Table of Contents

Tuesday, February 18, 2014
5:30 PM

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance
3. Invocation

II. Approval of Minutes

Approval of February 3, 2014 City Council Meeting Minutes

III. Unfinished Business

IV. New Business

1. Proclamations and Recognitions
   A. Proclamations
   B. Mayor's Recognitions
2. Presentation by Sue Lawson, President, Coalition of Neighborhood Organizations
3. Resolution Authorizing the City Manager to Enter into a Not to Exceed $1,500,000 Note Payable Financing Arrangement for Certain Equipment for the Law Enforcement Center
4. Resolution accepting Bid of Bradford Systems Corporation for Locker, Shelving, and Storage, Decatur Police Department
5. Resolution accepting Bid of Bodine Communication for the Technology System, Decatur Police Department
6. Resolution accepting Bid of Wiley Office Furniture for Furniture, Decatur Police Department

7. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.

    A. Receiving and Filing of Minutes of Boards and Commissions

    B. Resolution Authorizing Subrecipient Agreement FY 2014 Coalition of Neighborhood Organizations

8. Appearance of Citizens

    Policy relative to Appearance of Citizens:

    A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members.

9. Other Business

V. Recess/Study

    A. Treasurers Financial Report

VI. Adjournment

CITY COUNCIL MINUTES

Monday, February 3, 2014

On Monday, February 3, 2014, the City Council of the City of Decatur, Illinois, met in Regular Meeting and Study Session at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois. Mayor Michael T. McElroy presided; together with him being Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe and Dana M. Ray. Councilmen Larry W. Foster and Patrick S. Laegeler were absent. Five members were present. Mayor McElroy declared a quorum present.

City Manager, Ryan P. McCrady, attended the meeting as well.

Mayor McElroy led the Pledge of Allegiance to the Flag.

The minutes of the meeting of January 21, 2014, were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilman Julie Moore-Wolfe, and on call of the roll, Councilmen Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray and Mayor McElroy voted aye. Councilman Jerry J. Dawson abstained. The Mayor declared the motion carried.

This being the time set aside for unfinished business and there being no unfinished business, the Mayor proceeded to New Business. There were no proclamations and no Mayor's recognitions.

2014-03 Ordinance Annexing Territory 3223 Rea's Ridge Court, was presented.

Councilman Jerry J. Dawson moved the Ordinance do pass; seconded by Councilman Julie Moore-Wolfe.

The City Manager stated the annexation before Council tonight is predicated upon a previously executed Water Service Agreement. The property is adjacent to the city limits of Decatur. The City Manager and staff recommend approval.

On call of the roll Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor McElroy voted aye. The Mayor declared the motion carried.

R2014-08 Resolution Accepting Bid and Authorizing Contract with Great Lakes Dredge & Dock Company, LLC for Oakley Sediment Basin Rehabilitation and Lake Decatur Dredging Basins 1 through 4, was presented.

Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilman Dana M. Ray.

The City Manager stated the City Council reviewed the project and bid during the study session on January 21, 2014. Great Lakes Dredge & Dock was the low bidder and the City Manager and staff recommended approval. City Manager McCrady advised the following item on the agenda is related to the financing of the dredging project and he provided an overview of this item. In addition, the City Manager spoke about the impact of this project on the local workforce. Jon Nieman, Great Lakes Dredge & Dock, addressed Council with regard to the company hiring from the community's labor force. Mr. Nieman advised that representatives of Great Lakes have met with the City Manager several times and Great Lakes has committed to him and the Council to use a very high percentage of local labor. Great Lakes hopes to obtain close to 100% of the hourly employees for the earth work in the Oakley basin, 50% of employees with regard to dredging and they will hold community outreach, a job fair, put the job listings on Craig's List, the newspapers, etc. to open the employment opportunities to everyone in the City. Councilman Jerry J. Dawson inquired as to why more local labor wasn't used the last time Great Lakes operated in the City of Decatur. Mr. Nieman stated the previous owners did not have discussions or commitments with the City to hire local. Great Lakes did bring in quite a few local employees; however, there was a low local retention rate. Mr. Nieman set forth Great Lakes' plan to explore every avenue available to hire local people which will include reaching out to as many people as possible through electronic methods, job fairs, newspapers, and through a variety of different employment outreach avenues as possible, including possible engagement of the City's employment department to help Great Lakes staff as many local people as possible. Councilman Julie Moore-Wolfe inquired as to the skill set required. Mr. Nieman advised in the Oakley basin heavy equipment operators will be needed; on the water, general laborers/deckhands, skilled specific booster operators, dredge operators, and dredge engineers (mechanics) will be needed. Great Lakes has located some skilled workers and does anticipate the need to bring in many of the new employees at the unskilled level and train them to become the booster operators and dredge engineers. He feels they can find or train locally crane operators. They would not hire licensed boatmen locally for this project as a Coast Guard License is required. Councilman Jerry J. Dawson inquired of Mr. Nieman if dialog has taken place with the operating engineers and if they will be considered. Mr. Nieman advised if any of the operating engineers apply, they will be considered for the jobs available. Councilman Dana M. Ray inquired as to the number of jobs that will be available. Mr. Nieman advised 20-25 equipment operators will be needed and a total of 18-19 water operation on both shifts both days and nights. Councilman Jerry J. Dawson inquired about a timeline for the project and Mr. Nieman advised silt removal should start in late March/April, if the Council approves the Resolution and the ice that is on the lake melts. Additionally, he stated the last time they operated in Decatur they used many local welders to build the pipeline and plan to do the same this time. Great Lakes would begin hiring local welders to start building and placing the pipeline into the lake. Local welders will be hired first. He stated there will be a couple of months consisting of building and laying pipeline and then starting in May the equipment ordered for the job will start arriving. At that time, people will see activity on land and the assembling of equipment. Councilman Jerry J. Dawson asked if there will be disruptions on the lake with regard to boating when the installation of the pipeline is happening. Mr. Nieman addressed Councilman Dawson's concern and advised 1,000 - 2,000 feet of pipe will be laid and at that time that section will have a security corridor around it; once down that will be back open and the next section corded off. Only the section where the pipe is going down will be sectioned off. Councilman Dawson inquired if the subsidiary that will be doing the sediment basin work is aware of the necessity to hire from the local workforce and Mr. Nieman advised they are. Councilman Pat Mc Daniel requested clarification from the City Manager regarding the slight cost increases. The City Manager advised the rate model Council approved included for the three steps the first three years 35/30/25%, then there is an annual 2 1/2 % cost of living increase to the rate. This provides assurance to the bond investors there is revenue coming in to make the payments. Mayor McElroy invited members of the audience to ask questions or make statements relative to this particular agenda item. He requested each person give their name and address. At this time the following individuals came forward with comments:

Dr. Janelle Norman, NAACP, expressed her concern regarding diversity in the workplace and inquired of the percentage of African-Americans Great Lakes hired on during the last project and the percentage Great Lakes plans to hire on this project. Mr. Nieman advised he could not provide an answer as to the percentage of African-Americans hired during the previous project or the upcoming project, but he stated all applicants will be treated equally. Hiring, training, and promotions are done on the basis of knowledge, skills and abilities and not based on race, gender, nationality, etc.

Larry Reynolds, 34 Corman Court, Decatur, Illinois, voiced his opinion that if Great Lakes hires locals they will drain welders from the local companies and from small industries. He stated this would just move a person from one job to another.

Mike Zahn, Business Manager of Operating Engineers, Local #965, advised Council that Local #965 covers this type of work, specifically heavy equipment operators as well as dredge operators. Mr. Zahn advised Local #965 can man both jobs 100%. Mr. Zahn stated there is no guarantee that Mr. Nieman will keep his word and hire from the local workforce and unless language is in the contract between the City and Great Lakes there is no legal recourse. Mr. Zahn asked what the Mayor, Council and City Manager will do if Mr. Nieman does not live up to his promise. The Mayor addressed Mr. Zahn's concern advising that Mr. Nieman is expected to live up to his promise and the City will be monitoring it very closely.

Dennis Kareher, 2537 East Olive Street, Decatur, Illinois, stated he has lived in Decatur all his life and he planned on staying in Decatur. He spoke of his love for the community. Mr. Greer advised he was prompted to appear and speak at this Council meeting by God. He stated there are homeless, mentally ill people, those who are at a disadvantage and living on the street and we, the citizens and leaders, are not doing anything for them; specifically, we are not doing God's work. God does not care how money is spent but wants Decatur to do His work in addition to what leaders feel is necessary. God is the supplier of all things. If we pray and do His work, God will supply Decatur with water.

Daniel Ray Pickrel, 695 ½ East Grove Road, Decatur, Illinois, stated dredging is about the lake. He stated by dredging the lake you will provide a number of jobs, but will not change the look of the city. There are a lot of people who need jobs. Many people in Decatur need new roofs. If the City would spend money on roofs, and those people would harvest the rain water to supply the gardens which in turn will feed people, this event would attract people and they will want to come to Decatur to observe the benefits rain water harvesting has on the community. Further he stated local food production may be a way to boost restaurant sales. Mr. Pickrel feels the City should put some money toward rainwater harvesting and long lasting roofs. This in turn will involve people in a process to use their land, contribute to their homes, property value and the community.

Dennis Minick, 704 West South Street, Atlanta, Illinois, Business Representative of International Union of Operating Engineers, advised Council that the International Union of Operating Engineers has members and provides training for members that live in Macon County and Decatur. They have members who have worked for Great Lakes Dredging and have extensive crane training and their operators are certified. In addition, he stated that safety is a huge factor with the Union.

John Phillips, 80 Allen Bend Drive, Decatur, Illinois, urged Council to approve the Resolution and move forward. He praised Council for the projects that are happening in the community and urged council to set goals and measurements for Great Lakes. He stated everyone is responsible for hiring local and diversely so the workforce is a representation of the community.

Rodney Wall, 1911 Midline Road, Decatur, Illinois, questioned if the money being spent includes lowering the intake of the lake. City Manager McCrady advised the City has two intakes, the normal intake and below that an emergency intake. The City Manager assured Mr. Wall and Council that the bottom of the lake will not be below the water intake as that would not be beneficial.

Robert A. Martindale, 43 Greenridge Drive, Decatur, Illinois, retired Equipment Operator, Decatur, IL, agreed with Mr. Zahn and Mr. Minnick and has worked out of Local #962 for over 42 years. All members are provided extensive training which is updated and continues each year. The Union Hall pays for the training for the qualified, expert people who have done this type of work for years. If contractors hire through the Equipment Operators locally, the contractors do not need to provide training.

The Mayor advised it is the Mayor and Council's job to make sure that as many paychecks go our local workforce - union and non-union jobs - locally. He has faith in Great Lakes that they will do what they say they are going to do. He does not like reading that unemployment in Decatur is #1 in the State. It is important that citizens know that Council has the best intentions for the entire community. The Mayor and Council worry about the unemployment rate within the community every day not just on Monday nights. The Mayor stated he doesn't care if a citizen is union, non-union, black, white or anything else; he wants the citizens of the community to work, raise their families, have quality lives and be happy to live in Decatur.

Councilman Pat McDaniel asked what legally the City can do, and suggested adding an amendment, to require periodic reports from Great Lakes. The City Manager advised that periodic reports can be made to him and he can make reports back to Council with regard to the project, based on the information that can be made available per law. Councilman Pat McDaniel advised he is in favor of the reports. Councilman Dana M. Ray stated she supports what the other council members have stated. Further, she advised that Great Lakes has given Council a promise and will be held accountable. Further, she stated she does not take lightly that $90,000,000 is being spent and wants to see the community improved directly. Councilman Jerry J. Dawson inquired why with qualified people and prevailing wage Great Lakes would not want their services. In addition, he stated as a councilmember he is supposed to look out for the citizens of Decatur and to try to get as many people to benefit from this project. His concern is that there are so many people with the skills and experience, why would the skilled labor force not be utilized and why the two cannot or have not come together. The City Manager advised no one has said they can't come together. At this point, Great Lakes does not have a contract and is not hiring until they do get a contract. Talks with regard to the importance of this project benefiting our community began two years ago between the City Manager and Great Lakes (Mr. Nieman and Mr. Peg). City Manager McCrady advised very frank conversations were had with regard to the diversity of our community and the unemployment in Decatur. City Manager McCrady advised he believes Great Lakes will stick to its promise and their reputation goes with this project and they will honor the commitments they made tonight. The City Manager and staff recommend approval of this project.

On call of the roll Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor McElroy voted aye. The Mayor declared the motion carried.

2014-04 Ordinance providing for the issuance of not to exceed $26,000,000 General Obligation Bonds, Series 2014, of the City of Decatur, Macon County, Illinois to finance the expansion of the City's water supply by the dredging of Lake Decatur, was presented.

Councilman Julie Moore-Wolfe moved the Ordinance do pass; seconded by Councilman Jerry J. Dawson.

The City Manager stated the City is working with the local Raymond James office, Speer Financial and Chapman & Cutler to provide assistance with this bond issuance. If Council votes in favor of this, the City will go to market in the next couple of weeks, and will do the best to place as many of these bonds with local investors and institutions. He reminded Council that the interest rate will be higher than last time and the rate will be determined on the date of the sale.

John Phillips inquired why the City would not borrow the entire amount of $90,000.000.00 now. The City Manager explained the bond money has to be spent within 3 years of the issuance of the bond; the second full benefit of the rate increase does not come for a couple of years and if the City borrowed $90,000,000.00 now the City would end up front loading the debt and front loading the payment. The water pricing model that the City has does not support the City going to market for $90,000,000.00 at this time and which would require payments to be made right away. The water pricing model does support in the out years some flexibility in cash flow if the City finds out the rate environment is not going in the right direction, the City might be able to front load some of the borrowing on those years.

On call of the roll Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor McElroy voted aye. The Mayor declared the motion carried.

This being the time for Appearance of Citizens and none appearing, Mayor McElroy proceeded to Other Business at which time Councilman Pat McDaniel stated that Decatur is known for being a very caring and generous community, however, during the winter months many residents and businesses fail to clear the snow and ice from the sidewalks in front of their homes and/or businesses. In the summer and fall, many property owners and commercial yard companies continue to rake or blow yard waste from their yards into the streets. He stated his main concern was the lack of snow removal is a safety issue which forces pedestrians, including school children, to walk in the street, many on heavily traveled streets. Many times cars have a hard time negotiating the slippery street pavement, and when pedestrians are walking in the streets, this causes a major safety issue for both. He praised the street crews for their hard work in clearing the streets. Councilman McDaniel requested the Mayor and council members to consider adopting a new initiative, "Community Business and Resident Voluntary Contract for Sidewalk Upkeep of Public Sidewalks and Streets". By adopting the above, it would promote pride in the community and make the sidewalks and streets safer. City staff could include in the monthly water bills periodic updates on how businesses, community neighborhood organizations and homeowners could help maintain the sidewalks by clearing snow from them. In addition, material could include information and reminders insuring that city streets and storm sewers are not clogged with yard waste and leaves during the summer and fall seasons which will help improve the appearance of the community. Information regarding community service organizations who are willing to offer their assistance to seniors and those who are unable to shovel the snow, mow their lawns or rake their leaves could give provided. Councilman McDaniel stated he does not advocate the type of city codes that have been enacted in other communities that mandate businesses, property owners, homeowners to clear snow and ice from sidewalks within a specific period of time or be fined, but he does advocate for the public's safety and the community's appearance. Councilman Jerry J. Dawson asked the City Manager to explain the small print on the mailing citizens received from Johnson Controls. The City Manager advised it is not a free water meter. A couple of exceptions to this would be if a water meter cannot be safely installed because of plumbing lines or if someone has finished off their basement and there is not access to the water line. The City does ask that if the water meter is in the basement and there are boxes or debris that those items be moved from the water meter. Councilman Jerry J. Dawson stated in the first scenario if the line is so bad, the citizen would have to get the line replaced and asked if the City would do the work. City manager McCrady advised the citizen would have to hire a plumber to do the work. Councilman Jerry J. Dawson asked if the citizen said they did not have the money to have the work done and they don't want the new meter, what would happen. The City Manager advised eventually a new meter would have to be installed because the new meter is necessary for the City's reading automation system. He speculated with regard to the above scenario and stated the City could charge an extra fee, such as Mt. Zion did, in order for the meter to be read manually. Further he stated Mt. Zion charged a fee of $50.00 per month to customers who would not allow the installation of the new water meter.

At 6:43 p.m., Mayor McElroy announced Council would meet in Closed Executive Session for the Purpose of a Discussion Regarding Collective Bargaining Matters. Councilman Pat McDaniel moved to recess to Closed Executive Session; seconded by Councilman Julie Moore-Wolfe and on call of the roll, Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor McElroy voted aye. Mayor McElroy declared the motion carried.

At 6:56 p.m., the regular Council Meeting was reopened.

There being no further business, Councilman Dana M. Ray moved the meeting be adjourned; seconded by Councilman Julie Moore-Wolfe, and on call of the roll Councilmen Jerry J. Dawson, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and

Mayor McElroy voted aye. The Mayor declared the Council meeting adjourned at 6:56 p.m.

Approved February _____, 2014
Linda Swartz
City Clerk

FINANCIAL MANAGEMENT DEPARTMENT
#2014 - 02

DATE: February 11, 2014

TO: Honorable Mayor McElroy and City Council Members

FROM: Ryan P. McCrady, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City Manager to Enter into a Not to Exceed $1,500,000 Note Payable Financing Arrangement for Certain Equipment for the New Law Enforcement Center

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Resolution authorizing the City Manager to enter into a note payable financing arrangement with Busey Bank to finance the acquisition of certain equipment for the City's new Law Enforcement Center located at 707 Southside Drive.

BACKGROUND:

The City will finance the acquisition of the furniture package, locker room package, technology package, telephone package and certain project management costs of the investment in securing the LEC to be fully operational at move-in date.

Expected costs to be financed include:

Furniture package	as per Wiley Office Furniture bid acceptance and purchase resolution
Locker room package	as per Bradford Systems bid acceptance and purchase resolution
Technology package	as per Bodine Communications bid acceptance and purchase resolution
Telephone package	as per to be determined telephone package
Project Management	as per Dewberry Architects project management cost estimate approved by Council Resolution 2013-92 dated September 3, 2013
Total	not to exceed $1,500,000

The financing arrangement will be a note payable loan, with the equipment purchased offered as security in the transaction, five (5) year payment term, fixed interest rate of 2.0%.

Financing proposals were secured from Busey Bank, Hickory Point Bank and Trust, Regions Bank, and Soy Capital Bank and Trust.

POTENTIAL OBJECTION:

There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Ryan P. McCrady, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

None.

RESOLUTION NO. R2014-________

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A NOT TO EXCEED $1,500,000 PROMISSORY NOTE TO FINANCE THE ACQUISITION OF CERTAIN IMPROVEMENTS TO THE LAW ENFORCEMENT CENTER LOCATED AT 707 SOUTHSIDE DRIVE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Manager be, and he is hereby, authorized to enter into a 5-year note payable loan agreement with Busey Bank, not to exceed $1,500,000, with an interest rate not to exceed 2.00%, to finance the acquisition of certain furniture, fixtures and other equipment necessary for the operation of the Law Enforcement Center.

PRESENTED and ADOPTED this 18th day of February, 2014.

____
MICHAEL T. McELROY, MAYOR

ATTEST:

____
CITY CLERK

COUNCIL COMMUNICATION FORM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#14-03

February 7, 2014

TO: Honorable Mayor McElroy and City Council
FROM: Ryan P. McCrady, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Locker and Shelving Purchase

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Bradford Systems Corporation to provide and install lockers, shelving, and storage as listed on Exhibit A for the Police Department.

BACKGROUND: The Police Department will move to their new building during the second quarter of 2014. The majority of furniture presently being used by the Police Department is the property of the Law Enforcement Commission which owns/manages the LEC building.

The City of Decatur hired Dewberry to design the storage layout, including specifying the manufacturer, model numbers, and quantities of lockers and shelving for this facility.

Presently the officers must keep their personal gear – ticket books, riot helmets, batons, tactical gear, etc. in their vehicles and bring it to work each day and then take it with them at the end of their shift. In the new facility the officers will each have a large locker. This will be an improvement from their current situation because equipment can be damaged, stolen or lost from being transported each day.

In addition, evidence is currently stored throughout the offices in the LEC and much of it is not on shelves. This creates problems and takes additional time when evidence must be located for court. In the new facility all the evidence will be on shelving units in one area.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Dewberry consulted with the Decatur Police Department to provide the specifications and negotiated the package.

STAFF REFERENCE: Todd Walker, Police Chief, 424-2745. Todd will be at the council meeting to answer any questions council may have about this purchase.

BUDGET: Gregg Zientara, Finance Director, is securing financing from a local bank for this purchase.

$298,575	Lockers, Shelving, Storage
$ 3,025	Contingency
$301,600	

RESOLUTION NO. _____________

RESOLUTION ACCEPTING THE BID
– BRADFORD SYSTEMS CORPORATION–
CITY PROJECT – 2014-03

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing and installing lockers, shelving and storage for the Decatur Police Department, City Project 2014-03 presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Bradford Systems Corporation be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bradford Systems Corporation for their bid price of $301,600.00.

PRESENTED AND ADOPTED THIS 18th day of February, 2014.

____
Michael T. McElroy
MAYOR

ATTEST:

____
CITY CLERK

Decatur Police Department
Proposal
Project #19214

RECORDS—MECHANICAL ASSIST MOBILE SYSTEM DESCRIPTIONS

SPACESAVER MOBILE SYSTEM COMPONENTS:

- Carriage movement is initiated by mechanical assist operation. Users open system aisles by rotating ergonomic three-spoke drive handles to provide an efficient method of moving mobile system carriages.
- Carriages have an integrated chain tensioner that can be easily adjusted without disassembly of system.
- Carriages have a continuous, full-length drive shaft driving all 5" double flange wheels on one side of the carriage.
- Carriages have a standard gear ratio of 1 to 4,000 (1 lb. of effort moves 4,000 lbs.)
- All carriages provide a 3/4" shelf mounting recess for positive shelving alignment and attachment.
- Dual flange guidance system with bar stock rail.
- Fully grouted rails evenly distribute weight.
- Low profile ¾" underlayment decking and ramp to prevent tripping hazard.
- High-pressure laminate face panels, manufacturer's standard finishes.
- Overall mobile system height is approximately 83" high.
- Overall height of the fixed shelving ranges that sit directly on the floor, next to the mobile system is 82-¼" high.
- Overall height of the fixed shelving ranges that sit directly on the floor is 88-¼" high.

SYSTEM SAFETY FEATURES:

- One safety lock control per carriage that can be used to prevent unwanted movement by activating the pin and locking the carriage in place. Locks have a bright visual indicator to easily show lock status.

SHELVING/ELEVATION COMPONENTS:

- The shelving ranges are comprised of Spacesaver four-post shelving with closed end and open intermediate uprights.
- All sections have canopy tops to protect media on the top level from dust.
- All openings have slotted universal shelves compatible with either bin or file dividers.
- All 24-inch deep shelves have reinforcements per shelf as specified by the factory.
- Mobile system carriage elevation has 7 openings on minimum 10.5" centers (9-3/4" clear) for letter size files.
- Mobile system fixed elevation has 7 openings on minimum 10.5" centers (9-3/4" clear) for letter size file.
- Fixed shelving sections next to mobile system have 4-1/4" high front bases.
- All other fixed shelving elevations have 8 openings on minimum 10.5" centers (9-3/4" clear) for letter size files.
- These fixed shelving sections have 4-1/4" high front bases.
- All shelf openings bave 3 adjustable file dividers.
- Shelves are easily adjustable on 1-½ inch increments.

Decatur Police Department
Proposal—continued
Project #19214

DUAL FLANGE GUIDANCE—Mechanical Assist High-Density Mobile System

SPACESAVER MECHANICAL ASSIST MOBILE SYSTEM:
- 2 mobile carriages with dual flange guidance, 24" D x 10' L
- 2 fixed shelving ranges (to sit directly on the floor), 12" D x 10' L
- 1 fixed shelving ranges (to sit directly on the floor), 12" D x 5' L
- 1 fixed shelving ranges (to sit directly on the floor), 12" D x 6' L
- 1 fixed shelving ranges (to sit directly on the floor), 12" D x 18' L
- 1 B rail system with 3 rails, 7' 7" L
- 1 low profile floor system with ramp, 71 sq. ft.
- 8 high pressure laminate end panels

Shelving Components:
- 2 four-post single-entry shelving sections, 12" D x 36" W x 82-1/4" H
- 4 four-post single-entry shelving sections, 12" D x 42" W x 82-1/4"H
- 2 four-post single-entry shelving sections, 12" D x 30" W x 88-1/4" H
- 8 four-post single-entry shelving sections, 12" D x 36" W x 88-1/4" H
- 2 four-post double-entry shelving sections, 24" D x 36" W x 76-1/4" H
- 4 four-post double-entry shelving sections, 24" D x 42" W x 76-1/4" H
- 824 adjustable file dividers

EVIDENCE PROCESSING—SPACESAVER EVIDENCE LOCKERS

SPACESAVER EVIDENCE LOCKERS:
- Provide for unattended evidence deposit (no keys required).
- Push button (keyless) locks on front doors
- Modular construction; units ship fully assembled
- May be configured for Pass-Thru (PT) or Non-Pass-Thru (NPT) applications.
- Multiple compartments of various sizes, with self-closing doors.

Evidence Lockers
- 2 non- pass-thru evidence lockers 07, 36"W x 24"D x 82"H
  with (7) "E" door and (1) "E" door with mail slot
- 2 non-pass-thru evidence lockers 01, 36"W x 24"D x 82"H
  with (1) "B" door, (D) "D" door and (2) "E" doors
- 2 non- pass-thru evidence lockers 02, 36"W x 24"D x 82"H
  with (1) "A" door and (4) "E" doors

Evidence Locker Door Sizes:

A = 32-3/8" W x 37-5/16" H	B = 14-9/16" W x 74-3/4" H
D = 14-9/16"W x 37-5/16" H	E = 14-9/16" W x 18-19/32" H

Decatur Police Department
Proposal—continued
Project #19214

PERSONNEL LOCKERS—SPACESAVER FREESTYLE LOCKERS

SPACESAVER FREESTYLE LOCKERS:
- With its modular design, the FreeStyle™ Personal Storage Locker by Spacesaver provides unprecedented flexibility, which is achieved with a broad array of internal accessories, features and options, including modular electrical connectivity, air extraction features, and trim components

Men's Lockers:
- (180) personnel lockers, 18" W x 24" D x 80" H; with single doors with keyed lock, one shelf with integral garment hanger bar and one electrical outlet
- Price includes sloped tops, number tags and end panels
- 8 locker room benches with stainless steel legs, 12" W x 12' L

Women's Lockers:
- (40) personnel lockers, 18" W x 24" D x 80" H; with single doors with keyed lock, one shelf with integral garment hanger bar and one electrical outlet
- Price includes sloped tops, number tags and end panel
- 2 locker room benches with stainless steel legs, 12" W x 5' L
- 2 locker room benches with stainless steel legs, 12" W x 12' L

FIXED SHELVING—SPACESAVER FOUR-POST SHELVING

SHELVING/ELEVATION COMPONENTS:
- The shelving ranges are comprised of Spacesaver four-post shelving with closed end and open intermediate uprights.
- All sections have canopy tops to protect media on the top level from dust.
- All openings have slotted universal shelves compatible with either bin or file dividers.
- All 18 & 30-inch deep shelves have reinforcements per shelf as specified by the factory.
- ERT locker elevation has 3 openings on minimum 12" centers (11-1/4" clear) and 1 opening on 49-1/2" centers (48-1/4" clear).
- CAC and IDSE elevations have 4 openings on minimum 21" centers (21-3/4" clear)
- These fixed shelving sections have 2-3/4" high front bases.
- Shelves are easily adjustable on 1-½ inch increments.

SPACESAVER FIXED SHELVING

CAC
- 1 fixed shelving ranges (to sit directly on the floor), 18" D x 12' L

Shelving Components:
- 4 four-post single-entry shelving sections, 18" D x 36" W x 88-1/4" H

Decatur Police Department
Proposal—continued
Project #19214

SPACESAVER FIXED SHELVING, continued

IDSE
- 1 fixed shelving ranges (to sit directly on the floor), 18" D x 9' L

Shelving Components:
- 3 four-post single-entry shelving sections, 18" D x 36" W x 88-1/4" H

ERT Locker Room
- 2 fixed shelving ranges (to sit directly on the floor), 30" D x 16' L
- 1 fixed shelving range (to sit directly on the floor), 30" D x 32' L
- 1 fixed shelving range (to sit directly on the floor), 60" D x 28'

Shelving Components:
- 30 four-post single-entry shelving sections, 30" D x 48" W x 88-1/4" H
- 30 lockable hinged doors, 48" W x 88-1/4" H

Women's Locker Room
- 1 fixed shelving range (to sit directly on the floor), 30" D x 12' L

Shelving Components:
- 3 four-post single-entry shelving sections, 30" D x 48" W x 88-1/4" H
- 3 lockable hinged doors, 48" W x 88-1/4" H

Bulk Storage
- 5 fixed shelving ranges (back to back), 72" D x 24' L
- 1 fixed shelving range, 18" D x 56' L
- 1 fixed shelving range, 18" D x 32' L
- 1 fixed shelving range, 18" D x 8' L

Shelving Components:
- 30 wide span shelving sections (back-to-back), 36" D x 84" W x 96" H
- 12 wide span shelving sections, 18" D x 84" W x 96" H

Mail Sorters:
- 1 counter top mail sorter, 12-7/8" D x 59-13/16" W x 48" H
- 1 counter top mail sorter, 12-7/8" D x 71-1/2" W x 48" H

Visual Boards:
- 2 marker boards non-magnetic, porcelain boards with aluminum frame; 4' x 6'
- 11 tack boards designer fabric, 4' x 6'
- 6 marker boards non-magnetic, porcelain boards with aluminum frame; 4' x 10'

TOTAL—MATERIALS, DELIVERED AND INSTALLED $298,575.00

Installation is based on mandatory prevailing wage rates.

COUNCIL COMMUNICATION FORM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#14-04

February 10, 2014

TO: Honorable Mayor McElroy and City Council

FROM: Ryan P. McCrady, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Technology Systems Purchase

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Bodine Communications to provide the technology systems package and installation for the Police Department.

BACKGROUND: The Police Department will move to their new building during the second quarter of 2014. The equipment currently being used by the Police Department is the property of the Law Enforcement Commission which owns/manages the LEC building.

The City of Decatur hired Dewberry to design the technology system package including specifying the manufacturers, model numbers, and quantities for this site.

The technology system package consists of three areas as follows:

- <u>Structured Cabling</u> – This is cabling which supports the City's computer network for all workstations, conference rooms, and system needs throughout the building. A server room is included along with equipment racks. This system also includes conduit, back boxes, cable trays, power, and a telecommunications duct bank for bringing incoming service into the building for a phone system. The cabling in this area will support the distribution of cable television throughout the building by identifying drop locations, splitter/tap offs, and amplifiers for distribution of signal furnished by the cable provider.

- <u>Audio/Visual System</u> – Included in this area will be presentations of visual mediums and audio reinforcement for conference rooms, meeting rooms, training rooms, and an ERT briefing room.

- Security Systems – This part of the technology package incorporates the electrified locking mechanism with proximity type card readers to allow for keyless entry methods. This area also provides the interview recording system for audio and video recordings of interview/interrogation of victims and suspects. There will also be a closed circuit television system which will monitor the inside of the facility and the outside perimeter of the building.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Dewberry consulted with the Decatur Police Department and the MIS division to provide specifications and bid the package.

STAFF REFERENCE: Todd Walker, Police Chief, 424-2745. Todd will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: Gregg Zientara, Finance Director, is securing financing from a local bank for this purchase.

$ 73,240	Structured Cabling
$110,050	Audio/Visual Systems
$172,509	Security Systems (includes interview recording)
$355,799	

RESOLUTION NO. ____________

RESOLUTION ACCEPTING THE BID
– BODINE COMMUNICATIONS –
CITY PROJECT – 1213-09S

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing Technology Systems Package for Decatur Police Department, City Project 1213-09S presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Bodine Communications be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bodine Communications for their bid price of $355,799.00.

PRESENTED AND ADOPTED THIS 18th day of February 2014.

____
Michael T. McElroy
MAYOR

ATTEST:

____
CITY CLERK

Project Name: Technology Systems Package

Project Number: 1213-09S

Bid Date: February 5, 2014

Time: 10:00 a.m.

Bodine Communications

Decatur, IL

	Description	QTY.	Unit	Unit Price	Total
	Structured Cabling System	1		$73,240.00	$73,240.00
	Audio/Visual System	1		$110,050.00	$110,050.00
	Security Systems (includes interview recording)	1		$172,509.00	$172,509.00

TOTAL BIDS $355,799.00

COUNCIL COMMUNICATION FORM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#14-02

February 7, 2014

TO: Honorable Mayor McElroy and City Council

FROM: Ryan P. McCrady, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Furniture Purchase

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Wiley Office Furniture to provide and install furniture listed on Exhibit A for the Police Department.

BACKGROUND: The Police Department will move to their new building during the second quarter of 2014. The majority of furniture presently being used by the Police Department is the property of the Law Enforcement Commission which owns/manages the LEC building.

The City of Decatur hired Dewberry to design the office furniture layout including specifying the manufacturer, model numbers, quantities, fabrics and finishes for this site.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Dewberry consulted with the Decatur Police Department to provide the specifications and negotiated the package.

STAFF REFERENCE: Todd Walker, Police Chief, 424-2745. Todd will be at the council meeting to answer any questions council may have about this purchase.

BUDGET: Gregg Zientara, Finance Director, is securing financing from a local bank for this purchase.

$250,794.46	Furniture
$ 12,000.00	Installation
$ 1,803.54	Contingency
$264,600.00	

RESOLUTION NO. _____________

RESOLUTION ACCEPTING THE BID
– WILEY OFFICE FURNITURE –
CITY PROJECT – 2014-02

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing and installing furniture for the Decatur Police Department, City Project 2014-02 presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Wiley Office Furniture be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Wiley Office Furniture for their bid price of $264,600.00.

PRESENTED AND ADOPTED THIS 18th day of February, 2014.

____
Michael T. McElroy
MAYOR

ATTEST:

____
CITY CLERK

EXHIBIT A

COMMERCIAL FURNITURE

Item #	Qty.	Description
ARD	1	ADMIN RECEPTION DESK
BK3	4	BOOKCASE, 3 SHELF LAMINATE
BK3M	1	BOOKCASE, 3 SHELF METAL
BK5M	4	BOOKCASE, 5 SHELF METAL
CC	24	CHAIR, CONFERENCE WITH HARD CARPET CASTERS
CD	3	CHAIR DOLLY
CHLS	1	LAB STOOL, COUNTER HEIGHT WITH SOFT CASTERS
CST	8	STOOL, ARMLESS CAFÉ
CSUD	2	LATERAL FILE WITH STORAGE
CT24	4	TABLE, LAMINATE COFFEE
CT48144	1	TABLE, CONFERNCE WITH PANEL BASE
ET24	2	TABLE, LAMINATE END
GO	2	SET OF THREE GANGED OTTOMANS
LC	4	CHAIR, LOUNGE
LF442	2	FILE, 4 DRAWER LATERAL, 42W X 19D X 53H
LF530	4	FILE, 5 DRAWER LATERAL, 30W X 18D X 67H
LF536	2	FILE, 5 DRAWER LATERAL, 36W X 19D X 67H
LF542	4	FILE, 5 DRAWER LATERAL, 42W X 19D X 67H
LS	3	LAB STOOL WITH BACK
LTS3	4	SET OF THREE GANGED THERMOPLASTIC SEATS
PDM	2	PODIUM
RND36	3	TABLE, 36" ROUND
RND36B	2	TABLE, 36" ROUND BAR HEIGHT
RND48	1	TABLE, 48" ROUND

SCA	50	CHAIR, ARMLESS STACK
SCA	76	CHAIR, ARMLESS STACK
SCM	18	STORAGE CABINET, METAL
SCU	50	CHAIR, ARMLESS UPHOLSTERED STACK
SCU	22	CHAIR, ARMLESS UPHOLSTERED STACK
SQR30	10	TABLE, 30" SQUARE
SQR42	1	TABLE, 42" SQUARE
T2460M	20	TABLE, MOBILE 24" X 60"
T2460M	40	TABLE, MOBILE 24" X 60"
T3060M	14	TABLE, MOBILE 30" X 60"
T4824	3	TABLE, MOBILE 48" X 24"
TC	72	CHAIR, 24HR HD TASK WITH HARD CASTERS
TCA	14	CHAIR, ARMLESS TASK 24HR HD WITH HARD CASTERS
TCAS	13	CHAIR, ARMLESS TASK 24HR HD WITH SOFT CASTERS
TCS	6	CHAIR, 24HR HD TASK WITH SOFT CASTERS
TS3	2	SET OF THREE GANGED LOUNGE CHAIRS
WC	8	CHAIR, ARMLESS WAITING ROOM
WS2	11	L-SHAPED WORKSTATION, SET OF 2
WS4	6	L-SHAPED WORKSTATION, SET OF 4
WSL1	8	L-SHAPED WORKSTATION, LEFT SINGLE
WSLPO	2	L-SHAPED WORKSTATION FOR PRIVATE OFFICE, LEFT HANDED
WSP2	1	PATROL WORKSTATION, SET OF 2
WSP4	3	PATROL WORKSTATION, SET OF 4
WSR1	3	L-SHAPED WORKSTATION, RIGHT SINGLE
WSRPO	3	L-SHAPED WORKSTATION FOR PRIVATE OFFICE, RIGHT HANDED

Schedule Total	$250,796.46
Subtotal	$250,796.46
+ Installation	12,000.00
+.68% Contingency	$1803.54
Grand Total	**$264,600.00**

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: December 19, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Teena Zindel-McWilliams
Jim Alpi
Garry Davis
Mary Gendry
John Phillips
Eugene King
Mark Sorensen

Staff: Robert Edwards, Interim City Librarian

Absent: Ed Costa, Dr. Priscilla Palmer

Public comments:

1. Call to order

Mrs. Zindel-McWilliams called the meeting to order at 4:35 p.m.

