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**Monday, April 06, 2015
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance
3. Invocation

II. Approval of Minutes

Approval of March 16, 2015 City Council Meeting Minutes

III. Unfinished Business

IV. New Business

1. Proclamations and Recognitions
 - A. Proclamations
 - B. Mayor's Recognitions
2. Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or By Any Other Method Within a Certain Area in the City of Decatur.
3. Resolution Accepting the Bid of Jackson Ford, Decatur, IL, for the Purchase of Five Ford 2016, Police Interceptor Mid Size Utility Vehicles
4. Resolution Authorizing Approval of Quote of Netch Corporation for Network Storage and Virtual Desktop Server
5. Resolution Authorizing Approval of Quote of CDW Government (CDW-G) for Microsoft Office Software Licenses
6. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.

- A. Receiving and Filing of Minutes of Boards and Commissions
- B. Resolution Approving Appointments to Boards and Commissions
- C. Resolution Accepting Bid of Hutchins Excavating for Demolition of Property Located 365 South Crea Street
- D. Resolution Accepting Bid of Hutchins Excavating for Demolition of Property Located 815 North Mercer Street
- E. Resolution Accepting Bid of Hutchins Excavating for Demolition of Property Located 844 West King Street
- F. Resolution Accepting Bid of Hutchins Excavating for Demolition of Property Located 1054 North Union Street
- G. Resolution Authorizing Annual Support and License Agreement with Tyler Technologies, Inc. MUNIS Operating System
- H. Resolution Authorizing Annual Support Payment to the Community Investment Corporation of Decatur, Inc.
- I. Ordinance Authorizing Consumption of Alcoholic Liquor 100 Block South Oakland Avenue Between West Main Street and West Wood Street - Lock Stock & Barrel/Oakwood Business Association

7. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members.

8. Other Business

V. Adjournment

CITY COUNCIL MINUTES
Monday, March 16, 2015

On Monday, March 16, 2015, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois. Mayor Michael T. McElroy presided; together with him being Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe and Dana M. Ray. Seven members were present. Mayor McElroy declared a quorum present.

Interim City Manager, Gregg Zientara, attended the meeting as well.

Mayor McElroy led the Pledge of Allegiance to the Flag.

The minutes of the meeting of March 2, 2015, were presented. Councilman Jerry J. Dawson moved the minutes be approved as written; seconded by Councilman Patrick S. Laegeler, and on call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray and Mayor McElroy voted aye. The Mayor declared the motion carried.

This being the time set aside for unfinished business and there being no unfinished business, the Mayor proceeded to New Business. There were no Proclamations or Mayor's Recognitions. Sue Lawson, President of Coalition of Neighborhood Organizations, provided the following upcoming events:

3/24/2015 at 5:30 p.m. in the Madden Room at the Decatur Public Library - Meet & Greet Candidates running for Richland Community College, Decatur Park District and the School Board, the public is invited;

3/27/2015 @ 8:00 a.m. – 4:00 p.m. Park City is holding a Bazaar in their Community Building; 3/28/2015 at 8:00 – Noon, the public is invited;

3/28/2015 @ 1:00 p.m. Galloway Park Neighborhood Organization will hold an Easter Egg Hunt at the park and the public is invited;

4/4/2015 @ 2:00 p.m. Park City will hold an Easter Egg Hunt, the public is invited;

4/4/2015 from 10:00 a.m. – 2:00 p.m. the City of Praise Church, First Christian Church, GM Square and OKO neighborhood organizations will hold an Easter Egg hunt, the public is invited; and

4/11/2015 from 10:00 a.m. – 4:00 p.m. the U of I Extension Office will hold a "Make, Explore, Share" event, the public is invited. Ms. Lawson provided written material to Council members relating to the event;

4/28/2015 at 5:30 p.m. CONO will hold their monthly meeting in the Staley Room at the Decatur Public Library. Keyria Rodgers of Teen Court will be the speaker.

CONO has received a grant in the amount of \$5,000 from PNC Bank to be used for the Inside Out Program and has received a grant from Trees Forever in the amount of \$1,000.00 to do four (4) projects within the community.

R2015-23 Resolution Authorizing Subrecipient Agreement with the Coalition of Neighborhood Organizations (CONO) was presented.

Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilman Larry W. Foster. On call of the roll, Councilmen Jerry J. Dawson, Larry W.

Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

Sherry Procrione inquired why the City would not use the \$9,000 for repairing roads.

2015-08 Ordinance Rezoning Property M-2 Heavy Industrial District to M-1 Intense Commercial/Light Industrial District 550 North Van Dyke Street, was presented.

Councilman Jerry J. Dawson moved the Ordinance do pass; seconded by Councilman Julie Moore-Wolfe. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

2015-09 Ordinance Rezoning Property R-3 Single Family Residence District to M-1 Intense Commercial/Light Industrial District 575 North Brush College Road, was presented.

Councilman Dana M. Ray moved the Ordinance do pass; seconded by Councilman Patrick S. Laegeler. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

R2015-24 Resolution to Amend the Intergovernmental Agreement for Mahomet Aquifer was presented.

Keith Alexander, Director of Water Management, provided an overview of this item. Sherry Procrione addressed Council and asked why the Council would consider expensive litigation when there are other needs to be addressed by government. Councilman Jerry J. Dawson suggested the amount of money the City is paying should be on a sliding scale. This water is the primary source of water for some communities, but not Decatur. Interim City Manager, Gregg Zientara, addressed Councilman Jerry J. Dawson's concerns. Councilman Julie Moore-Wolfe agreed with Councilman Jerry J. Dawson and also commented that the City is bearing the burden when it does not have full benefit. Mayor McElroy advised he is on one of the committees for the aquifer. He stated he plans to support this item and stated it is bad if the aquifer get polluted. Councilman Patrick S. Laegeler said if the aquifer gets polluted it would be devastating to those communities which depend on the aquifer as their sole source of water. Councilman Patrick S. Laegeler stated he plans to support this item. Councilman Dana M. Ray asked if other communities involved had issues with the portion of funding. Mayor McElroy advised the subject of payment portions was not brought up during any meeting he attended. She stated she will support this item. Councilman McDaniel asked for a compromise and the City step in if there is an appeal.

Councilman Patrick S. Laegeler moved the Resolution do pass; seconded by Councilman Julie Moore-Wolfe. On call of the roll, Councilmen Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Councilman Jerry J. Dawson voted nay. Mayor Michael T. McElroy declared the motion carried.

R2015-25 Resolution Authorizing the Purchase of Bus Passenger Shelters, was presented.

Councilman Jerry J. Dawson moved the Resolution do pass; seconded by Councilman Pat McDaniel. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

R2015-26 Resolution Authorizing the City to Acquire a Pierce Impel Pumper Apparatus, was presented.

Councilman Jerry J. Dawson moved the Resolution do pass; seconded by Councilman Julie Moore-Wolfe. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

R2015-27 Resolution Approving a License Agreement with Human Capital Development, LLC for ePrismSoft, was presented.

Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilman Jerry J. Dawson. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

R2015-28 Resolution Authorizing an Agreement with Bainbridge, Gee, Milanski and Associates, Inc. to Design the McKinley / 7th Ward Sewer Rehabilitation, City Project 2015-07, was presented.

Councilman Dana M. Ray moved the Resolution do pass; seconded by Councilman Patrick S. Laegeler. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

2015-10 Ordinance Appropriating Monies for the City of Decatur for Fiscal Year 2015, was presented.

Councilman Jerry J. Dawson moved the Ordinance do pass; seconded by Councilman Patrick S. Laegeler. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

2015-11 Ordinance Authorizing Agreement and Appointing City Manager, was presented.

Councilman Patrick S. Laegeler moved the Ordinance do pass; seconded by Councilman Jerry J. Dawson. On call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

Councilman Larry W. Foster commented that Tim Gleason was by far the best choice of all the candidates and was very well prepared for the interview. Mr. Foster specifically commented on Mr. Gleason's leadership ability, his community involvement, his background and qualities will enhance and be an asset to our community.

Mayor Michael T. McElroy called for Consent Calendar Items A through H and asked if any Council member wished to have an item removed from Consent Calendar. Items A through H were approved by Omnibus Vote.

Councilman Pat McDaniel moved that Consent Calendar Items A through H be approved by Omnibus Vote; seconded by Councilman Jerry J. Dawson, and on call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor Michael T. McElroy voted aye. Mayor Michael T. McElroy declared the motion carried.

Receiving and Filing of Minutes of Boards and Commissions;

Receiving and Filing Official Zoning Map;

R2015-29 Resolution Authorizing the Filing of Application and Execution of Grant with the Federal Transit Administration for Federal Transportation Assistance – Fiscal Year 2015;

R2015-30 Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings;

R2015-31 Resolution Authorizing Action Regarding Unsafe Structures;

R2015-32 Resolution Regarding Temporary Closing of State Rights-of-Way – Community Event;

R2015-33 Resolution Regarding Temporary Closing of State Rights-of-Way – Community Event; and

R2015-34 Resolution Authorizing Renewal of Maintenance Agreement for Cisco Smartnet Maintenance Services – Netch Corporation

This being the time for Appearance of Citizens, the following appeared:

William L. Hawks, Jr. provided Council with a letter from the State of Illinois regarding the fine for illegal parking in handicapped spaces and urged Council to increase said fine from \$250.00 to \$350.00 per citation. Mr. Hawks stated the improper behavior of those who park illegally in handicapped spaces is out of hand and abused. He concluded the additional revenue would be of help to cover the costs of repairing city roads and sewers; John Phillips thanked Gregg Zientara for his time as Interim City Manager; Larry Nave requested a study session regarding administrative court as well as landlords being held responsible for a tenant's water bill; Curt Jackson concurred with Larry Nave a study session is needed regarding administrative court; Russell Schulke thanked Councilman Patrick S. Laegeler for serving on the City Council; Sherry Procrione reiterated the need for an administrative court study session and provided Council with suggestions regarding the gas tax and accountability of citizens; and Jack Wilkerson voiced his support for an administrative court study session providing specific details of his personal circumstances.

This being the time for Other Business the Mayor thanked Gregg Zientara for his time as Interim City Manager and announced a Welcome Reception for Tim Gleason, the new City Manager. The Welcome Reception will be held from 5:15 p.m. – 7:30 p.m. on Wednesday, March 25, 2015 at the Decatur Civic Center on the second floor.

Councilman Julie Moore-Wolfe moved to recess to study session for the Treasurer's Financial Report; seconded by Councilman Dana M. Ray and on call of the roll, Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray and Mayor McElroy voted aye. The Mayor declared the motion carried.

Interim City Manager and Finance Department Director Gregg Zientara presented an overview of the Treasurer's Report stating there is not much to report as it is early in the year.

There being no further business, Councilman Patrick S. Laegeler moved the regular Council meeting be adjourned; seconded by Councilman Dana M. Ray, and on call of the roll Councilmen Jerry J. Dawson, Larry W. Foster, Patrick S. Laegeler, Pat McDaniel, Julie Moore-Wolfe, Dana M. Ray, and Mayor McElroy voted aye. The Mayor declared the Council meeting adjourned at 7:11p.m.

Approved April _____, 2015
Linda M. Swartz
City Clerk

Public Works Memorandum
NO. 2015-13

DATE: March 23, 2015

TO: Honorable Mayor McElroy and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Director of Public Works

SUBJECT: Ordinance Prohibiting the Use of Groundwater
Clark Oil and Refining, 1251 North Hill Avenue

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Ground Water Ordinance prohibiting the use of groundwater as a potable water supply for the former Clark Oil & Refining business site located at 1251 North Hill Avenue. This is a portion of the property containing the new County Market at Grand and Oakland.

PRIOR COUNCIL ACTION:

There have been no prior Council actions regarding ground water contamination for the former Clark Oil site located at 1251 North Hill Avenue.

Prior Council Action on Ground Water Ordinances:

Since 2002, the City Council has authorized 20 ground water ordinances at various locations in the City.

BACKGROUND:

Ground Water Ordinance:

City staff was contacted by Fehr Graham Engineering & Environmental, who represents the owner of the former Clark Oil station located at 1251 North Hill Avenue regarding their remediation efforts resulting from chemicals that have infiltrated into the ground from leaking petroleum tanks at the site for many years.

A Ground Water Ordinance is a tool used by the Illinois Environmental Protection Agency (IEPA) to remediate properties where soil and ground water under the site have been contaminated by chemicals. The ordinance prohibits the use of groundwater as a potable water supply for the area identified on Exhibit A as having the maximum potential for ground water contamination from petroleum that was released from the site over the years.

The major benefit of a ground water ordinance is that it serves to keep contaminated water isolated underground and not allow it to be used for human consumption. The ground water use prohibition area is served by the City's public water supply so the prohibition will not create a hardship for area residents or businesses.

Water well information is normally gathered through the use of the Source Water Assessment Program (SWAP) database. This database is maintained by the Illinois Environmental Protection Agency (IEPA) and is a compilation of data from the Illinois State Geologic Survey, the Illinois State Water Survey, the Illinois Department of Public Health, and the IEPA. The water well survey of the area was completed using the IEPA's SWAP database. The database shows no wells existing within the proposed ground water ordinance area. City water serves the area so future wells will not be needed.

The City maintains the location of ground water use restriction areas on its geographic information system (GIS). This information is shared with the Macon County Health Department which is the agency in the County that permits well installation. Frequently asked questions are attached hereto as Appendix A for the information of the City Council.

SCHEDULE: The ordinance will take effect upon the signature of the Mayor.

BUDGET AND STAFFING IMPLICATIONS: Budget and staff time is negligible for this action.

POTENTIAL OBJECTION: There are no known objections to this ordinance.

INPUT FROM OTHER SOURCES: Fehr Graham Engineering & Environmental

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item. This memorandum was prepared by Matthew C. Newell, P.E., City Engineer

Attach: 3

Cc: Fehr Graham Engineering & Environmental

Appendix A
Frequently Asked Questions
About
Tiered Approach to Corrective Action Objectives (TACO)
-
Ground Water Ordinances
(Revised July 30, 2013)

Background: The soil under many existing and former service stations is often contaminated with gasoline or the various chemical components of gasoline. The original source of the soil contamination may be from leaking underground storage tanks or from spills that may have occurred over time. Contamination may have spread into the soil under other properties including adjacent highways or streets. The Illinois Pollution Control Board has established rules for correcting or managing the soil contamination both on the service station site and on the adjacent public streets. These rules often result the implementation of a Ground Water Ordinance along with other options.

1. What is a TACO Agreement?

A Tiered Approach to Corrective Action Objectives or “TACO” is a method used by the Illinois Environmental Protection Agency (IEPA) for developing remediation objectives for contaminated soil and groundwater resulting from leaking underground storage tanks. These remediation objectives generally take the form of Highway Authority Agreements or Ground Water Ordinances. They protect human health and take into account site conditions and land use. Remediation objectives generated by TACO agreements are risk-based and site-specific.

2. Does the City currently enter into Highway Authority Agreements?

Over the past several years, the IEPA has modified the required language in its Highway Authority Agreements. A major change was to increase the City’s responsibility and liability over contamination that may enter its right of way from adjacent properties. Although supplemental agreements may be enacted to place requirements on the owner of the contaminated property, through the Highway Authority Agreement as currently written, the IEPA may still require the City to bear the ultimate liability for contamination in its right of way. At this time, City staff is recommending against entering into Highway Authority Agreements.

