Monday, April 16, 2018
5:30 PM

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of April 2, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Proclamations and Recognitions
3. Resolution Authorizing Approval to Renew the Annual License and Support Agreement from Tyler Technologies, Inc for MUNIS Enterprise Financial Software System Suite
4. Resolution Approving an Agreement with Strand Associates, Inc. for Professional Engineering Services for Water System Hydraulic Model Update and Extended Period Simulation (EPS), City Project 2018-04
5. Receiving and Filing Final Plat Southeast Place 5100-5200 Blocks of East Fitzgerald Road
6. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.

   A. Receiving and Filing of Minutes of Boards and Commissions
   B. Ordinance Authorizing Consumpiton of Alcoholic Liquor on Public Rights-of-Way and in Central Park - Decatur Smokin' BBQ Festival
   C. Resolution Approving Reappointments - Library Board of Trustees

D. Resolution Approving Reappointments - Historical and Architectural Sites Commission

E. Ordinance Approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues, and Related Matters

VI. Other Business

VII. Recess to Study Session

Minority Business Enterprise Discussion

VIII. Adjournment

March 2018 Monthly Reports

CITY COUNCIL MINUTES
Monday, April 2, 2018

On Monday, April 2, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Charles Kuhle. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens. A citizen asked what was going to be done about the drug houses in the 1000 block of West Cerro Gordo Street. The citizen also inquired about the complaint she had made regarding the vehicle noise coming from the back of the Hot Spot Store. She informed Council that the 1100 block of West Cerro Gordo Street had been without street lights for two weeks.

Mayor Julie Moore Wolfe called for approval of the minutes.

The minutes of the March 19, 2018, Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Pat McDaniel, Dana Ray, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber abstained. Six ayes and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

City Manager Tim Gleason provided the City's Budget Update. Councilman David Horn stated he would like Council to consider terminating the three year contract with Soules Bird Repellent Company. Councilman Charles Kuhle inquired about when the dredging work is done is the 30 percent more capacity in Lake Decatur just for backup or are there revenue opportunities. City Manager Tim Gleason stated the additional capacity in Lake Decatur does provide opportunities but it is not anything the City has realized at this point. Councilman Bill Faber asked what the staffing study cost would be. City Manager Tim Gleason stated he did not have that cost yet.

Mayor Julie Moore Wolfe called for Proclamation and Recognitions.

Lt. Jon Butts, Liz Hager and Leslie Irons presented the Proclamation declaring April 2018 as National Donate Life Month in Decatur.

Sandy Harmison, Desi Thomas and Justice Miller read the Proclamation proclaiming April 3, 2018 as National Service Recognition Day in our community.

Brandon Miller and Cardeja Strong presented the Proclamation declaring April 9 – 13, 2018 as Boys and Girls Club Week in Decatur.

City Manager Tim Gleason congratulated Police Chief Jim Getz on his recent graduation from the National FBI Academy.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through C and asked if any Council member wished to have an item removed from the Consent Calendar. Councilman Pat McDaniel asked to remove Item C. The Clerk read Items A and B:

A. Receiving and Filing of Minutes Boards and Commissions
B. 2018-09 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue Between West Main Street and West Wood Street – Lock Stock & Barrel/Oakwood Business Association

Councilman Pat McDaniel moved Items A and B be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Patrick McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Item C., R2018-34 Resolution Receiving and Filing Codes for Public Inspection, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Pat McDaniel asked if the Resolution was to update the National Codes. City Manager Tim Gleason stated it would update the National Codes. Economic and Community Development Director Raymond Lai responded to Council members' comments and questions regarding the upcoming Code amendments.

Upon call of the roll, Councilmen Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business.

Councilwoman Dana Ray requested that City staff reach out to the woman that spoke under Appearance of Citizens. Mayor Julie Moore Wolfe stated staff does follow up and they are aware of her concerns.

Councilman Bill Faber suggested that the Police Department add a specific category in their monthly reports for the level of enforcement and citations for distracted driving, cell phone driving, texting, etc.

With no other business, Mayor Julie Moore Wolfe called for adjournment. Councilman Pat McDaniel moved the regular Council meeting be adjourned; seconded by Councilwoman Lisa Gregory, and on call of the roll, Patrick McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe declared the Council meeting adjourned at 6:10 p.m.

Approved _________________
Debra G. Bright
City Clerk

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
March 2018

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2018 budget for the City was approved on December 4, 2017 by the City Council with Council Resolution R2017-142 with General Fund Budget Revenue of $64.800 million and Expense of $67.995 million. The General Fund budget approval included a cash basis deficit of $3.195 million.

The total 2018 City budget approved with Council Resolution R2017-142 is for budget Revenue of $203.7 million and Expense of $210.3 million, representing an in-period cash basis deficit of $6.6 million. The non-general fund deficit of $3.4 million is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, sewer fund projects, state motor fuel tax projects, as well as other capital project initiatives of the City.

The 2018 City budget was amended with the Appropriation Ordinance adopted by the City Council on March 5, 2018 with Ordinance 2018-07, with Budget Revenue of $203.7 million (same as the original budget) and Expense of $211.3 million, an increase of $1.0 million from the original budget. The expense increase is in non-general fund expense. The General Fund budget was unaffected.

The General Fund budget deficit is primarily the result of certain effects of the State of Illinois fiscal 2018 budget where funding distributions to local governments were reduced, namely,

- 10% hold back on income tax distribution,
- expected reduction in PPRT distribution,
- 2% home rule sales tax collection fee

These state budget decisions have negatively impacted 2018 city revenues by $1.5 million. In addition, the outstanding police labor contract retroactive to May 1, 2015, upon eventual settlement, will require the city to make retroactive payroll to the police employees, expected to cost $1.2 million. Further, inflation and other cost increases in the city baseline budget have increased costs by $0.5 million.

The budget deficit presents challenges and unknowns that will have impact on City finances and operations.

- State budget matters impacting revenue distribution to the city,
- City Council deliberation of the methods to balance the city budget,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

These factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

City Financial Position

The City of Decatur ended March 2018 with a total cash position of $55.1 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $50.9 as of the end of February.

The City General Fund ended March 2018 with a cash position of $6.8 million versus the February cash position of $6.2 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at March 31 provides a cash reserve representing 36 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or $8-11 million.

City cash at March 31 excluding the General Fund cash position is $55.1 million, contained in Special Revenue funds ($8.0 million), TIF Redevelopment funds ($0.3 million), Capital funds ($0.1 million), Debt Service fund ($0.1 million), Internal Service funds ($5.2 million) and Enterprise funds ($34.6 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Mar 2018	Feb 2018	Comment
Special Revenue	8.0	7.9	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	0.3	0.6	Debt service and redevelopment agreement obligations
Capital	0.1	0.1	Capital funding available
Debt	0.1	0.1	Debt service obligations
Internal Service	5.2	5.4	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	34.6	30.7	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	48.3	44.7	
General Fund	6.8	6.2	Basic services to citizens and stakeholders
Total City Cash	55.1	50.9	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Enterprise funds increased $3.9 million. Water fund increase ($2.0 million) due to in period positive operational cash flow ($1.2 million) and in period receipt of ADM cost sharing ($1.0 Million) offset by capex spending ($0.2 million), Transit increase ($1.8 million) with receipt of state grant funding ($2.3 million) offset by in period negative cash flow ($0.5 million) representing monthly operating expense.
- City received the state Q3 (Jan to Mar) and Q4 (Apr to Jun) Transit Operating Grant funding in the month ($2.3 million). This is exceptional from recent experience. City has received the state Q4 operating grant **prior** to the beginning of Q4.
- **This is an exceptional result, as the city is no longer financing the transit operation through the city treasury.**
- **City Treasurer and Transit Staff continue to work with state IDOT to secure operating grant distributions in more timely fashion. We will keep Council informed of our progress.**

General Fund Position

Cash

The City General fund cash position ended March at $6.8 million, an increase from the February cash position of 6.2 million. The current cash balance represents a cash reserve position of 36 days (was 33 days).

City cash reserve position is much improved from 2-3 year's prior, however, best practice for financial security of the city is to continue to build the cash reserve position in the general fund.

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending March 2018.

$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	64,800	14,269	14,224	0.3%
Expense	67,995	12,806	13,711	(6.6)%
Surplus(deficit)	(3,195)	1,463	513	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 20, 2018

General Fund Revenue Comments

Revenue to date through March is $14.3 million versus budget to date revenue of $14.2 million, exceeding budget by $0.1 million or 0.3%.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With three months into the twelve-month cycle, the year-to-date benchmark is 25% of the full year budget revenue.

$ (000)	2018 Budget	2018 YTD	YTD % of Year Budget	2017 YTD	% Change yr vs yr
State Sales Tax	10,874	2,850	26%	2,864	0%
Local Sales Tax	9,552	2,553	27%	2,598	(2)%
State Income Tax	6,783	1,837	27%	2,263	(19)%
Food & Beverage Tax	3,257	764	23%	779	(2)%
Telephone Tax	1,674	425	25%	458	(7)%
Utility Tax (Gas & Elec)	4,702	1,456	31%	1,353	8%
State Local Use Tax	2,123	602	28%	556	8%
Cable TV Tax	1,055	256	24%	264	(3)%
State Replacement Tax	925	215	23%	285	(25)%
Hotel Use Tax	848	155	18%	123	26%
Video Gaming Tax	1,130	280	25%	295	(5)%

Sales Tax – **state sales tax is running slightly ahead of the full year budget target, and on par with the prior year**; **local sales tax is running ahead of the full year budget target, and 2% behind the prior year.** The sales tax revenue stream is "**the primary funding source driver**" financing the general fund, representing a revenue stream in excess of $20 million or 31% of the general fund revenue. The 2018 budget contemplated a flat projection versus 2017 for state sales tax revenues and a 2% decline in local sales tax revenues.

The State of Illinois 2018 Budget adopted by the State Legislature in July 2017 included a "2% tax" imposed on the collection of "local home-rule" sales tax revenues. *This collection tax has been implemented by the State DofR. This collection tax will cost the City of Decatur $0.2 million in 2018.*

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City when such on-line shopping has no nexus to the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city.

State Income Tax – **2% above the full year budget target and 19% behind the prior year**. The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), however, the distributions are at best difficult to project. ***The State of Illinois 2018 budget included a 10% "hold-back" of LGDF distributions to local governments which has been implemented effective with the August 2017 distribution and has negatively impacted the income tax revenue received by the City. The State action will cost the City $1.0 million in 2018 revenues.***

This revenue stream is "**a primary funding source driver**" financing the general fund, which in prior periods was a revenue stream of $7.5 to 8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **2% below the full year budget target and 2% behind the prior year.**

Telephone Tax – **on par with the full year budget target and 7% below the prior year.** The 2018 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **6% above the full year budget target and above the prior year by 8%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. This revenue stream will stabilize at a level of $4.7 million given the current city imposed tax rate and then be affected by up or down by utility prices and consumer usage.

State Replacement Tax – **2% below the full year budget target, 25% below the prior year.** The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), and contemplated an expected decline in state PPRT distributions to local governments with funding diverted to state matters. This is not a revenue stream that the City can place great reliance on for continuation at levels to date as the State of Illinois is expected to continue to use this revenue stream for its purposes potentially reducing revenue available for distribution to local governments.

Hotel Use Tax – **7% below the full year target, 26% above the prior year**. City increased the hotel use tax rate from 6% to 8% effective January 1, 2016.

Video Gaming Tax – **on par with the full year budget target and 5% below the prior year.** City has resumed allocating 15% of video gaming tax revenue to the City Economic Development fund. Video gaming revenue thru March of $329k is on par with the budget and 12% above the prior year. Tax revenue continues to exceed the budget expectation. Currently operating are 80 establishments with 385 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of $4.103 million was below the budget expectation of $4.348 million. On a year to date basis, general fund spending is below budget by $0.9 million or 7%.

The below budget spending to date of $0.9 million is attributed to open positions (20) and across the board cautious spending behavior.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	$0.6 million	Earmarked for police capital as available ($0.3 million available)
Local Roads and Streets	$1.8 million	Earmarked for street repair and maintenance.
State Motor Fuel Tax	$2.1 million	Earmarked for street repair and maintenance.
Major Moves	$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	$0.3 million	Cash balance in line with expectations awaiting receipt of the June property tax distribution.
Library Capital Fund	$0.1 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Capital Projects	$0.0 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	$0.1 million	Earmarked for debt payments on current debt issues
Equipment Replacement	$0.6 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules.
Risk Management Fund	$1.1 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City desired reserve is $2.5 million necessary to sustain and protect the city.
Employee Insurance Fund	$3.3 million	Coverage for healthcare and other EE benefit expense.
Public Transit Operations	$1.3 million	***City received in March the State IDOT operating grant funding for state Q3 and state Q4 in the amount of $2.3 million. City Treasury is no longer financing the transit operation. City staff will continue process to affect advance transit funding.***
Fiber Optics Fund	$0.1 million	Earmarked for city investment in the next phase of fiber optic network. Project work in progress.
Storm Water Fund	$1.8 million	Balance and ongoing cash flow are sufficient to fund currently defined storm water projects
Sewer Fund	$6.4 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	$19.2 million	Cash balance of $19.2 million, includes $12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Remaining cash balance of $6.7 million represents a 3+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve.

		The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	$5.7 million	Balance available to pay contractor invoices for the dredging of Lake Decatur. ***Next phase of fund raising will occur likely in June to secure funding for project. This will be the final debt raising exercise funding the Lake Decatur dredging initiative.***

Trust & Agency Fund balance of $160.7 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include $10.1 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of $10.1 million of pooled cash.

The pooled cash is invested in treasury bonds and are scheduled to mature over the next 1-2 years.

The interest earnings from the investments to date have earned the city in excess of $0.4 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating $0.1 million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 1, 2018, is $155.3 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2018 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2018 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The city will continue to evaluate the progress of the Lake Decatur dredging initiative cash flow for determination of when the next and likely final debt issue will occur. Such bond debt issue is likely to occur in June.

The city council approved a refunding of the 2008 Series General Obligation Bonds which will save the city $0.3 million in interest financing costs over the remaining life of the debt. This refunding transaction was concluded in December 2017.

Revenue Tracking

City-wide Revenue received in the fiscal months ending March 2018 of $40.8 million is 20% of the annual revenue budget of $203.7 million.

Of note, the property tax revenues received by the City according to the 2017 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2018

The 2017 property tax levy, approved by Council in December 2017 with Council Ordinance 2017-55, for a tax levy amount of $13.876 million, is not yet certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2017 EAV period, with property tax payable in 2018, was projected by the city to be $840,000,000, a projected flat level of EAV versus the prior year EAV of $839,296,988.

Based upon information communicated by the Macon County Accessor, the city now projects that 2017 EAV will decline. Appeals continue in process with the expectation that the appeal process will conclude in the next weeks.

The City property tax rate for 2017 EAV with tax payable in 2018 was projected to be 1.652% versus the prior year tax rate of 1.65177%. The final city property tax rate will be higher than our projection due to the unexpected decline in the EAV.

The City property tax rate is expected to remain at 16% of the total property tax rate for City property owners.

Expenditure Tracking

City-wide Expenditures to March of $41.2 million are 20% of the full year budget of $211.3 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through March is an operating profit before debt service of $3.7 million on revenues of $7.1 million. Debt payments on GO bonds and other debt due to date in 2018 including principal and interest of $6.0 were transacted during the period to date.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the $90 million Lake Decatur dredging initiative.

Of concern, water usage continues to decline. In 2017, water consumption declined by 1.2% versus consumption in the prior year, with residential consumption down 2.7%, commercial consumption down 3.3% and industrial consumption down 0.1%.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 450 FTE’s versus budget of 470 FTE’s.

Gregg D. Zientara
City Treasurer & Director of Finance
April 10, 2018

Fiscal Year 2018

Fiscal Period Ending March, 2018

City of Decatur

Treasurer's Financial Report

Report Distribution:

- *Mayor*
- *City Council Members*
- *City Manager*
- *City Clerk*
- *City Department Heads*
- *Public Copy in Office of the City Clerk*

Prepared By:

Office of the City Treasurer

City of Decatur **Month of: March, 2018**

Treasurer's Cash Report

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	6,185,096.23	4,689,586.04	4,103,197.45	7,887.50		6,779,372.32		6,779,372.32	0.00
	Special Revenue Funds									
12	PLANNING FUND	296,382.31	22,092.12	641.88	0.00		317,832.55		317,832.55	
17	HOME FUND	85,840.65	4,737.62	3,072.78	0.00		87,505.49		87,505.49	
18	CDBG FUND	5,392.57	57,288.28	65,430.61	0.00		(2,749.76)		(2,749.76)	
22	DUATS FUND	62,431.71	3.34	0.00	0.00		62,435.05		62,435.05	
25	DRUG ENFORCEMENT FUND	606,758.20	68,616.06	23,337.85	(16,900.00)		635,136.41		635,136.41	
26	DUI FINES AND FEES FUND	190,812.51	8,326.05	10,473.10	0.00		188,665.46		188,665.46	
27	POLICE LAB & PROGRAMS	59,399.19	401.80	375.00	0.00		59,425.99		59,425.99	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	503,685.60	26.90	2,946.59	0.00		500,765.91		500,765.91	
34	BUILDING FUND	175,997.40	49,523.76	37,138.22	0.00		188,382.94		188,382.94	
35	LIBRARY FUND	535,940.08	72,090.94	275,631.00	0.00		332,400.02		332,400.02	
36	MUNICIPAL BAND FUND	28,751.12	782.98	126.48	0.00		29,407.62		29,407.62	
42	LOCAL STREETS & ROADS	1,702,244.52	136,597.89	15,437.96	0.00		1,823,404.45		1,823,404.45	
46	MOTOR FUEL TAX FUND	1,977,680.60	149,302.29	59,732.84	0.00		2,067,250.05		2,067,250.05	
47	MAJOR MOVES	107,418.00	5.75	0.00	0.00		107,423.75		107,423.75	
49	FIRE CAPITAL FUND	(86,170.33)	130,000.00	33,213.34	0.00		10,616.33		10,616.33	
58	LIBRARY CAPITAL	130,787.77	7.01	0.00	0.00		130,794.78		130,794.78	
59	LIBRARY TRUST FUNDS	243,552.07	12.98	2,665.62	0.00		240,899.43		240,899.43	
82	DCDF FUND	123,583.67	1,457.93	1,040.82	0.00		124,000.78		124,000.78	
83	NEIGHBORHOOD IMPROVEMENTS	29,331.70	1.57	75.36	0.00		29,257.91		29,257.91	
84	COMMUNITY REVITALIZATION	1,086,448.28	58.20	0.00	0.00		1,086,506.48		1,086,506.48	
	Total Special Revenue Funds	7,866,267.62	701,333.47	531,339.45	(16,900.00)	0.00	8,019,361.64	0.00	8,019,361.64	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	12,398.25	0.66	0.00	0.00		12,398.91		12,398.91	
20	SE PLAZA TIF FUND	45,836.77	6,924.66	0.00	0.00		52,761.43		52,761.43	
21	WABASH CROSSING TIF	155,445.11	8.33	0.00	0.00		155,453.44		155,453.44	
23	EASTGATE TIF FUND	67,572.20	18,144.13	68,587.84	0.00		17,128.49		17,128.49	
24	SOUTHSIDE TIF FUND	50,503.76	2.71	0.00	0.00		50,506.47		50,506.47	
28	PINES SHOPPING CENTER TIF	105,049.80	1,391.25	103,761.82	0.00		2,679.23		2,679.23	
29	GRAND & OAKLAND TIF	188,901.10	(1,481.91)	182,444.85	0.00		4,974.34		4,974.34	
	Total TIF & Redevelpmnt Funds	625,706.99	24,989.83	354,794.51	0.00	0.00	295,902.31	0.00	295,902.31	0.00
	Debt Fund									
50	DEBT FUND	67,688.09	20,592.26	0.00	0.00		88,280.35		88,280.35	0.00
	Capital Funds									
40	PEG CAPITAL FUND	60,961.52	3.19	2,674.00	0.00		58,290.71		58,290.71	
45	CAPITAL PROJECT FUND	21,986.67	1.18	0.00	0.00		21,987.85		21,987.85	
	Total Capital Funds	82,948.19	4.37	2,674.00	0.00	0.00	80,278.56	0.00	80,278.56	0.00

City of Decatur
Treasurer's Cash Report

Month of: March, 2018

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Internal Service Funds									
60	FLEET MAINTENANCE	245,687.61	208,597.51	199,189.73	0.00		255,095.39		255,095.39	
61	EQUIPMENT REPLACEMENT	592,571.57	935.48	0.00	0.00		593,507.05		593,507.05	
64	RISK MANAGEMENT	1,236,466.83	258,618.69	428,390.06	0.00		1,066,695.46		1,066,695.46	
65	INSURANCE FUND	3,293,659.53	695,609.50	684,953.03	0.00		3,304,316.00		3,304,316.00	
	Total Internal Service Funds	5,368,385.54	1,163,761.18	1,312,532.82	0.00	0.00	5,219,613.90	0.00	5,219,613.90	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	(540,480.36)	2,365,707.95	553,458.24	0.00		1,271,769.35		1,271,769.35	
77	FIBER OPTICS	79,398.17	904.20	3,000.00	0.00		77,302.37		77,302.37	
78	STORM WATER	1,935,033.51	119,304.75	231,028.27	0.00		1,823,309.99		1,823,309.99	
79	SEWER FUND	6,205,797.77	1,734,953.35	1,529,835.04	0.00		6,410,916.08		6,410,916.08	
80	WATER FUND	931,487.05	2,331,671.67	1,104,202.68	(6,346.87)		2,152,609.17		2,152,609.17	
81	WATER CAPITAL	3,744,117.23	1,001,233.08	176,216.05	0.00		4,569,134.26		4,569,134.26	
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	62,719.38	59,588.79	55,924.67	0.00		66,383.50		66,383.50	
89	WATER BOND	5,762,785.89	308.35	14,262.25	0.00		5,748,831.99		5,748,831.99	
	Total Enterprise Funds	30,680,858.64	7,613,672.14	3,667,927.20	(6,346.87)	0.00	34,620,256.71	0.00	34,620,256.71	0.00
	Trust & Agency Funds									
90	FIRE PENSION FUND CASH	206,644.18	123,333.61	630,936.07	0.00	540,000.00	239,041.72		239,041.72	
90	FIRE PENSION INVESTMENTS	67,960,873.72	158,616.60	(1,348.76)	0.00	(540,000.00)		67,580,839.08	67,580,839.08	
	TOTAL FIRE PENSION	68,167,517.90	281,950.21	629,587.31	0.00	0.00	239,041.72	67,580,839.08	67,819,880.80	
91	POLICE PENSION FUND CASH	524,277.85	138,691.33	662,766.88	0.00	1,300,000.00	1,300,202.30		1,300,202.30	
91	POLICE PENSION INVESTMENTS	92,107,535.26	794,303.61	(1,057.09)	0.00	(1,300,000.00)		91,602,895.96	91,602,895.96	
	TOTAL FIRE PENSION	92,631,813.11	932,994.94	661,709.79	0.00	0.00	1,300,202.30	91,602,895.96	92,903,098.26	
	Total Trust & Agency Funds	160,799,331.01	1,214,945.15	1,291,297.10	0.00	0.00	1,539,244.02	159,183,735.04	160,722,979.06	0.00
	Total City Funds	211,676,282.31	15,428,884.4	11,263,762.53	(15,359.37)	0.00	56,642,309.81	159,183,735.04	215,826,044.85	0.00

Memorandum Items

	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,149,478.76	10,149,478.76	
City Funds ex Trust & Agency	50,876,951.30	14,213,939.29	9,972,465.43	(15,359.37)	0.00	55,103,065.79	10,149,478.76	55,103,065.79	0.00

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income	
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00	ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00	ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00	ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00	ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00	ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00	ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00	ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00	ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	0.00	0.00	ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	0.00	0.00	ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	0.00	0.00	ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	0.00	0.00	ok
US Treasury Bond	07/15/17	0.87500%	0.00	0.00	0.00	0.00	12,292.80	0.00	12,292.80	0.00	0.00	ok
US Treasury Bond	08/15/17	0.87500%	0.00	0.00	0.00	0.00	14,546.87	0.00	14,546.87	0.00	0.00	ok
US Treasury Bond	09/15/17	1.00000%	0.00	0.00	0.00	0.00	18,488.95	0.00	18,488.95	0.00	0.00	ok
US Treasury Bond	10/15/17	0.87500%	0.00	0.00	0.00	0.00	17,858.17	0.00	17,858.17	0.00	0.00	ok
US Treasury Bond	11/15/17	0.87500%	0.00	0.00	0.00	0.00	30,692.68	0.00	30,692.68	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	24,824.18	0.00	24,824.18	0.00	0.00	ok
US Treasury Bond	01/15/18	0.87500%	0.00	0.00	0.00	0.00	5,075.97	0.00	5,075.97	4,375.00	0.00	ok
Federated US Treasury Cash Reserves	Liquid		0.00	0.00	(0.00)	(0.00)	4,213.21	0.00	4,213.21	513.76	0.00	ok
Total Investment(s)			0.00	0.00	(0.00)	(0.00)	220,477.76	0.00	220,477.76	4,888.76	0.00	

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	26,403.69	5,625.00	20,778.69	0.00	11,250.00	ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	42,274.81	5,291.20	36,983.61	0.00	18,000.00	ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	35,977.05	7,067.38	28,909.67	0.00	15,312.50	ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	0.00	497,441.40	6,469.76	1,675.80	4,793.96	0.00	5,000.00	ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,773.43	0.00	992,773.43	7,983.17	4,038.50	3,944.67	0.00	8,750.00	ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	14,088.45	4,713.45	9,375.00	9,375.00	18,750.00	ok
US Treasury Bond	10/31/19	1.25000%	1,000,000.00	993,281.25	34.53	993,315.78	5,208.57	5,243.10	0.00	0.00	12,500.00	ok
US Treasury Bond	11/30/19	1.50000%	1,050,000.00	1,042,945.31	778.85	1,043,724.16	4,529.11	5,307.96	0.00	0.00	15,750.00	ok
Federated US Treasury Cash Reserves	Liquid		131,798.36	131,798.36	172,095.54	303,893.90	3,116.37	357.38	2,758.99	967.04	3,346.25	ok
Total Investment(s)			10,031,798.36	9,976,569.84	172,908.92	10,149,478.76	212,187.18	39,319.77	173,680.79	10,342.04	108,658.75	
GRAND TOTALS:			10,031,798.36	9,976,569.84	172,908.92	10,149,478.76	432,664.94	39,319.77	394,158.55	15,230.80	108,658.75	

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: $700,000 moved to cash and $2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: $1 million moved to cash and $1 million re-invested with a maturity of 1/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.
Pooled Cash maturity on 10/31/17 was re-invested with a maturity of 10/31/19.
Pooled Cash maturity on 12/15/17 was re-invested with a maturity of 11/30/19.

City of Decatur | **Period Ending: 2017 Budget**

Debt Schedule | *date of update: December 21, 2017*

home | *debt liquidated* | *gz approved*

	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
											input	input	input			
	Bond Debt															
Amort sch #																
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	7,295,000	7,295,000	338,292	-	7,633,292	ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	235,000	235,000	9,400	-	244,400	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	ok
xx	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	-	-	-	-	6,275,000	-	ok
	xxx															
	Total Bond Debt									146,405,000	127,060,000	12,905,000	5,590,009	120,430,000	18,495,009	
	Promissory Notes & Loans Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	ok
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328	5,425,209	361,681	-	5,063,528	361,681	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	12/15	6/15	7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	ok
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	768,977	303,124	13,115	465,853	316,239	ok
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	381,296	59,992	8,770	321,304	68,762	ok
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000	862,215	136,655	24,345	725,560	161,000	ok
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	107,763	107,763	809	-	108,572	ok
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)	2016		2023	49	49	2/15	8/15	2,200,000	160,481	314,286	1,953	(153,805)	316,239	note 1
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	note 1
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	2017		2018	33	33	Qtry	Qtry	460,011	-	56,508	2,288	403,503	58,796	ok
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	2017		2022	61	61	Qtry	Qtry	180,624	-	8,354	1,467	172,270	9,821	ok
	xxx															
	xxx															
	Total Notes & Loans Payable									57,705,089	37,190,875	4,107,047	910,066	33,724,463	5,017,113	
	Capital Leases															
19	Busey Bank	Fire Apparatus Arial Platform (10)	2011		2018	49	49	9/1		947,850	286,431	141,756	6,788	144,675	148,544	ok
21	Busey Bank	Police Vehicles SUV (1) (10850)	2013		2017	33	33	Qtry	Qtry	26,911	3,447	3,447	22	-	3,469	ok
22	Busey Bank	Water Service Truck (1) (10855)	2013		2018	80	80	Qtry	Qtry	33,988	10,518	6,995	149	3,523	7,144	ok
24	Busey Bank	Sewer Vactor Truck (1) (15820)	2013		2018	79	79	Qtry	Qtry	321,998	116,348	65,979	1,816	50,369	67,795	ok
26	Busey Bank	Water Service Truck (1) (17360)	2014		2019	80	80	Qtry	Qtry	25,150	11,629	5,104	194	6,525	5,298	ok
27	Busey Bank	Traffic Service Truck (1) (17365)	2014		2019	10	10	Qtry	Qtry	31,114	14,386	6,313	241	8,073	6,554	ok
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	72,564	72,564	349	-	72,913	ok
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry	62,860	52,643	20,742	898	31,901	21,640	ok
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560	351,560	76,760	1,643	274,800	78,403	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	2017		2023	49	49	3/1		428,380	-	-	-	428,380	-	ok
42	Presidio Technology Capital	IT Data Storage Equipment	2017		2019	10	10	7/1		285,966	-	95,322	-	190,644	95,322	ok
	xxx										-			-	-	
	xxx										-			-	-	
	xxx										-			-	-	
	xxx															
	xxx															
	xxx															
	xxx															
	Total Capital Leases									2,803,276	919,526	494,982	12,100	1,138,890	507,082	
	Total City Debt									206,913,365	165,170,401	17,507,029	6,512,175	155,293,353	24,019,204	

Note(s)

1 *Drawdown loan with 2017 and future draws to occur as projects continue to completion*

City of Decatur
Debt Schedule

Period Ending: **2017 Budget**
date of update: **December 21, 2017**

home | debt liquidated

Amort sch #	Debt Instrument	Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
	Bond Debt								
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%	Debt Liquidated 12/21/2017	
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
xx	2017 Bonds	Refunding of 2008 GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
	xxx								
	Total Bond Debt								
	Promissory Notes & Loans Payable								
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	check	Busey Bank	Busey Bank	fund 33 100%			
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	check	Busey Bank	Busey Bank	fund 61 100%			
	xxx								
	xxx								
	Total Loans Payable								
	Capital Leases								
19	Busey Bank	Fire Apparatus Arial Platform (10)	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles SUV (1) (10850)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1) (10855)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System	check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
42	Presidio Technology Capital	IT Data Storage Equipment	check	Presidio Technology Capital	Presidio Technology Capital	fund 10 100%			
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	xxx								
	Total Capital Leases								
	Total City Debt								

City of Decatur home

Water Bond Issue - Status of Water Bond Fund 89

Month of: ***March, 2018***

Bond Issuance	**2016**
Par Value of Bonds	22,205,000
Premium	2,142,097
Total Source of Funds	24,347,097
Total Use of Funds	24,347,097
Underwriter's Discount	155,435
Bond Insurance	75,630
Closing Costs	112,230
Bond Proceeds	24,003,802

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dreding Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,003,802
Other	-
Total Scope	24,003,802

Actual Bond Spend Activity in Fiscal year 2016	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Expenditures													
Dredging - Great Lakes Dredge											-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802	22,791,595	

Actual Bond Spend Activity in Fiscal year 2017	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	22,791,595	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	
Revenues													
Interest Income	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	535,000	4,280,923	-	2,069,582	5,878,987.6		2,302,138	1,928,927	16,995,557
Dredging - Chastain & Assoc	-	-	53,366	-	6,882	16,551	16,090	18,960	13,792.4	6,764	5,732	3,096	141,234
Total Expenditures	-	-	53,366	-	541,882	4,297,475	16,090	2,088,541	5,892,780	6,764	2,307,870	1,932,023	17,136,791
Ending cash available	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	5,763,810	

Actual Bond Spend Activity in Fiscal year 2018	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	5,763,810	5,770,182	5,762,786	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	
Revenues													
Interest Income	6,372	192	308										6,872
Expenditures													
Dredging - Great Lakes Dredge	-	-	-										-
Dredging - Chastain & Assoc	-	7,588	-										7,588
Dredging - Klingner & Assoc	-	-	14,262										14,262
													-
Total Expenditures	-	7,588	14,262	-	-	-	-	-	-	-	-	-	21,850
Ending cash available	5,770,182	5,762,786	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	5,748,832	
	-	-	-										

