



**Monday, May 7, 2018
5:30 PM**

AMENDED CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of April 16, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. City Manager's Budget Update
2. Proclamations and Recognitions
3. Resolution to Appropriate Motor Fuel Tax Funds for Traffic Signal Maintenance and Street Maintenance by Municipality under the Illinois Highway Code
4. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc., for Removal of Trees on Various City Rights of Way
5. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc., for Removal of Trees and Brush along William Street Road Embankment
6. Resolution to Approve an Intergovernmental Agreement with the Sanitary District of Decatur for the Wildwood Sanitary Sewer Repairs, City Project 2018-06
7. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Burdick Plumbing & Heating Company, Inc., for 2018 Annual Water Main Replacement Project, City Project 2018-10
8. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Tyrolt, Inc., d/b/a Dunn Company for 2018 Local Motor Fuel Tax Street Improvement Project, City Project 2018-25

9. Resolution Approving Amendment to the Professional Services Agreement with Quetica, LLC, for the Decatur Supply Chain Study, City Project 2014-06
10. Resolution Supporting and Authorizing Expenditures of City Funds - Forsyth Classic
11. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Receiving and Filing of Minutes of Boards and Commissions
 - B. Resolution Approving Reappointments - Construction and Housing Board of Appeals
 - C. Resolution Approving Reappointments - Electrical Commission
 - D. Resolution Approving Reappointments - Heating, Air Conditioning and Refrigeration Commission
 - E. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue Lock Stock & Barrel Bike Night May 10, 2018
 - F. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue - Lock Stock & Barrel Bike Night August 9, 2018
 - G. Amended Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park Decatur Smokin' BBQ Festival
 - H. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park Decatur Celebration, Inc. French Fried 5K & Street Party

VI. Other Business

VII. Adjournment

Council Information - Lake Decatur Watershed Protection Program - 1st Quarter 2018 Report

CITY COUNCIL MINUTES
Monday, April 16, 2018

On Monday, April 16, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle and Pat McDaniel. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens.

Bill Schoeneberg stated the curbing is down to the dirt and concrete is flying all over the road on Spruce Hill Drive.

Mayor Julie Moore Wolfe called for approval of the minutes.

The minutes of the April 2, 2018, Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

Finance Director Gregg Zientara provided the Treasurer's Financial Report. Mr. Zientara and City Manager Tim Gleason responded to Council members' comments and questions regarding the budget.

Mayor Julie Moore Wolfe called for Proclamation and Recognitions.

Mayor Julie Moore Wolfe recognized the Robertson Charter 7th Grade Boys Basketball Team for winning the State Championship. Mayor Julie Moore Wolfe gave the coaches and team members Stephen Decatur Medallions.

R2018-35 Resolution Authorizing Approval to Renew the Annual License and Support Agreement from Tyler Technologies, Inc. for MUNIS Enterprise Financial Software System Suite, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-36 Resolution Approving an Agreement with Strand Associates, Inc. for Professional Engineering Services for Water System Hydraulic Model Update and Extended Period Simulation (EPS), City Project 2018-04, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn asked if Strand Associates had a Decatur branch. City Manager Tim Gleason stated Strand Associates did not have a local presence. Councilman David Horn asked if there were any companies in Illinois that could do similar work. Public Works Director Matt Newell stated that Strand does have an Illinois branch where most of this work will be functioning out of.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Receiving and Filing Final Plat Southeast Place 5100-5200 Blocks of East Fitzgerald Road, was presented. Councilwoman Dana Ray moved to approve the item as presented; seconded by Councilman Pat McDaniel.

Councilman Charles Kuhle asked what costs are involved with the sanitary pump station being brought into working condition and why is it not in working condition. Mary Cave with Chastain Associates explained that the pump station is brand new. It was built in 2010 when the first phase of Fitzgerald Road was built and the pump station had been idle since then. Now that the residential development is coming, the pumps were reran and everything is in working order.

Councilman Bill Faber shared that he did not think this was a good plan when we allow this type of development on the outskirts of town instead of focusing on the in skirts.

Upon call of the roll, Council members Dana Ray, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the item carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through E and asked if any Council member wished to have an item removed from the Consent Calendar. Mayor Julie Moore Wolfe asked to remove Item B. Councilman Pat McDaniel asked to remove Item C. Councilman David Horn asked to remove Item E. The Clerk read Items A and D:

- A. Receiving and Filing of Minutes Boards and Commissions
- D. 2018-37 Resolution Approving Reappointments – Historical and Architectural Sites Commission

Councilman Pat McDaniel moved Items A and D be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Item B., 2018-10 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park – Decatur Smokin’ BBQ Festival as amended, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Mayor Julie Moore Wolfe asked for clarification on the original plan regarding closing some streets downtown for the festival. Jarrod Cox with the Decatur Convention and Visitors Bureau shared that they are going to leave Water Street open. The only street that will be closed down during the festival is North Park Street. Councilman Pat McDaniel asked if the vendors are required to pay sales tax. Mr. Cox stated it was a requirement. Corporation Counsel Wendy Morthland asked Mr. Cox if they would not then need South Park Street closed as they had originally asked for. Mr. Cox stated they would only need four or five parking spaces on the north side of South Park Street closed.

Councilman Pat McDaniel motioned to amend the Ordinance instead of South Park Street closed to read approximately five parking spaces on the north side of South Park Street closed; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion to amend carried.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the original motion as amended carried.

Item C., R2018-38 Resolution Approving Reappointments – Library Board of Trustees, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Bill Faber explained his opposition to the reappointment of Gregg Zientara from the City’s executive staff to an independent Library Board was an infringement on the operation and integrity of the Library Board. Councilman David Horn asked if the City had the ability to appoint representatives to certain boards. City Manager Tim Gleason stated appointments are entirely with Council approval. Mayor Julie Moore Wolfe stated that for many years we have had staff members serve on various boards because they offer an area of expertise and sometimes an easier path for boards to make things happen.

Upon call of the roll, Council members Dana Ray, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

Item E., 2018-11 Ordinance Approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues, and Related Matters, was presented. Councilwoman Dana Ray moved the Ordinance do pass; seconded by Councilman Pat McDaniel.

Councilman David Horn asked to what extent could they use the CIEDA bonds to finance parts of their Neighborhood Revitalization efforts. Economic & Community Development Director Raymond Lai stated that there was some bonding capacity that could be made available through CIEDA.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business. Councilman Bill Faber thanked the City Manager and Police Chief Getz for putting on the police statistics the violations for distracted driving.

Councilman David Horn inquired about the Fire Department's report indicating there had been a 58% increase in lift assist calls compared to this time last year. City Manager Tim Gleason shared that Fire Chief Abbott is looking at the component of some of the lift assist calls that the Fire Department does respond to. Councilman David Horn asked if it was complimentary in terms of the Fire Department assisting with lift assist. City Manager Tim Gleason stated no; he explained that the Fire Department does everything and loads the patient into the ambulance where it is required. Mayor Julie Moore Wolfe stated the Fire Department is not reimbursed for those services; the private ambulance service receives the funding for lift assist calls. Councilman Pat McDaniel stated he would be in favor of looking at charging for those Fire services. City Manager Tim Gleason stated there would be a Study Session in the future and that would be one of the topics. Councilwoman Dana Ray asked if some of the nursing homes don't have Hoyer lifts in place and that is why they are utilizing the Fire Department for that service. Deputy Fire Chief Pruitt explained that certain facilities have instructed their employees not to lift a person so they don't incur any type of workman's compensation injuries. Councilwoman Dana Ray shared if they had a Hoyer lift on site they could utilize that to decrease the harm to their own staff and the liability. Councilwoman Lisa Gregory asked if Fire Chief Abbott could bring some recommendations to the Study Session in June that Council could adopt or contractual agreements Council could look at. Councilman Charles Kuhle asked if they would be inviting business owners to the Study Session. City Manager Tim Gleason stated they could. They had planned on presenting some of the Fire Department challenges and would be looking for direction from Council. Councilwoman Dana Ray asked if lift assist calls could be divided out as to how many happen in residential homes and in nursing homes.

Councilman Charles Kuhle suggested looking at a gradual increases to gaming license fees based on income.

Councilman Pat McDaniel asked vehicle drivers to be extremely careful at intersections because more vehicle drivers seem to be proceeding to go through red lights after they stop.

Councilman David Horn asked when the projected completion date of the Long Term Water Sustainability Plan is. Public Works Director Matt Newell stated the City is currently putting out a Request for Proposals for engineers to assist the City in a sustainability plan. We project maybe this time next year.

Councilman Bill Faber asked about the timing of the light at Eldorado and Franklin. The timing of the light is such that there is no all red in all directions. It should be evaluated by the City or the State.

With no other business, Mayor Julie Moore Wolfe called for Recess to Study Session for the Minority Business Enterprise Discussion. Councilman Pat McDaniel motioned to Recess to Study Session; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

City Manager Tim Gleason provided a Power Point presentation regarding the Minority Business Enterprise (MBE) Ordinance. Public Works Director Matt Newell presented an overview of the City Projects and the results of the Minority Business Enterprise hiring. Deputy City Manager Billy Tyus presented information regarding IDOT's Disadvantaged Business Enterprises (DBE) Program. City Manager Tim Gleason and Deputy City Manager Billy Tyus gave some possibilities for reaching MBE goals. Council members shared their comments and suggestions for the MBE program. Wole Adeoye, Darrell Reynolds, Ingrid Smith, Tony Wilkins, Jeremy Hiser, Courtney Carson, Michael Goodwin, John Phillips and Pat West shared their comments, suggestions and potential MBE programs with Council. City Manager Tim Gleason stated he would explore what the opportunities are and there would be follow-up questions. There will be another MBE Study Session in June.

Mayor Julie Moore Wolfe called for adjournment. Councilwoman Dana Ray moved the Council meeting be adjourned; seconded by Councilwoman Lisa Gregory, and on call of the roll, Council members Dana Ray, Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe declared the Council meeting adjourned at 8:25 p.m.

Approved _____
Debra G. Bright
City Clerk

Public Works

DATE: 4/23/2018

MEMO: 2018-14

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Resolution to Appropriate Motor Fuel Tax Funds for Traffic Signal Maintenance and Street Maintenance by Municipality Under the Illinois Highway Code.

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution appropriating \$620,000 in State Motor Fuel Tax (MFT) funds dedicated to general street maintenance, and that the Mayor be authorized to sign said resolution, and the City Clerk to attest. Items covered by this allocation specifically include:

- Reimbursing the General fund for annual traffic signal maintenance costs (\$495,000)
- Providing concrete for street maintenance work performed by City forces (\$20,000)
- Purchasing road salt to support the City's winter maintenance operations (\$100,000)
- Striping for Brush College Road and Faries Parkway (\$5,000)

BACKGROUND:

Traffic Signal Maintenance

For many years the City has allocated State MFT funds to reimburse the General Fund for the traffic signal maintenance operations performed by the Public Works Department. The funds cover the salary and benefits of two City Electricians, the cost of their vehicles, materials used, traffic signal electricity costs, and contracted services. The Illinois Department of Transportation (IDOT) reimburses the City for a portion of the maintenance work, materials, and electricity costs incurred for maintaining traffic signals located on State highways in the City. These reimbursements are deposited into the City's State MFT fund. The amount of the transfer was determined by the Finance Department during the 2018 budget preparation based on actual expenditures the previous year.

Concrete for Street Maintenance

In 2013, the City began allocating State MFT funds to provide concrete street maintenance work performed by City staff with the Public Works Department. City crews are able to perform concrete repairs at a lower cost than can be obtained by contracting out similar work. Increasing the materials available for concrete repair work improves the ability of the

City to maintain its street system and stretch its limited funds further.

Road Salt

The City purchases road salt to help clear ice from the streets during the winter. Salt purchases are made through the State bidding process conducted by Illinois Department of Central Management Services (CMS). In the spring of each year, the City must place an order with CMS before bids are received. Prior to 2014, the City purchased road salt from the General Operating Fund; however, due to current budget difficulties and road salt costs, the State MFT allocation includes funding to purchase road salt for the City's winter operations.

Striping

This is the first year the City has included striping in the allocation of funds. This \$5,000 will be used for the striping of Brush College Road and Faries Parkway as part of a joint project with Macon County.

SCHEDULE

Traffic signal maintenance and concrete work are ongoing operations year-round. Sufficient salt is purchased as necessary to support winter snow/ice removal operations and to assure that each winter season begins with a full salt supply on hand. Additional salt is purchased as the City's salt reserves are depleted. Striping is set to begin after Macon County Board approval in May.

PRIOR COUNCIL ACTION: Each year the City Council appropriates State Motor Fuel Tax (MFT) funds for general street maintenance operations. In 2014, the City began including road salt as part of the yearly MFT expenditure estimate. This allocation is identified each fiscal year in the City's Capital Improvement Plan.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, P.E., Director of Public Works. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for the current year's general maintenance street work is allocated in the State Motor Fuel Tax fund. The State MFT funds allocated by this resolution are \$620,000.00 and are expanded through the year in support of the identified operations.

Staffing Impact: Staffing time is allocated for these operations.

ATTACHMENTS:

Description	Type
2018-14 Resolution	Resolution Letter
2018-14 IDOT Resolution	Backup Material
2018-14 IDOT Maintenance Costs	Backup Material

RESOLUTION NO. _____

**RESOLUTION TO APPROPRIATE MOTOR FUEL TAX FUNDS
FOR TRAFFIC SIGNAL MAINTENANCE AND STREET MAINTENANCE
BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:**

Section 1. That there is hereby appropriated the sum of \$620,000.00 of Motor Fuel Tax funds for the purpose of traffic signal maintenance, to provide concrete for street maintenance and purchase road salt for the City of Decatur, Illinois, from January 1, 2018 to December 31, 2018.

Section 2. That traffic signal maintenance, concrete for street maintenance, the purchase of road salt and operations as listed and described on the Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

Section 3. That the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

Section 4. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 7th day of May 2018.

DANA RAY, MAYOR PRO TEMPORE

ATTEST:

DEBBIE BRIGHT, CITY CLERK



**Illinois Department
of Transportation**

**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the City Council of the
(Council or President and Board of Trustees)
City of Decatur, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$620,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2018
(Date)
to December 31, 2018.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

I, Debbie Bright Clerk in and for the City
(City, Town or Village)
of Decatur, County of Macon

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the City Council at a meeting on May 7, 2018
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 7th day of May, 2018.

(SEAL) _____ City Clerk
(City, Town or Village)

Approved
_____ Regional Engineer Department of Transportation
_____ Date



Local Public Agency: City of Decatur
County: Macon
Section Number: 16-00000-00-GM

Section Number: 16-00000-00-GM

[illegible]

	Estimated Cost	MFT Portion	Other Funds	Preliminary Engineering		
Maintenance	620,000.00		620,000.00	Engineering Inspection		
Maint Eng	-		-	Material Testing		
Totals:	620,000.00	-	620,000.00	Advertising		
				Bridge Inspections		
Total Estimated Maintenance Engineering Cost						-
Total Estimated Maintenance Cost						620,000.00

Date _____

Public Works

DATE: 4/25/2018

MEMO: 2018-18

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Timothy Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc., for Removal of Trees and Brush on City Property

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve, that the Mayor be authorized to sign, and the City Clerk attest to the following resolutions:

1. A contract for tree removal on various City rights of way to Homer Tree Care, Inc. in the amount of \$32,470.
2. A contract to remove the brush and trees along William Street Rd. (State Route 105) embankment on the north side adjacent to Lake Decatur to Homer Tree Care, Inc. in the amount of \$35,000.

BACKGROUND:

The boulevard trees are large dead and dying trees consisting mainly of ash trees which are being attacked by the Emerald Ash Borer and have been identified as potential hazards. The trees and brush along the lake are being removed for shoreline protection.

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts".

Contractors for City Projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and
2. Eighteen (18) percent of the total hours worked should be performed by minority

workers.

Subcontracting is not a requirement for City Projects. Homer Tree Care, Inc. will self-perform 100% of the contract. Homer Tree Care, Inc. has provided documentation showing a good faith effort was made to comply with the goals. In their 2017 project, Homer Tree Care used over 86% minority worker hours.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Forestry and Lake Maintenance Sections requested the removals and wrote the specifications.

STAFF REFERENCE: Matthew Newell, Director of Public Works, 424-2747. Dan Mendenall, Municipal Services Manager, Randy Callison, City Forester and Property Maintenance Supervisor, 875-4820, Joe Nihiser, Lake Maintenance Supervisor, 424-2837. Matthew will be at the meeting to answer questions the council may have about this purchase.

BUDGET/TIME IMPLICATIONS: \$32,470 - Funds budgeted in Hazardous Tree Removal line item in the Forestry Operation Budget. \$35,000 - Funds budgeted in Lake Maintenance Contractual Services line item.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Bid Tab Area 3	Backup Material
Location Map Area 3	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
HOMER TREE CARE, INC.
FOR REMOVAL OF TREES ON VARIOUS CITY RIGHTS OF WAY**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for Removal of Trees on Various City Rights of Way, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Homer Tree Care, Inc., be accepted and a contract awarded accordingly; and that said contract between Homer Tree Care, Inc., and the City of Decatur is for a total amount of \$ \$32,470 in Forestry funds.

Section 3. That the Mayor Pro Tempore and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Homer Tree Care, Inc., for a total not to exceed cost of \$32,470.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

Debra G. Bright, City Clerk

Project Name: Tree Removals Area 3 Project Number: PUR2018-02 Bid Date: April 18, 2018 Time: 10:00 a.m.				Homer Tree Care, Inc. Lockport, IL		Romer Brothers Tree & Shrub Service, Inc. Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
	Area 3 (Trees 41 - 72)				\$32,470.00		\$44,800.00

\$32,470.00

\$44,800.00

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
HOMER TREE CARE, INC.
FOR REMOVAL OF TREES AND BRUSH ALONG WILLIAM STREET ROAD
EMBANKMENT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for Removal of Trees and Brush along William Street Road Embankment, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Homer Tree Care, Inc., be accepted and a contract awarded accordingly; and that said contract between Homer Tree Care, Inc., and the City of Decatur is for a total amount of \$35,000 in Water Lake Services funds.

