



**Monday, May 17, 2021
5:30 PM
Civic Center Theater**

AMENDED CITY COUNCIL AGENDA

Pursuant to Phase 4 of Governor Pritzker's Executive Order, a maximum of 50 people will be allowed in the Civic Center Theater unless said number is otherwise directed by Order of the Governor. If the number is altered as a result of an Order of the Governor, the City of Decatur will follow and enforce that number. An in-person meeting of all members of the City Council of the City of Decatur as well as in-person meetings of all members of other Boards and Commissions of the City of Decatur is not practical or prudent because of the COVID-19 pandemic.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of May 3, 2021 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Co., Inc. for 2021 Miscellaneous Sanitary and Storm Sewer Improvement Project City Project 2021-09
3. Resolution Authorizing the Execution of an Agreement with Parkland Environmental for the Demolition of Vacant Residential Dwellings at 115 North Illinois and 1617 North Main
4. Resolution Authorizing the Execution of an Agreement with JRH Services, Inc. for the Demolition of Vacant Residential Dwelling at 1004 South Illinois
5. Ordinance Rezoning Property from R-3 Single Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District - Properties Located at 1170 East Riverside Avenue

6. Resolution Authorizing the City Manager and Economic and Community Development Director to Negotiate Terms and Execute an Agreement for Cleanup and Debris Removal Activities in Johns Hill with Shemilah Outreach Center
7. Resolution Authorizing a Contract Between the City of Decatur and Midwest Fiber, Inc. of Decatur for Processing Single Stream Recyclables
8. Resolution Authorizing Proposal with Hotel & Leisure Advisors, LLC for Highest and Best Use Study of the Decatur Civic Center
9. Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Morrow Brothers Ford Inc. for the Purchase of Six (6) 2021 Ford Interceptor Utility Vehicles
10. Resolution Accepting the Bid of Felmley-Dickerson Company for the Replacement of Two (2) Overhead Garage Doors at Fire Station No. 2
11. Resolution Accepting the Bid of MES for the Purchase of 50 Air Pak Pro SCBA and AV300 HT Facepieces
12. Resolution Authorizing an Agreement with the State of Illinois for Improvements of Eldorado Street (IL 105) at its Intersection with 24th Street by Municipality Under the Illinois Highway Code City Project 2021-07 Section No. 21-00107-00-TL
13. Resolution Authorizing Real Estate Purchase Agreement - David B. Brown and Angela M. Brown - City of Decatur, Illinois- 3550 East Chestnut Avenue, Decatur, Illinois
14. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
 - A. Ordinance Amending Chapter 06 - City Council
 - B. Resolution Approving Reappointments - Construction and Housing Board of Appeals
 - C. Resolution Approving Reappointments - Historical and Architectural Sites Commission
 - D. Resolution Approving Reappointments - City Plan Commission
 - E. Resolution Regarding Temporary Closing of State Rights-of-Way - Community Events - Shoreline Classic
 - F. Receiving and Filing of Minutes of Boards and Commissions
 - G. Ordinance Authorizing the Installation of Stop Signs at the Intersection of East Wallace Avenue at North 31st Street Facing North 31st Street

VI. Other Business

VII. Adjournment

City of Decatur 2021 Water Quality Report
 Monthly Reports, April, 2021

SUBJECT: Approval of Minutes of May 3, 2021 City Council Meeting

ATTACHMENTS:

Description	Type
Minutes of May 3, 2021 City Council Meeting	Backup Material

CITY COUNCIL MINUTES
Monday, May 3, 2021

On Monday, May 3, 2021, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Decatur Civic Center Theater, One Gary K. Anderson Plaza, Decatur, Illinois.

Mr. David J. Horn, Mr. Chuck Kuhle and Mr. Ed Culp were sworn in to the office of City Councilman.

Mayor Julie Moore Wolfe presided, together with her being Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber and Ed Culp. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Marc Girdler, Brian Wise, Reed Sutman, and Seth Stedman.

With no other Appearance of Citizens, Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the April 12, 2021 City Council Study Session and April 19, 2021 Regular City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no Unfinished Business, Mayor Moore Wolfe called for New Business.

Bret Robertson presented a proclamation proclaiming May 16 – May 22, 2021, “Historic Preservation Week” in the City of Decatur.

Tony Holly presented a proclamation proclaiming May 4, 2021, “Young Leaders in Action Day” in the City of Decatur.

Councilman Pat McDaniel was presented with a plaque from Mayor Moore Wolfe and recognized for serving ten years on the Decatur City Council and his longstanding commitment to the City of Decatur.

2021-29 Ordinance Approving Appointment - Mayor Pro Tempore, was presented. Councilman Kuhle moved the Ordinance do pass, seconded by Councilman Horn.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Council held a discussion on the design changes on Business Route 51 between Eldorado Street and Pershing Road. The consensus of Council indicated that they wish to move forward with the project.

R2021-78 Resolution Authorizing Annual Service Agreement with Superion, LLC, A Central Square Company, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Deputy Police Chief Shane Brandel gave an overview of the proposed Resolution and answered questions from Council regarding fees.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-79 Resolution Approving Agreement Between the Public Safety Training Foundation and the City of Decatur, Illinois for Use of the Public Safety Training Foundation's Facilities, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Deputy Police Chief Brandel gave an overview of the proposed Resolution.

Councilman Culp noted that he does not have a conflict of interest. He currently serves as the Director of the Macon County Law Enforcement Training Center which is on the same campus as the Public Safety Training Foundation but they are separate entities.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-80 Resolution Approving Agreement Between the Public Safety Training Foundation and the City of Decatur, Illinois for Use of the VirTra V-300 LE Training Simulator and Grain Safety Facility, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Deputy Police Chief Brandel gave an overview of the proposed Resolution and answered questions from Council regarding the amount of time officers will be using the simulator.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Councilman Walker exited the Theater at 6:25 p.m.

R2021-81 Resolution Authorizing Amendment Number 1 to an Agreement with Clark Dietz Inc. to Provide Professional Engineering Services to the City of Decatur City Project 2020-13, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the proposed Resolution and answered questions from Council regarding concerns over outsourcing Public Works positions for the project.

Councilman Walker returned to the Theater at 6:30 p.m.

Public Works Director Matt Newell explained the difficulties in hiring city employees for the positions.

Upon call of the roll, Council members Lisa Gregory, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Councilman Horn voted nay. Mayor Moore Wolfe declared the motion carried.

R2021-82 Resolution Accepting the Sourcewell Bid Price from Altorfer for the Purchase of a Caterpillar 926M Wheel Loader, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the proposed Resolution.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-83 Resolution Accepting the Bid Price of Landmark Ford Inc. for the Purchase of a 2022 Ford F350 Pickup Truck with Service Body and Lift Gate, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the proposed Resolution.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-84 Resolution Accepting the Quote and Authorizing the Execution of a Contract with W.J. Scott Company for Municipal Services Fuel System Improvements, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the proposed Resolution.

Public Works Director answered questions from Council regarding the length of time the system has been in place.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-85 Resolution Authorizing the City of Decatur's Participation in the Revolving Loan Fund Defederalization of the R.L.F. Act, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Councilman Faber exited the Theater at 6:40 pm.

With no other New Business, Mayor Moore Wolfe called for Consent Calendar Items A. through E. and asked if any Council member wished to have an item removed from the Consent Calendar. Councilman Horn requested to remove Item C. from the Consent Calendar. The Clerk read items A. through E., except for C.:

Item A. 2021-30 Ordinance Annexing Territory 3581 East Corman

Item B. R2021-86 Resolution Approving Reappointments - Heating, Air Conditioning and Refrigeration Commission

Item D. R2021-88 Resolution Approving Appointment - Zoning Board of Appeals

Item E. Filing of Minutes of Boards and Commissions

Councilwoman Gregory moved Items A. through E., except for C., be approved by Omnibus Vote; seconded by Councilman Kuhle and on call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Ed Culp and Mayor Moore Wolfe voted aye. Councilman Faber was absent. Mayor Moore Wolfe declared the motion carried.

Councilman Faber returned to the Theater at 6:43 p.m.

R2021-87 Resolution Approving Appointments - City Plan Commission, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Council held a conversation on attracting a greater diversity of members on Boards and Commissions.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Mayor Moore Wolfe welcomed Councilman Culp to the Council.

City Manager Wrighton answered questions from Council regarding the timeframe on acquiring six additional police vehicles and noted that staff is working on re-opening Grand Avenue between the ICG Railroad viaduct and Jasper as a result of the fire that occurred over the weekend.

City Manager Wrighton noted that alternative energy requests are turned over to the city's consultant.

Councilwoman Gregory encouraged continued collaboration efforts between the city and county.

With no Other Business, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the Council meeting be adjourned; seconded by Councilman Kuhle and on call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Rodney Walker, Bill Faber, Ed Culp and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

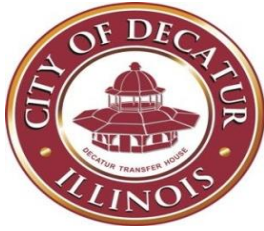
Mayor Moore Wolfe declared the regular City Council meeting adjourned at 6:50 p.m.

Approved: _____
Kim Althoff
City Clerk

SUBJECT: Treasurer's Financial Report

ATTACHMENTS:

Description	Type
Financial commentary	Cover Memo
Financial report	Cover Memo



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report April 2021

The Year in Play

The year 2020 was a difficult and challenging year for the City entity. The pandemic experience challenged the City entity operationally and financially. The pandemic affected and challenged the City in the broader perspective of the pandemic impact on citizens, businesses operating in the City, taxpayers, and stakeholders of the City.

The pandemic impact on the economy negatively impacted revenue for the City. Expenditure containment counter measures were enacted to offset the negative revenue impact. City ability to enact the counter measure expense containment to the revenue shortfall, resulted in a significant mitigation to the pandemic negative effect to the City Treasury. The negative revenue effect of \$3.3 million was reduced to a negative City Treasury impact of \$0.7 million due to the mitigation measures enacted by the City.

As the City begins 2021, the City is presented with challenges and unknowns that will have impact on City finances and operations.

- COVID-19 Pandemic development,
- Eventual speed of the economic re-opening,
- Economic development success in the City and region,
- Manufacturing employment in the local economy,
- Development of state and local sales tax revenues to the City,
- Development of state use tax revenues to the City from "internet" purchase transactions,
- Development of locally imposed tax revenues including utility, food & beverage, hotel use, local MFT,
- State Legislative decisions impacting LGDF revenue distribution to the city,
- State Legislative budget matters and impact to the city

The development of these challenges and unknowns will have significant impact on the financial position, financial condition development and progress of the City of Decatur.

The fiscal year 2021 budget was approved by the Decatur City Council on December 7, 2020 with adoption of Council Ordinance 2020-164. The adopted budget for all funds and activities of the City includes Revenue of \$210.4 million and Expense of \$230.0 million, representing an in-period cash basis deficit of \$19.5 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of \$70.3 million and Expense of \$71.2 million, representing an in-period deficit of \$0.9 million.

The non-general fund deficit of \$18.6 million is the result of the year-on-year timing of revenue received versus expenditures for projects including water utility, sewer and storm sewer fund projects, state motor fuel tax and local motor fuel tax projects, as well as other capital and infrastructure project initiatives of the City. The non-general fund deficit is funded by existing cash position reserves of the City Treasury and presents no adverse financial position to the City Treasury.

City Financial Position

The City of Decatur ended April 2021 with a total cash position of \$60.8 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$60.4 as of the end of March.

The City General Fund ended April 2021 with a cash position of \$11.7 million versus the March cash position of \$12.4 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position on April 30 of \$11.7 million represents 59 days of budgeted fiscal year 2021 expense coverage in the City General Fund. The council approved cash reserve policy is a 60-day cash reserve or \$11-12 million.

City cash on April 30 excluding the General Fund cash position is \$49.1 million, contained in Special Revenue funds (\$4.6 million), TIF Redevelopment funds (\$2.0 million), Capital funds (\$5.1 million), Debt Service fund (\$0.2 million), Internal Service funds (\$5.0 million) and Enterprise funds (\$32.1 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Apr 2021	Mar 2021	Comment
Special Revenue	4.6	4.9	Library, State MFT, Local MFT, Federal programs, etc
TIF Redevelopment	2.0	2.2	Debt service and redevelopment agreement obligations
Capital	5.1	5.5	Capital funding available
Debt	0.2	0.2	Debt service obligations
Internal Service	5.0	5.2	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	32.1	30.0	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	49.1	48.1	
General Fund	11.7	12.4	Basic services to citizens and stakeholders
Total City Cash	60.8	60.4	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increase (\$0.3 million). State and Local MFT funds decrease (\$0.1 million), Library Fund decrease (\$0.3 million), Grant Fund increase (\$0.1 million).
- **State MFT Fund is in a negative cash position (\$0.8 million) awaiting Brush College Transportation project grant funding receipts on the order of \$6+ million. IDOT grant funding reimbursements have commenced in the month of May, with a limited dollar value of reimbursements. This matter needs attention by Public Works and higher authority to secure reimbursements from State IDOT.**
- Internal Service funds decrease (\$0.2 million) due fund balance spend down of employee benefit fund in support of repositioning cash reserves into the general fund.
- Capital funds decrease (\$0.4 million) due in period payments to contractor for the construction of fire station 3 and payments for vehicle acquisition.
- Enterprise funds increased \$2.1 million. Water funds increased (\$1.0 million) due in period positive cash flow from operations of \$1.3 million, offset by in period Capex expense of \$0.3 million; Transit increased \$1.0 million with operating and capital grant funding receipt.

General Fund Position

Cash

The City General fund cash position ended April at \$11.7 million, a decrease from the March cash position of \$12.4 million. The current cash balance represents a cash reserve position of 59 days (was 63 days).

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period ending April 2021.

\$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	70,300	23,288	19,583	19%
Expense	71,200	19,175	20,030	(4)%
Surplus(deficit)	(900)	4,113	(447)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with Council Adoption on December 7, 2020

General Fund Revenue

Revenue to date through April is \$23.3 million versus budget to date revenue of \$19.6 million, above budget by \$3.7 million or 19%.

Year to date position of revenue vs. budget

\$ (000)	Actual	Budget	vs Budget	% vs Budget
Local taxes				
Cable TV tax	379	253	126	50%
Food & beverage	1,065	1,002	63	6%
Hotel use tax	192	185	7	4%
Mobile home privilege tax	15	-	15	-
Property tax	159	-	159	-
Telephone utility tax	880	475	405	++
Utility tax – electric & natural gas	1,759	1,670	89	5%
Total local tax	4,449	3,585	864	24%
State remitted taxes				
Auto rental tax	11	13	(2)	(15)%
State cannabis tax	30	28	2	7%
Local sales tax	3,373	3,377	(4)	0%
Aviation fuel tax	2	-	2	-
State local use tax	1,297	1,101	196	18%
State income tax	3,186	2,731	455	17%
State replacement tax	576	380	196	52%
State sales tax	3,796	3,855	(59)	(2)%
Video gaming tax	347	440	(93)	(21)%
Total state remitted tax	12,618	11,925	693	6%

Other revenue				
Road & bridge tax	4	-	4	-
Charge for service (internal city)	2,759	2,821	(62)	(2)%
Third party revenue	398	360	38	11%
Grants	305	159	146	++
Fees for service	1,050	721	329	46%
CURES spend funding	1,702	-	1,702	++
Interest income	3	12	(9)	(75)%
Other revenue	6,221	4,073	2,148	53%
General fund revenue	23,288	19,583	3,705	19%

Revenue numbers may not add due to rounding

Revenue Comments (of significant revenue matters)

- Cable TV tax favorable due to \$116k Azavar Audit past tax due revenue receipt, otherwise, Cable TV tax is on par with budget expectation
- Food & Beverage tracking 6% above the year-to-date expectation, strong April receipts of March activity
- Hotel Use Tax tracking 4% above the year-to-date expectation, strong April receipts of March activity
- Mobile Home and Property Tax revenue to date is carryover from 2020 revenue not distributed by Macon County Treasurer until January 2021. Was expected to be received in 2020. Revenue is non budgeted revenue in 2021
- Telephone Utility Tax revenue received from State to date is an over distribution of tax revenue due to the City. Over distribution has been confirmed by IL DOR. Undetermined amount, but likely in the range of \$475k
- Utility Tax (gas & electric) tracking above budget to date
- Local sales tax is on par with budget expectation year-to-date. Three (3) consecutive months of above expectation local sales tax revenue is a good sign. Will continue to watch and track
- State Use tax continues to overperform. Good news for us. Internet on-line shopping
- State Income tax to date above our expectation. Good news for us. Improved state employment situation.
- State Replacement tax to date above our expectation. Substantially over performing the budget expectation. Must be cautious with this revenue stream as State has used this revenue in the past as coverage for state funding issues. Will continue to watch and track
- State sales tax continues to track below our expectation year-to-date. However, three (3) consecutive months of above expectation state sales tax revenue is a good sign. Will continue to watch and track
- Video Gaming tax. Video gaming was shut down with reopening occurring in February 2021. Expectation for video gaming revenues to rebound with gaming now reopened
- Fees for Service. Revenue overachieving to-date expectation due timing of revenue receipts
- City received CURES Grant reimbursement funding of public safety expense in 2020 in amount of \$1.7 million

Summation

Year to Date revenue in-excess of budget	3,705
Extraordinary items	
• Cable TV tax Azavar recovery.....116	
• 2020 Property tax received in 2021.....174	
• Telephone tax over distribution.....475	
• CURES public safety funding.....1,702	
Total	2,467
Operational to date revenue overage	1,238

Reasons:

• State income tax to date	455
• Use tax (internet transactions)	196
• State replacement tax	196
• Food & Beverage tax	63
• Sales tax (state and local)	(63)
• Video gaming tax	(93)
• Utility tax	89
• Fees for service	329
• Other	66

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With four (4) months into the twelve-month cycle, the year-to-date benchmark is 33% of the full year budget revenue.

\$ (000)	2021 Budget	2021 YTD	YTD % of Year Budget	2020 YTD	% Change yr vs yr
State Sales Tax	11,519	3,795	33%	3,847	(1)%
Local Sales Tax	10,237	3,373	33%	3,360	0%
State Income Tax	8,203	3,186	39%	2,732	17%
Utility Tax (Gas & Elec)	4,376	1,758	40%	1,670	5%
Food & Beverage Tax	3,150	1,065	34%	1,009	6%
State Local Use Tax	3,350	1,297	39%	1,006	29%
Video Gaming Tax	1,320	347	26%	549	(37)%
Telephone Tax	1,304	880	67%	500	++
State Replacement Tax	901	576	64%	460	25%
Hotel Use Tax	650	192	30%	221	(13)%
Cable TV Tax	953	379	40%	263	44%

General Fund Expense Comments

On a year-to-date basis, general fund spending of \$19.175 million is below budget by \$0.855 million or 4%.

Year to date position of expense vs. budget

\$ (000)	Actual	Budget	vs Budget	% vs Budget)
General government	2,427	2,381	46	2%
Development services	976	1,049	(73)	(7)%
Public safety	12,791	13,147	(356)	(3)%
Public works	2,981	3,453	(472)	(14)%
General fund expense	19,175	20,030	(855)	(4)%

Expense numbers may not add due to rounding

Personnel expense below budget \$0.7 million due to staff position vacancies, operating expense below budget \$0.2 million.

Cash balances in funds of note are as follows with comment:

Federal HOME Fund	\$0.1 million	Earmarked for federally approved programs
Federal CDBG Fund	\$0.0 million	Earmarked for federally approved programs
State Drug Enforcement	\$0.2 million	Earmarked for police programs as available
Federal Drug Enforcement	\$0.3 million	Earmarked for police programs as available
Building Fund	\$0.3 million	Earmarked for R&M and capital of Library facility
Public Library Fund	\$0.6 million	Operational fund of Library In line with expectation
Library Capital Fund	\$0.3 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$1.2 million	Earmarked for street repair and maintenance
State Motor Fuel Tax	\$0.8 million	Earmarked for street repair and maintenance. Negative cash result of Brush College initiative property acquisition awaiting project grant funding receipts in amount of \$6.0 million
Community Revitalization	\$1.5 million	Earmarked for revitalization initiatives.
2018 Project Fund	\$4.7 million	2018 GO bond proceeds available for construction of new fire stations 3, 5 and 7
Capital Project Fund	\$0.1 million	Minimal funding available
Equipment Replacement	\$0.2 million	Earmarked for police, fire and public works capital requirements including vehicle equipment replacement
Debt Fund	\$0.2 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	\$0.3 million	Earmarked for repair and maintenance of city vehicle fleet
Risk Management Fund	\$2.7 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City reserve desired is \$2.5 million necessary to sustain and protect the city
Employee Insurance Fund	\$2.0 million	Coverage for healthcare and other EE benefit expense. Cash reserve desired is \$2.25 million necessary to sustain and protect the city
Public Transit Operations	\$1.3 million	Earmarked for operational and capital funding of the transit system.
Fiber Optics Fund	\$0.1 million	Earmarked for city investment in the next phase of fiber optic network.
Storm Water Fund	\$3.0 million	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer Fund	\$9.4 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	\$17.9 million	Cash balance of \$17.9 million, includes \$12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Inter fund loan of \$1.382 million to city capital project fund to pay for the Johnson Controls energy savings initiative remains outstanding and due the water funds. This receivable is not included in the water fund cash position of \$17.9 million. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations

Water Bond Construction	\$0.2 million	Project completed and un-spent funds remaining. Will be transferred to debt service obligation in accordance with bond covenants
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Trust & Agency Fund balance of \$175.9 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$13.5 million in US Treasury Bonds. The investment schedule on page 9 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$2.8 million fire station initiative bond proceeds and \$10.7 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 2 years.

The interest earnings from the investments to date have earned the city \$1.0 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating \$0.2+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding is \$170 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2021 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

Revenue Tracking

City-wide Revenue received to date in the fiscal month ending April 2021 of \$58.8 million is 28% of the annual revenue budget of \$210.4 million.

Of note, the property tax revenues received by the City according to the 2020 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The cost of day-to-day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2021

The 2020 property tax levy, approved by the Decatur City Council in December 2020 with Council Ordinance 2020-166, for a tax levy amount of \$14,462,508, has not yet been certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2020 EAV period, with property tax payable in 2021, is estimated to be \$849,000,000.

The City property tax rate for 2020 EAV with tax payable in 2021 is projected to be 1.70348% versus the prior year tax rate of 1.70346%.

The City property tax levy / tax rate is projected to be 16% of the total property tax levy / tax rate for City property owners.

Expenditure Tracking

City-wide expenditures to date thru April of \$62.4 million is 27% of the full year budget of \$230.0 million.

Water Utility

The financial performance of the City Water Utility is illustrated on pages 22-23. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through April is an operating margin before debt service of \$5.6 million on revenues of \$10.1 million. Debt principal and interest payments on GO bonds and other debt instruments in 2021 of \$7.6 million were transacted during the period to date.

Operating income achieved through April is a loss position of \$2.0 million, favorable to the budget, and favorable to the prior year.

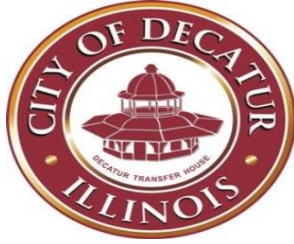
Concerns are present in the recent year(s) performance of the water utility. Revenues remain flat with operating expense and debt service expense increasing.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 422 FTE's versus budget of 451 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
May 12, 2021



Fiscal Year 2021

Fiscal Period Ending April 2021

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: April 2021

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	12,423,940.12	5,618,264.95	6,302,413.48	9,705.34		11,749,496.93		11,749,496.93	0.00
17	Special Revenue Funds									
18	HOME FUND	84,726.39	43,544.30	42,441.66	0.00		85,829.03		85,829.03	
22	CDBG FUND	10,040.85	65,186.23	65,186.23	0.00		10,040.85		10,040.85	
25	DUATS FUND	56,842.17	11,441.96	11,782.48	0.00		56,501.65		56,501.65	
26	STATE DRUG ENFORCEMENT	245,997.53	2,637.05	6,995.00	0.00		241,639.58		241,639.58	
27	DUI FINES AND FEES FUND	476,366.29	2,459.95	52,847.31	0.00		425,978.93		425,978.93	
30	POLICE LAB & PROGRAMS	189,573.94	190.00	0.00	0.00		189,763.94		189,763.94	
34	FEDERAL DRUG ENFORCEMENT	274,999.11	0.00	0.00	0.00		274,999.11		274,999.11	
35	BUILDING FUND	264,230.81	47,917.00	40,287.18	0.00		271,860.63		271,860.63	
36	LIBRARY FUND	833,976.52	146,409.56	397,676.22	0.00		582,709.86		582,709.86	
37	MUNICIPAL BAND FUND	101,642.28	1,053.00	4,834.00	0.00		97,861.28		97,861.28	
42	FOREIGN FIRE INSURANCE FUND	150,717.88	1.22	5,069.50	0.00		145,649.60		145,649.60	
46	LOCAL STREETS & ROADS	1,060,236.27	141,620.90	13,027.00	0.00		1,188,830.17		1,188,830.17	
58	MOTOR FUEL TAX FUND	(531,701.27)	215,525.93	450,858.62	0.00		(767,033.96)		(767,033.96)	
59	LIBRARY CAPITAL	333,087.00	0.00	0.00	0.00		333,087.00		333,087.00	
82	LIBRARY TRUST FUNDS	159,149.39	50.00	3,706.28	0.00		155,493.11		155,493.11	
84	DCDF FUND	145,769.14	1,267.92	0.00	0.00		147,037.06		147,037.06	
85	COMMUNITY REVITALIZATION	1,527,972.69	0.00	8,250.00	0.00		1,519,722.69		1,519,722.69	
	GRANT FUND	(482,811.27)	163,498.55	9,263.88	0.00		(328,576.60)		(328,576.60)	
	Total Special Revenue Funds	4,900,815.72	842,803.57	1,112,225.36	0.00	0.00	4,631,393.93	0.00	4,631,393.93	0.00
19	TIF & Redevelopment Funds									
20	OLDE TOWNE TIF FUND	147,447.44	0.00	0.00	0.00		147,447.44		147,447.44	
21	SE PLAZA TIF FUND	27,232.14	0.00	27,226.88	0.00		5.26		5.26	
23	WABASH CROSSING TIF	1,349,646.18	0.00	0.00	0.00		1,349,646.18		1,349,646.18	
24	EASTGATE TIF FUND	314,143.17	21,006.77	0.00	0.00		335,149.94		335,149.94	
28	SOUTHSIDE TIF FUND	102,762.64	0.00	0.00	0.00		102,762.64		102,762.64	
29	PINES SHOPPING CENTER TIF	108,982.26	2,149.25	105,478.64	0.00		5,652.87		5,652.87	
	GRAND & OAKLAND TIF	178,447.82	5,413.00	166,203.01	0.00		17,657.81		17,657.81	
	Total TIF & Redevelpmnt Funds	2,228,661.65	28,569.02	298,908.53	0.00	0.00	1,958,322.14	0.00	1,958,322.14	0.00
40	Capital Funds									
44	PEG CAPITAL FUND	106,383.76	2,944.31	2,545.00	0.00		106,783.07		106,783.07	
45	2018 PROJECT FUND	4,967,656.72	2.25	227,889.27	0.00		1,963,566.25	2,776,203.45	4,739,769.70	
61	CAPITAL PROJECT FUND	70,780.87	0.00	(25,000.00)	0.00		95,780.87		95,780.87	(1,381,816.00)
	EQUIPMENT REPLACEMENT	326,848.11	1,200.00	124,006.57	0.00		204,041.54		204,041.54	
	Total Capital Funds	5,471,669.46	4,146.56	329,440.84	0.00	0.00	2,370,171.73	2,776,203.45	5,146,375.18	(1,381,816.00)

City of Decatur
Treasurer's Cash Report

Month of: April 2021

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	204,754.03	34,380.00	0.00	0.00		239,134.03		239,134.03	0.00
60	Internal Service Funds FLEET MAINTENANCE	245,914.59	227,299.60	215,271.99	0.00		257,942.20		257,942.20	
64	RISK MANAGEMENT	2,646,838.50	253,373.17	188,740.92	0.00		2,711,470.75		2,711,470.75	
65	INSURANCE FUND	2,309,607.55	1,026,896.76	1,287,277.96	0.00		2,049,226.35		2,049,226.35	
	Total Internal Service Funds	5,202,360.64	1,507,569.53	1,691,290.87	0.00	0.00	5,018,639.30	0.00	5,018,639.30	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	260,658.49	1,296,450.21	250,832.93	0.00		1,306,275.77		1,306,275.77	
77	FIBER OPTICS	82,648.44	3,130.00	3,000.00	0.00		82,778.44		82,778.44	
78	STORM WATER	2,956,930.30	144,329.54	80,867.91	0.00		3,020,391.93		3,020,391.93	
79	SEWER FUND	9,473,456.99	694,913.98	722,460.97	0.00		9,445,910.00		9,445,910.00	
80	WATER FUND	1,826,521.12	2,650,443.91	1,298,825.19	12,061.75		3,190,201.59		3,190,201.59	
81	WATER CAPITAL	2,554,943.11	0.00	376,411.37	0.00		2,178,531.74		2,178,531.74	1,381,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	150,795.62	55,121.01	54,055.66	0.00		151,860.97		151,860.97	
89	WATER BOND	217,329.47	0.00	0.00	0.00		217,329.47		217,329.47	
	Total Enterprise Funds	30,023,283.54	4,844,388.65	2,786,454.03	12,061.75	0.00	32,093,279.91	0.00	32,093,279.91	1,381,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	89,558.75	180,610.38	771,158.47	1,200,000.00		699,010.66		699,010.66	
90	FIRE PENSION INVESTMENTS	73,564,102.39	140,164.22	4,887.40	(1,200,000.00)		72,499,379.21	72,499,379.21	72,499,379.21	
	TOTAL FIRE PENSION	73,653,661.14	320,774.60	776,045.87	0.00	0.00	699,010.66	72,499,379.21	73,198,389.87	
91	POLICE PENSION FUND CASH	1,409,090.42	207,277.53	803,169.51	37.48		813,235.92		813,235.92	
91	POLICE PENSION INVESTMENTS	101,426,218.74	470,398.68		(37.48)		101,896,579.94	101,896,579.94	101,896,579.94	
	TOTAL FIRE PENSION	102,835,309.16	677,676.21	803,169.51	0.00	0.00	813,235.92	101,896,579.94	102,709,815.86	
	Total Trust & Agency Funds	176,488,970.30	998,450.81	1,579,215.38	0.00	0.00	1,512,246.58		175,908,205.73	0.00
	Total City Funds	236,944,455.46	13,878,573.09	14,099,948.49	21,767.09	0.00	59,572,684.55	2,776,203.45	236,744,847.15	0.00
Memorandum Items										
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,694,567.02	10,694,567.02	
	City Funds ex Trust & Agency	60,455,485.16	12,880,122.28	12,520,733.11	21,767.09	0.00	58,060,437.97	13,470,770.47	60,836,641.42	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: April 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
10 General	2019	6,482,379	7,562,036	7,322,260	7,212,146	7,656,151	7,851,747	7,452,516	8,031,145	8,500,532	7,629,111	8,267,828	8,339,798
	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	-	-	-	-	-	-	-	-
12 Econonic Develop	2019	108,548	79,069	39,032	34,670	29,388	(8,300)	7,473	476,484	(14,818)	(16,848)	(56,290)	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
17 HOME	2019	56,988	67,392	53,424	54,544	55,535	68,928	70,396	71,451	76,144	81,445	82,254	77,286
	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	-	-	-	-	-	-	-	-
18 CDBG	2019	5,824	5,824	(452)	7,446	4,629	238	(197,495)	(200,500)	(203,009)	8,604	8,789	6,256
	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	-	-	-	-	-	-	-	-
19 Olde Towne TIF	2019	(99,371)	(99,371)	(99,371)	(99,371)	(99,371)	(356,181)	526,910	527,364	998,764	983,459	984,157	78,883
	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	-	-	-	-	-	-	-	-
20 Southeast TIF	2019	29,054	38,381	9,069	18,117	27,124	14,005	143,278	651	163,887	172,925	988	10,854
	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	-	-	-	-	-	-	-	-
21 Wabash TIF	2019	448,978	449,339	449,686	450,406	451,035	400,981	476,653	477,064	547,716	548,268	548,658	826,410
	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	-	-	-	-	-	-	-	-
22 DUATS	2019	62,049	61,694	62,705	62,603	62,467	62,316	60,709	47,815	33,055	33,092	32,805	335
	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	-	-	-	-	-	-	-	-
23 East Gate TIF	2019	50,128	66,374	16,894	33,717	50,557	67,393	171,917	188,862	215,295	232,296	229,159	246,771
	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	-	-	-	-	-	-	-	-
24 Southside TIF	2019	70,805	60,473	60,520	60,617	60,702	60,749	89,225	89,302	89,420	89,509	89,572	89,773
	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	-	-	-	-	-	-	-	-
25 State Drug	2019	302,371	279,791	311,959	308,564	264,579	249,649	250,756	228,288	242,016	264,869	211,563	203,973
	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	-	-	-	-	-	-	-	-
26 DUI	2019	175,872	181,317	187,218	197,245	206,709	215,014	218,032	217,959	223,592	229,262	232,596	234,223
	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	-	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: April 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
27 Police Lab	2019	219,812	219,935	220,305	208,768	209,028	209,567	209,737	209,628	210,090	209,279	209,528	209,519
	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	-	-	-	-	-	-	-	-
28 Pines TIF	2019	99,019	101,760	2,549	4,956	7,354	11,845	49,119	50,383	87,700	90,152	93,114	95,937
	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	-	-	-	-	-	-	-	-
29 Grand/Oakland TIF	2019	165,894	170,969	4,841	9,442	14,031	15,130	81,859	84,296	151,101	152,919	155,301	161,288
	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	-	-	-	-	-	-	-	-
30 Federal Drug	2019	136,918	134,226	129,334	122,041	122,151	134,762	131,991	131,004	134,012	132,419	132,513	132,149
	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	-	-	-	-	-	-	-	-
33 Police Capital	2019	358,614	296,882	311,917	217,270	217,981	236,445	446,573	431,700	429,373	392,971	390,254	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
34 Building	2019	158,797	151,686	156,799	171,427	189,116	204,665	195,113	207,472	221,600	65,421	(179,607)	891,406
	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	-	-	-	-	-	-	-	-
35 Library	2019	1,027,534	827,400	603,765	423,331	202,473	(17,809)	1,392,329	1,181,417	1,970,149	1,736,720	1,488,252	1,362,863
	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	-	-	-	-	-	-	-	-
36 Band	2019	33,927	34,341	35,111	33,900	32,142	13,225	24,684	7,485	21,084	18,657	29,761	35,464
	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	-	-	-	-	-	-	-	-
37 Foreign Fire Ins	2019	215,510	202,420	194,396	169,866	141,199	137,676	133,004	127,768	120,338	259,795	244,646	210,564
	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	-	-	-	-	-	-	-	-
40 PEG	2019	59,100	72,104	74,147	75,426	86,602	84,662	67,068	80,210	78,372	75,074	90,854	87,531
	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	-	-	-	-	-	-	-	-
42 Local Streets	2019	2,649,551	2,182,487	2,320,390	2,472,400	2,625,608	2,762,097	3,155,021	2,710,536	2,684,192	2,751,803	2,918,646	2,001,070
	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	-	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: April 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
44 2018 Project	2019	8,302,118	8,157,047	8,156,028	8,005,691	8,030,861	7,840,396	7,620,196	7,378,090	7,422,472	6,747,802	6,747,710	6,343,397
	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	-	-	-	-	-	-	-	-
45 Capital	2019	800,390	918,593	529,457	230,139	230,585	222,079	255,217	295,835	853,957	871,870	867,488	655,457
	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	-	-	-	-	-	-	-	-
46 MFT	2019	1,535,917	1,605,343	1,691,937	1,790,003	1,880,347	2,059,890	2,118,186	1,884,455	2,036,387	2,134,759	1,807,708	1,727,301
	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	-	-	-	-	-	-	-	-
47 Major Moves	2019	(25,208)	(45,513)	(39,015)	81,591	102,841	(32,459)	(119,019)	84,279	22,074	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
49 Fire Capital	2019	643,711	562,070	599,369	381,629	382,265	396,141	407,070	420,279	389,061	262,720	264,695	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
50 Debt	2019	1,059,523	116,000	131,360	141,413	157,611	106,612	1,132,526	869,733	1,559,115	1,576,328	1,591,702	1,385,237
	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	-	-	-	-	-	-	-	-
58 Library Capital	2019	131,578	131,684	131,785	131,989	132,168	132,271	132,418	132,532	132,718	132,854	132,949	331,111
	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	-	-	-	-	-	-	-	-
59 Library Trust	2019	225,402	223,863	222,919	220,601	217,477	214,552	212,568	209,433	209,190	206,337	204,678	202,575
	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	-	-	-	-	-	-	-	-
60 Fleet Maintenance	2019	213,971	184,667	196,282	206,134	198,180	225,521	226,064	232,729	251,186	204,367	172,085	113,378
	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	-	-	-	-	-	-	-	-
61 Equip Replacement	2019	488,678	452,993	454,271	455,317	448,571	449,035	452,062	417,127	418,153	418,917	409,554	1,077,196
	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	-	-	-	-	-	-	-	-
64 Risk Management	2019	1,702,788	1,922,596	1,752,591	1,838,678	1,917,757	2,021,936	2,046,423	2,192,629	2,356,018	1,799,730	1,930,972	2,003,152
	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	-	-	-	-	-	-	-	-
65 Employee Benefit	2019	2,110,106	2,076,069	2,045,004	2,099,670	2,354,275	2,343,750	2,337,447	2,281,313	2,241,833	2,675,476	2,547,603	2,521,938
	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	-	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: April 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
70 Mass Transit	2019	(891,591)	(1,350,190)	(593,324)	1,258,830	1,198,391	601,778	309,071	(166,204)	367,670	1,073,023	613,608	1,487,977
	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	-	-	-	-	-	-	-	-
77 Fiber Optics	2019	391,752	370,408	122,660	120,843	118,970	116,962	115,016	114,347	111,958	110,423	108,401	115,171
	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	-	-	-	-	-	-	-	-
78 Storm Water	2019	2,129,964	2,335,028	2,381,775	2,485,453	2,416,662	2,464,739	2,648,123	2,674,389	2,738,154	2,776,967	2,558,848	2,613,438
	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	-	-	-	-	-	-	-	-
79 Sewer	2019	7,292,114	7,200,684	7,270,972	7,335,872	7,624,827	7,882,365	8,069,981	8,403,829	8,147,549	8,304,295	8,479,203	8,684,892
	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	-	-	-	-	-	-	-	-
80 Water	2019	6,775,922	817,902	1,881,502	3,195,760	3,755,576	3,694,713	4,003,055	3,278,286	4,115,589	5,522,697	5,976,079	4,889,501
	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	-	-	-	-	-	-	-	-
81 Water Capital	2019	2,950,244	2,888,378	3,775,594	3,400,297	2,884,905	3,786,299	3,999,546	3,531,661	3,570,397	2,984,062	2,563,282	2,710,252
	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	-	-	-	-	-	-	-	-
82 DCDF	2019	131,969	129,281	131,594	132,607	135,137	131,653	132,146	134,771	134,914	136,313	137,692	138,586
	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	-	-	-	-	-	-	-	-
83 Neighborhood	2019	2,009	2,011	2,012	1,690	1,694	1,696	(4,214)	(6,993)	-	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
84 Community Revit	2019	1,329,124	1,206,328	1,145,623	1,243,899	1,221,748	1,147,888	1,149,280	1,150,470	1,126,741	1,120,591	999,942	715,742
	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	-	-	-	-	-	-	-	-
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	-	-	-	-	-	-	-	-
86 Water Debt	2019	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	-	-	-	-	-	-	-	-
88 Recycling	2019	94,548	95,743	95,507	97,521	111,039	109,420	112,483	108,131	112,370	119,032	115,518	121,100
	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	-	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: April 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
89 Water Bond	2019	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906
	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	-	-	-	-	-	-	-	-
Total City Funds	2019	71,625,155	59,812,694	61,218,592	63,230,675	64,266,864	64,359,002	68,538,740	67,028,169	71,330,387	71,352,234	70,470,032	66,010,661
	2020	66,326,394	59,328,263	63,339,447	61,986,652	61,943,064	61,300,804	64,629,544	67,936,933	69,412,081	71,262,473	72,179,232	63,053,790
	2021	65,121,665	54,911,485	60,455,485	60,836,641	-	-	-	-	-	-	-	-
90 Fire Pension	2019	70,923,905	70,560,268	70,330,145	69,862,562	69,399,940	69,470,831	71,589,079	71,156,026	72,615,714	72,215,728	71,818,849	73,065,526
	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	-	-	-	-	-	-	-	-
91 Police Pension	2019	97,129,427	96,716,696	96,607,488	96,236,493	95,815,176	95,812,807	97,846,481	97,377,885	98,858,178	98,463,934	98,020,333	99,882,195
	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	-	-	-	-	-	-	-	-
Total All Funds	2019	239,678,487	227,089,657	228,156,224	229,329,730	229,481,980	229,642,640	237,974,300	235,562,080	242,804,279	242,031,895	240,309,214	238,958,382
	2020	238,449,062	230,823,033	234,321,351	231,812,610	231,577,361	230,370,017	235,495,752	240,320,281	241,903,741	246,779,149	247,363,707	240,429,495
	2021	241,779,187	231,701,351	236,944,455	236,744,847	-	-	-	-	-	-	-	-

City of Decatur
Treasurer's Investment Report

Month of: April, 2021

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
Total Investment(s)			(0.00)	(0.00)	0.00	(0.00)	292,902.39	0.00	292,902.39	26,180.49	0.00	0.00	0.00

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	0.00	0.00 ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	0.00	0.00 ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	0.00	0.00 ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	0.00	0.00 ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	0.00	0.00	0.00	0.00 ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00	0.00	0.00 ok
US Treasury Bond	10/15/18	0.87500%	0.00	0.00	0.00	0.00	44,222.17	(0.00)	44,222.17	0.00	0.00	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,793.96	0.00	9,793.96	0.00	0.00	0.00	0.00 ok
US Treasury Bond	04/15/19	0.87500%	0.00	0.00	0.00	0.00	17,069.67	0.00	17,069.67	4,375.00	0.00	0.00	0.00 ok
US Treasury Bond	06/30/19	1.25000%	0.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	9,375.00	0.00	0.00	0.00 ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	24,965.47	0.00	24,965.47	12,500.00	0.00	0.00	0.00 ok
US Treasury Bond	11/30/19	1.50000%	0.00	0.00	0.00	0.00	38,221.15	0.00	38,221.15	23,250.00	0.00	0.00	0.00 ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	11,993.82	0.00	11,993.82	5,118.82	6,875.00	0.00	0.00 ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	41,024.59	0.00	41,024.59	20,625.00	10,312.50	0.00	0.00 ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	42,918.03	0.00	42,918.03	22,000.00	11,000.00	0.00	0.00 ok
US Cash Management Bill Zero	09/01/20	0.00000%	0.00	0.00	0.00	0.00	541.55	0.00	541.55	0	541.55	0.00	0.00 ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	47,001.20	0.00	47,001.20	22,938.70	24,062.50	0.00	0.00 ok
US Treasury Bond	12/31/20	1.75000%	0.00	0.00	0.00	0.00	14,471.15	0.00	14,471.15	0.00	14,471.15	0.00	0.00 ok
US Treasury Bond	06/30/21	1.12500%	1,500,000.00	1,480,513.76	0.00	1,480,513.76	30,861.39	5,640.60	25,220.79	8,345.79	16,875.00	0.00	16,875.00 ok
US Treasury Bond	08/31/21	1.12500%	1,600,000.00	1,615,625.00	0.00	1,615,625.00	11,933.19	3,032.64	8,900.55	0.00	8,900.55	18,000.00	18,000.00 ok
US Treasury Bond	09/30/21	1.12500%	1,000,000.00	989,203.38	952.87	990,156.25	16,875.03	952.90	16,875.00	0.00	11,250.00	5,625.00	11,250.00 ok
US Treasury Bond	11/30/21	1.50000%	2,225,000.00	2,220,567.38	0.00	2,220,567.38	47,038.16	13,936.73	33,101.43	0.00	33,101.43	0.00	33,375.00 ok
US Treasury Bond	03/31/22	0.37500%	1,500,000.00	1,504,453.13	0.00	1,504,453.13	6,101.40	476.40	5,625.00	0.00	2,812.50	2,812.50	5,625.00 ok
US Treasury Bond	08/31/22	0.12500%	1,750,000.00	1,750,000.00	0.00	1,750,000.00	1,281.01	368.55	912.46	0.00	0.00	912.46	2,187.50 ok
US Treasury Bond	11/30/22	0.12500%	1,000,000.00	1,000,010.73	106.46	1,000,117.19	415.54	522.00	0.00	0.00	0.00	0.00	1,250.00 ok
Federated US Treasury Cash Reserves	Liquid		133,134.31	133,134.31	0.00	133,134.31	21,646.18	2.74	21,643.44	12,181.54	609.64	32.84	33.94 ok
Total Investment(s)			10,708,134.31	10,693,507.69	1,059.33	10,694,567.02	604,398.16	24,932.56	580,524.93	140,709.85	131,911.27	18,283.35	88,596.44

Fire Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2019	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	917.12	0.00	917.12	0.00	0.00	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	1,639.34	0.00	1,639.34	0.00	0.00	0.00	0.00 ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	4,231.49	0.00	4,231.49	0.00	0.00	0.00	0.00 ok
US Treasury Bond	02/28/19	1.12500%	0.00	0.00	0.00	0.00	4,883.66	0.00	4,883.66	4,218.75	0.00	0.00	0.00 ok
US Treasury Bond	03/31/19	0.99800%	0.00	0.00	0.00	0.00	3,013.39	0.00	3,013.39	3,013.39	0.00	0.00	0.00 ok
US Treasury Bond	05/31/19	1.12500%	0.00	0.00	0.00	0.00	9,313.52	0.00	9,313.52	5,625.00	0.00	0.00	0.00 ok
US Treasury Bond	08/31/19	1.00000%	0.00	0.00	0.00	0.00	10,788.04	0.00	10,788.04	10,000.00	0.00	0.00	0.00 ok
US Treasury Bond	09/30/19	1.37500%	0.00	0.00	0.00	0.00	5,722.87	0.00	5,722.87	5,722.87	0.00	0.00	0.00 ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	5,095.11	0.00	5,095.11	5,095.11	0.00	0.00	0.00 ok
US Treasury Bond	11/30/19	1.00000%	0.00	0.00	0.00	0.00	13,278.69	0.00	13,278.69	10,000.00	0.00	0.00	0.00 ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	21,708.56	0.00	21,708.56	13,750.00	6,875.00	0.00	0.00 ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	7,851.78	0.00	7,851.78	0.00	7,851.78	0.00	0.00 ok
US Treasury Bond	04/30/20	1.12500%	0.00	0.00	0.00	0.00	5,625.00	0.00	5,625.00	0.00	5,625.00	0.00	0.00 ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	25,133.20	0.00	25,133.20	13,750.00	6,875.00	0.00	0.00 ok
US Treasury Bond	08/31/20	1.37500%	0.00	0.00	0.00	0.00	21,437.67	0.00	21,437.67	10,312.50	10,312.50	0.00	0.00 ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	11,345.63	0.00	11,345.63	0.00	11,345.63	0.00	0.00 ok
US Treasury Bill Zero	11/27/20	0.00000%	0.00	0.00	0.00	0.00	800.01	0.00	800.01	0.00	800.01	0.00	0.00 ok
US Treasury Bond	03/31/21	1.25000%	0.00	0.00	0.00	0.00	5,430.33	0.00	5,430.33	0.00	4,687.50	742.83	0.00 ok
US Treasury Bond	05/31/21	1.37500%	1,000,000.00	1,006,329.07	4,583.33	1,010,912.40	8,033.47	5,741.80	6,875.00	0.00	6,875.00	0.00	13,750.00 ok
US Treasury Bond	08/31/21	1.12500%	985,000.00	987,226.34	2,785.62	990,011.96	4,621.98	1,866.97	5,540.63	0.00	0.00	5,540.63	11,081.25 ok
US Treasury Bill Zero	09/30/21	0.00000%	750,000.00	749,848.33	0.00	749,848.33	87.93	87.93	0.00	0.00	0.00	0.00	0.00 ok
Federated US Treasury Cash Reserves	Liquid		24,881.47	24,881.47	0.00	24,881.47	8,685.91	0.46	8,685.45	4,009.53	3,386.88	111.62	5.68 ok
Total Investment(s)			2,759,881.47	2,768,285.21	7,368.95	2,775,654.16	179,644.70	7,697.16	179,316.49	85,497.15	64,634.30	6,395.08	24,836.93

GRAND TOTALS: 13,468,015.78 13,461,792.90 8,428.28 13,470,221.18 1,076,945.25 32,629.72 1,052,743.81 252,387.49 196,545.57 24,678.43 113,433.37



		debt liquidated										gz approved						
Debt Instrument		Debt Purpose		Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref) Issue	Debt at 1/1/2021	New Draws in 2021	FY21 Principal Payments	FY21 Interest Payments	Debt at 12/31/2021	FY21 Total Debt Payments	
									1st	2nd		input	input	input	input			
Bond Debt																		
Amort sch #																		
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	990,000.00			235,000.00	39,600.00	755,000.00	274,600.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	3,560,000.00			670,000.00	76,743.75	2,890,000.00	746,743.75	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	8,125,000.00			1,465,000.00	362,425.00	6,660,000.00	1,827,425.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	18,870,000.00			995,000.00	858,337.50	17,875,000.00	1,853,337.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	19,095,000.00			935,000.00	802,675.00	18,160,000.00	1,737,675.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	19,605,000.00			850,000.00	869,506.26	18,755,000.00	1,719,506.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	3,500,000.00			995,000.00	140,000.00	2,505,000.00	1,135,000.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	24,180,000.00			875,000.00	1,173,700.00	23,305,000.00	2,048,700.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	6,500,000.00			655,000.00	169,033.00	5,845,000.00	824,033.00	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	2,100,000.00			200,000.00	48,510.00	1,900,000.00	248,510.00	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	18,050,000.00			1,675,000.00	379,050.00	16,375,000.00	2,054,050.00	ok
xxx																		xx
Total Bond Debt											156,770,000.00	124,575,000.00	-	9,550,000.00	4,919,580.51	115,025,000.00	14,469,580.51	
Promissory Notes & Loans Payable																		
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	591,042.43			470,580.89	13,776.83	120,461.54	484,357.72	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,978,486.35			361,680.58	-	3,616,805.77	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,615,999.43			353,001.83	106,693.73	5,262,997.60	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,939.77	132,920.97			65,704.85	3,057.18	67,216.12	68,762.03	ok
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,712,994.59			99,019.31	33,682.83	1,613,975.28	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	292,486.61			152,742.13	8,257.87	139,744.48	161,000.00	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	3,214,285.76			1,071,428.56	85,203.13	2,142,857.20	1,156,631.69	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	66,568.85			37,577.03	1,708.61	28,991.82	39,285.64	ok
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,630,987.21			376,217.06	131,903.50	7,254,770.15	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,293,653.69			162,381.18	56,931.62	3,131,272.51	219,312.80	ok
51	Busey Bank	Police Vehicles - Interceptor (6) (26535)	2019		2021	33	33	Qtry	Qtry	261,460.00	66,832.57			66,832.57	703.53	-	67,536.10	ok
52	HUD Section 108	Wabash Crossing	2019		2022	18	18	2/1	8/1	810,000.00	415,000.00			205,000.00	10,617.20	210,000.00	215,617.20	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,647,112.64			180,775.96	86,956.25	4,466,336.68	267,732.21	ok
56	2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	13,046,000.00			1,373,000.00	247,767.00	11,673,000.00	1,620,767.00	ok
xxx																		xx
Total Notes & Loans Payable											64,305,025.64	44,704,371.10	-	4,975,941.95	787,259.28	39,728,429.15	5,763,201.23	
Capital Leases																		
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560.24	74,314.19			74,314.19	4,089.07	-	78,403.26	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	49	49	3/1		428,380.00	221,841.03			72,192.45	5,348.59	149,648.58	77,541.04	ok
47	PNC Equipment Finance	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	196,077.36			46,592.21	6,213.01	149,485.15	52,805.22	ok
xxx																		xx
xxx																		xx
xxx																		xx
xxx																		xx
xxx																		xx
Total Capital Leases											1,111,448.24	492,232.58	-	193,098.85	15,650.67	299,133.73	208,749.52	
Total City Debt											222,186,473.88	169,771,603.68	-	14,719,040.80	5,722,490.46	155,052,562.88	20,441,531.26	
													debt in period					

Note(s)
1
2
3

Bond Issuance	2018
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dredging Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Total Expenditures							-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available							17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	
Revenues													
Interest Income	17,893	2,679	1,012	31,104	2,271	3,168	3,264	3,038	3,015	2,904	2,508	1,370	74,229
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-	549,649	-	105,948	-	-	-	2,716	-	3,165,438	11,384,881
Dredging - Chastain & Assoc	9,799	-	-	22,132	-	2,048	-	-	-	-	-	-	33,979
Total Expenditures	2,821,606	4,749,324	-	571,781	-	107,996	-	-	-	2,716	-	3,165,438	11,418,861
Ending cash available	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906	

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	370,906	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	
Revenues													
Interest Income	249	242	138	13	13	14	13	12	-	-	-	-	693
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Ending cash available	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329	

