



**Monday, April 15, 2019
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of April 1, 2019 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing Approval to Renew Annual License and Support Agreement from Tyler Technologies, Inc. for MUNIS Enterprise Financial Software System Suite
3. Resolution Rescinding Resolution No. R2019-17 Accepting the Bid Price of Bob Ridings, Inc. for the Purchase of One (1) 2019 Dodge Pickup Truck
4. Resolution Accepting the State of Illinois Bid Price of Morrow Brother's Ford, Inc. for the Purchase of One (1) 2019 Ford Pickup Truck
5. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for M.L. King Watermain Flow Meter Test Vault Project, City Project 2019-01
6. Resolution Authorizing a Support Services Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System
7. Resolution to Appropriate Motor Fuel Tax Funds to Pay the City's Portion for the Improvement of U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street by Municipality Under the Illinois Highway Code, City Project 2019-32, Section No. 19-00932-00-TL
8. Ordinance Regulating Encroachment on Public Right-of-Way in the City of Decatur, Macon County, Illinois U.S. 36 (Eldorado Street) from Fairview

Avenue to Church Street

9. Resolution Authorizing the Plan Approval of Improvements to U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street, City Project 2019-32
10. Resolution Authorizing an Agreement with the State of Illinois for Improvements to U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street, City Project 2019-32
11. Ordinance Amending City Code Chapter 30 Historical and Architectural Sites Commission
12. Ordinance Vacating an Alley South of 800 Block West King Street
13. Ordinance Rezoning Property From M-2 Heavy Industrial District to M-1 Intense Commercial-Light Industrial District 805 West Green Street
14. Ordinance Approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters
15. Resolution Approving an Intergovernmental Lease Agreement with the City of Charleston, IL for the Lease of a 1994 Ladder Truck
16. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
 - A. Receiving and Filing of Minutes of Boards and Commissions
 - B. Resolution Approving Reappointment - Heating, Air Conditioning and Refrigeration Commission
 - C. Resolution Approving Appointment - Plan Commission
 - D. Resolution Approving Appointment - Zoning Board of Appeals
 - E. Resolution Approving Appointment - Human Relations Commission

VI. Other Business

VII. Adjournment

Monthly Reports for March, 2019

SUBJECT: Approval of Minutes of April 1, 2019 City Council Meeting

ATTACHMENTS:

Description	Type
Minutes of April 1, 2019	Backup Material

CITY COUNCIL MINUTES
Monday, April 1, 2019

On Monday, April 1, 2019, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Chuck Kuhle were present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance.

Mayor Julie Moore Wolfe called for Appearance of Citizens.

Mayoral candidate Jacob Jenkins believes that there is a lack of transparency regarding the use of city funds.

Mayor Julie Moore Wolfe called for Approval of Minutes.

The minutes of the March 18, 2019 City Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray and on call of the roll, Council members Pat McDaniel, Dana Ray, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber abstained from the vote. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Unfinished Business.

With there being no Unfinished Business, Mayor Julie Moore Wolfe called for New Business.

Lt. John Butts with the Macon County Sheriff's Department read a proclamation designating April as "National Donate Life Month".

R2019-41 Resolution Accepting the Bid of Municipal Emergency Services for the Purchase of Forty (40) Scott Breathing Air Cylinders, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2019-12 Ordinance Rezoning Property from R-6 Multiple Dwelling District to M-1 Intense Commercial - Light Industrial District 837-877 West King Street, was presented.

Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2019-42 Resolution to Appropriate Motor Fuel Tax Funds for Restoration of Streets and Highways by Municipality under the Illinois Highway Code, City Project 2019-08, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2019-43 Resolution Authorizing Approval of Master Contract, Participating Addendum to the Master Contract Between the Commonwealth of Virginia and Gillig, LLC with Additional Clauses Required by the State of Illinois Permitting the City of Decatur to Purchase Low Floor Transit Buses Not to Exceed \$424,000 Per Bus, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2019-13 Ordinance Authorizing Acceptance of Certain Properties of Macon County Trustee for Public Purpose, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

A discussion was held on how the Macon County Trustee lots will be managed.

Corporation Counsel Wendy Morthland discussed land banking and how it often involves a not for profit component or an entity that is motivated in the revitalization of the community.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Motion Selecting a Library Parking Lot Design and Authorizing Preparation of Engineering Design and Construction Documents was presented.

Library parking lot design options were discussed by Council. Councilman McDaniel preferred a modified design option 4 while the remainder of the Council agreed on design option 3.2.

Alan Dusterhaus commented that he would like to see the city collaborate with other governmental entities to save money. Mr. Dusterhaus expressed that aesthetics are very important and there is an opportunity to have both green space and overflow parking.

Councilman Chuck Kuhle made a motion to approve design option 3.2 with the removal of the loading dock and with the request that Massie Massie and Associates provide two design options regarding the east/west sidewalks, one design with east/west sidewalks and one design with the removal of the east/west sidewalks, seconded by Councilwoman Lisa Gregory.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Councilman Pat McDaniel voted nay. Mayor Julie Moore Wolfe declared the motion carried.

R2019-44 Resolution Approving an Agreement with Massie Massie and Associates for Professional Services for the Decatur Public Library Parking Lot Improvement Project, City Project 2019-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through J and asked if any Council member wished to have an item removed from the Consent Calendar. Council did not request to have any items removed. The Clerk read Items A through J:

Item A. Receiving and Filing of Minutes of Boards and Commissions

Item B. R2019-45 Resolution Approving Reappointment - Traffic and Parking Commission

Item C. 2019-14 Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Pipeline

Item D. 2019-15 Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Regulator Station

Item E. R2019-46 Resolution Authorizing Weed Removal Contract New Beginning Contractors, Inc.

Item F. R2019-47 Resolution Authorizing Weed Removal Contract T.O.M. Lawncare

Item G. R2019-48 Resolution Authorizing Weed Removal Contract Jandi Services

Item H. R2019-49 Resolution Authorizing Weed Removal Contract Nature's Way Lawn Services

Item I. R2019-50 Resolution Authorizing Weed Removal Contract Azuish Enterprise LLC

Item J. R2019-51 Resolution Authorizing Weed Removal Contract Brad Franzen

Councilman Pat McDaniel moved Items A through J be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business.

Councilman Pat McDaniel voiced his frustration with a Mayoral candidate talking negatively about City Council members and City staff during Appearance of Citizens and then exiting abruptly.

Councilman Chuck Kuhle commented that he believes City Council is transparent and has no reason to believe otherwise.

With no other business, Mayor Julie Moore Wolfe called for adjournment. Councilman Pat McDaniel moved the Council meeting be adjourned; seconded by Councilwoman Lisa Gregory, and on call of the roll, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

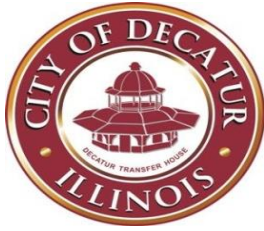
Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:00 p.m.

Approved _____
Kim Althoff
City Clerk

SUBJECT: Treasurer's Financial Report

ATTACHMENTS:

Description	Type
Financial commentary	Cover Memo
Financial report	Cover Memo



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report March 2019

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distribution of taxes from the State of Illinois that are outside the control of the City.

The 2019 budget for the City was approved on December 3, 2018 by the City Council with Council Resolution R2018-144 with General Fund Budget Revenue of \$68.0 million and Expense of \$68.0 million. The General Fund budget approval included a balanced cash basis budget.

The total 2019 City budget approved with Council Resolution R2018-144 is for budget Revenue of \$194.4 million and Expense of \$219.7 million, representing an in-period cash basis deficit of \$25.3 million.

The non-general fund deficit of \$25.3 million is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, sewer and storm sewer fund projects, state motor fuel tax and local motor fuel tax projects, as well as other capital project initiatives of the City. The non-general fund deficit is funded by cash position reserves of the city treasury and presents no adverse position to the city treasury.

The 2019 City budget was amended with the Appropriation Ordinance adopted by the City Council on March 18, 2019 with Ordinance 2019-10, with Budget Revenue of \$194.4 million (same as the original budget) and Expense of \$220.5 million, an increase of \$0.8 million from the original budget. The expense increase is in non-general fund expense. The General Fund budget was unaffected.

The city budget presents challenges and unknowns that will have impact on City finances and operations.

- State budget matters impacting revenue distribution to the city,
- Future City Council deliberation of the methods to maintain a balanced city general fund budget,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Development of state use tax revenues to the City from "internet" purchase transactions,
- Manufacturing employment in the local economy,
- Economic development success in the City and region,
- Funding for Community Revitalization initiatives,

These factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

City Financial Position

The City of Decatur ended March 2019 with a total cash position of \$61.2 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$59.8 as of the end of February.

The City General Fund ended March 2019 with a cash position of \$7.3 million versus the February cash position of \$7.6 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at March 31 provides a cash reserve representing 39 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or \$8-11 million.

City cash at March 31 excluding the General Fund cash position is \$53.9 million, contained in Special Revenue funds (\$8.5 million), TIF Redevelopment funds (\$0.4 million), Capital funds (\$8.8 million), Debt Service fund (\$0.1 million), Internal Service funds (\$4.4 million) and Enterprise funds (\$31.6 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Mar 2019	Feb 2019	Comment
Special Revenue	8.5	8.5	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	0.4	0.8	Debt service and redevelopment agreement obligations
Capital	8.8	9.1	Capital funding available
Debt	0.1	0.1	Debt service obligations
Internal Service	4.4	4.6	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	31.6	29.0	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	53.9	52.2	
General Fund	7.3	7.6	Basic services to citizens and stakeholders
Total City Cash	61.2	59.8	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- TIF Redevelopment funds decreased \$0.4 million due in period payments to developers in accordance with development agreements.
- Capital funds decreased \$0.3 million due in period contractor payments related to the streetlight energy improvement initiative.
- Enterprise funds increased \$2.6 million. Water fund increase (\$2.0 million) due in period favorable cash flow from operations of \$1.1 million, receipt of \$1.0 million ADM cost sharing payment, offset by CapEx spend in period; Transit increase (\$0.7 million) with receipt of State 2019 Q4 (April to June) IDOT operational grant of \$1.349 million, offset by in period operational cash flow; Sewer fund increase \$0.1 million; and Fiber Optics fund decrease of \$0.2 million due buildout payments to contractors.
- City is current with State of Illinois IDOT DOAP grant funding with April to June funding received in current month.
- **City has not yet received the Federal 2018 fiscal year operating grant of \$1.6 million and Federal 2019 fiscal year operating grant to date of \$0.8 million** (awaiting final processing by the FEDs).
- **Transit cash is in a deficit position of \$0.6 million as of the end of March.** The City Treasury is financing the transit operations as of the end of March in the amount of \$0.6 million.

General Fund Position

Cash

The City General fund cash position ended March at \$7.3 million, a decrease from the February cash position of \$7.6 million. The current cash balance represents a cash reserve position of 39 days (was 40 days).

City cash reserve position is much improved from 2-3 year's prior, however, best practice for financial security of the city is to continue to build the cash reserve position in the general fund.

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending March 2019.

\$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	68,000	15,335	14,881	3%
Expense	68,000	13,258	13,762	(4)%
Surplus(deficit)	-	2,077	1,119	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with Council Adoption on December 3, 2018

Month of March Results

\$ (000)	Budget Target (2)	Month Actual (1)	% vs Target (3)
Revenue	4,883	4,818	(1)%
Expense	4,347	5,097	17%
Surplus(deficit)	536	(279)	

Chart notes

1 – actual month general fund revenue and expense

2 – budget month general fund revenue and expense

3 – month percentage comparison of actual to budget

General Fund revenue to date is above budget by \$0.5 million. Revenue is favorably affected by the 2019 receipt of 2018 property tax distribution (\$0.5 million), increased sales tax revenue receipts (\$0.2 million), offset by below budget utility tax revenue (\$0.3 million).

In period General Fund expense to date is below budget by \$0.5 million, due primarily to open staffing positions (\$0.3 million / 16 positions) and below budget operating expense (\$0.2 million).

General Fund Revenue Comments

Revenue to date through March is \$15.3 million versus budget to date revenue of \$14.9 million, above budget by \$0.4 million or 3%.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With three months into the twelve-month cycle, the year-to-date benchmark is 25% of the full year budget revenue.

\$ (000)	2019 Budget	2019 YTD	YTD % of Year Budget	2018 YTD	% Change yr vs yr
State Sales Tax	11,307	2,975	26%	2,850	4%
Local Sales Tax	9,838	2,668	27%	2,553	5%
State Income Tax	7,558	1,849	24%	1,837	1%
Food & Beverage Tax	3,236	785	24%	764	3%
Telephone Tax	1,492	390	26%	425	(8)%
Utility Tax (Gas & Elec)	5,644	1,374	24%	1,456	(6)%
State Local Use Tax	2,572	708	28%	602	18%
Cable TV Tax	983	251	26%	256	(2)%
State Replacement Tax	891	172	19%	215	(20)%
Hotel Use Tax	979	189	19%	155	22%
Video Gaming Tax	1,448	367	25%	280	31%

Sales Tax – **state sales tax is running 1% above the full year budget target, and 4% above the prior year; local sales tax is running 2% above the full year budget target, and 5% above the prior year.** The sales tax revenue stream is “**the primary funding source driver**” financing the general fund, representing a revenue stream in excess of \$21 million or 31% of the general fund revenue. The 2019 budget contemplated a 2% increase versus 2018 for state sales tax revenues and a 1% increase in local sales tax revenues.

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city. ***The recent U.S. Supreme Court decision is expected to have a favorable impact on City of Decatur receipts of on line sales tax activity. The financial impact benefit is estimated to be in the range of \$250k on an annual basis. This revenue stream is expected to commence with October 2018 on line transactions, with first receipt of the “local use tax” revenue will occur in January 2019.***

State Income Tax – **running 1% below the full year budget target and 1% above the prior year.** The 2019 budget was conservatively projected (as we envisioned at the time of the 2019 budget development), however, the distributions are at best difficult to project.

This revenue stream is “**a primary funding source driver**” financing the general fund representing 11% of the general fund revenue.

Food & Beverage Tax – **1% below the full year budget target and 3% above the prior year.**

Telephone Tax – **1% above the full year budget target and 8% below the prior year.** The 2019 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **1% below the full year budget target and below the prior year by 6%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. This revenue stream will stabilize at a level of \$4.7 million given the current city tax rate and then be impacted up or down by utility prices and consumer usage. **This tax is sunset by council action at December 31, 2019, reverting to the lower tax rate of 1.25%. Non-renewal of this tax rate will cost the City \$2.0 million in general fund tax revenue.**

State Replacement Tax – **6% below the full year budget target, 20% below the prior year.** The 2019 budget was conservatively projected (as we envisioned at the time of the 2019 budget development) and contemplated an expected decline in state PPRT distributions to local governments with funding diverted to state matters. This is not a revenue stream that the City can place great reliance on for continuation at levels to date as the State of Illinois is expected to continue to use this revenue stream for its purposes potentially reducing revenue available for distribution to local governments.

Hotel Use Tax – **6% below the full year budget target, 22% above the prior year.** City increased the hotel use tax rate from 6% to 8% effective January 1, 2016.

Video Gaming Tax – **6% above the full year budget target and 31% above the prior year.** City has suspended allocating 15% of video gaming tax revenue to the City Economic Development fund. Currently operating are 84 establishments with 408 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of \$5.097 million was above the budget expectation of \$4.347 million. On a year to date basis, general fund spending of \$13.258 million is below budget by \$0.504 million or 4%.

Cash balances in funds of note are as follows with comment:

Economic Development	\$0.0 million	Earmarked for economic development measures
State Drug Enforcement	\$0.3 million	Earmarked for police capital as available
Federal Drug Enforcement	\$0.1 million	Earmarked for police capital as available
Police Capital	\$0.3 million	Earmarked for police capital
Building Fund	\$0.2 million	Earmarked for R&M and capital of Library facility
Public Library Fund	\$0.6 million	In line with expectation
Library Capital Fund	\$0.1 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$2.3 million	Earmarked for street repair and maintenance
State Motor Fuel Tax	\$1.7 million	Earmarked for street repair and maintenance
Major Moves	\$0.0 million	Earmarked for economic development infrastructure projects. Negative cash balance of \$39k.
Community Revitalization	\$1.1 million	Earmarked for revitalization initiatives. Cash includes City contributed funds of \$0.1 million and Buffett Foundation contributed funds of \$1.0 million
2018 Project Fund	\$8.2 million	2018 GO bond proceeds for the fire station renovation and fire station replacement initiatives. Fire Station 5 project in process will see cash decline as the station 5 construction proceeds. Station 3 and 7 replacements still in planning phase
Capital Project Fund	\$0.5 million	Funding available for JCI energy savings initiative from interfund loan from water funds
Debt Fund	\$0.1 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	\$0.2 million	Earmarked for repair and maintenance of city vehicle fleet
Equipment Replacement	\$0.5 million	Earmarked for public works vehicle equipment replacement.

		Cash position and lack of in year funding is substandard to maintain capex replacement schedules.
Risk Management Fund	\$1.8 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City reserve desired is \$2.5 million necessary to sustain and protect the city.
Employee Insurance Fund	\$2.0 million	Coverage for healthcare and other EE benefit expense. Cash reserve desired is \$2.25 million necessary to sustain and protect the city
Public Transit Operations	\$0.6 million	<i>Outstanding is the 2018 fiscal year Federal grant (\$1.6 million) and 2019 fiscal year Federal grant installment to date (\$0.8 million)</i>
Fiber Optics Fund	\$0.1 million	Earmarked for city investment in the next phase of fiber optic network. Project work in progress.
Storm Water Fund	\$2.4 million	Balance and ongoing cash flow are sufficient to fund currently defined storm water projects
Sewer Fund	\$7.3 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	\$18.2 million	Cash balance of \$18.2 million, includes \$12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Inter fund loan of \$1.982 million to city capital project fund to pay for the Johnson Controls energy savings initiative remains outstanding and due the water funds. This receivable is not included in the water fund cash position of \$18.2 million. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$4.2 million	Balance available to pay contractor invoices for the dredging of Lake Decatur. Pay down will occur in 2019.

Trust & Agency Fund balance of \$166.9 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$20.4 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$3.1 million dredging bond proceeds, \$7.0 million fire station initiative bond proceeds and \$10.3 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 2 years.

The interest earnings from the investments to date have earned the city in excess of \$0.6 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating \$0.3+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding is \$188 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2019 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

Debt outstanding at year end 2019 is projected to be \$174 million.

Revenue Tracking

City-wide Revenue received in the fiscal months ending March 2019 of \$37.4 million is 19% of the annual revenue budget of \$194.4 million.

Of note, the property tax revenues received by the City according to the 2018 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2019

The 2018 property tax levy, approved by Council in December 2018 with Council Ordinance 2018-72, for a tax levy amount of \$13.877 million, is not yet certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2018 EAV period, with property tax payable in 2019, is projected to be \$814,500,000, a decline from the prior year EAV of \$833,357,715. A decrease of \$18,857,715 or 2.26%.

The City property tax rate for 2018 EAV with tax payable in 2019 is projected to be 1.70374% versus the prior year tax rate of 1.66519%.

The higher tax rate is the result of decreased assessed value in the city.

The City property tax levy / tax rate is 16% of the total property tax levy / tax rate for City property owners.

Expenditure Tracking

City-wide expenditures to March of \$50.7 million are 23% of the full year budget of \$220.5 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through March is operating margin before debt service of \$3.7 million on revenues of \$7.0 million. Debt payments on GO bonds and other debt due to date in 2019 including principal and interest of \$7.2 were transacted during the period to date.

Operating income achieved through March is a loss position of \$3.5 million, above budget by \$0.1 million, and below the prior year by \$1.3 million.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

In 2018, potable water consumption increased by 1.0% versus consumption in the prior year, with residential consumption down 2.5%, commercial consumption down 3.5%, and industrial consumption increased 3.4%. Raw water consumption increased 1.7% versus the prior year.

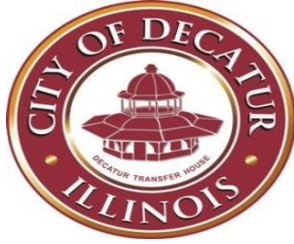
To date in 2019, potable water usage has decreased 5.4% versus the same period in the prior year. Industrial usage is down 5.8%, residential usage is down 4.2%, commercial usage is down 5.2%. Raw water usage is above the prior year by 1.7%.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 442 FTE's versus budget of 458 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
April 7, 2019



Fiscal Year 2019

Fiscal Period Ending March, 2019

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: March, 2019

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
10	General Fund									
	GENERAL FUND	7,562,036.32	4,817,780.56	5,097,238.15	39,681.75		7,322,260.48		7,322,260.48	0.00
12	Special Revenue Funds									
	PLANNING FUND	79,068.85	7,347.72	47,384.89	0.00		39,031.68		39,031.68	
17	HOME FUND	67,392.43	25,706.68	39,675.43	0.00		53,423.68		53,423.68	
18	CDBG FUND	5,824.22	107,774.87	114,051.58	0.00		(452.49)		(452.49)	
22	DUATS FUND	61,693.52	76,068.01	75,056.60	0.00		62,704.93		62,704.93	
25	STATE DRUG ENFORCEMENT	279,790.61	58,678.42	10,847.98	(15,662.00)		311,959.05		311,959.05	
26	DUI FINES AND FEES FUND	181,316.86	6,754.45	853.06	0.00		187,218.25		187,218.25	
27	POLICE LAB & PROGRAMS	219,935.27	620.19	250.00	0.00		220,305.46		220,305.46	
30	FEDERAL DRUG ENFORCEMENT	134,226.44	101.89	4,994.83	0.00		129,333.50		129,333.50	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	296,882.33	19,644.35	4,609.87	0.00		311,916.81		311,916.81	
34	BUILDING FUND	151,685.96	49,665.26	44,551.88	0.00		156,799.34		156,799.34	
35	LIBRARY FUND	827,400.06	61,702.45	285,337.24	0.00		603,765.27		603,765.27	
36	MUNICIPAL BAND FUND	34,341.45	981.52	212.00	0.00		35,110.97		35,110.97	
37	FOREIGN FIRE INSURANCE FUND	202,420.23	197.35	8,221.33	0.00		194,396.25		194,396.25	
42	LOCAL STREETS & ROADS	2,182,487.42	138,319.82	417.00	0.00		2,320,390.24		2,320,390.24	
46	MOTOR FUEL TAX FUND	1,605,342.94	151,873.78	65,280.13	0.00		1,691,936.59		1,691,936.59	
47	MAJOR MOVES	(45,512.96)	0.00	(6,497.68)	0.00		(39,015.28)		(39,015.28)	
49	FIRE CAPITAL FUND	562,070.13	37,299.05	0.00	0.00		599,369.18		599,369.18	
58	LIBRARY CAPITAL	131,683.51	101.85	0.00	0.00		131,785.36		131,785.36	
59	LIBRARY TRUST FUNDS	223,862.51	1,211.45	2,155.09	0.00		222,918.87		222,918.87	
82	DCDF FUND	129,281.46	2,331.35	19.22	0.00		131,593.59		131,593.59	
83	NEIGHBORHOOD IMPROVEMENTS	2,010.70	1.56	0.00	0.00		2,012.26		2,012.26	
84	COMMUNITY REVITALIZATION	1,206,328.42	909.24	61,615.00	0.00		1,145,622.66		1,145,622.66	
	Total Special Revenue Funds	8,539,532.36	747,291.26	759,035.45	(15,662.00)	0.00	8,512,126.17	0.00	8,512,126.17	0.00
19	TIF & Redevelopment Funds									
	OLDE TOWNE TIF FUND	(99,370.79)	0.00	0.00	0.00		(99,370.79)		(99,370.79)	
20	SE PLAZA TIF FUND	38,380.96	5,973.27	35,285.01	0.00		9,069.22		9,069.22	
21	WABASH CROSSING TIF	449,338.87	347.55	0.00	0.00		449,686.42		449,686.42	
23	EASTGATE TIF FUND	66,374.43	17,304.82	66,785.24	0.00		16,894.01		16,894.01	
24	SOUTHSIDE TIF FUND	60,473.05	46.77	0.00	0.00		60,519.82		60,519.82	
28	PINES SHOPPING CENTER TIF	101,759.96	2,411.61	101,622.40	0.00		2,549.17		2,549.17	
29	GRAND & OAKLAND TIF	170,968.85	1,726.06	167,854.29	0.00		4,840.62		4,840.62	
	Total TIF & Redevelpmnt Funds	787,925.33	27,810.08	371,546.94	0.00	0.00	444,188.47	0.00	444,188.47	0.00
40	Capital Funds									
	PEG CAPITAL FUND	72,104.23	4,006.12	1,963.55	0.00		74,146.80		74,146.80	
44	2018 PROJECT FUND	8,157,046.53	858.05	1,876.91	0.00		1,104,290.47	7,051,737.20	8,156,027.67	
45	CAPITAL PROJECT FUND	918,592.59	10,864.35	400,000.00	0.00		529,456.94		529,456.94	(1,981,816.00)
	Total Capital Funds	9,147,743.35	15,728.52	403,840.46	0.00	0.00	743,894.21	7,051,737.20	8,759,631.41	(1,981,816.00)

City of Decatur
Treasurer's Cash Report

Month of: March, 2019

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	115,999.71	15,845.05	485.00	0.00		131,359.76		131,359.76	0.00
60	Internal Service Funds FLEET MAINTENANCE	184,666.81	201,208.98	189,594.26	0.00		196,281.53		196,281.53	
61	EQUIPMENT REPLACEMENT	452,992.63	1,278.01	0.00	0.00		454,270.64		454,270.64	
64	RISK MANAGEMENT	1,922,596.05	276,426.78	446,432.13	0.00		1,752,590.70		1,752,590.70	
65	INSURANCE FUND	2,076,069.40	827,846.85	858,912.37	0.00		2,045,003.88		2,045,003.88	
	Total Internal Service Funds	4,636,324.89	1,306,760.62	1,494,938.76	0.00	0.00	4,448,146.75	0.00	4,448,146.75	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	(1,350,190.22)	1,419,678.26	662,812.53	0.00		(593,324.49)		(593,324.49)	
77	FIBER OPTICS	370,407.74	1,090.61	248,838.08	0.00		122,660.27		122,660.27	
78	STORM WATER	2,335,027.60	123,321.09	76,578.65	5.34		2,381,775.38		2,381,775.38	
79	SEWER FUND	7,200,683.74	519,842.80	449,567.12	13.02		7,270,972.44		7,270,972.44	
80	WATER FUND	817,902.10	2,311,573.55	1,193,148.73	(54,825.23)		1,881,501.69		1,881,501.69	
81	WATER CAPITAL	2,888,377.75	1,012,240.92	125,024.79	0.00		3,775,593.88		3,775,593.88	1,981,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	95,742.61	57,151.30	57,258.35	(128.83)		95,506.73		95,506.73	
89	WATER BOND	4,165,180.44	1,012.31	0.00	0.00		1,072,713.69	3,093,479.06	4,166,192.75	
	Total Enterprise Funds	29,023,131.76	5,445,910.84	2,813,228.25	(54,935.70)	0.00	28,507,399.59	3,093,479.06	31,600,878.65	1,981,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	1,062,587.54	284,816.31	682,575.15	0.00		664,828.70		664,828.70	
90	FIRE PENSION INVESTMENTS	69,497,680.40	166,386.05	(1,250.00)	0.00			69,665,316.45	69,665,316.45	
	TOTAL FIRE PENSION	70,560,267.94	451,202.36	681,325.15	0.00	0.00	664,828.70	69,665,316.45	70,330,145.15	
91	POLICE PENSION FUND CASH	968,216.75	281,383.39	744,066.98	0.00		505,533.16		505,533.16	
91	POLICE PENSION INVESTMENTS	95,748,478.93	352,045.73	(1,429.80)	0.00			96,101,954.46	96,101,954.46	
	TOTAL FIRE PENSION	96,716,695.68	633,429.12	742,637.18	0.00	0.00	505,533.16	96,101,954.46	96,607,487.62	
	Total Trust & Agency Funds	167,276,963.62	1,084,631.48	1,423,962.33	0.00	0.00	1,170,361.86	165,767,270.91	166,937,632.77	0.00
	Total City Funds	227,089,657.34	13,461,758.4	12,364,275.3	(30,915.95)	0.00	52,243,737.29	175,912,487.17	228,156,224.46	0.00
Memorandum Items										
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,286,642.61	10,286,642.61	
	City Funds ex Trust & Agency	59,812,693.72	12,377,126.93	10,940,313.01	(30,915.95)	0.00	51,073,375.43	20,431,858.87	61,218,591.69	0.00

City of Decatur
Treasurer's Investment Report

Month of:

March, 2019

Water Bond

Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	YTD Interest Received 2019	Estimated Income
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00	0.00 ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00	0.00 ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00	0.00 ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00	0.00 ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00	0.00 ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00	0.00 ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	0.00 ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00	0.00 ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	0.00	0.00	0.00 ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	0.00	0.00	0.00 ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	0.00	0.00	0.00 ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	0.00	0.00	0.00 ok
US Treasury Bond	07/15/17	0.87500%	0.00	0.00	0.00	0.00	12,292.80	0.00	12,292.80	0.00	0.00	0.00 ok
US Treasury Bond	08/15/17	0.87500%	0.00	0.00	0.00	0.00	14,546.87	0.00	14,546.87	0.00	0.00	0.00 ok
US Treasury Bond	09/15/17	1.00000%	0.00	0.00	0.00	0.00	18,488.95	0.00	18,488.95	0.00	0.00	0.00 ok
US Treasury Bond	10/15/17	0.87500%	0.00	0.00	0.00	0.00	17,858.17	0.00	17,858.17	0.00	0.00	0.00 ok
US Treasury Bond	11/15/17	0.87500%	0.00	0.00	0.00	0.00	30,692.68	0.00	30,692.68	0.00	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	24,824.18	0.00	24,824.18	0.00	0.00	0.00 ok
US Treasury Bond	01/15/18	0.87500%	0.00	0.00	0.00	0.00	5,075.97	0.00	5,075.97	4,375.00	0.00	0.00 ok
US Treasury Bond	09/30/18	1.37500%	0.00	0.00	0.00	0.00	6,762.30	0.00	6,762.30	6,762.30	0.00	0.00 ok
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	5,563.86	0.00	5,563.86	5,563.86	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,918.03	0.00	9,918.03	9,918.03	0.00	0.00 ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	22,717.39	0.00	22,717.39	22,717.39	0.00	0.00 ok
US Treasury Bond	01/31/19	1.12500%	0.00	0.00	0.00	0.00	8,503.53	0.00	8,503.53	0.00	8,503.53	0.00 ok
US Treasury Bond	04/30/19	1.25000%	3,000,000.00	2,984,531.25	3,107.73	2,987,638.98	12,638.07	15,745.80	0.00	0.00	0.00	37,500.00 ok
Federated US Treasury Cash Reserves	Liquid		38,854.69	38,854.69	66,985.39	105,840.08	6,780.33	205.14	6,575.19	1,796.32	1,079.42	2,203.59 ok
Total Investment(s)			3,038,854.69	3,023,385.94	70,093.12	3,093,479.06	289,148.06	15,950.94	276,304.85	51,132.90	9,582.95	39,703.59

Pooled Cash

Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	YTD Interest Received 2019	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	0.00 ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	0.00 ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	0.00 ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	0.00 ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	5,625.00	0.00	0.00 ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00	0.00 ok
US Treasury Bond	10/15/18	0.87500%	0.00	0.00	0.00	0.00	44,222.17	(0.00)	44,222.17	15,312.50	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,793.96	0.00	9,793.96	5,000.00	0.00	0.00 ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,773.43	0.00	992,773.43	16,733.17	4,038.50	12,694.67	8,750.00	0.00	8,750.00 ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	32,838.45	4,713.45	28,125.00	28,125.00	0.00	18,750.00 ok
US Treasury Bond	10/31/19	1.25000%	1,000,000.00	993,281.25	0.00	993,281.25	17,714.07	5,248.60	12,465.47	12,465.47	0.00	12,500.00 ok
US Treasury Bond	11/30/19	1.50000%	1,550,000.00	1,536,871.09	0.00	1,536,871.09	22,806.71	7,835.56	14,971.15	14,971.15	0.00	23,250.00 ok
US Treasury Bond	03/31/20	1.37500%	1,500,000.00	1,472,929.70	0.00	1,472,929.70	20,455.99	10,368.90	10,087.09	10,087.09	0.00	20,625.00 ok
US Treasury Bond	05/31/20	1.37500%	1,600,000.00	1,563,937.50	0.00	1,563,937.50	17,291.63	7,373.60	9,918.03	9,918.03	0.00	22,000.00 ok
US Treasury Bond	09/30/20	1.37500%	1,750,000.00	1,699,384.01	1,123.80	1,700,507.81	10,973.25	12,097.05	0.00	0.00	0.00	24,062.51 ok
Federated US Treasury Cash Reserves	Liquid		250,272.16	250,272.16	279,643.89	529,916.05	12,720.31	1,025.00	11,695.31	7,027.47	2,875.89	11,010.17 ok
Total Investment(s)			10,150,272.16	10,005,874.92	280,767.69	10,286,642.61	344,073.21	52,700.66	292,496.35	117,281.71	2,875.89	140,947.68

City of Decatur
Treasurer's Investment Report

Month of: March, 2019

Fire Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	YTD Interest Received 2019	Estimated Income
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	917.12	0.00	917.12	917.12	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	1,639.34	0.00	1,639.34	1,639.34	0.00	0.00 ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	4,231.49	0.00	4,231.49	4,231.49	0.00	0.00 ok
US Treasury Bond	02/28/19	1.12500%	0.00	0.00	0.00	0.00	4,883.66	0.00	4,883.66	664.91	4,218.75	0.00 ok
US Treasury Bond	03/31/19	0.99800%	750,000.00	748,505.86	3,080.36	751,586.22	3,013.39	6,093.75	0.00	0.00	0.00	12,187.50 ok
US Treasury Bond	05/31/19	1.12500%	1,000,000.00	989,609.38	0.00	989,609.38	7,459.12	3,770.60	3,688.52	3,688.52	0.00	11,250.00 ok
US Treasury Bond	08/31/19	1.00000%	1,000,000.00	984,218.75	0.00	984,218.75	6,664.74	876.70	5,788.04	788.04	5,000.00	10,000.00 ok
US Treasury Bond	09/30/19	1.37500%	500,000.00	494,648.44	1,152.13	495,800.57	2,304.17	3,456.30	0.00	0.00	0.00	6,875.00 ok
US Treasury Bond	11/30/19	1.00000%	1,000,000.00	979,648.44	0.00	979,648.44	6,630.29	3,351.60	3,278.69	3,278.69	0.00	10,000.00 ok
US Treasury Bond	02/29/20	1.37500%	1,000,000.00	980,742.19	0.00	980,742.19	9,154.26	1,195.70	7,958.56	1,083.56	6,875.00	13,750.00 ok
US Treasury Bond	05/31/20	1.37500%	1,000,000.00	977,070.31	0.00	977,070.31	9,116.70	4,608.50	4,508.20	4,508.20	0.00	13,750.00 ok
US Treasury Bond	08/31/20	1.37500%	750,000.00	729,990.23	0.00	729,990.23	6,880.55	911.63	5,968.92	812.67	5,156.25	10,312.50 ok
Federated US Treasury Cash Reserves	Liquid		112,653.48	112,653.48	50,417.63	163,071.11	2,315.47	316.12	1,999.35	1,177.42	821.93	3,395.14 ok
Total Investment(s)			7,112,653.48	6,997,087.08	54,650.12	7,051,737.20	65,210.30	24,580.90	44,861.89	22,789.96	22,071.93	91,520.14
GRAND TOTALS:			20,301,780.33	20,026,347.94	405,510.93	20,431,858.87	698,431.57	93,232.50	613,663.09	191,204.57	34,530.77	272,171.41

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16, and 2018 proceeds on 07/31/18 (08/01/18 for Fire Capital).
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: \$700,000 moved to cash and \$2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: \$1 million moved to cash and \$1 million re-invested with a maturity of 1/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.
Pooled Cash maturity on 10/31/17 was re-invested with a maturity of 10/31/19.
Pooled Cash maturity on 12/15/17 was re-invested with a maturity of 11/30/19.
Pooled Cash maturity on 03/31/18 was re-invested with a maturity of 03/31/20.
Pooled Cash maturity on 06/15/18 was re-invested with a maturity of 05/31/20.
Pooled Cash maturity on 10/15/18 was re-invested with a maturity of 09/30/20.
Pooled Cash maturity on 11/30/18 was re-invested with a maturity of 11/30/19.
Water Bond maturity on 11/30/18 was re-invested with a maturity of 04/30/19.
Fire Capital maturity on 11/30/18 was re-invested with a maturity of 09/30/19.
Fire Capital maturity on 12/31/18 was re-invested with a maturity of 03/31/19.



home		debt liquidated														gz approved		
Debt Instrument		Debt Purpose		Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref)	Debt at 1/1/2019	FY19 Principal Payments	FY19 Interest Payments	Debt at 12/31/2019	FY19 Total Debt Payments		
									1st	2nd		input	input	input				
Bond Debt																		
Amort sch #																		
10	2008 Bonds	Water & Olde Towne TIF Projects		2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000.00	-			-	Refunded		
11	2010A Bonds	LOC Payoff-Reynolds Building		2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000.00	7,235,000.00	495,000.00	403,095.02	6,740,000.00	898,095.02	ok	
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds		2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000.00	20,645,000.00	1,325,000.00	1,205,217.50	19,320,000.00	2,530,217.50	ok	
13	2010C Bonds	Parking Garage Renovation		2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	1,430,000.00	215,000.00	57,200.00	1,215,000.00	272,200.00	ok	
14	2010D Bonds	Library		1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000.00	-			-	Liquidated		
17	2012 Bonds	Refunding of 2004A GO Bonds		2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	4,860,000.00	645,000.00	104,231.26	4,215,000.00	749,231.26	ok	
18	2013 Bonds	Refunding of 2004B GO Bonds		2013		2025	80	80	3/1	9/1	17,220,000.00	10,840,000.00	1,325,000.00	498,975.00	9,515,000.00	1,823,975.00	ok	
25	2014 Bonds	Lake Decatur Dredging		2014		2034	80	80	3/1	9/1	24,055,000.00	20,745,000.00	920,000.00	934,837.50	19,825,000.00	1,854,837.50	ok	
32	2015 Bonds	Lake Decatur Dredging		2015		2035	80	80	3/1	9/1	23,305,000.00	20,860,000.00	865,000.00	870,350.00	19,995,000.00	1,735,350.00	ok	
39	2016 Bonds	Lake Decatur Dredging		2016		2036	80	80	3/1	9/1	22,205,000.00	21,205,000.00	785,000.00	939,056.26	20,420,000.00	1,724,056.26	ok	
48	2017 Bonds	Refunding of 2008 GO Bonds		2017		2024	80	80	6/15	12/15	6,275,000.00	5,375,000.00	925,000.00	205,750.00	4,450,000.00	1,130,750.00	ok	
49	2018 Bonds	Lake Decatur Dredging, Fire Stations		2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	25,810,000.00	785,000.00	1,240,700.00	25,025,000.00	2,025,700.00	ok	
xxx																		
Total Bond Debt												178,490,000.00	139,005,000.00	8,285,000.00	6,459,412.54	130,720,000.00	14,744,412.54	
Promissory Notes & Loans Payable																		
6	HUD Section 108	Wabash Crossing		2002		2022	50	18/Pilot	2/1	8/1	3,000,000.00	810,000.00	195,000.00	48,859.00	615,000.00	243,859.00	ok	
23	2013 Promissory Note	Jonson Controls Initiative		2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394.00	14,311,177.81	903,443.86	485,056.14	13,407,733.95	1,388,500.00	ok	
15	IEPA Contruction Loan	Nitrate Facility (L171674)		2002		2022	80	80	6/1	12/1	7,172,169.35	1,492,449.94	444,204.82	40,152.90	1,048,245.12	484,357.72	ok	
16	IEPA Water Loan	Water Projects (L172552)		2011		2031	80	80	1/10	7/10	6,993,328.01	4,701,847.51	361,680.58	-	4,340,166.93	361,680.58	ok	
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)		2013		2034	79	79	4/16	10/16	7,589,672.70	6,301,984.12	339,698.44	119,997.12	5,962,285.68	459,695.56	ok	
29	Busey Bank	DPD Furniture & Technology (17355)		2014		2019	10	10	Qtry	Qtry	1,500,000.00	156,940.69	156,940.69	821.73	-	157,762.42	ok	
34	IEPA Contruction Loan	Union Street Sewer (L175280)		2015		2035	79	79	1/8	7/8	2,172,218.21	1,905,232.65	95,165.02	37,537.12	1,810,067.63	132,702.14	ok	
30	Busey Bank	Fire Apparatus - Pumper (20835)		2015		2022	49	49	5/4		439,939.77	259,932.14	62,783.59	5,978.44	197,148.55	68,762.03	ok	
35	Soy Capital	Motorola Radio System		2015		2022	10/70	10/70	1/5		1,000,000.00	585,232.07	144,385.92	16,614.08	440,846.15	161,000.00	ok	
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)		2015		2017	33	33	Qtry	Qtry	284,732.00	-	-	-	-	-	Liquidated	
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)		2016		2023	49	49	2/15	8/15	2,200,000.00	-	-	-	-	-	Liquidated	
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)		2016		2023	42	42	2/15	8/15	7,500,000.00	5,089,834.59	1,071,428.56	90,000.00	4,018,406.03	1,161,428.56	ok	
45	IEPA Contruction Loan	7th Ward Sewer (L175329)		2016		2038	79	79	3/17	9/17	8,540,318.96	8,364,038.43	363,332.54	144,788.02	8,000,705.89	508,120.56	ok	
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)		2017		2018	33	33	Qtry	Qtry	460,011.46	174,647.97	174,647.97	1,740.63	-	176,388.60	ok	
44	Busey Bank	Public Works Heavy Equipment (26530)		2017		2022	61	61	Qtry	Qtry	180,624.00	138,170.52	35,221.46	4,064.18	102,949.06	39,285.64	ok	
46	IEPA Contruction Loan Pending	Nelson Park Storm Sewer (L175315)		2017			78	78			4,012,487.00	2,337,368.08	-	-	2,337,368.08	-	ok	
xxx																		
Total Notes & Loans Payable												70,257,895.46	46,628,856.52	4,347,933.45	995,609.36	42,280,923.07	5,343,542.81	
Capital Leases																		
19	Busey Bank	Fire Apparatus Arial Platform (10)		2011		2018	49	49	9/1		947,850.00	-	-	-	-	-	Liquidated	
22	Busey Bank	Water Service Truck (1) (10855)		2013		2018	80	80	Qtry	Qtry	33,988.00	-	-	-	-	-	Liquidated	
24	Busey Bank	Sewer Vactor Truck (1) (15820)		2013		2018	79	79	Qtry	Qtry	321,998.00	-	-	-	-	-	Liquidated	
26	Busey Bank	Water Service Truck (1) (17360)		2014		2019	80	80	Qtry	Qtry	25,150.00	1,318.97	1,318.97	6.61	-	1,325.58	ok	
27	Busey Bank	Traffic Service Truck (1) (17365)		2014		2019	10	10	Qtry	Qtry	31,114.00	1,631.41	1,631.41	8.16	-	1,639.57	ok	
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)		2016		2019	49	49	Qtry	Qtry	62,859.84	10,740.48	10,740.48	79.60	-	10,820.08	ok	
40	De Lage Landen	VOIP Telephone System		2016		2021	10	10	1/22		351,560.00	211,517.28	66,764.71	11,638.55	144,752.57	78,403.26	ok	
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)		2017		2023	49	49	3/1		428,380.00	361,167.20	68,833.30	8,707.74	292,333.90	77,541.04	ok	
42	Presidio Technology Capital	IT Data Storage Equipment		2017		2019	10	10	7/1		285,965.66	95,321.88	95,321.88	-	-	95,321.88	ok	
47	PNC Equipment Finance	Public Works Dump Trucks (2) (211637)		2018		2024	61	61	3/2	9/2	331,508.00	284,721.99	43,582.43	9,222.79	241,139.56	52,805.22	ok	
50	Motorola Solutions Credit	Police Radios & equipment (24533)		2018		2023	33	33	12/15		1,004,370.24	1,004,370.24	217,612.86	-	786,757.38	217,612.86	ok	
xxx																		
Total Capital Leases												3,824,743.74	1,970,789.45	505,806.04	29,663.45	1,464,983.41	535,469.49	
Total City Debt												252,572,639.20	187,604,645.97	13,138,739.49	7,484,685.35	174,465,906.48	20,623,424.84	
													note 1					

Note(s)
1 Debt at beginning of period includes new debt issues or draws within the fiscal period
2 Drawdown loan expected to be fully drawn at 12/31/2018
3 Draw loan in progress fctst of draws to 12/31/2018 - expect full draw to project completion in 2019 - 1st debt payment in 2019

**City of Decatur
Debt Schedule**



Period Ending: March, 2019
date of update: Janaury 1, 2019

home	debt liquidated								
Debt Instrument		Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt									
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
48	2017 Bonds	Refunding of 2008 GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	wire transfer	bond holders	US Bank	fund 80	tax levy	tax levy	
xxx									
xxx									
Total Bond Debt									
Promissory Notes & Loans Payable									
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Fumiture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan	Union Street Sewer (L175280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	check	Busey Bank	Busey Bank	fund 33 100%			
44	Busey Bank	Public Works Heavy Equipment (26530)	check	Busey Bank	Busey Bank	fund 61 100%			
46	IEPA Contruction Loan Pending	Nelson Park Storm Sewer (L175315)				fund 78 100%			
xxx									
Total Loans Payable									
Capital Leases									
19	Busey Bank	Fire Apparatus Arial Platform (10)	check	Busey Bank	Busey Bank	fund 49 100%			
22	Busey Bank	Water Service Truck (1) (10855)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)	check	Busey Bank	Busey Bank	fund 10 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System	check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
42	Presidio Technology Capital	IT Data Storage Equipment	check	Presidio Technology Capital	Presidio Technology Capital	fund 10 100%			
47	PNC Equipment Finance	Public Works Dump Trucks (2) (211637)	check	PNC Equipment Finance	PNC Equipment Finance	fund 61 100%			
50	Motorola Solutions Credit	Police Radios & equipment (24533)	tbd	Motorola Solutions Credit Co	Motorola Solutions Credit Co	fund 33 100%			
xxx									
Total Capital Leases									
Total City Debt									

Bond Issuance 2018	
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	17,521,851
Other	-
Total Scope	17,521,851

Fund Description	Accounts for capital improvements that are financed by the proceeds from the issuance of bonds
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The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dredging Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Dredging - Klingner & Assoc							-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available	-	-	-	-	-	-	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	
							-	-	-	-	-	-	

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	
Revenues													
Interest Income	17,893	2,679	1,012										21,585
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-										7,561,131
Dredging - Chastain & Assoc	9,799	-	-										9,799
Dredging - Klingner & Assoc	-	-	-										-
Total Expenditures	2,821,606	4,749,324	-	-	-	-	-	-	-	-	-	-	7,570,930
Ending cash available	8,911,826	4,165,180	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	4,166,193	
	-	-	-										

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: March, 2019

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget
REVENUE														
Actual	5,376,047	5,140,972	4,817,781	-	-	-	-	-	-	-	-	-	15,334,800	
Budget Projection	4,667,924	5,329,554	4,883,409	4,731,866	5,628,667	4,740,606	9,695,351	5,013,860	4,771,764	8,607,282	4,838,887	5,090,829	14,880,887	68,000,000
Vs budget in month	708,122	(188,581)	(65,628)	-	-	-	-	-	-	-	-	-		
Vs budget to date	708,122	519,541	453,913	-	-	-	-	-	-	-	-	-	453,913	
EXPENSE														
Personnel Expense														
Actual	3,187,741	3,126,533	3,510,410	-	-	-	-	-	-	-	-	-	9,824,684	
Budget Projection	3,445,995	3,345,995	3,345,995	3,345,995	4,953,034	3,345,995	8,185,099	3,345,995	3,345,995	8,634,919	3,345,995	3,819,005	10,137,984	52,460,014
Vs budget in month	(258,254)	(219,462)	164,415	-	-	-	-	-	-	-	-	-		
Vs budget to date	(258,254)	(477,715)	(313,300)	-	-	-	-	-	-	-	-	-	(313,300)	
Operating Expense														
Actual	911,157	935,331	1,586,828	-	-	-	-	-	-	-	-	-	3,433,316	
Budget Projection	1,480,430	1,143,133	1,000,649	1,787,461	999,953	1,175,480	1,547,739	1,290,484	952,254	1,600,254	956,971	1,605,178	3,624,212	15,539,986
Vs budget in month	(569,273)	(207,802)	586,180	-	-	-	-	-	-	-	-	-		
Vs budget to date	(569,273)	(777,075)	(190,896)	-	-	-	-	-	-	-	-	-	(190,896)	
TOTAL EXPENSE														
Actual	4,098,898	4,061,864	5,097,238	-	-	-	-	-	-	-	-	-	13,258,000	
Budget Projection	4,926,425	4,489,128	4,346,644	5,133,455	5,952,987	4,521,474	9,732,838	4,636,479	4,298,249	10,235,172	4,302,966	5,424,183	13,762,196	68,000,000
Vs budget in month	(827,527)	(427,264)	750,595	-	-	-	-	-	-	-	-	-		
Vs budget to date	(827,527)	(1,254,791)	(504,196)	-	-	-	-	-	-	-	-	-	(504,196)	
Surplus / (Deficit)														
Actual	1,277,149	1,079,109	(279,458)	-	-	-	-	-	-	-	-	-	2,076,800	
Budget Projection	(258,501)	840,426	536,765	(401,589)	(324,320)	219,131	(37,487)	377,381	473,515	(1,627,891)	535,922	(333,354)	1,118,691	0
Vs budget in month	1,535,650	238,682	(816,223)	-	-	-	-	-	-	-	-	-		
Vs budget to date	1,535,650	1,774,332	958,109	-	-	-	-	-	-	-	-	-	958,109	
Beginning Cash Balance														
Actual	5,195,823	6,482,064	7,562,036	-	-	-	-	-	-	-	-	-		
Balance Sheet Adjustments														
Actual	9,092	864	39,682											
Ending Cash Balance														
Actual	6,482,064	7,562,036	7,322,260	-	-	-	-	-	-	-	-	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: March, 2019