Section 3. That the Mayor Pro Tempore and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Homer Tree Care, Inc., for a total not to exceed cost of \$35,000.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

Debra G. Bright, City Clerk

Project Name: Tree Removals Area 6 Project Number: PUR2018-02 Bid Date: April 18, 201 Time: 10:00 a.m.				Homer Tree Care, Inc. Lockport, IL		Romer Brothers Tree & Shrub Service, Inc. Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
	Area 6 (William Street Rd - North Embankment)				\$35,000.00		No Bid



4/25/2018 3:01:06 PM

 Decatur City Limits

 Interstate Highway

 Residential

Roads (small scale)

 State Route or U.S. Highway

 County Highway

 <all other values>

 Arterial

 Railroad Tracks



Public Works

DATE: 4/24/2018

MEMO: 2018-17

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution to Approve an Intergovernmental Agreement with the Sanitary District of Decatur for the Wildwood Sanitary Sewer Repairs, City Project 2018-06.

SUMMARY RECOMMENDATION: Please refer to the attached Council Memo 2018-17 with other included attachments.

ATTACHMENTS:

Description	Type
Council Memo 2018-17	Cover Memo
Intergovernmental Agree	Resolution Letter
Resolution	Backup Material
2018-17 SDD Agreement	

Public Works Memorandum
NO. 2018-17

DATE: April 24, 2018

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution to Approve an Intergovernmental Agreement with the Sanitary District of Decatur for the Wildwood Sanitary Sewer Repairs, City Project 2018-06

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign and the City Clerk to attest the Intergovernmental Agreement between the City of Decatur and the Sanitary District of Decatur for the Wildwood Sanitary Sewer Repairs, City Project 2018-06 for a total estimated cost of \$75,000.

PRIOR COUNCIL ACTION:

No prior Council Actions

BACKGROUND:

The Sanitary District of Decatur owns and operates the Wildwood Interceptor Sewer paralleling the Ward Branch Creek located on the south side of South Side Drive, see attached location map. Stream erosion has exposed portions of the interceptor sewer behind the new police station. The District entered into an agreement with the Farnsworth Group to provide plans and specification to modify the stream channel and protect the Wildwood Interceptor Sewer.

The City of Decatur owns and operates a tributary sewer to the Wildwood Interceptor Sewer that has also been exposed due to the stream erosion, see attached photos. The City's sewer crosses the stream to connect into the District's Wildwood sewer. The erosion has exposed the City's sewer and has allowed logs and debris to collect against the pipe. The replacement design will provide a steel superstructure around the pipe with end supports to project the pipe from being dislodged or broken when hit by debris. The project will also reconstruct the channel to be uniform which will allow for debris to pass under or over the pipe during high flow. The joint project between the City and District provides for the most cost-effect solution due to construction staging and site access.

The Intergovernmental Agreement allows the Sanitary District of Decatur to manage the project and the City will reimburse the District for the City's portion of the work. The cost for the project is as estimated below:

a. Engineering Design of Repairs	\$10,000
b. <u>Estimated Construction Cost for City Sewer Repair</u>	<u>\$65,000</u>
Estimated Project Cost	\$75,000

The final construction costs will be based on the bid prices.

SCHEDULE:

The District is scheduled receive bids in May with all work to be completed by the end of the year.

BUDGET/TIME IMPLICATIONS:

Budget Impact:

The project will be paid for out of the Sewer Fund which is supported by sewer user fees. The project agreement is for \$75,000.

Staff Impact:

Staff time has been allocated to manage this project.

LEGAL REVIEW: The agreement was reviewed and approved by the Legal Department on February 21, 2018. The agreement has also been reviewed and approved by the Sanitary District of Decatur.

POTENTIAL OBJECTION: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES: The Sanitary District of Decatur

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item. This memorandum was prepared by Paul Caswell, City Engineer.

Attach: 3



Photo 1: faces upstream shows two pipe joints exposed with no support



Photo 2: Faces downstream showing erosion and log jam around exposed pipe

Wildwood Sanitary Sewer Repairs Location Map



RESOLUTION NO. _____

**RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH
THE SANITARY DISTRICT OF DECATUR FOR THE WILDWOOD SANITARY
SEWER REPAIRS, CITY PROJECT 2018-06**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement authorizing the Intergovernmental Agreement for the Wildwood Sanitary Sewer Repairs, City Project 2018-06, presented to the Council herewith between the City of Decatur and the Sanitary District of Decatur, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor Pro Tempore and the City Clerk be, and they are hereby, authorized and directed to execute said Intergovernmental Agreement between the City of Decatur, Illinois and the Sanitary District of Decatur, for a fee not to exceed \$75,000.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana M. Ray, Mayor Pro Tempore

ATTEST:

Debra G. Bright, City Clerk

Intergovernmental Agreement
Wildwood Sewer Repairs

INTERGOVERNMENTAL AGREEMENT

This AGREEMENT made this _____ day of _____, 2018, is between the Sanitary District of Decatur, Illinois, an Illinois unit of local government ("DISTRICT") and the City of Decatur, Illinois, a Municipal Corporation ("CITY").

WHEREAS, pursuant to Article VII, section 10 of the 1970 Constitution of the State of Illinois, and the Illinois Intergovernmental Cooperation Act (5ILCS 220/1 et seq.), units of local government in the State of Illinois may contract between themselves to obtain or share services and to exercise or combine functions which either of the units of local government are authorized by law to perform; and,

WHEREAS, there exists a sanitary sewer located on a tributary of the Ward Branch Creek located south of the Decatur Police Department that is in need of repairs; and,

WHEREAS, the CITY agrees that the replacement of the City 8" sewer crossing replacement across the creek is the responsibility of the CITY, City Project 2018-18, and

WHEREAS, the DISTRICT agrees that the stream channel modification and rehabilitation to protect the existing 15" sewer is the responsibility of the DISTRICT, and

WHEREAS, the CITY and DISTRICT agree that CITY sewer and DISTRICT sewer need rehabilitated to protect the public and the environment.

WHEREAS, the CITY requests that the DISTRICT manage the 8" sewer crossing as part of the Wildwood Sewer Repairs Project.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. AGREEMENT FOR CONSTRUCTION

The CITY acknowledges and agrees that the DISTRICT will advertise and receive bids for the construction of the improvement and will award a contract for construction of the proposed improvement after receipt of a satisfactory bid in compliance with all applicable federal, state and local laws, rules, ordinances and procedures. The construction contract will be between the successful contractor and the DISTRICT. The DISTRICT will administer the contract.

2. EASEMENTS AND RIGHTS OF WAY

The DISTRICT agrees to pay all costs to obtain title and/or access to the properties required for completion of this project.

3. CONSTRUCTION TIME

The Wildwood Sewer Repairs Project shall be completed by December 31, 2018

4. ESTIMATED PROJECT COST

The following itemized list of Project Costs is included as a guide to estimate project

AGREE - 1

Intergovernmental Agreement
Wildwood Sewer Repairs
expense:

(a)	Engineering Design of Repairs	\$10,000
(b)	Construction Cost for 8" Sewer Repairs	\$65,000
	Estimated Project Cost	\$75,000

The costs shown are approximate and subject to change. The actual costs will be used for billing and reimbursement.

Upon opening bids, the DISTRICT will provide the CITY with bid totals and request approval prior to the District entering into a construction agreement.

5. FUNDING AND REPAYMENT

The City will wholly fund the 8" sewer replacement portion of this project.

All actual expenses that arise from this project, including but not limited to professional services rendered by the Farnsworth Group and the DISTRICT will be invoiced to the CITY. The CITY agrees to reimburse the DISTRICT for invoiced expenses within thirty (30) calendar days of invoice but in no event shall CITY be responsible for or required to pay any amounts over those authorized without further approval from the CITY.

6. CONSTRUCTION SUPERVISION

The DISTRICT will, upon completion and acceptance of plans and specifications for the Wildwood Sewer Repairs, and award of the construction contract by the DISTRICT, provide engineering supervision during construction of the proposed improvement.

It is Mutually agreed, in construction of the Wildwood Sewer Repairs to require compliance with all municipal, state, and federal laws, including but not limited to, Prevailing Wage laws.

7. INDEMNIFICATION

The DISTRICT agrees to indemnify and hold the CITY, its agents, officials, and employees harmless of any and all claims, losses, attorney fees, and defense costs arising out of work done by the contractor in the execution of the contract for said project.

8. BINDING COMMITMENT

The DISTRICT and CITY hereby represents and warrants that, to the extent provided by law; this Agreement shall be fully binding upon the DISTRICT and CITY, and its successors and assigns, for the entire term thereof.

9. TERMINATION OF INTERGOVERNMENTAL AGREEMENT This agreement may be terminated upon any one of the following:

- a) By mutual agreement of both parties, or
- b) By payment in full by the CITY on remaining contract balance.

IN WITNESS WHEREOF, the Sanitary District of Decatur and the City of Decatur, both of Macon County, Illinois, have hereunto affixed their respective hands and seals the 28 day of Feb, 2018, the execution of this Agreement being by and under the respective governing body of each party hereto, by resolution duly and legally adopted.

Intergovernmental Agreement
Wildwood Sewer Repairs

ATTEST

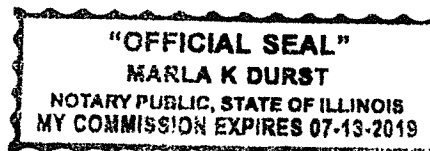
Kent Newton
~~Rob Jacobsen~~ *Kent Newton*
~~Clerk~~ *Asst. Clerk*
Sanitary District of Decatur
Macon County, Illinois

Daniel W. Smallwood
Daniel Smallwood
President
Sanitary District of Decatur
Macon County, Illinois

STATE OF ILLINOIS)
)
COUNTY OF MACON)

Kent Newton On this 28 day of Feb 2018, before me appeared Daniel Smallwood and ~~Rob Jacobsen~~, to me personally known, who, being by me duly sworn, did say that they are the President and ~~Clerk~~ *Asst. Clerk* of the Sanitary District of Decatur, Illinois, a Municipal Corporation, and that the seal affixed to the foregoing instrument is the corporate seal of said Corporation, and that said instrument was signed and sealed on behalf of said Corporation, by authority of its Board of Trustees, and said President and Clerk acknowledge said instrument to be the free act and deed of said Municipal Corporation.

Marla K. Durst (SEAL)
Notary Public



ATTEST

Debra G Bright
City Clerk
City of Decatur
Macon County, Illinois

~~Julie Moore Wolfe~~ *Dana Ray*
Mayor *Pro Tempore*
City of Decatur
Macon County, Illinois

Public Works

DATE: 4/27/2018

MEMO: 2018-15

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Matt

SUBJECT: Resolution accepting the bid and authorizing the execution of a contract with Burdick Plumbing & Heating Company, Inc. for 2018 Annual Water Main Replacement Project, 2018-10

SUMMARY RECOMMENDATION: Please refer to the attached Council Memorandum No. 2018-15 and related attachments.

ATTACHMENTS:

Description	Type
Council Memo 2018-15 Water Main Replacement	Cover Memo
Resolution	Resolution Letter
Contract Burdick 2018-10	Backup Material
Council Bid Tab Water Main Replacement	Backup Material
Water Main Replacement Location Map	Backup Material

PUBLIC WORKS MEMORANDUM
No. 2018-15

DATE: April 27, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Burdick Plumbing & Heating Company, Inc., for 2018 Annual Water Main Replacement Project, City Project 2018-10

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the 2018 Annual Water Main Replacement Project, City Project 2018-10, to Burdick Plumbing & Heating Co., Inc., as the lowest responsive and responsible bidder in the amount of \$2,480,422, and that the Mayor be authorized to execute the contract, and the City Clerk to attest.

PRIOR COUNCIL ACTIONS:

The 2018 Capital Improvements Plan included an allocation of funds for this project.

The water main replacement project is an annual project issued by the City.

BACKGROUND:

Project Description

The 2018 Annual Water Main Replacement Project is focused in the Fairlawn Neighborhood area of the City. Water mains identified in need of replacement are prioritized by staff according to water main breaks and other increased operational maintenance needs. The water main will also be increased in diameter from 6" to 8" to meet current Illinois EPA and fire flowrate standards. The project includes the installation of new water mains, fire hydrants, valves, services and associated sitework in the Fairlawn neighborhood south of Grand St, west of Taylor Ave, North of Marietta St, and East of Westlawn Ave (see the attached map).

Public Letting Results

The project specifications were prepared by the Public Works Department. The project was advertised Wednesday, April 4, 2018, and bids were opened on Wednesday, April 25, 2018. The results from the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over/-Under</u>
Burdick Plumbing & Heating Co., Inc.	\$2,480,422.00	(6.2%)
Engineer's Estimate	\$2,645,152.00	-----

Four contractors took out bid packages and one contractor submitted a bid proposal for the project. Burdick Plumbing & Heating Co., Inc. provided the only responsive and responsible bid at 6.2% below the Engineer's Estimate. The bid received is reasonable for the required work and previous year bids.

Burdick has successfully completed several projects for the City. Staff recommends that the City Council approve a contract with Burdick Plumbing & Heating Co., Inc. to perform the 2018 Annual Water Main Replacement Project.

MINORITY PARTICIPATION GOALS:

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises (MBE) if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Burdick has provided documentation demonstrating that they will meet the City's 10% MBE subcontractor goal.

SCHEDULE:

Work on this project is expected to begin in May with a completion date of May 31, 2019.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Water Non Lake Capital Fund which is supported by water billing fees. The total project cost is \$2,480,422.

Staff Impact: The Capital Improvement Plan has allocated staff time for this project.

POTENTIAL OBJECTION: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

This memorandum was written by Paul Caswell, P.E., City Engineer.

Attach: 4

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
BURDICK PLUMBING & HEATING CO. INC., FOR
2018 ANNUAL WATER MAIN REPLACEMENT PROJECT,
CITY PROJECT 2018-10**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2018-10, 2018 Annual Water Main Replacement Project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Burdick Plumbing & Heating Co. Inc., in the amount of \$2,480,422 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor Pro Tempore and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Burdick Plumbing & Heating Co. Inc., for said plan, for their bid price of \$2,480,422.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana M. Ray, Mayor Pro-Tempore

ATTEST:

Debra G. Bright, City Clerk

CONTRACT

THIS CONTRACT, made and entered into this date, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Contractor, hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2018 ANNUAL WATER MAIN REPLACEMENT PROJECT, FAIRLAWN NEIGHBORHOOD, CITY PROJECT 2018-10"**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. Work shall be complete by May 31, 2019.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond
Addenda, dated 4/23/18

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product. In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR PRO TEMPORE

BURDICK PLUMBING & HEATING CO., INC.

SECRETARY (Corporate Seal)