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	
Revenues													
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	-	-	-	-	-	-
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending cash available	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	

Fire Station New Construction - Status of 2018 Project Fund 44

Bond Issuance	2018	Fund Description	Accounts for capital improvements that are financed by the proceeds from the issuance of bonds
Par Value of Bonds	8,000,000	The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.	
Premium	806,021		
Total Source of Funds	8,806,021		
Total Use of Funds	8,806,021	On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.	
Underwriter's Discount	56,000		
Bond Insurance	26,104		
Closing Costs	41,770	The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.	
Bond Proceeds	8,682,147		

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	
Revenues													
Interest Income							-	-	-	-	-	30,183	30,183
Expenditures													
Fire Station 3							-	-	-	-	-	8,190	8,190
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756
Fire Station 7							-	-	303	-	-	-	303
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081	

Fire 3	Fire 5	Fire 7	Total
8,190			
	324,756		
		303	
8,190	324,756	303	333,249

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Interest Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064
Expenditures													
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

19,000			
	2,170,248		
		500	
19,000	2,170,248	500	2,189,748

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Interest Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690
Expenditures													
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-	-	102	10,209	-	-	-	421,289
Fire Station 7	-	-	-	100	-	-	-	500	655	-	-	79,785	81,040
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

262,892			
	421,289		
		81,040	
262,892	421,289	81,040	765,222

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	
Revenues													
Interest Income	108	1	(571)	2	-	-	-	-	-	-	-	-	(461)
Expenditures													
Fire Station 3	306,673	9,792	422,280	227,389	-	-	-	-	-	-	-	-	966,135
Fire Station 5	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Station 7	-	-	-	500	-	-	-	-	-	-	-	-	500
Total Expenditures	306,673	9,792	422,280	227,889	-	-	-	-	-	-	-	-	966,635
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	4,739,769	

966,135			
	-		
		500	
966,135	-	500	966,635
1,256,217	2,916,293	82,343	4,254,853

note 1 construction costs excludes \$600.00 earnest payment for property acquisition in 2017
note 2 construction costs per council approved design, project management and construction contracts
note 3 construction costs available for fire station 7

Construction cost
Reconciliation Bond proceeds 8,682,147
Interest income 312,476
Total available for spend 8,994,623

3,334,733 3,064,717 2,595,173 8,994,623
note 2 note 1 note 3
2,078,516 148,424 2,512,830 4,739,770

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: April 2021

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget
REVENUE														
Actual	5,483,473	4,536,224	7,650,306	5,618,265	-	-	-	-	-	-	-	-	23,288,268	
Budget Projection	4,814,216	5,121,402	4,926,623	4,720,911									19,583,152	70,300,000
Vs budget in month	669,257	(585,178)	2,723,683	897,354	-	-	-	-	-	-	-	-		
Vs budget to date	669,257	84,079	2,807,762	3,705,116	-	-	-	-	-	-	-	-	3,705,116	
EXPENSE														
Personnel Expense														
Actual	3,202,188	3,143,851	3,155,840	4,721,955									14,223,834	
Budget Projection	3,289,056	3,339,068	3,359,068	4,934,883									14,922,075	53,411,446
Vs budget in month	(86,868)	(195,217)	(203,228)	(212,928)	-	-	-	-	-	-	-	-		75%
Vs budget to date	(86,868)	(282,085)	(485,314)	(698,241)	-	-	-	-	-	-	-	-	(698,241)	of GF Expense
Operating Expense														
Actual	1,391,107	1,131,276	848,880	1,580,458									4,951,721	
Budget Projection	1,433,524	1,203,707	972,450	1,497,902	-	-	-	-	-	-	-	-	5,107,583	17,788,554
Vs budget in month	(42,417)	(72,431)	(123,570)	82,556	-	-	-	-	-	-	-	-		25%
Vs budget to date	(42,417)	(114,848)	(238,418)	(155,862)	-	-	-	-	-	-	-	-	(155,862)	of GF Expense
TOTAL EXPENSE														
Actual	4,593,295	4,275,127	4,004,720	6,302,413	-	-	-	-	-	-	-	-	19,175,555	
Budget Projection	4,722,580	4,542,775	4,331,518	6,432,785	-	-	-	-	-	-	-	-	20,029,658	71,200,000
Vs budget in month	(129,285)	(267,648)	(326,798)	(130,372)	-	-	-	-	-	-	-	-		
Vs budget to date	(129,285)	(396,934)	(723,732)	(854,103)	-	-	-	-	-	-	-	-	(854,103)	
Surplus / (Deficit)														
Actual	890,178	261,097	3,645,586	(684,149)	-	-	-	-	-	-	-	-	4,112,713	
Budget Projection	91,636	578,627	595,105	(1,711,874)	-	-	-	-	-	-	-	-	(446,506)	(900,000)
Vs budget in month	798,542	(317,530)	3,050,481	1,027,725	-	-	-	-	-	-	-	-		
Vs budget to date	798,542	481,012	3,531,494	4,559,219	-	-	-	-	-	-	-	-	4,559,219	
Beginning Cash Balance														
	7,617,009	8,542,498	8,764,962	12,423,940	-	-	-	-	-	-	-	-		
Balance Sheet Adjustments														
	35,311	(38,633)	13,392	9,705	-	-	-	-	-	-	-	-		
Ending Cash Balance														
	8,542,498	8,764,962	12,423,940	11,749,497	-	-	-	-	-	-	-	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: April 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	248,184	-	-	-	-	-	-	-	-	-	-	-	248,184	14,176,258	2%
var	REAL ESTATE TAX-TIF DISTRICTS	var	248,964	-	-	-	-	-	-	-	-	-	-	-	248,964	2,092,996	12%
OTHER TAXES TOTAL			497,148	-	-	-	-	-	-	-	-	-	-	-	497,148	16,269,254	3%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	840,697	781,469	992,288	813,655	-	-	-	-	-	-	-	-	3,428,109	10,402,000	33%
var	STATE SALES TAX	var	936,318	882,140	1,115,773	909,469	-	-	-	-	-	-	-	-	3,843,700	11,663,000	33%
OTHER TAXES TOTAL			1,777,015	1,663,609	2,108,061	1,723,124	-	-	-	-	-	-	-	-	7,271,809	22,065,000	33%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	115,677	248,600	-	14,722	-	-	-	-	-	-	-	-	378,999	953,000	40%
301203	FOOD & BEVERAGE TAX	10	259,733	237,003	251,710	316,741	-	-	-	-	-	-	-	-	1,065,187	3,150,000	34%
301204	HOTEL AND MOTEL TAX	10	45,696	38,938	46,068	61,645	-	-	-	-	-	-	-	-	192,346	650,000	30%
301106	MOBILE HOME PRIVELEGE TAX	10	14,573	-	-	-	-	-	-	-	-	-	-	-	14,573	15,000	97%
301103	PROPERTY TAX	10	159,193	-	-	-	-	-	-	-	-	-	-	-	159,193	9,950,000	2%
301202	TELEPHONE UTILITY TAX	10	585,430	105,214	97,810	91,598	-	-	-	-	-	-	-	-	880,053	1,304,000	67%
301209	UTILITY TAX - ELECTRIC & GAS	10	387,338	-	964,355	406,775	-	-	-	-	-	-	-	-	1,758,467	4,376,000	40%
Sub Total			1,567,641	629,755	1,359,942	891,480	-	-	-	-	-	-	-	-	4,448,818	20,398,000	22%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	3,317	2,015	2,732	2,959	-	-	-	-	-	-	-	-	11,023	33,000	33%
302121	CANNABIS TAX	10	8,415	6,777	6,681	8,626	-	-	-	-	-	-	-	-	30,498	84,000	36%
301205	LOCAL SALES TAX	10	826,777	767,719	978,537	799,924	-	-	-	-	-	-	-	-	3,372,957	10,237,000	33%
302121	AVIATION FUEL TAX	10	367	433	679	400	-	-	-	-	-	-	-	-	1,880	-	-
301207	LOCAL USE TAX	10	301,148	320,911	452,845	222,022	-	-	-	-	-	-	-	-	1,296,925	3,350,000	39%
302105	STATE INCOME TAX	10	807,110	853,298	588,089	937,702	-	-	-	-	-	-	-	-	3,186,199	8,203,000	39%
302104	STATE REPLACEMENT TAX	10	184,199	2,083	74,147	315,913	-	-	-	-	-	-	-	-	576,341	901,080	64%
301201	STATE SALES TAX	10	924,218	870,248	1,103,765	897,078	-	-	-	-	-	-	-	-	3,795,310	11,519,000	33%
301210	VIDEO GAMING TAX	10	85,531	-	85,407	176,056	-	-	-	-	-	-	-	-	346,994	1,320,000	26%
Sub Total			3,141,082	2,823,484	3,292,881	3,360,680	-	-	-	-	-	-	-	-	12,618,127	35,647,080	35%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	3,660	-	-	-	-	-	-	-	-	-	-	-	3,660	424,000	1%
Sub Total			3,660	-	-	-	-	-	-	-	-	-	-	-	3,660	424,000	1%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	147,438	147,438	147,438	147,438	-	-	-	-	-	-	-	-	589,752	1,769,256	33%
303608	RISK & EE BENEFIT SERVICES	10	14,745	14,745	14,745	14,745	-	-	-	-	-	-	-	-	58,980	176,940	33%
303621	ADMIN SERVICES	10	175,278	175,278	175,278	175,278	-	-	-	-	-	-	-	-	701,112	2,103,336	33%
303622	PUBLIC WORKS SERVICES	10	134,436	134,436	134,436	134,436	-	-	-	-	-	-	-	-	537,744	1,613,232	33%
303626	BLDG INSPECTION SERVICES	10	8,038	8,038	8,038	8,038	-	-	-	-	-	-	-	-	32,152	96,456	33%
303628	SEWER FUND-EPA	10	29,761	29,761	29,761	29,761	-	-	-	-	-	-	-	-	119,044	357,132	33%
306700	IT SERVICES	10	85,302	85,302	85,302	85,302	-	-	-	-	-	-	-	-	341,208	1,023,624	33%
306707	CDBG PERSONNEL/EXP REIMB	10	2,028	58,906	28,170	28,836	-	-	-	-	-	-	-	-	117,940	444,494	27%
306751	HOME PERSONNEL/EXP REIMB	10	-	5,653	4,995	6,753	-	-	-	-	-	-	-	-	17,401	103,496	17%
306753	DUATS PERSONNEL/EXP REIMB	10	-	-	40,557	-	-	-	-	-	-	-	-	-	40,557	196,218	21%
303601	MFT REIMB-MSC/TRAFF SIGNAL	10	33,483	22,137	17,778	45,399	-	-	-	-	-	-	-	-	118,797	500,000	24%
303606	WATER STREET CUTS	10	29,940	10,139	11,843	32,470	-	-	-	-	-	-	-	-	84,392	255,000	33%
Sub Total			660,449	691,834	698,341	708,455	-	-	-	-	-	-	-	-	2,759,079	8,639,184	32%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

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Period Ending: April 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	-	-	-	-	-	-	-	-	307,037	921,000	33%
303510	ELECTRIC AGGREGATION ADMIN	10	12,066	28,520	26,539	23,603	-	-	-	-	-	-	-	-	90,728	176,000	52%
Sub Total			88,826	105,279	103,298	100,362	-	-	-	-	-	-	-	-	397,766	1,097,000	36%
Grants																	
302106	FEDERAL	10	-	-	-	271,091	-	-	-	-	-	-	-	-	271,091	474,330	57%
302114	POLICE OT REIMBURSEMENTS	10	16,994	4,155	12,189	875	-	-	-	-	-	-	-	-	34,214	120,000	29%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-	-	-	-	-	-	-	275,000	0%
Sub Total			16,994	4,155	12,189	271,966	-	-	-	-	-	-	-	-	305,305	869,330	35%
Fees for Services External																	
304300	ANIMAL REGISTRATION LATE FEES	10	400	1,575	1,720	385	-	-	-	-	-	-	-	-	4,080	8,000	51%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	27,000	0%
304303	CONTRACTOR LICENSES	10	5,050	1,825	1,600	375	-	-	-	-	-	-	-	-	8,850	25,000	35%
304304	LIQUOR LICENSES	10	3,989	-	2,459	2,018	-	-	-	-	-	-	-	-	8,466	526,000	2%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	0%
304306	BOAT LICENSES	10	-	-	659	58,286	-	-	-	-	-	-	-	-	58,945	-	-
304307	OTHER LICENSES	10	(119,450)	203,260	37,625	7,105	-	-	-	-	-	-	-	-	128,540	159,000	81%
304401	BUILDING PERMITS	10	19,654	9,748	23,437	43,610	-	-	-	-	-	-	-	-	96,449	308,000	31%
304402	PIER PERMITS	10	-	-	-	49,804	-	-	-	-	-	-	-	-	49,804	-	-
303301	ON STREET PARKING	10	163	101	244	320	-	-	-	-	-	-	-	-	828	7,000	12%
303302	PARKING LOT 1	10	969	550	1,404	1,126	-	-	-	-	-	-	-	-	4,049	22,000	18%
303306	PARKING LOT 10	10	222	180	436	382	-	-	-	-	-	-	-	-	1,221	9,000	14%
303308	GARAGE C	10	2,375	5,038	2,086	2,031	-	-	-	-	-	-	-	-	11,529	73,000	16%
303310	RESIDENTIAL PARKING	10	840	240	120	600	-	-	-	-	-	-	-	-	1,800	4,000	45%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,010	1,333	2,205	1,260	-	-	-	-	-	-	-	-	6,808	26,000	26%
304490	ADMIN COURT FINES	10	2,729	3,152	1,832	4,540	-	-	-	-	-	-	-	-	12,253	88,000	14%
305500	ADMINISTRATIVE COURT FEES	10	1,033	1,035	1,470	3,222	-	-	-	-	-	-	-	-	6,760	36,000	19%
305501	COURT FINES	10	13,751	19,575	14,637	34,069	-	-	-	-	-	-	-	-	82,032	206,000	40%
305502	BOOT FEE	10	-	70	70	-	-	-	-	-	-	-	-	-	140	4,000	4%
305503	WEED CUTTING FEES	10	1,817	34	4,075	587	-	-	-	-	-	-	-	-	6,513	55,000	12%
305505	ILLEGAL USE OF VEHICLE	10	-	300	350	635	-	-	-	-	-	-	-	-	1,285	320,000	0%
305506	OVERTIME PARKING FEES	10	6,297	3,060	8,013	5,164	-	-	-	-	-	-	-	-	22,534	146,000	15%
305507	VARIANCE AND ZONING	10	-	440	400	525	-	-	-	-	-	-	-	-	1,365	12,000	11%
305513	OTHER FINES AND FEES	10	5,220	3,742	4,081	6,630	-	-	-	-	-	-	-	-	19,672	74,000	27%
305516	PET CITATIONS	10	1,289	7,145	3,758	3,815	-	-	-	-	-	-	-	-	16,007	67,000	24%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
305520	TRASH & CLEAN UP FINES	10	3,123	2,704	4,728	2,546	-	-	-	-	-	-	-	-	13,100	36,000	36%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-	-	-	-	118,600	0%
303415	PROFESSIONAL STANDARDS	10	370	-	-	2,055	-	-	-	-	-	-	-	-	2,425	5,700	43%
308801	RENTAL OF CITY PROPERTY	10	100	-	200	100	-	-	-	-	-	-	-	-	400	1,200	33%
308802	SALE OF CITY PROPERTY	10	350	11,050	2,000	3,006	-	-	-	-	-	-	-	-	16,406	80,000	21%
308803	SALE OF OTHER PROPERTY	10	-	73	-	-	-	-	-	-	-	-	-	-	73	10,000	1%
308807	DEMOLITION PAYMENTS	10	47,730	2,860	2,756	3,522	-	-	-	-	-	-	-	-	56,868	43,000	132%
308810	DAMAGE TO CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	0%
308814	INVENTORY REIMBURSEMENTS	10	125	-	-	-	-	-	-	-	-	-	-	-	125	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	-	-	-	95	-	-	-	-	-	-	-	-	95	5,000	2%
308898	BANK RECONCILIATION ADJ	10	-	376	21,591	-	-	-	-	-	-	-	-	-	21,966	-	-
308899	MISCELLANEOUS INCOME	10	3,690	1,277	1,029	12,972	-	-	-	-	-	-	-	-	18,967	16,406	116%
310010	FIRE PROGRAMS	10	-	160	160	940	-	-	-	-	-	-	-	-	1,260	5,000	25%
305512	FIRE & BURGLAR ALARMS	10	300	300	700	100	-	-	-	-	-	-	-	-	1,400	4,000	35%
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	-	-	-	-	-	-	-	-	-	34,000	0%
305514	POLICE RECORDS	10	664	509	888	1,373	-	-	-	-	-	-	-	-	3,434	13,000	26%
302401	STATE ROUTE MAINTENANCE	10	-	-	96,353	32,118	-	-	-	-	-	-	-	-	128,470	131,000	98%
303405	SCHOOL DISTRICT REIMB	10	-	-	234,926	-	-	-	-	-	-	-	-	-	234,926	445,000	53%
Sub Total			4,808	281,709	478,012	285,315	-	-	-	-	-	-	-	-	1,049,845	3,177,406	33%
Investment/Other Income																	
306700	TRANSFERS FROM OTHER FUNDS	10	-	-	1,702,537	-	-	-	-	-	-	-	-	-	1,702,537	-	-
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
307101	INTEREST INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	48,000	0%
307141	INVESTMENT INCOME	10	12	7	3,105	7	-	-	-	-	-	-	-	-	3,131	-	-
Sub Total			12	7	1,705,643	7	-	-	-	-	-	-	-	-	1,705,669	48,000	3553%
General Fund Total			5,483,473	4,536,224	7,650,306	5,618,265	-	-	-	-	-	-	-	-	23,288,268	70,300,000	33%

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Period Ending: April 2021

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Budget	% of Budget
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD		
Other Funds																
various	HOME PROGRAM	17	38,664	8,479	46,317	43,544	-	-	-	-	-	-	-	137,005	1,025,000	13%
various	CDBG	18	480,187	144,599	117,111	65,186	-	-	-	-	-	-	-	807,084	3,585,547	23%
various	OLDE TOWNE TIF	19	13,943	53,569	87	-	-	-	-	-	-	-	-	67,600	932,214	7%
various	SE PLAZA TIF	20	657	-	5	-	-	-	-	-	-	-	-	662	308,498	0%
various	WABASH CROSSING TIF	21	233,829	-	316	-	-	-	-	-	-	-	-	234,145	557,784	42%
various	DUATS	22	26,774	9,117	126,960	11,442	-	-	-	-	-	-	-	174,293	358,161	49%
various	EASTGATE TIF	23	17,990	17,380	17,568	21,007	-	-	-	-	-	-	-	73,945	320,131	23%
various	SOUTHSIDE TIF	24	68	-	28	-	-	-	-	-	-	-	-	96	43,510	0%
various	STATE DRUG ENFORCEMENT	25	22,800	34,486	186	2,637	-	-	-	-	-	-	-	60,109	103,500	58%
various	DUI COURT FINES	26	304,595	5,066	6,965	2,460	-	-	-	-	-	-	-	319,086	107,100	298%
various	POLICE PROGRAMS/LAB	27	90	100	53	190	-	-	-	-	-	-	-	433	1,800	24%
various	PINES SHOPPING CENTER TIF	28	2,890	2,849	2,858	2,149	-	-	-	-	-	-	-	10,746	104,223	10%
various	GRAND & OAKLAND TIF	29	5,606	5,413	5,461	5,413	-	-	-	-	-	-	-	21,893	190,247	12%
various	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	-	-	-	-	-	-	-	85,200	0%
various	BUILDING FUND	34	47,917	47,917	47,969	47,917	-	-	-	-	-	-	-	191,720	884,583	22%
various	LIBRARY OPERATIONS	35	154,734	54,977	72,357	146,410	-	-	-	-	-	-	-	428,477	3,897,252	11%
various	BAND	36	2,191	1,053	1,075	1,053	-	-	-	-	-	-	-	5,372	96,556	6%
various	FOREIGN FIRE INSURANCE	37	1	1	1	1	-	-	-	-	-	-	-	5	145,500	0%
various	PEG PROJECTS	40	-	17,603	28	2,944	-	-	-	-	-	-	-	20,575	72,100	29%
various	LOCAL STREETS & ROADS	42	137,973	116,174	137,669	141,621	-	-	-	-	-	-	-	533,437	1,956,000	27%
various	2018 PROJECT FUND	44	108	1	(571)	2	-	-	-	-	-	-	-	(461)	-	-
various	CAPITAL STREET PROJECTS	45	-	-	20	-	-	-	-	-	-	-	-	20	30,000	0%
various	MFT PROJECTS	46	252,696	250,847	1,044,481	215,526	-	-	-	-	-	-	-	1,763,550	15,200,670	12%
various	DEBT SERVICE	50	71,501	34,380	34,584	34,380	-	-	-	-	-	-	-	174,845	2,550,118	7%
various	LIBRARY CAPITAL	58	-	-	92	-	-	-	-	-	-	-	-	92	252,200	0%
various	LIBRARY TRUST FUNDS	59	1,180	130	530	50	-	-	-	-	-	-	-	1,890	30,565	6%
various	FLEET MAINTENANCE	60	222,779	230,313	227,880	227,300	-	-	-	-	-	-	-	908,271	2,976,346	31%
various	EQUIPMENT REPLACEMENT	61	-	1,090	180	1,200	-	-	-	-	-	-	-	2,470	317,000	1%
various	RISK MANAGEMENT	64	253,373	253,373	254,092	253,373	-	-	-	-	-	-	-	1,014,212	3,050,436	33%
various	EMPLOYEE BENEFIT	65	815,639	676,352	740,513	1,026,897	-	-	-	-	-	-	-	3,259,402	9,986,220	33%
various	PUBLIC TRANSIT	70	522,083	1,243,780	2,031,917	1,296,450	-	-	-	-	-	-	-	5,094,230	12,638,492	40%
various	FIBER OPTICS	77	1,780	3,591	3,605	3,130	-	-	-	-	-	-	-	12,106	832,882	1%
various	STORMWATER PROJECTS	78	121,066	106,223	137,149	144,330	-	-	-	-	-	-	-	508,768	1,702,536	30%
various	SEWER PROJECTS	79	439,311	439,625	296,537	694,914	-	-	-	-	-	-	-	1,870,388	6,972,970	27%
various	WATER	80	2,441,369	2,476,775	2,538,014	2,650,444	-	-	-	-	-	-	-	10,106,602	31,292,592	32%
various	WATER CAPITAL	81	-	-	4,279	-	-	-	-	-	-	-	-	4,279	11,000,000	0%
various	DCDF	82	1,368	1,368	1,468	1,268	-	-	-	-	-	-	-	5,471	18,000	30%
various	COMMUNITY REVITALIZATION	84	-	-	446	-	-	-	-	-	-	-	-	446	5,000	9%
various	GRANTS	85	-	266,153	2,183,694	163,499	-	-	-	-	-	-	-	2,613,345	3,028,500	86%
various	RECYCLING	88	54,865	46,471	73,227	55,121	-	-	-	-	-	-	-	229,684	688,900	33%
various	WATER BOND FUND	89	-	-	-	-	-	-	-	-	-	-	-	-	-	-
various	FIRE PENSION	90	223,109	321,104	437,822	320,775	-	-	-	-	-	-	-	1,302,810	10,761,548	12%
various	POLICE PENSION	91	582,951	1,426,634	821,317	677,676	-	-	-	-	-	-	-	3,508,578	12,032,191	29%
Grand Total Revenues			12,979,561	12,833,217	19,064,600	13,878,573	-	-	-	-	-	-	-	58,755,952	210,442,072	28%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 849,000,000 not certified
City Tax Rate: 1.70348% not certified

Assessed Value Year
Pay Year

2020
2021
Pending

note	Tax Levy Item	Fund	Net Assessed	input	input	input	Billed
			Value	Tax	Tax Levy	Extension	
			not certified	Rate	\$ Amount	\$ Amount	\$ Amount
			not certified	not certified	ordinance	not certified	not certified
	General Obligation Bond Debt	50	849,000,000	0.15872%	1,347,508.00	1,347,508.00	1,347,508.00
	General Purpose	10	849,000,000	0.00000%	-	-	-
	Fire Pension	10	849,000,000	0.61837%	5,250,000.00	5,250,000.00	5,250,000.00
	Police Pension	10	849,000,000	0.57715%	4,900,000.00	4,900,000.00	4,900,000.00
	City Library	35	849,000,000	0.34158%	2,900,000.00	2,900,000.00	2,900,000.00
	Municipal Band	36	849,000,000	0.00766%	65,000.00	65,000.00	65,000.00
	Public Transit	70					
	xxxxx	xx					
1	Total City		849,000,000	1.70348%	14,462,508.00	14,462,508.00	14,462,508.00
			ok	ok	ok	ok	ok
	TIF District (tax code district)		AV Increment	input	input	input	Billed
			Value	Tax	AV Increment	Extension	
			not certified	Rate	\$ Amount	\$ Amount	\$ Amount
			not certified	not certified		not certified	not certified
	ZTF3 Pines TIF (4062)	28	660,381	10.63375%	70,223.26	-	-
	ZTF4 SE Plaza TIF (9542)	20	3,216,301	9.59171%	308,498.26	-	-
	ZTF5 Olde Towne TIF (4555)	19	9,227,961	10.63375%	981,278.30	-	-
	ZTF6 Near North TIF (4455)	21	5,245,410	10.63375%	557,783.79	-	-
	ZTF8 Eastgate TIF (9543)	23	1,028,819	9.92702%	102,131.07	-	-
	ZTF0 Grand & Oakland (4062)	29	1,177,827	10.63375%	125,247.18	-	-
	ZTFA SS Redevelopment (xxxx)	24	410,036	10.61115%	43,509.54	-	-
2	Redevelopment TIF		20,966,735		2,188,671.40	-	-
			xx		xx	xx	xx
	Total Property Tax Levy				16,651,179.40	14,462,508.00	14,462,508.00

Note(s)

- 1 Data per City of Decatur 2020 Tax Levy - certification and extension dated May xx, 2021 certified May xx, 2021 received by City May xx, 2021
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May xx, 2021 received by City May xx, 2021

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

home

Assessed Value Year
Pay Year

2020
2021
Pending

Tax Levy Item	Fund	99.0%		Expected Collection \$ Amount	input							Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
		Billed \$ Amount	Collection Rate		Distribution 1 06/xx/2021	Distribution 2 07/xx/2021	Distribution 3 08/xx/2021	Distribution 4 09/xx/2021	Distribution 5 10/xx/2021	Distribution 6 11/xx/2021	Distribution 7 12/xx/2021			
GO Bond Debt	50	1,347,508.00	99.0%	1,334,033.00								-	1,334,033.00	0.0%
General Purpose	10	-	99.0%	-								-	-	-
Fire Pension	10	5,250,000.00	99.0%	5,197,500.00								-	5,197,500.00	0.0%
Police Pension	10	4,900,000.00	99.0%	4,851,000.00								-	4,851,000.00	0.0%
City Library	35	2,900,000.00	99.0%	2,871,000.00								-	2,871,000.00	0.0%
Municipal Band	36	65,000.00	99.0%	64,350.00								-	64,350.00	0.0%
Mass Transit												-	-	
Total City		14,462,508.00		14,317,883.00	-	-	-	-	-	-	-	-	14,317,883.00	0.0%
City Collection Rate:													0.0%	
ZTF3 Pines (4062)	28	-	100.0%	-								-	0	-
ZTF4 SE Plaza (9542)	20	-	100.0%	-								-	0	-
ZTF5 Olde Towne (4555)	19	-	98.0%	-								-	0	-
ZTF6 Near North (4455)	21	-	100.0%	-								-	0	-
ZTF8 Eastgate (9543)	23	-	100.0%	-								-	0	-
ZTF0 Grand/Oakland (xxxx)	29	-	100.0%	-								-	0	-
ZTFA Southside (xxxx)	24	-	100.0%	-								-	0	-
Redevelopment TIF		-		-	-	-	-	-	-	-	-	-	-	-
City Collection Rate:													#DIV/0!	
Total Property Tax Levy		14,462,508.00		14,317,883.00	-	-	-	-	-	-	-	-	14,317,883.00	0.0%
City Collection Rate:													0.0%	

- Note(s)
- 1 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 2 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 3 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 4 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 5 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 6 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 7 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021

Footnote (Not a part of City Tax Levy)	input							Total Distribution
	Distribution 1 06/xx/2021	Distribution 2 07/xx/2021	Distribution 3 08/xx/2021	Distribution 4 09/xx/2021	Distribution 5 10/xx/2021	Distribution 6 11/xx/2021	Distribution 7 12/xx/2021	
Decatur Road & Bridge Tax Distribution	10-0831-301102	-	-	-	-	-	-	-
Total County Distribution to Civil City								
	xx	xx	xx	xx	xx	xx	xx	-
Footnote (Not a part of City Tax Levy)	10-0231-301106	-	-	-	-	-	-	-
Decatur Mobile Home Privilege Tax Distribution	Distribution to City including TIF & Mobile Home							-
	xx	xx	xx	xx	xx	xx	xx	-
GO Bond Debt	50-43500-301103	-	ZTF3 Pines TIF (4062)	28-43281-301103	-	-	-	-
General Purpose	10-0231-301103	-	ZTF4 SE Plaza TIF (9542)	20-43200-301103	-	-	-	-
Fire Pension	10-0231-301103	-	ZTF5 Olde Towne TIF (4555)	19-45190-301103	-	-	-	-
Police Pension	10-0231-301103	-	ZTF6 Near North TIF (4455)	21-43210-301103	-	-	-	-
City Library	35-59350-301103	-	ZTF8 Eastgate TIF (9543)	23-43230-301103	-	-	-	-
Municipal Band	36-43360-301103	-	ZTF0 Grand & Oakland (xx)	29-43291-301103	-	-	-	-
		-	ZTFA SS Redevelopment (xx)	24-43241-301103	-	-	-	-

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Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: April 2021

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
55	015 Executive	02-1439-17758 BICYCLE PLAN, STATEWIDE PLANNING & RESEARCH FUND		X	Y	PENDING	60,000
62	015 Executive	AJCYZ03066 IPHCA CENSUS GRANT (SUB RECIPIENT)	n/a	n/a	Y	ACTIVE	101,500
72	015 Executive	LOCAL CORONAVIRUS URGENT REMEDIATION EMERGENCY (CURES) SUPPORT PROG		X	N	ACTIVE	3,140,263
74	017 Information Technology	20-203215 FIBER OPTIC NETWORK EXPANSION	X		Y	ACTIVE	800,000
52	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	ACTIVE	279,297
53	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	ACTIVE	69,824
70	050 Planning & Sustainability	21-Pending TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	PENDING	286,839
71	050 Planning & Sustainability	21-Pending TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	PENDING	71,710
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
C2018	054 Neighborhood Outreach	B-18-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,378,744
C2019	054 Neighborhood Outreach	B-19-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	554,004
CCV19	054 Neighborhood Outreach	B-20-MW-17-0008 CDBG CARES ACT ALLOCATION		X	N	ACTIVE	834,287
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
H2018	054 Neighborhood Outreach	M-18-MC-17-0008 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	444,741
H2019	054 Neighborhood Outreach	M-19-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	260,556
68	054 Neighborhood Outreach	SINGLE FAMILY LOAN PROGRAM	X		N	ACTIVE	470,000
J2020	065 Police	2020-VD-BX-0262 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	29,430
49	065 Police	AP-20-0069 STEP		X	Y	ACTIVE	125,742
63	065 Police	HS-21-00087, 04-02 2020 STEP		X	Y	ACTIVE	105,678
44	065 Police	2018 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	28,400
54	065 Police	2019 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	15,099
66	065 Police	2020-VD-BX-0262 CORONAVIRUS (CARES) EMERGENCY SUPPLEMENTAL FUNDING		X	N	ACTIVE	99,423
59	070 Fire	EMW-2018-FO-05460 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	80,932
69	070 Fire	EMW-2019-FG-04351 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	271,091
09334	082 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W	X		Y	ACTIVE	2,006,014
09335	082 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP		X	N	ACTIVE	25,000,000
09336	082 Public Works	6WGY(165)-RAILROAD GRADE CROSSING PROTECTION FND GCPF BRUSH COLLEGE	X		N	ACTIVE	12,000,000
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
1507	082 Public Works	IEPA L17-5329 WATER POLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
1706	082 Public Works	CONTRIBUTED CAPITAL-MOUND ROAD/STEVENS CREEK WEST & MIDDLE BRIDGES		X	N	ACTIVE	2,000,000
1722	082 Public Works	IEPA L17-5498 WATER POLLUTION CONTROL-MCKINLEY SEWER		X	Y	ACTIVE	5,911,143
1805	082 Public Works	CONTRIBUTED CAPITAL-TAYLOR RD BRIDGE OVER WARD BRANCH		X	Y	ACTIVE	800,000
L2020	350 Library	FY2020 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	PENDING	
61	350 Library	20-3031-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	14,900
F16-1	700 Mass Transit	IL-2016-027-00 FY1 OPERATING ASSISTANCE/CAPITAL		X	Y	ACTIVE	1,651,807
F17-2	700 Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
F20	700 Mass Transit	IL-2020-004-00 OPERATING ASSISTANCE		X	Y	ACTIVE	1,800,000
FC191	700 Mass Transit	IL-2019-010-00 BUS PROCUREMENT GRANT		X	N	ACTIVE	4,662,000
FC20	700 Mass Transit	IL-2020-010-01 PENDING FY20 CAPITAL		X	Y	ACTIVE	296,100
64	700 Mass Transit	IL-2020-022-01-00 CARES ACT GRANT - CAPITAL		X	N	ACTIVE	1,500,000
65	700 Mass Transit	IL-2020-022-02-00 CARES ACT GRANT - OPERATING		X	N	ACTIVE	3,000,000
S20	700 Mass Transit	OP-20-47-IL #5063 FY-2020 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	12,162,700
S21	700 Mass Transit	OP-21-47-IL #pend FY-2021 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	SUBMITTED	13,379,000
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,000,000
SC20	700 Mass Transit	CAP-20-xxxx-ILL #pend CAPITAL GRANT	X		Y	SUBMITTED	1,140,000
50	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS		X	Y	ACTIVE	60,000
51	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS	X		Y	ACTIVE	15,000
73	803 Public Works Water	SECTION 319(H)-NONPOINT POLLUTION CONTROL FINANCIAL ASSISTANCE		X	N	SUBMITTED	150,000
Bold print indicates information updated from previous month's report						Total	112,851,980
						Active	97,514,431

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

April 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,468	2,530	2,462	3,622	-	-	-	-	-	-	-	-	11,081	61,512	61,512	18%
015	EXECUTIVE	10	57,487	50,092	50,625	77,320	-	-	-	-	-	-	-	-	235,524	677,425	677,425	35%
016	HUMAN RESOURCES	10	39,245	40,261	38,854	56,839	-	-	-	-	-	-	-	-	175,198	573,079	573,079	31%
017	INFORMATION TECHNOLOGIES	10	187,045	84,113	151,462	174,774	-	-	-	-	-	-	-	-	597,394	1,861,444	1,861,444	32%
018	CITY CLERK	10	708	263	200	2,090	-	-	-	-	-	-	-	-	3,260	11,130	11,130	29%
020	LEGAL	10	74,674	74,053	74,758	91,342	-	-	-	-	-	-	-	-	314,827	935,916	935,916	34%
035	FINANCE	10	110,216	120,879	143,337	161,633	-	-	-	-	-	-	-	-	536,065	1,555,035	1,555,035	34%
037	PURCHASING	10	16,634	20,497	16,390	24,684	-	-	-	-	-	-	-	-	78,205	237,688	237,688	33%
038	CIVIC CENTER	10	24,508	16,750	11,704	18,764	-	-	-	-	-	-	-	-	71,726	222,934	222,934	32%
039	CITY GENERAL ADMINISTRATIVE	10	367	287,477	116,300	-	-	-	-	-	-	-	-	-	404,144	2,948,187	2,948,187	14%
Sub Total			513,353	696,916	606,091	611,066	-	-	-	-	-	-	-	-	2,427,425	9,084,350	9,084,350	27%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	52,199	42,578	43,354	65,347	-	-	-	-	-	-	-	-	203,478	684,523	684,523	30%
052	BUILDING INSPECTIONS	10	49,449	43,298	49,894	71,899	-	-	-	-	-	-	-	-	214,540	716,241	716,241	30%
053	NEIGHBORHOOD INSPECTIONS	10	53,740	48,731	36,435	104,901	-	-	-	-	-	-	-	-	243,807	1,151,447	1,151,447	21%
054	REVITALIZATION & HOUSING	10	27,626	26,372	27,044	40,318	-	-	-	-	-	-	-	-	121,359	487,716	487,716	25%
055	ECONOMIC DEVELOPMENT	10	5,612	75,157	5,000	106,723	-	-	-	-	-	-	-	-	192,492	585,800	585,800	33%
Sub Total			188,625	236,136	161,726	389,188	-	-	-	-	-	-	-	-	975,676	3,625,727	3,625,727	27%
Public Safety																		
065	POLICE	10	2,003,842	1,617,404	1,646,848	2,761,856	-	-	-	-	-	-	-	-	8,029,949	28,123,700	28,123,700	29%
070	FIRE	10	1,107,039	1,048,533	1,016,184	1,589,116	-	-	-	-	-	-	-	-	4,760,872	20,444,974	20,444,974	23%
Sub Total			3,110,881	2,665,937	2,663,031	4,350,971	-	-	-	-	-	-	-	-	12,790,821	48,568,674	48,568,674	26%
Public Works																		
080	PUBLIC WORKS ADMIN	10	155,205	49,376	24,727	41,113	-	-	-	-	-	-	-	-	270,421	571,063	571,063	47%
082	ENGINEERING	10	74,191	70,959	72,949	177,852	-	-	-	-	-	-	-	-	395,951	1,374,109	1,374,109	29%
083	MUNICIPAL SERVICES	10	373,387	358,639	336,913	438,955	-	-	-	-	-	-	-	-	1,507,893	4,885,782	4,885,782	31%
084	STREETS	10	56,761	82,890	89,062	71,649	-	-	-	-	-	-	-	-	300,362	1,059,245	1,059,245	28%
086	TRAFFIC & PARKING	10	90,062	84,902	10,804	153,613	-	-	-	-	-	-	-	-	339,380	1,400,907	1,400,907	24%
088	URBAN FORESTRY	10	30,831	29,371	39,418	68,006	-	-	-	-	-	-	-	-	167,626	630,143	630,143	27%
Sub Total			780,436	676,138	573,871	951,188	-	-	-	-	-	-	-	-	2,981,633	9,921,249	9,921,249	30%
General Fund Expenditure Total			4,593,295	4,275,127	4,004,720	6,302,413	-	-	-	-	-	-	-	-	19,175,555	71,200,000	71,200,000	27%
Community & Economic Development																		
17	HOME PROGRAM	17	34,687	7,555	45,257	42,442	-	-	-	-	-	-	-	-	129,941	1,025,000	1,025,000	13%
18	CDBG PROGRAM	18	29,584	109,158	161,757	65,186	-	-	-	-	-	-	-	-	365,685	3,585,547	3,585,547	10%
22	DUATS	22	9,117	7,266	121,426	11,782	-	-	-	-	-	-	-	-	149,591	358,161	358,161	42%
70	PUBLIC TRANSIT	70	600,752	1,976,791	1,149,081	250,833	-	-	-	-	-	-	-	-	3,977,456	12,632,457	12,632,457	31%
82	DCDF	82	437	2,985	312	-	-	-	-	-	-	-	-	-	3,735	140,376	140,376	3%
84	COMMUNITY REVITALIZATION	84	-	350	20,413	8,250	-	-	-	-	-	-	-	-	29,013	1,610,355	1,610,355	2%
88	RECYCLING	88	61,495	48,933	57,145	54,056	-	-	-	-	-	-	-	-	221,629	657,260	657,260	34%
Sub Total			736,073	2,153,039	1,555,390	432,549	-	-	-	-	-	-	-	-	4,877,051	20,009,156	20,009,156	24%
Redevelopment & TIF																		
19	OLDE TOWNE TIF	19	-	-	-	-	-	-	-	-	-	-	-	-	-	917,225	917,225	0%
20	SE PLAZA TIF	20	-	-	-	27,227	-	-	-	-	-	-	-	-	27,227	308,498	308,498	9%
21	WABASH CROSSING TIF	21	-	-	-	-	-	-	-	-	-	-	-	-	-	796,000	796,000	0%
23	EASTGATE TIF	23	-	-	-	-	-	-	-	-	-	-	-	-	-	543,200	543,200	0%
24	SOUTHSIDE TIF	24	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28	PINES SHOPPING CENTER TIF	28	-	-	-	105,479	-	-	-	-	-	-	-	-	105,479	104,223	104,223	101%
29	GRAND & OAKLAND TIF	29	-	-	-	166,203	-	-	-	-	-	-	-	-	166,203	190,247	190,247	87%
Sub Total			-	-	-	298,909	-	-	-	-	-	-	-	-	298,909	2,859,393	2,859,393	10%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

April 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	2,667	15,856	6,208	6,995	-	-	-	-	-	-	-	-	31,725	229,520	229,520	14%
26	DUI COURT FINES	26	37,663	24,668	12,178	52,847	-	-	-	-	-	-	-	-	127,355	131,000	131,000	97%
27	POLICE PROGRAMS/LAB	27	-	784	-	-	-	-	-	-	-	-	-	-	784	25,000	25,000	3%
30	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	-	-	-	-	-	-	-	-	175,000	175,000	0%
37	FOREIGN FIRE INSURANCE	37	6,604	3,206	7,899	5,070	-	-	-	-	-	-	-	-	22,779	145,500	145,500	16%
Sub Total			46,934	44,514	26,284	64,912	-	-	-	-	-	-	-	-	182,644	706,020	706,020	26%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	-	1,275,406	485	-	-	-	-	-	-	-	-	-	1,275,891	2,494,562	2,494,562	51%
Sub Total			-	1,275,406	485	-	-	-	-	-	-	-	-	-	1,275,891	2,494,562	2,494,562	51%
Public Works																		
42	LOCAL MFT PROJECTS	42	12,472	605,344	308,603	13,027	-	-	-	-	-	-	-	-	-	-	-	-
44	2018 PROJECT FUND	44	306,673	9,792	422,280	227,889	-	-	-	-	-	-	-	-	939,446	2,163,136	2,163,136	43%
45	CAPITAL PROJECTS	45	5,000	5,000	5,000	(25,000)	-	-	-	-	-	-	-	-	966,635	5,529,215	5,529,215	17%
46	STATE MFT PROJECTS	46	109,667	688,411	327,923	450,859	-	-	-	-	-	-	-	-	(10,000)	30,000	30,000	-33%
60	FLEET OPERATIONS	60	138,802	229,689	215,873	215,272	-	-	-	-	-	-	-	-	1,576,859	15,841,758	15,841,758	10%
61	EQUIPMENT REPLACEMENT	61	1,815	1,160,059	3,629	124,007	-	-	-	-	-	-	-	-	799,636	2,960,652	2,960,652	27%
78	STORM WATER PROJECTS	78	68,153	279,137	104,045	80,868	-	-	-	-	-	-	-	-	1,289,509	1,015,232	1,015,232	127%
79	SEWER PROJECTS	79	552,106	719,622	691,891	722,461	-	-	-	-	-	-	-	-	532,203	2,426,028	2,426,028	22%
Sub Total			1,194,688	3,697,054	2,079,244	1,809,382	-	-	-	-	-	-	-	-	8,780,368	41,039,364	41,039,364	21%
Library																		
35	LIBRARY OPERATIONS	35	272,748	308,131	337,088	397,676	-	-	-	-	-	-	-	-	1,315,643	3,948,362	3,948,362	33%
58	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000	0%
59	LIBRARY TRUST FUNDS	59	2,394	4,238	2,978	3,706	-	-	-	-	-	-	-	-	13,316	108,000	108,000	12%
Sub Total			275,141	312,369	340,065	401,383	-	-	-	-	-	-	-	-	1,328,958	4,306,362	4,306,362	31%
Internal Service and Other																		
34	BUILDING FUND	34	34,840	34,934	30,720	40,287	-	-	-	-	-	-	-	-	140,781	515,820	515,820	27%
36	BAND	36	590	1,794	223	4,834	-	-	-	-	-	-	-	-	7,441	96,556	96,556	8%
40	PEG CAPITAL PROGRAMMING	40	2,545	3,345	2,545	2,545	-	-	-	-	-	-	-	-	10,980	72,100	72,100	15%
64	RISK MANAGEMENT	64	94,909	80,927	326,476	188,741	-	-	-	-	-	-	-	-	691,052	2,956,808	2,956,808	23%
65	BENEFIT INSURANCE	65	1,147,116	780,944	920,836	1,287,278	-	-	-	-	-	-	-	-	4,136,174	11,820,728	11,820,728	35%
77	FIBER OPTICS	77	5,500	3,000	6,306	3,000	-	-	-	-	-	-	-	-	17,806	861,000	861,000	2%
85	GRANT FUND -COVID SPEND	85	768,776	46,505	1,708,438	9,264	-	-	-	-	-	-	-	-	2,532,984	3,028,500	3,028,500	84%
Sub Total			2,054,276	951,449	2,995,544	1,535,949	-	-	-	-	-	-	-	-	7,537,218	19,351,512	19,351,512	39%
Water Utility																		
80	WATER UTILITY	80	1,210,879	8,470,640	1,109,447	1,298,825	-	-	-	-	-	-	-	-	12,089,791	31,181,812	31,181,812	39%
81	WATER CAPITAL	81	17,980	103,491	124,390	376,411	-	-	-	-	-	-	-	-	622,272	16,362,331	16,362,331	4%
89	WATER BONDS	89	-	-	-	-	-	-	-	-	-	-	-	-	-	217,329	217,329	0%
Sub Total			1,228,860	8,574,131	1,233,837	1,675,237	-	-	-	-	-	-	-	-	12,712,063	47,761,472	47,761,472	27%
Fudiciary Trust & Agency																		
90	FIRE PENSION	90	769,522	804,262	769,834	776,046	-	-	-	-	-	-	-	-	3,119,664	10,128,792	10,128,792	31%
91	POLICE PENSION	91	754,722	811,131	790,201	803,170	-	-	-	-	-	-	-	-	3,159,223	10,113,348	10,113,348	31%
Sub Total			1,524,243	1,615,394	1,560,034	1,579,215	-	-	-	-	-	-	-	-	6,278,887	20,242,140	20,242,140	31%
Grand Total Expenditures			11,653,509	22,898,483	13,795,603	14,099,948	-	-	-	-	-	-	-	-	62,447,544	229,969,981	229,969,981	27%

City of Decatur
Water Utility Financial Report

Operating Fund Statement of Revenue and Expense

home					
US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,581,739	2,383,000	198,739	2,269,760	311,979
UCS Billing Reimb	19,266	19,266	-	42,352	(23,086)
Tapping Fees	40	5,000	(4,960)	2,327	(2,287)
Lake Licenses / Permits	-	80,000	(80,000)	30	(30)
Interest Income	-	-	-	70	(70)
Other Income	49,399	-	49,399	40,214	9,185
Total Revenue	2,650,444	2,487,266	163,178	2,354,753	295,691
Cost of Service					
801 Water Production	467,509	453,732	13,777	406,196	61,313
804 Water Services	309,321	361,791	(52,470)	320,117	(10,796)
Total Cost of Service	776,829	815,523	(38,694)	726,313	50,516
% of Revenue	29.3%	32.8%		30.8%	
Water Gross Margin	1,873,615	1,671,743	201,872	1,628,440	245,175
% of Revenue	70.7%	67.2%		69.2%	
Operating Expense					
802 Lake Management	69,345	100,700	(31,355)	64,954	4,391
803 Water Administration	358,637	363,669	(5,032)	340,563	18,074
805 Customer Service	94,014	106,769	(12,755)	103,794	(9,780)
Total Operating Expense	521,996	571,138	(49,142)	509,311	12,685
% of Revenue	19.7%	23.0%		21.6%	
Margin Before Debt Service	1,351,619	1,100,605	251,014	1,119,129	232,490
% of Revenue	51.0%	44.2%		47.5%	
Debt Service					
808 GO Bond Debt	-	-	-	-	-
IEPA - Nitrate Facility	-	-	-	-	-
80B IEPA - Water Tower	-	-	-	-	-
80C JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	-	-	-	-	-
% of Revenue	0.0%	0.0%		0.0%	
Operating Income	1,351,619	1,100,605	251,014	1,119,129	232,490
% of Revenue	51.0%	44.2%		47.5%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Income after Capital Transfer	1,351,619	1,100,605	251,014	1,119,129	232,490
% of Revenue	51.0%	44.2%		47.5%	

Balance Sheet Items (Operating Fund)					
Cash	3,190,202			2,773,183	
Interfund AR	-			-	
Investments	-			-	
Total Cash & Investments	3,190,202			2,773,183	
Accounts Receivable	3,837,253			2,598,197	

Prepared By: Office of the City Treasurer

Month of: April 2021

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
9,779,990	9,542,000	237,990	9,331,987	448,003
77,064	77,064	-	173,258	(96,194)
4,844	5,000	(156)	2,518	2,326
-	80,000	(80,000)	68	(68)
-	5,000	(5,000)	8,392	(8,392)
244,704	115,000	129,704	84,344	160,360
10,106,602	9,824,064	282,538	9,600,567	506,035
1,447,745	1,675,196	(227,451)	1,505,873	(58,128)
1,046,980	1,217,874	(170,894)	1,151,140	(104,160)
2,494,725	2,893,070	(398,345)	2,657,013	(162,288)
24.7%	29.4%		27.7%	
7,611,878	6,930,994	680,884	6,943,554	668,323
75.3%	70.6%		72.3%	
245,557	438,900	(193,343)	313,308	(67,751)
1,406,125	1,427,007	(20,882)	1,351,076	55,049
360,869	363,806	(2,937)	361,927	(1,058)
2,012,551	2,229,713	(217,162)	2,026,311	(13,760)
19.9%	22.7%		21.1%	
5,599,326	4,701,281	898,045	4,917,243	682,083
55.4%	47.9%		51.2%	
6,646,409	6,645,485	924	6,539,859	106,550
-	-	-	-	-
180,840	180,840	0	180,840	0
755,266	755,266	(0)	331,436	423,830
7,582,515	7,581,591	924	7,052,135	530,380
75.0%	77.2%		73.5%	
(1,983,189)	(2,880,310)	897,121	(2,134,892)	151,703
-19.6%	-29.3%		-22.2%	
-	-	-	-	-
(1,983,189)	(2,880,310)	897,121	(2,134,892)	151,703
-19.6%	-29.3%		-22.2%	

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
[home](#)

Month of: April 2021

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	-	-	-	2,100,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	-	1,000,000	(1,000,000)	1,000,000	Actual ADM cost share
Other	-	4,279	-	4,279	7,900,000	
Total Revenue	-	4,279	1,000,000	(995,721)	11,000,000	

CapEx Project Spending						
Operating CapEx	33,750	139,347	50,000	89,347	213,331	81808112 423700
Professional Services	1,063	4,740	48,750	(44,010)	195,000	81808118 428000
Automotive Equipment	-	-	-	-	359,000	451000
Other Equipment	-	-	-	-	450,000	452000
System leak detection	-	-	-	-	35,000	486300
Water Main Replacement	291,439	317,574	-	317,574	5,377,000	488800
Water System Improvmnts	-	-	-	-	537,500	497000
SWTP Improvements	21,125	28,785	-	28,785	8,200,000	499200
Lake cap operating	29,034	129,583	125,000	4,583	510,500	81808122 423700
Lake cap land acq	-	-	-	-	100,000	81808128 450100
Lake cap additional water	-	2,244	-	2,244	385,000	81808128 488900
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	376,411	622,272	223,750	398,522	16,362,331	

Surplus (Deficit)	(376,411)	(617,993)	776,250		(5,362,331)
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Capital Fund Cash Position		
Cash at January 1, 2021	2,796,525	
		Cash Position Target at December 31, 2021 (2,565,806)
Current Cash Position	2,178,532	
Interfund AR	1,381,816	Due to Water Capital fund from Capital Fund 45

