Monday, March 19, 2018
5:30 PM

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of March 5, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing Approval of Quote for Rotary Lobe Pump From Flo-Systems, Inc. for South Water Treatment Plant
3. Resolution Authorizing an Intergovernmental Cooperation Agreement with the Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg for 2018 Micro-Surfacing Project
4. Resolution Authorizing Intergovernmental Agreement between the City of Decatur and Central Illinois Regional Dispatch Center Regarding Employee Transfer
5. Ordinance Amending City Code Chapter 07 Officers and Employees Generally
6. Resolution Accepting the Bid from Bodine Communications for Phase III Fiber Construction IT Project 2018-03
7. Resolution Authorizing An Indefeasible Right Of Use Agreement And Associated Sales Order With The Central Illinois Regional Dispatch Center To Obtain Dark Fiber From The City Of Decatur Fiber Network
8. Resolution Amending Preliminary Plat Southeast Place
9. Resolution Adding Territory to the Decatur Macon County Enterprise Zone Decatur Memorial Hospital

10. Resolution Authorizing Amendment to Employment Agreement

11. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.

    A. Receiving and Filing of Minutes of Boards and Commissions
    B. Receiving and Filing 2017 Official Zoning Map
    C. FY 2018 Resolution Authorizing Recipient Agreement with the Coalition of Neighborhood Organizations (CONO)
    D. Resolution Approving Appointment - Historical and Architectural Sites Commission
    E. Resolution Approving Reappointments - Historical and Architectural Sites Commission
    F. Resolution Approving Appointment - Human Relations Commission

VI. Other Business

VII. Recess to Closed Executive Session

Recess to Closed Executive Session Under Section 2 Open Meetings (c) (2) Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberation Concerning Salary Schedules for One or More Classes of Employees

VIII. Adjournment

February 2018 Monthly Reports

CITY COUNCIL MINUTES
Monday, March 5, 2018

On Monday, March 5, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Lisa Gregory. Councilman Bill Faber was absent. Six members present and one member absent. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens. No citizens came forward to share their comments. Mayor Julie Moore Wolfe called for approval of the minutes.

The minutes of the February 20, 2018, Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Council members David Horn, Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

City Manager Tim Gleason provided a Power Point presentation regarding the City's budget update. City Manager Tim Gleason shared information regarding the City's deficit breakdown, the approach to FY 18 budget, preparing for FY 19 budget and solutions. City Manager Tim Gleason responded to Council members' questions and Council shared their comments regarding the deficit budget.

Mayor Julie Moore Wolfe called for the Public Hearing on the Annual Appropriation Ordinance for Fiscal Year 2018 and declared the Public Hearing open. There were no comments from the public or Council members. Mayor Julie Moore Wolfe declared the Public Hearing closed.

2018-07 Ordinance Appropriating Monies for the Purpose of Defraying the Expenses of Several Departments and Funds of the City of Decatur, Illinois for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018, Including All Outstanding Claims and Fixing a Time When the Same Shall Take Effect, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn stated he would be voting no on the Appropriation Ordinance and he shared his concerns with Council members. Council members' discussed the impact of passing the Appropriation Ordinance and funding organizations in 2019.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Councilman David Horn voted nay. Five ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

R2018-20 Resolution Authorizing an Agreement with the Agricultural Watershed Institute, was presented. Councilwoman Dana Ray moved the Resolution do pass; seconded by Councilman Pat McDaniel.

Upon call of the roll, Council members David Horn, Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-21 Resolution Authorizing City Manager to Execute Agreement with Dewberry Architects, Inc. for Architectural and Engineering Services to Design a New Fire Station No. 5, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Charles Kuhle asked if Dewberry was the only company in the area that designs fire stations. City Manager Tim Gleason stated there were other companies that could provide the work, but it was staff opinion given the relationship that we have with Dewberry and positive comments from other communities that the City use Dewberry. They are the recommended firm by staff.

Upon call of the roll, Council members David Horn, Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for other business. Mayor Julie Moore Wolfe announced that on Wednesday, March 7th, the City will hold their annual Minority Business Forum at the Decatur Club from 1:30 p.m. – 4:00 p.m. and everyone is welcome to attend.

Councilmen Pat McDaniel and Charles Kuhle commented on the number of pot holes on East Prairie from Martin Luther King Jr. Dr. on out to Rt. 36 and South Shores Drive.

With no other business, Mayor Julie Moore Wolfe called for Recess to Closed Executive Session under Section 2 Open Meetings Act (c) (1) for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body. and (c) (2) Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberation Concerning Salary Schedules for One or More Classes of Employees. Councilman Pat McDaniel motioned to Recess to Closed Executive Session; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members David Horn, Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Council returned to the regular Council meeting following Closed Executive Session.

Councilman Pat McDaniel moved the regular Council meeting be adjourned; seconded by Councilwoman Lisa Gregory. All were in favor by voicing no objections. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:20 p.m.

Approved ______________________
Debra G. Bright
City Clerk

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
February 2018

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2018 budget for the City was approved on December 4, 2017 by the City Council with Council Resolution R2017-142 with General Fund Budget Revenue of $64.800 million and Expense of $67.995 million. The General Fund budget approval included a cash basis deficit of $3.195 million.

The total 2018 City budget approved with Council Resolution R2017-142 is for budget Revenue of $203.7 million and Expense of $210.3 million, representing an in-period cash basis deficit of $6.6 million. The non-general fund deficit of $3.4 million is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, sewer fund projects, state motor fuel tax projects, as well as other capital project initiatives of the City.

The General Fund budget deficit is primarily the result of certain effects of the State of Illinois fiscal 2018 budget where funding distributions to local governments were reduced, namely,

- 10% hold back on income tax distribution,
- expected reduction in PPRT distribution,
- 2% home rule sales tax collection fee

These state budget decisions have negatively impacted 2018 city revenues by $1.5 million. In addition, the outstanding police labor contract retroactive to May 1, 2015, upon eventual settlement, will require the city to make retroactive payroll to the police employees, expected to cost $1.2 million. Further, inflation and other cost increases in the city baseline budget have increased costs by $0.5 million.

The budget deficit presents challenges and unknowns that will have impact on City finances and operations.

- State budget matters impacting revenue distribution to the city,
- City Council deliberation of the methods to balance the city budget,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

These factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

City Financial Position

The City of Decatur ended February 2018 with a total cash position of $50.9 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $55.1 as of the end of January.

The City General Fund ended February 2018 with a cash position of $6.2 million versus the January cash position of $5.1 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at February 28 provides a cash reserve representing 33 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or $8-11 million.

City cash at February 28 excluding the General Fund cash position is $50.0 million, contained in Special Revenue funds ($7.9 million), TIF Redevelopment funds ($0.6 million), Capital funds ($0.1 million), Debt Service fund ($0.1 million), Internal Service funds ($5.4 million) and Enterprise funds ($30.7 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Feb 2018	Jan 2018	Comment
Special Revenue	7.9	8.7	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	0.6	0.6	Debt service and redevelopment agreement obligations
Capital	0.1	0.3	Capital funding available
Debt	0.1	0.7	Debt service obligations
Internal Service	5.4	5.6	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	30.7	34.1	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	44.7	50.0	
General Fund	6.2	5.1	Basic services to citizens and stakeholders
Total City Cash	50.9	55.1	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds decreased $0.8 million. Library down ($0.2 million) with normal cash flow awaiting the tax distribution funding in June, special revenue project funds down including local motor fuel tax road repair ($0.4 million) and fire capital projects ($0.3 million).
- Enterprise funds decreased $3.4 million. Sewer fund decrease ($0.8 million) due 7th Ward sewer project contractor payments in month, Water fund decrease ($4.5 million) due in period positive operational cash flow ($1.3 million) offset by in period debt payments ($5.8 million), Transit increase ($1.9 million) with receipt of state grant funding ($2.4 million) offset by in period negative cash flow ($0.5 million).
- **City Treasurer and Transit staff secured approval of the state fiscal 2018 operating grant in late January enabling state IDOT to disburse Q1 and Q2 operating grants totaling $2.4 million in early February. City expects the Q3 operating grant of $1.2 million to be received in the near term.**
- **City Treasurer and Transit Staff continue to work with state IDOT to secure operating grant distributions in more timely fashion. We will keep Council informed of our progress.**

General Fund Position

Cash

The City General fund cash position ended February at $6.2 million, a decrease from the January cash position of $5.1 million. The current cash balance represents a cash reserve position of 33 days (was 27 days).

City cash reserve position is much improved from 2-3 year's prior, however, best practice for financial security of the city is to continue to build the cash reserve position in the general fund.

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending February 2018.

$ (000)	**Budget (4)**	**Year to Date (1)**	**Budget Target (2)**	**% vs Target (3)**
Revenue	64,800	9,579	9,363	2%
Expense	67,995	8,703	9,363	(7)%
Surplus(deficit)	(3,195)	876	(0)	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 20, 2018

General Fund Revenue Comments

Revenue to date through February is $9.6 million versus budget to date revenue of $9.4 million, exceeding budget by $0.2 million or 2%.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With two months into the twelve-month cycle, the year-to-date benchmark is 17% of the full year budget revenue.

$ (000)	**2018 Budget**	**2018 YTD**	**YTD % of Year Budget**	**2017 YTD**	**% Change yr vs yr**
State Sales Tax	10,874	1,771	16%	1,773	(0)%
Local Sales Tax	9,552	1,608	17%	1,622	(1)%
State Income Tax	6,783	1,416	21%	852	66%
Food & Beverage Tax	3,257	526	16%	535	(2)%
Telephone Tax	1,674	283	17%	302	(6)%
Utility Tax (Gas & Elec)	4,702	975	21%	928	5%
State Local Use Tax	2,123	359	17%	315	14%
Cable TV Tax	1,055	256	24%	264	(3)%
State Replacement Tax	925	111	12%	168	(34)%
Hotel Use Tax	848	96	11%	72	33%
Video Gaming Tax	1,130	189	17%	196	(4)%

Sales Tax – **state sales tax is running slightly behind the full year budget target, and on par with the prior year**; **local sales tax is running on par with the full year budget target, and 1% behind the prior year.** The sales tax revenue stream is "**the primary funding source driver**" financing the general fund, representing a revenue stream in excess of $20 million or 31% of the general fund revenue. The 2018 budget contemplated a flat projection versus 2017 for state sales tax revenues and a 2% decline in local sales tax revenues.

The State of Illinois 2018 Budget adopted by the State Legislature in July 2017 included a "2% tax" imposed on the collection of "local home-rule" sales tax revenues. *This collection tax has been implemented by the State DofR. This collection tax will cost the City of Decatur $0.2 million in 2018.*

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City when such on-line shopping has no nexus to the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city.

State Income Tax – **4% above the full year budget target and 66% above the prior year**. The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), however, the distributions are at best difficult to project. ***The State of Illinois 2018 budget included a 10% "hold-back" of LGDF distributions to local governments which has been implemented effective with the August 2017 distribution and has negatively impacted the income tax revenue received by the City. The State action will cost the City $1.0 million in 2018 revenues.***

This revenue stream is "**a primary funding source driver**" financing the general fund, which in prior periods was a revenue stream of $7.5 to 8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **1% below the full year budget target and 2% behind the prior year.**

Telephone Tax – **on par with the full year budget target and 6% below the prior year.** The 2018 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **4% above the full year budget target and above the prior year by 5%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. This revenue stream will stabilize at a level of $4.7 million given the current city imposed tax rate and then be affected by up or down by utility prices and consumer usage.

State Replacement Tax – **5% below the full year budget target, 34% below the prior year.** The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), and contemplated an expected decline in state PPRT distributions to local governments with funding diverted to state matters. This is not a revenue stream that the City can place great reliance on for continuation at levels to date as the State of Illinois is expected to continue to use this revenue stream for its purposes potentially reducing revenue available for distribution to local governments.

Hotel Use Tax – **6% below the full year target, 33% above the prior year**. City increased the hotel use tax rate from 6% to 8% effective January 1, 2016.

Video Gaming Tax – **on par with the full year budget target and 4% below the prior year.** City has resumed allocating 15% of video gaming tax revenue to the City Economic Development fund. Video gaming revenue thru February of $223k is 9% above budget and 14% above the prior year. Tax revenue continues to exceed the budget expectation. Currently operating are 80 establishments with 385 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of $4.020 million was below the budget expectation of $4.412 million. On a year to date basis, general fund spending is below budget by $0.7 million or 7%.

The below budget spending to date of $0.7 million is attributed to open positions (23) and across the board cautious spending behavior.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	$0.6 million	Earmarked for police capital as available ($0.3 million available)
Local Roads and Streets	$1.7 million	Earmarked for street repair and maintenance.
State Motor Fuel Tax	$2.0 million	Earmarked for street repair and maintenance.
Major Moves	$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	$0.5 million	Cash balance in line with expectations awaiting receipt of the December property tax distribution.
Library Capital Fund	$0.1 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Capital Projects	$0.1 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	$0.1 million	Earmarked for debt payments on current debt issues
Equipment Replacement	$0.6 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules.
Risk Management Fund	$1.2 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City desired reserve is $2.5 million necessary to sustain and protect the city.
Employee Insurance Fund	$3.3 million	Coverage for healthcare and other EE benefit expense.
Public Transit Operations	$0.5 million	***City is having to bridge loan cash to sustain ongoing transit operations. Q1 and Q2 fiscal 2018 IDOT grants $2.4 million were received in early February. Outstanding is the Q3 operating grant of $1.2 million. City expects receipt in the near term.***
Fiber Optics Fund	$0.1 million	Earmarked for city investment in the next phase of fiber optic network. Project work in progress.
Storm Water Fund	$1.9 million	Balance and ongoing cash flow are sufficient to fund currently defined storm water projects
Sewer Fund	$6.2 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	$17.2 million	Cash balance of $17.2 million, includes $12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Remaining cash balance of $4.7 million represents a 3+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve.

		The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	$5.8 million	Balance available to pay contractor invoices for the dredging of Lake Decatur.

Trust & Agency Fund balance of $160.8 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include $10.1 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of $10.1 million of pooled cash.

The pooled cash is invested in treasury bonds and are scheduled to mature over the next 1-2 years.

The interest earnings from the investments to date have earned the city in excess of $0.4 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating $0.1 million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 1, 2018, is $155.3 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2018 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2018 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The city will continue to evaluate the progress of the Lake Decatur dredging initiative cash flow for determination of when the next and likely final debt issue will occur.

The city council approved a refunding of the 2008 Series General Obligation Bonds which will save the city $0.3 million in interest financing costs over the remaining life of the debt. This refunding transaction was concluded in December 2017.

Revenue Tracking

City-wide Revenue received in the fiscal months ending February 2018 of 25.4 million is 12% of the annual revenue budget of $203.7 million.

Of note, the property tax revenues received by the City according to the 2017 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2018

The 2017 property tax levy, approved by Council in December 2017 with Council Ordinance 2017-55, for a tax levy amount of $13.876 million, is not yet certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2017 EAV period, with property tax payable in 2018, was projected by the city to be $840,000,000, a projected flat level of EAV versus the prior year EAV of $839,296,988.

Based upon information communicated by the Macon County Accessor, the city now projects that 2017 EAV will decline. Appeals continue in process with the expectation that the appeal process will conclude in the next weeks.

The City property tax rate for 2017 EAV with tax payable in 2018 was projected to be 1.652% versus the prior year tax rate of 1.65177%. The final city property tax rate will be higher than our projection due to the unexpected decline in the EAV.

The City property tax rate is expected to remain at 16% of the total property tax rate for City property owners.

Expenditure Tracking

City-wide Expenditures to February of $30.0 million are 14% of the full year budget of $210.3 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through February is an operating profit before debt service of $2.5 million on revenues of $4.8 million. Debt payments on GO bonds and other debt due March 1 including principal and interest of $5.8 were transacted in the month.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the $90 million Lake Decatur dredging initiative.

Of concern, water usage continues to decline. In 2017, water consumption has declined by 1.2% versus consumption in the prior year, with residential consumption down 2.7%, commercial consumption down 3.3% and industrial consumption down 0.1%.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 447 FTE’s versus budget of 470 FTE’s.

Gregg D. Zientara
City Treasurer & Director of Finance
March 13, 2018

Fiscal Year 2018

Fiscal Period Ending February, 2018

City of Decatur

Treasurer's Financial Report

Report Distribution:

- ***Mayor***
- ***City Council Members***
- ***City Manager***
- ***City Clerk***
- ***City Department Heads***
- ***Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur **Month of: February, 2018**
Treasurer's Cash Report

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	5,066,069.22	5,133,633.83	4,020,022.09	5,415.27		6,185,096.23		6,185,096.23	0.00
	Special Revenue Funds									
12	PLANNING FUND	289,207.76	25,408.43	18,233.88	0.00		296,382.31		296,382.31	
17	HOME FUND	85,811.76	6,136.30	6,107.41	0.00		85,840.65		85,840.65	
18	CDBG FUND	3,435.40	57,369.35	55,412.18	0.00		5,392.57		5,392.57	
22	DUATS FUND	60,326.98	54,849.29	52,744.56	0.00		62,431.71		62,431.71	
25	DRUG ENFORCEMENT FUND	718,865.58	1,427.56	12,005.15	(101,529.79)		606,758.20		606,758.20	
26	DUI FINES AND FEES FUND	185,058.50	7,443.79	1,689.78	0.00		190,812.51		190,812.51	
27	POLICE LAB & PROGRAMS	62,737.22	1.44	3,339.47	0.00		59,399.19		59,399.19	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	418,025.17	88,685.73	3,025.30	0.00		503,685.60		503,685.60	
34	BUILDING FUND	160,525.43	49,517.97	34,046.00	0.00		175,997.40		175,997.40	
35	LIBRARY FUND	755,180.89	54,598.71	273,839.52	0.00		535,940.08		535,940.08	
36	MUNICIPAL BAND FUND	29,007.84	782.10	1,038.82	0.00		28,751.12		28,751.12	
42	LOCAL STREETS & ROADS	2,139,422.08	137,640.97	574,818.53	0.00		1,702,244.52		1,702,244.52	
46	MOTOR FUEL TAX FUND	1,881,296.21	195,201.81	98,817.42	0.00		1,977,680.60		1,977,680.60	
47	MAJOR MOVES	98,690.57	30,002.43	21,275.00	0.00		107,418.00		107,418.00	
49	FIRE CAPITAL FUND	165,147.77	42,749.18	294,067.28	0.00		(86,170.33)		(86,170.33)	
58	LIBRARY CAPITAL	130,784.68	3.09	0.00	0.00		130,787.77		130,787.77	
59	LIBRARY TRUST FUNDS	245,985.87	5.78	2,439.58	0.00		243,552.07		243,552.07	
82	DCDF FUND	124,030.62	1,822.46	2,269.41	0.00		123,583.67		123,583.67	
83	NEIGHBORHOOD IMPROVEMENTS	29,668.05	0.70	337.05	0.00		29,331.70		29,331.70	
84	COMMUNITY REVITALIZATION	1,086,422.63	25.65	0.00	0.00		1,086,448.28		1,086,448.28	
	Total Special Revenue Funds	8,669,631.01	753,672.74	1,455,506.34	(101,529.79)	0.00	7,866,267.62	0.00	7,866,267.62	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	12,397.96	0.29	0.00	0.00		12,398.25		12,398.25	
20	SE PLAZA TIF FUND	36,535.80	9,300.97	0.00	0.00		45,836.77		45,836.77	
21	WABASH CROSSING TIF	155,441.44	3.67	0.00	0.00		155,445.11		155,445.11	
23	EASTGATE TIF FUND	50,962.58	16,609.62	0.00	0.00		67,572.20		67,572.20	
24	SOUTHSIDE TIF FUND	50,502.57	1.19	0.00	0.00		50,503.76		50,503.76	
28	PINES SHOPPING CENTER TIF	102,387.35	2,662.45	0.00	0.00		105,049.80		105,049.80	
29	GRAND & OAKLAND TIF	183,956.70	4,944.40	0.00	0.00		188,901.10		188,901.10	
	Total TIF & Redevelpmnt Funds	592,184.40	33,522.59	0.00	0.00	0.00	625,706.99	0.00	625,706.99	0.00
	Debt Fund									
50	DEBT FUND	739,116.12	20,597.60	692,025.63	0.00		67,688.09		67,688.09	0.00

City of Decatur
Treasurer's Cash Report

Month of: **February, 2018**

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Capital Funds									
40	PEG CAPITAL FUND	265,488.99	18,219.65	222,747.12	0.00		60,961.52		60,961.52	
45	CAPITAL PROJECT FUND	21,986.15	0.52	0.00	0.00		21,986.67		21,986.67	
	Total Capital Funds	287,475.14	18,220.17	222,747.12	0.00	0.00	82,948.19	0.00	82,948.19	0.00
	Internal Service Funds									
60	FLEET MAINTENANCE	294,689.33	210,125.04	259,126.76	0.00		245,687.61		245,687.61	
61	EQUIPMENT REPLACEMENT	623,398.79	5,396.80	36,224.02	0.00		592,571.57		592,571.57	
64	RISK MANAGEMENT	1,094,644.35	393,584.52	251,762.04	0.00		1,236,466.83		1,236,466.83	
65	INSURANCE FUND	3,634,834.99	674,968.68	1,016,144.14	0.00		3,293,659.53		3,293,659.53	
	Total Internal Service Funds	5,647,567.46	1,284,075.04	1,563,256.96	0.00	0.00	5,368,385.54	0.00	5,368,385.54	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	(2,407,080.43)	2,545,744.57	679,144.50	0.00		(540,480.36)		(540,480.36)	
77	FIBER OPTICS	270,965.22	221,949.34	413,516.39	0.00		79,398.17		79,398.17	
78	STORM WATER	1,719,050.05	278,318.60	62,335.14	0.00		1,935,033.51		1,935,033.51	
79	SEWER FUND	7,002,358.85	442,800.34	1,239,361.42	0.00		6,205,797.77		6,205,797.77	
80	WATER FUND	5,401,859.26	2,484,683.82	6,967,735.72	12,679.69		931,487.05		931,487.05	
81	WATER CAPITAL	3,752,143.44	383.57	8,409.78	0.00		3,744,117.23		3,744,117.23	
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	58,266.57	53,319.89	48,867.08	0.00		62,719.38		62,719.38	
89	WATER BOND	5,770,182.15	191.94	7,588.20	0.00		5,762,782.32	3.57	5,762,785.89	
	Total Enterprise Funds	34,067,745.11	6,027,392.07	9,426,958.23	12,679.69	0.00	30,680,855.07	3.57	30,680,858.64	0.00
	Trust & Agency Funds									
90	FIRE PENSION FUND CASH	715,629.18	362,416.61	653,728.83	(217,672.78)		206,644.18		206,644.18	
90	FIRE PENSION INVESTMENTS	67,743,200.94			217,672.78			67,960,873.72	67,960,873.72	
	TOTAL FIRE PENSION	68,458,830.12	362,416.61	653,728.83	0.00	0.00	206,644.18	67,960,873.72	68,167,517.90	
91	POLICE PENSION FUND CASH	1,093,389.04	389,873.65	706,636.33	(252,348.51)		524,277.85		524,277.85	
91	POLICE PENSION INVESTMENTS	91,855,186.75			252,348.51			92,107,535.26	92,107,535.26	
	TOTAL FIRE PENSION	92,948,575.79	389,873.65	706,636.33	0.00	0.00	524,277.85	92,107,535.26	92,631,813.11	
	Total Trust & Agency Funds	161,407,405.91	752,290.26	1,360,365.16	0.00	0.00	730,922.03	160,068,408.98	160,799,331.01	0.00
	Total City Funds	216,477,194.37	14,023,404.3	18,740,881.53	(83,434.83)	0.00	51,607,869.76	160,068,412.55	211,676,282.31	0.00

Memorandum Items

	Item	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,149,184.10	10,149,184.10	
	City Funds ex Trust & Agency	55,069,788.46	13,271,114.04	17,380,516.37	(83,434.83)	0.00	50,876,947.73	10,149,187.67	50,876,951.30	0.00

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income	
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00	ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00	ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00	ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00	ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00	ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00	ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00	ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	0.00	0.00	ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	0.00	0.00	ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	0.00	0.00	ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	0.00	0.00	ok
US Treasury Bond	07/15/17	0.87500%	0.00	0.00	0.00	0.00	12,292.80	0.00	12,292.80	0.00	0.00	ok
US Treasury Bond	08/15/17	0.87500%	0.00	0.00	0.00	0.00	14,546.87	0.00	14,546.87	0.00	0.00	ok
US Treasury Bond	09/15/17	1.00000%	0.00	0.00	0.00	0.00	18,488.95	0.00	18,488.95	0.00	0.00	ok
US Treasury Bond	10/15/17	0.87500%	0.00	0.00	0.00	0.00	17,858.17	0.00	17,858.17	0.00	0.00	ok
US Treasury Bond	11/15/17	0.87500%	0.00	0.00	0.00	0.00	30,692.68	0.00	30,692.68	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	24,824.18	0.00	24,824.18	0.00	0.00	ok
US Treasury Bond	01/15/18	0.87500%	0.00	0.00	0.00	0.00	5,075.97	0.00	5,075.97	4,375.00	0.00	ok
Federated US Treasury Cash Reserves	Liquid		0.00	0.00	3.57	3.57	4,237.13	23.92	4,213.21	513.76	613.49	ok
Total Investment(s)			0.00	0.00	3.57	3.57	220,501.68	23.92	220,477.76	4,888.76	613.49	

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	25,476.54	4,697.85	20,778.69	0.00	11,250.00	ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	40,741.85	3,758.24	36,983.61	0.00	18,000.00	ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	34,672.95	5,763.28	28,909.67	0.00	15,312.50	ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	0.00	497,441.40	6,043.96	1,250.00	4,793.96	0.00	5,000.00	ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,773.43	0.00	992,773.43	7,237.97	3,293.30	3,944.67	0.00	8,750.00	ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	12,482.70	3,107.70	9,375.00	9,375.00	18,750.00	ok
US Treasury Bond	10/31/19	1.25000%	1,000,000.00	993,281.25	34.53	993,315.78	4,166.87	4,201.40	0.00	0.00	12,500.00	ok
US Treasury Bond	11/30/19	1.50000%	1,050,000.00	1,042,945.31	778.85	1,043,724.16	3,180.39	3,959.24	0.00	0.00	15,750.00	ok
Federated US Treasury Cash Reserves	Liquid		131,798.36	131,798.36	171,800.88	303,599.24	2,742.89	278.56	2,464.33	672.38	3,439.95	ok
Total Investment(s)			10,031,798.36	9,976,569.84	172,614.26	10,149,184.10	202,882.32	30,309.57	173,386.13	10,047.38	108,752.45	

GRAND TOTALS:	10,031,798.36	9,976,569.84	172,617.83	10,149,187.67	423,384.00	30,333.49	393,863.89	14,936.14	109,365.94	

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: $700,000 moved to cash and $2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: $1 million moved to cash and $1 million re-invested with a maturity of 1/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.
Pooled Cash maturity on 10/31/17 was re-invested with a maturity of 10/31/19.
Pooled Cash maturity on 12/15/17 was re-invested with a maturity of 11/30/19.

City of Decatur | **Period Ending:** | **2017 Budget**

Debt Schedule | *date of update:* | *December 21, 2017*

home | debt liquidated | gz approved

Amort sch #	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	Payment(s) 2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
											input	input	input			
	Bond Debt															
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	7,295,000	7,295,000	338,292	-	7,633,292	ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	235,000	235,000	9,400	-	244,400	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	ok
xx	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	-	-	-	-	6,275,000	-	ok
	xxx															
	Total Bond Debt									146,405,000	127,060,000	12,905,000	5,590,009	120,430,000	18,495,009	
	Promissory Notes & Loans Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	ok
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328	5,425,209	361,681	-	5,063,528	361,681	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	12/15	6/15	7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	ok
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	768,977	303,124	13,115	465,853	316,239	ok
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	381,296	59,992	8,770	321,304	68,762	ok
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000	862,215	136,655	24,345	725,560	161,000	ok
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	107,763	107,763	809	-	108,572	ok
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)	2016		2023	49	49	2/15	8/15	2,200,000	160,481	314,286	1,953	(153,805)	316,239	note 1
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	note 1
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	2017		2018	33	33	Qtry	Qtry	460,011	-	56,508	2,288	403,503	58,796	ok
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	2017		2022	61	61	Qtry	Qtry	180,624	-	8,354	1,467	172,270	9,821	ok
	xxx															
	xxx															
	Total Notes & Loans Payable									57,705,089	37,190,875	4,107,047	910,066	33,724,463	5,017,113	
	Capital Leases															
19	Busey Bank	Fire Apparatus Arial Platform (10)	2011		2018	49	49	9/1		947,850	286,431	141,756	6,788	144,675	148,544	ok
21	Busey Bank	Police Vehicles SUV (1) (10850)	2013		2017	33	33	Qtry	Qtry	26,911	3,447	3,447	22	-	3,469	ok
22	Busey Bank	Water Service Truck (1) (10855)	2013		2018	80	80	Qtry	Qtry	33,988	10,518	6,995	149	3,523	7,144	ok
24	Busey Bank	Sewer Vactor Truck (1) (15820)	2013		2018	79	79	Qtry	Qtry	321,998	116,348	65,979	1,816	50,369	67,795	ok
26	Busey Bank	Water Service Truck (1) (17360)	2014		2019	80	80	Qtry	Qtry	25,150	11,629	5,104	194	6,525	5,298	ok
27	Busey Bank	Traffic Service Truck (1) (17365)	2014		2019	10	10	Qtry	Qtry	31,114	14,386	6,313	241	8,073	6,554	ok
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	72,564	72,564	349	-	72,913	ok
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry	62,860	52,643	20,742	898	31,901	21,640	ok
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560	351,560	76,760	1,643	274,800	78,403	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	2017		2023	49	49	3/1		428,380	-	-	-	428,380	-	ok
42	Presidio Technology Capital	IT Data Storage Equipment	2017		2019	10	10	7/1		285,966	-	95,322	-	190,644	95,322	ok
	xxx										-			-	-	
	xxx										-			-	-	
	xxx										-			-	-	
	xxx															
	xxx															
	xxx															
	xxx															
	Total Capital Leases									2,803,276	919,526	494,982	12,100	1,138,890	507,082	
	Total City Debt									206,913,365	165,170,401	17,507,029	6,512,175	155,293,353	24,019,204	

Note(s)

1 *Drawdown loan with 2017 and future draws to occur as projects continue to completion*

City of Decatur **Period Ending: 2017 Budget**

Debt Schedule date of update: December 21, 2017

home debt liquidated

Amort sch #	Debt Instrument	Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
	Bond Debt								
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%	Debt Liquidated 12/21/2017	
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
xx	2017 Bonds	Refunding of 2008 GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
	xxx								
	Total Bond Debt								
	Promissory Notes & Loans Payable								
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	check	Busey Bank	Busey Bank	fund 33 100%			
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	check	Busey Bank	Busey Bank	fund 61 100%			
	xxx								
	xxx								
	Total Loans Payable								
	Capital Leases								
19	Busey Bank	Fire Apparatus Arial Platform (10)	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles SUV (1) (10850)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1) (10855)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System	check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
42	Presidio Technology Capital	IT Data Storage Equipment	check	Presidio Technology Capital	Presidio Technology Capital	fund 10 100%			
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	Total Capital Leases								
	Total City Debt								

City of Decatur *home*

Water Bond Issue - Status of Water Bond Fund 89

Month of: ***February, 2018***

Bond Issuance	**2016**
Par Value of Bonds	22,205,000
Premium	2,142,097
Total Source of Funds	24,347,097
Total Use of Funds	24,347,097
Underwriter's Discount	155,435
Bond Insurance	75,630
Closing Costs	112,230
Bond Proceeds	24,003,802

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dreding Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,003,802
Other	-
Total Scope	24,003,802

Actual Bond Spend Activity in Fiscal year 2016	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Expenditures													
Dredging - Great Lakes Dredge											-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802	22,791,595	

Actual Bond Spend Activity in Fiscal year 2017	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	22,791,595	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	
Revenues													
Interest Income	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	535,000	4,280,923	-	2,069,582	5,878,987.6		2,302,138	1,928,927	16,995,557
Dredging - Chastain & Assoc	-	-	53,366	-	6,882	16,551	16,090	18,960	13,792.4	6,764	5,732	3,096	141,234
Total Expenditures	-	-	53,366	-	541,882	4,297,475	16,090	2,088,541	5,892,780	6,764	2,307,870	1,932,023	17,136,791
Ending cash available	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	5,763,810	

Actual Bond Spend Activity in Fiscal year 2018	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	5,763,810	5,770,182	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	
Revenues													
Interest Income	6,372	192											6,564
Expenditures													
Dredging - Great Lakes Dredge	-												-
Dredging - Chastain & Assoc	-	7,588											7,588
													-
Total Expenditures	-	7,588	-	-	-	-	-	-	-	-	-	-	7,588
Ending cash available	5,770,182	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	5,762,786	
	-	-											

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

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Period Ending: February, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-											-	13,599,264	0%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-											-	1,982,200	0%
	OTHER TAXES TOTAL		-	-	-	-	-	-	-	-	-	-	-	-	-	15,581,464	0%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	807,770	837,288											1,645,058	9,787,460	17%
var	STATE SALES TAX	var	882,653	917,921											1,800,574	11,067,740	16%
	OTHER TAXES TOTAL		1,690,423	1,755,209	-	-	-	-	-	-	-	-	-	-	3,445,632	20,855,200	17%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	-	255,934											255,934	1,055,000	24%
301203	FOOD & BEVERAGE TAX	10	285,512	240,470											525,982	3,257,000	16%
301204	HOTEL AND MOTEL TAX	10	43,682	52,238											95,920	848,000	11%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-											-	11,000	0%
301103	PROPERTY TAX	10	-	-											-	9,642,679	0%
301202	TELEPHONE UTILITY TAX	10	141,050	141,599											282,650	1,674,000	17%
301209	UTILITY TAX - ELECTRIC & GAS	10	448,827	526,654											975,481	4,702,000	21%
	Sub Total		919,072	1,216,894	-	-	-	-	-	-	-	-	-	-	2,135,966	21,189,679	10%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,869	2,657											5,526	31,000	18%
301205	LOCAL SALES TAX	10	789,250	818,768											1,608,018	9,551,800	17%
301207	LOCAL USE TAX	10	166,257	192,590											358,847	2,123,000	17%
302105	STATE INCOME TAX	10	578,461	837,319											1,415,780	6,783,000	21%
302104	STATE REPLACEMENT TAX	10	111,269	-											111,269	925,000	12%
301201	STATE SALES TAX	10	868,073	903,341											1,771,414	10,873,500	16%
301210	VIDEO GAMING TAX	10	94,074	95,249											189,323	1,130,000	17%
	Sub Total		2,610,253	2,849,923	-	-	-	-	-	-	-	-	-	-	5,460,176	31,417,300	17%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	-	-											-	395,000	0%
	Sub Total		-	-	-	-	-	-	-	-	-	-	-	-	-	395,000	0%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	110,342	110,342											220,685	1,324,109	17%
303621	ADMIN SERVICES	10	149,938	149,938											299,876	1,684,704	18%
303622	PUBLIC WORKS SERVICES	10	114,641	114,641											229,282	1,375,692	17%
303623	HUMAN RELATIONS SERVICES	10	4,197	4,197											8,394	50,364	17%
303624	PURCHASING SERVICES	10	11,658	11,658											23,316	139,896	17%
303626	BLDG INSPECTION SERVICES	10	15,750	15,750											31,500	189,000	17%
303627	PENSION FUND ADMIN SERV	10	4,286	4,286											8,572	51,432	17%
303628	SEWER FUND-EPA	10	27,624	27,624											55,248	331,488	17%
306700	IT SERVICES	10	73,152	73,152											146,304	877,824	17%
306707	CDBG PERSONNEL/EXP REIMB	10	51,120	32,244											83,364	393,247	21%
306751	HOME PERSONNEL/EXP REIMB	10	7,928	5,982											13,909	100,191	14%
306753	DUATS PERSONNEL/EXP REIMB	10	-	52,263											52,263	124,874	42%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	44,276	30,587											74,864	430,000	17%
303606	WATER STREET CUTS	10	28,507	17,939											46,447	342,000	14%
	Sub Total	10	643,420	650,603	-	-	-	-	-	-	-	-	-	-	1,294,023	7,414,821	17%

City of Decatur
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Period Ending: February, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759											153,519	921,000	17%
303510	ELECTRIC AGGREGATION ADMIN	10	5,341	8,593											13,933	99,000	14%
	Sub Total		82,100	85,352	-	-	-	-	-	-	-	-	-	-	167,452	1,020,000	16%
Grants																	
302106	FEDERAL	10	-	-											-	-	-
302114	POLICE OT REIMBURSEMENTS	10	9,672	13,141											22,813	133,000	17%
302107	STATE GRANTS OR OTHER	10	-	-											-	117,000	0%
	Sub Total	10	9,672	13,141	-	-	-	-	-	-	-	-	-	-	22,813	250,000	9%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	24,963	-											24,963	-	-
304300	ANIMAL REGISTRATION LATE FEES	10	700	605											1,305	9,000	15%
304302	GARBAGE HAULERS	10	-	-											-	27,000	0%
304303	CONTRACTOR LICENSES	10	6,625	850											7,475	34,000	22%
304304	LIQUOR LICENSES	10	3,558	(1,242)											2,316	504,000	0%
304306	BOAT LICENSES	10	-	-											-	120,000	0%
304307	OTHER LICENSES	10	5,219	2,070											7,289	221,000	3%
304401	BUILDING PERMITS	10	14,620	18,039											32,659	211,000	15%
304402	PIER PERMITS	10	-	-											-	83,000	0%
303301	ON STREET PARKING	10	421	1,183											1,604	8,000	20%
303302	PARKING LOT 1	10	1,535	735											2,270	24,000	9%
303306	PARKING LOT 10	10	633	698											1,331	10,000	13%
303308	GARAGE C	10	3,110	3,440											6,550	87,000	8%
303310	RESIDENTIAL PARKING	10	900	180											1,080	1,000	108%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,689	1,485											4,174	26,000	16%
304490	ADMIN COURT FINES	10	5,520	8,146											13,666	101,000	14%
305500	ADMINISTRATIVE COURT FEES	10	3,331	3,591											6,922	54,000	13%
305501	COURT FINES	10	10,311	16,396											26,707	195,000	14%
305502	BOOT FEE	10	525	735											1,260	7,000	18%
305503	WEED CUTTING FEES	10	3,807	3,931											7,738	51,000	15%
305505	ILLEGAL USE OF VEHICLE	10	25,185	22,135											47,320	357,000	13%
305506	OVERTIME PARKING FEES	10	15,806	14,673											30,480	177,000	17%
305507	VARIANCE AND ZONING	10	635	413											1,048	9,000	12%
305513	OTHER FINES AND FEES	10	600	165											765	8,000	10%
305516	PET CITATIONS	10	5,624	7,221											12,845	60,000	21%
305517	DUCK BLIND FEES	10	-	-											-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	3,609	3,788											7,397	73,000	10%
303415	PROFESSIONAL STANDARDS	10	-	100											100	1,500	7%
308801	RENTAL OF CITY PROPERTY	10	100	100											200	1,200	17%
308803	SALE OF OTHER PROPERTY	10	150	-											150	-	-
308807	DEMOLITION PAYMENTS	10	4,085	3,875											7,960	35,000	23%
308810	DAMAGE TO CITY PROPERTY	10	-	2,208											2,208	2,500	88%
308814	INVENTORY REIMBURSEMENTS	10	-	-											-	-	-
308817	NOISE ORDINANCE FINES	10	-	-											-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	21	-											21	-	-
308898	BANK RECONCILIATION ADJ	10	-	(285)											(285)	-	-
308899	MISCELLANEOUS INCOME	10	5,123	1,464											6,588	50,000	13%
310010	FIRE PROGRAMS	10	160	160											320	12,000	3%
305512	FIRE & BURGLAR ALARMS	10	-	100											100	11,000	1%
305514	POLICE RECORDS	10	961	625											1,586	10,000	16%
302401	STATE ROUTE MAINTENANCE	10	29,425	-											29,425	117,000	25%
303405	SCHOOL DISTRICT REIMB	10	-	199,693											199,693	406,000	49%
	Sub Total		179,953	317,277	-	-	-	-	-	-	-	-	-	-	497,230	3,104,200	16%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-											-	-	-
307101	INTEREST INCOME	10	882	442											1,324	9,000	15%
	Sub Total		882	442	-	-	-	-	-	-	-	-	-	-	1,324	9,000	15%
	General Fund Total		**4,445,352**	**5,133,634**	-	-	-	-	-	-	-	-	-	-	**9,578,985**	**64,800,000**	15%
Development Services																	
various	PLANNING	12	21,993	25,408											47,402	324,000	15%
various	HOME PROGRAM	17	15,692	6,136											21,829	840,899	3%
various	CDBG	18	51,395	57,369											108,764	1,896,919	6%

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Period Ending: February, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
various	DUATS	22	11	54,849											54,860	260,000	21%
various	PEG PROJECTS	40	46	18,220											18,265	84,250	22%
various	MASS TRANSIT	70	45,516	2,545,745											2,591,260	8,236,980	31%
various	DCDF	82	386	1,822											2,208	20,000	11%
various	NEIGHBORHOOD IMPROVEMENTS	83	6	1											7	100	7%
various	COMMUNITY REVITALIZATION	84	29	26											55	300,000	0%
various	RECYCLING	88	63,843	53,320											117,163	698,000	17%
	Sub Total		198,916	2,762,896	-	-	-	-	-	-	-	-	-	-	2,961,812	12,661,148	23%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	25	0											25	1,171,887	0%
various	SE PLAZA TIF	20	9,361	9,301											18,662	441,900	4%
various	WABASH CROSSING TIF	21	33	4											37	232,000	0%
various	EASTGATE TIF	23	16,758	16,610											33,367	323,550	10%
various	SOUTHSIDE TIF	24	11	1											12	28,000	0%
various	PINES SHOPPING CENTER TIF	28	2,674	2,662											5,336	110,200	5%
various	GRAND & OAKLAND TIF	29	4,965	4,944											9,909	198,550	5%
	Sub Total		33,826	33,523	-	-	-	-	-	-	-	-	-	-	67,348	2,506,087	3%
Public Safety																	
various	DRUG ENFORCEMENT	25	668	1,428											2,096	182,300	1%
various	DUI COURT FINES	26	6,035	7,444											13,479	118,965	11%
various	POLICE PROGRAMS/LAB	27	601	1											603	15,010	4%
various	FIRE EMERGENCY GRANT	32	-	-											-	100,000	0%
various	POLICE CAPITAL	33	292	88,686											88,978	182,300	49%
various	FIRE CAPITAL	49	8,990	42,749											51,739	1,505,000	3%
	Sub Total		16,587	140,308	-	-	-	-	-	-	-	-	-	-	156,895	2,103,575	7%
Debt Service																	
various	DEBT SERVICE	50	20,734	20,598											41,332	1,297,942	3%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	217,150	137,641											354,791	4,802,000	7%
various	CAPITAL STREET PROJECTS	45	5	1											6	-	-
various	MFT PROJECTS	46	174,307	195,202											369,509	2,187,950	17%
various	MAJOR MOVES	47	19	30,002											30,022	2,530,000	1%
various	FLEET MAINTENANCE	60	211,182	210,125											421,307	2,611,465	16%
various	EQUIPMENT REPLACEMENT	61	(3,181)	5,397											2,216	-	-
various	STORMWATER PROJECTS	78	299,660	278,319											577,979	4,668,200	12%
various	SEWER PROJECTS	79	1,376,328	442,800											1,819,129	11,249,900	16%
	Sub Total		2,275,471	1,299,487	-	-	-	-	-	-	-	-	-	-	3,574,958	28,049,515	13%
Library																	
various	LIBRARY OPERATIONS	35	73,642	54,599											128,241	3,590,215	4%
various	LIBRARY CAPITAL	58	3	3											7	375,000	0%
various	LIBRARY TRUST FUNDS	59	306	6											312	10,000	3%
	Sub Total		73,952	54,608	-	-	-	-	-	-	-	-	-	-	128,560	3,975,215	3%

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Shaded revenues are not expected to receive revenue in given month.

Period Ending: February, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Miscellaneous																	
various	BUILDING FUND	34	49,535	49,518											99,053	594,288	17%
various	BAND	36	787	782											1,569	93,077	2%
various	RISK MANAGEMENT	64	258,786	393,585											652,370	3,241,284	20%
various	EMPLOYEE BENEFIT	65	667,812	674,969											1,342,781	9,073,156	15%
various	FIBER OPTICS	77	49	221,949											221,999	230,000	97%
	Sub Total		976,970	1,340,803	-	-	-	-	-	-	-	-	-	-	2,317,772	13,231,805	18%
Water Utility & Capital																	
various	WATER	80	2,310,310	2,484,684											4,794,993	30,111,992	16%
various	WATER CAPITAL	81	2,691	384											3,074	3,756,000	0%
various	WATER BOND FUND	89	6,372	192											6,564	19,023,500	0%
	Sub Total		2,319,373	2,485,259	-	-	-	-	-	-	-	-	-	-	4,804,632	52,891,492	9%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	342,399	362,417											704,816	9,961,294	7%
various	POLICE PENSION	91	669,225	389,874											1,059,099	12,239,078	9%
	Sub Total		1,011,625	752,290	-	-	-	-	-	-	-	-	-	-	1,763,915	22,200,372	8%
	Grand Total Revenues		11,372,805	14,023,404	-	-	-	-	-	-	-	-	-	-	25,396,209	203,717,151	12%

City of Decatur, Macon County home
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value $: 840,000,000 not certified
City Tax Rate: 1.65200% not certified

Assessed Value Year 2017
Pay Year 2018
Pending

note	Tax Levy Item	Fund	Net Assessed Value not certified	Tax Rate not certified (input)	Tax Levy $ Amount ordinance (input)		Extension $ Amount not certified (input)		Billed $ Amount not certified
	General Obligation Bond Debt	50	840,000,000	0.00000%	1,072,332.28				-
	General Purpose	10	840,000,000	0.00000%	857,468.00				-
	Fire Pension	10	840,000,000	0.00000%	4,900,000.00				-
	Police Pension	10	840,000,000	0.00000%	4,082,000.00				-
	City Library	35	840,000,000	0.00000%	2,900,000.00				-
	Municipal Band	36	840,000,000	0.00000%	65,000.00				-
	Mass Transit								
	Bonds Public Building								
1	**Total City**		840,000,000	0.00000%	13,876,800.28		-		-
			ok	ok	ok		ok		ok
							-		

note	TIF District (tax code district)		AV Increment Value not certified (input)	Tax Rate not certified (input)	AV Increment $ Amount		Extension $ Amount not certified (input)		Billed $ Amount not certified
	ZTF3 Pines TIF (4062)	28			-				-
	ZTF4 SE Plaza TIF (9542)	20			-				-
	ZTF5 Olde Towne TIF (4555)	19			-				-
	ZTF6 Near North TIF (4455)	21			-				-
	ZTF8 Eastgate TIF (9543)	23			-				-
	ZTF0 Grand & Oakland (4062)	29			-				-
	ZTFA SS Redevelopment (xxxx)	24			-				-
2	**Redevelopment TIF**		-		-		-		-
			ok				ok		ok
	Total Property Tax Levy				13,876,800.28		-		-

Note(s)

1 Data per City of Decatur 2017 Tax Levy - certification and extension dated April xx, 2018 received by City April xx, 2018

2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May xx, 2018 received by City May xx, 2018

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year 2017
Pay Year 2018
Pending

Tax Levy Item	Fund	Billed $ Amount	98.0% Collection Rate	Expected Collection $ Amount	input Distribution 1 6/xx/2018	input Distribution 2 9/xx/2018	input Distribution 3 12/xx/2018	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
General Obligation Bond Debt	50	-	98.0%	-				-	0	-
General Purpose	10	-	98.0%	-				-	0	-
Fire Pension	10	-	98.0%	-				-	0	-
Police Pension	10	-	98.0%	-				-	0	-
City Library	35	-	98.0%	-				-	0	-
Municipal Band	36	-	98.0%	-				-	0	-
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		-		-	-	-	-	-	-	-
							City Collection Rate:	#DIV/0!		
ZTF3 Pines TIF (4062)	28	-	100.0%	-				-	0	-
ZTF4 SE Plaza TIF (9542)	20	-	100.0%	-				-	0	-
ZTF5 Olde Towne TIF (4555)	19	-	98.6%	-				-	0	-
ZTF6 Near North TIF (4455)	21	-	100.0%	-				-	0	-
ZTF8 Eastgate TIF (9543)	23	-	100.0%	-				-	0	-
ZTF0 Grand & Oakland (xxxx)	xx	-	100.0%	-				-	0	-
ZTFA SS Redevelopment (xxxx)	xx	-	100.0%	-				-	0	-
Redevelopment TIF		-		-	-	-	-	-	-	-
							City Collection Rate:	#DIV/0!		
Total Property Tax Levy		-		-	-	-	-	-	-	-
				City Collection Rate:	ok	ok		#DIV/0!		