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	725,724	-	-										725,724	13,599,460	5%
var	REAL ESTATE TAX-TIF DISTRICTS	var	216,299	-	-										216,299	2,216,565	10%
	OTHER TAXES TOTAL		942,023	-	-	-	-	-	-	-	-	-	-	-	942,023	15,816,025	6%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	892,334	864,722	963,236										2,720,292	10,073,860	27%
var	STATE SALES TAX	var	984,872	935,303	1,093,971										3,014,146	11,501,040	26%
	OTHER TAXES TOTAL		1,877,205	1,800,025	2,057,207	-	-	-	-	-	-	-	-	-	5,734,437	21,574,900	27%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	23,697	230,959	(3,950)										250,707	983,000	26%
301203	FOOD & BEVERAGE TAX	10	294,707	240,384	249,883										784,974	3,236,000	24%
301204	HOTEL AND MOTEL TAX	10	64,314	61,320	63,485										189,119	979,000	19%
301106	MOBILE HOME PRIVELEGE TAX	10	15,121	-	-										15,121	11,000	137%
301103	PROPERTY TAX	10	514,582	-	-										514,582	8,814,120	6%
301202	TELEPHONE UTILITY TAX	10	131,098	126,546	132,659										390,303	1,492,000	26%
301209	UTILITY TAX - ELECTRIC & GAS	10	438,577	460,353	474,658										1,373,588	5,644,000	24%
	Sub Total		1,482,097	1,119,562	916,735	-	-	-	-	-	-	-	-	-	3,518,394	21,159,120	17%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	3,644	3,042	2,940										9,625	37,000	26%
301205	LOCAL SALES TAX	10	873,814	846,202	948,338										2,668,354	9,838,200	27%
301207	LOCAL USE TAX	10	205,607	227,498	275,101										708,205	2,572,000	28%
302105	STATE INCOME TAX	10	631,574	759,834	457,518										1,848,926	7,558,000	24%
302104	STATE REPLACEMENT TAX	10	118,244	-	53,657										171,901	891,000	19%
301201	STATE SALES TAX	10	970,292	920,723	1,084,011										2,975,026	11,306,800	26%
301210	VIDEO GAMING TAX	10	121,070	129,643	116,228										366,941	1,448,000	25%
	Sub Total		2,924,244	2,886,942	2,937,792	-	-	-	-	-	-	-	-	-	8,748,978	33,651,000	26%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	13,877	-	-										13,877	380,000	4%
	Sub Total		13,877	-	-	-	-	-	-	-	-	-	-	-	13,877	380,000	4%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	144,511	144,511	144,511										433,533	1,734,132	25%
303608	RISK & EE BENEFIT SERVICES	10	13,801	13,801	13,801										41,403	165,600	25%
303621	ADMIN SERVICES	10	160,771	160,771	160,771										482,313	1,929,252	25%
303622	PUBLIC WORKS SERVICES	10	140,103	140,103	140,103										420,309	1,681,236	25%
303623	HUMAN RELATIONS SERVICES	10	6,873	6,873	6,873										20,619	82,476	25%
303624	PURCHASING SERVICES	10	12,581	12,581	12,581										37,743	150,972	25%
303626	BLDG INSPECTION SERVICES	10	14,063	14,063	14,063										42,189	168,756	25%
303627	PENSION FUND ADMIN SERV	10	4,280	4,280	4,280										12,840	51,360	25%
303628	SEWER FUND-EPA	10	28,053	28,053	28,053										84,159	336,636	25%
306700	IT SERVICES	10	64,607	64,607	64,607										193,821	775,284	25%
306707	CDBG PERSONNEL/EXP REIMB	10	37,197	53,202	36,653										127,052	384,485	33%
306751	HOME PERSONNEL/EXP REIMB	10	2,982	6,923	746										10,651	101,551	10%
306753	DUATS PERSONNEL/EXP REIMB	10	46,624	-	30,275										76,899	97,263	79%
303601	MFT REIMB-MSCT/RAF SIGNAL	10	18,879	30,021	(735)										48,165	523,000	9%
303606	WATER STREET CUTS	10	21,828	9,797	47,279										78,904	312,000	25%
	Sub Total	10	717,153	689,586	703,861	-	-	-	-	-	-	-	-	-	2,110,600	8,494,003	25%

City of Decatur
City Treasurer's Financial Report
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Period Ending: March, 2019

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
3rd Party Revenue																
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759									230,278	921,000	25%
303510	ELECTRIC AGGREGATION ADMIN	10	5,996	7,767	7,302									21,065	79,000	27%
Sub Total			82,756	84,526	84,061	-	-	-	-	-	-	-	-	251,343	1,000,000	25%
Grants																
302106	FEDERAL	10	-	-	-									-	-	-
302114	POLICE OT REIMBURSEMENTS	10	9,868	4,705	9,824									24,396	137,000	18%
302107	STATE GRANTS OR OTHER	10	-	-	-									-	119,000	0%
Sub Total		10	9,868	4,705	9,824	-	-	-	-	-	-	-	-	24,396	256,000	10%
Fees for Services External																
304300	ANIMAL REGISTRATION LATE FEES	10	475	775	300									1,550	9,000	17%
304302	GARBAGE HAULERS	10	-	-	-									-	27,000	0%
304303	CONTRACTOR LICENSES	10	6,750	1,725	550									9,025	28,000	32%
304304	LIQUOR LICENSES	10	-	200	2,879									3,079	534,000	1%
304306	BOAT LICENSES	10	-	-	-									-	127,000	0%
304307	OTHER LICENSES	10	2,782	997	500									4,279	183,000	2%
304401	BUILDING PERMITS	10	5,682	20,701	18,438									44,822	271,000	17%
304402	PIER PERMITS	10	-	183	502									685	76,000	1%
303301	ON STREET PARKING	10	242	328	400									970	9,000	11%
303302	PARKING LOT 1	10	999	2,808	1,802									5,608	20,000	28%
303306	PARKING LOT 10	10	368	908	746									2,023	8,000	25%
303308	GARAGE C	10	3,820	13,490	4,658									21,968	66,000	33%
303310	RESIDENTIAL PARKING	10	780	60	180									1,020	2,000	51%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,353	1,753	2,323									6,429	28,000	23%
304490	ADMIN COURT FINES	10	7,991	8,918	10,567									27,476	107,000	26%
305500	ADMINISTRATIVE COURT FEES	10	4,425	4,312	3,491									12,228	58,000	21%
305501	COURT FINES	10	10,708	14,280	16,634									41,622	163,000	26%
305502	BOOT FEE	10	280	525	420									1,225	7,000	18%
305503	WEED CUTTING FEES	10	2,272	3,820	2,470									8,562	71,000	12%
305505	ILLEGAL USE OF VEHICLE	10	27,000	22,575	38,610									88,185	296,000	30%
305506	OVERTIME PARKING FEES	10	13,258	16,347	13,918									43,522	165,000	26%
305507	VARIANCE AND ZONING	10	940	1,410	110									2,460	11,000	22%
305513	OTHER FINES AND FEES	10	140	10	160									310	4,000	8%
305516	PET CITATIONS	10	8,693	5,235	6,596									20,524	72,000	29%
305517	DUCK BLIND FEES	10	-	-	-									-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	2,063	3,362	1,957									7,382	45,000	16%
303415	PROFESSIONAL STANDARDS	10	1,501	-	-									1,501	3,000	50%
308801	RENTAL OF CITY PROPERTY	10	100	200	100									400	1,200	33%
308802	SALE OF CITY PROPERTY	10	-	-	8,150									8,150	500	1630%
308803	SALE OF OTHER PROPERTY	10	-	45	2,442									2,487	400	622%
308807	DEMOLITION PAYMENTS	10	4,585	10,505	6,274									21,364	36,000	59%
308810	DAMAGE TO CITY PROPERTY	10	-	200	(200)									-	2,500	0%
308814	INVENTORY REIMBURSEMENTS	10	-	(14)	-									(14)	-	-
308890	REIMBURSEMENT OF EXPENSE	10	-	5,114	5,978									11,092	5,000	222%
308898	BANK RECONCILIATION ADJ	10	-	-	130									130	277	47%
308899	MISCELLANEOUS INCOME	10	1,946	937	6,911									9,795	40,000	24%
310010	FIRE PROGRAMS	10	-	240	80									320	7,000	5%
305512	FIRE & BURGLAR ALARMS	10	200	100	-									300	2,000	15%
305514	POLICE RECORDS	10	715	885	771									2,371	12,000	20%
302401	STATE ROUTE MAINTENANCE	10	30,559	-	-									30,559	119,000	26%
303405	SCHOOL DISTRICT REIMB	10	-	206,102	-									206,102	413,000	50%
Sub Total			141,629	349,035	158,846	-	-	-	-	-	-	-	-	649,509	3,029,877	21%
Investment/Other Income																
307101	INTEREST INCOME	10	4,425	6,617	6,660									17,702	30,000	59%
Sub Total			4,425	6,617	6,660	-	-	-	-	-	-	-	-	17,702	30,000	59%
General Fund Total			5,376,047	5,140,972	4,817,781	-	-	-	-	-	-	-	-	15,334,800	68,000,000	23%
Development Services																
various	PLANNING	12	6,058	7,842	7,348									21,248	78,000	27%

City of Decatur
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Revenue Tracking Schedule

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Period Ending: March, 2019

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
various HOME PROGRAM	17	34,253	30,919	25,707										90,879	874,373	10%
various CDBG	18	132,247	97,953	107,775										337,975	2,756,561	12%
various DUATS	22	82,801	50	76,068										158,919	260,000	61%
various PEG PROJECTS	40	36	15,467	4,006										19,509	76,250	26%
various MASS TRANSIT	70	85,055	37,153	1,419,678										1,541,886	9,265,500	17%
various DCDF	82	2,727	226	2,331										5,284	18,000	29%
various NEIGHBORHOOD IMPROVEMENTS	83	1	2	2										4	-	-
various COMMUNITY REVITALIZATION	84	799	1,218	909										2,926	130,000	2%
various RECYCLING	88	64,434	54,669	57,151										176,254	698,500	25%
Sub Total		408,410	245,499	1,700,975	-	-	-	-	-	-	-	-	-	2,354,884	14,157,184	17%
Redevelopment & TIF																
various OLDE TOWNE TIF	19	73,938	-	-										73,938	1,610,075	5%
various SE PLAZA TIF	20	9,813	9,327	5,973										25,113	431,832	6%
various WABASH CROSSING TIF	21	141,852	361	348										142,561	558,806	26%
various EASTGATE TIF	23	16,335	16,247	17,305										49,887	322,458	15%
various SOUTHSIDE TIF	24	65	(53)	47										59	19,897	0%
various PINES SHOPPING CENTER TIF	28	2,802	2,741	2,412										7,954	105,772	8%
various GRAND & OAKLAND TIF	29	5,185	5,075	1,726										11,987	191,644	6%
Sub Total		249,991	33,698	27,810	-	-	-	-	-	-	-	-	-	311,499	3,240,484	10%
Public Safety																
various STATE DRUG ENFORCEMENT	25	39,635	257	58,678										98,570	192,400	51%
various DUI COURT FINES	26	6,465	8,475	6,754										21,694	118,965	18%
various POLICE PROGRAMS/LAB	27	311	177	620										1,108	15,010	7%
various FEDERAL DRUG ENFORCEMENT	30	18,876	109	102										19,087	150,200	13%
various FIRE EMERGENCY GRANT	32	-	-	-										-	100,000	0%
various POLICE CAPITAL	33	714	263	19,644										20,622	1,342,300	2%
various FOREIGN FIRE INSURANCE	37	440	199	197										837	100,000	1%
various POLICE JUSTICE ADMIN GRANT	39	-	-	-										-	40,000	0%
various 2018 PROJECT FUND	44	594	24,394	858										25,846	33,000	78%
various FIRE CAPITAL	49	130,375	3,556	37,299										171,229	175,000	98%
Sub Total		197,410	37,428	124,154	-	-	-	-	-	-	-	-	-	358,992	2,266,875	16%
Debt Service																
various DEBT SERVICE	50	72,441	16,222	15,845										104,507	2,068,633	5%
Public Works & Capital																
various LOCAL STREETS & ROADS	42	159,154	152,188	138,320										449,663	1,781,000	25%
various CAPITAL STREET PROJECTS	45	16,080	118,203	10,864										145,147	175,538	83%
various MFT PROJECTS	46	166,206	166,414	151,874										484,494	2,128,000	23%
various MAJOR MOVES	47	30,000	-	-										30,000	7,632,250	0%
various FLEET MAINTENANCE	60	203,373	209,421	201,209										614,002	2,849,652	22%
various EQUIPMENT REPLACEMENT	61	403	538	1,278										2,220	3,300	67%
various STORMWATER PROJECTS	78	129,580	1,146,421	123,321										1,399,322	2,720,865	51%
various SEWER PROJECTS	79	541,245	534,516	519,843										1,595,604	9,627,720	17%
Sub Total		1,246,042	2,327,701	1,146,709	-	-	-	-	-	-	-	-	-	4,720,451	26,918,325	18%
Library																
various LIBRARY OPERATIONS	35	232,364	50,666	61,702										344,733	3,835,545	9%
various LIBRARY CAPITAL	58	78	106	102										286	250,000	0%
various LIBRARY TRUST FUNDS	59	410	570	1,211										2,192	30,000	7%
Sub Total		232,853	51,343	63,016	-	-	-	-	-	-	-	-	-	347,211	4,115,545	8%

City of Decatur
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Period Ending: March, 2019

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
Other Miscellaneous																
various BUILDING FUND	34	49,627	49,671	49,665										148,963	2,394,888	6%
various BAND	36	6,373	982	982										8,337	95,256	9%
various RISK MANAGEMENT	64	274,224	278,225	276,427										828,875	3,305,548	25%
various EMPLOYEE BENEFIT	65	725,607	825,114	827,847										2,378,568	11,450,728	21%
various FIBER OPTICS	77	684	1,656	1,091										3,431	10,000	34%
Sub Total		1,056,516	1,155,647	1,156,011	-	-	-	-	-	-	-	-	-	3,368,174	17,256,420	20%
Water Utility & Capital																
various WATER	80	2,395,149	2,294,094	2,311,574										7,000,817	31,360,000	22%
various WATER CAPITAL	81	9,458	12,385	1,012,241										1,034,084	4,025,538	26%
various WATER BOND FUND	89	17,893	2,679	1,012										21,585	36,895	59%
Sub Total		2,422,501	2,309,158	3,324,827	-	-	-	-	-	-	-	-	-	8,056,486	35,422,433	23%
Fudiciary Trust & Agency																
various FIRE PENSION	90	343,467	343,344	451,202										1,138,014	9,933,645	11%
various POLICE PENSION	91	335,594	297,608	633,429										1,266,631	10,977,477	12%
Sub Total		679,062	640,952	1,084,631	-	-	-	-	-	-	-	-	-	2,404,645	20,911,122	11%
Grand Total Revenues		11,941,272	11,958,620	13,461,758	-	-	-	-	-	-	-	-	-	37,361,650	194,357,021	19%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 814,500,000 not certified
City Tax Rate: 1.70374% not certified

Assessed Value Year 2018
Pay Year 2019
in Process

note	Tax Levy Item	Fund	input	input	input	Billed
			Net Assessed Value not certified	Tax Rate not certified	Tax Levy \$ Amount ordinance	
	General Obligation Bond Debt	50	814,500,000	0.23548%	1,918,000.00	1,918,000.00
	General Purpose	10	814,500,000	0.00000%	-	-
	Fire Pension	10	814,500,000	0.58281%	4,747,000.00	4,747,000.00
	Police Pension	10	814,500,000	0.52142%	4,247,000.00	4,247,000.00
	City Library	35	814,500,000	0.35605%	2,900,000.00	2,900,000.00
	Municipal Band	36	814,500,000	0.00798%	65,000.00	65,000.00
	Mass Transit					
	Bonds Public Building					
1	Total City		814,500,000	1.70374%	13,877,000.00	13,877,000.00
			ok	ok	ok	ok
					1.70374	
	TIF District (tax code district)		input	input	input	Billed
			AV Increment Value not certified	Tax Rate not certified	AV Increment \$ Amount	
	ZTF3 Pines TIF (4062)	28	689,974	10.47455%	72,271.67	72,272.00
	ZTF4 SE Plaza TIF (9542)	20	3,332,550	9.57320%	319,031.68	319,032.00
	ZTF5 Olde Towne TIF (4555)	19	9,971,266	10.47455%	1,044,445.24	1,044,445.00
	ZTF6 Near North TIF (4455)	21	5,334,892	10.47455%	558,805.93	558,806.00
	ZTF8 Eastgate TIF (9543)	23	963,211	9.87921%	95,157.64	95,158.00
	ZTF0 Grand & Oakland (4062)	29	1,220,524	10.47455%	127,844.40	127,844.00
	ZTFA SS Redevelopment (xxxx)	24	193,524	10.28152%	19,897.21	19,897.00
2	Redevelopment TIF		21,705,941		2,237,453.76	2,237,454.00
			ok		ok	ok
	Total Property Tax Levy				16,114,453.76	16,114,454.00

Note(s)

- 1 Data per City of Decatur 2018 Tax Levy - certification and extension dated xxxx xx, 2019 certified xxx xx, 2019 received by City xxx xx, 2019
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated xxx xx, 2019 received by City xxx xx, 2019

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year
Pay Year
2018
2019
in Process

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input			Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 xx/xx/2019	Distribution 2 xx/xx/2019	Distribution 3 xx/xx/2019			
General Obligation Bond Debt	50	1,918,000.00	99.0%	1,898,820.00	-	-	-	-	1,898,820.00	0.0%
General Purpose	10	-	99.0%	-	-	-	-	-	0	-
Fire Pension	10	4,747,000.00	99.0%	4,699,530.00	-	-	-	-	4,699,530.00	0.0%
Police Pension	10	4,247,000.00	99.0%	4,204,530.00	-	-	-	-	4,204,530.00	0.0%
City Library	35	2,900,000.00	99.0%	2,871,000.00	-	-	-	-	2,871,000.00	0.0%
Municipal Band	36	65,000.00	99.0%	64,350.00	-	-	-	-	64,350.00	0.0%
Mass Transit		-			-	-	-	-	-	
Public Building Bonds		-			-	-	-	-	-	
Total City		13,877,000.00		13,738,230.00	-	-	-	-	13,738,230.00	0.0%
City Collection Rate:									0.0%	
ZTF3 Pines TIF (4062)	28	72,272.00	100.0%	72,272.00	-	-	-	-	72,272.00	0.0%
ZTF4 SE Plaza TIF (9542)	20	319,032.00	100.0%	319,032.00	-	-	-	-	319,032.00	0.0%
ZTF5 Olde Towne TIF (4555)	19	1,044,445.00	98.0%	1,023,556.00	-	-	-	-	1,023,556.00	0.0%
ZTF6 Near North TIF (4455)	21	558,806.00	100.0%	558,806.00	-	-	-	-	558,806.00	0.0%
ZTF8 Eastgate TIF (9543)	23	95,158.00	100.0%	95,158.00	-	-	-	-	95,158.00	0.0%
ZTF0 Grand & Oakland (xxxx)	29	127,844.00	100.0%	127,844.00	-	-	-	-	127,844.00	0.0%
ZTFA SS Redevelopment (xxxx)	24	19,897.00	100.0%	19,897.00	-	-	-	-	19,897.00	0.0%
Redevelopment TIF		2,237,454.00		2,216,565.00	-	-	-	-	2,216,565.00	0.0%
City Collection Rate:									0.0%	
Total Property Tax Levy		16,114,454.00		15,954,795.00	-	-	-	-	15,954,795.00	0.0%
City Collection Rate:					ok	ok		0.0%		

Note(s)

- 1 Payment received xx/xx/2019 from Macon County Treasurer with check distribution / checks xxxxx, dated xxxx xx, 2019
- 2 Payment received xx/xx/2019 from Macon County Treasurer with check distribution / checks xxxxx, dated xxxx xx, 2019
- 3 Payment received xx/xx/2019 from Macon County Treasurer with check distribution / checks xxxxx, dated xxxx xx, 2019

Footnote (Not a part of City Tax Levy)

Decatur Road & Bridge Tax Distribution	10-0831-301102
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	input Distribution 1 xx/xx/2019	input Distribution 2 xx/xx/2019	input Distribution 3 xx/xx/2019	Total Distribution
Total County Distribution to Civil City	-	-	-	-
	ok	ok	ok	

Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-	test s/b "0"
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Distribution to City including TIF & Mobile Home	-	-	-	-
	ok	ok	ok	

Current Distribution Accounting	General Obligation Bond Debt	50-43500-301103	-	ZTF3 Pines TIF (4062)	28-43281-301103	-
	General Purpose	10-0231-301103	-	ZTF4 SE Plaza TIF (9542)	20-43200-301103	-
	Fire Pension	10-0231-301103	-	ZTF5 Olde Towne TIF (4555)	19-45190-301103	-
	Police Pension	10-0231-301103	-	ZTF6 Near North TIF (4455)	21-43210-301103	-
	City Library	35-59350-301103	-	ZTF8 Eastgate TIF (9543)	23-43230-301103	-
	Municipal Band	36-43360-301103	-	ZTF0 Grand & Oakland (xxxx)	29-43291-301103	-
			-	ZTFA SS Redevelopment (xxxx)	24-43241-301103	-

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: March, 2019

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
35	050 Planning & Sustainability	18T0015 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)	X	X	Y	ACTIVE	268,705
36	050 Planning & Sustainability	18T0015 TECHNICAL STUDIES GRANT (DUATS FTA)	X	X	Y	ACTIVE	67,176
45	050 Planning & Sustainability	19-1009-6847 TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	ACTIVE	277,090
46	050 Planning & Sustainability	19-1009-6847 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	ACTIVE	69,272
48	050 Planning & Sustainability	BROWNFIELDS COMMUNITY WIDE ASSESSMENT GRANT		S	N	PENDING	300,000
42	053 Neighborhood Services	APP-51418 ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELEIF PROGRAM	X		N	PENDING	125,000
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
C2018	054 Neighborhood Outreach	B-18-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,378,744
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
H2018	054 Neighborhood Outreach	M-18-MC-17-0008 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	444,741
32	065 Police	2017 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	26,954
43	065 Police	AP-19-0072 STEP		X	Y	ACTIVE	69,540
49	065 Police	AP-20-XXXX STEP		X	Y	PENDING	125,742
44	065 Police	2018 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	28,400
09334	082 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W	X		Y	ACTIVE	2,006,014
09335	082 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP		X	N	ACTIVE	25,000,000
09336	082 Public Works	PENDING-RAILROAD GRADE CROSSING PROTECTION FND GCPF BRUSH COLLEGE	X		N	PENDING	12,000,000
12221	082 Public Works	IEPA L17-5315 WATER PLLUTION CONTROL-NELSON PARK SEWER		X	Y	ACTIVE	4,844,000
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14062	082 Public Works	17 751 04201 SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY		X	N	ACTIVE	230,020
1507	082 Public Works	IEPA L17-5329 WATER PLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
L2017	350 Library	FY2017 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	59,104
L2018	350 Library	FY2018 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	95,152
38	350 Library	18-3007-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	12,200
47	350 Library	19-2032-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	14,600
F16-1	700 Mass Transit	IL-2016-027-00 FY1 OPERATING ASSISTANCE/CAPITAL		X	Y	ACTIVE	1,651,807
F17-2	700 Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
F18	700 Mass Transit	IL-2018-PND FY18 OPERATING ASSISTANCE		X	Y	SUBMITTED	1,650,000
F19	700 Mass Transit	IL-2019-PND FY19 OPERATING ASSISTANCE		X	Y	SUBMITTED	1,700,000
FC18	700 Mass Transit	IL-2018-PND FY18 CAPITAL		X	Y	SUBMITTED	152,000
FC19	700 Mass Transit	IL-2019-PND FY19 CAPITAL		X	Y	SUBMITTED	148,400
S18	700 Mass Transit	OP-18-08-IL #4876 FY-2018 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	10,051,800
S19	700 Mass Transit	OP-19-08-IL #4953 FY-2019 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	11,057,000
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000
50	700 Mass Transit	#PENDING, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS		X	Y	AWARDED	75,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

March, 2019

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,389	4,567	2,600										10,556	49,964	49,964	21%
015	EXECUTIVE	10	46,337	64,050	28,557										138,944	661,375	661,375	21%
016	HUMAN RESOURCES	10	38,806	49,624	41,924										130,354	556,752	556,752	23%
017	INFORMATION TECHNOLOGIES	10	164,778	122,884	109,983										397,644	1,904,403	1,904,403	21%
018	CITY CLERK	10	2,451	1,830	1,703										5,984	28,514	28,514	21%
020	LEGAL	10	65,764	63,520	74,036										203,321	892,352	892,352	23%
035	FINANCE	10	92,095	118,193	100,271										310,559	1,466,044	1,466,044	21%
037	PURCHASING	10	17,272	17,104	17,114										51,490	229,214	229,214	22%
038	CIVIC CENTER	10	3,689	16,377	17,775										37,840	229,136	229,136	17%
039	CITY GENERAL ADMINISTRATIVE	10	30,000	170,864	281,793										482,657	1,876,136	1,876,136	26%
Sub Total			464,580	629,012	675,755	-	-	-	-	-	-	-	-	-	1,769,347	7,893,890	7,893,890	22%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	47,828	45,887	45,836										139,551	612,275	612,275	23%
052	BUILDING INSPECTIONS	10	46,612	46,503	46,537										139,652	621,842	621,842	22%
053	NEIGHBORHOOD INSPECTIONS	10	41,364	45,082	42,889										129,335	818,914	818,914	16%
054	NEIGHBORHOOD OUTREACH	10	25,767	25,801	25,807										77,375	344,684	344,684	22%
Sub Total			161,571	163,273	161,069	-	-	-	-	-	-	-	-	-	485,913	2,397,715	2,397,715	20%
Public Safety																		
065	POLICE	10	1,616,637	1,593,106	2,213,553										5,423,295	28,130,390	28,130,390	19%
070	FIRE	10	1,169,192	982,954	1,314,981										3,467,128	19,693,504	19,693,504	18%
Sub Total			2,785,829	2,576,060	3,528,534	-	-	-	-	-	-	-	-	-	8,890,423	47,823,894	47,823,894	19%
Public Works																		
080	PUBLIC WORKS ADMIN	10	154,897	19,195	56,961										231,053	523,748	523,748	44%
082	ENGINEERING	10	77,819	76,864	76,981										231,665	1,258,629	1,258,629	18%
083	MUNICIPAL SERVICES	10	356,750	359,498	338,069										1,054,317	4,733,291	4,733,291	22%
084	STREETS	10	68,324	81,641	93,051										243,017	966,437	966,437	25%
086	TRAFFIC & PARKING	10	4,806	124,721	136,295										265,823	1,843,782	1,843,782	14%
088	URBAN FORESTRY	10	24,320	31,600	30,522										86,442	558,614	558,614	15%
Sub Total			686,918	693,519	731,880	-	-	-	-	-	-	-	-	-	2,112,317	9,884,501	9,884,501	21%
General Fund Expenditure Total			4,098,898	4,061,864	5,097,238	-	-	-	-	-	-	-	-	-	13,258,000	68,000,000	68,000,000	19%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

March, 2019

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Development Services																		
120	PLANNING	12	396	37,322	47,385										85,103	225,000	225,000	38%
170	HOME PROGRAM	17	3,067	7,462	755										11,284	229,278	229,278	5%
171	PROGRAM DELIVERY COSTS	17	31,465	13,053	38,920										83,438	645,095	645,095	13%
181	PROJECTS	18	23,277	31,993	22,918										78,189	1,467,602	1,467,602	5%
183	REHAB PROJECTS	18	91,785	41,672	39,716										173,173	848,203	848,203	20%
184	ADMINISTRATION	18	17,525	24,288	51,418										93,231	440,756	440,756	21%
220	DUATS	22	81,118	406	75,057										156,580	227,263	227,263	69%
400	PEG PROJECTS	40	2,463	2,463	1,964										6,889	79,693	79,693	9%
701	MT-OPERATIONS	70	79,494	84,785	89,726										254,005	983,653	983,653	26%
702	MT-MAINTENANCE	70	127,401	103,065	146,692										377,159	1,607,873	1,607,873	23%
703	MT-TRANSPORTATION	70	361,833	285,168	403,786										1,050,786	5,113,051	5,113,051	21%
704	MT-INSURANCE	70	26,587	22,734	1,109										50,430	295,251	295,251	17%
705	MT-CAPITAL	70	-	-	21,500										21,500	345,308	345,308	6%
820	DCDF	82	302	2,914	19										3,235	143,000	143,000	2%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	-	-										-	3,000	3,000	0%
840	COMMUNITY REVITALIZATION	84	22,384	124,013	61,615										208,012	522,394	522,394	40%
841	COMM REVITALIZATION GRANT	84	-	-	-										-	1,000,000	1,000,000	0%
880	RECYCLING	88	58,141	53,446	57,258										168,845	665,251	665,251	25%
Sub Total			927,238	834,783	1,059,837	-	-	-	-	-	-	-	-	-	2,821,858	14,841,671	14,841,671	19%
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-	-										-	1,475,700	1,475,700	0%
200	SE PLAZA TIF	20	434,105	-	35,285										469,390	550,000	550,000	85%
210	WABASH CROSSING TIF	21	-	-	-										-	610,524	610,524	0%
230	EASTGATE TIF	23	-	-	66,785										66,785	322,458	322,458	21%
241	SOUTHSIDE TIF	24	-	10,279	-										10,279	10,300	10,300	100%
281	PINES SHOPPING CENTER TIF	28	-	-	101,622										101,622	105,772	105,772	96%
291	GRAND & OAKLAND TIF	29	-	-	167,854										167,854	191,644	191,644	88%
Sub Total			434,105	10,279	371,547	-	-	-	-	-	-	-	-	-	815,930	3,266,398	3,266,398	25%
Public Safety																		
251	STATE DRUG ACTIVITIES	25	10,425	22,837	10,848										44,110	400,000	400,000	11%
260	DUI COURT FINES	26	1,309	3,030	853										5,192	151,800	151,800	3%
270	POLICE PROGRAMS/LAB	27	-	53	250										303	34,700	34,700	1%
302	FEDERAL DRUG ENFORCEMENT	30	-	2,800	4,995										7,795	200,000	200,000	4%
320	FIRE EMERGENCY GRANT	32	-	-	-										-	100,000	100,000	0%
330	POLICE CAPITAL	33	2,418	61,995	4,610										69,023	1,577,846	1,577,846	4%
371	FOREIGN FIRE INSURANCE	37	12,541	13,288	8,221										34,051	100,000	100,000	34%
392	POLICE JUSTICE ADMIN GRANT	39	-	-	-										-	40,000	40,000	0%
440	2018 PROJECT FUND	44	77,557	169,466	1,877										248,899	7,723,190	7,723,190	3%
490	FIRE CAPITAL	49	5,410	77,541	-										82,951	172,923	172,923	48%
491	FIRE CAPITAL PROJECTS	49	94,941	7,656	-										102,596	800,000	800,000	13%
Sub Total			204,600	358,665	31,654	-	-	-	-	-	-	-	-	-	594,920	11,300,459	11,300,459	5%
Debt Service																		
504	DS-2018 BOND-FIRE STATIONS	50	-	195,800	-										195,800	391,600	391,600	50%
505	DS-2018 BOND-FIRE RENOVATIONS	50	-	39,175	-										39,175	78,350	78,350	50%
512	DS-2002 BOND-WABASH CROSSNG	50	-	24,430	-										24,430	48,859	48,859	50%
516	DS-2010A BOND	50	-	-	-										-	234,919	234,919	0%
518	DS-2010C BOND	50	-	-	-										-	136,850	136,850	0%
521	DS-2012 GO BOND	50	-	700,341	485										700,826	749,617	749,617	93%
Sub Total			-	959,745	485	-	-	-	-	-	-	-	-	-	960,230	1,640,195	1,640,195	59%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

March, 2019

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Works & Capital																		
420	LOCAL MFT INITIATIVE PROJECTS	42	3,749	417	417										4,583	1,515,004	1,515,004	0%
421	LOCAL STREET CAP PROJECTS	42	-	618,835	-										618,835	1,161,429	1,161,429	53%
451	CAPITAL STREET PROJECTS	45	-	-	400,000										400,000	175,538	975,538	41%
460	MFT PROJECTS	46	18,879	96,987	65,280										181,147	2,720,826	2,720,826	7%
470	MAJOR MOVES	47	34,652	20,305	(6,498)										48,459	7,669,010	7,669,010	1%
601	FLEET OPERATIONS	60	129,220	133,149	116,228										378,597	1,610,052	1,610,052	24%
602	FLEET INVENTORY	60	22,051	105,576	73,366										200,992	1,239,600	1,239,600	16%
610	EQUIPMENT REPLACEMENT	61	-	36,224	-										36,224	211,166	211,166	17%
780	STORM WATER PROJECTS	78	70,991	941,361	76,579										1,088,931	3,541,683	3,541,683	31%
782	STORM DEBT SERVICE-2017 IEPA	78	-	-	-										-	239,000	239,000	0%
790	SEWER PROJECTS	79	336,033	625,949	195,507										1,157,490	12,299,956	12,299,956	9%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	254,060										254,060	459,695	459,695	55%
793	SEWER DEBT SERVICE-2015 IEPA	79	66,351	-	-										66,351	132,702	132,702	50%
794	SEWER DEBT SERVICE-2015 IEPA	79	-	-	-										-	508,121	508,121	0%
Sub Total			681,927	2,578,803	1,174,939	-	-	-	-	-	-	-	-	-	4,435,670	33,483,782	34,283,782	13%
Library																		
351	LIBRARY OPERATIONS	35	270,419	250,995	285,337										806,752	3,783,382	3,783,382	21%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-										-	250,000	250,000	0%
591	DPL-CANTONI TRUST	59	-	-	-										-	30,000	30,000	0%
592	DPL-MEYER TRUST	59	2,170	2,099	1,908										6,178	45,000	45,000	14%
594	DPL-DONATIONS	59	10	10	247										267	25,000	25,000	1%
Sub Total			272,600	253,104	287,492	-	-	-	-	-	-	-	-	-	813,197	4,133,382	4,133,382	20%
Other Miscellaneous																		
340	BUILDING FUND	34	4,995	56,782	44,552										106,329	2,337,738	2,337,738	5%
360	BAND	36	2,357	568	212										3,137	95,256	95,256	3%
641	RISK MANAGEMENT	64	9,139	19,236	67,340										95,715	359,662	359,662	27%
642	WORKER'S COMPENSATION	64	142,977	34,756	253,503										431,236	2,026,750	2,026,750	21%
643	LIABILITY PROPERTY & CASUALTY	64	5,929	4,425	125,589										135,943	642,370	642,370	21%
651	MEDICAL INSURANCE	65	784,582	859,150	858,912										2,502,645	11,294,158	11,294,158	22%
653	UNEMPLOYMENT INSURANCE	65	-	-	-										-	36,000	36,000	0%
770	FIBER OPTICS	77	3,000	23,000	248,838										274,838	400,000	400,000	69%
Sub Total			952,980	997,917	1,598,946	-	-	-	-	-	-	-	-	-	3,549,843	17,191,934	17,191,934	21%
Water Utility & Capital																		
801	WATER PRODUCTION	80	178,560	386,056	398,387										963,003	5,209,657	5,209,657	18%
802	WATER LAKE SERVICES	80	95,800	60,724	61,796										218,320	1,095,658	1,095,658	20%
803	WATER ADMINISTRATION	80	326,261	434,584	326,158										1,087,003	6,722,180	6,722,180	16%
804	WATER SERVICES	80	230,725	250,421	316,118										797,264	3,588,473	3,588,473	22%
805	UTILITY CUSTOMER SERVICE	80	76,924	78,192	89,864										244,980	1,100,235	1,100,235	22%
808	WATER DEBT SERV-SWTP	80	1,053	6,734,934	825										6,736,812	11,461,240	11,461,240	59%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-										-	484,358	484,358	0%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-										180,840	361,681	361,681	50%
80C	WATER DEBT-ENERGY PROJECT	80	-	322,548	-										322,548	1,299,081	1,299,081	25%
811	WATER NON LAKE CAPITAL	81	819,967	6,691	34,487										861,146	6,074,083	6,074,083	14%
812	WATER LAKE CAPITAL	81	17,923	67,560	90,537										176,020	767,324	767,324	23%
890	WATER BONDS	89	2,821,606	4,749,324	-										7,570,930	10,036,895	10,036,895	75%
Sub Total			4,749,659	13,091,035	1,318,174	-	-	-	-	-	-	-	-	-	19,158,868	48,200,865	48,200,865	40%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	696,670	706,981	681,325										2,084,977	8,639,642	8,639,642	24%
910	POLICE PENSION	91	703,545	710,339	742,637										2,156,521	8,994,110	8,994,110	24%
Sub Total			1,400,216	1,417,320	1,423,962	-	-	-	-	-	-	-	-	-	4,241,498	17,633,752	17,633,752	24%
Grand Total Expenditures			13,722,221	24,563,516	12,364,275	-	-	-	-	-	-	-	-	-	50,650,613	219,692,438	220,492,438	23%

City of Decatur
Water Utility Financial Report

Operating Fund Statement of Revenue and Expense

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,222,173	2,345,766	(123,593)	2,261,078	(38,905)
Tapping Fees	140	2,687	(2,547)	2,252	(2,112)
UCB Billing Reimb	39,119	40,562	(1,443)	38,418	701
Interest Income	980	43	937	78	902
Other Income	49,162	32,561	16,601	29,846	19,316
Total Revenue	2,311,574	2,421,619	(110,045)	2,331,672	(20,098)
Cost of Service					
Water Production	398,387	409,010	(10,623)	408,597	(10,210)
Water Services	316,118	275,743	40,375	253,759	62,359
Total Cost of Service	714,505	684,753	29,752	662,356	52,149
% of Revenue	30.9%	28.3%		28.4%	
Water Gross Margin	1,597,069	1,736,866	(139,797)	1,669,316	(72,247)
% of Revenue	69.1%	71.7%		71.6%	
Operating Expense					
Lake Management	61,796	73,495	(11,699)	59,597	2,199
Water Administration	326,158	330,355	(4,197)	294,119	32,039
Customer Service	89,864	97,458	(7,594)	87,781	2,083
Total Operating Expense	477,818	501,308	(23,490)	441,497	36,321
% of Revenue	20.7%	20.7%		18.9%	
Margin Before Debt Service	1,119,251	1,235,558	(116,307)	1,227,819	(108,568)
% of Revenue	48.4%	51.0%		52.7%	
Debt Service					
GO Bond Debt	825	500	325	350	475
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	825	500	325	350	475
% of Revenue	0.0%	0.0%		0.0%	
Operating Income	1,118,426	1,235,058	(116,632)	1,227,469	(109,043)
% of Revenue	48.4%	51.0%		52.6%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Income after Capital Transfer	1,118,426	1,235,058	(116,632)	1,227,469	(109,043)
% of Revenue	48.4%	51.0%		52.6%	

Balance Sheet Items (Operating Fund)

Cash	1,881,502		2,152,609	
Interfund AR	-		-	
Investments	-		-	
Total Cash & Investments	1,881,502		2,152,609	
Accounts Receivable	2,442,646		2,500,204	

Prepared By:

Office of the City Treasurer

Month of: **March, 2019**

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
6,815,787	7,258,559	(442,772)	6,996,507	(180,720)
5,863	2,688	3,175	2,252	3,611
118,136	96,187	21,949	91,601	26,535
7,401	453	6,948	832	6,569
53,630	38,700	14,930	35,473	18,157
7,000,817	7,396,587	(395,770)	7,126,665	(125,848)
963,003	1,255,834	(292,831)	1,259,958	(296,955)
797,264	903,030	(105,766)	831,170	(33,906)
1,760,267	2,158,864	(398,597)	2,091,128	(330,861)
25.1%	29.2%		29.3%	
5,240,550	5,237,723	2,827	5,035,537	205,013
74.9%	70.8%		70.7%	
218,320	254,669	(36,349)	212,782	5,538
1,087,003	983,699	103,304	870,154	216,849
244,980	252,571	(7,591)	226,544	18,436
1,550,303	1,490,939	59,364	1,309,480	240,823
22.1%	20.2%		18.4%	
3,690,247	3,746,784	(56,537)	3,726,057	(35,810)
52.7%	50.7%		52.3%	
6,736,812	6,735,435	1,377	5,498,109	1,238,703
-	-	-	-	-
180,840	180,840	-	180,840	-
322,548	322,548	-	313,660	8,888
7,240,200	7,238,823	1,377	5,992,609	1,247,591
103.4%	97.9%		84.1%	
(3,549,953)	(3,492,039)	(57,914)	(2,266,552)	(1,283,401)
-50.7%	-47.2%		-31.8%	
-	-	-	-	-
(3,549,953)	(3,492,039)	(57,914)	(2,266,552)	(1,283,401)
-50.7%	-47.2%		-31.8%	

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: **March, 2019**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget
Revenue					
CapEx Funding	-	-	-	-	2,750,000
ADM Cost Share	1,000,000	1,000,000	1,000,000	-	1,000,000
IEPA Loan draw down	-	-	-	-	-
Other	12,241	34,084	4,161	29,923	275,538
Total Revenue	1,012,241	1,034,084	1,004,161	29,923	4,025,538

Comments

CapEx funding from Water Operating Fund
Actual ADM cost share

CapEx Project Spending

Operating CapEx	-	-	30,000	(30,000)	300,000
Professional Services	-	-	-	-	247,000
Capital Equipment	-	-	-	-	500,000
Water Distribution	-	-	-	-	34,000
Pump Stations	-	-	-	-	-
Water Main Replacement	29,528	841,316	412,865	428,451	4,000,000
Water System Improv	4,861	19,733	33,632	(13,899)	350,897
SWTP CapEx	99	99	160,546	(160,447)	642,186
Lake Operating	-	-	-	-	10,000
Other Equipment	-	-	-	-	30,000
Storm Water Improvement	-	-	-	-	-
EPA Non Source	-	-	-	-	25,000
Lakefront Development	372	468	107,500	(107,032)	430,000
Sediment Control	-	-	-	-	35,000
Additional Water Supply	90,166	175,553	90,993	84,560	237,324
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
Total CapEx Spending	125,026	1,037,169	835,536	201,633	6,841,407

Surplus (Deficit)	887,215	(3,085)	168,625		(2,815,869)
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Capital Fund Cash Position

Cash at January 1, 2019	3,778,676			
Current Cash Position	3,775,594	Cash Position Target at December 31, 2019	962,807	
included in cash above	-			

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	27,735	25,525	26,305										79,565	
Industrial	32	32	32										96	
Commercial	2,765	2,541	2,649										7,955	
Total	30,532	28,098	28,986	-	-	-	-	-	-	-	-	-	87,616	99.1%
Delinquent Bills														
Residential	7,993	6,901	6,706										21,600	
Industrial	-	-	-										-	
Commercial	376	375	287										1,038	
Total	8,369	7,276	6,993	-	-	-	-	-	-	-	-	-	22,638	99.0%
Total Bill Count	38,901	35,374	35,979	-	-	-	-	-	-	-	-	-	110,254	99.1%
Cubit Feet Consumption Billed														
Residential	12,041,691	11,407,635	10,584,868										34,034,194	95.8%
Industrial	41,841,009	41,375,005	37,010,223										120,226,237	94.2%
Commercial	9,753,438	9,597,629	9,383,432										28,734,499	94.8%
Total	63,636,138	62,380,269	56,978,523	-	-	-	-	-	-	-	-	-	182,994,930	94.6%
Water Shut Offs	339	340	300										979	103.6%
Customer Service Telephone Calls	4,819	4,615	4,383										13,817	98.4%
Water Billed \$														
Residential	\$ 707,015	\$ 664,990	\$ 628,859										\$ 2,000,864	98.9%
Industrial	\$ 1,052,018	\$ 1,037,122	\$ 944,448										\$ 3,033,588	95.6%
Commercial	\$ 485,581	\$ 467,965	\$ 463,160										\$ 1,416,706	97.6%
Total	\$ 2,244,614	\$ 2,170,077	\$ 2,036,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,451,158	97.0%
Penalty \$	\$ 12,791	\$ 11,939	\$ 10,836										\$ 35,566	57.0%
Total Billed	\$ 2,257,405	\$ 2,182,016	\$ 2,047,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,486,724	96.7%
Water Gallonage														
Gallons (000)	265,330	260,890	288,360										814,580	101.7%
\$ Billed	\$ 80,660	\$ 79,311	\$ 87,661										\$ 247,632	103.8%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,338,065	\$ 2,261,327	\$ 2,134,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,734,356	96.9%
Cash Revenue \$	\$ 2,351,341	\$ 2,242,273	\$ 2,222,173										\$ 6,815,787	97.4%
% Cash to Billed	100.6%	99.2%	104.1%	-	-	-	-	-	-	-	-	-	101.2%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	27,941	25,424	26,984	27,138	27,114	27,423	26,760	27,447	24,056	28,617	25,030	26,626	320,560	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,716	2,612	2,660	2,688	2,677	2,733	2,670	2,711	2,502	2,798	2,543	2,703	32,013	
Total	30,689	28,068	29,676	29,858	29,823	30,188	29,462	30,190	26,590	31,447	27,605	29,361	352,957	
Delinquent Bills														
Residential	8,158	6,790	6,883	7,087	8,086	7,046	7,732	8,232	6,891	7,871	7,874	6,766	89,416	
Industrial	-	-	5	-	-	-	-	-	-	-	-	7	12	
Commercial	408	323	311	395	342	320	312	297	368	319	334	348	4,077	
Total	8,566	7,113	7,199	7,482	8,428	7,366	8,044	8,529	7,259	8,190	8,208	7,121	93,505	
Total Bill Count	39,255	35,181	36,875	37,340	38,251	37,554	37,506	38,719	33,849	39,637	35,813	36,482	446,462	
Cubit Feet Consumption Billed														
Residential	12,914,047	11,669,667	10,940,431	11,500,732	12,061,263	14,682,041	13,556,410	13,740,591	11,758,520	13,415,272	11,112,527	11,540,175	148,891,676	
Industrial	39,887,143	47,219,407	40,507,426	39,442,037	46,234,329	42,460,596	46,474,716	47,147,464	47,221,169	45,676,943	41,565,715	40,497,604	524,334,549	
Commercial	10,232,427	10,900,160	9,181,729	9,530,981	10,153,152	13,253,331	13,538,775	13,865,869	12,490,447	13,028,601	10,757,319	9,833,686	136,766,477	
Total	63,033,617	69,789,234	60,629,586	60,473,750	68,448,744	70,395,968	73,569,901	74,753,924	71,470,136	72,120,816	63,435,561	61,871,465	809,992,702	
Water Shut Offs	358	305	282	312	269	305	275	403	334	363	440	299	3,945	
Customer Service Tphone Calls	5,319	4,449	4,279	4,625	4,808	4,929	5,097	5,719	4,840	4,986	4,788	4,243	58,082	
Water Billed \$														
Residential	\$ 729,899	\$ 658,679	\$ 633,563	\$ 661,728	\$ 691,108	\$ 828,230	\$ 770,082	\$ 782,457	\$ 673,773	\$ 771,026	\$ 649,906	\$ 676,450	\$ 8,526,901	
Industrial	\$ 1,004,938	\$ 1,169,702	\$ 999,443	\$ 976,210	\$ 1,120,867	\$ 1,092,080	\$ 1,185,247	\$ 1,173,216	\$ 1,200,168	\$ 1,165,120	\$ 1,051,484	\$ 1,049,828	\$ 13,188,303	
Commercial	\$ 495,729	\$ 505,596	\$ 450,932	\$ 465,234	\$ 484,339	\$ 594,977	\$ 599,781	\$ 614,603	\$ 560,231	\$ 594,185	\$ 508,013	\$ 487,120	\$ 6,360,740	
Total	\$ 2,230,566	\$ 2,333,977	\$ 2,083,938	\$ 2,103,172	\$ 2,296,314	\$ 2,515,287	\$ 2,555,110	\$ 2,570,276	\$ 2,434,172	\$ 2,530,331	\$ 2,209,403	\$ 2,213,398	\$ 28,075,944	
Penalty \$	\$ 12,890	\$ 12,243	\$ 37,226	\$ 11,485	\$ 12,753	\$ 11,493	\$ 13,786	\$ 14,701	\$ 12,100	\$ 13,052	\$ 12,501	\$ 12,325	\$ 176,555	
Total Billed	\$ 2,243,456	\$ 2,346,220	\$ 2,121,164	\$ 2,114,657	\$ 2,309,067	\$ 2,526,780	\$ 2,568,896	\$ 2,584,977	\$ 2,446,272	\$ 2,543,383	\$ 2,221,904	\$ 2,225,723	\$ 28,252,499	
Water Gallonage														
Gallons (000)	265,510	259,870	275,500	276,050	329,710	322,170	315,520	310,950	297,120	289,500	256,540	282,680	3,481,120	
\$ Billed	\$ 79,122	\$ 77,441	\$ 82,099	\$ 82,263	\$ 98,254	\$ 96,007	\$ 94,025	\$ 92,663	\$ 88,542	\$ 86,271	\$ 77,230	\$ 85,935	\$ 1,039,852	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,322,578	\$ 2,423,661	\$ 2,203,263	\$ 2,196,920	\$ 2,407,321	\$ 2,622,787	\$ 2,662,921	\$ 2,677,640	\$ 2,534,814	\$ 2,629,654	\$ 2,299,134	\$ 2,311,658	\$ 29,292,351	
Cash Revenue \$	\$ 2,293,292	\$ 2,442,137	\$ 2,261,078	\$ 2,266,797	\$ 2,369,943	\$ 2,510,588	\$ 2,728,893	\$ 2,713,394	\$ 2,537,525	\$ 2,694,323	\$ 2,309,921	\$ 2,371,261	\$ 29,499,151	
% Cash to Billed	98.7%	100.8%	102.6%	103.2%	98.4%	95.7%	102.5%	101.3%	100.1%	102.5%	100.5%	102.6%	100.7%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: March, 2019

