Monday, June 20, 2022
5:30 PM
City Council Chambers

Please take notice that the DCDF Members will convene at 5:15 p.m., on Monday, June 20, 2022, in the City Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois for the purpose of the Annual Meeting of the DCDF Board.

AMENDED CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Proclamations and Recognitions

III. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

IV. Approval of Minutes

Approval of Minutes of May 16, 2022 City Council Meeting

V. Unfinished Business

VI. New Business

1. Treasurer's Financial Report
2. Resolution Naming Certain City-Owned Property in the Central Business District
3. Resolution Accepting the Bid from Interior Construction Specialty, Inc. for Interior Modifications on the Second Floor of the Decatur Public Library
4. Resolution Incorporating Amendment of Decatur Public Library for Fiscal Year 2022
5. Resolution Authorizing an Agreement with Tjaty Group for Leadership Facilitation Services

6. Motion Amending City Council Policies - Financial Policies, Fund Reserves
7. Resolution Authorizing Approval of a Redevelopment Agreement with Bob Brady for Subdivision Improvements
8. Resolution Authorizing an Intergovernmental Agreement between the City of Decatur and the Decatur Park District Regarding Easements and Storm Water Utility Fees
9. Resolution Authorizing a Professional Services Agreement with Teska Associates, Inc. for Jasper Street Great Streets, Great Neighborhoods Plan
10. Resolution Authorizing A Renewal Agreement with Live Stories for Forward Platform Known as AccessDecatur
11. Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Rush Truck Centers for the Purchase of Two (2) Tandem Axle Truck Chassis and Three (3) Single Axle Truck Chassis
12. Resolution Authorizing Return Water Pump Station Improvements Quotation from Bodine Electric of Decatur
13. Resolution Authorizing Agreement with Itron, Inc. to Complete the Version 5.5 Software Upgrade for the Automatic Meter Reading System
14. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

    A. Resolution Approving Appointment - Library Board of Trustees
    B. Ordinance Annexing Territory 2330 East South Shores Drive
    C. Resolution to Appropriate Motor Fuel Tax Funds for Traffic Signal Maintenance and Street Maintenance by Municipality under the Illinois Highway Code
    D. Resolution Accepting the Donation of the Former Pump House Property in Lake Decatur From Tate & Lyle, PLC
    E. Receiving and Filing of Minutes of Boards and Commissions
    F. Ordinance Authorizing Consumption of Alcoholic Liquor in Central Park - Central Park Music & Arts Festival
    G. Resolution Approving Reappointments - DCDF

VII. Other Business

VIII. Adjournment

Monthly Reports, May, 2022

ATTACHMENTS:

Description	Type
Minutes of May 16, 2022 City Council Meeting	Backup Material

CITY COUNCIL MINUTES
Monday, May 16, 2022

On Monday, May 16, 2022, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle and Bill Faber. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Bishop Tyrone Cooper, Virginia Cooper, Abeer Motan and Mirinda Smith.

Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the May 2, 2022, Regular City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

City Manager Scot Wrighton presented the Treasurer's Financial Report. Council members held a discussion concerning General Fund cash reserves.

R2022-82 Resolution Authorizing ARPA Expenditures for the Owner-Occupied Rehabilitation Program, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Mr. Cordaryl "Pat" Patrick, Economic and Community Development Director, answered questions concerning funding for the Owner-Occupied Rehabilitation Program.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-83 Resolution Authorizing the City Manager to Enter into an Agreement with Land of Lincoln Credit Union for Property Rehabilitation Program Services, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Mr. Cordaryl "Pat" Patrick, Economic and Community Development Director gave an overview of the Resolution.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-84 Resolution Accepting the Bid and Authorizing the Work of Overhead Garage Door Repairs for Transit Facilities, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-85 Resolution Approving an Intergovernmental Agreement between the City of Decatur, Emergency Telephone System Board, and Central Illinois Regional Dispatch Center to Allow CIRDC to Construct a Communications Tower on City Property, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle and Bill Faber. Mayor Julie Moore Wolfe abstained from the vote. Mayor Moore Wolfe declared the motion carried.

Councilman Faber exited the Council Chamber at 6:00 p.m.

R2022-86 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Clippers Lawn and Landscaping Inc. for 2021 Lake Grove Club Retaining Wall, City Project 2021-20, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Councilman Bill Faber was absent. Mayor Moore Wolfe declared the motion carried.

2022-23 Ordinance Amending City Code, Chapter 38, Stormwater Ordinance, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

Councilman Faber returned to the Council Chamber at 6:02 p.m.

City Manager Wrighton gave an overview of the Ordinance.

Mr. Matt Newell, Public Works Director, answered questions from Council members regarding stormwater detention.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2022-24 Ordinance Amending City Code, Chapter 41, Miscellaneous Street Regulations, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Ordinance.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2022-25 Ordinance Adding City Code, Chapter 55.1 Mobile Food Units, Temporary Vendor Stands and Food and Beverage Carts, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Horn.

City Manager Wrighton gave an overview of the Ordinance.

Council members held a discussion concerning Food Trucks located downtown.

Councilman Horn made a motion to amend the Ordinance by removing the following language from the Ordinance, “Proof of access to restroom facilities (toilet and lavatory) available for employees and customers of mobile food units which shall be located within 300

feet of the mobile food unit during times when the vehicle is operated in one (1) location for more than three (3) hours. Proof of access shall be evidenced by written agreement between the applicant and the business or entity which will provide access", seconded by Councilman Cooper.

Upon call of the roll, Council members Dennis Cooper and David Horn voted aye. Council members Ed Culp, Lisa Gregory, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

Councilman Kuhle made a motion to table the Ordinance to allow staff time to bring the Ordinance back to Council with the option of allowing Food Trucks in the downtown once a week, seconded by Councilman Faber.

Upon call of the roll, Councilman Kuhle voted aye. Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Bill Faber and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

Upon call of the roll of the original Ordinance, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Council members Chuck Kuhle and Bill Faber voted nay. Mayor Moore Wolfe declared the motion carried.

2022-26 Ordinance Amending City Code, Chapter 67, Building Code, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

Councilman Faber exited the Council Chamber at 6:50 p.m.

City Manager Wrighton gave an overview of the Ordinance.

Upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Councilman Faber was absent. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Council members discussed jet service at the Decatur Airport and thanked the Decatur Fire Department for partnering with the Red Cross to install smoke alarms for local families.

Councilman Faber returned to the Council Chamber at 6:52 p.m.

With no other discussion, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the City Council meeting be adjourned, seconded by Councilman Kuhle and upon call of the roll, Council members Ed Culp, Dennis Cooper, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the City Council meeting adjourned at 6:53 p.m.

Approved _____
Kim Althoff
City Clerk

ATTACHMENTS:

Description	Type
Treasurer's Financial Report Memo	Cover Memo
Treasurer's Financial Report Data	Cover Memo

CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
May 2022

The Year in Play

The total adopted budget for fiscal year 2022 authorizes $253.3 million in expenditures against $256.5 million in authorized revenues, representing an in-period cash basis surplus of $3.2 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of $78.2 million and Expense of $78.2 million, representing an in-period balanced budget.

City Financial Position

The City of Decatur ended May 2022 with a total cash position of $118.7 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $115.5 as of the end of April.

The City General Fund ended May 2022 with a cash position of $21.8 million versus the April cash position of $19.1 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position at the end of May was $21.8 million, which is 102 days of budgeted fiscal year 2022 expense coverage in the City General Fund. The council approved cash reserve policy is a 60-day cash reserve or with current budget expenses, which is about $13 million.

The current General Fund cash position is showing a positive revenue trend, combined with vacancy savings of about a million dollars through May, are leading to the increase in our cash balance. Operating expenses are also above budgeted projections for the month of May, but under through the year by about $100,000 so far.

City cash at the end of May, excluding the General Fund cash position was about $118.7 million. It is contained in Special Revenue funds ($14.9 million), TIF Redevelopment funds ($2.5 million), Capital funds ($5.2 million), Debt Service fund ($.2 million), Internal Service funds ($4.5 million) and Enterprise funds ($69.2 million), which are earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Mar-22	Apr-22	May-22	Comment
Special Revenue	15.1	14.7	14.9	Library, State MFT, Local MFT, Federal programs, etc.
TIF Redevelopment	2.7	2.7	2.5	Debt service and redevelopment agreement obligations
Capital	5.9	5.9	5.2	Capital funding available
Debt	0.2	0.2	0.2	Debt service obligations
Internal Service	4.6	4.3	4.5	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	42.1	68.3	69.2	Utilities – Water, Sewer, Storm Water, Transit, Recycling, Fiber
Non-General Fund	70	96.1	96.5	
General Fund	18.6	19.1	21.8	Basic services to citizens and stakeholders
Total City Cash	89.5	115.5	118.7	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Reimbursements to TIF fund developers went out for the Pines and Grand and Oakland TIFs.
- In April, there was $25 million in bond revenues were recorded in Fund 89, the Water Bond Fund. This is the same fund that held the bond funds for the dredging of Lake Decatur. This fund will hold the bond revenues for the purpose of long term sewer and water projects.
- Public Transit (Fund 70) is in a negative cash position; pending the receipt of state and federal grants, the deficit is $1.8 million. Both state and federal granting agencies are on different fiscal year timelines than the City.
- The Community Development Block Grant Fund and Community Grant Fund have a negative fund balance. Expense activity in this fund is reimbursable from the federal government, and this fund will often have a negative balance due to the timing of activity and reimbursements.
- Fund 44, which is a bond fund to cover construction of the new fire stations saw about $350,000 worth of work on fire station seven and remaining work on fire station three.
- The Storm, Sewer, and Water Funds increased their cash balance ($1.5 million) overall as a result of revenues exceeding in period expenses; the sewer fund increased ($0.4 million) as in period sewer revenues exceeded in period operating and capital expenditures, the water fund increased by ($1.1 million) as revenues exceeded expenses, making up for the storm water fund balance decreasing by a small amount ($30,000).

General Fund Position

Cash

The City General fund cash position ended May at $21.8 million. The current cash balance represents a cash reserve position of about 102 days. The general fund expense budget is $78.2 million, which comes out to about $214,000 per day, so about a quarter of a million dollars of an increase in the fund balance increases the cash reserve about one additional day.

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period.

$(000)	Budget(4)	Year to Date(1)	Budget Target(2)	% vs Target(3)
Revenue	78,200	31,975	27,129	15%
Expense	78,200	26,089	27,227	-4%
Surplus	-	5,886	(98)	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget from Council Adoption

Revenue Comments (of significant revenue matters)

- Property tax revenues are not disbursed until June, and the County Treasurer's Office has indicated that the June disbursement will be delayed until July.
- Local and state economic indicator taxes, which are distributed with a 1-3 month lag between merchant collection and distribution to the city are still positive, but show a decline from earlier this fiscal year.
- Personal Property Replacement Tax revenue is very high compared to budget, budgeted conservatively compared to last fiscal year. Other economic indicator taxes do not show as much growth.
- The Local Use Tax, which is a tax imposed on the privilege of using, in Illinois, any item of tangible personal property that is purchased anywhere at retail, is coming in under budget.
- Video Gaming Tax is coming in slightly under budget so far this year.
- Cable TV tax shows a trending two year reduction in revenues, and FY2022 revenues may be less than budgeted at the end of the year.

General Fund Revenue

Revenue to date through the period is $31.9 million versus budget to date revenue of $26.8 million, above budget by $4.8 million or 15%.

Year to date position of revenue vs. budget

GENERAL GOV TAXES	Actual YTD	Budget YTD	vs Budget	% vs Budget
PROPERTY TAX	-	-	-	-
MOBILE HOME PRIVELEGE TAX	-	-	-	-
STATE SALES TAX	5,170,224	4,802,791	367,433	7%
TELEPHONE UTILITY TAX	481,819	454,101	27,718	6%
FOOD & BEVERAGE TAX	1,498,386	1,408,228	90,158	6%
HOTEL AND MOTEL TAX	351,244	269,361	81,883	23%
LOCAL SALES TAX	4,896,872	4,288,577	608,295	12%
AVIATION FUEL TAX	4,199	3,000	1,199	29%
LOCAL USE TAX	1,207,344	1,539,744	(332,399)	-28%
AUTO RENTAL TAX	16,715	13,961	2,754	16%
UTILITY TAX - ELECTRIC & GAS	2,452,452	2,234,054	218,398	9%
VIDEO GAMING TAX	947,503	1,000,000	323,949	-6%
CABLE TV TAX	507,234	623,554	(116,320)	-23%
Sub Total	17,533,992	16,637,372	1,273,066	5%
GENERAL GOVERNMENT (INTERGOV)				
LOCAL REPLACEMENT TAX	-	-	-	
STATE REPLACEMENT TAX	2,235,383	1,059,698	1,175,685	53%
STATE INCOME TAX	6,026,296	4,400,103	1,626,193	27%
FEDERAL GRANTS	150,070	145,833	4,236	3%
STATE GRANTS OR OTHER	-	41,667	(41,667)	
POLICE OT REIMBURSEMENTS	27,560	50,000	(22,440)	-81%
CANNABIS TAX	50,745	40,004	10,741	21%
Sub Total	8,490,054	5,737,305	2,752,749	32%
GENERAL GOVERNMENT (SERVICE)				
Sub Total	3,423,980	3,300,110	123,870	4%
GENERAL GOV LICENSES/PERMITS				
Sub Total	932,179	633,438	298,742	32%
GENERAL GOV OTHER				
Sub Total	1,594,925	1,469,994	124,931	8%
General Fund Total (year-to-date)	**31,975,131**	**27,778,219**	**4,196,912**	

Revenue numbers may not add due to rounding

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year-to-date revenue received, with comparison to the full year budget and prior year revenue receipt.

Note, video gaming tax shows a large percent increase year over year because in 2021 facilities were shut down for a period.

	2022 Budget	2022 YTD	YTD % of budget	2021 YTD	% Change year vs year
State Sales Tax	12,556,000	5,170,224	41.2%	4,654,258	11.1%
Local Sales Tax (Gen Fund)	11,521,000	4,896,872	42.5%	4,136,347	18.4%
State Income Tax	9,958,000	6,026,296	60.5%	4,467,110	34.9%
Utility Tax (Gas/Electric)	4,925,000	2,452,452	49.8%	2,127,670	15.3%
Food & Beverage Tax (Gen Fund)	3,651,000	1,498,386	41.0%	1,367,212	9.6%
State Local Use Tax	3,199,000	1,207,344	37.7%	1,494,897	-19.2%
Video Gaming Tax	2,400,000	947,503	39.5%	604,269	56.8%
State Replacement Tax (Gen Fund)	1,557,000	2,235,383	143.6%	978,935	128.3%
Hotel Use Tax	849,000	351,244	41.4%	256,535	36.9%
Cable TV Tax	1,127,000	507,234	45.0%	617,380	-17.8%

General Fund Expense Comments

On a year-to-date basis, general fund spending of $26.08 million is below budget of $27.2 million by about $1.1 million. There are still large pension fund contributions of about $4 million dollars overall scheduled for July and September of the fiscal year that will change our spend rate.

A note about fuel expenses; as part of the budgeting process we anticipated higher fuel prices and included a $100,000 contingency. Fuel prices for the first quarter were under what we had budgeted. However, prices for April and into May were higher than we budgeted.

In the best case scenario, if prices average out to be what they were for the first four months of the year, we will have to dip into our $100,000 contingency, but will not approach using it all up.

In another scenario, if prices stay at the same level for the rest of the year as they have for the months of April and May, we will use up our fuel budget, but because the first quarter prices were lower than we budgeted, we will be at, or just below, our contingency limit.

In the worst case scenario, if prices continue to climb past what we paid in April, we will exceed our budget and the contingency.

Year to date position of expense vs. budget

Expense numbers may not add due to rounding

	Actual	Yearly Budget	% of Budget
General Government	3,404,116	10,639,045	32%
Developmental Services	1,586,855	4,171,895	38%
Public Safety	16,898,981	52,486,559	32%
Public Works	4,199,886	10,902,501	39%
General Fund Expense	26,089,838	78,200,000	33%

Year-to-date, personnel expenses are below budget by about $1,000,000 and operating expense below budget by about $143,000 thousand.

Of the 393 budgeted general fund staffing positions that are full-time, 372 have been filled as of the end of the reporting period. Total full-time staffing is 455 budgeted positions, of which 424 are filled. Vacant positions account for the majority of personnel expenses being below budget.

Cash balances in funds of note are as follows with comment:

Fund	Fund Balance	Comment
Federal HOME	186,470	Federally approved programs
Federal CDBG	(2,607)	
State Drug Enforcement	289,199	Police programs
Federal DUI Drug Enforcement	196,574	Police programs
Building Fund	245,892	R&M and capital of Library facility
Public Library	818,201	Operational fund of Library
Library Capital	533,539	Capital Expense requirements and cash reserves
Library Trust	122,168	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	1,053,048	Street repairs and maintenance
Motor Fuel Tax	5,473,995	Street repairs and maintenance

Community Revitalization	4,808,881	Revitalization initiatives
2018 Project	2,581,991	General Obligation bond proceeds for construction of new fire stations
Capital Project	60,884	Minimal funding available
Equipment Replacement	1,070,334	Police, fire and public works capital requirements including vehicle replacements
Debt Fund	260,225	Debt payments on current debt issues
Fleet Maintenance	369,365	Repair and maintenance of city vehicle fleet
Risk Management	2,814,442	Cash reserves for ongoing business insurance costs including liability, property, & worker's compensation
Employee Insurance	1,350,728	Coverage for healthcare and other benefit expenses.
Public Transit Operations	(1,812,186)	Operational and capital funding of the transit system
Fiber Optics	1,087,150	City investment in the next phase of a fiber optic network
Storm Water	3,103,606	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer	14,355,274	Balance and ongoing cash flow is sufficient to fund currently defined sewer projects
Water Utility	6,381,928	Balance and ongoing cash flow is sufficient to fund currently defined water projects.
Water Bond	25,003,906	Bond revenues in FY22
Grant	282,378	Unbudgeted FY2022 grants
ARP	1,441,549	Federal ARP funds as per city budget

The Trust & Agency Fund balance of $188.8 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include $10.5 million in US Treasury Bonds. The investment schedule provides the details of the investments. The investments are comprised of fire station initiative bond proceeds and pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months to three years.

The interest earnings from the investments to date for FY2022 are low, totaling about $15,000. Additional interest income will accrue to the city over the period to investment maturity through fiscal year 2024 for the city's current treasury bonds.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns. Interest rates are, at this time, particularly low. The highest interest rate received for investments is 1.5% with a low of .125%.

Debt

Debt outstanding was $158 million at the start of the FY, with an additional $25 million drawn in April, and this includes all outstanding bond debt, notes and loan payable and capital leases. There are approximately $21 million dollars in debt payments scheduled for FY2022. All debt principal and interest payments are covered within the 2022 fiscal year operating plan and budget and are secured within the current cash flow operations of the city.

Revenue Tracking

City-wide Revenue received in May is $14.6 million which is 5.7% of the annual revenue budget of $256.5 million. Year-to-date the amount is $99.5 million and 38.7%.

Of note, the property tax revenues received by the City according to the 2020 Tax Levy in effect will provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The property tax revenues received in FY2022 provide for the pension funds, operation of the Library, debt payments and the Municipal Band. Only a portion of the city's operational costs are funded by property tax, which are more generally funded by a variety of other revenues such as state income and use taxes, or fees for service, as per the Water Fund.

Property Tax for FY2022

The levy for the coming FY is $16.6 million, including TIF districts. The tax rate, now certified, is 1.6908% of the EAV of $884,161,072, with another $16.8 million for the TIF districts. The City property tax levy is about 16% of the total property tax rate for City property owners.

Expenditure Tracking

City-wide expenses in May were $12.6 million which is 4.9% of the annual expense budget of $253.3 million. Year-to-date the amount is $74.2 million and 29%.

Water Utility

The financial performance of the City Water Utility is illustrated in this report. The report mimics the reporting for a business enterprise, depicting actual profit and loss performance versus budget, compared to the previous year, as well as on a monthly basis. In addition, key balance sheet items are reported as well as Capital Expense spending.

Water Utility performance achieved through the end of May, on an operating margin (before debt service) $1.8 million of revenue over expenses. This is comparable to $1.8 million in FY2021. There is approximately $13 million in debt payments for the Fiscal Year, about $7.8 million of which has been paid out so far.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 424 FTE’s versus budget of 455 FTE’s.

Fiscal Year 2022

Fiscal Period Ending May 2022

City of Decatur

Treasurer's Financial Report

Report Distribution:

Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk

Prepared By:

Office of the City Treasurer

City of Decatur **Month of: May 2022**

Treasurer's Cash Report

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	General Fund									
10	GENERAL FUND	19,162,683.87	7,719,419.49	4,977,658.55	(7,116.60)		21,897,328.21		21,897,328.21	0.00
	Special Revenue Funds									
16	COMMUNITY GRANT FUND	(1,818.44)	0.00	7,203.09	0.00		(9,021.53)		(9,021.53)	
17	HOME FUND	180,877.52	8,523.78	2,931.46	0.00		186,469.84		186,469.84	
18	CDBG FUND	(19,198.71)	58,787.82	42,196.21	0.00		(2,607.10)		(2,607.10)	
22	DUATS FUND	84,994.13	5.57	584.61	0.00		84,415.09		84,415.09	
25	STATE DRUG ENFORCEMENT	296,462.05	669.21	7,932.04	0.00		289,199.22		289,199.22	
26	DUI FINES AND FEES FUND	224,470.28	3,322.77	31,218.94	0.00		196,574.11		196,574.11	
27	POLICE LAB & PROGRAMS	187,441.46	103.24	0.00	0.00		187,544.70		187,544.70	
30	FEDERAL DRUG ENFORCEMENT	263,952.39	0.00	11,278.00	0.00		252,674.39		252,674.39	
34	BUILDING FUND	234,924.03	49,131.02	38,162.94	0.00		245,892.11		245,892.11	
35	LIBRARY FUND	841,580.12	293,190.39	316,569.96	0.00		818,200.55		818,200.55	
36	MUNICIPAL BAND FUND	99,332.31	1,055.01	3,225.60	0.00		97,161.72		97,161.72	
37	FOREIGN FIRE INSURANCE FUND	156,318.55	1.35	6,127.28	0.00		150,192.62		150,192.62	
42	LOCAL STREETS & ROADS	921,181.04	147,234.86	15,368.16	0.00		1,053,047.74		1,053,047.74	
46	MOTOR FUEL TAX FUND	5,284,047.33	255,781.61	65,833.90	0.00		5,473,995.04		5,473,995.04	
58	LIBRARY CAPITAL	533,508.42	30.63	0.00	0.00		533,539.05		533,539.05	
59	LIBRARY TRUST FUNDS	120,632.89	2,260.00	724.54	0.00		122,168.35		122,168.35	
82	DCDF FUND	153,912.69	1,369.97	7.29	0.00		155,275.37		155,275.37	
84	COMMUNITY REVITALIZATION	4,937,130.25	2,926.93	131,175.74	0.00		4,808,881.44		4,808,881.44	
85	GRANT FUND	282,378.21	0.00	0.00	0.00		282,378.21		282,378.21	
	Total Special Revenue Funds	14,782,126.52	824,394.16	680,539.76	0.00	0.00	14,925,980.92	0.00	14,925,980.92	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	197,903.46	42.52	0.00	0.00		197,945.98		197,945.98	
21	WABASH CROSSING TIF	1,691,752.17	119.48	0.00	0.00		1,691,871.65		1,691,871.65	
23	EASTGATE TIF FUND	431,660.69	17,928.01	0.00	0.00		449,588.70		449,588.70	
24	SOUTHSIDE TIF FUND	148,386.73	10.48	0.00	0.00		148,397.21		148,397.21	
28	PINES SHOPPING CENTER TIF	113,114.40	2,904.00	101,536.41	0.00		14,481.99		14,481.99	
29	GRAND & OAKLAND TIF	206,410.77	5,507.71	172,649.09	0.00		39,269.39		39,269.39	
	Total TIF & Redevelpmnt Funds	2,789,228.22	26,512.20	274,185.50	0.00	0.00	2,541,554.92	0.00	2,541,554.92	0.00
	Capital Funds									
40	PEG CAPITAL FUND	115,128.10	12,673.16	2,527.48	0.00		125,273.78		125,273.78	
44	2018 PROJECT FUND	2,933,704.54	126.81	351,840.60	0.00		2,581,994.36	(3.61)	2,581,990.75	
45	CAPITAL PROJECT FUND	65,880.02	4.30	5,000.00	0.00		60,884.32		60,884.32	(1,081,816.00)
61	EQUIPMENT REPLACEMENT	1,269,854.99	21,206.22	220,727.68	0.00		1,070,333.53		1,070,333.53	
99	AMERICAN RESCUE PLAN	1,482,508.15	0.00	40,958.83	0.00		1,441,549.32		1,441,549.32	
	Total Capital Funds	5,867,075.80	34,010.49	621,054.59	0.00	0.00	5,280,035.31	(3.61)	5,280,031.70	(1,081,816.00)

City of Decatur **Month of: May 2022**

Treasurer's Cash Report

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)	
	Debt Fund										
50	DEBT FUND	238,436.40	21,788.93	0.00	0.00		260,225.33		260,225.33	0.00	
	Internal Service Funds										
60	FLEET MAINTENANCE	394,121.76	248,946.30	273,702.62	0.00		369,365.44		369,365.44		
64	RISK MANAGEMENT	2,566,191.77	350,157.90	101,907.39	0.00		2,814,442.28		2,814,442.28		
65	INSURANCE FUND	1,414,343.79	878,940.98	942,556.35	0.00		1,350,728.42		1,350,728.42		
	Total Internal Service Funds	4,374,657.32	1,478,045.18	1,318,166.36	0.00	0.00	4,534,536.14	0.00	4,534,536.14	0.00	
	Enterprise Funds										
70	MASS TRANSIT -OPERATION	(1,507,031.15)	437,406.13	742,560.77	0.00		(1,812,185.79)		(1,812,185.79)		
77	FIBER OPTICS	1,089,945.89	4,381.33	7,176.91	0.00		1,087,150.31		1,087,150.31		
78	STORM WATER	3,134,314.09	156,387.21	187,095.75	0.00		3,103,605.55		3,103,605.55		(30,708.54)
79	SEWER FUND	13,960,685.35	651,561.56	256,973.00	0.00		14,355,273.91		14,355,273.91		394,588.56
80	WATER FUND	5,256,943.38	2,611,387.80	1,433,149.33	(53,253.59)		6,381,928.26		6,381,928.26		1,124,984.88
81	WATER CAPITAL	8,616,581.83	20,077.19	305,675.29	0.00		8,330,983.73		8,330,983.73	1,081,816.00	
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00		
88	RECYCLING PROGRAM	289,717.87	57,657.06	32,410.10	0.00		314,964.83		314,964.83		
89	WATER BOND	25,003,905.94	0.00	0.00	0.00		25,003,905.94		25,003,905.94		
	Total Enterprise Funds	68,345,063.20	3,938,858.28	2,965,041.15	(53,253.59)	0.00	69,265,626.74	0.00	69,265,626.74	1,081,816.00	
	Trust & Agency Funds										
90	FIRE PENSION FUND CASH	1,122,176.28	150,323.72	781,839.57	0.00		490,660.43		490,660.43		
90	FIRE PENSION INVESTMENTS	77,315,830.39	0.00	0.00	0.00			77,315,830.39	77,315,830.39		
	TOTAL FIRE PENSION	78,438,006.67	150,323.72	781,839.57	0.00	0.00	490,660.43	77,315,830.39	77,806,490.82		
91	POLICE PENSION FUND CASH	8,996,156.20	13,429.73	1,008,926.40	158,018.00		8,158,677.53		8,158,677.53		
91	POLICE PENSION INVESTMENTS	102,666,350.35	414,831.42	0.00	(158,018.00)			102,923,163.77	102,923,163.77		
	TOTAL FIRE PENSION	111,662,506.55	428,261.15	1,008,926.40	0.00	0.00	8,158,677.53	102,923,163.77	111,081,841.30		
	Total Trust & Agency Funds	190,100,513.22	578,584.87	1,790,765.97	0.00	0.00	8,649,337.96		188,888,332.12	0.00	
	Total City Funds	305,659,784.55	14,621,613.60	12,627,411.88	(60,370.19)	0.00	127,354,625.53	(3.61)	307,593,616.08		
Memorandum Items											
	Pooled Cash Investments							10,518,051.51	10,518,051.51		
	City Funds ex Trust & Agency	115,559,271.33	14,043,028.73	10,836,645.91	(60,370.19)	0.00	118,705,287.57	10,518,047.90	118,705,283.96	0.00	

City of Decatur ***Period Ending: May 2022***

Monthly Fund Balance History

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
10 General	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	16,329,193	16,599,570	17,582,288	15,997,078
	2022	16,508,817	17,581,483	18,637,900	19,162,684	21,897,328							
16 Community Grant	2021	-	-	-	-	-	(720)	(1,644)	(2,952)	(4,974)	(5,821)	(7,680)	592
	2022	(8,186)	(8,384)	(9,360)	(1,818)	(9,022)							
17 HOME	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	86,429	59,794	60,596	62,353	63,293	77,869	64,673	181,040
	2022	181,729	182,752	179,749	180,878	186,470							
18 CDBG	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	15,889	5,506	(206,918)	(208,778)	11,078	11,189	(26,508)	10,948
	2022	11,209	11,120	(21,051)	(19,199)	(2,607)							
19 Olde Towne TIF	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	147,447	70,506	571,214	577,245	709,376	987,798	1,005,655	197,888
	2022	197,888	197,888	197,903	197,903	197,946							
20 Southeast TIF	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	5	15	178,106	178,106	302,627	6,961	15,896	-
	2022	-	-	-	-	-	-	-	-	-	-	-	-
21 Wabash TIF	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	1,349,646	1,350,520	1,520,045	1,520,045	1,580,840	1,689,898	1,690,462	1,691,620
	2022	1,691,620	1,691,620	1,691,752	1,691,752	1,691,872							
22 DUATS	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	54,832	58,987	58,812	47,701	52,841	52,379	73,255	73,256
	2022	84,761	84,761	85,396	84,994	84,415							
23 East Gate TIF	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	352,650	370,374	430,984	459,890	511,662	325,806	343,400	361,030
	2022	378,530	396,030	414,011	431,661	449,589							
24 Southside TIF	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	102,763	102,835	146,253	146,253	146,270	148,287	148,321	148,375
	2022	148,375	148,375	148,387	148,387	148,397							
25 State Drug	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	237,645	244,414	300,292	279,508	294,722	253,171	246,045	295,565
	2022	283,544	300,100	286,712	296,462	289,199							
26 DUI	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	432,432	434,306	445,170	449,343	446,562	336,932	324,074	233,735
	2022	234,847	225,128	226,501	224,470	196,574							

City of Decatur ***Period Ending: May 2022***

Monthly Fund Balance History

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
27 Police Lab	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	189,826	189,443	187,865	187,988	187,580	187,745	187,142	187,337
	2022	187,337	187,337	187,351	187,441	187,545							
28 Pines TIF	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	8,486	11,360	50,752	53,585	92,993	95,825	98,673	101,591
	2022	104,423	107,256	110,214	113,114	14,482							
29 Grand/Oakland TIF	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	16,284	21,773	92,235	97,648	168,119	173,558	178,997	184,570
	2022	189,983	195,396	200,911	206,411	39,269							
30 Federal Drug	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	250,999	250,549	261,561	261,561	265,152	265,152	265,152	265,152
	2022	265,152	263,952	263,952	263,952	252,674							
34 Building	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	283,471	268,545	269,042	194,401	207,035	209,690	207,593	199,313
	2022	214,970	222,230	232,449	234,924	245,892							
35 Library	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	463,087	212,852	1,590,859	1,505,165	1,904,149	2,191,658	1,963,435	1,551,584
	2022	1,394,340	1,133,041	950,659	841,580	818,201							
36 Band	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	98,691	94,322	116,819	91,217	90,063	99,387	101,187	103,384
	2022	102,149	102,973	103,805	99,332	97,162							
37 Foreign Fire Ins	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	132,640	111,867	93,378	75,870	66,079	215,479	206,540	184,140
	2022	179,836	172,766	170,634	156,319	150,193							
40 PEG	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	118,060	93,541	90,361	104,307	101,776	99,231	111,809	107,649
	2022	107,854	118,867	115,850	115,128	125,274							
42 Local Streets	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	1,331,808	953,625	1,098,868	777,165	928,078	980,180	1,210,702	1,352,172
	2022	1,089,792	659,660	781,590	921,181	1,053,048							

City of Decatur **Period Ending: May 2022**

Monthly Fund Balance History

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
44 2018 Project	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	3,981,357	3,951,389	3,627,985	3,906,277	3,413,375	3,261,631	#REF!	2,961,646
	2022	2,961,681	2,959,059	2,933,908	2,933,705	2,581,991							
45 Capital	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	90,781	85,842	80,842	75,842	70,851	65,851	60,872	85,874
	2022	80,874	75,874	70,880	65,880	60,884							
46 MFT	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	393,260	640,275	591,346	805,587	922,868	1,113,347	4,230,738	5,013,575
	2022	3,202,899	4,255,630	5,448,066	5,284,047	5,473,995							
50 Debt	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	273,514	214,028	984,872	796,718	1,172,282	1,382,301	1,436,458	1,449,278
	2022	1,470,257	194,913	216,707	238,436	260,225							
58 Library Capital	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	333,087	333,323	333,323	333,323	333,369	333,369	333,459	533,467
	2022	533,467	533,467	533,508	533,508	533,539							
59 Library Trust	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	152,841	150,620	147,930	145,487	140,892	134,967	133,743	130,222
	2022	123,283	124,896	124,850	120,633	122,168							
60 Fleet Maintenance	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	316,195	364,187	357,899	271,836	286,108	330,897	302,086	257,703
	2022	345,217	357,356	359,537	394,122	369,365							
61 Equip Replacement	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	196,678	1,293,637	1,177,102	1,683,792	299,989	299,444	215,954	1,718,457
	2022	1,617,148	1,500,204	1,247,579	1,269,855	1,070,334							
64 Risk Management	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	2,666,960	2,378,416	2,268,115	2,497,999	2,922,085	1,619,778	1,686,232	1,862,084
	2022	2,065,169	2,363,488	2,564,130	2,566,192	2,814,442							
65 Employee Benefit	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	1,656,575	1,414,059	1,256,464	878,943	896,593	825,593	776,992	969,922
	2022	1,212,657	1,212,173	1,690,927	1,414,344	1,350,728							

City of Decatur ***Period Ending: May 2022***

Monthly Fund Balance History

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
70 Mass Transit	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	1,539,990	(168,998)	(810,268)	(936,429)	(1,732,875)	(2,389,308)	(2,178,935)	245,319
	2022	(1,206,744)	(1,795,357)	(1,223,765)	(1,507,031)	(1,812,186)							
77 Fiber Optics	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	82,008	78,928	99,587	1,097,917	1,099,028	1,094,754	1,073,690	947,982
	2022	950,580	1,096,467	1,089,309	1,089,946	1,087,150							
78 Storm Water	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	3,002,030	3,051,218	3,100,740	3,153,422	3,174,196	3,231,246	3,089,043	3,181,979
	2022	3,192,117	2,998,790	3,043,814	3,134,314	3,103,606							
79 Sewer	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	9,665,150	9,582,488	9,782,240	13,032,024	13,186,459	13,266,446	13,606,037	13,759,354
	2022	13,826,258	13,654,015	13,823,763	13,960,685	14,355,274							
80 Water	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	4,310,991	5,411,941	6,964,231	6,106,048	7,818,222	9,444,043	10,575,024	7,015,243
	2022	8,117,432	2,036,544	3,681,953	5,256,943	6,381,928							
81 Water Capital	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	2,154,549	1,971,062	1,960,865	7,653,986	7,635,822	7,613,480	6,879,114	9,161,123
	2022	9,054,235	8,849,172	8,771,774	8,616,582	8,330,984							
82 DCDF	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	148,225	145,635	146,375	147,258	148,622	149,303	150,766	152,140
	2022	153,508	151,688	152,545	153,913	155,275							
84 Community Revit	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	1,557,767	1,562,574	1,580,435	5,463,750	5,434,178	5,392,895	5,295,378	5,373,022
	2022	5,353,172	5,250,016	5,137,394	4,937,130	4,808,881							
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	(345,292)	(661,172)	(666,961)	(37,423)	298,660	288,012	284,371	81,587
	2022	81,587	282,378	282,378	282,378	282,378							
86 Water Debt	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	9,828,000
	2022	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000							
88 Recycling	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	148,386	153,430	152,667	165,071	224,967	192,589	216,727	230,932
	2022	240,548	243,307	270,066	289,718	314,965							

City of Decatur ***Period Ending: May 2022***

Monthly Fund Balance History

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
89 Water Bond	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329
	2022	217,329	217,329	217,329	25,003,906	25,003,906							
99 American Rescue Plan	2021	-	-	-	-	-	16,911,068	16,911,068	2,415,664	2,280,713	2,183,262	2,183,262	1,998,097
	2022	1,798,097	1,731,358	1,581,952	1,482,508	1,441,549							
	2020	**66,326,394**	**59,328,263**	**63,339,447**	**61,986,652**	**61,943,064**	**61,300,804**	**64,629,544**	**67,936,933**	**69,412,081**	**71,262,473**	**72,179,232**	**63,053,790**
	2021	**65,121,665**	**54,911,485**	**60,455,485**	**60,836,641**	**64,191,851**	**81,644,307**	**86,725,388**	**86,341,738**	**87,198,250**	**87,553,173**	**#REF!**	**90,602,354**
Total City Funds	**2022**	**91,439,738**	**84,767,123**	**89,473,919**	**115,559,271**	**118,705,284**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
90 Fire Pension	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	72,777,449	72,687,537	76,599,900	76,372,891	77,269,548	77,399,895	78,374,436	80,953,016
	2022	80,311,491	79,671,694	79,071,932	78,438,007	77,806,491							
91 Police Pension	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	102,659,205	103,051,259	105,288,247	105,062,302	106,200,649	106,650,630	106,267,354	110,767,742
	2022	110,482,806	110,892,433	112,131,970	111,662,507	111,081,841							
	2020	**238,449,062**	**230,823,033**	**234,321,351**	**231,812,610**	**231,577,361**	**230,370,017**	**235,495,752**	**240,320,281**	**241,903,741**	**246,779,149**	**247,363,707**	**240,429,495**
	2021	**241,779,187**	**231,701,351**	**236,944,455**	**236,744,847**	**239,628,504**	**257,383,103**	**268,613,536**	**267,776,932**	**270,668,448**	**271,603,698**	**#REF!**	**282,323,112**
Total All Funds	**2022**	**282,234,035**	**275,331,250**	**280,677,820**	305,659,785	307,593,616	-	-	-	-	-	-	-

City of Decatur
Treasurer's Investment Report

Month of : MAY 2022

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Expect Int Income	Maturity Date	Interest Rate	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
US Treasury Bond		03/31/22	0.37500%	0.00	0.00	0.00	-	2,812.50	8,437.50
US Treasury Bond	Feb - Aug	08/31/22	0.12500%	1,750,000.00	1,750,000.00	1,745,607.50	-	1,093.75	3,281.25
US Treasury Bond	May - Nov	11/30/22	0.12500%	1,000,000.00	1,000,117.19	992,770.00	625.00	625.00	1,875.00
US Treasury Bond	Sep - Mar	03/31/23	1.50000%	1,500,000.00	1,497,070.31	1,494,435.00	-	-	0.00
US Treasury Bond	May - Nov	11/30/23	0.50000%	2,225,000.00	2,224,304.69	2,164,680.25	5,562.50	5,562.50	5,562.50
US Treasury Bond	Dec - Jun	06/15/24	0.25000%	1,500,000.00	1,490,683.59	1,431,855.00	-	-	1,875.00
US Treasury Bond	Feb - Aug	08/15/24	0.37500%	1,600,000.00	1,599,062.50	1,524,496.00	-	3,000.00	3,000.00
US Treasury Bond	Mar - Sep	09/15/24	0.37500%	1,000,000.00	995,429.69	950,390.00	-	1,875.00	1,875.00
Federated US Treasury Cash Reserves		Liquid		215,807.75	215,807.75	213,817.76	65.70	124.52	0.00
Total Investment(s)				10,790,807.75	10,772,475.72	10,518,051.51	6,253.20	15,093.27	25,906.25

Fire Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Investment Date	Maturity Date	Interest Rate	Par Value Amount	Cost	Tax Cost Amount	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
Federated US Treasury Cash Reserves		Liquid		0.00	0.00	0.00	0.00	74.01	8,775.02
Total Investment(s)				0.00	0.00	0.00		74.01	8,775.02

GRAND TOTALS:			10,790,807.75		10,518,051.51		15,167.28	34,681.27

Journal Entry

Pooled Cash	Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees		(2,129.12)					(2,129.12)
Interest (Income)	6,253.20	8,805.76	6,287.51			0.00	15,093.27
	6,253.20	6,676.64	6,287.51	-	-	0.00	12,964.15

City of Decatur
Debt Schedule

PBC

Period Ending: **2022 In Process**
date of update: **May 10, 2022**

home | debt liquidated | gz approved

	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	Payment(s) 2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2022	New Draws in 2022	FY22 Principal Payments	FY22 Interest Payments	Debt at 12/31/2022	FY22 Total Debt Payments	
											input	input	input	input			
	Bond Debt																
Amort sch #																	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	755,000.00		240,000.00	30,200.00	515,000.00	270,200.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	2,890,000.00		695,000.00	61,806.25	2,195,000.00	756,806.25	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	6,660,000.00		1,540,000.00	290,000.00	5,120,000.00	1,830,000.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	17,875,000.00		1,035,000.00	817,737.50	16,840,000.00	1,852,737.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	18,160,000.00		970,000.00	769,425.00	17,190,000.00	1,739,425.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	18,755,000.00		890,000.00	826,006.26	17,865,000.00	1,716,006.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	2,505,000.00		1,045,000.00	100,200.00	1,460,000.00	1,145,200.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	23,305,000.00		905,000.00	1,138,100.00	22,400,000.00	2,043,100.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	5,845,000.00		675,000.00	153,968.00	5,170,000.00	828,968.00	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	1,900,000.00		200,000.00	43,890.00	1,700,000.00	243,890.00	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	16,375,000.00		1,770,000.00	343,875.00	14,605,000.00	2,113,875.00	ok
63	2022 Bonds	Water & Sewer Infrastructure	2022		2042	80	80	3/1	9/1	24,840,000.00	-	24,840,000.00	-	339,480.00	24,840,000.00	339,480.00	ok
	xxx																xx
	Total Bond Debt									181,610,000.00	115,025,000.00	24,840,000.00	9,965,000.00	4,914,688.01	129,900,000.00	14,879,688.01	
	Promissory Notes & Loans Payable																
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	120,461.54		120,461.54	1,749.70	-	122,211.24	liquidated
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,616,805.77		361,680.58	-	3,255,125.19	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,262,997.60		359,847.63	99,847.93	4,903,149.97	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	61	61	5/4		439,939.77	67,216.18		67,216.18	1,545.85	-	68,762.03	liquidated
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,613,975.28		101,004.60	31,697.54	1,512,970.68	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	139,926.47		139,926.47	3,885.29	-	143,811.76	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	2,142,857.20		1,071,428.56	54,243.31	1,071,428.64	1,125,671.87	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	28,991.83		28,991.83	472.40	-	29,464.23	ok
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,254,770.15		382,829.67	125,290.89	6,871,940.48	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,131,272.51		165,235.29	54,077.51	2,966,037.22	219,312.80	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,466,336.68		195,360.26	88,354.80	4,270,976.42	283,715.06	ok
56	Regions 2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	11,673,000.00		1,441,000.00	220,623.03	10,232,000.00	1,661,623.03	ok
58	Regions 2021 Vehicle Note	Fire Apparatus / Police & Fire Interceptors	2021		2028	61	10	1/15 5/21	7/15 11/21	1,600,842.22	1,488,662.75		361,041.01	41,306.11	1,127,621.74	402,347.12	ok
59	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Aerial (xxxx4366)	2021		2028	61	10	3/15	9/15	820,633.00	820,633.00		59,425.99	12,719.81	761,207.01	72,145.80	ok
60	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Pumper (xxxx4379)	2021		2028	61	10	3/15	9/15	569,681.00	569,681.00		41,253.35	8,830.06	528,427.65	50,083.41	ok
61	Hickory Point Bank Vehicle Note	Public Works Street Sweeper (xxxx4382)	2021		2028	61	10	3/15	9/15	301,958.50	301,958.50		41,769.21	4,465.79	260,189.29	46,235.00	ok
62	Busey Bank	Police Interceptors (12) (65130)	2022		2023	61	10	3/15	9/15	616,940.00	-	616,940.00	308,245.79	4,957.87	308,694.21	313,203.66	ok
xx	xxx									-	-		-	-	-	-	xx
xx	xxx									-	-		-	-	-	-	xx
xx	xxx																xx
	Total Notes & Loans Payable									67,143,620.36	42,699,546.46	616,940.00	5,246,717.96	754,067.89	38,069,768.50	6,000,785.85	
	Capital Leases																
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	61	61	3/1		428,380.00	149,648.58		73,933.01	3,608.03	75,715.57	77,541.04	ok
47	Huntington National Bank (PNC)	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	149,485.15		48,174.18	4,631.04	101,310.97	52,805.22	ok
	xxx										-				-		xx
	xxx										-				-		xx
	Total Capital Leases									759,888.00	299,133.73	-	122,107.19	8,239.07	177,026.54	130,346.26	
	Total City Debt									249,513,508.36	158,023,680.19	25,456,940.00	15,333,825.15	5,676,994.97	168,146,795.04	21,010,820.12	
												debt in period					

Note(s)
1
2
3

City of Decatur **home** ***Month of:*** ***May 2022***

Water Bond Issue - Status of Water Bond Fund 89

Bond Issuance	**2018**
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dreding Project.

Actual Bond Spend Activity in Fiscal year 2018	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend							17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Total Expenditures							-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available							17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	

Actual Bond Spend Activity in Fiscal year 2019	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	
Revenues													
Interest Income	17,893	2,679	1,012	31,104	2,271	3,168	3,264	3,038	3,015	2,904	2,508	1,370	74,229
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-	549,649	-	105,948	-	-	-	2,716	-	3,165,438	11,384,881
Dredging - Chastain & Assoc	9,799	-	-	22,132	-	2,048	-	-	-	-	-	-	33,979
Total Expenditures	2,821,606	4,749,324	-	571,781	-	107,996	-	-	-	2,716	-	3,165,438	11,418,861
Ending cash available	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906	

Actual Bond Spend Activity in Fiscal year 2020	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	370,906	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	
Revenues													
Interest Income	249	242	138	13	13	14	13	12	-	-	-		693
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	24,441	129,829	-	-		154,270
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-		-
Total Expenditures	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Ending cash available	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329	

Actual Bond Spend Activity in Fiscal year 2021	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	
Revenues													
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	-	-	-	-	-	-
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-

Actual Bond Spend Activity in Fiscal year 2022	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	217,329	217,329	217,329	217,329	-	-	-	-	-	-	-	-	
Revenues													
Bond Proceeds (new)	-	-	-	25,382,055	-	-	-	-	-	-	-	-	25,382,055
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
Transfer out of old proceeds	-	-	-	217,329	-	-	-	-	-	-	-	-	217,329
Bond Insuance Costs				378,149									
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	-	-	-	-	-	-
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	595,478	-	-	-	-	-	-	-	-	595,478
Ending cash available	217,329	217,329	217,329	25,003,906	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	

City of Decatur *home* **Month of: May 2022**

Fire Station New Construction - Status of 2018 Project Fund 44

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.

The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.

Actual Bond Spend Activity in Fiscal year 2018	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**	**Fire 3**	**Fire 5**	**Fire 7**	**Total**
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973					
Revenues																	
Investment Income							-	-	-	-	-	30,183	30,183				
Expenditures																	
Fire Station 3							-	-	-	-	-	8,190	8,190	8,190			
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756		324,756		
Fire Station 7							-	-	303	-	-	-	303			303	
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249	8,190	324,756	303	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081					

Actual Bond Spend Activity in Fiscal year 2019	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Investment Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064
Expenditures													
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

Actual Bond Spend Activity in Fiscal year 2020	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Investment Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690
Expenditures													
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-		102	10,209	-	-	-	421,289
Fire Station 7	-	-		100	-	-		500	655	-	-	79,785	81,040
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

Actual Bond Spend Activity in Fiscal year 2021	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	
Revenues													
Investment Income	108	1	6,143	2	1	(3,129)	1	2,206	347	2	(94)	34	5,621
Gain/Loss from investment			(6,715)					(5,012)					(11,727)
Transfer from Other Funds	-	-	-	-	-	-	-	480,000	-	-	-	-	480,000
Expenditures													
Fire Station 3	306,673	9,792	422,280	227,389	576,668	24,768	325,476	13,543	456,059	151,746	235,169	11,175	2,760,740
Fire Station 5	-	-	-	-	-	-	-	140,136	-	-	-	-	140,136
Fire Station 7	-	-	-	500	181,745	2,071	(2,071)	45,222	37,190	-	-	53,581	318,237
Total Expenditures	306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	151,746	235,169	64,755	3,219,114
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	2,961,645	

Actual Bond Spend Activity in Fiscal year 2022	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**Total**
Proceeds available to spend	2,961,645	2,961,681	2,959,059	2,933,908	2,933,704								
Revenues													
Investment Income	35	(175)	152	-	127								139
Gain/Loss from investment	-	34	-	(204)	-								(170)
Transfer from Other Funds	-	-	-	-	-								-
Expenditures													
Fire Station 3	-	-	233	-	38,746								38,979
Fire Station 5	-	-	-	-	-								-
Fire Station 7	-	2,480	25,070	-	313,094								340,645
Total Expenditures	-	2,480	25,303	-	351,841	-	-	-	-	-	-	-	379,624
Ending cash available	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	-	-	-	-	-	-	-	

	Fire 3	Fire 5	Fire 7	Total
	38,979	-	340,645	379,624
	3,089,801	3,056,430	740,725	6,886,956
	3,340,733	*3,056,430*	*3,654,610*	*10,051,773*
	note 2	*note 1*	*note 3*	
available funds		*Total funds available for spend*		*9,468,978*
yet to spend	*3,340,733*	*3,056,430*	*3,071,815*	*9,468,978*
Funding issue	*250,932*	*0*	*2,913,885*	*3,164,817*
	-	-	*582,795*	*582,795*

note 1 final number construction costs excludes $600.00 earnest payment for property acquisition in 2017
note 2 construction costs per council approved design, project management and construction contracts
note 3 construction costs for fire station 7
note 4 transfer from other funds ($480k) consists of $350k CUREs reimbursement and $130k reimbursement from fund 42 for IDOT related station 3 road work

Construction cost

Reconciliation	*Bond proceeds*	*8,682,147*
	Interest income	*318,558*
	Gain/Loss	(11,727)
note 4	*Transfer from Other Funds*	*480,000*
	Total available for spend	*9,468,978*

City of Decatur **Period Ending: May 2022**

City Treasurer's Financial Report

General Fund Summary

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget
REVENUE														
Actual	6,116,361	5,383,440	6,895,609	5,860,301	7,719,419								31,975,131	
Budget Projection	5,082,157	5,406,440	5,200,820	5,392,154	6,048,341	6,396,018	11,580,363	5,730,766	7,951,282	7,567,673	5,441,434	6,402,551	78,200,000	78,200,000
Vs budget in month	1,034,204	(23,000)	1,694,789	468,146	1,671,078	-	-	-	-	-	-	-		
Vs budget to date	1,034,204	1,011,204	2,705,993	3,174,140	4,845,218	-	-	-	-	-	-	-	(46,224,869)	
EXPENSE														
Personnel Expense														
Actual	3,648,639	3,284,227	4,893,107	3,654,083	3,391,549								18,871,606	
Budget Projection	3,626,837	3,626,837	5,358,426	3,626,837	3,626,837	3,626,837	9,063,177	3,626,837	9,194,766	3,626,837	3,626,837	4,645,404	57,276,474	57,667,227
Vs budget in month	21,802	(342,610)	(465,319)	27,246	(235,288)	-	-	-	-	-	-	-		74%
Vs budget to date	21,802	(320,809)	(786,128)	(758,882)	(994,170)	-	-	-	-	-	-	-	(38,404,868)	of GF Expense
Operating Expense														
Actual	1,988,226	998,929	961,890	1,683,079	1,586,109								7,218,232	
Budget Projection	1,654,672	1,389,401	1,357,522	1,527,884	1,432,016	1,384,333	1,342,975	3,711,808	1,327,050	1,492,125	1,361,113	2,942,627	20,923,526	20,532,773
Vs budget in month	333,554	(390,473)	(395,632)	155,195	154,093	-	-	-	-	-	-	-		26%
Vs budget to date	333,554	(56,919)	(452,551)	(297,357)	(143,264)	-	-	-	-	-	-	-	(13,705,294)	of GF Expense
TOTAL EXPENSE														
Actual	5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	-	-	-	-	-	-	-	26,089,838	
Budget Projection	5,281,509	5,016,239	6,715,948	5,154,722	5,058,854	5,011,170	10,406,152	7,338,646	10,521,816	5,118,963	4,987,950	7,588,031	78,200,000	78,200,000
Vs budget in month	355,355	(733,083)	(860,951)	182,440	(81,195)	-	-	-	-	-	-	-		
Vs budget to date	355,355	(377,728)	(1,238,679)	(1,056,239)	(1,137,434)	-	-	-	-	-	-	-	(52,110,162)	
Surplus / (Deficit)														
Actual	479,497	1,100,284	1,040,612	523,138	2,741,761	-	-	-	-	-	-	-	5,885,293	
Budget Projection	(199,352)	390,201	(1,515,128)	237,433	989,487	1,384,848	1,174,211	(1,607,880)	(2,570,534)	2,448,710	453,484	(1,185,480)	(0)	-
Vs budget in month	678,849	710,083	2,555,740	285,706	1,752,274	(1,384,848)	(1,174,211)	1,607,880	2,570,534	(2,448,710)	(453,484)	1,185,480		
Vs budget to date	678,849	1,388,932	3,944,673	4,230,378	5,982,652	-	-	-	-	-	-	-	5,885,293	
Beginning Cash Balance	15,997,078	16,508,837	17,581,483	18,637,900	19,162,684	-	-	-	-	-	-	-		
Balance Sheet Adjustments	32,262	(27,638)	15,805	1,645	(7,117)									
Ending Cash Balance	16,508,837	17,581,483	18,637,900	19,162,684	21,897,328	-	-	-	-	-	-	-		

City of Decatur — Shaded revenues are not expected to receive revenue in given month. — **Period Ending: May 2022**