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: **March, 2018**

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-										-	13,599,264	0%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-										-	1,982,200	0%
	OTHER TAXES TOTAL		-	-	-	-	-	-	-	-	-	-	-	-	-	15,581,464	0%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	807,770	837,288	959,353										2,604,411	9,787,460	27%
var	STATE SALES TAX	var	882,653	917,921	1,088,364										2,888,938	11,067,740	26%
	OTHER TAXES TOTAL		1,690,423	1,755,209	2,047,717	-	-	-	-	-	-	-	-	-	5,493,349	20,855,200	26%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	-	255,934	-										255,934	1,055,000	24%
301203	FOOD & BEVERAGE TAX	10	285,512	240,470	238,274										764,256	3,257,000	23%
301204	HOTEL AND MOTEL TAX	10	43,682	52,238	58,642										154,562	848,000	18%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-										-	11,000	0%
301103	PROPERTY TAX	10	-	-	-										-	9,642,679	0%
301202	TELEPHONE UTILITY TAX	10	141,050	141,599	142,414										425,063	1,674,000	25%
301209	UTILITY TAX - ELECTRIC & GAS	10	448,827	526,654	480,199										1,455,680	4,702,000	31%
	Sub Total		919,072	1,216,894	919,528	-	-	-	-	-	-	-	-	-	3,055,495	21,189,679	14%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,869	2,657	2,554										8,081	31,000	26%
301205	LOCAL SALES TAX	10	789,250	818,768	945,129										2,553,147	9,551,800	27%
301207	LOCAL USE TAX	10	166,257	192,590	243,593										602,439	2,123,000	28%
302105	STATE INCOME TAX	10	578,461	837,319	420,941										1,836,721	6,783,000	27%
302104	STATE REPLACEMENT TAX	10	111,269	-	103,928										215,197	925,000	23%
301201	STATE SALES TAX	10	868,073	903,341	1,078,143										2,849,557	10,873,500	26%
301210	VIDEO GAMING TAX	10	94,074	95,249	90,255										279,578	1,130,000	25%
	Sub Total		2,610,253	2,849,923	2,884,543	-	-	-	-	-	-	-	-	-	8,344,719	31,417,300	27%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	-	-	-										-	395,000	0%
	Sub Total		-	-	-	-	-	-	-	-	-	-	-	-	-	395,000	0%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	110,342	110,342	110,342										331,027	1,324,109	25%
303621	ADMIN SERVICES	10	149,938	149,938	149,938										449,814	1,684,704	27%
303622	PUBLIC WORKS SERVICES	10	114,641	114,641	114,641										343,923	1,375,692	25%
303623	HUMAN RELATIONS SERVICES	10	4,197	4,197	4,197										12,591	50,364	25%
303624	PURCHASING SERVICES	10	11,658	11,658	11,658										34,974	139,896	25%
303626	BLDG INSPECTION SERVICES	10	15,750	15,750	15,750										47,250	189,000	25%
303627	PENSION FUND ADMIN SERV	10	4,286	4,286	4,286										12,858	51,432	25%
303628	SEWER FUND-EPA	10	27,624	27,624	27,624										82,872	331,488	25%
306700	IT SERVICES	10	73,152	73,152	73,152										219,456	877,824	25%
306707	CDBG PERSONNEL/EXP REIMB	10	51,120	32,244	36,333										119,697	393,247	30%
306751	HOME PERSONNEL/EXP REIMB	10	7,928	5,982	2,736										16,646	100,191	17%
306753	DUATS PERSONNEL/EXP REIMB	10	-	52,263	-										52,263	124,874	42%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	44,276	30,587	57,818										132,681	430,000	31%
303606	WATER STREET CUTS	10	28,507	17,939	7,302										53,749	342,000	16%
	Sub Total	10	643,420	650,603	615,777	-	-	-	-	-	-	-	-	-	1,909,800	7,414,821	26%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

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Period Ending: March, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759										230,278	921,000	25%
303510	ELECTRIC AGGREGATION ADMIN	10	5,341	8,593	6,148										20,082	99,000	20%
	Sub Total		82,100	85,352	82,908	-	-	-	-	-	-	-	-	-	250,360	1,020,000	25%
Grants																	
302106	FEDERAL	10	-	-	-										-	-	-
302114	POLICE OT REIMBURSEMENTS	10	9,672	13,141	5,067										27,880	133,000	21%
302107	STATE GRANTS OR OTHER	10	-	-	-										-	117,000	0%
	Sub Total	10	9,672	13,141	5,067	-	-	-	-	-	-	-	-	-	27,880	250,000	11%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	24,963	-	-										24,963	-	-
304300	ANIMAL REGISTRATION LATE FEES	10	700	605	675										1,980	9,000	22%
304302	GARBAGE HAULERS	10	-	-	-										-	27,000	0%
304303	CONTRACTOR LICENSES	10	6,625	850	575										8,050	34,000	24%
304304	LIQUOR LICENSES	10	3,558	(1,242)	2,136										4,451	504,000	1%
304306	BOAT LICENSES	10	-	-	18,346										18,346	120,000	15%
304307	OTHER LICENSES	10	5,219	2,070	4,606										11,895	221,000	5%
304401	BUILDING PERMITS	10	14,620	18,039	7,954										40,613	211,000	19%
304402	PIER PERMITS	10	-	-	10,553										10,553	83,000	13%
303301	ON STREET PARKING	10	421	1,183	373										1,978	8,000	25%
303302	PARKING LOT 1	10	1,535	735	1,860										4,130	24,000	17%
303306	PARKING LOT 10	10	633	698	829										2,160	10,000	22%
303308	GARAGE C	10	3,110	3,440	6,069										12,619	87,000	15%
303310	RESIDENTIAL PARKING	10	900	180	120										1,200	1,000	120%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,689	1,485	2,473										6,648	26,000	26%
304490	ADMIN COURT FINES	10	5,520	8,146	7,011										20,677	101,000	20%
305500	ADMINISTRATIVE COURT FEES	10	3,331	3,591	3,804										10,726	54,000	20%
305501	COURT FINES	10	10,311	16,396	18,503										45,210	195,000	23%
305502	BOOT FEE	10	525	735	420										1,680	7,000	24%
305503	WEED CUTTING FEES	10	3,807	3,931	2,038										9,776	51,000	19%
305505	ILLEGAL USE OF VEHICLE	10	25,185	22,135	29,625										76,945	357,000	22%
305506	OVERTIME PARKING FEES	10	15,806	14,673	14,733										45,213	177,000	26%
305507	VARIANCE AND ZONING	10	635	413	695										1,743	9,000	19%
305513	OTHER FINES AND FEES	10	600	165	638										1,403	8,000	18%
305516	PET CITATIONS	10	5,624	7,221	5,187										18,032	60,000	30%
305517	DUCK BLIND FEES	10	-	-	-										-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	3,609	3,788	4,694										12,092	73,000	17%
303415	PROFESSIONAL STANDARDS	10	-	100	-										100	1,500	7%
308801	RENTAL OF CITY PROPERTY	10	100	100	100										300	1,200	25%
308803	SALE OF OTHER PROPERTY	10	150	-	-										150	-	-
308807	DEMOLITION PAYMENTS	10	4,085	3,875	3,144										11,104	35,000	32%
308810	DAMAGE TO CITY PROPERTY	10	-	2,208	-										2,208	2,500	88%
308814	INVENTORY REIMBURSEMENTS	10	-	-	-										-	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-										-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	21	-	29,244										29,265	-	-
308898	BANK RECONCILIATION ADJ	10	-	(285)	-										(285)	-	-
308899	MISCELLANEOUS INCOME	10	5,123	1,464	3,285										9,873	50,000	20%
310010	FIRE PROGRAMS	10	160	160	240										560	12,000	5%
305512	FIRE & BURGLAR ALARMS	10	-	100	100										200	11,000	2%
305514	POLICE RECORDS	10	961	625	1,087										2,673	10,000	27%
302401	STATE ROUTE MAINTENANCE	10	29,425	-	-										29,425	117,000	25%
303405	SCHOOL DISTRICT REIMB	10	-	199,693	-										199,693	406,000	49%
	Sub Total		179,953	317,277	181,117	-	-	-	-	-	-	-	-	-	678,347	3,104,200	22%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-	-										-	-	-
307101	INTEREST INCOME	10	882	442	646										1,970	9,000	22%
	Sub Total		882	442	646	-	-	-	-	-	-	-	-	-	1,970	9,000	22%
	General Fund Total		**4,445,352**	**5,133,634**	**4,689,586**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**14,268,571**	**64,800,000**	22%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: March, 2018

	Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div		Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
Development Services																	
various	PLANNING	12	21,993	25,408	22,092										69,494	324,000	21%
various	HOME PROGRAM	17	15,692	6,136	4,738										26,566	840,899	3%
various	CDBG	18	51,395	57,369	57,288										166,052	1,896,919	9%
various	DUATS	22	11	54,849	3										54,863	260,000	21%
various	PEG PROJECTS	40	46	18,220	3										18,268	84,250	22%
various	MASS TRANSIT	70	45,516	2,545,745	2,365,708										4,956,968	8,236,980	60%
various	DCDF	82	386	1,822	1,458										3,666	20,000	18%
various	NEIGHBORHOOD IMPROVEMENTS	83	6	1	2										9	100	9%
various	COMMUNITY REVITALIZATION	84	29	26	58										113	300,000	0%
various	RECYCLING	88	63,843	53,320	59,589										176,751	698,000	25%
	Sub Total		198,916	2,762,896	2,510,939	-	-	-	-	-	-	-	-	-	5,472,751	12,661,148	43%
Redevelopment & TIF																	
various	OLDE TOWNE TIF	19	25	0	1										26	1,171,887	0%
various	SE PLAZA TIF	20	9,361	9,301	6,925										25,587	441,900	6%
various	WABASH CROSSING TIF	21	33	4	8										45	232,000	0%
various	EASTGATE TIF	23	16,758	16,610	18,144										51,512	323,550	16%
various	SOUTHSIDE TIF	24	11	1	3										14	28,000	0%
various	PINES SHOPPING CENTER TIF	28	2,674	2,662	1,391										6,728	110,200	6%
various	GRAND & OAKLAND TIF	29	4,965	4,944	(1,482)										8,427	198,550	4%
	Sub Total		33,826	33,523	24,990	-	-	-	-	-	-	-	-	-	92,338	2,506,087	4%
Public Safety																	
various	DRUG ENFORCEMENT	25	668	1,428	68,616										70,712	182,300	39%
various	DUI COURT FINES	26	6,035	7,444	8,326										21,805	118,965	18%
various	POLICE PROGRAMS/LAB	27	601	1	402										1,004	15,010	7%
various	FIRE EMERGENCY GRANT	32	-	-	-										-	100,000	0%
various	POLICE CAPITAL	33	292	88,686	27										89,005	182,300	49%
various	FIRE CAPITAL	49	8,990	42,749	130,000										181,739	1,505,000	12%
	Sub Total		16,587	140,308	207,371	-	-	-	-	-	-	-	-	-	364,265	2,103,575	17%
Debt Service																	
various	DEBT SERVICE	50	20,734	20,598	20,592										61,924	1,297,942	5%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	217,150	137,641	136,598										491,389	4,802,000	10%
various	CAPITAL STREET PROJECTS	45	5	1	1										7	-	-
various	MFT PROJECTS	46	174,307	195,202	149,302										518,811	2,187,950	24%
various	MAJOR MOVES	47	19	30,002	6										30,027	2,530,000	1%
various	FLEET MAINTENANCE	60	211,182	210,125	208,598										629,905	2,611,465	24%
various	EQUIPMENT REPLACEMENT	61	(3,181)	5,397	935										3,151	-	-
various	STORMWATER PROJECTS	78	299,660	278,319	119,305										697,283	4,668,200	15%
various	SEWER PROJECTS	79	1,376,328	442,800	1,734,953										3,554,082	11,249,900	32%
	Sub Total		2,275,471	1,299,487	2,349,698	-	-	-	-	-	-	-	-	-	5,924,656	28,049,515	21%
Library																	
various	LIBRARY OPERATIONS	35	73,642	54,599	72,091										200,332	3,590,215	6%
various	LIBRARY CAPITAL	58	3	3	7										14	375,000	0%
various	LIBRARY TRUST FUNDS	59	306	6	13										325	10,000	3%
	Sub Total		73,952	54,608	72,111	-	-	-	-	-	-	-	-	-	200,671	3,975,215	5%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: **March, 2018**

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Miscellaneous																	
various	BUILDING FUND	34	49,535	49,518	49,524										148,577	594,288	25%
various	BAND	36	787	782	783										2,352	93,077	3%
various	RISK MANAGEMENT	64	258,786	393,585	258,619										910,989	3,241,284	28%
various	EMPLOYEE BENEFIT	65	667,812	674,969	695,610										2,038,390	9,073,156	22%
various	FIBER OPTICS	77	49	221,949	904										222,903	230,000	97%
	Sub Total		976,970	1,340,803	1,005,439	-	-	-	-	-	-	-	-	-	3,323,212	13,231,805	25%
Water Utility & Capital																	
various	WATER	80	2,310,310	2,484,684	2,331,672										7,126,665	30,111,992	24%
various	WATER CAPITAL	81	2,691	384	1,001,233										1,004,308	3,756,000	27%
various	WATER BOND FUND	89	6,372	192	308										6,872	19,023,500	0%
	Sub Total		2,319,373	2,485,259	3,333,213	-	-	-	-	-	-	-	-	-	8,137,845	52,891,492	15%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	342,399	362,417	281,950										986,766	9,961,294	10%
various	POLICE PENSION	91	669,225	389,874	932,995										1,992,094	12,239,078	16%
	Sub Total		1,011,625	752,290	1,214,945	-	-	-	-	-	-	-	-	-	2,978,860	22,200,372	13%
	Grand Total Revenues		11,372,805	14,023,404	15,428,884	-	-	-	-	-	-	-	-	-	40,825,094	203,717,151	20%

City of Decatur, Macon County home
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value $: 840,000,000 not certified
City Tax Rate: 1.65200% not certified

Assessed Value Year **2017**
Pay Year **2018**
Pending

note	Tax Levy Item	Fund	Net Assessed Value not certified	Tax Rate not certified	Tax Levy $ Amount ordinance		Extension $ Amount not certified		Billed $ Amount not certified
				input	input		input		
	General Obligation Bond Debt	50	840,000,000	0.00000%	1,072,332.28				-
	General Purpose	10	840,000,000	0.00000%	857,468.00				-
	Fire Pension	10	840,000,000	0.00000%	4,900,000.00				-
	Police Pension	10	840,000,000	0.00000%	4,082,000.00				-
	City Library	35	840,000,000	0.00000%	2,900,000.00				-
	Municipal Band	36	840,000,000	0.00000%	65,000.00				-
	Mass Transit								
	Bonds Public Building								
1	**Total City**		840,000,000	0.00000%	13,876,800.28		-		-
			ok	ok	ok		ok		ok
							-		

note	TIF District (tax code district)	Fund	AV Increment Value not certified	Tax Rate not certified	AV Increment $ Amount		Extension $ Amount not certified		Billed $ Amount not certified
			input	input			input		
	ZTF3 Pines TIF (4062)	28			-				-
	ZTF4 SE Plaza TIF (9542)	20			-				-
	ZTF5 Olde Towne TIF (4555)	19			-				-
	ZTF6 Near North TIF (4455)	21			-				-
	ZTF8 Eastgate TIF (9543)	23			-				-
	ZTF0 Grand & Oakland (4062)	29			-				-
	ZTFA SS Redevelopment (xxxx)	24			-				-
2	**Redevelopment TIF**		-		-		-		-
			ok				ok		ok
	Total Property Tax Levy				13,876,800.28		-		-

Note(s)

1 Data per City of Decatur 2017 Tax Levy - certification and extension dated April xx, 2018 received by City April xx, 2018

2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May xx, 2018 received by City May xx, 2018

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year 2017
Pay Year 2018
Pending

Tax Levy Item	Fund	Billed $ Amount	98.0% Collection Rate	Expected Collection $ Amount	input Distribution 1 6/xx/2018	input Distribution 2 9/xx/2018	input Distribution 3 12/xx/2018	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
General Obligation Bond Debt	50	-	98.0%	-				-	0	-
General Purpose	10	-	98.0%	-				-	0	-
Fire Pension	10	-	98.0%	-				-	0	-
Police Pension	10	-	98.0%	-				-	0	-
City Library	35	-	98.0%	-				-	0	-
Municipal Band	36	-	98.0%	-				-	0	-
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		-		-	-	-	-	-	-	-
							City Collection Rate:	#DIV/0!		
ZTF3 Pines TIF (4062)	28	-	100.0%	-				-	0	-
ZTF4 SE Plaza TIF (9542)	20	-	100.0%	-				-	0	-
ZTF5 Olde Towne TIF (4555)	19	-	98.6%	-				-	0	-
ZTF6 Near North TIF (4455)	21	-	100.0%	-				-	0	-
ZTF8 Eastgate TIF (9543)	23	-	100.0%	-				-	0	-
ZTF0 Grand & Oakland (xxxx)	xx	-	100.0%	-				-	0	-
ZTFA SS Redevelopment (xxxx)	xx	-	100.0%	-				-	0	-
Redevelopment TIF		-		-	-	-	-	-	-	-
							City Collection Rate:	#DIV/0!		
Total Property Tax Levy		-		-	-	-	-	-	-	-
				City Collection Rate:	ok	ok		#DIV/0!		

Note(s)
1 Payment received 06/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated June xx, 2018
2 Payment received 09/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated September xx, 2018
3 Payment received 12/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated December xx, 2018

		input Distribution 1 6/xx/2018	input Distribution 2 9/xx/2018	input Distribution 3 12/xx/2018	Total Distribution	
Footnote (Not a part of City Tax Levy)						
Decatur Road & Bridge Tax Distribution	10-0831-301102	-	-	-	-	
Total County Distribution to Civil City		-	-	-	-	
		ok	ok	ok		
Footnote (Not a part of City Tax Levy)						
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		-	-	-	-	-
		ok	ok	ok		

General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103
		ZTFA SS Redevelopment (xxxx)	24-43241-301103

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: March, 2018

Grant ID	Div		Grant Name	State	Federal	In Budget	Status	Grant Amount
1	050	Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
30	050	Planning & Sustainability	SPR-PL-3000(73) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	286,396
31	050	Planning & Sustainability	IL-80-0017 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	47,767
35	050	Planning & Sustainability	18T0015 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)	X	X	Y	ACTIVE	268,705
36	050	Planning & Sustainability	18T0015 TECHNICAL STUDIES GRANT (DUATS FTA)	X	X	Y	ACTIVE	67,176
14062	050	Planning & Sustainability	Pending SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY		X		PENDING	230,020
C2015	054	Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054	Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054	Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
H2015	054	Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054	Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054	Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
21	065	Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
32	065	Police	Pending - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	26,954
J2016	065	Police	2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
28	065	Police	AP-17-0175 STEP		X	Y	ACTIVE	72,618
34	065	Police	AP-18-0120 STEP		X	Y	ACTIVE	70,566
39	**070**	**Fire**	**EMW-2017-FP-00223 COMMUNITY RISK REDUCTION PROJECT GRANT**		**X**	**N**	**PENDING**	**30,475**
40	**070**	**Fire**	**EMW-2017-FO-03697 OPERATINGS AND SAFETY**		**X**	**N**	**PENDING**	**200,000**
41	**070**	**Fire**	**18-PENDING# SMALL EQUIP GRANT PROGRAM**	**X**		**N**	**PENDING**	**25,500**
09331	082	Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09333	082	Public Works	TIGER GRANT; BRUSH COLLEGE RD FAIRIES PKWY GRADE SEP		X	N	PENDING	20,000
09334	**082**	**Public Works**	**R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W**	**X**		**Y**	**ACTIVE**	**2,006,014**
1222	082	Public Works	NELSON PARK BIORENTENTION PROJECT	X		N	PENDING	575,000
12221	082	Public Works	IEPA L17-5315 WATER PLLUTION CONTROL-NELSON PARK SEWER		X	Y	ACTIVE	4,844,000
1325	082	Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082	Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082	Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
1507	082	Public Works	IEPA L17-5329 WATER PLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
L2016	350	Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	58,679
38	350	Library	18-3007-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	12,200
F13	700	Mass Transit	IL-90-X710 FY13 CAPITAL PROJECT		X	Y	ACTIVE	80,320
F17-1	700	Mass Transit	IL-2017-029-01 FY17 OPERATING ASSISTANCE		X	Y	ACTIVE	1,612,548
F17-2	700	Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
FC17	700	Mass Transit	BUS & BUS FACILITIES INFRASTRUCTION PROGRAM pending		X	Y	PENDING	3,627,999
S17	700	Mass Transit	OP-17-08-IL #4724 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	4,783,235
S18	700	Mass Transit	OP-17-08-IL #4876 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	10,051,800
SC14	700	Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,611	2,410	3,200										9,221	59,964	59,964	15%
015	EXECUTIVE	10	55,500	51,849	52,743										160,093	725,522	725,522	22%
016	HUMAN RESOURCES	10	37,668	46,209	56,180										140,057	629,533	629,533	22%
017	INFORMATION TECHNOLOGIES	10	177,727	121,354	136,023										435,104	1,914,833	1,914,833	23%
018	CITY CLERK	10	2,918	2,393	1,698										7,008	28,514	28,514	25%
020	LEGAL	10	96,775	85,767	90,223										272,765	879,594	949,234	29%
035	FINANCE	10	87,132	92,208	96,741										276,082	1,380,147	1,380,147	20%
037	PURCHASING	10	16,389	16,915	16,463										49,767	223,082	223,082	22%
038	CIVIC CENTER	10	18,204	20,678	15,442										54,324	230,238	230,238	24%
039	CITY GENERAL ADMINISTATIVE	10	23,097	95,003	164,436										282,536	3,053,285	3,239,285	9%
	Sub Total		519,022	534,786	633,149	-	-	-	-	-	-	-	-	-	1,686,957	9,124,712	9,380,352	18%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	43,665	32,280	31,413										107,358	634,335	634,335	17%
052	BUILDING INSPECTIONS	10	43,496	41,807	44,445										129,748	667,200	597,560	22%
053	NEIGHBORHOOD INSPECTIONS	10	45,004	42,479	42,758										130,242	750,694	750,694	17%
054	NEIGHBORHOOD OUTREACH	10	25,158	24,774	24,775										74,708	332,719	332,719	22%
	Sub Total		157,323	141,341	143,391	-	-	-	-	-	-	-	-	-	442,055	2,384,948	2,315,308	19%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	39,010	-	-										39,010	226,000	40,000	98%
065	POLICE	10	1,902,663	1,586,022	1,453,265										4,941,950	26,646,611	26,646,611	19%
070	FIRE	10	1,193,479	1,046,153	1,192,532										3,432,164	19,777,504	19,777,504	17%
	Sub Total		3,135,152	2,632,175	2,645,797	-	-	-	-	-	-	-	-	-	8,413,124	46,650,115	46,464,115	18%
Public Works																		
080	PUBLIC WORKS ADMIN	10	152,230	25,796	50,018										228,044	454,973	454,973	50%
082	ENGINEERING	10	75,725	75,688	84,767										236,180	1,258,764	1,258,764	19%
083	MUNICIPAL SERVICES	10	373,360	350,223	346,841										1,070,424	4,673,548	4,673,548	23%
084	STREETS	10	67,056	70,855	111,086										248,996	896,717	896,717	28%
086	TRAFFIC & PARKING	10	179,095	162,990	59,644										401,729	2,020,086	2,020,086	20%
088	URBAN FORESTRY	10	23,836	26,167	28,504										78,508	531,137	531,137	15%
	Sub Total		871,302	711,720	680,860	-	-	-	-	-	-	-	-	-	2,263,882	9,835,225	9,835,225	23%
	General Fund Expenditure Total		4,682,799	4,020,022	4,103,197	-	-	-	-	-	-	-	-	-	12,806,018	67,995,000	67,995,000	19%

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Development Services																		
120	PLANNING	12	1,196	18,234	642										20,071	553,500	553,500	4%
170	HOME PROGRAM	17	7,939	6,049	2,880										16,868	296,739	296,739	6%
171	PROGRAM DELIVERY COSTS	17	5,960	58	193										6,211	544,160	544,160	1%
181	PROJECTS	18	24,395	16,981	16,981										58,358	908,377	908,377	6%
183	REHAB PROJECTS	18	3,443	24,252	30,997										58,692	549,108	549,108	11%
184	ADMINISTRATION	18	23,345	14,179	17,453										54,977	439,434	439,434	13%
220	DUATS	22	-	52,745	-										52,745	260,000	260,000	20%
400	PEG PROJECTS	40	2,706	222,747	2,674										228,127	305,154	305,154	75%
701	MT-OPERATIONS	70	67,060	74,244	70,368										211,672	1,170,354	1,170,354	18%
702	MT-MAINTENANCE	70	148,558	126,374	132,822										407,753	1,483,059	1,483,059	27%
703	MT-TRANSPORTATION	70	283,302	429,027	347,958										1,060,287	4,863,603	4,863,603	22%
704	MT-INSURANCE	70	10,705	46,389	2,310										59,403	374,656	374,656	16%
705	MT-CAPITAL	70	59,116	3,111	-										62,227	345,308	345,308	18%
820	DCDF	82	269	2,269	1,041										3,579	135,600	135,600	3%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	337	75										412	20,378	20,378	2%
840	COMMUNITY REVITALIZATION	84	31,135	-	-										31,135	300,000	1,300,000	2%
880	RECYCLING	88	52,458	48,867	55,925										157,249	661,495	661,495	24%
	Sub Total		721,585	1,085,863	682,318	-	-	-	-	-	-	-	-	-	2,489,767	13,210,925	14,210,925	18%
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-	-										-	1,143,590	1,143,590	0%
200	SE PLAZA TIF	20	476,921	-	-										476,921	550,000	550,000	87%
210	WABASH CROSSING TIF	21	-	-	-										-	266,760	268,260	0%
230	EASTGATE TIF	23	-	-	68,588										68,588	320,000	320,000	21%
241	SOUTHSIDE TIF	24	10,639	-	-										10,639	8,100	10,650	100%
281	PINES SHOPPING CENTER TIF	28	-	-	103,762										103,762	105,000	105,000	99%
291	GRAND & OAKLAND TIF	29	-	-	182,445										182,445	190,000	190,000	96%
	Sub Total		487,560	-	354,795	-	-	-	-	-	-	-	-	-	842,354	2,583,450	2,587,500	33%
Public Safety																		
250	DRUG ENFORCEMENT	25	12,019	12,005	23,338										47,362	414,776	414,776	11%
260	DUI COURT FINES	26	5,914	1,690	10,473										18,076	132,500	132,500	14%
270	POLICE PROGRAMS/LAB	27	-	3,339	375										3,714	34,700	34,700	11%
320	FIRE EMERGENCY GRANT	32	-	-	-										-	100,000	100,000	0%
330	POLICE CAPITAL	33	63,462	3,025	2,947										69,433	303,151	303,151	23%
490	FIRE CAPITAL	49	5,410	77,541	-										82,951	366,047	366,047	23%
491	FIRE CAPITAL PROJECTS	49	-	216,526	33,213										249,740	1,330,000	1,330,000	19%
	Sub Total		86,804	314,127	70,346	-	-	-	-	-	-	-	-	-	471,277	2,681,174	2,681,174	18%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	29,987	-	-										29,987	59,974	59,974	50%
516	DS-2010A BOND	50	-	-	-										-	179,601	179,601	0%
518	DS-2010C BOND	50	-	-	-										-	138,550	138,550	0%
521	DS-2012 GO BOND	50	-	692,026	-										692,026	747,366	747,366	93%
	Sub Total		29,987	692,026	-	-	-	-	-	-	-	-	-	-	722,013	1,125,491	1,125,491	64%

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Works & Capital															-			
420	LOCAL MFT INITIATIVE PROJECTS	42	54,503	-	11,565										66,068	3,010,000	3,010,000	2%
421	LOCAL STREET CAP PROJECTS	42	918	574,819	3,873										579,609	1,206,429	1,206,429	48%
451	CAPITAL STREET PROJECTS	45	-	-	-										-	28,450	28,450	0%
460	MFT PROJECTS	46	55,145	98,817	59,733										213,696	2,999,100	2,999,100	7%
470	MAJOR MOVES	47	5,000	21,275	-										26,275	2,610,000	2,610,000	1%
601	FLEET OPERATIONS	60	111,746	140,891	106,279										358,915	1,563,864	1,563,864	23%
602	FLEET INVENTORY	60	27,412	118,236	92,911										238,559	886,000	886,000	27%
610	EQUIPMENT REPLACEMENT	61	350	36,224	-										36,574	214,400	214,400	17%
780	STORM WATER PROJECTS	78	264,623	62,335	231,028										557,986	4,596,691	4,596,691	12%
782	STORM DEBT SERVICE-2017 IEPA	78	-	-	-										-	120,000	120,000	0%
790	SEWER PROJECTS	79	633,218	1,239,361	1,529,835										3,402,414	13,149,674	13,149,674	26%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-										-	459,696	459,696	0%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351	-	-										66,351	132,702	132,702	50%
794	SEWER DEBT SERVICE-2015 IEPA	79	-	-	-										-	550,000	550,000	0%
	Sub Total		1,219,266	2,291,958	2,035,224	-	-	-	-	-	-	-	-	-	5,546,448	31,527,006	31,527,006	18%
Library																		
351	LIBRARY OPERATIONS	35	253,076	273,840	275,631										802,547	3,573,350	3,573,350	22%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-										-	375,000	375,000	0%
591	DPL-CANTONI TRUST	59	-	-	30										30	45,000	45,000	0%
592	DPL-MEYER TRUST	59	1,884	1,924	1,861										5,669	46,528	46,528	12%
594	DPL-DONATIONS	59	-	515	775										1,290	30,000	30,000	4%
	Sub Total		254,961	276,279	278,297	-	-	-	-	-	-	-	-	-	809,536	4,069,878	4,069,878	20%
Other Miscellaneous																		
340	BUILDING FUND	34	25,305	34,046	37,138										96,489	478,912	478,912	20%
360	BAND	36	1,830	1,039	126										2,995	93,077	93,077	3%
641	RISK MANAGEMENT	64	19,367	17,908	21,805										59,081	268,740	268,740	22%
642	WORKER'S COMPENSATION	64	120,449	233,854	281,199										635,502	1,986,500	1,986,500	32%
643	LIABILITY PROPERTY & CASUALTY	64	8,559	-	125,386										133,945	687,500	687,500	19%
651	MEDICAL INSURANCE	65	910,440	1,007,611	684,953										2,603,004	10,502,278	10,502,278	25%
653	UNEMPLOYMENT INSURANCE	65	-	8,534	-										8,534	30,000	30,000	28%
770	FIBER OPTICS	77	-	413,516	3,000										416,516	232,100	232,100	179%
	Sub Total		1,085,951	1,716,507	1,153,608	-	-	-	-	-	-	-	-	-	3,956,066	14,279,107	14,279,107	28%
Water Utility & Capital																		
801	WATER PRODUCTION	80	470,121	381,239	408,597										1,259,958	5,167,997	5,167,997	24%
802	WATER LAKE SERVICES	80	59,994	93,192	59,597										212,782	1,093,944	1,093,944	19%
803	WATER ADMINISTRATION	80	284,634	291,401	294,119										870,154	6,375,914	6,375,914	14%
804	WATER SERVICES	80	246,657	330,754	253,759										831,170	3,377,028	3,377,028	25%
805	UTILITY CUSTOMER SERVICE	80	79,032	59,731	87,781										226,544	1,138,668	1,138,668	20%
808	WATER DEBT SERV-SWTP	80	-	5,497,759	350										5,498,109	10,726,893	10,726,893	51%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-										-	484,358	484,358	0%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-										180,840	361,681	361,681	50%
80C	WATER DEBT-ENERGY PROJECT	80	-	313,660	-										313,660	1,263,528	1,263,528	25%
811	WATER NON LAKE CAPITAL	81	-	8,029	176,216										184,245	5,000,000	5,000,000	4%
812	WATER LAKE CAPITAL	81	-	380	-										380	762,000	762,000	0%
890	WATER BONDS	89	-	7,588	14,262										21,850	20,295,000	20,295,000	0%
	Sub Total		1,321,279	6,983,734	1,294,681	-	-	-	-	-	-	-	-	-	9,599,693	56,047,011	56,047,011	17%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	643,730	653,729	629,587										1,927,046	8,413,192	8,413,192	23%
910	POLICE PENSION	91	702,048	706,636	661,710										2,070,395	8,352,740	8,352,740	25%
	Sub Total		1,345,778	1,360,365	1,291,297	-	-	-	-	-	-	-	-	-	3,997,440	16,765,932	16,765,932	24%
	Grand Total Expenditures		11,235,969	18,740,882	11,263,763	-	-	-	-	-	-	-	-	-	41,240,613	210,284,974	211,289,024	20%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: March, 2018