2. Agenda

Motion to approve the agenda made by Mr. Phillips, seconded by Mr. King

Minutes of Previous Meeting

Motion made by Mr. Phillips to approve the minutes with corrections, seconded by Mr. Alpi

3. Communications from the Public

Jean Ascoli gave a presentation from SEDAC.

4. City Librarian's report

Mr. Edwards mentioned that Library operations appear to be returning to a sense of normalcy. He mentioned that the reduced hours have helped with the reduced staff, especially during the Holiday season, when a lot of staff has scheduled vacation time off.
He mentioned that there are only a few weeks left in the year before the city stops receiving invoices and that the library is finishing up receiving and payments for the Stub Year

Mr. Edward stated that staff was preparing for the new policies, the surveillance policy, the patron computer policy and fees and the fines/return book policies that will go into effect in January. He mentioned that Julie Martin began her new responsibilities as Asst. Technical Services Supervisor. He added that Alissa Henkel Sue Bishop did READiculous shows for Harris school and Baum school. He added that the IHLS V-Tel system is up and running. He stated that Alissa and Becky Damptz had met with Mark Sorensen and Jim Alpi to discuss the Local History room. Mr. Edwards added that Adult Services has now completely moved into their new area.

5. Reports of Committees

Motion to go into closed session by Mr. King, seconded by Mrs. Gendry, all approve. "I move that the Board enter into closed session for the purpose of discussing (5 ILCS 120/2(c) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Union Negotiations/Agreement: Closed Session: "I move that the Board enter into closed session for the purpose of discussing (5 ILCS 120/2(c) (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Mr. Alpi discussed the check register and the budget report. He asked Mr. Edwards to check into the water consumption. Motion to approve check register by Mr. Alpi, seconded by Mrs. Gendry, all approve

Mr. Alpi discussed the reports; he asked Mr. Edwards to get with the City to discuss the level of spending and being on target. Mrs. Zindel-McWilliams asked about the tax payment. Mr. Edwards explained about the latest City budget report showing the late tax payments. Mr. Alpi explained that there had been a request for use of the Annex. He reported that request by a local business had been for short term use. He added that the Finance committee had decided that the risk of liability was too great for the reward. He discussed the appraisal could be possibly looked at during the next Board meeting.

Mr. Alpi mentioned that he had contacted Jeff Haley, he stated that Jeff had submitted to him a proposal for review. He discussed that no real action was needed at this point; he would be meeting with the Foundation later to discuss support for the entire package. Mr. Phillips asked, what if the Foundation has issues with the architectural fees and decides not to go ahead, where does that $20,000 or whatever the number is come from. Mr. Alpi answered that issue had been discussed before and he didn't know if he had an answer other than to say that the Board is serious. Mrs. Zindel-McWilliams stated that if the Board was not serious then why should they continue talking and planning. Mr. Davis agreed, adding that the Board is serious.

Motion to authorize Mrs. Zindel-McWilliams to sign the SEDAC agreement and begin the process by Mr. Phillips, seconded by Mr. Alpi, all approve

Mr. Edwards mentioned that the Friends had sponsored the Open House and up and coming Free Tax program

Mr. Edwards reported that the next Foundation meeting was January 6, 2014.

6. New Business

Mr. Sorensen discussed the recent trip to Springfield with Ms. Damptz and Mr. Edwards. He discussed that he thought the trip to road trip to Springfield to visit the Sangamon County Collection at the Lincoln Public Library, the State Archives, and the Abraham Lincoln Presidential Library and Museum would be helpful to Mr. Edwards and Mr. Damptz.

7. Old Business

Mrs. Zindel-McWilliams mentioned that the Search Committee had 20 active candidates out of the 23 applicants. She mentioned that she and Mr. Sorensen would look at the candidates with the other members of the Search Committee. She discussed the matrix that their group would be using and the Skype meetings. Mr. Phillips asked if any of the other Board members be involved in the process. Mrs. Zindel-McWilliams discussed the 3 folders of information that would be available later, divided by Bradbury.

8. Standards for Illinois Libraries

Mr. Edwards discussed the Core Standards for libraries in Illinois.

Meeting Adjourned

Motion to adjourn by Mr. Alpi, seconded by Mr. Davis

Meeting adjourned at 6:44 p.m.

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved 01/23/2014

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
FINANCE AND PROPERTIES COMMITTEE
Minutes

Date: December 11, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Jim Alpi (Acting Chair)
Garry Davis
Mary Gendry
John Phillips
Mark Sorensen

Staff: Robert Edwards, Interim City Librarian

Absent: Teena Zindel-McWilliams

Guests: Sherri Arnold (Foundation)

Public comments:

1. Call to order

Mr. Alpi called the meeting to order at 4:36 p.m.

2. Agenda

Motion to approve the agenda with amended changes made by Mr. Alpi, seconded by Mr. Davis

3. Minutes of Previous Meeting

Motion made by Mr. Phillips to approve the minutes, seconded by Mr. Davis

4. Financial Reports

There was discussion about the check register. There were questions about the water bill costs. Mr. Edwards mentioned that he would contact the water department about the billing. Motion to recommend the check register by Mrs. Gendry, seconded by Mr. Davis
Mr. Phillips asked Mr. Edwards about the 2014 budget and the ability to stay within budget. Mr. Edwards mentioned that he felt the present budget attainable. There was more discussion about the budget.

5. Old Business

Mr. Alpi stated that he could update the Board on progress so far with the Local History Project. He stated that he had spoken with Jeff Haley recently about the possibility of doing a smaller project. He mentioned that he had discussed the idea of having Mr. Haley take a look at some of the reduced options that the Library was thinking about. Mr. Davis asked if Mr. Haley became involved, what could the Library look to get back a proposal. He discussed the services that Mr. Haley could provide. Mr. Alpi mentioned his conversation with Sally Krigbaum about the project and their desires. He mentioned that the board would meet at the next Board meeting and present a packaged proposal to the Foundation Board. Mr. Phillips asked about the number that would be presented to the architect. Mr. Alpi answered that when they sat down for discussion with the architect they could come up with an amount. Mr. Sorensen mentioned that he had invited Ms. Damptz to the meeting to hear her thoughts. Mr. Phillips asked if the Board was prepared to hear from various individuals about the process (i.e. RFP). Mr. Alpi mentioned that some of the process had been completed, that's how the Board arrived to this point. Mrs. Gendry added that her concerns are that there is communication. Mr. Sorensen mentioned that the preference seemed to be napkin C. He asked was it voted on. There was a comment from the audience that it had not been voted on. Mr. Davis added that he didn't think that the Board needed to vote to approve plan C.

Mr. Sorensen discussed the Search Committee and their progress. He mentioned that the Committee had decided to ask the Friends for the money to bring in the candidates. He said that seemed to be the best option, since the feeling was that there wouldn't be money in the Library budget to bring in the candidates. There was discussion about the progression of the Search and the timeline. Mrs. Gendry mentioned that there might be individuals on the Friends who might not be in favor of supporting the request. Ms. McEvoy mentioned that there would be money available. She mentioned that the Board should ask for money and if they needed more they could come back later and ask for more. Motion by Mr. Davis to ask the Friends of the Decatur Public Library for $5000.00, seconded by Mrs. Gendry

Motion to go into closed session by Mr. Alpi, seconded by Mrs. Gendry

6. New Business

Mr. Edwards mentioned that there had been an inquiry about the temporary use of the Annex. He stated that Decatur businessman, Tony Coccomo had contacted him about leasing the Annex for the purpose of packaging popcorn. There was discussion about having food handlers in the building. Mr. Phillips stated that he felt that there could be issues packaging food in the building. Mr. Alpi stated that there was also a question of the liability. He mentioned that the building was unfinished and that there were several areas that could be considered to be hazardous. Mr. Davis asked if it was popped popcorn. Mr. Edwards mentioned that it was unpopped popcorn. Mr. Phillips stated his experience with businesses and food products. Mrs. Gendry stated that, the businessman should understand the consequences of liability. Motion to inform the businessman that the Board is not interested in leasing the Annex for this purpose by Mr. Davis, seconded by Mr. Phillips.

There was discussion about the building and the County representative visiting.

Meeting Adjourned

Motion to adjourn by Mr. Davis, seconded by Mr. Sorensen
Meeting adjourned at 6:10 p.m.

Scribe,

Robert L. Edwards

Assistant City Librarian

Approved 1/15/2014

DEVELOPMENT SERVICES MEMORANDUM
14-3

TO: Mayor, Michael T. McElroy, and City Council

FROM: Ryan P. McCrady, City Manager
Billy Tyus, Assistant City Manager
Richelle D. Irons, Director of Neighborhood Services

DATE: February 18, 2014

SUBJECT: Sub recipient Agreement for Coalition of Neighborhood Organizations (CONO)

RECOMMENDATION: Staff recommends approval of the attached sub recipient agreement with the Coalition of Neighborhood Organizations (CONO) for neighborhood related activities.

BACKGROUND: Each year the City's Neighborhood Outreach Division prepares a sub recipient agreement that outlines funds to be provided to CONO and defines eligible activities. The amount allocated is $8,545 and the agreement will expire in December 2014. Activities include but are not limited to: Neighborhood grants, the annual Neighborhood Awards dinner, room rental for monthly meetings, the annual neighborhood network conference (RNNC) and marketing.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: We have met with Cono President Sue Lawson as part of this process.

STAFF REFERENCE: Additional questions can be forwarded to Richelle D. Irons at 424.2864 or Rirons@decaturil.gov.

BUDGET/TIME IMPLICATIONS: n/a

RESOLUTION NO. ___________

RESOLUTION AUTHORIZING SUBRECIPIENT AGREEMENT
FY 2014
COALITION OF NEIGHBORHOOD ORGANIZATIONS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Subrecipient Agreement for the FY 2014, between the City of Decatur Illinois, and the Coalition of Neighborhood Organizations (CONO) for administration of neighborhood activities be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor, the Director of Neighborhood Services, and the City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement between the City of Decatur, Illinois and CONO for an amount not to exceed $8,545.

PRESENTED and ADOPTED this 18th day of February, 2014.

____
Michael T. McElroy, Mayor

ATTEST:

____
City Clerk

FY 2014 SUBRECIPIENT AGREEMENT

THIS AGREEMENT entered this **18th** day of **February**, **2014** by and between the City of Decatur, Illinois (herein called the "City") and the **Coalition of Neighborhood Organizations (CONO)** (herein called the "Subrecipients").

WHEREAS, the City wishes to engage the Subrecipient to assist the City in utilizing such funds in accordance with City, State and Federal guidelines and regulations;

NOW, THEREFORE, it is agreed between the parties hereto that;

I. STATEMENT OF WORK:

A. **Activities**:

The Subrecipient will be responsible for administering activities for the FY2014 program year in a manner satisfactory to the City and consistent with any standards required as a condition of providing these funds. Such programs will include the following eligible activities:

Activity #1
Provide grants for neighborhood groups to assist with neighborhood activities, improvements and promoting neighborhood organizations. Examples include: landscaping of vacant lots, neighborhood cleanups, home maintenance and beautification program. Goal: 8 grants

Activity #2
Hold monthly organizational meetings of neighborhood organizations; to promote, develop and assist neighborhood groups with activities, and continue CONO activities and initiatives; Goal: 15 organizations represented.

Activity #3
Partner with organizations to provide educational training in arts, equestrian, and home maintenance and beautification. Youth will participate in classes that teach horse training and care taking, pottery and learn the basics of house/wall painting, decorating and maintenance. Goal: 90 youth

Activity #4
Neighborhood leaders will attend Regional Neighborhood Network Conference to highlight successes taking place in our city as well as learn from other participating cities what is working. The goal is to bring back ideas and implement projects on how we can improve our neighborhoods; Goal: 16 participants.

General Administration

The CONO Executive Board will be responsible for monthly reporting activities and issuing grants to assist neighborhood groups with literacy, neighborhood building and/or life skill activities. A written report should accompany each monthly report to include detail information gathered about expenditures, meeting attendance, grants, and activities.

Levels of Accomplishment - Performance Goals

In addition to the normal administrative services required as part of this Agreement, the Subrecipient agrees to provide the following levels of program services with a completion date as follows:

Total Units	Completion Date
Activity #1 – (8) neighborhood organization grants, (10) youth Activity #2 - (3) organizational meetings; 1 CONO awards (100+) Activity #3 (16) neighborhood residents participating in RNNC	December 13, 2014

B. **Staffing**

Executive Board - 100%
Activities will be carried out by the Executive Board.

C. **Performance Monitoring**

The City will monitor the performance of the Subrecipient against the goals and performance standards substandard performance as determined by the City will constitute noncompliance with this agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time as specified by the City then, after being notified by the City, contract suspension or termination procedures will be initiated.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall NOT begin until a **Notice to Proceed** has been issued by the Neighborhood Services Department-Neighborhood Outreach Division. The term of this Agreement and the provisions herein shall end **December 13, 2014**.

II. **BUDGET**

Line Item	Amount
Neighborhood Awards Program	
Awards	$200
Monthly Meetings	
Room Rental ($50 @ 9 mos.) December Meeting	$450 $100
Regional Neighborhood Network	
Lodging Expenses (8 rooms) Registration (16 people)	$1,700 $1,600
Neighborhood Project Grants	$600
Landscaping Projects Neighborhood Cleanups	$500 $400
PO Box	$ 60
CONO Street Festival Insurance	$400
Education Projects	
Arts Equestrian Training Home Maintenance & Beautification Program	$1,000 $500 $1,000
National Association of Town Watch (NNO)	$35
TOTAL	$8,545

Any **indirect costs** charged must be consistent with the conditions of Paragraph VIII (C.) (2.) of this Agreement. In addition, the City may require a more detailed budget breakdown than the one contained herein and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the City. Any amendments to this budget must be approved in writing by the City and the Subrecipient. Budget changes will not take effect until after they are approved. Expenditures that occur as a result of budget changes that have not been approved will not be reimbursed.

IV. **PAYMENT**

It is expressly agreed and understood that the total amount to be paid by the City under this contract shall not exceed **$8,545**. Draw downs for the payment of eligible expenses shall be made against the line item budgets specified in the agreement and in accordance with performance.

V. **NOTICES**

Communication and details concerning this contract shall be directed to the following contract representatives; or as later designated:

Information Requested	Grantee (City of Decatur)	Subrecipient
Contract Representatives	Richelle D. Irons	Sue Lawson
Street Address	One Gary K. Anderson Plaza	P.O. Box 3294
City, State, Zip Code	Decatur, Il 62522	Decatur, IL 62524
Telephone	217-424-2864	217-201-7221
Fax Number	217-424-2728	217-872-7221
Other Telephone Number		217-201-7221
e-Mail Address	Rirons@decaturil.gov	cono3294@yahoo.com

VI. SPECIAL CONDITIONS

The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

VII. GENERAL CONDITIONS

A. General Compliance

The Subrecipient agrees to comply with all applicable federal, state and local laws and regulations governing the funds provided under this contract.

B. Independent Contractor

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance as the Subrecipient is an independent Subrecipient.

C. Hold Harmless

The Subrecipient shall hold harmless, defend and indemnify the City from any and all claim, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient performance or nonperformance of the services or subject matter called for in this Agreement.

D. Worker's Compensation

The Subrecipient shall provide workers' compensation insurance for all employees involved in the performance of this contract.

E. Insurance and Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage. Although the City pays out on a reimbursement basis, exception can be made under special circumstances. Under those circumstances, and as a minimum, the Subrecipient shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the City.

F. **Grantor Recognition**

The Subrecipient shall ensure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. **Amendments**

The City or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the City Council. Such amendments shall not invalidate this Agreement, nor relieve or release the City or the Subrecipient from its obligations under this Agreement.

The City may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the City and the Subrecipient.

H. **Suspension or Termination**

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial termination of the Scope of Service in paragraph 1.A above may only be undertaken with the prior approval of grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the Subrecipient under this Agreement shall, at the option of the City, become the property of the City, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The City may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations, or provisions referred herein; and the City may declare the Subrecipient ineligible for any further participation in City contracts, in addition to other remedies provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the City may withhold future payment of said contract funds until such time as the Subrecipient is found to be in compliance by the City, or is otherwise adjudicated to be in compliance.

VIII. **ADMINISTRATIVE REQUIREMENTS**

Uniform administrative requirements
The agreement shall require the subrecipient to comply with applicable uniform administrative requirements.

A. **Financial Management**

1. Accounting Standards

The Subrecipient agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. **Documentation and Record-Keeping**

1. Records to be maintained

The Subrecipient shall maintain all records that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

a. Records providing a full description of each activity undertaken;
b. Records required determining the eligibility of activities;
c. Records documenting compliance with the fair housing and equal opportunity components

2. Retention

The Subrecipient shall retain all records pertinent to expenditures incurred under this contract for a period of five (5) years after the termination of all activities funded under this Agreement. Records for nonexpendable property acquired with funds under this contract shall be retained for five (5) years after final disposition of such property. Records for any displaced person must be kept for five (5) years after he/she has received final payment.

3. Client Data

The Subrecipient shall document and provide data demonstrating client eligibility for services provided. Such data shall include, but not be limited to: client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to the City monitors or their designees for review upon request.

4. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited by the Right to Financial Privacy Act of 1978 unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Records and Property and Reversion of assets

The Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved, or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions.

Reversion of assets. Under this agreement upon its expiration the subrecipient shall transfer to the recipient any funds on hand at the time of expiration and any accounts receivable attributable to the use of those funds.

6. Objectives

The Subrecipient agrees to maintain documentation that demonstrates that the activities carried out with funds provided under this contract meet one or more of the CDBG program's national objectives - 1) benefit low/moderate income persons; 2) aid in the prevention or elimination of slum or blight; 3) meet community development needs having a particular urgency - as defined in 24 CFR Part 570.208.

7. Close-outs

Subrecipient obligation to the City shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to; making final payments, disposing of program assets, (including the return of all unused materials, equipment, program income balances, and receivable accounts) to the City, and determining the custodianship of records.

8. Audits and Inspections

All Subrecipient records with respect to any matters covered by this agreement shall be made available to the City, grantor agency, or their designees, at any time during normal business hours, as often as the City or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments.

C. Reporting and Payment Procedures

1. Budgets

The Subrecipient will adhere to the detailed contract budget, as revised (if applicable), that was submitted with the application and attachment to the contract infers acceptance by the City. The City and the Subrecipient may agree to revise the budget from time to time as mutually agreed, only if it remains in conformance with City Council's wishes.

2. Payment Procedures

The City will pay to the Subrecipient funds available under this contract based upon information submitted by the Subrecipient and consistent with any approved budget as long as they were incurred after the Notice to proceed was issued, and within the year as noted above. Payments will be made for eligible expenses actually incurred by the Subrecipient, and not to exceed actual cash requirements. The only exception is for pre-award costs approved at the time of the contract. In addition, the City reserves the right to liquidate funds available under this contract for costs incurred by the City on behalf of the Subrecipient.

3. Progress Reports

The Subrecipient shall submit regular progress reports to the City in the form and content as provided by the City on a **monthly** basis by the 10^{th} of the month. The City retains the right to delay or with hold disbursements of payments after duly notifying the subrecipient in the event that progress reports are not received as scheduled.

D. Procurement

1. Compliance

The Subrecipient shall comply with current City policies concerning the purchase of equipment and shall maintain inventory records of all nonexpendable personal property as defined by such policy as may be procured with funds provided herein. As long as the Subrecipient continues to use the equipment for the clientele originally intended and in the manner originally intended, and as long as the Subrecipient continues to exist, the equipment shall be retained by the Subrecipient. However, in the event of a change in the clientele, use, manner, etc. of the equipment; and/or if the Subrecipient no longer exists, all equipment will revert back to the City.

2. Travel

The Subrecipient shall obtain written approval from the City for any travel outside the metropolitan area with funds provided under this contract.

IX. RELOCATION, ACQUISITION, AND DISPLACEMENT

The Subrecipient agrees to comply with city codes and ordinances, relating to the acquisition and disposition of all real property utilizing grant funds, and to the displacement of persons, businesses, nonprofit organizations and farms occurring as a direct result of any acquisition of real property utilizing grant funds. The Subrecipient agrees to comply with applicable City Ordinances, Resolutions, and Policies concerning displacement of individuals from their residences.

X. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

The Subrecipient agrees to comply with any applicable City and State Civil Rights ordinances and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11375 and 12086.

2. Nondiscrimination

The Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital status, or status with regard to public assistance. The Subrecipient will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352). In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted into the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected thereon, providing that the City and the United States of America are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with any federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 706) which prohibits discrimination against the handicapped in any federally assisted program. The City shall provide the Subrecipient with any guideline necessary for compliance with that portion of the regulations in force during the term of this contract.

B. **Affirmative Action**

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the City's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The City shall provide its Affirmative Action guidelines for assistance in setting up such a program if Subrecipient does not already have a plan in place. The Subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. MBE/WBE

The Subrecipient will use its best efforts to afford minority and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in the contract, the term "minority and female business enterprise" means a business at least fifty-one percent (51%) owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian Americans, and American Indians. The Subrecipient may rely on written representations by Subrecipients regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its subrecipients to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, or other authorized officials for purposes of investigation to ascertain compliance with the rules, regulations, and provisions stated herein.

4. Notifications

The Subrecipient will make available to all employees and/or will post in a conspicuous place, the Subrecipients commitments hereunder noted.

5. EEO/AA Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The Subrecipient will include provisions of Paragraphs X. A. Civil Rights, and B., Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each subcontractor or vendor.

C. Employment Restrictions

1. Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. OSHA

Where employees are engaged in activities not covered under the Occupational Safety and Health Act of 1970, they shall not be required or permitted to work, be trained, or receive services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to the participant's health or safety.

3. Labor Standards

The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276, 327-333) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Subrecipient shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the City for review upon request.

D. **Conduct**

1. Assignability

The Subrecipient shall not assign or transfer any interest in this contract without the prior written consent of the City thereto; provided, however, that claims for money due or to become due to the Subrecipient from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

2. Hatch Act

The Subrecipient agrees that neither funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

3. Conflict of Interest

The Subrecipient agrees with respect to conflict of interest and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. The Subrecipient further covenants that in the performance of this contract no person having such a financial interest shall be employed or retained by the Subrecipient hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City, or of any designated public agencies or Subrecipients which are receiving funds from the City of Decatur.

The Subrecipient further agrees to provide the City with a list of its current Board members and notify the City in writing within five (5) business working days if, during the course of this contract, any changes in Board membership occurs. However, it would be to the benefit of the Subrecipient to notify the City in advance with names of potential persons being considered for any office or position within the organization to relieve the Subrecipient of impending conflict of interest concerns.

4. Subcontracts

    a. Approvals

    The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the City prior to execution of such agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts, if necessary, shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all applicable provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the City along with documentation concerning the selection process.

5. Lobbying

The Subrecipient hereby certifies that:

a. No appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any contract, the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant, loan, or cooperative agreement;

b. If any funds other than appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, in connection with this contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;

c. It will require that the language of paragraph (d) of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly; and

d. Lobbying Certification – Paragraph d
This certification is a material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material, the City and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work for government purposes.

7. Religious Organizations

The Subrecipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following regulations insofar as they apply to the performance of this contract:

Clean Air Act, U.S.C., 1857, et seq.

Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued hereunder. (Environmental Protection Agency (EPA) Regulations pursuant to 40 CFR Part 50, as amended and the National Environmental Policy Act of 1969.

B. Flood Disaster Protection

The Subrecipient agrees to comply with the requirements of the requirements of the Flood Disaster Protection Act of 1973 (P.L.-2234) in regard to the sale, lease or other transfer of land acquired, cleared or improved under the terms of this contract, as it may apply to the provisions of this contract.

C. Lead Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, and in particular Subpart B thereof. Such regulations pertain to housing and require that all owners, prospective owners, and tenants or properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment, and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

City of Decatur

By: ______________________________
Michael T. McElroy, Mayor

Attest: __________________________
City Clerk

Subrecipient-CONO

By: __________________________

Title: ________________________

Fed. ID # 37-1343207

Countersigned: ____
Director of Neighborhood Services

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
January 2014

Commencing on January 1, 2014, the City completed the transition of the change in fiscal year to a calendar year basis. Thus, the City fiscal year is now January to December.

City Financial Position

The City of Decatur financial position remains stable, but delicate, at the present time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2014 budget for the City as approved on December 16, 2013 by the City Council with Council Resolution R2013-121, included a balanced General Fund budget with Revenue and Expense of $60.4 million.

Current Financial Affairs

Cash Position

Cash position of the city remains stable with $33.0 million in cash & investment balance as of January 31, 2014. The General Fund cash position is $1.8 million, including $250k of inter-fund cash advance to the Recycling Fund.

The 2014 budget includes a further cash advance loan repayment to the General Fund in the amount of $200k, which will be realized over the course of the year as Recycling Fund cash flow allows. Should the Recycling Fund exceed the 2014 budget expectation, the remaining $50k cash advance will be settled in full with the final cash advance loan repayment to the General Fund.

The City cash position decreased from $33.1 million as of December 31 to the current level of $33.0 million as of the end of January, 2014.

The General Fund cash position is $1.8 million as of the end of January, a decrease from the General Fund cash position of $2.4 million as of the end of December.

City Council and City Administration have previously defined a desired General Fund cash balance reserve position of $5.0 million as a target for cash balance in the General Fund. In 2014 goal setting sessions with the City Council, the City has proposed a revised target for General Fund cash reserve of $8.0 million that would represent a 45+ day cash reserve of General Fund annual expenditure. The Government Finance Officers Association (GFOA), a recognized authority in municipal government best practice policy matters, recommends a general fund cash reserve that provides coverage of 1-2 months of general fund expenditures. The target reserve level of $8 million is derived from this best practice recommendation. Achievement of the best practice General Fund reserve level in the $8 million range is a mid-term period target of the City to secure a best practice cash reserve level for the General Fund.

General Fund Position

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending January, 2014.

$ (000)	**Budget**	**Year To Date (1)**	**Budget Target (2)**	**% vs Target (3)**
Revenue	60,400	4,669	5,033	(7)%
Expense	60,400	5,314	5,033	5%
Surplus(deficit)	-0-	(645)		

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense on a equal 12 period basis
3 – year to date percentage comparison of actual to equalized 12 month to date budget

General Fund Revenue Comments

All major general fund revenue items are tracking at or above expected receipts. Revenue deficiency in the period to date is attributed to lower revenue received for city fees for service and property tax receipts, the result of timing of revenue receipts.

City Administration remains concerned with economic condition developments in the City whereby employment contraction in certain key employers have lead to reduced consumer spending in the region impacting sales tax revenues. We will continue to monitor sales tax revenue distribution receipts in the near term months to determine if any further unfavorable trends develop that may impact revenue inflows to the city as we move forward in 2014.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt.

$ (000)	**2014 Budget**	**2014 YTD**	**YTD % of Year Budget**	**2013 YTD**	**% Change yr vs yr**
State Sales Tax	11,405	939	8%	918	2%
Local Sales Tax	10,709	887	8%	861	3%
State Income Tax	8,369	851	10%	633	34%
Food & Beverage Tax	3,129	283	9%	270	5%

The State of Illinois affected two (2) income tax distributions to the City during the month of January, $473k for November 2013 and $378k for December 2013. The State of Illinois is now only one (1) month in arrears for income tax distribution.

General Fund Expense Comments

General Fund expenses were impacted in the period with the occurrence of a third payroll in the month. With a bi-weekly payroll, the three pay periods in a month phenomena occurs twice per year (this year in January and July). The third payroll added $1.5 million of expense to the month of January. In addition, January snowfall events resulted in an above budget use of overtime labor ($96k) in Municipal Services to clear the streets of the snow accumulations.

General Fund spending in the month of January, excluding the influence of the third payroll was below budget by approximately $0.9 million, representing a level of under-budget spending typical for this time of the budget year.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	$1.1 million	Earmarked for police capital as available ($0.5 million available)
Motor Fuel Tax	$2.4 million	Earmarked for street repair and maintenance
2010 Bond Construction	$2.3 million	Bond issue projects already defined including downtown street projects, secondary water supply, and dam repairs. Cash balance will continue to decline as the projects are completed and construction costs are paid to contractors
Capital Projects	$0.2 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	$2.8 million	Earmarked for debt payments on current debt issues
Equipment Replacement	$0.8 million	Earmarked for replacement of capital equipment – no in year funding level in the 2014 budget. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	$3.1 million	Coverage for ongoing business insurance costs including liability, property, workers compensation
Employee Insurance Fund	$0.8 million	Coverage for healthcare and other EE benefit expense. Cash position is substandard to the level of adequate cash reserve necessary – desired cash reserve is $1.5 million
MIS Information Technology	$1.0 million	Earmarked for technology improvements to city IT infrastructure
Mass Transit Operations	$0.7 million	Typical balance in mass transit funds – funding provided by state and federal grant receipts – no provision for replacement capex beyond grant funding
Sewer Fund	$3.2 million	Balance available and revenue flow will fund currently defined sewer projects – longer term prospects for required sewer infrastructure capex replacement will require increased revenue flow to sustain
Water Utility Funds	$10.1 million	Includes $6.6 million of Johnson Controls Initiative monies earmarked for project investment payment and $2.5 million in ADM capital cost contribution. Water Utility January revenue receipts of $1.5 million were according to expectations. Water revenue continues to perform in accordance with City price increase model expectations. Current remaining balance of $1.0 million represents a 1 month reserve of water operating expense – best practice reserve is 2 months – the water rate increases effective May 1, 2013 and beyond will allow City to finance cap-ex and secure the best practice reserve that will develop according to plans over the next 12 – 18 months
Public Library Fund	$0.5 million	Library has taken cost action on cost reduction measures removing approximately $0.7 million from the operating expense base, thereby securing the Library financial status
Library Capital Fund	$0.0 million	Newly created fund earmarked for future CapEx requirements
Library Trust Fund	$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use

Trust & Agency Fund balance of $131.4 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

At present the City has cash investments of $3.0 million with a market value of $3.1 million, scheduled to mature over the next 1-2 years. The investments are 2010 bond construction monies.

The bond construction investment monies will be vacated as investments on the construction projects come to completion and the investments are liquidated to pay for construction costs.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 31, 2014 is $102.8 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2014 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments planned for in 2014 include the 2014 Series Bond issue for the Lake Decatur Dredging project approved by City Council on February 3, 2014 in an amount not to exceed $26.0 million payable from net revenues of the City Water Utility, 2014 Note Payable in an amount not to exceed $1.5 million for the acquisition of certain equipment necessary for the outfitting of the Law Enforcement Center payable from the Council approved City General Fund budget in 2014, and certain capital leases for the replacement of City fleet vehicles during the course of 2014.

Revenue Tracking

Revenue received in the one fiscal month ended January of $10.8 million is 6% of the revised annual revenue budget of $179.5 million.

State of Illinois distribution of income tax revenues to local governmental entities remains 1 months delayed, as of January 31, 2013. The amount due to the City of Decatur general fund is $0.7 million as of January 31, 2014.

Of note, the property tax revenues received by the City according to the Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide City funding for a portion of the City contribution to the IMRF (Illinois Municipal Retirement Fund) covering City Management and AFSCME employees, and provides funding for the City contribution to the Decatur Municipal Band.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Expenditure Tracking

Expenditures to January of $11.6 million are 6% of the revised full year budget of $188.4 million, which represents a 26% to date under spending situation versus the annual budget.

Headcount Staffing

Current full time staffing level is 475 FTE's versus budget of 488 FTE's. Vacancies exist at present in Finance (2), Police (1), Police Communications (2), Public Works (3), and Water Management (6). Plans remain in place to affect filling of the vacant positions to ensure City ability to deliver services as planned and budgeted in 2014.

Gregg D. Zientara
City Treasurer & Director of Finance
February 13, 2014

Fiscal Year 2014

Fiscal Period Ending January 2014

City of Decatur

Treasurer's Financial Report

Report Distribution:

- ***Mayor***
- ***City Council Members***
- ***City Manager***
- ***City Clerk***
- ***City Department Heads***
- ***Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: January 2014

Fund	Fund Name	Opening Cash Balance	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	2,137,735.39	4,669,030.32	5,314,453.03	17,254.10		1,509,566.78		1,509,566.78	250,000.00
	Special Revenue Funds									
12	PLANNING FUND	171,246.84	15,055.27	20.22	0.00		186,281.89		186,281.89	
17	HOME FUND	223,094.35	73,725.75	63,098.87	0.00		233,721.23		233,721.23	
18	CDBG FUND	1,985.03	28,848.11	31,003.90	0.00		(170.76)		(170.76)	
22	DUATS FUND	205,740.47	4.45	46,609.90	(0.00)		159,135.02		159,135.02	
25	DRUG ENFORCEMENT FUND	1,142,155.79	8,574.49	11,186.63	(2,770.06)		1,136,773.59		1,136,773.59	
26	DUI FINES AND FEES FUND	185,173.06	6,961.91	745.00	0.00		191,389.97		191,389.97	
27	POLICE LAB & PROGRAMS	97,213.47	730.11	69.90	(0.00)		97,873.68		97,873.68	
30	RADIO COMMUNICATION	5,124.31	1,454.31	29,410.00	(0.00)		(22,831.38)		(22,831.38)	
31	FIRE PROGRAMS & CADETS	39,098.38	530.85	12.74	0.00		39,616.49		39,616.49	
32	FIRE GRANT	3,147.51	0.07	0.00	(0.00)		3,147.58		3,147.58	
35	LIBRARY FUND	708,640.30	71,806.78	295,222.33	(0.00)		485,224.75		485,224.75	
36	MUNICIPAL BAND FUND	6,287.95	15,291.28	1,661.50	0.00		19,917.73		19,917.73	
39	JUSTICE ADMIN GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
46	MOTOR FUEL TAX FUND	2,282,306.64	207,076.56	75,249.67	(0.00)		2,414,133.53		2,414,133.53	
58	LIBRARY CAPITAL	0.00	0.00	0.00	0.00		0.00		0.00	
59	LIBRARY TRUST FUNDS	289,292.80	381.28	204.48	(0.00)		289,469.60		289,469.60	
83	NEIGHBORHOOD IMPROVEMENTS	75,188.05	1.63	0.00	(0.00)		75,189.68		75,189.68	
85	GRANT FUND	0.00	12,423.25	0.00	0.00		12,423.25		12,423.25	
	Total Special Revenue Funds	5,435,694.95	442,866.10	554,495.14	(2,770.06)	0.00	5,321,295.85	0.00	5,321,295.85	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	81,974.81	1.21	52,156.00	(0.00)		29,820.02		29,820.02	
20	SE PLAZA TIF FUND	135,429.01	7,003.01	0.00	(0.00)		142,432.02		142,432.02	
21	WABASH CROSSING TIF	23,764.74	0.43	8,294.00	(0.00)		15,471.17		15,471.17	
23	EASTGATE TIF FUND	136,654.74	13,399.12	0.00	0.00		150,053.86		150,053.86	
28	PINES SHOPPING CENTER TIF	67,158.51	3,101.49	0.00	0.00		70,260.00		70,260.00	
	Total TIF & Redevelpmnt Funds	444,981.81	23,505.26	60,450.00	(0.00)	0.00	408,037.07	0.00	408,037.07	0.00
	Capital Funds									
40	PEG CAPITAL FUND	262,936.12	18,730.79	539.00	0.00		281,127.91		281,127.91	
43	2010 PROJECT FUND	(481,313.20)	(1,725.55)	206,087.47	0.00	1,854.86	(687,271.36)	3,004,323.87	2,317,052.51	
45	CAPITAL PROJECT FUND	227,579.23	58.74	17,577.85	0.00		210,060.12		210,060.12	
	Total Capital Funds	9,202.15	17,063.98	224,204.32	0.00	1,854.86	(196,083.33)	3,004,323.87	2,808,240.54	0.00

City of Decatur | **Month of: January 2014**

Treasurer's Cash Report

Fund	Fund Name	Opening Cash Balance	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Debt Fund									
50	DEBT FUND	2,399,607.75	439,211.67	50,257.75	0.00		2,788,561.67		2,788,561.67	0.00
	Internal Service Funds									
60	FLEET MAINTENANCE	143,747.42	320,282.92	198,442.75	0.00		265,587.59		265,587.59	
61	EQUIPMENT REPLACEMENT	824,308.03	3,131.64	31,114.00	0.00		796,325.67		796,325.67	
64	RISK MANAGEMENT	2,998,085.45	253,406.32	103,843.76	(0.00)		3,147,648.01		3,147,648.01	
65	INSURANCE FUND	491,690.36	1,007,645.31	746,511.19	0.00		752,824.48		752,824.48	
67	MIS - OPERATIONS	988,306.47	128,821.50	121,104.41	0.00		996,023.56		996,023.56	
	Total Internal Service Funds	5,446,137.73	1,713,287.69	1,201,016.11	(0.00)	0.00	5,958,409.31	0.00	5,958,409.31	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	1,273,089.30	72,299.09	614,007.91	(0.00)		731,380.48		731,380.48	
79	SEWER FUND	2,753,668.22	1,407,814.32	960,463.15	0.00		3,201,019.39		3,201,019.39	
80	WATER FUND	580,999.23	1,480,744.13	1,422,512.27	27,805.75		667,036.84		667,036.84	
81	WATER CAPITAL	9,473,709.12	62.04	82,438.14	0.00		9,391,333.02		9,391,333.02	
82	DCDF FUND	117,184.83	3,422.23	1,293.75	0.00		119,313.31		119,313.31	
88	RECYCLING PROGRAM	68,246.13	60,683.94	47,808.40	(0.00)		81,121.67		81,121.67	(250,000.00)
89	WATER BOND	0.00	0.00	0.00	0.00		0.00		0.00	0.00
	Total Enterprise Funds	14,266,896.83	3,025,025.75	3,128,523.62	27,805.75	0.00	14,191,204.71	0.00	14,191,204.71	(250,000.00)
	Trust & Agency Funds									
90	FIRE PENSION FUND	750,584.24	268,073.01	562,921.48	0.00	(159,251.01)	296,484.76	58,337,101.40	58,633,586.16	
91	POLICE PENSION FUND	1,224,434.89	310,296.74	512,349.47	0.00	(155,689.76)	866,692.40	71,947,905.43	72,814,597.83	
	Total Trust & Agency Funds	1,975,019.13	578,369.75	1,075,270.95	0.00	(314,940.77)	1,163,177.16	130,285,006.83	131,448,183.99	0.00
	Total City Funds	32,115,275.74	10,908,360.52	11,608,670.92	42,289.79	(313,085.91)	31,144,169.22	133,289,330.70	164,433,499.92	0.00
	Memorandum Items									
	City Funds ex Trust & Agency	30,140,256.61	10,329,990.77	10,533,399.97	42,289.79	1,854.86	29,980,992.06	3,004,323.87	32,985,315.93	0.00