Note(s)

1 Payment received 06/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated June xx, 2018
2 Payment received 09/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated September xx, 2018
3 Payment received 12/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated December xx, 2018

		input Distribution 1 6/xx/2018	input Distribution 2 9/xx/2018	input Distribution 3 12/xx/2018	Total Distribution	
Footnote (Not a part of City Tax Levy)						
Decatur Road & Bridge Tax Distribution	10-0831-301102	-	-	-	-	
Total County Distribution to Civil City		-	-	-	-	
		ok	ok	ok		
Footnote (Not a part of City Tax Levy)						
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		-	-	-	-	-
		ok	ok	ok		

General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103
		ZTFA SS Redevelopment (xxxx)	24-43241-301103

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: February, 2018

Grant ID	Div		Grant Name	State	Federal	In Budget	Status	Grant Amount
1	050	Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
30	050	Planning & Sustainability	SPR-PL-3000(73) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	286,396
31	050	Planning & Sustainability	IL-80-0017 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	47,767
35	050	Planning & Sustainability	18T0015 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)	X	X	Y	ACTIVE	268,705
36	050	Planning & Sustainability	18T0015 TECHNICAL STUDIES GRANT (DUATS FTA)	X	X	Y	ACTIVE	67,176
14062	050	Planning & Sustainability	Pending SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY		X		PENDING	230,020
C2015	054	Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054	Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054	Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
H2015	054	Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054	Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054	Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
21	065	Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
32	065	Police	Pending - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	26,954
J2016	065	Police	2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
28	065	Police	AP-17-0175 STEP		X	Y	ACTIVE	72,618
34	065	Police	AP-18-0120 STEP		X	Y	ACTIVE	70,566
09331	082	Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09333	**082**	**Public Works**	**TIGER GRANT; BRUSH COLLEGE RD FAIRIES PKWY GRADE SEP**		**X**	**N**	**PENDING**	**20,000**
1222	**082**	**Public Works**	**NELSON PARK BIORENTENTION PROJECT**	**X**		**N**	**PENDING**	**575,000**
12221	082	Public Works	IEPA L17-5315 WATER PLLUTION CONTROL-NELSON PARK SEWER		X	Y	ACTIVE	4,844,000
1325	082	Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082	Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082	Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
1507	082	Public Works	IEPA L17-5329 WATER PLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
L2016	350	Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	58,679
38	**350**	**Library**	**18-3007-PNG PROJECT NEXT GENERATION**		**X**	**Y**	**ACTIVE**	**12,200**
F13	**700**	**Mass Transit**	**IL-90-X710 FY13 CAPITAL PROJECT**		**X**	**Y**	**ACTIVE**	**80,320**
F17-1	700	Mass Transit	IL-2017-029-01 FY17 OPERATING ASSISTANCE		X	Y	ACTIVE	1,612,548
F17-2	700	Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
FC17	700	Mass Transit	BUS & BUS FACILITIES INFRASTRUCTION PROGRAM pending		X	Y	PENDING	3,627,999
S17	700	Mass Transit	OP-17-08-IL #4724 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	4,783,235
S18	700	Mass Transit	OP-17-08-IL #4876 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	10,051,800
SC14	700	Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	**ACTIVE**	3,190,000

Bold print indicates information updated from previous month's report

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,611	2,410											6,021	59,964	59,964	10%
015	EXECUTIVE	10	55,500	51,849											107,350	725,522	725,522	15%
016	HUMAN RESOURCES	10	37,668	46,209											83,877	629,533	629,533	13%
017	INFORMATION TECHNOLOGIES	10	177,727	121,354											299,081	1,914,833	1,914,833	16%
018	CITY CLERK	10	2,918	2,393											5,311	28,514	28,514	19%
020	LEGAL	10	96,775	85,767											182,542	879,594	949,234	19%
035	FINANCE	10	87,132	92,208											179,341	1,380,147	1,380,147	13%
037	PURCHASING	10	16,389	16,915											33,304	223,082	223,082	15%
038	CIVIC CENTER	10	18,204	20,678											38,882	230,238	230,238	17%
039	CITY GENERAL ADMINISTATIVE	10	23,097	95,003											118,100	3,053,285	3,239,285	4%
	Sub Total		519,022	534,786	-	-	-	-	-	-	-	-	-	-	1,053,808	9,124,712	9,380,352	11%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	43,665	32,280											75,945	634,335	634,335	12%
052	BUILDING INSPECTIONS	10	43,496	41,807											85,303	667,200	597,560	14%
053	NEIGHBORHOOD INSPECTIONS	10	45,004	42,479											87,483	750,694	750,694	12%
054	NEIGHBORHOOD OUTREACH	10	25,158	24,774											49,932	332,719	332,719	15%
	Sub Total		157,323	141,341	-	-	-	-	-	-	-	-	-	-	298,664	2,384,948	2,315,308	13%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	39,010	-											39,010	226,000	40,000	98%
065	POLICE	10	1,902,663	1,586,022											3,488,685	26,646,611	26,646,611	13%
070	FIRE	10	1,193,479	1,046,153											2,239,632	19,777,504	19,777,504	11%
	Sub Total		3,135,152	2,632,175	-	-	-	-	-	-	-	-	-	-	5,767,327	46,650,115	46,464,115	12%
Public Works																		
080	PUBLIC WORKS ADMIN	10	152,230	25,796											178,026	454,973	454,973	39%
082	ENGINEERING	10	75,725	75,688											151,413	1,258,764	1,258,764	12%
083	MUNICIPAL SERVICES	10	373,360	350,223											723,583	4,673,548	4,673,548	15%
084	STREETS	10	67,056	70,855											137,911	896,717	896,717	15%
086	TRAFFIC & PARKING	10	179,095	162,990											342,085	2,020,086	2,020,086	17%
088	URBAN FORESTRY	10	23,836	26,167											50,004	531,137	531,137	9%
	Sub Total		871,302	711,720	-	-	-	-	-	-	-	-	-	-	1,583,022	9,835,225	9,835,225	16%
	General Fund Expenditure Total		4,682,799	4,020,022	-	-	-	-	-	-	-	-	-	-	8,702,821	67,995,000	67,995,000	13%

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Development Services																		
120	PLANNING	12	1,196	18,234											19,429	553,500	553,500	4%
170	HOME PROGRAM	17	7,939	6,049											13,988	296,739	296,739	5%
171	PROGRAM DELIVERY COSTS	17	5,960	58											6,018	544,160	544,160	1%
181	PROJECTS	18	24,395	16,981											41,377	908,377	908,377	5%
183	REHAB PROJECTS	18	3,443	24,252											27,695	549,108	549,108	5%
184	ADMINISTRATION	18	23,345	14,179											37,525	439,434	439,434	9%
220	DUATS	22	-	52,745											52,745	260,000	260,000	20%
400	PEG PROJECTS	40	2,706	222,747											225,453	305,154	305,154	74%
701	MT-OPERATIONS	70	67,060	74,244											141,303	1,170,354	1,170,354	12%
702	MT-MAINTENANCE	70	148,558	126,374											274,932	1,483,059	1,483,059	19%
703	MT-TRANSPORTATION	70	283,302	429,027											712,329	4,863,603	4,863,603	15%
704	MT-INSURANCE	70	10,705	46,389											57,094	374,656	374,656	15%
705	MT-CAPITAL	70	59,116	3,111											62,227	345,308	345,308	18%
820	DCDF	82	269	2,269											2,539	135,600	135,600	2%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	337											337	20,378	20,378	2%
840	COMMUNITY REVITALIZATION	84	31,135	-											31,135	300,000	300,000	10%
880	RECYCLING	88	52,458	48,867											101,325	661,495	661,495	15%
	Sub Total		721,585	1,085,863	-	-	-	-	-	-	-	-	-	-	1,807,448	13,210,925	13,210,925	14%
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-											-	1,143,590	1,143,590	0%
200	SE PLAZA TIF	20	476,921	-											476,921	550,000	550,000	87%
210	WABASH CROSSING TIF	21	-	-											-	266,760	266,760	0%
230	EASTGATE TIF	23	-	-											-	320,000	320,000	0%
241	SOUTHSIDE TIF	24	10,639	-											10,639	8,100	8,100	131%
281	PINES SHOPPING CENTER TIF	28	-	-											-	105,000	105,000	0%
291	GRAND & OAKLAND TIF	29	-	-											-	190,000	190,000	0%
	Sub Total		487,560	-	-	-	-	-	-	-	-	-	-	-	487,560	2,583,450	2,583,450	19%
Public Safety																		
250	DRUG ENFORCEMENT	25	12,019	12,005											24,024	414,776	414,776	6%
260	DUI COURT FINES	26	5,914	1,690											7,603	132,500	132,500	6%
270	POLICE PROGRAMS/LAB	27	-	3,339											3,339	34,700	34,700	10%
320	FIRE EMERGENCY GRANT	32	-	-											-	100,000	100,000	0%
330	POLICE CAPITAL	33	63,462	3,025											66,487	303,151	303,151	22%
490	FIRE CAPITAL	49	5,410	77,541											82,951	366,047	366,047	23%
491	FIRE CAPITAL PROJECTS	49	-	216,526											216,526	1,330,000	1,330,000	16%
	Sub Total		86,804	314,127	-	-	-	-	-	-	-	-	-	-	400,931	2,681,174	2,681,174	15%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	29,987	-											29,987	59,974	59,974	50%
516	DS-2010A BOND	50	-	-											-	179,601	179,601	0%
518	DS-2010C BOND	50	-	-											-	138,550	138,550	0%
521	DS-2012 GO BOND	50	-	692,026											692,026	747,366	747,366	93%
	Sub Total		29,987	692,026	-	-	-	-	-	-	-	-	-	-	722,013	1,125,491	1,125,491	64%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

February, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Works & Capital															-			
420	LOCAL MFT INITIATIVE PROJECTS	42	54,503	-											54,503	3,010,000	3,010,000	2%
421	LOCAL STREET CAP PROJECTS	42	918	574,819											575,736	1,206,429	1,206,429	48%
451	CAPITAL STREET PROJECTS	45	-	-											-	28,450	28,450	0%
460	MFT PROJECTS	46	55,145	98,817											153,963	2,999,100	2,999,100	5%
470	MAJOR MOVES	47	5,000	21,275											26,275	2,610,000	2,610,000	1%
601	FLEET OPERATIONS	60	111,746	140,891											252,637	1,563,864	1,563,864	16%
602	FLEET INVENTORY	60	27,412	118,236											145,648	886,000	886,000	16%
610	EQUIPMENT REPLACEMENT	61	350	36,224											36,574	214,400	214,400	17%
780	STORM WATER PROJECTS	78	264,623	62,335											326,958	4,596,691	4,596,691	7%
782	STORM DEBT SERVICE-2017 IEPA	78	-	-											-	120,000	120,000	0%
790	SEWER PROJECTS	79	633,218	1,239,361											1,872,579	13,149,674	13,149,674	14%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-											-	459,696	459,696	0%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351	-											66,351	132,702	132,702	50%
794	SEWER DEBT SERVICE-2015 IEPA	79	-	-											-	550,000	550,000	0%
	Sub Total		1,219,266	2,291,958	-	-	-	-	-	-	-	-	-	-	3,511,225	31,527,006	31,527,006	11%
Library																		
351	LIBRARY OPERATIONS	35	253,076	273,840											526,916	3,573,350	3,573,350	15%
582	LIBRARY CAPITAL PROJECTS	58	-	-											-	375,000	375,000	0%
591	DPL-CANTONI TRUST	59	-	-											-	45,000	45,000	0%
592	DPL-MEYER TRUST	59	1,884	1,924											3,809	46,528	46,528	8%
594	DPL-DONATIONS	59	-	515											515	30,000	30,000	2%
	Sub Total		254,961	276,279	-	-	-	-	-	-	-	-	-	-	531,240	4,069,878	4,069,878	13%
Other Miscellaneous																		
340	BUILDING FUND	34	25,305	34,046											59,351	478,912	478,912	12%
360	BAND	36	1,830	1,039											2,869	93,077	93,077	3%
641	RISK MANAGEMENT	64	19,367	17,908											37,275	268,740	268,740	14%
642	WORKER'S COMPENSATION	64	120,449	233,854											354,303	1,986,500	1,986,500	18%
643	LIABILITY PROPERTY & CASUALTY	64	8,559	-											8,559	687,500	687,500	1%
651	MEDICAL INSURANCE	65	910,440	1,007,611											1,918,051	10,502,278	10,502,278	18%
653	UNEMPLOYMENT INSURANCE	65	-	8,534											8,534	30,000	30,000	28%
770	FIBER OPTICS	77	-	413,516											413,516	232,100	232,100	178%
	Sub Total		1,085,951	1,716,507	-	-	-	-	-	-	-	-	-	-	2,802,459	14,279,107	14,279,107	20%
Water Utility & Capital																		
801	WATER PRODUCTION	80	470,121	381,239											851,360	5,167,997	5,167,997	16%
802	WATER LAKE SERVICES	80	59,994	93,192											153,186	1,093,944	1,093,944	14%
803	WATER ADMINISTRATION	80	284,634	291,401											576,035	6,375,914	6,375,914	9%
804	WATER SERVICES	80	246,657	330,754											577,411	3,377,028	3,377,028	17%
805	UTILITY CUSTOMER SERVICE	80	79,032	59,731											138,763	1,138,668	1,138,668	12%
808	WATER DEBT SERV-SWTP	80	-	5,497,759											5,497,759	10,726,893	10,726,893	51%
809	WATER DEBT-NITRATE FACILITY	80	-	-											-	484,358	484,358	0%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-											180,840	361,681	361,681	50%
80C	WATER DEBT-ENERGY PROJECT	80	-	313,660											313,660	1,263,528	1,263,528	25%
811	WATER NON LAKE CAPITAL	81	-	8,029											8,029	5,000,000	5,000,000	0%
812	WATER LAKE CAPITAL	81	-	380											380	762,000	762,000	0%
890	WATER BONDS	89	-	7,588											7,588	20,295,000	20,295,000	0%
	Sub Total		1,321,279	6,983,734	-	-	-	-	-	-	-	-	-	-	8,305,012	56,047,011	56,047,011	15%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	643,730	653,729											1,297,458	8,413,192	8,413,192	15%
910	POLICE PENSION	91	702,048	706,636											1,408,685	8,352,740	8,352,740	17%
	Sub Total		1,345,778	1,360,365	-	-	-	-	-	-	-	-	-	-	2,706,143	16,765,932	16,765,932	16%
	Grand Total Expenditures		11,235,969	18,740,882	-	-	-	-	-	-	-	-	-	-	29,976,851	210,284,974	210,284,974	14%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: February, 2018

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue										
Water Sales	2,442,137	2,212,925	229,212	2,293,297	148,840	4,735,429	4,533,232	202,197	4,543,934	191,495
Tapping Fees	1	-	1	-	1	1	452	(451)	476	(475)
UCB Billing Reimb	39,512	36,431	3,081	-	39,512	53,182	73,967	(20,785)	-	53,182
Interest Income	73	127	(54)	134	(61)	754	306	448	324	430
Other Income	2,960	987	1,973	770	2,190	5,627	6,843	(1,216)	5,335	292
Total Revenue	2,484,683	2,250,470	234,213	2,294,201	190,482	4,794,993	4,614,800	180,193	4,550,069	244,924
Cost of Service										
Water Production	381,239	422,103	(40,864)	396,747	(15,508)	851,360	711,994	139,366	661,933	189,427
Water Services	330,754	285,008	45,746	280,186	50,568	577,411	580,365	(2,954)	567,663	9,748
Total Cost of Service	711,993	707,111	4,882	676,933	35,060	1,428,771	1,292,359	136,412	1,229,596	199,175
% of Revenue	28.7%	31.4%		29.5%		29.8%	28.0%		27.0%	
Water Gross Margin	1,772,690	1,543,359	229,331	1,617,268	155,422	3,366,222	3,322,441	43,781	3,320,473	45,749
% of Revenue	71.3%	68.6%		70.5%		70.2%	72.0%		73.0%	
Operating Expense										
Lake Management	93,192	62,729	30,463	59,353	33,839	153,186	117,980	35,206	111,548	41,638
Water Administration	291,401	293,477	(2,076)	326,155	(34,754)	576,035	586,694	(10,659)	652,025	(75,990)
Customer Service	59,731	73,610	(13,879)	-	59,731	138,763	167,788	(29,025)	-	138,763
Total Operating Expense	444,324	429,816	14,508	385,508	58,816	867,984	872,462	(4,478)	763,573	104,411
% of Revenue	17.9%	19.1%		16.8%		18.1%	18.9%		16.8%	
Margin Before Debt Service	1,328,366	1,113,543	214,823	1,231,760	96,606	2,498,238	2,449,979	48,259	2,556,900	(58,662)
% of Revenue	53.5%	49.5%		53.7%		52.1%	53.1%		56.2%	
Debt Service										
GO Bond Debt	5,497,759	5,497,759	-	4,744,150	753,609	5,497,759	5,497,759	-	4,745,202	752,557
IEPA - Nitrate Facility	-	-	-	-	-	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-	180,840	180,840	-	180,840	-
JCI - Auto Water Meter	313,660	313,660	-	271,324	42,336	313,660	313,660	-	271,324	42,336
Total Debt Service	5,811,419	5,811,419	-	5,015,474	795,945	5,992,259	5,992,259	-	5,197,366	794,893
% of Revenue	233.9%	258.2%		218.6%		125.0%	129.8%		114.2%	
Operating Income	(4,483,053)	(4,697,876)	214,823	(3,783,714)	(699,339)	(3,494,021)	(3,542,280)	48,259	(2,640,466)	(853,555)
% of Revenue	-180.4%	-208.8%		-164.9%		-72.9%	-76.8%		-58.0%	
Transfer to Capital										
CapEx Funding	-	-	-	-	-	-	-	-	-	-
Income after Capital Transfer	(4,483,053)	(4,697,876)	214,823	(3,783,714)	(699,339)	(3,494,021)	(3,542,280)	48,259	(2,640,466)	(853,555)
% of Revenue	-180.4%	-208.8%		-164.9%		-72.9%	-76.8%		-58.0%	

Balance Sheet Items (Operating Fund)	Current Month Actual			Prior Year Actual	
Cash	931,487			3,852,990	
Interfund AR	-			-	
Investments	-			-	
Total Cash & Investments	931,487			3,852,990	
Accounts Receivable	2,624,144			2,540,285	

Prepared By: *Office of the City Treasurer*

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: February, 2018

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	-	-	-	2,750,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	-	1,000,000	(1,000,000)	1,000,000	Actual ADM cost share
IEPA Loan draw down	-	-	-	-	-	
Other	384	3,075	35	3,040	6,000	
Total Revenue	384	3,075	1,000,035	(996,960)	3,756,000	
CapEx Project Spending						
Operating CapEx	8,029	8,029	-	8,029	300,000	
Professional Services	-	-	-	-	238,000	
Capital Equipment	-	-	-	-	-	
Water Distribution	-	-	-	-	34,000	
Pump Stations	-	-	-	-	-	
Water Main Replacement	-	-	192,284	(192,284)	2,600,000	
Water System Improv	-	-	-	-	200,000	
SWTP CapEx	-	-	-	-	1,628,000	
Lake Operating	380	380	5,000	(4,620)	10,000	
Other Equipment	-	-	-		-	
Storm Water Improvement	-	-	30,000	(30,000)	30,000	
EPA Non Source	-	-	-	-	25,000	
Lakefront Development	-	-	-	-	412,000	
Sediment Control	-	-	-	-	35,000	
Additional Water Supply	-	-	-	-	250,000	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	8,409	8,409	227,284	(218,875)	5,762,000	
Surplus (Deficit)	(8,025)	(5,334)	772,751		(2,006,000)	

Capital Fund Cash Position

Cash at January 1, 2016	3,768,276		
Current Cash Position	3,744,117	Cash Position Target at December 31, 2017	2,016,363
included in cash above	-		

Prepared By: Office of the City Treasurer

City of Decatur home
Water Utility Financial Report
Key Metrics

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	27,941	25,424											53,365	
Industrial	32	32											64	
Commercial	2,716	2,612											5,328	
Total	30,689	28,068	-	-	-	-	-	-	-	-	-	-	58,757	103.1%
Delinquent Bills														
Residential	8,158	6,790											14,948	
Industrial	-	-											-	
Commercial	408	323											731	
Total	8,566	7,113	-	-	-	-	-	-	-	-	-	-	15,679	109.0%
Total Bill Count	39,255	35,181	-	-	-	-	-	-	-	-	-	-	74,436	104.3%
Cubit Feet Consumption Billed														
Residential	12,914,047	11,669,667											24,583,714	103.0%
Industrial	39,887,143	47,219,407											87,106,550	108.9%
Commercial	10,232,427	10,900,160											21,132,587	102.3%
Total	63,033,617	69,789,234	-	-	-	-	-	-	-	-	-	-	132,822,851	106.7%
Water Shut Offs	358	305											663	106.8%
Customer Service Telephone Calls	5,319	4,449											9,768	108.7%
Water Billed $														
Residential	$ 729,899	$ 658,679											$ 1,388,578	105.4%
Industrial	$ 1,004,938	$ 1,169,702											$ 2,174,640	108.3%
Commercial	$ 495,729	$ 505,596											$ 1,001,325	106.5%
Total	$ 2,230,566	$ 2,333,977	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,564,543	107.0%
Penalty $	$ 12,890	$ 12,243											$ 25,133	104.1%
Total Billed	$ 2,243,456	$ 2,346,220	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,589,676	107.0%
Water Gallonage														
Gallons (000)	265,510	259,870											525,380	107.5%
$ Billed	$ 79,122	$ 77,441											$ 156,563	107.5%
Water Billed vs Cash Receipts														
Billed $	$ 2,322,578	$ 2,423,661	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,746,239	107.0%
Cash Revenue $	$ 2,293,292	$ 2,442,137											$ 4,735,429	104.2%
% Cash to Billed	98.7%	100.8%	-	-	-	-	-	-	-	-	-	-	99.8%	

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Prior Year													
Water Bill Count													
Original Bills													
Residential	26,709	25,130	29,765	25,203	28,256	27,917	24,979	28,002	24,782	26,782	26,697	26,681	320,903
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384
Commercial	2,668	2,407	2,941	2,614	2,703	2,809	2,540	2,767	2,550	2,671	2,664	2,663	31,997
Total	29,409	27,569	32,738	27,849	30,991	30,758	27,551	30,801	27,364	29,485	29,393	29,376	353,284
Delinquent Bills													
Residential	6,947	6,707	7,439	6,531	7,638	7,966	7,282	8,165	7,086	7,552	7,618	7,097	88,028
Industrial	-	-	1	-	-	-	-	-	-	-	-	-	1
Commercial	407	329	297	326	399	405	413	329	407	380	348	386	4,426
Total	7,354	7,036	7,737	6,857	8,037	8,371	7,695	8,494	7,493	7,932	7,966	7,483	92,455
Total Bill Count	36,763	34,605	40,475	34,706	39,028	39,129	35,246	39,295	34,857	37,417	37,359	36,859	445,739
Cubit Feet Consumption Billed													
Residential	13,050,909	10,815,794	12,890,444	10,689,906	12,340,042	14,696,235	14,823,829	13,762,701	12,923,660	13,318,511	11,938,316	11,535,811	152,786,158
Industrial	38,534,545	41,420,527	37,063,682	41,987,775	36,733,643	43,112,797	44,145,907	44,435,712	49,965,804	41,787,178	46,650,342	41,369,453	507,207,365
Commercial	10,842,778	9,806,916	10,693,282	10,030,455	10,335,211	12,849,387	14,758,723	13,962,640	13,670,362	13,060,331	11,717,531	9,994,193	141,721,809
Total	62,428,232	62,043,237	60,647,408	62,708,136	59,408,896	70,658,419	73,728,459	72,161,053	76,559,826	68,166,020	70,306,189	62,899,457	801,715,332
Water Shut Offs	350	271	403	243	346	350	292	432	298	381	263	309	3,938
Customer Service Tphone Calls	4,892	4,091	4,785	4,225	4,855	5,357	4,746	5,512	4,718	4,986	4,460	4,540	57,167
Water Billed $													
Residential	$ 710,757	$ 607,055	$ 718,723	$ 601,462	$ 692,482	$ 810,883	$ 800,659	$ 765,212	$ 715,020	$ 739,716	$ 679,545	$ 661,618	$ 8,503,132
Industrial	$ 973,205	$ 1,035,246	$ 940,693	$ 1,021,783	$ 905,211	$ 1,070,191	$ 1,091,871	$ 1,104,458	$ 1,197,443	$ 1,044,767	$ 1,152,166	$ 1,013,015	$ 12,550,049
Commercial	$ 493,704	$ 446,155	$ 504,522	$ 465,631	$ 487,685	$ 584,236	$ 629,198	$ 607,835	$ 588,513	$ 576,276	$ 537,998	$ 481,642	$ 6,403,395
Total	$ 2,177,666	$ 2,088,456	$ 2,163,938	$ 2,088,876	$ 2,085,378	$ 2,465,310	$ 2,521,728	$ 2,477,505	$ 2,500,976	$ 2,360,759	$ 2,369,709	$ 2,156,275	$ 27,456,576
Penalty $	$ 12,316	$ 11,830	$ 24,030	$ 10,881	$ 13,118	$ 12,569	$ 14,758	$ 15,636	$ 12,477	$ 13,345	$ 14,488	$ 12,288	$ 167,737
Total Billed	$ 2,189,982	$ 2,100,286	$ 2,187,968	$ 2,099,757	$ 2,098,496	$ 2,477,879	$ 2,536,486	$ 2,493,141	$ 2,513,453	$ 2,374,104	$ 2,384,198	$ 2,168,563	$ 27,624,313
Water Gallonage													
Gallons (000)	268,550	220,040	281,500	290,530	291,740	323,090	309,290	312,420	315,830	293,740	263,708	252,220	3,422,658
$ Billed	$ 80,028	$ 65,572	$ 83,887	$ 86,578	$ 86,939	$ 96,281	$ 92,168	$ 93,101	$ 94,117	$ 87,535	$ 78,991	$ 75,162	$ 1,020,359
Water Billed vs Cash Receipts													
Billed $	$ 2,270,010	$ 2,165,858	$ 2,271,855	$ 2,186,335	$ 2,185,435	$ 2,574,160	$ 2,628,654	$ 2,586,242	$ 2,607,570	$ 2,461,639	$ 2,463,189	$ 2,243,725	$ 28,644,672
Cash Revenue $	$ 2,250,637	$ 2,293,297	$ 2,197,191	$ 2,184,431	$ 2,202,704	$ 2,402,041	$ 2,635,068	$ 2,682,475	$ 2,554,864	$ 2,546,501	$ 2,506,149	$ 2,264,905	$ 28,720,264
% Cash to Billed	99.1%	105.9%	96.7%	99.9%	100.8%	93.3%	100.2%	103.7%	98.0%	103.4%	101.7%	100.9%	100.3%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **February, 2018**

	2018 Budget	Current Year Staffing Levels Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staffing														
Executive	5	5	5											5
Legislative	0	0	0											0
Finance	22	21	21											21
Human Resources	5	5	5											5
Information Technology	11	11	11											11
Corporation Counsel	8	8	8											8
Economic & Community Dev	21	18	18											19
Public Safety	281	273	271											287
Public Works	117	108	108											108
Total Full Time	470	449	447	0	0	0	0	0	0	0	0	0	0	464
Part Time Staffing														
Executive														0
Legislative	7	7	7											7
Finance														0
Human Resources														0
Information Technology														0
Management Services														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety		2	2											2
Public Works														0
PW Water Management		1	1											0
Total Temporary	7	10	10	0	0	0	0	0	0	0	0	0	0	9
Total City Staff Headcount	477	459	457	0	0	0	0	0	0	0	0	0	0	473

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **February, 2018**

	2018 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staff														
Executive	4	4	4											4
City Clerk	1	1	1											1
Total	5	5	5	0	0	0	0	0	0	0	0	0	0	5
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Management														
Finance	13	12	12											12
Purchasing	2	2	2											2
Risk Management														
Water Customer Service	7	7	7											7
Total	22	21	21	0	0	0	0	0	0	0	0	0	0	21
Human Resources	5	5	5											5
Information Technology	11	11	11											11
Corporation Legal Counsel	8	8	8											8
Economic & Community Devel														
Planning & Development	6	4	4											5
Building Inspections	6	5	5											5
Neighborhood Inspection	5	5	5											5
Neighborhood Services	3	3	3											3
Mass Transit	1	1	1											1
Total	21	18	18	0	0	0	0	0	0	0	0	0	0	19
Public Safety														
Fire	111	109	109											109
Police	170	164	162											155
Police Communications														23
Total	281	273	271	0	0	0	0	0	0	0	0	0	0	287
Public Works														
PW Administration	2	2	2											2
PW Engineering	12	9	9											9
PW Municipal Services	50	48	48											48
Fleet Maintenance	8	8	7											8
Water Production (Admin)	3	3	3											3
Water Production	15	13	13											13
Water Services	23	23	22											21
Water Production (Lake)	4	4	4											4
Total	117	110	108	0	0	0	0	0	0	0	0	0	0	108
Total City Staffing	470	451	447	0	0	0	0	0	0	0	0	0	0	464

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

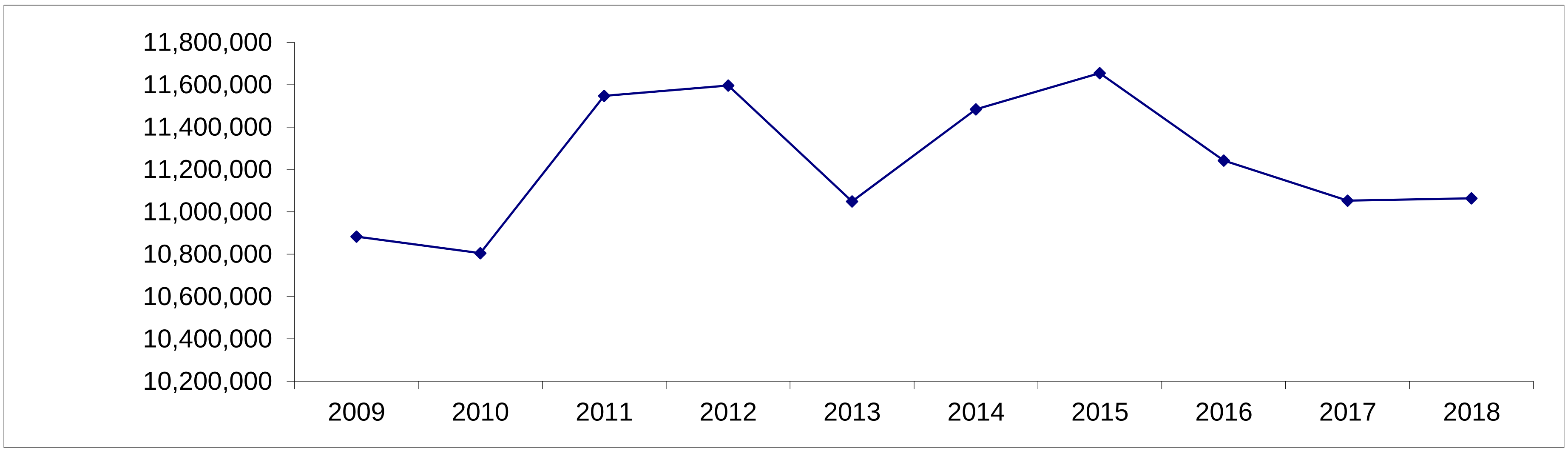
Period Ending: **February, 2018**

	2018 Budget	Current Year Staffing Levels Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7											7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														
Management Services														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2	2											2
Police Communications														
Total	0	2	2	0	0	0	0	0	0	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services														
Water Administration														
Water Production		1	1											
Water Services														
Total	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Total City Staffing	7	10	10	0	0	0	0	0	0	0	0	0	0	9

Note: *Above report includes all Temporary W-2 EE's*

STATE SALES TAX

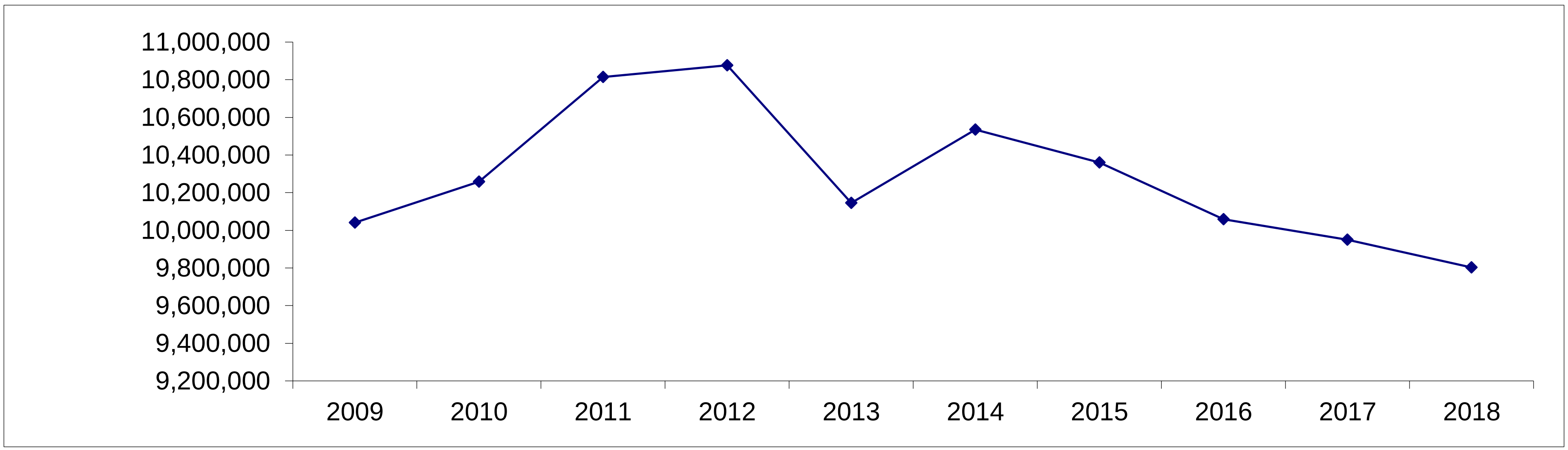
MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	882,653	A
FEBRUARY	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	917,921	A
MARCH	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,108,833	B
APRIL	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	790,885	B
MAY	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	839,155	B
JUNE	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	959,046	B
JULY	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	906,452	907,732	B
AUGUST	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	936,332	B
SEPTEMBER	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	954,990	B
OCTOBER	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	891,372	892,631	B
NOVEMBER	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	935,733	B
DECEMBER	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	935,863	937,185	B
TOTALS	**10,882,364**	**10,804,838**	**11,547,387**	**11,595,938**	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	**11,063,097**	



Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

LOCAL SALES TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	807,770	A
FEBRUARY	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	837,288	A
MARCH	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	979,096	B
APRIL	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	691,236	B
MAY	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	717,936	B
JUNE	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	841,602	B
JULY	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	814,658	801,328	B
AUGUST	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,154	862,802	B
SEPTEMBER	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	852,928	838,972	B
OCTOBER	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	779,788	767,029	B
NOVEMBER	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	835,747	822,072	B
DECEMBER	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	849,336	835,439	B
TOTALS	**10,040,626**	**10,258,179**	**10,814,030**	**10,876,609**	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	**9,802,570**	



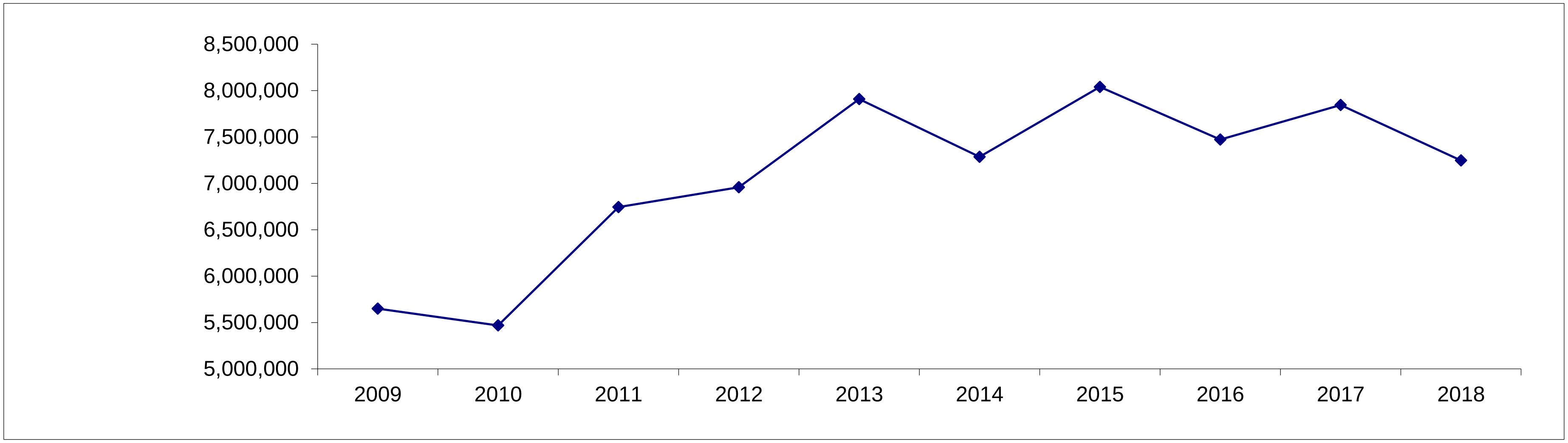
Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

State reduced allocation for 2% administrative fee beginning with September 2017 distribution

SHADED AREA INDICATES MOST RECENT ACTUAL

STATE INCOME TAX

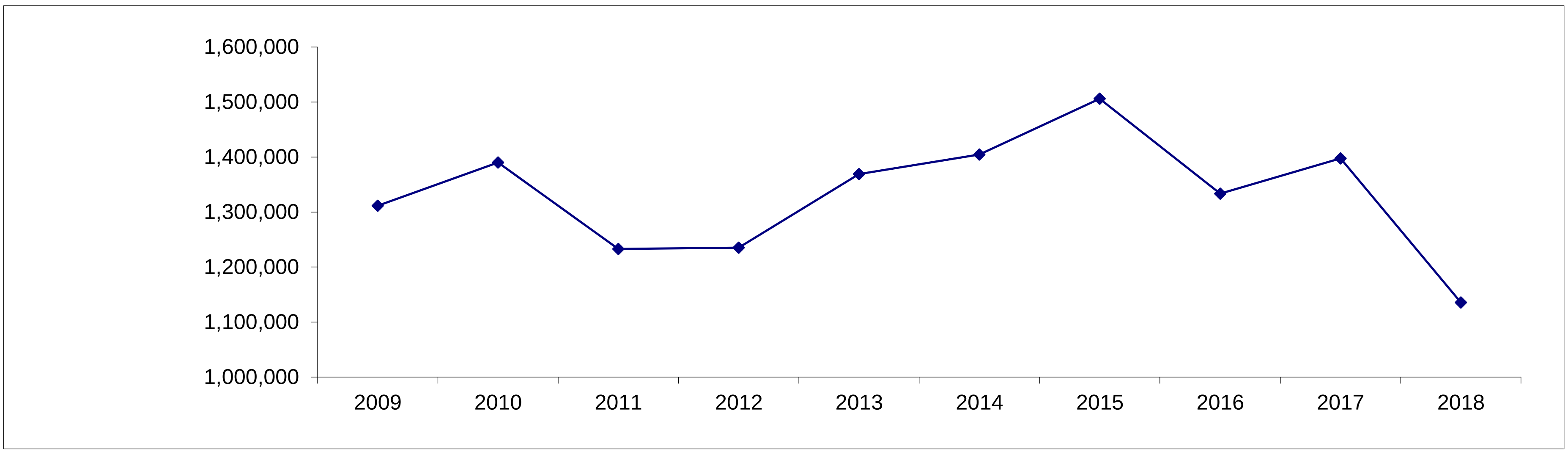
MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	578,461	A
FEBRUARY	604,246	0	1,038,247	0	478,227	0	0	0	0	837,319	A
MARCH	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	679,464	B
APRIL	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	355,635	B
MAY	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	396,235	685,834	B
JUNE	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	915,720	B
JULY	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	473,580	B
AUGUST	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	698,009	626,489	B
SEPTEMBER	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	652,542	B
OCTOBER	394,557	0	0	645,769	419,882	818,347	0	0	599,068	597,428	B
NOVEMBER	0	0	588,653	405,227	409,627	0	441,918	450,551	450,852	449,618	B
DECEMBER	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	396,923	395,837	B
TOTALS	**5,649,558**	**5,467,941**	**6,745,318**	**6,957,316**	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	**7,247,927**	



State to catch up two month delay of distributions July & August 2017. State's 10% reduction to begin with August distribution.

PERSONAL PROPERTY REPLACEMENT TAX

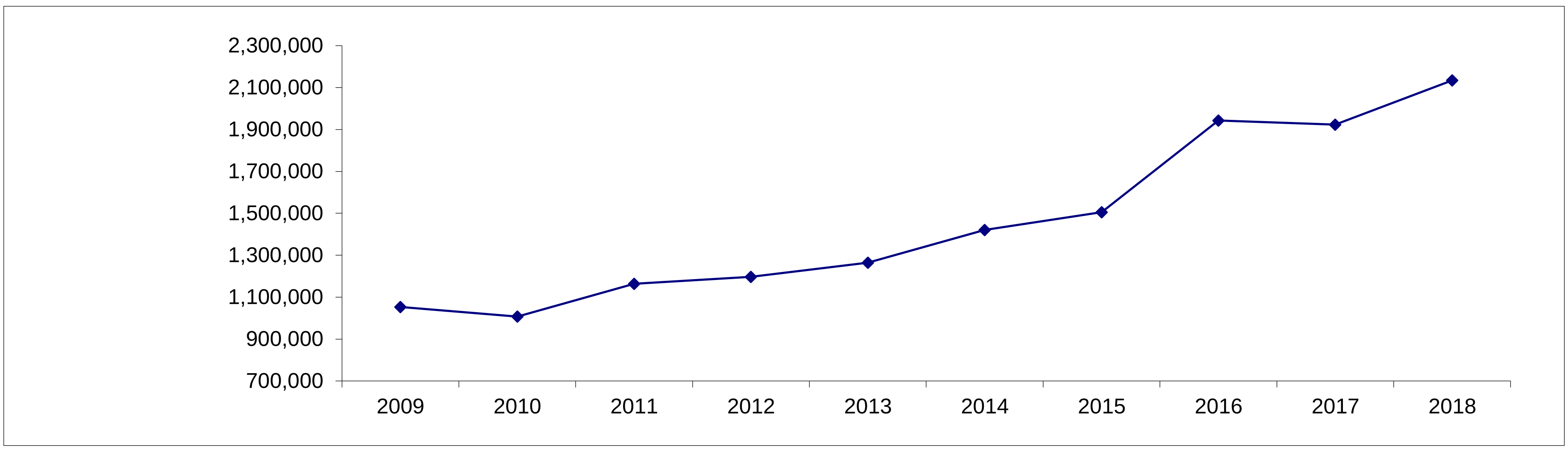
MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	143,616	A
FEBRUARY	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	0	A
MARCH	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	124,321	B
APRIL	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	296,579	B
MAY	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	190,996	B
JUNE	5,564	0	3,923	5,417	937	0	2,501	12,343	0	0	B
JULY	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	239,384	201,248	B
AUGUST	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	10,712	9,005	B
SEPTEMBER	8,501	486	381	3,931	0	6,877	2,356	4,554	0	0	B
OCTOBER	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	160,071	134,571	B
NOVEMBER	2,101	2,750	2,542	1,579	0	0	0	1,876	0	0	B
DECEMBER	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	42,179	35,460	B
TOTALS	**1,311,462**	**1,390,151**	**1,233,053**	**1,235,400**	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	**1,135,796**	



Funds split in General and Library funds

LOCAL USE TAX

MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	166,257	A
FEBRUARY	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	192,590	A
MARCH	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	266,281	B
APRIL	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	153,825	B
MAY	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	144,766	B
JUNE	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	188,256	B
JULY	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	146,418	161,664	B
AUGUST	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	147,521	162,881	B
SEPTEMBER	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	156,033	172,279	B
OCTOBER	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	149,381	164,935	B
NOVEMBER	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	158,864	175,405	B
DECEMBER	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	167,420	184,852	B
TOTALS	**1,052,890**	**1,007,197**	**1,163,451**	**1,197,180**	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	**2,133,989**	

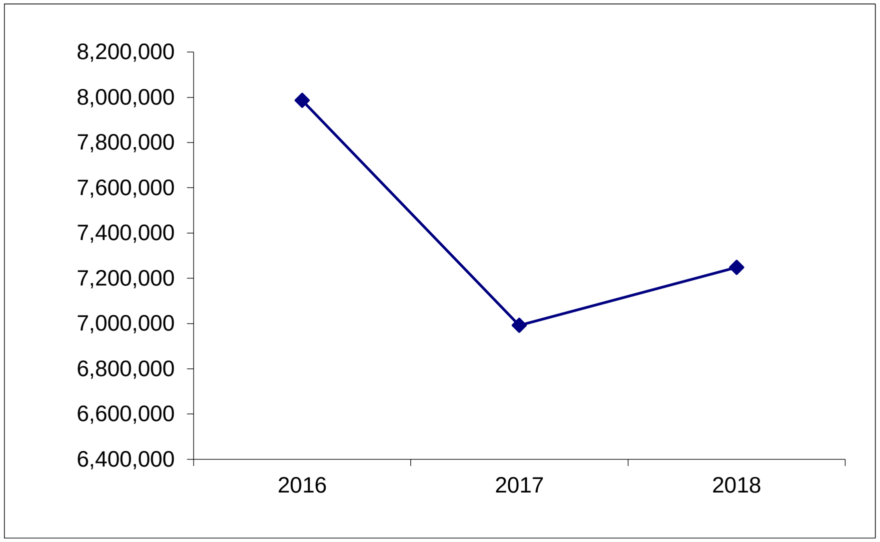


2015 Delays in Distribution of State Use Tax due to State budget.

STATE INCOME TAX

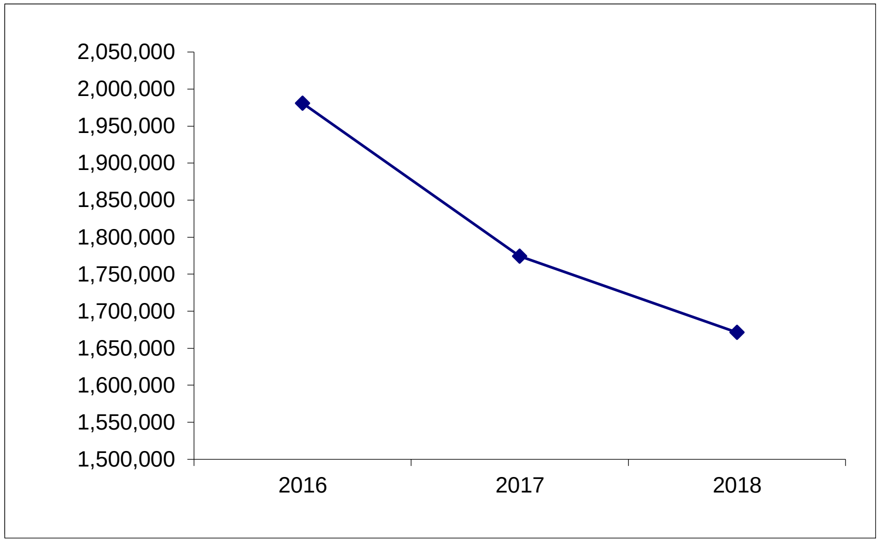
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	751,473.50	654,552.90	578,461.18	A
FEBRUARY	822,346.25	757,032.36	837,287.79	A
MARCH	476,082.04	396,235.32	679,464.00	B
APRIL	736,651.57	764,129.23	355,635.00	B
MAY	1,038,299.42	1,020,258.57	685,834.00	B
JUNE	496,310.15	527,644.66	915,720.00	B
JULY	708,317.33	698,009.45	473,580.00	B
AUGUST	412,481.48	333,576.35	626,489.00	B
SEPTEMBER	450,551.29	393,460.74	652,542.00	B
OCTOBER	665,793.44	599,067.78	597,428.00	B
NOVEMBER	446,866.27	450,851.53	449,618.00	B
DECEMBER	404,849.45	396,923.43	395,837.00	B
TOTALS	**7,986,035.17**	**6,991,742.32**	**7,247,895.97**	
		Current Budget	**6,783,000.00**	
		Projected Amt Over (Under)	**464,895.97**	

Listed by month reported - receipts delayed by State until September 2017



TELEPHONE COMMUNICATIONS TAX

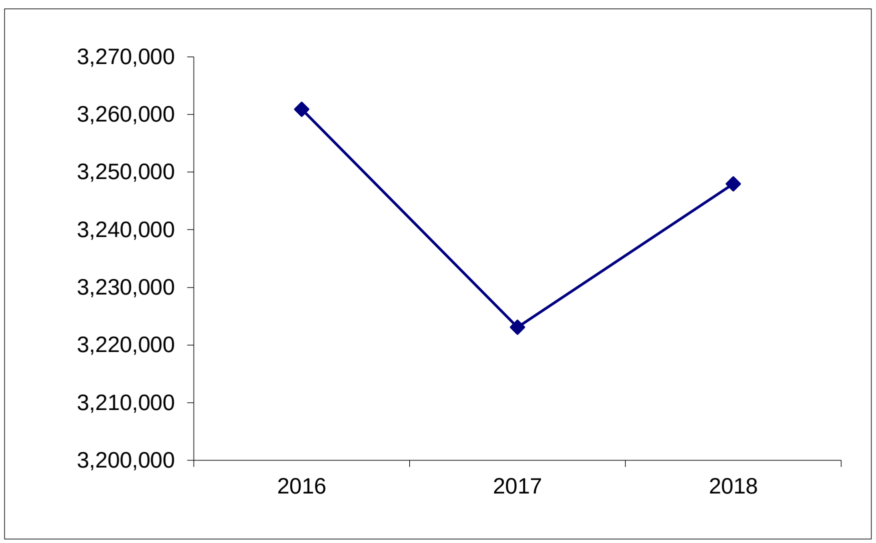
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	166,327.99	152,347.43	141,050.48	A
FEBRUARY	157,953.06	150,099.96	141,599.21	A
MARCH	224,336.11	155,813.31	146,993.00	B
APRIL	164,577.86	152,634.48	143,994.00	B
MAY	152,247.44	149,012.50	140,577.00	B
JUNE	164,137.18	153,283.36	144,607.00	B
JULY	160,723.62	141,981.10	133,944.00	B
AUGUST	163,427.72	148,671.63	140,256.00	B
SEPTEMBER	157,097.74	143,735.14	135,599.00	B
OCTOBER	154,223.34	144,825.61	136,628.00	B
NOVEMBER	159,870.41	142,399.25	134,339.00	B
DECEMBER	155,990.27	139,640.75	131,736.00	B
TOTALS	**1,980,912.74**	**1,774,444.52**	**1,671,322.69**	
		Current Budget	**1,674,000.00**	
		Projected Amt Over (Under)	**-2,677.31**	



SHADED AREA INDICATES MOST RECENT ACTUAL

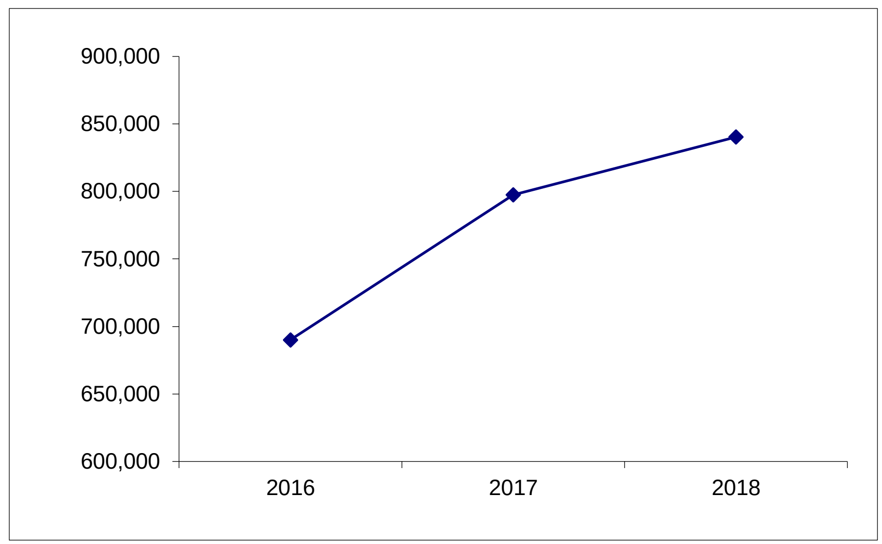
FOOD & BEVERAGE TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	260,904.87	286,400.20	286,060.40	A
FEBRUARY	256,344.05	250,160.28	240,877.75	A
MARCH	278,660.81	243,551.14	246,681.00	B
APRIL	268,791.34	275,567.55	279,109.00	B
MAY	282,460.72	268,821.52	272,276.00	B
JUNE	281,884.42	286,842.30	290,528.00	B
JULY	274,899.41	279,817.29	283,413.00	B
AUGUST	308,995.40	271,403.37	274,891.00	B
SEPTEMBER	277,532.23	281,947.48	285,571.00	B
OCTOBER	255,644.86	266,573.93	270,000.00	B
NOVEMBER	272,128.23	261,202.21	264,559.00	B
DECEMBER	242,671.74	250,794.75	254,018.00	B
TOTALS	**3,260,918.08**	**3,223,082.02**	**3,247,984.15**	
		Current Budget	**3,264,500.00**	
		Projected Amt Over (Under)	**-16,515.85**	



HOTEL & MOTEL TAX

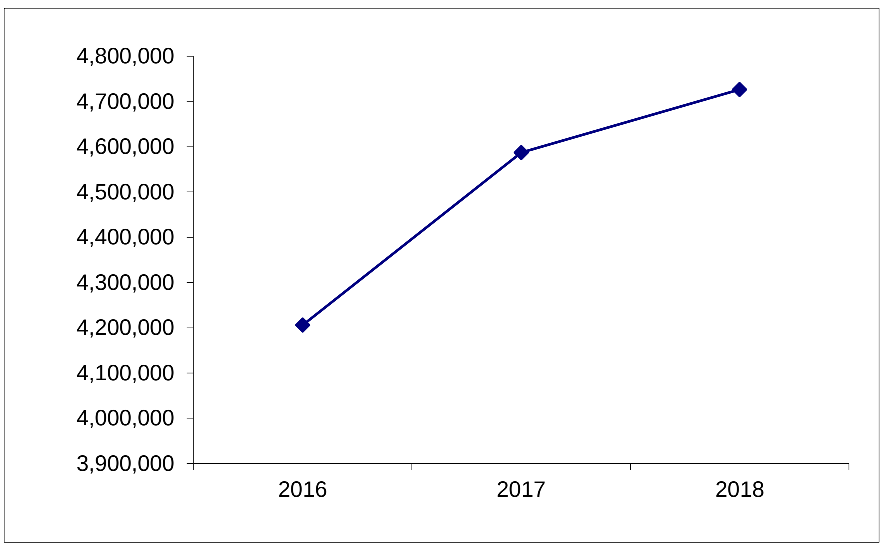
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	17,953.91	35,251.30	43,682.49	A
FEBRUARY	36,767.95	36,364.73	52,237.60	A
MARCH	62,867.42	51,466.99	55,834.00	B
APRIL	52,010.94	54,146.46	58,740.00	B
MAY	67,896.68	58,327.36	63,276.00	B
JUNE	76,520.68	84,744.05	91,934.00	B
JULY	63,123.45	72,804.56	78,982.00	B
AUGUST	63,000.60	76,860.26	83,382.00	B
SEPTEMBER	71,295.56	121,765.56	105,336.00	B
OCTOBER	53,394.23	74,289.53	61,849.00	B
NOVEMBER	77,894.15	71,406.04	90,229.00	B
DECEMBER	47,351.22	60,072.92	54,849.00	B
TOTALS	**690,076.79**	**797,499.76**	**840,331.09**	
		Current Budget	**848,000.00**	
		Projected Amt Over (Under)	**-7,668.91**	



SHADED AREA INDICATES MOST RECENT ACTUAL

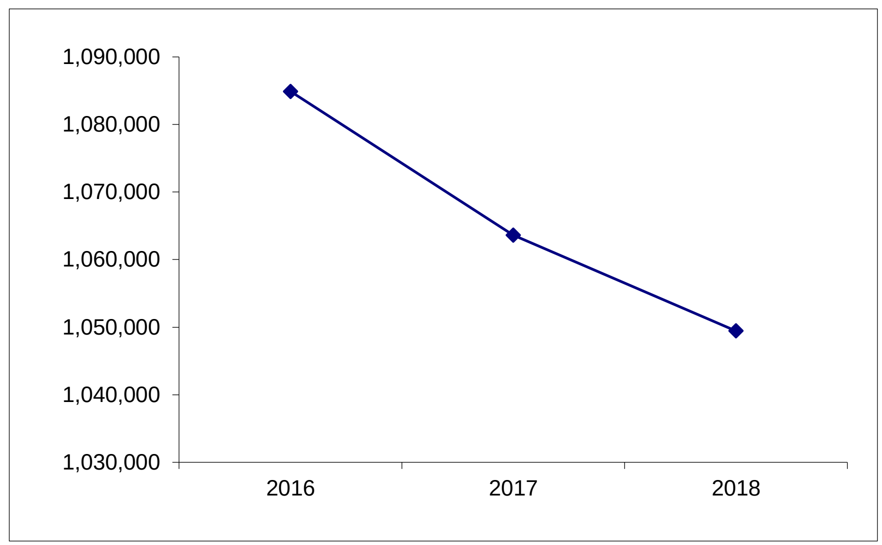
UTILITY TAX-ELECTRIC & GAS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	177,332.31	421,857.00	448,826.92	A
FEBRUARY	138,838.35	505,824.62	526,653.98	A
MARCH	326,307.14	425,726.95	436,369.00	B
APRIL	432,106.74	339,034.62	347,509.00	B
MAY	393,245.95	361,636.72	370,676.00	B
JUNE	363,225.99	327,273.91	335,455.00	B
JULY	377,171.71	358,194.35	367,148.00	B
AUGUST	416,494.97	373,740.81	383,083.00	B
SEPTEMBER	443,504.00	369,262.32	378,492.00	B
OCTOBER	401,586.01	353,897.31	362,743.00	B
NOVEMBER	370,202.76	341,024.62	349,549.00	B
DECEMBER	365,731.26	409,860.82	420,106.00	B
TOTALS	**4,205,747.19**	**4,587,334.05**	**4,726,610.90**	
		Current Budget	**4,702,000.00**	
		Projected Amt Over (Under)	**24,610.90**	



CABLE TV TAX

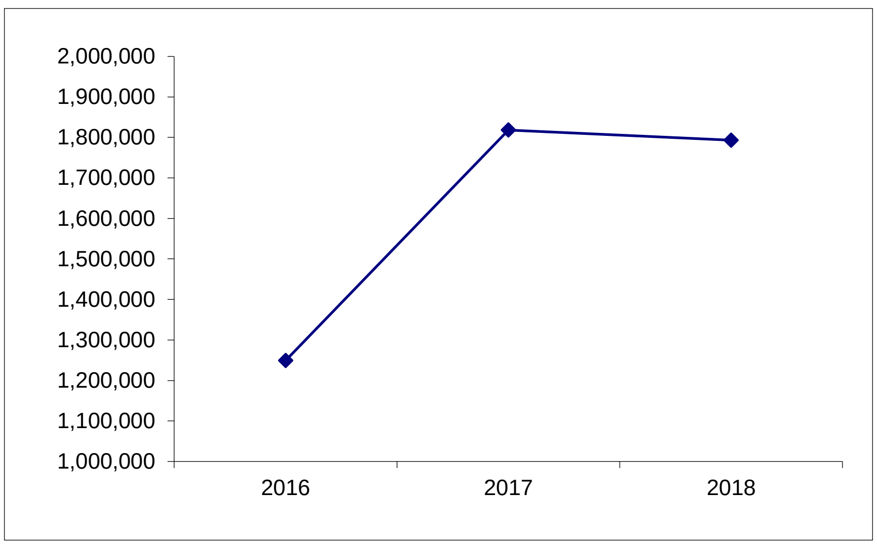
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	233,850.66	263,629.01	0.00	A
FEBRUARY	34,945.40	0.00	255,933.94	A
MARCH	0.00	0.00	0.00	B
APRIL	244,326.70	244,146.92	242,170.00	B
MAY	31,932.20	24,893.20	24,692.00	B
JUNE	0.00	0.00	0.00	B
JULY	276,652.47	243,165.76	241,197.00	B
AUGUST	0.00	23,369.45	23,180.00	B
SEPTEMBER	0.00	0.00	0.00	B
OCTOBER	235,924.64	23,416.70	23,227.00	B
NOVEMBER	27,280.50	240,991.54	239,040.00	B
DECEMBER	0.00	0.00	0.00	B
TOTALS	**1,084,912.57**	**1,063,612.58**	**1,049,439.94**	
		Current Budget	**1,055,000.00**	
		Projected Amt Over (Under)	**-5,560.06**	



SHADED AREA INDICATES MOST RECENT ACTUAL

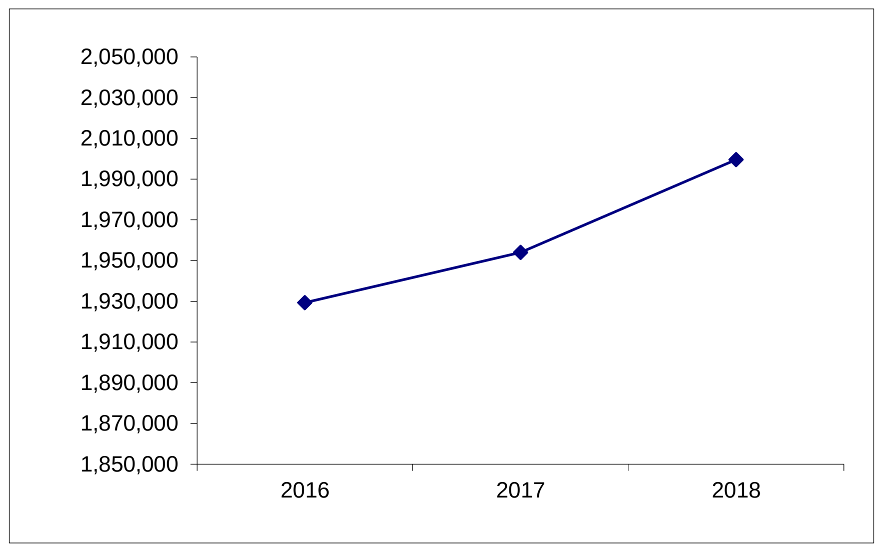
10 - LOCAL MOTOR FUEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY		150,936.34	149,553.75	A
FEBRUARY		146,142.38	137,640.35	A
MARCH		135,305.95	133,949.00	B
APRIL	1,614.25	151,248.96	149,732.00	B
MAY	151,145.91	129,212.75	127,917.00	B
JUNE	160,746.35	179,659.76	177,858.00	B
JULY	158,656.90	164,090.47	162,445.00	B
AUGUST	160,752.15	151,522.30	150,003.00	B
SEPTEMBER	157,584.48	154,447.56	152,899.00	B
OCTOBER	153,815.97	158,731.65	157,140.00	B
NOVEMBER	153,044.86	150,265.36	148,758.00	B
DECEMBER	151,672.99	146,671.67	145,201.00	B
TOTALS	**1,249,033.86**	**1,818,235.15**	**1,793,096.10**	
		Current Budget	**1,800,000.00**	
		Projected Amt Over (Under)	**-6,903.90**	



