, findings, or actions resulting from this Agreement, including enforcement of all ordinances and regulations regarding soil erosion and sediment control.

B. To comply with the nondiscrimination provisions as contained in Titles VI and VII of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987 (Public Law 100-259) and other nondiscrimination statues, namely Sections 504 of the Rehabilitations Act of 1973, Title IX of the Education Amendments of 1972 the Age Discrimination Act of 1975, and in accordance with regulations of the Secretary of Agriculture (7 CFR- 15, Subpart B) which provide that no person in the United States shall, on the grounds of race, color, national origin, age, sex, religion, marital status or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, receiving Federal financial assistance from the Department of Agriculture or any agency thereof.

C. That except as provided herein or mutually agreed upon, no charges or fees for labor, equipment, wages, or materials will be billed by or to any other party specifically included in this Agreement.

D. This Intergovernmental Agreement shall become effective on the date of the last signature affixed hereto. The Agreement may be modified at any time by mutual written consent of the parties hereto. Any party may terminate the Agreement, by sending thirty (30) days written notice by first class mail to the other parties. In the event of a termination by any MS4 member agency, the Agreement shall continue in full force and effect with the remaining parties. Following the issuance and receipt of a request for amendment or a notice of termination, a meeting of the officially designated representative of all parties will be called.

E. That no party to this Agreement shall assign this Agreement, nor any interest arising herein, to any other party without the prior written consent of all parties involved.

F. That nothing herein contained is intended or should be construed as in any manner creating or establishing a relationship of copartners between the parties, or as constituting the District (including its officers, employees and agents) the agent, representative, or employee of each MS4 member agency for any purpose or any manner, whatsoever. Likewise, nothing contained herein is intended or should be construed as constituting any of the MS4 member agency (including its officers, employees, and agents) as an agent representative, or employee of the

District or any other MS4 member agency and each MS4 member agency shall remain independent parties with respect to all services performed under this Agreement.

G. That the provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phase of the Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portion of this Agreement. However, upon the occurrence of such event, any party may terminate this Agreement forthwith upon the delivery of written notices of termination to the other parties, as provided in paragraph D above.

H. That it is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

I. That this Agreement, will be reviewed at least annually by a meeting of the parties hereto. Any problems with or suggested modification to this Agreement will be brought to the attention of the appropriate responsible official for solving through existing policy and procedure of the specific parties to this Agreement.

J. Each of the parties acknowledges the working nature of this Agreement. Each party agrees to cooperate and consult with the other parties in an effort to speedily and amicably resolve any unforeseen difficulties or problems not covered by this Agreement.

K. Each party, as mutually agreed upon, will provide or arrange for such additional services, facilities, equipment, materials, and arrangements as may be required to achieve common objectives outlined in this Agreement.

III. DUTIES OF MS4 MEMBER AGENCIES:

A. Abide by all applicable provisions of federal, state, and local legislation dealing with items contained in this Agreement.

B. Each MS4 member agency will pay the District $1,000 per calendar year for the cost of educational items. This will be due on January 1 of each year.

C. Each MS4 member agency is responsible for making and collecting their own storm water fees.

IV. DUTIES OF THE DISTRICT:

A. Abide by all applicable provisions of federal, state and local legislation dealing with items contained in this Agreement.

B. The District agrees to perform the educational portion of the IEPA General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (General NPDES Permit No. ILR40) for the Macon County MS4.

C. The responsibilities of the District are to:

   a. Maintain and update the MS4 website
   b. Provide a minimum of two (2) educational programs within the MS4 year (April 1 – March 31) to the construction industry, including general contractors, engineers, landscape architects and developers.
   c. Work in coordination with Champaign County MS4 group for the annual education seminars. The Macon County MS4 group will host a seminar for IEPA Reporting Periods ending in odd numbered years and the Champaign County MS4 will host a seminar for IEPA Reporting Periods ending in the even numbered of years.

   d. Distribute MS4 educational pamphlets at community organizations, neighborhood associations and schools to get the message out about storm water and water quality issues.

D. The District shall pay for the website host fees, maintenance fees, and all educational event-planning items that pertain with the MS4. These include but are not limited to, speakers, caterers, venues, and other event items.

V. EXPIRATION

This agreement between the above parties shall be in full force and effect until July 30, 2024, with an option to review services of the of the District every two (2) years or by written notice to all other participants expressing the desire to terminate their participation in this agreement thirty (30) days prior to the expected date of termination.

VI. VALIDITY

This Agreement may be executed in counterparts, with each counterpart when taken together with all other counterparts having the same effect as if the signatures were on the same instrument.

The forgoing Agreement has been adopted by resolution of each of the parties thereto, duly recorded in the official proceeding of each, and as attested by the signatures affixed below.

MACON COUNTY:	ATTEST:
_______________	_______________
Kevin Greenfield, Chairman of Macon County Board	Josh Tanner Date Macon County Clerk
CITY OF DECATUR	ATTEST:
_______________	_______________
Julie Moore Wolf, Mayor	Kim Althoff, Date City Clerk
VILLAGE OF MT. ZION	ATTEST:
_______________	DReynolds 1/5/2021
Luke Williams, Mayor	Dawn Reynolds, Date Village Clerk
VILLAGE OF FORSYTH	ATTEST:
Marilyn Johnson	Cheryl Marty
Marilyn Johnson, Mayor	Cheryl Marty, Date Village Clerk 12-7-2020

MACON COUNTY SOIL AND WATER CONSERVATION DISTRICT

_______________	Angela Daily 1/6/21
David Carr Chairman of Board of Directors	Angela Daily, Date Watershed Specialist

DATE: 1/8/2021

MEMO: 2021-02

TO: Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing a Two Year Agreement with the Macon County Soil and Water Conservation District for Lake Decatur Watershed Conservation Services.

SUMMARY RECOMMENDATION:
Council adopt the attached resolution authorizing a two year agreement with the Macon County Soil and Water Conservation District (District) for Lake Decatur Watershed Conservation Services at a cost not to exceed $423,000.

BACKGROUND:
Since 1988 the City has funded watershed conservation services with the District. The agreements are cost reimbursable arrangements with monthly invoicing. The agreements are usually for two years. Early last year when work on the Lake Decatur Watershed Management Plan began, it was not yet determined what the precise level of participation would be with the District. Therefore a one year agreement was negotiated in 2020 with the District at a cost not to exceed $154,508. This agreement expired on December 31, 2020.

Since the Watershed Management Plan is progressing on schedule, and the level of participation by the District has been established, a two year agreement is recommended with the District to perform these services:

<u>In 2021</u>

- Provide technical assistance, research, review, recommendations and public support for watershed management related topics and issues including Lake Decatur Watershed Management Plan implementation.
- Plan and present at least 12 watershed conservation public education programs.
- Plan, allocate and implement watershed conservation cost share projects in the amount of $30,000. This amount was $25,000 in 2020. This funding enables the District to accomplish more projects that may not eligible for the state and federal funds that the District obtains annually.

- Employ a full time Lake Decatur Watershed Specialist, full time Lake Decatur Watershed Technician and 1/3 of the time for an Administrative Coordinator or equivalent including personnel benefits, support services and overhead costs not to exceed $176,000. This amount was $129,508 in 2020. This 35.9% increase is necessary so that the District can competitively increase their staff compensation packages to employ higher quality staff and reduce turnover, which has been an ongoing issue. It is also the primary reason why the proposed agreement is higher in cost than last year's.
- Total cost not to exceed $206,000.

<u>In 2022</u>

- Provide technical assistance, research, review, recommendations and public support for watershed management related topics and issues including Lake Decatur Watershed Management Plan implementation.
- Plan and present at least 12 watershed conservation public education programs.
- Plan, allocate and implement watershed conservation cost share projects in the amount of $35,000.
- Employ a full time Lake Decatur Watershed Specialist, full time Lake Decatur Watershed Technician and 1/3 of the time for an Administrative Coordinator or equivalent including personnel benefits, support services and overhead costs not to exceed $182,000. This includes a 3.4% cost of living increase.
- Total cost not to exceed $217,000.

These agreements have been extremely successful and enhance other available conservation funding. For example, last year the District was approved for and/or awarded $348,550 in state and federal grants to plan, promote and construct best management practice (BMP) water quality improvements in the Lake Decatur watershed.

The District continues to work closely with the City and Northwater Resources on the Lake Decatur Watershed Management Plan. The structure of the proposed agreement is such that if the City's watershed focus changes over time as the watershed management plan progresses, the City and the District can negotiate such changes to the agreement. Any negotiated changes, including the possibility of additional compensation to the District, would require approval by the City Council and District Board in order to take effect.

PRIOR COUNCIL ACTION:
Similar agreements have been approved by the City Council since 1988. The most recent agreement was a one year agreement approved on January 27, 2020.

POTENTIAL OBJECTIONS: None foreseen.

INPUT FROM OTHER SOURCES:
LEGAL REVIEW: The agreement was approved by the Legal Department on October 28, 2020.

STAFF REFERENCE: Matt Newell, Public Works Director, 424-2747. Keith Alexander, Water Production Manager, 424-2863. Matt will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:
This expenditure is included annually in the Lake Services operating budget. Staff time is allocated to manage the agreement.

COPY:
David Carr, MCSWCD Board Chair
Angela Daily, MCSWCD Watershed Specialist/Administrative Coordinator

ATTACHMENTS:

Description	Type
Resolution Authorizing a Two Year Agreement with the Macon County Soil and Water Conservation District for Lake Decatur Watershed Conservation Services	Resolution Letter

RESOLUTION NO. _______

RESOLUTION AUTHORIZING A TWO YEAR AGREEMENT WITH THE MACON COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR LAKE DECATUR WATERSHED CONSERVATION SERVICES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith as Exhibit A and made part hereof, between the Macon County Soil and Water Conservation District and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and the Macon County Soil and Water Conservation District for a cost not to exceed $423,000.00.

PRESENTED AND ADOPTED this 19th day of January 2021.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Kim Althoff, City Clerk

Exhibit A

AGREEMENT

WHEREAS, the City of Decatur, Illinois (City) desires to cooperate with the Macon County Soil and Water Conservation District (District), to encourage, promote and establish good soil and water conservation practices in the Lake Decatur Watershed area in order to keep the soil on the land and reduce fertilizer, herbicide and pesticide runoff into Lake Decatur.

NOW, THEREFORE, IT IS AGREED by and between the District and the City as follows:

The term of this Agreement is for twenty-four (24) months, commencing January 1, 2021 and ending December 31, 2022.

1. If the City desires to continue these conservation efforts beyond the time period of this Agreement, the City and District will develop a proposed work program. The District will then submit a budget for this work program to the City for initial review no later than August 31st of the year preceding the termination of this Agreement.

2. The District will, when requests are submitted in a timely manner, provide to the City technical assistance, research, review, recommendations and public support for Lake Decatur watershed activities, including but not limited to watershed management planning and plans, nonpoint source pollution control, Heart of the Sangamon Ecosystem Partnership, public and private grants, City owned agricultural land, dredged sediment reuse, and other City requests. The City recognizes that some of these services may require additional District Board approval.

3. The District will plan and present at least twelve soil and water conservation public education programs, including urban erosion control and storm water management concerns, per calendar year. The programs will be directed at both urban and rural landowners in the Lake Decatur Watershed and will relate to the reduction of non point source pollution into Lake Decatur.

4. The District will plan, allocate and implement up to $30,000 in 2021 and up to $35,000 in 2022 during the term of this Agreement for Lake Decatur watershed conservation cost share projects, as determined by the cost share docket approved annually by the District Board and the City.

5. The City will pay to the District up to $206,000 in 2021 and up to $217,000 in 2022 during the duration of this Agreement for the employment of a full time Lake Decatur Watershed Specialist, a full time Lake Decatur Watershed Technician, one third of the time for an Administrative Coordinator or approved equivalent, conservation education programs, conservation cost share projects, grant submittals and administration, and technical assistance.

6. The District shall prepare and submit to the City each month a detailed invoice and activities report of the District's expenditures to perform the terms of this Agreement for the previous month. The invoice and report will be submitted to the City no later than 15 business days

after the first day of each month. Upon approval of each invoice by the City, prompt payment will be made to the District. An annual report including a financial and activities summary will be submitted to the City no later than 20 business days after the end of each calendar year.

7. The District shall permit the City to examine its books and records upon reasonable notice and during customary business hours.

8. All documents and records in the possession of the District, sub-consultants, sub-contractors and any other person employed by the District, sub-consultants, or sub-contractors to perform a governmental function on the City of Decatur's behalf and directly related to the governmental function are subject to the Illinois Freedom of Information Act. The District shall agree to cooperate fully with the City to ensure the City's compliance with the Freedom of Information Act and agrees to hold the City harmless and indemnify it for any failure to so comply.

9. This Agreement may be modified by written consent of both parties based on Lake Decatur Watershed Management Plan progress. This may include but is not limited to the award of grants or increased workload required for the Lake Decatur Watershed Management Plan.

10. The District shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by District in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the District or its subcontractors.

    The City shall indemnify and save harmless the District, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the District and including reasonable attorney's fees incurred by the District or required in any way to be paid by the District, in defense thereof, and shall indemnify and save harmless the District from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

11. This Agreement may be terminated without cause by either party subject to a 15 business day U.S. mail postage prepaid written notice and the right of the party being terminated to meet and discuss the termination with the other party before the termination takes place.

District contact is:
Board Chair
Macon Co. Soil & Water Conservation District
3342 N. President Howard Brown Blvd.
Decatur IL 62521

City contact is:
City Manager
City of Decatur
1 Gary K. Anderson Plaza
Decatur IL 62523

12. This Agreement supersedes and replaces all earlier agreements between the parties hereto.

DATED this 6th day of January, 2021.

MACON COUNTY SOIL AND WATER CONSERVATION DISTRICT

By____________________________
David Carr, Board Chair

THE CITY OF DECATUR, ILLINOIS

By____________________________
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

DATE: 1/13/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Jon, Kindseth, Deputy City Manager

SUBJECT: Resolution Repealing Resolution R2020-183 and Authorizing Execution of an Agreement for Management and Operation of City of Decatur Public Transit Services with MV Transportation, Inc.

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Final Agreement	Backup Material

OFFICE OF CITY MANAGER, TRANSIT DIVISION

January 19, 2021

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager
John Williams, Mass Transit Administrator

SUBJECT: Resolution Repealing R2020-183 and Authorizing Execution of an Agreement for Management and Operation of City of Decatur Public Transit Services with MV Transportation

RECOMMENDATION: Staff recommends that this item be approved as presented.

BACKGROUND: This item was discussed and ultimately the City Council approved entering into an agreement with MV for a turn-key solution on December 21, 2020. The City issued a notice to proceed to MV, while the final executable agreement was pulled together for signatures. The agreement the City Council authorized was never executed by MV. Due to a recent labor issue, between local ATU and MV, they are requesting a modification to the force majeure section of the agreement. Our legal staff has reviewed and modified their initial proposed language, and finds this modification acceptable for the City. This agreement will be retroactive to 1/1/2021, as MV as continued to provide service without interruption.

POTENTIAL OBJECTIONS: Staff is not aware of objections, though there are more than 70 current DPTS employees impacted by this recommendation.

STAFF REFERENCE: Should the City Council have any questions, they may contact Jon Kindseth at 450-2323 or jkindseth@decaturil.gov; John Williams at 424-3552 or jwilliams@decaturil.gov

BUDGET/TIME IMPLICATIONS: The minor language modifications do not likely have any direct financial impact on the City budget, versus previously authorized transit agreement.