By _____
PRESIDENT

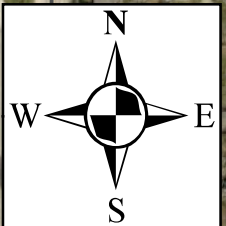
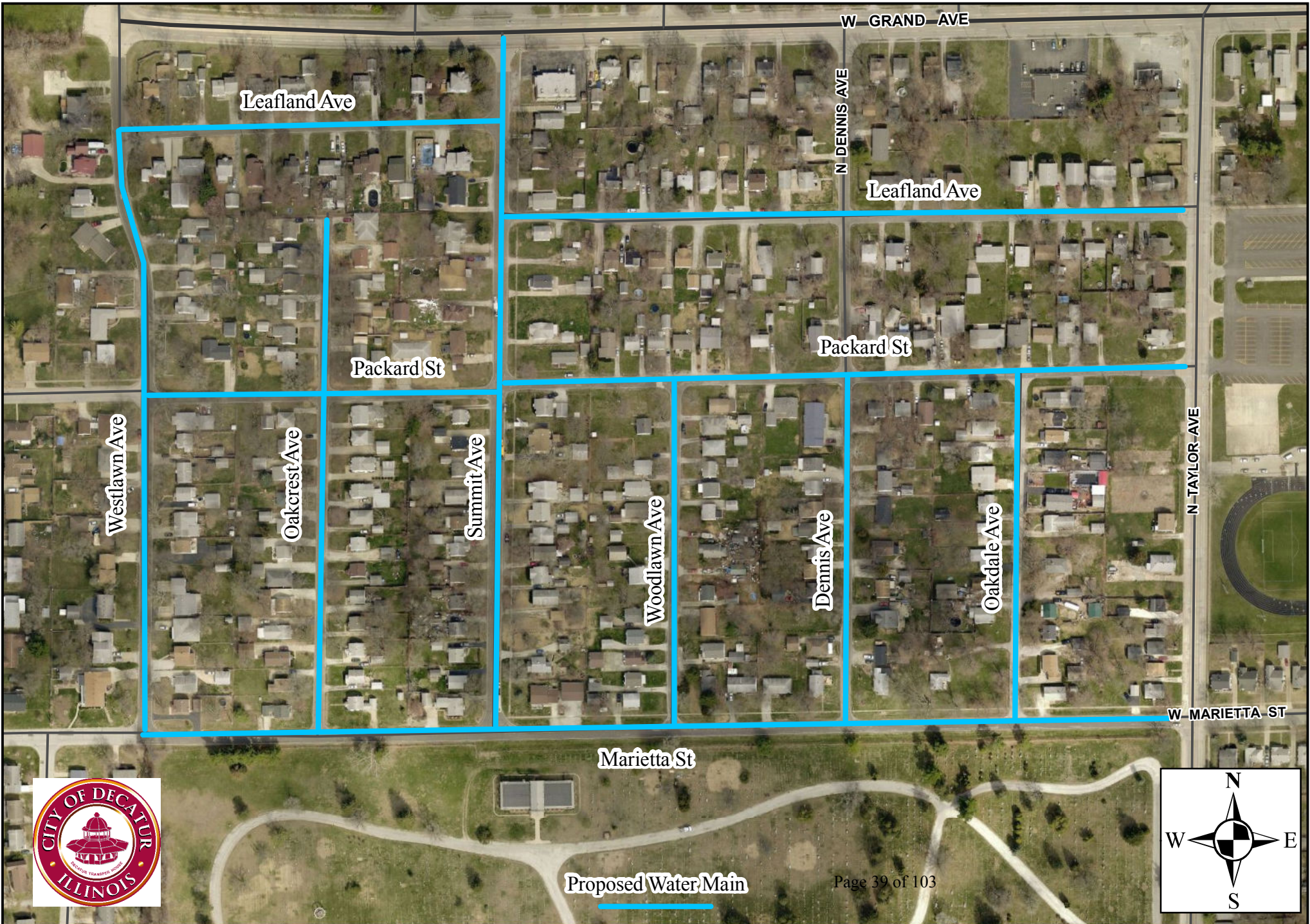
Project Name: 2018 Water Main Replacement Project, Fairlawn Neighborhood					Engineer's Estimate		Burdick Plumbing & Heating Co., Inc. 1175 N 20th St. Decatur, IL 62521 217-429-2385 Douglas W. Burdick, Pres. Jeffrey Burdick, VP jeff@burdickplumbing.com	
Project Number: 2018-10								
Bid Date: Wednesday, 04/25/2018					City Engineering Division			
Time: 10:00 A.M.								
Fund: Water Non-Lake Capital								
Organization Code:								
Object Code:								
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	
1	6 INCH POLYWRAPPED D.I.P. WATER MAIN	240	FEET	\$45.00	\$10,800.00	\$40.00	\$9,600.00	
2	8 INCH POLYWRAPPED D.I.P. WATER MAIN	11,420	FEET	\$50.00	\$571,000.00	\$42.00	\$479,640.00	
3	12 INCH X 8 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	1	EACH	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00	
4	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	3	EACH	\$6,000.00	\$18,000.00	\$6,000.00	\$18,000.00	
5	8 INCH VALVE, MJ WITH VALVE BOX	26	EACH	\$6,000.00	\$156,000.00	\$3,300.00	\$85,800.00	
6	8 INCH 45 DEGREE BENDS, MJ	4	EACH	\$450.00	\$1,800.00	\$500.00	\$2,000.00	
7	8 INCH 22.5 DEGREE BENDS, MJ	1	EACH	\$450.00	\$450.00	\$500.00	\$500.00	
8	8 INCH X 8 INCH CROSS, MJ	2	EACH	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	
9	8 INCH X 8 INCH TEE, MJ	16	EACH	\$800.00	\$12,800.00	\$1,000.00	\$16,000.00	
10	8 INCH GRIP RING ACCESSORY KITS	160	EACH	\$215.00	\$34,400.00	\$250.00	\$40,000.00	
11	8 INCH FIELDLOCK GASKETS	147	EACH	\$170.00	\$24,990.00	\$175.00	\$25,725.00	
12	8 INCH SLEEVES, MJ	3	EACH	\$575.00	\$1,725.00	\$500.00	\$1,500.00	
13	8 INCH X 6 INCH REDUCER, MJ	3	EACH	\$800.00	\$2,400.00	\$750.00	\$2,250.00	
14	8 INCH X 6 INCH TEE, MJ	23	EACH	\$800.00	\$18,400.00	\$900.00	\$20,700.00	
15	8 INCH CAP/PLUG, MJ	3	EACH	\$350.00	\$1,050.00	\$500.00	\$1,500.00	
16	6 INCH VALVE, MJ WITH VALVE BOX	22	EACH	\$2,000.00	\$44,000.00	\$2,400.00	\$52,800.00	
17	6 INCH 45 DEGREE BENDS, MJ	4	EACH	\$350.00	\$1,400.00	\$450.00	\$1,800.00	
18	6 INCH GRIP RING ACCESSORY KITS	98	EACH	\$100.00	\$9,800.00	\$150.00	\$14,700.00	
19	6 INCH CAP/PLUG, MJ	3	EACH	\$250.00	\$750.00	\$500.00	\$1,500.00	
20	6 INCH SLEEVE, MJ	2	EACH	\$350.00	\$700.00	\$400.00	\$800.00	
21	FIRE HYDRANT, 4.5' BURY	22	EACH	\$5,100.00	\$112,200.00	\$5,300.00	\$116,600.00	
22	FIRE HYDRANT, 5.5' BURY	1	EACH	\$5,600.00	\$5,600.00	\$6,000.00	\$6,000.00	
23	6 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$500.00	\$500.00	\$500.00	\$500.00	
24	12 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$600.00	\$600.00	\$600.00	\$600.00	
25	18 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$700.00	\$700.00	\$700.00	\$700.00	
26	24 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$900.00	\$900.00	\$800.00	\$800.00	
27	30 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$1,000.00	\$1,000.00	\$900.00	\$900.00	
28	36 INCH FIRE HYDRANT LIFT KIT (AS NEEDED)	1	EACH	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	
29	1 INCH X 10 FT WATER SERVICE (SHORT) W/CORP & CURB STOP, TYPE II	109	EACH	\$1,600.00	\$174,400.00	\$1,775.00	\$193,475.00	
30	1 INCH X 50 FT WATER SERVICE (LONG) W/CORP & CURB STOP, BORED, TYPE II	122	EACH	\$2,800.00	\$341,600.00	\$3,000.00	\$366,000.00	
31	REMOVE FIRE HYDRANT AND ABANDON EXISTING VALVE	16	EACH	\$1,500.00	\$24,000.00	\$1,500.00	\$24,000.00	
32	ABANDON EXISTING VALVE (REMOVE VALVE BOX)	36	EACH	\$700.00	\$25,200.00	\$900.00	\$32,400.00	
33	CUT AND PLUG EXISTING VALVE	4	EACH	\$1,100.00	\$4,400.00	\$1,000.00	\$4,000.00	
34	CUT AND CAP EXISTING MAIN	1	EACH	\$1,100.00	\$1,100.00	\$1,000.00	\$1,000.00	
35	TRENCH BACKFILL	3,390	TONS	\$31.00	\$105,090.00	\$33.00	\$111,870.00	
36	PAVEMENT SAW CUTS	12,600	FEET	\$4.00	\$50,400.00	\$3.75	\$47,250.00	
37	5 INCH SIDEWALK REMOVAL	1,220	SQ FT	\$5.00	\$6,100.00	\$5.00	\$6,100.00	
38	5 INCH PORTLAND CEMENT CONCRETE SIDEWALK REPLACEMENT	1,220	SQ FT	\$15.00	\$18,300.00	\$10.00	\$12,200.00	
39	TEMPORARY PATCHES, 3 INCH	59	SQ YD	\$50.00	\$2,950.00	\$90.00	\$5,310.00	
40	CLASS D PATCHES, 5 INCH PAVEMENT	3,473	SQ YD	\$125.00	\$434,125.00	\$88.00	\$305,624.00	
41	CLASS B PATCHES, 8 INCH PAVEMENT	59	SQ YD	\$100.00	\$5,900.00	\$100.00	\$5,900.00	
42	CLASS D PATCHES, 3 INCH DRIVEWAYS	527	SQ YD	\$60.00	\$31,620.00	\$95.00	\$50,065.00	
43	CLASS B PATCHES, 6 INCH DRIVEWAYS	340	SQ YD	\$75.00	\$25,500.00	\$90.00	\$30,600.00	
44	AGGREGATE DRIVEWAY REPLACEMENT, 8 INCH	2,230	TONS	\$31.00	\$69,130.00	\$33.00	\$73,590.00	
45	TEMPORARY EROSION CONTROL, SEEDING	50	LB	\$3.00	\$150.00	\$20.00	\$1,000.00	
46	TEMPORARY EROSION CONTROL, PERIMETER BARRIER	100	FEET	\$5.00	\$500.00	\$4.00	\$400.00	
47	GRADING & SHAPING DITCHES	11,420	FEET	\$7.50	\$85,650.00	\$7.00	\$79,940.00	
48	SEEDING, CLASS 1 (LAWN MIXTURE) (100 LB/ACRE)	175.0	LB	\$20.00	\$3,500.00	\$55.00	\$9,625.00	
49	PHOSPHORUS FERTILIZER NUTRIENT (90 LB/ACRE)	162	LB	\$3.00	\$486.00	\$3.00	\$486.00	
50	POTASSIUM FERTILIZER NUTRIENT (90 LB/ACRE)	162	LB	\$3.00	\$486.00	\$3.00	\$486.00	
51	NITROGEN FERTILIZER NUTRIENT (90 LB/ACRE)	162	LB	\$3.00	\$486.00	\$3.00	\$486.00	
52	MULCH, METHOD 2 (2 TONS/ACRE)	3.5	TONS	\$4.00	\$14.00	\$1,200.00	\$4,200.00	
53	EXPLORATION EXCAVATIONS	50	EACH	\$1,100.00	\$55,000.00	\$750.00	\$37,500.00	
54	TRAFFIC CONTROL	1	LSUM	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	
55	MOBILIZATION	1	LSUM	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	
56	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	LSUM	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
57	12 INCH CASINGS	80	FEET	\$100.00	\$8,000.00	\$70.00	\$5,600.00	
58	STORM SEWER WATER MAIN QUALITY PIPE	40	FEET	\$75.00	\$3,000.00	\$80.00	\$3,200.00	
	TOTAL BIDS (AS CORRECTED)				\$2,645,152.00		\$2,480,422.00	
	Percent Over Under ENGINEER'S ESTIMATE						-6.23%	



Paul Caswell, P.E., City Engineer

4/25/2018
Date

2018-10 ANNUAL WATER MAIN REPLACEMENT PROJECT
CITY OF DECATUR PUBLIC WORKS DEPARTMENT



Public Works

DATE: 4/27/2018

MEMO: 2018-16

TO: Honorable Mayor Pro Tempore Dana Ray and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution accepting the bid and authorizing the execution of a contract with Tyrolt, Inc., d/b/a Dunn Company for 2018 Local Motor Fuel Tax Street Improvement Project, City Project 2018-25.

ATTACHMENTS:

Description	Type
Council Memo 2018-16	Cover Memo
Resolution	Resolution Letter
Contract Dunn Co 2018-25	Backup Material
Bid Tab	Backup Material
Location Maps LMFT Street Improvement	Backup Material

**Public Works Memorandum
NO. 2018-16**

DATE: April 27, 2018

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Tyrolt, Inc., d/b/a Dunn Company for 2018 Local Motor Fuel Tax Street Improvements, City Project 2018-25

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the resolution awarding the contract for the 2018 Local Motor Fuel Tax Street Improvement Project, City Project 2018-25, to Tyrolt, Inc., d/b/a Dunn Company, as the lowest, responsible bidder in the amount of \$2,330,463.50 and that the Mayor be authorized to execute the contract and the City Clerk to attest.

PRIOR COUNCIL ACTION:

February 16, 2016 – Council approved adding Chapter 51.4 of the City Code establishing a Local Motor Fuel Tax to be used to generate revenue for the construction and maintenance of municipal streets and extensions, sidewalk repairs and maintenance, curbing, grade separations and approaches and engineering services related to those items.

June 20, 2016 – Council approved resolution R2016-78 authorizing the City Manager to enter into a debt instrument to finance local street resurfacing and reconstruction in an amount not to exceed \$7,500,000. There is close to \$3,000,000 left of that money in 2018 after spending close to \$1,200,000 in 2016 and \$3,300,000 in 2017.

BACKGROUND:

Streets Inspected Annually

The Engineering Division inspects and rates approximately 1/2 of the City's streets on a yearly basis. The results of these inspections are input into a computer database which is used to project the future condition of the streets based on their current and historical condition, and surface type (i.e. brick, concrete, asphalt, etc.). This data is then paired with available funding and is used as a basis to aid City Engineering in the preparation of the City's yearly street improvement program. The City Council has required that Local Motor Fuel Tax funds should only be used on residential streets. Staff then determines what type of improvement would be appropriate for each street.

Project Description

The 2018 asphalt project will perform street reconstruction on streets that have deteriorated over time due to age, freeze-thaw cycles, and traffic loads. Reconstruction involves removing failed sections of pavement, and adding cement to the underlying soil to stiffen and strengthen the road base. Asphalt milling and overlay work will occur along streets that have surface distresses where replacing the surface will help prevent costlier repairs in the future. There are also several concrete and brick streets which will be overlaid with a layer of asphalt to seal these old roads and to create a smoother riding surface. In total, 6.67 lane miles of the City's 825 total lane miles will be rehabilitated as part of this project.

The proposed street list for Street Improvement is as follows (see attached location maps):

Street	Begin	End	Surface Treatment	Length (feet)	Length (Lane Miles)
Decatur St.	Oakland Ave.	Monroe St.	Mill & Overlay	2605	0.99
Stone St.	Cantrell St.	Johns St.	Mill & Overlay	1850	0.70
Lawrence St.	16 th St.	19 th St.	Soil Cement Recon	1300	0.49
Whitmer St.	Jasper St.	16 th St.	Soil Cement Recon	1265	0.48
Gebhart Ct.	Sawyer St.	End of Street	Asphalt Overlay	95	0.04
East Court Dr.	Mound Rd.	End of Street	Asphalt Overlay	1400	0.53
Fitzgerald Rd.	Lost Bridge Rd.	3597 E. Fitzgerald Rd.	Concrete Overlay	2400	0.91
Calhoun St.	Grand Ave.	End of Street	Brick Overlay	1275	0.48
Downtown Alley	N. Main St.	E. Prairie St.	Mill & Overlay	380	0.07
Stephanie Dr.	Water St.	Constant View Dr.	Mill & Overlay	350	0.13
Constant View Dr.	Mound Rd.	Stephanie Dr.	Mill & Overlay	655	0.25
E. Main St.	East Ave.	22 nd St.	Brick Overlay	2845	1.08
18 th St.	E. Main St.	Prairie St.	Brick Overlay	275	0.10
Decatur St.	Monroe St.	Union St.	Mill & Overlay	1115	0.42
			Total Length	17,810	6.67

In addition to the paving on these streets, concrete work including sidewalk curb ramps, curb and gutter, and catch basin work, will be performed.

Website

A website has been set up to track the progress of the projects being funded by the local motor fuel tax, www.buildingdecatur.com. It will contain project updates along with photos and videos.

Letting Results

The project scope and specifications were prepared by the Engineering Division. The project was advertised on April 11, 2018, and bids were opened on April 26, 2018. The results of the letting are as follows (bid tabulation attached):

<u>Bidder</u>	<u>Base Bid Price</u>	<u>Sum of Alternate Bids</u>	<u>Total Bid Price</u>	<u>Compared to Engineer's Est. Over (Under)</u>
Dunn Company	\$1,778,765.85	\$551,697.65	\$2,330,463.50	(8.60%)
Engineer's Estimate	\$1,948,605.03	\$601,145.75	\$2,549,750.78	-----

One contractor out of the three that attended the pre-bid meeting took out a bid package for the Local MFT Street Improvement Project, and one (1) submitted a bid. Dunn Company provided the lowest responsible bid at 8.60% below the engineer's estimate. The lower bids can be attributed to an over-estimation of rising prices. The sum of alternate bid prices is for work associated with East Main Street, North 18th Street, and West Decatur Street, which were listed as alternates separately in case bid prices came in lower than expected. Since the bid prices came in lower than estimated, the alternate bid streets will be a part of this project and the total bid price will be awarded as part of this contract. Dunn Company has successfully completed many jobs of this type for the City.

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not a requirement for City Projects. Dunn Company will self-perform 62.37% of the contract and subcontract out the other 37.63% with 1.59% being performed by Minority Business Enterprises (MBE). Dunn Company has provided documentation showing contact made to at least 3 different contractors for each type of subcontracted work not being done by an MBE. A good faith effort was made to comply with the goals.

SCHEDULE:

Following approval of the contract by the City Council, work on this project shall begin after a "Notice to Proceed" has been issued from the City. The Asphalt Street Improvement project is scheduled to be complete by September 28, 2018. A final project report will be prepared for Council at the end of the project.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Local Motor Fuel Tax Fund, the Water Main Replacement Fund, Sanitary Sewer Fund, and the Storm Sewer Fund. Water valve box replacements will be funded from the Water Main Replacement Fund (\$46,200). Sanitary sewer manhole replacements will be funded from the Sewer Fund (\$41,580). Catch basin reconstructions will be funded from the Storm Sewer Fund (\$62,491). It is proposed that a total project expenditure of \$2,330,463.50 be authorized which includes \$2,180,192.50 of Local Motor Fuel Tax and the amounts from the other funds listed. These amounts represent the low bid amount of \$2,330,463.50.

Staff Impact: Staff time has been allocated for this project in the Capital Improvement Plan.

POTENTIAL OBJECTION: There are no known objections to this resolution and bid award.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Griffin Enyart, Assistant City Engineer.

LEGAL REVIEW: The project plans and specifications were forwarded to Legal and approved for bidding in April 2018.