46 - STATE MOTOR FUEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	171,799.19	180,582.18	168,202.81	A
FEBRUARY	165,935.95	171,662.87	172,208.28	A
MARCH	167,234.60	163,670.32	169,534.00	B
APRIL	143,829.22	139,550.39	144,550.00	B
MAY	173,239.43	166,666.87	172,638.00	B
JUNE	172,052.50	168,983.84	175,038.00	B
JULY	108,502.29	134,194.40	139,002.00	B
AUGUST	174,156.78	175,956.02	182,260.00	B
SEPTEMBER	165,391.62	166,198.96	172,154.00	B
OCTOBER	145,992.31	146,908.04	152,172.00	B
NOVEMBER	169,003.77	168,198.50	174,225.00	B
DECEMBER	172,193.80	171,419.34	177,561.00	B
TOTALS	**1,929,331.46**	**1,953,991.73**	**1,999,545.09**	
		Current Budget	**2,024,000.00**	
		Projected Amt Over (Under)	**-24,454.91**	



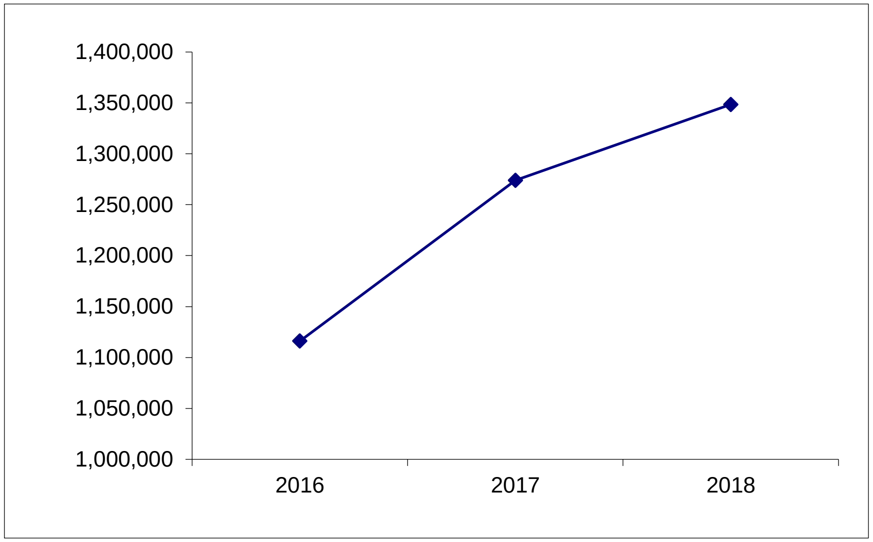
2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

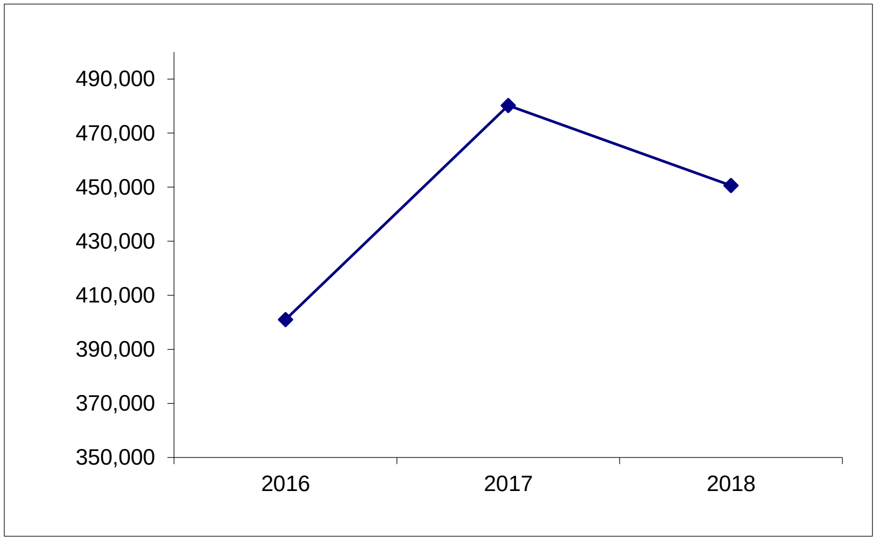
VIDEO GAMING TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	80,288.26	94,954.28	110,674.81	A
FEBRUARY	85,507.02	100,623.42	112,057.54	A
MARCH	84,607.67	99,845.65	104,239.00	B
APRIL	97,888.83	105,585.44	110,231.00	B
MAY	107,431.04	126,789.50	132,368.00	B
JUNE	0.00	110,489.13	115,351.00	B
JULY	196,669.31	107,626.31	112,362.00	B
AUGUST	88,019.04	101,091.12	105,539.00	B
SEPTEMBER	93,234.26	100,252.19	104,663.00	B
OCTOBER	92,743.01	108,743.85	113,529.00	B
NOVEMBER	96,076.34	108,003.48	112,756.00	B
DECEMBER	93,615.92	109,939.69	114,777.00	B
TOTALS	**1,116,080.70**	**1,273,944.06**	**1,348,547.35**	
		Current Budget	**1,330,000.00**	
		Projected Amt Over (Under)	**18,547.35**	

MFT REIMB - TRAFFIC SIGNALS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	28,662.21	30,227.10	44,276.36	A
FEBRUARY	36,330.32	30,285.05	30,587.44	A
MARCH	40,075.18	37,579.08	33,647.00	B
APRIL	16,540.16	35,516.45	31,800.00	B
MAY	31,234.49	34,648.66	31,023.00	B
JUNE	21,971.54	45,755.99	40,968.00	B
JULY	26,492.23	33,394.19	29,900.00	B
AUGUST	42,494.93	33,754.21	30,222.00	B
SEPTEMBER	54,329.58	32,655.06	29,238.00	B
OCTOBER	35,609.03	37,581.07	33,648.00	B
NOVEMBER	31,096.61	81,824.06	73,262.00	B
DECEMBER	36,139.63	47,035.87	42,114.00	B
TOTALS	**400,975.91**	**480,256.79**	**450,685.80**	
		Current Budget	**430,000.00**	
		Projected Amt Over (Under)	**20,685.80**	

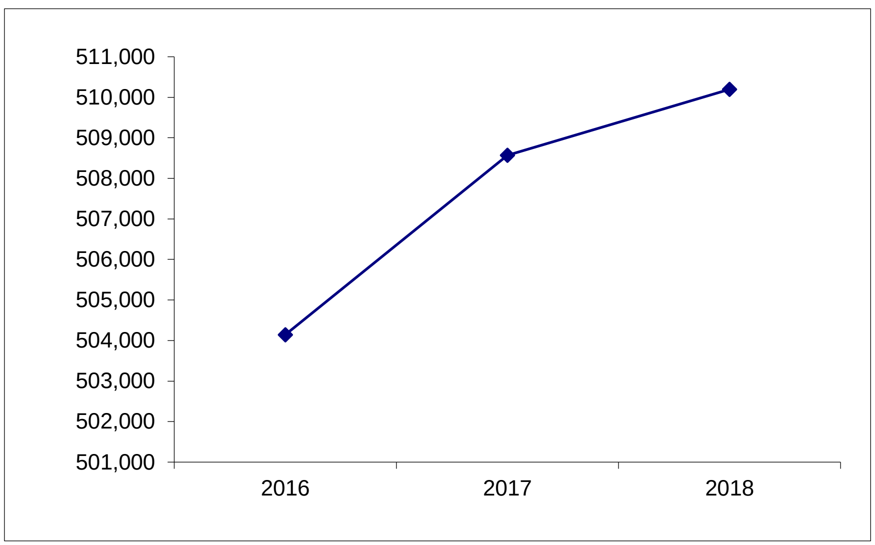




2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

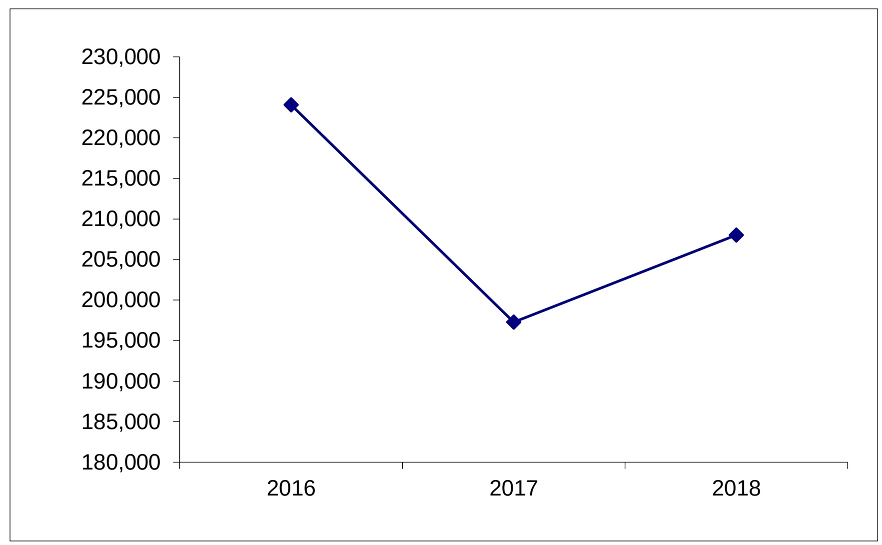
LIQUOR LICENSES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	-7,143.60	1,075.91	3,557.82	A
FEBRUARY	2,706.48	970.89	1,242.18	A
MARCH	8,414.76	100.00	99.00	B
APRIL	27,217.64	29,187.48	28,925.00	B
MAY	217,850.92	239,985.85	237,830.00	B
JUNE	216,869.88	222,598.40	220,599.00	B
JULY	31,508.64	2,622.82	2,599.00	B
AUGUST	1,932.20	2,284.27	2,264.00	B
SEPTEMBER	1,856.80	2,117.60	2,099.00	B
OCTOBER	1,502.68	3,333.70	3,304.00	B
NOVEMBER	1,425.96	7,746.77	7,677.00	B
DECEMBER	0.00	-3,455.80	0.00	B
TOTALS	**504,142.36**	**508,567.89**	**510,196.00**	
		Current Budget	**504,000.00**	
		Projected Amt Over (Under)	**6,196.00**	



BUILDING PERMITS

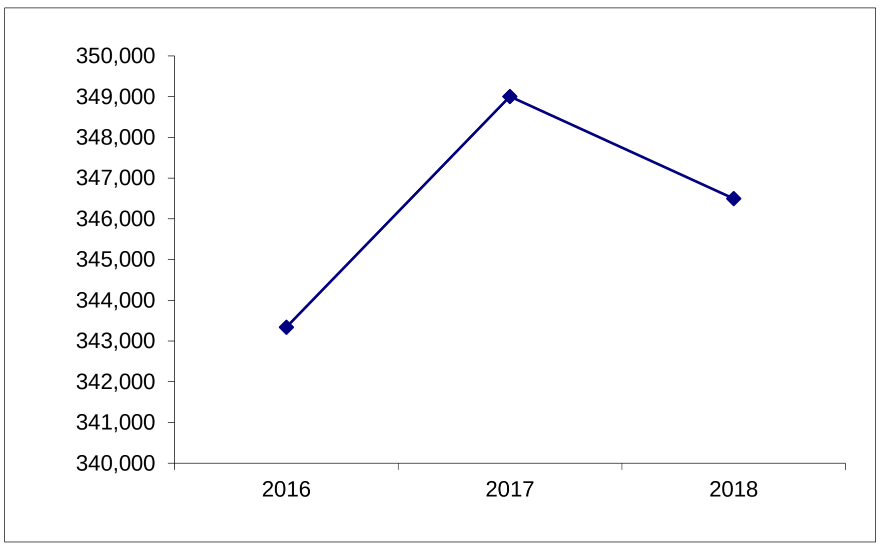
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	11,829.00	25,018.70	14,620.20	A
FEBRUARY	8,872.25	8,294.50	18,038.60	A
MARCH	29,611.65	17,266.45	18,468.00	B
APRIL	36,030.80	12,932.95	13,833.00	B
MAY	11,671.05	29,240.40	31,274.00	B
JUNE	20,001.10	16,116.75	17,238.00	B
JULY	12,328.40	7,629.90	8,161.00	B
AUGUST	16,106.25	15,033.10	16,079.00	B
SEPTEMBER	26,482.80	18,288.60	19,561.00	B
OCTOBER	21,212.90	22,135.50	23,675.00	B
NOVEMBER	11,377.00	19,111.40	20,441.00	B
DECEMBER	18,561.75	6,208.40	6,640.00	B
TOTALS	**224,084.95**	**197,276.65**	**208,028.80**	
		Current Budget	**211,000.00**	
		Projected Amt Over (Under)	**-2,971.20**	



SHADED AREA INDICATES MOST RECENT ACTUAL

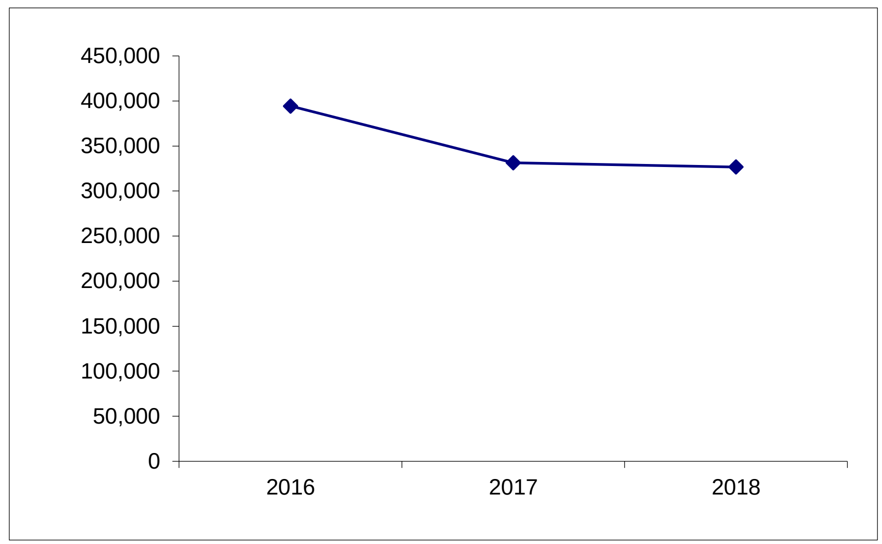
ILLEGAL USE OF VEHICLE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	24,665.00	31,545.00	25,185.00	A
FEBRUARY	25,920.00	24,985.00	22,135.00	A
MARCH	34,585.00	33,705.00	34,477.00	B
APRIL	22,750.00	32,640.00	33,388.00	B
MAY	30,020.00	32,010.00	32,743.00	B
JUNE	40,785.00	26,635.00	27,245.00	B
JULY	28,785.00	26,620.00	27,230.00	B
AUGUST	29,705.00	33,800.00	34,574.00	B
SEPTEMBER	31,635.00	27,970.00	28,611.00	B
OCTOBER	25,145.00	29,250.00	29,920.00	B
NOVEMBER	28,320.00	29,285.00	29,956.00	B
DECEMBER	21,025.00	20,560.00	21,031.00	B
TOTALS	**343,340.00**	**349,005.00**	**346,495.00**	
		Current Budget	**357,000.00**	
		Projected Amt Over (Under)	**-10,505.00**	



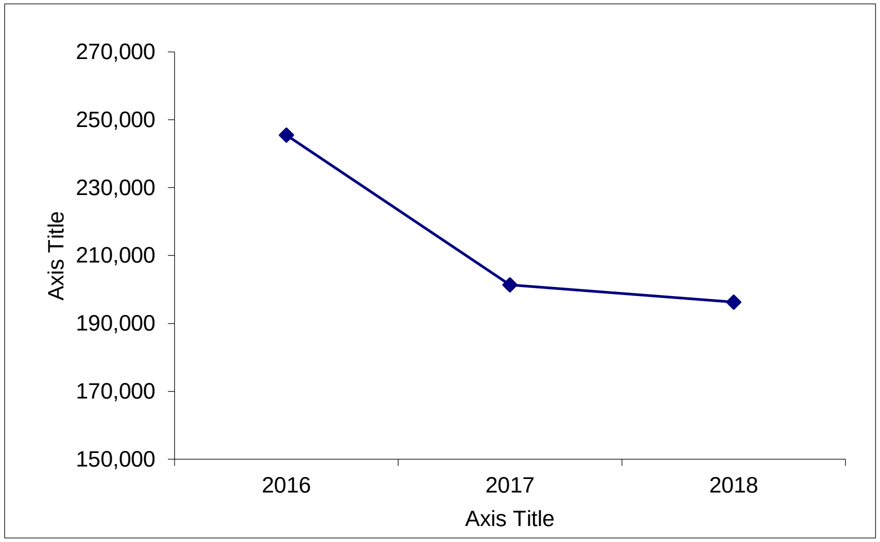
PARKING

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	30,524.27	34,895.44	25,619.67	A
FEBRUARY	33,576.55	25,606.25	23,129.88	A
MARCH	37,342.35	30,864.70	31,679.00	B
APRIL	33,001.83	27,249.73	27,969.00	B
MAY	35,234.71	28,420.56	29,171.00	B
JUNE	32,943.24	25,376.53	26,046.00	B
JULY	26,514.04	18,039.29	18,515.00	B
AUGUST	27,863.92	50,159.05	51,483.00	B
SEPTEMBER	25,590.25	19,306.30	19,816.00	B
OCTOBER	26,590.53	25,869.73	26,552.00	B
NOVEMBER	32,077.99	21,431.35	21,997.00	B
DECEMBER	53,169.28	24,039.14	24,674.00	B
TOTALS	**394,428.96**	**331,258.07**	**326,651.55**	
		Current Budget	**340,000.00**	
		Projected Amt Over (Under)	**-13,348.45**	



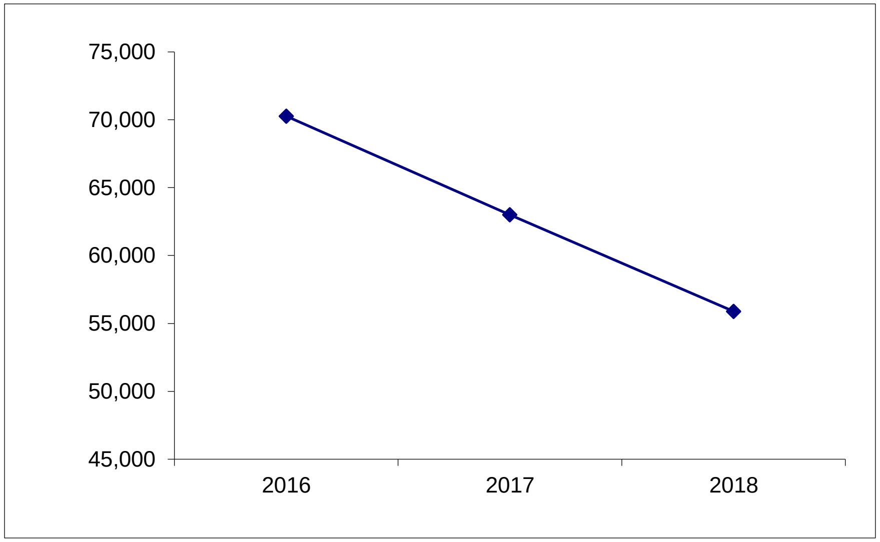
COURT FINES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	19,608.71	10,760.71	10,310.57	A
FEBRUARY	0.00	15,484.21	16,396.46	A
MARCH	54,287.26	22,565.22	21,849.00	B
APRIL	26,764.46	27,343.14	26,475.00	B
MAY	18,335.34	21,521.83	20,838.00	B
JUNE	26,271.96	15,702.61	15,204.00	B
JULY	19,018.82	16,387.61	15,867.00	B
AUGUST	16,811.90	14,397.63	13,940.00	B
SEPTEMBER	16,663.69	12,749.30	12,344.00	B
OCTOBER	17,088.41	17,947.15	17,377.00	B
NOVEMBER	16,156.57	11,424.05	11,061.00	B
DECEMBER	14,492.59	15,111.69	14,632.00	B
TOTALS	**245,499.71**	**201,395.15**	**196,294.03**	
		Current Budget	**195,000.00**	
		Projected Amt Over (Under)	**1,294.03**	



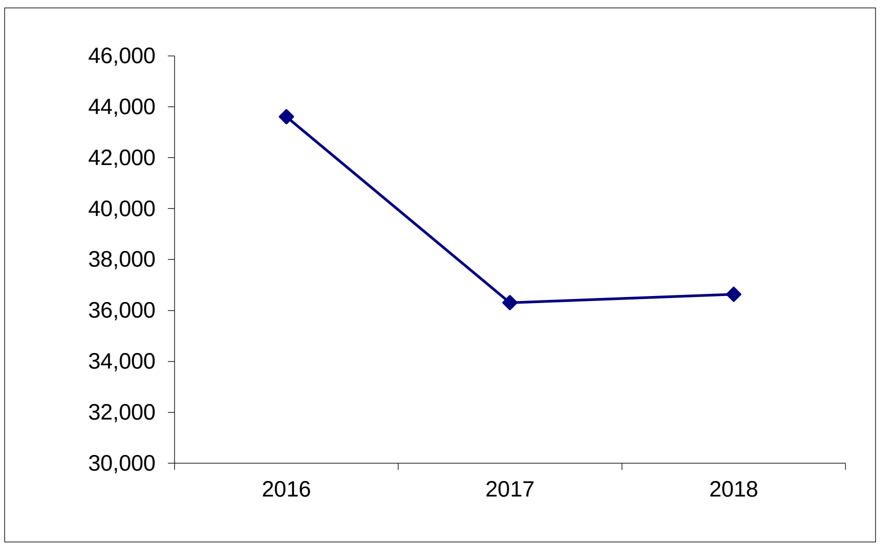
WEED CUTTING FEES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,981.05	989.42	3,807.13	A
FEBRUARY	6,642.83	2,521.07	3,931.13	A
MARCH	3,863.69	2,818.12	2,281.00	B
APRIL	3,344.49	2,281.59	1,847.00	B
MAY	8,816.26	4,455.68	3,607.00	B
JUNE	10,177.67	4,438.63	3,593.00	B
JULY	8,316.54	11,847.73	9,592.00	B
AUGUST	4,806.37	5,847.73	4,734.00	B
SEPTEMBER	3,301.62	7,593.47	6,147.00	B
OCTOBER	5,246.23	9,691.65	7,846.00	B
NOVEMBER	8,347.54	4,602.94	3,726.00	B
DECEMBER	4,426.32	5,907.96	4,783.00	B
TOTALS	**70,270.61**	**62,995.99**	**55,894.26**	
		Current Budget	**51,000.00**	
		Projected Amt Over (Under)	**4,894.26**	



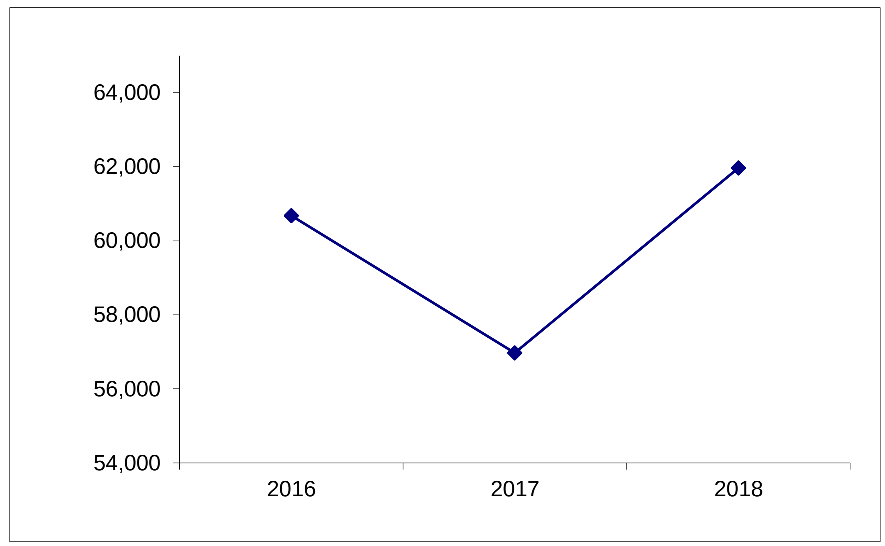
DEMOLITION PAYMENTS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,908.62	3,094.52	4,085.00	A
FEBRUARY	6,335.43	3,461.25	3,875.00	A
MARCH	4,308.62	4,200.29	4,049.00	B
APRIL	2,678.62	3,523.62	3,397.00	B
MAY	4,017.62	3,599.02	3,470.00	B
JUNE	5,212.88	3,210.00	3,095.00	B
JULY	3,060.68	2,815.00	2,714.00	B
AUGUST	3,490.93	1,870.00	1,803.00	B
SEPTEMBER	3,386.90	2,875.00	2,772.00	B
OCTOBER	3,051.38	3,020.00	2,912.00	B
NOVEMBER	2,597.69	2,185.00	2,107.00	B
DECEMBER	2,561.18	2,450.00	2,362.00	B
TOTALS	**43,610.55**	**36,303.70**	**36,641.00**	
		Current Budget	**35,000.00**	
		Projected Amt Over (Under)	**1,641.00**	



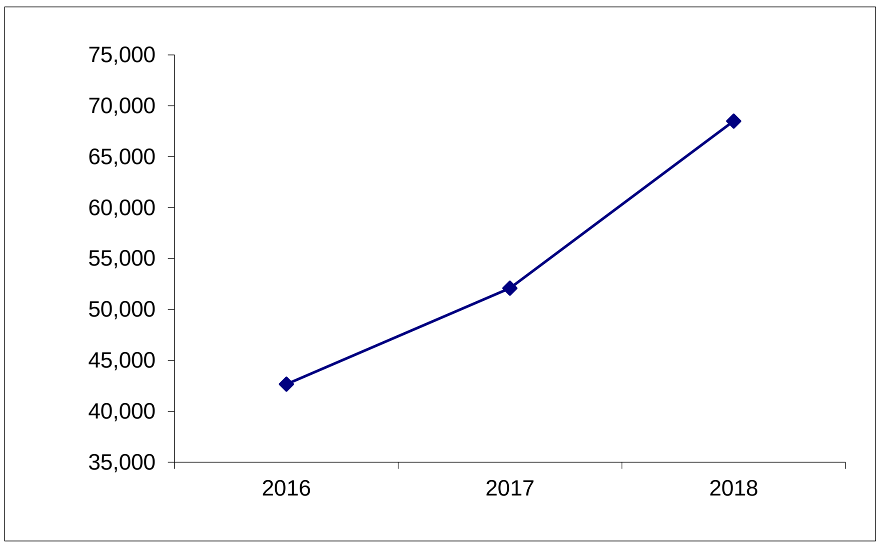
PET CITATIONS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	3,219.55	4,675.88	5,624.07	A
FEBRUARY	4,446.39	5,654.45	7,221.22	A
MARCH	6,951.39	8,731.32	9,195.00	B
APRIL	6,300.38	3,253.46	3,426.00	B
MAY	5,923.60	3,536.29	3,724.00	B
JUNE	4,130.37	5,529.30	5,823.00	B
JULY	5,642.20	3,839.14	4,043.00	B
AUGUST	4,194.38	4,990.87	5,256.00	B
SEPTEMBER	5,037.80	4,582.53	4,826.00	B
OCTOBER	5,934.63	3,498.17	3,684.00	B
NOVEMBER	5,013.79	4,408.19	4,642.00	B
DECEMBER	3,884.55	4,273.00	4,500.00	B
TOTALS	**60,679.03**	**56,972.60**	**61,964.29**	
		Current Budget	**60,000.00**	
		Projected Amt Over (Under)	**1,964.29**	



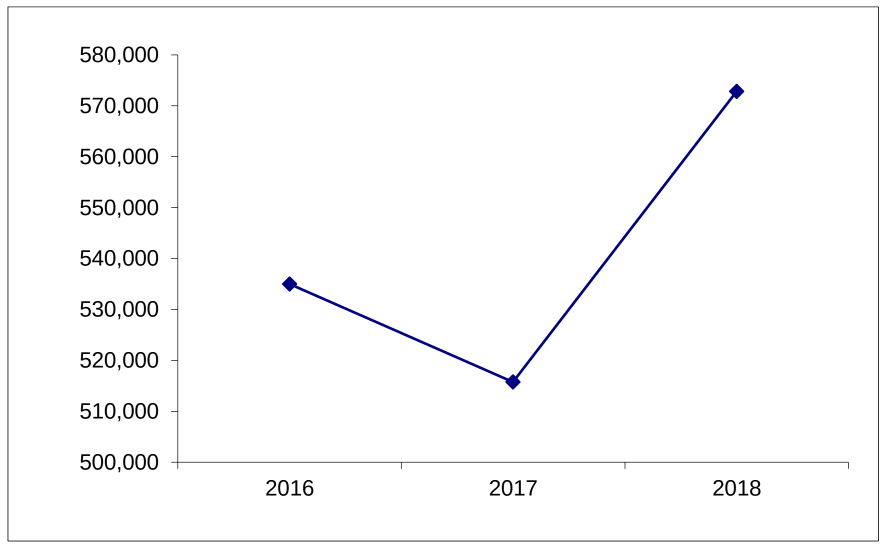
TRASH & CLEAN UP FINES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,432.12	3,818.84	3,609.33	A
FEBRUARY	3,707.46	4,666.95	3,787.96	A
MARCH	4,301.09	5,502.65	7,713.00	B
APRIL	3,432.11	4,430.58	6,210.00	B
MAY	2,827.08	6,571.89	9,212.00	B
JUNE	1,253.81	2,680.88	3,758.00	B
JULY	1,982.12	6,230.35	8,733.00	B
AUGUST	3,367.61	5,026.82	7,046.00	B
SEPTEMBER	7,263.59	1,819.81	2,551.00	B
OCTOBER	4,211.41	4,837.59	6,781.00	B
NOVEMBER	3,106.80	2,939.72	4,120.00	B
DECEMBER	4,770.76	3,555.16	4,983.00	B
TOTALS	**42,655.96**	**52,081.24**	**68,504.29**	
		Current Budget	**73,000.00**	
		Projected Amt Over (Under)	**-4,495.71**	



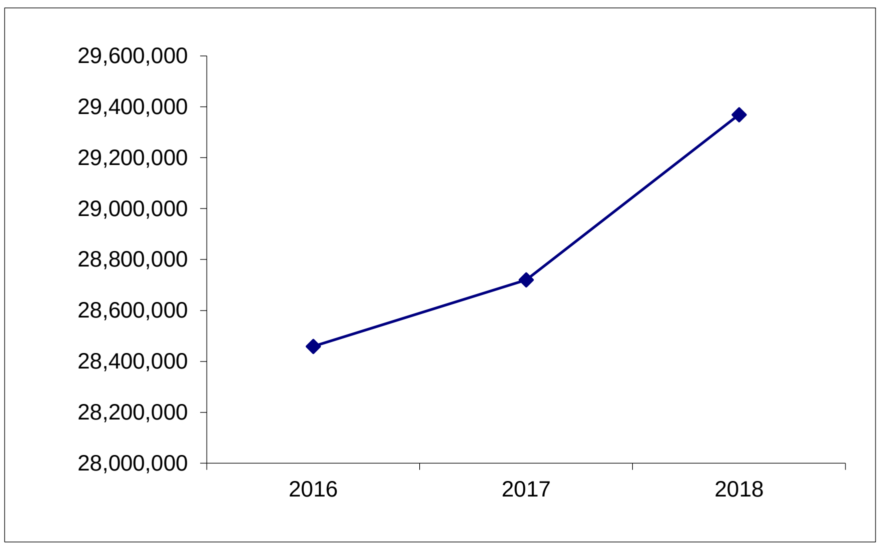
70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	26,418.05	34,882.01	45,559.71	A
FEBRUARY	43,791.37	45,922.48	43,625.01	A
MARCH	72,611.37	39,319.53	43,722.00	B
APRIL	33,981.14	44,321.58	49,284.00	B
MAY	44,813.23	50,013.85	55,614.00	B
JUNE	47,949.63	49,318.54	54,841.00	B
JULY	44,483.78	42,138.97	46,857.00	B
AUGUST	46,604.73	43,030.86	47,849.00	B
SEPTEMBER	42,479.66	40,404.95	44,929.00	B
OCTOBER	38,596.83	42,457.11	47,211.00	B
NOVEMBER	48,784.87	47,406.69	52,715.00	B
DECEMBER	44,499.85	36,533.29	40,624.00	B
TOTALS	**535,014.51**	**515,749.86**	**572,830.72**	
		Current Budget	**573,500.00**	
		Projected Amt Over (Under)	**-669.28**	



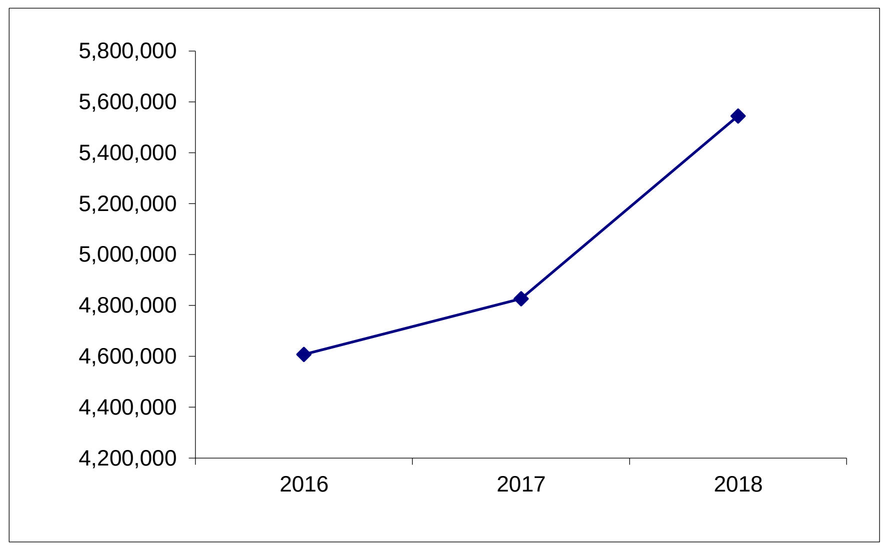
80-WATER SALES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,104,678.61	2,250,636.79	2,293,291.51	A
FEBRUARY	2,210,327.74	2,293,297.02	2,442,137.29	A
MARCH	2,267,954.26	2,197,191.32	2,322,635.00	B
APRIL	2,221,531.91	2,184,431.48	2,235,579.00	B
MAY	2,196,960.89	2,202,704.25	2,234,715.00	B
JUNE	2,425,648.92	2,402,041.11	2,631,653.00	B
JULY	2,495,624.85	2,635,067.97	2,686,858.00	B
AUGUST	2,764,878.40	2,682,475.15	2,643,725.00	B
SEPTEMBER	2,583,865.88	2,554,863.90	2,665,515.00	B
OCTOBER	2,554,080.04	2,546,500.96	2,541,265.00	B
NOVEMBER	2,395,921.87	2,506,148.97	2,336,755.00	B
DECEMBER	2,237,479.85	2,264,904.88	2,335,068.00	B
TOTALS	**28,458,953.22**	**28,720,263.80**	**29,369,196.80**	
		Current Budget	**29,167,000.00**	
		Projected Amt Over (Under)	**202,196.80**	



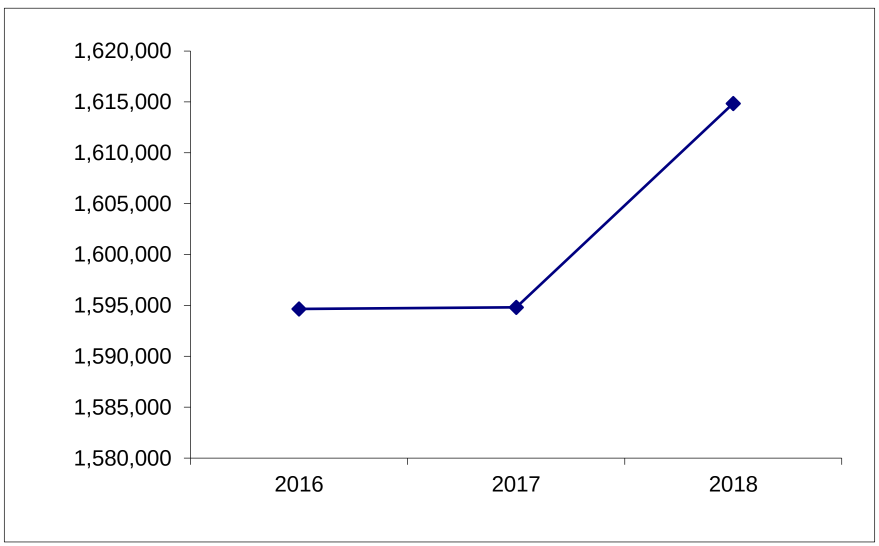
79-SEWER USER FEE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	365,361.90	365,842.90	415,444.15	A
FEBRUARY	390,979.51	365,908.81	442,619.44	A
MARCH	378,136.50	357,535.86	411,361.00	B
APRIL	354,698.60	336,921.75	387,752.00	B
MAY	368,671.08	374,139.45	430,512.00	B
JUNE	383,539.30	383,450.74	432,590.00	B
JULY	398,192.98	455,323.40	513,797.00	B
AUGUST	429,968.67	455,272.26	513,611.00	B
SEPTEMBER	405,514.62	434,296.55	526,715.00	B
OCTOBER	403,013.25	460,110.01	523,215.00	B
NOVEMBER	367,714.04	409,171.38	477,502.00	B
DECEMBER	361,793.84	428,287.26	470,117.00	B
TOTALS	**4,607,584.29**	**4,826,260.37**	**5,545,235.59**	
		Current Budget	**5,529,000.00**	
		Projected Amt Over (Under)	**16,235.59**	



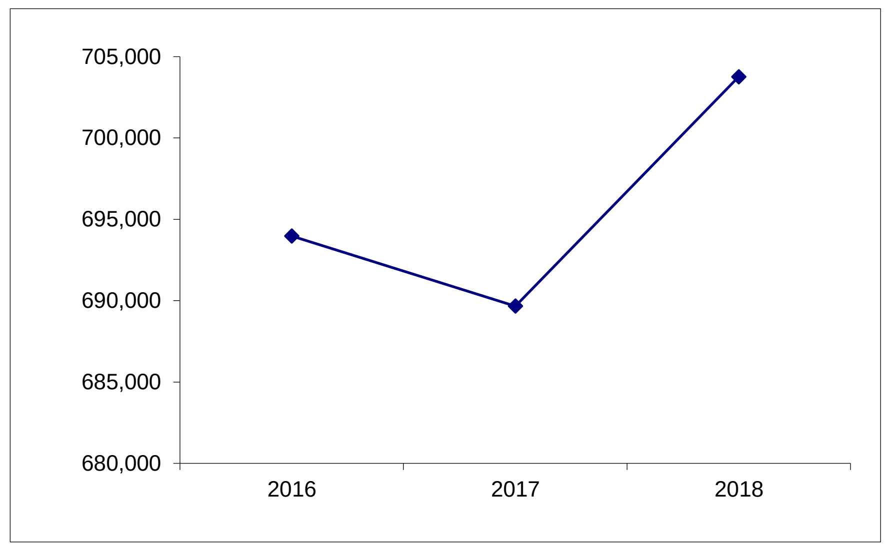
78-STORM WATER FEE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	115,724.00	122,042.07	130,857.73	A
FEBRUARY	124,410.33	115,726.29	115,722.81	A
MARCH	125,098.96	131,044.00	131,022.00	B
APRIL	163,768.53	164,375.29	164,347.00	B
MAY	150,043.04	153,955.37	153,929.00	B
JUNE	120,546.60	120,950.54	120,931.00	B
JULY	113,459.99	121,951.59	121,932.00	B
AUGUST	127,007.68	121,622.82	121,603.00	B
SEPTEMBER	115,106.96	109,785.43	115,088.00	B
OCTOBER	165,183.90	165,672.68	165,156.00	B
NOVEMBER	151,953.53	150,828.65	151,929.00	B
DECEMBER	122,356.36	116,855.56	122,336.00	B
TOTALS	**1,594,659.88**	**1,594,810.29**	**1,614,853.54**	
		Current Budget	**1,606,000.00**	
		Projected Amt Over (Under)	**8,853.54**	



88-RECYCLING FEES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	52,012.50	53,670.25	63,834.61	A
FEBRUARY	66,763.52	57,220.17	53,318.46	A
MARCH	58,159.31	63,538.06	63,536.00	B
APRIL	56,319.77	52,781.31	52,779.00	B
MAY	57,546.84	61,173.86	61,172.00	B
JUNE	57,162.53	60,215.22	60,213.00	B
JULY	53,717.51	61,089.08	61,087.00	B
AUGUST	59,997.07	55,537.02	55,535.00	B
SEPTEMBER	55,158.08	56,982.47	55,156.00	B
OCTOBER	61,572.21	54,207.31	61,570.00	B
NOVEMBER	59,011.54	59,900.37	59,010.00	B
DECEMBER	56,560.41	53,345.70	56,558.00	B
TOTALS	**693,981.29**	**689,660.82**	**703,769.07**	
		Current Budget	**697,500.00**	
		Projected Amt Over (Under)	**6,269.07**	



Public Works

DATE: 3/12/2018

MEMO: 2018-10

TO: Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT:
Resolution Authorizing Approval of Quote for Rotary Lobe Pump from Flo-Systems, Inc. for South Water Treatment Plant

SUMMARY RECOMMENDATION:
Council adopt the attached resolution authorizing the purchase of a Rotary Lobe Pump from Flo-Systems, Inc., at a cost of $20,141.00.

BACKGROUND:
The South Water Treatment Plant has four pumps that transfer aluminum sulfate (a water purification chemical) from the basement to the first floor of the facility. The pumps are original to the plant, they are 30 years old and have been rebuilt several times over the years. They have reached the end of their reliable service life. City staff has researched pump alternatives and recommends purchasing a different type of pump (rotary lobe) that should be more durable and require less rebuilds than the current type. Rotary lobe pumps have fewer moving parts and can be maintained without significant reconstruction work.

The City received three quotes for a replacement rotary lobe pump:

Flo-Systems, Inc.	$20,141.00
Industrial Process Equipment Group	$27,041.66
Vandevanter Engineering	$30,960.00

The low bidder meeting specifications was Flo-Systems, Inc. (quote attached).

City staff recommends purchasing one rotary lobe pump from Flo-Systems, Inc. to install and operate for an extended time period. If the new pump performs as reported, the City Council will then be requested to approve the purchase of three more identical pumps.

PRIOR COUNCIL ACTION: None on this subject.

POTENTIAL OBJECTIONS: None foreseen.

STAFF REFERENCE: Matt Newell, Public Works Director, 424-2747. Keith Alexander, Water Production Manager, 424-2863.

BUDGET/TIME IMPLICATIONS: This expenditure is included in the Public Works Water Capital Fund 81.

COPY: Tom Caraker, Jr., Flo-Systems, Inc.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Quote	Backup Material

RESOLUTION NO. R2018-_____

RESOLUTION AUTHORIZING APPROVAL OF QUOTE
FOR ROTARY LOBE PUMP
FROM FLO-SYSTEMS, INC.
FOR SOUTH WATER TREATMENT PLANT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quotation presented to the City Council herewith from Flo-Systems, Inc. for the purchase of a rotary lobe pump, for South Water Treatment Plant, in the total of amount of $20,141.00, and the same is hereby, received, placed on file and approved.

Section 2. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Flo-Systems, Inc., for their bid price of $20,141.00.

PRESENTED AND ADOPTED this 19th day of March 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Debbie Bright, City Clerk

Scope

Provided By:
Flo-Systems, Inc
Tom Caraker
905 Cherry lane
Troy, IL 62294
(618) 667-789O
tomjr@flosystems.com

VOGELSANG

Quote #: 82162 v.01

Date:	01.26.2018
No. of Pages:	2
Valid To:	04.26.2018
Delivery Terms:	FOB Factory, FFA
Credit Terms:	Net 30,
Project Name:	Aluminum Sulfate

Any item not specifically listed in the quotation will not be supplied by Vogelsang.

Questions? Please contact:Gary Haberny at (330) 510 1556 or garyh@vogelsangusa.com

Line #	**P/N#** **Description**	**Qty**
	Customer states there are no solids in this product	
	Aluminum Sulfate / Other Medium, not on the list / 1 % Solids / 75 gpm @ 72 psi	
1.0	# 10.1040 IQ112-81 In-Line Assembly	1

Each of the above assemblies contain these individual parts:

No.	Part	Qty
1	US.GBO.028.TV1.0032 Base Plate with RiserIQ112, SK672, 6S Galvanized	1
2	IQ112-81H4 IQ112-81 Base Pump	1
3	ADSS0126 IQ112-81 Pump316 SS Adder	1
4	ADMS0049 IQ112 SS316 TC vs. SiCSingle Cartridge Mech. Seal SS Pump Adder	1
5	SK672.1-132SP/4-376 Geared Motor, 7.5 HP, 376 RPM 4.61 Ratio, 3/230/460/60 IP 55, TEFC, SF 3.2AGMA Class III	1
6	6HS 6HS Hytrel Sleeve Split	1

Verify materials of construction are compatible with your process, as Vogelsang does not warrant against chemical incompatibility.

Scope

Quote #: 82162 v.01

Line #	P/N# Description	Qty
7	6S28MM 6S x 28MM Flange	1
8	6S138 6S x 1 3/8 Flange	1
9	IBS5778 Pump Connector IQ112 45°4 inch, ASME B16.5 Type of Pipe Elbow: N3S1.4571 Pickled and Passivated	2
10	DOR0108 O-RingØ 112 mm x 4 mm NBR 70	2
11	PFL0121 Bracket IQØ 124 mm Material Thickness 8 mm1.0038 Hot-Dip Galvanized	4
12	NSK.027 Hexagon Head BoltM 10 x 25 mm, DIN 933 Steel 8.8 Electro-Galvanized	8
13	PSG.014 Buffer Fluid TankPolycarbonate, Opaque 0,29 l NBR 60 °C, Pressure Range 0 -10 bar	1
14	48x60Pallet 48"x60" Custom PalletIncluding Weather Proof Plastic Shrink-Wrap Packagingand Labor, Weight Limit 1200lb	1
15	VAU.110 Name Plate	1
16	VUSA.0142 Assembly Serial Tag6 x 13 cm .032 Gauge Aluminium	1
17	VUSA.0247 Pump Assembly Safety Label	1
18	VUSA.0080 Made in USA Label2.875" Circle Label Stock ePlanet Label#LT2785-6CJHG	1
19	TEST HI364 Hydraulic Institute 3.6.4Performance Test - Acceptance Level A (Vogelsang Standard)	1

Total: $20,141.00

FOB Factory, full freight allowed.

Includes Start-up assistance

DATE: 3/11/2018

MEMO: 2018-12

TO: **Honorable Mayor Julie Moore Wolfe and City Council Members**

FROM: **Tim Gleason, City Manager**
Matthew C. Newell, P.E., Public Works Director

SUBJECT:
Resolution Authorizing an Intergovernmental Cooperation Agreement with the Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg for 2018 Micro-Surfacing Project,
City Project 2018-24

SUMMARY RECOMMENDATION:
It is recommended that the City Council approve the attached resolution accepting the intergovernmental agreement for the sharing of certain costs related to highway improvement projects involving the use of micro-surfacing between the City of Decatur, the Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg, Illinois.

BACKGROUND:
Micro-Surfacing projects are focused on slowing the deterioration of pavements that are experiencing moderate wear. The actions of sun, freezing, traffic and age all combine to deteriorate asphalt pavements. Micro-surfacing is designed to seal and protect the pavement surface and slow deterioration thereby delaying the need for more expensive treatments such as a mill and overlay or total reconstruction. The work involves coating the existing pavement with a thin mix of asphalt emulsion and aggregate which serve to correct minor surface distresses and extend the life of the pavement. When performed at the right time with only moderate wear on the street, micro-surfacing treatments can last from 5 to 7 years. The City has performed three micro-surfacing projects in the past with good results. The Macon County Highway Department has also placed micro-surfacing on several County highways, as have some of the nearby Townships and Villages.

The City of Decatur along with Hickory Point Township, the Village of Forsyth, the Village of Mount Zion, the Village of Warrensburg, and Macon County propose a combined project that will use micro-surfacing as a cost-effective way of protecting streets in each jurisdiction. Each agency party to this agreement has selected streets appropriate for micro-surfacing treatment and are combining them into one contract to receive more competitive bids and reduce project costs.

In February of 2013, the City entered into an agreement with Macon County, Hickory Point Township, Long Creek Township, and Mount Zion Township to combine micro-surfacing projects. As defined under the original agreement, the City will act as the lead agency for the combined micro-surfacing project and pay the total cost of the work, with the other agencies agreeing to reimburse the City for the work completed on the streets in their jurisdiction. Mount Zion Township and Long Creek Township have opted out of this year's project. The Villages of Forsyth, Mount Zion, and Warrensburg are entering into the agreement only for projects in 2018.

The City's portion of the project will include portions of the Greendell Neighborhood and the Devonshire Neighborhood. See attached location map for information.

PRIOR COUNCIL ACTION:
February 19, 2013 – Council approved Resolution R2013-16 authorizing an intergovernmental cooperation agreement for the sharing of certain costs related to micro-surfacing improvements between the City of Decatur, Hickory Point Township, Long Creek Township, Mount Zion Township and the County of Macon, Illinois. This agreement is in effect until December 31, 2018.

POTENTIAL OBJECTIONS: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES:
The Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg.

STAFF REFERENCE: Matt Newell, Public Works Director, Paul Caswell, City Engineer and Griffin Enyart, Assistant City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item. This memorandum was prepared by Griffin Enyart, Assistant City Engineer.

BUDGET/TIME IMPLICATIONS:
Budget Impact:
Funding for micro-surfacing projects is proposed to be allocated in the Local Motor Fuel Tax Fund.

Staff Impact:
Staff time has been allocated for this project in the Capital Improvement Plan.

COPY:

Village of Forsyth
Village of Mount Zion
Village of Warrensburg

ATTACHMENTS:

Description	Type
2018-12 Resolution	Resolution Letter
2018-12 Agreement	Backup Material
2018-12 Map 1	Backup Material
2018-12 Map 2	Exhibit

RESOLUTION NO. ___________

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE VILLAGE OF FORSYTH, THE VILLAGE OF MOUNT ZION, AND THE VILLAGE OF WARRENSBURG, ILLINOIS, FOR MICRO-SURFACING PROJECTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Cooperation Agreement for the sharing of certain costs related to the micro-surfacing improvement of portions of various public highways in Macon County, Illinois, between the City of Decatur, the Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg, Illinois, presented to the Council herewith be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Intergovernmental Cooperation Agreement on behalf of the City.

PRESENTED and ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Debra G. Bright, City Clerk

INTERGOVERNMENTAL AGREEMENT FOR THE SHARING OF CERTAIN COSTS RELATED TO IMPROVEMENT OF PORTIONS OF VARIOUS PUBLIC HIGHWAYS IN MACON COUNTY, ILLINOIS, BETWEEN THE CITY OF DECATUR, VILLAGE OF FORSYTH, VILLAGE OF MOUNT ZION, AND THE VILLAGE OF WARRENSBURG, ILLINOIS

WHEREAS, the City of Decatur, Illinois intends to implement highway improvement projects involving the use of micro-surfacing on various City Streets; and

WHEREAS, The Village of Forsyth, Illinois, the Village of Mount Zion, Illinois, and the Village of Warrensburg, Illinois are desirous of implementing micro-surfacing improvements to various streets and roads under their jurisdiction; and

WHEREAS, intergovernmental cooperation between the City of Decatur, Illinois, the Village of Forsyth, Illinois, the Village of Mount Zion, Illinois, and the Village of Warrensburg, Illinois is financially beneficial to all agencies by jointly purchasing micro-surfacing services and products; and

WHEREAS, The Village of Forsyth is a body politic and corporate in the State of Illinois; and

WHEREAS, The Village of Mount Zion is a body politic and corporate in the State of Illinois; and

WHEREAS, The Village of Warrensburg is a body politic and corporate in the State of Illinois; and

WHEREAS, the 1970 Illinois Constitution, Art. VII, Section 10 and 5 ILCS 220/3 provide authority for intergovernmental co-operation;

WHEREAS, the Administrators of the Village of Forsyth, the Village of Mount Zion, and the Village of Warrensburg; believe the improvement to various City Streets and other public roadways in Macon County, Illinois by the City of Decatur will be of benefit to the health, safety and welfare of the residents of Macon County; Illinois, and

NOW THEREFORE, in consideration of the mutual agreement contained in this agreement, the City of Decatur, the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg, Illinois agree as follows, subject to actual construction costs:

1. The City of Decatur agrees to act as the Lead Agency for the micro-surfacing projects unless or until the City of Decatur provides the other participating agencies thirty (30) days written notice of its intention to no longer act as Lead

Agency.

2. The responsibilities of the Lead Agency are to facilitate micro-surfacing projects for the participants, including preparing bidding and construction documents, advertising for the bidding process, and awarding the contract for the project.

3. The Lead Agency shall pay for the complete and total costs to the contractors of micro-surfacing select roadways in the County of Macon with reimbursement to the Lead Agency by the other participants.

4. The Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg agree to reimburse the Lead Agency for the complete and total costs of micro-surfacing those select roadways under their jurisdiction in the County of Macon. The Lead Agency will remit no more than monthly invoices to each participant based upon the amount of work performed under the participant's jurisdiction with payment to the Lead Agency within thirty (30) days after date of invoice.

5. Liability Limits

    a. The Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg agree to indemnify, defend, and hold Lead Agency its officers, agents, and employees harmless from and against any and all claims, suits, causes of action, liabilities, damages, judgments or expenses including, but not limited to, reasonable attorney's fees and litigation costs, for personal injuries (including, but not limited to, death) or property damage arising out of the Lead Agency obligations, responsibilities and performance under this agreement. This provision shall not require the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg to indemnify the Lead Agency from the Lead Agency's sole gross negligence or willful misconduct.

    b. During the term of this Agreement, the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg shall at all times procure and maintain insurance and shall name the Lead Agency its officers and employees, as an additional named insured for all insurance. The Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg shall furnish certificates and endorsements evidencing insurance and named insured prior to commencement of services under this Agreement.

    c. The Lead Agency shall require the contractor awarded the contract under this agreement to execute contracts indemnifying The City of Decatur, the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg for any liability arising out of the contractor's work. The Contractor shall provide certificates of insurance evidencing third party insurance in accordance with the construction contract documents and the City of Decatur its officers and employees, the Village of Forsyth its officers and employees, the Village of Mount Zion its officers and employees, and the Village of Warrensburg its officers and employees shall be named an additional insured on any liability insurance policy pertaining to work under the contract. Contractor's insurance shall be primary.

6. This agreement shall be in full force and effect upon its proper and legal approval by the City of Decatur, the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg and shall inure to the benefit of the City of Decatur, the Village of Forsyth, the Village of Mount Zion and the Village of Warrensburg, their successors and assigns, until the improvements to the micro-surfacing project are completed and all related costs therefore are paid or the project is cancelled.