City of Decatur **Month of: January 2014**

Treasurer's Investment Report

Fund	Investment Instrument	Investment Institution	Investment Account	Maturity Date	Interest Rate	Investment $ Amount	Market Value $	
	FAMC	Hickory Point	32-D-0325 General	05/14/14	3.0500%	100,000.00	100,856.00	ok
	FHLB	Hickory Point	32-D-0325 General	06/13/14	2.5000%	500,000.00	504,365.00	ok
	FAMC MTN	Hickory Point	32-D-0325 General	08/11/14	3.2500%	500,000.00	508,090.00	ok
	FHLB	Hickory Point	32-D-0325 General	08/25/14	2.5000%	300,000.00	304,005.00	ok
	FNMA	Hickory Point	32-D-0325 General	11/20/14	2.6250%	350,000.00	357,021.00	ok
	FHLB	Hickory Point	32-D-0325 General	12/12/14	4.7500%	250,000.00	259,682.50	ok
	FHLB	Hickory Point	32-D-0325 General	09/11/15	1.7500%	800,000.00	818,224.00	ok
	FHLB	Hickory Point	32-D-0325 General	12/09/16	3.5000%	200,000.00	216,256.00	ok
	SEI SDIT Gov CL A 36	Hickory Point	32-D-0325 General	Liquid		31,531.03	31,531.03	
	Total Investment(s)					3,031,531.03	3,100,030.53	
	Market Value(s)							
	General	Hickory Point	32-D-0325 General				3,100,030.53	
	Rounding							

Amort sch #	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	Payment(s) 2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2014	FY14 Principal Payments	FY14 Interest Payments	Debt at 12/31/2014	FY14 Total Debt Payments	
	Bond Debt															
9	2005 Refunding Bonds	Dredging & Other Capital	1991/1995	2005	2014	50	80	6/15	12/15	4,705,000	675,000	675,000	24,300	-	699,300	ok
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	50	19/80	6/15	12/15	10,000,000	9,270,000	360,000	394,212	8,910,000	754,212	ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	19/21/TL	6/15	12/15	8,715,000	8,380,000	140,000	450,858	8,240,000	590,858	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	50	19/80	6/15	12/15	28,270,000	26,045,000	890,000	1,391,318	25,155,000	2,281,318	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	50	19/TL	6/15	12/15	2,800,000	2,430,000	190,000	87,400	2,240,000	277,400	ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	1,000,000	265,000	27,150	735,000	292,150	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	7,900,000	590,000	159,656	7,310,000	749,656	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	50	80	3/1	9/1	17,220,000	16,905,000	1,150,000	691,050	15,755,000	1,841,050	ok
25	2014 Bonds Pending	Lake Decatur Dredging	2014													
	Total Bond Debt									81,545,000	72,605,000	4,260,000	3,225,944	68,345,000	7,485,944	
	Promissory Notes Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/21/50	2/1	8/1	3,000,000	1,710,000	170,000	99,816	1,540,000	269,816	ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	80	80/10/60/70	Qtry	Qtry	17,212,394	17,212,394	147,432	597,270	17,064,962	744,702	ok
28	2014 Note Payable Pending	LEC Equipment	2014													
	Total Notes Payable									20,212,394	18,922,394	317,432	697,086	18,604,962	1,014,518	
	Loans Payable															
2	Sewer Loan	Staley Sewer	1995		2014	50	79	5/16	11/16	921,739	46,221	46,221	1,048	-	47,269	ok
3	Spring Creek Sewer Loan	Spring Creek Sewer	1996		2015	50	79	3/2	9/2	697,491	52,177	34,541	1,227	17,636	35,768	ok
4	West Mound Sewer Loan	West Mound Sewer	1996		2015	50	79	4/5	10/5	296,505	21,084	14,779	490	6,305	15,269	ok
15	IEPA Contruction Loan	Nitrate Facility	2002		2022	80	80	6/1	12/1	7,172,169	3,531,078	384,553	99,805	3,146,525	484,358	ok
16	IEPA Water Loan	Water Projects (L17-255200)	2011		2031	80	80	1/10	7/10	6,915,614	6,415,961	345,105	-	6,070,856	345,105	ok
	Total Loans Payable									16,003,518	10,066,521	825,199	102,570	9,241,322	927,769	
	Capital Leases															
19	Busey Bank	Fire Truck	2011		2018	10	10	9/1		947,850	692,310	132,137	16,408	560,173	148,545	ok
20	Busey Bank	Police Vehicles - Patrol (9)	2013		2015	10	10	Qtry	Qtry	203,411	143,230	81,380	1,794	61,850	83,174	ok
21	Busey Bank	Police Vehicles - SUV (1)	2013		2017	10	10	Qtry	Qtry	26,911	23,640	6,616	364	17,024	6,980	ok
22	Busey Bank	Water Service Truck (1)	2013		2018	80	80	Qtry	Qtry	33,988	30,731	6,603	542	24,128	7,145	ok
24	Busey Bank	Sewer Vactor Truck (1)	2013		2018	79	79	Qtry	Qtry	321,998	306,413	62,111	5,684	244,302	67,795	ok
26	Busey Bank Pending	Water Service Truck (1)	2014													
27	Busey Bank Pending	Traffic Service Truck (1)	2014													
	Total Capital Leases									1,534,158	1,196,324	288,847	24,792	907,477	313,639	
	Total City Debt									119,295,070	102,790,239	5,691,478	4,050,392	97,098,761	9,741,870	

City of Decatur
Debt Schedule

Amort sch #	Debt Instrument	Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
	Bond Debt								
9	2005 Refunding Bonds	Dredging & Other Capital	wire transfer	bond holders	US Bank	fund 80 100%			
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	fund 19 55%	fund 21 25%	tax levy 20%	
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 19 23.2%	fund 80 76.8%		
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds Pending	Lake Decatur Dredging							
	Total Bond Debt								
	Notes Payable								
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 50 18.1%	fund 18 79.6%	fund 21 2.3%	
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
28	2014 Note Payable Pending	LEC Equipment							
	Total Notes Payable								
	Loans Payable								
2	Sewer Loan	Staley Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%			
3	Spring Creek Sewer Loan	Spring Creek Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%			
4	West Mound Sewer Loan	West Mound Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%			
15	IEPA Contruction Loan	Nitrate Facility	check	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects	check	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
	Total Loans Payable								
	Capital Leases								
19	Busey Bank	Fire Truck	check	Busey Bank	Busey Bank	fund 10 100%			
20	Busey Bank	Police Vehicles	check	Busey Bank	Busey Bank	fund 10 100%			
21	Busey Bank	Police Vehicles	check	Busey Bank	Busey Bank	fund 10 100%			
22	Busey Bank	Water Service Truck	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank Pending	Water Service Truck (1)							
27	Busey Bank Pending	Traffic Service Truck (1)							
	Total Capital Leases								
	Total City Debt								

City of Decatur **Month of: January 2014**

2010 Bond Issue - Status of Bond Fund 43

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D		
PNC letters of credit									
Wabash Crossing Payoff	4,739,872							4,739,872	4,739,872
West End Loan payoff	334,878							334,878	334,878
300 N Water demolitions	1,249,560							1,249,560	1,249,560
Reynolds Building, etc	2,223,000							2,223,000	2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963				11,260,000	11,908,405
Ground water supply		5,000,000	(2,882,891)	19,280				5,000,000	2,136,390
Dam repairs		1,746,080	2,559,779	16,633				1,746,080	4,322,492
Downtown streetscapes		6,260,000	202,669	251,717				6,260,000	6,714,386
Downtown lighting		2,500,000						2,500,000	2,500,000
Central Park & Transfer House		1,170,843						1,170,843	1,170,843
Parking Garage project					2,401,272	63,209		2,401,272	2,464,481
Olde Towne TIF Debt Service					422,393			422,393	422,393
Refunding 1998 issue							1,821,190	1,821,190	1,821,190
Total available for use	8,547,310	27,936,923	-	815,594	2,823,665		1,821,190	41,129,088	42,007,891
								-	

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY11	FY12	FY13	FY13 Stub	FY14	FY11	FY13	Actual	Bond Plan	Not Spent	Encumb	Unobligated
Revenues																			
Miscellaneous Income				350	527,613					17,190					545,153				
Interest Income			5,938	128,043	154,353	22,885	(1,726)		24,245	24,261	564				358,563				
Total Revenues	-	-	**5,938**	**128,393**	**681,966**	**22,885**	**(1,726)**	-	**24,245**	**41,451**	**564**	-	-	-	**903,716**				
Expenditures																			
Interest Income Bank Fees			8,129	7,424	4,748	1,432	129	678	1,406	875	91				24,913				
Fiscal Agents Fees	678												678		1,356				
Transfer to Debt Service Fund		20,160												512	20,673				
Pay Off Letters of Credit	6,303,472														6,303,472	6,324,310			
Pay Off 1998 Bond Issue													1,820,000		1,820,000	1,821,190			
Reynolds Building Payment	2,223,000														2,223,000	2,223,000			
Olde Towne TIF Debt Service											422,393				422,393	422,393	-	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664									10,171,387	10,385,229	213,842	69,804	144,037
Dredging			1,974,603	8,990,314	903,488	40,000									11,908,405	11,908,405	0	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	18,541								907,093	2,136,390	1,229,296	1,229,296	0
Dam Repair				19,822	119,653	3,202,386	187,417								3,529,278	4,322,492	793,215	793,215	0
Parking									88,140	2,236,531	59,111				2,383,782	2,464,481	80,699	35,837	44,862
Total Expenditures	**8,527,150**	**20,160**	**2,139,484**	**11,365,905**	**7,893,086**	**4,933,463**	**206,087**	**678**	**89,546**	**2,237,407**	**481,595**	-	**1,820,678**	**512**	**39,715,751**	**42,007,891**	**2,317,053**	**2,128,153**	**188,900**
Unexpended Funds 4/30/11	**20,160**		**25,803,377**					**2,822,987**					**512**		**28,647,037**				
Unexpended Funds 4/30/12	**20,160**			**14,565,865**					**2,757,686**				**512**		**17,344,224**				
Unexpended Funds 4/30/13		**0**			**7,354,745**					**561,730**				**0**	**7,916,475**				
Unexpended Funds 12/31/13		**0**				**2,444,166**					**80,699**			**0**	**2,524,866**				
Unexpended Funds 1/31/14		**0**					**2,236,353**					**80,699**		**0**	**2,317,053**				

Project scope(s)

2010A — *LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement*

2010B — *Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations*

2010C — *Parking Garage B&C renovation and construct new lot on N Main St*

2010D — *Bond refunding of 1998 GO Bond (Library)*

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-												-	11,548,320	0%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-												-	1,690,000	0%
	OTHER TAXES TOTAL		-	-	-	-	-	-	-	-	-	-	-	-	-	13,238,320	0%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	887,481												887,481	10,709,000	8%
var	STATE SALES TAX	var	938,684												938,684	11,405,600	8%
	OTHER TAXES TOTAL		1,826,165	-	-	-	-	-	-	-	-	-	-	-	1,826,165	22,114,600	8%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	238,822												238,822	1,192,000	20%
301203	FOOD & BEVERAGE TAX	10	282,757												282,757	3,129,000	9%
301204	HOTEL AND MOTEL TAX	10	35,029												35,029	636,000	6%
301106	MOBILE HOME PRIVELEGE TAX	10	-												-	10,000	0%
301103	PROPERTY TAX	10	-												-	7,497,000	0%
301202	TELEPHONE UTILITY TAX	10	201,931												201,931	2,358,000	9%
301209	UTILITY TAX - ELECTRIC & GAS	10	144,671												144,671	1,693,000	9%
	Sub Total		903,209	-	-	-	-	-	-	-	-	-	-	-	903,209	16,515,000	5%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,191												2,191	27,000	8%
301205	LOCAL SALES TAX	10	874,381												874,381	10,562,400	8%
301207	LOCAL USE TAX	10	115,740												115,740	1,269,000	9%
302105	STATE INCOME TAX	10	850,845												850,845	8,369,000	10%
302104	STATE REPLACEMENT TAX	10	180,119												180,119	1,102,000	16%
301201	STATE SALES TAX	10	928,884												928,884	11,291,200	8%
301210	VIDEO GAMING TAX	10	31,647												31,647	308,000	10%
	Sub Total		2,983,809	-	-	-	-	-	-	-	-	-	-	-	2,983,809	32,928,600	9%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	-												-	478,000	0%
30240x	FIRE & POLICE TRAINING REIMB	10	-												-	50,000	0%
301102	ROAD & BRIDGE TAX	10	-												-	351,000	0%
	Sub Total		-	-	-	-	-	-	-	-	-	-	-	-	-	879,000	0%
CHARGE SERVICES (INTERNAL CITY)																	
various	GENERAL FUND	10	507,274												507,274	5,449,979	9%
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	87,402												87,402	1,005,000	9%
303510	ELECTRIC AGGREGATION ADMIN	10	15,051												15,051	45,000	33%
	Sub Total		102,454	-	-	-	-	-	-	-	-	-	-	-	102,454	1,050,000	10%
Grants																	
302106	FEDERAL	10	-												-	-	-
various	STATE & OTHER	10	9,941												9,941	65,000	15%
	Sub Total		9,941	-	-	-	-	-	-	-	-	-	-	-	9,941	65,000	15%
Fees for Services External																	
various	ADMIN COURT FEES & FINES	10	10,722												10,722	292,000	4%
304401	BUILDING PERMITS	10	11,246												11,246	197,000	6%
305501	COURT FINES (COUNTY)	10	23,712												23,712	480,000	5%
various	LAKE LICENSES & PERMITS	10	-												-	173,000	0%
304304	LIQUOR LICENSES	10	100												100	300,000	0%
various	MISC INCOME & REIMBURSE	10	10,481												10,481	248,661	4%
various	OTHER FINES & FEES	10	51,809												51,809	903,500	6%
various	OTHER LICENSES	10	12,000												12,000	94,000	13%
various	PARKING	10	42,233												42,233	541,000	8%
303408	SANITARY DISTRICT	10	-												-	282,660	0%

City of Decatur | ***Period Ending: January 2014***

City Treasurer's Financial Report

Revenue Tracking Schedule

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
	Sub Total		162,303	-	-	-	-	-	-	-	-	-	-	-	162,303	3,511,821	5%
Interest Income																	
307101	INTEREST INCOME	10	40												40	600	7%
	General Fund Total		**4,669,030**	-	-	-	-	-	-	-	-	-	-	-	**4,669,030**	**60,400,000**	8%
Development Services																	
various	PLANNING	12	15,055												15,055	135,000	11%
various	HOME PROGRAM	17	73,726												73,726	1,330,366	6%
various	CDBG	18	28,848												28,848	1,700,700	2%
various	DUATS	22	4												4	323,340	0%
various	PEG PROJECTS	40	18,731												18,731	100,000	19%
various	DCDF	82	3,422												3,422	36,000	10%
various	NEIGHBORHOOD IMPROVEMENTS	83	2												2	-	-
various	USEPA GRANT FUND	85	12,423												12,423	293,000	4%
various	RECYCLING	88	60,684												60,684	765,528	8%
	Sub Total		212,895	-	-	-	-	-	-	-	-	-	-	-	212,895	4,683,934	5%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	1												1	1,100,000	0%
various	SE PLAZA TIF	20	7,003												7,003	374,000	2%
various	WABASH CROSSING TIF	21	0												0	185,000	0%
various	EASTGATE TIF	23	13,399												13,399	230,500	6%
various	PINES SHOPPING CENTER TIF	28	3,101												3,101	69,000	4%
	Sub Total		23,505	-	-	-	-	-	-	-	-	-	-	-	23,505	1,958,500	1%
Public Safety																	
various	DRUG ENFORCEMENT	25	8,574												8,574	242,300	4%
various	DUI COURT FINES	26	6,962												6,962	118,900	6%
various	POLICE PROGRAMS/LAB	27	730												730	15,010	5%
various	RADIO COMMUNICATIONS	30	1,454												1,454	207,169	1%
various	FIRE PROGRAMS/CADET	31	531												531	58,280	1%
various	FIRE EMERGENCY GRANT	32	0												0	185,000	0%
various	JUSTICE ADMIN GRANT - 2011	39	-												-	58,833	0%
	Sub Total		18,252	-	-	-	-	-	-	-	-	-	-	-	18,252	885,492	2%
Debt Service																	
various	DEBT SERVICE	50	439,212												439,212	7,711,427	6%
	Sub Total		439,212	-	-	-	-	-	-	-	-	-	-	-	439,212	7,711,427	6%
Public Works & Capital																	
various	2010 PROJECT FUND	43	(1,726)												(1,726)	-	-
various	CAPITAL STREET PROJECTS	45	59												59	466,997	0%
various	MFT PROJECTS	46	207,077												207,077	2,807,019	7%
various	FLEET MAINTENANCE	60	320,283												320,283	2,715,547	12%
various	EQUIPMENT REPLACEMENT	61	3,132												3,132	-	-
various	SEWER PROJECTS	79	1,407,814												1,407,814	15,615,700	9%
	Sub Total		1,936,639	-	-	-	-	-	-	-	-	-	-	-	1,936,639	21,605,263	9%
Management Services																	
various	MIS OPERATIONS	67	128,822												128,822	1,662,012	8%
various	MASS TRANSIT	70	72,299												72,299	6,445,727	1%
	Sub Total		201,121	-	-	-	-	-	-	-	-	-	-	-	201,121	8,107,739	2%
Library																	
various	LIBRARY OPERATIONS	35	71,807												71,807	3,406,510	2%
various	LIBRARY CAPITAL	58	-												-	100,000	0%
various	LIBRARY TRUST FUNDS	59	381												381	5,000	8%
	Sub Total		72,188	-	-	-	-	-	-	-	-	-	-	-	72,188	3,511,510	2%
Other Miscellaneous																	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Period Ending: January 2014

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
various	BAND	36	15,291												15,291	62,292	25%
various	RISK MANAGEMENT	64	253,406												253,406	3,040,126	8%
various	EMPLOYEE BENEFIT	65	1,007,645												1,007,645	9,136,826	11%
	Sub Total		1,276,343	-	-	-	-	-	-	-	-	-	-	-	1,276,343	12,239,244	10%
Water Utility & Capital																	
various	WATER	80	1,480,744												1,480,744	23,047,959	6%
various	WATER CAPITAL	81	62												62	1,750,000	0%
various	WATER BOND FUND	89	-												-	18,300,000	0%
	Sub Total		1,480,806	-	-	-	-	-	-	-	-	-	-	-	1,480,806	43,097,959	3%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	268,073												268,073	7,877,641	3%
various	POLICE PENSION	91	310,297												310,297	7,381,044	4%
	Sub Total		578,370	-	-	-	-	-	-	-	-	-	-	-	578,370	15,258,685	4%
	Grand Total Revenues		10,908,361	-	-	-	-	-	-	-	-	-	-	-	10,908,361	179,459,753	6%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value $:	848,358,230
City Tax Rate:	1.38903%
Assessed Value Year	2013
Pay Year	2014
	in process

note	Tax Levy Item	Fund	Net Assessed Value not certified	Tax Rate not certified	input Tax Levy $ Amount		input Extension $ Amount not certified		Billed $ Amount not certified
	General Obligation Bond Debt	50	848,358,230	0.15312%	1,299,000.00		1,299,000.00		1,299,000.00
	IMRF	10	848,358,230	0.01179%	100,000.00		100,000.00		100,000.00
	Fire Pension	10	848,358,230	0.44792%	3,800,000.00		3,800,000.00		3,800,000.00
	Police Pension	10	848,358,230	0.44203%	3,750,000.00		3,750,000.00		3,750,000.00
	City Library	35	848,358,230	0.32710%	2,775,000.00		2,775,000.00		2,775,000.00
	Municipal Band	36	848,358,230	0.00707%	60,000.00		60,000.00		60,000.00
	Mass Transit								
	xxx								
1	**Total City**		848,358,230	1.38903%	11,784,000.00		11,784,000.00		11,784,000.00
			ok	ok	ok		ok		ok

note	TIF District (tax code district)	Fund	input AV Increment Value not available	input Tax Rate not available	input AV Increment $ Amount not available		input Extension $ Amount not certified		Billed $ Amount not certified
	ZTF3 Pines TIF (4062)	28			-		30,000.00		30,000.00
	ZTF4 SE Plaza TIF (9542)	20			-		290,000.00		290,000.00
	ZTF5 Olde Towne TIF (4555)	19			-		1,100,000.00		1,100,000.00
	ZTF6 Near North TIF (4455)	21			-		185,000.00		185,000.00
	ZTF8 Eastgate TIF (9543)	23			-		85,000.00		85,000.00
	xxx								
2	**Redevelopment TIF**		-		-		1,690,000.00		1,690,000.00
	Total Property Tax Levy				11,784,000.00		13,474,000.00		13,474,000.00

Note(s)

1 Data per City of Decatur 2013 Tax Levy - certification and extention expected to be available from Macon County circa May 1, 2014

2 Data per City of Decatur Estimation - AV increment, Tax Rates, certification and extention expected to be available from Macon County circa May 1, 2014

Prepared By:

Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

								Assessed Value Year	2013
								Pay Year	2014
									in process
			98.0%		input	input	input		Expected
Tax Levy Item	Fund	Billed $ Amount	Collection Rate	Expected Collection $ Amount	Distribution 1 6/1/2014	Distribution 2 9/1/2014	Distribution 3 12/1/2014	Total Distribution	Account Receivable $ Amount
General Obligation Bond Debt	50	1,299,000.00	98.0%	1,273,020.00				-	1,273,020.00
IMRF		100,000.00	98.0%	98,000.00				-	98,000.00
Fire Pension	10	3,800,000.00	98.0%	3,724,000.00				-	3,724,000.00
Police Pension	10	3,750,000.00	98.0%	3,675,000.00				-	3,675,000.00
City Library	35	2,775,000.00	98.0%	2,719,500.00				-	2,719,500.00
Municipal Band	36	60,000.00	98.0%	58,800.00				-	58,800.00
Mass Transit		-						-	0
Public Building Bonds		-						-	0
Total City		11,784,000.00		11,548,320.00	-	-	-	-	11,548,320.00
							City Collection Rate:	0.0%	
Pines TIF ZTF3	28	30,000.00	98.0%	29,400.00				-	29,400.00
SE Plaza TIF ZTF4	20	290,000.00	98.0%	284,200.00				-	284,200.00
Olde Towne TIF ZTF5	19	1,100,000.00	98.0%	1,078,000.00				-	1,078,000.00
Near North TIF ZTF6	21	185,000.00	98.0%	181,300.00				-	181,300.00
Eastgate TIF ZTF8	23	85,000.00	98.0%	83,300.00				-	83,300.00
xxx		-	98.0%	-	-			-	0
Redevelopment TIF		1,690,000.00		1,656,200.00	-	-	-	-	1,656,200.00
							City Collection Rate:	0.0%	
Total Property Tax Levy		13,474,000.00		13,204,520.00	-	-	-	-	13,204,520.00
				City Collection Rate:				0.0%	

Note(s)
1 xxxx
2 xxxx
3 xxxx

		input	input	input		
Footnote (Not a part of City Tax Levy)		Distribution 1 6/1/2014	Distribution 2 9/1/2014	Distribution 3 12/1/2014	Total Distribution	
Decatur Road & Bridge Tax Distribution	10-0831-301102				-	
Total County Distribution to Civil City		-	-	-	-	
		ok	ok	ok		
Footnote (Not a part of City Tax Levy)						
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-		-	
						test s/b "0"
Distribution to City including TIF & Mobile Home		-	-	-	-	-
		ok	ok	ok		

General Obligation Bond Debt	50-43500-301103	Pines TIF ZTF3	28-43281-301103
IMRF	10-0231-301103	SE Plaza TIF ZTF4	20-43200-301103
Fire Pension	10-0231-301103	Olde Towne TIF ZTF5	19-45190-301103
Police Pension	10-0231-301103	Near North TIF ZTF6	21-43210-301103
City Library	35-59350-301103	Eastgate TIF ZTF8	23-43230-301103
Municipal Band	36-43360-301103	xxx	xxx

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

January 2014

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	14,101												14,101	74,521	74,521	19%
015	EXECUTIVE	10	63,242												63,242	568,424	568,424	11%
016	HUMAN RESOURCES	10	44,626												44,626	384,157	384,157	12%
018	MANAGEMENT SERV ADMIN	10	26,380												26,380	247,382	247,382	11%
020	LEGAL	10	102,096												102,096	1,080,832	1,080,832	9%
035	FINANCE	10	119,847												119,847	1,378,348	1,378,348	9%
036	WATER CUSTOMER SERVICE	10	77,817												77,817	836,335	836,335	9%
037	PURCHASING	10	25,905												25,905	241,491	241,491	11%
038	CIVIC CENTER	10	16,705												16,705	122,964	122,964	14%
039	CITY GENERAL ADMINISTATIVE	10	50,979												50,979	1,476,730	1,476,730	3%
	Sub Total		541,699	-	-	-	-	-	-	-	-	-	-	-	541,699	6,411,184	6,411,184	8%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	74,931												74,931	682,277	682,277	11%
052	BUILDING INSPECTIONS	10	66,747												66,747	585,127	585,127	11%
053	NEIGHBORHOOD INSPECTIONS	10	54,620												54,620	461,030	461,030	12%
054	NEIGHBORHOOD OUTREACH	10	58,282												58,282	532,880	532,880	11%
	Sub Total		254,581	-	-	-	-	-	-	-	-	-	-	-	254,581	2,261,314	2,261,314	11%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	227,434												227,434	2,411,451	2,411,451	9%
065	POLICE	10	2,015,578												2,015,578	23,031,929	23,031,929	9%
070	FIRE	10	1,273,953												1,273,953	16,299,170	16,299,170	8%
	Sub Total		3,516,966	-	-	-	-	-	-	-	-	-	-	-	3,516,966	41,742,550	41,742,550	8%
Public Works																		
080	PUBLIC WORKS ADMIN	10	29,205												29,205	265,954	265,954	11%
082	ENGINEERING	10	110,181												110,181	1,178,189	1,178,189	9%
083	MUNICIPAL SERVICES	10	593,171												593,171	4,939,630	4,939,630	12%
084	STREETS	10	107,733												107,733	1,298,548	1,298,548	8%
086	TRAFFIC & PARKING	10	120,708												120,708	1,824,816	1,824,816	7%
088	URBAN FORESTRY	10	40,208												40,208	477,815	477,815	8%
	Sub Total		1,001,207	-	-	-	-	-	-	-	-	-	-	-	1,001,207	9,984,952	9,984,952	10%
	General Fund Expenditure Total		5,314,453	-	-	-	-	-	-	-	-	-	-	-	5,314,453	60,400,000	60,400,000	9%
Development Services																		
120	PLANNING	12	20												20	265,000	265,000	0%
170	HOME PROGRAM	17	5,561												5,561	277,831	277,831	2%
171	PROGRAM DELIVERY COSTS	17	57,538												57,538	1,232,535	1,232,535	5%
181	PROJECTS	18	3,513												3,513	1,049,213	1,049,213	0%
183	REHAB PROJECTS	18	14,817												14,817	285,597	285,597	5%
184	ADMINISTRATION	18	12,674												12,674	365,890	365,890	3%
220	DUATS	22	46,610												46,610	256,882	256,882	18%
400	PEG PROJECTS	40	539												539	268,000	268,000	0%
820	DCDF	82	1,294												1,294	36,000	36,000	4%
830	NEIGHBORHOOD IMPROVEMENTS	83	-												-	75,000	75,000	0%
854	USEPA HAZARDOUS SUBSTANCES	85	-												-	166,350	166,350	0%
855	USEPA PETROLEUM PRODUCTS	85	-												-	126,650	126,650	0%
880	RECYCLING	88	47,808												47,808	624,450	624,450	8%
	Sub Total		190,374	-	-	-	-	-	-	-	-	-	-	-	190,374	5,029,398	5,029,398	4%

Expenditure Tracking

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	52,156												52,156	1,055,286	1,055,286	5%
200	SE PLAZA TIF	20	-												-	374,000	374,000	0%
210	WABASH CROSSING TIF	21	8,294												8,294	213,000	213,000	4%
230	EASTGATE TIF	23	-												-	230,500	230,500	0%
281	PINES SHOPPING CENTER TIF	28	-												-	69,000	69,000	0%
	Sub Total		60,450	-	-	-	-	-	-	-	-	-	-	-	60,450	1,941,786	1,941,786	3%
Public Safety																		
250	DRUG ENFORCEMENT	25	11,187												11,187	465,000	465,000	2%
260	DUI COURT FINES	26	745												745	173,000	173,000	0%
270	POLICE PROGRAMS/LAB	27	70												70	74,700	74,700	0%
300	RADIO COMMUNICATIONS	30	29,410												29,410	207,169	207,169	14%
310	FIRE PROGRAMS/CADET	31	13												13	58,280	58,280	0%
320	FIRE EMERGENCY GRANT	32	-												-	185,000	185,000	0%
396	JUSTICE ADMIN GRANT - 2012	39	-												-	12,749	12,749	0%
397	JUSTICE ADMIN GRANT - 2013	39	-												-	46,084	46,084	0%
	Sub Total		41,424	-	-	-	-	-	-	-	-	-	-	-	41,424	1,221,982	1,221,982	3%
Debt Service																		
501	DS-SPRING CREEK SEWER LOAN	50	-												-	35,768	35,768	0%
502	DS-WEST MOUND SEWER LOAN	50	-												-	15,269	15,269	0%
507	DS-STALEY SEWER LOAN	50	-												-	47,269	47,269	0%
511	DS-2005 GO BONDS	50	350												350	699,650	699,650	0%
512	DS-2002 BOND-WABASH CROSSNG	50	49,908												49,908	270,244	270,244	18%
514	DS-2008 GO BONDS	50	-												-	754,641	754,641	0%
516	DS-2010A BOND	50	-												-	591,286	591,286	0%
517	DS-2010B BOND	50	-												-	2,281,996	2,281,996	0%
518	DS-2010C BOND	50	-												-	277,828	277,828	0%
519	DS-2010D BOND	50	-												-	292,578	292,578	0%
521	DS-2012 GO BOND	50	-												-	750,006	750,006	0%
522	DS-2013 GO BOND	50	-												-	1,841,400	1,841,400	0%
	Sub Total		50,258	-	-	-	-	-	-	-	-	-	-	-	50,258	7,857,935	7,857,935	1%
Public Works & Capital															-			
430	2010 PROJECT FUND	43	206,087												206,087	3,715,000	3,715,000	6%
451	CAPITAL STREET PROJECTS	45	17,578												17,578	635,832	635,832	3%
460	MFT PROJECTS	46	75,250												75,250	5,118,750	5,118,750	1%
601	FLEET OPERATIONS	60	126,785												126,785	1,364,152	1,364,152	9%
602	FLEET INVENTORY	60	71,658												71,658	1,261,283	1,261,283	6%
603	FLEET CAPITAL	60	-												-	90,112	90,112	0%
610	EQUIPMENT REPLACEMENT	61	31,114												31,114	250,000	250,000	12%
790	SEWER PROJECTS	79	960,463												960,463	16,140,013	16,140,013	6%
792	SEWER DEBT SERVICE-2013 IEPA	79	-												-	259,842	259,842	0%
	Sub Total		1,488,935	-	-	-	-	-	-	-	-	-	-	-	1,488,935	28,834,984	28,834,984	5%
Management Services																		
670	MIS OPERATIONS	67	121,104												121,104	1,730,689	1,730,689	7%
701	MT-OPERATIONS	70	80,431												80,431	844,528	844,528	10%
702	MT-MAINTENANCE	70	115,394												115,394	1,057,165	1,057,165	11%
703	MT-TRANSPORTATION	70	374,811												374,811	4,260,599	4,260,599	9%
704	MT-INSURANCE	70	43,371												43,371	240,904	240,904	18%
705	MT-CAPITAL	70	-												-	220,000	220,000	0%
	Sub Total		735,112	-	-	-	-	-	-	-	-	-	-	-	735,112	8,353,885	8,353,885	9%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

January 2014

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Library																		
351	LIBRARY OPERATIONS	35	295,139												295,139	3,334,774	3,334,774	9%
353	LIBRARY ANNEX	35	83												83	5,350	5,350	2%
591	DPL-CANTONI TRUST	59	-												-	20,000	20,000	0%
594	DPL-DONATIONS	59	204												204	10,000	10,000	2%
	Sub Total		295,427	-	-	-	-	-	-	-	-	-	-	-	295,427	3,370,124	3,370,124	9%
Other Miscellaneous																		
360	BAND	36	1,662												1,662	61,992	61,992	3%
641	RISK MANAGEMENT	64	31,303												31,303	306,588	306,588	10%
642	WORKER'S COMPENSATION	64	67,943												67,943	2,342,417	2,342,417	3%
643	LIABILITY PROPERTY & CASUALTY	64	4,597												4,597	875,605	875,605	1%
651	MEDICAL INSURANCE	65	746,511												746,511	9,107,422	9,107,422	8%
	Sub Total		852,016	-	-	-	-	-	-	-	-	-	-	-	852,016	12,694,024	12,694,024	7%
Water Utility & Capital																		
801	WATER PRODUCTION	80	314,630												314,630	5,439,959	5,439,959	6%
802	WATER LAKE SERVICES	80	64,824												64,824	1,087,587	1,087,587	6%
803	WATER ADMINISTRATION	80	238,858												238,858	4,226,935	4,226,935	6%
804	WATER SERVICES	80	273,470												273,470	3,230,999	3,230,999	8%
808	WATER DEBT SERV-SWTP	80	364,179												364,179	4,040,531	4,040,531	9%
809	WATER DEBT-NITRATE FACILITY	80	-												-	484,358	484,358	0%
80B	WATER DEBT-MAIN&FRANK TANK	80	166,551												166,551	345,106	345,106	48%
80C	WATER DEBT-ENERGY PROJECT	80	-												-	744,703	744,703	0%
811	WATER NON LAKE CAPITAL	81	6,639												6,639	6,393,000	6,393,000	0%
812	WATER LAKE CAPITAL	81	75,799												75,799	757,000	757,000	10%
890	WATER BONDS	89	-												-	18,300,000	18,300,000	0%
	Sub Total		1,504,950	-	-	-	-	-	-	-	-	-	-	-	1,504,950	45,050,178	45,050,178	3%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	562,921												562,921	6,955,552	6,955,552	8%
910	POLICE PENSION	91	512,349												512,349	6,727,178	6,727,178	8%
	Sub Total		1,075,271	-	-	-	-	-	-	-	-	-	-	-	1,075,271	13,682,730	13,682,730	8%
	Grand Total Expenditures		11,608,671	-	-	-	-	-	-	-	-	-	-	-	11,608,671	188,437,026	188,437,026	6%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: January 2014

	2014 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		2014 Staffing Levels												
Full Time Staffing														
Executive	4	4												4
Legislative	0	0												0
Finance	21	19												19
Management Services	16	17												17
Corporation Counsel	8	8												8
Planning & Building Services	12	12												12
Neighborhood Services	9	9												9
Public Safety	303	300												297
Public Works	70	67												68
Water Management	45	39												38
Total Full Time	488	475	0	0	0	0	0	0	0	0	0	0	0	472
Part Time Staffing														
Executive	0													0
Legislative	7	7												7
Finance	0	1												0
Management Services	0	1												1
Corporation Counsel	0													0
Planning & Building Services	0													1
Neighborhood Services	0													0
Public Safety	0													0
Public Works	0	3												0
Water Management	0	1												0
Total Temporary	7	13	0	0	0	0	0	0	0	0	0	0	0	9
Total City Staff Headcount	495	488	0	0	0	0	0	0	0	0	0	0	0	481

Note

Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **January 2014**

	2014 Budget	2014 Staffing Levels Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff														
Executive	4	4												4
Legislative	0	0				0	0	0	0	0	0	0	0	
Financial Management														
Finance	11	9												9
Purchasing	2	2												2
Risk Management	2	2												2
Water Customer Service	6	6												6
Total	21	19	0	0	0	0	0	0	0	0	0	0	0	19
Management Services														
Administration	3	3												3
Human Resources	2	3												3
MIS Information Technology	10	10												10
Mass Transit	1	1												1
Total	16	17	0	0	0	0	0	0	0	0	0	0	0	17
Corporation Legal Counsel	8	8												8
Planning & Building Service														
Planning & Sustainability	6	6												6
Building Inspections	6	6												6
Total	12	12	0	0	0	0	0	0	0	0	0	0	0	12
Neighborhood Services														
Outreach	5	5												5
Inspection	4	4												4
Total	9	9	0	0	0	0	0	0	0	0	0	0	0	9
Public Safety														
Fire	111	111												111
Police	168	167												164
Police Communications	24	22												22
Total	303	300	0	0	0	0	0	0	0	0	0	0	0	297
Public Works														
Administration	2	2												2
Engineering	11	9												10
Municipal Services	57	56												56
Total	70	67	0	0	0	0	0	0	0	0	0	0	0	68
Water Management														
Administration	4	4												3
Production	15	14												14
Services	26	21												21
Total	45	39	0	0	0	0	0	0	0	0	0	0	0	38
Total City Staffing	488	475	0	0	0	0	0	0	0	0	0	0	0	472