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

home

April 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936									106,254	
Industrial	32	32	32	32									128	
Commercial	2,543	2,364	2,981	2,765									10,653	
Total	27,634	25,911	32,757	30,733	-	-	-	-	-	-	-	-	117,035	99.8%
Delinquent Bills														
Residential	-	-	-	4,388									4,388	
Industrial	-	-	-	-									-	
Commercial	-	-	-	267									267	
Total	-	-	-	4,655	-	-	-	-	-	-	-	-	4,655	25.2%
Total Bill Count	27,634	25,911	32,757	35,388	-	-	-	-	-	-	-	-	121,690	89.6%
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,989									44,158,722	98.9%
Industrial	42,014,828	44,147,266	38,456,220	47,075,410									171,693,724	106.3%
Commercial	9,042,082	8,539,316	9,981,824	10,106,822									37,670,044	97.1%
Total	61,824,244	62,612,205	60,428,820	68,657,221	-	-	-	-	-	-	-	-	253,522,490	103.5%
Water Shut Offs	-	-	-	537									537	48.8%
Customer Service Telephone Calls	3,386	3,059	4,192	4,648									15,285	82.5%
Water Billed \$														
Residential	\$ 659,254	\$ 610,827	\$ 738,947	\$ 706,620									\$ 2,715,648	100.9%
Industrial	\$ 1,118,507	\$ 1,166,364	\$ 1,036,264	\$ 1,236,052									\$ 4,557,187	107.3%
Commercial	\$ 473,412	\$ 445,098	\$ 530,314	\$ 521,551									\$ 1,970,374	100.1%
Total	\$ 2,251,173	\$ 2,222,290	\$ 2,305,524	\$ 2,464,223	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,243,209	103.8%
Penalty \$	\$ -	\$ -	\$ -	\$ 7,398									\$ 7,398	26.1%
Total Billed	\$ 2,251,173	\$ 2,222,290	\$ 2,305,524	\$ 2,471,621	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,250,607	103.6%
Water Gallonage Billed														
Gallons (000)	319,830	309,680	263,740	326,070									1,219,320	96.2%
\$ Billed	\$ 97,548	\$ 94,452	\$ 80,441	\$ 99,451									\$ 371,893	96.5%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,348,721	\$ 2,316,742	\$ 2,385,965	\$ 2,571,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,622,500	103.3%
Cash Revenue \$	\$ 2,387,168	\$ 2,334,499	\$ 2,476,584	\$ 2,581,739									\$ 9,779,990	104.8%
% Cash to Billed	101.6%	100.8%	103.8%	100.4%	-	-	-	-	-	-	-	-	101.6%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	27,465	24,550	27,457	26,983	25,987	27,313	28,264	24,899	24,665	25,923	26,809	30,923	321,238	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,740	2,544	2,703	2,741	2,571	2,751	2,759	2,502	2,470	2,634	2,697	3,020	32,132	
Total	30,237	27,126	30,192	29,756	28,590	30,096	31,055	27,433	27,167	28,589	29,538	33,975	353,754	
Delinquent Bills														
Residential	8,038	6,813	2,918	-	-	-	7,657	7,391	7,553	1,517	-	-	41,887	
Industrial	-	-	-	-	-	-	-	2	4	-	-	-	6	
Commercial	369	254	84	-	-	-	354	350	398	47	-	-	1,856	
Total	8,407	7,067	3,002	-	-	-	8,011	7,743	7,955	1,564	-	-	43,749	
Total Bill Count	38,644	34,193	33,194	29,756	28,590	30,096	39,066	35,176	35,122	30,153	29,538	33,975	397,503	
Cubit Feet Consumption Billed														
Residential	11,707,150	10,372,676	11,006,905	11,570,632	11,344,622	13,462,541	14,570,749	12,823,011	13,069,451	12,843,082	12,095,439	12,977,828	147,844,086	
Industrial	40,279,029	41,245,674	39,936,974	40,084,847	39,100,450	40,520,032	41,592,307	42,378,285	44,305,970	43,390,309	42,794,122	41,077,431	496,705,430	
Commercial	9,711,877	9,498,783	9,776,629	9,805,724	9,165,715	10,312,031	12,827,785	13,640,066	12,987,433	13,002,574	11,171,948	9,831,299	131,731,864	
Total	61,698,056	61,117,133	60,720,508	61,461,203	59,610,787	64,294,604	68,990,841	-	70,362,854	69,235,965	66,061,509	63,886,558	776,281,380	
Water Shut Offs	458	350	293	-	-	-	424	1,113	822	44	-	-	3,504	
Customer Service Tphone Calls	5,497	4,608	4,192	4,230	3,928	4,323	5,181	5,970	5,417	4,787	3,419	3,678	55,230	
Water Billed \$														
Residential	\$ 703,504	\$ 624,756	\$ 667,568	\$ 694,615	\$ 683,053	\$ 805,721	\$ 860,970	\$ 756,041	\$ 765,436	\$ 765,544	\$ 732,763	\$ 797,554	\$ 8,857,524	
Industrial	\$ 1,071,513	\$ 1,094,639	\$ 1,039,106	\$ 1,041,534	\$ 1,021,588	\$ 1,079,706	\$ 1,103,612	\$ 1,123,935	\$ 1,168,039	\$ 1,144,632	\$ 1,132,684	\$ 1,093,755	\$ 13,114,743	
Commercial	\$ 498,734	\$ 476,749	\$ 495,919	\$ 496,529	\$ 470,317	\$ 531,365	\$ 616,283	\$ 628,235	\$ 601,586	\$ 618,346	\$ 559,163	\$ 527,343	\$ 6,520,568	
Total	\$ 2,273,751	\$ 2,196,143	\$ 2,202,592	\$ 2,232,677	\$ 2,174,959	\$ 2,416,791	\$ 2,580,866	\$ 2,508,212	\$ 2,535,060	\$ 2,528,523	\$ 2,424,610	\$ 2,418,651	\$ 28,492,835	
Penalty \$	\$ 12,927	\$ 10,837	\$ 4,533	-	\$ -	\$ -	\$ 16,113	\$ 14,390	\$ 32,482	\$ 2,740	\$ -	\$ -	\$ 94,024	
Total Billed	\$ 2,286,678	\$ 2,206,981	\$ 2,207,125	\$ 2,232,677	\$ 2,174,959	\$ 2,416,791	\$ 2,596,979	\$ 2,522,601	\$ 2,567,543	\$ 2,531,263	\$ 2,424,610	\$ 2,418,651	\$ 28,586,859	
Water Gallonage														
Gallons (000)	311,890	302,030	341,650	311,766	316,670	335,640	332,560	360,390	330,440	356,560	337,549	319,830	3,956,969	
\$ Billed	\$ 94,815	\$ 91,817	\$ 103,862	\$ 94,775	\$ 96,268	\$ 102,035	\$ 101,098	\$ 109,559	\$ 100,454	\$ 108,394	\$ 102,777	\$ 97,548	\$ 1,203,401	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,381,493	\$ 2,298,798	\$ 2,310,987	\$ 2,327,452	\$ 2,271,227	\$ 2,518,826	\$ 2,698,078	\$ 2,632,160	\$ 2,667,996	\$ 2,639,657	\$ 2,527,387	\$ 2,516,199	\$ 29,790,260	
Cash Revenue \$	\$ 2,414,571	\$ 2,333,114	\$ 2,314,542	\$ 2,269,760	\$ 2,215,974	\$ 2,439,581	\$ 2,655,815	\$ 2,733,552	\$ 2,745,872	\$ 2,558,367	\$ 2,521,924	\$ 2,456,490	\$ 29,659,562	
% Cash to Billed	101.4%	101.5%	100.2%	97.5%	97.6%	96.9%	98.4%	103.9%	102.9%	96.9%	99.8%	97.6%	99.6%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: April 2021

	2021 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	6	6	6	7	7	-	-	-	-	-	-	-	-	6
Finance	22	20	19	19	19	-	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4	-	-	-	-	-	-	-	-	4
Information Technology	10	9	9	8	8	-	-	-	-	-	-	-	-	10
Corporation Counsel	7	7	7	7	7	-	-	-	-	-	-	-	-	7
Economic & Community Dev	21	19	18	18	19	-	-	-	-	-	-	-	-	19
Public Safety	268	262	262	265	258	-	-	-	-	-	-	-	-	261
Public Works	113	101	101	103	100	-	-	-	-	-	-	-	-	104
Total Full Time	451	428	426	431	422	-	-	-	-	-	-	-	-	431
Part Time Staffing														
Executive	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legislative	7	7	7	7	7	-	-	-	-	-	-	-	-	7
Finance	-	-	-	2	1	-	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety	-	2	2	2	2	-	-	-	-	-	-	-	-	2
Public Works	-	2	2	2	4	-	-	-	-	-	-	-	-	2
Total Temporary	7	11	11	13	14	-	-	-	-	-	-	-	-	11
Total City Staff Headcount	458	439	437	444	436	-	-	-	-	-	-	-	-	442

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

Supplementary Statistics - Full Time Staffing

General Fund Only	390	371	369	372	363	-	-	-	-	-	-	-	-	373
Staffing Increase		3	-	5	1									33
Staffing Decrease		6	2	-	8									32
Turnover Rate - Year to Date		2%	1%	1%	2%	-	-	-	-	-	-	-	-	9%
All Other Funds	61	57	57	59	59	-	-	-	-	-	-	-	-	58
Staffing Increase		-	-	-	-									4
Staffing Decrease		-	-	-	2									3
Turnover Rate - Year to Date		0%	0%	0%	3%	-	-	-	-	-	-	-	-	5%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: April 2021

	2021 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive														
Executive	3	3	3	3	3									3
City Clerk	1	1	1	1	1									1
Public Transit	2	2	2	3	3									2
Total	6	6	6	7	7	-	-	-	-	-	-	-	-	6
Finance														
Finance	13	11	10	10	10									11
Purchasing	2	2	2	2	2									2
Utility Customer Service	7	7	7	7	7									7
Total	22	20	19	19	19	-	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4									4
Information Technology	10	9	9	8	8									10
Corporation Legal Counsel	7	7	7	7	7									7
Economic & Community Devel														
Planning & Sustainability	6	5	5	5	5									5
Building Inspections	6	6	6	6	6									6
Neighborhood Inspection	5	5	4	4	5									5
Revitalization & Housing Serv	4	3	3	3	3									3
Total	21	19	18	18	19	-	-	-	-	-	-	-	-	19
Public Safety														
Fire	109	104	106	106	105									104
Police	159	158	156	159	153									157
Total	268	262	262	265	258	-	-	-	-	-	-	-	-	261
Public Works														
PW Administration	2	2	2	2	2									2
PW Engineering	12	9	9	9	9									9
PW Municipal Services	47	42	42	43	40									44
Fleet Maintenance	8	7	7	7	8									8
Water Production (Admin)	2	2	2	2	2									2
Water Production (Lake)	4	4	4	4	4									4
Water Production	15	14	14	15	14									14
Water Services	23	21	21	21	21									21
Total	113	101	101	103	100	-	-	-	-	-	-	-	-	104
Total City Staffing	451	428	426	431	422	-	-	-	-	-	-	-	-	431
General Fund staffing	390	371	369	372	363	-	-	-	-	-	-	-	-	373
Other Fund staffing	61	57	57	59	59	-	-	-	-	-	-	-	-	58
Total staffing	451	428	426	431	422	-	-	-	-	-	-	-	-	431

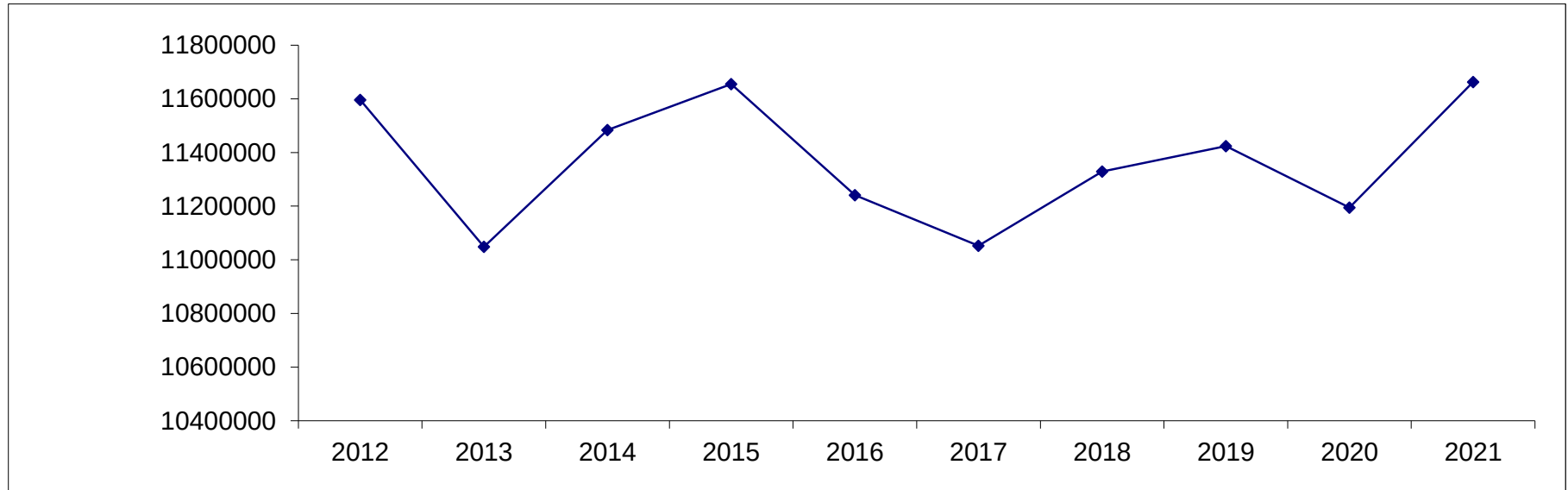
Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

Home

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	939,211	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	A
FEBRUARY	935,641	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	A
MARCH	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	A
APRIL	871,624	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	A
MAY	986,897	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	A
JUNE	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	975,200	B
JULY	918,786	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	968,000	B
AUGUST	991,930	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,011,500	B
SEPTEMBER	951,845	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	972,700	B
OCTOBER	911,934	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	975,000	B
NOVEMBER	1,001,513	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	996,000	B
DECEMBER	906,055	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,012,000	B

TOTALS	11,595,938	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,423,564	11,322,169	11,619,019	
									Year in Play Budget	11,663,000	



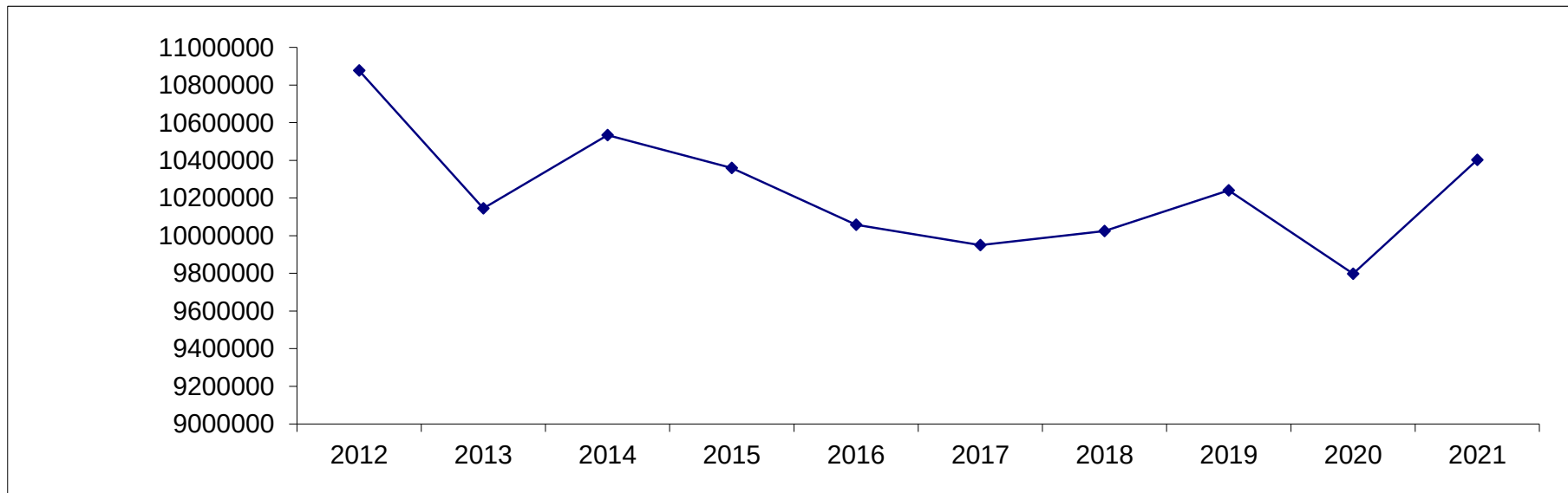
Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

Projected Revenues

LOCAL SALES TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	914,456	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	A
FEBRUARY	911,162	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	A
MARCH	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	A
APRIL	758,516	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	A
MAY	929,937	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	A
JUNE	942,726	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	858,100	B
JULY	864,230	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	860,400	B
AUGUST	927,747	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	920,800	B
SEPTEMBER	899,635	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	873,700	B
OCTOBER	838,868	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	865,600	B
NOVEMBER	902,358	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	971,700	B
DECEMBER	898,532	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	891,900	B

TOTALS	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,239,908	9,899,988	10,446,687	
									Year in Play Budget	10,402,000	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements
State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	761,050	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	A
FEBRUARY	-	478,227	-	-	-	-	837,319	759,834	717,710	853,298	A
MARCH	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	A
APRIL	394,295	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	A
MAY	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	767,400	B
JUNE	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	475,300	B
JULY	658,753	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	754,900	B
AUGUST	956,491	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	1,032,000	B
SEPTEMBER	502,880	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	584,900	B
OCTOBER	645,769	419,882	818,347	-	-	599,068	726,093	808,115	846,827	846,800	B
NOVEMBER	405,227	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	519,200	B
DECEMBER	401,952	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	491,000	B

13 ct-4 mo delay

13 ct-3 mo delay

13 ct-2 mo delay

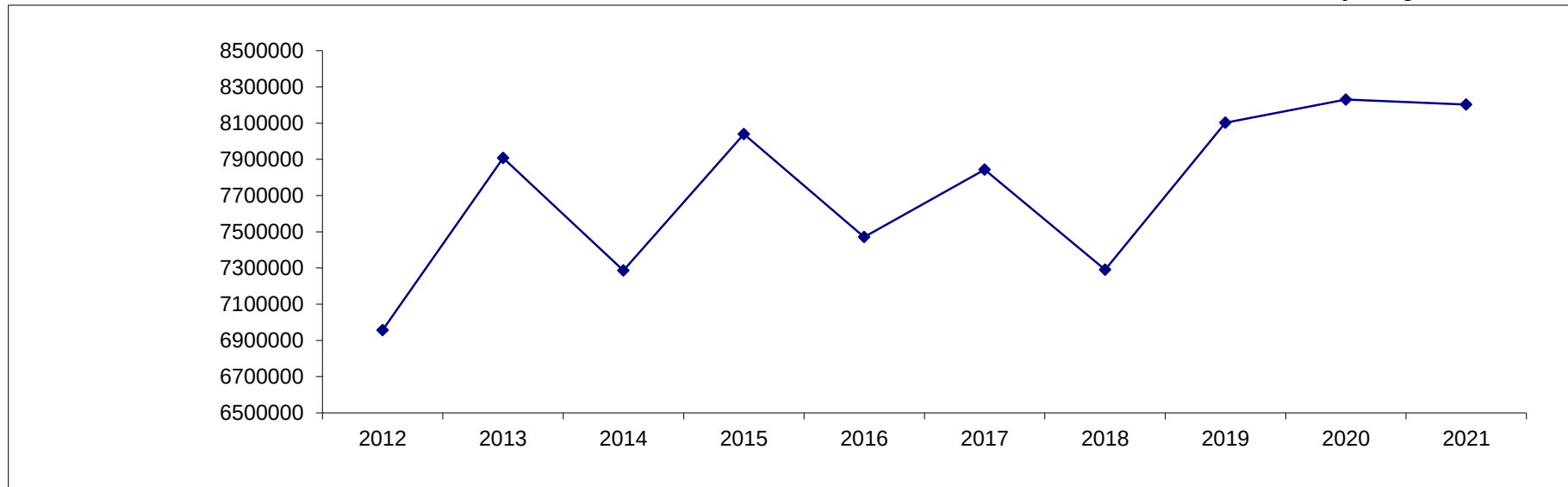
12 ct-2 mo delay

12 ct-2 mo delay

12 ct-2 mo delay

14 ct-no delay

TOTALS	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,289,905	8,102,353	8,272,095	8,657,699
								Year in Play Budget	8,203,000	



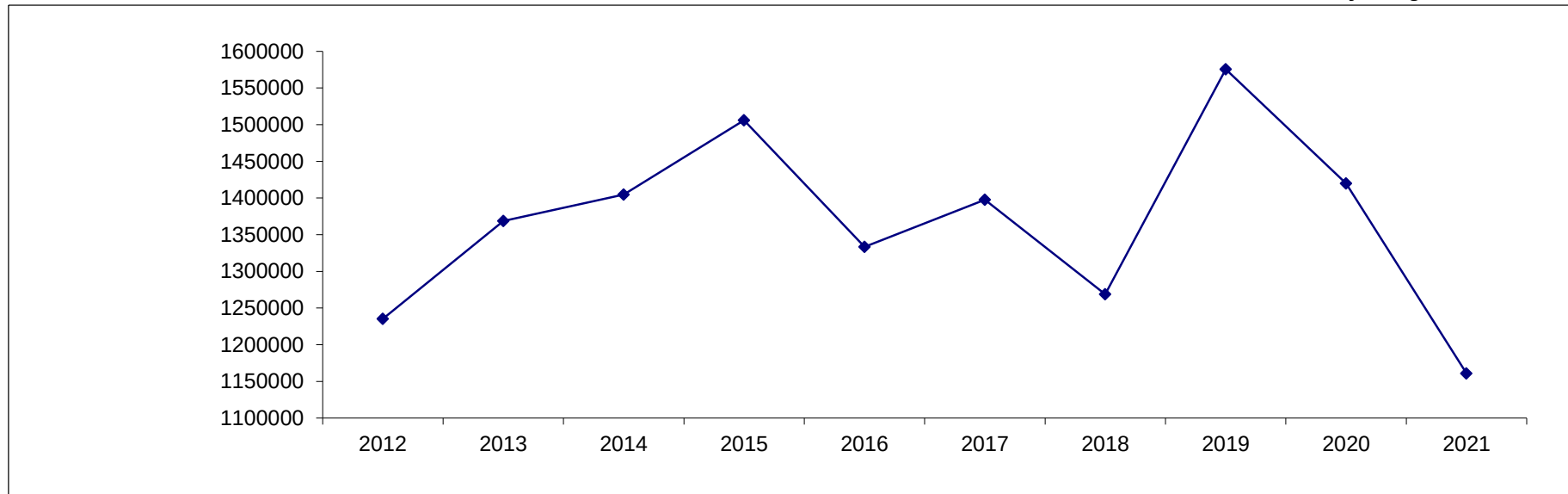
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	180,082	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	A
FEBRUARY	1,565	1,605	2,024	717	-	-	-	-	-	-	A
MARCH	61,281	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	A
APRIL	276,320	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	A
MAY	187,031	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	A
JUNE	5,417	937	-	2,501	12,343	-	-	3,173	-	-	B
JULY	238,582	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	171,600	B
AUGUST	28,828	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	129,400	B
SEPTEMBER	3,931	-	6,877	2,356	4,554	-	-	-	-	-	B
OCTOBER	181,562	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	149,000	B
NOVEMBER	1,579	-	-	-	1,876	-	-	1,332	-	1,100	B
DECEMBER	69,220	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	50,100	B

TOTALS	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,575,600	1,386,533	1,747,903	
								Year in Play Budget		1,161,000	



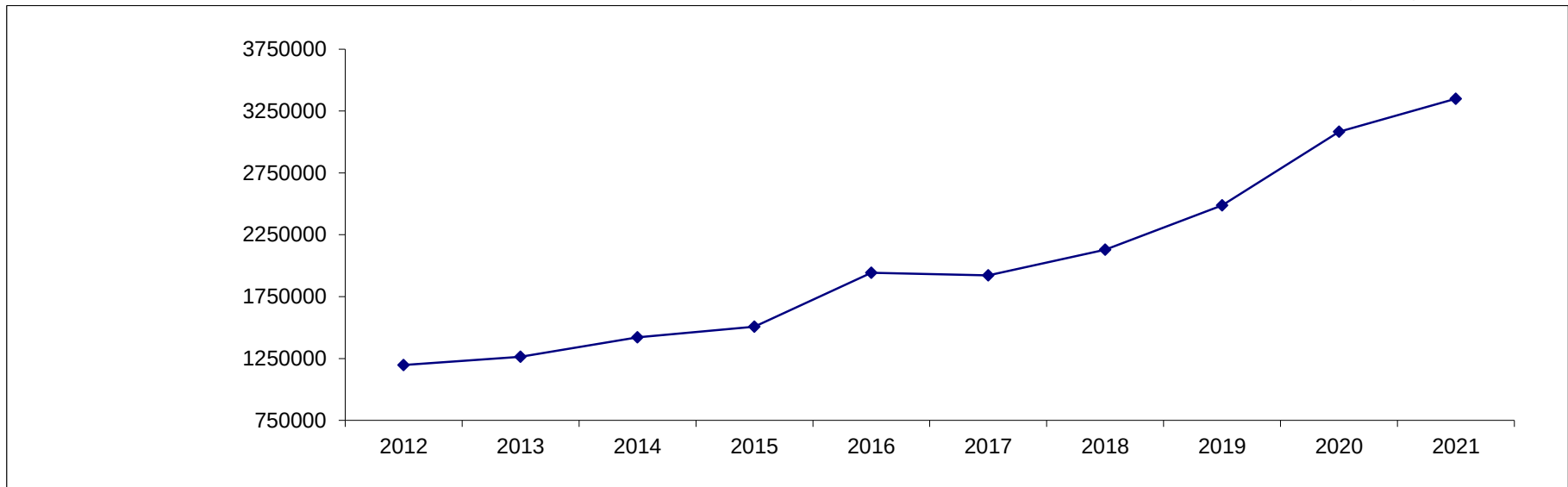
Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

Projected Revenues

LOCAL USE TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	89,854	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	A
FEBRUARY	90,475	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	A
MARCH	138,269	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	A
APRIL	88,358	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	A
MAY	98,119	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	207,200	B
JUNE	103,364	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	263,600	B
JULY	91,336	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	279,000	B
AUGUST	102,769	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	310,300	B
SEPTEMBER	86,379	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	313,300	B
OCTOBER	106,791	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	316,800	B
NOVEMBER	98,487	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	263,700	B
DECEMBER	102,979	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	295,400	B

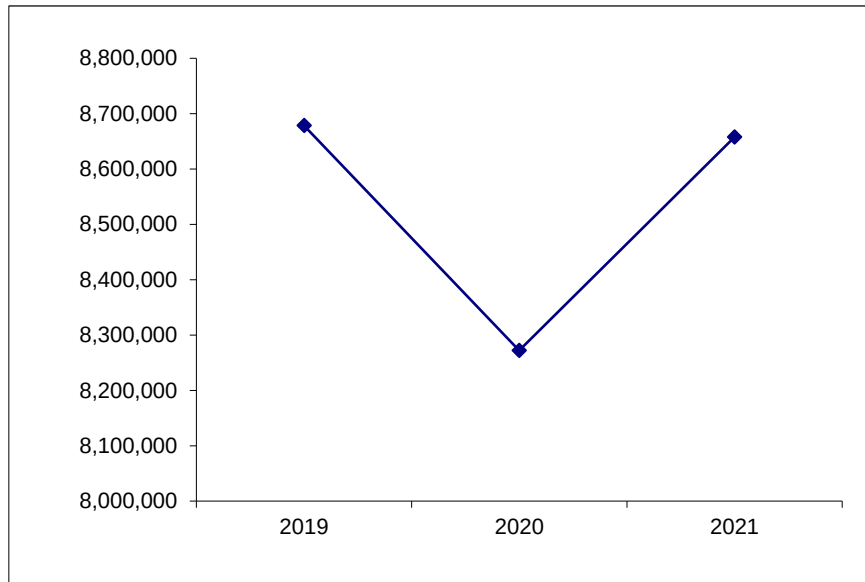
TOTALS	1,197,181	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,488,443	3,112,435	3,546,225
								Year in Play Budget		3,350,000



Schedule presents State distribution of Use Tax.

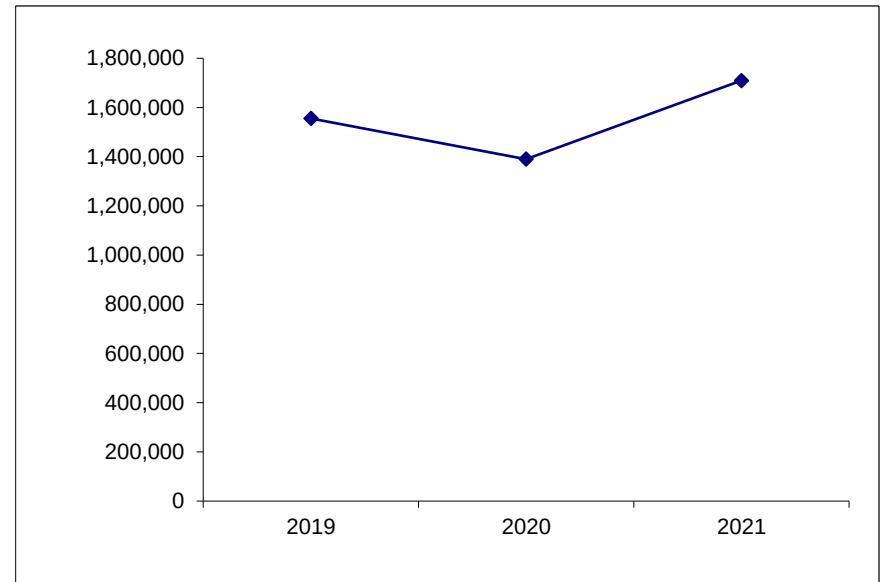
STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	631,574.05	696,620.69	807,110.23	A
FEBRUARY	759,834.38	717,709.93	853,297.99	A
MARCH	457,517.76	533,688.38	588,088.72	A
APRIL	734,869.77	783,854.82	937,701.91	A
MAY	1,528,634.61	767,465.56	767,400.00	B
JUNE	477,386.66	475,376.11	475,300.00	B
JULY	713,919.69	754,877.57	754,900.00	B
AUGUST	511,759.62	1,032,080.09	1,032,000.00	B
SEPTEMBER	452,932.41	584,790.36	584,900.00	B
OCTOBER	808,114.84	846,827.44	846,800.00	B
NOVEMBER	527,419.79	572,208.31	519,200.00	B
DECEMBER	498,388.97	506,596.00	491,000.00	B
TOTALS	8,678,365.53	8,272,095.26	8,657,698.85	
		Current Budget	8,203,000.00	
		Projected Amt Over (Under)	454,698.85	



LOCAL TELEPHONE UTILITY TAX

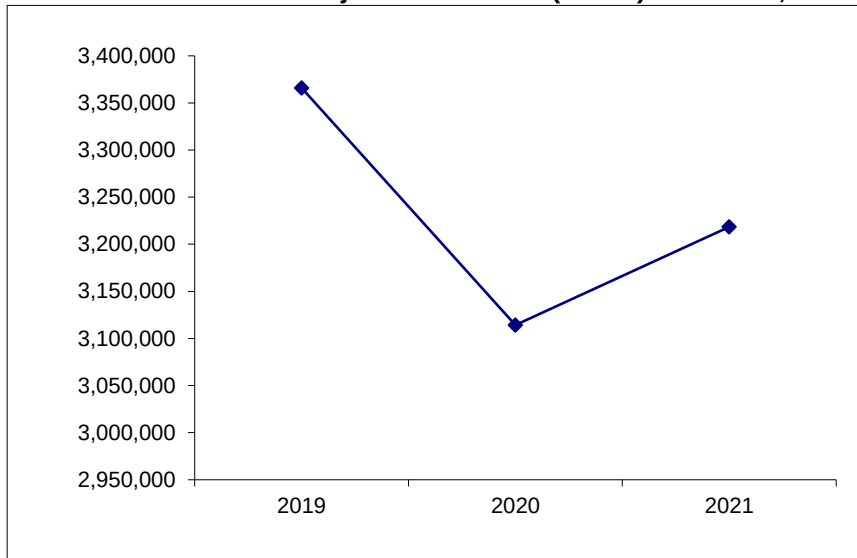
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	131,097.92	118,280.74	585,430.40	A
FEBRUARY	126,545.99	149,193.90	105,213.92	A
MARCH	132,658.65	123,430.43	97,810.33	A
APRIL	122,033.21	108,714.26	91,598.20	A
MAY	196,226.34	109,646.14	104,200.00	B
JUNE	124,244.24	111,749.44	106,200.00	B
JULY	119,318.01	111,966.70	106,400.00	B
AUGUST	130,876.05	110,397.66	104,900.00	B
SEPTEMBER	118,590.23	113,817.06	108,100.00	B
OCTOBER	118,666.69	115,280.29	109,500.00	B
NOVEMBER	122,438.19	111,618.32	98,800.00	B
DECEMBER	113,079.57	105,685.00	91,300.00	B
TOTALS	1,555,775.09	1,389,779.94	1,709,452.85	
		Current Budget	1,304,000.00	
		Projected Amt Over (Under)	405,452.85	



Projected Revenues

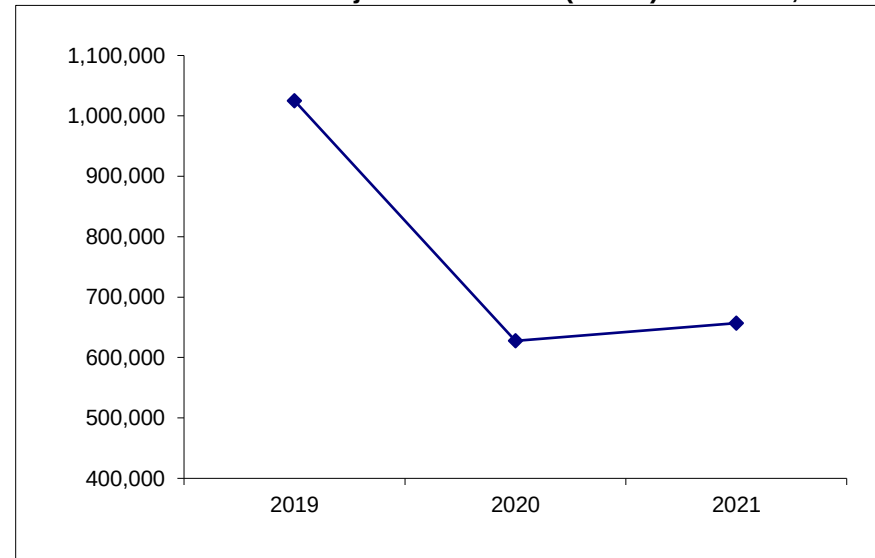
LOCAL FOOD & BEVERAGE TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	294,706.90	284,618.41	259,733.29	A
FEBRUARY	240,384.13	258,899.56	237,003.31	A
MARCH	252,281.45	244,618.91	251,709.68	A
APRIL	288,754.51	222,249.87	316,740.74	A
MAY	284,579.72	219,521.55	218,300.00	B
JUNE	298,383.41	270,571.86	269,100.00	B
JULY	295,849.03	290,434.41	288,800.00	B
AUGUST	276,904.83	294,209.81	292,600.00	B
SEPTEMBER	299,251.55	266,208.12	264,700.00	B
OCTOBER	280,242.30	262,691.19	261,200.00	B
NOVEMBER	278,898.03	272,129.94	278,600.00	B
DECEMBER	275,734.66	228,087.00	279,900.00	B
TOTALS	3,365,970.52	3,114,240.63	3,218,387.02	
		Current Budget	3,158,000.00	
		Projected Amt Over (Under)	60,387.02	



LOCAL HOTEL & MOTEL TAX

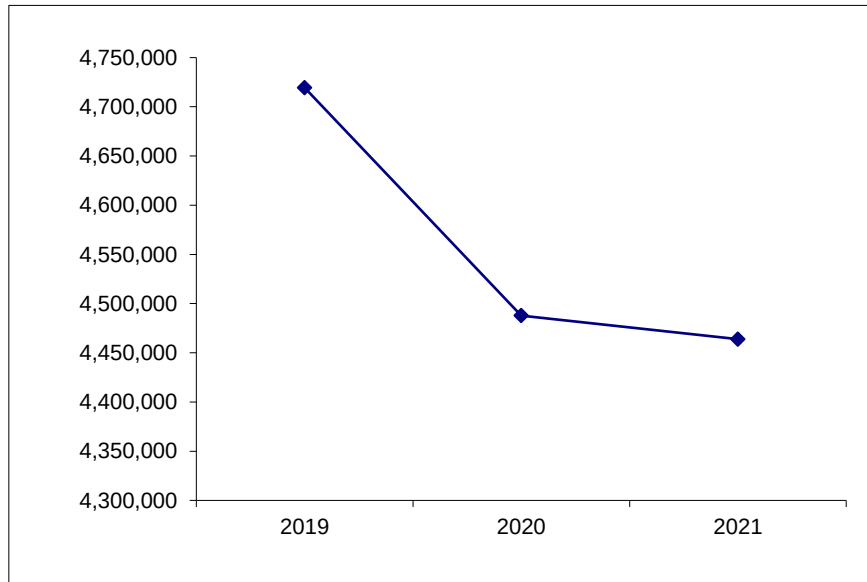
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	64,313.97	47,544.23	45,696.20	A
FEBRUARY	61,319.56	60,918.66	38,937.93	A
MARCH	63,485.43	64,915.60	46,067.53	A
APRIL	74,250.77	47,821.92	61,644.60	A
MAY	83,140.95	36,988.83	33,300.00	B
JUNE	79,405.50	42,365.81	38,100.00	B
JULY	96,564.51	51,434.96	46,300.00	B
AUGUST	90,070.41	61,173.82	55,100.00	B
SEPTEMBER	146,062.89	58,199.26	131,500.00	B
OCTOBER	101,000.09	58,122.08	52,300.00	B
NOVEMBER	86,882.70	49,064.56	56,700.00	B
DECEMBER	78,697.75	49,070.00	51,400.00	B
TOTALS	1,025,194.53	627,619.73	657,046.26	
		Current Budget	650,000.00	
		Projected Amt Over (Under)	7,046.26	



Projected Revenues

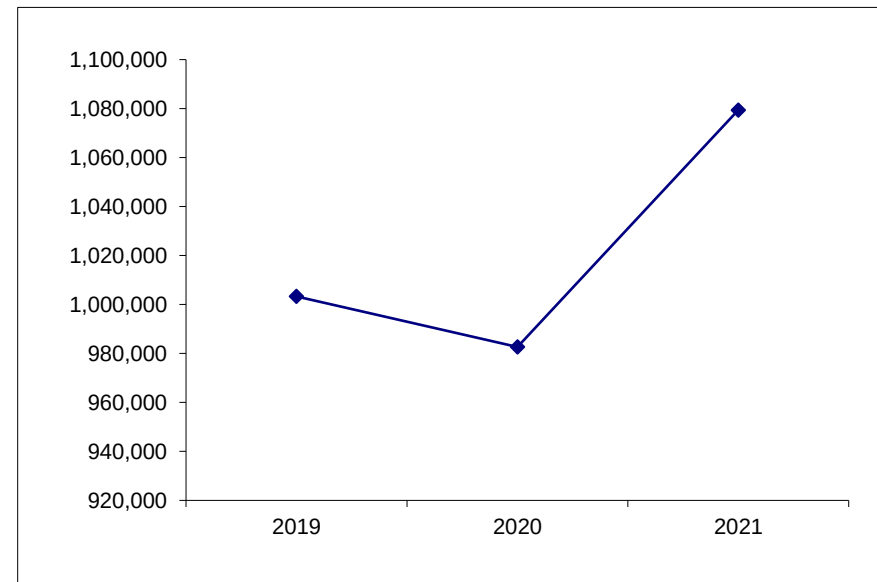
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	438,576.84	399,612.04	387,337.98	A
FEBRUARY	460,352.65	446,585.67	-	A
MARCH	474,658.04	423,748.02	964,354.86	A
APRIL	428,432.85	399,998.31	406,774.58	A
MAY	382,951.79	357,108.12	357,200.00	B
JUNE	337,615.83	308,307.22	308,400.00	B
JULY	395,280.45	332,110.55	332,200.00	B
AUGUST	352,256.43	362,044.68	362,200.00	B
SEPTEMBER	369,474.99	344,969.50	345,100.00	B
OCTOBER	378,627.06	349,840.80	350,000.00	B
NOVEMBER	343,270.07	315,112.97	318,300.00	B
DECEMBER	357,874.87	448,180.00	332,000.00	B
TOTALS	4,719,371.87	4,487,617.88	4,463,867.42	
		Current Budget	4,376,000.00	
		Projected Amt Over (Under)	87,867.42	



LOCAL CABLE TV TAX

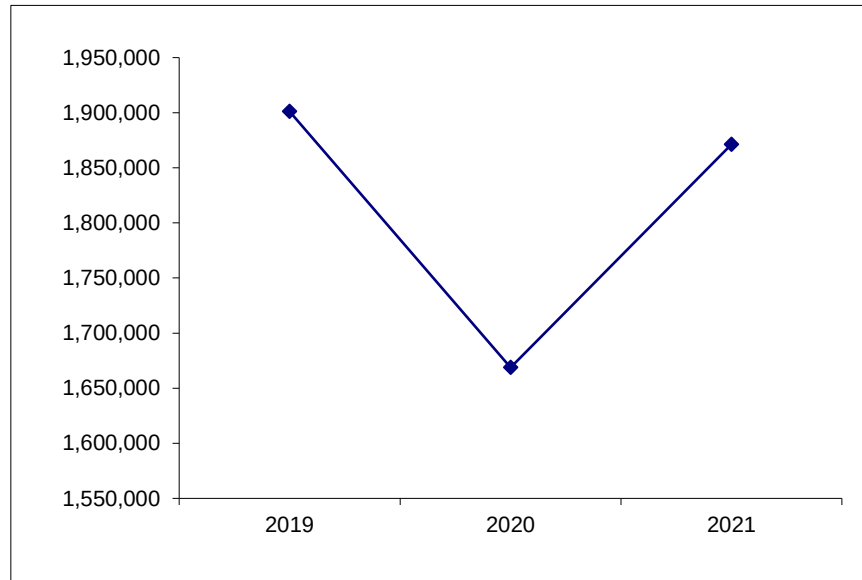
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	23,697.48	16,892.00	115,677.13	A
FEBRUARY	230,959.41	229,480.67	248,600.20	A
MARCH	(3,949.58)	-	-	A
APRIL	20,506.15	16,827.10	14,721.50	A
MAY	232,638.55	230,292.40	221,100.00	B
JUNE	-	-	-	B
JULY	19,025.90	16,588.40	15,900.00	B
AUGUST	231,423.76	226,172.09	217,100.00	B
SEPTEMBER	-	-	-	B
OCTOBER	-	15,602.80	15,000.00	B
NOVEMBER	248,930.35	230,798.56	231,300.00	B
DECEMBER	-	-	-	B
TOTALS	1,003,232.02	982,654.02	1,079,398.83	
		Current Budget	953,000.00	
		Projected Amt Over (Under)	126,398.83	



Projected Revenues

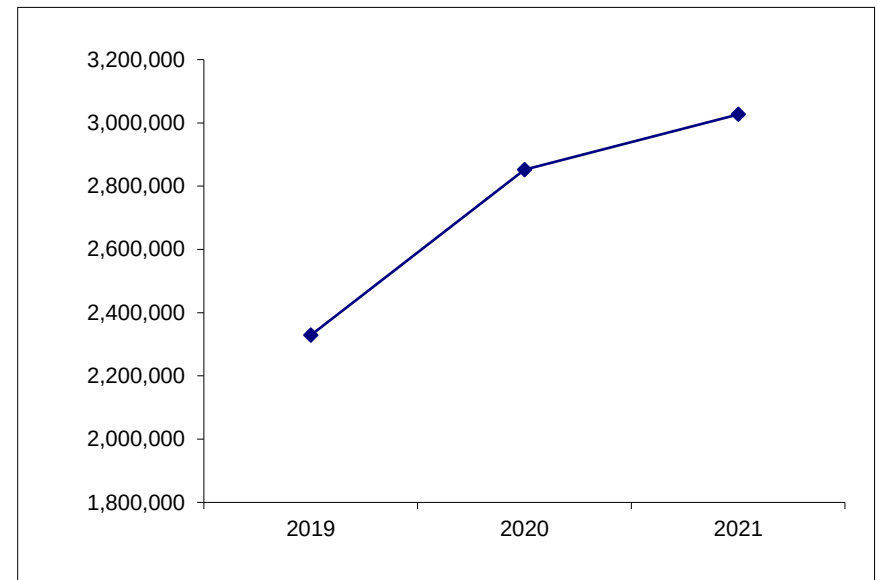
LOCAL MOTOR FUEL TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	159,147.06	153,946.96	137,972.89	A
FEBRUARY	152,188.41	145,620.25	116,173.97	A
MARCH	138,319.82	147,749.28	137,669.17	A
APRIL	151,298.12	127,255.87	141,620.90	A
MAY	157,917.70	102,883.50	162,500.00	B
JUNE	168,607.04	124,240.36	173,500.00	B
JULY	168,748.40	138,531.42	173,600.00	B
AUGUST	159,400.50	172,394.64	164,000.00	B
SEPTEMBER	172,356.13	145,245.60	177,400.00	B
OCTOBER	154,095.48	136,143.78	158,500.00	B
NOVEMBER	167,371.05	147,912.57	172,200.00	B
DECEMBER	151,637.75	126,825.00	156,000.00	B
TOTALS	1,901,087.46	1,668,749.23	1,871,136.93	
		Current Budget	1,956,000.00	
		Projected Amt Over (Under)	(84,863.07)	



STATE MOTOR FUEL TAX

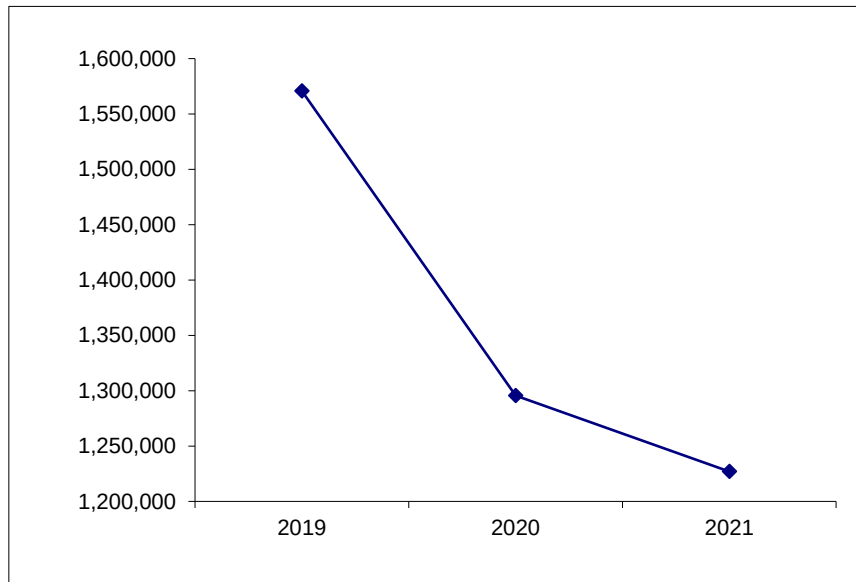
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	165,334.41	334,151.36	252,696.07	A
FEBRUARY	165,152.12	236,781.25	220,266.14	A
MARCH	150,206.84	234,236.04	208,011.16	A
APRIL	143,644.07	242,487.39	215,525.93	A
MAY	168,492.75	225,767.98	284,700.00	B
JUNE	154,413.09	178,758.55	261,000.00	B
JULY	140,768.08	183,917.34	237,900.00	B
AUGUST	175,952.19	225,064.40	297,300.00	B
SEPTEMBER	253,135.80	262,628.63	236,100.00	B
OCTOBER	274,957.42	243,947.53	271,500.00	B
NOVEMBER	252,289.78	240,708.10	252,600.00	B
DECEMBER	284,087.42	243,187.00	288,900.00	B
TOTALS	2,328,433.97	2,851,635.57	3,026,499.30	
		Current Budget	3,185,000.00	
		Projected Amt Over (Under)	(158,500.70)	



Projected Revenues

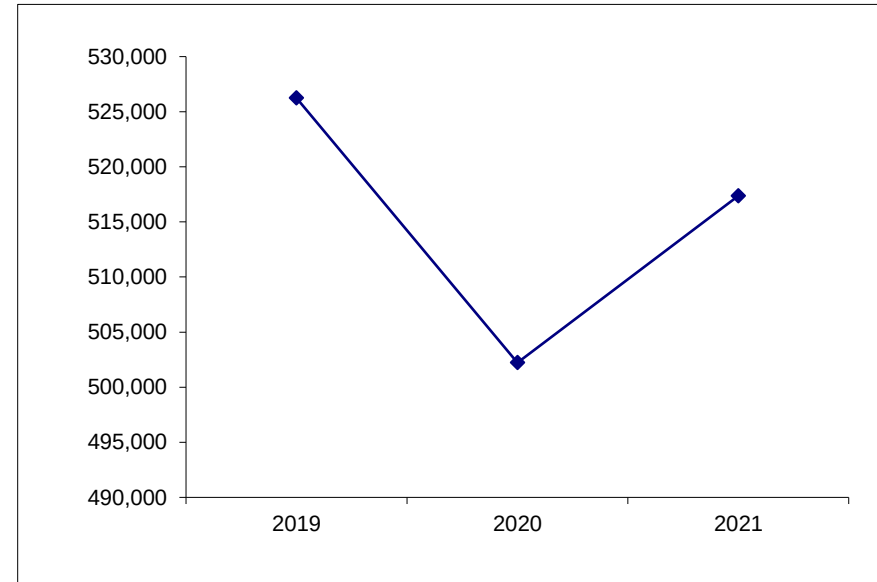
STATE VIDEO GAMING TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	121,069.82	135,374.20	85,531.04	A
FEBRUARY	129,642.72	133,358.14	-	A
MARCH	116,228.18	135,317.97	85,406.97	A
APRIL	130,548.27	145,178.46	176,055.84	A
MAY	157,988.48	88,723.61	110,000.00	B
JUNE	135,512.70	39.42	110,000.00	B
JULY	135,376.29	-	110,000.00	B
AUGUST	122,730.26	-	110,000.00	B
SEPTEMBER	127,226.43	177,320.55	110,000.00	B
OCTOBER	129,578.06	157,242.88	110,000.00	B
NOVEMBER	127,002.06	159,595.88	110,000.00	B
DECEMBER	137,851.82	163,553.00	110,000.00	B
TOTALS	1,570,755.09	1,295,704.11	1,226,993.85	
		Current Budget	1,320,000.00	
		Projected Amt Over (Under)	(93,006.15)	



LOCAL LIQUOR LICENSE FEE

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	-	3,717.17	3,988.53	A
FEBRUARY	200.00	1,287.22	-	A
MARCH	2,879.01	1,496.45	2,459.36	A
APRIL	14,200.00	-	2,017.91	A
MAY	291,950.00	-	291,900.00	B
JUNE	201,025.00	-	201,000.00	B
JULY	5,000.00	326,750.00	5,000.00	B
AUGUST	2,856.29	164,840.00	2,900.00	B
SEPTEMBER	5,931.68	2,245.73	5,900.00	B
OCTOBER	2,200.00	-	2,200.00	B
NOVEMBER	-	300.00	-	B
DECEMBER	-	1,588.00	-	B
TOTALS	526,241.98	502,224.57	517,365.80	
		Current Budget	526,000.00	
		Projected Amt Over (Under)	(8,634.20)	



DATE: 5/6/2021

MEMO: 2021-54

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Co, Inc. for 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project, City Project 2021-09.

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project, City Project 2021-09, to Entler Excavating Co, Inc., (Entler) as the lowest responsive and responsible bidder in the amount of \$544,430.00 and that the Mayor be authorized to execute the contract, and the City Clerk to attest. The contract documents excluding project specific drawings, conditions and provisions are attached.

BACKGROUND:

Sanitary Sewer Priorities

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation
2. Sanitary Sewer Overflows Due to Inflow and Infiltration
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project primarily addresses priority numbers 3 and 4, system operation and maintenance and small diameter sewer rehabilitation. The project is an annual project prepared by the Public Works Department to assist with both emergency repairs and normal improvements to the City's sanitary sewer system.

Storm Sewer Priorities

The 2009 Stormwater Master Plan addresses three main topics:

1. Stormwater Problem Area Prioritization
2. Regulation, Standards, and Policies
3. Stormwater Expenditures and Funding Mechanisms

In April 2014, the City Council approved the creation of a Stormwater Utility to provide a dedicated funding source to improve known drainage problems and to improve maintenance on existing stormwater

facilities. In addition to providing for rapid response work for storm sewer problems, the 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project will address some of items 1 and 2 above.

Project Description

The 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project works to resolve sanitary and storm sewer concerns as they are identified through televised inspections, routine maintenance and public observation. This project enables the City to respond in a rapid manner as problems within the sanitary and storm sewer system arise and must be addressed quickly. Having unit bid prices in place for sewer repairs enables the City to move rapidly to address collapsed pipe or sink holes as they are located in the sewer system, and before they turn into major public problems. This also reduces the number of emergency time and material repair contracts that must be brought before the City Council.

The 2021 Miscellaneous Sanitary & Storm Sewer Improvement project will repair both storm and sanitary sewers under one contract. All the repair costs at each location will be separated between storm and sanitary improvements and will be paid for under the Sewer Fund (sanitary sewer work) or Stormwater Fund (storm sewer work). Approximately 80% of the project is expected to be sanitary sewer related and 20% of the project storm sewer related.

Public Letting Results

The project specifications were prepared by the Public Works Department. The project was advertised Wednesday April 14, 2021, and bids were opened on May 5, 2021. The results for the letting are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Compared to Engineer's Est. Over/(Under)</u>	<u>Alt A Bid</u>	<u>Compared to Engineer's Est. Over/(Under)</u>	Three
Entler Excavating Co., Inc.	\$544,430.00	(11.3%)	\$92,110.00	37.1%	
A&R Mechanical Services	\$641,710.57	4.6%	\$80,517.14	19.9%	
Engineer's Estimate	\$613,625.00	-----	\$67,180.00	-----	

contractors took out bid packages and two contractors submitted a bid proposal for the 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project. Entler Excavating Company, Inc. provided the lowest responsive and responsible base bid at 11.3% below the Engineer's Estimate.

