Monday, June 21, 2021
5:30 PM
City Council Chambers

CITY COUNCIL AGENDA

An in-person meeting of all members of the City Council of the City of Decatur as well as in-person meetings of all members of other Boards and Commissions of the City of Decatur is not practical or prudent because of the COVID-19 pandemic.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Proclamations and Recognitions

III. Appearance of Citizens

Policy relative to Appearance of Citizens:
A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

IV. Approval of Minutes

Approval of Minutes of June 7, 2021 Regular City Council Meeting

V. Unfinished Business

VI. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing City Manager to Execute an Agreement with Arthur J. Gallagher, Risk Management Services, Inc. for Risk Management Advisory Services
3. Resolution Authorizing an Intergovernmental Agreement with the Illinois Department of Transportation for Maintenance of Traffic Control Devices
4. Resolution Authorizing a Professional Engineering Services Agreement with AECOM Technical Services, Inc. to Provide Preliminary Design Services for the Oakland and Grand Area Sewer Separation Study, City Project 2021-01
5. Resolution Approving Reappointment - Police Pension Fund Board of Trustees
6. Discussion Only: Relief Fund Allocations

VII. Other Business

VIII. Adjournment

Monthly Reports, May 2021

SUBJECT: Approval of Minutes of June 7, 2021 Regular City Council Meeting

ATTACHMENTS:

Description	Type
City Council Minutes of June 7, 2021	Backup Material

CITY COUNCIL MINUTES
Monday, June 7, 2021

On Monday, June 7, 2021, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory and David Horn. Councilman Rodney Walker was absent. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led a moment of silence for Police Officer Chris Oberheim who lost his life in the line of duty on May 19, 2021.

Mayor Moore Wolfe led the Pledge of Allegiance.

Ms. Linda Gross with the Decatur Garden Club presented a proclamation proclaiming "National Garden Week" in Decatur, Illinois from June 6 - 12, 2021.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Dan Winter and John Phillips Sr.

Councilman Faber made a motion to suspend the citizen participation rules allowing Mr. Phillips Sr. additional time to speak, seconded by Councilman Horn.

Upon call of the Roll, Council members Bill Faber and David Horn voted aye. Councilman members Chuck Kuhle, Ed Culp, Lisa Gregory and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

With no other Appearance of Citizens, Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the May 10, 2021, City Council Study Session were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

The minutes of the May 17, 2021, Regular City Council Meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no Unfinished Business, Mayor Moore Wolfe called for New Business.

Motion to Reconsider Resolution Accepting the Bid of Felmley-Dickerson Company for the Replacement of Two (2) Overhead Garage Doors at Fire Station No. 2, was presented. Councilman Kuhle moved the motion do pass, seconded by Councilman Horn.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-103 Resolution Accepting the Bid of Felmley-Dickerson Company for the Replacement of Two (2) Overhead Garage Doors at Fire Station No. 2, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution and answered questions from Council regarding MBE requirements.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-104 Resolution Approving Expenditure for HVAC at Decatur Public Library, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2021-34 Ordinance Amending City Code Chapter 52 - Alcoholic Liquor, Section 4 - License Classifications and Section 17 - Hours, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Ordinance and answered questions from Council regarding the requested amendments to the Ordinance.

Councilman Horn made a motion to remove the following language in Class K and Class L "said licensed premises must be located in the B-4 Central Business District of downtown Decatur". No Council member seconded the motion. Mayor Moore Wolfe declared the motion failed.

Upon call of the roll on the original motion, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-105 Resolution Authorizing a Water Tank Maintenance Contract with Utility Service Co., Inc. for the Franklin Street Water Tank Maintenance, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-106 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for Concrete and Brick Street Rehabilitation, City Project 2021-11, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-107 Resolution Authorizing the Purchase of a Temporary Construction Easement on Property Owned by the Norfolk Southern Railway Company for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks, City Project 2009-33, Section 09-00933-01-BR.

Upon call of the roll, Council members David Horn, Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-108 Resolution Authorizing the Execution of an Agreement for the Electricity Supply for the City of Decatur Electric Accounts, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Council held a discussion on working together with other taxing bodies to potentially jointly bid the project to save money, but an agreement was never reached.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-109 Resolution Authorizing the Execution of an Agreement for the Natural Gas Supply for the City of Decatur Accounts, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Consent Calendar Items A. through H. and asked if any Council member wished to have an item removed from the Consent Agenda Calendar. Councilman Kuhle requested removing Item A. from the Consent Agenda Calendar. The Clerk read Items B. through H.

Item B. 2021-36 Ordinance Annexing Territory 3633 Catherine Street
Item C. 2021-37 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue Between West Main Street and West Wood Street - Donnie's Homespun Pizza, Inc. / Oakwood Business Association for Oakwood Block Parties, August 21, 2021 & October 9, 2021
Item D. 2021-38 Ordinance Authorizing Consumption of Alcoholic Liquor in Central Park - Decatur Area Arts Council - Arts in Central Park 2021
Item E. 2021-39 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 2200 Block East Hickory Street Between North 22nd Street and North 23rd Street - Decatur Lodge #401 of the Benevolent and Protective Order of Elks of the United States of America for Bike Night, June 17, 2021
Item F. R2021-110 Resolution Approving Reappointments-DCDF
Item G. R2021-111 Resolution Approving Appointment-DCDF
Item H. Receiving and Filing of Minutes of Boards and Commissions

Councilwoman Gregory moved Items B. through H. be approved by Omnibus Vote; seconded by Councilman Kuhle and on call of the roll, Council members David Horn, Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2021-35 Ordinance Amending City Code Chapter 73 - Offenses, Section 38 - Protective Face Coverings Required and Section 39 - Penalty, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

Council held a brief discussion regarding Phase 5 of Pritzker's Executive Order which is scheduled to take effect on June 11, 2021.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Council thanked Congressman Rodney Davis for his efforts in trying to narrow down the application process for CARES funding. Glen Livingston was recognized for his long-standing commitment to the City Plan Commission and the DCDF board.

With no Other Business, Mayor Moore Wolfe called for Recess to Closed Executive Session at 6:22 p.m. under Open Meetings Act Section 2(c)(2) for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Councilwoman Gregory moved to Recess to Closed Executive session, seconded by Councilman Kuhle.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Council returned to the regular City Council meeting at 7:50 p.m. following Closed Executive Session. Councilwoman Gregory moved the regular meeting be adjourned; seconded by Councilman Kuhle. All were in favor by voicing no objections.

Mayor Julie Moore Wolfe declared the regular Council meeting adjourned at 7:50 p.m.

Approved: ____________________
Kim Althoff
City Clerk

DATE: 6/17/2021

MEMO:

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager
Gregg Zientara, CFO and City Treasurer

SUBJECT: Monthly Financial Report for May 2021

BACKGROUND: The condition of the General Fund has improved, but it is likely temporary. The improvement has been created by one-time revenues from COVID relief funding (chiefly CURE reimbursements to the General Fund), and from anomalous increases in PPRT which will likely not be sustained for the rest of the year. Fire and Police pensions are expected to be up again this year, and the council will have to fund a greater portion of this expense, again, from the General Fund if it wants to again keep property taxes level for another year--which will impact negatively on the General Fund, but not until later in the year. The temporary improvement in the General Fund's condition also reflects a decrease in staffing. Some of the staffing decrease was an intentional and deliberate strategy to reduce costs as a way of managing through the pandemic; but at least half of the city's vacancies reflect an inability to hire qualified workers--and not an unwillingness to hire--as the local job market has tightened and all area employers (including the city) struggle to find a sufficient number of persons to fill job vacancies.

ATTACHMENTS:

Description	Type
Financial Commentary	Cover Memo
Financial report	Cover Memo

CITY OF DECATUR ILLINOIS
ONE GARY K. ANDERSON PLAZA DECATUR, ILLINOIS 62523

Treasurers Financial Report
May 2021

The Year in Play

The year 2020 was a difficult and challenging year for the City entity. The pandemic experience challenged the City entity operationally and financially. The pandemic affected and challenged the city in the broader perspective of the pandemic impact on citizens, businesses operating in the city, taxpayers, and stakeholders of the city.

The pandemic impact on the economy negatively impacted revenue for the city. Expenditure containment counter measures were enacted to offset the negative revenue impact. City ability to enact the counter measure expense containment to the revenue shortfall, resulted in a significant mitigation to the pandemic negative effect to the City Treasury. The negative revenue effect of $3.3 million was reduced to a negative City Treasury impact of $0.7 million due to the mitigation measures enacted by the city.

As the City begins 2021, the City is presented with challenges and unknowns that will have impact on City finances and operations.

- COVID-19 Pandemic development,
- Eventual speed of the economic re-opening,
- Economic development success in the city and region,
- Manufacturing employment in the local economy,
- Development of state and local sales tax revenues to the city,
- Development of state use tax revenues to the city from “internet” purchase transactions,
- Development of locally imposed tax revenues including utility, food & beverage, hotel use, local MFT,
- State Legislative decisions impacting LGDF revenue distribution to the city,
- State Legislative budget matters and impact to the city

The development of these challenges and unknowns will have significant impact on the financial position, financial condition development and progress of the City of Decatur.

The fiscal year 2021 budget was approved by the Decatur City Council on December 7, 2020 with adoption of Council Ordinance 2020-164. The adopted budget for all funds and activities of the City includes Revenue of $210.4 million and Expense of $230.0 million, representing an in-period cash basis deficit of $19.5 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of $70.3 million and Expense of $71.2 million, representing an in-period deficit of $0.9 million.

The non-general fund deficit of $18.6 million is the result of the year-on-year timing of revenue received versus expenditures for projects including water utility, sewer and storm sewer fund projects, state motor fuel tax and local motor fuel tax projects, as well as other capital and infrastructure project initiatives of the City. The non-general fund deficit is funded by existing cash position reserves of the City Treasury and presents no adverse financial position to the City Treasury.

City Financial Position

The City of Decatur ended May 2021 with a total cash position of $64.2 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of $60.8 as of the end of April.

The City General Fund ended May 2021 with a cash position of $13.5 million versus the April cash position of $11.7 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position on May 31 of $13.5 million represents 68 days of budgeted fiscal year 2021 expense coverage in the City General Fund. The council approved cash reserve policy is a 60-day cash reserve or $11-12 million.

City cash on May 31 excluding the General Fund cash position is $49.1 million, contained in Special Revenue funds ($4.6 million), TIF Redevelopment funds ($2.0 million), Capital funds ($5.1 million), Debt Service fund ($0.2 million), Internal Service funds ($5.0 million) and Enterprise funds ($32.1 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	May 2021	Apr 2021	Comment
Special Revenue	5.8	4.6	Library, State MFT, Local MFT, Federal programs, etc
TIF Redevelopment	.2.0	.2.0	Debt service and redevelopment agreement obligations
Capital	4.4	5.1	Capital funding available
Debt	0.3	0.2	Debt service obligations
Internal Service	4.6	5.0	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	33.6	32.1	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	50.7	49.1	
General Fund	13.5	11.7	Basic services to citizens and stakeholders
Total City Cash	64.2	60.8	

City cash position reported in $ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increase ($1.2 million). State and Local MFT funds increase ($1.3 million), Library Fund decrease ($0.1 million), Community Revitalization Fund increase ($0.1 million).
- Local MFT increase ($0.1 million) with expected level of local gas tax receipts and no project spend in period; State MFT increase ($1.2 million) primarily due receipt of the 4th tranche ($0.8 million) of the State Rebuild Illinois funding, receipt of expected level of state distributed gas tax, State distribution ($0.1 million) of outstanding Brush College Transportation project grant revenue and limited in period project spending.
- **State MFT Fund is now in a positive cash position ($0.4 million), however continues to await outstanding Brush College Transportation project grant funding receipts on the order of $6+ million. IDOT grant funding reimbursements have commenced in the month of May, with a limited dollar value of reimbursements.**
- Capital Funds decrease ($0.7 million) with continued spend down of bond proceeds in the 2018 Project Fund financing the construction of the new fire stations.
- Internal Service funds decrease ($0.4 million) due fund balance spend down of employee benefit fund in support of repositioning cash reserves into the general fund.
- Enterprise funds increased $1.5 million. Water funds increased ($1.1 million) due in period positive cash flow from operations of $1.1 million; Transit increased $0.2 million with operating and capital grant funding receipt; Sewer Fund increase ($0.2 million) as expected revenues exceeded in period sewer project spending.

General Fund Position

Cash

The City General fund cash position ended May at $13.5 million, a decrease from the April cash position of $11.7 million. The current cash balance represents a cash reserve position of 68 days (was 59 days).

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period ending May 2021.

$ (000)	**Budget** (4)	**Year to Date** (1)	**Budget Target** (2)	**% vs Target** (3)
Revenue	70,300	29,284	24,562	19%
Expense	71,200	23,436	24,867	(6)%
Surplus(deficit)	(900)	5,848	(305)	

Chart notes
1 – actual year to date general fund revenue and expense
2 – budget year to date general fund revenue and expense
3 – year to date percentage comparison of actual to budget
4 – annual budget, with Council Adoption on December 7, 2020

General Fund Revenue

Revenue to date through May is $29.3 million versus budget to date revenue of $24.6 million, above budget by $4.7 million or 19%.

Year to date position of revenue vs. budget

$ (000)	**Actual**	**Budget**	**vs Budget**	**% vs Budget**
Local taxes				
Cable TV tax	617	474	143	30%
Food & beverage	1,367	1,220	147	12%
Hotel use tax	256	219	37	17%
Mobile home privilege tax	15	-	15	-
Property tax	159	-	159	-
Telephone utility tax	978	579	399	69%
Utility tax – electric & natural gas	2,128	2,027	101	5%
Total local tax	**5,520**	**4,519**	**1,001**	**22%**
State remitted taxes				
Auto rental tax	13	16	(3)	(19)%
State cannabis tax	39	35	4	11%
Local sales tax	4,137	4,091	46	1%
Aviation fuel tax	2	-	2	-
State local use tax	1,495	1,308	187	14%
State income tax	4,467	3,498	969	28%
State replacement tax	979	512	467	91%
State sales tax	4,654	4,693	(39)	(1)%
Video gaming tax	604	550	54	10%
Total state remitted tax	**16,390**	**14,703**	**1,687**	**11%**

Other revenue				
Road & bridge tax	4	-	4	-
Charge for service (internal city)	3,426	3,533	(107)	(3)%
Third party revenue	493	448	45	10%
Grants	310	159	151	++
Fees for service	1,435	1,188	247	21%
CURES spend funding	1,703	-	1,703	++
Interest income	3	12	(9)	(75)%
Other revenue	**7,374**	**5,340**	**2,034**	**38%**
General fund revenue	**29,284**	**24,562**	**4,722**	**19%**

Revenue numbers may not add due to rounding

Revenue Comments (of significant revenue matters)

- Cable TV tax favorable due to $116k Azavar Audit past tax due revenue receipt, otherwise, Cable TV tax is on par with budget expectation
- Food & Beverage tracking 12% above the year-to-date expectation, strong recent months activity
- Hotel Use Tax tracking 17% above the year-to-date expectation, strong recent months activity
- Mobile Home and Property Tax revenue to date is carryover from 2020 revenue not distributed by Macon County Treasurer until January 2021. Was expected to be received in 2020. Revenue is non budgeted revenue in 2021
- Telephone Utility Tax revenue received from State to date is an over distribution of tax revenue due to the city. Over distribution has been confirmed by IL DOR. Undetermined amount, but likely in the range of $475k
- Utility Tax (gas & electric) tracking above budget to date
- Local sales tax 1% ahead of budget expectation year-to-date. Three (3) consecutive months of above expectation for local sales tax revenue is a good sign. Will continue to watch and track
- State Use tax continues to overperform. Good news for us. Internet on-line shopping
- State Income tax to date above our expectation. Good news for us. Improved state employment situation.
- State Replacement tax to date above our expectation. Substantially over performing the budget expectation. Must be cautious with this revenue stream as State has used this revenue in the past as coverage for state funding issues. Will continue to watch and track
- State sales tax is tracking below our expectation year-to-date. However, three (3) consecutive months of above expectation state sales tax revenue is a good sign. Will continue to watch and track
- Video Gaming tax. Video gaming was shut down with reopening occurring in February 2021. Expectation for video gaming revenues to rebound with gaming now reopened.
- Fees for Service. Revenue overachieving to-date expectation due timing of revenue receipts
- City received CURES Grant reimbursement funding of public safety expense in 2020 in amount of $1.7 million

Summation

Year to Date revenue in-excess of budget		4,722
Extraordinary items		
• Cable TV tax Azavar recovery	116	
• 2020 Property tax received in 2021	178	
• Telephone tax over distribution	475	
• CURES public safety funding	1,703	
Total		2,472
Operational to date revenue overage		2,250

Reasons:		
• State income tax to date		969
• Use tax (internet transactions)		187
• State replacement tax		467
• Food & Beverage tax		147
• Sales tax (state and local)		7
• Video gaming tax		54
• Utility tax		101
• Fees for service		247
• Other		71

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With five (5) months into the twelve-month cycle, the year-to-date benchmark is 42% of the full year budget revenue.

$ (000)	**2021 Budget**	**2021 YTD**	**YTD % of Year Budget**	**2020 YTD**	**% Change yr vs yr**
State Sales Tax	11,519	4,654	40%	4,692	(1)%
Local Sales Tax	10,237	4,136	40%	4,078	1%
State Income Tax	8,203	4,467	54%	3,499	28%
Utility Tax (Gas & Elec)	4,376	2,128	49%	2,027	5%
Food & Beverage Tax	3,150	1,367	43%	1,227	11%
State Local Use Tax	3,350	1,495	45%	1,195	25%
Video Gaming Tax	1,320	604	46%	638	(5)%
Telephone Tax	1,304	978	75%	609	++
State Replacement Tax	901	979	109%	620	61%
Hotel Use Tax	650	257	39%	258	(0)%
Cable TV Tax	953	617	65%	493	25%

General Fund Expense Comments

On a year-to-date basis, general fund spending of $23.436 million is below budget by $1.431 million or 46%.

Year to date position of expense vs. budget

$ (000)	**Actual**	**Budget**	**vs Budget**	**% vs Budget)**
General government	3,192	3,231	(39)	(1)%
Development services	1,207	1,331	(124)	(9)%
Public safety	15,487	16,050	(563)	(4)%
Public works	3,550	4,255	(705)	(17)%
General fund expense	**23,436**	**24,867**	**(1,431)**	**(6)%**

Expense numbers may not add due to rounding

Personnel expense below budget $1.1 million due to staff position vacancies, operating expense below budget $0.4 million.

Cash balances in funds of note are as follows with comment:

Federal HOME Fund	$0.1 million	Earmarked for federally approved programs
Federal CDBG Fund	$0.0 million	Earmarked for federally approved programs
State Drug Enforcement	$0.2 million	Earmarked for police programs as available
Federal Drug Enforcement	$0.3 million	Earmarked for police programs as available
Building Fund	$0.3 million	Earmarked for R&M and capital of Library facility
Public Library Fund	$0.5 million	Operational fund of Library In line with expectation
Library Capital Fund	$0.3 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	$1.3 million	Earmarked for street repair and maintenance
State Motor Fuel Tax	$0.4 million	Earmarked for street repair and maintenance. Awaiting State grant funding reimbursement for Brush College Transportation project of $6.0 million
Community Revitalization	$1.6 million	Earmarked for revitalization initiatives.
2018 Project Fund	$4.0 million	2018 GO bond proceeds available for construction of new fire stations 3, 5 and 7
Capital Project Fund	$0.1 million	Minimal funding available
Equipment Replacement	$0.2 million	Earmarked for police, fire and public works capital requirements including vehicle equipment replacement
Debt Fund	$0.3 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	$0.3 million	Earmarked for repair and maintenance of city vehicle fleet
Risk Management Fund	$2.7 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City reserve desired is $2.5 million necessary to sustain and protect the city
Employee Insurance Fund	$1.7 million	Coverage for healthcare and other EE benefit expense. Cash reserve desired is $2.25 million necessary to sustain and protect the city
Public Transit Operations	$1.5 million	Earmarked for operational and capital funding of the transit system.
Fiber Optics Fund	$0.1 million	Earmarked for city investment in the next phase of fiber optic network.
Storm Water Fund	$3.0 million	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer Fund	$9.7 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	$19.0 million	Cash balance of $19.0 million, includes $12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Inter fund loan of $1.382 million to city capital project fund to pay for the Johnson Controls energy savings initiative remains outstanding and due the water funds. This receivable is not included in the water fund cash position of $19.0 million. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations

Water Bond Construction	$0.2 million	Project completed and un-spent funds remaining. Will be transferred to debt service obligation in accordance with bond covenants

Trust & Agency Fund balance of $175.4 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include $13.5 million in US Treasury Bonds. The investment schedule on page 9 of the Treasurer's financial report provides the details of the investments. The investments are comprised of $2.8 million fire station initiative bond proceeds and $10.7 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 2 years.

The interest earnings from the investments to date have earned the city $1.0 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating $0.2+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding is $170 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2021 fiscal year operating plan and budget and are secured within the current cash flow operations of the city. City will end the year with outstanding debt of $155 million.

Revenue Tracking

City-wide Revenue received to date in the fiscal month ending May 2021 of $72.7 million is 35% of the annual revenue budget of $210.4 million.

Of note, the property tax revenues received by the City according to the 2020 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The cost of day-to-day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2021

The 2020 property tax levy, approved by the Decatur City Council in December 2020 with Council Ordinance 2020-166, for a tax levy amount of $14,462,508, has been certified by the State of Illinois, with tax extension of $14,462,765.

Equalized assessed value ("EAV") for the 2020 EAV period, with property tax payable in 2021, has been certified at $848,659,319 versus city estimated EAV of $849,000,000.

The City property tax rate for 2020 EAV with tax payable in 2021 is 1.70419% versus the prior year tax rate of $1.70346%.

The City property tax levy / tax rate is 16% of the total property tax levy / tax rate for City property owners.

Expenditure Tracking

City-wide expenditures to date thru May of $73.5 million is 32% of the full year budget of $230.0 million.

Water Utility

The financial performance of the City Water Utility is illustrated on pages 22-23. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through May is an operating margin before debt service of $6.9 million on revenues of $12.6 million. Debt principal and interest payments on GO bonds and other debt instruments in 2021 of $7.8 million were transacted during the period to date.

Operating income achieved through May is a loss position of $0.9 million, favorable to the budget, and favorable to the prior year.

Concerns are present in the recent year(s) performance of the water utility. Revenues remain flat with operating expense and debt service expense increasing.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 422 FTE's versus budget of 451 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
June 13, 2021

Fiscal Year 2021

Fiscal Period Ending May 2021

City of Decatur

Treasurer's Financial Report

Report Distribution:

- ***Mayor***
- ***City Council Members***
- ***City Manager***
- ***City Clerk***
- ***City Department Heads***
- ***Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: ***May 2021***

Fund	*Fund Name*	*Opening Cash & Investments*	*Receipts*	*Disbursements*	*Balance Sheet Accts Activity*	*Investment Transfers*	*Ending Cash Balance*	*Investments*	*Total Cash & Investments*	*Interfund Loans (Borrowing)*
	General Fund									
10	GENERAL FUND	11,749,496.93	5,996,114.42	4,261,095.62	(8,137.12)		13,476,378.61		13,476,378.61	0.00
	Special Revenue Funds									
17	HOME FUND	85,829.03	7,164.06	6,564.51	0.00		86,428.58		86,428.58	
18	CDBG FUND	10,040.85	107,551.84	101,704.00	0.00		15,888.69		15,888.69	
22	DUATS FUND	56,501.65	0.00	1,669.76	0.00		54,831.89		54,831.89	
25	STATE DRUG ENFORCEMENT	241,639.58	11,983.62	15,978.42	0.00		237,644.78		237,644.78	
26	DUI FINES AND FEES FUND	425,978.93	7,508.74	1,055.26	0.00		432,432.41		432,432.41	
27	POLICE LAB & PROGRAMS	189,763.94	90.00	28.00	0.00		189,825.94		189,825.94	
30	FEDERAL DRUG ENFORCEMENT	274,999.11	0.00	24,000.00	0.00		250,999.11		250,999.11	
34	BUILDING FUND	271,860.63	49,115.00	37,504.18	0.00		283,471.45		283,471.45	
35	LIBRARY FUND	582,709.86	179,879.36	299,502.23	0.00		463,086.99		463,086.99	
36	MUNICIPAL BAND FUND	97,861.28	1,053.00	223.00	0.00		98,691.28		98,691.28	
37	FOREIGN FIRE INSURANCE FUND	145,649.60	1.10	13,010.59	0.00		132,640.11		132,640.11	
42	LOCAL STREETS & ROADS	1,188,830.17	143,394.50	417.00	0.00		1,331,807.67		1,331,807.67	
46	MOTOR FUEL TAX FUND	(767,033.96)	1,217,889.38	57,595.05	0.00		393,260.37		393,260.37	
58	LIBRARY CAPITAL	333,087.00	0.00	0.00	0.00		333,087.00		333,087.00	
59	LIBRARY TRUST FUNDS	155,493.11	270.00	2,922.51	0.00		152,840.60		152,840.60	
82	DCDF FUND	147,037.06	1,367.75	180.00	0.00		148,224.81		148,224.81	
84	COMMUNITY REVITALIZATION	1,519,722.69	59,217.85	21,174.00	0.00		1,557,766.54		1,557,766.54	
85	GRANT FUND	(328,576.60)	1,984.24	18,699.52	0.00		(345,291.88)		(345,291.88)	
	Total Special Revenue Funds	4,631,393.93	1,788,470.44	602,228.03	0.00	0.00	5,817,636.34	0.00	5,817,636.34	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	147,447.44	0.00	0.00	0.00		147,447.44		147,447.44	
20	SE PLAZA TIF FUND	5.26	0.00	0.00	0.00		5.26		5.26	
21	WABASH CROSSING TIF	1,349,646.18	0.00	0.00	0.00		1,349,646.18		1,349,646.18	
23	EASTGATE TIF FUND	335,149.94	17,500.00	0.00	0.00		352,649.94		352,649.94	
24	SOUTHSIDE TIF FUND	102,762.64	0.00	0.00	0.00		102,762.64		102,762.64	
28	PINES SHOPPING CENTER TIF	5,652.87	2,833.00	0.00	0.00		8,485.87		8,485.87	
29	GRAND & OAKLAND TIF	17,657.81	(1,373.79)	0.00	0.00		16,284.02		16,284.02	
	Total TIF & Redevelpmnt Funds	1,958,322.14	18,959.21	0.00	0.00	0.00	1,977,281.35	0.00	1,977,281.35	0.00
	Capital Funds									
40	PEG CAPITAL FUND	106,783.07	13,821.66	2,545.00	0.00		118,059.73		118,059.73	
44	2018 PROJECT FUND	4,739,769.70	0.92	758,413.29	0.00		1,205,702.25	2,775,655.08	3,981,357.33	
45	CAPITAL PROJECT FUND	95,780.87	0.00	5,000.00	0.00		90,780.87		90,780.87	(1,381,816.00)
61	EQUIPMENT REPLACEMENT	204,041.54	688.00	8,051.58	0.00		196,677.96		196,677.96	
	Total Capital Funds	5,146,375.18	14,510.58	774,009.87	0.00	0.00	1,611,220.81	2,775,655.08	4,386,875.89	(1,381,816.00)

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Debt Fund									
50	DEBT FUND	239,134.03	34,380.00	0.00	0.00		273,514.03		273,514.03	0.00
	Internal Service Funds									
60	FLEET MAINTENANCE	257,942.20	227,294.09	169,041.53	0.00		316,194.76		316,194.76	
64	RISK MANAGEMENT	2,711,470.75	253,373.17	297,883.60	0.00		2,666,960.32		2,666,960.32	
65	INSURANCE FUND	2,049,226.35	714,846.45	1,107,497.79	0.00		1,656,575.01		1,656,575.01	
	Total Internal Service Funds	5,018,639.30	1,195,513.71	1,574,422.92	0.00	0.00	4,639,730.09	0.00	4,639,730.09	0.00
	Enterprise Funds									
70	MASS TRANSIT -OPERATION	1,306,275.77	367,957.10	134,242.75	0.00		1,539,990.12		1,539,990.12	
77	FIBER OPTICS	82,778.44	2,230.00	3,000.00	0.00		82,008.44		82,008.44	
78	STORM WATER	3,020,391.93	175,593.57	193,955.61	0.00		3,002,029.89		3,002,029.89	
79	SEWER FUND	9,445,910.00	493,447.96	274,208.27	0.00		9,665,149.69		9,665,149.69	
80	WATER FUND	3,190,201.59	2,502,562.70	1,394,675.51	12,902.45		4,310,991.23		4,310,991.23	
81	WATER CAPITAL	2,178,531.74	0.00	23,982.35	0.00		2,154,549.39		2,154,549.39	1,381,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	151,860.97	55,150.45	58,625.00	0.00		148,386.42		148,386.42	
89	WATER BOND	217,329.47	0.00	0.00	0.00		217,329.47		217,329.47	
	Total Enterprise Funds	32,093,279.91	3,596,941.78	2,082,689.49	12,902.45	0.00	33,620,434.65	0.00	33,620,434.65	1,381,816.00
	Trust & Agency Funds									
90	FIRE PENSION FUND CASH	699,010.66	147,277.06	759,102.74	0.00		87,184.98		87,184.98	
90	FIRE PENSION INVESTMENTS	72,499,379.21	240,525.83	49,641.36	0.00			72,690,263.68	72,690,263.68	
	TOTAL FIRE PENSION	73,198,389.87	387,802.89	808,744.10	0.00	0.00	87,184.98	72,690,263.68	72,777,448.66	
91	POLICE PENSION FUND CASH	813,235.92	157,453.09	958,765.98	4.15		11,927.18		11,927.18	
91	POLICE PENSION INVESTMENTS	101,896,579.94	750,701.71		(4.15)			102,647,277.50	102,647,277.50	
	TOTAL FIRE PENSION	102,709,815.86	908,154.80	958,765.98	0.00	0.00	11,927.18	102,647,277.50	102,659,204.68	
	Total Trust & Agency Funds	175,908,205.73	1,295,957.69	1,767,510.08	0.00	0.00	99,112.16		175,436,653.34	0.00
	Total City Funds	236,744,847.15	13,940,847.83	11,061,956.01	4,765.33	0.00	61,515,308.04	2,775,655.08	239,628,504.30	0.00

Memorandum Items

	Item	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,694,572.51	10,694,572.51	
	City Funds ex Trust & Agency	60,836,641.42	12,644,890.14	9,294,445.93	4,765.33	0.00	61,416,195.88	13,470,227.59	64,191,850.96	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: May 2021

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
10 General	2019	6,482,379	7,562,036	7,322,260	7,212,146	7,656,151	7,851,747	7,452,516	8,031,145	8,500,532	7,629,111	8,267,828	8,339,798
	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	-	-	-	-	-	-	-
12 Econonic Develop	2019	108,548	79,069	39,032	34,670	29,388	(8,300)	7,473	476,484	(14,818)	(16,848)	(56,290)	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
17 HOME	2019	56,988	67,392	53,424	54,544	55,535	68,928	70,396	71,451	76,144	81,445	82,254	77,286
	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	86,429	-	-	-	-	-	-	-
18 CDBG	2019	5,824	5,824	(452)	7,446	4,629	238	(197,495)	(200,500)	(203,009)	8,604	8,789	6,256
	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	15,889	-	-	-	-	-	-	-
19 Olde Towne TIF	2019	(99,371)	(99,371)	(99,371)	(99,371)	(99,371)	(356,181)	526,910	527,364	998,764	983,459	984,157	78,883
	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	147,447	-	-	-	-	-	-	-
20 Southeast TIF	2019	29,054	38,381	9,069	18,117	27,124	14,005	143,278	651	163,887	172,925	988	10,854
	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	5	-	-	-	-	-	-	-
21 Wabash TIF	2019	448,978	449,339	449,686	450,406	451,035	400,981	476,653	477,064	547,716	548,268	548,658	826,410
	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	1,349,646	-	-	-	-	-	-	-
22 DUATS	2019	62,049	61,694	62,705	62,603	62,467	62,316	60,709	47,815	33,055	33,092	32,805	335
	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	54,832	-	-	-	-	-	-	-
23 East Gate TIF	2019	50,128	66,374	16,894	33,717	50,557	67,393	171,917	188,862	215,295	232,296	229,159	246,771
	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	352,650	-	-	-	-	-	-	-
24 Southside TIF	2019	70,805	60,473	60,520	60,617	60,702	60,749	89,225	89,302	89,420	89,509	89,572	89,773
	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	102,763	-	-	-	-	-	-	-
25 State Drug	2019	302,371	279,791	311,959	308,564	264,579	249,649	250,756	228,288	242,016	264,869	211,563	203,973
	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	237,645	-	-	-	-	-	-	-
26 DUI	2019	175,872	181,317	187,218	197,245	206,709	215,014	218,032	217,959	223,592	229,262	232,596	234,223
	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	432,432	-	-	-	-	-	-	-