Attachments: Proposed Agreement (minor edits from approved agreement highlighted)

RESOLUTION NO. R___ ____

RESOLUTION REPEALING RESOLUTION R2020-183 AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR MANAGEMENT AND OPERATION OF CITY OF DECATUR PUBLIC TRANSIT SERVICES WITH MV TRANSPORTATION, INC

WHEREAS, the CITY OF DECATUR, ILLINOIS, an Illinois municipal corporation and body politic ("City") is a unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and,

WHEREAS, the City desires a turn-key management and operation solution for mass transit operations; and,

WHEREAS, the City finds that this agreement MV Transportation, INC., provides for this goal, as well as provides flexibility of service options for the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Decatur as follows:

Section 1. That Resolution R2020-183 authorizing this same action is hereby repealed.

Section 2. The agreement for management and operation of Decatur Public Transit Services with MV Transportation, Inc. as attached, and the same is hereby, received, placed on file, and approved.

Section 3. That the Mayor and City Clerk, or their designee be, and they are hereby, authorized and directed to execute the Management and Operation Agreement between the City of Decatur, Illinois and MV Transportation, Inc.

PRESENTED AND ADOPTED this 19st day of January 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

AGREEMENT FOR MANAGEMENT AND OPERATION OF CITY OF DECATUR, ILLINOIS PUBLIC TRANSIT SERVICES

THIS AGREEMENT made and entered into this ____day of, _______ 2021, retroactive to 1/1/2021, by and between the CITY OF DECATUR, a municipal corporation, hereinafter referred to as "CITY," and MV Public Transportation, Inc., a California corporation , hereinafter referred to as "CONTRACTOR", for management and operation of the City of Decatur Public Transit Systems' (DPTS) fixed-route, and paratransit systems,

WITNESSETH:

WHEREAS, CITY and CONTRACTOR desire to contract for the performance by CONTRACTOR of the transit system work and services described in the Request for Proposals for Management and Operation of City of Decatur Public Transit System (DPTS) RFP No. 2020-01 ("RFP"), and

WHEREAS, CONTRACTOR has responded to CITY'S Request for Proposals ("RFP") with its proposal, including related attachments, accepted by the CITY, to perform the services in the manner and form set forth in the RFP, and CONTRACTOR'S PROPOSAL and the CITY has accepted CONTRACTOR'S PROPOSAL, and

WHEREAS, CITY desires to have the services performed, and CONTRACTOR agrees to perform the services, in accordance with CITY'S RFP and the CONTRACTOR'S PROPOSAL, and

WHEREAS, The services to be performed under this Agreement shall be as described in CITY'S RFP and all included attachments, and CONTRACTOR'S PROPOSAL, hereinafter referred to as "Transit Services."

NOW, THEREFORE, in consideration of the premises and of the services to be performed by CONTRACTOR, and of the compensation to be paid therefore by CITY, it is **HEREBY MUTUALLY AGREED** as follows:

A. Order of Precedence: This Agreement incorporates, by reference, the below documents in their entirety. In addition, in the event of inconsistency or ambiguity in the Agreement, the following order of precedence shall apply:

a. This Agreement and
b. CITY DPTS' RFP No 2020-01, including Exhibits and Addendum
c. CONTRACTOR'S COST PROPOSAL (attached hereto and incorporated by reference.)
d. CONTRACTOR'S written RFP submittals

B. Term of Agreement: The Agreement shall be for a period of five and a half (5 ½) years with the option to extend annually thereafter by written mutual consent, not to exceed two (2) additional one (1) year periods. Contract Year 1 will begin January 1, 2021 through June 30, 2022. Contract Year 2 will be July 1, 2022 through June 30, 2023. Contract Year 3 will be July 1, 2023 through June 30, 2024. Contract Year 4 will be July 1, 2024 through June 30, 2025. Contract Year

5 will be July 1, 2025 through June 30, 2026 unless extended by written mutual consent.

Upon completion of the original term of this agreement, the parties may extend the term of this agreement, upon mutual written agreement, up to a maximum of two (2) years. The parties shall agree to such extensions at least thirty (30) days prior to the termination date of this Agreement, including any new economic terms.

C. CONTRACTOR'S Responsibilities: CONTRACTOR agrees that for the term of this Agreement it will be responsible for the following in the operation of CITY transit services:

1) Key Personnel/Management: During the term of this Agreement, CONTRACTOR shall provide sufficient executive and administrative personnel specializing in transportation services as shall be necessary and required to perform its duties and obligations under the terms hereof. The CONTRACTOR shall provide general and specific management of day-to-day operations for the CITY (DPTS) fixed-route and paratransit services. The CONTRACTOR shall oversee the operation of the services using a full-time, on-site transit general manager. The CONTRACTOR shall provide appropriate management coverage at all times. There shall be no periods when managers are all assigned to non-DPTS work (e.g., for corporate level meetings, responding to other non-DPTS problems, etc.).

2) Day-to-Day Operation: CONTRACTOR management and/or supervisory personnel shall be available to provide adequate supervision of the day-to-day operation of transit services, including dispatching, field supervision, and complaint management Monday through Saturday during designated hours of operation.

3) Americans with Disabilities Act (ADA) Compliance: CONTRACTOR shall be responsible for administration of the Americans with Disabilities Act (ADA) Program and all required training as it relates to services provided under this Agreement. Such responsibilities shall include the eligibility certification and application process, including distribution of applications; receiving completed eligibility applications; reviewing completed applications; rendering an initial determination of eligibility, and referring the applicant to another source such as a physician or transit or City official for further review if applicable.

4) Operating Facilities: CONTRACTOR shall locate its administration/operations and dispatching office at the City of Decatur Public Transit Administration building at 555 E. Wood Street, and the Senator Severns Transit Center at 353 E. William Street (CITY DPTS facilities), unless otherwise approved by City of Decatur. Both facilities shall be maintained by the CONTRACTOR and shall be maintained to project a professional appearance at all times. CONTRACTOR shall be solely responsible for physical damage to CITY DPTS facilities proximately caused by the negligence of CONTRACTOR or its employees or agents. Contractor will not be responsible for any environmental liabilities, including any releases of hazardous substances, existing at the CITY DPTS facilities prior to CONTRACTOR's use of the facilities, or caused by any other party other than CONTRACTOR.

5) Personnel: CONTRACTOR shall employ and supervise all personnel, including drivers, dispatchers, managers, customer service representatives and other personnel needed to operate and maintain the service provided by CONTRACTOR under this Agreement. Qualified

supervisory personnel shall be available during all hours of operation.

No employee or designee of the CONTRACTOR shall continue to be so employed on any work under these specifications that is found to continue to demonstrate Conduct Unbecoming of Personnel. CONTRACTOR shall be responsible for hiring and discharging personnel employed by the CONTRACTOR to perform its obligations hereunder. However, CITY shall have the right to request CONTRACTOR to remove from service any employee who, in CITY'S sole discretion, has been found to violate CONTRACTOR'S Code of Conduct more than once in a 6-month period; provided that CITY shall make such request in writing, state the reasons therefore, and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations.

6) Conduct Unbecoming of Personnel**:** The CONTRACTOR is required to develop a Code of Conduct and train all of its employees regarding its requirements on an annual basis which shall include EEO and ethics. In addition, all of CONTRACTOR's employees and agents including subcontracted employees and agents shall avoid conduct unbecoming an employee, as defined below. CITY may, at its sole discretion, request the removal or requalification of any contracted employee or agent from service or performance of work on this Contract or CITY property found to have committed violations as outlined below, and/or for engaging in conduct unbecoming an employee as defined below.

Removal or disciplinary actions by CONTRACTOR in response to the request, shall be at no cost to the CITY.

Examples of conduct unbecoming an employee include, but are not limited to:

a) Use of language that is obscene, risqué or religiously, ethnically or sexually demeaning, or making light of physical or mental disability, regardless of whether it is directed at a customer.
b) Belligerent or malicious behavior.
c) Willful refusal or failure to assist customers.
d) Violation of applicable safety rules that causes injury to a person, damage to property, or release of a hazardous substance.
e) Littering in rolling stock or station areas.
f) Smoking, reading, listening to radio or other audio devices or watching or listening to TV while operating an DPTS vehicle or equipment.
g) Conduct demeaning to CITY, DPTS or the CONTRACTOR, including demeaning oral or written remarks made to the public and/or Customers.
h) Conduct that constitutes oppression, fraud, malice, negligence or recklessness, as defined herein.
i) Any violation of CITY DPTS' or CONTRACTOR'S Personal Electronic Device policies, including devices such as Google and Apple watches that create the potential for distraction while driving.

Reasons for which the CITY may request that an employee or subcontractor be removed include, but are not limited to:

- Failure to meet or maintain minimum standards established for the employee's or subcontractor's assigned duties.
- Failure to pass a drug or alcohol screen conducted in accordance with FTA drug and alcohol testing requirements.
- Actions or performance which is illegal, unsafe or not in keeping with reasonable expectations for the employee's or subcontractor's assigned position or duties.

- Poor customer service as demonstrated by three or more validated complaints within a twelve-month rolling period.

7) Customer Service: CONTRACTOR's staff shall provide information and be sufficiently familiar with CITY DPTS services to answer questions. Sufficient staff shall be trained in all types of fare media sales to ensure expedited customer service. A minimum of one person must be available in the office to provide information during all hours of regular transit operation. If bus service is modified by CITY DPTS to begin earlier or to end later than currently scheduled, then the time period when customer service is available shall be expanded to correspond with current operating service hours.

8) Pass Sales: During the time periods that CONTRACTOR's customer service counter at DPTS is open, CONTRACTOR shall be required to sell transit passes, tickets and other fare media as directed by the City. CONTRACTOR shall prepare and provide City with a report of sales and deposits monthly, no later than the 10th working day of each month. CONTRACTOR shall deposit revenues collected Monday through Friday as directed by CITY. CONTRACTOR shall reimburse CITY for funds lost or for the value of fare media lost by CONTRACTOR. CITY, at its sole discretion, may conduct audits of CONTRACTOR'S books and records at any time. CONTRACTOR shall prepare daily, and end-of-day, reconciliation of transactions and deposits. CONTRACTOR shall submit copies of all deposit records, sales logs, summary of total sales and documentation that sales reconcile with month-end inventory of all fare media. All fare accounting and cash handling procedures proposed by CONTRACTOR shall be subject to CITY approval before implementation.

9) Customer Complaints: CONTRACTOR shall respond to and address customer complaints, within a timely manner.

10) Telephones: CITY will provide an operational telephone system. CONTRACTOR shall provide dispatch and/or reservationist personnel necessary to effectively respond to incoming calls at a quality and level consistent with customer demand, and in strict accordance with the operating days and hours set forth in the current bus schedule or any revisions thereto. Scheduled and unscheduled absences should also be considered to ensure adequate staffing levels even when employees are on leave or call in sick.

11) Uniforms: CONTRACTOR shall ensure that all employees are professional in their dress and appearance. Employees shall be in uniform acceptable to CITY.

12) Training Program: Appropriate, effective and ongoing training for CONTRACTOR employees and subcontractors is of critical importance. The CONTRACTOR must develop a detailed Training Program that complies with the requirements set forth herein. This plan must be approved by CITY prior to start-up and must be updated (subject to CITY approval) on an annual basis.

The CONTRACTOR, in accordance with DPTS policies and procedures and APTA standards, best practices and Federal and State regulations and standards, shall develop and implement an ongoing comprehensive training and certification plan (Training Plan) for employees who are providing Services including, but not limited to, all craft and management employees.

Training shall include those elements required for the performance of duties in addition to specific areas of training for DPTS operations, including disabled passengers and passengers needing assistance and system safety and security training for new hires. Training courses shall include provisions for refresher training.

a) The Training Plan shall include a requirement that all training is provided by qualified individuals to provide such training and documented in a manner that is available for CITY DPTS inspection at any time (this includes in-service training). Training should encompass management, frontline and non-frontline employees, refresher training, new hire training, and system safety training. Customer Service training is to include dealing with difficult passengers, and ADA training. Information developed for each course should include a course description, category of personnel required to attend, objectives, curriculum, frequency of training, proficiency required to obtain certification or qualification, and methods for addressing failures or retraining.

b) All employees shall be trained to the extent necessary to be fully qualified and competent to perform their duties. Those who are identified as being deficient in knowledge or skills shall be required to promptly attend and pass courses of instruction specific to their craft or service area.

c) The CONTRACTOR shall require that all employees who perform safety-related inspections and tests of equipment are trained, tested and certified in accordance with regulatory requirements and current APTA standards and guidelines.

d) The CONTRACTOR shall also provide CITY DPTS with a quarterly training report.

e) The CONTRACTOR is responsible for formulating and coordinating all training activities.

13) Driver Safety Program: CONTRACTOR shall implement a continuing driver safety program that shall include defensive-driving course work, specialized assistance to elderly and disabled passengers and daily vehicle maintenance checks. Driver Safety Program shall be included as part of the Training Plan.

14) Driver Sensitivity Training Program: CONTRACTOR shall implement a continuing driver sensitivity training program focusing on the importance of passenger relations and to ensure drivers respond appropriately to all customers, especially elderly and disabled passengers.

15) ADA Training (Initial and Refresher): The CONTRACTOR shall provide initial and annual refresher ADA training to all personnel providing service to the public. All service providers shall be included whether they perform such service on a regular, intermittent, or infrequent basis. At a minimum, such training shall include:

Initial Training: Four (4) full hours of classroom ADA sensitivity training. This training shall include:

a) Lecture on the ADA law with hands-on employee participation

b) Instructional media (e.g. slides, video, etc.) as may be successfully integrated into the instructional process.
c) Three (3) full hours of classroom ADA operational training. This training shall include a discussion of various disabilities that present transportation issues, scenarios regarding service to passengers with disabilities, and the practical remediation of access problems presented in those scenarios, and equipment and other resources available to make public transit a viable transportation alternative to passengers with disabilities. Included within this training shall be a discussion of:
    a. Operator responsibilities.
    b. Equipment and devices currently in use.
    c. Proper use and securement of such equipment and devices.
    d. Other matters as the CONTRACTOR deems appropriate. Field time on the bus with instructors to evaluate operator expertise in boarding, securement, and de-boarding of mobility-aid devices and the operator's familiarity with other equipment and devices then in use. Several types of mobility-aid devices shall be used to conduct the hands-on training.
d) For use in hands-on training and hands-on evaluation, the CONTRACTOR shall provide a manual wheelchair.

Annual Refresher Training: ADA sensitivity training each year. This training shall include:
a) A review of ADA complaints filed by passengers with disabilities during the preceding year by category.
b) A review of passengers with disabilities requiring special service needs.
c) ADA operational training, including a discussion of scenarios regarding service to passengers with disabilities and the practical remediation of access problems presented in those scenarios, and equipment and other resources available to make public transit a viable transportation alternative for passengers with disabilities.
d) Updates on changes to ADA law and related mandates as appropriate.
e) Included within this training shall be a discussion of:
    a. Operator responsibilities.
    b. Boarding and securement equipment and devices currently in use.
    c. Proper use of such equipment and devices.
    d. Other matters as the CONTRACTOR deems appropriate.
f) A minimum of one (1) hands-on check to evaluate operator expertise in boarding, securement, and de-boarding of mobility-aid devices and the operators' familiarity with other equipment and devices then in use. Several types of mobility-aid devices shall be used to conduct the hands-on training.