The 2021 project included a special project to replace a failing sanitary sewer on Crea St. The prices came in higher than expected and it is not recommended to move forward with the alternate. Engineering staff will revisit the planned replacement and include it on a future project.

Entler has successfully completed storm and sanitary sewer projects for the City. Staff recommends that the City Council approve a contract with Entler Excavating Company, Inc. to perform the 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project.

PRIOR COUNCIL ACTION:

The Miscellaneous Sanitary & Storm Sewer Improvement Project is an annual project for the City and has

been approved by the City Council for many years.

POTENTIAL OBJECTIONS: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES:
None

LEGAL REVIEW: The plans and specifications for the 2021 Miscellaneous Sanitary and Storm Sewer Improvement Project were reviewed by Legal on April 1, 2021.

STAFF REFERENCE: Matthew Newell, Public Works Director, and Paul Caswell, City Engineer. Matthew Newell will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:
Budget Impact: Funding for this project is currently allocated from the Sanitary Sewer Fund at \$444,430 for sanitary sewer work, and the Stormwater Fund at \$100,000 for storm sewer and drainage work. The Sewer Fund is supported by sanitary sewer user fees and the Stormwater Fund is supported by stormwater utility fees. The total project cost is \$544,430.

Staff Impact: The Capital Improvement Plan has allocated staff time for this project.

SCHEDULE: Work on this project will begin in June and is to be completed by June 1, 2022.

ATTACHMENTS:

Description	Type
Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Co., Inc. for 2021 Miscellaneous Sanitary and Storm Sewer Improvement Project City Project 2021-09	Resolution Letter
Council Bid Tab 2021-09	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE EXECUTION
OF A CONTRACT WITH ENTLER EXCAVATING CO., INC. FOR 2021
MISCELLANEOUS SANITARY AND STORM SEWER IMPROVEMENT PROJECT
CITY PROJECT 2021-09**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2021-09, 2021 Miscellaneous Sanitary and Storm Sewer Improvement project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Entler Excavating Co. Inc. in the amount of \$544,430 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and Entler Excavating Company, Inc., attached hereto as Exhibit A and made a part hereof, for said plan, in the amount of \$544,430.00

PRESENTED and ADOPTED this 17th day of May 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

Exhibit A

PROJECT MANUAL

2021 MISCELLANEOUS SANITARY & STORM SEWER IMPROVEMENT PROJECT

CITY PROJECT 2021-09

April 2021

a project of the



**CITY OF DECATUR ILLINOIS
PUBLIC WORKS DEPARTMENT**
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523

FOR BIDDING

CITY OF DECATUR

2021 MISCELLANEOUS SANITARY & STORM SEWER IMPROVEMENT PROJECT

Julie Moore Wolfe, Mayor

Rodney Walker

Bill Faber

David Horn

Pat McDaniel

Lisa Gregory

Chuck Kuhle

Scot Wrighton City Manager
Wendy Morthland Corporation Counsel
Kim Althoff.....City Clerk
Gregg Zientara City Treasurer
Matthew Newell..... Public Works Director

CITY OF DECATUR
2021 MISCELLANEOUS SANITARY & STORM SEWER
IMPROVEMENT PROJECT

CITY PROJECT 2021-09

INDEX

No. of
Pages

Cover Page	
City Officials.....	1
Index	2
Advertisement for Bids	3 to 4
Information for Bidders	5 to 8
Minority Participation Goals for Public Works Contracts.....	9 to 13
Bid Proposal.....	14 to 21
Minority Participation Forms.....	22 to 28
Non-Collusion Affidavit	29
Contract.....	30 to 31
Contract Bond	32 to 33
General Conditions	34 to 43
Special Conditions	44 to 55
Special Provisions and Standard Specifications	56 to 70
Supplemental Specifications.....	71
Design, Details, and Standard Drawings	

ADVERTISEMENT FOR BIDS

TIME AND PLACE OF OPENING BIDS:

Sealed proposals for the improvement described herein will be received at the **City Purchasing Division** located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523, until **10:00 a.m., Wednesday, May 5, 2021**, and thereafter publicly opened and read.

DESCRIPTION OF PROJECT:

The proposed improvement is officially known as:

2021 MISCELLANEOUS SANITARY AND STORM SEWER IMPROVEMENT PROJECT

CITY PROJECT 2021-09

The proposed project herein specified and described includes the following work:

This work shall consist of making point repairs in the City's storm and sanitary sewer system at various locations around the City including the installation of new manholes as required. This project will perform a majority of the City's rapid response storm and sanitary sewer system repairs through June 1, 2022, along with any additional storm and sanitary sewer repair work identified by the City. The work also includes pavement removal and restoration along with traffic control, and other items of restoration.

INSTRUCTIONS TO BIDDERS:

1. A **MANDATORY PRE-BID** will be held by **CONFERENCE CALL ONLY** on **APRIL 21, 2021, at 10:00 A.M.** In addition to project questions, the opportunity will be provided to discuss the City's minority participation goals. **Attendance is required to bid on the project.** To join the Conference call, please call **1-888-450-5996**. When prompted please enter the passcode **133891**.
2. Plans, specifications and proposal forms may be obtained from Decatur Blue Print, Inc., 230 West Wood Street, Decatur, Illinois, 62523, (217) 423-7589, www.decaturbblue.com. **To receive updates or addenda you must be on the Plan Holders list for this project through Decatur Blue Print.**
3. Payment shall be made to Decatur Blue Print, Inc. **No refund will be made for the plans, specification, or proposal forms returned.**
4. Plans and specifications are **available for viewing** at the following locations:
 - **Decaturblueplans.com**
 - **City of Decatur, Engineering Division**
1 Gary K Anderson Plaza
Decatur, IL 62523

ADVERTISEMENT FOR BIDS

The City of Decatur hereinafter referred to as “City” or “Owner”, will not release the Engineer's Estimate of Cost in advance of the scheduled time and date of the bid opening. Bid tabulations will be available after the award of a contract has been approved by the City of Decatur’s City Council, on the City’s web site at:

<https://www.decaturlil.gov/departments/public-works/contractor-project-bid-information/>

5. All proposals must be accompanied by a BANK DRAFT, CASHIER’S CHECK, OR CERTIFIED CHECK made payable to Treasurer, Decatur, Illinois, in the amount of ten percent (10%) of the bid or BID BOND in the same amount.
6. The contractor shall at all times during the term of this Contract pay the applicable prevailing wage for Macon County for the period during which the work is performed, as determined by the Illinois Department of Labor.
7. Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Prevention Program for the prevention of substance abuse among its employees which meets or exceeds the requirements in P. A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P. A. 95-0635.
8. The following **Minority Participation Goals for Public Works Contracts** are in effect for this contract:

1) Ten percent (10%) of the total dollar amount of the contract should be performed by minority business enterprises if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.

(2) Eighteen percent (18%) of the total hours worked should be performed by minority workers.

All Contractors shall provide evidence of meeting the City’s minority participation goals prior to the award of this project and prior to all payments made for work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Required information and documentation is included in the Project Manual and to be submitted with the bid proposal.

REJECTION OF BIDS:

The Council of the City of Decatur, Illinois, reserves the right to accept, renegotiate or reject any or all proposals and to waive any variance from the requirements of the instructions for bidders. At the discretion of the Council, required items may be submitted after the bid opening if there is sufficient compliance with instructions at the time of the bid opening to permit the City to determine the price bid.

April 14, 2021
Date Advertised

Matthew C. Newell, PE
Public Works Director

INFORMATION FOR BIDDERS

For Construction of: **2021 Miscellaneous Sanitary & Storm Sewer Improvement Project**

City Project No.: **2021-09**

Owner: City of Decatur, Illinois

The Owner invites bids on the forms included as part of this Document to be submitted at such time and place as is stated in the Advertisement for Bids. All blanks in the Bid Proposal must be appropriately filled in with typewriter or ink. **It is the sole responsibility of the Bidder to see that the bid is received in proper time to be date, time stamped, and initialed by the Purchasing Agent or designee.**

The Owner may consider non-conforming any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. No Bidder may withdraw a bid within 45 days after the actual day of the opening thereof.

Each bid must be submitted in a sealed envelope clearly bearing, on the outside, the following information:

1. The name of the Bidder,
2. The Bidder's address,
3. The name of the project along with the project number for which the bid is submitted,

The bid documents will be submitted to the **Purchasing Division, City of Decatur, # 1 Gary K. Anderson Plaza, Decatur, Illinois, 62523.**

The bid process is as follows:

1. All bids shall be submitted to the Purchasing Division located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois 62523.
2. The Purchasing Agent, or designee, will date, time stamp, and initial the sealed envelope containing the bid. All bids must have an official date and time stamp to be considered as conforming to the bid process and opened. Any bids received after the scheduled closing time for receipt of bids will be returned to the Bidder unopened.
3. All bids received after the designated time for receiving bids will not be accepted. The designated clock located in the Purchasing Division offices will govern the bid closure time.

INFORMATION FOR BIDDERS

4. Eligible bids received by the Purchasing Division will be delivered to the office of the City Engineer, or designee and will be publicly opened and read. Any envelopes bearing a date and time stamp later than the deadline will be returned unopened. **All bids received from bidders not on the pre-bid attendance list will be returned unopened.**
5. All bidders who desire to be present at the bid opening may wait in the Civic Center first floor meeting room.

At the time of the opening of bids, each Bidder will have completed a thorough site inspection and will have read and be thoroughly familiar with the plans and Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from any obligation in respect to their bid. The Bidder is to confirm the completeness of the Bid Documents. If the Bidder determines their Bid Documents are incomplete or irregular it is the Bidders responsibility to bring this fact to the attention of the City Engineer.

The submitted bid must be signed in the name of the Bidder and must bear the signature in long hand of the person or persons duly authorized to sign the bid. Changes in or additions to the bid forms, recapitulations of the work bid upon, alternative proposals or any other modifications of the bid which are not specifically called for in the Contract Documents may be subject to Owner's rejection of the bid as not being responsive to the advertisement. No oral telephone modification of any bid submitted will be considered and a telegraphic modification may be considered only if the post mark evidences that a copy of the modification by telegram, signed by the Bidder, was placed in the mail prior to the opening of the bid.

The submitted bid must not contain erasures, corrections or changes from the printed forms as completed in typewriter or ink, unless such erasures, corrections or changes are authenticated by affixing in the margin immediately opposite the erasure, correction or change, the initials of the person who signed the bid or the initials of such other person as may be authorized by the Bidder to make erasures, corrections or changes in the bid, and said authorization must be evidenced by written confirmations, executed by the person authorized to sign the initial bid, attached to the bid at the time of submittal.

Each bid must be submitted on the Bid Proposal provided and must be signed by the Bidder or their duly authorized agent. All blank spaces for bid prices must be filled in, in ink or typewritten, IN BOTH WORDS AND NUMBERS where called for in the Bid Proposal. If there is a discrepancy between the price in words and the price in numbers, the price in words will govern. If there is a discrepancy between the extended bid prices, the unit cost shall be the governing number and the total price or prices will be adjusted as necessary.

The Owner reserves the right to pre-qualify all bids, post-qualify all bids, to reject all bids, not to make an award and/or accept the Proposal deemed most advantageous and to the best interest of the Owner. The Bidder must comply with all information and instructions for Bidders. The award of the Contract, if made by the Owner, will be made to the qualified Bidder submitting the lowest and best bid, but the Owner shall determine at their own discretion whether a Bidder is qualified to perform the Contract, whether by pre-qualifications, post-qualification or other methods, and what bid is the lowest and whether it is to the interest of the Owner to accept the bid. If awarded, a written Notice of Award will be sent to the successful Bidder(s).

INFORMATION FOR BIDDERS

The Owner will make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Each bid must be accompanied with a proposal guaranty either as a properly certified check made payable to "Treasurer, City of Decatur," Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City, executed by a surety company satisfactory to the City, in an amount not less than ten (10) percent of the bid. Such proposal guarantees, of the three lowest bidders, may be retained by the City for a period of 45 days after the date of the bid opening. Checks or bid bonds from other than the three lowest bidders will be returned by the City within seven (7) days after the date of the bid opening.

Simultaneously with the delivery of the executed Contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract, and other items required by the Conditions and Specifications governing the work. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner. Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their Power of Attorney.

The successful Bidder, upon Bidder's failure or refusal to execute and deliver the Contract and bonds required within (10) consecutive calendar days from and including the date the Bidder has received notice of the acceptance of their bid, shall forfeit to the Owner, as liquidation of damages done for such failure or refusal, the security deposited with their bid. Notice of the Owner's intent shall either be hand delivered by the Owner to the Bidder's address, as given on the Contract Documents, or mailed to such address, first class, United States mail, return receipt requested. Delivery or mailing of said notice to said address shall constitute the notice herein required without the requirement of an acknowledgment of receipt from the Bidder.

Each Bidder must inform himself fully of the conditions and specifications relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of their obligation to furnish all material and labor necessary to carry out the provisions of the Contract. Insofar as possible, the Contractor, in carrying out their work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

The quantities appearing in the bid proposal are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The proposed quantities of work to be done and materials to be furnished may each be increased, decreased, or omitted as hereinafter provided.

INFORMATION FOR BIDDERS

The Bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction for the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any Bidder orally. Every request for such interpretation should be in writing addressed to Paul Caswell, P.E., City Engineer, at # 1 Gary K. Anderson Plaza, Decatur, Illinois 62523, and to be given consideration must be received at least five (5) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instruction will be in the form of written addenda to the Contract Documents which, if issued, notification will be e-mailed to all prospective Bidders (at the respective e-mail addresses furnished for such purposes), not later than three (3) calendar days prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such addendum or interpretation shall not relieve such Bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the Contract Documents. It shall be the responsibility of each Prospective Bidder to verify that each addendum has been received applicable to the project. Addenda may also be viewed on Decatur Blue Print's website at www.DecaturBlue.com.

The City of Decatur maintains City project information on the City's web site at <https://www.decaturl.gov/departments/public-works/contractor-project-bid-information/>. It lists the current projects at the City with bid information including bid opening dates and current bid holders. It is recommended that all Prospective Bidders check this Information on the City's web site and at www.DecaturBlue.com for the status of the particular project they are interested in bidding prior to turning in bids.

The successful Bidder, upon award of a Contract, shall commence work on the date specified in the "Notice to Proceed" and shall substantially complete all work in accordance with the time allocated in the contract. Should the Contractor fail to substantially complete all work in the allotted time period, liquidated damages shall be assessed as outlined in the General Conditions.

Attention of the bidders is directed to the arrangement and contents of the contract documents and Specifications with reference to the project. One extra bid form is included, detached from the remainder of the contract documents. Such detached bid may be completed and submitted as the Contractor's bid.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- I. Description of the Minority Participation Goals Program:
- A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**
1. **10%** of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or **10%** of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
 2. Minority workers should perform **18%** of the total hours worked.
- B. Failure to submit a **Minority Business Enterprise (MBE) Utilization Statement** or the **Minority Business Enterprise (MBE) Participation Waiver Request** as described and provided herein, may cause the bid to be rejected and determined non-responsive.
- C. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a 2% Bonus based on the final contract amount up to a maximum of \$50,000.
- II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Minority Business Enterprise (MBE) Utilization Statement** to be submitted with the bid documents.
- III. Waiver:
- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise (MBE) Participation Waiver Request.**
- IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Minority Business Enterprise (MBE) Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting, minority participation, and weekly prevailing wage documentation, will be provided through **ePrismSoft**, an electronic web based compliance tracking software. Access to ePrismSoft has been furnished by the City of Decatur. To activate access, the Prime Contractor and all subcontractors are to contact Human Capital Development at webinfo@eprismsoft.com or (309) 692-6400.
- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

**CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS**

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City's municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference "minority person" as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- D. PUBLIC WORKS PROJECTS. All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
- i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;
 - ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

**INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**END OF
INFORMATION FOR BIDDERS
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

BID PROPOSAL
RETURN WITH BID

For Construction of: **2021 Miscellaneous Sanitary & Storm Sewer Improvement**

City Project No.: **2021-09**

Owner: **City of Decatur, Illinois**

Prospective Bidder:

The undersigned Bidder, having examined the specifications, drawings and all other documents contained in the Contract Documents, and having examined the site where the work is being performed, and having familiarized themselves with any local conditions effecting the work and having knowledge of the cost of work at the place where the work is to be done, hereby proposes to execute and perform the formal Contract set forth in these Contract Documents, of which this Proposal forms a part, and will do the work therein described on the terms and conditions therein set forth; and furnish all required labor, materials, tools, equipment, transportation and services for said work, and pay all applicable taxes and other incidental costs, all in strict conformity with the drawings and specifications forming a part of the Contract Documents, for an amount computed upon the basis of the quantity of work actually performed at the bid prices noted below.

It is understood that any listed quantities of work to be performed at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids. **For this project, quantities have been estimated to cover potential rapid response work and additional work that may be necessary through June 1, 2022. The listed quantities are estimates of needed work over that time period and will not be exact.**

It is further agreed that any quantities of work to be performed at unit prices and material to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Owner, to complete the work fully as planned and contemplated and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth in the Bid Proposal, except as provided for in the General Conditions.

It is further agreed that any lump sum prices may be increased to cover additional work ordered by the Owner, but not shown on the plans or required by the specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered. Where supplemental unit prices are available, they shall be used to adjust lump sum prices.

By submitting a bid, the Bidder acknowledges the understanding that the bid process is solely intended to serve the public interest in achieving the highest quality of services and goods at the lowest price, and that no right, interest, or expectation shall vest or inure to the benefit of Bidders as a result of any reliance or participation in the process.

BID PROPOSAL

RETURN WITH BID

In submitting this Proposal, it is understood that the right is reserved by the Owner to reject any or all Proposals and waive informalities or irregularities in Proposals. The Owner also reserves the right to delay the award of a contract for a period not to exceed 45 days from the date of the opening.

The undersigned further agrees, if awarded the Contract for the work included in this Proposal, to begin and to complete and deliver the work contemplated in accordance with all the conditions set forth in the Contract Documents.

The undersigned has carefully checked the figures inserted by them and understands that they are the Bidder's sole responsibility, and the Owner will not be responsible for any errors or omissions on the part of the undersigned Bidder in preparing this Proposal.

The undersigned certifies that this Proposal is genuine, not collusive, or made in the interest or behalf of any person not named as provided in the Instruction to Bidders, and that the undersigned has not, directly, or indirectly, induced or solicited any other Bidder, or induced any other person, firm, or corporation to refrain from submitting a proposal, and the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other Bidder.

Attached, as a proposal guaranty, is a properly certified check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City of Decatur, executed by a surety company satisfactory to the City in an amount not less than ten (10) percent of the bid.

It is expressly understood that the proposal guaranty is given as a guarantee that the bidder will execute the contract and furnish acceptable bonds and required insurance, if awarded the work and the amount thereof represents the agreed damages that the Owner will sustain if the bidder fails or refuses within ten (10) days from and including the date of the Notice of Award of the Contract, to execute and deliver said Contract and deliver the required bonds and insurance shall be just cause for the cancellation of the award and the forfeiture of the proposal guaranty which shall become the property of the City, not as penalty, but in liquidation of damages done. Award may be then made to the next lowest qualified bidder, or the work re-advertised and constructed under contract, or otherwise, as the City may decide.

The Bidder grants the Owner the right to hold the lowest three (3) Proposals received, together with the accompanying bid securities, for a period of 45 days after the date of opening of said Proposals.

BID PROPOSAL
RETURN WITH BID

The undersigned Bidder further grants the Owner the right to award this Contract on the basis of any possible combinations of Base Bid and add/deduct alternate(s) (if any) that best suits the Owner's needs.

The undersigned Bidder acknowledges receipt of the following addenda:

Addenda #	Dated	Initial
<u>#1</u>	<u>4-29-21</u>	<u>SE</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

The undersigned Bidder expressly agrees to the following provisions:

- A. That the bid stated shall include the utilization of the Subcontractor(s) listed in the List of Subcontractors below.
- B. That the Subcontractor(s) listed below shall not be changed by the Contractor unless the Subcontractor(s) are unable to perform due to bankruptcy, labor strikes, or termination of business by the Subcontractor(s).
- C. That any Subcontractor(s) shall be subject to Owner approval.

List below any Subcontractor(s) whose subcontract(s) exceed \$ 5,000.

	SUBCONTRACTOR	TYPE OF WORK
1.	<u>Loyalty Services</u>	<u>trucking</u>
2.	<u>Ryan Hufles Excavating & Concrete</u>	<u>Concrete</u>
3.	<u>Dunn Co</u>	<u>Asphalt</u>
4.	<u>Burdick Plumbing</u>	<u>Manhole Adj.</u>

RETURN WITH BID

DATE May 5, 2021

(If an Individual)
Signature of Bidder

(SEAL)

Tax ID #:

Business Address &
E-mail Address

(If a Co-Partnership)
Firm Name

(SEAL)

By:

Business Address &
E-mail Addresses

Names of All Members of
Firm

(If a Corporation)
Corporate Name

Entler Excavating (SEAL)

By:

X [Signature]
Vice-President

Business Address &
E-mail Addresses

819 N Sunnyside Rd Decatur IL 62522

karenentlerex@gmail.com

Names of Officers

Stuart Entler
President

Stuart Entler
Secretary

Stuart Entler
Treasurer

Attest:

X [Signature]
Secretary

**ADDENDUM NO. 1
BID PROPOSAL**

RETURN WITH BID

**CITY OF DECATUR, ILLINOIS
DEPARTMENT OF PUBLIC WORKS**

**for
2021 MISCELLANEOUS SANITARY & STORM SEWER
IMPROVEMENT PROEJCT
CITY PROJECT 2021-09**

BID ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
20800150	TRENCH BACKFILL	CU YD	700	<u>45.00</u>	<u>31,500.00</u>
21400100	GRADING & SHAPING DITCHES	FOOT	100	<u>5.00</u>	<u>500.00</u>
25000100	SEEDING, CLASS 1	SQ YD	4,500	<u>2.50</u>	<u>11250.00</u>
25100105	MULCH, METHOD 1	SQ YD	4,500	<u>2.50</u>	<u>11250.00</u>
25100630	EROSION CONTROL BLANKET	SQ YD	30	<u>5.00</u>	<u>150.00</u>
25200100	SODDING	SQ YD	30	<u>30.00</u>	<u>900.00</u>
28000510	INLET PROTECTION	EACH	5	<u>1.00</u>	<u>5.00</u>
28000900	FENCE (EROSION CONTROL)	FOOT	75	<u>5.00</u>	<u>375.00</u>
40800010	BITUMINOUS MATERIALS (PRIME COAT)	GAL	50	<u>15.00</u>	<u>750.00</u>
40800040	INCIDENTAL BITUMINOUS SURFACING	TON	45	<u>450.00</u>	<u>20,250.00</u>
42000100	PORTLAND CEMENT CONCRETE PAVEMENT, 6 INCH	SQ YD	175	<u>85.00</u>	<u>14,875.00</u>
42000101	ADDITIONAL DEPTH OF PAVEMENT PER 1 INCH GREATER THAN 6 INCH	SQ YD	400	<u>15.00</u>	<u>6000.00</u>
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	50	<u>85.00</u>	<u>4250.00</u>
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	SQ FT	175	<u>25.00</u>	<u>4375.00</u>
44000100	PAVEMENT REMOVAL	SQ YD	350	<u>20.00</u>	<u>7000.00</u>
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	50	<u>20.00</u>	<u>1000.00</u>
44000600	SIDEWALK REMOVAL	SQ FT	175	<u>5.00</u>	<u>875.00</u>

**ADDENDUM NO. 1
BID PROPOSAL**

RETURN WITH BID

BID ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
44001700	COMBINATION CONCRETE CURB AND GUTTER REM. AND REPLACEMENT	FOOT	75	<u>105.00</u>	<u>7875.00</u>
44213200	SAW CUTS	FOOT	850	<u>5.00</u>	<u>4250.00</u>
550A0340	STORM SEWERS, CLASS A, TYPE 2, 12 INCH	FOOT	25	<u>140.00</u>	<u>3500.00</u>
550A0360	STORM SEWERS, CLASS A, TYPE 2, 15 INCH	FOOT	25	<u>160.00</u>	<u>4000.00</u>
550A0380	STORM SEWERS, CLASS A, TYPE 2, 18 INCH	FOOT	25	<u>185.00</u>	<u>4625.00</u>
550A0410	STORM SEWERS, CLASS A, TYPE 2, 24 INCH	FOOT	25	<u>195.00</u>	<u>4875.00</u>
550A0450	STORM SEWERS, CLASS A, TYPE 2, 36 INCH	FOOT	25	<u>260.00</u>	<u>6500.00</u>
59300100	CONTROLLED LOW-STRENGTH MATERIAL	CU YD	80	<u>110.00</u>	<u>8800.00</u>
60228110	MANHOLES, SANITARY, 4 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	8	<u>4500.00</u>	<u>36000.00</u>
60228120	MANHOLES, SANITARY, 5 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	4	<u>5500.00</u>	<u>22000.00</u>
60228111	ADDITIONAL DEPTH OF MANHOLE 4 FT-DIAMETER	FOOT	10	<u>500.00</u>	<u>5000.00</u>
60228112	ADDITIONAL DEPTH OF MANHOLE 5 FT-DIAMETER	FOOT	3	<u>600.00</u>	<u>1800.00</u>
60234200	INLETS, TYPE A, TYPE 1 FRAME AND GRATE	EACH	2	<u>2400.00</u>	<u>4800.00</u>
60235700	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	EACH	2	<u>2700.00</u>	<u>5400.00</u>
60238700	INLETS, TYPE B, TYPE 1, FRAME AND GRATE	EACH	2	<u>2800.00</u>	<u>5600.00</u>
60240220	INLETS, TYPE B, TYPE 3, FRAME AND GRATE	EACH	2	<u>3000.00</u>	<u>6000.00</u>
60255800	MANHOLE TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID	EACH	5	<u>3000.00</u>	<u>15000.00</u>
60255801	MANHOLE TO BE ADJUSTED W/ NEW TYPE 1 FRAME, CLOSED LID IN PAVEMENT	EACH	5	<u>4000.00</u>	<u>20000.00</u>
67100100	MOBILIZATION	EACH	25	<u>1000.00</u>	<u>25000.00</u>
70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	EACH	15	<u>1000.00</u>	<u>15000.00</u>

**ADDENDUM NO. 1
BID PROPOSAL**

RETURN WITH BID

BID ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
70102625	TRAFFIC CONTROL AND PROTECTION, STANDARD 701606	EACH	8	<u>1500.00</u>	<u>12,000.00</u>
Z0001000	SUSPENSION OF WORK	HOURL	25	<u>600.00</u>	<u>15,000.00</u>
Z0018900	DOWEL BARS	EACH	100	<u>30.00</u>	<u>3000.00</u>
Z0059500	SEWER, TYPE 2 & 3, 6 INCH	FOOT	40	<u>115.00</u>	<u>4600.00</u>
Z0059600	SEWER, TYPE 2 & 3, 8 INCH	FOOT	90	<u>160.00</u>	<u>14,400.00</u>
Z0059700	SEWER, TYPE 2 & 3, 10 INCH	FOOT	90	<u>170.00</u>	<u>15,300.00</u>
Z0059800	SEWER, TYPE 2 & 3, 12 INCH	FOOT	65	<u>180.00</u>	<u>11,700.00</u>
Z0059900	SEWER, TYPE 2 & 3, 15 INCH	FOOT	25	<u>200.00</u>	<u>5,000.00</u>
Z0059925	SEWER, TYPE 2 & 3, 18 INCH	FOOT	20	<u>220.00</u>	<u>4400.00</u>
Z0059950	SEWER, TYPE 2 & 3, 24 INCH	FOOT	20	<u>245.00</u>	<u>4900.00</u>
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS, AND EXTRA WORK	EACH	1	<u>\$40,000.00</u>	<u>\$40,000.00</u>
Z0064600	SELECTIVE CLEARING	ACRE	0.2	<u>5000.00</u>	<u>1,000.00</u>
XX000541	EXPLORATORY EXCAVATION	EACH	13	<u>1000.00</u>	<u>13,000.00</u>
XX003424	CONNECT TO EXISTING STRUCTURE	EACH	15	<u>1000.00</u>	<u>15,000.00</u>
XX005486	CONNECT TO EXISTING PIPE (6-12 INCH)	EACH	8	<u>500.00</u>	<u>4,000.00</u>
XX005487	CONNECT TO EXISTING PIPE (15-24 INCH)	EACH	1	<u>1000.00</u>	<u>1,000.00</u>
XX005488	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (6-10 INCH)	EACH	32	<u>800.00</u>	<u>25,600.00</u>
XX005489	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (12-15 INCH)	EACH	10	<u>1400.00</u>	<u>14,000.00</u>
XX005490	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (18-24 INCH)	EACH	5	<u>1700.00</u>	<u>8500.00</u>

**ADDENDUM NO. 1
BID PROPOSAL**

RETURN WITH BID

<u>BID ITEM</u>	<u>DESCRIPTION</u>	<u>PAY UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
XX004209	SANITARY SERVICE CONNECTION	EACH	10	<u>1,000.00</u>	<u>10,000.00</u>
XX005719	FILLING EXISTING SANITARY SEWER <15 INCH	FOOT	20	<u>35.00</u>	<u>700.00</u>
TOTAL BASE BID				<u>534,430.00</u>	
<u>Five hundred Thirty-Four Thousand Four hundred Thirty Dollars</u> TOTAL BASE BID (IN WORDS)					

Alt. A -Crea Street Sanitary Sewer Special Project

<u>BID ITEM</u>	<u>DESCRIPTION</u>	<u>PAY UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
20800150	TRENCH BACKFILL	CU YD	45	<u>45.00</u>	<u>2025.00</u>
25000100	SEEDING, CLASS 1	SQ YD	195	<u>6.50</u>	<u>1267.50</u>
25100105	MULCH METHOD 1	SQ YD	195	<u>6.50</u>	<u>1267.50</u>
40800010	BITUMINOUS MATERIALS (PRIME COAT)	GAL	10	<u>15.00</u>	<u>150.00</u>
40800010	INCIDENTAL BITUMINOUS SURFACING, 4 INCH	TON	17	<u>500.00</u>	<u>8500.00</u>
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	SQ FT	60	<u>30.00</u>	<u>1800.00</u>
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	72	<u>25.00</u>	<u>1800.00</u>
44000600	SIDEWALK REMOVAL	SQ FT	60	<u>10.00</u>	<u>600.00</u>
44213200	SAW CUTS	FOOT	20	<u>5.00</u>	<u>100.00</u>

**ADDENDUM NO. 1
BID PROPOSAL**

RETURN WITH BID

<u>BID ITEM</u>	<u>DESCRIPTION</u>	<u>PAY UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
60225110	MANHOLES, SANITARY, 4 FT, TY 1, CLOSED LID	EACH	1	<u>3,000.00</u>	<u>3,000.00</u>
60228111	ADDITIONAL DEPTH OF MANHOLE 4 FT DIAMETER	FOOT	3	<u>600.00</u>	<u>1800.00</u>
67100100	MOBILIZATION	EACH	1	<u>1,000.00</u>	<u>1,000.00</u>
Z0059600	SEWER, TYPE 2 AND 3, 8"	FT	173	<u>100.00</u>	<u>17,300.00</u>
XX003424	CONNECT TO EXISTING STRUCTURE	EACH	1	<u>1,000.00</u>	<u>1,000.00</u>
XX003425	CONNECT TO EXISTING STRUCTURE WITH INTERNAL DROP	EACH	1	<u>2,000.00</u>	<u>2,000.00</u>
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	EACH	1	<u>\$5,000.00</u>	<u>\$5,000.00</u>
XX005719	FILLING EXISTING SANITARY SEWER <15 INCH	FEET	100	<u>35.00</u>	<u>3500.00</u>
XX000001	REMOVE AND REPLACE EXISTING PRIVACY FENCE	FEET	40	<u>1000.00</u>	<u>40,000.00</u>
TOTAL ALT. A				<u>92,110.00</u>	
TOTAL BASE BID + ALT. A				<u>626,540.00</u>	
<u>Sixhundred Twenty-Six Thousand Five hundred Forty Dollars</u> TOTAL BASE BID + ALT. A (IN WORDS)					



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	5-5-21	Project Title:	2021 Misc. Sanitary and Storm Sewer Imp. Project	
Total Contract Value:	626,540.00	Project Number:	2021-09	

Section I: Prime Contractor Information

Prime Contractor: Entler Excavating Co Inc
 Address: 819 N Sunnyside Rd
Decatur IL 62522
 Phone: 217-428-1865
 Contact Person: Stuart Entler
 Email: Karenentlerex@gmail.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
Loyalty Services	MBE	79,000.00	12.60	trucking Rock Supplies
Huttes Excavating & Land	Non-MBE	34,480.00	5.50	concrete
Donn Co	Non-MBE	20,135.00	3.21	Asphalt
Burdick Plumbing	Non-MBE	15,500.00	2.47	Manhole Adj
Totals		149,115.00	23.78	

• If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
Totals			

• If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
N/A		
If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Garcia & Sons Const Co.	phone	not bidding - jobsch is full
Davis & Davis General Const	phone + emailed job info	Did not bid
VEYA Inc.	phone	not bidding due to type of concrete work
Loyalty Services	phone	bidding
AMT Construction	phone	left messages no return call
Euroclydon Inc.	phone	not bidding not taking new jobs at this time
If more firms were contacted, please copy this form and attach the additional information.		

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.

X 
Signature of Prime Contractor

5-5-21
Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:	5-5-21	Project Title:	2021 Misc. Sanitary and storm Sewer Imp. Project
		Project Number:	2021-09

Prime Contractor: Entler Excavating Co Inc
Address: 819 N Sonny Side Rd
Decatur IL 62522
Phone: 217-428-1865
Contact Person: Stuart Entler
Email: karenentlerex@gmail.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☒	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

X [Signature] Signature of Prime Contractor 5-5-21 Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	5-5-21	Project Title:	2021 Misc. Sanitary and Storm Sewer Imp Project
Total Contract Value:	626,540.00	Project Number:	2021-09

Section I: Minority Business Enterprise (MBE) Information

Name: Loyalty Services

Address: 3722 Tulane
Decatur IL 62522

Phone: 217-853-2204

Contact Person: JJ Rhodes

Email: _____

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
Trucking Rock Supplies	79,000.00	12.60

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
	Stuart Entler
Title	Date
President	5-5-21

Minority Business Enterprise Signature	Print
	JJ Rhodes
Title	Date
owner	5-5-21

NON-COLLUSION AFFIDAVIT

RETURN WITH BID

STATE OF Illinois

COUNTY OF Macon

Stuart Entler, being first duly sworn, deposes and says that they are President (sole owner, partner, president, secretary, etc.) of Entler Excavating, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Signed:

X [Signature]
Title President

Subscribed and sworn to before me this 5 day of May, 2021.

(SEAL)



[Signature]
Notary Public

*The Owner reserves the right, before any award of contract is made, to require of any bidder to whom it may make an award of the Contract, a duly executed non-collusion affidavit in the form designated above.

ENTLER EXCAVATING COMPANY INC

819 N. SUNNYSIDE ROAD
DECATUR, IL 62522

Telephone (217) 428-1865
Fax (217) 428-1895
Entlerex.com

05-05-2021

City of Decatur
#1 Gary K Anderson Plaza
Decatur, IL 62523

Re: 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project CP2021-09

To Whom It May Concern,

We contacted by phone:

- Garcia & Sons Const. Co. (Concrete): made phone call on 4-28-2021, not bidding not taking any new jobs at this time.
- Davis & Davis General Const. (Concrete): made phone call on 4-28-2021 and then emailed job info to them for bidding. Did not bid
- VEYA Inc. (Concrete/Asphalt): made phone call on 4-28-2021, no answer, left message. They called Jeff Entler back, will not be bidding due to the type of concrete work.
- Loyalty Services (Trucking, Rock, Supplies): bidding
- AMT Construction(Asphalt): Left messages, no return call
- Euroclydon Inc.(Asphalt): made phone call, not taking any new work at this time.

Sincerely,
Stuart Entler
President
Entler Excavating Co., Inc.

Pre-bid Meeting Minutes
for
2021 MISC SANITARY AND STORM SEWER IMPROVEMENT PROJECT
CITY PROJECT 2021-09

Conference Call
10:00 a.m., Wednesday, April 21, 2021

I. Introduction

Paul Caswell provided introductions

II. Project Review

This work shall consist of making point repairs in the City's storm and sanitary sewer system at various locations around the City including the installation of new manholes as required. This project will perform a majority of the City's rapid response storm and sanitary sewer system repairs through June 1, 2022, along with any additional storm and sanitary sewer repair work identified by the City. The work also includes pavement removal and restoration along with traffic control, and other items of restoration.

A. Crea Street Sanitary Sewer Special Project
Description was provided on this project

III. Minority Participation Goals Review of City Code Chapter 28, Article 10 (Handout and Discussion).

A. Policy
The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs.

The City requires that general contractors show good faith efforts to meet the City's goals of 10% of the project amount be used to hire MBE subcontractors when subcontracting opportunities exist and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprise, and 18% total hours are to be worked by minority employees. Note that there are two goals that need to be addressed

B. Definitions
The Prospective bidders are directed to the attached handout that provides an excerpt of the State's definition of a minority.

C. Project Goals and Good Faith Efforts

1. Subcontracting/Supplier Goal: 10% of total dollar amount should be performed by MBE if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
 - a. Subcontracting is not required but if a subcontractor is used a Good Faith Effort must be made to fill the stated goal.
The Contractor shall put forward good faith efforts to “actively and aggressively” seek the participation of MBE or minority workers. It is expected that a demonstration of “active” and “aggressive” will include actual direct contact with or working with a minority subcontractor in a manner that leads them to provide actual quotes for the work to be subcontracted. This is benefited by the development of an ongoing relationship with minority subcontractors.
 - b. What is the City’s expectation of what will be required to demonstrate a Good Faith Effort?
*The City regards a good faith effort, at a minimum, to include direct contacts with 2-3 MBE subcontractors for **each** subcontracting opportunity until the goal is met. The contacts must be with subcontractors that provide the type of work that is being subcontracted. Mass e-mail contacts alone are not considered a good faith effort. Documented follow up requests are required if no response is received. The bidder is to provide all work, all contacts, the method of contact (email, phone, personal, etc.), and the results of each contact. **Email requests with no reply or other evidence of direct contact are not considered to be acceptable direct contacts.***

City staff can have no contact with bidders regarding their bid submittal after bids have been opened, so their only opportunity to demonstrate a good faith effort, is to provide all supportive evidence with the bid document. For the benefit of the review that must be conducted by City staff, it is helpful for the bidders to group their direct contacts according to the subcontracting opportunity.
 - c. If a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
2. Minority Workers Goal: 18% total hours worked should be performed by minority workers.

- a. The City tracks this goal through ePrismSoft and prevailing wage reports when required.

IV. Other Items

Bidders should check Decatur Blueprint's website before submitting a bid to make sure there are no addenda's missing. Only contractors on Decatur Blueprint's plan holder list will get updates on addenda's. You have to purchase the plans to get on their list. Simply downloading a set of plans from the website does not put you on the bidders list.

End 10:20

Pre-Bid Sign-In Sheet

2021 Miscellaneous Sanitary & Storm Sewer Improvement Project

2021-09

April 21, 2021 10:00 a.m., Conference Call Only

Name ----- Email Address	Representing	Phone Number ----- Fax Number
1) Randy Jones	A&R Servces	217-367-4227
Email: jweidner@ar-mech.com		
2) Jeff Entler	Entler Excavating	217-521-3071
Email: entler@comcast.net		
3)		
Email:		
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CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

The “minority person” definition contained in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2 is contained at the back of this handout.

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City’s municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS.** All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;

- ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers; [This is provided through Prevailing Wage Documentation]
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act,
30 ILCS 575/2**

(30 ILCS 575/2)

(Section scheduled to be repealed on June 30, 2016)

Sec. 2. Definitions.

(A) For the purpose of this Act, the following terms shall have the following definitions:

(1) "Minority person" shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following:

(a) American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).

(b) Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

(c) Black or African American (a person having origins in any of the black racial groups of Africa). Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".

(d) Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).

(e) Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

BOND # ENT5-5-21

KNOW ALL MEN BY THESE PRESENTS, that we

ENTLER EXCAVATING CO., INC.

819 N Sunnyside Rd Decatur, IL 62522

(Here insert full name, and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and

Granite Re, Inc.

14001 Quailbrook Dr Oklahoma City, OK 73134

a corporation duly organized under the laws of the State of **OK** as Surety, hereinafter called the Surety, are held and firmly bound unto **City Of Decatur**

#1 Gary K. Anderson Plaza Decatur, IL 62523

(Here insert full name, and address or legal title of Owner)

as Oblige, hereinafter called the Oblige, in the sum of **Ten Percent of Amount Bid**-----Dollars 10.00%%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

2021 Miscellaneous Sanitary and Storm Sewer Improvement Project 2021-09

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 5th day of May, 2021

Karen Kohman

(Witness)

ENTLER EXCAVATING CO., INC.

(Principal)

(Seal)

[Signature]
(Title) President

Granite Re, Inc.

(Surety)

(Seal)

[Signature]
Charles R. McQuiggan, Attorney-in-Fact

Dawn R. Tucker
(Witness) Dawn R. Tucker

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

CHARLES R. MCQUIGGAN; RALPH L. MCQUIGGAN; STEVE G. MCQUIGGAN; HOLLY V. JOHNSON its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

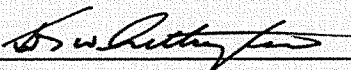
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

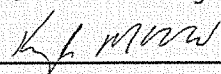
CHARLES R. MCQUIGGAN; RALPH L. MCQUIGGAN; STEVE G. MCQUIGGAN; HOLLY V. JOHNSON may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 3rd day of January, 2020.



STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

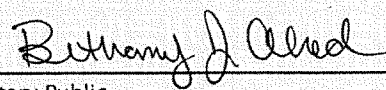

Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 3rd day of January, 2020, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2023
Commission #: 11003620




Notary Public

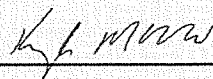
GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
5th day of May, 2021.




Kyle P. McDonald, Assistant Secretary

State of Illinois
County of Madison

On this 5th day of May, 2021 before me, Holly V. Johnson, a Notary Public within and for the above mentioned county, personally appeared **Charles R McQuiggan**, to me personally known, who being by me duly sworn he is an **Attorney-In-Fact** of:

Allegheny Casualty Company
American Contractors Indemnity Company
Berkley Insurance Company
Contractors Bonding and Insurance Company
Developers Surety and Indemnity Company
Fidelity and Deposit Company of Maryland
First National Insurance Company of America
Granite Re, Inc
Hudson Insurance Company.
Hartford Casualty Insurance Company
Lexon Insurance Company
Hudson Insurance Group
Nationwide Mutual Insurance Company
Old Republic Surety Company
Pekin Insurance Company
Philadelphia Indemnity Insurance Company
Star Insurance Company
State Auto Insurance Company
The Ohio Casualty Insurance Company
Travelers Casualty and Surety Company of America
US Specialty Insurance Company
Westchester Fire Insurance Company
Western Surety Company

the corporation named in the foregoing instrument, and that the seal affixed to the said instrument is the corporate seal of the said corporation, and that the said instrument was signed and sealed on behalf of the said corporation by authority of its Board of Directors, and the said **Charles R. McQuiggan**, acknowledged the said instrument to be the free act and deed of the said corporation.

Official Seal

Holly V. Johnson

Notary Public, State of Illinois

My Commission Expires **January 30, 2025**

By: **Holly V. Johnson**
Notary Public

CONTRACT

THIS CONTRACT, made and entered into this 17th day of May, 2021, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Entler Excavating Co., Inc. hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2021 MISCELLANEOUS SANITARY & STORM SEWER IMPROVEMENT PROJECT, CITY PROJECT 2021-09"**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. The Completion Date for this project is June 1, 2022.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond
Addenda No. 1 dated 4/29/2021

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above-named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

ENTLER EXCAVATING CO., INC.

SECRETARY (Corporate Seal)

By _____
PRESIDENT



City of Decatur, Illinois

Contract Bond

Project 2021 Miscellaneous Sanitary & Storm Sewer Improvement Project

Project Number 2021-09

We, Entler Excavating Co., Inc.

a/an) ☐ Individual ☐ Co-partnership ☐ Corporation organized under the laws of the _____,

as PRINCIPAL, and _____

as SURETY,

are held and firmly bound unto the City of Decatur (hereafter referred to as "CITY") in the penal sum of

Five Hundred Forty-Four Thousand Four Hundred Thirty and 00/100-----
Dollars (\$544,430.00), lawful money of the

United States, well and truly to be paid unto said CITY, for the payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly to pay to the CITY this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the CITY for the construction of work on the above City Project, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the CITY harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. 2021

PRINCIPAL

(Company Name)
By: _____
(Signature & Title)

Attest: _____
(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____

Notary Public (SEAL)

SURETY

(Name of Surety)
By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS.

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf of SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____

Notary Public (SEAL)

CITY OF DECATUR

Approved this 17th day of May, A.D. 2021

Attest:

Kim Althoff, City Clerk

City Clerk

City Council

City of Decatur, Illinois

Julie Moore Wolfe, Mayor

Project Name: 2021 Misc. Sanitary & Storm Sewer Improvement Project Project Number: 2021-09 Bid Date: 5/5/2021 Time: 10:00 a.m. Fund: Sanitary Sewer, Storm Water Organization Code: 79487906, 78487806 Object Code: 489030, 489040				Engineer's Estimate City Engineering Division		Entler Excavating 819 N Sunnyside Road Decatur, IL 62522		A&R Mechanical Services 711 Kettering Park Drive Urbana, IL 61801	
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
Z0059950	SEWER, TYPE 2 & 3, 24 INCH	20	FOOT	\$225.00	\$4,500.00	\$245.00	\$4,900.00	\$190.28	\$3,805.60
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS, AND EXTRA WORK	1	EACH	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Z0064600	SELECTIVE CLEARING	0.2	ACRE	\$5,500.00	\$1,100.00	\$5,000.00	\$1,000.00	\$5,000.00	\$1,000.00
XX000541	EXPLORATORY EXCAVATION	13	EACH	\$1,050.00	\$13,650.00	\$1,000.00	\$13,000.00	\$1,250.00	\$16,250.00
XX003424	CONNECT TO EXISTING STRUCTURE	15	EACH	\$1,500.00	\$22,500.00	\$1,000.00	\$15,000.00	\$1,900.00	\$28,500.00
XX005486	CONNECT TO EXISTING PIPE (6-12 INCH)	8	EACH	\$525.00	\$4,200.00	\$500.00	\$4,000.00	\$700.00	\$5,600.00
XX005487	CONNECT TO EXISTING PIPE (15-24 INCH)	1	EACH	\$1,100.00	\$1,100.00	\$1,000.00	\$1,000.00	\$900.00	\$900.00
XX005488	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (6-10 INCH)	32	EACH	\$900.00	\$28,800.00	\$800.00	\$25,600.00	\$1,350.00	\$43,200.00
XX005489	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (12-15 INCH)	10	EACH	\$1,500.00	\$15,000.00	\$1,400.00	\$14,000.00	\$1,450.00	\$14,500.00
XX005490	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (8-24 INCH)	5	EACH	\$1,800.00	\$9,000.00	\$1,700.00	\$8,500.00	\$1,550.00	\$7,750.00
XX004209	SANITARY SERVICE CONNECTION	10	EACH	\$1,250.00	\$12,500.00	\$1,000.00	\$10,000.00	\$1,200.00	\$12,000.00
XX005719	FILLING EXISTING SANITARY SEWER <15 INCH	20	FOOT	\$45.00	\$900.00	\$35.00	\$700.00	\$15.96	\$319.20
ALTERNATE A									
20800150	TRENCH BACKFILL	45	CU YD	\$45.00	\$2,025.00	\$45.00	\$2,025.00	\$77.36	\$3,481.20
25000100	SEEDING, CLASS 1	195	SQ YD	\$2.50	\$487.50	\$6.50	\$1,267.50	\$102.56	\$19,999.20
25100105	MULCH METHOD 1	195	SQ YD	\$2.50	\$487.50	\$6.50	\$1,267.50	\$0.51	\$99.45
40800010	BITUMINOUS MATERIALS (PRIME COAT)	10	GAL	\$15.00	\$150.00	\$15.00	\$150.00	\$39.44	\$394.40
40800010	INCIDENTAL BITUMINOUS SURFACING, 4 INCH	17	TON	\$450.00	\$7,650.00	\$500.00	\$8,500.00	\$470.96	\$8,006.32
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	60	SQ FT	\$30.00	\$1,800.00	\$30.00	\$1,800.00	\$19.47	\$1,168.20
44000200	DRIVEWAY PAVEMENT REMOVAL	72	SQ YD	\$25.00	\$1,800.00	\$25.00	\$1,800.00	\$17.32	\$1,247.04
44000600	SIDEWALK REMOVAL	60	SQ FT	\$10.00	\$600.00	\$10.00	\$600.00	\$4.00	\$240.00
44213200	SAW CUTS	20	FOOT	\$5.00	\$100.00	\$5.00	\$100.00	\$5.35	\$107.00
60225110	MANHOLES, SANITARY, 4 FT, TY 1, CLOSED LID	1	EACH	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$7,418.92	\$7,418.92
60228111	ADDITIONAL DEPTH OF MANHOLE 4 FT DIAMETER	3	FOOT	\$600.00	\$1,800.00	\$600.00	\$1,800.00	\$215.90	\$647.70
67100100	MOBILIZATION	1	EACH	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$3,563.12	\$3,563.12
Z0059600	SEWER, TYPE 2 AND 3, 8"	173	FT	\$160.00	\$27,680.00	\$100.00	\$17,300.00	\$122.63	\$21,214.99
XX003424	CONNECT TO EXISTING STRUCTURE	1	EACH	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,150.23	\$2,150.23
XX003425	CONNECT TO EXISTING STRUCTURE WITH INTERNAL DROP	1	EACH	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$1,731.97	\$1,731.97
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	EACH	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
XX005719	FILLING EXISTING SANITARY SEWER <15 INCH	100	FEET	\$35.00	\$3,500.00	\$35.00	\$3,500.00	\$15.97	\$1,597.00
XX000001	REMOVE AND REPLACE EXISTING PRIVACY FENCE	40	FEET	\$65.00	\$2,600.00	\$1,000.00	\$40,000.00	\$61.26	\$2,450.40
TOTAL BASE BID (AS CORRECTED)				\$613,625.00		\$544,430.00		\$641,710.57	
Percent Over Under ENGINEER'S ESTIMATE						-11.28%		4.58%	
TOTAL ALTERNATE A BID (AS CORRECTED)				\$67,180.00		\$92,110.00		\$80,517.14	
Percent Over Under ENGINEER'S ESTIMATE						37.11%		19.85%	
TOTAL BIDS (AS CORRECTED)				\$680,805.00		\$636,540.00		\$722,227.71	
Percent Over Under ENGINEER'S ESTIMATE						-6.50%		6.08%	


Paul E. Caswell, P.E., City Engineer

5/10/2021
Date

Project Name: 2021 Misc. Sanitary & Storm Sewer Improvement Project				Engineer's Estimate		Entler Excavating		A&R Mechanical Services	
Project Number: 2021-09				City Engineering Division		819 N Sunnyside Road Decatur, IL 62522		711 Kettering Park Drive Urbana, IL 61801	
Bid Date: 5/5/2021									
Time: 10:00 a.m.									
Fund: Sanitary Sewer, Storm Water									
Organization Code: 79487906, 78487806									
Object Code: 489030, 489040									
Item Number	Pay Item	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
20800150	TRENCH BACKFILL	700	CU YD	\$45.00	\$31,500.00	\$45.00	\$31,500.00	\$87.70	\$61,390.00
21400100	GRADING & SHAPING DITCHES	100	FOOT	\$10.00	\$1,000.00	\$5.00	\$500.00	\$25.86	\$2,586.00
25000100	SEEDING, CLASS 1	4,500	SQ YD	\$1.60	\$7,200.00	\$2.50	\$11,250.00	\$0.88	\$3,960.00
25100105	MULCH, METHOD 1	4,500	SQ YD	\$1.10	\$4,950.00	\$2.50	\$11,250.00	\$0.33	\$1,485.00
25100630	EROSION CONTROL BLANKET	30	SQ YD	\$8.00	\$240.00	\$5.00	\$150.00	\$13.47	\$404.10
25200100	SODDING	30	SQ YD	\$35.00	\$1,050.00	\$30.00	\$900.00	\$53.25	\$1,597.50
28000510	INLET PROTECTION	5	EACH	\$75.00	\$375.00	\$1.00	\$5.00	\$140.95	\$704.75
28000900	FENCE (EROSION CONTROL)	75	FOOT	\$9.00	\$675.00	\$5.00	\$375.00	\$4.40	\$330.00
40800010	BITUMINOUS MATERIALS (PRIME COAT)	50	GAL	\$15.50	\$775.00	\$15.00	\$750.00	\$18.11	\$905.50
40800040	INCIDENTAL BITUMINOUS SURFACING	45	TON	\$450.00	\$20,250.00	\$450.00	\$20,250.00	\$508.62	\$22,887.90
42000300	PORTLAND CEMENT CONCRETE PAVEMENT, 8 INCH	175	SQ YD	\$130.00	\$22,750.00	\$85.00	\$14,875.00	\$73.02	\$12,778.50
42000301	ADDITIONAL DEPTH OF PAVEMENT PER 1 INCH GREATER THAN 8 INCH	400	SQ YD	\$20.00	\$8,000.00	\$15.00	\$6,000.00	\$5.62	\$2,248.00
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	50	SQ YD	\$115.00	\$5,750.00	\$85.00	\$4,250.00	\$233.12	\$11,656.00
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	175	SQ FT	\$30.00	\$5,250.00	\$25.00	\$4,375.00	\$19.47	\$3,407.25
44000100	PAVEMENT REMOVAL	350	SQ YD	\$25.00	\$8,750.00	\$20.00	\$7,000.00	\$32.23	\$11,280.50
44000200	DRIVEWAY PAVEMENT REMOVAL	50	SQ YD	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$39.90	\$1,995.00
44000600	SIDEWALK REMOVAL	175	SQ FT	\$10.00	\$1,750.00	\$5.00	\$875.00	\$4.00	\$700.00
44001700	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	75	FOOT	\$125.00	\$9,375.00	\$105.00	\$7,875.00	\$50.00	\$3,750.00
44213200	SAW CUTS	850	FOOT	\$8.00	\$6,800.00	\$5.00	\$4,250.00	\$2.08	\$1,768.00
550A0340	STORM SEWERS, CLASS A, TYPE 2, 12 INCH	25	FOOT	\$130.00	\$3,250.00	\$140.00	\$3,500.00	\$140.70	\$3,517.50
550A0360	STORM SEWERS, CLASS A, TYPE 2, 15 INCH	25	FOOT	\$150.00	\$3,750.00	\$160.00	\$4,000.00	\$148.54	\$3,713.50
550A0380	STORM SEWERS, CLASS A, TYPE 2, 18 INCH	25	FOOT	\$180.00	\$4,500.00	\$185.00	\$4,625.00	\$175.34	\$4,383.50
550A0410	STORM SEWERS, CLASS A, TYPE 2, 24 INCH	25	FOOT	\$200.00	\$5,000.00	\$195.00	\$4,875.00	\$190.28	\$4,757.00
550A0450	STORM SEWERS, CLASS A, TYPE 2, 36 INCH	25	FOOT	\$250.00	\$6,250.00	\$260.00	\$6,500.00	\$422.95	\$10,573.75
59300100	CONTROLLED LOW-STRENGTH MATERIAL	80	CU YD	\$125.00	\$10,000.00	\$110.00	\$8,800.00	\$79.80	\$6,384.00
60228110	MANHOLES, SANITARY, 4 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	8	EACH	\$5,250.00	\$42,000.00	\$4,500.00	\$36,000.00	\$6,840.00	\$54,720.00
60228120	MANHOLES, SANITARY, 5 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	4	EACH	\$5,775.00	\$23,100.00	\$5,500.00	\$22,000.00	\$8,030.00	\$32,120.00
60228111	ADDITIONAL DEPTH OF MANHOLE 4 FT-DIAMETER	10	FOOT	\$610.00	\$6,100.00	\$500.00	\$5,000.00	\$877.00	\$8,770.00
60228112	ADDITIONAL DEPTH OF MANHOLE 5 FT-DIAMETER	3	FOOT	\$720.00	\$2,160.00	\$600.00	\$1,800.00	\$952.00	\$2,856.00
60234200	INLETS, TYPE A, TYPE 1 FRAME AND GRATE	2	EACH	\$2,500.00	\$5,000.00	\$2,400.00	\$4,800.00	\$1,530.59	\$3,061.18
60235700	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	2	EACH	\$2,775.00	\$5,550.00	\$2,700.00	\$5,400.00	\$1,632.09	\$3,264.18
60238700	INLETS, TYPE B, TYPE 1 FRAME AND GRATE	2	EACH	\$2,850.00	\$5,700.00	\$2,800.00	\$5,600.00	\$1,898.85	\$3,797.70
60240220	INLETS, TYPE B, TYPE 3, FRAME AND GRATE	2	EACH	\$3,100.00	\$6,200.00	\$3,000.00	\$6,000.00	\$1,995.68	\$3,991.36
60255800	MANHOLE TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID	5	EACH	\$3,100.00	\$15,500.00	\$3,000.00	\$15,000.00	\$678.00	\$3,390.00
60255801	MANHOLE TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID, IN PAVEMENT	5	EACH	\$5,500.00	\$27,500.00	\$4,000.00	\$20,000.00	\$1,303.18	\$6,515.90
67100100	MOBILIZATION	25	EACH	\$2,100.00	\$52,500.00	\$1,000.00	\$25,000.00	\$2,818.46	\$70,461.50
70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	15	EACH	\$1,300.00	\$19,500.00	\$1,000.00	\$15,000.00	\$1,567.26	\$23,508.90
70102625	TRAFFIC CONTROL AND PROTECTION, STANDARD 701606	8	EACH	\$2,500.00	\$20,000.00	\$1,500.00	\$12,000.00	\$3,000.00	\$24,000.00
Z0001000	SUSPENSION OF WORK	25	HOOR	\$675.00	\$16,875.00	\$600.00	\$15,000.00	\$300.00	\$7,500.00
Z0018900	DOWEL BARS	100	EACH	\$17.00	\$1,700.00	\$30.00	\$3,000.00	\$10.00	\$1,000.00
Z0059500	SEWER, TYPE 2 & 3, 6 INCH	40	FOOT	\$70.00	\$2,800.00	\$115.00	\$4,600.00	\$90.00	\$3,600.00
Z0059600	SEWER, TYPE2 & 3, 8 INCH	90	FOOT	\$115.00	\$10,350.00	\$160.00	\$14,400.00	\$100.00	\$9,000.00
Z0059700	SEWER, TYPE 2 & 3, 10 INCH	90	FOOT	\$125.00	\$11,250.00	\$170.00	\$15,300.00	\$120.00	\$10,800.00
Z0059800	SEWER, TYPE 2 & 3, 12 INCH	65	FOOT	\$135.00	\$8,775.00	\$180.00	\$11,700.00	\$140.70	\$9,145.50
Z0059900	SEWER, TYPE 2 & 3, 15 INCH	25	FOOT	\$155.00	\$3,875.00	\$200.00	\$5,000.00	\$148.54	\$3,713.50
Z0059925	SEWER, TYPE 2 & 3, 18 INCH	20	FOOT	\$175.00	\$3,500.00	\$220.00	\$4,400.00	\$175.34	\$3,506.80

SUBJECT: Resolution Authorizing the Execution of an Agreement with Parkland Environmental for the Demolition of Vacant Residential Dwellings at 115 North Illinois and 1617 North Main

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution with Exhibit A	Resolution Letter

COMMUNITY DEVELOPMENT MEMORANDUM
No. 21-19

May 17, 2021

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director of Community Development
Susan Kretsinger, Neighborhood Inspections Manager

SUBJECT:

Resolutions Authorizing the Execution of Two (2) Separate Agreements for Demolition of Vacant Residential Dwellings – One Agreement with Parkland Environmental for 115 North Illinois and 1617 North Main; and One Agreement with JRH Services for 1004 South Illinois.