Note

Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: January 2014

	2014	2014 Staffing Levels												Prior
	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr End
Part Time / Temporary Staff														
Executive														0
Legislative	7	7												7
Financial Management														
Finance		1												
Purchasing														
Risk Management														
Water Customer Service														
Total	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Management Services														
Administration		1												1
Human Resources														
MIS Information Technology														
Mass Transit														
Total	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														1
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police														
Police Communications														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works														
Administration														
Engineering														
Municipal Services		3												
Total	0	3	0	0	0	0	0	0	0	0	0	0	0	0
Water Management														
Administration														
Production														
Services		1												
Total	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Total City Staffing	7	13	0	0	0	0	0	0	0	0	0	0	0	9

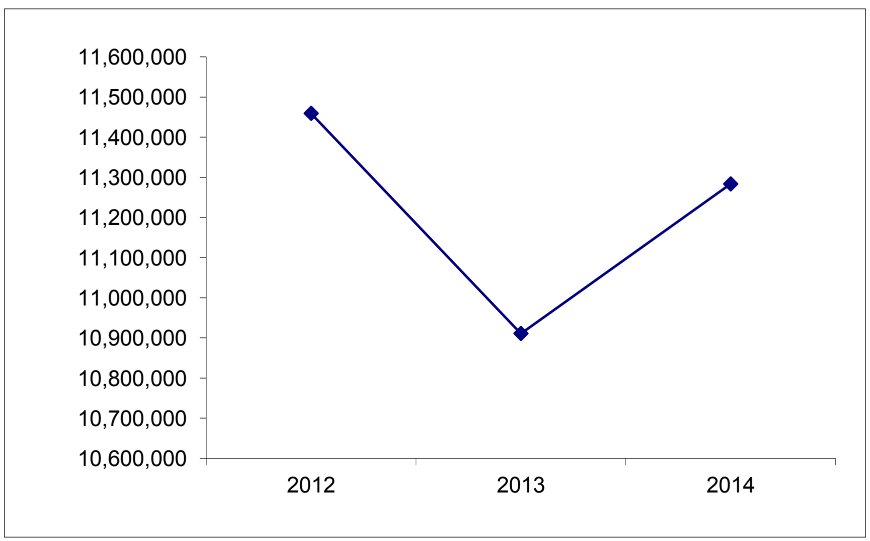
Note

Above report includes all Temporary W-2 EE's

Projected Revenues - **General Fund**

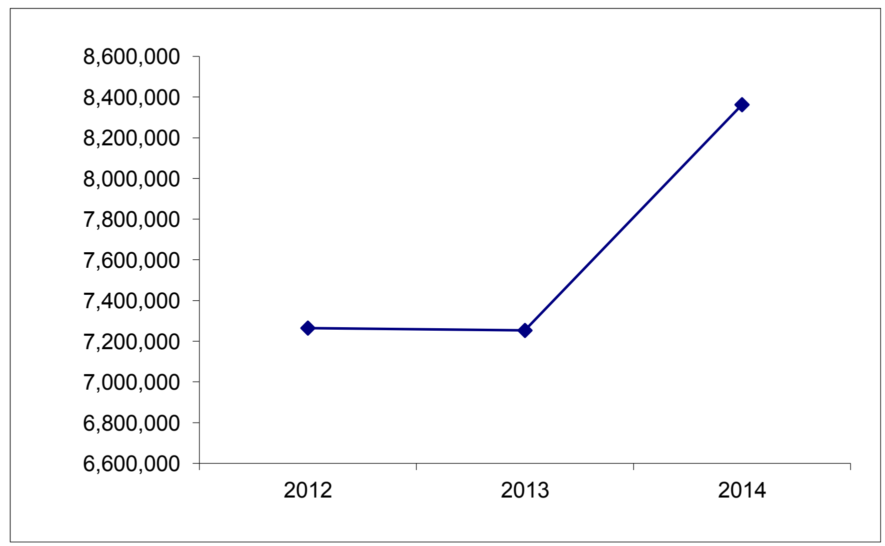
STATE SALES TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	939,210.78	904,931.36	928,884.12	A
FEBRUARY	935,640.55	872,146.54	902,529.72	B
MARCH	1,107,848.08	1,060,216.92	1,097,151.95	B
APRIL	870,645.30	847,824.16	877,360.01	B
MAY	964,450.28	875,423.39	905,920.72	B
JUNE	1,021,803.52	945,964.37	978,919.16	B
JULY	918,786.36	914,014.74	945,856.49	B
AUGUST	963,196.74	782,422.03	809,679.45	B
SEPTEMBER	944,144.77	939,022.36	971,735.31	B
OCTOBER	904,233.72	916,473.37	948,400.77	B
NOVEMBER	991,011.33	943,307.45	976,169.68	B
DECEMBER	898,355.22	909,341.13	941,020.06	B
TOTALS	**11,459,326.65**	**10,911,087.82**	**11,283,627.45**	
		Current Budget	**11,291,200.00**	
		Projected Amt Over (Under)	**-7,572.55**	



STATE INCOME TAX

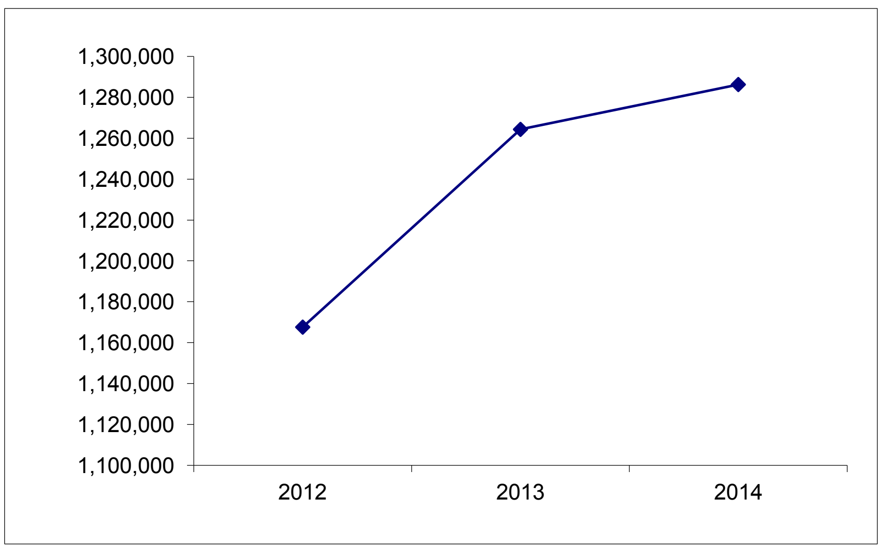
MONTH	2012 *Actual	2013 *Actual	2014	
JANUARY	551,572.16	611,770.82	*699,394.65*	A
FEBRUARY	635,932.94	722,166.89	833,292.74	B
MARCH	424,268.86	404,944.36	467,256.53	B
APRIL	658,752.56	703,157.13	811,357.79	B
MAY	956,491.04	1,298,806.12	1,498,664.26	B
JUNE	502,879.94	441,258.01	509,158.06	B
JULY	645,769.42	675,811.78	779,804.58	B
AUGUST	405,227.47	419,881.89	484,492.62	B
SEPTEMBER	401,952.09	409,627.32	472,660.10	B
OCTOBER	632,905.05	714,661.34	824,632.25	B
NOVEMBER	478,227.04	473,168.56	545,978.96	B
DECEMBER	394,662.88	377,676.74	435,793.01	B
TOTALS	**7,264,654.43**	**7,252,930.96**	**8,362,485.55**	
**Reported - receipts delayed by State*		**Current Budget**	**8,369,000.00**	
		Projected Amt Over (Under)	**-6,514.45**	



SHADED AREA INDICATES MOST RECENT ACTUAL

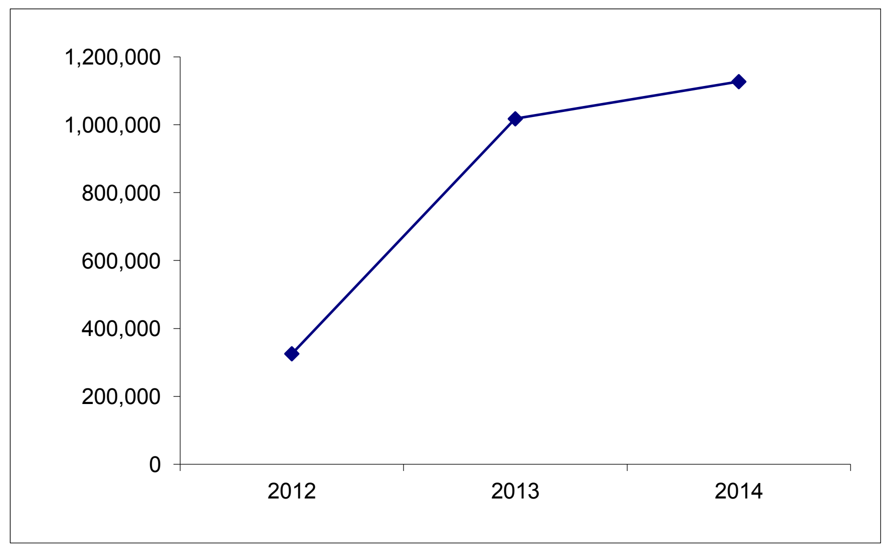
LOCAL USE TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	89,853.98	98,118.93	115,740.03	A
FEBRUARY	90,475.33	103,364.35	103,747.09	B
MARCH	138,268.59	147,634.54	148,181.20	B
APRIL	88,357.98	102,768.98	103,149.51	B
MAY	80,124.96	76,976.27	77,261.30	B
JUNE	99,059.04	96,617.95	96,975.71	B
JULY	91,355.73	106,036.91	106,429.54	B
AUGUST	95,523.08	93,637.28	93,984.00	B
SEPTEMBER	106,802.86	124,362.50	124,822.99	B
OCTOBER	88,259.20	106,986.40	107,382.55	B
NOVEMBER	98,542.68	99,965.17	100,335.32	B
DECEMBER	100,960.03	107,849.21	108,248.55	B
TOTALS	**1,167,583.46**	**1,264,318.49**	**1,286,257.79**	
		Current Budget	**1,269,000.00**	
		Projected Amt Over (Under)	**17,257.79**	



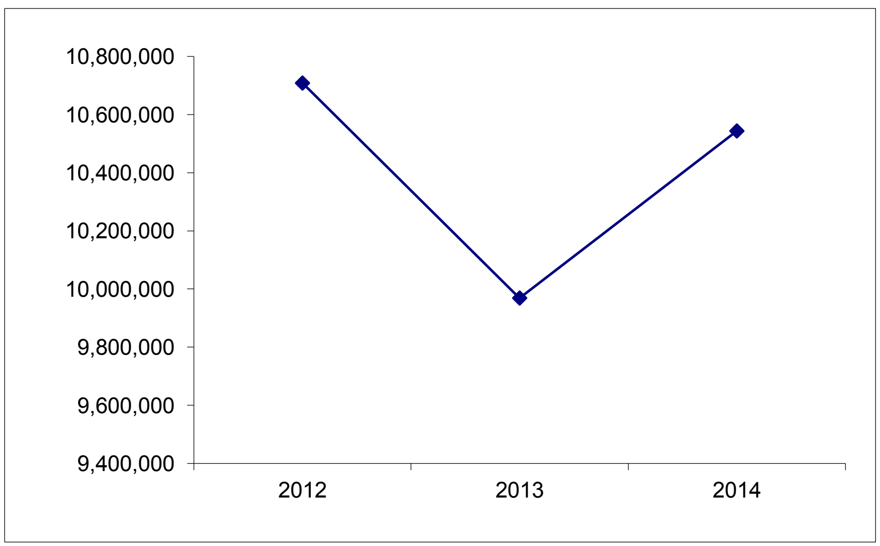
PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	609.47	143,196.25	180,119.47	A
FEBRUARY	1,208.81	1,239.54	1,342.28	B
MARCH	8,623.00	48,585.00	52,612.03	B
APRIL	206,749.32	9,511.01	10,299.34	B
MAY	2,370.56	265,560.73	287,572.06	B
JUNE	4,184.05	937.49	1,015.20	B
JULY	654.55	260,210.96	281,778.87	B
AUGUST	79.09	29,295.33	31,723.51	B
SEPTEMBER	3,036.81			B
OCTOBER	43,168.41	188,719.19	204,361.41	B
NOVEMBER	1,219.78			B
DECEMBER	53,467.80	70,395.26	76,230.06	B
TOTALS	**325,371.65**	**1,017,650.76**	**1,127,054.22**	
		Current Budget	**1,102,000.00**	
		Projected Amt Over (Under)	**25,054.22**	



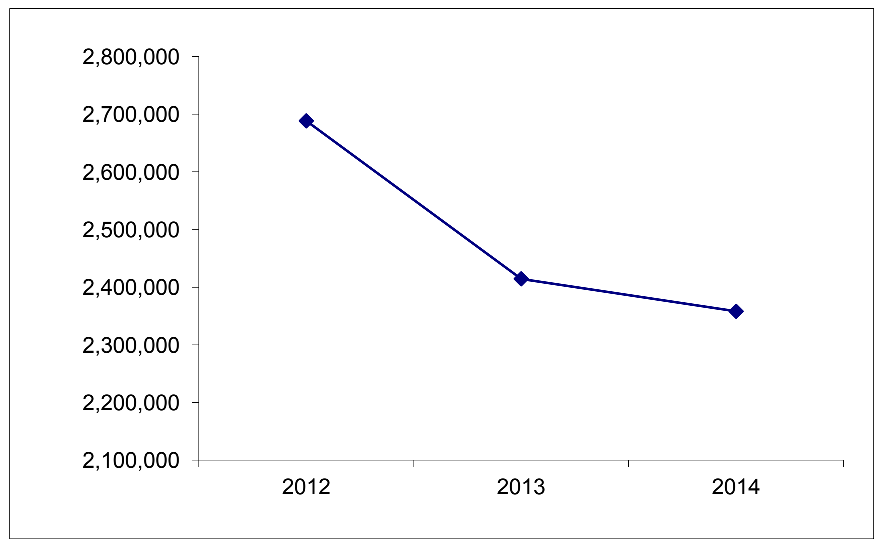
LOCAL SALES TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	914,455.51	843,002.95	874,381.15	A
FEBRUARY	911,161.59	870,106.39	921,917.39	B
MARCH	1,029,995.96	991,491.14	1,050,530.07	B
APRIL	757,048.44	761,788.94	807,150.12	B
MAY	901,533.07	764,638.35	810,169.20	B
JUNE	942,725.93	841,733.49	891,855.01	B
JULY	864,229.84	835,401.90	885,146.40	B
AUGUST	890,117.42	603,608.12	639,550.33	B
SEPTEMBER	889,834.89	889,518.41	942,485.31	B
OCTOBER	829,067.65	848,381.72	898,899.12	B
NOVEMBER	889,488.14	867,731.46	919,401.05	B
DECEMBER	888,731.63	851,398.88	902,095.93	B
TOTALS	**10,708,390.07**	**9,968,801.75**	**10,543,581.09**	
		Current Budget	**10,562,400.00**	
		Projected Amt Over (Under)	**-18,818.91**	



TELEPHONE COMMUNICATIONS TAX

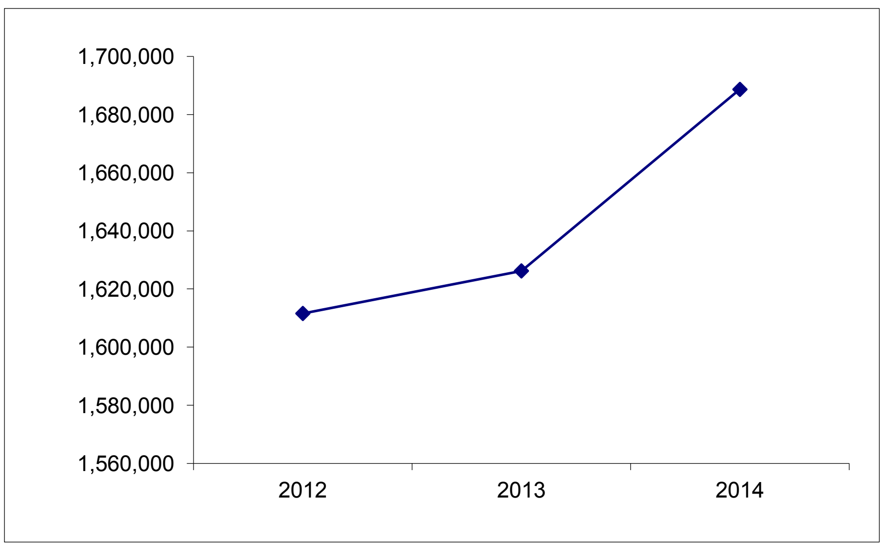
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	210,165.60	206,730.47	201,930.69	A
FEBRUARY	216,680.25	210,813.63	205,890.37	B
MARCH	216,937.44	205,199.41	200,407.26	B
APRIL	210,739.40	208,218.12	203,355.47	B
MAY	208,669.69	198,847.84	194,204.02	B
JUNE	373,836.22	204,030.56	199,265.71	B
JULY	208,218.16	195,797.13	191,224.56	B
AUGUST	211,362.66	198,719.39	194,078.57	B
SEPTEMBER	209,558.47	194,679.90	190,133.42	B
OCTOBER	199,748.56	200,727.22	196,039.51	B
NOVEMBER	218,574.77	198,029.61	193,404.90	B
DECEMBER	203,942.24	192,591.37	188,093.66	B
TOTALS	**2,688,433.46**	**2,414,384.65**	**2,358,028.13**	
		Current Budget	**2,358,000.00**	
		Projected Amt Over (Under)	**28.13**	



SHADED AREA INDICATES MOST RECENT ACTUAL

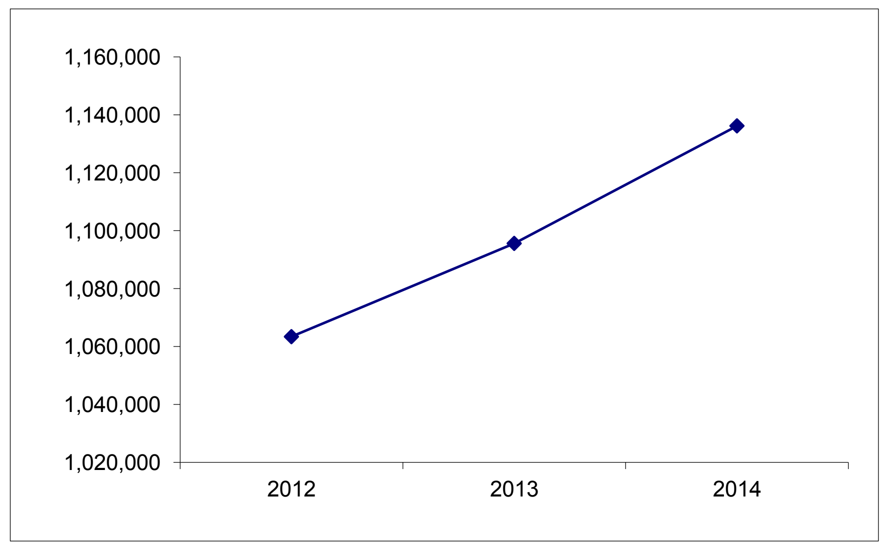
UTILITY TAX-ELECTRIC & GAS

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	141,282.76	143,130.64	144,670.93	A
FEBRUARY	159,677.46	177,883.87	185,190.04	B
MARCH	150,128.42	168,496.52	175,417.12	B
APRIL	134,809.39	154,710.09	161,064.45	B
MAY	119,363.06	133,779.63	139,274.32	B
JUNE	122,478.04	124,690.43	129,811.80	B
JULY	115,415.46	120,423.67	125,369.79	B
AUGUST	149,948.03	62,926.04	65,510.58	B
SEPTEMBER	132,753.13	166,192.31	173,018.27	B
OCTOBER	130,777.07	133,317.98	138,793.71	B
NOVEMBER	118,333.74	111,385.72	115,960.63	B
DECEMBER	136,605.80	129,270.42	134,579.90	B
TOTALS	**1,611,572.36**	**1,626,207.32**	**1,688,661.53**	
		Current Budget	**1,693,000.00**	
		Projected Amt Over (Under)	**-4,338.47**	



CABLE TV TAX

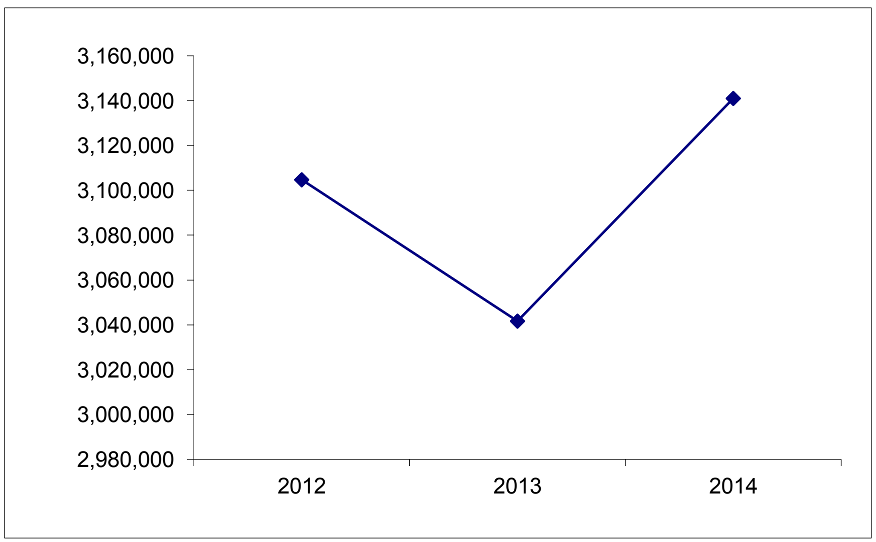
MONTH	2012 Actual	2013 Actual	2014	
JANUARY		270,800.97	238,821.76	A
FEBRUARY	250,586.56			B
MARCH				B
APRIL		251,708.22	273,857.11	B
MAY	269,660.14	27,704.75	30,142.61	B
JUNE				B
JULY	274,925.63	251,290.80	273,402.96	B
AUGUST		28,503.30	31,011.43	B
SEPTEMBER				B
OCTOBER	268,213.73	243,980.59	265,449.49	B
NOVEMBER		21,605.35	23,506.50	B
DECEMBER				B
TOTALS	**1,063,386.06**	**1,095,593.98**	**1,136,191.85**	
		Current Budget	**1,192,000.00**	
		Projected Amt Over (Under)	**-55,808.15**	



SHADED AREA INDICATES MOST RECENT ACTUAL

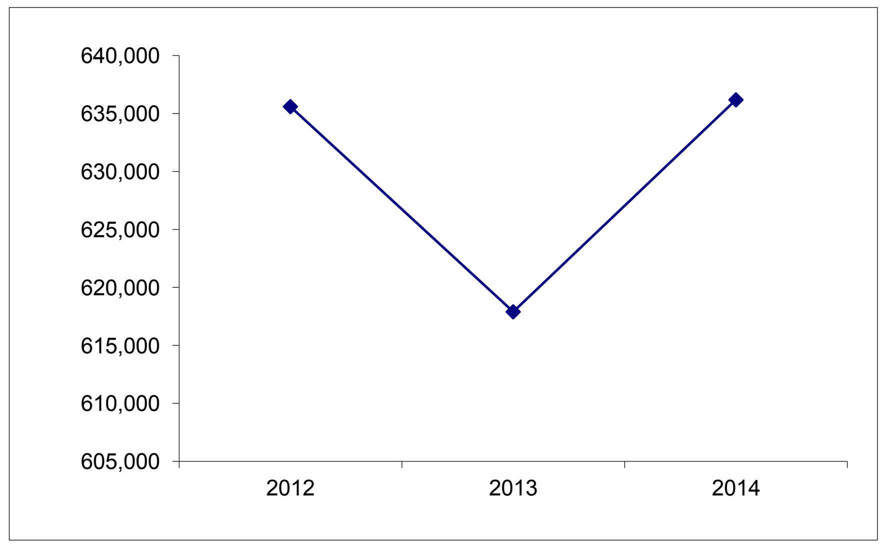
FOOD & BEVERAGE TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	292,154.23	270,423.65	283,352.90	A
FEBRUARY	231,443.46	228,340.26	235,462.82	B
MARCH	240,758.90	194,852.89	200,930.89	B
APRIL	262,303.80	292,242.35	301,358.19	B
MAY	259,533.27	265,992.84	274,289.89	B
JUNE	272,000.24	240,641.33	248,147.59	B
JULY	268,980.76	270,005.25	278,427.45	B
AUGUST	259,545.80	268,569.91	276,947.34	B
SEPTEMBER	235,694.58	277,411.15	286,064.36	B
OCTOBER	278,590.56	259,159.86	267,243.77	B
NOVEMBER	235,427.56	210,828.69	217,405.01	B
DECEMBER	268,259.47	263,155.25	271,363.78	B
TOTALS	**3,104,692.63**	**3,041,623.43**	**3,140,994.00**	
		Current Budget	**3,136,500.00**	
		Projected Amt Over (Under)	**4,494.00**	



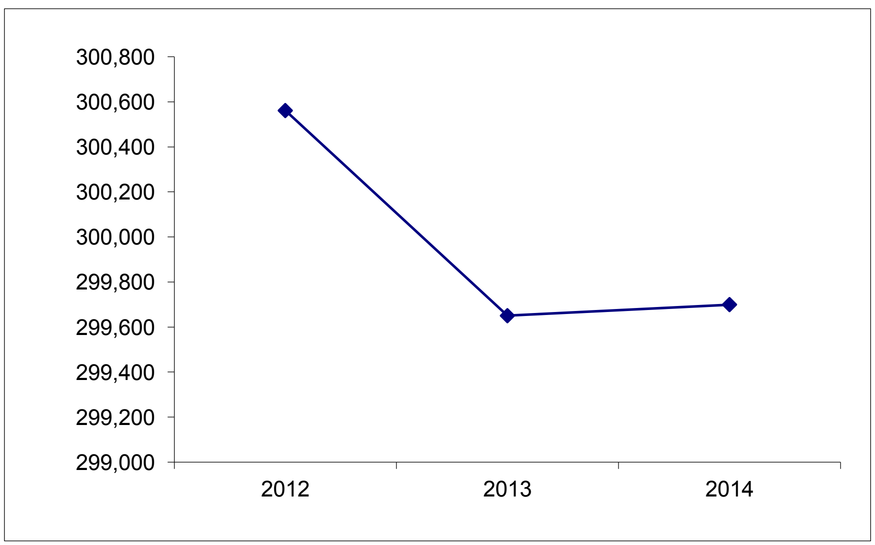
HOTEL & MOTEL TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	37,407.93	33,858.13	35,028.90	A
FEBRUARY	54,265.92	44,899.70	46,215.51	B
MARCH	49,573.25	48,490.31	49,911.35	B
APRIL	68,487.20	46,331.31	47,689.08	B
MAY	47,995.25	53,455.01	55,021.54	B
JUNE	62,715.60	52,454.06	53,991.26	B
JULY	54,466.92	57,935.42	59,633.25	B
AUGUST	45,811.87	56,318.14	57,968.58	B
SEPTEMBER	56,027.41	77,557.54	79,830.41	B
OCTOBER	50,762.60	43,397.99	44,669.80	B
NOVEMBER	73,296.63	52,534.91	54,074.48	B
DECEMBER	34,780.46	50,659.76	52,144.38	B
TOTALS	**635,591.04**	**617,892.28**	**636,178.54**	
		Current Budget	**636,000.00**	
		Projected Amt Over (Under)	**178.54**	



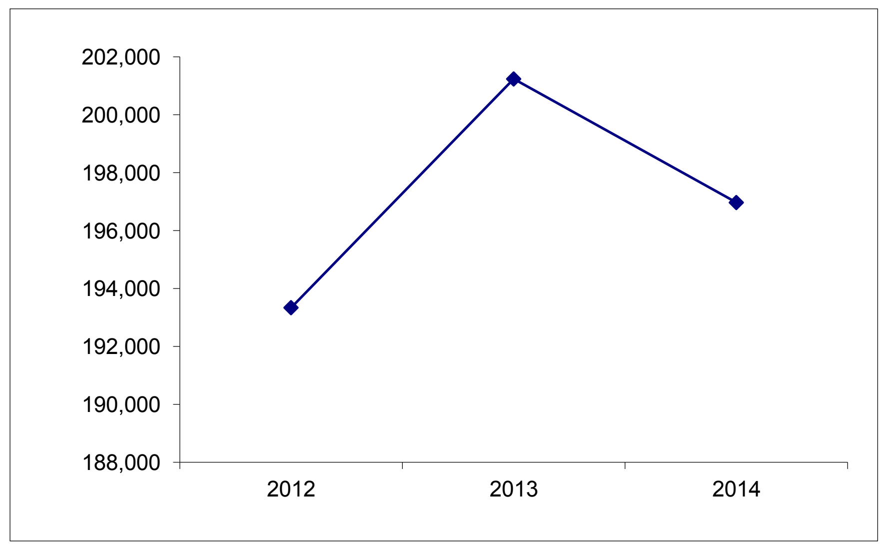
LIQUOR LICENSES

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	800.00	400.00	100.00	A
FEBRUARY	405.50	450.00	450.53	B
MARCH	2,382.50	100.00	100.12	B
APRIL	-1,900.00	1,332.28	1,333.84	B
MAY	119,559.92	189,358.32	189,579.38	B
JUNE	163,740.00	95,920.00	96,031.98	B
JULY	7,920.00	3,090.00	3,093.61	B
AUGUST	1,750.00	3,366.64	3,370.57	B
SEPTEMBER	2,761.50	2,083.19	2,085.62	B
OCTOBER	600.00	1,983.13	1,985.45	B
NOVEMBER	1,266.62	300.00	300.35	B
DECEMBER	1,275.14	1,266.62	1,268.10	B
TOTALS	**300,561.18**	**299,650.18**	**299,699.53**	
		Current Budget	**300,000.00**	
		Projected Amt Over (Under)	**-300.47**	



BUILDING PERMITS

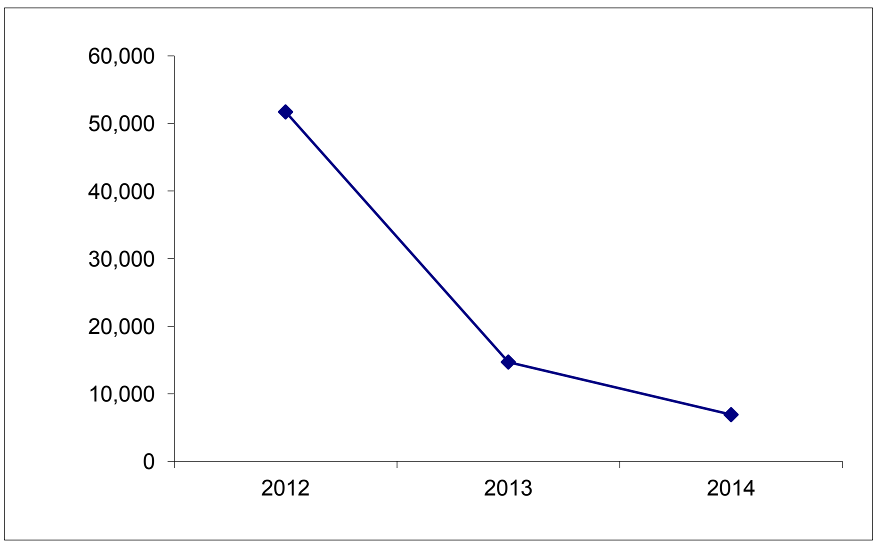
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	20,090.85	11,520.30	11,246.00	A
FEBRUARY	14,198.65	8,150.00	7,978.44	B
MARCH	8,343.35	9,389.16	9,191.52	B
APRIL	15,254.58	17,745.30	17,371.76	B
MAY	30,692.60	14,431.10	14,127.32	B
JUNE	18,836.20	21,173.65	20,727.94	B
JULY	19,461.80	18,651.40	18,258.78	B
AUGUST	14,011.65	14,230.95	13,931.39	B
SEPTEMBER	7,541.40	41,332.80	40,462.74	B
OCTOBER	15,166.20	14,483.80	14,178.91	B
NOVEMBER	20,189.20	20,223.20	19,797.50	B
DECEMBER	9,550.40	9,904.40	9,695.91	B
TOTALS	**193,336.88**	**201,236.06**	**196,968.20**	
		Current Budget	**197,000.00**	
		Projected Amt Over (Under)	**-31.80**	



SHADED AREA INDICATES MOST RECENT ACTUAL

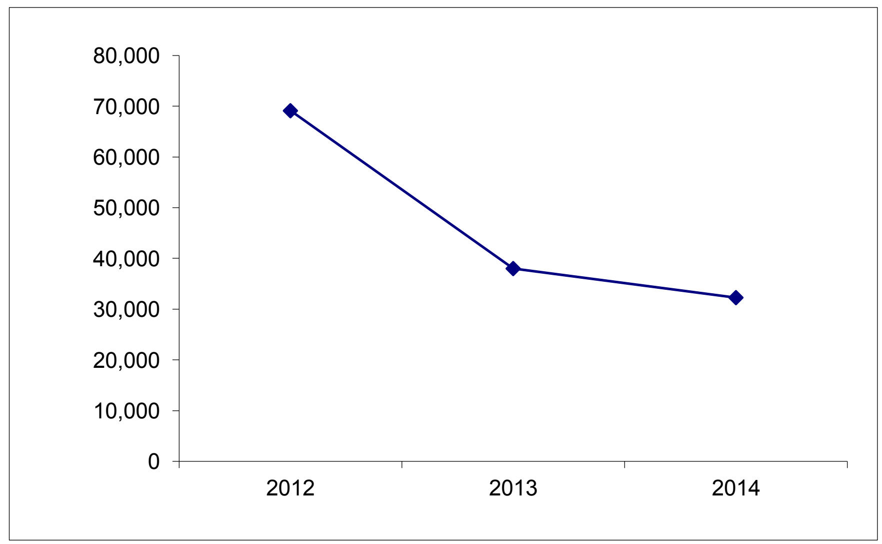
PARKING - ON STREET

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	11,231.26	780.59	277.80	A
FEBRUARY	8,996.57	721.80	344.01	B
MARCH	10,481.84	1,711.81	815.85	B
APRIL	4,306.82	2,301.11	1,096.71	B
MAY	8,944.18	811.82	386.91	B
JUNE	2,861.60	684.28	326.13	B
JULY	673.36	1,541.43	734.65	B
AUGUST	1,280.47	891.23	424.76	B
SEPTEMBER	935.35	2,835.25	1,351.29	B
OCTOBER	896.77	877.62	418.28	B
NOVEMBER	496.19	723.90	345.01	B
DECEMBER	607.56	806.47	384.37	B
TOTALS	**51,711.97**	**14,687.31**	**6,905.77**	
		Current Budget	**7,000.00**	
		Projected Amt Over (Under)	**-94.23**	



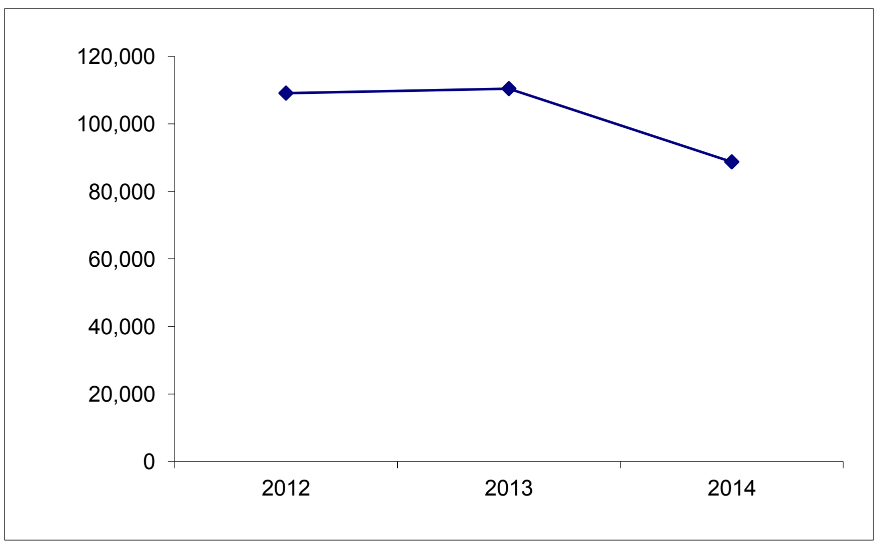
PARKING - LOTS

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	8,365.46	3,379.83	1,290.89	A
FEBRUARY	8,046.48	3,162.50	2,829.68	B
MARCH	7,479.90	2,655.02	2,375.61	B
APRIL	8,278.87	3,629.87	3,247.86	B
MAY	6,283.05	3,836.94	3,433.14	B
JUNE	6,400.25	1,683.89	1,506.68	B
JULY	5,360.46	5,162.48	4,619.18	B
AUGUST	4,636.25	3,535.23	3,163.18	B
SEPTEMBER	4,356.98	1,435.87	1,284.76	B
OCTOBER	3,863.27	3,428.98	3,068.12	B
NOVEMBER	3,294.11	2,957.01	2,645.82	B
DECEMBER	2,753.66	3,131.37	2,801.83	B
TOTALS	**69,118.74**	**37,998.99**	**32,266.75**	
		Current Budget	**34,000.00**	
		Projected Amt Over (Under)	**-1,733.25**	