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
27 Police Lab	2019	219,812	219,935	220,305	208,768	209,028	209,567	209,737	209,628	210,090	209,279	209,528	209,519
	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	189,826	-	-	-	-	-	-	-
28 Pines TIF	2019	99,019	101,760	2,549	4,956	7,354	11,845	49,119	50,383	87,700	90,152	93,114	95,937
	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	8,486	-	-	-	-	-	-	-
29 Grand/Oakland TIF	2019	165,894	170,969	4,841	9,442	14,031	15,130	81,859	84,296	151,101	152,919	155,301	161,288
	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	16,284	-	-	-	-	-	-	-
30 Federal Drug	2019	136,918	134,226	129,334	122,041	122,151	134,762	131,991	131,004	134,012	132,419	132,513	132,149
	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	250,999	-	-	-	-	-	-	-
33 Police Capital	2019	358,614	296,882	311,917	217,270	217,981	236,445	446,573	431,700	429,373	392,971	390,254	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
34 Building	2019	158,797	151,686	156,799	171,427	189,116	204,665	195,113	207,472	221,600	65,421	(179,607)	891,406
	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	283,471	-	-	-	-	-	-	-
35 Library	2019	1,027,534	827,400	603,765	423,331	202,473	(17,809)	1,392,329	1,181,417	1,970,149	1,736,720	1,488,252	1,362,863
	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	463,087	-	-	-	-	-	-	-
36 Band	2019	33,927	34,341	35,111	33,900	32,142	13,225	24,684	7,485	21,084	18,657	29,761	35,464
	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	98,691	-	-	-	-	-	-	-
37 Foreign Fire Ins	2019	215,510	202,420	194,396	169,866	141,199	137,676	133,004	127,768	120,338	259,795	244,646	210,564
	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	132,640	-	-	-	-	-	-	-
40 PEG	2019	59,100	72,104	74,147	75,426	86,602	84,662	67,068	80,210	78,372	75,074	90,854	87,531
	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	118,060	-	-	-	-	-	-	-
42 Local Streets	2019	2,649,551	2,182,487	2,320,390	2,472,400	2,625,608	2,762,097	3,155,021	2,710,536	2,684,192	2,751,803	2,918,646	2,001,070
	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	1,331,808	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: May 2021

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
44 2018 Project	2019	8,302,118	8,157,047	8,156,028	8,005,691	8,030,861	7,840,396	7,620,196	7,378,090	7,422,472	6,747,802	6,747,710	6,343,397
	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	3,981,357	-	-	-	-	-	-	-
45 Capital	2019	800,390	918,593	529,457	230,139	230,585	222,079	255,217	295,835	853,957	871,870	867,488	655,457
	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	90,781	-	-	-	-	-	-	-
46 MFT	2019	1,535,917	1,605,343	1,691,937	1,790,003	1,880,347	2,059,890	2,118,186	1,884,455	2,036,387	2,134,759	1,807,708	1,727,301
	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	393,260	-	-	-	-	-	-	-
47 Major Moves	2019	(25,208)	(45,513)	(39,015)	81,591	102,841	(32,459)	(119,019)	84,279	22,074	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
49 Fire Capital	2019	643,711	562,070	599,369	381,629	382,265	396,141	407,070	420,279	389,061	262,720	264,695	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
50 Debt	2019	1,059,523	116,000	131,360	141,413	157,611	106,612	1,132,526	869,733	1,559,115	1,576,328	1,591,702	1,385,237
	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	273,514	-	-	-	-	-	-	-
58 Library Capital	2019	131,578	131,684	131,785	131,989	132,168	132,271	132,418	132,532	132,718	132,854	132,949	331,111
	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	333,087	-	-	-	-	-	-	-
59 Library Trust	2019	225,402	223,863	222,919	220,601	217,477	214,552	212,568	209,433	209,190	206,337	204,678	202,575
	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	152,841	-	-	-	-	-	-	-
60 Fleet Maintenance	2019	213,971	184,667	196,282	206,134	198,180	225,521	226,064	232,729	251,186	204,367	172,085	113,378
	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	316,195	-	-	-	-	-	-	-
61 Equip Replacement	2019	488,678	452,993	454,271	455,317	448,571	449,035	452,062	417,127	418,153	418,917	409,554	1,077,196
	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	196,678	-	-	-	-	-	-	-
64 Risk Management	2019	1,702,788	1,922,596	1,752,591	1,838,678	1,917,757	2,021,936	2,046,423	2,192,629	2,356,018	1,799,730	1,930,972	2,003,152
	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	2,666,960	-	-	-	-	-	-	-
65 Employee Benefit	2019	2,110,106	2,076,069	2,045,004	2,099,670	2,354,275	2,343,750	2,337,447	2,281,313	2,241,833	2,675,476	2,547,603	2,521,938
	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	1,656,575	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: **May 2021**

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
70 Mass Transit	2019	(891,591)	(1,350,190)	(593,324)	1,258,830	1,198,391	601,778	309,071	(166,204)	367,670	1,073,023	613,608	1,487,977
	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	1,539,990	-	-	-	-	-	-	-
77 Fiber Optics	2019	391,752	370,408	122,660	120,843	118,970	116,962	115,016	114,347	111,958	110,423	108,401	115,171
	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	82,008	-	-	-	-	-	-	-
78 Storm Water	2019	2,129,964	2,335,028	2,381,775	2,485,453	2,416,662	2,464,739	2,648,123	2,674,389	2,738,154	2,776,967	2,558,848	2,613,438
	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	3,002,030	-	-	-	-	-	-	-
79 Sewer	2019	7,292,114	7,200,684	7,270,972	7,335,872	7,624,827	7,882,365	8,069,981	8,403,829	8,147,549	8,304,295	8,479,203	8,684,892
	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	9,665,150	-	-	-	-	-	-	-
80 Water	2019	6,775,922	817,902	1,881,502	3,195,760	3,755,576	3,694,713	4,003,055	3,278,286	4,115,589	5,522,697	5,976,079	4,889,501
	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	4,310,991	-	-	-	-	-	-	-
81 Water Capital	2019	2,950,244	2,888,378	3,775,594	3,400,297	2,884,905	3,786,299	3,999,546	3,531,661	3,570,397	2,984,062	2,563,282	2,710,252
	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	2,154,549	-	-	-	-	-	-	-
82 DCDF	2019	131,969	129,281	131,594	132,607	135,137	131,653	132,146	134,771	134,914	136,313	137,692	138,586
	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	148,225	-	-	-	-	-	-	-
83 Neighborhood	2019	2,009	2,011	2,012	1,690	1,694	1,696	(4,214)	(6,993)	-	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
84 Community Revit	2019	1,329,124	1,206,328	1,145,623	1,243,899	1,221,748	1,147,888	1,149,280	1,150,470	1,126,741	1,120,591	999,942	715,742
	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	1,557,767	-	-	-	-	-	-	-
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	(345,292)							
86 Water Debt	2019	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	-	-	-	-	-	-	-
88 Recycling	2019	94,548	95,743	95,507	97,521	111,039	109,420	112,483	108,131	112,370	119,032	115,518	121,100
	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	148,386	-	-	-	-	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: May 2021

Fund	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
89 Water Bond	2019	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906
	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	217,329	-	-	-	-	-	-	-
Total City Funds	**2019**	**71,625,155**	**59,812,694**	**61,218,592**	**63,230,675**	**64,266,864**	**64,359,002**	**68,538,740**	**67,028,169**	**71,330,387**	**71,352,234**	**70,470,032**	**66,010,661**
	2020	**66,326,394**	**59,328,263**	**63,339,447**	**61,986,652**	**61,943,064**	**61,300,804**	**64,629,544**	**67,936,933**	**69,412,081**	**71,262,473**	**72,179,232**	**63,053,790**
	2021	**65,121,665**	**54,911,485**	**60,455,485**	**60,836,641**	**64,191,851**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
90 Fire Pension	2019	70,923,905	70,560,268	70,330,145	69,862,562	69,399,940	69,470,831	71,589,079	71,156,026	72,615,714	72,215,728	71,818,849	73,065,526
	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	72,777,449	-	-	-	-	-	-	-
91 Police Pension	2019	97,129,427	96,716,696	96,607,488	96,236,493	95,815,176	95,812,807	97,846,481	97,377,885	98,858,178	98,463,934	98,020,333	99,882,195
	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	102,659,205	-	-	-	-	-	-	-
Total All Funds	**2019**	**239,678,487**	**227,089,657**	**228,156,224**	**229,329,730**	**229,481,980**	**229,642,640**	**237,974,300**	**235,562,080**	**242,804,279**	**242,031,895**	**240,309,214**	**238,958,382**
	2020	**238,449,062**	**230,823,033**	**234,321,351**	**231,812,610**	**231,577,361**	**230,370,017**	**235,495,752**	**240,320,281**	**241,903,741**	**246,779,149**	**247,363,707**	**240,429,495**
	2021	**241,779,187**	**231,701,351**	**236,944,455**	**236,744,847**	**239,628,504**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

City of Decatur
Treasurer's Investment Report

Month of: *May, 2021*

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
Total Investment(s)			(0.00)	(0.00)	0.00	(0.00)	292,902.39	0.00	292,902.39	0.00	0.00	0.00

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income	
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	0.00	ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	0.00	ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	0.00	ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	0.00	ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	0.00	ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	0.00	ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	0.00	0.00	0.00	ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00	0.00	ok
US Treasury Bond	10/15/18	0.87500%	0.00	0.00	0.00	0.00	44,222.17	(0.00)	44,222.17	0.00	0.00	0.00	ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,793.96	0.00	9,793.96	0.00	0.00	0.00	ok
US Treasury Bond	04/15/19	0.87500%	0.00	0.00	0.00	0.00	17,069.67	0.00	17,069.67	0.00	0.00	0.00	ok
US Treasury Bond	06/30/19	1.25000%	0.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	0.00	0.00	0.00	ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	24,965.47	0.00	24,965.47	0.00	0.00	0.00	ok
US Treasury Bond	11/30/19	1.50000%	0.00	0.00	0.00	0.00	38,221.15	0.00	38,221.15	0.00	0.00	0.00	ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	11,993.82	0.00	11,993.82	6,875.00	0.00	0.00	ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	41,024.59	0.00	41,024.59	10,312.50	0.00	0.00	ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	42,918.03	0.00	42,918.03	11,000.00	0.00	0.00	ok
US Cash Management Bill Zero	09/01/20	0.00000%	0.00	0.00	0.00	0.00	541.55	0.00	541.55	541.55	0.00	0.00	ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	47,001.20	0.00	47,001.20	24,062.50	0.00	0.00	ok
US Treasury Bond	12/31/20	1.75000%	0.00	0.00	0.00	0.00	14,471.15	0.00	14,471.15	14,471.15	0.00	0.00	ok
US Treasury Bond	06/30/21	1.12500%	1,500,000.00	1,480,513.76	0.00	1,480,513.76	32,306.49	7,085.70	25,220.79	16,875.00	0.00	16,875.00	ok
US Treasury Bond	08/31/21	1.12500%	1,600,000.00	1,615,625.00	0.00	1,615,625.00	13,449.51	4,548.96	8,900.55	0.00	8,900.55	18,000.00	ok
US Treasury Bond	09/30/21	1.12500%	1,000,000.00	989,203.38	952.87	990,156.25	17,827.83	1,905.70	16,875.00	11,250.00	5,625.00	11,250.00	ok
US Treasury Bond	11/30/21	1.50000%	2,225,000.00	2,220,567.38	0.00	2,220,567.38	49,880.16	16,778.73	33,101.43	33,101.43	0.00	33,375.00	ok
US Treasury Bond	03/31/22	0.37500%	1,500,000.00	1,504,453.13	0.00	1,504,453.13	6,577.80	952.80	5,625.00	2,812.50	2,812.50	5,625.00	ok
US Treasury Bond	08/31/22	0.12500%	1,750,000.00	1,750,000.00	0.00	1,750,000.00	1,465.29	552.83	912.46	0.00	912.46	2,187.50	ok
US Treasury Bond	11/30/22	0.12500%	1,000,000.00	1,000,010.73	106.46	1,000,117.19	521.94	628.40	0.00	0.00	0.00	1,250.00	ok
Federated US Treasury Cash Reserves	Liquid		133,139.80	133,139.80	0.00	133,139.80	21,650.48	1.55	21,648.93	609.64	38.33	30.31	ok
Total Investment(s)			10,708,139.80	10,693,513.18	1,059.33	10,694,572.51	611,925.76	32,454.67	580,530.42	131,911.27	18,288.84	88,592.81	

Fire Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income	
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	917.12	0.00	917.12	0.00	0.00	0.00	ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	1,639.34	0.00	1,639.34	0.00	0.00	0.00	ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	4,231.49	0.00	4,231.49	0.00	0.00	0.00	ok
US Treasury Bond	02/28/19	1.12500%	0.00	0.00	0.00	0.00	4,883.66	0.00	4,883.66	0.00	0.00	0.00	ok
US Treasury Bond	03/31/19	0.99800%	0.00	0.00	0.00	0.00	3,013.39	0.00	3,013.39	0.00	0.00	0.00	ok
US Treasury Bond	05/31/19	1.12500%	0.00	0.00	0.00	0.00	9,313.52	0.00	9,313.52	0.00	0.00	0.00	ok
US Treasury Bond	08/31/19	1.00000%	0.00	0.00	0.00	0.00	10,788.04	0.00	10,788.04	0.00	0.00	0.00	ok
US Treasury Bond	09/30/19	1.37500%	0.00	0.00	0.00	0.00	5,722.87	0.00	5,722.87	0.00	0.00	0.00	ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	5,095.11	0.00	5,095.11	0.00	0.00	0.00	ok
US Treasury Bond	11/30/19	1.00000%	0.00	0.00	0.00	0.00	13,278.69	0.00	13,278.69	0.00	0.00	0.00	ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	21,708.56	0.00	21,708.56	6,875.00	0.00	0.00	ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	7,851.78	0.00	7,851.78	7,851.78	0.00	0.00	ok
US Treasury Bond	04/30/20	1.12500%	0.00	0.00	0.00	0.00	5,625.00	0.00	5,625.00	5,625.00	0.00	0.00	ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	25,133.20	0.00	25,133.20	6,875.00	0.00	0.00	ok
US Treasury Bond	08/31/20	1.37500%	0.00	0.00	0.00	0.00	21,437.67	0.00	21,437.67	10,312.50	0.00	0.00	ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	11,345.63	0.00	11,345.63	11,345.63	0.00	0.00	ok
US Treasury Bill Zero	11/27/20	0.00000%	0.00	0.00	0.00	0.00	800.01	0.00	800.01	800.01	0.00	0.00	ok
US Treasury Bond	03/31/21	1.25000%	0.00	0.00	0.00	0.00	5,430.33	0.00	5,430.33	4,687.50	742.83	0.00	ok
US Treasury Bond	05/31/21	1.37500%	1,000,000.00	1,006,329.07	4,583.33	1,010,912.40	9,166.67	6,875.00	6,875.00	6,875.00	0.00	13,750.00	ok
US Treasury Bond	08/31/21	1.12500%	985,000.00	987,226.34	2,785.62	990,011.96	5,555.46	2,800.45	5,540.63	0.00	5,540.63	11,081.25	ok
US Treasury Bill Zero	09/30/21	0.00000%	750,000.00	749,848.33	0.00	749,848.33	99.60	99.60	0.00	0.00	0.00	0.00	ok
Federated US Treasury Cash Reserves	Liquid		24,882.39	24,882.39	0.00	24,882.39	8,686.63	0.26	8,686.37	3,386.88	112.54	5.07	ok
Total Investment(s)			2,759,882.39	2,768,286.13	7,368.95	2,775,655.08	181,723.77	9,775.31	179,317.41	64,634.30	6,396.00	24,836.32	

GRAND TOTALS:	13,468,022.19	13,461,799.31	8,428.28	13,470,227.59	1,086,551.92	42,229.98	1,052,750.22	196,545.57	24,684.84	113,429.13

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City of Decatur PBC | **Period Ending:** **2021 In process**

Debt Schedule | *date of update:* **June 9, 2021**

home | debt liquidated | gz approved

Amort sch #	Debt Instrument	Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s) 1st	Payment(s) 2nd	Debt (Orig/ Refi) Issue	Debt at 1/1/2021	New Draws in 2021	FY21 Principal Payments	FY21 Interest Payments	Debt at 12/31/2021	FY21 Total Debt Payments	
											input	input	input	input			
	Bond Debt																
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	990,000.00		235,000.00	39,600.00	755,000.00	274,600.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	3,560,000.00		670,000.00	76,743.75	2,890,000.00	746,743.75	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	8,125,000.00		1,465,000.00	362,425.00	6,660,000.00	1,827,425.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	18,870,000.00		995,000.00	858,337.50	17,875,000.00	1,853,337.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	19,095,000.00		935,000.00	802,675.00	18,160,000.00	1,737,675.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	19,605,000.00		850,000.00	869,506.26	18,755,000.00	1,719,506.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	3,500,000.00		995,000.00	140,000.00	2,505,000.00	1,135,000.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	24,180,000.00		875,000.00	1,173,700.00	23,305,000.00	2,048,700.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	6,500,000.00		655,000.00	169,033.00	5,845,000.00	824,033.00	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	2,100,000.00		200,000.00	48,510.00	1,900,000.00	248,510.00	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	18,050,000.00		1,675,000.00	379,050.00	16,375,000.00	2,054,050.00	ok
	xxx																xx
	Total Bond Debt									156,770,000.00	124,575,000.00	-	9,550,000.00	4,919,580.51	115,025,000.00	14,469,580.51	
	Promissory Notes & Loans Payable																
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	591,042.43		470,580.89	13,776.83	120,461.54	484,357.72	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,978,486.35		361,680.58	-	3,616,805.77	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,615,999.43		353,001.83	106,693.73	5,262,997.60	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,939.77	132,920.97		65,704.85	3,057.18	67,216.12	68,762.03	ok
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,712,994.59		99,019.31	33,682.83	1,613,975.28	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	292,486.61		152,742.13	8,257.87	139,744.48	161,000.00	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	3,214,285.76		1,071,428.56	85,203.13	2,142,857.20	1,156,631.69	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	66,568.85		37,577.03	1,708.61	28,991.82	39,285.64	ok
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,630,987.21		376,217.06	131,903.50	7,254,770.15	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,293,653.69		162,381.18	56,931.62	3,131,272.51	219,312.80	ok
51	Busey Bank	Police Vehicles - Interceptor (6) (26535)	2019		2021	33	33	Qtry	Qtry	261,460.00	66,832.57		66,832.57	703.53	-	67,536.10	ok
52	HUD Section 108	Wabash Crossing	2019		2022	18	18	2/1	8/1	810,000.00	415,000.00		205,000.00	10,617.20	210,000.00	215,617.20	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,647,112.64		180,775.96	86,956.25	4,466,336.68	267,732.21	ok
56	2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	13,046,000.00		1,373,000.00	247,767.00	11,673,000.00	1,620,767.00	ok
	xxx																xx
	Total Notes & Loans Payable									64,305,025.64	44,704,371.10	-	4,975,941.95	787,259.28	39,728,429.15	5,763,201.23	
	Capital Leases																
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560.24	74,314.19		74,314.19	4,089.07	-	78,403.26	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	49	49	3/1		428,380.00	221,841.03		72,192.45	5,348.59	149,648.58	77,541.04	ok
47	PNC Equipment Finance	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	196,077.36		46,592.21	6,213.01	149,485.15	52,805.22	ok
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	xxx										-				-		xx
	Total Capital Leases									1,111,448.24	492,232.58	-	193,098.85	15,650.67	299,133.73	208,749.52	
	Total City Debt									222,186,473.88	169,771,603.68	-	14,719,040.80	5,722,490.46	155,052,562.88	20,441,531.26	
												debt in period					

Note(s)

1

2

3

City of Decatur

home

Water Bond Issue - Status of Water Bond Fund 89

Month of: **May 2021**

Bond Issuance	2018
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The Lake Decatur Dredging initiative is a $90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dreding Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Total Expenditures							-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available							17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	
Revenues													
Interest Income	17,893	2,679	1,012	31,104	2,271	3,168	3,264	3,038	3,015	2,904	2,508	1,370	74,229
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-	549,649	-	105,948	-	-	-	2,716	-	3,165,438	11,384,881
Dredging - Chastain & Assoc	9,799	-	-	22,132	-	2,048	-	-	-	-	-	-	33,979
Total Expenditures	2,821,606	4,749,324	-	571,781	-	107,996	-	-	-	2,716	-	3,165,438	11,418,861
Ending cash available	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906	

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	370,906	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	
Revenues													
Interest Income	249	242	138	13	13	14	13	12	-	-	-		693
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	24,441	129,829	-	-		154,270
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-		-
Total Expenditures	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Ending cash available	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329	

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	
Revenues													
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	-	-	-	-	-	-
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending cash available	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	

City of Decatur home **Month of: May 2021**

Fire Station New Construction - Status of 2018 Project Fund 44

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Fund Description *Accounts for capital improvements that are financed by the proceeds from the issuance of bonds*

The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.

The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3	Fire 5	Fire 7	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973					
Revenues																	
Interest Income							-	-	-	-	-	30,183	30,183				
Expenditures																	
Fire Station 3							-	-	-	-	-	8,190	8,190	8,190			
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756		324,756		
Fire Station 7							-	-	303	-	-	-	303			303	
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249	8,190	324,756	303	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081					

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3	Fire 5	Fire 7	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711					
Revenues																	
Interest Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064				
Expenditures																	
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000	19,000			
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248		2,170,248		
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500			500	
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748	19,000	2,170,248	500	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397					

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3	Fire 5	Fire 7	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723					
Revenues																	
Interest Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690				
Expenditures																	
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892	262,892			
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-		102	10,209	-	-	-	421,289		421,289		
Fire Station 7	-	-		100	-	-		500	655	-	-	79,785	81,040			81,040	
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222	262,892	421,289	81,040	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865					

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total	Fire 3	Fire 5	Fire 7	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357					
Revenues																	
Interest Income	108	1	(571)	2	1	-	-	-	-	-	-	-	(460)				
Expenditures																	
Fire Station 3	306,673	9,792	422,280	227,389	576,668	-	-	-	-	-	-	-	1,542,803	1,542,803			
Fire Station 5	-	-	-	-	-	-	-	-	-	-	-	-	-		-		
Fire Station 7	-	-	-	500	181,745	-	-	-	-	-	-	-	182,245			182,245	
Total Expenditures	306,673	9,792	422,280	227,889	758,413	-	-	-	-	-	-	-	1,725,048	1,542,803	-	182,245	1,725,048
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357	3,981,357		1,832,885	2,916,293	264,088	5,013,267

note 1 construction costs excludes $600.00 earnest payment for property acquisition in 2017
note 2 construction costs per council approved design, project management and construction contracts
note 3 construction costs available for fire station 7

			Fire 3	Fire 5	Fire 7	Total
	Construction cost		*3,334,733*	*3,064,717*	*2,595,174*	*8,994,624*
			note 2	*note 1*	*note 3*	
Reconciliation	*Bond proceeds*	*8,682,147*				
	Interest income	*312,477*				
	Total available for spend	*8,994,624*	*1,501,848*	*148,424*	*2,331,086*	*3,981,358*

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: **May 2021**

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget
REVENUE														
Actual	5,483,473	4,536,224	7,650,306	5,618,265	5,996,114	-	-	-	-	-	-	-	29,284,382	
Budget Projection	4,814,216	5,121,402	4,926,623	4,720,911	4,979,196								24,562,348	70,300,000
Vs budget in month	669,257	(585,178)	2,723,683	897,354	1,016,918	-	-	-	-	-	-	-		
Vs budget to date	669,257	84,079	2,807,762	3,705,116	4,722,034	-	-	-	-	-	-	-	4,722,034	
EXPENSE														
Personnel Expense														
Actual	3,202,188	3,143,851	3,155,840	4,721,955	3,033,668								17,257,502	
Budget Projection	3,289,056	3,339,068	3,359,068	4,934,883	3,409,069								18,331,144	53,411,446
Vs budget in month	(86,868)	(195,217)	(203,228)	(212,928)	(375,401)	-	-	-	-	-	-	-		75%
Vs budget to date	(86,868)	(282,085)	(485,314)	(698,241)	(1,073,642)	-	-	-	-	-	-	-	(1,073,642)	of GF Expense
Operating Expense														
Actual	1,391,107	1,131,276	848,880	1,580,458	1,227,427								6,179,148	
Budget Projection	1,433,524	1,203,707	972,450	1,497,902	1,428,025	-	-	-	-	-	-	-	6,535,608	17,788,554
Vs budget in month	(42,417)	(72,431)	(123,570)	82,556	(200,598)	-	-	-	-	-	-	-		25%
Vs budget to date	(42,417)	(114,848)	(238,418)	(155,862)	(356,460)	-	-	-	-	-	-	-	(356,460)	of GF Expense
TOTAL EXPENSE														
Actual	4,593,295	4,275,127	4,004,720	6,302,413	4,261,096	-	-	-	-	-	-	-	23,436,650	
Budget Projection	4,722,580	4,542,775	4,331,518	6,432,785	4,837,094	-	-	-	-	-	-	-	24,866,752	71,200,000
Vs budget in month	(129,285)	(267,648)	(326,798)	(130,372)	(575,998)	-	-	-	-	-	-	-		
Vs budget to date	(129,285)	(396,934)	(723,732)	(854,103)	(1,430,102)	-	-	-	-	-	-	-	(1,430,102)	
Surplus / (Deficit)														
Actual	890,178	261,097	3,645,586	(684,149)	1,735,019	-	-	-	-	-	-	-	5,847,732	
Budget Projection	91,636	578,627	595,105	(1,711,874)	142,102	-	-	-	-	-	-	-	(304,404)	(900,000)
Vs budget in month	798,542	(317,530)	3,050,481	1,027,725	1,592,917	-	-	-	-	-	-	-		
Vs budget to date	798,542	481,012	3,531,494	4,559,219	6,152,136	-	-	-	-	-	-	-	6,152,136	
Beginning Cash Balance	7,617,009	8,542,498	8,764,962	12,423,940	11,749,497	-	-	-	-	-	-	-		
Balance Sheet Adjustments	35,311	(38,633)	13,392	9,705	(8,137)	-	-	-	-	-	-	-		
Ending Cash Balance	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	-	-	-	-	-	-	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: May 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	248,184	-	-	-	-	-	-	-	-	-	-	-	248,184	14,176,258	2%
var	REAL ESTATE TAX-TIF DISTRICTS	var	248,964	-	-	-	-	-	-	-	-	-	-	-	248,964	2,092,996	12%
	OTHER TAXES TOTAL		497,148	-	-	-	-	-	-	-	-	-	-	-	497,148	16,269,254	3%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	840,697	781,469	992,288	813,655	776,379	-	-	-	-	-	-	-	4,204,487	10,402,000	40%
var	STATE SALES TAX	var	936,318	882,140	1,115,773	909,469	864,919	-	-	-	-	-	-	-	4,708,619	11,663,000	40%
	OTHER TAXES TOTAL		1,777,015	1,663,609	2,108,061	1,723,124	1,641,297	-	-	-	-	-	-	-	8,913,106	22,065,000	40%
	GENERAL FUND																
LOCAL TAXES																	
301302	CABLE TV TAX	10	115,677	248,600	-	14,722	238,382	-	-	-	-	-	-	-	617,380	953,000	65%
301203	FOOD & BEVERAGE TAX	10	259,733	237,003	251,710	316,741	302,025	-	-	-	-	-	-	-	1,367,212	3,150,000	43%
301204	HOTEL AND MOTEL TAX	10	45,696	38,938	46,068	61,645	64,188	-	-	-	-	-	-	-	256,535	650,000	39%
301106	MOBILE HOME PRIVELEGE TAX	10	14,573	-	-	-	-	-	-	-	-	-	-	-	14,573	15,000	97%
301103	PROPERTY TAX	10	159,193	-	-	-	-	-	-	-	-	-	-	-	159,193	9,950,000	2%
301202	TELEPHONE UTILITY TAX	10	585,430	105,214	97,810	91,598	97,948	-	-	-	-	-	-	-	978,001	1,304,000	75%
301209	UTILITY TAX - ELECTRIC & GAS	10	387,338	-	964,355	406,775	369,203	-	-	-	-	-	-	-	2,127,670	4,376,000	49%
	Sub Total		1,567,641	629,755	1,359,942	891,480	1,071,746	-	-	-	-	-	-	-	5,520,564	20,398,000	27%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	3,317	2,015	2,732	2,959	2,350	-	-	-	-	-	-	-	13,373	33,000	41%
302121	CANNABIS TAX	10	8,415	6,777	6,681	8,626	8,722	-	-	-	-	-	-	-	39,219	84,000	47%
301205	LOCAL SALES TAX	10	826,777	767,719	978,537	799,924	763,390	-	-	-	-	-	-	-	4,136,347	10,237,000	40%
301206	AVIATION FUEL TAX	10	367	433	679	400	316	-	-	-	-	-	-	-	2,196	-	-
301207	LOCAL USE TAX	10	301,148	320,911	452,845	222,022	197,971	-	-	-	-	-	-	-	1,494,897	3,350,000	45%
302105	STATE INCOME TAX	10	807,110	853,298	588,089	937,702	1,280,911	-	-	-	-	-	-	-	4,467,110	8,203,000	54%
302104	STATE REPLACEMENT TAX	10	184,199	2,083	74,147	315,913	402,595	-	-	-	-	-	-	-	978,935	901,080	109%
301201	STATE SALES TAX	10	924,218	870,248	1,103,765	897,078	858,948	-	-	-	-	-	-	-	4,654,258	11,519,000	40%
301210	VIDEO GAMING TAX	10	85,531	-	85,407	176,056	257,275	-	-	-	-	-	-	-	604,269	1,320,000	46%
	Sub Total		3,141,082	2,823,484	3,292,881	3,360,680	3,772,477	-	-	-	-	-	-	-	16,390,604	35,647,080	46%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	3,660	-	-	-	-	-	-	-	-	-	-	-	3,660	424,000	1%
	Sub Total		3,660	-	-	-	-	-	-	-	-	-	-	-	3,660	424,000	1%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	147,438	147,438	147,438	147,438	147,438	-	-	-	-	-	-	-	737,190	1,769,256	42%
303608	RISK & EE BENEFIT SERVICES	10	14,745	14,745	14,745	14,745	14,745	-	-	-	-	-	-	-	73,725	176,940	42%
303621	ADMIN SERVICES	10	175,278	175,278	175,278	175,278	175,278	-	-	-	-	-	-	-	876,390	2,103,336	42%
303622	PUBLIC WORKS SERVICES	10	134,436	134,436	134,436	134,436	134,436	-	-	-	-	-	-	-	672,180	1,613,232	42%
303626	BLDG INSPECTION SERVICES	10	8,038	8,038	8,038	8,038	8,038	-	-	-	-	-	-	-	40,190	96,456	42%
303628	SEWER FUND-EPA	10	29,761	29,761	29,761	29,761	29,761	-	-	-	-	-	-	-	148,805	357,132	42%
306700	IT SERVICES	10	85,302	85,302	85,302	85,302	85,302	-	-	-	-	-	-	-	426,510	1,023,624	42%
306707	CDBG PERSONNEL/EXP REIMB	10	2,028	58,906	28,170	28,836	25,144	-	-	-	-	-	-	-	143,083	444,494	32%
306751	HOME PERSONNEL/EXP REIMB	10	-	5,653	4,995	6,753	5,585	-	-	-	-	-	-	-	22,986	103,496	22%
306753	DUATS PERSONNEL/EXP REIMB	10	-	-	40,557	-	-	-	-	-	-	-	-	-	40,557	196,218	21%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	33,483	22,137	17,778	45,399	35,064	-	-	-	-	-	-	-	153,861	500,000	31%
303606	WATER STREET CUTS	10	29,940	10,139	11,843	32,470	6,054	-	-	-	-	-	-	-	90,447	255,000	35%
	Sub Total	10	660,449	691,834	698,341	708,455	666,845	-	-	-	-	-	-	-	3,425,925	8,639,184	40%

Shaded revenues are not expected to receive revenue in given month.