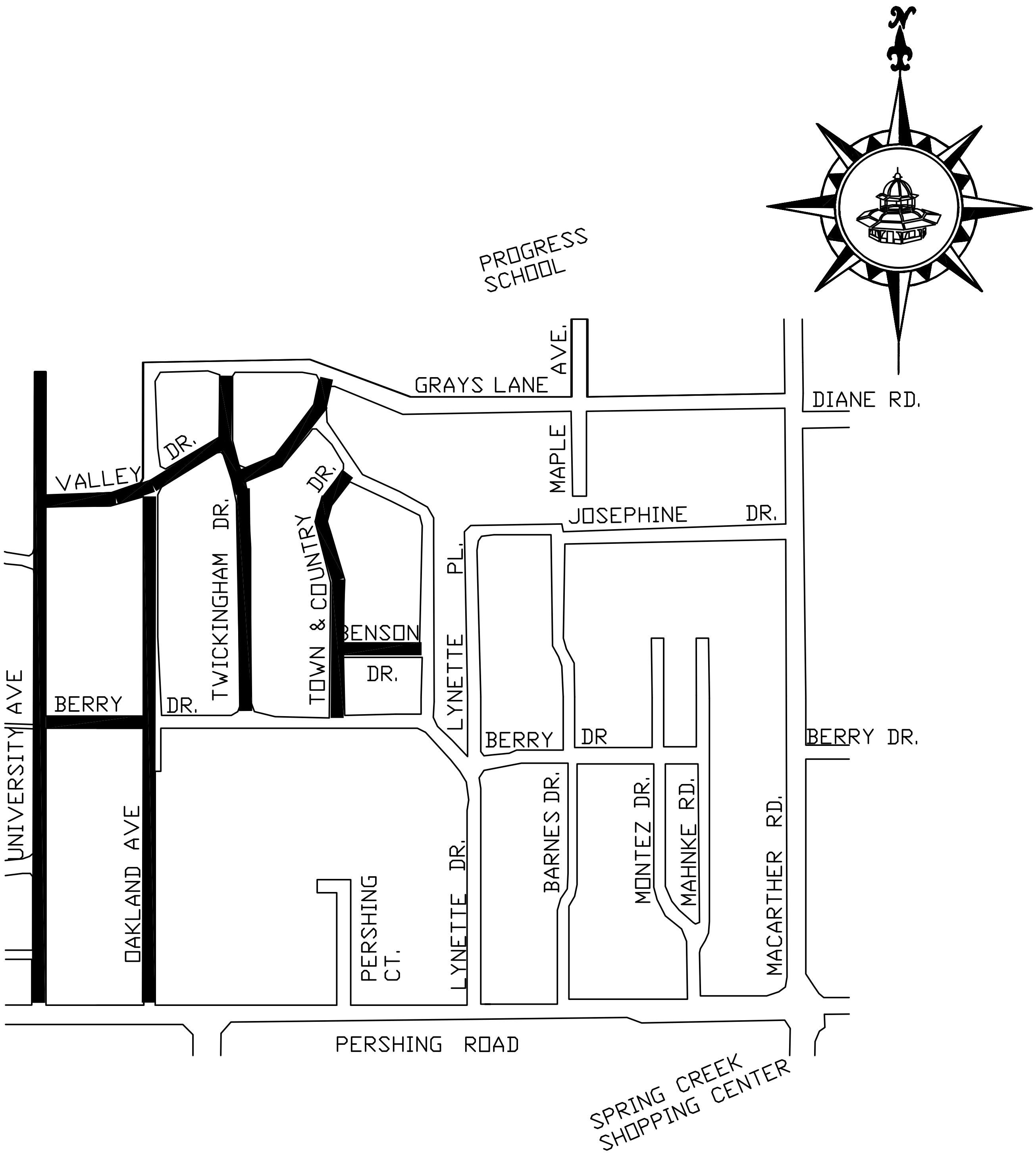
7. All micro-surfacing projects shall be open to any of the participants at their discretion. Each agency shall determine their quantities and provide them to the Lead Agency prior to advertising and bidding the project.

8. This agreement between the above parties shall be in full force and effect until December 31, 2018 unless or until a participant sends written notice to all other participants expressing the desire to terminate their participation in this agreement thirty (30) days prior to the expected date of termination.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon the adoption thereof.

PRESENTED, PASSED, AND APPROVED this ___th day of __________ 2018.

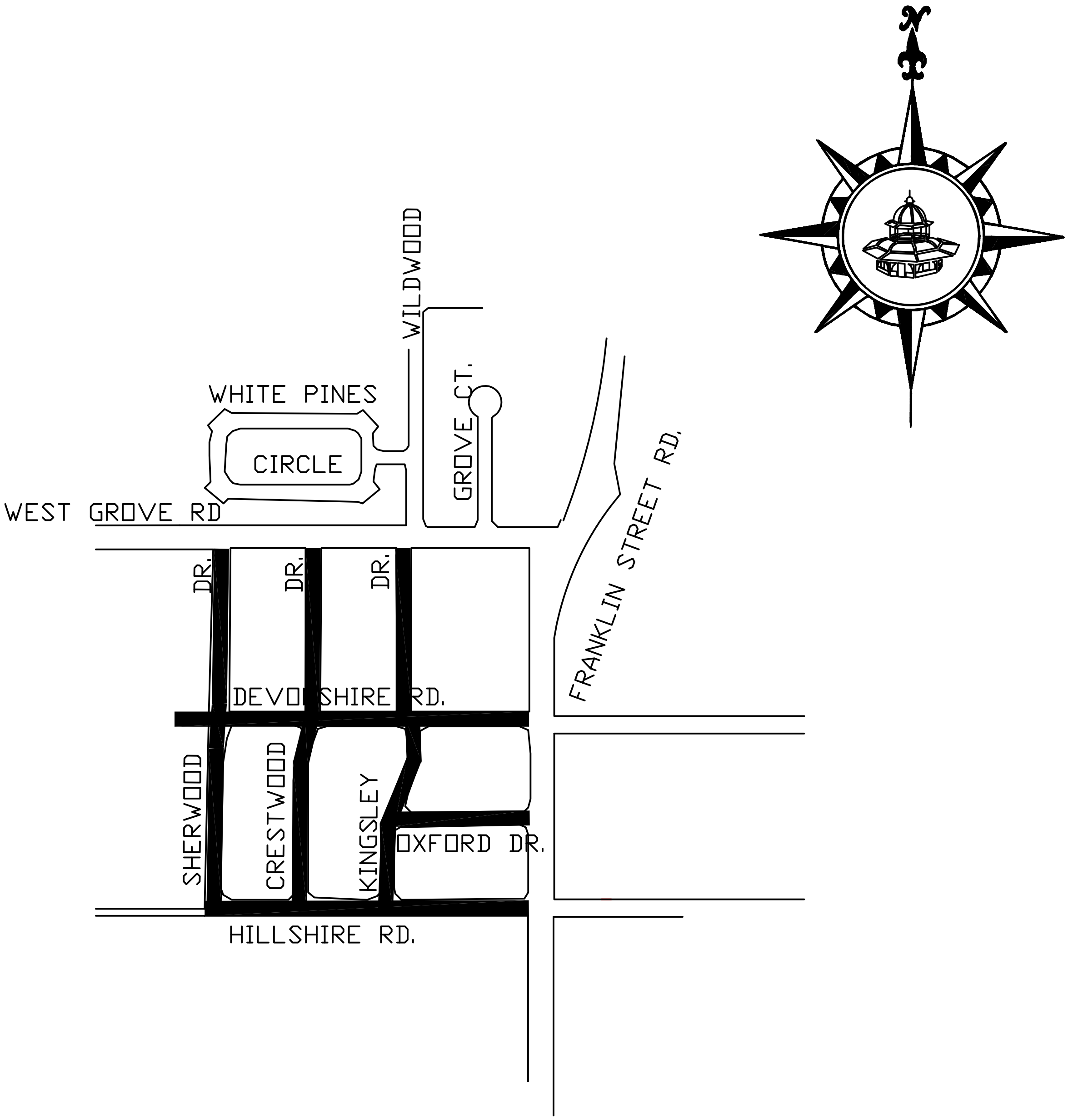
CITY OF DECATUR	ATTEST:
____________________________	__________________________________
Julie Moore Wolfe, Mayor	Debra G. Bright, City Clerk Date
VILLAGE OF FORSYTH	ATTEST
____________________________	__________________________________
David Strohl, Village Administrator	June McCormick, Village Clerk Date
VILLAGE OF MOUNT ZION	ATTEST
____________________________	__________________________________
Julie Miller, Village Administrator	Dawn Reynolds, Village Clerk Date
VILLAGE OF WARRENSBURG	ATTEST
____________________________	__________________________________
Corey Maloney, Village President	Sherrie Brown, Village Clerk Date



GREENDELL NEIGHBORHOOD

MICROSURFACING, SINGLE PASS W/ EDGE LINE STRIPING

PROJECT LOCATION MAP MICROSURFACING	C.P. 2018-24	CITY OF DECATUR ENGINEERING DIVISION DWG FILE: H SCALE: NTS V SCALE: NTS	SHEET 1



DEVONSHIRE NEIGHBORHOOD

MICROSURFACING, SINGLE PASS
W/ EDGE LINE STRIPING

PROJECT LOCATION MAP
MICROSURFACING

C.P. 2018-24

CITY OF DECATUR
ENGINEERING DIVISION
DWG FILE: | H SCALE: NTS | V SCALE: NTS

SHEET
2

CITY COUNCIL MEMORANDUM
NO. 2018-03

March 15, 2018

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Wendy Morthland, Corporation Counsel
James E. Getz Jr., Chief of Police
Amy Waks, Assistant Corporation Counsel

SUBJECT: Resolution authorizing Intergovernmental Agreement between the City of Decatur and the Central Illinois Regional Dispatch Center regarding employee transfer.

SUMMARY RECOMMENDATION: Staff requests authorization for the City to enter into an Intergovernmental Agreement with the Central Illinois Regional Dispatch Center (CIRDC) which authorizes reimbursement and payment to the CIRDC for employee sick leave, approved vacation time and accrued holiday time for employees earned while employed by the City of Decatur.

PRIOR COUNCIL ACTION: The City Council passed a Resolution on June 5, 2017 authorizing the City of Decatur to enter into an Intergovernmental Agreement providing for the creation of the CIRDC for managing, staffing, and equipping the Public Safety Answering Point (PSAP).

POTENTIAL OBJECTIONS: There are no known or expected objections.

INPUT FROM OTHER SOURCES: Jon Thomas, Executive Director, Central Illinois Regional Dispatch Center

STAFF REFERENCE: Amy Waks, Assistant Corporation Counsel, at 424-2807.

BUDGET/TIME IMPLICATIONS: The agreement has provisions for the City of Decatur for payments to the CIRDC for reimbursement and payment to the CIRDC for employee related expenditures earned while employees of the City.

RESOLUTION NO. R2018- ______________

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DECATUR AND CENTRAL ILLINOIS REGIONAL DISPATCH CENTER REGARDING EMPLOYEE TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Agreement presented to the Council herewith between the City of Decatur and the Central Illinois Regional Dispatch Center providing for the reimbursement and payment of the cost for City of Decatur employees transferred to the Central Illinois Regional Dispatch Center for employee related benefits earned while employees of the City of Decatur is hereby received, placed on file, and approved.

Section 2. That the City Manager of the City of Decatur, Illinois is hereby authorized to sign and implement said agreement on behalf of the City of Decatur.

PRESENTED and ADOPTED this 19th day of March, 2018.

____

JULIE MOORE WOLFE, MAYOR

ATTEST:

____

CITY CLERK

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DECATUR AND CENTRAL ILLINOIS REGIONAL DISPATCH CENTER REGARDING EMPLOYEE TRANSFER

THIS AGREEMENT made and entered into by and between the City of Decatur, an Illinois municipal corporation (City), and the Central Illinois Regional Dispatch Center, an Illinois governmental entity (CIRDC), on the ____ day of _____________, 2018. The parties mutually desire to enter into an agreement and hereby mutually covenant and agree as follows:

WHEREAS, the City and CIRDC are both public agencies as defined under the Intergovernmental Cooperation Act (5 ILCS 220/1 *et. seq.*), and are therefore authorized and empowered to enter into intergovernmental agreements to share services and expenses;

WHEREAS, the City and the CIRDC have each determined that it is in the public interest and general welfare of the City and the CIRDC to transfer the City employees to the CIRDC to work in a dispatch-related capacity; and

WHEREAS, no ordinances or laws prohibit this Intergovernmental Agreement or the transactions provided for herein.

NOW, THEREFORE, in consideration of the foregoing, the sufficiency of which is hereby acknowledged, the parties agree as follows:

A. **EMPLOYMENT**

1. CIRDC agrees to offer employment opportunities to the City employees who previously worked for the City in a dispatch-related capacity.

2. Any and all employees that transfer from the City to CIRDC (Employee) shall be bound by the provisions of this Agreement as a condition of their employment with CIRDC.

3. As employees of the City, Employees earned various benefits including vacation, sick leave and holiday leave.

4. To comply with any collective bargaining or other agreements, the City shall reimburse CIRDC for these accrued benefits according to the provisions stated herein.

B. **SICK LEAVE REIMBURSEMENT**

1. Employees shall be permitted to take sick leave days in accordance with the employee guidelines set forth by CIRDC outside of this Agreement.

2. The City shall reimburse CIRDC for sick leave days taken by Employees when:

   a. Employees' sick leave is taken within 3 years of their date of transfer to CIRDC; AND

   b. Employees' sick leave is taken for more than 3 consecutive days OR for more than 3 total days annually for the same event; AND

   c. CIRDC provides the City with proper documentation of the sick leave.

3. Reimbursement shall be paid only for sick leave days taken beyond the third day described in Paragraph 2(b) above.

4. Reimbursement shall be equal to (i) the number of hours of leave taken multiplied by the Employee's current hourly wage; or (ii) the value of the Employee's sick pay as of December 31, 2017, whichever is lower.

5. The obligation for reimbursement described in this subsection is void if the Employee does not have accrued sick leave time with the City as of December 31, 2017 and limited to the total amount of sick leave time an Employee had as of December 31, 2017.

C. **APPROVED VACATION TIME**

1. The value of any approved, unused vacation time accrued by Employees at the City up to and including December 31, 2017, shall be paid by the City to CIRDC. The amount of payment shall be calculated as the number of hours accrued, multiplied by the Employee's rate of pay at the City on December 31, 2017.

2. The value of any approved, unused vacation time accrued by Employees at the City between their 2017 anniversary date (in accordance with the City and CIRDC employment guidelines) and up to and including December 31, 2017, shall be paid 50% by the City to CIRDC. The amount of payment shall be calculated as the number of hours accrued, multiplied by the Employee's rate of pay at the City on December 31, 2017, divided by half.

D. **ACCRUED HOLIDAY TIME**

The value of any approved, unused holiday time (as defined in the City's collective bargaining agreement with the American Federation of State, County and Municipal Employees, Council 31 on behalf of Local 268 in effect on December 31, 2017) accrued by Employees at the City up to and including December 31, 2017, shall be paid by the

City to CIRDC. The amount of payment shall be calculated as the number of hours accrued, multiplied by the Employee's rate of pay at the City on December 31, 2017.

E. MISCELLANEOUS

1. Indemnification. The City and CIRDC each agree to indemnify and hold the other party, its officer, officials, employees, agents and volunteers harmless for any damages or claims arising out of their respective duties and responsibilities under this Agreement.

2. Severability. If any provision or subpart of this Agreement is held to be invalid by any tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible. If not, the provision shall be deemed severed from the Agreement, and all other provisions and subparts shall remain in full force and effect.

3. Entire Agreement. This Agreement constitutes the entire agreement between the parties relating to the formation of an Intergovernmental Agreement between the City and CIRDC related to the transfer of employees. Any representations, promises or statements not set forth in this Agreement are of no force and effect and have not been relied upon.

4. Amendment. This Agreement may only be amended by a written instrument signed by each party hereto.

5. Assignment. This Agreement and the rights and interests set forth herein may not be assigned to any third party without the prior written consent of both parties hereto.

6. Successors and Transferability. This Agreement shall extend to, inure to the benefit of, and be binding upon the parties hereto and their respective agents, representatives, and predecessors. The terms of this Agreement are non-transferrable.

7. Execution. This Agreement may be executed in any number of counterparts, and sent as "pdf" and by e-mail, each of which shall be deemed an original and which, taken together, shall constitute the full Agreement.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to or application of conflict of law, rules or principles. The parties agree that the proper venue for any claim or suit filed pursuant to this Agreement shall be the Sixth Judicial Circuit, Court of Macon County, Illinois.

9. Headings. The headings assigned to designate subparts of this Agreement are for organizational purposes only, do not constitute any binding legal effect.

IN WITNESS WHEREOF, the parties hereby have caused this Agreement to be executed as of the date set forth above.

CITY OF DECATUR, an Illinois municipal corporation,	CENTRAL ILLINOIS REGIONAL DISPATCH CENTER, an Illinois governmental entity,
BY: ______________________________	BY: ______________________________
Tim Gleason, City Manager	Jon Thomas, Executive Director

Human Resources

DATE: 3/19/2018

MEMO: Human Resources Department Memorandum 18-01

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
S. Jason Walker, Acting Chief of Police
French Wilson, Director of Human Resources

SUBJECT: Amendment to City Code Chapter 07 Officers and Employees Generally

SUMMARY RECOMMENDATION: City Administration recommends City Council approval of the attached Ordinance authorizing an amendment to City Code Chapter 07 Officers and Employees Generally.

BACKGROUND: The length of the certification of the eligible register for all positions covered under Civil Service Rules, including the position of Police Patrol Officer, is established in the Civil Service Rules. It is not necessary to include the length of the certification for any registers in the City Code.

POTENTIAL OBJECTIONS: None anticipated.

STAFF REFERENCE: Shane Brandel, Deputy Chief of Police - Administrative Operations, 217-424-2740 or sbrandel@decaturil.gov; Penny Frank, Human Resources Manager, 217-424-2805 or pfrank@decaturil.gov

BUDGET/TIME IMPLICATIONS: None/Staff desires this change in the City Code prior to the establishment of the next Police Patrol Officer eligible register in the summer of 2018.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Additions and Deletions	Backup Material

ORDINANCE NO. ___________

ORDINANCE AMENDING CITY CODE
- CHAPTER 07 –
OFFICERS AND EMPLOYEES GENERALLY

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1: That Chapter 07 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 23, so that Section 23 as so modified and amended, shall provide as follows:

23. APPOINTMENTS FROM ELIGIBLE REGISTERS.

A. Department directors, as appointing officers, are authorized to appoint any candidate for any non-promotional classified position with the City who is placed on the eligible register for such position by the Civil Service Commission, without regard to the rank of said person such register.

Section 2: That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of March, 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
CITY CLERK

PUBLISHED this ______ day of _______________, 2018.

____
CITY CLERK

<u>ADDITIONS</u> AND ~~DELETIONS~~
CHAPTER 07
<u>OFFICERS AND EMPLOYEES GENERALLY</u>

23. **APPOINTMENTS FROM ELIGIBLE REGISTERS**.

A. Department directors, as appointing officers, are authorized to appoint any candidate for any non-promotional classified position with the City who is placed on the eligible register for such position by the Civil Service Commission, without regard to the rank of said person on such register.

~~B. With regard to the register of candidates for original appointment to the Police Department, the Civil Service Commission shall strike off names of candidates from said register after they have remained thereon for one (1) year. (Amended, Ordinance No. 2002-03, January 4, 2002)~~

Information Technology

DATE: 3/19/2018

MEMO: Information Technology Department 2018-03

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
James Edwards, Director Information Technology Department

SUBJECT:

Resolution Accepting Bid for Phase III Fiber Construction Connecting Existing City Fiber to the New Central Illinois Regional Dispatch Center (CIRDC)

SUMMARY RECOMMENDATION:

City Staff recommends that City Council approve the attached Resolution authorizing the attached bid from Bodine Communications for $134,117.98 for the purchase and installation of 144 strand fiber optic cable to enable high speed data communications from the Law Enforcement Center (LEC) and the CIRDC building currently being constructed at 1078 W Rotary Way.

BACKGROUND:

The City is continuing to expand its fiber optic communication network throughout Decatur to connect other City buildings as well as offer options to other interested third parties. This action will further fulfill the City's vision of extending access to fiber in other parts of the community so it can serve as a community development tool and eventually provide redundancy in the current system.
The CIRDC is building a new facility being constructed at 1078 W Rotary Way and needs high speed Fiber connectivity to the Law Enforcement Center (LEC) located at 333 S Franklin Street. The City Information Technology Department is requesting to extend the 144 strand City Fiber Network to the CIRDC location so the computer systems at the LEC and the new CIRDC can communicate over a reliable high-speed network. The CIRDC will purchase from the City the right to use 6 of the 144 fibers between the buildings. The other fibers running down Business Route 51 will be utilized in the future to service other entities computer system connectivity needs down that corridor.

The City Purchasing Division provided Bid Packages to 8 separate vendors. Bodine Electric, Decatur, Illinois and Custom Underground, Chicago, Illinois responded timely to the Request for Bid, however, Bodine Electric was the only bidder found to be complete in its response for this project. The bid summary provided by City Purchasing is included in this documentation package. Phase I of the City fiber network was completed by Bodine Electric in 2014.

PRIOR COUNCIL ACTION: The City owns, manages and maintains a 144 strand fiber infrastructure, which is a high-speed telecommunications network that provides reliable communication links to and among its own buildings and is capable of providing schools, institutions of higher education, libraries, museums, research institutions, State agencies, other units of local government, and other local entities who provide computer connection services to residents.

POTENTIAL OBJECTIONS: None anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: James Edwards, Director Information Technology Department

BUDGET/TIME IMPLICATIONS: The total build cost for this project is $134,117.98 less $22,200 that will be received from the CIRDC for permanent right to use 6 of the 144 fibers through another agreement to be approved by City Council. The balance of $111,817.98 will be provided from an inner fund loan.

ATTACHMENTS:

Description	Type
Resolution Letter IT 2018-03	Resolution Letter
Purchasing Bid Summary	Backup Material

RESOLUTION NO. R___________

RESOLUTION ACCEPTING THE BID FROM BODINE COMMUNICATIONS FOR PHASE III FIBER CONSTRUCTION IT PROJECT 2018-03

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the bid received for installing high capacity fiber optic cable, IT Project 2018-03 presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the low bid of Bodine Communications for $134,117.98 be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bodine Communications for their bid price of $134,117.98.

PRESENTED AND ADOPTED this 19th day of March, 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
DEBRA BRIGHT, CITY CLERK

Project Name: Underground Fiber Optic Cable Installation - Phase III **Project Number: PUR2018-01** **Bid Date: March 2, 2018** **Time: 10:00 a.m.**				**Bodine Electric of Decatur** **Decatur, IL**	
	Description	**QTY.**	**Unit**	**Unit Price**	**Total**
	Undergound Fiber Optic Cable Installation - Phase III				$134,117.98

TOTAL $134,117.98

DATE: 3/19/2018

MEMO: Information Technology Department 2018-04

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
James Edwards, Director Information Technology Department

SUBJECT: Authorization for Mayor to enter into an Indefeasible Right of Use (IRU) Agreement and associated Sales Order with the Central Illinois Regional Dispatch Center (CIRDC) to obtain Dark Fiber from the City of Decatur Fiber Network.

SUMMARY RECOMMENDATION: Staff recommends that City Council approve the attached resolution, authorizing the Mayor to execute a 20-year Indefeasible Right of Use Agreement and associated Sales Order with the CIRDC to provide six strands of Dark Fiber between the Law Enforcement Center (LEC) and the new CIRDC building (currently being built).

BACKGROUND:

The City is extending its citywide fiber network to provide high speed computer connectivity options for entities down State Business Route 51 as well as high speed computer connectivity for connections required between the LEC and new CIRDC buildings. This provides an extraordinary opportunity to expand our ability to partner with other government agencies and not for profits to share City fiber resources at a favorable cost to those who participate.

This IRU Agreement gives the CIRDC the right to use six strands of City Fiber between the LEC and the new CIRDC building for an initial term of 20 years. The IRU Agreement further demands up-front payment for the right to use these dark fibers in addition to a monthly fiber maintenance fee. CIRDC is paying to use the fiber only, no electronics is provided in this agreement.

POTENTIAL OBJECTIONS: None Anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: James Edwards, Director Information Technology

BUDGET/TIME IMPLICATIONS: Revenue from the CIRDC demanded by this IRU Agreement is a one-time payment to the City of $22,200 and a reoccurring fiber maintenance fee of $799.20 annually.

ATTACHMENTS:

Description	Type
Resolution Letter	Resolution Letter
IRU Agreeement for CIRDC	Backup Material
Sales Order - CIRDC	Backup Material

RESOLUTION NO. R____________

RESOLUTION AUTHORIZING AN INDEFEASIBLE RIGHT OF USE AGREEMENT AND ASSOCIATED SALES ORDER WITH THE CENTRAL ILLINOIS REGIONAL DISPATCH CENTER TO OBTAIN DARK FIBER FROM THE CITY OF DECATUR FIBER NETWORK

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Indefeasible Right of Use Agreement presented herewith to the City Council between the City of Decatur, Illinois and the Central Illinois Regional Dispatch Center, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor be, and hereby, authorized to sign said agreement in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 19th day of March, 2018.

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
DEBRA G. BRIGHT, CITY CLERK

INDEFEASIBLE RIGHT OF USE AGREEMENT

CITY OF DECATUR, AN ILLINOIS MUNICIPALITY

AND

CENTRAL ILLINOIS REGIONAL DISPATCH CENTER

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AGREEMENT FOR INDEFEASIBLE RIGHT OF USE (IRU) OF FIBER

THIS IRU AGREEMENT ("Agreement") is made and entered into as of _____________, 2018 ("Effective Date"), by and between the City of Decatur, an Illinois Municipal Corporation ("CITY"), and Central Illinois Regional Dispatch Center ("Customer").

RECITALS

WHEREFORE, CITY, owns, manages and maintains a fiber network, which is a high-speed telecommunications network that provides reliable communication links to and among Decatur schools, institutions of higher education, libraries, museums, research institutions, State agencies, units of local government, and other local entities who provide service to residents of the CITY; and,

WHEREFORE, CITY is building a fiber optic communication network throughout Decatur for use by the CITY and other interested third parties by extending its current system to other parts of the community to provide services to interested parties, to serve as a community development tool and to eventually provide redundancy in the current system. ("Fiber System"); and,

WHEREFORE, Customer desires to obtain from CITY rights to optical fiber strands as described in Exhibit A (attached hereto and incorporated by reference) in the Fiber System on the terms and conditions set forth below.

NOW THEREFORE, in consideration of the mutual promises set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

ARTICLE 1

DEFINITIONS

Definitions. The following definitions shall apply to this Agreement.

"Access Fees" means all fees charged or assessed by any governmental authority with respect to those portions of the Fiber System located on or crossing or passing through lands owned or administered by such governmental authority including, without limitation, such as are calculated or otherwise based on the number of crossings, the aggregate distance of crossings, land value or the revenue, projected revenue, receipts, income, profits or other amounts calculated in a similar manner, of any Fiber System interest holder or its Affiliates.

"Affiliate" For the purpose of this Agreement, the term Affiliate when used herein shall mean and include all of the officers, directors, employees and agents of the CITY.

"Anticipated Completion Date" means, subject to Events of Force Majeure and any other extensions of time provided for in this Agreement, the dates set forth in Exhibit A (attached hereto and incorporated by reference).

“Associated Property” means, the tangible and intangible property necessary for the use of the Dark Fiber (fiber without light) for the purposes described in this Agreement, including but not limited to the associated conduit. “Associated Property” does not include electronic, optronic, optical or other necessary equipment.

“Cable” means the fiber optic cable and the fibers contained therein, including the Dark Fiber, and associated splicing connections, splice boxes, and vaults to be installed by the CITY contractor as part of the Fiber System.

“Costs” means actual, direct costs paid or payable in accordance with U.S. generally accepted accounting principles consistently applied and which the CITY (or Customer, for purposes of Section 10.4) utilizes in billing third parties for reimbursable projects, including without limitation the following: (i) internal labor costs, including wages, salaries and benefits, and (ii) other direct costs and out-of-pocket expenses on a pass-through basis (e.g., equipment, materials, supplies, contract services, etc.).

“Customer POP” means a point of presence or terminal facility to which Customer has rights in and to, along the Dark Fiber route.

“Dark Fiber” means fiber without electronics at the end points to produce and receive light in the fiber.

“Dollars” or “$” means U.S. dollars.

“Events of Force Majeure” means neither Party shall be in default under this Agreement if and to the extent that any failure or delay in such Party’s performance of one or more of its obligations hereunder is caused by any Events of Force Majeure and such Party’s performance of such obligation or obligations shall be excused and extended for and during the period of any such delay: Act of God; fire; flood; fiber, Cable, or other material failures, shortages or unavailability or other delay in delivery not resulting from the responsible Party’s failure to timely place orders therefore; lack of or delay in transportation; government codes, ordinances, laws, rules, regulations or restrictions; war or civil disorder; strikes or other labor disputes; or inability to gain access to the Fiber System; or any other cause beyond the reasonable control of such Party.

“Impositions” means all taxes, fees, assessment levies, imposts, duties, charges or withholdings of any nature (including, without limitation, ad valorem, real property, gross receipts, franchise, license and permit fees), together with any penalties, fines or interest thereon arising out of the transactions contemplated by this Agreement and/or imposed upon the Fiber System, or any part thereof, by any federal, state or local government or other public taxing authority, including Access Fees.

“Interconnection” or “Interconnections” or “Interconnection Points” means a location along the fiber path where fiber is or can be spliced.

“Interest Rate” means the lower of (i) the highest rate permitted by law, or (ii) one and one-half percent (1.5%) per month, compounded monthly (equal to approximately 19.56% per year).

“Maintenance Window” or “MW” means a prearranged period of time reserved for performing certain work on the Fiber System that may potentially impact traffic. Generally, this will be restricted to weekends, avoiding the first and last weekend of each month and high-traffic weekends.

“Party” or “Parties” shall mean City and Customer.

“Person” means any individual, corporation, partnership, Limited Liability Company, joint venture, trust, unincorporated organization, government or any agency or political subdivision thereof or any other entity.

“Proportionate Share” means, with respect to Customer, CITY, or any other Person that is an interest holder, and for each segment, the Costs shall be shared as follows: (a) if the affected segment includes any conduit housing the Dark Fiber, the Pro Rata Share of Costs shall be allocated equally among all of the affected conduits and (b) the Costs related to the conduit carrying the Dark Fiber plus Costs specifically related to fibers optic strands within such conduit, shall be allocated between Customer and the CITY and other Persons that are interest holders based on the ratio to which the number of Dark Fiber bears to the total number of fiber optic strands in such conduit. If this fraction varies over portions of a particular segment, then the Pro Rata Share shall be equal to the weighted average (weighted by length as set forth in the CITY's As-Built Drawings) of such relevant portions. For example, if the fraction for 100 feet of the affected segment is 0.1 and the fraction for the remaining 50 feet of the affected segment is 0.07, the weighted average for the entire segment would be 0.09.

ARTICLE 2

FIBER SYSTEM

The CITY Fiber System will generally connect the “A” and “Z” endpoints identified in Exhibit A. (attached hereto and incorporated by reference). The route between each set of end points is hereafter referred to as a segment. CITY shall use commercially reasonable efforts to complete and test the dark fiber and provide a Completion Notice to Customer on or before the Completion Date set forth in Exhibit A.

ARTICLE 3

RIGHTS IN THE FIBER SYSTEM

3.1 As of the Effective Date, CITY shall grant to Customer and Customer shall receive from CITY (a) an exclusive indefeasible right of use of dark fibers set forth in Exhibit A that will be specifically identified by CITY in the Cable (“Dark Fiber”), and (b) the associated and non-exclusive indefeasible right to use the Associated Property, all such rights upon and subject to the terms and conditions set forth in this Agreement (collectively, the “IRU”).

3.2 The IRU does not include the right of Customer to own, control, maintain, modify or revise the Dark Fiber or any Associated Property in CITY facilities, the right of physical access to the Fiber System, the right to encumber the Fiber System in any manner, or the right to use any other portion of the Fiber System, except as expressly set forth herein.

3.3 CITY shall retain legal title in the fiber assets throughout the duration of the IRU, and nothing in this agreement shall convey any legal title to real or personal property, nor shall it create any security interest in said property. CITY represents, warrants and agrees that, for all purposes, including, without limitation, for purposes of Section 541(d) of the Bankruptcy Code, with the granting of the Dark Fiber IRU hereby, CITY transfers its equitable interest in the Dark Fiber to Customer for the Term and retains any legal title.

ARTICLE 4

PAYMENT

4.1 In consideration of this agreement for the CITY to grant this IRU to Customer, Customer agrees to pay to CITY a non-recurring fee for each Segment as set forth in Exhibit A ("IRU Fee"). The IRU Fee is due and payable on the execution date of this agreement.

4.2 Also in consideration of this agreement, for the CITY to grant this IRU to Customer, Customer agrees to pay to CITY a recurring annual maintenance fee for each fiber mile as set forth in Exhibit A.

4.3 Total prepayment amount for this IRU agreement is set forth in Exhibit A. This advance payment is due upon the execution of this agreement and signed by both parties.

4.4 In addition to the amounts payable under Sections 4.3, Customer shall pay directly or reimburse CITY for all other sums, costs, fees and expenses incurred to complete any additional work requested in writing by Customer related to this Agreement including, but not limited to, hand hole placement, conduit work, or splicing. For any such additional work, CITY will propose the scope of work and cost to the Customer and mutually work with the Customer on the final design and cost of such work.

4. 5 If Customer fails to make any payment under this Agreement when due, then, in addition to such sum and to any other rights and remedies that CITY may have, Customer shall pay Interest on such unpaid amount at the Interest Rate defined and set forth in Exhibit A. Customer's obligation to pay any amounts under this Agreement shall not be subject to any rights of set-off, counterclaim, deduction, defense or other right that Customer may have against CITY or any other Person.

ARTICLE 5

CONFIGURATION OF THE FIBER SYSTEM

5.1 CITY shall have full and complete control and responsibility for determining any routing configurations of the Fiber System. CITY may route the Dark Fiber through any CITY facility in its reasonable discretion. Each Party shall have full and complete control and responsibility for determining network and service configurations or designs, re-grooming, rearrangement or consolidation of channels or circuits and all related functions with regard to the use of that Party's fiber.

5.2 Customer specifically acknowledges that Customer is responsible for all engineering, design and construction work on the Customer side of each Connecting Point, in addition to securing its own rights and related costs to access, occupy, and conduct typical broadband operations up to the Connecting Point (which may include, but not be limited to, construction permits and right away rights). Collectively, these Customer responsibilities are defined as “Customer Requirements”. CITY acknowledges the Customer Requirements, and Customer will work diligently to finalize such considerations in order for CITY to complete its work by the Anticipated Completion Date. Customer acknowledges that any delay in Customer completing/providing Customer Requirements may delay CITY from completing work at any Connecting Point. In the event that Customer has not completed/provided the Customer Requirements by an agreed-upon date in order to allow CITY to complete work at any Connecting Point (including Fiber Acceptance Testing (see Article 6)) on or before the Anticipated Completion Date, then CITY may continue with the acceptance procedures to the extent possible and invoice for the services under this Agreement as if all locations were completed by the Anticipated Completion Date, provided that the CITY Fiber System at the Connecting Point meets Fiber Acceptance Testing procedures upon Customer’s completion of the Customer Requirements. Upon receipt of said invoice, Customer shall remit payment for the services performed herein and in accordance with the terms of this Agreement.

5.3 Customer acknowledges and agrees that CITY is not supplying nor is CITY obligated to supply to Customer any optronics or electronics or optical or electrical equipment or other facilities, all of which are solely the responsibility of Customer, nor is CITY responsible for performing any work other than as specified in this Agreement.

ARTICLE 6

ACCEPTANCE AND TESTING OF DARK FIBERS

6.1 Dark fiber specifications set forth in Exhibit B (attached hereto and incorporated as reference) define acceptable Dark Fiber specifications within the CITY Fiber network.

6.2 Customer will be notified on or before the Anticipated Completion Date in Exhibit A by email when the fiber contracted for in this agreement is tested and ready to use, “Fiber Ready” date. Within 90 days of the Fiber Ready date of this agreement, Customer shall provide CITY with a written and or electronic notice accepting the Dark Fiber by signing the notice referenced in Exhibit E (attached hereto and incorporated by reference) or rejecting the Dark Fiber by specifying in writing the defect or failure in the Fiber Acceptance Testing. If Customer fails to notify CITY of Dark Fiber acceptance or rejection within 90 days following the Fiber Ready date of this Agreement, Customer shall be deemed to have accepted such Dark Fiber. The date of such notice of acceptance or deemed acceptance of the Dark Fiber shall be the “Acceptance Date.” In the event of any good faith rejection by Customer, CITY shall take action as necessary, and as expeditiously as practicable, to correct or cure such defect or failure in accordance with Fiber Acceptance Testing. The foregoing procedure shall apply again and successively thereafter until CITY has remedied all defects or failures. The foregoing notwithstanding, if Customer uses the Dark Fiber other than for testing prior to acceptance, such use shall constitute acceptance of the Dark Fiber and the first date of such use shall be the Acceptance Date.

6.3 If Customer rejects the Dark Fiber even though CITY reasonably believes the test results conform to the specifications set forth in Exhibit B, the Parties shall work together to do cooperative testing, sharing the cost equally, to determine whether the test results conform to specifications. In the event the cooperative testing continues to demonstrate that the Dark Fiber conforms to the specifications in Exhibit B, and Customer continues to reject the Dark Fibers for forty-five (45) days after CITY made viable Dark Fibers available to Customer, this Agreement shall automatically terminate and Customer shall pay 50% of the IRU Fee as a penalty for early termination.

ARTICLE 7

DOCUMENTATION

Within ninety (90) days of the date of a Completion Notice, CITY shall provide a route map to Customer in electronic format. At a minimum, the maps will show demarcation points, route, and existing splice point locations. CITY shall provide updated maps to Customer upon request, not to exceed two times in any 12-month period.

ARTICLE 8

TERM OF IRU

8.1 The IRU shall be granted and become effective when the Acceptance Date has occurred (“IRU Effective Date”) and, subject to Section 8.2 and Articles 11, 19, 20, the IRU shall extend for a period of twenty (20) years thereafter (“Term”).

8.2 Upon the expiration of the Term all rights to use of the Dark Fiber and any related rights granted hereunder, shall revert to CITY without reimbursement of any of the IRU Fee or other amounts previously paid, or required to be paid, by Customer hereunder, and Customer shall have no further right hereunder to use the Dark Fiber or any related Associated Property or CITY facilities. Upon written request from the Customer and at least 30 days prior to the expiration of the Term, the CITY will extend this IRU in 5 year increments for no additional IRU Fee as long as the fiber maintenance defined in Sections 4.2 is paid and current.

ARTICLE 9

INTERCONNECTION WITH THE FIBER SYSTEM

9.1 The Customer shall pay for Interconnection of its communications system with the Dark Fiber at the connecting points identified in Exhibit A. All Interconnections of the Dark Fiber and all other work with respect to the Fiber System shall be performed by an approved CITY fiber contractor. It is the responsibility of the Customer to obtain all governmental and other approvals and consents necessary with respect to work being completed at the Connecting Points.

9.2 Interconnection Points by Customer other than those required to fulfill this IRU request are prohibited without CITY’S written approval. The CITY may grant or withhold such approval in its sole and absolute discretion. Customer and CITY shall mutually configure the scope of work. Customer shall be responsible for the costs of any such additional Interconnections.

9.3 Customer understands that work requested under this Article 9 may cause the CITY to incur additional obligations with third parties (“Third Party Obligations”). Customer hereby agrees to pay or reimburse CITY for any fees associated with such Third Party Obligations, provided that CITY will inform Customer of these additional obligations in writing prior to incurring them, and Customer may then choose whether to request performance of the work.

ARTICLE 10

MAINTENANCE AND REPAIR OF THE FIBER SYSTEM

10.1 From and after the IRU Effective Date, the maintenance of the Fiber System shall be provided in accordance with the CITY standard maintenance specifications and procedures set forth in Exhibit D (attached hereto and incorporated by reference). Customer agrees to pay CITY for Fiber Maintenance in accordance with the provisions set forth in Exhibit A. CITY reserves the right to increase the Fiber Maintenance Fee specified in Exhibit A following the 1st year from and every year thereafter the IRU Effective Date by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor & Bureau of Labor Statistics.

10.2 From and after the IRU Effective Date, in the event that all or any part of the Fiber System within such Segment is damaged or destroyed such that a Service Affecting Condition exists on the Dark Fiber, CITY shall resolve such Service Affecting Condition utilizing its standard procedures set forth in Exhibit D. Notwithstanding anything contained herein to the contrary, CITY shall not incur any liability to Customer by reason of a Service Affecting Condition, except its obligation to resolve such Service Affecting Condition as set forth in this Section, and Customer shall not be entitled to any credits for IRU Fees or any other payment paid or to be paid by the Customer pursuant to this Agreement by reason of such Service Affecting Condition. For purposes of this Section, “Service Affecting Condition” shall mean any condition that causes loss of traffic to Customer, except where the condition is caused by a deficiency in Customer’s electronics or other equipment.

10.3 The maintenance services to be provided by CITY include non-routine maintenance and repair of the Fiber System in response to an actual or potential failure, interruption or impairment in the operation of the Fiber System like; any request by a third party to relocate a portion of the fiber, or any act of God like sink holes involving the segment of the Fiber System where the Customer is part owner. (“Unscheduled Maintenance”). Any Unscheduled Maintenance Costs found to be the responsibility of the fiber owners will be allocated among the various owners and other interest holders for the affected portion of the Fiber System, including Customer. Customer will be responsible for its Proportionate Share of any such Unscheduled Maintenance Costs, which will be invoiced by CITY to Customer. In this agreement the Proportionate Share to the Customer is equal to six (6) of one hundred forty four (144) fibers or 4.2% of the total Unscheduled Maintenance Costs for this segment.

10.4 Customer shall have no right to physically access the Fiber System or maintain, adjust, align or attempt to repair the Dark Fiber. Notwithstanding the foregoing, this provision shall not limit CITY'S ability or right to pursue a claim for damages to equipment or facilities caused by Customer and in no event shall this provision authorize Customer to access a Fiber System manhole, hand hole or other element of the Fiber System.

10.5 Unless otherwise agreed to in writing by the Parties, nothing in this Agreement shall obligate CITY to maintain Customer's optronic, electrical, optical or other equipment, all of which are the obligation and responsibility of Customer.

10.6 Neither Party shall adjust, remove, relocate, align or attempt to repair the other Party's equipment except as expressly authorized in advance in writing by the other Party. Each Party will be liable for any loss or damage to the other Party's equipment arising from that party's negligence, intentional act, unauthorized maintenance.

ARTICLE 11

PERMITS; RELOCATION

11.1 Subject to the terms and provisions of this Agreement, CITY shall use commercially reasonable efforts to obtain and maintain during the Term, certain rights of way and other agreements which are necessary for the use of the Fiber System by the CITY in accordance with this Agreement.

11.2 If, after the Acceptance Date with respect to any Segment, CITY is required (i) by a third party with legal authority to so require or (ii) by an act of nature (including, without limitation, erosion, earthquakes, flood, sinkhole, etc.), (iii) or if Customer agrees, to relocate any portion of the Fiber System, with respect to such Segment, including any of the facilities used or required in providing the IRU, CITY shall proceed with such relocation, including without limitation, the right, in good faith, to reasonably determine the extent of, the timing of, and methods to be used for such relocation; provided that any such relocation shall incorporate fibers meeting or exceeding the specifications of the Dark Fiber. In the event of any such relocation, CITY shall use commercially reasonable efforts to minimize any service interruptions.

11.3 CITY shall notify Customer in writing of Customer's Proportionate Share of the Costs of relocation. If Customer consents to the relocation, then Customer shall be responsible for its Proportionate Share of the Costs of relocation, which will be invoiced to Customer by CITY. If Customer does not consent, then it shall terminate this Agreement with respect to the Dark Fiber that requires relocation, and Customer shall have no further payment obligations with respect to it effective 30 days after Customer provides CITY notice.

ARTICLE 12

OPERATION AND USE OF THE FIBER SYSTEM

12.1 Customer represents, warrants and covenants that it will use the Dark Fiber in compliance with and subject to all applicable government codes, ordinances, laws, rules and regulations. Notwithstanding anything to the contrary contained herein, Customer shall secure, prior to the IRU Effective Date with respect to each Segment and maintain in full force and effect during the Term, any and all necessary approvals, consents, rights of way, permits, franchises, licenses or similar approvals from all governmental and other authorities which are necessary or required to be obtained by Customer for the CITY to grant the IRU to Customer and for the use and operation of the Dark Fiber by Customer.

12.2 Subject to the limitations set forth in this Agreement, Customer may use the Dark Fiber for lawful broadband purposes including, but not limited to voice, data and video transmission services. Customer agrees and acknowledges that it has no right to use any of the fibers that are part of the Fiber System, other than the Dark Fiber secured by this IRU. Customer shall keep any and all of the Fiber System free from any liens, rights or claims of any third party attributable to Customer.

12.3 Customer and CITY shall promptly notify each other of any matters pertaining to, or the occurrence (or impending occurrence) of, any event which would be reasonably likely to give rise to any damage or impending damage to or loss of the Fiber System, or traffic thereon, that are known to such Party. Customer and CITY each agree to cooperate with and support the other in complying with any requirements applicable to their respective rights and obligations hereunder.

12.4 Customer shall not use its broadband systems in a way that interferes in any way with or adversely affects the use of the fibers or cable of any other person using the Fiber System. Customer acknowledges that the Fiber System includes or will include other participants, including the CITY and other owners and users of broadband systems.

12.5 If Customer elects to abandon use of the Dark Fiber after the first 20 year term of this agreement, it shall notify CITY in writing of the effective date of the abandonment. Customer will not be entitled to a refund of any portion of the prepaid IRU Fee. After the date of abandonment, Customer's liability for Maintenance Fees with respect to the abandoned route miles will end ninety (90) days from the date that Customer delivers written notice of abandonment to CITY. Customer will remain liable for all fees associated with returning Dark Fiber to its initial state, as it was prior to Customer Interconnections and prior to customer purchase of Dark Fiber.

ARTICLE 13

INDEMNITY

Customer shall indemnify and hold harmless the CITY, its Affiliates, and all officers, directors, employees, stockholders, partners and agents of the CITY and its Affiliates "Indemnified Parties") from and against any and all claims, demands, costs, damages, losses, liabilities, joint and/or several, expenses of any nature including reasonable attorneys', accountants', and experts' fees and disbursements, and judgments, fines, settlements and other amounts ("Damages") arising from any and all civil, criminal, administrative or investigative claims, demands, actions, suits or proceedings ("Claims") relating to or arising out of:

(a) Any failure of Customer to observe or perform the terms and provisions of this Agreement;

(b) Any failure of any representation or warranty made by Customer herein to be true in any material respect as of the date made or deemed made;

(c) Any Claim of any third party resulting from the negligence or willful misconduct of Customer; and

(d) Any Claim of any customer of Customer.

The Indemnified Parties shall promptly notify Customer of the nature and amount of such Claim and the method and means proposed by the Indemnified Parties for defending or satisfying such claim. The Indemnified Parties shall consult with the Customer respecting the defense and satisfaction of such claim, including the selection of and direction to legal counsel, and the Indemnified Parties shall not pay or settle any such claim without the prior written consent of the Customer, which consent shall not be unreasonably withheld. Nothing herein contained shall be construed as prohibiting the Indemnified Parties from retaining their own legal counsel and defending any actions or suits brought against them and, in such event, the Indemnified Parties shall be liable for all costs and fees incurred solely in the defense of any such claim, demand or suit. The Indemnified Parties will coordinate any defense with Customer.

ARTICLE 14

LIMITATION OF LIABILITY

CITY'S LIABILITY HEREUNDER SHALL NOT EXCEED THE UNUSED PORTION OF THE IRU FEE, IF ANY, BASED ON THE TIME PERIOD REMAINING IN THE TERM OR ANY RENEWAL TERM WHEN THE EVENT GIVING RISE TO LIABILITY OCCURS. NOTWITHSTANDING ANYTHING CONTAINED IN THIS AGREEMENT TO THE CONTRARY, NO PARTY HERETO SHALL BE LIABLE TO THE OTHER PARTY FOR INDIRECT SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES RESULTING FROM A PARTY'S PERFORMANCE OR FAILURE TO PERFORM ANY TERM OR PROVISION OF THIS AGREEMENT, REGARDLESS OF WHETHER SUCH CLAIM IS MADE UNDER THEORIES OF CONTRACT OR THEORIES OF TORT (INCLUDING STRICT LIABILITY).

ARTICLE 15

INSURANCE

15.1 Following the Acceptance Date, Customer is required to provide a minimum limit of $1,000,000 for General Liability insurance coverage. This will provide coverage for any property damage or bodily injury as a result of work related to the fiber provided to customer in this Agreement.

15.2 Customer is also required to name the City of Decatur as additional insured on the policy. The policy will need to remain in effect as long as the Customer utilizes the fiber optic strands outlined by this contract.

ARTICLE 16

TAXES, FEES AND OTHER IMPOSITIONS

16.1 The parties acknowledge and agree that it is their mutual objective and intent to (a) minimize the aggregate Impositions payable with respect to the Fiber System, and (b) share such Impositions according to their respective interests in the Fiber System. They agree to cooperate with each other and coordinate their efforts to achieve such objectives in accordance with the provisions of this Article.

16.2 CITY shall be responsible for and shall timely pay any and all Impositions imposed or assessed prior to the Acceptance Date.

16.3 Following the first Acceptance Date, Customer shall be responsible for and shall pay (a) all Impositions imposed on, based on, or otherwise measured by the gross receipts, gross income, net receipts or net income received by or accrued to Customer with respect to the use of the Dark Fiber; or (b) all Impositions which have been separately assessed, allocated to, or imposed on the Dark Fiber including, but not limited to ad valorem property taxes and the Third Party Obligations. If the Dark Fiber is the only fiber located in a Cable from the point where the Cable leaves the Fiber System right-of-way to a Customer POP, Customer shall be solely responsible for any and all Impositions imposed on or with respect to such portion of the Fiber System. To the extent such Impositions are not separately assessed, allocated to or imposed on the Dark Fiber, CITY will pay, or request concurrent payment by CITY and Customer of, all such Impositions. CITY shall notify Customer of such Imposition, and Customer shall promptly reimburse CITY for (or pay concurrently) Customer's share of all such Impositions, which shall be determined as follows:

(a) To the extent that such Impositions are calculated based on the revenue, projected revenue, receipts, income or profits of Customer or its Affiliates, Customer will be responsible for the portion of the amount of such Impositions as is calculated based on the revenue, projected revenue, receipts, income or profits of Customer or its Affiliates;

(b) To the extent that such Impositions are calculated based on the revenue, projected revenue, receipts, income or profits of CITY or its Affiliates, CITY will be responsible for the portion of the amount of such Impositions as is calculated based on the revenue, projected revenue, receipts, income or profits of CITY or its Affiliates;

(c) Otherwise, Customer will be responsible for its Proportionate Share of the Impositions and CITY will be responsible for its Proportionate Share of the Impositions.

16.4 CITY shall have the right to contest any Imposition (including by nonpayment of such Imposition). The out-of-pocket costs and expenses incurred by CITY in any such contest shall be shared by CITY and Customer in the same proportion as to which the parties would have shared in such Impositions as they were assessed. Any refunds or credits resulting from a contest brought pursuant to this Section 16.4 shall be divided between CITY and Customer in the same proportion as separately determined or as originally assessed. In any such event, CITY shall provide timely notice of such challenge to Customer.

16.5 CITY and Customer agree to cooperate fully in the preparation of any returns or reports relating to the Impositions. CITY and Customer further acknowledge and agree that the provisions of this Article are intended to allocate the Impositions on procedures and methods of computation that are in effect on the date of this Agreement. Material changes in such procedures and methods could significantly alter the fundamental economic assumptions of the parties underlying this Agreement. Accordingly, the parties agree that, if such procedures or methods of computation change materially, the parties will negotiate in good faith an amendment to this Article 16 to preserve, to the extent reasonably practicable, the economic intent and effect of this Article.

ARTICLE 17

NOTICES

Unless otherwise stated herein, all notices and other communications required or permitted under this Agreement shall be in writing and shall be given by United States first class mail, postage prepaid, registered or certified, return receipt requested, or by hand delivery (including by means of a professional messenger service or overnight mail) addressed as follows:

If to Customer:
For Administrative/Payment Notices:

Central Illinois Regional Dispatch Center
141 S Main Street (till July, 2018)
Decatur, Illinois 62523 (till July, 2018)
1078 W Rotary Way (after July, 2018)
Decatur, Illinois 62521 (after July, 2018)

For Legal Notices:

Central Illinois Regional Dispatch Center
141 S Main Street (till July, 2018)
Decatur, Illinois 62523 (till July, 2018)
1078 W Rotary Way (after July, 2018)
Decatur, Illinois 62521(after July, 2018)

If to CITY:
For Dark Fiber Acceptance or Rejection notice:

City of Decatur
Information Technology Director
#1 Gary K. Anderson Plaza

Decatur, Illinois 62523

For Payments:

City of Decatur
Accounts Receivable
#1 Gary K. Anderson Plaza
Decatur, IL 62523

For Legal Notices:

City of Decatur
Attn: Legal Department
#1 Gary K. Anderson Plaza
Decatur, IL 62523

With a copy to:

City of Decatur
ATTN: Information Technology Director
#1 Gary K. Anderson Plaza
Decatur, IL 62523

Any such notice or other communication shall be deemed to be effective when actually received or refused. Either Party may by, similar notice given, change the address to which future notices or other communications shall be sent.

ARTICLE 18

CONFIDENTIALITY

18.1 Each party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Each party recognizes and acknowledges that the Parties are each subject to the laws of the State of Illinois and the Freedom of Information Act and, as such, will comply with the provisions of the Act as required by law. Customer information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. Any request for documents related to this Agreement shall be provided to the other Party in sufficient time for an objection to disclosure of the requested documents to be made. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law, either during the period of the contract or thereafter. The Parties must return any and all confidential data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of either Party, or notify the Party of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party, received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party, now is or later becomes publicly know through no breach of confidentiality obligation by the receiving Party, or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

ARTICLE 19

DEFAULT

19.1 The following events shall constitute (Events of Default), the occurrence of which shall constitute a material breach of this Agreement and entitle the non-defaulting party to seek the rights and remedies available to it under the terms of this Section 19, Default:

(a) Failure by Customer to pay any amount when due and such failure is not cured within thirty (30) calendar days following receipt of written notice of such failure, or

(b) Failure by either party to observe or perform any other material obligation under this Agreement when such failure shall continue for a period of thirty (30) calendar days (or such longer period as may be agreed upon by the parties in writing; provided that the defaulting party commences to cure such failure within such thirty (30) calendar day period and thereafter diligently pursues such cure) after written notice.

19.2 Rights and Remedies of Customer. Upon the occurrence of an Event of Default by or with respect to the CITY, Customer shall be entitled to terminate this Agreement.

19.3 Rights and Remedies of the CITY. Upon the occurrence of an Event of Default by or with respect to Customer, the CITY shall have the right to: (i) terminate the Agreement; (ii) recover actual amounts owed by Customer to the CITY that accrued on or prior to the date of termination; and/or (iii) recover Damages. In addition to the foregoing, Customer shall be deemed to have abandoned the Dark Fiber, and to have conveyed to CITY all right, title and interest in and to the Dark Fiber. Customer shall provide to the CITY a bill of sale or such other documents as may be reasonably necessary to evidence such abandonment and/or conveyance.

19.4 Notwithstanding anything to the contrary contained in this Agreement, Customer's sole and exclusive remedy for any failure by the CITY to deliver the Dark Fiber by the Anticipated Completion Date shall be limited to those contained in this Section 19.4. In the event the CITY shall have failed to deliver the Dark Fiber within ninety (90) days after the Anticipated Completion Date (as such date may be extended by Events of Force Majeure or under the terms of this Agreement), then Customer may terminate this Agreement with respect to such Segment and receive a refund of the Initial Payment allocable to such Segment. If Customer elects to so terminate, neither Party shall have any further duties or obligations to the other Party (except for the CITY'S obligation to so refund the allocable Initial Payment) under this Agreement with respect to such cancelled Segment. In the event the CITY shall have failed to deliver the Dark Fiber in any Segment within twelve (12) months after the Effective Date, then this Agreement shall automatically terminate with respect to such Segment and CITY shall refund to Customer the Initial Payment with respect to such Segment, and the CITY shall have no further duties or obligations hereunder with respect to such Segment.