For use in hands-on training and hands on evaluation, the CONTRACTOR shall provide a manual wheelchair.

Additional Training: In addition to the above-noted training requirements, Operators will be required to have additional extensive training outlining to include but not limited to; Personal Care Assistance and Companions, Transfers, Fare, Mobility Devices, Service Animals, Reasonable Modification, Prohibited Activities, and ADA Emergency Communication.

16) <u>Daily Logs:</u> Drivers shall maintain appropriate documentation to show number of passengers and mileage for fixed route and paratransit. Dispatcher shall maintain appropriate

documentation to show point of origin/destination, time of call for immediate service requests, time of pickup/drop off for each completed trip, no-shows and cancellations, subscription service requests, customer service forms and trip refusal log for Paratransit services. Trip/farebox reconciliation documentation shall be maintained for both fixed and paratransit. Driver information i.e. service hours, bid hours shall be submitted to the City monthly in the format of a Daily Service Log, which will be submitted with the payment invoice for the previous month's service. This invoice and the Daily Service Logs shall be submitted to the City no later than the tenth working day of the month. CONTRACTOR shall maintain records for the duration of the Agreement. CONTRACTOR shall ensure that vehicle service hours shall be directly traceable by operator trip sheets that will be provided to the CITY upon request.

17) Compliance with Federal, State and Local Requirements: CONTRACTOR shall comply with all applicable Federal, State, and Local requirements, including but not limited to drug and alcohol testing and reporting requirements and ADA mandates. CONTRACTOR shall make available to the CITY a copy of its Drug and Alcohol Testing Policies and Procedures. Certifications made by the CONTRACTOR as part of their RFP response are incorporated into this Agreement and in effect for the duration of the Agreement.

In as much as the services herein described are to be purchased with Federal assistance authorized by the Department of Transportation and Federal Transit Administration (FTA) laws and regulations codified at 49 USC §§ 5301 et seq.; or Title 23, United States Code (Highways); or the Transportation Equity Act for the 21st Century, Pub. L. 105-178, June 9, 1998, 23 USC § 101 note, as amended by the TEA-21 Restoration Act, Pub. L., 105-206, July 22,1998,23 USC § 101 note, (TEA-21), Moving Ahead for Progress in the 21st Century Act (MAP 21), Pub. L. 112-141, July 6, 2012, and other further amendments thereto, Fixing America's Surface Transportation (FAST) Act, Public Law No: 114-94 , as may be amended, or other Federal enabling laws administered by FTA and guidance thereto, including without limitation FTA Circular 4220.1F and amendments thereto, the CONTRACTOR will be required to comply with all terms and conditions prescribed for third party contracts in a grant contract between the United States Department of Transportation and CITY DPTS, and to flow all applicable federal provisions down to Subcontractors at every tier.

Specific guidelines shall be those prescribed by "Federal Transit Administration Master Agreement" 49 C.F.R., Part 18, Federal Transit Administration (FTA) Circular 4220.1F, "Third-party Contracting Requirements" and OMB Circular A-1 02 "Uniform Requirements for Grants and Cooperative Agreements with State and Local Governments".

18) Holidays: No transit services shall be provided on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day or any other holiday authorized by the City.

19) Charter Service: CONTRACTOR shall not operate charter service using CITY vehicles without prior written consent from CITY. If charter service is allowed, then it shall be provided in accordance with FTA regulations.

20) Ticket Distribution: CONTRACTOR shall distribute tickets to appropriate outlets and sell tickets, as agreed upon by CITY. CONTRACTOR shall collect, record, and return all tickets and

money received as fares. Ticket data shall be provided monthly.

21) Fare Collection: CONTRACTOR shall perform fare reconciliation and accounting daily, and all fare revenue shall be taken to a banking institution or CITY'S Finance Department daily, or as directed by the CITY. Fare revenue shall include cash fares, tickets and pass sales, and any other revenue collected by CONTRACTOR. Daily fare revenue deposits shall be accompanied by appropriate reconciliation documentation satisfactory to the CITY. CONTRACTOR shall collect data for specific analysis as may be requested by the CITY.

CONTRACTOR may be held accountable for any variance or discrepancies between the farebox revenues reported and the bank deposited revenue. Deposits greater than amounts reported will be deemed correct. However, deposits less than amounts reported will be considered a shortage for which CONTRACTOR may be held accountable. Shortages shall be deducted from CONTRACTOR's monthly invoice.

22) Internal Financial Controls: CONTRACTOR shall maintain sound internal controls over all tickets and monies collected through ticket sales and farebox collections in cooperation with and subject to periodic audits by the CITY'S Finance Department.

23) Invoicing and Billing: CONTRACTOR shall submit detailed monthly invoices and/or billings to the CITY or service pursuant to the Agreement. CONTRACTOR shall invoice CITY monthly for all charges due to CONTRACTOR pursuant to this Agreement and no later than the 10^{th} of the month after the service for the prior month has been provided. All monthly and hourly rates billed to the system will be included in the CITY'S invoice. CONTRACTOR's monthly invoices shall be submitted with a Monthly Report with sufficient operating detail to allow the CITY to verify all charges.

24) Marketing and Public Relations: CONTRACTOR shall provide technical assistance, assist in marketing and promotional activities, distribute promotional materials in vehicles by drivers, and perform liaison services as requested by the CITY. Advertising or posting of any written materials on the interior and exterior of Revenue and Non–Revenue Vehicles by CONTRACTOR is prohibited.

CONTRACTOR shall cooperate in the CITY'S marketing and advertising (such as through the installation and removal of all interior rider alerts, newsletters, bus scheduling information, and bus on display at events as schedule allows) at no additional expense to the CITY. CONTRACTOR may not use CITY name or logo without CITY'S prior written consent.

CITY will provide all printed bus media. CONTRACTOR shall be responsible for ensuring proper care, protection, handling, and maintenance of CITY'S Bus Media, and other printed schedule materials, and for ensuring that there is an adequate supply of media onboard each Revenue Vehicle and at the Transit Center location. CONTRACTOR shall provide CITY with at least two (2) months advanced notice of dwindling supplies, based on typical usage, to allow CITY sufficient time to order replacement materials.

Communications with the Media. All communications with the media shall be the sole responsibility of CITY. CONTRACTOR and its employees shall not engage the media as a spokesperson for the CITY. In addition, CONTRACTOR and its employees shall not speak on behalf of CITY in any online forum or social media site, at official public meeting, or to members of the press. CONTRACTOR shall limit its public engagement with customers to answering questions on board CITY Revenue Vehicles, at bus stops, at the Transit Center, or as part of the official customer comment system.

Endorsement Policy. CONTRACTOR may not use CITY'S name, logo, or images in vendor promotional materials, written or oral endorsements, customer profiles, online information, or sales collateral unless specifically authorized in writing by CITY. This provision does not prohibit CONTRACTOR from using CITY as a reference in responding to a request for proposals or other procurement solicitation, if CONTRACTOR coordinates all requests for references with CITY.

25) Insurance: CONTRACTOR, at its own expense, shall maintain required and appropriate insurance coverage at all times during the terms of this agreement, as detailed in the Insurance and Indemnification sections of the RFP, including documentation of coverage to CITY, and shall provide the CITY with certificates certifying that CONTRACTOR has liability, comprehensive, and collision insurance for each vehicle as required by the CITY. Such insurance shall name CITY as an additional insured. CONTRACTOR shall provide documentation prior to commencement of the work under this agreement and of any changes to insurance coverage including changes resulting from additions or removals of vehicles to the CITY'S transit fleet. With CITY'S approval, CONTRACTOR may satisfy this requirement by providing proof of self-insurance.

Such insurance shall protect the CONTRACTOR from claims which may arise out of or result from the CONTRACTOR's operations under this Agreement and for which the CONTRACTOR may be legally liable, whether such operations be by the CONTRACTOR or by a subcontractor or by anyone employed directly or indirectly by any of them, or by anyone for whose acts any of them may be liable.

Approval by the CITY: Approval of the insurance by the CITY shall not relieve or decrease the liability of the CONTRACTOR hereunder. It is to be understood that CITY does not in any way represent that the insurance of the limits of insurance specified herein are sufficient or adequate to protect the CONTRACTOR's interests or liabilities.

CITY reserves the right to request a copy of all policies and endorsements prescribed herein.

a. **Commercial General Liability (CGL) Insurance** in the amount of $5,000,000 combined single limit each occurrence for bodily injury and/or property damage and with a $15,000,000 annual aggregate.

b. **Business Automobile Liability (BAL) Insurance** in the amount of $15,000,000 combined single limit each accident for bodily injury and/or property damage. Said policy shall apply to all owned, leased, hired and non-owned vehicles used in connection with the work. CONTRACTOR shall also be responsible for maintaining Auto Physical Damage coverage on the vehicle on an actual cash basis for any damage caused to the vehicles that is attributable to negligence of the CONTRACTOR or that occurs while the vehicle is being operated. With CITY'S approval, Contractor may satisfy this requirement by providing adequate proof of self-insurance.

c. **Statutory Workers' Compensation Coverage** in compliance with all applicable state workers' compensation laws to cover all employees furnishing labor under the terms of this agreement and under the control of the CONTRACTOR. Employers' Liability coverage in the amount of $1,000,000 per accident/$1,000,000 per employee for disease will also be included.

General Requirements: The CONTRACTOR shall not commence work herein until it has obtained the required insurance and has received written approval of such insurance by the CITY. ***CONTRACTOR shall furnish evidence of such insurance in the form of a certificate (Accord or similar form***).

CITY will accept any combination of primary CGL along with Excess or Umbrella policies, as well as primary BAL along with Excess or Umbrella policies to meet the minimum coverage requirements contained herein.

The certificate shall provide the following:

- The policy shall be written on an occurrence basis. If any insurance specified above it written on an "Claims Made" (rather than an "occurrence" basis), then, in addition, to the coverage requirements stated herein, CONTRACTOR shall:
  a) Ensure that the Retroactive Date is shown on the policy, and such date shall be before the date of the CONTRACTOR or any work beginning under the agreement.
  b) Maintain and provide evidence of similar insurance for at least three (3) years following project completion, including the requirement of adding all additional insureds; and
  c) If insurance is cancelled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the agreement effective date, CONTRACTOR shall purchase "extended reporting" coverage for a minimum of three (3) years after completion of the work.
- Name the CITY as an additional insured for CGL and BAL.
- Contain a waiver of subrogation in favor of the CITY.
- Specify that the CGL and BAL insurance is non-contributory as respects any insurance or self-insurance programs maintained by the CITY.
- Contain a specific reference to the subject contract.

In the event the insurance should be materially changed or cancelled, the CONTRACTOR shall provide the CITY at least thirty (30) days' notice prior to the effective date of the change or cancellation.

An insurance company having less than an A-VII rating by the A.M. Best Company will not be considered acceptable. All certificates are subject to acceptance by the CITY. The CONTRACTOR shall be allowed to self-insure for some coverages.

26) <u>Equipment and Vehicle Maintenance and Management</u>**:** The CITY shall provide sufficient

vehicles, radios, fuel and fareboxes required for the provision of the services as identified in the Scope of Work identified in this Agreement and the associated RFP. The Contractor shall service CITY'S vehicles.

Vehicles shall be parked in a location(s) to be provided by the CITY or as designated by the CITY. CONTRACTOR shall provide maintenance of vehicles and radios by ensuring repairs are completed in a timely manner. Specifically, CONTRACTOR shall be responsible for the following:

a. CONTRACTOR employees will flag regular preventative maintenance intervals. CONTRACTOR will optimize the scheduling of vehicles for preventive maintenance and other repairs so as not to impede the effective delivery of service. CONTRACTOR shall provide CITY access to its maintenance records upon request.
b. CONTRACTOR shall clean vehicles daily including all interior litter and debris, or more frequently as needed. Exterior of all vehicles shall be washed a minimum of once weekly, but at such frequency as may be required to maintain a clean, inviting appearance. CONTRACTOR will do a detail or more thorough exterior and interior cleaning on each transit vehicle monthly, and CONTRACTOR will maintain a log showing the monthly detail cleaning for each vehicle and submit with monthly reports. CITY will inspect buses to evaluate bus cleaning performance.
c. Inspections -- Each Revenue Vehicle and Non-Revenue Vehicle must receive a daily pre-trip inspection by the bus operator scheduled to operate the inspected vehicle prior to being placed in service. Mid-day relief bus operators shall perform an abbreviated inspection. CONTRACTOR shall supply daily pre-trip inspection sheets for Revenue vehicles to document the condition of the vehicle. A record of all such inspections shall be kept by CONTRACTOR and a record will be provided to the City.
d. CONTRACTOR shall be responsible for licensing Revenue Vehicles with the Illinois Secretary of State.
e. CONTRACTOR is responsible for ensuring that all Revenue and Non- Revenue Vehicles are equipped with a license plate, and that registration and proof of insurance are on board each vehicle.
f. CONTRACTOR shall maintain the radio base station in good working condition and communicate with CITY to advise staff of maintenance requirement for radios on CITY-owned transit vehicles.
g. CONTRACTOR shall provide a computer aided dispatch system to develop, deploy and support passenger information and data solutions for Fixed and Paratransit service. Additionally, the CONTRACTOR shall provide all other stated technology solutions provided for in the proposal, including but not limited to, Trapeze, Mobileye, and Syncromatics at no additional cost to the CITY.

27) <u>Safety, Accident, Incident and Complaint Procedures</u>: CONTRACTOR shall develop, implement, and maintain formal procedures, subject to CITY review and approval, to respond to accidents, incidents, service interruptions, and complaints. A written copy of the procedures will be provided to the CITY within 60 days of initiation of this Agreement. Such occurrences to be addressed include, but are not necessarily limited to, vehicle accidents, passenger injuries, passenger disturbances, in- service vehicle failures, lift failures of buses in service, fixed-route buses operating more than ten (10) minutes behind schedule, and Paratransit vans operating

more than thirty (30) minutes behind schedule. CONTRACTOR shall maintain a formal log of all complaints received and track resolution.

All traffic accidents involving transit system vehicles, irrespective of injury, shall be reported to the CITY'S Police Department, as appropriate. CONTRACTOR will advise such agency of the accident and request a police unit to investigate the accident. CITY transit staff shall be notified in writing by CONTRACTOR of all accidents and incidents resulting in loss or damage to CITY property within three (3) working days. In cases involving personal injury, CONTRACTOR shall notify CITY transit staff immediately upon receipt by CONTRACTOR of such information. CONTRACTOR shall document total number of accidents on the Monthly Report to the CITY.

CONTRACTOR shall be responsible for the safety of its personnel and for any worker's compensation claims that might result from performance of emergency service.

CONTRACTOR shall not be responsible for damage to CITY-owned Vehicles that result directly from any incident outside of the control of CONTRACTOR while it is performing emergency services as authorized or directed by CITY.

CONTRACTOR shall be responsible for providing the following reports to CITY relating to system safety and security:

(a) Monthly. -- (A) Security and Emergency Incident Report/Trend Analysis; (B) safety meeting agenda, including corrective actions taken because of items identified through the safety committee; (C) Vandalism/Incident Tracking Report; (D) employee training sessions, and (E) NTD Safety and Security Reporting Module Forms. In addition, CONTRACTOR shall make the minutes of safety meetings available to CITY upon request.

(b) Annually. -- (A) Year End Trend Analysis; and (B) other reports as required by the CITY or by Federal, state, or local agencies.

28) Conferring and Coordinating: CONTRACTOR shall meet, confer, and coordinate on operations such as Agreement management, complaints, ADA complaints, on-time performance monitoring, bus maintenance, marketing, and route planning with City on a weekly basis.