Period Ending: **May 2021**

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	-	-	-	-	-	-	-	383,797	921,000	42%
303510	ELECTRIC AGGREGATION ADMIN	10	12,066	28,520	26,539	23,603	18,462	-	-	-	-	-	-	-	109,191	176,000	62%
	Sub Total		88,826	105,279	103,298	100,362	95,222	-	-	-	-	-	-	-	492,987	1,097,000	45%
Grants																	
302106	FEDERAL	10	-	-	-	271,091	-	-	-	-	-	-	-	-	271,091	474,330	57%
302114	POLICE OT REIMBURSEMENTS	10	16,994	4,155	12,189	875	4,765	-	-	-	-	-	-	-	38,979	120,000	32%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-	-	-	-	-	-	-	275,000	0%
	Sub Total	10	16,994	4,155	12,189	271,966	4,765	-	-	-	-	-	-	-	310,070	869,330	36%
Fees for Services External																	
304300	ANIMAL REGISTRATION LATE FEES	10	400	1,575	1,720	385	2,215	-	-	-	-	-	-	-	6,295	8,000	79%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	27,000	0%
304303	CONTRACTOR LICENSES	10	5,050	1,825	1,600	375	150	-	-	-	-	-	-	-	9,000	25,000	36%
304304	LIQUOR LICENSES	10	3,989	-	2,459	2,018	194,556	-	-	-	-	-	-	-	203,022	526,000	39%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	0%
304306	BOAT LICENSES	10	-	-	659	58,286	39,717	-	-	-	-	-	-	-	98,662	-	-
304307	OTHER LICENSES	10	(119,450)	203,260	37,625	7,105	1,628	-	-	-	-	-	-	-	130,168	159,000	82%
304401	BUILDING PERMITS	10	19,654	9,748	23,437	43,610	82,002	-	-	-	-	-	-	-	178,450	308,000	58%
304402	PIER PERMITS	10	-	-	-	49,804	25,943	-	-	-	-	-	-	-	75,747	-	-
303301	ON STREET PARKING	10	163	101	244	320	145	-	-	-	-	-	-	-	973	7,000	14%
303302	PARKING LOT 1	10	969	550	1,404	1,126	531	-	-	-	-	-	-	-	4,581	22,000	21%
303306	PARKING LOT 10	10	222	180	436	382	164	-	-	-	-	-	-	-	1,385	9,000	15%
303308	GARAGE C	10	2,375	5,038	2,086	2,031	2,180	-	-	-	-	-	-	-	13,709	73,000	19%
303310	RESIDENTIAL PARKING	10	840	240	120	600	120	-	-	-	-	-	-	-	1,920	4,000	48%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,010	1,333	2,205	1,260	1,605	-	-	-	-	-	-	-	8,413	26,000	32%
304490	ADMIN COURT FINES	10	2,729	3,152	1,832	4,540	3,360	-	-	-	-	-	-	-	15,613	88,000	18%
305500	ADMINISTRATIVE COURT FEES	10	1,033	1,035	1,470	3,222	1,448	-	-	-	-	-	-	-	8,208	36,000	23%
305501	COURT FINES	10	13,751	19,575	14,637	34,069	27,576	-	-	-	-	-	-	-	109,607	206,000	53%
305502	BOOT FEE	10	-	70	70	-	70	-	-	-	-	-	-	-	210	4,000	5%
305503	WEED CUTTING FEES	10	1,817	34	4,075	587	2,065	-	-	-	-	-	-	-	8,578	55,000	16%
305505	ILLEGAL USE OF VEHICLE	10	-	300	350	635	-	-	-	-	-	-	-	-	1,285	320,000	0%
305506	OVERTIME PARKING FEES	10	6,297	3,060	8,013	5,164	6,165	-	-	-	-	-	-	-	28,698	146,000	20%
305507	VARIANCE AND ZONING	10	-	440	400	525	50	-	-	-	-	-	-	-	1,415	12,000	12%
305513	OTHER FINES AND FEES	10	5,220	3,742	4,081	6,630	5,190	-	-	-	-	-	-	-	24,862	74,000	34%
305516	PET CITATIONS	10	1,289	7,145	3,758	3,815	8,692	-	-	-	-	-	-	-	24,700	67,000	37%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
305520	TRASH & CLEAN UP FINES	10	3,123	2,704	4,728	2,546	3,020	-	-	-	-	-	-	-	16,120	36,000	45%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-	-	-	-	118,600	0%
303415	PROFESSIONAL STANDARDS	10	370	-	-	2,055	-	-	-	-	-	-	-	-	2,425	5,700	43%
308801	RENTAL OF CITY PROPERTY	10	100	-	200	100	100	-	-	-	-	-	-	-	500	1,200	42%
308802	SALE OF CITY PROPERTY	10	350	11,050	2,000	3,006	2,153	-	-	-	-	-	-	-	18,559	80,000	23%
308803	SALE OF OTHER PROPERTY	10	-	73	-	-	-	-	-	-	-	-	-	-	73	10,000	1%
308807	DEMOLITION PAYMENTS	10	47,730	2,860	2,756	3,522	(56,868)	-	-	-	-	-	-	-	-	43,000	0%
308810	DAMAGE TO CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	0%
308814	INVENTORY REIMBURSEMENTS	10	125	-	-	-	(1)	-	-	-	-	-	-	-	124	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	-	-	-	95	-	-	-	-	-	-	-	-	95	5,000	2%
308898	BANK RECONCILIATION ADJ	10	-	376	21,591	-	-	-	-	-	-	-	-	-	21,966	-	-
308899	MISCELLANEOUS INCOME	10	3,690	1,277	1,029	12,972	9,782	-	-	-	-	-	-	-	28,750	16,406	175%
310010	FIRE PROGRAMS	10	-	160	160	940	160	-	-	-	-	-	-	-	1,420	5,000	28%
305512	FIRE & BURGLAR ALARMS	10	300	300	700	100	300	-	-	-	-	-	-	-	1,700	4,000	43%
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	19,709	-	-	-	-	-	-	-	19,709	34,000	58%
305514	POLICE RECORDS	10	664	509	888	1,373	1,126	-	-	-	-	-	-	-	4,560	13,000	35%
302401	STATE ROUTE MAINTENANCE	10	-	-	96,353	32,118	-	-	-	-	-	-	-	-	128,470	131,000	98%
303405	SCHOOL DISTRICT REIMB	10	-	-	234,926	-	-	-	-	-	-	-	-	-	234,926	445,000	53%
	Sub Total		4,808	281,709	478,012	285,315	385,054	-	-	-	-	-	-	-	1,434,899	3,177,406	45%
Investment/Other Income																	
306700	TRANSFERS FROM OTHER FUNDS	10	-	-	1,702,537	-	-	-	-	-	-	-	-	-	1,702,537	-	-
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
307101	INTEREST INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	48,000	0%
307141	INVESTMENT INCOME	10	12	7	3,105	7	5	-	-	-	-	-	-	-	3,137	-	-
	Sub Total		12	7	1,705,643	7	5	-	-	-	-	-	-	-	1,705,674	48,000	3553%
	General Fund Total		**5,483,473**	**4,536,224**	**7,650,306**	**5,618,265**	**5,996,114**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**29,284,382**	**70,300,000**	42%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: May 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Other Funds																	
various	HOME PROGRAM	17	38,664	8,479	46,317	43,544	7,164	-	-	-	-	-	-	-	144,169	1,025,000	14%
various	CDBG	18	480,187	144,599	117,111	65,186	107,552	-	-	-	-	-	-	-	914,635	3,585,547	26%
various	OLDE TOWNE TIF	19	13,943	53,569	87	-	-	-	-	-	-	-	-	-	67,600	932,214	7%
various	SE PLAZA TIF	20	657	-	5	-	-	-	-	-	-	-	-	-	662	308,498	0%
various	WABASH CROSSING TIF	21	233,829	-	316	-	-	-	-	-	-	-	-	-	234,145	557,784	42%
various	DUATS	22	26,774	9,117	126,960	11,442	-	-	-	-	-	-	-	-	174,293	358,161	49%
various	EASTGATE TIF	23	17,990	17,380	17,568	21,007	17,500	-	-	-	-	-	-	-	91,445	320,131	29%
various	SOUTHSIDE TIF	24	68	-	28	-	-	-	-	-	-	-	-	-	96	43,510	0%
various	STATE DRUG ENFORCEMENT	25	22,800	34,486	186	2,637	11,984	-	-	-	-	-	-	-	72,092	103,500	70%
various	DUI COURT FINES	26	304,595	5,066	6,965	2,460	7,509	-	-	-	-	-	-	-	326,595	107,100	305%
various	POLICE PROGRAMS/LAB	27	90	100	53	190	90	-	-	-	-	-	-	-	523	1,800	29%
various	PINES SHOPPING CENTER TIF	28	2,890	2,849	2,858	2,149	2,833	-	-	-	-	-	-	-	13,579	104,223	13%
various	GRAND & OAKLAND TIF	29	5,606	5,413	5,461	5,413	(1,374)	-	-	-	-	-	-	-	20,520	190,247	11%
various	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	-	-	-	-	-	-	-	-	85,200	0%
various	BUILDING FUND	34	47,917	47,917	47,969	47,917	49,115	-	-	-	-	-	-	-	240,835	884,583	27%
various	LIBRARY OPERATIONS	35	154,734	54,977	72,357	146,410	179,879	-	-	-	-	-	-	-	608,356	3,897,252	16%
various	BAND	36	2,191	1,053	1,075	1,053	1,053	-	-	-	-	-	-	-	6,425	96,556	7%
various	FOREIGN FIRE INSURANCE	37	1	1	1	1	1	-	-	-	-	-	-	-	6	145,500	0%
various	PEG PROJECTS	40	-	17,603	28	2,944	13,822	-	-	-	-	-	-	-	34,397	72,100	48%
various	LOCAL STREETS & ROADS	42	137,973	116,174	137,669	141,621	143,395	-	-	-	-	-	-	-	676,831	1,956,000	35%
various	2018 PROJECT FUND	44	108	1	(571)	2	1	-	-	-	-	-	-	-	(460)	-	-
various	CAPITAL STREET PROJECTS	45	-	-	20	-	-	-	-	-	-	-	-	-	20	30,000	0%
various	MFT PROJECTS	46	252,696	250,847	1,044,481	215,526	1,217,889	-	-	-	-	-	-	-	2,981,440	15,200,670	20%
various	DEBT SERVICE	50	71,501	34,380	34,584	34,380	34,380	-	-	-	-	-	-	-	209,225	2,550,118	8%
various	LIBRARY CAPITAL	58	-	-	92	-	-	-	-	-	-	-	-	-	92	252,200	0%
various	LIBRARY TRUST FUNDS	59	1,180	130	530	50	270	-	-	-	-	-	-	-	2,160	30,565	7%
various	FLEET MAINTENANCE	60	222,779	230,313	227,880	227,300	227,294	-	-	-	-	-	-	-	1,135,565	2,976,346	38%
various	EQUIPMENT REPLACEMENT	61	-	1,090	180	1,200	688	-	-	-	-	-	-	-	3,158	317,000	1%
various	RISK MANAGEMENT	64	253,373	253,373	254,092	253,373	253,373	-	-	-	-	-	-	-	1,267,585	3,050,436	42%
various	EMPLOYEE BENEFIT	65	815,639	676,352	740,513	1,026,897	714,846	-	-	-	-	-	-	-	3,974,248	9,986,220	40%
various	PUBLIC TRANSIT	70	522,083	1,243,780	2,031,917	1,296,450	367,957	-	-	-	-	-	-	-	5,462,187	12,638,492	43%
various	FIBER OPTICS	77	1,780	3,591	3,605	3,130	2,230	-	-	-	-	-	-	-	14,336	832,882	2%
various	STORMWATER PROJECTS	78	121,066	106,223	137,149	144,330	175,594	-	-	-	-	-	-	-	684,361	1,702,536	40%
various	SEWER PROJECTS	79	439,311	439,625	296,537	694,914	493,448	-	-	-	-	-	-	-	2,363,836	6,972,970	34%
various	WATER	80	2,441,369	2,476,775	2,538,014	2,650,444	2,502,563	-	-	-	-	-	-	-	12,609,165	31,292,592	40%
various	WATER CAPITAL	81	-	-	4,279	-	-	-	-	-	-	-	-	-	4,279	11,000,000	0%
various	DCDF	82	1,368	1,368	1,468	1,268	1,368	-	-	-	-	-	-	-	6,839	18,000	38%
various	COMMUNITY REVITALIZATION	84	-	-	446	-	59,218	-	-	-	-	-	-	-	59,664	5,000	1193%
various	GRANTS	85	-	266,153	2,183,694	163,499	1,984	-	-	-	-	-	-	-	2,615,329	3,028,500	86%
various	RECYCLING	88	54,865	46,471	73,227	55,121	55,150	-	-	-	-	-	-	-	284,835	688,900	41%
various	WATER BOND FUND	89	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
various	FIRE PENSION	90	223,109	321,104	437,822	320,775	387,803	-	-	-	-	-	-	-	1,690,612	10,761,548	16%
various	POLICE PENSION	91	582,951	1,426,634	821,317	677,676	908,155	-	-	-	-	-	-	-	4,416,733	12,032,191	37%
	Grand Total Revenues		12,979,561	12,833,217	19,064,600	13,878,573	13,940,848	-	-	-	-	-	-	-	72,696,800	210,442,072	35%

City of Decatur, Macon County home
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value $:	848,659,319 not certified
City Tax Rate:	1.70419% not certified
Assessed Value Year	**2020**
Pay Year	**2021**
	Pending

note	Tax Levy Item	Fund	Net Assessed Value certified	Tax Rate certified (input)	Tax Levy $ Amount ordinance (input)	Extension $ Amount certified (input)	Billed $ Amount certified
	General Obligation Bond Debt	50	848,659,319	0.15879%	1,347,508.00	1,347,585.94	1,347,585.94
	General Purpose	10	848,659,319	0.00000%	-	0.01	0.01
	Fire Pension	10	848,659,319	0.61863%	5,250,000.00	5,250,060.41	5,250,060.41
	Police Pension	10	848,659,319	0.57739%	4,900,000.00	4,900,073.35	4,900,073.35
	City Library	35	848,659,319	0.34172%	2,900,000.00	2,900,038.22	2,900,038.22
	Municipal Band	36	848,659,319	0.00766%	65,000.00	65,007.29	65,007.29
	Public Transit	70					
	xxxxx	xx					
1	**Total City**		848,659,319	1.70419%	14,462,508.00	14,462,765.22	14,462,765.22
			ok	ok	ok	ok	ok

note	TIF District (tax code district)	Fund	AV Increment Value certified (input)	Tax Rate certified (input)	AV Increment $ Amount	Extension $ Amount certified (input)	Billed $ Amount not certified
	ZTF3 Pines TIF (4062)	28	670,215	10.90983%	73,119.29	73,119.11	73,119.11
	ZTF4 SE Plaza TIF (9542)	20	3,276,598	9.50749%	311,522.33	311,522.34	311,522.34
	ZTF5 Olde Towne TIF (4555)	19	8,952,983	10.90983%	976,754.87	976,754.85	976,754.85
	ZTF6 Near North TIF (4455)	21	3,124,098	10.90983%	340,833.66	340,833.94	340,833.94
	ZTF8 Eastgate TIF (9543)	23	1,099,779	9.84577%	108,281.75	108,281.75	108,281.75
	ZTF0 Grand & Oakland (4062)	29	1,192,490	10.90983%	130,098.58	130,098.28	130,098.28
	ZTFA SS Redevelopment (xxxx)	24	417,802	10.87473%	45,434.84	45,434.84	45,434.84
2	**Redevelopment TIF**		18,733,965		1,986,045.32	1,986,045.11	1,986,045.11
			ok		ok	ok	ok
	Total Property Tax Levy				16,448,553.32	16,448,810.33	16,448,810.33

Note(s)
1 Data per City of Decatur 2020 Tax Levy - certification and extension dated April 30, 2021 certified April 30, 2021 received by City May 12, 2021
2 Data per Macon County - AV increment, Tax Rates, certification and extention dated April 30, 2021 received by City May 12, 2021

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County home
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year 2020
Pay Year 2021
Pending

Tax Levy Item	Fund	Billed $ Amount	Collection Rate	Expected Collection $ Amount	Distribution 1 06/xx/2021	Distribution 2 07/xx/2021	Distribution 3 08/xx/2021	Distribution 4 09/xx/2021	Distribution 5 10/xx/2021	Distribution 6 11/xx/2021	Distribution 7 12/xx/2021	Total Distribution	Expected Account Receivable $ Amount	Actual Collection Rate
			99.0%		input	input	input	input	input	input	input			
GO Bond Debt	50	1,347,585.94	99.0%	1,334,110.00								-	1,334,110.00	0.0%
General Purpose	10	0.01	99.0%	-								-	-	0.0%
Fire Pension	10	5,250,060.41	99.0%	5,197,560.00								-	5,197,560.00	0.0%
Police Pension	10	4,900,073.35	99.0%	4,851,073.00								-	4,851,073.00	0.0%
City Library	35	2,900,038.22	99.0%	2,871,038.00								-	2,871,038.00	0.0%
Municipal Band	36	65,007.29	99.0%	64,357.00								-	64,357.00	0.0%
Mass Transit												-	-	
												-	-	
Total City		14,462,765.22		14,318,138.00	-	-	-	-	-	-	-	-	14,318,138.00	0.0%
											City Collection Rate:	0.0%		
ZTF3 Pines (4062)	28	73,119.11	100.0%	73,119.00								-	73,119.00	0.0%
ZTF4 SE Plaza (9542)	20	311,522.34	100.0%	311,522.00								-	311,522.00	0.0%
ZTF5 Olde Towne (4555)	19	976,754.85	98.0%	957,220.00								-	957,220.00	0.0%
ZTF6 Near North (4455)	21	340,833.94	100.0%	340,834.00								-	340,834.00	0.0%
ZTF8 Eastgate (9543)	23	108,281.75	100.0%	108,282.00								-	108,282.00	0.0%
ZTF0 Grand/Oakland (xxxx)	29	130,098.28	100.0%	130,098.00								-	130,098.00	0.0%
ZTFA Southside (xxxx)	24	45,434.84	100.0%	45,435.00								-	45,435.00	0.0%
Redevelopment TIF		1,986,045.11		1,966,510.00	-	-	-	-	-	-	-	-	1,966,510.00	0.0%
											City Collection Rate:	0.0%		
Total Property Tax Levy		16,448,810.33		16,284,648.00	-	-	-	-	-	-	-	-	16,284,648.00	0.0%
				City Collection Rate:	xx	xx	xx	xx	xx	xx	xx	0.0%		

Note(s)
1 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
2 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
3 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
4 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
5 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
6 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
7 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021

Footnote (Not a part of City Tax Levy)

		Distribution 1 06/xx/2021	Distribution 2 07/xx/2021	Distribution 3 08/xx/2021	Distribution 4 09/xx/2021	Distribution 5 10/xx/2021	Distribution 6 11/xx/2021	Distribution 7 12/xx/2021	Total Distribution	
		input	input	input	input	input	input	input		
Decatur Road & Bridge Tax Distribution	10-0831-301102	-	-	-	-	-	-	-	-	
Total County Distribution to Civil City		-	-	-	-	-	-	-	-	
		xx	xx	xx	xx	xx	xx	xx		
Footnote (Not a part of City Tax Levy)										
Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-					-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		-	-	-	-	-	-	-	-	-
		xx	xx	xx	xx	xx	xx	xx		

GO Bond Debt	50-43500-301103	-	ZTF3 Pines TIF (4062)	28-43281-301103	-
General Purpose	10-0231-301103	-	ZTF4 SE Plaza TIF (9542)	20-43200-301103	-
Fire Pension	10-0231-301103	-	ZTF5 Olde Towne TIF (4555)	19-45190-301103	-
Police Pension	10-0231-301103	-	ZTF6 Near North TIF (4455)	21-43210-301103	-
City Library	35-59350-301103	-	ZTF8 Eastgate TIF (9543)	23-43230-301103	-
Municipal Band	36-43360-301103	-	ZTF0 Grand & Oakland (xx)	29-43291-301103	-
			ZTFA SS Redevelopment (xx)	24-43241-301103	-

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: May 2021

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
55	015 Executive	02-1439-17758 BICYCLE PLAN, STATEWIDE PLANNING & RESEARCH FUND		X	Y	PENDING	60,000
62	015 Executive	AJCYZ03066 IPHCA CENSUS GRANT (SUB RECIPIENT)	n/a	n/a	Y	ACTIVE	101,500
72	015 Executive	LOCAL CORONAVIRUS URGENT REMEDIATION EMERGENCY (CURES) SUPPORT PROG		X	N	ACTIVE	3,140,263
74	017 Information Technology	20-203215 FIBER OPTIC NETWORK EXPANSION	X		Y	ACTIVE	800,000
52	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	ACTIVE	279,297
53	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	ACTIVE	69,824
70	050 Planning & Sustainability	21-Pending TRANSPORTATION PLANNING ACTIVITIES (DUATS)		X	Y	PENDING	286,839
71	050 Planning & Sustainability	21-Pending TRANSPORTATION PLANNING ACTIVITIES (DUATS)	X		Y	PENDING	71,710
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
C2018	054 Neighborhood Outreach	B-18-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,378,744
C2019	054 Neighborhood Outreach	B-19-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	554,004
CCV19	054 Neighborhood Outreach	B-20-MW-17-0008 CDBG CARES ACT ALLOCATION		X	N	ACTIVE	834,287
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
H2018	054 Neighborhood Outreach	M-18-MC-17-0008 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	444,741
H2019	054 Neighborhood Outreach	M-19-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	260,556
68	054 Neighborhood Outreach	SINGLE FAMILY LOAN PROGRAM	X		N	ACTIVE	470,000
J2020	065 Police	2020-VD-BX-0262 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	29,430
49	065 Police	AP-20-0069 STEP		X	Y	ACTIVE	125,742
63	065 Police	HS-21-00087, 04-02 2020 STEP		X	Y	ACTIVE	105,678
44	065 Police	2018 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	28,400
54	065 Police	2019 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	15,099
66	065 Police	2020-VD-BX-0262 CORONAVIRUS (CARES) EMERGENCY SUPPLEMENTAL FUNDING		X	N	ACTIVE	99,423
59	070 Fire	EMW-2018-FO-05460 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	80,932
69	070 Fire	EMW-2019-FG-04351 ASSISTANCE TO FIREFIGHTERS GRANT		X	Y	ACTIVE	271,091
09334	082 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W	X		Y	ACTIVE	2,006,014
09335	082 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP		X	N	ACTIVE	25,000,000
09336	082 Public Works	6WGY(165)-RAILROAD GRADE CROSSING PROTECTION FND GCPF BRUSH COLLEGE	X		N	ACTIVE	12,000,000
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
1507	082 Public Works	IEPA L17-5329 WATER POLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
1706	082 Public Works	CONTRIBUTED CAPITAL-MOUND ROAD/STEVENS CREEK WEST & MIDDLE BRIDGES		X	N	ACTIVE	2,000,000
1722	082 Public Works	IEPA L17-5498 WATER POLLUTION CONTROL-MCKINLEY SEWER		X	Y	ACTIVE	5,911,143
1805	082 Public Works	CONTRIBUTED CAPITAL-TAYLOR RD BRIDGE OVER WARD BRANCH		X	Y	ACTIVE	800,000
L2020	350 Library	FY2020 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	PENDING	
61	350 Library	20-3031-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	14,900
F16-1	700 Mass Transit	IL-2016-027-00 FY1 OPERATING ASSISTANCE/CAPITAL		X	Y	ACTIVE	1,651,807
F17-2	700 Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
F20	700 Mass Transit	IL-2020-004-00 OPERATING ASSISTANCE		X	Y	ACTIVE	1,800,000
FC191	700 Mass Transit	IL-2019-010-00 BUS PROCUREMENT GRANT		X	N	ACTIVE	4,662,000
FC20	700 Mass Transit	IL-2020-010-01 PENDING FY20 CAPITAL		X	Y	ACTIVE	296,100
64	700 Mass Transit	IL-2020-022-01-00 CARES ACT GRANT - CAPITAL		X	N	ACTIVE	1,500,000
65	700 Mass Transit	IL-2020-022-02-00 CARES ACT GRANT - OPERATING		X	N	ACTIVE	3,000,000
S20	700 Mass Transit	OP-20-47-IL #5063 FY-2020 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	12,162,700
S21	700 Mass Transit	OP-21-47-IL #pend FY-2021 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	SUBMITTED	13,379,000
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,000,000
SC20	700 Mass Transit	CAP-20-xxxx-ILL #pend CAPITAL GRANT	X		Y	SUBMITTED	1,140,000
50	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS		X	Y	ACTIVE	60,000
51	700 Mass Transit	TS-18-317, DECATUR COMPREHENSIVE OPERATIONS ANALYSIS	X		Y	ACTIVE	15,000
73	803 Public Works Water	SECTION 319(H)-NONPOINT POLLUTION CONTROL FINANCIAL ASSISTANCE		X	N	SUBMITTED	150,000
						Total	112,851,980
						Active	97,514,431

Bold print indicates information updated from previous month's report

Div (Month of Fiscal Year)	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																	
010 LEGISLATIVE	10	2,468	2,530	2,462	3,622	2,836	-	-	-	-	-	-	-	13,917	61,512	61,512	23%
015 EXECUTIVE	10	57,487	50,092	50,625	77,320	52,779	-	-	-	-	-	-	-	288,303	677,425	677,425	43%
016 HUMAN RESOURCES	10	39,245	40,261	38,854	56,839	39,028	-	-	-	-	-	-	-	214,227	573,079	573,079	37%
017 INFORMATION TECHNOLOGIES	10	187,045	84,113	151,462	174,774	257,611	-	-	-	-	-	-	-	855,005	1,861,444	1,861,444	46%
018 CITY CLERK	10	708	263	200	2,090	81	-	-	-	-	-	-	-	3,341	11,130	11,130	30%
020 LEGAL	10	74,674	74,053	74,758	91,342	70,820	-	-	-	-	-	-	-	385,647	935,916	935,916	41%
035 FINANCE	10	110,216	120,879	143,337	161,633	86,981	-	-	-	-	-	-	-	623,046	1,555,035	1,555,035	40%
037 PURCHASING	10	16,634	20,497	16,390	24,684	16,394	-	-	-	-	-	-	-	94,599	237,688	237,688	40%
038 CIVIC CENTER	10	24,508	16,750	11,704	18,764	11,340	-	-	-	-	-	-	-	83,066	222,934	222,934	37%
039 CITY GENERAL ADMINISTATIVE	10	367	287,477	116,300	-	226,477	-	-	-	-	-	-	-	630,621	2,948,187	2,948,187	21%
Sub Total		513,353	696,916	606,091	611,066	764,347	-	-	-	-	-	-	-	3,191,771	9,084,350	9,084,350	35%
Community & Economic Development Services																	
050 PLANNING & SUSTAINABILITY	10	52,199	42,578	43,354	65,347	43,085	-	-	-	-	-	-	-	246,563	684,523	684,523	36%
052 BUILDING INSPECTIONS	10	49,449	43,298	49,894	71,899	52,129	-	-	-	-	-	-	-	266,669	716,241	716,241	37%
053 NEIGHBORHOOD INSPECTIONS	10	53,740	48,731	36,435	104,901	102,993	-	-	-	-	-	-	-	346,800	1,151,447	1,151,447	30%
054 REVITALIZATION & HOUSING	10	27,626	26,372	27,044	40,318	28,057	-	-	-	-	-	-	-	149,417	487,716	487,716	31%
055 ECONOMIC DEVELOPMENT	10	5,612	75,157	5,000	106,723	5,192	-	-	-	-	-	-	-	197,684	585,800	585,800	34%
Sub Total		188,625	236,136	161,726	389,188	231,456	-	-	-	-	-	-	-	1,207,133	3,625,727	3,625,727	33%
Public Safety																	
065 POLICE	10	2,003,842	1,617,404	1,646,848	2,761,856	1,632,930	-	-	-	-	-	-	-	9,662,880	28,123,700	28,123,700	34%
070 FIRE	10	1,107,039	1,048,533	1,016,184	1,589,116	1,063,243	-	-	-	-	-	-	-	5,824,114	20,444,974	20,444,974	28%
Sub Total		3,110,881	2,665,937	2,663,031	4,350,971	2,696,173	-	-	-	-	-	-	-	15,486,994	48,568,674	48,568,674	32%
Public Works																	
080 PUBLIC WORKS ADMIN	10	155,205	49,376	24,727	41,113	29,779	-	-	-	-	-	-	-	300,201	571,063	571,063	53%
082 ENGINEERING	10	74,191	70,959	72,949	177,852	72,795	-	-	-	-	-	-	-	468,746	1,374,109	1,374,109	34%
083 MUNICIPAL SERVICES	10	373,387	358,639	336,913	438,955	313,617	-	-	-	-	-	-	-	1,821,510	4,885,782	4,885,782	37%
084 STREETS	10	56,761	82,890	89,062	71,649	82,205	-	-	-	-	-	-	-	382,567	1,059,245	1,059,245	36%
086 TRAFFIC & PARKING	10	90,062	84,902	10,804	153,613	33,997	-	-	-	-	-	-	-	373,377	1,400,907	1,400,907	27%
088 URBAN FORESTRY	10	30,831	29,371	39,418	68,006	36,727	-	-	-	-	-	-	-	204,353	630,143	630,143	32%
Sub Total		780,436	676,138	573,871	951,188	569,119	-	-	-	-	-	-	-	3,550,753	9,921,249	9,921,249	36%
General Fund Expenditure Total		4,593,295	4,275,127	4,004,720	6,302,413	4,261,096	-	-	-	-	-	-	-	23,436,650	71,200,000	71,200,000	33%
Community & Economic Development																	
17 HOME PROGRAM	17	34,687	7,555	45,257	42,442	6,565	-	-	-	-	-	-	-	136,506	1,025,000	1,025,000	13%
18 CDBG PROGRAM	18	29,584	109,158	161,757	65,186	101,704	-	-	-	-	-	-	-	467,389	3,585,547	3,585,547	13%
22 DUATS	22	9,117	7,266	121,426	11,782	1,670	-	-	-	-	-	-	-	151,261	358,161	358,161	42%
70 PUBLIC TRANSIT	70	600,752	1,976,791	1,149,081	250,833	134,243	-	-	-	-	-	-	-	4,111,699	12,632,457	12,632,457	33%
82 DCDF	82	437	2,985	312	-	180	-	-	-	-	-	-	-	3,915	140,376	140,376	3%
84 COMMUNITY REVITALIZATION	84	-	350	20,413	8,250	21,174	-	-	-	-	-	-	-	50,187	1,610,355	1,610,355	3%
88 RECYCLING	88	61,495	48,933	57,145	54,056	58,625	-	-	-	-	-	-	-	280,254	657,260	657,260	43%
Sub Total		736,073	2,153,039	1,555,390	432,549	324,160	-	-	-	-	-	-	-	5,201,211	20,009,156	20,009,156	26%
Redevelopment & TIF																	
19 OLDE TOWNE TIF	19	-	-	-	-	-	-	-	-	-	-	-	-	-	917,225	917,225	0%
20 SE PLAZA TIF	20	-	-	-	27,227	-	-	-	-	-	-	-	-	27,227	308,498	308,498	9%
21 WABASH CROSSING TIF	21	-	-	-	-	-	-	-	-	-	-	-	-	-	796,000	796,000	0%
23 EASTGATE TIF	23	-	-	-	-	-	-	-	-	-	-	-	-	-	543,200	543,200	0%
24 SOUTHSIDE TIF	24	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28 PINES SHOPPING CENTER TIF	28	-	-	-	105,479	-	-	-	-	-	-	-	-	105,479	104,223	104,223	101%
29 GRAND & OAKLAND TIF	29	-	-	-	166,203	-	-	-	-	-	-	-	-	166,203	190,247	190,247	87%
Sub Total		-	-	-	298,909	-	-	-	-	-	-	-	-	298,909	2,859,393	2,859,393	10%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