Attach: 4

cc: Dunn Company

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
TYROLT INC., D/B/A DUNN COMPANY FOR
2018 LOCAL MOTOR FUEL TAX STREET IMPROVEMENTS
CITY PROJECT 2018-25**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2018-25, 2018 Local Motor Fuel Tax Street Improvements project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Tyrolt, Inc., d/b/a Dunn Company in the amount of \$2,330,463.50 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor Pro Tempore and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Tyrolt, Inc., d/b/a Dunn Company, for said plan, for their bid price of \$2,330,463.50.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana M. Ray, Mayor Pro Tempore

ATTEST:

Debra G. Bright, City Clerk

CONTRACT

THIS CONTRACT, made and entered into this 7th day of May, 2018, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Tyrolt, Inc., d/b/a Dunn Company, hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2018 LOCAL MOTOR FUEL TAX STREET IMPROVEMENT PROJECT, CITY PROJECT 2018-25"**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. Work shall be complete by September 28, 2018.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond
Addenda Number 1, dated 4/23/18

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR PRO TEMPORE

TYROLT, INC., D/B/A DUNN COMPANY

SECRETARY (Corporate Seal)

By _____
PRESIDENT

Project Name: 2018 Local Motor Fuel Tax Street Improvement Project Project Number: 2018-25 Bid Date: Thursday, April 26, 2018 Time: 10:30 A.M. Fund: Organization Code: Object Code:				Engineer's Estimate City Engineering Division		Tyrolt, Inc. dba Dunn Company 724 N Mercer St Decatur, IL 62522 217-429-4444 David W. Tyrolt, Pres. Robert E. Dunn Sec. david.tyrolt@dunnco.com	
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total
20100110	TREE REMOVAL (6 TO 15 UNITS)	55.00	UNIT	\$30.00	\$1,650.00	\$60.50	\$3,327.50
30103000	SHAPING AND GRADING ROADWAY	8,925.30	SQ YD	\$3.50	\$31,238.55	\$4.50	\$40,163.85
30103005	PULVERIZE, SHAPE AND COMPACT	8,925.30	SQ YD	\$3.50	\$31,238.55	\$3.60	\$32,131.08
35200300	PROCESSING SOIL-CEMENT BASE COURSE, 8 INCH	8,925.30	SQ YD	\$12.50	\$111,566.25	\$8.90	\$79,435.17
35200500	CEMENT	5,230.62	100 WT	\$6.00	\$31,383.72	\$7.50	\$39,229.65
35200600	EARTH EXCAVATION	2,016.37	CU YD	\$40.00	\$80,654.80	\$26.00	\$52,425.62
4020100	AGGREGATE-TEMP ACCESS	10.00	TON	\$30.00	\$300.00	\$60.00	\$600.00
40600290	BITUMINOUS MATERIAL (TACK COAT)	20,829.06	POUND	\$0.50	\$10,414.53	\$0.60	\$12,497.44
40600400	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	13.00	TON	\$210.00	\$2,730.00	\$212.00	\$2,756.00
40600625	LEVELING BINDER (MACHINE METHOD), N50	583.74	TON	\$115.00	\$67,130.10	\$110.00	\$64,211.40
40600982	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	391.83	SQ YD	\$21.00	\$8,228.43	\$15.00	\$5,877.45
40603808	HOT-MIX ASPHALT BINDER COURSE, IL-19, N50	1,249.55	TON	\$110.00	\$137,450.50	\$97.50	\$121,831.13
40603310	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	3,890.02	TON	\$108.00	\$420,122.16	\$106.30	\$413,509.13
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6"	26.65	SQ YD	\$55.00	\$1,465.75	\$79.20	\$2,110.68
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	13,784.50	SQ FT	\$12.00	\$165,414.00	\$10.45	\$144,048.03
42400800	DETECTABLE WARNINGS	1,070.00	SQ FT	\$40.00	\$42,800.00	\$36.30	\$38,841.00
44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1 1/2 INCH	20,035.12	SQ YD	\$3.50	\$70,122.92	\$3.75	\$75,131.70
44000200	DRIVEWAY PAVEMENT REMOVAL	26.65	SQ YD	\$15.00	\$399.75	\$16.50	\$439.73
44000600	SIDEWALK REMOVAL	12,499.16	SQ FT	\$4.20	\$52,496.47	\$2.75	\$34,372.69
44001700	COMB CONCRETE CURB AND GUTTER REM AND REPL	2,227.00	FOOT	\$60.00	\$133,620.00	\$50.60	\$112,686.20
44003100	MEDIAN REMOVAL	700.00	SQ FT	\$6.00	\$4,200.00	\$5.50	\$3,850.00
44200994	CLASS B PATCHES, TYPE II, 12 INCH	385.10	SQ YD	\$185.00	\$71,243.50	\$176.00	\$67,777.60
44200998	CLASS B PATCHES, TYPE III, 12 INCH	243.10	SQ YD	\$185.00	\$44,973.50	\$172.70	\$41,983.37
4420100	CLASS B PATCHES, TYPE IV, 12 INCH	557.20	SQ YD	\$185.00	\$103,082.00	\$170.50	\$95,002.60
44201297	DOWEL BARS, 1 INCH	751.00	EACH	\$15.00	\$11,265.00	\$17.60	\$13,217.60
44213200	SAWCUTS	5,610.00	FOOT	\$5.80	\$32,538.00	\$1.10	\$6,171.00
44213202	TIE BARS, 1 INCH	751.00	EACH	\$12.00	\$9,012.00	\$13.20	\$9,913.20
56500600	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	12.00	EACH	\$300.00	\$3,600.00	\$220.00	\$2,640.00
56500800	DOMESTIC WATER SERVICE BOXES (SPECIAL)	2.00	EACH	\$2,000.00	\$4,000.00	\$1,650.00	\$3,300.00
60253200	CATCH BASINS TO BE RECONSTRUCTED WITH NEW TYPE 3 FRAME AND GRATE	11.00	EACH	\$3,000.00	\$33,000.00	\$3,289.00	\$36,179.00
60254300	CATCH BASIN TO BE RECONSTRUCTED WITH NEW TYPE 15 FRAME AND LID	4.00	EACH	\$2,000.00	\$8,000.00	\$3,289.00	\$13,156.00
60255800	MANHOLES TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CL LID	9.00	EACH	\$1,650.00	\$14,850.00	\$2,442.00	\$21,978.00
60300105	FRAMES AND GRATES TO BE ADJUSTED (17"X22" RISER)	16.00	EACH	\$350.00	\$5,600.00	\$158.00	\$2,528.00
60300350	MANHOLE FRAMES TO BE ADJUSTED (RISER RING)	25.00	EACH	\$575.00	\$14,375.00	\$162.00	\$4,050.00
60300405	VALVE BOX FRAMES TO BE ADJUSTED (RISER RING)	15.00	EACH	\$300.00	\$4,500.00	\$116.00	\$1,740.00
60300410	VALVE BOX FRAMES TO BE ADJUSTED WITH NEW FRAMES	15.00	EACH	\$1,500.00	\$22,500.00	\$1,925.00	\$28,875.00
60603500	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.06	210.00	FOOT	\$42.00	\$8,820.00	\$50.60	\$10,626.00
78000100	THERMOPLASTIC PAVEMENT MARKING LETTERS/SYMBOLS	26.00	FOOT	\$7.00	\$182.00	\$6.60	\$171.60
78000400	THERMOPLASTIC PAVEMENT MARKING, 6 INCH	9,390.00	FOOT	\$1.85	\$17,371.50	\$1.31	\$12,300.90
78000650	THERMOPLASTIC PAVEMENT MARKING, 24 INCH	85.00	FOOT	\$6.05	\$514.25	\$5.50	\$467.50

Project Name: 2018 Local Motor Fuel Tax Street Improvement Project

Project Number: 2018-25

Bid Date: Thursday, April 26, 2018

Time: 10:30 A.M.

Fund:

Organization Code:

Object Code:

Engineer's Estimate

City Engineering Division

Tyrolt, Inc.
dba Dunn Company
724 N Mercer St
Decatur, IL 62522

217-429-4444

David W. Tyrolt, Pres.
Robert E. Dunn Sec.

david.tyrolt@dunnco.com

Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total
X2001116	TREE,CERCIS CANADENSIS (AMERICAN REDBUD) 2"	4.00	EACH	\$250.00	\$1,000.00	\$423.50	\$1,694.00
X3510140	AGGREGATE BASE COURSE, SPECIAL	1,785.06	TON	\$30.00	\$53,551.80	\$25.50	\$45,519.03
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS & EXTRA WORK	1.00	LSUM	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00
					\$1,948,605.03		\$1,778,765.85

ALTERNATE A

40600290	BITUMINOUS MATERIAL (TACK COAT)	5,897.10	POUND	\$0.50	\$2,948.55	\$0.60	\$3,538.26
40600400	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	1.00	TON	\$210.00	\$210.00	\$212.00	\$212.00
40600625	LEVELING BINDER (MACHINE METHOD), N50	550.40	TON	\$115.00	\$63,296.00	\$110.00	\$60,544.00
40600982	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	92.70	SQ YD	\$21.00	\$1,946.70	\$15.00	\$1,390.50
40600985	PCC SURFACE REMOVAL-BUTT JOINT	12.40	SQ YD	\$40.00	\$496.00	\$36.00	\$446.40
40603310	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	1,100.79	TON	\$108.00	\$118,885.32	\$106.30	\$117,013.98
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	10,191.65	SQ FT	\$12.00	\$122,299.80	\$10.45	\$106,502.74
42400800	DETECTABLE WARNINGS	800.00	SQ FT	\$40.00	\$32,000.00	\$36.30	\$29,040.00
44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1 1/2 INCH	1,900.00	SQ YD	\$3.50	\$6,650.00	\$3.75	\$7,125.00
44000600	SIDEWALK REMOVAL	9,401.14	SQ FT	\$4.20	\$39,484.79	\$2.75	\$25,853.14
44001700	COMB CONCRETE CURB AND GUTTER REM AND REPL	725.00	FOOT	\$60.00	\$43,500.00	\$50.60	\$36,685.00
56500600	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	7.00	EACH	\$300.00	\$2,100.00	\$220.00	\$1,540.00
56500800	DOMESTIC WATER SERVICE BOXES (SPECIAL)	7.00	EACH	\$2,000.00	\$14,000.00	\$1,650.00	\$11,550.00
60254300	CATCH BASIN TO BE RECON WITH NEW TY 15 FRAME AND LID	4.00	EACH	\$2,000.00	\$8,000.00	\$3,289.00	\$13,156.00
60255800	MANHOLES TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CL LID	6.00	EACH	\$1,650.00	\$9,900.00	\$2,178.00	\$13,068.00
60300105	FRAMES AND GRATES TO BE ADJUSTED (17"X22" RISER)	26.00	EACH	\$350.00	\$9,100.00	\$158.00	\$4,108.00
60300350	MANHOLE FRAMES TO BE ADJUSTED (RISER RING)	13.00	EACH	\$575.00	\$7,475.00	\$162.00	\$2,106.00
60300405	VALVE BOX FRAMES TO BE ADJUSTED (RISER RING)	7.00	EACH	\$300.00	\$2,100.00	\$116.00	\$812.00
60300410	VALVE BOX FRAMES TO BE ADJUSTED WITH NEW FRAMES	4.00	EACH	\$1,500.00	\$6,000.00	\$1,925.00	\$7,700.00
					\$490,392.16		\$442,391.02

ALTERNATE B

40600290	BITUMINOUS MATERIAL (TACK COAT)	389.12	POUND	\$0.50	\$194.56	\$0.60	\$233.47
40600400	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	1.00	TON	\$210.00	\$210.00	\$212.00	\$212.00
40600625	LEVELING BINDER (MACHINE METHOD), N50	36.32	SQ YD	\$115.00	\$4,176.80	\$110.00	\$3,995.20
40600982	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	6.29	TON	\$21.00	\$132.09	\$15.00	\$94.35
40603310	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	72.64	TON	\$108.00	\$7,845.12	\$106.30	\$7,721.63
60255800	MANHOLES TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CL LID	1.00	SQ YD	\$1,650.00	\$1,650.00	\$2,178.00	\$2,178.00
60300350	MANHOLE FRAMES TO BE ADJUSTED (RISER RING)	1.00	EACH	\$575.00	\$575.00	\$162.00	\$162.00
					\$14,783.57		\$14,596.65

ALTERNATE C

40600290	BITUMINOUS MATERIAL (TACK COAT)	1,986.52	POUND	\$0.50	\$993.26	\$0.60	\$1,191.91
40600400	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	1.00	TON	\$210.00	\$210.00	\$212.00	\$212.00
40600982	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	26.23	SQ YD	\$21.00	\$550.83	\$15.00	\$393.45
40603310	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	370.82	TON	\$108.00	\$40,048.56	\$106.30	\$39,418.17
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	1,017.20	SQ FT	\$12.00	\$12,206.40	\$10.45	\$10,629.74
42400800	DETECTABLE WARNINGS	60.00	SQ FT	\$40.00	\$2,400.00	\$36.30	\$2,178.00

Project Name: 2018 Local Motor Fuel Tax Street Improvement Project

Project Number: 2018-25

Bid Date: Thursday, April 26, 2018

Time: 10:30 A.M.

Fund:

Organization Code:

Object Code:

Engineer's Estimate

City Engineering Division

Tyrolt, Inc.
dba Dunn Company
724 N Mercer St
Decatur, IL 62522

217-429-4444

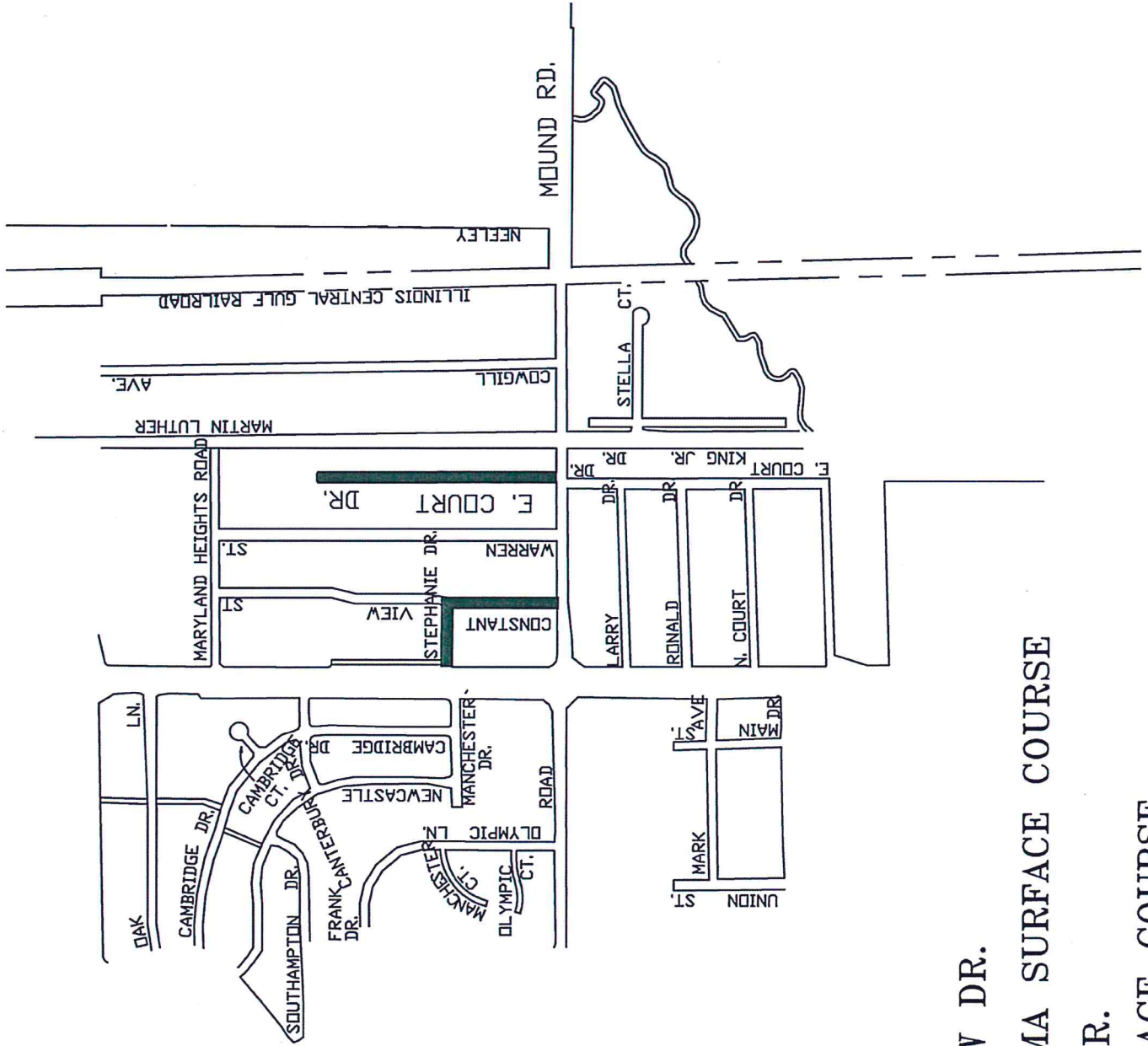
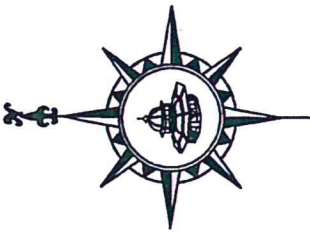
David W. Tyrolt, Pres.
Robert E. Dunn Sec.

david.tyrolt@dunnco.com

Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total
44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1 1/2 INCH	4,414.49	SQ YD	\$3.50	\$15,450.72	\$3.75	\$16,554.34
44000600	SIDEWALK REMOVAL	1,182.75	SQ FT	\$4.20	\$4,967.55	\$2.75	\$3,252.56
44001700	COMB CONCRETE CURB AND GUTTER REM AND REPL	62.00	FOOT	\$60.00	\$3,720.00	\$50.60	\$3,137.20
56500800	DOMESTIC WATER SERVICE BOXES (SPECIAL)	2.00	EACH	\$2,000.00	\$4,000.00	\$1,650.00	\$3,300.00
60255800	MANHOLES TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CL LID	2.00	EACH	\$1,650.00	\$3,300.00	\$2,178.00	\$4,356.00
60300410	VALVE BOX FRAMES TO BE ADJUSTED WITH NEW FRAMES	5.00	EACH	\$1,500.00	\$7,500.00	\$1,925.00	\$9,625.00
78000400	THERMOPLASTIC PAVEMENT MARKING, 6 INCH	281.00	FOOT	\$1.85	\$519.85	\$1.31	\$368.11
78000650	THERMOPLASTIC PAVEMENT MARKING, 24 INCH	17.00	FOOT	\$6.05	\$102.85	\$5.50	\$93.50
					\$95,970.02		\$94,709.98
	TOTAL BASE BIDS (AS CORRECTED)				\$1,948,605.03		\$1,778,765.85
	Percent Over Under ENGINEER'S ESTIMATE						-8.72%
	TOTAL BASE BIDS + ALTERNATE A, B, and C (AS CORRECTED)				\$2,549,750.78		\$2,330,463.50
	Percent Over Under ENGINEER'S ESTIMATE						-8.60%