City Treasurer's Financial Report

Revenue Tracking Schedule

Div	Month of Fiscal Year / Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																
PROPERTY TAX TOTAL																
var	REAL ESTATE TAX-CIVIL CITY var													-	14,618,833	0%
var	REAL ESTATE TAX-TIF DISTRICTS var													-	1,688,688	0%
	OTHER TAXES TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	16,307,521	0%
OTHER TAXES TOTAL																
var	LOCAL SALES TAX var	1,006,392	1,041,267	1,201,515	858,285.97	858,911								4,966,371	11,686,000	42%
var	STATE SALES TAX var	1,033,684	1,075,306	1,269,776	938,655.54	913,545								1,033,684	12,700,000	8%
	OTHER TAXES TOTAL	2,040,076	2,116,573	2,471,291	1,796,942	1,772,456	-	-	-	-	-	-	-	6,000,055	24,386,000	25%
	GENERAL FUND															
GENERAL GOV TAXES																
301103	PROPERTY TAX 10													-	10,682,000	0%
301106	MOBILE HOME PRIVELEGE TAX 10													-	15,300	0%
301201	STATE SALES TAX 10	1,021,688	1,063,310	1,257,526	926,406	901,295								5,170,224	12,556,000	41%
301202	TELEPHONE UTILITY TAX 10	99,599	94,273	97,801	95,983	94,162								481,819	1,190,000	40%
301203	FOOD & BEVERAGE TAX 10	325,939	268,346	254,687	328,645	320,770								1,498,386	3,651,000	41%
301204	HOTEL AND MOTEL TAX 10	62,215	70,247	65,323	76,916	76,544								351,244	849,000	41%
301205	LOCAL SALES TAX 10	992,643	1,027,517	1,187,365	844,486	844,861								4,896,872	11,521,000	43%
301206	AVIATION FUEL TAX 10	845	1,052	773	648	881								4,199	7,200	58%
301207	LOCAL USE TAX 10	215,409	253,062	320,769	212,726	205,377								1,207,344	3,199,000	38%
301208	AUTO RENTAL TAX 10	3,603	3,494	3,415	3,210	2,992								16,715	43,000	39%
301209	UTILITY TAX - ELECTRIC & GAS 10	451,232	-	1,170,976	453,756	376,488								2,452,452	4,925,000	50%
301210	VIDEO GAMING TAX 10	186,950	194,055	165,854	170,074	230,570								947,503	2,400,000	39%
301302	CABLE TV TAX 10	13,687	235,066	-	12,982	245,500								507,234	1,127,000	45%
	Sub Total	3,373,809	3,210,422	4,524,490	3,125,830	3,299,441	-	-	-	-	-	-	-	17,533,992	52,165,500	34%
GENERAL GOVERNMENT (INTERGOV)																
302102	LOCAL REPLACEMENT TAX 10	-		-	-	-								-	30,000	0%
302104	STATE REPLACEMENT TAX 10	379,831		511,274	573,627	770,651								2,235,383	1,557,000	144%
302105	STATE INCOME TAX 10	960,878	1,198,126	519,319	1,109,452	2,238,522								6,026,296	9,958,000	61%
302106	FEDERAL GRANTS 10	99,401	23,297	27,372	-	-								150,070	350,000	43%
302109	FEDERAL GRANTS ARP 10	-	-	-	-	-								-	-	0%
302107	STATE GRANTS OR OTHER 10	-	-	-	-	-								-	120,000	0%
302114	POLICE OT REIMBURSEMENTS 10	7,199	333	5,282	11,210	3,535								27,560	100,000	23%
302121	CANNABIS TAX 10	9,966	9,796	10,365	10,860	9,758								50,745	111,000	0%
	Sub Total	1,457,275	1,231,552	1,073,611	1,705,149	3,022,467	-	-	-	-	-	-	-	8,490,054	12,226,000	69%
GEN GOVERNMENT SERVICE CHARGE																
303607	PAYMENT IN LIEU OF TAXES 10	163,660	163,660	163,660	163,660	163,660								818,300	1,963,920	42%
303608	RISK & EE BENEFIT SERVICES 10	19,978	19,978	19,978	19,978	19,978								99,890	239,736	42%
303621	ADMIN SERVICES 10	191,777	191,777	191,777	191,777	191,777								958,885	2,301,324	42%
303622	PUBLIC WORKS SERVICES 10	131,733	131,733	131,733	131,733	131,733								658,665	1,580,796	42%
303626	BLDG INSPECTION SERVICES 10	8,313	8,313	8,313	8,313	8,313								41,565	99,756	42%
303628	SEWER FUND-EPA 10	30,974	30,974	30,974	30,974	30,974								154,870	371,688	42%
306700	IT SERVICES 10	81,087	81,087	81,087	81,087	81,087								405,435	973,044	42%
306707	CDBG PERSONNEL/EXP REIMB 10	32,837	35,872	65,793	35,105	15,169								184,776	444,000	42%
306751	HOME PERSONNEL/EXP REIMB 10	2,480	3,687	10,529	4,777	2,924								24,398	102,000	24%
306753	DUATS PERSONNEL/EXP REIMB 10	36,594	-	39,087	-	-								75,681	192,000	39%
306762	TRANSFER FROM COM. GRANTS 10	238	198	976	-	104								1,516	12,000	13%
	Sub Total	699,671	667,279	743,907	667,404	645,719	-	-	-	-	-	-	-	3,423,980	8,280,264	41%
GENERAL GOV LICENSES/PERMITS																
304300	ANIMAL REGISTRATION LATE FEES 10	225	1,415	600	1,335	1,385								4,960	12,000	41%
304302	GARBAGE HAULERS 10	-	800	-	1,800	-								2,600	27,000	10%
304303	CONTRACTOR LICENSES 10	6,400	1,863	1,875	1,225	1,025								12,388	27,000	46%
304304	LIQUOR LICENSES 10	-	6,010	702	-	288,825								295,537	528,000	56%
304305	RENTAL PROGRAM INCOME 10	-	-	-	-	-								-	25,000	0%
304307	OTHER LICENSES 10	11,566	1,655	5,142	5,633	3,715								27,711	391,250	7%
304401	BUILDING PERMITS 10	274,683	29,379	71,318	46,846	166,758								588,983	630,000	93%
	Sub Total 10	292,874	41,122	79,637	56,839	461,708	-	-	-	-	-	-	-	932,179	1,640,250	57%

City of Decatur *Shaded revenues are not expected to receive revenue in given month.* **Period Ending: May 2022**

City Treasurer's Financial Report

Revenue Tracking Schedule

Div	Month of Fiscal Year / Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
GENERAL GOV FINES/FEES																
303301	ON STREET PARKING 10	198	272	532	281	290								1,574	3,000	52%
303302	PARKING LOT 1 10	534	1,416	1,407	1,243	1,285								5,885	13,000	45%
303306	PARKING LOT 10 10	88	484	434	419	438								1,863	5,000	37%
303308	GARAGE C 10	1,210	6,435	2,898	680	3,339								14,561	55,000	26%
303310	RESIDENTIAL PARKING 10	540	360	540	240	540								2,220	4,000	56%
303312	DOWNTOWN EMPL PARKING PERMIT 10	1,505	1,270	2,393	1,185	1,473								7,825	21,000	37%
304490	ADMIN COURT FINES 10	3,221	2,768	5,169	2,985	2,945								17,088	91,000	19%
305500	ADMINISTRATIVE COURT FEES 10	1,970	1,346	3,042	1,775	2,118								10,251	43,000	24%
305501	COURT FINES 10	12,938	10,592	8,079	14,518	10,147								56,275	227,000	25%
305502	BOOT FEE 10	70	35	455	210	140								910	1,000	91%
305503	WEED CUTTING FEES 10	2,645	1,382	999	3,650	2,594								11,270	53,000	21%
305505	ILLEGAL USE OF VEHICLE 10	17,125	16,620	22,550	17,285	21,530								95,110	240,000	40%
305506	OVERTIME PARKING FEES 10	9,447	7,633	14,018	10,131	10,918								52,148	77,000	68%
305507	VARIANCE AND ZONING 10	280	740	650	140	-								1,810	5,000	36%
305513	OTHER FINES AND FEES 10	3,735	4,127	3,769	6,561	7,062								25,254	71,000	36%
305516	PET CITATIONS 10	1,760	8,425	2,642	13,293	7,374								33,494	61,000	55%
305520	TRASH & CLEAN UP FINES 10	4,781	2,447	5,184	8,773	3,095								24,280	56,000	43%
305521	VACANT PROPERTY FEE 10	-	-	-	-	-								-	118,600	0%
	Sub Total	62,048	66,353	74,760	83,369	75,287	-	-	-	-	-	-	-	361,818	1,144,600	32%
INVESTMENT																
306700	TRANSFERS FROM OTHER FUNDS 10	-	-	-	-	-								-		-
309900	BOND OR NOTE PROCEEDS 10	-	-	-	-	-								-	-	-
307101	INTEREST INCOME 10	-	-	-	-	4,083								4,083	18,000	23%
307141	INVESTMENT INCOME 10	7	-	1,352	-	1,388								2,747	-	-
	Sub Total 10	7	-	1,352	-	5,472	-	-	-	-	-	-	-	6,830	18,000	38%
GENERAL GOV OTHER INCOME																
303413	AMEREN FRANCHISE PAYMENTS 10	76,759	76,759	76,759	76,759	76,759								383,797	921,000	42%
303415	PROFESSIONAL STANDARDS 10	-	-	1,951	3,767	-								5,718	2,400	238%
303510	ELECTRIC AGGREGATION ADMIN 10	17,557	286	109	86	65								18,104	124,000	15%
308801	RENTAL OF CITY PROPERTY 10	-	-	-	-	-								-	1,200	0%
308802	SALE OF CITY PROPERTY 10	-	2,100	-	-	-								2,100	-	-
308803	SALE OF OTHER PROPERTY 10	-	-	-	-	-								-	5,000	0%
308807	DEMOLITION PAYMENTS 10	(250)	(250)	(2,700)	(200)	(200)								(3,600)		-
308810	DAMAGE TO CITY PROPERTY 10	157	(18)	232	3,548	5,241								9,160		-
308814	INVENTORY REIMBURSEMENTS 10	(417)	(215)	(218)	(105)	(147)								(1,101)		-
308817	NOISE ORDINANCE FINES 10	-	-	-	-	-								-		-
308890	REIMBURSEMENT OF EXPENSE 10	59	-	-	-	43								102	5,000	2%
308898	BANK RECONCILIATION ADJ 10	-	(4,608)	(3,526)	3,122	(817)								(5,829)		-
308899	MISCELLANEOUS INCOME 10	2,629	7,466	6,367	5,641	2,795								24,899	18,786	133%
	Sub Total 10	96,496	81,521	78,974	92,619	83,740	-	-	-	-	-	-	-	433,349	1,077,386	40%
PUBLIC SAFETY INTERGOVERNMENT																
302403	FIRE TRAINING REIMBURSEMENT 10	-	-	-	-	-								-	35,000	0%
	Sub Total 10	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000	0%
PUBLIC SAFETY TRANSFER																
303405	SCHOOL DISTRICT REIMB 10	-	-	248,000	-	-								248,000	486,000	51%
310010	FIRE PROGRAMS 10	3,631	9,220	29,263	180	9,052								51,346	8,000	642%
	Sub Total	3,631	9,220	277,263	180	9,052	-	-	-	-	-	-	-	299,346	494,000	61%
PUBLIC SAFETY FINES & FEES																
305512	FIRE & BURGLAR ALARMS 10	2,700	1,300	400	400	200								5,000	8,000	63%
305514	POLICE RECORDS 10	2,423	1,055	2,575	1,317	1,669								9,038	12,000	75%
	Sub Total	5,123	2,355	2,975	1,717	1,869	-	-	-	-	-	-	-	14,038	20,000	70%
PROPERTY TAX ROAD & BRIDGE																
301102	ROAD & BRIDGE TAX 10	-		-	-	-								-	406,000	0%
	Sub Total	-	-	-	-	-	-	-	-	-	-	-	-	-	406,000	0%
HIGHWAYS/STREETS INTERGOVERNMENTAL																
302401	STATE ROUTE MAINTENANCE 10	65,274	-	-	32,637	32,637								130,548	128,000	102%
	Sub Total	65,274	-	-	32,637	32,637	-	-	-	-	-	-	-	130,548	128,000	102%
303601	MFT REIMB-MSC/TRAF SIGNAL 10	29,170	44,835	22,534	50,775	51,237								198,551	396,000	50%
303606	WATER STREET CUTS 10	30,984	28,782	16,107	43,782	30,791								150,445	169,000	89%
	Sub Total	60,154	73,616	38,641	94,557	82,028	-	-	-	-	-	-	-	348,996	565,000	62%
	General Fund Total	**6,116,361**	**5,383,440**	**6,895,609**	**5,860,301**	**7,719,419**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**31,975,131**	**78,200,000**	41%

City of Decatur *Shaded revenues are not expected to receive revenue in given month.* **Period Ending: May 2022**

City Treasurer's Financial Report

Revenue Tracking Schedule

Div	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Other Funds																
various COMMUNITY GRANT	16	14,209	-	-	7,595	-								21,804	223,440	10%
various HOME PROGRAM	17	12,615	4,722	11,423	5,924	8,524								43,208	1,418,000	3%
various CDBG	18	45,281	56,676	43,856	43,553	58,788								248,153	3,128,800	8%
various OLDE TOWNE TIF	19	-	-	16	-	43								58	974,243	0%
various WABASH CROSSING TIF	21	-	-	133	-	119								252	347,225	0%
various DUATS	22	65,185	-	45,676	-	6								110,867	360,000	31%
various EASTGATE TIF	23	17,500	17,500	17,980	17,650	17,928								88,558	330,309	27%
various SOUTHSIDE TIF	24	-	-	12	-	10								22	47,626	0%
various STATE DRUG ENFORCEMENT	25	284	7,793	9,128	12,810	669								30,684	103,500	30%
various DUI COURT FINES	26	6,195	4,752	2,951	5,888	3,323								23,109	107,100	22%
various POLICE PROGRAMS/LAB	27	-	-	15	90	103								208	1,800	12%
various PINES SHOPPING CENTER TIF	28	2,832	2,833	2,958	2,900	2,904								14,427	108,951	13%
various GRAND & OAKLAND TIF	29	5,413	5,413	5,515	5,500	5,508								27,349	197,334	14%
various FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-								-	85,200	0%
various BUILDING FUND	34	49,115	49,115	49,132	49,115	49,131								245,608	589,375	42%
various LIBRARY OPERATIONS	35	160,803	47,544	198,431	218,692	293,190								918,661	4,134,562	22%
various BAND	36	1,048	1,048	1,056	1,048	1,055								5,255	76,276	7%
various FOREIGN FIRE INSURANCE	37	872	1	1	1	1								877	185,550	0%
various PEG PROJECTS	40	2,737	13,041	9	2,596	12,673								31,057	71,650	43%
various LOCAL STREETS & ROADS	42	155,334	146,251	125,153	142,456	147,235								716,430	1,900,000	38%
various 2018 PROJECT FUND	44	35	(141)	152	(204)	127								(31)	575,236	0%
various CAPITAL STREET PROJECTS	45	-	-	6	-	4								10	330,000	0%
various MFT PROJECTS	46	283,092	1,153,547	1,306,129	253,425	255,782								3,251,975	8,457,246	38%
various DEBT SERVICE	50	21,729	21,729	21,794	21,729	21,789								108,770	2,292,781	5%
various LIBRARY CAPITAL	58	-	-	42	-	31								72	252,200	0%
various LIBRARY TRUST FUNDS	59	200	200	-	-	2,260								2,660	30,000	9%
various FLEET MAINTENANCE	60	229,015	258,596	270,052	261,341	248,946								1,267,951	3,028,373	42%
various EQUIPMENT REPLACEMENT	61	25,664	450	620,056	24,090	21,206								691,467	1,000,000	69%
various RISK MANAGEMENT	64	349,999	349,999	350,172	349,999	350,158								1,750,327	4,204,788	42%
various EMPLOYEE BENEFIT	65	1,143,997	885,375	1,261,689	845,995	878,941								5,015,997	12,699,432	39%
various PUBLIC TRANSIT	70	1,818,899	83,983	1,239,770	416,902	437,406								3,996,959	13,630,298	29%
various FIBER OPTICS	77	2,691	145,980	2,760	4,030	4,381								159,842	814,770	20%
various STORMWATER PROJECTS	78	124,652	113,950	132,446	161,733	156,387								689,169	1,942,114	35%
various SEWER PROJECTS	79	577,095	578,653	704,762	608,714	651,562								3,120,786	8,791,778	35%
various WATER	80	2,229,015	2,831,717	3,028,074	2,773,734	2,611,388								13,473,927	32,069,828	42%
various WATER CAPITAL	81	-	-	1,578	-	20,077								21,655	3,000,000	1%
various DCDF	82	1,368	1,368	1,368	1,368	1,370								6,841	183,555	4%
various COMMUNITY REVITALIZATION	84	2,350	3,719	5,668	3,351	2,927								18,015	5,133,500	0%
various GRANTS	85	-	200,791	-	-	-								200,791	470,000	43%
various RECYCLING	88	57,985	56,191	62,097	59,078	57,657								293,009	701,827	42%
various WATER BOND FUND	89	-	-	-	25,382,055	-								25,382,055	22,400,000	113%
various FIRE PENSION	90	149,887	149,809	182,724	150,166	150,324								782,910	11,705,312	7%
various POLICE PENSION	91	554,779	1,293,806	2,087,917	394,450	428,261								4,759,213	13,281,108	36%
various AMERICAN RESCUE PLAN	99	-	-	-	-	-								-	16,900,000	0%
Grand Total Revenues		14,228,235	13,869,851	18,688,313	38,088,076	14,621,614	-	-	-	-	-	-	-	99,496,088	256,485,087	39%

City of Decatur, Macon County home
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value $: 884,161,072 certified
City Tax Rate: 1.69080% certified

Assessed Value Year 2021
Pay Year 2022
In Process

note	Tax Levy Item	Fund	Net Assessed Value certified	input Tax Rate certified	input Tax Levy $ Amount ordinance	input Extension $ Amount certified	Billed $ Amount certified
	General Obligation Bond Debt	50	884,161,072	0.12263%	1,084,154.00	1,084,246.58	1,084,246.58
	General Purpose	10	884,161,072	0.00000%	-	-	-
	Fire Pension	10	884,161,072	0.64468%	5,700,000.00	5,700,008.87	5,700,008.87
	Police Pension	10	884,161,072	0.58813%	5,200,000.00	5,200,015.85	5,200,015.85
	City Library	35	884,161,072	0.32800%	2,900,000.00	2,900,047.95	2,900,047.95
	Municipal Band	36	884,161,072	0.00736%	65,000.00	65,074.25	65,074.25
	Public Transit	70					
	xxxxx	xx					
1	**Total City**		884,161,072	1.69080%	14,949,154.00	14,949,393.50	14,949,393.50
			ok	ok	ok	ok	ok

	TIF District (tax code district)		input AV Increment Value certified	input Tax Rate certified	AV Increment $ Amount	input Extension $ Amount certified	Billed $ Amount certified
	ZTF3 Pines TIF (4062)	28	708,255	10.28940%	72,875.19	72,875.21	72,875.21
	ZTF5 Olde Towne TIF (4555)	19	9,621,012	10.28940%	989,944.41	989,946.66	989,946.66
	ZTF6 Near North TIF (4455)	21	3,254,593	10.28940%	334,878.09	334,879.16	334,879.16
	ZTF8 Eastgate TIF (9543)	23	1,560,316	9.79995%	152,910.19	152,910.22	152,910.22
	ZTF0 Grand & Oakland (4062)	29	1,250,766	10.28940%	128,696.32	128,696.33	128,696.33
	ZTFA SS Redevelopment (xxxx)	24	447,847	10.26162%	45,956.36	45,956.36	45,956.36
	xxxxx	xx	-	0.00000%	-	-	-
2	**Redevelopment TIF**		16,842,789		1,725,260.55	1,725,263.94	1,725,263.94
			ok		ok	ok	ok
	Total Property Tax Levy				16,674,414.55	16,674,657.44	16,674,657.44

Note(s)

1 Data per City of Decatur 2021 Tax Levy - certification and extension dated May 03, 2022 certified May 03, 2022 received by City May 10, 2022
2 Data per Macon County - AV increment, Tax Rates, certification and extension dated May 03, 2022 received by City May 10, 2022

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County home

Property Tax Levy

City and TIF Districts

Tax Collections

Assessed Value Year 2021

Pay Year 2022

Final

Tax Levy Item	Fund	Billed $ Amount	99.0% Collection Rate	Expected Collection $ Amount	input Distribution 1 xx/xx/2022	input Distribution 2 xx/xx/2022	input Distribution 3 xx/xx/2022	input Distribution 4 xx/xx/2022	input Distribution 5 xx/xx/2022	input Distribution 6 xx/xx/2022	input Distribution 7 xx/xx/2022	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
GO Bond Debt	50	1,084,246.58	99.0%	1,073,404.00	-	-	-	-	-	-		-	1,073,404.00	0.0%
General Purpose	10	-	99.0%	-	-	-	-	-	-	-		-	-	-
Fire Pension	10	5,700,008.87	99.0%	5,643,009.00	-	-	-	-	-	-		-	5,643,009.00	0.0%
Police Pension	10	5,200,015.85	99.0%	5,148,016.00	-	-	-	-	-	-		-	5,148,016.00	0.0%
City Library	35	2,900,047.95	99.0%	2,871,047.00	-	-	-	-	-	-		-	2,871,047.00	0.0%
Municipal Band	36	65,074.25	99.0%	64,424.00	-	-	-	-	-	-		-	64,424.00	0.0%
Mass Transit												-	-	
												-	-	
Total City		14,949,393.50		14,799,900.00	-	-	-	-	-	-	-	-	14,799,900.00	0.0%
											City Collection Rate:	0.0%		
ZTF3 Pines (4062)	28	72,875.21	100.0%	72,875.00	-	-	-	-	-	-		-	72,875.00	0.0%
ZTF5 Olde Towne (4555)	19	989,946.66	98.0%	970,148.00	-	-	-	-	-	-		-	970,148.00	0.0%
ZTF6 Near North (4455)	21	334,879.16	100.0%	334,879.00	-	-	-	-	-	-		-	334,879.00	0.0%
ZTF8 Eastgate (9543)	23	152,910.22	100.0%	152,910.00	-	-	-	-	-	-		-	152,910.00	0.0%
ZTF0 Grand/Oakland (xxxx)	29	128,696.33	100.0%	128,696.00	-	-	-	-	-	-		-	128,696.00	0.0%
ZTFA Southside (xxxx)	24	45,956.36	100.0%	45,956.00	-	-	-	-	-	-		-	45,956.00	0.0%
xxxxx	xx	-	0.0%	-										
Redevelopment TIF		1,725,263.94		1,705,464.00	-	-	-	-	-	-	-	-	1,705,464.00	0.0%
											City Collection Rate:	0.0%		
Total Property Tax Levy		16,674,657.44		16,505,364.00	-	-	-	-	-	-	-	-	16,505,364.00	0.0%
				City Collection Rate:	xx	xx	xx	xx	xx	xx	xx	0.0%		

Note(s)

1 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
2 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
3 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
4 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
5 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
6 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
7 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022

Footnote (Not a part of City Tax Levy)		input Distribution 1 xx/xx/2022	input Distribution 2 xx/xx/2022	input Distribution 3 xx/xx/2022	input Distribution 4 xx/xx/2022	input Distribution 5 xx/xx/2022	input Distribution 6 xx/xx/2022	input Distribution 7 xx/xx/2022	Total Distribution
Decatur Road & Bridge Tax Distribution	10-0831-301102	-	-	-	-	-	-	-	-
Total County Distribution to Civil City		-	-	-	-	-	-	-	-
		xx	xx	xx	xx	xx	xx	xx	

Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-				-	-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		-	-	-	-	-	-	-	-	-
		xx	xx	xx	xx	xx	xx	xx		

GO Bond Debt	50-43500-301103	-	ZTF3 Pines TIF (4062)	28-43281-301103	-			
General Purpose	10-0231-301103	-	ZTF5 Olde Towne TIF (4555)	19-45190-301103	-			
Fire Pension	10-0231-301103	-	ZTF6 Near North TIF (4455)	21-43210-301103	-			
Police Pension	10-0231-301103	-	ZTF8 Eastgate TIF (9543)	23-43230-301103	-			
City Library	35-59350-301103	-	ZTF0 Grand & Oakland (xx)	29-43291-301103	-	agree w/row 18	-	ok
Municipal Band	36-43360-301103	-	ZTFA SS Redevelopment (xx)	24-43241-301103	-	agree w/row 27	-	ok
			xxxxx	xx	-			

Prepared By:
Office of the City Treasurer

City of Decatur **May 2022**

City Treasurer's Financial Report

Expenditure Tracking

Div		Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,412	4,386	3,604	2,571	2,412								15,385	61,687	61,687	25%
015	EXECUTIVE	10	61,303	52,458	81,814	61,340	54,408								311,323	868,399	868,399	36%
016	HUMAN RESOURCES	10	40,361	41,663	59,898	55,314	48,647								245,881	602,304	602,304	41%
017	INFORMATION TECHNOLOGIES	10	101,820	129,530	146,060	105,360	343,678								826,448	1,852,668	1,852,668	45%
018	CITY CLERK	10	513	308	-	-	-								821	-	-	-
020	LEGAL	10	105,306	100,848	104,344	84,530	76,614								471,642	1,006,159	1,006,159	47%
035	FINANCE	10	115,899	102,638	194,172	115,596	99,245								627,550	1,572,082	1,572,082	40%
037	PURCHASING	10	15,949	14,257	23,468	22,822	17,085								93,582	197,850	197,850	47%
038	CIVIC CENTER	10	1,055	37,506	37,711	28,309	27,919								132,500	273,954	273,954	48%
039	CITY GENERAL ADMINISTATIVE	10	602,505	-	-	75,000	1,480								678,985	4,203,942	4,203,942	16%
040	CENTRAL BUSINESS DISTRICT	10	1,250	378	3,136	12,088	4,446								21,298	115,000	115,000	
	Sub Total		1,048,373	483,971	654,207	562,930	675,933	-	-	-	-	-	-	-	3,425,414	10,754,045	10,754,045	32%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	62,124	55,913	86,149	61,558	79,905								345,649	853,177	853,177	41%
052	BUILDING INSPECTIONS	10	62,245	54,191	83,306	52,058	57,636								309,437	795,771	795,771	39%
053	NEIGHBORHOOD INSPECTIONS	10	65,800	53,595	78,686	119,645	137,064								454,790	1,371,284	1,371,284	33%
054	REVITALIZATION & HOUSING	10	29,700	35,409	58,394	47,041	31,983								202,527	616,163	616,163	33%
055	ECONOMIC DEVELOPMENT	10	75,930	5,000	5,159	5,000	183,364								274,453	535,500	535,500	51%
	Sub Total		295,799	204,107	311,694	285,302	489,953	-	-	-	-	-	-	-	1,586,855	4,171,895	4,171,895	38%
Public Safety																		
065	POLICE	10	2,217,452	1,730,507	2,332,857	2,524,981	1,827,316								10,633,112	30,897,437	30,897,437	34%
070	FIRE	10	1,235,393	1,084,714	1,571,944	1,199,416	1,174,402								6,265,868	21,589,122	21,589,122	29%
	Sub Total		3,452,845	2,815,221	3,904,800	3,724,397	3,001,717	-	-	-	-	-	-	-	16,898,981	52,486,559	52,486,559	32%
Public Works																		
080	PUBLIC WORKS ADMIN	10	143,778	49,189	37,073	27,733	30,411								288,184	554,233	554,233	52%
082	ENGINEERING	10	81,314	75,624	110,652	91,279	92,392								451,261	1,610,298	1,610,298	28%
083	MUNICIPAL SERVICES	10	415,615	415,891	561,601	382,411	399,867								2,175,385	5,296,658	5,296,658	41%
084	STREETS	10	68,374	96,741	134,267	106,747	102,155								508,284	1,183,725	1,183,725	43%
086	TRAFFIC & PARKING	10	97,977	100,315	97,703	117,902	132,619								546,517	1,405,870	1,405,870	39%
088	LAND & BUILDING MGMT	10	32,790	42,097	43,001	38,460	52,611								208,958	736,717	736,717	28%
	Sub Total		839,848	779,857	984,296	764,533	810,055	-	-	-	-	-	-	-	4,178,589	10,787,501	10,787,501	39%
	General Fund Expenditure Total		5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	-	-	-	-	-	-	-	26,089,838	78,200,000	78,200,000	33%
Community & Economic Development																		
16	COMMUNITY GRANT	16	988	198	976	53	7,203								9,418	223,440	223,440	4%
17	HOME PROGRAM	17	11,926	3,699	14,427	4,795	2,931								37,778	1,353,284	1,353,284	3%
18	CDBG PROGRAM	18	45,020	56,765	76,027	41,700	42,196								261,709	3,128,799	3,128,799	8%
22	DUATS	22	53,681	-	45,041	402	585								99,708	360,000	360,000	28%
70	PUBLIC TRANSIT	70	620,962	672,595	668,178	700,168	742,561								3,404,464	13,578,888	13,578,888	25%
82	DCDF	82	-	3,187	511	-	7								3,706	183,000	183,000	2%
84	COMMUNITY REVITALIZATION	84	22,200	106,874	118,290	203,615	131,176								582,155	6,537,889	6,537,889	9%
88	RECYCLING	88	48,370	53,432	35,338	39,426	32,410								208,976	657,176	657,176	32%
	Sub Total		803,146	896,751	958,788	990,159	959,069	-	-	-	-	-	-	-	4,607,913	26,022,476	26,022,476	18%
Redevelopment & TIF																		
19	OLDE TOWNE TIF	19	-	-	-	-	-								-	929,140	929,140	0%
20	SE PLAZA TIF	20	-												-			-
21	WABASH CROSSING TIF	21	-	-	-	-	-								-	347,000	347,000	0%
23	EASTGATE TIF	23	-	-	-	-	-								-	330,000	330,000	0%
24	SOUTHSIDE TIF	24	-	-	-	-	-								-	47,000	47,000	0%
28	PINES SHOPPING CENTER TIF	28	-	-	-	-	101,536								101,536	107,119	107,119	95%
29	GRAND & OAKLAND TIF	29	-		-	-	172,649								172,649	197,334	197,334	87%
	Sub Total		-	-	-	-	274,186	-	-	-	-	-	-	-	274,186	1,957,593	1,957,593	14%

City of Decatur **May 2022**

City Treasurer's Financial Report

Expenditure Tracking

Div	Fund	Month of Fiscal Year 1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																	
25 STATE DRUG ACTIVITIES	25	12,305	-	10,300	3,060	7,932								33,597	190,000	190,000	18%
26 DUI COURT FINES	26	5,083	14,471	1,579	7,919	31,219								60,270	141,000	141,000	43%
27 POLICE PROGRAMS/LAB	27	-	-	-	-	-								-	25,000	25,000	0%
30 FEDERAL DRUG ENFORCEMENT	30	-	1,200	-	-	11,278								12,478	125,000	125,000	10%
37 FOREIGN FIRE INSURANCE	37	5,176	7,071	2,134	14,316	6,127								34,825	185,550	185,550	19%
Sub Total		22,564	22,741	14,013	25,295	56,556	-	-	-	-	-	-	-	141,169	666,550	666,550	21%
Debt Service																	
50 DEBT SERVICE PAYMENTS	50	750	1,297,073	-	-	-								1,297,823	2,504,234	2,504,234	52%
Sub Total		750	1,297,073	-	-	-	-	-	-	-	-	-	-	1,297,823	2,504,234	2,504,234	52%
Public Works																	
42 LOCAL MFT PROJECTS	42	417,715	576,382	3,224	2,865	15,368								1,015,554	1,767,131	1,767,131	57%
44 2018 PROJECT FUND	44	-	2,480	25,303	-	351,841								379,624	3,248,110	3,248,110	12%
45 CAPITAL PROJECTS	45	5,000	5,000	5,000	5,000	5,000								25,000	330,000	330,000	8%
46 STATE MFT PROJECTS	46	2,093,768	100,816	113,693	417,444	65,834								2,791,555	8,030,490	8,030,490	35%
60 FLEET OPERATIONS	60	141,502	246,457	267,871	226,757	273,703								1,156,289	3,120,601	3,120,601	37%
61 EQUIPMENT REPLACEMENT	61	126,972	117,394	872,681	1,815	220,728								1,339,590	1,718,377	1,718,377	78%
78 STORM WATER PROJECTS	78	114,515	307,276	87,423	71,232	187,096								767,542	2,482,633	2,482,633	31%
79 SEWER PROJECTS	79	510,190	750,895	535,015	471,792	256,973								2,524,866	16,760,356	16,760,356	15%
Sub Total		3,409,662	2,106,701	1,910,211	1,196,905	1,376,542	-	-	-	-	-	-	-	10,000,020	37,457,698	37,457,698	27%
Library																	
35 LIBRARY OPERATIONS	35	318,047	308,844	380,813	327,771	316,570								1,652,044	4,144,223	4,144,223	40%
58 LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-								-	250,000	250,000	0%
59 LIBRARY TRUST FUNDS	59	7,139	(1,413)	46	4,217	725								10,714	60,000	60,000	18%
Sub Total		325,186	307,431	380,860	331,988	317,295	-	-	-	-	-	-	-	1,662,758	4,454,223	4,454,223	37%
Internal Service and Other																	
34 BUILDING FUND	34	33,458	41,854	38,913	46,640	38,163								199,029	674,198	674,198	30%
36 BAND	36	2,283	224	224	5,521	3,226								11,478	86,876	86,876	13%
40 PEG CAPITAL PROGRAMMING	40	2,532	2,028	3,026	3,318	2,527								13,432	69,882	69,882	19%
64 RISK MANAGEMENT	64	146,913	51,680	149,531	347,937	101,907								797,968	3,424,383	3,424,383	23%
65 BENEFIT INSURANCE	65	901,261	885,859	782,935	1,122,579	942,556								4,635,190	12,165,140	12,165,140	38%
77 FIBER OPTICS	77	93	93	9,918	3,393	7,177								20,674	1,061,700	1,061,700	2%
85 GRANT FUND -COVID SPEND	85	-	-	-	-	-								-	470,000	470,000	0%
99 AMERICAN RESCUE PLAN	99	200,000	66,739	149,407	99,444	40,959								556,548	12,803,300	12,803,300	4%
Sub Total		1,286,541	1,048,477	1,133,954	1,628,831	1,136,516	-	-	-	-	-	-	-	6,234,318	30,755,479	30,755,479	20%
Water Utility																	
80 WATER UTILITY	80	1,196,700	8,850,707	1,424,215	1,205,428	1,433,149								14,110,198	31,879,232	31,879,232	44%
81 WATER CAPITAL	81	106,888	205,062	78,976	155,192	305,675								851,794	10,369,826	10,369,826	8%
89 WATER BONDS	89	-		-	595,478	-								595,478	9,350,000	9,350,000	6%
Sub Total		1,303,588	9,055,769	1,503,191	1,956,098	1,738,825	-	-	-	-	-	-	-	15,557,471	51,599,058	51,599,058	30%
Fudiciary Trust & Agency																	
90 FIRE PENSION	90	791,411	789,606	782,487	784,091	781,840								3,929,435	9,534,416	9,534,416	41%
91 POLICE PENSION	91	839,715	884,179	848,380	863,913	1,008,926								4,445,114	10,145,436	10,145,436	44%
Sub Total		1,631,127	1,673,785	1,630,867	1,648,004	1,790,766	-	-	-	-	-	-	-	8,374,549	19,679,852	19,679,852	43%
Grand Total Expenditures		14,419,428	20,691,883	13,386,880	13,114,441	12,627,412	-	-	-	-	-	-	-	74,240,044	253,297,164	253,297,164	29%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **May 2022**

home

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year MTD Actual	O(U) Prior Year	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue										
Water Sales	2,442,260	2,597,500	(155,240)	2,449,633	(7,374)	12,360,964	12,987,500	(626,536)	12,229,624	131,340
UCS Billing Reimb	13,069	13,069	-	19,266	(6,197)	65,345	65,345	-	96,330	(30,985)
Tapping Fees	4,375	1,250	3,125	998	3,378	15,025	6,250	8,775	5,842	9,184
Lake Lic. / Permits	120,586	20,917	99,669	-	120,586	150,919	104,583	46,336	-	150,919
Interest/Investment Income	591	417	174	-	591	1,001	2,083	(1,082)	889	112
Other Income	30,507	39,333	(8,826)	32,666	(2,159)	880,673	196,667	684,006	276,480	604,193
Total Revenue	2,611,388	2,672,486	(61,098)	2,502,563	108,825	13,473,927	13,362,428	111,499	12,609,165	864,762
Cost of Service										
801 Water Production	489,976	493,804	(3,828)	414,124	75,852	2,216,439	2,469,018	(252,578)	1,861,869	354,570
804 Water Services	268,040	300,415	(32,375)	227,721	40,319	1,413,326	1,502,074	(88,749)	1,274,701	138,625
Total Cost of Service	758,016	794,218	(36,203)	641,845	116,170	3,629,765	3,971,092	(341,327)	3,136,570	493,195
% of Revenue	29.0%	29.7%		25.6%		26.9%	29.7%		24.9%	
Water Gross Margin	1,853,372	1,878,267	(24,895)	1,860,718	(7,345)	9,844,162	9,391,337	452,826	9,472,595	371,567
% of Revenue	71.0%	70.3%		74.4%		73.1%	70.3%		75.1%	
Operating Expense										
802 Lake Management	109,556	162,872	(53,316)	90,766	18,790	438,481	814,359	(375,878)	336,323	102,158
803 Water Administration	367,406	366,761	644	349,253	18,152	1,832,022	1,833,807	(1,786)	1,755,378	76,643
805 Customer Service	75,961	90,547	(14,586)	70,157	5,804	376,475	452,736	(76,261)	431,026	(54,552)
Total Operating Expense	552,923	620,180	(67,258)	510,176	42,746	2,646,977	3,100,902	(453,925)	2,522,728	124,250
% of Revenue	21.2%	23.2%		20.4%		19.6%	23.2%		20.0%	
Margin Before Debt Service	1,300,450	1,258,087	42,363	1,350,541	(50,091)	7,197,185	6,290,435	906,750	6,949,868	247,317
% of Revenue	49.8%	47.1%		54.0%		53.4%	47.1%		55.1%	
Debt Service										
808 GO Bond Debt	-	-	-	475	(475)	6,752,109	6,865,232	(113,122)	6,646,884	105,225
809 IEPA - Nitrate Facility	122,211	-	122,211	242,179	(119,968)	122,211	-	122,211	242,179	(119,968)
80B IEPA - Water Tower	-	-	-	-	-	180,840	180,840	-	180,840	-
80C JCI - Auto Water Meter	-	-	-	-	-	778,295	778,295	0	755,266	23,030
Total Debt Service	122,211	-	122,211	242,654	(120,443)	7,833,456	7,824,367	9,089	7,825,169	8,287
% of Revenue	4.7%	0.0%		9.7%		58.1%	58.6%		62.1%	
Operating Income	1,178,238	1,258,087	(79,848)	1,107,887	70,351	(636,271)	(1,533,933)	897,661	(875,302)	239,030
% of Revenue	45.1%	47.1%		44.3%		-4.7%	-11.5%		-6.9%	
Transfer to Capital										
CapEx Funding	-	-	-	-	-	-	-	-	-	-
Income after Capital Transfer	1,178,238	1,258,087	(79,848)	1,107,887	70,351	(636,271)	(1,533,933)	897,661	(875,302)	239,030
% of Revenue	45.1%	47.1%		44.3%		-4.7%	-11.5%		-6.9%	

Balance Sheet Items (Operating Fund)			
Cash	8,330,984		4,310,991	
Interfund AR	-		-	
Investments	-		-	
Total Cash & Investments	8,330,984		4,310,991	
Accounts Receivable	4,650,825		4,033,413	

Prepared By: *Office of the City Treasurer*

City of Decatur **Month of:** ***May 2022***

Water Utility Financial Report

Capital Fund Statement of Revenue and Expense

home

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments	
Revenue							
CapEx Funding	-	-	-	-	2,000,000	*CapEx funding from Water Operating Fund*	
ADM Cost Share	-	-	-	-	1,000,000	*Actual ADM cost share*	
Other	20,077	21,655	-	21,655	-		
Total Revenue	20,077	21,655	-	21,655	3,000,000		
CapEx Project Spending							
Operating CapEx	-	3,647	179,167	(175,520)	430,000	*81808112*	*423700*
Professional Services	5,268	19,907	232,500	(212,593)	558,000	*81808118*	*428000*
Automotive Equipment	-	100,305	231,830	(131,525)	556,393		*451000*
Other Equipment	-	-	157,459	(157,459)	377,902		*452000*
System leak detection	-	-	14,520	(14,520)	34,848		*486300*
Water Main Replacement	143,809	211,646	-	211,646	-		*488800*
Water System Improvmnts	-	3,800	223,958	(220,158)	537,500		*497000*
SWTP Improvements	61,074	277,100	2,589,583	(2,312,483)	6,215,000		*499200*
Lake cap operating	-	-	360,493	(360,493)	865,183	*81808122*	*423700*
Lake cap land acq	95,524	235,388	-	235,388	100,000	*81808128*	*450100*
Lake cap additional water	-	-	-	-	695,000	*81808128*	*488900*
Water Distrobution System	-	-	-	-	-		
Arch & Eng. Services	-	-	-	-	-	*81808118*	*423700*
Total CapEx Spending	305,675	851,794	3,989,511	(3,137,717)	10,369,826		
Surplus (Deficit)	(285,598)	(830,139)	(3,989,511)		(7,369,826)		

Capital Fund Cash Position

Cash Position Start of Month	8,616,582	
Cash Position Close of Month	8,330,984	
Interfund AR	1,081,816	*Due to Water Capital fund from Capital Fund 45*

Prepared By: *Office of the City Treasurer*

City of Decatur home **May 2022**

Water Utility Financial Report

Key Metrics

Current Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	27,110	24,647	29,930	25,326	26,392	-	-	-	-	-	-	-	133,405	
Industrial	30	30	30	30	30	-	-	-	-	-	-	-	150	
Commercial	2,696	2,456	2,973	2,527	2,650	-	-	-	-	-	-	-	13,302	
Total	29,836	27,133	32,933	27,883	29,072	-	-	-	-	-	-	-	146,857	41.9%
Delinquent Bills														
Residential	7,701	6,192	8,221	7,626	7,117	-	-	-	-	-	-	-	36,857	
Industrial	1	1	-	2	-	-	-	-	-	-	-	-	4	
Commercial	390	374	385	411	415	-	-	-	-	-	-	-	1,975	
Total	8,092	6,567	8,606	8,039	7,532	-	-	-	-	-	-	-	38,836	67.4%
Total Bill Count	37,928	33,700	41,539	35,922	36,604	-	-	-	-	-	-	-	185,693	45.5%
Cubit Feet Consumption Billed														
Residential	11,184,528	10,323,200	11,417,042	9,994,015	10,708,828	-	-	-	-	-	-	-	53,627,613	38.2%
Industrial	41,470,827	44,584,892	39,019,803	43,645,501	40,739,955	-	-	-	-	-	-	-	209,460,978	40.0%
Commercial	9,930,161	9,864,418	9,610,928	9,625,163	9,647,832	-	-	-	-	-	-	-	48,678,502	37.3%
Total	62,585,516	64,772,510	60,047,773	63,264,679	61,096,615	-	-	-	-	-	-	-	311,767,093	43.1%
Water Shut Offs	671	547	727	455	599	-	-	-	-	-	-	-	2,999	77.1%
Customer Service Telephone Calls	5,148	4,411	5,080	4,460	4,819	-	-	-	-	-	-	-	23,918	45.3%
Water Billed $														
Residential	703,993	646,665	728,724	637,301	682,143	-	-	-	-	-	-	-	$ 3,398,826	39.5%
Industrial	1,132,178	1,202,794	1,072,338	1,184,640	1,116,602	-	-	-	-	-	-	-	$ 5,708,552	40.4%
Commercial	526,196	506,736	526,010	508,700	519,404	-	-	-	-	-	-	-	$ 2,587,047	39.3%
Total	$ 2,362,367	$ 2,356,195	$ 2,327,072	$ 2,330,641	$ 2,318,149	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,694,424	39.9%
Penalty $	$ 28,636	$ 12,568	$ 14,045	44,879	-	-	-	-	-	-			$ 100,129	83.6%
Total Billed	$ 2,391,004	$ 2,368,763	$ 2,341,116	$ 2,375,521	$ 2,318,149	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,794,553	40.1%
Raw Water Gallonage Billed														
Gallons (000)	292,670	292,140	296,130	297,810	293,350	-	-	-	-	-	-	-	1,472,100	38.1%
$ Billed	89,264	89,103	90,320	90,832	89,472	-	-	-	-	-	-	-	$ 448,991	38.1%
Water Billed vs Cash Receipts														
Billed $	2,480,268	2,457,866	2,431,436	2,466,353	2,420,394	-	-	-	-	-	-	-	$ 12,256,316	40.0%
Cash Revenue $	2,170,717	2,780,145	2,521,253	2,446,589	2,442,260	-	-	-	-	-	-	-	$ 12,360,964	40.0%
% Cash to Billed	88%	113%	104%	99%	101%	-	-	-	-	-	-	-	100.9%	

Prior Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936	25,609	27,863	26,155	26,059	27,124	26,256	25,196	27,595	318,111	
Industrial	32	32	32	32	32	31	31	31	30	30	30	30	373	
Commercial	2,543	2,364	2,981	2,765	2,577	2,775	2,672	2,588	2,695	2,661	2,484	2,837	31,942	
Total	27,634	25,911	32,757	30,733	28,218	30,669	28,858	28,678	29,849	28,947	27,710	30,462	350,426	
Delinquent Bills														
Residential	-	-	-	4,387	6,732	7,684	7,561	7,342	6,874	7,526	6,506	8,347	62,959	
Industrial	-	-	-	-	-	-	-	-	-	-	-	2	2	
Commercial	-	-	-	267	381	429	388	373	402	419	354	431	3,444	
Total	-	-	-	4,654	7,113	8,113	7,949	7,715	7,276	7,945	6,860	-	66,405	
Total Bill Count	27,634	25,911	32,757	35,387	35,331	38,782	36,807	36,393	37,125	36,892	34,570	30,462	416,831	
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,746	10,630,019	13,136,467	12,474,128	12,523,984	14,250,073	11,615,797	10,496,591	11,253,709	140,539,247	
Industrial	42,014,828	44,147,266	38,456,220	47,075,410	43,606,652	44,110,636	42,577,898	45,582,125	45,982,380	43,048,898	45,561,283	41,088,785	523,252,381	
Commercial	9,042,082	8,539,316	9,981,824	10,106,822	10,333,931	11,504,792	12,736,138	12,592,992	13,918,961	12,999,776	8,590,363	10,076,006	130,423,003	
Total	61,824,244	62,612,205	60,428,820	68,656,978	64,570,602	68,751,895	67,788,164	-	74,151,414	67,664,471	64,648,237	62,418,500	794,214,631	
Water Shut Offs	-	-	-	537	354	683	302	437	377	354	394	450	3,888	
Customer Service Tphone Calls	3,386	3,059	4,192	4,648	4,295	5,598	4,216	4,714	4,588	4,657	4,757	4,710	52,820	
Water Billed $														
Residential	$ 658,240	$ 608,620	$ 737,412	$ 705,777	$ 658,305	$ 806,904	$ 764,169	$ 762,782	$ 806,390	$ 720,704	$ 660,528	$ 710,844	$ 8,600,676	
Industrial	$ 1,118,507	$ 1,166,364	$ 1,036,264	$ 1,236,052	$ 1,156,692	$ 1,220,483	$ 1,163,663	$ 1,241,562	$ 1,237,861	$ 1,168,410	$ 1,271,240	$ 1,124,335	$ 14,141,432	
Commercial	$ 473,329	$ 444,867	$ 530,008	$ 521,367	$ 520,493	$ 583,900	$ 624,185	$ 611,803	$ 661,567	$ 623,739	$ 445,434	$ 538,805	$ 6,579,496	
Total	$ 2,250,076	$ 2,219,852	$ 2,303,684	$ 2,463,196	$ 2,335,490	$ 2,611,286	$ 2,552,017	$ 2,616,147	$ 2,705,818	$ 2,512,853	$ 2,377,202	$ 2,373,984	$ 29,321,603	
Penalty $	$ -	$ -	$ -	$ 7,397	$ 11,878	$ 13,354	$ 14,264	$ 14,290	$ 15,045	$ 15,594	$ 12,720	$ 15,229	$ 119,771	
Total Billed	$ 2,250,076	$ 2,219,852	$ 2,303,685	$ 2,470,593	$ 2,347,368	$ 2,624,640	$ 2,566,281	$ 2,630,437	$ 2,720,863	$ 2,528,447	$ 2,389,922	$ 2,389,213	$ 29,441,375	
Raw Water Gallonage														
Gallons (000)	319,830	309,680	263,740	326,070	303,870	372,870	364,800	353,560	321,720	340,600	297,900	292,670	3,867,310	
$ Billed	$ 97,548	$ 94,452	$ 80,441	$ 99,451	$ 92,680	$ 113,725	$ 111,264	$ 107,836	$ 98,125	$ 103,883	$ 90,860	$ 89,264	$ 1,179,530	
Water Billed vs Cash Receipts														
Billed $	$ 2,347,624	$ 2,314,304	$ 2,384,126	$ 2,570,044	$ 2,440,048	$ 2,738,365	$ 2,677,545	$ 2,738,273	$ 2,818,988	$ 2,632,330	$ 2,480,781	$ 2,478,477	$ 30,620,905	
Cash Revenue $	$ 2,387,168	$ 2,334,499	$ 2,476,584	$ 2,581,739	$ 2,449,633	$ 2,686,789	$ 2,688,433	$ 2,775,446	$ 2,729,320	$ 2,659,178	$ 2,605,104	$ 2,492,951	$ 30,866,844	
% Cash to Billed	101.7%	100.9%	103.9%	100.5%	100.4%	98.1%	100.4%	101.4%	96.8%	101.0%	105.0%	100.6%	100.8%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: ***May 2022***

	2022	Current Year Staffing Levels												Prior
	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr End
Full Time Staffing														
Executive & City Clerk	8	7	7	7	7	7	-	-	-	-	-	-	-	7
Finance	21	18	19	19	20	21	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4	4	-	-	-	-	-	-	-	4
Information Technology	8	8	8	8	8	8	-	-	-	-	-	-	-	8
Corporation Counsel	7	8	8	8	7	7	-	-	-	-	-	-	-	7
Economic & Community Dev	26	23	23	24	23	25	-	-	-	-	-	-	-	21
Public Safety	268	253	254	251	248	249	-	-	-	-	-	-	-	252
Public Works	113	103	104	104	103	103	-	-	-	-	-	-	-	110
Total Full Time	455	424	427	425	420	424	-	-	-	-	-	-	-	429
Part Time Staffing														
Executive	-	1	2	1	1	1	-	-	-	-	-	-	-	1
Legislative	7	7	7	7	7	7	-	-	-	-	-	-	-	7
Finance	-	2	2	3	3	3	-	-	-	-	-	-	-	2
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Public Safety	-	2	2	2	2	2	-	-	-	-	-	-	-	1
Public Works	-	-	-	-	-	8	-	-	-	-	-	-	-	2
Total Temporary	7	12	13	13	13	22	-	-	-	-	-	-	-	13
Total City Staff Headcount	462	436	440	438	433	446	-	-	-	-	-	-	-	442

Note: *Above report includes all City Staff, Full Time and Temporary W-2 EE's*

City of Decatur **Period Ending: May 2022**

Treasurer's Financial Report

Headcount Staffing Level

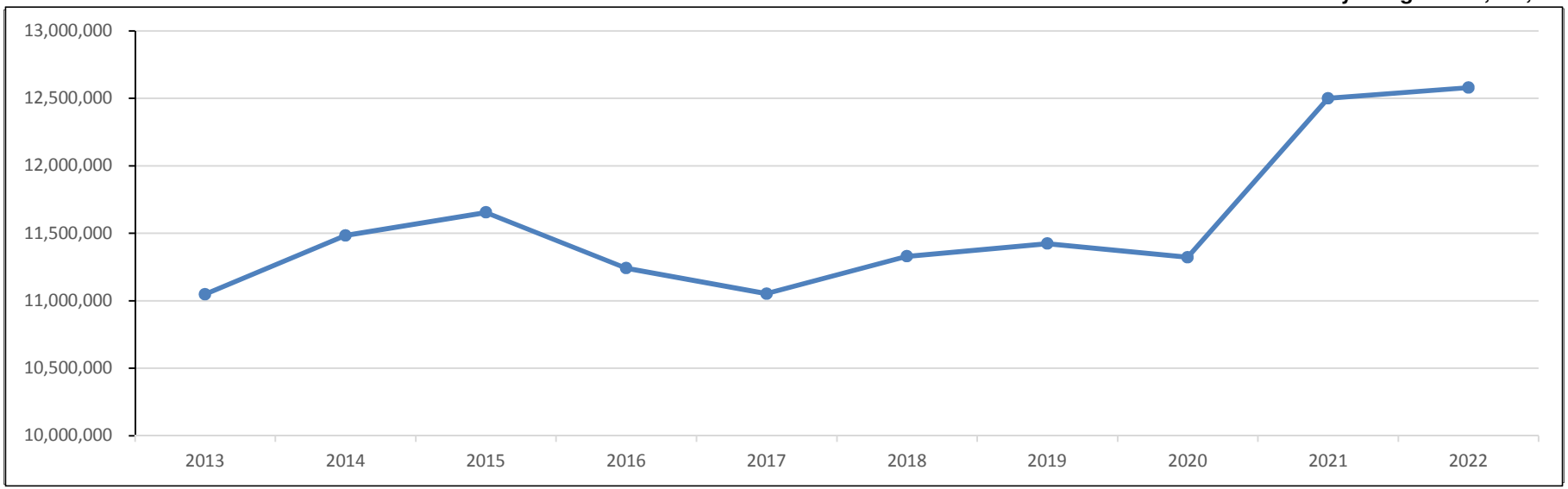
	2022 Budget	Current Year Staffing Levels Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff														
Executive														
Executive & City Clerk	5	4	4	4	4	4	-	-	-	-	-	-	-	4
Public Transit	3	3	3	3	3	3	-	-	-	-	-	-	-	2
Total	8	7	7	7	7	7	-	-	-	-	-	-	-	7
Finance														
Finance	12	11	11	11	12	13	-	-	-	-	-	-	-	11
Purchasing	2	2	2	2	2	2	-	-	-	-	-	-	-	2
Utility Customer Service	7	5	6	6	6	6	-	-	-	-	-	-	-	7
Total	21	18	19	19	20	21	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4	4	-	-	-	-	-	-	-	4
Information Technology	8	8	8	8	8	8	-	-	-	-	-	-	-	8
Corporation Legal Counsel	7	8	8	8	7	7	-	-	-	-	-	-	-	7
Economic & Community Devel														
Planning, Sustainability, Admin	7	6	6	7	7	7	-	-	-	-	-	-	-	6
Building Inspections	7	6	6	6	6	7	-	-	-	-	-	-	-	6
Neighborhood Inspection	8	6	6	6	6	7	-	-	-	-	-	-	-	6
Neighborhood Services	4	5	5	5	4	4	-	-	-	-	-	-	-	3
Total	26	23	23	24	23	25	-	-	-	-	-	-	-	21
Public Safety														
Fire	109	104	105	105	105	106	-	-	-	-	-	-	-	104
Police	159	149	149	146	143	143	-	-	-	-	-	-	-	148
Total	268	253	254	251	248	249	-	-	-	-	-	-	-	252
Public Works														
PW Engineering	13	9	9	10	10	10	-	-	-	-	-	-	-	9
Fleet Maintenance	8	8	8	8	8	8	-	-	-	-	-	-	-	8
PW Municipal Services	46	44	45	44	44	42	-	-	-	-	-	-	-	51
PW Administration	2	2	2	2	2	2	-	-	-	-	-	-	-	2
Water Production (Admin)	2	2	2	2	2	2	-	-	-	-	-	-	-	2
Water Production (Lake)	5	4	5	5	5	6	-	-	-	-	-	-	-	3
Water Production South Plant	15	14	13	13	12	12	-	-	-	-	-	-	-	14
Water Services Distribution	22	20	20	20	20	21	-	-	-	-	-	-	-	21
Total	113	103	104	104	103	103	-	-	-	-	-	-	-	110
Total City Staffing	455	424	427	425	420	424	-	-	-	-	-	-	-	429
General Fund staffing	393	374	376	374	370	372	-	-	-	-	-	-	-	371
Other Fund staffing	62	50	51	51	50	52	-	-	-	-	-	-	-	51
Total staffing	455	424	427	425	420	424	-	-	-	-	-	-	-	422

Note: *Above report includes all Full Time W-2 EE's*

STATE SALES TAX

Home

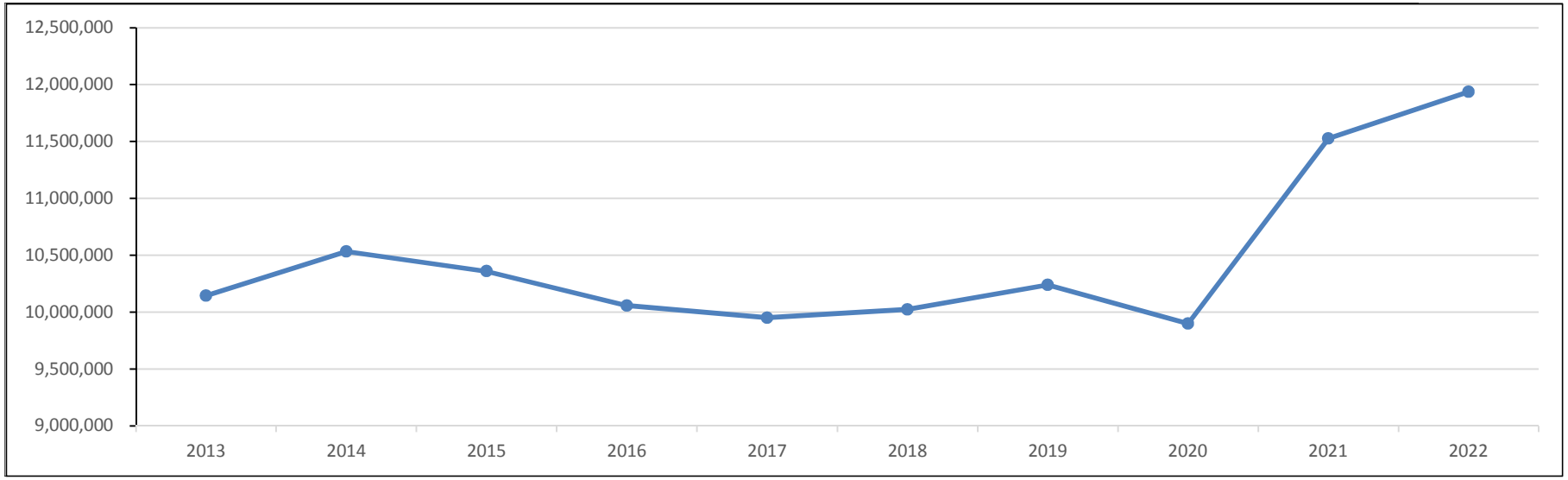
MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	1,033,684	A
FEBRUARY	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	1,075,306	A
MARCH	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	1,269,776	A
APRIL	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	938,656	A
MAY	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	901,295	A
JUNE	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	1,051,483	B
JULY	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	1,082,746	1,051,392	B
AUGUST	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,201,374	1,051,483	B
SEPTEMBER	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	1,113,247	1,051,483	B
OCTOBER	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	1,069,252	1,051,483	B
NOVEMBER	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	1,087,116	1,051,483	B
DECEMBER	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,058,332	1,051,483	B
TOTALS	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	**11,328,832**	**11,423,564**	**11,322,169**	**12,500,091**	**12,579,008**	
									Year in Play Budget	**12,700,000**	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	1,006,392	A
FEBRUARY	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	1,041,267	A
MARCH	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	1,201,515	A
APRIL	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	858,286	A
MAY	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	858,911	A
JUNE	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	995,873	B
JULY	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	1,046,496	995,873	B
AUGUST	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	1,045,456	995,873	B
SEPTEMBER	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	1,046,584	995,873	B
OCTOBER	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	1,013,580	995,873	B
NOVEMBER	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	1,048,702	995,873	B
DECEMBER	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	1,018,861	995,873	B
TOTALS	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	**10,024,104**	**10,239,908**	**9,899,988**	**11,527,023**	**11,937,485**	
									Year in Play Budget	**11,686,000**	