SUMMARY RECOMMENDATION:

Staff recommends approval of the two (2) attached resolutions authorizing execution of agreements for demolition of a combined total of three (3) dwellings.

BACKGROUND:

With staff’s continued efforts on a more aggressive pace of demolitions, in support of neighborhood revitalization objectives, a batch of 15 dwellings were recently put out to bid.

The remaining twelve structures do not trigger the spending threshold for City Council action (attached), thus not reflected on either of the 2 resolutions and will be processed by staff administratively.

POTENTIAL OBJECTIONS: No known objections to this resolution.

INPUT FROM OTHER SOURCES: Debbie Perry, Purchasing Supervisor; Susan Kretsinger, Neighborhood Inspections Manager.

STAFF REFERENCE: Any additional questions may be forwarded to Pat Patrick at cpatrick@decaturil.gov or Susan Kretsinger at 217-450-2347 or skretsinger@decaturil.gov.

Parland Environmental

Time: 10:00 a.m.

[illegible]Page 107² of 292

<u>Project Name:</u> Demolition of Property 443 W. Division <u>Bid Date:</u> 4/29/2021 <u>Time:</u> 10:00 a.m.				Hutchins Excavating		JRH Services Inc.		Dary Burnett Concrete		Steve's Trucking Inc.		Clancy Coleman Excavating		Parkland Environmental	
	<u>Description</u>	<u>QTY.</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
	Demolition of Property-	1			\$8,100.00		\$8,925.00		\$11,250.00		\$15,370.00		\$16,200.00		\$20,581.00
	443 W. Division														

Project Name: Demolition of Property 1285 W. Grand Bid Date: 4/29/2021 Time: 10:00 a.m.			Hutchins Excavating		JRH Services Inc.		Dary Burnett Concrete		Steve's Trucking Inc.		Clancy Coleman Excavating		Parland Environmental	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Demolition of Property-														
1285 W. Grand	1			\$5,400.00		\$6,992.00		\$8,200.00		\$9,320.00		\$11,880.00		\$18,803.00
TOTAL				\$5,400.00		\$6,992.00		\$8,200.00		\$9,320.00		\$11,880.00		\$18,803.00

Project Name: Demolition of Property 1215 E. Main Bid Date: 4/29/2021 Time: 10:00 a.m.			Hutchins Excavating		Parkland Environmental		Steve's Trucking Inc.		Clancy Coleman Excavating		JRH Services Inc.	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Demolition of Property- 1215 E. Main	1			\$19,136.00		\$22,777.00		\$26,080.00		\$34,700.00		No Bid
TOTAL				\$19,136.00		\$22,777.00		\$26,080.00		\$34,700.00		\$0.00

\$0.00

Project Name: Demolition of Property 1412 N. Monroe Bid Date: 4/29/2021 Time: 10:00 a.m.			JRH Services Inc.		Hutchins Excavating		Dary Burnett Concrete		Steve's Trucking Inc.		Clancy Coleman Excavating		Parkland Environmental	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Demolition of Property- 1412 N. Monroe	1			\$6,605.00		\$8,770.00		\$10,200.00		\$10,950.00		\$14,180.00		\$20,462.00
TOTAL				\$6,605.00		\$8,770.00		\$10,200.00		\$10,950.00		\$14,180.00		\$20,462.00

Project Name: Demolition of Property 1048 E. Wood Bid Date: 4/29/2021 Time: 10:00 a.m.			JRH Services Inc.		Hutchins Excavating		Steve's Trucking Inc.		Dary Burnett Concrete		Clancy Coleman Excavating		Parland Environmental	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Demolition of Property- 1048 E. Wood	1			\$10,254.00		\$11,900.00		\$15,665.00		\$17,500.00		\$18,730.00		\$21,553.00
TOTAL				\$10,254.00		\$11,900.00		\$15,665.00		\$17,500.00		\$18,730.00		\$21,553.00

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
PARKLAND ENVIRONMENTAL FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLINGS AT
115 NORTH ILLINOIS AND 1617 NORTH MAIN

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwellings at 115 North Illinois and 1617 North Main, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of Parkland Environmental in the amount of \$49,378 for both properties be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Parkland Environmental for their total bid price of \$49,378.

PRESENTED and ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Project Name: Demolition of Property 115 N. Illinois				Parkland Environmental		Steve's Trucking Inc.		Hutchins Excavating		Clancy Coleman Excavating		JRH Services Inc.		
Bid Date: 4/29/2021														
Time: 10:00 a.m.														
		Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
		Demolition of Property-	1			\$26,092.00		\$27,000.00		\$29,900.00		\$38,230.00		No Bid
		115 N. Illinois												
TOTAL						\$26,092.00		\$27,000.00		\$29,900.00		\$38,230.00		\$0.00

EXHIBIT A

SUBJECT: Resolution Authorizing the Execution of an Agreement with JRH Services, Inc. for the Demolition of Vacant Residential Dwelling at 1004 South Illinois

ATTACHMENTS:

Description	Type
Resolution with Exhibit A	Resolution Letter

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
JRH SERVICES, INC. FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLING AT
1004 SOUTH ILLINOIS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwelling at 1004 South Illinois, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of JRH Services, Inc. in the amount of \$20,574 be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and JRH Services, Inc. for their bid price of \$20,574..

PRESENTED and ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

[illegible]

EXHIBIT A

SUBJECT: Ordinance rezoning properties located at 1170 East Riverside Avenue from R-3 Single-Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District

ATTACHMENTS:

Description	Type
Council Memo	Cover Memo
Ordinance	Ordinance
Supporting Documentation	Backup Material

COMMUNITY DEVELOPMENT MEMORANDUM
No. 21-17

May 14, 2021

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director of Community Development
Greg Crowe, Planning and Development Manager

SUBJECT: Ordinance Rezoning Properties Located at 1170 E Riverside Ave from R-3 Single-Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District

SUMMARY RECOMMENDATION: Staff recommends approval of the ordinance rezoning properties to B-1 Neighborhood Shopping District. The City Plan Commission voted 7-0 to recommend approval of the petition at the May 6, 2021 meeting. The minutes of the meeting are attached.

BACKGROUND: The subject site is located at 1170 East Riverside Avenue and is currently zoned R-3 Single-Family Residence District and O-1 Office District. It is approximately 16,560 square feet (0.38 acres) and is currently developed as an office/business and parking lot.

The petitioner proposes to rezone the properties from R-3 Single-Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District to create a uniform zoning district for the site and use the back of the parking lot for a food trailer.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

For further details, please refer to the attached Plan Commission staff report.

POTENTIAL OBJECTION: There were no objectors present at the Plan Commission meeting.

INPUT FROM OTHER SOURCES: N/A

STAFF REFERENCE: Any additional questions may be forwarded to Greg Crowe (gcrowe@decaturil.gov).

BUDGET/TIME IMPLICATIONS: None.

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY FROM R-3 SINGLE
FAMILY RESIDENCE DISTRICT AND O-1 OFFICE DISTRICT
TO B-1 NEIGHBORHOOD SHOPPING DISTRICT
- PROPERTIES LOCATED AT 1170 EAST RIVERSIDE AVENUE -**

WHEREAS, on the 6th day of May 2021, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of TYKYNA COLE to rezone premises legally described as:

Lots Twenty-two (22) and Twenty-three (23) of Block Six (6) of Riverside Place, an Addition to the City of Decatur, Illinois, as per Plat recorded in Book 22 on Page 214 of the Records in the Recorder's Office of Macon County, Illinois.

Permanent Index Numbers: 04-12-23-253-023 and 04-12-23-253-024

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby rezoned from R-3 Single Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning

Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be hereby amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

**City of Decatur, Illinois****PETITION FOR REZONING***Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois*

Economic and Urban Development Department

One Gary K. Anderson Plaza

Decatur, Illinois 62523-1196

424-2793

FAX 424-2728

Please Type**SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION**

Petitioner	TyKyna Cole				
Address	4627 East Powers ave				
City	Decatur	State	IL	Zip	62521
Telephone	2177917202	Fax		E-mail	colecounselingservices@
Property Owner	TyKyna Cole				
Address	Same As Above				
City		State		Zip	
Telephone		Fax		E-mail	
Representative	Same As Above				
Address					
City		State		Zip	
Telephone		Fax		E-mail	

SECTION TWO: SITE INFORMATION

Street Address	1170 East Riverside Ave Decatur, IL					
Legal Description	One business office with a side parking lot. 2 parcels					
Present Zoning	☐ R-1	☐ R-2	☒ R-3	☐ R-5	☐ R-6	Is this property a Planned Unit Development? ☐ YES Approval Date: _____ ☐ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☒ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Please list all improvements on the site:						
Size of Tract	☐ SF ☐ AC					

SECTION THREE: REQUESTED ACTION

Rezone Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development? ☐ YES ☐ NO
	☒ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:	Both lots to be B-1					

Section Three Continued	
Purpose	<i>Please state the purpose of the proposed rezoning.</i>
To have all the lots I own and am purchasing to be the same zone.	

SECTION FOUR: JUSTIFICATION	
<i>The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):</i>	
I own two lots that have different zoning and would like to use the back of those lots for a food trailer.	

SECTION FIVE: CERTIFICATION			
		To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.	
Petitioner's Signature		Date	4/8/21

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

STAFF REPORT

Decatur City Plan Commission

Hearing Date May 6, 2021
Case No. 21-04
Property Location 1170 East Riverside Avenue
Request Rezoning from R-3 Single-Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District.
Petitioner TyKyna Cole
Representative N/A

BACKGROUND

The subject site is located at 1170 East Riverside Avenue and is currently zoned R-3 Single-Family Residence District and O-1 Office District. It is approximately 16,560 square feet (0.38 acres) and is currently developed as an office/business and parking lot.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Office/Business	R-3, O-1	Retail
North	Single Family Residence	R-3	Residential – Low Density
South	Single Family Residence	R-3	Residential – Low Density
East	Office/Commercial	B-1	Retail
West	Single Family Residence	R-3	Residential – Low Density

PROJECT DESCRIPTION

The petitioner proposes to rezone the site from R-3 Single-Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District to create a uniform zoning district for the site.

STAFF ANALYSIS

The surrounding zoning districts include R-3 Single Family Residence District to the north, south and west and B-1 Neighborhood Shopping District to the east. The Macon County and Decatur Comprehensive Plan shows this area as Retail. The proposed B-1 zoning would be compatible and consistent with the surrounding zoning and uses. Also, rezoning the “R-3” District and O-1 District portion of the site to “B-1” District would bring uniformity in zoning for the entire site, i.e. B-1 District. As a result, this would allow zoning conformance to the existing business and any of its future expansion.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

STAFF RECOMMENDATION

Staff recommends approval of the rezoning request.

PLAN COMMISSION ACTION

Section XXIX. requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case 21-04 to City Council by the Plan Commission with a recommendation is warranted.

This report constitutes the testimony and recommendation of the Planning and Development Division, Community Development Department, City of Decatur.

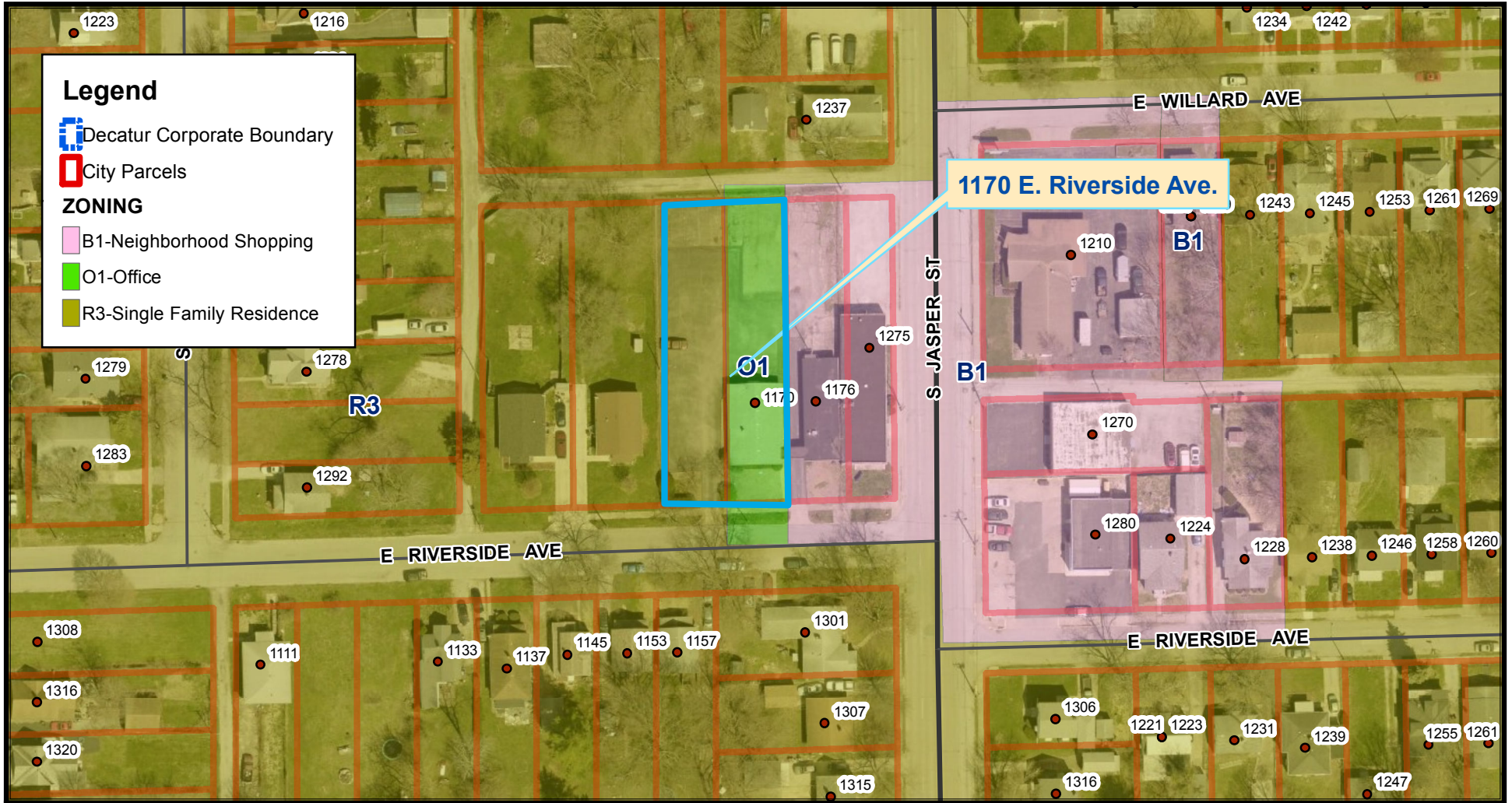
Joselyn Stewart
Planner

ATTACHMENTS

1. Petition
2. Location Map

City of Decatur Plan Commission

1170 E. Riverside Ave.



Case No: 21-04
Date: May 6, 2021
Petition of: TyKyna Cole
Requested Action: Rezoning from R-3 Single-Family Residence District and
O-1 Office District to B-1 Neighborhood Shopping District



1 inch = 100 feet

Excerpts from Plan Commission Meeting of May 6, 2021:

Case No. 21-04 Petition of TYKYNA COLE, to rezone the properties located at 1170 EAST RIVERSIDE AVENUE from R-3 Single Family Residence District and O-1 Office District to B-1 Neighborhood Shopping District

It was moved and seconded (McDaniel/Frantz) to forward Case No. 21-04 to the City Council with a recommendation of approval as set forth in the staff report.

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request).

Ms. TyKyna Cole, petitioner, was sworn in by Mrs. Poland.

Ms. Cole said she was here to answer any questions.

There were no questions and no objectors present.

Upon call of the roll, Commission members Jason Drake, Bruce Frantz, Pat McDaniel, Kent Newton, Andrew Taylor, Bill Clevenger and Susie Peck voted aye. Motion carried unanimously.

Community Development

DATE: 5/17/2021

MEMO: No. 21-18

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director of Community Development
Richelle Dunbar, Neighborhood Services Manager

SUBJECT:

Resolution with Shemilah Outreach Center for debris and clean-up activities in Johns Hill (Clean-Up Green-Up Initiative)

SUMMARY RECOMMENDATION:

Staff recommends Mayor and Council authorize the City Manager and Economic and Development Director negotiate terms and execute an agreement with Shemilah Outreach Center for debris and cleanup activities in Johns Hill in an amount not to exceed \$100,000.

BACKGROUND:

The Howard G. Buffett Foundation continues to provide generous financial support to the City of Decatur for projects aligned with the goals, strategies, mission and vision of the Foundation and the City of Decatur. The Foundation’s financial support to the city is targeted in two principal areas: 1) neighborhood revitalization, and 2) enhancing local law enforcement. In the area of community revitalization, the Foundation has provided \$320,000 for site and clean-up related costs in the Johns Hill neighborhood, which is bounded by the following streets: East Wood Street, South Jasper, East Cantrell, and South Martin Luther King Jr. Drive.

The Clean-Up, Green-Up is a community initiative designed to empower our residents and youth by providing the resources, tools, and guidance to remove litter, debris, overgrown shrubs, trees, electronics, small structures (e.g. derelict storage unit), and grass-cutting to enhance our communities, create a sense of place and identity, and grow our green spaces. Green spaces are fundamental to thriving communities and research suggests that green spaces reduce stress, bring people together, and improve the overall health of the community by improving the air quality and thus reducing the symptoms of asthma and COPD. This initiative is an opportunity to come together as a community and engage our youth with productive activities that will not only help the appearance of our community but provide a positive outlet for youth to learn workforce development skills, budgeting, how to earn an income and take pride in their community. The program will pilot in Johns Hill and will focus on residential and city-owned lots. Each residence will be offered a one-time yard clean-up at no cost.

Partners:

Shemilah Outreach Center: The Shemilah Outreach Center is a nonprofit community organization whose mission is to empower and educate City of Decatur youth by creating positive and healthy alternatives to

inappropriate behaviors. Their Work Incentive Program promotes personal skill development by providing youth participants an opportunity to earn a stipend while giving back to their community through beautification and restorative means. The Shemilah Outreach Center will be responsible for providing removal of trash, debris, weeds, shrubs, small derelict structures and grass-cutting services as part of this initiative. Shemilah Outreach Center will provide all labor, tools and equipment for the scope of services. The contract period shall be from the date of award through December 31, 2021.

Coalition of Neighborhood Organization (CONO): CONO serves as the umbrella organization to all neighborhood organizations within the City of Decatur. They support the formation, development, and empowerment of grassroots neighborhood organizations. CONO engages in the hard work of tackling neighborhood issues and are dedicated to the betterment of the neighborhoods in our community. In 2021, they began the work of electronic clean-ups and recycling that will have a lasting impact and help keep our communities clean and healthy. Last year, they collected and disposed over 70 televisions throughout Decatur. CONO will be responsible for electronics, such as televisions and computer removal and recycling as part of this initiative. CONO will provide all labor, tools and equipment for the scope of services. The contract period shall be from the date of award through December 31, 2021.

Southside Improvement Association: Southside Improvement Association (SIA) is a multi-racial, multi-issue, progressive, membership neighborhood organization fighting for social change in the Southside area of Decatur, IL. SIA will be responsible for the ongoing encouragement of participation for this initiative, will assist with engaging residents of the Johns Hill community, and will assist in the ongoing efforts to keep Johns Hill beautiful by providing removal of trash, debris, weeds, shrubs, small derelict structures and grass-cutting services. SIA will provide all labor, tools and equipment for the scope of services. The contract period shall be from the date of award through December 31, 2021.

Block by Block: Block by Block is a community organization that focuses on assisting low income, veterans, or disabled homeowners in improving homes with repairs, life safety upgrades, and landscaping services. They encourage homeowners to volunteer and foster volunteerism across generations to teach the responsibilities and benefits of home ownership. Block by Block will be responsible for educating homeowners about the importance and value of home repairs, landscaping, and life safety upgrades. They will also provide removal of trash, debris, weeds, shrubs, small derelict structures and grass-cutting services as part of this initiative. Block by Block will provide all labor, tools and equipment for the scope of services. The contract period shall be from the date of award through December 31, 2021.

POTENTIAL OBJECTIONS: Staff is not aware of objections.

INPUT FROM OTHER SOURCES:

Community partners.

STAFF REFERENCE: Should the City Council have any questions, they may contact Cordaryl M. Patrick, Director of Economic and Community Development, at 424-2727 or e-mail cpatrick@decaturil.gov.

BUDGET/TIME IMPLICATIONS:

Funds will be provided by the Howard G. Buffett Foundation as part of the grant already given to the City

for demolition, clearing and cleaning of properties in the Johns Hill Neighborhood.

ATTACHMENTS:

Description
Resolution

Type
Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE CITY MANAGER AND ECONOMIC
AND COMMUNITY DEVELOPMENT DIRECTOR TO NEGOTIATE TERMS
AND EXECUTE AN AGREEMENT FOR CLEANUP AND DEBRIS REMOVAL
ACTIVITIES IN JOHNS HILL WITH SHEMILAH OUTREACH CENTER**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the “Clean-Up, Green-Up” is a community initiative designed to empower residents and youth by providing the resources, tools, and guidance to remove litter, debris, overgrown shrubs, trees, electronics, small structures (e.g. derelict storage unit), and grass-cutting to enhance our community, create a sense of place and identity, and grow our green spaces. Green spaces are fundamental to thriving communities and research suggests that green spaces reduce stress, bring people together, and improve the overall health of the community by improving the air quality and thus reducing the symptoms of asthma and COPD.

Section 2. That the City Manager and Economic and Community Development Director be, and is hereby, authorized to negotiate contractual terms and conditions and provide all necessary documentation to execute an agreement with Shemilah Outreach Center not to exceed \$100,000.

PRESENTED and ADOPTED this 17th day of May 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

DATE: 5/17/2021

MEMO: 2021-17

TO: Honorable Mayor Julie Moore Wolfe & City Council Members

FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager

SUBJECT: Resolution Authorizing a Contract between the City of Decatur & Midwest Fiber, Inc. of Decatur for Processing Single Stream Recyclables.

SUMMARY RECOMMENDATION: Staff recommends this contract be approved as presented to continue our existing relationship with Midwest Fiber for another 4 years.

BACKGROUND:

The City of Decatur has had a similar contract with Midwest Fiber for the past decade. Midwest Fiber is the only local single stream recycling facility in our region of Central Illinois. Essentially what they do is receive all of the recyclables collected in Decatur and then truck them up to Normal where they have a separating processing facility. Once the materials are separated, most can be sold for reuse. Any revenue collected from the sale of the recyclables is deducted from the cost of that separation service. The value of recyclables changes monthly and the cost of recycling separation will change annually.

The current value of recyclables is \$76.51/ton and the current cost of processing is \$112.71/ton, meaning there is an expense of \$36.19 to the city.

As recyclables value increases, we hope that there will come a time when the value is more than the cost of processing, and then the City would actually generate revenue from these materials. These factors are beyond the City of Decatur's control. The City and Midwest will jointly work to increase community education around recycling to lower our contamination rate which has been increasing.

Although staff is bringing this agreement forward now, we are not prepared to make changes in the recycling fee to the individual rate payers, until we better understand the fees being paid to the garbage haulers. The fee paid to Midwest Fiber is actually the smallest portion (\$.29) of the current \$2.15 per month charged to our residents. The City has the financial capacity in the recycling fund to delay the price adjustment a couple of months while we engage with the garbage haulers to understand the calculus behind their rates, and other changes that need to be made to the City Code concerning refuse collection arrangements. Any rate adjustment to the residents will require 30-day advance publication in the newspaper per City Code. Staff will further analyze the project expenses related to recycling and provide a recommendation to the Council for an adjustment later this summer.

POTENTIAL OBJECTIONS: No none or anticipated objections to this renewal contract.

STAFF REFERENCE: Should there be any questions, Scot Wrighton or Jon Kindseth can be contacted for answers or more information. Both will be present at the City Council meeting.

BUDGET/TIME IMPLICATIONS: The budget impact of this change is hard to fully know due to the monthly changes in recyclables value, but it is anticipated to have a net annual expense increase in an amount of \$76,000, or about \$.25 per household per month.

ATTACHMENTS:

Description	Type
Resolution Authorizing Contract with Midwest Fiber	Resolution Letter
Contract with Midwest Fiber	Exhibit

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT
BETWEEN THE CITY OF DECATUR AND MIDWEST FIBER, INC. OF
DECATUR FOR PROCESSING SINGLE STREAM RECYCLABLES**

WHEREAS, the CITY OF DECATUR, ILLINOIS, an Illinois municipal corporation and body politic ("City") is a unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and,

WHEREAS, the City of Decatur provides for a curbside comingled, single stream recycling program for residential customers; and,

WHEREAS, the City finds that this contract with Midwest Fiber, Inc. of Decatur, provides for this goal for the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Decatur as follows:

Section 1. The contract for processing single stream recycling with Midwest Fiber, Inc. of Decatur as attached, is hereby, received, placed on file, and approved.

Section 2. That the Mayor and City Clerk, or their designee be, and they are hereby, authorized and directed to execute the contract between the City of Decatur, Illinois and Midwest Fiber, Inc of Decatur.

PRESENTED AND ADOPTED this 17st day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

**Contract Between the City of Decatur and
Midwest Fiber, Inc. of Decatur for Processing
Single Stream Recyclables**

For and in consideration of the following benefits and covenants set forth in this Contract; the City of Decatur, an Illinois Home Rule Municipality (“City”) and Midwest Fiber, Inc. (“Contractor”) hereby agree as follows:

Section 1. Definitions

City shall mean the current incorporated boundary of City of Decatur as well as any annexed property during the term of the contract.

Contractor shall mean Midwest Fiber, Inc. of Decatur.

Contract Manager shall mean City official in charge of City's Single Stream Recycling program as identified in other parts of this contract. This information will be updated, should any changes occur.

Data Sharing shall mean the collection, analysis and dissemination of information regarding the processing and marketing of recyclable material as defined in other parts of this agreement.

Facility shall mean all contiguous land, structures and improvements on the land used for the storage and processing of material collected through the Single-Stream Recycling Program.

Glass shall mean glass (clear, brown and green) jars, bottles and containers. No window glass, dinner ware or ceramics.

Hauler shall mean any person, firm or corporation licensed by the City to collect the recyclable materials at the curb within the corporate limits of the City.

Metals shall mean Aluminum cans trays and foils, Steel Cans and Tin/Bi-Metal Cans.

Plastics shall mean plastic bottles, containers and packages made from various resins including PETE, HDPE, PVC, LDPE, PP, PS and other plastics, codes #1 though #7. Plastics will exclude construction and automobile products.

Paper shall mean Office, Computer, note books, paperback books and gift wrap paper, Magazines, Catalogs, Telephone books, Chip Board (like cereal boxes, gift boxes etc.), newspaper, carrier stock (like soda can carrying case), Junk Mail.

Recycle shall mean process the used and discarded objects/materials into objects / materials that may be reused for ultimate consumption and manufacturing and/or remarketed for value.

Recyclable Materials shall mean material that has been recovered or diverted from the nonhazardous solid waste stream for purpose of reuse, recycling or reclamation and a substantial portion of which is consistently used in the manufacture of products, which may otherwise be produced using raw or virgin materials.

Residuals shall mean material other than recyclable materials.

RTF shall mean Recycling Transfer Facility that allows unloading of recyclable materials, collected through the City's curbside single stream recycling program, when the SSMRF is not located in the immediate area.

Single-Stream Material Recovery Facility (SSMRF) shall mean a facility where recyclable materials are received single stream, sorted and processed or prepared for bulk shipment to a manufacturer for use as a raw material.

Single-Stream Recycling Collection shall mean municipal curbside collection of recyclable materials, wherein materials are collected, and combined together/commingled for transportation to the RTF/SSMRF.

Section 2. Accepted materials under City's Single Stream Recycling Program

The following materials shall be accepted by Contractor:

- a. **Plastics**-shall include plastic bottles, containers and packages made from various resins including PETE, HDPE, PVC, LDPE, PP, PS and other plastics, codes #1 through #7.
- b. **Metals**-shall include Aluminum beverage cans (like household beverage cans made of aluminum); Tin, Steel, and Bi-Metal containers (like food, beverage, nonfood and aerosol cans made of mixed metal, such as tin and steel).
- c. **Paper**-shall include old newspaper (ONP), advertising supplements and other paper grades as delivered to local subscribers of newspaper distributed in the area; magazines, junk mail, paperboard and telephone directories; paper from offices such as computer paper, sorted white ledger, copier paper and office stationary.
- d. **Cardboard**-shall not include waxed cardboard but shall include all other cardboard.
- e. **Glass**-Includes household glass containers, bottles and jars, including amber, flint, green, mixed and/or crushed glass.

Section 3. Commencement and Length of the Contract

The term of this Contract shall be for four (4) years commencing May 1, 2021 and expiring on April 30, 2025.

Section 4. Location of the facility

Since the SSMRF is not located within the City limits, the City agrees to direct all the recyclable materials collected through the City's Single Stream Recycling Program to the Contractor's RTF located at 1781 E. Hubbard Avenue in Decatur, Illinois. During this

contract term, the Contractor may change the location of the RTF within the City of Decatur after obtaining written approval from the City.

Section 5. Scale and Tipping Floor Access Requirements

The Contractor must provide a scale and recyclables tipping floor with minimum hours of operation weekdays 7 am to 4:30 pm and Saturdays 7 am to 5:00 pm as required in section 7 of this Contract. In addition, the scale and recyclables tipping floor operation must:

- a. Have electronic reporting capabilities for the scale as needed to meet the electronic format reporting requirements as identified in other sections of this Contract;
- b. Provide paper weight tickets for each delivered load (if Contractor scales are improperly working or in need of maintenance, the Contractor will be responsible for material weighing including payment at an alternative location and will need to provide a weight ticket);
- c. Accommodate tipping of material at a rate such that trucks delivering City recyclables are able to approach the site, enter, weigh in, tip all materials and depart the site with a turnaround time of less than 30 minutes (inclusive of actual time ejecting load); and
- d. Accommodate at least three days storage of City material delivered by the Contractor, such that Contractor processing equipment breakdowns will not result in service disruptions.

Section 6. Single Stream Processing System

The Contractor must provide an up-front separation and processing system for recyclable materials that cleans and separates the fiber and container streams through mechanical and manual techniques fed by conveyor belts and feed pits. Floor sorting of any single stream recyclable material is not an acceptable single stream separation system for the purposes of this Contract.

Section 7. City Collection Schedule

7.1 Operation Daily Schedule:

The Contractor shall perform the services specified under the Contract in a manner that accommodates the City's recycling collection and Holiday Collection schedules. The City's recycling collection program regularly operates Monday through Friday between the hours of 6:00 a.m. and 6:00 p.m. Hours, days and dates of collection are subject to change and the Contractor is responsible for adapting to any changes to the City's collection schedule.

7.2 Holiday Collection Schedule:

The Holiday Collection Schedule will be based on the City's approved holiday schedule. On certain collection holidays, Hauler shall not deliver recyclable

materials to the SSMRF/RTF. The City will provide the Contractor with an updated Holiday Collection Schedule on an annual basis.

7.3 *Make-Up Days:*

Collection operations are conducted five days each week. Occasionally, Saturday collection operations will occur to make up for an observed holiday during the week, these could occur during the weeks of Thanksgiving, Christmas and New Year's Day (if Christmas and New Year's Day fall on a weekday). Contractor's personnel must be available on such makeup days.

7.4 *Bad Weather:*

If bad weather or natural disasters prevent the Haulers from working on their normally scheduled work days (Monday-Friday and Saturdays after certain holidays), the Contractor shall be required to perform the services specified in the Contract on whatever days or portion of days Haulers work in order to make up for days or portions of days missed because of bad weather or natural disasters. In the event that Haulers are prevented from starting their work or forced to stop their work before completion on a normally scheduled work day due to bad weather or natural disaster, the City shall notify the Contractor of the work stoppage and communicate the City's initial anticipated plan to return to a normal work schedule. Any changes to this plan will also be communicated to the Contractor.

Section 8. Payments, Records and Reporting

8.1 *Records and Reporting.*

Contractor shall provide the City, the following information on a monthly basis:

- a. Date, scale ticket number, name of the Hauler and net weight for all incoming loads per day;
- b. Monthly total tonnage by type of recycling commodity received for processing;
- c. Monthly totals of tons of residuals (by weight) processed;
- d. Monthly totals of tons of recyclables by the Hauler; and
- e. Amounts per ton paid or charged to purchasers of Recyclable Materials by Contractor for each commodity collected as a part of the City's recycling program.

As part of the data sharing requirements, records shall be kept on a daily and cumulative basis regarding the City's single stream recycling program and shall be available to the City upon request. Information reporting shall be disseminated by an agreed upon electronic format.

Reports of the previous month's activities will be due to the City by the 10th day of each month. Annual reports will be due by June 30th following the City's completed recycling year (May 1st — April 30th).

8.2 Pricing & Processing Fee

The per ton price for the Single Stream Material as described in Exhibit A, delivered by Supplier, shall be the Total Market Value of the Material (determined based on the percentage and the Value/ton of each component of the Single Stream Material as shown in the table) less the processing fees. Current component percentages and an example of how prices shall be calculated are listed in Exhibit A. When the Total Market Value exceeds the processing fee, the Contractor will rebate excess amount to the City.

Contractor shall determine the Total Market Value for each month of the term based on changes in the value/ton. The value/ton shall be based upon national industry publications reflecting the market value of community such as Secondary Materials Pricing.com and Pulp and Paper Weekly

The Single Stream Material Processing Fees including transportation fees to be used for the purpose of determining the pricing for remainder of calendar year 2021 are as follows:

Delivered to Receiving/Transfer Locations- Decatur, IL	\$112.71
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The Processing Fee may be adjusted on each January 1st of each calendar year during the Term by an amount equal to the annual percentage increase or decrease, as the case may be, of the Midwest Area Consumer Price Index of All Urban Consumers published by the U.S. Bureau of Labor Statistics for the most recent twelve-month period for which such information is available, provided the Contractor provides a 30-day written notice to the City of this adjustment.

Section 9. Community Education

Recognizing that there is a causal relationship between community education and awareness and recycling participation rates and recycling contamination, the Contractor shall assist the City in continual community education efforts related to recycling.

Section 10. Loads Rejected

City agrees to use its best efforts to only have collected and delivered material as specified in Exhibits A and B. Contractor will work proactively with City and Haulers to identify material that has excess residuals so Hauler can take action to prevent future delivery of such excess residuals.

The Contractor shall immediately notify the City's Contract Manager if a load received from one of the City's authorized Haulers appears to have a non-recyclable contamination rate higher than 30 percent. The City reserves the right to have a representative inspect the load for contamination. If the City is unable to send a representative to inspect the load, photos

shall be provided to the City via email showing overall load, contaminants and truck number of the load within 2 hours of the occurrence. The Contractor has the option of keeping the load, if they so choose.

If recyclable material is rejected at market due to contamination or not fulfilling current market specifications, the Contractor must obtain approval from the Contract Manager before disposing of the residual material in a permitted landfill.

Section 11. Acquisition, Stocking and Distribution of the Recycling Carts

The Contractor is responsible for acquiring, stocking and distributing the carts to the Haulers for further distribution to the individual households.

11.1 Cart specifications

Contractor must use the following minimum specifications while acquiring the carts

- a. Size 64/65 gallon and 34/35 gallon
 - a. Must be free of sharp edges
 - b. Shall be stable and self-balancing when in upright position either loaded or empty.
 - c. Handle area shall provide two comfortable gripping areas for pulling and pushing the cart
 - d. Integrally molded pick up point on the front side of the cart that allows for semi-automated or automated lifting.
- b. Color: Pepsi Blue; lid may be black
- c. Recycled Content: As much as we can get without compromising the color
- d. In mold Label: Size 8" X 12" (content to be approved by City Contract Manager)
- e. White hot stamping on the cart
 - a. City Logo (8" square) on the front or sides side of the cart; A minimum of 5" for the smaller carts.
 - b. Serial Number on the front of the cart
 - c. Arrows on the top of the cart to show which way the cart should be placed.
- f. Instructions on the inside of the lid that talks about maintenance of the cart do's and don'ts with the cart (content to be approved by City Contract Manager).

11.2 Cart Distribution

The Contractor should work with various Haulers to distribute carts in their respective areas from the inventory purchased for the City of Decatur.

11.3 Cart Cost and Reimbursement

The City will collect recycling fees to cover the expense of this contract and fees to cover the cost of the cart and other recycling promotional material. Contractor will be reimbursed for the cost of the carts plus a \$4.00 handling charge per cart distributed on a monthly basis. Contractor must provide to City the following details for reimbursement within the first 10 days of the following month.

- a. Number and size of carts distributed to various Haulers
- b. Addresses of the households with the serial numbers of the carts associated with the address.

The Contractor will be reimbursed within 45 days after submitting the above report.

11.4 Cart Buy-back

Unless the Contract is extended, the City shall acquire all the remaining carts purchased by the Contractor for the City's Single Stream Recycling program at the end of the current Contract term. The buy-back cost for each cart shall be equal to the initial purchase price by the Contractor plus \$4.00 for the cost of stocking, warehouse space, assembly and handling.

11.5 Cart Ownership

Once purchased, the carts shall become property of the City of Decatur.

Section 12. General Contract Terms and Conditions

- A. CONFIDENTIALITY: The Contractor, its agents, and its employees, will keep and retain all information and records generated under this Contract in the strictest confidence and will neither use such information or records nor disclose such information or records to anyone without the explicit written permission of the City. The Contractor warrants that it has and will continue to have in place adequate safeguards to assure that such information and records remain confidential.

The Contractor acknowledges that in the course of performing services for the City, all information regarding the processing and marketing of recyclable material collected, analyzed, or produced for the City (but not the Contractor's methods, process, know-how, trade secrets or information regarding or applicable to the Contractor's processing and marketing of recyclable material generally) is the exclusive property of the City and may not be disseminated in any manner without prior written approval from an authorized representative of the City.

- B. INDEPENDENT CONTRACTOR: Nothing in this Contract shall be construed as creating or constituting the relationship of a partnership, joint

venture, or other association of any kind or agent and principal relationship between the parties hereto. Each party shall be deemed an independent contractor contracting for services and acting toward the mutual benefits expected to be derived here from. No party shall have the authority to enter into any contract of create an obligation or liability on behalf of, in the name of, or binding upon another party to this Contract. At all times and for all purposes, the Contractor is an independent Contractor and not an employee of the City. No statements shall be construed so as to find the Contractor an employee of the City. No employee of the Contractor shall be an employee of the City.

- C. CONTRACTOR DEBT: The City may cancel this agreement any time the contractor is in default on any debt owed to the City or for matters of convenience.
- D. PROPRIETARY MATERIALS: The City acknowledges that in the course of performing services hereunder, the Contractor may use products, materials, or propriety methodologies. The City shall have no rights in such propriety products, materials, and methodologies except pursuant to a separate written agreement executed by the parties.
- E. INDEMNITY: The Contractor shall indemnify, defend, save, and hold harmless the City, individually and collectively, its officers and employees from any and all liability, losses, costs, expenses, demands, taxes, claims, damages, lawsuits, proceedings, or causes of action including workers' compensation claims, of any kind or nature, including reasonable attorneys' fees and costs of defense, that the City may suffer, incur, sustain, or become liable for, on account of any injury to or death of its employees, or injury or death to any other person, or damage to or injury to real estate, or personal property, in any way resulting from, arising out of, in connection with, or pursuant to this contract, caused by the operations of the Contractor, its agents, retailers, employees, or any sub-Contractors in performance of the services to be conducted including ownership, maintenance, use, operation, or control of any vehicle owned, operated, maintained, or controlled by the Contractor.

The Contractor shall, at its own expense, appear, defend, and pay all reasonable fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and if any judgments shall be rendered against the City in any such action, the Contractor shall, at its own expense, satisfy and discharge same.

The Contractor further agrees to indemnify and hold harmless the City from all liability (including attorney's fees) for removal or remedial actions under the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (also known as Superfund) or comparable federal or state law incurred as the result of the disposal under the agreement and contract after the date hereof of the City of Decatur's

recyclable materials at the agreed upon disposal facility. It is understood and agreed that this indemnity shall be null and void in the event of any breach by the City of any material terms of this Contract.

The Contractor shall not be liable for any liability or claims of liability resulting from the negligence or willful misconduct of the City, its agents, or its employees.

- F. STATE DISPOSAL LEGISLATION: The Contractor shall be aware of current and impending State of Illinois deadlines for implementation of restrictions on disposal of certain recyclables.
- G. NON-PERFORMANCE: If the Contractor fails to observe the established service requirements or schedule for more than two (2) consecutive working days, the City shall determine whether there is reasonable justification for such lack of observance. If, in the City's sole judgment, reasonable justification has not been demonstrated, the City shall have the right to terminate this Contract, upon reasonable notice and opportunity to cure the alleged failure. Prior to terminating this Contract for non-performance, the City shall notify the Contractor in writing of the alleged non-performance, and further, that the Contract shall be deemed in default if the Contractor does not cure the non-performance within twenty-four (24) hours of said notice. If at the end of the twenty-four (24) hour period, the Contractor has not cured the non-performance, the City may take such steps as are necessary to cause recycling services in accordance with this Contract and applicable City Ordinances, to continue to be provided. The Contractor shall be liable for any costs of such steps from the start of the notice of default.

In the event of non-performance that has not been cured or removed, the City shall have the right to take whatever legal, equitable, or administrative action it deems appropriate, and including mandatory injunction, specific performance, and "cover" which may appear necessary or desirable to the City to collect any payments due, to abate or prevent any such default, or to enforce performance and observance of any obligation of the Contractor under this Contract. The City may also exercise any and all remedies under the bond including, without limitation, recovery under the bond of any and all moneys and damages due, recover damages suffered or incurred or that may be suffered or incurred, by the City due to a default, even if this Contract has been terminated or canceled, and take whatever action is required to cure the default, including without limitation, payments to others, or performance for or on behalf of the Contractor its obligations and agreements.

- H. BREACH: The occurrence of any one or more of the following events shall constitute cause for the City to declare Contractor in default of its obligations under this Contract:

1. City determines that satisfactory performance of this Contract is substantially endangered or that a default is likely to occur;
2. Contractor becomes subject of any bankruptcy or insolvency proceeding; terminate or suspend their operations; become for any reason financially insolvent or unable to pay its bills;
3. Contractor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of this Contract;
4. Contractor has engaged in any conduct that has or may expose City to liability, as determined in City's sole discretion;
5. A labor strike or disagreement resulting in stoppage or reduction in services exceeding two business days.

If there is default caused by Contractor, City shall provide written notice to Contractor requesting that the breach or noncompliance be remedied within the period of time specified in the City's written notice to Contractor. If the breach or noncompliance is not remedied by the date stated in the written notice, the City may either: i) immediately terminate the Contract without additional written notice; or ii) enforce the terms and conditions of the Contract, including seek all legal and equitable remedies.

Upon a breach of this Contract, the non-defaulting party, in any court of competent jurisdiction, by an action or proceeding at law or in equity, may enforce this Contract or may be awarded damages for failure of performance, including attorney's fees and professional fees, or both, and costs.

- I. FORCE MAJUERE: Neither party shall be deemed in default of this Contract if such default is due to any civil disorder, riots, insurrections, war, major casualties, Act of God, or any other cause beyond the reasonable control of the City or FS ("Force Majeure"). A force majeure event shall be claimed in writing, if at all, within 20 days of the event thereof, and otherwise may not be claimed.
- J. STRIKES: The Contractor shall be required to file proof with the City that it has a "no strike" provision for the duration of all collective bargaining agreements with its workers as a condition of the City entering this Contract. Prior to any renewal or new contract, the Contractor shall produce proof that all collective bargaining agreements with its workers contains a "no strike" clause.
- K. AMENDMENTS: This Contract may not be amended, supplemented, modified or in any way altered except by written agreement executed by the parties' authorized representatives.
- L. CHANGE IN SERVICE: Prior to changing the type of service or service schedule described in this Contract, the City shall notify the Contractor of the proposed changes in writing. Thereafter, the Contractor shall within

sixty (60) days provide the City a response to the proposed changes, including any changes or modifications to this Contract necessitated thereby. The parties shall thereafter attempt to come to an agreement as to any disputed changes. In the event no agreement is reached after reasonable attempts to negotiate the same, either party may terminate this Contract upon a minimum seven (7) days written notice to the other.

M. NON-ASSIGNMENT: The Contractor shall not assign or subcontract this Contract, or the work thereof, to any person, firm, or corporation without prior written consent of the City, but the Contractor may perform its obligations hereunder through its own affiliates, subsidiaries or divisions. No assignment or subcontracting of the work under this Contract shall relieve the Contractor of its obligations hereunder, or alter the terms of this Contract.

N. INSURANCE: Prior to performing any work under this Contract, Contractor shall obtain and provide City proof of the following insurance coverages, provided by insurance companies acceptable to City and authorized to transact business under the laws of the State of Illinois. The coverages shall be in place whenever Contractor performs any work pursuant to this Contract. The insurance companies providing coverage shall be rated in the Best's Key Rating Guide.

The City will not accept companies with a rating lower than A-. Companies rated A- or better shall have a financial size category of not less than VI. Coverage limits shall be written at not less than the minimum specified in this Contract.

1. Workers compensation insurance shall be provided according to the provisions of the Illinois Workers' Compensation Act, as amended.

Employers Liability

Each Accident	\$500,000
Disease - policy limit	\$500,000
Disease - each employee	\$500,000

2. Commercial General Liability:

General Aggregate Limit	\$2,000,000
Products-Completed	

Operations Aggregate Limit	\$2,000,000
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Each Occurrence Limit	\$1,000,000
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Insurance shall be written in the occurrence form and shall provide coverage for operations of the Contractor; and operations of any subcontractors the coverage shall provide by endorsement that the City, its officers, and employees shall be named as additional insureds with respect to the policies and any excess liability coverage for occurrences arising in whole or in part out of the work and operations

performed. City may accept a separate owner's protective liability policy in lieu of additional insured status on Contractor's liability policies.

3. Commercial Automobile Liability:

Bodily Injury &
Property Damage Limit
Each Occurrence

\$1,000,000

The policy shall cover owned, non-owned and hired vehicles. The coverage shall provide by endorsement that the City, its officers, and employees shall be named as additional insureds with respect to the policies and any excess liability coverage for occurrences arising in whole or in part out of the work and operations performed.