Paul Caswell, P.E., City Engineer

Date



CP 2018-25

LEGEND

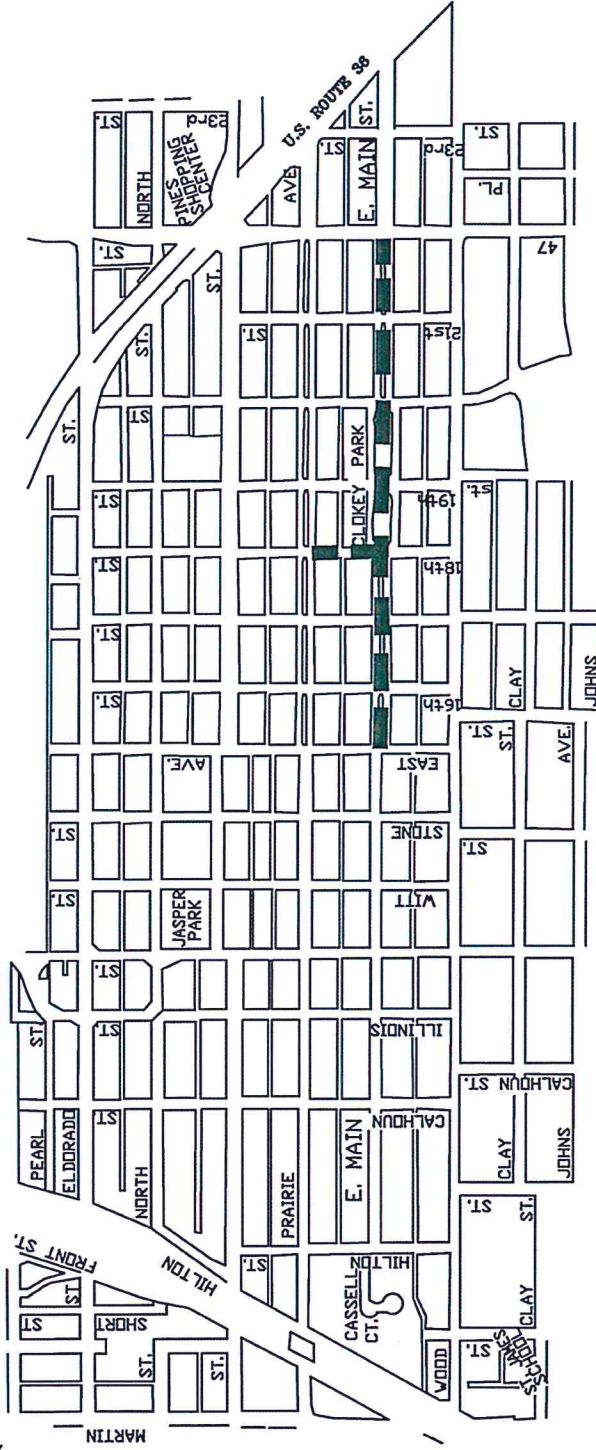
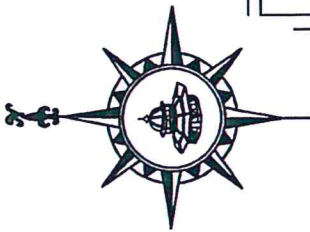
STEPHANIE DR.

CONSTANT VIEW DR.

— 1.5" MILL & HMA SURFACE COURSE

— EAST COURT DR.

— 1.5" HMA SURFACE COURSE



CP 2018-25

LEGEND

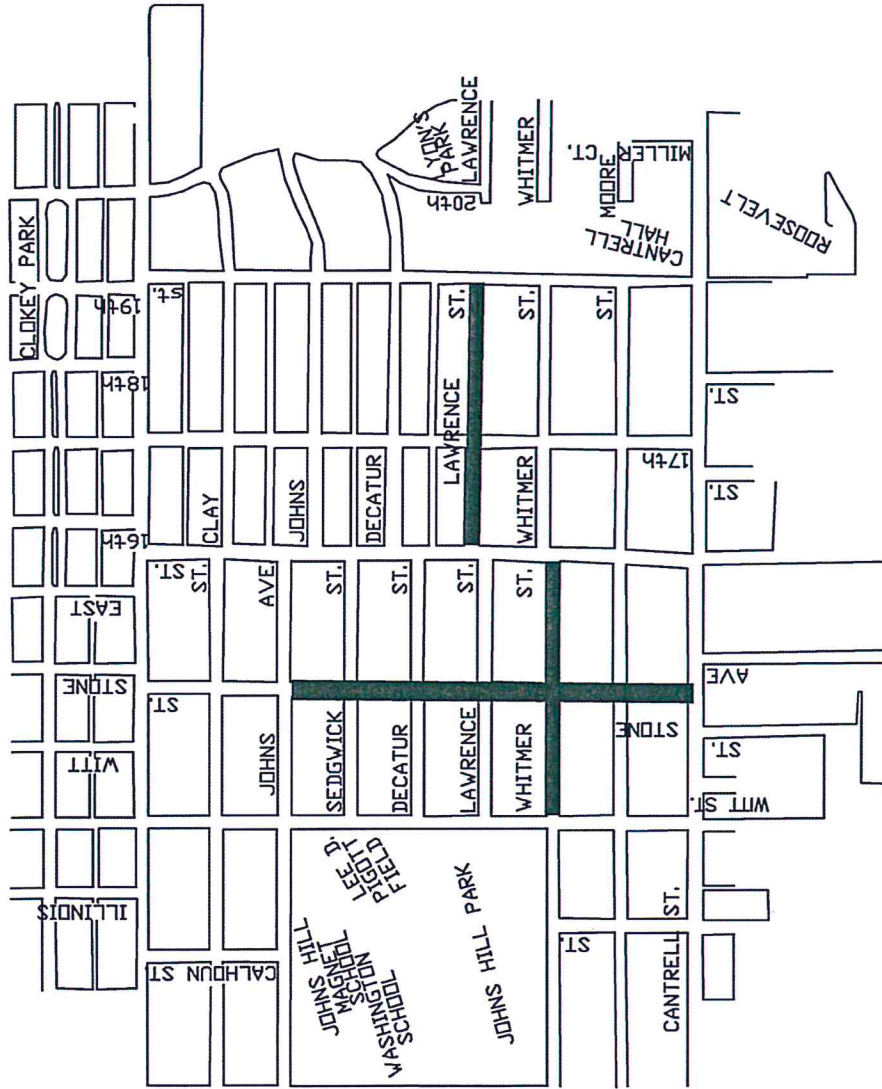
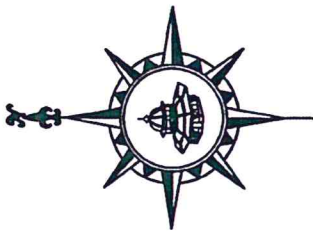
ALTERNATE STREETS A AND B

EAST MAIN ST. (A)

18TH ST. (B)

0.75" HMA LEVELING BINDER WITH 1.5" HMA SURFACE COURSE





CP 2018-25 LEGEND

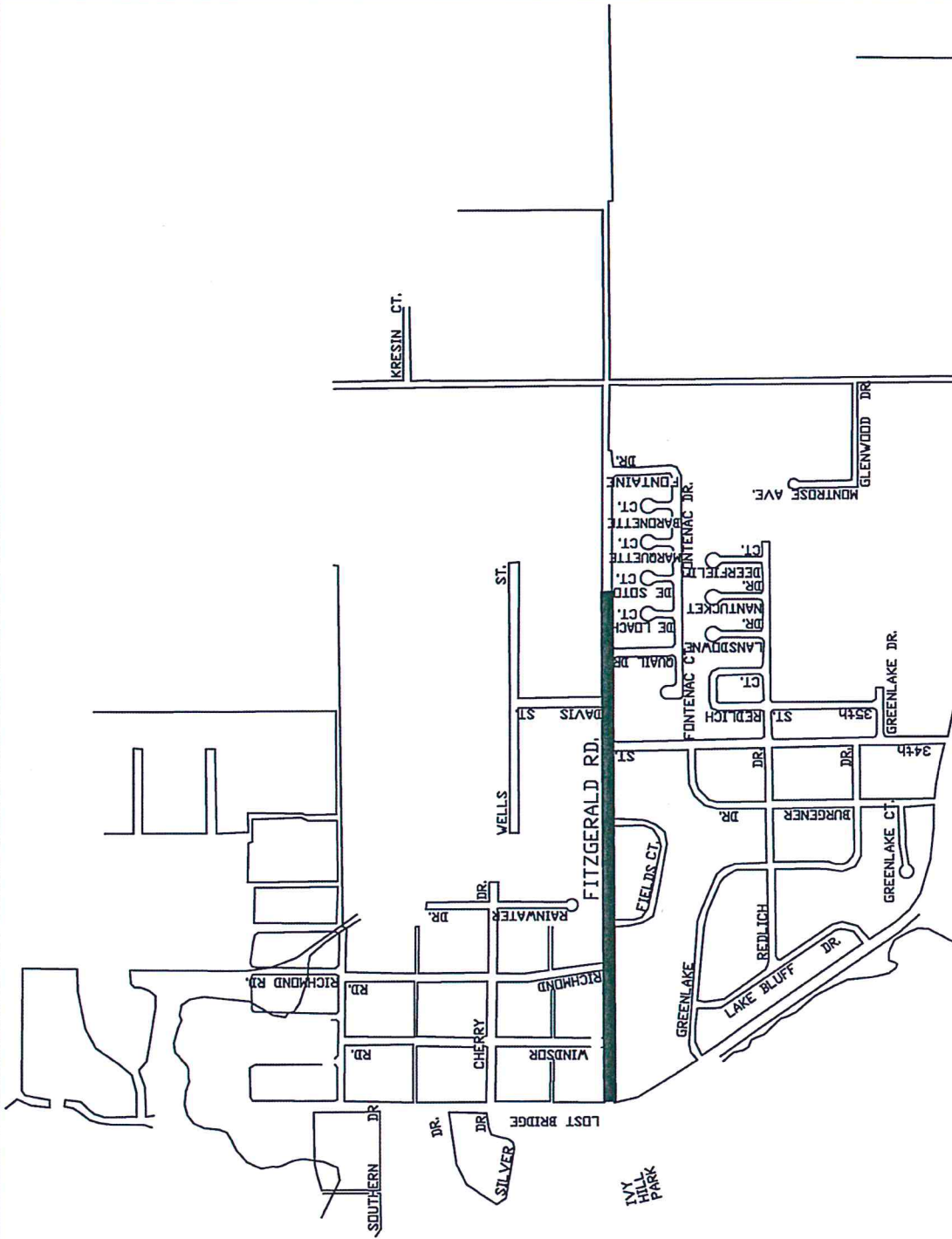
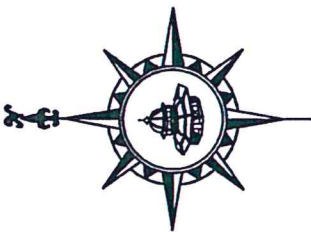
STONE ST.

1.5" MILL & HMA SURFACE COURSE

WHITMER ST.

LAWRENCE ST.

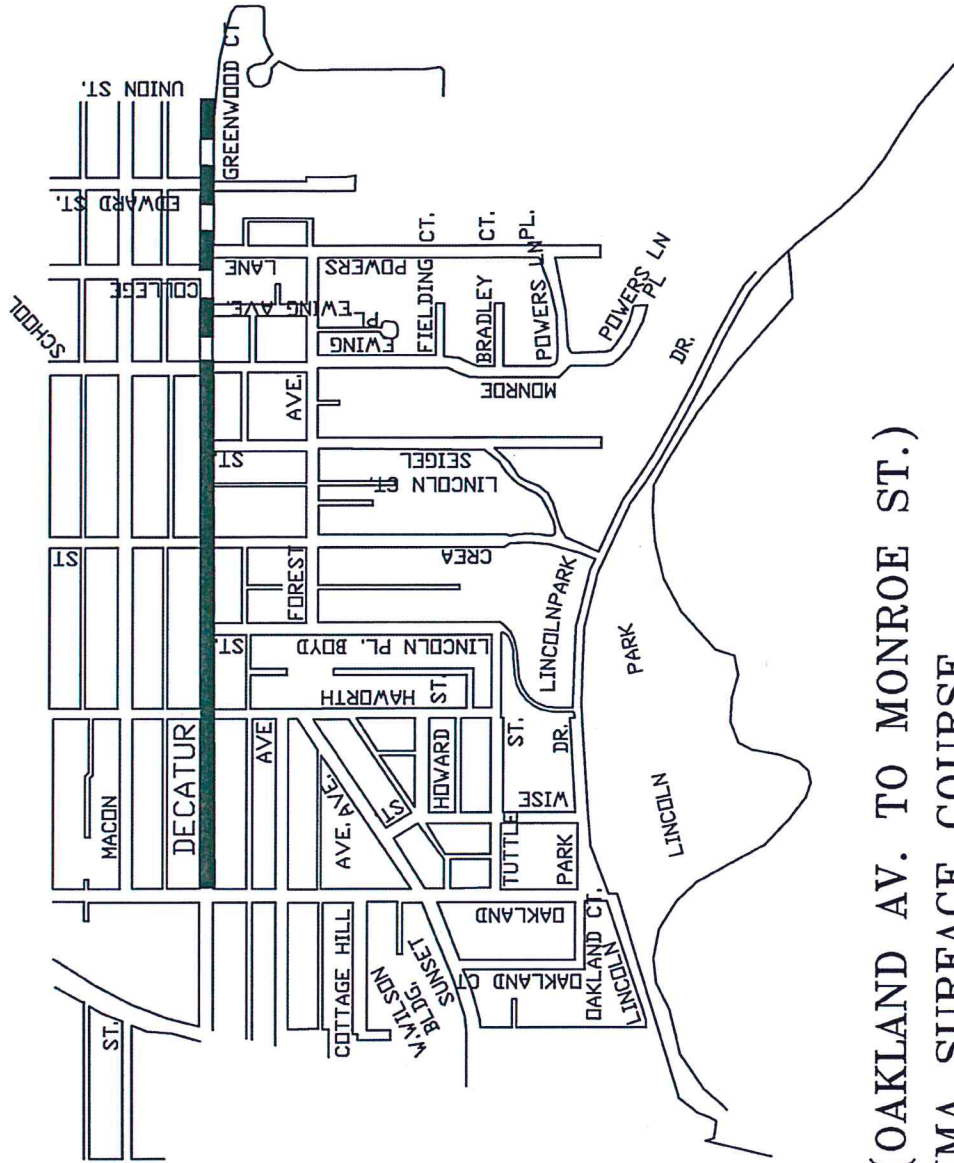
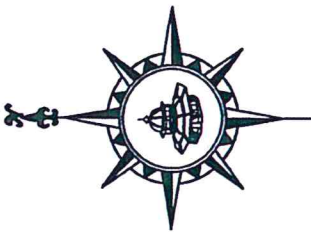
8" CEMENT SOIL MODIFIED BASE WITH 2.5" HMA BINDER COURSE
AND 1.5" HMA SURFACE COURSE



CP 2018-25
LEGEND

FITZGERALD RD.

CLASS B PATCHES TYPE II, III & IV (PRIOR TO HMA OVERLAY)
0.75" HMA LEVELING BINDER WITH 1.5" HMA SURFACE COURSE



CP 2018-25
LEGEND

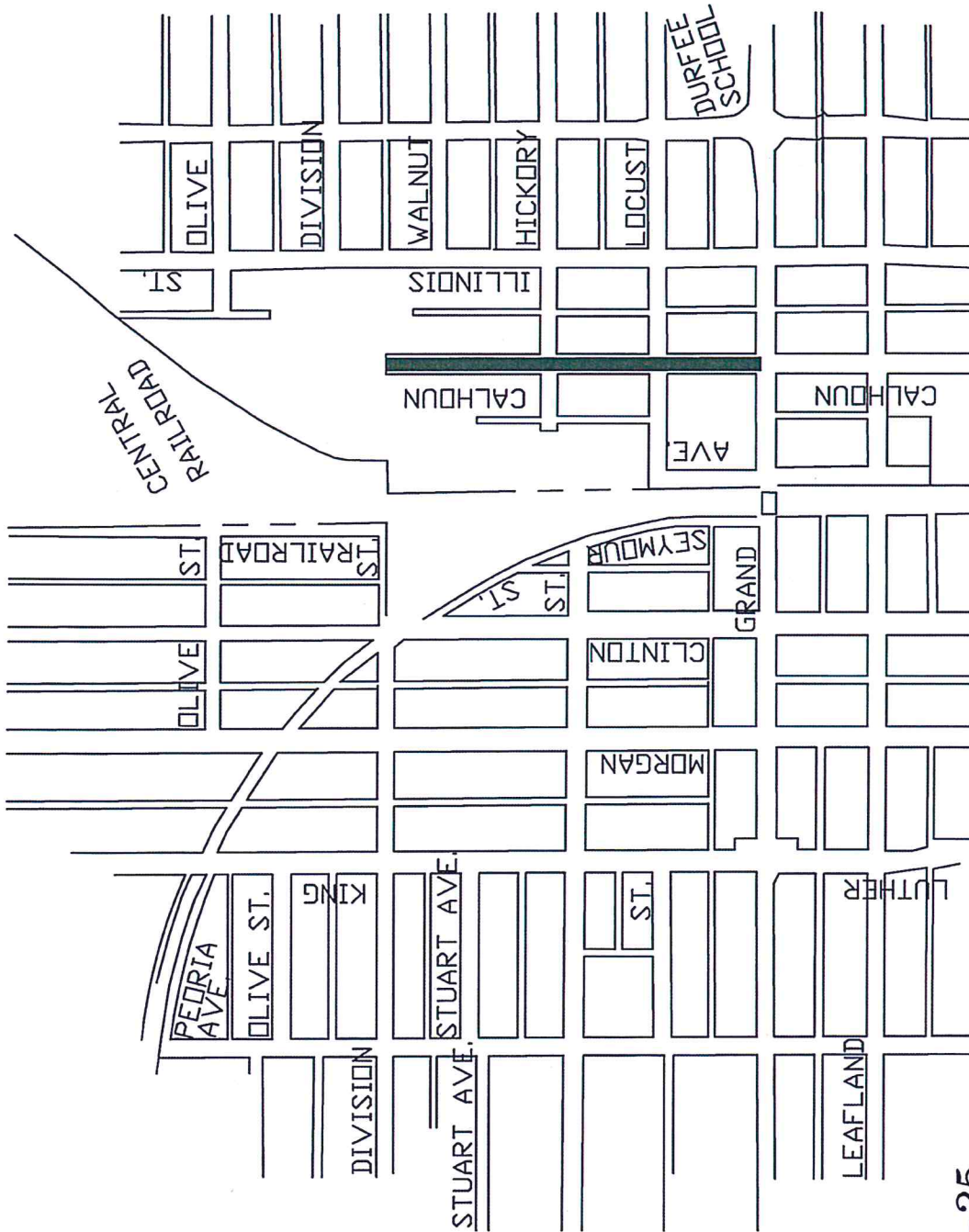
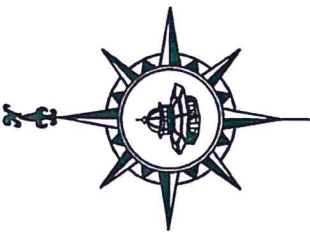
DECATUR ST. (OAKLAND AV. TO MONROE ST.)