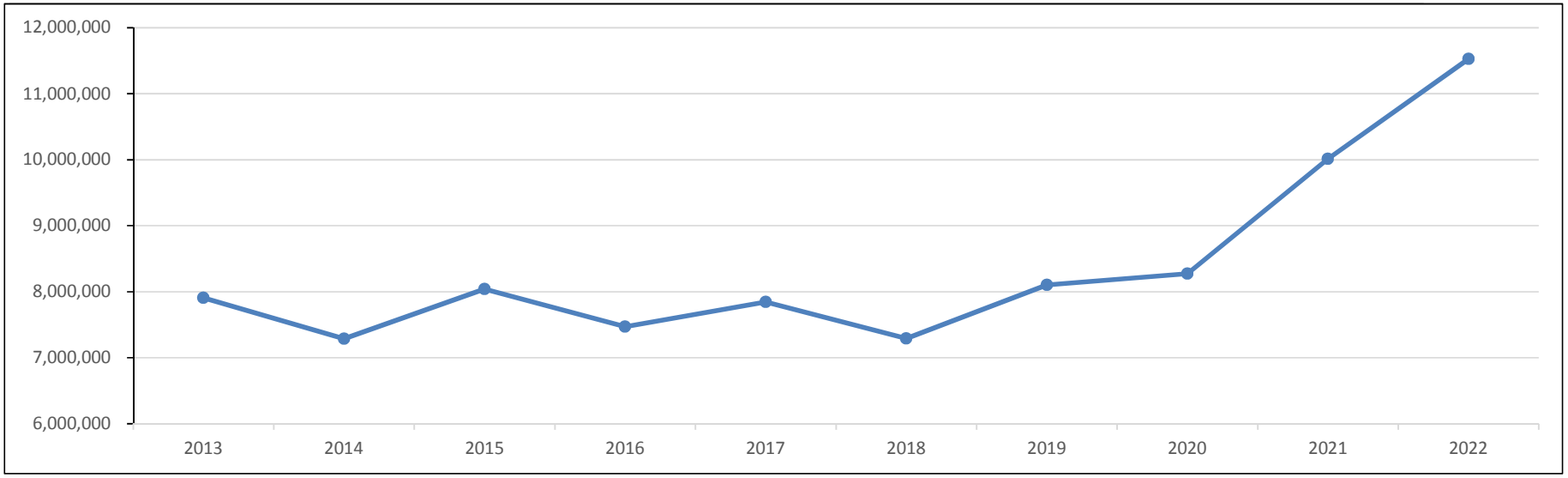


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	960,878	A
FEBRUARY	478,227	-	-	-	-	837,319	759,834	717,710	853,298	1,198,126	A
MARCH	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	519,319	A
APRIL	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	1,109,452	A
MAY	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911	2,238,522	A
JUNE	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868	1,100,000	B
JULY	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	1,008,212	1,000,000	B
AUGUST	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	566,126	600,000	B
SEPTEMBER	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	597,861	600,000	B
OCTOBER	419,882	818,347	-	-	599,068	726,093	808,115	846,827	1,086,453	1,000,000	B
NOVEMBER	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	622,816	600,000	B
DECEMBER	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	539,685	600,000	B
	13 ct-3 mo delay	13 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	14 ct-no delay					
TOTALS	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	**7,289,905**	**8,102,353**	**8,272,095**	**10,012,130**	**11,526,296**	
									Year in Play Budget	**9,958,000**	

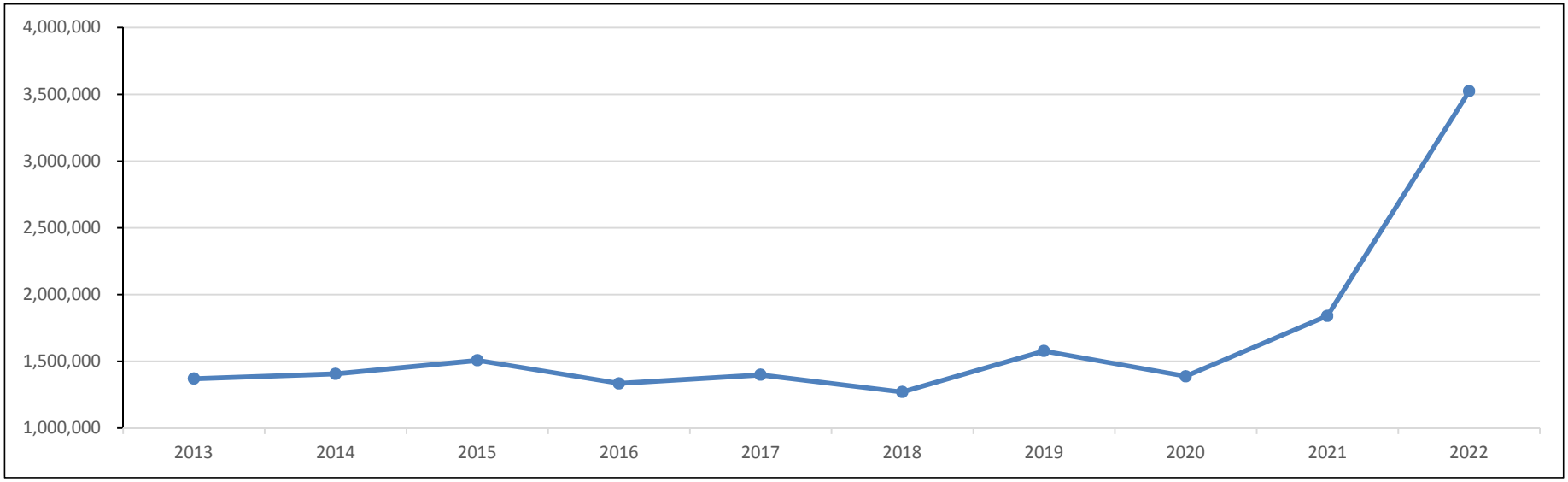


Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

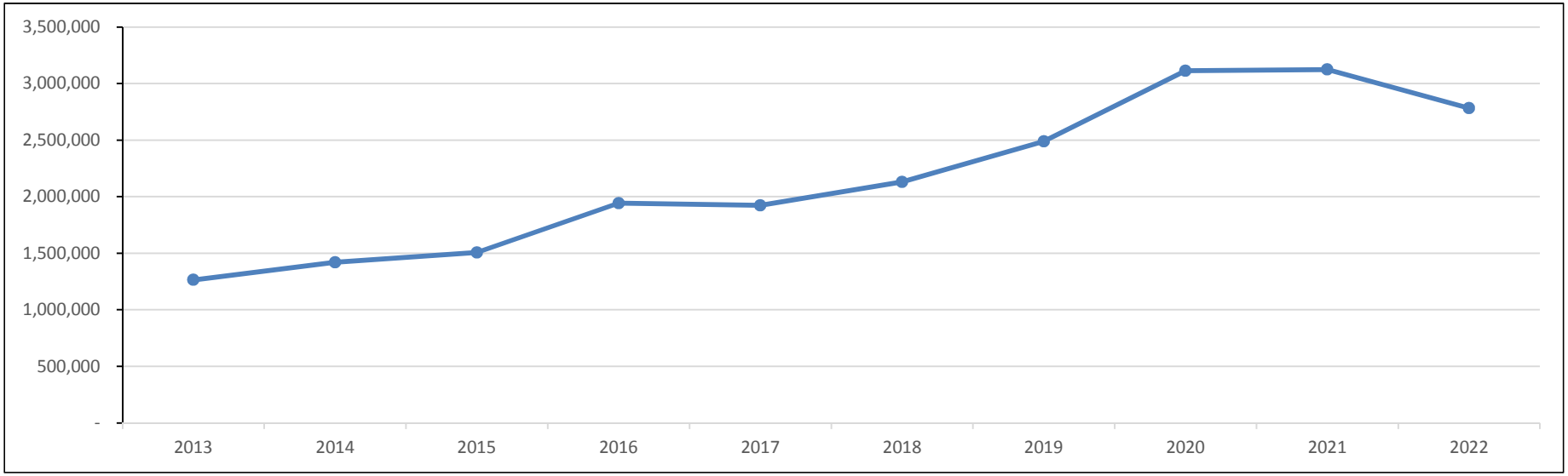
MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	489,253	A
FEBRUARY	1,605	2,024	717	-	-	-	-	-	-	-	A
MARCH	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	654,576	A
APRIL	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	743,040	A
MAY	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	997,471	A
JUNE	937	-	2,501	12,343	-	-	3,173	-	-	-	B
JULY	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	378,262	400,000	B
AUGUST	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	48,103	50,000	B
SEPTEMBER	-	6,877	2,356	4,554	-	-	-	-	26,897	30,000	B
OCTOBER	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	2,246	3,000	B
NOVEMBER	-	-	-	1,876	-	-	1,332	-	6,015	6,000	B
DECEMBER	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	131,241	150,000	B
TOTALS	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	**1,268,855**	**1,575,600**	**1,386,533**	**1,839,468**	**3,523,340**	
									Year in Play Budget	**2,117,722**	



Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

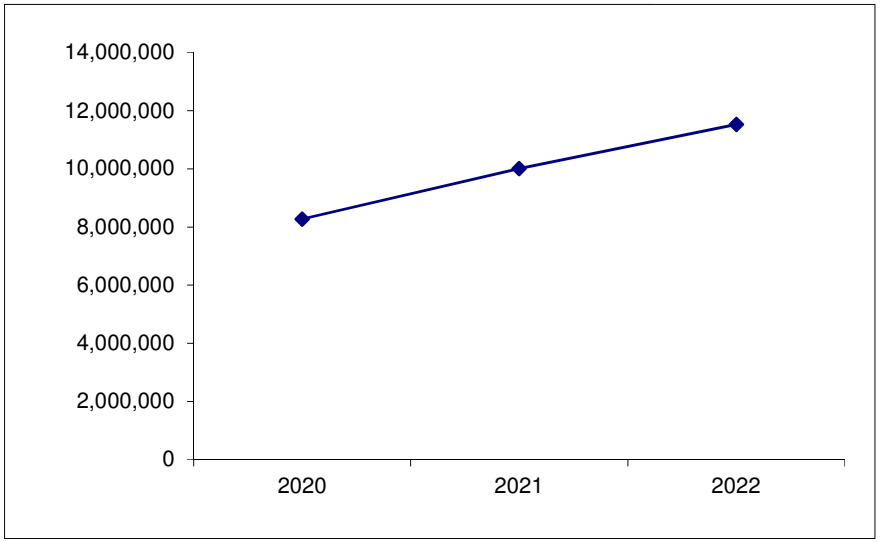
MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	215,409	A
FEBRUARY	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	253,062	A
MARCH	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	320,769	A
APRIL	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	212,726	A
MAY	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	205,377	A
JUNE	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	225,000	B
JULY	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	229,947	225,000	B
AUGUST	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	211,651	225,000	B
SEPTEMBER	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	241,230	225,000	B
OCTOBER	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	224,653	225,000	B
NOVEMBER	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	237,138	225,000	B
DECEMBER	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	231,030	225,000	B
TOTALS	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	**2,130,355**	**2,488,443**	**3,112,435**	**3,123,637**	**2,782,344**	
									Year in Play Budget	**3,199,000**	



Schedule presents State distribution of Use Tax.

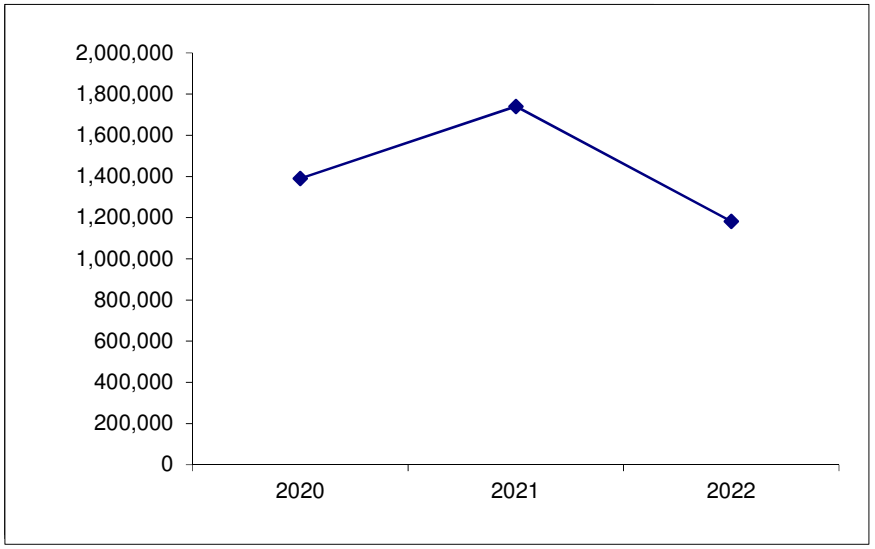
STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	696,621	807,110	960,878	A
FEBRUARY	717,710	853,298	1,198,126	A
MARCH	533,688	588,089	519,319	A
APRIL	783,855	937,702	1,109,452	A
MAY	767,466	1,280,911	2,238,522	A
JUNE	475,376	1,123,868	1,100,000	B
JULY	754,878	1,008,212	1,000,000	B
AUGUST	1,032,080	566,126	600,000	B
SEPTEMBER	584,790	597,861	600,000	B
OCTOBER	846,827	1,086,453	1,000,000	B
NOVEMBER	572,208	622,816	600,000	B
DECEMBER	506,596	539,685	600,000	B
TOTALS	8,272,095	10,012,130	11,526,296	
		Current Budget	9,958,000	
		Projected Amt Over (Under)	1,568,296	



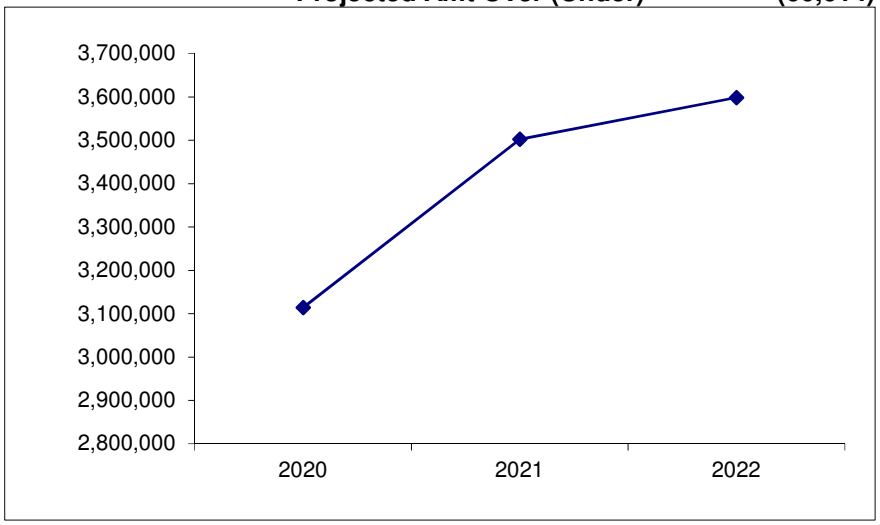
LOCAL TELEPHONE UTILITY TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	118,281	585,430	99,599	A
FEBRUARY	149,194	105,214	94,273	A
MARCH	123,430	97,810	97,801	A
APRIL	108,714	91,598	95,983	A
MAY	109,646	97,948	94,162	A
JUNE	111,749	129,008	100,000	B
JULY	111,967	101,474	100,000	B
AUGUST	110,398	111,428	100,000	B
SEPTEMBER	113,817	108,598	100,000	B
OCTOBER	115,280	103,735	100,000	B
NOVEMBER	111,618	105,524	100,000	B
DECEMBER	105,685	102,715	100,000	B
TOTALS	1,389,780	1,740,483	1,181,819	
		Current Budget	1,190,000	
		Projected Amt Over (Under)	(8,181)	



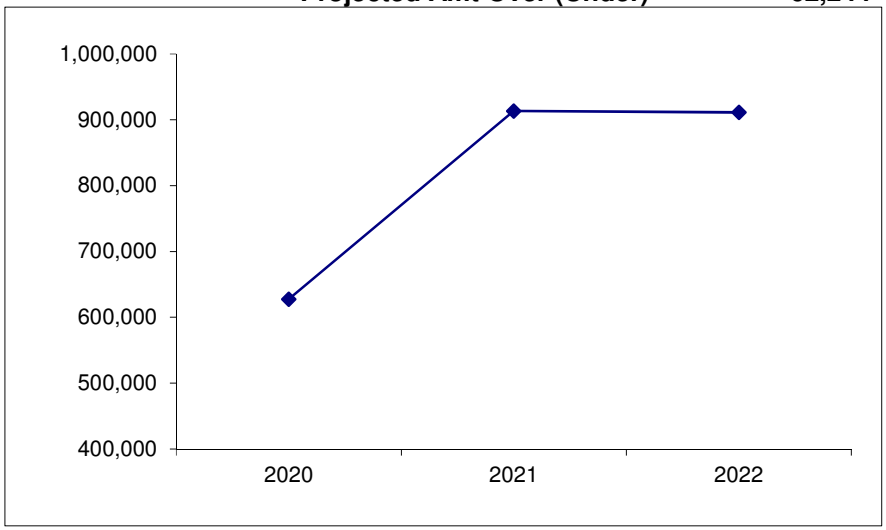
LOCAL FOOD & BEVERAGE TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	284,618	259,733	325,939	A
FEBRUARY	258,900	237,003	268,346	A
MARCH	244,619	251,710	254,687	A
APRIL	222,250	316,741	328,645	A
MAY	219,522	302,025	320,770	A
JUNE	270,572	314,701	300,000	B
JULY	290,434	295,357	300,000	B
AUGUST	294,210	307,177	300,000	B
SEPTEMBER	266,208	345,458	300,000	B
OCTOBER	262,691	112,289	300,000	B
NOVEMBER	272,130	460,845	300,000	B
DECEMBER	228,087	299,194	300,000	B
TOTALS	3,114,241	3,502,233	3,598,386	
		Current Budget	3,659,000	
		Projected Amt Over (Under)	(60,614)	



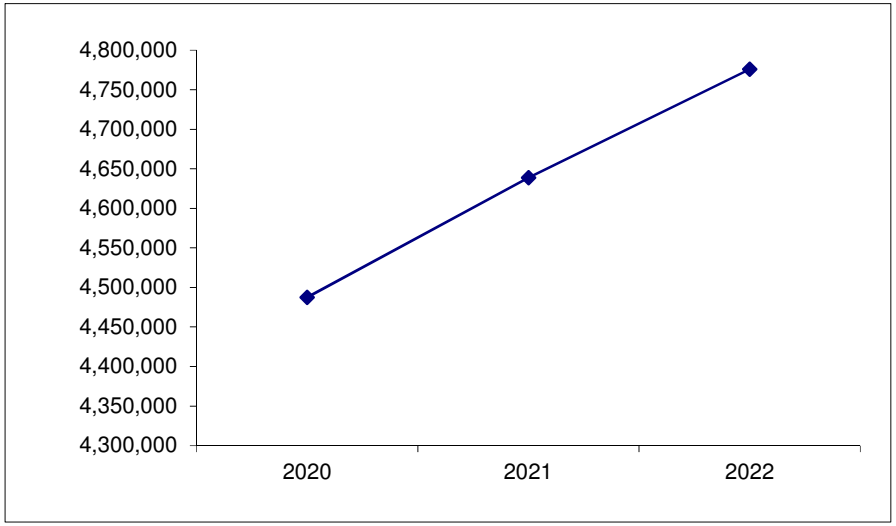
LOCAL HOTEL & MOTEL TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	47,544	45,696	62,215	A
FEBRUARY	60,919	38,938	70,247	A
MARCH	64,916	46,068	65,323	A
APRIL	47,822	61,645	76,916	A
MAY	36,989	64,188	76,544	A
JUNE	42,366	80,612	80,000	B
JULY	51,435	82,463	80,000	B
AUGUST	61,174	96,057	80,000	B
SEPTEMBER	58,199	132,160	80,000	B
OCTOBER	58,122	39,548	80,000	B
NOVEMBER	49,065	147,855	80,000	B
DECEMBER	49,070	78,023	80,000	B
TOTALS	627,620	913,254	911,244	
		Current Budget	849,000	
		Projected Amt Over (Under)	62,244	



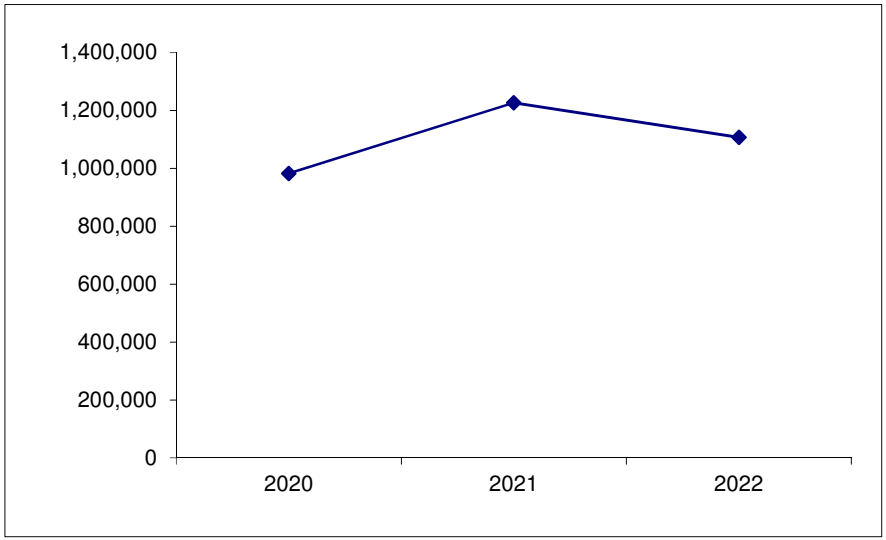
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	399,612	387,338	451,232	A
FEBRUARY	446,586	-	-	A
MARCH	423,748	964,355	1,170,976	A
APRIL	399,998	406,775	453,756	A
MAY	357,108	369,203		A
JUNE	308,307	348,848	350,000	B
JULY	332,111	338,442	350,000	B
AUGUST	362,045	338,344	400,000	B
SEPTEMBER	344,970	375,057	400,000	B
OCTOBER	349,841	372,509	400,000	B
NOVEMBER	315,113	324,568	400,000	B
DECEMBER	448,180	413,270	400,000	B
TOTALS	4,487,618	4,638,709	4,775,963	
		Current Budget	4,925,000	
		Projected Amt Over (Under)	(149,037)	



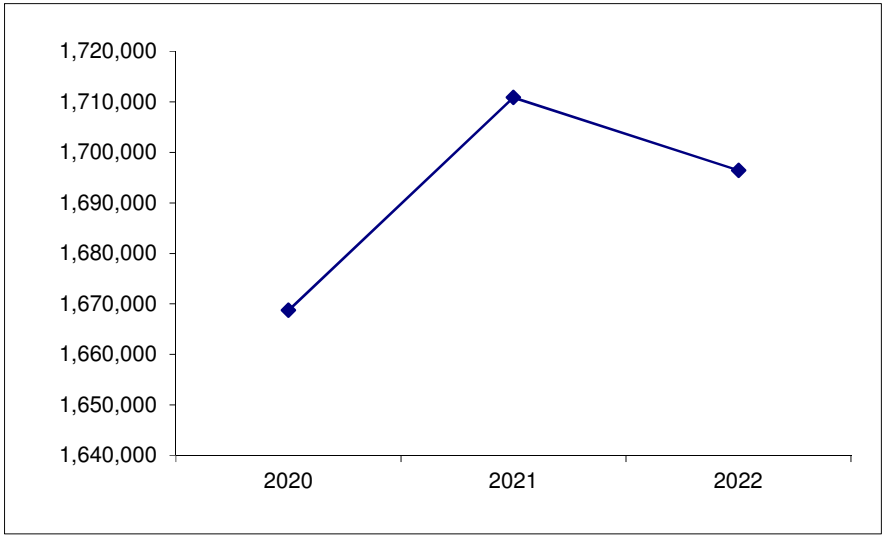
LOCAL CABLE TV TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	16,892	115,677	13,687	A
FEBRUARY	229,481	248,600	235,066	A
MARCH	-	-	-	A
APRIL	16,827	14,722	12,982	A
MAY	230,292	238,382	245,500	A
JUNE	-	-	-	B
JULY	16,588	-	-	B
AUGUST	226,172	252,130	250,000	B
SEPTEMBER	-	-	-	B
OCTOBER	15,603	-	-	B
NOVEMBER	230,799	254,330	250,000	B
DECEMBER	-	102,715	100,000	B
TOTALS	982,654	1,226,555	1,107,234	
		Current Budget	1,127,000	
		Projected Amt Over (Under)	(19,766)	



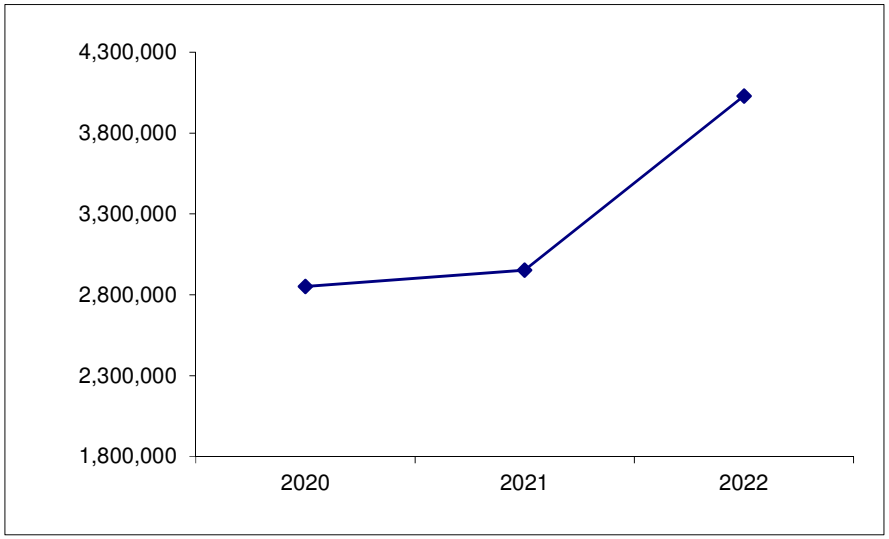
LOCAL MOTOR FUEL TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	153,947	137,973	155,334	A
FEBRUARY	145,620	116,174	146,251	A
MARCH	147,749	137,669	125,153	A
APRIL	127,256	141,621	142,456	A
MAY	102,884	143,395	147,235	A
JUNE	124,240	146,898	140,000	B
JULY	138,531	145,659	140,000	B
AUGUST	172,395	150,514	140,000	B
SEPTEMBER	145,246	151,331	140,000	B
OCTOBER	136,144	52,940	140,000	B
NOVEMBER	147,913	239,007	140,000	B
DECEMBER	126,825	147,717	140,000	B
TOTALS	1,668,749	1,710,898	1,696,430	
		Current Budget	1,700,000	
		Projected Amt Over (Under)	(3,570)	



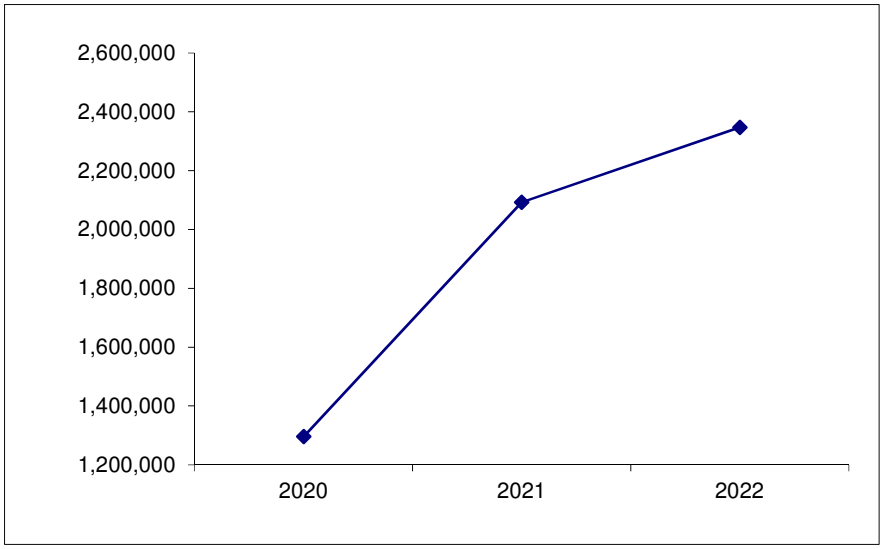
STATE MOTOR FUEL TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	334,151	252,696	283,072	A
FEBRUARY	236,781	220,266	258,944	A
MARCH	234,236	208,011	178,756	A
APRIL	242,487	215,526	253,405	A
MAY	225,768	250,786	255,437	A
JUNE	178,759	248,729	400,000	B
JULY	183,917	255,517	400,000	B
AUGUST	225,064	253,309	400,000	B
SEPTEMBER	262,629	274,663	400,000	B
OCTOBER	243,948	263,188	400,000	B
NOVEMBER	240,708	242,427	400,000	B
DECEMBER	243,187	267,134	400,000	B
TOTALS	2,851,636	2,952,253	4,029,615	
		Current Budget	4,657,246	
		Projected Amt Over (Under)	(627,631)	



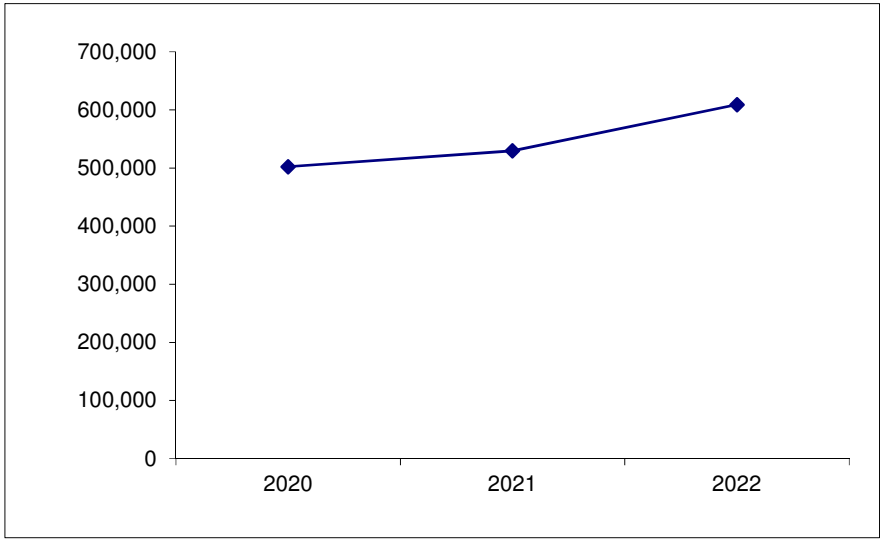
STATE VIDEO GAMING TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	135,374	85,531	186,950	A
FEBRUARY	133,358	-	194,055	A
MARCH	135,318	85,407	165,854	A
APRIL	145,178	176,056	170,074	A
MAY	88,724	257,275	230,570	A
JUNE	39	244,343	200,000	B
JULY	-	223,954	200,000	B
AUGUST	-	208,113	200,000	B
SEPTEMBER	177,321	217,309	200,000	B
OCTOBER	157,243	203,717	200,000	B
NOVEMBER	159,596	196,248	200,000	B
DECEMBER	163,553	194,733	200,000	B
TOTALS	1,295,704	2,092,686	2,347,503	
		Current Budget	2,400,000	
		Projected Amt Over (Under)	(52,497)	



LOCAL LIQUOR LICENSE FEE

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	3,717	3,989	-	A
FEBRUARY	1,287	-	6,010	A
MARCH	1,496	2,459	702	A
APRIL	-	2,018	-	A
MAY	-	194,556	288,825	A
JUNE	-	312,435	300,000	B
JULY	326,750	-	-	B
AUGUST	164,840	6,600	6,500	B
SEPTEMBER	2,246	3,593	3,500	B
OCTOBER	-	100	-	B
NOVEMBER	300	-	-	B
DECEMBER	1,588	3,807	3,500	B
TOTALS	502,225	529,556	609,037	
		Current Budget	528,000	
		Projected Amt Over (Under)	81,037	



DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Naming Certain City-Owned Property in the Central Business District

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Backup Material	Backup Material

June 16, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: Naming of Park/Open Space in Downtown Decatur

The city of Decatur acquired a second park in the central business district accidentally several years ago. Since the space on the west side of North Water Street between William and North Streets has now become an accepted and relatively permanent component of the downtown's open space, and because it seems unlikely that the open space will be used anytime soon for the economic development purposes for which it was initially cleared and prepared, some local citizens have requested that the open space be named for Preston Jackson—a native of Decatur who grew up in the community, and who has since distinguished himself as a sculptor, teacher and creator of public art. One of Mr. Jackson's sculptures is currently on display in the center of this open space across Water Street from the ADM City Center; it commemorates the sacrifice and patriotism of African Americans who served in the Union Army during the Civil War.

Since this unsolicited request for park naming was first received, staff has sought input from organizations that utilize downtown municipal open spaces. Most agree that this open space is a valuable addition to the downtown, and that it adds to the feel and ambience created by the 2009 downtown streetscape project, and other downtown streetscape improvements maintained daily by the city's Public Works Department. It was also believed that retaining all or a portion of this area as public open space for outdoor special events, displays and festivals would augment Central Park's role in attracting additional activity to the downtown area.

Mr. Jackson currently lives in Peoria. He has communicated to the city that he is honored to be recognized in this manner. If the attached naming resolution is approved, Mr. Jackson has also agreed to attend a dedication ceremony sometime in the future, after suitable plaques and markers are designed and manufactured by the city. Mayor Moore Wolfe thought it would be fitting that the formal decision to name the park in honor of Mr. Jackson occur close to the 2022 observance of Juneteenth—even though formal park dedication will be later in the year.

There are no formal deed restrictions on this property. The Jackson artwork was placed in the center of the open space to give the city flexibility in the future to build structures on the north and south sides of the park if it served the city's economic development objectives, and still retain the artwork in the center. The City Council should reserve the right to make such improvements the future, and this is reflected in the attached resolution. The City Council may assign any name to its open spaces that the governing body deems appropriate. Besides naming the park after Preston Jackson, the proposed resolution points out that the City Council reserves the right to re-purpose this property for economic development purposes in the future if a future City Council makes such a decision—in which case the Jackson sculpture would be retained where it is, or relocated to another suitable public location.

RESOLUTION NO. _____

RESOLUTION NAMING CERTAIN CITY-OWNED PROPERTY IN THE CENTRAL BUSINESS DISTRICT

WHEREAS, Preston Jackson is a Decatur native, raised and educated in Decatur, who has distinguished himself as a talented artist and creator of sculpture and other public art; and

WHEREAS, original artwork created by Preston Jackson for Decatur has been on display in downtown Decatur for several years; and

WHEREAS, the property described herein has not been formally named in the past;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF DECATUR, ILLINOIS AS FOLLOWS:

Section 1: City-owned property in the Decatur Central Business District described "All of that part of Lots One (1) through Thirteen (13) of the Resurvey of Snyder's Addition and Lots 1, 2 and 3 Block 2 Central Addition as per plat recorded in Book 149 Page 303 of the Records in the Recorder's Office of Macon County, Illinois, bounded on the North by East North Street, on the East by North Water Street, on the South by East William Street, and on the West by the Alley between North Water and North Main Streets" is hereby designated as "Preston Jackson Park."

Section 2: The city of Decatur reserves the right to re-purpose all or a portion of Preston Jackson Park for alternative economic development uses if, in the opinion of the City Council, such a change advances the community and economic development objectives of the city. If this open space area is re-purposed in a manner that displaces existing or future artwork created by Mr. Jackson, the city will relocate the artwork to an alternate public location that befits the legacy of Mr. Jackson.

Section 3: The city of Decatur will arrange for the manufacture of suitable markings to be placed on the property reflecting the new park name.

PRESENTED AND ADOPTED this 20th day of June 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

Preston Jackson, Renowned Artists from Decatur, IL

Re: Proposal to name downtown park area in honor of Preston Jackson

Preston Eugene Jackson is a Decatur native, born and raised in Decatur, Illinois as one of 10 children.

He was educated in the Decatur Public School district, earned his B.A. at Southern Illinois University, and his M.F.A at the University of Illinois. He was named the 1998 Laureate of the Lincoln Academy of Illinois, the highest honor given to individuals in the State.

Preston has served as a professor of art at Western Illinois University, the School of the Art Institute of Chicago, and as professor of sculpture and head of the Figurative area. He was appointed chair of the Sculpture Department. He also served as owner of *The Raven Gallery* in Peoria, Illinois.

Preston is an artist and sculptor who specializes in bronze and steel sculpture and painting. His works include: 5 state public art commissions through the Illinois Capital Development Board for works such as a life-size bronze sculpture of Jean Baptiste Point du Sable in Peoria, a bronze façade and doors for the Cahokia Mounds Museum, a Martin Luther King memorial bust for Danville, a bronze relief of Ernie Banks for ESPN Zone in Chicago, a bronze bust at Northwestern University of surgeon Dr. Daniel Hale Williams (African American who performed the first successful open heart surgery) and a cast bronze sculpture of Irv Kupcinet (American newspaper columnist for the Chicago Sun-Times, talk show host, and radio personality) for the City of Chicago.

Preston's major works include *Duo Exhibit* in Rockford and the *Bronzeville to Harlem* show in 9 different cities, *Fresh from Julieanne's Garden* on display in Chicago, Peoria, Madison, WI, and other cities. He is also the sculptor of *The Historymakers* bronze award statuettes.

Preston's acclaimed works have been displayed across the United States in exhibitions. There are at least 36+ public sculpture throughout Illinois designed by Decatur's own Preston Jackson. You can see an example of his sculpture work right here in downtown Decatur, Illinois which is a cast bronze monument of the *1908 Springfield Race Riot*. Another sculpture commissioned by the NAACP can be found across from the Abraham Lincoln Presidential Library and Museum in Springfield.

Preston Jackson has been called 'one of the greatest black artists of our time' and he is from Decatur, Illinois. Peoria Magazine referred to him as a 'internationally renowned artist and performer'. His talent was born and nurtured right here in his birth city of Decatur, Illinois and this is where his legacy should reside for posterity by naming the park area in downtown Decatur where his bronze sculpture currently resides as the *Preston Eugene Jackson Memorial Park*, in memory of this renowned local artist who unknowingly began his prestigious artistic career at the age of 7 with his first drawing that I heard he still has in his possession today.

Proposal by James A. Taylor, 2641 S. Franklin Street Road, Decatur IL 62521/217855-1313

PRESTON JACKSON

11320 N. Hickory Woods Court
Dunlap, Illinois 61525
309-657-6808 **309-693-3206**
Websites: www. prestonjacksonart.com www.artic.edu/~pjacks
email pjacks@artic.edu PJMJ0001@aol.com

EDUCATION: **BFA, SOUTHERN ILLINOIS UNIVERSITY**
MFA, UNIVERSITY OF ILLINOIS

- REGIONAL EMMY AWARD, HOST OF "LEGACY IN BRONZE—FRESH FROM JULIEANNE'S GARDEN"
- 1998 LAUREATE OF THE LINCOLN ACADEMY OF ILLINOIS
- RHODELL OWENS AWARD, PEORIA CITY BEAUTIFUL

MEDIA: **CAST BRONZE AND STEEL SCULPTURE, PAINTING**

PROFESSIONAL EXPERIENCE:

- 2008-Present Professor Emeritus, Sculpture Department, School of the Art Institute of Chicago
- 2009-2010 Visiting Artist, Bradley University
- 1989 - 2008 Sculpture Professor, Head of the Figurative Area, School of the Art Institute of Chicago
- 1994 - 1996 Chair, Sculpture Department, School of the Art Institute of Chicago
- 1995 - Present Owner, Side View Gallery, Contemporary Art Center of Peoria
- 1972 - 1989 Professor - Sculpture, Painting and Drawing, Western Illinois University
- 1971 - 1972 Instructor - Drawing and Painting, Millikin University

PUBLIC SCULPTURE:

- "Passage to Freedom", College of Lake County, Waukegan, Illinois 2012
  - Cast Bronze Monument
- 1908 Springfield Race Riot Sculpture, Springfield, Illinois 2009
  - Cast Bronze Monument
- "From the Cottonfield to the Battlefield", City of Decatur, Illinois 2009
  - Granite and Cast Bronze Relief
- "Knockin' on Heaven's Door", Peoria Civic Center, Peoria, Illinois 2008
  - Stainless Steel and Cast Bronze Relief
- Aurora Public Art Commission, Aurora, Illinois 2008
  - Cast Bronze Figure on Stainless Steel Bench

Preston Jackson

Sign in to LinkedIn with Google

PROFESSOR E HAWKINS
ehawkinsrcced@gmail.com

Evyonne Hawkins
gma2begrands@gmail.com



Preston Jackson

Professor Emeritus at School of the Art Institute of Chicago

Peoria, Illinois, United States · 500+ connections

Join to connect

School of the Art Institute of Chicago

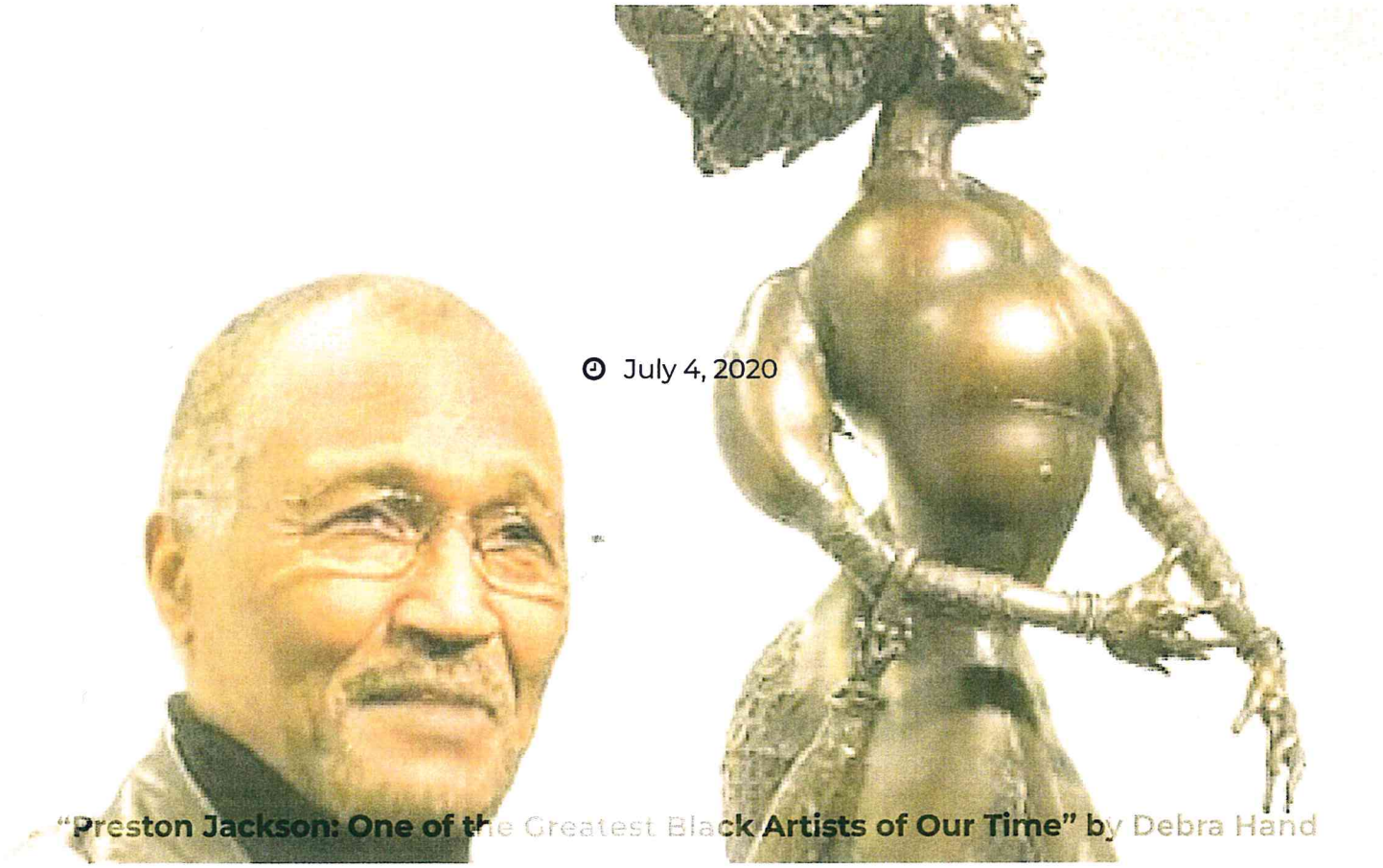
University of Illinois Urbana-Champaign

Personal Website

About

After teaching art at Millikin University and Western Illinois University, Preston accepted a position in 1989 as tenured professor of sculpture at the School of the Art Institute of Chicago. He is now professor emeritus at The School, as well as a visiting artist at Bradley University. Preston's large-scale outdoor sculptures, as well as his smaller bronze pieces have been exhibited widely in the U.S.

In 1995, Preston began development of an art complex along the riverfront in downtown Peoria, Illinois. The Contemporary Art Center of Peoria is devoted to exhibiting the art of a wide spectrum of local, regional, and nationally acclaimed artists, as well as to the furthering of art education in the area.



July 4, 2020

"Preston Jackson: One of the Greatest Black Artists of Our Time" by Debra Hand

In a day when people of all races are grasping for ways to understand what it means to be Black in America, our artists are critically needed to illustrate narratives of not only Black pain — but also, Black triumph, tradition, culture, and beauty.

The artist Preston Jackson has long been at the forefront of this movement.

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Accepting the Bid from Interior Construction Specialty, Inc. for Interior Modifications on the Second Floor of the Decatur Public Library

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Bid Tab	Backup Material
Floor Plan & Tenant Space	Backup Material

June 16, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: Interior Modifications in Support of Workforce Development on the Second Floor of the Decatur Public Library Building

It is recommended that the City Council approve a contract with Interior Specialty Construction, Inc. of Decatur, Illinois for the addition of classrooms, offices and other interior improvements on the second floor of the Decatur Public Library building, in the amount of $645,749.

This project is part of a larger council initiative to improve small business assistance services, enhance workforce development in Decatur (council priority #2), retool and retrain local workers (and prospective workers) and get more local residents into the better paying stable jobs now available in Macon County. The proposed project is supported by Workforce Solutions, Inc. and Richland Community College (see attached letters), and is synergistic with earlier council decisions to co-locate a future Thinkwell Makerspace (see attached letter), Project Read, and the offices of the Community Investment Corporation of Decatur (CICD), all together on the south side of the second floor of the library building (owned by the city). All of these agencies (and likely others not located in the library building) are expected to use the new classrooms and offices. Once the proposed improvements are completed, the space will be managed on behalf of the city by either CICD or Thinkwell.

The proposed contract with Interior Specialty Construction, Inc. is the largest part of the project budget, but a summary of the other estimated improvements necessary to complete the fit-out are also listed below:

Construction	$645,749
Flooring/Carpet (outside contract)	26,831*
Architectural Services	19,900
HVAC Modifications (Johnson Controls)	TBD**
Project deduct for plastic dust barriers	-(30,014)
TOTAL	$662,466 (excluding HVAC)

A floor plan showing the location of different prospective non-library users of this 2nd floor space at 120 North Franklin St. is also attached. The remainder of the fit-out of the Thinkwell/Makerspace area will be paid by Thinkwell and their investors. As discussed with council, and as a way of facilitating this synergistic co-location, the city will not seek rent payments from the tenants locating in this space, and will only charge fees necessary to cover utility and cleaning costs.

The FY 2022 budget specifically allocates $400,000 for this project from ARP revenues. This amount was inserted into the budget before the project was designed and before inflation and supply chain problems skewed almost all local construction costs. It is recommended that the balance of the project cost over $400,000 be charged to ARP line items set aside for building rehabilitation.

*Carpet was deleted from the construction contract so that it would not delay completion of the remodeling, and because the Decatur Public Library has requested that the city replace a portion of their first-floor carpet to correspond with when they undertake a major shelf replacement project this fall. It is anticipated that the 2 carpet projects in the library building will be combined for efficiency and savings.

**Modifications to the air handling systems are also required because it was designed for distributing and returning air in the large open space that was an old Sears retail facility. It is now being carved up into small rooms. The city is working with Johnson Controls to make these upgrades.

The three bids the city received were very close to each other, which indicates that they all evaluated the project in the same way. The difference between the low bid and the high bid was only $18,251. The Interior Specialty Construction (ISC) bid was lower in every bid item/category except the base bid for the classrooms; and on this item they were only $481 higher than the overall second lowest bidder. When all elements of the bid are combined, the ISC bid is lowest by $9,266. The city could award separate bids for Base Bid "A" and Base Bid "B", but it is more efficient and more practical to award all of the work to the combined lowest qualified bidder. Awarding separate contracts for a $481 gap would just increase project administration costs.

RESOLUTION NO. _____

RESOLUTION ACCEPTING BID FROM INTERIOR SPECIALTY CONSTRUCTION, INC. FOR INTERIOR MODIFICATIONS ON THE SECOND FLOOR OF THE DECATUR PUBLIC LIBRARY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Bid received for interior modifications on the second floor of the Decatur Public Library presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the low bid of Interior Specialty Construction, Inc. for $645,749.00 be accepted and the City Manager is hereby authorized and directed to execute said agreements.

Section 3. That at the end of the contract and after the City has verified and documented that Minority Business Enterprise expenditures met or exceeded twenty percent (20%) of the total contract value, the City will pay 2% of the final contract value up to a maximum of $50,000 as a bonus.

PRESENTED AND ADOPTED THIS 20th DAY OF JUNE 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

BID FORM

Type text here

TO:

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

FOR:

Interior Tenant Alterations
Decatur Public Library
130 N. Franklin St.
Decatur, IL

DATE: May 26, 2022 (Bidder to enter date)

SUBMITTED BY:

Interior Specialty Construction, INC. (Bidder to enter name and address)
880 E Pershing Rd
Decatur, IL 62526

OFFER

A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents for the Project entered above, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

BASE BID A – EVERSIDE HEALTH – PHASE II

$ 190,974.00

One Hundred Ninety Thousand, Nine Hundred Seventy-Four dollars.

BASE BID B – CLASSROOM LIBRARY BUILDOUT

$ 443,978.00

Four Hundred Fourty-Three Thousand, Nine Hundred Seventy-Eight dollars.

ALTERNATE B-1 (ADD TO BASE BID B) – EGRESS DOOR 202A:

All general and electrical work associated with egress door 202A, including the framed wall around the opening, as shown on Drawing Sheets A101, A602 and E102.

$ 8,242.00

Eight Thousand, Two Hundred Fourty-Two dollars.

ALTERNATE B-2 (ADD TO BASE BID B) – CONFERENCE ROOM 211 POWER AND DATA:

All work associated with the power, data and recessed floor boxes in Conference Room 211 as shown in Detail 2 on Drawing Sheet E301.

$ 2,555.00

Two Thousand, Five Hundred Fifty-Five dollars.

A. We have included the required security Bid Bond as required by the Instruction to Bidders.

B. All applicable federal taxes are excluded, and State of Illinois taxes are excluded from the Bid Sum.

ACCEPTANCE

A. This offer shall be open to acceptance and is irrevocable for sixty (30) days from the bid closing date.

B. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

CONTRACT TIME

A. If this Bid is accepted, we will complete the Work in 120 calendar DAYS from Notice to Proceed. See Exhibit A

ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # 1 Dated 05/23/2022

Addendum # _____ Dated _____

Addendum # _____ Dated _____

SUBCONTRACTORS

A. Following is a list of our subcontractors (if any) and the portions of the Work they will perform:

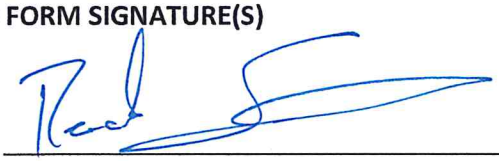
SUBCONTRACTOR	PORTION OF THE WORK
Superior Fire Protection Systems	Fire Suppression
Goley Insulation	Insulation
Nadler Electrical Contracting, INC	Electrical
EL Pruitt Co - Plumbing	Plumbing
Burdick Mechanical Contractors	Mechanical HVAC

DEADLINE

A. Bids will be accepted until 10:00 a.m., Central Daylight Savings Time, on May 26, 2022 at the City of Decatur, Purchasing & Internal Services Division, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523 at which time they will be publicly opened and read. Bids shall be submitted to the Purchasing Office on the first floor of the Civic Center.

B. All bids must be marked in the bottom "**SEALED BID FOR INTERIOR TENANT ALTERATIONS-DECATUR PUBLIC LIBRARY**".

BID FORM SIGNATURE(S)



(Authorized signing officer) (Authorized signing officer)

Vice President/Project Manager

(Title) (Title)

MINORITY BUSINESS ENTERPRISE (MBE) – UTILIZATION STATEMENT

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	05/26/2022	Project Title:	Interior Tenant Alterations
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor:	Interior Specialty Construction, INC.
Address:	880 E Pershing Rd
	Decatur, IL 62526
Phone:	217-425-0889
Contact Person:	Reed Sulivan
Email:	reed@iscinc93.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
Superior Fire Protection Systems	NON	$29,050	5	Fire Suppression
Goley Insulation	NON	$29,345	5	Insulation
Nadler Electrical Contracting, INC	NON	$124,689	19	Electrical
EL Pruitt Co - HVAC	NON	$2,834	15	Mechanical HVAC
EL Pruitt Co - Plumbing	NON	$93,698	.4	Plumbing
Totals				

- If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
Totals			

- If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial

- If more firms submitted quotes, please copy this form and attach the additional information.

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
	Decatur Herald & Review - Legal Notice	
A VET Communications, Inc	Email gil@avetcommunication.com	Responded, Not bidding.
Blake Building Excellence	Email ashley@buildblake.com	Responded, Not bidding.
MAC Construction Services, Inc.	Email aaron@macconstructionservicesinc.com	No Response
Aggressive Plumbing Systems, Inc.	Email aggressive@comcast.net	No Response
Market Contracting Services, Inc.	Email antonio@marketcontracting.com	No Response
ADV Builders, Inc.	Email cgnavas@advsb.com	No Response
Corisco Construction Corporation	Email corisc@coriscoconstruction.com	No Response
Integrity Fire Protection Inc	Email corneliusbailey@att.net	No Response
DW Mechanical Group, Inc.	Email cpiehowski@dw-mech.com	No Response

- If more firms were contacted, please copy this form and attach the additional information.

Section V:

The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.

Signature of Prime Contractor

Date

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
• If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Milady Construction, Inc.	Email miladyconstruction@gmail.com	No Response
Pagoda Electric & Construction, Inc.	Email mloredo@pagodaelectric.com	No Response
MSM Solutions, Inc.	Email mmcintosh@msmsolutionsinc.com	No Response
SYTE Corporation	Email mshort@sytecorp.com	No Response
Northeast Illinois Heating & Air Conditioning Corporation	Email nihac@comcast.net	No Response
Priority Plumbing, Inc	Email priorityplumbingdivision@gmail.com	No Response
Diaz Heating & Cooling, Inc.	Email rdiaz@diazmechanical.com	No Response
Accel Construction Services Group, LLC	Email rdomanico@acceldevgroup.com	No Response
Rocha Plumbing, Incorporated	Email rocha.plumbing@comcast.net	No Response
Sachi Construction, Inc.	Email rohit@sachiconstruction.com	No Response
• If more firms were contacted, please copy this form and attach the additional information.		

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Subcontractor Name	Scope of Work Bid	Reason for Denial
• If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Garrigan Construction, Inc.	Email rose@garriganconstruction.com	No Response
SCM Plumbing Company	Email s.marsh@scmplumbing.com	No Response
Alexander Construction Group, Inc.	Email salex7@sbcglobal.net	No Response
Chicago Area Plumbing Incorporated	Email sam@chicagoareaplumbing.com	No Response
Blue Yonder Inc	Email seth@blueyonderinc.com	No Response
Solis Construction, Inc.	Email solisco@sbcglobal.net	No Response
Autumn Construction Services, Inc.	Email susan.nelson@autumnconstruction.com	No Response
Toro Construction Corp.	Email svazquez@toroconstructioncorp.com	No Response
Ornelas Construction Company	Email swhalen@ornelasconstruction.com	No Response
Brandenburger Plumbing, Inc.	Email tconti@brandenburgerplumbing.com	No Response
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Subcontractor Name	Scope of Work Bid	Reason for Denial
▪ If more firms submitted quotes, please copy this form and attach the additional information.		

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Subcontractor Name	Method of Contact	Contact Outcome
REASONABLE HEATING-COOLING & INSULATION INC.	Email joselocket@aol.com	No Response
Empire Construction Company	Email khan@empire-construct.com	No Response
Amalgamated Services, Inc.	Email kriffice@am-serviceinc.com	No Response
Thomas Mechanical Corporation	Email leonathomas@sbcglobal.net	No Response
KLI Inc.	Email lisa@montefuscohvac.com	No Response
MAMAN CORP.	Email maman@maman-corp.com	No Response
P & H Divine Plumbing, Inc.	Email mariehall107@gmail.com	No Response
National Heat & Power Corp.	Email michael@nationalhvac.com	No Response
T & J Plumbing, Inc.	Email michelle@tandjplumbers.com	No Response
Mid-City Heating And Air Conditioning, Inc.	Email midcityhvac@yahoo.com	No Response
▪ If more firms were contacted, please copy this form and attach the additional information.		