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue										
Water Sales	2,261,078	2,322,635	(61,557)	2,197,191	63,887	6,996,507	6,855,867	140,640	6,741,125	255,382
Tapping Fees	2,252	711	1,541	749	1,503	2,253	1,162	1,091	1,225	1,028
UCB Billing Reimb	38,418	37,560	858	-	38,418	91,600	111,527	(19,927)	-	91,600
Interest Income	78	907	(829)	960	(882)	832	1,213	(381)	1,285	(453)
Other Income	29,846	50,053	(20,207)	51,122	(21,276)	35,473	56,896	(21,423)	56,456	(20,983)
Total Revenue	2,331,672	2,411,866	(80,194)	2,250,022	81,650	7,126,665	7,026,665	100,000	6,800,091	326,574
Cost of Service										
Water Production	408,597	284,828	123,769	257,161	151,436	1,259,957	996,822	263,135	919,094	340,863
Water Services	253,759	312,563	(58,804)	296,170	(42,411)	831,170	892,928	(61,758)	863,833	(32,663)
Total Cost of Service	662,356	597,391	64,965	553,331	109,025	2,091,127	1,889,750	201,377	1,782,927	308,200
% of Revenue	28.4%	24.8%		24.6%		29.3%	26.9%		26.2%	
Water Gross Margin	1,669,316	1,814,475	(145,159)	1,696,691	(27,375)	5,035,538	5,136,915	(101,377)	5,017,164	18,374
% of Revenue	71.6%	75.2%		75.4%		70.7%	73.1%		73.8%	
Operating Expense										
Lake Management	59,597	72,168	(12,571)	68,408	(8,811)	212,783	190,149	22,634	179,956	32,827
Water Administration	294,119	292,735	1,384	325,908	(31,789)	870,154	879,429	(9,275)	977,933	(107,779)
Customer Service	87,781	99,822	(12,041)	-	87,781	226,544	267,610	(41,066)	-	226,544
Total Operating Expense	441,497	464,725	(23,228)	394,316	47,181	1,309,481	1,337,188	(27,707)	1,157,889	151,592
% of Revenue	18.9%	19.3%		17.5%		18.4%	19.0%		17.0%	
Margin Before Debt Service	1,227,819	1,349,750	(121,931)	1,302,375	(74,556)	3,726,057	3,799,727	(73,670)	3,859,275	(133,218)
% of Revenue	52.7%	56.0%		57.9%		52.3%	54.1%		56.8%	
Debt Service										
GO Bond Debt	350	-	350	350	-	5,498,109	5,497,759	350	4,745,552	752,557
IEPA - Nitrate Facility	-	-	-	-	-	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-	180,840	180,840	-	180,840	-
JCI - Auto Water Meter	-	-	-	-	-	313,660	313,660	-	271,324	42,336
Total Debt Service	350	-	350	350	-	5,992,609	5,992,259	350	5,197,716	794,893
% of Revenue	0.0%	0.0%		0.0%		84.1%	85.3%		76.4%	
Operating Income	1,227,469	1,349,750	(122,281)	1,302,025	(74,556)	(2,266,552)	(2,192,532)	(74,020)	(1,338,441)	(928,111)
% of Revenue	52.6%	56.0%		57.9%		-31.8%	-31.2%		-19.7%	
Transfer to Capital										
CapEx Funding	-	-	-	-	-	-	-	-	-	-
Income after Capital Transfer	1,227,469	1,349,750	(122,281)	1,302,025	(74,556)	(2,266,552)	(2,192,532)	(74,020)	(1,338,441)	(928,111)
% of Revenue	52.6%	56.0%		57.9%		-31.8%	-31.2%		-19.7%	

Balance Sheet Items (Operating Fund)					
Cash	2,152,609			5,128,715	
Interfund AR	-			-	
Investments	-			-	
Total Cash & Investments	2,152,609			5,128,715	
Accounts Receivable	2,570,595			2,610,549	

Prepared By: *Office of the City Treasurer*

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: ***March, 2018***

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	-	-	-	2,750,000	*CapEx funding from Water Operating Fund*
ADM Cost Share	1,000,000	1,000,000	1,000,000	-	1,000,000	*Actual ADM cost share*
IEPA Loan draw down	-	-	-	-	-	
Other	1,233	4,308	234	4,074	6,000	
Total Revenue	1,001,233	1,004,308	1,000,234	4,074	3,756,000	
CapEx Project Spending						
Operating CapEx	-	8,029	-	8,029	300,000	
Professional Services	-	-	-	-	238,000	
Capital Equipment	22,024	22,024	-	22,024	-	
Water Distribution	-	-	-	-	34,000	
Pump Stations	-	-	-	-	-	
Water Main Replacement	129,559	129,559	325,002	(195,443)	2,600,000	
Water System Improv	-	-	-	-	200,000	
SWTP CapEx	24,633	24,633	162,800	(138,167)	1,628,000	
Lake Operating	-	380	5,000	(4,620)	10,000	
Other Equipment	-	-	-		-	
Storm Water Improvement	-	-	30,000	(30,000)	30,000	
EPA Non Source	-	-	-	-	25,000	
Lakefront Development	-	-	-	-	412,000	
Sediment Control	-	-	-	-	35,000	
Additional Water Supply	-	-	-	-	250,000	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	176,216	184,625	522,802	(338,177)	5,762,000	
Surplus (Deficit)	825,017	819,683	477,432		(2,006,000)	

Capital Fund Cash Position

Cash at January 1, 2016	3,768,276		
Current Cash Position	4,569,134	*Cash Position Target at December 31, 2017*	2,016,363
included in cash above	-		

Prepared By: *Office of the City Treasurer*

City of Decatur home
Water Utility Financial Report
Key Metrics

Current Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	27,941	25,424	26,984										80,349	
Industrial	32	32	32										96	
Commercial	2,716	2,612	2,660										7,988	
Total	30,689	28,068	29,676	-	-	-	-	-	-	-	-	-	88,433	98.6%
Delinquent Bills														
Residential	8,158	6,790	6,883										21,831	
Industrial	-	-	5										5	
Commercial	408	323	311										1,042	
Total	8,566	7,113	7,199	-	-	-	-	-	-	-	-	-	22,878	103.4%
Total Bill Count	39,255	35,181	36,875	-	-	-	-	-	-	-	-	-	111,311	99.5%
Cubit Feet Consumption Billed														
Residential	12,914,047	11,669,667	10,940,431										35,524,145	96.6%
Industrial	39,887,143	47,219,407	40,507,426										127,613,976	109.1%
Commercial	10,232,427	10,900,160	9,181,729										30,314,316	96.7%
Total	63,033,617	69,789,234	60,629,586	-	-	-	-	-	-	-	-	-	193,452,437	104.5%
Water Shut Offs	358	305	282										945	92.3%
Customer Service Telephone Calls	5,319	4,449	4,279										14,047	102.0%
Water Billed $														
Residential	$ 729,899	$ 658,679	$ 633,563										$ 2,022,141	99.3%
Industrial	$ 1,004,938	$ 1,169,702	$ 999,443										$ 3,174,083	107.6%
Commercial	$ 495,729	$ 505,596	$ 450,932										$ 1,452,257	100.5%
Total	$ 2,230,566	$ 2,333,977	$ 2,083,938	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,648,481	103.4%
Penalty $	$ 12,890	$ 12,243	$ 37,226										$ 62,359	129.4%
Total Billed	$ 2,243,456	$ 2,346,220	$ 2,121,164	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,710,840	103.6%
Water Gallonage														
Gallons (000)	265,510	259,870	275,500										800,880	104.0%
$ Billed	$ 79,122	$ 77,441	$ 82,099										$ 238,662	104.0%
Water Billed vs Cash Receipts														
Billed $	$ 2,322,578	$ 2,423,661	$ 2,203,263	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,949,502	103.6%
Cash Revenue $	$ 2,293,292	$ 2,442,137	$ 2,261,078										$ 6,996,507	103.8%
% Cash to Billed	98.7%	100.8%	102.6%	-	-	-	-	-	-	-	-	-	100.7%	

Prior Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Water Bill Count													
Original Bills													
Residential	26,709	25,130	29,765	25,203	28,256	27,917	24,979	28,002	24,782	26,782	26,697	26,681	320,903
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384
Commercial	2,668	2,407	2,941	2,614	2,703	2,809	2,540	2,767	2,550	2,671	2,664	2,663	31,997
Total	29,409	27,569	32,738	27,849	30,991	30,758	27,551	30,801	27,364	29,485	29,393	29,376	353,284
Delinquent Bills													
Residential	6,947	6,707	7,439	6,531	7,638	7,966	7,282	8,165	7,086	7,552	7,618	7,097	88,028
Industrial	-	-	1	-	-	-	-	-	-	-	-	-	1
Commercial	407	329	297	326	399	405	413	329	407	380	348	386	4,426
Total	7,354	7,036	7,737	6,857	8,037	8,371	7,695	8,494	7,493	7,932	7,966	7,483	92,455
Total Bill Count	36,763	34,605	40,475	34,706	39,028	39,129	35,246	39,295	34,857	37,417	37,359	36,859	445,739
Cubit Feet Consumption Billed													
Residential	13,050,909	10,815,794	12,890,444	10,689,906	12,340,042	14,696,235	14,823,829	13,762,701	12,923,660	13,318,511	11,938,316	11,535,811	152,786,158
Industrial	38,534,545	41,420,527	37,063,682	41,987,775	36,733,643	43,112,797	44,145,907	44,435,712	49,965,804	41,787,178	46,650,342	41,369,453	507,207,365
Commercial	10,842,778	9,806,916	10,693,282	10,030,455	10,335,211	12,849,387	14,758,723	13,962,640	13,670,362	13,060,331	11,717,531	9,994,193	141,721,809
Total	62,428,232	62,043,237	60,647,408	62,708,136	59,408,896	70,658,419	73,728,459	72,161,053	76,559,826	68,166,020	70,306,189	62,899,457	801,715,332
Water Shut Offs	350	271	403	243	346	350	292	432	298	381	263	309	3,938
Customer Service Tphone Calls	4,892	4,091	4,785	4,225	4,855	5,357	4,746	5,512	4,718	4,986	4,460	4,540	57,167
Water Billed $													
Residential	$ 710,757	$ 607,055	$ 718,723	$ 601,462	$ 692,482	$ 810,883	$ 800,659	$ 765,212	$ 715,020	$ 739,716	$ 679,545	$ 661,618	$ 8,503,132
Industrial	$ 973,205	$ 1,035,246	$ 940,693	$ 1,021,783	$ 905,211	$ 1,070,191	$ 1,091,871	$ 1,104,458	$ 1,197,443	$ 1,044,767	$ 1,152,166	$ 1,013,015	$ 12,550,049
Commercial	$ 493,704	$ 446,155	$ 504,522	$ 465,631	$ 487,685	$ 584,236	$ 629,198	$ 607,835	$ 588,513	$ 576,276	$ 537,998	$ 481,642	$ 6,403,395
Total	$ 2,177,666	$ 2,088,456	$ 2,163,938	$ 2,088,876	$ 2,085,378	$ 2,465,310	$ 2,521,728	$ 2,477,505	$ 2,500,976	$ 2,360,759	$ 2,369,709	$ 2,156,275	$ 27,456,576
Penalty $	$ 12,316	$ 11,830	$ 24,030	$ 10,881	$ 13,118	$ 12,569	$ 14,758	$ 15,636	$ 12,477	$ 13,345	$ 14,488	$ 12,288	$ 167,737
Total Billed	$ 2,189,982	$ 2,100,286	$ 2,187,968	$ 2,099,757	$ 2,098,496	$ 2,477,879	$ 2,536,486	$ 2,493,141	$ 2,513,453	$ 2,374,104	$ 2,384,198	$ 2,168,563	$ 27,624,313
Water Gallonage													
Gallons (000)	268,550	220,040	281,500	290,530	291,740	323,090	309,290	312,420	315,830	293,740	263,708	252,220	3,422,658
$ Billed	$ 80,028	$ 65,572	$ 83,887	$ 86,578	$ 86,939	$ 96,281	$ 92,168	$ 93,101	$ 94,117	$ 87,535	$ 78,991	$ 75,162	$ 1,020,359
Water Billed vs Cash Receipts													
Billed $	$ 2,270,010	$ 2,165,858	$ 2,271,855	$ 2,186,335	$ 2,185,435	$ 2,574,160	$ 2,628,654	$ 2,586,242	$ 2,607,570	$ 2,461,639	$ 2,463,189	$ 2,243,725	$ 28,644,672
Cash Revenue $	$ 2,250,637	$ 2,293,297	$ 2,197,191	$ 2,184,431	$ 2,202,704	$ 2,402,041	$ 2,635,068	$ 2,682,475	$ 2,554,864	$ 2,546,501	$ 2,506,149	$ 2,264,905	$ 28,720,264
% Cash to Billed	99.1%	105.9%	96.7%	99.9%	100.8%	93.3%	100.2%	103.7%	98.0%	103.4%	101.7%	100.9%	100.3%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: March, 2018

	2018 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staffing														
Executive	5	5	5	5										5
Legislative	0	0	0	0										0
Finance	22	21	21	21										21
Human Resources	5	5	5	5										5
Information Technology	11	11	11	11										11
Corporation Counsel	8	8	8	8										8
Economic & Community Dev	21	18	18	18										19
Public Safety	281	273	271	275										287
Public Works	117	108	108	107										108
Total Full Time	470	449	447	450	0	0	0	0	0	0	0	0	0	464
Part Time Staffing														
Executive														0
Legislative	7	7	7	7										7
Finance														0
Human Resources														0
Information Technology														0
Management Services														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety		2	2	2										2
Public Works														0
PW Water Management		1	1											0
Total Temporary	7	10	10	9	0	0	0	0	0	0	0	0	0	9
Total City Staff Headcount	477	459	457	459	0	0	0	0	0	0	0	0	0	473

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: **March, 2018**

	2018 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staff														
Executive	4	4	4	4										4
City Clerk	1	1	1	1										1
Total	5	5	5	5	0	0	0	0	0	0	0	0	0	5
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Management														
Finance	13	12	12	12										12
Purchasing	2	2	2	2										2
Risk Management														
Water Customer Service	7	7	7	7										7
Total	22	21	21	21	0	0	0	0	0	0	0	0	0	21
Human Resources	5	5	5	5										5
Information Technology	11	11	11	11										11
Corporation Legal Counsel	8	8	8	8										8
Economic & Community Devel														
Planning & Development	6	4	4	4										5
Building Inspections	6	5	5	5										5
Neighborhood Inspection	5	5	5	5										5
Neighborhood Services	3	3	3	3										3
Mass Transit	1	1	1	1										1
Total	21	18	18	18	0	0	0	0	0	0	0	0	0	19
Public Safety														
Fire	111	109	109	112										109
Police	170	164	162	163										155
Police Communications														23
Total	281	273	271	275	0	0	0	0	0	0	0	0	0	287
Public Works														
PW Administration	2	2	2	2										2
PW Engineering	12	9	9	8										9
PW Municipal Services	50	48	48	48										48
Fleet Maintenance	8	8	7	7										8
Water Production (Admin)	3	3	3	3										3
Water Production	15	13	13	13										13
Water Services	23	23	22	22										21
Water Production (Lake)	4	4	4	4										4
Total	117	110	108	107	0	0	0	0	0	0	0	0	0	108
Total City Staffing	470	451	447	450	0	0	0	0	0	0	0	0	0	464

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

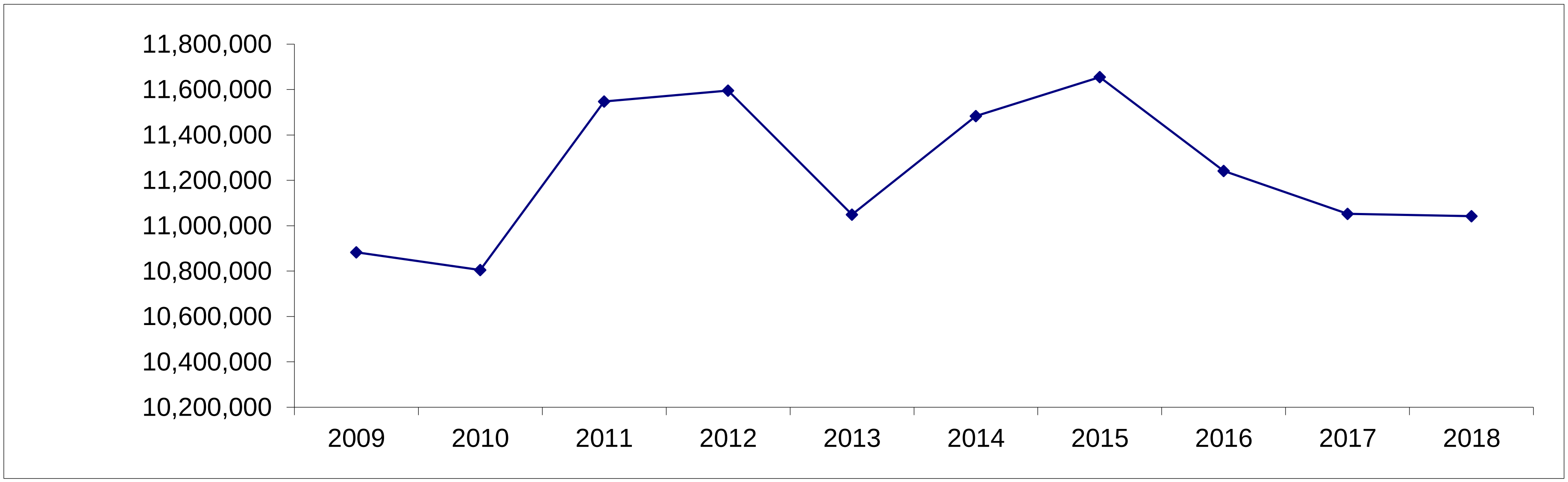
Period Ending: March, 2018

	2018 Budget	Current Year Staffing Levels Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7										7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														
Management Services														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2	2	2										2
Police Communications														
Total	0	2	2	2	0	0	0	0	0	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services														
Water Administration														
Water Production		1	1											
Water Services														
Total	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Total City Staffing	7	10	10	9	0	0	0	0	0	0	0	0	0	9

Note: Above report includes all Temporary W-2 EE's

STATE SALES TAX

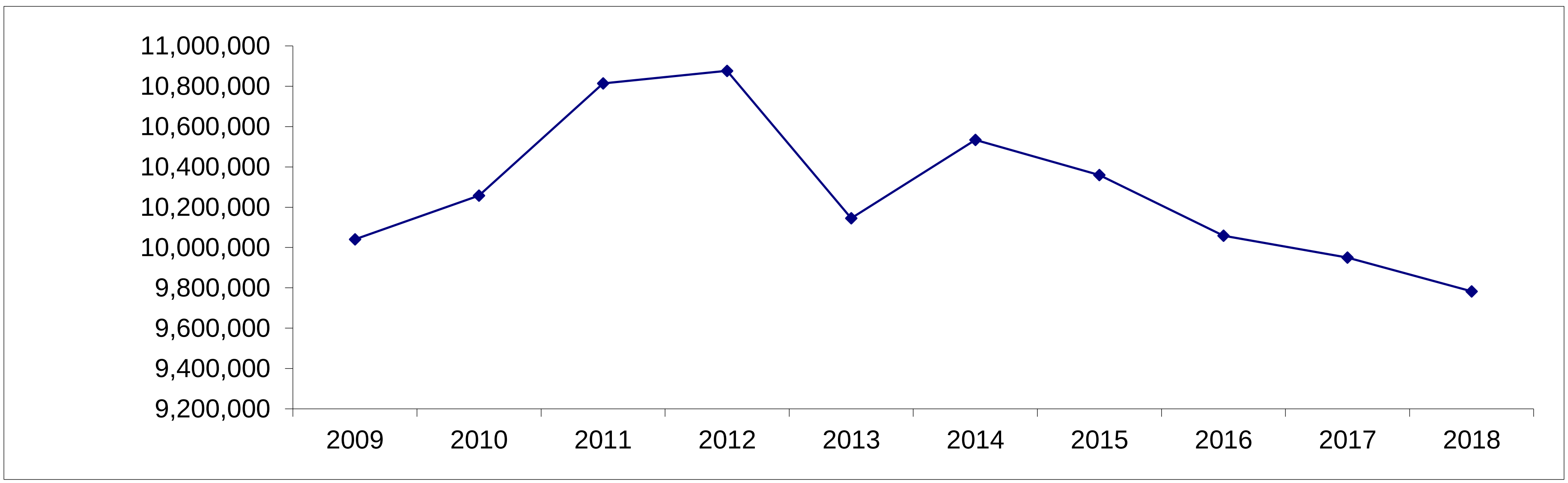
MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	882,653	A
FEBRUARY	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	917,921	A
MARCH	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	A
APRIL	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	790,885	B
MAY	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	839,155	B
JUNE	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	959,046	B
JULY	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	906,452	907,732	B
AUGUST	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	936,332	B
SEPTEMBER	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	954,990	B
OCTOBER	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	891,372	892,631	B
NOVEMBER	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	935,733	B
DECEMBER	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	935,863	937,185	B
TOTALS	**10,882,364**	**10,804,838**	**11,547,387**	**11,595,938**	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	**11,042,627**	



Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

LOCAL SALES TAX

MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	807,770	A
FEBRUARY	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	837,288	A
MARCH	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	A
APRIL	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	691,236	B
MAY	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	717,936	B
JUNE	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	841,602	B
JULY	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	814,658	801,328	B
AUGUST	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,154	862,802	B
SEPTEMBER	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	852,928	838,972	B
OCTOBER	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	779,788	767,029	B
NOVEMBER	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	835,747	822,072	B
DECEMBER	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	849,336	835,439	B
TOTALS	**10,040,626**	**10,258,179**	**10,814,030**	**10,876,609**	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	**9,782,827**	

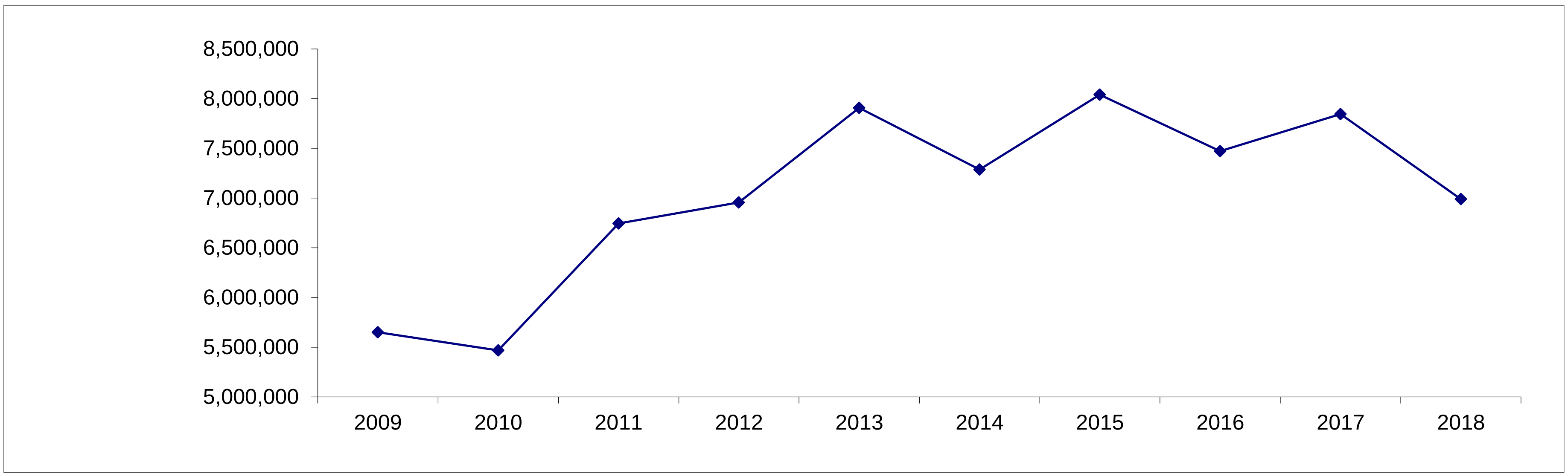


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

State reduced allocation for 2% administrative fee beginning with September 2017 distribution

STATE INCOME TAX

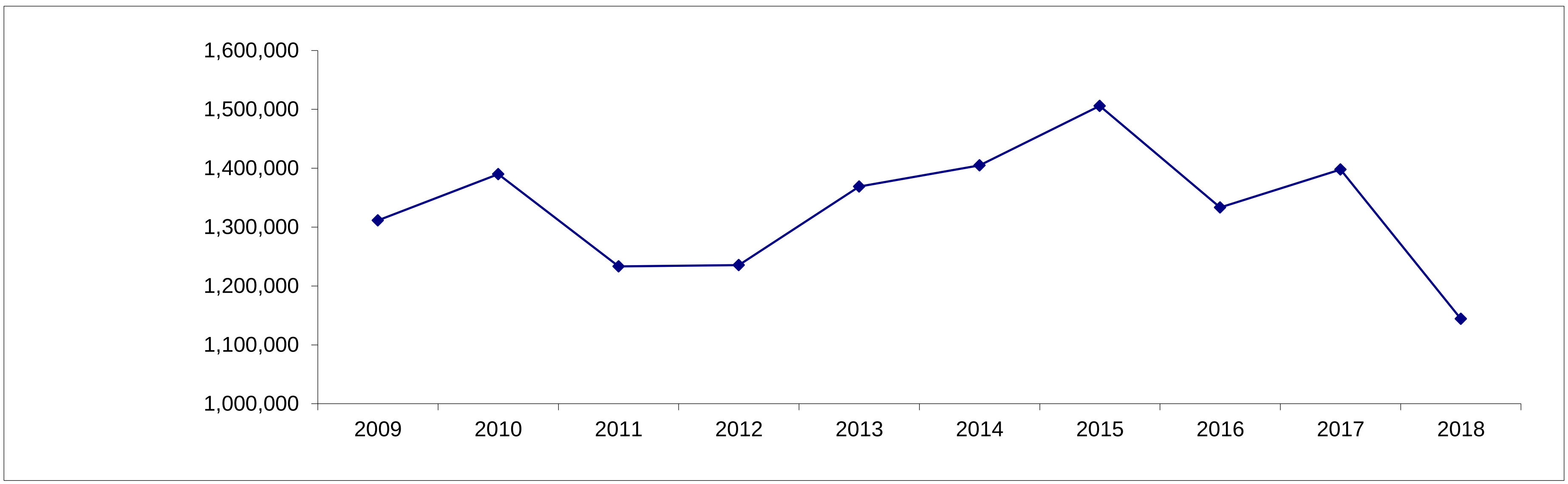
MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	578,461	A
FEBRUARY	604,246	0	1,038,247	0	478,227	0	0	0	0	837,319	A
MARCH	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	A
APRIL	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	355,635	B
MAY	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	396,235	685,834	B
JUNE	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	915,720	B
JULY	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	473,580	B
AUGUST	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	698,009	626,489	B
SEPTEMBER	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	652,542	B
OCTOBER	394,557	0	0	645,769	419,882	818,347	0	0	599,068	597,428	B
NOVEMBER	0	0	588,653	405,227	409,627	0	441,918	450,551	450,852	449,618	B
DECEMBER	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	396,923	395,837	B
TOTALS	**5,649,558**	**5,467,941**	**6,745,318**	**6,957,316**	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	**6,989,404**	



State to catch up two month delay of distributions July & August 2017. State's 10% reduction to begin with August distribution.

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018	
JANUARY	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	143,616	A
FEBRUARY	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	0	A
MARCH	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	132,622	A
APRIL	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	296,579	B
MAY	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	190,996	B
JUNE	5,564	0	3,923	5,417	937	0	2,501	12,343	0	0	B
JULY	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	239,384	201,248	B
AUGUST	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	10,712	9,005	B
SEPTEMBER	8,501	486	381	3,931	0	6,877	2,356	4,554	0	0	B
OCTOBER	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	160,071	134,571	B
NOVEMBER	2,101	2,750	2,542	1,579	0	0	0	1,876	0	0	B
DECEMBER	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	42,179	35,460	B
TOTALS	**1,311,462**	**1,390,151**	**1,233,053**	**1,235,400**	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	**1,144,098**	

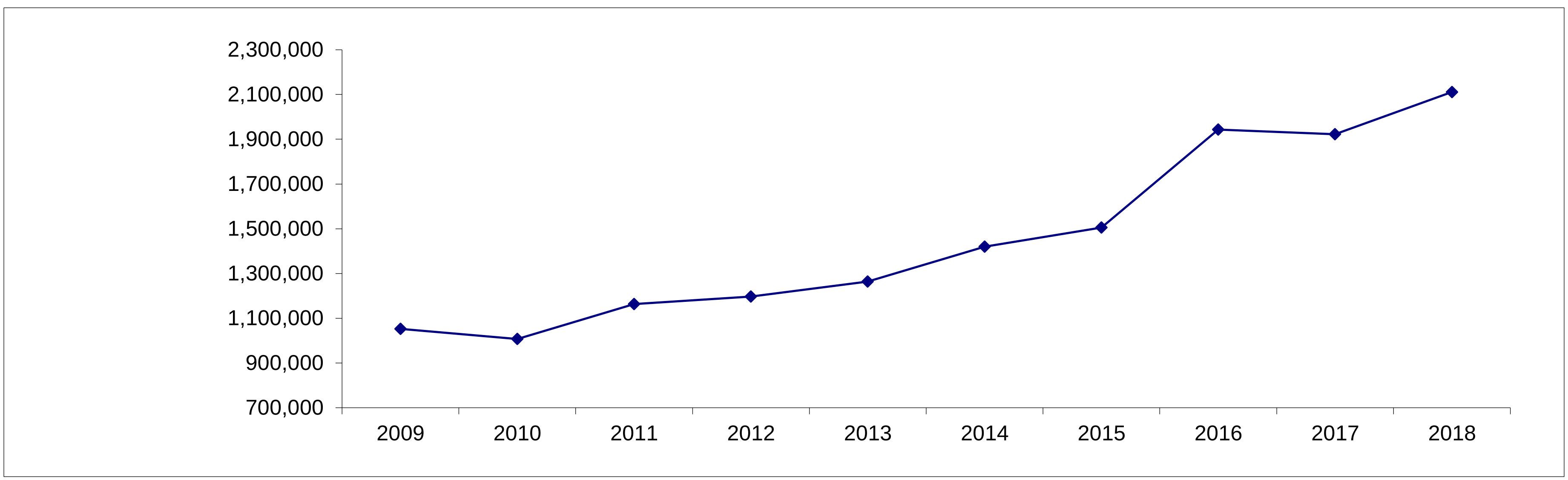


Funds split in General and Library funds

SHADED AREA INDICATES MOST RECENT ACTUAL

LOCAL USE TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	166,257	A
FEBRUARY	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	192,590	A
MARCH	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	243,593	A
APRIL	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	153,825	B
MAY	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	144,766	B
JUNE	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	188,256	B
JULY	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	146,418	161,664	B
AUGUST	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	147,521	162,881	B
SEPTEMBER	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	156,033	172,279	B
OCTOBER	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	149,381	164,935	B
NOVEMBER	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	158,864	175,405	B
DECEMBER	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	167,420	184,852	B
TOTALS	**1,052,890**	**1,007,197**	**1,163,451**	**1,197,180**	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	**2,111,301**	

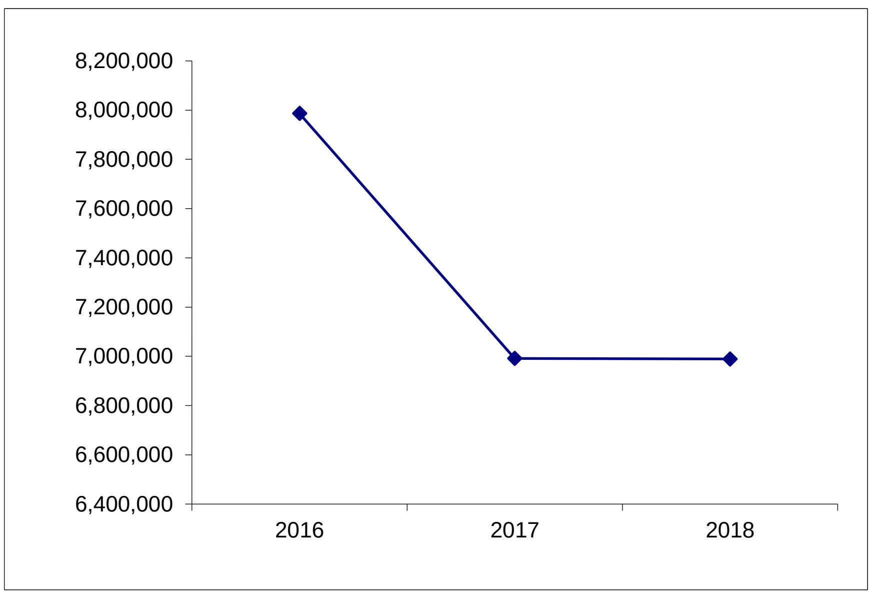


2015 Delays in Distribution of State Use Tax due to State budget.

STATE INCOME TAX

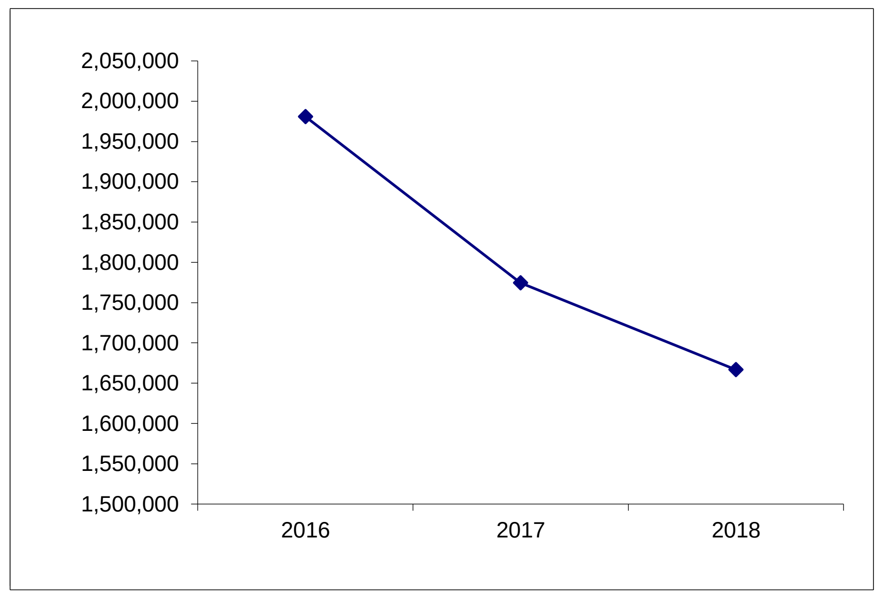
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	751,473.50	654,552.90	578,461.18	A
FEBRUARY	822,346.25	757,032.36	837,287.79	A
MARCH	476,082.04	396,235.32	420,940.73	A
APRIL	736,651.57	764,129.23	355,635.00	B
MAY	1,038,299.42	1,020,258.57	685,834.00	B
JUNE	496,310.15	527,644.66	915,720.00	B
JULY	708,317.33	698,009.45	473,580.00	B
AUGUST	412,481.48	333,576.35	626,489.00	B
SEPTEMBER	450,551.29	393,460.74	652,542.00	B
OCTOBER	665,793.44	599,067.78	597,428.00	B
NOVEMBER	446,866.27	450,851.53	449,618.00	B
DECEMBER	404,849.45	396,923.43	395,837.00	B
TOTALS	**7,986,035.17**	**6,991,742.32**	**6,989,372.70**	
		Current Budget	**6,783,000.00**	
		Projected Amt Over (Under)	**206,372.70**	