3. How can TACO help property owners?

Previously, the IEPA used conservative "one-size-fits-all" remediation objectives at nearly every site. Baseline remediation objectives still exist, but other practical options also protective of human health have been added. TACO agreements provide flexibility to site owners and operators in developing site-specific remediation objectives. It's now the site owners and operators who decide how best to manage their sites within TACO guidelines. However, this determination of site-specific remediation objectives is subject to IEPA approval and also the approval of the owners of any affected properties.

4. What is the City's Obligation under a Ground Water Ordinance?

In order to protect public health, the City must prohibit new drinking water wells from tapping into groundwater within an area determined by the IEPA following an in depth ground water review by an engineer. Normally the IEPA's rules do not require existing wells to be closed unless they have become contaminated. Since the City has a public water supply, this prohibition is not usually a hardship.

5. What benefit does the City of Decatur gain by enacting a Ground Water Ordinance?

1. Public health is protected by prohibiting the use of ground water from contaminated sites.
2. Redevelopment of "brownfield" sites is facilitated, thereby returning them to productive use.
3. By exercising choices provided by TACO rules, site owners and operators may reduce remediation costs, return more sites to productive use, hasten property redevelopment, and still fully comply with environmental laws and regulations.

6. Can the City establish rules more strict than those imposed by the IEPA?

The City is generally able to establish rules that are equal to or greater than those established by the IEPA. The legality of additional rules will likely vary depending on the desired measure and should in each circumstance be addressed by the Corporation Counsel. The Ground Water Ordinance used by the City is a "typical" document required by the IEPA. The City is able to add conditions and requirements through separate agreements such as removal of some or all contaminated soil, the payment of fees, liability indemnification, etc.

7. Is the owner of the contamination source obligated to address the contamination issue?

Yes, the IEPA requires all contamination sources be addressed and remediated in some fashion. Remediation options range from the total removal of the contaminated material to isolating it or to requiring no action at all. The IEPA requires that the issue be addressed and resolved before any development or redevelopment of the property. Until the IEPA signs off on the remediation plan proposed by a property owner, the property is essentially in limbo and of no realistic value.

8. Can the City force the owners of a contamination source to clean up the right of way and remove all contaminated soil?

The owner of a leaking underground gas tank or other contamination source is obligated by the IEPA to remediate the contamination which can include removal. In the past it has been successfully argued that removal of contaminated material from the right of way is impractical. It may require a significant amount of legal effort and cost to force the removal of all contaminated material from the right of way due to the significant costs involved. The courts would likely make the ultimate determination as to whether it is practical or not to complete such a removal effort.

9. If the City can require the owner of a contamination source to clean it up, why not do so and clean up the right of way?

There are several reasons not to force the removal of all contamination from the City's right of way:

1. In some cases, the contamination may not have actually encroached into the right of way but it may be projected by a computer model to be “likely” to enter the right of way by ground water migration in the coming years.
2. The IEPA has determined that in many cases, contaminated soils are sufficiently isolated within the right of way that they do not pose a significant threat to human health or the environment which renders full removal unnecessary.
3. In the past, removal of contaminated soil from the right of way has been considered to be impractical. It may require significant legal expense to force removal.
4. Removing contaminated soil from the right of way can be a great expense to the owner of the contamination source and the Leaking Underground Storage Tank Fund (LUST), a significant disruption to the public with the removal of potentially vast amounts of roadway and associated utilities. There is the potential of great expense for relatively little gain.

10. What are the penalties for future occurrences?

Generally, the IEPA levies no penalties if the spill is cleaned up. If a timely cleanup does not occur the penalties can be stiff with fines of up to \$10,000 per day since the violation began.

11. How is a ground water ordinance enforced? How do property owners know that they cannot drill potable water wells areas covered by a Ground Water Ordinance?

Enforcement is a difficult issue and one that the IEPA does not directly address. With the vast majority of Decatur being served by its municipal water system, potable water wells are not common in the City although they are present at various locations. The City is not involved with licensing or permitting potable water well installation.

The Macon County Health Department authorizes all potable water wells that are installed in Macon County. Section I of the Macon County Water Well Permit and Water Supply Ordinance states:

“In those locations where a public water supply is reasonably available, that supply shall be the sole source of water for drinking and culinary purposes.”

The Health Department will contact the City with any requests for potable water wells within City limits; such requests are very rare due to the availability of the City’s public water supply. The City shows the Ground Water Ordinance areas on its Geographic Information System (GIS) in order to identify and track the areas.

The Health Department is concerned that wells are occasionally installed without proper permits. The City’s Ground Water Use Ordinance specifies a \$500 per violation fine for any potable water wells drilled in a prohibited area. As the number of Ground Water Ordinances enacted by the City increases it becomes increasingly desirable, from an enforcement standpoint, to enact an ordinance prohibiting any new potable water wells within the City limits. This is a topic for further review.

12. Is the contamination source removed? How much of the contaminated soil is removed?

The starting point of a remediation process is the removal of the source of contamination. The source is not always a leaking storage tank but may include leaking pipes or an accumulation of spills over time.

When a spill or a leak occurs, the soil around the leak becomes saturated with gasoline or oil. This is called the “soil saturation limit” when the soil is not simply damp with gasoline but is suspended in the liquid similar to a very wet mud. The saturated area is a source of contamination that is normally removed along with the leaking tank or as part of the cleanup process. The area that is not saturated but does have some of the gas absorbed into it is normally allowed to remain with a barrier placed over it to keep it from coming into contact with people. This barrier may be pavement, a Ground Water Ordinance, a Highway Authority Agreement or some other form of remediation.

13. Why doesn't the City implement a City-wide ground water use ordinance?

In the past, the City has explored implementing a city-wide ground water use ordinance. At the time, concerns were raised regarding areas in the City that are not served by City water. A city-wide ground water use ordinance would prohibit new drinking water wells from tapping into groundwater anywhere within the City limits. There are numerous locations within the corporate limits that are not served by City water. A ground water use ordinance would not require existing wells to be closed unless they have become contaminated but if problems arose with the well or it becomes dry, a new well could not be installed within the city limits. It was determined that a sizeable number of City properties without close access to City water would be adversely affected and it was therefore determined not to proceed with the city-wide ordinance.

ORDINANCE NO. _____

**ORDINANCE PROHIBITING THE USE OF GROUNDWATER
AS A POTABLE WATER SUPPLY BY THE
INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS
OR BY ANY OTHER METHOD
WITHIN A CERTAIN AREA IN THE CITY OF DECATUR**

WHEREAS, certain property within the City of Decatur, Illinois (the "City") located at 1251 North Hill Avenue, has been used over a period of time for commercial or industrial purposes; and,

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the City may exceed Class 1 groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and,

WHEREAS, the City of Decatur desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are at or around the source of said chemical constituents.

**NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. Except for such uses or methods in existence before the effective date of this ordinance, the use or attempt to use groundwater as a potable water supply from within the area described in Exhibit A, and depicted on Exhibit B, attached hereto and made a part of this Ordinance, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the City of Decatur.

Section 2. Any person violating the provisions of this ordinance shall be subject to a fine of up to Five Hundred Dollars (\$500.00) for each violation.

Section 3. The following terms shall have the definitions set forth below:

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable Water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

Section 4. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed by this Ordinance insofar as they are in conflict with this Ordinance.

Section 5. If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the Ordinance as a whole or of any portion not adjudged invalid.

Section 6. This Ordinance shall become in full force and effect upon passage.

PRESENTED, PASSED, APPROVED AND RECORDED this 6th day of April, 2015.

MICHAEL T. MCELROY, MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

Legal Description

Part of Section 9, Township 16 North, Range 2 East of the Third Principal Meridian, located in the City of Decatur, County of Macon and State of Illinois, bounded and described as follows; Beginning at the intersection with the centerline of Illinois Highway 48 and the centerline of West Center Street, as both are now laid out and used, thence South along the centerline of said Illinois Highway 48 to the intersection with the centerline of said Illinois Highway 48 and the centerline of North Oakland Avenue; thence South along the centerline of said North Oakland Avenue to the Easterly extension of the South line of West Leafland Avenue; thence West, along said Easterly extension and along the South line of said West Leafland Avenue to the centerline of North Wilder Avenue; thence North along the centerline of said North Wilder Avenue to the centerline of said West Leafland Avenue; thence West along the centerline of said West Leafland Avenue to the centerline of North Fairview Avenue; thence North along the centerline of said North Fairview Avenue to the Westerly extension of the centerline for said West Center Street; thence East along said Westerly extension to the point of beginning; situated in the City of Decatur, the County of Macon and the State of Illinois.

Parcels

Parcel ID No.	PIN	Parcel Address	Parcel ID No.	PIN	Parcel Address
1	12-09-280-007	1412 N FAIRVIEW AVE DECATUR, IL 62526	28	12-09-284-004	1270 W GRAND AVE DECATUR, IL 62522
2	12-09-280-017	1417 N WILSON AVE DECATUR, IL 62526	29	12-09-284-003	1290 W GRAND AVE DECATUR, IL 62522
3	12-09-280-008	1408 N FAIRVIEW AVE DECATUR, IL 62526	30	12-09-426-001	1260 N FAIRVIEW AVE DECATUR, IL 62522
4	12-09-280-018	1415 N WILSON AVE DECATUR, IL 62526	31	12-09-426-002	1285 W GRAND AVE DECATUR, IL 62522
5	12-09-280-009	1406 N FAIRVIEW AVE DECATUR, IL 62526	32	12-09-426-003	1275 W GRAND AVE DECATUR, IL 62522
6	12-09-280-019	1409 N WILSON AVE DECATUR, IL 62526	33	12-09-426-004	1265 W GRAND AVE DECATUR, IL 62522
7	12-09-280-010	1404 N FAIRVIEW AVE DECATUR, IL 62526	34	12-09-426-005	1255 W GRAND AVE DECATUR, IL 62522
8	12-09-280-020	1405 N WILSON AVE DECATUR, IL 62526	35	12-09-426-006	1242 N FAIRVIEW AVE DECATUR, IL 62522
9	12-09-281-007	1414 N WILSON AVE DECATUR, IL 62526	36	12-09-426-011	1255 N WILDER AVE DECATUR, IL 62522
10	12-09-281-017	1401 N UNIVERSITY AVE DECATUR, IL 62526	37	12-09-426-012	1245 N WILDER AVE DECATUR, IL 62522
11	12-09-281-008	1412 N WILSON AVE DECATUR, IL 62526	38	12-09-426-007	1228 N FAIRVIEW AVE DECATUR, IL 62522
12	12-09-281-018	1399 N UNIVERSITY AVE DECATUR, IL 62526	39	12-09-426-013	1235 N WILDER AVE DECATUR, IL 62522
13	12-09-281-009	(no assigned address) DECATUR, IL 62526	40	12-09-426-009	1216 N FAIRVIEW AVE DECATUR, IL 62522
14	12-09-281-019	1381 N UNIVERSITY AVE DECATUR, IL 62526	41	12-09-426-014	1225 N WILDER AVE DECATUR, IL 62522
15	12-09-281-010	1400 N WILSON AVE DECATUR, IL 62526	42	12-09-426-015	1215 N WILDER AVE DECATUR, IL 62522
16	12-09-281-020	1373 N UNIVERSITY AVE DECATUR, IL 62526	43	12-09-426-010	1208 N FAIRVIEW AVE DECATUR, IL 62522
17	12-09-282-008	1404 N UNIVERSITY AVE DECATUR, IL 62526	44	12-09-426-016	1205 N WILDER AVE DECATUR, IL 62522
18	12-09-282-016	1401 N ELLEN AVE DECATUR, IL 62526	45	12-09-427-001	1245 W GRAND AVE DECATUR, IL 62522
19	12-09-282-009	1386 N UNIVERSITY AVE DECATUR, IL 62526	46	12-09-427-002	1235 W GRAND AVE DECATUR, IL 62522
20	12-09-284-013	1355 N ROUTE 48 DECATUR, IL 62526	47	12-09-427-003	1225 W GRAND AVE DECATUR, IL 62522
21	12-09-284-014	1355 N ROUTE 48 DECATUR, IL 62526	48	12-09-427-004	1221 W GRAND AVE DECATUR, IL 62522
22	12-09-285-001	1321 N OAKLAND AVE DECATUR, IL 62526	49	12-09-427-005	1211 W GRAND AVE DECATUR, IL 62522
23	12-09-284-010	1311 N STATE RT 48 DECATUR, IL 62522	50	12-09-427-006	1289 N UNIVERSITY AVE DECATUR, IL 62522
24	12-09-284-009	1311 N STATE RT 48 DECATUR, IL 62522	51	12-09-427-007	1215 N STATE ROUTE 48 DECATUR, IL 62522
25	12-09-284-012	1222 W GRAND AVE DECATUR, IL 62526	52	12-09-432-001	1155-1157 N STATE ROUTE 48 DECATUR, IL 62526
26	12-09-284-001	1390 N FAIRVIEW AVE DECATUR, IL 62526	53	12-09-428-001	1185 W GRAND AVE DECATUR, IL 62522
27	12-09-284-011	1224 W GRAND AVE DECATUR, IL 62526	54	12-09-430-012	1175 W GRAND DECATUR, IL 62522

EXHIBIT A

Right of Ways

The West half of Illinois Highway 48 from the centerline of West Center Street to the centerline of North Oakland Avenue and all of Illinois highway 48 from the centerline of North Oakland Avenue to the South line of West Leafland Avenue.

The West half of North Oakland Avenue from the Easterly line of Illinois Highway 48 to the South line of West Leafland Avenue.

All of West Grand Avenue from the centerline of North Oakland Avenue to the centerline of North Fairview Avenue.

All of West Leafland Avenue from the centerline of North Oakland Avenue to the centerline of North Wilder Avenue and the North half of West Leafland Avenue from the centerline of Wilder Avenue to the centerline of North Fairview Avenue.

All of North University Avenue from the South line of West Grand Avenue to the South line of West Leafland Avenue.