May 2021

Div / Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																	
25 STATE DRUG ACTIVITIES	25	2,667	15,856	6,208	6,995	15,978	-	-	-	-	-	-	-	47,704	229,520	229,520	21%
26 DUI COURT FINES	26	37,663	24,668	12,178	52,847	1,055	-	-	-	-	-	-	-	128,411	131,000	131,000	98%
27 POLICE PROGRAMS/LAB	27	-	784	-	-	28	-	-	-	-	-	-	-	812	25,000	25,000	3%
30 FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	24,000	-	-	-	-	-	-	-	24,000	175,000	175,000	14%
37 FOREIGN FIRE INSURANCE	37	6,604	3,206	7,899	5,070	13,011	-	-	-	-	-	-	-	35,790	145,500	145,500	25%
Sub Total		46,934	44,514	26,284	64,912	54,072	-	-	-	-	-	-	-	236,716	706,020	706,020	34%
Debt Service																	
50 DEBT SERVICE PAYMENTS	50	-	1,275,406	485	-	-	-	-	-	-	-	-	-	1,275,891	2,494,562	2,494,562	51%
Sub Total		-	1,275,406	485	-	-	-	-	-	-	-	-	-	1,275,891	2,494,562	2,494,562	51%
Public Works														-			
42 LOCAL MFT PROJECTS	42	12,472	605,344	308,603	13,027	417	-	-	-	-	-	-	-	939,863	2,163,136	2,163,136	43%
44 2018 PROJECT FUND	44	306,673	9,792	422,280	227,889	758,413	-	-	-	-	-	-	-	1,725,048	5,529,215	5,529,215	31%
45 CAPITAL PROJECTS	45	5,000	5,000	5,000	(25,000)	5,000	-	-	-	-	-	-	-	(5,000)	30,000	30,000	-17%
46 STATE MFT PROJECTS	46	109,667	688,411	327,923	450,859	57,595	-	-	-	-	-	-	-	1,634,454	15,841,758	15,841,758	10%
60 FLEET OPERATIONS	60	138,802	229,689	215,873	215,272	169,042	-	-	-	-	-	-	-	968,677	2,960,652	2,960,652	33%
61 EQUIPMENT REPLACEMENT	61	1,815	1,160,059	3,629	124,007	8,052	-	-	-	-	-	-	-	1,297,561	1,015,232	1,015,232	128%
78 STORM WATER PROJECTS	78	68,153	279,137	104,045	80,868	193,956	-	-	-	-	-	-	-	726,159	2,426,028	2,426,028	30%
79 SEWER PROJECTS	79	552,106	719,622	691,891	722,461	274,208	-	-	-	-	-	-	-	2,960,288	11,073,343	11,073,343	27%
Sub Total		1,194,688	3,697,054	2,079,244	1,809,382	1,466,682	-	-	-	-	-	-	-	10,247,050	41,039,364	41,039,364	25%
Library																	
35 LIBRARY OPERATIONS	35	272,748	308,131	337,088	397,676	299,502	-	-	-	-	-	-	-	1,615,145	3,948,362	3,948,362	41%
58 LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000	0%
59 LIBRARY TRUST FUNDS	59	2,394	4,238	2,978	3,706	2,923	-	-	-	-	-	-	-	16,238	108,000	108,000	15%
Sub Total		275,141	312,369	340,065	401,383	302,425	-	-	-	-	-	-	-	1,631,383	4,306,362	4,306,362	38%
Internal Service and Other																	
34 BUILDING FUND	34	34,840	34,934	30,720	40,287	37,504	-	-	-	-	-	-	-	178,286	515,820	515,820	35%
36 BAND	36	590	1,794	223	4,834	223	-	-	-	-	-	-	-	7,664	96,556	96,556	8%
40 PEG CAPITAL PROGRAMMING	40	2,545	3,345	2,545	2,545	2,545	-	-	-	-	-	-	-	13,525	72,100	72,100	19%
64 RISK MANAGEMENT	64	94,909	80,927	326,476	188,741	297,884	-	-	-	-	-	-	-	988,935	2,956,808	2,956,808	33%
65 BENEFIT INSURANCE	65	1,147,116	780,944	920,836	1,287,278	1,107,498	-	-	-	-	-	-	-	5,243,672	11,820,728	11,820,728	44%
77 FIBER OPTICS	77	5,500	3,000	6,306	3,000	3,000	-	-	-	-	-	-	-	20,806	861,000	861,000	2%
85 GRANT FUND -COVID SPEND	85	768,776	46,505	1,708,438	9,264	18,700	-	-	-	-	-	-	-	2,551,683	3,028,500	3,028,500	84%
Sub Total		2,054,276	951,449	2,995,544	1,535,949	1,467,353	-	-	-	-	-	-	-	9,004,571	19,351,512	19,351,512	47%
Water Utility																	
80 WATER UTILITY	80	1,210,879	8,470,640	1,109,447	1,298,825	1,394,676	-	-	-	-	-	-	-	13,484,467	31,181,812	31,181,812	43%
81 WATER CAPITAL	81	17,980	103,491	124,390	376,411	23,982	-	-	-	-	-	-	-	646,255	16,362,331	16,362,331	4%
89 WATER BONDS	89	-	-	-	-	-	-	-	-	-	-	-	-	-	217,329	217,329	0%
Sub Total		1,228,860	8,574,131	1,233,837	1,675,237	1,418,658	-	-	-	-	-	-	-	14,130,721	47,761,472	47,761,472	30%
Fudiciary Trust & Agency																	
90 FIRE PENSION	90	769,522	804,262	769,834	776,046	808,744	-	-	-	-	-	-	-	3,928,408	10,128,792	10,128,792	39%
91 POLICE PENSION	91	754,722	811,131	790,201	803,170	958,766	-	-	-	-	-	-	-	4,117,989	10,113,348	10,113,348	41%
Sub Total		1,524,243	1,615,394	1,560,034	1,579,215	1,767,510	-	-	-	-	-	-	-	8,046,397	20,242,140	20,242,140	40%
Grand Total Expenditures		11,653,509	22,898,483	13,795,603	14,099,948	11,061,956	-	-	-	-	-	-	-	73,509,500	229,969,981	229,969,981	32%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: May 2021

home

US$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year	Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
Revenue										
Water Sales	2,449,633	2,326,000	123,633	2,215,974	233,659	12,229,624	11,868,000	361,624	11,547,961	681,663
UCS Billing Reimb	19,266	19,266	-	65,932	(46,666)	96,330	96,330	-	239,190	(142,860)
Tapping Fees	998		998	8,105	(7,108)	5,842	5,000	842	10,623	(4,782)
Lake Licesnes / Permits	-	80,000	(80,000)	66	(66)	-	160,000	(160,000)	134	(134)
Interest Income	-	-	-	100	(100)	-	5,000	(5,000)	8,492	(8,492)
Other Income	32,666	25,000	7,666	511	32,155	277,370	140,000	137,370	84,855	192,515
Total Revenue	2,502,563	2,450,266	52,297	2,290,688	211,875	12,609,165	12,274,330	334,835	11,891,255	717,910
Cost of Service										
801 Water Production	414,124	521,488	(107,364)	472,996	(58,872)	1,861,869	2,196,684	(334,815)	1,978,869	(117,000)
804 Water Services	227,721	285,361	(57,640)	272,513	(44,792)	1,274,701	1,503,235	(228,534)	1,423,653	(148,952)
Total Cost of Service	641,845	806,849	(165,004)	745,509	(103,664)	3,136,570	3,699,919	(563,349)	3,402,522	(265,952)
% of Revenue	25.6%	32.9%		32.5%		24.9%	30.1%		28.6%	
Water Gross Margin	1,860,718	1,643,417	217,301	1,545,179	315,539	9,472,595	8,574,411	898,184	8,488,733	983,862
% of Revenue	74.4%	67.1%		67.5%		75.1%	69.9%		71.4%	
Operating Expense										
802 Lake Management	90,766	135,000	(44,234)	63,308	27,458	336,323	573,900	(237,577)	376,616	(40,293)
803 Water Administration	349,253	354,446	(5,193)	330,310	18,943	1,755,378	1,781,453	(26,075)	1,681,386	73,992
805 Customer Service	70,157	85,679	(15,522)	68,746	1,411	431,026	449,485	(18,459)	430,673	353
Total Operating Expense	510,176	575,125	(64,949)	462,364	47,812	2,522,728	2,804,838	(282,110)	2,488,675	34,053
% of Revenue	20.4%	23.5%		20.2%		20.0%	22.9%		20.9%	
Margin Before Debt Service	1,350,541	1,068,292	282,249	1,082,815	267,726	6,949,868	5,769,573	1,180,295	6,000,058	949,809
% of Revenue	54.0%	43.6%		47.3%		55.1%	47.0%		50.5%	
Debt Service										
808 GO Bond Debt	475	-	475	475	-	6,646,884	6,645,485	1,399	6,540,334	106,550
809 IEPA - Nitrate Facility	242,179	242,179	(0)	242,179	(0)	242,179	242,179	(0)	242,179	(0)
80B IEPA - Water Tower	-	-	-	-	-	180,840	180,840	0	180,840	0
80C JCI - Auto Water Meter	-	-	-	331,436	(331,436)	755,266	755,266	(0)	662,872	92,394
Total Debt Service	242,654	242,179	475	574,090	(331,436)	7,825,169	7,823,770	1,399	7,626,225	198,944
% of Revenue	9.7%	9.9%		25.1%		62.1%	63.7%		64.1%	
Operating Income	1,107,887	826,113	281,774	508,725	599,162	(875,302)	(2,054,197)	1,178,895	(1,626,167)	750,865
% of Revenue	44.3%	33.7%		22.2%		-6.9%	-16.7%		-13.7%	
Transfer to Capital										
CapEx Funding	-	-	-	-	-	-	-	-	-	-
Income after Capital Transfer	1,107,887	826,113	281,774	508,725	599,162	(875,302)	(2,054,197)	1,178,895	(1,626,167)	750,865
% of Revenue	44.3%	33.7%		22.2%		-6.9%	-16.7%		-13.7%	

Balance Sheet Items (Operating Fund)	Current Month Actual	Prior Year Actual
Cash	4,310,991	3,287,119
Interfund AR	-	-
Investments	-	-
Total Cash & Investments	4,310,991	3,287,119
Accounts Receivable	4,033,413	2,632,372

Prepared By: Office of the City Treasurer

City of Decatur **Month of:** ***May 2021***
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
home

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments	
Revenue							
CapEx Funding	-	-	-	-	2,100,000	CapEx funding from Water Operating Fund	
ADM Cost Share	-	-	1,000,000	(1,000,000)	1,000,000	Actual ADM cost share	
Other	-	4,279	7,900,000	(7,895,721)	7,900,000		
Total Revenue	-	4,279	8,900,000	(8,895,721)	11,000,000		
CapEx Project Spending							
Operating CapEx	20,922	160,269	100,000	60,269	213,331	81808112	423700
Professional Services	-	4,740	48,750	(44,010)	195,000	81808118	428000
Automotive Equipment	-	-	-	-	359,000		451000
Other Equipment	-	-	-	-	450,000		452000
System leak detection	-	-	-	-	35,000		486300
Water Main Replacement	-	317,909	-	317,909	5,377,000		488800
Water System Improvmnts	-		-	-	537,500		497000
SWTP Improvements	2,725	31,510	-	31,510	8,200,000		499200
Lake cap operating	-	129,583	250,000	(120,417)	510,500	81808122	423700
Lake cap land acq	-	-	-	-	100,000	81808128	450100
Lake cap additional water	-	2,244	-	2,244	385,000	81808128	488900
xxxx	-	-	-	-	-		
xxxx	-	-	-	-	-		
xxxx	-	-	-	-	-		
Total CapEx Spending	23,647	646,255	398,750	247,505	16,362,331		
Surplus (Deficit)	(23,647)	(641,975)	8,501,250		(5,362,331)		

Capital Fund Cash Position

Cash at January 1, 2021	2,796,525		
		Cash Position Target at December 31, 2021	(2,565,806)
Current Cash Position	2,154,549		
Interfund AR	1,381,816	Due to Water Capital fund from Capital Fund 45	

Prepared By: *Office of the City Treasurer*

City of Decatur home **May 2021**
Water Utility Financial Report
Key Metrics

Current Year

Current Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936	25,609								131,863	
Industrial	32	32	32	32	32								160	
Commercial	2,543	2,364	2,981	2,765	2,577								13,230	
Total	27,634	25,911	32,757	30,733	28,218	-	-	-	-	-	-	-	145,253	99.6%
Delinquent Bills														
Residential	-	-	-	4,388	6,733								11,121	
Industrial	-	-	-	-	-								-	
Commercial	-	-	-	267	383								650	
Total	-	-	-	4,655	7,116	-	-	-	-	-	-	-	11,771	63.7%
Total Bill Count	27,634	25,911	32,757	35,388	35,334	-	-	-	-	-	-	-	157,024	95.5%
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,989	10,630,307								54,789,029	97.8%
Industrial	42,014,828	44,147,266	38,456,220	47,075,410	43,606,652								215,300,376	107.3%
Commercial	9,042,082	8,539,316	9,981,824	10,106,822	10,333,931								48,003,975	100.1%
Total	61,824,244	62,612,205	60,428,820	68,657,221	64,570,890	-	-	-	-	-	-	-	318,093,380	104.4%
Water Shut Offs	-	-	-	537	354								891	80.9%
Customer Service Telephone Calls	3,386	3,059	4,192	4,648	4,295								19,580	87.2%
Water Billed $														
Residential	$ 659,254	$ 610,827	$ 738,947	$ 706,620	$ 659,321								$ 3,374,970	100.0%
Industrial	$ 1,118,507	$ 1,166,364	$ 1,036,264	$ 1,236,052	$ 1,156,692								$ 5,713,879	108.5%
Commercial	$ 473,412	$ 445,098	$ 530,314	$ 521,551	$ 520,537								$ 2,490,912	102.2%
Total	$ 2,251,173	$ 2,222,290	$ 2,305,524	$ 2,464,223	$ 2,336,551	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,579,760	104.5%
Penalty $	$ -	$ -	$ -	$ 7,398	$ 11,899								$ 19,296	68.2%
Total Billed	$ 2,251,173	$ 2,222,290	$ 2,305,524	$ 2,471,621	$ 2,348,449	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,599,056	104.4%
Water Gallonage Billed														
Gallons (000)	319,830	309,680	263,740	326,070	303,870								1,523,190	96.2%
$ Billed	$ 97,548	$ 94,452	$ 80,441	$ 99,451	$ 92,680								$ 464,573	96.5%
Water Billed vs Cash Receipts														
Billed $	$ 2,348,721	$ 2,316,742	$ 2,385,965	$ 2,571,072	$ 2,441,129	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,063,629	104.1%
Cash Revenue $	$ 2,387,168	$ 2,334,499	$ 2,476,584	$ 2,581,739	$ 2,449,633								$ 12,229,624	105.9%
% Cash to Billed	101.6%	100.8%	103.8%	100.4%	100.3%	-	-	-	-	-	-	-	101.4%	

Prior Year

Prior Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Water Bill Count													
Original Bills													
Residential	27,465	24,550	27,457	26,983	25,987	27,313	28,264	24,899	24,665	25,923	26,809	30,923	321,238
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384
Commercial	2,740	2,544	2,703	2,741	2,571	2,751	2,759	2,502	2,470	2,634	2,697	3,020	32,132
Total	30,237	27,126	30,192	29,756	28,590	30,096	31,055	27,433	27,167	28,589	29,538	33,975	353,754
Delinquent Bills													
Residential	8,038	6,813	2,918	-	-	-	7,657	7,391	7,553	1,517	-	-	41,887
Industrial	-	-	-	-	-	-	-	2	4	-	-	-	6
Commercial	369	254	84	-	-	-	354	350	398	47	-	-	1,856
Total	8,407	7,067	3,002	-	-	-	8,011	7,743	7,955	1,564	-	-	43,749
Total Bill Count	38,644	34,193	33,194	29,756	28,590	30,096	39,066	35,176	35,122	30,153	29,538	33,975	397,503
Cubit Feet Consumption Billed													
Residential	11,707,150	10,372,676	11,006,905	11,570,632	11,344,622	13,462,541	14,570,749	12,823,011	13,069,451	12,843,082	12,095,439	12,977,828	147,844,086
Industrial	40,279,029	41,245,674	39,936,974	40,084,847	39,100,450	40,520,032	41,592,307	42,378,285	44,305,970	43,390,309	42,794,122	41,077,431	496,705,430
Commercial	9,711,877	9,498,783	9,776,629	9,805,724	9,165,715	10,312,031	12,827,785	13,640,066	12,987,433	13,002,574	11,171,948	9,831,299	131,731,864
Total	61,698,056	61,117,133	60,720,508	61,461,203	59,610,787	64,294,604	68,990,841	-	70,362,854	69,235,965	66,061,509	63,886,558	776,281,380
Water Shut Offs	458	350	293	-	-	-	424	1,113	822	44	-	-	3,504
Customer Service Tphone Calls	5,497	4,608	4,192	4,230	3,928	4,323	5,181	5,970	5,417	4,787	3,419	3,678	55,230
Water Billed $													
Residential	$ 703,504	$ 624,756	$ 667,568	$ 694,615	$ 683,053	$ 805,721	$ 860,970	$ 756,041	$ 765,436	$ 765,544	$ 732,763	$ 797,554	$ 8,857,524
Industrial	$ 1,071,513	$ 1,094,639	$ 1,039,106	$ 1,041,534	$ 1,021,588	$ 1,079,706	$ 1,103,612	$ 1,123,935	$ 1,168,039	$ 1,144,632	$ 1,132,684	$ 1,093,755	$ 13,114,743
Commercial	$ 498,734	$ 476,749	$ 495,919	$ 496,529	$ 470,317	$ 531,365	$ 616,283	$ 628,235	$ 601,586	$ 618,346	$ 559,163	$ 527,343	$ 6,520,568
Total	$ 2,273,751	$ 2,196,143	$ 2,202,592	$ 2,232,677	$ 2,174,959	$ 2,416,791	$ 2,580,866	$ 2,508,212	$ 2,535,060	$ 2,528,523	$ 2,424,610	$ 2,418,651	$ 28,492,835
Penalty $	$ 12,927	$ 10,837	$ 4,533	$ -	$ -	$ -	$ 16,113	$ 14,390	$ 32,482	$ 2,740	$ -	$ -	$ 94,024
Total Billed	$ 2,286,678	$ 2,206,981	$ 2,207,125	$ 2,232,677	$ 2,174,959	$ 2,416,791	$ 2,596,979	$ 2,522,601	$ 2,567,543	$ 2,531,263	$ 2,424,610	$ 2,418,651	$ 28,586,859
Water Gallonage													
Gallons (000)	311,890	302,030	341,650	311,760	316,670	335,640	332,560	360,390	330,440	356,560	337,549	319,830	3,956,969
$ Billed	$ 94,815	$ 91,817	$ 103,862	$ 94,775	$ 96,268	$ 102,035	$ 101,098	$ 109,559	$ 100,454	$ 108,394	$ 102,777	$ 97,548	$ 1,203,401
Water Billed vs Cash Receipts													
Billed $	$ 2,381,493	$ 2,298,798	$ 2,310,987	$ 2,327,452	$ 2,271,227	$ 2,518,826	$ 2,698,078	$ 2,632,160	$ 2,667,996	$ 2,639,657	$ 2,527,387	$ 2,516,199	$ 29,790,260
Cash Revenue $	$ 2,414,571	$ 2,333,114	$ 2,314,542	$ 2,269,760	$ 2,215,974	$ 2,439,581	$ 2,655,815	$ 2,733,552	$ 2,745,872	$ 2,558,367	$ 2,521,924	$ 2,456,490	$ 29,659,562
% Cash to Billed	101.4%	101.5%	100.2%	97.5%	97.6%	96.9%	98.4%	103.9%	102.9%	96.9%	99.8%	97.6%	99.6%

City of Decatur **Period Ending: May 2021**

Treasurer's Financial Report

Headcount Staffing Level

	2021 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staffing														
Executive	6	6	6	7	7	7	-	-	-	-	-	-	-	6
Finance	22	20	19	19	19	19	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4	4	-	-	-	-	-	-	-	4
Information Technology	10	9	9	8	8	8	-	-	-	-	-	-	-	10
Corporation Counsel	7	7	7	7	7	6	-	-	-	-	-	-	-	7
Economic & Community Dev	21	19	18	18	19	19	-	-	-	-	-	-	-	19
Public Safety	268	262	262	265	258	259	-	-	-	-	-	-	-	261
Public Works	113	101	101	103	100	100	-	-	-	-	-	-	-	104
Total Full Time	451	428	426	431	422	422	-	-	-	-	-	-	-	431
Part Time Staffing														
Executive	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Legislative	7	7	7	7	7	7	-	-	-	-	-	-	-	7
Finance	-	-	-	2	1	1	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Public Safety	-	2	2	2	2	2	-	-	-	-	-	-	-	2
Public Works	-	2	2	2	4	9	-	-	-	-	-	-	-	2
Total Temporary	7	11	11	13	14	21	-	-	-	-	-	-	-	11
Total City Staff Headcount	458	439	437	444	436	443	-	-	-	-	-	-	-	442

Note: *Above report includes all City Staff, Full Time and Temporary W-2 EE's*

Supplementary Statistics - Full Time Staffing

	2021 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
General Fund Only	390	371	369	372	363	363	-	-	-	-	-	-	-	373
Staffing Increase		3	-	5	1	-								33
Staffing Decrease		6	2	-	8	-								32
Turnover Rate - **Year to Date**		2%	1%	1%	2%	0%	-	-	-	-	-	-	-	9%
All Other Funds	61	57	57	59	59	59	-	-	-	-	-	-	-	58
Staffing Increase		-	-	-	-	7								4
Staffing Decrease		-	-	-	2	-								3
Turnover Rate - **Year to Date**		0%	0%	0%	3%	3%	-	-	-	-	-	-	-	5%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: May 2021

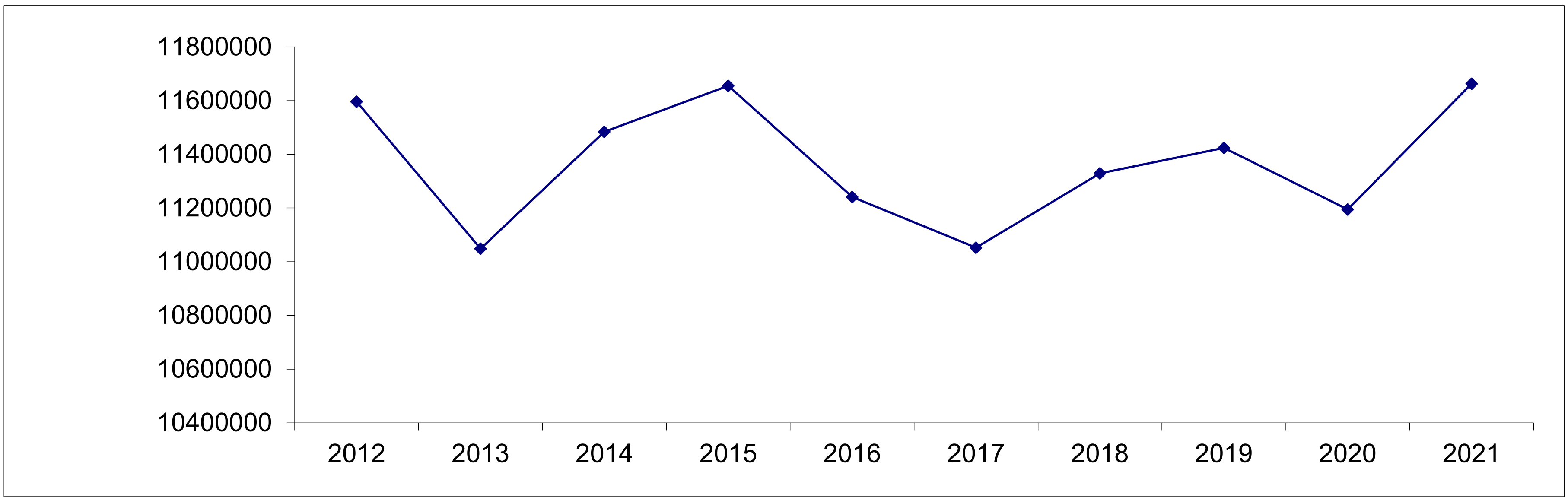
	2021 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
		Current Year Staffing Levels												
Full Time Staff														
Executive														
Executive	3	3	3	3	3	3								3
City Clerk	1	1	1	1	1	1								1
Public Transit	2	2	2	3	3	3								2
Total	6	6	6	7	7	7	-	-	-	-	-	-	-	6
Finance														
Finance	13	11	10	10	10	10								11
Purchasing	2	2	2	2	2	2								2
Utility Customer Service	7	7	7	7	7	7								7
Total	22	20	19	19	19	19	-	-	-	-	-	-	-	20
Human Resources	4	4	4	4	4	4								4
Information Technology	10	9	9	8	8	8								10
Corporation Legal Counsel	7	7	7	7	7	6								7
Economic & Community Devel														
Planning & Sustainability	6	5	5	5	5	5								5
Building Inspections	6	6	6	6	6	6								6
Neighborhood Inspection	5	5	4	4	5	5								5
Revitalization & Housing Serv	4	3	3	3	3	3								3
Total	21	19	18	18	19	19	-	-	-	-	-	-	-	19
Public Safety														
Fire	109	104	106	106	105	105								104
Police	159	158	156	159	153	154								157
Total	268	262	262	265	258	259	-	-	-	-	-	-	-	261
Public Works														
PW Administration	2	2	2	2	2	2								2
PW Engineering	12	9	9	9	9	8								9
PW Municipal Services	47	42	42	43	40	41								44
Fleet Maintenance	8	7	7	7	8	8								8
Water Production (Admin)	2	2	2	2	2	2								2
Water Production (Lake)	4	4	4	4	4	4								4
Water Production	15	14	14	15	14	14								14
Water Services	23	21	21	21	21	21								21
Total	113	101	101	103	100	100	-	-	-	-	-	-	-	104
Total City Staffing	451	428	426	431	422	422	-	-	-	-	-	-	-	431
General Fund staffing	390	371	369	372	363	363	-	-	-	-	-	-	-	373
Other Fund staffing	61	57	57	59	59	59	-	-	-	-	-	-	-	58
Total staffing	451	428	426	431	422	422	-	-	-	-	-	-	-	431

Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

Home

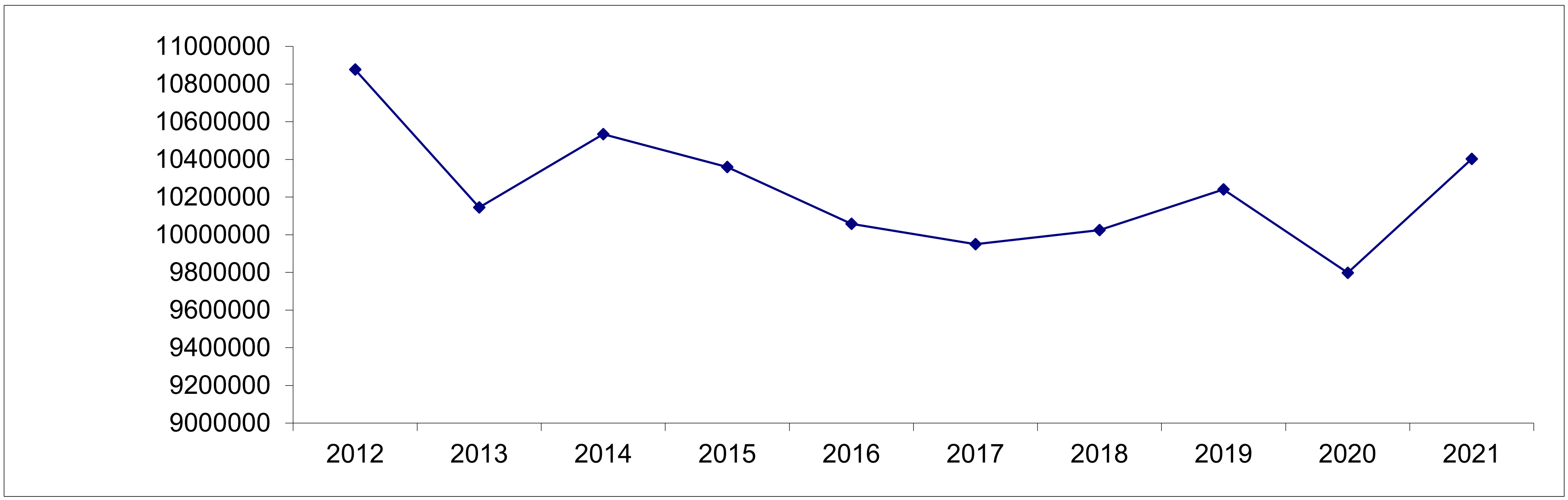
MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	939,211	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	A
FEBRUARY	935,641	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	A
MARCH	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	A
APRIL	871,624	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	A
MAY	986,897	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	A
JUNE	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	A
JULY	918,786	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	968,000	B
AUGUST	991,930	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,011,500	B
SEPTEMBER	951,845	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	972,700	B
OCTOBER	911,934	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	975,000	B
NOVEMBER	1,001,513	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	996,000	B
DECEMBER	906,055	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,012,000	B
TOTALS	**11,595,938**	**11,048,482**	**11,483,540**	**11,654,760**	**11,241,506**	**11,052,132**	**11,328,832**	**11,423,564**	**11,322,169**	**11,823,225**	
									Year in Play Budget	**11,663,000**	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	914,456	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	A
FEBRUARY	911,162	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	A
MARCH	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	A
APRIL	758,516	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	A
MAY	929,937	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	A
JUNE	942,726	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	A
JULY	864,230	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	860,400	B
AUGUST	927,747	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	920,800	B
SEPTEMBER	899,635	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	873,700	B
OCTOBER	838,868	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	865,600	B
NOVEMBER	902,358	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	971,700	B
DECEMBER	898,532	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	891,900	B
TOTALS	**10,876,609**	**10,145,292**	**10,534,258**	**10,359,805**	**10,058,133**	**9,950,270**	**10,024,104**	**10,239,908**	**9,899,988**	**10,691,445**	
									Year in Play Budget	**10,402,000**	

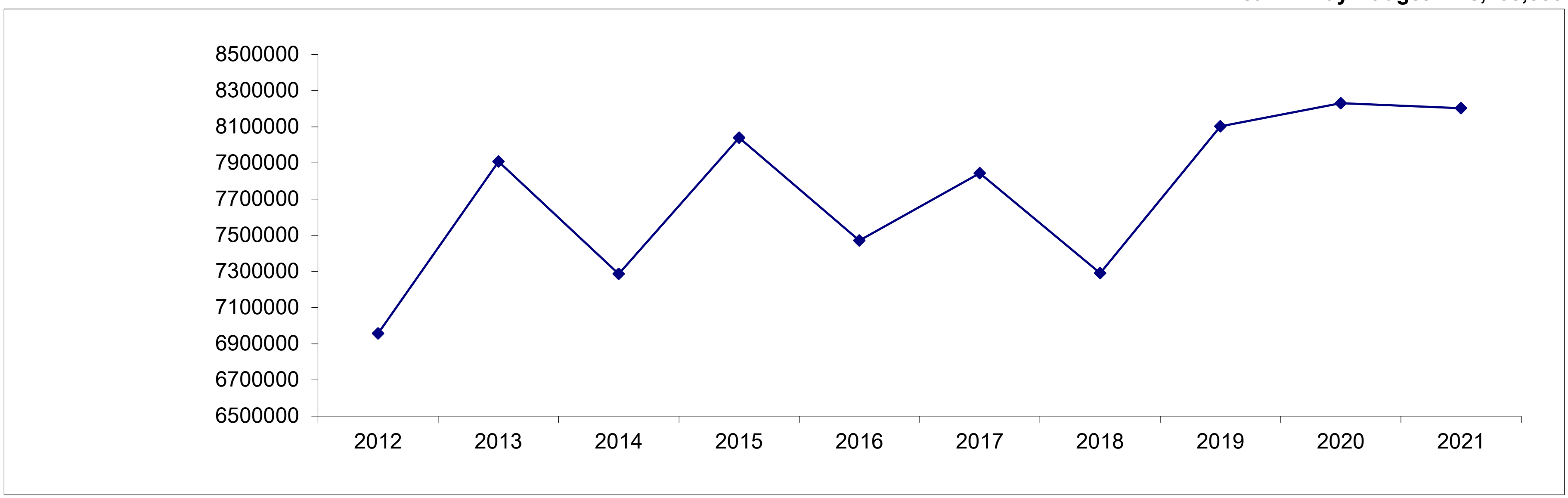


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	761,050	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	A
FEBRUARY	-	478,227	-	-	-	-	837,319	759,834	717,710	853,298	A
MARCH	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	A
APRIL	394,295	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	A
MAY	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911	A
JUNE	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868	A
JULY	658,753	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	754,900	B
AUGUST	956,491	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	1,032,000	B
SEPTEMBER	502,880	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	584,900	B
OCTOBER	645,769	419,882	818,347	-	-	599,068	726,093	808,115	846,827	846,800	B
NOVEMBER	405,227	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	519,200	B
DECEMBER	401,952	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	491,000	B
	13 ct-4 mo delay	13 ct-3 mo delay	13 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	14 ct-no delay				
TOTALS	**6,957,316**	**7,907,881**	**7,286,357**	**8,039,696**	**7,470,934**	**7,843,458**	**7,289,905**	**8,102,353**	**8,272,095**	**9,819,778**	
									Year in Play Budget	**8,203,000**	

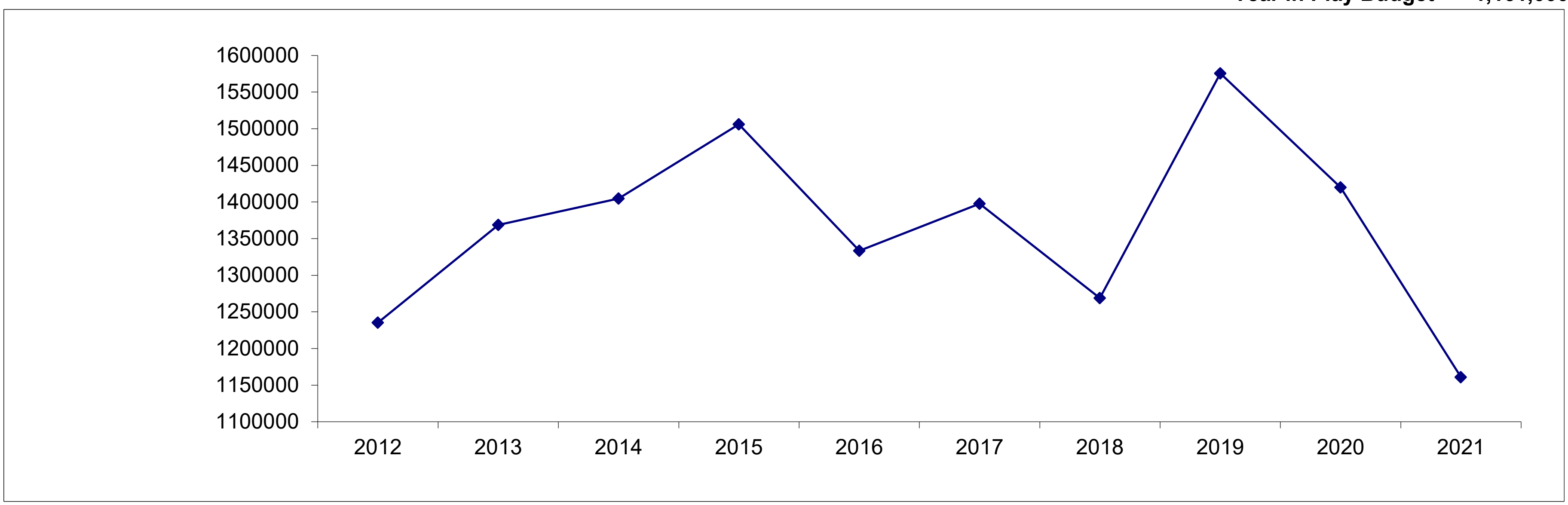


Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

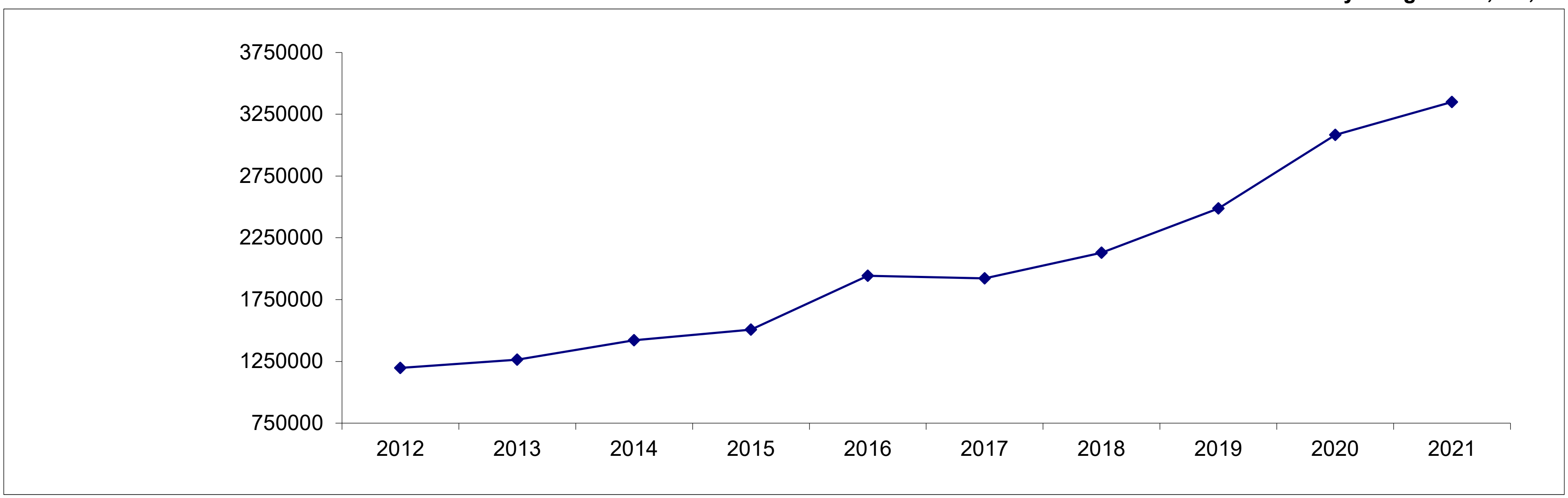
MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	180,082	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	A
FEBRUARY	1,565	1,605	2,024	717	-	-	-	-	-	-	A
MARCH	61,281	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	A
APRIL	276,320	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	A
MAY	187,031	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	A
JUNE	5,417	937	-	2,501	12,343	-	-	3,173	-	-	B
JULY	238,582	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	171,600	B
AUGUST	28,828	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	129,400	B
SEPTEMBER	3,931	-	6,877	2,356	4,554	-	-	-	-	-	B
OCTOBER	181,562	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	149,000	B
NOVEMBER	1,579	-	-	-	1,876	-	-	1,332	-	1,100	B
DECEMBER	69,220	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	50,100	B
TOTALS	**1,235,400**	**1,368,825**	**1,404,809**	**1,505,959**	**1,333,328**	**1,397,658**	**1,268,855**	**1,575,600**	**1,386,533**	**1,747,903**	
									Year in Play Budget	**1,161,000**	



Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

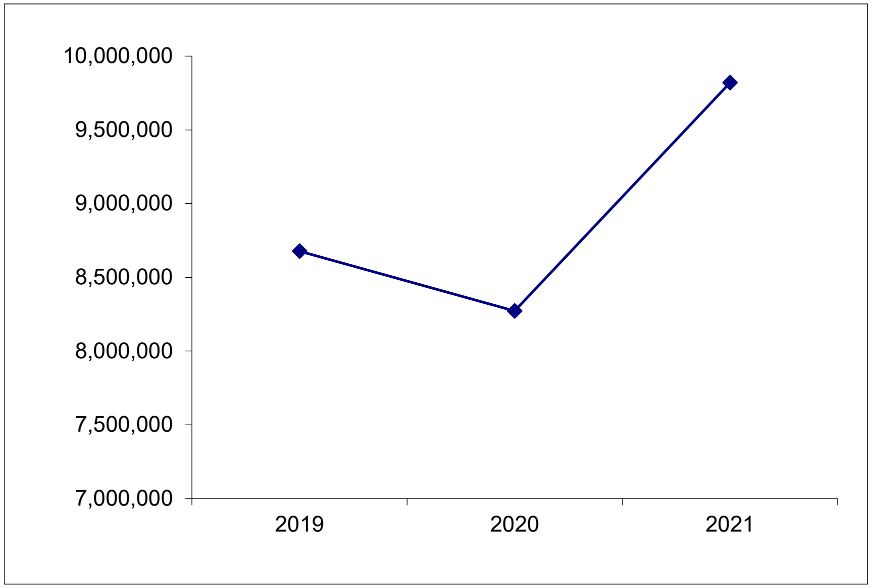
MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	89,854	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	A
FEBRUARY	90,475	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	A
MARCH	138,269	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	A
APRIL	88,358	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	A
MAY	98,119	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	A
JUNE	103,364	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	A
JULY	91,336	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	279,000	B
AUGUST	102,769	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	310,300	B
SEPTEMBER	86,379	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	313,300	B
OCTOBER	106,791	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	316,800	B
NOVEMBER	98,487	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	263,700	B
DECEMBER	102,979	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	295,400	B
TOTALS	**1,197,181**	**1,264,318**	**1,420,091**	**1,505,880**	**1,943,083**	**1,922,796**	**2,130,355**	**2,488,443**	**3,112,435**	**3,526,489**	
									Year in Play Budget	**3,350,000**	



Schedule presents State distribution of Use Tax.

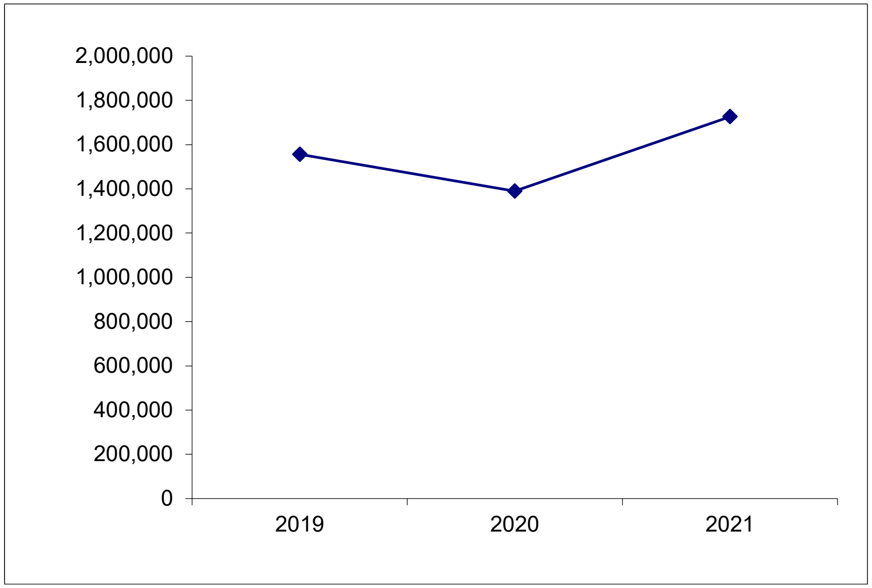
STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2019	2020	2021	
	Actual	Actual	Year in Play	
JANUARY	631,574.05	696,620.69	807,110.23	A
FEBRUARY	759,834.38	717,709.93	853,297.99	A
MARCH	457,517.76	533,688.38	588,088.72	A
APRIL	734,869.77	783,854.82	937,701.91	A
MAY	1,528,634.61	767,465.56	1,280,911.20	A
JUNE	477,386.66	475,376.11	1,123,868.32	A
JULY	713,919.69	754,877.57	754,900.00	B
AUGUST	511,759.62	1,032,080.09	1,032,000.00	B
SEPTEMBER	452,932.41	584,790.36	584,900.00	B
OCTOBER	808,114.84	846,827.44	846,800.00	B
NOVEMBER	527,419.79	572,208.31	519,200.00	B
DECEMBER	498,388.97	506,596.00	491,000.00	B
TOTALS	**8,678,365.53**	**8,272,095.26**	**9,819,778.37**	
		Current Budget	**8,203,000.00**	
		Projected Amt Over (Under)	**1,616,778.37**	



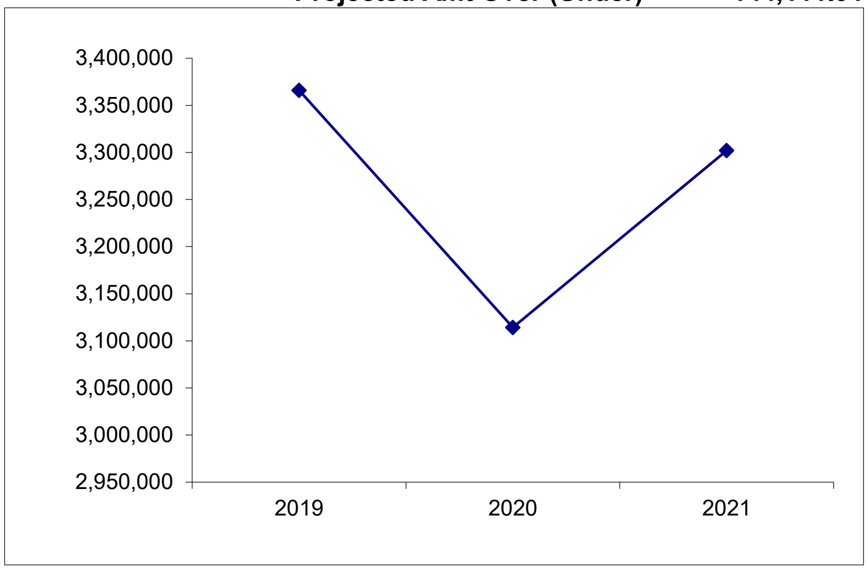
LOCAL TELEPHONE UTILITY TAX

MONTH	2019	2020	2021	
	Actual	Actual	Year in Play	
JANUARY	131,097.92	118,280.74	585,430.40	A
FEBRUARY	126,545.99	149,193.90	105,213.92	A
MARCH	132,658.65	123,430.43	97,810.33	A
APRIL	122,033.21	108,714.26	91,598.20	A
MAY	196,226.34	109,646.14	97,947.91	A
JUNE	124,244.24	111,749.44	129,007.58	A
JULY	119,318.01	111,966.70	106,400.00	B
AUGUST	130,876.05	110,397.66	104,900.00	B
SEPTEMBER	118,590.23	113,817.06	108,100.00	B
OCTOBER	118,666.69	115,280.29	109,500.00	B
NOVEMBER	122,438.19	111,618.32	98,800.00	B
DECEMBER	113,079.57	105,685.00	91,300.00	B
TOTALS	**1,555,775.09**	**1,389,779.94**	**1,726,008.34**	
		Current Budget	**1,304,000.00**	
		Projected Amt Over (Under)	**422,008.34**	



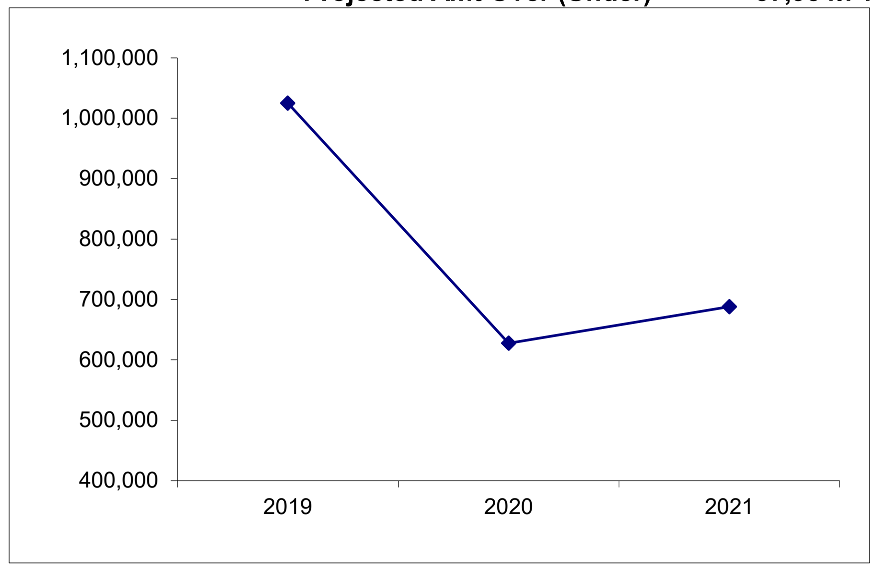
LOCAL FOOD & BEVERAGE TAX

MONTH	2019	2020	2021	
	Actual	Actual	Year in Play	
JANUARY	294,706.90	284,618.41	259,733.29	A
FEBRUARY	240,384.13	258,899.56	237,003.31	A
MARCH	252,281.45	244,618.91	251,709.68	A
APRIL	288,754.51	222,249.87	316,740.74	A
MAY	284,579.72	219,521.55	302,024.89	A
JUNE	298,383.41	270,571.86	269,100.00	B
JULY	295,849.03	290,434.41	288,800.00	B
AUGUST	276,904.83	294,209.81	292,600.00	B
SEPTEMBER	299,251.55	266,208.12	264,700.00	B
OCTOBER	280,242.30	262,691.19	261,200.00	B
NOVEMBER	278,898.03	272,129.94	278,600.00	B
DECEMBER	275,734.66	228,087.00	279,900.00	B
TOTALS	**3,365,970.52**	**3,114,240.63**	**3,302,111.91**	
		Current Budget	**3,158,000.00**	
		Projected Amt Over (Under)	**144,111.91**	



LOCAL HOTEL & MOTEL TAX

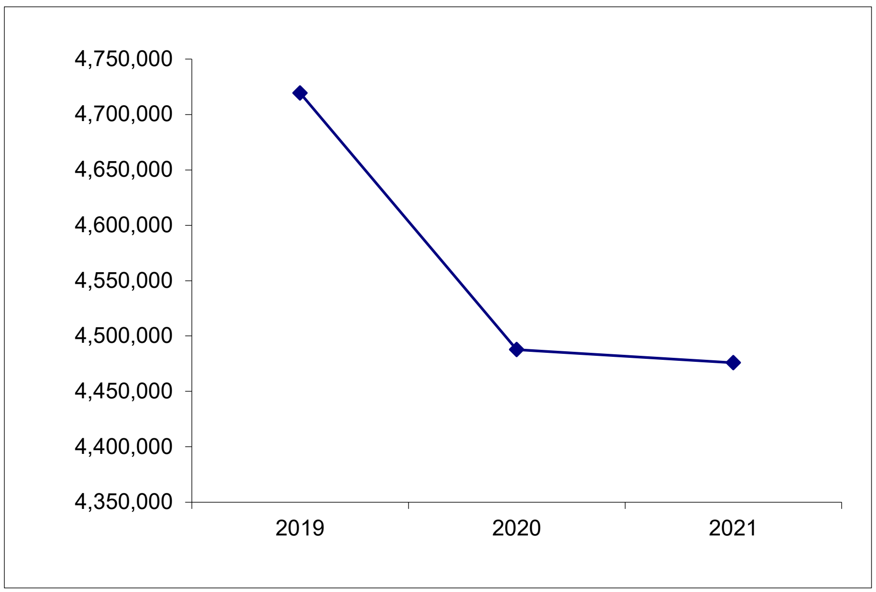
MONTH	2019	2020	2021	
	Actual	Actual	Year in Play	
JANUARY	64,313.97	47,544.23	45,696.20	A
FEBRUARY	61,319.56	60,918.66	38,937.93	A
MARCH	63,485.43	64,915.60	46,067.53	A
APRIL	74,250.77	47,821.92	61,644.60	A
MAY	83,140.95	36,988.83	64,188.48	A
JUNE	79,405.50	42,365.81	38,100.00	B
JULY	96,564.51	51,434.96	46,300.00	B
AUGUST	90,070.41	61,173.82	55,100.00	B
SEPTEMBER	146,062.89	58,199.26	131,500.00	B
OCTOBER	101,000.09	58,122.08	52,300.00	B
NOVEMBER	86,882.70	49,064.56	56,700.00	B
DECEMBER	78,697.75	49,070.00	51,400.00	B
TOTALS	**1,025,194.53**	**627,619.73**	**687,934.74**	
		Current Budget	**650,000.00**	
		Projected Amt Over (Under)	**37,934.74**	



SHADED AREA INDICATES MOST RECENT ACTUAL

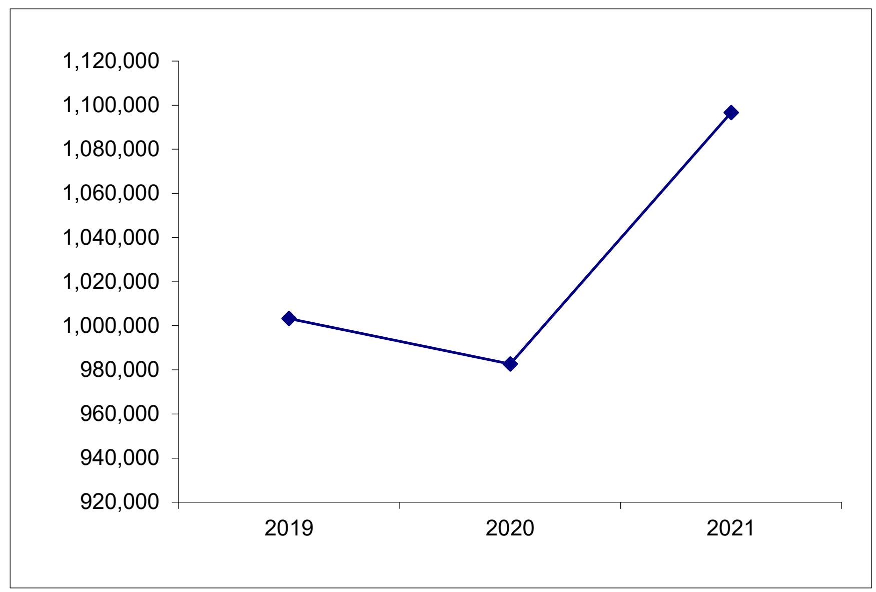
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	438,576.84	399,612.04	387,337.98	A
FEBRUARY	460,352.65	446,585.67	-	A
MARCH	474,658.04	423,748.02	964,354.86	A
APRIL	428,432.85	399,998.31	406,774.58	A
MAY	382,951.79	357,108.12	369,202.94	A
JUNE	337,615.83	308,307.22	308,400.00	B
JULY	395,280.45	332,110.55	332,200.00	B
AUGUST	352,256.43	362,044.68	362,200.00	B
SEPTEMBER	369,474.99	344,969.50	345,100.00	B
OCTOBER	378,627.06	349,840.80	350,000.00	B
NOVEMBER	343,270.07	315,112.97	318,300.00	B
DECEMBER	357,874.87	448,180.00	332,000.00	B
TOTALS	**4,719,371.87**	**4,487,617.88**	**4,475,870.36**	
		Current Budget	**4,376,000.00**	
		Projected Amt Over (Under)	**99,870.36**	



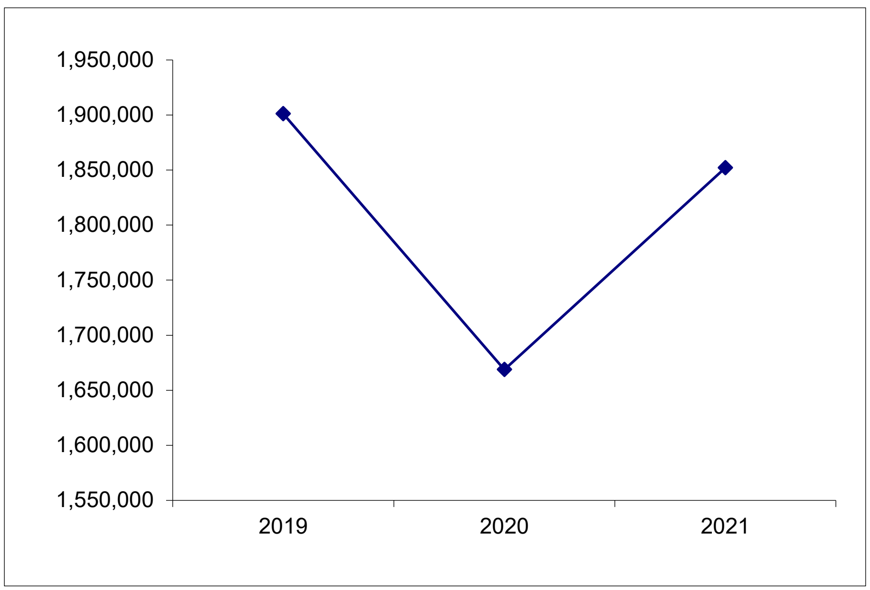
LOCAL CABLE TV TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	23,697.48	16,892.00	115,677.13	A
FEBRUARY	230,959.41	229,480.67	248,600.20	A
MARCH	(3,949.58)	-	-	A
APRIL	20,506.15	16,827.10	14,721.50	A
MAY	232,638.55	230,292.40	238,381.64	A
JUNE	-	-	-	B
JULY	19,025.90	16,588.40	15,900.00	B
AUGUST	231,423.76	226,172.09	217,100.00	B
SEPTEMBER	-	-	-	B
OCTOBER	-	15,602.80	15,000.00	B
NOVEMBER	248,930.35	230,798.56	231,300.00	B
DECEMBER	-	-	-	B
TOTALS	**1,003,232.02**	**982,654.02**	**1,096,680.47**	
		Current Budget	**953,000.00**	
		Projected Amt Over (Under)	**143,680.47**	



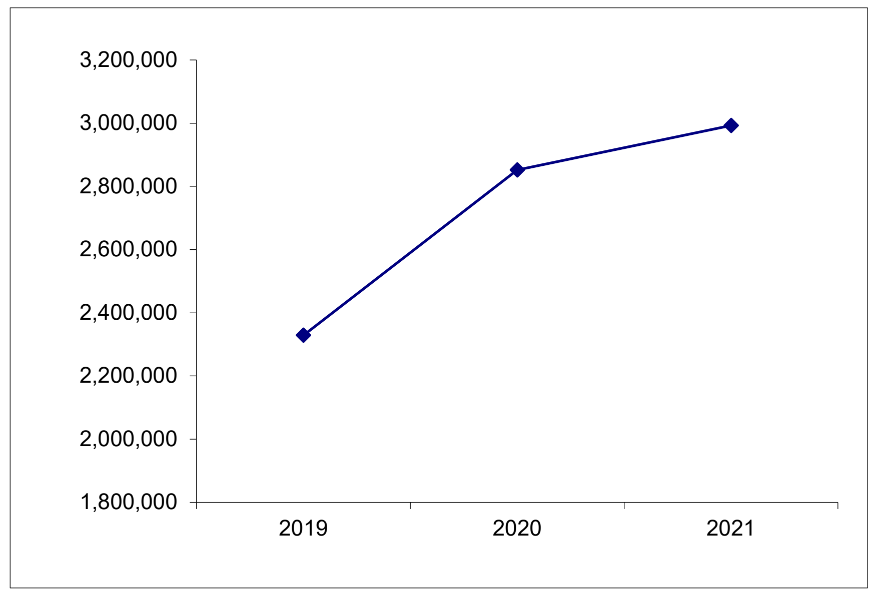
LOCAL MOTOR FUEL TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	159,147.06	153,946.96	137,972.89	A
FEBRUARY	152,188.41	145,620.25	116,173.97	A
MARCH	138,319.82	147,749.28	137,669.17	A
APRIL	151,298.12	127,255.87	141,620.90	A
MAY	157,917.70	102,883.50	143,394.50	A
JUNE	168,607.04	124,240.36	173,500.00	B
JULY	168,748.40	138,531.42	173,600.00	B
AUGUST	159,400.50	172,394.64	164,000.00	B
SEPTEMBER	172,356.13	145,245.60	177,400.00	B
OCTOBER	154,095.48	136,143.78	158,500.00	B
NOVEMBER	167,371.05	147,912.57	172,200.00	B
DECEMBER	151,637.75	126,825.00	156,000.00	B
TOTALS	**1,901,087.46**	**1,668,749.23**	**1,852,031.43**	
		Current Budget	**1,956,000.00**	
		Projected Amt Over (Under)	**(103,968.57)**	



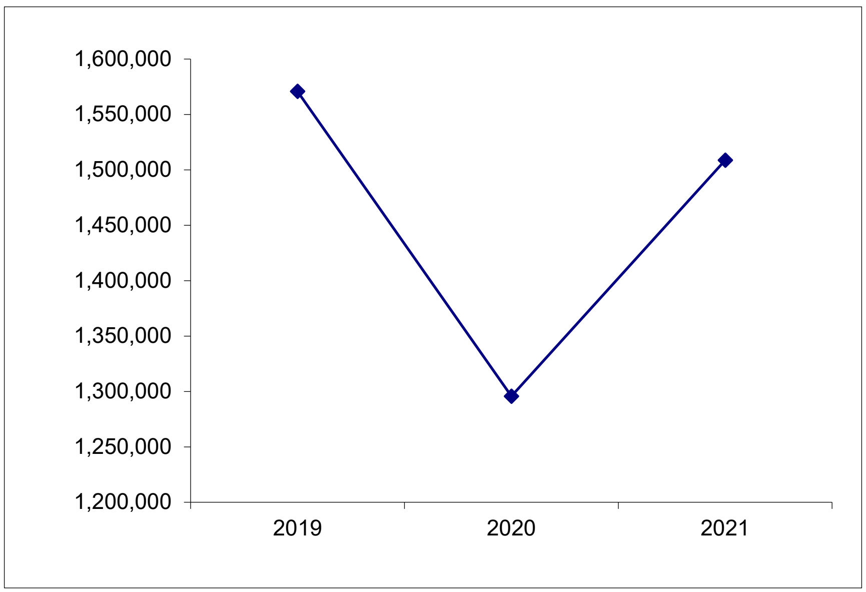
STATE MOTOR FUEL TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	165,334.41	334,151.36	252,696.07	A
FEBRUARY	165,152.12	236,781.25	220,266.14	A
MARCH	150,206.84	234,236.04	208,011.16	A
APRIL	143,644.07	242,487.39	215,525.93	A
MAY	168,492.75	225,767.98	250,786.25	A
JUNE	154,413.09	178,758.55	261,000.00	B
JULY	140,768.08	183,917.34	237,900.00	B
AUGUST	175,952.19	225,064.40	297,300.00	B
SEPTEMBER	253,135.80	262,628.63	236,100.00	B
OCTOBER	274,957.42	243,947.53	271,500.00	B
NOVEMBER	252,289.78	240,708.10	252,600.00	B
DECEMBER	284,087.42	243,187.00	288,900.00	B
TOTALS	**2,328,433.97**	**2,851,635.57**	**2,992,585.55**	
		Current Budget	**3,185,000.00**	
		Projected Amt Over (Under)	**(192,414.45)**	



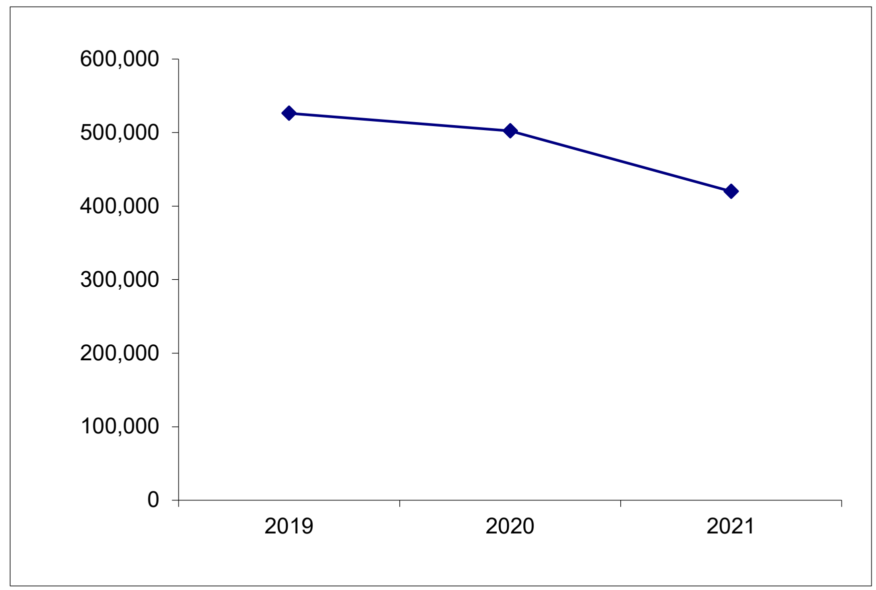
STATE VIDEO GAMING TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	121,069.82	135,374.20	85,531.04	A
FEBRUARY	129,642.72	133,358.14	-	A
MARCH	116,228.18	135,317.97	85,406.97	A
APRIL	130,548.27	145,178.46	176,055.84	A
MAY	157,988.48	88,723.61	257,274.71	A
JUNE	135,512.70	39.42	244,342.98	A
JULY	135,376.29	-	110,000.00	B
AUGUST	122,730.26	-	110,000.00	B
SEPTEMBER	127,226.43	177,320.55	110,000.00	B
OCTOBER	129,578.06	157,242.88	110,000.00	B
NOVEMBER	127,002.06	159,595.88	110,000.00	B
DECEMBER	137,851.82	163,553.00	110,000.00	B
TOTALS	**1,570,755.09**	**1,295,704.11**	**1,508,611.54**	
		Current Budget	**1,320,000.00**	
		Projected Amt Over (Under)	**188,611.54**	



LOCAL LIQUOR LICENSE FEE

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	-	3,717.17	3,988.53	A
FEBRUARY	200.00	1,287.22	-	A
MARCH	2,879.01	1,496.45	2,459.36	A
APRIL	14,200.00	-	2,017.91	A
MAY	291,950.00	-	194,556.16	A
JUNE	201,025.00	-	201,000.00	B
JULY	5,000.00	326,750.00	5,000.00	B
AUGUST	2,856.29	164,840.00	2,900.00	B
SEPTEMBER	5,931.68	2,245.73	5,900.00	B
OCTOBER	2,200.00	-	2,200.00	B
NOVEMBER	-	300.00	-	B
DECEMBER	-	1,588.00	-	B
TOTALS	**526,241.98**	**502,224.57**	**420,021.96**	
		Current Budget	**526,000.00**	
		Projected Amt Over (Under)	**(105,978.04)**	



SHADED AREA INDICATES MOST RECENT ACTUAL

DATE: 6/2/2021

MEMO: Finance Department

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing City Manager to Execute an Agreement with Arthur J. Gallagher, Risk Management Services, Inc. for Risk Management Advisory Services

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Resolution	Cover Memo
AJG Agreement	Backup Material

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: June 2, 2021

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing City Manager to Execute an Agreement with Arthur J. Gallagher, Risk Management Services, Inc. for Risk Management Insurance Advisory Services

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the resolution.

City has requested Arthur J. Gallagher to affect two (2) changes to the Client Services Agreement as follows:

Section VI Dispute Resolution. Requested change in paragraph B to set Decatur, Illinois as the location where any dispute resolutions would occur.

Section VIII Miscellaneous. Requested change in paragraph E to set Macon County, Illinois as the location where any matters before the court would occur.

These revisions are being reviewed by Arthur J. Gallagher legal counsel. We expect a favorable response from Gallagher whereby a new agreement will be available for council prior to the meeting.

BACKGROUND:

The current risk management insurance advisory service agreement with Arthur J. Gallagher Risk Management Services, Inc. will expire October 1, 2021.

Arthur J. Gallagher, Risk Management Services, Inc. provides the following business insurance advisory services to the city, as presented in Exhibit A to the Client Services Agreement:

- Work with Client to prepare comprehensive underwriting data and criteria for insurance carrier negotiations,
- Formally present coverage submissions to agreed upon insurance carrier(s) and negotiate terms on behalf of Client,
- Summarize the results of executing the marketing strategy developed with Client and communicate program recommendations,
- Provide consultation to Client on exposures, existing coverage, and the desirability and/or feasibility of potential program changes, retention and data analysis as recommended by Gallagher,

- Request change endorsements, when requested by Client or when otherwise necessary, ensuring accuracy and delivery in a timely manner,
- Administration of insurance program, including policy review and issuance, invoicing, coordination and/or issuance of required documentation, i.e., automobile identification cards, certificates of insurance, and other program administration, as required by Client,
- Review accounting and billing data; audit information from insurance carriers to ensure accuracy.

The agreement includes a term of service of three (3) years with annual fees as follows:

- Annual fee of $67,000 for the term October 1, 2021 – October 1, 2022,
- Annual fee of $67,000 for the term October 1, 2022 – October 1, 2023,
- Annual fee of $67,000 for the term October 1, 2023 – October 1, 2024

The agreement pricing structure remains flat with the current agreement annual fee structure of $67,000 set to expire this year.

ADDITIONAL BACKGROUND:

Of note, in 2020, City Risk Management was challenged by the City Manager to review the existing risk management self-insurance programs and ascertain if other options available would provide cost savings to the city.

Arthur J. Gallagher was instrumental in leading this review in concert with the city's risk management office. The results were favorable for the city's financial coffers as follows:

- City secured workers compensation insurance under a pool insurance program with the Illinois Public Risk Fund,
- Transitioning the city from the self-insured workers compensation insurance program,
- Resulting in annual workers compensation insurance premium savings of $450,000 in 2021,
- Resulting in a worker's compensation self-insured retention (SIR) or deductible level reduction from $500,000 to $300,000.

These accomplishments are significant to the city financial coffers in the effective management of risk management insurance costs to the city taxpayers.

STAFF REFERENCES:

Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

This agreement will take effect October 1, 2021. The city is properly secured under the current agreement with risk management advisory services to October 1, 2021.

The 2021 city budget includes funding for this agreement.