1.5" MILL & HMA SURFACE COURSE

ALTERNATE: C

DECATUR ST. (MONROE ST. TO UNION ST.)

1.5" MILL & HMA SURFACE COURSE

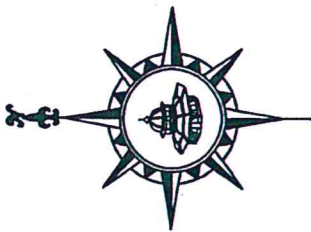


CP 2018-25

LEGEND

CALHOUN AV.

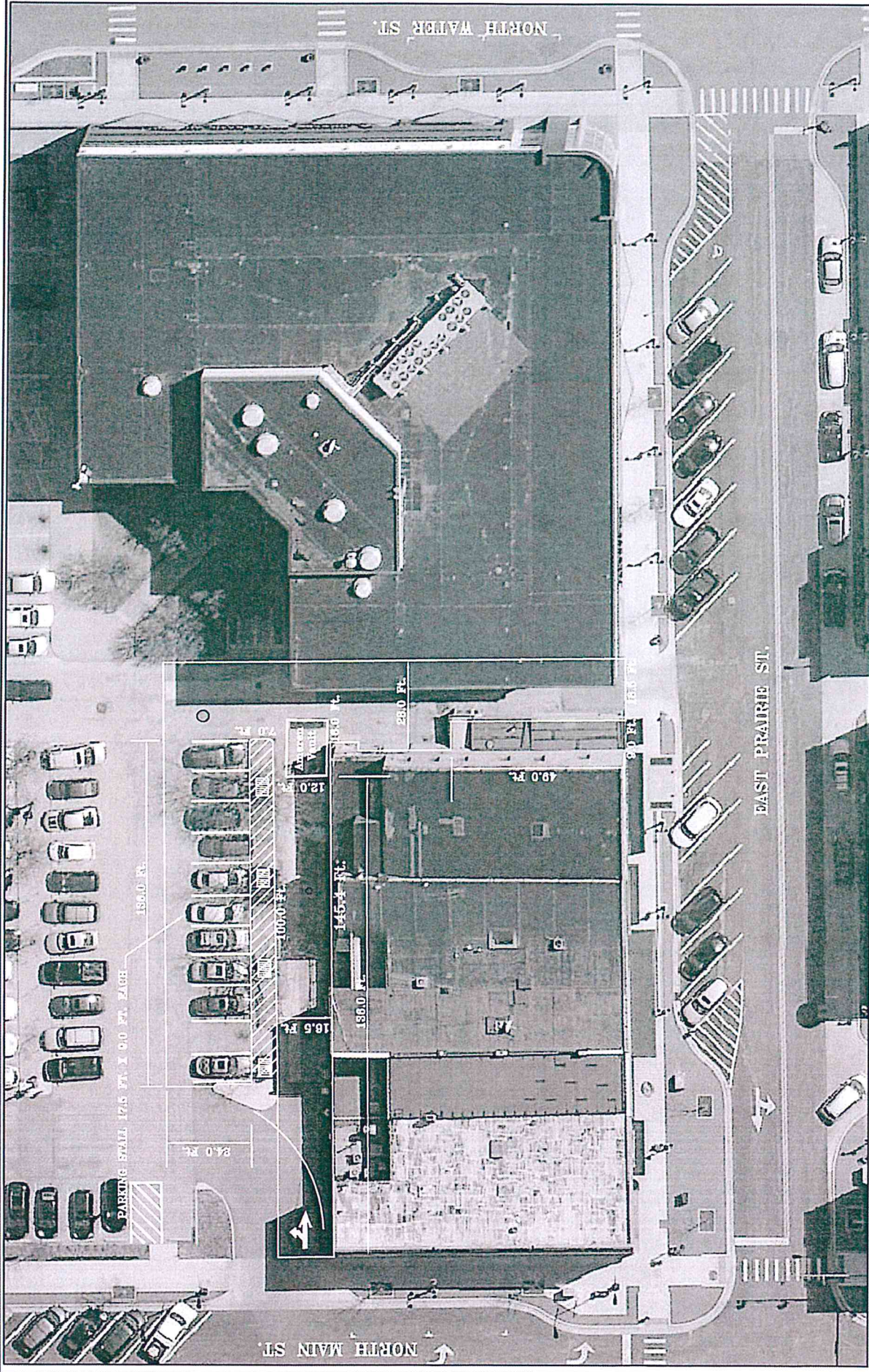
— 0.75" HMA LEVELING BINDER WITH 1.5" HMA SURFACE COURSE



CP 2018-25
LEGEND

GEBHART CT.

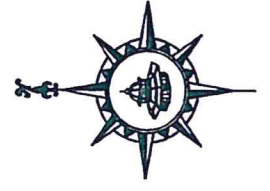
— 1.75" HMA SURFACE COURSE, WITH PCC DRIVEWAY PAV'T. 6"



CP 2018-25
LEGEND

100 BLOCK EAST PRAIRIE ST. ALLEY

— 1.5" MILL & HMA SURFACE COURSE



Public Works

DATE: 4/27/2018

MEMO: 2018-19

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

Resolution Approving an Amendment to the Professional Services Agreement with Quetica, LLC, for the Decatur Supply Chain Study City Project 2014-06

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Resolution authorizing the Mayor and City Clerk to execute an Amendment to the Professional Services Agreement with Quetica, LLC in the amount of \$73,860 for additional work required to complete the Decatur Supply Chain Study. The \$73,860 Amendment is in addition to the original agreement amount of \$288,530 for the final agreement amount of \$362,390 between Quetica, LLC and the City of Decatur for services to prepare a Supply Chain Study.

BACKGROUND:

In 2017, the City began the development and application of a demand-based supply chain network design and optimization model for supporting future investments in Decatur's regional transportation system; and, to assist in evaluating the current and future economic development opportunities in Decatur. This was to enable Decatur and its regional partners to prioritize the most efficient investments in the area transportation infrastructure.

A Request for Proposals (RFP) was prepared by the Public Works Department and issued on March 3, 2017. One proposal was received from Quetica, LLC, of Bloomington, MN. Quetica's proposal was reviewed by staff and the City's Transportation Planning consultant, Ann Schneider. Based on their knowledge and deep expertise in freight planning, Quetica was ideally suited to prepare the Freight Supply Chain study for Decatur and Macon County with a focus on the Midwest Inland Port.

The Supply Chain Study is being funded through Illinois Department of Transportation planning funds, the Economic Development Corporation, Macon County and the City of Decatur.

Amendment This amendment is to update the Travel Demand Model that will be used as part of the Supply Chain Study. The current demand model was completed in 2012. This needs to be updated with more current census and business data. It will also be updated to reflect the impact of the east beltway currently being designed by the County. The updated model will be current with the Supply Chain Study and improve the ability of the study to guide the planning and infrastructure improvements that need to be made in the future.

The cost for this amendment is \$73,860. Funds have been requested through the Decatur Urban Area Transportation Study (DUATS) to reimburse the City for this cost.

PRIOR COUNCIL ACTION: July 17, 2017 - The City Council approved Resolution 2017-91 authorizing a Professional Services Agreement in the amount of \$288,530 between Quetica, LLC and the City of Decatur to prepare a Supply Chain Study.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Ann Schneider, Transportation Planning Consultant

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

The Amendment to the Professional Services Agreement with Quetica, LLC is in the amount of \$73,860 for the additional work required to complete the Decatur Supply Chain Study. The DUATS organization has been requested to reimburse the City for the additional funds to cover this Amendment.

The project is scheduled to begin immediately upon approval of the Council and be completed by July 2018.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Quetica Amendment	Exhibit

RESOLUTION NO. _____

**RESOLUTION APPROVING AN AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT WITH
QUETICA, LLC. FOR
THE DECATUR SUPPLY CHAIN STUDY
CITY PROJECT 2014-06**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Engineering Services Agreement between Quetica, LLC, and the City of Decatur, for design services for the Decatur Supply Chain Study be, and the same is hereby, modified and amended to authorize an Amendment in the amount of \$73,860, for a total not to exceed \$362,390.

Section 2. That the Mayor Pro Tempore and the City Clerk be, and they are hereby, authorized and directed to execute said Amendment to the Engineering Services Agreement between the City of Decatur, Illinois and Quetica, LLC.

Section 3. That work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract, and

Section 4. The change is necessary to fulfill the original intent of the contract, and such changes are in the best interest of the City of Decatur and are authorized by law.

PRESENTED and ADOPTED this 7th day of May, 2018.

Dana M. Ray, Mayor Pro Tempore

ATTEST:

Debra G. Bright, City Clerk



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Contract Amendment

Date: April 30, 2018 Project: Decatur Supply Chain Study
Request No. 1 ☐ Final Project Number: 2014-06

Contractor: Quetica, LLC
Address: _____

I recommend that an ☒ addition of \$73,860 be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
The revised completion date is now _____.

Amount of original contract	\$	<u>288,530</u>
Amount of previous change orders	\$	<u>0</u>
Amount of current change order	\$	<u>73,860</u>
Amount of adjusted/final contract	\$	<u>362,390</u>

☒ addition
Total net ☐ deduction to date \$ 73,860 which is 25.6 % of Contract Price

State fully the nature and reason for the change order _____
An updated Travel Demand Model is required to provide the most current and complete supply chain study.

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☒	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☒	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended

[Signature]
Public Works Director

4-30-18
Date

Approved

Mayor

Date

Attested

City Clerk

Date

DUATS Travel Demand Socio-Economic Data Update (4-26-18)

Task 1: DUATS Travel Demand Model Socio-Economic Data Update and Forecast

The first task would involve developing coordinating with the DUATS staff to update the following socio-economic data elements to a base year (2015) and forecast year (2040):

- Planning Area Population (by jurisdiction);
- Single-Family Residential Units
- Multi-Family Residential Units
- Office Space (square feet, employment)
- Industrial Space (square feet, employment)
- Retail Space (square feet, employment)
- Hotel/Motel Rooms
- Non-College School Enrollment
- Park (acres)
- Hospital Beds
- College Enrollment

Each of these demographics will be allocable to Traffic Analysis Zones (TAZs) within the DUATS MPO planning area. The MPO will provide the base-year 2015 GIS layers and any existing databases containing demographic characteristics.

The consultant will review and assemble county level population and employment projections prepared by Illinois Department of Economic Security, Bureau of Economic Analysis, and other sources, such as the Longitudinal Employer-Household Dynamics (LEHD) developed by the U.S. Census. We will also assemble business establishment data from the Economic Development Corporation of Decatur and Macon County. The consultant will also assemble available inventory data about hotel rooms, hospital beds and school enrollment from available sources.

The resulting socio-economic dataset will be assembled by TAZ for the base year 2015. Once base year data is assembled, data summaries in table and map formats will be presented to planning staff at DUATS, City of Decatur, Macon County, members of the Economic Development Corporation, and other public and private entities such as the Greater Decatur Chamber of Commerce, school districts, and utilities for vetting and feedback. Due to the short time horizon for the project, we suggest disseminating the summary information by email, and then hosting a webinar to review the data and seek feedback. Webinar participants will have up to one week to provide further feedback by email or phone.

The consultant will also assemble forecast information for future year 2040 from state, federal and commercial sources to understand community expectations for future growth. During the data summary and review webinar, we will also seek feedback on public and commercial projections for changes to population, industrial employment and freight demand.

Based on input generated during the webinar, balanced with the state projections for the area, we will develop our initial recommendations for growth and changes in population and employment for review

and input from regional planning staff. Once consensus is developed with the Technical Advisory Committee, and ultimately the Executive Board, we will finalize these projections at the TAZ level.

The future year socio-economic forecasts will be updated to the year 2040, and changes to industrial employment will be reflected in two estimates:

- 1) With the construction of the proposed circumferential roadway
- 2) Without the construction of the proposed circumferential roadway

Task 1 Deliverables:

1. Update existing DUATS TDM socio-economic and commodity data for the base year of 2015, and allocate the data to a TAZ level for the DUATS region
2. Develop 2040 forecasts of the socio-economic data and allocate it to the TAZ level
3. Provide baseline and forecasted socio-economic and industrial GIS based data for the DUATS Region.

Task 2: Estimate TAZ Level Commodity Flows for the DUATS Region

The consultant will perform data analysis to disaggregate the county level FAF-4 domestic data and the import/export datasets from Quetica-Wiser to the TAZ level based on the DUATS regional travel demand model. The TAZ disaggregation will rely heavily on freight facility and business establishment data, as well as socio-economic variables from Task 1 that have high correlation to commodity flows.

Task 2 Deliverables:

1. The resulting TAZ level commodity flow data will be used as an input to the DUATS travel demand model for the Decatur supply chain network optimization project.
2. GIS data for disaggregated freight flows to TAZ level.

Task 3: Model Update and Calibration

DUATS will provide all available model documentation, model files and macros describing the model process and parameters. Following development of the Year 2015 socio-economic data, the model will be run using the existing network, and existing model procedures. The model results will be compared at existing model screen lines. Up to two model refinements will be made if necessary to improve model validation.

The year 2040 socio-economic data will be provided. Network changes to reflect the *existing* plus *committed* network will be provided and coded into the model. Information on the location and design characteristics of the proposed circumferential route will also be provided.

Two assignments will be made for each roadway scenario – with and without the new roadway.

The results will be reviewed and refined.

Performance measures will be provided that can be used to develop cost-benefit information, as well as economic impact. This will include changes in vehicle miles of travel and vehicle hours of travel.

I. Labor Costs

Quetica							Subtotal Labor Cost (\$) by Task & Phase
Task Description		Principal Consultant	Senior Consultant	Experienced Analyst	Experienced Associate	Analyst / Statistician	
Task 1: DUATS Travel Demand Model Data Update and Forecast		8	16	0	80	80	184
Task 2: Estimate TAZ Level Commodity Flows for the DUATS Region		40	16	0	40	80	176
Task 3: Model Update and Calibration		8	0	0	32	0	40
	Total Hours	56	32	0	152	160	400
	Loaded Labor Rate (\$/hour)						
	Total Labor Compensation	\$ 11,200.00	\$ 5,280.00	\$ -	\$ 18,240.00	\$ 13,600.00	\$ 48,320.00

KOA							Subtotal Labor Cost (\$) by Task & Phase
Task Description		Senior Modeler	Experienced Modeler	Associate Modeler	Senior Model Review		
Task 1: DUATS Travel Demand Model Data Update and Forecast		16			4		20
Task 2: Estimate TAZ Level Commodity Flows for the DUATS Region		4					4
Task 3: Model Update and Calibration		32	80	40			152
	Total Hours	52	80	40	4	0	176
	Loaded Labor Rate (\$/hour)						
	Total Labor Compensation	\$ 10,400.00	\$ 9,200.00	\$ 3,600.00	\$ 840.00	\$ -	\$ 24,040.00

II. Data Costs

		Total Data
Socio-Economic Data Purchases		\$ 1,500.00
	Total Data Costs	\$ 1,500.00

Total Estimated Project Costs

\$73,860.00

RESOLUTION NO. R2018-_____

**RESOLUTION SUPPORTING AND AUTHORIZING
EXPENDITURE OF CITY FUNDS
- FORSYTH CLASSIC -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

WHEREAS, the Forsyth Classic is the longest running tournament on the LGPA Symetra Tour and the third longest running women's golf tournament; and

WHEREAS, the tournament has been played at Hickory Point Golf Course since 1985; and

WHEREAS, the City of Decatur has been asked to provide a contribution to the Forsyth Classic in an amount not to exceed Twenty Thousand Dollars (\$20,000).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Decatur City Council hereby supports a contribution to the Forsyth Classic and further that the City Manager be, and he is hereby, authorized and directed to execute payment to the Forsyth Classic in an amount not to exceed Twenty Thousand Dollars (\$20,000).

PRESENTED and ADOPTED this 7th day of May, 2018.

DANA RAY, MAYOR PRO TEMPORE

ATTEST:

CITY CLERK

MINUTES OF THE MEETING
OF THE
DECATUR ZONING BOARD OF APPEALS

Thursday, January 11, 2018, 4:00 P.M.
City Council Chamber, Decatur Civic Center

The January 11, 2018 meeting of the Decatur Zoning Board of Appeals was called to order at 4:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Barry Goodman who determined a quorum was present.

Members Present: Kim Aukamp, Tom Brinkoetter, Julie Gahwiler,
 Chris Harrison, Barry Goodman

Members Absent: Erv Arends, Eileen Milligan

Staff Present: Ray Lai, Joselyn Stewart, Randy Johner,
 Amy Waks, Janet Poland

It was moved and seconded (Aukamp/Gahwiler) to approve the minutes of the October 12, 2017 meeting of the Zoning Board of Appeals. Motion carried unanimously.