	2019	Current Year Staffing Levels												Prior
	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr End
Full Time Staffing														
Executive	4	3	2	3										3
Legislative	0	0	0	0										0
Finance	22	20	22	22										20
Human Resources	4	4	4	4										4
Information Technology	10	10	10	10										9
Corporation Counsel	7	7	7	7										7
Economic & Community Dev	21	21	21	21										21
Public Safety	270	267	274	272										264
Public Works	120	104	103	103										105
Total Full Time	458	436	443	442	0	0	0	0	0	0	0	0	0	433
Part Time Staffing														
Executive														0
Legislative	7	7	7	7										7
Finance														0
Human Resources			1											1
Information Technology														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety		2	2	2										2
Public Works														0
PW Water Management														0
Total Temporary	7	9	10	9	0	0	0	0	0	0	0	0	0	10
Total City Staff Headcount	465	445	453	451	0	0	0	0	0	0	0	0	0	443

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: March, 2019

	2019 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive	3	2	1	2										2
City Clerk	1	1	1	1										1
Total	4	3	2	3	0	0	0	0	0	0	0	0	0	3
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Management														
Finance	13	11	13	13										11
Purchasing	2	2	2	2										2
Water Customer Service	7	7	7	7										7
Total	22	20	22	22	0	0	0	0	0	0	0	0	0	20
Human Resources	4	4	4	4										4
Information Technology	10	10	10	10										9
Corporation Legal Counsel	7	7	7	7										7
Economic & Community Devel														
Planning & Development	6	6	6	6										6
Building Inspections	6	6	6	6										6
Neighborhood Inspection	5	5	5	5										5
Neighborhood Services	3	3	3	3										3
Mass Transit	1	1	1	1										1
Total	21	21	21	21	0	0	0	0	0	0	0	0	0	21
Public Safety														
Fire	109	103	111	111										103
Police	161	164	163	161										161
Total	270	267	274	272	0	0	0	0	0	0	0	0	0	264
Public Works														
PW Administration	2	2	2	2										2
PW Engineering	12	10	10	10										9
PW Municipal Services	47	44	43	42										44
Fleet Maintenance	8	8	8	8										8
Water Production (Admin)	2	2	2	2										3
Water Production	15	13	13	13										13
Water Services	23	21	21	22										22
Water Production (Lake)	4	4	4	4										4
Total	113	104	103	103	0	0	0	0	0	0	0	0	0	105
Total City Staffing	451	436	443	442	0	0	0	0	0	0	0	0	0	433

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: March, 2019

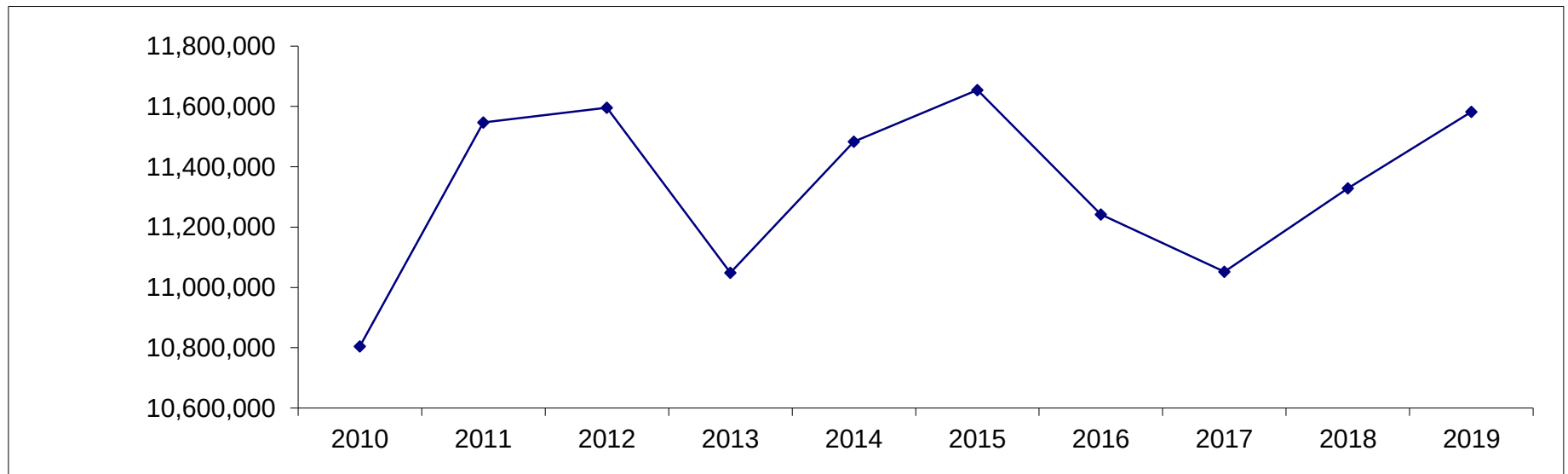
2019 Budget	Current Year Staffing Levels												Prior Yr End
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Part Time / Temporary Staff													
Executive													
City Clerk													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7									7
Financial Management													
Finance													
Purchasing													
Risk Management													
Water Customer Service													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology													0
Human Resources		1											1
Corporation Legal Counsel													0
Planning & Building Service													
Planning & Sustainability													
Building Inspections													
Mass Transit													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services													
Outreach													
Inspection													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety													
Fire													
Police		2	2	2									2
Police Communications													
Total	0	2	2	2	0	0	0	0	0	0	0	0	2
Public Works													
Administration													
Engineering													
Municipal Services													
Water Administration													
Water Production													
Water Services													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Total City Staffing	7	9	10	9	0	0	0	0	0	0	0	0	10

Note: Above report includes all Temporary W-2 EE's

STATE SALES TAX

MONTH	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	882,653	984,872	A
FEBRUARY	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	917,921	935,303	A
MARCH	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	A
APRIL	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	840,607	853,385	B
MAY	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	819,180	831,633	B
JUNE	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	993,163	B
JULY	878,430	966,695	918,786	922,915	935,127	944,686	887,325	906,452	942,693	957,023	B
AUGUST	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,026,072	B
SEPTEMBER	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	978,357	993,229	B
OCTOBER	911,376	942,225	911,934	925,873	981,740	991,641	933,239	891,372	943,494	957,836	B
NOVEMBER	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	991,142	1,006,208	B
DECEMBER	890,326	965,215	906,055	919,141	969,684	976,633	916,175	935,863	935,419	949,638	B

TOTALS	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,582,334
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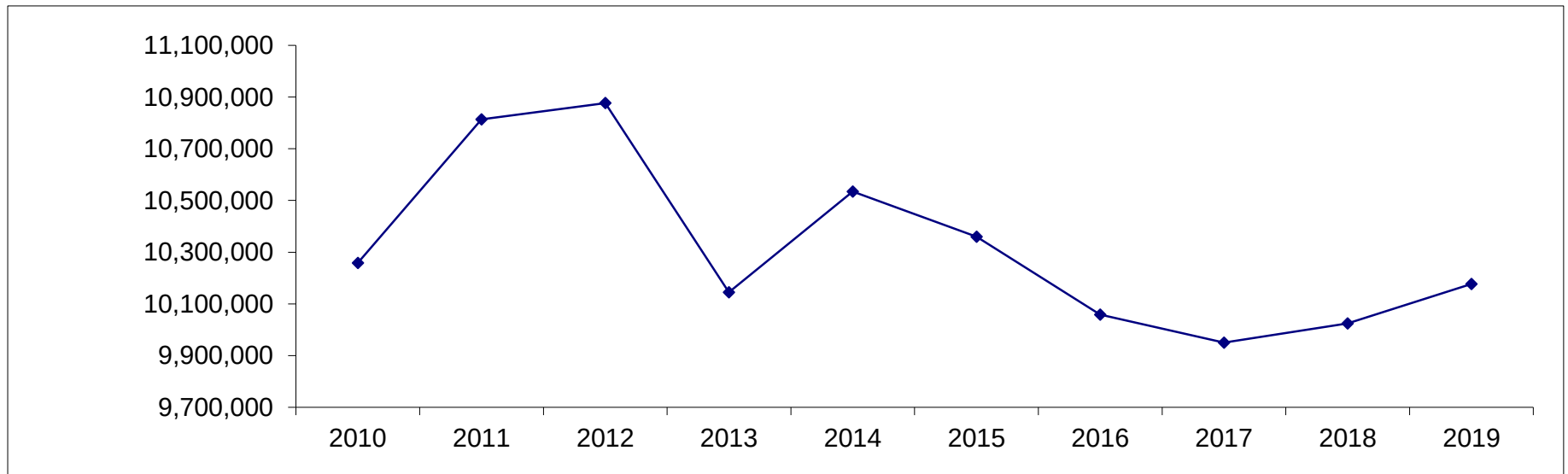


Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	807,770	892,334	A
FEBRUARY	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	837,288	864,722	A
MARCH	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	A
APRIL	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	712,309	715,844	B
MAY	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	716,975	720,534	B
JUNE	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	852,317	856,548	B
JULY	859,117	925,802	864,230	846,702	864,489	833,551	791,839	814,658	807,532	811,540	B
AUGUST	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,154	909,719	914,235	B
SEPTEMBER	875,938	950,587	899,635	901,318	916,077	911,765	904,129	852,928	890,655	895,075	B
OCTOBER	871,193	898,365	838,868	860,182	882,079	875,986	822,711	779,788	836,215	840,365	B
NOVEMBER	930,915	916,686	902,358	897,029	884,609	882,605	854,078	835,747	866,834	871,136	B
DECEMBER	862,884	942,430	898,532	864,499	872,277	860,119	810,233	849,336	827,137	831,243	B
TOTALS	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,176,813	

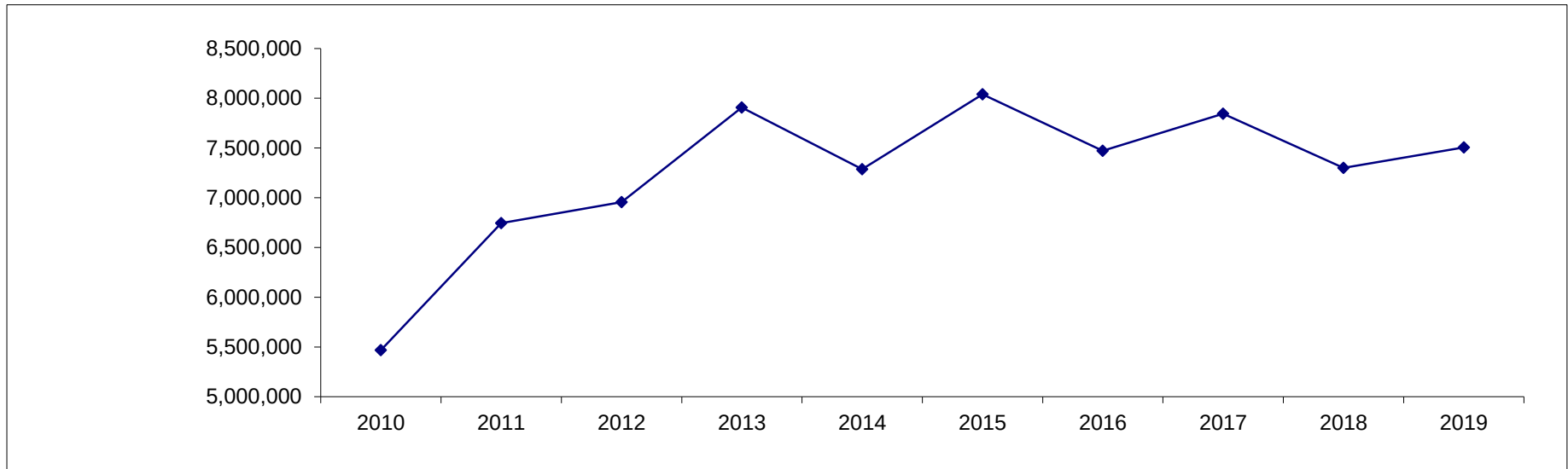


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

State reduced allocation for 2% administrative fee beginning with September 2017 distribution

STATE INCOME TAX

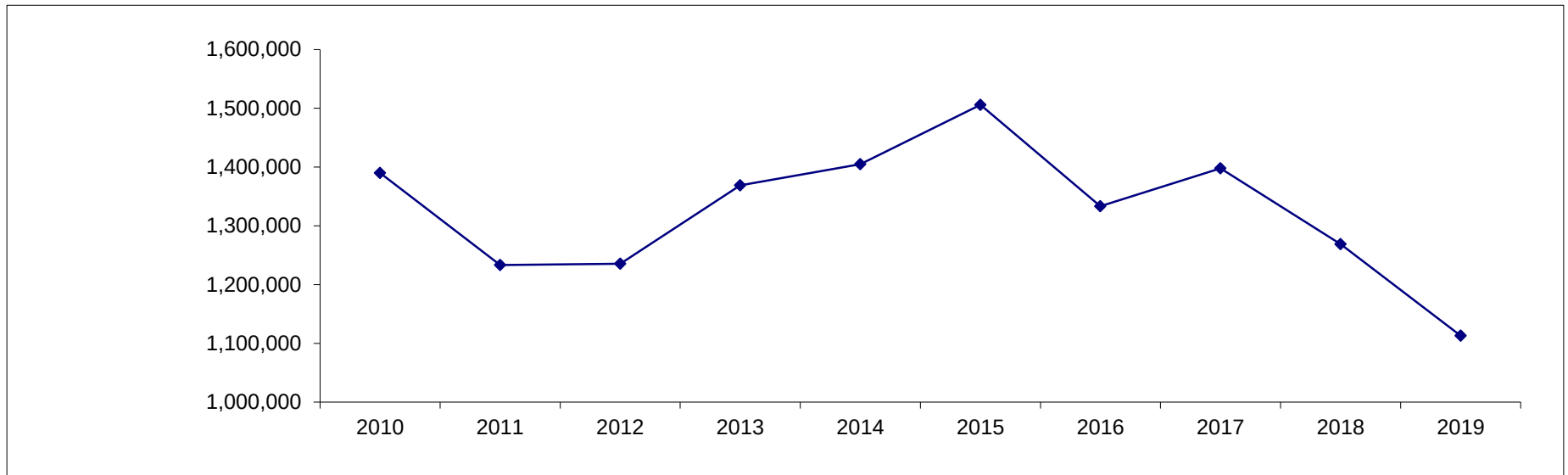
MONTH	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	578,461	631,574	A
FEBRUARY	0	1,038,247	0	478,227	0	0	0	0	837,319	759,834	A
MARCH	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	A
APRIL	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	646,373	669,318	B
MAY	0	0	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019	1,081,079	B
JUNE	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298	499,419	B
JULY	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	652,113	675,262	B
AUGUST	618,324	761,549	956,491	441,258	428,542	566,667	496,310	698,009	478,694	495,686	B
SEPTEMBER	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	476,186	493,089	B
OCTOBER	0	0	645,769	419,882	818,347	0	0	599,068	726,093	751,867	B
NOVEMBER	0	588,653	405,227	409,627	0	441,918	450,551	450,852	522,953	541,517	B
DECEMBER	606,245	404,975	401,952	714,661	721,926	776,691	665,793	396,923	433,456	448,843	B
TOTALS	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,298,905	7,505,006	



State to catch up two month delay of distributions July & August 2017. State's 10% reduction to begin with August distribution.

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	143,616	153,006	A
FEBRUARY	1,947	7,154	1,565	1,605	2,024	717	0	0	0	0	A
MARCH	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	132,622	67,368	A
APRIL	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	260,085	233,878	B
MAY	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	269,213	242,086	B
JUNE	0	3,923	5,417	937	0	2,501	12,343	0	0	0	B
JULY	165,572	176,542	238,582	260,211	229,514	238,695	239,680	239,384	206,222	185,442	B
AUGUST	21,743	43,808	28,828	29,295	24,688	32,169	27,902	10,712	20,842	18,742	B
SEPTEMBER	486	381	3,931	0	6,877	2,356	4,554	0	0	0	B
OCTOBER	316,230	292,298	181,562	188,719	227,489	239,950	218,004	160,071	190,221	171,054	B
NOVEMBER	2,750	2,542	1,579	0	0	0	1,876	0	0	0	B
DECEMBER	255,086	42,441	69,220	70,395	63,058	58,604	58,514	42,179	46,033	41,395	B
TOTALS	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,112,970	

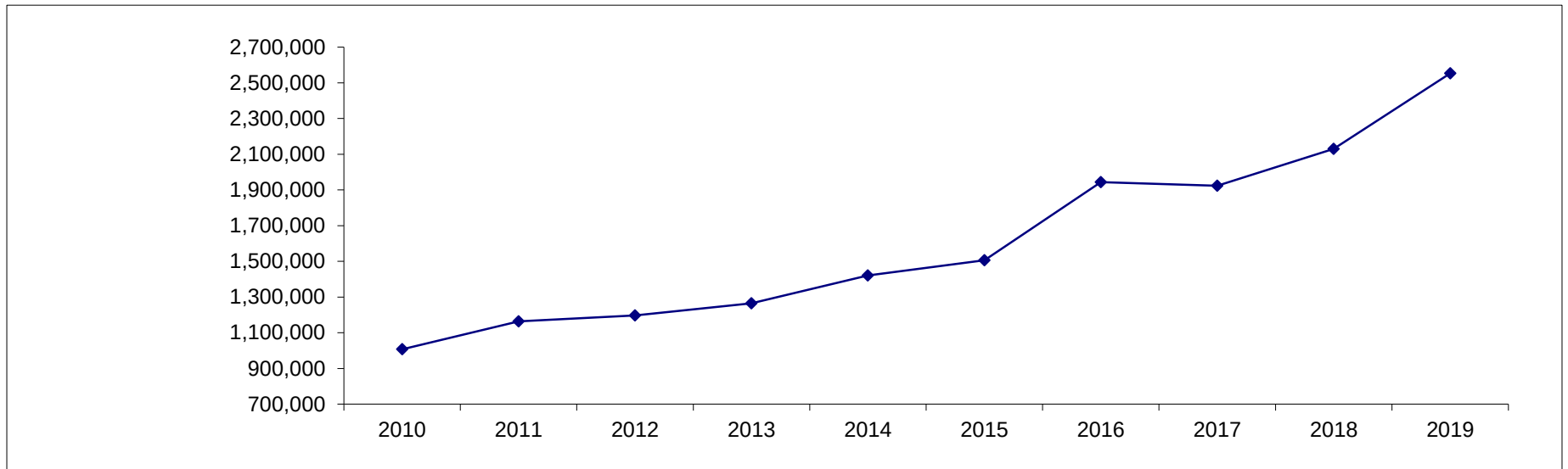


Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	166,257	205,607	A
FEBRUARY	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	192,590	227,498	A
MARCH	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	243,593	275,101	A
APRIL	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	145,000	175,060	B
MAY	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	149,116	180,030	B
JUNE	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	180,080	217,413	B
JULY	82,393	91,809	91,336	106,037	108,621	140,649	149,743	146,418	157,169	189,751	B
AUGUST	78,102	89,450	102,769	93,637	115,406	133,971	145,710	147,521	171,381	206,910	B
SEPTEMBER	100,770	98,836	86,379	124,363	128,816	0	164,340	156,033	183,541	221,591	B
OCTOBER	83,770	79,105	106,791	106,986	109,843	0	130,791	149,381	178,049	214,961	B
NOVEMBER	81,167	94,213	98,487	99,965	118,956	0	142,584	158,864	169,331	204,435	B
DECEMBER	94,304	71,453	102,979	107,849	144,341	419,237	146,571	167,420	194,248	234,518	B
TOTALS	1,007,197	1,163,451	1,197,181	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,552,874	



2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2017 Actual	2018 Actual	2019
JANUARY	654,552.90	578,461.18	631,574.05 A
FEBRUARY	757,032.36	837,319.00	759,834.38 A
MARCH	396,235.32	420,940.73	457,517.76 A
APRIL	764,129.23	646,372.81	669,317.62 B
MAY	1,020,258.57	1,044,018.62	1,081,078.99 B
JUNE	527,644.66	482,298.07	499,418.59 B
JULY	698,009.45	652,113.37	675,261.96 B
AUGUST	333,576.35	478,693.62	495,686.19 B
SEPTEMBER	393,460.74	476,185.57	493,089.11 B
OCTOBER	599,067.78	726,092.64	751,867.33 B
NOVEMBER	450,851.53	522,953.38	541,517.08 B
DECEMBER	396,923.43	433,455.92	448,842.65 B

TOTALS **7,567,755.30** **7,298,904.91** **7,505,005.72**

Listed by month reported -
receipts delayed by State
until September 2017

Current Budget **7,558,000.00**

Projected Amt Over (Under) **-52,994.28**

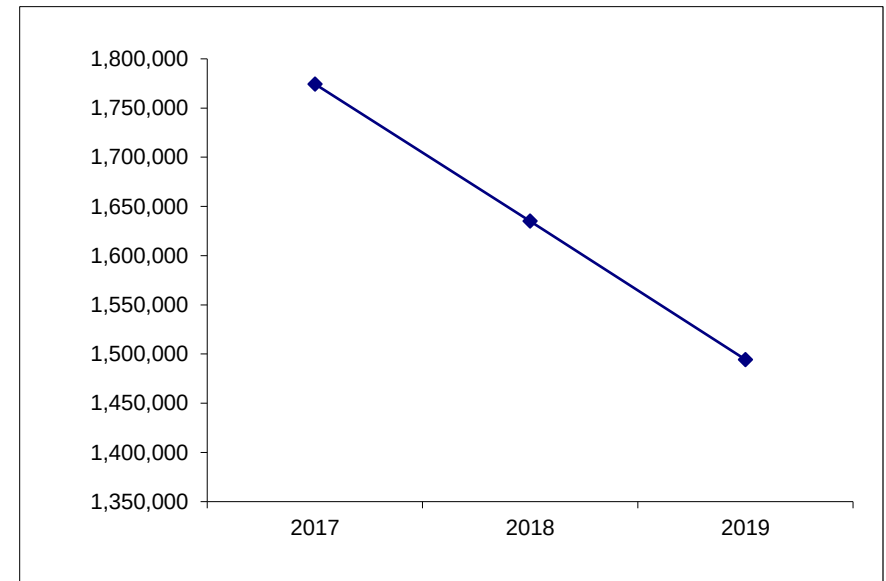
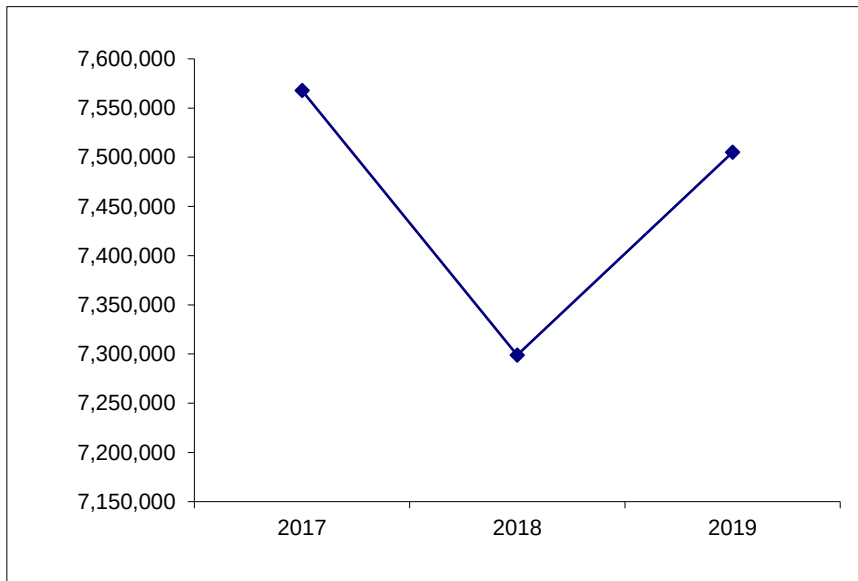
TELEPHONE COMMUNICATIONS TAX

MONTH	2017 Actual	2018 Actual	2019
JANUARY	152,347.43	141,050.48	131,097.92 A
FEBRUARY	150,099.96	141,599.21	126,545.99 A
MARCH	155,813.31	142,413.54	132,658.65 A
APRIL	152,634.48	138,930.51	126,776.48 B
MAY	149,012.50	137,565.64	125,531.02 B
JUNE	153,283.36	140,820.63	128,501.25 B
JULY	141,981.10	133,121.01	121,475.21 B
AUGUST	148,671.63	134,839.16	123,043.06 B
SEPTEMBER	143,735.14	135,127.35	123,306.03 B
OCTOBER	144,825.61	136,261.81	124,341.25 B
NOVEMBER	142,399.25	130,339.54	118,937.08 B
DECEMBER	139,640.75	122,968.75	112,211.10 B

TOTALS **1,774,444.52** **1,635,037.63** **1,494,425.04**

Current Budget **1,492,000.00**

Projected Amt Over (Under) **2,425.04**

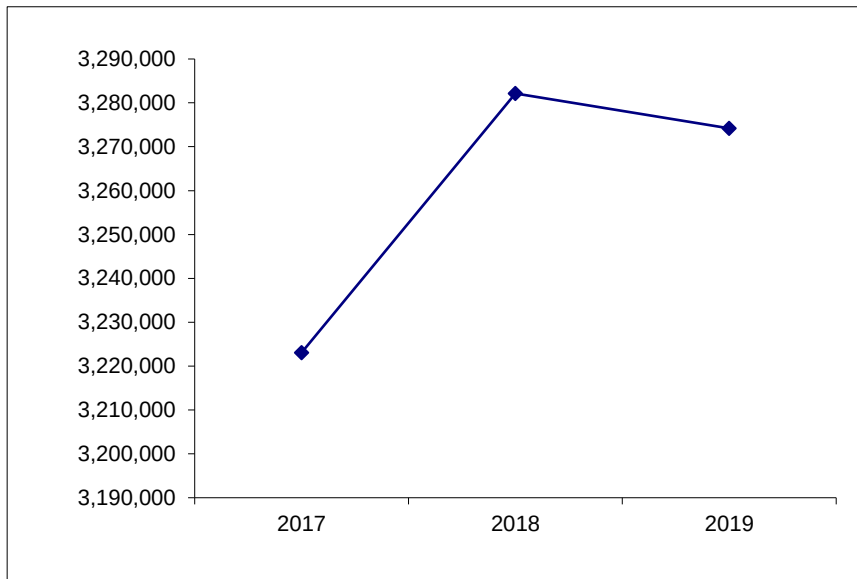


Projected Revenues

FOOD & BEVERAGE TAX

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	286,400.20	286,060.40	294,706.90	A
FEBRUARY	250,160.28	240,877.75	240,384.13	A
MARCH	243,551.14	238,794.28	252,281.45	A
APRIL	275,567.55	293,459.52	290,004.91	B
MAY	268,821.52	267,164.91	264,019.84	B
JUNE	286,842.30	289,225.82	285,821.05	B
JULY	279,817.29	280,926.34	277,619.27	B
AUGUST	271,403.37	279,641.19	276,349.25	B
SEPTEMBER	281,947.48	291,559.59	288,127.35	B
OCTOBER	266,573.93	263,629.18	260,525.73	B
NOVEMBER	261,202.21	280,238.16	276,939.19	B
DECEMBER	250,794.75	270,560.22	267,375.18	B

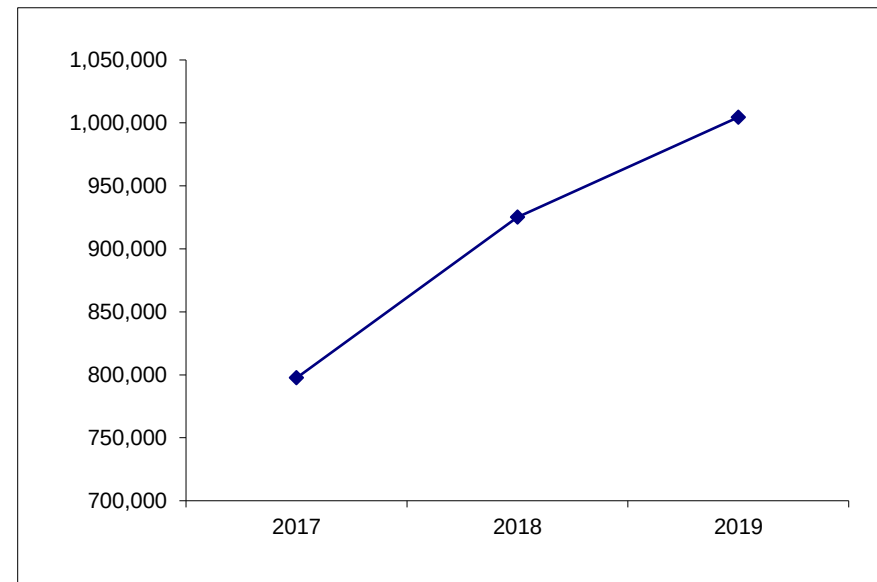
TOTALS	3,223,082.02	3,282,137.36	3,274,154.26
		Current Budget	3,243,500.00
		Projected Amt Over (Under)	30,654.26



HOTEL & MOTEL TAX

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	35,251.30	43,682.49	64,313.97	A
FEBRUARY	36,364.73	52,237.60	61,319.56	A
MARCH	51,466.99	58,641.79	63,485.47	A
APRIL	54,146.46	73,099.04	77,363.62	B
MAY	58,327.36	85,446.49	90,431.42	B
JUNE	84,744.05	87,171.79	92,257.37	B
JULY	72,804.56	90,273.57	95,540.11	B
AUGUST	76,860.26	89,609.64	94,837.44	B
SEPTEMBER	121,765.56	97,965.63	103,680.92	B
OCTOBER	74,289.53	82,857.49	87,691.37	B
NOVEMBER	71,406.04	90,311.56	95,580.31	B
DECEMBER	60,072.92	73,736.68	78,038.46	B

TOTALS	797,499.76	925,033.77	1,004,540.02
		Current Budget	979,000.00
		Projected Amt Over (Under)	25,540.02

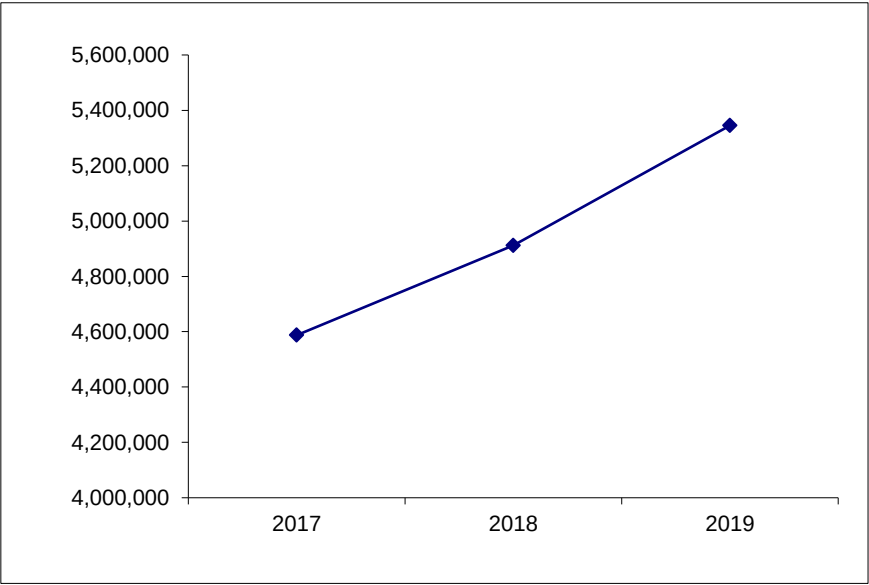


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2017 Actual	2018 Actual	2019	
JANUARY	421,857.00	448,826.92	438,576.84	A
FEBRUARY	505,824.62	526,653.98	460,352.65	A
MARCH	425,726.95	480,198.77	474,658.04	A
APRIL	339,034.62	439,274.73	504,754.45	B
MAY	361,636.72	447,828.03	514,582.73	B
JUNE	327,273.91	374,471.63	430,291.59	B
JULY	358,194.35	375,577.99	431,562.87	B
AUGUST	373,740.81	389,378.27	447,420.26	B
SEPTEMBER	369,262.32	361,434.20	415,310.76	B
OCTOBER	353,897.31	365,581.97	420,076.81	B
NOVEMBER	341,024.62	338,504.71	388,963.32	B
DECEMBER	409,860.82	364,095.86	418,369.17	B

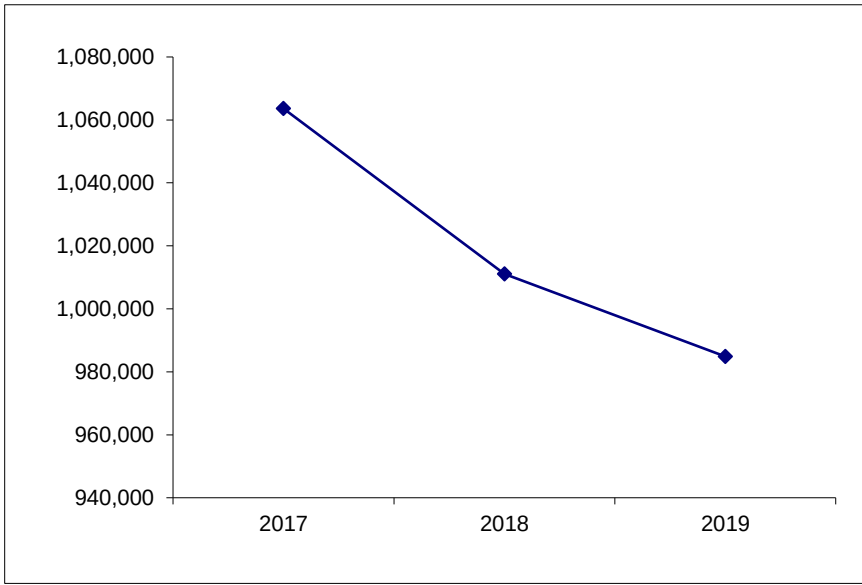
TOTALS	4,587,334.05	4,911,827.06	5,344,919.51
		Current Budget	5,644,000.00
		Projected Amt Over (Under)	-299,080.49



CABLE TV TAX

MONTH	2017 Actual	2018 Actual	2019
JANUARY	263,629.01	0.00	23,697.48
FEBRUARY	0.00	255,933.94	230,959.41
MARCH	0.00	0.00	-3,949.58
APRIL	244,146.92	21,185.00	20,597.37
MAY	24,893.20	231,760.00	225,331.44
JUNE	0.00	0.00	0.00
JULY	243,165.76	20,461.45	19,893.89
AUGUST	23,369.45	232,277.05	225,834.15
SEPTEMBER	0.00	0.00	0.00
OCTOBER	23,416.70	19,657.00	19,111.75
NOVEMBER	240,991.54	229,769.92	223,396.56
DECEMBER	0.00	0.00	0.00

TOTALS	1,063,612.58	1,011,044.36	984,872.47
		Current Budget	983,000.00
		Projected Amt Over (Under)	1,872.47

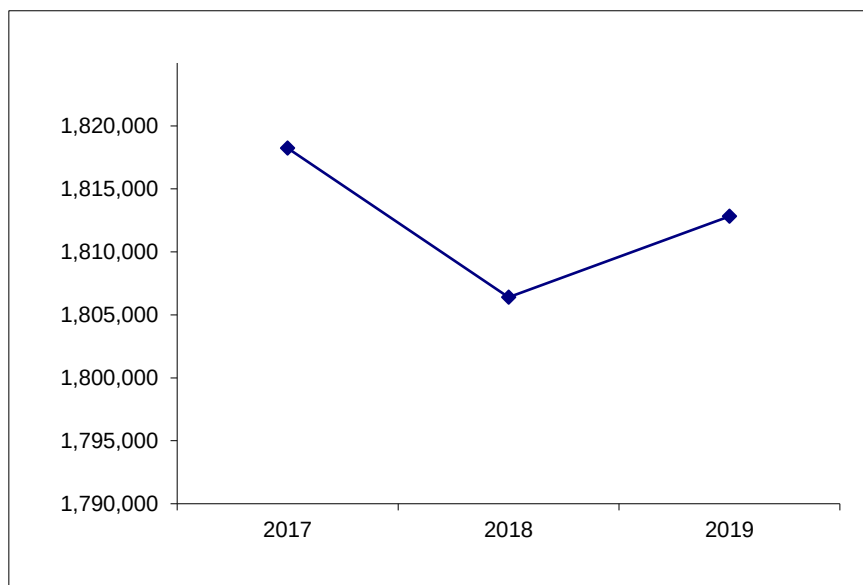


Projected Revenues

10 - LOCAL MOTOR FUEL TAX

MONTH	2017	2018	2019
	Actual	Actual	
JANUARY	150,936.34	149,553.75	159,147.06
FEBRUARY	146,142.38	137,640.35	152,188.41
MARCH	135,305.95	136,597.89	138,319.82
APRIL	151,248.96	150,285.42	148,172.48
MAY	129,212.75	148,104.17	146,021.90
JUNE	179,659.76	154,254.29	152,085.55
JULY	164,090.47	153,748.88	151,587.25
AUGUST	151,522.30	153,476.52	151,318.72
SEPTEMBER	154,447.56	159,427.41	157,185.94
OCTOBER	158,731.65	146,477.86	144,418.46
NOVEMBER	150,265.36	162,946.06	160,655.12
DECEMBER	146,671.67	153,884.42	151,720.88

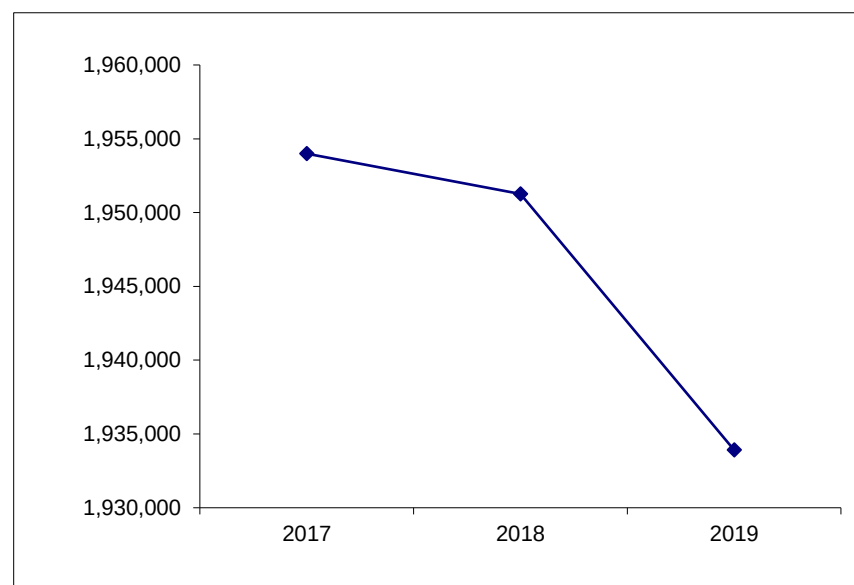
TOTALS	1,818,235.15	1,806,397.02	1,812,821.60
		Current Budget	1,781,000.00
		Projected Amt Over (Under)	31,821.60



46 - STATE MOTOR FUEL TAX

MONTH	2017	2018	2019
	Actual	Actual	
JANUARY	180,582.18	168,202.81	165,334.41
FEBRUARY	171,662.87	172,208.28	165,152.12
MARCH	163,670.32	149,193.94	150,206.84
APRIL	139,550.39	147,896.35	147,042.75
MAY	166,666.87	174,263.56	173,257.78
JUNE	168,983.84	160,430.31	159,504.37
JULY	134,194.40	147,026.88	146,178.30
AUGUST	175,956.02	172,563.52	171,567.55
SEPTEMBER	166,198.96	166,400.46	165,440.06
OCTOBER	146,908.04	139,001.37	138,199.11
NOVEMBER	168,198.50	182,371.66	181,319.08
DECEMBER	171,419.34	171,702.76	170,711.76

TOTALS	1,953,991.73	1,951,261.90	1,933,914.14
		Current Budget	1,940,000.00
		Projected Amt Over (Under)	-6,085.86



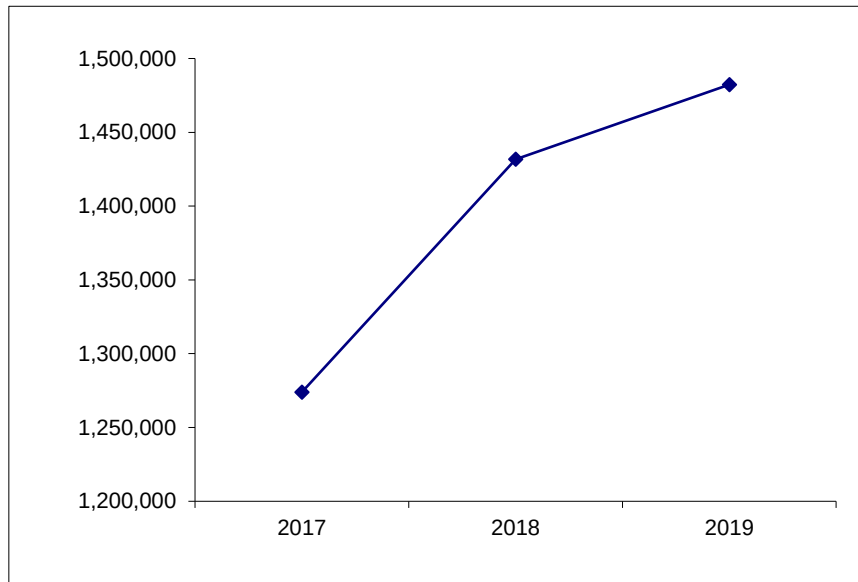
2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

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Projected Revenues

VIDEO GAMING TAX

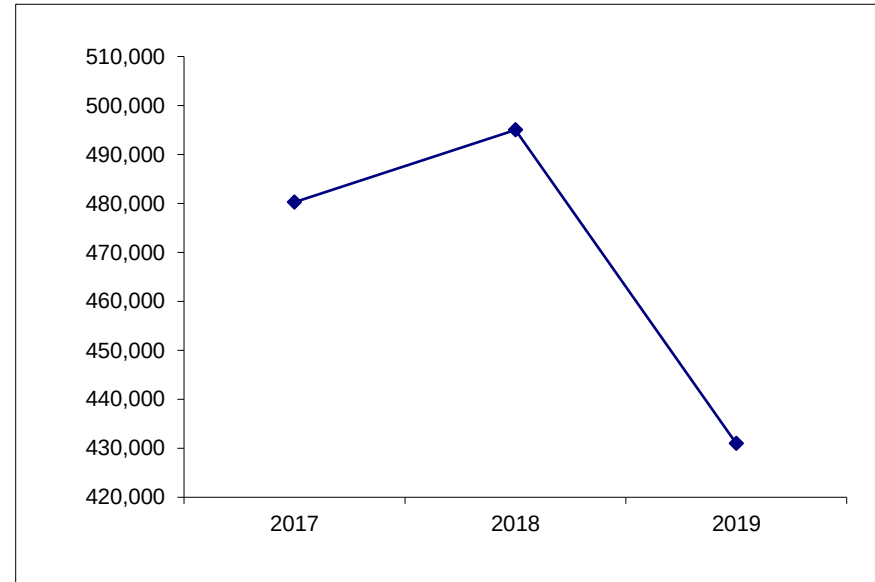
MONTH	2017	2018	2019
	Actual	Actual	
JANUARY	94,954.28	110,674.81	121,069.82 A
FEBRUARY	100,623.42	112,057.54	129,642.72 A
MARCH	99,845.65	106,182.77	116,228.18 A
APRIL	105,585.44	123,418.04	124,824.28 B
MAY	126,789.50	146,340.22	148,007.64 B
JUNE	110,489.13	123,295.17	124,700.01 B
JULY	107,626.31	120,942.14	122,320.17 B
AUGUST	101,091.12	116,396.36	117,722.60 B
SEPTEMBER	100,252.19	117,722.43	119,063.78 B
OCTOBER	108,743.85	121,370.11	122,753.02 B
NOVEMBER	108,003.48	113,870.50	115,167.96 B
DECEMBER	109,939.69	119,417.04	120,777.70 B
TOTALS	1,273,944.06	1,431,687.13	1,482,277.89
		Current Budget	1,448,000.00
		Projected Amt Over (Under)	34,277.89



2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

MFT REIMB - TRAFFIC SIGNALS

MONTH	2017	2018	2019
	Actual	Actual	
JANUARY	30,227.10	44,276.36	18,879.47 A
FEBRUARY	30,285.05	30,587.44	30,020.63 A
MARCH	37,579.08	57,817.61	-735.38 A
APRIL	35,516.45	31,169.52	32,932.64 B
MAY	34,648.66	40,715.78	43,018.89 B
JUNE	45,755.99	41,823.91	44,189.71 B
JULY	33,394.19	30,107.02	31,810.04 B
AUGUST	33,754.21	52,475.31	55,443.61 B
SEPTEMBER	32,655.06	51,296.11	54,197.71 B
OCTOBER	37,581.07	23,523.08	24,853.68 B
NOVEMBER	81,824.06	52,172.00	55,123.14 B
DECEMBER	47,035.87	39,035.86	41,243.95 B
TOTALS	480,256.79	495,000.00	430,978.10
		Current Budget	523,000.00
		Projected Amt Over (Under)	-92,021.90