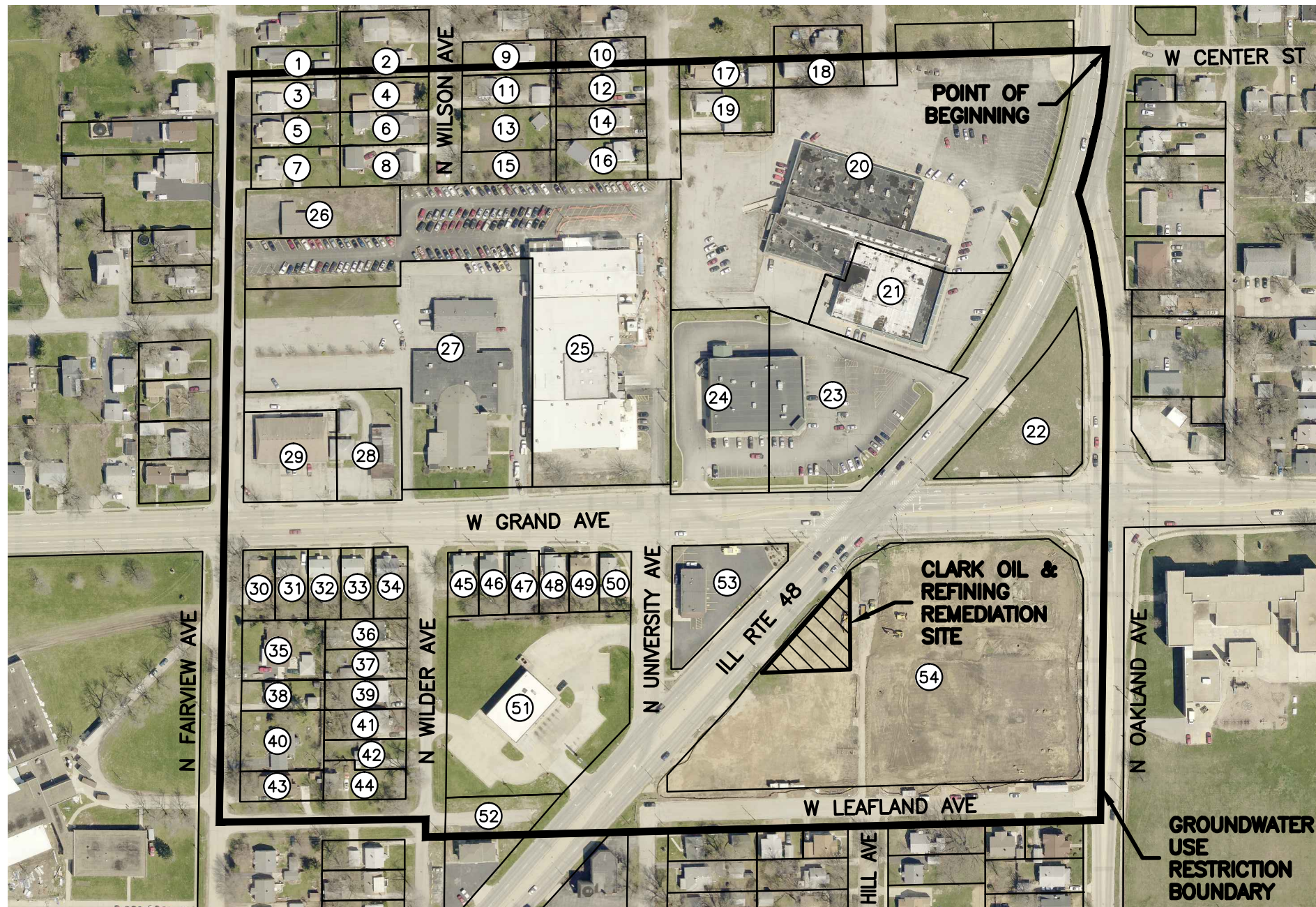
All of North Wilder Avenue from the South line of West Grand Avenue to the centerline of West Leafland Avenue.

The East half of North Fairview Avenue from the centerline of West Leafland Avenue to the Westerly extension of the centerline of West Center Street.

All of North Wilson Avenue from the Westerly extension of the centerline of West Center Street to the South line of said Pritchetts Subdivision.

All of North University Avenue from the Westerly extension of the centerline of West Center Street to the Easterly extension of the South line of Lot 60 of Pritchetts Subdivision.

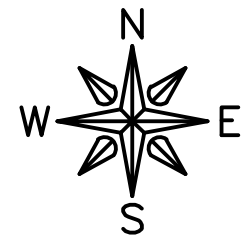
All of Ellen Avenue from the Westerly extension of the centerline of West Center Street to the Easterly extension of the South line of Lot I of Pritchetts Subdivision.



LEGEND



PARCEL ID NUMBER.
(SEE EXHIBIT A)



200 0 200 FEET
GRAPHIC SCALE IN FEET

EXHIBIT B GROUNDWATER USE RESTRICTION ORDINANCE MAP CLARK OIL & REFINING 1251 N. HILL AVENUE DECATUR, ILLINOIS 62522

03/03/15

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL
ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

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**Public Works Memorandum
No. 2015 – 14**

DATE: March 30, 2015

TO: Honorable Mayor McElroy and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid of Jackson Ford, Decatur, IL, for the Purchase of Five (5) Ford 2016, Police Interceptor Mid Size Utility Vehicles

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$134,357.00 to Jackson Ford, Decatur, IL, to furnish five (5) Ford 2016, Police Interceptor Utility vehicles.

BACKGROUND: The Police Department is replacing court seized vehicles. Three (3) of the new Police Interceptors will be used by Police Command and two (2) will be added for traffic control. The Command Interceptors will replace three (3) civilian vehicles which are not marked and are not pursuit rated. The replacement vehicles are estimated to be delivered in 180 days or less.

OTHER BIDDERS: Eight (8) bid proposals were sent out with three (3) bid returned. Bob Ridings of Taylorville, IL. bid of \$142,945.00 and did not meet all the specifications. Miles Chevrolet of Decatur responded with a bid of \$168,435.00. Purchasing the vehicles from Jackson Ford at a cost of \$134,357.00 is perceived to be in the best interest of the City as a whole, and is recommended.

DISPOSAL OF REPLACED UNIT: The old five (5) units will then be sold utilizing an auction service that specializes in disposing of used government equipment.

POTENTIAL OBJECTIONS: Vendors offering other makes and models of police interceptor vehicles may object to this request.

INPUT FROM OTHER SOURCES: Police Department requested the vehicle. Fleet Maintenance wrote the bid specifications based on Police Department requirements.

STAFF REFERENCE: Richard G. Marley, Public Works Director, Rennie A. Young, Fleet Supervisor, and Brad L. Sweeney, Chief of Police. Richard G. Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Rennie A. Young, Fleet Supervisor.

BUDGET IMPLICATIONS: Funding for the expenditure is available with Police Drug and DUI FY2015 Budget.

Attachments: 2

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF
JACKSON FORD, INC., FOR THE PURCHASE OF
FIVE (5) FORD 2016 EXPLORER,
POLICE INTERCEPTOR MID SIZE UTILITY VEHICLES**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bid received for furnishing five (5) Ford 2016 Explorer, Police Interceptor Mid Size Utility Vehicles, Bid No. 2015-01R presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Jackson Ford, Inc., in the amount of \$134,357.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Jackson Ford, Inc., for their bid price of \$134,357.00.

PRESENTED and ADOPTED this 6th day of April, 2015.

Michael T. McElroy, Mayor

ATTEST:

Linda M. Swartz, City Clerk

Project Name: Police Utility Vehicles Project Number: 2015-01R Bid Date: March 26, 2015 Time: 10:00 a.m.				Jackson Ford, Inc. Decatur, IL		Bob Ridings, Inc. Taylorville, IL		Miles Chevrolet Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Police Patrol Utility Vehicles	2		\$26,872.00	\$53,744.00	\$28,745.00	\$57,490.00	\$33,585.00	\$67,170.00
				Ford 2016		Ford 2016		Chevrolet	
				Explorer		K8A		2015 Tahoe	
	Police Command Utility Vehicles	3		\$26,421.00	\$79,263.00	\$27,985.00	\$83,955.00	\$33,585.00	\$100,755.00
				Ford 2016		Ford 2016			
				Explorer		K8A			
	Remote Start Option	3		\$450.00	\$1,350.00	\$500.00	\$1,500.00	\$170.00	\$510.00
					\$0.00				
TOTAL				\$134,357.00		* \$142,945.00		\$168,435.00	

*May not be compatible with Secure Idle

**MANAGEMENT SERVICES DEPARTMENT
MIS DIVISION**

Memorandum

March 31, 2015

MEMO TO: Honorable Mayor McElroy and City Council

FROM: Timothy Gleason, City Manager
Gerard J. Bauer, Assistant City Manager
PKay Nuernberger, Systems Administrator

SUBJECT: **Storage and Server for Virtual Infrastructure**

SUMMARY RECOMMENDATION: Staff recommends that City Council approve the attached resolution, authorizing the City Manager to execute an agreement with Netech Corporation for the purchase of a virtual desktop infrastructure (VDI) server, and additional storage for the City's network that will provide for expanded production storage capacity and replacement of current disaster recovery storage.

BACKGROUND: Recently, the City standardized on Netech Corporation to provide IT solutions for both hardware and software support. At present, the City is in the process of migrating to a virtual desktop infrastructure, and is in need of securing an additional server to ensure the success of this change at the enterprise-wide level. Cost for the server for the additional desktops is \$13,574.20.

Additionally, the City is in need of upgrading both its production and disaster recovery storage capacities in a timely manner. The City's virtual data storage is at a crucial point, due in a large part to aggressive growth in digital imagery retained by the City, as well as normal business data demands to support an ever-increasing number of departmental approved projects.

With regard to disaster recovery storage, the recommended solution will also allow the City to re-purpose currently-deployed production storage infrastructure to replace our 8 year old disaster recovery storage that is no longer fully adequate in size, and experiences periodic hardware failures. This storage would be located off-site, which would provide the unit with greater data protection capability.

The proposed solution will meet necessary requirements for both production and disaster recovery storage expansions. Total cost for the storage upgrade would be \$67,135.03; it would effectively double current production storage capacity, and would also provide for current and foreseeable disaster recovery data needs.

The quote received for this agreement is attached. Also included in the quote is the not-to-exceed amount of \$17,985 for time and materials for server and storage set up, installation and programming. Staff recommends acceptance of the proposal from Netech Corporation for a total amount not to exceed \$98,694.23.

POTENTIAL OBJECTIONS: None anticipated.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: PKay Nuernberger, Systems Administrator, MIS Division 450-2213.

BUDGET/TIME IMPLICATIONS: This is an anticipated expense for Fiscal Year 2015, and funds are available in the MIS Division capital budget.

Attachments (2)

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING APPROVAL OF QUOTE
- NETECH CORPORATION -
FOR NETWORK STORAGE AND VIRTUAL DESKTOP SERVER**

**BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the quotation presented to the City Council herewith from Netech Corporation for the purchase of a CISCO Virtual Desktop Server, NetApp FAS2552 and Shelf Storage, and services listed thereon, for the City of Decatur's information technology network, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Purchasing Supervisor be, and is hereby, authorized and directed to issue a purchase order on behalf of the City of Decatur in the amount not to exceed \$98,694.23 to Netech Corporation, for purchase of said CISCO Virtual Desktop Server, NetApp FAS2552 and Shelf storage, and services.

PRESENTED AND ADOPTED this 6th day of April, 2015.

MICHAEL T. MCELROY, MAYOR

ATTEST:

LINDA M. SWARTZ, CITY CLERK



City of Decatur UCS - NetApp 2552 - Rev 1

007806 Version 8
3/30/2015

Submitted by:

Kipp Bolt
309-966-4830 (office)
kbolt@netechcorp.com

Cindy Gannon
616.281.8100 (office)
cgannon@netechcorp.com

Part Number	Description	Qty	Price	Ext. Price
Cisco UCS - Server Additional Desktops (City of Decatur)				
UCS-EZ8-B200M4-P	UCS SP8 B200M4 PERF w/2xE52683v3 8x32GB 2133MHz VIC1340	1	\$13,275.00	\$13,275.00
UCS-CPU-E52683D	2.00 GHz E5-2683 v3/120W 14C/35MB Cache/DDR4 2133MHz	2	\$0.00	\$0.00
UCS-ML-1X324RU-A	32GB DDR4-2133-MHz LRDIMM/PC4-17000/quad rank/x4/1.2v	8	\$0.00	\$0.00
UCSB-MRAID12G	Cisco FlexStorage 12G SAS RAID controller with Drive bays	1	\$0.00	\$0.00
UCSB-MLOM-40G-03	Cisco UCS VIC 1340 modular LOM for blade servers	1	\$0.00	\$0.00
UCSB-LSTOR-BK	FlexStorage blanking panels w/o controller w/o drive bays	2	\$0.00	\$0.00
UCSB-HS-EP-M4-F	CPU Heat Sink for UCS B200 M4 Socket 1 (Front)	1	\$0.00	\$0.00
UCSB-HS-EP-M4-R	CPU Heat Sink for UCS B200 M4 Socket 2 (Rear)	1	\$0.00	\$0.00
CUIC-SP-PHY-SVR	Cisco UCS Director Res Lic - One Phy ServStorNetOth Node	1	\$0.00	\$0.00
1yr Netech Maintenance				
NET-SNTP-Z8B2M4P	Netech 24X7X4 UCS SP8 B200 M4 PRFRM EXPN PACK	1	\$299.20	\$299.20

Cisco UCS - Server Additional Desktops (City of Decatur)
Subtotal:

\$13,574.20

NetApp FAS2552 - Storage (City of Decatur)				
FAS2552-R6		1	\$0.00	\$0.00
FAS2552A-001-R6	FAS2552 High Availability System	2	\$2,619.24	\$5,238.48
SW-2-2552A-CIFS-C	SW-2,CIFS,2552A,-C	2	\$0.00	\$0.00
SW-2-2552A-FCP-C	SW-2,FCP,2552A,-C	2	\$0.00	\$0.00
SW-2-2552A-FLEXCLN-C	SW-2,Flexclone,2552A,-C	2	\$1,298.86	\$2,597.72
SW-2-2552A-ISCSI-C	SW-2,iSCSI,2552A,-C	2	\$0.00	\$0.00
SW-2-2552A-NFS-C	SW-2,NFS,2552A,-C	2	\$0.00	\$0.00
FAS2552-221-R6-C	FAS2552,4x200GB,20x900GB,Mixed,-C	1	\$17,410.21	\$17,410.21
DOC-2552-C	Documents,2552,-C	1	\$0.00	\$0.00
X5526A-R6-C	Rackmount Kit,4-Post,Universal,-C,R6	1	\$0.00	\$0.00
X800-42U-R6-C	Power Cable,In-Cabinet,C13-C14,-C	2	\$0.00	\$0.00
OS-ONTAP-CAP3-1P-C	OS Enable,Per-0.1TB,ONTAP,Ultra-Stor,1P,-C	8	\$236.81	\$1,894.48
OS-ONTAP-CAP2-1P-C	OS Enable,Per-0.1TB,ONTAP,Perf-Stor,1P,-C	180	\$27.98	\$5,036.40
X1983-3-R6	Cable,Twinax CU,SFP+,3M,X1962/X1963/X1968	4	\$111.29	\$445.16
X6566B-05-R6	Cable,Direct Attach CU SFP+ 10G,0.5M	2	\$71.54	\$143.08
X6557-EN-R6-C	Cbl,SAS Cntrl-Shelf/Shelf-Shelf/HA,0.5m,EN,-C	2	\$0.00	\$0.00
X6560-R6-C	Cable,Ethernet,0.5m RJ45 CAT6,-C	1	\$0.00	\$0.00
CS-O2-NOINSTALL-4HR	SupportEdge Premium 4hr Onsite, w/o Install	1	\$1,727.19	\$1,727.19
SW-2-CL-BASE	SW-2,Base,CL,Node	1	\$0.00	\$0.00

NetApp FAS2552 - Storage (City of Decatur) Subtotal:

\$34,492.72

NetApp Shelf - Additional Storage To Replace EMC (City of Decatur)				
FAS2552-EXP-R6		1	\$0.00	\$0.00
DS4246-80TB-24M-1P-SK-R6	DSK SHLF,4x200GB,20x4TB,Mixed,1P,SK	1	\$20,198.93	\$20,198.93

Part Number	Description	Qty	Price	Ext. Price
NetApp Shelf - Additional Storage To Replace EMC (City of Decatur)				
X5526A-R6	Rackmount Kit,4-Post,Universal,R6	1	\$84.41	\$84.41
X6558-R6	Cable,SAS Cntrl-Shelf/Shelf-Shelf/HA,2m	4	\$126.62	\$506.48
X6561-R6	Cable,Ethernet,2m RJ45 CAT6	2	\$7.60	\$15.20
X6562-R6	Cable,Ethernet,5m RJ45 CAT6	1	\$10.97	\$10.97
X800-42U-R6	Power Cable,In-Cabinet,C13-C14	2	\$0.00	\$0.00
OS-ONTAP-CAP1-1P-P	OS Enable,Per-0.1TB,ONTAP,Cap-Stor,1P,-P	800	\$10.53	\$8,424.00
OS-ONTAP-CAP3-1P-P	OS Enable,Per-0.1TB,ONTAP,Ultra-Stor,1P,-P	8	\$248.19	\$1,985.52
SW-2-CL-BASE	SW-2,Base,CL,Node	1	\$0.00	\$0.00
1yr Support				
CS-O2-NOINSTALL-4HR	SupportEdge Premium 4hr Onsite, w/o Install	1	\$1,416.80	\$1,416.80

NetApp Shelf - Additional Storage To Replace EMC (City of Decatur) Subtotal: **\$32,642.31**

Services - City of Decatur				
SERV-Fixed	Fixed Professional Services Data Center Professional Services	1	\$17,985.00	\$17,985.00

Services - City of Decatur Subtotal: **\$17,985.00**

UCS - NetApp 2552 - Rev 1

Prepared by:

Netech
Kipp Bolt
309-966-4830
Fax
kbolt@netechcorp.com

Inside Sales Rep
Cindy Gannon
616.281.8100
cgannon@netechcorp.com

Prepared for:

City of Decatur
1 Gary K Anderson Plaza
Decatur, IL 62523
Pkay Nuernberger
Pkay@decaturil.gov
2174242700

Information:

Ref ID: 007806
Version: 8
Delivery Date: 03/30/2015
Expiration Date: 04/30/2015

Summary

Description	Amount
Cisco UCS - Server Additional Desktops (City of Decatur)	\$13,574.20
NetApp FAS2552 - Storage (City of Decatur)	\$34,492.72
NetApp Shelf - Additional Storage To Replace EMC (City of Decatur)	\$32,642.31
Services - City of Decatur	\$17,985.00

Total: \$98,694.23

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Product will be invoiced when delivered.