29) Other Duties: CONTRACTOR shall perform all other work as may be necessary to comply with the requirements of this Agreement and the CITY'S funding sources.

30) Dispatching Software: CONTRACTOR shall utilize dispatching software with enhanced functions. CONTRACTOR shall provide tablets or comparable hardware equipment (including replacements) and mounts that are fully utilized and functional during the contract period. CONTRACTOR shall install all equipment and make fully operational the scheduling dispatch software inclusive of enhancements within sixty (60) days of initiation of this Agreement. CONTRACTOR shall be responsible for compatibility of the scheduling dispatch software with expansion of the fleet.

31) On-Board Video Surveillance Cameras: CONTRACTOR shall be responsible for the operation and maintenance of on-board video surveillance camera equipment on CITY transit vehicles. CONTRACTOR shall be responsible for transmitting the video surveillance data to be stored on CITY-owned server. CITY shall provide any required notice to riders and placards shall be placed on vehicles with notice of recording.

32) Records and Reports: The CONTRACTOR must be familiar with National Transit Database and reporting requirements, and other such requirements, as may be required by the CITY and as indicated in Exhibit B. Breakdowns, road calls, missed trips (explaining the cause), and detailed records of all passenger complaints, comments and suggestions received shall be reported to the CITY.

The CITY shall have the right to assess and audit any and all records associated with the service(s) provided under this Agreement. In addition, authorized regulatory agencies may be authorized to review the CONTRACTOR's service records in accordance with applicable law.

CONTRACTOR shall maintain, at a minimum, the operations records referenced in the RFP as Exhibit B: City of Decatur Reporting Requirements of the RFP, including the following in two separate reports, a report for Fixed route and a report for Paratransit:

a) Daily ridership by vehicle
b) Daily ridership by wheelchair-bound passengers
c) Daily mileage by vehicle
d) Daily vehicle service hours by vehicle
e) Trip log from each vehicle operator
f) Dispatch records showing times for:
    1. Receipt of service requests
    2. Pickup point/drop-off point
    3. Pickup assignment made
    4. Actual pickup
    5. Variance between requested times and actual pickup times
    6. Actual delivery of passenger
g) On-time performance
h) Trip denials
i) ADA eligibility certifications, trip requests/denials, complaints log

CITY reserves the right to establish a standardized format with which CONTRACTOR must comply.

CONTRACTOR shall prepare and maintain the following records and documents, and shall submit the following reports to the CITY:

A. Monthly Summaries. CONTRACTOR shall prepare monthly summaries of the various required reports in accordance with established reporting schedules. These summaries shall include but are not limited to: mileage, hours, ridership, route-by- route operating data, fare data, accident report, incident report, in-service trouble calls, wheelchair use report, bicycle rack use report, special ridership categories as required, inventory of transfers, Ride Guides, route maps, day passes, telephone system data, bus cleaning, and other requested reports. DPTS reports shall distinguish all data points by CITY. This report will present the data by vehicle, service area and total system basis and will include a statement of existing or potential problems and suggested solutions. CONTRACTOR will record and report trip data for CITY. CONTRACTOR will maintain dispatcher's trip sheets and daily logs for review by CITY. Monthly summary reports shall be submitted to CITY no later than ten (10) Days after the end of each month.

B. Passenger Complaint and Compliment Reports. CONTRACTOR shall document operational problems, passenger complaints, passenger compliments (whether received directly or through CITY general comments. The report must describe any action taken regarding these problems or complaints. Documentation shall be in place on the day following identification of the operational problem or receipt of such passenger complaint. CONTRACTOR shall address all passenger complaints in accordance with the established complaint categories and procedures (Title VI, ADA, or General). CONTRACTOR shall maintain all records of passenger complaints, and shall promptly provide CITY copies of all complaints and documentation in CONTRACTOR'S custody, possession, or control regarding complaints.

C. Incident and Accident Reports. CONTRACTOR shall, in accordance with the RFP, immediately notify the CITY"S Police Department, then the CITY's DPTS Transit Administrator (or other appropriate City management staff if the Transit Administrator cannot be contacted) in the event of any traffic accident involving personal injury or substantial property damage or any other significant non-routine incident or event occurring in the operation of services.

D. National Transit Database (NTD). CONTRACTOR shall provide the data items to the City as required by the FTA by September 1 each year for CITY to complete the NTD Systems Reporting Module. CONTRACTOR shall submit to CITY applicable corresponding forms as described in the NTD Systems Reporting Manual. CONTRACTOR shall report to CITY by September 1 of each year the number of full time equivalent employees working in the service addressed by this agreement.

E. Financial Reporting Requirements CONTRACTOR shall establish and maintain full and complete books of account for services provided hereunder which are separate from its other operations. Such books of account and accounting procedures shall be established using the accrual basis of accounting and shall be subject to approval, inspection, and audit by authorized employees and agents of CITY.

F. Equal Employment Opportunity (EEO) Affirmative Action Report. CONTRACTOR shall maintain and implement an Equal Employment Opportunity/Affirmative Action Program and policy in accordance with FTA guidelines. CONTRACTOR shall, not later than 30 days after the end of each CITY fiscal year, prepare an EEO report which consists of the following:
   a. Workforce Analysis for each job category;
   b. Job Group Analysis for each job category;
   c. Hiring Analysis for each job category;
   d. Promotional Analysis for each job category;
   e. Termination Analysis for each job category;
   f. Utilization Analysis that shows the ethnic and gender breakdown for each job category as well as indicates the short term and long-term goals for achieving under-utilized minority groups; and
   g. Availability Analysis that compares the current workforce against the available workforce.

G. Surveys. City may, in its discretion, obtain additional documentation of service using passenger surveys. These surveys may be administered by authorized representatives of the CITY or its designee. CONTRACTOR shall ensure the cooperation of all personnel with any operational procedures relating to such surveys, including the distribution of survey questionnaires or other actions necessary to obtain service related information.

H. Meetings. CITY's Transit Administration or designee, and other appropriate CITY management staff and CONTRACTOR's Operations/General Manager and appropriate Key Personnel shall meet at least once a month to review the overall performance of CONTRACTOR and the administration of this Agreement. In addition, CONTRACTOR shall participate in all audits and reviews by paratransit and fixed route operations.

33) Records and Reports: The CONTRACTOR must be familiar with National Transit Database and reporting requirements, and other such requirements, as may be required by the CITY and as indicated in Exhibit B. Breakdowns, road calls, missed trips (explaining the cause), and detailed records of all passenger complaints, comments and suggestions received shall be reported to the CITY.

34) Liquidated Damages: The CONTRACTOR's failure to perform the contractually obligated services shall result in the assessment of liquidated damages as detailed in **Exhibit C, City of Decatur Performance Standards**. Liquidated Damages is a specific sum of money stipulated by the contracting parties as the amount to be recovered for each day of delay or each standard of performance not met in delivery of the product or completion of the contracted services. A formal letter from the CITY will document the date(s) of non-compliance or non-performance of the CONTRACTOR, and will detail to the CONTRACTOR the reason for the liquidated damages.

If CONTRACTOR agrees to substantial schedule or route readjustments requested by CITY, CONTRACTOR shall be afforded a period of thirty (30) days following implementation of such changes, during which time no liquidated damages shall be assessed for failure to abide by adjusted schedule or route readjustments, to allow CONTRACTOR to make operational adjustments to meet CITY requirements.

Liquidated damages shall be deducted automatically by the CITY from their respective invoices for the period(s) in which they occurred. The decision of the CITY is final with respect to any assessment of liquidated damages. The parties acknowledge that calculation of actual damages is impossible given the variety of factors influencing such calculation, including the impact on public safety caused by a failure to provide transit services, the impact on third parties, the disruption of commerce within the CITY and other factors. Accordingly, the parties have agreed to the liquidated damages contemplated herein as a reasonable facsimile of the actual damages, and not as a penalty. The CONTRACTOR expressly agrees that it has reviewed these liquidated damages and agrees that they are valid, enforceable and appropriate.

35) Indemnification. CONTRACTOR shall indemnify, defend, protect, and hold harmless the CITY, and its officers, directors, stockholders, representatives, subsidiaries, employees, and agents ("CITY indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the CONTRACTOR's performance of its obligations under this agreement or out of the operations conducted by CONTRACTOR, including the CITY's active or passive negligence, except for such loss or damage arising from the sole negligence or

willful misconduct of the CITY. In the event the CITY indemnitees are a party to any action, lawsuit, or other adversarial proceeding arising from CONTRACTOR's performance of this agreement, the CONTRACTOR shall provide a defense to the CITY indemnitees, or at the CITY's option, reimburse the CITY indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims. Repair of physical damage that occurs to the buses shall be the sole responsibility of the CONTRACTOR or CONTRACTOR's insurer. CONTRACTOR'S obligations under this paragraph shall survive termination of this contract.

36) Duty to Abide by Law: CONTRACTOR agrees to abide by all applicable federal, state, and local laws, including codes, licenses, agreements, tariffs, bonding, and insurance requirements. CITY shall not be responsible for claims for additional payment for changes required to comply with any such requirements.

37) Exhibits and Attachments: The CONTRACTOR shall conform to the requirements set forth in the Exhibits and Attachments include in RFP #2020-01. And, as a condition of this agreement, the CONTRACTOR must abide by requirements set forth in the Exhibits and Attachments.

D. CITY'S Responsibilities: The CITY, as the owner of the service, shall establish overall management and operational policy for the service. The CITY will periodically consult with CONTRACTOR on operational issues affecting service.

1) Fuel: CITY shall provide fuel.

2) Routing and Scheduling: CITY shall provide routing and scheduling directives for fixed-route service. CONTRACTOR shall provide routing and scheduling for paratransit.

CONTRACTOR is expected to assist CITY in planning service changes including providing a driver to test proposed routing. This assistance is not separately billable and is not considered revenue hours, special bus services or additional services. CONTRACTOR may suggest alternatives to any service changes proposed by CITY, and may also propose service changes or operating efficiencies it believes are appropriate for more efficient or improved services under this Agreement.

3) Bus Stops and Bus Shelters: CITY shall provide bus stops, bus shelters, and related amenities.

4) Maintenance: CITY will replace CITY-owned vehicles, including parts and labor. CITY will provide RTA Fleet Management software, and the accounting software to purchase parts.

5) Tickets/Passes and Schedules: CITY shall coordinate with CONTRACTOR to develop tickets, passes and Fixed and Paratransit schedules/brochures for distribution by CONTRACTOR. CITY provides the accounting software to process ticket sales.

6) Advertising and Marketing: CITY shall coordinate with CONTRACTOR to develop, promote, and distribute advertising and promotional transit materials. CITY shall provide marketing, public relations, and advertising services. CITY'S decisions on all matters relating to advertising shall be final.

7) Payment: CITY shall ensure payment of proper charges within thirty (30) days after CONTRACTOR submission of an accurate monthly invoice and/or billing.

8) Maximum Obligation: CITY agrees to pay CONTRACTOR for its services as described the submitted “Cost Proposal Form- Page 1” dated 10/2/2020. The price to be paid by CITY to CONTRACTOR for fixed-route service, supplemental service, and paratransit shall not exceed the amounts as outlined in this proposal unless agreed to in writing by both parties. Effective July 1 of each contract year beyond FY2021, rates shall be adjusted to the multiyear pricing included on this “Cost Proposal Form.”

Additional vehicle service hours may be operated upon the written request of the CITY and compensation for such additional service shall be as established therein. CITY shall pay CONTRACTOR for such additional service at the appropriate fixed hourly rate as established in this Agreement. Reduced vehicle service hours may be scheduled upon the written request of the CITY, and such reductions shall reduce the maximum obligation of the CITY referenced above. In such case, the fixed hourly rates and fixed monthly fees provided in the “Cost Proposal Form, will not be changed. The fixed hourly rate, however, may be renegotiated in the event vehicle service hours agreed upon in Section 5a. are increased or reduced cumulatively by more than fifteen percent (15%).

All payments from CITY to CONTRACTOR for future services are contingent on and subject to the availability of Illinois Department of Transportation (IDOT) DOAP funding, Federal Transit Administration (FTA) funds, and any other related transit funds to continue the services herein described. CITY cannot obligate funds beyond the current fiscal year. It is the intent of the CITY to pay CONTRACTOR for all services operated. CITY shall notify CONTRACTOR if such funds will become unavailable or insufficient for the provision of service, such that CONTRACTOR does not operate service for which CITY cannot pay. Notwithstanding any other provision of this Agreement, no CITY General Fund monies shall be encumbered or otherwise obligated. CITY may terminate this Agreement if IDOT, FTA, or any other transit-related funds are not available or insufficient.

a. Vehicle Service Hours for fixed-route service shall be defined as the total number of hours operated while in revenue service commencing when the bus stops at the first designated stop and ends at the last designated stop, excluding deadhead time to and from the yard, designated lunch breaks, and fueling time. “Vehicle Service Hours” for paratransit shall be defined as the total number of hours and fraction thereof operated in quarter hour increments while in revenue service from the first passenger “pick-up“ to the time of the last passenger “drop-off” per vehicle per driver, specifically excluding any driver preparation time; paid or unpaid driver break periods; lunch periods; deadhead time either to or from the yard; driver exchange periods; fueling time, road calls or any such period that the driver and vehicle are not specifically engaged in the “pick-up”, transport, or “drop-off” of revenue passengers. Such exclusions shall not include travel time between passenger “pick-ups/drop-offs.” “First Passenger Pick-Up” shall be defined as the driver’s actual arrival time or the “scheduled” pick-up time.

9) Grant Applications. The CITY shall prepare and submit grant applications to support the transit system.

10) Facilities: The CITY shall provide the following operating and maintenance facilities to be utilized by the Contractor during the term of this agreement:

Base Operations	*Facility Address*
Administrative and Maintenance	555 E Wood St Decatur, Illinois 62523
Bus Transfer Center & Operation and Paratransit Offices	353 E Williams St Decatur, Illinois 62523
Bus Storage	100 Industrial Court Decatur, Illinois 62523

a. The CITY and the CONTRACTOR will be responsible for maintenance and upkeep of the facility, excluding any capital upgrades, which shall be the sole responsibility of the CITY. CITY will provide parts for the facility to extent such parts cost $500 or greater; parts for the facility costing less than $500 will be provided by the CONTRACTOR. With CITY's prior approval, CONTRACTOR shall perform facilities maintenance or engage third-party maintenance services and bill such services as a pass through.
b. CITY will indemnify, defend and hold harmless CONTRACTOR from any environmental condition, including any condition arising from the release of hazardous material, at any of CITY's facilities existing prior to CONTRACTOR's occupancy of such facilities, and CONTRACTOR will not be responsible for any condition caused by any party other than CONTRACTOR.
c. CITY will provide premises liability insurance for all existing facilities.
d. CITY will provide access to existing office equipment and services, including telephone service, radios, computers and internet.

11) Vehicles and Equipment: CITY will provide all revenue and existing non-revenue vehicles and related equipment to CONTRACTOR. CITY will provide tools and equipment for maintenance of the revenue and non-revenue fleet. CITY will provide all parts and tires for all fixed route and paratransit vehicles, except those needed as a result of an accident or damage by the CONTRACTOR. CITY will supply all fuel, lubricants and oils for revenue and non-revenue vehicles.

12) Title to Property: All real estate, buildings, buses, motor vehicles and materials and supplies furnished by CITY shall remain the sole property of the CITY.