4. Umbrella (Excess) Liability:

Any policy shall provide excess limits over and above the other insurance limits stated herein. Contractor may purchase insurance for the full limits required, or a combination of primary policies for lesser limits and remaining limits provided by the umbrella policy. Contractor shall file with City, certified copies of the original policies or certificates of insurance setting forth the coverage, limits, and endorsements. A certificate of insurance shall include a statement "the coverage and limits conform to the minimums required by the City of Decatur for "CITY OF DECATUR SINGLE STREAM RECYCLING PROGRAM" indicating the City's additional insured status. In no event shall any failure of City to receive certificates or to demand receipt be construed as a waiver of the Contractor's obligation to obtain and keep in force the required insurance.

All costs for said insurance shall be considered incidental to this Contract. Coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor from its obligation to indemnify the City more than the coverage according to the Contract.

- O. NOTICE: Notice under this Contract shall be in writing delivered or sent via regular first class United States mail, and directed to:

TO MIDWEST FIBER Inc.:
Midwest Fiber Recycling
Attn: Todd Shumaker
1781 Hubbard Ave
Decatur, IL 62526

TO CITY:
City of Decatur
Attn: City Manager, Contract
Manager
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

- P. WARRANTY: The Contractor warrants that the services to be provided by it hereunder will be performed in a timely and professional manner by qualified staff and in accordance with generally accepted practices of professional end-users.
- Q. RIGHT TO REQUIRE PERFORMANCE: Failure by either party at any time to require performance by the other party or to claim a breach of any provision of this Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.
- R. COMPLIANCE WITH APPLICABLE LAWS, ORDINANCES, AND REGULATIONS: The Contractor shall comply with all Federal, State, County and local laws, ordinances, and regulations governing the collection, disposal, and processing of recyclables.
- S. EQUAL EMPLOYMENT: During the term of this Contract, the Contractor shall comply in all respects with the Equal Employment Opportunity Act/Illinois Human Rights Act. The Contractor shall comply with the Equal Employment Opportunity Clause. Findings of noncompliance with applicable State or Federal Equal Employment Opportunity Laws or regulations may be sufficient reason for default and termination of this Contract.
- T. ENTIRE AGREEMENT: This Contract contains the entire agreement, between Contractor and City. It shall become effective and binding upon acceptance and execution by Contractor. It may be amended or modified only in writing and signed by duly authorized representatives of Contractor and City. The laws of the State of Illinois shall govern this Contract. Jurisdiction and venue for any action involving this Contract shall lie in Macon County, Illinois.

The undersigned represent they have full authority to bind their respective principals.

Dated this: _____ day of May, 2021

City of Decatur, Illinois

Midwest Fiber, Inc. of Decatur

By: _____
Julie Moore Wolfe, Mayor

By: _____

Its: _____

Attest _____

Exhibit A

SINGLE-STREAM MATERIAL	Percent	Market Prices**	Weighted Value
AL UBC	0.80%	1340	\$10.72
Used Steel	2.00%	200	\$4.00
HDPE Nat	1.10%	1720	\$18.92
HDPE COL	1.10%	680	\$7.48
PET	3.30%	530	\$7.59
3 thru 7	1.90%	0	\$- 0
Mixed Glass	13.20%	-38.45	\$(5.08)
OCC	20.80%	100	\$20.80
Mixed Paper	41.80%	45	\$18.81
Residuals	14.00%	-48	\$(6.72)
	100.00%		\$76.52
Processing Cost Per ton			(\$112.71)
Single Stream Material Rebate/ Charge per ton			\$(36.19)

* Estimated average percentage of each recyclable commodity from a typical residential curbside recycling program.
Percentages may be adjusted on an annual basis to reflect actual experience.

** Current Market Prices are shown. Future Market Prices will be applied on a month-to-month basis,
where such prices shall typically be no less than the minimum published value for:

Containers (Aluminum UBCs, Natural HDPE, Mixed HDPE and Mixed PET)
published in the monthly issue of Secondary Materials Pricing.com.

Notes: (a) Steel cans priced per local area markets as non-densified bales.

(b) Glass Containers are recovered as Mixed Broken Glass priced per local area markets.

(c) Plastics #3, #4, #5 & #7 are marketed at available market prices.

Paper Fiber (Newspaper, Mixed Paper and Cardboard)

published in the PPW

If published values are not indicative of actual market values; then, actual market values will be used.

*** Residuals are non-recyclable commodities inadvertently discarded by the consumer
into the curbside recycling bin and subsequently disposed of.

**** Processing Fee (fixed for 1st year of term, with CPI adjustment in
subsequent years) subtracted from Total Market Value

Single Stream Material Composition:

<u>COMPONENT</u>	<u>PERCENTAGE</u>
Steel Cans	2.0%
UBCs	0.8%
HDPE-N	1.1%
HDPE-C	1.1%
PET	3.30%
Plastics #3, #4, #5, #7	1.9%
Glass	13.2%
Mixed Paper	41.8%
Cardboard	20.8%
RESIDUALS	14.00%

Midwest shall review the PERCENTAGE of each COMPONENT of the MATERIAL on an as needed basis and has the option to revise the PERCENTAGE of each COMPONENT according to the most recent twelve-month average experience.

EXHIBIT B

Acceptable Materials

RECYCLING GUIDELINES

Midwest  Fiber
RECYCLING

YES!

Clean & Empty
Replace lids & caps



METAL
Steel & Aluminum Containers and Foil



PAPER
Cardboard (flattened),
Office Paper, Newspaper, Magazines



PLASTIC
Containers: Bottles, Tubs, Jugs, and Jars Only



GLASS
Containers: Bottles & Jars Only

NO!

Put material in loose
- Not in Bags



No Plastic Bags
No Product Wrap
(return clean to retailer)



No Big Items (Electronics, Wood,
Propane Tanks, Scrap Metal or Styrofoam
check with Ecology Action Center for other options)



No Tangles (Hangers, Hoses,
Wire, Cords, Ropes or Chains)



No Clothing
Textiles or Shoes (donate)



No Food, Liquid, Diapers,
Batteries or Needles



No Shredded Paper
(unless bagged)

A detailed list follows on the next page.

Material

Single Stream

Aluminum Cans, Trays & Foil (trays & foil must be cleaned)

Steel Cans and Tins

PET Soda, Water, & Flavored Beverage Bottles (#1 clear and green plastic resin)

HDPE Milk & Juice Jugs (#2 clear plastic resin)

HDPE Detergent & Fabric Softener Containers (#2 colored plastic resin)

PVC Narrow Neck Containers Only (#3 plastic resin); such as health & beauty aid products, household cleaners.

LDPE Grocery Containers (#4 plastic resin); such as margarine tubs, frozen dessert cups, six and twelve pack rings.

PP Grocery Containers (#5 plastic resin); such as yogurt cups, and narrow neck syrup and ketchup bottles.

#7 Plastic Resin Narrow Neck Containers Only.

Plastic Buckets, such as kitty litter containers (5 gallon size maximum).

Glass Bottles and Jars (clear, brown, green, and blue): no window glass, dinnerware or ceramics.

Newspaper, including inserts (remove plastic sleeves)

Cardboard (no waxed cardboard)

Pizza Boxes (free of food waste)

Kraft (brown paper) Bags

Magazines, Catalogs and Telephone Books

Office, Computer, Notebook & Gift Wrap Paper (no metal clips, spirals, binders, or ribbons)

Chipboard (cereal, cake & food mix boxes, gift boxes, etc.)

Carrier Stock (soda & beer can carrying cases)

Junk Mail & Envelopes (no plastic cards, stick on labels or unused stamps)

Paper Back Books (can include hard cover books but remove cover)

Notes:

1. All containers to be emptied and rinsed clean.
2. No motor oil, insecticide, herbicide or hazardous chemical containers.
3. Plastic bags should be returned to grocery or department store.
4. No plastic film (no plastic sheets, tarps or wrap).
5. No expanded foam or clear polystyrene per joint advisory from the Illinois Recycling Association, Illinois Department of Commerce & Community Affairs, and Region 5 US Environmental Protection Agency.

SUBJECT: Resolution Authorizing Proposal with Hotel & Leisure Advisors, LLC for Highest and Best Use Study of the Decatur Civic Center

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution & Proposal	Resolution Letter

May 13, 2021

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager

RE: Consulting Agreement for Determining Best Uses for the Civic Center

The city of Decatur subsidizes the operations of the Decatur Civic Center Authority in varying amounts each year—based on their changing annual operating deficit (between \$400K and \$500K each year). This payment is essentially the city’s rent for using the building. The property is owned by the Decatur Civic Center Authority, a governmental entity created by state statute.

The Civic Center was dedicated in 1980 and has been in continuous use since then as a municipal office building, event arena, and public theater venue. The Civic Center hosts regional hockey leagues and other hockey-related events, two local community theater troupes, many annual trade and exhibit events, plus other activities that need a large arena or exhibition hall.

In the early years of the Decatur Civic Center, the facility enjoyed regular use, and the city did not fund large operating subsidies. But as other event venues became available in the area, and as the needs of local and out-of-town entities for public event, performance and exhibition space changed, the facility has seen reductions in utilization, paying tenants and new bookings.

The COVID pandemic made this trend substantially worse. The hockey season was extended in 2020-2021, but the Civic Center has not recovered from the event cancellations brought on by COVID. The question of “what is the highest and best use for the Civic Center,” and “what can the city do to increase utilization of the Civic Center?” are questions the city considered prior to the pandemic. Consequently, staff began discussions in 2019 with Hotel & Leisure Associates—a national firm that specializes in determining whether there is demand and market viability for new hotels, leisure destinations, public event venues, and in assessing highest and best use for existing leisure and event arenas. Hotel & Leisure Associates is also familiar with the Decatur market, since they have performed analysis for other area clients. The onset of the pandemic in March 2020 caused staff to pause this evaluation while we waited to see how changing public health considerations would alter an evaluation of Civic Center highest and best uses.

The existing tenants and users of the building are happy with the Decatur Civic Center; the facilities management staff of the Civic Center Authority do an excellent job of maintaining the Civic Center, its parking lot, arena grounds; and the Authority provides custodial services to other government buildings on a fee-for-service basis. The building is mostly up-to-date, and in many respects, it does not look like it is 41 years old. But I believe the best time to seriously examine how to more fully utilize a facility like the Civic Center and get closer to its “highest and best use” is when the facility is in good repair and still in active use. The needs of Decatur have changed in 40 years, and the Civic Center may need to adapt with changing trends.

It is recommended that the attached professional consulting services contract with H&LA be approved. This expenditure is anticipated and included in the council's 2021 budget. The scope of services is set forth in the attached documentation, but includes meeting with local stakeholders and facility tenants, reporting back to the City Council and making specific recommendations for how the city and the Authority can take steps to achieve greater utilization of the Civic Center and create plans for achieving highest and best uses of the Civic Center for several decades to come.

Prior to the pandemic, city staff started an evaluation of ways to better secure the Civic Center. Since 1980 the standards and expectations for securing and controlling access into governmental office buildings, and keeping employees safe, have changed significantly. These issues will be discussed with the consultant, but any plans for improving the security of the facility need to wait until the "highest and best use" analysis is complete. The consultant will also consider whether HVAC systems in the Civic Center can be reasonably upgraded to make the facility more attractive to groups who may be concerned about reducing communicable disease health risks by improving the handling of indoor air.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING PROPOSAL WITH HOTEL & LEISURE
ADVISORS, LLC FOR HIGHEST AND BEST USE STUDY OF THE
DECATUR CIVIC CENTER**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1: That the Proposal presented to the Council herewith as Exhibit A and made part hereof, between Hotel & Leisure Advisors, LLC and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2: That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute, said Proposal between the City of Decatur and Hotel & Leisure Advisors, LLC for a cost not to exceed \$39,900.00.

PRESENTED AND ADOPTED THIS 17th day of May 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



Proposal for a Highest and Best Use Study

Decatur Civic Center

Decatur, Illinois



Our Mission

Empowering hospitality and leisure industry clients to make sound decisions with data-driven analysis and insightful recommendations



HOTEL & LEISURE ADVISORS

hladvisors.com



HOTEL & LEISURE ADVISORS

April 27, 2021

Mr. Scot Wrighton
City Manager
City of Decatur
One Gary K Anderson Plaza
Decatur, IL 62523
Via e-mail: wrighton@decaturil.gov

**RE: Highest and Best Use Study
Decatur Civic Center, Decatur, Illinois**

Dear Mr. Wrighton:

Thank you for the opportunity to submit a revised proposal for a highest and best use analysis of the Decatur Civic Center in Decatur, Illinois. Hotel & Leisure Advisors (H&LA) has completed numerous hotel and leisure property studies in central Illinois, including previous hotel studies in Decatur, and would be pleased to prepare a highest and best use study for the subject property as outlined in the attached proposal.

Based on our hospitality experience and our understanding of the proposed facility concepts, I am confident that H&LA is well qualified to respond to your consulting requirements. We have developed sophisticated and innovative research techniques, resulting in thorough analyses that incorporate in-depth local, regional, and state market information. For additional information about our firm, our company qualifications are included with this proposal package. Over the years, H&LA has served more than 700 clients on a variety of projects. Upon request, we will provide you with a list of references relevant to your project whom you can contact.

To proceed with our engagement, please sign this proposal and return it to our office with a retainer check. I look forward to working with you on this assignment. If you have any questions or require any additional information, please contact me.

Sincerely,

Hotel & Leisure Advisors, LLC

David J. Sangree, MAI, ISHC
President



HOTEL & LEISURE ADVISORS

Proposal for Consulting Services for the Decatur Civic Center, Decatur, Illinois

Highest and Best Use Study

OBJECTIVE

The objective of this study is to analyze the highest and best use of the Decatur Civic Center building (subject) and recommend the types of sporting, entertainment, and restaurant amenities to add to the facilities or to convert from existing offerings. We will consider a range of potential developments within the highest and best use study, including the following:

1. Renovations to the Decatur Civic Center
2. Expansion of the facility's use as a regional hockey venue

Conversion of a portion, or all, of Decatur Civic Center to:

3. Entertainment uses like aquarium, entertainment retail, or "destination" developments
4. Sporting or recreation venues
5. Food hall, brewpub, or other food and beverage options
6. Meeting and conference space
7. Additional concepts and uses to be determined through our fieldwork and research, and local interactions that would be compatible with the region and other existing destinations in Decatur

We will determine which of the proposed developments will be maximally productive and potentially financially feasible as part of a development. Our study will conclude with a recommendation ranking the various potential developments and an indication as to which components have the greatest promise for the subject. Our estimate of highest and best use will include recommendations on:

1. Size and type of improvements to existing Civic Center facility
2. Quantity, price point, and capacity of any restaurants, brewpub, and other food and beverage facilities
3. Size and type of entertainment and sporting venues
4. Size and type of other concepts that we will recommend as possible options
5. Expansion possibilities for the various components
6. Additional uses that would increase the use and financial viability of the Civic Center

We are available to prepare a market feasibility study on any of the components to be included in the renovation or expansion. Our market feasibility study will give a detailed financial analysis of the selected components. We are also available to prepare a market study for a proposed hotel to be developed adjacent or connected to the Civic Center at a future time. A hotel study is not part of this professional engagement. We will provide a fee quote for this service at the completion of the highest and best use study once we understand which components merit further study. We will also connect the city to possible developers who may be interested in partnering with Decatur to achieve the highest and best use repurposing of the Civic Center Property.

SCOPE OF WORK

Before beginning our study, we will confer with you to determine the exact scope of the project and address specific issues or requests you may have. We will identify any confidentiality issues in connection with the project. In preparing the assignment, our scope of work will include:

Fieldwork and Data Collection:

- Review the overall business objectives and goals for the proposed redevelopment of the entire Civic Center property and site
- Discuss the potential development concepts, including sizes and level of investment. Defining the proposed scope of the concept will serve as a basis for refining the potential market for the project and provide a framework of assumptions for use in our analysis, although this may vary based on the nature of the highest and best use analysis.
- Review previous market research and information about identified concepts for the subject, including its highest and best use.
- Review our previous work and relationships in the submarket of the subject site
- Review historical performance information concerning the subject property, including number of events by month, five-year financial history, usage levels, etc.
- Review subject data, such as development budgets, financial forecasts, architectural plans, tax & zoning information, etc.
- David Sangree, MAI, CPA, ISHC and additional staff from our office as required will travel to the subject market for an inspection of the subject, neighborhood tour, and meetings with the client
- Meet with the Civic Center steering committee comprised of Civic Center user groups and facilities management staff before (via video call) and during the onsite visit (via in-person meeting if possible)
- Visit comparable properties related to the types of amenities and attractions that we will be recommending for the subject property to understand their performance levels, facilities, features, and user reviews
- Interview owners or managers of competitive hotel, conference center, sporting venue, entertainment venue, and other comparable properties

- Interview representatives of various hotel chains, entertainment and concert venues, and sporting facilities to determine performance and identify proposed new supply additions
- Interview representatives of the local convention and visitor's bureau, chamber of commerce, and assessor's office, as well as city, county, and economic development officials to collect information concerning the subject site and region

Demand Research:

- Conduct research and interview previous users to gauge interest in additional amenities at the Decatur Civic Center. These interviews will ask previous guests their opinions of what additional amenities and attractions should be added at the subject. These research techniques may include in-person meetings, phone interviews, online surveys, and other research methods as appropriate.

Analysis:

- Using our database and ESRI data, review and analyze hospitality, entertainment, sporting, and other venues that do not currently exist within the region and determine venues that could be developed at the Decatur Civic Center
- Analyze national trends in the restaurant, sports venue, entertainment, and other potential industries and destination developments
- Review the local and larger region's (10-180 miles) population, household growth, employment, income levels, transportation, number of families, etc. to determine the economic environment of the subject site and the sources within the area that generate demand
- Review, identify, and analyze all legal entertainment, sports, hospitality, retail, and other potential facility use and/or repurposing options.
- Review and analyze the performance of comparable restaurant, sports venues, and entertainment attractions in the region, taking into account monthly and daily trends
- Analyze the subject site, including traffic counts, access, parking access, visibility, proximity and travel time, nearby visitor attractions, nearby corporate and group demand generators, and access to convention and event facilities relative to competitive properties
- Examine current hotel and resort supply and review the impact of any recent hotel openings on the existing hotel market
- Analyze historic usage levels at the subject site, and review the existing lease with the city of Decatur
- Analyze the historical market mix of visitation to the subject and the area, including the number of adults, families with children, sporting event visitors, etc
- Identify potential concepts that could be developed within the subject property
- Compare and contrast the proposed facilities with other facilities across the region by preparing multiple competitive sets of comparable properties

- Compare the amenities and performance figures for each comparable property to the subject within each category. We envision compiling three to five separate competitive sets of comparable properties for each different potential uses.
- Analyze the competitive advantages and disadvantages or prepare a SWOT (strengths, weaknesses, opportunities, threats) analysis of the subject
- Examine current hotel occupancy and average daily rate performance from a selection of area hotels
- Analyze demand generators within the market, including those that may be entering or leaving the market
- Examine current entertainment and sports venue real estate supply and review the impact of any recent facility openings on the existing market and their projections for future demand
- Analyze the respective site size, access, exposure, and other salient issues as they relate to the proposed components
- Recommend types of development and/or appropriate repurposing for the subject site, including use, sizing, and major components
- Analyze a projected range of costs for the proposed developments
- Project a range of usage and revenues for each of the major potential components of the property
- Rank the potential highest and best use options and recommend which ones would be superior for the subject property

Narrative Report: The highest and best use report will provide statistical data concerning each of the major components being studied, including performance statistics at a national, regional, and local level to show the potential for success. We will communicate our findings and recommendations in a narrative report presentation that will describe H&LA's methodology and analysis of the maximally productive and financially feasible components, including the recommended four or five best components. The report will include a range of development costs and revenue forecasts for the major components. We will rank the components and indicate which ones should be considered first and which ones are less suitable for the subject site. The conclusion and recommendations of the narrative report will take into consideration likely impacts and opportunities related to COVID-19's impact on this market sector.

Preparation of Presentation: After the completion of our report, consultants from our offices will present our findings through a video conference to the City Council and answer questions about our research.

ADDITIONAL SERVICES

Hotel & Leisure Advisors will provide a proposal to prepare a more detailed market feasibility and financial analysis study for specific attractions/amenities (such as a hotel, sports venue, aquarium, entertainment venue, etc.) after you have reviewed our initial report and identified those that merit further analysis. Please contact me or refer to our website, hladvisors.com, for more information about our additional services.

PROJECT QUALIFICATIONS & EXPERIENCE

Our consultants are national experts in the analysis of all types of hotel and resort properties. We have prepared more than 3,000 studies on every hotel brand and chain scale in the United States and Canada. With your project in mind, below is a small sampling of projects we have completed over the years that are similar to yours in property type or scope of services. A complete list of all H&LA projects can be found on our website.



Proposed Holiday Inn & Suites – Decatur, Illinois: H&LA completed a market feasibility and financial analysis study on a proposed 112-room hotel. Our study analyzed occupancy and ADR, and made projections for future financial performance. We also analyzed the competitive hotel market to determine existing supply and demand for the subject. The property is near Interstate 72.

Proposed Hotel and Entertainment Development – Portland Area, Oregon: H&LA completed a highest and best use analysis for revenue centers to include in a mixed-use development. We determined the potential components that were maximally productive and potentially financially feasible as part of a development. Our study concluded with a recommendation ranking the components that had the greatest promise for the subject site.



Proposed SpringHill Suites – Lancaster, New York: Market Feasibility and Financial Analysis Study of a 94-room hotel. Our study confirmed that the development of the proposed 94-room SpringHill Suites was viable in the subject market. The market is heavily influenced by the presence of the Buffalo Niagara International Airport approximately two miles west of the subject. The airport is a strong demand driver for the region and has proven to be a favored departure point for Canadian travelers from southern Ontario.

Intercontinental Hotel – Boston, Massachusetts: Appraisal and Market Analysis Report for the 424-room hotel. Our study evaluated the competitive hotel market and considered the three approaches to value to reach a value conclusion. The subject property includes restaurants, lounge, 32,000 square feet of meeting and prefunction space, gift shop/business center, spa, fitness center, and indoor pool.





Kovalchick Convention and Athletic Complex – Indiana, Pennsylvania: H&LA prepared a market demand and impact analysis that estimated the economic impact of the development and operation of the Kovalchick Convention and Athletic Complex (KCAC) in Indiana, Pennsylvania on the campus of Indiana University of Pennsylvania. KCAC is a 148,500 square foot facility that includes the Ed Fry Arena, a 34,900 square foot, 4,000-seat event arena; an open concourse with nearly 12,000 square feet of additional exhibition space or concession capabilities; a 17,800 square foot conference facility containing; and the Toretta Auditorium, a 6,000 square feet fixed-seat theater used for presentations, theatrical productions, or performances.

Great Wolf Lodge Properties – United States and Canada: Over the years, Hotel & Leisure Advisors has worked with several different clients in preparing various consulting assignments for 13 Great Wolf Lodge properties in the United States and Canada. These studies included appraisals, feasibility studies, and general consulting analyses. Great Wolf Resorts is the largest indoor waterpark company in North America, with 16 properties in the U.S. and Canada.



Whitewater Adventure Park – Montgomery Alabama: H&LA completed a feasibility for the proposed attraction on a site near the Alabama River. The Phase I development will include a competition channel, recreation channel, ropes course, zip lines, hiking trails, climbing center, sunbathing deck, splash pad, and an amphitheater. We made recommendations for sizing, proposed amenities, pricing, and any future expansion potential. The project is a public private partnership. Plans were announced in 2019 that the project is moving

forward with a target opening in 2022.

FEES & PAYMENT SCHEDULE

Project Fees	
Component	Fee
I - Market Feasibility and Financial Analysis Study	\$39,900
Travel, subsistence, and out-of-pocket expenses, including STR report and other research data	Included

These fee estimates are subject to revision if the scope of the engagement is altered. In such an event, we will discuss the matter with you so that a mutually acceptable revision can be made. Our price quote for this scope of services is valid for 90 days from the date of this proposal. Projected expenses exclude any applicable state sales taxes. If at any point during the engagement a decision is made to discontinue our services, our professional fees will be based on the time expended through that date.

Payment Schedule

We require a 50% retainer prior to beginning the assignment.

After conclusion of our fieldwork, we will issue an invoice for 25% of the project fee. This payment is due prior to our issuing the draft report.

The final invoice (balance plus expenses) will be sent with the draft copy of the completed report. Payment of this invoice is required prior to our issuance of final reports. Hard copies of the report are available upon request for an additional fee.

Any revisions to the report made within 30 days of issuance of the draft are included in the fee. Any revisions after 30 days will require an additional 10% of the project fee. If we do not receive any revisions within 30 days, we will issue the final report, provided we have received payment of the final invoice.

Any invoice that is 60 days past due is subject to a 1.5% monthly finance charge. Client agrees to pay any fees incurred as a result of collections activity.

We will negotiate fees for any additional services when you request them. Our consulting services are available at a rate of \$150-\$450 per hour, depending on the staff person involved, or we will issue a specific fee quote once the scope of additional services is determined.

TIMING

We can begin work immediately and will provide you with the report documenting our conclusions within 60 to 90 days of receiving the retainer payment and the signed engagement letter. We will work with your appointed representative to ensure the required data is made available. *The delivery date of the draft and final reports is contingent upon receiving the data requested for the property on a timely basis.*

We will communicate with you on a regular basis throughout the project and update you as needed on our progress. Chronologically, we will:

- Issue a data request list indicating items needed to review as part of our analysis.
- Schedule appointments to meet with you and tour the subject site and local/regional market. Our fieldwork will include visits to a range of comparable facilities.
- After conclusion of fieldwork, we will conduct additional research and interviews and analyze additional data to prepare the report. It typically takes a few weeks to analyze the data and an additional few weeks to write the report.
- Execute internal review of the report for quality control purposes.
- Issue the report in draft format within the timeframe specified in the proposal. After you review the draft, we will issue the final version of the report, including addenda items.



CONDITIONS

The report will be prepared in accordance with our Standard Conditions, which are attached. To indicate your acceptance of this proposal, please sign and return it to us as authorization for us to proceed with the engagement.

As a material inducement for Hotel & Leisure Advisors to enter into this agreement for services and for value received, and the consideration of Hotel & Leisure Advisors' performance in providing appraisal and consulting services for the client, the signature on this letter guarantees the company's timely payment of this agreement. This includes, but is not limited to, the payment of any and all sums due pursuant to the agreement. This guarantee applies to services rendered prior to and after the above date.

The terms of this agreement shall be interpreted and construed in accordance with the laws of the State of Ohio. The client hereby submits to the nonexclusive jurisdiction of the court having jurisdiction in the County of Cuyahoga, State of Ohio, and agrees not to raise and waive any objection based upon forum non conveniens.

Thank you for this opportunity to be of service. We look forward to working with you on this assignment.

Hotel & Leisure Advisors, LLC

David J. Sangree, MAI, ISHC
President



By signing below, I agree to the fees and terms associated as described in the attached proposal. I agree to pay fees for the report in the amount of \$39,900 including expenses. I have read and understood the proposal and the attached standard conditions, and I agree to the terms and conditions therein.

Signature

Name (print)

Title

Company

Email

Phone Number

Date

**SAMPLE TABLE OF CONTENTS
HIGHEST AND BEST USE ANALYSIS STUDY
TABLE OF CONTENTS**

A.	INTRODUCTION	
	Scope of the Assignment.....	A-1
	Executive Summary.....	A-2
	Standard Conditions	A-9
	Extraordinary Assumptions and Hypothetical Conditions.....	A-12
	Competency of the Consultants.....	A-12
B.	AREA ANALYSIS AND DESCRIPTIVE DATA	
	Area Review	B-1
	Neighborhood Analysis.....	B-21
	Site Analysis.....	B-26
	Overview of Potential Alternate Leisure Attractions	B-31
C.	PROPOSED OPTION ONE ANALYSIS	
	National Market Overview	C-1
	Regional Market Overview	C-12
	Competitive Market Analysis.....	C-14
	Demographic Comparison of Subject Site vs. Comparables.....	C-18
	Recommended Improvements for Proposed	C-24
	SWOT Analysis and Projections of Proposed	C-25
D.	PROPOSED OPTION TWO ANALYSIS	
	National Market Overview	D-1
	Regional Market Overview	D-12
	Competitive Market Analysis.....	D-16
	Demographic Comparison of Subject Site vs. Comparable Sites	D-19
	Recommended Improvements for Proposed	D-22
	SWOT Analysis and Projections of Proposed	D-24
E.	PROPOSED OPTION THREE ANALYSIS	
	National Market Overview	E-1
	Regional Market Overview	E-7
	Competitive Market Analysis.....	E-8
	Demographic Comparison of Subject Site vs. Comparables.....	E-10
	Recommended Improvements for Proposed	E-13
	SWOT Analysis and Projections of Proposed	E-14
F.	PROPOSED OPTION FOUR ANALYSIS	
	National Market Overview	F-1
	Regional Market Overview	F-3
	Competitive Market Analysis.....	F-6
	Demographic Comparison of Subject Site vs. Comparables.....	F-9
	Recommended Improvements	F-12
	SWOT Analysis and Projections of Proposed.....	F-14
G.	COMPARATIVE ANALYSIS AND CONCLUSION	
	Conclusion	G-1

H. CERTIFICATION.....	H-1
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ADDENDA

Qualifications.....	Addendum I
ESRI Demographic Report	Addendum II
Focus Group Outline and Questions	Addendum III
Survey Monkey Questionnaire and Detailed Responses	Addendum IV

Standard Conditions: The following Standard Conditions apply to real estate consulting engagements and appraisals by Hotel & Leisure Advisors, LLC (H&LA). Extraordinary Assumptions are added as required.

1. The report is to be used in whole and not in part. The report, engagement letter and these standard conditions constitute the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes any and all prior or current agreements or understandings between the parties, whether in writing or orally. The report and engagement letter may not be amended except in writing signed by the parties hereto. These standard conditions shall survive the completion of the assignment.
2. Publication of the report or engagement letter without the prior written consent of H&LA is prohibited unless otherwise stated in the letter of engagement. Neither the report nor engagement letter may be used by any person other than the party to whom they are addressed nor may they be used for purposes other than that for which they were prepared. Neither the engagement letter, nor the report, nor their contents, nor any reference to the appraisers or H&LA or any reference to the Appraisal Institute, International Society of Hospitality Consultants, American Institute of Certified Public Accountants, or the American Institute of Architects, (or the MAI, ISHC, CPA or AIA designations) may be included or quoted in any offering circular or registration statement, prospectus, sales brochure, other appraisal, loan, or other agreement or document without H&LA's prior written permission, in its sole discretion. Moreover, "H&LA" is a registered trademark of Hotel & Leisure Advisors, LLC. The client agrees that in event of a breach of this Section 2, in addition to any other rights and remedies of H&LA, and hereby consents to injunctive relief.
3. No responsibility is assumed for the legal description or any matters which are legal in nature. Title to the property is assumed to be good and marketable and the property is assumed to be free and clear of all liens unless otherwise stated. No survey of the property was performed. Sketches, maps, photos, or other graphic aids included in the reports are intended to assist the reader in ready identification and visualization of the property and are not intended for technical purposes.
4. The information contained in the assignment is based upon data gathered from sources the consultant or appraiser assumes to be reliable and accurate. Some of this information may have been provided by the owner of the property. Neither the consultants nor H&LA shall be responsible for the accuracy or completeness of such information including the correctness of public records or filings, estimates, opinions, dimensions, sketches, exhibits, and other factual matters.
5. The report may contain prospective financial information, estimates, or opinions that represent the consultants' or appraisers' view of reasonable expectations at a particular point in time. Such information, estimates, or opinions are not offered as predictions or as assurances that a particular level of income or profit will be achieved, that events will occur, or that a particular price will be offered or accepted. Actual results achieved during the period covered by H&LA's prospective financial analyses will vary from those described in the report, and the variations may be material. The financial projections stated in the report and any opinions of value are as of the date stated in the report. Changes since that date in external and market factors or in the property itself can significantly affect property value or performance.
6. H&LA has not considered the presence of potentially hazardous materials and contaminants such as asbestos, urea formaldehyde foam insulation, toxic waste, PCBs, pesticides, mold, lead-based paints, or other materials. The appraisers and consultants are not qualified to detect or report on hazardous material contamination and H&LA urges the client to retain an expert in this field if desired.
7. Unless noted, H&LA assumes there are no encroachments, zoning violations, or building violations encumbering the subject property. It is assumed that the property will not be operated in violation of any applicable government regulations, zoning, codes, ordinances, or statutes. No responsibility is assumed for architectural design and building codes. The analysis and concept drawings included in the report are not intended for technical purposes.
8. All mortgages, liens, encumbrances, leases, and servitudes have been disregarded unless specified otherwise.
9. Real estate consulting engagements and appraisal assignments are accepted with the understanding that there is no obligation to furnish services after completion of the original assignment. We are not required to give testimony or attendance in court by reason of this analysis without previous



- arrangements, and the client will be obligated to pay in advance for the standard per diem fees and travel costs.
10. No significant change is assumed in the supply and demand patterns indicated in the report. The appraisal or consulting engagement assumes market conditions as observed as of the current date of the market research stated in the letter of transmittal. These market conditions are believed to be correct; however, H&LA or the consultants assume no liability should market conditions materially change because of unusual or unforeseen circumstances.
11. The quality of a lodging facility or other leisure property's management has a direct effect on the property's economic viability. It should be specifically noted by any prospective reader that the engagement assumes that the property will be competently managed, leased, and maintained by financially sound owners over the expected period of ownership. H&LA is not responsible for future marketing efforts and other management or ownership actions upon which actual results will depend.
12. The forecast of income and expenses are not predictions of the future. Rather, they are the consultants' best estimates of current market thinking on future income and expenses. We do not warrant that the estimates will be obtained, but that they have been prepared in a conscientious manner on the basis of information obtained during the course of this study.
13. The subject property is valued assuming all items of furniture, fixtures, equipment, working capital, and inventory are in place. Should items essential in the operation of the hotel prove to be missing, we reserve the right to amend the opinion of value expressed in an appraisal report.
14. H&LA does not, as part of this consulting report or appraisal, perform an audit, review, or examination (as defined by the American Institute of Certified Public Accountants) of any of the historical or prospective financial information used and therefore, does not express any opinion with regard to it.
15. The consulting engagement or appraisal report has been prepared in accordance with the Uniform Standards of Professional Appraisal Practice and the Code of Ethics of the Appraisal Institute. No other code, ordinance, rule or regulation of any kind or nature whatsoever shall apply.
16. It is agreed that the maximum damages recoverable from H&LA or its affiliates or their respective employees relative to this engagement shall be the amount of the money actually collected by H&LA or its affiliates for work performed pursuant to the engagement letter. The client acknowledges that H&LA cannot and does not guarantee and makes no representations as to the success of the project. H&LA shall not be liable for any incidental, breach of warranty, consequential or punitive damages, expenses, costs or losses whatsoever directly or indirectly arising out of the services performed hereunder (including negligence and/or gross negligence). In addition, there is no accountability or liability to any third party.
17. The client hereby releases and discharges H&LA, its directors, officers, and employees, from and against any and all claims and demands of any nature or kind whatsoever arising as a result of the design, development, operations, and performance of the proposed or existing project. The client furthermore agrees to indemnify, defend and hold harmless H&LA and its directors, officers and employees, from any and all claims of any nature whatsoever, including attorney fees, expenses and costs.
18. The report does not address the project's compliance with the federal statute commonly known as the Americans with Disabilities Act as well as regulations and accessibility guidelines promulgated thereunder.
19. The provisions of the report, the engagement letter and these standard conditions shall be severable, and if a court of competent jurisdiction holds any provisions of the report, engagement letter and these standard conditions invalid, illegal or unenforceable, the remaining provisions shall nevertheless remain in full force and effect as written.

DATE: 5/12/2021

MEMO: 2021-56

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Jim Getz, Police Chief
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Morrow Brothers Ford Inc. for the Purchase of Six (6) 2021 Ford Interceptor Utility Vehicles.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$303,270 to Morrow Brothers Ford Inc. for six (6) 2021 Ford Interceptor Utility Vehicles. The bid amount includes the cost of the vehicles along with the Police Department equipment required for up fitting.

BACKGROUND:

The City of Decatur Police Department has requested six (6) new vehicles to replace (6) Ford Interceptor utility vehicles.

The vehicles being replaced are:

Unit 843 a 2016 Ford Interceptor with 110,446 miles.

Unit 845 a 2016 Ford Interceptor with 123,104 miles.

Unit 808 a 2017 Ford Interceptor with 102,542 miles.

Unit 840 a 2016 Ford Interceptor with 112,578 miles.

Unit 801 a 2017 Ford Interceptor with 105,375 miles.

Unit 804 a 2017 Ford Interceptor with 105,400 miles.

The replacement vehicles are estimated to be delivered in 90 days.

At a previous meeting the City Council requested that staff evaluate Police Department vehicle purchases so that CURES reimbursements could potentially be utilized to catch-up on delays in vehicle purchases necessitated by the pandemic. Upon an updated review, the age and mileage of the police cars is affecting over half of the fleet of the squad cars. By itself, this is not necessary a reason to purchase six additional price interceptors. But as we examined likely supply-chain problems that may occur in 2022, it became clear that law enforcement agencies across the country could be experiencing long delays in the delivery of police cars (meaning that we may not be able to obtain six vehicles in 2022).

This order could be made next year, but to avoid these potential shortages, we believe it is prudent to accelerate the order. There are cars currently sitting on the lot of Morrow Brothers Ford (holder of the State bid) that can be upfitted and delivered to the City in 6 to 8 weeks. Ordering the cars now will help in case we cannot get cars next year.

DISPOSAL OF REPLACED UNITS: The above vehicles are being replaced due to mileage and condition and will be sold/auctioned.

OTHER BIDDERS: None.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:
Fleet Maintenance wrote bid specifications based on Police Department requirements

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS:
Funding for the expenditure is available in the FY2021 Budget, and will be augmented via budget amendment with one-time CURES reimbursements.

ATTACHMENTS:

Description	Type
Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Morrow Brothers Ford Inc. for the Purchase of Six (6) 2021 Ford Interceptor Utility Vehicles	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS JOINT PURCHASING
CONTRACT HOLDER BID PRICE OF MORROW BROTHERS FORD INC. FOR THE
PURCHASE OF SIX (6) 2021 FORD INTERCEPTOR UTILITY VEHICLES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the quote of the bid received for six (6) Ford 2021, Police Interceptor Utility Vehicles, bid presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the cost of Morrow Brothers Ford Inc., in the amount of \$303,270, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Morrow Brothers Ford Inc., for their price of \$303,270.

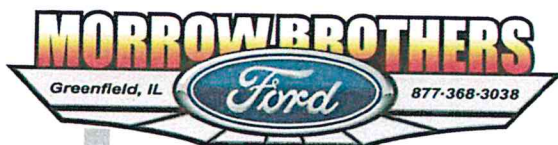
Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



May 12, 2021

REVISED FOR IN STOCK UNITS

City of Decatur Illinois

We have figured the following for your consideration.

1-New 2021 Ford Police Interceptor Utility AWD

Black Exterior, Cloth Front/Vinyl Rear Seating

3.3L Gasoline Engine

18D Hatch Timer Delete

43D Dark Mode Interior

68G Rear L/W/H Inoperative

60A Grill/Lamp/Speaker Wiring

549 Power Heated Mirrors

47A Factory Police Engine Idle

Dealer Re-Key to 1284x

55F Remote Keyless Entry

61B OBD-2 Split Connector

New MP License/Title

Delivery to Decatur Fleet

Vehicle Warning Equipment – Per attached page

All other standard equipment – Per attached page

Illinois Government Price \$50,545.00

Additional options can be added as required. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

Fire Department

DATE: 5/12/2021

MEMO: 21-07

TO: Honorable Mayor Julie Moore Wolfe
Council Members

FROM: Scot Wrighton, City Manager
Jeff Abbott, Fire Chief

SUBJECT: Overhead Door Replacement at Fire Station #2.

SUMMARY RECOMMENDATION:

City staff recommends that the City Council approve the attached resolution granting consent for the replacement of two (2) overhead garage doors at fire station #2 at a cost of \$68,440.00 to Felmley-Dickerson Company.

BACKGROUND:

The Fire Department undertook a fire station rehabilitation program for fire stations 1, 2, 4 & 6. The overhead doors at stations 4 & 6 were raised to accommodate all fire apparatus. The decision was made, due to the cost, to not raise the overhead doors at station 2. The department proposes using leftover funds from the rehabilitation program to raise two of the doors.

Raising the doors at station 2 would allow fire apparatus to be moved around to any fire station without being limited by door height. Currently, the new Truck 2 must park in the training building across the parking lot from station 2. The door project would allow Truck 2 to be parked inside the station when the project is completed.

The proposed contractor is the same one currently completing the construction of Fire Station #3. Their work on Station #3 has been timely and of good quality. They also served satisfactorily as the city's contractor for the rehabilitation work on stations 1, 2, 4 and 6. It is recommended that the City Council award this contract to the second lowest bidder because Felmley-Dickerson will meet the city's MBE requirements. The low bidder has indicated that he will not be able to meet the city's MBE requirements.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: Christy-Foltz (the low bidder)

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Jeff Abbott, Fire Chief

BUDGET/TIME IMPLICATIONS:

The project should be completed by fall 2021 and the project will be funded by the fire station rehabilitation funds that are still available in the fire station bond fund.

ATTACHMENTS:

Description	Type
RESOLUTION ACCEPTING THE BID OF FELMLEY-DICKERSON COMPANY FOR THE REPLACEMENT OF TWO (2) OVERHEAD GARAGE DOORS AT FIRE STATION NO. 2 LOCATED AT 2707 E. WILLIAM STREET	Resolution Letter
Exhibit A Fire station 2 Overhead Door Good Faith Effort	Exhibit
Exhibit B CAD Constructin Bid	Exhibit
Exhibit C Christy-Foltz Bid	Exhibit

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF
FELMLEY-DICKERSON COMPANY FOR THE REPLACEMENT OF TWO (2)
OVERHEAD GARAGE DOORS AT FIRE STATION NO. 2 LOCATED AT
2707 E. WILLIAM STREET**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for the replacement of two (2) overhead garage doors at Fire Station No. 2, presented herewith and made part hereof be, and it is hereby received, and placed on file.

Section 2. That the bid of Felmley-Dickerson Company, in the amount of \$68,440.00, and purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Felmley-Dickinson Company, for their bid price of \$68,440.00.

PRESENTED and ADOPTED this _____ day of May 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

BID FORM**TO:**

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

FOR:

Overhead Door Replacement
Fire Station 2
2707 E. William St.
Decatur, IL

DATE: APRIL 22, 2021 (Bidder to enter date)

SUBMITTED BY:

FELMLEY - DICKERSON Co. (Bidder to enter name and address)
803 E. LAFAYETTE ST.
BLOOMINGTON, IL 61701

OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents for the Project entered above, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

\$ 68,440⁰⁰ (Insert N/A if not bidding this work)

Sixty-eight thousand four hundred forty ^{no}/_{or} dollars.

- B. We have included the required security Bid Bond as required by the Instruction to Bidders.
- C. All applicable federal taxes are excluded, and State of Illinois taxes are excluded from the Bid Sum.

ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty (30) days from the bid closing date.
- B. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

CONTRACT TIME

- A. If this Bid is accepted, we will complete the Work in 120 calendar DAYS from Notice to Proceed.

ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # NONE Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

SUBCONTRACTORS

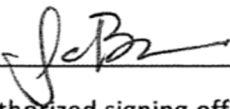
- A. Following is a list of our subcontractors (if any) and the portions of the Work they will perform:

SUBCONTRACTOR	PORTION OF THE WORK
<u>OTTO BAUM</u>	<u>MASONRY</u>
<u>NATION SERVE</u>	<u>OVERHEAD DOORS</u>
<u>NEW BEGINNINGS</u>	<u>PAINTING</u>
<u>MIDWAY CONTRACTING</u>	<u>ASBESTOS ABATEMENT</u>
<u>RELIABLE ENVIRONMENTAL</u>	<u>ASBESTOS TESTING</u>

DEADLINE

- A. Bids will be accepted until 10:00 a.m., Central Standard Time, on April 22, 2021 at the City of Decatur, Purchasing & Internal Services Division, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523 at which time they will be publicly opened and read. Bids shall be submitted to the Purchasing Office on the first floor of the Civic Center.
- B. All bids must be marked in the bottom "SEALED BID FOR OVERHEAD DOOR REPLACEMENT – FIRE STATION 2".

BID FORM SIGNATURE(S)



(Authorized signing officer)

(Authorized signing officer)

VICE PRESIDENT

(Title)

(Title)



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	4/22/2021	Project Title:	DECATUR FIRE STATION NO. 2 - OVERHEAD DOOR REPLACEMENT
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor: FELMLEY-DICKERSON Co.
 Address: 803 E. LAFAYETTE ST.
BLOOMINGTON, IL 61701
 Phone: 309-828-4317
 Contact Person: JASON BREWER
 Email: jbrewer@fdco.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
MIDWAY CONTRACTING	MBE	2,500	3.65	ASBESTOS ABATEMENT
NEW BEGINNINGS	MBE	1,000	1.46	PAINTING
Totals				

• If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
TANK CONSTRUCTION	\$3,520	5.14	STEEL
Totals			

• If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
• If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
FJ ROBINSON	INVITATION TO BID	NO BID
HOPGOOD PAINTING	INVITATION TO BID	NO BID
NEW BEGINNINGS	INVITATION TO BID	RECEIVED BID
TANK CONSTRUCTION	INVITATION TO BID	RECEIVED BID
MIDWAY CONTRACTING	INVITATION TO BID	RECEIVED BID
• If more firms were contacted, please copy this form and attach the additional information.		

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.



4/22/2021
 Date

Signature of Prime Contractor

Date

PROJECT MANUAL

4/9/21



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date: 4-21-21	Project Title: Overhead door replacement Decatur Fire Station #2
Total Contract Value:	Project Number: 6305

Section I: Minority Business Enterprise (MBE) Information

Name: New Beginnings Contractors, Inc.
Address: 30 N. Court Dr.
Decatur, IL 62526
Phone: (217) 519-4452
Contact Person: Darrell Reynolds
Email: newbeginnings@tix.com - alexfirmand@gmail.com

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
labor/material for painting lintels, steel angle jamb extensions & wall area around door install	\$1,000.00	

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a Notification of Change in Participation Form and MBE Information Form with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
<i>Jason Brewer</i>	JASON BREWER
Title	Date
VICE PRESIDENT	4/22/21
Minority Business Enterprise Signature	Print
<i>Alex Firmand</i>	Alex Firmand
Title	Date
Project Manager	4-21-21

ARCHITECTURAL EXPRESSIONS, LLP

PAGE 38

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a Notification of Change in Participation Form and MBE Information Form with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
<i>Jason Brewer</i>	JASON BREWER
Title	Date
VICE PRESIDENT	4/22/21
Minority Business Enterprise Signature	Print
<i>Adam Shank</i>	
Title	Date
Member	4/21/2021

ARCHITECTURAL EXPRESSIONS, LLP

PAGE 38



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	4/21/21	Project Title:	
Total Contract Value:		Project Number:	

Section I: Minority Business Enterprise (MBE) Information

Name: Midway Contracting Group, LLC
Address: 7413 Duvan Drive, Unit 2A
Tinley Park, IL 60477
Phone: 708-342-1200
Contact Person: Dave Sharkey
Email: dave@midwaycg.com

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
Asbestos Abatement of exterior panels over roll up doors	\$2500.00	

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a Notification of Change in Participation Form and MBE Information Form with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
	JASON BREWER
Title	Date
VICE PRESIDENT	4/22/21

Minority Business Enterprise Signature	Print
	Aaron Villegas
Title	Date
President	4/21/21

December 14, 2020

Mr. Aaron Villegas
Midway Contracting Group, LLC.
7413 Duval Drive, Unit 2A
Tinley Park, IL 60477

Re: **Minority Business Enterprise (MBE)**
Certification Term Expires: **December 14, 2021**

Dear Mr. Aaron Villegas:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Fast Track Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 60 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm.

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

NIGP 90976: SITE WORK
NIGP 92678: REMEDIATION SERVICES, ENVIRONMENTAL, INCLUDING REHABILITATION SERVICES HAZARDOUS WASTE AND MOLD REMEDIATION

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez
Certification Manager



TONI PRECKWINKLE
PRESIDENT
Cook County Board
of Commissioners

BRANDON JOHNSON
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

LUIS ARROYO, JR.
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGNEN
12th District

LARRY SUFFREDIN
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK AGUILAR
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

EDWARD H. OLIVIERI

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

September 1, 2020

Mr. Aaron Villegas, President
Midway Contracting Group, LLC
7413 Duvan Drive, Unit 2A
Tinley Park, IL 60477

Re: Annual Certification Expires: September 1, 2021

Dear Mr. Villegas:

Congratulations on **Midway Contracting Group, LLC's** continued eligibility for Certification as a **Minority-owned Business Enterprise (MBE)** by Cook County Government. This certification is valid until **September 1, 2025**; however, you must re-validate your firms' certification annually.

As a condition of continued Certification, you must file a **"No Change Affidavit"** within **sixty (60) business days prior to the date of Annual Certification Expiration**. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as an **MBE** vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

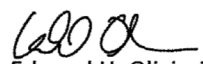
Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**Construction: Asbestos and Lead Abatement;
Environmental Remediation; and Interior Demolition**

Your firm's participation on Cook County contracts will be credited toward **MBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** goals will be given only for work performed in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,


Edward H. Olivieri

Contract Compliance Director

EHO/lar

EXHIBIT A Fire Station 2 Overhead Door Good Faith Effort

Christy Foltz				
Total Bid		61,718		
Minority Business Contractors Selected	Type	Value	Approved	Comments
New Beginnings	Painting	1,000	Yes	
Approx. percentage of bid		2%		
CF lists two other non mintority subs (Otto Baum and Nation Serve) and provides no documentaiton for a good faith effort to find minority subs to do this work.				
They state in a leter taht the project had limited scope and CF was unable to locate specification compliant MBE firms that preform overhead door work.				
This is not typical of a good faith effort.				

Felmley Dickerson Co				
Total Bid	68,440			
Minority Business Contractors Selected	Type	Value	Approved	Comments
Midway Contracting	Asbestos Abatement	2,500	yes	
New Beginnings	Painting	1,000	Yes	
Tank Construction	Steel Supplier	3,520	Yes	
Approx. percentage of bid		10%		
EXHIBIT A				

CAD Construction Inc				
Total Bid	79,100			
Minority Business Contractors Selected	Type	Value	Approved	Comments
CSS	Material Supplier	10,000	No	Did not provide any documentation who they are or where they are from. They say that they will provide the information within 24 hours if bid is selected
Approx. percentage of bid		13%		
A good faith effort waiver was provided with Grunloh Construction reaching 0% of the 10% goal. Upon review of the good faith effort the contractor did not make enough contacts with MBE Subcontractors.				
Grunloh did not complete a good faith effort.				

Chicago Commercial Construction				
Total Bid	3,419,047			
Minority Business Contractors Selected	Type	Value	Approved	Comments
R&R Glass	Glass and Windows	40,000	yes	
Dashco, Inc	Insulation	21,000	unknown	Cannot find Information on
All Wall coverings	Steel	29,000	yes	
Kreiling Roofing	Roofing	317,000	No	Listed as WBE when researched
Approx. percentage of bid		12%		
No good faith effort was not provided and most likely because they felt they met the goal. Upon review most of the value was to a roofing subcontractor that is a WBE not a MBE that don't meet the requirements of Chapter 28.				
Could allow the contractor to submit the good faith effort work completed.				

Chicago Commercial Construction				
Total Bid	3,419,047			
Minority Business Contractors Selected	Type	Value	Approved	Comments
All Wall coverings	Painting	31,000	yes	
Approx. percentage of bid		1%		
A good faith effort waiver was provided with CCC reaching 1% of the 10% goal. Upon review of the good faith effort the contractor did not make any direct contacts and only provided a very large bid invite.				
CCC did not complete a good faith effort.				

Christy Foltz				
Total Bid	3,611,400			
Minority Business Contractors Selected	Type	Value	Approved	Comments
SPM	Rebar	14000		
All Wall Coatings	Painting	31,000		
Veya Inc Construction	Civil/Concrete	410,000	Yes	
Advanced Window Systems	Windows	55000		
Approx. percentage of bid		14%		
Christy Foltz meet the goal utilizing approx. 14% MBE Subcontractors.				

CDO Services				
Total Bid		3,838,464		
Minority Business Contractors Selected	Type	Value	Approved	Comments
R&R Glass	Glass and Windows	40,000	yes	
Dashco, Inc	Insulation	21,000	unknown	Cannot find Information on
All Wall coverings	Painting	29,000	yes	
Kreiling Roofing	Roofing	317,000	No	Listed as WBE when researched
Approx. percentage of bid		11%		
No good faith effort was not provided and most likely because they felt they met the goal. Upon review most of the value was to a roofing subcontractor that is a WBE not a MBE that don't meet the requirements of Chapter 28.				
Could conderer allowing the contractor to provide the good faith effort work to see if they complied.				

BID FORM**TO:**

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

FOR:

Overhead Door Replacement
Fire Station 2
2707 E. William St.
Decatur, IL

DATE: 4/21/2021

(Bidder to enter date)

SUBMITTED BY:CAD CONSTRUCTION INC.

(Bidder to enter name and address)

150 S BAER RDTREMONT IL 61568**OFFER**

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents for the Project entered above, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

\$ 79,100 (Insert N/A if not bidding this work)

Seventy-Nine thousand one hundred dollars.