Signature

Date

**MANAGEMENT SERVICES DEPARTMENT
MIS DIVISION
Memorandum**

March 31, 2015

MEMO TO: Honorable Mayor McElroy and City Council

FROM: Timothy Gleason, City Manager
Gerard J. Bauer, Management Services Director
PKay Nuernberger, Systems Administrator

SUBJECT: Microsoft Office 365 (2013) Upgrade

SUMMARY RECOMMENDATION: Staff recommends that City Council approve the attached resolution, authorizing the City Manager to execute an agreement with CDW-G, for Microsoft Office 365.

BACKGROUND: The City has standardized on the Microsoft Office productivity software suite and has been utilizing Office 2007 for the past 6 years. Due to the recent expiration of mainstream support for the 2007 version, staff recommends the purchase of an upgrade to Office 2013 (also referred to as Office 365) utilizing a “subscription service” in place of a one-time license fee. Cost of the first year of the annual subscription for the City is \$36,295.21.

It should be noted that the City is evolving toward providing laptops and Apple iPads for staff in the field as a more efficient way of recording and doing business. There are now approximately 90 such City-owned devices in use. Additionally, staff increasingly utilizes in-home and hand-held personal devices to carry out City business. The subscription purchase of Office 365 would allow employees to use the product on as many as 5 different devices with a single license, which would thereby keep the City from having to purchase additional licenses for any user with more than one device.

The quote received for this agreement is attached. The proposed vendor, CDW-G, has the Illinois Microsoft LAR agreement with Microsoft and therefore provides the lowest purchase price for this product. Staff recommends acceptance of the proposal from CDW-G for \$36,295.21.

POTENTIAL OBJECTIONS: None anticipated.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: PKay Nuernberger, Systems Administrator, MIS Division 450-2243.

BUDGET/TIME IMPLICATIONS: The \$36,295.21 cost for this purchase will be paid from the approved FY 2015 MIS operating budget.

Attachments (2)

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING APPROVAL OF QUOTE
- CDW GOVERNMENT (CDW-G) -
FOR MICROSOFT OFFICE SOFTWARE LICENSES**

**BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the quotation presented to the City Council herewith from CDW Government (CDW-G) of Vernon Hills, Illinois, for the purchase of 277 Microsoft “Office 365” Pro Plus annual subscriptions and 55 Microsoft “Office 2013” standard licenses listed thereon, for City of Decatur computers, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Purchasing Supervisor be, and is hereby, authorized and directed to issue a purchase order on behalf of the City of Decatur in the amount not to exceed \$36,295.21 to CDW-G of Vernon Hills, Illinois, for purchase of said subscriptions and software licenses.

PRESENTED AND ADOPTED this 6th day of April, 2015.

MICHAEL T. MCELROY, MAYOR

ATTEST:

LINDA M. SWARTZ, CITY CLERK



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GBJF421	3172900	3/25/2015

BILL TO:
CITY OF DECATUR
1 GARY K ANDERSON PLZ

SHIP TO:
CITY OF DECATUR
Attention To: PKAY NURENBERGER
1 GARY K ANDERSON PLZ

Accounts Payable
DECATUR , IL 62523-1196

DECATUR , IL 62523-1196
Contact: P. KAY
NUERNBERGER 217.450.2213

Customer Phone #217.424.2762

Customer P.O. # FZCM382 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
MATT DUNK 877.325.2506		ELECTRONIC DISTRIBUTION	NET 30-VERBAL	E9994-8699-05
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
277	3392242	MS EA O365 PRO PLUS SUB P/USER GOV Mfg#: 3WS-00001-12-SLG Contract: Illinois Microsoft EA Agreement CMS2595580	108.98	30,187.46
55	2431735	Electronic distribution - NO MEDIA MS EA OFFICE STD LIC/SA Mfg#: 021-05331-SLG Contract: Illinois Microsoft EA Agreement CMS2595580 Electronic distribution - NO MEDIA	111.05	6,107.75
SUBTOTAL				36,295.21
FREIGHT				0.00
TAX				0.00
				US Currency
TOTAL				36,295.21

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.4947

Please remit payment to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
February 3, 2015

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:05 P.M.

PRESENT: CHAIRMAN Robyn McCoy
VICE-CHAIRMAN Jerry Taylor
COMMISSIONERS Lori Donley and Tony Wilkins
SECRETARY French Wilson
PERSONNEL SPECIALIST Penny Frank
ADMINISTRATIVE SECRETARY Sherry Beasley

The Minutes of the January 6, 2015 regular meeting were presented. Commissioner Donley moved that the January 6, 2015 minutes be approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Wilson declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Donley, and Wilkins voted aye. Secretary Wilson declared the motion carried.

Commissioner Wilkins moved to recess to Open Session, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, Taylor, Wilkins, and McCoy voted aye. Secretary Wilson declared the motion carried.

Commissioner McCoy called for New Business:

Authorization Request to Approve Job Announcement and Establish Eligible Register for Planning and Development Assistant (Internal), Commissioner Taylor moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, Wilkins, and Taylor voted aye. Secretary Wilson declared the motion carried.

Authorization Request to Approve Job Announcement and Establish Eligible Register for Police Patrol Officer, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners Donley, McCoy, Wilkins, and Taylor voted aye. Secretary Wilson declared the motion carried.

Personnel Actions

Commissioner Donley moved that the appointments, promotions, commendation, oral and written reprimands, suspensions, paid administrative leave, civil service status requests, leave of absence requests, resignation, and probationary terminations be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners, McCoy, Wilkins, Donley, and Taylor voted aye. Secretary Wilson declared the motion carried.

Commissioner McCoy called for Unfinished Business

Authorization Request to Approve Final Scores and Eligible Register for Library Assistant (Full-time), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners Donley, McCoy, Wilkins, and Taylor voted aye. Secretary Wilson declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Water Customer Service Representative, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Taylor, Donley, Wilkins, and McCoy voted aye. Secretary Wilson declared the motion carried.

There being no further business, Commissioner Donley moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Taylor, Wilkins, Donley, and McCoy voted aye. Secretary Wilson declared the meeting adjourned at 12:20 P.M.

Respectfully Submitted,


French S. Wilson
Secretary

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the boards or commissions set opposite their respective names, to serve terms expiring upon the dates set opposite their respective names or until their respective successors are appointed and qualified:

Jennifer V. Sykes	Library Board	7/1/2017
Tim Gleason	Firemen's Pension Fund	4/17/2018
Mike McGeehon	Firemen's Pension Fund	4/17/2018
Doug Eshelman	Historical & Architectural Sites Commission	5/1/2017
Louise Haun	Historical & Architectural Sites Commission	5/1/2017
Jeff Hunt	Historical & Architectural Sites Commission	5/1/2017
John Larcher	Historical & Architectural Sites Commission	5/1/2017
Pat Penhallegan	Historical & Architectural Sites Commission	5/1/2017

DATED this _____ day of _____, 2015.

Michael T. McElroy, Mayor

RESOLUTION NO. R2015-_____
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this _____ day of _____, 2015.

Michael T. McElroy, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint those named in the foregoing request by you
approved as therein requested.

DATED this _____ day of _____, 2015.

Michael T. McElroy, Mayor

COUNCIL MEMORANDUM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#15-01

March 23, 2015

TO: Honorable Mayor McElroy and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Demolition of Property – 365 S. Crea

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Hutchins Excavating to remove asbestos, do necessary plumbing and demolish the property at 365 S. Crea.

BACKGROUND: This is a court ordered demolition. Triple J. Investors, Inc. is the owner of the property.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Neighborhood Services requested the demolition.

STAFF REFERENCE: Wendy Morthland, Corporation Counsel, 424-2807. Billy Tyus, Assistant City Manager, 424-2727. Wendy and/or Billy will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: \$27,485.00 from DCDF funds and Abandoned Properties Program Grant.

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE BID
– HUTCHINS EXCAVATING –
CITY PROJECT – 2015-07A

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing demolition of property (365 S. Crea), City Project 2015-07A presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Hutchins Excavating be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Hutchins Excavating for their bid price of \$27,485.00.

PRESENTED AND ADOPTED THIS 6th day of April, 2015.

Michael T. McElroy
MAYOR

ATTEST:

CITY CLERK

Time: 9:00 a.m.

Don Roderick, Inc.
Decatur, IL

[illegible]

No Bid

COUNCIL MEMORANDUM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#15-03

March 23, 2015

TO: Honorable Mayor McElroy and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Demolition of Property – 815 N. Mercer

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Anderson Backhoe Service, Inc. to remove asbestos, do necessary plumbing and demolish the property at 815 N. Mercer.

BACKGROUND: This is a court ordered demolition. Lamar Phipps is the owner of the property.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Neighborhood Services requested the demolition.

STAFF REFERENCE: Wendy Morthland, Corporation Counsel, 424-2807. Billy Tyus, Assistant City Manager, 424-2727. Wendy and/or Billy will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: \$24,485.00 from DCDF funds.

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE BID
– ANDERSON BACKHOE SERVICE, INC. –
CITY PROJECT – 2015-07C

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing demolition of property (815 N. Mercer), City Project 2015-07C presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Anderson Backhoe Service, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Anderson Backhoe Service, Inc. for their bid price of \$24,485.00.

PRESENTED AND ADOPTED THIS 6th day of April, 2015.

Michael T. McElroy
MAYOR

ATTEST:

CITY CLERK

COUNCIL MEMORANDUM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#15-02

March 23, 2015

TO: Honorable Mayor McElroy and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Demolition of Property – 844 W. King

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Don Roderick, Inc. to remove asbestos, do necessary plumbing and demolish the property at 844 W. King.

BACKGROUND: This is a court ordered demolition. Casey S. Kosek-Benz is the owner of the property.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Neighborhood Services requested the demolition.

STAFF REFERENCE: Wendy Morthland, Corporation Counsel, 424-2807. Billy Tyus, Assistant City Manager, 424-2727. Wendy and/or Billy will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: \$25,160.00 from DCDF funds.

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE BID
– DON RODERICK, INC. –
CITY PROJECT – 2015-07B

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing demolition of property (844 W.King), City Project 2015-07B presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Don Roderick, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Don Roderick, Inc. for their bid price of \$25,160.00.

PRESENTED AND ADOPTED THIS 6th day of April, 2015.

Michael T. McElroy
MAYOR

ATTEST:

CITY CLERK

Time: 9:00 a.m.

Hutchins Excavating
Mt. Auburn, IL

[illegible]

\$27,475.00

COUNCIL MEMORANDUM

PURCHASING & INTERNAL SERVICES MEMORANDUM

#15-04

March 23, 2015

TO: Honorable Mayor McElroy and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Demolition of Property – 1054 N. Union

SUMMARY RECOMMENDATION: Staff recommends awarding contract to Steve's Trucking, Inc. to remove asbestos, do necessary plumbing and demolish the property at 1054 N. Union.

BACKGROUND: This is a court ordered demolition. Franklin D. Mathis is the owner of the property.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Neighborhood Services requested the demolition.

STAFF REFERENCE: Wendy Morthland, Corporation Counsel, 424-2807. Billy Tyus, Assistant City Manager, 424-2727. Wendy and/or Billy will be at the council meeting to answer any questions the council may have about this purchase.

BUDGET: \$29,127.00 from Abandoned Properties Program Grant.

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE BID
– STEVE'S TRUCKING, INC. –
CITY PROJECT – 2015-07D

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing demolition of property (1054 N. Union), City Project 2015-07D presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Steve's Trucking, Inc. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Steve's Trucking, Inc. for their bid price of \$29,127.00.

PRESENTED AND ADOPTED THIS 6th day of April, 2015.

Michael T. McElroy
MAYOR

ATTEST:

CITY CLERK

Time: 9:00 a.m.

Don Roderick, Inc.
Decatur, IL

[illegible]

No Bid

FINANCIAL MANAGEMENT DEPARTMENT
#2015 - 05

DATE: March 26, 2015

TO: Honorable Mayor McElroy and City Council Members

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing City Manager to execute and enter into the Annual Support Agreement and License Agreement for Tyler Technologies, Inc. MUNIS Operating System Software

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Resolution authorizing the City Manager to execute and enter into the Annual Support Agreement and License Agreement for Tyler Technologies, Inc. MUNIS Operating System Software.

BACKGROUND:

Approximately eleven years ago, the City purchased Tyler Technologies, Inc. MUNIS Operating Software to serve as the operating software application for use by the City to process and record the variety of transactions and information necessary to conduct City business.

The arrangement includes an annual agreement for a one year term that secures the City to receive operating system release upgrades as well as technical and operational support.

The one year term of this agreement shall commence on May 1, 2015 and shall remain in force until April 30, 2016. The annual agreement includes three (3) components as follows:

Component	Application	\$ Cost
1 – Support and License Agreement	Accounting	22,338.76
	Accounts receivable	6,142.74
	Business licenses	5,585.01
	Cash management	3,213.00
	Fixed assets	6,757.92
	General billing	2,792.50
	HR management	5,585.01
	Inventory	6,757.92
	MUNIS Crystal reports	6,011.29
	MUNIS office	4,607.38
	Payroll	9,214.75
	Project & grant accounting	5,082.16
	Purchase orders	6,701.75
	Tyler forms processing	3,878.63

	Utility billing	11,448.26
	Requisitions	4,746.49
Total Cost		110,863.57
2 – Ops system & database administrative support		19,790.97
3 – GUI support		4,500.00
Total Cost		131,154.54

Per Tyler Technologies, Inc. billing and service support practices, the annual license support agreement is billed and is payable in one annual installment, prior to the beginning of the year for which the license support agreement applies.

Consequently, upon Council approval of this resolution, the City Manager will execute the annual license support agreement(s) as identified herewith, and payment shall be affected prior to April 30, 2015. Such action will secure the arrangement for the City for the period from May 1, 2015 thru April 30, 2016.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Gregg D. Zientara, City Treasurer & Director of Finance
Tim Gleason, City Manager

BUDGET/TIME IMPLICATIONS:

The annual support expense is included in the current year 2015 budget within the Management Information Systems division in the general fund.