New Business

Cal. No. 18-01

Petition of WINSTON TAYLOR, for a variance in the provisions of the Zoning Ordinance to reduce the front yard setback from 25 feet to zero (0) feet along the north property line and to reduce the front yard setback from 25 feet to four (4) feet along the south property line to allow for the re-construction of a porch for an existing commercial building at 1138 NORTH STATE ROUTE 48.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart read the recommendation of staff:

The subject site is located at 1138 North State Route 48 and currently has a commercial structure (insurance office) on an approximately 5,227 square foot lot.

The petitioner is requesting variation from the provisions of the Zoning Ordinance to allow for the re-construction of an attached porch. The proposed porch will be 6' x 32' and is replacing a formerly existing porch. The structure will be zero (0) feet from the north property line and four (4) feet from the south property line instead of the required 25 feet.

The petitioner has already constructed the porch without seeking a variance nor building permit and is currently zero feet from the northern property line and four feet from the southernmost property line. Since the porch was constructed before a variance had been granted a double fee was imposed

and has been paid for by the petitioner. A double fee will also be imposed for the issuance of a building permit if the variance request is granted.

According to the City of Decatur Zoning Ordinance, a variance must meet three standards in order to be granted. The first standard requires the applicant to show that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the applicable regulations. Since the business (of an insurance office) is currently being utilized and there is no evidence that shows that the property could not yield a reasonable return without the variance, it appears that this standard is not met.

The second standard requires the applicant to show that the plight of the owner is due to unique circumstances. It could be argued that because of the widening of IL Route 48 over the years that the front yard setback has been shifted and encroached upon, leaving the property to become non-conforming in nature. Thus the second standard could be met.

The third standard requires the applicant to show that the variance, if granted, would not alter the essential character of the locality. Granting a variance for the re-constructed porch, should not alter the essential character of the locality. The formerly existing porch has been at this site for a number of years and seems to not have had any adverse effect on the area. The porch should not impair the adequate supply of light and air to adjacent properties; it should not increase congestion of the area or endanger public safety; and the request is in harmony with the intent of the Zoning Ordinance and the Comprehensive Plan. Therefore, it appears that the third standard can be met.

The requested variance does not meet the first standard but does meet the last two standards. Staff is cognizant of the fact that the petitioner is requesting to reconstruct the porch for the safety of their customers. Staff cannot foresee any adverse effects that would be caused by the approval of the requested variance. Based on the above, staff recommends approval of the petition as presented with the following conditions:

1. The requested deck cannot exceed the footprints of the former porch.
2. If a guardrail is required it will have to be constructed as approved by the building official so as not to create a vision disturbance for traffic exiting from the subject property onto IL Route 48.

The Zoning Board may approve the variance request as presented, deny the variance request or modify the request as appropriate.

Mrs. Stewart presented slides of the project and surrounding area (slides are available in file).

Mr. Winston Taylor, petitioner, was sworn in by Mrs. Poland.

Mr. Taylor stated when he moved into the office the slab of concrete settled into the ground and his clients were having to step up into the office. Mr. Taylor wanted to eliminate the step up since many of his clients were older. Mr. Taylor said he was not aware that he needed a permit to build the deck.

Mrs. Aukamp asked if there was a handrail up previously. Mr. Taylor stated yes.

Mr. Tom Brinkoetter asked what type of material would be required for the handrail.

Mr. Randy Johner, Building Inspections Manager, was sworn in by Mrs. Poland.

Mr. Johner stated either wood or iron would be acceptable for the handrail. Horizontal balusters will be recommended over the vertical balusters to eliminate any problems with vision clearance.

There were no objectors present.

It was moved and seconded (Harrison/Gahwiler) to approve Cal. No. 18-01 as presented by staff. Motion carried unanimously.

There being no further business, it was moved and seconded (Harrison/Gahwiler) to adjourn the meeting. Motion carried unanimously. Chairman Goodman declared the meeting adjourned at 4:11 P.M.

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
March 6, 2018

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:00 p.m.

PRESENT: CHAIR Jerry Taylor
VICE CHAIR Tony Wilkins
COMMISSIONER Sheri Hagen
COMMISSIONER Greg Spain
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ATTORNEY Ed Flynn
ABSENT: COMMISSIONER Sarah Creek

Call to Order

Chair Taylor called the meeting to order at 12:00 p.m.

Roll Call

Four out of Five Commissioners were present at the time of roll call. Chair Taylor declared a quorum does exist to conduct and approve business.

Chair Taylor called for Appearance of Citizens:

There was none.

The Minutes of the February 6, 2018 regular meeting were presented. Commissioner Spain moved that the February 6, 2018 regular meeting minutes be approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Spain, Wilkins, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Hagen, Wilkins, Spain, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Hagen moved to recess to Open Session, seconded by Commissioner Spain, and upon call of the roll, Commissioners Hagen, Wilkins, Spain, and Taylor voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for Unfinished Business:

Adoption of Proposal to Amend Civil Service Rules

Commissioner Spain moved to approve the Adoption of Proposal to Amend Civil Service Rules, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Hagen, Spain, Wilkins, and Taylor voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for New Business:

Personnel Actions

Commissioner Wilkins moved that the appointments, oral and written reprimands, suspension, leave of absences, civil service status, and resignation, be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners, Spain, Hagen, Wilkins, and Taylor voted aye. Secretary Frank declared the motion carried.

Chair Taylor called for Other Business:

Personnel Specialist Rowcliff asked the Commissioners if they were available on Wednesday, March 14th for a Special Civil Service meeting to approve the Fire Lieutenant Register. Commissioners Hagen, Spain and Chair Taylor stated they were available. Administrative Secretary Beasley will send out an email today to confirm the meeting.

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Spain, Hagen, Taylor and Wilkins voted aye. Secretary Frank declared the meeting adjourned at 12:15 p.m.

Respectfully Submitted,



Penny Frank
Secretary

City Clerk

DATE: 4/16/2018

MEMO: 2018-09

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointments - Construction and Housing Board of Appeals

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Joe Cycotte, Steve Olson, Tony Clark, John Munson, and Danny White to the Construction and Housing Board of Appeals.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor Pro Tempore of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Joe Cycotte	Construction and Housing Board of Appeals	01/01/2022
Steve Olson	Construction and Housing Board of Appeals	01/01/2019
Tony Clark	Construction and Housing Board of Appeals	01/01/2020
John Munson	Construction and Housing Board of Appeals	01/01/2020
Danny White	Construction and Housing Board of Appeals	01/01/2020

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor Pro Tempore of the persons aforesaid as by said Mayor Pro Tempore requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

City Clerk

DATE: 4/16/2018

MEMO: 2018-10

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointments - Electrical Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Phillip Bledsoe, Mark Laughery, Owen Majeres, and Mike McGeehon to the Electrical Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor Pro Tempore of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Phillip Bledsoe	Electrical Commission	12/01/2018
Mark Laughery	Electrical Commission	12/01/2018
Owen Majeres	Electrical Commission	12/01/2018
Mike McGeehon	Electrical Commission	12/01/2019

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor Pro Tempore of the persons aforesaid as by said Mayor Pro Tempore requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

City Clerk

DATE: 4/16/2018

MEMO: 2018-11

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Appointment - Heating, Air Conditioning and Refrigeration Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Marty Bushell, Scott Lamb and Mike Braye to the Heating, Air Conditioning and Refrigeration Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor Pro Tempore of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Marty Bushell	Heating, Air Conditioning and Refrigeration Commission	05/01/2019
Scott Lamb	Heating, Air Conditioning and Refrigeration Commission	05/01/2019
Mike Braye	Heating, Air Conditioning and Refrigeration Commission	05/01/2020

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor Pro Tempore of the persons aforesaid as by said Mayor Pro Tempore requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

City Clerk

DATE: 4/20/2018

MEMO: 2018-13

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue, Lock Stock & Barrel Bike Night May 10, 2018.

SUMMARY RECOMMENDATION:

Staff requests City Council approve the proposed Ordinance allowing the consumption of alcohol on public rights-of-way on Thursday, May 10, 2018, during the Lock Stock & Barrel Bike Night event.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2018-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR
ON PUBLIC RIGHTS-OF-WAY
100 BLOCK SOUTH OAKLAND AVENUE
-LOCK STOCK & BARREL BIKE NIGHT-
May 10, 2018**

WHEREAS, Lock Stock & Barrel has requested the closure of the 100 block of South Oakland Avenue between West Main Street and West Wood Street for Lock Stock & Barrel's Bike Night; and,

WHEREAS, it is the intention of Lock Stock & Barrel to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor in the 100 Block South Oakland Avenue between West Main Street and West Wood Street requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages may be consumed in the 100 Block South Oakland Avenue, between West Main Street and West Wood Street, said day and hours being particularly described as follows:

Thursday, May 10, 2018

5:00 p.m. – 8:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Lock Stock & Barrel providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That all debris shall be removed by Lock Stock & Barrel prior to reopening public rights-of-way.

Section 5. That except as otherwise provided herein, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Lock, Stock & Barrel, hereafter referred to as the “sponsoring agency”, for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, 100 block of South Oakland Avenue, for Lock, Stock & Barrel Bike Night on the following date and time:

Thursday, May 10, 2018

5:00 p.m. – 8:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency’s insurance will be primary.

For City of Decatur, Illinois:



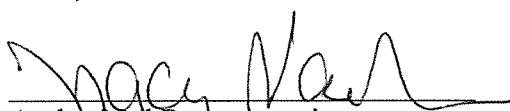
Authorized Representative

4/19/18

Date

For Sponsoring Agency:

Lock, Stock and Barrel



Authorized Representative

4-19-18

Date



LSBON-1

OP ID: SB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Singer Insurance Agency 109 South Vine Street P.O. Box 18 Arthur, IL 61911 William W. Singer	217-543-3737	CONTACT NAME: William W. Singer	
		PHONE (A/C, No, Ext): 217-543-3737	FAX (A/C, No): 217-543-3743
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Specialty Risk of America	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED LSB One, Inc.
129 S Oakland
Decatur, IL 62521

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			10-2012-4601	12/28/2017	12/28/2018	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 1,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	DED ☐ RETENTION \$ ☐						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N ☒ N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			10-2011-226	12/28/2017	12/28/2018	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage for Bike Night on the following date: 5/10/2018 in the 100 Block of South Oakland Avenue.

CERTIFICATE HOLDER

DECATUR

City of Decatur
Inspections Department
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City Clerk

DATE: 4/17/2018

MEMO: 2018-12

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue - Lock Stock & Barrel Bike Night August 9, 2018

SUMMARY RECOMMENDATION: Staff request that City Council approve the proposed Ordinance authorizing consumption of alcoholic liquor on public rights-of-way 100 block South Oakland Avenue for Lock Stock & Barrel Bike Night.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2018-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR
ON PUBLIC RIGHTS-OF-WAY
100 BLOCK SOUTH OAKLAND AVENUE
-LOCK STOCK & BARREL BIKE NIGHT-
AUGUST 9, 2018**

WHEREAS, Lock Stock & Barrel has requested the closure of the 100 block of South Oakland Avenue between West Main Street and West Wood Street for Lock Stock & Barrel's Bike Night; and,

WHEREAS, it is the intention of Lock Stock & Barrel to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor in the 100 Block South Oakland Avenue between West Main Street and West Wood Street requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages may be consumed in the 100 Block South Oakland Avenue, between West Main Street and West Wood Street, said day and hours being particularly described as follows:

Thursday, August 9, 2018

5:00 p.m. – 8:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Lock Stock & Barrel providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That all debris shall be removed by Lock Stock & Barrel prior to reopening public rights-of-way.

Section 5. That except as otherwise provided herein, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Lock, Stock & Barrel, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, 100 block of South Oakland Avenue, for Lock, Stock & Barrel Bike Night on the following date and time:

Thursday, August 9, 2018

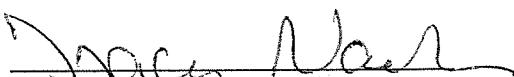
5:00 p.m. – 8:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

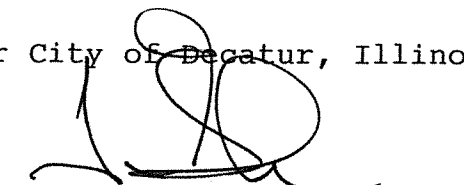
If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For Sponsoring Agency:
Lock, Stock and Barrel


Authorized Representative

4-9-18
Date

For City of Decatur, Illinois


Authorized Representative

4/16/18
Date



LSBON-1

OP ID: SB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Singer Insurance Agency 109 South Vine Street P.O. Box 18 Arthur, IL 61911 William W. Singer	217-543-3737	CONTACT NAME: William W. Singer PHONE (A/C, No, Ext): 217-543-3737 FAX (A/C, No): 217-543-3743 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Specialty Risk of America INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED LSB One, Inc. 129 S Oakland Decatur, IL 62521		NAIC #

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			10-2012-4601	12/28/2017	12/28/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			10-2011-226	12/28/2017	12/28/2018	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage for Bike Night on the following date: 8/9/2018 in the 100 Block of South Oakland Avenue.

CERTIFICATE HOLDER

DECATUR

City of Decatur
Inspections Department
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City Clerk

DATE: 4/26/2018

MEMO: 2018-14

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT:

Amended Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park Decatur Smokin' BBQ Festival

SUMMARY RECOMMENDATION: Decatur Smokin' BBQ Festival committee has requested to amend the original Ordinance passed on April 16, 2018, authorizing consumption of alcoholic liquor at the festival on Friday, October 5th from 6:00 p.m. - 11:00 p.m. to 4:00 p.m. - 10:00 p.m. and Saturday, October 6th from 11:00 a.m. - 11:00 p.m. to 11:00 a.m. - 10:00 p.m.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2018-_____

AMENDED ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR ON PUBLIC RIGHTS-OF-WAY AND IN CENTRAL PARK -DECATUR SMOKIN' BBQ FESTIVAL-

WHEREAS, the Decatur Smokin' BBQ Festival, has requested the closure of public streets and Central Park in downtown Decatur beginning Friday, October 5, 2018 and continuing through Saturday, October 6, 2018; and,

WHEREAS, it is the intention of the Decatur Smokin' BBQ Festival to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor on public rights-of-way and in Central Park requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of the Decatur Smokin' BBQ Festival and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed opposite each, alcoholic beverages may be consumed at, in or on those portions of public rights-of-way described in Section 2 hereof, and in Central Park located in downtown Decatur, said days and hours being particularly described as follows:

Friday, October 5, 2018
Saturday, October 6, 2018

4:00 p.m. -10:00 p.m.
11:00 a.m. – 10:00 p.m.

Section 2. That those portions of public rights-of-way at, in, or on which the above named alcoholic liquor may be consumed, on the days and during the hours listed in Section 1 hereof, are described as follows:

Central Park
North Park Street
Approximately Five Parking Spaces on the North Side of South Park Street

Section 2. That no alcoholic liquor may be consumed as provided herein unless such alcoholic liquor is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Decatur Smokin' BBQ Festival providing to the City of Decatur an agreement which will hold the City harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That all debris shall be removed by Decatur Smokin' BBQ Festival prior to reopening public rights-of-way.

Section 5. That except as otherwise provided here, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 7th day of May, 2018.

Dana Ray, Mayor Pro Tempore

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Decatur's Smokin' BBQ Festival, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the Decatur's Smokin' BBQ Festival on the following dates and times:

Friday, October 5, 2018

4:00 p.m. – 10:00 p.m.

Saturday, October 6, 2018

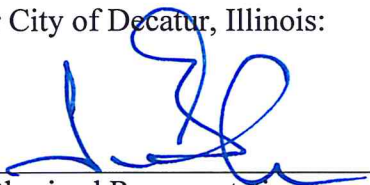
11:00 a.m. – 10:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:

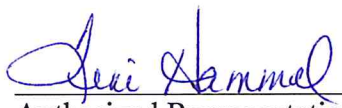


Authorized Representative

4/25/18

Date

For Sponsoring Agency:
Decatur's Smokin' BBQ Festival



Authorized Representative

4/25/2018

Date



INSURANCE BINDER

HSCHOREY

DATE (MM/DD/YYYY)
4/3/2018

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON PAGE 2 OF THIS FORM.

AGENCY J.L. Hubbard Insurance and Bonds 1090 South Route 51 Forsyth, IL 62535		COMPANY West Bend Mutual Insurance Company		BINDER # 4570	
PHONE (A/C, No, Ext): (217) 877-3344		FAX (A/C, No): (217) 877-0795			
CODE:		SUB CODE:			
AGENCY CUSTOMER ID: DECASMO-01		INSURED AND MAILING ADDRESS Decatur's Smokin' BBQ Festival, Inc. 202 E North St Decatur, IL 62523		DESCRIPTION OF OPERATIONS / VEHICLES / PROPERTY (Including Location) Location Downtown Decatur, Event Dates 10/05/18 to 10/07/18	
				THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #:	

COVERAGES

LIMITS

TYPE OF INSURANCE	COVERAGE / FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☐ BROAD ☐ SPEC				
GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☒ Liquor Liability	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE		\$ 1,000,000
		DAMAGE TO RENTED PREMISES		\$
		MED EXP (Any one person)		\$
		PERSONAL & ADV INJURY		\$
		GENERAL AGGREGATE		\$ 1,000,000
		PRODUCTS - COMP/OP AGG		\$
VEHICLE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS		COMBINED SINGLE LIMIT		\$
		BODILY INJURY (Per person)		\$
		BODILY INJURY (Per accident)		\$
		PROPERTY DAMAGE		\$
		MEDICAL PAYMENTS		\$
		PERSONAL INJURY PROT		\$
		UNINSURED MOTORIST		\$
VEHICLE PHYSICAL DAMAGE DED ☐ COLLISION: ☐ OTHER THAN COL:	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	ACTUAL CASH VALUE		
		STATED AMOUNT		\$
GARAGE LIABILITY ☐ ANY AUTO		AUTO ONLY - EA ACCIDENT		\$
		OTHER THAN AUTO ONLY:		
		EACH ACCIDENT		\$
		AGGREGATE		\$
EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE		\$
		AGGREGATE		\$
		SELF-INSURED RETENTION		\$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		PER STATUTE		
		E.L. EACH ACCIDENT		\$
		E.L. DISEASE - EA EMPLOYEE		\$
		E.L. DISEASE - POLICY LIMIT		\$
SPECIAL CONDITIONS / 10/07/18 OTHER COVERAGES	*Per the terms and conditions quoted by West Bend Mutual Insurance for the term of 4/03/18 to 10/07/18	FEES		\$
		TAXES		\$
		ESTIMATED TOTAL PREMIUM		\$

NAME & ADDRESS

City of Decatur 1 Gary K Anderson Plaza Decatur, IL 62523	☐ MORTGAGEE	☐ ADDITIONAL INSURED
	☐ LOSS PAYEE	
	LOAN #:	
	AUTHORIZED REPRESENTATIVE 	

City Clerk

DATE: 4/27/2018

MEMO: 2018-15

TO: Honorable Mayor Pro Tempore Dana Ray and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park Decatur Celebration, Inc. French Fried 5K & Street Party

SUMMARY RECOMMENDATION: City Council is asked to approve the attached Ordinance allowing the consumption of alcoholic liquor on public rights-of-way and in Central Park on Saturday, June 2, 2018, during the Decatur Celebration, Inc. French Fried 5K & Street Party.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2018-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF
ALCOHOLIC LIQUOR ON PUBLIC RIGHTS-OF-WAY AND IN CENTRAL PARK
-DECATUR CELEBRATION, INC.-
-FRENCH FRIED 5K & STREET PARTY-**

WHEREAS, Decatur Celebration, Inc. has requested the closure of the attached French Fried 5K Route map, including Central Park for French Fried 5k & Street Park; and,

WHEREAS, it is the intention of Decatur Celebration, Inc. to offer alcoholic beverages for sale to patrons for consumption at this event; and,

WHEREAS, such consumption of alcoholic liquor at the French Fried 5K & Street Party requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages may be consumed at the French Fried 5K & Street Party, said day and hours being particularly described as follows:

Saturday, June 2, 2018

10:00 a.m. – 2:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Decatur Celebration, Inc. providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That all debris shall be removed by Decatur Celebration, Inc. prior to reopening public rights-of-way.