ARTICLE 20

TERMINATION

Upon termination of this Agreement, the IRU shall immediately terminate and all rights of Customer hereunder to use the Fiber System shall cease, all rights hereunder to the use of the Fiber System shall revert to the CITY, and the CITY shall owe Customer no further duties, obligations or consideration. Customer shall, within thirty (30) days of such termination, remove from any CITY facilities, all Customer property, equipment and materials used in connection with the Dark Fiber. Customer shall accomplish such removal at Customer's sole expense, under CITY'S supervision and in a manner that does not damage the Fiber System. Customer shall be responsible for any damage caused by such removal. If Customer fails to remove its property within such period, the property shall be deemed abandoned and the CITY shall dispose of the same in any manner it deems reasonably appropriate, at Customer's expense. Termination of this Agreement shall not affect the rights or obligations of either Party that have arisen before the date of termination or expiration.

ARTICLE 21

ASSIGNMENT AND TRANSFER RESTRICTIONS

21.1 Subject to Section 21.2 below, Customer may not transfer or assign all or any part of its interest under this Agreement, or delegate any duties, burdens, or obligations arising hereunder, without the CITY'S consent, which consent may be given or withheld in CITY'S sole and absolute discretion. A transfer or assignment in violation of this Article 21 shall constitute a material breach of this Agreement.

21.2 Notwithstanding the arrangements permitted under this Article 21, Customer acknowledges and agrees that Customer shall not sell, lease, IRU or otherwise transfer any interest in the Dark Fibers to a third party. The Parties understand and agree that the CITY would not have entered this Agreement but for the provisions in this section 21.2.

ARTICLE 22

REPRESENTATIONS, WARRANTIES AND ACKNOWLEDGMENTS

22.1 By execution of this Agreement, each Party represents and warrants to the other:

(a) That the representing Party has full right and authority to enter into and perform this Agreement in accordance with the terms hereof and thereof, and that by entering into or performing this Agreement, the representing Party is not in violation of its charter or bylaws, or any law, regulation or agreement by which it is bound or to which it is subject;

(b) That the execution, delivery and performance of this Agreement by such Party has been duly authorized by all requisite corporate action, that the signatories for such Party hereto are authorized to sign this Agreement, and that the joinder or consent of any other party, including a court or trustee or referee, is not necessary to make valid and effective the execution, delivery and performance of this Agreement by such Party.

22.2 CUSTOMER ACKNOWLEDGES THAT, EXCEPT AS SET FORTH IN THIS AGREEMENT THE CITY MAKES NO WARRANTY, REPRESENTATION OR INDEMNITY, EXPRESS OR IMPLIED, WITH RESPECT TO THE DARK FIBER, THE FIBER SYSTEM, THE ASSOCIATED PROPERTY, ANY CITY FACILITIES OR ANY WORK PERFORMED UNDER THIS AGREEMENT, INCLUDING ANY AND ALL WARRANTIES OF DESIGN, MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE, AND CUSTOMER HEREBY EXPRESSLY WAIVES AND DISCLAIMS ALL SUCH WARRANTIES, REPRESENTATIONS AND INDEMNITIES. THE WARRANTIES SET FORTH IN THIS AGREEMENT CONSTITUTE THE ONLY WARRANTIES MADE BY THE CITY TO CUSTOMER WITH RESPECT TO THIS AGREEMENT AND ARE MADE IN LIEU OF ALL OTHER WARRANTIES, WRITTEN OR ORAL, STATUTORY, EXPRESS OR IMPLIED. For the avoidance of doubt, nothing contained in this Section 22.2 shall be in conflict with CITY'S responsibility to maintain the Fiber System as further described in Article10 such that the Dark Fibers are operating in conformity with the applicable specifications as further described in Exhibit B.

ARTICLE 23

GENERAL

23.1 Binding Effect. This Agreement, and each of the Parties' respective rights and obligations under this Agreement, shall be binding on and shall inure to the benefit of the Parties hereto and each of their respective permitted successors and assigns.

23.2 Waiver. The failure of either Party hereto to enforce any of the provisions of this Agreement, or the waiver thereof in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

23.3 Choice of Law/Forum. This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

23.4 Rules of Construction. The captions or headings in this Agreement are strictly for convenience and shall not be considered in interpreting this Agreement or as amplifying or limiting any of its content. Words in this Agreement which import the singular connotation shall be interpreted as plural, and words which import the plural connotation shall be interpreted as singular, as the identity of the parties or objects referred to may require.

(a) Unless expressly defined herein, words having well known technical or trade meanings shall be so construed. All listing of items shall not be taken to be exclusive, but shall include other items, whether similar or dissimilar to those listed, as the context reasonably requires.

(b) Except as set forth to the contrary herein, any right or remedy of Customer or the CITY shall be cumulative and without prejudice to any other right or remedy, whether contained herein or not.

(c) This Agreement has been fully negotiated between and jointly drafted by the Parties.

(d) All actions, activities, consents, approvals and other undertakings of the Parties shall be performed in a reasonable and timely manner, it being expressly acknowledged and understood that time is of the essence in the performance of obligations required to be performed by a date expressly specified herein. Except as specifically set forth herein, for the purpose of this Agreement the standards and practices of performance within the telecommunications industry in the relevant market shall be the measure of a Party's performance.

23.5 Entire Agreement. This Agreement constitutes the entire and final agreement and understanding between the Parties with respect to the subject matter hereof and supersedes all prior agreements relating to the subject matter hereof, which are of no further force or effect. The Exhibits and Attachment referred to herein are integral parts hereof and are hereby made a part of this Agreement. To the extent that any of the provisions of the attached Exhibits hereto are inconsistent with the other express terms of this Agreement, the terms of Exhibits shall prevail. This Agreement may only be modified or supplemented by an instrument in writing executed by an authorized representative of each Party and delivered to the Party relying on the writing.

23.6 Relationship of the Parties. The relationship between Customer and the CITY shall not be that of partners, agents, or joint ventures for one another, and nothing contained in this Agreement shall be deemed to constitute a partnership or agency agreement between them for any purposes, including, but not limited, to federal income tax purposes. Customer and the CITY, parties and shall discharge their contractual obligations at their own risk subject, however, to the terms and conditions hereof.

23.7 Severability. If any term, covenant or condition contained herein is, to any extent, held invalid or unenforceable in any respect under the laws governing this Agreement, the remainder of this Agreement shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

23.8 Counterparts and Facsimile. This Agreement may be executed by facsimile and in one or more counterparts, all of which taken together shall constitute one and the same instrument.

23.9 Technical Contacts. Exhibit C (attached hereto and incorporated by reference) documents technical contacts including levels of problem escalation for the CITY and for the Customer.

In confirmation of their consent and agreement to the terms and conditions contained in this Agreement and intending to be legally bound hereby, the Parties have executed this Agreement as of the date first above written.

City of Decatur **An Illinois Municipality**	**Central Illinois Regional Dispatch Center**
by ________________________________	by ________________________________
Date:	Customer FEIN #: 82-2444977
Name:	Date:
Title:	Name: Jonathan D. Thomas
	Title: Executive Director

EXHIBIT A

Route Description

Route Description: Customer IRU fiber leaves the Law Enforcement Center located at 333 S Franklin Street, Decatur, IL 62523 (“A” Endpoint), runs north on South Franklin Street to Wood Street where it turns east and then turns south on Martin Luther King Jr Drive to a ground box on the South East corner of the South Water Treatment Plant located at 1155 S Martin Luther King Jr Drive, Decatur, IL 62521. From there the fiber runs to the west crossing State Route 51 to another ground box just west of the Lake Decatur Dam where the fiber turns and travels to the southwest where it crosses the Sangamon River to a ground box at GPS coordinates 808140.175 East, 1150458.2791 West. The fiber continues to the south crossing West Southside Drive then runs to the East/Southeast along the south side of West Southside Drive to Business Route 51. The fiber runs Southwest down Business Route 51 to the southeast corner of Rotary Way and South Business Route 51. The fiber continues and enters the building on the north side of the Central Illinois Regional Dispatch Center located at 1078 W Rotary Way, Decatur, Illinois 62521 (“Z” Endpoint).

Anticipated Completion Date: July 1, 2018

IRU Fee: $22,200 (US dollars)

Route Miles: 3.7 miles

Total IRU Strands Allocated to Customer: 6

IRU Fiber Maintenance Fee: $36 per year per fiber strand mile (22.2 miles). The Fiber Maintenance period will start on the fiber acceptance date recorded in Exhibit E (attached hereto and incorporated by reference) and payable at the start of the maintenance period totaling $799.20 annually. The IRU Fiber Maintenance Fee shall be adjusted annually in accordance with Article 10.1 of this Agreement.

Total Due to CITY on day of IRU contract execution: $22,200

Equipment: CITY will not provide any equipment, optronics, patch cables or the like to connect the IRU fiber to the ICN at the Richland POP or the Customer end of this circuit.

EXHIBIT B

Fiber Specifications / Acceptance Testing

1. Fiber Specifications.

   a. The maximum bi-directional average splice loss shall not exceed 0.15 dB.
   b. All splices shall be sealed in water proof splice enclosures.
   c. Attenuation at 1310 nm = 0.35 dB/km max
   d. Attenuation at 1550 nm = 0.25 dB/km max
   e. Connector loss shall not exceed 0.5dB per connector
   f. Fiber will meet or exceed Corning Single Mode Fiber SMF-28 Specifications
   g. Event Reflectivity (Minimum ORL) should not exceed 27 dB.

2. Fiber Acceptance Testing. CITY Contractor will conduct the following tests as part of its Acceptance Test Plan:

   - Non-destructive Attenuation Tests (End to End)
   - Optical Time Domain Reflectometer Tests (OTDR)

   Fiber acceptance testing will be performed to ensure that the fibers will operate within the parameters of the Specifications set forth in this Exhibit B.

   a. More specifically, fiber acceptance testing will include the following:

      - Continuity Uniformity Tests:
        All fibers shall be tested bi-directionally at 1310 nm or 1550 nm, as applicable, with an OTDR; the subsequent traces shall be inspected for end-to end continuity and for uniform attenuation. These traces will be attached to an email or contained on a removable storage drive.

      - Optical Length:
        The OTDR will be used to determine the end-to end optical length of the cable.

      - Splice Loss:
        Splice loss will be measured bi-directionally with an OTDR using the Splice Loss average method.

      - End-to-End Loss:
        Using a light source and a power meter, the bi-directional, connector-to-connector attenuation will be measured for each fiber at 1310 nm and 1550 nm, as applicable. The acceptance average attenuation per kilometer on a per span basis shall be the attenuation set forth by this agreement.

        a. The end-to-end value as measured with an industry-accepted laser source and power meter should have an attenuation rating of less than or equal to the following:

        (1) At 1310 nm: (0.35dB/km x km of cable) +

(number of connectors x 0.50) +
(number of splices x 0.10)

(2) At 1550 nm: (0.25 dB/km x km of cable) +
(number of connectors x 0.50) +
(number of splices x 0.10)

b. The CITY'S loss / attenuation objective for each fiber optic splice is 0.10 dB (with a 0.15 upper limit) when measured in one direction with an OTDR test set (excluding connector loss, which is typically 0.50 dB per connector)

3. Out-of-Spec Testing. Test results outside the specifications listed above shall be noted, but shall not preclude acceptance of a fiber if the out-of-spec condition does not affect transmission capability (based on use of then-prevailing telecommunications industry standards applicable to equipment generally used with the relevant type of fiber) or create a significant possibility of an outage.

EXHIBIT C

Technical Contacts

City of Decatur

CITY escalation list:

First Level:

IT Support Help Desk
Desk: 217-424-2703

Second Level:

I T Network Systems Administrator
Desk: 217-450-2243
Mobile: 217-TBD

Third Level:

Information Technology Department Director
Desk: 217-450-2236
Mobile: 217-855-8715

Customer
Customer escalation list:

First Level:

Name:
Desk:
Mobile:

Second Level:

Name:
Desk:
Mobile:

Third Level:

Name:
Desk:
Mobile:

EXHIBIT D

Maintenance Specifications and Procedures

The Party receiving maintenance services from CITY hereunder shall be referred to herein as the "Customer". All other capitalized terms not otherwise defined herein shall have their respective meanings as set forth in the Agreement of which this Exhibit forms a part.

1. MAINTENANCE.

(a) Scheduled Maintenance. Routine maintenance and repair of the Fiber System described in this Section 1 shall be performed by or under the direction of CITY, at CITY'S reasonable discretion. Scheduled Maintenance shall include the following activities:

(i) Patrol of CITY System route on a reasonable routine basis;

(ii) Maintenance of a "Call-Before-You-Dig" program and all required and related cable locates;

(iii) Maintenance of sign posts along the CITY Fiber System right-of-way;

(iv) Assignment of fiber maintenance employees or subcontractors to locations along the Fiber System at intervals dependent upon terrain, accessibility, locate ticket volume, etc. CITY shall decide the staffing of fiber maintenance employees for the Fiber System; and

(v) CITY shall have qualified representatives on site any time CITY has reasonable advance knowledge that another person or entity is engaging in construction activities or otherwise excavating within five (5) feet of the Fiber System.

(b) Unscheduled Maintenance. Non-routine maintenance and repair of the Fiber System, which is not included as Scheduled Maintenance, shall be performed by or under the direction of CITY. Unscheduled Maintenance shall commence upon the Acceptance Date of the Agreement. Unscheduled Maintenance shall consist of:

(i) "Emergency Unscheduled Maintenance" in response to a fiber system alarm triggered by the CITY IT Help Desk' or notification by any third party of any failure, interruption or impairment in the operation of the Fiber System, or any event imminently likely to cause the failure, interruption or impairment in the operation of the Fiber System.

(ii) "Non-Emergency Unscheduled Maintenance" in response to any potential service-affecting situation to prevent any failure, interruption or impairment in the operation of the Fiber System.

Customer shall immediately report the need for Unscheduled Maintenance to the CITY in accordance with procedures promulgated by the CITY from time to time. CITY IT Help Desk will log the time of Customer's report, verify the problem and dispatch personnel immediately to take corrective action.

2. CITY IT HELP DESK. CITY shall operate and maintain an Information Technology Help Desk capable of receiving Fiber System alarms twenty-four (24) hours a day, seven (7) days a week. CITY'S maintenance employees or subcontractors shall be available for dispatch twenty-four (24) hours a day, seven (7) days a week. CITY shall have its first maintenance employee at the site requiring Emergency Unscheduled Maintenance activity within two (2) hours after the time CITY becomes aware of an event requiring Emergency Unscheduled Maintenance, unless delayed by circumstances beyond the reasonable control of the CITY. CITY personnel shall dispatch maintenance and repair personnel to handle and repair problems detected in the CITY Alert System.

3. COOPERATION AND COORDINATION.

(a) Customer shall utilize an Escalation List, as updated from time to time, to report and seek immediate action on exceptions noted in the performance of the CITY IT resources in meeting maintenance service objectives.

(b) Customer will, as necessary, arrange for escorted access for CITY to all sites of the Fiber System, subject to applicable contractual, underlying real property and other third-party limitations and restrictions.

(c) In performing its services hereunder, the CITY shall take workmanlike care to prevent impairment to the signal continuity and performance of the Fiber System. The precautions to be taken by the CITY shall include notifications to Customer. In addition, the CITY shall reasonably cooperate with Customer in sharing information and analyzing the disturbances regarding the cable and/or fibers. In the event that any Scheduled or Unscheduled Maintenance hereunder requires a traffic roll or reconfiguration involving cable, fiber, electronic equipment, or regeneration or other facilities of the Customer, then Customer shall, at CITY'S reasonable request, make such personnel of Customer available as may be necessary in order to accomplish such maintenance, which personnel shall coordinate and cooperate with CITY employees in performing such maintenance as required of the CITY hereunder.

(d) The CITY shall notify Customer(s) at least seven (7) days prior to the date in connection with any Maintenance Window of any Scheduled Maintenance and as soon as possible after becoming aware of the need for Unscheduled Maintenance. Customer shall have the right to be present during the performance of any Scheduled Maintenance or Unscheduled Maintenance so long as this requirement does not interfere with the CITY'S ability to perform its obligations under this Agreement. In the event that Scheduled Maintenance is canceled or delayed for whatever reason as previously notified, the CITY shall notify Customer at the CITY'S earliest opportunity, and will comply with the provisions of this Section.

4. FACILITIES.

(a) CITY shall maintain the Fiber System in a manner, which will permit Customer's use. All common systems within facilities along the CITY Fiber System shall be maintained in accordance with manufacturer's specifications, to include battery plants, generators, and HVAC units.

(b) Except to the extent otherwise expressly provided in the Agreement, Customer will be solely responsible for providing and paying for any and all maintenance of all electronic, optronic and other equipment, materials and facilities used by Customer in connection with the operation of their Dark Fibers, none of which is included in the maintenance services to be provided hereunder.

5. FIBER OPTIC CABLE/FIBERS.

(a) The CITY shall perform appropriate testing on the fiber optic cable contained in the Fiber System in accordance with CITY'S then current preventative maintenance procedures as agreed to by Customer, which shall not substantially deviate from standard industry practice.

(b) The CITY shall maintain sufficient capability to teleconference with Customer during Emergency Unscheduled Maintenance in order to provide regular communications during the restoration process. When correcting or repairing fiber optic cable discontinuity or damage, including but not limited to, an event of Emergency Unscheduled Maintenance, CITY staff shall arrive on site within two (2) hours of learning of traffic affecting discontinuity and effect repair of first fiber within six (8) hours after the CITY maintenance employee's arrival at the problem site. In order to accomplish such objective, it is acknowledged that the repairs so effected may be temporary in nature. In such event, within twenty-four (24) hours after completion of any such Emergency Unscheduled Maintenance, the CITY and/or its contractors shall commence its planning for permanent repair, and thereafter promptly shall notify Customer of such plans, and shall implement such permanent repair within an appropriate time thereafter. Restoration of open fibers on fiber strands not immediately required for service shall be completed on a mutually agreed-upon schedule.

(c) During restoration, the CITY will work to restore all traffic as quickly as possible. The CITY, promptly upon arriving on the site of the cut, shall determine the course of action to be taken to restore the Fiber System and shall begin restoration efforts. The CITY and its contractor(s) shall splice fibers tube by tube or ribbon by ribbon in a logical order with consideration to all lit fibers within the cable.

(d) In performing permanent repairs, including the repair of micro bends and splice work, the CITY shall comply with the splicing specifications as set forth in Exhibit B, and shall take all reasonable steps to ensure that attenuation across the zone of repair satisfies the specifications in Exhibit B. CITY shall provide to Customer any modifications to these specifications as may be necessary or appropriate in any particular instance for Customer's approval, which approval shall not be unreasonably withheld.

(e) CITY'S representatives and /or its contractors who are responsible for initial restoration of a cut fiber optic cable shall carry on their vehicles the typical appropriate equipment that would enable a temporary splice, with the objective of restoring operating capability in as little time as possible. CITY and/ or it contractors shall maintain an inventory of spare fiber optic cable in storage facilities supplied and maintained at strategic locations to facilitate timely restoration.

6. Scheduled Maintenance which is reasonably expected to produce any signal discontinuity shall be scheduled between 12:01 AM and 6:00 AM Central Time. Major system work, such as fiber rolls and hot cuts, will be scheduled for weekends and shall allow work during daylight hours if on a Saturday or Sunday.

7. CITY may subcontract any of the maintenance services hereunder; provided that the CITY shall require the subcontractor(s) to perform in accordance with the requirements and procedures set forth herein. The use any such subcontractor shall not relieve the CITY of any of its obligations hereunder.

(DARK FIBER ACCEPTANCE NOTICE AND SIGNATURE PAGE TO FOLLOW)

EXHIBIT E

Dark Fiber Acceptance Notice

By signature affixed below, the City of Decatur ("CITY") hereby officially notifies the Central Illinois Regional Dispatch Center ("Customer") that the Dark Fiber provided to Customer, pursuant to the IRU Agreement between the CITY and Customer dated ___________________, 2018 ("Agreement"), and has a route described as follows:

Customer IRU fiber leaves the Law Enforcement Center located at 333 S Franklin Street, Decatur, IL 62523, runs north on South Franklin Street to Wood Street where it turns east then turns south on Martin Luther King Jr Drive to a ground box on the South East corner of the South Water Treatment Plant located at 1155 S Martin Luther King Jr Drive, Decatur, IL 62521. From here the fiber runs to the west crossing State Route 51 to another ground box just west of the Decatur Lake Dam where the fiber turns to the southwest and crosses the Sangamon River to a ground box at GPS Coordinates 808140.175 East, 1150458.2791 West. The fiber continues to the south crossing West Southside Drive then runs to the East/South East along the south side of West Southside Drive to Business Route 51. The fiber runs Southwest down Business Route 51 to the southeast corner of Rotary Way and South Business Route 51. The fiber continues and enters the building on the north side of the Central Illinois Regional Dispatch Center located at 1078 W Rotary Way, Decatur, Illinois 62521.

Has an Acceptance Date of ____________, 2018.

Accordingly, for purposes of the Agreement, the Acceptance Date shall be the above stated date.

Signed and Acknowledged without exception:

City of Decatur **An Illinois Municipality**	**Central Illinois Regional Dispatch Center**
by ________________________________	By ___________________________________
Date:	Date:
Name:	Name:
Title:	Title:

Fiber Broadband Service Order

City of Decatur Illinois
 # 1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

Customer Name: **Central Illinois Regional Dispatch Center**
Customer Site ID: **DECFIBER - CIRDC**
Service Term : **N/A**
Service Activation Date : **N/A**

City of Decatur Illinois	Customer
City of Decatur Information Technology Dept.	Johnathan Thomas
City of Decatur Illinois	Central Illinois Regional Dispatch Center
1 Gary K. Anderson Plaza	141 S Main St, Suite 810
Decatur, Illinois 62523-1196	Decatur, Illinios 62523
Phone: (217)-424-2703	Phone: (217)424-1002
IT Staff@decaturil.gov	jthomas@cirdc.org

Billing Information	Same As Above
Billing Contact	Jonathan Thomas
Billing Address 1	141 S Main St
Billing Address 2	Suite 810
Billing City, St, ZIP	Decatur, Illinois 62523
Billing Phone	(217)424-1002
Billing Contact e-mail	jthomas@cirdc.org

Non-Recurring Charge - One Time Charges	Unit Cost	Quantity	Extended Cost
6 Fibers (22.2 Fiber Miles) IRU from LEC to CIRDC	$1,000.00	22.2	$ 22,200.00
			$ -
Total One Time Charges			**$ 22,200.00**

Annual Recurring Charge	Unit Cost	Quantity	Extended Cost
Ongoing Fiber Maintenance per Fiber Mile	$36.00	22.2	$ 799.20
			$ -
Total Recurring Charges			**$799.20**

TOTAL THIS SERVICE ORDER- **$22,999.20**

This service order and it's reoccuring charges are subject to terms and conditions of the Indefeasible Right Of Use ("IRU") agrrement currently in place between Customer and the City of Decatur. The Service Order may, from time to time, be modified at the Customer's written request and upon approval of the City of Decatur. In the event of a conflict between the IRU and this Service Order, this Service Order shall have precedence over the IRU agreement.

The City of Decatur will bill Customer for the Non-Recurring one time charge imeadiately after execution of the associated IRU Agreement.

The City of Decatur will commence annual billing of the Annual Recurring Charges after customer acceptance of the fiber which becomes the Service Activation Date. Customer will receive service once maintenance billing starts.

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

Please note: This is not an invoice. You will be invoiced by the City of Decatur separately. This quote is valid until 4/1/2018

#82-2444977
Customer FEIN (##-#######) — Billing Start Date For Non Reoccuring Charges

Johnathan D. Thomas — Executive Director
Print Customer Representative Name — Title

Customer Representative Signature — Date

Print City of Decatur Representative Name — Title

City of Decatur Representative Signature — Date

Economic & Community Development

DATE: 3/19/2018

MEMO: No. 18-11

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, AICP, Economic and Community Development Director
Joselyn Stewart, Transportation Planner

SUBJECT:
Amend Preliminary Plat-Southeast Place-5100-5200 Blocks of East Fitzgerald Road

SUMMARY RECOMMENDATION:
Staff recommends approval of the Amended Preliminary Plat with the following conditions:

1. Provide as-builts of all public improvements.
2. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.
3. Provide a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur and IDOT that traffic signals must be installed at the intersection of Mt. Zion Road and Fitzgerald Road when signal warrants are met and when the City and IDOT permit their installation.
4. The infrastructure as approved on the Amended Preliminary Plat must be installed and approved by the Public Works Department.

   The City Plan Commission voted 8-0 to recommend approval of the plat at the March 1, 2018 meeting; the minutes of the meeting are attached.

BACKGROUND:
The subject site is approximately 16.55 acres and is currently undeveloped. It is zoned R-6 Multiple Dwelling District. On September 7, 2017 the Plan Commission voted 8-0 to recommend approval of a 31-lot subdivision Preliminary Plat. It was approved by City

Council on October 16, 2017 with a vote of 7-0. Installation of the required utilities have since been ongoing and not fully completed yet.

Recently, some substantial changes have been proposed by the developer to the Preliminary Plat approved in October, 2017. Thus, the previously approved Preliminary Plat must be amended to accommodate these changes. Specifically, the total number of lots has been reduced from 31 to 30. The two separate detention basins shown on the previously approved plat have also been consolidated to become a larger detention basin for the subdivision, occupying a large portion of the proposed Lot Two (2). Many of the utility easements have been relocated and redesigned. The flood plain area in the southwestern portion of the site is now proposed to become part of residential Lots 14 and 15. The street pattern remains the same.

POTENTIAL OBJECTIONS: No member of the public spoke at the public hearing.

INPUT FROM OTHER SOURCES:
The Amended Preliminary Plat has been approved by the City's Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Joselyn Stewart at 424-2782 or at jstewart@decaturil.gov

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Supporting Documentation	Backup Material

RESOLUTION NO. __________

RESOLUTION AMENDING PRELIMINARY PLAT
SOUTHEAST PLACE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the preliminary plat of Southeast Place previously approved on October 16, 2017 by City Council be, and the same is hereby, modified and amended as requested by the developer regarding reduction in the number of lots, placement of detention basins and utility easements, and modification to certain lot configurations.

PRESENTED and ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

PRELIMINARY PLAT

FOR

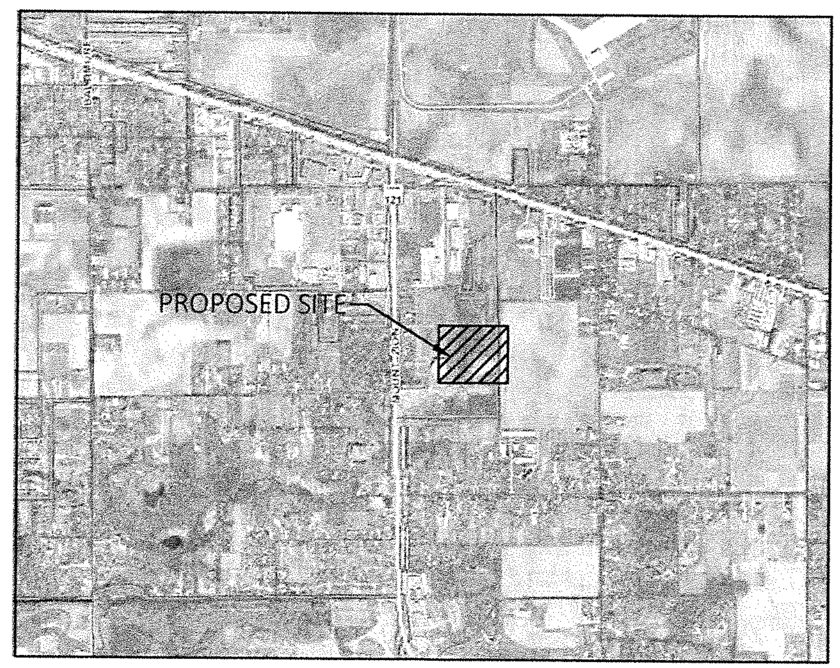
SOUTHEAST PLACE

DECATUR, ILLINOIS

DEVELOPER
AIRPORT PLAZA JOINT VENTURE, LLC
FORSYTH PROFESSIONAL CENTRE,
SUITE 265 241 WEST WEAVER ROAD
FORSYTH, ILLINOIS 62535

LEGAL DESCRIPTION

A RESUBDIVISION OF LOTS 2 AND 3 OF SOUTHEAST PLAZA FOURTH ADDITION



CONSTRUCTION SITE
LOCATION MAP

SHEET INDEX

UTILITY/PROJECT CONTACTS

AMEREN (GAS & ELECTRIC)
2460 N. JASPER ST.
DECATUR, IL 62526
CONTACT: SHAWN SPILLMAN
PHONE: (217) 424-8745

FRONTIER (PHONE)
112 S MAIN ST
SULLIVAN, IL 61951
CONTACT: DAVE LOVE
PHONE: (217) 892-3330

COMCAST (CABLE)
1275 N. WATER ST.
DECATUR, IL 62521
CONTACT: KEITH KOSHINSKI
PHONE: (224) 229-3253

CITY OF DECATUR (WATER, SANITARY, AND STORM)
#1 GARY ANDERSON PLAZA
DECATUR, IL 62521
CONTACT: MATT NEWELL
PHONE: (217) 424-2747

CHASTAIN & ASSOC. (PROJECT MANAGER)
5 N. COUNTRY CLUB RD.
DECATUR, IL 62521
CONTACT: MARY CAVE
PHONE: (217) 422-8544

CHASTAIN & ASSOC. (SURVEYOR)
5 N. COUNTRY CLUB RD.
DECATUR, IL 62521
CONTACT: RANDY TREI
PHONE: (217) 422-8544

LONG CREEK TOWNSHIP (WATER)
2610 SALEM SCHOOL ROAD
DECATUR, IL 62521
CONTACT: WAYNE DOTSON
PHONE: (217) 864-4182

Mary E Cave
MARY E. CAVE
DATE 1-23-2018
ILLINOIS REGISTERED PROFESSIONAL ENGINEER
No. 062-060331

STATE OF ILLINOIS
MARY E. CAVE
062-060331
PROFESSIONAL ENGINEER
EXP. 11/30/19

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	AUGUST 2017
DRAWN BY	CR
CHECKED BY	MEC
C&A REF. NO.	5589.6136
PWC REF. NO.	XXXX.XXXX
FILE LOCATION	

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

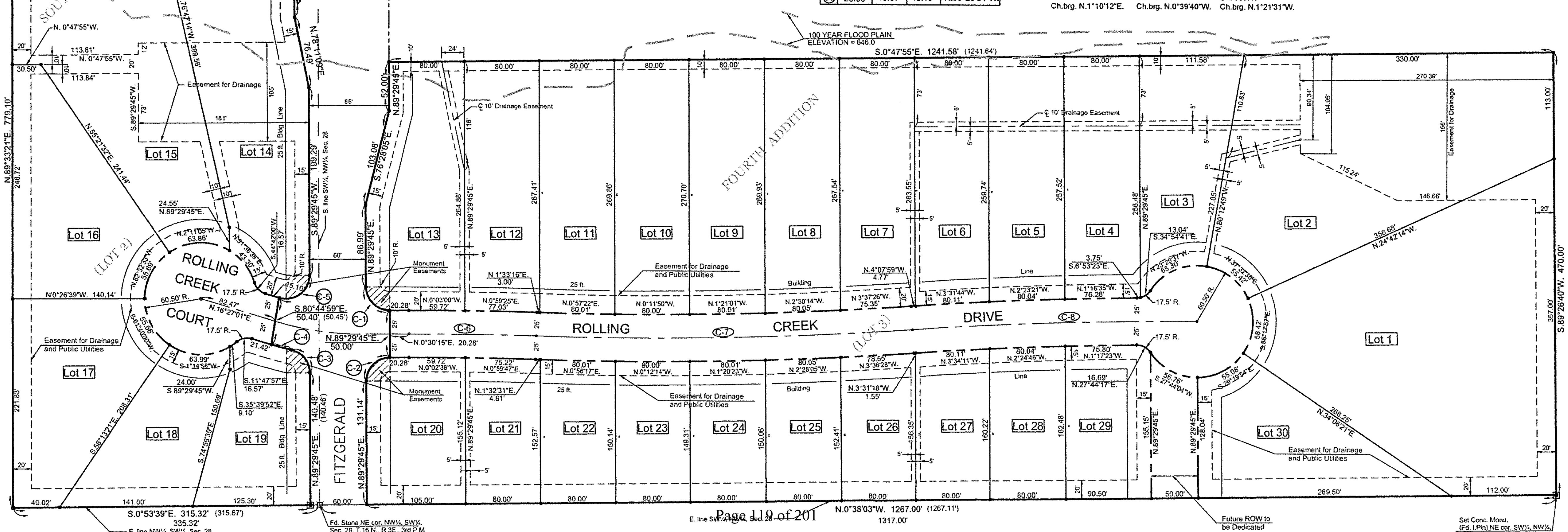
STATE OF ILLINOIS
MARY E. CAVE
062-060331
PROFESSIONAL ENGINEER
EXP. 11/30/19

COVER
SOUTHEAST PLACE
FITZGERALD RD. & IL RT.121
DECATUR, IL

sheet no.
C-1
project no.
6615

SOUTHEAST PLACE

A RESUBDIVISION OF LOTS 2 AND 3 OF SOUTHEAST PLAZA FOURTH ADDITION
OWNER-DEVELOPER
AIRPORT PLAZA JOINT VENTURE,LLC
ROY B. MOSSER,JR.,MEMBER



GOVERNMENT JURISDICTIONS

CITY OF DECATUR
MACON COUNTY HEALTH & MENTAL HEALTH
MACON COUNTY CONSERVATION DISTRICT
MACON COUNTY TAX
LONG CREEK FIRE
LONG CREEK WATER
LONG CREEK TOWNSHIP
MACON MOSQUITO ABATE
MT. ZION SCHOOL DISTRICT #3
RICHLAND COMMUNITY COLLEGE 537
COOPERATIVE EXTENSION
DECATUR PARK DISTRICT
DECATUR SANITARY DISTRICT

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
)SS
COUNTY OF MACON)

I, RANDALL G. TREI, AN ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3141, HEREBY CERTIFY THAT AT THE REQUEST OF THE OWNER(S), SOUTHEAST PLACE WAS SURVEYED AND SUBDIVIDED UNDER MY DIRECTION. THE PLAT DRAWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY, ALL MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

A SUBDIVISION OF SECTION 28, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD P.M, A RESUBDIVISION OF LOTS 2 AND 3 OF SOUTHEAST PLAZA FOURTH ADDITION.

GIVEN UNDER MY HAND AND SEALED AT DECATUR, ILLINOIS, THIS 23rd DAY OF January , 2018.

DECATUR, ILLINOIS
CHASTAIN & ASSOCIATES LLC

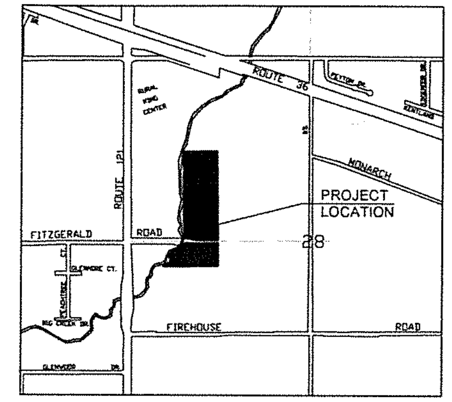
BY: [signature]
RANDALL G. TREI
ILLINOIS PROFESSIONAL LAND SURVEYOR NO 3141
MY LICENSE EXPIRES 11/30/2018

RANDALL G. TREI 3141 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS DECATUR, ILLINOIS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

Boundary Dimensions

	Radius	Arc Length	Chord Length	Chord Bearing
C1	25.00'	39.37'	35.43'	N.45°00'38"E.
C2	25.00'	39.17'	35.28'	S.44°59'22"E.
C3	25.00'	33.55'	31.09'	S.51°40'57"W.
C4	325.00'	21.84'	21.83'	N.15°09'35"E.
C5	25.00'	46.67'	40.18'	N.36°23'34"W.



LOCATION MAP
NTS

SILTATION AND EROSION CONTROL

THE CONTRACTOR SHALL ASSUME COMPLETE RESPONSIBILITY FOR CONTROLLING ALL SILTATION AND EROSION OF THE PROJECT AREA. THE CONTRACTOR SHALL REFERENCE THE PROPOSED CONSTRUCTION PLANS AND FOLLOW ALL LOCAL AND STATE GUIDELINES TO CONTROL POSSIBLE EROSION AND SILTATION. CONTROL SHALL COMMENCE WITH GRADING AND BE MAINTAINED UNTIL THE COMPLETION OF THE PROJECT.

PLAN COMMISSION CHAIRMAN ______ DATE

PLAN COMMISSION SECRETARY ______ DATE

MAYOR ______ DATE

CITY CLERK ______ DATE

CENTERLINE CURVE DATE

C-6	C-7	C-8
Δ = 2° 04' 49"	Δ = 5° 44' 35"	Δ = 4° 20' 54"
D = 1° 31' 53"	D = 1° 25' 57"	D = 1° 25' 57"
R = 3741.47'	R = 4000.00'	R = 4000.00'
T = 67.93'	T = 200.64'	T = 151.86'
L = 135.84'	L = 400.94'	L = 303.56'
e = 0.62'	e = 5.03'	e = 2.88'
Ch. 135.84'	Ch. 400.77'	Ch. 303.49'
Ch.brg. N.1°10'12"E.	Ch.brg. N.0°39'40"W.	Ch.brg. N.1°21'31"W.

DRAINAGE STATEMENT

WE, THE UNDERSIGNED RESPECTIVELY A REGISTERED PROFESSIONAL ENGINEER AND THE OWNER OR OWNERS OF THE LAND SUBDIVIDED HEREBY, OR THE DULY AUTHORIZED ATTORNEY OF SUCH OWNER OR OWNERS, STATE THAT, TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF THE SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR THAT, IF SUCH SURFACE WATER DRAINAGE IS CHANGED, REASONABLE PROVISION HAS BEEN MADE FOR THE COLLECTION AND DIVERSION OF SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE SUBDIVIDER OR SUBDIVIDERS HAVE A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH THE GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF THE CONSTRUCTION OF THE SUBDIVISION.

[signature] OWNER

[signature] MARY E. CAVE

DATE 1-23-2018

OWNER

STATE OF ILLINOIS MARY E. CAVE 062-060331 PROFESSIONAL ENGINEER
EXP. 11/30/19

GENERAL NOTES

1. ALL DIMENSIONS ON CURVES ARE CHORD DIMENSIONS.
2. A PART OF THIS PROPERTY COVERED BY THIS PLAT OR SUBDIVISION IS SITUATED WITHIN 500 FEET OF A SURFACE DRAIN OR WATERCOURSE SERVING A TRIBUTARY AREA OF 640 ACRES OF MORE.
3. ALL EASEMENTS ARE FOR DRAINAGE AND PUBLIC UTILITIES UNLESS OTHERWISE STATED.
4. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH CITY OF DECATUR STANDARD SPECIFICATIONS FOR STREETS, STORM SEWER, SANITARY SEWER AND WATERMAIN CONSTRUCTION WHERE APPLICABLE.
5. IF CITY OF DECATUR STANDARD SPECIFICATIONS DO NOT COVER ANY ITEMS OF WORK, ALL WORK SHALL BE DONE IN ACCORDANCE WITH STATE OF ILLINOIS STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION, LATEST REVISION AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
6. ALL OF THIS PROPERTY IS WITHIN THE CORPORATE LIMITS OF THE CITY OF DECATUR.
7. STREET LIGHTS WILL BE PROVIDED IN ACCORDANCE WITH CITY LIGHTING REQUIREMENTS.
8. RADII AT STREET INTERSECTIONS ARE 25 FEET UNLESS OTHERWISE DESIGNATED.
9. ALL CONSTRUCTION ACTIVITY FOR THIS SUBDIVISION SHALL COMPLY WITH THE PROVISIONS OF CHAPTER 38 OF THE CITY OF DECATUR MUNICIPAL CODE - EROSION CONTROL
10. PROPERTY ZONED: LOT 1-30 - R-6 MULTIPLE DWELLING DISTRICT
11. BUILDING SETBACKS
    LOT 1-30-FRONT YARD - 25 FEET
    REAR YARD - 20 FEET
    SIDE YARD - AGGREGATE OF 12 FEET
12. PART OF THIS PROPERTY IS IN A 100 YEAR FLOOD PLAIN AREA AS PER FEMA REPORT 17115C0310D AND 17115C0320D DATED JUNE 16, 2011 FOR MACON COUNTY, ILLINOIS.

SITE DATA

LOT 1	1.76 AC.
LOT 2	1.53 AC.
LOT 3	0.48 AC.
LOT 4	0.47 AC.
LOT 5	0.47 AC.
LOT 6	0.48 AC.
LOT 7	0.49 AC.
LOT 8	0.49 AC.
LOT 9	0.50 AC.
LOT 10	0.50 AC.
LOT 11	0.49 AC.
LOT 12	0.49 AC.
LOT 13	0.57 AC.
LOT 14	0.95 AC.
LOT 15	1.38 AC.
LOT 16	0.62 AC.
LOT 17	0.59 AC.
LOT 18	0.40 AC.
LOT 19	0.40 AC.
LOT 20	0.37 AC.
LOT 21	0.28 AC.
LOT 22	0.28 AC.
LOT 23	0.27 AC.
LOT 24	0.27 AC.
LOT 25	0.28 AC.
LOT 26	0.28 AC.
LOT 27	0.29 AC.
LOT 28	0.30 AC.
LOT 29	0.34 AC.
LOT 30	0.54 AC.
TOTAL LOT AREA	16.58 AC.
PROP. ROW AREA	1.62 AC.
TOTAL AREA	18.20 AC.

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	
START DATE	NOVEMBER 2017
DRAWN BY	LPJ
CHECKED BY	RGT
C&A REF. NO.	5899/6136
BGM REF. NO.	
FILE LOCATION	

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

PRELIMINARY PLAT
SOUTHEAST PLACE
FITZGERALD RD & IL RT. 121
DECATUR, IL

sheet no. C-2
project no. 6615

GENERAL NOTES

1. THE ENGINEER SHALL NOT GUARANTEE THE WORK OF ANY CONTRACTOR, SHALL HAVE NO AUTHORITY TO STOP WORK, SHALL HAVE NO SUPERVISION OR CONTROL AS TO THE WORK OR PERSONS DOING THE WORK, SHALL NOT BE RESPONSIBLE FOR SAFETY IN, ON, OR ABOUT THE JOB SITE OR HAVE ANY CONTROL OF THE SAFETY OR ADEQUACY OF ANY EQUIPMENT, BUILDING COMPONENT, SCAFFOLDING, SUPPORTS, FORMS OR OTHER WORK AIDS, AND SHALL HAVE NO DUTIES OR RESPONSIBILITIES IMPOSED BY ACTS GOVERNING THE WORKPLACE.
2. THE ABBREVIATION SSRB SHALL REFER TO THE ILLINOIS STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION ADOPTED APRIL 1, 2016. COPIES AVAILABLE ONLINE AT http://www.idot.illinois.gov/Assets/uploads/files/ Doing-Business/ Manuals-Guides-&-Handbooks/Highways/Construction/ Standard-Specifications/12SpecBook.pdf
3. THE ABBREVIATION SSWSC SHALL REFER TO THE STANDARD SPECIFICATIONS FOR WATER AND SEWER CONSTRUCTION IN ILLINOIS, 7TH EDITION OR LATEST EDITION.
4. SSRB AND SSWSC ARTICLES DEALING WITH METHOD OF MEASUREMENT AND BASIS OF PAYMENT PORTIONS OF REFERENCED STANDARD SPECIFICATIONS SHALL NOT APPLY.
5. WORK SHALL CONFORM TO THE CITY OF DECATUR AND/OR IDOT CONSTRUCTION STANDARDS, THE ILLINOIS ACCESSIBILITY CODE, PROWAG AND STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS.
6. NOTHING CONTAINED HEREIN SHALL RELIEVE ANY CONTRACTOR OF HIS/HER DUTY TO OBSERVE AND COMPLY WITH ALL APPLICABLE LAWS, NOR SHALL THE ENGINEER BE RESPONSIBLE FOR THE CONTRACTOR'S COMPLIANCE OR NONCOMPLIANCE WITH SUCH LAWS.
7. THE TERMS "PLACE", "CONSTRUCT" AND "INSTALL" SHALL BE INTERPRETED TO MEAN, "FURNISH ALL EQUIPMENT, MATERIAL AND LABOR TO COMPLETE THIS WORK".
8. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR CONTRACTOR'S DUTY TO OBSERVE AND COMPLY WITH CLIENT CONTRACT REQUIREMENTS, LOCAL AND STATE REGULATIONS, OR FOR THE CONTRACTOR'S FAILURE TO DO SO.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING AND PROTECTING UTILITIES DURING AND UNTIL COMPLETION OF THE PROJECT. UTILITIES SHOWN ON THE PLANS WERE LOCATED IN THE FIELD AND/OR LOCATED FROM ARCHIVAL DATA. THESE LOCATIONS ARE CONSIDERED APPROXIMATE. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATIONS IN THE FIELD. (J.U.L.I.E. 1-800-892-0123)
10. CONTRACTOR SHALL REPAIR ANY DAMAGED UTILITY LINES CAUSED BY HIS/HER ACTIVITIES. ALL WORK REQUIRED TO PERMANENTLY REPAIR THE UTILITY TO THE ENGINEER'S SATISFACTION SHALL BE AT THE CONTRACTOR'S EXPENSE.
11. CONTRACTOR SHALL FIELD VERIFY THE EXISTING STORM AND SANITARY FLOWLINES AT THE PROPOSED CONNECTIONS PRIOR TO PERFORMING ANY SEWER WORK.
12. CONTRACTOR SHALL POTHOLE ALL LOCATIONS WHERE PROPOSED STORM AND/OR SANITARY SEWER ARE TO CROSS EXISTING UTILITIES TO VERIFY THERE WILL NOT BE CONFLICT. IF A CONFLICT IS FOUND THE CONTRACTOR SHALL CONTACT THE ENGINEER.
13. ALL ELEVATIONS ARE BASED ON NAVD 88 DATUM. THE PROPOSED GRADE ELEVATIONS SHOWN ON THE PLAN SHEETS ARE THE ELEVATIONS FOR THE FINISHED SURFACE AT THE INDICATED LOCATIONS.
14. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND/OR APPROVALS REQUIRED TO WORK WITHIN THE PUBLIC RIGHT-OF-WAY. ALL WORK CONDUCTED IN THE PUBLIC RIGHT-OF-WAY SHALL BE CONDUCTED BY A CONTRACTOR LICENSED AND BONDED BY THE CITY OF DECATUR.
15. CONTRACTOR SHALL PROVIDE EROSION CONTROL MEASURES TO MEET ALL REGULATORY REQUIREMENTS AND SWPPP WITHIN THIS PLAN SET. THIS SHALL INCLUDE BUT NOT LIMITED TO INLET PROTECTION, CONCRETE WASHOUT AND CONTROLLING TRACKOUT ON THE SURROUNDING STREETS.
16. AN ENVIRONMENTAL SURVEY WAS NOT PERFORMED AS PART OF THIS DESIGN.
17. ALL ENTRANCES / DRIVEWAYS ARE AT A 90 DEGREE ANGLE TO THE ADJACENT ROADWAY UNLESS OTHERWISE NOTED.
18. ALL TRENCHES WITHIN 2 FEET OF A PAVED SURFACE SHALL BE GRANULAR BACKFILLED, UNLESS IN A RIGHT OF WAY WHEN FLOWABLE FILL SHALL BE USED.
19. WHERE SECTION STONES OR PROPERTY MARKERS ARE ENCOUNTERED, THE ENGINEER SHALL BE NOTIFIED BEFORE SUCH STONES OR MARKERS ARE REMOVED. THE CONTRACTOR SHALL PROTECT AND PRESERVE ALL PROPERTY MARKERS ALONG THE OUTER BOUNDARY UNTIL AN AUTHORIZED SURVEYOR HAS WITNESSED OR REFERENCED THEIR LOCATION.
20. TRAFFIC CONTROL WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AND/OR SUBCONTRACTORS AND SHALL BE IN ACCORDANCE WITH IDOT STANDARDS.

SPECIFICATIONS

EXCAVATION AND EMBANKMENT

THE CONTRACTOR SHALL GRADE THE SITE AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 202 AND SECTION 205 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS. BACKFILLING AROUND PROPOSED IMPROVEMENTS SHALL BE CONSIDERED INCIDENTAL TO THE COST OF SAID IMPROVEMENT.

TRENCH BACKFILL

THE CONTRACTOR SHALL PLACE TRENCH BACKFILL AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 208 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

SEEDING CLASS 1 AND MULCH METHOD 2

THE CONTRACTOR SHALL SEED AND MULCH ALL DISTURBED AREAS. WORK SHALL MEET THE REQUIREMENTS OF SECTION 250 AND SECTION 251 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

TEMPORARY EROSION CONTROL SEEDING

THE CONTRACTOR SHALL APPLY TEMPORARY EROSION CONTROL SEEDING AS INDICATED IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 280 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

AGGREGATE BASE COURSE, TYPE A

THE CONTRACTOR SHALL PLACE AGGREGATE BASE COURSE, TYPE A AT A MINIMUM THICKNESS AS SHOWN IN THE PLANS. THE WORK SHALL MEET THE REQUIREMENTS OF SECTION 351 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT

THE CONTRACTOR SHALL PLACE PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 423 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

PORTLAND CEMENT CONCRETE SIDEWALK

THE CONTRACTOR SHALL PLACE PORTLAND CEMENT CONCRETE SIDEWALK AS SHOWN IN THE PLANS. THE SIDEWALK CROSS SLOPE SHALL NOT EXCEED 2%, LONGITUDINAL SLOPE SHALL NOT EXCEED 5%. AND SIDEWALK RAMPS SHALL NOT EXCEED 8.33%. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 424 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS, ILLINOIS ACCESSIBILITY CODE AND/OR PROWAG.

STORM SEWERS

THE CONTRACTOR SHALL INSTALL STORM SEWERS AS SHOWN IN THE PLANS. THE PROPOSED STORM SEWER SHALL BE CLASS B, WITH A MAXIMUM N VALUE OF 0.013, WHEN INSTALLED OUTSIDE OF THE RIGHT-OF-WAY AND CLASS A WHEN INSTALLED IN THE RIGHT-OF-WAY. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 550 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

ALL SUMP PUMP LINES SHALL EXTEND A MINIMUM OF 1 FOOT BEYOND THE SIDEWALK.

INLET TYPE A, INLET TYPE B AND MANHOLES

THE CONTRACTOR SHALL INSTALL INLET TYPE A, INLET TYPE B AND MANHOLES AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 602 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

COMBINATION CONCRETE CURB AND GUTTER

THE CONTRACTOR SHALL PLACE COMBINATION CONCRETE CURB AND GUTTER, AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 606 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

WATER MAIN

THE WATER MAIN SHALL BE FLEX-LOK BOLTLESS BALL JOINT PIPE (AWWA C151 & C153, PRESSURE CLASS 250 OR EQUAL SPECIFICATION) IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

THE PIPE BEDDING MATERIAL FOR FLEXIBLE PIPE SHALL BE PLACED A MINIMUM OF 4" BELOW THE PIPE AND MINIMUM OF 12" ABOVE THE PIPE AND SHALL BE CLASS II MEETING ASTM D2321 AS DESCRIBED IN SECTION 20-4.05 AND 20-4.06 OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

DISINFECTING AND WATER MAIN TESTING SHALL BE PERFORMED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION. THIS WORK SHALL INCLUDE PRESSURE TESTING.

THE SEPARATION OF WATER MAINS FROM SEWER MAINS SHALL BE IN ACCORDANCE WITH SECTIONS 41-2.01A AND SECTION 41-2.01B OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

CONCRETE THRUST BLOCKS

CONCRETE THRUST BLOCKS SHALL CONFORM TO THE LATEST VERSION AND THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

SANITARY SEWER

THE SANITARY SEWER SHALL BE POLYVINYL CHLORIDE WITH A STANDARD DIMENSION RATIO OF 26. THE JOINTS SHALL BE FLEXIBLE SEALS. THE PVC SEWER PIPE AND JOINTS SHALL BE IN ACCORDANCE WITH SECTION 30-4.04 OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

THE PIPE BEDDING MATERIAL SHALL BE PLACED A MINIMUM OF 4" BELOW THE PIPE AND MINIMUM OF 12" ABOVE THE PIPE AND SHALL BE CLASS II MEETING ASTM D2321 AS DESCRIBED IN SECTION 20-4.05 AND 20-4.06 OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

THE SEPARATION OF WATER MAINS FROM SEWER MAINS SHALL BE IN ACCORDANCE WITH SECTIONS 41-2.01A AND SECTION 41-2.01B OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION.

THE SANITARY SEWER SHALL BE PLACED IN ACCORDANCE WITH SECTION 31 OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION AND THE CITY OF DECATUR, ILLINOIS CONSTRUCTION STANDARDS.

THE SANITARY SEWER LEAKAGE TESTING SHALL BE THE AIR TESTING METHOD AS DESCRIBED IN THE SSWSC.

THE SANITARY SEWER DEFLECTION TESTING SHALL BE IN ACCORDANCE WITH SECTION 31-1.13 OF THE STANDARD SPECIFICATIONS FOR WATER MAIN AND SEWER CONSTRUCTION IN ILLINOIS SEVENTH EDITION OR LATEST VERSION, WHICH SHALL INCLUDE THE USE OF A MANDREL.

THE SANITARY SEWER SHALL ALSO BE VIDEO TAPED. TWO COPIES OF THE VIDEO ON DVD OR CD ALONG WITH THE REPORT MUST BE PROVIDED TO THE ENGINEER PRIOR TO APPROVAL.

SANITARY MANHOLES SHALL BE TESTED FOR WATERTIGHTNESS BY EITHER OF THE FOLLOWING METHODS; ASTM C 969 OR ASTM C 1244.

PORTLAND CEMENT CONCRETE ROADWAY PAVEMENT

THE CONTRACTOR SHALL PLACE PORTLAND CEMENT CONCRETE ROADWAY PAVEMENT AS SHOWN IN THE PLANS. THIS WORK SHALL MEET THE REQUIREMENTS OF SECTION 420 OF THE SSRB AND ALL OTHER REFERENCED ARTICLES AND SECTIONS.