RESOLUTION NO. R2015-

**RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE AND ENTER INTO
THE ANNUAL SUPPORT AND LICENSE AGREEMENT FOR
TYLER TECHNOLOGIES, INC. MUNIS OPERATING SYSTEM SOFTWARE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the contract agreement presented to the City Council herewith between the City of Decatur Illinois, and Tyler Technologies, Inc., be, and the same is hereby, received, placed on file, and approved.

Section 2. That the City Manager and the City Clerk be, and they are hereby, authorized and directed to sign said contract in substantially the same form as presented on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 6th day of April, 2015.

MICHAEL T. MCELROY, MAYOR

ATTEST:

CITY CLERK

Annual Support Agreement and License Agreement for Munis® Software

This Annual Support Agreement and License Agreement for Munis® Software ("Support Agreement") is made by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the client named in the attached invoice ("Client").

WHEREAS, Tyler and Client are parties to an original agreement ("Agreement"); and

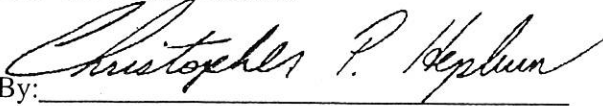
WHEREAS, Tyler and Client desire to renew the maintenance services term under the Agreement;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. Tyler shall provide maintenance services to Client, as specified in the Agreement and Tyler's then-current support call process, during the period set forth in the attached invoice.
2. Client shall remit to Tyler maintenance fees in the amount set forth in the attached invoice.
3. Maintenance services will renew automatically for additional one (1) year terms at Tyler's then-current maintenance fees unless terminated in writing by either party at least fifteen (15) days prior to the end of the then-current term.
4. This Support Agreement shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Support Agreement as of the dates set forth below.

Tyler Technologies, Inc.
ERP and School Division

By: 

Name: Christopher P. Hepburn

Title: Senior Vice President

Client: _____

By: _____

Name: _____

Title: _____

Date: _____

FINANCIAL MANAGEMENT DEPARTMENT
#2015 - 06

DATE: March 26, 2015

TO: Honorable Mayor McElroy and City Council Members

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City Treasurer to Release the Annual Professional Service Contract Payment to the Community Investment Corporation of Decatur, Inc. ("CICD")

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Resolution, which will allow the City to remit the annual funding payment of \$70,000 to the CICD in accordance with the professional service contract in effect.

BACKGROUND:

With Council Resolution R1997-01, presented to and adopted by the City of Decatur City Council on January 6, 1997, the City of Decatur entered into a professional service relationship with the Community Investment Corporation of Decatur, Inc., for the purpose to retain and expand the economic tax base of Decatur, so as to provide increased employment opportunities, affordable housing opportunities and neighborhood improvements through the provision of financial, technical, advisory, and other assistance to individuals and entities focusing on inner city redevelopment.

POTENTIAL OBJECTION:

There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Tim Gleason, City Manager
Gregg D. Zientara, City treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Monies for this expense are included in the 2015 budget approved by Council on December 1, 2014 in Council Resolution R2014-138 and have been included in the Appropriation Ordinance 2015-10 adopted by Council on March 16, 2015.

RESOLUTION NO. R2015-

**RESOLUTION AUTHORIZING CITY TREASURER TO RELEASE ANNUAL
PROFESSIONAL SERVICE CONTRACT PAYMENT TO THE COMMUNITY
INVESTMENT CORPORATION OF DECATUR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. With Council Resolution R1997-01, presented to and adopted by the City of Decatur City Council on January 6, 1997, the City of Decatur entered into a professional service relationship with the Community Investment Corporation of Decatur, Inc., for the purpose to retain and expand the economic tax base of Decatur, so as to provide increased employment opportunities, affordable housing opportunities and neighborhood improvements through the provision of financial, technical, advisory, and other assistance to individuals and entities focusing on inner city redevelopment.

Section 2. That the City Treasurer is hereby, authorized and directed to release the annual contract payment for the fiscal year 2015 in the amount of \$70,000 payable to the Community Investment Corporation of Decatur, Inc.

PRESENTED and ADOPTED this 6th day of April, 2015.

MICHAEL T. MCELROY, MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. 2015-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF
ALCOHOLIC LIQUOR 100 BLOCK SOUTH OAKLAND AVENUE
BETWEEN WEST MAIN STREET AND WEST WOOD STREET
- LOCK STOCK & BARREL/OAKWOOD BUSINESS ASSOCIATION -**

WHEREAS, Lock Stock & Barrel/Oakwood Business Association has requested the closure of the 100 block of South Oakland Avenue between West Main and West Wood Street for Block Party Events;

WHEREAS, it is the intention of Lock Stock & Barrel / Oakwood Business Association to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor in the 100 Block South Oakland Avenue between West Main Street and West Wood Street requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed, alcoholic beverages may be consumed in the 100 Block South Oakland Avenue, between West Main Street and West Wood Street, said days and hours being particularly described as follows:

Saturday, May 9, 2015	12:00 p.m. – 11:59 p.m.
Saturday, July 11, 2015	12:00 p.m. – 11:59 p.m.
Saturday, August 22, 2015	12:00 p.m. – 11:59 p.m.
Saturday, September 19, 2015	12:00 p.m. – 11:59 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Lock Stock and Barrel/Oakwood Business Association providing to the City of Decatur an agreement which will hold the City harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That except as otherwise provided herein, the provisions of Section 34(a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this __th day of _____, 2015.

ATTEST:

Michael T. McElroy, Mayor

Linda Swartz, City Clerk

Gregg Meisenhelter
Lock Stock & Barrel
129 South Oakland Avenue
Decatur, IL 62522
(217)519-4304

March 12, 2015

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

For the Attention of the City Council

Dear City of Decatur:

The Oakwood Business Association is submitting a petition to host block parties on Oakland Ave on the following dates.

5/09/2015

7/11/2015

8/22/2015

9/19/2015

We are requesting permission to close the street from 12PM on each date till 12PM the following day. A petition has been filed with the city police department. We are requesting extended hours as we did last year to accommodate the music stage delivery, set-up, tear down, and pick up. We will reopen the street as soon as the stage is safely removed from the street. Ideally, we will have the street closed by 2AM following each block party.

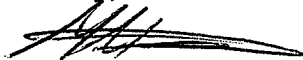
Upon approval of the street closing, Lock Stock and Barrel is requesting the permission to sell alcohol on the street for consumption within the set perimeter of the block party. Alcohol will be sold between the hours of 12:00 pm and 11:59pm on the block party dates listed above.

Lock Stock and Barrel will agree adhere to all city liquor regulations and include all sales on food and beverage tax return.

Our Live music will be scheduled between 12:00PM each date and go no later than 12:10AM.

Thank you in advance for your assistance in this matter.

Sincerely,



Gregg Meisenhelter
Owner



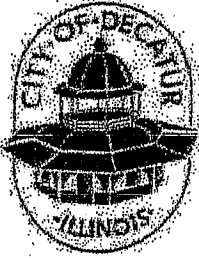
CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523-1196

CITY OF DECATUR Regulations/Constraints for Block Parties/Temporary Street Closings

1. Application should be made to the Chief of Police at least fourteen (14) days prior to the event.
2. Application shall include:
 - a. Name, address, and phone number of sponsor(s).
 - b. Streets/area proposed for use.
 - c. Signed petition(s) containing signatures of sixty percent (60%) of the occupants of the affected area that they have knowledge of the proposed event and do not object.
 - d. Names, addresses, and phone numbers of those responsible for clean up after the event.
 - e. Purpose/objective of the proposed event.
3. If the permit is granted, the event is subject to the following conditions and regulations:
 - a. Sponsors may furnish their own barricades or they may be furnished by the City upon request. If barricades are needed for this event, it will be the responsibility of the sponsors in charge of the event to coordinate the picking up of barricades, setting up, taking down and returning of all road closure material with the Division of Municipal Services. The Municipal Services Center is located at 2600 N. Jasper and their telephone number is 875-4620. Please allow five business days for the MSC to plan for the event. Barricades are to be readily movable and visible to motorists. After sundown, adequate lighting shall be provided on such barricades.
 - b. Local and emergency traffic shall be given access at all times.
 - c. The consumption of alcohol on a public right-of-way is prohibited.
 - d. "Live" bands or amplified music is discouraged in or near residential areas. Complaints from citizens will be acted upon. Failure to terminate such activity may result in arrest of the responsible party.
 - e. All litter shall be removed and the site restored to its original condition at the conclusion of the event.
 - f. Persons involved shall be liable for damages as stated in the City of Decatur Ordinance Chapter 41, Section 7: "Any person who shall place, or leave, or cause to be placed, or left any encroachment, obstruction or encumbrance in or upon any street, alley, avenue, or sidewalk, shall in all cases be liable to the City and to private persons for all injury or damage arising therefrom."
 - g. If at any time a complaint is made of a violation of State or City Ordinance involving the event, permission to hold the event is hereby revoked.



CITY OF DECATUR

Application for block party and/or temporary street closing

Name(s) of sponsor:

Name

Address

Phone

Name

Address

Phone

Purpose of Event 6th Annual Community Block Party to support local non-profits, musicians, artists and ~~and~~ locally owned businesses.

Streets to be closed ~~to~~ S. Oakland between W. Wood and W. Main

Block(s) affected Oakwood Business District

Location of barricades Ends of S. Oakland ~~between~~ between S. Oakland and W. Main

DATE AND HOURS OF EVENT 5/9, 7/11, 8/22, 9/19, 5/28 12 PM to 12 PM following day (must state ending time of event)

Parties responsible for clean up after event Live music from 12 PM - 12 AM

Name

Address

Phone

Name

Address

Phone

Do you request City barricades? ☒ yes ☐ no Number of barricades 6
(You must contact the Municipal Services Center yourself for the barricades)

6-146-67(200-DB/91)

City of Decatur

Resident petition for block party and/or temporary street closing

We the undersigned have knowledge and consent to the proposed event to be held.

Location S. Oakland between W. Main and W. Wood

Date 5/9/15, 7/11/15, 8/22/15, 9/19/15 Hours 12 PM - 12 PM the following date
5/28/15

Name	Address	Telephone
1. <u>Neil Green For Donat's Homegum Pizza</u>	<u>126 S. Oakland</u>	<u>217-413-7138</u>
2. <u>PRO EMP & ASSOCIATES</u>	<u>1065 WEST MAIN STREET</u>	<u>217-233-4729</u>
3. <u>HENDRICKS & CABER</u>	<u>1075 W. MAIN ST.</u>	<u>217-433-7622</u>
4. <u>LOCK STOCK & BARREL</u>	<u>1295 OAKLAND AVE</u>	<u>217-429-7911</u>
5. <u>WINTERLY</u>	<u>1093 W. MAIN</u>	<u>217-422-7976</u>
6. <u>Blue Spoon (D. Marschman)</u>	<u>126 S. OAKLAND</u>	<u>217-422-1111</u>
7. <u>Head West</u>	<u>136 S OAKLAND</u>	<u>217-791-6623</u>
8. <u>University Doss</u>	<u>1105 W. Wood St</u>	<u>422-2288</u>
9. <u>Jeffrey's Great Hair</u>	<u>1358 Oakland</u>	<u>217-791-5498</u>
10. <u>The Main place Hair Salon</u>	<u>1101 W. Main</u>	<u>217-423-7772</u>
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____

The undersigned agree to maintain control of the above mentioned event and to assure the orderliness of the event. We (I) agree that all debris created by the event will be removed and the area left clean. The purpose of the event is not for the sale of items, goods or services. I also understand this permit does not allow the event to breach the peace of the others and violation of the permit may result in revocation and possible civic or criminal action. The attached petition contains signatures of at least sixty percent of the occupants of the affected area, indicating they have knowledge and consent to this event.

I have received, read and agree to the guidelines and constraints governing said event.

Name Michael Kash for Oakwood Business Association, Inc

Address 236 N. Water St, Ste 200, PO Box 560

Phone 630-776-2600

Name _____

Address _____

Phone _____

POLICE DEPARTMENT MEMORANDUM
Memorandum #15-18

MEMO TO: Linda M. Swartz, City Clerk

FROM: Bradley L. Sweeney, Chief of Police 

DATE: March 17, 2015

SUBJECT: TEMPORARY STREET CLOSING

Under Chapter 34, Section 7, of the City Ordinance, I request that the 100 block of South Oakland Avenue be closed to vehicular traffic on the following dates from noon until noon the following day for the Oakwood Business Association's monthly block parties.

Saturday, May 9, 2015, 12:00 p.m. through 12:00 p.m. on Sunday, May 10, 2015
Saturday, July 11, 2015, 12:00 p.m. through 12:00 p.m. on Sunday, July 12, 2015
Saturday, Aug. 22, 2015, 12:00 p.m. through 12:00 p.m. on Sunday, Aug. 23, 2015
Saturday, Sept. 19, 2015, 12:00 p.m. through 12:00 p.m. on Sunday, Sept. 20, 2015

cc: City Manager
Assistant City Manager
Richard G. Marley, P.E.; Engineering
Matt Newell, Engineering
Fire Department
Transit
Dick Borders, MSC
Jerry Nihiser, MSC
Shift Supervisors

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cc: City Manager
Assistant City Manager
Richard G. Marley, P.E.; Engineering
Matt Newell, Engineering
Fire Department
Transit
Dick Borders, MSC
Jerry Nihiser, MSC
Shift Supervisors

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Lock, Stock & Barrel/Oakwood Business Association, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, 100 block of South Oakland Avenue, for the Oakwood Business Association's monthly block party on the following date and time:

Saturday, May 9, 2015 12:00 p.m. through Sunday, May 10, 2015 12:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence; and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

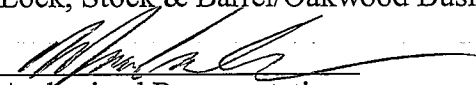
For City of Decatur, Illinois:

Authorized Representative

Date

For Sponsoring Agency:

Lock, Stock & Barrel/Oakwood Business Association



Authorized Representative

3/31/15

Date

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Saturday, September 19, 2015 12:00 p.m. through Sunday, September 20, 2015 12:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

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For City of Decatur, Illinois:

Authorized Representative

Date

For Sponsoring Agency:

Lock, Stock & Barrel/Oakwood Business Association



Authorized Representative

3/31/15

Date

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Saturday, August 22, 2015 12:00 p.m. through Sunday, August 23, 2015 12:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

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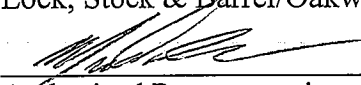
For City of Decatur, Illinois:

Authorized Representative

Date

For Sponsoring Agency:

Lock, Stock & Barrel/Oakwood Business Association



Authorized Representative



Date

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Saturday, July 11, 2015 12:00 p.m. through Sunday, July 12, 2015 12:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

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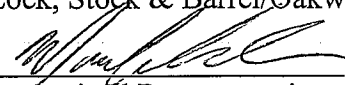
For City of Decatur, Illinois:

Authorized Representative

Date

For Sponsoring Agency:

Lock, Stock & Barrel/Oakwood Business Association



Authorized Representative

3/31/15

Date



CERTIFICATE OF LIABILITY INSURANCE

LSBON-1

OP ID: TR

DATE (MM/DD/YYYY)

03/31/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Singer Insurance Agency 109 South Vine Street P.O. Box 18 Arthur, IL 61911 William W. Singer	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED LSB One, Inc. 129 S Oakland Decatur, IL 62521	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Specialty Risk of America	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	GENERAL LIABILITY			10-2012-4601	12/28/2014	12/28/2015	EACH OCCURRENCE \$ 1,000,000			
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000			
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 1,000			
	☒						PERSONAL & ADV INJURY \$ 1,000,000			
							GENERAL AGGREGATE \$ 2,000,000			
							PRODUCTS - COMP/OP AGG \$ 2,000,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:									
	☐ POLICY ☐ PRO-JECT ☐ LOC									
	AUTOMOBILE LIABILITY									COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS									BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$				
						PROPERTY DAMAGE (PER ACCIDENT) \$				
						\$				
UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$				
EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$				
☐ DED ☐ RETENTION \$						\$				
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ WC STATUTORY LIMITS ☐ OTHER				
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			☐ Y ☐ N			E.L. EACH ACCIDENT \$				
If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			E.L. DISEASE - EA EMPLOYEE \$				
						E.L. DISEASE - POLICY LIMIT \$				
A	Liquor Liability			10-2011-226	12/28/2014	12/28/2015	Liquor Liability 1,000,000			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Coverage in place for Block Parties on 5/9/15, 7/11/15, 8/22/15, & 9/19/15.