RESOLUTION NO. R2021-

RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE AN AGREEMENT WITH ARTHUR J. GALLAGHER, RISK MANAGEMENT SERVICES, INC. FOR RISK MANAGEMENT INSURANCE ADVISORY SERVICES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Manager is authorized to execute a contractual agreement between the City of Decatur Illinois, and Arthur J. Gallagher, Risk Management Services, Inc., under the terms as defined by the contract proposal attached herewith.

Section 2. That the City Manager is hereby, authorized and directed to sign such agreement as defined in the contract proposal.

PRESENTED and ADOPTED this 21st day of June, 2021.

____

Julie Moore Wolfe, Mayor

ATTEST:

____

Kimberly Althoff, City Clerk

CLIENT SERVICES AGREEMENT

This Client Services Agreement (this "**Agreement**") is made and entered into as of the 1st day of October, 2021 (the "**Effective Date**") by and between City of Decatur, an Illinois public entity ("**Client**"), and Arthur J. Gallagher Risk Management Services, Inc., an Illinois corporation, and its licensed brokerage affiliates ("**Gallagher**"). Client and Gallagher shall each be referred to herein as a "**Party**" and collectively as the "**Parties**."

WHEREAS, Gallagher is a global insurance brokerage and risk management services firm, and Client desires to retain Gallagher to provide certain services, as further described on Exhibit A attached hereto (collectively, the "**Services**").

NOW, THEREFORE, in consideration of the mutual promises contained herein, Gallagher and Client hereby agree as follows:

I. TERM AND TERMINATION

This Agreement shall commence on the Effective Date and continue for a term of one (1) year. This Agreement shall automatically renew on the first anniversary of the Effective Date and annually thereafter for consecutive additional periods of one (1) year each. This Agreement may be terminated by either Party at any time upon thirty (30) days' prior written notice. In the event of any such termination, Gallagher will work with Client during such 30-day period to transition its account as directed.

II. SERVICES

Gallagher will provide the Services for Client as set forth on Exhibit A and incorporated herein, which Exhibit A may be amended from time to time as agreed upon in writing by the Parties. For Services that specifically include insurance placement by Gallagher as the broker, Client hereby authorizes Gallagher to represent and assist Client in all discussions and transactions with insurance companies relating to the lines of insurance set forth on Exhibit A when acting as Client's insurance broker, provided that Gallagher shall not place any insurance on behalf of Client unless so authorized by Client in writing. In addition, Services that include the placement of insurance coverage require the following:

A. Client shall provide Gallagher with all information and documentation that may be relevant to the applicable risks that Client would like to insure, as requested by Gallagher and/or underwriters from which Gallagher intends to secure quotes. This information shall include any facts material to a fair assessment of the risk by underwriters, including risk exposures and loss experience, and shall be updated as information changes or is discovered after inception of coverage. Client's failure to fully and completely disclose all such information could result in a carrier declining coverage for a specific loss or voiding Client's insurance coverage altogether.

B. Gallagher will consult with Client regarding the terms of the insurance quotes received, and Client shall have sole discretion in the selection of the ultimate insurance markets and policies chosen, as well as any other decisions involving Client's risk management, risk transfer and/or loss prevention needs. Gallagher will use reasonable efforts to secure insurance coverages on Client's behalf and as directed by Client. Client must read all coverage proposals and policies carefully, as actual coverage is determined by the applicable policy language. Gallagher will provide guidance to Client regarding Client's policy or coverage inquiries. In the event an insurer cancels or refuses to issue a particular policy, Gallagher will use reasonable efforts to obtain replacement coverage from another insurer.

C. Client is responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters in accordance with the terms and conditions of Client's policies. Upon request, Gallagher will assist Client in determining applicable claim reporting requirements.

D. Client has no obligation to purchase an insurance product through Gallagher.

III. COMPENSATION, TAXES AND FEES

A. Client shall pay Gallagher fees for the Services set forth on Exhibit A. Where permitted, the Services may include fees in lieu of or in addition to commission for placement of insurance. If Gallagher receives fees for insurance placement, the policy(ies) will be listed in Exhibit A, along with the fee for that insurance placement. Fees for post insurance placement Services may also be included in Exhibit A.

B. Gallagher's fees under this Agreement shall be fully earned on the Effective Date (and any anniversary thereof). All amounts shall be due and payable to Gallagher in U.S. dollars, within thirty (30) days after Client's receipt of the applicable invoice. Any amounts not paid when due will accrue interest at the rate of one and one-half percent (1.5%) per month or the highest rate permitted by applicable law, whichever is less. Client shall inform Gallagher in the event that Client's business operations change substantially, including the applicable risks insured. Under such circumstances, Client and Gallagher will negotiate in good faith to adjust the amount of commission and/or fees to be paid to Gallagher hereunder.

C. Where applicable, insurance coverage placements and other Services provided by Gallagher may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, Client is responsible for the payment of such taxes and/or fees, which Gallagher will separately identify on related invoices. Under no circumstances will these taxes or other related fees or charges be offset against fees or commissions due to Gallagher hereunder.

IV. ADDITIONAL COMPENSATION AND FEES

A. In addition to the fees and/or commissions set forth in Exhibit A or otherwise described herein, Gallagher may also receive interest or other investment income on funds temporarily held by it, such as premiums or return premiums. Other parties, such as excess and surplus lines brokers, wholesalers, reinsurance intermediaries, underwriting managers, captive managers and similar parties, some of which may be owned in whole or in part by Gallagher's corporate parent, may earn and retain usual and customary commissions and fees in the course of providing insurance products to clients.

B. Any compensation that Gallagher receives from insurance carriers may differ depending on the market and the insurance product placed on Client's behalf. Gallagher may receive additional compensation from insurance carriers in the form of contingent and supplemental commissions, bonus commissions, overrides or expense reimbursements. Any such fees or commission will not constitute compensation to Gallagher per Section III above.

C. Client is responsible for payment of premiums for all insurance placed by Gallagher on its behalf. If any amount is not paid in full when due, including premium payments to insurance companies or premium finance companies, such nonpayment will constitute a material breach of this Agreement that will allow Gallagher to immediately terminate this Agreement upon written notice to Client, at its sole option. Further, the applicable insurance carrier may terminate the associated coverage for nonpayment. In addition, and not in lieu of the right to terminate, Gallagher reserves the right to apply return premiums or any other payment received by Gallagher on Client's behalf to any amounts owed by Client to Gallagher unless, and solely to the extent that, such return premiums or other payments are disputed by Client.

V. CONFIDENTIALITY & DATA PRIVACY

A. As used in this Agreement, Confidential Information means any nonpublic, proprietary or personal data and information furnished by either Party or its agents or representatives to the other Party or its agents and representatives, whenever furnished and regardless of the manner or media in which such information is furnished, which the receiving Party knows or reasonably should know to be confidential. Each Party shall treat Confidential Information as confidential and only use it in the performance of its obligations under this Agreement.

B. The Parties acknowledge that Confidential Information includes personal data provided to Gallagher by Client for the benefit of Client and/or its employees to facilitate the placement of insurance and/or the Services set forth in Exhibit A. Both Parties also agree that the Confidential Information may include information that alone, or in combination with other information, uniquely identifies an individual. Client agrees that Gallagher is permitted to disclose and transfer Client's Confidential Information to Gallagher's affiliates, agents or vendors that have a need to know the Confidential Information in connection with the Services provided under this Agreement (including insurance carriers, as necessary, for quoting and/or placing insurance coverages). In addition, Gallagher may also utilize anonymized/de-identified Client data in connection with data analytics, service enhancement initiatives and similar business purposes. Either Party may also disclose such information to the extent required to comply with applicable laws or regulations or the order of any court or tribunal. Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at https://www.ajg.com/privacy-policy/.

C. Both Gallagher and Client agree to comply with all state and federal laws, rules, and orders that relate to privacy and data protection which are, or which in the future may be, applicable to Confidential Information, the Services or the performance of obligations under this Agreement. Upon request, Gallagher will cooperate with Client pursuant to applicable law(s) to comply with requests from individuals regarding their personal information.

VI. LIABILITY LIMITATIONS

Gallagher's liability to Client arising from any acts or omissions of Gallagher shall not exceed $20 million in the aggregate. Without limiting the foregoing, each Party shall only be liable for actual damages incurred by the other Party, and shall not be liable for any indirect, special, exemplary, consequential, reliance, or punitive damages or for any attorneys' fees other than as described in Section VIII.A below (whether incurred in a dispute or an action against the other, or as alleged damages that any Party incurred in any insurance coverage dispute, or otherwise). No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any Services provided hereunder may be brought by either Party any later than two (2) years after the accrual of such claim or cause of action.

VII. MISCELLANEOUS

A. Indemnification. Each Party agrees to defend, indemnify and hold the other Party and its affiliates and their respective directors, officers, employees and agents harmless from any and all losses, liabilities, exposures, damages and all related costs and expenses, including reasonable legal fees, to the extent arising from or relating to any third party claims, demands, suits, allegations, or causes or threats of action based on the indemnifying Party's: (i) breach of any representation, warranty or covenant made by such Party hereunder, or (ii) grossly negligent acts or omissions or intentional misconduct; provided, however, that the indemnifying Party's indemnification obligations hereunder shall be reduced to the extent that such losses and damages arise from the acts or omissions of the other Party or its employees or agents.

B. Advisory Services. The Services provided by Gallagher, its employees and affiliated companies do not constitute legal or tax advice. Client must consult with its own legal and financial advisors to become fully apprised of any legal or financial implications to its business.

C. Assignment. This Agreement shall apply to and bind the successors and assigns of the Parties hereto, including, in the event of a Party's insolvency, debtors-in-possession and any appointed trustee or administrator. This Agreement shall not be assignable by either Party, except with the prior written consent of the other Party; provided, however, that either Party may assign this Agreement to an affiliate or in the event of a merger or sale, provided the assignee is willing and able to assume such

Party's obligations hereunder.

D. Independent Contractor. Gallagher is engaged to perform Services as an independent contractor of Client and not as an employee or agent of Client, and will not be operating in a fiduciary capacity.

E. Governing Law & Venue. This Agreement and any dispute relating to or arising out of this Agreement shall be governed by the laws of the State of Illinois, without regard to its conflict of law rules. Any litigation shall be brought in federal or state court in Macon County, Illinois.

F. Force Majeure. Neither Party shall be liable to the other for any delay or failure to perform any of its obligations under this Agreement (other than payment obligations) as a result of flood, earthquake, storm, other act of God, fire, derailment, accident, labor dispute, explosion, war, act of terrorism, sabotage, insurrection, riot, embargo, court injunction or order, act of government or governmental agency or other similar cause beyond its reasonable control.

G. Counterparts. This Agreement may be executed in multiple counterparts (including by scanned image or electronic signature), each of which shall be considered one and the same agreement, and shall become effective when signed by each of the Parties hereto and delivered to the other Party.

H. Warranties. Except as expressly set forth in this Agreement, Gallagher makes no other warranties of any kind with respect to the Services, including, without limitation, warranties that may be implied from a course of performance, dealing or trade usage.

I. Severability. If a court/arbitrator of competent jurisdiction determines that any provision of this Agreement is void or unenforceable, that provision will be severed from this Agreement, and the court/arbitrator will replace it with a valid and enforceable provision that most closely approximates the intent of the Parties, and the remainder of this Agreement will otherwise remain in full force and effect.

J. Entire Agreement. This Agreement and the exhibits attached hereto constitute the entire agreement between the Parties with respect to the subject matter hereof, and supersede all prior negotiations, agreements and understandings as to such matters.

K. Non-Waiver. The Parties agree that any delay or forbearance by either Party in exercising any right or remedy under this Agreement or otherwise afforded by applicable law shall not be a waiver of or preclude the exercise of any such right or remedy. No change, waiver or discharge hereof shall be valid unless in writing and executed by the Party against whom such change, waiver or discharge is sought to be enforced.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the Effective Date.

ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.	**CITY OF DECATUR**
By: ____________________	By: ____________________
Name: ____________________	Name: Scot Wrighton
Title: ____________________	Title: City Manager

EXHIBIT A

The following outlines Services provided by Gallagher over the term of this Agreement:

Annual fee of $67,000 for the term October 1, 2021-2022

Annual fee of $67,000 for the term October 1, 2022-2023

Annual fee of $67,000 for the term October 1, 2023-2024

Fees for Services: The following outlines Services provided by Gallagher over the term of this Agreement:

• Work with Client to prepare comprehensive underwriting data and criteria for insurance carrier negotiations.

• Formally present coverage submissions to agreed upon insurance carrier(s) and negotiate terms on behalf of Client.

• Summarize the results of executing the marketing strategy developed with Client and communicate program recommendations.

• Provide consultation to Client on exposures, existing coverage, and the desirability and/or feasibility of potential program changes, retention and data analysis as recommended by Gallagher.

• Request change endorsements, when requested by the Client or when otherwise necessary, ensuring accuracy and delivery in a timely manner.

• Administration of insurance program (only if applicable), including policy review and issuance, invoicing, coordination and/or issuance of required documentation, i.e., automobile identification cards, certificates of insurance, and other program administration, as required by the Client.

• Review accounting and billing data; audit information from insurance carriers to ensure accuracy.

Client Signature ______________________Scot Wrighton, City Manager

Date ______________________________

DATE: 5/14/2021

MEMO: 2021-58

TO: **Honorable Mayor Moore Wolfe and City Council Members**

FROM: **Scot Wrighton, City Manager**
Matt Newell, Public Works Director

SUBJECT: Resolution Authorizing an Intergovernmental Agreement with the Illinois Department of Transportation for Maintenance of Traffic Control Devices

SUMMARY RECOMMENDATION:
It is recommended that the City Council approve the attached resolution for a 10-year agreement with the Illinois Department of Transportation for the maintenance of traffic signals located on State routes.

BACKGROUND:
For over thirty years, the City has had an ongoing agreement with the Illinois Department of Transportation (IDOT) for the maintenance of traffic signals located on State routes within the City. In 2001, IDOT and the Illinois Municipal League developed a standard 10-year agreement for local agency maintenance of traffic signals. Items addressed in the agreement include standards for maintenance, upgrading traffic signals, traffic signal coordination timings, electricity costs and assigning the cost shares between the City and the State. The attached resolution is the third iteration of that original 2001 agreement.

Through the Public Works Department, the City currently maintains all traffic signals located on State routes within the City limits. The attached resolution authorizing a new 10-year agreement, continues that arrangement. The City is reimbursed for the personnel, equipment, material, and electricity costs involved with this maintenance effort. Reimbursement amounts normally run between $50,000 and $80,000 per year and are based on the ownership of the roadways coming into each intersection, i.e., an intersection of all State routes such as Pershing and Main is reimbursed at 100% whereas an intersection such as Eldorado and Jackson which is owned jointly is reimbursed at 50%.

PRIOR COUNCIL ACTION:

- **June 18, 2001-** City Council approved an agreement with the State of Illinois for maintenance of traffic control devices including reimbursement of energy costs of traffic signals located on State routes.
- **May 16, 2011-** City Council approved an agreement with the State of Illinois for maintenance of traffic control devices including reimbursement of energy costs of traffic signals located on State routes.

POTENTIAL OBJECTIONS: There are no known objections to this resolution, except that the IDOT has inserted new boilerplate language into the agreement requiring the city to get the State's approval before complying with FOIA requests. This is inappropriate, and the State does not extend the same courtesy when they receive FOIA requests on Decatur projects. But it is not worth holding up the

Agreement over. The city will comply with FOIA requirements and communicate its objections to the State concerning their interference via a separate letter.

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, Public Works Director, Paul Caswell, City Engineer. Matt will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:
Budget Impact: The city is normally reimbursed between $50,000 and $80,000 per year for performing maintenance on traffic signals located on State routes within the City. Because all of the City's traffic signal maintenance costs are generally taken from the State Motor Fuel Tax Fund, the reimbursement is placed in the State Motor Fuel Tax Fund.

Staffing Impact: Staff time has been allocated to oversee this work

COPY:
Dan Mendenall, Municipal Services Manager
Rick Baker, Operations Supervisor
Robert Flack, Traffic Signal Technician

ATTACHMENTS:

Description	Type
Resolution Authorizing an Intergovernmental Agreement with the Illinois Department of Transportation for Maintenance of Traffic Control Devices	Resolution Letter

RESOLUTION NO. ____________

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR MAINTENANCE OF TRAFFIC CONTROL DEVICES

WHEREAS, the CITY OF DECATUR has entered into an AGREEMENT with the STATE OF ILLINOIS, for reimbursement of energy costs of traffic signals located on state routes.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Agreement between the City of Decatur and the State of Illinois, acting through the Illinois Department of Transportation, authorizing the maintenance of traffic signals on state routes, presented to Council hereto as Exhibit A is hereby, received and placed on file.

Section 2. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute said Agreement between the City of Decatur, Illinois and Illinois Department of Transportation.

PRESENTED and ADOPTED this 21st day of June, 2021.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
Kim Althoff, City Clerk

Illinois Department of Transportation

Exhibit A

Intergovernmental Agreement

Governmental Body Name			
City of Decatur			

Address	City	State	Zip Code
#1 Gary K Anderson Plaza	Decatur	IL	62523

Remittance Address (if different from above)	City	State	Zip Code

Phone	Fax	FEIN/TIN	DUNS
(217) 424-2747	(217) 424-2799	376001308	075613000

Brief Description of Service (full description specified in Part 5)

This is the Master Agreement for Governmental Body maintenance and apportionment of energy costs for traffic control devices located on State highways within or near the Governmental Body as shown on the attached Exhibit A.

Compensation Method (full details specified in Part 6)

Actual cost

Total Compensation Amount	Advance Pay	Agreement Term Start Date	Expiration Date
$900,000	☐ Yes ☒ No	07/01/21	06/30/31

REQUIRED SIGNATURES

By signing below, the GOVERNMENTAL BODY and the DEPARTMENT agree to comply with and abide by all provisions set forth in Parts 1-8 herein and any Appendices thereto.

FOR THE **GOVERNMENTAL BODY:**

Signature	Date

Name	Title
Julie Moore Wolfe	Mayor

☐ Check if under $250,000. If under $250,000 the Secretary's signature may be delegated.

FOR THE **DEPARTMENT:**

Signature	Date	Omer Osman, Acting Secretary of Transportation	Date

Delegate Name

Printed Name

Printed Title

Signature	Date	Joanne Woodworth, Acting Chief Fiscal Officer	Date

Philip C. Kaufmann, Chief Counsel	Date

(Approved as to form)

INTERGOVERNMENTAL AGREEMENT
FOR
GOVERNMENTAL BODY MAINTENANCE OF TRAFFIC CONTROL DEVICES

This Agreement is by and between

Please type or print legibly the GOVERNMENTAL BODY'S legal name and address

City of Decatur
#1 Gary K Anderson Plaza
Decatur, Illinois 62623

Attention

Email

referred to as the GOVERNMENTAL BODY, and the State of Illinois, acting by and through its Department of Transportation, referred to as the DEPARTMENT individually referred to as a PARTY, and collectively referred to as the PARTIES.

Part 1
SCOPE / COMPENSATION / TERM

A. **Scope of Services and Responsibilities** The DEPARTMENT and the GOVERNMENTAL BODY agree as specified in Part 5.

B. **Compensation** Compensation (if any) shall be as specified in Part 6.

C. **Term of Agreement** This Agreement will start July 1, 2021 and will expire June 30, 2031

D. **Amendments** All changes to this Agreement must be mutually agreed upon by the DEPARTMENT and the GOVERNMENTAL BODY and be incorporated by written amendment, signed by the parties.

☒ E. **Renewal** This Agreement may not be renewed.

Part 2
GENERAL PROVISIONS

A. **Changes** If any circumstances or condition in this Agreement changes, the GOVERNMENTAL BODY must notify the DEPARTMENT in writing within seven (7) days.

B. **Compliance/Governing Law** The terms of this Agreement shall be construed in accordance with the laws of the State of Illinois. Any obligations and services performed under this Agreement shall be performed in compliance with all applicable state and federal laws. The Parties hereby enter into this Intergovernmental Agreement pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.

C. **Availability of Appropriation** This Agreement is contingent upon and subject to the availability of funds. The DEPARTMENT, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (2) the Governor decreases the DEPARMENT's funding by reserving some or all of the DEPARTMENT's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the DEPARMENT determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. GOVERNMENTAL BODY will be notified in writing of the failure of appropriation or of a reduction or decrease.

D. **Records Inspection** The DEPARTMENT or a designated representative shall have access to the GOVERNMENTAL BODY's work and applicable records whenever it is in preparation or progress, and the GOVERNMENTAL BODY shall provide for such access and inspection.

E. **Records Preservation** The GOVERNMENTAL BODY, shall maintain for a minimum of **three (3) years** after the completion of the Agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the Agreement.

F. **Cost Category Transfer Request** For all transfers between or among appropriated and allocated cost categories, DEPARTMENT approval is required. To secure approval, the GOVERNMENTAL BODY must submit a written request to the DEPARTMENT detailing the amount of transfer, the cost categories from and to which the transfer is to be made, and rationale of the transfer.

G. **Subcontracting/Procurement Procedures/Employment of DEPARTMENT Personnel**

1. Subcontracting-Subcontracting, assignment or transfer of all or part of the interests of the GOVERNMENTAL BODY concerning any of the obligations covered by this Agreement is prohibited without prior written consent of the DEPARTMENT.

2. Procurement of Goods or Services - Federal Funds For purchases of products or services with any Federal funds that cost more than $3,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134, (currently set at $100,000.00) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any Federal funds for $100,000 or more will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used; provided that the procurement procedures conform to the provisions in Part 3(K) below. The GOVERNMENTAL BODY may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.

3. Procurement of Goods or Services - State Funds For purchases of products or services with any State of Illinois funds that cost more than $20,000.00, ($10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, currently set at $80,000.00; and $20,000.00 for professional and artistic services, (See 30 ILCS 500/20-20(a) and 44 Ill. Admin Code 6.100) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any State of Illinois funds for $80,000.00 or more for goods and services and $20,000.00 or more for professional and artistic services will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used. The GOVERNMENTAL BODY may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.

   The GOVERNMENTAL BODY shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

4. EMPLOYMENT OF DEPARTMENT PERSONNEL The GOVERNMENTAL BODY will not employ any person or persons currently employed by the DEPARTMENT for any work required by the terms of this Agreement.

Part 3
☒ FEDERALLY FUNDED AGREEMENTS
[Not applicable to this Agreement]

PART 4
SPECIFIC PROVISIONS

A. **Invoices** Invoices submitted by the GOVERNMENTAL BODY will be for costs that have been incurred to complete the Part 5, Scope of Services. If the GOVERNMENTAL BODY's invoices are deemed by the DEPARTMENT or auditors to not be sufficiently documented for work completed, the DEPARTMENT may require further records and supporting documents to verify the amounts, recipients and users of all funds invoiced pursuant to this Agreement. Furthermore, if any of the deliverables in Part 5 are not satisfactorily completed, GOVERNMENTAL BODY will refund payments made under this agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

Any invoices/bills issued by the GOVERNMENTAL BODY to the DEPARTMENT pursuant to this Agreement shall be sent to the following address:

Illinois Department of Transportation

Attention
Josh Porter

Address
400 W Wabash

City	State	Zip Code
Effingham	IL	62401

All invoices shall be signed by an authorized representative of the GOVERNMENTAL BODY.

B. **Billing and Payment** All invoices for services performed and costs incurred by the GOVERNMENTAL BODY prior to July 1st of each year must be presented to the DEPARTMENT no later than ***July 31st*** of that same year for payment under this Agreement. Notwithstanding any other provision of this Agreement, the DEPARTMENT shall not be obligated to make payment to the GOVERNMENTAL BODY on invoices presented after said date. Failure by the GOVERNMENTAL BODY to present such invoices prior to said date may require the GOVERNMENTAL BODY to seek payment of such invoices through the Illinois Court of Claims and the Illinois General Assembly. No payments will be made for services performed prior to the effective date of this Agreement. The DEPARMENT will direct all payments to the GOVERNMENTAL BODY's remittance address listed in this Agreement.

C. **Termination** This Agreement may be terminated by either party by giving thirty (30) calendar days written notice. If the DEPARTMENT is dissatisfied with the GOVERNMENTAL BODY's performance or believes that there has been a substantial decrease in the GOVERNMENTAL BODY's performance, the DEPARTMENT may give written notice that remedial action shall be taken by the GOVERNMENTAL BODY within seven (7) calendar days. If such action is not taken within the time afforded, the DEPARTMENT may terminate the Agreement by giving seven (7) calendar days written notice to the GOVERNMENTAL BODY. In either instance, the GOVERNMENTAL BODY shall be paid for the value of all authorized and acceptable work performed prior to the date of termination, including non-cancelable obligations made prior to receipt of notice of termination and for which work will be completed within thirty (30) days of receipt of notice of termination, based upon the payment terms set forth in the Agreement.

D. **Location of Service** Service to be performed by the GOVERNMENTAL BODY shall be performed as described in Part 5.

E. **Ownership of Documents/Title to Work** All documents, data and records produced by the GOVERNMENTAL BODY in carrying out the GOVERNMENTAL BODY's obligations and services hereunder, without limitation and whether preliminary or final, shall become and remain the property of the DEPARTMENT. The DEPARTMENT shall have the right to use all such documents, data and records without restriction or limitation and without additional compensation to the GOVERNMENTAL BODY. All documents, data and records utilized in performing research shall be available for examination by the DEPARTMENT upon request. Upon completion of the services hereunder or at the termination of this Agreement, all such documents, data and records shall, at the option of the DEPARTMENT, be appropriately arranged, indexed and delivered to the DEPARTMENT by the GOVERNMENTAL BODY.

F. **Software** All software and related computer programs produced and developed by the GOVERNMENTAL BODY (or authorized contractor or subcontractor thereof) in carrying out the GOVERNMENTAL BODY's obligation hereunder, without limitation and whether preliminary or final, shall become and remain the property of both the DEPARTMENT and the GOVERNMENTAL BODY. The DEPARTMENT shall be free to sell, give, offer or otherwise provide said software and related computer programs to any other agency, department, commission, or board of the State of Illinois, as well as any other agency, department, commission, board, or other governmental entity of any country, state, county, municipality, or any other unit of local government, or to any entity consisting of representatives of any unit of government, for official use by said entity. Additionally, the DEPARTMENT shall be free to offer or otherwise provide said software and related computer programs to any current or future contractor.

The DEPARTMENT agrees that any entity to whom the software and related computer programs will be given, sold or otherwise offered shall be granted only a use license, limited to use for official or authorized purposes, and said entity shall otherwise be prohibited from selling, giving or otherwise offering said software and related computer programs without the written consent of both the DEPARTMENT and the GOVERNMENTAL BODY.

G. **Confidentiality Clause** Any documents, data, records, or other information given to or prepared by the GOVERNMENTAL BODY pursuant to this Agreement shall not be made available to any individual or organization without prior written approval by the DEPARTMENT. All information secured by the GOVERNMENTAL BODY from the DEPARTMENT in connection with the performance of services pursuant to this Agreement shall be kept confidential unless disclosure of such information is approved in writing by the DEPARTMENT.

H. **Compliance with Freedom of Information Act.** Upon request, GOVERNMENTAL BODY shall make available to DEPARTMENT all documents in its possession that DEPARTMENT deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

I. **Reporting/Consultation** The GOVERNMENTAL BODY shall consult with and keep the DEPARTMENT fully informed as to the progress of all matters covered by this Agreement.

J. **Travel Expenses** Expenses for travel, lodging, or per diem is NOT allowed pursuant to this Agreement.

K. **Indemnification** Unless prohibited by State law, the GOVERNMENTAL BODY agrees to hold harmless and indemnify the DEPARTMENT, and its officials, employees, and agents, from any and all losses, expenses, damages (including loss of use), suits, demands and claims, and shall defend any suit or action, whether at law or in equity, based on a alleged injury or damage of any type arising from the actions or inactions of the GOVERNMENTAL BODY and/or the GOVERNMENTAL BODY's employees, officials, agents, contractors and subcontractors, and shall pay all damages, judgments, costs, expenses, and fees, including attorney's fees, incurred by the DEPARTMENT and its officials, employees and agents in connection therewith.

GOVERNMENTAL BODY shall defend, indemnify and hold the DEPARTMENT harmless against a third-party action, suit or proceeding ("Claim") against the DEPARTMENT to the extent such Claim is based upon an allegation that a Product, as of its delivery date under this Agreement, infringes a valid United States patent or copyright or misappropriates a third party's trade secret.

L. **Equal Employment Practice** The GOVERNMENTAL BODY must comply with the "Equal Employment Opportunity Clause" required by the Illinois Department of Human Rights. The GOVERNMENTAL BODY must include a requirement in all contracts with third parties (contractor or consultant) to comply with the requirements of this clause. The Equal Employment Opportunity Clause reads as follows:

In the event that the GOVERMENTAL BODY, its contractor or consultant fails to comply with any provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act Rules and Regulations of the Illinois Department of Human Rights ("IDHR"), the GOVERNMENTAL BODY, its contractor or consultant may be declared ineligible for future contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the GOVERNMENTAL BODY agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization;
2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with IDHR's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service;
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organizations or representative of the contractor's obligations under the Illinois Human Rights Act and IDHR's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly notify IDHR and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder;
5. That it will submit reports as required by IDHR's Rules and Regulations, furnish all relevant information as may from time to time be requested by IDHR or the contracting agency, and in all respects comply with the Illinois Human Rights Act and IDHR's Rules and Regulations;

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and IDHR for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and IDHR's Rules and Regulations;

7. That it will include verbatim or by reference the provisions of this Clause in every contract and subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this Agreement, the GOVERNMENTAL BODY, its contractor or consultant will be liable for compliance with applicable provisions of this clause; and further it will promptly notify the contracting agency and the Department in the event any of its contractor or subcontractor fails or refuses to comply therewith. In addition, the GOVERNMENTAL BODY will not utilize any contractor or subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations;

8. The GOVERNMENTAL BODY must have written sexual harassment policies that include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment, under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. A copy of the policies must be provided to the DEPARTMENT upon request; and

In addition, the GOVERNMENTAL BODY is subject to the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., which prohibits discrimination in connection with the availability of public accommodations.

M. **Tax Identification Number** GOVERNMENTAL BODY certifies that:

1. The number shown on this form is a correct taxpayer identification number (or it is waiting for a number to be issued), and
2. It is not subject to backup withholding because: (a) it is exempt from backup withholding, or (b) has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified the GOVERNMENTAL BODY that it is no longer subject to backup withholding, and
3. It is a U.S. entity (including a U.S. resident alien).

NAME OF GOVERNMENTAL BODY: City of Decatur

Taxpayer Identification Number: 37001308

Legal Status (check one):

☐ Tax-exempt ☐ Government ☐ Other ____________

N. **International Boycott** The GOVERNMENTAL BODY certifies that neither GOVERNMENTAL BODY nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed $10,000 (30 ILCS 582).

O. **Forced Labor** The GOVERNMENTAL BODY certifies it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the DEPARTMENT under this Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

P. **Equipment** The DEPARTMENT and the GOVERNMENTAL BODY agree to the following:

1. The GOVERNMENTAL BODY must obtain the DEPARTMENT's written approval prior to purchasing any equipment with funds acquired under this Agreement;
2. The GOVERNMENTAL BODY acknowledges that the DEPARTMENT is under no obligation to approve, and the DEPARTMENT may, if it approves, subject that approval to additional terms and conditions as the DEPARTMENT may require;
3. The GOVERNMENTAL BODY acknowledges that any equipment purchased under this Agreement must remain the property of the DEPARTMENT;
4. The GOVERNMENTAL BODY must use the equipment for the authorized purpose under Part 5 (Scope of Service/ Responsibilities) and Part 6 (Compensation) during the period of performance or the equipment's entire useful life;
5. The GOVERNMENTAL BODY must not sell, transfer, encumber, or otherwise dispose of any equipment that is acquired under this Agreement without prior DEPARTMENT's written approval;
6. In cases where the GOVERNMENTAL BODY fails to dispose of any equipment properly, as determined by the DEPARTMENT, the GOVERNMENTAL BODY may be required to reimburse the DEPARTMENT for the cost of the equipment; and
7. For purposes of this provision, "equipment" includes any tangible or intangible product, having a useful life of two years or more, an acquisition cost of at least $100, and used solely in GOVERNMENTAL BODY's performance under this Agreement.

PART 5
SCOPE OF SERVICE/RESPONSIBILITIES

A. Cost. The DEPARTMENT and the GOVERNMENTAL BODY agree to the maintenance responsibility and to the division of energy costs, for the traffic signals, and other traffic control devices listed on the attached Exhibit A, which is hereby made part of this Agreement and shaded or highlighted.

B. Maintenance. Modernization of traffic control devices is not covered under this Agreement. It is agreed that the actual maintenance will be performed by the GOVERNMENTAL BODY indicated on Exhibit A, either with its own forces or through contractual agreements.

C. Maintenance Level. It is agreed that the signals and devices shall be maintained to at least the level of maintenance specified in the attached Exhibit B, which is hereby made part of this Agreement. It is understood this will meet the minimum requirements of the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways. Additional provisions regarding maintenance may be incorporated in this document as agreed upon by both parties.