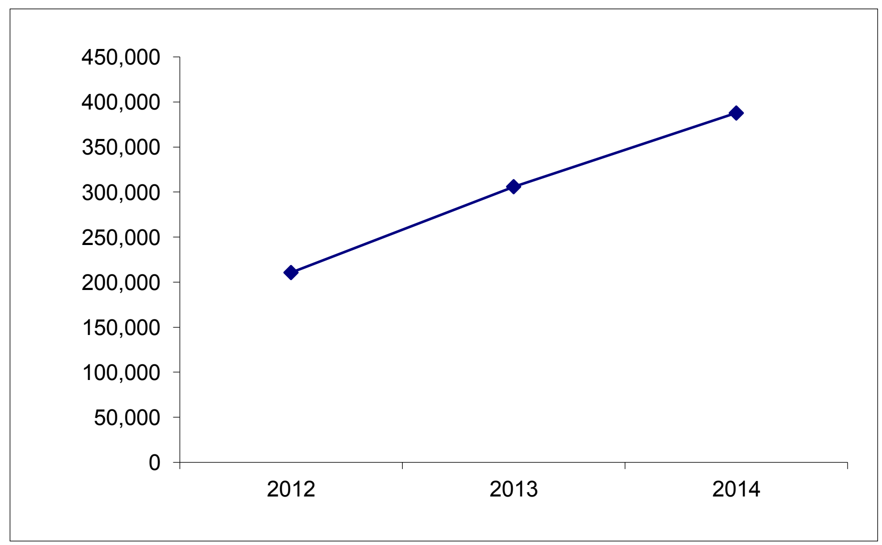
PARKING - GARAGE

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	10,129.57	9,609.96	7,517.00	A
FEBRUARY	6,836.10	7,544.10	6,077.23	B
MARCH	7,834.90	3,881.55	3,126.83	B
APRIL	4,776.00	4,851.51	3,908.19	B
MAY	9,133.11	8,743.77	7,043.64	B
JUNE	7,732.06	11,806.00	9,510.45	B
JULY	29,735.35	6,719.62	5,413.06	B
AUGUST	7,267.25	7,595.75	6,118.84	B
SEPTEMBER	4,604.71	6,685.05	5,385.22	B
OCTOBER	8,660.96	6,027.40	4,855.44	B
NOVEMBER	5,589.21	5,686.81	4,581.07	B
DECEMBER	6,835.50	31,330.50	25,238.63	B
TOTALS	**109,134.72**	**110,482.02**	**88,775.59**	
		Current Budget	**89,000.00**	
		Projected Amt Over (Under)	**-224.41**	



PARKING - OVERTIME FEES

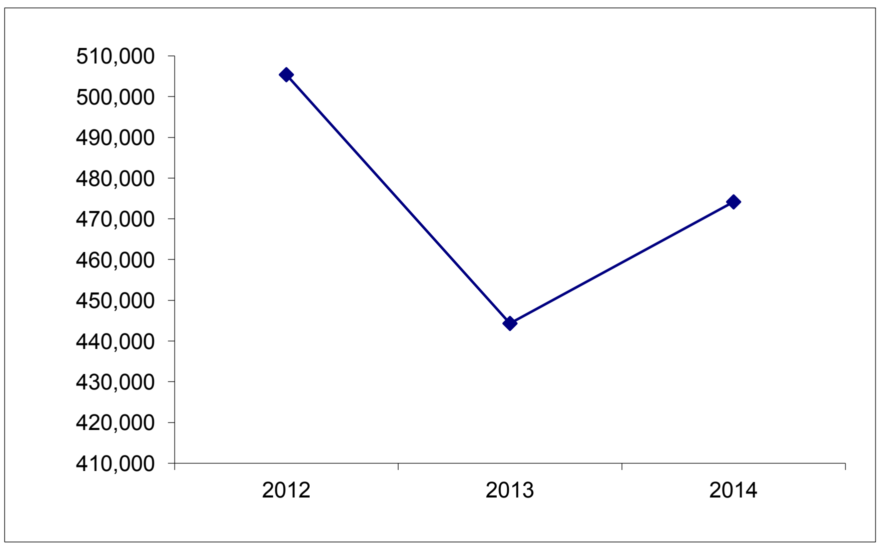
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	17,976.11	29,575.58	27,276.46	A
FEBRUARY	21,691.22	29,578.01	38,574.24	B
MARCH	20,006.16	30,215.49	39,405.61	B
APRIL	15,172.56	24,715.17	32,232.35	B
MAY	16,994.48	25,285.78	32,976.51	B
JUNE	17,446.96	22,721.03	29,631.69	B
JULY	15,995.84	24,636.80	32,130.14	B
AUGUST	12,645.37	22,121.72	28,850.10	B
SEPTEMBER	15,067.42	23,282.50	30,363.93	B
OCTOBER	15,818.60	21,717.55	28,323.00	B
NOVEMBER	18,089.29	23,152.45	30,194.33	B
DECEMBER	23,737.06	28,943.73	37,747.04	B
TOTALS	**210,641.07**	**305,945.81**	**387,705.39**	
		Current Budget	**399,000.00**	
		Projected Amt Over (Under)	**-11,294.61**	



SHADED AREA INDICATES MOST RECENT ACTUAL

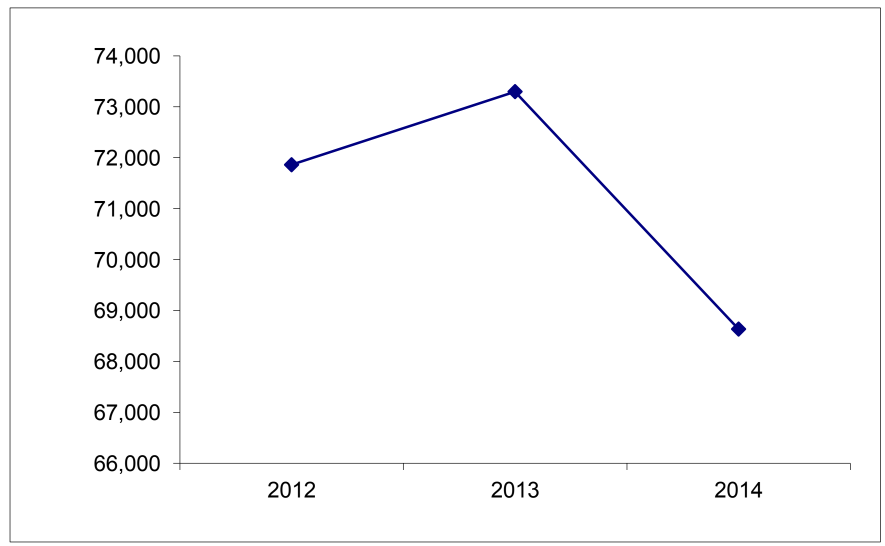
COURT FINES

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	33,225.88	27,356.26	23,711.91	A
FEBRUARY	41,623.25	37,968.08	41,017.51	B
MARCH	77,489.46	70,719.88	76,399.78	B
APRIL	62,888.57	52,039.48	56,219.06	B
MAY	45,999.09	36,975.24	39,944.92	B
JUNE	43,372.59	32,296.00	34,889.87	B
JULY	34,502.65	32,156.17	34,738.81	B
AUGUST	38,059.27	34,951.12	37,758.24	B
SEPTEMBER	32,179.22	32,320.67	34,916.52	B
OCTOBER	28,842.03	28,595.70	30,892.38	B
NOVEMBER	38,714.53	31,580.68	34,117.10	B
DECEMBER	28,494.20	27,355.37	29,552.43	B
TOTALS	**505,390.74**	**444,314.65**	**474,158.52**	
		Current Budget	**480,000.00**	
		Projected Amt Over (Under)	**-5,841.48**	



WEED CUTTING FEES

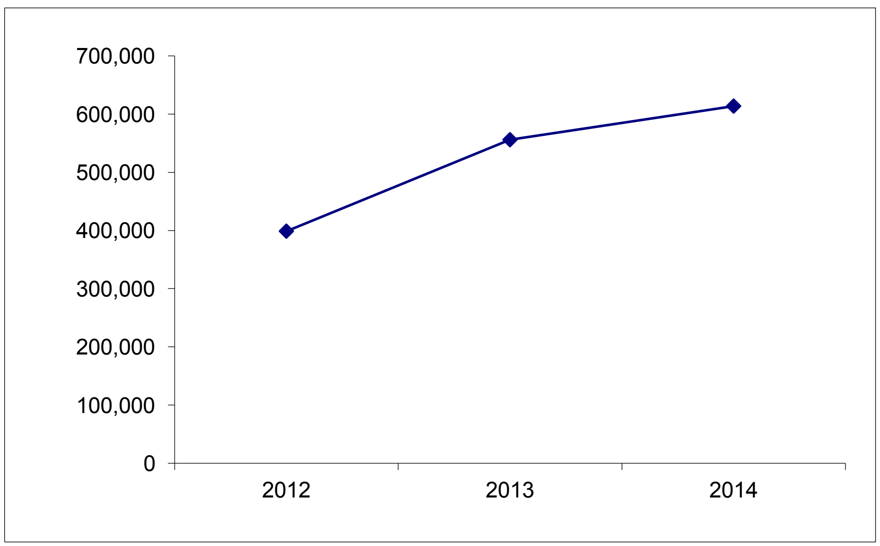
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	1,403.50	1,455.51	1,984.86	A
FEBRUARY	2,696.67	3,657.17	3,392.76	B
MARCH	2,430.83	5,944.07	5,514.33	B
APRIL	5,521.63	3,693.29	3,426.27	B
MAY	10,705.09	9,482.22	8,796.68	B
JUNE	8,574.61	4,633.18	4,298.21	B
JULY	10,338.56	6,398.32	5,935.74	B
AUGUST	7,166.58	10,341.71	9,594.03	B
SEPTEMBER	6,845.18	7,432.26	6,894.92	B
OCTOBER	4,849.32	6,969.69	6,465.80	B
NOVEMBER	7,722.96	10,122.09	9,390.28	B
DECEMBER	3,607.43	3,169.88	2,940.70	B
TOTALS	**71,862.36**	**73,299.39**	**68,634.58**	
		Current Budget	**68,000.00**	
		Projected Amt Over (Under)	**634.58**	



SHADED AREA INDICATES MOST RECENT ACTUAL

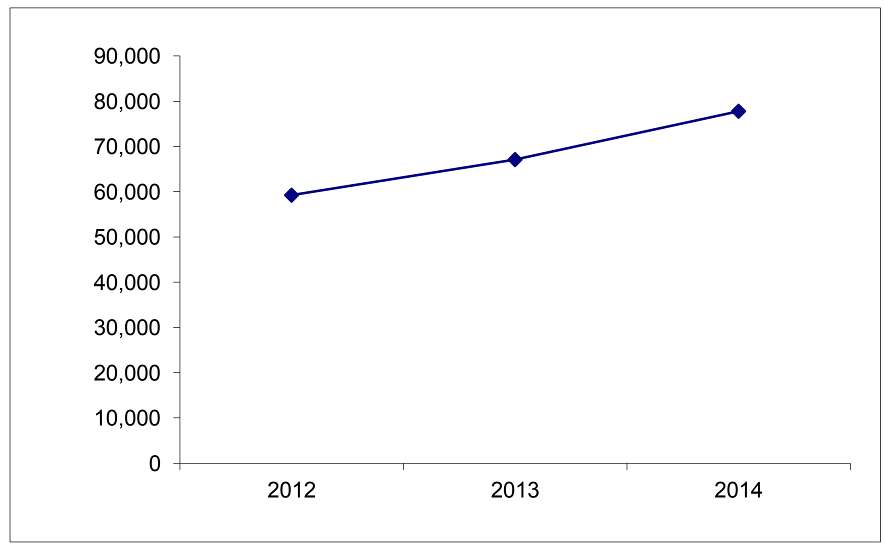
ILLEGAL USE OF VEHICLE

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	19,780.00	52,130.00	36,500.00	A
FEBRUARY	34,580.00	51,105.00	58,551.73	B
MARCH	41,255.00	42,500.00	48,692.86	B
APRIL	37,420.00	54,500.00	62,441.43	B
MAY	47,100.00	43,000.00	49,265.72	B
JUNE	26,060.00	47,990.00	54,982.83	B
JULY	35,005.00	45,400.00	52,015.43	B
AUGUST	28,810.00	38,820.00	44,476.63	B
SEPTEMBER	29,000.00	48,300.00	55,338.00	B
OCTOBER	26,140.00	45,080.00	51,648.80	B
NOVEMBER	30,350.00	40,750.00	46,687.86	B
DECEMBER	43,320.00	46,410.00	53,172.60	B
TOTALS	**398,820.00**	**555,985.00**	**613,773.91**	
		Current Budget	**637,000.00**	
		Projected Amt Over (Under)	**-23,226.09**	



PET CITATIONS

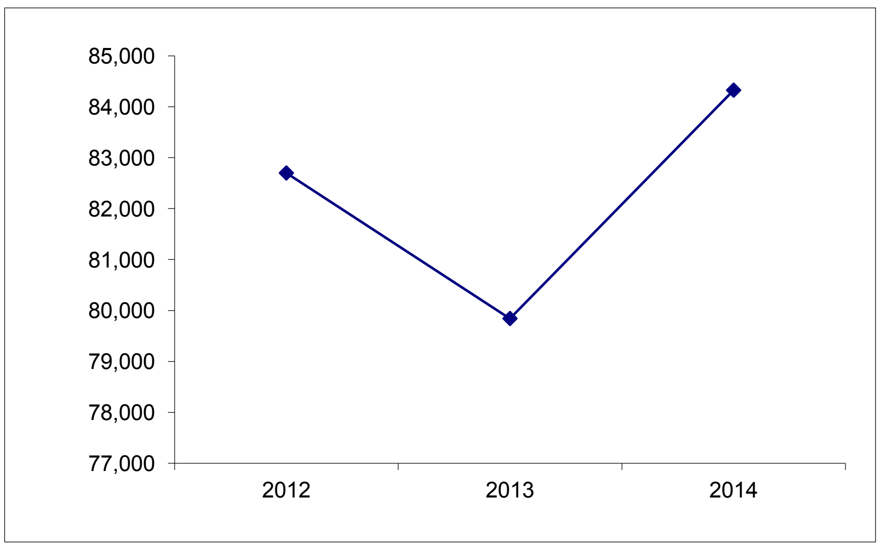
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	7,337.08	6,031.18	3,144.56	A
FEBRUARY	4,798.40	4,858.46	5,938.63	B
MARCH	6,445.39	7,641.34	9,340.22	B
APRIL	5,043.30	8,963.44	10,956.26	B
MAY	5,076.91	6,690.19	8,177.60	B
JUNE	5,566.27	5,800.33	7,089.90	B
JULY	4,775.52	5,716.68	6,987.65	B
AUGUST	4,121.99	6,156.33	7,525.05	B
SEPTEMBER	3,749.06	4,745.31	5,800.32	B
OCTOBER	4,101.56	4,037.16	4,934.73	B
NOVEMBER	3,346.60	3,072.83	3,756.00	B
DECEMBER	4,861.96	3,371.90	4,121.56	B
TOTALS	**59,224.04**	**67,085.15**	**77,772.48**	
		Current Budget	**82,000.00**	
		Projected Amt Over (Under)	**-4,227.52**	



SHADED AREA INDICATES MOST RECENT ACTUAL

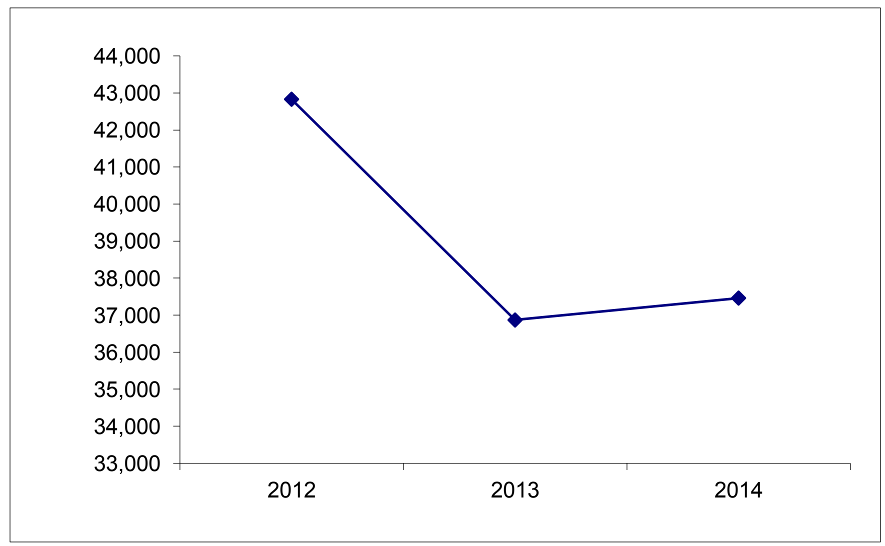
DEMOLITION PAYMENTS

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	3,122.64	4,047.13	3,635.96	A
FEBRUARY	3,254.58	4,487.52	4,777.39	B
MARCH	7,261.44	8,679.11	9,239.74	B
APRIL	10,588.80	13,228.98	14,083.51	B
MAY	9,059.65	10,926.85	11,632.67	B
JUNE	12,035.96	3,952.76	4,208.09	B
JULY	11,635.40	3,876.47	4,126.87	B
AUGUST	5,627.35	14,111.16	15,022.68	B
SEPTEMBER	6,896.85	4,127.19	4,393.79	B
OCTOBER	6,116.12	5,130.12	5,461.50	B
NOVEMBER	1,948.73	3,730.85	3,971.85	B
DECEMBER	5,152.83	3,544.40	3,773.35	B
TOTALS	**82,700.35**	**79,842.54**	**84,327.40**	
		Current Budget	**85,000.00**	
		Projected Amt Over (Under)	**-672.60**	



TRASH & CLEAN UP FINES

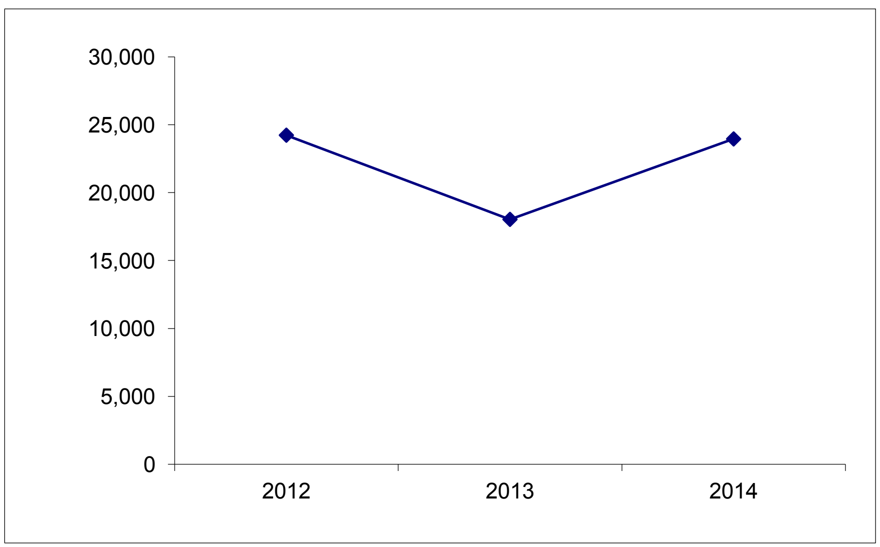
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	2,983.23	2,684.41	2,226.49	A
FEBRUARY	3,270.03	2,474.98	2,551.07	B
MARCH	3,571.29	5,341.10	5,505.30	B
APRIL	3,240.85	947.96	977.10	B
MAY	5,773.66	4,134.30	4,261.40	B
JUNE	3,861.63	3,592.54	3,702.98	B
JULY	2,590.96	5,611.64	5,784.16	B
AUGUST	6,242.68	943.20	972.20	B
SEPTEMBER	3,911.13	4,125.62	4,252.45	B
OCTOBER	3,108.37	4,724.13	4,869.36	B
NOVEMBER	1,948.73	1,528.26	1,575.24	B
DECEMBER	2,326.96	758.49	781.81	B
TOTALS	**42,829.52**	**36,866.63**	**37,459.55**	
		Current Budget	**38,000.00**	
		Projected Amt Over (Under)	**-540.45**	



SHADED AREA INDICATES MOST RECENT ACTUAL

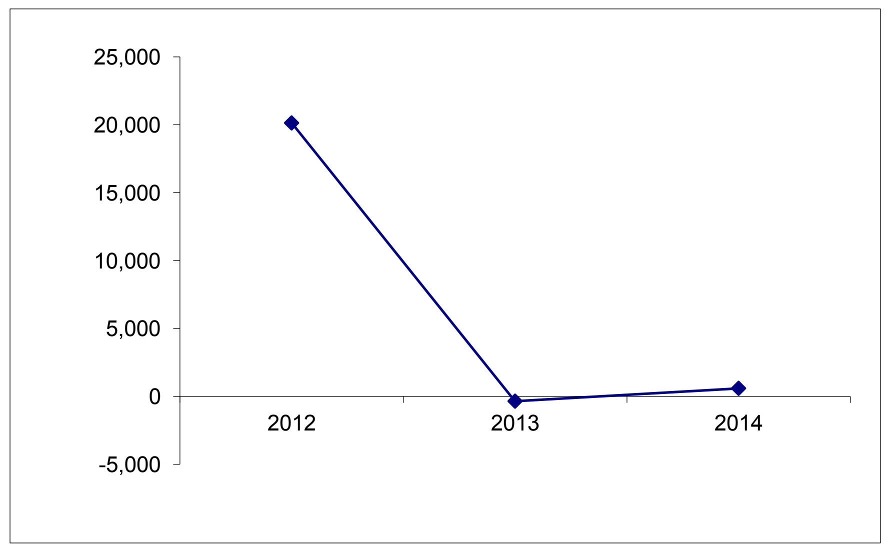
NOISE ORDINANCE FINES

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	0.00	30.00	0.00	A
FEBRUARY	0.00	370.00	492.40	B
MARCH	1,000.00	274.00	364.64	B
APRIL	4,500.00	750.00	998.11	B
MAY	4,360.00	3,000.00	3,992.46	B
JUNE	3,000.00	2,500.00	3,327.05	B
JULY	2,310.00	4,750.00	6,321.39	B
AUGUST	1,100.00	3,298.00	4,389.04	B
SEPTEMBER	2,090.00	3,000.00	3,992.46	B
OCTOBER	535.00	62.00	82.51	B
NOVEMBER	4,339.89	0.00	0.00	B
DECEMBER	1,000.00	0.00	0.00	B
TOTALS	**24,234.89**	**18,034.00**	**23,960.08**	
		Current Budget	**24,000.00**	
		Projected Amt Over (Under)	**-39.92**	



INTEREST INCOME

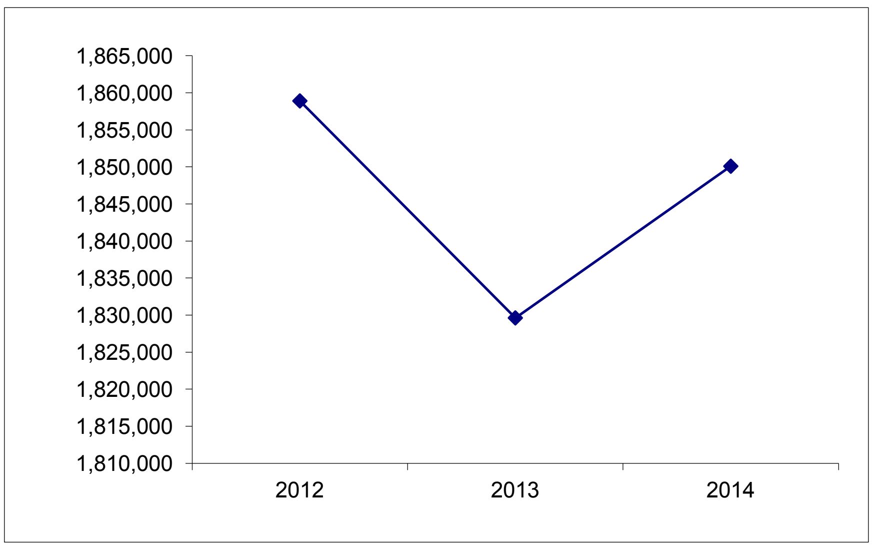
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	-395.94	-1,052.72	40.24	A
FEBRUARY	2,777.31	44.83	50.00	B
MARCH	1,494.19	133.12	50.00	B
APRIL	-273.74	63.23	50.00	B
MAY	4,465.40	89.97	50.00	B
JUNE	3,196.75	60.26	50.00	B
JULY	-511.54	63.63	50.00	B
AUGUST	4,063.68	46.48	50.00	B
SEPTEMBER	1,439.96	37.41	50.00	B
OCTOBER	6.76	57.51	50.00	B
NOVEMBER	4,096.06	53.74	50.00	B
DECEMBER	-220.33	48.05	50.00	B
TOTALS	**20,138.56**	**-354.49**	**590.24**	
		Current Budget	**600.00**	
		Projected Amt Over (Under)	**-9.76**	



SHADED AREA INDICATES MOST RECENT ACTUAL

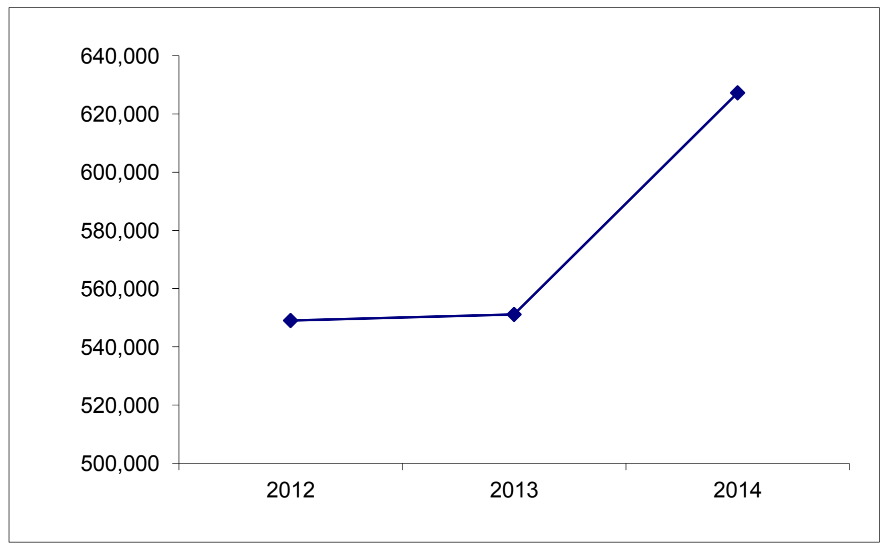
46-MOTOR FUEL TAX

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	160,111.33	157,574.06	190,483.91	A
FEBRUARY	153,961.08	152,931.77	151,793.36	B
MARCH	156,911.38	129,951.00	128,983.65	B
APRIL	152,623.70	153,786.43	152,641.65	B
MAY	147,782.52	130,909.57	129,935.09	B
JUNE	164,618.81	193,571.18	192,130.25	B
JULY	138,667.88	132,861.66	131,872.65	B
AUGUST	162,045.10	155,836.24	154,676.21	B
SEPTEMBER	162,419.93	182,996.91	181,634.69	B
OCTOBER	141,033.35	129,449.50	128,485.89	B
NOVEMBER	154,265.75	166,301.70	165,063.76	B
DECEMBER	164,456.70	143,449.55	142,381.72	B
TOTALS	**1,858,897.53**	**1,829,619.57**	**1,850,082.82**	
		Current Budget	**1,816,000.00**	
		Projected Amt Over (Under)	**34,082.82**	



70-MASS TRANSIT - CHARGES FOR SERVICES

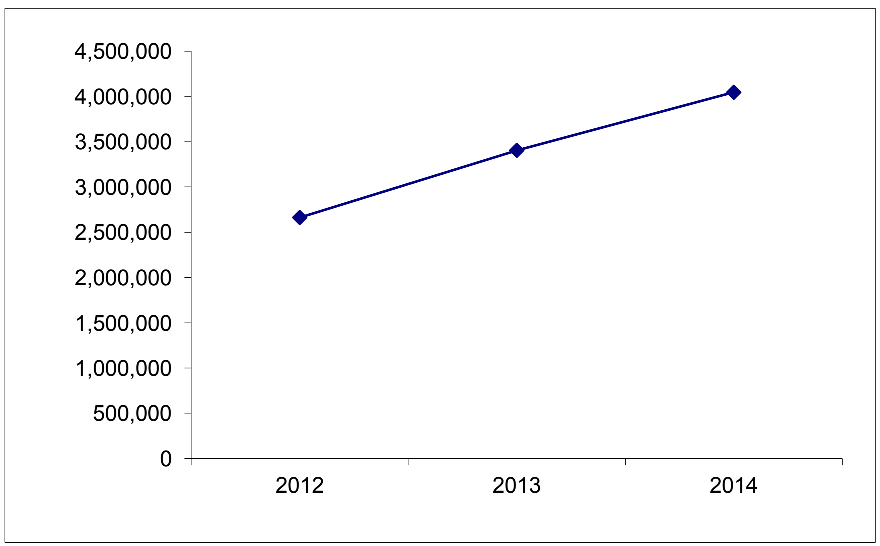
MONTH	2012 Actual	2013 Actual	2014	
JANUARY	47,469.83	43,656.17	47,976.69	A
FEBRUARY	51,544.61	36,302.86	41,438.35	B
MARCH	49,756.52	56,085.69	64,019.71	B
APRIL	45,774.87	41,382.77	47,236.88	B
MAY	50,122.31	37,290.33	42,565.51	B
JUNE	40,438.98	48,996.90	55,928.12	B
JULY	42,826.53	44,938.16	51,295.22	B
AUGUST	54,970.91	42,708.24	48,749.85	B
SEPTEMBER	30,609.68	37,589.05	42,906.49	B
OCTOBER	46,528.12	53,122.79	60,637.67	B
NOVEMBER	49,159.29	55,475.14	63,322.79	B
DECEMBER	39,844.52	53,586.99	61,167.54	B
TOTALS	**549,046.17**	**551,135.09**	**627,244.81**	
		Current Budget	**629,100.00**	
		Projected Amt Over (Under)	**-1,855.19**	



SHADED AREA INDICATES MOST RECENT ACTUAL

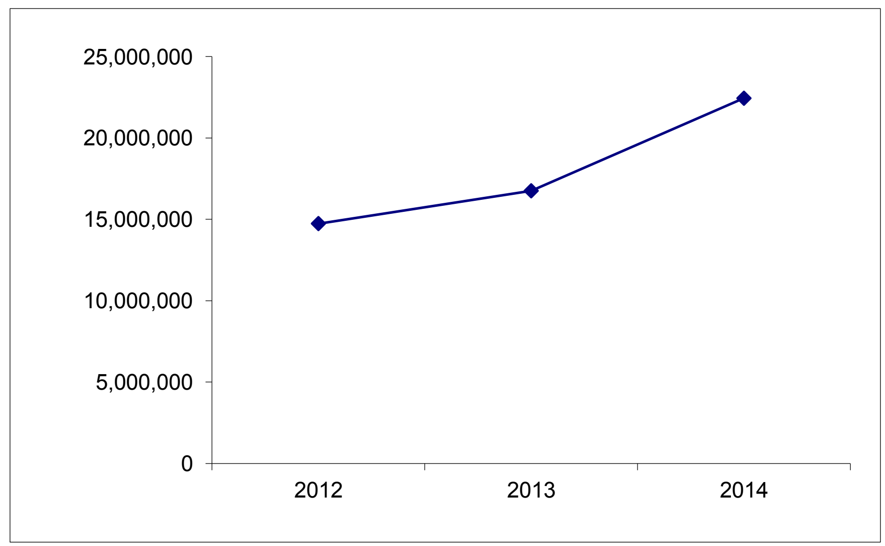
79-SEWER USER FEE

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	194,361.59	259,484.16	289,863.71	A
FEBRUARY	186,784.43	220,042.68	262,823.93	B
MARCH	198,347.33	246,308.12	294,195.97	B
APRIL	196,898.49	253,171.76	302,394.05	B
MAY	207,495.68	319,636.62	381,781.18	B
JUNE	202,920.32	306,997.44	366,684.66	B
JULY	264,775.10	319,650.21	381,797.41	B
AUGUST	268,931.58	307,071.06	366,772.59	B
SEPTEMBER	228,516.84	298,611.44	356,668.23	B
OCTOBER	252,268.68	325,969.78	389,345.65	B
NOVEMBER	224,055.59	244,901.38	292,515.72	B
DECEMBER	237,705.88	303,148.07	362,086.88	B
TOTALS	**2,663,061.51**	**3,404,992.72**	**4,046,929.98**	
		Current Budget	**4,067,000.00**	
		Projected Amt Over (Under)	**-20,070.02**	



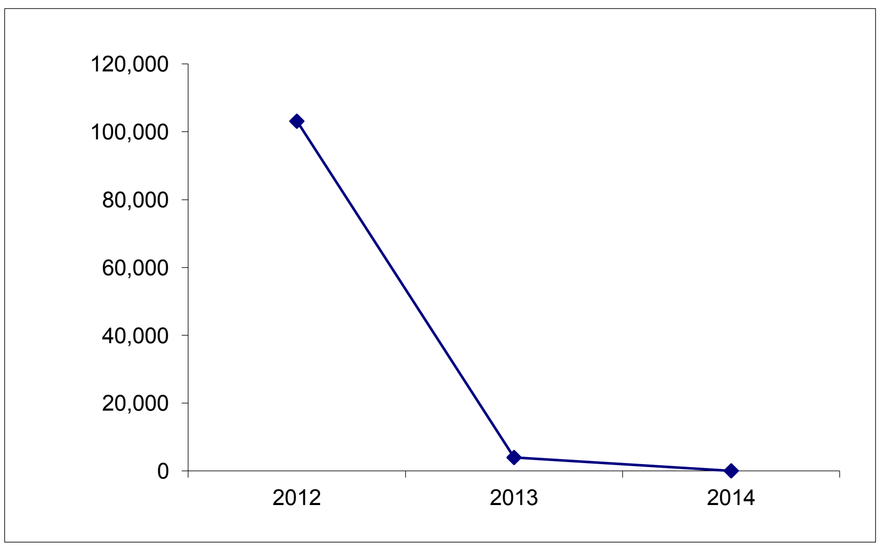
80-WATER SALES

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	1,119,966.76	1,462,737.80	1,478,921.08	A
FEBRUARY	1,094,614.67	591,331.00	810,643.01	B
MARCH	1,172,629.07	1,546,669.84	2,120,296.58	B
APRIL	1,336,108.42	1,249,965.09	1,713,550.38	B
MAY	1,182,289.47	969,710.65	1,329,355.57	B
JUNE	1,122,437.10	1,519,503.74	2,083,055.15	B
JULY	1,479,024.93	1,547,900.44	2,121,983.58	B
AUGUST	1,532,203.70	1,819,906.73	2,494,871.18	B
SEPTEMBER	1,087,432.16	1,601,113.49	2,194,932.21	B
OCTOBER	1,485,883.13	1,889,971.82	2,590,921.91	B
NOVEMBER	843,065.64	907,058.18	1,243,466.64	B
DECEMBER	1,282,352.89	1,646,161.71	2,256,687.85	B
TOTALS	**14,738,007.94**	**16,752,030.49**	**22,438,685.14**	
		Current Budget	**22,965,000.00**	
		Projected Amt Over (Under)	**-526,314.86**	



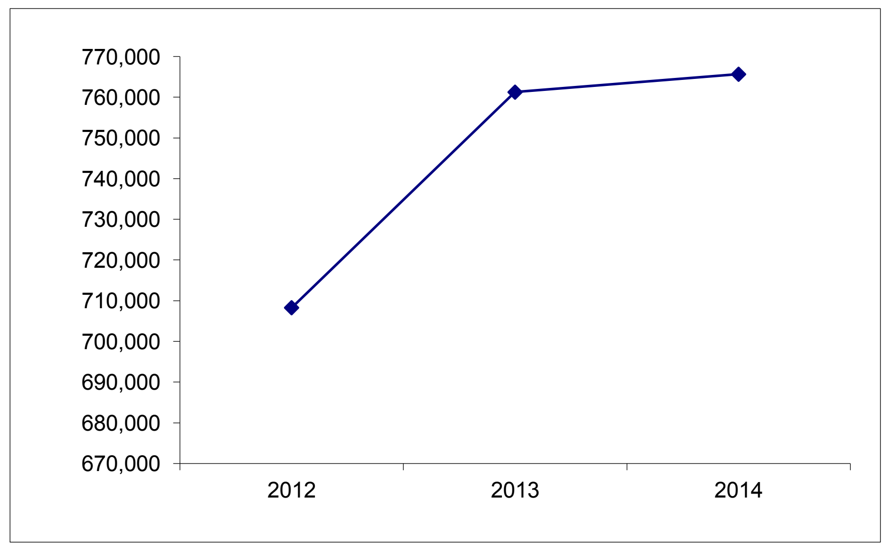
80-WATER - INVESTMENT INCOME

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	-1,117.34	3,594.41	13.55	A
FEBRUARY	43,533.16	31.95	0.00	B
MARCH	5,015.22	6.36	0.00	B
APRIL	2,738.36	76.99	0.00	B
MAY	8,350.48	55.75	0.00	B
JUNE	263.26	26.83	0.00	B
JULY	235.21	31.71	0.00	B
AUGUST	8,333.35	24.93	0.00	B
SEPTEMBER	4,870.27	27.39	0.00	B
OCTOBER	2,533.63	39.19	0.00	B
NOVEMBER	8,346.52	26.12	0.00	B
DECEMBER	20,011.73	12.20	0.00	B
TOTALS	**103,113.85**	**3,953.83**	**13.55**	
		Current Budget	**0.00**	
		Projected Amt Over (Under)	**13.55**	