E. Termination: The occurrence of any one or more of the following events shall constitute cause for the CITY to declare the CONTRACTOR in default of its obligations under this Agreement:

CONTRACTOR fails to perform, to CITY'S reasonable satisfaction, any material requirement of this Agreement, or is violation of a material provision of this Agreement;

CITY determines that satisfactory performance of this Agreement is substantially endangered or that objective evidence exists that default is likely to occur;

CONTRACTOR becomes subject to any bankruptcy or insolvency proceeding; terminates or suspends its business; CITY reasonably believes CONTRACTOR has become insolvent or unable to pay its obligations as they accrue consistent with applicable law.

CONTRACTOR has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of this Agreement;

CONTRACTOR has engaged in intentional conduct that has or may expose the CITY to liability, as determined in the CITY'S sole discretion;

If there is an event of default caused by the CONTRACTOR, the CITY shall provide written notice to the CONTRACTOR requesting that the breach or non-compliance be remedied within a reasonable period of time specified in the CITY'S written notice. If the breach or non-compliance is not remedied by the date set forth in the written notice, the CITY may either: a) immediately terminate this Agreement without additional notice; or b) enforce the terms and conditions of this Agreement and seek all available legal and/or equitable remedies. CONTRACTOR shall be entitled to compensation, upon submission of invoices and sufficient proof, for services provided under this Agreement up to and including the date of termination.

CONTRACTOR shall, upon receipt of notice of termination: cease work under this Agreement; and take all necessary or appropriate steps to limit disbursements and minimize costs; furnish a written report within thirty (30 days of the date of the notice of termination, describing the status of all work under the Agreement, and accounting for all CITY funds and property in the possession or control of CONTRACTOR; immediately cease using and return to CITY any personal property or materials provided by CITY to CONTRACTOR; comply with CITY instructions for the timely transfer of services to another provider; cooperate in good faith with the CITY, its employees, agents, and contractors during the transition period between notice of termination and substitution of a replacement contractor; and promptly return to CITY any payments made by CITY to CONTRACTOR for services that were not rendered by CONTRACTOR.

Additionally, either party may terminate this Agreement for any reason, upon not fewer than 180 days prior written notice to other party.

The occurrence of any one or more of the following events shall constitute cause for the CONTRACTOR to declare the CITY in default of its obligations under this Agreement:

CITY fails to perform, to CONTRACTOR'S reasonable satisfaction, any material requirement of this Agreement, or is violation of a material provision of this Agreement;

CITY fails to make timely payments for services rendered, as required herein.

If there is an event of default caused by the CITY, the CONTRACTOR shall provide written notice to the CITY requesting that the breach or non-compliance be remedied within a reasonable period of time specified in the CONTRACTOR'S written notice. If the breach or non-compliance is not remedied by the date set forth in the written notice, the CONTRACTOR may terminate this Agreement upon 180 days' notice to CITY.

F. Notice: All notices required herein shall be deemed to be made when deposited with the United States Postal Service, postage prepaid, and addressed as follows:

TO CONTRACTOR:	TO CITY:
MV Transportation, Inc.	Decatur Public Transit System
Attn: Matt Veach	Attn: Mass Transit Administrator
2711 N. Haskell Ave., Suite 1500	555 E. Wood Street
Dallas, TX 75204	Decatur, IL 62523

With a copy to: contractsreview@mvtransit.com

Or to such other address as may from time to time be designated in a notice sent to the other party for that purpose.

G. Assignment: This Agreement shall not be assigned, transferred, hypothecated or pledged by either party without the prior written consent of the other party, not to be unreasonably withheld. However, this Agreement shall be binding upon the successors or assigns or the respective parties.

H. Entire Contract: This Agreement, including the documents referenced in the first numbered paragraph hereof, constitutes the entire agreement between the parties concerning the subject matter of this Agreement. Modifications and waivers must be in writing and signed by authorized representatives of the parties hereto. Any provision of this Agreement officially declared void, unenforceable, or against public policy, shall be ignored, and the remaining provisions of this Agreement shall be interpreted, as far as possible, to give effect to the parties' intent. All provisions that by their nature would be expected to survive, shall survive termination of this Agreement.

I. Counterparts: This agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Faxed and emailed copies of manually executed signature pages to the agreement will be fully binding and enforceable without the need for delivery of the original manually executed signature page.

J. Force Majeure: CONTRACTOR shall not be liable to CITY for any failure, delay, or interruption of service, or for any failure or delay in the performance of any obligation under this Agreement due to acts of God (including severe weather), governmental restrictions, enemy action, pandemic, strikes, slowdowns, sickouts, lockouts or other work stoppages that are not resolved through binding arbitration; civil commotion, unavoidable casualty, unavailability of fuel or parts, or other similar acts beyond the reasonable control of CONTRACTOR.

K. No Personal Liability: No officer, director, or employee of the CITY or of the CONTRACTOR shall be personally liable for the fulfillment of the conditions of this Agreement.

L. No Joint Venture: Nothing in this Agreement shall be construed as creating or constituting the relationship of a partnership or joint venture between the parties hereto. Each party shall be deemed to be an independent contractor contracting for services and acting toward the mutual benefits expected to be derived therefrom. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding on another party to this Agreement.

M. Venue and Jurisdiction: This Agreement shall will be governed and enforced under the laws of the State of Illinois. The sole jurisdiction and venue for dispute resolution involving any litigation arising out of this Agreement shall be the Circuit Court of Macon County, Illinois.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed, sealed and attested to by their respective corporate officers, effective as of the date first written above.

CITY:

City of Decatur, Illinois

By: ______________________________
Julie Moore-Wolfe, Mayor

ATTEST:
BY: ______________________________
Kim Althoff, City Clerk

CONTRACTOR:

MV Public Transportation, Inc.

DocuSigned by:
By: Marie Meisenbach Graul
CC90F4517A6F42E...
Marie Meisenbach Graul

Its: CFO

ATTEST:
DocuSigned by:
By: Brandi LaFoy
1BB2E007D056417...
Brandi LaFoy Contract Administrator

DATE: 1/8/2021

MEMO: 2021-03

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3808 West Catherine Street

SUMMARY RECOMMENDATION:
Staff recommends that the following Ordinances annexing territories be approved.

1. 3808 West Catherine Street
2. 3877 West Center Street
3. 2211 North Sunnyside Road
4. 3195 North Westlawn Avenue

BACKGROUND: The subject properties are being annexed due to a water service agreement.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Administrative Secretary. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3808 West Catherine Street	Ordinance

ORDINANCE NO. __________

ORDINANCE ANNEXING TERRITORY
3808 WEST CATHERINE STREET

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Ralph E. Cramer, requesting that there be annexed to the City territory described as:

LOT TWO (2) OF HARMONY HAVEN II, AS PER PLAT RECORDED IN BOOK 5000 ON PAGE 134 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN# 04-12-06-401-007

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January 2021.

____

JULIE MOORE WOLFE, MAYOR

ATTEST:

____

KIM ALTHOFF, CITY CLERK

RESIDENTIAL - OCCUPIED

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.)

   Ralph E. Cramer

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3808 West Catherine Street, and legally described as follows:

   LOT TWO (2) OF HARMONY HAVEN II, AS PER PLAT RECORDED IN BOOK 5000 ON PAGE 134 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN # 04-12-06-401-007

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE	PRINTED NAME	STREET ADDRESS, CITY, STATE
[signature]	Ralph E. Cramer	3808 W. Catherine St. Decatur, Il

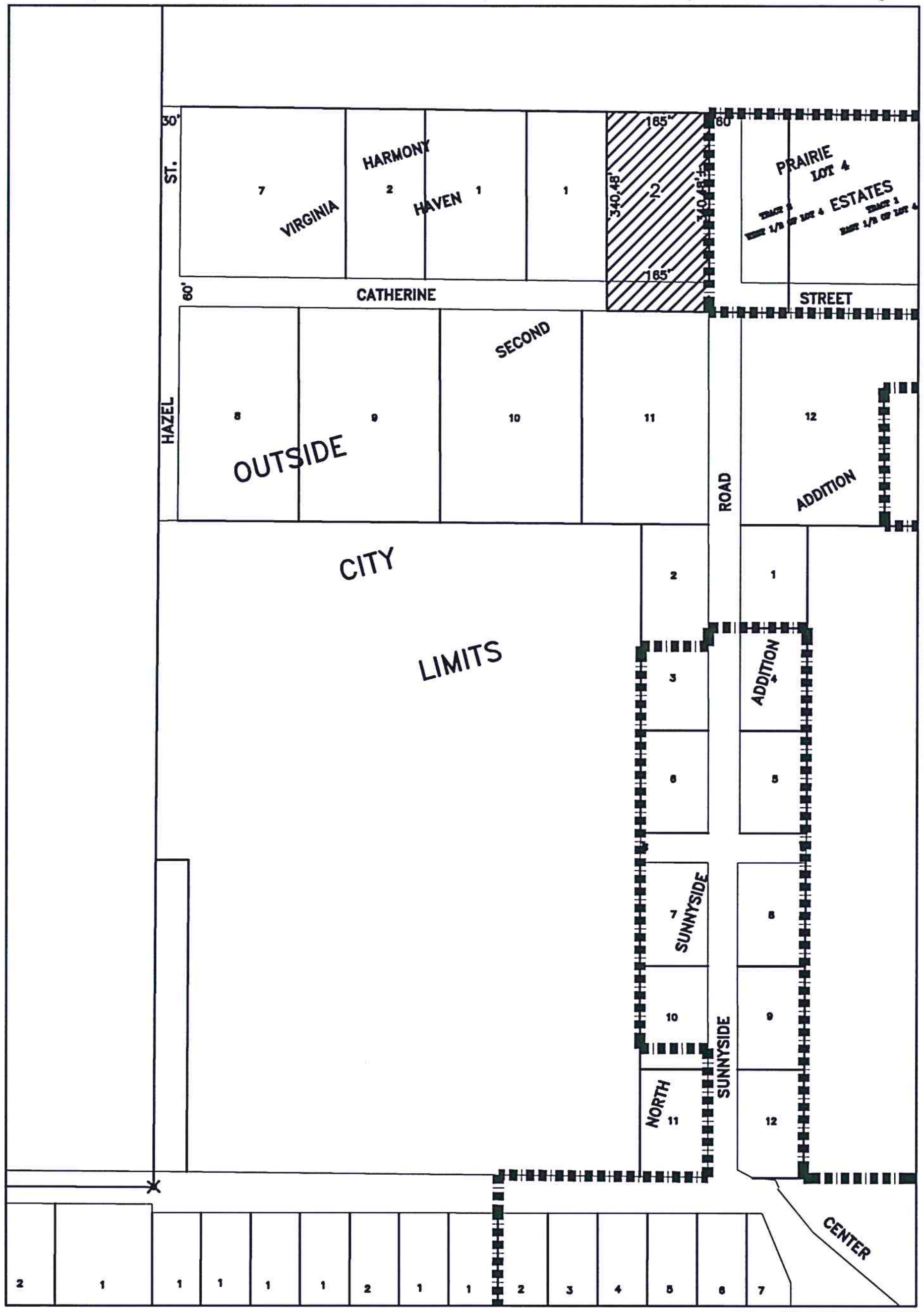
Signed and sworn to before me this 29 day of December, 2020

Kirsten A. Born
Notary Public

(Rev. 12/2014)

KIRSTEN A. BORN
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Aug 28, 2023

Exhibit A



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS

3808 CATHERINE STREET

indicates territory annexed

indicates existing corporate limits

1.29± acres

AREA 0.0020± sq. miles

165± lin. ft. of public road

DECATUR township

N.T.S.

All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

MATTHEW C. NEWELL
062-048941
REGISTERED
PROFESSIONAL
ENGINEER
OF
ILLINOIS

1-12-21

CITY ENGINEER – DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-048941
LICENSE EXPIRES NOV. 30, 2021

ORDINANCE NO: ______________

DATE: ______________

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: 1/8/2021

MEMO: 2021-03

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3877 West Center Street

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3877 West Center Street	Ordinance

ORDINANCE NO. __________

ORDINANCE ANNEXING TERRITORY
3877 WEST CENTER STREET

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Richard L. Cramer and Jody Cramer, requesting that there be annexed to the City territory described as:

LOT ONE (1) OF WEST SUNNY SIDE HEIGHTS SECOND ADDITION, AS PER PLAT RECORDED IN BOOK 982, PAGE 73 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN# 04-12-07-201-007

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January 2021.

____

JULIE MOORE WOLFE, MAYOR

ATTEST:

____

KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.)

   Jody Cramer

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3877 West Center Street, and legally described as follows:

   LOT ONE (1) OF WEST SUNNY SIDE HEIGHTS SECOND ADDITION, AS PER PLAT RECORDED IN BOOK 982, PAGE 73 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN #_04-12-07-201-007_

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE	PRINTED NAME	STREET ADDRESS, CITY, STATE
x [signature]	RICHARD L CRAMER	144 TIMBER GLEN RD STEELVILLE M
Jody Cramer	Jody Cramer	3877 W Center St Decatur IL

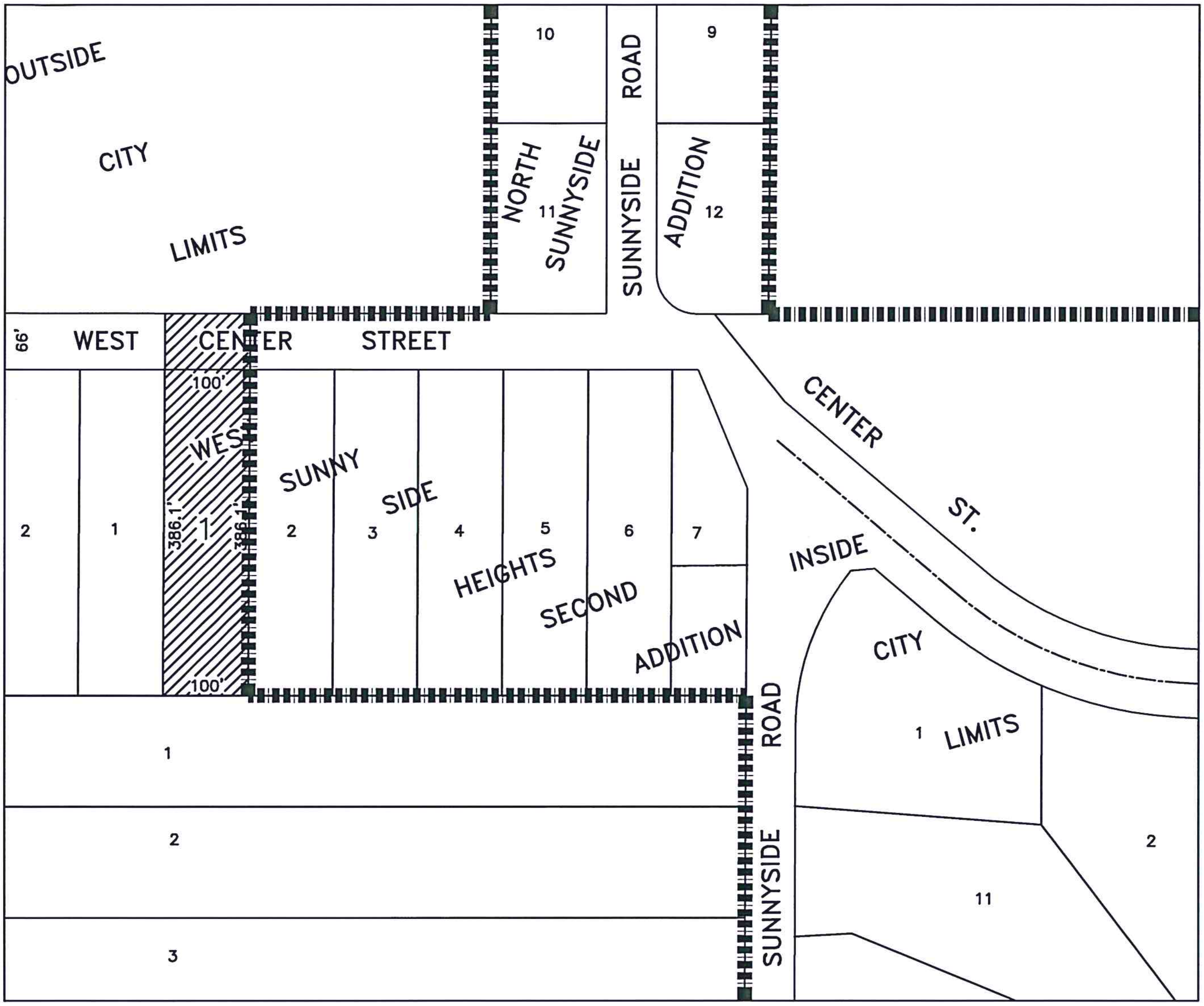
Signed and sworn to before me this 5th day of December, 2020

[signature]

Notary Public

OFFICIAL SEAL
TERI L GOTTS
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES 07/11/21

(Rev. 12/2014)



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS

3877 WEST CENTER STREET

indicates territory annexed

indicates existing corporate limits

0.8864± acres

AREA 0.0014± sq. miles

100± lin. ft. of public road

DECATUR township

N.T.S.