- B. We have included the required security Bid Bond as required by the Instruction to Bidders.
- C. All applicable federal taxes are excluded, and State of Illinois taxes are excluded from the Bid Sum.

ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty (30) days from the bid closing date.
- B. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

CONTRACT TIME

- A. If this Bid is accepted, we will complete the Work in _____ calendar DAYS from Notice to Proceed.

ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

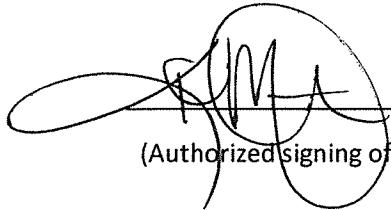
SUBCONTRACTORS

- A. Following is a list of our subcontractors (if any) and the portions of the Work they will perform:

SUBCONTRACTOR	PORTION OF THE WORK
Otto Baum	Masonry
D.H. Pace	Overhead Door
Thornburg	Asbestos
_____	_____
_____	_____

DEADLINE

- A. Bids will be accepted until 10:00 a.m., Central Standard Time, on April 22, 2021 at the City of Decatur, Purchasing & Internal Services Division, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523 at which time they will be publicly opened and read. Bids shall be submitted to the Purchasing Office on the first floor of the Civic Center.
- B. All bids must be marked in the bottom "SEALED BID FOR OVERHEAD DOOR REPLACEMENT – FIRE STATION 2".

BID FORM SIGNATURE(S)
(Authorized signing officer)

KERRY KELLER-MARTIN
PRESIDENT

(Title)

(Authorized signing officer)

(Title)



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	4/21/2021	Project Title:	Overhead Door Replacement
Total Contract Value:	79,100	Project Number:	0305

Section I: Prime Contractor Information

Prime Contractor: CAD CONSTRUCTION INC.

Address: 150 S BAER RD TREMONT IL 61568

Phone: 309-925-2092

Contact Person: KERRY KELLER-MARTIN

Email: admin@cadconstructioninc.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
Totals				

• If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
CSS	10,000	13	Material Supplier
Totals	10,000	13	

• If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial

- If more firms submitted quotes, please copy this form and attach the additional information.

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome

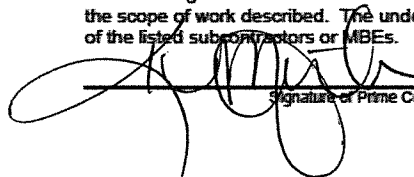
- If more firms were contacted, please copy this form and attach the additional information.

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.



 Signature of Prime Contractor

4/21/2021

 Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:	4/21/2021	Project Title:	Overhead door Repl.
		Project Number:	6305

Prime Contractor: CAD CONSTRUCTION INC.
Address: 150 S BAER RD TREMONT IL 61568
Phone: 309-925-2092
Contact Person: KERRY KELLER-MARTIN
Email: admin@cadconstructioninc.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Signature of Prime Contractor

Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:	4-21-21	Project Title:	Overhead door replace
		Project Number:	10305

Prime Contractor: N/A

Address: _____

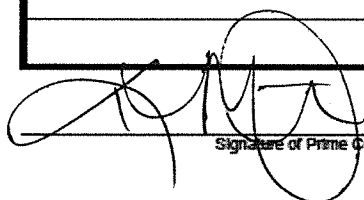
Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No			
Describe the scope of work change:					
Reason for subcontractor change:					
Describe good faith efforts to utilize an MBE:					


Signature of Prime Contractor

4-21-21

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	4-21-21	Project Title:	Overhead door Replac.
Total Contract Value:	79,100*	Project Number:	0305

Section I: Minority Business Enterprise (MBE) Information

Name: Will Return within 24hrs if

Address: low bid.

Phone:

Contact Person:

Email:

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a Notification of Change in Participation Form and MBE Information Form with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
Title	Date

Minority Business Enterprise Signature	Print
Title	Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Final Minority Business Enterprise (MBE) Participation Documentation

Date:	4-21-21	Project Title:	Overhead Door Repl.
Total Contract Value:	79,100	Project Number:	0305

Section I: Prime Contractor Information

Prime Contractor: CAD CONSTRUCTION INC.
Address: 150 S BAER RD TREMONT IL 61568
Phone: 309-925-2092
Contact Person: KERRY KELLER-MARTIN
Email: admin@cadconstructioninc.com

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Otto Baum	11,545	14.6		
P.H. Pace	15,580	19.7		
Thornburg	4,800	6.1		
Non-MBE Subcontractor Total	31,925	40.4		
If more subcontractors are utilized, please copy this form and attach the additional information.				

Section III: Selected MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE purchase of Goods, Materials, and Equipment

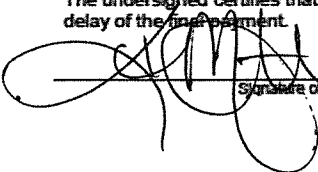
Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
CSS	10,000	13		
MBE Totals	10,000	13		

If more MBE's are utilized, please copy this form and attach the additional information.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	MBE Goal of 10% <u>has been</u> reached
☐	MBE Goal of 10% <u>has not been</u> reached but Contractor <u>has</u> met the goal estimated on the MBE Utilization Statement submitted at Bid
☐	MBE Goal of 10% <u>has not been</u> reached and Contractor <u>has not</u> met the goal estimated on the MBE Utilization Statement submitted at Bid (attach explanation)
☐	MBE Goal of 20% <u>has been</u> reached and qualifies for a 2% Bonus of the final Contract Value up to a maximum of \$50,000
☐	Other – (State reason and attach explanation)

The undersigned certifies that the information included herein is true and correct, failure to submit this form may result in delay of the final payment.



 Signature of Prime Contractor

4-21-21

 Date

BID FORM

TO:

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

FOR:

Overhead Door Replacement
Fire Station 2
2707 E. William St.
Decatur, IL

DATE: April 22, 2021 (Bidder to enter date)

SUBMITTED BY:

Christy-Foltz, Inc. (Bidder to enter name and address)
740 S. Main St.
Decatur, IL 62521

OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents for the Project entered above, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

\$ 61,718.00 (Insert N/A if not bidding this work)

Sixty One Thousand Seven Hundred Eighteen dollars.

- B. We have included the required security Bid Bond as required by the Instruction to Bidders.
- C. All applicable federal taxes are excluded, and State of Illinois taxes are excluded from the Bid Sum.

ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty (30) days from the bid closing date.
- B. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

CONTRACT TIME

- A. If this Bid is accepted, we will complete the Work in 90 calendar DAYS from Notice to Proceed.

ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

SUBCONTRACTORS

- A. Following is a list of our subcontractors (if any) and the portions of the Work they will perform:

SUBCONTRACTOR	PORTION OF THE WORK
O-B	Masonry
Nation Serve	Overhead Door
New Beginnings	Painting
_____	_____
_____	_____

DEADLINE

- A. Bids will be accepted until 10:00 a.m., Central Standard Time, on March 26, 2021 at the City of Decatur, Purchasing & Internal Services Division, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523 at which time they will be publicly opened and read. Bids shall be submitted to the Purchasing Office on the first floor of the Civic Center.
- B. All bids must be marked in the bottom "SEALED BID FOR OVERHEAD DOOR REPLACEMENT – FIRE STATION 2".

BID FORM SIGNATURE(S)

(Authorized signing officer)

(Authorized signing officer)

President

(Title)

(Title)



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	4/22/2021	Project Title:	Overhead Door Replacement Fire Station 2
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor: Christy-Foltz, Inc.
 Address: 740 S. Main St.
 Decatur, IL 62521
 Phone: (217)428-8601
 Contact Person: Thomas Kenney
 Email: thomask@christy-foltz.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
New Beginnings	MBE	\$1000	2%	Painting
Totals				
• If more subcontractors are utilized, please copy this form and attach the additional information.				

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
Totals			
• If more firms were contacted, please copy this form and attach the additional information.			

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
* If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

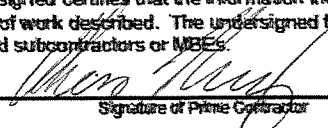
Subcontractor Name	Method of Contact	Contact Outcome
New Beginnings	E-Mail	bid submitted - used
* If more firms were contacted, please copy this form and attach the additional information.		

Section VI:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a Notification of Change in Participation with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBE's.



 Signature of Prime Contractor

4/22/2021

 Date



**City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196**

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:	4/22/2021	Project Title:	Overhead Door Replacement Fire Station 2
		Project Number:	

Prime Contractor:	Christy-Foltz, Inc.
	740 S. Main St.
Address:	Decatur, IL 62521
	(217)428-8601
Phone:	
Contact Person:	Thomas Kenney
Email:	thomask@christy-foltz.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☒	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☒	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Signature of Prime Contractor _____ Date 4/22/2021

FOR OFFICIAL USE ONLY

☐ APPROVED		☐ DISAPPROVED	
The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):			
☐	The project is essential for City operations.		
☐	Emergency circumstances require a waiver.		
☐	Evidence of a good faith effort by the contractor.		
☐	The contractor will self-perform all work and will not subcontract any portion of the project.		
☐	The contractor proposes to meet City MBE goal. No Waiver Required		

REVIEWED BY:

Public Works Director

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	4-21-21	Project Title:	Overhead door replacement Decatur Fire Station #2
Total Contract Value:		Project Number:	6305

Section I: Minority Business Enterprise (MBE) Information

Name: New Beginnings Contractors, Inc.
Address: 30 N. Court Dr.
Decatur, IL 62526
Phone: (217) 519-4452
Contact Person: Darrell Reynolds
Email: newbeginnings01@ix.com - alexfirmand@gmail.com

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract
labor/material for painting lintels, steel angle jamb extensions & wall area around door install	\$1,000.00	

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an MBE Information Form signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a Notification of Change in Participation Form and MBE Information Forms with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
	Thomas Kenney
Title	Date
Project Manager	4/22/2021

Minority Business Enterprise Signature	Print
	Alex Firmand
Title	Date
Project Manager	4-21-21

C H R I S T Y • F O L T Z • I N C • B U I L D E R S
740 SOUTH MAIN STREET • DECATUR • ILLINOIS • 62525
P.O. BOX 828 AREA CODE 217•428-8601

April 22, 2021

City of Decatur
Purchasing Department

Re: MBE Waiver Explanation

To Whom it May Concern:

This letter is being authored to explain why Christy-Foltz, Inc. was unable to meet the MBE goals set forth in the bid proposal for replacement of the overhead doors at Fire Station #2.

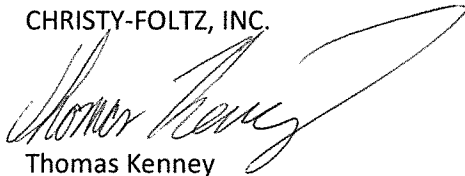
This project has a limited scope of work. Concentrated around overhead door work. Christy-Foltz, Inc. was unable to locate specification compliant MBE firms that perform overhead door work.

Christy-Foltz, Inc. did see an opportunity for MBE painting. Acting in good faith Christy-Foltz, Inc. chose to subcontract the painting work instead of self-performing the work. Unfortunately, the limited painting scope on this project does not result in satisfaction of the 10% subcontracting goal.

If you have any questions, please feel free to call.

Respectfully submitted,

CHRISTY-FOLTZ, INC.



Thomas Kenney



Fire Department

DATE: 5/12/2021

MEMO: 2021-06

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Jeff Abbott, Fire Chief
Jim Ohl, Deputy Fire Chief

SUBJECT: Resolution Accepting the Bid of Municipal Emergency Services (MES) for the purchase of fifty (50) Scott Air-Pak X3 Pro SCBA Air Packs and one-hundred eight (108) AV3000 HT Facepieces.

SUMMARY RECOMMENDATION:

Staff recommends awarding the bid in the amount of \$298,450.00 to Municipal Emergency Services (MES) for (50) Air Pack X3 Pro SCBA (2018 Edition) and (108) AV3000 HT Facepieces.

BACKGROUND:

The self-contained breathing apparatus (SCBA) is an essential piece of equipment each fire fighter utilizes at fires and at emergencies when the air is unsafe to breathe. Essentially, the SCBA unit is as important to each fire fighter as is their fire protective clothing. The department has one SCBA unit for every firefighter on duty each day and additional SCBA units for back-up when needed.

Each member of the Department has their own face piece that attaches to the SCBA unit. At the beginning of each shift, firefighters place their face piece onto the SCBA unit to ensure the unit is working properly. The SCBAs are mounted in the seats of each fire truck (except for the driver) so firefighters can put on the unit while en route to fires.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Jeff Abbott, Fire Chief and Jim Ohl, Deputy Fire Chief

BUDGET/TIME IMPLICATIONS:

Funding for the expenditure is available through the awarded 2019 Assistance to Firefighter Grant (AFG) in the amount of \$271,090.91 with a City contribution of \$27,359.09 which is included and available in the FY2021 Budget.

ATTACHMENTS:

Description	Type
Resolution Accepting the Bid of Municipal Emergency Services (MES) for the purchase of fifty (50) Scott Air-Pak X3 Pro SCBA Air Packs and one-hundred eight (108) AV3000 HT Facepieces.	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF
MUNICIPAL EMERGENCY SERVICES (MES) FOR
THE PURCHASE OF FIFTY (50) SCOTT AIR-PAK X3 PRO SELF-CONTAINED
BREATHING APPARATUS (SCBA) AND ONE-HUNDRED EIGHT (108) AV3000 HT
FACEPIECES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for fifty (50) Scott Air-Pak X3 Pro Self-Contained Breathing Apparatus (SCBA) and one-hundred eight (108) AV3000 HT Facepieces, presented herewith and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Municipal Emergency Services (MES), in the amount of \$298,450.00, and purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Municipal Emergency Services, for their bid price of \$298,450.00.

PRESENTED and ADOPTED this _____ day of May 2021.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



124 East First Street
Deer Creek, IL 61733

Quote

Date	04/20/2021
Quote #	QT1465967
Expires	05/20/2021
Sales Rep	Crabtree, James
PO #	AFG GRANT SCBA
Shipping Method	Freight Fee

Bill To
PO
DECATUR, CITY OF (FD)
1415 N. WATER ST.
Decatur IL 62526
United States

Ship To
PO
DECATUR, CITY OF (FD)
1415 N. WATER ST.
Decatur IL 62526
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
X8814021305304			Air-Pak X3 Pro SCBA (2018 Edition) with CGA Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo Regulator with Standard Hose, Universal EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 2 SCBA Per Box (Black)	50	5,375.00	268,750.00
201215-22			AV3000 HT with Kevlar lining and 4-strap harness-Red, Medium	108	275.00	29,700.00

Subtotal	298,450.00
Shipping Cost (Freight Fee)	0.00
Total	\$298,450.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



DATE: 5/5/2021

MEMO: 2021-52

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Authorizing an Agreement with the State of Illinois for the Improvement of Eldorado Street (IL 105) at its Intersection with 24th Street by Municipality Under the Illinois Highway Code.

City project 2021-07

Section No. 21-00107-00-TL

SUMMARY RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution authorizing an agreement with the State of Illinois for traffic signal improvements at the intersection of Eldorado Street (IL 105) and 24th Street. The Agreement is for \$38,750. This Resolution is Exhibit A in the City-State Agreement.

BACKGROUND:

State funding has been allocated for improvement of Eldorado Street adjacent to Tate & Lyle to help accommodate the heavy volume of grain trucks accessing their facility at various times. To help improve access in the near term, the Illinois Department of Transportation (IDOT), with input from City staff and Tate & Lyle, has recommended the improvement of the traffic signals at the main entrance to Tate & Lyle. The work will include improving the traffic signals and installing a left turn arrow to help trucks enter the facility. This work has been requested by Tate & Lyle and it is expected that they will reimburse the City for the local funds expended on the project.

Initially the City and Tate & Lyle discussed a larger project with IDOT whereby Tate & Lyle would provide right-of-way to add a dedicated left-turn lane. But Tate & Lyle's decision to construct additional truck-stacking lanes on their property, and to reduce the number of employee vehicles using this intersection with an extension of remote working policies caused them to reconsider this approach. Instead, the signal will be changed to include a protected left turn arrow--but without a dedicated turn lane. Tate & Lyle, the City and the State will evaluate the situation after completion of the project to determine if further changes are required to this intersection in the future.

City-State Agreement

The City - State Agreement includes the following items:

1. Clauses 3 and 4 state that the City will pass a resolution appropriating sufficient funds for the project. This estimated cost is identified as \$38,750 with a provision to provide the additional funds necessary to cover the actual costs. IDOT policy limits costs relating to traffic signals and not exceed

125% of the estimated costs. The City proposes to use \$38,750 in Local Motor Fuel Tax funds to pay for its share of the traffic signal improvement costs with an expected reimbursement from Tate & Lyle.

2. Clauses 5 through 7 relate to utilities in the right-of-way and utility relocation requirements. There are no utility relocations expected on this project.

3. Clause 8 outlines the maintenance responsibilities of the City and the State for the traffic signals. This language is in accordance with the City’s current traffic signal maintenance contract with IDOT.

The preliminary plans are on file at the Public Works Department. The final plans will be provided and approved by the Public Works Department prior to bidding by the State.

PRIOR COUNCIL ACTION:

There have been no prior Council actions on this item.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, Public Works Director, Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Operating Funds: Funding for the proposed project will be \$38,750 from Local MFT funds. The City expects to be reimbursed by Tate & Lyle.

Staffing Impact: The Illinois Department of Transportation will manage this project. There will be limited City staff involvement.

SCHEDULE: It is anticipated that work will begin late summer with substantial completion by the end of the year.

ATTACHMENTS:

Description	Type
Resolution Authorizing an Agreement with the State of Illinois for Improvements of Eldorado Street (IL 105) at it's Intersection with 24th Street by Municipality Under the Illinois Highway Code City Project 2021-07 Section No. 21-00107-00-TL	Cover Memo

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE STATE OF ILLINOIS
FOR IMPROVEMENTS OF ELDORADO STREET (IL 105) AT ITS INTERSECTION
WITH 24TH STREET BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE
CITY PROJECT 2021-07
SECTION NO. 21-00107-00-TL**

WHEREAS, the CITY OF DECATUR has entered into an AGREEMENT with the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION, for the improvement of FAP 741 (IL 105), known as State Section (12Z)TS-1 at its intersection with 24th Street in Decatur and,

WHEREAS, in compliance with the aforementioned AGREEMENT, it is necessary for the CITY of DECATUR to appropriate sufficient funds to pay its share of the cost of said improvement;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement between the City of Decatur and the State of Illinois, for the improvement of Eldorado Street (IL105)., from its intersection with 24th Street is hereby, received and placed on file.

Section 2. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute an Agreement between the City of Decatur, Illinois, and the State of Illinois, acting through its Department of Transportation, attached hereto as Exhibit 1 and made a part hereof, in the amount of \$38,750.

Section 3. That the CITY OF DECATUR has appropriated the sum of Thirty Eight Thousand Seven Hundred Fifty dollars (\$38,750) or so much thereof as may be necessary, from any money now or hereafter allotted to the CITY OF DECATUR to pay its share of the cost of this improvement as provided in the AGREEMENT; and

Section 4. That upon award of the completion of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS in a lump sum from any funds allotted to the CITY OF DECATUR, an amount equal to 100% of its obligation incurred under this AGREEMENT based upon final costs.

Section 5. That the CITY OF DECATUR agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be sufficient to cover said cost.

Section 6. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 17th day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST: (SEAL)

KIM L. ALTHOFF, CITY CLERK

STATE OF ILLINOIS)
COUNTY OF MACON)

I, _____, Clerk in and for the CITY OF DECATUR, hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the CITY OF DECATUR at a meeting on _____, 2021

Clerk

(SEAL)

APPROVED:
DEPARTMENT OF TRANSPORTATION

Jeffrey M. South, P.E.
Region Four Engineer

Date

Exhibit 1

FAP 741 (IL 105)
Section: (12Z)TS-1
CITY Section: 21-00107-00-TL
Macon County
Job No.: C-97-104-20
Agreement No.: JN 721 004
Contract No.: 74A15

AGREEMENT

This agreement entered into this ____ day of _____, A.D., 2021, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the CITY OF DECATUR, in the State of Illinois, hereinafter called the CITY.

WITNESSETH:

WHEREAS, the STATE, in order to facilitate the free flow of traffic and insure safety to the motoring public, is desirous of improving the intersection of IL 105 (FAP 741; Eldorado Street) with 24th Street, STATE Section (12Z)TS-1, CITY Section 21-00107-00-TL, all within the Corporate Limits of the CITY, by improving traffic signals and by performing all other work necessary to complete the improvement in accordance with the approved plans and specifications; and

WHEREAS, the CITY is desirous of said improvement in that same will be of immediate benefit to CITY residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the plans, specifications and contract.
2. The STATE agrees to pay for construction and engineering costs, subject to reimbursement by the CITY as hereinafter stipulated.

3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as follows:

Type of Work	FEDERAL		STATE		CITY		Total
	Cost	%	Cost	%	Cost	%	
Traffic Signal Improvements at IL 105 & 24 th Street	\$124,000	80	\$0	0	\$31,000	20	\$155,000
<i>Subtotal</i>	<i>\$124,000</i>		<i>\$0</i>		<i>\$31,000</i>		<i>\$155,000</i>
P&C Engineering (15%)	\$18,600		\$0		\$4,600		\$23,200
<i>Total</i>	<i>\$142,600</i>		<i>\$0</i>		<i>\$35,600</i>		<i>\$178,200</i>

Participation and reimbursement shall be predicated by the percentages shown above for the specified work. Cost shall be determined by multiplying the final quantities by the contract unit prices plus 15% for construction and preliminary engineering. Participation toward traffic signals shown above shall not exceed \$38,750 which represents 125% of their estimated construction and engineering cost.

4. The CITY has passed a resolution appropriating sufficient funds to pay its share of the cost for this improvement, a copy of which is attached hereto as "Exhibit A" and made a part hereof.

The CITY further agrees that upon award of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS from any funds allotted to the CITY, an amount equal to 50% of its obligation incurred under this AGREEMENT, and will pay to the said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA projects) in a lump sum, upon completion of the project based upon final costs.

5. The CITY shall exercise its franchise rights to cause private utilities to be relocated, if required, at no expense to the STATE.

6. The CITY agrees to cause its utilities installed on right of way after said right of way was acquired by the STATE or installed within the limits of a roadway after the said roadway's jurisdiction was assumed by the STATE, to be relocated and/or adjusted, if required, at no expense to the STATE.
7. All CITY owned utilities, on STATE right of way within the limits of this improvement, which are to be relocated/adjusted under the terms of this Agreement, will be relocated/adjusted in accordance with the applicable portions of the Accommodation of Utilities of Right of Way, 92 Ill. Adm. Code 530. The CITY agrees to obtain from the STATE an approved permit for the facility, and to abide by all conditions set forth therein.
8. Upon acceptance by the STATE of the traffic signal work included herein, the financial responsibility for the maintenance and electrical energy charges for the operation of the traffic signal(s) shall remain as currently proportioned:

Intersection	Maintenance	Electrical Energy
FAP 741 (IL 105) at 24th Street		
STATE Share	0 %	0 %
CITY Share	100 %	100 %

It is mutually agreed that the actual traffic signal maintenance will continue to be performed by the CITY, either with its own forces or through an ongoing contractual agreement. It is further mutually agreed that the traffic signals shall continue to be maintained to the standard described in the 2009 Edition of the Illinois Manual of Uniform Traffic Control Devices, Part 4, Section 4D.02 a copy of which is attached hereto as "Exhibit B" and made a part hereof. Upon acceptance by the STATE of the new traffic signal installation(s) included herein, the responsibility for maintenance and energy outlined above shall become a part of the Master Agreement executed by the STATE and the CITY on July 1, 2011.

It is also understood that if, in the judgment of the STATE, the CITY has not provided adequate maintenance for those traffic signals which it has been assigned to maintain, the STATE will, upon giving 30 days written notice, arrange for the appropriate maintenance efforts and bill the CITY for its share of the costs.

The STATE retains the right to control the sequence and timing of the traffic signals.

The parties hereto agree that the traffic signal maintenance and energy provisions of this Agreement shall remain in effect for a period of twenty (20) years from the date of its execution or so long as the traffic signals covered by the terms of this Agreement or any amendment hereto remain in place either in their current or some modified configuration, whichever, is the shorter period of time. Such an effective term shall apply unless otherwise agreed in writing by the parties hereto.

9. The CITY agrees to provide written approval of that portion of the plans and specifications relative to the CITY financial and maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.
10. Obligations of the STATE and CITY will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.
11. This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

CITY of DECATUR

Attest:

Clerk

(SEAL)

By: _____
Julie Moore Wolfe
Mayor, City of Decatur

Date: _____

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

By: _____
Jeffrey P. Myers, P.E.
Region Four Engineer

Date: _____

Exhibit A

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE STATE OF ILLINOIS
FOR IMPROVEMENTS OF ELDORADO STREET (IL 105) AT ITS INTERSECTION
WITH 24TH STREET BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE
CITY PROJECT 2021-07
SECTION NO. 21-00107-00-TL**

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Section 3. That the CITY OF DECATUR has appropriated the sum of Thirty Eight Thousand Seven Hundred Fifty dollars (\$38,750) or so much thereof as may be necessary, from any money now or hereafter allotted to the CITY OF DECATUR to pay its share of the cost of this improvement as provided in the AGREEMENT; and

Section 4. That upon award of the completion of the contract for this improvement, the CITY OF DECATUR will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS in a lump sum from any funds allotted to the CITY OF DECATUR, an amount equal to 100% of its obligation incurred under this AGREEMENT based upon final costs.

Section 5. That the CITY OF DECATUR agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be sufficient to cover said cost.

Section 6. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 17th day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST: (SEAL)

KIM L. ALTHOFF, CITY CLERK

STATE OF ILLINOIS)
COUNTY OF MACON)

I, _____, Clerk in and for the CITY OF DECATUR, hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the CITY OF DECATUR at a meeting on _____, 2021

Clerk

(SEAL)

APPROVED:
DEPARTMENT OF TRANSPORTATION

Jeffrey M. South, P.E.
Region Four Engineer

Date

EXHIBIT B

**SECTION 4D.02 OF THE “MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES
(MUTCD)”**

Guidance:

1. Prior to installing any traffic control signal, the responsibility for the maintenance of the signal and all of the appurtenances, hardware, software, and the timing plan(s) should be clearly established. The responsible agency should provide for the maintenance of the traffic control signal and all of its appurtenances in a competent manner.
2. To this end the agency should:
 - A. Keep every controller assembly in effective operation in accordance with its predetermined timing schedule; check the operation of the controller assembly frequently enough to verify that it is operating in accordance with the predetermined timing schedule; and establish a policy to maintain a record of all timing changes and that only authorized persons are permitted to make timing changes;
 - B. Clean the optical system of the signal sections and replace the light sources as frequently as experience proves necessary;
 - C. Clean and service equipment and other appurtenances as frequently as experience proves necessary;
 - D. Provide for alternate operation of the traffic control signal during a period of failure, using flashing mode or manual control, or manual traffic direction by proper authorities as might be required by traffic volumes or congestion, or by erecting other traffic control devices;
 - E. Have properly skilled maintenance personnel available without undue delay for all signal malfunctions and signal indication failures;

- F. Provide spare equipment to minimize the interruption of traffic control signal operation as a result of equipment failure;
- G. Provide for the availability of properly skilled maintenance personnel for the repair of all components; and
- H. Maintain the appearance of the signal displays and equipment.

SUBJECT: Resolution Authorizing Real Estate Purchase Agreement - David B. Brown and Angela M. Brown - City of Decatur, Illinois- 3550 East Chestnut Avenue, Decatur, Illinois

ATTACHMENTS:

Description	Type
Memorandum	Cover Memo
Resolution	Resolution Letter

May 17, 2021

TO: Mayor Julie Moore Wolfe & Members of the City Council

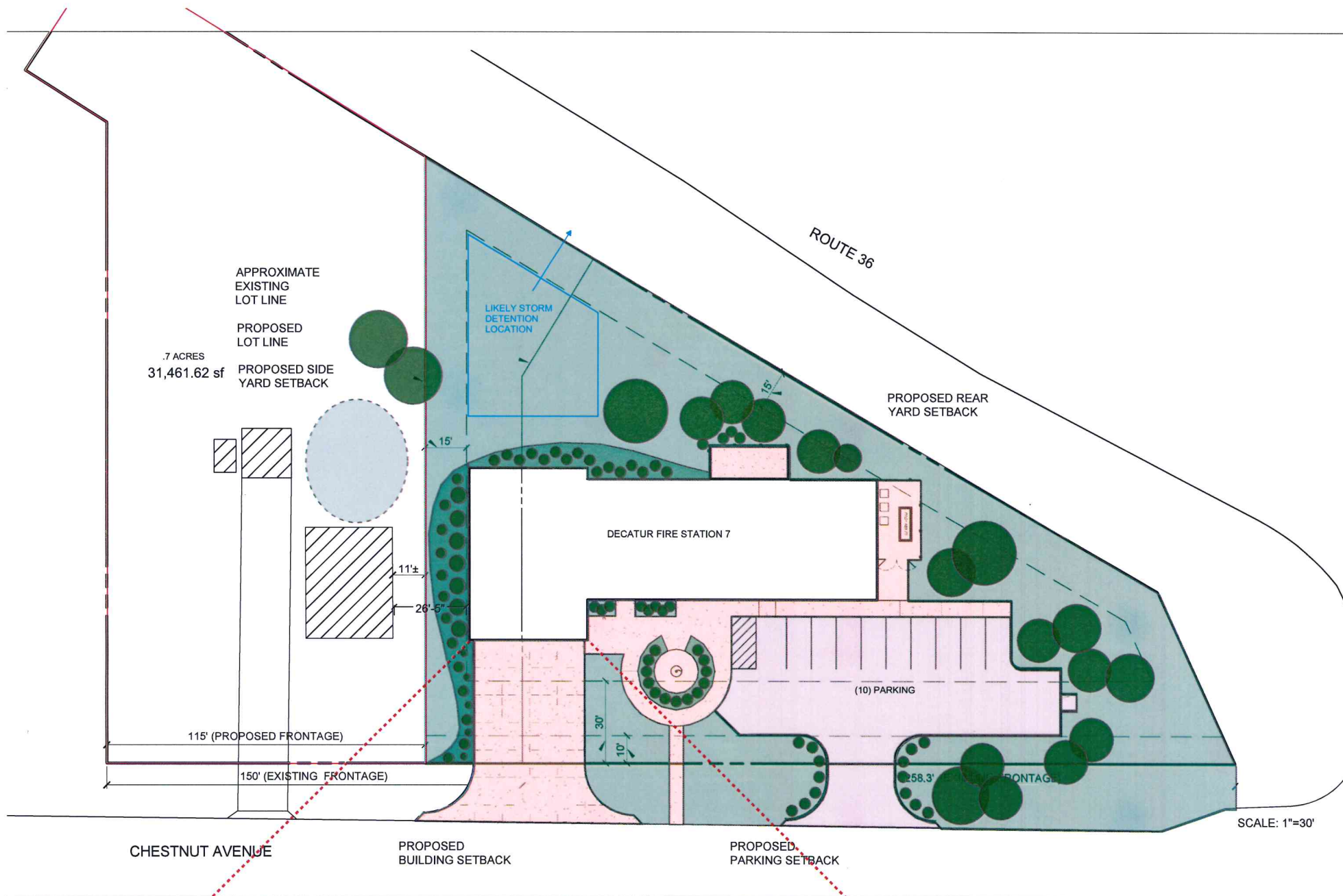
FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager

RE: Purchase of 3550 E. Chestnut Ave. for Fire Station #7

The City Council has authorized the acquisition of suitable property for a replacement of Fire Station #7, in accordance with the recommendations of the city's fire station consultant and architect, Dewberry & Associates. Finding an available property geographically suitable, accessible, and affordable has been the goal, in order to facilitate this new station. The City has purchased one property and has secured an option to purchase the adjoining property located at 3550 E. Chestnut Ave.

The current site plan for the new station calls for the new fire station to be located primarily on the property 3550 E. Chestnut, with a small portion of the foot print also on the adjoining property at 3530 E. Chestnut. The City will subdivide a narrow strip off the property at 3530 E. Chestnut and combine it with the 3550 E. Chestnut property, giving the City a larger tract for the new fire station. A copy of the proposed concept plan is attached.

Fire Station #7 is a small fire station on the southwest corner of the airport that is leased from the Decatur Park District. The Park District runs their own fire operations for the airport out of this facility and will likely continue to do so after the City builds a new station #7. This station is no longer geographically situated to best serve the growing portion of the city, east of the lake. The afore mentioned E. Chestnut properties at 36th St. & Route 36 are more geographically centered within the current and projected service area of the Decatur Fire Department, east of Lake Decatur.



RESOLUTION NO. R2021_____

**RESOLUTION AUTHORIZING REAL ESTATE PURCHASE AGREEMENT
-DAVID B. BROWN AND ANGELA M. BROWN-
-CITY OF DECATUR, ILLINOIS-
-3550 EAST CHESTNUT AVENUE, DECATUR, ILLINOIS-**

WHEREAS, the CITY OF DECATUR, ILLINOIS, an Illinois municipal corporation and body politic ("City") is a unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and,

WHEREAS, the City desires to replace Fire Station #7 in a better geographic location than the current station; and,

WHEREAS, the City finds the property identified and secured by staff is in the best interest of the City to acquire for a future station replacement.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Option to Purchase attached hereto and marked Exhibit A, between David B. Brown and Angela M. Brown, 3550 E. CHESTNUT AVE., Decatur, Illinois, shall be exercised and notice given as set forth in the Option.

Section 2. That the City shall be authorized to purchase 3550 E. CHESTNUT AVE., Decatur, Illinois as per the terms and conditions set forth in the Option to Purchase.

Section 3. That upon closing, the Premises shall be vacated no later than thirty (30) days after closing date.

Section 4. That the City Manager and City Clerk or designees be, and they are hereby, authorized and directed to sign any necessary instruments to acquire this property on behalf of the City.

PRESENTED AND ADOPTED this _____ day of _____, 2021.

ATTEST:

JULIE MOORE WOLFE
MAYOR

KIM ALTHOFF
CITY CLERK

OPTION

KNOW ALL MEN BY THESE PRESENTS, that DAVID B. BROWN AND ANGELA M. BROWN, ("Owners"), for and in consideration of the sum of Five Hundred Dollars (\$500.00) in hand paid by the CITY OF DECATUR, ILLINOIS, an Illinois municipal corporation, One Gary K. Anderson Plaza, Decatur, Illinois, ("City"), does hereby agree to hold until the 30th day of July 2021, at 5:00 P.M., and not to convey to anyone other than the City, alienate or otherwise encumber, time being of the essence and an important part of this Option, subject to the order of the said City, or its assigns, the following described real estate:

Lots Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7) and Eighteen (18) in Block 5 of Morningside Place, an Addition to the City of Decatur, Illinois as per Plat recorded in Book 646, Page 292, of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois,

commonly known as 3550 E. Chestnut Ave., Decatur, IL ("Premises") and to transfer the same Premises at any time, within the time above described, to said City, or such person or persons as it may direct, by a good and sufficient Deed, with release of all homestead and dower rights at and for the price of One Hundred Eighty-Two Thousand Five Hundred Dollars (\$182,500.00), good and lawful money of the United States of America, payable on the following terms:

1. The full purchase price for the premises shall be due and paid in full on delivery of the Deed to the Premises. City shall be given credit against the purchase price for the money paid to obtain this Option.

2. The Owners grant the City the right to go onto the Premises to survey and make any necessary engineering, environmental or other tests. The City shall notify the Owners in advance of any inspections and schedule such inspections at times that are mutually agreeable to the parties. A representative of the Owners shall be entitled to observe any inspections. The City shall indemnify the Owners from any and all costs and damages in connection with such inspections.

3. A Memorandum of Option in the form attached as Exhibit A shall be executed by the parties and may be recorded by either party with the Macon County Recorder of Deeds at the City's expense. In the event a Memorandum of Option is recorded and this Option expires unexercised, the City shall, upon request by the Owners, execute and deliver to the Owners a recordable Quit Claim Deed to the Premises or any other instrument reasonably requested by the Owners to evidence the release of the City's interest in the Premises.

4. In the event the City shall decide to purchase the Premises at the above price and terms within the same time, then, and in that case, the said amount paid for this Option shall be credited upon the said purchase price, but in the event the City does not conclude the purchase of the Premises within the time prescribed, then, and in that case, the said amount paid for this Option

shall be retained by the Owners in full satisfaction for holding the property subject to the order for the said time.

5. It is understood and agreed that the parties shall obtain a commitment for title insurance policy in the amount of the purchase price within ten (10) days after notice of the exercise of this Option is delivered to the Owners, showing good and merchantable title in the Owners, and that conveyance is to be made free and clear of all encumbrances whatsoever, except the lien of current real estate taxes, coal and mineral rights if now reserved or conveyed of record and easements and building and use restrictions now of record. The City shall pay the title search charges. Closing shall occur sixty (60) days after notice of the exercise of this Option, or such earlier date as mutually agreed by the parties.

6. Notice of election to exercise this Option herein granted shall be given by the City to the Owners at any time before the date and time stated above and shall be deemed given on the date on which service is personally made on the Owners, or when such notice is deposited in the U.S. Mail, at Decatur, Illinois, addressed as below, mailed first class with postage prepaid.

7. In case there should be any delay in perfecting the title to the Premises for more than thirty (30) days after notice of the election of the City to purchase the Premises, then, and in that case, the City reserves the right to cancel this Option and receive back the consideration therefor, or to extend the time until the said title is perfected, in which case this Option shall remain in full force and effect until title is perfected.

8. The Owners agree that during the term of this Option, they shall not approve, consent to or allow any of the following regarding the Premises without the prior written consent of the City:

- (i) Any lease affecting all or any portion of the Premises, unless such lease is terminable at any time during its term on 25 or fewer days notice.
- (ii) Any grant, sale, transfer or other conveyance of all or any portion of the Premises, or any interest in the Premises, including but not limited to any grant of an easement.
- (iii) Any mortgage, lien or other encumbrance (except those existing as of the date of this Option) of all or any portion of the Premises, unless such document expressly states, without reservation, that it is in all respects subordinate and subject to the interest of the City hereunder.

9. If the City elects to exercise this option, upon closing the premises shall be vacated no later than seven (7) days after closing date. The City shall bear no liability for the loss or damage of the property, the structure located thereon and/or the contents due to fire, flood, natural disaster, war or other force majeure event not caused by the City, its agents or assigns.

DATED at Decatur, Illinois, this 16 day of April, 2021.

DAVID B. BROWN,

David B Brown

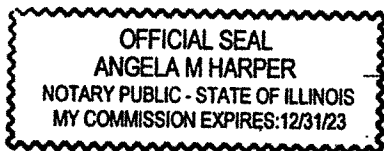
ADDRESS FOR SERVICE OF NOTICE:

David B. Brown
3550 E. Chestnut Ave.
Decatur, IL 62521

STATE OF ILLINOIS)
COUNTY OF MACON)

I, Angela M. Harper, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT DAVID B. BROWN, personally known to me to be the same person, whose name is subscribed to the foregoing instrument as such, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 16th day of April, 2021.



Angela M. Harper

Notary Public

ANGELA M. BROWN,

Angela M Brown

ADDRESS FOR SERVICE OF NOTICE:

Angela M. Brown
3550 E. Chestnut Ave.
Decatur, IL 62521

MEMORANDUM OF OPTION TO PURCHASE

THIS MEMORANDUM WITNESSETH that DAVID B. BROWN and ANGELA M. BROWN, as SELLERS and THE CITY OF DECATUR, ILLINOIS, an Illinois municipal corporation, as BUYER, have entered into an Option for the sale and purchase of the following described premises situated in Macon County, Illinois, to-wit:

Lots Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7) and Eighteen (18) in Block 5 of Morningside Place, an Addition to the City of Decatur, Illinois as per Plat recorded in Book 646, Page 292, of the Records in the Recorder's Office of Macon County, Illinois. Situated in Macon County, Illinois,

Commonly known as 3550 E. Chestnut Ave., Decatur, IL. Said Option is dated 16th day of April, 2021, for a term from said date and terminating July 30, 2021 and has been signed by the Parties. Buyer shall have the right to purchase said premises during the said term under the provisions of the Option. Sellers and Buyer acknowledge that if said term has expired and notice to exercise the Option has not been provided as per the Option, it shall constitute conclusive evidence of the cancellation of the Agreement and release of the Buyer's then interest in the premises to the Seller.

Dated this 16th day of April, 2021.

SELLERS:

DAVID B. BROWN

David B Brown

ANGELA M. BROWN

Angela M Brown

BUYER:

CITY OF DECATUR, ILLINOIS

BY: Scot Wrighton

Scot Wrighton, City Manager

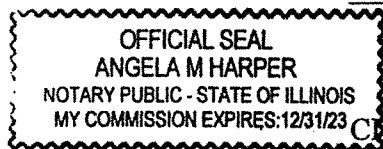
STATE OF ILLINOIS)
COUNTY OF MACON)

I, Angela M. Harper, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT ANGELA M. BROWN, personally known to me to be the same person, whose name is subscribed to the foregoing instrument as such, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 16th day of April, 2021.

Angela M. Harper

Notary Public



CITY OF DECATUR, ILLINOIS,
BY: Scot Wrighton
SCOT WRIGHTON, CITY MANAGER

ADDRESS FOR NOTICE:

City Manager
#1 Gary K. Anderson Plaza
Decatur, IL 62523

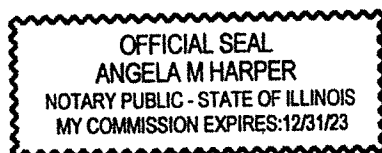
STATE OF ILLINOIS)
COUNTY OF MACON)

I, Angela M. Harper, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT SCOT WRIGHTON, CITY OF DECATUR CITY MANAGER, personally known to me to be the same person, whose name is subscribed to the foregoing instrument as such, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 16th day of April, 2021.

Angela M. Harper

Notary Public



DATE: 5/10/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Ordinance Amending Chapter 06 - City Council

SUMMARY RECOMMENDATION: Chapter 6 of the City Code sets forth the Order of Business for Council meetings. The Amendment presented tonight would place Proclamations and Recognitions at the beginning of the meeting. Council is always looking at ways to be efficient as possible and this change would eliminate the amount of time individuals and organizations would have to wait to present and receive Proclamations and Recognitions.

ATTACHMENTS:

Description	Type
Ordinance Amending Chapter 06	Ordinance

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE
CHAPTER 6 - CITY COUNCIL**

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 5. That Chapter 6 of the City Code of the City of Decatur be, and the same is hereby,
amended and modified at Section 5 thereof, so that said Section 5 as amended, shall provide as
follows:

5. ORDER OF BUSINESS. The following shall be the Order of Business
for the regular meetings of the Council:

- (a) Call to Order
- (b) Roll Call
- (c) Proclamations and Recognitions
- (d) Appearance of Citizens
- (e) Minutes of Previous Meetings
- (f) Unfinished Business
- (g) New Business
- (h) Other Business
- (i) Adjournment

The order of business may be changed or varied upon the vote of a majority of the
Council present. (Amended, Ordinance 2009-39, May 18, 2009)

PRESENTED, PASSED, APPROVED AND RECORDED this ____ day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 6 - CITY COUNCIL

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 5. That Chapter 6 of the City Code of the City of Decatur be, and the same is hereby, amended and modified at Section 5 thereof, so that said Section 5 as amended, shall provide as follows:

5. **ORDER OF BUSINESS.** The following shall be the Order of Business for the regular meetings of the Council:

- (a) Call to Order
- (b) Roll Call
- (c) Proclamations and Recognitions
- ~~(c) Appearance of Citizens~~
- ~~(d) Appearance of Citizens~~
- ~~(d) Minutes of Previous Meetings~~
- ~~(e) Minutes of Previous Meetings~~
- ~~(e) Unfinished Business~~
- ~~(f) Unfinished Business~~
- ~~(f) New Business~~
- ~~(g) New Business~~
- ~~(g) Other Business~~
- ~~(h) Other Business~~
- ~~(h) Adjournment~~
- ~~(i) Adjournment~~

DATE: 5/4/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointments - Construction and Housing Board of Appeals

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of John Munson and Tony Clark to the Construction and Housing Board of Appeals.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

John Munson	Construction and Housing Board of Appeals	1/1/2024
Tony Clark	Construction and Housing Board of Appeals	1/1/2024

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2021-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

DATE: 5/9/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointments - Historical and Architectural Sites Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Katherine Unruh and Eric Bramer to the Historical and Architectural Sites Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Katherine Unruh	Historical and Architectural Sites Commission	5/1/2024
Eric Bramer	Historical and Architectural Sites Commission	5/1/2024

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2021-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

DATE: 5/10/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: City Manager Scot Wrighton
City Clerk Kim Althoff

SUBJECT: Resolution Approving Reappointments - City Plan Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Jason Drake, Bill Clevenger, Mike Peoples and Bruce Frantz to the City Plan Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Bill Clevenger	City Plan Commission	4/30/2024
Jason Drake	City Plan Commission	4/30/2024
Mike Peoples	City Plan Commission	4/30/2024
Bruce Frantz	City Plan Commission	4/30/2024

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2021-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 17th day of May, 2021.

Julie Moore Wolfe, Mayor

DATE: 5/9/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Regarding Temporary Closing of State Rights-of-Way-Community Events - Shoreline Classic

SUMMARY RECOMMENDATION: City Council is asked to pass the attached Resolution regarding the temporary closing of state rights-of-way for the 32nd annual Shoreline Classic.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Supporting Documentation	Backup Material

RESOLUTION NO. R2021-__
RESOLUTION REGARDING TEMPORARY CLOSING
OF STATE RIGHTS-OF-WAY
COMMUNITY EVENTS
-SHORELINE CLASSIC-

WHEREAS, the City of Decatur is sponsoring a road race, in the City of Decatur which constitute a public purpose; and,

WHEREAS, this road race will require the temporary closure of IL 105, a State Highway in the City of Decatur from Park Lane to Excelsior Street and from Excelsior Street to Country Club Road; and,

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Decatur that permission to close off IL 105 from Park Lane to Excelsior Street and from Excelsior Street to Country Club Road as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 7:00 a.m. and 9:30 a.m. on September 19, 2021.

BE IT FURTHER RESOLVED, that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway.

BE IT FURTHER RESOLVED, that the City of Decatur assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the City of Decatur be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the City of Decatur prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the City of Decatur as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Decatur.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Decatur shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Decatur regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the City of Decatur shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED, ADOPTED and APPROVED by the Council of the City of Decatur this 17th day of May, 2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



TO: Julie Moore Wolfe
Scot Wrighton

Shoreline Classic is truly hoping to be out of tier 4 mitigation and running a proper and exciting race this year.

As we are trying to make the best decision possible for the safety of our runners, these are some of the thoughts we have for special precautions for race day Sept 19th 2021 if we can run but still have to have precautions set up.

Two and maybe three packet pick ups to lesson lines pre-race day. Since we have had two pre-race pick ups with computer entry we have streamlined this process, over 50 % of our entries are completely processed before the race with lines less than 20 at any one time. 6ft spacing possible.

Race Day itself: We expect 600 to 1000 runners for the two races, a 5K and a 15K, last year was just a little over 700 entrants so we will use a number of 350 per race and 200 volunteers.

Possible 6 waves to each race start, ample room for spreading out but racing will group up at times. Would need extended road closure for wave starts and of course police coordination. May even move the race to Fairview if need be.

On course support supplied with masks and gloves (water stations and such).

As far as the finish line and after party goes.

Medals would be handed out as individuals cross the finish line, PPE worn by volunteers.

Race awards for finishing times would be passed out for certified finishers, with our race timing (Big River Race Management) we can do this with some efficiency as times are instantly processed. Lines and distancing can be achieved.

WE would NOT be having a after party this year under these conditions. As finishers receive their finish medals, they would then be directed to simple food distribution, apples bananas and water and than directed back to their vehicles to leave.

We would need to work with HSHS St Mary's, Decatur Park District, Decatur Police Department on this plan.

This plan goes of course with porta potties, hand sanitation stations and masks being offered but not required.

Shoreline Classic would be running its 32st year in this community. The race has become a central Illinois event and is a diverse event inviting walkers to Olympic qualifiers over the past years. We have supported many charities over the years but first and foremost is high school athletics and our auxiliary police department

This is a brief overview and we need to make a decision by the end of June, we are watching races across the nation to evaluate if its even possible and it does look good.

This year Shoreline will be offering two options in event of cancellation.

A virtual race will be held in the event of cancelation if need be just to help runners stay in touch.