Listed by month reported - receipts delayed by State until September 2017



TELEPHONE COMMUNICATIONS TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	166,327.99	152,347.43	141,050.48	A
FEBRUARY	157,953.06	150,099.96	141,599.21	A
MARCH	224,336.11	155,813.31	142,413.54	A
APRIL	164,577.86	152,634.48	143,994.00	B
MAY	152,247.44	149,012.50	140,577.00	B
JUNE	164,137.18	153,283.36	144,607.00	B
JULY	160,723.62	141,981.10	133,944.00	B
AUGUST	163,427.72	148,671.63	140,256.00	B
SEPTEMBER	157,097.74	143,735.14	135,599.00	B
OCTOBER	154,223.34	144,825.61	136,628.00	B
NOVEMBER	159,870.41	142,399.25	134,339.00	B
DECEMBER	155,990.27	139,640.75	131,736.00	B
TOTALS	**1,980,912.74**	**1,774,444.52**	**1,666,743.23**	
		Current Budget	**1,674,000.00**	
		Projected Amt Over (Under)	**-7,256.77**	



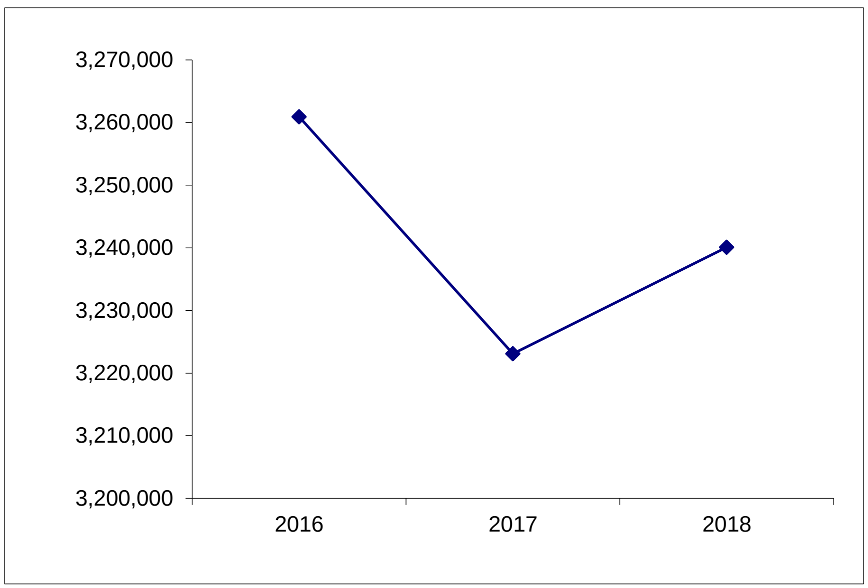
SHADED AREA INDICATES MOST RECENT ACTUAL

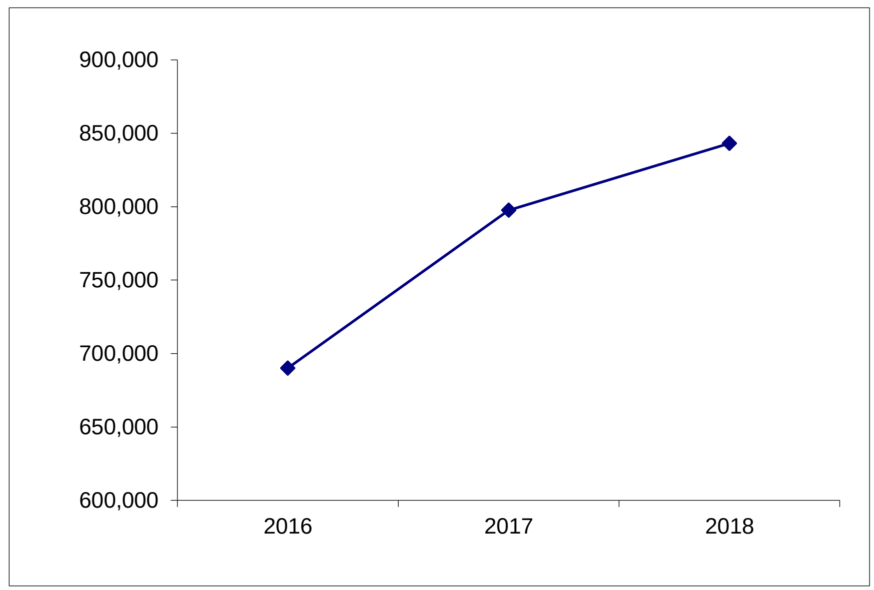
FOOD & BEVERAGE TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	260,904.87	286,400.20	286,060.40	A
FEBRUARY	256,344.05	250,160.28	240,877.75	A
MARCH	278,660.81	243,551.14	238,794.28	A
APRIL	268,791.34	275,567.55	279,109.00	B
MAY	282,460.72	268,821.52	272,276.00	B
JUNE	281,884.42	286,842.30	290,528.00	B
JULY	274,899.41	279,817.29	283,413.00	B
AUGUST	308,995.40	271,403.37	274,891.00	B
SEPTEMBER	277,532.23	281,947.48	285,571.00	B
OCTOBER	255,644.86	266,573.93	270,000.00	B
NOVEMBER	272,128.23	261,202.21	264,559.00	B
DECEMBER	242,671.74	250,794.75	254,018.00	B
TOTALS	**3,260,918.08**	**3,223,082.02**	**3,240,097.43**	
		Current Budget	**3,264,500.00**	
		Projected Amt Over (Under)	**-24,402.57**	

HOTEL & MOTEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	17,953.91	35,251.30	43,682.49	A
FEBRUARY	36,767.95	36,364.73	52,237.60	A
MARCH	62,867.42	51,466.99	58,641.79	A
APRIL	52,010.94	54,146.46	58,740.00	B
MAY	67,896.68	58,327.36	63,276.00	B
JUNE	76,520.68	84,744.05	91,934.00	B
JULY	63,123.45	72,804.56	78,982.00	B
AUGUST	63,000.60	76,860.26	83,382.00	B
SEPTEMBER	71,295.56	121,765.56	105,336.00	B
OCTOBER	53,394.23	74,289.53	61,849.00	B
NOVEMBER	77,894.15	71,406.04	90,229.00	B
DECEMBER	47,351.22	60,072.92	54,849.00	B
TOTALS	**690,076.79**	**797,499.76**	**843,138.88**	
		Current Budget	**848,000.00**	
		Projected Amt Over (Under)	**-4,861.12**	

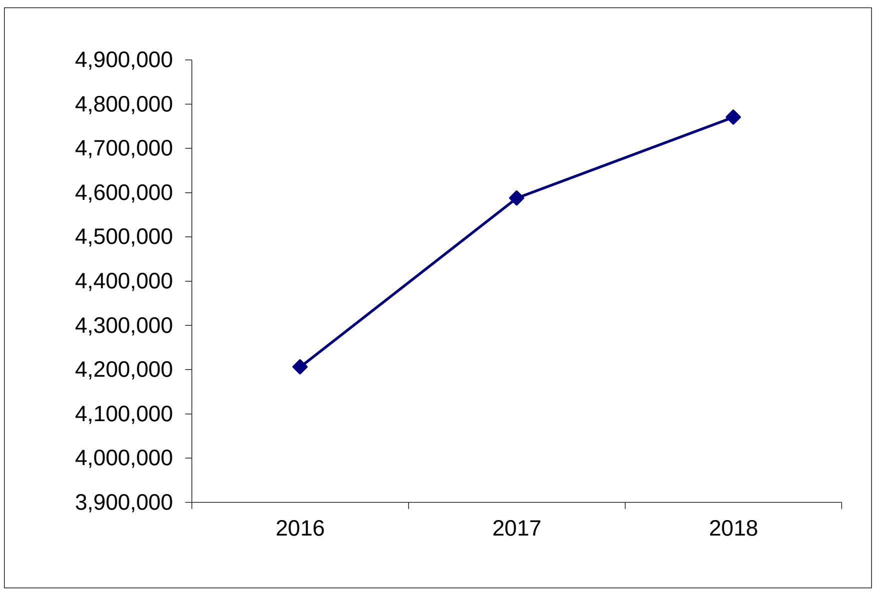




SHADED AREA INDICATES MOST RECENT ACTUAL

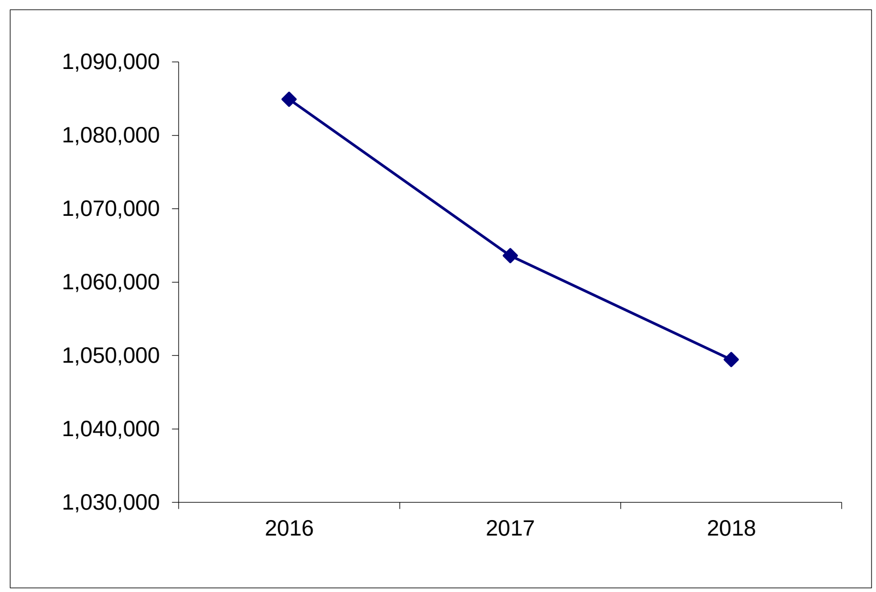
UTILITY TAX-ELECTRIC & GAS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	177,332.31	421,857.00	448,826.92	A
FEBRUARY	138,838.35	505,824.62	526,653.98	A
MARCH	326,307.14	425,726.95	480,198.77	A
APRIL	432,106.74	339,034.62	347,509.00	B
MAY	393,245.95	361,636.72	370,676.00	B
JUNE	363,225.99	327,273.91	335,455.00	B
JULY	377,171.71	358,194.35	367,148.00	B
AUGUST	416,494.97	373,740.81	383,083.00	B
SEPTEMBER	443,504.00	369,262.32	378,492.00	B
OCTOBER	401,586.01	353,897.31	362,743.00	B
NOVEMBER	370,202.76	341,024.62	349,549.00	B
DECEMBER	365,731.26	409,860.82	420,106.00	B
TOTALS	**4,205,747.19**	**4,587,334.05**	**4,770,440.67**	
		Current Budget	**4,702,000.00**	
		Projected Amt Over (Under)	**68,440.67**	



CABLE TV TAX

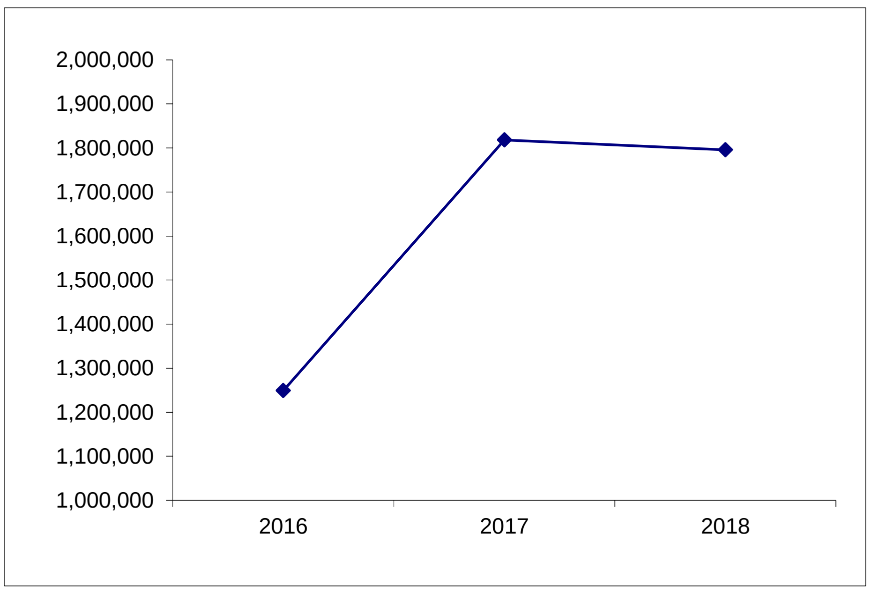
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	233,850.66	263,629.01	0.00	A
FEBRUARY	34,945.40	0.00	255,933.94	A
MARCH	0.00	0.00	0.00	A
APRIL	244,326.70	244,146.92	242,170.00	B
MAY	31,932.20	24,893.20	24,692.00	B
JUNE	0.00	0.00	0.00	B
JULY	276,652.47	243,165.76	241,197.00	B
AUGUST	0.00	23,369.45	23,180.00	B
SEPTEMBER	0.00	0.00	0.00	B
OCTOBER	235,924.64	23,416.70	23,227.00	B
NOVEMBER	27,280.50	240,991.54	239,040.00	B
DECEMBER	0.00	0.00	0.00	B
TOTALS	**1,084,912.57**	**1,063,612.58**	**1,049,439.94**	
		Current Budget	**1,055,000.00**	
		Projected Amt Over (Under)	**-5,560.06**	



SHADED AREA INDICATES MOST RECENT ACTUAL

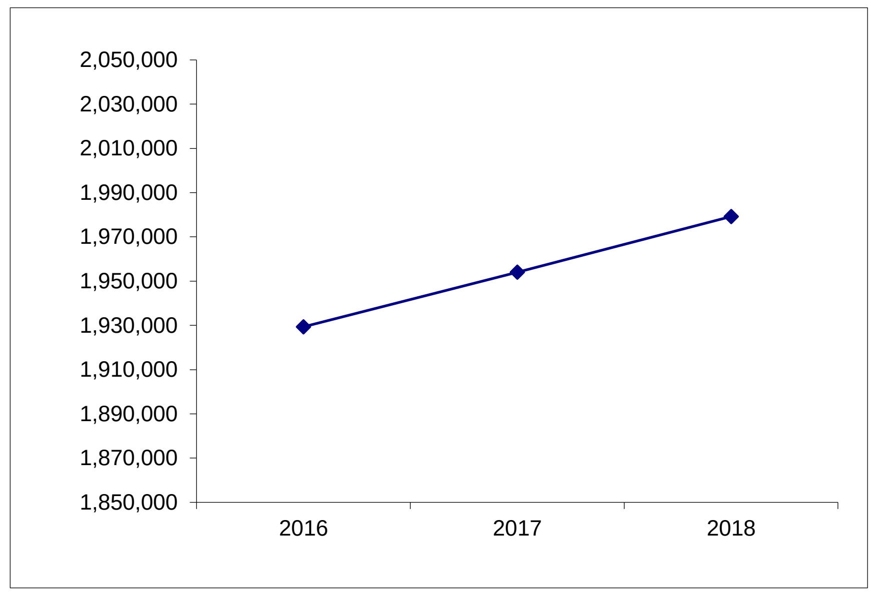
10 - LOCAL MOTOR FUEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY		150,936.34	149,553.75	A
FEBRUARY		146,142.38	137,640.35	A
MARCH		135,305.95	136,597.89	A
APRIL	1,614.25	151,248.96	149,732.00	B
MAY	151,145.91	129,212.75	127,917.00	B
JUNE	160,746.35	179,659.76	177,858.00	B
JULY	158,656.90	164,090.47	162,445.00	B
AUGUST	160,752.15	151,522.30	150,003.00	B
SEPTEMBER	157,584.48	154,447.56	152,899.00	B
OCTOBER	153,815.97	158,731.65	157,140.00	B
NOVEMBER	153,044.86	150,265.36	148,758.00	B
DECEMBER	151,672.99	146,671.67	145,201.00	B
TOTALS	**1,249,033.86**	**1,818,235.15**	**1,795,744.99**	
		Current Budget	**1,800,000.00**	
		Projected Amt Over (Under)	**-4,255.01**	



46 - STATE MOTOR FUEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	171,799.19	180,582.18	168,202.81	A
FEBRUARY	165,935.95	171,662.87	172,208.28	A
MARCH	167,234.60	163,670.32	149,193.94	A
APRIL	143,829.22	139,550.39	144,550.00	B
MAY	173,239.43	166,666.87	172,638.00	B
JUNE	172,052.50	168,983.84	175,038.00	B
JULY	108,502.29	134,194.40	139,002.00	B
AUGUST	174,156.78	175,956.02	182,260.00	B
SEPTEMBER	165,391.62	166,198.96	172,154.00	B
OCTOBER	145,992.31	146,908.04	152,172.00	B
NOVEMBER	169,003.77	168,198.50	174,225.00	B
DECEMBER	172,193.80	171,419.34	177,561.00	B
TOTALS	**1,929,331.46**	**1,953,991.73**	**1,979,205.03**	
		Current Budget	**2,024,000.00**	
		Projected Amt Over (Under)	**-44,794.97**	



2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

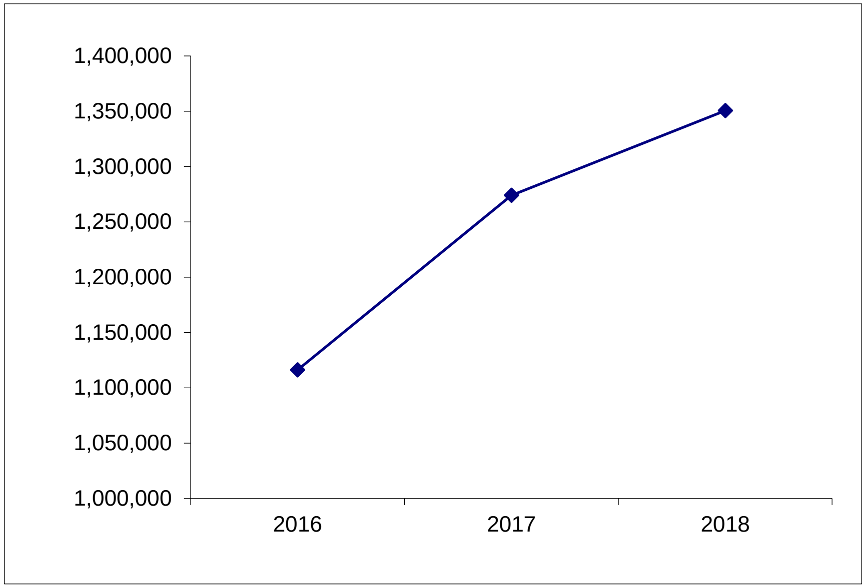
SHADED AREA INDICATES MOST RECENT ACTUAL

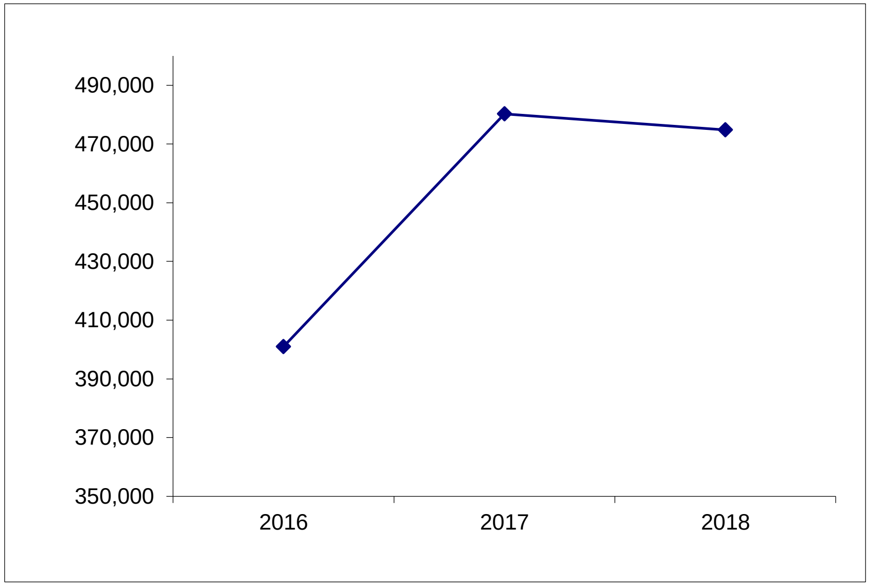
VIDEO GAMING TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	80,288.26	94,954.28	110,674.81	A
FEBRUARY	85,507.02	100,623.42	112,057.54	A
MARCH	84,607.67	99,845.65	106,182.77	A
APRIL	97,888.83	105,585.44	110,231.00	B
MAY	107,431.04	126,789.50	132,368.00	B
JUNE	0.00	110,489.13	115,351.00	B
JULY	196,669.31	107,626.31	112,362.00	B
AUGUST	88,019.04	101,091.12	105,539.00	B
SEPTEMBER	93,234.26	100,252.19	104,663.00	B
OCTOBER	92,743.01	108,743.85	113,529.00	B
NOVEMBER	96,076.34	108,003.48	112,756.00	B
DECEMBER	93,615.92	109,939.69	114,777.00	B
TOTALS	**1,116,080.70**	**1,273,944.06**	**1,350,491.12**	
		Current Budget	**1,330,000.00**	
		Projected Amt Over (Under)	**20,491.12**	

MFT REIMB - TRAFFIC SIGNALS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	28,662.21	30,227.10	44,276.36	A
FEBRUARY	36,330.32	30,285.05	30,587.44	A
MARCH	40,075.18	37,579.08	57,817.61	A
APRIL	16,540.16	35,516.45	31,800.00	B
MAY	31,234.49	34,648.66	31,023.00	B
JUNE	21,971.54	45,755.99	40,968.00	B
JULY	26,492.23	33,394.19	29,900.00	B
AUGUST	42,494.93	33,754.21	30,222.00	B
SEPTEMBER	54,329.58	32,655.06	29,238.00	B
OCTOBER	35,609.03	37,581.07	33,648.00	B
NOVEMBER	31,096.61	81,824.06	73,262.00	B
DECEMBER	36,139.63	47,035.87	42,114.00	B
TOTALS	**400,975.91**	**480,256.79**	**474,856.41**	
		Current Budget	**430,000.00**	
		Projected Amt Over (Under)	**44,856.41**	

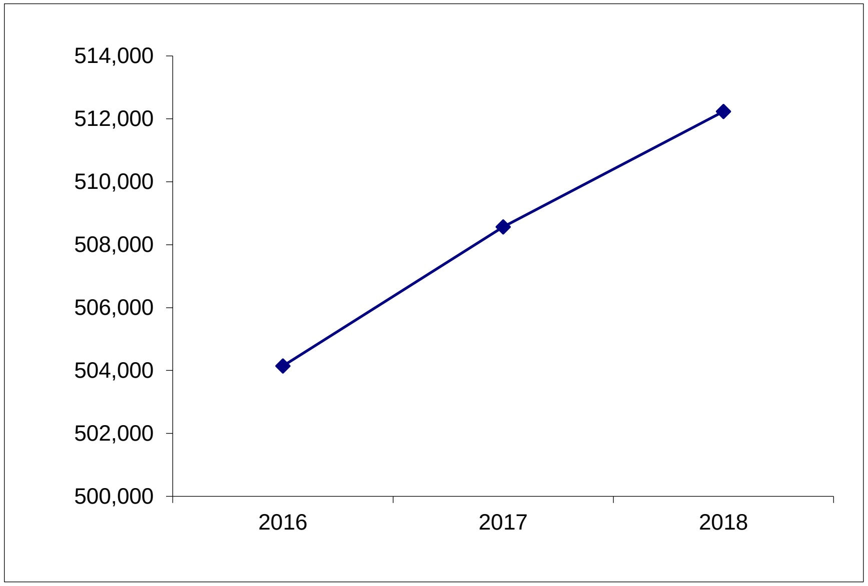




2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

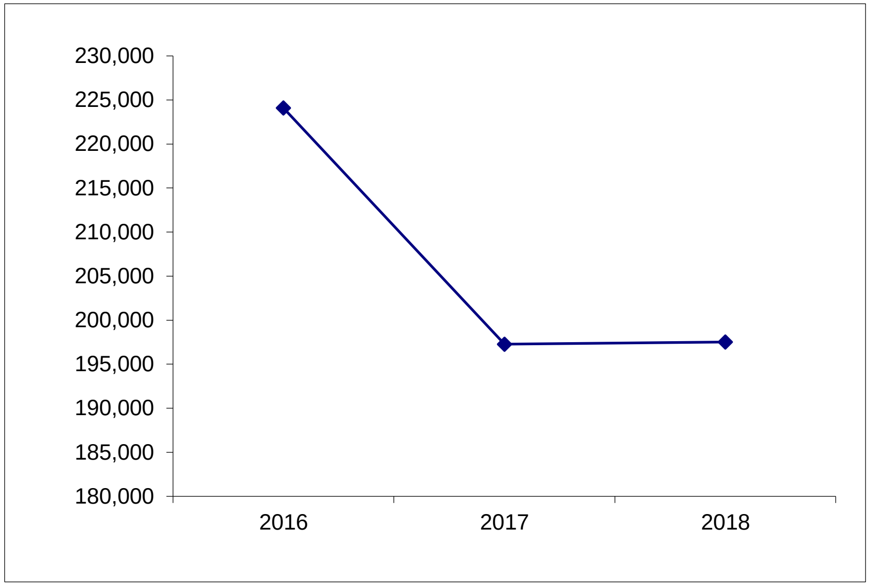
LIQUOR LICENSES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	-7,143.60	1,075.91	3,557.82	A
FEBRUARY	2,706.48	970.89	1,242.18	A
MARCH	8,414.76	100.00	2,135.75	A
APRIL	27,217.64	29,187.48	28,925.00	B
MAY	217,850.92	239,985.85	237,830.00	B
JUNE	216,869.88	222,598.40	220,599.00	B
JULY	31,508.64	2,622.82	2,599.00	B
AUGUST	1,932.20	2,284.27	2,264.00	B
SEPTEMBER	1,856.80	2,117.60	2,099.00	B
OCTOBER	1,502.68	3,333.70	3,304.00	B
NOVEMBER	1,425.96	7,746.77	7,677.00	B
DECEMBER	0.00	-3,455.80	0.00	B
TOTALS	**504,142.36**	**508,567.89**	**512,232.75**	
		Current Budget	**504,000.00**	
		Projected Amt Over (Under)	**8,232.75**	



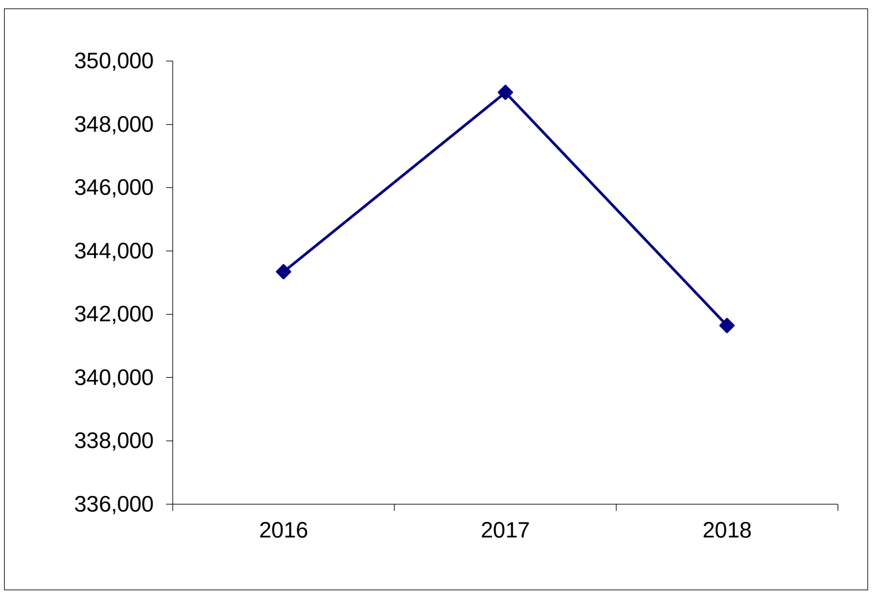
BUILDING PERMITS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	11,829.00	25,018.70	14,620.20	A
FEBRUARY	8,872.25	8,294.50	18,038.60	A
MARCH	29,611.65	17,266.45	7,954.30	A
APRIL	36,030.80	12,932.95	13,833.00	B
MAY	11,671.05	29,240.40	31,274.00	B
JUNE	20,001.10	16,116.75	17,238.00	B
JULY	12,328.40	7,629.90	8,161.00	B
AUGUST	16,106.25	15,033.10	16,079.00	B
SEPTEMBER	26,482.80	18,288.60	19,561.00	B
OCTOBER	21,212.90	22,135.50	23,675.00	B
NOVEMBER	11,377.00	19,111.40	20,441.00	B
DECEMBER	18,561.75	6,208.40	6,640.00	B
TOTALS	**224,084.95**	**197,276.65**	**197,515.10**	
		Current Budget	**211,000.00**	
		Projected Amt Over (Under)	**-13,484.90**	



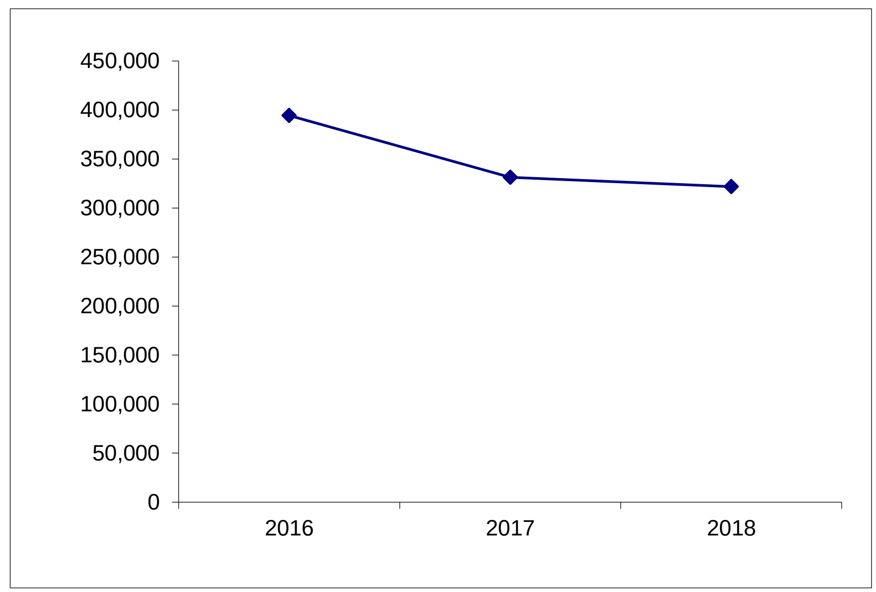
ILLEGAL USE OF VEHICLE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	24,665.00	31,545.00	25,185.00	A
FEBRUARY	25,920.00	24,985.00	22,135.00	A
MARCH	34,585.00	33,705.00	29,625.00	A
APRIL	22,750.00	32,640.00	33,388.00	B
MAY	30,020.00	32,010.00	32,743.00	B
JUNE	40,785.00	26,635.00	27,245.00	B
JULY	28,785.00	26,620.00	27,230.00	B
AUGUST	29,705.00	33,800.00	34,574.00	B
SEPTEMBER	31,635.00	27,970.00	28,611.00	B
OCTOBER	25,145.00	29,250.00	29,920.00	B
NOVEMBER	28,320.00	29,285.00	29,956.00	B
DECEMBER	21,025.00	20,560.00	21,031.00	B
TOTALS	343,340.00	349,005.00	341,643.00	
		Current Budget	357,000.00	
		Projected Amt Over (Under)	-15,357.00	