D. Interconnect & Timing. "Railroad interconnect" shall mean an electrical connection between a traffic signal controller and a railside railroad control system. A "signal interconnect" shall mean an electrical connection between two on-street traffic signal controllers or between a master controller and a central signal system. The GOVERNMENTAL BODY agrees to maintain all signal equipment and connection of railroad crossing warning devices with signal controller. The DEPARTMENT, in cooperation with the GOVERNMENTAL BODY, shall determine the signal timing to coordinate and regulate the flow of traffic. No signal timing shall be changed at any state system intersection without prior DEPARTMENT approval. The DEPARTMENT may elect to allow the GOVERNMENTAL BODY to determine the signal timing to coordinate and regulate the flow of traffic at any location. The GOVERNMENTAL BODY shall inform the DEPARTMENT of any changes made in signal timings. The DEPARTMENT reserves the right to withdraw the privilege of timing signals from the GOVERNMENTAL BODY at any time. A railroad interconnect shall not be modified without prior notification to and approval by the Illinois Commerce Commission and the DEPARTMENT. If a railroad interconnect needs repairs, such repairs shall not be performed without prior notification and approval, if required, by the Illinois Commerce Commission and the Department.

E. Interconnections: Installation and Damage. The DEPARTMENT will not be responsible for the cost of installing or maintaining traffic signals and signal system interconnects not on but interconnected to traffic signals on U.S. or State routes. Any damage done to State traffic signals in the attempt to connect local traffic signals shall be repaired to the DEPARTMENT's satisfaction and shall be the responsibility of the GOVERNMENTAL BODY.

F. Master Monitoring Costs. Master controllers installed on State intersections for the coordination of traffic signals are primarily used for the traffic signals located on U.S. or State routes. The GOVERNMENTAL BODY may connect traffic signals to a State owned master controller for the coordination or operation of non-State owned traffic signals, for the purpose of synchronizing time or gaining remote access. If the GOVERNMENTAL BODY desires a communications link to its office for monitoring purposes, the GOVERNMENTAL BODY shall pay the entire cost of installing and maintaining such monitoring system.

G. Payment for Energy Costs. The DEPARTMENT will reimburse the GOVERNMENTAL BODY for the DEPARTMENT's proportionate share of energy charges.

H. Costs for Pavement Markings. Inspect pavement markings and replace as necessary to insure proper motorist, pedestrian, and bicyclist guidance – including green pavement markings for bicyclists. Insure that stop bars, symbols and crosswalks are in good condition.

In District 1, all work is the responsibility of the GOVERNMENTAL BODY. Whereas, in District 2 through District 9, the cost of pavement markings is shared between the DEPARTMENT and the GOVERNMENTAL BODY according to Exhibit A.

I. Maintenance Contractors. Maintenance contracts shall be subject to DEPARTMENT approval prior to award. The DEPARTMENT, after consultation with the GOVERNMENTAL BODY, reserves the right to reject any electrical/maintenance contractor assigned work by the GOVERNMENTAL BODY that, in the judgment of the DEPARTMENT, has proposed or bid rates or charges in excess of usual and customary rates for the type of work being performed.

J. Emergency Vehicle Preemption Devices. The costs of installation, timing, phasing, and maintenance of emergency vehicle preemption systems shall be the sole responsibility of the GOVERNMENTAL BODY. Any GOVERNMENTAL BODY must notify the DEPARTMENT of any change in the emergency vehicle preemption system. However, the DEPARTMENT reserves the right to approve or reject, at any time, the placement of such systems on its traffic signal equipment.

K. Existing Agreements or Letters of Understanding. All parking ordinances and provisions bearing on items other than traffic signal and traffic control device maintenance and energy charges contained in presently existing agreements or letters of understanding between the DEPARTMENT and the GOVERNMENTAL BODY shall remain in full force and effect.

L. Modification. Exhibit A can be modified to add or delete signals or devices, but only by written revision signed by the DEPARTMENT'S Regional Engineer and its Engineer of Operations, and the authorized representative for the GOVERNMENTAL BODY. The modification shall be effective when fully executed and filed with the DEPARTMENT and the Clerk or Secretary of the GOVERNMENTAL BODY. This provision applies only to modifications of Exhibit A. This Agreement can be modified according to Part 1.D, by completing the Intergovernmental Agreement Amendment.

M. Plan Review. All traffic signal plans prepared by others for installation on State highways within municipal corporate limits, which are to be added to this Agreement, must be reviewed and approved by the DEPARTMENT and the GOVERNMENTAL BODY.

PART 6
COMPENSATION FOR SERVICES

Funding

Not Applicable		
Subtotal		
Local Match Provided Through the GOVERNMENTAL BODY		
GRAND TOTAL		

Funding Breakdown

The DEPARTMENT and GOVERNMENTAL BODY agree to the following funding requirements:

A. Cost Sharing. As indicated in Exhibit A, the cost of energy and maintenance of traffic signals, and/or other traffic control devices generally are shared in proportion to the number of approaches maintained by each unit of government however, other DEPARTMENT policies and practices requires cost sharing of energy and maintenance to be based on other criteria besides the number of approaches maintained. The maintenance cost of the interconnect and interconnect related equipment, as listed in Exhibit A, as well as engineering costs for any approved coordination and timing studies, shall be shared in proportion to the approaches maintained by each unit of government at all intersections within the interconnected system, unless otherwise agreed to in a permit or by other agreement. The share of the signal maintenance cost at an intersection will be borne one hundred percent by the DEPARTMENT where the ADT for the route is more than or equal to 35,000. The one hundred percent share will not apply to signal modernization, energy charges, new signal, and signal timing.

i. The GOVERNMENTAL BODY will be responsible for the maintenance costs of all traffic signals and/or other traffic control devices related to a roadway or roadways that has or have been jurisdictionally transferred by the DEPARTMENT to the GOVERNMENTAL BODY in a prior agreement(s).

B Billing. Bills shall be submitted to the DEPARTMENT on a quarterly basis. The amount billed shall be the costs incurred less any proceeds from third-party damage claims received during the billing period for repair of signals or devices that are the responsibility of the GOVERNMENTAL BODY.

ii. Any proposed single expenditure in excess of $10,000.00 for repair or damage to an installation must be approved by the DEPARTMENT before the expenditure is made.

iii. The hours, or parts thereof, billed for each maintenance item will be at the actual time directly related to the work task. The DEPARTMENT reserves the right to examine the records of the GOVERNMENTAL BODY to determine that costs billed are fully documented.

iv. The GOVERNMENTAL BODY costs are composed of labor, equipment, materials, and the quantity of each. The cost for labor will be determined by the actual hourly rate for the employee plus a multiplier calculated by the GOVERNMENTAL BODY to include direct and indirect labor related costs, retirement, Social Security, health, hospitalization and life insurance, holidays, vacation, sick leave and worker's compensation. Equipment costs will be as listed in the Schedule of Average Annual Equipment Ownership Expense. Materials will be at cost.

v. The cost for contracted work will be the actual cost for the contractor.

a. Maintenance of the traffic signals shall be performed by the GOVERNMENTAL BODY through the DEPARTMENT's approved electrical contractor. If, at any time, the contractor fails to perform any work deemed necessary by the DEPARTMENT's Regional Engineer to keep the traffic signals in proper operating condition, or if the Engineer finds it impossible to contact the designated persons to perform any work, the DEPARTMENT reserves the right to have other electrical contractors perform the needed work. The cost of such work will be invoiced to the GOVERNMENTAL BODY directly from the appointed contractor providing the service.

C. Notices. Notices under this Agreement shall be directed to the following addresses by regular mail or

email to the address shown below: For the DEPARTMENT: For the GOVERNMENTAL BODY:

Budget

Not Applicable

PART 7

CERTIFICATION REGARDING LOBBYING

(49 CFR PART 20)

☒ **[NOT APPLICABLE TO THIS AGREEMENT]**

PART 8
AGREEMENT AWARD NOTIFICATION

REQUIRED FOR ALL PROJECTS

Does this project receive Federal funds? ☐ Yes ☒ No

Amount of Federal funds	Name of Project

Federal Project Number

CFDA Number*, Federal Agency, Program Title

*For CFDA (Catalog of Federal Domestic Assistance) Number, refer to original Federal Award/Grant Agreement.

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ANNUAL CERTIFICATION FOR SINGLE AUDIT COMPLIANCE

NOTICE

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any federal funds related to this contract.

NOTE: ANNUAL COMPLIANCE WITH THIS REQUIREMENT IS MANDATORY FOR EVERY YEAR IN WHICH FEDERAL FUNDS ARE EXPENDED FOR THIS PROJECT BY ANY STATES, LOCAL GOVERNMENTS OR NONPROFIT ORGANIZATIONS. FAILURE TO COMPLY WITH THE ANNUAL CERTIFICATION TO THE DEPARTMENT WILL RESULT IN SUSPENSION OF PAYMENTS TO REIMBURSE PROJECT COSTS.

In accordance with 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements, non-federal entities that expend $750,000 or more in Federal awards in a year are required to have a single audit. The DEPARTMENT is required by federal law to obtain and review the single audit of all entities that had any federally participating funds pass through it, irrespective of the amount provided by the DEPARTMENT. It is the responsibility of the agencies expending Federal funds to comply with the requirements and determine whether they are required to have a single audit performed.

In order to comply with the requirements, your agency must provide the following information to the DEPARTMENT on an annual basis for every year in which you expended funds for costs associated with this project:

1. If your agency expended $750,000 or more in Federal awards from all sources, including other agencies, in a year, you are required to have a single audit performed, and submit a copy of the report to the DEPARTMENT within the earlier of 30 days after completion of the single audit or no more than nine months after the end of your fiscal year end.

2. If your agency expended less than $750,000 in Federal awards from all sources, including other agencies, in any fiscal year for which you expended funds for project costs, and were not required to conduct a single audit, you must complete and return the certification statement.

3. If your agency receives multiple awards from the DEPARTMENT, only one annual submittal of this information is required.

Please submit a copy of your single audit or the Single Audit Not Required Certification to:

Illinois Department of Transportation
Audit Coordination Section, Rm. 303
2300 South Dirksen Parkway
Springfield, IL 62764

The single audit must be comprised of four parts. You have the option of including the four parts in one report or a combination of reports. The four parts are commonly known as:

1. Comprehensive Annual Financial Report (Financial Statements).
2. Schedule of Expenditures of Federal Awards and Independent Auditor's Report thereon.
3. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters based on an Audit of Financial Statements performed in accordance with Government Auditing Standards.
4. Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and on Internal Control over Compliance in accordance with 2 CFR Part 200.

Additional information which should be submitted:

1. Corrective Action Plan(s), if applicable,
2. Management Letter, if applicable, and
3. Status of Prior Year Findings, if applicable.

For your convenience, you may also submit the information via email to DOT.AuditReview@illinois.gov or via fax at 217/782-5634. If you have any questions, please contact the Audit Coordination Section at 217/782-6041.

NOTICE

Do not submit this certification to the DEPARTMENT with your signed contract.

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending Federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any Federal funds related to this contract.

Single Audit Not Required Certification

I certify that ______________________________ expended less than $750,000 in Federal awards in our fiscal year ________________, and was not required to have a single audit conducted.

Signature	Date

Title

Subrecipient Contact Information

Subrecipient

Contact Person	Title

Address	City	State	Zip Code

Phone	Fax	Fiscal Year End	E-mail

EXHIBIT A

Following is the list of signalized intersections and locations with traffic control devices along State highways located within or near the City of Decatur, in Macon County that are subject to the provisions of the attached Master Agreement to which this list is an exhibit.

Date

		% OF MAINTENANCE RESPONSIBILITY			% OF ENERGY CHARGES RESPONSIBILITY			AGENCY PERFORMING MAINT.
LOCATION**	TS #	STATE	LOCAL	OTHER	STATE	LOCAL	OTHER	
US 36 & Wycles Rd		50	50		50	50		Ctiy
US 36 & Parkway Crossing			100			100		City
US 36 (Eldo) & Eldorado Spur		100			100			City
US 36 (Eldo) & Oakland Ave		50	50		50	50		City
US 36 (Eldo) & Van Dyke St		67	33		67	33		City
US 36 (Eldo) & Monroe St		50	50		50	50		City
US 36 (Eldo) & Edward St		50	50		50	50		City
US 36 (Eldo) & Church St		50	50		50	50		City
US 36 (Eldo) & US 51 SB (Main St.)		75	25		75	25		City
US 36 (Eldo) & Water St		50	50		50	50		City
US 36 (Eldo) & US 51 NB (Franklin)		75	25		75	25		City
US 36 (Eldo) & Jackson St		50	50		50	50		City
US 36 (Eldo) & Martin Luther King Dr		50	50		50	50		City
US 36 (Eldo) & Illinois St		50	50		50	50		City
US 36 (Eldo) & Jasper St		50	50		50	50		City
US 36 (Eldo) & US 36 (Nelson Park Rd)		67	33		67	33		City
US 36/IL121&IL 121/IL105(Nlsn/22nd)		100			100			City
US 36/IL121 & 23rd/Prairie St		50	50		50	50		City
US 36/IL121 & Wood St		50	50		50	50		City
US 36/IL121 & 27th St		67	33		67	33		City
US 36/IL121 & Country Club/32nd St		50	50		50	50		City
US 36/IL121 & 36th St		67	33		67	33		City
US 36/IL121 & Baltimore Ave		67	33		67	33		City
US 36/IL121 & 44th			100			100		City
US 36/IL121 & Airport Plaza			100			100		City
US 36/IL121 & IL 121 (Airport Rd)		100			100			City
IL 121 (Mt Zion Rd) & Maryland St			100			100		City
IL 48 & I-72 Ramp		100			100			City
IL 48 & Boyd Rd		50	50		50	50		City
IL 48 & Commercial Crossing		67	33		67	33		City
IL 48 & Brush College Rd			100			100		City

*ADT = Avg Daily Traffic (>35,000)

**Traffic Signals Maintaned by the Municipality

		% OF MAINTENANCE RESPONSIBILITY			% OF ENERGY CHARGES RESPONSIBILITY			AGENCY PERFORMING MAINT.
LOCATION**	TS #	STATE	LOCAL	OTHER	STATE	LOCAL	OTHER	
IL 48 & Mound Rd		50	50		50	50		Ctiy
IL 48 & 27th St		50	50		50	50		City
IL 48 & Hubbard Rd		50	50		50	50		City
IL 48 (Oakland Ave) & Ravina Park Rd		67	33		67	33		City
IL 48 (Fairview Ave) & Grand Ave		50	50		50	50		City
IL 48 (Fairview Ave) & King St		50	50		50	50		City
IL 48 (Fairview Ave) & Eldorado St		100			100			City
IL 48 (Fairview Ave) & West Main St		50	50		50	50		City
IL 48 (Fairview Ave) & Lincoln Park Dr		67	33		67	33		City
IL 48 & Rock Springs Dr		50	50		50	50		City
IL 121 (Pershing Rd) & University Ave		50	50		50	50		City
IL 48/IL121(Pershing Rd) & IL48(Okld)		100			100			City
IL 48/IL121(PershingRd) & Southern Hills Dr			100			100		City
IL 48/IL121(Pershing Rd) &Monroe/McAuthur Rd		50	50		50	50		City
IL 48/IL121 (Pershing Rd) & US 51 SB(Main St)		100			100			City
IL 48/IL 121 (Pershing Rd) & US 51NB(Water St)		100			100			City
IL 48/IL 121 (Pershing Rd) & Martin Luther King Dr		50	50		50	50		City
IL 48/IL 121 (Pershing Rd) & Brett Ave			100			100		City
IL 48/IL 121 (Pershing Rd) & Vickie Dr		50	50		50	50		City
IL 48/IL 121 (Pershing Rd) & Jasper St		67	33		67	33		City
IL 48/IL 121 (Pershing Rd) &Charles St			100			100		City
IL 48/IL 121 (Pershing Rd) & Woodford St		50	50		50	50		City
IL 48/IL 121 (Pershing Rd) & IL 121 (22nd St)/IL 48 N		100			100			City
IL 48/IL 121 (Pershing Rd) & IL 121 (22nd St)/IL 48 W		100			100			City
IL 48/IL 121 (Pershing Rd) & IL 121 (22nd St)/IL 48 S		100			100			City
IL 121 (22nd St) & Firestion Entrance			100			100		City
IL 121 (22nd St) & Seasons/All Industries Entrance			100			100		City
IL 121 (22nd St) & Geddes Ave		50	50		50	50		City
IL 121 (22nd St) & Locust St		50	50		50	50		City

*ADT = Avg Daily Traffic (>35,000)

**Traffic Signals Maintaned by the Municipality

		% OF MAINTENANCE RESPONSIBILITY			% OF ENERGY CHARGES RESPONSIBILITY			AGENCY PERFORMING MAINT.
LOCATION**	TS #	STATE	LOCAL	OTHER	STATE	LOCAL	OTHER	
Il 121 (22nd St) & IL 105 (Eldorado St)		100			100			Ctiy
Il 121 (Mt Zion Rd) & Aldi's/Kmart			100			100		City
IL 121 (Mt Zion Rd) & Southgate Dr			100			100		City
IL 121 (Mt Zion Rd) & Lost Bridge Rd		67	33		67	33		City
US 51 BR (Bloomington Rd) & Ash Rd		50	50		50	50		City
US 51 BR (Bloomington Rd) & Mound Rd		50	50		50	50		City
US 51 SB BR (Main St) & McKinley Ave		50	50		50	50		City
US 51 SB BR (Main St) & Garfield Ave		50	50		50	50		City
US 51 SB BR (Main St) & Grand Ave		50	50		50	50		City
US 51 SB BR (Main St) & Marietta Ave		50	50		50	50		City
US 51 SB BR (Main St) & Green Ave		50	50		50	50		City
US 51 SB BR (Main St) & IL 105 (Southside Dr S)		100			100			City
US 51 SB BR (Main St) & IL 105 (Southside Dr N)		100			100			City
US 51 SB BR (Main St) & IL 105 (Southside Dr W)		100			100			City
US 51 SB BR (Main St) & Sothland Dr/First St		50	50		50	50		City
US 51 NB BR (Water St) & Grand Ave		50	50		50	50		City
US 51 NB BR (Water St) & Garfield		50	50		50	50		City
IL 105 (South Side Dr) & IL 48 (Taylorville Rd)		100			100			City
IL 105 (Lake Shore Dr) & Martin Luther King Dr		67	33		67	33		City
IL 105 (Lake Shore Dr) & Jasper St		50	50		50	50		City
IL 105 (Lake Shore Dr) & 16th St/Lost Bridge Rd		50	50		50	50		City
IL 105 (22nd St) & Wood St		50	50		50	50		City
IL 105 (22nd St) & Prairie St		50	50		50	50		City
IL 105 (Williams St) & Brush College Rd		50	50		50	50		City
IL 105(E EldoradoSt) & 24th St			100			100		City
IL 105 (Williams St) & Country Club Rd/Shorewood Dr		50	50		50	50		City
US 51 @ Mound Rd System		50	50		50	50		City
US 51 System Nelson Park Rd		68	32		68	32		City
IL 48 System		83	17		83	17		City
US 51 System		73	27		73	27		City
US 36 System (Eldorado St)		64	36		64	36		City

*ADT = Avg Daily Traffic (>35,000)

**Traffic Signals Maintaned by the Municipality

EXHIBIT B

LONG FORM
TRAFFIC SIGNAL MAINTENANCE PROVISIONS

A. GENERAL PROVISIONS

1. DOCUMENTATION
The GOVERNMEMNTAL BODY shall provide the supporting documents for the items being billed. The approval of an invoice is contingent upon the supporting documentation. If the GOVERNMENTAL BODY'S invoices are deemed by the DEPARTMENT or auditors to not be sufficiently documented for work completed, the DEPARTMENT may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this Agreement. Furthermore, if any of the deliverables in Part 5 are not satisfactorily completed, GOVERNMENTAL BODY will refund payments made under this agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

2. REFERENCES
All governing specification texts and manuals (ex: the Standard Specifications for Road and Bridge Construction, the Manual on Uniform Traffic Control Devices ((MUTCD))) cited and referred to herein shall be latest editions of those specification texts and manuals.

3. CABINET PACK
Wiring diagrams, phase diagrams, and manuals are required to be in each traffic signal controller cabinet at the time of construction completion shall remain in the cabinet. Written documentation of all traffic signal timing changes, repairs and maintenance activities shall be provided in the cabinet. All entries shall be written in a clear and concise manner. The agent of the maintaining agency making any entries shall provide his/her signature and date of entry. These shall be kept in the cabinet to assist the DEPARTMENT on emergency call outs.

4. HARDWARE SPECIFICATIONS
All equipment and material used shall comply with the requirement of the DEPARTMENT's latest edition of Standard Specifications for Road and Bridge Construction and the district special provisions. Maintain logs of equipment installation dates for warranty and for end of service life determination purposes. Catalog cuts shall be submitted to the DEPARTMENT for compliance with the district special provisions.

5. ROADWAY LIGHTING
Maintenance of roadway lighting on combination pole assemblies, including but not limited to lighting mast arm(s), luminaire(s), cable, fusing, and control shall be the responsibility of the GOVERNMENTAL BODY. Agreements regarding other roadway lighting equipment shall remain unchanged by this IGA.

   The highway lighting system components of each combination mast arm assembly and pole shall be tested for proper operation and physical condition during the intersection cabinet inspection. All cost of inspecting and maintaining the combination pole lighting system equipment is the responsibility of the GOVERNMENTAL BODY. In addition to regular inspection and maintenance, replacing damaged or missing combination pole lighting system equipment is the responsibility of the GOVERNMENTAL BODY.

6. EMERGENCY VEHICLE PREEMPTION SYSTEM
Test Emergency Vehicle Preemption System (EVPS) equipment for proper operation and physical condition during the intersection cabinet inspection. All program settings and each sequence of operation must be verified to be correct during each inspection. All cost of inspection and maintaining the EVPS equipment, including the light detectors, light detector amplifiers, radio transmitters and receivers, antennas, confirmation lights, and cables and

related components, is the responsibility of the GOVERNMENTAL BODY. In addition to regular inspection and maintenance, all cost of repairing or replacing damaged or missing EVPS equipment is the responsibility of the GOVERNMENTAL BODY.

7. TRAFFIC SIGNALS INTERCONNECTED TO RAILROAD WARNING DEVICES
   At all locations with railroad/traffic signal interconnects, respond to any failure or damage and all emergency and all red flash alarms within one (1) hour and notify the DEPARTMENT and the Illinois Commerce Commission of any malfunction with railroad preemption equipment.

   Traffic signal railroad preempt parameters including but not limited to the phase timings, phase sequences and pedestrian and vehicular clearance intervals shall not be modified without prior approval from the DEPARTMENT and the Illinois Commerce Commission.

   Maintain unique spare controller data modules or sets of data chips containing the final railroad preemption parameters for each location.

   Cooperate in any inspection as deemed necessary by the DEPARTMENT or the Illinois Commerce Commission. The interconnect controller cabinet shall display the location, the minimum preemption time and the railroad and the Department twenty-four-seven contact phone numbers. The display stickers one for the signal cabinet and another for the railroad bungalow will be furnished by the DEPARTMENT.

8. DAMAGE REPAIRS
   Repair or replace any or all equipment damaged by any cause whatsoever within the time shown in the Response Table. Replaced equipment shall be new.

   Response Table

ITEM	RESPONSE TIME	SERVICE RESTORATION	PERMANENT REPAIR (calendar days)
Cabinet	1 hour	24 hours	21 days
Controllers and Peripheral Equipment	1 hour	4 hours	21 days
System Detector Loop	1 hour	NA	7 days
All Other Detectors	1 hour	NA	21 days
Signal Head and Lenses	1 hour	4 hours	7 days
Aviation Red Beacon	1 hour	4 hours	7 days
Mast Arm Assembly and Pole	1 hour	4 hours	7 days
Traffic Signal Post	1 hour	4 hours	7 days
Cable and Conduit	1 hour	4 hours	7 days
Interconnect and Telemetry	1 hour	4 hours	7 days
Graffiti Removal	NA	NA	7 days
Misalignment of Signal Heads	1 hour	4 hours	4 hours
Closed Loop Monitoring System	1 hour	24 hours	14 days
Post and Poles Plumb Vertically	NA	NA	21 days
Controller, Post & Pole Foundations	NA	NA	21 days
Complaints, Calls, Controller or System Alarms, Timing, Phasing, Programming	1 hour	4 hours	NA
Patrol Truck Deficiencies	NA	24 hours	24 hours
Signal Heads Visibility	1 day	2 days	14 days

9. ACCIDENT DAMAGE
   Be responsible to make recovery for damage to any part of the installation or system from the party causing the damage. Document damage to facilities and notify the Department of the

damage to determine the required repair or replacement.

Whenever third-party claims cannot be recovered, the GOVERNMENTAL BODY shall share in the loss in accordance with the percentages shown in Exhibit A.

10. TEMPORARY TRAFFIC CONTROL.
Provide temporary traffic control during a period of equipment failure or for when the controller must be disconnected. This may be accomplished through the installation of a spare controller, placing the intersection on flash, manually operating the controller, or manually directing traffic through the use of proper authorities.

When work is within the traveled way, provide protection for workers and for traveling public by providing adequate traffic control. The traffic control shall conform to the latest edition of Manual on Uniform Traffic Control Devices.

11. EMERGENCY PERSONNEL
Provide skilled maintenance personnel who will be available to respond within one (1) hour to emergency calls. This may be provided by agency forces, contract, or maintenance agreement. Controller failure, lights out, knockdowns, or two (2) red lights out at intersection are considered emergencies.

B. AS REPORTED OR OBSERVED

1. SIGNAL ALIGNMENT
Keep signal heads properly adjusted, including plumb, and tightly mounted. All controller cabinets, signal posts and controller pedestals should be tight on their foundations and in alignment.

2. CONTROLLER PROBLEMS
Check the controllers, relays, and detectors after receiving complaints or calls to ascertain that they are functioning properly and make all necessary repairs and replacement.

3. LED SIGNAL HEAD AND LED MODULE REPLACEMENT
An LED module shall be considered failed and shall be replaced if at least one-fourth of the signal indication is dark or if the module fails to meet ITE specification on minimum maintained luminous intensity.

Replace failed modules for all red signal indications within twenty-four (24) hours of notification of failure or on the next business day following the notification. However, if two or more red indications for an approach are failed, these modules must be replaced as soon as possible, and under no circumstances longer than twenty-four (24) hours after notification. Replace all other failed modules within forty-eight (48) hours or next business day of notification of failure.

Provide replacement LED modules and LED signal heads that fully comply to the latest applicable Institute of Transportation Engineers (I.T.E.) specifications.

4. PAINTING
Painted signal components shall be repainted as necessary per the paint system's manufacturer's requirements.

C. WEEKLY

1. MASTER CONTROLLER SYSTEMS
At locations that are a part of a closed loop signal system maintained by the GOVERNMENTAL BODY, repair any and all malfunctions in a timely manner so that the signals remain under the

control of the master at all times.

As needed assist in the implementation of the signal system timing plans.

Maintain the central and closed loop signal system management software (Aries, Tactics, Centracs, etc.) on a PC or a server so that the signal system is monitored weekly. Check weekly by phone or location visit for any malfunction. Verify software accuracy to central office software.

Ensure that communications to master controllers and central signal systems (telephone lines, radio broadband connections, etc.) are functioning and report issues to service providers for repair. Where applicable the GOVERNMENTAL BODY shall utilize JULIE for locate services.

D. BI-MONTHLY (Every 2 months)

1. CABINET INSPECTION
Check the controllers, relays, and detectors to ascertain that they are functioning properly and make all necessary repairs and replacement.

Keep interior of controller cabinet in a clean and neat condition at all times. Replace filters per manufacturer's recommendations.

2. OBSERVE SIGNALS
Observe the signals at the time of the bi-monthly cabinet inspection. This involves stopping and watching for correct detection and timing operation.

3. DETECTION TESTING
Test and inspect vehicle detection inductance loops, loop detectors, and pedestrian detection during cabinet visit bi-monthly.

4. VIDEO DETECTION TESTING
Inspect, maintain, and clean all video detection and surveillance systems bi-monthly or as needed, to achieve clean lenses, and adjust for proper alignment and proper focus. This shall include system camera, lenses, camera housings and hood/shield, pan tilt, and zoom mechanisms and motors, mounting brackets and hardware, poles, microprocessors, controller, cables and communication equipment, and other related components. Maintenance shall include modifications to programmable detection zones.

5. CONTROLLER CHECK
When controllers malfunction, they shall be removed, repaired, and bench checked. The controllers shall not be removed for annual maintenance inspections.

This bi-monthly check should verify software with central office software and reprint cabinet pack timings sheet. Controller check shall occur during the bi-monthly cabinet inspection.

6. FUSE AND BREAKER CHECKS
Fuse and breaker checks should occur during the bi-monthly cabinet inspection. Replace burned out fuses or deteriorated breakers as needed.

E. ANNUALLY

1. SIGNAL HEADS VISIBILITY
Remove any obstruction blocking the line of sight of the traffic signal face to the motorist, including snow and ice. The maintaining agency shall trim trees, bushes or any other form of vegetation blocking said lines of sight. The maintaining agency shall remove, or order the

removal of, any man-made obstructions such as signs or banner blocking said line of sight. Visibility for line of sight shall meet the standards established and contained in the Manual on Uniform Traffic Control Devices (MUTCD). All trimmed vegetation shall be legally disposed of by the maintaining agency off the right of way.

2. ANNUAL HARDWARE INSPECTION
   Inspect all mast arm assemblies, mast arm poles, brackets (or other types of hardware) supporting traffic heads or pedestrian signal heads on an annual basis. The inspection shall focus on the structural elements of the mast arm assembly and must include a close-up arm's length investigation of the mast arm, pole, mast to pole connection, base plate, and anchor bolts.

   The arm of the assembly shall be visually inspected at all signal head connections for any defects, such as cracks or buckles. Inspect the mast arm to pole connection for significant loss of section, cracks in welds or base metal, and deterioration of the connection plates. The bolts of the arm to pole connection shall be inspected for tightness and condition. Check the pole for external corrosion, impact damage, rust through perforation, deflection, distortion, or cracking. Closely inspect pole for corrosion near the base plate, especially if mounted on a grout bed. Check welds of the pole to base plate connection for cracks. Inspect base plate for section loss or deformation. Inspect mast arm anchor bolts for any corrosion or bending, and for loose or missing nuts.

   Upon discover of any buckles or significant structural defects (loose or missing nuts, severe corrosion or dents, cracks in welds, plate or structure, etc.), take corrective action in a timely manner.

3. ANNUAL CONFLICT MONITOR AND MMU TEST
   Test all conflict monitors and MMUs once every two years in accordance with manufacturer recommendations. Failed conflict monitors or MMUs shall be replaced with new units.

   The GOVERNMENTAL BODY, upon request, shall submit copies of the CMU/MMU test reports to the DEPARTMENT. These reports shall be maintained pursuant to Part 2, Paragraph E., "Records Preservation" of the AGREEMENT.

4. PAVEMENT MARKINGS
   Inspect pavement markings and replace as necessary to insure proper motorist, pedestrian, and bicyclist guidance – including green pavement markings for bicyclists. Insure that stop bars, symbols and crosswalks are in good condition.

   In District 1, all work is the responsibility of the GOVERNMENTAL BODY. Whereas, in District 2 through District 9, the cost of pavement markings is shared between the DEPARTMENT and the GOVERNMENTAL BODY according to Exhibit A.

Emergency Callouts

Please fill out for emergncy or after hour callouts.

	NAME	Cell	Email
1			
2			
3			

DATE: 6/10/2021

MEMO: 2021-62

TO: **Honorable Mayor Moore Wolfe and City Council Members**

FROM: **Scot Wrighton, City Manager**
Matt Newell, P.E., Public Works Director

SUBJECT: Resolution Authorizing a Professional Engineering Services Agreement with AECOM Technical Services, Inc. to provide preliminary design services for the Oakland and Grand Area Sewer Separation Study, City Project 2021-01.

SUMMARY RECOMMENDATION:
It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign, and the City Clerk to attest, to a Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. (AECOM) to provide preliminary design services for the Oakland and Grand Area Sewer Separation Study, for a total fee not to exceed $199,146.00.

SANITARY SEWER PRIORITIES:
Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation.
2. Sanitary Sewer Overflows Due to Inflow and Infiltration.
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The Professional Engineering Services Agreement with AECOM will address sanitary sewer priorities 2, 3, and 4.

BACKGROUND:
Administrative Consent Order
In 2012, the United States Environmental Protection Agency (US EPA) served Decatur with an Administrative Consent Order (ACO), requiring the City to eliminate overflows and reduce basement backups. The City retained outside legal counsel with expertise and direct experience in US EPA administration of the Clean Water Act. With the assistance of outside counsel and AECOM, extensive negotiations between the City and the US EPA resulted in the US EPA's issuance of an ACO that was greatly limited in scope compared to the initial Order. This was in large measure due to the City's ongoing commitment to improving its sanitary sewer systems, and its good faith efforts to negotiate a reasonable ACO with the US EPA.

The Administrative Consent Order's major requirements includes:
1. The development of a Capacity Management, Operations, and Maintenance (CMOM) program. The CMOM program provides a comprehensive review of the City's sewer collection system, including

system management, maintenance, and capital improvement funding. The City's CMOM program was approved by the USEPA on May 1, 2018 and has been implemented as required by the ACO.

2. The preparation of a Sewer Collection System Alternatives Analysis (SCSAA) for areas identified to be experiencing Sanitary Sewer Overflows (SSOs) and sewer back-ups during storm events. This analysis is focused on keeping storm water from entering into the separate sanitary sewer system and to better manage stormwater entering the combined sewer system.