MATTHEW C. NEWELL
062-048941
REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS

1-8-21

CITY ENGINEER – DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-048941
LICENSE EXPIRES NOV. 30, 2021

All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

ORDINANCE NO: ____________

DATE: ____________

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: 1/8/2021

MEMO: 2021-03

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2211 North Sunnyside Road

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2211 North Sunnyside Road	Ordinance

ORDINANCE NO. __________

ORDINANCE ANNEXING TERRITORY
2211 NORTH SUNNYSIDE ROAD

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Richard L. Cramer and Jody Cramer, requesting that there be annexed to the City territory described as:

TRACT 1: LOT TWO (2) OF NORTH SUNNYSIDE ADDITION, AS ADDITION TO THE CITY OF DECATUR, ILLINOIS AS PER PLAT RECORDED IN BOOK 536 PAGE 50 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

TRACT II: THE NORTH TWENTY-FIVE (25) FEET TO LOT THREE (3) OF NORTH SUNNYSIDE ADDITION, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN# 04-12-06-451-009

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January 2021.

____

JULIE MOORE WOLFE, MAYOR

ATTEST:

____

KIM ALTHOFF, CITY CLERK

RESIDENTIAL - NOT OCCUPIED

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represent as follows:

1. That he/she is an owner of record of all the property herein described.
2. That there are no electors who reside on the property herein described.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2211 North Sunnyside Road, and legally described as follows:

TRACT 1: LOT TWO (2) OF NORTH SUNNYSIDE ADDITION, AS ADDITION TO THE CITY OF DECATUR, ILLINOIS AS PER PLAT RECORDED IN BOOK 536 PAGE 50 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

TRACT II: THE NORTH TWENTY-FIVE (25) FEET TO LOT THREE (3) OF NORTH SUNNYSIDE ADDITION, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN #_04-12-06-451-009_

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE	**PRINTED NAME**	**STREET ADDRESS, CITY, STATE**
x [signature]	RICHARD L CRAMER	144 TIMBER GLEN RD STEELVILLE MO
Jody Cramer	Jody Cramer	3877 W Center St Decatur IL

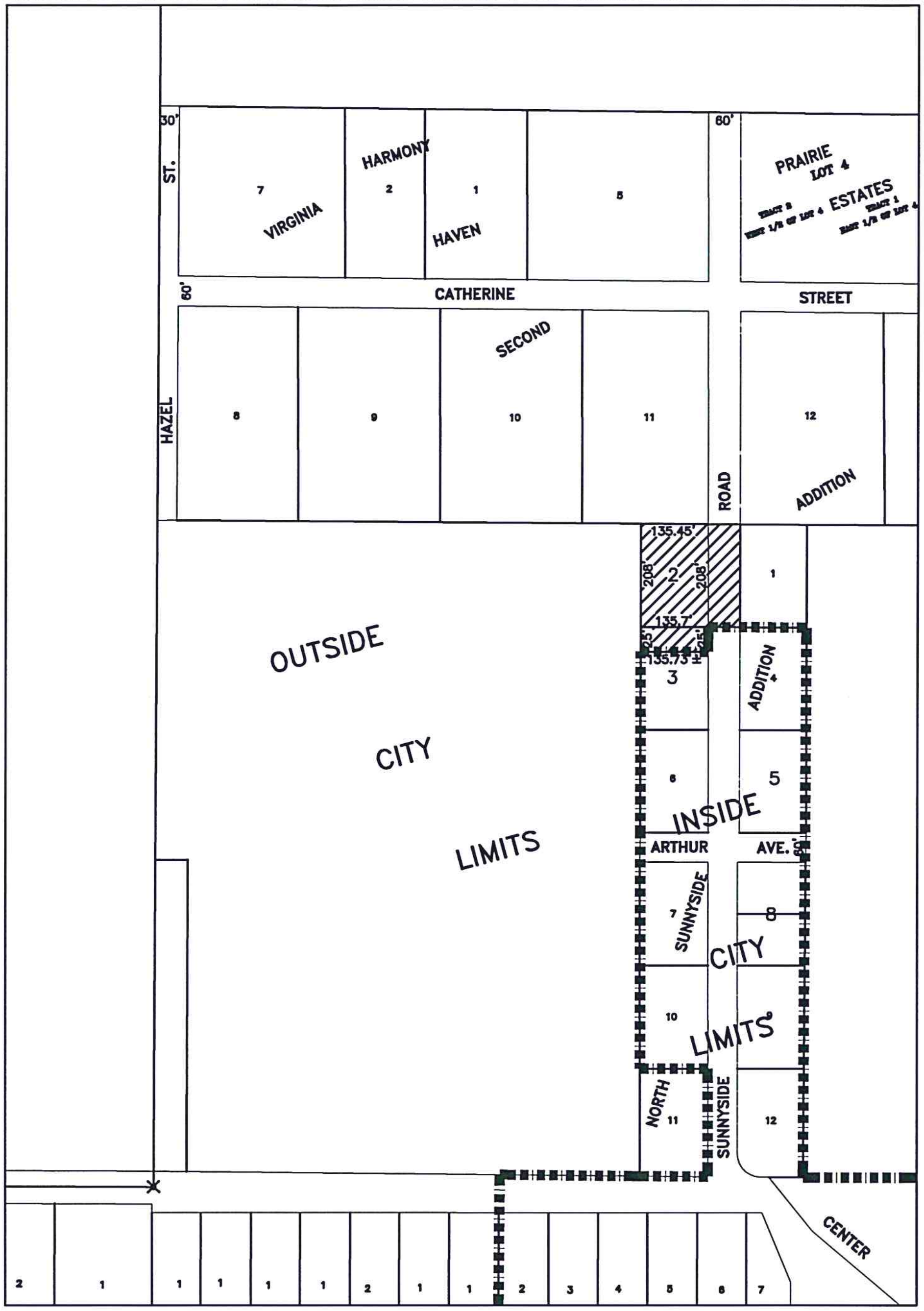
Signed and sworn to before me 5th day of December, 20 20

[signature]

Notary Public

OFFICIAL SEAL
TERI L GOTTS
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES 07/11/21

(Rev. 12/2014)



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS

2211 NORTH SUNNYSIDE ROAD

indicates territory annexed

indicates existing corporate limits

0.6468± acres

AREA 0.0010± sq. miles

208± lin. ft. of public road

DECATUR township

N.T.S.

All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

MATTHEW C. NEWELL
062-048941
REGISTERED
PROFESSIONAL
ENGINEER
OF
ILLINOIS

1-8-21

CITY ENGINEER – DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-048941
LICENSE EXPIRES NOV. 30, 2021

ORDINANCE NO: ____________

DATE: ____________

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: 1/8/2021

MEMO: 2021-03

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3195 North Westlawn Avenue

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3195 North Westlawn Avenue	Ordinance

ORDINANCE NO. ___________

ORDINANCE ANNEXING TERRITORY
3195 NORTH WESTLAWN AVENUE

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of William H. Baker and Connie M. Baker, requesting that there be annexed to the City territory described as:

PART OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION THIRY-TWO (32) TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWO (2) EAST OF THE 3RD P.M., MORE PARTICULARLY DESCRIBED AS FOLLOWS: THE NORTH ½ OF THE FOLLOWING DESCRIBED TRACT: COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 32, THENCE NORTH 4 CHAINS, THENCE WEST 2 ½ CHAINS, THENCE SOUTH 4 CHAINS, THENCE EAST 2 ½ CHAINS TO THE PLACE OF BEGINNING 11/24/1979 AND RECORDED 11/26/1979 IN DEED BOOK 2032, AT PAGE 62 OF THE MACON COUNTY, ILLINOIS PUBLIC REGISTRY.

PIN# 07-07-32-435-010

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of January 2021.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.)

   William H. Baker

   Connie M. Baker

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3195 North Westlawn Avenue, and legally described as follows:

   PART OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION THIRY-TWO (32) TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWO (2) EAST OF THE 3RD P.M., MORE PARTICULARLY DESCRIBED AS FOLLOWS: THE NORTH ½ OF THE FOLLOWING DESCRIBED TRACT: COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 32, THENCE NORTH 4 CHAINS, THENCE WEST 2 ½ CHAINS, THENCE SOUTH 4 CHAINS, THENCE EAST 2 ½ CHAINS TO THE PLACE OF BEGINNING 11/24/1979 AND RECORDED 11/26/1979 IN DEED BOOK 2032, AT PAGE 62 OF THE MACON COUNTY, ILLINOIS PUBLIC REGISTRY.

PIN # 07-07-32-435-010

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE	PRINTED NAME	STREET ADDRESS, CITY, STATE
William H. Baker	William H. Baker	3195 N Westlawn Ave.
Connie M. Baker	Connie M. Baker	Decatur, Illinois

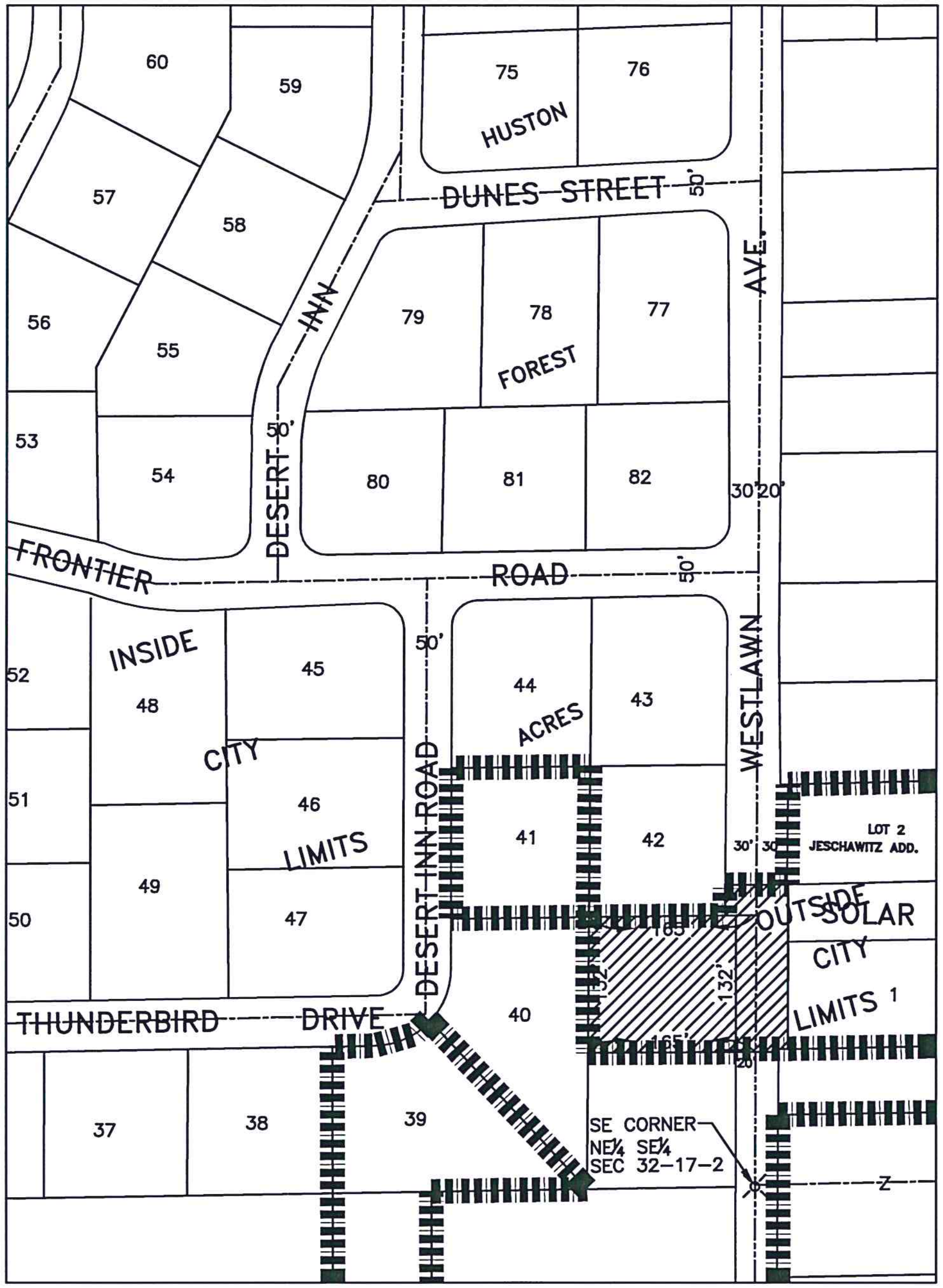
Signed and sworn to before me this 15th day of December, 2020

Tara R Bachstein
Notary Public

(Rev. 12/2014)

TARA R. BACHSTEIN
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires May 12, 2023

K:\Common\CVCPW\Annexations\Forced Annexations\2020 Annexations\2020 Forced Annexations 29th List\3195 North Westlawn Avenue\3195 N Westlawn Ave Plat.dwg



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS

3195 NORTH WESTLAWN AVENUE

[hatched box] indicates territory annexed

[dashed line] indicates existing corporate limits

0.050± acres

AREA 0.0008± sq. miles

160± lin. ft. of public road

HICKORY POINT township

N.T.S.