Section 5. That except as otherwise provided herein, the provisions of Section 34(a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 7th day of May, 2018.

ATTEST:

Dana Ray, Mayor Pro Tempore

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Decatur Celebration, Inc., hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the French Fried 5k & Street Party on the following dates, times and locations:

Friday, June 1, 2018	noon – 8 p.m. (Central Park for Set up)
Saturday, June 2, 2018	7:00 a.m. – 8:00 p.m. (Central Park)
	7:00 a.m. – 8:00 p.m. (Prairie Street between Water and the alley)
	7:00 a.m. – 8:00 p.m. (Water Street between Main and William)
	7:00 a.m. – 8:00 p.m. (North Park and South Park Streets surround Central Park)
	7:00 a.m. – 1:00 p.m. (East Main between Main & Water)
	7:00 a.m. – 1:00 p.m. (city lot southeast corner Main & Main)
	10:00 a.m. – noon (5k Route – Attached)

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:



Authorized Representative

6/12/18

Date

For Sponsoring Agency:
Decatur Celebration, Inc.



Authorized Representative

6-14-18

Date



DECACEL-01

RTAYLOR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.L. Hubbard Insurance and Bonds 1090 South Route 51 Forsyth, IL 62535	CONTACT NAME: Randy Taylor		
	PHONE (A/C, No, Ext): (217) 877-3344 3249	FAX (A/C, No): (217) 877-0795	
	E-MAIL ADDRESS: rtaylor@jlhubbard.com		
INSURED Decatur Celebration Inc 160 East Main Suite #200 Decatur, IL 62526	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: West Bend Mutual Insurance Company		15350
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	X		0711759	07/22/2017	07/22/2018	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
								\$
								\$
								\$
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
								\$
								\$
								\$
								\$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
								\$
								\$
								\$
								\$
								\$
								\$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
								\$
								\$
								\$
								\$
								\$
								\$
A	Liquor Liability	X		A424207	06/02/2018	06/03/2018	Limit	1,000,000

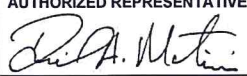
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: French Fried 5K Event on 06/02/18

City of Decatur is named as additional insured under the General Liability and Liquor Liability; subject to written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Decatur 1 Gary K Anderson Plaza Decatur, IL 62523	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Decatur Celebration
presents the
French Fried 5k Route
Saturday, June 2, 2018 | 10:00 AM Start

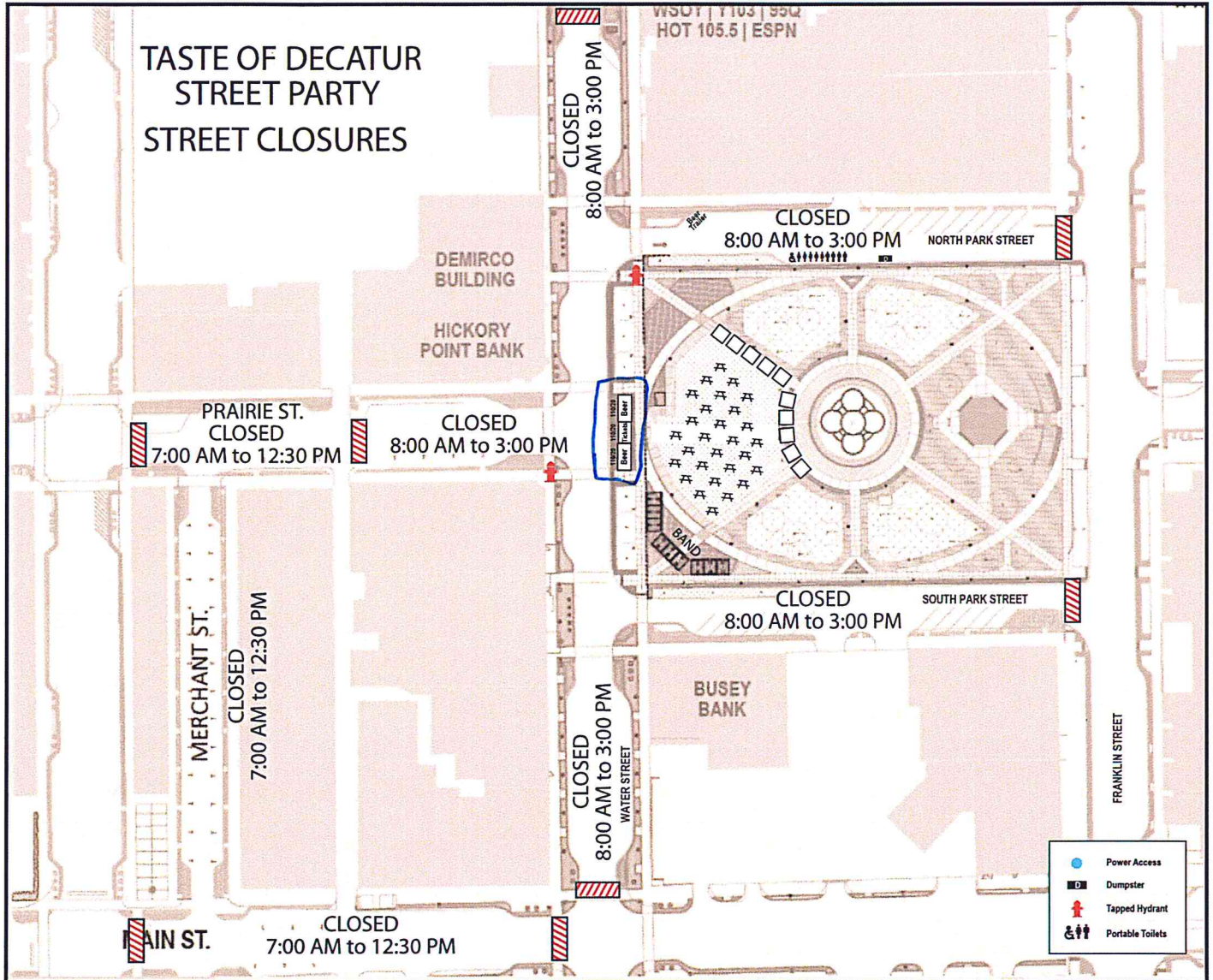


■ = Refreshment Stop

French Fried 5k & Street Party

Saturday, June 2, 2018

5K starts at 10 AM | Street Party in Central Park from 11 AM to 2 PM



DOWNTOWN STREET CLOSURES

The following streets will be closed on Saturday, June 2, 2018 from 8 AM until 3 PM.

- Water between Main and William
- Prairie between Water and the alley
- North Park between Franklin & Water
- South Park between Franklin & Water

The following streets will be closed on Saturday, June 2, 2018 from 7 AM to 12:30 PM.

- Prairie between Main and the alley
- Main between Main and Water



ATTACHMENTS:

Description	Type
City of Decatur Lake Decatur Watershed Protection Program - 1st Quarter Report	Backup Material

TO: Honorable Mayor, Julie Moore Wolfe
FROM: Cassandra Wilcoxon, SWCD
DATE: April 10, 2018
SUBJECT: 1st Quarter Report
PERIOD: January 1, 2018 – March 31, 2018

City of Decatur Lake Decatur Watershed Protection Program



Better Reflections through Soil Conservation

CC: Councilman Bill Faber
Councilman David Horn
Councilman Chuck Kuhle
Councilwoman Lisa Gregory
Councilman Pat McDaniel
Councilwoman Dana Ray
Mr. Tim Gleason, City Manager
Mr. Matt Newell, Public Works Director
Mr. Keith Alexander, Water Production Manager

Macon County Soil and Water Conservation District

January 1, 2018 – March 31, 2018

1st Quarter Report on the Lake Decatur Watershed Protection Program

Watershed Conservation Cost-Share Projects

Projects built and/or paid for this quarter:

The following projects have been approved for funding, and are awaiting implementation:

- 1 waterway and structures in Friends Creek East Township
- 1 waterway in Long Creek East Township
- 1 waterway in Long Creek East Township
- 1 sediment basin in Oakley Township
- 1 urban stream stabilization project in Piatt County
- 1 waterway in Friends Creek Township
- 1 sediment basin in Piatt County
- 1 waterway in Milan Township
- 1 waterway in Long Creek Township

Interest in the program remains strong; all funds for BMP Implementation in FY18 were allocated at our March board meeting. With strong coordination, information, and education with the Piatt County SWCD and both NRCS offices, the LDWP is well known by producers in the watershed.

Watershed Activities

MS4 Agreement:

The City of Decatur, the Villages of Forsyth and Mt. Zion, and Macon County joined together and signed a Memorandum of Understanding (MOU) with the SWCD to implement stormwater management on behalf of the MS4s. This allows for a consistently applied set of standards regarding Best Management Practices (BMPs), construction site inspections for the Land Disturbance Permit program, and inspection of detention basins. This quarter, 7 land disturbance permits were taken out with 5 within the Lake's watershed. A total of 15 detention basins were inspected for the City of Decatur. Every year, 25% of a municipality's basins are inspected by the SWCD to ensure long-term stormwater management.

On March 9-11, the MS4 Work Group hosted an educational booth at the 2018 Decatur Lawn & Garden Show featuring Land Disturbance Permits, Best Management Practices, and rain barrels. This year we were located in the lobby of the Decatur Civic Center where people had free access to our table and information without paying the entrance fee. A rain barrel was donated by Macon County Environmental Management and 98 people registered for the give-away.

Technical Assistance:

The Watershed Staff is available to answer erosion and flooding complaints in the City of Decatur and the watershed. In the past quarter, staff fielded 2 requests for assistance. Questions ranged from design and guidance on sediment basins to surface drainage issues.

Illinois EPA (IEPA) Construction Site Inspection Program:

Currently, there are **18** open IEPA construction sites, **4** within the Lake Decatur Watershed in Macon County. The SWCD provides educational assistance to the site owners, making sure erosion and sediment controls are up and functional at each site.

Grants

USDA's Regional Conservation Partnership Program:

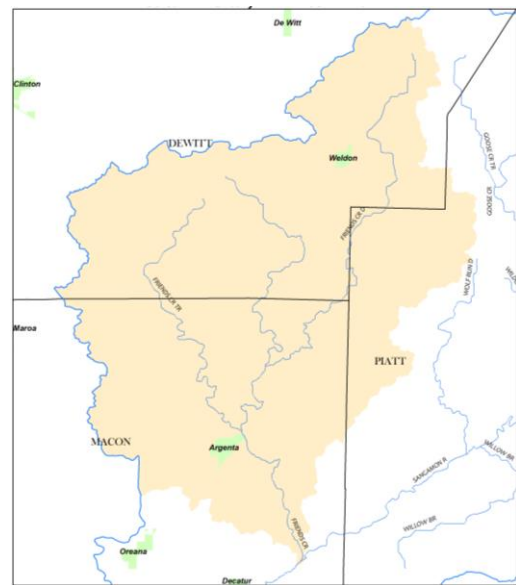
On January 15, 2015, the USDA awarded Macon County **\$500,000** of NRCS funding for “BMP Implementation for Nutrient and Sediment Loss Reduction in Macon County, Illinois,” for **conservation in the Sangamon River Watershed through 2019**. For FY18, **\$125,000 will be allocated by mid-May**. Applications are currently being ranked for FY18.

IEPA 319 Grant: Friends Creek Watershed Planning

Over the next two years, SWCD staff will work with stakeholders to develop a watershed-based plan for Friends Creek, a sub-watershed of Lake Decatur. IEPA funds will be used to assist in the planning process, wherein stakeholders will be engaged to develop priorities, locate potential sites for improvement, and model what effects implementing said practices would have in the watershed and Lake Decatur.

Having an approved watershed-based plan will increase the likelihood of receiving future federal funds to implement practices noted in the plan.

Work continues! A stakeholder meeting was held on **February 28th at 6 p.m. at the Weldon Village Hall** to discuss streambank erosion and preliminary results of the streambank inventory currently underway by Wayne Kinney of Midwest Streams. The next stakeholder meeting is scheduled for **June 13th at the Argenta Village Hall at 6pm** to go over nutrient modeling results, riparian survey results, and the finalized streambank inventory. An inventory of riparian condition was completed the week of February 13-17th by Olson Ecological Services.



Public Education Programs

Education is provided to the general public, including adults and children, on soil and water conservation issues, careers in conservation, stormwater management, and erosion and sediment control. In addition to the watershed staff itself, board members and SWCD staff provide time and energy in these efforts. Our watershed technician is currently working with Garfield Montessori School to install a rain garden on school grounds. Final plant selection is being considered and construction will commence in the FY18. This year, the following education programs were held:

<i>Date</i>	<i>Name of Event</i>	<i>Program Presented</i>	<i>People in Attendance</i>
1-11-2018	Lady Landowners	Women in Agriculture	28
2-14-2018	Contractors Meeting	Pipeline Awareness & Safety	17
3-1-2018	Annual SWCD Meeting	Cover Crops-Mike Ward	30
3/10&11/17	Decatur Lawn & Garden Show	MS4 Work, Rain gardens	1000+
<i>Total Reached in FY18</i>			<i>1075</i>

Upcoming events in 2018:

- April 21: Spring Festival
- May 1-3: Agucation
- May 7-9: Birding in Cover Crop Fields
- June 5: Legislative Conservation Tour
- June 13: Friends Creek Stakeholder meeting

Besides the programs themselves, the SWCD staff serves in the following capacity throughout the year:

- Assist Macon County Lady Landowners by maintaining their membership list and assisting with meeting notification
- Serve on the Ag Advisory Board for the Heartland Technical Academy
- Participate in the Heart of the Sangamon River Ecosystem Partnership meetings

Closing Comments

We have included the financial report for the quarter ending March 31, 2018 with this report. If you would like more detailed financial information, you may request a copy of our CPA completed annual audit which we submit to the Illinois Department of Agriculture.

The staff and Board of Directors of the District thank the City for its continued support of our conservation efforts within the Lake Decatur Watershed. We truly could not accomplish what we do without your support, both financial and institutional. We would like to invite members of the City Council to visit us at the USDA Service Center at 3342 N President Howard Brown Blvd, Decatur, Illinois 62521. We also can arrange personal tours of our watershed projects. If you have any questions, please call us at 217-877-5670, extension 3, or contact us by email at cassandra@maconcountyswcd.com.

Board of Directors

David Carr, Chairman
Eric Veech, Vice Chairman
Katie Sellmeyer, Secretary / Treasurer
Chase Brown, Director
Ross Ferrill, Director

Staff

Manny Wei, Watershed Technician
Cassandra Wilcoxen, Watershed Specialist
Angela Binnion, Administrative Coordinator

FINANCIAL STATEMENT						
Lake Decatur Watershed Protection Program						
	City Allocation for MCSWCD Vendor # 796					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12/31/2018	
	January 1 - March 31, 2018	April 1 - June 30, 2018	July 1- September 30, 2018	October 1 - December 31, 2018	Total Invoiced to City	
Operational Expenses	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	FY ending 12/31/2016	Percent of Contract \$
Salary Watershed Technician	14,615.00				\$ 14,615.00	10%
Salary Watershed Specialist	6,962.03				\$ 6,962.03	5%
1/3 Salary Administrative Coordinator	3,496.50				\$ 3,496.50	2%
Payroll taxes	4,044.88				\$ 4,044.88	3%
Benefits	1,394.78				\$ 1,394.78	1%
BMP Implementation						
Meetings and Training	97.38				\$ 97.38	0%
Professional fees	460.81				\$ 460.81	0%
Insurance					\$ -	0%
Outreach	239.18				\$ 239.18	0%
Education					\$ -	0%
Internet	37.95				\$ 37.95	0%
Truck/ Insurance	202.90				\$ 202.90	0%
Office Equipment	99.88				\$ 99.88	0%
Office Expenses	144.82				\$ 144.82	0%
Postage	78.57				\$ 78.57	0%
Total Expenses	31,874.68				\$ 31,874.68	21%
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD 2017	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total Invoiced to City	Percentage Complete
Agreement Amount	\$ 151,969.00					
Total Invoiced to City	\$ 31,874.68	\$ -			\$ 31,874.68	21%
Agreement Balance	\$ 120,094.32	\$ -				