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	AUGUST 2017
DRAWN BY	CR
CHECKED BY	MEC
C&A REF. NO.	5899, 6136
PWC REF. NO.	XXXX, XXXX
FILE LOCATION	

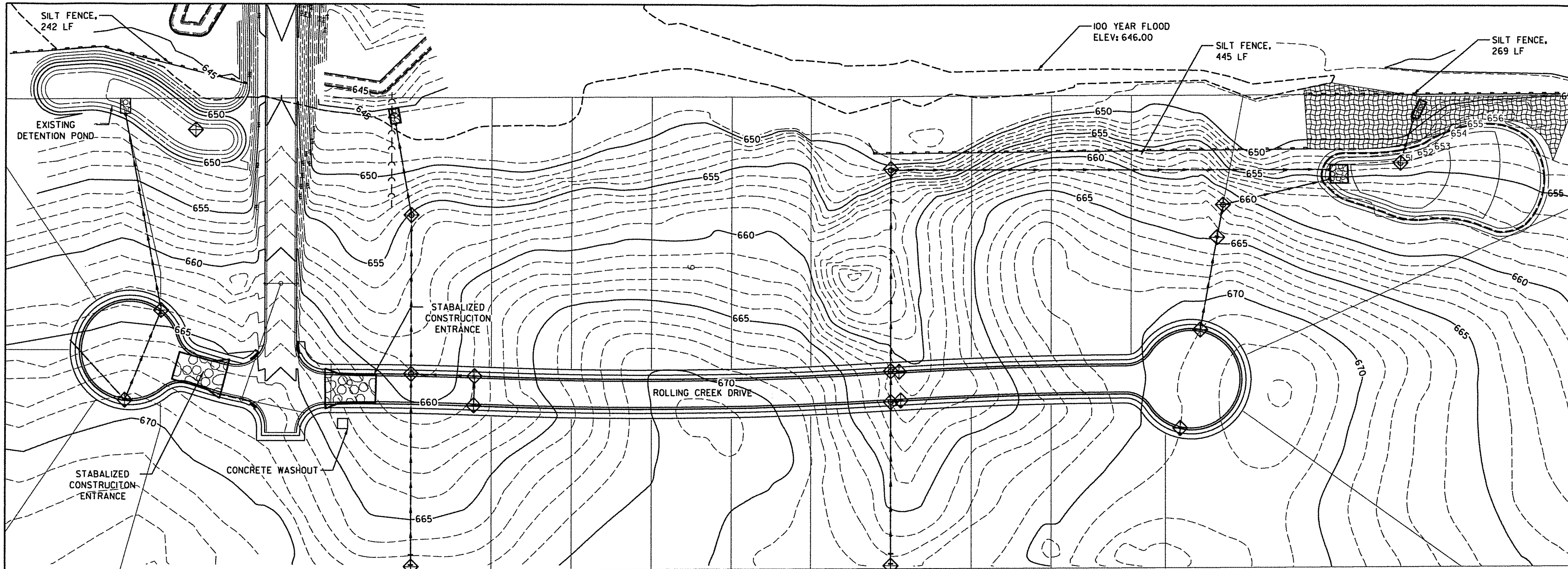
CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

STATE OF ILLINOIS
MARY E. CAVE
062-060331
PROFESSIONAL ENGINEER
EXP. 11/30/17

GENERAL NOTES/SPEC
SOUTHEAST PLACE
FITZGERALD RD. & IL RT.121
DECATUR, IL

sheet no.
C-3
project no.
6615



NOTES:

1.SITE ACREAGE: 17.71 AC

2.LAND DISTURBED: 17.71 AC

3.CONTRACTOR SHALL REFERENCE GENERAL NOTES AND SPECIFICATIONS SHEET FOR NOTES AND SPECIFICATIONS RELATING TO SEEDING OR EROSION CONTROL.

4.ALL EARTHWORK, STORM SEWER MATERIALS AND WORK, PAVING MATERIALS AND WORK TO BE DONE IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) LATEST STANDARD SPECIFICATIONS. ALL OTHER ITEMS TO BE DONE IN ACCORDANCE WITH CITY OF DECATUR CONSTRUCTION STANDARDS.

5.CONTRACTOR IS RESPONSIBLE FOR OBTAINING ANY AND ALL PERMITS TO WORK IN PUBLIC RIGHT OF WAY. ALL WORK IN PUBLIC RIGHT OF WAY MUST BE DONE BY A CONTRACTOR WHO IS LICENSED AND BONDED BY THE CITY OF DECATUR. THE APPROVAL OF THE SITE PLAN DOES NOT CONSTITUTE THE APPROVAL FOR THE CONTRACTOR TO DO WORK IN THE PUBLIC RIGHT OF WAY WITHOUT SAID PERMITS.

6.EROSION CONTROL SHALL BE FURNISHED (SEE DETAIL SHEET)

7.EROSION CONTROL BLANKETS PER ILLINOIS URBAN MANUAL (IUM) CODE 830 OR HIGH PERFORMANCE MULCH PER IUM CODE 875 SHALL BE USED ON ANY SLOPE 3:1 OR GREATER.

8.EROSION CONTROL SEDIMENT TRAPS PER NATURAL RESOURCES CONSERVATION SERVICE (NRCS) STANDARD DRAWING IL 660 SHALL BE USED AT LOCATION SHOWN ON PLANS.

9.EROSION CONTROL ROCK CHECK DAM PER NATURAL RESOURCES CONSERVATION SERVICE (NRCS) STANDARD DRAWING IL 605R SHALL BE USED AT LOCATION SHOWN ON PLANS.

COVERAGE BY IDOT PERMIT : ILR 10P146

CONSTRUCTION SEQUENCE:

1.INSTALL SEDIMENT & EROSION CONTROL MEASURES.

2.TOPSOIL REMOVAL

3.ROUGH GRADING, TEMPORARY SEEDING

4.UNDERGROUND UTILITY INSTALL

5.FINE GRADING

6.PAVEMENT CONSTRUCTION

7.LANDSCAPE & SITE STABILIZATION

8.REMOVAL OF SEDIMENT & EROSION CONTROL

N

0 50 100 150

SCALE IN FEET

LEGEND

PERIMTER EROSION CONTROL

INLET PROTECTION

CONCRETE WASHOUT

EROSION CONTROL BLANKET

ROCK RIP RAP

USER NAME	= crickard	DESIGNED	-	REVISED	- CR DRAINAGE 1/22/2018
		DRAWN	-	REVISED	-
PLOT SCALE	= 50.0000 ' / in.	CHECKED	-	REVISED	-
PLOT DATE	= 1/23/2018	DATE	-	REVISED	-

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

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SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

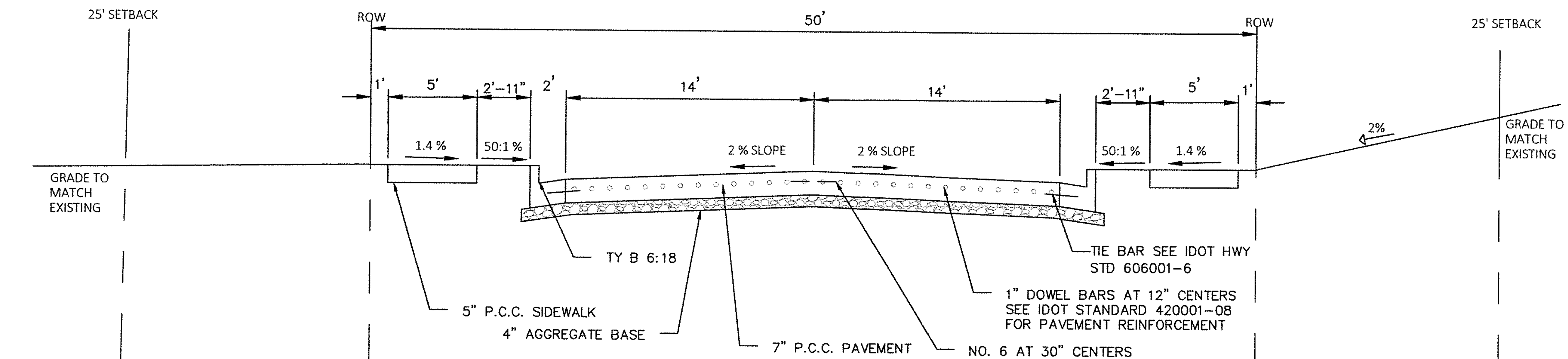
SOUTHEAST PLACE
SWPPP AND EXISTING CONTOURS

SCALE: 1" = 50' | SHEET C4 OF 14 SHEETS | STA. ____ TO STA. ____

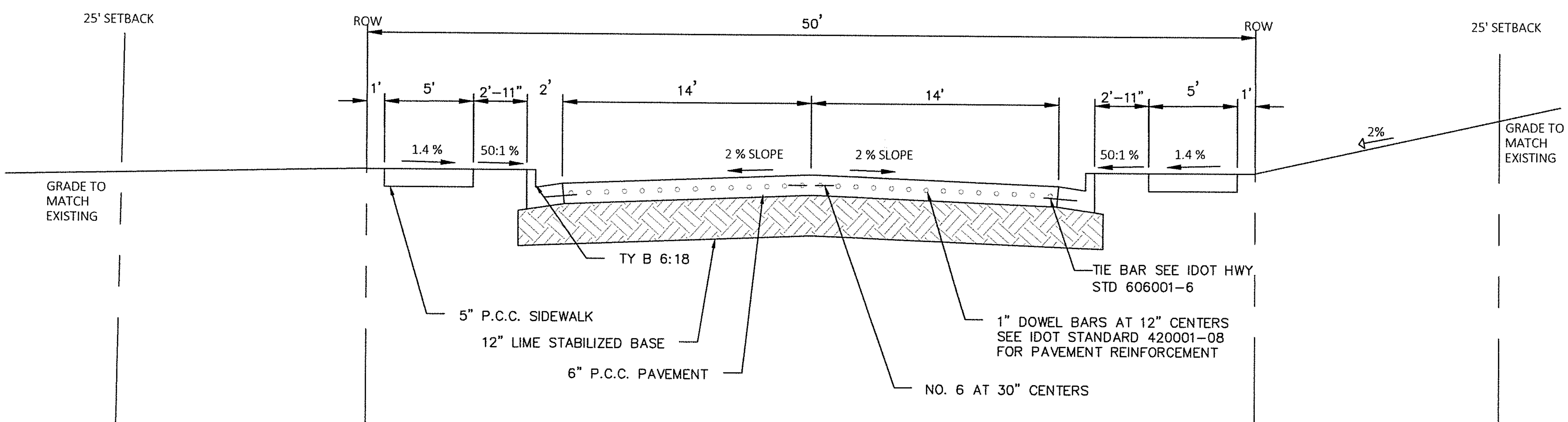
F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C4

CONTRACT NO.

ILLINOIS | FED. AID PROJECT



SOUTHEAST PLACE TYPICAL CROSS SECTION



ALTERNATE SOUTHEAST PLACE TYPICAL CROSS SECTION

BY	DATE	REVISION/ISSUED
CR	7/2/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	AUGUST 2017
DRAWN BY	CR
CHECKED BY	MEC
C&A REF. NO.	5899.6136
PWC REF. NO.	XXXX.XXXX
FILE LOCATION	

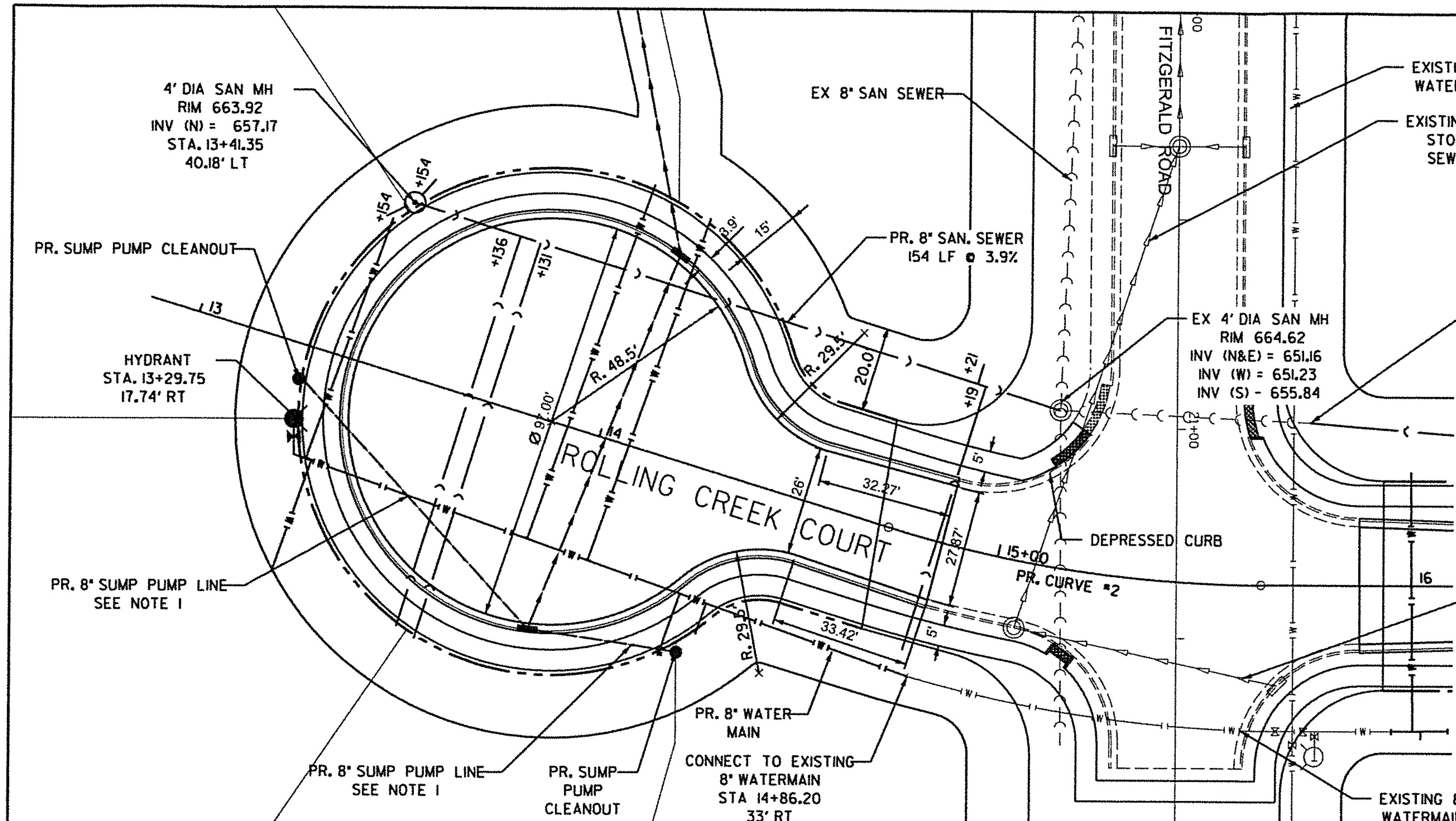
CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

STATE OF ILLINOIS
MARY E. CAVE
062-060331
PROFESSIONAL ENGINEER
EXP. 11/30/17

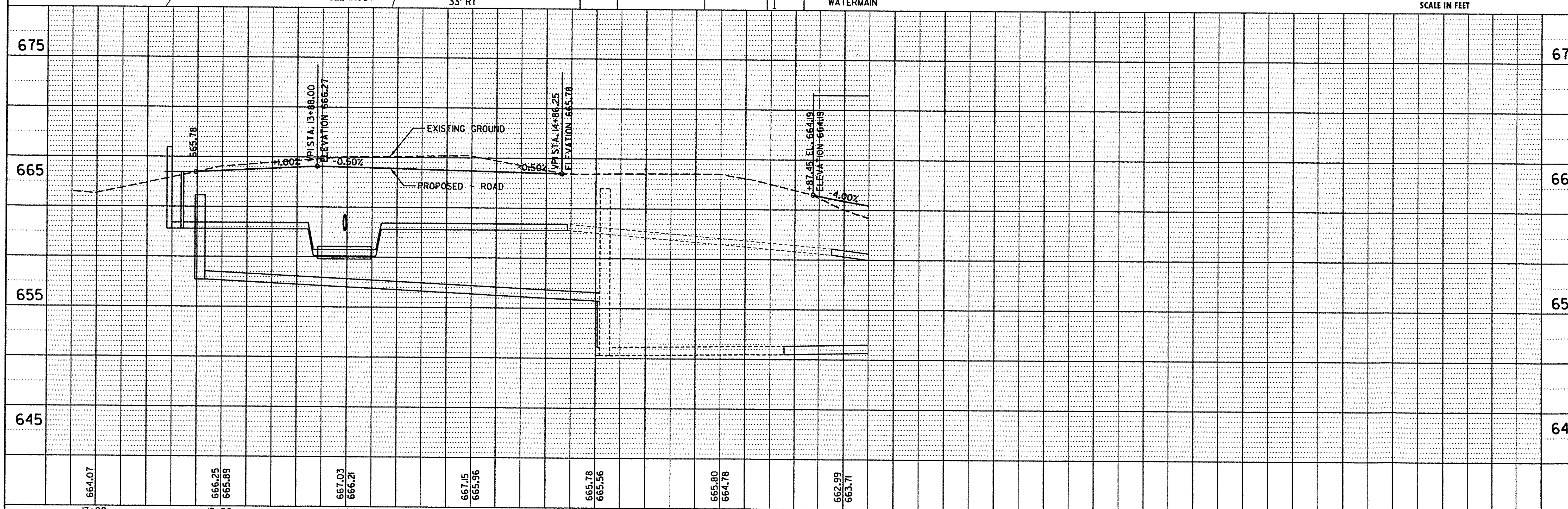
TYPICAL CROSS SECTIONS
SOUTHEAST PLACE
FITZGERALD RD. & IL RT.121
DECATUR, IL

sheet no.
C-5
project no.
6615



NOTE:
SUMP PIMP DISCHARGE SHALL BE WATERMAIN QUALITY PIPE WHEN DISCHARGE LINE IS WITHIN 10' OF WATERMAIN AND
1. BUILT 18" ABOVE WATERMAIN

PROP. CURVE #2	PROP. CURVE #3	PROP. CURVE #4	PROP. CURVE #5
PI STA. = 15+18.13	PI STA. = 16+81.45	PI STA. = 19+50.01	PI STA. = 23+02.16
Δ = 16° 57' 16" (LT)	Δ = 2° 04' 49" (RT)	Δ = 5° 44' 35" (LT)	Δ = 4° 20' 54" (RT)
D = 19° 05' 55"	D = 1° 31' 53"	D = 1° 25' 57"	D = 1° 25' 57"
R = 300.00'	R = 3,741.47'	R = 4,000.00'	R = 4,000.00'
T = 44.71'	T = 67.93'	T = 200.64'	T = 151.86'
L = 88.77'	L = 135.84'	L = 400.94'	L = 303.57'
E = 3.31'	E = 0.62'	E = 5.03'	E = 2.88'
e = _____	e = _____	e = _____	e = _____
T.R. = _____	T.R. = _____	T.R. = _____	T.R. = _____
S.E. RUN = _____	S.E. RUN = _____	S.E. RUN = _____	S.E. RUN = _____
P.C. STA = 14+73.42	P.C. STA = 16+13.52	P.C. STA = 17+49.37	P.C. STA = 21+50.31
P.T. STA = 15+62.19	P.T. STA = 17+49.37	P.T. STA = 21+50.31	P.T. STA = 24+53.87



PLAN: SURVEYED / PLOTTED / ALIGNMENT CHECKED / RT. OF WAY CHECKED / CADD FILE NAME / NOTE BOOK / NO. / BY / DATE

PROFILE: SURVEYED / PLOTTED / GRADES CHECKED / B.M. NOTED / STRUCTURE NOTATIONS CHKD / NOTE BOOK / NO. / BY / DATE

DESIGNED - MBF	REVISED - CR IEPA 11/14/2017		
DRAWN - JDM	REVISED -		
CHECKED - MBF	REVISED -		
DATE - 10/10/2017	REVISED -		

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

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ROCKFORD (815) 489-0050
184-001397

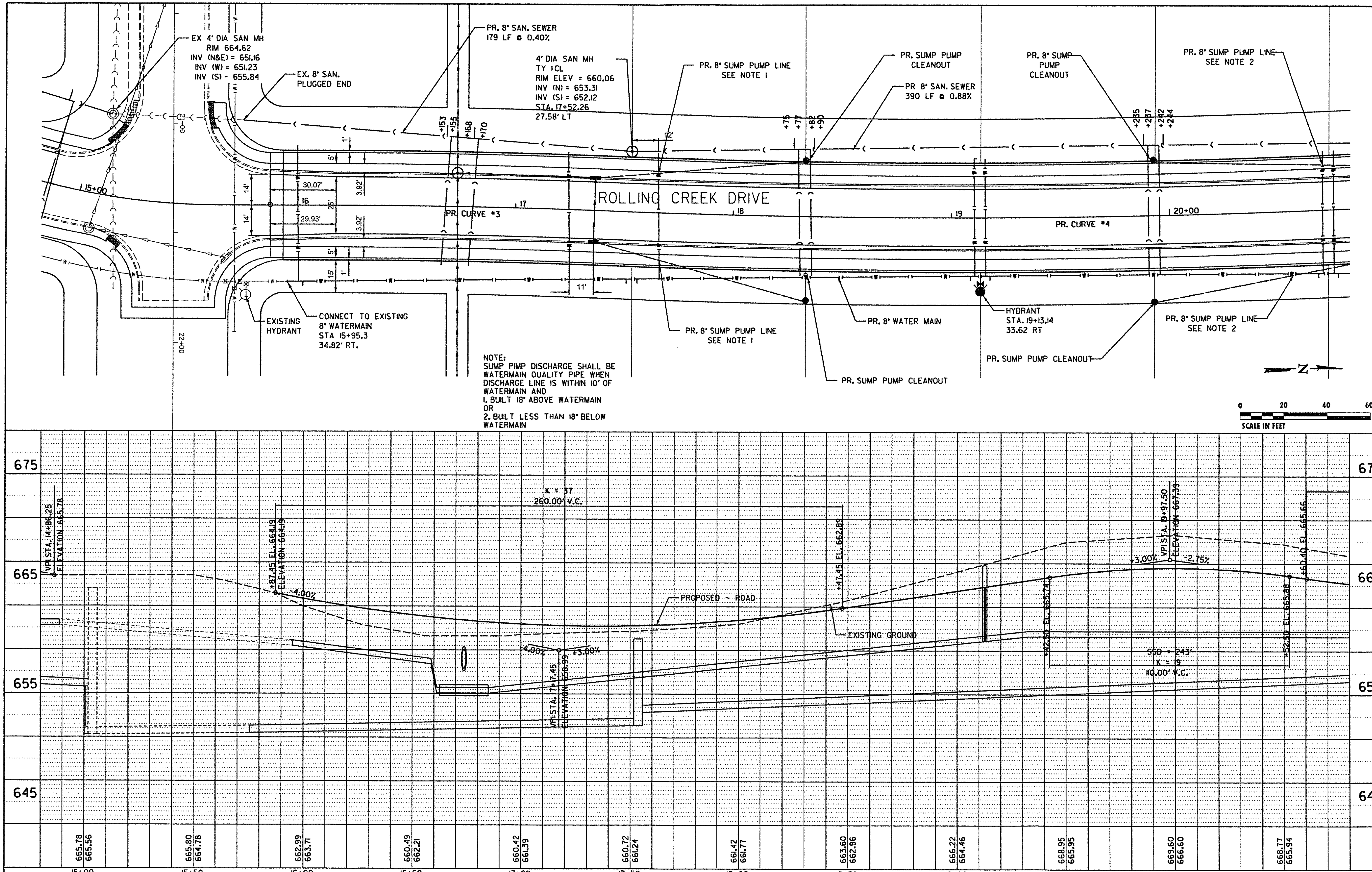
ROLLING CREEK COURT/DRIVE
PLAN & PROFILE

SCALE: 1" = 20' | SHEET NO. C6 OF 14 SHEETS | STA. 13+00 TO STA. 16+00

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C6

CONTRACT NO. ____

FED. ROAD DIST. NO. | ILLINOIS | FED. AID PROJECT



PLAN	
SURVEYED	
PLOTTED	
ALIGNMENT CHECKED	
RT. OF WAY CHECKED	
CADD FILE NAME	
NOTE BOOK	
NO.	
BY	DATE

PROFILE	
SURVEYED	
PLOTTED	
GRADES CHECKED	
B.M. NOTED	
STRUCTURE NOTATIONS CHKD	
NOTE BOOK	
NO.	
BY	DATE

DESIGNED - MBF		REVISED - CR IEPA 11/14/2017	
DRAWN - JDM		REVISED -	
CHECKED - MBF		REVISED -	
DATE - 10/10/2017		REVISED -	

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

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ROCKFORD (815) 489-0050
184-001397

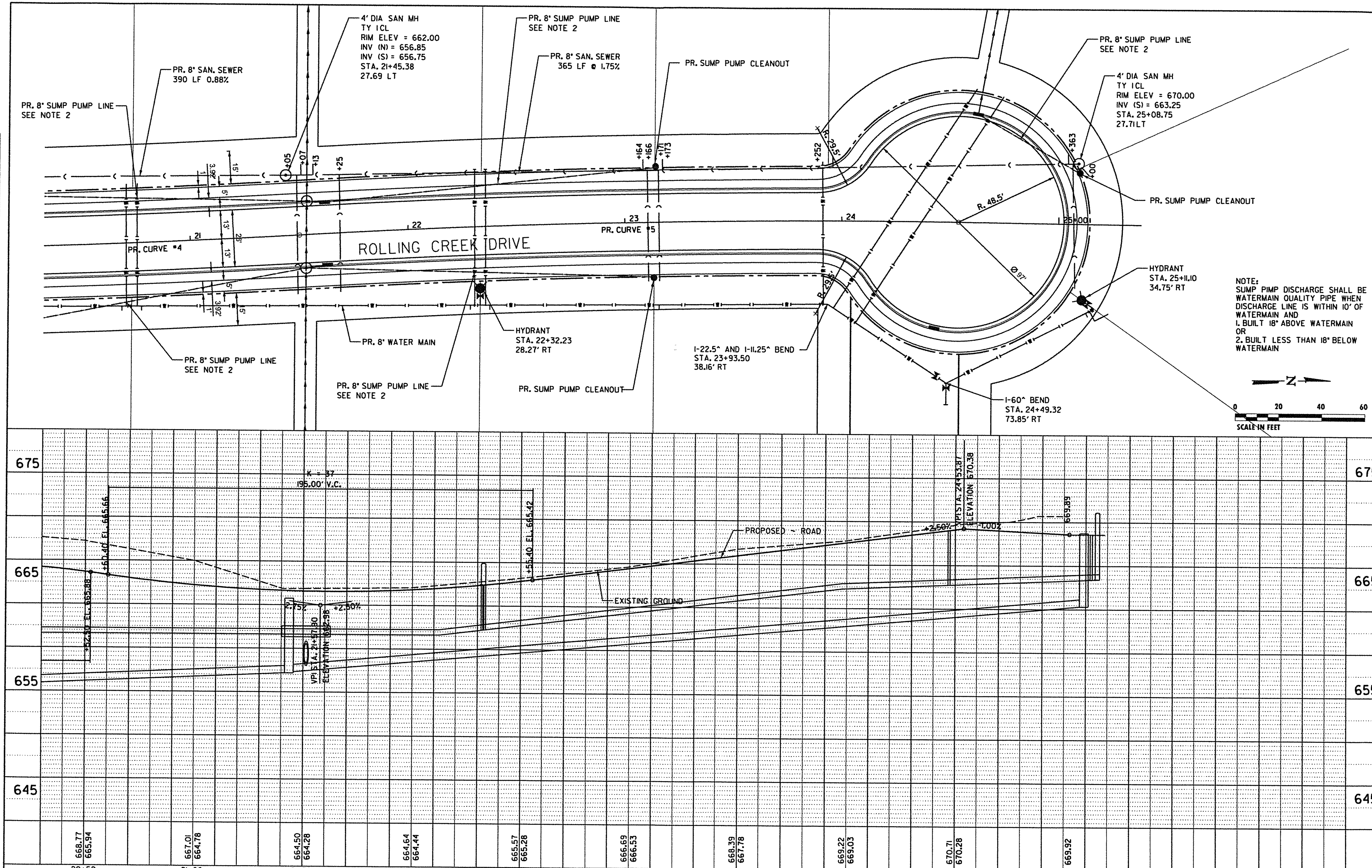
ROLLING CREEK COURT/DRIVE
PLAN & PROFILE

SCALE: 1" = 20' | SHEET NO. C7 OF 14 SHEETS | STA. 15+00 TO STA. 20+50

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C7

CONTRACT NO.

FED. ROAD DIST. NO. | ILLINOIS | FED. AID PROJECT



NOTE:
SUMP PIMP DISCHARGE SHALL BE WATERMAIN QUALITY PIPE WHEN DISCHARGE LINE IS WITHIN 10' OF WATERMAIN AND
1. BUILT 18" ABOVE WATERMAIN
OR
2. BUILT LESS THAN 18" BELOW WATERMAIN

DESIGNED - MBF	REVISED - CR IEPA 11/14/2017
DRAWN - JDM	REVISED -
CHECKED - MBF	REVISED -
DATE - 10/10/2017	REVISED -

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CONSULTING ENGINEERS

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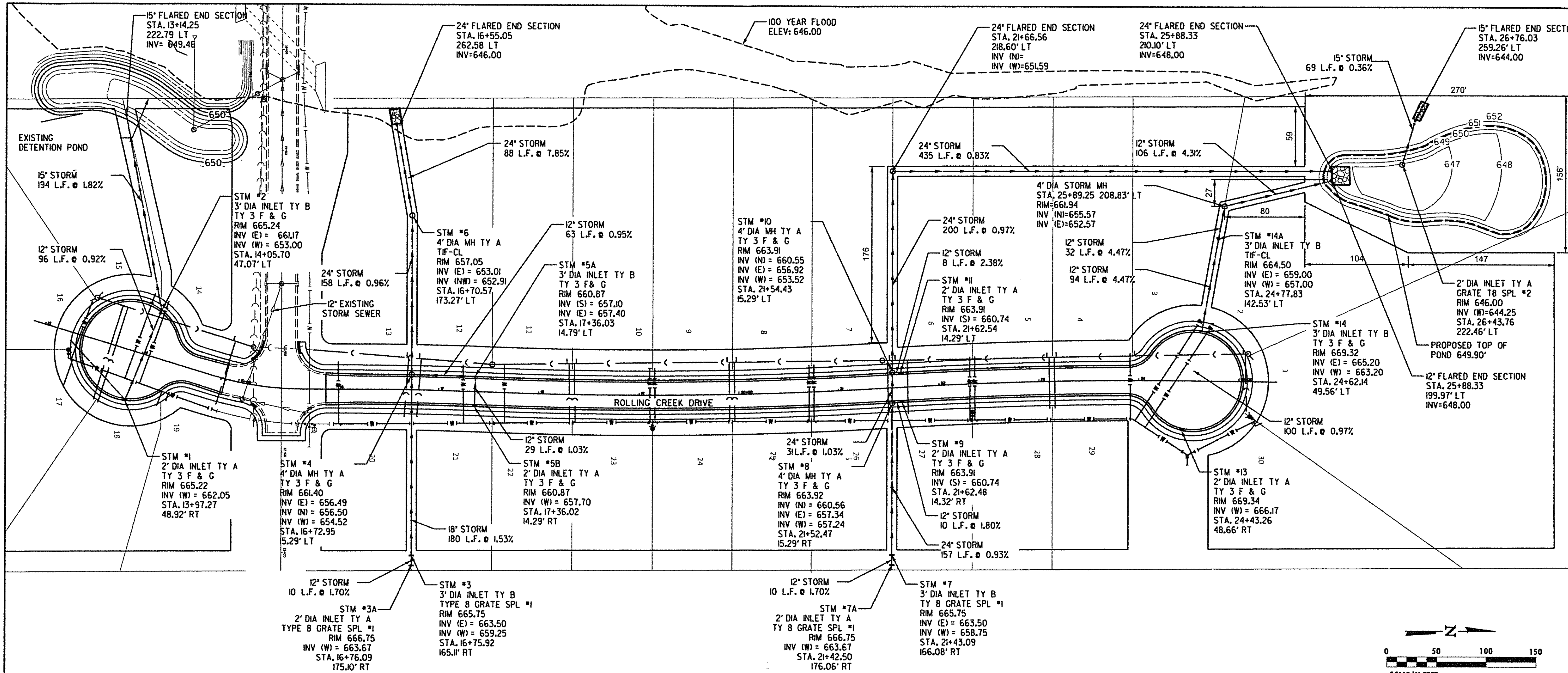
184-001397

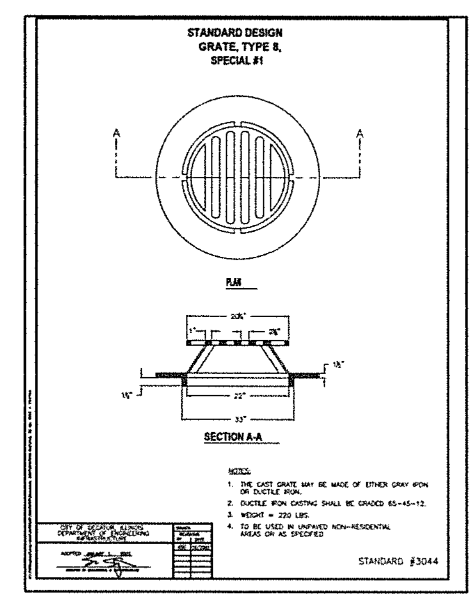
ROLLING CREEK COURT/DRIVE
PLAN & PROFILE

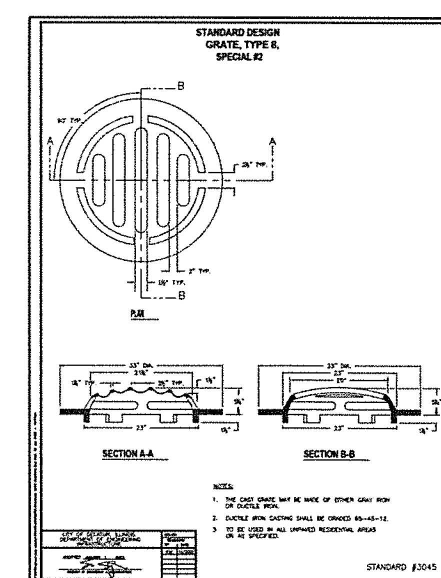
SCALE: 1" = 20' | SHEET NO. C8F 14 SHEETS | STA. 20+50 STA. 25+02.37

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C8

CONTRACT NO.
FED. ROAD DIST. NO. ILLINOIS FED. AID PROJECT







USER NAME	= crickard	DESIGNED	-	REVISED	- MBF 10/25/2017
		DRAWN	-	REVISED	- CR DRAINAGE 1/22/2018
PLOT SCALE	= 50.0000 ' / in.	CHECKED	-	REVISED	-
PLOT DATE	= 1/23/2018	DATE	-	REVISED	-

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CONSULTING ENGINEERS

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ROCKFORD (815) 489-0050
184-001397

SOUTHEAST PLACE
DRAINAGE PLAN

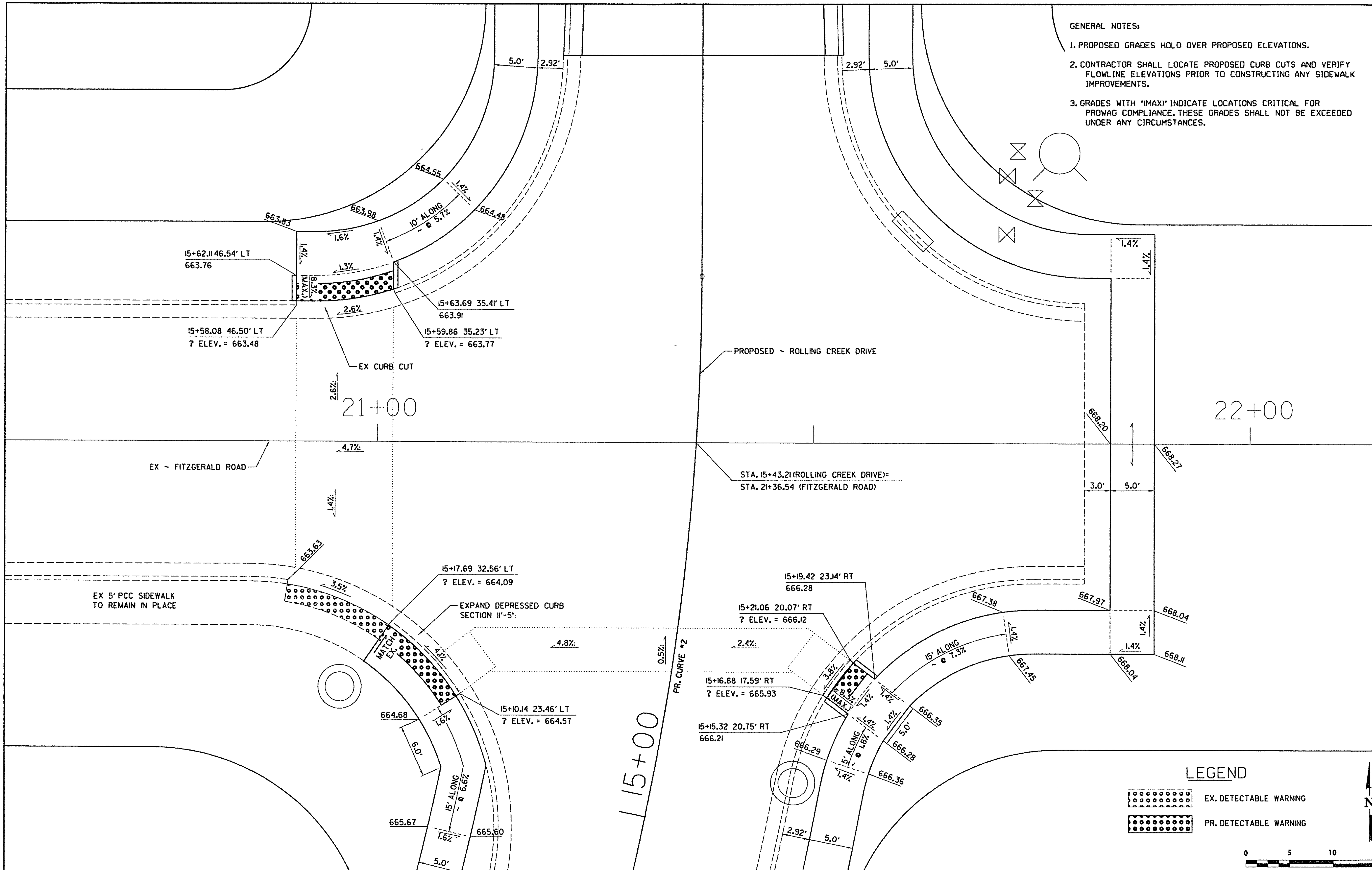
SCALE: 1" = 50' | SHEET C9 OF 14 SHEETS | STA. TO STA.

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C9

CONTRACT NO.
ILLINOIS | FED. AID PROJECT

GENERAL NOTES:

1. PROPOSED GRADES HOLD OVER PROPOSED ELEVATIONS.
2. CONTRACTOR SHALL LOCATE PROPOSED CURB CUTS AND VERIFY FLOWLINE ELEVATIONS PRIOR TO CONSTRUCTING ANY SIDEWALK IMPROVEMENTS.
3. GRADES WITH "(MAX)" INDICATE LOCATIONS CRITICAL FOR PROWAG COMPLIANCE. THESE GRADES SHALL NOT BE EXCEEDED UNDER ANY CIRCUMSTANCES.



PLAN — SURVEYED, PLOTTED, ALIGNMENT CHECKED, R.T. OF WAY CHECKED, CADD FILE NAME, NOTE BOOK NO. — BY — DATE

PROFILE — SURVEYED, PLOTTED, GRADES CHECKED, B.M. NOTED, STRUCTURE NOTATIONS CHK'D, NOTE BOOK NO. — BY — DATE

DESIGNED - MBF	REVISED 1/22/18 PRELIM PLAT RESUBMITTAL		
DRAWN - RLK	REVISED -		
CHECKED -	REVISED -		
DATE - 10/6/2017	REVISED -		

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

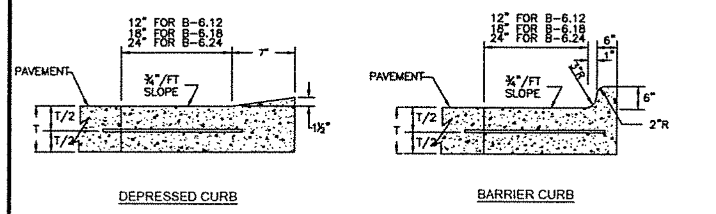
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

FITZGERALD ROAD AND ROBBING CREEK COURT
SIDEWALK RAMP DETAILS

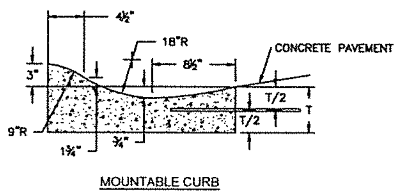
SCALE: 1" = 5' | SHEET NO. C10F | 14 SHEETS | STA. | TO STA.

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
			14	C10
		CONTRACT NO.		
FED. ROAD DIST. NO.	ILLINOIS	FED. AID PROJECT		

STANDARD DESIGN
COMBINATION CONCRETE CURB AND GUTTER



COMBINATION CURB AND GUTTER



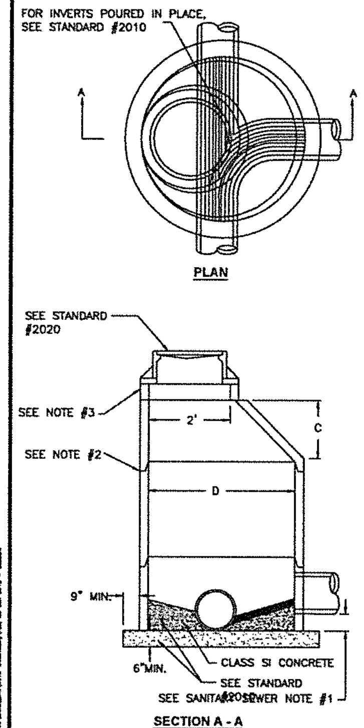
NOTES:

1. "T"= SAME AS ADJACENT PAVEMENT OR 8", WHICHEVER IS GREATER.
2. FOR PCC PAVEMENT TIE BARS SHALL BE A #4 DEFORMED BAR 24" LONG AT 24" CENTERS.
3. THE CURB OR CURB AND GUTTER MAY BE POURED USING AN APPROVED MECHANICAL SLIP FORM CURB MACHINE. IF SLIP FORM, THE PLACEMENT OF ANY REQUIRED TIE BARS OR DOWEL BARS SHALL BE INSTALLED AS DIRECTED BY THE CITY ENGINEER.
4. BITUMINOUS PAVEMENT ADJACENT TO GUTTER WILL BE LAID 1/4" HIGHER THAN EDGE OF GUTTER.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE
ENGINEERING DIVISION

STANDARD#1010
SHEET #1 OF 2

STANDARD DESIGN
MANHOLE TYPE A



SANITARY SEWER NOTES:

1. FOR VERTICAL SEPARATIONS GREATER THAN 2' USE DROP STACK, STANDARD 2030.

STORM SEWER NOTES:

1. HALF TRAP REQUIRED IF OUTLET IS TO A COMBINATION SEWER SYSTEM.

GENERAL NOTES:

1. PRECAST MANHOLE SECTIONS ARE REQUIRED. POURED IN PLACE MANHOLES MUST BE APPROVED IN WRITING BY THE CITY ENGINEER.
2. ALL MASONRY JOINTS IN THE STRUCTURE SHALL BE SEALED USING PERMAGUM ROPE MASTIC OR APPROVED EQUAL. ADJUSTING RINGS AND THE CASTING SHALL BE SEALED USING 2 LOOPS OF 3/4" PERMAGUM ROPE MASTIC.
3. FINAL UPWARD ADJUSTMENT TO GRADE SHALL BE MADE USING PRECAST CONCRETE ADJUSTING RINGS. IF THE REQUIRED ADJUSTMENT IS 16" OR GREATER, ADDITIONAL MANHOLE SECTIONS SHALL BE INSTALLED BELOW THE CONE. DOWNWARD ADJUSTMENT SHALL BE ACCOMPLISHED BY REMOVING EXISTING MASONRY UNITS AND ADJUSTING TO FINAL GRADE AS OUTLINED ABOVE.
4. ENTIRE EXCAVATION TO BE BACKFILLED WITH TRENCH BACKFILL MATERIAL AS SPECIFIED IN STANDARD #2050. BACKFILL AROUND PIPE SHALL BE IN ACCORDANCE WITH STANDARD #2050.
5. FOR PIPES LESS THAN 18", 4' DIAMETER MANHOLE SHALL BE USED. FOR PIPES 24"-42", 5' DIAMETER MANHOLE SHALL BE USED.

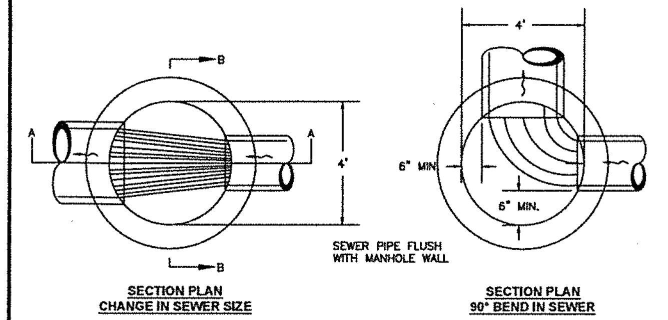
ALTERNATE MATERIALS FOR WALLS	D	C*	T (MIN.)
PRECAST REINFORCED CONCRETE RISERS	4'-0"	2'-6"	4"
	5'-0"	3'-9"	5"
MONOLITHIC CONCRETE	4'-0"	2'-6"	6"
	5'-0"	3'-9"	6"

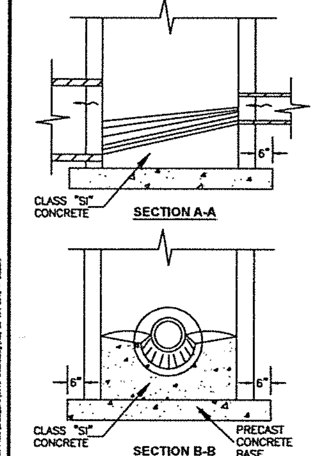
*WHEN USING PRECAST REINFORCED CONCRETE RISERS, DIMENSION "C" MAY VARY FROM THAT GIVEN TO PLUS 6 INCHES.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD#2000

STANDARD DESIGN
MANHOLE DETAILS





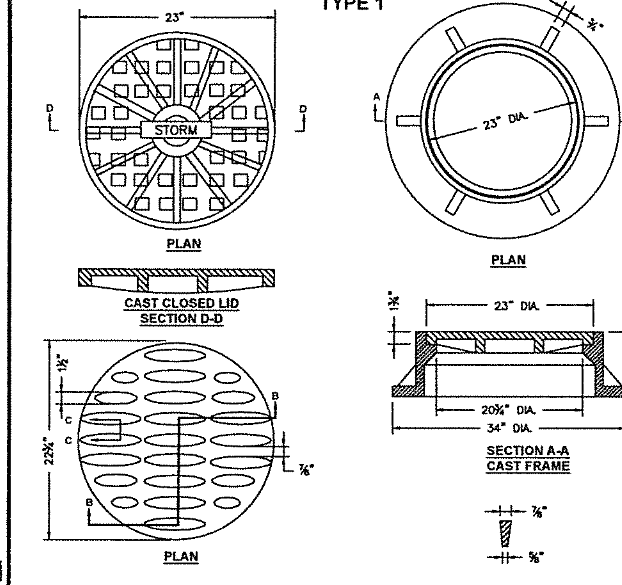
NOTES:

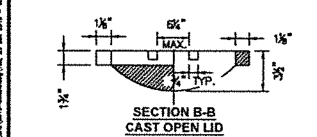
1. WHEN USING COMPOSITE OR PVC PIPE, MANHOLE BASES SHALL BE PRECAST WITH CONNECTION OPENINGS SPECIFICALLY DESIGNED TO ACCOMMODATE THE PIPE CONNECTION STUB AND GASKET. ALL OTHER MANHOLES MAY HAVE POURED IN PLACE, PRECAST, OR PRECAST BOTTOMS WITH PRE FORMED INVERTS. POURED BASES SHALL USE "SI" CONCRETE AND HAVE A DIAMETER EXCEEDING THE MANHOLE OUTSIDE DIAMETER BY A MINIMUM OF 18". ON POURED IN PLACE OR PRECAST BOTTOMS WITHOUT INVERTS, THE INVERT SHALL BE FORMED BY LAYING THE SEWER THROUGH THE MANHOLE. THE BOTTOM SHALL THEN BE SHAPED AS SHOWN IN THE STANDARD AND THE UPPER HALF OF THE SEWER CAREFULLY SAW CUT AND REMOVED.
2. AT MANHOLES WHERE THE PIPE SIZE CHANGES, OR WHERE THERE ARE CHANGES IN DIRECTION, THE INVERT OF THE MANHOLE SHALL BE SHAPED WITH CONCRETE FILL TO ACCOMPLISH THE CHANGE IN ELEVATION, DIAMETER, AND OR DIRECTION BY EASY CURVES. THE CROWN OF THE SMALLER PIPE WILL MATCH THE CROWN OF THE LARGER OR THE INVERT OF THE SMALLER PIPE WILL MATCH THE SPRING LINE OF THE LARGER, WHICHEVER DROP IS LESS.
3. THE METHOD OF SEALING CONNECTION OF SEWER PIPE TO MANHOLE SHALL BE APPROVED BY THE CITY ENGINEER AND SHALL BE SUCH AS TO PROVIDE A WATERTIGHT JUNCTION ELIMINATING ALL INFILTRATION AROUND THE PIPE. MORTAR SHALL NOT BE USED.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD#2010

STANDARD DESIGN
FRAME AND LIDS
TYPE 1





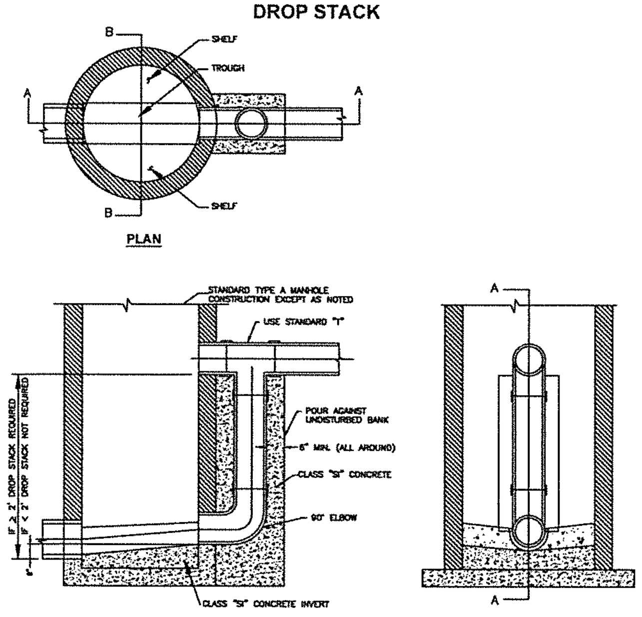
NOTES:

1. THE OPEN AND CLOSED LIDS MAY BE MADE OF EITHER GRAY IRON OR DUCTILE IRON.
2. CLOSED LID SHALL HAVE CONCEALED PICKHOLE.
3. CLOSED LID SHALL BE GASKETED IF INSTALLATION IS FOR A SEPARATE SANITARY SEWER.
4. THE LID SHALL BE CAST 'STORM' IF INSTALLATION IS FOR A SEPARATE STORM SEWER.
5. THE LID SHALL BE CAST 'SANITARY' IF INSTALLATION IS FOR A SEPARATE SANITARY SEWER OR COMBINATION SEWERS.
6. THE LID SHALL BE CAST 'COMBINED' IF INSTALLATION IS FOR A COMBINED SEWER.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 2020

STANDARD DESIGN
DROP STACK



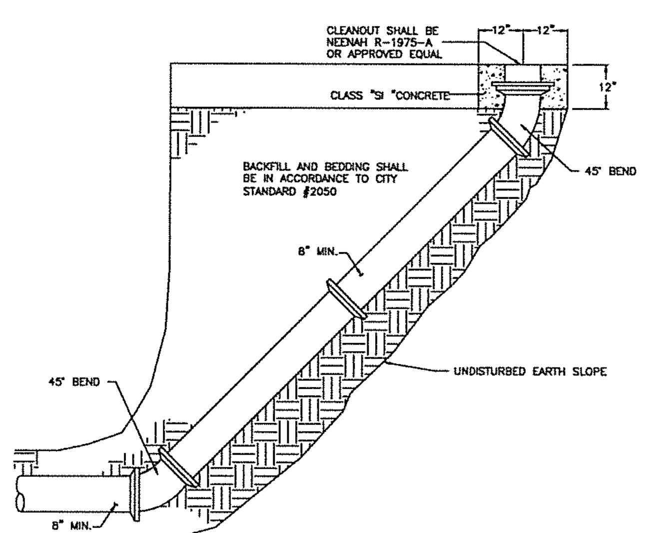
NOTES:

1. ENTIRE EXCAVATION TO BE BACKFILLED WITH TRENCH BACKFILL MATERIAL, IN ACCORDANCE WITH STANDARD #2050, IF ANY EDGE OF EXCAVATION IS WITHIN 2' OF ANY PAVED SURFACE.
2. BACKFILL AROUND PIPE SHALL BE IN ACCORDANCE WITH STANDARD #2050.
3. POURED CONCRETE AROUND DROP STACK PIPE WILL NOT BE REQUIRED IF DROP STACK IS PRECAST WITH MANHOLE.
4. TO BE USED IN CONJUNCTION WITH TYPE "A" MANHOLES WHERE SEWER ENTERS 2'-0" OR MORE ABOVE LOWEST INVERT. NOT TO BE USED FOR INLET OR CATCH BASIN CONNECTIONS.
5. THIS DETAIL APPLIES TO INCOMING SEWER OF 18" DIAMETER OR LESS.
6. FOR INCOMING SEWER SMALLER THAN 12" USE VERTICAL PIPE OF SAME DIAMETER. FOR INCOMING SEWER 12" OR GREATER, USE 12" VERTICAL PIPE.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 2030

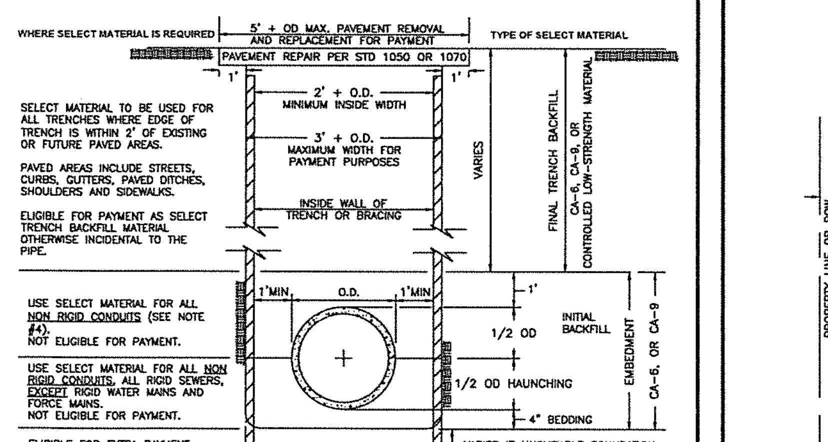
STANDARD DESIGN
CLEANOUT



CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 2040

STANDARD DESIGN
TRENCH BACKFILL AND BEDDING



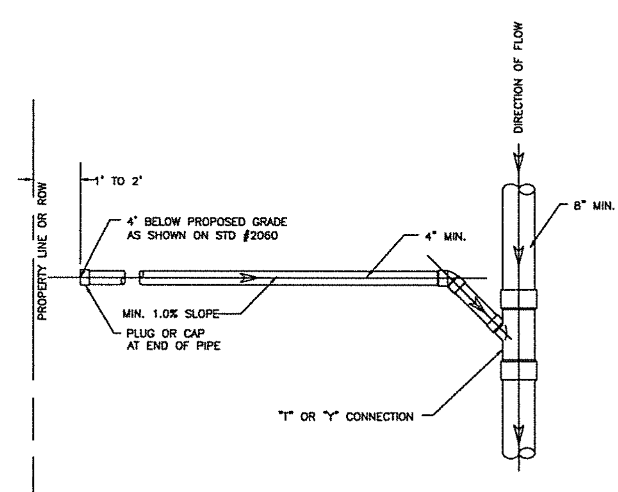
NOTES:

1. WHEN EDGE OF TRENCH IS WITHIN 2' OF ANY PAVED AREA, UNIFORM LAYERS OF SELECT MATERIAL NOT EXCEEDING 8" THICK SHALL BE PLACED AND COMPACTED BY RAMMING OR TAMPING WITH TOOLS APPROVED BY THE ENGINEER TO 95% OF STANDARD PROCTOR DENSITY.
2. WHEN EDGE OF TRENCH IS BEYOND 2' OF ANY PAVED AREA, UNIFORM LAYERS OF SUITABLE EXCAVATED MATERIAL NOT EXCEEDING 12" THICK SHALL BE PLACED AND COMPACTED BY RAMMING OR TAMPING TO THE SATISFACTION AND APPROVAL OF THE ENGINEER.
3. CA-7, CA-11, CA-13, OR CA-16 MAY BE USED FOR TRENCH BACKFILL WHEN AN APPROPRIATE GEOTECHNICAL FABRIC IS USED TO LINE THE TRENCH.
4. NON RIGID CONDUITS ARE DEFINED AS FLEXIBLE THERMOPLASTIC PIPE AND/OR CORRUGATED METAL PIPE.
5. BELLS HOLES WILL BE DUG. NO PIPE WILL ACCEPTED WHERE THE BELLS OF THE PIPE ARE SUPPORTING THE WEIGHT OF THE PIPE.

CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 2050
SHEET #1 OF 2

STANDARD DESIGN
TYPICAL HOUSE LATERAL



CITY OF DECATUR, ILLINOIS
DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 2070

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	FEBRUARY 27, 2017
DRAWN BY	LPJ
CHECKED BY	MEC
C&A REF. NO.	5899
PWC REF. NO.	694.6136
FILE LOCATION	...PJW/FITZGERALDMOSSER

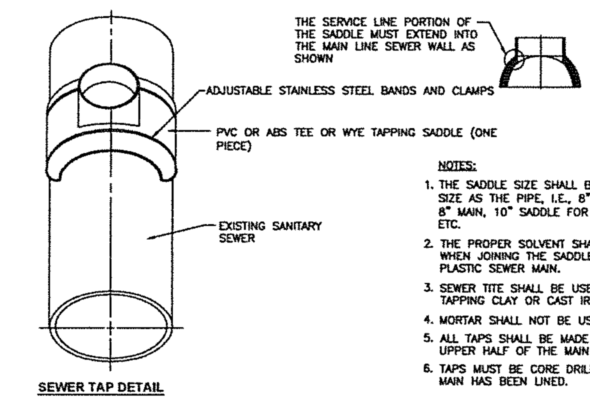
CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

DETAILS

SOUTHEAST PLACE
FITZGERALD RD. & IL RT. 121
DECATUR, IL

sheet no.
C-11
project no.
6615

STANDARD DESIGN SANITARY SEWER TAPS AND PLUGS

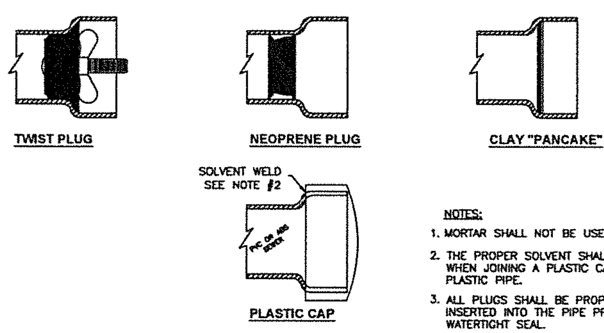


SEWER TAP DETAIL

NOTES:

1. THE SADDLE SIZE SHALL BE THE SAME SIZE AS THE PIPE, I.E., 8" SADDLE FOR 8" MAIN, 10" SADDLE FOR 10" MAIN, ETC.
2. THE PROPER SOLVENT SHALL BE USED WHEN JOINING THE SADDLE TO A PLASTIC SEWER MAIN.
3. SEWER TITE SHALL BE USED WHEN TAPPING CLAY OR CAST IRON SEWERS.
4. MORTAR SHALL NOT BE USED.
5. ALL TAPS SHALL BE MADE IN THE UPPER HALF OF THE MAIN LINE SEWER.
6. TAPS MUST BE CORE DRILLED IF SEWER MAIN HAS BEEN LINED.

SANITARY SEWER PLUGS AND CAPS



TWIST PLUG — NEOPRENE PLUG — CLAY "PANCAKE" — PLASTIC CAP

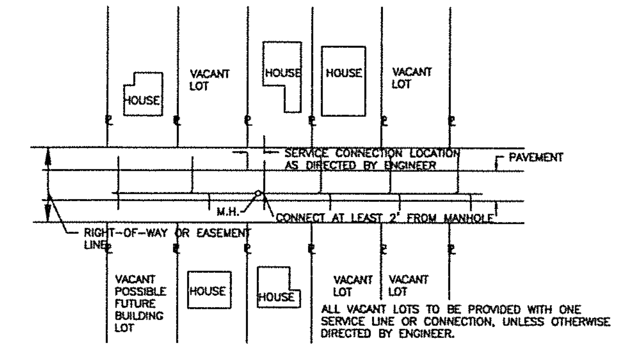
NOTES:

1. MORTAR SHALL NOT BE USED.
2. THE PROPER SOLVENT SHALL BE USED WHEN JOINING A PLASTIC CAP TO A PLASTIC PIPE.
3. ALL PLUGS SHALL BE PROPERLY INSERTED INTO THE PIPE PROVIDING A WATERTIGHT SEAL.
4. PLUGS AND CAPS OTHER THAN THE TYPES SHOWN HERE MAY BE USED ONLY UPON PERMISSION GIVEN BY THE CITY ENGINEER.

CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE — ADOPTED JANUARY 1, 2003

STANDARD# 2071

STANDARD DESIGN TYPICAL HOUSE SERVICE LOCATION DETAILS



TYPICAL DETAIL-SERVICE CONNECTIONS

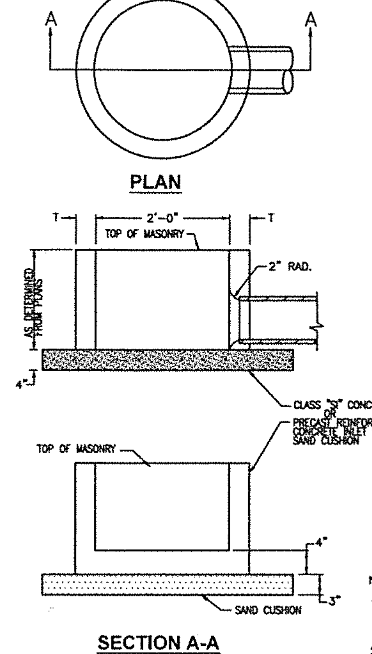
NOTES:

1. SERVICE LINE TO EXTEND AS SHOWN ON DETAIL AND PLAN SHEETS, EXACT LOCATION OF SERVICES AND "Y" BRANCHES TO BE ESTABLISHED DURING CONSTRUCTION.
2. SERVICE LINES TO BE LAID AT NOT LESS THAN 1.0% GRADE.
3. ALL "Y" BRANCHES (FUTURE CONNECTIONS) AND LATERAL SERVICE LINES SHALL BE PLUGGED WITH WATERTIGHT STOPPERS.
4. SERVICE LINES SHALL BE A MINIMUM 4" DIAMETER.
5. SERVICE SHALL BE EXTENDED TO WITHIN 1' TO 3' OF THE PROPERTY LINE IN ALLEYS AND STREETS. EXTENSION SHALL NOT BE REQUIRED IN EASEMENTS UNLESS SO DESIGNATED ON THE PLANS.
6. ALL TRENCHES UNDER OR WITHIN 2' OF AN EXISTING OR PROPOSED PAVED SURFACE SHALL BE BACKFILLED WITH TRENCH BACKFILL MATERIAL.
7. INSTALLATION DETAILS SHOWN ON STANDARDS #2060 AND #2070.
8. HOUSE LATERAL SHALL NOT OUTFALL INTO MANHOLES.

CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE — ISSUED: 7-3-01 — ADOPTED JANUARY 1, 2003

STANDARD# 2080

STANDARD DESIGN INLET TYPE A



ALTERNATE MATERIALS FOR WALLS	T
PRECAST REINFORCED CONCRETE SECTION	3"
MONOLITHIC CONCRETE	6"

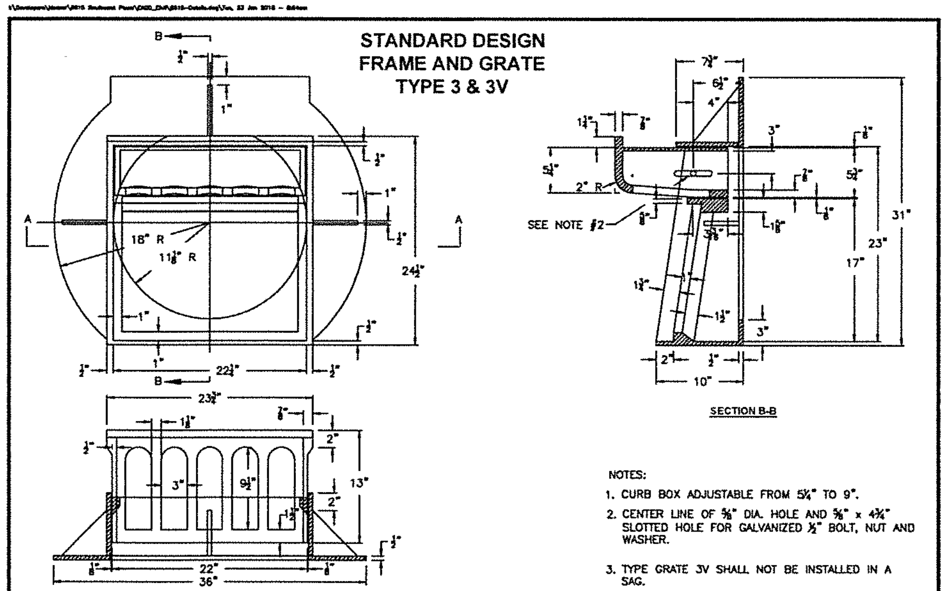
NOTES:

1. WHEN USING A PRECAST REINFORCED CONCRETE INLET, THE CONTRACT UNIT PRICE SHALL INCLUDE FURNISHING AND PLACING SAND CUSHION.
2. THE CONTRACT UNIT PRICE SHALL INCLUDE THE FRAME AND LID OR GRATE SPECIFIED ON PLANS.
3. ALL CONCRETE JOINTS IN THE STRUCTURE SHALL BE SEALED USING PERMAGUM ROPE MASTIC OR APPROVED EQUAL. ADJUSTING RINGS AND THE CASTING SHALL BE SEALED USING 2 LOOPS OF 3/4" PERMAGUM ROPE MASTIC.

CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE — ADOPTED JANUARY 1, 2003

STANDARD #3000

STANDARD DESIGN FRAME AND GRATE TYPE 3 & 3V



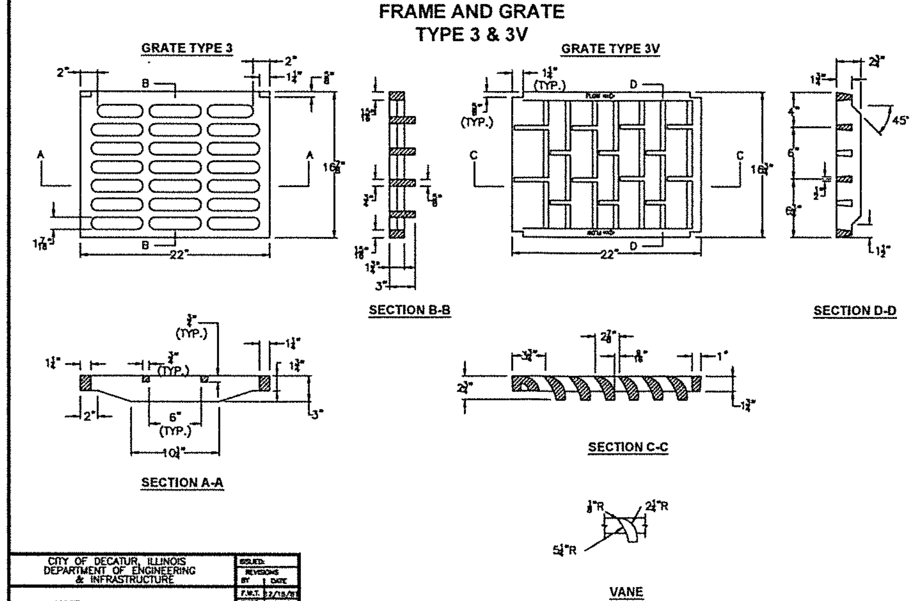
NOTES:

1. CURB BOX ADJUSTABLE FROM 5¼" TO 9".
2. CENTER LINE OF ⅝" DIA. HOLE AND ⅝" x 4¾" SLOTTED HOLE FOR GALVANIZED ½" BOLT, NUT AND WASHER.
3. TYPE GRATE 3V SHALL NOT BE INSTALLED IN A SAG.
4. THE CURB BOX SHALL BE STAMPED WITH "DUMP NO WASTE DRAINS TO RIVER" OR "DUMP NO WASTE DRAINS TO WATERWAY."

CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD #3034 SHEET #1 OF 2

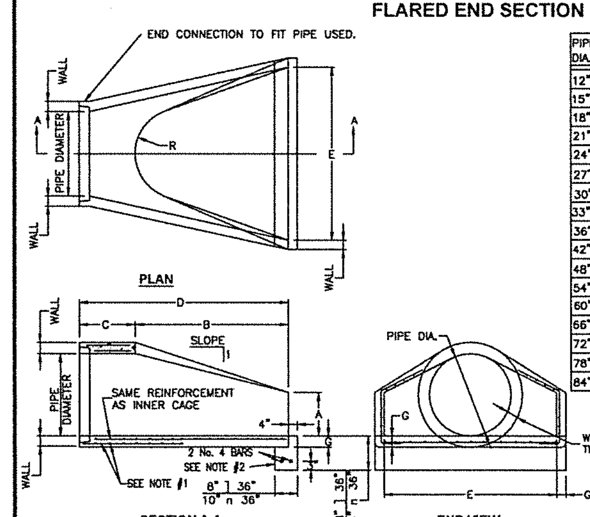
STANDARD DESIGN FRAME AND GRATE TYPE 3 & 3V



CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD #3034 SHEET #2 OF 2

STANDARD DESIGN PRECAST REINFORCED CONCRETE FLARED END SECTION



PIPE DIA.	WALL	A	B	C	D	E	G	R	SLOPE V:H
12"	2"	4"	24"	4'-0⅞"	6'-0⅞"	2'-0"	2"	9"	1:2.4
15"	2¼"	6"	27"	3'-10"	6'-1"	2'-6"	2¼"	11"	1:2.4
18"	2½"	9"	27"	3'-10"	6'-1"	3'-0"	2½"	12"	1:2.4
21"	2¾"	9"	35"	38"	6'-1"	3'-6"	2¾"	13"	1:2.4
24"	3"	9½"	3'-7½"	30"	6'-½"	4'-0"	3"	14"	1:2.5
27"	3¼"	10½"	4'-0"	25½"	6'-1½"	4'-6"	3¼"	14½"	1:2.4
30"	3½"	12"	4'-6"	19¾"	6'-1¾"	5'-0"	3½"	15"	1:2.5
33"	3¾"	13½"	4'-10½"	39¾"	8'-1¾"	5'-6"	3¾"	17½"	1:2.5
36"	4"	15"	5'-3"	34¾"	8'-1¾"	6'-0"	4"	20"	1:2.5
42"	4½"	21"	5'-3"	35"	8'-2"	6'-6"	4½"	22"	1:2.5
48"	5"	24"	6'-0"	26"	8'-2"	7'-0"	5"	22"	1:2.5
54"	5½"	27"	5'-5"	35"	8-4"	7'-6"	5½"	24"	1:2.0
60"	6"	35"	5'-0"	39"	8-3"	8'-0"	5"	*	1:1.9
66"	6½"	30"	6'-0"	27"	8-3"	8'-6"	5½"	*	1:1.7
72"	7"	36"	6'-6"	21"	8-3"	9'-0"	7"	*	1:1.8
78"	7½"	36"	7'-6"	21"	9'-3"	9'-6"	6½"	*	1:1.8
84"	8"	36"	7'-6½"	21"	9'-3½"	10'-0"	6½"	*	1:1.6

* RADIUS AS FURNISHED BY MANUFACTURER

NOTES:

1. STANDARD REINFORCEMENT SHALL CONFORM TO REQUIREMENTS FOR CIRCULAR CLASS III, WALL B REINFORCED CONCRETE PIPE.
2. END BLOCK SHALL BE PRECAST OR CAST IN PLACE.
3. PRECAST CONCRETE FLARED END SECTION SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF AASHTO M-170 CLASS III, WALL B REINFORCED CONCRETE PIPE.

CITY OF DECATUR, ILLINOIS DEPARTMENT OF ENGINEERING & INFRASTRUCTURE

STANDARD# 3073

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	FEBRUARY 27, 2017
DRAWN BY	LPJ
CHECKED BY	MEC
C&A REF. NO.	5899
PWC REF. NO.	694, 6136
FILE LOCATION	F:\DEVELOPERS\MOSSER

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

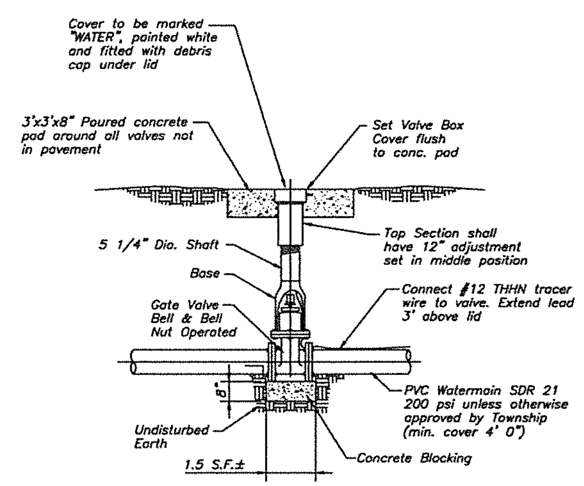
DETAILS

SOUTHEAST PLACE
FITZGERALD RD. & IL RT. 121
DECATUR, IL

sheet no. C-12

project no. 6615

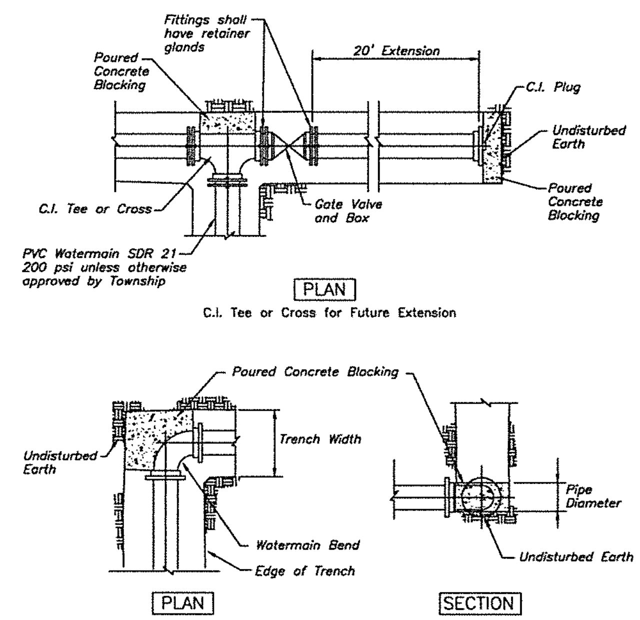
LONG CREEK TOWNSHIP WATER DEPARTMENT



TYPICAL GATE VALVE AND VALVE BOX

December 1997

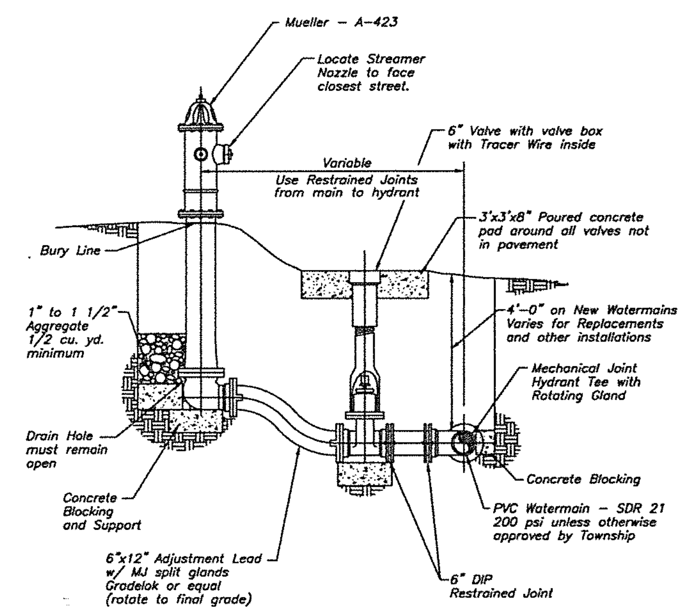
LONG CREEK TOWNSHIP WATER DEPARTMENT



STANDARD DESIGN CONCRETE BLOCKING

December 1997

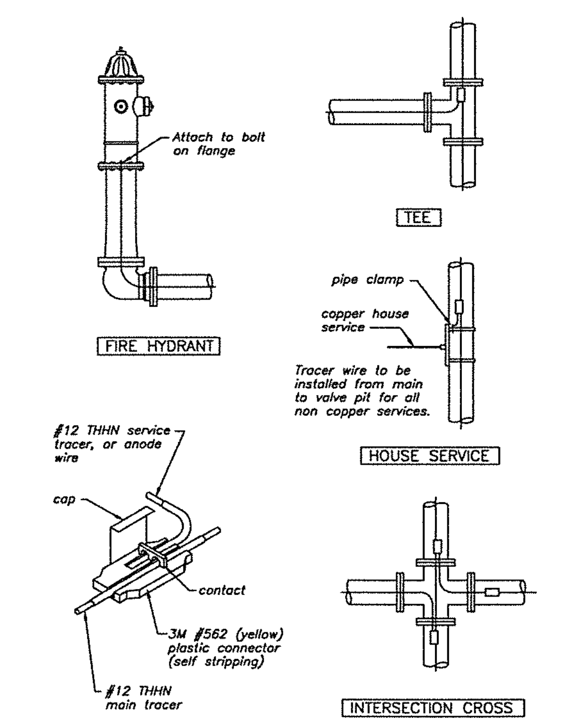
LONG CREEK TOWNSHIP WATER DEPARTMENT



TYPICAL FIRE HYDRANT AND GATE VALVE WITH ADJUSTMENT LEAD

December 1997

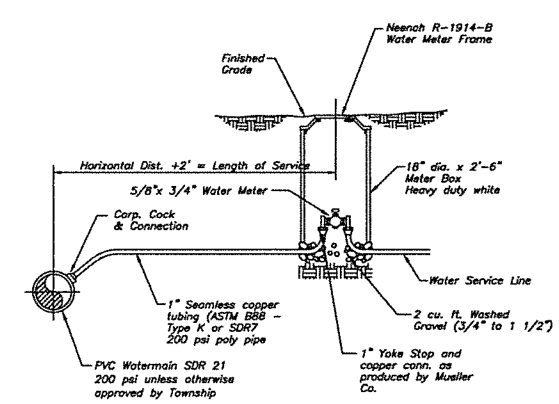
LONG CREEK TOWNSHIP WATER DEPARTMENT



TRACER DETAIL FOR PVC PIPE

December 1997

LONG CREEK TOWNSHIP WATER DEPARTMENT



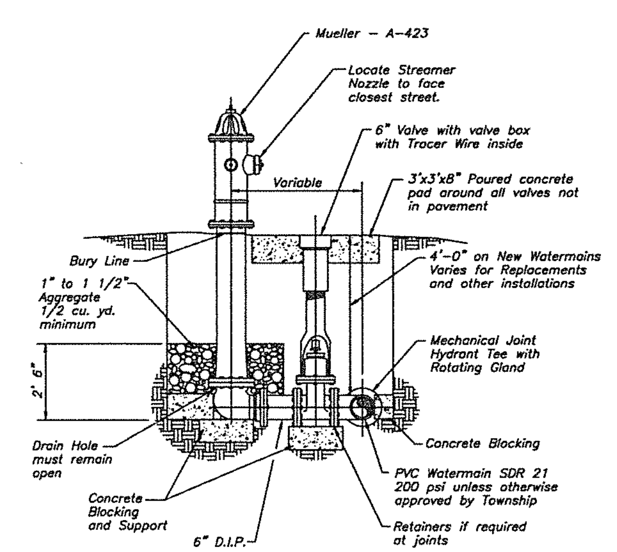
NOTES:

1. Corporation Cock will be Mueller H-15000 or approved equal Tap to be placed at 2 or 10 o'clock.
2. Curb Stops shall be Mueller H-15151 or approved equal.
3. Curb Box shall be Oriseal H-10387 or approved equal.
4. Service Saddles shall be Mueller H-16000 or approved equal for PVC Pipe.
5. Dirt to be hand tamped around corp cock.
6. All connections to be flare or compression copper or compression with insert.

STANDARD DESIGN DOMESTIC WATER SERVICE

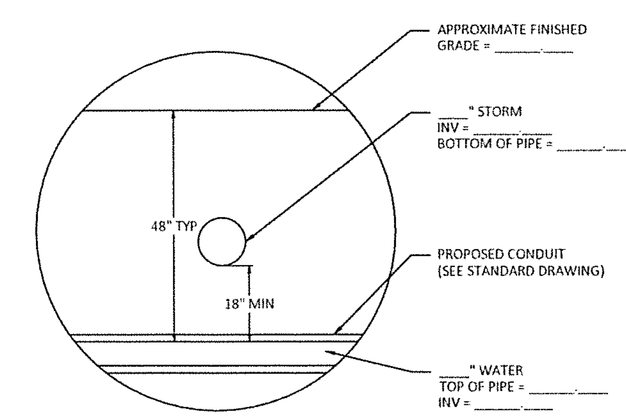
December 1997

LONG CREEK TOWNSHIP WATER DEPARTMENT



TYPICAL FIRE HYDRANT AND GATE VALVE SETTING

December 1997



CONFLICT (STORM OVER WATER)
(NOT TO SCALE)

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	FEBRUARY 27, 2017
DRAWN BY	LPJ
CHECKED BY	MEC
C&A REF. NO.	5899
PWC REF. NO.	694, 6136
FILE LOCATION	I:\DEVELOPERS\MOSSER

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

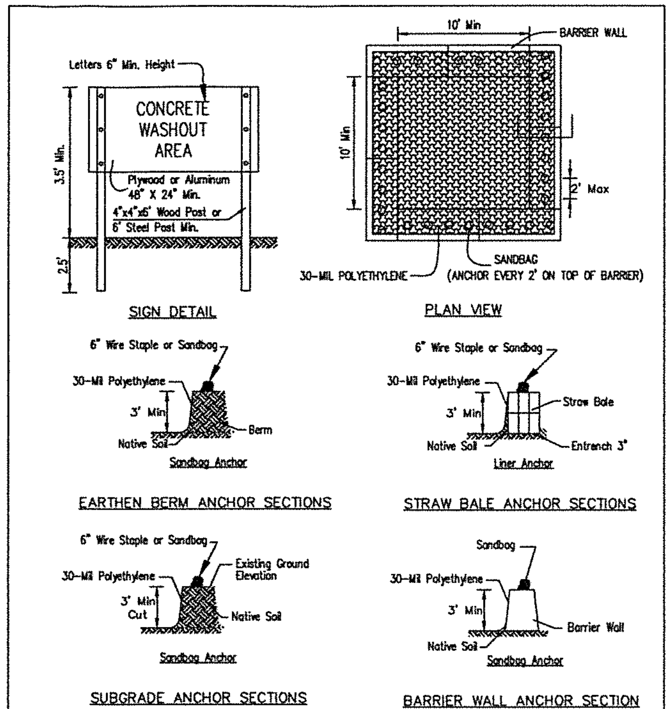
DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

DETAILS

SOUTHEAST PLACE
FITZGERALD RD. & IL RT. 121
DECATUR, IL

sheet no. C-13

project no. 6615

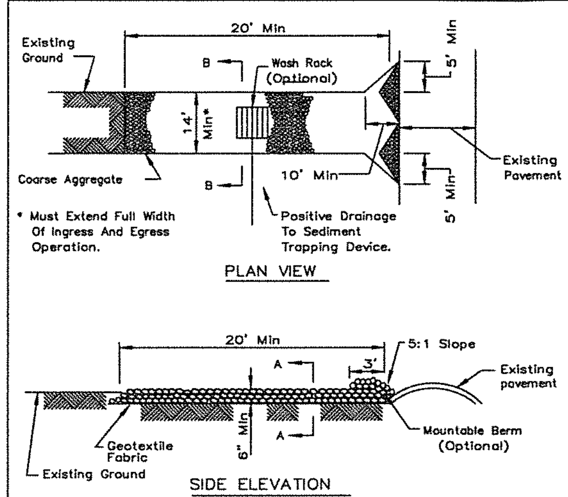


NOTES:

1. Maintaining temporary concrete washout facilities shall include removing and disposing of hardend concrete and/or slurry and returning the facilities to a functional condition.
2. Facility shall be cleaned or reconstructed in a new area once washout becomes two-thirds full.

TEMPORARY CONCRETE WASHOUT FACILITY

STABILIZED CONSTRUCTION ENTRANCE PLAN

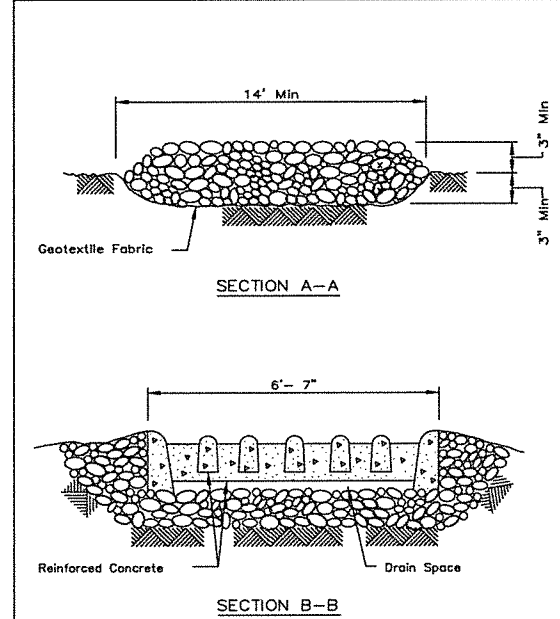


NOTES:

1. Filter fabric shall meet the requirements of material specification 592 GEOTEXTILE, Table I or 2, Class , I oril dNd shall be placed over the cleared area prior to the placing of rock.
2. Rock or reclaimed concrete shall meet one of the following IDOT coarse aggregate gradation, CA-1, CA-2, CA-3 or CA-4 and be placed according to construction specification 25 ROCKFILL using placement Method 1 and Class III compaction.
3. Any drainage facilities required because of washing shall be constructed according to manufacturers specifications.
4. If wash racks are used they shall be installed according to the manufactures specifications.

REFERENCE	U.S. DEPARTMENT OF AGRICULTURE SOIL CONSERVATION SERVICE ILLINOIS	STANDARD DWG. NO. IL-630
Project ____		SHEET 1 OF 2
Designed ____ Date ____		DATE 8-18-94
Checked ____ Date ____		
Approved ____ Date ____		

STABILIZED CONSTRUCTION ENTRANCE PLAN



REFERENCE	U.S. DEPARTMENT OF AGRICULTURE SOIL CONSERVATION SERVICE ILLINOIS	STANDARD DWG. NO. IL-630
Project ____		SHEET 2 OF 2
Designed ____ Date ____		DATE 8-18-94
Checked ____ Date ____		
Approved ____ Date ____		

BY	DATE	REVISION/ISSUED
CR	1/22/2018	PRELIM PLAT RESUBMITTAL

PROJECT NO.	6615
FIELD BOOK NO.	XXX
START DATE	FEBRUARY 27, 2017
DRAWN BY	LPJ
CHECKED BY	MEC
C&A REF. NO.	5899
PWC REF. NO.	694, 6136
FILE LOCATION	F:\DEVELOPERS\MOSSER

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

DETAILS

SOUTHEAST PLACE
FITZGERALD RD. & IL RT. 121
DECATUR, IL

sheet no.
C-14

project no.
6615

Decatur City Plan Commission

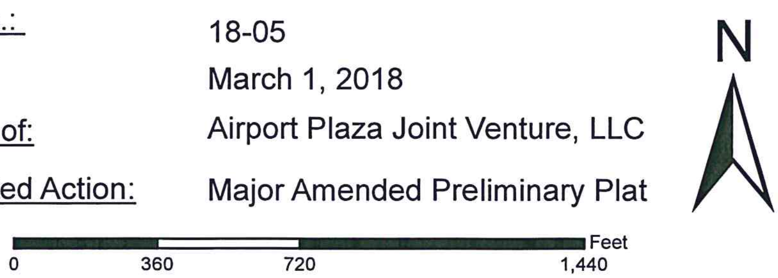
5100-5200 Blocks of East Fitzgerald Road

Case No.: 18-05

Date: March 1, 2018

Petition of: Airport Plaza Joint Venture, LLC

Requested Action: Major Amended Preliminary Plat



Legend

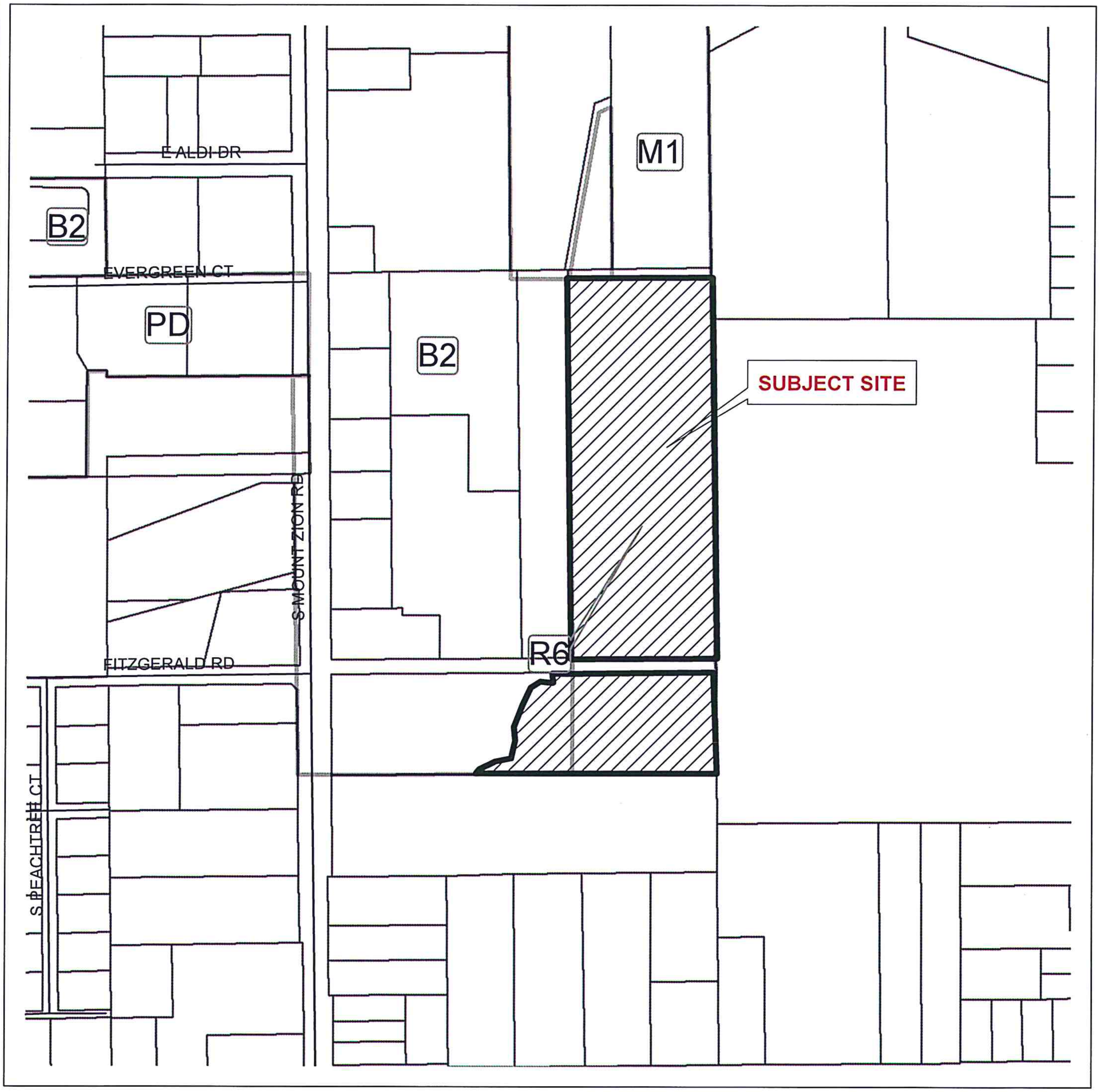
Decatur Roads

Decatur Zoning

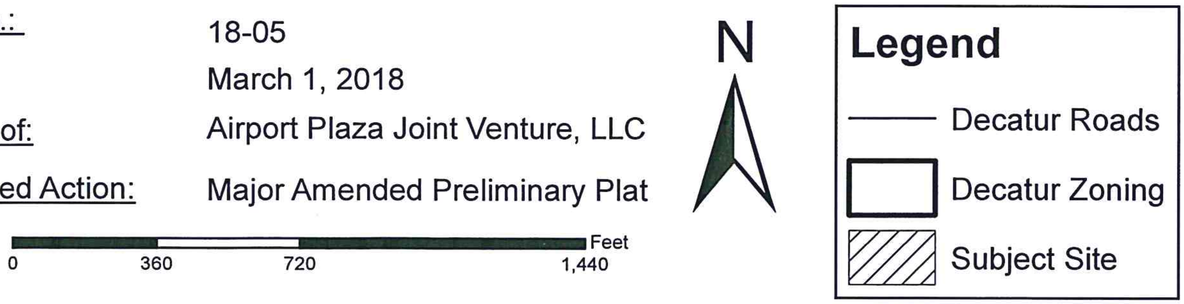
Subject Site

Decatur City Plan Commission

5100-5200 Blocks of East Fitzgerald Road



Case No.:	18-05
Date:	March 1, 2018
Petition of:	Airport Plaza Joint Venture, LLC
Requested Action:	Major Amended Preliminary Plat



STAFF REPORT
Decatur City Plan Commission

COMMON NAME: Southeast Place Subdivision

GENERAL INFORMATION

Hearing Date	March 1, 2018
Calendar No.	18-05
Property Location	5100-5200 Blocks of East Fitzgerald Road
Requested Action	Amended Preliminary Plat
Petitioner	Airport Plaza Joint Venture, LLC
Representative	Mary Cave, Chastain & Associates LLC

LAND USE AND ZONING

Direction	*Existing Land Use*	*Zoning*	*Comprehensive Plan*
Subject Property	Undeveloped	R-6	Retail
North	Agricultural, Industrial	M-1	Retail
South	Single Family Residence	Long Creek	Low Density Residential
East	Agricultural	Long Creek	Low Density Residential
West	Commercial/Undeveloped	B-2	Retail

BACKGROUND

1. The subject site is approximately 16.55 acres and is currently undeveloped. It is zoned R-6 Multiple Dwelling District.

2. On September 7, 2017 the Plan Commission voted 8-0 to recommend approval of a 31-lot subdivision Preliminary Plat. It was approved by City Council on October 16, 2017 with a vote of 7-0. Installation of the required utilities have since been ongoing and not fully completed yet.

PROJECT DESCRIPTION

1. Recently, some substantial changes have been proposed by the developer to the Preliminary Plat approved in October, 2017. Thus, the previously approved Preliminary Plat must be amended to accommodate these changes. Specifically, the total number of lots has been reduced from 31 to 30. The two separate detention basins shown on the previously approved plat have also been consolidated to become a larger detention basin for the subdivision, occupying a large portion of the proposed Lot Two (2). Many of the utility easements have been relocated and redesigned. The flood plain area in the southwestern portion of the site is now proposed to become part of residential Lots 14 and 15. The sheet pattern remains the same.

STAFF ANALYSIS

1. The Amended Preliminary Plat is consistent with the requirements of the R-6 Multiple Dwelling District and Subdivision Ordinance in terms of Preliminary Plats.

2. The Amended Preliminary Plat has been reviewed by the City's Technical Review Committee; Planning, Engineering and Fire have approved the amended plat.

STAFF RECOMMENDATION

1. Staff recommends approval of the Amended Preliminary Plat with the following conditions:
   a. Provide as-builts of all public improvements.
   b. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.
   c. Provide a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur and IDOT that traffic signals must be installed at the intersection of Mt. Zion Road and Fitzgerald Road when signal warrants are met and when the City and IDOT permit their installation.
   d. The infrastructure as approved on the amended Preliminary Plat must be installed and approved by the Public Works Department.

PLAN COMMISSION ACTION

1. Section 5-7 of the Subdivision Ordinance (Ordinance 80-56) state that after the Amended Preliminary Plat has been submitted to the Department of Economic and Community Development, said plat may be considered by the Plan Commission at a public hearing. The Plan Commission may recommend to the City Council that such Amended Preliminary Plat be approved or disapproved, or make other recommendations, if any, as may be appropriate.

The above report constitutes the testimony and recommendation of the Planning and Sustainability Division, Economic and Community Development Department, City of Decatur.

Joselyn Stewart
Transportation Planner

ATTACHMENTS
1. Petition
2. Location Map
3. Amended Preliminary Plat

Excerpts from Plan Commission Meeting of March 1, 2018:

Case No. 18-05 **Petition of AIRPORT PLAZA JOINT VENTURE, LLC, to amend the Preliminary Plat of a major subdivision (6 or more lots) located in the 5100-5200 BLOCKS OF EAST FITZGERALD ROAD.**

It was moved and seconded (Myatt/Peck) to forward Case No. 18-05 to the City Council with a recommendation for approval as set forth in the staff recommendation.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart discussed and presented the recommendation of staff:

The subject site is approximately 16.55 acres.

A 31-lot Preliminary Plat came before you on September 7, 2017 and was recommended for approval. It was approved by City Council on October 16, 2017.

Since the approval by Council a few changes have been proposed to the Preliminary Plat and that is why it is being amended today.

1. One of the changes was that the number of lots was reduced from 31 to 30.
2. The two separate detention basins shown on the previously approved plat have also been consolidated to become a larger detention basin for the subdivision, occupying a large portion of the proposed Lot Two (2).
3. Many of the utility easements have been relocated and redesigned. The flood plain area in the southwestern portion of the site is now proposed to become part of residential Lots 14 and 15. The street pattern remains the same.

Staff recommended approval of the Amended Preliminary Plat with the following conditions:

a. Provide as-builts of all public improvements.

b. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.

c. Provide a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur and IDOT that traffic signals must be installed at the intersection of Mt. Zion Road and Fitzgerald Road when signal warrants are met and when the City and IDOT permit their installation.

d. The infrastructure as approved on the amended Preliminary Plat must be installed and approved by the Public Works Department.

Staff presented slides of the site and surrounding properties (available for viewing upon request).

Mrs. Mary Cave, representative of the petitioner, was sworn in by Mrs. Poland.

Mrs. Cave stated Lot 31 was removed and consumed by Lot 14 and Lot 15. The detention pond was moved so more trees will be retained on the western side of the property. Utility easements were also moved to accommodate the drainage.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Jack Myatt, Kent Newton, Susie Peck, Terry Smith and Chairman Glenn Livingston voted aye. Chairman Glenn Livingston declared the motion carried.

DATE: 3/19/2018

MEMO: No. 18-12

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Billy Tyus, Assistant City Manager
Raymond Lai, Director of Economic & Community Development

SUBJECT:
Resolution adding territory to the Decatur Macon County Enterprise Zone for an economic development project at the intersection of West Kenwood Ave. and North Church Street in Decatur for Decatur Memorial Hospital (DMH)

SUMMARY RECOMMENDATION:
City staff recommends approval of this item amending the boundaries of the local enterprise zone to encompass a proposed 60,000 sq. ft., four-story medical office building in Decatur, just east of DMH's main entrance (see attached map).

BACKGROUND:
The Decatur Macon County Enterprise Zone is an economic development tool that can provide incentives to spur local economic development. The current zone has been in existence since 2016 with the passage of new related state statutes and has served as a critical tool in supporting local economic development activity. Forty-nine (49) completed/committed projects representing approximately $133 million in direct investment have benefitted from the availability of enterprise zone benefits since 2016. The investment supported the creation of 560 new positions and the retention of more than 3,890 other employees.

In partnership with a land developer, DMH is requesting addition of properties to the existing Enterprise Zone (see request letter attached) to incorporate the construction of a 60,000 sq. ft., four-story medical office building, representing an investment of approximately $16 million. It is expected that the construction of this facility will begin in the first half of 2018 and will provide construction jobs for local skilled trades people. This new medical facility is expected to accommodate 90-100 employees after it opens. The building will house multiple medical specialties enabling DMH, one of the top 10 employers in Decatur, to attract and retain critical medial services. The amendment is critical due to the 5-year property tax abatement and the sales tax exemption on construction materials available in the Zone.

STAFF REFERENCE: Additional questions can be forwarded to Tim Gleason at 217-424-2801 (tgleason@decaturil.gov) or Raymond Lai at 217-424-2727 (rlai@decaturil.gov).

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Request Letter	Exhibit

Resolution No 2018 - __

RESOLUTION ADDING TERRITORY TO THE DECATUR MACON COUNTY ENTERPRISE ZONE
Decatur Memorial Hospital

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1: That Resolution 2014-139, and the Decatur Macon County Enterprise Zone Intergovernmental Agreement, passed on the 1st day of December, 2014 be, and the same is hereby amended at Exhibit A and Exhibit B thereof by adding to the end of said Exhibit the following:

Amendment 1

Exhibit A

Address: 2261 North Church Street –
Parcel #: 04-12-03-430-018
Legal Description: LOT NINETEEN (19) OF STARBUCK AND THAIN'S ADDITION OF OUTLOTS TO THE CITY OF DECATUR, AS PER PLAT RECORDED IN BOOK 149, PAGE 37 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2262 North Church Street
Parcel #: 04-12-03-431-006
Legal Description: LOT FORTY (40) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2271 North Church Street
Parcel #: 04-12-03-430-017
Legal Description: LOT FORTY-SEVEN (47) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2272 North Church Street
Parcel #: 04-12-03-431-005
Legal Description: LOT FORTY-ONE (41) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2282 North Church Street
Parcel #: 04-12-03-431-004
Legal Description: LOT FORTY-TWO (42) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2289 North Church Street
Parcel #: 04-12-03-430-016
Legal Description: LOT FORTY-SIX (46) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2292 North Church Street
Parcel #: 04-12-03-431-002
Legal Description: THE WEST 118 ½ FEET OF LOT FORTY-THREE (43) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335 PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2297 North Church Street
Parcel #: 04-12-03-430-015
Legal Description: LOT FORTY-FIVE (45) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. (EXCEPT COAL AND OTHER MINERALS UNDERLYING THE SURFACE OF SAID LAND AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL AND OTHER MINERALS). SITUATED IN MACON COUNTY, ILLINOIS.

Address: 2298 North Church Street
Parcel #: 04-12-03-431-001
Legal Description: LOT FORTY-FOUR (44) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS, EXCEPT THE EAST 50 FEET THEREOF. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 151 W Kenwood Ave
Parcel #: 04-12-03-431-003
Legal Description: THE EAST FIFTY (50) FEET OF LOTS FORTY-THREE (43) AND FORTY-FOUR (44) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335, PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

Address: 255 W Kenwood Ave
Parcel #: 04-12-03-430-026
Legal Description: LOT FIFTY (50) OF BUTLER HEIGHTS, AN ADDITION TO THE CITY OF DECATUR, ILLINOIS, AS PER PLAT RECORDED IN BOOK 335 PAGE 610 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS, EXCEPT THE WEST 100 FEET THEREOF.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of March 2018.

____
JULIE MOORE WOLFE – MAYOR

ATTEST:

____
DEBBIE BRIGHT – CITY CLERK

EXHIBIT B

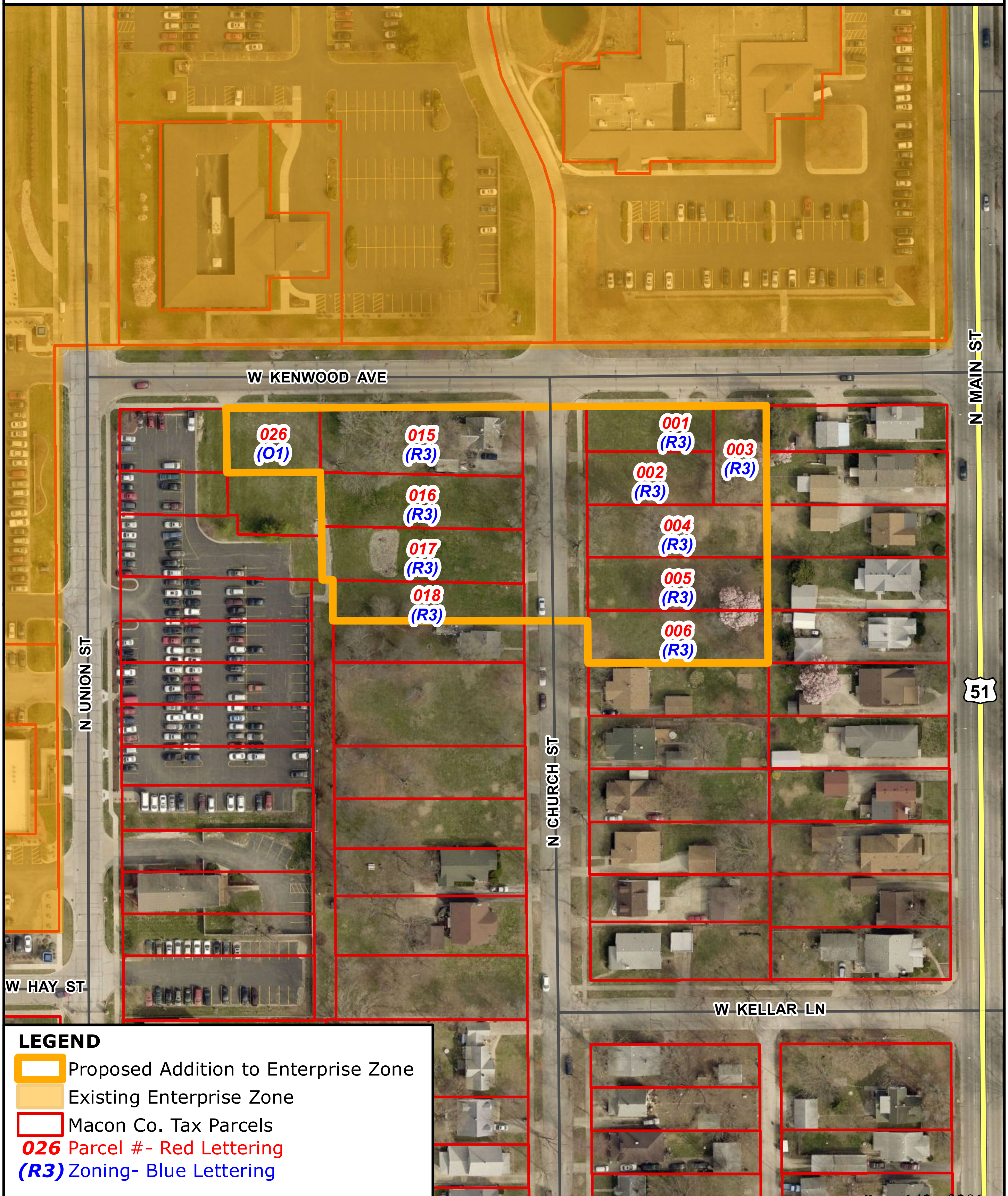
N

0 125

Feet

PROPOSED ENTERPRISE ZONE ADDITION

CITY OF DECATUR, IL



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ATTACHMENT

Decatur Memorial Hospital

MASTERING MODERN MEDICINE

January 18, 2018

Mr. Ryan McCrady

President

Economic Development Corporation of Decatur and Macon County

101 S. Main Street

Decatur, Illinois 62523

Dear Mr. McCrady:

Decatur Memorial Hospital in partnership with a land developer is pursing the building of a 60,000 square foot, four story Medical Office Building at the corner of Kenwood and Church Streets due east of Decatur Memorial Hospital's main entrance. (See attachment for Parcel ID numbers).

Decatur Memorial Hospital plans to begin development on the area in the first half of calendar year 2018. The building will house multiple medical specialties enabling Decatur Memorial Hospital to attract and retain critical medical services.

Current estimated projects costs are approximately $16 million dollars. Decatur Memorial Hospital intends on using local skilled trades to complete the project. DMH expects the facility to accommodate 90-100 employees. Decatur Memorial Hospital is requesting the assistance of the City of Decatur by including the proposed developed area into the enterprise zone.

Respectfully,

John W. Ridley

Executive Vice President and Chief Operating Officer

Decatur Memorial Hospital

Address	Parcel ID #
2261 North Church St	04-12-03-430-018
2262 North Church St	04-12-03-431-006
2271 North Church St	04-12-03-430-017
2272 North Church St	04-12-03-431-005
2282 North Church St	04-12-03-431-004
2289 North Church St	04-12-03-430-016
2292 North Church St	04-12-03-431-002
2297 North Church St	04-12-03-430-015
2298 North Church St	04-12-03-431-001
151 W Kenwood Ave	04-12-03-431-003
255 W Kenwood Ave	04-12-03-430-026

City Clerk

DATE: 3/14/2018

MEMO: 2018-04

TO: Honorable Mayor Julie Moore Wolfe & City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: Resolution Authorizing Amendment to Employment Agreement

SUMMARY RECOMMENDATION: Attached is the proposed Resolution authorizing an amendment to the City Manager's Employment Agreement for Council approval.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

RESOLUTION NO. R2018 -_____

RESOLUTION AUTHORIZING AMENDMENT TO EMPLOYMENT AGREEMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Amendment to Employment Agreement presented to the Council herewith between the City of Decatur and Timothy Gleason regarding amendments to the Employment Agreement dated March 16, 2015 be, and the same is hereby, received, placed on file, and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Amendment to Employment Agreement on behalf of the City of Decatur.

PRESENTED AND ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

AMENDMENT TO EMPLOYMENT AGREEMENT FOR CITY MANAGER, TIM GLEASON

This Amendment to Employment Agreement for Tim Gleason is entered into this ____ day of March, 2018, by and between the City of Decatur, Illinois (City), an Illinois municipal corporation, and Tim Gleason (City Manager).

WHEREAS, the parties have previously entered into and executed an Employment Agreement dated March 16, 2015, which became effective on March 23, 2015, which Employment Agreement the parties now wish to amend as set forth herein; and

WHEREAS, said Employment Agreement shall remain fully enforceable and effective, as written, except as to the matters expressly amended or modified as set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants, warranties and agreements contained herein, the parties hereto do hereby covenant and agree as follows:

Section 1. The Employment Agreement previously executed as set forth above shall remain in full force and effect, as written, except as may be modified or amended as expressly set forth below.

Section 2. Article IV: Term of Employment. Section 4.1: The original City Manager's Employment Agreement provided that it expired on March 23, 2018, as the initial term. The parties of the Agreement agree and acknowledge that the subsequent term of two (2) years as set forth in Paragraph 4.1(b) shall take effect beginning March 23, 2018 and that this Agreement shall be extended until March 23, 2020. The term of this Agreement may be extended for an additional one year term on conditions mutually agreeable to the Council and City Manager.

Section 3. Section A.1. Compensation Benefit Policy attached to the Employment Agreement under A. Compensation 1. Salary. Shall be amended that the City Manager shall receive a salary at the annual rate of $176,507.00, commencing March 23, 2018.

Section 4. Section B.1. of the Compensation Benefit Policy attached to the Employment Agreement provides under (B) Benefits 1. Vacations. Shall be amended that the City Manager, effective March 23, 2018 and on each anniversary date thereafter, shall receive twenty-five duty days for vacation.

Section 5. Section B.1. of the Compensation Benefit Policy attached to the Employment Agreement sets forth the benefits for City Manager. The parties to this Amendment agree to add to Section B.9. Sick Leave Compensation. The Agreement is amended to provide:

> City Manager shall receive a lump sum payment equal to 100% of the value of the unused sick days accrued during City Manager's employment. The lump sum payment shall

be paid into a Health Savings Account maintained by City Manager through the International City Manager's Association – RC. If at the termination of City Manager's employment City Manager no longer maintains an existing Health Savings Account through ICMA-RC, then the lump sum payment shall be made payable to a Health Savings Account owned by City Manager.

Section 6. Article 5.3 City Manager's Termination; shall be amended in Paragraph B to state the following:

(b) Without cause entitling City Manager to severance as provided in A.2 of attached Compensation Benefit Policy by the delivery of at least a ~~60-day~~ 30 day advance notice specifying the date of termination.