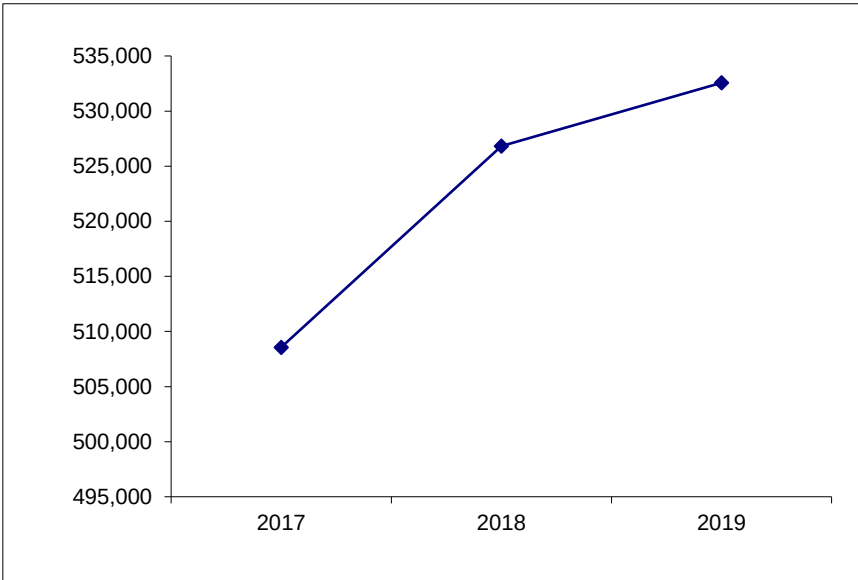


Projected Revenues

LIQUOR LICENSES

MONTH	2017 Actual	2018 Actual	2019
JANUARY	1,075.91	3,557.82	0.00
FEBRUARY	970.89	-1,242.18	200.00
MARCH	100.00	2,135.75	2,879.01
APRIL	29,187.48	19,600.00	19,867.02
MAY	239,985.85	248,925.00	252,316.24
JUNE	222,598.40	237,660.00	240,897.77
JULY	2,622.82	4,811.46	4,877.01
AUGUST	2,284.27	2,470.86	2,504.52
SEPTEMBER	2,117.60	200.00	202.72
OCTOBER	3,333.70	7,129.20	7,226.32
NOVEMBER	7,746.77	200.00	202.72
DECEMBER	-3,455.80	1,374.90	1,393.63

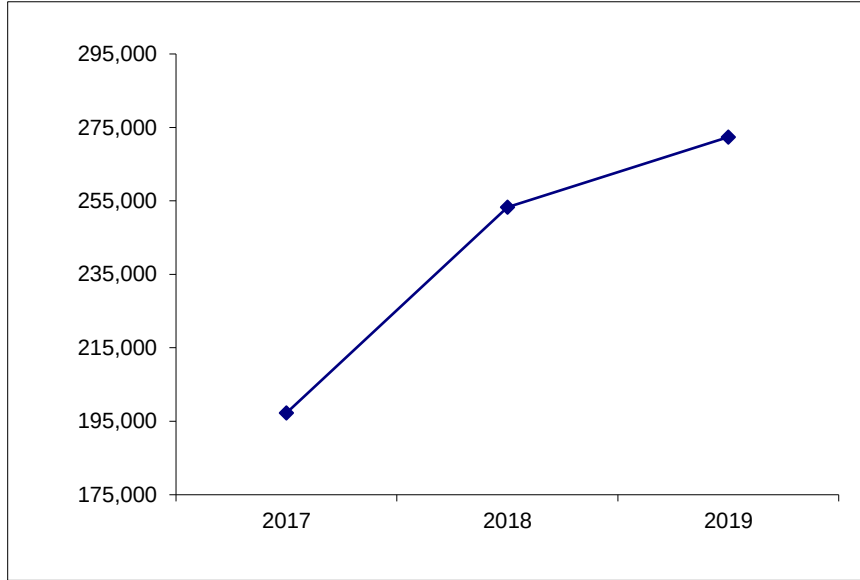
TOTALS	508,567.89	526,822.81	532,566.98
		Current Budget	534,000.00
		Projected Amt Over (Under)	-1,433.02



BUILDING PERMITS

MONTH	2017 Actual	2018 Actual	2019
JANUARY	25,018.70	14,620.20	5,682.20
FEBRUARY	8,294.50	18,038.60	20,701.00
MARCH	17,266.45	7,954.30	18,438.40
APRIL	12,932.95	23,408.65	25,043.71
MAY	29,240.40	9,785.80	10,469.32
JUNE	16,116.75	14,818.50	15,853.55
JULY	7,629.90	34,945.00	37,385.85
AUGUST	15,033.10	48,329.20	51,704.92
SEPTEMBER	18,288.60	24,195.00	25,884.98
OCTOBER	22,135.50	16,196.10	17,327.37
NOVEMBER	19,111.40	30,409.97	32,534.06
DECEMBER	6,208.40	10,605.60	11,346.38

TOTALS	197,276.65	253,306.92	272,371.74
	Current Budget		271,000.00
	Projected Amt Over (Under)		1,371.74

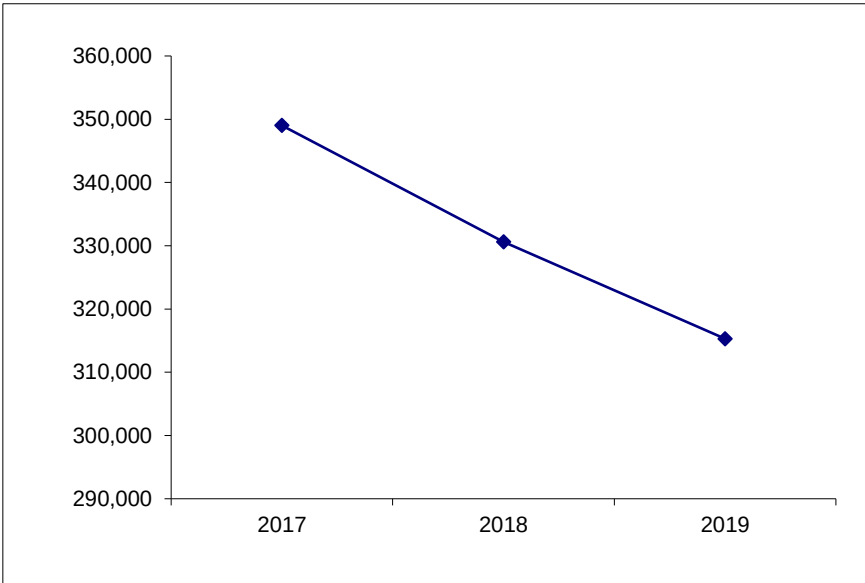


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	31,545.00	25,185.00	27,000.00	A
FEBRUARY	24,985.00	22,135.00	22,575.00	A
MARCH	33,705.00	29,625.00	38,610.00	A
APRIL	32,640.00	21,770.00	19,490.71	B
MAY	32,010.00	30,500.00	27,306.68	B
JUNE	26,635.00	23,700.00	21,218.64	B
JULY	26,620.00	29,500.02	26,411.40	B
AUGUST	33,800.00	33,750.00	30,216.41	B
SEPTEMBER	27,970.00	26,765.00	23,962.73	B
OCTOBER	29,250.00	30,000.00	26,859.03	B
NOVEMBER	29,285.00	28,910.00	25,883.16	B
DECEMBER	20,560.00	28,775.00	25,762.29	B

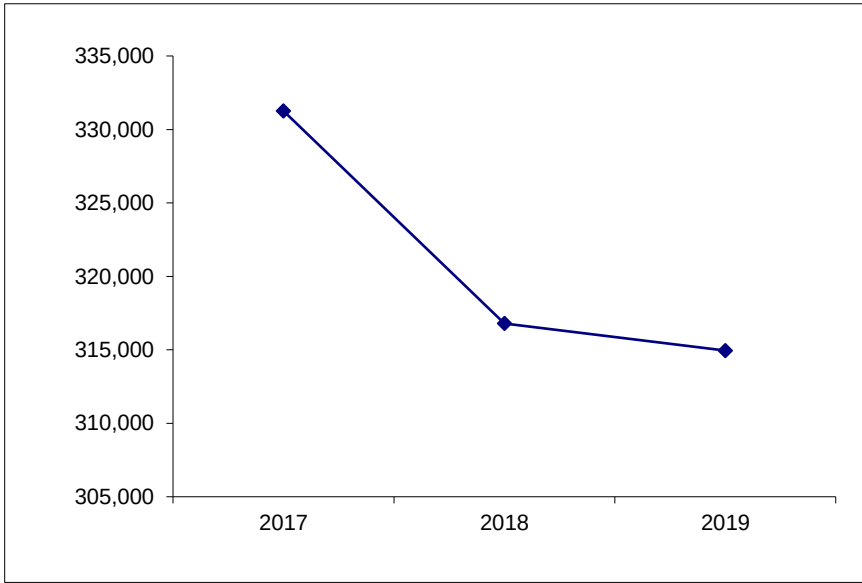
TOTALS	349,005.00	330,615.02	315,296.05
		Current Budget	296,000.00
	Projected Amt Over (Under)		19,296.05



PARKING

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	34,895.44	25,619.67	22,100.52	A
FEBRUARY	25,606.25	23,129.88	36,218.34	A
MARCH	30,864.70	26,877.78	24,445.60	A
APRIL	27,249.73	23,927.45	23,037.48	B
MAY	28,420.56	25,863.39	24,901.41	B
JUNE	25,376.53	26,511.27	25,525.19	B
JULY	18,039.29	24,812.73	23,889.83	B
AUGUST	50,159.05	43,872.98	42,241.14	B
SEPTEMBER	19,306.30	28,082.95	27,038.41	B
OCTOBER	25,869.73	23,231.48	22,367.39	B
NOVEMBER	21,431.35	22,420.50	21,586.58	B
DECEMBER	24,039.14	22,432.56	21,598.19	B

TOTALS	331,258.07	316,782.64	314,950.07
		Current Budget	305,000.00
	Projected Amt Over (Under)		9,950.07

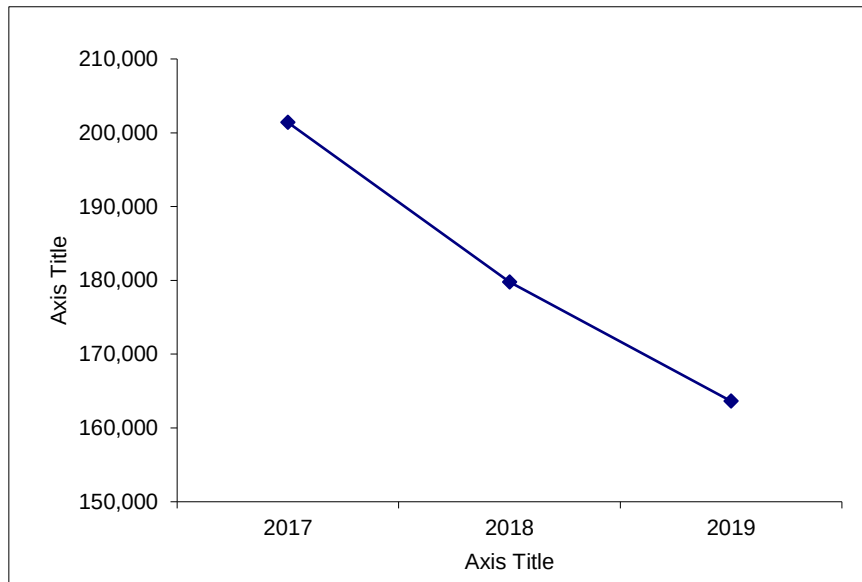


Projected Revenues

COURT FINES

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	10,760.71	10,310.57	10,708.29	A
FEBRUARY	15,484.21	16,396.46	14,279.89	A
MARCH	22,565.22	18,502.94	16,634.20	A
APRIL	27,343.14	18,375.38	16,661.37	B
MAY	21,521.83	14,424.37	13,078.90	B
JUNE	15,702.61	18,923.75	17,158.59	B
JULY	16,387.61	12,638.14	11,459.28	B
AUGUST	14,397.63	13,221.67	11,988.38	B
SEPTEMBER	12,749.30	15,467.05	14,024.32	B
OCTOBER	17,947.15	13,584.22	12,317.12	B
NOVEMBER	11,424.05	15,021.58	13,620.40	B
DECEMBER	15,111.69	12,902.24	11,698.75	B

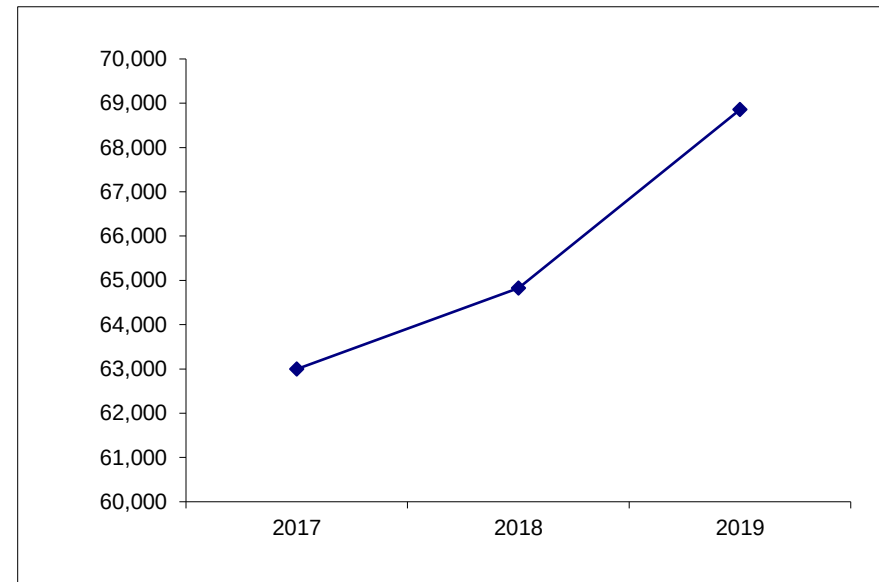
TOTALS	201,395.15	179,768.37	163,629.49
		Current Budget	163,000.00
	Projected Amt Over (Under)		629.49



WEED CUTTING FEES

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	989.42	3,807.13	2,271.97	A
FEBRUARY	2,521.07	3,931.13	3,819.83	A
MARCH	2,818.12	2,037.54	2,469.83	A
APRIL	2,281.59	4,814.15	5,272.79	B
MAY	4,455.68	2,360.16	2,585.01	B
JUNE	4,438.63	5,661.41	6,200.77	B
JULY	11,847.73	9,014.88	9,873.72	B
AUGUST	5,847.73	7,323.28	8,020.97	B
SEPTEMBER	7,593.47	8,187.05	8,967.03	B
OCTOBER	9,691.65	6,621.86	7,252.72	B
NOVEMBER	4,602.94	5,201.77	5,697.34	B
DECEMBER	5,907.96	5,863.87	6,422.52	B

TOTALS	62,995.99	64,824.23	68,854.49
		Current Budget	71,000.00
	Projected Amt Over (Under)		-2,145.51

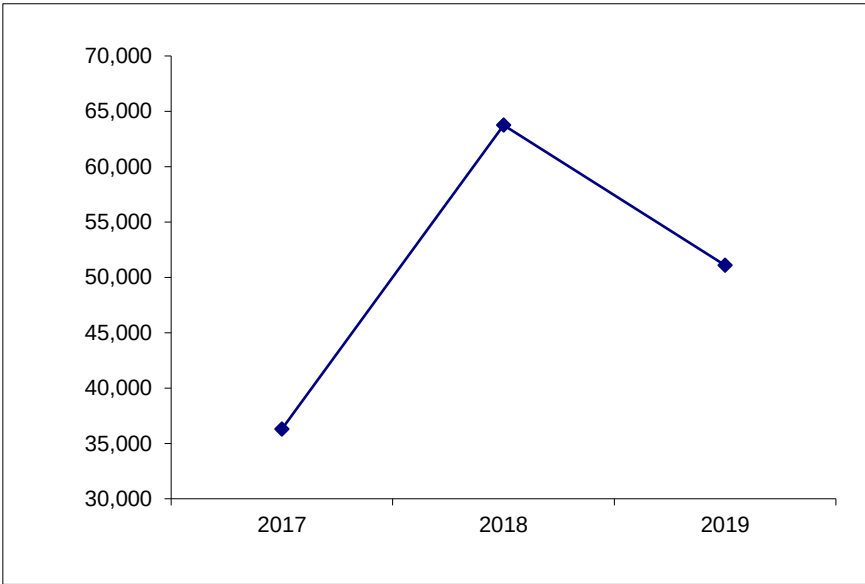


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	3,094.52	4,085.00	4,585.00	A
FEBRUARY	3,461.25	3,875.00	10,505.00	A
MARCH	4,200.29	3,144.19	6,274.00	A
APRIL	3,523.62	20,411.18	11,526.48	B
MAY	3,599.02	11,821.98	6,676.04	B
JUNE	3,210.00	3,035.00	1,713.91	B
JULY	2,815.00	2,040.00	1,152.02	B
AUGUST	1,870.00	2,030.00	1,146.37	B
SEPTEMBER	2,875.00	2,420.00	1,366.61	B
OCTOBER	3,020.00	5,559.00	3,139.24	B
NOVEMBER	2,185.00	2,140.00	1,208.49	B
DECEMBER	2,450.00	3,187.75	1,800.17	B

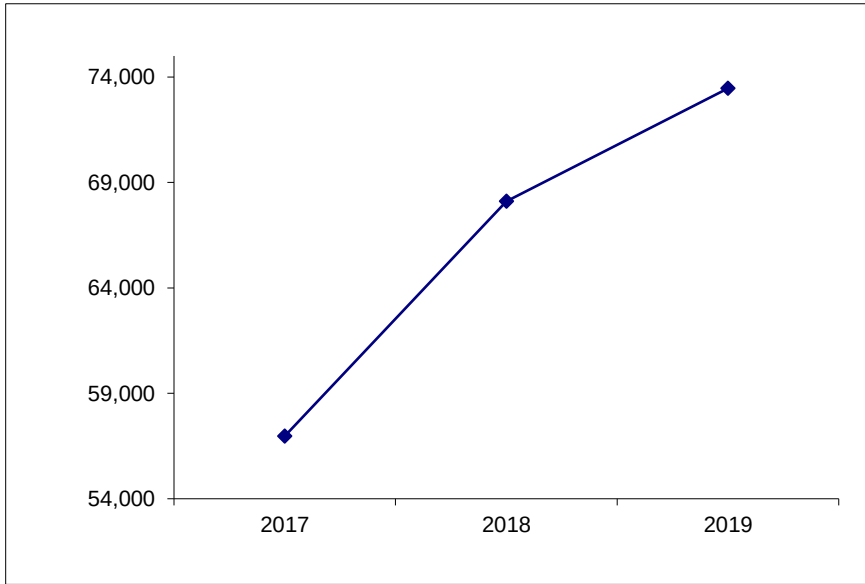
TOTALS	36,303.70	63,749.10	51,093.31
		Current Budget	36,000.00
		Projected Amt Over (Under)	15,093.31



PET CITATIONS

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	4,675.88	5,624.07	8,692.94	A
FEBRUARY	5,654.45	7,221.22	5,235.09	A
MARCH	8,731.32	5,186.78	6,595.50	A
APRIL	3,253.46	8,265.15	8,736.73	B
MAY	3,536.29	4,968.92	5,252.43	B
JUNE	5,529.30	6,788.27	7,175.58	B
JULY	3,839.14	5,252.51	5,552.20	B
AUGUST	4,990.87	4,907.22	5,187.21	B
SEPTEMBER	4,582.53	4,534.14	4,792.84	B
OCTOBER	3,498.17	5,145.10	5,438.66	B
NOVEMBER	4,408.19	5,534.30	5,850.07	B
DECEMBER	4,273.00	4,686.01	4,953.38	B

TOTALS	56,972.60	68,113.69	73,462.62
		Current Budget	72,000.00
	Projected Amt Over (Under)		1,462.62

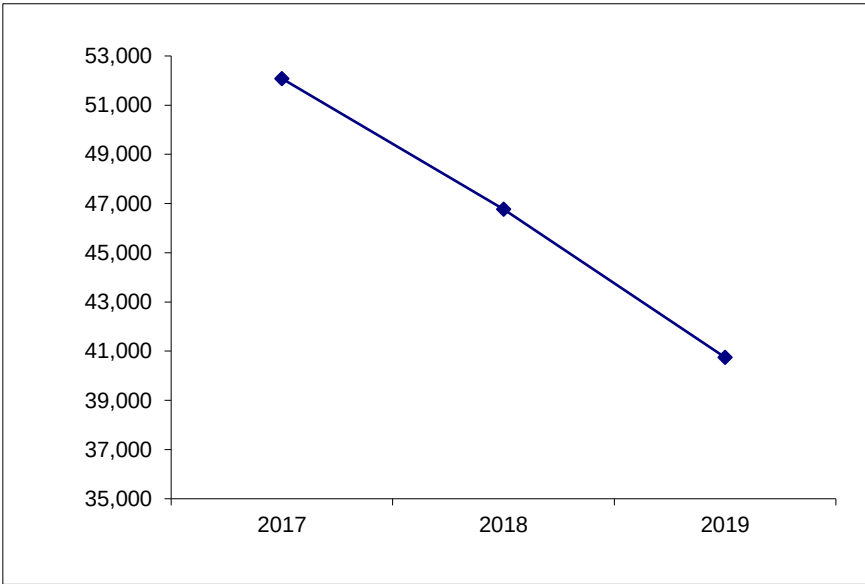


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2017 Actual	2018 Actual	2019
JANUARY	3,818.84	3,609.33	2,063.25
FEBRUARY	4,666.95	3,787.96	3,361.52
MARCH	5,502.65	4,694.36	1,956.83
APRIL	4,430.58	7,245.08	6,970.85
MAY	6,571.89	5,911.57	5,687.81
JUNE	2,680.88	3,782.95	3,639.76
JULY	6,230.35	3,381.33	3,253.34
AUGUST	5,026.82	1,413.04	1,359.56
SEPTEMBER	1,819.81	3,266.28	3,142.65
OCTOBER	4,837.59	3,208.97	3,087.51
NOVEMBER	2,939.72	3,488.72	3,356.67
DECEMBER	3,555.16	2,980.69	2,867.87

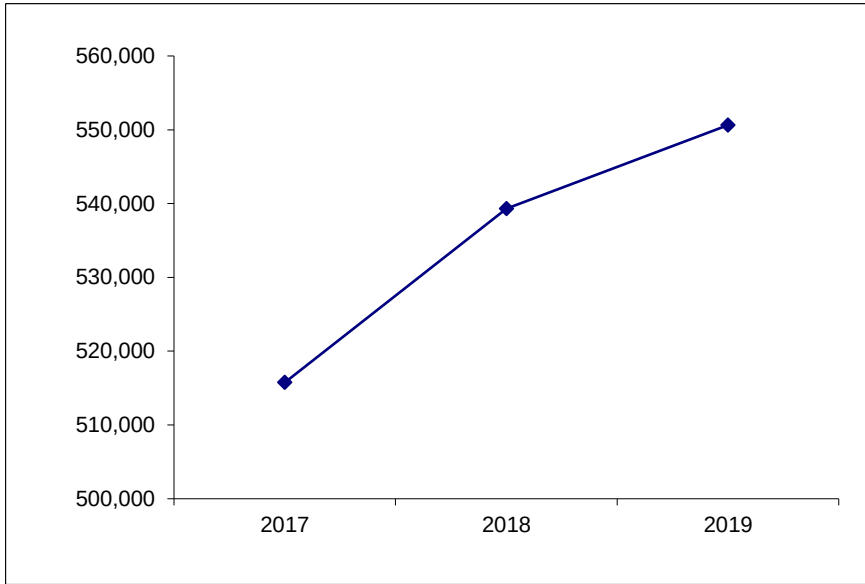
TOTALS	52,081.24	46,770.28	40,747.63
		Current Budget	45,000.00
		Projected Amt Over (Under)	-4,252.37



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	34,882.01	45,559.71	45,046.44	A
FEBRUARY	45,922.48	43,625.01	32,929.29	A
MARCH	39,319.53	48,998.55	46,096.19	A
APRIL	44,321.58	42,816.48	45,531.95	B
MAY	50,013.85	47,228.27	50,223.54	B
JUNE	49,318.54	46,871.57	49,844.21	B
JULY	42,138.97	49,084.46	52,197.45	B
AUGUST	43,030.86	42,846.16	45,563.51	B
SEPTEMBER	40,404.95	36,585.25	38,905.52	B
OCTOBER	42,457.11	46,566.68	49,519.99	B
NOVEMBER	47,406.69	47,131.72	50,120.86	B
DECEMBER	36,533.29	41,983.35	44,645.98	B

TOTALS	515,749.86	539,297.21	550,624.92
		Current Budget	573,500.00
		Projected Amt Over (Under)	-22,875.08

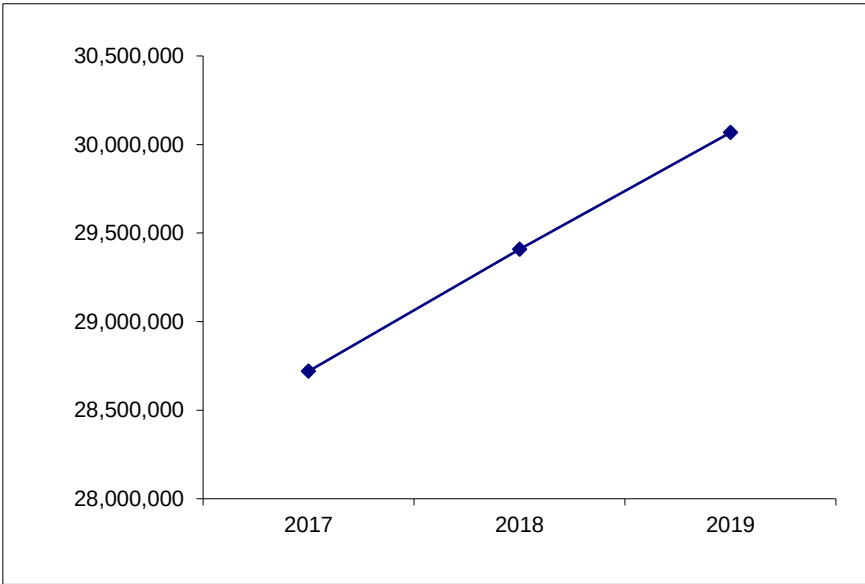


Projected Revenues

80-WATER SALES

MONTH	2017 Actual	2018 Actual	2019	
JANUARY	2,250,636.79	2,293,291.51	2,351,341.46	A
FEBRUARY	2,293,297.02	2,442,137.29	2,242,273.32	A
MARCH	2,197,191.32	2,261,077.95	2,222,173.29	A
APRIL	2,184,431.48	2,266,796.70	2,351,698.87	B
MAY	2,202,704.25	2,369,942.81	2,458,708.28	B
JUNE	2,402,041.11	2,419,949.18	2,510,587.62	B
JULY	2,635,067.97	2,728,893.44	2,831,103.30	B
AUGUST	2,682,475.15	2,713,394.06	2,815,023.39	B
SEPTEMBER	2,554,863.90	2,537,524.98	2,632,567.19	B
OCTOBER	2,546,500.96	2,694,323.29	2,795,238.33	B
NOVEMBER	2,506,148.97	2,309,920.81	2,396,438.18	B
DECEMBER	2,264,904.88	2,371,261.26	2,460,076.11	B

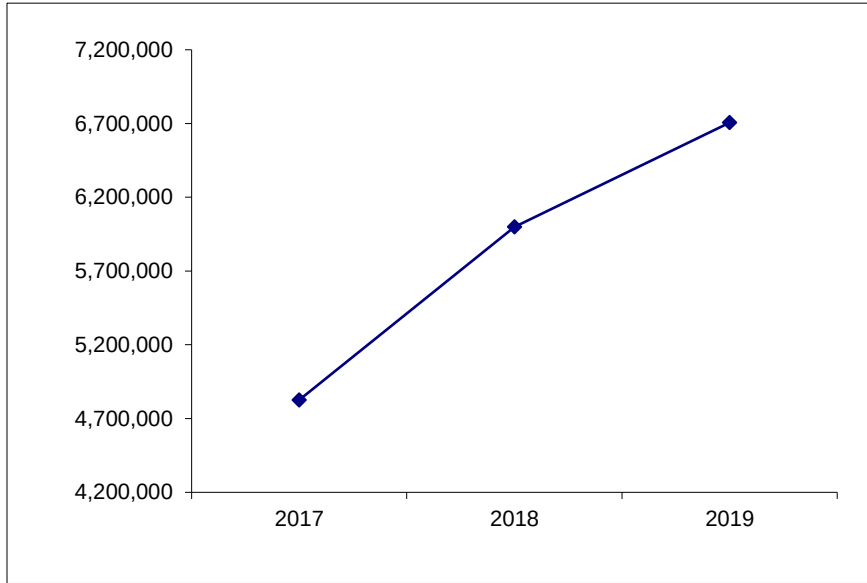
TOTALS	28,720,263.80	29,408,513.28	30,067,229.34
		Current Budget	30,510,000.00
		Projected Amt Over (Under)	-442,770.66



79-SEWER USER FEE

MONTH	2017 Actual	2018 Actual	2019
JANUARY	365,842.90	415,444.15	536,913.54
FEBRUARY	365,908.81	442,619.44	528,670.89
MARCH	357,535.86	478,868.69	514,248.22
APRIL	336,921.75	466,503.07	513,027.44
MAY	374,139.45	470,323.66	517,229.06
JUNE	383,450.74	473,070.74	520,250.11
JULY	455,323.40	573,124.51	630,282.24
AUGUST	455,272.26	605,402.59	665,779.42
SEPTEMBER	434,296.55	523,184.44	575,361.65
OCTOBER	460,110.01	551,480.24	606,479.39
NOVEMBER	409,171.38	491,779.35	540,824.53
DECEMBER	428,287.26	506,416.61	556,921.56

TOTALS	4,826,260.37	5,998,217.49	6,705,988.05
		Current Budget	6,596,420.00
		Projected Amt Over (Under)	109,568.05

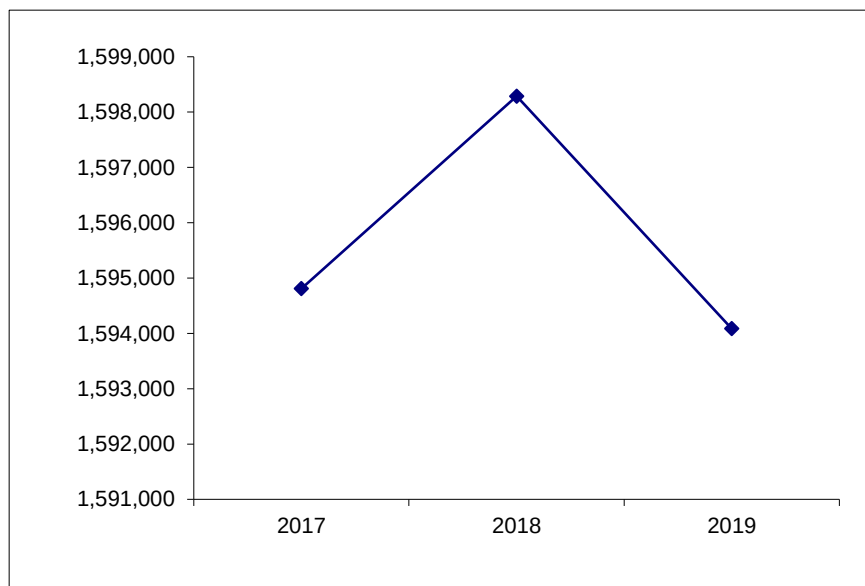


Projected Revenues

78-STORM WATER FEE

MONTH	2017	2018	2019	
	Actual	Actual		
JANUARY	122,042.07	130,857.73	128,327.75	A
FEBRUARY	115,726.29	115,722.81	115,551.12	A
MARCH	131,044.00	119,204.08	121,497.63	A
APRIL	164,375.29	178,640.07	178,089.83	B
MAY	153,955.37	143,262.25	142,820.98	B
JUNE	120,950.54	116,699.68	116,340.23	B
JULY	121,951.59	125,217.69	124,832.00	B
AUGUST	121,622.82	126,195.38	125,806.68	B
SEPTEMBER	109,785.43	104,206.95	103,885.97	B
OCTOBER	165,672.68	186,458.32	185,884.00	B
NOVEMBER	150,828.65	134,557.14	134,142.68	B
DECEMBER	116,855.56	117,265.90	116,904.70	B

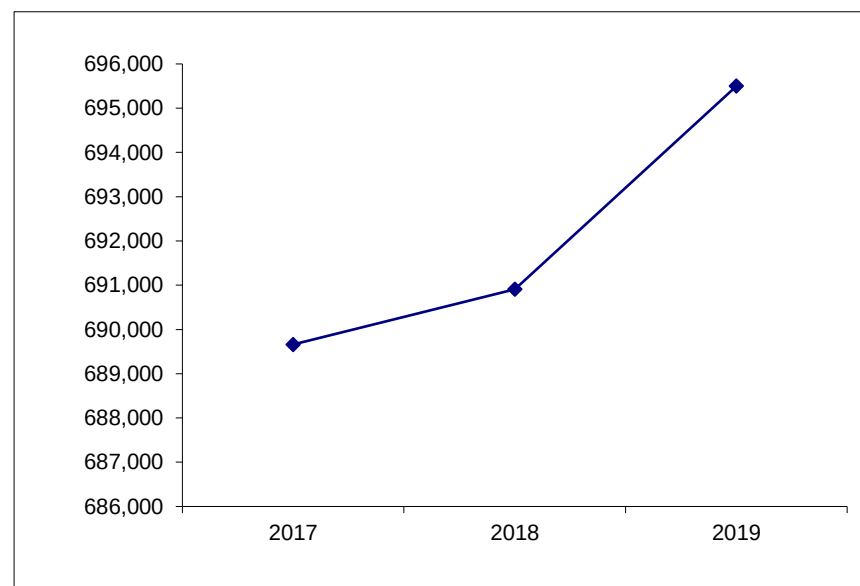
TOTALS	1,594,810.29	1,598,288.00	1,594,083.56
		Current Budget	1,593,365.00
		Projected Amt Over (Under)	718.56



88-RECYCLING FEES

MONTH	2017	2018	2019
	Actual	Actual	
JANUARY	53,670.25	63,834.61	64,379.60
FEBRUARY	57,220.17	53,318.46	54,592.19
MARCH	63,538.06	59,585.33	57,077.42
APRIL	52,781.31	58,097.70	58,693.82
MAY	61,173.86	61,352.11	61,981.62
JUNE	60,215.22	55,252.91	55,819.84
JULY	61,089.08	57,379.32	57,968.07
AUGUST	55,537.02	64,706.87	65,370.80
SEPTEMBER	56,982.47	47,989.41	48,481.81
OCTOBER	54,207.31	61,664.86	62,297.58
NOVEMBER	59,900.37	56,683.15	57,264.75
DECEMBER	53,345.70	51,046.09	51,569.86

TOTALS	689,660.82	690,910.82	695,497.36
		Current Budget	698,000.00
	Projected Amt Over (Under)		-2,502.64



Information Technology

DATE: 4/15/2019

MEMO: 2019-01

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
James Edwards, IT Director

SUBJECT: Resolution Authorizing City Manager to Execute and Enter into Annual Support and License Agreement with Tyler Technologies, Inc. for the MUNIS Enterprise Resource Planning Financial Software System.

SUMMARY RECOMMENDATION:

City staff recommends that City Council approve the attached resolution authorizing the City Manager to enter into an annual Support and License Agreement with Tyler Technologies, Inc. MUNIS Division for software and maintenance services for the period May 1, 2019 to April 30, 2020.

BACKGROUND:

This is the annual support agreement between the City of Decatur and Tyler Technologies, Inc., MUNIS Division for licensed use of the integrated software system that supports financial accounting, purchasing, payroll, personnel, budget preparation, inventory control, fixed assets, business licensing, general billing, accounts payable and other transactions/functions, including reporting. The attached agreement provides for continued use of the MUNIS software systems, with standard support services as outlined. The agreement further grants the City rights to receive application updates, upgrades, and technical and operational support.

The city has continued with MUNIS since 2003 because it has been an effective legacy system that has met the city's needs. But it is expensive, and due to its high cost, it would serve the city well to evaluate whether we can obtain these data and report services through a less costly arrangement, perhaps with a different vendor. Such a change would be organizationally disruptive, however; making such a change in 2019 is not practical or recommended, but it will be evaluated for the next year.

The annual agreement includes the following three components:

Component	Application	Cost
License & Support Agreement	Accounting	\$27,152.91
	Accounts Receivable	\$7,466.54
	Business Licenses	\$6,788.61
	Cash Management	\$3,905.42

	Fixed Assets	\$8,214.30
	General Billing	\$3,394.31
	HR Management	\$6,788.61
	Inventory	\$8,214.30
	Crystal Reports	\$7,306.75
	MUNIS office	\$5,600.30
	Payroll	\$11,200.58
	Project & Grant Accounting	\$6,177.39
	Purchase Orders	\$8,146.02
	Requisitions	\$5,769.38
	Tyler Forms Processing	\$4,714.50
	Utility Billing	\$13,915.43
Sub Total Cost		\$134,755.35
Tyler System Management Services		\$24,056.06
Unlimited User CALs		\$6,200.00
Total Cost		\$165,011.41

Per Tyler Technologies, Inc. billing practices, the annual license support is billed and payable in one annual installment and due prior to the beginning of the agreement period. Consequently, upon Council approval of this resolution, the City Manager will execute the annual license support agreement(s) as identified herewith, and payment shall be made prior to the service expiration date of April 30, 2019.

PRIOR COUNCIL ACTION:

City has maintained an Annual License and Support Agreement since the system was originally purchased in 2003.

POTENTIAL OBJECTIONS: None anticipated, other than the system's cost

INPUT FROM OTHER SOURCES:

None

STAFF REFERENCE: James Edwards, IT Director; Cheryl Laskowski, Senior Systems Analyst; Gregg D. Zientara, City Treasurer and Director of Finance

BUDGET/TIME IMPLICATIONS:

The annual support expense is included in the 2019 Information Technology Department general fund budget. This agreement is a 4.80% increase over the previous support period which falls in line with the Master Tyler Support Agreement.

ATTACHMENTS:

Description
Resolution

Type
Resolution Letter

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING APPROVAL TO RENEW ANNUAL LICENSE AND
SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES, INC. FOR MUNIS
ENTERPRISE FINANCIAL SOFTWARE SYSTEM SUITE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the invoice presented to the City Council herewith and marked Exhibit A from Tyler Technologies, Inc. for the Annual License and Support renewal for the MUNIS Enterprise Financial Software System Suite, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager or his designee be, and he is thereby, authorized and directed to make payment to Tyler Technologies in an amount not to exceed \$165,011.41 on behalf of the City of Decatur for annual license and support for the MUNIS Enterprise Financial Software System Suite.

PRESENTED and ADOPTED this 15th day of April 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

EXHIBIT A



Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-256480	04/01/2019	1 of 2

Questions:
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com



Bill To: City of Decatur
Attn: City Treasurer
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Ship To: City of Decatur
Attn: City Treasurer
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
41741	120402		USD	NET30	05/01/2019
Date	Description	Units	Rate	Extended Price	
Contract No.: Decatur, IL					
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	27,152.91	27,152.91	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	7,466.54	7,466.54	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - BUSINESS LICENSES	1	6,788.61	6,788.61	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	8,214.30	8,214.30	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	3,394.31	3,394.31	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	6,788.61	6,788.61	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - INVENTORY	1	8,214.30	8,214.30	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	7,306.75	7,306.75	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	5,600.30	5,600.30	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - PAYROLL	1	11,200.58	11,200.58	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	6,177.39	6,177.39	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	8,146.02	8,146.02	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	5,769.38	5,769.38	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	TYLER FORM PROCESSING SUPPORT	1	4,714.50	4,714.50	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS	1	13,915.43	13,915.43	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	TYLER SYSTEM MANAGEMENT SERVICES SUPPORT	1	24,056.06	24,056.06	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT	1	3,905.42	3,905.42	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				
	TYLER UNLIMITED CAL UPGRADE MAINTENANCE	1	6,200.00	6,200.00	
	Maintenance: Start: 01/May/2019, End: 30/Apr/2020				

EXHIBIT A



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41741	120402		USD	NET30	05/01/2019
Date	Description	Units	Rate	Extended Price	

****ATTENTION****
Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	165,011.41
Sales Tax	0.00
Invoice Total	165,011.41

Public Works

DATE: 4/5/2019

MEMO: 2019-20

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Rescinding Resolution No. R2019-17 Accepting the Bid Price of Bob Ridings, Inc. for the Purchase of One (1) 2019 Dodge Pickup Truck

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve, that the Mayor be authorized to sign, and the City Clerk to attest the following Resolutions.

- Resolution Rescinding Resolution No. R2019-17 accepting the bid price of Bob Ridings, Inc. for the purchase of one (1) 2019 Dodge pickup truck.
- Resolution accepting the State of Illinois bid price of Morrow Brother's Ford, Inc. for the purchase of one (1) 2019 Ford pickup truck.

BACKGROUND:

The City of Decatur Fire Department has requested one (1) new crew cab pickup truck to replace one (1) 2008 Chevrolet van with 94,881 miles.

The 2008 Chevrolet van is being replaced due to its age and condition. The normal life expectancy is ten (10) years.

The replacement vehicle is estimated to be delivered in 90 days.

Rejection of Vehicle Bid

Several weeks after awarding the bid for a 2019 Dodge pickup to Bob Ridings of Taylorville, the City was informed by Ridings that the truck manufacturer, Fiat Chrysler, had determined that there were insufficient orders nationwide to make the specified truck, and

they were cancelling production. They proposed an alternative truck that did not meet the city's bid specifications. Ridings was informed that if they could not provide the vehicle specified in their original proposal, their bid would be rejected and the second low bid proposed for award.

Morrow Brothers was contacted, and they agreed to provide their proposed vehicle at their offered bid price.

DISPOSAL OF REPLACED UNITS: The vehicle to be replaced will be sold or auctioned.

OTHER BIDDERS: None.

LEGAL REVIEW: There are no contracts for Legal to review.

PRIOR COUNCIL ACTION:

January 22, 2019 – Resolution R2019-17 authorizing the award of a purchase order to Bob Ridings, Inc. for the purchase of one (1) Dodge pickup truck for their low bid price of \$26,945.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance prepared the bid specifications based on Fire Department requirements.

STAFF REFERENCE: Matthew Newell, Public Works Director, Jeffrey Abbott, Fire Chief, Dan Mendenall, Municipal Services Manager. Jeff Abbott and Matt Newell will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Funding for the expenditure is available in the FY2019 Budget.

ATTACHMENTS:

Description	Type
Rescinding Resolution R2019-17 Dodge PU Truck	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION RESCINDING RESOLUTION NO. R2019-17
ACCEPTING THE BID PRICE OF BOB RIDINGS, INC.
FOR THE PURCHASE OF ONE (1) 2019 DODGE PICKUP TRUCK**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That due to a change by the manufacturer, the production of the 2019 Dodge Pickup Truck proposed in this bid, has been cancelled.

Section 2. That Resolution No. R2019-17, passed by the City Council on January 22, 2019 accepting the bid price and authorizing award of a purchase order between the City of Decatur, Illinois and Bob Ridings Inc., be, and the same is hereby, rescinded.

PRESENTED and ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Accepting the State of Illinois Bid Price of Morrow Brother's Ford, Inc. for the Purchase of One (1) 2019 Ford Pickup Truck

ATTACHMENTS:

Description	Type
Resolution Accepting State of Illinois Bid Price of Morrow Brother's Ford, Inc. for the Purchase of One (1) 2019 Ford Pickup Truck	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS BID PRICE OF
MORROW BROTHER'S FORD, INC. FOR THE PURCHASE OF
ONE (1) 2019 FORD PICKUP TRUCK**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for one (1) 2019 Ford Pickup Truck, presented herewith as Exhibit A and made a part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Morrow Brother's Ford, Inc., in the amount of \$34,835.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Morrow Brother's Ford, Inc., for their bid price of \$34,835.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Public Works

DATE: 4/4/2019

MEMO: 2019-22

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Paul E. Caswell, P.E., City Engineer

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for M.L. King Watermain Flow Meter Test Vault Project, City Project 2019-01

SUMMARY RECOMMENDATION:

Please refer to the attached Council Memo and related attachments.

BACKGROUND: See attached memo from the Public Works Department.

ATTACHMENTS:

Description	Type
Council Memo Accept Bid and Award Contract City Project 2019-01	Cover Memo
Resolution with Exhibit A	Resolution Letter
Council Bid Tab CP2019-01	Backup Material
Location Map	Backup Material

PUBLIC WORKS MEMORANDUM
No. 2019-22

DATE: April 4, 2019

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Paul E. Caswell, P.E., City Engineer

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for M.L. King Watermain Flow Meter Test Vault Project
City Project 2019-01

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the M.L. King Watermain Flow Meter Test Vault Project, City Project 2019-01, to Entler Excavating Company, Inc., as the lowest responsive and responsible bidder in the amount of \$61,875, and that the Mayor be authorized to execute the contract, and the City Clerk to attest.

PRIOR COUNCIL ACTIONS:

The 2019 Capital Improvements Plan included an allocation of funds for this project.

BACKGROUND:

Project Description

The accuracy of the large water meter that measures the amount of water leaving the SWTP is critical to compare the total volume of water purified at the water plant vs. the total volume of water billed to customers. This comparison is also critical to assist in determining the amount of water lost through water main leakage, water theft, customer metering inaccuracies, unmetered water lines for fire suppression systems, unmetered fire hydrant use, etc. The City installed a test tap on the South Water Treatment Plant's main water line in 2011. It is necessary to install one on the Plant's secondary discharge main. In order for the test meters to function properly, they must be installed outside of the plant on a straight stretch of pipe.

This project's work includes the installation of a manhole over the main near the southeast corner of the building and install a tap.

Water utility standards advise that water plant meters be tested annually for water use, water loss and water revenue documentation and accountability. The access manhole will be used annually for such purposes.

Public Letting Results

The project specifications were prepared by the Public Works Department. The project was advertised Wednesday, March 13, 2019, and bids were opened on Thursday, April 4, 2019. The results from the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over/-Under</u>
Entler Excavating Co., Inc.	\$61,875.00	6.22%
Burdick Plumbing & Heating Co., Inc.	\$66,400.00	13.99%
Engineer's Estimate	\$58,250.00	-----

Four contractors took out bid packages and two contractors submitted a bid proposal for the project. Entler Excavating Company, Inc. provided the lowest responsive and responsible bid at 6.22% above the Engineer's Estimate. The bid received is reasonable for the required work and previous year bids.

Entler has successfully completed several projects for the City. Staff recommends that the City Council approve a contract with Entler Excavating Company, Inc. to perform the M.L. King Waterman Flow Meter Test Vault project.

MINORITY PARTICIPATION GOALS:

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises (MBE) if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not required for a City Project. Entler Excavating Company, Inc. does not intend to use subcontractors for this project.

SCHEDULE:

Work on this project is expected to begin in April with a completion date of July 1, 2019.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Water Non-Lake Capital Fund which is supported by water billing fees. The total project cost is \$61,875.

Staff Impact: Staff has allocated time to manage this project.

POTENTIAL OBJECTION: There are no known objections to this resolution or bid award.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director, Keith Alexander, Water Production Manager and Paul Caswell, City Engineer. Matt will be in attendance at the City Council meeting to answer any questions of the Council on this item.

LEGAL REVIEW: The project plans and specifications were reviewed and approved by Legal Counsel on March 19, 2019.

Attach: 3

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE
EXECUTION OF A CONTRACT WITH ENTLER EXCAVATING COMPANY, INC.
FOR M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT,
CITY PROJECT 2019-01**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2019-01, M.L. King Watermain Flow Meter Test Vault Project be, and they are hereby, received and placed on file.

Section 2. That the bid of Entler Excavating Company, Inc., be accepted and a contract awarded accordingly, and that said contract between Entler Excavating Company, Inc. and the City of Decatur is for a total amount of \$61,875.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and Entler Excavating Company, Inc., attached hereto as Exhibit A and made a part hereof, for said plan, in the amount of \$61,875.

PRESENTED and ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

EXHIBIT A

PROJECT MANUAL

M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT

CITY PROJECT 2019-01

February 2019

a project of the



**CITY OF DECATUR ILLINOIS
PUBLIC WORKS DEPARTMENT
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523**

FOR BIDDING

CITY OF DECATUR
M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT

Julie Moore Wolfe, Mayor

Pat McDaniel

David Horn

Chuck Kuhle

Dana M. Ray

Lisa Gregory

Bill Faber

Wendy MorthlandInterim City Manager
John Robinson..... Interim Corporation Counsel
Kim Althoff.....City Clerk
Gregg Zientara City Treasurer
Matthew Newell..... Public Works Director

CITY OF DECATUR
M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT
CITY PROJECT 2019-01

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ADVERTISEMENT FOR BIDS

TIME AND PLACE OF OPENING BIDS:

Sealed proposals for the improvement described herein will be received at the **City Purchasing Division** located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523, until **10:30 A.M., Thursday, April 4, 2019**, and thereafter publicly opened and read.

DESCRIPTION OF PROJECT:

The proposed improvement is officially known as:

M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT

CITY PROJECT 2019-01

The proposed project herein specified and described includes the following work:

This work shall consist of installing a 96 inch manhole, approximately 10 feet deep over a 42 inch water main exiting the City's South Water Treatment Plant and installing a corporation stop in the main. The work also includes site restoration.