MATTHEW C. NEWELL 062-048941 REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS

1-8-21

CITY ENGINEER – DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-048941
LICENSE EXPIRES NOV. 30, 2021

All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

ORDINANCE NO: ____________

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: ____________

ATTACHMENTS:

Description	Type
Lake Decatur Watershed - 4th Quarter Report 2020	Backup Material

TO: **Honorable Mayor, Julie Moore Wolfe**
FROM: Angela Daily, Watershed Specialist, Macon County SWCD
DATE: January 5, 2021
SUBJECT: 4th Quarter Report
PERIOD: October 1, 2020- December 31, 2020

CITY OF DECATUR
LAKE DECATUR WATERSHED PROGRAM

Better Reflections through Soil Conservation

4th Quarter Report on the Lake Decatur Watershed Program
October 1, 2020 – December 31, 2020
Macon County SWCD

CC: Councilman Bill Faber
Councilman David Horn
Councilman Chuck Kuhle
Councilwoman Lisa Gregory
Councilman Pat McDaniel
Councilman Rodney Walker
Mr. Scot Wrighton, City Manager
Mr. Matt Newell, Public Works Director
Mr. Keith Alexander, Water Production Manager

Conservation Cost-Share Programs

Lake Decatur Watershed Program

The Lake Decatur Watershed Program (LDWP) provides $25,000 of funding to the SWCD to administer implementation of conservation practices that reduce soil erosion and sedimentation within the Lake Decatur Watershed. Applications for the program are taken year-round and then ranked each March (April this year) to determine the cost effectiveness of the practice. This year, 4 projects were ranked and approved by the SWCD board for funding through the LDWP. The program offers 60% cost-share while landowners pay for the remaining 40% of the cost. Each project has been designed and construction can begin.

County	Township	Practice	Tons of Soil Saved/year	LBS of "P" Saved /year	LBS of "N" Saved /year
Piatt	Willow Branch South	Grassed Waterway	40	40	79
Macon	Long Creek	Shoreline Stabilization	3	3	7
Macon	Mt. Zion	Grassed Waterway	330	330	660
Piatt	Monticello	Grassed Waterway	77	77	153

Partners for Conservation Program

Funding for the Partners for Conservation Program (PFC) comes from the Illinois Department of Agriculture. **Funding for our new fiscal year HAS NOT been secured for 2021 for any district within the state of Illinois.** The PFC program offers 60% cost share requiring landowners to pay for the remaining 40% of the cost of the project. This year, 2 projects were ranked and approved by the SWCD board for funding through PFC.

County	Township	Practice	Tons of Soil Saved/year	LBS of "P" Saved /year	LBS of "N" Saved /year
Macon	Harristown	Grassed Waterway	105	105	210
Macon	Maroa	Grassed Waterway	60	60	120
Macon	Harristown	Grassed Waterway	17.2	9	17
Macon	Friends Creek	Cover Crops 40 acres			
Macon	Blue Mound	Cover crops 40 acres			

Streambank Stabilization & Restoration Program

Funding for SSRP comes from the Illinois Department of Agriculture. **FY20 cost share funds are very small this year and all though they were approved for payment by IDOA in August of 2019, no funds have been received by any district in Illinois.** Funding for SSRP is capped at a max of $10,000 per project. This year, 2 projects were ranked and approved by the SWCD board for funding through SSRP. 2 project has been submitted for possible funding through SSRP.

County	Township	Practice	Tons of Soil Saved/year	LBS of "P" Saved /year	LBS of "N" Saved /year
Macon	South Wheatland	Streambank Stabilization	153	153	306
Macon	Mt. Zion	Streambank Stabilization	60	60	119

TOTAL IMPACT OF FY20 APPROVED BMP PRACTICES

ACRES AFFECTED	TONS OF SOIL SAVED PER YEAR	POUNDS OF "P" SAVED PER YEAR	POUNDS OF "N" SAVED PER YEAR
1000+	**845.10**	**837**	**1671**

Watershed Activities

The Macon County SWCD is excited to introduce our two newest staff members who will be tasked with watershed work. Andrew Walker and Gentry Davidson are brand new to the district and we look forward to having them onboard!

Saving Tomorrow's Agricultural Resources (STAR):
The SWCD entered into a license agreement with the Champaign County SWCD to offer the STAR Program within Macon County near the end of FY19 and continues to enroll new applicants. The STAR Program is a free tool to assist farm operators and land owners in evaluating their nutrient and soil loss management practices on individual fields by assigning points for each cropping, tillage, nutrient application and soil conservation activity used on that field. The total points are used in a scale to determine a rating of 1 to 5 stars for each individual field. To date Macon County SWCD has guided producer enrollment of 1,282.99 acres in the STAR Program. 2020 STAR program is underway.

Technical Assistance:
The Watershed Staff are available to answer soil and water concerns in the City of Decatur and the watershed. In the past quarter, staff received 11 requests for assistance pertaining to several different items many will develop into applications for cost assistance for 2021 funding.

Grants

USDA's Regional Conservation Partnership Program:

RCPP Grant Proposals can be submitted on an annual basis and with strong partnerships, careful planning and adequate landowner interest. MCSWCD has been working with Jeff Boeckler, NRCS, other districts and partners within the watershed and NRCS to submit an RCPP proposal. This was submitted in November.

Public Education Programs

Education is provided to the general public, including adults and children, on soil and water conservation issues, careers in conservation, stormwater management, and erosion and sediment control. SWCD staff and board members provide time and energy in these efforts. This year, the following education programs were hosted or participated in as educators:

Date	*Name of Event*	*Program Presented*	*People in Attendance*
1/9/20	Lady Landowners	Women in Agriculture	34
1/27/20	Contractor Pipeline Safety	Pipeline Safety	13
2/20/20	SWCD Annual Meeting	Ag Nuances and GMO's	31
3/6/20	Women Changing the Face of Agriculture	Careers in Agriculture	675
3/12/20	Lady Landowners	Women in Agriculture	33
9/10/20	Lady Landowners	Women in Agriculture	25
Total Reached in FY20			811
Education events which SWCD usually hosts or participates in after the date of March 12 have been cancelled, postponed or rescheduled due to COVID-19			

DUE TO COVID 19 all of our large in person events for 2020 have been cancelled. MCSWCD watershed specialist has developed a partnership with UnderstandingAg to provide free webinars on a variety of topics to help provide online education/outreach opportunities during this unprecedented time. These are free webinars and are posted to the SWCD website and facebook page`.

Aside from these educational programs, the SWCD staff serve in the following capacity to enhance educational outreach throughout the county and the watershed:

- Assist Macon County Lady Landowners by maintaining their membership list and assisting with meeting notification and presenting at meetings
- Participate in and perform secretarial duties for the Heart of the Sangamon River Ecosystem Partnership meetings
- Update and maintain the SWCD website and Facebook pages with information that is pertinent to the mission of the District as well as the MS4 website.

Lake Decatur Watershed Management Plan

The Macon County SWCD is excited to work with Northwater Consulting to provide requested data. The SWCD is connecting with the other districts within the watershed (DeWitt, Mclean, Ford, Piatt, Champaign, and Shelby counties) to develop the groundwork for district cooperation on the Watershed Management Plan. The SWCD staff is in communication with NRCS in the same counties in regards to data requests and the submittal of ideas for the RCPP which was submitted in November. In the most recent edition of the Conservation Connection Newsletter an article with an update of the Watershed Management Plan was included.

Closing Comments

We have included the financial report for the quarter ending December 31, 2020 with this report. You will notice $27,848.24 allotted for our budget was not used this year. We had two employees that left our office one in March 2020 and one in July 2020. Because of COVID and our strict office shutdown policies implemented upon the USDA office at a national level; it was even more difficult than usual to fill these positions. This is not the normal trend of the MCSWCD budgeted Agreement amount. We filled the two vacant positions this fall. In a "normal year" the MCSWCD actually has expenditures above and beyond the budgeted agreement amount.

The staff and Board of Directors of the District thank the City for its continued support of our conservation efforts within the Lake Decatur Watershed. We truly could not accomplish what we do without your support, both financial and institutional. We would like to invite members of the City Council to visit us at the USDA Service Center at 3342 N. President Howard Brown Blvd., Decatur, Illinois 62521. We also can arrange personal tours of our watershed projects. If you have any questions, please call us at 217-877-5670, extension 3.

Board of Directors
David Carr, Chairman
Eric Veech, Vice Chairman
Katie Sellmeyer, Secretary / Treasurer
Chase Brown, Director
Mark Lillpop, Director

Staff
Angela Daily
Andrew Walker
Gentry Davidson

FINANCIAL STATEMENT

Lake Decatur Watershed Protection Program

City Allocation for MCSWCD Vendor # 796

	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12/31/2020
	January 1 - March 31, 2020	April 1 - June 30, 2020	July 1- September 30, 2020	October 1 - December 31, 2020	Total Invoiced to City
Operational Expenses	**1st Qtr.**	**2nd Qtr.**	**3rd Qtr.**	**4th Qtr.**	**FY ending 12/31/2020**
Watershed Salaries	19,864.24	$ 14,817.00	$ 9,824.00	$ 26,759.12	$ 71,264.36
Payroll taxes	2,859.20	$ 1,949.91	$ 994.24	$ 3,633.29	$ 9,436.64
Benefits	560.71	$ 800.00	$ 899.01	$ 2,582.38	$ 4,842.10
BMP Implementation				$ 25,000.00	$ 25,000.00
Meetings and Training	190.00		$ 21.33	$ 54.09	$ 265.42
Professional fees	466.97	$ 108.90	$ 502.01	$ 509.97	$ 1,587.85
Insurance		$ 3,028.98	$ 1,692.98	$ 437.56	$ 5,159.52
Outreach	50.00	$ 1,756.64			$ 1,806.64
Education	770.52		$ 1,275.00	$ 417.91	$ 2,463.43
Internet	25.31	$ 12.67	$ 25.31	$ 37.97	$ 101.26
Truck/ Insurance	9.58	$ 23.35	$ 270.44	$ 78.26	$ 381.63
Office Equipment	544.89			$ 2,345.20	$ 2,890.09
Office Expenses	100.78	$ 422.88	$ 580.11	$ 166.14	$ 1,269.91
Postage	87.07	$ 18.15	$ 36.29	$ 49.40	$ 190.91
Total Expenses	25,529.27	22,938.48	16,120.72	$ 62,071.29	$ 126,659.76
	1st Qtr.	**2nd Qtr.**	**3rd Qtr.**	**4th Qtr.**	**YTD 2020**
	1st Qtr.	**2nd Qtr.**	**3rd Qtr.**	**4th Qtr.**	
Agreement Amount	$ 154,508.00	$ 128,978.73	106,040.25	$ 89,919.53	
Total Invoiced to City	$ 25,529.27	$ 22,938.48	$ 16,120.72	$ 62,071.29	
Agreement Balance	$ 128,978.73	$ 106,040.25	$ 89,919.53	$ 27,848.24	

City Manager

DATE: 1/13/2021

MEMO: 2021-01

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: City Manager Scot Wrighton

SUBJECT: Monthly Reports for December, 2020

ATTACHMENTS:

Description	Type
Police, December, 2020	Cover Memo
Fire, December, 2020	Cover Memo
Public Works, December, 2020	Cover Memo
IT, December, 2020	Cover Memo
Community Development, December 2020	Cover Memo

DECATUR ILLINOIS POLICE DEPARTMENT

TO: **Mayor Julie Moore-Wolfe**
City Council Members
City Manager Scot Wrighton

FROM: James E. Getz, Chief of Police

RE: December 2020 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of December 2020 staffing was 144. Current staffing for the Decatur Police Department is as follows:

Position	Current
Police Chief	1
Deputy Chief	2
Police Lieutenant	5
Police Sergeant	17
Police Patrol Officer	119
TOTAL	144

Civilian-Non Sworn Police Staffing

At the end of December 2020 staffing was 14. Current civilian staffing for the Decatur Police Department is as follows:

Position	Current
Administrative Secretary	1
Crime Analyst	2
Sr. Clerk Typist	2
Records Supervisor	1
Parking Enforcement	2
Part-time FOIA Officer	2
Community Liaison Officer	4
Total	14

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

Function	Month	YTD
Community Meetings	0	12
Directed Patrols	30	272
Active Problem Oriented Policing Projects	1	1
Completed Problem Oriented Policing Projects	0	0
Parking Citations	35	532
Criminal Arrests	280	3695
Felony Drug Arrests	20	273
Firearms Seized	9	160
Traffic Citations	501	7269
Field Interviews	139	1866
Written Warnings	315	3915
Calls for Service/CAD incidents	4110	52,236
Unlawful use of Motor Vehicle tows	0	344
Driving Under the Influence Arrests (DUI)	19	344
DUI involving accidents	10	95
Fatal Accidents	0	7
Traffic Accidents	190	2214
Accidents with Personal Injury	28	382
City Ordinances Arrests	5	139

Distracted Driving Enforcement- Electronic Communication Device Citations:

State Citations	YTD	Warning Citations	YTD
14	283	3	69

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount	YTD Seizure	Street Value
Cannabis	1,896 grams	39,701 grams @ $10-gram	$397,010
Cocaine-Powder	121 grams	458 grams @ $100-gram	$45,800
Cocaine-Crack	1 grams	95 grams @ $100-gram	$9,500
Heroin	1 grams	61 grams @ $300-gram	$18,300
Ecstasy	0 hits	315 hits @ $20 hit	$6,300
Meth	990 grams	7841 grams @ 100-gram	$784,100
K-2/Pills:	104	313	

Search Warrants: 6	YTD: 47
US Currency Seized: $22,462	YTD: $332,130
Firearms seized: 4	YTD: 74
Vehicles seized: 0	YTD: 3

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 52	YTD: 555
Cases closed/resolved: 21	YTD: 573
Criminal Arrests: 18	YTD: 384
Homicides: 2	YTD: 13
Infant Death Investigations: 1	YTD: 4
Suicide Detective Investigations: 0	YTD: 4
Missing Person Investigations: 3	YTD: 62
Computer forensic Exams: 154	YTD: 1499

Crime Analysis Unit and Investigations:
Sex Offender Registrations: 138 YTD: 1435

Freedom of Information (FOIA)

The Professional Standards Unit received 253 Freedom of Information Act requests for the month.