CERTIFICATE HOLDER**CANCELLATION**

DECATUR

City of Decatur
Inspections Department
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Mass Transit Memorandum
No. 033115-1

March 31, 2015

TO: Honorable Mayor McElroy and City Council Members

FROM: Timothy Gleason, City Manager
Paul McChancy, Mass Transit Administrator

RE: DPTS 2014 Passenger Survey

MV Transportation, Inc., the firm that manages the Transit System, has just completed its report on the 2014 passenger survey. The attached survey gathered information on passenger demographics, why and how often passengers ride the buses, how satisfied they are with the Transit System, and what improvements they recommend. The report includes narratives and tables that compare the 2014 results to those found in the 2013, 2012 and 2011 surveys. Notable findings include:

For the first time slightly more females than males responded to the survey. The 50-64 age range was claimed most frequently by bus riders, with the 35-49 age range being second. Only 6% of the riders were age 65 and over. Hispanic riders jumped from only 1.5% of the survey in 2013 to 3.3% in 2014. Once again, only a very small percentage of respondents reported that they speak English “not very well” or “not at all.” In 2014 there was a significant increase in the number of riders who reported having access to the internet at home.

The largest percentage of trips were made going to or from work, followed by personal business, medical and shopping trips. The largest percentage of riders reported that they use the bus because they do not have a car available and second, that they can’t drive or don’t have a driver’s license. The third most frequent response was “save money on gas”, up significantly from the 2013 survey.

Most riders use the bus system frequently and are long time users. 83% of the riders reported that they ride the bus at least 3 days per week, and over 60% of the respondents reported that they have used the transit system for more than 2 years.

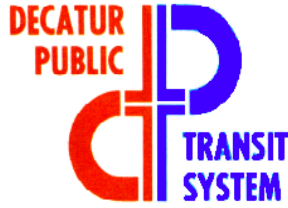
Riders were asked to rate 11 categories of bus service, from driver courtesy to the frequency of the buses. The Transit System received high marks in all 11 categories:

- 91% rated driver courtesy as good or excellent and 92% rated driver safety as good or excellent, both are notable improvements from 2013;
- 88% rated security on the buses as good or excellent, a significant improvement from 2013;
- Riders rated the Transit System as better than 2013 in 7 of the 11 categories, and rated it the same as 2013 in the other 4. The Transit System did not receive lower approval marks in any of the 11 categories compared to 2013.

Riders were asked to suggest improvements to the Transit System. Their top two recommendations were the same as in the 2013 survey:

- Longer hours (night service), requested by 25% of the riders; and
- Operate on Sundays (7days per week, holidays, 24 hours), by 16% of the riders.

Attached is the complete Passenger Survey report for 2014.



Decatur Public Transit System Passenger Survey

February, 2015

Prepared by:

MV TRANSPORTATION

Jerome M. Parker
Site General Manager
555 Wood St.
Decatur, Illinois 62523
424-2817
Jerome.parker@mvtransit.com

**Decatur Public Transit System
Passenger Survey
Table of Contents**

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Decatur Public Transit System Passenger Survey

I. Introduction

The Decatur Public Transit System (DPTS) commissioned MV Transportation to perform a passenger survey of the users of the DPTS fixed route bus system. MV Transportation personnel accomplished the survey over the period September 15-18, 2014. The survey crew utilized a written survey form with 24 questions that provided passenger information and opinion of the DPTS fixed route service.

This report serves as a follow up to the passenger surveys conducted in June 2011, June 2012 and July 2013. The 2014 survey resulted in a total of 706 completed surveys collected over the four day period. There were no question changes made from the 2013 survey.

The DPTS survey is attached at the end of this report. The tabulated results from the 706 completed surveys were organized into the following general areas:

- Passenger Demographics
- Passenger Service Usage
- Passenger Satisfaction
- Passenger Comments

The following sections will provide the tabulated results of the surveys to assist the DPTS in proposing new and modified services, enhancing services to meet the needs of the passenger, targeting services to under-served passenger groups, and remaining a viable transportation option for the current passengers.

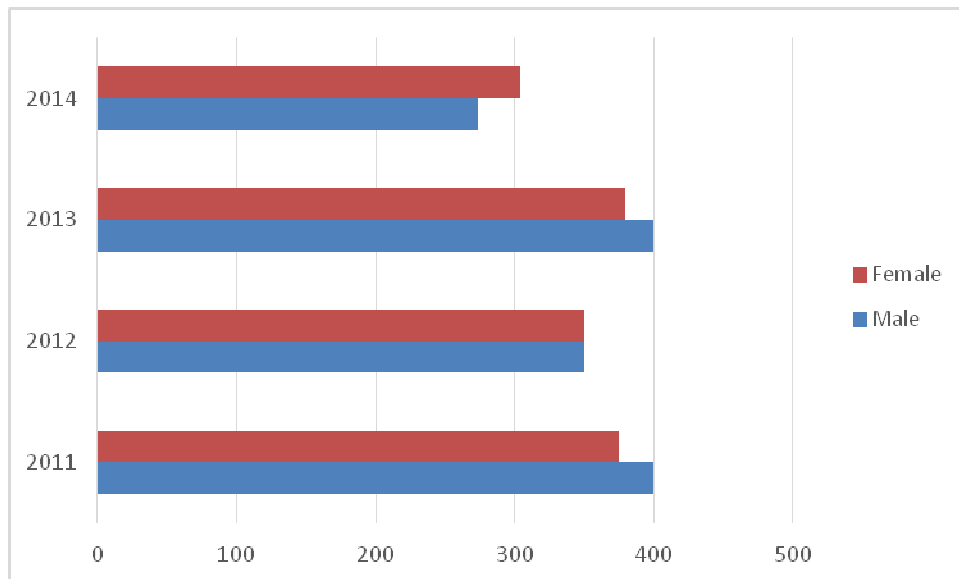
II. DPTS Passenger Demographics

The charts below delineate the DPTS passenger demographics. Data was collected on the following classifications:

- The sex of the passenger
- The age of the passenger
- The race of the passenger
- How well the passenger speaks English
- Which language is spoken in the passenger's home

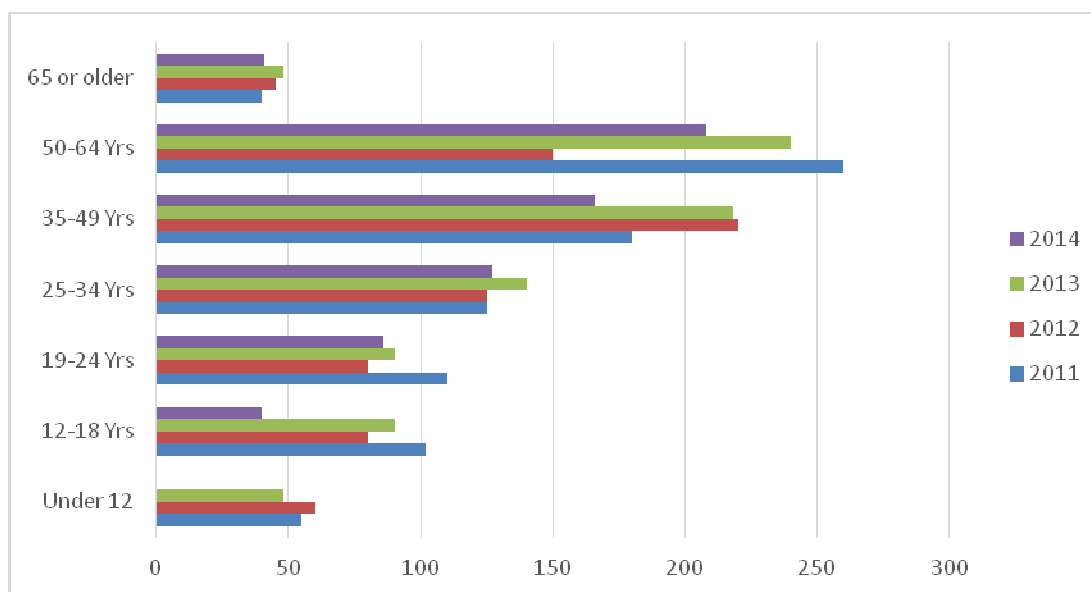
The responses provide DPTS with the basic data needed to understand who is riding the bus and any ridership groups that might be potential future passengers. The knowledge of the passenger demographics allows for targeted marketing activities to both the current passengers to foster increased transit usage and to non-riders to attract them to the service. The following charts will show the DPTS ridership as seen through the survey.

DPTS Passenger Sex



DPTS ridership reported in the 2014 survey is 53/47, female/male. This is a change from the 2013 survey where the collected surveys represented a 52/48 male/female ratio. No early indications identify the reason for the ratio change. 2015 survey may reveal a trend change.

DPTS Passenger Age

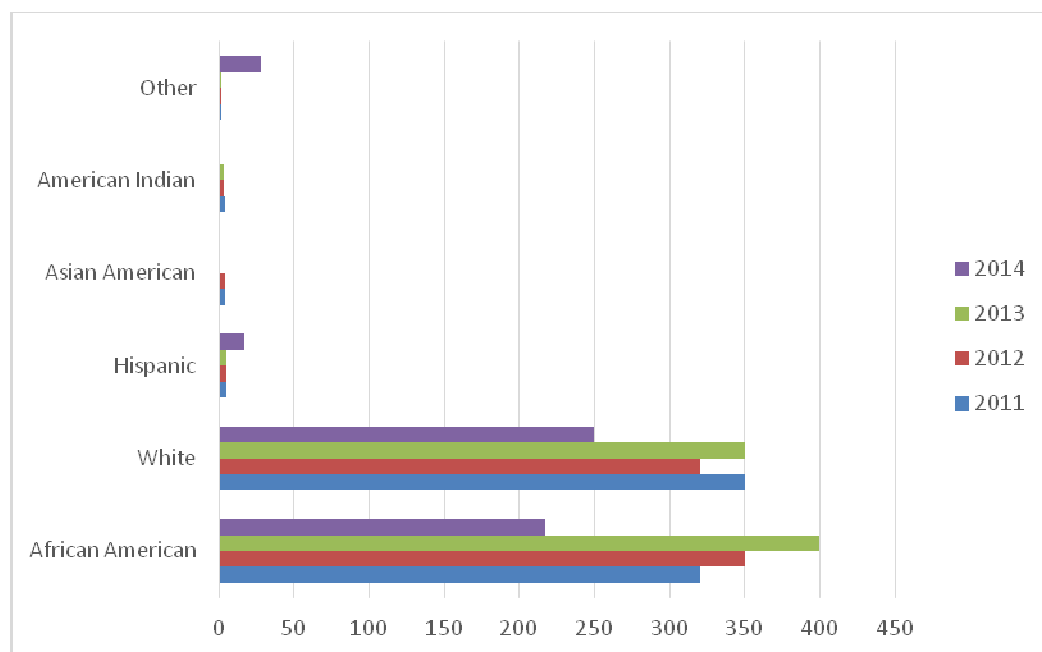


DPTS still has a relatively young ridership. DPTS 50 and over ridership continued to increase in the direction of the 2011 survey. DPTS can continue to increase ridership by targeting some marketing activities to the senior citizen community. This could be done through the use of special senior discounts and marketing in senior citizen publications and centers.

Age	2014 Survey	2013 Survey	2012 Survey	2011 Survey
Age 12 & under	Less than 1%	1%	1%	1%
Age 12-18	6%	6%	10%	8%
Age 19-24	13%	12%	12%	13%
Age 25-34	19%	18%	18%	16%
Age 35-49	25%	27%	31%	24%
Age 50-64	31%	30%	23%	34%
Age 65 and over	6%	6%	5%	4%

The changes in the age of the survey group could represent a shift in the passenger age. The most telling change is the continued increase in the age 50-64 age group and the reduction in the 35-49 age group which further demonstrates the need to market to the middle age and working community.

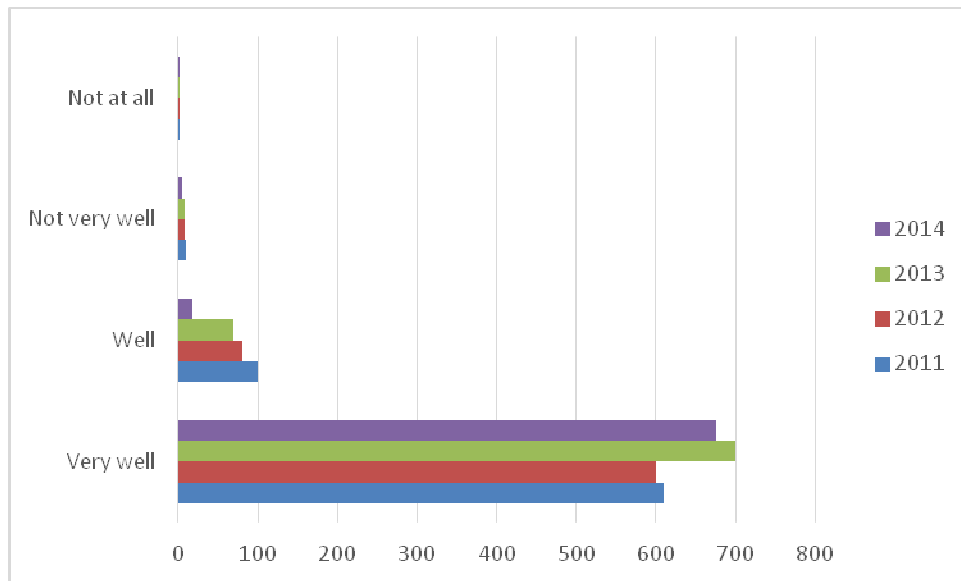
DPTS Passenger Race



DPTS ridership continued to be in line with the Decatur community. The Hispanic ridership is low, but there was an increase compared to 2013. The African-American ridership decreased compared to the 2013 survey, and the white ridership increased. No apparent reason was identified for the changes in the two categories, but further monitoring will be conducted to determine what may have caused the decrease in the African-American percentage.