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Subcontractor Name	Scope of Work Bid	Reason for Denial

- If more firms submitted quotes, please copy this form and attach the additional information.

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Air Supply Air Conditioning & Heating, Inc.	Email hwolf@airsupplyhvac.com	No Response
CREA Construction, Inc.	Email info@creagc.com	No Response
IO Group Construction LLC	Email info@iogroupconstruction.com	No Response
International Quality Contracting, Inc.	Email iqcontract@gmail.com	No Response
MIRAMAR INTERNATIONAL GROUP, INC.	Email j.ochoa@miramargroup.net	No Response
Escarpita Construction Company, Inc.	Email jadae@escarpitacc.com	No Response
Residential Commercial Insulation, Inc.	Email jgarcia@rcichicago.com	No Response
Jking's Plumbing Inc.	Email jkingsplumbing@ymail.com	No Response
American mechanical services group llc.	Email jmelendez.amsg@gmail.com	No Response
Plumbing Mechanical Contractors, Inc.	Email jonellepmc@comcast.net	No Response

- If more firms were contacted, please copy this form and attach the additional information.

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Subcontractor Name	Scope of Work Bid	Reason for Denial
• If more firms submitted quotes, please copy this form and attach the additional information.		

Section V: MBEs that were contacted for this project

Subcontractor Name	Method of Contact	Contact Outcome
Drive Construction, Inc.	Email gcortez@driveconstruction.com	No Response
Colmex Group, Limited	Email german@colmexgroup.net	No Response
Gilco Mechanical Contractors Inc	Email gilcomec@sbcglobal.net	No Response
GMS Plumbing, Inc.	Email gms@gmsplumbinginc.com	No Response
GMT Construction Company	Email gtrent6037@aol.com	No Response
Guepard Group, Corp.	Email guepardgroupcorp@gmail.com	No Response
Dumex Construction Company	Email h.barraza@dumexconstruction.com	No Response
A & H Mechanical, Inc.	Email harold@a-hmechanical.com	No Response
H Mechanical Inc.	Email hmechanical1@gmail.com	No Response
Complete Mechanical Piping, LLC	Email hpride@completemechanicalpiping.net	No Response
• If more firms were contacted, please copy this form and attach the additional information.		

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• If more firms submitted quotes, please copy this form and attach the additional information.		

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Subcontractor Name	Method of Contact	Contact Outcome
Scale Construction, Inc.	Email crz@scaleconstruction.com	No Response
J.L.D.C. Construction INC.	Email dcastillo@jldcconstruction.com	No Response
Berhanu Construction, LLLP	Email demeke1@gmail.com	No Response
Plata Corporation, Inc.	Email dmota@platacorp.com	No Response
Done Rite Construction Services, Incorporated	Email doneriteconstruction@comcast.net	No Response
Dekayo Corporation	Email dortiz@ortizcontracting.com	No Response
Antigua, Inc.	Email edelacruz@antiguac.com	No Response
Ed Weathersby & Sons Plumbing, Water & Sewer, Inc.	Email edweathersby@ameritech.net	No Response
Chicagoland Plumbing Inc.	Email edwinflores@chicagolandplumbing.net	No Response
Inspired Interiors, Inc.	Email emilyj@fosterjacob.com	No Response
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Subcontractor Name	Scope of Work Bid	Reason for Denial
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Subcontractor Name	Method of Contact	Contact Outcome
Trinity Heating Cooling and Appliances LLC	Email trinityhca51@gmail.com	No Response
W.E. Bishop & Co.	Email webcompany1@comcast.net	No Response
Word of Mouth Plumbing, Inc.	Email wompinc126@yahoo.com	No Response
Universal C & M Services, Inc.	Email wuniversalcm@aol.com	No Response
• If more firms were contacted, please copy this form and attach the additional information.		

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Signature of Prime Contractor _____ Date _____

MINORITY BUSINESS ENTERPRISE (MBE) – PARTICIPATION WAIVER REQUEST

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:	05/26/2022	Project Title:	Interior Tenant Alterations
		Project Number:	

Prime Contractor:	Interior Specialty Construction, INC.
Address:	880 E Pershing Rd
	Decatur, IL 62526
Phone:	217-425-0889
Contact Person:	Reed Sulivan
Email:	reed@iscinc93.com

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☑	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☑	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Signature of Prime Contractor _____ Date _____

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director _____ Date _____

NOTIFICATION OF CHANGE IN PARTICIPATION

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:	05/26/2022	Project Title:	Interior Tenant Alterations
		Project Number:	

Prime Contractor:	Interior Specialty Construction, INC.
Address:	880 E Pershing Rd
	Decatur, IL 62526
Phone:	217-425-0889
Contact Person:	Reed Sulivan
Email:	reed@iscinc93.com

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No			

Describe the scope of work change:
Reason for subcontractor change:
Describe good faith efforts to utilize an MBE:

Signature of Prime Contractor

Date

MINORITY BUSINESS ENTERPRISE (MBE) – INFORMATION FORM

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:	05/26/2022	Project Title:	Interior Tenant Alterations
Total Contract Value:		Project Number:	

Section I: Minority Business Enterprise (MBE)Information

Name:	Interior Specialty Construction, INC.
Address:	880 E Pershing Rd
	Decatur, IL 62526
Phone:	217-425-0889
Contact Person:	Reed Sulivan
Email:	reed@iscinc93.com

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
Title	**Date**

Minority Business Enterprise Signature	Print
Title	**Date**

FINAL MINORITY BUSINESS ENTERPRISE (MBE) – PARTICIPATION DOCUMENTATION

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Final Minority Business Enterprise (MBE) Participation Documentation

Date:	05/26/2022	Project Title:	Interior Tenant Alterations
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor: Interior Specialty Construction, INC.

Address: 880 E Pershing Rd
Decatur, IL 62526

Phone: 217-425-0889

Contact Person: Reed Sulivan

Email: reed@iscinc93.com

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Superior Fire Protection Systems	$29,050	5		
Goley Insulation	$29,345	5		
Nadler Electrical Contracting, INC	$128,596	19		
EL Pruitt Co - HVAC	$93,698	15		
EL Pruitt Co - Plumbing	$2,834	.4		
Non-MBE Subcontractor Total				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				
If more subcontractors are utilized, please copy this form and attach the additional information.				

Section III: Selected MBE purchase of Goods, Materials, and Equipment

Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Totals				
If more MBE's are utilized, please copy this form and attach the additional information.				

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	MBE Goal of 10% **has been** reached
☐	MBE Goal of 10% **has not been** reached but Contractor **has** met the goal estimated on the **MBE Utilization Statement** submitted at Bid
☐	MBE Goal of 10% **has not been** reached and Contractor **has not** met the goal estimated on the **MBE Utilization Statement** submitted at Bid (attach explanation)
☐	MBE Goal of 20% **has been** reached and qualifies for a 2% Bonus of the final Contract Value up to a maximum of $50,000.
☐	Other – (State reason and attach explanation)

The undersigned certifies that the information included herein is true and correct, failure to submit this form may result in delay of the final payment.

Signature of Prime Contractor _____ Date _____

INTERIOR SPECIALTY CONSTRUCTION, INC.
880 E. Pershing Rd. • P.O. Box 3233
Decatur, Illinois 62524-3233
(217) 425-0889 • Fax (217) 425-9582

May 26, 2022

City of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523

Interior Tenant Alterations
Decatur Public Library
130 N. Franklin St.
Decatur, IL

Exhibit A

THE PROPOSED IS CONTINGENT ON A LACK OF IMPACT DUE TO THE VOLATILITY OF THE COMMODITIES MARKET, BY ANY PANDEMIC, OR NATIONAL EMERGENCY. Given the existence of commodity volatility, any pandemic, or national emergency, Interior Specialty Construction, Inc. will use its best efforts to staff and supply this project to meet the scheduled completion date. However; Interior Specialty Construction, Inc. reserves its right to seek an excusable extension of time if Interior Specialty Construction, Inc., Subcontractors, or their suppliers are unable to maintain planned crew sizes or procure materials or equipment due to effects of the pandemic or emergency; supply shortages; or governmental restraints/mandates on business, travel and/or assembly. To the extent that the project is suspended, Interior Specialty Construction, Inc. will intend to seek additional costs associated with the suspension.

Reed Sullivan
Vice President, Project Manager
Interior Specialty Construction, Inc

WORKFORCE INVESTMENT SOLUTIONS

"Workforce development professionals for Macon & DeWitt counties"

March 25, 2022

Mr. Scot Wrighton, Manager
City of Decatur
1 Civic Center Plaza
Decatur, IL 62523

Dear Mr. Wrighton:

Thank you for including Workforce Investment Solutions as part of your plan to improve the training capacity in the Decatur Community. Workforce Investment Solutions will support plans to include additional classroom space and enhanced technology. The new space will provide closer access to Project Read, allowing students to engage in tutoring services for math and reading. This addition will provide an entrance from Franklin Street for easy access to more training programs.

Workforce Investment Solutions along with Richland Community College Adult Education Department formed a Consortium. The Consortium provides a variety of FREE BRIDGE classes as well as Adult Basic Education, GED Instruction, and English as a Second Language programs. This is such a benefit to the community and being located downtown with better accessibility is a win for all involved.

Workforce Investment Solutions welcomes the opportunity to partner with the City of Decatur, along with Richland Community College, to develop and build a stronger, better, skilled workforce.

Thank you for reaching out to Workforce Investment Solutions for this Community project.

Sincerely,

Rocki Wilkerson

Workforce Investment Solutions
Rocki Wilkerson

757 W. Pershing Road ▲ Decatur, IL 62526 ▲ (217) 875-8751 ▲ **Fax:** (217) 872-2275
www.worknetdecatur.org

Equal Opportunity Employer Program

Richland Community College

Office of the President

March 22, 2022

Dear Scot:

Thank you for the effort and commitment to improve the workforce environment and ecosystem in Decatur.

Richland Community College supports the work of the city in improving the classroom and office facilities to be used by Workforce Solutions at 120/130 North Franklin Street in downtown Decatur. The improved classrooms, workspace and offices will give the programs of Workforce Solutions greater reach, place them strategically near Project Read, and adjacent to the offices of other agencies involved in job training, small business assistance and workforce development. By being able to access the new space directly from Franklin Street, the new classrooms and offices will be more accessible and make it easier for Richland to locate other training programs in the central business district.

I appreciate the city's close partnership in this project as we work together to retool workers for the jobs of the future.

Sincerely,

Cris Valdez
President
Richland Community College

A community where people come together to create, invent and learn from each other.

Ladies and gentlemen of the council, it is our pleasure to update you on the progress being made toward making THINKWELL Makerspace a success. The intended development planned by the City of Decatur on the second floor of the library will work with multiple organizations that can be beneficial to the overall development to the the City of Decatur, as well as the broader Macon County community. THINKWELL continues to progress with project development that aligns with the building plans of the City. In order to get a better understanding of THINKWELL, we have included the following excerpts taken from our Business Plan highlighting the goals and objectives.

Loosely defined, a makerspace is "a place in which people with shared interests....can gather to work on projects while sharing ideas, equipment, and knowledge." (Oxford Languages, 2021) In common terms, a makerspace is a gym membership for your mind. In place of treadmills, we use tools; in place of fitness trackers, we have 3D printers, in place of personal trainers, we have field-experienced educators. When utilized properly, gyms are much more than just a place to focus on physical fitness, members of all walks of life push each other to greater achievements, creating a sense of community, and a makerspace operates much the same way.

THINKWELL members will include makers, artists, entrepreneurs, freelancers, innovators and inventors who thrive in our collaborative environment and are challenged and supported through a network of social and business resources and mentorships. Our makerspace facilitates programs to engage citizens, existing public sector relationships, and private industry sponsorships to connect, inspire, and propel our community into a brighter future. THINKWELL will expand the role of a more traditional makerspace by providing the facility, programming, culture, and partnerships needed for the development of innovative ideas, skills, and businesses within our community. Our space will act as a think tank, a co-op for artists, a community program resource, a resource for non-profits, a hub for entrepreneurs, an innovation lab, and perhaps most importantly, a potential economic engine for our community. This expanded role is a response to three primary needs:

1. Problem Solving & Soft Skills - Utilizing practical methods and processes in order to understand and evaluate potential outcomes; applying new perspectives to everyday life and work and fostering an environment of critical thinking and innovation skills.

2. Adaptability - as a driver of success; flexibility to create and manufacture products and ideas during unexpected circumstances.

3. Mental Wellness - "THINK*WELL*" : balancing productivity and personal growth through creative and technical endeavors; Community centered culture and growth inspired by creativity.

Thinkwell will address these primary needs through:

- Accessibility to spaces, technology, education, equipment and other makers
- Central Location easily accessible via public transportation
- Strategic partnerships with local manufacturing industry and historical preservation
- Outreach programs involving public schools area wide
- Key Activities to inspire a maker spirit through community building

THINKWELL's competitive advantage lies in an equipped platform for realizing ideas, in a community of makers and mentors, facilitating the growth of valuable skills useful in the marketplace, whether working for others or building your own future. Specifics of this advantage include:

- WORKSPACE: Flexible memberships and lease options in a modern, amply appointed, coworking space in downtown Decatur, IL, at a competitive cost advantage.
- COMMUNITY: An inspired community of mentors and fellow coworkers eager to help individuals/companies grow their innovative skills, capabilities and opportunities.
- RESOURCES: Business resources, workshops, events, and competitions to broaden skill sets, knowledge bases, and peer networks.

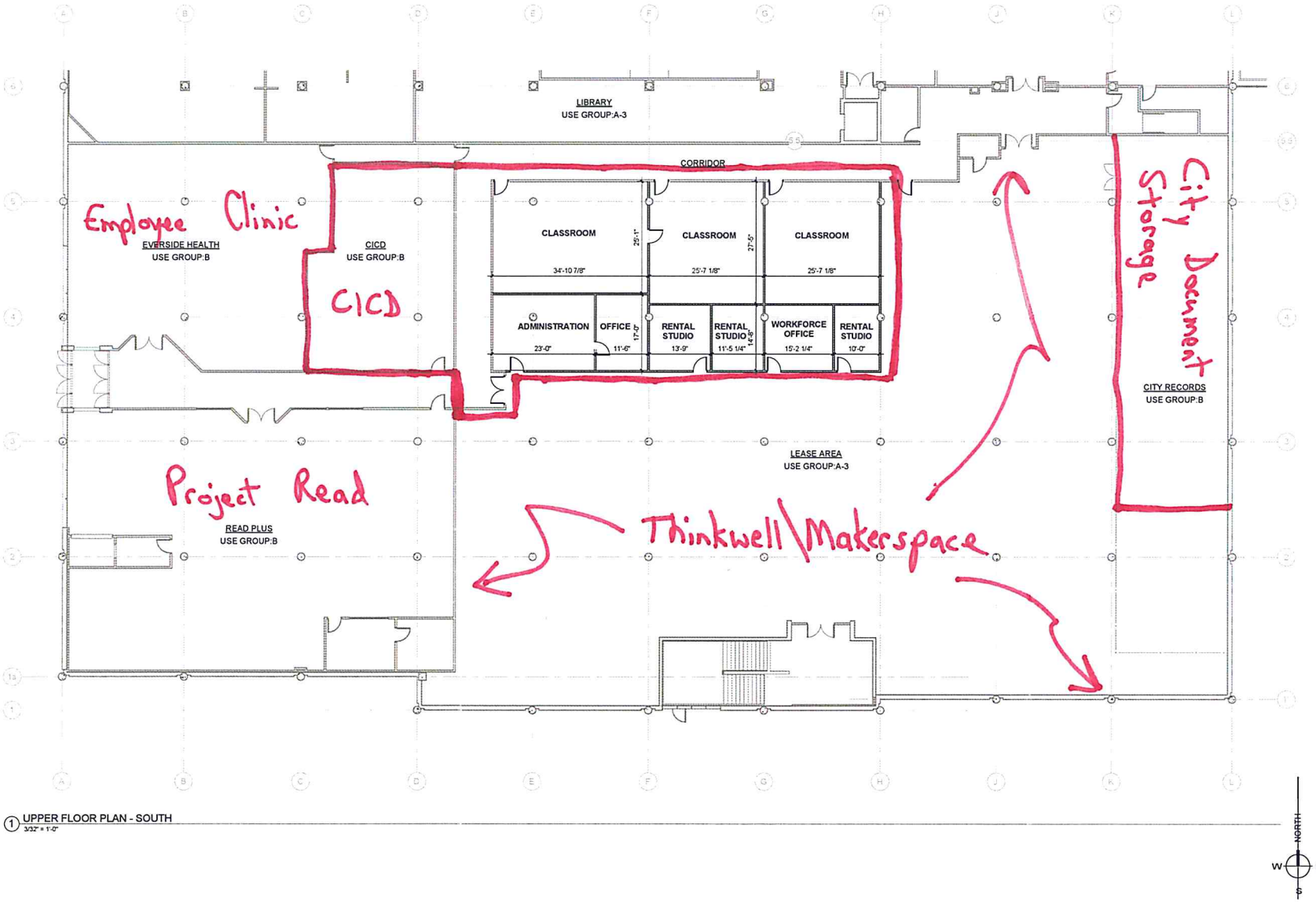
FUTURE CUSTOMERS/PARTNERS:

1. Makers/Hobbyists/DIY'ers
2. Artists/designers
3. Inventors
4. Local Manufacturers
5. Start-ups
6. Educational organizations
7. Entrepreneurs
8. Government Departments
9. Community Investment Corporation of Decatur
10. Venture Companies/Investors
11. Local community organizations

Project Name: Interior Tenant Alteration - Decatur Public Library Bid Date: May 26, 2022 Time: 10:00 a.m.		Interior Specialty Construction, Inc Decatur, IL		Christy-Foltz Decatur, IL		Jones & Sullvan Decatur, IL	
	Description	**Unit Price**	**Total**	**Unit Price**	**Total**	**Unit Price**	**Total**
	Base Bid A - Eversid Health - Phase II	$190,974.00	$190,974.00	$197,099.00	$197,099.00	$200,000.00	$200,000.00
	Base Bid B - Classroom Library Buildout	$443,978.00	$443,978.00	$443,497.00	$443,497.00	$450,000.00	$450,000.00
	Alternate B-1 - Egress Door 202A	$8,242.00		$11,514.00		$10,000.00	
	Alternate B-2 - Conference Room 211 power/data	$2,555.00		$2,905.00		$4,000.00	
	Base Bid B plus Alternate B-1 and B-2:		$454,775.00		$457,916.00		$464,000.00
TOTAL			$645,749.00		$655,015.00		$664,000.00

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ORIGINAL SHEET SIZE: 22 X 34



1 UPPER FLOOR PLAN - SOUTH
3/32" = 1'-0"

ARCHITECTURAL EXPRESSIONS LLP
ARCHITECTS · ENGINEERS
ARCHITECTURAL EXPRESSIONS, LLP
113 ILLINI DRIVE, FORSYTH, IL 62535
PHONE: 217-877-4620 FAX: 217-877-4625
www.aesllp.com
IL DESIGN FIRM No: 184-001487

DATE
LIC EXP.

UPPER FLOOR PLAN - SOUTH

LIBRARY CLASSROOM BUILDOUT

DECATUR PUBLIC LIBRARY

DECATUR PUBLIC LIBRARY, DECATUR, IL

No	Description	Date

PRELIMINARY

Project Number	6509
Date	02/16/22
Drawn By	JBK
Checked By	LRL

A1

PRINTED ON 2/16/2022 9:39:13 AM

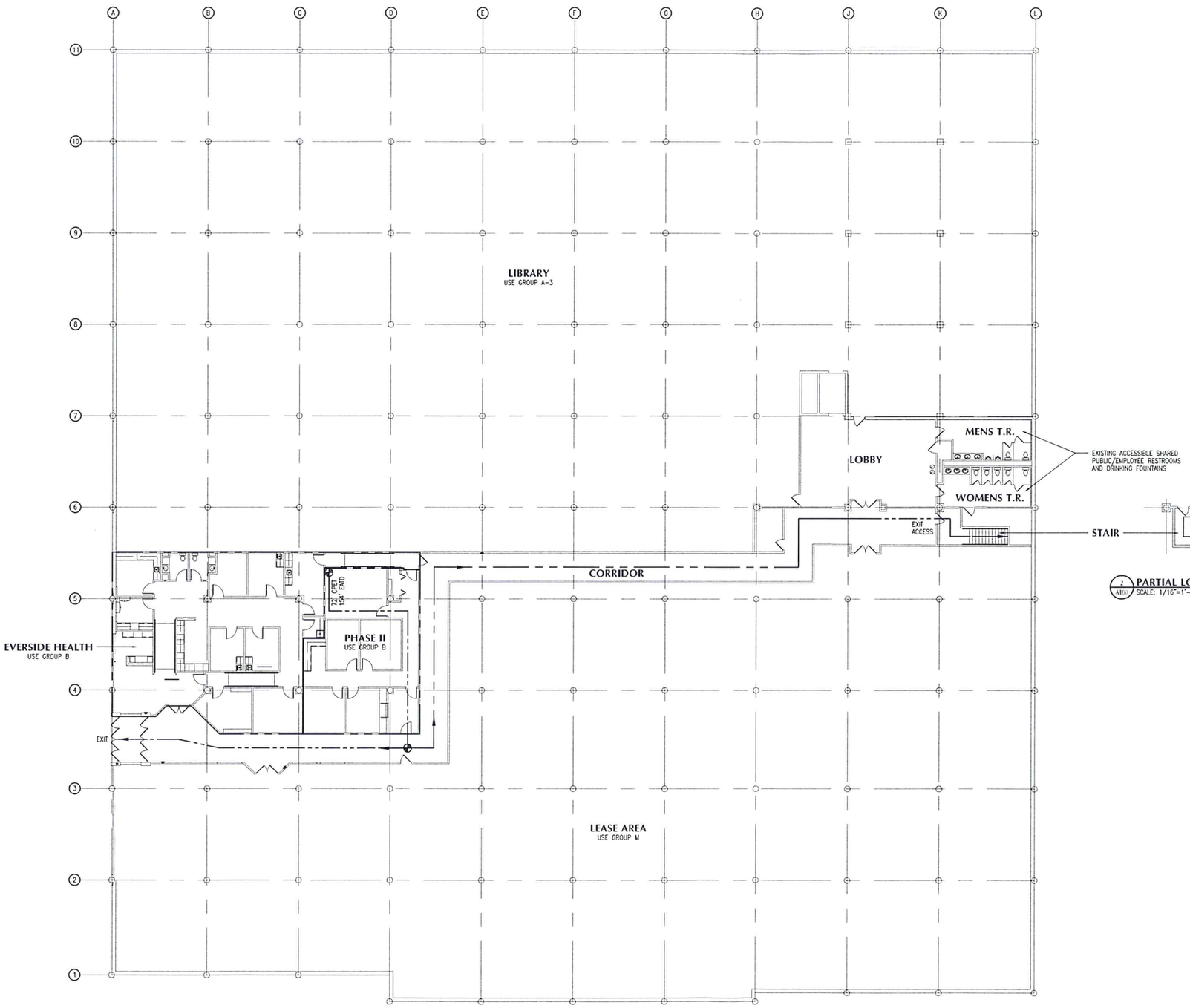
2. EXISTING CORRIDORS ARE NOT RATED AND ARE NOT REQUIRED TO BE RATED.
3. EXISTING EXIT STAIR ENCLOSURE IS 2-HOUR RATED CONSTRUCTION.
4. INTERIOR WALLS IN ADJACENT SPACES ARE NOT SHOWN FOR CLARITY.
5. PORTIONS OF THE BUILDING, INCLUDING EGRESS FACILITIES, OUTSIDE THE ALTERATION AREA ARE NOT REDUCED IN SAFETY OR CODE COMPLIANCE BY THE ALTERATIONS.
6. THE LOWER LEVEL OF THE BUILDING IS LIBRARY, USE GROUP A-3

LIFE SAFETY PLAN LEGEND

EATD EXIT ACCESS TRAVEL DISTANCE

CPET COMMON PATH OF EGRESS TRAVEL

MOST REMOTE POINT AND BEGINNING/END OF COMMON PATH OF EGRESS TRAVEL



2 A100 PARTIAL LOWER LEVEL PLAN
SCALE: 1/16"=1'-0"

1 A100 LIFE SAFETY PLAN
SCALE: 1/16"=1'-0"

BEILHARZ ARCHITECTS, INCORPORATED
001-022212
LICENSED ARCHITECT
KRAIG BEILHARZ, LICENSE
EXPIRATION DATE: 11/
BEILHARZ ARCHITECTS, INCORPORATED
1101/2 WEST FIRST STREET • DEFIANCE • OHIO • 43512 • PHONE • 419 • 782 • 6211 • www.beilharzarchitects.com

PLOT SCALE
1/16"=1'-
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ISSUE	DATE
1	9-24-21
2	10-15-21
3	10-21-21

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PROPOSED TENANT SPACE

PHASE II INTERIOR TENANT ALTERATIONS
130 N. FRANKLIN STREET
101-1/2 WEST FIRST STREET • DEFIANCE • OHIO • 43512

LIFE SAFETY PLAN

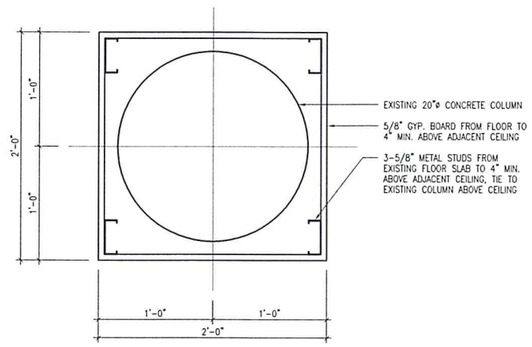
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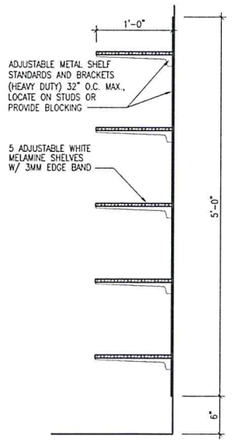
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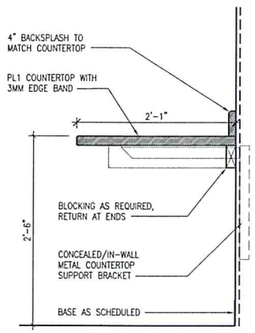
A10



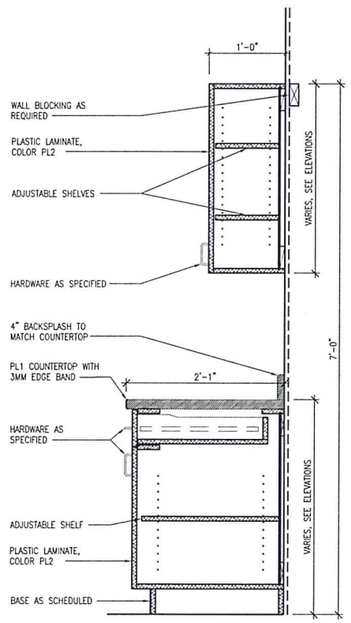
7 A101 **COLUMN DETAIL**
SCALE: 1 1/2"=1'-0"



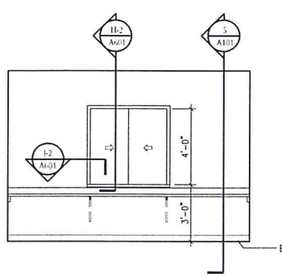
6 A101 **SHELVING DETAIL**
SCALE: 1"=1'-0"



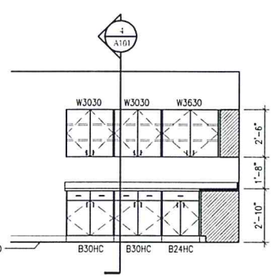
5 A101 **COUNTER SECTION**
SCALE: 1"=1'-0"



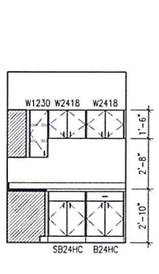
4 A101 **TYPICAL CASEWORK SECTION**
SCALE: 1"=1'-0"



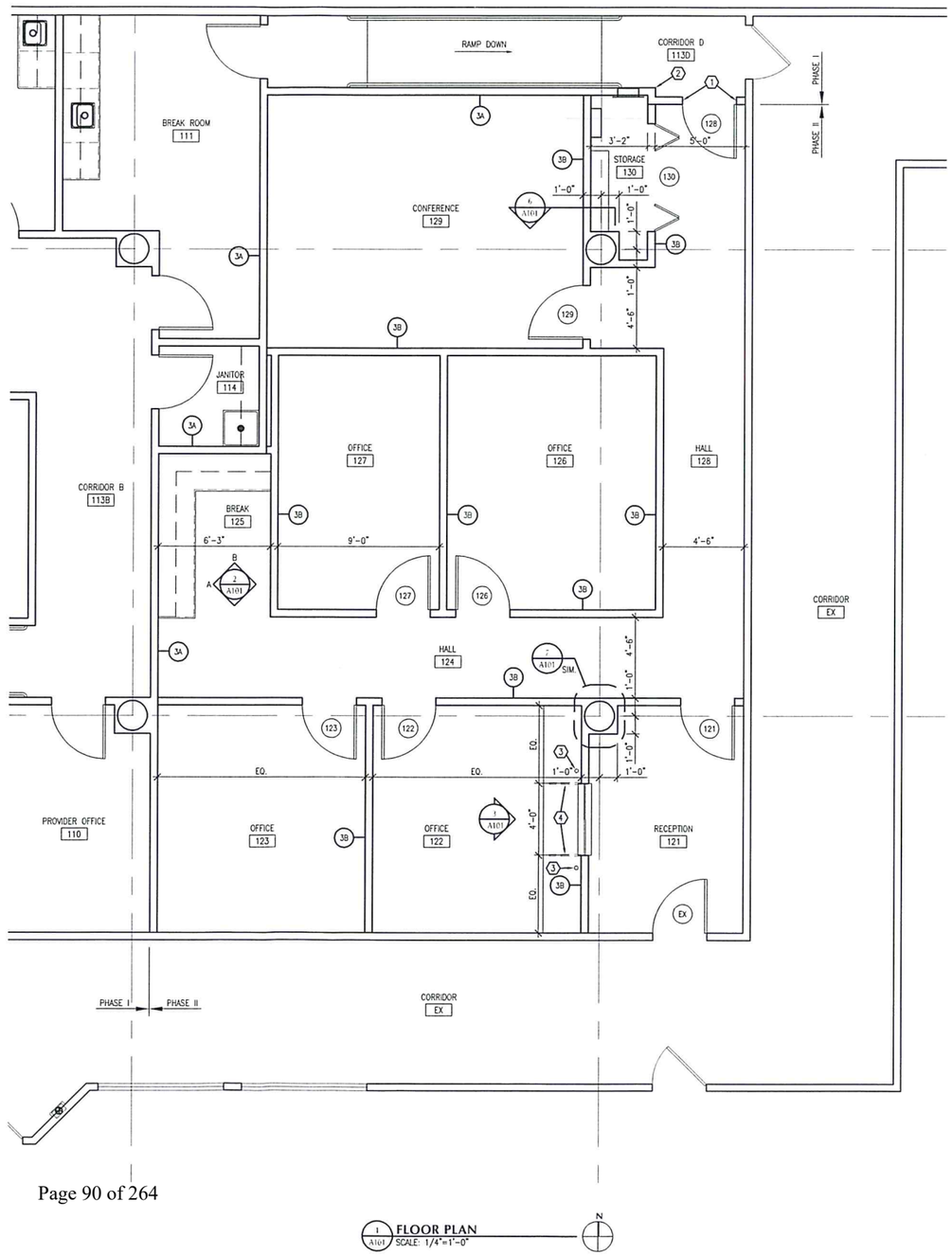
3 A101 **OFFICE 122**
SCALE: 1/4"=1'-0"



2A A101 **BREAK ROOM**
SCALE: 1/4"=1'-0"



2B A101 **BREAK ROOM**
SCALE: 1/4"=1'-0"



1 A101 **FLOOR PLAN**
SCALE: 1/4"=1'-0"

2. REMOVE DEMOLISHED MATERIALS FROM SITE IMMEDIATELY AND DISPOSE OF AT A PROPER WASTE DISPOSAL FACILITY.
3. PROVIDE, INSTALL, AND MAINTAIN TEMPORARY BARRIERS AS NEEDED FOR CONTROL OF DUST, DIRT, EXCESSIVE NOISE, AND VIBRATION.
4. MAINTAIN WATER, HVAC, POWER, COMMUNICATIONS, SECURITY, AND LIFE SAFETY SERVICES TO OCCUPIED AREAS OF THE BUILDING AT ALL TIMES.
5. REMOVE FLOOR FINISHES AND BASE THROUGHOUT TENANT SPACE. CLEAN AND PREP TO RECEIVE NEW FINISH MATERIAL AS SCHEDULED.
6. WHERE EXISTING WALLS ARE TO REMAIN, REMOVE WALL FINISHES, TRIM, MOLDINGS, ETC. PATCH AND REPAIR GYP. BOARD AS REQUIRED TO ACHIEVE LIKE-NEW FINISH.
7. REMOVE EXISTING CEILING TILE, GRID, LIGHT FIXTURES, HVAC DIFFUSERS, SPEAKERS, AND CEILING MOUNTED COMPONENTS THROUGHOUT THE TENANT SPACE.

GENERAL CASEWORK NOTES

1. FINISH ALL EXPOSED SURFACES.
2. PROVIDE MINIMUM 1" SCRIBE STRIP WHERE CASEWORK ABUTS WALL, AND MINIMUM 2" SCRIBE STRIP IN EACH DIRECTION AT INTERIOR CORNERS.
3. PROVIDE BLOCKING IN WALLS FOR CASEWORK AS REQUIRED.

FLOOR PLAN LEGEND

- NEW WALL, SEE WALL TAG FOR CONSTRUCTION TYPE
- EXISTING WALL TO REMAIN
- (f) DOOR TAG, SEE DOOR SCHEDULE, SHEET A601
- (X) WALL TYPES, SHEET A601
- (1) KEYNOTE, SEE KEYNOTE LEGEND THIS SHEET

FLOOR PLAN KEYNOTE LEGEND

1. COORDINATE FRAMING FOR DOOR OPENING WITH PHASE I WORK.
2. MODIFY PHASE I FRAMING TO DIMENSIONS INDICATED.
3. GROMMET.
4. COUNTERTOP SUPPORT BRACKET, CONCEALED IN WALL.

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2	10-15-21
3	10-21-21

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PROPOSED TENANT SPACE

PHASE II INTERIOR TENANT ALTERATIONS
120 N FRANKLIN STREET

FLOOR PLAN
INTERIOR ELEVATI

PROJECT:

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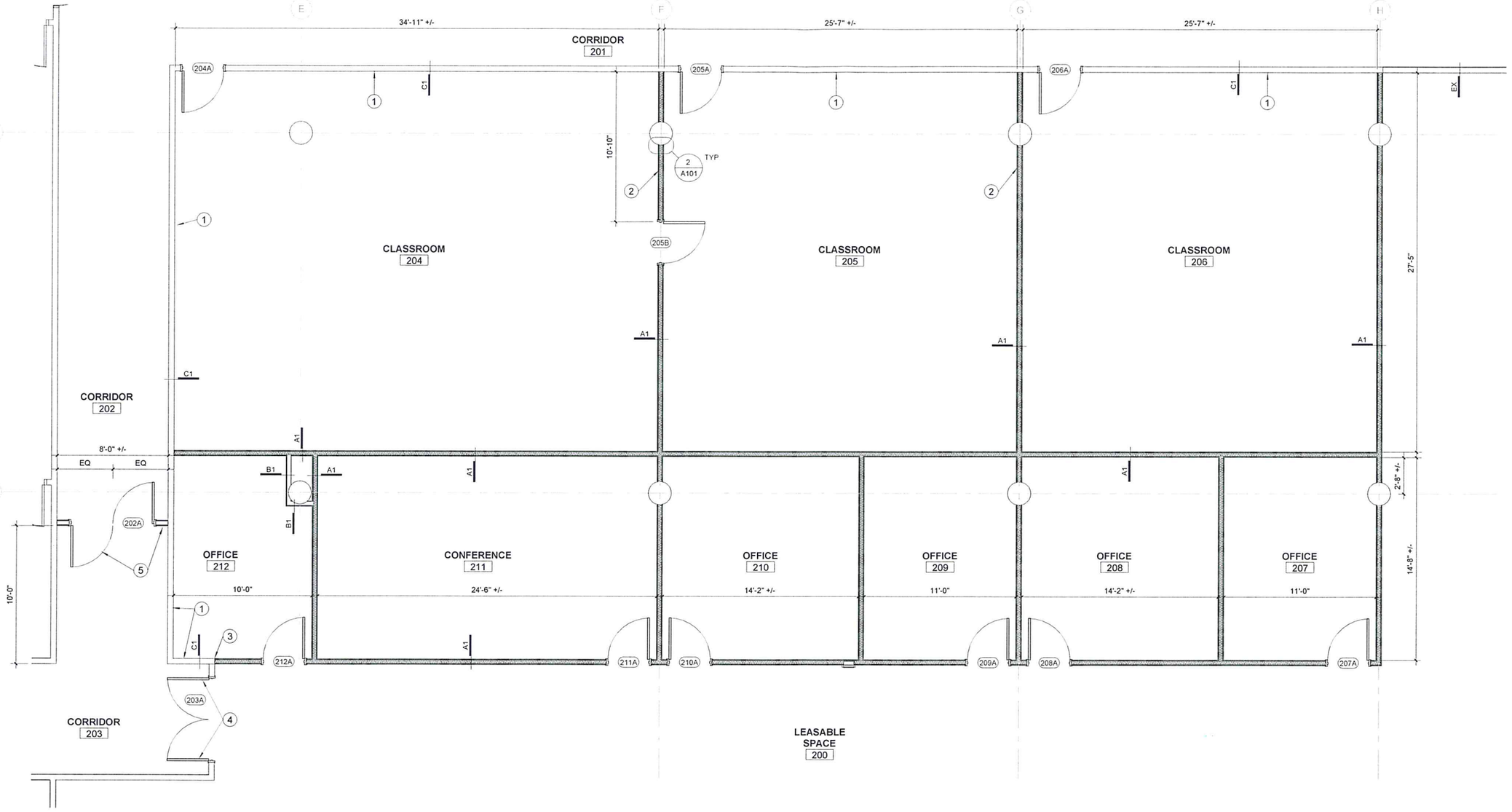
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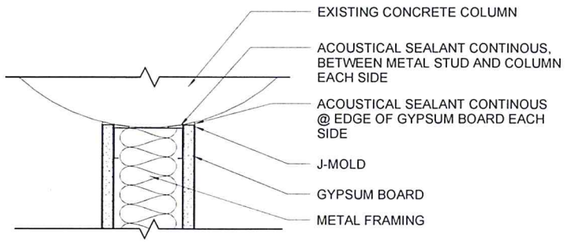
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1 UPPER FLOOR PLAN - SOUTH
1/4" = 1'-0"



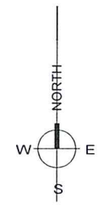
2 WALL DETAIL @ COLUMN
3" = 1'-0"

KEYED NOTES

1	DEMOLISH GYPSUM BOARD ON THIS SIDE FROM FLOOR TO STRUCTURE ABOVE.
2	CENTER WALL ON STRUCTURAL COLUMN
3	ALIGN WALL WITH EXISTING WALL
4	DOOR, FRAME, AND HARDWARE TO BE PROVIDED AND INSTALLED BY OWNER.
5	B-1 (ALTERNATE 1 FOR BASE BID B) TO INCLUDE THE FOLLOWING: DOOR, FRAME, HARDWARE, AND METAL FRAMED WALL.

GENERAL NOTES

A	CEILING SYSTEM IN PROJECT AREA TO BE DEMOLISHED BY OWNER.
B	ALL PARTITIONS, FURRING AND DRYWALL TO EXTEND TO BOTTOM OF DECK ABOVE, UNLESS NOTED OTHERWISE.
C	ALL DIMENSIONS ARE TO THE FACE OF FINISHED WALL.
D	USE DOUBLE 20ga STUDS TO FRAME ALL DOOR OPENING.
E	ALL NEW WALLS TO BE PARTITION TYPE A1, UNLESS NOTED OTHERWISE. SEE PARTITION TYPES FOR PARTITION CONSTRUCTION.
F	SEE M,E,P DRAWINGS FOR MORE INFORMATION.



ARCHITECTURAL EXPRESSIONS LLP
ARCHITECTS · ENGINEERS

ARCHITECTURAL EXPRESSIONS, LLP
113 ILLINI DRIVE, FORSYTH, IL 62535
PHONE: 217-877-4620 FAX: 217-877-4625
www.aexllp.com
IL DESIGN FIRM No. 184-001487

DATE

LIC. EXP.:

UPPER FLOOR PLAN

LIBRARY CLASSROOM BUILDOUT

DECATUR PUBLIC LIBRARY

130 NORTH FRANKLIN STREET DECATUR, IL

No.	Description	Date

BID DOCUMENTS

Project Number	6509
Date	04/26/22
Drawn By	JBK
Checked By	LRL

A101

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Incorporating Amendment of Decatur Public Library for Fiscal Year 2022

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: June 16, 2022

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Incorporating Amendment of Decatur Public Library Budget

SUMMARY RECOMMENDATION:

The City Manager recommends City Council approval of the attached Resolution incorporating an amendment to the Decatur Public Library budget fiscal period beginning January 1, 2022 and ending December 31, 2022 as requested and authorized by the Board of Trustees of the Decatur Public Library.

BACKGROUND:

The Library Board of Trustees approved the library request to replace book shelving in the library facility at the Library Board Meeting of May 19, 2022.

The Library Capital Fund budget was approved by the Decatur Public Library Board and incorporated in Council Ordinance 2021-51 adopted by Council on December 6, 2021 and included budget authority to expend $250,000 in Library Capital Fund (#58). It is now anticipated that the cost to replace the book shelving will cost in excess of $400,000. Therefore, it is necessary to amend the budget to provide the approval authority sufficient to defray the cost of the shelving and the Library Board of Directors has approved the budget amendment.

The budget amendment will add $250,000 to the council adopted budget in Library Capital Fund (#58) thereby increasing the budget authority to $500,000. The additional budget monies requested are available in the cash reserve position of the library capital fund.

RESOLUTION NO. _____

RESOLUTION INCORPORATING AMENDMENT OF DECATUR PUBLIC LIBRARY BUDGET FOR FISCAL YEAR 2022

WHEREAS, the City of Decatur passed the 2022 Budget Ordinance on December 6, 2021; and,

WHEREAS, the Library Board of Trustees approved the Library request to replace book shelving in the library facility at the Library Board meeting of May 19, 2022.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the approved Budget for Fiscal Year 2022 be and is amended, and the Amendment of the Decatur Public Library Budget for $250,000 as set forth in the Library Capital Fund (#58) is hereby appropriated in the fiscal year ending December 31, 2022 and set apart within the designated funds for expenditures.

Section 2. That the additional $250,000 in monies available in the Library Capital Fund balance as determined by the Board of Trustees of the Decatur Public Library shall be used to defray the costs for acquisition of new shelving for storage and display of the reading material collection.

Section 3. That other than the amendments contained in this Ordinance, the 2022 Budget Ordinance shall remain in full force and effect.

Section 4. That the City Clerk be and is hereby authorized and directed to cause the provisions hereof to be appropriately published and this Amendment to the 2022 Budget Ordinance shall be in full force and effect from and after its passage.

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kimberly Althoff, City Clerk

City Clerk

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Authorizing an Agreement with Tjaty Group for Leadership Facilitation Services

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Agreement	Backup Material
Project Description & Background	Backup Material

June 16, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: Youth Leadership, Intervention & Development Contract with Tjaty Group

In recognition of the fact that intervention in the lives of young people to help them feel more engaged, learn to be better leaders, improve their conflict resolution skills, and help them figure out the most appropriate ways to become contributing members of society when they achieve adulthood—the City Council allocated $50,000 in ARP monies each year through 2025 to deploy a training and development program with these goals.

Staff recommends that the city contract with The Tjaty Group for the first year of such a program—beginning this summer. The program is described in the attached agreement and back-up documentation and will be managed by Mr. Kyle Risby. Council members have all had a chance to meet with Mr. Risby one-on-one to discuss in greater detail the objectives of his program. Mr. Risby, the Mayor and the city manager have all discussed this initiative with the Decatur Public Schools. There have also been informal discussions with local non-profit agencies that will likely be involved with Mr. Risby in recommending program participants.

Although the city has not secured written commitments, it is hoped that the investment made with this agreement will serve as seed money to enlarge the program through donations from other organizations in Decatur that wish to advance the outcomes sought by this program.

RESOLUTION NO. R2022- _____

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE TJATY GROUP AND THE CITY OF DECATUR FOR LEADERSHIP FACILITATION SERVICES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement presented to the Council herewith, between the Tjaty Group and the City of Decatur, be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest the Agreement on behalf of the City.

PRESENTED AND ADOPTED this 20th day of June, 2022.

_____
JULIE MOORE WOLFE, MAYOR

ATTEST:

_____
KIM ALTHOFF, CITY CLERK

AGREEMENT BETWEEN THE CITY OF DECATUR, ILLINOIS AND THE TJATY GROUP FOR LEADERSHIP TRAINING DEVELOPMENT AND DELIVERY SERVICES

SECTION ONE: The city of Decatur wishes to participate in a joint project with other entities in Macon County to deploy a leadership development program specifically designed to change behaviors and mitigate disharmony and violence in the community. A cycle of intergenerational crime, adverse social and psychological impacts of pandemic lockdowns, a lack of meaningful role models in the lives of young people, and a sense of hopelessness and cynicism about whether adulthood will lead to happiness are at the core of many criminal acts, and self-destructive behaviors. The city of Decatur is interested in investing in a program that can divert young people away from these negative behaviors and negative outcomes.

SECTION TWO: The Tjaty Group has agreed to develop a training program targeted to young people in the 6th through 8th grades in Decatur, using the curriculum materials of The Pacific Institute, LLC, and to deploy the program in cohort groups of 20 to 25 students. However, the Tjaty Group will be free to extend participation to young persons in grades 9 thru 12 as individual circumstances warrant. Program descriptions and timelines are attached and made a part of this agreement by reference. The total project cost will be developed and submitted by The Tjaty Group for approval by the city manager, and by all other organizations investing in the program, based on funding availability and actual enrollments. The training and leadership program will be delivered AND administratively managed by the Tjaty Group as provided herein. The Tjaty Group will arrange the training venues, provide curriculum materials and all other costs.

SECTION THREE: In addition to customizing the curriculum to the unique needs of Decatur's 6th through 8th graders and delivering it to the target audience, The Tjaty Group will, as a part of this engagement, work with Decatur Public Schools and other local social service entities, corporate sponsors, churches and non-profits that are engaged in providing services and outreach in the city of Decatur, to identify the best candidates for the training program (which will be offered without cost to students enrolled), and will (with the assistance of an investor stakeholder steering committee) solicit funding from public and private entities to support the program's cost. A list of agencies that will nominate participants for the program is also attached. To the extent that the Tjaty Group is successful at obtaining additional funding for this program from other sources, the city can be scaled up to serve more people.

SECTION FOUR: In accordance with the provisions of Section Three above, the city of Decatur agrees to provide fifty-thousand dollars ($50,000) as first year seed money for program costs in calendar year 2022 from and, after the date of this agreement, the same amount in subsequent years through the year 2025. In the first year, The Tjaty Group will provide training to seventy-five (75) persons. Funding for years 2023 through 2025 has been allocated by the city, but its allocation will depend on the progress of the program and additional external support obtained by the Tjaty Group and its partners. The city will provide fifty percent (50%) of this annual financial support upon approval of this agreement, to cover upfront and operational costs, with

the balance paid to The Tjaty Group upon completion of each annual training program in accordance with the summer schedule:

Leadership Development Training - Summer 2022 Cohort

			Capacity	% vs Goal
Week 1	**Week of July 4th**	AM Session: 8am-12pm	20	27%
		PM Session: 1pm-5pm	20	53%
Week 2	**Week of July 11th**	AM Session: 8am-12pm	20	80%
		PM Session: 1pm-5pm	20	107%
Week 3	**Week of August 1st**	AM Session: 8am-12pm	20	
		PM Session: 1pm-5pm	20	
Week 4	**Week of August 8th**	AM Session: 8am-12pm	20	
		PM Session: 1pm-5pm	20	

Note: Each "Week" runs Tuesday through Friday

AGREEMENT APPROVED BY THE CITY COUNCIL ON MAY _____, 2022.

CITY OF DECATUR

_____

ATTEST:

THE TJATY GROUP

_____

ATTEST:

DATE:

THE TJATY GROUP
Trusted Advisors

March 24th, 2022

Overview

Project Background and Description:

This project is the result of the urgent need to provide the Decatur, IL Youth (12-18years) with a unique perspective regarding opportunities here in Decatur and Life Lessons for their journey ahead. A lack of preparedness of our school age Youth (12 - 18 years) for the expectations and rigors of education, employment, or vocational disciplines exists. As result, the community has experienced elevated levels of disharmony & violence. The goal of this project to make available a service designed to significantly alter the thinking and ultimately the behaviors which lead up to discord. By improving the cognitive behavioral knowledge and critical thinking skills we intend to improve one's resiliency and level of happiness which will help them during their transition to adulthood.

I. Agency Name and Contact Information

Organization: The Tjaty Group
Contact: Kyle Lance Risby
Email: Advisors@TjatyGroup.com
Mobile: 1-217-619-3346
158 W. Prairie Ave. Suite 107
Decatur, IL 62523

II. Benefits associated with the Proposal

a. Increase in resiliency via new strategies
b. Increase in personal wellness via application
c. Increase in attendance and engagement levels via newly discovered knowledge
d. Reduction in anxiety level via meditation
e. Increase in academic performance via goal setting techniques
f. Increase in positive imagery via visualization techniques

III. Demographics & Focus of Project

The Target Populations for Proposal

DPS61 Organizations –

- Counselors (20 participants)
- Franklin-Grove Elementary

IV. Project Description

a. General Description of the Project

This project centers around enhancing the resiliency of our youth via wellness training. This training focuses on delivering inner personal change management techniques, effective general work ethic principles and expectations. This training includes exposure to cognitive psychology theory, while reinforcing the principles and values of DPS61. Meditation, conflict resolution, effective affirmation development and goal setting techniques are also a part of the training. Our training also provides local Leaders & Employers with a similar curriculum which encourages uniformity, cultural sensitivity, awareness and wellness techniques which promote healthy long-term relationship.

We designed the curricula to facilitate intrapersonal change within individuals and cultural change within organizations.

b. Methods of Recruitment

Our process of recruitment includes working directly with DPS61 to identify individuals, either administrative or student, to participate in the Leadership Development training.

V. Project Timeline

Our services are delivered in-person, with sessions being scheduled as frequently as needed and in conjunction with the State of Illinois' latest Covid-19 guidelines. A virtual license also accompanies the participation. The Tjaty Group will work with concerned local entities to determine the demand and frequency of the cohorts. This proposal targets the just two of the district's organizations mentioned above, which includes a 2-hour refresher within the first 6 months after the initial training.

Each of our courses are broken up into four 4-hour sessions, totaling of 16 hours. Our current availability includes the following:

Leadership Development Training - Summer 2022 Cohort

			Capacity	% vs Goal
Week 1	**Week of July 4th**	AM Session: 8am-12pm	20	27%
		PM Session: 1pm-5pm	20	53%
Week 2	**Week of July 11th**	AM Session: 8am-12pm	20	80%
		PM Session: 1pm-5pm	20	107%
Week 3	**Week of August 1st**	AM Session: 8am-12pm	20	
		PM Session: 1pm-5pm	20	
Week 4	**Week of August 8th**	AM Session: 8am-12pm	20	
		PM Session: 1pm-5pm	20	

Note: Each "Week" runs Tuesday through Friday

The dates in gold are dates already schedule for "community" classes. We suggest keeping the cohort size at a maximum of twenty for participants. Meals and training facilities will be provided by participating organizations.

Scheduling cohorts after the August timeframe will be dependent on the district's desires. Audience, count, location, and schedule will be determined by district leadership.

VI. Projected cost of the project

The total project's scope is ultimately determined by the number of individuals and the total instruction sessions, which need to be provided for either of the following scenarios.

The pricing below is for on our DPS61 scenarios (100 students & 20 Councilors)

Leaders - 20 Participants Wellness - Awareness Forums		Fees Cohort - Initial
	Facilitation	$ 15,000
	TPI Virtual License	$ 6,000
	Facility	$ 1,200
	Meals/Refreshments	$ 1,000
	Total ==========>>>	$ 23,200
	Total - (Facility & Meals) ========>>>	$21,000
Leader Follow-Up		Cohort - 6 month Follow-Up
	Facilitation	$ 1,000.00
	Virtual License	$ -
	Printing	$ 100.00
	Facility	$ 150.00
		$ 1,250

Students - 100 Participants PX2 - Time to Thrive Forums		Fees Cohort - Initial
	Facilitation	$ 32,000
	TPI Virtual License	$ 30,000
	Facility	$ 1,500
	Meals/Refreshments	$ 5,000
	Total ==========>>>	$ 68,500
	Total - (Facility & Meals) ========>>>	$ 62,000
Youth Follow-Up		Cohort - 6 month Follow-Up
	Facilitation	$ 1,000.00
	Virtual License	$ -
	Printing	$ 200.00
	Facility	$ 150.00
		$ 1,350

Pricing is negotiable. Factors affecting total: Number Participating, Virtual Licenses, Timing, Location & Amenities, and Meals.

If you are interested in exploring this proposal further, feel free to contact me at your convenience.

Sincerely yours,

Kyle Lance Risby
Email: Advisors@TjatyGroup.com
Mobile: 1-217-619-3346
158 W. Prairie Ave. Suite 107
Decatur, IL 62523

City Clerk

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Motion Amending City Council Policies - Financial Policies, Fund Reserves

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Financial Policies - Fund Reserves	Backup Material
Backup Material	Backup Material

June 16, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: General Fund Restricted Cash Reserve Policy

In May, the City Council requested that the June meeting include discussion and possible action to amend the council's existing General Fund restricted cash reserve policy. Proposed policy language options are attached, and discussed in this memo. One of the primary reasons for establishing a General Fund restricted cash reserve policy is to provide sufficient cash flow to meet operating needs throughout periods of financial disruption and community emergency, and to give the governing body added flexibility to make large unanticipated outlays to deal with special needs—particularly when such outlays are not included in the city's annual budget. Local government revenues are often cyclical in nature. But cities must consistently meet their financial obligations year-round, month-in and month-out. There are varying philosophies of how much reserve is enough, or whether the city could potentially have too much in General Fund restricted cash reserves.

The terms "reserves" and "fund balance" are often used interchangeably, but the terms are not synonymous. An account's fund balance is constantly fluctuating and is the level of available unencumbered cash at any given time. The restricted reserve is that portion of the fund balance that has been formally set aside by action of the corporate authorities and held as a "rainy day savings" fund, which can only be expended or transferred by action of the corporate authorities. A fund balance and reserve policy sets minimum levels for designated funds to ensure stable service delivery, meet future needs, and protect against financial instability. Decatur's financial reserve policies apply principally to the General Fund and are fairly simple.

The Government Finance Officers Association's (GFOA) best practice recommendation has changed over the years to consider the many variables of local government, but at a minimum the fund balance for the general fund should be no less than what will meet the average cash flow needs of the city. According to the GFOA, this is typically no less than 60 days or two months (about 16.5%-16.7%) of operating expenditures (excluding deferable capital) for the general fund and 45 days (about 12.3%) for the enterprise (utility) funds, excluding capital and infrastructure. However, this recommendation is for operating costs and does not consider impacts of debt and various local economic circumstances. For cash basis entities where debt service is frequently paid from operating funds, consideration should also be given to timing of debt payments in setting reserve policies.

Each government has its own unique set of circumstances that may require different reserve thresholds. Even within the same governmental entity, different funds may require different levels of fund balance/reserve control due to differences in cash flow or risk.

Establishing an appropriate level of fund balance or restricted reserves to meet the demands of a fund during periods of the year when revenues are not available is vitally important to the fiscal health of the fund. Depending upon the answers to some of the questions below, a city may need to adjust its fund balance levels to better deal with local fiscal issues.

Key questions to consider:

- **Is the city (and particularly the General Fund) dependent on cyclical or volatile revenue sources?** For example, property taxes in Illinois are very cyclical, but in Decatur most property tax revenues go to public safety pensions and some other non-General Fund accounts. Do State of Illinois shared revenues (which can vary based on the whims of the legislature, be unpredictable for economic, political or other reasons, and are not guaranteed in the future) contribute significantly to a program or service? Is the tax base heavily dependent upon one industry, or one or two major employers?

- **Are the city's finances vulnerable to natural disasters such as tornadoes and flooding?** If so, funds be set aside to prepare for and protect against such future risks.

- **Does the city have a sufficient buffer against economic downturns?** If and when the local economy slows, will Decatur be able to sustain most of its staffing and operations, or be forced to make layoffs and service cuts (which will have a further detrimental impact on the economy)? Reserves help protect the city against these inevitable economic cycles. This is an important consideration for all jurisdictions, but especially for those entities or funds that rely heavily on sales taxes or similar revenues that are highly sensitive to changing economic conditions.