Total requests YTD in 2020 is 2,643

DECATUR FIRE DEPARTMENT
MEMORANDUM
2021-01

January 7, 2021

TO: Scot Wrighton, City Manager

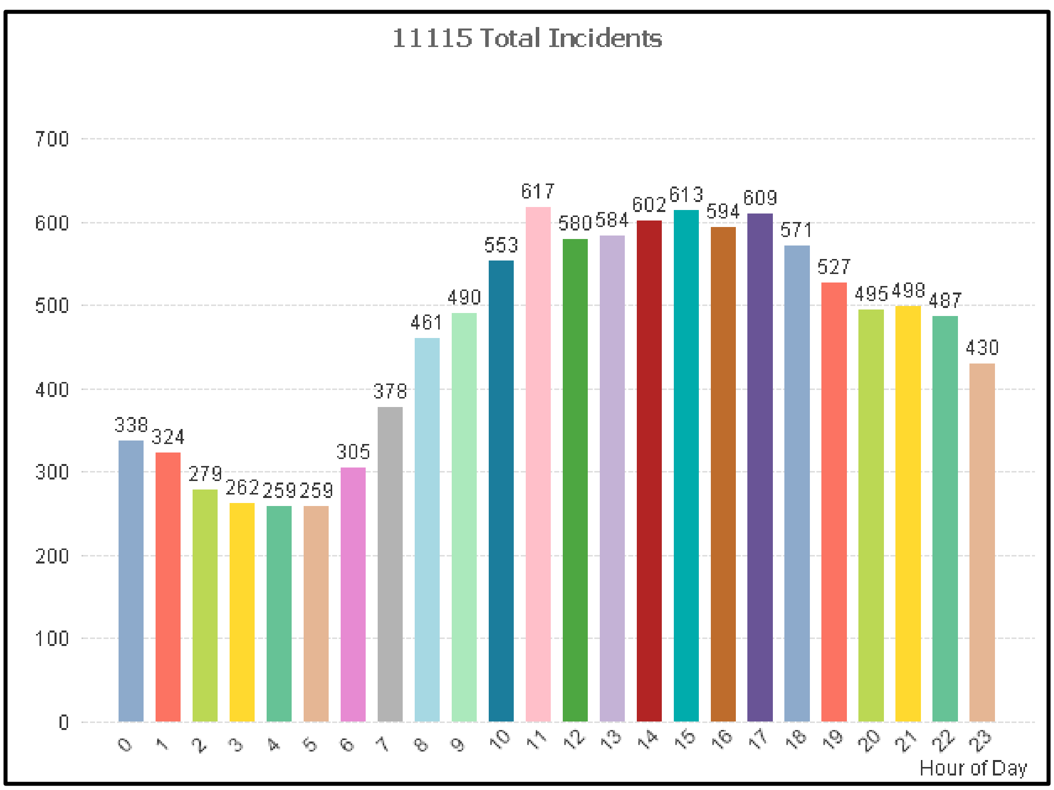
FROM: Jeff Abbott, Fire Chief

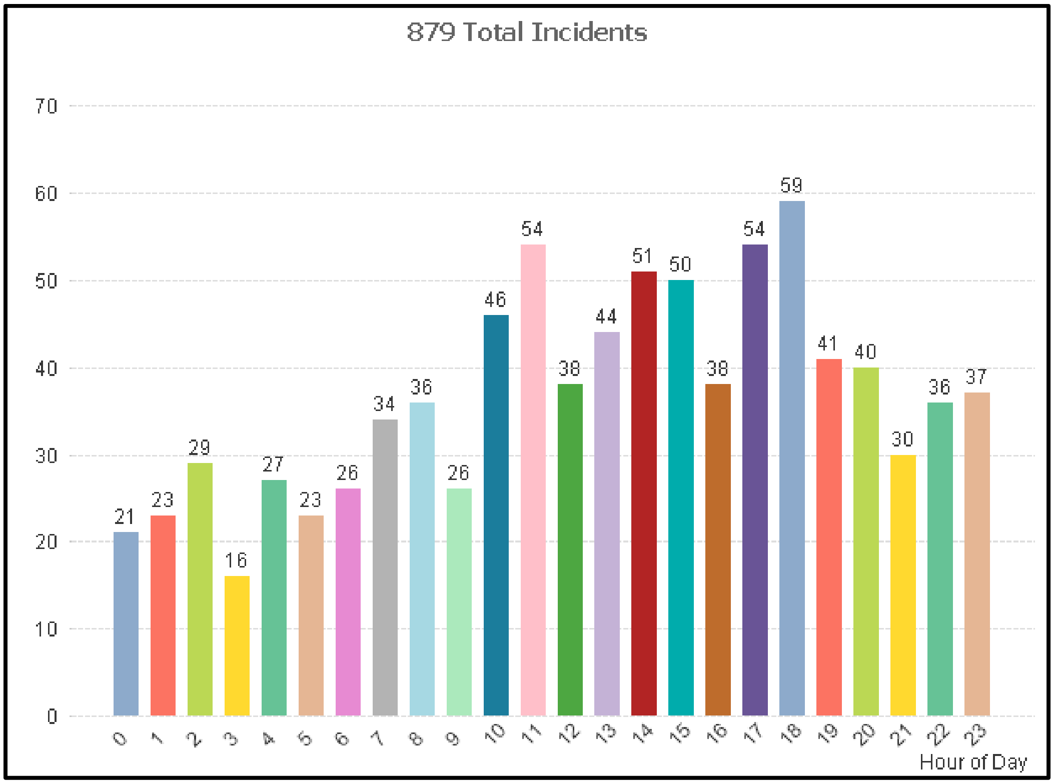
RE: Monthly Report – December 2020

The fire department responded to 879 alarms in December. The total number of alarms the department responded to in 2020 was 11,115. That was an increase of 147 alarms over 2019. There were 22 more structure fires in 2020 than 2019. Total fires for 2020 were 393, which was an increase of 60 over the previous year. The 393 fires are the highest total in the last 10 years.

The construction of the new station 3 is well underway and work will continue throughout the winter. The station should be completed and occupied in late spring or early summer this year. The land for station 7 has been purchased, but no plans have been developed for the construction of the new station.

The new ladder truck has been ordered and delivery is expected in February. The truck will have to be located at station 4 until the door heights at station 2 can be raised. Once the door heights are raised, the truck will be moved back to station 2. During this period, Engine 4 will be moved to station 2, and Truck 2 will be moved to station 4.





<u>Fire Prevention:</u> No Report

<u>Training Report:</u> Training for December 2020 included the following:

Annual recertification in the American Heart Association CPR. Members are recertified annually. This training includes classroom, written test, and hands on modules, and is completed each year in December.

Fit testing of SCBA facepieces. Members recertify their SCBA facepieces through a machine that detects leaks which would allow cancer causing carcinogens to enter their facepieces and breathed into their lungs. This is also an annual fitting of the facepieces, and is required by NFPA, OSHA, and IDOL.

Members completed monthly assignments through the Target Solutions training site and wrapped up any outstanding end of the year assignments.

Public Works Department
Monthly
December 2020

Engineering:

32nd and Fulton Storm Drainage Improvement Project:

Month Activity:. All the storm sewer and box culverts are installed except for one block on Maryland. This section was on hold until spring due to the availability of asphalt to restore the street. The project is shutdown for the winter and will resume in the spring with final restoration.

Project Background: The Project was design by Farnsworth Group. The project will provide a new storm sewer to serve the area generally bounded by Rt 36 to the North, 36th St to the East, Orchard to the South and Country Club Rd to the East to relieve flooding. The Project was the no. 3 priority on the Storm Water Master Plan. The Project was advertised for bid April 15th with bids received on May 6th. The City received two bids with Luka Company providing the low bid. The project was awarded to Luka Company on May 18th for $1,379,690.

2020 Water Main Replacement Project:

Month Activity: The Contractor has completed phase 1, 2, and 3, Phase 4 includes the bore and jack under rt 36 and the railroad and is scheduled to start next year.

Project Background: The project was designed by Engineering staff, the project is in the area bounded by Rt 36 to the North, Moffet Ln to the East, W Main St to the south and Moffet Ave to the west. The project was advertised on January 8 with bids received on February 5. The project was approved on February 24 to Burdick Co. as the lowest responsive bid.

2020 Trenchless Long Lining Repair Project:

Month Activity: Lining is complete with project competition is scheduled in January.

Project Background: Engineering Staff designed the 2020 Long Lining Repair Project. The rehabilitation locations are selected from the televised inspection reports. The project was advertised in May and awarded to Insituform as the lowest responsive bidder on July 6, 2020. Insituform was provided the notice to proceed on July 14. All cleaning and televising of the sewer is compete.

MUNICIPAL SERVICES MONTHLY DATA 12/01/2020 – 12/25/2020

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewers Root Cut	4,487 lin. ft.	56 hrs.	
Catch Basins Repaired	4 each	43 hrs.	
Catch Basins Pumped	66 each	98 hrs.	
Storm Sewers Repaired	2 each	32 hrs.	
Potholes Patched	1,905 each	376 hrs.	
Dura Patch (Spray Patcher)	101 each	65 hrs.	
Street Sweeping	601.9 miles	138.7 hrs.	
Tree Trimming	9 each	N/A	
Tree Removals	27 each	N/A	
Stump Removals	10 each	N/A	

Water Production Division
Monthly Activity Report
December 2020
(updated information in bold text)

Lake Decatur Dredging Basins 1 through 4: Great Lakes Dredge & Dock completed this 6-year project in August. The project removed 103.5% of the amount of sediment under contract and was $347,698 under budget.

Lake Decatur Landscape Maintenance: A portion of this year's project is to maintain native grasses and plants established with the assistance of the Macon County Conservation District (MCCD) at a site adjacent to Lake Shore Drive at M. L. King Jr. Drive. Sky's the Limit Tree Service completed the rest of this year's tree and brush removal project at Lincoln Park Drive and U.S. Business Route 51 by the Lake Decatur dam.

Lake Decatur Raw Water Intakes and Pump Station Study: Crawford, Murphy & Tilly completed the onsite work in September and submitted a draft report in November.

Lake Decatur Water Level: **The level of Lake Decatur was maintained at an average of 610.93 feet above mean sea level (67% full) which is below average for December due to extended dry weather. A request for customers to voluntary conserve water was issued in November. In order to reduce the rate at which Lake Decatur was declining, the use of the City's former sand and gravel pit as a supplemental water supply began on December 16.**

Lake Decatur Watershed Management Plan: Northwater Consulting continued work on the Management Plan & Initiative Long Term Strategy, Lake Decatur Management & Policy Recommendations and water quality monitoring network.

Oakley Sediment Basin Management: Clarkson Farm cultivated approximately 30 acres of the basin's interior and planted rye for harvest in July.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Data for this outcome has not been obtained yet.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99% of the engineering and construction bid specifications. This project is on hold pending the recommendations of the Water Utility Long Term Sustainability Plan.

Water Production: **541.94 million gallons of potable water were pumped into the water distribution system which was 1.4% more than December 2019.**

December 2020

Water Services: Staff repaired 14 water main failures, 14 water services and 4 fire hydrants. Inspected 46 system valves and completed 599 Utility Billing orders and 39 distribution system orders. Staff assisted with the inspection of the 2020 Water Main Replacement Project.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2020
December

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Continuing to work with Decatur Public Schools concerning our coordinated effort with the Capital Grant to extend City Fiber in strategic locations and to connect schools.
- Actively recruiting to replace Kyle Roberts who served as our Data Network Infrastructure & Security Administrator. Kyle resigned from City service on December 24th and his last day with the City is January 8, 2021.
- Began working with the Police Department to specify and select a technology vendor for deployment of Neighborhood cameras.
- IT Continued to work with Development to implement the Civic Management System from OpenGov Systems.
- Began install of a Tyler Technologies module approved by City Council called Citizen Self Service (CSS) which gives Citizens online access to City services including payment for those services.
- Continued working with the Howard G. Buffett Foundation on a request to run City Fiber to 4 new buildings being built on the State Police Training Facility property.
- Began implementation of the state/federal mandated reporting coding system to a National Incident Reporting System (NIBRIS) required by February 1, 2021
- Continued supporting staff using remote in-home City Systems access as we navigate this COVID pandemic.
- I.T. is assisting with a constraining effort for finance with training an internal replacement for the Payroll Manager planning for retirement.
- Upgraded the Itron Field Collection System (FCS) which is the system that receives data from the smart water meters.
- Conducted annual security audit to insure all terminated employee's access was removed from all City Systems.
- In December, IT processed 110 Help Desk tickets, resolving 66 on the initial call (60% First Call Resolution Rate). Four support ticket surveys were returned and was ranked as exceptional service, three initiated by phone and one initiated by e-mail.

COMMUNITY DEVELOPMENT DEPARTMENT
MONTHLY REPORT
DECEMBER 2020

ECONOMIC DEVELOPMENT- We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held Zoom meetings or conference calls for pending and ongoing developments.

As of last week, there were 909 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites ADM led the way with 60 jobs followed by Dollar General with 41 jobs and Memorial Health Systems with 33 jobs.

We are also handling the sale of City owned property and closed on five (5) more lots in December to bring the total to 25 vacant lots through the side-lot program for a total sales revenue of $15,950 at an average of $760 per lot. 20 of the 25 vacant lots were acquired by adjacent homeowners interested in expanding their outdoor living space with the other acquisitions being made by a Church and Non-profits.

PLANNING AND DEVELOPMENT DIVISION

For the month of December, the Planning and Development staff continued to split time working in the office and from home given COVID-19. Staff was and is still able to process and review site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. We have adapted to doing some reviews of digital submittals of site plans and other materials. Staff has also used time while working at home to gain some training in Planning and Zoning through online webinars.

In December, staff in conjunction with other city departments reviewed eight (8) submittals which included one (1) site plan, three (3) minor subdivision plats, one (1) landscape check, one (1) variance petition, one (1) cell tower permit and one (1) plan commission petition. Staff also provided multiple zoning review/verification letters.

For the Decatur Urbanized Area Transportation Study (DUATS), staff worked on the 4th Quarter Reports to IDOT and held one (1) Bike Plan Core Committee meeting. Nothing else to report.

BUILDING INSPECTIONS DIVISION

For December, we issued a total of 82 permits with a total work value of $3,221,481. Of those, we had five (5) permits with a value of over $200,000 [ADM lab remodel, HGBF warehouse, HSHS vaccination facility, Vital Skin dermatology remodel, and Ameren warehouse conversion].

PERMIT TYPE	# ISSUED	WORK VALUE	PERMIT FEES	PLAN REVIEW
Building	25	$2,947,531	$20,912	$1,455
Demolition	3	25,000	145	0
Electrical	9	23,823	650	0
Mechanical	21	124,772	1,697	0
Plumbing	18	39,645	1,110	0
Pool	0	0	0	0
Sign	6	60,710	798	0
Temporary	0	0	0	0
TOTAL	**82**	**$3,221,481**	**$25,312**	**$1,455**

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, exempt activities and infrastructure projects.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- Staff is working collectively with other divisions on the Revitalization of the Johns Hill area.
- Staff received approval of the Strong Communities grant. This $125,000 will assist with revitalization outside the immediate boundaries of Johns Hill.
- Staff applied for and was approved for a $1.19 million-dollar Department of Commerce and Economic Opportunities (DCEO) CURE's local ES grant to assist small businesses. The turnaround time was 7 days from receipt of the grant agreement and all funds must be issued to the recipient by the end of January. This grant will be handled by City staff since there is minimal time to select a subrecipient.
- Staff continues working with Dove Financial Assistance using CDBG-CV funds to assist residents with rent/mortgages and utilities.
- Staff met with various nonprofits to discuss revitalization opportunities. Several will submit proposals on how they can assist with the efforts within the Johns Hill project.
- City of Decatur entered into an agreement with Community Investment Corporation of Decatur (CICD) in the amount of $272,477. The grant will assist small businesses with mortgage/rent and utilities
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation and demolition to various areas of the City.
- Staff continues to work on the IHDA Single family Rehab grant.
- Staff continues providing technical assistance to a local neighborhood organization who is interested in being a Community Housing Development Organization (CHDO).
- Staff continues to be active in the Continuum of Care process as well as homeless meetings, and events as required by HUD.
- Staff continues working with HUD CPD-Chicago to ensure compliance with a multi-rental complex.
- Staff prepared a final report to Council on the 2020 City-wide cleanups.
- Staff continues work on CDBG funded demolitions as part of the ongoing Community Revitalization strategy.
- Staff meetings with outside agencies and various committees have become virtual meetings because of COVID-19 restrictions.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of December.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
DECEMBER 2020

NEW CASES	
Health & Safety (72 Hour)	89
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	7
No Garbage Service	12
Nuisance	117
Secure of Abandoned Buildings	24
Weeds	0
TOTAL	249

DEMOLITIONS	
Year-to-Date Demolished	30
New Cases	1
Sent to Legal	6
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	183

RE-INSPECTION VISITS	
Code Enforcement	722
Weeds	0
TOTAL	722

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	55
Dollar Amount	$29,307.88

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	72
Weeds	0

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	$0.00

WEED ABATEMENT	
Contractor Mowed	0
Owner Mowed	0
TOTAL	0

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.