INSTRUCTIONS TO BIDDERS:

1. **A MANDATORY PRE-BID WILL BE HELD ON FRIDAY, MARCH 22, 2019, AT 10:00 A.M. IN THE PUBLIC WORKS CONFERENCE ROOM ON THE 3RD FLOOR OF THE DECATUR CIVIC CENTER.** In addition to project questions, the opportunity will be provided to discuss the City's minority participation goals. **Attendance is required to bid on the project, a telephone conference will be setup for bidders who cannot attend the meeting in-person. Contact City Engineering at 217-424-2747 to receive conference number and password.**
2. Plans, specifications and proposal forms may be obtained from Decatur Blue Print, Inc. 230 West Wood Street, Decatur, Illinois, 62523, (217) 423-7589, www.decaturbblue.com. **To receive updates or addenda you must be on the Plan Holders list for this project through Decatur Blue Print.**
3. Payment shall be made to Decatur Blue Print, Inc. **No refund will be made for the plans, specification, or proposal forms returned.**
4. Plans and specifications are **available for viewing** at the following locations:

www.decaturbblue.com
Plans & Portals
Public Projects
Decatur Blue DFS Public Planroom

City of Decatur
Engineering Division
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523

ADVERTISEMENT FOR BIDS

5. The City of Decatur will not release the Engineer's Estimate of Cost in advance of the scheduled time and date of the bid opening. Bid tabulations will be available on the City's web site at www.decaturil.gov / Departments / Public Works under Contractor Project Bid Information, and Decatur Blue Print's web site at www.decaturblue.com / Plans & Portals / Public Projects / Decatur Blue DFS Public Planroom / City of Decatur Bid Tabs, after the award of a contract has been approved by the City of Decatur City Council.
6. All proposals must be accompanied by a BANK DRAFT, CASHIER'S CHECK, OR CERTIFIED CHECK made payable to Treasurer, Decatur, Illinois, in the amount of ten percent (10%) of the bid, or BID BOND in the same amount.
7. The contractor shall at all times during the term of this Contract, pay the applicable prevailing wage for Macon County for the month during which the work is performed, as determined by the Illinois Department of Labor.
8. Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Prevention Program for the prevention of substance abuse among its employees which meets or exceeds the requirements in P. A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P. A. 95-0635.
9. The following **Minority Participation Goals for Public Works Contracts** are in effect for this contract:
 - (1) Ten percent (10%) of the total dollar amount of the contract should be performed by minority business enterprises; and,
 - (2) Eighteen percent (18%) of the total hours worked should be performed by minority workers.

All Contractors shall provide evidence of meeting the City's minority participation goals prior to the award of this project and prior to all payments made for work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Required information and documentation is included in the Project Manual and to be submitted with the bid proposal.

REJECTION OF BIDS:

The Council of the City of Decatur, Illinois, reserves the right to accept, renegotiate or reject any or all proposals and to waive any variance from the requirements of the instructions for bidders. At the discretion of the Council, required items may be submitted after the bid opening if there is sufficient compliance with instructions at the time of the bid opening to permit the City to determine the price bid.

March 13, 2019
Date Advertised

Matthew C. Newell, P.E.
Director of Public Works

INFORMATION FOR BIDDERS

For Construction of: **M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT**

City Project No.: **2019-01**

Owner: **City of Decatur, Illinois**

The Owner invites bids on the forms included as part of this Document to be submitted at such time and place as is stated in the Advertisement for Bids. All blanks in the Bid Proposal must be appropriately filled in with typewriter or ink. **It is the sole responsibility of the Bidder to see that the bid is received in proper time to be date, time stamped, and initialed by the Purchasing Agent or designee.**

The Owner may consider non-conforming any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. No Bidder may withdraw a bid within 45 days after the actual day of the opening thereof.

Each bid must be submitted in a sealed envelope clearly bearing, on the outside, the following information:

1. The name of the Bidder,
2. The Bidder's address,
3. The name of the project along with the project number for which the bid is submitted,

The bid documents will be submitted to the **Purchasing Division, City of Decatur, # 1 Gary K. Anderson Plaza, Decatur, Illinois, 62523.**

The bid process is as follows:

1. All bids shall be submitted to the Purchasing Division located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois 62523.
2. The Purchasing Agent, or designee, will date, time stamp, and initial the sealed envelope containing the bid. All bids must have an official date and time stamp to be considered as conforming to the bid process and opened. Any bids received after the scheduled closing time for receipt of bids will be returned to the Bidder unopened.
3. All bids received after the designated time for receiving bids will not be accepted. The designated clock located in the Purchasing Division offices will govern the bid closure time.

INFORMATION FOR BIDDERS

4. Eligible bids received by the Purchasing Division will be delivered to the office of the City Engineer, located on the third floor of the Civic Center, and will be publicly opened and read. Any envelopes bearing a date and time stamp later than the deadline will be returned unopened. **All bids received from bidders not on the pre-bid attendance list will be returned unopened.**
5. All bidders who desire to be present at the bid opening may wait in the City Public Works (Engineering) office.

At the time of the opening of bids, each Bidder will have completed a thorough site inspection and will have read and be thoroughly familiar with the plans and Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from any obligation in respect to their bid. The Bidder is to confirm the completeness of the Bid Documents. If the Bidder determines their Bid Documents are incomplete or irregular it is the Bidders responsibility to bring this fact to the attention of the City Engineer.

The submitted bid must be signed in the name of the Bidder and must bear the signature in long hand of the person or persons duly authorized to sign the bid. Changes in or additions to the bid forms, recapitulations of the work bid upon, alternative proposals or any other modifications of the bid which are not specifically called for in the Contract Documents may be subject to Owner's rejection of the bid as not being responsive to the advertisement. No oral telephone modification of any bid submitted will be considered and a telegraphic modification may be considered only if the post mark evidences that a copy of the modification by telegram, signed by the Bidder, was placed in the mail prior to the opening of the bid.

The submitted bid must not contain erasures, corrections or changes from the printed forms as completed in typewriter or ink, unless such erasures, corrections or changes are authenticated by affixing in the margin immediately opposite the erasure, correction or change, the initials of the person who signed the bid or the initials of such other person as may be authorized by the Bidder to make erasures, corrections or changes in the bid, and said authorization must be evidenced by written confirmations, executed by the person authorized to sign the initial bid, attached to the bid at the time of submittal.

Each bid must be submitted on the Bid Proposal provided and must be signed by the Bidder or their duly authorized agent. All blank spaces for bid prices must be filled in, in ink or typewritten, IN BOTH WORDS AND NUMBERS where called for in the Bid Proposal. If there is a discrepancy between the price in words and the price in numbers, the price in words will govern. If there is a discrepancy between the extended bid prices, the unit cost shall be the governing number and the total price or prices will be adjusted as necessary.

The Owner reserves the right to pre-qualify all bids, post-qualify all bids, to reject all bids, not to make an award and/or accept the Proposal deemed most advantageous and to the best interest of the Owner. The Bidder must comply with all information and instructions for Bidders. The award of the Contract, if made by the Owner, will be made to the qualified Bidder submitting the lowest and best bid, but the Owner shall determine at their own discretion whether a Bidder is qualified to perform the Contract, whether by pre-qualifications, post-qualification or other methods, and what bid is the lowest and whether it is to the interest of the Owner to accept the bid. If awarded, a written Notice of Award will be sent to the successful Bidder(s).

INFORMATION FOR BIDDERS

The Owner will make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Each bid must be accompanied with a proposal guaranty either as a properly certified check made payable to "Treasurer, City of Decatur," Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City, executed by a surety company satisfactory to the City, in an amount not less than ten (10) percent of the bid. Such proposal guarantees, of the three lowest bidders, may be retained by the City for a period of 45 days after the date of the bid opening. Checks or bid bonds from other than the three lowest bidders will be returned by the City within seven (7) days after the date of the bid opening.

Simultaneously with the delivery of the executed Contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract, and other items required by the Conditions and Specifications governing the work. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner. Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their Power of Attorney.

The successful Bidder, upon Bidder's failure or refusal to execute and deliver the Contract and bonds required within (10) consecutive calendar days from and including the date the Bidder has received notice of the acceptance of their bid, shall forfeit to the Owner, as liquidation of damages done for such failure or refusal, the security deposited with their bid. Notice of the Owner's intent shall either be hand delivered by the Owner to the Bidder's address, as given on the Contract Documents, or mailed to such address, first class, United States mail, return receipt requested. Delivery or mailing of said notice to said address shall constitute the notice herein required without the requirement of an acknowledgment of receipt from the Bidder.

Each Bidder must inform himself fully of the conditions and specifications relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of their obligation to furnish all material and labor necessary to carry out the provisions of the Contract. Insofar as possible, the Contractor, in carrying out their work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

The quantities appearing in the bid proposal are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The proposed quantities of work to be done and materials to be furnished may each be increased, decreased, or omitted as hereinafter provided.

INFORMATION FOR BIDDERS

The Bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction for the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any Bidder orally. Every request for such interpretation should be in writing addressed to Paul Caswell, P.E., City Engineer, at # 1 Gary K. Anderson Plaza, Decatur, Illinois 62523, and to be given consideration must be received at least five (5) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instruction will be in the form of written addenda to the Contract Documents which, if issued, notification will be e-mailed to all prospective Bidders (at the respective e-mail addresses furnished for such purposes), not later than three (3) calendar days prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such addendum or interpretation shall not relieve such Bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the Contract Documents. It shall be the responsibility of each Prospective Bidder to verify that each addendum has been received applicable to the project. Addenda may also be viewed on Decatur Blue Print's website at www.DecaturBlue.com.

The City of Decatur maintains City project information on the City's web site at www.decaturil.gov/Departments/Public Works /Contractor Project Bid Information. It lists the current projects at the City with bid information including bid opening dates and current bid holders. It is recommended that all Prospective Bidders check this Information on the City's web site and at www.DecaturBlue.com for the status of the particular project they are interested in bidding prior to turning in bids.

The successful Bidder, upon award of a Contract, shall commence work on the date specified in the "Notice to Proceed" and shall substantially complete all work in accordance with the time allocated in the contract. Should the Contractor fail to substantially complete all work in the allotted time period, liquidated damages shall be assessed as outlined in the General Conditions.

Attention of the bidders is directed to the arrangement and contents of the contract documents and Specifications with reference to the project. One extra bid form is included, detached from the remainder of the contract documents. Such detached bid may be completed and submitted as the Contractor's bid.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- I. Description of the Minority Participation Goals Program:
- A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**
1. If subcontracting opportunities are available, **10%** of the total dollar amount of the contract should be performed by Minority Business Enterprises.
 2. Minority workers should perform **18%** of the total hours worked.
- B. Failure to submit a **Subcontractor Utilization Statement**, the **Minority Business Enterprise Participation Waiver Request** or **MBE Subcontractor Information Form** as described and provided herein, may cause the bid to be rejected and determined non-responsive.
- II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Subcontractor Utilization Statement** to be submitted with the bid documents.
- III. Waiver:
- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise Participation Waiver Request**.
- IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Subcontractor Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.
- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting, minority participation, and weekly prevailing wage documentation, will be provided through **ePrismSoft**, an electronic web-based compliance tracking software. Access to ePrismSoft has been furnished by the City of Decatur. To activate access, the Prime Contractor and all subcontractors are to contact Human Capital Development at webnfo@eprismsoft.com or (309) 692-6400.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

**CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS**

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all public projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works contracts;
- C. Helping to remove barriers to the participation of MBE and minority workers in City public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE and minority workers;

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS.

- A. Contractors for City projects shall make a good faith effort to comply with the following minimum goals:
 - (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
 - (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City’s minority participation goals.
- C. A contractor shall provide evidence of meeting the City’s minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- D. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. Good faith means the contractor actively and aggressively sought participation by MBE or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor.
- E. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - (i) Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - (ii) Outreach and recruitment efforts of MBE and minority workers;
 - (iii) Packaging requirements, when feasible, into tasks or quantities that permit maximum participation from MBE and minority workers;
 - (iv) Providing interested MBE and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - (v) Negotiating in good faith with MBE and firms that employ minority workers;
 - (vi) Assisting interested MBE and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - (vii) Assisting interested MBE and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - (viii) Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBE and minority workers;
 - (ix) If an MBE or a firm that employs minority workers is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - (x) Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - (xi) All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- F. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, or his designee, shall:
 - (i) Administer and enforce the provisions of this Article;
 - (ii) Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals and fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
 - (i) Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- (ii) Assess a fine or penalty not to exceed \$2,000 for each offense, and each day on which a violation occurs or continues shall be considered a separate offense;
- (iii) Withhold the fine or penalty assessed from the unpaid portion of the contract;
- (iv) Order that the contractor will not be considered a responsive responsible bidder for future City projects until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - (i) Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - (ii) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - (i) The project is essential for city operations;
 - (ii) Emergency circumstances require a waiver;
 - (iii) Evidence of a good faith effort by the contractor;
 - (iv) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

**END OF
INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

BID PROPOSAL
RETURN WITH BID

For Construction of: **M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT**

City Project No.: **2019-01**

Owner: **City of Decatur, Illinois**

Prospective Bidder:

The undersigned Bidder, having examined the specifications, drawings and all other documents contained in the Contract Documents, and having examined the site where the work is being performed, and having familiarized themselves with any local conditions effecting the work and having knowledge of the cost of work at the place where the work is to be done, hereby proposes to execute and perform the formal Contract set forth in these Contract Documents, of which this Proposal forms a part, and will do the work therein described on the terms and conditions therein set forth; and furnish all required labor, materials, tools, equipment, transportation and services for said work, and pay all applicable taxes and other incidental costs, all in strict conformity with the drawings and specifications forming a part of the Contract Documents, for an amount computed upon the basis of the quantity of work actually performed at the bid prices noted below.

It is understood that any listed quantities of work to be performed at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that any quantities of work to be performed at unit prices and material to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Owner, to complete the work fully as planned and contemplated and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth in the Bid Proposal, except as provided for in the General Conditions.

It is further agreed that any lump sum prices may be increased to cover additional work ordered by the Owner, but not shown on the plans or required by the specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered. Where supplemental unit prices are available, they shall be used to adjust lump sum prices.

By submitting a bid, the Bidder acknowledges the understanding that the bid process is solely intended to serve the public interest in achieving the highest quality of services and goods at the lowest price, and that no right, interest, or expectation shall vest or inure to the benefit of Bidders as a result of any reliance or participation in the process.

BID PROPOSAL
RETURN WITH BID

In submitting this Proposal, it is understood that the right is reserved by the Owner to reject any or all Proposals and waive informalities or irregularities in Proposals. The Owner also reserves the right to delay the award of a contract for a period not to exceed 45 days from the date of the opening.

The undersigned further agrees, if awarded the Contract for the work included in this Proposal, to begin and to complete and deliver the work contemplated in accordance with all the conditions set forth in the Contract Documents.

The undersigned has carefully checked the figures inserted by them and understands that they are the Bidder's sole responsibility, and the Owner will not be responsible for any errors or omissions on the part of the undersigned Bidder in preparing this Proposal.

The undersigned certifies that this Proposal is genuine, not collusive, or made in the interest or behalf of any person not named as provided in the Instruction to Bidders, and that the undersigned has not, directly, or indirectly, induced or solicited any other Bidder, or induced any other person, firm, or corporation to refrain from submitting a proposal, and the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other Bidder.

Attached, as a proposal guaranty, is a properly certified check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City of Decatur, executed by a surety company satisfactory to the City in an amount not less than ten (10) percent of the bid.

It is expressly understood that the proposal guaranty is given as a guarantee that the bidder will execute the contract and furnish acceptable bonds and required insurance, if awarded the work and the amount thereof represents the agreed damages that the Owner will sustain if the bidder fails or refuses within ten (10) days from and including the date of the Notice of Award of the Contract, to execute and deliver said Contract and deliver the required bonds and insurance shall be just cause for the cancellation of the award and the forfeiture of the proposal guaranty which shall become the property of the City, not as penalty, but in liquidation of damages done. Award may be then made to the next lowest qualified bidder, or the work re-advertised and constructed under contract, or otherwise, as the City may decide.

The Bidder grants the Owner the right to hold the lowest three (3) Proposals received, together with the accompanying bid securities, for a period of 45 days after the date of opening of said Proposals.

BID PROPOSAL
RETURN WITH BID

The undersigned Bidder further grants the Owner the right to award this Contract on the basis of any possible combinations of Base Bid and add/deduct alternate(s) (if any) that best suits the Owner's needs.

The undersigned Bidder acknowledges receipt of the following addenda:

Addenda #	Dated	Initial
#1	3-22-19	SE
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned Bidder expressly agrees to the following provisions:

- A. That the bid stated shall include the utilization of the Subcontractor(s) listed in the List of Subcontractors below.
- B. That the Subcontractor(s) listed below shall not be changed by the Contractor unless the Subcontractor(s) are unable to perform due to bankruptcy, labor strikes, or termination of business by the Subcontractor(s).
- C. That any Subcontractor(s) shall be subject to Owner approval.

List below any Subcontractor(s) whose subcontract(s) exceed \$ 5,000.

	SUBCONTRACTOR	TYPE OF WORK
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

M.L.King Watermain Flow Meter Test Vault Project
City Project 2019-01
March 22, 2019

ADDENDUM NO. 1

**TO PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR:
M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT
CITY PROJECT 2019-01
DATED FEBRUARY 2019**

AD-1-1 NOTICE

- 1.01 This Addendum No. 1 dated March 22, 2019, to the Plans, Specifications and Contract Documents for the above captioned project, supersedes all contrary and conflicting information of the above-mentioned bid proposal documents, which are hereby supplemented in certain particulars as follows:

AD-1-2 BID PROPOSAL

- 2.01 Insert the attached pre-bid meeting sign-in sheet and meeting minutes from the Pre-Bid meeting on March 22, 2019.

Please make the proper acknowledgment of **addenda #1** on page 15 of your bidding documents.

END OF ADDENDUM NO. 1

City Engineer: _____

Date: _____

 3/22/2019

Pre-bid Meeting Draft Agenda
for

M.L. King Watermain Flow Meter Test Vault Project

CITY PROJECT 2019-01

Public Works Conference Room
10:00 a.m., Friday, March 22, 2019

I. Introduction

Introductions by Paul Caswell, City Engineer. This is a mandatory pre-bid meeting. Only those bidders who are listed on the attendance sheet will be allowed to bid on the project.

II. Project Review

This work shall consist of installing a 96 inch manhole, approximately 10 feet deep over a 42 inch water main exiting the City's South Water Treatment Plant and installing a corporation stop in the main. The work also includes site restoration.

III. Minority Participation Goals Review of City Code Chapter 28, Article 10 (Handout and Discussion).

A. Policy

The City requires that general contractors show good faith efforts to meet the City's goals of 10% of the project amount be used to hire MBE subcontractors when subcontracting opportunities exist, and 18% total hours are to be worked by minority employees. Note that there are two goals that need to be addressed.

B. Definitions

The Prospective bidders are directed to the attached handout that provides an excerpt of the State's definition of a minority

C. Project Goals and Good Faith Efforts

1. Subcontracting is not required but if a subcontractor is used a Good Faith Effort must be made to fill the stated goal.

It is expected that a demonstration of "active" and "aggressive" will include actual direct contact with or working with a minority subcontractor in a manner that leads them to provide actual quotes for the work to be subcontracted. This is benefited by the development of an ongoing relationship with minority subcontractors.

2. The Contractor shall put forward good faith efforts to “actively and aggressively” seek the participation of MBE or minority workers. Discuss options to assist in “actively and aggressively” seeking this participation.
3. The City’s expectation of what will be required to demonstrate a Good Faith Effort.

The City regards a good faith effort, at a minimum, to include direct contacts with 2-3 MBE subcontractors for each subcontracting opportunity until the goal is met. The contacts must be with subcontractors that provide the type of work that is being subcontracted. Documented follow up requests are required if no response is received. The bidder is to provide all work, all contacts, the method of contact (email, phone, personal, etc.), and the results of each contact. Email requests with no reply or other evidence of direct contact are not considered to be acceptable direct contacts. Mass E-mail blast alone are not considered a good faith effort.

City staff can have no contact with bidders regarding their bid submittal after bids have been opened, so their only opportunity to demonstrate a good faith effort, is to provide all supportive evidence with the bid document. For the benefit of the review that must be conducted by City staff, it is helpful for the bidders to group their direct contacts according to the subcontracting opportunity.

Minority Workers Goal: 18% total hours worked should be performed by minority workers.

The City tracks this goal through ePrismSoft and prevailing wage reports when required.

IV. Other Items

Bidders should check Decatur Blueprint’s website before submitting a bid to make sure there are no addendas missing. Only contractors on Decatur Blueprint’s plan holder list will get updates on addendas. You have to purchase the plans to get on their list. Simply downloading a set of plans from the website does not put you on the bidders list.

1.

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

The "minority person" definition contained in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2 is contained at the back of this handout.

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all public projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works contracts;
- C. Helping to remove barriers to the participation of MBE and minority workers in City public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE and minority workers;

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference "minority person" as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS.

- A. Contractors for City projects shall make a good faith effort to comply with the following minimum goals:
 - (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
 - (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals.

- C. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- D. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. Good faith means the contractor actively and aggressively sought participation by MBE or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor.
- E. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - (i) Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - (ii) Outreach and recruitment efforts of MBE and minority workers;
 - (iii) Packaging requirements, when feasible, into tasks or quantities that permit maximum participation from MBE and minority workers;
 - (iv) Providing interested MBE and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - (v) Negotiating in good faith with MBE and firms that employ minority workers;
 - (vi) Assisting interested MBE and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - (vii) Assisting interested MBE and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - (viii) Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBE and minority workers;
 - (ix) If an MBE or a firm that employs minority workers is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - (x) Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers; *[This is provide through Prevailing Wage documentation]*
 - (xi) All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- F. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, or his designee, shall:
 - (i) Administer and enforce the provisions of this Article;
 - (ii) Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals and fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:

- (i) Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
- (ii) Assess a fine or penalty not to exceed \$2,000 for each offense, and each day on which a violation occurs or continues shall be considered a separate offense;
- (iii) Withhold the fine or penalty assessed from the unpaid portion of the contract;
- (iv) Order that the contractor will not be considered a responsive responsible bidder for future City projects until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - (i) Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - (ii) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - (i) The project is essential for city operations;
 - (ii) Emergency circumstances require a waiver;
 - (iii) Evidence of a good faith effort by the contractor;
 - (iv) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

**Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act,
30 ILCS 575/2**

(30 ILCS 575/2)

(Section scheduled to be repealed on June 30, 2016)

Sec. 2. Definitions.

(A) For the purpose of this Act, the following terms shall have the following definitions:

(1) "Minority person" shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following:

(a) American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).

(b) Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

(c) Black or African American (a person having origins in any of the black racial groups of Africa). Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".

(d) Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).

(e) Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).

Pre-Bid Sign-In Sheet

M.L. King Watermain Flow Meter Test Vault Project

City Project 2019-01

March 22, 2019 @ 10:00 A.M., Public Works Conference Room

Name ----- Email Address	Representing	Phone Number ----- Fax Number	In Person (P) Conference Call (C)
1) Matthew Peters	Burdick Plumbing & Heating	217-429-2385	P
Email: Jared@burdickplumbing.com			C
2) Randy Weaver	City of Decatur		P
Email:			C
3) Stuart Entler	Entler Excavating		P
Email:			C
4) No Calls			P
Email:			C
5) Paul Casella			P
Email:			C
6)			P
Email:			C
7)			P
Email:			C
8)			P
Email:			C
9)			P
Email:			C
10)			P
Email:			C
11)			P
Email:			C
12)			P
Email:			C
13)			P
Email:			C
14)			P
Email:			C
15)			P
Email:			C

DATE April 4, 2019

RETURN WITH BID

(If an Individual)
Signature of Bidder

(SEAL)

Tax ID #:

Business Address &
Email Address

(If a Co-Partnership)
Firm Name

(SEAL)

By:

Business Address &
Email Address

Names of All
Members of Firm

(If a Corporation)
Corporate Name

Entler Excavating Co. Inc. (SEAL)

By:

X [Signature]
Vice-President

Business Address &
Email Address

819 N. Sunnyside Rd. Decatur, IL 62522
Karenentlerex@gmail.com

Names of Officers

Stuart Entler
President

Stuart Entler
Secretary

Stuart Entler
Treasurer

Attest:

X [Signature]
Secretary

RETURN WITH BID

**CITY OF DECATUR, ILLINOIS
DEPARTMENT OF PUBLIC WORKS**

for

**M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT
CITY PROJECT 2019-01**

<u>WORK ITEM</u>	<u>DESCRIPTION</u>	<u>PAY UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
1	TEST VAULT COMPLETE, 8 FT- DIAMETER, FLAT LID	LS	1	<u>45,000.00</u>	<u>45,000.00</u>
2	ADDITIONAL DEPTH OF MANHOLE, 8' DIAMETER	FT	4	<u>500.00</u>	<u>2,000.00</u>
3	CORPORATION STOP INSTALLATION, 1- IN	EA	1	<u>2,500.00</u>	<u>2,500.00</u>
4	EXPLORATORY EXCAVATION	EA	4	<u>1,000.00</u>	<u>4,000.00</u>
5	SEEDING AND MULCHING	ACRE	.75	<u>4,500.00</u>	<u>3,375.00</u>
6	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS, AND EXTRA WORK	EA	1	<u>\$5,000.00</u>	<u>\$5,000.00</u>
TOTAL BID					<u>61,875.00</u>



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Subcontractor Utilization Statement

Date:	4-4-19	Project Title:	M.L. King Watermain Flow Meter Test vault Project
Total Contract Value:	61,875.00	Project Number:	2019-01

Section I: Prime Contractor Information

Prime Contractor: Entler Excavating Co Inc
Address: 819 N Sonny'side Rd
Decatur IL 62522
Phone: 217-428-1865
Contact Person: Stuart Entler
Email: Karenentlerex@gmail.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
N/A				
Totals				

- If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
N/A		

Section III Continued: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial

- If more firms submitted quotes, please copy this form and attach the additional information.

Section IV: MBE subcontractors that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
NIA		

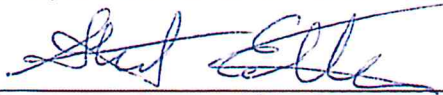
- If more firms were contacted, please copy this form and attach the additional information.

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established the subcontractor utilization goal of 10% Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors intended for use on this project shall be listed in the columns above; along with the total amount to be paid to the subcontractors; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor has to utilize a subcontractor not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the subcontractors listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors.

X 
 Signature of Prime Contractor

4-4-19
 Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

**RETURN WITH BID WHEN
REQUIRED**

**Minority Business Enterprise
Participation Waiver Request**

Date:	4-4-19	Project Title:	ML King Watermain Flow Meter
		Project Number:	2019-01 Test Vault Project

Prime Contractor: Entler Excavating Co Inc.
 Address: 819 N Sunnyside Rd
Decatur, IL 62522
 Phone: 217-428-1865
 Contact Person: Stuart Entler
 Email: Karenentlerex@gmail.com

We hereby request that the City waive the Minority Business Enterprise (MBE) participation goals on the above named project for the following reason(s). We further affirm that the stated reasons and documents provided are true and correct and not misleading.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☒	No subcontracting opportunities exist. (Attach explanation)
☐	The award of subcontract(s) is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)

X Stuart Entler 4-4-19
 Signature of Prime Contractor Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

 Public Works Director Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

**RETURN WITH BID FOR EACH
MBE SUBCONTRACTOR**

MBE Subcontractor Information Form

Date:		Project Title:	
Total Contract Value:		Project Number:	

Section I: MBE Subcontractor Information

Subcontractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Estimated Work

Description of Scope of Work Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE Subcontractor. All Subcontractors intended for use on this project shall have an **MBE Subcontractor Information Form** signed by the prime contractor and subcontractor. If for whatever reason the Prime Contractor changes or adds a Subcontractor, a **Notification of Change in Participation Form** and **MBE Subcontractor Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the subcontractor has agreed to perform the scope of work described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor.

Prime Contractor Signature	Print
Title	Date

Subcontractor Signature	Print
Title	Date

NON-COLLUSION AFFIDAVIT

RETURN WITH BID

STATE OF Illinois
COUNTY OF Macon) ss

Stuart Entler, being first duly sworn, deposes and says that they are President (sole owner, partner, president, secretary, etc.) of Entler Excavating Co. Inc., the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Signed:

X [Signature]
Title President

Subscribed and sworn to before me this 4 day of April, 2019.



Karen S Rohman
Notary Public

*The Owner reserves the right, before any award of contract is made, to require of any bidder to whom it may make an award of the Contract, a duly executed non-collusion affidavit in the form designated above.

ENTLER EXCAVATING COMPANY INC

819 N. SUNNYSIDE ROAD
DECATUR, IL 62522

Telephone (217) 428-1865
Fax (217) 428-1895
Entlerex.com

4-4-19

City of Decatur
#1 Gary K Anderson Plaza
Decatur, IL 62523

Re: 2019-01 M.L. King Watermain Flow Meter Test Vault Project

To Whom It May Concern,

Entler Excavating will be performing all work on above job.

Sincerely,
Stuart Entler

A handwritten signature in blue ink, appearing to read "Stuart Entler", with a stylized flourish at the end.

President
Entler Excavating Co., Inc.



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No	% of Total Contract:		

Describe the scope of work change:

Reason for subcontractor change:

Describe good faith efforts to utilize a MBE:

Signature of Prime Contractor

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

**RETURN WITH BID FOR EACH
MBE SUBCONTRACTOR**

MBE Subcontractor Information Form

Date:		Project Title:	
Total Contract Value:		Project Number:	

Section I: MBE Subcontractor Information

Subcontractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Estimated Work

Description of Scope of Work Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE Subcontractor. All Subcontractors intended for use on this project shall have an **MBE Subcontractor Information Form** signed by the prime contractor and subcontractor. If for whatever reason the Prime Contractor changes or adds a Subcontractor, a **Notification of Change in Participation Form** and **MBE Subcontractor Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the subcontractor has agreed to perform the scope of work described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor.

Prime Contractor Signature	Print
Title	Date

Subcontractor Signature	Print
Title	Date



Final Subcontractor Participation Documentation

Date:		Project Title:		
Total Contract Value:			Project Number:	

Section I: Prime Contractor Information

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Non-MBE Subcontractor Total				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				
If more subcontractors are utilized, please copy this form and attach the additional information.				

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	MBE Goal for subcontractor utilization of 10% <u>has been</u> reached
☐	MBE Goal for subcontractor utilization of 10% <u>has not been</u> reached but Contractor <u>has</u> met the goal estimated on the Subcontractor Utilization Statement submitted at Bid
☐	MBE Goal for subcontractor utilization of 10% <u>has not been</u> reached and Contractor <u>has not</u> met the goal estimated on the Subcontractor Utilization Statement submitted at Bid (attach explanation)
☐	Other – (State reason and attach explanation)

The undersigned certifies that the information included herein is true and correct, failure to submit this form may result in delay of the final payment.

Signature of Prime Contractor

Date

CONTRACT

THIS CONTRACT, made and entered into this 15th day of April, 2019, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Entler Excavating Company, Inc., hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT", CITY PROJECT 2019-01**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. The Completion Date for this project is July 1, 2019.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Addenda No. 1, Dated 3/22/19
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above-named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

ENTLER EXCAVATING COMPANY, INC.

SECRETARY (Corporate Seal)

By _____
PRESIDENT



City of Decatur, Illinois

Contract Bond

Project M.L. KING WATERMAIN FLOW METER TEST VAULT PROJECT

Project Number 2019-01

We, Entler Excavating Company, Inc.

a/an) ☐ Individual ☐ Co-partnership ☐ Corporation organized under the laws of the _____ ,
as PRINCIPAL, and _____

_____ as SURETY,

are held and firmly bound unto the City of Decatur (hereafter referred to as "CITY") in the penal sum of

Sixty-one Thousand, Eight Hundred Seventy-Five and 00/100 -----

----- Dollars (\$61,875.00), lawful money of the
United States, well and truly to be paid unto said CITY, for the payment of which we bind ourselves, our heirs,
executors, administrators, successors, jointly to pay to the CITY this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the CITY for the construction of work on the above City Project, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the CITY harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. _____

PRINCIPAL

(Company Name) (Company Name)

By: _____ By: _____
(Signature & Title) (Signature & Title)

Attest: _____ Attest: _____
(Signature & Title) (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____
Notary Public (SEAL)

SURETY

(Name of Surety) By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,

(SEAL)

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf of SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____
Notary Public (SEAL)

CITY OF DECATUR

Approved this 15th day of April, A.D. 2019

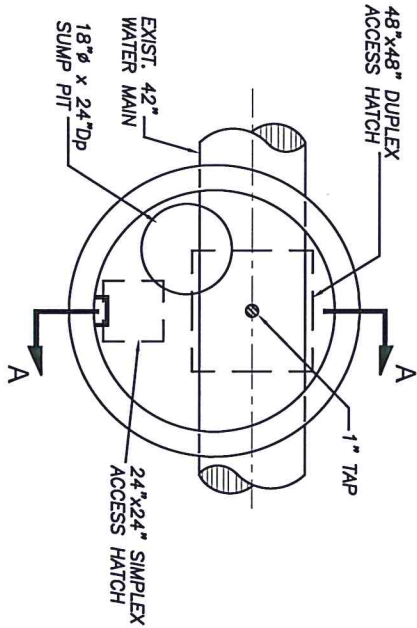
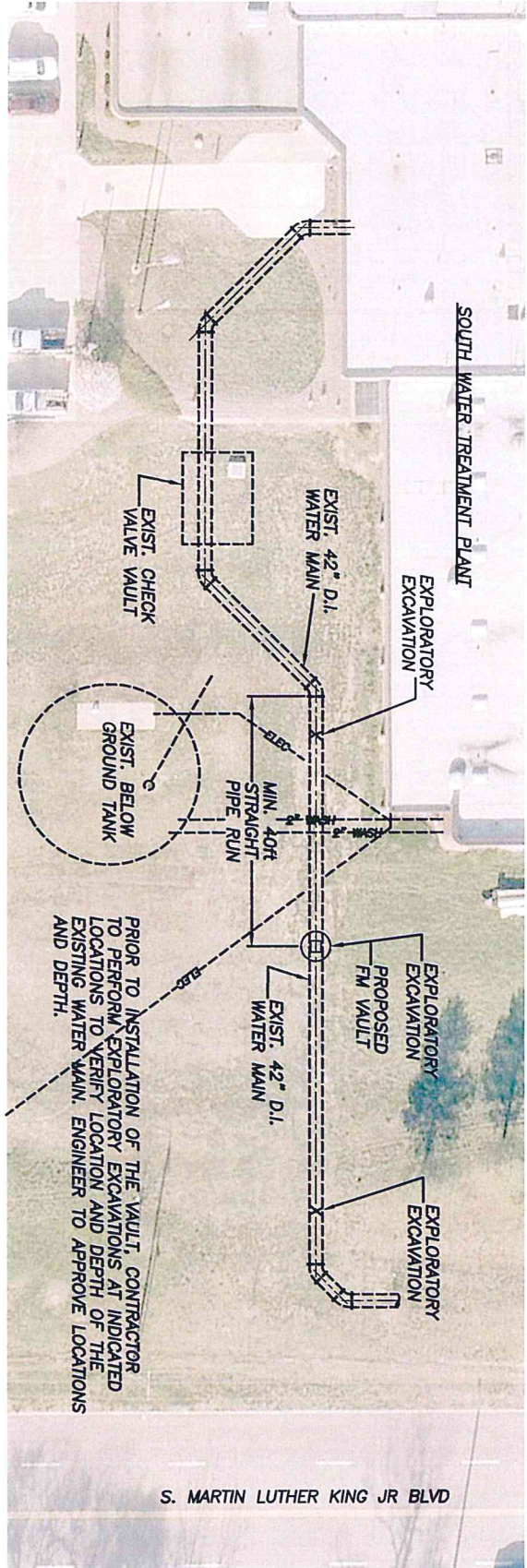
Attest:

Kim L. Althoff, City Clerk City Council
City Clerk City of Decatur, Illinois

Julie Moore Wolfe, Mayor

APPENDIX A

CONTRACT DRAWINGS

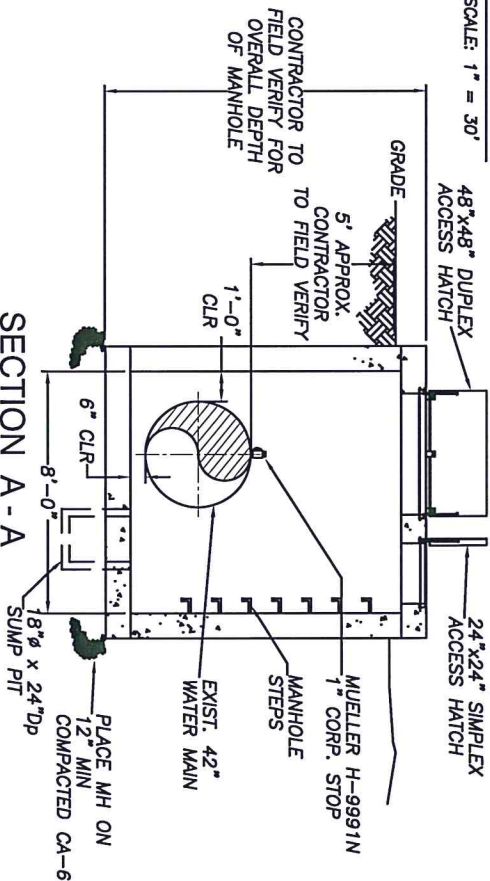


FLOW METER TEST VAULT - PLAN

SCALE: 1/4" = 1'-0"

SITE PLAN

SCALE: 1" = 30'

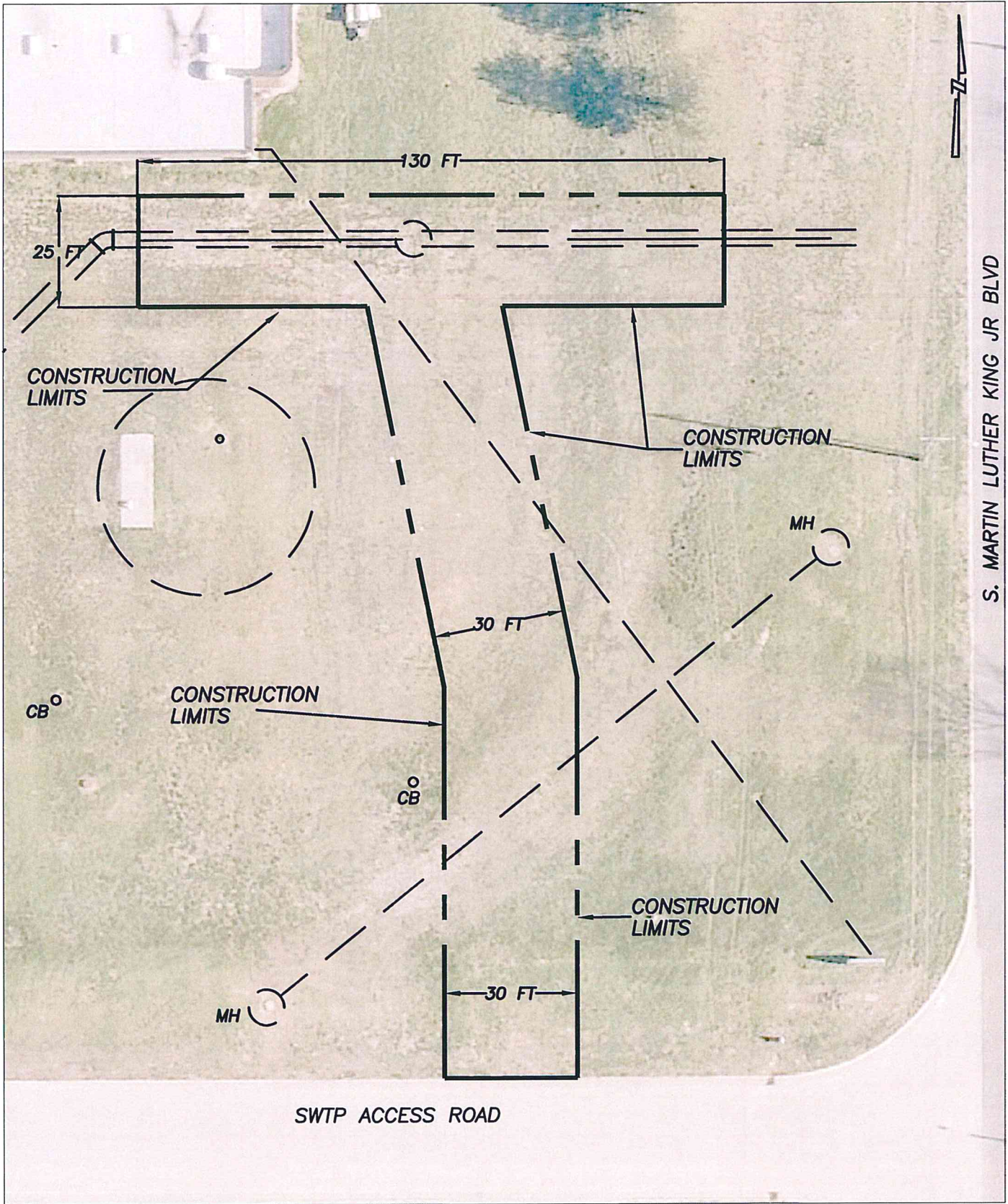


SECTION A - A

SCALE: 1/4" = 1'-0"

SWTP - M.L. KING FLOW METER TEST VAULT, C.P. 2019-01





PLAN OF CONSTRUCTION LIMITS

SCALE: 1" = 30'

Project Name: M.L. King Watermain Flow Meter Test Vault Project Project Number: 2019-01 Bid Date: Thursday, April 4, 2019 Time: 10:30 A.M. Fund: Water Non Lake Capital Organization Code: 81808118 Object Code: 499200				Engineer's Estimate City Engineering Division		Entler Excavating Company, Inc. 819 N. Sunnyside Rd. Decatur, IL 62522 PH: 217-428-1865 Stuart Entler, Pres. entler@comcast.net Karenentlerex@gmail.com		Burdick Plumbing & Heating Co., Inc. 1175 N. 20th St PO Box 496 Decatur, IL 62525 PH: 217-429-2385 Jeff Burdick, V Pres. jeff@burdickplumbing.com	
Item No.	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	TEST VAULT COMPLETE, 8 FT-DIAMETER, FLAT LID	1	LS	\$35,000.00	\$35,000.00	\$45,000.00	\$45,000.00	\$49,200.00	\$49,200.00
2	ADDITIONAL DEPTH OF MANHOLE, 8' DIAMETER	4	FT	\$2,000.00	\$8,000.00	\$500.00	\$2,000.00	\$700.00	\$2,800.00
3	CORPORATION STOP INSTALLATION, 1-IN	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,600.00	\$2,600.00
4	EXPLORATORY EXCAVATION	4	EACH	\$1,000.00	\$4,000.00	\$1,000.00	\$4,000.00	\$500.00	\$2,000.00
5	SEEDING AND MULCHING	0.75	ACRE	\$5,000.00	\$3,750.00	\$4,500.00	\$3,375.00	\$6,400.00	\$4,800.00
6	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	EACH	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
	TOTAL BIDS (AS CORRECTED)				\$58,250.00		\$61,875.00		\$66,400.00
	Percent Over Under ENGINEER'S ESTIMATE						6.22%		13.99%


 Griffin A. Entwart, P.E., Assistant City Engineer

4/4/19
 Date

M.L. KING WATER MAIN FLOW METER TEST VAULT LOCATION MAP



Public Works

DATE: 4/8/2019

MEMO: 2019-23

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew Newell, P.E., Director of Public Works
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing a Support Services Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System

SUMMARY RECOMMENDATION: Please see attached memo

ATTACHMENTS:

Description	Type
2019-23 Memo	Cover Memo
2019-23 Resolution Authorizing a Support Services Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System	Resolution Letter

**PUBLIC WORKS MEMORANDUM
NO. 2019- 23**

DATE: April 5, 2019

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew Newell, P.E., Director of Public Works 
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing a Support Services Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System

SUMMARY RECOMMENDATION:

Council adopt the attached Resolution authorizing a Support Services Agreement with Concentric Integration, LLC for South Water Treatment Plant SCADA System for a fee of \$70,105.

PAST COUNCIL ACTION:

- September 2017 – Council authorized a Support Services Agreement with B&W Control Systems Integration, LLC for SWTP SCADA System for \$48,339.
- June 2016 – Council authorized a Support Services Agreement with B&W Control Systems Integration, LLC for SWTP SCADA System for \$38,016.
- June 2013 – Council authorized an Energy and Water Efficiency Services Agreement with Johnson Controls Inc. for \$17,137,394 (a small portion of which included SWTP SCADA system improvements).
- November 2008 – Council authorized a Water System Improvements Phase II Construction Contract with Christy-Foltz Inc. for \$1,796,384 (a portion of which included SWTP SCADA system improvements).

BACKGROUND:

Many of the South Water Treatment Plant's critical purification processes are operated by a sophisticated Supervisory Control and Data Acquisition (SCADA) system. The system consists of a large number of interconnected mechanical, electrical and digital hardware and software components.

City staff are able to correct minor issues and perform minor repairs to the system, however, more complex challenges must be dealt with quickly by experienced contractors.

In 2014, B&W Control Systems Integration, LLC (now Concentric Integration, LLC) provided significant upgrade and expansion services to the SCADA system. City staff were impressed with the firm's technical expertise and overall performance. Since then, the firm has provided SCADA support services to the City.

The current agreement expired on December 31, 2018. Therefore, since Concentric Integration is the firm that is most familiar with the plant's SCADA system, provides high quality services, and is located in Illinois, it is recommended that Concentric Integration be awarded a two year agreement effective April 1, 2019 to March 31, 2021 for a total fee of \$70,105 (an average of \$35,052.50 annually). For comparison, the 2017 fee was \$38,016 and the 2018 fee was \$48,339.

Annual fees vary depending on when specific SCADA hardware and software support and extended warranty agreements need to be renewed.

Concentric Integration will provide the following SCADA services:

- Perform continuous proactive system maintenance - see page 6 of the agreement for details
- Renew hardware and software support and extended warranty agreements - see pages 9 and 10 of the agreement for details
- Perform reactive maintenance as needed, 24 hours a day, 7 days per week

BUDGET/TIME IMPLICATIONS: These services are annually included in the Water Production operating budget. This is time sensitive as the current agreement has expired.

POTENTIAL OBJECTION: None foreseen.

INPUT FROM OTHER SOURCES:

The following City staff reviewed and approved the agreement in March:
Gregg Zientara, Director of Financial Management
John Robinson, Assistant Corporation Counsel

STAFF REFERENCE:

Matt Newell, Public Works Director, Keith Alexander, Water Production Manager. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

Attachments

CC: Richard Foley, Concentric Integration, LLC
Randy Weaver, Water Production Maintenance Supervisor
Chaundra Smith, Water Production Operations Supervisor

RESOLUTION NO. R2019-_____

**RESOLUTION AUTHORIZING A SUPPORT SERVICES AGREEMENT
WITH CONCENTRIC INTEGRATION, LLC FOR
SOUTH WATER TREATMENT PLANT SCADA SYSTEM**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith as Exhibit A and made part hereof, between Concentric Integration, LLC and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and Concentric Integration, LLC for a fee of \$70,105.00.

PRESENTED AND ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



Support Services Agreement 2019-2021

Owner: City of Decatur, Illinois

Concentric Job Number: 190031.00

Concentric Integration, LLC (Concentric) agrees to enter into a support agreement with the Owner to provide support services based on the "Services" indicated below and in agreement with the Terms & Conditions and Service Definitions.

Services & Fees

- Fixed Fee Services indicates a fixed scope as described in the attached Service Definitions. Since the scope is negotiated upfront, we are able to establish this price at the beginning of the contract.
- Retained Services denotes a variable scope determined by the Owner. Since the scope cannot be fixed at the beginning of the contract, the fee is a lump sum amount against which labor will be billed on the basis of our standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel costs. Labor rates differ for Concentric staff members. Retained Services are requested on a case-by-case basis and are approved by a responsible representative of the Owner.
- Please see the attached Rate Sheet for our current hourly billing rates. Under this agreement, there is a fixed discount on labor of 10% off those standard billing rates. Please note that the rates listed on the attached rate sheet are our current rates and may increase during the term of the project.

Description	Included	Fee
Fixed Fee Services		
Project Management	☒	\$6,150
Proactive Maintenance	☒	\$37,750
Technology & SCADA Budget Planning	☒	\$3,660
Third-Party Support Renewals	☒	\$22,545
Retained Services		
Break – Fix (Repairs)	☐	Billed separately at \$140/hour
Improvements	☐	
Consulting & Design	☐	
Training	☐	
Total Fee		\$70,105

■ Some items to note as a benefit of this Agreement:

- The hourly rate charged is the same for regular hours, after hours, emergency service, weekend, holiday, and overtime.
- There is no minimum call-out charge during normal business hours. There is a 1.0 hour minimum charge for after-hours emergency support.
- Mileage for travel is billed at the IRS approved amount as calculated from the employee's office location to site visited during normal business hours, or from deployment location to the site visited for urgent service.
- Travel time is charged at the same hourly billing rate indicated on the rate sheet.