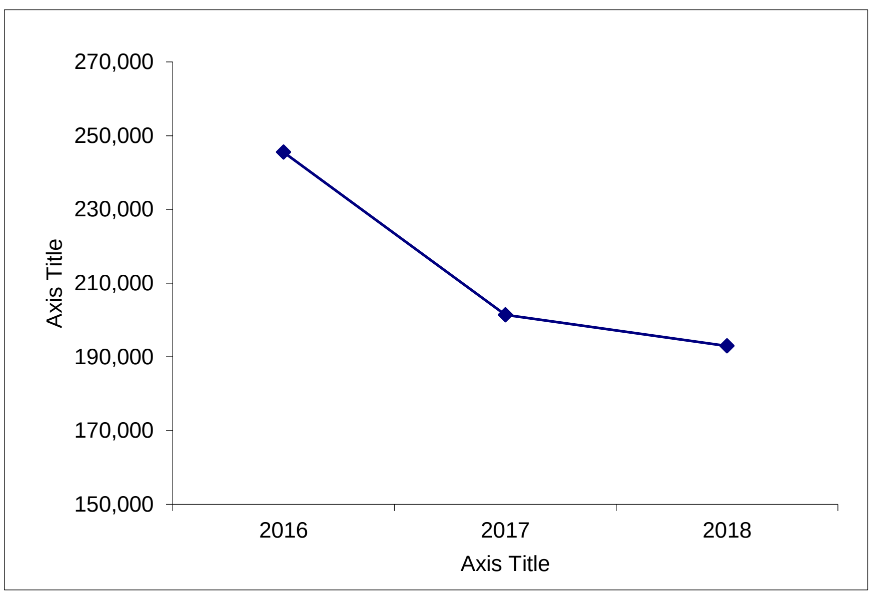
PARKING

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	30,524.27	34,895.44	25,619.67	A
FEBRUARY	33,576.55	25,606.25	23,129.88	A
MARCH	37,342.35	30,864.70	26,877.78	A
APRIL	33,001.83	27,249.73	27,969.00	B
MAY	35,234.71	28,420.56	29,171.00	B
JUNE	32,943.24	25,376.53	26,046.00	B
JULY	26,514.04	18,039.29	18,515.00	B
AUGUST	27,863.92	50,159.05	51,483.00	B
SEPTEMBER	25,590.25	19,306.30	19,816.00	B
OCTOBER	26,590.53	25,869.73	26,552.00	B
NOVEMBER	32,077.99	21,431.35	21,997.00	B
DECEMBER	53,169.28	24,039.14	24,674.00	B
TOTALS	394,428.96	331,258.07	321,850.33	
		Current Budget	340,000.00	
		Projected Amt Over (Under)	-18,149.67	



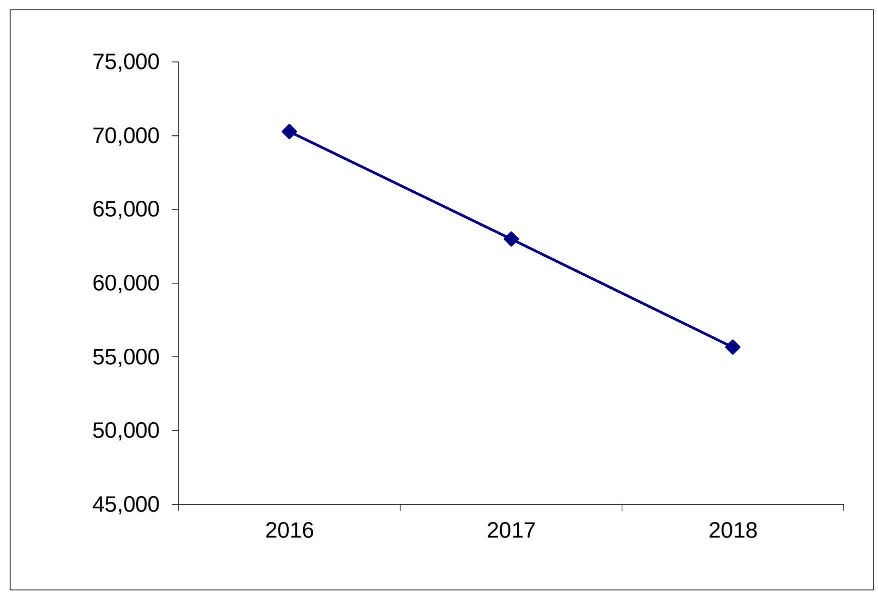
COURT FINES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	19,608.71	10,760.71	10,310.57	A
FEBRUARY	0.00	15,484.21	16,396.46	A
MARCH	54,287.26	22,565.22	18,502.94	A
APRIL	26,764.46	27,343.14	26,475.00	B
MAY	18,335.34	21,521.83	20,838.00	B
JUNE	26,271.96	15,702.61	15,204.00	B
JULY	19,018.82	16,387.61	15,867.00	B
AUGUST	16,811.90	14,397.63	13,940.00	B
SEPTEMBER	16,663.69	12,749.30	12,344.00	B
OCTOBER	17,088.41	17,947.15	17,377.00	B
NOVEMBER	16,156.57	11,424.05	11,061.00	B
DECEMBER	14,492.59	15,111.69	14,632.00	B
TOTALS	**245,499.71**	**201,395.15**	**192,947.97**	
		Current Budget	**195,000.00**	
		Projected Amt Over (Under)	**-2,052.03**	



WEED CUTTING FEES

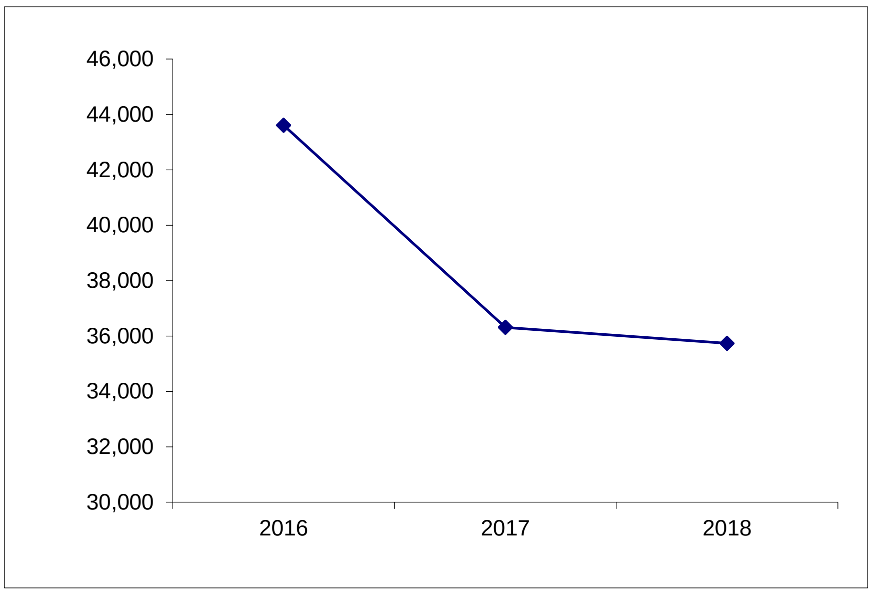
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,981.05	989.42	3,807.13	A
FEBRUARY	6,642.83	2,521.07	3,931.13	A
MARCH	3,863.69	2,818.12	2,037.54	A
APRIL	3,344.49	2,281.59	1,847.00	B
MAY	8,816.26	4,455.68	3,607.00	B
JUNE	10,177.67	4,438.63	3,593.00	B
JULY	8,316.54	11,847.73	9,592.00	B
AUGUST	4,806.37	5,847.73	4,734.00	B
SEPTEMBER	3,301.62	7,593.47	6,147.00	B
OCTOBER	5,246.23	9,691.65	7,846.00	B
NOVEMBER	8,347.54	4,602.94	3,726.00	B
DECEMBER	4,426.32	5,907.96	4,783.00	B
TOTALS	**70,270.61**	**62,995.99**	**55,650.80**	
		Current Budget	**51,000.00**	
		Projected Amt Over (Under)	**4,650.80**	



SHADED AREA INDICATES MOST RECENT ACTUAL

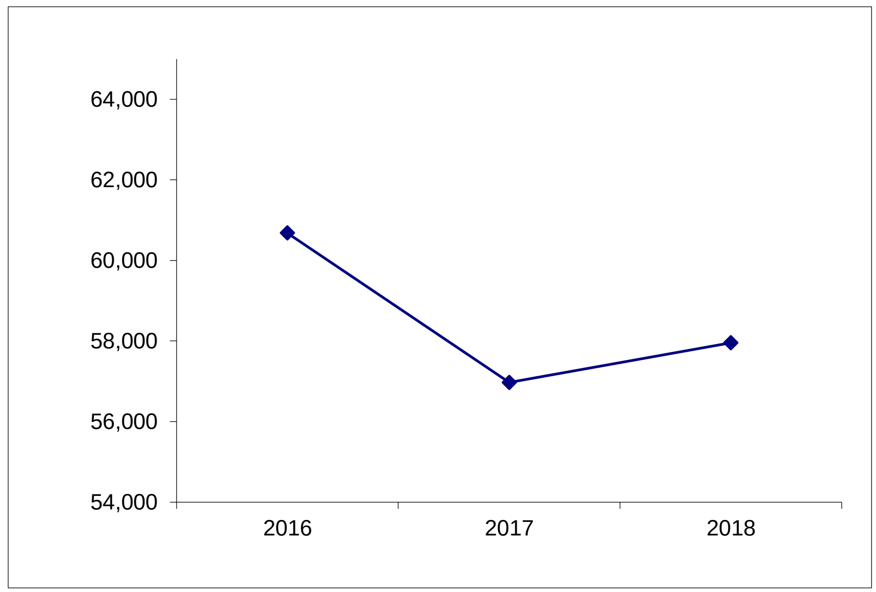
DEMOLITION PAYMENTS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,908.62	3,094.52	4,085.00	A
FEBRUARY	6,335.43	3,461.25	3,875.00	A
MARCH	4,308.62	4,200.29	3,144.19	A
APRIL	2,678.62	3,523.62	3,397.00	B
MAY	4,017.62	3,599.02	3,470.00	B
JUNE	5,212.88	3,210.00	3,095.00	B
JULY	3,060.68	2,815.00	2,714.00	B
AUGUST	3,490.93	1,870.00	1,803.00	B
SEPTEMBER	3,386.90	2,875.00	2,772.00	B
OCTOBER	3,051.38	3,020.00	2,912.00	B
NOVEMBER	2,597.69	2,185.00	2,107.00	B
DECEMBER	2,561.18	2,450.00	2,362.00	B
TOTALS	**43,610.55**	**36,303.70**	**35,736.19**	
		Current Budget	**35,000.00**	
		Projected Amt Over (Under)	**736.19**	



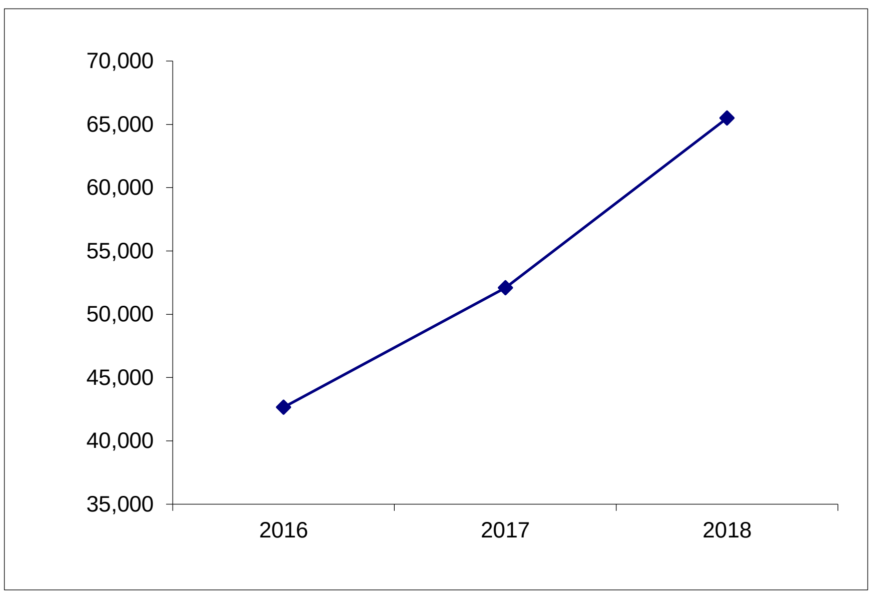
PET CITATIONS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	3,219.55	4,675.88	5,624.07	A
FEBRUARY	4,446.39	5,654.45	7,221.22	A
MARCH	6,951.39	8,731.32	5,186.78	A
APRIL	6,300.38	3,253.46	3,426.00	B
MAY	5,923.60	3,536.29	3,724.00	B
JUNE	4,130.37	5,529.30	5,823.00	B
JULY	5,642.20	3,839.14	4,043.00	B
AUGUST	4,194.38	4,990.87	5,256.00	B
SEPTEMBER	5,037.80	4,582.53	4,826.00	B
OCTOBER	5,934.63	3,498.17	3,684.00	B
NOVEMBER	5,013.79	4,408.19	4,642.00	B
DECEMBER	3,884.55	4,273.00	4,500.00	B
TOTALS	**60,679.03**	**56,972.60**	**57,956.07**	
		Current Budget	**60,000.00**	
		Projected Amt Over (Under)	**-2,043.93**	



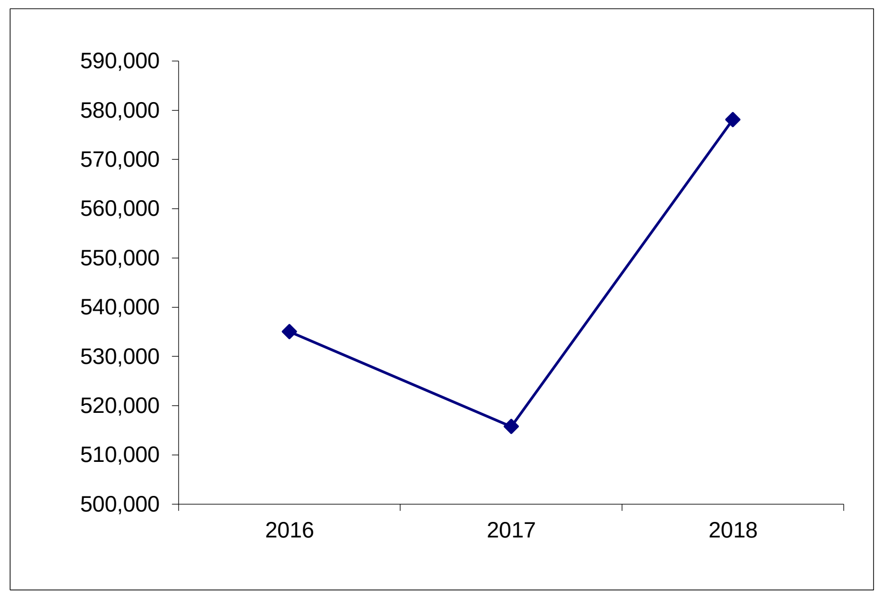
TRASH & CLEAN UP FINES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,432.12	3,818.84	3,609.33	A
FEBRUARY	3,707.46	4,666.95	3,787.96	A
MARCH	4,301.09	5,502.65	4,694.36	A
APRIL	3,432.11	4,430.58	6,210.00	B
MAY	2,827.08	6,571.89	9,212.00	B
JUNE	1,253.81	2,680.88	3,758.00	B
JULY	1,982.12	6,230.35	8,733.00	B
AUGUST	3,367.61	5,026.82	7,046.00	B
SEPTEMBER	7,263.59	1,819.81	2,551.00	B
OCTOBER	4,211.41	4,837.59	6,781.00	B
NOVEMBER	3,106.80	2,939.72	4,120.00	B
DECEMBER	4,770.76	3,555.16	4,983.00	B
TOTALS	**42,655.96**	**52,081.24**	**65,485.65**	
		Current Budget	**73,000.00**	
		Projected Amt Over (Under)	**-7,514.35**	



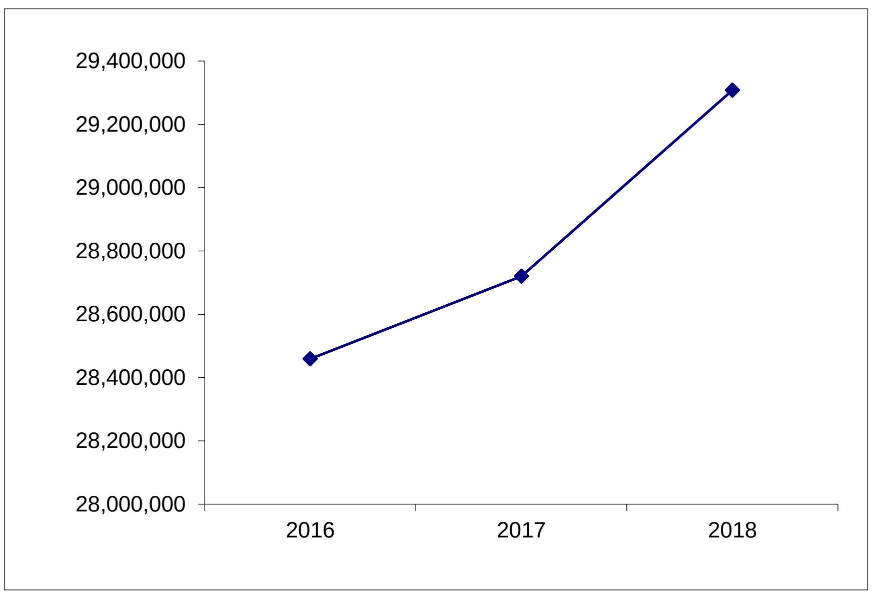
70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	26,418.05	34,882.01	45,559.71	A
FEBRUARY	43,791.37	45,922.48	43,625.01	A
MARCH	72,611.37	39,319.53	48,998.55	A
APRIL	33,981.14	44,321.58	49,284.00	B
MAY	44,813.23	50,013.85	55,614.00	B
JUNE	47,949.63	49,318.54	54,841.00	B
JULY	44,483.78	42,138.97	46,857.00	B
AUGUST	46,604.73	43,030.86	47,849.00	B
SEPTEMBER	42,479.66	40,404.95	44,929.00	B
OCTOBER	38,596.83	42,457.11	47,211.00	B
NOVEMBER	48,784.87	47,406.69	52,715.00	B
DECEMBER	44,499.85	36,533.29	40,624.00	B
TOTALS	**535,014.51**	**515,749.86**	**578,107.27**	
		Current Budget	**573,500.00**	
		Projected Amt Over (Under)	**4,607.27**	



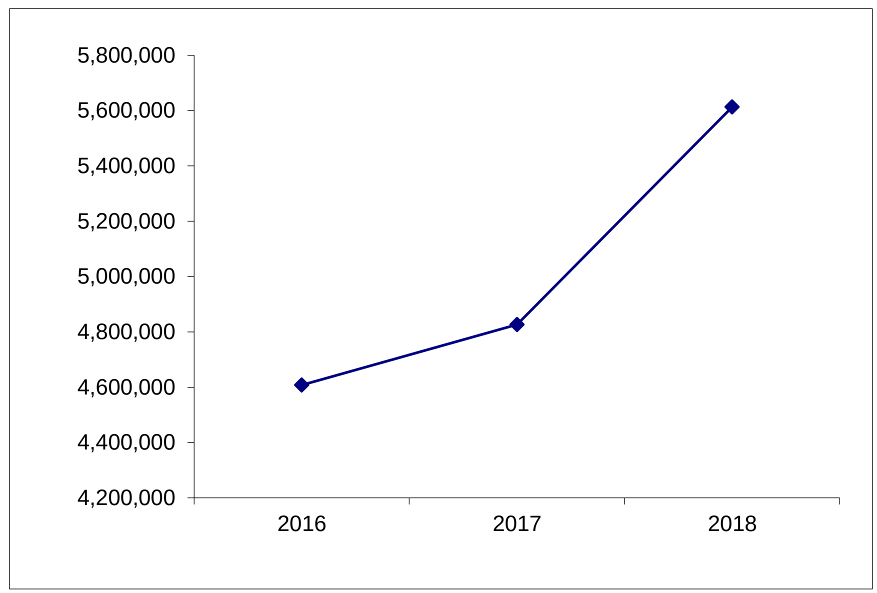
80-WATER SALES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,104,678.61	2,250,636.79	2,293,291.51	A
FEBRUARY	2,210,327.74	2,293,297.02	2,442,137.29	A
MARCH	2,267,954.26	2,197,191.32	2,261,077.95	A
APRIL	2,221,531.91	2,184,431.48	2,235,579.00	B
MAY	2,196,960.89	2,202,704.25	2,234,715.00	B
JUNE	2,425,648.92	2,402,041.11	2,631,653.00	B
JULY	2,495,624.85	2,635,067.97	2,686,858.00	B
AUGUST	2,764,878.40	2,682,475.15	2,643,725.00	B
SEPTEMBER	2,583,865.88	2,554,863.90	2,665,515.00	B
OCTOBER	2,554,080.04	2,546,500.96	2,541,265.00	B
NOVEMBER	2,395,921.87	2,506,148.97	2,336,755.00	B
DECEMBER	2,237,479.85	2,264,904.88	2,335,068.00	B
TOTALS	**28,458,953.22**	**28,720,263.80**	**29,307,639.75**	
		Current Budget	**29,167,000.00**	
		Projected Amt Over (Under)	**140,639.75**	



79-SEWER USER FEE

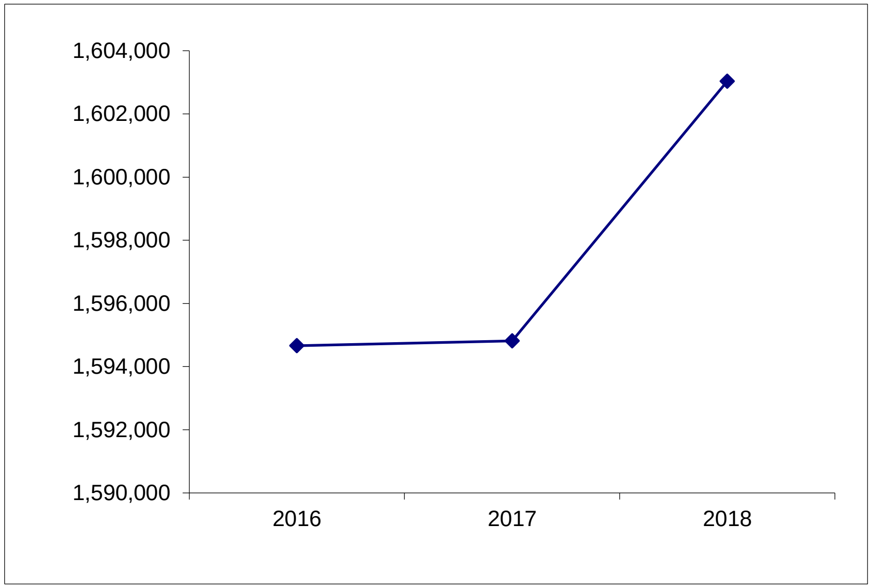
MONTH	2016 Actual	2017 Actual	2018	
JANUARY	365,361.90	365,842.90	415,444.15	A
FEBRUARY	390,979.51	365,908.81	442,619.44	A
MARCH	378,136.50	357,535.86	478,868.69	A
APRIL	354,698.60	336,921.75	387,752.00	B
MAY	368,671.08	374,139.45	430,512.00	B
JUNE	383,539.30	383,450.74	432,590.00	B
JULY	398,192.98	455,323.40	513,797.00	B
AUGUST	429,968.67	455,272.26	513,611.00	B
SEPTEMBER	405,514.62	434,296.55	526,715.00	B
OCTOBER	403,013.25	460,110.01	523,215.00	B
NOVEMBER	367,714.04	409,171.38	477,502.00	B
DECEMBER	361,793.84	428,287.26	470,117.00	B
TOTALS	**4,607,584.29**	**4,826,260.37**	**5,612,743.28**	
		Current Budget	**5,529,000.00**	
		Projected Amt Over (Under)	**83,743.28**	



SHADED AREA INDICATES MOST RECENT ACTUAL

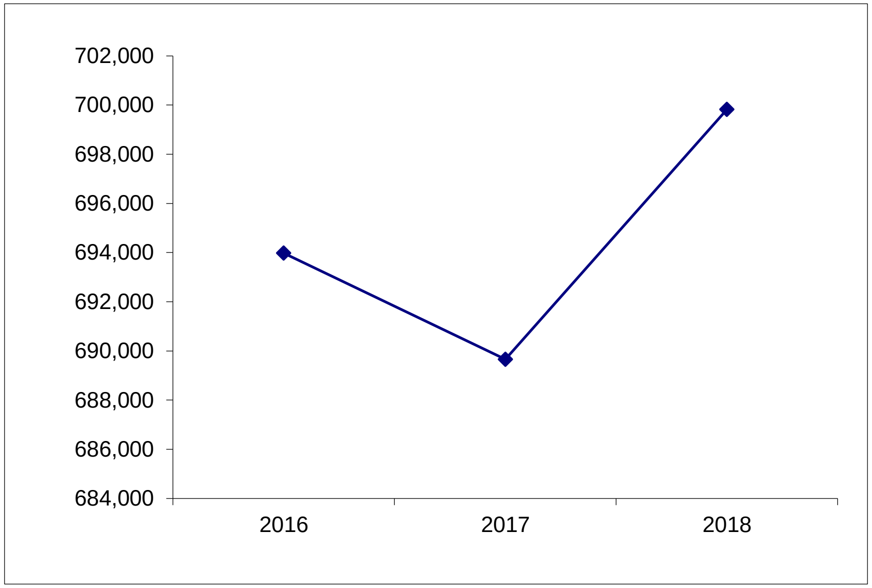
78-STORM WATER FEE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	115,724.00	122,042.07	130,857.73	A
FEBRUARY	124,410.33	115,726.29	115,722.81	A
MARCH	125,098.96	131,044.00	119,204.08	A
APRIL	163,768.53	164,375.29	164,347.00	B
MAY	150,043.04	153,955.37	153,929.00	B
JUNE	120,546.60	120,950.54	120,931.00	B
JULY	113,459.99	121,951.59	121,932.00	B
AUGUST	127,007.68	121,622.82	121,603.00	B
SEPTEMBER	115,106.96	109,785.43	115,088.00	B
OCTOBER	165,183.90	165,672.68	165,156.00	B
NOVEMBER	151,953.53	150,828.65	151,929.00	B
DECEMBER	122,356.36	116,855.56	122,336.00	B
TOTALS	**1,594,659.88**	**1,594,810.29**	**1,603,035.62**	
		Current Budget	**1,606,000.00**	
		Projected Amt Over (Under)	**-2,964.38**	



88-RECYCLING FEES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	52,012.50	53,670.25	63,834.61	A
FEBRUARY	66,763.52	57,220.17	53,318.46	A
MARCH	58,159.31	63,538.06	59,585.33	A
APRIL	56,319.77	52,781.31	52,779.00	B
MAY	57,546.84	61,173.86	61,172.00	B
JUNE	57,162.53	60,215.22	60,213.00	B
JULY	53,717.51	61,089.08	61,087.00	B
AUGUST	59,997.07	55,537.02	55,535.00	B
SEPTEMBER	55,158.08	56,982.47	55,156.00	B
OCTOBER	61,572.21	54,207.31	61,570.00	B
NOVEMBER	59,011.54	59,900.37	59,010.00	B
DECEMBER	56,560.41	53,345.70	56,558.00	B
TOTALS	**693,981.29**	**689,660.82**	**699,818.40**	
		Current Budget	**697,500.00**	
		Projected Amt Over (Under)	**2,318.40**	



SHADED AREA INDICATES MOST RECENT ACTUAL

DATE: 4/6/2018

MEMO: IT DEPARTMENT 2018

TO: **Honorable Mayor Julie Moore Wolfe and City Council**

FROM: **Tim Gleason, City Manager**
James Edwards, Director Information Technology Department

SUBJECT: Resolution Authorizing City Manager to Execute and Enter into Annual Support and License Agreement with Tyler Technologies, Inc. for the MUNIS Enterprise Financial Software System

SUMMARY RECOMMENDATION:

City staff recommends that City Council approve the attached resolution authorizing the City Manager to enter into an annual Support and License Agreement with Tyler Technologies, Inc. MUNIS Division for software and services for the period May 1, 2018 to April 30, 2019 for the city's central financial software.

BACKGROUND:

This is the annual support agreement between the City of Decatur and Tyler Technologies, Inc MUNIS Division for licensed use of the integrated software system that supports financial accounting, purchasing, payroll, personnel, budget preparation, inventory control, fixed assets, business licensing, general billing, accounts payroll and other functions and reporting. The attached agreement provides for continued use of the MUNIS software systems, with standard support services as outlined. The agreement further grants the City the rights to receive application updates, upgrades and technical and operational support.

The annual agreement includes the following three components:

Component	Application	Cost
License & Support Agreement	Accounting	$25,859.91
	Account Receivable	$7,110.99
	Business Licenses	$6,465.34
	Cash Management	$3,719.45
	Fixed Assets	$7,823.14
	General Billing	$3,232.68
	HR Management	$6,465.34
	Inventory	$7,823.14
	Crystal Reports	$6,958.81
	MUNIS office	$5,333.62
	Payroll	$10,667.22

	Project & Grant Accounting	$5,883.23
	Purchase Orders	$7,758.11
	Requisitions	$5,494.65
	Tyler Forms Processing	$4,490.00
	Utility Billing	$13,252.79
Sub Total Cost		$128,338.42
Tyler System Management Services		$22,910.53
Unlimited User CALs		$6,200.00
Total Cost		**$157,448.95**

Per Tyler Technologies, Inc. billing practices, the annual license support is billed and payable in one annual installment, due prior to the beginning of the agreement period. Consequently, upon Council approval of this resolution, the City Manager will execute the annual license support agreement(s) as identified herewith, and payment shall be made prior to the service expiration date of April 30, 2018.

PRIOR COUNCIL ACTION:
City has maintained an Annual License and Support Agreement Since the system was purchased in 2003

POTENTIAL OBJECTIONS: None anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: James Edwards, Director of Information Technology; Cheryl Laskowski, Senior Systems Analyst; Gregg D. Zientara, City Treasurer and Director of Finance

BUDGET/TIME IMPLICATIONS: The annual support expense is included in the 2018 general fund budget for the Information Technologies department. This agreement is a 6% increase over the previous support period including adding some user licenses, accounting for a full year of maintenance for the new Utility Billing module which went live in FY2017, and the annual CPI increase per the Tyler Software and Support agreement.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
2018 Support Invoice	Backup Material

RESOLUTION NO. R____________________________

**RESOLUTION AUTHORIZING APPROVAL TO RENEW
THE ANNUAL LICENSE AND SUPPORT AGREEMENT FROM
-TYLER TECHNOLGIES, INC.-
FOR MUNIS ENTERPRISE FINANCIAL SOFTWARE SYSTEM SUITE**

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the invoice presented to the City Council herewith from Tyler Technologies, Inc. for the Annual License and Support renewal for the MUNIS Enterprise Financial Software System Suite, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager or his designee be, and he is thereby, authorized and directed to make payment to Tyler Technologies in an amount not to exceed $157,448.95 on behalf of the City of Decatur for annual license and support for the MUNIS Enterprise Financial Software System Suite.

PRESENTED AND ADOPTED this 16th day of April, 2018

____
JULIE MOORE WOLFE, MAYOR

ATTEST:

____
DEBRA BRIGHT, CITY CLERK

tyler technologies

Empowering people who serve the public®

Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Invoice

Invoice No	Date	Page
045-217847	04/01/2018	1 of 2

Bill To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Ship To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4743	105116		USD	NET45	05/16/2018

Date	Description	Units	Rate	Extended Price
	Contract No.: DECATUR, IL			
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	25,859.91	25,859.91
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	7,110.99	7,110.99
	SUPPORT & UPDATE LICENSING - BUSINESS LICENSES Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	6,465.34	6,465.34
	SUPPORT & UPDATE LICENSING - FIXED ASSETS Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	7,823.14	7,823.14
	SUPPORT & UPDATE LICENSING - GENERAL BILLING Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	3,232.68	3,232.68
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	6,465.34	6,465.34
	SUPPORT & UPDATE LICENSING - INVENTORY Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	7,823.14	7,823.14
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	6,958.81	6,958.81
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	5,333.62	5,333.62
	SUPPORT & UPDATE LICENSING - PAYROLL Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	10,667.22	10,667.22
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	5,883.23	5,883.23
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	7,758.11	7,758.11
	SUPPORT & UPDATE LICENSING - REQUISITIONS Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	5,494.65	5,494.65
	TYLER FORM PROCESSING SUPPORT : Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	4,490.00	4,490.00
	SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	13,252.79	13,252.79
	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT Maintenance: Start: 01/May/2018, End: 30/Apr/2019	1	3,719.45	3,719.45

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Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Invoice

Invoice No	Date	Page
045-217847	04/01/2018	2 of 2

Bill To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Ship To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4743	105116		USD	NET45	05/16/2018

Date	Description	Units	Rate	Extended Price

****ATTENTION****
Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software.

Subtotal	128,338.42
Sales Tax	0.00
Invoice Total	128,338.42

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Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-217929	04/01/2018	1 of 1

Questions:
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Bill To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Ship To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4743	105073		USD	NET45	05/16/2018

Date	Description	Units	Rate	Extended Price
	Contract No.: DECATUR, IL			
	TYLER SYSTEM MANAGEMENT SERVICES SUPPORT	1	22,910.53	22,910.53
	Maintenance: Start: 01/May/2018, End: 30/Apr/2019			

Subtotal	22,910.53
Sales Tax	0.00
Invoice Total	22,910.53

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Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-217846	04/01/2018	1 of 1

Questions:
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Email: ar@tylertech.com

Bill To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Ship To: CITY OF DECATUR
ATTN CITY TREASURER
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523-1196

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4743	105040		USD	NET45	05/16/2018

Date	Description	Units	Rate	Extended Price
	Contract No.: DECATUR, IL			
	TYLER UNLIMITED CAL UPGRADE MAINTENANCE	1	6,200.00	6,200.00
	Maintenance: Start: 01/May/2018, End: 30/Apr/2019			

Subtotal	6,200.00
Sales Tax	0.00
Invoice Total	6,200.00

Public Works

DATE: 4/9/2018

MEMO: 2018-13

TO: Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Matthew Newell, P.E., Public Works Director

SUBJECT: Resolution Approving an Agreement with Strand Associates, Inc. for Professional Engineering Services for Water System Hydraulic Model Update and Extended Period Simulation (EPS), City Project 2018-04

SUMMARY RECOMMENDATION: Please see attached Memo for details

ATTACHMENTS:

Description	Type
2018-13 Memo	Cover Memo
2018-13 Resolution	Resolution Letter
2018-13 Agreement	Backup Material

PUBLIC WORKS MEMORANDUM
NO. 2018-13

DATE: **April 6, 2018**

TO: **Honorable Mayor Julie Moore Wolfe and City Council Members**

FROM: **Tim Gleason, City Manager**
Matt Newell, P.E., Public Works Director

SUBJECT: **Resolution Approving an Agreement with Strand Associates, Inc. for Professional Engineering Services for the 2018 Water System Hydraulic Model Update and Extended Period Simulation (EPS)**
City Project 2018-04

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign, and the City Clerk to attest, a professional engineering services agreement between the City of Decatur and Strand Associates, Inc, to provide professional services for an update and analysis of the Water System Hydraulic Model, for a fee not to exceed $170,897.