Dated this ___ day of March, 2018

CITY OF DECATUR, an Illinois municipal corporation,

ATTEST:

____
City Clerk

BY: ______________________________
Julie Moore Wolfe, Mayor

____
Tim Gleason, City Manager

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
November 7, 2017

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:00 p.m.

PRESENT: ACTING CHAIR Jerry Taylor
VICE-CHAIR Tony Wilkins
COMMISSIONER Greg Spain
COMMISSIONER Lori Donley
SECRETARY Penny Frank
ADMINISTRATIVE SECRETARY Sherry Beasley
DEPUTY CHIEF Shane Brandel

ABSENT: COMMISSIONER Sheri Hagen
PERSONNEL SPECIALIST Melissa Rowcliff

The Minutes of the October 3, 2017 regular meeting and October 16, 2017 special meeting were presented. Commissioner Donley moved that the October 3, 2017 regular meeting minutes and October 16, 2017 special meeting minutes be approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Taylor, Wilkins, and Spain voted aye. Secretary Frank declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Wilkins, Spain, Donley and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Donley moved to recess to Open Session, seconded by Commissioner Spain, and upon call of the roll, Commissioners Taylor, Donley, Wilkins, and Spain voted aye. Secretary Frank declared the motion carried.

Acting Chair Taylor called for Unfinished Business:

Election of Officer (Chair) - Commissioner Wilkins nominated Commissioner Taylor as Chair of the Civil Service Commission, seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, Donley, Spain, and Taylor voted aye. Secretary Frank declared the motion carried.

Acting Chair Taylor called for New Business:

Personnel Actions

Commissioner Donley moved that the appointments, written reprimand, leave of absences, civil service status, probationary period extension, probationary resignation, probationary termination and probationary resignation be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners, Taylor, Wilkins, Donley, and Spain voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Extension of Current Firefighter Eligibility Register, Commissioner Spain moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Wilkins, Spain, and Taylor voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Promotional Register for Library Clerk I (Half-Time), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Taylor, Spain, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Library Clerk I (Half-Time) (Internal Only), Commissioner Donely moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Taylor, Spain, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Promotional Register for Fire Lieutenant, Commissioner Spain moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Taylor, Spain, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Police Patrol Officer (Lateral Transfer – For Experienced Officers Only), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Taylor, Spain, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Police Patrol Officer, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Taylor, Wilkins, Donley, and Spain voted aye. Secretary Frank declared the motion carried.

Acting Chair Taylor called for Other Business:

Muriel Jones addressed the Commission stating that she was on the Senior Clerk Typist register. She was offered a position contingent upon passing the pre-employment drug screen and physical. On Friday, October 13, 2017, she was told that the offered was being rescinded. She didn't understand when there is a temporary person working and wants clarification. French Wilson, Director of Human Resources stated she would get in touch with Ms. Jones by the end of the week.

Discuss Potential Changes to the Civil Service Rules Pertaining to Police Patrol Officer and Lateral Transfer Hiring Process – Deputy Chief Brandel discussed two changes that the DPD would like the Commission to make to the Civil Service Rules in the future. One, the eligibility list is currently good for 1 year and is wanting to change that to 6 months. Second, the lateral transfer experience is 3 years and is wanting to change that to 2 years.

Secretary Frank thanked Commissioner Donley for serving12 years on the Civil Service Commission and presented her with a certificate.

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Spain, Donley, Wilkins, and Taylor voted aye. Secretary Frank declared the meeting adjourned at 12:54 p.m.

Respectfully Submitted,

Penny Frank

Penny Frank
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
December 5, 2017

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:06 p.m.

PRESENT: CHAIR Jerry Taylor
COMMISSIONER Greg Spain
COMMISSIONER Sarah Creek
COMMISSIONER Sheri Hagen
SECRETARY Penny Frank
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: COMMISSIONER Tony Wilkins
PERSONNEL SPECIALIST Melissa Rowcliff

The Minutes of the November 7, 2017 regular meeting were presented. Commissioner Spain moved that the November 7, 2017 regular meeting minutes be approved, with the necessary correction, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Taylor, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Hagen, Spain, Creek and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Open Session, seconded by Commissioner Spain, and upon call of the roll, Commissioners Taylor, Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for Unfinished Business:

Authorization Request to Approve Final Scores and Transfer Register for Police Patrol Officer- Lateral Transfer, Commissioner Hagen moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Taylor, Spain, Creek, and Hagen voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for New Business:

Personnel Actions

Commissioner Hagen moved that the appointment, oral reprimand, suspension, leave of absences, civil service status, resignation, and retirement, be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners, Taylor, Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for Other Business:

Secretary Frank discussed the outcome of Muriel Jones' concerns regarding her status on the Senior Clerk Typist Register.

Secretary Frank welcomed Sarah Creek, as the new Commissioner.

There being no other business, Commissioner Hagen moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Hagen, Creek, and Taylor voted aye. Secretary Frank declared the meeting adjourned at 12:20 p.m.

Respectfully Submitted,

Penny Frank

Penny Frank
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
January 2, 2018

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:03 p.m.

PRESENT: ACTING CHAIR Sheri Hagen
COMMISSIONER Greg Spain
COMMISSIONER Sarah Creek
SECRETARY Penny Frank
ADMINISTRATIVE SECRETARY Angie Roberts
ABSENT: CHAIR Jerry Taylor
VICE-CHAIR Tony Wilkins
PERSONNEL SPECIALIST Melissa Rowcliff

Acting Chair Hagen called for Appearance of Citizens:

There was none.

Acting Chair Hagen called for New Business:

The Minutes of the December 5, 2017 regular meeting were presented. Commissioner Spain moved that the December 5, 2017 regular meeting minutes be approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Commissioner Spain moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Spain, and Creek voted aye. Secretary Frank declared the motion carried.

Commissioner Spain moved to recess to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Acting Chair Hagen called for New Business:

Personnel Actions

Commissioner Spain moved that the oral reprimand, administrative leave, suspension, leave of absences, civil service status, and resignation be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners, Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Service Technician I, Commissioner Creek moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Hagen, Creek, and Spain voted aye. Secretary Frank declared the motion carried.

Proposal to Amend Civil Service Rules

Deputy Chief Brandel and Secretary Frank discussed the proposed changes to the following Civil Service Rules: (Exhibit A enclosed)

Rule 1-1, Definitions
Rule 4-3, Designation of Examinations
Rule 4-7, Notice of Results of Examination
Rule 5-3, Transfer Register
Rule 5-5 A, Military Preference – Original Entrance and Transfer Examinations
Rule 6-1, Order of Registers
Rule 6-3, From an Eligible Register or a Transfer Register
Rule 6-5, Removal from Registers and Expiration of Registers
Rule 7-1, Upon Appointment from Eligible Register or a Transfer Register
Rule 10-2, Transfers
Rule 10-3, Temporary Assignments
Rule 10-4, Seniority
Rule 11-1 A and C, Police and Fire Service
Rule 13-1 Rank to Which One is Demoted

Commissioner Spain moved to approve the proposed changes to the Civil Service Rules, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Spain, and Creek voted aye. Secretary Frank declared the motion carried.

Acting Chair Hagen called for Other Business:

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Creek, and upon call of the roll, Commissioners Spain, Hagen, and Creek voted aye. Secretary Frank declared the meeting adjourned at 12:33 p.m.

Respectfully Submitted,

Penny Frank

Penny Frank
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
February 6, 2018

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:00 p.m.

PRESENT: VICE CHAIR Tony Wilkins
COMMISSIONER Sheri Hagen
COMMISSIONER Greg Spain
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: CHAIR Jerry Taylor
COMMISSIONER Sarah Creek

Call to Order

Vice Chair Wilkins called the meeting to order at 12:12 p.m.

Roll Call

Three out of Five Commissioners were present at the time of roll call. Vice Chair Wilkins declared a quorum does exist to conduct and approve business.

Vice Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the January 2, 2018 regular meeting were presented. Commissioner Spain moved that the January 2, 2018 regular meeting minutes be approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Spain, and Wilkins voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Hagen, Wilkins, and Spain voted aye. Secretary Frank declared the motion carried.

Commissioner Spain moved to recess to Open Session, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Wilkins, and Spain voted aye. Secretary Frank declared the motion carried.

Vice Chair Wilkins called for Unfinished Business:

Authorization Request to Approve Final Scores and Eligible Register for Water Service Technician I, Commissioner Hagen, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Hagen, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores and Transfer Register for Police Patrol Officer – Lateral Transfer, Commissioner Spain, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Spain, Hagen, and Wilkins voted aye. Secretary Frank declared the motion carried.

Vice Chair Wilkins called for New Business:

Personnel Actions

Commissioner Hagen moved that the appointments, oral and written reprimands, administrative leave with pay, leave of absences, civil service status, and resignation, probationary resignation and probation period extension be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners, Spain, Hagen, and Wilkins voted aye. Secretary Frank declared the motion carried.

Vice Chair Wilkins called for Other Business:

There being no other business, Commissioner Hagen moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Hagen, and Wilkins voted aye. Secretary Frank declared the meeting adjourned at 12:45 p.m.

Respectfully Submitted,

Penny Frank

Penny Frank
Secretary

MINUTES OF THE MEETING

OF THE

DECATUR PLAN COMMISSION

Thursday, February 1, 2018
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The February 1, 2018 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present:	Bruce Frantz, Bruce Jeffery, Jack Myatt, Kent Newton, Susie Peck, Mike Peoples, Terry Smith, Glenn Livingston
Members Absent:	Bill Clevenger
Staff Present:	Ray Lai, Joselyn Stewart, Griffin Enyart, John Robinson, Janet Poland

II. Approval of Minutes of the December 7, 2017 City Plan Commission Meeting

It was moved and seconded (Newton/Peck) to approve the minutes of the December 7, 2017 meeting of the Decatur City Plan Commission. Motion carried with Glenn Livingston abstaining.

III. New Business

Case No. 18-02 — Petition of LARRY STANLEY, to rezone from R-3 Single Family Residence District to B-1 Neighborhood Shopping District located at 2152 EAST PRAIRIE STREET.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Plan Commissioner Bruce Jeffery entered the meeting at 3:02 P.M.

Mrs. Stewart presented the recommendation of staff:

The subject site is a vacant lot of approximately 6,080 square feet located at 2152 East Prairie Street. This subject site is zoned R-3 Single Family Residence District.

The petitioner proposes to rezone the subject site from R-3 Single Family Residence District to B-1 Neighborhood Shopping District.

The surrounding zoning includes B-2 Commercial District to the north, B-1 Neighborhood Shopping District to the east and south, R-3 Single-Family Residence District to the south and west. The Macon County and Decatur Comprehensive Plan shows this area as Residential-Low Density. The proposed B-1 zoning would be compatible with adjacent zoning and uses to the north, east and south.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

If the property were to be developed for a commercial use in the future, a buffer yard with screening would be required along the west property line in order to protect the abutting residential use. Since the site is located on a corner lot, a 25-foot setback would also be required along the east and south property lines.

Staff recommends approval of the rezoning.

Section XXIX, of the Zoning Ordinance, requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case No. 18-02 to City Council by the Plan Commission with a recommendation is warranted.

Staff presented slides of the site and surrounding properties (available for viewing upon request).

Mr. Larry Stanley, petitioner, was sworn in by Mrs. Poland.

Mr. Stanley stated he is the owner of the former Del Carmen's site which is adjacent to this property. He purchased this property a few years ago with plans for an additional parking lot. He would like to rezone the property to rebuild so that he can meet the current setback requirements.

There were no questions and no objectors present.

It was moved and seconded (Frantz/Peck) to forward Case No. 18-02 to the City Council with a recommendation for approval as presented by staff. Motion carried unanimously.

Case No. 18-03 Petition of JOAN COFFMAN, FACHE, PRESIDENT/CEO (St. Mary's Hospital) to amend the PD Planned Development District located at 1800 EAST LAKE SHORE DRIVE.

Mrs. Stewart presented the recommendation of staff:

The approximately 33 acre-subject site currently contains St. Mary's Hospital, medical offices, and parking lots.

In 2002, the subject site was rezoned from R-3 Single Family Residence District and O-1 Office District to an O-1 PUD Planned Unit Development District for a new office building and additional parking. It was then rezoned to a Planned Development District (PD) in 2003 when the hospital acquired more property and requested to add more signage. The PD was then amended in 2007 to allow for emergency room directional signage on the property. An amendment occurred in September of 2008 to allow for additional acreage to be added to the west, a new sign and 245 new parking spaces. Another amendment in March of 2009 allowed for the expansion of the emergency department, admitting and lobby areas as well as additional parking spaces. In February of 2010 an amendment occurred to allow for temporary signage to promote the emergency room expansion until the construction project is completed. The temporary signage was to be removed when the construction project was completed or by June 30, 2012. The latest amendment occurred in September of 2011 that allowed for four (4) new monument style freestanding signs on campus.

The petitioner requests that the current PD Planned Development District be amended to allow for the construction of a two-story medical office building and additional parking spaces in the southwestern portion of the hospital campus. No other changes are proposed. The total square footage of the building addition will be 29,125 square feet (basement 1,990 sq. ft., first floor 13,735 sq. ft., and second floor 13,400 sq. ft.). It would be located on a portion of an existing parking area and be connected to an existing medical office building.

Currently the site has a total of 1,137 parking stalls on its campus. The required parking spaces is 1,105. A total of 89 spaces will be removed to accommodate the new building addition. Seventy-eight (78) spaces will be added at the new northwest parking lot fronting on South 16th Street plus an additional 23 stalls adjacent to the new building, resulting in the grand total of 1,149 stalls on the entire campus.

There is also an area to the south of the newly proposed parking area for 42 stalls to be constructed in the future. Since this is shown on the site plan for this PD amendment, no other zoning amendment process will be required. The petitioner will just need to submit site plans for staff review and pull any required building permits at the time of construction.

The proposed uses for the amendment to the current PD District are consistent and compatible with the character of the other uses on the hospital campus and the areas.

This PD District amendment is consistent with the intent of the original PD District and the Comprehensive Plan.

The PD site plan has been reviewed and approved by the City's Technical Review Committee, including Planning, Engineering and Fire.

Based on the analysis, staff recommends approval of the proposed Amended PD Planned Development District with the following condition:

1. Final site, landscaping and lighting plans shall be submitted to and approved by the Economic and Community Development Department, Public Works Department and the Fire Department prior to building permits being released.

Section XIX.G.2. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing to review the Planned Development plan amendment and report its findings concerning the effect on the comprehensive plan and compliance with the standards of review to the City Council. A motion to forward Case Number 18-03 to the City Council with a recommendation is encouraged.

Staff presented slides of the site and surrounding properties (available for viewing upon request).

It was asked if there were requirements as to how far parking could be from the building. Mrs. Stewart said the parking just has to be on the property.

The petitioner's consulting team presented slides of the development proposal (available for viewing upon request).

Mr. Kevin Handy, architect, was sworn in by Mrs. Poland.

Mr. Handy stated the proposed addition will be a two-story walk-in clinic for HSHS St. Mary's with ground floor mechanical storage. The entrance will face north. Renovations will also be done at the 1750 building which is clinic space east of the proposed addition. The exterior of the building will match the hospital brick.

Mr. Neil Brumleve, Massie Massie & Associates, was sworn in by Mrs. Poland.

Mr. Brumleve explained where the proposed addition and the modified/expanded parking will be on the HSHS campus. The landscape requirements will be met as well as the screening along East Lake Shore Drive and South 16th Street.

The Commission asked how the storm water will be handled with the addition of the building and parking.

Mr. Gary Clack, Hanson Engineering, was sworn in by Mrs. Poland.

Mr. Clack stated the additional storm water would be handled in two (2) ways. There is currently an underground storm water detention west of the emergency department which will handle the northwest parking lot area. The storm water from the medical office building will be directed and handled by the detention pond west of the helicopter pad.

No objectors spoke at the public hearing.

It was moved and seconded (Peck/Jeffery) to forward Case No. 18-03 to the City Council with a recommendation for approval as presented by staff. Motion carried unanimously.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

Commission members discussed the 15-minute time period for the "Appearance of Citizens". Staff stated this is for citizens that attend the Plan Commission meeting and are not part of a case being presented. The petitioners and representatives tied to a case are allowed all the time they need to speak.

Commission members and staff discussed a comment made at the last City Council meeting concerning the changing or addition of conditions for the cases.

VI. Adjournment

There being no further business, it was moved and seconded (Newton/Jeffery) to adjourn the meeting. Motion carried unanimously. Chairman Livingston declared the meeting adjourned at 3:28 P.M.

Kent Newton, Secretary
Decatur City Plan Commission

ECONOMIC & COMMUNITY DEVELOPMENT
No. 18-10

March 19, 2018

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Ray Lai, AICP, Economic and Community Development Director
Joselyn Stewart, Transportation Planner

SUBJECT: 2017 Official Zoning Map

The digital file for the zoning map is very large and can be accessed at
https://www.decaturil.gov/wp-content/uploads/2018/03/2017zoningmapColor.pdf

A paper copy will be available prior to the meeting for your review or you may request a copy from the City Clerk.

SUMMARY RECOMMENDATION: Staff recommends approval of the Official Zoning Map for the City of Decatur. This map is required by State Statute to be published annually no later than March 31.

BACKGROUND: The annually updated zoning map reflects all zoning and boundary changes approved as of December 31, 2017.

POTENTIAL OBJECTION: N/A

INPUT FROM OTHER SOURCES: N/A

STAFF REFERENCE: Any additional questions may be forwarded to Joselyn Stewart at 424-2782 or at jstewart@decaturil.gov.

BUDGET/TIME IMPLICATIONS: State Statute requires the map to be published no later than March 31.

Economic & Community Development

DATE: 3/19/2018

MEMO: No. 18-03

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, Director of Economic and Community Development
Richelle D. Irons, Neighborhood Services Manager

SUBJECT:
Recipient Agreement for Coalition of Neighborhood Organizations (CONO)

SUMMARY RECOMMENDATION:
Staff recommends approval of the attached recipient agreement with the Coalition of Neighborhood Organizations (CONO) for neighborhood related activities.

BACKGROUND:
Each year the City's Neighborhood Service's Division prepares a sub recipient agreement that outlines funds to be provided to CONO and defines eligible activities. The amount allocated is $5,000 and the agreement will expire in December 2018. Activities include but are not limited to: Neighborhood grants, the annual Neighborhood Awards event, education projects, room rental for monthly meetings, the annual neighborhood network conference (Regional Neighborhood Network Conference) and marketing.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:
CONO President Sue Lawson and Executive Board

STAFF REFERENCE: Additional questions can be forwarded to Richelle D. Irons at 424.2864 or Rirons@decaturil.gov.

BUDGET/TIME IMPLICATIONS: N/A

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Agreement	Exhibit

RESOLUTION NO. ___________

FY 2018
RESOLUTION AUTHORIZING RECIPIENT AGREEMENT WITH THE COALITION OF NEIGHBORHOOD ORGANIZATIONS (CONO)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Recipient Agreement for the FY 2018, between the City of Decatur Illinois and the Coalition of Neighborhood Organizations (CONO) for administration of neighborhood activities be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor, the Director of Economic and Community Development, and the City Clerk be, and they are hereby, authorized and directed to sign, seal and attest said Agreement between the City of Decatur, Illinois and CONO for an amount not to exceed five thousand dollars, ($5,000).

PRESENTED and ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

FY 2018 RECIPIENT AGREEMENT

THIS AGREEMENT entered this **19th** day of **March** 2018 by and between the City of Decatur, Illinois (herein called the "City") and the **Coalition of Neighborhood Organizations (CONO)** (herein called the "Recipient").

WHEREAS, the City wishes to engage the Recipient to assist the City in utilizing such funds in accordance with City, State and Federal guidelines and regulations;

NOW, THEREFORE, it is agreed between the parties hereto that;

I. STATEMENT OF WORK:

A. **Activities**:

The Recipient will be responsible for administering activities for the FY2018 program year in a manner satisfactory to the City and consistent with any standards required as a condition of providing these funds. Such programs will include the following eligible activities:

Activity #1
Increase participation and recruitment efforts which will include hosting monthly organizational meetings of neighborhood organizations to promote, develop and assist neighborhood groups with activities, and continue CONO activities and initiatives; Goal: 3 neighborhood grants.

Activity #2
Partner with faith-based organizations and other nonprofits, including the local school district to provide educational training in arts, home maintenance and beautification. Youth and adults will participate in classes that teach pottery and life skills for homes and horticulture. Goal: 75+ youth and 75+adults.

Activity #3
Neighborhood leaders will attend Regional Neighborhood Network Conference to highlight successes taking place in our city as well as learn from other participating cities what is working. The goal is to bring back ideas and implement projects on how we can improve our neighborhoods; Goal: 10 participants.

General Administration

The CONO Executive Board will be responsible for monthly reporting activities and issuing grants to assist neighborhood groups with literacy, neighborhood building and/or life skill activities. A monthly report should include detail information gathered about expenditures, meeting attendance, grants, and activities.

Levels of Accomplishment - Performance Goals

A. In addition to the normal administrative services required as part of this Agreement, the Recipient agrees to provide the following levels of program services with a completion date as follows:

Total Units	Completion Date
Activity #1 – (3) neighborhood organization grants Activity #2 – (75+) youth and (75+) adults to provide life skills for homes and horticulture Activity #3 (10) neighborhood residents participating in RNNC	December 8, 2018

B. **Staffing**

Executive Board - 100%
Activities will be carried out by the Executive Board.

C. **Performance Monitoring**

The City will monitor the performance of the Recipient against the goals and performance standards. Substandard performance as determined by the City will constitute noncompliance with this agreement. If action to correct such substandard performance is not taken by the Recipient within a reasonable period of time as specified by the City then, after being notified by the City, contract suspension or termination procedures will be initiated.

II. TIME OF PERFORMANCE

Services of the Recipient shall NOT begin until a **Notice to Proceed** has been issued by the Neighborhood Services Division—Department of Economic and Community Development. The term of this Agreement and the provisions herein shall end **December 8, 2018**.

III. **BUDGET**

Line Item	Amount
Neighborhood Awards Program	
Awards	$100
Monthly Meetings	
Room Rental ($40 @ 9 mos.) December Meeting	$360 $100
Regional Neighborhood Network	
Lodging Expenses (5 rooms) Registration (10 people)	$1,400 $1,000
Neighborhood Project Grants	$300
PO Box	$ 80
Education Projects	
Arts Home Maintenance & Beautification	$260 $1,400
TOTAL	**$5,000**

Any **indirect costs** charged must be consistent with the conditions of Paragraph VIII (C.) (2.) of this Agreement. In addition, the City may require a more detailed budget breakdown than the one contained herein and the Recipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the City. Any amendments to this budget must be approved in writing by the City and the Recipient. Budget changes will not take effect until after they are approved. Expenditures that occur as a result of budget changes that have not been approved will not be reimbursed.

IV. **PAYMENT**

It is expressly agreed and understood that the total amount to be paid by the City under this contract shall not exceed **$5,000**. Draw downs for the payment of eligible expenses shall be made against the line item budgets specified in the agreement and in accordance with performance.

V. **NOTICES**

Communication and details concerning this contract shall be directed to the following contract representatives; or as later designated:

Information Requested	**Grantor (City of Decatur)**	**Recipient**
Contract Representatives	Richelle D. Irons	Sue Lawson
Street Address	One Gary K. Anderson Plaza	P.O. Box 3294
City, State, Zip Code	Decatur, Il 62522	Decatur, IL 62524
Telephone	217-424-2864	217-201-7221
Fax Number	217-424-2728	217-872-7221
e-Mail Address	Rirons@decaturil.gov	cono3294@yahoo.com

VI. **SPECIAL CONDITIONS**

The Recipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

VII. **GENERAL CONDITIONS**

A. **General Compliance**

The Recipient agrees to comply with all applicable federal, state and local laws and regulations governing the funds provided under this contract.

B. **Independent Contractor**

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Recipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance as the Recipient is an independent Recipient.

C. **Hold Harmless**

The Recipient shall hold harmless, defend and indemnify the City from any and all claim, actions, suits, charges and judgments whatsoever that arise out of the Recipient performance or nonperformance of the services or subject matter called for in this Agreement.

D. **Worker's Compensation**

The Recipient shall provide workers' compensation insurance for all employees involved in the performance of this contract.

E. **Insurance and Bonding**

The Recipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage. Although the City pays out on a reimbursement basis, exception can be made under special circumstances. Under those circumstances, and as a minimum, the Recipient shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the City.

F. **Grantor Recognition**

The Recipient shall ensure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Recipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. **Amendments**

The City or Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the City Council. Such amendments shall not invalidate this Agreement, nor relieve or release the City or the Recipient from its obligations under this Agreement.

The City may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the City and the Recipient.

H. **Suspension or Termination**

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial termination of the Scope of Service in paragraph 1.A above may only be undertaken with the prior approval of grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the Recipient under this Agreement shall, at the option of the City, become the property of the City, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The City may also suspend or terminate this Agreement, in whole or in part, if the Recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations, or provisions referred herein; and the City may declare the Recipient ineligible for any further participation in City contracts, in addition to other remedies provided by law. In the event there is probable cause to believe the Recipient is in noncompliance with any applicable rules or regulations, the City may withhold future payment of said contract funds until such time as the Recipient is found to be in compliance by the City, or is otherwise adjudicated to be in compliance.

VIII. ADMINISTRATIVE REQUIREMENTS

Uniform administrative requirements
The agreement shall require the recipient to comply with applicable uniform administrative requirements.

A. **Financial Management**

1. Accounting Standards

The Recipient agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. **Documentation and Record-Keeping**

1. Records to be maintained

The Recipient shall maintain all records that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

a. Records providing a full description of each activity undertaken;
b. Records required determining the eligibility of activities;
c. Records documenting compliance with the fair housing and equal opportunity components

2. Retention

The Recipient shall retain all records pertinent to expenditures incurred under this contract for a period of five (5) years after the termination of all activities funded under this Agreement. Records for nonexpendable property acquired with funds under this contract shall be retained for five (5) years after final disposition of such property. Records for any displaced person must be kept for five (5) years after he/she has received final payment.

3. Client Data

The Recipient shall document and provide data demonstrating client eligibility for services provided. Such data shall include, but not be limited to: client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to the City monitors or their designees for review upon request.

4. Disclosure

The Recipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's or Recipient's responsibilities with respect to services provided under this contract, is prohibited by the Right to Financial Privacy Act of 1978 unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Records and Property and Reversion of assets

The Recipient shall maintain real property inventory records which clearly identify properties purchased, improved, or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions.

Reversion of assets. Under this agreement upon its expiration the Recipient shall transfer to the recipient any funds on hand at the time of expiration and any accounts receivable attributable to the use of those funds.

6. Objectives

The Recipient agrees to maintain documentation that demonstrates that the activities carried out with funds provided under this contract meet one or more of the following objectives - 1) benefit low/moderate income persons; 2) aid in the prevention or elimination of slum or blight; 3) meet community development needs.

7. Close-outs

Recipient obligation to the City shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to; making final payments, disposing of program assets, (including the return of all unused materials, equipment, program income balances, and receivable accounts) to the City, and determining the custodianship of records.

8. Audits and Inspections

All Recipient records with respect to any matters covered by this agreement shall be made available to the City, grantor agency, or their designees, at any time during normal business hours, as often as the City or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Recipient within 30 days after receipt by the Recipient. Failure of the Recipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments.

C. Reporting and Payment Procedures

1. Budgets

The Recipient will adhere to the detailed contract budget, as revised (if applicable), that was submitted with the application and attachment to the contract infers acceptance by the City. The City and the Recipient may agree to revise the budget from time to time as mutually agreed, only if it remains in conformance with City Council's wishes.

2. Payment Procedures

The City will pay to the Recipient funds available under this contract based upon information submitted by the Recipient and consistent with any approved budget as long as they were incurred after the Notice to proceed was issued, and within the year as noted above. Payments will be made for eligible expenses actually incurred by the Recipient, and not to exceed actual cash requirements. The only exception is for pre-award costs approved at the time of the contract. In addition, the City reserves the right to liquidate funds available under this contract for costs incurred by the City on behalf of the Recipient.

3. Progress Reports

The Recipient shall submit regular progress reports to the City in the form and content as provided by the City on a **monthly** basis by the 8th of the month. The City retains the right to delay or with hold disbursements of payments after duly notifying the recipient in the event that progress reports are not received as scheduled.

D. **Procurement**

1. Compliance

The Recipient shall comply with current City policies concerning the purchase of equipment and shall maintain inventory records of all nonexpendable personal property as defined by such policy as may be procured with funds provided herein. As long as the Recipient continues to use the equipment for the clientele originally intended and in the manner originally intended, and as long as the Recipient continues to exist, the equipment shall be retained by the Recipient. However, in the event of a change in the clientele, use, manner, etc. of the equipment; and/or if the Recipient no longer exists, all equipment will revert back to the City.

2. Travel

The Recipient shall obtain written approval from the City for any travel outside the metropolitan area with funds provided under this contract.

IX. RELOCATION, ACQUISITION, AND DISPLACEMENT

The Recipient agrees to comply with city codes and ordinances, relating to the acquisition and disposition of all real property utilizing grant funds, and to the displacement of persons, businesses, nonprofit organizations and farms occurring as a direct result of any acquisition of real property utilizing grant funds. The Recipient agrees to comply with applicable City Ordinances, Resolutions, and Policies concerning displacement of individuals from their residences.

X. PERSONNEL & PARTICIPANT CONDITIONS

A. **Civil Rights**

1. Compliance

The Recipient agrees to comply with any applicable City and State Civil Rights ordinances and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11375 and 12086.

2. Nondiscrimination

The Recipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital status, or status with regard to public assistance. The Recipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352). In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Recipient shall cause or require a covenant running with the land to be inserted into the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected thereon, providing that the City and the United States of America are beneficiaries of and entitled to enforce such covenants. The Recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Recipient agrees to comply with any federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 706) which prohibits discrimination against the handicapped in any federally assisted program. The City shall provide the Recipient with any guideline necessary for compliance with that portion of the regulations in force during the term of this contract.

B. Affirmative Action

1. Approved Plan

The Recipient agrees that it shall be committed to carry out pursuant to the City's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The City shall provide its Affirmative Action guidelines for assistance in setting up such a program if Recipient does not already have a plan in place. The Recipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. MBE/WBE

The Recipient will use its best efforts to afford minority and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in the contract, the term "minority and female business enterprise" means a business at least fifty-one percent (51%) owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian Americans, and American Indians. The Recipient may rely on written representations by Recipients regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Recipient shall furnish and cause each of its recipients to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, or other authorized officials for purposes of investigation to ascertain compliance with the rules, regulations, and provisions stated herein.

4. Notifications

The Recipient will make available to all employees and/or will post in a conspicuous place, the Recipients commitments hereunder noted.

5. EEO/AA Statement

The Recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Recipient, state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The Recipient will include provisions of Paragraphs X. A. Civil Rights, and B., Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each subcontractor or vendor.

C. **Employment Restrictions**

1. Prohibited Activity

The Recipient is prohibited from using funds provided herein or personnel employed in the administration of the program for political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. OSHA

Where employees are engaged in activities not covered under the Occupational Safety and Health Act of 1970, they shall not be required or permitted to work, be trained, or receive services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to the participant's health or safety.

3. Labor Standards

The Recipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276, 327-333) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Recipient shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the City for review upon request.

D. **Conduct**

1. Assignability

The Recipient shall not assign or transfer any interest in this contract without the prior written consent of the City thereto; provided, however, that claims for money due or to become due to the Recipient from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

2. Hatch Act

The Recipient agrees that neither funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

3. Conflict of Interest

The Recipient agrees with respect to conflict of interest and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. The Recipient further covenants that in the performance of this contract no person having such a financial interest shall be employed or retained by the Recipient hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City, or of any designated public agencies or Recipients which are receiving funds from the City of Decatur.

The Recipient further agrees to provide the City with a list of its current Board members and notify the City in writing within five (5) business working days if, during the course of this contract, any changes in Board membership occurs. However, it would be to the benefit of the Recipient to notify the City in advance with names of potential persons being considered for any office or position within the organization to relieve the Recipient of impending conflict of interest concerns.

4. Subcontracts

a. Approvals

The Recipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the City prior to execution of such agreement.

b. Monitoring

The Recipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts, if necessary, shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Recipient shall cause all applicable provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Recipient shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the City along with documentation concerning the selection process.

5. Lobbying

The Recipient hereby certifies that:

a. No appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any contract, the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant, loan, or cooperative agreement;

b. If any funds other than appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, in connection with this contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;

c. It will require that the language of paragraph (d) of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all recipients shall certify and disclose accordingly; and

d. Lobbying Certification – Paragraph d
This certification is a material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material, the City and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work for government purposes.

7. Religious Organizations

The Recipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Recipient agrees to comply with the following regulations insofar as they apply to the performance of this contract:

Clean Air Act, U.S.C., 1857, et seq.

Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued hereunder. (Environmental Protection Agency (EPA) Regulations pursuant to 40 CFR Part 50, as amended and the National Environmental Policy Act of 1969.

B. Flood Disaster Protection

The Recipient agrees to comply with the requirements of the requirements of the Flood Disaster Protection Act of 1973 (P.L.-2234) in regard to the sale, lease or other transfer of land acquired, cleared or improved under the terms of this contract, as it may apply to the provisions of this contract.

C. Lead Based Paint

The Recipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, and in particular Subpart B thereof. Such regulations pertain to housing and require that all owners, prospective owners, and tenants or properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment, and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

The Recipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

City of Decatur	Recipient--- CONO
By: ______________________________	By: __________________________
Julie Moore Wolfe, Mayor	Sue Lawson, President

Attest: __________________________
City Clerk

Countersigned: ____
Director of Economic & Community Development

City Clerk

DATE: 3/1/2018

MEMO: 2018-01

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Appointment - Historical and Architectural Sites Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Andrew Taylor to the Historical and Architectural Sites Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Andrew Taylor	Historical and Architectural Sites Commission	5/1/2020

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_________

RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

City Clerk

DATE: 3/5/2018

MEMO: 2018-02

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointments - Historical and Architectural Sites Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Eric Bramer, Mike Couch, Robert Luther, Hank Norris, Jeff Hunt, John Larcher and Pat Penhallegan to the Historical and Architectural Sites Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Bramer, Eric	Historical and Architectural Sites Commission	05/01/2018
Couch, Mike	Historical and Architectural Sites Commission	05/01/2018
Luther, Robert	Historical and Architectural Sites Commission	05/01/2019
Norris, Hank	Historical and Architectural Sites Commission	05/01/2019
Hunt, Jeff	Historical and Architectural Sites Commission	05/01/2020
Larcher, John	Historical and Architectural Sites Commission	05/01/2020
Penhallegan, Pat	Historical and Architectural Sites Commission	05/01/2020

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_________

RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

City Clerk

DATE: 3/7/2018

MEMO: 2018-03

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUMMARY RECOMMENDATION: Resolution Approving Appointment - Human Relations Commission

PRIOR COUNCIL ACTION: Council is asked to pass the proposed Resolution approving the appointment of Byron Hansbro to the Human Relations Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Byron Hansbro	Human Relation Commission	8/1/2018

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-________

RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 19th day of March, 2018.

____
Julie Moore Wolfe, Mayor

City Clerk

DATE: 3/12/2018

MEMO: 2018-03

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: February 2018 Monthly Reports

ATTACHMENTS:

Description	Type
City Clerk	Cover Memo
Economic & Community Development	Cover Memo
IT	Cover Memo
Police	Cover Memo
Public Works	Cover Memo
Fire	Cover Memo

City Clerk's Office

February 2018 Month End Report

- Attended and prepared minutes for two City Council meetings.
- Received and processed 18 Freedom of Information requests.
- Issued two new liquor license.

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(FEBRUARY, 2018)

ECONOMIC DEVELOPMENT DIVISION

The division had 5 new and separate inquiries in February for possible projects and had 9 meetings related specifically to ongoing initiatives. We have projects both in the planning stage and under way. We also had 5 ribbon-cuttings in February and there are several more scheduled for March 2018 including Spherion. As of last week, there were 1,101 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 81 jobs and DMH at 39 jobs. There are 5,421 jobs listed on the Illinois Department of Employment Services website in the Central Illinois Region with the top three being Healthcare with 754 jobs, Sales and related occupations with 675 jobs, and Transportation with 630 jobs respectively.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In February, staff in conjunction with other city departments reviewed 4 submittals which included 3 site plans and 1 plat. Additionally, staff processed 2 zoning cases.

For the Decatur Urbanized Area Transportation Study (DUATS), staff prepared for and participated in the Technical Committee meeting and the Policy Committee meeting. Staff also worked on Second Quarter Report to IDOT.

BUILDING INSPECTIONS DIVISION

We issued a total of 84 permits with a total cost of work of $7,415,662. Of those we had one new home permit valued at $400,000. We also had three new commercial building permits; those being the new Aldi's valued at $2,400,000, the new Emergency Communications Center valued at $3,976,735, and a new warehouse on Dineen St. valued at $125,000.

PERMIT TYPE	# ISSUED	WORK VALUE
Building	12	$7,194,615
Demolition	4	11,040
Electrical	18	34,484
Mechanical	14	52,875
Other	3	6,341
Plumbing	28	49,807
Sign	4	64,000
Tent	1	2,500
TOTAL	**84**	**$7,415,662**

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans that are serviced. Collections continue on delinquent accounts.
- Staff worked with CONO to prepare for FY18 allocation for funding. This agreement went to City council in January but was tabled until March.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest projects and other requests.
- Staff continued taking applications for the Emergency assistance program.
- Staff continued working on the America in Bloom competition program.
- Staff attended meetings of partner community organizations.
- 2018 Draft Action Plan was placed on file at 3 locations for public review and a related public meeting was held.
- Staff worked with Finance and the fiscal auditors for the annual audit.
- Construction Project Manager and the Neighborhood Programs Specialist prepared work write-ups with estimates for the CDBG and HOME Rehab Programs and performed lead walk inspections for potential projects.
- Staff is coordinating with HUD to host the Statewide Homeless Institute conference in June in Decatur.
- Staff began planning of the annual National Night Out event to be held in August.
- Staff assisted in planning a second Minority contractor's forum to be held on March 7th.
- Staff assisted with Community Revitalization team for a public forum.

MASS TRANSIT DIVISION

- Staff was continuing their evaluation of bus shelter concrete pads in need of improvements by completing surveys. In the Spring, DPTS, in conjunction with Public Works, will continue work on the ADA compliance of Bus Shelters and Bus Shelter Concrete Pads.
- Staff continued to conduct surveys to identify ridership, which we use to identify the need for a sign, bench, or shelter at each stop. The two stops that were surveyed were (1) County Market near Woodford and (2) McKinley stops. Of the two locations, County Market merits an addition of a bus shelter.
- Triennial Review documentation was submitted to Federal Transit Administration (FTA).
- Staff was conducting a survey and analysis of a requested bus route change by the VA. They are currently located on Mound and will be moving to Sunnyside Rd.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during February.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
FEBRUARY 2018

NEW CASES	
Health & Safety (72 Hour)	87
Direct to Legal (Repeat Offenders)	3
Housing and Unfit	17
No Garbage Service	12
Nuisance	247
Secure of Abandoned Buildings	14
Weeds	0
TOTAL	380

RE-INSPECTION VISITS	
Code Enforcement	737
Weeds	0
TOTAL	737

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	78
Weeds	0

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	0
MCT Lots - Contractor Mowed	0
TOTAL	0

DEMOLITIONS	
New Cases	3
Sent to Legal	0
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	120

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	46
Dollar Amount	$20,822.00

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	$0.00

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2018
January and February

This month, Information Technology Department (IT) staff accomplished the following:

- City Fiber Phase 2 complete. Internet access through the Illinois Century Network (ICN) activated. 100 MBPS internet access established to the Civic Center Offices, Macon County Sherriff's Department and the Park District.
- State of Illinois LEADS system now being delivered over City Fiber and ICN fiber connecting Macon County to the LEADS system in Springfield.
- Considerable amount of time was spent on contracts, funding, and development planning for City Fiber extensions for the new Central Illinois Regional Dispatch Center (CIRDC) and the Millikin campus.
- Installed and configured GPS in 5 NSO cars.
- Worked with several of the content managers to get information and menus changed on the city website.
- Performed routine maintenance and updates on all the Admin Court computers and all virtual desktop pools.
- Completed the massive Itron upgrade (water consumption metering) project upgrade approved by council last fall.
- Fire House 4 computer connections to servers at the Civic Center moved from Comcast to City Fiber.
- Assisted City Payroll with completing required year end Payroll and Federal reporting.
- PowerBuilder version 12.6 was upgraded for all city developed applications.
- Increased storage for Laserfiche document management system.
- Upgraded the City Email Server to version 15.0.1365
- Security camera installation for SWTP and Lake Services complete.
- City main computer network Firewall replaced (city network security from outside networks)
- Completed security changes in Tyler MUNIS security to allow different department / groups to use the same customer without overriding each other's input for better efficiency.
- Assisting the Legal and Code Enforcement teams with evaluating pre-developed application software for Admin Court and Code Enforcement.
- Rollout of the 12 new cars purchased for Police last year was completed in February.
- Microfiche Scanner acquired from the Macon County was placed in DPD records upgrade from Windows XP to Windows 7 was completed. Working on upgrade to Windows 10.
- In January IT processed 74 Help Desk tickets in December, resolving 37 on initial call (50% First Call Resolution Rate).
- In February IT processed 94 Help Desk tickets in December, resolving 35 on initial call (38% First Call Resolution Rate).

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason

FROM: S. Jason Walker, Acting Chief of Police

RE: February 2018 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At end of February 2018 staffing was at 154. Current staffing for the Decatur Police Department is as follows:

Position	Authorized	Funded	Current
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	16
Police Patrol Officer	137	133	130
TOTAL	162	158	154

Civilian-Non Sworn Police Staffing: 10

Position	Authorized	Funded	Current
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
Part-time FOIA Officer	2	2	2
Total	10	10	10

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing **(Removed from DPD Monthly Report)**

PATROL DIVISION

Function	Month	+ Monthly Special Operations	= YTD
Community Meetings	3		7
Directed Patrols	31		56
Active Problem Oriented Policing Projects	0		0
Completed Problem Oriented Policing Projects	0		0
Parking Citations	86		184
Criminal Arrests	335	2	645
Felony Drug Arrests	17		34
Firearms Seized	8		22
Traffic Citations	516	36	1082
Field Interviews	77		152
Written Warnings	441		908
Calls for Service/CAD incidents	3696		7769
Unlawful use of Motor Vehicle tows	113	8	242
Driving Under the Influence Arrests (DUI)	26	4	54
DUI involving accidents	10		19
Fatal Accidents	1		2
Traffic Accidents	216		471
Accidents with Personal Injury	25		61
City Ordinances Arrests	37		66

	Citations	YTD	Warnings	YTD
Electronic Communication Devices	8	11	13	33

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount		YTD Seizure		Street Value
Cannabis	6,773	grams	36,969	grams @ $10-gram	$369,690
Cocaine-Powder	32	grams	48	grams @ $100-gram	$4,800
Cocaine-Crack	0	grams	3	grams @ $100-gram	$300
Heroin	1	grams	244	grams @ $300-gram	$73,200
Ecstasy	0	hits	0	@ 20 hit	$0
Meth	1	grams	179	grams @ 100-gram	$17,900
K-2/Pills:	0		1518		

Search Warrants: 2	YTD: 7
US Currency Seized: $26,972	YTD: $102,410
Firearms seized: 1	YTD: 2
Vehicles seized: 0	YTD: 0

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 121	YTD: 249
Cases closed/resolved: 76	YTD: 140
Criminal Arrests: 39	YTD: 121
Homicides: 0	YTD: 1
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 1	YTD: 2
Missing person Investigations: 10	YTD: 20
Computer forensic Exams: 2	YTD: 5
Sex Offenders Registered: 64	YTD: 142

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 31	YTD fugitive arrests: 67

Freedom of Information (FOIA)

The Professional Standards Unit received 223 Freedom of Information Act requests for the month.

Total requests YTD in 2018- 495

Public Works Department
Monthly Activity Report
February 2018

Engineering:

7th Ward Sewer Rehabilitation: Bids were opened for this project in December, 2016, and approved by Council on January 17, 2017. Lining began on April 24. The project is completed.

McKinley Avenue Sewer Rehabilitation: This project was approximately 50% designed by BGM & Associates (now Chastain & Associates) in 2015-16. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. An engineering agreement was approved by Council on August 7, 2017, to complete the design for this project and potentially let bids in late 2018 or early 2019.

2018 *State* MFT Street Improvement Project: This project is currently being designed. The planned project is to rehabilitate Airport Road between Rt. 36 and Country Club Road.

2018 *City* MFT Street Improvement Project: This project is currently being designed by Public Works staff. It is planned to advertise for bids in April 2018.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017, and approved by Council on April 17. The IEPA has approved the loan and the project. Work began May 30, 2017. Work is completed through Nelson Park along with some work in the south portion of the neighborhood. Completion is expected in late 2018.

2017 Water Main Replacement Project: This was designed by City staff and bids were opened on February 21. Council approved a contract with Burdick Plumbing and Heating on March 6. The water mains have been installed in the Garman Park area and residential services have been established and the water line is now active. Final restoration is scheduled for this spring.

MUNICIPAL SERVICES MONTHLY DATA 02/01/18 – 02/26/18

TASKS	QUANTITY	MANHOURS	OTHER INFO
Potholes Patched	11,140 each	N/A	
Sanitary Sewer Derooting	10,986 lin. ft.	92 hours	
Sanitary Sewer Cleaning	6,392 lin. ft.	101 hours	
Street Sweeping	1,008,847 lin. ft.	N/A	
Catch Basins Pumped	38 each	82.5 hrs.	

Water Production Division
Monthly Activity Report
February 2018

Lake Decatur Dredging Basins 1 through 4: Dredging operations continued to be shut down for the winter. Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 8,814,387 cubic yards of sediment has been removed from the lake, which is 82% of the contract amount, including over dredging, or 43 days of additional water supply.

Lake Decatur Landscape Maintenance: Bid specifications were completed for this year's project at the William Street Bridge.

Lake Services: Continued maintaining equipment and facilities including the Lake Office, Country Club Road and Lost Bridge Road boat ramps. Assisted with the department's snow and ice control operations. Assisted with the annual boat and pier licensing renewal process. Began interviewing Lake Patrol candidates. Prepared for Special Olympics Polar Plunge.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. City staff are reviewing a comparison of the cost to significantly rehabilitate the existing clarifiers or convert them to claricones.

Water Administration: Continued work on the Village of Harristown water agreement and The Agricultural Watershed Institute watershed conservation agreement. Began planning for the Lake Office area concrete, asphalt and fencing improvements project.

Water Production: The level of Lake Decatur continued to be maintained at an average of 613.14 feet above mean sea level (86% full) for the winter. 522.3 million gallons of potable water were pumped to customers which was 7.6% more than February 2017. Numerous water facilities maintenance tasks and repairs were completed. Quarterly water quality samples were collected from the distribution (water main) system.

D E C A T U R   F I R E   D E P A R T M E N T
MEMORANDUM
18-03

March 5, 2018

TO: Tim Gleason, City Manager

FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – February 2018

The fire department responded to 853 alarms in February. To date, we have responded to 1957 alarms in 2018. The fire station renovation project is progressing into the second phase of construction. Bidding for phase 2 will be completed soon, and construction at stations 1, 2, 4 & 6 should begin as soon as it is approved. Emergency generators are one of the main items being installed during phase 2.

The Dewberry study of fire station #3 is complete, and we are evaluating the report to determine whether to build a new station or renovate the current one. The current site of station 3 is optimal, so relocating the station would be difficult. Station 5's construction is progressing and is awaiting council approval for an architect to begin developing bid specifications. We still hope to break ground this summer.

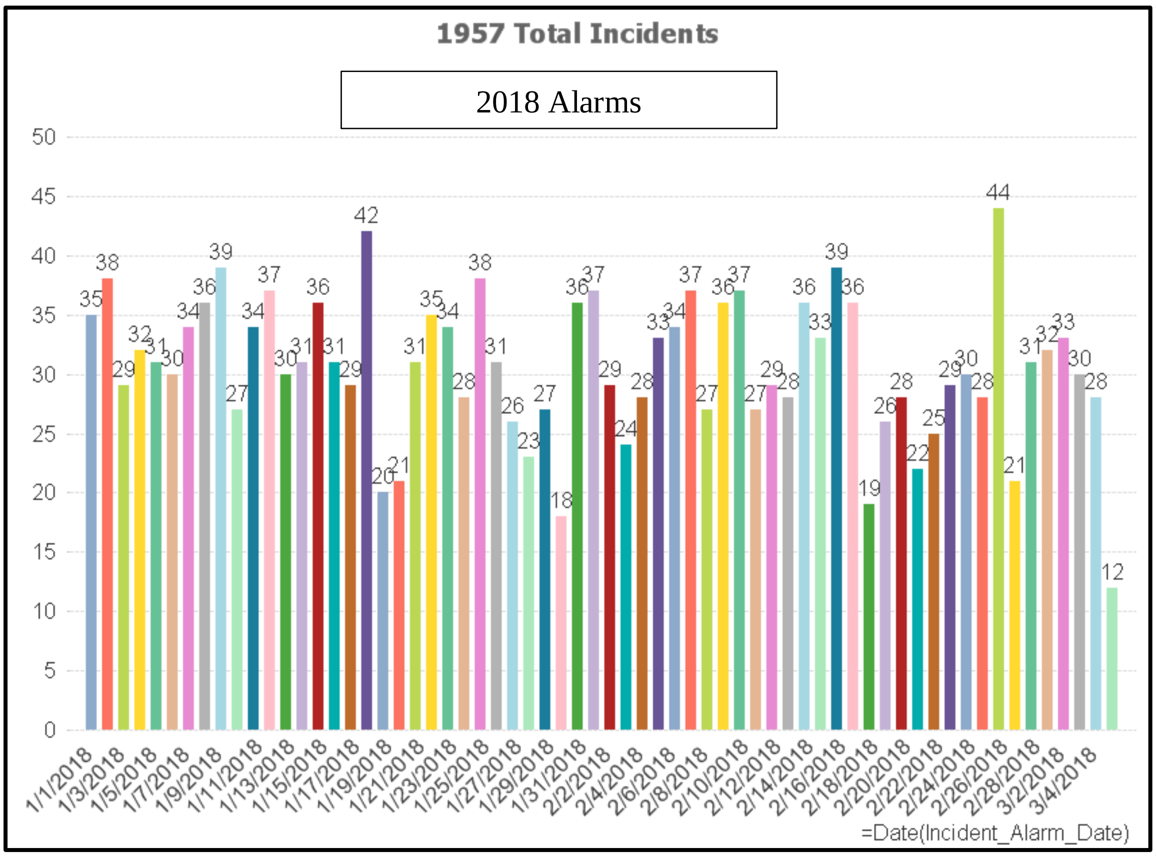
Training:

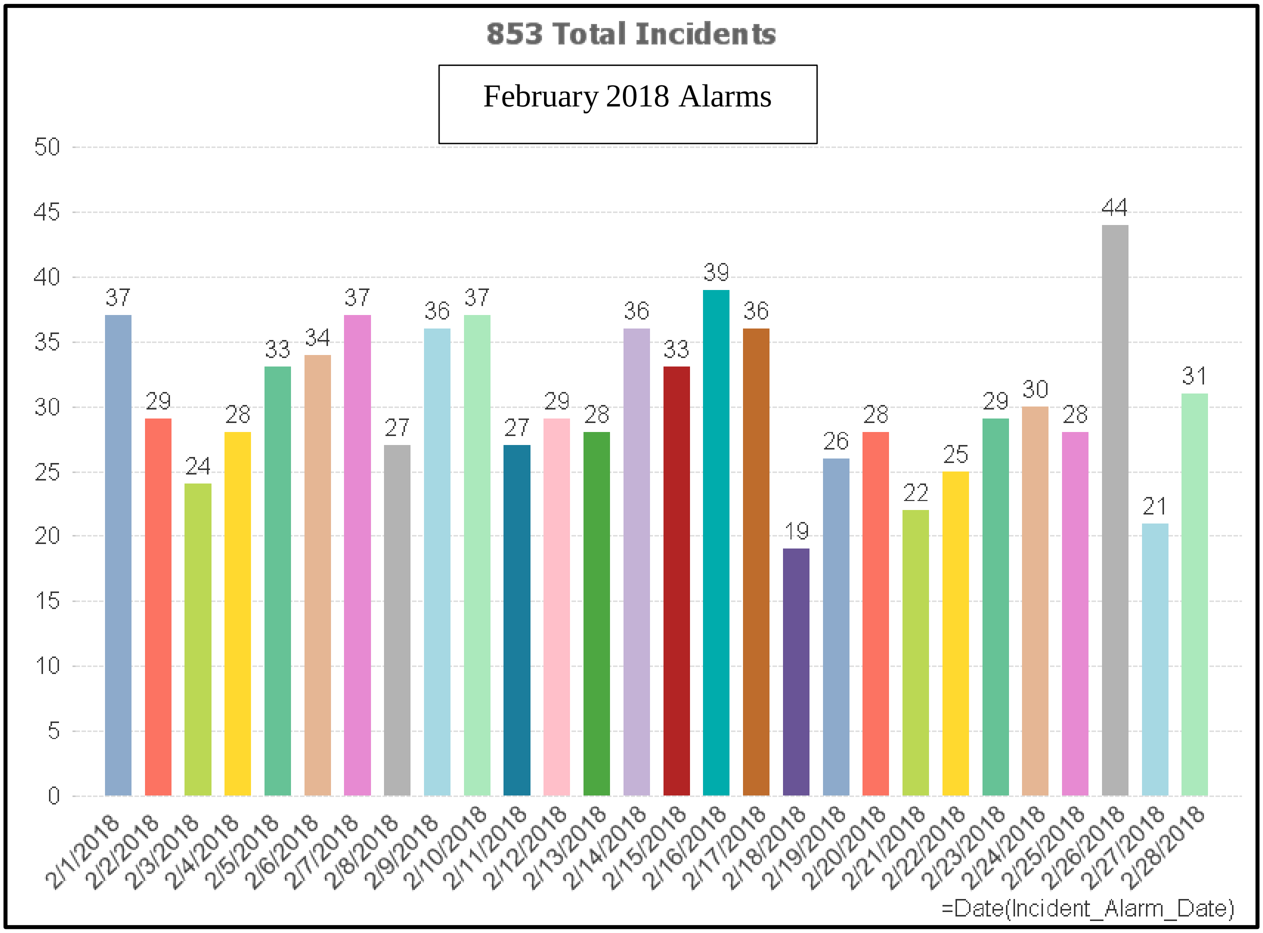
The department conducted annual SCBA training at fire station 1. The training involves each firefighter navigating through an obstacle course in the basement of station 1. All members in the Operations Division are required to complete the training.

The department has also begun training at Millikin University on a building they are demolishing. The training involves breaching walls for firefighter rescue/removal and cutting holes in commercial building roofs. This is very valuable training that Millikin allows us to do when they demo a building.

<u>Fire Prevention:</u>

During February, Inspectors were called out on 12 fire alarms: 7 were determined to be accidental; 3 were undetermined and 2 were incendiary. Inspectors also installed or removed 19 key boxes and installed 18 smoke or carbon monoxide alarms. We are working on a grant with the Norfolk and Southern Railroad for such alarms as our current supply is dwindling. The Fire Prevention Division conducted 12 plan reviews, 7 inspections and 1 juvenile fire setter intervention. We also did 4 fire safety presentations and 2 fire extinguisher classes during February. Inspector Gagnon attended a two-day Youthful Fire Setter Program (Formerly juvenile fire setter intervention program) for certification and he also testified at Coroner's Inquest over a recent fire related fatality.




853 Total Incidents
February 2018 Alarms
50
45
40
35
30
25
20
15
10
5
0
37
29
24
28
33
34
37
27
36
37
27
29
28
36
33
39
36
19
26
28
22
25
29
30
28
44
21
31
2/1/2018
2/2/2018
2/3/2018
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=Date(Incident_Alarm_Date)