Time Period and Payment

Start Date: April 1, 2019 End Date: March 31, 2021

Payment to be made in five (5) equal payments of \$14,021 upon being invoiced.

Payment 1: March, 2019
 Payment 2: August, 2019
 Payment 3: January, 2020
 Payment 4: June, 2020
 Payment 5: November, 2020

The fees for services that are not included in this contract will be invoiced on a monthly basis.

Authorization

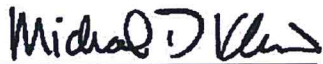
The undersigned hereby enter into the agreement as described herein:

Owner:

Concentric:

 Authorization By

 Date



 Authorization By

3/7/19

 Date

2019 Rate Sheet¹

Role	Min Rate	Max Rate	Description & Typical Duties
Principal	\$195		Provides oversight & direction. Responsible for contracts, scope, overall satisfaction.
Automation Consulting Manager (Control System Integrator IV)	\$160	\$175	Lead automation designer and responsible for commissioning, quality control, and project management. Technical oversight of other integrators and projects.
Control System Integrator IV	\$160	\$175	Advanced controls, automation startups and project involvement. High level troubleshooting of technical issues.
Control System Integrator III	\$140	\$160	Performs and coordinates advanced design, programming, and field activities, including controls, automation startup assistance, project involvement, and high level troubleshooting of technical issues. Can be involved with client assessments and writing technical reports to set direction related to process automation and technology.
Control System Integrator II	\$120	\$140	Works as a team member to perform more advanced design, programming, and field activities (PLCs, OITs, controls, & related repairs) with direction from senior staff, typically on larger WTPs, WWTPs, and integrated systems.
Control System Integrator I	\$100	\$120	Provides panel/CAD design and programming tasks for small processes (lift stations, pump control, etc.). Provides panel/CAD design, as well as Instrumentation & Control design. Works as a team member to perform design, programming, and field activities with direction from senior staff.
IT Consulting Manager (IT Consultant IV)	\$160	\$175	Lead industrial/automation information technology designer and responsible for commissioning, quality control, and project management. Works as a leader to coordinate work with consultants/analysts. Performs and coordinates advanced design of client networks/systems.
IT Consultant III	\$135	\$145	Performs server, network, and desktop architecture, design, management, and oversight. High level troubleshooting of network, security, and server technical issues. Works as a team leader to coordinate work with consultants/analysts. Performs and coordinates advanced design of client networks/systems.
IT Consultant II	\$105	\$135	Performs server, network, and desktop management and oversight and typical higher-level network administration duties. Can also be a project coordinator or manager.
IT Consultant I	\$95	\$105	Provides basic systems and network administration/support services. Performs PC Workstation/Server Administration services and tasks. Works as a team member for support of client systems and network administration.
Administrative Support	\$80		Coordinates purchasing and logistics/shipping for automation, controls, instrumentation, and related IT and security equipment. Prepares equipment specifications.

Standard Terms & Conditions

1. The submitted Support Services Agreement and these Standard Terms & Conditions are herein referred to as the Agreement.
2. Concentric Integration, LLC is herein referred to as Concentric, and the party with whom Concentric is entering into this Agreement is herein referred to as Owner.
3. Concentric will submit requests for payment as indicated in the Support Services Agreement. Payments under this Agreement shall be made in accordance with the Illinois Local Government Prompt Payment Act.

¹ Rates are subject to change on January 1 of each year.

4. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party; or the Owner may terminate this Agreement, in whole or in part, for its convenience. However, no such termination may be effected unless the terminating party gives the other party: (1) not less than ten (10) calendar days written notice by certified mail of intent to terminate, and (2) an opportunity for a meeting with the terminating party before termination. If this Agreement is terminated by either party, Concentric shall be paid for services performed to the effective date of termination, including reimbursable expenses. In the event of contract termination, the Owner shall receive reproducible copies of Drawings, Custom Developed Applications and other documents completed by Concentric.
5. Concentric agrees to hold harmless and indemnify the Owner and each of its officers, agents and employees from any and all liability claims, losses, or damages, including but not limited to legal fees (attorney's and paralegal's fees, expert fees and court costs), to the extent that such claims, losses, or damages are caused by Concentric's negligence in the performance of the services under this Agreement, but not including liability that may be due to the sole negligence of the Owner or other consultants, contractors or subcontractors working for the Owner, or their officers, agents and employees. In the event claims, losses, or damages are caused by the joint or concurrent negligence of Concentric and the Owner they shall be borne by each party in proportion to its negligence. Concentric shall similarly protect, indemnify and hold and save harmless, the Owner, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including but not limited to, legal fees, incurred by reason of Concentric's breach of any of its obligations under, or Concentric's default of any provision of the Agreement. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Concentric or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts.
6. The Owner acknowledges that Concentric is a Limited Liability Company and not a Professional Service Corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees.
7. The Owner and Concentric agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.
8. For the duration of the project, Concentric shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from Concentric's negligence in the performance of services under this Agreement. The Owner shall be named as an additional insured on Concentric's general liability insurance policy. Prior to beginning work, Concentric shall furnish Owner with a certificate(s) of insurance and applicable policy endorsement(s) executed by a duly authorized representative of each insurer showing compliance with the insurance requirements contained in this agreement. The limits of liability for the insurance required by this Subsection are as follows:

Workers Compensation:	Statutory Limits	Excess Umbrella Liability:	\$5,000,000 per claim and aggregate
General Liability:	\$1,000,000 per claim / \$2,000,000 aggregate	Professional Liability:	\$5,000,000 per claim
Automobile Liability:	\$1,000,000 combined single limit		\$5,000,000 aggregate

9. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Concentric and their officers, directors, employees, agents, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty expressed or implied of Concentric or their officers, directors, employees, agents or any of them, hereafter referred to as the "Owner's Claims", shall not exceed the total insurance proceeds available to pay on behalf of or to Concentric by their insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Concentric's insurance policies applicable thereto, including all covered payments made by those insurers for fees, costs and expenses of investigation, claims adjustment, defense and appeal.
10. Concentric is responsible for the quality, technical accuracy, timely completion, and coordination of all Designs, Drawings, Custom Developed Applications and other services furnished or required under this Agreement, and shall endeavor to perform such services with the same skill and judgment which can be reasonably expected from similarly situated professionals. If the Owner considers that Concentric has not complied with this condition, then the Owner is required to notify Concentric in writing (or e-mail) of the specific service not in compliance, at which time Concentric will correct the issue or provide reasoning as to why the service is considered compliant.
11. Concentric is not responsible for any infringements to third party copyrights, patents, or trade secrets where the Owner has made amendments to the original documents associated with such copyrights, patents or trade secrets.
12. The Owner may, at any time, by written order, make changes within the general scope of this Agreement in the services to be performed by Concentric. If such changes cause an increase or decrease in Concentric's fee or time required for performance of any services under this Agreement, whether or not changed by any order, an equitable adjustment shall be made and this agreement shall be modified in writing accordingly.
13. All Drawings, Custom Developed Applications, and other documents prepared or furnished by Concentric pursuant to this Agreement are instruments of service in respect to the project, and Concentric shall retain the right of reuse of said documents and electronic media by and at the discretion of Concentric whether or not the project is completed. Electronic copies of Concentric's documents for information and reference in connection with the use and occupancy of the project by the Owner and others shall be delivered to and become the property of the Owner; however, Concentric's documents are not intended or represented to be suitable for reuse by the Owner or others on additions or extensions of the project, or on any other project. Any such reuse without verification or adaptation by Concentric for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to Concentric, and the Owner shall indemnify and hold harmless Concentric from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.
14. Standard Hours are considered Monday – Friday 7:30 am to 5:00 pm Central Time, excluding the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Thursday and Friday, and Christmas Day. If a holiday falls on a Saturday, the preceding Friday shall be considered a holiday; if a holiday falls on a Sunday, the following Monday shall be considered a holiday.
15. Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
16. Except in respect of payment liabilities, neither party will be liable for any failure of delay in its performance under this Agreement due to reasons beyond its reasonable control, including acts of war, acts of God, earthquake, flood, riot, embargo, sabotage, governmental act or failure of the Internet, provided the delayed party gives the other party prompt notice of the reasons for such cause.
17. This Agreement contains and embodies the entire and integrated agreement between parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral.

Service Definitions

Fixed Fee Services

Project Management

Plan, schedule, and coordinate the activities that must be performed to complete the project and provide support services.

Proactive Maintenance

If included, all services described within this section will be provided by Concentric for the specified fee regardless of actual hours of work performed. Proactive Maintenance is provided for hardware that appears in the Hardware List included in this Agreement.

If included, Concentric will monitor certain aspects of the IT infrastructure, as well as perform periodic routine scheduled maintenance (detailed in the following table) in order to minimize unexpected system shutdowns by resolving issues before they reach a critical nature. Upon completion of the scheduled service, Concentric will provide written confirmation the service was completed.

Scheduled services will be provided during Standard Hours if service does not significantly impact network performance. Scheduled services that may significantly impact network performance, and are not urgently needed to maintain network security, will be scheduled during other hours as agreed upon by Concentric and the Owner. Standard Hours are considered Monday – Friday 7:30 am to 5:00 pm, excluding major holidays.



The following table details the Proactive services included under this Support Agreement, and at what frequency*:

Proactive Maintenance	Minimum Service Frequency:					
	N/A	Twice Monthly	Monthly	Quarterly	Twice Annually	Annually
Firewall Maintenance • Upgrade Firmware • Review Security Logs & Backup Configuration	☐	☐	☐	☒	☐	☐
Backup NAS • Upgrade Firmware & Check Free Space • Check and Back Up Configuration	☐	☐	☐	☒	☐	☐
Servers: • Review Windows System Logs • Review Windows Services • Apply Windows Updates • Check Drive free Space • Verify & Update Anti-Virus Software • Verify Backups Functioning Properly • Back Up SCADA Applications, if Applicable • Check UPS Operation	☐	☐	☒	☐	☐	☐
Servers: • Perform Updates for BIOS, Drivers, Firmware, etc. • Review Server Hardware Operation	☐	☐	☐	☒	☐	☐
Servers: • Perform Backup and Anti-Virus Software Version Upgrades.	☐	☐	☐	☐	☐	☒
Workstation Computers: • Apply Windows Updates • Verify & Update Anti-Virus Software	☐	☐	☒	☐	☐	☐
PLC, OIT, & Control Panel Maintenance • Check functionality of Control Panel UPS • Back Up Programs • Check Status of Fuses, Circuit Breakers, & Surge Protectors • Check Control Panel Thermal Management • Check for Environmental Issues with Water, Moisture, Dirt, Dust, etc. • Check for published PLC vulnerabilities and recommend upgrade (to be implemented using Reactive budget)	☐	☐	☐	☒	☐	☐
Radio Maintenance • Check signal strength and back up configuration	☒	☐	☐	☐	☐	☐
SCADA Alarm Testing • Manually test critical alarms (up to 50) from SCADA to ensure they continue to work properly	☐	☐	☐	☐	☐	☒
SCADA Patching • Apply security related updates and patches to SCADA software (excludes full version upgrades, which are handled under Reactive budget)	☐	☐	☐	☒	☐	☐
Documentation • Copy Programs, Configurations, & Applications to Concentric Server • Verify & Update Network Diagram	☐	☐	☐	☐	☐	☒

* The frequency intervals highlighted above are typical Concentric-recommended timeframes.

Technology & SCADA Budget Planning

Budgeting for SCADA and related technology items can be used to help prioritize and guide decisions and overall budget planning for capital improvements. Concentric believes that providing advanced notice (where possible) of recommended equipment, software, security, and communications improvements will provide a much more effective planning and implementation cycle. When this service is selected, our senior level design staff intentionally review the system architecture to determine the risk and benefit of both inaction or selected improvements. Our staff discusses the recommended improvements, phasing, and costs with you and then provides a letter and prioritized table of recommended improvements that summarize the costs of the recommended initiatives.

Budget Planning & Cost Preparation - Annual	Deliverable	Included?
Budget Planning & Cost Preparation (for following fiscal year)	Budgetary Letter	☒

Third-Party Support Renewals

The supported system includes hardware and software that may have applicable support and extended warranty agreements that are provided by a third party, such as the manufacturer or vendor/supplier. Once the initial installation's support/warranty period has expired, it is recommended that these agreements are maintained and renewed on a regular basis. If listed in the Included Services & Fees section of this agreement, Concentric will provide the renewals listed in the Third-Party Support Renewal list on Page 10.

Third-Party Support Renewals - Annual	Deliverable	Included?
Renew Third-Party Support Contracts	Contracts from OEM/Supplier	☒

Retained Services

Break – Fix (Repairs)

Provide as-needed service up to the fee specified in this Support Services Agreement. This service will be provided 24 hours a day, 7 days per week for the length of this agreement regardless of standard working hours. Concentric's daytime and after-hours phone number is 815-788-3600. Concentric staff typically answers the phone during standard business hours. A call center answers the phone after hours or when staff is not available to answer. Concentric will return any phone calls for urgent service within 30 minutes from when the phone call is placed, and dispatch a staff member within 60 minutes if a site visit is required. The Owner may purchase Reactive Maintenance Support in increments of \$1,000 at any time during this agreement.

Improvements

Occasionally, staff identify small changes to the system that can have large impacts on operational efficiency, safety, and quality. These improvements can be easily designed and built without use of Consulting & Design services.

Consulting & Design

Through consulting and design, a system can be effectively maintained, improved, and upgraded. This service will provide for retained smaller project design services as it relates to IT infrastructure, instrumentation & controls, and Supervisory Control and Data Acquisition (SCADA).



Hardware List

If Proactive Maintenance is included as part of this Support Services Agreement, Concentric will proactively support the following hardware:

Hardware Description	Quantity
Server (including physical and virtual)	6
Desktop PC	2
Laptop PC	1
Tablet	0
Firewall	1
Managed Switch	4
Unmanaged Switch	
Router (including wired and wireless)	0
Network Attached Storage (NAS)	1
Storage Area Network (SAN)	0
Human Machine Interface (HMI)	0
Programmable Logic Controller (PLC)	1
SCADA Radios	0
Industrial Protocol Converters	2
Operator Interface Terminal (OIT)	1

Physical Devices

Name	Mfr	Model	Serial #	Role
SWTSC2	Dell	Precision T3610	CZQ9M02	Secondary SCADA Server
SWTSCSV1	Dell	OptiPlex 3020	6GQKK02	Workstation
SWTSCSV2	Dell	OptiPlex 3020	7DXJK02	Workstation
SWTSCSV3	Dell	Latitude E5540	CRK3YZ1	Laptop
SWTSCVM1	Dell	PowerEdge R720	4J30M02	Virtual Machine Host Server
SWTSCNS1	QNAP	TS-469L	Q143I06360	NAS
SWTSCFW1	Cisco	ASA 5512	FTX181710KV	Firewall
SWTSCSW1	Cisco	Catalyst WS-C3560X-24T-L	FDO1808Z0DB	Switch
	Tripp Lite	Smart Online UPS 2200VA XL RM with PDU		UPS and Battery

Virtual Machines

Name	Role
SWTSC1	Primary SCADA Server
SWTSCUT1	Utility Server
SWTSCDB1	Database and Reporting Server
SWTST1	Remote Desktop Server

Control Panels

Name	Notes
SCC-1C	New Control Panel
Plant Switchgear Communications	Ethernet Communications & Modbus Converters Only
Transfer & High Service Pumps Medium Voltage Starter Panel	Ethernet Communications & Modbus Converters Only

Third-Party Support Renewals

If Third-Party Support Renewals are included as part of this Support Services Agreement, renewals will be processed as listed in the table below:

2019-2020 Renewals

Warranty	Included?	Coverage Period	Qty	Total
Cisco SMARTnet MNT Premium for Catalyst 3560X (SN FDO1808Z0DB)	☒	2/1/2019 – 1/31/2020	1	\$385
Cisco SMARTnet MNT Premium for ASA5512 (SN FTX181710KV)	☒	2/1/2019 – 1/31/2020	1	\$900
Remote Support	☒	3/1/2019 – 2/28/2020	1	\$680
Veritas Backup Exec Server & Backup Exec Agents (for Windows and VMWare/HyperV)	☒	5/7/2019 – 5/6/2020	1	\$580
Dell ProSupport Warranty Renewal for PowerEdge R720 Server (Service Tag # 4J30M02)	☒	5/25/2019 – 5/24/2020	1	\$1,190
VMware Production Subscription for vSphere 5 Standard for 1 Processor	☒	6/3/2019 – 6/2/2020	2	\$680
GE Acceleration Plan for: - iClient v5.8 Thick Runtime (2) - iClient v5.8 Thin-Terminal Services Development (1) - iFIX v5.8 Plus Development Unlimited (1) - iFIX v5.8 Plus Runtime Unlimited (1) - Industrial Gateway Server (2) - Historian v5.5 (1)	☒	7/13/2019 - 7/12/2020	1	\$6,185
Licensing Coordination	☒		3	\$400
Total				\$11,000

2020-2021 Renewals

Warranty	Included?	Coverage Period	Qty	Total
Cisco SMARTnet MNT Premium for Catalyst 3560X (SN FDO1808Z0DB)	☒	2/1/2020 – 2/29/2021	1	\$420
Cisco SMARTnet MNT Premium for ASA5512 (SN FTX181710KV)	☒	2/1/2020 – 2/29/2021	1	\$990
Remote Support	☒	3/1/2020 – 2/29/2021	1	\$680
Veritas Backup Exec Server & Backup Exec Agents (for Windows and VMWare/HyperV)	☒	5/7/2020 – 5/6/2021	1	\$590
Kaspersky Small Office Security	☒	5/13/2020 – 5/12/2021	15	\$245
Dell ProSupport Warranty Renewal for PowerEdge R720 Server (Service Tag # 4J30M02)	☒	5/25/2020 – 5/5/2021 (EOL)	1	\$1,200
VMware Production Subscription for vSphere 5 Standard for 1 Processor	☒	6/3/2020 – 6/2/2021	2	\$695
GE Acceleration Plan for: See details above	☒	7/13/2020 - 7/12/2021	1	\$6,310
Licensing Coordination	☒		3	\$415
Total				\$11,545



Public Works

DATE: 4/5/2019

MEMO: 2019-18

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

**Resolution to Appropriate Motor Fuel Tax Funds to Pay the City's Portion for the Improvement of U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street by Municipality Under the Illinois Highway Code
City Project 2019-32, Section No. 19-00932-00-TL**

SUMMARY RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolutions authorizing the Mayor to sign and the City Clerk to attest to the following items related to the improvement of West Eldorado Street from Fairview Avenue to Church Street:

1. Resolution appropriating \$61,800 in State Motor Fuel Tax Funds to pay for the traffic signal and street light work outlined in the City-State Agreement.
2. Ordinance regulating encroachments on the public right-of-way within the project limits. This ordinance will be Exhibit D in the City-State Agreement.
3. Resolution authorizing the Mayor to approve the plans and specifications for the City's portion of the work and attendant maintenance obligations. The plans are on file in the Public Works office. This resolution will be Exhibit E in the City-State Agreement.
4. Resolution authorizing an agreement with the State of Illinois for improvements to Eldorado Street from Fairview Avenue to Church Street. The Agreement is for \$85,950 with a provision to provide any additional funds necessary to cover the actual costs. This Resolution is Exhibit A in the Agreement.

BACKGROUND:

Eldorado Street Pavement Improvement

In late 2018, the City was informed by the Illinois Department of Transportation (IDOT) of their intention to complete a major street improvement along Eldorado Street between Fairview Avenue and Church Street. The work is to include improving traffic signals along

the route along with milling off the existing pavement and overlaying the road with new asphalt.

City-State Agreement

The City - State Agreement includes the following items:

1. Clauses 3 and 4 state that the City will pass a resolution appropriating sufficient funds for the project. This estimated cost is identified as \$85,950 with a provision to provide the additional funds necessary to cover the actual costs. IDOT policy limits costs relating to traffic signals only to not exceed 125% of the estimated costs but that policy does not apply to the remaining portions of the project. The City proposes to use \$61,800 in State Motor Fuel Tax funds to pay for its share of the traffic signal and street light portions of the project costs. The funds for manhole and water valve adjustments will be paid out of the Water Fund or the Sanitary Sewer Fund.
2. Clause 5 relates to the City's requirement for no parking on Eldorado Street. This was enacted in 1985 by the City.
3. access and utility relocation requirements. There are no utility relocations expected on this project.
4. Clause 6 outlines the State's maintenance obligations.
5. Clauses 7 – 9 outline the maintenance responsibilities of the City and the State for the roadway and other items within the right of way, including sidewalks and traffic signals. This language is similar to past City-State agreements the City has entered into.
6. Clause 10 states that the Mayor will approve the plans and specifications for the paving project. City staff has reviewed the plans and specifications and has determined that they meet the requirements and needs of the City. The plans are on file in the Public Works Department office.

SCHEDULE: It is anticipated that work will begin this summer with a final completion in 2020.

PRIOR COUNCIL ACTION:

There have been no prior Council actions on this item.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, Public Works Director, Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for the proposed project will be from the State MFT, Sanitary Sewer and Water fund. The agreement is for \$85,900.00 with provision that the Council will appropriate additional funds if needed to cover the City’s portion of the project.

Staffing Impact: The Illinois Department of Transportation will manage this project. There will be limited City staff involvement.

ATTACHMENTS:

Description	Type
Resolution to Appropriate MFT Funds US 36 from Fairview Ave to Church St	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION TO APPROPRIATE MOTOR FUEL TAX FUNDS TO PAY THE CITY'S
PORTION FOR THE IMPROVEMENT OF U.S. 36 (ELDORADO STREET) FROM
FAIRVIEW AVENUE TO CHURCH STREET BY MUNICIPALITY
UNDER THE ILLINOIS HIGHWAY CODE
CITY PROJECT 2019-32**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:**

Section 1. That there is hereby appropriated the sum of \$61,800.00 of State Motor Fuel Tax funds for the purpose of resurfacing streets and highways under the applicable provisions of the Illinois Highway Code.

Section 2. That only those streets, highways; and operations as listed and described as part of the U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street, are eligible for State Motor Fuel Tax funds and shall be designated as Section 19-00932-00-TL.

Section 3. That the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

Section 4. That the Clerk shall immediately transmit four certified copies of original BLR 09110 forms, attached hereto as Exhibit 1 and made a part hereof, and transmit with two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 15th day of April 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

I, Kim Althoff Clerk in and for the City
of Decatur, County of Macon
(City, Town or Village)

hereby certify the attached Resolution No. _____ to be a true, perfect and complete copy of a resolution adopted by

the City Council at a meeting on April 15, 2019
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of April, 2019.

(SEAL) _____ City Clerk
(City, Town or Village)

Approved _____ Regional Engineer Department of Transportation _____ Date
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Resolution Number	Resolution Type	Section Number
	Original	19-00932-00-TL

BE IT RESOLVED, by the Council of the City
Governing Body Type Local Public Agency Type
 of Decatur, Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
 the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
+ Eldorado Street (U.S. 36)		FAP 323	Fairview Avenue	Church Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
+				

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Improve traffic signals along the route along with milling off the existing pavement and overlaying the road with new asphalt.

2. That there is hereby appropriated the sum of Sixty-One Thousand, Eight Hundred and 00/100 -----

----- Dollars (\$61,800.00) for the improvement of
 said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Kim Althoff City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
 of Decatur, Illinois in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency
 statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Council of Decatur, at a meeting held on April 15, 2019
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of April, 2019
Day Month, Year

(SEAL)

Clerk Signature

--

Approved

Regional Engineer
Department of Transportation

Date

--	--

SUBJECT: Ordinance Regulating Encroachment on Public Right-of-Way in the City of Decatur, Macon County, Illinois U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street

ATTACHMENTS:

Description	Type
Ordinance Regulating Encroachment on Public Right-of-Way US 36 From Fairview Ave to Church St	Ordinance

EXHIBIT D

ORDINANCE NO. _____

ORDINANCE REGULATING ENCROACHMENT ON PUBLIC RIGHT-OF-WAY IN THE CITY OF DECATUR, MACON COUNTY, ILLINOIS U.S. 36 (ELDORADO STREET) FROM FAIRVIEW AVENUE TO CHURCH STREET

WHEREAS, the CITY OF DECATUR hereinafter known as CITY, and the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION have entered into an AGREEMENT relative to the improvement of FAP 323 (U.S. 36), State Section (13Z, 13Z-1)RS-3 from its intersection with Fairview Avenue (IL 48) east to its intersection with Church Street in Decatur; and,

WHEREAS, in order to facilitate said improvement, it is necessary for the CITY to adopt an ordinance regulating encroachment on the right-of-way for said improvement in accordance with the following definitions;

1. Roadway right-of-way is defined as those areas existing or acquired by dedication or by fee simple for highway purposes; also, the areas acquired by permanent easement and temporary easement during the time the easement is in effect.
2. Project right-of-way is defined as those areas within the project right-of-way lines established jointly by the CITY and the STATE which will be free of encroachments except as hereinafter defined;
3. Encroachment is defined as any building, fence, sign (excluding certain signs located over sidewalks) or any other structure or object of any kind (with the exception of utilities and public road signs), which is placed, located or maintained, in, on, under or over any portion of the project right-of-way or the roadway right-of-way where no project right-of-way line has been established;
4. Permissible encroachment is defined as any existing awning, marquee or sign advertising activity on the property, or similar overhanging structure supported from a building immediately adjacent to the limits of the platted street where there is sidewalk extending to the building line and which does not impair the free and safe flow of pedestrian traffic or traffic on the highway. The permissive retention of overhanging signs is not to construed as being applicable to those signs supported by poles constructed outside the project right-of-way line and not confined by adjacent buildings;
5. Construction easement area is defined as the area lying between the project right-of-way limits and the platted street limits within which the CITY OF DECATUR, by concurrence in the establishment of the project right-of-way lines, will permit the STATE to enter to perform all necessary construction operations; and,

WHEREAS, representatives of the CITY and the STATE, by visual inspection, cooperatively establish project right-of-way line and mutually determine the disposition of encroachments,

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. It shall be unlawful for any person, firm or corporation to erect or cause to be erected, to retain or cause to be retained, any encroachment (herein above defined), except as provided in Section 3, within the limits of the project right-of-way or the roadway right-of-way where no project right-of-way limits have been established.

Section 2. The Project right-of-way limits have been established and shown in the plans.

Section 3. No revocable permits have been issued by the State for the temporary retention of PERMISSIBLE ENCROACHMENTS.

Section 4. This ordinance is intended to be and shall be in addition to all other ordinances, rules and regulations concerning encroachment and shall not be construed as rescinding or repealing any other ordinance or part of any ordinance unless it is in direct conflict therewith.

Section 5. Any person, firm or corporation violating this ordinance shall be fined not less than \$10.00 nor more than \$500.00 for each offense and separate offense shall be deemed committed each and every day during which a violation continues or exists.

Section 6. This ordinance shall be published one time within ten days after its passage in a newspaper having a general circulation in the CITY OF DECATUR, Macon County, Illinois, and shall be in full force and effect after its passage, approval and publication as provided by law.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

PASSED: _____

SIGNED: _____

PUBLISHED: _____

SUBJECT: Resolution Authorizing the Plan Approval of Improvements to U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street, City Project 2019-32

ATTACHMENTS:

Description	Type
Resolution Authorizing Plan Approval U.S. 36 from Fairview Ave to Church St	Resolution Letter

Exhibit E

RESOLUTION _____

FAP 323 (U.S. 36)
Section: (13Z, 13Z-1)RS-3
CITY Section: 19-00932-00-TL
Macon County
Job Number: C-97-003-15
Agreement No.: JN 719 002
Contract No.: 74702

**RESOLUTION AUTHORIZING THE PLAN APPROVAL OF
IMPROVEMENTS TO U.S. 36 (ELDORADO STREET)
FROM FAIRVIEW AVENUE TO CHURCH STREET
CITY PROJECT 2019-32**

WHEREAS, the CITY OF DECATUR and the STATE OF ILLINOIS, acting through its DEPARTMENT OF TRANSPORTATION, will enter into a maintenance agreement for the improvement of FAP 323 (U.S. 36), State Section (13Z, 13Z-1)RS-3, from its intersection with Fairview Avenue(IL 48) east to its intersection with Church Street in Decatur; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. In order to facilitate said improvement and in compliance with said agreement, the CITY of Decatur hereby gives written approval of that portion of the plans and specifications relative to the CITY financial and maintenance obligations:

FINAL PLANS APPROVED this 15th day of April, 2019

For: City of Decatur

By: _____ Date: _____
Honorable Julie Moore Wolfe

Title: Mayor, City of Decatur

Attest: _____
Kim L. Althoff, City Clerk

SUBJECT: Resolution Authorizing an Agreement with the State of Illinois for Improvements to U.S. 36 (Eldorado Street) from Fairview Avenue to Church Street, City Project 2019-32

ATTACHMENTS:

Description	Type
Resolution-Agreement & Funding US 36 from Fairiview Ave to Church St Improvements	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE STATE OF ILLINOIS
FOR IMPROVEMENTS TO U.S. 36 (ELDORADO STREET)
FROM FAIRVIEW AVENUE TO CHURCH STREET
CITY PROJECT 2019-32**

WHEREAS, the CITY OF DECATUR has entered into an AGREEMENT with the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION, for the improvement of FAP 323 (U.S. 36), known as State Section (13Z, 13Z-1)RS-3 from its intersection with Fairview Avenue (IL 48) east to its intersection with Church Street in Decatur; and,

WHEREAS, in compliance with the aforementioned AGREEMENT, it is necessary for the CITY of DECATUR to appropriate sufficient funds to pay its share of the cost of said improvement;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement between the City of Decatur and the State of Illinois, for the improvement of U.S. 36 (Eldorado Street) from the intersection with Fairview Avenue east to its intersection with Church Street be, and it is hereby, received and placed on file.

Section 2. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute an Agreement between the City of Decatur, Illinois, and the State of Illinois, acting through its Department of Transportation, attached hereto as Exhibit 1 and made a part hereof, in the amount of \$85,950.00.

Section 3. That the CITY OF DECATUR has appropriated the sum of Eighty-Five Thousand, Nine Hundred Fifty and 00/100 Dollars (\$85,950.00) or so much thereof as may be necessary, from any money now or hereafter allotted to the CITY OF DECATUR to pay its share of the cost of this improvement as provided in the AGREEMENT; and

Section 4. That upon award of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS in a lump sum from any funds allotted to the CITY OF DECATUR, an amount equal to 50% of its obligation incurred under this AGREEMENT, and will pay to the said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.

Section 5. That the CITY OF DECATUR agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

Section 6. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 15th day of April, 2019.

ATTEST: (SEAL)

JULIE MOORE WOLFE, MAYOR

KIM L. ALTHOFF, CITY CLERK

STATE OF ILLINOIS)
COUNTY OF MACON)

I, _____, Clerk in and for the CITY OF DECATUR, hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the CITY OF DECATUR at a meeting on _____, 2019

Clerk

(SEAL)

APPROVED:
DEPARTMENT OF TRANSPORTATION

Jeffrey M. South, P.E.
Region Four Engineer

Date

STATE OF ILLINOIS)
COUNTY OF MACON)

I, _____, Clerk in and for the CITY OF DECATUR, hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the CITY OF DECATUR at a meeting on _____, 2019

Clerk

(SEAL)

APPROVED:
DEPARTMENT OF TRANSPORTATION

Jeffrey M. South, P.E.
Region Four Engineer

Date

FAP 323 (U.S. 36)
Section: (13Z,13Z-1)RS-3
CITY Section: 19-00932-00-TL
Macon County
Job No.: C-97-003-15
Agreement No.: JN 719 002
Contract No.: 74702

AGREEMENT

This agreement entered into this ____ day of _____, A.D., 2019, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the CITY OF DECATUR, in the State of Illinois, hereinafter called the CITY.

WITNESSETH:

WHEREAS, the STATE, in order to facilitate the free flow of traffic and insure safety to the motoring public, is desirous of improving approximately 6,310 feet (1.2 miles) of FAP 323 (U.S. 36), State Section (13Z,13Z-1)RS-3, CITY Section 19-00932-00-TL from its intersection with Fairview Avenue (IL 48) east to its intersection with Church Street in Decatur, by milling and resurfacing, patching, repairing curb, gutter and medians, constructing Americans with Disabilities Act (ADA) compliant curb ramps, modernizing or replacing existing traffic signal systems and by performing all other work necessary to complete the section in accordance with the approved plans and specifications; and

WHEREAS, the improvements to FAP 323 (U.S. 36) shall consist of:

1. FAIRVIEW AVENUE (IL 48) TO FAP 323 (U.S. 36) ALONG WEST ELDORADO STREET:
Mill and resurface the existing 50-foot edge-to-edge pavement width, retaining the existing curbs and providing for four 12-foot wide through traffic lanes, two in each direction (pavement width varies at the intersection of Fairview Avenue and Eldorado Street); modernize existing traffic signals, modify existing emergency priority system (traffic signal pre-empt) and improve curb ramps to comply with the Americans with Disabilities Act (ADA) at the intersection of Fairview Avenue and West Eldorado Street.
2. STRUCTURE NO. 058-0127 (IL 48 OVERPASS) TO WEST ELDORADO STREET ALONG FAP 323 (U.S. 36): Mill and resurface the existing 38-foot edge-to-edge pavement width in

each direction, retaining the existing B6.24 combination curb and gutter and providing for two 12-foot wide through traffic lanes, 6-foot wide (and varies) median shoulders and 8-foot wide outer shoulders in each direction (8-foot wide outer shoulder transitions to a 12-foot wide right-turn lane at the eastbound approach to the intersection of FAP 323 (U.S. 36) and West Eldorado Street).

3. WEST ELDORADO STREET (U.S. 36) TO OAKLAND AVENUE: Mill and resurface the existing variable-width pavement, retaining the existing variable-width concrete median and providing for two 11-foot wide (minimum) through traffic lanes in each direction, a 10-foot wide (minimum) left-turn lane at the westbound approach to the intersection of FAP 323 (U.S. 36) and West Eldorado Street, a 10-foot wide (minimum) left-turn lane at the eastbound approach to the intersection of FAP 323 (U.S. 36) and Oakland Avenue, and a variable width outer shoulder eastbound at the service entrance to the Millikin University football field; modernize existing traffic signals and attached highway lighting and improve curb ramps to comply with the Americans with Disabilities Act (ADA) at the intersection of FAP 323 (U.S. 36) and West Eldorado Street.
4. OAKLAND AVENUE TO VAN DYKE STREET: Mill and resurface the existing 54-foot edge-to-edge pavement width, retaining the existing curbs and providing for four 11-foot wide through traffic lanes, two in each direction, and a single 10-foot wide two-way left turn lane; modernize existing traffic signals at the intersection of Eldorado Street (FAP 323) and Oakland Avenue; improve curb ramps crossing FAP 323 (U.S. 36) at the intersection of Oakland Avenue to comply with the Americans with Disabilities Act (ADA).
5. VAN DYKE STREET TO 400 FEET EAST OF VAN DYKE STREET: Improve curb ramps crossing Eldorado Street (U.S. 36) at the intersection of Van Dyke Street; extend the existing retaining wall located south of FAP 323 (U.S. 36) to the west as indicated on the plans. Pavement improvements shall be omitted from this portion of the project.
6. 400 FEET EAST OF VAN DYKE STREET TO WEST OF CHURCH STREET: Mill and resurface the existing 54-foot edge-to-edge pavement width, retaining the existing curbs and providing for four 11-foot wide through traffic lanes, two in each direction, and a single 10-foot wide two-way left turn lane (pavement width varies in the northernmost westbound lane in the vicinity of the Church Street intersection); mill and resurface the 11-foot wide westbound right

turn lane located at the intersection of Eldorado Street (FAP 323) and Monroe Street; modernize existing traffic signals at the intersections of Eldorado Street (FAP 323) and Monroe and Edward Streets; improve curb ramps crossing FAP 323 (U.S. 36) at the intersections of Mercer, Monroe, Edward and Union Streets to comply with the Americans with Disabilities Act (ADA).

and all other work necessary to complete the improvement in accordance with the approved plans and specifications; and

WHEREAS, the proposed improvements will require a single overnight closure of North Oakland Avenue at its intersection with Eldorado Street (U.S. Route 36) and closure of University Avenue Connector for the duration of improvements to Structure No. 058-0127, which carries U.S. Route 36 over IL Route 48 (Fairview Avenue).

WHEREAS, the CITY is desirous of said improvement in that same will be of immediate benefit to CITY residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the plans, specifications and contract.
2. The STATE agrees to pay for all right-of-way, construction and engineering costs subject to reimbursement by the CITY as hereinafter stipulated.
3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as follows:

Type of Work	FEDERAL		STATE		CITY		Total
	Cost	%	Cost	%	Cost	%	
All construction costs excluding the following:	\$1,880,000	80	\$470,000	20	\$ 0	NA	\$2,350,000
Traffic Signals: Fairview Ave. & Eldorado St.	\$212,700	90	\$23,700	10	\$ 0	0	\$236,400
Traffic Signals: US 36 & Eldorado St.	\$159,500	90	\$17,700	10	\$ 0	0	\$177,200
Traffic Signals: Eldorado St. & Oakland Ave.	\$212,700	90	\$11,850	5	\$11,850	5	\$236,400
Traffic Signals: Eldorado St. & Van Dyke St.	\$159,500	90	\$11,850	6.7	\$5,850	3.3	\$177,200
Traffic Signals: Eldorado St. & Monroe St.	\$212,700	90	\$11,850	5	\$11,850	5	\$236,400
Traffic Signals: Eldorado St. & Edward St.	\$212,700	90	\$11,850	5	\$11,850	5	\$236,400
New Mast Arm Mounted Highway Lighting at US 36 and West Eldorado St	\$ 0	NA	\$ 0	NA	\$2,000	100	\$2,000
Adjust Manholes and Water Valves	\$ 0	NA	\$ 0	NA	\$21,000	100	\$21,000
<i>Subtotal</i>	<i>\$3,049,800</i>		<i>\$558,800</i>		<i>\$64,400</i>		<i>\$3,673,000</i>
P&C Engineering (15%)	\$457,500		\$83,800		\$9,700		\$551,000
Total	\$3,507,300		\$642,600		\$74,100		\$4,224,000

Participation and reimbursement shall be predicated by the percentages shown above for the specified work. Cost shall be determined by multiplying the final quantities by the contract unit prices plus 15% for construction and preliminary engineering. Participation toward traffic signals shown above shall not exceed \$59,500 which represents 125% of their estimated construction and engineering cost.

4. The CITY has passed a resolution appropriating sufficient funds to pay its share of the cost for this improvement, a copy of which is attached hereto as "Exhibit A" and made a part hereof.

The CITY further agrees that upon award of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS from any funds allotted to the CITY, an amount equal to 50% of its obligation incurred under this AGREEMENT, and will pay to the said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA projects) in a lump sum, upon completion of the project based upon final costs.

The CITY further agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated in "Exhibit A" proves to be insufficient, to cover said cost.

5. The CITY has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, requiring that parking be prohibited within the limits of this improvement, a copy of which is attached hereto as "Exhibit B", and will in the future prohibit parking at such locations on or immediately adjacent to this improvement as may be determined necessary by the STATE from traffic capacity studies.
6. The CITY has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, prohibiting the discharge of sanitary sewage and industrial waste water into any storm sewers constructed as a part of this improvement, a copy of which is attached hereto as "Exhibit C".
7. Prior to the STATE advertising for the work proposed hereunder, the disposition of encroachments will be cooperatively resolved with representatives from the CITY and the STATE.

The CITY has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue

to enforce an existing ordinance, relative to the disposition of encroachments and prohibiting, in the future, any new encroachments within the limits of the improvements, a copy of which is attached as "Exhibit D".

8. The CITY agrees not to permit driveway entrance openings to be made in the curb, as constructed, or the construction of additional entrances, private or commercial, along Route without the consent of the STATE.
9. The CITY shall exercise its franchise rights to cause private utilities to be relocated, if required, at no expense to the STATE.
10. The CITY agrees to cause its utilities installed on right of way after said right of way was acquired by the STATE or installed within the limits of a roadway after the said roadway's jurisdiction was assumed by the STATE, to be relocated and/or adjusted, if required, at no expense to the STATE.
11. All CITY owned utilities, on STATE right of way within the limits of this improvement, which are to be relocated/adjusted under the terms of this Agreement, will be relocated/adjusted in accordance with the applicable portions of the Accommodation of Utilities of Right of Way, 92 Ill. Adm. Code 530. The CITY agrees to obtain from the STATE an approved permit for the facility, and to abide by all conditions set forth therein.
12. Upon final field inspection of the improvement and so long as U.S. Route 36 (Eldorado Street) is used as a State Highway, the STATE agrees to maintain or cause to be maintained the following:

West Limit of US 36 Improvement to 95 Feet West of West Eldorado Street Intersection

Entire area within STATE right-of-way unless otherwise described herein.

95 Feet West of West Eldorado Street Intersection to East Limit of Improvement

Medians, through traffic lanes, turn lanes, two-way left turn lanes and curb and gutter adjacent to those traffic and turn lanes.

13. Upon final field inspection of the improvement, the CITY agrees to continue maintenance or cause continued maintenance of the following:

West Limit of US 36 Improvement to 95 Feet West of West Eldorado Street Intersection

CITY owned utilities including appurtenances thereto and the highway lighting system, including lighting attached to the structure (SN 058-0127) over Fairview Avenue, and furnishing the electrical energy for the entire highway lighting system.

95 Feet West of West Eldorado Street Intersection to East Limit of Improvement

Sidewalks, parkways, crosswalk and stopline markings, CITY owned utilities including appurtenances thereto and highway lighting including furnishing the electrical energy therefore. The CITY further agrees to continue its existing maintenance responsibilities on all side road approaches under its jurisdiction, including all left and right turn lanes on said side road approaches, up to the through edge of pavement of FAP 323 (U.S. 36).

The CITY shall continue maintenance of the storm sewers and appurtenances by performing those functions necessary to keep the sewer in a serviceable condition including cleaning sewer lines, inlets, manholes and catch basins along with the repair or replacement of inlet, manhole and catch basin frames, grates or lids plus structural failures to a maximum length of 12 feet between adjacent manholes. The maintenance, repair and/or reconstruction of storm sewers constructed as part of this improvement beyond the aforescribed responsibilities shall be that of the STATE. Drainage facilities, if any, at the aforementioned side roads located within the STATE right-of-way shall be the joint maintenance responsibility of the STATE and the CITY unless there is an agreement specifying different responsibilities.

14. Upon acceptance by the STATE of the traffic signal work included herein the responsibility for maintenance and energy shall continue to be as outlined in the Master Agreement executed by the STATE and the CITY on July 1, 2011.
15. The STATE agrees to make arrangements with the local power company to furnish the electrical energy for the operation of the traffic signals. The CITY agrees to pay their proportionate share of this cost as billed by the local power company.

16. The CITY agrees to provide written approval of that portion of the plans and specifications relative to the CITY financial and maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.
17. Obligations of the STATE and CITY will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.
18. This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

CITY of DECATUR

Attest:

Clerk

(SEAL)

By: _____
Julie Moore Wolfe
Mayor, City of Decatur

Date: _____

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

By: _____
Jeffrey M. South, P.E.
Region Four Engineer

Date: _____

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE STATE OF ILLINOIS
FOR IMPROVEMENTS TO U.S. 36 (ELDORADO STREET)
FROM FAIRVIEW AVENUE TO CHURCH STREET
CITY PROJECT 2019-32**

WHEREAS, the CITY OF DECATUR has entered into an AGREEMENT with the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION, for the improvement of FAP 323 (U.S. 36), known as State Section (13Z, 13Z-1)RS-3 from its intersection with Fairview Avenue (IL 48) east to its intersection with Church Street in Decatur; and,

WHEREAS, in compliance with the aforementioned AGREEMENT, it is necessary for the CITY of DECATUR to appropriate sufficient funds to pay its share of the cost of said improvement;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement between the City of Decatur and the State of Illinois, for the improvement of U.S. 36 (Eldorado Street) from the intersection with Fairview Avenue east to its intersection with Church Street be, and it is hereby, received and placed on file.

Section 2. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute an Agreement between the City of Decatur, Illinois, and the State of Illinois, acting through its Department of Transportation, attached hereto as Exhibit 1 and made a part hereof, in the amount of \$85,950.00.

Section 3. That the CITY OF DECATUR has appropriated the sum of Eighty-Five Thousand, Nine Hundred Fifty and 00/100 Dollars (\$85,950.00) or so much thereof as may be necessary, from any money now or hereafter allotted to the CITY OF DECATUR to pay its share of the cost of this improvement as provided in the AGREEMENT; and

Section 4. That upon award of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS in a lump sum from any funds allotted to the CITY OF DECATUR, an amount equal to 50% of its obligation incurred under this AGREEMENT, and will pay to the said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.

Section 5. That the CITY OF DECATUR agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

Section 6. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 15th day of April, 2019.

ATTEST: (SEAL)

JULIE MOORE WOLFE, MAYOR

KIM L. ALTHOFF, CITY CLERK

STATE OF ILLINOIS)
COUNTY OF MACON)

I, _____, Clerk in and for the CITY OF DECATUR, hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the CITY OF DECATUR at a meeting on _____, 2019

Clerk

(SEAL)

APPROVED:
DEPARTMENT OF TRANSPORTATION

Jeffrey M. South, P.E.
Region Four Engineer

Date

FAP 323 (U.S. 36)
Section: (13Z,13Z-1)RS-3
CITY Section: 19-00932-00-TL
Macon County
Job No.: C-97-003-15
Agreement No.: JN 719 002
Contract No.: 74702

EXHIBIT B

AN ORDINANCE IN RELATION TO MOTOR VEHICLE PARKING

The CITY has adopted and shall continue to enforce Ordinance 85-39 of the City Code of Decatur. This ordinance prohibits parking in locations where signage to this effect has been erected along Eldorado Street (U.S. 36) in a manner meeting the requirements of the Department. A copy of this ordinance has been enclosed for reference on the following page.

ORDINANCE NO. 85-39

AN ORDINANCE PROHIBITING PARKING

ELDORADO STREET

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That when signs are erected giving notice thereof, parking is hereby prohibited at all times on either side of Eldorado Street from 250 feet west of Oakland Avenue to Nelson Park Road and on either side of Nelson Park Road from Eldorado Street to North Street.

Section 2. That any person, firm or corporation who shall violate any of the provisions of this ordinance shall, upon conviction, be fined not less than One Dollar (\$1.00) nor more than Two Hundred Dollars (\$200.00) for each offense.

Section 3. That the provisions of all ordinances or parts of ordinances in conflict with the provisions of this ordinance insofar as the same are in conflict with said provisions be, and the same is hereby, repealed.

PRESENTED, PASSED, APPROVED & RECORDED this 17th day of June, 1985.

ATTEST:

[Signature]
MAYOR

[Signature]
CITY CLERK

PUBLISHED this 22 day of June, 1985.

[Signature]
CITY CLERK

EXHIBIT C

AN ORDINANCE IN PROHIBITING THE DISCHARGE OF SANITARY SEWAGE AND INDUSTRIAL WASTE WATER INTO THE STORM SEWER OR DRAINAGE FACILITY CONSTRUCTED IN CONJUNCTION WITH THE IMPROVEMENT OF FAP 323 (U.S. 36) IN THE CITY OF DECATUR, MACON COUNTY, ILLINOIS

The CITY has adopted and shall continue to enforce Chapter 38, Sections 23 and 24 of the City Code of Decatur. Among other regulations, these sections prohibit the unsanitary deposit of wastes and requires connection of toilet facilities to sanitary sewer systems in a manner meeting the requirements of the Department.

An excerpt describing sanitary waste disposal has been included for reference as follows:

23. ILLICIT DISCHARGES. For all water generated on developed or undeveloped land entering the municipality's separate storm sewer system, no person shall introduce or cause to be introduced into the municipal separate storm sewer system any discharge that is not composed entirely of stormwater. The commencement, conduct or continuance of any non- stormwater discharge to the municipal separate storm sewer system is prohibited except as described as follows:

A. Uncontaminated discharges from the following sources:

- (1) Water line and fire hydrant flushing or other potable water sources;
- (2) Landscape irrigation water or lawn watering with potable water;
- (3) Rising ground water;
- (4) Ground water infiltration;
- (5) Pumped groundwater;
- (6) Discharges from potable water sources;
- (7) Foundation drains;

- (8) Air conditioning condensate;
- (9) Irrigation water, (except for wastewater irrigation);
- (10) Springs;
- (11) Water from crawl space pumps;
- (12) Footing drains;
- (13) Storm sewer cleaning water;
- (14) Water from individual residential car washing;
- (15) Routine external building washdown which does not use detergents;
- (16) Flows from riparian habitats and wetlands;
- (17) Dechlorinated pH neutral swimming pool discharges;
- (18) Residual street wash water;
- (19) Discharges or flows from fire fighting activities;
- (20) Dechlorinated water reservoir discharges;
- (21) Pavement wash waters where spills or leaks of toxic or hazardous materials have not occurred (unless all spilled material has been removed),
and;
- (22) Any other uncontaminated water source.