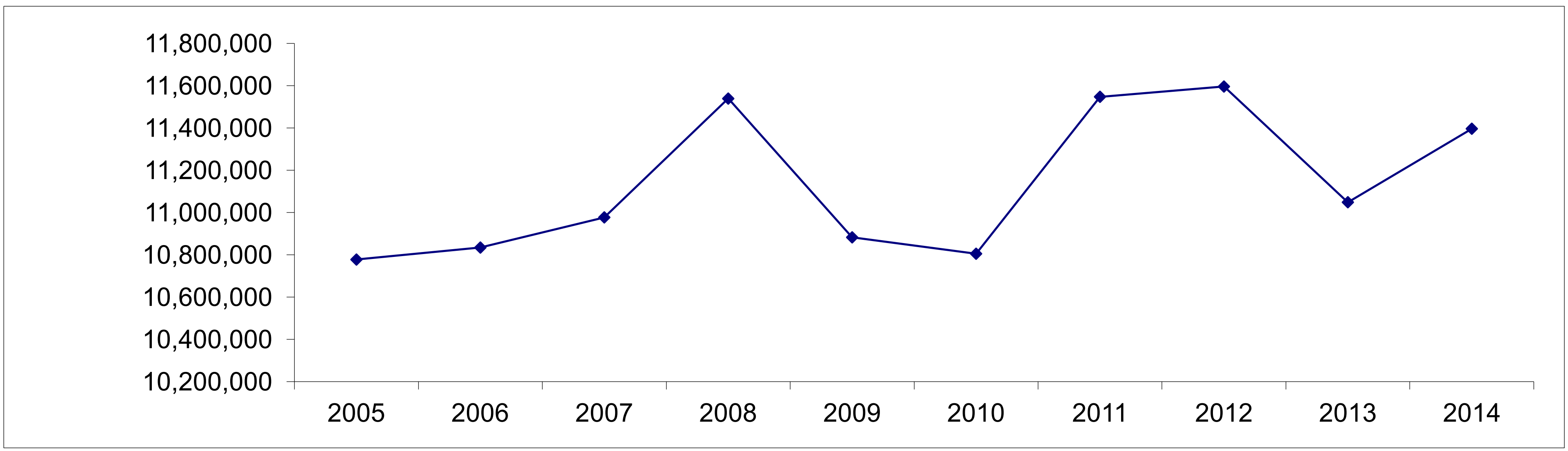
88-RECYCLING FEES

MONTH	2012 Actual	2013 Actual	2014	
JANUARY	55,642.48	60,223.37	60,682.32	A
FEBRUARY	68,903.74	60,701.15	61,042.34	B
MARCH	56,918.50	56,475.46	56,792.90	B
APRIL	53,192.17	67,613.91	67,993.96	B
MAY	67,795.94	87,520.53	88,012.47	B
JUNE	53,192.38	76,454.69	76,884.43	B
JULY	56,637.82	68,202.07	68,585.42	B
AUGUST	66,564.92	54,765.08	55,072.91	B
SEPTEMBER	49,887.75	53,792.74	54,095.10	B
OCTOBER	59,663.00	62,672.93	63,025.20	B
NOVEMBER	66,199.40	51,252.26	51,540.34	B
DECEMBER	53,673.32	61,574.95	61,921.05	B
TOTALS	**708,271.42**	**761,249.14**	**765,648.44**	
		Current Budget	**765,528.00**	
		Projected Amt Over (Under)	**120.44**	



TOTAL STATE SALES TAX

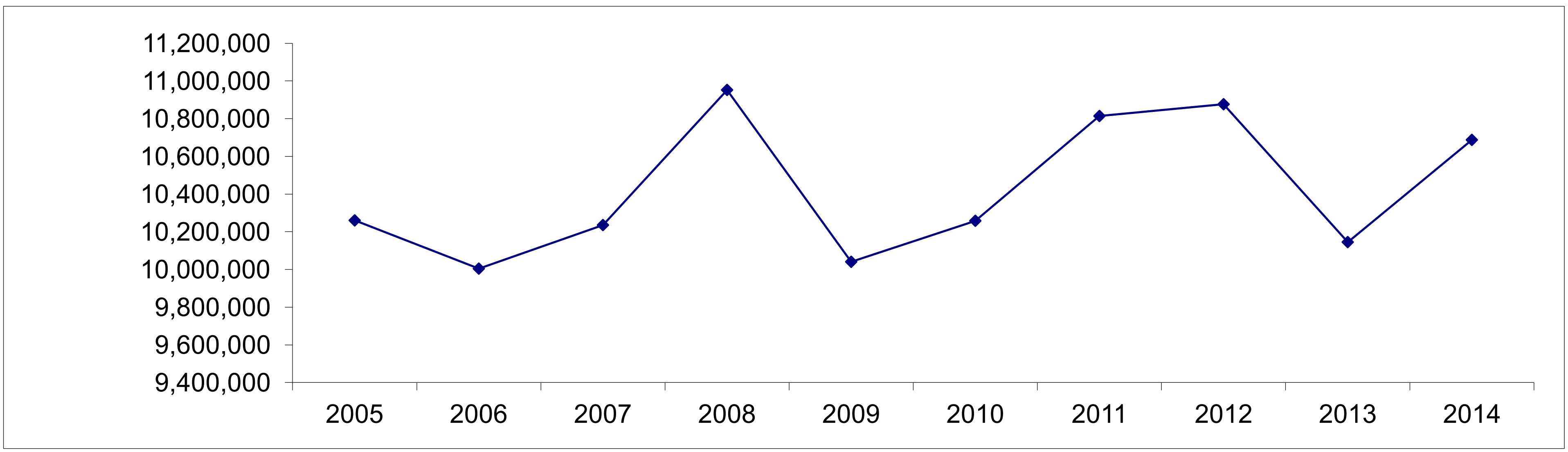
MONTH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	890,194	834,093	839,753	950,792	997,996	832,060	916,053	939,211	918,325	938,684	A
FEBRUARY	809,024	774,643	846,592	918,964	915,498	882,512	1,104,610	935,641	880,247	908,699	B
MARCH	1,047,280	1,046,126	1,116,350	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,111,562	B
APRIL	810,899	821,576	823,747	871,929	857,110	771,162	844,138	871,624	856,724	884,416	B
MAY	952,606	1,022,405	824,758	858,475	778,543	845,828	851,665	986,897	884,323	912,907	B
JUNE	872,947	834,052	895,581	936,960	905,163	902,403	941,869	1,021,804	954,864	985,728	B
JULY	887,435	910,047	891,023	915,130	930,576	878,430	966,695	918,786	922,915	952,746	B
AUGUST	854,580	941,046	948,696	981,744	913,335	932,682	942,384	991,930	796,714	822,466	B
SEPTEMBER	929,287	928,346	959,958	1,000,615	902,510	956,479	976,252	951,845	948,422	979,078	B
OCTOBER	913,193	909,434	947,269	984,005	875,180	911,376	942,225	911,934	925,873	955,800	B
NOVEMBER	926,716	934,159	955,043	1,052,654	880,784	958,698	955,438	1,001,513	964,174	995,339	B
DECEMBER	883,143	878,148	928,029	930,497	860,148	890,326	965,215	906,055	919,141	948,850	B
TOTALS	**10,777,304**	**10,834,074**	**10,976,799**	**11,538,887**	**10,882,364**	**10,804,838**	**11,547,387**	**11,595,938**	**11,048,482**	**11,396,276**	



SHADED AREA INDICATES MOST RECENT ACTUAL

TOTAL LOCAL SALES TAX

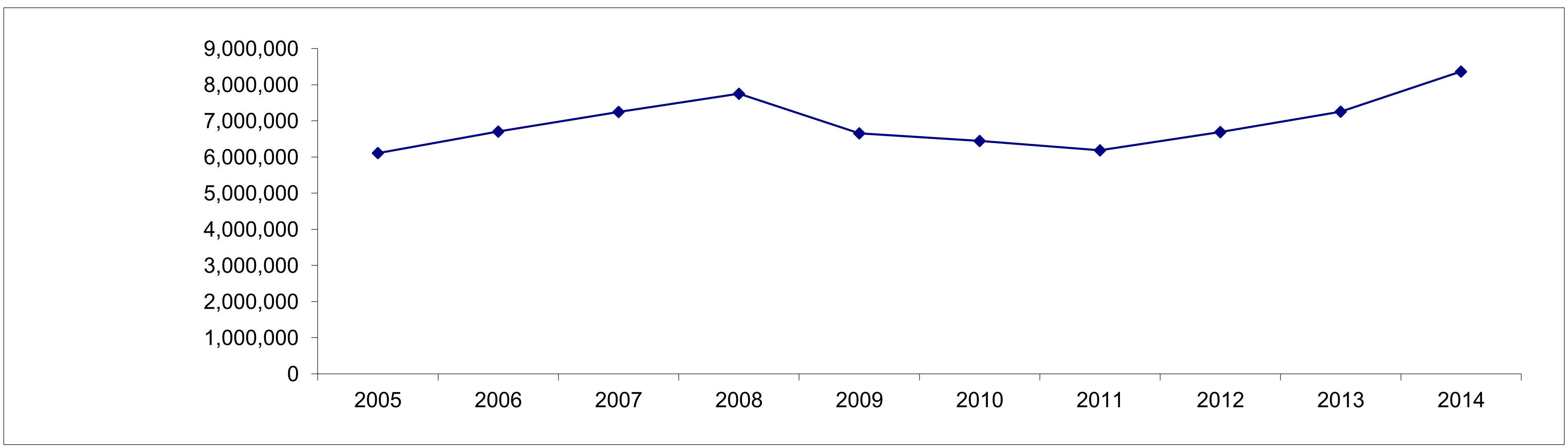
MONTH	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014	
JANUARY	825,118	849,114	822,865	884,581	908,470	805,816	841,530	914,456	861,196	887,481	A
FEBRUARY	796,052	812,201	898,031	915,708	854,383	857,826	880,959	911,162	880,506	929,430	B
MARCH	1,037,709	1,030,941	1,087,197	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,068,533	B
APRIL	701,046	708,139	740,430	792,321	760,928	701,269	767,991	758,516	773,089	816,045	B
MAY	921,536	747,293	696,238	784,161	734,057	757,147	761,238	929,937	775,938	819,052	B
JUNE	822,892	777,130	838,248	863,332	807,427	847,234	863,436	942,726	853,033	900,431	B
JULY	841,335	816,359	823,069	874,926	773,331	859,117	925,802	864,230	846,702	893,748	B
AUGUST	840,992	853,373	800,569	949,298	847,643	868,171	959,067	927,747	619,512	653,934	B
SEPTEMBER	883,578	877,490	885,527	956,880	859,902	875,938	950,587	899,635	901,318	951,399	B
OCTOBER	844,403	821,199	869,233	943,181	825,361	871,193	898,365	838,868	860,182	907,976	B
NOVEMBER	910,872	878,862	916,129	982,082	845,374	930,915	916,686	902,358	897,029	946,871	B
DECEMBER	834,711	832,344	857,978	901,312	824,507	862,884	942,430	898,532	864,499	912,534	B
TOTALS	**10,260,245**	**10,004,444**	**10,235,514**	**10,952,305**	**10,040,626**	**10,258,179**	**10,814,030**	**10,876,609**	**10,145,292**	**10,687,434**	



SHADED AREA INDICATES MOST RECENT ACTUAL

STATE INCOME TAX

MONTH	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014	
JANUARY	495,981	546,498	551,116	613,332	604,246	604,370	562,140	551,572	611,771	*699,395*	A
FEBRUARY	603,889	673,644	764,354	906,336	759,747	640,530	694,679	635,933	722,167	833,293	B
MARCH	393,856	381,307	405,030	483,881	411,757	396,339	346,479	424,269	404,944	467,257	B
APRIL	573,246	611,878	689,825	698,415	635,678	618,324	596,059	658,753	703,157	811,358	B
MAY	833,296	910,196	1,071,213	1,246,640	997,028	808,998	761,549	956,491	1,298,806	1,498,664	B
JUNE	517,366	650,400	683,256	666,398	532,359	431,369	454,403	502,880	441,258	509,158	B
JULY	578,254	617,037	676,534	737,713	579,623	606,245	588,653	645,769	675,812	779,805	B
AUGUST	360,490	382,969	406,087	430,153	394,557	397,457	404,975	405,227	419,882	484,493	B
SEPTEMBER	380,742	405,225	416,554	413,561	376,737	407,605	389,801	401,952	409,627	472,660	B
OCTOBER	609,829	693,108	709,680	735,549	580,540	592,407	619,124	632,905	714,661	824,632	B
NOVEMBER	399,572	419,144	456,148	459,389	437,402	445,839	394,295	478,227	473,169	545,979	B
DECEMBER	362,221	411,038	415,687	357,826	343,824	493,074	371,246	394,663	377,677	435,793	B
TOTALS	**6,108,743**	**6,702,444**	**7,245,485**	**7,749,194**	**6,653,497**	**6,442,558**	**6,183,402**	**6,688,641**	**7,252,931**	**8,362,486**	

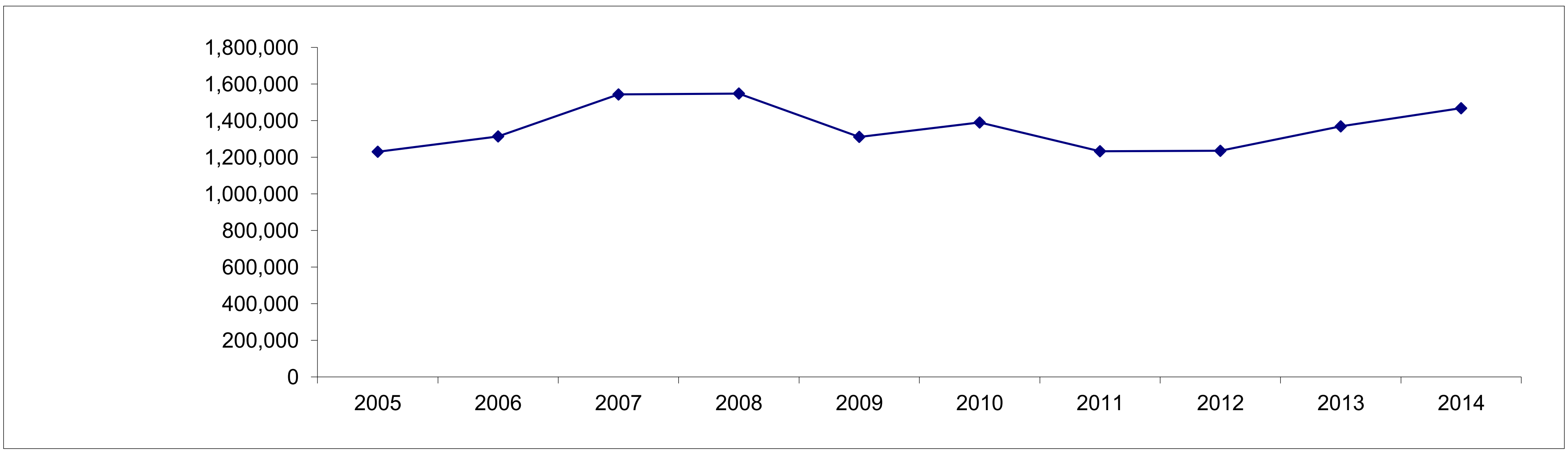


Amounts not yet remitted by the State

SHADED AREA INDICATES MOST RECENT ACTUAL

PERSONAL PROPERTY REPLACEMENT TAX

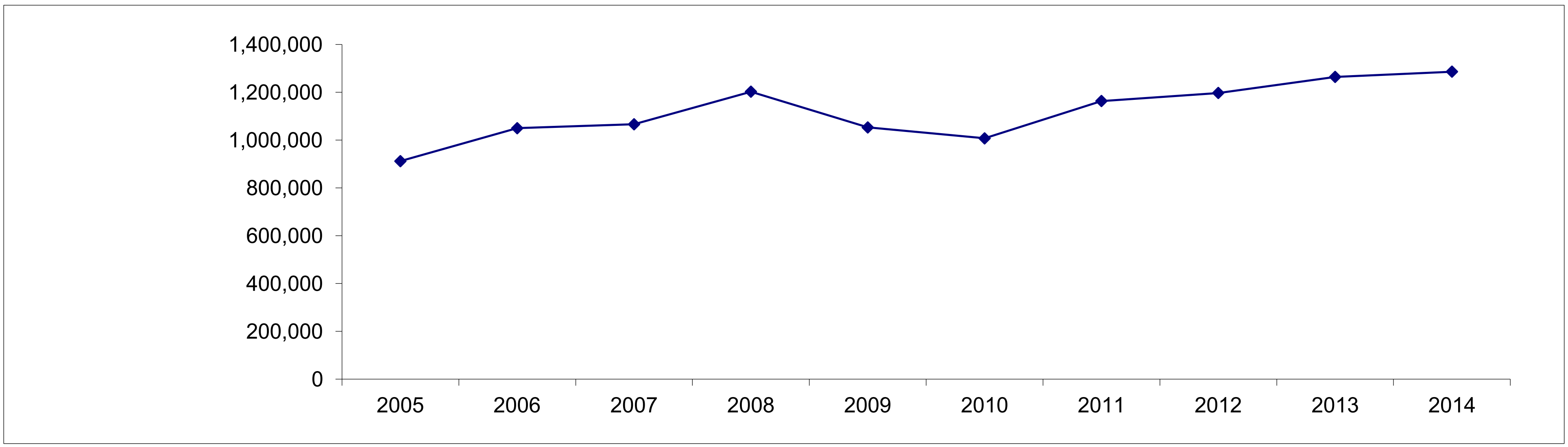
MONTH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	152,033	176,821	170,963	207,916	151,918	162,537	134,079	180,082	185,383	233,315	A
FEBRUARY	1,870				15,410	1,947	7,154	1,565	1,605	1,674	B
MARCH	85,550	65,111	97,118	103,781	63,426	68,150	78,877	61,281	62,898	65,618	B
APRIL	248,440	284,862	308,475	272,694	270,042	232,641	262,367	276,320	303,821	316,955	B
MAY	138,294	181,651	255,927	292,933	261,949	163,009	188,640	187,031	265,561	277,041	B
JUNE	1,182	1,557	5,854		5,564		3,923	5,417	937	978	B
JULY	186,467	232,533	255,797	232,926	212,605	165,572	176,542	238,582	260,211	271,460	B
AUGUST	148,145	75,470	112,826	128,603	22,481	21,743	43,808	28,828	29,295	30,562	B
SEPTEMBER	1,312	642	186	31,274	8,501	486	381	3,931			B
OCTOBER	204,483	234,657	234,426	210,470	241,537	316,230	292,298	181,562	188,719	196,878	B
NOVEMBER	3,434	2,050	1,991		2,101	2,750	2,542	1,579			B
DECEMBER	59,023	58,634	99,674	67,732	55,929	255,086	42,441	69,220	70,395	73,438	B
TOTALS	**1,230,234**	**1,313,988**	**1,543,236**	**1,548,327**	**1,311,462**	**1,390,151**	**1,233,053**	**1,235,400**	**1,368,825**	**1,467,918**	



SHADED AREA INDICATES MOST RECENT ACTUAL

LOCAL USE TAX

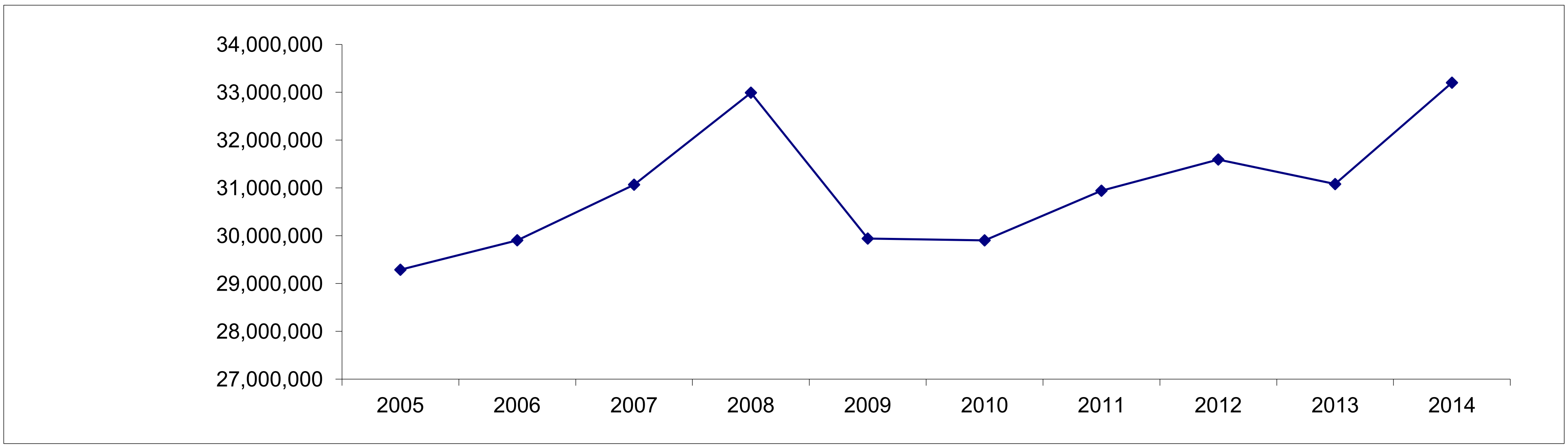
MONTH	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014	
JANUARY	64,312	75,019	89,662	94,492	99,612	74,655	118,641	89,854	98,119	115,740	A
FEBRUARY	58,785	72,340	80,310	95,217	89,127	66,683	92,228	90,475	103,364	103,747	B
MARCH	101,908	124,226	122,531	135,737	128,211	114,627	145,191	138,269	147,635	148,181	B
APRIL	60,774	80,167	71,836	88,576	81,612	68,212	88,796	88,358	102,769	103,150	B
MAY	68,357	80,402	69,285	81,441	72,972	54,250	95,460	98,119	76,976	77,261	B
JUNE	78,127	75,983	84,455	104,272	87,555	108,264	98,268	103,364	96,618	96,976	B
JULY	93,748	92,452	86,147	96,153	89,396	82,393	91,809	91,336	106,037	106,430	B
AUGUST	73,212	82,422	93,726	88,418	75,613	78,102	89,450	102,769	93,637	93,984	B
SEPTEMBER	86,123	94,975	109,997	108,669	100,537	100,770	98,836	86,379	124,363	124,823	B
OCTOBER	70,063	79,599	80,786	90,964	79,881	83,770	79,105	106,791	106,986	107,383	B
NOVEMBER	75,490	97,129	84,987	114,557	71,356	81,167	94,213	98,487	99,965	100,335	B
DECEMBER	80,899	94,947	92,388	104,069	77,019	94,304	71,453	102,979	107,849	108,249	B
TOTALS	**911,799**	**1,049,661**	**1,066,110**	**1,202,565**	**1,052,890**	**1,007,197**	**1,163,451**	**1,197,180**	**1,264,318**	**1,286,258**	



SHADED AREA INDICATES MOST RECENT ACTUAL

Major Tax Totals (Sales, Income, PPR and Use)

MONTH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	2,427,638	2,481,546	2,474,359	2,751,112	2,762,240	2,479,439	2,572,443	2,675,175	2,674,794	2,874,615	A
FEBRUARY	2,269,620	2,332,827	2,589,287	2,836,225	2,634,165	2,449,498	2,779,631	2,574,775	2,587,889	2,776,843	B
MARCH	2,666,304	2,647,711	2,828,226	2,965,043	2,668,158	2,642,665	2,817,329	2,870,962	2,704,522	2,861,150	B
APRIL	2,394,406	2,506,622	2,634,314	2,723,935	2,605,370	2,391,608	2,559,352	2,653,571	2,739,560	2,931,923	B
MAY	2,914,089	2,941,947	2,917,422	3,263,651	2,844,548	2,629,232	2,658,552	3,158,475	3,301,605	3,584,926	B
JUNE	2,292,514	2,339,122	2,507,393	2,570,962	2,338,068	2,289,271	2,361,898	2,576,190	2,346,711	2,493,271	B
JULY	2,587,240	2,668,428	2,732,570	2,856,848	2,585,530	2,591,758	2,749,502	2,758,704	2,811,676	3,004,188	B
AUGUST	2,277,419	2,335,281	2,361,903	2,578,216	2,253,629	2,298,155	2,439,684	2,456,502	1,959,040	2,085,439	B
SEPTEMBER	2,281,042	2,306,677	2,372,222	2,510,999	2,248,187	2,341,277	2,415,857	2,343,743	2,383,731	2,527,960	B
OCTOBER	2,641,971	2,737,997	2,841,394	2,964,170	2,602,499	2,774,975	2,831,117	2,672,060	2,796,422	2,992,669	B
NOVEMBER	2,316,084	2,331,344	2,414,297	2,608,682	2,237,017	2,419,370	2,363,174	2,482,164	2,434,337	2,588,525	B
DECEMBER	2,219,997	2,275,110	2,393,757	2,361,436	2,161,427	2,595,675	2,392,785	2,371,449	2,339,561	2,478,864	B
TOTALS	**29,288,324**	**29,904,611**	**31,067,144**	**32,991,279**	**29,940,839**	**29,902,922**	**30,941,323**	**31,593,769**	**31,079,848**	**33,200,371**	



SHADED AREA INDICATES MOST RECENT ACTUAL

COUNCIL INFORMATION MEMORANDUM

2014-02

February 12, 2014

TO: Honorable Mayor Michael T. McElroy
City Council Members

FROM: Ryan P. McCrady, City Manager

RE: January Monthly Reports

Attached are the various monthly reports from the departments.

This is for your information.

Attachments

Department of Development Services
Monthly Report
January 2014

CONSTRUCTION INSPECTIONS DIVISION:

Monthly Summary
1/1/2014 to 1/31/2014

Permit Type	# Issued	Work Value
Building	6	$ 331,500.00
Demolition	1	$ 1,800.00
Electrical	15	$ 35,330.00
Mechanical	28	$ 130,307.00
Other	0	$ .00
Plumbing	23	$ 81,692.00
Sign	8	$ 143,590.00
Tent	0	$ .00
TOTALS	**81**	**$ 724,219.00**
PERMITS WITH COMMERCE CODES	**79**	**$ 722,382.00**

Neighborhood Inspections Division Monthly Statistics
Code Enforcement and Weeds

Report Period -- 1/1/2014 to 1/31/2014

New Cases Started during period

Case Type	Period Count
72 Hour	38
Direct to Legal	0
Housing/UHH	6
No Garbage Service	15
Nuisance	111
Secure	5
Weeds	0
Total for Period	175

Other Inspections

Inspect Type	Period Stat
Other CE Inspections	331
Other Weed Inspections	0
Total for Period:	331

Other Weed Stats

City Mowed - MCT Lots	0
Owner Mowed	0

Code Enforcement Public Contacts

Telephone	11
Face to Face	2
Door Hanger	3
Email/Text	1
Other	1

Cases Sent to Court

Admin Court

Code Enforcement	34
Weeds	0

Circuit Court

Code Enforcement	12
Weeds	0

Garbage Complaints Received

1

Invoices

New Invoices

	# Printed	Amount Invoiced
72 Hour	6	1,802.09
Secure	2	773.73
Weed	0	.00
	8	2,575.82

Payments Received

Current Year Cases

72 Hour	.00
Demo	.00
Secure	.00
Weeds	.00
	.00

Neighborhood Inspections Division Monthly Statistics
Code Enforcement and Weeds

Payments Received

Prior Years Cases

72 Hour	943.09
Demo	3,335.96
Secure	397.40
Weeds	2,243.78
	6,920.23

Demolitions

Out to Bid	1
New Demos Started	3
Active Demos	236
Demo Completed	0

Code Enforcement Violations Cited

(Violation Cited 5 or more times during period)

Rat Harbors	69
Storage of Machinery	45
Public Health Notice	43
No Garbage Service	17
Zoning - Parking in Grass	6
ICC PM 304.7 - Roofs and drainage	5
PM-108.2 Need to secure	5
Total for Listed Violations:	190

Total # of New Violations for Period: 310

DECATUR FIRE DEPARTMENT
MEMORANDUM
15-01

February 12, 2014

TO: Ryan P. McCrady, City Manager

FROM: Matthew J. Sekosky, Fire Chief MS

RE: Monthly Report – January 2014

During January 2014, the Decatur Fire Department responded to 794 calls for assistance. Thirteen (13) structure fires caused $220,510 in direct property loss. Six (6) fires (vehicles, non-structure, brush, etc) caused $28,150 in property loss. The Fire Department also responded to 457 rescue/emergency medical calls, 71 false alarm calls, 50 hazmat responses, and all other calls totaled 197.

A refresher class was presented by Human Rights Officer, Mark Barthelemy on the City's Workplace Violence and Investigation policies and procedures. The class was presented to all administrative personnel January 6, 2014. Each battalion received the same training on three consecutive days later in January via video conference

Haz-mat training consisted of recognition and identification of different types of tank trucks, railcars, fixed facility containers, intermodal containers, and the products they carry. Staff reviewed the NFPA 704 marking system, 9 DOT hazard classes and their associated markings, and the Globally Harmonized System. There was also a review of the operation of the Area Rae and Weather Station.

A class was given to first battalion on the operation of our new Photoionization Detector (PID).

The Fire Prevention Division conducted 10 fire investigations: 5 accidental and 5 undetermined. Monthly activities included plan reviews (14), keybox installations/removals (15), complaint investigations, follow-ups, and consultations (3), inspections and re-inspections (62), fire extinguisher classes (1), and (1) juvenile fire setter intervention. Staff conducted carbon monoxide test at the Civic Center and attended 4 days of the 8th grade career fair at Richland Community College. All Members of fire prevention division attended Workplace Violence Refresher Training.

DEPARTMENT OF MANAGEMENT SERVICES
Monthly Report of Priorities and Projects
Fiscal Year 2014
January 2014

City Clerk's Office

The report of priorities and projects for the City Clerk's Office is not available this month.

Human Resources Division

The report of priorities and projects for the Human Resources Division is not available this month. Division staff was reduced by one additional position at the end of this month as part of the City-wide Fiscal Year 2014 reduction in force. Staff is regrouping to ensure vital services continue to be provided.

MIS Division

Application development: Staff: began beta testing of the NSO field application, with one additional NSO to be added each week in February; applied 54 MUNIS updates; and began internal security review of DB2 applications, MUNIS and INCODE with the Finance Department, with other departments to follow.

Geographic information systems (GIS): Staff: continued the migration of the GIS server, with estimated completion date of mid February; confirmed 15 properties with Ameren that will now be charged the correct Municipal Utility Tax to be passed on to the City; and worked with the CAD System Coordinator at Police to create a combined layer of both urban and rural aerial photography.

Technical support: In January, staff: maintained the City's e-mail system that continues to block spam or infected messages, which equate to 87% of all traffic; made numerous updates to the City website; continued testing the Council video streaming with the one Council Meeting; continued in the planning of required MIS projects for the new DPD facilities, with Council approval of the fiber optic bid, and follow up meetings with Avaya and Cisco vendors for the network infrastructure and VoIP phone system; and completed 104 user requests for MIS services.

Mass Transit

Grants: Staff submitted an invoice to the state for $1,040,900 for reimbursement for 65% of actual second quarter and estimated third quarter expenses.

NTD reports: Staff submitted the December report of riders, vehicle miles and hours, and the report of incidents and accidents. There were no reportable accidents (in which someone was injured) for the month of December. Staff also prepared the summary report of incidents and accidents for calendar year 2013, showing only two collisions in which four people were injured, and two incidents, not involving collisions, in which two riders were injured.

Security issues: There were no significant incidents at the Transit Center in the month, partly due to the long school holiday recess and 4 "snow days". Staff is working with the County Sheriff's office to ensure that an adequate number of off-duty Deputies are patrolling the Transit Center on school days.

Audit preparation: Staff worked with the independent auditors to prepare and submit reports for State fiscal year 2013 and for City Stub Year 2013.

Director

Employee and labor relations: A contract bargaining session was held with IAFF Local 505 representatives this month, along with three management team caucuses. Interest arbitration for the expired Fire labor contract is pending. Staff responded to a request for documents by the Fire Union. The remedy for the Fire Union grievance on the inspectors' overtime was also finalized this month.

Other activities: The director: met with the MIS Manager on the status of the City's proposed fiber optic network this month; planned for the transition of IMRF duties from Human Resources to Payroll with the Finance Director and Human Resources Manager; made an on-site inspection of the new permanent records storage facility during the move of records; and attended the retirement reception for the City's Human Rights Officer.

DECATUR ILLINOIS POLICE DEPARTMENT

Summary Report to: City Manager Ryan P. McCrady
Mayor Michael T. McElroy
City Council

January 2014

Respectfully Submitted By: Todd A. Walker, Chief of Police

Patrol Operations

The Patrol Division conducted a total of **41** Directed Patrols during the month of January with a calendar year to date total of **41**. The Division currently has three (3) active problem oriented policing projects. One **(1)** neighborhood meetings were attended by Patrol Division personnel this month, with a year to date total of **1** meeting. Several other community meetings /events were attended by department staff not in the Patrol Division (See below). Computer Aided Dispatch incidents during the month of January totaled **4,139** with a year to date total of **4,139** incidents. A total of **876** traffic citations were generated in the Patrol Division and **439** criminal arrests during the month of January. The Division made **zero (0)** arrest for the Illegal Sound Amplification Ordinance during the month with a year to date total of **0** arrests. The department towed **177** vehicles under the Unlawful Use of Motor Vehicle ordinance in January 2014 with a new calendar year to date total of **177.**

In 2014, the Decatur Police Department will continue their commitment to reducing alcohol related traffic offenses. In December, the Decatur Police Department arrested **35** violators for Driving under the Influence, with a new calendar year total of **35** violators. There were **8** accident related DUI arrests in January; a total of **8** DUI related accidents thus far in 2014. The Patrol Division investigated two **(2)** fatal accidents in January, calendar year total is **(2)**.There were a total of **276** reportable traffic accidents in the City of Decatur during the month of January; **276** total calendar year. Thirty-Two **(32)** of those accidents involved personal injury to the motorists/occupants this month; **32** calendar year to date personal injury accidents.

Please see attached tables for statistics. In January, there were 0 hours of foot patrols; 0 hours of foot patrol year to date. There were 0 hours of bike patrols during January; 0 hours of bike patrols thus far this year.

The Decatur Police Department issued **167** parking citations during the month of January, 2013; **167** parking citations issued year to date. Seventeen (17) parking citations issued in January for parking in posted Fire Lanes.

City Ordinances

The Patrol Division has been instructed to intensify enforcement of City Ordinances and made **38** ordinance arrests during the month of January; YTD total is **38** ordinance arrests. January ordinance violations include:

Ordinance Charge	***Month***	***YTD***
Illegal Sound Amplification	0	0
Breach of Peace	2	2
Public Urination	1	1

Illegal Consumption-Public Place	3	3
Illegal Consumption- Minor	3	3
Illegal sale after hours	0	0
Violation of Amusement License	1	1
Assault/Battery /Mob Action	3	3
Criminal Trespass/damage	3	3
Possession of Cannabis u 2.5	18	18
Theft/ Retail Theft	5	5
Curfew/Truancy	0	0
Illegal Sale Alcohol-Minor	0	0
Gambling/Other	1	1
Illegal dumping	1	1

Criminal Investigations Division

In January, the Street Crimes Unit made approximately 16 criminal arrests for a year to date total of **16** narcotics related arrests. Street Crimes executed 5 search warrants this month for a year to date total of **5.** Drug Seizures for the month of **January** were:

Drug	*Amount*	*YTD Seizure*	*Street Value*
Cannabis	*400*	*400 grams @ $10-gram*	*$ 4,000*
Cocaine-Powder	*176*	*176 grams @ $100-gram*	*$ 17,600*
Cocaine-Crack	*13*	*13 grams @ 100-gram*	*$ 1,300*
Heroin	*29*	*29 grams @ 300-gram*	*$ 8,700*
Exctasy	*2 hits*	*2 grams @ 20 gram*	*$40*
Meth	*1 grams*	*1 grams @ 100-gram*	*$100*

During the month of January the Street Crimes Unit seized $31,727 US Currency **($31,727 Total).** In addition 4 illegal Firearms were seized as a result of narcotic investigations this month, 4 weapons recovered year to date during narcotics operations solely. Since 2003, the Street Crimes Unit has taken over **20 million** dollars worth of illegal narcotics off of the streets of Decatur.

In January, Street Crimes Detectives continued to make significant seizures and arrests by conducting interdiction efforts with Grey Hound Buses and monitoring suspicious vehicles in area motel/hotels. Interdiction efforts this month resulted in 11 arrests **(11 YTD)**; 11 narcotic seizures **(11 YTD).** Interdiction efforts have resulted in $5,500 US Currency being seized in 2014.

The Criminal Investigations Division (Adult & Juvenile Unit Detectives) were assigned 149 criminal cases during the month of January. Year to date these Detectives have been assigned a total of **149** criminal cases to investigate. During January, detectives successfully closed 125 criminal investigations. Detectives in these units have made **59** criminal arrests during the calendar year thus far. Detectives in these units were called out **1** times during the month of January. Juvenile Detectives worked 1 infant death investigations (1 child deaths in 2014), 1 significant missing person investigations, 11 forensic investigations, and 0 child pornography investigations. There was 0 murder(s) in January, 0 murder(s) in 2014. Detectives worked 1 suicide in January, 1 suicide investigations in 2014.

There were **4** shooting incidents during the month of January; **4** shooting incidents in 2014. There were 5 shootings in Decatur this time last year in 2013, which represents a 20% decrease in shooting incidents thus far, YTD.

Zero (0) prostitution arrests were made during the month of January, 0 arrests calendar year to date.

By order of the Chief of Police, two vacant Detective positions formerly assigned to the police school liaison program how now been re-allocated to the criminal investigations division- adult investigations. One position will solely focus on new adult sex offender violations by convicted offenders, and the other position will be general investigative functions with an emphasis on residential / commercial burglaries and general investigative crimes.

The Criminal Investigations Division has received their new Crime Scene vehicle. It is in service for utilization at major crime scenes. New Policy and Procedure has been implemented for this asset.

A Detective has been assigned to the US Marshall's Service Task Force, with a yearly review between the US Marshalls Service and Decatur Police Administration to ensure effectiveness. In December of 2012 Chief Walker renewed this agreement with the US Marshall's Service. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

The Detective assigned to the task force made 31 fugitive arrests during the month of January; **31 calendar** YTD.