- **Will lenders, credit agencies, and others be evaluating the city's fund balance levels?** For instance, entities that receive USDA, EDA, EPA and HUD loans may be subject to more stringent debt covenants as a result of insufficient reserves and/or inadequate financial policies to address fund balance fluctuations. These covenants can potentially create ongoing compliance issues, such as annual federal single audits until the loan balance is below a specified level or additional reserve requirements for short-lived assets. Similarly, if the city is considering issuing bonds, the city's fund balance policies, or lack thereof, will be one of the factors considered by credit rating agencies to help determine interest rates and creditworthiness. Inadequate fund balances and policies could result in a reduced credit rating, thereby increasing debt issuance costs.

I do not believe there is an established and quantified nationwide (or state-wide) "best practice" for a city's General Fund restricted reserve—certainly not one that fits Decatur. GFOA's recommended minimum is 60 days. Best practice, arguably, is therefore anything substantively above 60 days. I have seen local governments with restricted reserve policies (or even loose practices) resulting in 90, 180, 360-day and greater restricted (or unrestricted) reserve levels. In some cities, there may be instances where revenue and expenditure fluctuations warrant significantly higher reserve levels, e.g., where a city loses its home rule

status and must plan for the financial implications of such a change, to finance extended disaster recovery, or where the government is saving up for a major capital expense in the future and temporarily needs higher reserves (a sinking fund of sorts) until the planned expenditure is paid out. However, absent such circumstances, if the reserve is too high it can cause questions about whether the local government's taxes and fees are too high, or that the governing body is not fully deploying citizens' financial resources for their intended governmental purposes.

A "best practice" General Fund restricted reserve policy is any funding level substantively above the 60-day GFOA recommended threshold, unless special circumstances warrant something different. What are such circumstances? Changes made by the Illinois General Assembly that negatively impact the city's budget usually happen with sufficient advanced warning to allow the city to plan accordingly. But economic downturns can impact the city's budget rapidly. Natural disasters and other community emergencies can happen overnight. The Federal government's current energy and fiscal policies are causing increased economic uncertainty nationally, and war in Europe could spread beyond Ukraine—which would add greater economic uncertainty and instability internationally. The future remains uncertain. Whatever the next disruption or downturn, I recommend that the City Council strive for a General Fund reserve level that enables the city to get to the next annual budget review and planning cycle without significant financial stress or radical retrenchment. Here are 3 options:

1) Leave the existing reserve policy in place (60 days) but continue closely monitoring monthly balances in a fashion that matches the council's view of the amount of reserve that is appropriate given current volatility levels and the potential for economic distress.
2) As requested by a majority of council members in May, amend the policy by increasing the restricted reserve from 60 days to 90 days (3 months, or 25% of General Fund expenditures, less capital; language is attached).
3) Maintain the equivalent of 60 days reserve ***in a separate account*** (not in the General Fund) making it truly a "rainy day fund". Funds could not be withdrawn without a majority vote of the council. The remaining fund balance would be unrestricted in the General Fund, allowed it to fluctuate as normal cash flow requirements dictate, but over time work to increase this amount to 60 days (see language attached). A variation on this option would be 45 days in the "rainy day fund" and 45 days in the General Fund.

"Unrestricted reserves" are portions of the accumulated year-over-year fund balance that exceed the "restricted reserve." Generally, unrestricted reserves are assigned to governmental outlays and public purposes during the annual budget review and adoption process. A separate "rainy day fund" would be restricted. The effect of a policy decision made by the City Council regarding its reserves is that whatever fund balance exceeds the amount of the General Fund restricted reserve(s) will be allocated into next year's budget for lawful governmental expenditures and included in the spending plan that eventually becomes the City Manager's Recommended Budget for FY 2023 and following.

B. FINANCIAL POLICIES

Fund Reserves

OPTION 2

It is the policy of the city of Decatur, Illinois to maintain fund reserves sufficient to maintain normal governmental cash flow requirements during the course of the year, provide resiliency against catastrophic loss, buffer for the occurrence of one or more community emergencies, and/or endure a sustained economic downturn. The desire to maintain fund reserves in the General Fund should be tempered by the City Council's obligation to maintain taxes at a rate that is not burdensome. Consistently maintained cash reserves also serve to demonstrate that the city has the capacity to properly manage its finances, and this often contributes directly to lower debt financing costs.

Since the primary function of a restricted cash reserve is to insure uninterrupted operations and municipal service delivery: the city will, over several years, incrementally increase its General Fund cash reserves to equal ~~60~~ 90 days (one ~~sixth~~ fourth of the annual General Fund expenditure budget), NOT INCLUDING CAPITAL EXPENDITURES VALUED AT MORE THAN $100,000. Month-to-month reserves will vary based on expenditure demands and fluctuating revenue patterns, but 90 days of reserve will be the goal.

Fund reserves for funds other than the General Fund may be separately approved from time-to-time by the City Council.

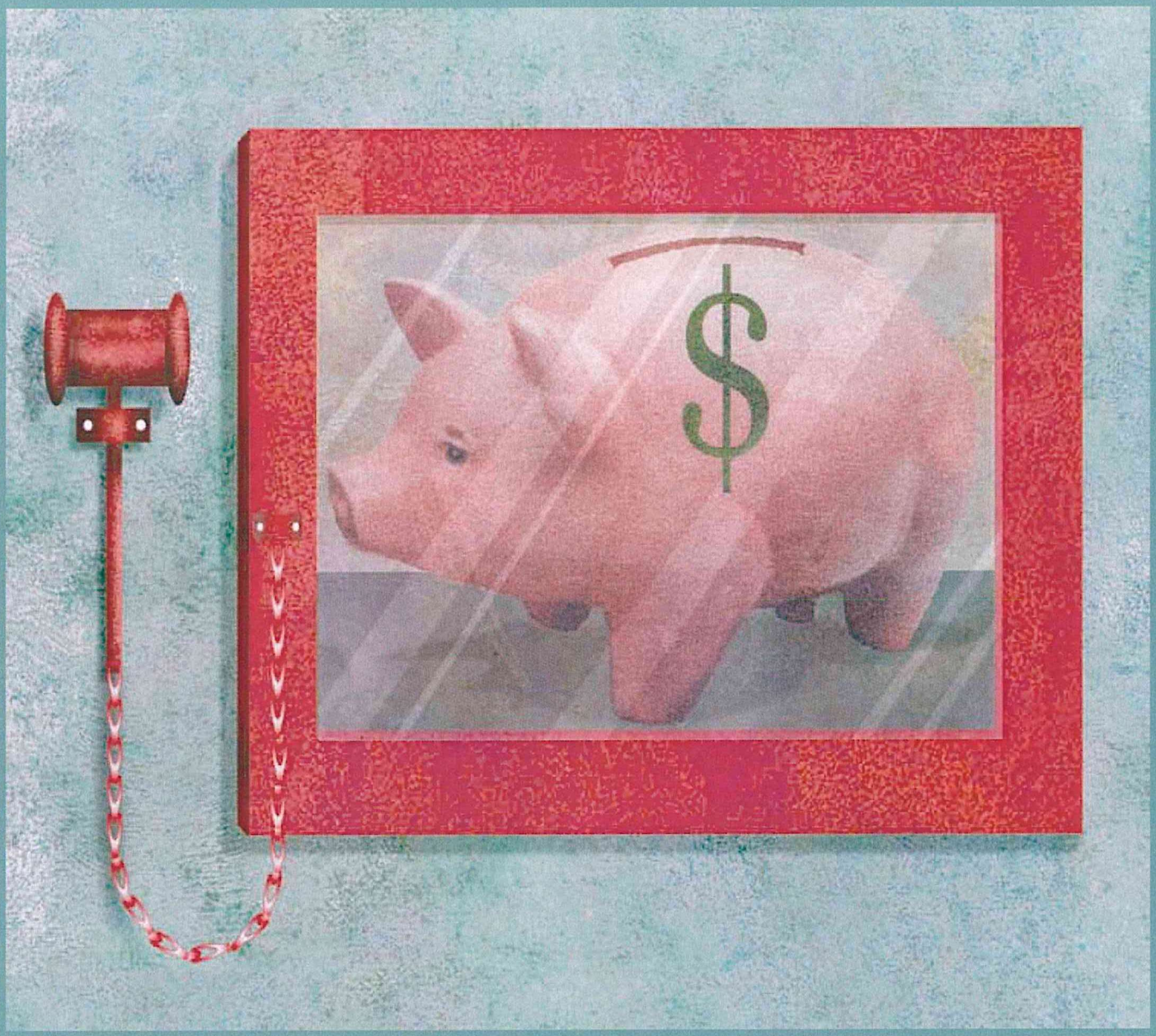
OPTION 3

It is the policy of the city of Decatur, Illinois to maintain fund reserves sufficient to maintain normal governmental cash flow requirements during the course of the year, provide resiliency against catastrophic loss, buffer for the occurrence of one or more community emergencies, and/or endure a sustained economic downturn. The desire to maintain fund reserves in the General Fund should be tempered by the City Council's obligation to maintain taxes at a rate that is not burdensome. Consistently maintained cash reserves also serve to demonstrate that the city has the capacity to properly manage its finances, and this often contributes directly to lower debt financing costs.

To insure sufficient financial reserves, the city will create a separate "rainy day reserve fund" distinct from the General Fund with a fund balance equal to 60 days of operating reserves based on non-capital General Fund expenditures in the current year budget. Withdrawals from the "rainy day reserve fund" will be authorized by a majority vote of the City Council and may be used for any lawful governmental purpose. In addition to this separate "rainy day reserve fund," the city will seek to maintain at least 30 days of reserve

in the General Fund. Month-to-month reserves in the General Fund will vary based on expenditure demands and fluctuating revenue patterns.

Fund reserves for funds other than the General Fund may be separately approved from time-to-time by the City Council.



STRESS TESTING

Your Reserves with Advanced Analytical Techniques

BY SHAYNE KAVANAGH

Financial reserves, or "rainy day" funds, safeguard local governments against budget-straining risks like recessions or extreme events that demand a quick and decisive public safety response. The perennial question local governments have about reserves is how much is enough. Too little and you may be underprepared for the risks you face, but too much may mean you're overtaxing the public or failing to make investments in needed infrastructure or services.

GFOA recommends maintaining general fund reserves equal to two months of operating revenue — or, put another way, equal to 16.7 percent of annual revenue. However, this is just a rule of thumb, and each local government needs to decide the right amount for itself. For example, a smaller local government that relies on sales taxes (which are often vulnerable to economic downturns) and is at risk for experiencing a number of potential natural disasters would need relatively more reserves than a larger government that is reliant on property taxes (which are usually fairly stable, despite economic downturns) and is subject to fewer natural disasters.

GFOA recommends maintaining general fund reserves equal to two months of operating revenue — or, put another way, equal to 16.7 percent of annual revenue.

TRYING TO UNDERSTAND RISK

The way to decide the appropriate amount for your local government is to better understand your risks. Risk can be defined as the probability and magnitude of a loss, disaster, or other undesirable event.[1] To understand risks, you need to quantify them. Peter Bernstein, author of *Against the Gods: The Remarkable Story of Risk*, makes a good case for why we need to quantify risk:

> *"Without numbers, there are no odds and no probabilities; without odds and probabilities, the only way to deal with risk is to appeal to the gods and the fates. Without numbers, risk is wholly a matter of gut."*

Most human beings are terrible judges of odds and probabilities, making gut feelings a terrible way to judge risk. For example, researchers have found that people are generally overconfident in their ability to predict the future. This leads us to underestimate the range of possibilities we face. In fact, research has shown that human judgment generates a 50 percent smaller range of possibilities, compared to the range a statistical formula produces. GFOA recently had the chance to test this with a local government that was at risk for wildfires. The association asked the local fire department to estimate the magnitude of potential fires, and we compared its estimate to data on actual fires that had occurred in the region. The range from the fire department was almost exactly 50 percent smaller than the range suggested by the data we had gathered.

Another persistent flaw in people's reasoning about risk is tending to over-rely on recent experiences because they are able to more easily recall them. The classic example is flood insurance, which people buy after a flood occurs — but after a few years, many of those people will have let their insurance lapse, even though the underlying risk of a flood has not changed at all.

It isn't just people's reasoning about risk that impedes a proper understanding of it. Common analytical tools may actually lead to worse decision-making about risk. Perhaps the best example is the average, which summarizes an array of data into one convenient number. However, the average obscures the variation in the data. Variation is a source of uncertainty, and understanding uncertainty is key to understanding risk.

An old statistics joke illuminates the potential of this "flaw of averages"[2] to mislead: "In a room of ten people, if one of those people is Bill Gates, the average person is a millionaire." It is technically true that adding up the wealth of all ten people and dividing the resulting figure by ten would yield an amount of more than $1 million, and that is not a good description of the actual distribution of wealth. Similarly, the "average" earthquake, flood, or wildfire doesn't describe the distribution of risk well because it obscures the more extreme occurrences of these events — and the more extreme events, of course, are of great concern to a local government.

TRIPLE-A

How can a local government go about getting a better understanding of the risk it carries and the size of reserve it should have? In its work with local governments, GFOA uses

the "Triple-A" approach to uncertainty: accept, assess, and augment.[3]

> The way to decide the appropriate amount for your local government is to better understand your risks.

Accept. Uncertainty is inevitable, and people are generally overconfident in their ability to predict the future while underestimating uncertainty. Therefore, the first part of the Triple-A method is to accept that we are subject to uncertainty and to broaden our expectations for what could occur. For example, another recession will eventually occur. The Great Recession was of historic magnitude, but we should not assume that is the worst possible recession we could experience. Many economists think that the downturn could have been far worse if the federal government hadn't intervened as it did. Few people would argue that political parties have become more effective since 2007, so it is not difficult to imagine them failing to work together to successfully to respond to a future recession.

Assess. We need to first assess which risks we are subject to. For most local governments, the most salient risks will be recessions and natural disasters like earthquakes, hurricanes, tornados, wildfires, floods, extreme snowfall, etc. There is also the specter of man-made disasters such as hazardous material spills or the closure of a major employer/tax producer.

Next, we need to assess the likelihood and potential magnitude of these risks. There are many potential sources of data to examine, including:

- The local government's own experience.
- The experience of other local governments where extreme events have occurred.
- National institutions that track data about extreme events. The United States Geological Survey has data about earthquake likelihood, for instance.
- Staff judgment. Of course, we must take steps to counteract the shortcomings of human judgment, as we described earlier. For instance, knowing that human judgments are typically 50 percent too narrow, as noted in the example described earlier, GFOA doubled the range of the fire department's estimates to complement the data we had. You can also break estimation problems down into very small parts that are easier for staff to estimate and then add these small estimates together.

GFOA has developed a quantitative model of the likelihood and magnitude of potential risks, covering a ten-year period. A relatively long timeframe is necessary because many risks governments are concerned about occur infrequently, so a ten-year timeframe provides a better opportunity to see the potential effects. The model also assesses the combined effect of all the risks the government faces.

The combined effect of the risks a government is subject to has to be considered because the combined effect can look very different from each risk in isolation.

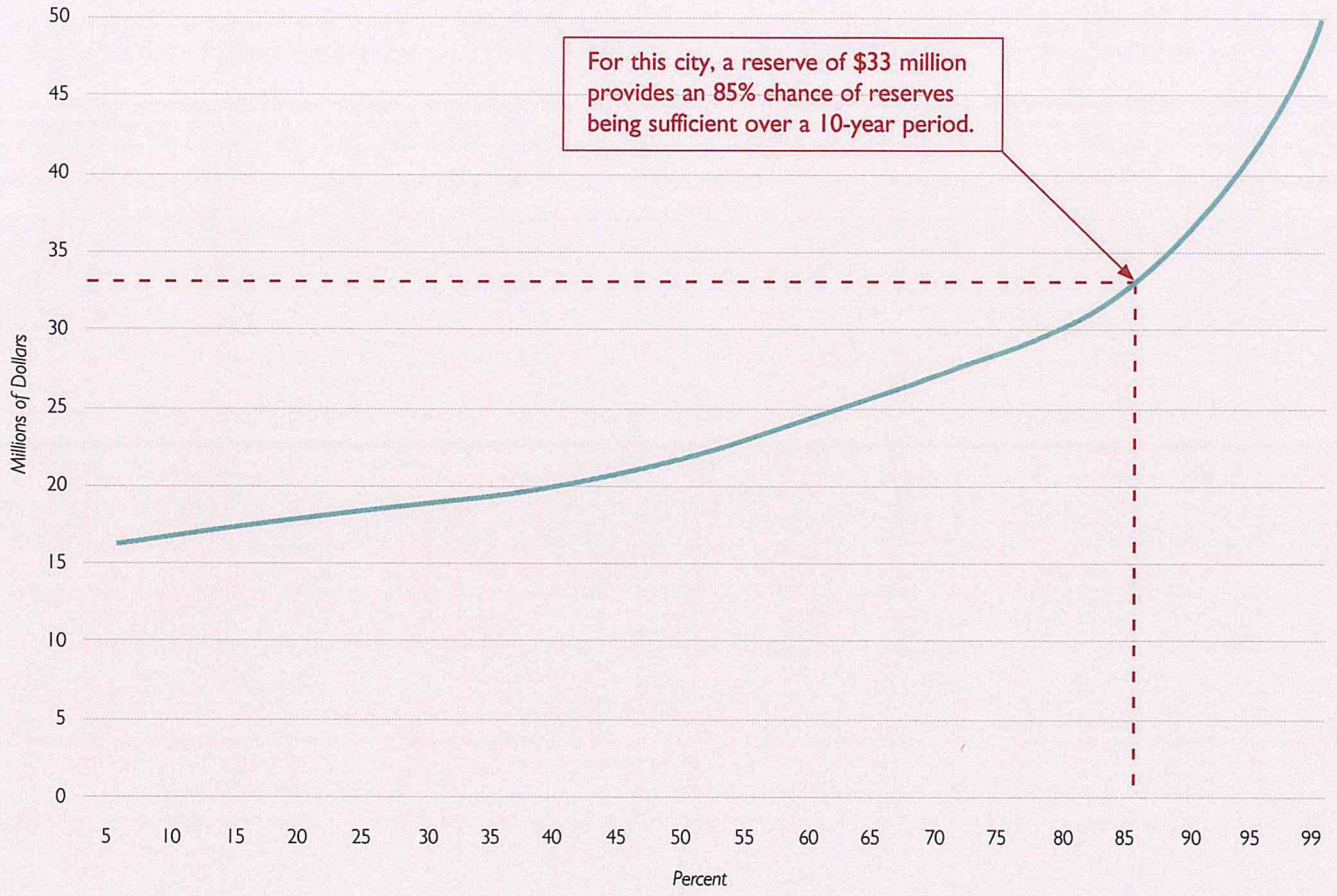
Augment. The third part of Triple-A is about raising our expectations of risk and making sure we don't underestimate risk by getting distracted by "average" numbers. The key is thinking in probabilities.

GFOA uses a technique called "Monte Carlo analysis" to build probabilistic models. This is the same technique used by insurance companies, aerospace manufacturers, and other industries that require a detailed understanding of risk. This method has been around since the 1950s, but up until recently it required powerful computers and specialized software. Now it now can be used by anyone who has access to Microsoft Excel, thanks to the work of ProbabilityManagement.org, which has developed open-source technology that allows Monte Carlo to run on Excel with no macros and no add-ins. Monte Carlo simulates thousands of possible versions of the future. We can then examine those scenarios to see how often different levels of damage occur. For example, if we run 1,000 scenarios, and in 100 of these scenarios a local government incurs $20 million or more in damages within five years, then there is a 10 percent chance (100 in 1,000) of incurring at least $20 million in damages within five years. Monte Carlo analysis allows us to easily see and analyze the more extreme potential outcomes.

Knowing the chances of incurring different amounts of damages allows a local government to judge its appetite for risk and size its reserve accordingly. For example, if there were only a 1 percent chance of incurring risks totaling $50 million or more in ten years, most local officials would probably be comfortable with keeping reserves at less than $50 million. As we get into less extreme scenarios, public officials

Exhibit 1: Risk Analysis Curve

A risk analysis shows how confident this city can be that a given amount of reserves is sufficient to withstand the risks the city faces over a 10-year period.



must consider their appetite for covering risk by accumulating more reserves versus spending on current services or lowering taxes. Some officials use this kind of analysis to consider the value of spending on projects to make their community more resilient against extreme events.

The results of a Monte Carlo analysis can be shown as a curve, much like the one in Exhibit 1. It shows the level of confidence a hypothetical city can have that its reserves are sufficient to withstand the risks to which the city is subject over a 10-year period. For example, $33 million would give the city 85 percent confidence. City officials are then able to debate and discuss how much risk they are willing to assume versus how much money they are comfortable having in reserve. It is notable that this curve, like in all risk analyses that GFOA has developed, begins to turn more sharply upward as we move to the right. This happens because as we move to right we cover increasingly extreme and catastrophic possibilities in order to have confidence that reserves will be sufficient.

To understand risks, you need to quantify them.

The upward turn of the curve shown in Exhibit 1 implies that a local government needs more and more money to gain more confidence as we move right along the curve. At some point, then, it becomes cost-ineffective to rely on reserves to cover risk. This highlights the fact that

a good risk-management strategy must look beyond reserves and consider other tools like insurance, short-term financing, or investing in preventive strategies or strategies to make the community more resilient.

A quantitative risk model, like those GFOA builds, also has the advantage of being flexible in accommodating other variables that might influence a local government's reserve strategy. Examples of such variables include:

> The combined effect of the risks a government is subject to has to be considered because the combined effect can look very different from each risk in isolation.

- **Ability and Willingness to Cut the Budget in Response to Unexpected Circumstances.** Having the flexibility to reduce budgets midyear provides another source of potential funding to respond to extreme circumstances. A model can show how a willingness to cut the budget by some amount before using reserves would affect the ability of a government to maintain its desired level of reserves.
- **Minimum Acceptable Reserves.** Many governments would find it unacceptable for their reserves to reach zero or anything close to it. A model could therefore be built to express the probability that reserves would reach a minimum acceptable amount. For instance, that amount might be the minimum necessary to maintain the government's current bond rating.
- **Effects of Climate Change.** We saw earlier that a quantitative model often relies on historical data to develop the probability and magnitude of extreme events. However, historical data might understate the risk from natural disasters like floods, wildfires, or hurricanes because global climate change may make these events potentially more frequent and/or severe. A model could provide an option to augment the probability and magnitude suggested by the data.

YOUR NEXT STEPS

If you'd like to get started with stress testing your reserves, GFOA offers three options:

- **Basic.** GFOA offers a simple, non-quantitative spreadsheet that is available for free at gfoa.org/RiskAnalysisTemplate. You will find the Excel download highly ranked on your search results. Though this basic spreadsheet does not provide the analytical strengths outlined in this article, it does have the advantage of being very easy to use — no math skills needed. Many local governments have found this sheet helpful for starting a conversation about the sufficiency of their reserves.
- **Intermediate.** GFOA performed a risk analysis for the City of Colorado Springs, Colorado, and published it as a free report that is available at gfoa.org/ColoradoSprings. The analysis used in the report is quantitative but not probabilistic. So, the report does not provide the nuanced analysis described in this article, but some governments have copied the method.
- **Advanced.** You can obtain the same toolset GFOA uses to perform Monte Carlo risk analysis at ProbabilityManagement.org and start building your own models. GFOA will publish more details about how to use this form of analysis in the coming years as more and more governments gain experience with it.

CONCLUSIONS

In conclusion, a local government must carefully think about the risks it faces to find the size of reserves that is right for it. An analysis that considers both the probability and the magnitude of the risks your government faces will provide the most complete perspective on risk. This will help your community find balance when it comes to using its limited resources to provide protection against an uncertain future versus providing services today.

Notes

1. Doug Hubbard. *The Failure of Risk Management* (Wiley, 2009).
2. This issue is discussed in more detail in: Sam Savage. *The Flaw of Averages* (Wiley, 2012).
3. Spyros Makridakis, Robin Hogarth, Anil Gaba. *Dance with Chance*. Oneworld Publications. 2009.
4. See ProbabilityManagement.org.

SHAYNE KAVANAGH is GFOA's senior research manager. He can be contacted at skavanagh@gfoa.org.

SUBJECT: Resolution Authorizing Approval of a Redevelopment Agreement with Bob Brady for Subdivision Improvements

ATTACHMENTS:

Description	Type
Bob Brady Memo	Cover Memo
Resolution	Resolution Letter
Location Map	Backup Material
Bob Brady Water Main Extension RDA	Backup Material
Brady Exhibit A	Backup Material
Brady Exhibit B	Backup Material
Brady Exhibit C	Backup Material

DATE: June 20, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager

RE: Redevelopment Agreement with Bob Brady

The City of Decatur has not had sufficient construction of new single family homes over the past 25 years. The vast majority of all newly constructed residential homes built in Macon County since 2000 have been on our borders, in Forsyth, Mount Zion, or Long Creek. This has led to a lack of contemporary modern housing that today's home buyers want. For this reason, many transplants to Macon County typically end up buying homes in our suburbs as opposed to Decatur. This agreement with Bob Brady will incentivize the construction of 2 new homes in Decatur by offsetting the expense of providing water infrastructure.

The City has also been pursuing annexation in this same area to straighten out our municipal boundaries and ensure equity for those properties that City of Decatur provides services to. This redevelopment agreement provided for annexation of a final piece of the South Side Country Club golf course into the City of Decatur. This agreement serves to provide reimbursement of a portion of the expense to run a new watermain to the proposed sites of the new two lot subdivision for Brady. The infrastructure costs to run a new watermain to the proposed site are anticipated to be in excess of $125,000 for which the City will reimburse Brady up to $75,000.

Attached you will find a visual representation of the proposed new watermain and the area served by this new infrastructure. The agreement is structured to provide for 50% of the allowable reimbursement upon completion of each of the houses, thus incentivizing the development of two houses and not just one. Additionally, please note that this reimbursement is being provided not only for the two new proposed houses, but also for the benefit that this new infrastructure will provide for the four other existing homes that are located off Hulett that are highlighted in the attach map. Further yet, not only will this new watermain provide access for six homes, it also provides better fire suppression for the entire Hulett neighborhood.

RESOLUTION NO. 2022

RESOLUTION AUTHORIZING A REDEVELOPMENT AGREEMENT WITH BOB BRADY

WHEREAS, the City is a home rule unit of government, pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and as such has the authority to promote health, safety and welfare, including to prevent the spread of blight and deterioration and inadequate facilities by promoting private development through economic incentive agreements pertaining to its government and affairs, including the economic development of the City and the expansion of its tax base; and

WHEREAS, much of subject area of this Redevelopment Agreement is not currently adaquately served by municipal water infrastructure; and

WHEREAS, the property developer, Bob Brady desires to have access to public water, upon the terms and conditions provided with the attached Redevelopment Agreement; and

WHEREAS, the City Council of the City of Decatur, after due consideration, has concluded that this watermain extension will serve the best interests of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. The City of Decatur enter into this Redevelopment Agreement with Bob Brady as presented, and the same is hereby, received, placed on file, and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute the Redevelopment Agreement.

Section 3. That City staff is hereby authorized to provide the reimbursement allowed for in this agreement pursuant to the terms and conditions contained there in.

PRESENTED AND ADOPTED this 20th Day of June, 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

HULETT DRIVE WATER MAIN

PROPOSED WATER MAIN

EXISTING WATER MAIN

PROPOSED FIRE HYDRANT

POTENTIAL WATER CUSTOMERS

AGREEMENT

This Agreement ("Agreement") is made and entered into this 20th day of June, 2022, by and between Bob Brady ("Brady"), and the City of Decatur, Illinois, a municipal corporation ("City").

RECITALS

WHEREAS, the City is a home rule unit of government, pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and as such has the authority to promote health, safety and welfare, including to prevent the spread of blight and deterioration and inadequate facilities by promoting the development of and private investment in industry, business and housing and enhancing the marketability of Premises and is authorized and empowered to enter into economic incentive agreements pertaining to its government and affairs, including the economic development of the City and the expansion of its tax base thereby reducing unemployment; and

WHEREAS, Brady will be purchasing a certain parcel of real property from South Side Country Club situated in Macon County, Illinois, which is more particularly described in Exhibit A attached hereto and made a part hereof ("Development Parcel"), which parcel consists of approximately 2 acres; and

WHEREAS, Brady wishes to develop and improve the Development Parcel (the "Project); thereby contributing to the economic development of the City, increasing the tax base thereby reducing unemployment and creating or retaining job opportunities within the City and serve to further and maintain the development of adjacent areas, and the City is willing to enter into an economic incentive agreement with Brady to assure that said development and improvements occur; and

WHEREAS, Brady has entered into a Purchase Agreement with South Side Country Club and others for the Development Parcel attached hereto as Exhibit B; and

WHEREAS, The Development Parcel is not currently served by municipal water infrastructure; and

WHEREAS, Brady desires to have access to public water, upon the terms and conditions provided herein; and

WHEREAS, The City Council of the City, after due consideration, has concluded that this water main extension will serve the best interests of the City; and

WHEREAS, After Brady owns or will own the Development Parcel which is contiguous to the City, the City agrees to pursue annexation of the Development Parcel pursuant to the annexation provisions of the Illinois Municipal Code.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, and in reliance on the ordinances of the City in effect as of the date hereof, the parties hereto hereby agree as follows:

1. STATUTORY AUTHORITY. The parties hereto enter into this Agreement pursuant to and in accordance with the applicable provisions of the Illinois Municipal Code (65 ILCS 5/11-15.1 et seq.) and the codes and ordinances of the City.

2. ANNEXATION.

    a) The City hereby agrees to annex the Development Parcel, once contiguous to the City, to the corporate limits of the City in accordance with the applicable provisions of the Illinois Municipal Code (65 ILCS 5/7-1-1 et seq.) and the terms and conditions hereof.

3. ZONING. The City agrees to zone the Development Parcel "PD Planned Development", in accordance with the provisions of the City's Zoning Ordinance (Ordinance No. 3512, as amended) currently in effect and in accordance with the Site Plan attached hereto as Exhibit D.

4. SUBDIVISION. The preliminary plat of subdivision of the Development Parcel, attached hereto as Exhibit A, is hereby approved as a preliminary plat thereof for all purposes of the City's Subdivision Ordinance.

5. DEVELOPMENT OF THE PROJECT

    a) Brady will utilize its best efforts to develop the Project in a manner that is compatible with this Agreement and Applicable Law.

    b) Brady agrees to construct two (2) single family homes, in accordance with the submitted Site Plan attached hereto as Exhibit D.

6. WATER SUPPLY AND SERVICE.

    a) The City shall reimburse Brady up to $75,000 for the costs Brady incurs to extend the City's Water Main up to the Development Parcel. The City's reimbursement shall not exceed 70% of the total costs Brady incurs extending the City's water main.

        i. Prior to requesting reimbursement, Brady agrees to provide the following:

            1. Upon completion of the Water Main extension, Brady shall submit to the City a Final Cost Analysis of all costs connected with the extension.

            2. Proof of release of lien waivers by all Contractors and Subcontractors for the Water Main extension.

        ii. The obligation for the reimbursement for expenses incurred by Brady for the Water Main extension as part of the Project shall be paid by the City to the Brady as follows:

            1. Fifty percent (50%) of the total eligible reimbursement after the issuance of the first Final Certificate of Occupancy by the City of Decatur's Building Inspections Division for one of the Single-Family Homes as part of the Project.

2. The additional fifty percent (50%) of the total eligible reimbursement after the issuance of the second Final Certificate of Occupancy by the City of Decatur's Building Inspections Division for the second of the Single-Family Homes as part of the Project.

b) The City shall provide Brady engineered design drawings and secure all necessary permits from the Illinois Environmental Protection Agency for the Water Main extension attached hereto as Exhibit C.

c) After annexation, extension of the water main to the Development Parcel and securing all necessary permits from the Illinois Environmental Protection Agency, Brady shall be permitted to connect to the City water mains as described by the City's Director of Public Works.

d) Brady shall use and exercise all reasonable means and facilities to install water transmission lines (the Water Lines) within the Development Parcel sufficient to carry an adequate supply of water to service the Development Parcel. Said lines shall be constructed in accordance with City standards and all applicable City codes and ordinances.

7. SEWERS. DRAINAGE AND TREATMENT FACILITIES.

a) Brady shall be responsible for securing all necessary permits from the Illinois Environmental Protection Agency and the Decatur Sanitary District to connect to the existing sanitary sewer owned by said District.

b) Brady shall use and exercise all reasonable means and facilities to install sanitary sewer lines within the Development Parcel sufficient to serve the Development. Said lines shall be constructed according to plans approved by the City's Director of Public Works.

c) Brady shall cause the entire Development Parcel to be annexed to the Decatur Sanitary District prior to making any sewer connections and shall pay any necessary annexation fees.

8. CONTRACTORS. Brady shall employ experienced contractors for construction of all subdivision improvements.

9. PREVAILING WAGES. In the construction of the Water Main extension within the Public Right of Way and/or Public Utility Easement, Brady shall pay prevailing wages as determined pursuant to the Prevailing Wage Act of the State of Illinois, 820 ILCS 130 *et seq* and the Prevailing Wage Ordinance of the City subject to the following:

a) A listing of the current prevailing wage rates is available through the Illinois Department of Labor.

b) Contractors must sign the City of Decatur Notice of Prevailing Wage Act form, and and other documents as requested to show compliance with this Act.

10. MISCELLANEOUS.

a) Where this Agreement is silent, City ordinances shall apply and control. It is further understood and agreed by the parties that this Agreement shall be read in pari materia with the City's Subdivision Ordinance and Zoning Ordinance,

and other applicable regulations.

b) This Agreement shall bind their heirs, successors, and assigns of the City and Brady. This Agreement shall inure to the benefit of the parties hereto, their successors and assigns, provided that Brady shall have no right to assign this Agreement except in connection with conveyances of all or any portion of this Subject Property.

c) Nothing herein shall in any way prevent the alienation, encumbrance or sale of the Subject Property or any portion thereof and the new owner or owners shall be both benefited and bound by the conditions and restrictions herein expressed.

   i. Within thirty (30) days after the execution hereof, the text of this Agreement (or a suitable memorandum thereof) shall be recorded at the sole cost and expense of Brady in the Office of the Recorder of Macon County, Illinois; and a certified copy of the Ordinance adopting this Agreement shall be filed with the Macon County Clerk.

   ii. It is further agreed that any party to this Agreement, either in law or in equity, by suit, action, mandamus, or other proceeding may enforce or compel the performance of this Agreement, or have such other relief for the breach thereof as may be authorized by law or which by law or in equity is available to them.

d) It is understood by the parties hereto that time is of the essence. It is further understood that upon the occurrence of a default of any of the provisions of this Agreement, which default continues for twenty (20) days after a notice specifying such default is given to the defaulting party, mandamus, or other proceeding, including specific performance, to enforce or compel the performance of this Agreement by such defaulting party may be brought or filed by the other party.

e) In the event any portion of this Agreement or part thereof shall be deemed invalid, such invalidity of said provision or part thereof shall not affect the validity of any other provision hereof.

f) Unless stated otherwise elsewhere herein, any notice required or permitted under this Agreement shall be in writing and shall be deemed given on the date of mailing when mailed by registered or certified mail.

If to Brady: Bob Brady

Decatur, IL

If to the City: City Manager, Scot Wrighton
City of Decatur
#1 Gary K. Anderson Plaza
Decatur, IL 62523

g) The Amendment of any existing Ordinance of the City, following the effective date of this Agreement, shall be ineffective against the Development Parcel if in conflict with the provisions hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF DECATUR, a Municipal Corporation in the County of Macon, State of Illinois

By: _____
City of Decatur Mayor

ATTEST:

_____
City of Decatur City Clerk

OWNER: Bob Brady

_____
Bob Brady

LIST OF EXHIBITS

Exhibit A - Legal Description of Development Parcel and Preliminary Plat

Exhibit B – Purchase Agreement between Bob Brady and South Side Country Club for the Development Parcel

Exhibit C – Water Main Permitted Drawings for Construction

Exhibit D – Site Plan of Development Parcel

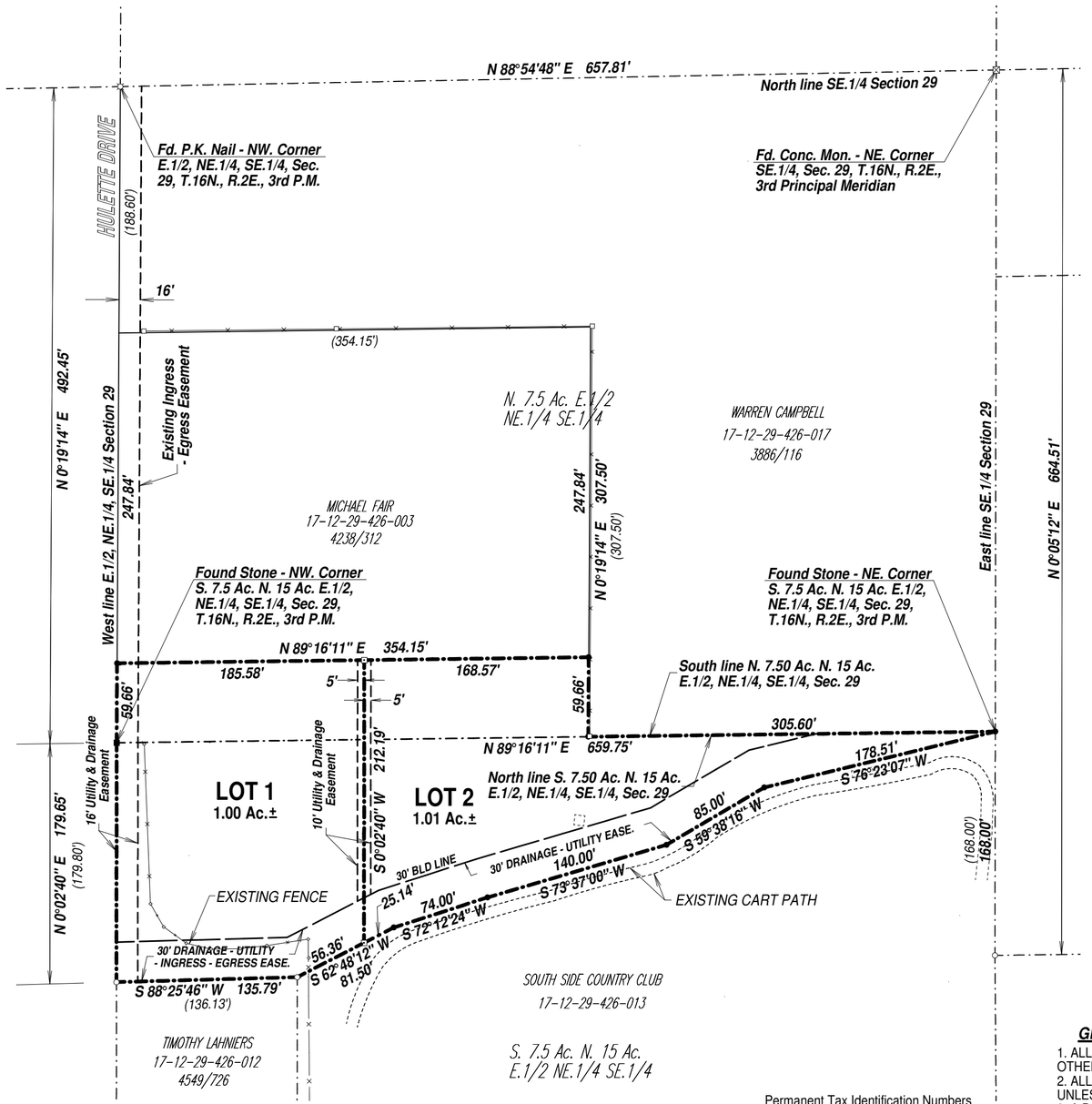
BRADY'S SOUTH SIDE COUNTRY CLUB ADDITION

(A REPLAT OF THE FOLLOWING)

That part of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of Section 29, Township 16 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: beginning at a stone marking the Northwest corner of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29; thence N.89°16'11"E.-659.75 feet along the North line of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29 to an existing stone marking the Northeast corner thereof; thence S.76°23'07"W.-178.51 feet to an iron pin set; thence S.59°38'16"W.-85.00 feet to an iron pin set; thence S.73°37'00"W.-140.00 feet to an iron pin set; thence S.72°12'24"W.-74.00 feet to an iron pin set; thence S.62°48'12"W.-81.50 feet to an existing iron pin marking the Northeast corner of a tract of land described on a Trustee's Deed filed for record in Book 4549, page 726 of the records in the Recorder's Office of Macon County, Illinois; thence S.88°25'46"W.-135.79 feet along the North line of said tract of land to an existing iron pin marking the Northwest corner thereof; thence N.0°02'40"E.-179.65 feet along the West line of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29 to the point of beginning.

AND

That part of the North 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of Section 29, Township 16 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: beginning at a stone marking the Southwest corner of the North 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29; thence N.0°19'14"E.-59.66 feet along West line of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29 to an iron pin set; thence N.89°16'11"E.-354.15 feet to an iron pin set; thence S.0°19'14"W.-59.66 feet to an iron pin set on the South line of the North 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29; thence S.89°16'11"W.-354.15 feet along said South line to the point of beginning.



Permanent Tax Identification Numbers
(Part of)
17-12-29-426-006
17-12-29-426-013

CITY OF DECATUR

APPROVED BY: _____ DATE _____
DIRECTOR, PUBLIC WORKS DEPARTMENT

APPROVED BY: _____ DATE _____
DIRECTOR, DEPARTMENT OF PLANNING
AND BUILDING SERVICES

Survey Notes:
1.) The field and office procedures were performed by me, or under my direct supervision in the months of May & June 2022.
2.) No investigation was made concerning environmental or subsurface conditions or the existence of underground utilities in the course of this survey.
3.) No investigation was made concerning the compliance or non-compliance with the local zoning ordinances in effect, if any, in the course of this survey.
4.) The boundary of this property was determined by the physical location of existing monumentation in Section 29 and the surrounding sections.
5.) This professional service conforms with the current Illinois Minimum Standards of Practice applicable to boundary surveys.

(South Side Country Club)
(Bob Brady)
Proj. No. 0162-21
P.C.S. File 21

Survey Solutions, LLC
111 EAST ASHLAND AVENUE
MT. ZION, IL 62549 217.521.0612
• ALTA Surveys Boundary Surveys
• Construction Staking Subdivisions
Illinois Professional Design Firm # 184005964

LOCATION MAP



Legend

Scale: 1" = 80'
○ = Iron Pipe or Pin From Prev. Surveys
● = 5/8" Iron Pin Set This Survey
⊡ = Conc. Mon. Set This Survey
(100.00') = Record Dimension
100.00' = Measured Dimension
= Existing Easement
= Building Line

North

0 80 160
Scale in Feet

GENERAL NOTES

1. ALL LOT CORNERS ARE MARKED WITH IRON PINS UNLESS OTHERWISE NOTED.
2. ALL EASEMENTS ARE FOR DRAINAGE AND PUBLIC UTILITIES UNLESS OTHERWISE DESIGINATED.
3. A PART OF THE PROPERTY COVERED BY THIS PLAT OR SUBDIVISION IS SITUATED WITHIN 500 FEET OF A SURFACE DRAIN OR WATERCOURSE SERVING A TRIBUTARY AREA OF 640 ACRES OR MORE.
4. ALL OF THIS SUBDIVISION IS LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF DECATUR, IL.
5. ALL DIMENSIONS ON CURVES ARE CHORD DIMENSIONS.
6. PROPERTY IS ZONED R1 - RESIDENTIAL
BUILDING SETBACKS ARE NOTED BELOW:
FRONT YARD - 30 FEET
MINIMUM LOT WIDTH - 80 FEET

Flood Hazard Statement
All of this property lies within Zon X - Areas of Minimal Flood Hazard. According the FEMA Flood Insurance Rate Map Panel Number 17115C0315E with an effective date of June 7, 2017.

DRAINAGE CERTIFICATE

WE, THE UNDERSIGNED, RESPECTIVELY A REGISTERED PROFESSIONAL ENGINEER AND THE OWNER OR OWNERS OF THE LAND SUBDIVIDED, OR THE DULY AUTHORIZED ATTORNEY OF SUCH OWNER OR OWNERS, STATE THAT TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR, THAT IF SUCH SURFACE WATER DRAINAGE IS CHANGED, REASONABLE PROVISION HAVE BEEN MADE FOR THE COLLECTION AND DIVERSION OF SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE SUBDIVIDER OR SUBDIVIDERS HAVE A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF CONSTRUCTION OF THE SUBDIVISION.

STEVEN M. BAUMANN
062-053723
REGISTERED
PROFESSIONAL
ENGINEER
STATE OF ILLINOIS

LICENSE EXPIRES 11/30/2023

_____ DATE _____
STEVEN M. BAUMANN
REG. PROF. ENGINEER NO.062-053723

_____ DATE _____
OWNER: ROBERT BRADY

PROFESSIONAL LAND SURVEYOR
ROBERT M. COX
MT. ZION, ILLINOIS
NO. 3779
STATE OF ILLINOIS

LICENSE EXPIRES 11/30/2022

Surveyor's Certificate

I, Robert M. Cox, Illinois Professional Land Surveyor Number 3779, do hereby certify to the best of my knowledge and belief, that this plat correctly represents the results of a survey performed by me in the months of May & June 2022 in accordance with state statutes governing survey work in the State of Illinois.

May 29, 2022
Rev. 6.14.22

_____
Robert M. Cox
IL. Professional Land Surveyor No. 3779
(License Expires November 30, 2022)

REAL ESTATE PURCHASE CONTRACT

1. PREMISES SOLD. **South Side Country Club**, a not for profit Illinois corporation, as Seller, agrees to sell and **Robert Michael Brady**, as Buyer(s), agree(s) to purchase at the price of $50,000.00 (fifty thousand dollars) the following legally described real estate (premises) situated in Macon County, Illinois based on the following terms and conditions:

1.525 Acre Tract - That part of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of Section 29, Township 16 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: beginning at a stone marking the Northwest corner of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29; thence N.89°16'11"E.-659.75 feet along the North line of the South 7.5 acres of the North 15 acres of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29 to an existing stone marking the Northeast corner thereof; thence S.76°23'07"W.-178.51 feet to an iron pin set; thence S.59°38'16"W.-85.00 feet to an iron pin set; thence S.73°37'00"W.-140.00 feet to an iron pin set; thence S.72°12'24"W.-74.00 feet to an iron pin set; thence S.62°48'12"W.-81.50 feet to an existing iron pin marking the Northeast corner of a tract of land described on a Trustee's Deed filed for record in Book 4549, page 726 of the records in the Recorder's Office of Macon County, Illinois; thence S.88°25'46"W.-135.79 feet along the North line of said tract of land to an existing iron pin marking the Northwest corner thereof; thence N.0°02'40"E.-179.65 feet along the West line of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 29 to the point of beginning.

2. **SALE and TRANSFER RESTRICTION.** Buyer agrees that neither he, his successors or assigns will convey ownership to the properties subject to this Agreement to any party that is not an active regular or lifetime member of South Side Country Club so long as South Side Country Club exists and that all parties who are conveyed ownership of said properties must remain active regular or lifetime members of South Side Coutnry Club for the duration of their ownership of the subject properties.

3. **EASEMENT.** Buyer grants a permanent ten (10) foot-wide private easement for ingress and egress for the benefit of the Seller. The Easement shall be for the south ten (10) feet of the property identified herein and shall extend to the western boundary of Seller's adjacent property.

4. **DATE OF CONTRACT.** The date of this contract is the latest date of signing by all parties.

THIS IS A LEGALLY BINDING CONTRACT. UNLESS YOU FULLY UNDERSTAND THIS CONTRACT, CONSULT AN ATTORNEY BEFORE SIGNING.

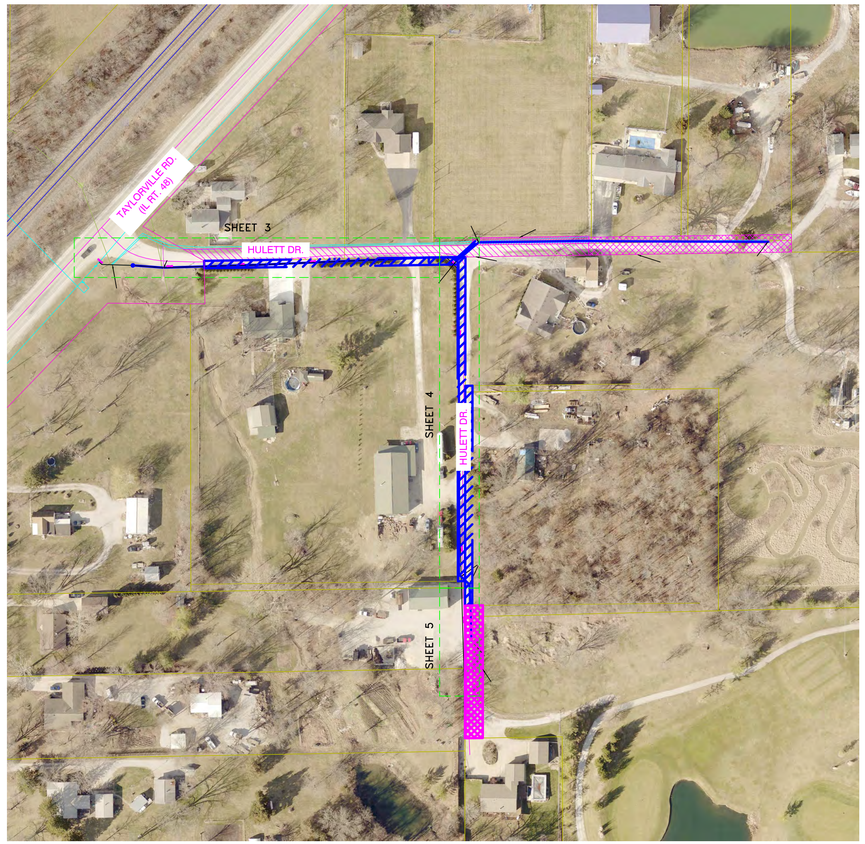
SOUTH SIDE COUNTRY CLUB
SELLER:

SIGNATURE DATE
ITS PRESIDENT

ATTEST DATE
SOUTH SIDE COUNTRY CLUB SECRETARY

ROBERT MICHAEL BRADY
BUYER(S):

SIGNATURE DATE



HULETT DRIVE AREA
PROJECT LOCATION

LEGEND

- RIGHT OF WAY LINE (ROW)
- ℄ OF ROADWAY
- 2" GAS — EXISTING BURIED GAS MAIN
- 8" SAN — EXSTING SANITARY SEWER
- 15" STM. — EXSTING STORM SEWER
- 6" W — EXISTING WATER MAIN
- S — EXISTING SANITARY SEWER SERVICE LOCATION
- EXISTING CULVERT
- NEW WATER MAIN
- EXISTING SANITARY MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- EXISTING CURB BOX LOCATION
- NEW FIRE HYDRANT
- NEW WATER VALVE
- SAWCUT & PAVEMENT REMOVAL LIMITS

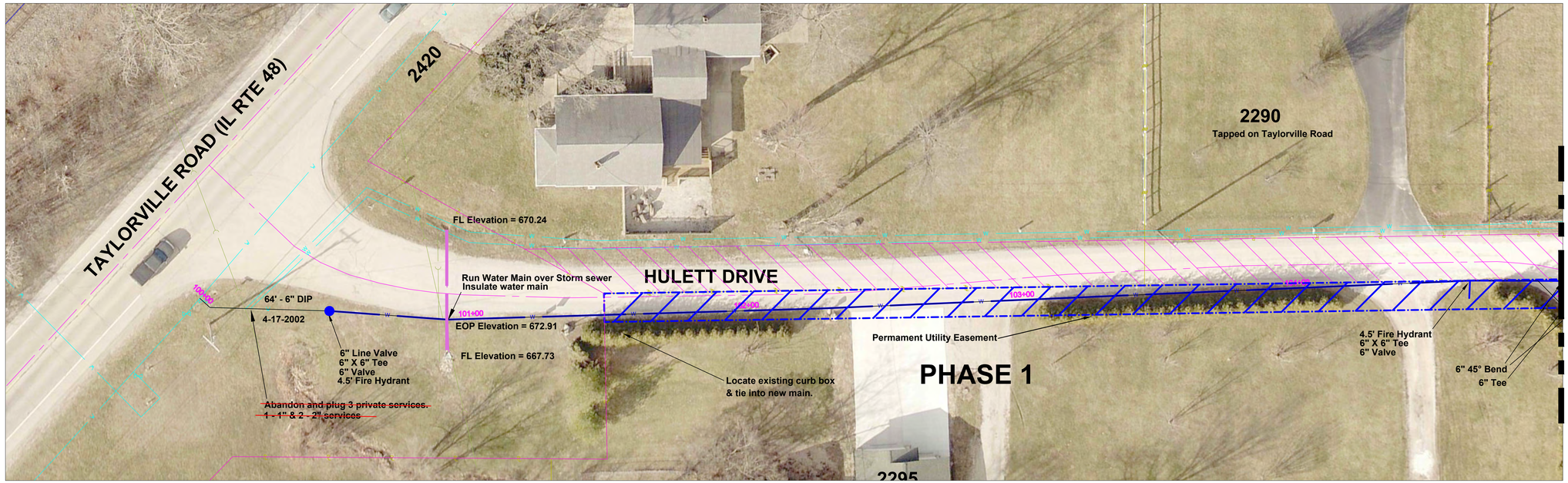
SCHEDULE OF QUANTITIES

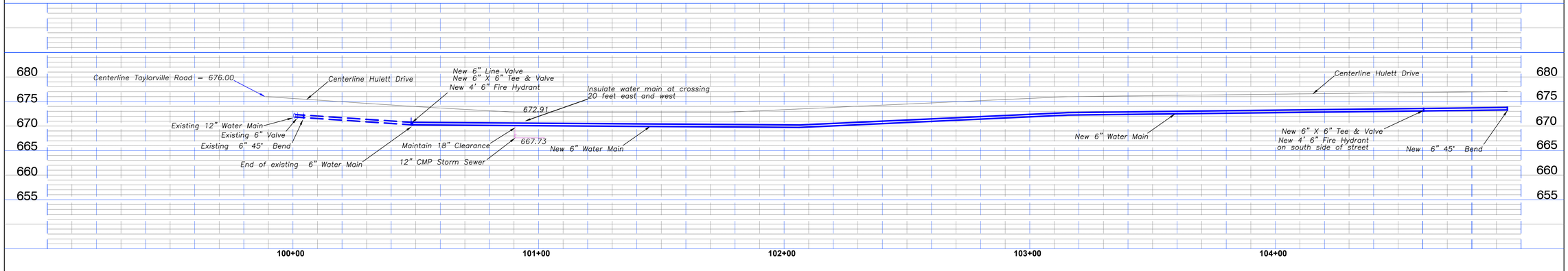
WATER MAIN NOTES

1. ALL WATER MAIN CONSTRUCTION, MATERIALS AND TESTING SHALL BE IN ACCORDANCE WITH THE WATER MAIN CONSTRUCTION STANDARDS OF THE CITY OF DECATUR. ITEMS OF WORK NOT COVERED BY THE CITY STANDARDS SHALL BE COMPLETED IN ACCORDANCE WITH THE "STANDARD SPECIFICATION FOR SEWER AND WATER MAIN CONSTRUCTION IN ILLINOIS", APRIL 2016 AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
2. WATER MAINS AND SERVICE LINES SHALL BE SEPARATED FROM SEPTIC TANKS, DISPOSAL FIELDS AND SEEPAGE BEDS BY A MINIMUM OF 25 FEET.
3. THE LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES WERE OBTAINED FROM THE CITY OF DECATUR RECORDS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY ALL UNDERGROUND UTILITY LOCATIONS.
4. BEFORE STARTING ANY CONSTRUCTION ACTIVITIES, THE CONTRACTOR SHALL CALL J.U.L.I.E. AT 811 TO LOCATE THE UTILITIES.
5. MINIMUM DEPTH OF THE WATER MAIN SHALL BE 42" TO THE TOP OF THE PIPE. SEE PLANS FOR DETAILS.
6. ALL WATER MAIN SHALL BE POLY WRAPPED DUCTILE IRON PIPE CONFORMING TO AWWA C151, THICKNESS CLASS 52, TAR COATED AND CEMENT LINED WITH PUSH–ON JOINTS CONFORMING TO AWWA C111 AND C600.
7. ALL PLUGS, CAPS, TEES, BENDS AND FITTINGS DEFLECTING 11.5 DEGREES OR MORE SHALL BE THRUST PROTECTED OR HAVE RESTRAINED JOINTS FOR 50 FEET OF PIPE IN ALL DIRECTIONS FROM THE FITTINGS TO PREVENT MOVEMENT OF LINES UNDER PRESSURE. PORTLAND CEMENT CONCRETE BLOCKING SHALL BE A MINIMUM OF 12" THICK AND BE PLACED BETWEEN SOLID, UNDISTURBED GROUND AND THE FITTINGS. THE PIPE AND FITTING JOINTS SHALL REMAIN ACCESSIBLE FOR REPAIRS.
8. ALL CONSTRUCTION, PRESSURE TESTS, LEAKAGE TESTS AND BACTERIOLOGICAL TESTING SHALL CONFORM TO THE "STANDARD SPECIFICATION FOR SEWER AND WATER MAIN CONSTRUCTION IN ILLINOIS", APRIL 2016. THE TESTING OF THE WATER MAIN SHALL BE OBSERVED BY THE ENGINEER.
9. TRENCH BACKFILL CONFORMING TO SECTION 208 AND ARTICLE 1004.05 OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" ADOPTED APRIL 1, 2016 SHALL BE USED IN ALL TRENCHES UNDER ALL ROADWAY SURFACES AND DRIVEWAYS AND WITHIN 2 FEET OF THE EDGE OF ANY ROADWAY SURFACES OR DRIVEWAYS.