B. Discharges specified in writing by the City Engineer as being necessary to protect public health and safety.

C. Dye testing is an allowable discharge if the City Engineer has so specified in writing.

24. PROHIBITION OF ILLICIT CONNECTIONS. The construction, use, maintenance or continued existence of illicit connections to the separate municipal storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

The complete Chapter 38 (STORMWATER ORDINANCE) can be found on line at <https://www.decaturl.gov/wp-content/uploads/2015/10/code38.pdf>

EXHIBIT D

ORDINANCE NO. _____

**ORDINANCE REGULATING ENCROACHMENT ON PUBLIC RIGHT-OF-WAY IN
THE CITY OF DECATUR, MACON COUNTY, ILLINOIS
U.S. 36 (ELDORADO STREET) FROM FAIRVIEW AVENUE TO CHURCH STREET**

WHEREAS, the CITY OF DECATUR hereinafter known as CITY, and the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION have entered into an AGREEMENT relative to the improvement of FAP 323 (U.S. 36), State Section (13Z, 13Z-1)RS-3 from its intersection with Fairview Avenue (IL 48) east to its intersection with Church Street in Decatur; and,

WHEREAS, in order to facilitate said improvement, it is necessary for the CITY to adopt an ordinance regulating encroachment on the right-of-way for said improvement in accordance with the following definitions;

1. Roadway right-of-way is defined as those areas existing or acquired by dedication or by fee simple for highway purposes; also, the areas acquired by permanent easement and temporary easement during the time the easement is in effect.
2. Project right-of-way is defined as those areas within the project right-of-way lines established jointly by the CITY and the STATE which will be free of encroachments except as hereinafter defined;
3. Encroachment is defined as any building, fence, sign (excluding certain signs located over sidewalks) or any other structure or object of any kind (with the exception of utilities and public road signs), which is placed, located or maintained, in, on, under or over any portion of the project right-of-way or the roadway right-of-way where no project right-of-way line has been established;
4. Permissible encroachment is defined as any existing awning, marquee or sign advertising activity on the property, or similar overhanging structure supported from a building immediately adjacent to the limits of the platted street where there is sidewalk extending to the building line and which does not impair the free and safe flow of pedestrian traffic or traffic on the highway. The permissive retention of overhanging signs is not to construed as being applicable to those signs supported by poles constructed outside the project right-of-way line and not confined by adjacent buildings;
5. Construction easement area is defined as the area lying between the project right-of-way limits and the platted street limits within which the CITY OF DECATUR, by concurrence in the establishment of the project right-of-way lines, will permit the STATE to enter to perform all necessary construction operations; and,

WHEREAS, representatives of the CITY and the STATE, by visual inspection, cooperatively establish project right-of-way line and mutually determine the disposition of encroachments,

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. It shall be unlawful for any person, firm or corporation to erect or cause to be erected, to retain or cause to be retained, any encroachment (herein above defined), except as provided in Section 3, within the limits of the project right-of-way or the roadway right-of-way where no project right-of-way limits have been established.

Section 2. The Project right-of-way limits have been established and shown in the plans.

Section 3. No revocable permits have been issued by the State for the temporary retention of PERMISSIBLE ENCROACHMENTS.

Section 4. This ordinance is intended to be and shall be in addition to all other ordinances, rules and regulations concerning encroachment and shall not be construed as rescinding or repealing any other ordinance or part of any ordinance unless it is in direct conflict therewith.

Section 5. Any person, firm or corporation violating this ordinance shall be fined not less than \$10.00 nor more than \$500.00 for each offense and separate offense shall be deemed committed each and every day during which a violation continues or exists.

Section 6. This ordinance shall be published one time within ten days after its passage in a newspaper having a general circulation in the CITY OF DECATUR, Macon County, Illinois, and shall be in full force and effect after its passage, approval and publication as provided by law.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

PASSED: _____

SIGNED: _____

PUBLISHED: _____

Exhibit E

RESOLUTION _____

FAP 323 (U.S. 36)
Section: (13Z, 13Z-1)RS-3
CITY Section: 19-00932-00-TL
Macon County
Job Number: C-97-003-15
Agreement No.: JN 719 002
Contract No.: 74702

**RESOLUTION AUTHORIZING THE PLAN APPROVAL OF
IMPROVEMENTS TO U.S. 36 (ELDORADO STREET)
FROM FAIRVIEW AVENUE TO CHURCH STREET
CITY PROJECT 2019-32**

WHEREAS, the CITY OF DECATUR and the STATE OF ILLINOIS, acting through its DEPARTMENT OF TRANSPORTATION, will enter into a maintenance agreement for the improvement of FAP 323 (U.S. 36), State Section (13Z, 13Z-1)RS-3, from its intersection with Fairview Avenue(IL 48) east to its intersection with Church Street in Decatur; and,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. In order to facilitate said improvement and in compliance with said agreement, the CITY of Decatur hereby gives written approval of that portion of the plans and specifications relative to the CITY financial and maintenance obligations:

FINAL PLANS APPROVED this 15th day of April, 2019

For: City of Decatur

By: _____ Date: _____
Honorable Julie Moore Wolfe

Title: Mayor, City of Decatur

Attest: _____
Kim L. Althoff, City Clerk

Economic & Community Development

DATE: 4/15/2019

MEMO: No. 19-20

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Raymond Lai, Director of Economic and Community Development
Tim Dudley, Development and Revitalization Specialist

SUBJECT:
Ordinance Amending City Code – Chapter 30 – Historical and Architectural
Sites Commission (HASC)

SUMMARY RECOMMENDATION:
Staff recommends the proposed ordinance amendment regarding Chapter 30, Section 2.
RESIDENCY be approved to require all 11 appointees to the Commission shall be
residents of the City of Decatur, Illinois.

BACKGROUND:
Currently, there is inconsistency regarding residency requirements of HASC members between Section 1. **Established** and Section 2 **Residency** of City Code- Chapter 30- Historical and Architectural Sites Commission. Under Section 1, HASC is consisted of eleven (11) residents of the City. However, under Section 2, it states “All appointees shall be residents of the County of Macon, Illinois and ..., not less than seven members shall also be residents of the City.” To provide consistency, staff recommends Section 2 be amended that all new appointees to the Commission on or after April 18, 2019 shall be residents of the City of Decatur, Illinois, and shall serve without compensation. This section shall not apply to those members serving as of April 18, 2019 and continuing to serve without interruption.

POTENTIAL OBJECTIONS: There are no known or expected objections.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Additional questions can be forwarded to Raymond Lai at 217-424-2335 (rlai@decaturil.gov) or Tim Dudley at 450-2337 (tdudley@decaturil.gov)

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Additions & Deletions	Backup Material

ORDINANCE NO.

**ORDINANCE AMENDING CITY CODE
CHAPTER 30 – HISTORICAL AND ARCHITECTURAL SITES COMMISSION**

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Section 2 of Chapter 30 of the City Code of the City of Decatur, Illinois, be, and the same is hereby, modified and amended, so that said Section 2 of Chapter 30 shall provide as follows:

2. **RESIDENCY.** All new appointees to the Commission on or after April 18, 2019 shall be residents of the City of Decatur, Illinois, and shall serve without compensation. This section shall not apply to those members serving as of April 18, 2019 and continuing to serve without interruption.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of April 2019

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 30

HISTORICAL AND ARCHITECTURAL SITES COMMISSION

1. **ESTABLISHED.** There is hereby created and established to advise and make recommendations to the Council, the Historical and Architectural Sites Commission consisting of eleven residents of the City appointed by the Mayor with the consent of the Council for terms of three years and until the respective successor of each member is appointed and qualified, all of which said terms shall commence on May 1 and as to which vacancies shall be filled by appointment for the remainder of any unexpired term.

(AMENDED, Ordinance No. 2005-15, March 7, 2005)

2. **RESIDENCY.** All new appointees to the Commission on or after April 18, 2019 shall be residents of the City of Decatur, County of Macon, Illinois, and shall serve without compensation, ~~and not less than seven members shall also be residents of the City.~~ This section shall not apply to those members serving as of April 18, 2019 and continuing to serve without interruption.

3. **QUALIFICATIONS.** In order to properly carry out the various duties and responsibilities of the Commission, it is necessary and desirable that there be appointed to the Commission persons having knowledge and expertise in the fields of architecture, archaeology, history, local government, engineering, anthropology, real estate, finance, law and related disciplines. The Mayor and the Council shall attempt, insofar as practicably possible, to appoint persons to the Commission such that all of the herein specified disciplines and areas of expertise are represented, but no action or decision of the Commission shall be invalid for failure to have on the Commission, or in attendance

Economic & Community Development

DATE: 4/15/2019

MEMO: No. 19-22

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Raymond Lai, AICP, Economic and Community Development Director
Scott Dedert, Senior Planner

SUBJECT:

Ordinance vacating an alley south of 800 Block of West King Street

SUMMARY RECOMMENDATION:

Staff recommends approval of the alley vacation with the following conditions:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.

The City Plan Commission voted 6-0 to recommend approval of this petition at the March 7, 2019 meeting; the meeting minutes are attached.

BACKGROUND:

The petitioner is requesting vacation of an alley running east-west, located south of 800 Block of West King Street between North Van Dyke Street and North Pine Street. The alley has a width of 20 feet and has a length of 264 feet, with a total area of 5,156 square feet.

The City of Decatur has no known future plans for the subject site, and the Department of Public Works has no issue with this vacation. The vacation will enable the petitioner to control the existing alley and utilize the area as part of the property proposed for development--adjacent to the alley vacation.

An appraisal was conducted on the 5,156 square foot alleyway. The proposed alley to be vacated has an estimated market value of \$1,300.00 which will be paid to the City. A second appraisal is not required. The vacation of this alley does not appear that it will have an adverse effect on the general public.

PRIOR COUNCIL ACTION: The proposed right-of-way vacation is the next step in the

development of property rezoned by the City Council at the April 1, 2019 meeting.

POTENTIAL OBJECTIONS: No objectors spoke at the Plan Commission meeting. A waiver of right to purchase the alley is attached from the abutting neighbor.

INPUT FROM OTHER SOURCES:

The petition has been reviewed by the City's Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Scott Dedert sdedert@decaturil.gov or Ray Lai rlai@decaturil.gov

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _____

ORDINANCE VACATING AN ALLEY
- SOUTH OF 800 WEST KING STREET -

WHEREAS, on the 7th day of March 2019, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of Wave Properties, INC to vacate a public alley legally described as:

ALL THAT PART OF A 16 FOOT WIDE ALLEY LYING BETWEEN LOTS 1 AND 2 IN BLOCK 2 OF E.B. DURFEE'S 3RD ADDITION TO THE CITY OF DECATUR AS PER PLAT RECORDED IN BOOK 22 ON PAGE 636 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS AND NORTH OF THE NORTH RIGHT OF WAY LINE OF THE ILLINOIS CENTRAL RAILROAD COMPANY'S VAN DYKE TRACK AND SOUTH OF THE SOUTH RIGHT OF WAY LINE OF WEST GREEN STREET.

WHEREAS, said alley is no longer useful to the public or to the City or to the owner of the property abutting thereon as public alley; and,

WHEREAS, the public interest will be subserved by vacating said alley and the City will be relieved from the further burden and responsibility of maintaining the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That upon the conditions set forth herein, the herein described public alley be, and the same is hereby, vacated inasmuch as the same is no longer required for public use and the public interest will be subserved by such vacation, said alley being shown on the plat thereof hereto attached and hereby made a part hereof:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.

Section 2. That the benefits which will be accrued to the owner of abutting property by reason of the vacation aforesaid is determined to be, in the judgment of the Council, equal to the sum of Thirteen Hundred Dollars (\$1,300.00).

Section 3. The permanent index number of the property acquiring title to the property vacated hereby is 04-12-10-378-013.

Section 4. That there is hereby reserved in, over, along and under the herein-described alley to the City of Decatur, Illinois, and to the public and to those utilities and companies as the case may be owning public service facilities, mains, sewers, telephone and electric, City street lights, circuitry and conduit or other public utilities, such property, rights-of-way and easements as are or may be necessary or desirable for continuing public service by means of such facilities and for the maintenance, renewal and reconstruction thereof with the right of ingress and egress for such purposes.

Section 5. That there is hereby reserved in, over, along and under the herein-described alley to the City of Decatur, Illinois, and to the public and to those companies as the case may be utilizing the alley for the purpose of vehicular and/or pedestrian movement and ingress and egress for such purposes.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of April, 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

WAIVER OF RIGHT TO PURCHASE ADJACENT ALLEY PURCHASE

THIS WAIVER OF RIGHT TO PURCHASE ADJACENT ALLEY is entered into this 4TH day of March, 2019, by and between **ALICE BRANDON**, individually and as acting President of M.H. Brandon, Inc., as legatee of Melvin H. Brandon, deceased (09-P-314) as owner and Seller under a certain Contract for Deed (hereinafter "Brandon"), **KEVIN WATKINS**, individually and as President of **SRKW, INC.**, Buyer under the terms of a certain Contract for Deed (hereinafter "Watkins"), and **WAVE PROPERTIES, INC.** (hereinafter "Wave").

WHEREAS, Brandon is the Seller of the following described real estate to Watkins:

All that part of Lots 20, 21, 22, 23, and 24 in Block 1 of EB Durfees Third Addition to the City of Decatur, as per Plat recorded in Book 22 at page 636 of the records in the Recorder's Office of Macon County, Illinois, lying North and East of the Railroad Right of way. Situated in Macon County, Illinois.
PIN: 04-12-10-378-026.

WHEREAS, the City of Decatur has agreed to sell the alley immediately north of the Brandon-Watkins property and generally described as follows:

All that part of the 20-foot wide alley running East and West through Block 1 of E.B. Durfee's Third Addition to the City of Decatur, lying East of the right-of-way of the P. D. & E. Railroad, as per Plat recorded in Book 22 at page 636 of the records in the Recorder's Office of Macon County, Illinois.

WHEREAS, Wave is the owner of the real estate immediately north of and adjacent to such alley and has agreed to purchase such alley from the City of Decatur, and Brandon and Watkins have indicated they are not interested in purchasing said alley.

NOW THEREFORE, for and in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. Brandon as the owner of the real estate immediately south of the above-described alley does hereby waive any right to purchase any portion of the alley and waives any right to claim any interest in said alley if it is vacated by the City of Decatur.
2. Watkins as the buyer under the Contract for Deed of the immediately south of the above-described alley does hereby waive any right to purchase any portion of the alley and waives any right to claim any interest in said alley if it is vacated by the City of Decatur. Wave agrees Watkins shall have no obligation to move an existing fence if such fence is located on the alley.

3. Wave has agreed to purchase the alley from the City of Decatur and will become the sole owner of the alley pursuant to the terms of the purchase agreement with the City of Decatur.

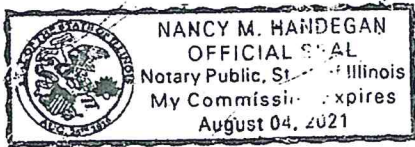
DATED: March 4, 2018

Alice M. Brandon
ALICE BRANDON, individually and as
acting President of M.H. Brandon, Inc.

STATE OF ILLINOIS)
) SS.
COUNTY OF Macon)

The foregoing instrument was acknowledged before me this 4th day of March, 2019, by ALICE BRANDON, individually and as acting President of M.H. Brandon, Inc., for the purposes therein set forth.

Nancy M. Handegan
Notary Public



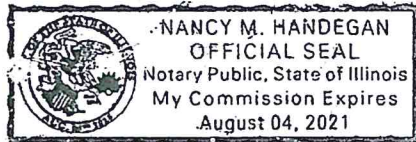
Kevin Watkins

KEVIN WATKINS, individually and as
President of SRKW, INC.

STATE OF ILLINOIS)
) SS.
COUNTY OF Macon)

The foregoing instrument was acknowledged before me this 12th day of
March, 2019, by KEVIN WATKINS, individually and as
President of SRKW, INC. for the purposes therein set forth.

Nancy M. Handegan
Notary Public



WAVE PROPERTIES, INC.

By: Bryan Zimmerman
Bryan Zimmerman, its President

STATE OF ILLINOIS)
) SS.
COUNTY OF Macon)



The foregoing instrument was acknowledged before me this 21 day of March, 2019, by BRYAN ZIMMERAN, as President of WAVE PROPERTIES, INC. for the purposes therein set forth.

Carolyn Trower
Notary Public

Prepared by: Nancy M. Handegan, Attorney, PO Box 467, Decatur, IL
62525-0467

STAFF REPORT
Decatur City Plan Commission

Hearing Date March 7, 2019
Case No. 19-12
Property Location South of 800 Block of West King Street
Request Alley Vacation, 800 Block West King Street
Petitioner Wave Properties, Inc.
Representative Matt Cox

BACKGROUND

The petitioner is requesting vacation of the twenty (20) foot alleyway running east-west located south of 800 Block of West King Street between North Van Dyke Street and North Pine Street. The vacation would enable the petitioner to control the improved alley and utilize the area as part of the property. Separately, the petitioner has filed a petition to rezone the property to the north to construct additional self-service storage facility.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Alley	R-6	Employment, Residential – Low Density
North	Single-Family Residences, Vacant lots, Vacant commercial	R-6, M-1	Residential – Low Density
South	Commercial, Industrial	M-1	Employment
East	Single-Family Residences, Vacant lots	R-6	Residential – Low Density
West	Self-storage facility	M-1	Residential – Low Density

STAFF ANALYSIS

The alley has a width of 20-feet and has a length of 264-feet, with a total of 5,156-square feet. The property to the south of the alleyway is commercial and being used as a bar. The owner has been notified that the alleyway has the potential for vacation. Something in writing is still needed from the owner before the City Council meeting.

The City of Decatur has no future plans for the subject site, the alley does not have access to anything, and Department of Public Works has no issue with this vacation. The vacation will enable the petitioner to control the improved alley and utilize the area as part of the property. An easement will be maintained for utilities.

An appraisal was conducted on the 5,156 square foot alleyway. The proposed vacated alleyway has an estimated market value of \$1,300.00 which will be paid to the City. A second appraisal is not required.

STAFF RECOMMENDATION

Staff recommends approval of the alley vacation with the following conditions:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.
3. The petitioner is required to get in writing from the owner if they are interested or not in half of the alley before the City Council meeting.

PLAN COMMISSION ACTION

The Administrative Policy and Procedure Manual of the City of Decatur requires that property vacation requests be submitted to the Plan Commission for a public hearing. Although a Plan Commission recommendation is not required, a motion to forward the vacation request to the City Council with a recommendation for City Council's consideration is suggested.

Scott Dedert
Senior Planner

ATTACHMENTS

1. Petition
2. Appraisal Sheet
3. Location Maps



CITY OF DECATUR, ILLINOIS
ECONOMIC AND URBAN DEVELOPMENT DEPARTMENT
Planning Division
Request for Vacation of
Utility Easement or Public Right of Way
(Please Type)

To: The Mayor and City Council
Members of the City Plan Commission

Date: FEB. 14 2019

The undersigned, WAVE PROPERTIES INC % BRYAN ZIMMERMAN, hereby requests the vacation of the following: EASEMENT VACATION ☒ ROW VACATION legally described as follows:

ALL THAT PART OF THE TWENTY (20) FOOT WIDE ALLEY RUNNING EAST & WEST THROUGH BLOCK ONE (1) OF E.B. DURFEE'S THIRD (3RD) ADDITION TO THE CITY OF DECATUR, LYING EAST OF THE RIGHT OF WAY OF THE P.D. & E. RAILROAD, AS PER PLAT RECORDED IN BOOK 22, PAGE 636 OF THE RECORDS IN THE RECORDER'S OFFICE OF MAHON COUNTY, IL. *SEE ATTACHED VACATION PLAT.

Located at: 800 BLOCK WEST KING STREET - DECATUR, IL

Address and phone number of petitioner/owner
(Fax number and E-mail address optional)

WAVE PROPERTIES, INC
BRYAN ZIMMERMAN
2069 SHALE RIDGE COURT
COLUMBIA, MO 65203
309.275.6958

Address and phone number of representative
(Fax number and E-mail address optional)

SURVEY SOLUTIONS, LLC
ROBERT M. COX, PLS
111 E ASHLAND AVE
MT. ZION, IL 62549
217.521.0612

PETITIONER REQUIREMENTS:

1. Plat of area proposed for vacation.
2. All appropriate utility companies and franchise holders will be contacted regarding the requested vacation. Please provide copies of utility letters.
3. All property owners with land abutting the property to be vacated shall be served proper notice by letter delivery by certified mail. Please provide copies of documentation.

UTILITY EASEMENTS ONLY

4. If compensation is required (due to the individual nature of each request) an approved recent appraisal, at the expense of the petitioner, will be required.

PUBLIC PROPERTY/ROW VACATIONS ONLY

4. Compensation shall be required, based upon an approved recent appraisal at the expense of the petitioner. Whenever any appraisal indicates compensation to be paid in excess of \$2000, a second appraisal at the expense of the City will be commissioned; the higher appraisal of the two will be utilized to determine compensation paid to the City.
5. All requests for property vacation should be submitted to the Plan Commission for public hearing.

Signature of Petitioner

Bryan Zimmerman

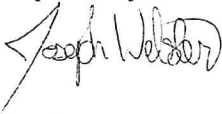
Wave Properties, Inc.
February 22, 2019

Appraisal of 5,156-square feet in a proposed alley vacation, Decatur, Illinois.

It is my opinion that the market value of the fee simple estate of the subject real property, as of February 18, 2019, was:

ONE THOUSAND THREE HUNDRED (\$1,300) DOLLARS.

Respectfully submitted,

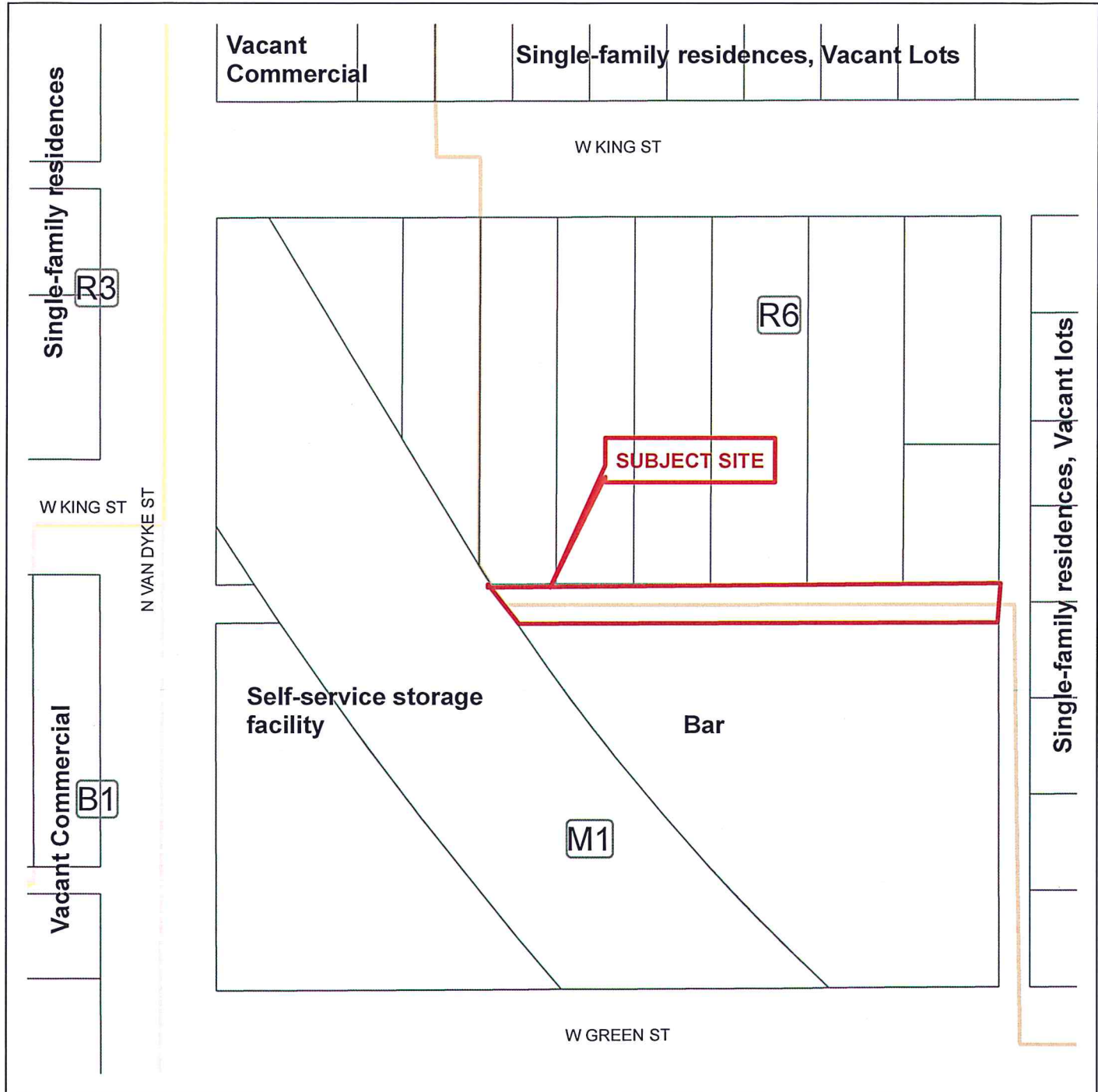
A handwritten signature in black ink, appearing to read "Joseph Webster", with a stylized flourish at the end.

Joseph M. Webster, MAI
Illinois certified general
Real estate appraiser # 553.002003

W:\19-01210

City of Decatur

Wave Properties



Case No: 19-12

Date: March 7, 2019

Petition of: Wave Properties

0 25 50 100 150 Feet



Legend

Subject Site

Parcels

Zoning

R3-Single Family Residence

R6-Multiple Dwelling

B1-Neighborhood Shopping

M1-Intense Commercial /Light Industrial

M2-Heavy Industrial

City of Decatur

Wave Properties



Case No: 19-12

Date: March 7, 2019

Petition of: Wave Properties

0 50 100 200 Feet



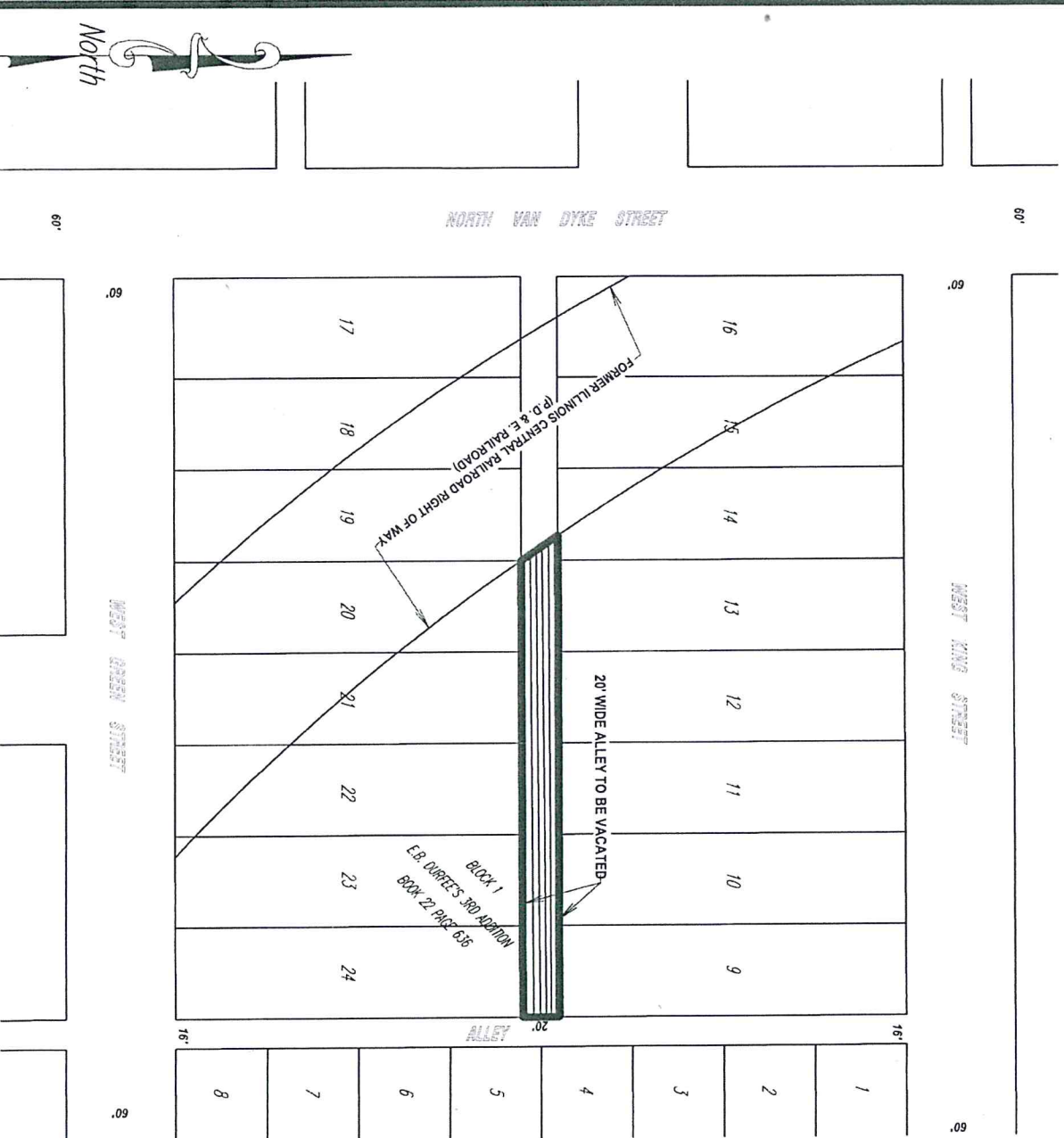
Legend

- Alleyway
- Decatur Zoning
- Parcels

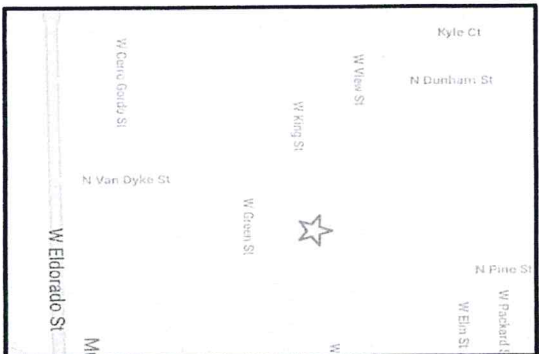
PLAT OF VACATION

(LEGAL DESCRIPTION OF ALLEY TO BE VACATED)

ALL THAT PART OF THE TWENTY (20) FOOT WIDE ALLEY RUNNING EAST AND WEST THROUGH BLOCK ONE (1) OF E.B. DUREE'S THIRD (3RD) ADDITION TO THE CITY OF DECATUR, LYING EAST OF THE RIGHT OF WAY OF THE P.D. & E. RAILROAD, AS PER PLAT RECORDED IN BOOK 22, PAGE 636 OF THE RECORDS IN THE RECORDERS OFFICE OF MACON COUNTY, ILLINOIS.



LOCATION MAP



LICENSE EXPIRES 11/30/2020

Surveyor's Certificate

I, Robert M. Cox, Illinois Professional Land Surveyor Number 3779, do hereby certify to the best of my knowledge and belief, that this plat correctly represents the results of a survey performed by me in the month of January 2019, in accordance with state statutes governing survey work in the State of Illinois.

January 4, 2019

Robert M. Cox

IL Professional Land Surveyor No. 3779
(License Expires November 30, 2020)

Excerpts from Plan Commission Meeting of March 7, 2019:

Case No. 19-12 Petition of WAVE PROPERTIES, INC to vacate an existing twenty (20) foot wide alley generally located north of the 800 BLOCK of West Green Street, east of the 900 BLOCK of North Van Dyke Street, south of the 800 BLOCK OF West King Street, and the section west of the alley at the 900 BLOCK of North Pine Street between West King Street and West Green Street.

It was moved and seconded (Frantz/Jeffery) to forward Case No. 19-12 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Dedert discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request) with the following conditions:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.
3. The petitioner is required to get in writing from the owner if they are interested or not in half of the alley before the City Council meeting.

Mr. Kent Newton asked if this was a right-of-way vacation. Mr. Dedert said it is a right-of-way, however, it was once an alley years ago.

Mr. Frantz asked who owns the fence north of the bar. Mr. Dedert said the representative would be able to answer this question.

Mr. Matt Cox, representative for the petitioner, stated the bar is the owner of the fence on the north side. They are currently working with owner of the bar to give up their interest in the south path of the alley so the petitioner can acquire the entire twenty (20) feet. They are currently working with the utility companies to move the existing utilities or leave an easement for them to use.

There were no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Terry Howley, Bruce Jeffery, Kent Newton and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

Economic & Community Development

DATE: 4/15/2019

MEMO: No. 19-23

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Raymond Lai, AICP, Economic and Community Development Director
Scott Dedert, Senior Planner

SUBJECT: Ordinance Rezoning Property from M-2 Heavy Industrial District To M-1 Intense Commercial-Light Industrial District at 805 West Green Street

SUMMARY RECOMMENDATION: Staff recommends approval of this draft ordinance for re-zoning. The City Plan Commission voted 6-0 to recommend approval of the petition at the April 4, 2019 meeting; the relevant draft minutes of the meeting are attached.

BACKGROUND:

The property located at 805 West Green Street contains both a M-2 Heavy Industrial District and a M-1 Intense Commercial-Light Industrial District. In 2013, the same petitioner vacated North Pine Street, south of West Green Street (Ordinance 2013-75). The vacated portion of the vacated street is zoned M-1 and the southern portion is zoned M-2. The southern portion is the subject site being considered, giving the entire site the same zoning classification.

The intent of the rezoning request is to create a uniform zoning district for the overall property.

The subject site is located within a mixed-use area and rezoning to M-1 Intense Commercial-Light Industrial District should have no adverse effect on the general area or the City as a whole.

POTENTIAL OBJECTIONS: No objectors spoke at the Plan Commission meeting.

INPUT FROM OTHER SOURCES:

The petition has been reviewed by the City's Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Scott Dedert

sdedert@decaturil.gov, or Raymond Lai at 424-2727 or rlai@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY FROM
M-2 HEAVY INDUSTRIAL DISTRICT TO M-1 INTENSE COMMERCIAL-LIGHT
INDUSTRIAL DISTRICT
- 805 WEST GREEN STREET -**

WHEREAS, on the 4th day of April 2019, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of MERCER RETALS, LLC to rezone premises legally described as:

Beginning at the intersection of the Northwest corner of Lot Six (6) in Block Two (2) of E.B. Durfee's Second Addition and the previously vacated East Right of Way line of North Pine Street by Ordinance No. 2013-75, running thence South along the East Right of Way line of said previously vacated North Pine Street, 66 feet, more or less, to a point on the North line of the tract previously owned by the Illinois Central Railroad Company, said point also being the Northeast corner of the previously vacated North Pine Street by Ordinance No. 5888 Recorded in Book 1787, Page 59 of the Records in the Recorder's Office of Macon County, Illinois; thence Northwesterly along the North line of said previously vacated North Pine Street to a point of intersection of the said North line of the tract previously owned by the Illinois Central Railroad Company and the Centerline of said previously vacated North Pine Street; thence North along the said Centerline of said previously vacated North Pine Street, 50.51 feet, more or less, to the intersection of the westerly extension of the North lot line of said Lot Six (6) in Block Two (2) of E.B. Durfee's Second Addition and the Centerline of said previously vacated North Pine Street; thence East 30 feet to the point of beginning.

Parcel Index Number: 04-12-10-381-008

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby rezoned from M-2 Heavy Industrial District to M-1 Intense Commercial-Light Industrial District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be hereby amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 15st day of April, 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

STAFF REPORT

Decatur City Plan Commission

Hearing Date April 4, 2019
Case No. 19-14
Property Location 805 West Green Street
Request Rezone the southeastern portion of the property from M-2 Heavy Industrial District to M-1 Intense Commercial – Light Industrial District
Petitioner Mercer Rentals, LLC
Representative Chastain and Associates, LLC

BACKGROUND

Currently zoned M-2 Heavy Industrial District, the subject site is the southeastern portion of a larger property at 805 West Green Street. The remaining is zoned M-1 Intense Commercial – Light Industrial District. In 2013, the same petitioner vacated North Pine Street south of West Green Street (Ordinance 2013-75). The vacated portion of the street is zoned M-1 and the southern portion is zoned M-2. The southern portion is the subject site being considered. Currently, the property is being used for the outdoor storage of asphalt material.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Vacated street	M-2	Employment
North	Self-service storage facility, Vacant lots and single-family residence	M-1, R-6	Employment
South	Outdoor storage of asphalt material, Railroad line	M-1	Employment
East	Manufacturing	M-2	Employment
West	Outdoor storage of asphalt material	M-1	Employment

PROJECT DESCRIPTION

The petitioner proposes to rezone the southeastern portion (0.04 acres) of the overall property from M-2 Heavy Industrial District to zoned M-1 Intense Commercial – Light Industrial District to create a uniform zoning district for the entire property.

STAFF ANALYSIS

The surrounding zoning districts include M-1 Intense Commercial-Light Industrial District to the northwest, west and south, R-6 Multiple Dwelling District to the north, and M-2 Heavy Industrial District to the east. Per the City of Decatur Comprehensive Plan, the Future Land Use: Planning District 7 identifies the property in question as “Employment” but there was no specific key

development strategy associated with this property included. In staff's opinion, the proposed M-1 Intense Commercial-Light Industrial District zoning would be compatible and consistent with adjacent industrial zoning and uses to the east, west, northwest, and south. Also, rezoning the southeastern "M-2" District portion of the property to "M-1" District would bring uniformity in zoning for the entire property.

The subject site is located within a mixed-use area and rezoning to M-1 Intense Commercial-Light Industrial District should have no adverse effect on the general area or the City as a whole.

STAFF RECOMMENDATION

Staff recommends approval of the rezoning request.

PLAN COMMISSION ACTION

Section XXIX. requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case 19-14 to City Council by the Plan Commission with a recommendation is warranted.

This report constitutes the testimony and recommendation of the Planning and Sustainability Division, Economic and Community Development Department, City of Decatur.

Scott Dedert
Senior Planner

ATTACHMENTS

1. Petition
2. Location Map

	City of Decatur, Illinois	
	PETITION FOR REZONING	
	<i>Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois</i>	
Economic and Urban Development Department One Gary K. Anderson Plaza Decatur, Illinois 62523-1196		424-2793 FAX 424-2728

Please Type

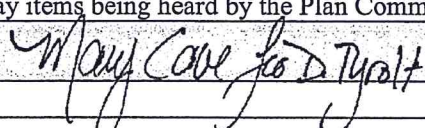
SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION					
Petitioner	Mercer Rentals, LLC				
Address	724 N. Mercer St.				
City	Decatur	State	IL	Zip	62522
Telephone	217-429-4444	Fax		E-mail	david.tyrolt@dunnco
Property Owner	Mercer Rentals, LLC & Pine Street Rentals, LLC c/o David Tyrolt .com				
Address	724 N. Mercer St.				
City	Decatur	State	IL	Zip	62522
Telephone		Fax		E-mail	david.tyrolt@dunnco.
Representative	Chastain & Associates LLC, Mary Cave .com				
Address	5 N. Country Club Road				
City	Decatur	State	IL	Zip	62521 mcave@
Telephone	217-422-8544	Fax	217-422-0398	E-mail	chastainengineers.com

SECTION TWO: SITE INFORMATION						
Street Address	800 Block of W. Green Street					
Legal Description	See Attachment A					
Present Zoning	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Is this property a Planned Unit Development? ☐ YES Approval Date: _____ ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☒ M-2	☐ M-3	☐ PMR-1		
Please list all improvements on the site:						
Size of Tract	.04		☐ SF	☒ AC		
				Proposed fence.		

SECTION THREE: REQUESTED ACTION						
Rezoned Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development? ☐ YES ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☒ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
Request rezoning from M-2 to M-1 in order to eliminate dual zoning of a storage yard.	

SECTION FOUR: JUSTIFICATION
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):
The petitioner currently stores material west of their existing asphalt plant. The petitioner wishes to fence the property. The area to be enclosed is currently dually zoned, M-1 & M-2. The rezoning request seeks a single M-1 zoning.

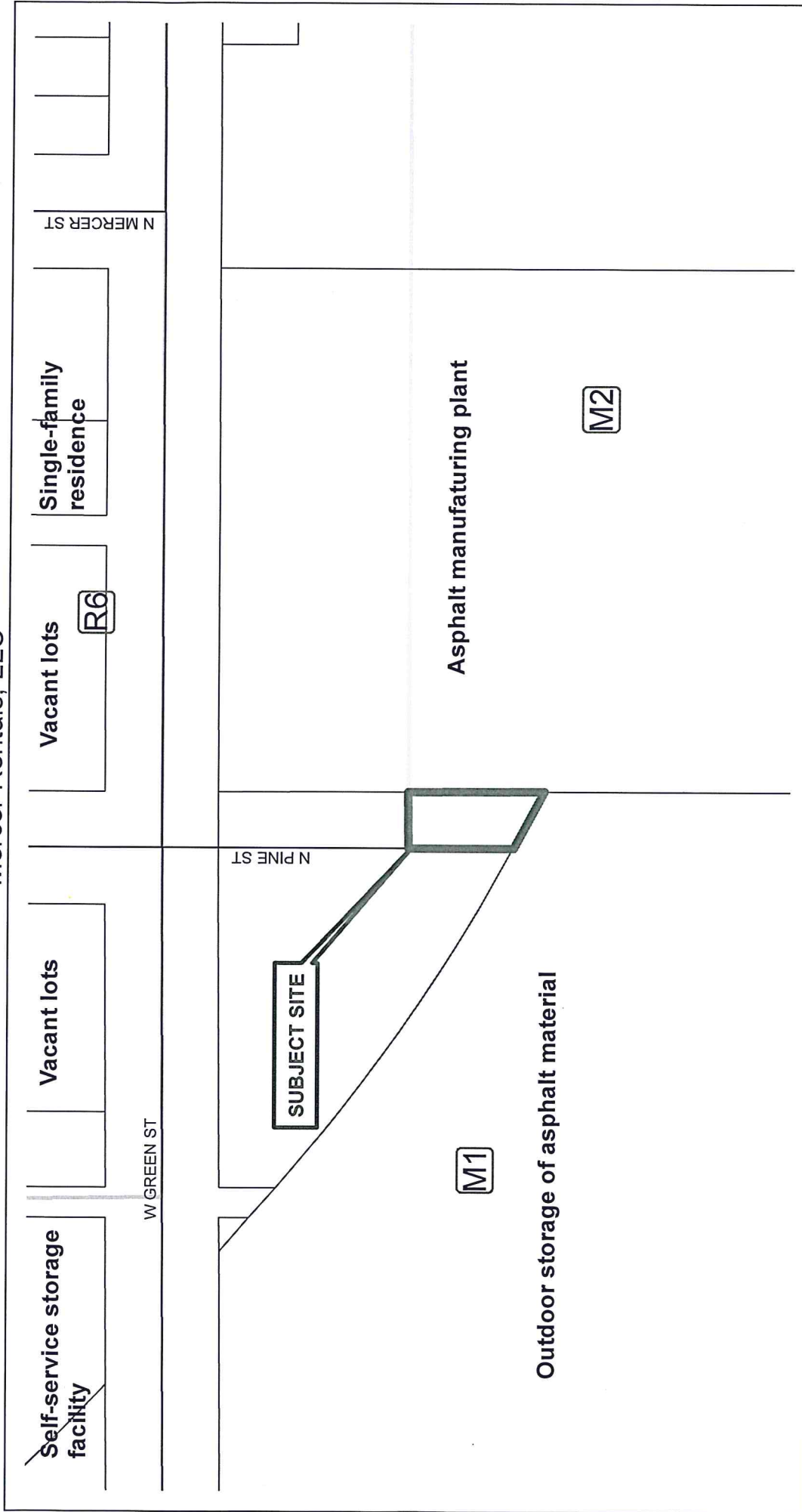
SECTION FIVE: CERTIFICATION			
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.		
Petitioner's Signature		Date	3/11/19

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

City of Decatur

Mercer Rentals, LLC



0 25 50 100 150 Feet

Legend

- ☐ Subject Site
- ☐ Parcels
- Zoning**
 - ☐ R6-Multiple Dwelling
 - ☐ M1-Intense Commercial /Light Industrial
 - ☐ M2-Heavy Industrial

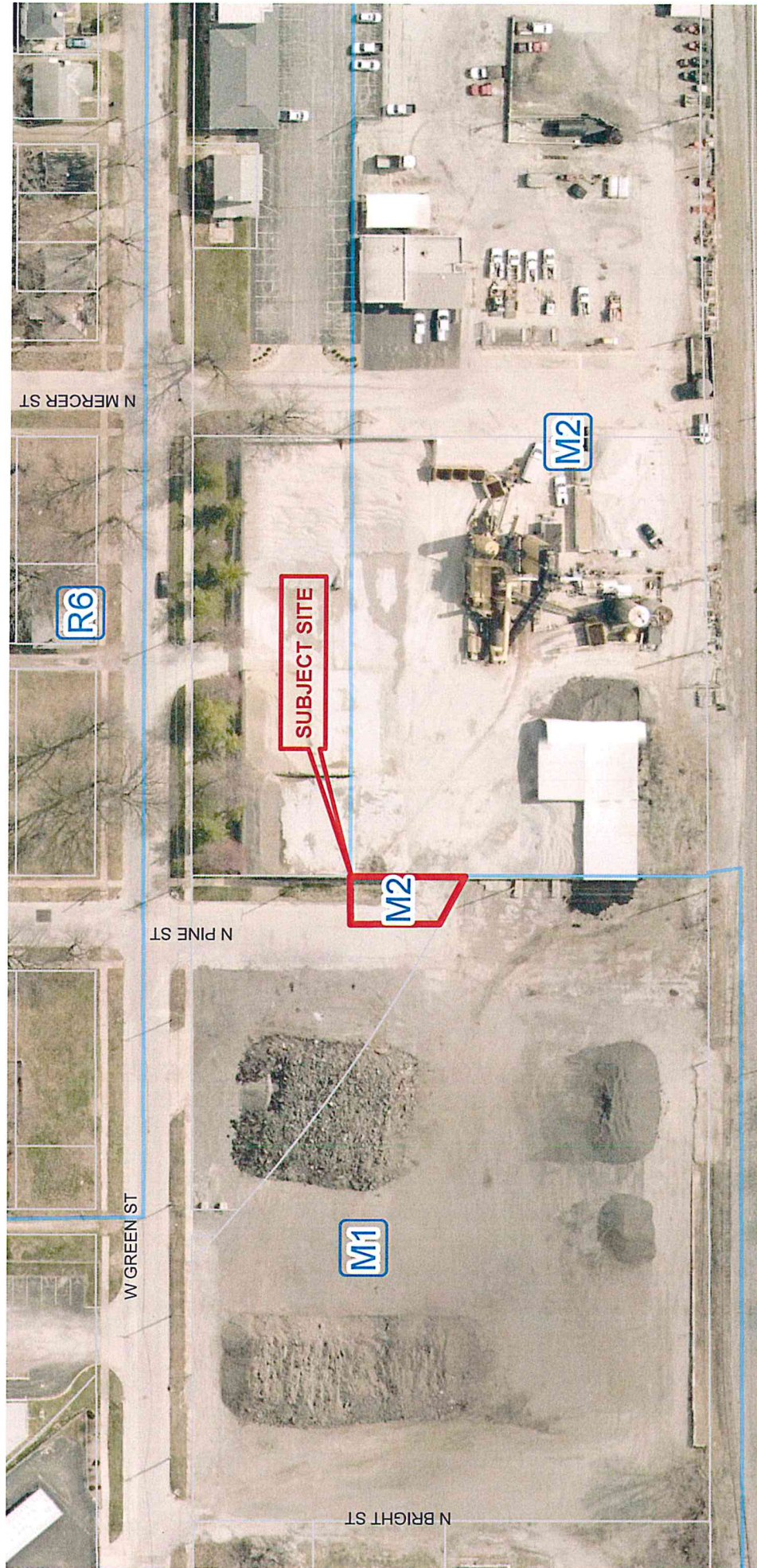
Case No: 19-14

Date: April 4, 2019

Petition of: Mercer Rentals, LLC

City of Decatur

Mercer Rentals, LLC



Case No: 19-14

Date: April 4, 2019

Petition of: Mercer Rentals, LLC

Page 198 of 247



Legend

-  Subject Site
-  Zoning
-  Parcels

Excerpts from Plan Commission Meeting of April 4, 2019:

Case No. 19-14 Petition of MERCER RENTALS, LLC to rezone the southeastern portion of the property located at 805 West Green Street from M-2 Heavy Industrial District to M-1 Intense Commercial – Light Industrial District.