Crime Analysis Unit

The following is a summary of activity by the Crime Analysis Unit during the month of January:

- Prepared/revised reports-graphs for UUW calls-shooting incidents 2013/2014.
- Co-wrote 2 sex offender/violent offender against youth violations.
- DCFS hotline investigation regarding child sex offender.
- Initiated 10 violation reports for sex offenders
- Prepared maps of recent burglaries & corresponding area parolees.
- Updated Fatal Accident Summary Map
- Assisted in compilation of quarterly data reports for Project Safe Neighborhood
- Calculated and submitted data for the Domestic Violence Grant.
- Coordinated 9 Sex Offender Violation Enforcement (SOVE) details in an effort to insure compliance.
- Generated 24 hour reports, warrant reports, parole notifications and IDOC notifications.
- Updated schools, daycare facilities, and in home day care providers list for child sex offender mapping.
- Collected and provided as required by law (known as the ***CLERY ACT***) data associated for the Campus Safety Act for Millikin University and Richland Community College.
- NOTE: Calendar Year to date the Crime Analysis Unit has entered **59** UCR Police Reports, prepared **20** Photo line-ups for investigators, completed information on **232** digital photographs, completed registration, verification and court preparation in regards to **579** sex offenders issues, handled **159** information requests for investigators, patrol officers, parole officers, outside law enforcement agencies and citizens and submitted **4** safety/ Intelligence bulletins associated that have been critical to the safety of the officers and ongoing criminal investigations.

Sworn Police Officer Staffing and Recruiting

January staffing was at **160** sworn police employees, four **(4)** short of the authorized **164**. The authorized maximum staffing of **168** with the ability to over hire **4** positions has been suspended for the last several years.

Sworn Manning	Authorized	Funded	Current
Police Chief	1	1	1
Deputy Chief	3	**2**	**2**
Police Lieutenant	5	5	5
Police Sergeant	17	17	17
Police Patrol Officer	138	**136**	**135**
TOTAL	**164**	**161**	**160**

Of the **160** sworn employees, **12** officers are probationary.

In order to project department manning and potential vacancies, an AVERAGE AGE REPORT and AVERAGE YEARS OF SERVICE REPORT has been completed. The average age statistics for the Decatur Police Department are:

Position:	Average Age	Minimum Age	Max Age
Chief of Police	*49*	*49*	*49*
Deputy Chief of Police	*50*	*47*	*53*
Police Lieutenant	*45*	*41*	*49*
Police Sergeant	*43*	*36*	*57*
Police Patrol Officer	*37*	*22*	*56*

The current average age for the authorized manning of the Decatur Police Department is 38 years of age. The current average in terms of years of experience/ service for all sworn Decatur Police Officers is 13 years, with the minimum years of service being less than 1 year and the maximum years of service equaling 34 years. Out of the authorized 164 sworn positions in the Decatur Police Department, 33 individuals have over 20 years of service (20%), another 34 members have over 15 years of service (20%). These statistics support the notion that active hiring efforts will need to continue and that a significant change in personnel, especially the upper police administration can be expected in the next 12-24 months. In 2013, twelve (13) officers resigned/retired. Eighteen (19) officers have resigned/retired in last 24 months.

Civilian- Non sworn Police Staffing

Position	Authorized	Funded	Current
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	1	1	1
Records Supervisor	1	1	1
CAD Coordinator	1	1	1
ECS CAD Clerk	1	1	1

The Professional Standards Division had four (4) college interns during the month of January. The Professional Standards Division has served four (4) interns in 2014. The Professional Standards Unit made 0 recruiting trips during the month of January.

Training

During the month of January, officers received **488** hours of training with a calendar year total of **488** hours.

Internal Affairs Summary-January

Citizen Communications	6	Unfounded Allegations	0
Positive Communications	2	Not Substantiated allegations	3
Substantiated Allegations	0	Allegations remaining open	0
Exonerated allegations	1	Converted to IA	0

Citizen Complaints-January

Number of new Complaints	0	Not Substantiated	0
Number of allegations	0	Number Open	0
Substantiated	0	Number Closed	0
Exonerated	0		
Unfounded	0		

Internal Affairs Investigations: 1

Police Officer Motor Vehicle Accidents-January		**Calendar Year to Date**
Squad car accidents	5	5
Non Preventable (not at fault)	1	1
Preventable (at fault)	4	4

Community Events

During the month of January, The Office of the Chief of Police, Police Administration, and appropriate staff attended /participated in the following community events and organizations:

* Land of Lincoln Credit Union
* Boy Scouts
* Western Illinois Univ.
* Macon Resources
* American Red Cross
* Decatur Running Club
* CrimeStoppers
* Growing Strong
* Child Advocacy Center
* Macon County Justice Council
* Webster Cantrell Hall
* Juvenile Justice Council
* Richland Community College
* WAND Crime Segment
* United Way
* Prairieland Punishers
* CHELP
* TJ Middle School
* Oxford House
* Decatur Community Partnership
* DOVE
* Behavioral Health Court
* PTI Honor Guard
* CareTrack
* CIRCLE MTU 11 & MTU 10
* Youth Advocate Program

Freedom of Information

The Professional Standards Unit received **32** Freedom of Information Act requests in January; **32** total requests year to date in 2014.

Crime Prevention

There were three **(3)**, "Crime of the Week" advertisements, and Crime Stoppers made four **(4)** payoffs this month. The Professional Standards Officers initiated two **(2)** Herald & Review wanted advertisements, four **(4)** wanted bill boards, and three **(3)** crime alert commercials. Sixty-three (63) Crime Stopper calls were received **(63** total in 2014); **(4)** arrests were made based off Crime Stopper tips during the month of January, **(4)** arrests year to date.

With approval and assistance from the Chief's office, a Crime Stoppers vehicle has been secured and is being deployed for field use to heighten the Crime Stoppers program, serve as an educational tool and a public relations tool for the department. In addition, a new category on the Crime stoppers web site has been implemented called ***WANTED FACES***; www.decaturcrimestoppers.org. The crime stoppers web site now has a section with photographs of area Most Wanted, synopsis of the Crime of the Week, and frequently asked questions. Tips can now be made via a call to 423-TIPS, e-mails or text messaging.

The Decatur Police Department launched its "Pop with a Cop" initiative in conjunction with CIRCLE K and Caring Black Men on October 1, 2013.

The Decatur Police Department is on *FACEBOOK*-**2,837** followers.

Evidence officers continue to work on the destruction orders for old evidence, as well as researching and entering required sexual assault evidence per the statutory requirements of Illinois; **891** items of evidence submitted during the month of January. The evidence staff will continue to identify and dispose of evidence no longer required in order to manage evidence space/storage deficiencies; **2,929** items of evidence disposed/released during the month of January.

Emergency Communications

Staffing in the Emergency Communication Center is as follows:

Position	Authorized	Funded	Current Staffing
Communications Center Mgr	1	1	1
Supervisor	3	3	3
ECS Level III	23	19	**17**
ECS Level II	1	1	1

In regards to the ECS (dispatcher) Level III, 4 positions will remain unfunded for the 2014 calendar year due to budget constraints. The communications center manager is projecting **46-** four (4) hour slots of overtime in February due to the staffing issues.

The Communication Center User's Group continues to meet with representatives from all agencies which utilize the communications system. The Department has signed a working copy of the Macon County

Regional Tactical Interoperable Communications Plan (TICP). Our Premise Alert Program; a compliment of our current "Code Red" notification system and CARETRAK program is operational.

Emergency Preparedness

The U.S. Attorney's office in Springfield, Illinois continues sending updates on threat assessments and terrorist activities to our Department. Each message is evaluated for relevancy to our local situation and handled accordingly.

A Detective, assigned to the FBI's Joint-Terrorism Task Force (JTTF), is providing information to our department about ongoing concerns/ criminal investigations in our immediate area. This information has been invaluable thus far. Chief Walker and Deputy Chief Dickerson continue to be briefed regarding classified FBI Joint Terrorism Task Force investigations and issues with the US Attorney-Springfield within our city / region.

In January 2012, Chief Walker entered into a partnership with the Illinois Law Enforcement Alarm System (ILEAS) to have officers of the Decatur Police Department participate in the Regional Distribution Site Security Teams- Mobile Field Forces.

STREET CRIMES DRUG SEIZURE YEAR TOTALS

	TYPE OF DRUGS SEIZED / PURCHASED					Search	Guns	Vehicles
YEAR	Cannabis (gms)	Cocaine (gms)	Crack (gms)	Heroin (gms)	Meth (gms)	Warrants	Seized	Seized
FY 03-04	131,157	1,343	1,300	1,014	1,662	163	70	25
FY 04-05	88,395	10,994	690	3	35	133	53	16
FY 05-06	77,164	2,763	499	23	20	188	48	31
FY 06-07	66,078	3,041	1,372	18	1,157	154	60	11
FY 07-08	102,577	3,895	549	16	0	121	42	13
FY 08-09	130,328	5,076	1,115	120	14	104	30	30
FY 09-10	69,325	3,019	655	52	1,302	82	45	18
FY 10-11	20,667	5,245	1,277	186	1,109	69	46	26
FY 11-12	71,501	4,496	954	70	4,506	83	46	15
FY 12-13	218,767	10,263	606	3,319	1,011	92	67	35
CY 2013	248,067	13,820	224	52	973	68	49	26
CY 2014	400	176	13	29	1	5	4	0
TOTALS:	1,094,887	63,987	10,123	4,879	11,345	1,220	536	229
	@ $10 gm	@$100 gm	@ $100 gm	@ $300 gm	@ $100 gm			
STR. VALUE:	$ 10,948,870	$ 6,398,700	$ 1,012,300	$ 1,463,700	$ 1,134,500	TOTAL:	$ 20,958,070	

DPD STREET CRIMES UNIT 2003-2004

CANNABIS	$	1,311,570
COCAINE	$	134,300
CRACK	$	130,000
HEROIN	$	304,200
METH	$	166,200
TOTAL :	$	2,046,270

DPD STREET CRIMES UNIT 2004-2005

CANNABIS	$	883,950
COCAINE	$	1,099,400
CRACK	$	69,000
HEROIN	$	900
METH	$	3,500
TOTAL :	$	2,056,150

DPD STREET CRIMES UNIT 2005-2006

CANNABIS	$	771,640
COCAINE	$	276,300
CRACK	$	49,900
HEROIN	$	6,900
METH	$	2,000
TOTAL :	$	1,106,740

DPD STREET CRIMES UNIT 2006-2007

CANNABIS	$	660,780
COCAINE	$	304,100
CRACK	$	137,200
HEROIN	$	5,400
METH	$	115,700
TOTAL :	$	1,223,180

DPD STREET CRIMES UNIT 2007-2008

CANNABIS	$	1,025,770
COCAINE	$	389,500
CRACK	$	54,900
HEROIN	$	4,800
METH	$	-
TOTAL :	$	1,474,970

DPD STREET CRIMES UNIT 2008-2009

CANNABIS	$	1,303,280
COCAINE	$	552,500
CRACK	$	111,500
HEROIN	$	36,000
METH	$	1,400
TOTAL :	$	2,004,680

DPD STREET CRIMES UNIT 2009-2010

CANNABIS	$	693,250
COCAINE	$	301,900
CRACK	$	65,500
HEROIN	$	15,600
METH	$	130,200
TOTAL :	$	1,206,450

DPD STREET CRIMES UNIT 2010-2011

CANNABIS	$	206,670
COCAINE	$	524,500
CRACK	$	127,700
HEROIN	$	55,800
METH	$	110,900
TOTAL :	$	1,025,570

DPD STREET CRIMES UNIT 2011-2012

CANNABIS	$	715,010
COCAINE	$	449,600
CRACK	$	95,400
HEROIN	$	21,000
METH	$	450,600
TOTAL :	$	1,731,610

DPD STREET CRIMES UNIT 2012-2013

CANNABIS	$	2,187,670
COCAINE	$	1,026,300
CRACK	$	60,600
HEROIN	$	995,700
METH	$	101,100
TOTAL :	$	4,371,370

DPD STREET CRIMES UNIT 2013

CANNABIS	$	2,480,670
COCAINE	$	1,382,000
CRACK	$	22,400
HEROIN	$	15,600
METH	$	97,300
TOTAL :	$	3,997,970

DPD STREET CRIMES UNIT 2014

CANNABIS	$	4,000
COCAINE	$	17,600
CRACK	$	1,300
HEROIN	$	8,700
METH	$	100
TOTAL :	$	31,700

DECATUR POLICE DEPARTMENT
Patrol Division Monthly Report CY 2014

Month	Shift	Community Mtgs	Directed Patrols	POP's Active	POPs Competed	Parking Citations	Criminal Arrests	Felony Drug Arrests	Firearms Seized	Traffic Citations	FI's	Written Warning	Noise Ordinances	Incident Response
January	1	1	13	1	0	67	71	1	1	207	10	42	0	1499
	2	0	6	1	0	38	205	4	4	273	18	113	0	1700
	3	0	22	1	0	62	163	7	4	396	48	201	0	940
	Total	**1**	**41**	**3**	**0**	**167**	**439**	**12**	**9**	**876**	**76**	**356**	**0**	**4139**
February	1													
	2													
	3													
	Total													
March	1													
	2													
	3													
	Total													
April	1													
	2													
	3													
	Total													
May	1													
	2													
	3													
	Total													
June	1													
	2													
	3													
	Total													
July	1													
	2													
	3													
	Total													
August	1													
	2													
	3													
	Total													
Septembe:	1													
	2													
	3													
	Total													
October	1													
	2													
	3													
	Total													
Novembei	1													
	2													
	3													
	Total													
December	1													
	2													
	3													
	Total													

Shift Totals	1	1	13	1	0	67	71	1	1	207	10	42	0	1499
Shift Totals	2	0	6	1	0	38	205	4	4	273	18	113	0	1700
Shift Totals	3	0	22	1	0	62	163	7	4	396	48	201	0	940
Division Totals		1	41	3	0	167	439	12	9	876	76	356	0	4139

DIVISION TOTALS -- Including Special Operations (IDOT, BIKES, ACT)

Citations-876 // Arrests-439// Loud Music Citations-0 // UUMVs-177// Neighborhood Meetings-1// DUI's-35// Fatal -2

YTD - 876 // YTD - 439 //YTD - 2

Decatur Police Department
Patrol Division - Calender Year Comparisions

Month	Neighborhood Meetings					Directed Patrols				
	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014
January	4	5	4	4	1	84	60	93	87	41
February	6	7	2	5		59	67	66	70	
March	6	6	8	5		70	85	80	62	
April	9	6	7	10		95	60	95	90	
May	9	11	5	6		76	91	92	99	
June	9	8	5	4		110	80	81	75	
July	7	4	5	4		110	71	82	71	
August	7	4	7	2		101	70	82	90	
September	7	5	7	2		108	86	74	63	
October	7	8	7	7		105	59	80	62	
November	11	3	4	3		90	60	88	63	
December	9	12	1	2		89	86	68	50	
Totals	91	79	62	54	1	1097	875	981	70	41

Month	POPs					Parking Tickets				
	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014
January	4	5	6	4	3	$9,445.00	$5,105.00	$9,885.00	$11,630.00	$12,100.00
February	4	5	6	4		$4,970.00	$2,440.00	$4,810.00	$12,870.00	
March	4	5	7	4		$5,420.00	$1,350.00	$4,760.00	$12,580.00	
April	5	7	8	3		$4,045.00	$3,300.00	$4,545.00	$7,985.00	
May	5	6	8	3		$3,735.00	$2,455.00	$4,460.00	$9,865.00	
June	5	6	9	3		$3,250.00	$2,610.00	$3,345.00	$7,370.00	
July	5	6	9	3		$1,505.00	$3,335.00	$5,375.00	$12,695.00	
August	7	6	7	3		$2,795.00	$4,915.00	$3,790.00	$8,355.00	
September	5	6	4	3		$3,545.00	$4,340.00	$4,800.00	$8,075.00	
October	5	6	4	3		$3,415.00	$4,920.00	$5,005.00	$6,830.00	
November	5	6	4	3		$2,535.00	$5,205.00	$14,465.00	$11,040.00	
December	5	6	4	3		$4,020.00	$16,255.00	$13,190.00	$22,210.00	
Totals	xxx	xxx	xxx	xxx	xxx	$48,680.00	$56,230.00	$78,430.00	$131,505.00	$12,100.00

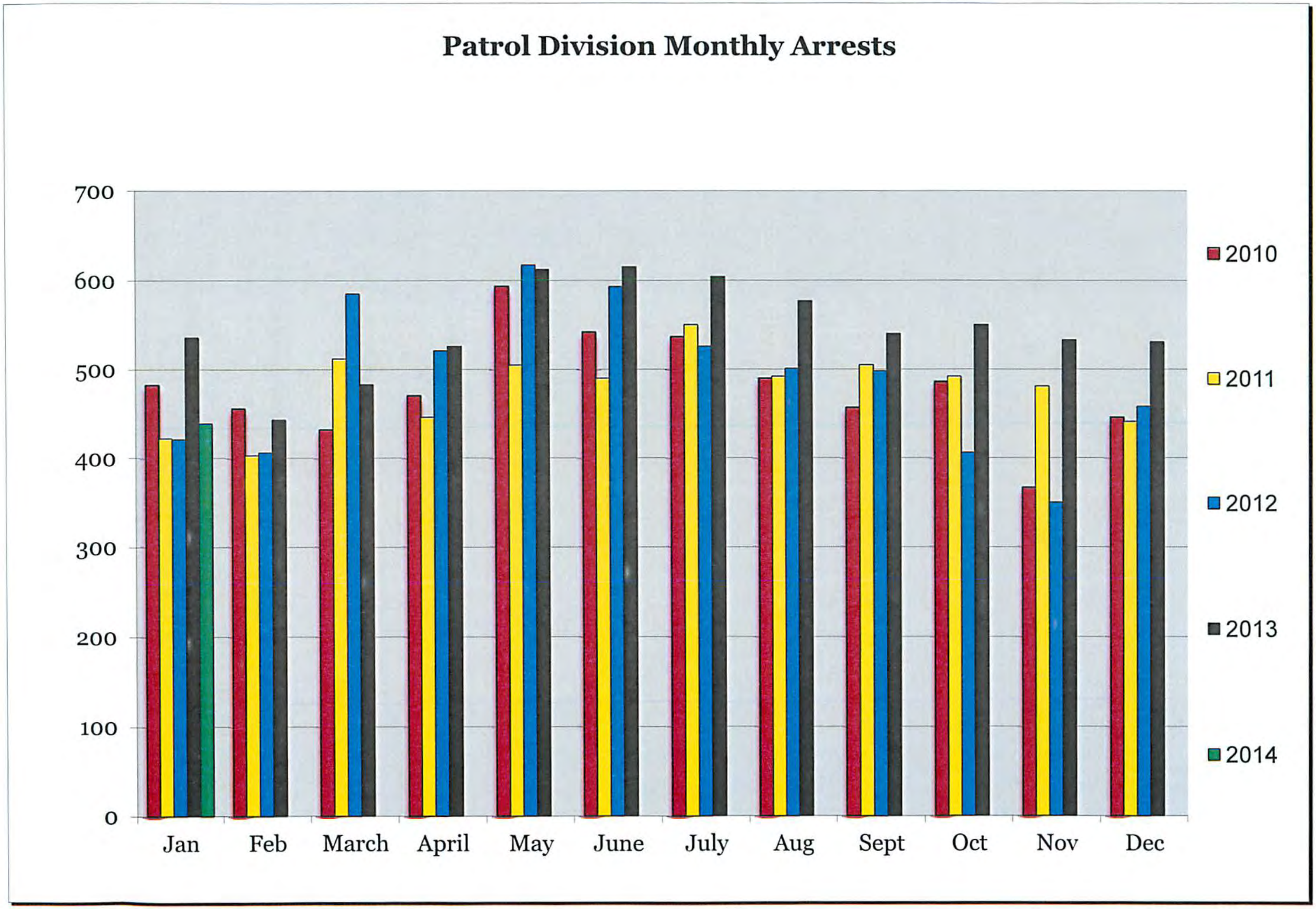
Month	Foot Patrols (on duty)					Bike Patrols (on duty)					UUMVs				
	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014
January	0	0	8	1	0	0	0	0	0	0	155	100	117	219	177
February	0	1	4	0		0	0	0	0		163	106	147	220	
March	5	21	5	0		0	0	206	0		177	150	185	211	
April	41	15	0	4		32	0	340	128		152	109	182	208	
May	7	6	46	4		308	176	222	304		184	145	186	226	
June	29	45	66	2		432	126	328	480		121	134	150	211	
July	39	8	48	1		180	130	264	392		119	118	152	216	
August	58.5	9	57	1		162	168	128	320		122	112	140	200	
September	18	2	48	3		166	140	256	288		113	114	139	202	
October	21	14	50	0		28	0	224	16		123	101	150	210	
November	29	34	51	0		0	0	0	0		96	104	116	199	
December	76	116	154	0		0	0	0	1		97	110	170	200	
Totals	323.5	271	537	16	0	1308	740	1968	1929	0	759	1403	1834	2522	177

DECATUR POLICE DEPARTMENT

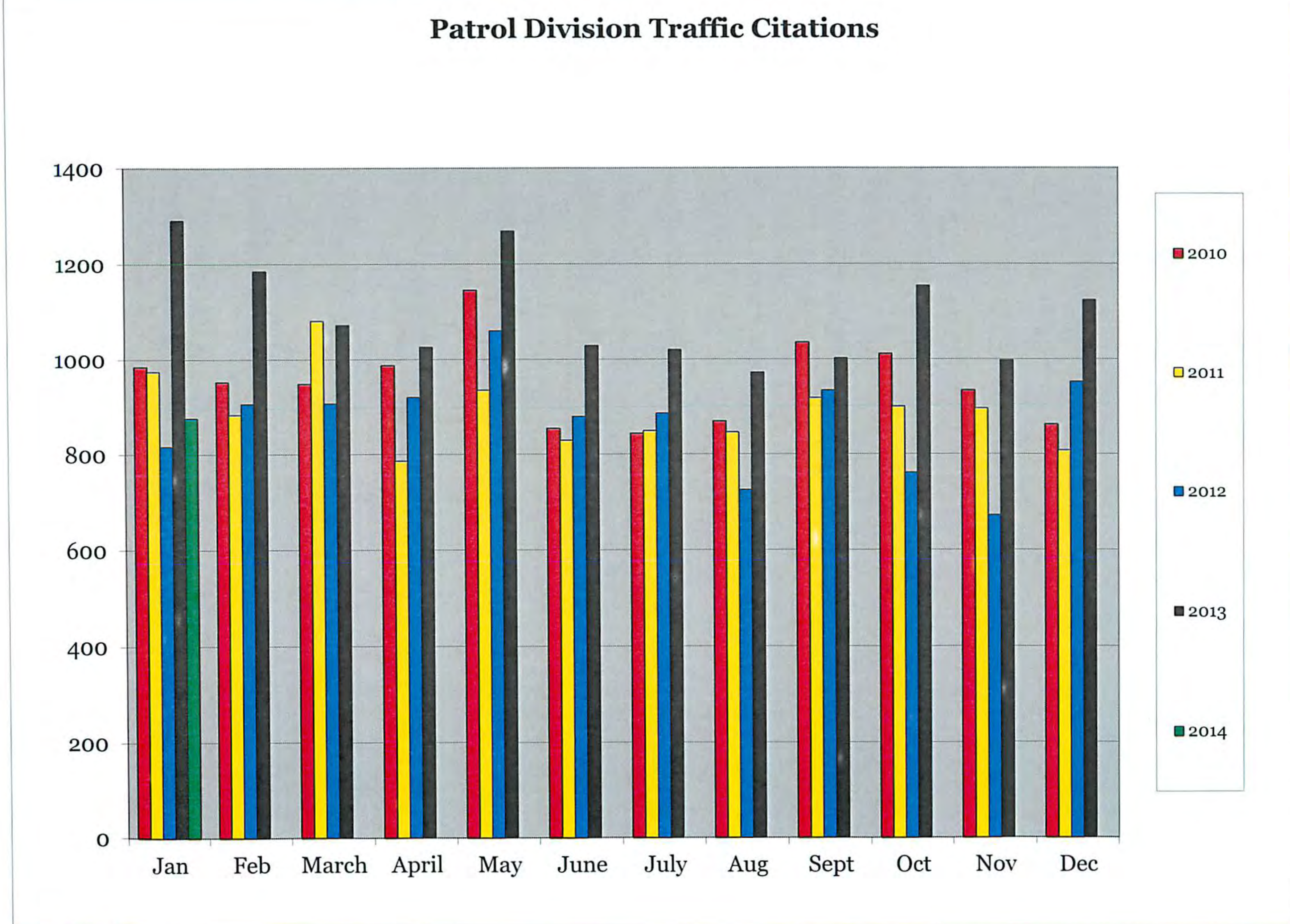
Patrol Division- Calender Year Comparisons

Month	Loud Music (on duty)					Criminal Arrests					Traffic Citations					Traffic Warning Citations					Calls for Service				
	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014
Jan	0	0	1	0	0	483	422	421	536	439	984	974	816	1291	876	277	298	259	656	356	4141	4123	4152	5066	4139
Feb	1	0	3	2		456	403	406	443		952	883	906	1185		357	209	250	536		3497	3806	3922	4475	
March	7	2	14	1		432	512	585	483		948	1081	907	1072		291	330	379	476		4682	4850	5254	4630	
April	11	5	20	4		471	446	521	526		987	786	920	1026		253	174	347	372		5279	5161	4849	5052	
May	12	12	19	16		594	505	617	612		1145	935	1060	1269		283	228	305	480		5474	5473	5846	5833	
June	28	35	23	22		542	490	593	615		854	829	879	1029		246	179	237	439		5677	5626	5448	5684	
July	19	16	16	22		537	550	526	604		843	849	886	1020		249	265	251	480		6029	5651	5376	5696	
Aug	6	15	15	23		490	492	501	577		869	846	725	972		250	151	232	421		5543	5381	5542	5478	
Sept	5	2	9	17		457	505	498	540		1035	918	934	1002		261	337	238	423		5152	4816	4779	5326	
Oct	4	2	4	6		486	492	406	550		1011	900	761	1154		253	232	240	513		5161	4995	5408	5124	
Nov	2	1	1	0		367	481	350	533		934	896	672	997		265	254	250	415		4545	4436	4427	4762	
Dec	0	3	4	1		446	441	458	531		862	808	952	1124		277	264	418	627		4244	4245	4680	4527	
Totals	95	93	129	114	0	5761	5739	5882	6550	439	11424	10705	10418	13141	876	3262	2921	3406	5838	356	59424	58563	59766	61653	4139

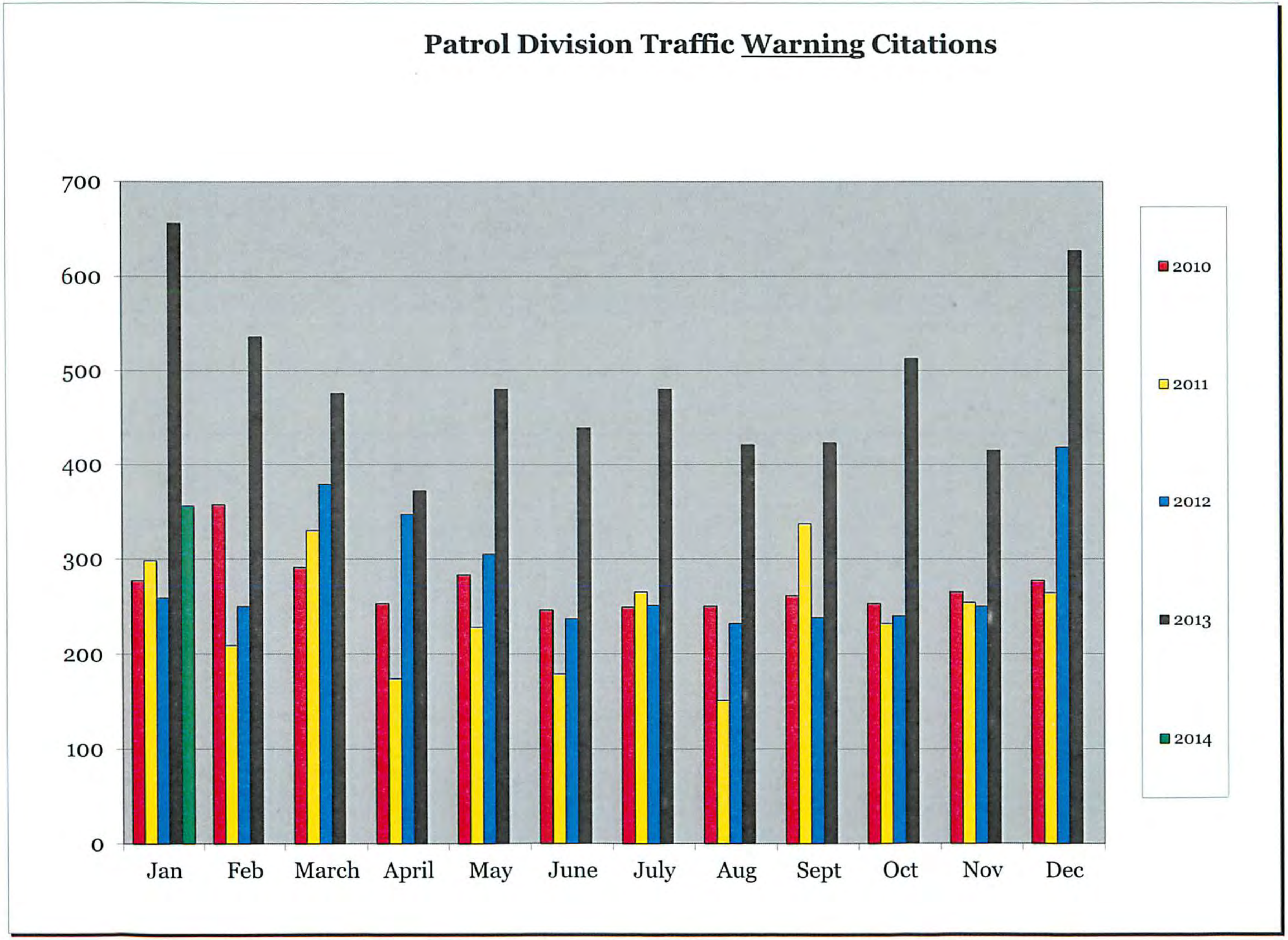
DECATUR POLICE DEPARTMENT
Patrol Division- Calender Year Comparisons



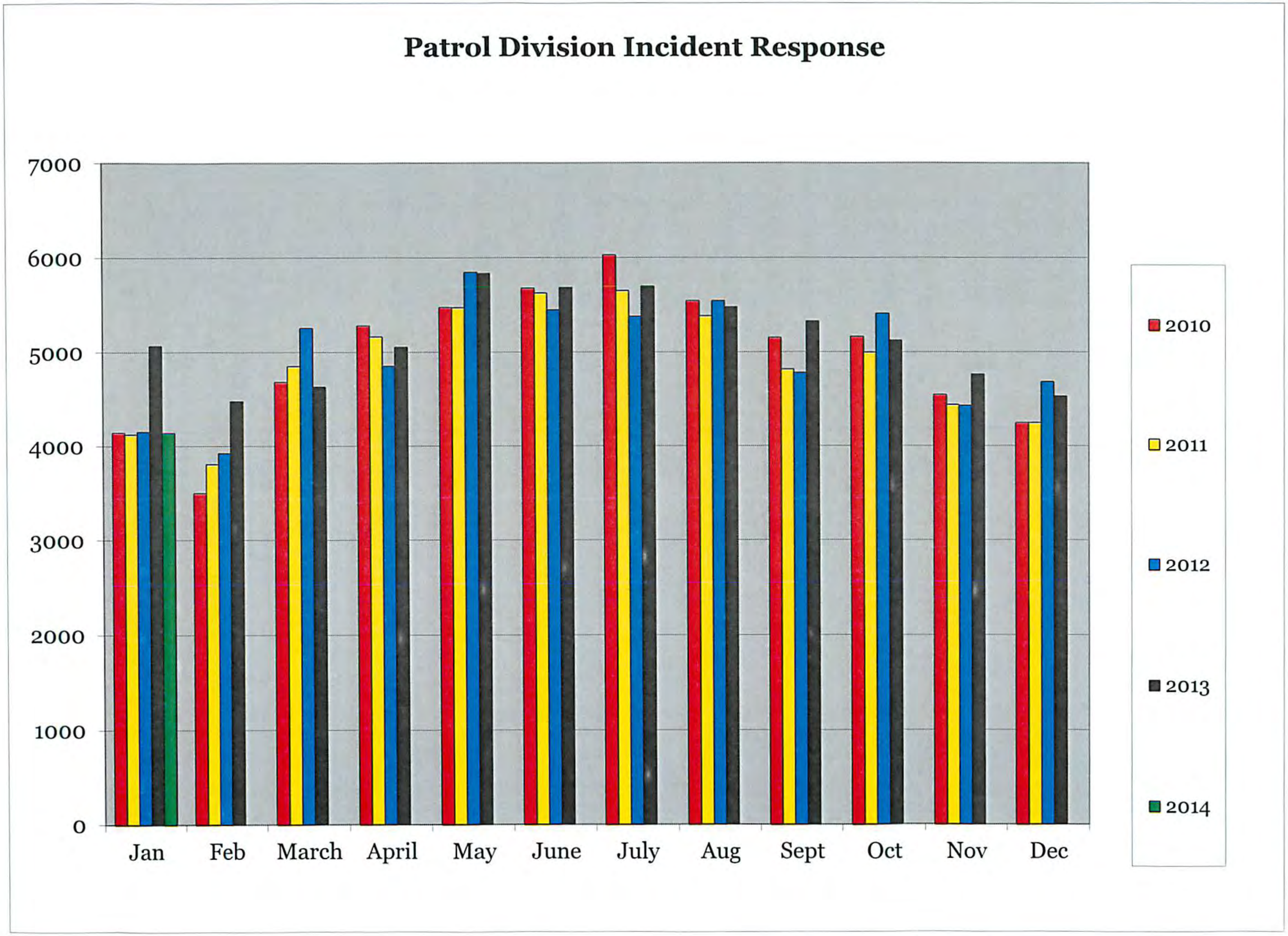
DECATUR POLICE DEPARTMENT
Patrol Division- Calender Year Comparisons



DECATUR POLICE DEPARTMENT
Patrol Division- Calender Year Comparisons

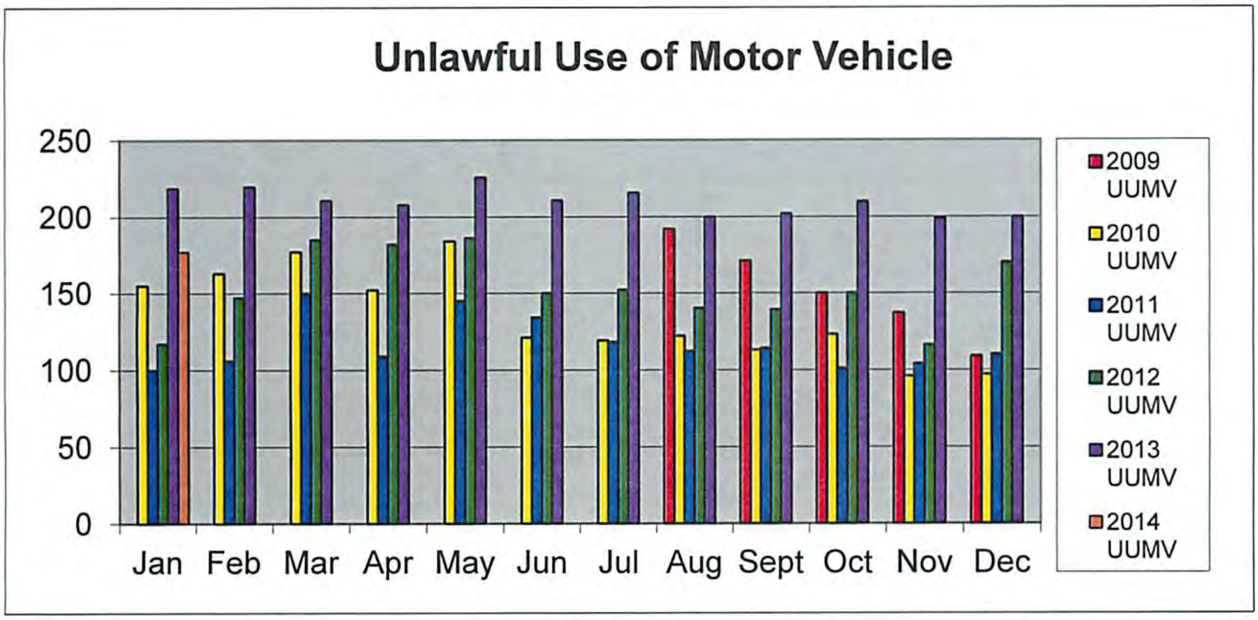


DECATUR POLICE DEPARTMENT
Patrol Division- Calender Year Comparisons



Decatur Police Department
Unlawful Use of Motor Vehicle

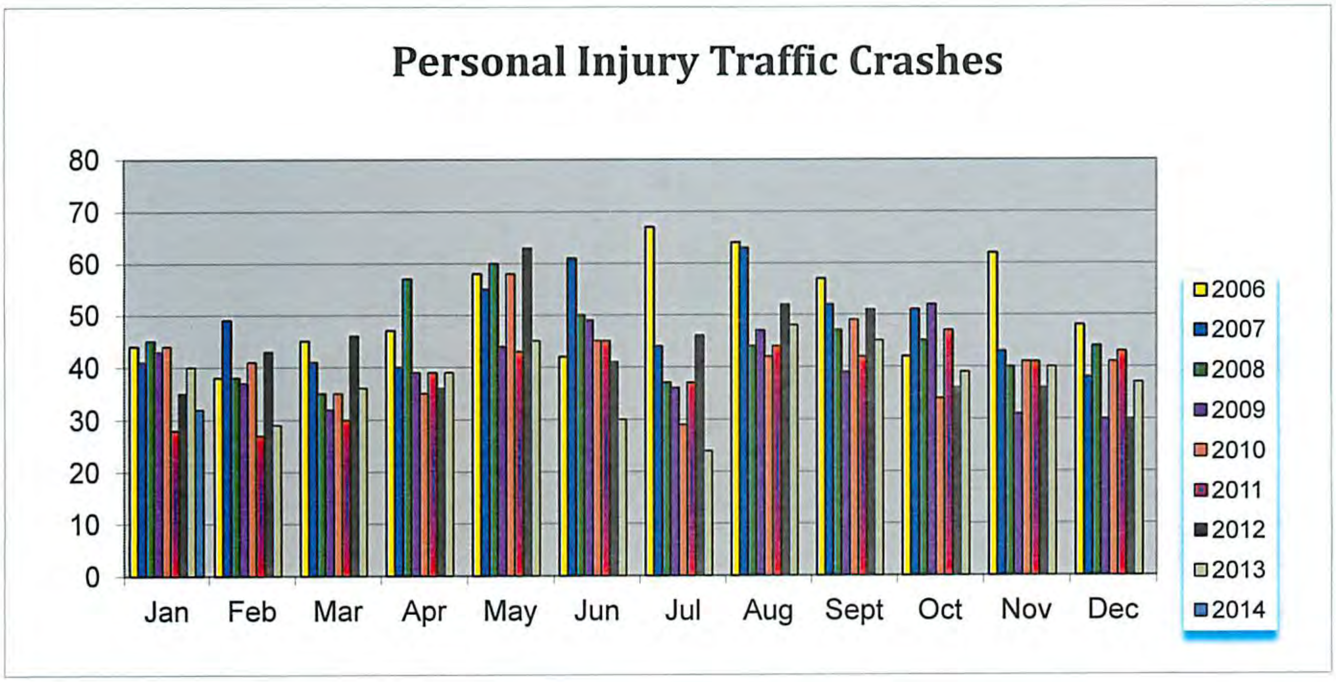
MONTH	2009 UUMV	2010 UUMV	2011 UUMV	2012 UUMV	2013 UUMV	2014 UUMV
Jan		155	100	117	219	177
Feb		163	106	147	220	
Mar		177	150	185	211	
Apr		152	109	182	208	
May		184	145	186	226	
Jun		121	134	150	211	
Jul		119	118	152	216	
Aug	192	122	112	140	200	
Sept	171	113	114	139	202	
Oct	150	123	101	150	210	
Nov	137	96	104	116	199	
Dec	109	97	110	170	200	
Totals	**759**	**1622**	**1403**	**1834**	**2522**	**177**