PROJECT TITLE	SHEET TITLE	SCALE:	CITY OF DECATUR PUBLIC WORKS DEPARTMENT	7 SHEETS
HULETT DRIVE WATERMAIN	*QUANTITY SHEET*	*N.T.S.*	DATE: *2/19/2021* DRAWN BY: *CWL/KEZ* CHECK BY: *PEC*	*2*

Aug 12, 2021 – 4:09pm K:\Common\CVCPW\2021 Preliminary Projects\Hulett Drive Water Main Extension\Plans\Quantitiy Sheet.dwg





PROJECT TITLE

HULETT DRIVE WATERMAIN

SHEET TITLE

HULETT DRIVE PLAN AND PROFILE

1

SCALE: 0' 20' 40'

CITY OF DECATUR
PUBLIC WORKS DEPARTMENT

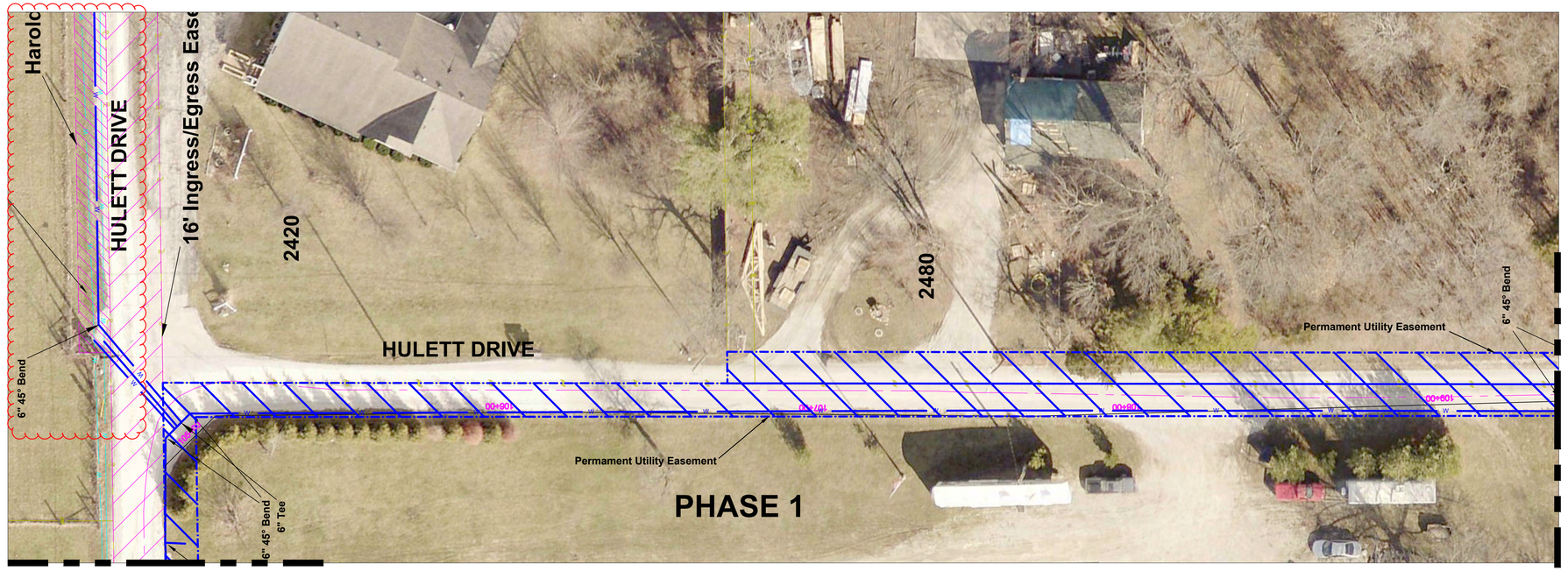
DATE: *2/19/2021* | DRAWN BY: *CWL/KEZ* | CHECK BY: *PEC*

7 SHEETS

3

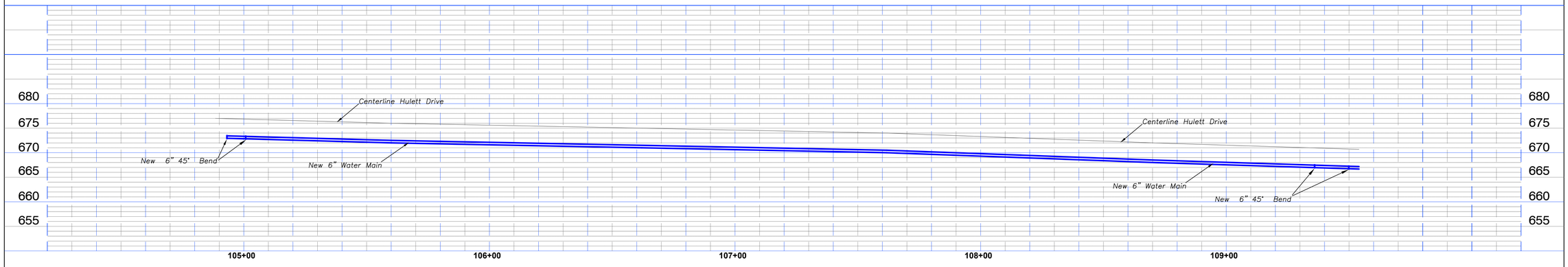
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CONTINUED ON SHEET 6



MATCHLINE SHEET 3

MATCHLINE SHEET 5



PROJECT TITLE

HULETT DRIVE WATERMAIN

SHEET TITLE:

HULETT DRIVE PLAN AND PROFILE 2

SCALE: 0' 20' 40'

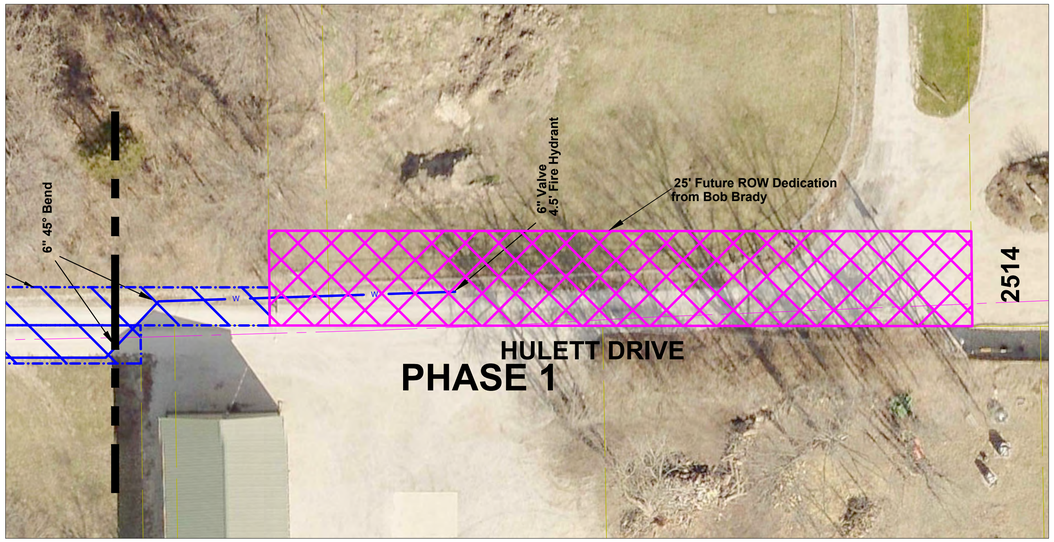
CITY OF DECATUR
PUBLIC WORKS DEPARTMENT

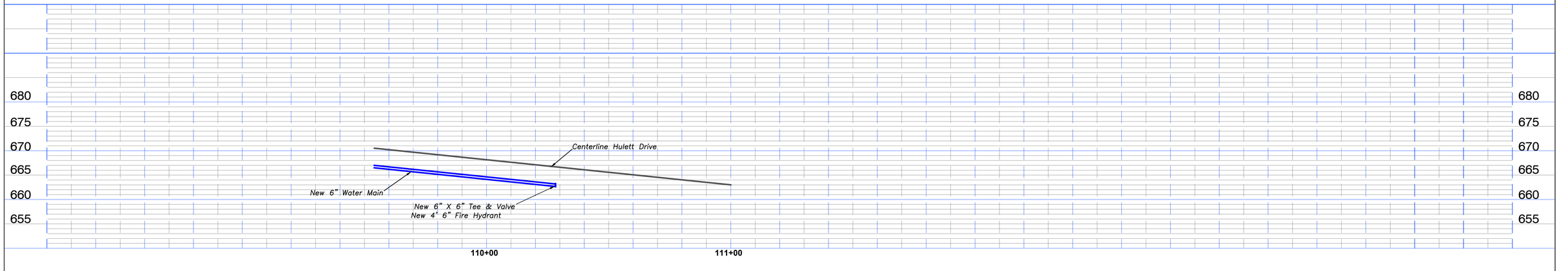
DATE: *2/19/2021* | DRAWN BY: *CWL/KEZ* | CHECK BY: *PEC*

7 SHEETS 4

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MATCHLINE SHEET 4





PROJECT TITLE

HULETT DRIVE WATERMAIN

SHEET TITLE

HULETT DRIVE PLAN AND PROFILE

3

SCALE: 0' 20' 40'

CITY OF DECATUR
PUBLIC WORKS DEPARTMENT

DATE: *2/19/2021* | DRAWN BY: *CWL/KEZ* | CHECK BY: *PEC*

7 SHEETS

5

Oct 06, 2021 – 8:38am K:\Common\CVCPW\2021 Preliminary Projects\Hulett Drive Water Main Extension\Plans\Hulett Drive.dwg

City Clerk

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Authorizing an Intergovernmental Agreement between the City of Decatur and the Decatur Park District Regarding Easements and Storm Water Utility Fees

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Intergovernmental Agreement	Backup Material

June 16, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: Intergovernmental Agreement with the Decatur Park District

For many years the Decatur Park District has disputed the assessment of storm water utility fees by the city on the park district. Consequently, the park district has built-up a large outstanding unpaid balance in delinquent storm water utility fees.

The city's storm water utility fees are based on a calculation of rainwater runoff from impervious surfaces. All governmental entities and non-profit agencies in the city of Decatur pay these fees as part of their regular monthly utility bill to defray the city's costs of managing storm water (with the exception of the Decatur Park District).

The proposed intergovernmental agreement (IGA) is a negotiated settlement and final disposition of this long-standing dispute. Under the terms of the IGA, the park district acknowledges that they must pay storm water utility fees in the future, but they will be based on a revised calculation that removes the airport and some other properties from the formula. The IGA also applies a credit allowed under the storm water ordinance for erosion and storm water public education, and it grants to the city the right to receive infrastructure easements without easement-specific charges for water, sewer and other construction under and through park district property for city projects in exchange for a fixed annual fee that will be deducted from storm water utility fees due from the park district to the city. The IGA also provides that the park district will make a one-time payment of $10,000 to the city for the accumulated storm water fee delinquencies, and that the remainder of the district's delinquent balance will be written off.

The IGA has already been approved by the Decatur Park District Board. It is recommended that the City Council approve the agreement as well.

RESOLUTION NO. R2022- _____

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE DECATUR PARK DISTRICT AND THE CITY OF DECATUR REGARDING EASEMENTS AND STORM WATER UTILITY FEES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Intergovernmental Agreement presented to the Council herewith, between the Decatur Park District and the City of Decatur, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest Intergovernmental Agreement on behalf of the City.

PRESENTED AND ADOPTED this 20th day of June, 2022.

_____
JULIE MOORE WOLFE, MAYOR

ATTEST:

_____
KIM ALTHOFF, CITY CLERK

INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF DECATUR AND THE DECATUR PARK DISTRICT

THIS AGREEMENT made and entered into by and between the City of Decatur, an Illinois municipal corporation ("City"), and the Decatur Park District, an Illinois unit of local government ("District"), on the ____ day of _____, 2022. The parties mutually desire to enter into this Agreement and further stipulate and agree as follows:

WHEREAS, City and District are both public agencies as defined under the Intergovernmental Cooperation Act (5 ILCS 220/1 *et. seq.*), and are therefore authorized and empowered to enter into intergovernmental agreements whereby they may exercise, combine, transfer and enjoy jointly any powers, privileges, functions, or authority; and

WHEREAS, City and District have each determined that it is in the public interest and general welfare to address issues regarding the orderly management of stormwater and water resources;

WHEREAS, no ordinances or laws prohibit this Intergovernmental Agreement, or the transaction described herein;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the adequacy and sufficiency of which are hereby acknowledged, the parties mutually agree as follows:

1. Reduction of District Stormwater Utility Fees: City shall decrease the District's stormwater utility fees as described below. Adjustments to this annual credit will be made as a result of increases in fees assessed by the City to all customers by ordinance, or changes to other credit provisions of the Decatur Storm Water Ordinances.
   a. The Decatur Airport property, as a public transportation facility, will receive a monthly credit reduction of $650 or $7,800 annually.
   b. Monthly Storm Water Utility credits totaling $200, or $2,400 annually, will be provided for other non-exempted Park District properties unless development changes to these properties no longer support the assigned credits,
   c. The District will provide the City with an annual plan for conducting public education programs. Upon approval by the City and the execution of the approved programs, the District will receive an annual Storm Water Utility credit up to a maximum of $5,250,

2. Upon receiving an invoice from the District, the City will remit an annual payment of $2,500 to provide storm water, sanitary sewer, water and other City utility easements in accordance with Section 4 of this Agreement. The District will adjust this annual invoice by the same percentage as changes are made to the aggregated fees in items 1a – 1c of this Agreement.

3. Payment of Outstanding Stormwater Utility Fees: District shall pay City Ten Thousand Dollars ($10,000.00) as and for full payment of outstanding stormwater utility fees due

and payable to City through the date of this Agreement. Said payment shall be made within ten (10) days of execution of this Agreement.

4. Easements to City: City shall make written requests to District for easements prior to the construction of City stormwater sewers, sanitary sewers and water mains on District property. District shall review all plans, drawings, engineering reports, plats of survey, construction schedules and other relevant documents prior to granting City's easement request. District shall not unreasonably deny or delay the granting of an easement to City. District shall not grant an easement request if the proposed easement impacts District improvements, projects, infrastructure, facility operations or District event scheduling. District shall not charge City a fee for granting a permanent or temporary easement under this paragraph. Upon completion of work by City within the easement property, City shall be solely responsible to restore the premises to its original condition in a timely manner. District shall determine in its sole discretion whether the restoration has been performed in a satisfactory and timely manner.

5. Termination: This Agreement may be terminated by either party upon 180 days' written notice to the other party.

6. Notices: Any written notices required by this Agreement shall be delivered to each party via first class mail at the following address:

City of Decatur	Decatur Park District
Attn: City Manager	Attn: Executive Director
1 Gary K. Anderson Plaza	620 E. Riverside Ave.
Decatur, IL 62523	Decatur, IL 62521

7. Severability. If any provision or subpart of this Agreement is held to be invalid by any tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible. If not, the provision shall be deemed severed from the Agreement, and all other provisions and subparts shall remain in full force and effect.

8. Entire Agreement. This Agreement constitutes the entire agreement between the parties relating to the formation of an Intergovernmental Agreement between the City of Decatur and the Decatur Park District. Any representations promises or statements not set forth in this Agreement are of no force and effect and have not been relied upon.

9. Amendment. This Agreement may only be amended by a written instrument signed by each party hereto.

10. Transferability. This Agreement shall extend to and be binding upon the parties hereto and their respective agents and representatives. The terms of this Agreement are non-transferrable.

11. Successors. This Agreement shall extend to, inure to the benefit of, and be binding upon the parties hereto and their respective agents, representatives, predecessors, successors, and assigns.

12. Execution. This Agreement may be executed in any number of counterparts, and sent as "pdf" and by e-mail, each of which shall be deemed an original and which, taken together, shall constitute the full Agreement.

13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to or application of conflict of law, rules or principles. The parties agree that the proper venue for any claim or suit filed pursuant to this Agreement shall be the Sixth Judicial Circuit, Court of Macon County, Illinois.

14. Headings. The headings assigned to designate subparts of this Agreement are for organizational purposes only, do not constitute any binding legal effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF DECATUR

_____
Mayor Julie Moore Wolfe

ATTEST:

_____
City Clerk

DECATUR PARK DISTRICT

_____
Executive Director

ATTEST:

_____
Secretary of Board of Commissioners

SUBJECT:
Resolution Authorizing a Professional Services Agreement with Teska Associates, Inc. for Jasper Street Great Streets, Great Neighborhoods Plan

ATTACHMENTS:

Description	Type
Council Memo	Cover Memo
Resolution with Agreement	Resolution Letter

ECONOMIC & COMMUNITY DEVELOPMENT MEMORANDUM
No. 22-26

June 16, 2022

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl "Pat" Patrick, Economic &Community Development Director
Greg Crowe, Assistant Director of Economic &Community Development

SUBJECT: Resolution Authorizing a Professional Services Agreement with Teska Associates for the Jasper Corridor Great Streets, Great Neighborhoods Plan

SUMMARY RECOMMENDATION: Staff recommends approval of the attached resolution authorizing an agreement with Teska Associates for the Jasper Corridor Great Streets, Great Neighborhoods Plan for an amount not to exceed $149,859.

BACKGROUND: The Great Streets, Great Neighborhoods initiative was presented to City Council at the Neighborhood Revitalization Study Session in April 2022 and Study Session on June 13, 2022. At the June Study Session, City Staff presented that the principal goals of the initiative include:

1. Multi-modal transportation design for all users
2. Neighborhood Outreach and Capacity Building
3. Fostering a sense of pride and place within adjacent neighborhoods along the corridors
4. Activation of vacant land along the corridor
5. Concept plans for three vacant and/or underutilized priority sites to encourage reinvestment
6. Financial plans, including grant opportunities, for implementing final recommendations

The City Selection Committee felt that the Teska team presented the most complete proposal to meet these six principal components. Teska demonstrated success in building neighborhood capacity to ensure the action steps of the plan are sustainable along with examples of projects that were successful in getting vacant and underutilized properties along corridors redeveloped and/or repurposed. In addition, their team has been involved in the City's Housing Study and the Decatur Bike Plan projects that will help guide the Jasper Corridor plan and other Great Streets, Great Neighborhoods initiatives.

PRIOR COUNCIL ACTION: Neighborhood Revitalization Study Session in April 2022 and Study Session on June 13, 2022.

POTENTIAL OBJECTION: Staff is not aware of objections.

INPUT FROM OTHER SOURCES: The Selection Committee of City Staff from Planning, Neighborhood Revitalization and Engineering along with a representative from EPA's Technical Assistance for Brownfields (TAB) Program assisted in choosing the consultant. After an initial

review of the six submitted proposals, two were selected for virtual interviews with the selection committee.

STAFF REFERENCE: Any additional questions may be forwarded to Greg Crowe (gcrowe@decaturil.gov).

BUDGET/TIME IMPLICATIONS: The total funding of this project will come from Decatur Urbanized Area Transportation Study (DUATS) planning funds. The project will start immediately with City Council approval with an ending date in Fall 2023.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH TESKA ASSOCIATES, INC. FOR JASPER STREET GREAT STREETS, GREAT NEIGHBORHOODS PLAN

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement authorizing the Professional Services for Jasper Street Great Streets, Great Neighborhoods Plan, presented to the City Council herewith, as Exhibit 1 and made a part hereof, between the City of Decatur and Teska Associates, Inc.. be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur and Teska Associates, Inc. for a fee not to exceed $149,859.

PRESENTED and ADOPTED this 20th day of June 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

CITY OF DECATUR
PROFESSIONAL SERVICES AGREEMENT
JASPER STREET GREAT STREETS, GREAT NEIGHBORHOODS PLAN

This Agreement (“Agreement”) is made and entered into between the CITY OF DECATUR, ILLINOIS, an Illinois home rule municipal corporation ("City"), and TESKA ASSOCIATES, INC. (“Consultant”), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the JASPER STREET GREAT STREETS, GREAT NEIGHBORHOODS PLAN ("Project") as set forth in the attached as Exhibit “A”, incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

A. CONSULTANT. The Consultant shall provide professional services for the City in all phases of the Project, serve as the City's professional representative for the Project as set forth herein and shall give professional consultation and advice to the City’s Representative during the performance of services hereunder.

B. NOTICE TO PROCEED. The Consultant shall only begin performance of the Project required hereunder upon receipt of a written Notice to Proceed for the Project, as shown in Exhibit B.

C. TIME. The Consultant shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.

D. CITY'S REPRESENTATIVE. The City's representative to the Consultant shall be the Assistant Director of Community Development as set forth in the Notice to Proceed for each phase of work.

E. EXTRA WORK AND CHANGE ORDERS. The Consultant shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consultant shall obtain written authorization in the form of a Change Order from the City’s Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consultant and shall not be reimbursed by the City.

The Consultant expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consultant shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.

2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.

3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.

4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.

5. Report Preparation. Prepare a report ("Study Report") containing schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the City of Decatur. The Study Report shall also set forth the Consultant's findings and recommendations with opinions of probable costs for the Project, including construction cost, contingencies, allowances for charges of all professionals and consultants, allowances for the cost of land and rights-of-way, allowances for the relocation of utility facilities and equipment if necessary, and compensation for or damages to properties and interest and financing charges (all of which are hereinafter called "Project Costs"). Specific requirements for the Study Report are included in Exhibit A, Scope of Services.

6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.

7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.

B. FURNISH INFORMATION. Assist the Consultant by placing at the Consultant's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

C. FURNISH TECHNICAL INFORMATION. Furnish to the Consultant, as required for performance of the Consultant's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way,

topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consultant may rely upon in performing the Consultant's services.

D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.

E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consultant to enter upon public and private property as required for the Consultant to perform the Consultant's services.

F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consultant, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.

G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consultant may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.

I. NOTIFY THE CONSULTANT OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consultant whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consultant's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

A. SUCCESSORS AND ASSIGNS. The City and the Consultant each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consultant shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consultant in connection with this Project are public documents and, upon payment to the Consultant, shall remain the property of the City whether the Project is completed or not.

C. ESTIMATES OF COST (COST OPINION). Since the Consultant has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost

provided are to be made on the basis of the Consultant's experience and qualifications, but the Consultant does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.

D. INSURANCE.

1. Requirement. During the term of this Agreement, at its own cost and expense, the Consultant shall maintain in full force and effect insurance policies as enumerated below.

2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.

3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.

4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.

5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consultant shall provide the City’s Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consultant shall give the City’s Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consultant shall provide any renewal certificates of insurance automatically to the City’s Representative at least 30 days prior to policy expiration. The certificate must certify the following:

   a. Name and address of party insured.

   b. Name(s) of insurance company or companies.

   c. Name and address of authorized agent executing such certificate.

   d. Description of type of insurance and coverage afforded thereunder.

   e. Insurance policy numbers.

   f. Limits of liability of such policies and date of expiration of policies.

   g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City’s Representative per standard ISO accord form wording and the policy provisions.

7. Types and Limits of Insurance. The Consultant shall provide the following:

   a. Workers' Compensation:

      Coverage A: Statutory Limits

Coverage B: One hundred thousand dollars ($100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.

b. General Liability: Combined single limits of, no less than, one million dollars ($1,000,000) per occurrence. General Liability Insurance shall include:

Personal Injury Liability coverage.

c. Automobile Liability: Combined single limits of, no less than, one million dollars ($1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.

d. Professional Liability: A professional liability errors and omissions policy with limits of, no less than, one million dollars ($1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.

e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consultant shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.

8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consultant.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.

2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consultant is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.

3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consultant shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process.

4. Upon termination pursuant to this Agreement, the City’s Representative may take over the work and complete the same by agreement with another party or otherwise.

F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consultant agrees to abide by and comply with the City's "Equal Employment Opportunity Clause” (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.

G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consultant an employee or partner of the City. The Consultant shall at all times hereunder be construed to be an independent contractor.

H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consultant shall abide by the terms of all Federal requirements in the performance of duties hereunder.

I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.

J. HOLD HARMLESS. Consultant shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consultant in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consultant or its subcontractors.

The City shall indemnify and save harmless the Consultant, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consultant and including reasonable attorney's fees incurred by the Consultant or required in any way to be paid by the Consultant, in defense thereof, and shall indemnify and save harmless the Consultant from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consultant under the terms of the Agreement. The Consultant shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consultant's own judgment, may be necessary for the Consultant's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

K. COPYRIGHT ASSIGNMENT. The Consultant assigns to the City any and all of Consultant's rights under copyright laws for work prepared by the Consultant, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consultant agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.

L. NO BID RIGGING, BID ROTATION. The Consultant certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consultant is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consultant so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.

M. NO DELINQUENT TAXES. The Consultant agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.

N. DRUG FREE WORKPLACE. The Consultant agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consultant has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars ($5,000.00), the Consultant shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.

O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.

P. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

A. BASIS OF BILLING. City shall pay the Consultant for all services rendered under Section II Phases A through F an amount based on Direct Labor Costs times 2.67311 for services rendered by principals and employees assigned to the Project.

Direct Labor Costs used as a basis for payment means salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including but not limited to, planners, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical personnel, stenographers, typists and clerks; but does not include indirect payroll related costs or fringe benefits. For the purposes of this Agreement, the principals and employees of the Consultant and their hourly direct labor costs are set forth in Exhibit H hereto.

B. SUBCONSULTANT. The City shall pay the Consultant for services and reimbursable expenses of subconsultants engaged by the Consultant with the approval of the City's Representative, the amount billed by the Subconsultant to the Consultant times an approved multiplier of 1.0 .

C. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraphs A and B of this Section, the City shall pay the Consultant the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consultant's vehicles are used on the project, the City shall pay the Consultant the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

D. PAYMENT FOR WORK COMPLETED

1. Monthly progress payments may be requested by the Consultant for work satisfactorily completed and shall be made by the City to the Consultant as soon as practicable upon submission of statements requesting payment by the Consultant to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consultant prefers, the Invoice Data sheet may serve as the Consultant's invoice.

2. The Consultant shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Consultant shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consultant may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.

3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consultant under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consultant and supplemented or accompanied by such supporting data as may be required by the City's Representative.

4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.

5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consultant shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.

6. The Consultant and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.

E. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consultant for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Consultant also will be reimbursed for the charges of independent professional associates and consultants employed by Consultant to render Basic Services, and paid for services rendered during that phase on the basis of Consultant's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Consultant's principals and employees engaged directly on the Project. In the event of any such termination, Consultant will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

By:

This Agreement is made between the City and the Consultant entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____ , 2022

THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

_____
City Clerk

Consultant Firm

By: _____

EXHIBIT A: SCOPE OF WORK - TESKA TEAM

TASK	TESKA HOURS			TESKA	EPSTEIN	HOYLE	VETTER	TOTAL
	Project Manager	Principals	Associates					
Phase 1:Project Kickoff								
Kick-off meeting	4		4	$1,120	$800			$1,920
Stakeholder Interviews	8		8	$2,240	$1,200	$600	$600	$4,640
Subtotal				$3,360	$2,000	$600	$600	$6,560
Phase 2: Existing Conditions Review								
Review plans and develop site assessments	4		12	$2,040				$2,040
Project site assessments	6		6	$1,680	$2,000			$3,680
Market/land use analysis	10		10	$2,800			$7,500	$10,300
Subtotal				$6,520	$2,000	$0	$7,500	$16,020
Phase 3: Community Engagement								
Task Force Meetings	56	12	58	$17,770	$6,000	$3,000	$1,200	$27,970
Public Meetings	20	7	56	$10,825	$4,318	$1,800	$600	$17,543
Pop Ups / Events	6		6	$1,680				$1,680
Survey	4	2	16	$2,810				$2,810
Project Website	4		40	$5,260				$5,260
Subtotal				$38,345	$10,318	$4,800	$1,800	$55,263
Phase 4: Goals & Vision Framework								
Develop / refine goals and vision framework	8	2	14	$3,240				$3,240
Subtotal				$3,240				$3,240
Phase 5: Alternatives Analysis								
Development of alternatives	16	16	24	$7,880	$2,496	$1,500		$11,876
Subtotal				$7,880	$2,496	$1,500	$0	$11,876
Phase 6: Design Guidelines and Concepts								
Development of design guidelines	12	8	20	$5,520				$5,520
Concept plans	8	20	50	$10,170	$7,610	$1,500		$19,280
Subtotal				$15,690	$7,610	$1,500	$0	$24,800
Phase7: Final Plan & Implementation Strategy								
Draft plan document	12	4	60	$9,500	$9,790	$1,600	$200	$21,090
Edits to draft plan	8		8	$2,240				$2,240
Subtotal				$11,740	$9,790	$1,600	$200	$23,330
Phase8: Final Approval Process								
Draft plan presentation	3		2	$725	$600	$400		$1,725
Public hearing presentation	4		4	$1,120		$250		$1,370
Final plan delivery	2		3	$675				$675
Subtotal				$2,520	$600	$650	$0	$3,770
Community Partners								
Community Partner Stipends				$5,000				$5,000
TOTAL				$94,295	$34,814	$10,650	$10,100	$149,859

1 PROJECT SCOPE

PHASE 1
Project Kick-off + Coordination

1.1 Kick-Off Meeting · The Consultant Team will kickoff the project by facilitating a meeting with staff, TAB program partners and the chair of the Jasper Street Corridor Community Task Force.

1.2 Interviews · The Consultant Team will interview groups of stakeholders identified by staff to engage community leaders, non-profit organizations and other agencies in the planning process and learn their perspectives of what is working and what needs to be improved in the corridor.



Interactive pop up style public events include activities designed to inform the planning.

PHASE 2
Existing Conditions Review

2.1 Plan Review
The Consultant Team will review recent plans as identified in the RFP as well as other related documents and review progress of implementation of the plans regarding the Jasper St. Corridor with staff. A summary memorandum identifying relevant items from the plans will be prepared by the Consultant Team.

2.2 Project Site Assessments · The Consultant Team will conduct field reconnaissance to identify strengths and weaknesses along the corridor. An Existing Land Use Map and a Transportation Existing Conditions Map will be prepared utilizing and updating GIS layers from the City of Decatur Digital Atlas.

2.3 Market/Land Use Analysis · Vetter will undertake a market analysis to inform land use recommendations conducted in later phases of the project. Using proprietary databases and information from published federal, state and local data sources, supplemented by data collected in the previous tasks, the Team will evaluate the size, relevant characteristics and growth trends of four key market segments: residential real estate, retail, industry and institutional/civic/educational uses.

- **The housing market assessment** will identify and evaluate current/recent home sales trends by product type, permits, prices and amenities, noting changes in supply, demand factors, and near-term implications. This will inform of trends in the housing market, e.g., market for different housing types, life-cycle housing, reducing vacancy and assist in future planning and zoning efforts.

- **A retail market assessment and gap analysis** will help to identify leakage and opportunities for new retail and service businesses. This will help to understand what approach could be taken to revitalize or reuse current empty retail space.

- **The economic base assessment** will include the largest employers, unemployment rates, income growth, and employment trends. The assessment will highlight trends in key local economic sectors and industries. This will help identifying existing clusters of businesses in the area and assess potential business expansion trends and opportunities to attract new businesses.

- **Opportunity Site Map:** Based on the Market/Land Use Analysis, Teska will develop an Opportunity Site Map that identifies vacant and/or underutilized land that can be redeployed through new public and private investment - from new housing to commercial development to pocket parks and community gardens.

PHASE 3
Community Engagement

3.1 Task Force & Public Meetings · We will work with TAB and City staff to outline a community engagement plan at the very beginning of the project and discuss during the project Kick-Off in Phase 1. Our approach will be to build ownership of the Task Force as "ambassadors" to the larger Jasper St. Corridor community. We will ask them to think from the very beginning of the project, what they want to get out of the plan and what they can contribute to the planning process and implementation effort. We suggest a series of six Task Force meetings in order to focus their time and participation in the process, as we outline in the attached Timeline. We will also involve the Task Force in community meetings and additional outreach activities.

We suggest a number of additional outreach and engagement techniques to engage the community. This includes: Task Force engagement, partner pop ups, community conversations, outdoor activations, local partnerships, team-building experiences, indoor instal-lations and community summits.

CAPACITY BUILDING: Teska will work with the City of Decatur to identify neighborhood champions. This may be existing organizations such as Boys and Girls Club or a school, or could be a group of neighbors that would like to come together for a more permanent neighborhood leadership role. Over the course of the project, Teska will work with the City to identify the best organization to be the "backbone" organization to champion implementation of the Jasper St. Plan, or a subsection of the Plan.

The Implementation Plan in Phase 7 will include a section on capacity building of the backbone organization and its partners to champion the implementation of specific projects identified in the plan.

3.2 Survey materials · We will work with TAB and the City to design two surveys. First, a resident, business and organization survey focused on current strengths and weaknesses of the corridor. We will ask where people currently shop, eat, recreate, work, and what transportation issues they have. The second survey will be an online Visual Preference Survey that seeks input on specific design elements, such as lighting, sidewalks, bike infrastructure, park features, signage, and street furniture.

3.3 Project Website · Teska will design an interactive project website to serve as a central resource and engagement portal for the project and include background information, meeting materials, surveys, and interactive mapping and idea sharing tools.

PHASE 4
Goals + Vision Framework

Developing a common set of goals and vision framework is fundamental to the planning process. Our approach is to build that up from four primary sources:

- Data collected in the Existing Conditions analysis that provides a baseline of where we are now;
- Common values and understanding of the community that arise through engagement efforts;
- An ability to create actionable items that can be implemented; and
- Alignment with City goals, policies and capacities.

We will work with the City and Task Force to develop a draft set of goals and vision framework. This framework will be presented to City Council for comment and refinement before moving forward with the plan.

PHASE 5
Alternatives Analysis

Based on the goals and vision developed in Phase 4, the Consultant Team will develop an Alternatives Analysis composed of different levels of intervention along the Corridor. It is envisioned that the public realm will focus on improvements to the public right-of-way – the street cross section, elements of multi-modal transportation improvements, landscaping and beautification. In addition, the alternatives will focus on concept plans for three priority sites along the Corridor that will present typologies for new investments that could take place in other locations along the Corridor. These sites will be identified with input of staff and the Task Force.

PHASE 6
Design Guidelines + Concepts

The signature element of this phase will be a multi-fac-eted design charrette. The charrette will actually be composed of a series of interactive meetings, including a Task Force meeting to set the parameters of the charrette, one or more stakeholders meetings and a public event open to the entire community. The Consultant Team will develop typologies for reuse of vacant land through public, private, or non-profit use. This will include open space (whether publicly or privately owned), housing, commercial, institutional or industrial redevelopment.

PHASE 7
Final Plan & Implementation Strategy

7.1 Draft Plan Document · The Consultant Team will prepare the first draft of the Jasper St. Corridor Plan including results of community engagement, existing conditions highlights, goals, vision, strategies, projects, alternatives assessments, design guidelines and design concepts.

A detailed implementation plan will be developed that outlines tasks and responsibilities of City departments, as well as other government agencies, non-profit organizations and other institutions.

The draft document will be prepared in Word. Once edits are collected, the document will be designed in Adobe In Design in Phase 8.

The Implementation Strategy will include specific steps to prepare vacant land, tax-foreclosed properties, vacant and underutilized properties for public or private reuse. This will include steps to make the properties more marketable including any of the following:
- acquisition of abandoned properties
- brownfield cleanup if necessary
- clear back taxes if necessary
- landscaping, beautification and infrastructure improvements in the public way to increase marketability of private property
- use of city, state or federal programs to provide incentives for reuse of the properties
- creation of marketing materials for larger sites and the corridor as a whole

PHASE 8
Final Approval Process

8.1 Draft Plan Presentation · The Draft Plan will be submitted to the City and Task Force for review and comment. Organizations listed in the Implementation Plan will be consulted regarding their willingness/ability to lead a project, what the recommended timeline is for implementation and what resources will be needed. Once edits are received, a second Draft Plan will be prepared for the adoption process.

8.2 Public Hearing Presentation · The Consult Team will make a presentation to the City of Decatur Plan Commission and incorporate recommended comments into the Final Draft Plan.

8.3 Final Plan Delivery · A Final Jasper St. corridor Plan will be prepared and delivered as an electronic document to City of Decatur staff for electronic and printed distribution.

CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	

You are hereby notified that the work for the above listed City Project may commence on _____.

The City Representative for this Project is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL
BY:_____
(Project Representative)
Dated this _____ day of _____, 20_____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY:_____
(Signature) (Title)

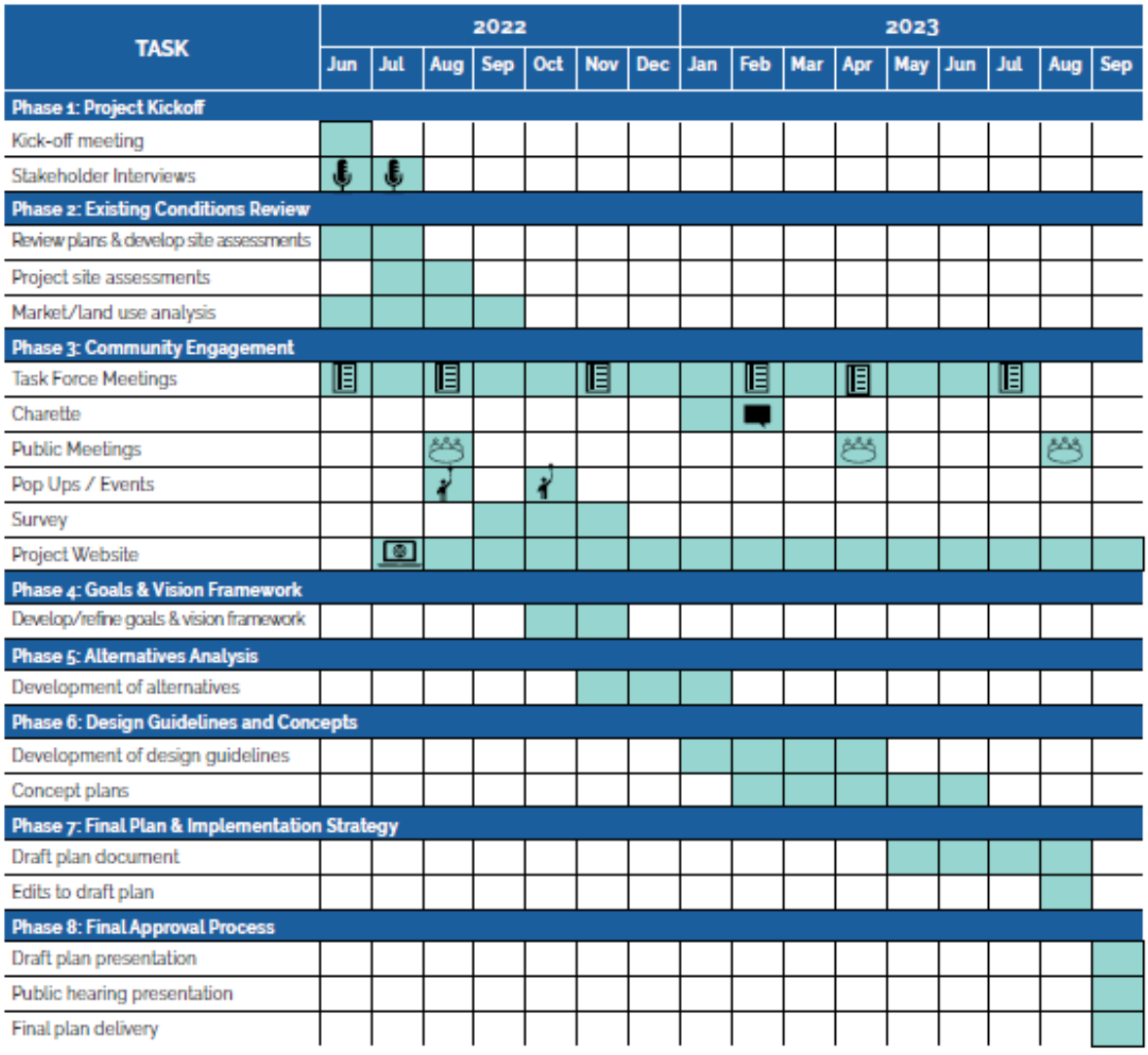
Dated this ____ day of _____, 20____.

EXHIBIT C

PROJECT TIMELINE

(Provide a Gantt Chart of the major work elements and the project days to each completion) Number pages "C-1", "C-2" and so on.

Stakeholder Interviews
Charrette
Task Force Meetings
Community Meetings
Pop Ups / Engagement
Website Launch



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Change Order

Date: _____

Request No. _____ ☐ Final

Consultant: _____

Address: _____

_____

I recommend that an ☐ addition of $ _____ be made to the above contract.

☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.

The revised completion date is now _____ .

Amount of original contract $ _____

Amount of previous change orders $ _____

Amount of current change order $ _____

Amount of adjusted/final contract $ _____

Total net ☐ addition ☐ deduction to date $ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

_____

_____

When the net increase or decrease in the cost of the contract is $10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended _____ _____

Community Development Director — Date

Approved _____ Attested _____

Mayor — City Clerk

_____ _____

Date — Date

Exhibit 1
Exhibit E

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
ASSUREDPARTNERS OF IL LLC 4350 WEAVER PKWY WARRENVILLE IL 60555	PHONE (A/C, No, Ext): (855) 700-6854	FAX (A/C, No): (866) 828-2424
	E-MAIL ADDRESS: Certificate@Hanover.com	

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Massachusetts Bay Ins Co	22306
INSURER B :	Allmerica Financial Benefit	41840
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
TESKA ASSOCIATES INC
627 GROVE ST
EVANSTON IL 60201

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	✔ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ✔ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ✔ LOC ☐ OTHER:	Y	N	Z2C H691715 00	8/28/2021	8/28/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ✔ HIRED AUTOS ONLY ✔ NON-OWNED AUTOS ONLY	N	N	Z2C H691715 00	8/28/2021	8/28/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ $ $ $ $
B	✔ UMBRELLA LIAB ✔ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ✔ RETENTION $	Y	N	Z2C H691715 00	8/28/2021	8/28/2022	EACH OCCURRENCE AGGREGATE $	$ 2,000,000 $ 2,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	WDC H567939 00	08/28/2021	08/28/2022	✔ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CITY OF DECATUR is an Additional Insured on the General Liability pursuant to the terms and conditions by form 421-2915.
CITY OF DECATUR is Primary and Noncontributory to the extent provided by form 421-2915.

CERTIFICATE HOLDER
CITY OF DECATUR
#1 GARY K ANDERSON PLAZA
DECATUR IL 62523

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CorRisk Solutions
180 N Stetson Ave Suite 4500
Chicago, IL 60601

CONTACT NAME: Karen Bronson
PHONE (A/C, No, Ext): 312-637-8755 FAX (A/C, No, Ext):
E-MAIL ADDRESS: kbronson@corrisksolutions.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: New Hampshire Insurance Company	23841
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Teska Associates, Inc.
627 Grove Street
Evanston, IL 60201

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC			DOES NOT APPLY			EACH OCCURANCE DAMAGE TO RENTED PREMISES (Ea occurance) MED EXP (Any one person) PERSONAL & AND INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐			DOES NOT APPLY			COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS MADE ☐ DED ☐ RETENTION $			DOES NOT APPLY			EACH OCCURANCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? Y/N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		DOES NOT APPLY			☐ WC STATU-TORY LIMITS ☐ OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	Professional Liability			064991443-06	03/25/22	03/25/23	Per Occurrence: $2,000,000 Annual Aggregate: $2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACCORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

City of Decatur
#1 Gary K Anderson Plaza

Decatur, IL 62523

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05) © 1988-2010 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

(1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.

(2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:

(3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTANT'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF ___Illinois_____)
) ss.
COUNTY OF ____Cook_____)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. _____Teska Associates, Inc._____ (Hereinafter "Consultant") is a:
Company Name

(Place mark in front of appropriate type of business)

__x___ Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Consultant's Federal Tax Identification Number is _____.

B. CORPORATION

The State of Incorporation is ___Illinois_____

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):
Lee M Brown_____ Name	627 Grove St_____ Company Address, Principal Office
65 E Monroe, Unit 4609_____ Address	Evanston, IL 60201_____ City, State, Zip
Chicago, IL 60603_____ City, State, Zip	847-869-2015_____ Telephone Facsimile
847-563-9721_____ Telephone	www.teskaassociates.com_____ Website

The corporate officers are as follows:

President: ___Lee Brown_____

Vice President: ___Mike Hoffman_____

Secretary: ___Mike Hoffman_____

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

_____ _____
Name Home Address & Telephone

_____ _____
Name Home Address & Telephone

_____ _____
Name Home Address & Telephone

The business address is _____

Telephone: _____ Fax: _____

D. INDIVIDUAL PROPRIETORSHIP

The business address is _____

Telephone: _____ Fax: _____

My home address is_____

Telephone: _____ Fax: _____

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

A. This bid is made without any connection or common interest in the profits with any other person other than the Consultant except as listed on a separate attached sheet to this affidavit.

Check One:

_____ Others Interested in Contract ____x___ None

B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

C. That the Consultant is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consultant is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consultant is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consultant has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consultant and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTANT

Signature

Lee M Brown
Printed Name

President
Title

SUBSCRIBED and SWORN to before me this 2nd day of June, 2022.

Sara Vs

Notary Public

SARA VOELZ
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
July 21, 2022

Exhibit H

DIRECT HOURLY LABOR COSTS OF THE CONSULTANT
As of the date of this contract.

Project Name: Jasper Street Great Streets Great Neighborhoods Plan

Consultant: Teska Associates, Inc.

Classification	Minimum	Maximum
Principal	$57.9848	$61.7259
Project Manager	$61.7259	$61.7259
Senior Associate	$44.8915	$48.6325
Associate	$43.0211	$43.0211
Planner/Designer	$39.2801	$39.2801

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET			
Project:			
(Consultant Name &Address)		City Project No.:	
		Invoice Date:	
		Invoice Number:	
		Invoice Period From:	
		To:	
Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		*(For City Use)*	
Avg. Total Labor Cost			
Percent Complete			

Consultant's Signature: _____

Title: _____

SUBJECT: Resolution Authorizing A Renewal Agreement with Live Stories for Forward Platform Known as AccessDecatur

ATTACHMENTS:

Description	Type
Memo-Live Stories	Cover Memo
Live Stories Resolution	Resolution Letter
Agreement	Backup Material

MEMORANDUM 2022-22

DATE: **June 16, 2022**

TO: **Honorable Mayor Julie Moore Wolfe and City Council**

FROM: **Scot Wrighton, City Manger**
Jon Kindseth, Deputy City Manger

SUBJECT: Resolutions Authorizing a Renewal Agreement with Live Stories for FORWARD Platform known as AccessDecatur

SUMMARY RECOMMENDATION:

Staff recommends City Council authorize the renewal agreement with Live Stories to continue the platform known as AccessDecatur providing a centralized single place portal of all the benefits available for both businesses and residents.

BACKGROUND:

The AccessDecatur portal was created to centralize not only the new grants and programs available to our community during the last two years of COVID; the City provided millions of dollars of relief to our community. We did not stop with just creating this portal experience for new programs, but to also bring in our existing benefit programs so that it may be a streamlined experience for our residents and/or businesses.

With this new portal a person or business can complete a single login and application and receive assistance from multiple grant programs. When a person or entity builds out their profile details, the portal has the ability to notify programs and benefits for which a person or entity are eligible for; saving time and efforts on both the applicants side and the staff side. The programs and benefits will likely change over time, and an AccessDecatur FORWARD profile will ensure that our constituents are have a continually updated and streamlined process.

In addition to being a mobile friendly easy to use portal, there is also backend reporting and capacity added to City staff who administer these programs. For example, this portal has a multilingual call center that can assist you with questions about the different grants and loan programs, as well as support with the applications. We have had positive feedback and strong interest in AccessDecatur portal since we rolled it out last year.

STAFF REFERENCE: City Manager, Scot Wrighton or Jon Kindseth can address any questions related to this agreement.

RESOLUTION NO. R2022_____

RESOLUTION AUTHORIZING A RENEWAL AGREEMENT WITH LIVE STORIES FOR FORWARD PLATFORM KNOWN AS ACCESSDECATUR

WHEREAS, the City desires to continue to provide a centralized location for all benefits available to our residents and businesses in the City of Decatur; and,

WHEREAS, the City recognizes the benefits of the platform provided by Live Stories on our website.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Manager or designee is authorized to execute a renewal agreement with Live Stories for the Forward Platform, known as AccessDecatur, as attached hereto.

Section 2. That the City staff is authorized to provide payments rendered under this renewal agreement as the terms of the agreement allow for.

PRESENTED and ADOPTED this 20th day of June 2022

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

LiveStories (geocko, inc.)
(EIN: 45-4960283)
PO Box 12242
Seattle, WA 98102
billing@livestories.com

Create Date:	5/24/2022	Prepared By:	Douglas Macy
Quote Expiration:	5/1/2022	Email:	Douglas.Macy@LiveStories.com
Contract Start Date:	5/1/2022	Phone:	206-690-2676
Contract End Date:	12/31/2022	Contract Term:	8 Months
Billing Frequency:	Per contract term	PO Number:	

Customer Information:			
Contact Name(s)	Jon Kindseth	Bill To Name	Jon Kindseth Deputy City Manager
Email	JKindseth@decaturil.gov	Bill To Address	City of Decatur 1 Gary K Anderson Plaza Decatur IL 62523-1196
Phone	217-450-2323		

Product Description:	**Quantity**	**Price**	**Term**	**Total Price**
FORWARD - Navigator City-wide resident and business programs	1	$4,000/Month	8 Months	$32,000.00
Sub-Total				$32,000.00
Sales Tax	0.00%			$0.00
Grand Total				**$32,000.00**

Thank you for becoming a LiveStories customer! This Subscription Agreement (**"Agreement"**) is entered into between LiveStories (geocko, inc.), with its principal place of business at P.O. Box 12242 Seattle WA 98102 (**"LiveStories"**), and you, the entity identified above (**"Customer"**), as of the Contract Start Date. This agreement incorporates the LiveStories Terms of Service (www.livestories.com/terms-of-service). By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the LiveStories Terms of Service. Each party's acceptance of this Agreement is conditional upon the others acceptance of the terms in the Agreement to the exclusion of all other terms. Your contract shall automatically renew for successive one (1) year terms, unless and until either party provides written or verbal notice of its intent to terminate prior to the end of the then-current term. Send written notice to Success@LiveStories.com. Make checks payable to: **geocko, inc.** Upon signed acceptance of this agreement, payment in full is due NET 30. This agreement only applies to the FORWARD Navigator features as listed in the FORWARD Navigator Details section of this agreement.

Signatures:	
Customer	LiveStories (geocko, inc.)
Signature:_____	Signature:_____
Name:_____	Name:_____
Title:_____	Title:_____
Date:_____	Date:_____

FORWARD Navigator Program Details:

Program goal:

Provide outreach and marketing services related to assistance programs
Conduct marketing activities to raise awareness about assistance programs
Answer questions from the community

Online Portal

- LiveStories will build and host a branded online portal for the City of Decatur - Includes logo, photograph, text.
- Build and host a public facing branded "Resource page"-this webpage will include all federal, state, and local resources in FORWARD.
  - o Search and filtering capabilities for enhanced user experience
  - o Businesses will be required to login or register to see more information or to apply to the resource.
- Provide free access to all businesses, households, and individuals
- Secure online registration for every business, household, and individuals
- Programs supported: Federal, State, and Local as identified by the customer and LiveStories
- Enable eligibility match between applicants and resources based on business/household/individual profile
- Maintain an up-to-date resource catalog- LiveStorieswill consistently research and include federal, state, and localresources.
- Provide access to pre-built reports
- Offer multilingual support - provide portal content in multiple languages

Call Center

- Offer multilingual call center support to applicants —voice, email, and chat
- Extended call center hours 8 AM - 5 PM weekdays hours
- Assist with application & program support

Marketing & Communication Services

- Press release around new programs (federal, state, local)
- Monthly personalized email to businesses and households
- Push text message notifications about upcoming deadlines
- Pitch articles to Herald & Review & WAND TV
- Generate weekly social media content(Facebook, witter, NextDoor)

- Direct mail content
- Prepare materials for neighborhood associations and Chamber Advertising Content and 3rd Party Costs
    - » LiveStories will design/create the ads/content and schedule them for the City of Decatur but the cost of enabling the content on 3rd party platforms (Facebook/Google/Newspaper/etc.) will be incurred by the City of Decatur.

Administrator Services

- Administrator services that include administering an online program(s), hosting and collecting online application(s), determining eligibility, processing payments, and program reporting are not included in this agreement.

DATE: 4/27/2022

MEMO: 2022-34

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Jessica Taylor, Purchasing Supervisor

SUBJECT:
Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Rush Truck Centers for the Purchase of Two (2) Tandem Axle Truck Chassis and Three (3) Single Axle Truck Chassis.

SUMMARY RECOMMENDATION:
Staff recommends awarding a contract in the amount of $449,152.93 to Rush Truck Centers for the following items:

- Two (2) 2023 International HV507 SFA 6x4 tandem axle truck chassis to be upfitted with stainless steek dump beds, snowplows and spreaders;
- Two (2) 2023 International HV507 SFA 4x2 single axle truck chassis to be upfitted with stainless steek dump beds, snowplows and spreaders; and,
- One (1) 2023 International 4x2 single axle truck chassis that will be up-fitted for use as a 42-foot bucket truck.

BACKGROUND:
The Municipal Services Division and Lake Section have requested five (5) new vehicles to replace four (4) dump trucks and one (1) 42-foot bucket truck. The vehicles being replaced are:

1. #171 (Dump Truck) 2000 International Model 4900 with 3611 Hours
2. #269 (Dump Truck) 2004 Peterbilt Model 330 with 6542 Hours
3. #235 (Dump Truck) 2009 International Model 7400 with 8177 Hours
4. #432 (Dump Truck) 2006 International Model 7400 with 8283 Hours
5. #437 (Bucket Truck) 1998 International Model 4900 with 7517 Hours

Due to ongoing supply chain issues, the delivery date for the chassis is estimated to be over a year and a half in the future, possibly by the end of 2023, perhaps longer. With the delivery date so far

into the future, several up-fitting vendors who will be installing the dump beds, snowplows and spreaders for the dump trucks, and the bed and boom for the bucket truck, were concerned about providing a good bid or having to store the materials for a long time.
Given these concerns it was determined that it will be best to seek up-fitting bids once the chassis are in production and a firm delivery date has been provided. It is expected that the future up-fitting costs for each dump truck will be around $120,000 or about $500,000 for all four trucks. The up-fit cost for the bucket truck is anticipated to be around $140,000.

DISPOSAL OF REPLACED UNITS: The above vehicles are being replaced due to mileage and condition and will be sold/auctioned.

LEGAL REVIEW: There are no contracts for Legal to review.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:
Fleet Maintenance wrote bid specifications based on Municipal Services Division and Lake Section requirements.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS:
Funding for the expenditure is available in the FY2022 budget and will be budgeted in the FY2023 budget.

ATTACHMENTS:

Description	Type
Resolution Accepting the State of Illinois Joint Purchasing Contract Holder Bid Price of Rush Truck Centers for the Purchase of Two (2) Tandem Axle Truck Chassis and Three (3) Single Axle Truck Chassis	Ordinance

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE STATE OF ILLINOIS JOINT PURCHASING CONTRACT HOLDER BID PRICE OF RUSH TRUCK CENTERS FOR THE PURCHASE OF TWO (2) TANDEM AXLE TRUCK CHASSIS AND THREE (3) SINGLE AXLE TRUCK CHASSIS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the State of Illinois Joint Purchasing bid received for two (2) tandem axle truck chassis and three (3) single axle truck chassis, presented herewith as Exhibit A be, and it is hereby, received, and placed on file.