It was moved and seconded (Jeffery/Clevenger) to forward Case No. 19-14 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Scott Dedert was sworn in by Mrs. Janet Poland.

Mr. Dedert discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting. (Staff report is on file and is available for reviewing by request)

Mr. Jonas Ozier, representative for the petitioner, was sworn in by Mrs. Poland.

Mr. Ozier stated this is just a small section of this site that is zoned M-2 Heavy Industrial District. The would like to create a uniform zoning district for the entire property.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Terry Howley, Bruce Jeffery, Mike Peoples, Tom Brinkoetter and Acting Chairman Kent Newton voted aye. Acting Chairman Newton declared the motion carried.

Economic & Community Development

DATE: 4/15/2019

MEMO: No. 19-24

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Raymond Lai, Economic and Community Development
Tim Dudley, Development and Revitalization Specialist

SUBJECT:

Ordinance Authorizing the Ceding of City's 2019 private activity bonding authority to the Central Illinois Economic Development Authority (CIEDA).

SUMMARY RECOMMENDATION:

Staff recommends approval of the requested ceding by CIEDA.

BACKGROUND:

Each year, Home Rule communities throughout the state receive a direct allotment of debt issuance authority from the CIEDA. If the city does not anticipate using the bond issuance authority, they can pass it back for use by other entities.

In passing this item, the City would maintain control of this issuance authority past May 1st as CIEDA would then have to request permission to utilize it for economic development and housing projects within the region prior to Sept. 1. After Sept. 1, CIEDA may issue bonds for projects in our region using our bonding allocation if unused, with authorization by the Mayor or City Manager. Reallocation of the City's bonding authority occurs on January 1 of the following year, meaning that the city will receive a fresh authorization in 2020--if it is needed. Staff believes that allocating funding to CIEDA provides more bonding flexibility should we need to bond for potential projects, and it helps ensure that the funding benefits the Central Illinois region. As an example, the Crossing Healthcare project utilized CIEDA as part of its funding for the recent state-of-the-art facility in Wabash Crossing.

PRIOR COUNCIL ACTION: The city has taken similar action in some previous years.

POTENTIAL OBJECTIONS: No known objectors

INPUT FROM OTHER SOURCES:

The Central Illinois Economic Development Authority (see attached letter)

STAFF REFERENCE: Contact Ray Lai at 217-424-2727 or RLai@decaturil.gov and Tim Dudley at 217-450-2337 or TDudley@decaturil.gov

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _____

ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION
WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS

WHEREAS, the Internal Revenue Code of 1986 provides that the amount of private activity bonds which may be issued by the City of Decatur (“City”) as a constitutional home rule unit is equal to its population multiplied by \$105.00; and

WHEREAS, the Illinois Private Activity Bond Allocation Act (30 ILCS 345/1 et seq.) provides, among other things, that the corporate authorities of any home rule unit may reallocate to a state agency any portion of its unused allocation of volume cap; and

WHEREAS, the City of Decatur has available year 2019 volume cap and desires to utilize this cap in cooperation with the Central Illinois Economic Development Authority (CIEDA) if said volume is not utilized by the City to support the projects that will create jobs and expand the City’s tax base;

NOW THEREFORE, be it ordained by the City Council of the City of Decatur, Illinois:

Section 1. Consent to Reallocate to CIEDA. The City hereby agrees to reallocate to the Central Illinois Economic Development Authority its 2019 private activity volume bonding cap in the amount of **\$7,578,270**. Said private activity volume bonding cap shall be used to support projects that will provide job opportunities and new investments. Said private activity bonding cap shall not be used prior to September 1, 2019 without the expressed written consent of the Mayor of the City of Decatur. The City reserves the right prior to September 1, 2019 to direct CIEDA to transfer all or any portion of said volume cap back to the City, or in any manner directed by the City. After September 1, 2019, if such volume cap so allocated and transferred by this Ordinance is not used by CIEDA for the issuance of the Bonds within the territorial jurisdiction of CIEDA, such volume cap shall not be used for any other purpose without the approval of the Mayor or City Manager or shall be allocated by CIEDA as directed in writing by the Mayor or City Manager.

Section 2. Letter of Agreement. The City Finance Director is hereby authorized to execute a letter of agreement with CIEDA consenting to such allocation on behalf of the City as authorized.

Section 3. Maintaining Records. The City Finance Director is hereby authorized to maintain such record of the allocation for the term of the bonds issued pursuant to such allocation.

Section 4. Notice. The Mayor or City Manager shall provide notice of such allocation to the Office of the Governor.

Section 5. Effective Date. This ordinance shall be effective from and after its passage.

PRESENTED, PASSED, APPROVED AND RECORDED this 15th day of April, 2019.

Approved

Julie Moore Wolfe, Mayor

[SEAL]
ATTEST:

Kim Althoff, City Clerk



CENTRAL ILLINOIS ECONOMIC DEVELOPMENT AUTHORITY

#1 Industrial Park Drive • Hillsboro • Illinois 62049 • Tel: 866-325-7525 • Web: www.cieda.biz

March 3, 2019

The Honorable Julie Moore-Wolfe, Mayor
City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Dear Mayor Moore-Wolfe:

The Central Illinois Economic Development Authority (CIEDA) respectfully requests consideration for the transfer of your 2019 Home Rule Volume Cap to CIEDA for economic development and housing projects. We have mutually benefited from working with other communities that have allowed CIEDA to successfully issue over \$13,995,000 in bonds that have created over 193 jobs.

CIEDA is in the process of developing relationships with home rule communities and other regional development authorities in working together to accommodate the Volume Cap needs of their projects. Some years, we have more projects than Volume Cap and other years we have more Volume Cap than projects. At the end of the calendar year, Volume Cap can be carried forward for three years, but once carried forward, it can no longer be transferred. We have developed a mutually beneficial relationship between communities, counties and other regional development authorities to graciously share this valuable resource for the benefit of the region. We feel it is fair to help a neighbor that has helped us in the past. The rising tide raises all of the boats.

As you may be aware, home rule communities receive a direct allocation in 2019 equal to their population times \$105. The 2019 State of Illinois Allocation guidelines identify Decatur's population at 72,174, so your 2019 Volume Cap Allocation is \$7,578,270. You are required to obligate this allocation by May 1st of each calendar year or it automatically goes back to the State of Illinois for reallocation to other entities in June of each calendar year. If the City of Decatur would consider passing an ordinance transferring their 2019 allocation to CIEDA prior to May 1st, then CIEDA would be able to keep this cap until December 31st. This action would allow the City to maintain control of their Volume Cap past May 1st.

CIEDA is interested in serving in this capacity in order to develop a relationship with home rule communities to be able to trade cap in up and down years. We respectfully request if you have no need for the cap by September 1st that you allow us to use it to benefit the residents of CIEDA. If the City is interested, I have taken the liberty of enclosing a draft ordinance for you to review as well as a draft letter to the Governor's Office. I am available to meet with any City official you wish regarding this matter. Please call me at 866-325-7525 if you have any questions. Please send a copy of the Ordinance/Resolution and notification letter to the Governor's Office of Management and Budget, as well as a copy to CIEDA Chicago at 1032 S. Vine Ave, Park Ridge, IL 60068.

Sincerely,

Andrew Hamilton
Executive Director

Fire Department

DATE: 4/9/2019

MEMO: 19-06

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Jeff Abbott, Fire Chief

SUBJECT: Resolution Approving an Intergovernmental Lease Agreement between the City of Decatur and the City of Charleston, IL for the Lease of a 1994 Ladder Truck

SUMMARY RECOMMENDATION: The Resolution Council is being asked to approve would authorize the City of Decatur to enter into an Intergovernmental Agreement to lease a 1994 ladder truck to the City of Charleston.

BACKGROUND: The City of Decatur owns a 1994 Pierce fire apparatus that is currently not in service. The City of Charleston would like to lease the vehicle from the City of Decatur while Charleston's ladder truck is being repaired. Charleston's ladder truck will be out-of-service for several months while the frame rails are being repaired. This is the same repair Decatur had completed to one of its ladder trucks last year. Charleston will lease the ladder truck on a per day basis at a rate of \$300 per day.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Jeff Abbott, Fire Chief, 424-2811. Chief Abbott will be at the council meeting to answer any questions the Council may have.

BUDGET/TIME IMPLICATIONS: There are no budget or time implications for this agreement.

ATTACHMENTS:

Description	Type
RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL LEASE AGREEMENT	Resolution Letter

RESOLUTION NO. R2019_____

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL LEASE AGREEMENT
BETWEEN THE CITY OF DECATUR AND CITY OF CHARLESTON, ILLINOIS
FOR THE LEASE OF A 1994 PIERCE LADDER TRUCK**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Intergovernmental Lease Agreement presented to the Council herewith, between the City of Decatur, Illinois, and the City of Charleston, Illinois for the lease of a 1994 Pierce ladder truck for use by the City of Charleston Fire Department, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest the Intergovernmental Agreement on behalf of the City.

PRESENTED and ADOPTED this 15th day of April 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

INTERGOVERNMENTAL LEASE AGREEMENT
– LADDER TRUCK –
BETWEEN THE CITIES OF DECATUR AND CHARLESTON, ILLINOIS

THIS INTERGOVERNMENTAL LEASE AGREEMENT (herein referred to as "lease") entered into this 2ND day of April, 2019, by and between the City of Decatur, Illinois, an Illinois Municipal Corporation, (hereinafter referred to as "Decatur") and the City of Charleston, Illinois, an Illinois Municipal Corporation (hereinafter referred to as "Charleston"), (collectively the "parties")

WITNESSETH:

WHEREAS, the City of Decatur is a home rule Illinois Municipal Corporation duly organized and operating under the laws of the State of Illinois, including but not limited to the Illinois Municipal Code (65 ILCS 5/1-1-1 et seq.), and

WHEREAS, the City of Charleston is an Illinois Municipal Corporation duly organized and operating under the laws of the State of Illinois, including but not limited to the Illinois Municipal Code (65 ILCS 5/1-1-1 et seq.), fully authorized to provide fire suppression and other emergency services, and

WHEREAS, the City of Decatur owns a certain fire apparatus commonly referred to as a ladder truck, not currently performing governmental services in the City of Decatur, and is willing to lease the same to the City of Charleston pursuant to the terms and conditions herein set forth, and

WHEREAS, the City of Charleston is presently in need of a certain fire apparatus commonly referred to as a ladder truck, for use in performing fire suppression and emergency governmental services in the City of Charleston,

and is willing to lease the same from the City of Decatur pursuant to the terms and conditions herein set forth, and

WHEREAS, by the authority granted Decatur under Section 6 of Article VII of the Illinois Constitution as a home rule unit of local government, Decatur may enter into this Intergovernmental Lease Agreement with the City of Charleston, and

WHEREAS, by the authority granted Charleston under the Illinois Municipal Code, Charleston may enter into this Intergovernmental Lease Agreement with the City of Decatur, and

WHEREAS, the Illinois Constitution and statutes, including without limitation the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), and Article VII Section 10 of the 1970 Illinois Constitution encourage and permit intergovernmental cooperation between units of local government, and

WHEREAS, the Illinois Intergovernmental Cooperation Act provides that any one or more governmental agencies may contract with any one or more governmental agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform provided such contract shall be authorized by the governing body of each party to the contract. Such contract shall set forth fully the purposes, powers, rights, objectives, and responsibilities of the contracting parties, and

WHEREAS, the Parties have determined that it is in their respective best interests, as well as the best interests of the residents and public served by the Parties, for the City of Decatur to lease its ladder truck to the City of Charleston.

NOW THEREFORE IN CONSIDERATION OF the mutual covenants herein contained and for such other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereby agree, covenant, and promise as follows:

1. INCORPORATION OF RECITALS:

The recitals in the foregoing preamble are hereby incorporated in this Intergovernmental Lease Agreement by reference, and all covenants, terms, and conditions of this Intergovernmental Lease Agreement shall be construed and enforced in conformity therewith.

2. DESCRIPTION OF LEASED PROPERTY:

1994 Pierce Lance Ladder Truck, VIN #4P1CT02G5RA000363, including ground ladders, in fair to good condition, no operational concerns, minor steering box leak.

3. TERM:

The term of this Intergovernmental Lease Agreement shall be ninety (90) days, commencing on the ____ day of _____, 2019. This Intergovernmental Lease Agreement shall expire on the 90th day following commencement, or upon such earlier time as the Parties shall in writing agree. The period from the commencement date to the termination date shall be hereinafter referred to as the "Lease Term"

4. RENEWAL:

The term of this lease may be renewed for not to exceed two (2) successive ninety (90) day terms, by agreement of the Parties, under the same terms and conditions as herein set forth.

5. RENT:

For the entire term of the lease and any renewals, Charleston shall pay Decatur Three Hundred Dollars (\$300) per day, as and for the use of the ladder truck. Rent shall be payable monthly upon invoice by Decatur.

6. USE OF THE LADDER TRUCK:

Charleston shall use the ladder truck solely for fire suppression and other emergency services provided by the City of Charleston in the performance of Charleston's municipal functions. Charleston shall restrict the use of the ladder truck to such purposes and shall not use or allow use of the ladder truck for any other purposes. Charleston shall not allow any other unit of local government, fire protection district, or any other entity to use the ladder truck. Charleston shall make no alterations, modifications, additions or improvements to the ladder truck without the prior written approval of Decatur's Fire Chief. Charleston shall at its own expense and cost obtain any and all licenses and permits necessary to use the ladder truck. Charleston shall comply with all laws, ordinances, and regulations applicable to use of the ladder truck.

7. REPAIRS AND MAINTENANCE:

Charleston shall be responsible for all necessary repairs and routine maintenance required to maintain the ladder truck in the same condition as the

day it was delivered. Charleston shall not be responsible for major repairs to the ladder truck. In the event major repairs are indicated, through no fault of Charleston, its employees, or agents, this Agreement shall be terminated, and the ladder truck returned to Decatur. Any transportation cost, expense, or fee required to return the ladder truck to Decatur shall be borne by Charleston. The Parties agree that during the term of this Intergovernmental Lease Agreement, Charleston may need to perform routine maintenance on, or repairs to, the ladder truck. Charleston shall neither perform nor allow to be performed any major repairs to the ladder truck without first fully apprising Decatur of the nature of the repairs, including the necessity of the repairs, the estimated cost of the repairs, the estimated length of time to repair, all available repair alternatives, and without Decatur's prior written approval.

8. LIABILITY AND INDEMNIFICATION:

The Parties agree to indemnify and hold harmless the other party from and against any and all claims, damages, costs, and expenses, including reasonable attorney fees, to the extent caused by or arising out of the negligent or willful and wanton acts or omissions in the use, operation, maintenance, repair, storage or possession of the ladder truck by the indemnifying party or any employee, agent, or contractor of the indemnifying party, and b) any breach of an obligation under this Intergovernmental Lease Agreement. The party seeking indemnification shall give the indemnifying party written notice of any claim which may give rise to an obligation to indemnify the other party not later than 60 days of the notifying party's first receiving knowledge of the such claim.

Notwithstanding anything to the contrary in this Intergovernmental Lease Agreement, the provisions of this LIABILITY AND INDEMNIFICATION paragraph shall survive expiration and/or termination of this Agreement. Notwithstanding the foregoing, neither party waives any right, defense or immunity available to it, including but not limited to those available under the Illinois Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

9. INSURANCE:

During the term of this Lease/Option, Charleston shall maintain, or cause to be maintained, in full force and effect and at its respective sole cost and expense, the following types and limits of insurance:

(i) Workers' compensation insurance meeting applicable statutory requirements and employer's liability insurance with minimum limits of One Hundred Thousand Dollars (\$100,000) for each accident.

(ii) Comprehensive commercial general liability insurance with minimum limits of Two Million Dollars (\$2,000,000) as the combined single limit for each occurrence of bodily injury and property damage.

(iii) Automobile liability insurance covering all owned, hired, and non-owned vehicles in use by Charleston, its employees and agents, with personal protection insurance and property protection insurance to comply with the provisions of state law with minimum limits of One Million Dollars (\$1,000,000) as the combined single limit for each occurrence for bodily injury and property damage.

(iv) All policies other than those for workers' compensation shall be written on an occurrence and not on a claims-made basis.

(v) The coverage amounts set forth above may be met by a combination of conventional insurance or participation in a self-insurance pool, so long as in combination the limits equal or exceed those stated.

10. EVIDENCE OF INSURANCE:

Certificates of insurance for each insurance policy required to be obtained in compliance with this paragraph, along with written evidence of payment of required premiums, shall be tendered to Decatur prior to delivery of the ladder truck.

11. NO WAIVER:

Nothing herein shall be construed to represent a waiver of any privilege or immunity granted by statute or at common law, to the Parties as units of local government. No failure by either party to demand evidence of insurance, or to identify any deficiency described by such evidence, shall constitute a waiver of the insurance requirements described herein. The Parties agree the insurance requirements are non-waivable.

12. LIENS AND/OR ENCUMBRANCES:

Charleston shall keep the ladder truck free and clear of all liens, encumbrances, claims for labor performed on the ladder truck, and materials used in the maintenance or repair of the ladder truck. Should any lien or encumbrance be claimed against the ladder truck arising out of any repair or maintenance of the ladder truck during the term of Charleston's possession of

the ladder truck, Charleston shall cause such lien or encumbrance to be removed. If any such lien or encumbrance is not removed within thirty (30) days after written notice thereof from Decatur, then Decatur shall have the right, in Decatur's sole option, of paying the lien or encumbrance or any portion thereof, without inquiry as to the validity thereof, and any amount so paid shall become additional rent due from Charleston to Decatur. Notwithstanding anything to the contrary in this Intergovernmental Lease Agreement, the provisions of this LIENS paragraph shall survive expiration and/or termination of this Agreement.

13. SEVERABILITY:

Invalidation by judgment or court order of any of the covenants or restrictions contained herein shall in no way effect the remaining provisions, which shall remain and continue in full force and effect.

14. GOVERNING LAW AND VENUE:

This Intergovernmental Lease Agreement shall be governed by and enforced in accordance with the laws of the State of Illinois. The sole venue for any dispute resolution involving litigation arising out of this Intergovernmental Lease Agreement shall be the Circuit Court of Macon County, Illinois.

15. ENTIRE AGREEMENT:

This Intergovernmental Lease Agreement shall constitute the entire agreement between the Parties. Any prior understanding or representation preceding the date of this Intergovernmental Lease Agreement shall not be binding upon either party unless evidence in a writing signed by an authorized representative of each party.

16. MODIFICATION:

No modification of this Intergovernmental Lease Agreement shall be binding unless evidenced by a writing signed by an authorized representative of each party.

17. NOTICE:

All notices, demands, or other writings this Intergovernmental Lease Agreement requires be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the United States Mail, registered, with postage pre-paid, addressed as follows:

TO DECATUR:

Jeffrey S. Abbott, Chief
Decatur Fire Department
1415 N. Water Street
Decatur, IL 62526

TO CHARLESTON:

Steve Bennet, Chief
Charleston Fire Department
1510 "A" Street
Charleston, IL 61920

WITH A COPY TO:

Corporation Counsel
City of Decatur
One Gary K. Anderson Plaza
Decatur, IL 62523

City Attorney
Charleston City Hall
520 Jackson St.
Charleston, IL 61920

The address to which any notice or writing required herein may be given shall be changed only by a writing signed by an authorized representative of each party.

IN WITNESS WHEREOF, the Parties' authorize representatives have affixed their signatures below, intending thereby to bind their respective principles and intending that the other party rely on this representation.

CITY OF DECATUR, ILLINOIS,
an Illinois Municipal Corporation

By: _____

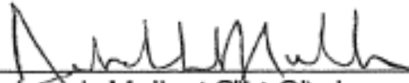
ATTEST:

Kim Althoff, City Clerk

CITY OF CHARLESTON, ILLINOIS,
an Illinois Municipal Corporation

By: 
Dr. Brandon Combs, Mayor
City of Charleston

ATTEST:


Deborah Muller, City Clerk



ATTACHMENTS:

Description	Type
Civil Service Commission Minutes of March 5, 2019	Backup Material
Plan Commission Minutes of March 7, 2019	Backup Material

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
March 5, 2019

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: VICE CHAIR Sheri Hagen
COMMISSIONER Greg Spain
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: CHAIR Tony Wilkins

Call to Order

Vice Chair Hagen called the meeting to order at 11:30 a.m.

Roll Call

Three out of Four Commissioners were present at the time of roll call. Vice Chair Hagen declared a quorum does exist to conduct and approve business.

Vice Chair Hagen called for Appearance of Citizens:

There was none.

The Minutes of the February 5, 2019 regular meeting were presented. Commissioner Spain moved that the February 5, 2019 regular meeting minutes be approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Spain, Creek, and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Creek, Spain, and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Spain, Hagen, and Creek voted aye. Secretary Rogers declared the motion carried.

CIVIL SERVICE COMMISSION

OPEN SESSION MINUTES

March 5, 2019

Page 2

Vice Chair Hagen called for Unfinished Business:

Authorization Request to Approve Final Scores and Promotional Register for Crew Chief – Municipal Services, Commissioner Creek, moved the Authorization Request be received, placed on file, and approved, seconded by commissioner Spain, and upon call of the roll, Commissioners Hagen, Creek, and Spain voted aye. Secretary Rogers declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Fire Captain, Commissioner Spain, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Creek, and Spain voted aye. Secretary Rogers declared the motion carried.

Vice Chair Hagen called for New Business:

Authorization Request to Approve Job Announcement & Establish Eligible Register for Senior Clerk Typist, Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Spain, Creek, and Hagen vote aye. Secretary Rogers declared the motion carried.

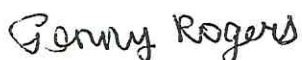
Personnel Actions

Commissioner Creek moved that the appointments, oral reprimands, leave of absence requests, civil service status, relinquish position, and probationary resignation be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners, Spain, Creek, and Hagen voted aye. Secretary Rogers declared the motion carried.

Vice Chair Hagen called for Other Business:

There being no other business, Commissioner Creek moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Creek, and Hagen voted aye. Secretary Rogers declared the meeting adjourned at 11:52 a.m.

Respectfully Submitted,



Penny Rogers
Secretary

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, March 7, 2019
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The March 7, 2019 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Acting Chairman Susie Peck who determined a quorum was present.

Members Present: Bill Clevenger, Bruce Frantz, Terry Howley,
Bruce Jeffery, Kent Newton, Susie Peck

Members Absent: Mike Peoples, Tom Brinkoetter

Staff Present: Scott Dedert, Joselyn Stewart, Amy Waks,
Kylie Reynolds, Griffin Enyart, Janet Poland

II. Approval of Minutes of the February 7, 2019 City Plan Commission Meeting

It was moved and seconded (Howley/Jeffery) to approve the minutes of the February 7, 2019 meeting of the Decatur City Plan Commission. Motion carried with Bill Clevenger abstaining.

III. New Business

Case No. 19-08 Petition of WAVE PROPERTIES, INC to rezone the properties located at 837- 877 West King Street from the R-6 Multiple Dwelling District to M-1 Intense Commercial-Light Industrial District.

It was moved and seconded (Jeffery/Howley) to forward Case No. 19-08 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Scott Dedert was sworn in by Mrs. Janet Poland.

Mr. Dedert discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting. (Staff report is on file and is available for reviewing by request)

Mr. Matt Cox, representative for the petitioner, was sworn in by Mrs. Poland.

Mr. Cox stated the petitioner is wanting to expand his existing storage facility and must rezone the property to match the existing zoning to complete the minor subdivision.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Terry Howley, Bruce Jeffery, Kent Newton and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

Case No. 19-11 Petition of MERCER RENTALS, LLC c/o David Tyrolt to vacate an existing alley located in the 800 BLOCK of West Green Street.

It was moved and seconded (Jeffery/Howley) to forward Case No. 19-11 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Dedert discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request) with the following conditions:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.

Mr. Bruce Frantz asked if there were any utilities in the area. Mr. Dedert said, and Engineering confirmed, that the utility lines were above ground.

Mrs. Mary Cave, representative of the petitioner, was sworn in by Mrs. Poland.

Mrs. Cave stated the area is an existing material storage yard for Dunn Company. They would like to enclose the area with a fence in order to protect the property and for the safety of the public. It was discovered this small piece of alley had never been vacated.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Terry Howley, Bruce Jeffery, Kent Newton and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

Case No. 19-12 Petition of WAVE PROPERTIES, INC to vacate an existing twenty (20) foot wide alley generally located north of the 800 BLOCK of West Green Street, east of the 900 BLOCK of North Van Dyke Street, south of the 800 BLOCK OF West King Street, and the section west of the alley at the 900 BLOCK of North Pine Street between West King Street and West Green Street.

It was moved and seconded (Frantz/Jeffery) to forward Case No. 19-12 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Dedert discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request) with the following conditions:

1. An easement for the vacated alley shall be maintained for utilities.
2. The alley must be maintained in a condition consistent with the remainder of the property.
3. The petitioner is required to get in writing from the owner if they are interested or not in half of the alley before the City Council meeting.

Mr. Kent Newton asked if this was a right-of-way vacation. Mr. Dedert said it is a right-of-way, however, it was once an alley years ago.

Mr. Frantz asked who owns the fence north of the bar. Mr. Dedert said the representative would be able to answer this question.

Mr. Matt Cox, representative for the petitioner, stated the bar is the owner of the fence on the north side. They are currently working with owner of the bar to give up their interest in the south path of the alley so the petitioner can acquire the entire twenty (20) feet. They are currently working with the utility companies to move the existing utilities or leave an easement for them to use.

There were no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Terry Howley, Bruce Jeffery, Kent Newton and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

No commission member expressed comments.

VI. Adjournment

There being no further business, and upon the call of roll, Acting Chairman Peck declared the meeting adjourned at 3:16 P.M.



Kent Newton, Secretary, Decatur City Plan Commission

City Clerk

DATE: 4/4/2019

MEMO: 2019-9

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointment - Heating, Air Conditioning and Refrigeration Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointment of Clarence Pickering to the Heating, Air Conditioning and Refrigeration Commission.

ATTACHMENTS:

Description	Type
Resolution Approving Reappointment - Heating, Air Conditioning and Refrigeration Commission	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Clarence Pickering Heating, Air Conditioning and Refrigeration Commission 5/1/2021

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2019-_____
RESOLUTION APPROVING REAPPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 4/4/2019

MEMO: 2019-10

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: City Manager Scot Wrighton
City Clerk Kim Althoff

SUBJECT: Resolution Approving Appointment - Plan Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Jason Drake to Plan Commission.

ATTACHMENTS:

Description	Type
Resolution Approving Appointment - Plan Commission	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Jason Drake

Plan Commission

4/30/2021

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2019-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 4/4/2019

MEMO: 2019-11

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: City Manager Scot Wrighton
City Clerk Kim Althoff

SUBJECT: Resolution Approving Appointment - Zoning Board of Appeals

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Jeff Taylor to the Zoning Board of Appeals.

ATTACHMENTS:

Description	Type
Resolution Approving Appointment - Zoning Board of Appeals	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Jeff Taylor

Zoning Board of Appeals

9/1/2021

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2019-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 4/4/2019

MEMO: 2019-12

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: City Manager Scot Wrighton
City Clerk Kim Althoff

SUBJECT:
Resolution Approving Appointment - Human Relations Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Kenneth White to the Human Relations Commission.

ATTACHMENTS:

Description	Type
Resolution Approving Appointment - Human Relations Commission	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Kenneth White

Human Relations Commission

8/1/2020

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2019-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 15th day of April, 2019.

Julie Moore Wolfe, Mayor

Legal Department

DATE: 4/8/2019

MEMO: 2019-04

TO: Mayor Julie Wolfe and City Council Members

FROM: City Manager Scot Wrighton

SUBJECT: Monthly Reports for March, 2019

ATTACHMENTS:

Description	Type
Police, March, 2019	Backup Material
Economic Community Development, March, 2019	Backup Material
Fire, March, 2019	Backup Material
Public Works, March, 2019	Backup Material
IT, March, 2019	Backup Material

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton

FROM: James E. Getz Jr., Chief of Police 

RE: March 2019 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At the end of March 2019, staffing was at 152. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	17
Police Patrol Officer	137	128	127
TOTAL	162	153 (Plus over-hire)	152

Civilian-Non Sworn Police Staffing: 10

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
Part-time FOIA Officer	2	2	2
Total	10	10	10

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	3	10
Directed Patrols	44	119
Active Problem Oriented Policing Projects	1	1
Completed Problem Oriented Policing Projects	0	0
Parking Citations	85	375
Criminal Arrests	409	1210
Felony Drug Arrests	37	77
Firearms Seized	7	14
Traffic Citations	722	1853
Field Interviews	99	246
Written Warnings	446	1153
Calls for Service/CAD incidents	4317	12093
Unlawful use of Motor Vehicle tows	172	413
Driving Under the Influence Arrests (DUI)	30	81
DUI involving accidents	10	22
Fatal Accidents	1	2
Traffic Accidents	270	697
Accidents with Personal Injury	52	122
City Ordinances Arrests	68	186

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
13	20	10	29

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	198grams	6465 grams @ \$10-gram	\$64,650
Cocaine-Powder	1443 grams	2284 grams @ \$100-gram	\$228,400
Cocaine-Crack	25 grams	74 grams @ \$100-gram	\$7,400
Heroin	1 grams	14 grams @ \$300-gram	\$4,200
Ecstasy	12 hits	13 @ 20 hit	\$360
Meth	106 grams	456 grams @ 100-gram	\$45,600
K-2/Pills:	0	1920	
Search Warrants: 12		YTD: 38	
US Currency Seized: \$6,661		YTD: \$34,068	
Firearms seized: 2		YTD: 6	
Vehicles seized: 1		YTD: 4	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 108	YTD: 397
Cases closed/resolved: 58	YTD: 203
Criminal Arrests: 43	YTD: 142
Homicides: 0	YTD: 3
Infant Death Investigations: 0	YTD: 1
Suicide Detective Investigations: 0	YTD: 1
Missing Person Investigations: 5	YTD: 13
Computer forensic Exams: 2	YTD: 7

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 137	YTD: 175
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A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 15	YTD fugitive arrests: 75
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Freedom of Information (FOIA)

The Professional Standards Unit received 248 Freedom of Information Act requests for the month.

Total requests YTD in 2019- 734

**DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(MARCH, 2019)**

ECONOMIC DEVELOPMENT DIVISION

Staff had 16 new and separate inquiries in March for possible projects with 9 meetings related specifically to ongoing initiatives. We have ongoing Economic Development projects both in the planning stage and under way. As of last week, there were 1270 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 90 jobs, DMH with 43 jobs, Dollar General with 35 jobs, and ADM with 33 jobs. March Central Illinois region job numbers from the Illinois Department of Employment Security show there are 5944 jobs available with 1017 jobs in the Healthcare field, 860 jobs in Sales, 509 in the administrative field, and 462 jobs in the transportation field. HSHS Medical Group led the way with 434 jobs, State of Illinois with 230 jobs, Hospital Sisters Health System with 210 jobs, and ADM with 135 jobs.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In March, staff in conjunction with other city departments reviewed 14 submittals which included twelve (12) site plans and two (2) Final Plats. Additionally, staff processed one (1) Plan Commission case and one (1) Zoning Board of Appeals case.

For the Decatur Urbanized Area Transportation Study (DUATS), staff worked on the Long-Range Transportation Plan (LRTP) update related to consultant selection contract preparation, attended the Transportation Planning Processing FHWA - NHI course, prepared and submitted Quetica Invoice Vouchers to IDOT, and DUATS administrative items.

BUILDING INSPECTIONS DIVISION

For March, we issued a total of 103 permits with a total work value of \$4,703,579. Of those, we had three (3) permits each with a value of over \$200,000 (Northeast Community Fund building, Multi-tenant gas station, and a Residential home).

PERMIT TYPE	# ISSUED	WORK VALUE
Building	23	\$4,283,323
Demolition	8	112,933
Electrical	10	21,368
Mechanical	26	185,248
Other	5	23,650
Plumbing	25	35,907
Sign	6	41,150
Tent	0	0
TOTAL	103	\$4,703,579

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections continue on delinquent accounts.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest, annual reporting/submittals and other requests.
- Staff continued working with the Engineering Department on the CDBG Sidewalk project.
- Staff met with garbage haulers about 2019 citywide cleanup events.
- Department staff continues to meet on community revitalization research and implementation strategies.
- Staff prepared and sent recommendations to City Council funding Project READ and Old King's Orchard Community Center for FY19-20 Education Training CDBG public services program.
- Staff continued receiving applications for the 2018-19 Emergency program. Residents with "life threatening" residential issues, can receive assistance if they are deemed eligible per CDBG guidelines.
- Staff attended meetings with outside agencies and various committees.

MASS TRANSIT DIVISION

- Prepared presentation for City Council study session related to new bus purchases
- Worked on items related to security camera purchase, bus addendum contract and Houck's Transit advertising contract.
- Worked on RFP for management contract
- Worked on revisions to National Transit Data report
- Transit staff members had active shooter training by Decatur Police department
- Attended DUATS meetings including proposal presentations by consultants for LRTP and joint policy and technical committee meeting to vote on consultants proposals.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during March.

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
MARCH 2019**

NEW CASES	
Health & Safety (72 Hour)	100
Direct to Legal (Repeat Offenders)	14
Housing and Unfit	29
No Garbage Service	12
Nuisance	198
Secure of Abandoned Buildings	19
Weeds	0
TOTAL	372

DEMOLITIONS	
New Cases	15
Sent to Legal	3
Sent to Council	46
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	1
Permits Finaled	3
Active Demolitions	163

RE-INSPECTION VISITS	
Code Enforcement	755
Weeds	0
TOTAL	755

GARBAGE SERVICE COMPLAINTS	
Received	2

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	80
Weeds	0

INVOICES*	
New Invoices	49
Dollar Amount	\$21,916.77

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	0
MCT Lots - Contractor Mowed	0
TOTAL	0

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$1,360.33

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT
MEMORANDUM
19-05

April 8, 2019

TO: Scot Wrighton, City Manager

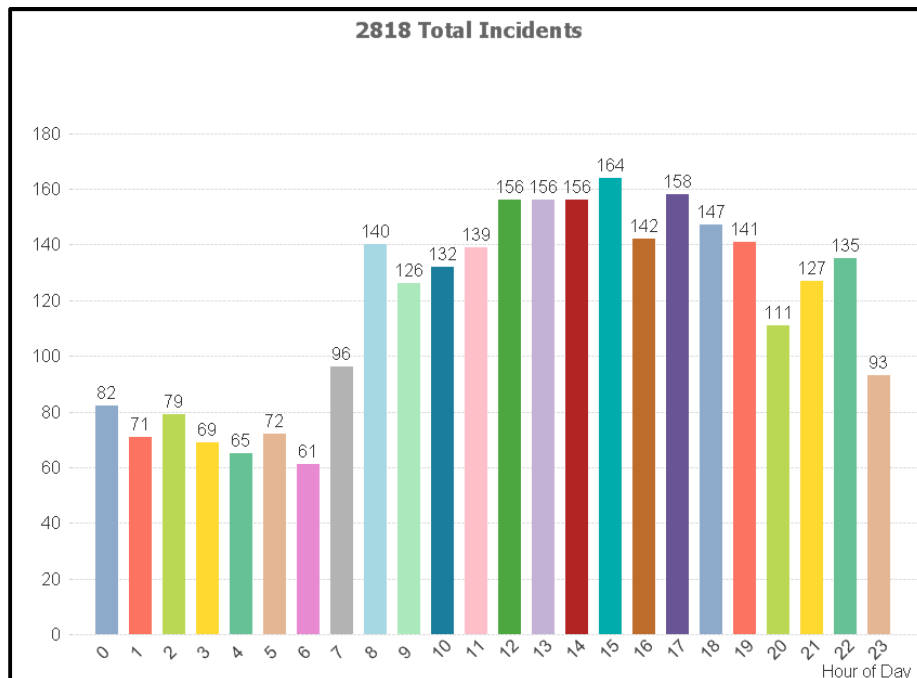
FROM: Jeff Abbott, Fire Chief

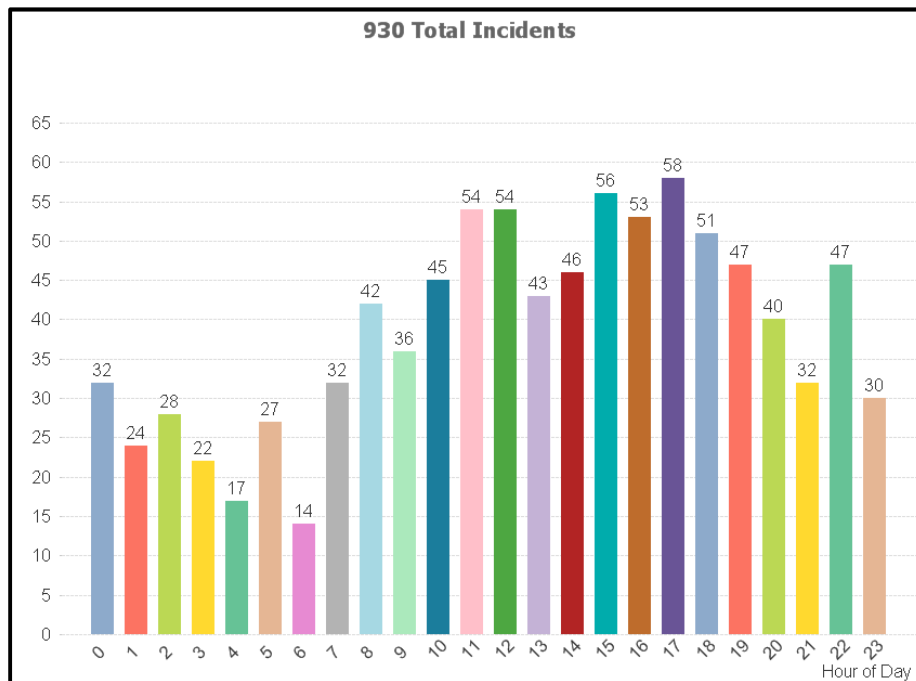
RE: Monthly Report – March 2019

The fire department has responded to 2818 alarms this year. In March, the department responded to 930 alarms. The March alarm total is seven alarms more than March of 2018. This alarm total is unusual since the full Emergency Medical Dispatching (EMD) was implemented on January 1, 2019. There has been a reduction in the number of alarms, by 145, the department has received this year. If the alarm numbers keep pace, the department will respond to around 600 fewer alarms in 2019 than in 2018.

In 2019 the department has responded to four multi-alarm fires. In 2018, there were four multi-alarm fires for the entire year. The overall number of structure fires is about the same as last year at this point.

The administration is still looking at potential building sites for new fire stations 3 & 7. The department hopes to provide the council with sites for approval in the next month or two. The desire is still to have the construction of the two stations begin this year.





Training Division:

The DFD firefighter training for March consisted of a Buddy Breathing drill and Emergency Radio procedures under war-like conditions. The Buddy breathing drill was conducted at our Station 2 Regional Training Center and challenged department members to find a firefighter that was extremely low on air, secure their air supply lines and move to safety in unison. After entering the building through a second-floor window via a ground ladder, analyzing the environment, making the connection of the Buddy Breathing equipment built into the SCBA, and safely leading the 'downed firefighter' out of the building, the drill concluded with a discussion of the department's Rapid Intervention Team (RIT) policy.

Members also demonstrated 'Mayday' radio procedures used in the event of a firefighter lost within a burning structure and other safety techniques used in emergency rescue scenarios or after a catastrophic event.

Our EMS training for the month focused on Pediatric ingestion emergencies, advanced airway management & intraosseous cannulation. All members licensed as EMT-Is and higher demonstrated proficiency by successfully establishing a patient airway with an ET tube and properly inserting an intraosseous catheter for vascular access utilizing our pediatric manikin. This training also included a three-hour didactic component of Pediatric coursework through our Target Solutions platform, as well as Region 6 EMS protocol reviews.

Fire Prevention Division:

The Fire Prevention Division investigated (9) fires; (1) ruled as Incendiary, (5) ruled as Accidental, and (3) were Undetermined. They also completed (15) key box installations & removals; (6) smoke detector installations; (4) CO detector installations; (19) plan reviews.

Fire Prevention conducted (1) Fire Safety class to the public; (1) Juvenile Fire-Setter interview; (15) business inspections; and (8) consultations to the public. They also attended Traffic & Parking Commission, Technical Review Committee and LEPC planning meetings.

Fire Prevention personnel provided department personnel with training on how conducting preplan inspections and perform hydrant testing. Additionally, Inspector Gillmar organized and distributed the annual hydrant testing assignments and provided essential documents to facilitate the process.

**Public Works Department
Monthly Activity Report
March 2019**

Engineering:

McKinley Avenue Sewer Rehabilitation: Chastain and Associates completed design and submitted the plans and specifications to IEPA for approval. The Loan Ordinance was approved on November 5, 2018 for \$7.9 million. Construction of the McKinley Sewer is anticipated to advertise in late April after we receive IEPA concurrence. A request for qualifications and proposals was advertised on February 13, 2019 to provide the City with construction engineering services. The City receive proposals from Crawford Murphy and Tilly (CMT) and Chastain and Associates. The two proposal are currently under review for the most qualified firm.

2018 City MFT Street Improvement Project -County Fair Drive: The County Fair Drive Replacement Project was advertised on July 11 with bids received July 25. The project is complete except for seeding and striping which cannot occur until spring per the specifications.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017 and approved by Council on April 17, 2017. The project is complete with final loan closeout scheduled for April.

2018 Water Main Replacement Project: The project was designed by City staff and bids were opened on April 25, 2018. Council approved the contract with Burdick Plumbing and Heating on May 7, 2018. The project commenced in June 2018 in the neighborhood west of MacArthur High School. The Project was split up in three phases with the first and second phase fully complete. The third phase installation approximately 75% complete. The Project is scheduled to be complete in May of 2019.

Lake House Parking and Pier Improvements: The lake house parking and pier improvement project was re-advertised on January 9 with bids received on January 24. The project consists of repaving the parking lot and replacing the concrete and fence on the pier. The project was presented to counsel for approval on February 4 and tabled to review funding options. The project was awarded on March 11, 2019 to Christy Foltz for \$390,000. Work has started on the concrete portion on the pier.

Mound Road Spring Creek West and Middle Deck Replacement: Mound Road bridges West (between Neely Ave and Educational Park) and Middle (between Moundford Ave and Camelot Dr) over Spring Creek was advertised through the State with bids received January 18, 2019. The project replaces both bridge decks with staged construction to allow for two-way traffic. The State received six bids with the lowest bid received from Sangamo Construction at approx. 2.5 million. The City will receive 2 million in Federal funding with the MFT Fund covering the remaining. The City has concurred with the State to award the project and the preconstruction meeting was March 1, 2019. Project coordination has started and all work is scheduled to be complete late 2019.

2019 Water Main Replacement Project: The project was designed by Engineering staff, the project will be in the area bounded by Grand to the North (project will not include MacArthur High), Fairview to the East, King to the south and Taylor to the west. The project was advertised on January 30 with bids received on February 20. The resolution was awarded to Burdick Company as the lowest responsive bidder on March 4. Work commenced starting at the intersection of Marietta St and Rt 48.

2019 Valve and Hydrant Replacement Project: The project was designed by Engineering staff; the project will replace existing or install new valves or hydrants at various locations within the distribution system. The project was advertised on January 30 with bids received on February 20. The resolution was awarded to Kinney Contractors as the lowest responsive

bidder on March 4.

2019 State and Local MFT Project: Engineering Staff is designing the 2019 State and Local MFT projects. The projects are estimated to bid in early Spring of 2019.

2019 Trenchless Long Lining Repair Project: Engineering Staff is designing the 2019 Long Lining Repair Project. The rehabilitation locations are selected from the televised inspection reports. The project is estimated to bid Late Spring of 2019.

32nd and Fulton Storm Drainage Improvement Project: The Project is in final design by Farnsworth Group. The project will provide a new storm sewer to serve the area generally bounded by Rt 36 to the North, 36th St to the East, Orchard to the South and Country Club Rd to the East to relieve flooding. The Project was the no. 3 priority on the Storm Water Master Plan. The project is estimated to bid April of 2019.

2019 DPTS Bus Shelter Pad Project: Engineering Staff is designing the 2019 Decatur Public Transit Project. The project is estimated to bid Summer of 2019.

2019 CDBG Sidewalk Project: Engineering Staff is designing the 2019 Sidewalk Project. The project is estimated to bid Summer of 2019.

MUNICIPAL SERVICES MONTHLY DATA 3/1/19-3/27/19

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewer Cleaning	8,084 lin. ft.	65 hours	
Sewer Root Cut	5,012 lin. ft.	33 hours	
72 Hour Cleanups	72 each	258.5 hours	
Potholes Repaired	7,470 each	751.5 hours	
Home Securing	25 each	98 hours	
Alley Grading	12,000 lin. ft.	N/A	

**Water Production Division
Monthly Activity Report
March 2019**

Additional Water Supply Plan: INTERA Inc. continued work on demand projections, design drought parameters, computer modelling and evaluating potential additional water sources.

Lake Decatur Dredging Basins 1 through 4: Dredging was completed last December. A preliminary total of 11,110,991 cubic yards of sediment was removed from the lake which was 103.5% of the contract amount, including over dredging. Great Lakes Dredge & Dock continued demobilizing their equipment, will drain and level the sediment storage basin and complete landscape repairs to the land sites used during the project by midyear.

Lake Decatur Landscape Maintenance: The proposed 2019 project is to establish native grasses and plants at areas previously cleared of trees and brush with the assistance of the

Macon County Conservation District. Cold wet weather prevented work from being started this month. When the areas eventually become well established, it would severely reduce the need to clear trees and brush from them in future years.

Lake Services: Continued facilities maintenance, dredging contractor monitoring & project punch list completion, and reviewing lake retail gas pump options. Assisted Police Dept. with theft investigation near the Lake Office. Assisted Special Olympics with Polar Plunge. Removed old fencing to prepare for the lake office area pavement, sidewalk and fencing replacement project.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. This project is on hold pending the recommendations of the proposed Long Term Water Utility Sustainability Plan.

Water Administration: Continued Lake Decatur dam emergency action plan update, dam repair investigation scope of services, new Mt. Zion water agreement, work on additional water supply plan project and evaluating lake retail marine gas pump options. Assisted with water distribution system water age study and dredging project punch list update. Led Decatur Sustainable Water Resources Alliance meeting. All division staff attended active shooter in the workplace training.

Water Production: The level of Lake Decatur was maintained at an average of 612.63 feet above mean sea level (82% full) which was normal for March. 566.64 million gallons of potable water were pumped to customers which was 2.07% more than March 2018. Continued distribution system water age study including field testing. Many staff attended the Illinois Section American Water Works Association annual conference for recertification training. Completed many important facility and equipment repairs.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2019
March

This month, Information Technology (IT) Department staff completed the following notable work:

- The SIP telephone service project live was rescheduled to April 10 at 7:30 AM.
- Continued preparing software upgrade for the Incode Court Management System targeted for April 18th.
- IT employee attended Formal WordPress training to provide a higher level of support for the City external facing website.
- Installed computer printer in one of the Code Enforcement vehicles to enable printing of weed citations in the field. If successful, will duplicate this work in the other code enforcement vehicles.
- Preparing to upgrade the computers used for the Council Chambers camera system and Comcast government channel feed.
- Completed routine updates to all data center servers including advanced malware protection.
- Begin testing of newest DB2 database version with existing applications in preparation for the annual DB2 version upgrade this spring.
- Worked with payroll to complete and send 1099-C data file to the IRS.
- Six new tough book computers were prepared for six new police squad vehicles recently purchased.
- Upgrading the operating system on computers at the police department to Windows 10. Upgrade is 90% complete.
- The new network failover technology to protect against Comcast outages installed in Firehouse 2 was a success. Will duplicate this effort in Firehouses 3,5 and 7. Firehouses 1, 4 and 6 are connected to the City Fiber Network.
- Police body worn camera trail of eight units began this month.
- Continuing a data storage usage study with City Departments for all City stored data. Goal is to keep what we need for city operations and delete or archive what we don't in alignment with the State of Illinois Local Records Act.
- Continuing to configure a new Network Access Control solution from PacketFence to strengthen our network security. Increased pressure from those who write computer viruses and other malware makes this a necessary component of our data network protection strategy.
- GIS created the 2019 Hydrant Testing Web App the Fire Department will be using to test fire hydrants in April.
- GIS developed a GIS based application for Building Inspections allowing them to access permit data while in the field.
- GIS spent the majority of time this month providing GIS solutions for the Community Revitalization effort.
- In March, IT processed 167 Help Desk tickets, resolving 57 on initial call (34.1% First Call Resolution Rate). Decrease in First Call Resolution rate is contributed to training of a new employee at the "IT Help Desk". Out of the 167 tickets logged, 4 service surveys were

returned, and all was ranked as “exceptional” service. Only comments returned was “Service was prompt and professional” and “John was very helpful in resolving my issue”.