Additional Violations = No valid D.L., No valid Registration, No valid insurance January 1, 2012

Decatur Police Department
Personal Injury Crashes

MONTH	2006 PI Crashes	2007 PI Crashes	2008 PI Crashes	2009 PI Crashes	2010 PI Crashes	2011PI Crashes	2012 PI Crashes	2013 PI Crashes	2014 PI Crashes
Jan	44	41	45	43	44	28	35	40	32
Feb	38	49	38	37	41	27	43	29	
Mar	45	41	35	32	35	30	46	36	
Apr	47	40	57	39	35	39	36	39	
May	58	55	60	44	58	43	63	45	
Jun	42	61	50	49	45	45	41	30	
Jul	67	44	37	36	29	37	46	24	
Aug	64	63	44	47	42	44	52	48	
Sept	57	52	47	39	49	42	51	45	
Oct	42	51	45	52	34	47	36	39	
Nov	62	43	40	31	41	41	36	40	
Dec	48	38	44	30	41	43	30	37	
Totals	**614**	**578**	**542**	**479**	**494**	**466**	**515**	**452**	**32**

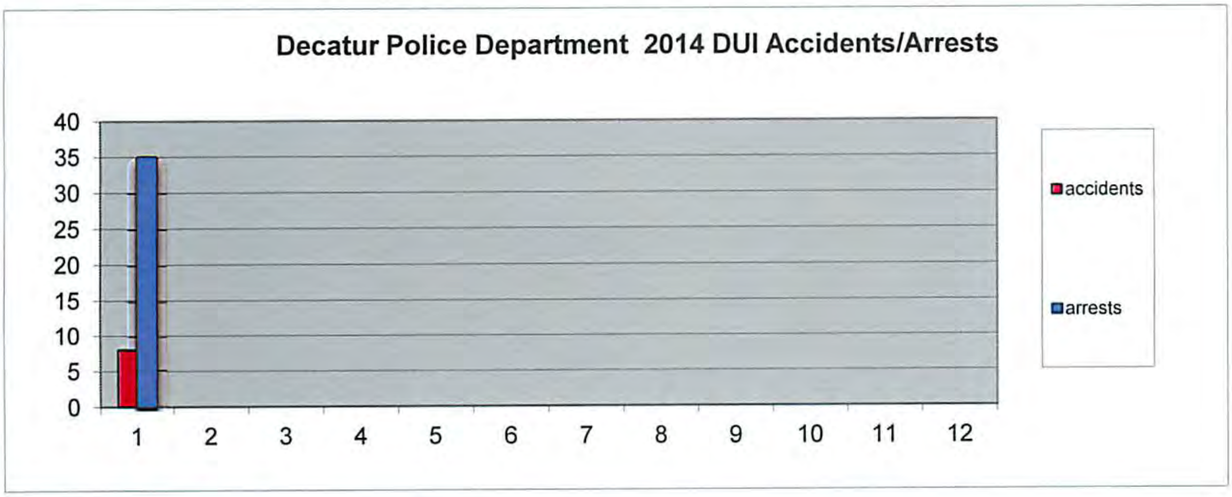


Two Fatal Accidents in January 2014

02/04/2014

Decatur Police Department
DUI Arrests

MONTH	2008 DUI ARRESTS		2009DUI ARRESTS		2010 DUI ARRESTS		2011 DUI ARRESTS		2012 DUI ARRESTS		2013 DUI ARRESTS		2014 DUI ARRESTS	
	Accidents	Arrests	Accidents	Arrests	Accidents	Arrests	Accidents	Arrests	Accidents	Arrests	Accidents	Arrests	Accidents	Arrests
Jan	9	48	15	83	8	56	3	29	3	23	6	32	8	35
Feb	5	32	11	84	15	70	4	36	9	36	8	52		
Mar	12	68	10	66	4	50	8	58	10	43	10	39		
Apr	5	40	8	43	7	47	8	33	6	43	7	43		
May	8	47	9	51	9	56	4	41	8	35	6	47		
Jun	6	37	6	45	3	28	9	41	2	29	9	49		
Jul	4	46	15	66	6	28	7	37	10	45	6	40		
Aug	10	55	14	57	7	33	9	34	4	38	9	42		
Sept	7	66	4	63	2	30	2	25	10	29	7	24		
Oct	5	66	8	62	5	35	6	29	10	35	5	32		
Nov	9	84	7	59	4	34	1	41	5	24	7	39		
Dec	2	59	7	48	7	29	12	41	6	24	7	44		
Totals	82	648	114	727	77	496	73	445	83	404	87	483	8	35

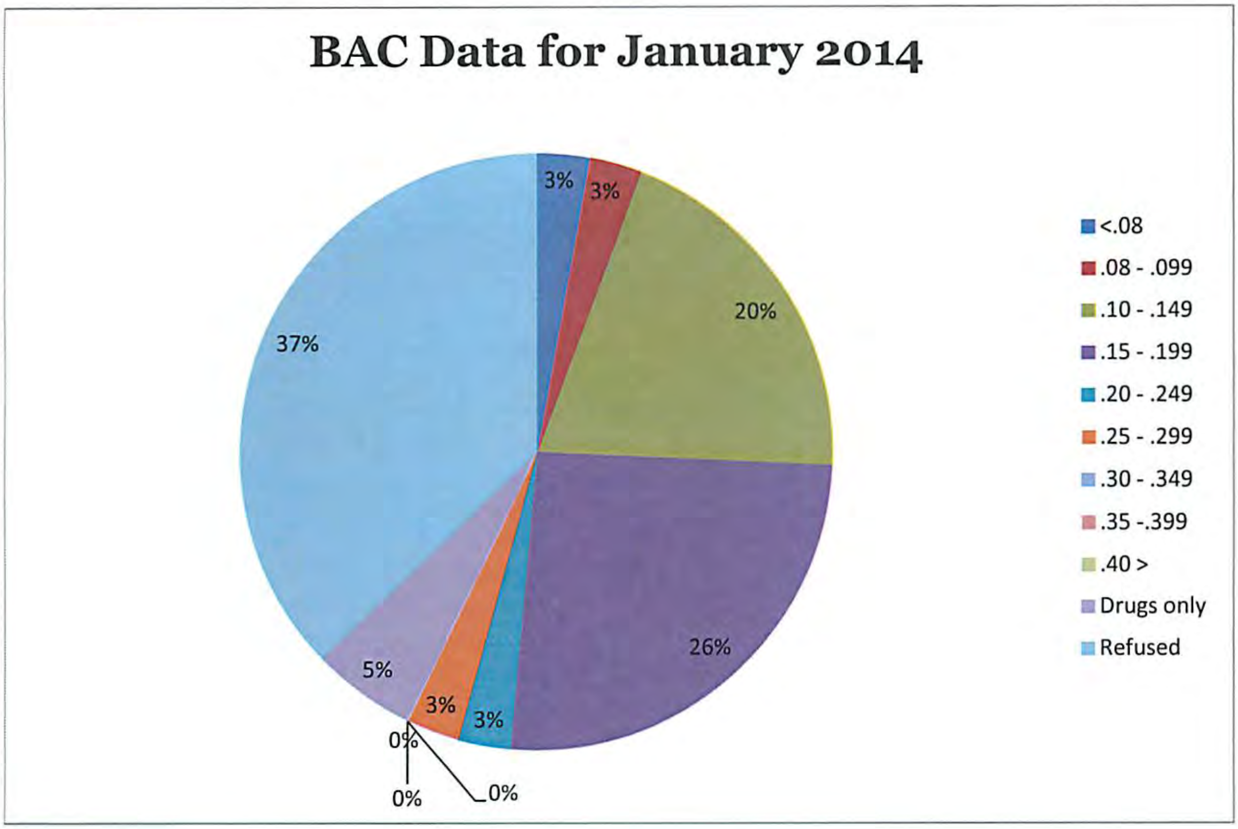


YEAR	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
TOTALS	109	80	86	132	297	648	727	496	445	404	483	35

02/04/2014

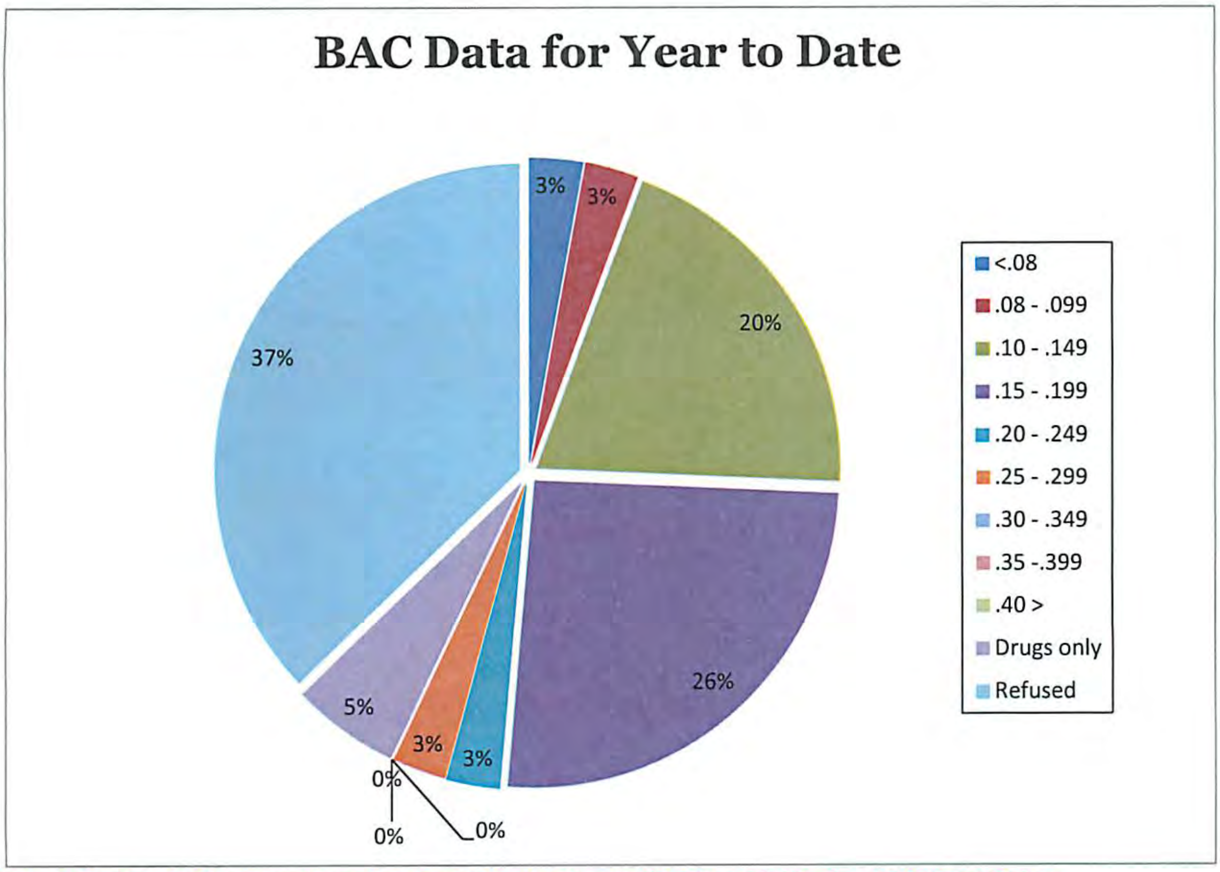
Decatur Police Department
DUI BAC Data for January 2014

BAC	Number	Known Alcohol/Drug Combinations	Motor Vehicle Accident
<.08	1	0	0
.08 - .099	1	0	1
.10 - .149	7	0	0
.15 - .199	9	0	3
.20 - .249	1	0	1
.25 - .299	1	0	1
.30 - .349	0	0	0
.35 -.399	0	0	0
.40 >	0	0	0
Drugs only	2	2	0
Refused	13	4	2
Total	**35**	**6**	**8**



Decatur Police Department
DUI BAC Data for Year to Date (Jan -Dec 2014)

BAC	Number	Known Alcohol/Drug Combinations	Motor Vehicle Accident
<.08	1	0	0
.08 - .099	1	0	1
.10 - .149	7	0	0
.15 - .199	9	0	3
.20 - .249	1	0	1
.25 - .299	1	0	1
.30 - .349	0	0	0
.35 -.399	0	0	0
.40 >	0	0	0
Drugs only	2	2	0
Refused	13	4	2
Total	**35**	**6**	**8**



Note: (1) of the (13) refusuals took a Portable Breath Test (PBT) and (1) had a .08 BAC or higher
(4) of the (13) refusals had clear signs/admitted drug use

Prepared by JRG 02/04/2014

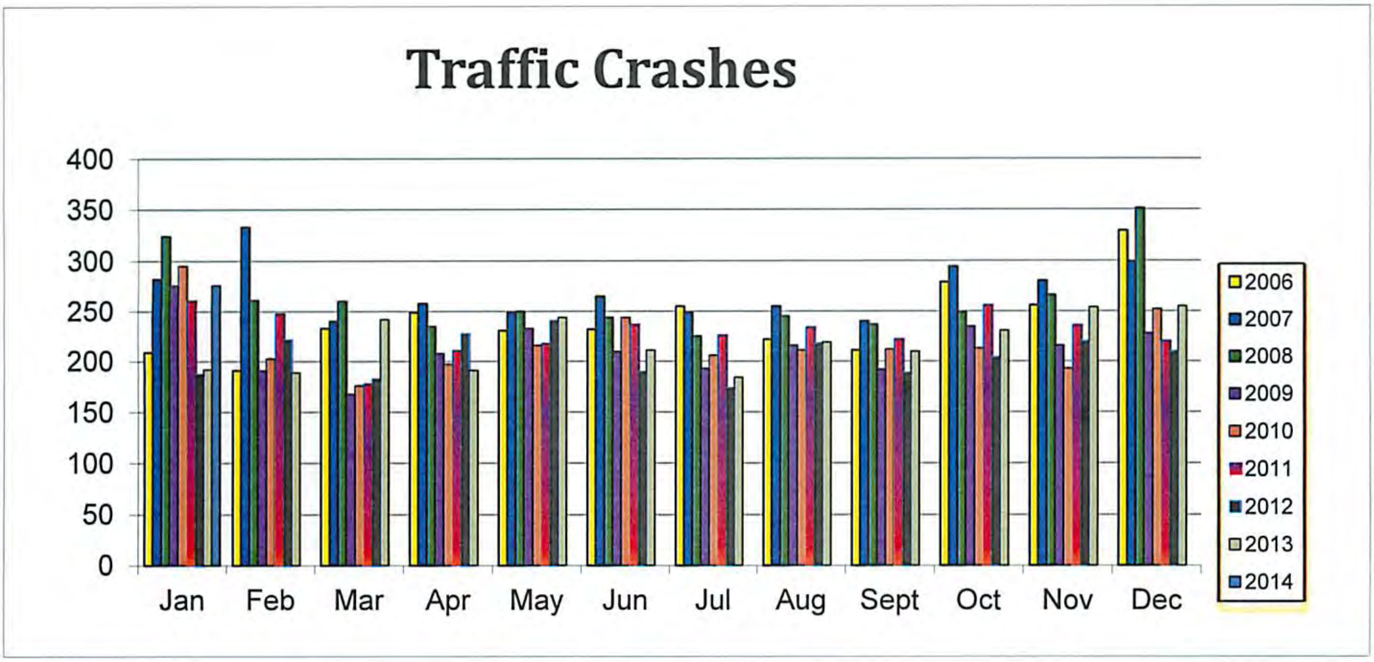
Decatur Police Department
City Ordinance Violations/Arrests 2014

	Illegal Sound	Breach Peace	Public Urination	Illegal Consumption of Alcohol in Public Place	Illegal Consumption of Alcohol by Minor	Illegal Sale of Alcohol and/or to Minor	Liquor License Violations Illegal Sale of Alcohol after 0200	Violation of Amusement License / Amusement Device	Illegal Dumping	Assault Battery Mob Action Resisting	Criminal Damage Trespass Unlawful Solication	Poss U2.5 Paraphernalia	Theft Retal Theft	Curfew Truancy	Tabacco Minor Gambling Other	Monthly Arrest Totals	Monthly Report Totals
January	0	2	1	1	3	0	0	1	0	3	3	18	5	0	1	38	34
February																	
March																	
April																	
May																	
June																	
July																	
August																	
September																	
October																	
November																	
December																	
Totals	0	2	1	1	3	0	0	1	0	3	3	18	5	0	1	**38**	**34**

New Ordinance Violations being enforced January 2012

Decatur Police Department
Motor Vehicle Crashes

MONTH	2006 Crashes	2007 Crashes	2008 Crashes	2009 Crashes	2010 Crashes	2011 Crashes	2012 Crashes	2013 Crashes	2014 Crashes
Jan	209	282	324	276	295	261	188	192	276
Feb	191	333	261	191	203	248	222	189	
Mar	233	240	260	168	176	178	183	242	
Apr	249	258	235	208	197	211	228	191	
May	231	249	250	233	216	218	241	244	
Jun	232	265	244	210	244	237	190	211	
Jul	255	249	225	193	206	226	174	184	
Aug	222	255	245	216	211	234	218	219	
Sept	211	240	237	192	212	222	189	210	
Oct	279	294	249	235	213	256	204	231	
Nov	256	280	266	216	193	236	220	254	
Dec	329	299	351	228	252	220	210	255	
Totals	**2897**	**3244**	**3147**	**2566**	**2618**	**2747**	**2467**	**2622**	**276**



Policy Note - 2007 Private Property Crashes will be investigated

02/04/2014

Public Works Department
Monthly Activity Report
January 2014

Engineering:

South Shores Bridge Replacement: Bids were opened by the State of Illinois on June 15, 2012, the project was awarded in August and work began in November, 2012. The project is substantially complete. A walk through was conducted with IDOT in January and a final punch list prepared. The bridge was opened to traffic on November 27, 2013.

MLK Water Main Extension: Bids were opened on August 29, 2009, and the City Council approved a contract with Atlas Excavating as the low bidder. The project award and loan from the IEPA was received in November, 2009. The main is open to the system. Final lien waivers have been obtained and the final payment request has been forwarded to the IEPA. The project is 100% complete.

2014 Milling and Overlay Program: City staff is reviewing the street condition database and preparing to perform a yearly inventory of ½ of the City's street system to prepare the 2014 project.

Storm Sewer Master Plan: GIS work on the map continues. Clark Dietz Engineers (CDI) presented the plan to the City Council in July, 2009. Financing options were presented to Council on July 6, 2010. Discussions on the proposed storm sewer fee have been held with area businesses, public entities and other affected groups. Presentation was made to Council on this item with further discussion planned in 2014.

Lake Shore Drive Sewer Rehabilitation: A facility plan for rehabilitation of the City's large diameter sewers was approved by the IEPA in 2013. A request for a low interest loan through the IEPA was approved to fund sewer lining of the Lake Shore Drive Sewer in 2013. Bids were opened on June 21st and approved by Council on July 1st, 2013, with SAK Construction providing the low bid of $4,177,792 for Division A, and Insituform Technologies providing the low bids of $1,348,734.25 for Division B and $1,923,257.50 for Division C. Lining work is nearly complete with portions under Lake Shore Drive remaining to be done. The project is due to be completed in June 2014.

Union Street Sewer Rehabilitation: The City Council approved a design agreement with BGM to design improvements to the Union Street Sewer on May 20, 2013. BGM is working on a final design. A low interest loan through the IEPA will be sought this spring to fund this project.

Lake Decatur Dam Repairs - Phase II: Hanson was awarded a design contract for phase II of the Lake Decatur Dam Repair project on November 5, 2012. The bid opening for the project was on June 5, 2013, with Engineering & Construction Innovations, Inc. providing the low bid in the amount of $4,159,573. The City Council approved the low bid on July 15, 2013. Erosion control rip rap downstream of the dam has been installed. New pipelines were trenched across the Sangamon River downstream of the dam and tied into the system. Repairs are in progress on the downstream face of the dam. The project is scheduled to be substantially completed by early spring 2014 which is approximately 6 months ahead of schedule.

Franklin Street Streetscape Improvements, (ITEP - Eldorado to Wood): This project currently being designed by Homer L. Chastain consulting engineers. The Illinois Department of Transportation is reviewing the final design. IDOT's review of the final design was not completed in time to meet the March 2014 letting and the project has been moved to the April 25, 2014 letting. This will push the project completion into 2015.

Status of Strategic Initiatives

As of January 31, 2014

Strategic Initiative	Completed	Ahead of Target	On Target	Needs Attention
Lake Decatur Dam Repairs-Phase II		X		
South Shores Bridge Replacement	X			
FY 2014 Street Resurfacing Program			X	
SWTP / M. L. King, Jr. Dr. 30-inch Water Distribution Main	X			
Lake Shore Drive Sanitary Sewer Rehabilitation			X	
Storm Sewer Master Plan			X	
Franklin Street Streetscape			X	
Union Street Sanitary Sewer Rehabilitation			X	
	2	1	5	0

cc: Keith Alexander, Director of Water Management
Dick Borders, Municipal Services Manager

Public Works		Municipal Services Division			January 2014
Description	**Measure Unit**	**This Month**	**Last Month**	**Year to Date**	**Last Year to Date**
		STREET MAINTENANCE OPERATIONS			
Streets Swept (City)	Miles		100	5,413	3,860
Streets Swept (State Routes)	Miles		89	1,937	1,159
Streets Repaired / Replaced (Asphalt)	Sq.Yards			2,868	2,369
Alleys Graded	Ln. Feet			251,437	178,315
Utility Cuts - Pavement	Sq Yds/Cuts	82/6	422/23	1,620/135	1,884/197
Utility Cuts - Sidewalk	Sq Ft/Cuts	85/2	60/1	9,825/108	4,422/68
Utility Cuts - Driveway	Sq Yds/Cuts		23/2	204/19	222/30
Utility Cuts - Curb and Gutter	Sq Ft/Cuts		40/2	370/17	229/21
Snow and Ice Removal	Hours	5,239	2,023	7,723	1,442
		SEWER MAINTENANCE OPERATIONS			
Catch Basins Repaired/Replaced/Constructed	Each	0	2	78	63
Catch Basins Pumped	Each	18	73	745	1,546
Manholes Adjusted/Repaired/Constructed	Each			32	39
Sanitary Manholes Pumped	Each	2	2	86	118
Driveway Culverts Cleaned	Ln.Feet		15	818	993
Sewers Jetted	Ln.Feet	9,510	10,756	71,715	86,302
Sewer Derooted	Ln.Feet	325	593	69,760	110,398
Sewers Repaired	Each			14	6
Sewers Cleaned	Ln.Feet	1,119		80,221	76,665
Jetted to Clean	Ln.Feet				
Ditches Graded	Ln.Feet			1,593	3,169

Public Works		Municipal Services Division			January 2014
Description	**Measure Unit**	**This Month**	**Last Month**	**Year to Date**	**Last Year to Date**
MATERIALS USED					
Guardrail Installed	Ln.Feet			25	
Culverts Installed	Ln.Feet			460	585
Bituminos Hot Mix	Tons		1	411	485
Cold Patch (Other) - Sylvax Mix	Tons	73	39	122	69
Crushed Stone	Tons		20	288	191
Sand (Other)	Tons				2
Sand (Snow and Ice Removal)	Tons	1		1	
Salt	Tons	1,360	559	1,924	614
Calcium Chloride	Gallons	6,789	977	7,830	69
Concrete	Cubic Yards	18	96	803	851
Crack Sealant	Gallons				1,105
Loads Hauled to Landfill	Tons		375	3,411	3,295
CLEAN UP OPERATIONS					
72 Hour Cleanups	Hours/Each	74/14	169/40	1,250/277	1,712/389
House Securing	Hours/Each	20/5	151/13	557/90	340/74
Special Projects	Each				
FORESTRY OPERATIONS					
Trees Trimmed	Each	2	48	293	2,354
Trees Removed	Each	4	26	119	305
Stumps Removed	Each	7	39	106	90
Storm Damage Cleanup	Hours	12		1,274	256

Public Works	Municipal Services Division				January 2014
Description	**Measure Unit**	**This Month**	**Last Month**	**Year to Date**	**Last Year to Date**
FORESTRY OPERATIONS					
Loads to Homeowner (Wood Chips)	Each	15	2	74	120
Loads to Homeowner (Firewood)	Each		10	30	32
Loads to Recycling (R & R)	Cubic Yards			90	163
BUILDING & GROUND OPERATIONS					
Central Business District Maintenance	Hours	27	133	1,785	1,131
Municipal Services Center Maintenance	Hours	38	100	219	315
Mowing City Property/State R.O.W.	Hours			2,440	2,472
Mowing Violations	Hours/Each			1,368/2476	1,062/1754

Department of Water Management
January 2014
Monthly Report

Asian Carp Protection Plan: The dam repair contractor, Engineering & Construction Innovations, completed constructing the Asian carp fish barrier on the Lake Decatur dam.

Emergency Shallow Wells: Construction of two wells is on hold pending permit issuance by the Illinois Environmental Protection Agency, which is anticipated in early 2014.

Energy and Water Efficiency Services Agreement: Johnson Controls and City staff continued preparatory work for the HVAC and water metering system upgrades. About 95% of the advanced metering infrastructure components have been installed. Water meter replacements and upgrades will begin in February.

Lake Decatur Dam Repairs Phase II: The connections for the new pipelines on both sides of the river were completed. Work continued on the dam's concrete & joint repairs. Winter weather severely reduced progress.

Lake Decatur Dredging Basins 1 through 4: The recommended dredging bid from Great Lakes Dredge & Dock was presented to the City Council during a study session on January 21 and scheduled for approval at the February 3 council meeting. The U. S. Army Corps of Engineers, Illinois Department of Natural Resources and Macon County permits were received. The Illinois Environmental Protection Agency permit is anticipated to be issued soon.

Lake Decatur Landscape Maintenance: The removal of trees and brush adjacent to the eastbound Lost Bridge Road area by Romer Brothers was postponed until March due to harsh weather conditions.

Lake Services: Staff performed equipment maintenance, assisted water distribution crews, and participated in the City's snow and ice control efforts.

Water Distribution System Hydraulic Model Update: Negotiations for an agreement with Strand Associates continued. The agreement will be presented to the City Council for consideration in early 2014.

Water Distribution System Leak Detection Survey and Repair: Negotiations for an agreement with ADS LLC will begin soon. The agreement will be presented to the City Council for consideration in early 2014.

Water Production: Due to continued low Lake Decatur water levels, the request for voluntary water conservation by all customers was extended until at least January 31. The lake declined to a low point of 610.31 feet above mean sea level (50% full) on January 10. Due to significant precipitation after that date, the lake level rose 9 inches to 611.09 feet (58% full) by the end of the month. 558.47 million gallons of potable water were pumped to customers, which was a 4.9% decrease compared to January 2013.

Water Services: Staff repaired 11 water main breaks, completed 1,295 utility billing customer service orders, replaced 72 burst meters and 69 distribution system maintenance service orders.

For questions regarding these items please contact Keith Alexander, Director of Water Management, at 424-2863 or kalexander@decaturil.gov.

cc: Randy Miller, Water Services Manager
Jerry Stevens, Engineering Services Coordinator
Don Giger, Water Production Operations Supervisor
Randy Weaver, Water Production Maintenance Supervisor

COUNCIL INFORMATION MEMORANDUM
NO. 2014-04

DATE: **February 10, 2014**

TO: **Honorable Mayor McElroy and City Council**

FROM: **Ryan P. McCrady, City Manager**
Richard G. Marley, P.E., Public Works Director

RE: **Progress Report: Lake Shore Drive Sewer Rehabilitation, City Project 2012-06**

Project Schedule:
The Lake Shore Drive Sewer Rehabilitation project is being funded through a loan administered by the Illinois Environmental Protection Agency and is separated into three contracts, 2 with Insituform Technologies LLC, and 1 with SAK Construction LLC. Work is currently on schedule. The projects began on September 5, 2013 and is planned to be completed by June 2014.

Completed Work Update:
Over the past six to eight weeks the main work effort has been cleaning and televising the sewers and installing cured-in-place liners. Insituform has been lining the sewer extending from Tate & Lyle at 25th Street and Eldorado, south to St. Mary's Hospital. They have two more insertions to make from the hospital to the intersection of 16th Street and Lake Shore Drive to complete the lining portion of their project. A drawing is attached detailing the extent of work to date.

SAK Construction has cleaned the large 72" sewer under Lake Shore Drive between 16th Street and Maffit Street and is pouring a concrete floor on the bottom of the sewer to serve as a base for the new spiral wound liner.

Work Planned for the Next Two Weeks:
Insituform will complete the cleaning of the sewer east of 16th Street and plans to line it with a cured-in-place liner the week of February 17th. Work to rehabilitate the manholes along the project is to begin in March

SAK plans to begin installing the spiral wound liner the week of February 10th and will continue from manhole to manhole between 16th and Maffit on a week by week basis until early May. The spiral winding process is not unique to Decatur but will be the longest to be installed in Illinois. An animated video of the spiral winding process can be found at the following link.

http://sakcon.com/services/spiral-wound-pvc-spr

Budget Status Report:
The project is fully within the budget approved by the City Council and in accordance with the loan administered through the IEPA.

Potential Problems:
No significant problems are anticipated.

Liner being fed into the sewer near St. Mary's Hospital. Note the white section that does not contain the blue resin. This is so that it will not adhere to the manhole before it gets to the sewer.

Newly lined 84" sewer at Lake Shore Drive and MLK. (Courtesy BGM)

Inspecting the new liner. (Courtesy BGM)

Liner terminating at a manhole. (Courtesy BGM)

Material that is being pulled by hand from the sewer during the cleaning process. (Courtesy BGM)

Cured-in-place liner inflating into a manhole.

Concrete grout is pumped into the sewer to form a smooth floor as the base for the spiral liner.

The spiral winding machine that will be inserted into the sewer.

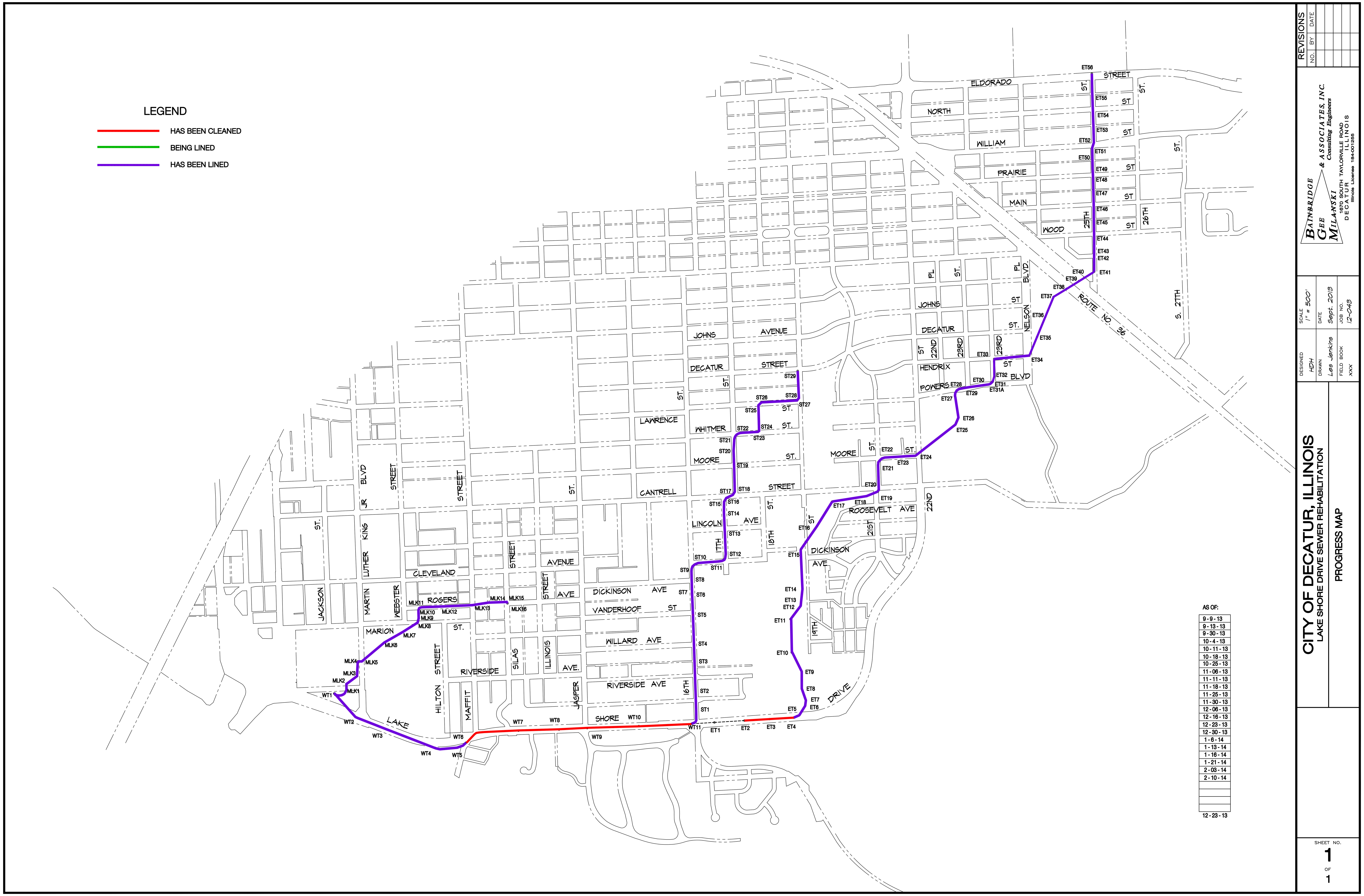
The spiral winding unit is mounted to a Bobcat tractor that will back down the sewer as the liner is wound into place.

Spools of the steel reinforced PVC lining panels.

Close-up of the cross section of the PVC liner panel.

Grooved head that will snap the liner in place.

This is for your information.


LEGEND
HAS BEEN CLEANED
BEING LINED
HAS BEEN LINED
AS OF:
9-9-13
9-13-13
9-30-13
10-4-13
10-11-13
10-18-13
10-25-13
11-06-13
11-11-13
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12-30-13
1-6-14
1-13-14
1-16-14
1-21-14
2-03-14
2-10-14
12-23-13
REVISIONS
NO. BY DATE
BAINBRIDGE GEE MILANSKI & ASSOCIATES, INC.
Consulting Engineers
1670 SOUTH TAYLORVILLE ROAD
DECATUR ILLINOIS
Illinois License 184-001255
DESIGNED HDH
DRAWN Les Jenkins
FIELD BOOK XXX
SCALE 1" = 500'
DATE Sept. 2013
JOB NO. 12-043
CITY OF DECATUR, ILLINOIS
LAKE SHORE DRIVE SEWER REHABILITATION
PROGRESS MAP
SHEET NO. 1
OF 1

DEPARTMENT OF WATER MANAGEMENT
Memorandum No. 2014-03

February 12, 2014

TO: Mayor Michael T. McElroy and City Council

FROM: Ryan P. McCrady, City Manager
Keith D. Alexander, Director of Water Management

SUBJECT: Lake Decatur Water Level and Volume

Due to drought the Lake Decatur water level declined to a low point of 610.31 feet above mean sea level (50% full) on January 10.

Due to significant precipitation since then, the lake level rose almost 2 feet to 612.25 feet (72% full) which is in the normal winter lake level range of 612.0 to 613.0 feet.

The lake level should continue to increase as snow that is currently on the ground melts. The probability of more precipitation is also in the short term weather forecast for the lake's watershed.

Therefore, per our Low Lake Level/Drought Action Plan, we can rescind our request for voluntary water conservation for our customers.

We remain optimistic that upcoming spring rains will be more than adequate to fill the lake to capacity in the coming months.

cc: Don Giger, Water Production Operations Supervisor
Randy Miller, Water Services Manager
Jerry Stevens, Engineering Services Coordinator