Section 2. That the cost of Rush Truck Centers, in the amount of $449,152.93, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Rush Truck Centers, for their State of Illinois Joint Purchasing bid price of $449,152.93.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 20th day of June 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

New Truck Proposal
Tandem Axle Dump Truck Specifications
State of Illinois Contract # 19-416-CMS-BOSS4-P-8607

DATE: May 27, 2022

Chris Bergschneider
CONTACT NAME
City of Decatur
BUYER INFORMATION
2600 North Jasper St
ADDRESS
Decatur, IL. 62521
CITY/ STATE/ ZIP
rbergschneider@decaturil.gov 217-875-5718
PHONE/ FAX/ EMAIL
Macon

FEIN # / TAX EXEMPT # / COUNTY

Contact: Chris Wilson
Sales Rep.
3441 Gatlin Drive, Springfield, IL. 62707
217-718-2223 Office 217-652-8035 Cell
Email: wilsonc1@rushenterprises.com

Please Circle Cab Color:
Red-2303 / IDOT Orange / Omaha Orange
School Bus Yellow / Blue / Blue Met-6E12
Green-6047 / White / Black

2023 INTERNATIONAL HV507 SFA 6x4 / 179" WHEELBASE/ 104" CAB TO TRUNNION
120,000 PSI/ 2,654,000 RBM single frame rail w/ 20" front frame extension
CUMMINS L9 330HP/ 1000# TORQUE with GRID HEATER
3000RDS Allison Six (6) speed transmission with column shifter
External Oil Cooler / Transmission TCM mounted inside cab
Transmission temp. gauge/ Hour meter/ Plow light Switch
Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.
Winter/Summer Air Cleaner w/ In-Dash Filter Minder
Horton Two-Speed Fan Drive/ Front Engine PTO/ Block Heater
16,000# Front axle & suspension with 2000# Aux / HD shocks / Fender extensions
40,000# Rear axle w/ Hendrickson HMX 400-52 susp. & HD shocks/ SPL drivelines
Air Brakes w/ 18.7 cfm air compressor/ Bendix air dryer/ DV2 Heated drain valve
Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille
Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC
Tilt & Telescoping steering / Leece-Neville 190 amp alternator/ Delco starter
100 gallon 26" diameter alum fuel tank (driver side) w/ fuel water seperator
9.5 gallon DEF Tank mounted driver side
Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC
Horizontal muffler mounted under cab w/ vert. exhaust pipe & turn out - 10' Height
Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab
AM/FM/Weatherband radio/ Air conditioning/ Cigar lighter
Black heated mirrors w/ Black heated fender mounted convex mirrors
Air ride driver seat with arm rest/ Fixed passenger seat/ Daytime lights
315/80R22.5 Continental (20PLY) steer tires w/ Gray powder coat wheels
11R22.5 Continental (14PLY) drive tires w/ Gray powder coat wheels

PLEASE CIRCLE DESIRED GEAR RATIO:
5.86 (68mph) / 6.14 (67 mph) / 6.43 (64 mph) / 6.83 (60 mph)

Please Specify Body Size:
Please include copy of tax exempt form w/ your order.
All prices are F.O.B. 3441 Gatlin Drive, Springfield, Illinois
Payment in full is due at time of delivery.

Sales price	$82,613.66
Options	$11,241.00
Body price	
Freight	$500.00
Sub-total	
Trade	
License/ Title	$163.00
Total	$94,517.66

Optional Equipment	
2022 emissions Surcharge	$350.00
Raw Material Surcharge	$4,000.00
Stainless Steel oil Pan	$1,750.00
18K Front Axle	$303.00
40k Rear Axle with Diif Lock RR Axle	$1,055.00
Morve Trans Dipstick to Right Side	$61.00
Cowl Tray Cover	$163.00
Bright Finish Heated PWR Mirrors	$460.00
70 Gal. Tank in lue of 100	-$60.00
SS Fuel Tank Straps	$213.00
2 Way Radio Wiring	$172.00
Electric Trailer Brake Wiring	$295.00
Front Tow Hooks	$85.00
6 Pack Upfitter Switches	$900.00
Premium Paint	$660.00
Pre-Wire for Beacon Lights	$200.00
L9 350HP Engine	634

Chris Wilson - Sales Rep.

Signature of Buyer

Purchase Order Number (if applicable)

New Truck Proposal
Single Axle Dump Truck Specifications
State of Illinois Contract # 19-416-CMS-BOSS4-P-8607

Chris Bergschneider
CONTACT NAME
City of Decatur
BUYER INFORMATION
2600 North Jasper St
ADDRESS
Decatur, IL. 62521
CITY/ STATE/ ZIP
rbergschneider@decaturil.gov 217-875-5718
PHONE/ FAX/ EMAIL
Macon
FEIN # / TAX EXEMPT # / COUNTY

DATE: May 27, 2022

Contact: Chris Wilson
Rush Truck Center - Sales Rep.
3441 Gatlin Drive Springfield, IL 62707
Ofc: 217-718-2223 Cell: 217-652-8035
Email: wilsonc1@rushenterprises.com

Please Circle Cab Color:
Red-2303 / IDOT Orange / Omaha Orange
School Bus Yellow / Blue / Blue Met-6E12
Green-6047 / White / Black

2023 INTERNATIONAL HV507 SFA 4X2 / 160" WHEELBASE/ 85" CAB TO AXLE
120,000 PSI/ 2,654,000 RBM single frame rail w/ 20" front frame extension
CUMMINS L9 300HP/ 860# TORQUE with GRID HEATER
3000RDS Allison Six (6) speed transmission with column shifter
External Oil Cooler / Transmission TCM mounted inside cab
Transmission temp. gauge/ Hour meter/ Plow light Switch
Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.
Winter/Summer Air Cleaner w/ In-Dash Filter Minder
Horton Two-Speed Fan Drive/ Front Engine PTO/ Block Heater
16,000# Front Axle & Suspension w/ 2000# aux. overloads & HD shocks
21,000# Rear axle with 23,500# susp. & 4500# Multi-leaf aux / SPL type drivelines
Air Brakes w/ 18.7 cfm air compressor/ Bendix air dryer/ DV2 Heated drain valve
Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille
Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC
Tilt & Telescoping steering / Leece-Neville 190 amp alternator/ Delco starter
100 gallon 26" diameter alum fuel tank (driver side) w/ fuel water seperator
9.5 gallon DEF tank mounted driver side
Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC
Horizontal muffler mounted under cab w/ vert. exhaust pipe & turn out - 10' Height
Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab
AM/FM/WB radio / Air conditioning / Cigar lighter
Black heated mirrors with Black heated fender-mounted convex mirrors
Air ride driver seat with armrest/ Fixed passenger seat/ Daytime lights
315/80R22.5 Continental (20PLY) STEER TIRES w/ Gray Powder coat wheels
11R22.5 Continental (14PLY) DRIVE TIRES w/ Gray Powder Coat Wheels

PLEASE CIRCLE DESIRED GEAR RATIO:
5.86 (68 mph) / 6.14 (67 mph) / 6.43 (64 mph) / 6.83 (60 mph)

Dump Body Size:

Please include copy of tax exempt form w/ your order.
All prices are F.O.B. 401 S. Dirksen Pkwy. Springfield, Illinois
Payment in full is due at time of delivery.

Sales price	$74,634.87
Options	$10,886.00
Body price	
Freight	$500.00
Sub-total	
Trade	
License/ Title	$163.00
Total	$86,183.87

Added Optional Equipment	
2022 Emmissions Surcharge	$350.00
Raw Material Surcharge	$4,000.00
L9 330 HP Engine	$1,145.00
Stainless Steel Oil Pan	$1,750.00
21K Rear Axle with Locking Diff	$553.00
Cowl Tray Cover	$163.00
Bright Finish Heaed PWR Mirrors	$460.00
70 Gal. Tank in lue of 100	($60.00)
SS Fuel Tank Straps	$213.00
2 Way Radio Wiring	$172.00
Front Tow Hooks	$85.00
6 Pack Upfitter Switches	$900.00
Premium Paint	$660.00
Pre-Wire for Beacon Lights	$200.00
Electric Trailer Brake Wiring	$295.00

Chris Wilson - Rush Truck Center - Sales Rep.

Signature of Buyer

Purchase Order Number (if applicable)

New Truck Proposal
Single Axle Dump Truck Specifications
State of Illinois Contract # 19-416-CMS-BOSS4-P-8607

Chris Bergschneider
CONTACT NAME

DATE: May 25, 2022

City of Decatur
BUYER INFORMATION

2600 North Jasper St
ADDRESS

Decatur, IL. 62521
CITY/ STATE/ ZIP

rbergschneider@decaturil.gov 217-875-5718
PHONE/ FAX/ EMAIL

Macon
FEIN # / TAX EXEMPT # / COUNTY

Contact: Chris Wilson
Rush Truck Center - Sales Rep.
3441 Gatlin Drive Springfield, IL 62707
Ofc: 217-718-2223 Cell: 217-652-8035
Email: wilsonc1@rushenterprises.com

Please Circle Cab Color:
Red-2303 / IDOT Orange / Omaha Orange
School Bus Yellow / Blue / Blue Met-6E12
Green-6047 / White / Black

2023 INTERNATIONAL HV507 SFA 4X2 / 160" WHEELBASE/ 85" CAB TO AXLE
120,000 PSI/ 2,654,000 RBM single frame rail w/ 20" front frame extension
CUMMINS L9 300HP/ 860# TORQUE with GRID HEATER
3000RDS Allison Six (6) speed transmission with column shifter
External Oil Cooler / Transmission TCM mounted inside cab
Transmission temp. gauge/ Hour meter/ Plow light Switch
Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.
Winter/Summer Air Cleaner w/ In-Dash Filter Minder
Horton Two-Speed Fan Drive/ Front Engine PTO/ Block Heater
16,000# Front Axle & Suspension w/ 2000# aux. overloads & HD shocks
21,000# Rear axle with 23,500# susp. & 4500# Multi-leaf aux / SPL type drivelines
Air Brakes w/ 18.7 cfm air compressor/ Bendix air dryer/ DV2 Heated drain valve
Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille
Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC
Tilt & Telescoping steering / Leece-Neville 190 amp alternator/ Delco starter
100 gallon 26" diameter alum fuel tank (driver side) w/ fuel water seperator
9.5 gallon DEF tank mounted driver side
Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC
Horizontal muffler mounted under cab w/ vert. exhaust pipe & turn out - 10' Height
Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab
AM/FM/WB radio / Air conditioning / Cigar lighter
Black heated mirrors with Black heated fender-mounted convex mirrors
Air ride driver seat with armrest/ Fixed passenger seat/ Daytime lights
315/80R22.5 Continental (20PLY) STEER TIRES w/ Gray Powder coat wheels
11R22.5 Continental (14PLY) DRIVE TIRES w/ Gray Powder Coat Wheels

PLEASE CIRCLE DESIRED GEAR RATIO:
5.86 (68 mph) / 6.14 (67 mph) / 6.43 (64 mph) / 6.83 (60 mph)

Dump Body Size:

Please include copy of tax exempt form w/ your order.
All prices are F.O.B. 401 S. Dirksen Pkwy. Springfield, Illinois
Payment in full is due at time of delivery.

Sales price	$74,634.87
Options	$12,452.00
Body price	
Freight	$500.00
Sub-total	
Trade	
License/ Title	$163.00
Total	$87,749.87

Added Optional Equipment	
2022 Emmissions Surcharge	$350.00
Raw Material Surcharge	$4,000.00
120" CA	$275.00
Stainless Steel Oil Pan	$1,750.00
21K Rear Axle with Locking Diff	$553.00
Cowl Tray Cover	$163.00
Bright Finish Heaed PWR Mirrors	$460.00
50 Gal 24" Cyl Tank in lue of 100	($52.00)
SS Fuel Tank Straps	$213.00
2 Way Radio Wiring	$172.00
Front Tow Hooks	$85.00
6 Pack Upfitter Switches	$900.00
Premium Paint	$660.00
Pre-Wire for Beacon Lights	$200.00
L9 330 HP Engine	$1,145.00
BDY INTG, REMOTE START/STOP	$563.00
BDY INTG, RPM I/O HARNESS	$62.00
BDY INTG, THROTTLE CONTROL	$189.00
BDY INTG, PTO ACCOMMODATION	$125.00
Clean CA Alum Battery Box 08XDU	$461.00
5 Gal DEF Tank Mounted Under Cab	$178.00

Chris Wilson - Rush Truck Center - Sales Rep.

Signature of Buyer

Purchase Order Number (if applicable)

DATE: 6/6/2022

MEMO: 2022-33

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing Return Water Pump Station Improvements Quotation from Bodine Electric of Decatur

SUMMARY RECOMMENDATION:
It is recommended that the City Council adopt the attached resolution authorizing the Return Water Pump Station Improvements Quotation from Bodine Electric of Decatur in the amount of $48,798.68.

BACKGROUND:
The South Water Treatment Plant operations include lime residual lagoons located between the Sangamon River and South Side Drive, west of US Business Route 51. There is a Return Water Pump Station at the lagoons that enables water to be recycled from the lagoons to the South Water Treatment Plant. The station's water pump is around 50 years old, long past its dependable service life, and it failed to operate earlier this year. In order to replace the pump, the station's 50 year old skylight, which is the access hatch to the pump, is also long past its dependable service life, and has to be removed and replaced with a new skylight.

It has been difficult to obtain quotes from contractors due to labor supply and supply chain issues. Quotes were received from two contractors:

Contractor	**Quote**
Bodine Electric of Decatur	$48,798.68
Alltech Electric	$85,518.00

City staff recommends that these improvements be awarded to Bodine Electric of Decatur as they provided the lowest cost quotation and have completed many successful project for the City over the past several decades. The quote is attached.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: None foreseen.

INPUT FROM OTHER SOURCES:
None.

LEGAL REVIEW:
Documents for this project were forwarded to Legal for review on June 3, 2022.

STAFF REFERENCE: Matt Newell, Public Works Director, 424-2747. Keith Alexander, Water Production Manager, 424-2863. Matt will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:
This expenditure will be funded from the Public Works Water Capital Fund 81. The project will not be completed for several months due to supply chain issues.

ATTACHMENTS:

Description	Type
Resolution Authorizing Return Water Pump Station Improvements Quotation from Bodine Electric of Decatur	Resolution Letter

RESOLUTION NO. _____

RESOLUTION AUTHORIZING
RETURN WATER PUMP STATION IMPROVEMENTS QUOTATION FROM
BODINE ELECTRIC OF DECATUR

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quotation presented to the City Council, herewith Exhibit A, from Bodine Electric of Decatur for Return Water Pump Station Improvements, in the amount of $48,798.68 as Exhibit A, and the same is hereby, received, placed on file and approved.

Section 2. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bodine Electric of Decatur, for their quotation in the amount of $48,798.68.

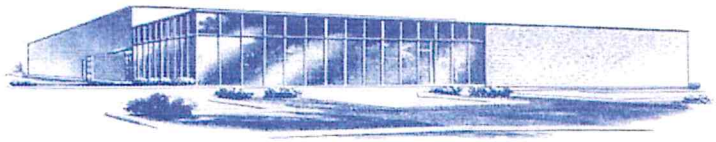
PRESENTED AND ADOPTED this 20th day of June 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
City Clerk

Bodine Electric
OF DECATUR



ESTABLISHED 1918

1845 North 22nd Street • P.O. Box 976 • Decatur, IL 62525 • (217) 423-2593

May 31, 2022

City of Decatur
#1 Gary Anderson Plaza
Decatur, IL 62523

Subject: Vertical Turbine Pump

Attention: Randy Weaver

Bodine Electric of Decatur is pleased to offer the following proposal described in work scope.

Work Scope:

- Remove existing skylight and replace with a new skylight and curb.
- Remove existing motor and turbine pump.
- Install new turbine pump and reset motor.
- Unwire and wire motor.

Deming Vertical Turbine Underground Discharge Pump, UD1010-16-1/2 Cast Iron Fabricated 150# Discharge Head with Blind Flange, 1-1/4" Packing box assembly, 10" Flanged Colum x 1-1/4" 416 S Shafting, 1 Stage Model M14 Bowl Assembly, Bronze Impellers-Cut to 9-1/2", Rubber Bowl. Bearing, Bell Suction, Air Release Assy., 2 Gal. Lubricator Assy., Motor Shaft Assembly. Standard Shop Coat Paint. Rated For 1600 GP @ 45" TDH, 24' OAL DUPE to OT-22068.

Removal, Installation, & New Pump.....$44,698.68

Unforeseen Site Conditions **$2,000.00**

Please add $1,600.00 if we are to unload the wet well off a flatbed trailer and set it on cribbing.

There will be a price increase for orders after June 17th. Adder $500.00

NOTES & CLARIFICATIONS:

1. Pump to ship assembled on flatbed only.
2. Pump Estimated Ship Date: 12-14 Weeks Currently
3. Freight: FOB Pumps & Motors: Factory, Freight Collect
4. Using customers' existing 30 Hp 3600 RPM Motor-230/460v, 3 Phase, 60 Cyle, 1-3-16" Bore, 16-1-2" Base
5. Pricing does not include repair/replacement of defective equipment.
6. Pricing does not include delays limiting access to the equipment. Schedule is based upon uninhibited access to all equipment.
7. We have not included the cost of a performance bond.
8. This quote is quotes with Prevailing Wages.

Use of this estimate is based upon the understanding that Bodine Electric has necessarily assumed certain conditions to arrive at its best estimate for doing the work. In the event actual conditions significantly vary from our assumptions, then a fair adjustment to the price is expected. These include:

- Physical conditions significantly different that could be determined from a reasonable inspection of the worksite and/or information supplied by customer.
- Inability to start work to have reasonably uninterrupted access to Bodine Electric's work until completed.
- Reasonably prompt resolution of any questions that may arise during the work, including any necessary approvals by the customer or its agents.
- This estimate is valid for 30 days.
- Standard insurance coverage currently in effect at the time of submission. All non-standard insurance requirements shall be waived, or the direct cost paid by the requestor.
- Bodine Electric's payment terms are 30 days from date of invoice.

Thank you for the opportunity to offer this proposal. Please feel free to contact me if you have any questions or if we can be of further assistance.

Sincerely,

Shane T. Mallory
Account Manager
Mobile: 217-433-0761

DATE: 6/20/2022

MEMO: 2022-05

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: James Edwards, Director Information Technology Department

SUBJECT: Itron ChoiceConnect Fixed Network Upgrade

SUMMARY RECOMMENDATION:
Staff recommends that City Council approve the attached resolution, authorizing the City Manager to execute a Statement of Work from Itron, Inc. to upgrade the Automatic Meter Reading System from Version 5.3 to Version 5.5.

BACKGROUND:
The City standardized utility meter reading through an Automatic Meter Reading System installed in 2013 utilizing software from Itron Analytics and United Systems & Software which has saved the City countless man hours of labor with meter reading and provides detailed analytic data with water consumption. This software, currently at Version 5.3, is near end of life and the City's support contract with Itron requires an upgrade to Version 5.5.

The statement of work and embedded quote received for this project is attached. The proposed vendor, Itron Analytics, is the sole provider for this software. Staff recommends acceptance of the attached proposal.

PRIOR COUNCIL ACTION: Last major upgrade was completed in 2017

POTENTIAL OBJECTIONS: None Antcipated

INPUT FROM OTHER SOURCES: City Water Department

STAFF REFERENCE: Jim Edwards, IT Director, 450-2236

BUDGET/TIME IMPLICATIONS: The $55,276.40 cost for this upgrade is budgeted in the IT General Fund Budget.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Statement of Work - Signature Block on	

RESOLUTION NO. R_____

RESOLUTION AUTHORING AGREEMENT WITH ITRON INC. TO COMPLETE THE VERSION 5.5 SOFTWARE UPGRADE FOR THE AUTOMATIC METER READING SYSTEM

_____

Section 1. That the Agreement authorizing the upgrade for the Automatic Meter Reading Software, presented to the Council herewith between the City of Decatur and Itron, Inc., be, and the same is hereby, received, placed on file and approved.

Section 2. That the City Manager or his designee be, and he is hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and Itron, Inc. for a total fee not to exceed $55,276.40.

PRESENTED and ADOPTED this 20th day of June 2022.

_____
JULIE MOORE WOLFE, MAYOR

ATTEST:

_____
KIM ALTHOFF, CITY CLERK

Statement of Work

CHOICE CONNECT FIXED NETWORK SOFTWARE UPGRADE FROM 5.1 TO 5.5 (LOCALLY INSTALLED)

CITY OF DECATUR, IL

SOW Point of Contact: JP Pulcini

ITRON Account Executive: Tracy Wright

Date: 5/3/2022

Version: 1

BMR# 24327-22 v2 May 3, 2022

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A. Introduction

This Statement of Work ("***SOW***") document defines the activities ("***Services***") to be performed by ITRON, Inc. ("***ITRON***") for City of Decatur ***("CUSTOMER")*** to upgrade their existing ChoiceConnect Fixed Network to the latest version and provide related training ("***Project")*** and is entered into as the last signature date below ("***SOW Effective Date***"). The Services shall be governed by the terms and conditions contained in Attachment A to this SOW.

If CUSTOMER does not respond to this SOW after 30 days, the service request will be closed as inactive. The service request can be re-opened anytime in the future. A new statement of work document will be re-drafted at that time.

B. Glossary of Terms

Term	Definition
CCU	ChoiceConnect Fixed Network Collector, also referred to as a Network Device.
Functional Testing	Testing completed by ITRON anytime Licensed Software is installed and/or configured during the Project. Basic functional tests are performed to verify component operation.
Go-Live	Go-Live is the transition from a Test system to a Production system.
Interface	Integration point between two components within the CUSTOMER System that has an agreed format to exchange information or complete a transaction. This is commonly a web service or batch file and typically is implemented between an ITRON and non-ITRON component of the System.
Interface Assessment	Conducted by ITRON, the Interface Assessment includes an evaluation and training to refresh the CUSTOMER on the process and check that the interfaces and file management are running as expected.
Master Data Import (MDI)	Master Data Import. An XML file format that contains data specific to Endpoint installation locations, account information, and service point specific data. ITRON provides the format and content, and CUSTOMER produces the actual MDI file.
Network Device	Network Devices include CCUs and repeaters already installed at CUSTOMER location.
Project Team	CUSTOMER, CUSTOMER partners, ITRON and ITRON partners who are stakeholders vested in the delivery of a successful Project.
Stabilization Period	Five (5) day period when CUSTOMER successfully operates new CCFN System while Production environment is running before transition to ITRON Support Services takes place.
System Cutover	Cutover from old (current) CCFN system to new CCFN System (occurs as part of Go-Live activities).

C. Project Overview

C.1. Project Summary

ITRON is providing ChoiceConnect Fixed Network ("***System***") Software v5.5 and implementation Services for one (1) locally installed Production environment. The System is built to support approximately 32,400 water Endpoints.

The Project will be completed in five (5) months. A Project Schedule will be provided as an outcome of the workshop sessions.

By signing this SOW, CUSTOMER engages ITRON to provide the following Services and deliverables related to the Project:

1. Software Applications (ITRON On-premise)
    a. ChoiceConnect Fixed Network v5.5 ("CCFN")
2. Professional Services
    a. Remote Project Management and Technical Support
    b. Requirements gathering and integration assessment, as required
    c. Functional Testing of CCFN System
    d. Technical support for CUSTOMER-led CCFN system testing.
    e. Remote CCFN Software Training
    f. Transition to Itron Support

C.2. Project Schedule

The level of Services estimated assumes that the Project timeline is consistent with the schedule specified in the work plan provided by ITRON. The Project schedule is dependent on hardware and resource availability after the signed SOW is received by ITRON and fully executed. The Project Schedule and deliverables will be reviewed during the Project kick-off meeting. Changes to the schedule, including changes in the Project start date and/or changes in Project duration, may require changes to this SOW and will be documented through the Change Control Process.

The estimated timeline for this Project is as outlined below. Overall Project timeline should not exceed five (5) months:

#	Major Step	Duration	Month
1	Environment Prep and Project Kickoff	3 weeks	Month 1
2	System Review and Integration Assessment	3 weeks	Month 2
4	Install, setup and config env	4 weeks	Month 2
5	Functional Testing	3 weeks	Month 3
6	Customer UAT	2 weeks	Month 4
7	Go Live and Stabilization	2 weeks	Month 5
8	Transition to Support / Acceptance	2 weeks	Month 5

Work is anticipated during working hours, local time, Monday – Friday. No after hours, weekend, or holiday hours work is anticipated. Additional hours for this Project (outside the planned hours of the Project) may be available to CUSTOMER and may be billed at an over-time rate to be determined based on the Project service work required and will require a Change Order.

D. Project Assumptions

Below are assumptions utilized to create the Project scope and Project Schedule documents. Changes to any of these assumptions could require a change in scope managed through the Change Control Process.

1.	ITRON and CUSTOMER will appoint Project support resources, Subject Matter Experts (SMEs), including a Project Manager who will be the key point of contact for ITRON related to the Services and support of tasks defined under this SOW. CUSTOMER's technical and business resources will be fully familiar with their present IT Operations as it relates to the System components.
2.	The ITRON PM assigned to this Project is responsible for management of all ITRON resources, ITRON 3rd party resources ITRON Deliverables and the Project Schedule. ITRON Project Management will be conducted remotely.
3.	ITRON Services will be conducted both on-site and remotely, as agreed.
4.	CUSTOMER will manage all 3rd party vendor responsibilities, scheduling, and costs in alignment with Project Schedule (Ex. CIS vendor participation in integration development).
5.	CUSTOMER has active Software entitlements in place.
6.	Delivery quality and schedule is dependent on all parties meeting task schedules and delivering quality content.
7.	All Project resources will use ITRON methodologies, ITRON tools and ITRON templates.
8.	Tracking/resolution of issues will be done using ITRON's internal tool.
9.	Items not included: • Data Migration and Cleanup • Interface development to meet new integration requirements or new Interface files required to complete integration of System with existing CIS. • Firmware updates • Operating System or Database upgrades on CUSTOMER's Server. • Development of standard operating procedures (SOPs) • Additional requirements or system configuration changes not identified as being in scope for this implementation.

E. Technical and Design Assumptions

1.	CUSTOMER is responsible for data quality and cleansing. No changes are required to the existing System. Any significant data cleanup effort requiring ITRON support may result in a Change Order or be subject to additional Project support fees.
2.	CUSTOMER will make available operations, technical and field personnel as required to respond to inquiries from the ITRON engineer concerning System settings, configuration, operation, and meter programs, if needed.
3.	CUSTOMER will purchase all the hardware or software not covered under the ITRON Sales and Maintenance Agreements. This includes, but is not limited to, operating systems, databases, etc.
4.	CUSTOMER will allow ITRON resource physical or virtual access to the CCFN server during installation and configuration tasks.
5.	CUSTOMER will provide ITRON with remote access to the CCFN System to successfully review current system, walk-through current operations, etc.
6.	CUSTOMER will provide ADMINISTRATOR access levels as needed to computers and hardware for target environment required to carry out installation/configuration tasks listed in the CCFN Installation Guide.
7.	CUSTOMER has established an internal System troubleshooting resolution plan for initial triage of CCFN System issues.
8.	CUSTOMER integration file using existing interfaces will not require any changes or modifications as part of this effort. Export file process from ChoiceConnect will remain the same, however, ITRON will export this on to existing SFTP for CUSTOMER pick up for CIS system processing.
9.	CUSTOMER is responsible for any new interface development and testing. ITRON has not included any Services for interface development work including the MDI Interface or other existing interface file changes.
10.	ITRON will provide CUSTOMER team members with an electronic copy of a standard set of System documentation which shall include user guides, training materials, and where applicable, designs for CUSTOMER's use in preparing for and executing the Project.
11.	Changes to local network configuration or database (opening firewall ports, changes to Oracle parameters, Windows OS, etc.) must be completed in accordance with Project schedule.
12.	No customization of ITRON software will occur unless otherwise stated in the SOW. (For example, UI changes, reports, extracts, interfaces, etc.)
13.	Additional technical documents and information can be obtained by CUSTOMER via ITRON Access.

F. Project Deliverables

F.1. ITRON Tasks and Deliverables

The following deliverables will be performed by ITRON for this Project. The below deliverables will be executed according to the effort quoted in the Services Fees Section. Additional or prolonged efforts will be reviewed using the change order process.

1. Project Management
    a. ITRON Project setup and remote Project Management.
    b. Lead Project kickoff meeting and solution requirements discussions consisting of a System overview, technical upgrade requirements, and review of an upgrade plan. Sessions performed remotely in one (1) meeting to be scheduled as mutually agreed by both Parties.
    c. Facilitate regular schedule progress and update calls. Participants include ITRON Services, ITRON Project Manager and CUSTOMER Project Manager.
2. Software Implementation and Technical Support
    a. Schedule Environment build.
    b. Install and configure a single (1) CCFN v5.5 for On-premise Production environment
    c. Prepare CUSTOMER to transition to Global Support Services (GSS) in a scheduled transition meeting.
    d. Provide support/guidance for the Production server upgrade process.
    e. Update existing Technical Architecture Document (TAD), as needed.
3. Testing
    a. Review and approve CUSTOMER-submitted System Test Plan.
    b. Conduct Functional Test of CCFN System based on Itron standard test cases.
4. Training
    a. Provide CUSTOMER with standard CCFN Software documentation.
    b. Provide eight (8) hours of remote CCFN Software training - to be scheduled.
5. Transition
    a. Complete transition to ITRON Global Support Services (GSS) documentation.
    b. Transition Project to ITRON GSS.

F.2. CUSTOMER Tasks and Deliverables

The following deliverables will be performed by the CUSTOMER for this Project. Some deliverables below may be performed by the CUSTOMER.

1. Project Management
    a. Schedule, facilitate and participate in Project kick-off and requirements gathering meetings consisting of a System overview, technical upgrade requirements, and an upgrade plan.

b. Participate in ITRON scheduled progress meetings. Participants include, at minimum, ITRON services, Technical Consultant, and CUSTOMER Project Manager. Customer will provide an SME on their CIS System that will produce needed output from CIS to support integration design.

2. Software Implementation and Technical Support
    a. Install all 3rd party software (operating system, database software, firewall software, etc.) according to CCFN installation documentation.
    b. Provide server hardware based on CCFN installation documentation
    c. Update all CCUs or Repeaters to current firmware versions.
    d. Verify pre-install tasks and testing after the Software installation.
    e. Provide ITRON resources with required access to perform CCFN upgrade on local server hardware.
3. Integration and configuration
    a. Update configuration data and produce desired reading import files.
    b. Complete any Interface development, CIS integration updates, and other key system upgrades within CUSTOMER datacenter, as required
4. Testing
    a. Perform and test any integration to CIS and other downstream systems.
    b. Support ITRON-led Functional Testing.
    c. Conduct all other system or UAT testing for the new CCFN installation.
    d. Complete System Testing in accordance with published Project Schedule and as defined in approved Test Plan.
5. Training
    a. Participate in training tasks and deliverables in accordance with the Training Section.
6. Transition
    a. Support transition of the Project as outlined in the Transition to ITRON GSS Section.

G. Testing

ITRON will collaborate with CUSTOMER to develop Functional Test cases that reflect both teams understanding of the CUSTOMER's business processes and how the System will be tested. All other Integration and System-related testing are the CUSTOMER's responsibility.

G.1. Test Cycles

Test Cycle	Description	Owner
Functional Testing	Functional Testing is completed by ITRON anytime ITRON Licensed Software is installed and/or configured during the Project. Basic functional tests are performed to verify component operation.	ITRON
Integration Testing	Integration testing conducted to demonstrate that the required data flows are operating correctly between the systems in the System and maintain business integrity, in accordance with the respective requirements. Attention is paid to the physical mechanics of the interfaces, such as the data transport management.	CUSTOMER
System Testing	As defined in the Test Plan and following Integration Testing, this testing combines both functional and integration testing to verify that the developed System works holistically. System testing validates end-to-end business processes between all participating systems. This step can include User Acceptance Testing (UAT).	CUSTOMER
Software Acceptance	Software Acceptance will occur once the build is complete and there are no Severity 1 or Severity 2 outstanding defects.	CUSTOMER

G.2. Severity Parameters

The following table defines the defect severity levels and mitigation steps for System component testing defects identified during the Project testing activities. ITRON and CUSTOMER will review all issues found through the associated testing process and agree on severity level assignment and applicable course of action as detailed below.

Level	Definition	Actions
1	Blocking	Blocks development, business process and/or testing work - Prevents completion of critical business function and no workaround exists. *Mitigation: System cannot Go Live and CUSTOMER cannot accept the System with any Severity Level 1 defects present without a plan in place to address via a planned Software release or fix.*
2	Critical	Crashes, loss of data, and workaround is present, but difficult to pursue or is not sustainable long-term. *Mitigation: System cannot Go Live or CUSTOMER cannot accept the System with any Severity Level 2 defects present without an acceptable workaround in place to address via a planned software release or fix.*
3	Minor	Minor loss of functionality, with a mutually agreeable workaround present; managed through product lifecycle (normal scheduled release of application).

		Mitigation: System can Go-Live with acceptable workaround and long-term plan in place to address issue via product release schedule.
4	Non-Critical	Minor loss of non-critical system functions, usability issues, or other problems where acceptable workaround is present and does not impede critical operations. *Mitigation: Generally, these are cosmetic issues that may or may not have an easy workaround or short-term solution available but does not prevent system from Go-Live. System can be accepted with non-Critical issues present.*

Note: This applies to Licensed Software/Firmware, Go-Live and System Acceptance.

G.3. Tier Support Levels During Testing

During testing, issues may be encountered that require support from resources that are Subject Matter Experts in the System. To address issues encountered during testing and post-production, CUSTOMER will designate internal staff to provide Tier 1 and Tier 2 support as described below.

Level	Defined	Examples	Responsibility	Post-Production
1	A resource that is knowledgeable on the System. Such resources are considered process owners and are first level support for problems/issues encountered. Tier 1 is required to provide basic troubleshooting. For each issue encountered, they should collect the following information in their problem/resolution process: What happened When did it happen? Who encountered the issue? What attempts were made to resolve Suggested next steps.	End user is not able to run a report during test period. Tier 1 Support would provide support to this user.	CUSTOMER	CUSTOMER
2	If Tier 1 is unable to resolve, Tier 1 escalates to Tier 2. Tier 2 are also knowledgeable in the System but have deeper product knowledge. If Tier 2 is unable to resolve, they will engage appropriate ITRON resource(s).	All issues that cannot be answered at Tier 1 during test period and require a deeper knowledge to investigate and resolve Tier 1 would escalate to Tier 2. Tier 2 would escalate to ITRON Global Support Services or ITRON Project resources.	CUSTOMER	CUSTOMER

H. Training

H.1.1. Training Requirements

ITRON will provide standard training material and courses as outlined below to the CUSTOMER. In the event customized user training and material is requested, or addition training time is requested by the CUSTOMER, this shall be supported through the Change Order Process.

As required for remote Software training, CUSTOMER will provide all logistics required to support training: a facility suitable to comfortably accommodate the maximum class size identified, a projections system that allows for presentation of class training materials, Wi-Fi access to accommodate requirements for a network connection in the delivery of training, student-issued PCs pre-loaded with requisite applications and/or enabled with remote access to required Environments, and any required test Equipment to execute hands-on segments of presented training.

The CUSTOMER will identify a Trainer and/or Training Lead to assume ownership of the training and delivery of any further training sessions.

The maximum class size is ten (10) participants; minimum is five (5) participants to ensure optimum participation. CUSTOMER will assign resources and ensure active participation in Training.

ITRON will provide its standard training documentation; customization of training material is not included.

H.1.2. J.2. Training Course Descriptions

Type	Description	Module Name
End user / Operational Training - Remote	End user / Operator has the operational knowledge to maintain operate and troubleshoot the System and provide Tier 1 support. Example: Administrator that understand the configurations and use cases of the ITRON System.	CCFN Operational

I. System Acceptance Criteria

This section provides the key acceptance criteria for the Project.

1. CUSTOMER confirms the defined ITRON Interfaces pass reading data from the CCFN application.
2. ITRON Technical Consultant successfully completes CCFN Functional Testing for new version.
3. CUSTOMER confirms the installed CCUs communicate and show a 'green' status in the CCFN application.
4. ITRON delivers CCFN user documentation to CUSTOMER.

J. Project Sign-off

Once ITRON's tasks have been completed, ITRON will submit a Project Completion Form to CUSTOMER to signify that the ITRON Project Team Deliverables have been completed. While CUSTOMER may have on-going testing of Project tasks to complete, this shall not delay the execution of the Project Completion Form and transition of the CUSTOMER's System to ITRON's GSS team.

K. Transition to Itron Global Support Services

Transition to ITRON Global Support Services requires the following activities and deliverables be completed at least two (2) weeks ahead of Go-Live/System Cutover as well as completion of a 5-day Stabilization Period where the System is operated by CUSTOMER during that time.

K.1. ITRON Responsibilities

1. Review a checklist of all preparation tasks required for Go-Live (if not already identified in Go-Live playbook).
2. Review of Transition Plan for successful transition from Project delivery to ITRON Support.

K.2. ITRON Deliverables

1. Pre-Transition Meeting – CUSTOMER schedules a meeting with ITRON to review final checklist of all transition items before Go-Live/System Cutover.
2. Transition Approval – ITRON reviews and approves all transition deliverables for cutover to ITRON GSS after successful Go-Live.
3. Final Transition Meeting – ITRON schedules a meeting with CUSTOMER post-Go-Live to finalize hand-off of System to ITRON GSS to become engaged for any Production related issues (post-Stabilization Period).

L. Service Fees & Related Details

L.1. Services Fees

The services outlined in this SOW are being provided at a fixed cost of $55,276.40. The Services and assumptions included in this SOW are described in Pricing Summary reference number BMR#24237-22 v2 May 3, 2022, which is attached hereto and incorporated herein by reference.

ITRON will invoice CUSTOMER monthly, per the below schedule.

Services Delivery	Fixed Fee
Milestone 1: Completion of Project Kickoff	$15,000.00
Milestone 2: Completion of Interface Assessment	$10,000.00
Milestone 3: Completion of CCFN Setup and Itron Functional Testing	$15,000.00
Milestone 4: Completion of Remote Software Training	$5,276.40
Milestone 5: Transition to Support	$10,000.00
Total	**$55,276.40**

If at any point, there is reason to believe that this amount will be exceeded; ITRON will immediately notify CUSTOMER as to the changes in the estimate and issue a Change Order as described in Change Control Process, which will be approved by CUSTOMER. CUSTOMER shall pay all taxes, if any, due for Services provided by ITRON to CUSTOMER under this Scope of Work.

These fees are based upon ITRON's recommended engagement approach, ITRON standard travel policy, staffing levels, scope of the Project and Project Schedules as outlined in this SOW. Modifications to any of these factors will result in changes to the estimated fees. Any changes that affect ITRON's engagement approach, staffing levels, scope of the Project and Project Schedules will follow the Change Control Process. If the Project surpasses the expected Project duration of five (5) months, calculated from the Project start date, an additional eight (8) hours (at standard Program Management hourly rate) will be applied to support the Project each week until completion.

L.2. Billing Information

To ensure that ITRON has all the correct billing information, please verify the following:

Requested	CUSTOMER Data
Billing Contact Name	
Billing Contact Phone # (s)	
Billing Contact Email Address	
Physical Location Address (if applicable)	
Billing Address (if different from above)	
Special Billing Requirements?	
Purchase Order #	

M. Change Control

M.1. Change Control Process

An ITRON Change Order Form ("***Change Order***") will be used for communicating changes to this SOW. The Change Order must describe the change requested, the rationale for the change, the estimated price and the effect the change will have on the overall Project. All Change Orders must be approved and signed by CUSTOMER and ITRON. No work shall commence prior to the CUSTOMER authorization of this change order.

#	Step	ITRON	CUSTOMER	Notes
1.	Identify scope change.	☒	☒	Either party may identify a scope change.
2.	Submit a formal request for a Change Order.	☒	☒	Party identifying the scope change should submit the change request via email. 1. Request should include: 2. Problem Statement 3. Requirements
3.	Assess impact (scope, schedule, resources) and prepare brief summary.	☒	☐	
4.	Report impact results and submit Change Order form.	☒	☐	Should include: 1. Scope change described 2. Cost change 3. Project schedule impacts
5.	Authorize Change Order and email executed copy to ITRON Legal.	☐	☒	
6.	ITRON Legal executes Change Order and emails copy to CUSTOMER and ITRON Project Manager.	☒	☐	

N. Authorization

CUSTOMER and ITRON agree to the terms of this SOW and by signing below, CUSTOMER authorizes ITRON to perform the Services detailed herein.

City of Decatur, IL	ITRON, Inc.
Authorized Signature	Authorized Signature
Printed Name	Printed Name
Title	Title
Date	Date

O. Appendix A – Terms and Conditions

ATTACHMENT A
Additional Terms

This section provides key terms governing the performance of the Services and the allocation of liability, without which the fees charged for the Services would be higher.

- Customer will furnish all facilities and assistance at Customer's site as requested by Itron personnel performing the Services.
- Itron recognizes and acknowledges that Customer is an Illinois municipality and as such is subject to the Illinois Freedom of Information Act. Recognizing the responsibilities and obligations Customer has pursuant to that Act the parties acknowledge that each party may acquire non-public information and material that is confidential, proprietary or trade secret information ("Confidential Information") of the other party. Any such Confidential Information shall be (1) items conspicuously marked or otherwise identified as "confidential" or "proprietary" at the time of disclosure, or if not marked, information that should, by its nature, be considered confidential, and (2) items set forth in this SOW.
- Except for information that has been published or is otherwise available to the receiving party without breach of this SOW, each party agrees to take all steps reasonably necessary to hold in trust and confidence the other party's Confidential Information and not to disclose it to third parties or to use it in any way, commercially or otherwise, other than as permitted under this SOW. Each party will limit the disclosure of Confidential Information to employees or subcontractors with a need to know who: (i) have been advised of the confidential nature of the Confidential Information; and (ii) have acknowledged the express obligation to maintain such confidentiality. Notwithstanding anything to the contrary, disclosure of Confidential Information pursuant to a request made under the Illinois Freedom of Information Act will not constitute a breach of this agreement, provided, however, that (i) prior to disclosure Customer promptly notifies Itron of the request in order for Itron to seek a protective order against disclosure; (ii) Customer provides all reasonably requested assistance to Itron in seeking such an order; and (iii) any disclosure still required after such an order is sought is narrowly tailored to include only that information required to be disclosed.
- Fees for Services will be billed in U.S. Dollars on a fixed fee or time and material basis at the rates identified herein. Fees will be invoiced within thirty (30) days after the Services. Payment terms are net 30 from date of invoice. Customer will reimburse Itron for all reasonable and documented travel, lodging and related expenses incurred by Itron personnel in performing Services. The terms and conditions of this SOW shall supersede the terms of any purchase order issued by the Customer.
- Itron is a developer of computer software and as such, may use its proprietary software, documentation and other software licensed to Itron in the performance of the Services. All software, software enhancements, updates, bug fixes and other modifications to the software and documentation and other related work product resulting from this Agreement are and shall remain the property of Itron or its licensors. Customer may be entitled to use the software and documentation only in accordance with a separate software license agreement.
- Itron warrants that all Services provided under this SOW will be performed in a professional and workmanlike manner in accordance with industry standards. For Services that do not meet this warranty, Itron will re-perform the Services at its cost, provided that Customer notifies Itron in writing of such deficient Services within sixty (60) days of the date that the Services were initially performed. The foregoing states Customer's exclusive remedy and Itron's sole liability for breach of this Services warranty. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO SERVICES AND DELIVERABLES.
- NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOST PROFITS OR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THIS SOW, EVEN IF THE PARTY HAS BEEN NOTIFIED OF THE POSSIBILITY OF SUCH DAMAGES. UNDER NO CIRCUMSTANCES WILL ITRON'S LIABILITY TO CUSTOMER EXCEED FIFTY PERCENT (50%) OF THE AMOUNTS PAID BY CUSTOMER TO ITRON IN THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE OF ANY CLAIM.
- Itron will not be responsible for any failure to perform the Services due to unforeseen circumstances beyond its reasonable control.
- This SOW, including any Attachments, sets out the entire agreement between the parties relative to its subject matter and supersedes all prior or contemporaneous agreements or representations, oral or written. Execution of a facsimile or electronic copy of this Agreement shall have the same force and effect as execution of an original.
- This SOW, including any Attachments, and its performance hereunder shall be governed by and construed in accordance with the laws of State of Illinois without reference to Illinois conflicts of law principles. The U.N. Convention on Contracts for the International Sale of Goods and any jurisdiction's implementation thereof shall not apply to this SOW.

P. Appendix B - Change Order Form

Customer Name:

Statement of Work Title:

SOW Effective Date:

Change Order #

Send Pricing Summary to Client? ☐ Yes ☐ No

Has contract been signed? ☐ Yes ☐ No

General Comments:

Order Processing:

PO/Contract #: _____

Comments: _____

Hardware Changes:

Qty	Item Description	Unit Price

Qty	Item Description	Unit Price

Comments:

Software Changes:

☐ Modifications ☐ Meter Licenses ☐ Other

Description	Unit Price

Description	Unit Price

Implementation Labor and Expense:

☐ Billable ☐ Non-billable Charge to: _____

Purpose	Description	Days	@ $	Total
	Labor			
	Per Diem			
	Misc.			
	Total			

Other Changes:

Agreed:

Customer		Itron, Inc.	
By	_____	By	_____
Name	_____	Name	_____
Title	_____	Title	_____
Date	_____	Date	_____

Electric / Gas / Water
Information collection, analysis and application

2111 N. Molter Rd.
Liberty Lake, WA 99019
fax: 866-787-6910
www.itron.com

Pricing Summary for

City of Decatur, IL

BMR# 24327-22 Ver2 May
May 3, 2022

Item	Part Number	Description	Qty	Unit Price	Extended Price	Notes
Professional Services						*(1)*
1	SVP-AM-IMP	Itron Professional Services - Fixed Fee - CCFN On Premise Software Upgrade			$55,276.40	
		Professional Services Total			**$55,276.40**	

Notes and Assumptions

(1) Itron's Professional Services are estimated to be a 5 month project to provide Fixed Network (NAA) locally installed upgrade 5.1 to 5.4.
If 5.5 is available at the time project commences, this version will be implemented.
Itron Professional Services will be provided at a fixed fee and will be invoiced in accordance with a similar table shown below. Statement of Work will determine agreed upon milestone payments.
- Project Kickoff
- Install/configuration/test one On Premise Production Environment
- Interface Assessment/MDI Adaptor Set up and Training
- Remote Software Training
- Transfer/Go Live/System Cutover/support

Pricing assumes project will commence in 2022.
Customer is responsible for procurement of any necessary server hardware/3rd party software upgrades. Customer will need to work with Itron technical resources prior to server installations/upgrades.
Itron assumes existing MDI file and process is in tact and to not change/update.
Itron has assumed The City will keep the current 5.3 system in working order for historical data and has not included any effort for migrating historical data.
Customer will provide Itron Technical resources VPN or remote access
Pricing includes an Interface Assessment to evaluate the Data Interfaces (e.g. MDI Adaptor XML formatted files) and file management are running as expected. Should additional requirements be identified during the assessment, a Change Order may apply.
Customer is responsible for all integration development from Itron's ChoiceConnect Fixed Network system to their CIS vendor as well as managing any requirements and costs required by the CIS vendor.
Itron has not included any support services for integration development.
Itron has included 8 hours of remote training
Customer is responsible for performing field update to the firmware in Repeaters.
Assumes customer will use current backhaul
Customer is responsible for interfacing to Itron’s standard API’s.
Pricing includes one production environment only.
Estimated travel and expenses will be billed back to the Utility at actual and will include a 15% administrative expense to all travel costs

(2) Pricing is based on existing agreements or Itron's standard terms and conditions.

(3) Taxes, duties, and tariffs are not included. Prices are in US dollars. This quote is valid for 60 days.

DATE: 5/17/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointment - Library Board of Trustees

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Jeffrey Canicenne to the Library Board of Trustees.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Jeffrey Canicenne	Library Board of Trustees	7/1/2023

DATED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2022-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

Public Works

DATE: 5/24/2022

MEMO: 2022-32

TO: Honorable Mayor Julie Moore-Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2330 East South Shores Drive

SUMMARY RECOMMENDATION: Staff recommends that the following Ordinance annexing territory at 2330 East South Shores Drive be approved.

BACKGROUND: The subject property is being annexed due to the property owner wanting to receive City water.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Administrative Assistant. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2330 East South Shores Drive	Ordinance

ORDINANCE NO. _____

ORDINANCE ANNEXING TERRITORY
2330 EAST SOUTH SHORES DRIVE

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Kevin R. Bergman and Karen S. Bergman requesting that there be annexed to the City territory described as:

BEGINNING AT A POINT ON THE NORTH RIGHT-OF-WAY LINE OF STATE AID ROUTE 9, SAID POINT BEING 20 FEET NORTH AND 367 FEET WEST OF THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION TWENTY-FIVE (25), TOWNSHIP SIXTEEN (16) NORTH, RANGE TWO (2) EAST OF THE 3RD P.M., THENCE NORTH 183.4 FEET; THENCE WESTERLY 150 FEET TO A POINT 202.35 FEET NORTH OF THE SOUTH LINE OF SAID SECTION 25; THENCE SOUTH 182.35 FEET TO THE NORTH RIGHT OF-WAY LINE OF SAID STATE AID ROUTE 9; THENCE EASTERLY ALONG SAID RIGHT-OF-WAY LINE 150 FEET TO THE POINT OF BEGINNING, SITUATED IN MACON COUNTY, ILLINOIS.

AND

THE WEST 138.5 FEET OF THE EAST 367 FEET OF THE FOLLOWING DESCRIBED TRACT: BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION TWENTY-FIVE (25), TOWNSHIP SIXTEEN (16) NORTH, RANGE TWO (2) EAST OF THE 3RD P.M., THENCE WEST ALONG AND UPON THE SOUTH LINE OF SAID SECTION 25 TO A POINT 373 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 25; THENCE NORTH 198.1 FEET TO A POINT 966.1 FEET WEST OF THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 25; THENCE EAST 966.1 FEET TO A POINT 205 FEET NORTH OF THE PLACE OF BEGINNING; THENCE SOUTH 205 FEET TO THE PLACE OF BEGINNING, COMMONLY KNOWN AS TRACT "A" OF THE PLAT RECORDED IN BOOK 2214, PAGE 972 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN: #17-12-25-453-017
#17-12-25-453-018

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of June 2022.

_____
JULIE MOORE WOLFE, MAYOR

ATTEST:

_____
KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) Kevin R. Bergman, Karen S. Bergman
6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2330 E South Shores Drive, and legally described as follows:

   Beginning at a point on the North right-of-way line of State Aid Route 9, said point being 20 feet North and 367 feet West of the Southeast Corner of the Southwest Quarter of the Southeast Quarter of Section Twenty-Five (25), Township Sixteen (16) North, Range Two (2) East of the 3rd P.M., thence North 183.4 feet; thence Westerly 150 feet to a point 202.35 feet North of the South line of said Section 25; thence South 182.35 feet to the North right of-way line of said State Aid Route 9; thence Easterly along said right-of-way line 150 feet to the Point of Beginning, situated in Macon County, Illinois.

   AND

   The West 138.5 feet of the East 367 feet of the following described tract: Beginning at the Southeast Corner of the Southwest Quarter of the Southeast Quarter of Section Twenty-Five (25), Township Sixteen (16) North, Range Two (2) East of the 3rd P.M., thence West along and upon the South line of said Section 25 to a point 373 feet East of the Southwest Corner of the Southwest Quarter of the Southeast Quarter of Section 25; thence North 198.1 feet to a point 966.1 feet West of the East line of the Southwest Quarter of the Southeast Quarter of Section 25; thence East 966.1 feet to a point 205 feet North of the Place of Beginning; thence South 205 feet to the Place of Beginning, commonly known as Tract "a" of the Plat recorded in Book 2214, Page 972 of the Records in the Recorder's Office of Macon County, Illinois.

   PIN: #17-12-25-453-017
   #17-12-25-453-018

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE	PRINTED NAME	STREET ADDRESS, CITY, STATE
Kevin R. Bergman	Kevin R. Bergman	2330 E. South Shores Dr.
Karen S. Bergman	Karen S. Bergman	Decatur, IL 62521

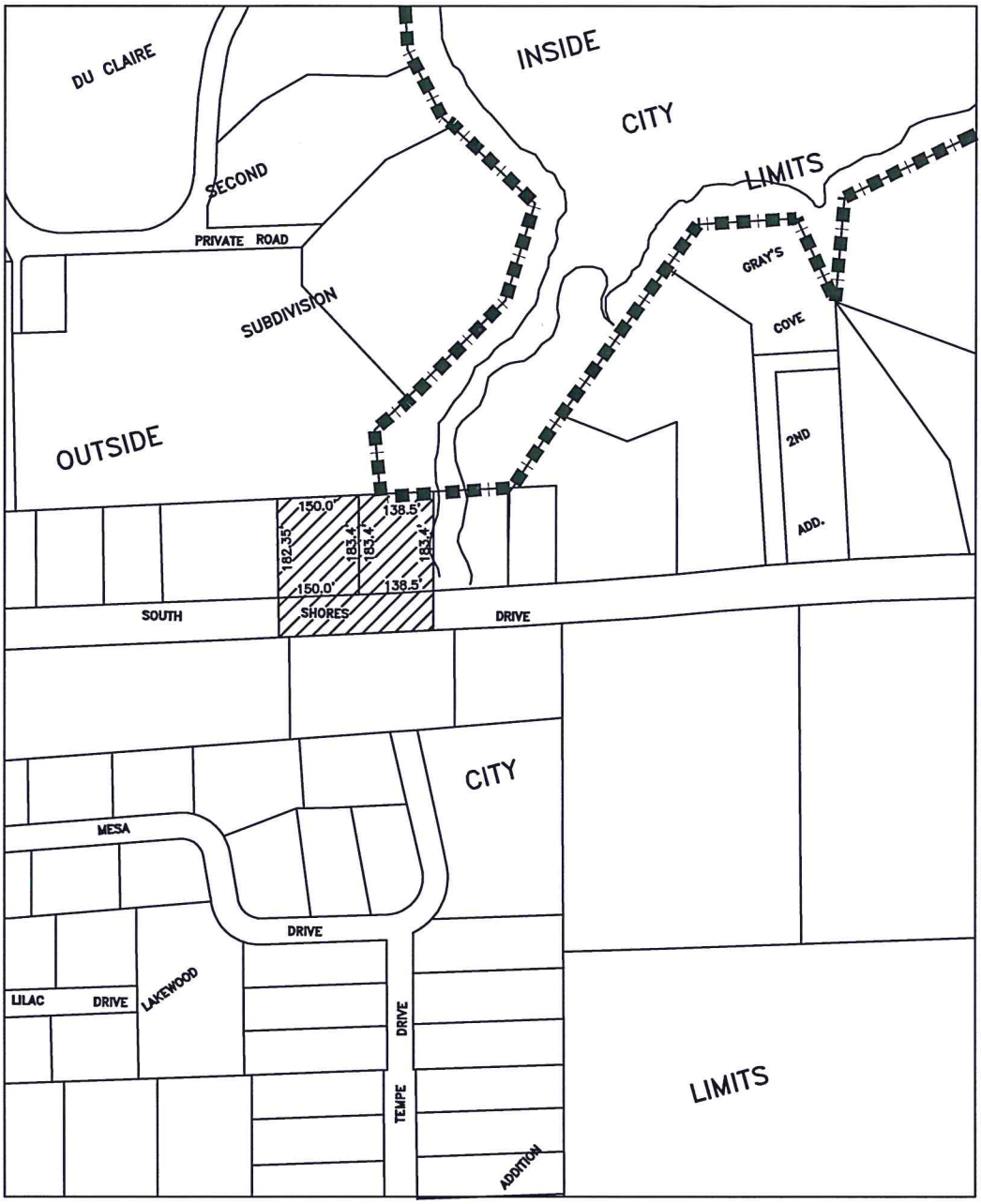
Signed and sworn to before me this 12th day of May, 2022

Angela M Harper
Notary Public

OFFICIAL SEAL
ANGELA M HARPER
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:12/31/23

(Rev. 12/2014)

K:\Common\CVCPW\Annexations\Unforced Annexations\2330 E South Shores Dr\2330 E South Shores Dr Plat.dwg



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS

2330 E SOUTH SHORES DRIVE

indicates territory annexed

indicates existing corporate limits

1.21± acres

AREA 0.0019± sq. miles

288.5± lin. ft. of public road

SOUTH WHEATLAND township

N.T.S.

MATTHEW C. KENDELL
062-048941
REGISTERED
PROFESSIONAL
ENGINEER
OF
ILLINOIS

5-24-22

Director of Public Works – DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER #062–048941
LICENSE EXPIRES NOV. 30, 2022

All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

ORDINANCE NO: _____

DATE: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: 5/11/2022

MEMO: 2022-30

TO: **Honorable Mayor Moore Wolf and City Council Members**

FROM: **Scot Wrighton, City Manager**
Matthew Newell, P.E., Public Works Director

SUBJECT: Resolution to Appropriate Motor Fuel Tax Funds for Traffic Signal Maintenance and Street maintenance by Municipality under the Illinois Highway Code

SUMMARY RECOMMENDATION:
It is recommended by staff that the City Council approve the attached resolution appropriating $950,000.00 in State Motor Fuel Tax (MFT) funds dedicated to general street maintenance, and that the Mayor be authorized to sign said resolution, and the City Clerk to attest. Items covered by this allocation specifically include:

- Reimbursing the General Fund for annual traffic signal maintenance costs ($500,000),
- Providing concrete for street maintenance work performed by City forces ($20,000),
- Purchasing road salt to support the City's winter maintenance operations ($250,000),
- Pavement striping on streets in cooperation with the Macon County Highway Department ($10,000),
- Providing asphalt for street maintenance work performed by City forces ($20,000),
- Traffic signal cabinet purchase ($150,000).

BACKGROUND:
Traffic Signal Maintenance
For many years the City has allocated State MFT funds to reimburse the General Fund for the traffic signal maintenance operations performed by the Public Works Department. The funds cover the salary and benefits of two City Electricians, the costs for their vehicles, materials used, traffic signal electricity costs, and contracted services. The Illinois Department of Transportation and Macon County Highway Department reimburse the City for a portion of the maintenance work, materials, and electricity costs incurred for maintaining traffic signals located on State and County highways in the City. These reimbursements are deposited into the City's State MFT fund. The amount of the transfer was determined by the Finance Department and approved by the City Council during the 2022 budget process.

Concrete for Street Maintenance
In 2013, the City began allocating State MFT funds to provide concrete for street maintenance work performed by City staff with the Public Works Department. Historically, City crews can perform concrete repairs at a lower cost than can be obtained by contracting out similar work. Increasing the materials available for concrete repair work improves the ability of the City to maintain its street system and stretch its limited funds further.