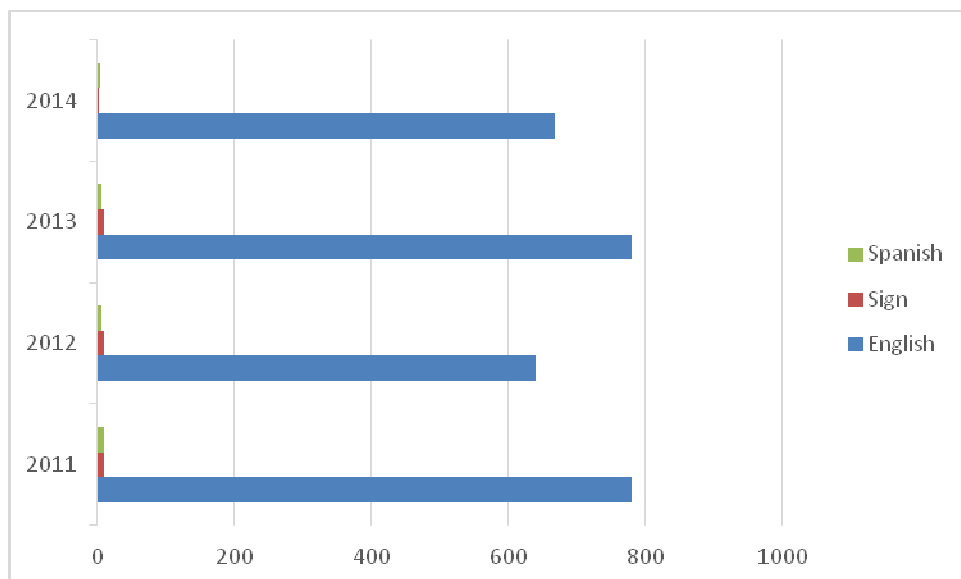
Race	2014 Survey	2013 Survey	2012 Survey	2011 Survey
African-American Respondents	42.4%	51.5%	52.4%	42.4%
White Respondents	48.8%	43.8%	40.4%	45.2%
Hispanic Respondents	3.3%	1.5%	2.1%	1.9%
All Other Respondents	5.5%	3.2%	5.1%	10.4%

How Well Does the Survey Respondent Speak English?



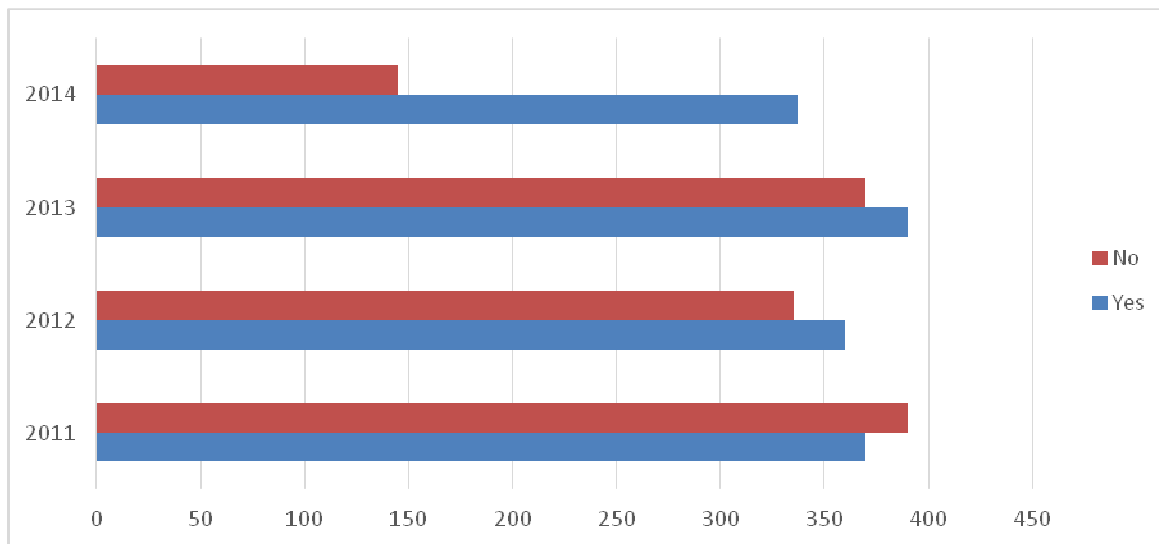
DPTS riders continue to speak English well or very well. The previous chart shows that the ridership is predominately black and white which supports this chart. The individual percentages vary from the 2011, 2012, 2013, and 2014 surveys but the vast majority of the respondents speak English well or very well.

Which Language Is Spoken in the Home?



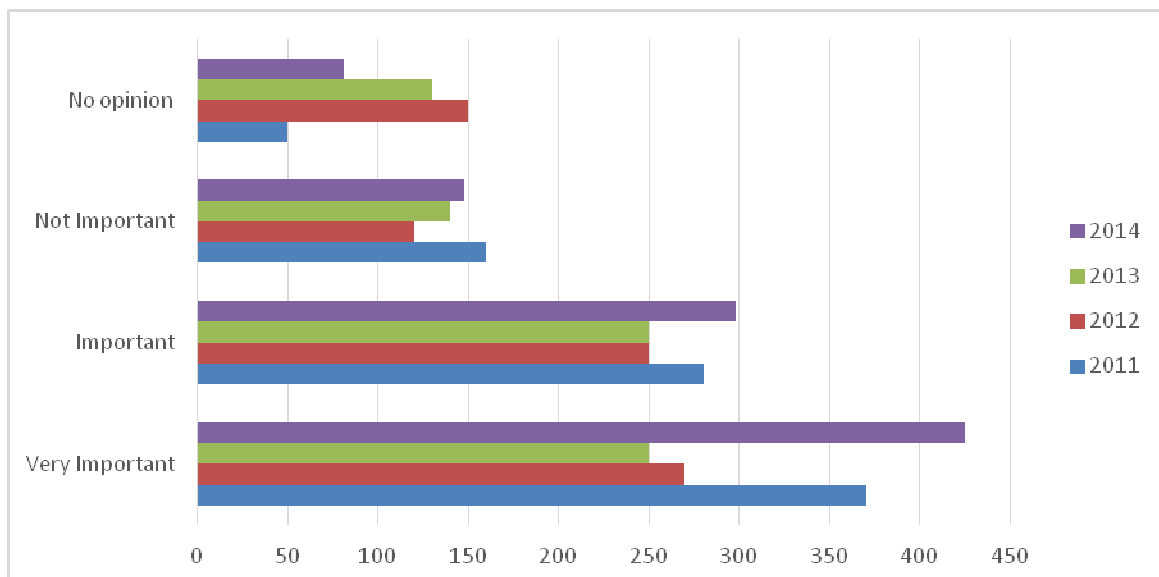
As with the previous two charts, English is the main language. DPTS should continue to use English as the main language for materials and media. DPTS will continue to monitor other languages over the years and make changes as they are needed.

Does the Survey Respondent Have Internet Access at Home?



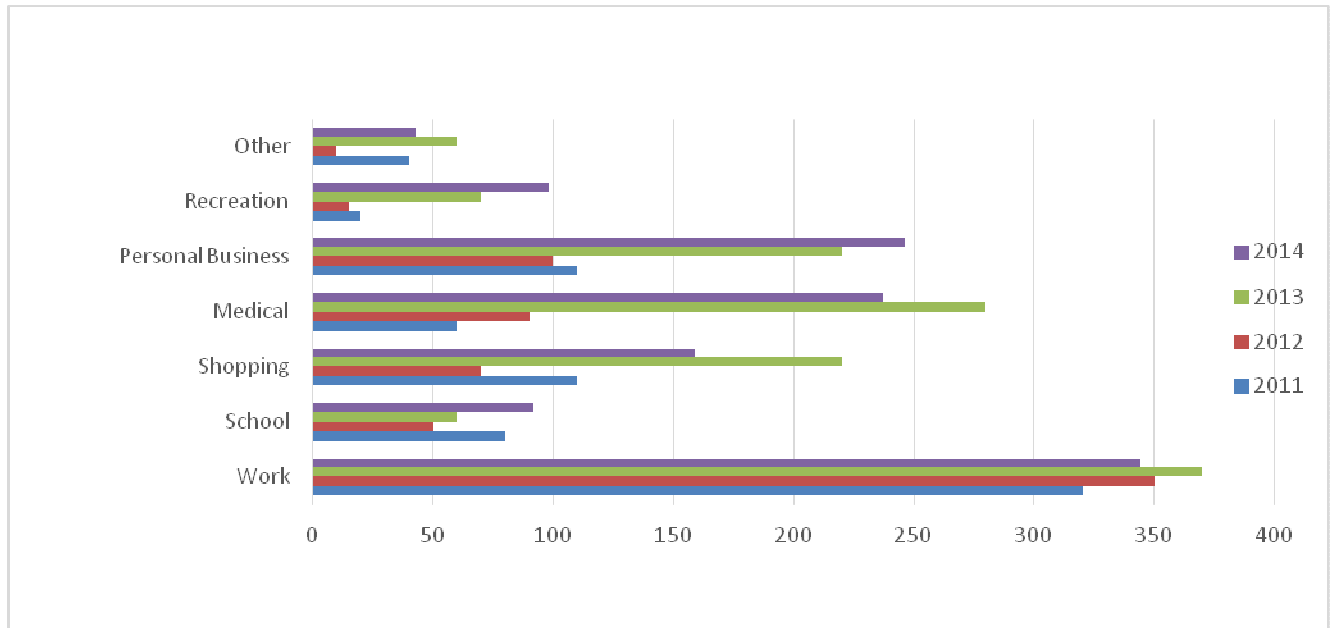
DPTS ridership usage of the internet is on the raise, but other means of providing DPTS information (distribution of system maps with time schedules) will continue to be the primary source.

How Important to You Is It to Have Announcements About Bus Service Posted on the Internet at the DPTS?



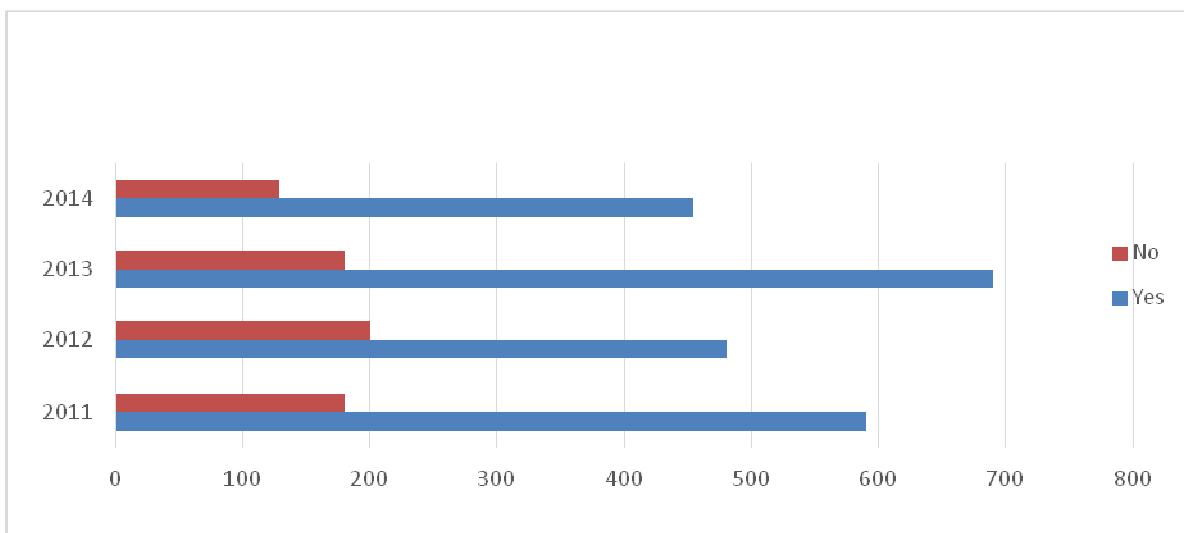
The vast majority of the respondents want DPTS information posted on the website even if they do not have home access to the website.

What Is the Purpose of Your Trip (or Where Are You Going Home From)?



Work trips continue to account for the largest percentage of trips on DPTS. As in 2013, the high number of responses indicates that many respondents selected multiple responses to this question.

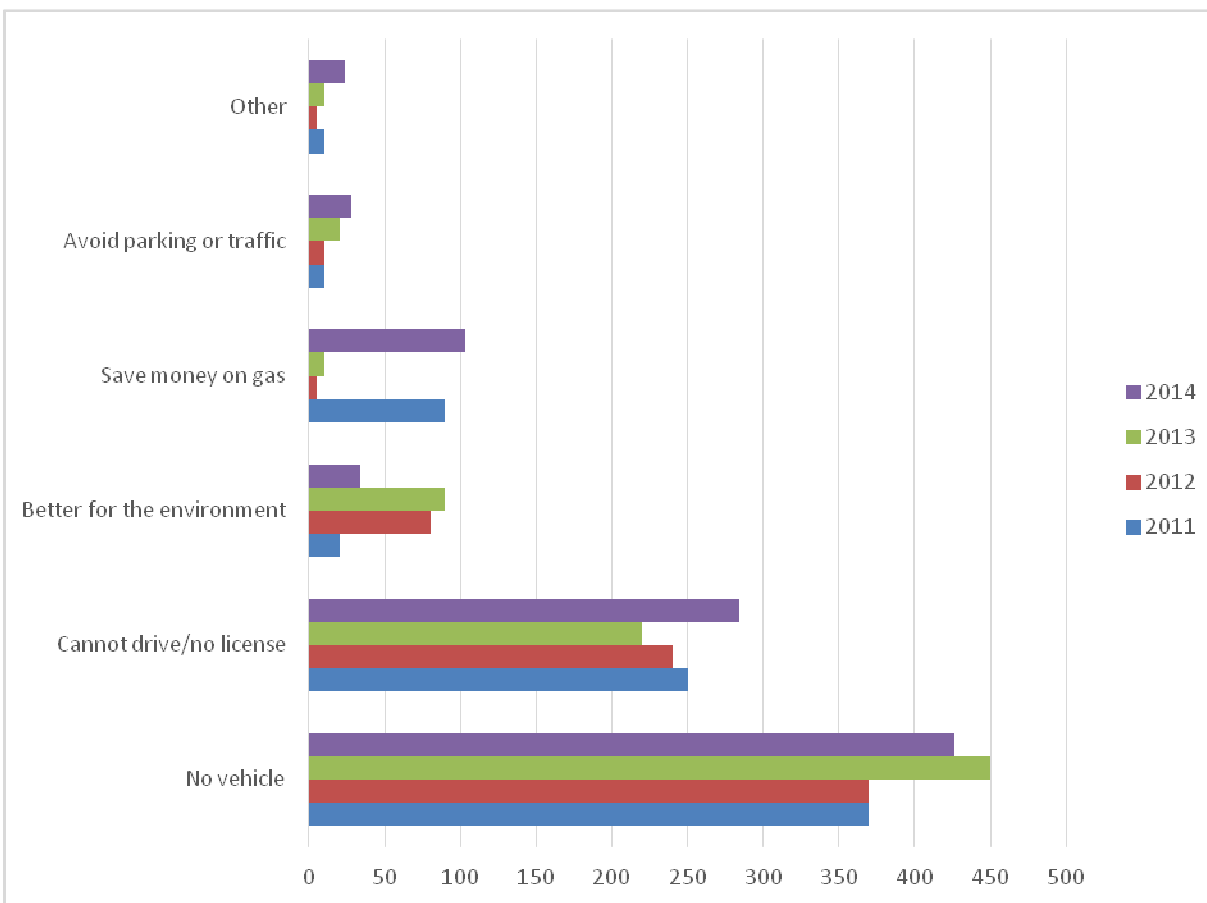
Will You or Did You Have to Use 2 Different Routes to Complete This Trip?