Or a entry roll over option until 2022 will be allowed also this year

Sincerely:

John Pranscke (Co Director)

Tracy Hewitt (Co Director)

15K Loop

A = Start Line - small parking lot on Lake Shore - NE on Lakeshore Dr

B = Park Lane (Right)

C = William St (Right)

Thru Stop Light

D = Excelsior Rd (Right)

E = N. Country Club Rd. (Right)

F = Cross Route 36

Continue on S. Country Club

G = Veer Right at Fork towards Zoo

H = Lost Bridge Road (Right)

I = After Bridge Turn Right

Follow Service Road keeping

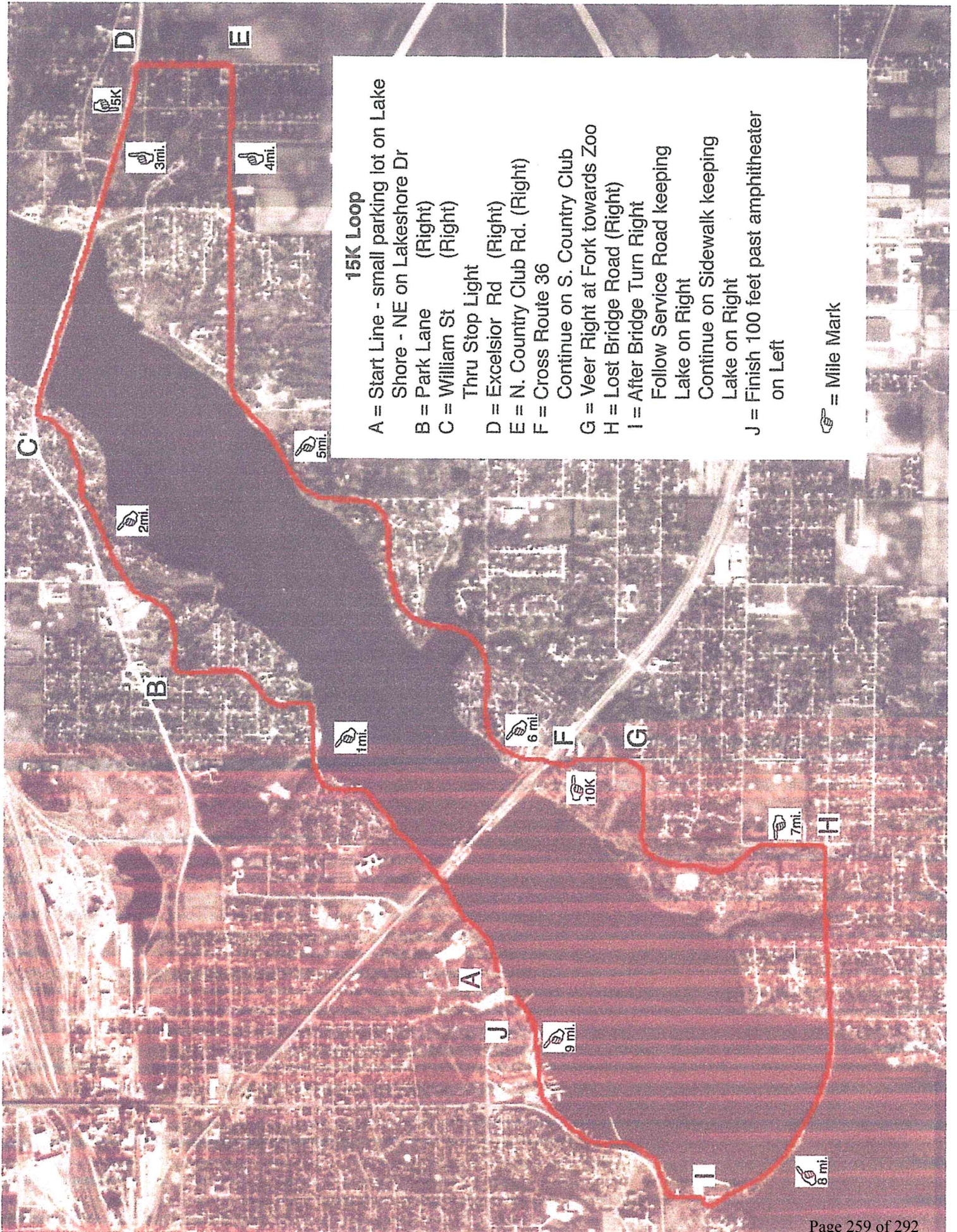
Lake on Right

Continue on Sidewalk keeping

Lake on Right

J = Finish 100 feet past amphitheater on Left

 = Mile Mark



5K Out/Back

A = Start/Finish Line - small parking lot on Lake Shore going NE on Lakeshore Dr

B = Eldorado (Left)

C = 35th (Left)

D = Meadow Lane (Right)

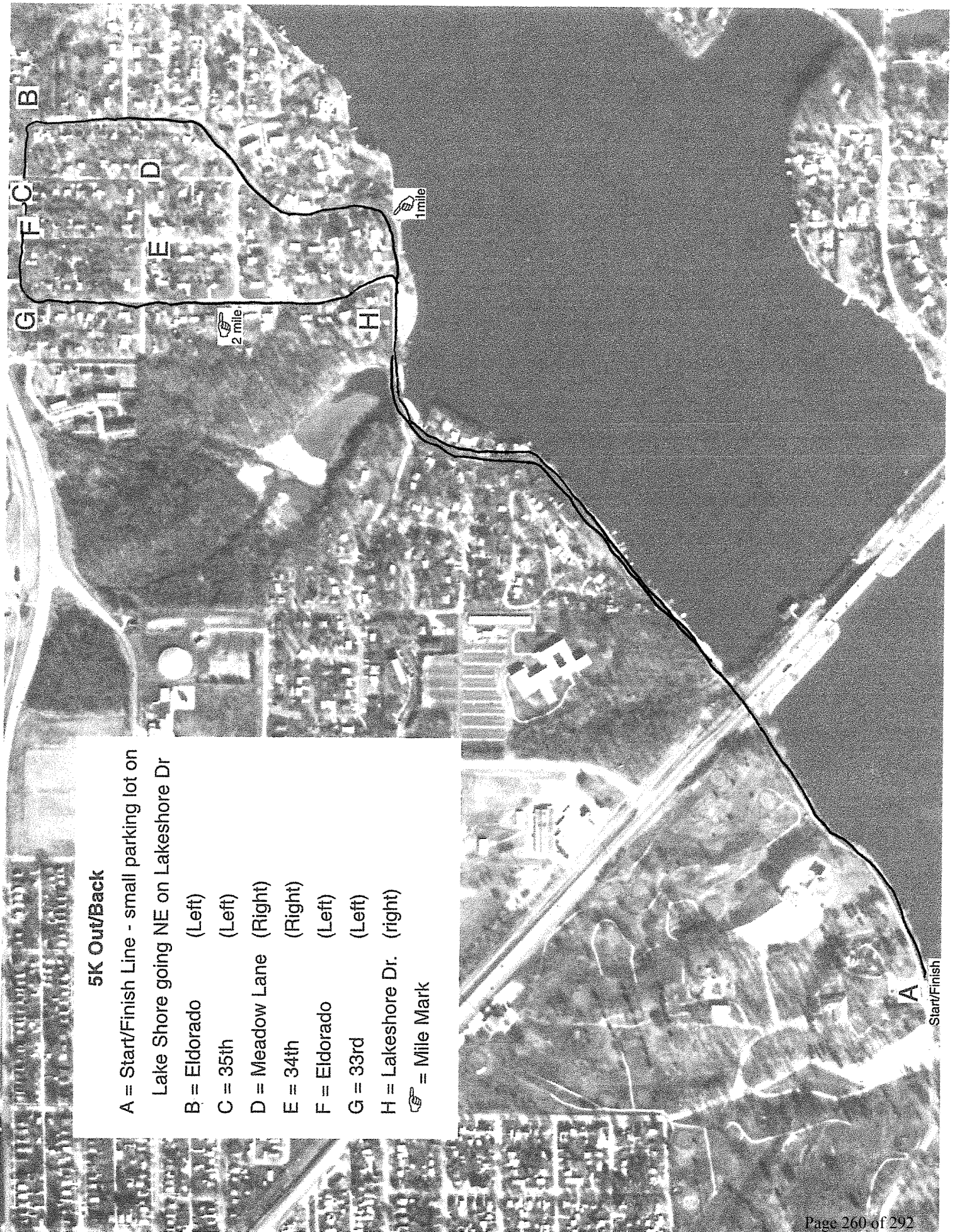
E = 34th (Right)

F = Eldorado (Left)

G = 33rd (Left)

H = Lakeshore Dr. (right)

 = Mile Mark



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Road Suite 103 Fort Wayne IN 46845		CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2925 FAX (A/C, No): (765) 664-0761 E-MAIL ADDRESS: mmayers@insmgt.com	
INSURED Road Runners Club of America/2021 and Its Member Clubs 1501 Lee Highway Suite 140 Arlington VA 22209		INSURER(S) AFFORDING COVERAGE INSURER A: National Casualty Company INSURER B: Nationwide Life Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 11991 66869

COVERAGES **CERTIFICATE NUMBER:** 2021 \$1M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			KRO0000008622000	12/31/2020	12/31/2021	EACH OCCURRENCE
	☐ CLAIMS-MADE ☒ OCCUR						\$ 1,000,000
	☒ Legal Liability to						DAMAGE TO RENTED PREMISES (Ea occurrence)
	☐ Participant \$1,000,000						\$ 500,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)
	☐ POLICY ☐ PRO-JECT ☐ LOC						\$ 5,000
	☒ OTHER: Per Event Basis						PERSONAL & ADV INJURY
							\$ 1,000,000
							GENERAL AGGREGATE
							\$ 5,000,000
							PRODUCTS - COMP/OP AGG
							\$ 1,000,000
							Abuse and Molestation
							\$ 500,000
A	AUTOMOBILE LIABILITY			KRO0000008622000	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident)
	☐ ANY AUTO						\$ 1,000,000
	☐ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS					
	☒ HIRED AUTOS ONLY	☒ NON-OWNED AUTOS ONLY					
							BODILY INJURY (Per person)
							\$
							BODILY INJURY (Per accident)
							\$
							PROPERTY DAMAGE (Per accident)
							\$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE
	EXCESS LIAB						\$
	☐ OCCUR						AGGREGATE
	☐ CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N	N/A				OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT
							\$
							E.L. DISEASE - EA EMPLOYEE
							\$
							E.L. DISEASE - POLICY LIMIT
							\$
B	Excess Medical & Accident (\$250 Deductible/Claim)			BAX0000031541900	12/31/2020	12/31/2021	Excess Medical
							\$10,000
							AD & Specific Loss
							\$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 09/19/21 32nd Annual Shoreline Classic INSURED RRCA CLUB/EVENT MEMBER: Decatur Running Club, Att'n: John Pranschke, PO Box 3397, Decatur, IL 62524
Processed by MMM

CERTIFICATE HOLDER

CANCELLATION

09/19/21 City of Decatur
1 Gary K
Anderson Plaza
Decatur

IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jerry R. Miller

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Shoreline Classic, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property for the Shoreline Classic on the following date and time:

Sunday, September 19th, 2021

7:00 a.m. – 9:30 a.m.

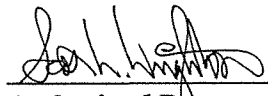
by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:

For Sponsoring Agency:
Shoreline Classic



Authorized Representative

5/10/2021

Date



Authorized Representative

5/3/2021

Date

SUBJECT: Receiving and Filing of Minutes of Boards and Commissions

ATTACHMENTS:

Description	Type
Civil Service Commission Minutes of April 6, 2021	Backup Material
City Plan Commission Minutes of April 1, 2021	Backup Material

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
April 6, 2021

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE CHAIR Sheri Hagen and COMMISSIONER Sarah Creek

Call to Order

Chair Wilkins called the meeting to order at 11:34 a.m.

Roll Call

3 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the March 2, 2021 regular meeting were presented. Commissioner Spain moved that the March 2, 2021 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Ray, and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for Unfinished Business:

A. There was none.

CIVIL SERVICE COMMISSION

OPEN SESSION MINUTES

April 6, 2021

Page 2

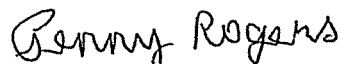
Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Eligible Register for Engineering Technician I, Commissioner Ray moved the Authorization Request be received, place on file and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement and Establish Promotional Register for Equipment Operator, Commissioner Spain moved the Authorization Request be received, place on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- C. Receiving and Filing of Personnel Actions
Commissioner Ray moved that the appointment, promotion, written reprimand, civil service status, request for leave, resignation, and probationary resignation be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Acting Chair Wilkins called for Other Business:

There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Ray, and Wilkins voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:45 a.m.

Respectfully Submitted,



Penny Rogers
Acting Secretary

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, April 1, 2021
Civic Center Theatre, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The April 1, 2021 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the Civic Center Theatre, Second Floor of the Decatur Civic Center, by Acting Chairman Bruce Frantz who determined a quorum was present.

Members Present: Bruce Frantz, Rick Johnson,
Steve Kline, Bill Clevenger, Jason Drake,

Steve Kline, Bill Clevenger and Rick Johnson participated through electronic attendance pursuant to the Open Meetings Act, 5 ILCS 120/7(c)(2) and a determination made by Mayor Julie Moore Wolfe that in-person meeting of all members of the Plan Commission is not practical or prudent because of the COVID-19 pandemic.

Members Absent: Kent Newton, Mike Peoples, Susie Peck

Staff Present: Greg Crowe, Joselyn Stewart,
John Robinson, Griffin Enyart, Kylie Reynolds

II. Approval of Minutes of the March 4, 2021 City Plan Commission Meeting

It was moved and seconded (Kline/Johnson) to approve the minutes of the March 4, 2021 meeting of the Decatur City Plan Commission. Motion carried unanimously.

III. New Business

Case No. 21-02 Petition of DECATUR MEMORIAL HOSPITAL, to approve Development Plan for the construction of a maintenance/office building as an ancillary use to Decatur Memorial Hospital located at 2692, 2696 and 2698 North Church Street within the I-OL Institutional Overlay District

It was moved and seconded (Kline/Clevenger) to forward Case No. 21-02 to the City Council with a recommendation of approval as set forth in the staff report.

Mrs. Joselyn Stewart was sworn in by Ms. Kylie Reynolds.

Mrs. Stewart discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request) with the following condition:

1. Final site, landscaping and lighting plans shall be submitted to and approved by the Community Development Department, Public Works Department and the Fire Department prior to building permits being released.

Mrs. Stephanie Brown, representative for the petitioner, was sworn in by Ms. Reynolds.

Mrs. Brown stated she had nothing to add to the presentation and was here to answer any questions.

Discussion amongst the Plan Commission members and City Staff followed Mrs. Stewart's presentation including construction and contents of the proposed structure. Mr. Greg Crowe stated plans/permits for the building would go through Building Inspections and would have to meet all code requirements.

Mr. James Fouse, Architectural Expression, was sworn in by Ms. Reynolds.

Mr. Fouse explained the use and the construction of the proposed structure.

There were no objectors present.

Upon call of the roll, Commission members Bruce Frantz, Rick Johnson, Steve Kline, Bill Clevenger and Jason Drake voted aye. Motion carried unanimously.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

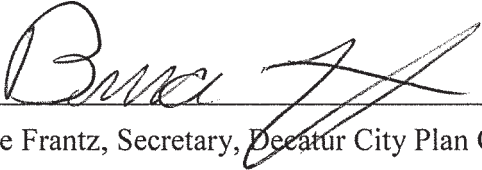
None

VI. Adjournment

There being no further business, it was moved and seconded (Kline/Clevenger) to adjourn the meeting.

Upon call of the roll, Commission members Bruce Frantz, Rick Johnson, Steve Kline, Bill Clevenger and Jason Drake voted aye. Motion carried.

Acting Chairman Frantz declared the meeting adjourned at 3:25 P.M.


Bruce Frantz, Secretary, Decatur City Plan Commission

DATE: 5/7/2021

MEMO: 2021-25

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Authorizing the Installation of Stop Signs at the Intersection of East Wallace Avenue at North 31st Street Facing North 31st Street.

SUMMARY RECOMMENDATION:

Staff recommends the approval of the attached Ordinance authorizing the installation of a stop sign at the intersection of Wallace Avenue and 31st Street facing 31st Street.

BACKGROUND:

City Staff was contacted by a resident with a concern for traffic traveling through the intersection of Wallace Avenue and 31st Street. There are currently no yield or stop signs at this intersection. A review of accidents at this intersection showed at least two accidents in the last three years that may have been avoidable with stop signs. Combined with the low traffic volume of 527 vehicles per day driving through the intersection, the accident rate is high for this intersection indicating that a two-way stop may be beneficial for safety. City staff proposes installing stop signs facing 31st Street since Wallace Street has higher traffic volumes.

PRIOR COUNCIL ACTION:

There have been no prior Council actions.

POTENTIAL OBJECTIONS: No objections anticipated.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director, and Griffin Enyart, Assistant City Engineer. Matt Newell, Public Works Director, will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Budgetary impacts are approximately \$200 for the installation of the requested signs and pavement markings.

Staffing Impact: Approximately 4 hours of staff time to make and install the signs.

SCHEDULE: Stop signs are usually installed within 10 days of approval.

ATTACHMENTS:

Description	Type
Ordinance Authorizing the Installation of Stop Signs at the Intersection of East Wallace Avenue at North 31st Street Facing North 31st Street	Ordinance
Location Map	Backup Material

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING THE INSTALLATION OF STOP SIGNS AT THE
INTERSECTION OF EAST WALLACE AVENUE AND NORTH 31ST STREET FACING
NORTH 31ST STREET**

**BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That when appropriate signs are erected giving notice thereof, the driver of a vehicle on North 31st Street approaching East Wallace Avenue from the north and south shall stop and yield the right-of-way to vehicles on East Wallace Avenue which have entered the intersection of said street or which are approaching so closely thereto as to constitute an immediate hazard, but said driver having so stopped and yielded the right-of-way may proceed at such time as a safe interval occurs.

Section 2. That the provisions of all Ordinances in conflict with the provisions of this Ordinance which insofar as the same do conflict therewith be, and the same are hereby, repealed.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of May, 2021.

JULIE MOORE WOLFE, MAYOR

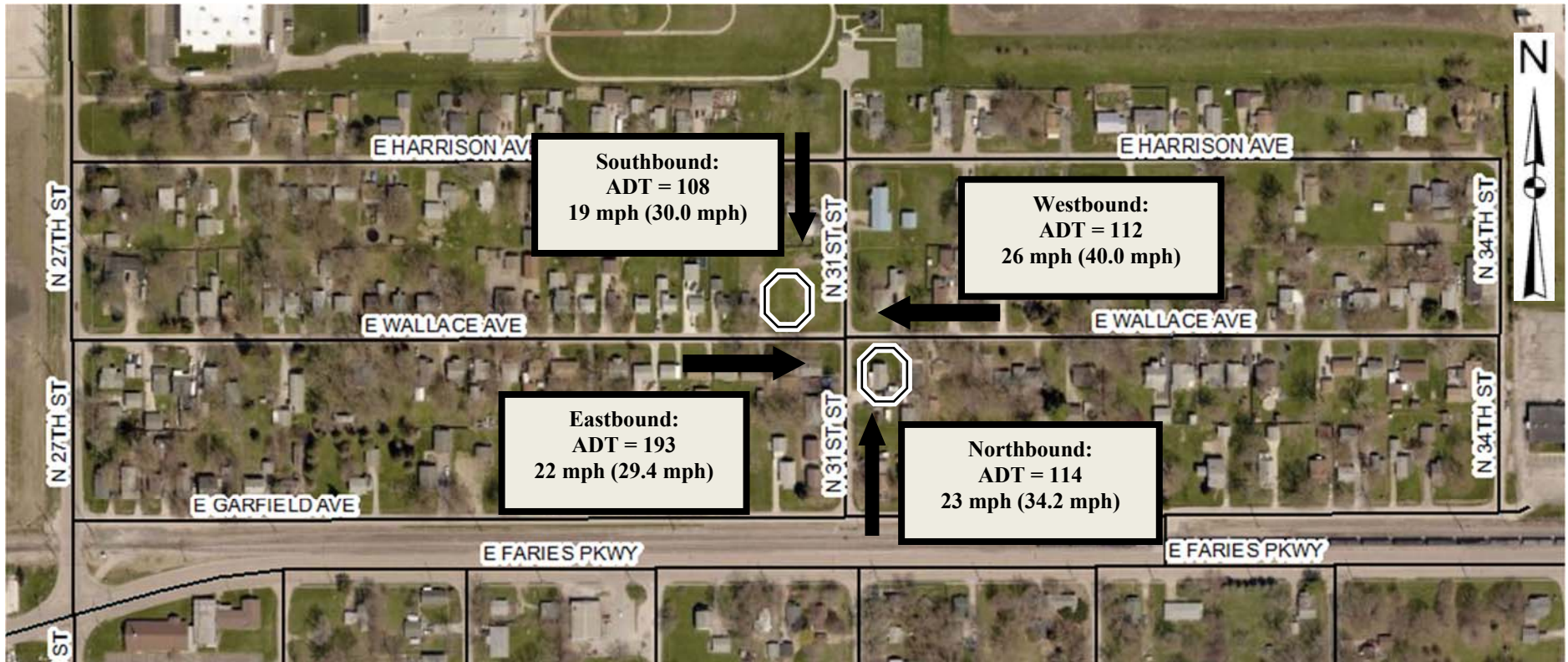
ATTEST:

KIM ALTHOFF, CITY CLERK

PUBLISHED this _____ day of _____, 2021.

KIM ALTHOFF, CITY CLERK

REQUESTED STOP SIGNS EAST WALLACE AVENUE AND NORTH 31ST STREET



 **PROPOSED STOP SIGNS**

Traffic Count performed on 4/21/2021 to 4/22/2021
On-street parking may result in fewer vehicles being counted.

ADT (vehicles) = Average Daily Traffic

SPEED DATA:

xx mph = Average Speed

(xx mph) = 85th Percentile Speed

**City of Decatur, Illinois
 Public Works Department
 Engineering Division**

Public Works

DATE: 5/6/2021

MEMO: 2021-53

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Director of Public Works
Keith Alexander, Water Production Manager
Randy Miller, Water Services Manager

SUBJECT: City of Decatur 2021 Water Quality Report

BACKGROUND:

Water utilities are required by the U.S. Environmental Protection Agency to provide an annual drinking water quality report to their customers. The City's 2021 report is available for viewing on the City's website. A copy is also attached to this memo.

Due to the dedicated efforts of our Public Works staff, we are pleased to inform you that our drinking water once again met or exceeded all state and federal standards.

ATTACHMENTS:

Description	Type
2021 Water Quality Report	Backup Material

2021 ANNUAL WATER QUALITY REPORT

REPORTING YEAR 2020



Presented By
City of Decatur



Quality First

Once again, we are pleased to present our annual water quality report covering all testing performed between January 1 and December 31, 2020. We are committed to purifying and delivering the best-quality drinking water possible. To that end, we remain vigilant in meeting the challenges of new regulations, source water protection, water conservation, community outreach and education, while continuing to serve the needs of all our water users. Thank you for allowing us the opportunity to serve you and your family.

If you have any questions or concerns about your drinking water, please contact Keith Alexander, Water Production Manager, at (217) 424-2863 or kalexander@decaturil.gov, or Chaundra Smith, Water Production Operations Supervisor, at (217) 424-2833 or csmith@decaturil.gov.

How Is My Water Treated and Purified?

Raw water is pumped from Lake Decatur to the South Water Treatment Plant. Chlorine dioxide is added to destroy viruses, bacteria, and protozoa that may be in the raw water. The water then goes to mixing basins where aluminum sulfate and calcium hydroxide are added for softening. The addition of these substances causes small particles to adhere to one another, making them heavy enough to settle to the bottom of the mixing basins and be mechanically removed. Powdered activated carbon is added for taste and odor control. The fine particles that still remain are removed in the filtration process as the water passes through layers of anthracite and sand. Chlorine is then added to maintain the disinfection process throughout the distribution system. Lastly, a small amount of fluoride is added to prevent dental decay. Positive water pressure is continuously maintained in the distribution system to prevent the intrusion of any contaminants into our water mains.



Where Does My Water Come From?

The City of Decatur uses Lake Decatur as its source of drinking water. Lake Decatur is 2,850 surface acres in size and located entirely within the city limits of Decatur. The Sangamon River is the primary source of water for Lake Decatur, which has a drainage area of 925 square miles, 83 percent of which is used for growing corn and soybeans. When Lake Decatur water levels are low, the city uses a former sand-and-gravel pit near the South Water Treatment Plant and wells located in DeWitt County to supplement the water supply.

Community Participation

City of Decatur Council Meetings are open to the public. Regular session meetings are held at 5:30 p.m. on the first, third, and sometimes fifth Mondays of the month on the third floor of the Decatur Civic Center. For further information, contact the City Clerk's office at (217) 424-2708.

Lead in Home Plumbing

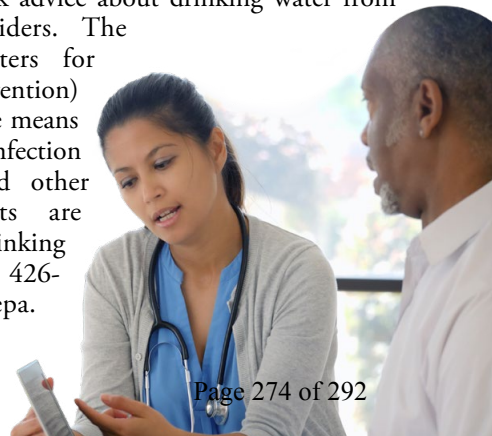
If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. We are responsible for providing high-quality drinking water, but we cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking.

If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at (800) 426-4791 or at www.epa.gov/safewater/lead.

Important Health Information

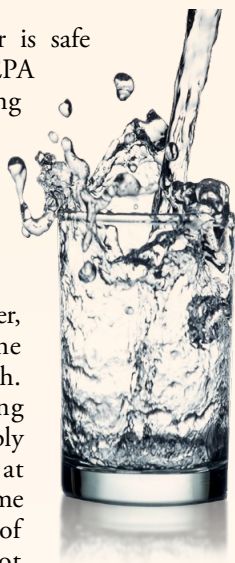
Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than six months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant, you should ask advice from your health-care provider.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants may be particularly at risk from infections. These people should seek advice about drinking water from their health-care providers. The U.S. EPA/CDC (Centers for Disease Control and Prevention) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at (800) 426-4791 or <http://water.epa.gov/drink/hotline>.



Substances That Could Be in Water

To ensure that tap water is safe to drink, the U.S. EPA prescribes regulations limiting the amount of certain contaminants in water provided by public water systems. U.S. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of these contaminants does not necessarily indicate that the water poses a health risk.



The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals, in some cases, radioactive material, and substances resulting from the presence of animals or from human activity. Substances that may be present in source water include:

Microbial Contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, or wildlife;

Inorganic Contaminants, such as salts and metals, which can be naturally occurring or may result from urban storm-water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming;

Pesticides and Herbicides, which may come from a variety of sources such as agriculture, urban storm-water runoff, and residential uses;

Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production and may also come from gas stations, urban storm-water runoff, and septic systems;

Radioactive Contaminants, which can be naturally occurring or may be the result of oil and gas production and mining activities.

For more information about contaminants and potential health effects, call the U.S. EPA's Safe Drinking Water Hotline at (800) 426-4791.

Source Water Assessment

The Illinois EPA has completed a source water assessment for Decatur which is available at <http://dataservices.epa.illinois.gov/swap/factsheet.aspx>.

The Illinois EPA considers all surface water sources of public water supply to be susceptible to potential pollution problems. This is the reason for the mandatory treatment of all public surface water supplies in Illinois. Mandatory treatment includes coagulation, sedimentation, filtration, and disinfection. Primary sources of pollution in Illinois lakes can include agricultural runoff, land disposal (septic systems), and shoreline erosion.

Due to the low geologic sensitivity and the monitoring results of our DeWitt County wells, the Illinois EPA does not consider these wells to be susceptible to volatile organic contaminants (VOCs), synthetic organic contaminants (SOCs), or inorganic contaminants (IOCs). In accordance with Illinois EPA regulations, the wells each have a minimum protection zone of 200 feet.

Under the Clean Water Act Section 319, the U.S. EPA provides grants for the Illinois EPA to finance projects that demonstrate cost-effective solutions to nonpoint source (NPS) problems and promote public knowledge and awareness of NPS pollution. The City recently submitted a Section 319 grant application and U.S. Department of Agriculture Regional Conservation Partnership Program grant application. The City is working on Phase II of a comprehensive multiyear Lake Decatur Watershed Management Plan, emphasizing reducing the amount of sediment and nitrate nitrogen entering the lake. The Soil & Water Conservation Districts in the Lake Decatur watershed also administer several water quality improvement projects.

Cryptosporidium

Cryptosporidium is a microbial parasite found in surface water throughout the world. Although filtration removes *cryptosporidium*, the most commonly used filtration methods cannot guarantee 100 percent removal. In addition to filtration, we also use a highly effective disinfectant (chlorine dioxide) to kill pathogens such as *cryptosporidium* in our purification process. Our monitoring of source water indicated the presence of these organisms. Lake Decatur was sampled monthly beginning in October 2015 and ending in September 2017. There was one positive sample in 2017 with a result of 0.2 oocysts per liter. Current test methods do not enable us to determine if the organisms are dead or if they are capable of causing disease. Symptoms of infection include nausea, diarrhea, and abdominal cramps. Most healthy individuals can overcome the disease within a few weeks. However, immunocompromised people are at greater risk of developing life-threatening illness and are encouraged to consult their doctor. *Cryptosporidium* must be ingested to cause disease and it may be spread through means other than drinking water.

Test Results

Our water is monitored for many different kinds of substances on a very strict sampling schedule. The water we deliver must meet specific health standards. Here, we only show those substances that were detected in our water (a complete list of all our analytical results is available upon request). Remember that detecting a substance does not mean the water is unsafe to drink. Our goal is to keep all detects below their respective maximum allowed levels. Compare the MCL and the Amount Detected columns in the table to see how clean your water is.

The State recommends monitoring for certain substances less than once per year because the concentrations of these substances do not change frequently. In these cases, the most recent sample data are included, along with the year in which the sample was taken.

The City participated in the 4th stage of the U.S. EPA's Unregulated Contaminant Monitoring Rule (UCMR4) program by performing additional tests on our drinking water. UCMR4 sampling benefits the environment and public health by providing the U.S. EPA with data on the occurrence of contaminants suspected to be in drinking water, in order to determine if the U.S. EPA needs to introduce new regulatory standards to improve drinking water quality. Unregulated contaminant monitoring data are available to the public, so please feel free to contact us if you are interested in obtaining that information. If you would like more information on the U.S. EPA's Unregulated Contaminants Monitoring Rule, please call the Safe Drinking Water Hotline at (800) 426-4791.

REGULATED SUBSTANCES							
SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	MCL [MRDL]	MCLG [MRDLG]	AMOUNT DETECTED	RANGE LOW-HIGH	VIOLATION	TYPICAL SOURCE
Barium (ppm)	2020	2	2	0.014	0.014–0.014	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Chlorine (ppm)	2020	[4]	[4]	2.0	0.70–2.0	No	Water additive used to control microbes
Chlorite (ppm)	2020	1	0.8	0.47	0.35–0.47	No	By-product of drinking water disinfection
Fluoride (ppm)	2020	4	4	0.792	0.643–0.792	No	Erosion of natural deposits; Water additive, which promotes strong teeth; Discharge from fertilizer and aluminum factories
Haloacetic Acids [HAAs] (ppb)	2020	60	NA	18.3	6.4–25.2	No	By-product of drinking water disinfection
Nitrate (ppm)	2020	10	10	7.10	0.03–7.10	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
TTHMs [Total Trihalomethanes] (ppb)	2020	80	NA	65.6	10.5–72.2	No	By-product of drinking water disinfection
Total Organic Carbon ^{1,2} (ppm)	2020	TT	NA	3.0	0.98–3.0	No	Naturally present in the environment
Turbidity ³ (NTU)	2020	TT	NA	0.20	0.01–0.20	No	Soil runoff
Turbidity (lowest monthly percent of samples meeting limit)	2020	TT = 95% of samples meet the limit	NA	100	NA	No	Soil runoff
Tap Water Samples Collected for Copper and Lead Analyses from Sample Sites throughout the Community							
SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	AL	MCLG	AMOUNT DETECTED (90TH %ILE)	SITES ABOVE AL/TOTAL SITES	VIOLATION	TYPICAL SOURCE
Copper (ppm)	2020	1.3	1.3	0.022	0/33	No	Corrosion of household plumbing systems; Erosion of natural deposits
Lead (ppb)	2020	15	0	2.20	1/33	No	Lead services lines; Corrosion of household plumbing systems, including fittings and fixtures; Erosion of natural deposits
STATE REGULATED SUBSTANCES							
SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	MCL [MRDL]	MCLG [MRDLG]	AMOUNT DETECTED	RANGE LOW-HIGH	VIOLATION	TYPICAL SOURCE
Sodium ⁴ (ppm)	2020	NA	NA	7.8	7.8–7.8	No	Erosion of naturally occurring deposits; Used in water softener

SECONDARY SUBSTANCES

SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	SMCL	MCLG	AMOUNT DETECTED	RANGE LOW-HIGH	VIOLATION	TYPICAL SOURCE
Aluminum (ppb)	2020	200	NA	13	13–13	No	Erosion of natural deposits; Residual from some surface water treatment processes
Chloride (ppm)	2020	250	NA	25	25–25	No	Runoff/leaching from natural deposits
Sulfate (ppm)	2020	250	NA	43	43–43	No	Runoff/leaching from natural deposits; Industrial wastes
Total Dissolved Solids [TDS] (ppm)	2020	500	NA	200	200–200	No	Runoff/leaching from natural deposits

UNREGULATED SUBSTANCES ⁵

SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	AMOUNT DETECTED	RANGE LOW-HIGH	TYPICAL SOURCE
Dicamba (ppb)	2020	0.32	0.32–0.32	Runoff from herbicide use
Perfluorohexanoic Acid (ppt)	2020	2.4	2.4–2.4	NA

UNREGULATED CONTAMINANT MONITORING RULE - PART 4 (UCMR4)

SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	AMOUNT DETECTED	RANGE LOW-HIGH
Bromochloroacetic Acid (ppb)	2020	6.4	2.5–6.4
Bromodichloroacetic Acid (ppb)	2020	1.5	0.63–1.5
Chlorodibromoacetic Acid (ppb)	2020	0.86	0.00–0.86
Dibromoacetic Acid (ppb)	2020	1.6	0.93–1.6
Dichloroacetic Acid (ppb)	2020	16.0	6.3–16.0
HAA5 (ppb)	2020	20.4	8.4–20.4
HAA6Br (ppb)	2020	10.0	4.2–10.0
HAA9 (ppb)	2020	33.0	12.0–33.0
Monochloroacetic Acid (ppb)	2020	2.5	0.0–2.5
Trichloroacetic Acid (ppb)	2020	4.3	1.1–4.3

¹ The percentage of Total Organic Carbon (TOC) removal was measured each month, and the system met all TOC removal requirements set by the IEPA. TOC removal is important to maintain high water quality in water distribution (water main) systems.

² The value reported under Amount Detected for TOC is the lowest ratio between the percentage of TOC actually removed to the percentage of TOC required to be removed. A value of greater than one indicates that the water system is in compliance with TOC removal requirements. A value of less than one indicates a violation of the TOC removal requirements.

³ Turbidity is a measure of the cloudiness of the water. It is monitored because it is a good indicator of the effectiveness of the filtration system.

⁴ Sodium is not currently regulated by the U.S. EPA. However, the state has set an MCL for this contaminant for supplies serving a population of 1,000 or more.

⁵ A maximum contaminant level (MCL) for these contaminants have not been established by either state or federal regulations nor has mandatory health effects language. The purpose of unregulated contaminant monitoring is to assist US EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted.

Definitions

90th %ile: The levels reported for lead and copper represent the 90th percentile of the total number of sites tested. The 90th percentile is equal to or greater than 90% of our lead and copper detections.

AL (Action Level): The concentration of a contaminant that triggers treatment or other required actions by the water supply.

MCL (Maximum Contaminant Level): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

MCLG (Maximum Contaminant Level Goal): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MRDL (Maximum Residual Disinfectant Level): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MRDLG (Maximum Residual Disinfectant Level Goal): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

NA: Not applicable.

ND (Not detected): Indicates that the substance was not found by laboratory analysis.

NTU (Nephelometric Turbidity Units): Measurement of the clarity, or turbidity, of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

ppb (parts per billion): One part substance per billion parts water (or micrograms per liter).

ppm (parts per million): One part substance per million parts water (or milligrams per liter).

ppt (parts per trillion): One part substance per trillion parts water (or nanograms per liter).

SMCL (Secondary Maximum Contaminant Level): These standards are developed to protect aesthetic qualities of drinking water and are not health based.

TT (Treatment Technique): A required process intended to reduce the level of a contaminant in drinking water.

DATE: 5/11/2021

MEMO: 2021-05

TO: Mayor Julie Moore Wolfe & City Council Members

FROM: City Manager, Scot Wrighton

SUBJECT: Monthly Reports, April, 2021

ATTACHMENTS:

Description	Type
Police, April, 2021	Cover Memo
Fire, April, 2021	Cover Memo
Public Works, April, 2021	Cover Memo
Community Development, April, 2021	Cover Memo
IT, April, 2021	Cover Memo

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton**

FROM: James E. Getz, Chief of Police

RE: April 2021 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month staffing was 141. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>
Police Chief	1
Deputy Chief	2
Police Lieutenant	5
Police Sergeant	17
<u>Police Patrol Officer</u>	<u>116</u>
TOTAL	141

Budgeted: 148

9 of the 141 are either at the Police Training Academy or in the Field Training Program

Received two unexpected resignations and one unexpected retirement in April, Received two retirement letter for the end of May.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 14. Current civilian staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>
Administrative Secretary	1
Crime Analyst	2
Sr. Clerk Typist	2
Records Supervisor	1
Parking Enforcement	2
Part-time FOIA Officer	2

<u>Community Liaison Officer</u>	<u>4</u>
Total	14

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	1	1(Covid Restricting)
Directed Patrols	10	88
Active Problem Oriented Policing Projects	0	1
Completed Problem Oriented Policing Projects	0	1
Parking Citations	25	110
Criminal Arrests	322	1215
Felony Drug Arrests	34	98
Firearms Seized	17	67
Traffic Citations	507	2158
Field Interviews	228	634
Written Warnings	158	967
Calls for Service/CAD incidents	4101	15781
Unlawful use of Motor Vehicle tows	0	0
Driving Under the Influence Arrests (DUI)	35	102
DUI involving accidents	13	34
Fatal Accidents	0	0
Traffic Accidents	212	809
Accidents with Personal Injury	45	132
City Ordinances Arrests	9	36

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
42	92	3	8

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	855 grams	4489 grams @ \$10-gram	\$44,890
Cocaine-Powder	66 grams	403 grams @ \$100-gram	\$40,300
Cocaine-Crack	1 grams	35 grams @ \$100-gram	\$3,500
Heroin	1 grams	30 grams @ \$300-gram	\$9,000
Ecstasy	0 hits	315 hits @ \$20 hit	\$6,300
Meth	288 grams	1632 grams @ 100-gram	\$163,200
K-2/Pills:	1095	1095	
Search Warrants: 3		YTD: 17	
US Currency Seized: \$37,183		YTD: 113,808	
Firearms seized: 9		YTD: 28	
Vehicles seized: 0		YTD: 1	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 85	YTD: 342
Cases closed/resolved: 43	YTD: 184
Criminal Arrests: 31	YTD: 111
Homicides: 0	YTD: 1
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 1	YTD: 3
Missing Person Investigations: 8	YTD: 29
Computer forensic Exams: 2	YTD: 454

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 122 YTD: 500

Freedom of Information (FOIA)

The Professional Standards Unit received 239 Freedom of Information Act requests for the month.

Total requests YTD in 2021 is 949

U.S. Marshall's Great Lake Task Force

Felony Arrest:	23	YTD: 90
Misdemeanor Arrests:	0	YTD: 2
Total:		TTD: 92



DECATUR FIRE DEPARTMENT
MEMORANDUM
2021-05

May 5, 2021

TO: Scot Wrighton, City Manager

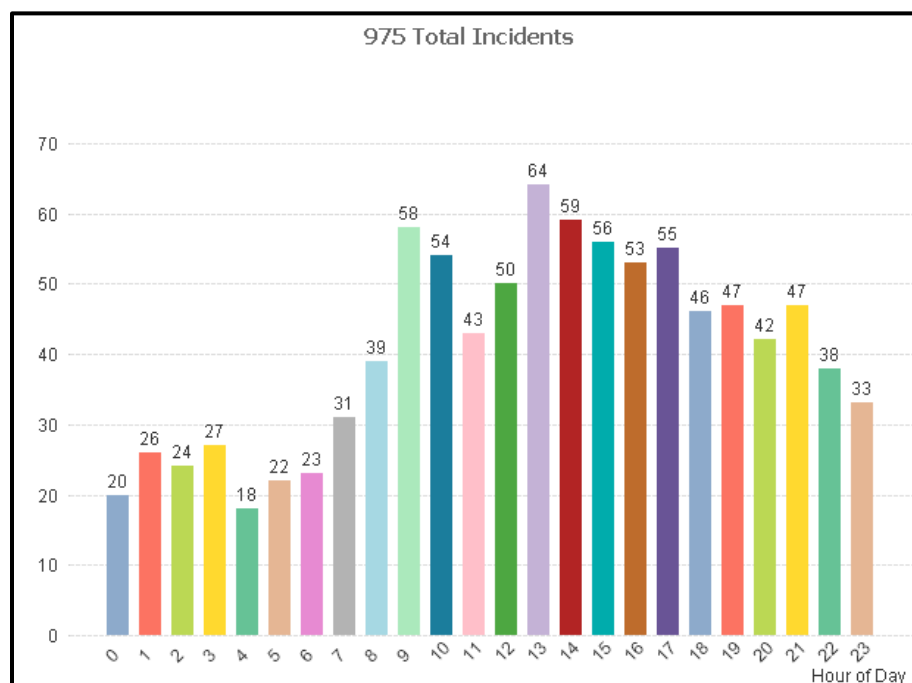
FROM: Jeff Abbott, Fire Chief

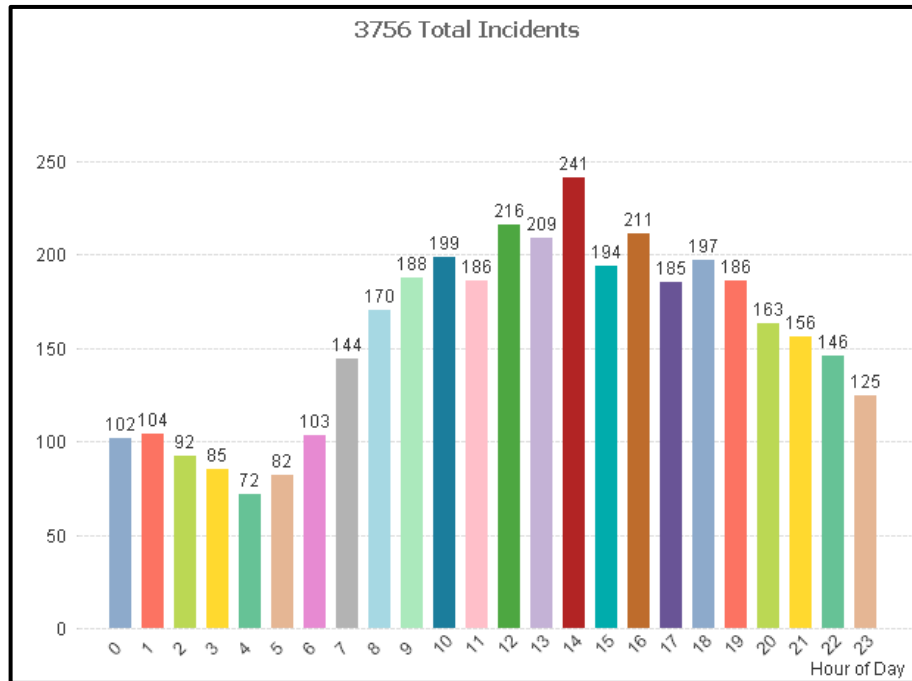
RE: Monthly Report – April 2021

The fire department responded to 975 alarms in April. The total number of alarms through the end of April was 3756. There have been 333 more alarms this year compared to 2020. Approximately 600 fire hydrants were tested in the April and any defects were noted and sent to the Water department for repair.

The new station 3 is progressing well, and is expected to be completed by the end of June. Road work has also begun on Fairview Ave. in front of the station. The station 7 project is moving forward and will hopefully be ready to bid in a month or two. The station 2 overhead door project should be ready for council approval in late May.

The fleet is problematic at this point. The reserve engines have not worked correctly in 6 months. Engine 9 has been out-of-service since November because of wiring issues. Engine 8 has the same issues. Both engines need to be replaced, and the new engines need to go to front line units so their engines can become the reserves. The new Truck 2 is in-service, and Truck 1 has been repaired and placed back in-service. Old Truck 2 has been sent to Pierce to have the frame rails replaced, and it is expected to be returned later this summer.





TRAINING:

New Truck 2 operations and training with Pierce representative was completed.

TRT Drill for our HazMat members: The training focused on three areas, first arriving company operations, tank car leak mitigation/monitoring, and Level “A” PPE dress out.

Monthly EMS training through the Target Solutions training site: EMS protocol review: initial trauma care, region 6 trauma triage algorithm, traumatic arrest and, trauma field death declaration.

SOP/SOG review through the Target Solutions training site: Hydrant testing, clothing and PPE decontamination and, Abuse of a public servant. Companies completed review and discussion on VES (Vent Enter Search) Techniques.

Extrication Drill at Decatur Auto Parts was performed to keep members’ skills sharp in extricating victims who become entrapped in a vehicle due to a collision. DAP employees stacked the vehicles in a configuration that challenged members to use the stabilizing struts to stabilize the vehicles prior to removing the victim. There was also a Target Solutions training site assignment that was completed in addition to this training.

Multi-company live fire training drill at station 2 consisted of first arriving engine completing size up, deploying hose lines for firefighting operations, forcible entry, search and water supply.

**Public Works Department
Monthly
April 2021**

Engineering:

32nd and Fulton Storm Drainage Improvement Project:

Month Activity: Work has progressed in April with the final grading and start of concrete driveway and sidewalk replacements. Work is scheduled to be substantially complete in May.

Project Background: The Project was design by Farnsworth Group. The project will provide a new storm sewer to serve the area generally bounded by Rt 36 to the North, 36th St to the East, Orchard to the South and Country Club Rd to the East to relieve flooding. The Project was the no. 3 priority on the Storm Water Master Plan. The Project was advertised for bid April 15th with bids received on May 6th. The City received two bids with Luka Company providing the low bid. The project was awarded to Luka Company on May 18th for \$1,379,690. All storm sewer is installed.

2020 Water Main Replacement Project:

Month Activity: All work is complete and the watermain operational. City staff is preparing the final walkthrough and punch list in May.

Project Background: The project was designed by Engineering staff, the project is in the area bounded by Rt 36 to the North, Moffet Ln to the East, W Main St to the south and Moffet Ave to the west. The project was advertised on January 8 with bids received on February 5. The project was approved on February 24 to Burdick Co. as the lowest responsive bid. All the neighborhood work is complete. The bore and jack under rt 36 and the railroad was finished in March.

2021 Water Main Replacement Project:

Month Activity: The Project was awarded to Burdick Co as the lowest responsive bid on April 19, 2021. Material is scheduled to be ordered in May with work anticipated to begin in late May or June.

Project Background: The project was designed by Engineering staff, the 2021 project is in three locations.

The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of watermain on Rea's Bridge Rd near the bridge across lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021 with bids received on April 7, 2021.

2021 Local Motor Fuel Tax Street Project:

Month Activity: All work was completed on Nelson Blvd and work started in the 34th and Prairie area. Paving is expected to continue in May.

Project Background: The project was designed and advertised by Engineering staff on January 27, 2021 with bids received on February 18, 2021. The project was approved on March 1, 2021 to Dunn Company as the lowest responsive bid.

2021 State Motor Fuel Tax

Month Activity: The project design is complete and has been provided to IDOT for approval. The project is expected to be advertised once IDOT provides approval.

Country Club Road Reconstruction Project:

Month Activity: The project is currently being design by designed by Engineering staff. The project will be complete reconstruction of the section of road between Airport Rd and William Street. The project has been provided for IDOT for approval.

Center Street Bridge Replacement:

Month Activity: IDOT awarded the Bid to Sangamo in April and the preconstruction was on April 28, 2021. Construction is expected to start on May 10, 2021

Project Background: The design was completed by WHKS with bids received by IDOT on March 5, 2021. The bids were higher than the engineer's estimate and the City Council approved concurrence on April 5, 2021 to approve Sangamo's bid for \$1,595,148.92.

MUNICIPAL SERVICES MONTHLY DATA 04/01/2021 – 04/27/2021

TASKS	QUANTITY	MANHOURS	OTHER INFO
Catch Basin Pumping	81 each	34 hours	
Catch Basin Repair & Adjust	4 each	46 hours	
Guardrail Install	44 lin. foot	11 hours	
Street Sweeping	436.42 miles	291 hours	
Potholes Patched	2,118 each	304 hours	
Street Repairs (asphalt)	34 square yards	32 hours	
Dura Patcher	117 spray patches	177 hours	
Concrete Sidewalk Replaced	305 square feet	107.5 hours	
Curb and Gutter Utility Cuts	26 lin. foot	125 hours	
CD Cleanups	72 each	N/A	
Home Secures	21 each	N/A	
Tree Trimming	56 each	N/A	
Tree Removal	7 each	N/A	
Mowing	N/A	278 hours	

**Water Production Division
Monthly Activity Report
April 2021
(updated information in bold text)**

Lake Decatur Landscape Maintenance: Native grasses and plants previously established at the intersection of Lake Shore Drive and M. L. King Jr. Drive were prescribed burned to enhance new growth. Potential sites for this year's tree and brush removal project are being reviewed.

Lake Decatur Raw Water Intakes and Pump Station Study: Crawford, Murphy & Tilly, Inc. completed this study in January.

Lake Decatur Water Level: Lake Decatur was maintained at an average elevation of 613.5 feet (93% full) which is on target for April.

Lake Decatur Watershed Management Plan: Northwater Consulting continued work on the Management Plan & Initiative Long Term Strategy, Lake Decatur Management & Policy Recommendations, water quality monitoring network and discussing conservation options with USDA Regional Conservation Partnership Program (RCPP) and IEPA Section 319 grant application partners. The City did not receive funding for the USDA RCPP fiscal year 2020/21 grant proposal. Northwater Consulting and the City will obtain feedback from the USDA then prepare the fiscal year 2021/22 proposal.

Oakley Sediment Basin Management: Clarkson Farm cultivated approximately 30 acres of the basin's interior and planted cereal rye in November 2020 for harvest in July 2021. Nuisance vegetation in the basin's interior and a small portion of the exterior were prescribed burned to continue land reclamation efforts.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Data for this outcome has not been obtained yet.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99% of the engineering and construction bid specifications. This project is on hold pending the recommendations of the Water Utility Long Term Sustainability Plan.

Water Production: Modified several practices and procedures due to new IEPA lead and copper regulations. 560.65 million gallons of potable water were pumped into the water distribution system which was 9.76% more than April 2020.

April 2021

Water Services: Staff repaired 2 water main failures, 17 water services and 42 fire hydrants. Inspected 13 system valves and 40 fire hydrants and completed 1,202 Utility Billing orders and 41 miscellaneous distribution system orders.

Staff assisted with the replacement and programming of a 16" water meter in the Tate & Lyle plant on April 14th.

**COMMUNITY DEVELOPMENT DEPARTMENT
MONTHLY REPORT
APRIL 2021**

ECONOMIC DEVELOPMENT

We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held Zoom meetings or conference calls for pending and ongoing developments.

As of last week, there were 1,705 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Memorial Health Systems led the way with 143 jobs followed by the United States Army with 114 jobs and ADM with 80 jobs.

We are also handling the sale of City owned property and closed on five (5) more lots in April to bring the total to 36 vacant lots through the side-lot program for a total sales revenue of \$22,250. 30 of the 36 vacant lots were acquired by adjacent homeowners interested in expanding their outdoor living space with the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

PLANNING AND DEVELOPMENT DIVISION

For the month of April, the Planning and Development staff continued to split time working in the office and from home given COVID-19. Staff was and is still able to process and review site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. We have adapted to doing some reviews of digital submittals of site plans and other materials. Staff has also used time while working at home to gain some training in Planning and Zoning through online webinars.

In April, staff in conjunction with other city departments reviewed ten (10) submittals which included seven (7) site plans, one (1) variance petition and two (2) plan commission petition. Staff also provided multiple zoning review/verification letters.

For the Decatur Urbanized Area Transportation Study (DUATS), staff held a Technical and Policy Committee Meeting and held two (2) Bike Plan Core Committee meeting. Nothing else to report.

BUILDING INSPECTIONS DIVISION

For April, we issued a total of 190 permits with a total work value of \$6,156,234. Of those, we had five (5) permits with a value of over \$200,000 [Mueller Foundry phase 2, new residence, St. Mary's Prairie Suite renovation, Springfield Clinic Urology renovation, & Sam's Fuel Station].

PERMIT TYPE	# ISSUED	WORK VALUE	PERMIT FEES	PLAN REVIEW
Building	136	\$6,156,234	\$45,481	\$4,202
Demolition	3	73,750	490	0
Electrical	22	59,532	1,500	0
Mechanical	7	39,807	350	0
Plumbing	11	37,804	793	0
Pool	7	49,000	650	0
Sign	4	106,976	1,612	0
TOTAL	190	\$6,523,103	\$50,877	\$4,202

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, exempt activities and infrastructure projects.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- City of Decatur received an extension of the \$1.19 million-dollar Department of Commerce and Economic Opportunities (DCEO) CURE's local ES grant to assist small businesses. The program will resume in May.
- Staff continues working with Dove Financial Assistance using CDBG-CV funds to assist residents with rent/mortgages and utilities. Dove has assisted 20 households from Jan-April for a total of \$52,632.13 expended.
- Staff assisted with the planning and implementation of the 1st Gun Buy Back program, "Community Day of Peace".
- Staff met with various nonprofits to discuss revitalization opportunities. Several will submit proposals on how they can assist with the efforts within the Johns Hill project.
- City of Decatur continues to work with Community Investment Corporation of Decatur (CICD) as a sub recipient to assist small businesses with mortgage/rent and utilities. CICD has assisted nine businesses and expended \$58,472.58 of their grant amount.
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation and demolition to various areas of the City.
- Staff continues to work on the IHDA Single family Rehab grant.
- Staff continues to work with the Strong Communities Grant program.
- Staff continues providing technical assistance to a local neighborhood organization who is interested in being a Community Housing Development Organization (CHDO).
- Staff continues to be active in the Continuum of Care process as well as homeless meetings, and events as required by HUD.
- The City has partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a new group home project. The overall project cost is about 4 million.
- Staff met with the Coalition of Neighborhood Organizations (CONO) to determine outcomes for this year's budgeted agreement.
- Staff continues working with HUD CPD-Chicago to ensure compliance with a multi-rental complex.
- Staff has begun meeting with the Regional Neighborhood Network Conference (RNNC) Steering Committee to determine the future of the organization.
- Staff continues work on CDBG funded demolitions as part of the ongoing Community Revitalization strategy.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of April 2021.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
APRIL 2021**

NEW CASES	
Health & Safety (72 Hour)	148
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	52
No Garbage Service	11
Nuisance	205
Secure of Abandoned Buildings	44
Weeds	101
TOTAL	
	561

DEMOLITIONS	
Year-to-Date	
Demolished	0
New Cases	5
Sent to Legal	0
Sent to Council	0
Out to Bid	15
Contracts Granted	2
Contract Amount	247,175.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	206

RE-INSPECTION VISITS	
Code Enforcement	865
Weeds	13
TOTAL	
	878

GARBAGE SERVICE COMPLAINTS	
Received	5

INVOICES*	
New Invoices	0
Dollar Amount	\$0.00

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	43
Weeds	4

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$0.00

WEED ABATEMENT	
Contractor Mowed	16
Owner Mowed	1
TOTAL	
	17

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2021
April

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Bodine Electric was awarded the Fiber Optic Extension Grant project. Bodine has been notified from their suppliers that Fiber Optic Cable and Conduit Duct is in backorder status and has lead times of 5-6 months.
- A second offer was extended and accepted for the System Administrator position responsible for Network Infrastructure and Security for the Information Technology Department. Start date is projected to be prior to June 1, 2021.
- The Flock Safety solution is being installed at strategic locations in two city Neighborhoods. Install is anticipated to be complete the last week of May. Police training on the solution starts the week of May 10th.
- IT Continues to work with City Development to implement the Civic Management System from OpenGov Systems which is targeted for an internal soft live on May 24th.
- IT continues to monitor Cyber Security threats and makes changes to our network security as possible issues are identified. Staff commitment in time to network security is increasing.
- IT, in conjunction with the Police Department, has implemented 2 factor authentication for all mobile devices as was mandated by the State of Illinois Criminal Justice Information Services (CJIS) division.
- The OSSI Public Sector Safety Suite used by Police was upgraded to version 20.4 which resolved issues inside the Crash Reporting module.
- Two more new Squad Cars for Police was outfitted with computers equipment and deployed in April.
- IT is preparing to upgrade the test environment of Tyler MUNIS (city Electronic Resource Planning) to version 2019 to begin testing and validation of this release with City Data prior to upgrading our “live” system this fall.
- Completed audit of addresses stored in MUNIS Utility Billing and the Address master database stored in DB2. Discrepancies are being corrected by Water Customer Service personnel.
- Several updates and patches were applied to City Computer solutions to mitigate a wide range of Cyber-attacks reported in April.
- Continue to produce GIS maps in support of the John’s Hill initiative and the City Water Supply and watershed areas.
- In April, IT processed 70 Help Desk tickets, resolving 35 on the initial call (50% First Call Resolution Rate). Goal is to resolve at least 50% of all helpdesk calls at the first point of contact with IT. Two support ticket surveys were returned concerning the support experience and each was ranked as exceptional service.