Road Salt
The City purchases road salt to help clear ice from the streets during winter snow and ice operations. Salt purchases are made through the State bidding process conducted by the Illinois Department of Central Management Services (CMS). In the spring of each year, the City must place an order with CMS before bids are received. Prior to 2014, the City purchased road salt from the General Operating Fund; however, due to ongoing budget difficulties, the State MFT allocation was increased to include funding to purchase road salt. This year's salt purchase was budgeted at $250,000 in the 2022 Capital Improvement Plan.

Striping
Starting in 2017, the City has partnered with the County to stripe various City streets under a joint City/County project. These streets are typically busy streets and intersections that need frequent refreshing, such as the intersection of Boyd Road and Rt 48, Country Club and Lost Bridge, and Brush College and Faries Parkway.

Asphalt
Starting in 2018, the City began purchasing asphalt using State MFT funds to increase the street maintenance funds allocated in the General Fund. As the City's overall street conditions decline, the amount the City expends for pothole repairs will continue to increase.

Traffic Signal Cabinet Maintenance
Starting in 2020, the City began budgeting the purchase of traffic signal controllers to upgrade City owned traffic signal controllers and provide spare parts to decrease the downtime due to accident or failure. Most of the City's traffic signal cabinets are 15-20 years old and are in need of replacement. This year it was budgeted to purchase 11 cabinets and controls for downtown. The equipment will be equipment/material bid meeting IDOT requirements for use of MFT funds.

PRIOR COUNCIL ACTION:
Each year the City Council appropriates State Motor Fuel Tax (MFT) funds for general street maintenance operations. This resolution is required by the State for the city to use MFT funds as already approved in the FY 2022 budget. The proposed expenditures not only track with what has already been approved in the budget, it only provides MFT approval. Actual contracts with vendors for street improvements, traffic signal upgrades, and other expenditures over purchasing policy thresholds for council approval will all be separately approved by the City Council.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, P.E., Public Works Director. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

COPY:
Budget Impact: State MFT funds allocated by this resolution are $950,000.00 and are expended through the year in support of the identified operations.

Staffing Impact: Staffing time is allocated for these operations.

ATTACHMENTS:

Description	Type
Resolution to Appropriate Motor Fuel Tax Funds for Traffic Signal Maintenance and Street Maintenance by Municipality under the Illinois Highway Code	Ordinance

RESOLUTION NO. _____

RESOLUTION TO APPROPRIATE MOTOR FUEL TAX FUNDS FOR TRAFFIC SIGNAL MAINTENANCE AND STREET MAINTENANCE BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That there is hereby appropriated the sum of $950,000.00 of Motor Fuel Tax funds for the purpose of traffic signal maintenance, the purchase of concrete for street maintenance, the purchase of road salt, striping of City streets, the purchase of asphalt for street maintenance, and traffic signal cabinet maintenance for the City of Decatur, Illinois, from January 1, 2022 to December 31, 2022.

Section 2. That traffic signal maintenance, the purchase of concrete for street maintenance, the purchase of road salt, striping of City roads, the purchase of asphalt for street maintenance, traffic signal cabinet maintenance and operations as listed and described on the Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

Section 3. That the Clerk shall, as soon as three (3) months after the close of the period as given above, submit to the Department of Transportation on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

Section 4. That the Mayor shall execute, and the Clerk shall immediately transmit two certified copies of original BLR 14222 forms, attached hereto as Exhibit A and made a part hereof, and transmit with two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 20th day of June 2022.

_____
JULIE MOORE WOLFE, MAYOR

ATTEST:

_____
KIM ALTHOFF, CITY CLERK

I, Kim Althoff Clerk in and for the City
(City, Town or Village)

of Decatur , County of Macon

hereby certify the attached Resolution No. _____ to be a true, perfect and complete copy of a resolution adopted by

the City Council at a meeting on June 20th, 2022
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 20th day of June, 2022 .

(SEAL) _____ City Clerk
(City, Town or Village)

Approved

_____
Regional Engineer
Department of Transportation

_____
Date

Illinois Department of Transportation

Local Public Agency General Maintenance

Estimate of Maintenance Costs

Submittal Type

Estimate of Cost for: Municipality

Local Public Agency	County	Section Number	Maintenance Period Beginning	Ending
City of Decatur	Macon	22-00000-00-GM	01/01/22	12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Traffic			Traffic Signal Maintenance					$500,000.00
Traffic			Traffic Controller Cabnients					$150,000.00
Streets			Concrete					$20,000.00
Streets			Asphalt					$20,000.00
Streets			Striping					$10,000.00
Streets			Salt					$250,000.00
							Total Operation Cost	$950,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	$500,000.00			$500,000.00
Local Public Agency Equipment	$150,000.00			$150,000.00
Materials/Contracts(Non Bid Items)	$290,000.00			$290,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	$0.00			$0.00
Formal Contract (Bid Items)	$10,000.00			$10,000.00
Maintenance Total	$950,000.00			$950,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	$950,000.00			$950,000.00

Remarks

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period Beginning	Ending
City of Decatur	Macon	22-00000-00-GM	01/01/22	12/31/22

SUBMITTED

Local Public Agency Official

Date

Title

Mayor

County Engineer/Superintendent of Highways

Date

APPROVED

Regional Engineer
Department of Transportation

Date

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Wendy Morthland, Corporation Counsel

SUBJECT: Resolution Accepting the Donation of the Former Pump House Property in Lake Decatur From Tate & Lyle, PLC

ATTACHMENTS:

Description	Type
Resolution Accepting the Donation of the Former Pump House Property In Lake Decatur From Tate & Lyle, PLC	Resolution Letter
Donation Agreement	Backup Material

RESOLUTION NO. R2022_____

RESOLUTION ACCEPTING THE DONATION OF THE FORMER PUMP HOUSE PROPERTY IN LAKE DECATUR FROM TATE & LYLE, PLC

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Donation Agreement between the City of Decatur and A.E. Staley Manufacturing Company, n/k/a Tate & Lyle PLC, attached as Exhibit 1 is hereby, authorized and accepted.

Section 2. That the City Manager be, and is hereby, authorized and directed to accept the donation, and execute any documents necessary to effectuate this property transfer.

PRESENTED and ADOPTED this 20th day of June 2022

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
Kim Althoff, City Clerk

DONATION AGREEMENT

This **DONATION AGREEMENT** (the "Agreement") is made as of the date of last execution hereof by and between **A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC**, a Delaware corporation ("Donor"), and the **CITY OF DECATUR**, an Illinois municipality, ("Donee"). Donor and Donee are also referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, Donor is the owner of the real property, and all buildings and structures (the "Buildings"), parking areas, improvements and fixtures now situated thereon (the "Improvements"), all easements, hereditaments and appurtenances belonging to or inuring to the benefit and pertaining thereto (the "Benefits"), if any, on the real property legally described in Exhibit A hereto (all such real property, Buildings, Improvements, and Benefits collectively referred to herein as the "Property");

WHEREAS, Donor desires to donate the Property to Donee upon the terms and conditions set forth herein;

WHEREAS, Donee desires to acquire the Property from Donor upon the terms and conditions set forth herein;

WHEREAS, due to the nature of this transaction, Donor is unwilling to make any representations or warranties whatsoever regarding the Property, and Donor is only willing to grant Donee the Property on an "as is," "where is" and "with all faults" basis; and

WHEREAS, Donee has been given a full and complete opportunity to conduct its own investigation as to any matter, fact or issue that might influence Donee's decision to accept the Property from Donor, and Donee is willing to accept the Property from Donor without any representations or warranties and on "as is," "where is" and "with all faults" basis.

NOW, THEREFORE, in and for consideration of the mutual covenants, terms, conditions, restrictions, and other provisions set forth herein, the Parties agree as follows:

1. Grant and Acceptance of the Donation. Subject to, and in accordance with the terms and conditions of this Agreement, Donor agrees to gift and transfer, and Donee agrees to accept and acquire, all of Donor's right, title and interest in and to the Property. In consideration of Donor's transfer of the Property to Donee, Donee shall perform all of Donee's obligations hereunder. The Parties acknowledge and agree that there shall be no consideration or payment of money or goods of any kind made by Donee in exchange for Donor's transfer of the Property to Donee.

2. As-Is Donation. The Property shall be donated in "**AS IS**" condition on a "**WHERE IS**" basis and "**WITH ALL FAULTS**", without representation or warranty of any kind whatsoever, express or implied, whether statutory or otherwise, and without any warranties of merchantability or fitness for a particular, or Donee's intended, use or purposes, including, but not limited to, with respect to environmental matters. Donee hereby further acknowledges and agrees that Donee is relying solely upon the inspection, examination, and evaluation of the Property, if any, by Donee and that Donee is accepting the Property in "**AS IS**" condition on a "**WHERE IS**" basis and "**WITH ALL FAULTS**", without representation or warranty of any kind whatsoever, express or implied, whether statutory or otherwise, and without any warranties of merchantability or fitness for a particular, or Donee's intended, use or purposes, including, but not limited to, with respect to environmental matters, and not on any information provided or to be provided by Donor. Donee acknowledges that it has sufficient information regarding the Property; is relying on its own experts and not Donor or any information provided by Donor, if any; and

Ex. 1

is not looking to Donor for any additional information with respect to the condition of the Property. Except as otherwise expressly set forth in this Agreement, none of the representations set forth in this Agreement shall be deemed to survive the Closing Date, and Donee shall be deemed to have accepted the Property unconditionally and with any and all (none being so implied) rights to rescind, set aside or avoid the transactions contemplated hereby waived and relinquished. This Section 2 shall survive the Closing of the transaction contemplated hereby.

3. Property Donation

a. Title. Donor shall prepare or cause to be prepared a deed transferring the Property to Donee, in the form attached hereto as Exhibit B. Donee shall take title to the Property subject to all matters of record. Donor shall be responsible for recording the deed following the Closing. Donor shall pay for all escrow and closing services through a title insurance company of its choice licensed or authorized to provide such services in the State of Illinois, and provide Donee at Closing with a commitment for title insurance in the minimum amount that the title insurance company will issue coverage. The deed to be delivered at closing shall be a deed in which the Grantor therein grants and conveys to the Grantee therein only that title to, or interest and rights in, the property granted therein that the Grantor may have at the time of the grant, and shall contain no warranty, guaranty or indemnification of any kind, express or implied. Such deed may be known as a Quit Claim Deed. Any reference to the term "deed" or "quitclaim" herein shall be construed to refer to such form of deed.

b. Closing Date. The Closing Date shall occur as soon as practicable on a date mutually agreeable to Donor and Donee.

c. Real Estate Taxes. The Parties agree that Donor shall only be responsible for payment of real estate taxes through the Closing Date. Donee shall be responsible for all real estate taxes and assessments accruing after the Closing Date.

d. Further Assurances. Donee and Donor agree to execute all instruments and documents and to take all actions reasonably necessary and appropriate to consummate the transfer and donation of the Property and shall use their best efforts to close in a timely manner.

4. Donor Name and Signage. If any signs or other public indication of Donor's previous ownership of the Property should be left in place by Donor after the Closing Date, Donee shall remove any such signs or other public indications. Donee shall not have any right or authority to use any trade name, trademark, service mark, insignia, symbol or other identification of Donor in any way associated with the Property, unless Donor shall have approved such use in writing in advance thereof. The covenants and agreements contained in this Section shall extend to any and all corporate affiliates, members, subsidiaries, and parent entities affiliated or associated in any way whatsoever with Donor and shall survive the Closing Date.

5. Acknowledgments, Release and Indemnity.

a. Donee's Acknowledgments. **DONEE ACKNOWLEDGES THAT DONEE IS ACCEPTING THE PROPERTY SOLELY IN RELIANCE ON DONEE'S OWN INVESTIGATION, AND THE PROPERTY IS IN "AS IS, WHERE IS" CONDITION WITH ALL FAULTS AND DEFECTS, LATENT OR OTHERWISE. DONEE EXPRESSLY ACKNOWLEDGES THAT, IN CONSIDERATION OF THE AGREEMENT OF DONOR HEREIN, AND EXCEPT AS OTHERWISE SPECIFIED HEREIN, DONOR MAKES AND HAS MADE NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY AS TO**

CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, WITH RESPECT TO THE PROPERTY OR ANY MATTER RELATED THERETO, OR (WITHOUT LIMITATION) TO ANY OF THE FOLLOWING MATTERS:

i. Property. The nature, square footage, condition, value, or quality of the geology, or the suitability of the Property for any and all activities and uses which Donee may elect to conduct thereon;

ii. Condition. The manner, construction, condition, quality, the state of repair or lack of repair of any of the Property;

iii. Soils, Etc. Soils, seismic, hydrological, geological and topographical conditions and configurations;

iv. Artifacts. Archeological, prehistoric and historic artifacts, remains and relics;

v. Endangered Species. Endangered plant, animal, and insect species;

vi. Hazardous Materials. Hazardous Materials and other environmental conditions;

vii. Assessment Districts. The status and nature of any assessment districts and the amount of any assessment liability;

viii. Planning and Zoning. Present, past, or future conformity of the Property with planning, building, zoning, subdivision and development statutes, ordinances, regulations and permits, the general plan and the specific plan;

ix. Development Fees. The character and amount of any fee, charge or other consideration which must be paid by Donee to develop the Property;

x. Title. The condition of title to the Property, including but not limited to the existence of any easement, license or encroachment on the Property whether or not a matter of public record, and whether or not visible upon inspection of the Property;

xi. Rights. The nature and extent of any right of way, lease, possession, lien, encumbrance, license, reservation, condition, or otherwise;

xii. Taxes. The status of any general or special real property taxes or assessments or personal property taxes or any other taxes and assessments applicable to the Property;

xiii. Legal Compliance. Compliance of the Property, its operation, or use with any laws, rules, ordinances, or regulations of any government or other body;

xiv. Income Expectation. Any income expected to be derived from the Property; and

xv. Other Matters. Any other matter relating to the Property or to the development of the Property or operation of the Property, including, but not limited to, value, feasibility, cost, governmental permissions or entitlements, marketability and investment return.

b. Release. **DONEE FULLY RELEASES AND DISCHARGES DONOR FROM AND RELINQUISHES ALL RIGHTS, CLAIMS AND ACTIONS THAT DONEE MAY HAVE OR ACQUIRE AGAINST DONOR WHICH ARISE OUT OF OR ARE IN ANY WAY CONNECTED WITH THE CONDITION OF THE PROPERTY, INCLUDING WITHOUT LIMITATION (A) ANY MATTER SET FORTH IN SECTION 5(a) ABOVE, (B) THE PRESENCE OF HAZARDOUS MATERIALS ON, UNDER OR ABOUT THE PROPERTY (INCLUDING BUT NOT LIMITED TO ANY UNDISCOVERED HAZARDOUS MATERIALS LOCATED BENEATH THE SURFACE OF THE PROPERTY) AND (C) VIOLATIONS OF ANY**

HAZARDOUS MATERIALS LAWS PERTAINING TO THE PROPERTY OR THE ACTIVITIES THEREON. THIS RELEASE APPLIES TO ALL DESCRIBED RIGHTS, CLAIMS AND ACTIONS, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, PRESENT OR FUTURE.

c. Indemnity. **TO THE FULLEST EXTENT PERMITTED BY LAW, DONEE AGREES TO PROTECT, DEFEND (WITH ATTORNEYS REASONABLY ACCEPTABLE TO THE DONOR), HOLD HARMLESS, AND INDEMNIFY THE DONOR, ITS DIRECTORS, OFFICERS, EMPLOYEES, CONSULTANTS, AND AGENTS (HEREIN COLLECTIVELY REFERRED TO AS "INDEMNITEES"), FROM AND AGAINST ALL CLAIMS, ACTIONS, LIABILITIES, DAMAGES, LOSSES (INCLUDING ECONOMIC LOSSES), FEES, COSTS, AND EXPENSES (INCLUDING ATTORNEYS' FEES AND EXPENSES INCURRED IN THE ENFORCEMENT OF THIS INDEMNITY PROVISION) ARISING IN WHOLE OR IN PART OUT OF: (A) ANY ACTUAL OR ALLEGED BODILY INJURY OR DEATH; (B) INJURY TO, DESTRUCTION OF, OR ENVIRONMENTAL IMPAIRMENT OF TANGIBLE REAL OR PERSONAL PROPERTY, INCLUDING, WITHOUT LIMITATION, THE LOSS OF USE RESULTING THEREFROM; (C) VIOLATION OF APPLICABLE LAWS, RULES OR REGULATORY REQUIREMENTS; OR (D) ANY OTHER DAMAGE OR LOSS ARISING OUT OF OR RESULTING FROM THE PROPERTY OR NEGLIGENT ACT OR OMISSION (WHETHER SOLE, JOINT, CONCURRENT OR GROSS) OF DONEE, OR ANY OFFICER, DIRECTOR, AGENT, EMPLOYEE OR REPRESENTATIVE OF DONEE, RELATED IN ANY WAY TO THE PROPERTY.**

d. Effectiveness. **THE PROVISIONS OF THIS SECTION 5 SHALL BE EFFECTIVE AS OF THE CLOSING DATE AND SHALL SURVIVE THE CLOSING DATE OR TERMINATION OF THIS AGREEMENT. IT IS THE INTENT OF THE PARTIES THAT ANY DUTY OF THE DONEE TO INDEMNIFY DONOR AS SET FORTH IN 5(C) IS EFFECTIVE FOR ONLY THOSE CLAIMS ARISING ON OR AFTER THE CLOSING DATE.**

e. Meaning. **FOR PURPOSES OF THIS SECTION 5, ALL REFERENCES TO "DONOR" SHALL INCLUDE: (A) DONOR'S DIRECTORS, OFFICERS, SHAREHOLDERS, EMPLOYEES, AGENTS, REPRESENTATIVES, ATTORNEYS, AND (B) THE HEIRS, SUCCESSORS, PERSONAL REPRESENTATIVES AND ASSIGNS THEREOF.**

6. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties. Notwithstanding the foregoing, Donee may not transfer, assign or encumber Donee's rights under this Agreement without Donor's prior written consent, which may be withheld in Donor's sole and exclusive discretion.

7. Entire Agreement. This Agreement contains the entire agreement between the Parties concerning the donation of the Property and supersedes all prior written or oral agreements between the Parties to this Agreement. No addition to or modification of any term or provision shall be effective unless in writing, signed by both Donor and Donee.

8. Recitals; Terms of Art. The Parties acknowledge that the Recitals set forth above are incorporated into this Agreement as if restated in full and shall be deemed an integral part hereof. Terms of art shall have the meaning so ascribed herein.

9. Partial Invalidity. If any portion of this Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, that portion shall be deemed severed from

this Agreement and the remaining parts shall remain in full force as fully as though the invalid, illegal or unenforceable portion had never been part of this Agreement.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to the conflicts of law rules thereof. The Parties agree that all actions or proceedings arising directly, indirectly or otherwise in connection with this Agreement and the transactions contemplated hereby shall be litigated only in courts having a situs in Macon County, Illinois, and hereby consent and submit to the jurisdiction of state Circuit Court located within said county and state.

11. No Third Parties Benefits. No person other than Donor and Donee, and their permitted successors and assigns, shall have any right of action under this Agreement.

12. Relationship of Parties. For the purposes of this Agreement, no Party shall be deemed to be an independent contractor, agent, or employee of the other Party. No Party shall have authority to make any statements, representations or commitments of any kind, or to take any action that is binding on the other Party.

13. Waivers. No waiver by either Party of any provision shall be deemed a waiver of any other provision or of any subsequent breach by either Party of the same or any other provision.

14. Captions. The captions and Section numbers of this Agreement are for convenience of reference only and are in no way intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision hereof.

15. No Presumption. All the Parties hereto and their attorneys have had full opportunity to review and participate in the drafting of the final form of this Agreement and all documents attached as exhibits. Accordingly, such documents shall be construed without regard to any presumption or other rule of construction whereby any ambiguities within this Agreement would be construed or interpreted against the Party causing the document to be drafted.

16. Notices. Any notices or other communication required or permitted under this Agreement shall be in writing, and shall be (a) personally delivered, or (b) sent by certified or registered United States mail, postage prepaid, return receipt requested, or (c) by overnight delivery by a reputable courier to the address of the Party set forth in this Section or (d) sent to the email address of the Party set forth in this Section. Such notice or communication shall be deemed given (i) if sent by personal delivery or by overnight courier, when delivered in person, (ii) if sent by email, when evidence of successful transmission by email has been received by sender or, (iii) in the case of mailed notice, forty-eight (48) hours following deposit in the United States mail. Notice of change of address shall be given by written notice in the manner detailed in this Section.

If to Donor: Tate & Lyle PLC
Attn: Monica Clark, Esq.
5450 Prairie Stone Parkway
Hoffman Estates, IL 60192-3403
Telephone Number: (224) 563-7668
Email:monica.clark@tateandlyle.com

Copy to: Brown, Hay & Stephens, LLP
Attn: Regan M. Lewis
225 N. Water Street, Suite 402

If to Donee: City of Decatur
Attn: _____

_____

Decatur, IL _____
Telephone Number: (217) _____
Email: _____

225 N. Water Street, Suite 402
Decatur, IL 62625
Telephone Number: (217) 428-4689
Email: rlewis@bhslaw.com

17. Counterparts. This Agreement and any amendment hereto may be executed in any number of counterparts by each Party, each of which when so executed and delivered shall be an original, and all of which together shall constitute one document. In proving this Agreement, it shall not be necessary to produce or account for more than one such counterpart signed by the Party against whom enforcement is sought. The Parties may execute this Agreement by facsimile, scanned Portable Document Format ("PDF") or other electronically transmitted signature, and such facsimile, scanned PDF, or other electronically transmitted document, including the signatures thereon, shall be treated in all respects as an original instrument bearing an original signature.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last date hereinbelow, each Party being authorized thereunto.

DONOR:
A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC, a Delaware corporation

By: ANDREW HENLEY
_____, Its AUTHORIZED SIGNATORY

Date: _____

DONEE:
CITY OF DECATUR, an Illinois municipality

By: _____
_____, Its _____

Date: _____

Internal Use Only

EXHIBIT A
TO
DONATION AGREEEMENT BETWEEN
A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC
AND CITY OF DECATUR

Legal Description of the Property:

Beginning at a point 2.5 feet distant measured Northeastwardly at right angles from the center line of the main track of The Cincinnati, Indianapolis & Western Railroad Company at Valuation Station 2466 + 38.3; thence parallel to and 25 feet distant from the center line of said main track North 49° 05' West, 1610 feet to the Easterly line of the highway now called "Lake Shore Drive" thence North 48° 50' East 75.72 feet along the Easterly line of said highway to a point, said point being 100 feet distant measured at right angles from the center line of said main track; thence parallel to the center line of said main track South 49° 05' East, 406.5 feet to a point in the line dividing the S.W. ¼ of Section Eighteen (18) into East and West halves; thence North 0° 04' East along said dividing line, 132.2 feet to a point, said point being 200 feet distant measured at right angles from the center line of said main track; thence parallel to the center line of said main track South 49° 05' East 1279.54 feet; thence South 40° 55' West 175 feet to the point of beginning. Situated in Macon County, Illinois.

PINs: 04-13-18-376-001 and 09-13-19-126-001

EXHIBIT B
TO
DONATION AGREEEMENT BETWEEN
A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC
AND CITY OF DECATUR

[Quit Claim Deed Begins on Next Page]

Prepared by:
BROWN, HAY & STEPHENS, LLP
Regan M. Lewis
Reg No. 6301846
225 N. Water Street, Suite 402
P.O. Box 860
Decatur, IL 62525
(217) 428-4689
rlewis@bhslaw.com

Mail Tax Bill and Return Deed To:
CITY OF DECATUR
Attn: _____

_____
Decatur, IL _____

QUIT CLAIM DEED

GRANTOR, **A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC.**, a **Delaware** corporation, for and in consideration of the sum of Two Dollars and other good and valuable consideration, receipt of which is hereby acknowledged, CONVEYS and QUITS CLAIM to GRANTEE, **CITY OF DECATUR**, an Illinois municipality, the following-described real estate, to-wit:

> Beginning at a point 2.5 feet distant measured Northeastwardly at right angles from the center line of the main track of The Cincinnati, Indianapolis & Western Railroad Company at Valuation Station 2466 + 38.3; thence parallel to and 25 feet distant from the center line of said main track North 49° 05' West, 1610 feet to the Easterly line of the highway now called "Lake Shore Drive" thence North 48° 50' East 75.72 feet along the Easterly line of said highway to a point, said point being 100 feet distant measured at right angles from the center line of said main track; thence parallel to the center line of said main track South 49° 05' East, 406.5 feet to a point in the line dividing the S.W. ¼ of Section Eighteen (18) into East and West halves; thence North 0° 04' East along said dividing line, 132.2 feet to a point, said point being 200 feet distant measured at right angles from the center line of said main track; thence parallel to the center line of said main track South 49° 05' East 1279.54 feet; thence South 40° 55' West 175 feet to the point of beginning. Situated in Macon County, Illinois.

By its recording of this Deed, GRANTEE, acknowledges the acceptance of the gift of the above-described real estate from the GRANTOR.

IN WITNESS WHEREOF, GRANTOR, pursuant to the authority of its Board of Directors, has caused this instrument to be executed by its _____, this _____ day of _____, 2022.

GRANTOR:
A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC, a Delaware corporation

By: _____
_____, its _____

STATE OF _____)
) SS.
COUNTY OF _____)

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that _____, of A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC a Delaware corporation, personally known to me to be the _____ of said corporation, whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such officer, said person signed, sealed and delivered the foregoing instrument and caused the corporate seal of said corporation to be affixed thereto as their free and voluntary act and as the free and voluntary act and deed of A.E. STALEY MANUFACTURING COMPANY, n/k/a TATE & LYLE PLC.

Given under my hand and notarial seal this _____ day of _____, 2022.

[SEAL]

_____
Notary Public

Exempt under 35 ILCS 200/31-45(b)
of the Real Estate Transfer Tax Act

_____ _____
Buyer, Seller, or Representative Date

SUBJECT: Receiving and Filing of Minutes of Boards and Commissions

ATTACHMENTS:

Description	Type
Minutes of Civil Service Commission Meeting	Cover Memo

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
May 03, 2022

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Greg Spain
VICE CHAIR Sarah Creek
COMMISSIONER Tony Wilkins
COMMISSIONER Todd Ray
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE ASSISTANT Sherry Beasley
ABSENT: COMMISSIONER Sheri Hagen

Call to Order

Chair Spain called the meeting to order at 11:30 a.m.

Roll Call

Four out of five Commissioners were present at the time of roll call. Chair Spain declared a quorum does exist to conduct and approve business.

Chair Spain called for Appearance of Citizens:

The following citizen provided comments to the Commission: Abeer Motan.

The Minutes of the April 05, 2022 regular meeting were presented. Commissioner Wilkins moved that the April 05, 2022 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Vice Chair Creek moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Wilkins moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Unfinished Business:

A. Authorization Request to Approve Final Scores & Eligible Register for Neighborhood Service Officer, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Vice Chair Creek, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

B. Authorization Request to Approve Promotional Register for Engineering Technician II, Vice Chair Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

C. Authorization Request to Approve Final Scores & Promotional Register for Police Sergeant, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for New Business:

A. Authorization Request to Approve Job Announcement & Establish Promotional Register for Equipment Operator, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

B. Authorization Request to Approve Job Announcement & Establish Promotional Register for Chief Water Plant Operator, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Vice Chair Creek, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Other Business:

There being no other business, Vice Chair Creek moved to adjourn the meeting, seconded by Commissioner Wilkins and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the meeting adjourned at 12:00 p.m.

Respectfully Submitted,

Penny Rogers

Penny Rogers
Acting Secretary

DATE: 6/10/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor in Central Park - Central Park Music & Arts Festival

SUMMARY RECOMMENDATION: Council is asked to approve the attached Ordinance allowing the consumption of alcoholic liquor in Central Park for the Central Park Music & Arts Festival.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Hold Harmless Agreement	Backup Material

ORDINANCE NO. 2022-_____

ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR IN CENTRAL PARK
-CENTRAL PARK MUSIC & ARTS FESTIVAL-

WHEREAS, Donnie's Homespun Pizza, Inc. has planned its "Central Park Music & Arts Festival" event, for the following dates in Central Park: Sunday, July 31, 2022, Sunday, August 28, 2022 and Sunday, September 25, 2022.

WHEREAS, it is the intention of Donnie's Homespun Pizza, Inc. to offer alcoholic beverages for sale to its patrons age 21 and older for consumption at each event;

WHEREAS, such consumption of alcoholic liquor in Central Park requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of Donnie's Homespun Pizza, Inc. and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed opposite each, alcoholic beverages may be consumed in Central Park located in downtown Decatur, said days and hours being particularly described as follows:

Sunday, July 31, 2022	12:00 p.m. - 8:00 p.m.
Sunday, August 28, 2022	12:00 p.m. - 8:00 p.m.
Sunday, September 25, 2022	12:00 p.m. - 8:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That except as otherwise provided herein, the provisions of Section 34(a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
City Clerk

2022

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

City of Decatur, Illinois

Donnes Newspen, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to , or death of any person or persons, which may arise in connection with the use of City of Decatur property on July 31 - Aug 20 - Sept - 25th its officers, agents, employees and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third-party liability insurance coverage for the event in an amount not less than $1,000,000 per occurrence, and $2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than $1,000,000 per occurrence and aggregate must also be provided.

The City of Decatur, Illinois, must be named as additional insurance on all required policies, for the duration of the Event. Sponsoring agency's insurance will be primary.

For the City of Decatur, Illinois:

Authorized Representative

6-2-2022

Date

For Sponsoring Agency:

Authorized Representative

6-2-22

Date

DATE: 6/16/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Cordaryl Patrick, Director, Economic & Community Development Department
Richelle D. Dunbar, Assistant Director

SUBJECT: Resolution Approving Reappointments - DCDF

SUMMARY RECOMMENDATION:
Council is asked to pass the proposed Resolution approving the reappointments of William Francisco, Scot Wrighton, Cordaryl Patrick, Tony Wilkins, Gregg Zientara, and Julie Moore Wolfe to the DCDF, Inc. Board of Directors.

STAFF REFERENCE: Additional questions can be forwarded to Richelle L. Dunbar at (217) 424-2864 or e-mail: rdunbar@decaturil.gov

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

William Francisco	DCDF	5/1/2023
Scot Wrighton	DCDF	5/1/2023
Cordaryl Patrick	DCDF	5/1/2023
Julie Moore Wolfe	DCDF	5/1/2023
Tony Wilkins	DCDF	5/1/2023
Gregg Zientara	DCDF	5/1/2023

Dated this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2022-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

ATTEST:

_____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 20th day of June, 2022.

_____
Julie Moore Wolfe, Mayor

City Manager

DATE: 6/15/2022

MEMO: 2022-06

TO: Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Monthly Reports, May, 2022

ATTACHMENTS:

Description	Type
Economic & Community Development, May, 2022	Backup Material
Fire, May, 2022	Backup Material
Police, May, 2022	Backup Material
Public Works, May 2022	Backup Material
IT, May, 2022	Backup Material

ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT
MONTHLY REPORT

MAY 2022

PLANNING AND DEVELOPMENT DIVISION

For the month of May, the Planning and Development staff processed and reviewed commercial site plans and other development submittals. We have adapted to doing some reviews of digital submittals of site plans and other materials.

In May, staff in conjunction with other city departments reviewed twenty-three (23) submittals broken down by review type below:

Fence Permit	14
Commercial Plan Review	5
Demolition Permit	3
Sign Permit	1

We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments.

We are also handling the sale and acquisition of City owned property in furtherance of Community Revitalization. The majority of the vacant lots sold have been acquired by adjacent homeowners interested in expanding their outdoor living space with some of the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

Vacant Lot Sales

PAST MONTH	TOTAL	TOTAL REVENUE
0	51	$31,950

Property Acquisitions

PAST MONTH	TOTAL SINCE 09/01/2021
0	2

BUILDING INSPECTIONS DIVISION

For May, we issued 167 permits broken down by permit type below. Of those, we had five (5) permits with a value of over $250,000. The Division performed 367 inspections and 16 consultations.

PERMIT TYPE	# ISSUED	WORK VALUE
Commercial Building	9	$12,107,218
Residential Building	19	625,204
Demolition	8	94,614
Electrical	18	120,113
Mechanical	19	170,214
Plumbing	16	105,747

Roof	56	1,085,942
Pool	3	13,300
Fence	15	59,523
Sign	1	30,051
Temporary Structure	2	5,100
Wheelchair Ramp	1	100
TOTAL	**167**	**$14,417,127**

NEIGHBORHOOD REVITALIZATION DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, demolitions, and exempt activities.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- Staff continues working with Dove Financial Assistance using American Rescue Program (ARPA) funds to assist residents with rent/mortgages and utilities. Total assisted through April 2022, 195 city of Decatur residents.
- Staff is working with CILBA (Central Illinois land bank) to rehab or acquire various properties.
- Staff continues to work with Project READ and OKO as subrecipients for the public service funding from CDBG.
- Internal discussions about the purpose of DCDF and whether it should be repurposed.
- Staff is working with Public Works on a CDBG sidewalk project for the Johns Hill area. Work is 95% complete.
- Staff is working with a consultant Rise, Inc. to assist with strategic use of the HOME and CDBG funds.
- Staff continues to meet with various nonprofits to discuss revitalization opportunities.
- Staff continued designing the Owner Occupied Rehab program (ARPA). Program was opened to public by lottery and will close in July.
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation, acquisition and demolition to various areas of the City.
- Staff continues work on qualifying residents for the IHDA Single Family Rehab grant and Strong Communities grant.
- Staff continues to be active in the Continuum of Care process as well as homeless prevention related meetings, and events as required by HUD.
- The City has partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a group home project. Closing will take place in June. The overall project cost is about 4 million.
- Staff continues working the Clean Up Green Up program. Residents within the targeted area will receive a one-time cleanup of their yard. The program has begun. This year's partners include: Block by Block, Shemilah Outreach Center, and Southside Improvement Association (SIA).
- Staff continues working with Key Strategic to develop a Workforce Development ecosystem plan for Macon County & the City of Decatur.
- Staff meets monthly with Decatur Jobs Council to assist with the reorganization of the committee.

- Preparing HOME ARP allocation plan for amendment to submit to HUD.
- Staff is working with a local lender on a pilot program as part of our owner occupied and rental rehab programs.
- Staff met with outside agencies, i.e. Dove, DMCOC dba Empowerment Opportunity Center, CICD, CoC, YMCA, Homeless Advisory Council, Shemilah Outreach, Decatur Community Partnership, SIA neighborhood group, CONO, and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of May 2022.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
MAY 2022

NEW CASES	
Health & Safety (72 Hour)	63
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	29
No Garbage Service	1
Nuisance	80
Secure of Abandoned Buildings	27
Weeds	486
TOTAL	686

DEMOLITIONS	
Year-to-Date Demolished	26
New Cases	0
Sent to Legal	0
Sent to Council	0
Out to Bid	21
Contracts Granted	0
Contract Amount	0
Permits Issued	0
Permits Finaled	7
Active Demolitions	183

RE-INSPECTION VISITS	
Code Enforcement	779
Weeds	317
TOTAL	1096

GARBAGE SERVICE COMPLAINTS	
Received	5

INVOICES*	
New Invoices	294
Dollar Amount	$54,855.68

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	50
Weeds	352

PAYMENTS RECEIVED**	
Weeds	$315.00

WEED ABATEMENT	
Contractor Mowed	259
Owner Mowed	40
TOTAL	299

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

DECATUR FIRE DEPARTMENT

MEMORANDUM

2022-06

June 7, 2022

TO: Scot Wrighton, City Manager

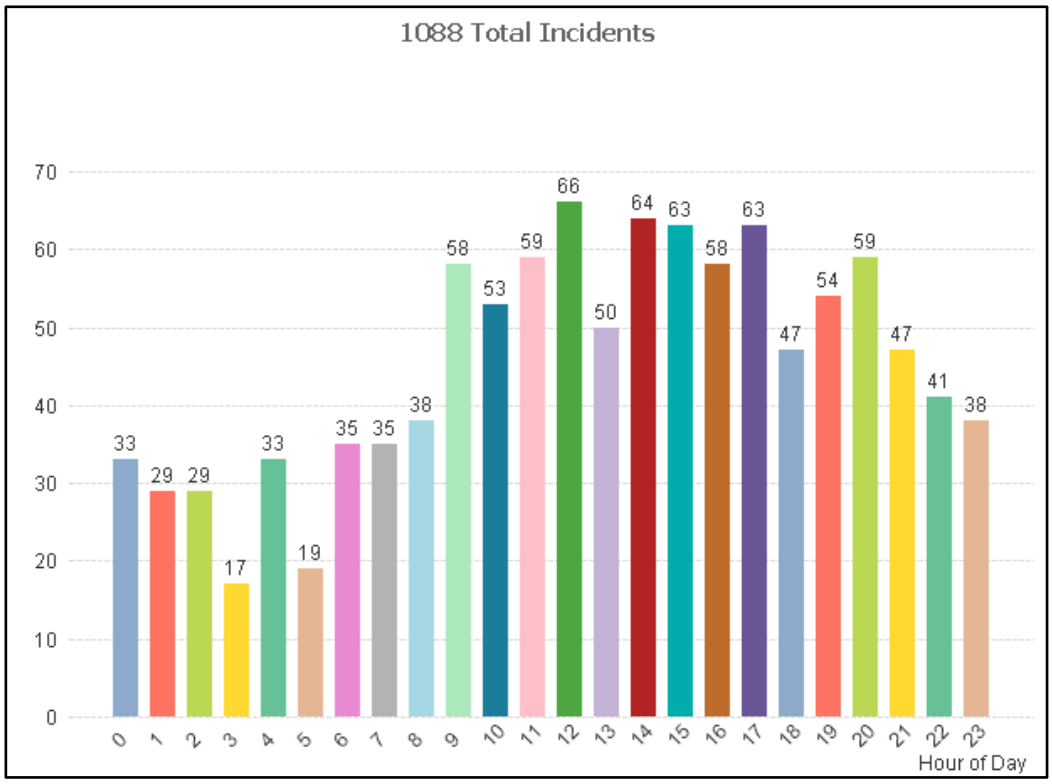
FROM: Jeff Abbott, Fire Chief

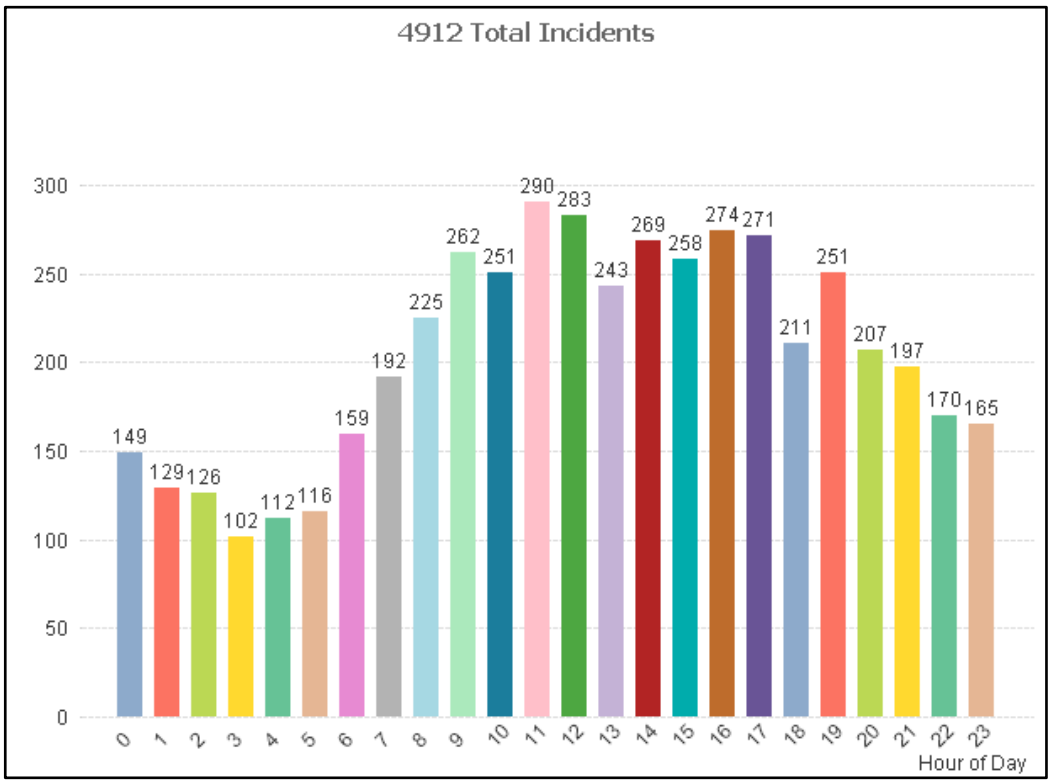
RE: Monthly Report –May 2022

The fire department responded to 1088 alarms in May. There have been 4912 alarms in the first five months of 2022. There were 4835 alarms at the same point in 2021. The number of structure fires at this point is 69 compared to 46 at the same point in 2021. That is around a 55% increase in the last year.

Station 7 foundation work has finally begun, and it appears that work will start progressing faster at the new location. DC Ohl attends construction meetings every two weeks to monitor the progress and address any concerns.

The repaired ladder truck that was sent to Pierce almost 2 years ago is finally back in-service. The fleet issues continue to pile up as we wait for the two new apparatus that were ordered last year. The expected delivery date of the first new pumper is August, and the second one is projected to be complete in October. Delivery dates for any new apparatus orders are projected to take up to 2 years from time of order. The department will determine which apparatus need replaced in the next budget cycle to compensate for the delivery delays.


1088 Total Incidents
70
60
50
40
30
20
10
0
33 29 29 17 33 19 35 35 38 58 53 59 66 50 64 63 58 63 47 54 59 47 41 38
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
Hour of Day


4912 Total Incidents
300
250
200
150
100
50
0
149 129 126 102 112 116 159 192 225 262 251 290 283 243 269 258 274 271 211 251 207 197 170 165
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
Hour of Day

TRAINING:

Monthly EMS Training through the Vector Solutions training site: All members completed EMS Pediatric Assessment and EMS Patient Assessment Advanced. All members completed an exam in Vector Solutions with a minimum passing score of 80%.

All Members completed EMS continuing education covering patient assessment: Review the process of performing a systematic, prioritized medical assessment. Understand the information necessary to accurately complete a FH7 EMS alarm report. Demonstrate how to perform a systematic, prioritized medical assessment. Demonstrate how to correctly enter assessment information in the FH7 EMS report

All companies completed 2022 hose testing. Hose testing is required by ISO and results in approximately 24,000 feet of hose is tested. The hose is removed from the apparatus and pressurized to insure it is safe and reliable. Any repairs/replacements needed were addressed.

All Scuba Team members available completed hands on equipment familiarization and dive training at the YMCA facility.

FIRE PREVENTION:

No Report

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton

FROM: Shane Brandel

RE: May 2022 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month, staffing was 133. Current staffing for the Decatur Police Department is as follows:

Position	Current	
Police Chief	1	
Deputy Chief	3	
Police Lieutenant	4	
Police Sergeant	17	
Police Patrol Officer	108	
TOTAL	133	Budgeted: 148

7 of the 133 are either at the Police Training Academy or in the Field Training Program, thus not deployable.

5 sworn officers are on injury status, thus not deployable. Zero retirements expected in June.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 12. Current civilian staffing for the Decatur Police Department is as follows:

Position	Current
Administrative Secretary	1
Crime Analyst	2
Sr. Clerk Typist	2
Records Supervisor	1
Parking Enforcement	1
Part-time FOIA Officer	2
Community Liaison Officer	3
Total	12

PATROL DIVISION

Function	Month	YTD
Community Meetings	8	26
Directed Patrols	23	108
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0
Parking Citations	60	260
Criminal Arrests	407	1498
Felony Drug Arrests	30	88
Firearms Seized	28	78
Traffic Citations	522	2430
Field Interviews	139	535
Written Warnings	267	884
Calls for Service/CAD incidents	4794	20316
Unlawful Use of Motor Vehicle tows	116	492
Driving Under the Influence Arrests (DUI)	14	106
DUI involving accidents	4	41
Fatal Accidents	0	3
Traffic Accidents	187	1015
Accidents with Personal Injury	34	155
City Ordinances Arrests	10	27

Distracted Driving Enforcement- Electronic Communication Device Citations:

State Citations	YTD	Warning Citations	YTD
20	59	4	17

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount		YTD Seizure		Street Value
Cannabis	686	grams	8928 grams	@ $10-gram	$89,280
Cocaine-Powder	70	grams	4926 grams	@ $100-gram	$492,600
Cocaine-Crack	6	grams	122 grams	@ $100-gram	$12,200
Heroin	0	grams	31 grams	@ $300-gram	$9,300
Ecstasy	0	hits	75 hits	@ $20 hit	$1,500
Meth	1207	grams	1904 grams	@ 100-gram	$190,400
K-2/Pills:	0	pills	0 pills		

Search Warrants: 5	YTD: 27
US Currency Seized: $7,308	YTD: $64,015
Firearms seized: 4	YTD: 44
Vehicles seized: 2	YTD: 12
Arrests: 15	YTD: 81

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 144	YTD: 339
Cases closed/resolved: 77	YTD: 352
Criminal Arrests: 46	YTD: 195
Homicides: 1	YTD: 6
Infant Death Investigations: 0	YTD: 2
Suicide Detective Investigations: 1	YTD: 4
Missing Person Investigations: 5	YTD: 19
Computer forensic Exams: 5	YTD: 14

Crime Analysis Unit and Investigations:
Sex Offender Registrations: 123 YTD: 675

Freedom of Information (FOIA)

The Professional Standards Unit received 251 Freedom of Information Act requests for the month.

Total requests YTD in 2022 is 1137.

U.S. Marshall's Great Lake Task Force

Felony Arrest:	0	YTD: 81
Misdemeanor Arrests:	0	YTD: 6
Total:		TTD: 87

Public Works Department
Monthly Report
May 2022

Engineering:

2021 Water Main Replacement Project:

Month Activity: Burdick continued work in phase 1 of 4 within the South Shores area with the completion of the installation of the water main, testing and chlorination. The services will be switched to the new main in June with pavement restoration planned for late June/early July. Due to the requirements of water main installation, the testing and chlorination is required prior to services being allowed to connect. This requirement extends the time necessary prior to patching the pavement. Phase 1 includes the streets of Point Bluff, Woodhill Dr. and Ct., and Bay Shore.

Project Background: The project was designed by engineering staff; the 2021 project is in three locations. The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of water main on Rea is Bridge Rd near the bridge across Lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021 with bids received on April 7, 2021. The project was awarded to Burdick Co as the lowest responsive bid on April 9, 2021. The start date was delayed due to the unexpected lead-time on pipe; pipe is currently part of national material shortages. Burdick has completed the Rea's Bridge Area and Greenswitch Area. Work will not start in South Shores until late winter or early spring due to the delay in materials and after mid-November, the streets will not be able to be restored with asphalt in a timely manner.

2021 State Motor Fuel Tax - Asphalt

Month Activity: No work was completed in May; Dunn is waiting on the replacement of lead service line prior to paving. The service line replacement is expected to begin in June.

Project Background: The project was designed and advertised by engineering staff on June 2, 2021 with bids received on June 16, 2021. Dunn Company as the lowest responsive bid and the contract was awarded on July 6, 2021. Paving is completed between Cantrell and Lake Shore Drive with the section between Wood and Eldorado to be deferred until the spring of 2022.

2021 State Motor Fuel Tax – Concrete and Brick

Month Activity: The brick replacement started on Main St. late May and is expected to be completed by Mid-June.

Project Background: The project was designed by engineering staff and advertised on May 12, 2021 with bids received on May 24, 2021. Kinney Co had the lowest responsive bid; the contract was approved on June 7, 2021. The project includes concrete patching on Airport Rd north of Rt. 36, MacArthur north of Ash, and 27th St North of Kile. It also includes repair of Main St between Oakland and Fairview. All concrete patching is complete. The contractor has received the brick but due to concerns of freezing temperatures, the project has been delayed until the spring of 2022. The work should take three weeks to compete.

Country Club Road Reconstruction Project:

Month Activity: No work was completed in May, final cleanup and utility adjustments is anticipated to occur in June.

Project Background: The project was designed and advertised by engineering staff on July 7, 2021 with bids received on June 21, 2021. Dunn Company as the lowest responsive bid and the

contract was awarded on August 2, 2021. The asphalt paving was completed in October. The work remaining in the spring is utility adjustments.

Center Street Bridge Replacement:

Month Activity: No work was completed in May. The contractor is working to identify and repair areas of concern with the galvanize coating on the beams. This work is expected to push the final restoration into the fall.

Project Background: The design was completed by WHKS with bids received by IDOT on March 5, 2021. The bids were higher than the engineer's estimate and the City Council approved concurrence on April 5, 2021 to approve Sangamo's bid for $1,595,148.92. IDOT awarded the Bid to Sangamo in April and the preconstruction was on April 28, 2021. Construction started in May of 2021. Sangamo removed the existing structure and build the low water level river crossing for construction on the new structure. Sangamo has completed the abutments, center pier, beams and deck. Sangamo completed the bridge parapet wall, guardrail and striping in November, which allowed the bridge to open on November 24. Final restoration and seeding will be completed in the spring.

2021 Storm Drainage Improvement Project

Month Activity: The project was completed in May.

Project Background: The project was designed and advertised by engineering staff on June 14, 2021 with bids received on July 8, 2021. The project is at various locations in need of repair or improvement. The City received three bids with Entler Excavating providing the lowest responsive bid. The project was awarded by City Council to Entler Excavating on July 19, 2021.

Approximately 50% of the work has been completed. Two locations are on hold due to the lead-time of the PVC pipe. The manufacturer currently will not provide an estimated delivery date on the pipe. The pipe material cannot be changed due to IEPA requirements.

Meadowlark Bridge Replacement Project

Month Activity: Work is scheduled to start on June 6, 2022.

Project Background: The final plans were approved by IDOT in October. The project was advertised on October 28 with bids due November 18. Kinney Contractors provided the low bid for the project. The project was awarded on December 6th Council meeting.

2022 Trenchless Long Lining Project

Month Activity: Cleaning and Televising and approx. 50% of the locations are completed, work is expected to continue in June.

Project Background: The project was designed and advertised by engineering staff on January 26, 2022 with bids received on February 2, 2022. The project is located at various locations around town using scoring determined by the City's CCTV program. The City received two bids with Insituform providing the lowest responsive bid. The project was awarded to on March 7, 2022.

Ellen and Division Inflow and Infiltration Reduction Project

Month Activity: Cleaning of the service laterals is ongoing with approximately 50% of the service laterals compete. Lining is not expected to start until mid-summer.

Project Background: The project was designed and advertised by engineering staff and AECOM on January 5, 2022 with bids received on February 9, 2022. The project included the full rehabilitation by cured in place lining of the sanitary sewers and service laterals. The City received three bids with National Water Main Cleaning Co. (NWMCC) providing the lowest responsive bid. The project was awarded to on February 22, 2022. NWMCC mobilized in April. Cleaning of the sanitary sewers is complete.

MUNICIPAL SERVICES MONTHLY DATA 5/1/22-5/31/2022

Violation Response Operations Tasks	QUANTITY	MANHOURS	OTHER INFO
Violation Response Operations Tasks	**QUANTITY**	**MANHOURS**	**OTHER INFO**
72 hour clean ups	27	108	
72 hour city property	-	78.5	
Home Secures	17	46	
Streets Maintenance Operations	**QUANTITY**	**MANHOURS**	**OTHER INFO**
Streets Repaired / Replaced (Asphalt)			
Sanitary Sewers Cleaned	28,677	152	
Sanitary Sewers Root Cut	47,802 Lineal Ft	110	
Sanitary Manholes Pumped	0	0	
Sanitary Sewers Jetted	0	4	
Sanitary Backup Jetted	3,474	20	4 hrs. OT
Catch Basins Pumped	19	30	
Catch Basins Repaired	10	224	

Ditching Cleaning	305	86	
Streets Maintenance Operations Cont.	**QUANTITY**	**MANHOURS**	**OTHER INFO**
Culvert Jetted	471	42	
Storm Sewer Jetted	0	0	
Culvert Installed	27	46	
Street Cleaning 3rd Shift	125.7 miles	35.5	
Street Cleaning County Roads	0	0	
Street Cleaning Neighborhoods	112 miles	280	
Street Cleaning Priorities	118.77 miles	54	
Alley Grading	18,000	33	
FORESTY OPERATIONS TASKS	**QUANTITY**	**MANHOURS**	**OTHER INFO**
Stump Removal Tasks	14	40	
Storm Damage		73	
Trees Trimmed	35	75	
Trees Removed	6	102.50	
Tree Planting	1	8	
Mowing City property R.O.W		413	
Mowing City lots		31	
Municipal Services center Maintenance		97	
Mowing city property /State R.O.W		347	
Asphalt Tasks	QUANTITY	MANHOURS	OTHER INFO
Pothole Patches Repairs		368.50	1hr OT

Pothole Patches Repairs	2,668	266.50	Pothole Patches Repairs
Street Repair Asphalt	155 Sq. yards	82	Street Repair Asphalt
Dura Patcher (spray)	225	216	Dura Patcher (spray)
Concrete Tasks	QUANTITY	MANHOURS	OTHER INFO
SS Utility Cuts Driveway	32 Sq. yard	69.50	
SS Utility Cuts Pavement	106.70Sq yards	132	
SS Utility Cuts Sidewalk	51	13.30	
Water Dept. Cuts Driveway	13.30	35.50	
Water Dept. Cuts Pavement	62.40 Sq. yards	136.50	
Water Dept. Cuts Sidewalk	260 Sq. Ft.	84	
Traffic, Parking, Electrical Operations	QUANTITY	MANHOURS	OTHER INFO
Haul MSC trash to Landfill –SS		29	
Parking Lots/Garage Maintenance		52.50	
Parking Meter Collections		3	
Parking Meter Repair		4	
Signs Made	73	115	
Signs Installed	20	51	
Signs Repaired	30	55	
Decals Made	114 each	17	
Street Lights			
Misc. Traffic Control		40	

Traffic Control (set up & removal)		8	
Fleet Dept.	**Availability**	**Billable Hours**	**OTHER INFO**
Fleets Tasks	96.72%	851.61	

Water Production Division
Monthly Activity Report
May 2022
(Updated information in bold text)

DeWitt County Wellfield Improvements: **Three submittals for a Request for Qualifications and Proposals (RFQP) were received and evaluated earlier this year. Agreement negotiations with the finalist firm began for presentation to the City Council in the near future.**

Lake Decatur Landscape Maintenance: There was no activity this month.

Lake Decatur Water Level: **Lake Decatur was maintained at an average level of 613.8 feet (96% full) which is normal for May.**

Lake Decatur Watershed Management Plan: **Work began on the $150,000 IEPA Section 319 grant that was recently awarded to the City. Northwater Consulting continued implementing the watershed water quality monitoring network, completed the Lake Decatur bathymetry survey field work, continued work to construct several high priority Best Management Practices (BMPs) with limited assistance from the Macon Co. Soil & Water Conservation District, and continued work on the Sand Creek, Friends Creek, Wildcat Creek and Willow Branch sub watershed plans.**

Oakley Sediment Basin: **Four submittals for a Request for Qualifications and Proposals (RFQP) for significant drainage improvements were received and evaluated earlier this year.**

Agreement negotiations with the finalist firm began for eventual presentation to the City Council in the near future.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. The 2021 monitoring summary for this outcome was provided to the City Council in January.

South Water Treatment Plant East Clarifiers to Claricones Conversion: As of this month, Plocher Construction has completed 17.4% of this project.

Water Production: Continued analyzing water quality samples for Lake Decatur Watershed Management Plan monitoring. 598.43 million gallons of potable water were pumped into the water distribution system, which was 2.5% more than May 2021.

May 2022

Water Services:

Staff repaired 3 water main failures, 45 water services, and 11 fire hydrants. Inspected 18 system valves, 6 fire hydrants and completed 1,147 Utility Billing service orders and 47 miscellaneous distribution system orders.

Crews flushed 163 fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were recorded for future monitoring. Staff also assisted with the 2021 Water Main Replacement Project testing and inspection.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2022
May

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Continuing to work with Community Development Department to move Rehab DB2 application to OpenGov.
- Continued working with Human Resources (HR) Department to move HR DB2 based applications to Tyler MUNIS ERP system. Working through data conversion issues.
- Investigating moving the False Alarm DB2 application to MUNIS ERP Incident Management.
- Investigating Moving the Lake Management DB2 application to MUNIS ERP Business Licensing.
- Working with HR Staff to finish setting up the DocuSign solution for employee onboarding.
- Working with Licensing on moving the Place of Amusement license management to OpeGov application.
- Preparing for a major release upgrade for the Tyler MUNIS ERP system to Version 2020.
- Upgraded VALT Interview Recording System to the most recent release for DPD.
- Refreshing network switch equipment that does not meet our network security standards
- Implementing an Internet Protocol (IP) management system.
- City Fiber Optic grant extension project resumed with a focus on the Sunna Fiber extension.
- CIRDC requesting a new Fiber Optic connection from the Law Enforcement Center to Municipal Services Tower Building. Estimate has been delivered to the CIRDC.
- In May, IT processed 69 Help Desk tickets, resolving 32 during the initial call. (46.4% First Call Resolution Rate). This fall short of our goal of 50% first call resolutions. After analyzing the call ticket data it was determined that a few unique issues rising out of infrastructure changes be made by the IT department generated an unusual number of tickets for the same problem. All in all, the overall ticket volume for unique issues was higher than normal.