PRIOR COUNCIL ACTION:

This work is budgeted in the 2018 Capital Improvement Plan.

BACKGROUND:

The Illinois Environmental Protection Agency requires culinary water systems in the State to maintain 0.2 mg/l of free chlorine residual within their distribution systems. The City routinely samples the water distribution system to assure that this minimum residual is maintained. As water ages, the free chlorine residual naturally dissipates or reduces. To assure that the water distribution system is operating to prevent areas of old water within the system, it is proposed that an Extended Period Simulation (EPS) be run on the system. An EPS simulation identifies any areas prone to reduced chlorine or aging water and can advise on how best to address them.

Strand Associates, Inc. (Strand) has been providing the City with water system modeling and master planning services since 2000 and currently maintains the City's water distribution model. Strand's experience with City's water system allows them to provide the City with high quality and efficient professional services.

Engineering Services Agreement

The 2018 Water System Hydraulic Model Update will provide the City with an extended period simulation (EPS) that will model the water age and chlorine residual within the water distribution system. The model will be calibrated during August which is a time of low water turnover within the system, when water aging may be at its worst.

The scope of services for Strand's Extended Period Simulation includes:

1. Provide system model updates, including usage of customer hourly demand.
2. Develop and implement water quality sampling protocol for August of 2018.
3. Calibrate model based on sampling.
4. Model existing water age and chlorine residual within the distribution system.
5. Model proposed improvement scenarios to improve water circulation within the system.
6. Provide a report with recommendations to implement improvements or operation changes within the system.

POTENTIAL OBJECTION: None

INPUT FROM OTHER SOURCES: Strand Associates, Inc.

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

LEGAL REVIEW: The proposed Agreement was approved by the Legal Department on March 3, 2018.

SCHEDULE:

Work will start in May with the final report submitted in April of 2019

BUDGET IMPLICATIONS:

Budget Impact: The proposed engineering services agreement with Strand Associates Inc. is for a cost of $170,897. Funding for this project is allocated in the Water Fund.

Staffing Impact: Staff time is allocated to manage and review.

Attach: 2

cc: Brian Hackman, Strand Associates, Inc
Randy Miller, Water Services Manager
Keith Alexander, Water Production Manager

RESOLUTION NO. ___________

RESOLUTION APPROVING AN AGREEMENT WITH STRAND ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE 2018 WATER SYSTEM HYDRAULIC MODEL UPDATE AND EXTENDED PERIOD SIMULATION (EPS) CITY PROJECT 2018-04

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement approving the professional engineering services for the 2018 Water System Hydraulic Model Update and Extended Period Simulation (EPS), City Project 2018-04, presented to the Council herewith between the City of Decatur and Strand Associates, Inc. be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Professional Engineering Services Agreement between the City of Decatur, Illinois and Strand Associates, Inc., for a fee not to exceed $170,897.00.

PRESENTED and ADOPTED this 16th day of April 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Debra G. Bright, City Clerk

CITY OF DECATUR
PROFESSIONAL ENGINEERING SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

Strand Associates, Inc.®,

("Consulting Engineer"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A," incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

A. CONSULTING ENGINEER. The Consulting Engineer shall provide professional engineering services for the City in all phases of the Project, serve as the City's professional engineering representative for the Project as set forth herein and shall give professional engineering consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Consulting Engineer in accordance with generally accepted Engineering standards.

B. NOTICE TO PROCEED. The Consulting Engineer shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.

C. TIME. The Consulting Engineer shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.

D. CITY'S REPRESENTATIVE. The City's representative to the Consulting Engineer shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.

E. EXTRA WORK AND CHANGE ORDERS. The Consulting Engineer shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consulting Engineer shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consulting Engineer and shall not be reimbursed by the City.

The Consulting Engineer expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consulting Engineer shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.

2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.

3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.

4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.

5. Report Preparation. Prepare a report ("Study Report") containing schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the City of Decatur. The Study Report shall also set forth the Consulting Engineer's findings and recommendations with opinions of probable costs for the Project, including construction cost, contingencies, allowances for charges of all professionals and consultants, allowances for the cost of land and rights-of-way, allowances for the relocation of utility facilities and equipment if necessary, and compensation for or damages to properties and interest and financing charges (all of which are hereinafter called "Project Costs"). Specific requirements for the Study Report are included in Exhibit A, Scope of Services.

6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.

7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.

B. FURNISH INFORMATION. Assist the Consulting Engineer by placing at the Consulting Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

C. FURNISH TECHNICAL INFORMATION. Furnish to the Consulting Engineer, as required for performance of the Consulting Engineer's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consulting Engineer may rely upon in performing the Consulting Engineer's services.

D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.

E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consulting Engineer to enter upon public and private property as required for the Consulting Engineer to perform the Consulting Engineer's services.

F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consulting Engineer, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consulting Engineer.

G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consulting Engineer may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.

I. NOTIFY THE CONSULTING ENGINEER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consulting Engineer whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consulting Engineer's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

A. SUCCESSORS AND ASSIGNS. The City and the Consulting Engineer each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consulting engineer shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consulting Engineer.

B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consulting Engineer in connection with this Project are public documents and, upon payment to the Consulting Engineer, shall remain the property of the City whether the Project is completed or not. Reuse of any of the work product of the Consulting Engineer by the City on extensions of this Project or any other project without written permission of the Consulting Engineer shall be at the City's risk and the City agrees to defend, indemnify and hold harmless the Consulting Engineer from all damages and costs including attorney fees arising out of such reuse by the City or others acting through the City.

C. ESTIMATES OF COST (COST OPINION). Since the Consulting Engineer has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Consulting Engineer's experience and qualifications, but the Consulting Engineer does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.

D. INSURANCE.

1. Requirement. During the term of this Agreement, at its own cost and expense, the Consulting Engineer shall maintain in full force and effect insurance policies as enumerated below.

2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.

3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.

4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.

5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consulting Engineer shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consulting Engineer shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consulting Engineer shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:

   a. Name and address of party insured.

   b. Name(s) of insurance company or companies.

   c. Name and address of authorized agent executing such certificate.

d. Description of type of insurance and coverage afforded thereunder.

e. Insurance policy numbers.

f. Limits of liability of such policies and date of expiration of policies.

g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.

7. Types and Limits of Insurance. The Consulting Engineer shall provide the following:

a. Workers' Compensation:

Coverage A: Statutory Limits
Coverage B: One hundred thousand dollars ($100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.

b. General Liability: Combined single limits of one million dollars ($1,000,000) per occurrence. General Liability Insurance shall include:

Personal Injury Liability coverage.

c. Automobile Liability: Combined single limits of one million dollars ($1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.

d. Professional Liability: A professional liability policy with limits of one million dollars ($1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.

e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consulting Engineer shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.

8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consulting Engineer.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.

2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consulting Engineer is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.

3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consulting Engineer shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consulting Engineer in performing this Agreement, whether completed or in process.

4. Upon termination pursuant to this Agreement, Consulting Engineer shall be compensated for all services provided prior to the termination notice and the City's Representative may take over the work and complete the same by agreement with another party or otherwise.

F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consulting Engineer agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.

G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consulting Engineer an employee or partner of the City. The Consulting Engineer shall at all times hereunder be construed to be an independent contractor.

H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consulting Engineer shall abide by the terms of all Federal requirements in the performance of duties hereunder.

I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.

J. HOLD HARMLESS. Consulting Engineer shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consulting Engineer in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consulting Engineer or its subcontractors.

The City shall indemnify and save harmless the Consulting Engineer, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consulting Engineer and including reasonable attorney's fees incurred by the Consulting Engineer or required in any way to be paid by the Consulting Engineer, in defense thereof, and shall indemnify and save harmless the Consulting Engineer from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consulting Engineer under the terms of the Agreement. The Consulting Engineer shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consulting Engineer's own judgment, may be necessary for the Consulting Engineer's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

K. COPYRIGHT ASSIGNMENT. The Consulting Engineer assigns to the City any and all of Consulting Engineer's rights under copyright laws for work prepared by the Consulting Engineer, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consulting Engineer agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.

L. NO BID RIGGING, BID ROTATION. The Consulting Engineer certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consulting Engineer is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consulting Engineer so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.

M. NO DELINQUENT TAXES. The Consulting Engineer agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.

N. DRUG FREE WORKPLACE. The Consulting Engineer agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consulting Engineer has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars ($5,000.00), the Consulting Engineer shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.

O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.

P. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

A. BASIS OF BILLING. City shall pay the Consulting Engineer for all services rendered under Section II Phases A through F an amount based on Direct Labor Costs times 3.00 for services rendered by principals and employees assigned to the Project.

Direct Labor Costs used as a basis for payment means salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical personnel, stenographers, typists and clerks; but does not include indirect payroll related costs or fringe benefits. For the purposes of this Agreement, the principals and employees of the Consulting Engineer and their hourly direct labor costs are set forth in Exhibit H hereto.

B. SUBCONSULTANT. The City shall pay the Consulting Engineer for services and reimbursable expenses of subconsultants engaged by the Consulting Engineer with the approval of the City's Representative, the amount billed by the Subconsultant to the Consulting Engineer times an approved multiplier of 1.15 .

C. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraphs A and B of this Section, the City shall pay the Consulting Engineer the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consulting Engineer's vehicles are used on the project, the City shall pay the Consulting Engineer the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

D. PAYMENT FOR WORK COMPLETED

1. Monthly progress payments may be requested by the Consulting Engineer for work satisfactorily completed and shall be made by the City to the Consulting Engineer within 60 days of submission of statements requesting payment by the Consulting Engineer to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consulting Engineer prefers, the Invoice Data sheet may serve as the Consulting Engineer's invoice.

2. The Consulting Engineer shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved Change Orders. The Consulting Engineer shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consulting Engineer may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.

3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consulting Engineer under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consulting Engineer and supplemented or accompanied by such supporting data as may be required by the City's Representative.

4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.

5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consulting Engineer shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.

6. The Consulting Engineer and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.

E. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consulting Engineer for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Consulting Engineer also will be reimbursed for the charges of independent professional associates and consultants employed by Consulting Engineer to render Basic Services, and paid for services rendered during that phase on the basis of Consulting Engineer's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Consulting Engineer's principals and employees engaged directly on the Project. In the event of any such termination, Consulting Engineer will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Consulting Engineer entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this ___________ day of _________________ , 2018

THE CITY OF DECATUR, ILLINOIS

By: ______________________________________
Mayor

ATTEST:

____
City Clerk

Consulting Engineer Firm

By: Matt S Riehl
Corporate Secretary

EXHIBIT A

Extended Period Simulation (EPS)
Water System Modeling and Chlorine Residual Maintenance Plan

The Consulting Engineer will provide the following Services to the City:

1. Participate in one project kickoff meeting with City to obtain project-related information, including the following, in native electronic formats:

    a. Chlorine sampling data collected throughout the distribution system from 2016 to present.

    b. Quarterly disinfection byproduct sampling for both total trihalomethanes (TTHM) and haloacetic acids (HAA5) from December 2016 to present.

    c. Target goals for minimum and maximum free chlorine residual at the high service pump discharge and at any point in the distribution system. City has identified its goal is to maintain 0.2 milligrams per liter (mg/L) free chlorine minimum in the distribution system and 0.4 mg/L free chlorine minimum in reservoirs and tanks in accordance with Illinois Environmental Protection Agency standards.

    d. Electronic mapping and description of water system upgrades that have occurred in the distribution system since the 2014 Water System Master Plan Update, including storage facilities, pumping facilities, pressure reducing valve stations, and significant water mains.

    e. Water system hourly demand, using automated meter readings and global positioning system coordinates for each system meter, and operational data, including tank levels, pump operation, pump discharge pressure, pump discharge flows, and related distribution system monitoring data for the minimum day flow in August 2017.

2. Update the existing water distribution system hydraulic model to reflect changes in the distribution system based on information provided by the City above. Additional static model calibration data will be collected through a change order to this Agreement, if needed.

3. Develop a water quality data collection and sampling protocol (Protocol) necessary for collection of data by City to calibrate an EPS model based on three operating days in August of 2018. Meet with City to review Protocol and update based on review comments as appropriate.

4. Assist City with carrying out and monitoring the Protocol in the field during normal business hours (7 A.M. to 4 P.M.) over a three-day site visit, not including travel time.

5. Calibrate the existing water system model in WaterGEMS for an EPS based on the August calibration data collected through the Protocol. Model will be primarily calibrated based on hydraulic operation of the distribution system with United Stated Environmental Protection Agency (USEPA) and American Water Works Association standards for EPS. A secondary calibration using the collected chlorine residual monitoring by the City will be conducted to assist in the evaluation of relative water age and chlorine residual concentrations within the distribution system.

6. Perform modeling of base scenarios for both water age and chlorine residual based on minimum day demands in August 2018.

    a. Model and demonstrate the results of one water age scenario and one chlorine scenario that represent the current configuration and operation of the water system. Base scenario will anticipate the actual chlorine concentration being distributed from the South Water Treatment Plant (SWTP) using the Protocol-collected data. Results will be demonstrated through water age and chlorine concentration figures for incorporation into a report.

b. Review the base water age and chlorine scenarios to evaluate the general impact of altering pump controls at the SWTP, South Booster Pump Zone (SBPZ), and the William Street Pumping Station; and chlorine concentration at the SWTP on the water age and chlorine residual of the successive SBPZ. These results will not be evaluated in detail, but will be used to script improvement scenarios.

7. Perform modeling of chlorine boosting scenarios based on minimum day demands in August 2018.

   a. Develop up to four basic configurations to boost chlorine concentrations within the distribution system based on simple analysis of the calibrated water age and chlorine residual data. The configurations may include a combination of system flushing, booster chlorination at reservoirs and tanks, increasing chlorine concentration at the SWTP, modification to existing water mains and looping within the distribution system, and modification of pump operations within the distribution system. These configurations will anticipate that chlorine boosting will occur at the entry point to a particular zone or storage facility.

   b. Identify advantages and disadvantages to each paper level configuration and discuss configuration options with City through videoconference.

   c. Model the four basic configurations. Discuss the preliminary model results with City and assist City with selecting up to two preferred options for development from a probable cost perspective.

   d. Model the selected City-preferred configurations with up to three SWTP chlorine feed concentrations. Evaluate the potential to reduce the feed concentration at the SWTP by boosting chlorine in the distribution system and report the analysis to City to review options to be included with the opinion of probable cost development.

8. Perform modeling of water age improvements based on minimum day demands in August 2018.

   a. Develop up to four basic configurations of improvements that may include modification to pump controls, pump sizes, flushing, water main looping, or water main size reduction based on simple analysis of the calibrated water age base scenario.

   b. Identify advantages and disadvantages to each paper level configuration and discuss configuration options with City.

   c. Model the four basic configurations. Discuss the preliminary model results with City and assist City with selecting up to two preferred options for development from an opinion of probable cost perspective.

   d. Model the selected City-preferred configurations to be included with the opinion of probable cost development. Demonstrate the modeling results through figures to be included in a report.

9. Meet with City to review chlorine boosting and water age reduction scenario results via video conference to begin developing potential recommendations for the draft report.

10. Develop two additional scenarios of combined water age reduction recommendations and chlorine boosting recommendations based on the August EPS calibration and comments received from the City on initial water age and chlorine residual model results. These scenarios will consider the potential to maintain and minimize the increase in the chlorine feed concentration at the SWTP by modeling a total of three SWTP chlorine feed concentrations. Demonstrate the modeling results through figures to be included in a report. Assist CITY in selecting one recommended scenario for which an opinion of probable construction cost will be developed.

11. Provide a discussion and recommendations to be included in a report toward TTHM concentrations compared to chlorine residual and reduction in TTHM's based on the model results and tank aeration strategies. Develop recommendations toward operation of the distribution system and installation of other components, including tank aeration systems, which are not typically analyzed in a water model for the purposes of TTHM reduction.

12. Develop a preliminary opinion of probable cost for the recommended improvements.

13. Prepare a draft report summarizing the findings and recommendations of the study. Submit three copies of the draft report to City for review and comment. Meet with City to review the draft report, finalize recommendations, and gather input on the schedule for improvements.

14. Develop a capital improvement plan that lists improvements, opinion of probable cost, including probable annual operating costs, and recommended implementation schedule for the recommended improvements.

15. Incorporate City's comments, as appropriate, into a final report. Provide City with three hard copies of the final report and one electronic portable document format file copy on compact disk and USB flash drive.

City of Decatur - Strand Associates, Inc.,®
Professional Engineering Services Agreement
Exhibit A - Scope of Services
Page A-5

EPS Water System Modeling and Chlorine Residual Maintenance Plan
Decatur, IL

#	Classification / Staff / Task Description	Principal PRINC	S.PM SBK	Proj Eng. BWW	Proj. Mng. BLH	Proj. Eng JRB	Proj. Eng NME	Technician GIS	Off. Prod. SEC	MANHOURS TOTAL	Direct Labor Cost	Reimbursable Expenses	Total Estimated Cost at Multiplier
1	Kickoff Meeting, Info Request, and Project Management	3	8	32	60	4	4	1	8	120	$ 6,250.00	$ 2,190.00	$ 20,940.00
2	Model Update: Pipes, Demands/Meters, Controls				4	8	24	4		40	$ 1,560.00	$ 564.00	$ 5,244.00
3	Sampling and Data Collection Protocol			1	2	4	6	1	4	18	$ 700.00	$ 254.00	$ 2,354.00
4	Field Assistance for Sampling and Data Collection			32	4	8	2	2		48	$ 2,102.00	$ 1,676.00	$ 7,982.00
5.a.	EPS Calibration			2	6	20	64	4		96	$ 3,636.00	$ 1,352.00	$ 12,260.00
5.b.	Chlorine Calibration			2	4	20	64	8		98	$ 3,694.00	$ 1,380.00	$ 12,462.00
6.a.	Base Water Age and Chlorine Scenarios			1	2	8	16	2		29	$ 1,131.00	$ 409.00	$ 3,802.00
6.b.	Water Age and Chlorine Sensitivity Analysis			1	4	8	16			29	$ 1,159.00	$ 409.00	$ 3,886.00
7.a.	Chlorine Boosting Configurations			1	4	8	8	2		23	$ 973.00	$ 324.00	$ 3,243.00
7.b.	Review Configurations with City (Video)			4	4	4	4			16	$ 708.00	$ 226.00	$ 2,350.00
7.c.	Preliminary Modeling of up to Four Configurations, City Selects Two			2	4	8	24	6		44	$ 1,732.00	$ 620.00	$ 5,816.00
7.d.	Model Two Configurations with Three SWTP Initial Concentrations			1	4	8	12	2		27	$ 1,109.00	$ 381.00	$ 3,708.00
8.a.	Water Age Improvement Configurations			2	6	16	24	2		50	$ 2,018.00	$ 704.00	$ 6,758.00
8.b.	Review Configurations with City (Video)			4	4	4	4			16	$ 708.00	$ 226.00	$ 2,350.00
8.c.	Preliminary Modeling of up to Four Configurations, City Selects Two			2	6	12	32	2		54	$ 2,118.00	$ 761.00	$ 7,115.00
8.d.	Model Two Configurations			1	4	8	24	2		39	$ 1,517.00	$ 550.00	$ 5,101.00
9	Meet with City to Discuss Results (Video)			4	4	6	12		4	30	$ 1,190.00	$ 423.00	$ 3,993.00
10	Model Combined Improvement Scenarios with Three SWTP Initial Concentrations			6	10	18	38	6		78	$ 3,152.00	$ 1,099.00	$ 10,555.00
11	Develop Additional Recommendations that Cannot be Modeled			0	2	4	16	2		24	$ 916.00	$ 338.00	$ 3,086.00
12	Develop Preliminary OPCC			0	2	4	8		4	18	$ 682.00	$ 254.00	$ 2,300.00
13	Prepare Draft Report and Meet with City		2	8	8	24	60	6	16	124	$ 4,746.00	$ 2,746.00	$ 16,984.00
14	Develop Recommended CIP			1	4	4	8		2	19	$ 777.00	$ 268.00	$ 2,599.00
15	Prepare Final Report			2	4	12	24	8	12	62	$ 2,362.00	$ 1,673.00	$ 8,759.00
16	Contingency Budget (~10%)										$ 5,500.00	$ 750.00	

Staff	PRINC	SBK	BWW	BLH	JRB	NME	GIS	SEC	TOTAL	Labor Cost	Reimbursable Expenses
Total Hours	3	10	109	156	220	494	60	50	1102		

1

Direct Labor Cost $ 50,440.00 $ 19,577.00

Total Project

Total Estimated Cost at Multiplier
(Multiplier = 3.00)

Total Labor Cost At Multiplier $ 151,320.00 $ 19,577.00 **$170,897.00**

CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on ____________________.

The City Representative for this Phase of work is ____________________________.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL
BY:____
(City Engineer)
Dated this _____ day of ______________________________, 20_____.

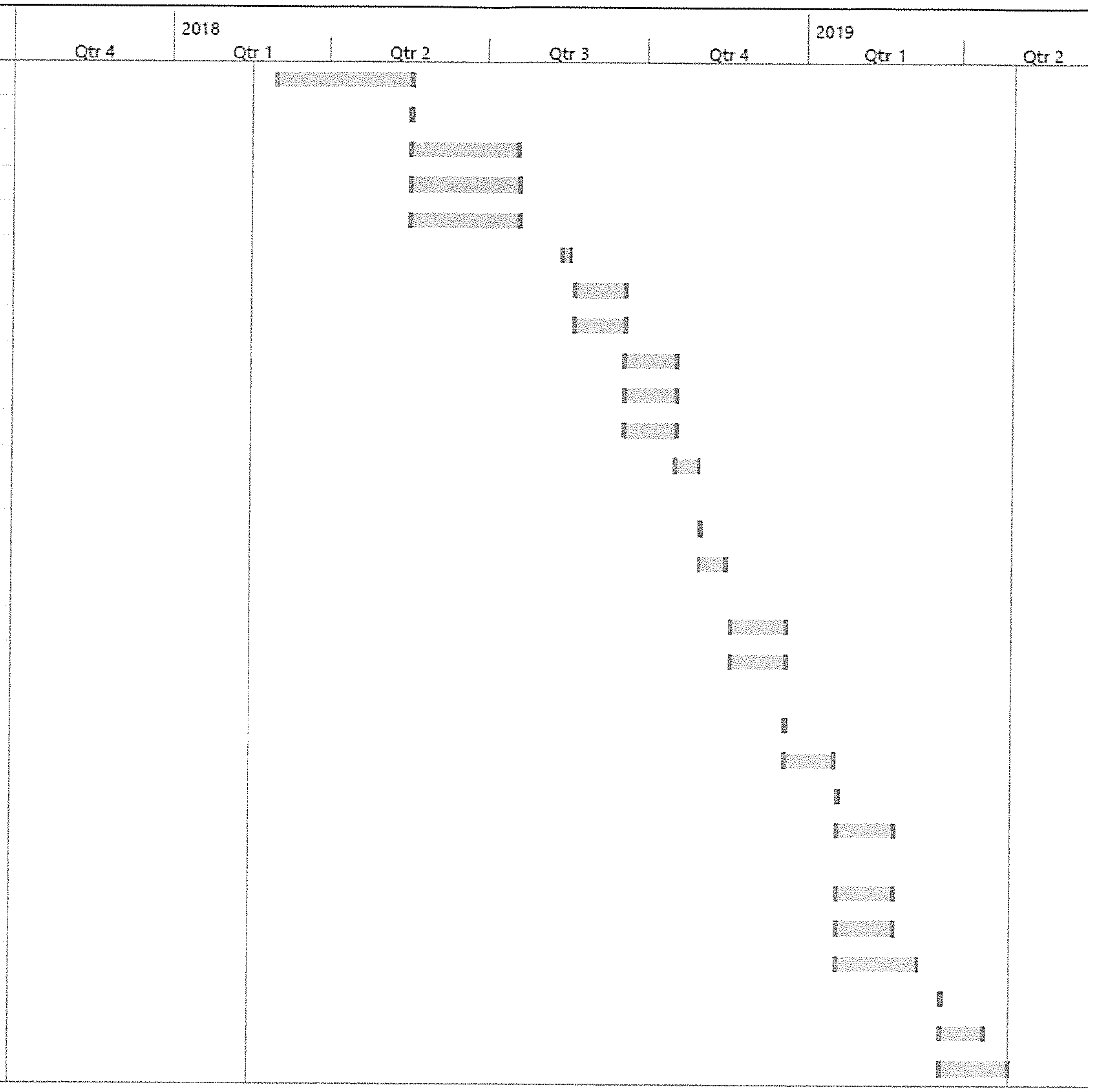
ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY:____
(Signature) (Title)

Dated this ____ day of ______________________________, 20____.

	Task Name	Duration	Start	Finish
1	Notice to Proceed	57 days	Thu 3/1/18	Fri 5/18/18
2	Kick Off Meeting	1 day	Fri 5/18/18	Fri 5/18/18
3	Data Transfer and Review	44 days	Fri 5/18/18	Wed 7/18/18
4	Water Model Update	45 days	Fri 5/18/18	Thu 7/19/18
5	Sampling and Data Collection Protocol	45 days	Fri 5/18/18	Thu 7/19/18
6	Field Assistance for Sampling and Data Collection	5 days	Mon 8/13/18	Fri 8/17/18
7	EPS Calibration	22 days	Mon 8/20/18	Tue 9/18/18
8	Chlorine Calibration	22 days	Mon 8/20/18	Tue 9/18/18
9	Base Water Age and Chlorine Scenarios	23 days	Tue 9/18/18	Thu 10/18/18
10	Water Age and Chlorine Sensitivity Analysis	23 days	Tue 9/18/18	Thu 10/18/18
11	Chlorine Boosting Configurations	23 days	Tue 9/18/18	Thu 10/18/18
12	Preliminary Modeling of up to Four Configurations, City to Select Two	10 days	Thu 10/18/18	Wed 10/31/18
13	Review Configurations with City	1 day	Thu 11/1/18	Thu 11/1/18
14	Model Two Configurations with Three SWTP Initial Concentrations	12 days	Thu 11/1/18	Fri 11/16/18
15	Water Age Improvement Configurations	25 days	Mon 11/19/18	Fri 12/21/18
16	Preliminary Modeling of up to Four Configurations, City to Select Two	25 days	Mon 11/19/18	Fri 12/21/18
17	Review Configurations with City	1 day	Fri 12/21/18	Fri 12/21/18
18	Model Two Configurations	21 days	Fri 12/21/18	Fri 1/18/19
19	Meet with City to Discuss Results	1 day	Mon 1/21/19	Mon 1/21/19
20	Model Combined Improvement Scenarios with Three SWTP Initial Concentrations	25 days	Mon 1/21/19	Fri 2/22/19
21	Develop Additional Recommendations	25 days	Mon 1/21/19	Fri 2/22/19
22	Develop Preliminary OPCC	25 days	Mon 1/21/19	Fri 2/22/19
23	Prepare and Submit Draft Report	35 days	Mon 1/21/19	Fri 3/8/19
24	Meet with City to Discuss Draft Report	1 day	Fri 3/22/19	Fri 3/22/19
25	Develop Recommended Capital Improvement Plan	17 days	Fri 3/22/19	Mon 4/15/19
26	Prepare Final Report	28 days	Fri 3/22/19	Tue 4/30/19



roject: Chlorine Residual Plan
nd Water System Modeling
ate: Fri 2/16/18

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Change Order

Date: ______________

Request No. ______ ☐ Final

Consulting Engineer: ______________________________

Address: ______________________________

____

I recommend that an ☐ addition ☐ deduction of $ ______________ be made to the above contract.

I recommend that an extension of ______________ days be made to the above contract completion date.

The revised completion date is now ______________ .

Amount of original contract $ ______________

Amount of previous change orders $ ______________

Amount of current change order $ ______________

Amount of adjusted/final contract $ ______________

Total net ☐ addition ☐ deduction to date $ ______________ which is ________ % of Contract Price

State fully the nature and reason for the change order ______________________________

____

____

When the net increase or decrease in the cost of the contract is $10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended ______________________________ ______________________________
Public Works Director Date

Approved ______________________________ Attested ______________________________
Mayor City Clerk

______________________________ ______________________________
Date Date

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ansay & Associates, LLC.
702 N. High Point Road
Suite 201
Madison WI 53717

CONTACT NAME: Susan Simoneau
PHONE (A/C, No, Ext): 800-643-6133 FAX (A/C, No): 608-831-4777
E-MAIL ADDRESS: sue.simoneau@ansay.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : CNA Insurance Companies	35289
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED STRAASS-01
Strand Associates, Inc
910 W. Wingra Drive
Madison WI 53715

COVERAGES **CERTIFICATE NUMBER:** 135456679 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Blkt. Contractua GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC	Y		5099170076	1/1/2018	1/1/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 900,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS	Y		5099170062	1/1/2018	1/1/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
A	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000	Y		5099170059	1/1/2018	1/1/2019	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC595126844	1/1/2018	1/1/2019	WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liability Full Prior Acts			AEH113974097	7/11/2017	7/11/2018	Each Claim Aggregate Full Prior Acts	2,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
PROJECT: Water System Modeling and Chlorine Residual Maintenance Plan
PROJECT #: P180.136

The City of Decatur and its officers and employees are named as additional insureds on a primary and non-contributory basis as per written agreement.

Thirty (30) days written notice of any material change, cancellation or non-renewal, except in the case of cancellation for non-payment of premium, in which case will be ten (10) days, will be given to the Certificate Holder.

CERTIFICATE HOLDER

City of Decatur
#1 Gary K. Anderson Plaza
Decatur IL 62523-1196

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Richard G Hagen

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

(1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.

(2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:

(3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTING ENGINEER'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF ____________________)
) ss.
COUNTY OF __________________)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. ______________________________________ (Hereinafter "Consulting Engineer") is a:
Company Name

(Place mark in front of appropriate type of business)

_____ Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Consulting Engineer's Federal Tax Identification Number is ________________________.

B. CORPORATION

The State of Incorporation is ______________________________

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):
___________________________________ Name	___________________________________ Company Address, Principal Office
___________________________________ Address	___________________________________ City, State, Zip
___________________________________ City, State, Zip	___________________________________ Telephone Facsimile
___________________________________ Telephone	___________________________________ Website

The corporate officers are as follows:

President: ______________________________

Vice President: ______________________________

Secretary: ______________________________

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

____________________ Name	______________________________ Home Address & Telephone
____________________ Name	______________________________ Home Address & Telephone
____________________ Name	______________________________ Home Address & Telephone

The business address is ______________________________

Telephone: ____________________ Fax: ____________________

D. INDIVIDUAL PROPRIETORSHIP

The business address is ______________________________

Telephone: ____________________ Fax: ____________________

My home address is______________________________

Telephone: ____________________ Fax: ____________________

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

A. This bid is made without any connection or common interest in the profits with any other person other than the Consulting Engineer except as listed on a separate attached sheet to this affidavit.

Check One:

__________ Others Interested in Contract __________ None

B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

C. That the Consulting Engineer is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consulting Engineer is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consulting Engineer is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consulting Engineer has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consulting Engineer and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTING ENGINEER

____
Signature

____
Printed Name

____
Title

SUBSCRIBED and SWORN to before me this ____ day of ______________, 20___.

______________________________ Notary Public

Exhibit H DIRECT HOURLY LABOR COSTS OF THE CONSULTING ENGINEER As of the date of this contract.		
Project Name: Extended Period Simulation (EPS) Water System Modeling and Chlorine Residual Maintenance Plan		
Consulting Engineer: Strand Associates, Inc.		
Classification	Minimum	Maximum
Principal	$90.00	$167.00
Senior Project Manager	$54.33	$78.00
Project Manager	$35.00	$54.33
Project Engineers and Scientist	$29.67	$37.00
Engineering Technicians and Draftspersons	$15.00	$44.67
Office Production	$28.33 (Average)	

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET			
Project: Extended Period Simulation (EPS) Water System Modeling and Chlorine Residual Maintenance Plan			
(Consulting Engineer Name &Address) Strand Associates, Inc.® 910 W Wingra Drive Madison, WI 53715		City Project No.:	
		Invoice Date:	
		Invoice Number:	
		Invoice Period From:	
		To:	
Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier	3.00	3.00	3.00
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier	1.15	1.15	1.15
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		*(For City Use)*	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's Signature: ______________________

Title: ______________________

DATE: 4/16/2018

MEMO: No. 18-13

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, AICP, Economic and Community Development Director
Joselyn Stewart, Transportation Planner

SUBJECT: Final Plat-Southeast Place-5100-5200 Blocks of East Fitzgerald Road

SUMMARY RECOMMENDATION:
Staff recommends approval of the Final Plat with the following conditions:

1. Provide as-builts and test records for all public improvements.
2. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure
3. The infrastructure as approved on the Amended Preliminary Plat must be installed and approved by the Public Works Department.