The majority of DPTS passengers continue to have to transfer buses to make the surveyed trip. Efforts will be made to re-align routes to make the trips more seamless for the passenger. Requiring passengers to transfer between routes creates the potential for a time delay; missed

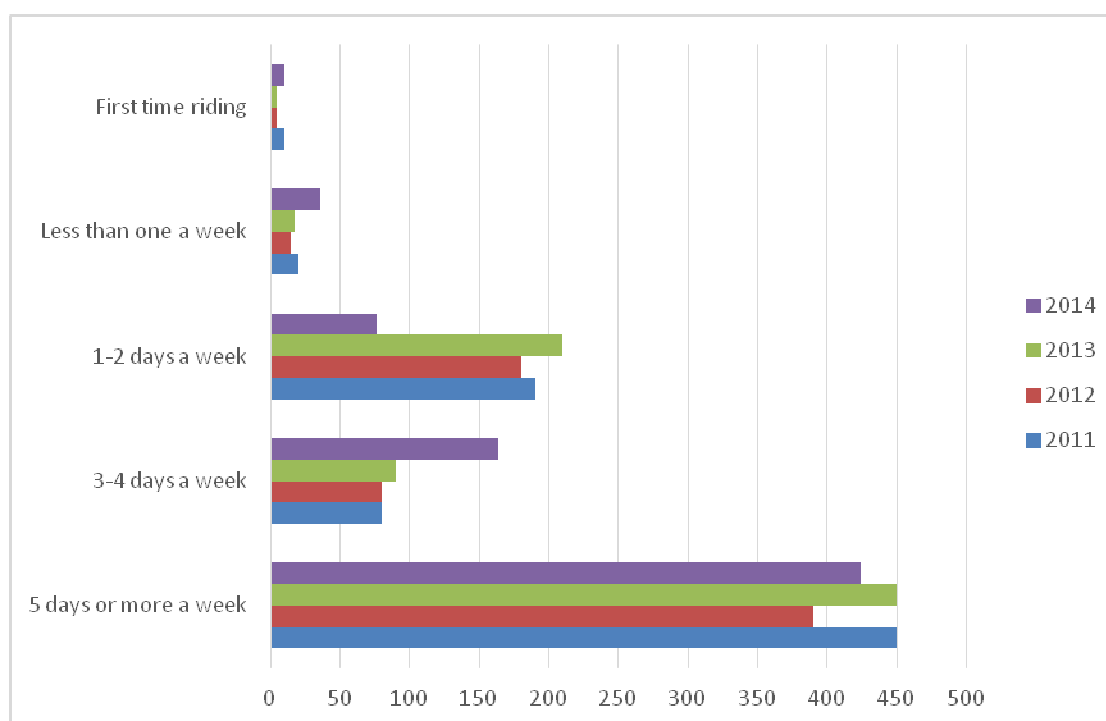
connections; and aggravation for the passenger. The reduction of transfers will save time and increase the efficiency of the system.

What Is Your Main Reason for Riding the Bus?



The data provided in the above chart provides DPTS with very useful information about the ridership. This year's survey indicated that 79% of our riders are dependent on DPTS to be their primary means of transportation.

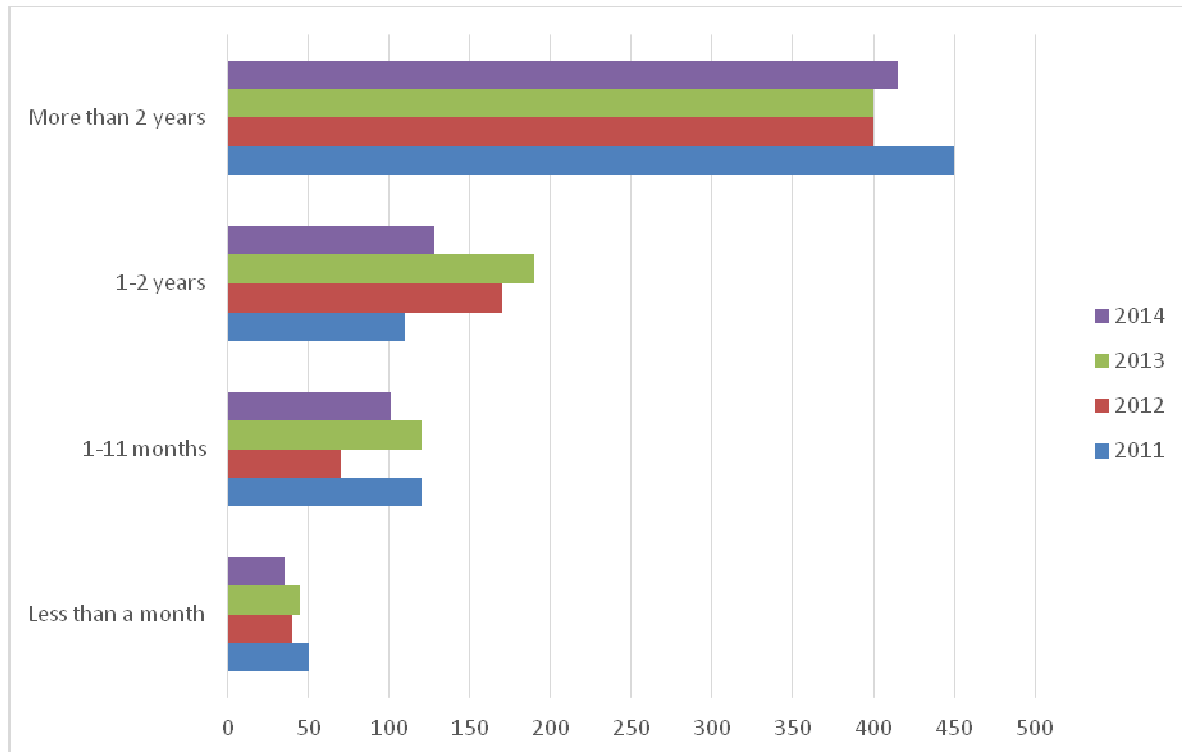
How Often Do You Usually Ride DPTS?



As with most transit systems, passengers use the service on a regular basis. The overwhelming number of DPTS passengers uses the system at least 3 days a week. It is important to note that the percentage of passengers that use the system 5 or more days a week is the highest percentage over the last five years. This could be tied to employment trends in the area.

	2014 Survey	2013 Survey	2012 Survey	2011 Survey
Ride DPTS 5 or More Days a Week	59.7%	56.6%	57.1%	57.4%
Ride DPTS 3 to 4 Days a Week	23.1%	27.1%	27.0%	25.4%
Ride DPTS 1 or 2 Days a Week	10.7%	11.5%	10.4%	10.4%

How Long Have You Been Using DPTS Bus Service?



Over 60% of the respondents have been using DPTS for over two years. However the large number of riders who reported using the bus service less than two years indicates that DPTS is on a steady pace attracting new riders. PTS must continue to balance the needs of the long time passengers with the efforts directed to attract new passengers. Increasing customer service is a good way to maintain the existing passenger base and to attract new passengers.

III. DPTS Passenger Satisfaction

DPTS passenger satisfaction portion of the survey details how the current passengers feel about the current services provided. The answers will allow DPTS to assess how well the services provided are meeting the customers' needs and determine if there are opportunities to improve the service. The measures gathered to determine the passenger usage profile include:

- Bus Operator Courtesy
- Safety of Bus Operators
- Passenger Security on the Bus
- Cleanliness of the Buses
- Courtesy of DPTS Staff
- Passenger Security at the Transfer Center
- Cleanliness at the Transfer Center
- Schedule Reliability
- Availability of Information
- Area Served
- Frequency of Bus Service

Driver Courtesy		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	61%	30%	91%	7%	1%	8%	1%
	2013	48%	39%	87%	9%	2%	11%	2%
	2012	55%	37%	92%	4%	1%	5%	3%
	2011	59%	31%	90%	8%	2%	10%	0%
Driver Safety		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	59%	33%	92%			0%	1%
	2013	56%	32%	88%	10%	1%	11%	2%
	2012	56%	32%	88%	9%	1%	10%	2%
	2011	57%	34%	91%	8%	1%	9%	0%
Security on Buses		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	50%	38%	88%	9%	2%	11%	1%
	2013	45%	33%	78%	15%	5%	20%	2%
	2012	47%	36%	83%	11%	3%	14%	3%
	2011	51%	37%	88%	9%	3%	12%	0%
Cleanliness on buses		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	35%	37%	72%	20%	7%	27%	1%
	2013	41%	31%	72%	20%	7%	27%	2%
	2012	38%	37%	75%	16%	7%	23%	2%
	2011	46%	35%	81%	13%	5%	19%	0%
DPTS staff courtesy		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	45%	39%	84%	10%	3%	13%	1%
	2013	50%	34%	84%	12%	2%	14%	2%
	2012	51%	34%	85%	9%	2%	11%	4%
	2011	48%	37%	84%	12%	3%	16%	0%
Security at transit center		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	39%	41%	80%	14%	4%	18%	3%
	2013	42%	36%	78%	16%	3%	19%	3%
	2012	42%	38%	80%	14%	3%	17%	3%
	2011	49%	35%	84%	10%	6%	16%	0%
Cleanliness of transit center		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	40%	39%	79%	15%	3%	18%	3%
	2013	42%	37%	79%	15%	4%	18%	3%
	2012	42%	38%	80%	15%	2%	17%	3%
	2011	47%	37%	84%	13%	3%	16%	0%
Schedule reliability		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	36%	42%	78%	16%	4%	20%	1%
	2013	41%	37%	78%	16%	5%	21%	2%
	2012	43%	39%	82%	13%	3%	16%	2%
	2011	46%	37%	83%	13%	4%	17%	1%
Available information		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	45%	42%	87%	12%	2%	14%	2%
	2013	47%	36%	83%	12%	2%	15%	2%
	2012	48%	35%	83%	12%	2%	14%	3%
	2011	54%	35%	89%	10%	1%	11%	0%
Area Served		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	41%	45%	86%	13%	1%	14%	1%
	2013	43%	39%	82%	13%	3%	16%	2%
	2012	43%	40%	83%	12%	3%	15%	2%
	2011	44%	35%	78%	19%	3%	22%	0%
Frequency of buses		Excellent	Good	Total	Fair	Poor	Total	No Opinion
	2014	40%	40%	80%	15%	4%	19%	2%
	2013	43%	35%	78%	17%	3%	20%	2%
	2012	42%	39%	81%	13%	4%	17%	2%
	2011	41%	27%	68%	26%	6%	32%	0%

The table above provides a comparison of the 11 satisfaction type questions that were asked in all four surveys conducted in 2014, 2013, 2012, and 2011. The following items are important to note:

- Driver Courtesy remains very high with a 4% increase over 2013.
- Driver Safety held relatively stable.
- Security on the Buses had a 10% increase in the excellent to good range over 2013.
- Cleanliness of Buses has remained stable.
- Security at Transit Center remains strong.
- Schedule Reliability (on-time performance) maintained a high 78% reporting excellent or good. This rating can be affected by the service provided on the day of the survey.

Overall, the responses above indicate that the Decatur Public Transit System is taking the proper steps to improve. Safety on the buses and at the terminal showed an increase over the past surveys. This is a result of the new safety program implemented recently which provides more safety materials and training to each bus operator. All of the categories showed very strong satisfaction from the passengers. Overall, the responses show that the system is doing an excellent or good job of meeting the customers' needs.

IV. DPTS Passenger Comments

The passenger survey contained a question about what improvements the passengers want. These top 10 answers make up 70% of the total answers provided during the survey.

In Order of Importance, What Changes to the Transit System Would You Want?

RANK	CHANGE SUGGESTED	VOTES	%
1	Longer Hours (Night Service)	164	25%
2	Operate on Sunday	99	16%
3	Cleaner Buses	38	6%
4	Everything Is Great or Fine	35	5%
5	More Frequency of Service	28	4%
6	More Buses	17	3%
7	Nicer Drivers	16	3%
8	Always Late	16	3%
9	Extend the Transfer	16	3%
10	Control of Kids	15	2%
	TOTAL	637	70%

The table above shows the top ten improvements that the passengers want. Some of the

items have moved in position from the previous survey but longer hours remain number one. Sunday service and cleaner buses were second and third.

V. Conclusion

The survey provided useful data that can be used by the City of Decatur and DPTS management to refine the service to make it even better. The overall results of the survey show that the passengers are satisfied with the services provided. The passengers use the system extensively, feel safe, and are satisfied with driver courtesy and safety. There is always room for improvement, which can be seen in the passenger comments. The following suggestions are made based on the survey results, to enhance the system and address the customers' comments:

1. Service should run at night when funds become available.
2. Implementing limited service on Sunday should be considered
3. More emphasis should be placed on keeping the buses clean
4. 30 minute service instead of 60 minute service should be provided on more routes, when funds are available.

DPTS will continue to monitor the system to ensure that the customers' needs are met. The data provided above provides the key areas where DPTS is doing well and where opportunities exist to improve. Overall, the survey validates that DPTS is doing an excellent job of providing the public transit service that satisfies the passengers' needs.

Appendix: Survey Form

HELP! WE NEED YOUR INPUT

Decatur Public Transit System would appreciate your help in making our bus service the best it can be. Please answer as many questions as you can and return this survey to any survey helper or bus driver, or turn it in at the Information window in the Transit Center by September 18, 2014.

1. What is the purpose of your trip (or where are you going home from)?

- ☐ Work
☐ School
☐ Shopping

- ☐ Medical
☐ Personal Business
☐ Recreation/Social/Dining

☐ Other, please specify _____

2. Will you or did you have to use 2 different routes to complete this trip?

☐ Yes ☐ No

3. What is your main reason for riding the bus?

- ☐ No car available
☐ Cannot drive or no license
☐ Better for the environment

- ☐ Save money on gas/maintenance
☐ Avoid parking or traffic hassles
☐ Other, please specify _____

4. How often do you usually ride DPTS?

- ☐ 5 or more days a week
☐ 1 or 2 days a week

- ☐ 3 to 4 days a week
☐ Less than once a week

☐ First time riding

5. How long have you been using DPTS bus service?

- ☐ Less than a month
☐ 1 – 2 years

- ☐ 1 – 11 months
☐ More than 2 years

6. In general, how satisfied are you with services provided by DPTS? **(Circle one answer per question)**

Courtesy of bus drivers	Excellent	Good	Fair	Poor	No Opinion
Safety of bus drivers	Excellent	Good	Fair	Poor	No Opinion
Security on buses	Excellent	Good	Fair	Poor	No Opinion
Cleanliness of buses	Excellent	Good	Fair	Poor	No Opinion
Courtesy of DPTS staff	Excellent	Good	Fair	Poor	No Opinion
Security at Transit Center	Excellent	Good	Fair	Poor	No Opinion
Cleanliness of Transit Center	Excellent	Good	Fair	Poor	No Opinion
Schedule reliability	Excellent	Good	Fair	Poor	No Opinion
Availability of information	Excellent	Good	Fair	Poor	No Opinion
Area served	Excellent	Good	Fair	Poor	No Opinion
Frequency of buses	Excellent	Good	Fair	Poor	No Opinion

7. In order of importance, what changes to the transit system would you want?

- #1. _____
 #2. _____
 #3. _____

8. I am

☐ Male ☐ Female

9. Age:

- ☐ Under 12 ☐ 19 - 24 ☐ 35 - 49
☐ 12 - 18 ☐ 25 - 34 ☐ 50 - 64 ☐ 65 or older

10. I am:

- ☐ African American ☐ Hispanic ☐ American Indian
☐ White ☐ Asian American ☐ Other, specify _____

11. How well do you speak English?

☐ Very well ☐ Well ☐ Not very well ☐ Not at all

12. What language is spoken at home? _____

13. Do you have internet access at home?

☐ Yes ☐ No

14. How important to you is it to have announcements about bus service posted on the internet at the DPTS website?

☐ Very Important ☐ Important ☐ Not Important ☐ No Opinion