The City Plan Commission voted 6-0 to recommend approval of the plat at the April 5, 2018 meeting; the draft minutes of the meeting are attached.

BACKGROUND:
The subject site is approximately 16.55 acres and is currently undeveloped. It is zoned R-6 Multiple Dwelling District. On March 1, 2018 the Plan Commission voted 7-0 to recommend approval of a 30-lot subdivision Revised Preliminary Plat. It was approved by City Council on March 19, 2018 with a vote of 6-0.

The 16.55 acre-site is proposed to be subdivided into 30 residential lots with the sole subdivision access from the west on East Fitzgerald Road. Most of the lots will be served by the proposed streets with cul-de-sacs. The Final Plat shows right-of-way that would allow East Fitzgerald Road to continue east as well as allowing for the northernmost cul-de-sac to be extended east from a stub street. The development will have one detention basin, located as part of Lot 2. All of the required infrastructure have been bonded for at this time.

POTENTIAL OBJECTIONS: No member of the public spoke at the public hearing.

INPUT FROM OTHER SOURCES:
The Final Plat has been approved by the City's Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Joselyn Stewart at 424-2782 or at jstewart@decaturil.gov

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Final Plat	Backup Material
Supporting Documentation	Backup Material

SOUTHEAST PLACE

A RESUBDIVISION OF LOTS 2 AND 3 OF SOUTHEAST PLAZA FOURTH ADDITION

OWNER-DEVELOPER
AIRPORT PLAZA JOINT VENTURE,LLC
ROY B. MOSSER,JR.,MEMBER

ROUTE 121

Survey Disk NW cor. NW¼. SW¼, Sec. 28, T.16 N., R.3E., 3rd P.M.

LEGEND

XXX.XX'	MEASURED DISTANCE
(XXX.XX')	PLAT DISTANCE
•	SET IRON PIN
○	FOUND IRON PIN
¤	FOUND STONE
▣	CONCRETE MONUMENT
(LOT X)	EXISTING LOT TEXT
Lot 1	PROPOSED LOT TEXT
	EASEMENT LINE
	EXIST. ROW LINE
	PROP. ROW LINE
	SETBACK LINE
	BOUNDARY LINE
	PR LOT LINE

60' 0' 60'

NOTE:
THE BEARINGS SHOWN ON THIS PLAT ARE BASED ON THE NAD83 ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE (2011 ADJUSTMENT).

GENERAL NOTES

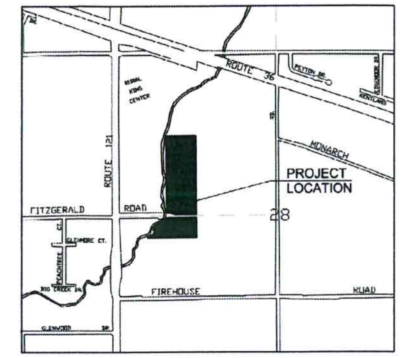
1. ALL DIMENSIONS ON CURVES ARE CHORD DIMENSIONS.
2. A PART OF THIS PROPERTY COVERED BY THIS PLAT OR SUBDIVISION IS SITUATED WITHIN 500 FEET OF A SURFACE DRAIN OR WATERCOURSE SERVING A TRIBUTARY AREA OF 640 ACRES OF MORE.
3. ALL EASEMENTS ARE FOR DRAINAGE AND PUBLIC UTILITIES UNLESS OTHERWISE STATED.
4. ALL OF THIS PROPERTY IS WITHIN THE CORPORATE LIMITS OF THE CITY OF DECATUR.
5. RADII AT STREET INTERSECTIONS ARE 25 FEET UNLESS OTHERWISE DESIGNATED.
6. PROPERTY ZONED: R-6 MULTIPLE DWELLING DISTRICT
7. BUILDING SETBACKS
   FRONT YARD - 25 FEET
   REAR YARD - 20 FEET
   SIDE YARD - AGGREGATE OF 12 FEET
8. PART OF THIS PROPERTY IS IN A 100 YEAR FLOOD PLAIN AREA AS PER FEMA REPORT 17115C0310D AND 17115C0320D DATED JUNE 16, 2011 FOR MACON COUNTY, ILLINOIS.

CENTERLINE CURVE DATE

C-5	C-6	C-7	C-8
Δ = 17° 29' 57"	Δ = 1° 47' 48"	Δ = 5° 27' 25"	Δ = 4° 20' 54"
D = 19° 05' 55"	D = 1° 25' 57"	D = 1° 25' 57"	D = 1° 25' 57"
R = 300.00'	R = 4000.00'	R = 4000.00'	R = 4000.00'
T = 46.17'	T = 62.72'	T = 190.63'	T = 151.86'
L = 91.63'	L = 125.43'	L = 380.98'	L = 303.56'
e = 3.53'	e = 0.49'	e = 4.54'	e = 2.88'
Ch. 91.27'	Ch. 125.43'	Ch. 380.83'	Ch. 300.64'
Ch.brg. N.81°45'16"W.	Ch.brg. N.0°23'29"E.	Ch.brg. N.1°26'10"W.	Ch.brg. N.2°00'39"W.

Boundary Dimensions

	Radius	Arc Length	Chord Length	Chord Bearing
C1	25.00'	39.27'	35.35'	N.44°29'45"E.
C2	25.00'	39.27'	35.35'	S.45°30'15"E.
C3	25.00'	33.58'	31.11'	S.51°00'49"W.
C4	325.00'	22.23'	22.22'	N.14°29'27"E.
C5	25.00'	46.66' (46.67' R.)	40.18'	N.37°02'14"W. (N.37°01'37"W. R.)



LOCATION MAP

NTS

PLAN COMMISSION CHAIRMAN DATE

PLAN COMMISSION SECRETARY DATE

MAYOR DATE

CITY CLERK DATE

DRAINAGE STATEMENT

WE, THE UNDERSIGNED RESPECTIVELY A REGISTERED PROFESSIONAL ENGINEER AND THE OWNER OR OWNERS OF THE LAND SUBDIVIDED HEREBY, OR THE DULY AUTHORIZED ATTORNEY OF SUCH OWNER OR OWNERS, STATE THAT, TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF THE SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR, THAT IF SUCH SURFACE WATER DRAINAGE IS CHANGED, REASONABLE PROVISION HAS BEEN MADE FOR THE COLLECTION AND DIVERSION OF SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE SUBDIVIDER OR SUBDIVIDERS HAVE A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH THE GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF THE CONSTRUCTION OF THE SUBDIVISION.

Roy B. Mosser
OWNER

Mary E. Cave
MARY E. CAVE
DATE 2-27-2018

STATE OF ILLINOIS MARY E. CAVE 062-060331 PROFESSIONAL ENGINEER
EXP. 11/30/19

OWNER

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
)SS
COUNTY OF MACON)

I, RANDALL G. TREI, AN ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3141, HEREBY CERTIFY THAT AT THE REQUEST OF THE OWNER(S), SOUTHEAST PLACE WAS SURVEYED AND SUBDIVIDED UNDER MY DIRECTION. THE PLAT DRAWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY, ALL MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

A RESUBDIVISION OF LOTS 2 AND 3 OF SOUTHEAST PLAZA FOURTH ADDITION AS PER PLAT RECORDED IN BOOK 5000 ON PAGE 291 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

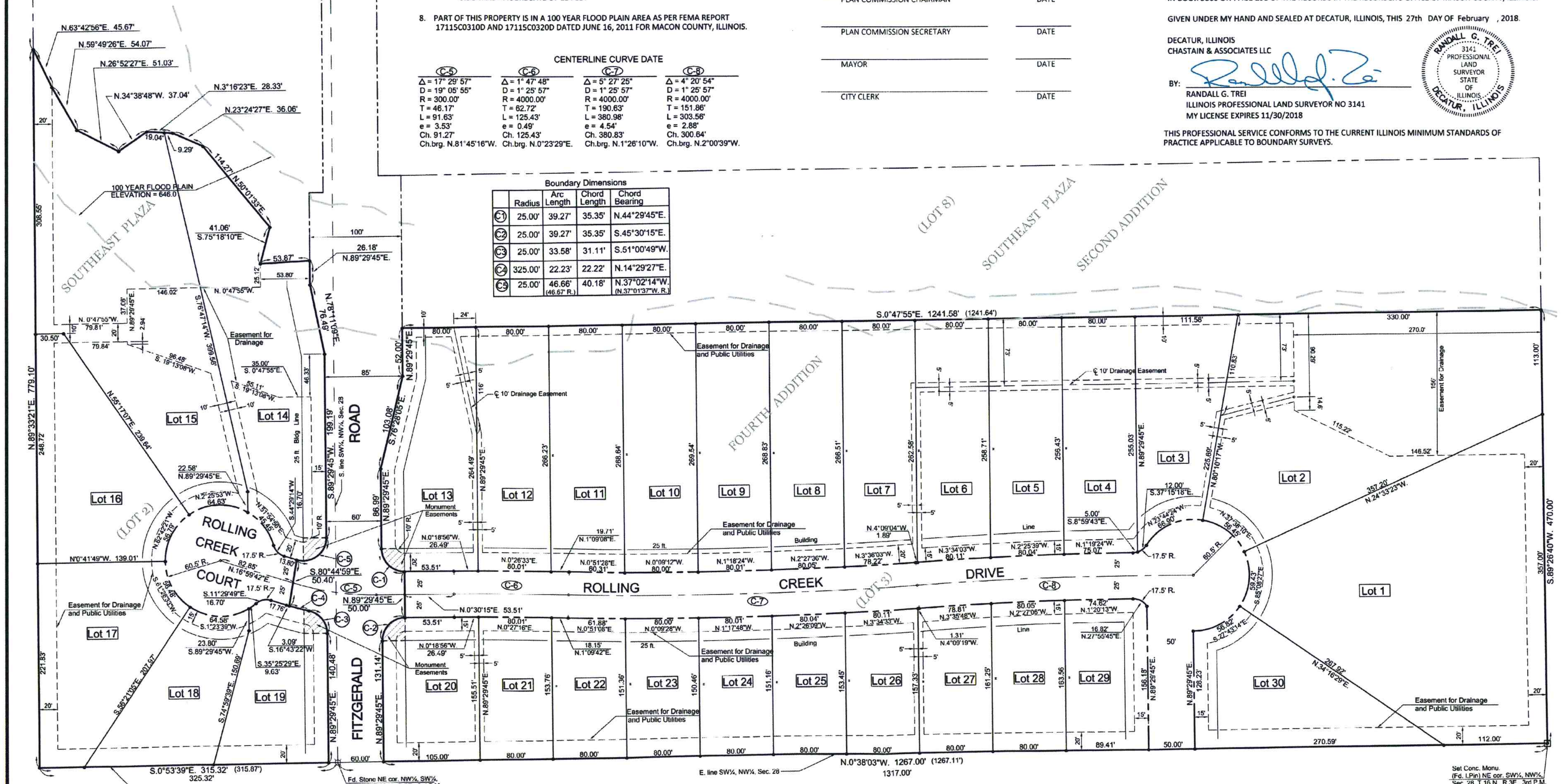
GIVEN UNDER MY HAND AND SEALED AT DECATUR, ILLINOIS, THIS 27th DAY OF February , 2018.

DECATUR, ILLINOIS
CHASTAIN & ASSOCIATES LLC

BY: Randall G. Trei
RANDALL G. TREI
ILLINOIS PROFESSIONAL LAND SURVEYOR NO 3141
MY LICENSE EXPIRES 11/30/2018

RANDALL G. TREI 3141 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS DECATUR, ILLINOIS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.



SITE DATA

LOT 1	1.76 AC.
LOT 2	1.53 AC.
LOT 3	0.48 AC.
LOT 4	0.47 AC.
LOT 5	0.47 AC.
LOT 6	0.48 AC.
LOT 7	0.49 AC.
LOT 8	0.49 AC.
LOT 9	0.50 AC.
LOT 10	0.50 AC.
LOT 11	0.49 AC.
LOT 12	0.49 AC.
LOT 13	0.57 AC.
LOT 14	0.95 AC.
LOT 15	1.38 AC.
LOT 16	0.62 AC.
LOT 17	0.59 AC.
LOT 18	0.40 AC.
LOT 19	0.40 AC.
LOT 20	0.37 AC.
LOT 21	0.28 AC.
LOT 22	0.28 AC.
LOT 23	0.27 AC.
LOT 24	0.27 AC.
LOT 25	0.28 AC.
LOT 26	0.28 AC.
LOT 27	0.29 AC.
LOT 28	0.30 AC.
LOT 29	0.34 AC.
LOT 30	0.54 AC.
TOTAL LOT AREA	16.58 AC.
PROP. ROW AREA	1.62 AC.
TOTAL AREA	18.20 AC.

BY	DATE	REVISION/ISSUED

PROJECT NO.	6615
FIELD BOOK NO.	
START DATE	NOVEMBER 2017
DRAWN BY	LPJ
CHECKED BY	RGT
C&A REF. NO.	
BGM REF. NO.	
FILE LOCATION	I:\DEVELOPERS\MOSSER

DECATUR (217) 422-8544
SCHAUMBURG (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

FINAL PLAT
SOUTHEAST PLACE
FITZGERALD RD & IL RT. 121
DECATUR, IL

sheet no.
FP-1

project no.
6615

STAFF REPORT
Decatur City Plan Commission

COMMON NAME: Southeast Place Subdivision

GENERAL INFORMATION

Hearing Date	April 5, 2018
Case No.	18-09
Property Location	5100-5200 Blocks of East Fitzgerald Road
Requested Action	Final Plat
Petitioner	Airport Plaza Joint Venture, LLC
Representative	Mary Cave, Chastain & Associates LLC

LAND USE AND ZONING

Direction	*Existing Land Use*	*Zoning*	*Comprehensive Plan*
Subject Property	Undeveloped	R-6	Retail
North	Agricultural, Industrial	M-1	Retail
South	Single Family Residence	Long Creek	Low Density Residential
East	Agricultural	Long Creek	Low Density Residential
West	Commercial/Undeveloped	B-2	Retail

BACKGROUND

1. The subject site is approximately 16.55 acres and is currently undeveloped. It is zoned R-6 Multiple Dwelling District.

2. On March 1, 2018 the Plan Commission voted 7-0 to recommend approval of a 30-lot subdivision Revised Preliminary Plat. It was approved by City Council on March 19, 2018 with a vote of 6-0. Installation of the required utilities have since been ongoing and not fully completed yet.

PROJECT DESCRIPTION

1. The 16.55 acre-site is proposed to be subdivided into 30 residential lots with the sole subdivision access from the west on East Fitzgerald Road. Most of the lots will be served by the proposed streets with cul-de-sacs. The Final Plat shows Right-of-Way that would allow East Fitzgerald Road to continue east as well as allowing for the northernmost cul-de-sac to be extended east by another roadway. The development will have one detention basin, located as part of Lot 2. All of the required infrastructure have been bonded for at this time.

STAFF ANALYSIS

1. The Final Plat is consistent with the requirements of the R-6 Multiple Dwelling District and Subdivision Ordinance in terms of Final Plats.
2. The Final Plat has been reviewed by the City's Technical Review Committee; Planning, Engineering and Fire have approved the Final Plat subject to certain conditions.

STAFF RECOMMENDATION

1. Staff recommends approval of the Final Plat with the following conditions:
    a. Provide as-builts and test records for all public improvements.
    b. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.
    c. If this residential development will meet or exceed traffic signal warrants, as defined in the Manual on Uniform Traffic Control Devices, at the intersection of Illinois Route 121 (Mt. Zion Rd.) and Fitzgerald; a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur, and IDOT must be provided to install signals at a later date when either the City of Decatur or IDOT believes signals are justified.
    d. The infrastructure as approved on the Amended Preliminary Plat must be installed and approved by the Public Works Department.

PLAN COMMISSION ACTION

1. Section 5-7 of the Subdivision Ordinance (Ordinance 80-56) states that after the Final Plat has been submitted to the Department of Economic and Community Development, said plat may be considered by the Plan Commission at a public hearing. The Plan Commission may recommend to the City Council that such Final Plat be approved or disapproved, or make other recommendations, if any, as may be appropriate.

The above report constitutes the testimony and recommendation of the Planning and Sustainability Division, Economic and Community Development Department, City of Decatur.

Joselyn Stewart
Transportation Planner

ATTACHMENTS
1. Petition
2. Location Map
3. Final Plat

Excerpts from Plan Commission Meeting of April 5, 2018:

Case No. 18-09 **Petition of AIRPORT PLAZA JOINT VENTURE, LLC, for a Final Plat of a major subdivision (6 or more lots) located in the 5100-5200 BLOCKS OF EAST FITZGERALD ROAD.**

It was moved and seconded (Smith/Jeffery) to forward Case No. 18-09 to the City Council with a recommendation for approval as set forth in the staff recommendation.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with the recommendation of staff:

The subject site is approximately 16.55 acres.

This item came before Plan Commission on March 1, 2018 where Plan Commission recommended approval for the 30-lot Revised Preliminary Plat. It was approved by City Council on March 19, 2018.

All of the required infrastructure have been bonded for at this time.

Staff recommends approval of the Final Plat with the following conditions:

a. Provide as-builts and test records for all public improvements.

b. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.

c. If this residential development will meet or exceed traffic signal warrants, as defined in the Manual on Uniform Traffic Control Devices, at the intersection of Illinois Route 121 (Mt. Zion Rd.) and Fitzgerald; a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur, and IDOT must be provided to install signals at a later date when either the City of Decatur or IDOT believes signals are justified.

d. The infrastructure as approved on the Amended Preliminary Plat must be installed and approved by the Public Works Department.

Mr. Griffin Enyart was sworn in by Mrs. Poland.

Mr. Enyart discussed the maintenance of the infrastructure and the pump station in response to a question by a Plan Commission member.

Mrs. Mary Cave, representative of the petitioner, was sworn in by Mrs. Poland.

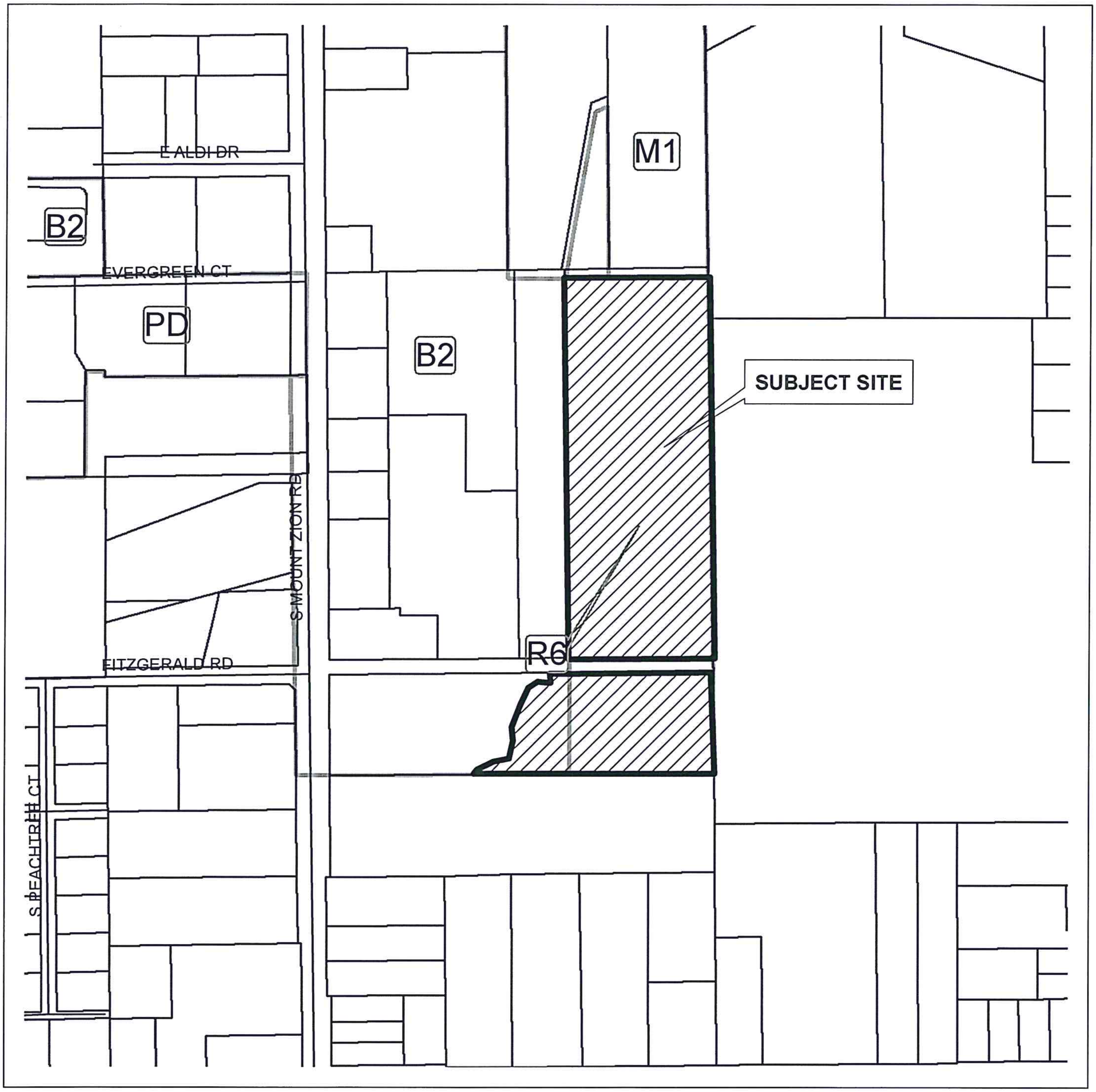
Mrs. Cave stated road construction will begin once the weather cooperates. This plat is the same as the preliminary plat that was approved last month.

There were no objectors present.

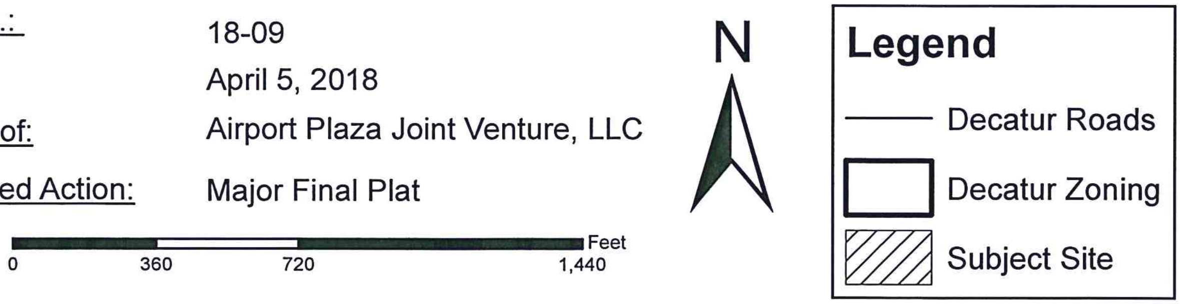
Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Bruce Jeffery, Kent Newton, Terry Smith and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

Decatur City Plan Commission

5100-5200 Blocks of East Fitzgerald Road



Case No.:	18-09
Date:	April 5, 2018
Petition of:	Airport Plaza Joint Venture, LLC
Requested Action:	Major Final Plat



Decatur City Plan Commission

5100-5200 Blocks of East Fitzgerald Road

Case No.:	18-09
Date:	April 5, 2018
Petition of:	Airport Plaza Joint Venture, LLC
Requested Action:	Major Final Plat

MINUTES OF THE MEETING

OF THE

DECATUR CITY PLAN COMMISSION

Thursday, March 1, 2018
City Council Chamber, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The March 1, 2018 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present:	Bill Clevenger, Bruce Frantz, Jack Myatt, Kent Newton, Susie Peck, Terry Smith, Glenn Livingston
Members Absent:	Bruce Jeffery, Mike Peoples
Staff Present:	Joselyn Stewart, Griffin Enyart, Wendy Morthland, Billy Tyus, John Robinson, Janet Poland

II. Approval of Minutes of the February 1, 2018 City Plan Commission Meeting

It was moved and seconded (Smith/Frantz) to approve the minutes of the February 1, 2018 meeting of the Decatur City Plan Commission. Motion carried with Bill Clevenger abstaining.

III. New Business

The commission members discussed the new procedure for making a motion for each item on the agenda.

Case No. 18-05 **Petition of AIRPORT PLAZA JOINT VENTURE, LLC, to amend the Preliminary Plat of a major subdivision (6 or more lots) located in the 5100-5200 BLOCKS OF EAST FITZGERALD ROAD.**

It was moved and seconded (Myatt/Peck) to forward Case No. 18-05 to the City Council with a recommendation for approval as set forth in the staff recommendation.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart discussed and presented the recommendation of staff:

The subject site is approximately 16.55 acres.

A 31-lot Preliminary Plat came before you on September 7, 2017 and was recommended for approval. It was approved by City Council on October 16, 2017.

Since the approval by Council a few changes have been proposed to the Preliminary Plat and that is why it is being amended today.

1. One of the changes was that the number of lots was reduced from 31 to 30.
2. The two separate detention basins shown on the previously approved plat have also been consolidated to become a larger detention basin for the subdivision, occupying a large portion of the proposed Lot Two (2).
3. Many of the utility easements have been relocated and redesigned. The flood plain area in the southwestern portion of the site is now proposed to become part of residential Lots 14 and 15. The street pattern remains the same.

Staff recommended approval of the Amended Preliminary Plat with the following conditions:

a. Provide as-builts of all public improvements.
b. The sanitary pump station on Fitzgerald Road must be brought into working condition with a successful start-up with manufacturer representative, City, and Sanitary District of Decatur present for the start-up. Prior to startup submersible pumps must be removed, tested within a controlled environment by manufacture representative. Pumps shall be repaired as per manufacturer recommendations. The wet well hatch and control panel door shall be repaired as necessary to allow for proper closure.
c. Provide a bond or agreement with the owners of Southeast Place, Southeast Plaza 4th Addition, the City of Decatur and IDOT that traffic signals must be installed at the intersection of Mt. Zion Road and Fitzgerald Road when signal warrants are met and when the City and IDOT permit their installation.
d. The infrastructure as approved on the amended Preliminary Plat must be installed and approved by the Public Works Department.

Staff presented slides of the site and surrounding properties (available for viewing upon request).

Mrs. Mary Cave, representative of the petitioner, was sworn in by Mrs. Poland.

Mrs. Cave stated Lot 31 was removed and consumed by Lot 14 and Lot 15. The detention pond was moved so more trees will be retained on the western side of the property. Utility easements were also moved to accommodate the drainage.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Jack Myatt, Kent Newton, Susie Peck, Terry Smith and Chairman Glenn Livingston voted aye. Chairman Glenn Livingston declared the motion carried.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

No commission member expressed comments.

VI. Adjournment

There being no further business, it was moved and seconded (Myatt/Peck) to adjourn the meeting. Motion carried unanimously. Chairman Livingston declared the meeting adjourned at 3:25 P.M.

Kent Newton, Secretary
Decatur City Plan Commission

City Clerk

DATE: 4/4/2018

MEMO: 2018-06

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Billy Tyus, Deputy City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park Decatur - Smokin' BBQ Festival

SUMMARY RECOMMENDATION: Staff requests that City Council approve the proposed Ordinance authorizing consumption of alcoholic liquor on public rights-of-way and in Central Park Decatur for the Smokin' BBQ Festival.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material
Background	Backup Material

ORDINANCE NO. 2018-_____

ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR ON PUBLIC RIGHTS-OF-WAY AND IN CENTRAL PARK -DECATUR SMOKIN' BBQ FESTIVAL-

WHEREAS, the Decatur Smokin' BBQ Festival, has requested the closure of public streets and Central Park in downtown Decatur beginning Friday, October 5, 2018 and continuing through Saturday, October 6, 2018; and,

WHEREAS, it is the intention of the Decatur Smokin' BBQ Festival to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor on public rights-of-way and in Central Park requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of the Decatur Smokin' BBQ Festival and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed opposite each, alcoholic beverages may be consumed at, in or on those portions of public rights-of-way described in Section 2 hereof, and in Central Park located in downtown Decatur, said days and hours being particularly described as follows:

Friday, October 5, 2018	6:00 p.m. -11:00 p.m.
Saturday, October 6, 2018	11:00 a.m. – 11:00 p.m.

Section 2. That those portions of public rights-of-way at, in, or on which the above named alcoholic liquor may be consumed, on the days and during the hours listed in Section 1 hereof, are described as follows:

Central Park
North Park Street
South Park Street

Section 2. That no alcoholic liquor may be consumed as provided herein unless such alcoholic liquor is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Decatur Smokin' BBQ Festival providing to the City of Decatur an agreement which will hold the City harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That all debris shall be removed by Decatur Smokin' BBQ Festival prior to reopening public rights-of-way.

Section 5. That except as otherwise provided here, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 16th day of April, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Decatur's Smokin' BBQ Festival, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the Decatur's Smokin' BBQ Festival on the following dates and times:

Friday, October 5, 2018	6:00 p.m. – 11:00 p.m.
Saturday, October 6, 2018	11:00 a.m. – 11:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than $1,000,000 per occurrence, and $2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than $1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:

____
Authorized Representative

4/3/18
Date

For Sponsoring Agency:
Decatur's Smokin' BBQ Festival

____
Authorized Representative

4/3/2018
Date

ACORD

INSURANCE BINDER

DATE (MM/DD/YYYY): 4/3/2018

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON PAGE 2 OF THIS FORM.

AGENCY J.L. Hubbard Insurance and Bonds 1090 South Route 51 Forsyth, IL 62535	COMPANY: West Bend Mutual Insurance Company BINDER #: 4570
PHONE (A/C, No, Ext): (217) 877-3344 / FAX (A/C, No): (217) 877-0795	EFFECTIVE DATE: 4/3/2018 TIME: 12:01 X AM / PM EXPIRATION DATE: 5/3/2018 TIME: X 12:01 AM / NOON
CODE: / SUB CODE:	THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #:
AGENCY CUSTOMER ID: DECASMO-01	DESCRIPTION OF OPERATIONS / VEHICLES / PROPERTY (Including Location) Location Downtown Decatur, Event Dates 10/05/18 to 10/07/18
INSURED AND MAILING ADDRESS Decatur's Smokin' BBQ Festival, Inc. 202 E North St Decatur, IL 62523	

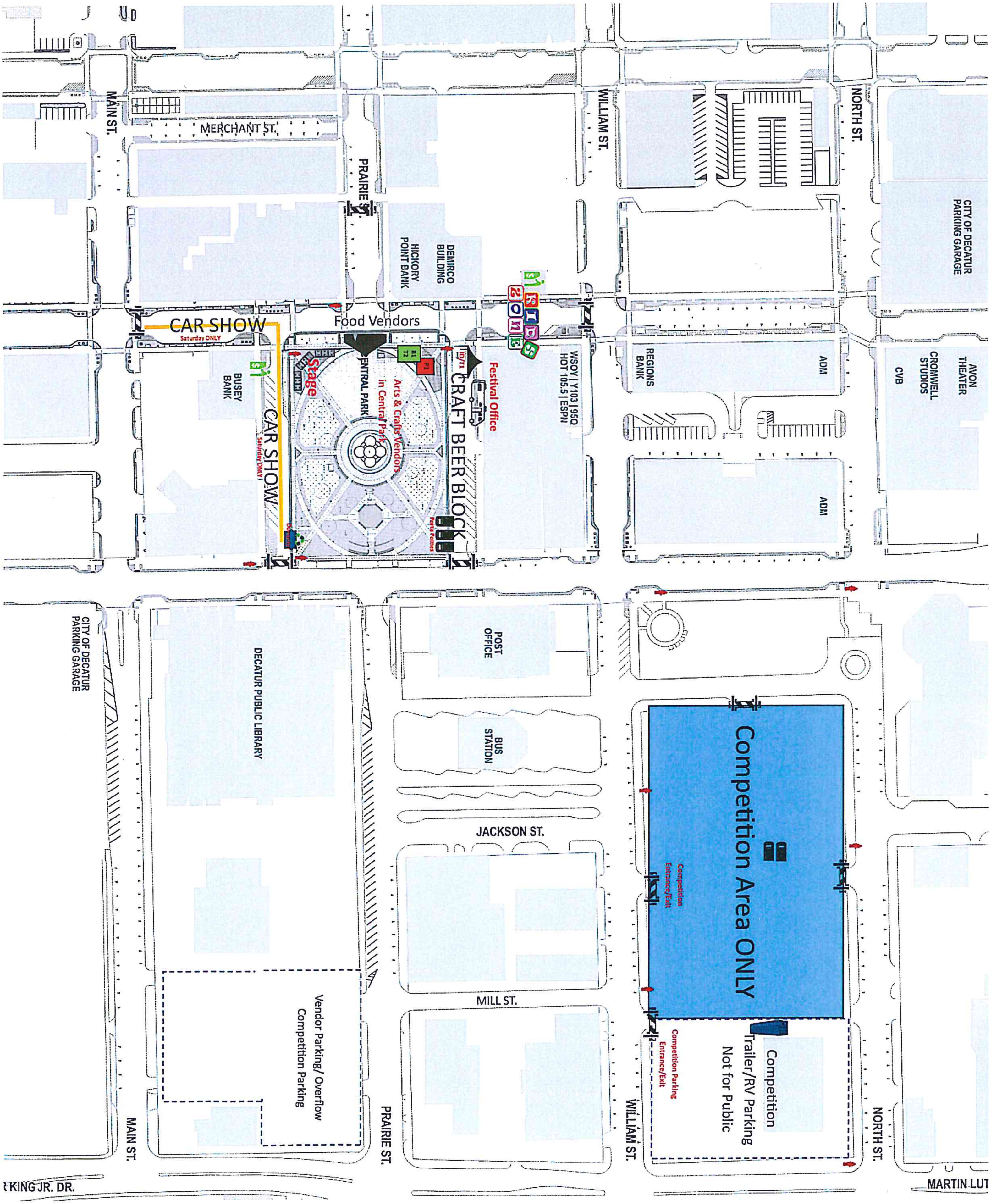
COVERAGES

TYPE OF INSURANCE	COVERAGE / FORMS	LIMITS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY — CAUSES OF LOSS: BASIC / BROAD / SPEC					
GENERAL LIABILITY: COMMERCIAL GENERAL LIABILITY; CLAIMS MADE / OCCUR; X Liquor Liability	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE			$ 1,000,000
		DAMAGE TO RENTED PREMISES			$
		MED EXP (Any one person)			$
		PERSONAL & ADV INJURY			$
		GENERAL AGGREGATE			$ 1,000,000
		PRODUCTS - COMP/OP AGG			$
VEHICLE LIABILITY: ANY AUTO; ALL OWNED AUTOS; SCHEDULED AUTOS; HIRED AUTOS; NON-OWNED AUTOS		COMBINED SINGLE LIMIT			$
		BODILY INJURY (Per person)			$
		BODILY INJURY (Per accident)			$
		PROPERTY DAMAGE			$
		MEDICAL PAYMENTS			$
		PERSONAL INJURY PROT			$
		UNINSURED MOTORIST			$
					$
VEHICLE PHYSICAL DAMAGE — DED: COLLISION: ; OTHER THAN COL:	ALL VEHICLES / SCHEDULED VEHICLES	ACTUAL CASH VALUE / STATED AMOUNT			$
GARAGE LIABILITY: ANY AUTO		AUTO ONLY - EA ACCIDENT			$
		OTHER THAN AUTO ONLY: EACH ACCIDENT			$
		AGGREGATE			$
EXCESS LIABILITY: UMBRELLA FORM; OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE			$
		AGGREGATE			$
		SELF-INSURED RETENTION			$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		PER STATUTE			
		E.L. EACH ACCIDENT			$
		E.L. DISEASE - EA EMPLOYEE			$
		E.L. DISEASE - POLICY LIMIT			$
SPECIAL CONDITIONS / OTHER COVERAGES	*Per the terms and conditions quoted by West Bend Mutual Insurance for the term of 4/03/18 to 10/07/18	FEES			$
		TAXES			$
		ESTIMATED TOTAL PREMIUM			$

NAME & ADDRESS

City of Decatur 1 Gary K Anderson Plaza Decatur, IL 62523	MORTGAGEE / ADDITIONAL INSURED / LOSS PAYEE LOAN #: AUTHORIZED REPRESENTATIVE

ACORD 75 (2013/09)


MAIN ST.
MERCHANT ST.
PRAIRIE ST.
WILLIAM ST.
NORTH ST.
CITY OF DECATUR PARKING GARAGE
HICKORY POINT BANK
DEMIRCO BUILDING
CAR SHOW
Saturday ONLY
Food Vendors
BUSEY BANK
Stage
CENTRAL PARK
Arts & Crafts Vendors in Central Park
CRAFT BEER BLOCK
Festival Office
Porta Potties
WSOY | Y103 | 95Q HOT 105.5 | ESPN
REGIONS BANK
ADM
AVON THEATER
CROMWELL STUDIOS
CVB
CITY OF DECATUR PARKING GARAGE
DECATUR PUBLIC LIBRARY
POST OFFICE
BUS STATION
JACKSON ST.
Competition Area ONLY
Competition Entrance/Exit
MILL ST.
Vendor Parking/ Overflow Competition Parking
Competition Trailer/RV Parking Not for Public
Competition Parking Entrance/Exit
MAIN ST.
PRAIRIE ST.
WILLIAM ST.
NORTH ST.
KING JR. DR.
MARTIN LUT

DECATUR'S Smokin' BBQ FESTIVAL

February 8, 2018

Memo To: Billy Tyus
Deputy City Manager

From: Decatur's Smokin BBQ Festival
Teri Hammel

The Producer/Director LaVelle Peete and the Board for the Decatur's Smokin BBQ Festival would like to request space downtown to hold the 2nd Annual Decatur's Smokin BBQ Festival downtown.

The dates are October 5th – 6th, 2018. The festival will incorporate a Sanctioned Kansas City BBQ competition with participants from all over the United States. The plan includes music in Central Park along with family activities and food and art and craft vendors. There is to be a designated area for craft beers and a car show.

The tentative layout is attached. Please let me know if you have any questions.

Proceeds for this event will go toward a scholarship in memory of Selma Know Peete.

DECATUR'S Smokin' BBQ FESTIVAL

Mission Statement

Decatur's Smokin' BBQ's mission is to bring people together to enjoy a culinary experience and raise funds for the Selma (Knox) Peete Scholarship for students to attend Richland Community College Culinary Program.

DECATUR'S Smokin' BBQ FESTIVAL

Decatur's Smokin' BBQ Festival, founded by LaVell Peete in August of 2015, is a Kansas City BBQ sanctioned event scheduled for **October 5-6, 2018** in Decatur, IL. The non-for-profit organization has a mission *"to bring people together to enjoy a culinary experience and fundraiser for the Selma Knox (Peete) Scholarship for students to attend Richland Community College Culinary Program"*. After expenses are paid, all remaining funds will go towards the Scholarship.

About the Selma (Knox) Peete Scholarship

The scholarship was created in memory of LaVell's mother, Selma (Knox) Peete, who passed away in June of 2016. LaVell remembers her as the "greatest cook ever" and credits her for his love and passion for cooking. LaVell hopes the scholarship will give other culinary enthusiasts the chance to further their education in the industry and make their dreams of a Culinary Career a reality.

City Clerk

DATE: 4/4/2018

MEMO: 2018-07

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointments - Library Board of Trustees

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Aaron Largent, Michael Sexton and Gregg Zientara to the Library Board of Trustees.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Aaron Largent	Library Board of Trustees	07/01/2021
Michael Sexton	Library Board of Trustees	07/01/2021
Gregg Zientara	Library Board of Trustees	07/01/2021

DATED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_________

RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

City Clerk

DATE: 4/4/2018

MEMO: 2018-08

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointments - Historical and Architectural Sites Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Eric Bramer and Mike Couch to the Historical and Architectural Sites Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Eric Bramer	Historical and Architectural Sites Commission	05/01/2021
Mike Couch	Historical and Architectural Sites Commission	05/01/2021

DATED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_________

RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 16th day of April, 2018.

____
Julie Moore Wolfe, Mayor

DATE: 4/16/2018

MEMO: No. 18-14

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, AICP, Economic and Community Development Director

SUBJECT:
Ordinance Authorizing the Ceding of City's 2018 private activity bonding authority to the Central Illinois Economic Development Authority (CIEDA)

SUMMARY RECOMMENDATION:
Staff recommends approval of the requested ceding by CIEDA.

BACKGROUND:
Each year, Home Rule communities throughout the state receive a direct allocation of private activity bonding authority that allows a municipality to issue bonds on behalf of a private user for development and housing projects. This year, Decatur has been authorized to issue a total of $7,992,810 in bonds as part of this allocation, an amount that has to be obligated by May 1, 2018 or it will automatically be returned to the State of Illinois for reallocation to other entities.

In passing this item, the City would maintain control of this authority past May 1st as CIEDA would have to request permission to utilize it for economic development and housing projects within the region prior to Sept. 1. The City has allocated its volume cap for the ASSIST homebuyer program in the past in a similar manner but has made this allocation to CIEDA in recent years. Staff believes that allocating funding to CIEDA provides more bonding flexibility should we need to bond for potential projects and help ensures that the funding benefits the Central Illinois region. As an example the Crossing Healthcare project utilized CIEDA as part of its funding for the its new state-of-the-art facility in Wabash Crossing.

POTENTIAL OBJECTIONS: No known objectors

INPUT FROM OTHER SOURCES:
The Central Illinois Economic Development Authority (see attached letter)

STAFF REFERENCE: Contact Ray Lai at 217-424-2727 or RLai@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _______

ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS

WHEREAS, the Internal Revenue Code of 1986 provides that the amount of private activity bonds which may be issued by the City of Decatur ("City") as a constitutional home rule unit is equal to its population multiplied by $105.00; and

WHEREAS, the Illinois Private Activity Bond Allocation Act (30 ILCS 345/1 et seq.) provides, among other things, that the corporate authorities of any home rule unit may reallocate to a state agency any portion of its unused allocation of volume cap; and

WHEREAS, the City of Decatur has available year 2018 volume cap and desires to utilize this cap in cooperation with the Central Illinois Economic Development Authority (CIEDA) if said volume is not utilized by the City to support the projects that will create jobs and expand the City's tax base;

NOW THEREFORE, be it ordained by the City Council of the City of Decatur, Illinois:

Section 1. Consent to Reallocate to CIEDA. The City hereby agrees to reallocate to the Central Illinois Economic Development Authority its 2018 private activity volume bonding cap in the amount of **$7,992,810**. Said private activity volume bonding cap shall be used to support projects that will provide job opportunities and new investments. Said private activity bonding cap shall not be used prior to September 1, 2018 without the expressed written consent of the Mayor of the City of Decatur. The City reserves the right prior to September 1, 2018 to direct CIEDA to transfer all or any portion of said volume cap back to the City, or in any manner directed by the City. After September 1, 2018, if such volume cap so allocated and transferred by this Ordinance is not used by CIEDA for the issuance of the Bonds within the territorial jurisdiction of CIEDA, such volume cap shall not be used for any other purpose without the approval of the Mayor or City Manager or shall be allocated by CIEDA as directed in writing by the Mayor or City Manager.

Section 2. Letter of Agreement. The City Finance Director is hereby authorized to execute a letter of agreement with CIEDA consenting to such allocation on behalf of the City as authorized.

Section 3. Maintaining Records. The City Finance Director is hereby authorized to maintain such record of the allocation for the term of the bonds issued pursuant to such allocation.

Section 4. Notice. The Mayor or City Manager shall provide notice of such allocation to the Office of the Governor.

Section 5. Effective Date. This ordinance shall be effective from and after its passage.

PRESENTED, PASSED, APPROVED AND RECORDED this 16th day of April, 2018.

Approved

____

Julie Moore Wolfe, Mayor

[SEAL]

ATTEST:

____

Debra G. Bright, City Clerk

CENTRAL ILLINOIS ECONOMIC DEVELOPMENT AUTHORITY
#1 Industrial Park Drive ◆ Hillsboro ◆ Illinois 62049 ◆ Tel: 866-325-7525 ◆ Web: www.cieda.biz

March 20, 2018

The Honorable Julie Moore-Wolfe, Mayor
City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Dear Mayor Moore-Wolfe:

The Central Illinois Economic Development Authority (CIEDA) respectfully requests consideration for the transfer of your 2018 Home Rule Volume Cap to CIEDA for economic development and housing projects. We have mutually benefited from working with other communities that have allowed CIEDA to successfully issue over $13,995,000 in bonds that have created over 193 jobs.

CIEDA is in the process of developing relationships with home rule communities and other regional development authorities in working together to accommodate the Volume Cap needs of their projects. Some years, we have more projects than Volume Cap and other years we have more Volume Cap than projects. At the end of the calendar year, Volume Cap can be carried forward for three years, but once carried forward, it can no longer be transferred. We have developed a mutually beneficial relationship between communities, counties and other regional development authorities to graciously share this valuable resource for the benefit of the region. We feel it is fair to help a neighbor that has helped us in the past. The rising tide raises all of the boats.

As you may be aware, home rule communities receive a direct allocation in 2018 equal to their population times $105. The 2018 State of Illinois Allocation guidelines identify Decatur's population at 76,122, so your 2018 Volume Cap Allocation is $7,992,810. You are required to obligate this allocation by May 1st of each calendar year or it automatically goes back to the State of Illinois for reallocation to other entities in June of each calendar year. If the City of Decatur would consider passing an ordinance transferring their 2018 allocation to CIEDA prior to May 1st, then CIEDA would be able to keep this cap until December 31st. This action would allow the City to maintain control of their Volume Cap past May 1st.

CIEDA is interested in serving in this capacity in order to develop a relationship with home rule communities to be able to trade cap in up and down years. We respectfully request if you have no need for the cap by September 1st that you allow us to use it to benefit the residents of CIEDA. If the City is interested, I have taken the liberty of enclosing a draft ordinance for you to review as well as a draft letter to the Governor's Office. I am available to meet with any City official you wish regarding this matter. Please call me at 866-325-7525 if you have any questions. Please send a copy of the Ordinance/Resolution and notification letter to the Governor's Office of Management and Budget, as well as a copy to CIEDA Chicago at 1032 S. Vine Ave, Park Ridge, IL 60068.

Sincerely,

Andrew Hamilton
Executive Director

City Clerk

DATE: 4/9/2018

MEMO: 2018-05

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: March 2018 Monthly Reports

ATTACHMENTS:

Description	Type
City Clerk	Cover Memo
Economic & Community Development	Cover Memo
Fire	Cover Memo
Human Resources	Cover Memo
IT	Cover Memo
Police	Cover Memo
Public Works	Cover Memo

<u>City Clerk's Office</u>

<u>March 2018 Month End Report</u>

- Attended and prepared minutes for two City Council meetings.
- Received and processed 21 Freedom of Information requests.
- Issued two new liquor license.

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(MARCH, 2018)

ECONOMIC DEVELOPMENT DIVISION

The division had 14 new and separate inquiries in March for possible projects with 6 meetings related specifically to ongoing initiatives and one City tour. We have ongoing Economic Development projects both in the planning stage and under way. We also had 3 ribbon-cuttings in March and there are several more scheduled for April 2018. As of last week, there were 979 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 77 jobs, DPS 61 with 33 jobs, and DMH at 30 jobs. There are 5357 jobs listed on the Illinois Department of Employment Services website in the Central Illinois Region with the top three being Healthcare with 788 jobs, Transportation with 673 jobs, and Sales related occupations with 633 jobs.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In March, staff in conjunction with other city departments reviewed 13 submittals which included 9 site plans and 4 plats. Additionally, staff processed 1 Plan Commission case.

For the Decatur Urbanized Area Transportation Study (DUATS), staff made preparations for the 2018 Planning Review by Federal Highway Administration (FHWA) and worked on the FY 2019 Unified Work Program (UWP). FHWA will forward a list of recommendations for our consideration in a few months.

BUILDING INSPECTIONS DIVISION

We issued a total of 114 permits with a total work value of $1,067,848. Of those there were commercial remodeling permits with a total work value of $441,000. The largest of those was for remodeling of the "youth room" at St. Paul's Lutheran church valued at $311,000. There were no new commercial buildings or new home permits for this month.

PERMIT TYPE	# ISSUED	WORK VALUE
Building	30	$808,706
Demolition	2	12,500
Electrical	18	34,989
Mechanical	21	99,368
Other	6	21,524
Plumbing	34	55,855
Sign	2	34,706
Tent	1	200
TOTAL	**114**	**$1,067,848**

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans that are serviced. Collections continue on delinquent accounts.
- Staff worked with CONO to prepare for FY18 allocation for funding and was approved by City Council in March.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest and other requests.
- Staff continued processing applications for the Emergency Assistance program.
- Staff continued working on the America in Bloom competition program.
- Staff attended meetings of partner community organizations.
- Staff participated in revitalization-related webinars.
- Staff worked with Finance and the fiscal auditors for the annual audit.
- Staff prepared work write-ups with estimates for the CDBG and HOME Rehab Programs and performed lead walk inspections for potential projects.
- Staff is partnering with HUD to plan and host the statewide Homeless Institute conference in June in Decatur.
- Staff continued planning of the annual National Night Out event to be held in August.
- Staff assisted with the Minority Contractor Forum which was held on March 7th.
- Staff assisted with Community Revitalization team for a public forum.

MASS TRANSIT DIVISION

- In preparation for the Spring/Summer 2018 repairs to bus shelter concrete pads, for ADA compliance, staff is currently assembling new shelters.
- Staff continued to conduct surveys to identify ridership, which we use to identify the need for a sign, bench, or shelter at each stop. Additionally, we surveyed the Veterans Affairs (VA) location, as the VA has requested a bus route change.
- National Transit Appreciation Day was March 16th. DPTS provided lunch for our employees in recognition of that day.
- Report was submitted on March 6 by our Safety Officer. This report relates to drug and alcohol information.
- DPTS was called on by DPD to transport residents to the Red Cross after 100 residents were displaced after an apartment building fire.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during March.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
MARCH 2018

NEW CASES	
Health & Safety (72 Hour)	128
Direct to Legal (Repeat Offenders)	4
Housing and Unfit	36
No Garbage Service	11
Nuisance	292
Secure of Abandoned Buildings	22
Weeds	0
TOTAL	493

DEMOLITIONS	
New Cases	5
Sent to Legal	0
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	125

RE-INSPECTION VISITS	
Code Enforcement	816
Weeds	0
TOTAL	816

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	30
Dollar Amount	$13,728.00

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	130
Weeds	2

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	$0.00

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	0
MCT Lots - Contractor Mowed	0
TOTAL	0

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

Decatur Fire Department
Memorandum
18-04

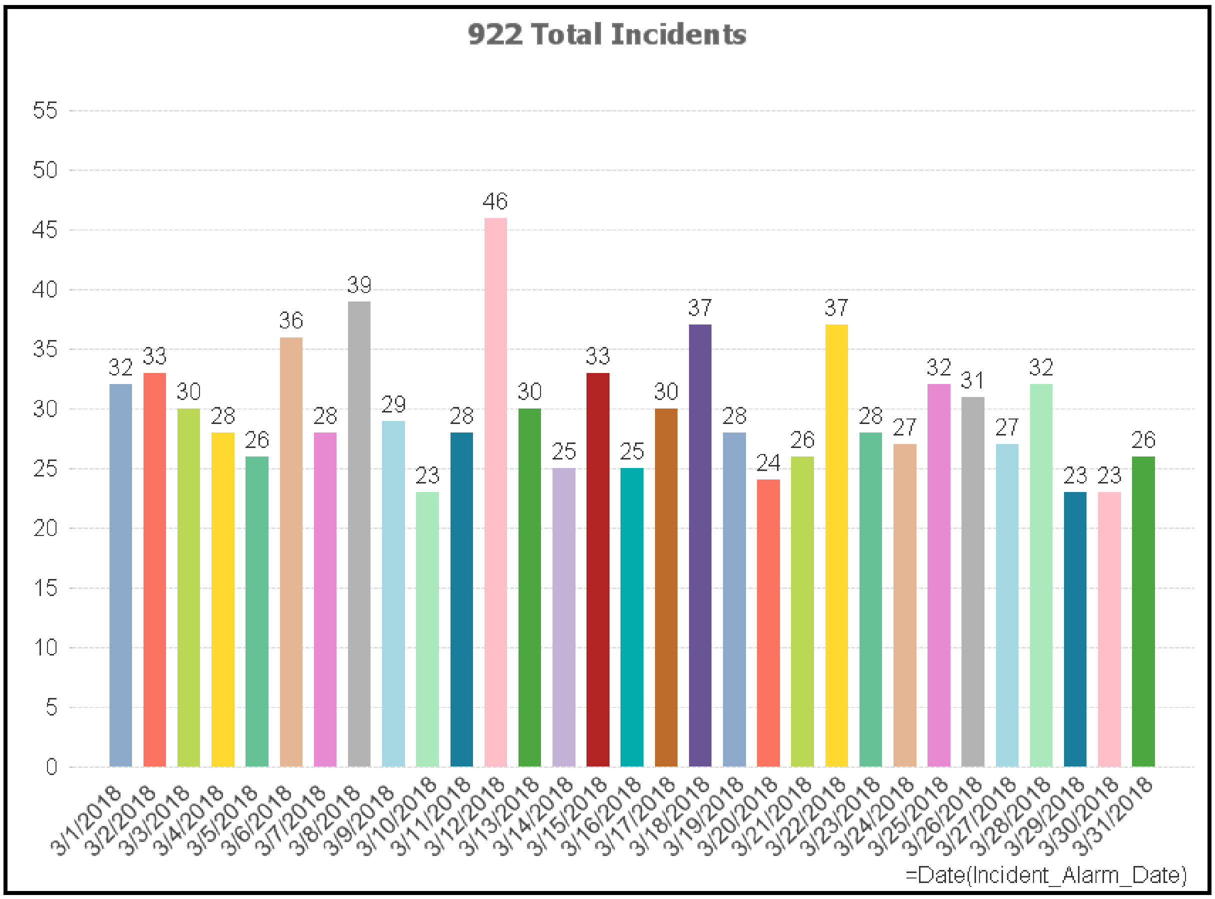
April 5, 2018

TO: Tim Gleason, City Manager

From: Jeff Abbott, Fire Chief

RE: Monthly Report – March 2018

The fire department responded to 922 incidents during the March. To date, the department has responded to 2853 incidents. Two significant fires in March resulted in over $312,000.00 in loss of property. Continuing to build on a recent news report, we had 70 lift assist calls during the month. There have been 206 lift assist calls this year, which is a 58% increase compared to the same time period last year.



The fire station construction project is progressing to the second phase of the remodels for stations 1, 2, 4 & 6. This phase will include emergency generators at each location, updated HVAC work, Ceiling replacements and Painting. That will conclude the work at the remodeled stations. Land has been acquired for the new station 5, and the architects plan on having the bid documents ready around June. The construction can begin after bids are received and approved by the city council.

Fire Prevention

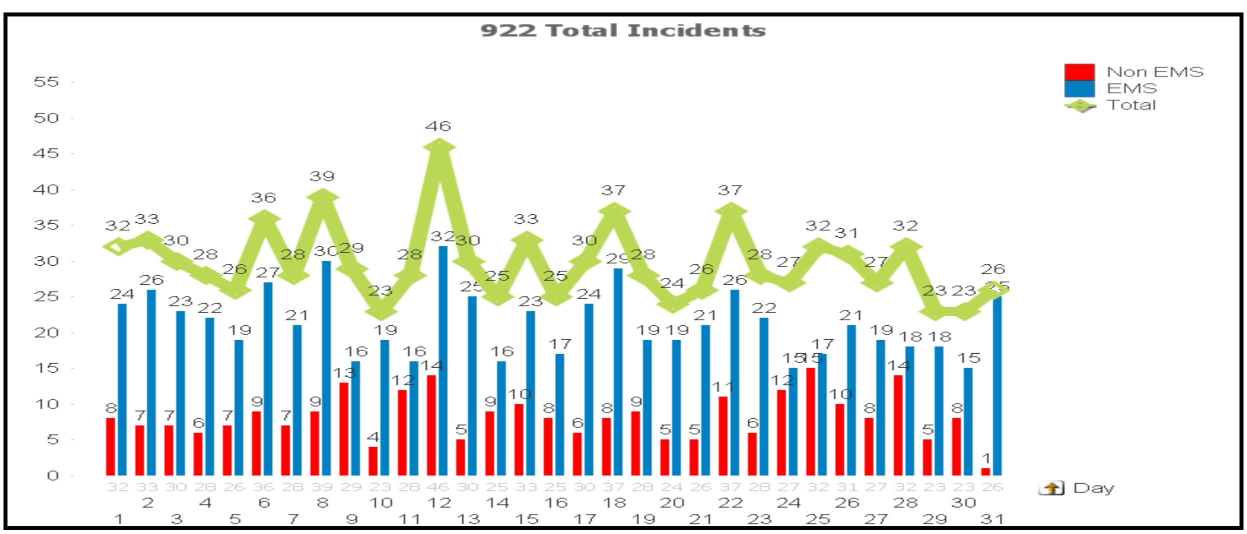
During the month of March, Fire Inspectors were called out to investigate 5 fires. 2 were ruled accidental; 2 were ruled undetermined; and 1 was incendiary. The key box program continues to be very popular and during March Inspectors installed or removed 17 key boxes. During these installations, 10 smoke alarms and 5 carbon monoxide detectors were installed. The Fire Prevention Division was awarded a grant of $3,000.00 in March from the Norfolk and Southern Railroad. This money will be used to replenish our supply of combination smoke/co alarms. 10 plan reviews and 8 inspections were completed. We were also called out twice to calculate and post an occupancy sign for 2 local businesses. We concluded the month with 3 fire extinguisher classes and 3 separate fire safety presentations.

Training

On the training side, March was a very busy month. Roof ventilation and forcible entry training at Millikin University was conducted the first 2 weeks of the month. We also worked conducted make-up training for our mandatory SCBA familiarization and confidence course. The second half of the month was dedicated to firefighters conducting a RIT drill with live smoke and then finishing up the month with Elevator training at Millikin University. Lt. Downey also provided HazMat training for the TRT team.

Hydrant testing will dominate April's training; however, we also are scheduled for extrication training and 4 gas monitor training.

We have one new recruit who is currently at the Illinois Fire Service Institute training academy.



HUMAN RESOURCES DEPARTMENT
Monthly Report of Priorities and Projects
Fiscal Year 2018
March 2018

Human Resources Division

This month, Human Resources Department staff accomplished the following:

- Attended the monthly Civil Service Commission; Human Relations Commission and Labor Management meetings;
- Attended the monthly SHRM meeting-Legislative Updates Regarding Changes in Employment Law;
- Prepared amendments to both the Civil Service Rules and Chapter 7 of the City Code related to expiration of the entry level Police Patrol Officer register;
- Worked with HSHS and the Division supervisor to conduct an on-site evaluation of Lake Patrol Personnel and Water Service Technician I;
- Attended various meetings regarding Applicant Tracking System Solutions (2 days on-site software review with Tyler Technologies, 2 days on-line demonstrations with NEOGOV and 1 day on-site review of Front-line with an end-user);
- On-boarded three (3) Fire Fighters and one (1) Police Patrol Officer; conducted one (1) testing session; and conducted interviews for the position of Administrative Secretary (Finance)
- Coordinated a wellness session on Gardening and facilitated several Wellness Team meetings in preparation for the Health Fair

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2018
March

This month, Information Technology Department (IT) staff accomplished the following:

- City Fiber Phase 3 project began with primary connectivity to the new CIRDC building. Contract awarded to Bodine Electric.
- Updated the Parking Ticket Application used by the Police Department.
- Itron Water Meter Server and Application upgrade completed.
- Spent considerable time evaluating various Applicant Tracking Systems to be used to gather applicant information electronically.
- Converted the DPD Access Control server (building and gate access system) at DPD to the City's virtual server environment saving the City $2,000 to replace the aging physical server.
- Researching data storage solutions for DPD to address exponential data growth for video and cellular dumps.
- Researching vendor solutions who can provide Session Initiation Protocol (SIP) services for our phone system to replace the older "PRI" technology for outbound calling. This action is expected to save around $2,000 per month in our phone bill.
- Upgraded the City Email server from cumulative update 16 to cumulative update 20.
- Installed Microsoft Windows updates on 49 virtual and 5 physical servers two times, due to Microsoft publishing critical updates in the middle of the month. Updated all seven virtual server hosts with new patches and updates.
- Several computer workstations at the DPD was upgraded.
- City of Decatur was represented in the Advanced Engineering Task Force for the Illinois Century Network (ICN) which is a steering committee of ICN users bringing ideas to improve network performance.
- Since City conversion to the ICN for Internet Access, we have experienced 100% uptime for the systems we have moved to it.
- Installed an Intrusion Detection sensor on our network to strengthen our defense with blocking unwanted outside access to the City Data Network.
- In February, the City IT Department deployed a stronger Web Filter solution which has stopped over 500 clicks to malicious files or sites to date.
- In March, IT processed 113 Help Desk tickets, resolving 41 on initial call (33% First Call Resolution Rate). Out of the 113 tickets, 11 service surveys were returned. 9 ranked as exceptional and the other 2 as above average.

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason

FROM: James E. Getz Jr., Chief of Police

RE: March 2018 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At end of March 2018 staffing was at 155. Current staffing for the Decatur Police Department is as follows:

Position	Authorized	Funded	Current
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	16
Police Patrol Officer	137	133	131
TOTAL	162	158	155

Civilian-Non Sworn Police Staffing: 10

Position	Authorized	Funded	Current
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
Part-time FOIA Officer	2	2	2
Total	10	10	10

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

Function	Month	+ Monthly Special Operations	= YTD
Community Meetings	5		12
Directed Patrols	52		108
Active Problem Oriented Policing Projects	0		0
Completed Problem Oriented Policing Projects	0		0
Parking Citations	71		255
Criminal Arrests	386	3	1034
Felony Drug Arrests	14		48
Firearms Seized	8		30
Traffic Citations	584	32	1698
Field Interviews	75		227
Written Warnings	394		1302
Calls for Service/CAD incidents	4152		11921
Unlawful use of Motor Vehicle tows	116	18	368
Driving Under the Influence Arrests (DUI)	41	5	100
DUI involving accidents	12		31
Fatal Accidents	0		2
Traffic Accidents	227		698
Accidents with Personal Injury	30		91
City Ordinances Arrests	42		108

Distracted Driving Enforcement- Electronic Communication Device Citations:

State Citations	YTD	Warning Citations	YTD
12	23	10	43

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount	YTD Seizure		Street Value
Cannabis	115 grams	37,084	grams @ $10-gram	$370,840
Cocaine-Powder	7 grams	55	grams @ $100-gram	$5,500
Cocaine-Crack	38 grams	41	grams @ $100-gram	$4,100
Heroin	0 grams	106	grams @ $300-gram	$31,800
Ecstasy	0 hits	0	@ 20 hit	$0
Meth	508 grams	687	grams @ 100-gram	$68,700
K-2/Pills:	22	1540		

Search Warrants: 3	YTD: 10
US Currency Seized: $4,294	YTD: $106,704
Firearms seized: 4	YTD: 6
Vehicles seized: 2	YTD: 2

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 103	YTD: 352
Cases closed/resolved: 64	YTD: 204
Criminal Arrests: 57	YTD: 178
Homicides: 0	YTD: 1
Infant Death Investigations: 1	YTD: 1
Suicide Detective Investigations: 1	YTD: 3
Missing person Investigations: 9	YTD: 29
Computer forensic Exams: 3	YTD: 8
Sex Offenders Registered: 109	YTD: 251

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 22 YTD fugitive arrests: 89

Freedom of Information (FOIA)

The Professional Standards Unit received 246 Freedom of Information Act requests for the month.

Total requests YTD in 2018- 748

Public Works Department
Monthly Activity Report
March 2018

Engineering:

<u>7th Ward Sewer Rehabilitation:</u> The project is completed.

<u>McKinley Avenue Sewer Rehabilitation:</u> This project was approximately 50% designed by BGM & Associates (now Chastain & Associates) in 2015-16. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. An engineering agreement was approved by Council on August 7, 2017, to complete the design for this project and potentially let bids in late 2018 or early 2019.

<u>2018 *State* MFT Street Improvement Project:</u> This project is currently being designed. The planned project is to rehabilitate Airport Road between Rt. 36 and Country Club Road.

<u>2018 *City* MFT Street Improvement Project:</u> This project is currently being designed by Public Works staff. It is planned to advertise for bids in April 2018.

<u>Nelson Park Neighborhood Storm Drainage Improvements:</u> This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017, and approved by Council on April 17. The IEPA has approved the loan and the project. Work began May 30, 2017. Work is completed through Nelson Park along with some work in the south portion of the neighborhood. Completion is expected in late 2018.

<u>2017 Water Main Replacement Project:</u> This was designed by City staff and bids were opened on February 21. Council approved a contract with Burdick Plumbing and Heating on March 6. The water mains have been installed in the Garman Park area and residential services have been established and the water line is now active. Final restoration is scheduled for this spring.

MUNICIPAL SERVICES MONTHLY DATA 03/01/18 – 03/28/18

TASKS	QUANTITY	MANHOURS	OTHER INFO
Potholes Patched	8,748 each	683 hours	
72 Hour Cleanups	72 each	222.5 hours	
Sanitary Sewer Cleaning	54,501 lin. ft.	477 hours	
Street Sweeping	2,528,551 lin. ft.	551 hours	
Signs Installed	31 each	59 hours	

Water Production Division
Monthly Activity Report
March 2018

Lake Decatur Dredging Basins 1 through 4: Minor dredging maintenance tasks were performed by the contractor. Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 8,814,387 cubic yards of sediment has been removed from the lake, which is 82% of the contract amount, including over dredging, or 43 days of additional water supply.

Lake Decatur Landscape Maintenance: Bids are being solicited for this year's project at the William Street Bridge.

Lake Services: Continued maintaining equipment and facilities including the Lake Office, Nelson Park, Country Club Road and Lost Bridge Road boat ramps. Assisted with the department's snow and ice control operations. Began 2018 boat safety inspections. Continued interviewing Lake Patrol candidates. Assisted with Special Olympics Polar Plunge.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. This project is on hold pending the completion of the proposed Long Term Water Utility Sustainability Plan.

Water Administration: Continued work on the Village of Harristown water agreement and SWTP Risk Management Plan. Completed work on The Agricultural Watershed Institute watershed conservation agreement. The Lake Decatur Dam Emergency Action Plan was printed and distributed. Provided Decatur water system presentations to three organizations. All division staff attended fire extinguisher use training.

Water Production: The level of Lake Decatur was maintained at an average of 612.9 feet above mean sea level (83% full) which is normal for March. 555.14 million gallons of potable water were pumped to customers which was 2.1% more than March 2017. Numerous water facilities maintenance tasks and repairs were completed. All water plant operators attended the ISAWWA annual conference for CEU credits. A tour of the SWTP was provided to the Fire Department's hazardous materials response team.