US EPA Administrative Consent Order Status

The current version of the City's Sanitary Sewer Collection System Analysis (SCSAA) identified four top priority areas of the City experiencing high inflow and infiltration during storm events. It should be noted that these are not the only areas in the City with high rain induced sewer problems, but these are the highest priority areas:

1. North Lost Bridge Area
2. Florian Avenue Area
3. Grand and Oakland Area (Basin 5&6 in the SCSAA)
4. Ellen / Division Area

The Oakland and Grand area was identified in the SCSAA due to its history of wet weather basement backups. The predominant cause of basement backups in this area is the combined sanitary sewers where both sanitary sewage and storm water are carried in the same pipe. Combined sewers still serve nearly 40% of the City, mostly in the older areas. The Grand and Oakland area is the only location on the high priority list that is served by combined sewers.

The City has not received any correspondence regarding the SCSAA from the USEPA since the current version was submitted on November 30, 2017. The plan has still not received final approval; however, following discussions with the City Council in the fall of 2020, it was determined to move forward in addressing the four priority sewer problems. The design process for each area follows this general pattern:

1. Start with a preliminary review to determine the scope of the inflow and infiltration problems in an area and identify options to address them.
2. Using the results of the preliminary review, complete a final design, including contract drawings and specifications for bidding.
3. Bid and award the project.
4. Complete the project.
5. Review the system to determine if enough inflow and infiltration was removed. If necessary take additional steps.

The table below provides the project status of each priority area.

	Project Name	Preliminary Design	Final Design
1	North Lost Bridge Area Preliminary Study	Completed in 2017	
2	Florian Ave Area Preliminary Study	Completed in 2017	
3	Oakland and Grand Area	Proposed Begin 2021	

4	Ellen and Division Preliminary Study Ellen and Division Final Design	Completed in 2018	75% Complete

Professional Services Agreement
The October 2020 storm and sanitary sewer study session with the City Council provided direction to City staff to proceed with the Ellen/Division and Oakland/Grand Areas. The Ellen and Division Inflow and Infiltration (I&I) Reduction Project final design is approximately 75% complete. It is planned to advertise the project for bid late summer.

The Grand and Oakland Sewer Separation Study will review the combined sewer area shown on the attached location map. This area was identified in the SCSAA due to it having one of the highest clusters of wet weather basement backups. The combined sewer network in this area is undersized compared to many other combined sewer areas. The project corridor is in an older urban area and it is expected to require detailed coordination with IDOT, the Norfolk Southern Railroad, the Sanitary District of Decatur, and the Decatur Park District.

The Agreement with AECOM will provide the following services.

1. Evaluation of the existing drainage system – AECOM will review and calculate the drainage requirements of the Oakland and Grand drainage area, identified as Basins 5 & 6 in the SCSAA.
2. Review of televised sewer inspections.
3. Prepare options and alternatives - AECOM will provide options to fully and partially separate the area to reduce basement backups. Hydraulic modeling of the existing combined sewer system may be required depending on the selected alternative.
4. Meeting with stake holders - Meetings with IDOT, Sanitary District of Decatur, Decatur Park District, Norfolk Southern and Public may be required in the determination of options.
5. Final Report - A final report will be provided detailing the findings and providing a recommended alternative. This final report will be the basis of determining the scope of services for a final design agreement.

The cost for the preliminary design is not to exceed $199,146.

PRIOR COUNCIL ACTION:
See Appendix A.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:
AECOM

LEGAL REVIEW: The Agreement was approved by the Legal Department on May 24, 2021.

STAFF REFERENCE: Matt Newell, Public Works Director, and Paul Caswell, City Engineer. Matt Newell will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The proposed professional services agreement with AECOM, is for $199,146. Funding for this project is proposed to be from the Sanitary Sewer Fund.

Staffing Impact: Staff time is allocated to manage the project.

ATTACHMENTS:

Description	Type
Resolution Authorizing a Professional Engineering Services Agreement with AECOM Technical Services, Inc. to provide preliminary design services for the Oakland and Grand Area Sewer Separation Study, City Project 2021-01	Resolution Letter
Appendix A	Backup Material
Location Map	Backup Material

RESOLUTION NO. __________

RESOLUTION AUTHORIZING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE PRELIMINARY DESIGN SERVICES FOR THE OAKLAND AND GRAND SEWER SEPARATION STUDY
CITY PROJECT 2021-01

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Professional Services Agreement to provide preliminary design services for the Oakland and Grand Sewer Separation Study, presented to the Council herewith as Exhibit 1 and made a part hereof, between the City of Decatur and AECOM Technical Services, Inc., and the same is hereby received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and AECOM Technical Services Inc., for a fee not to exceed $199,146.

PRESENTED and ADOPTED this 21st day of June 2021.

____
Julie Moore Wolfe, Mayor

Attest:

____
Kim Althoff, City Clerk

Exhibit 1

CITY OF DECATUR
PROFESSIONAL ENGINEERING SERVICES AGREEMENT
For
BASIN 5 & 6 SEWER SEPARATION STUDY –
OAKLAND AND GRAND AREA
CITY PROJECT 2021-01

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

AECOM Technical Services, Inc.

("Consulting Engineer"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

A. CONSULTING ENGINEER. The Consulting Engineer shall provide professional engineering services for the City in all phases of the Project, serve as the City's professional engineering representative for the Project as set forth herein and shall give professional engineering consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Consulting Engineer in accordance with generally accepted Engineering standards.

B. NOTICE TO PROCEED. The Consulting Engineer shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.

C. TIME. The Consulting Engineer shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.

D. CITY'S REPRESENTATIVE. The City's representative to the Consulting Engineer shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.

E. EXTRA WORK AND CHANGE ORDERS. The Consulting Engineer shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consulting Engineer shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consulting Engineer and shall not be reimbursed by the City.

The Consulting Engineer expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consulting Engineer shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.

2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.

3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.

4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.

5. Report Preparation. Prepare a report ("Study Report") containing schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the City of Decatur. The Study Report shall also set forth the Consulting Engineer's findings and recommendations with opinions of probable costs for the Project, including construction cost, contingencies, allowances for charges of all professionals and consultants, allowances for the cost of land and rights-of-way, allowances for the relocation of utility facilities and equipment if necessary, and compensation for or damages to properties and interest and financing charges (all of which are hereinafter called "Project Costs"). Specific requirements for the Study Report are included in Exhibit A, Scope of Services.

6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.

7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.

B. FURNISH INFORMATION. Assist the Consulting Engineer by placing at the Consulting Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

C. FURNISH TECHNICAL INFORMATION. Furnish to the Consulting Engineer, as required for performance of the Consulting Engineer's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consulting Engineer may rely upon in performing the Consulting Engineer's services.

D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.

E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consulting Engineer to enter upon public and private property as required for the Consulting Engineer to perform the Consulting Engineer's services.

F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consulting Engineer, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consulting Engineer.

G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consulting Engineer may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.

I. NOTIFY THE CONSULTING ENGINEER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consulting Engineer whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consulting Engineer's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

A. SUCCESSORS AND ASSIGNS. The City and the Consulting Engineer each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consulting engineer shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consulting Engineer.

B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consulting Engineer in connection with this Project are public documents and, upon payment to the Consulting Engineer, shall remain the property of the City whether the Project is completed or not.

C. ESTIMATES OF COST (COST OPINION). Since the Consulting Engineer has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Consulting Engineer's experience and qualifications, but the Consulting Engineer does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.

D. INSURANCE.

1. Requirement. During the term of this Agreement, at its own cost and expense, the Consulting Engineer shall maintain in full force and effect insurance policies as enumerated below.

2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.

3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.

4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.

5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

6. Time of Submission: Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consulting Engineer shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consulting Engineer shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consulting Engineer shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:

   a. Name and address of party insured.

   b. Name(s) of insurance company or companies.

   c. Name and address of authorized agent executing such certificate.

   d. Description of type of insurance and coverage afforded thereunder.

   e. Insurance policy numbers.

f. Limits of liability of such policies and date of expiration of policies.

g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.

7. Types and Limits of Insurance. The Consulting Engineer shall provide the following:

a. Workers' Compensation:

Coverage A: Statutory Limits
Coverage B: One hundred thousand dollars ($100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.

b. General Liability: Combined single limits of, no less than, one million dollars ($1,000,000) per occurrence. General Liability Insurance shall include:

Personal Injury Liability coverage.

c. Automobile Liability: Combined single limits of, no less than, one million dollars ($1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.

d. Professional Liability: A professional liability errors and omissions policy with limits of, no less than, one million dollars ($1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.

e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consulting Engineer shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.

8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consulting Engineer.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.

2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consulting Engineer is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.

3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consulting Engineer shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information

and materials as may have been accumulated by the Consulting Engineer in performing this Agreement, whether completed or in process.

4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.

F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consulting Engineer agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.

G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consulting Engineer an employee or partner of the City. The Consulting Engineer shall at all times hereunder be construed to be an independent contractor.

H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consulting Engineer shall abide by the terms of all Federal requirements in the performance of duties hereunder.

I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.

J. HOLD HARMLESS. Consulting Engineer shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consulting Engineer in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consulting Engineer or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consulting Engineer under the terms of the Agreement. The Consulting Engineer shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consulting Engineer's own judgment, may be necessary for the Consulting Engineer's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

K. COPYRIGHT ASSIGNMENT. The Consulting Engineer assigns to the City any and all of Consulting Engineer's rights under copyright laws for work prepared by the Consulting Engineer, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consulting Engineer agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.

L. NO BID RIGGING, BID ROTATION. The Consulting Engineer certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consulting Engineer is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consulting Engineer so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.

M. NO DELINQUENT TAXES. The Consulting Engineer agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the

Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.

N. DRUG FREE WORKPLACE. The Consulting Engineer agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consulting Engineer has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars ($5,000.00), the Consulting Engineer shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.

O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.

P. TIMELINESS. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

A. BASIS OF BILLING. City shall pay the Consulting Engineer for all services rendered under Section II Phases A through F an amount based on Direct Labor Costs times 3.00 for services rendered by principals and employees assigned to the Project.

Direct Labor Costs used as a basis for payment means salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical personnel, stenographers, typists and clerks; but does not include indirect payroll related costs or fringe benefits. For the purposes of this Agreement, the principals and employees of the Consulting Engineer and their hourly direct labor costs are set forth in Exhibit H hereto.

B. SUBCONSULTANT. The City shall pay the Consulting Engineer for services and reimbursable expenses of subconsultants engaged by the Consulting Engineer with the approval of the City's Representative, the amount billed by the Subconsultant to the Consulting Engineer times an approved multiplier of 1.00 .

C. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraphs A and B of this Section, the City shall pay the Consulting Engineer the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consulting Engineer's vehicles are used on the project, the City shall pay the Consulting Engineer the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

D. PAYMENT FOR WORK COMPLETED

1. Monthly Progress Payments. Monthly progress payments may be requested by the Consulting Engineer for work satisfactorily completed and shall be made by the City to the Consulting Engineer as soon as practicable upon submission of statements requesting payment by the

Consulting Engineer to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consulting Engineer prefers, the Invoice Data sheet may serve as the Consulting Engineer's invoice.

2. Monthly Progress Reports. The Consulting Engineer shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Consulting Engineer shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consulting Engineer may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.

3. Maximum Payment Requests. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consulting Engineer under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consulting Engineer and supplemented or accompanied by such supporting data as may be required by the City's Representative.

4. Time and Manner of Payments. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.

5. Release of Claims. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consulting Engineer shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.

6. Local Government Prompt Payment Act. The Consulting Engineer and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.

E. PAYMENT UPON TERMINATION. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consulting Engineer for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Consulting Engineer also will be reimbursed for the charges of independent professional associates and consultants employed by Consulting Engineer to render Basic Services, and paid for services rendered during that phase on the basis of Consulting Engineer's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Consulting Engineer's principals and employees engaged directly on the Project. In the event of any such termination, Consulting Engineer will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Consulting Engineer entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this ___________ day of _________________ , 2021

THE CITY OF DECATUR, ILLINOIS

By: ____________________________
Mayor

ATTEST:

____
City Clerk

Consulting Engineer Firm

By: ____________________________

Last Revised: 05/21/2018

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May 17, 2021

Paul Caswell, PE
City Engineer
City of Decatur Public Works Department
#1 Gary K Anderson Plaza - 3rd Floor
Decatur, Illinois 62523

Regarding: Basin 5 and 6 Sewer Separation Study

Dear Mr. Caswell:

AECOM Technical Services, Inc. (AECOM) is providing this scope of work (Scope) for the above-referenced project. This Scope encompasses AECOM's engineering services for the subject project. Note that a detailed breakdown of task costs and a schedule is included in this Scope.

Background

The City is currently under Administrative Consent Order (ACO) by the United States Environmental Protection Agency (USEPA). The ACO requires a reduction in basement backups within the City's combined and sanitary sewer system, as well as the elimination of all unauthorized Combined Sewer Overflows (CSOs) and Sanitary Sewer Overflows (SSOs).

In order to demonstrate compliance with the ACO, the City was required to submit a Sewer Collection System Alternatives Analysis (SCSAA). In partnership with AECOM, the SCSAA (and subsequent revisions) were submitted on April 12, 2016, November 4, 2016, and November 30, 2017.

As a part of this work, Basins 5 and 6 were identified as a critical area that required substantial improvements in order to reduce basement backups and meet the requirements of the USEPA's ACO. The SCSAA recommended partial sewer separation and construction of relief sewers to reduce backups. However, the Sanitary District of Decatur will not approve the relief sewers, since they will cause a flow increase into their system. Therefore, the City would like to pursue, as much as possible, complete sewer separation within Basin 5/6.

Additional evaluation and study are required in order to provide the basis of design, which needs to be performed prior to preliminary and final design of the project.

SCOPE OF WORK

Our scope of work will be as follows:

Task 1: SITE VISIT AND KICK-OFF MEETING

The first order of work on this project will be to schedule and conduct a kick-off meeting with the City of Decatur, as well as to perform a site visit with City staff. The purpose of the meeting is to:

- Establish lines of communication
- Discuss and confirm overall project approach
- Review scope and identify any potential problems
- Review existing drainage conditions within Basins 5/6, as well as downstream areas that will be impacted by the proposed sewer separation

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- Discuss and review known or potential existing site conditions that may affect the proposed sewer separation

The site visit will include two (2) members of the AECOM team, as well as least one (1) member of the City staff. The goal will be to confirm the location of existing catch basins and inlets, confirm commercial, industrial, and institutional private storm sewer connections.

Deliverables
- Meeting Minutes

Task 2: EVALUATION OF EXISTING DRAINAGE SYSTEM

AECOM will review and evaluate existing drainage patterns within Basins 5/6 (see Attachment 1). Existing GIS contours and elevation data will be utilized for this analysis, and no topographic survey will be performed. Existing City GIS and CAD data will be used to determine the existing locations of existing catch basins, inlets, and manholes.

Additionally, the theoretical capacity of the existing IDOT drainage system and existing flows will be estimated and calculated utilizing a hydraulic and hydrologic model at up to three (3) connection points for the proposed separate sewer system. AECOM will also review the City's current agreement with IDOT to evaluate who owns the existing drainage system in Illinois Route 48 and the 60-inch storm sewer to Stevens Creek.

The work performed in this task will be used as the basis for performing the alternatives analysis for the proposed separate sewer system that will be completed in Task 4.

Deliverables:
- Exhibits showing the flow paths of the existing drainage and existing manholes, catch basins, and inlets

TASK 3: CCTV REVIEW AND MANHOLE, INLET AND CATCH BASIN INSPECTIONS

While not all of the sewers in Basins 5/6 are required to be televised, some televising may be needed to confirm sewer connectivity and the existing drainage system patterns. It is assumed that the City's sewer televising subconsultant (TeleScan, Inc.) will perform any televising required for the study under their separate contract with the City, and AECOM will review the televising video to perform the connectivity evaluation (an allowance of 16 hours for CCTV review has been included in our fee).

Additionally, included in this task is a maximum of two (2) days of site visits that will include opening manholes, inlets, and catch basins, as well as taking measure downs to estimate existing sewer invert elevations. It is assumed that at least one (1) City staff person will be available to assist in the field verification process for a ½ day. It is also assumed that the City will assist with coordinating and obtaining permission from any commercial/industrial/institutional properties to gain access for performing the inspections.

While the primary intent of this work is to assist in verifying existing conditions and flow patterns, AECOM will perform condition assessment and structure inspection of any drainage manholes, catch basin, and inlets that are opened.

Structure inspections consist of physically inspecting sewer manholes, inlets, and catch basins to provide documentation of structural condition. AECOM will verify locations, pipe sizes, material, orientation, invert elevations, and structural conditions. AECOM's standard manhole inspection form will be reviewed and modified to comply with the City's inspection requirements. Major defects will be

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documented with digital photographs of each manhole, including location of defects. AECOM owns a pole/down-hole camera to better view defects observed without the need to enter the manhole.

Recommendations will be made for replacement, rehabilitation, or repair. As part of the inspection, the structure location, construction type, structural condition, frame, chimney, cone, barrel, bench, and step condition will be noted.

Inspection data will be entered into a database, spreadsheet or on a manhole inspection form modified to include criteria important to the City. Manhole inspections primarily identify structural conditions and defects. As part of the inspections, the following items will be recorded:

- Manhole number
- Street location
- Date of inspection
- Name of inspector
- Cover type
- Frame grade, condition, and seal
- Presence and condition of internal boot
- Step condition
- Chimney type and condition
- Cone type and condition
- Barrel type and condition
- Bench condition (if applicable)
- Sketch showing pipes entering and exiting each manhole
- Pipe sizes and material for all pipes entering or exiting each manhole
- Depth of pipe inverts, as measured from the structure rim
- Underdrain pipes entering each manhole
- Condition/seal of underdrain pipes

At a minimum and with City approval, photographs will be taken as follows:

- With the cover on, showing pavement/ground surface around the manhole and in the vicinity of the manhole.
- With the cover opened, showing a view of the chimney and the chimney/frame interface
- From the top of the manhole looking down.
- All significant defects.

Pipe orientation shown on the base map will be verified by the inspection crew for all manholes. A sketch will be completed showing the orientation/direction of all pipes entering or exiting the manhole along with pipe sizes and pipe material. No confined space entry into the existing manholes will be performed.

The final report will document system defects, including the results of the structure inspections, including observed conditions, and prioritized rehabilitation. Recommendations for future work, based on the results of the structure inspections, will be included in the final analysis.

This task will assist us in our study evaluation in confirming connectivity of inlets and catch basins to the existing sewer system.

<u>Deliverables</u>:

- Structure Inspection Results and Review (included in Task 5)

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TASK 4: ALTERNATIVES ANALYSIS

The previous three tasks will be used as the basis for developing and analyzing the following five (5) proposed alternatives for the proposed separate sewer system:

Alternative 1 – Connect to existing drainage system in IDOT right-of-way (existing 60-inch diameter storm sewer in N. Fairview Avenue – Illinois Route 48)
Alternative 2 – Discharge directly to Stevens Creek (proposed parallel sewer to the existing 60-inch diameter storm sewer)
Alternative 3 – Connect to the existing drainage system (96-inch diameter sewer) just east of the Fairview Park Tennis Center
Alternative 4 – Connect to the existing drainage system both in IDOT right-of-way (N. Fairview Avenue – Illinois Route 48) and just east of the Fairview Park Tennis Center
Alternative 5 – Other (to be determined during the study)

- Alternatives 2 through 4, and possibly 5, include total sewer separation. However, Alternative 1 is assumed to include only partial sewer separation, since the existing 60-inch diameter storm sewer may not have sufficient capacity to drain all of Basins 5/6. In this case, the existing Basin 5/6 hydraulic and hydrologic model may need to be updated to estimate the I/I reduction benefit, number of basement backups reduces, etc. to Basin 5/6 (see Task 7 allowance).
- The existing combined sewer system will be converted to a separate sanitary system and that a new drainage system will be used to convey stormwater out of Basins 5/6
- Alternatives 2 and 3 will require the proposed storm sewer to cross the existing Norfolk Southern (NS) railroad tracks

The alternatives analysis will also include the following:

1. Description, schematic layout, and engineer's opinion of probable construction cost
2. Obtaining utility records and performing a general utility evaluation to identify large diameter (20-inch diameter and greater) utility crossings. If required, potholing and field investigation will be performed using an allowance from Task 8.
3. Evaluation of NSRR permitting requirements.
4. Inspection of proposed connection points. Manholes at proposed connection points will be opened to confirm approximate existing sewer invert elevations to assist in confirming alternative feasibility.
5. Rerouting of known commercial/industrial/institutional private storm sewer connections to the proposed drainage system.
6. Identification of disconnections and rerouting of existing catch basins, inlets, and storm manholes to the proposed drainage system.
7. Recommend system rehabilitation based on the condition assessment of existing combined sewers.
8. Perform hydraulic analysis to determine if existing combined sewers are appropriately sized for conversion to sanitary sewers, and if low velocities/deposition of solids may be a concern.
9. Perform sizing of the proposed new storm sewers to meet the appropriate City design standards by utilizing a hydrologic and hydraulic model.
10. The alternatives analysis will not include green infrastructure (GI) or storage, since these items were already evaluated in AECOM's 2017 SCSAA, but the report (see Task 5) will summarize and refer to previously performed evaluation for GI and storage.
11. Confirming existing utility elevations during design will be critical to avoid conflicts during construction. While most of this work will take place during the next phase of the project, conflicts may impact the feasibility and cost of the proposed alternatives. Therefore, if necessary, AECOM will recommend critical existing utility locations for potholing and evaluate the results. The potholing will be performed by the City of Decatur through an

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existing contract with another firm.

Deliverables:

- Two (2) workshop type meetings detailing the proposed alternatives

TASK 5: PRELIMINARY DESIGN REPORT

AECOM will develop a report to document all the work performed in Tasks 1-4. The report will include an executive summary, a summary and description of each activity undertaken, the results of each task, a summary of identified system deficiencies, a summary of alternatives (including an Engineer's Opinion of Probable Construction Cost), and a recommended alternative for separating stormwater runoff from the combined sewer system.

Deliverables:

- Preliminary Results Memorandum (5 hard copies, 1 electronic PDF)
- Draft Report (5 hard copies, 1 electronic PDF)
- Final Report (5 hard copies, 1 electronic PDF)

Task 6: PROJECT MANAGEMENT

This task includes all project management related activities. Project tasks and deliverables are outlined below:

1. General Project Management
   - A. Establish project communications, controls, and procedures
   - B. Project financial tracking, reporting and invoicing
   - C. Coordination of tasks
   - D. Schedule maintenance
   - E. Quality Control Management
2. Meetings
   - A. Project kickoff meeting. One kickoff meeting will be conducted at the City of Decatur's office. Key City employees and AECOM staff will attend the kickoff meeting.
     - i. Review scope, deliverables and schedule
     - ii. Discuss concerns and key issues
     - iii. Establish project goals and major objectives
   - B. Progress meetings (virtual or over the phone)
     - i. Workshop Meeting #1 with the City
     - ii. Workshop Meeting #2 with the City
     - iii. Public Meeting #1
     - iv. Sanitary District of Decatur (SDD) Meeting #1
     - v. Sanitary District of Decatur (SDD) Meeting #2
     - vi. Sanitary District of Decatur (SDD) Meeting #3
     - vii. IDOT Meeting #1
     - viii. IDOT Meeting #2
     - ix. Draft Preliminary Design Report Meeting

Deliverables

- Meeting Minutes
- Monthly invoices

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Task 7: BASINS 5/6 HYDRAULIC AND HYDROLOGIC MODELING UPDATE (ALLOWANCE)

The combined sewer system in Basins 5/6 was originally modeled as a part of the Sanitary Collection System Sewer Alternatives Analysis (SCSAA) completed by AECOM and submitted on November 30, 2017. The results of that work indicated that significant blockages existed within the combined sewer system, and as a result, the system was subsequently cleaned in early 2018. Flow monitoring was then performed after the cleaning, but the model was never updated.

If the City wishes, the combined sewer model can be updated, calibrated, and validated with the latest flow monitoring data that was performed by ADS in 2018 and provided to AECOM in March, 2021.
The allowance will include hours for the following two (2) alternatives:

1. Complete sewer separation
2. Partial sewer separation

The model will be recalibrated, and Chapter 5 of the November 30, 2017 SCSAA will be updated. All previous alternatives for Basins 5/6 will be retained in the SCSAA, and additional alternatives (7a and 7b) for complete and partial sewer separation will be included based on the results of this study.

Deliverables:

- SCSAA Update

Task 8: ALLOWANCE

This task is for a general project allowance (or contingency). For example, the EPA may have comments on the report that need to be addressed through additional modeling, field work, etc. or the City may request additional work that is not included in the current scope of work. This allowance will be used only when approved by the City.

Deliverables:

- TBD

ASSUMPTIONS

1. The following items are not included in our scope of work:
    a. Private property inspections
    b. Roof drain inspections
    c. Topographic survey
    d. Preparing legal descriptions, easement exhibits, and obtaining easements
    e. Dye testing and/or dye water flooding
2. We have included the following meetings: one (1) kick-off meeting; two (2) progress/workshop meetings, three (3) meetings with SDD, two (2) meetings with IDOT, one (1) public meeting with local residents, and one (1) review meeting for the Draft Preliminary Design Report.
3. The contributing area just west of Basin 5 will be included in all of the tasks listed in this scope of work.

Proposal Fee

The not-to-exceed fee for this work **$199,146** to be paid on a time and materials basis. A task-by-task breakdown of the fee is included herewith as Attachment 2.

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Schedule

Please see enclosed Exhibit C for a schedule of the work.

Thank you for considering AECOM for this work. Please do not hesitate to let us know if you have any questions or concerns or wish to meet with us to discuss this proposal.

Sincerely,

AECOM TECHNICAL SERVICES, INC.

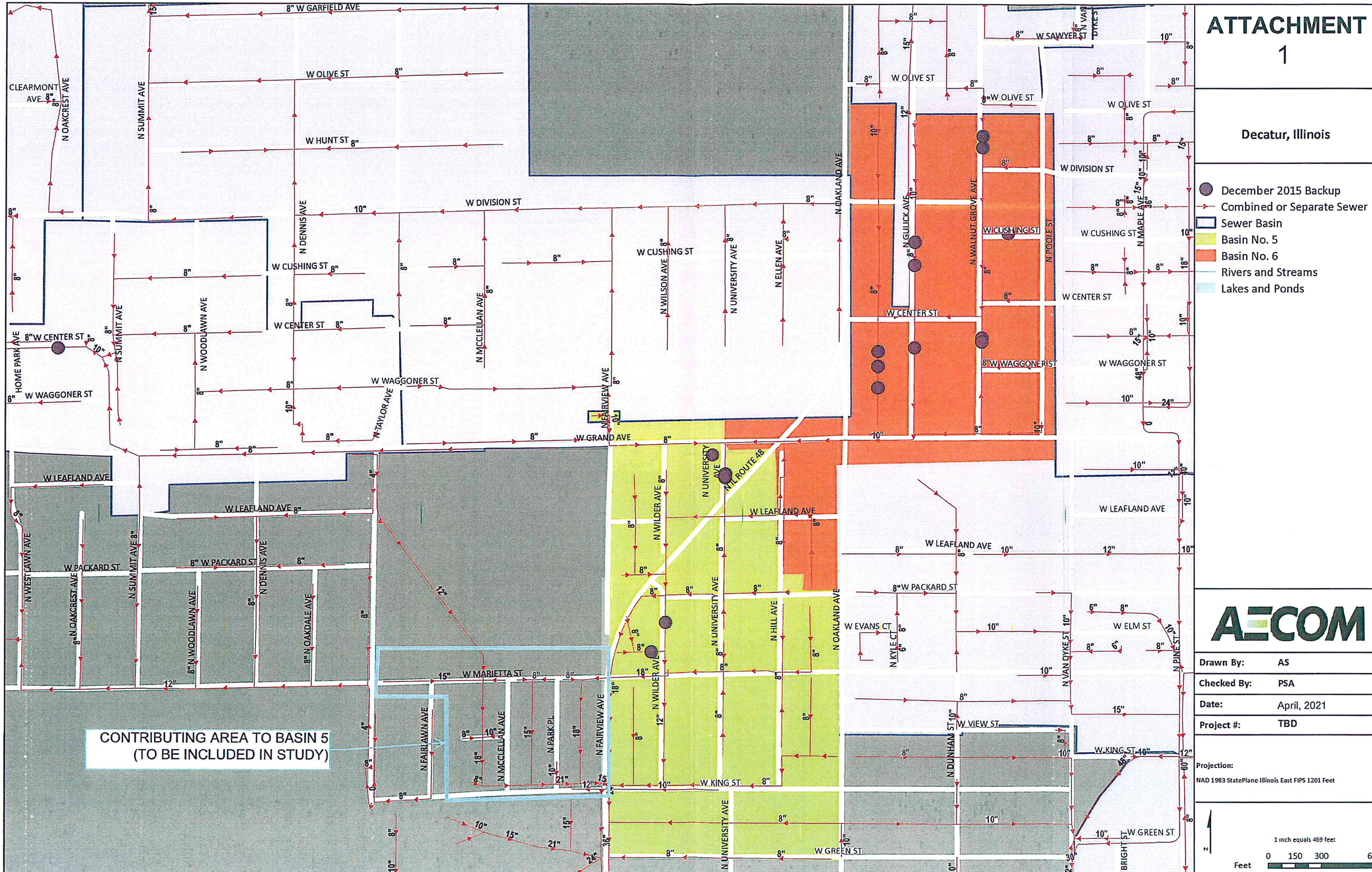
Paul St. Aubyn, P.E.

Paul St. Aubyn, P.E.

Project Manager

Michael H. Winegard, P.E.

Vice President



Q:\60447509\400_Technical\430-ENG\GIS\SCSAA Updated Figures 10.19.17\Figure 5-2_Basins 5 and 6 overflows and backups.mxd

Attachment 2
May, 2021
City of Decatur
Basins 5 and 6 Sewer Separation Study
Estimated Engineering Fee

Exhibit A-9

TASK	DESCRIPTION	Project Director/QAQC	Proj. Manager/ Lead Civil Engineer	H&H Modeler	Civil Engineer	Technician	Total Hours	Total (Loaded) $
1	**Site Visit and Kick-Off Meeting**	0	8		12	0	20	**$ 2,963**
	a. Kick-off Meeting and Site Visit		8		12		20	$ 2,963
2	**Evaluation of Existing Drainage System**	1	20	24	188	0	233	**$ 32,450**
	a. Review and analyze existing topography and drainage conditions		4	16	120		140	$ 19,067
	b. Calculate theoretical capacity at connection point 1		2	2	12		16	$ 2,262
	c. Calculate theoretical capacity at connection point 2		2	2	12		16	$ 2,262
	d. Calculate theoretical capacity at connection point 3		2	2	12		16	$ 2,262
	e. Develop exhibits of existing drainage conditions		2	2	16		20	$ 2,778
	f. Workshop #1 (City of Decatur)	1	8		16		25	$ 3,820
3	**CCTV Review and Manhole, Inlet and Catch Basin Inspections**	0	4	0	20	40	64	**$ 8,207**
	a. Site Visits (2 days)				16	16	32	$ 4,032
	c. CCTV Review					16	16	$ 1,968
	c. Summary evaluation, review, and recommendations		4		4	8	16	$ 2,207
4	**Alternatives Analysis**	7	90	32	348	8	485	**$ 69,940**
	a. Exhibits (Alternatives 1-5)		4	4	32		40	$ 5,555
	b. Utility coordination		2		8		10	$ 1,386
	c. Evaluation of Norfolk Southern Railroad permitting requirements		2		4		6	$ 870
	d. Inspection of proposed connection points		2		8	8	18	$ 2,370
	e. Identification and rerouting of commercial and other private storm sewer connections		2		8		10	$ 1,386
	f. Hydraulic analysis of existing combined sewers		2	4	16		22	$ 3,138
	g. Sizing and preliminary routing of proposed storm sewer network (Alternatives 1-5)		8	24	120			$ 21,215
	h. Engineer's Opinion of Probable Construction Cost		8		24		32	$ 4,511
	i. Workshop #2 (City of Decatur)	1	4		16		21	$ 3,112
	j. SDD Meeting #1	1	8		16		25	$ 3,820
	k. SDD Meeting #2	1	8		16		25	$ 3,820
	l. SDD Meeting #3	1	8		16		25	$ 3,820
	m. IDOT Meeting #1	1	8		16		25	$ 3,820
	n. IDOT Meeting #2	1	8		16		25	$ 3,820
	o. Public Meeting #1	1	8		16		25	$ 3,820
	p. Coordination and analysis of potholing locations		8		16		24	$ 3,479
5	**Preliminary Design Report**	6	28	0	144	0	178	**$ 25,573**
	a. Draft Report	4	16		80		100	$ 14,513
	b. Review meeting with City		4		4		8	$ 1,223
	c. Final Report	2	8		60			$ 9,837
6	**Project Management**	0	32	0	0	0	32	**$ 5,660**
	a. Client communication		12				12	$ 2,122
	b. Discipline coordination		8				8	$ 1,415
	c. Invoicing, scheduling, and financial tracking		12				12	$ 2,122
7	**Basins 5 and 6 Hydraulic and Hydrologic Modeling Update (Allowance)**	0	12	48	210	0	270	**$ 37,852**
	a. Model recalibration			8	122		130	$ 17,178
	b. Alternative 7a - Complete sewer separation		2	8	20		30	$ 4,374
	c. Alternative 7b - Partial sewer separation		2	8	20		30	$ 4,374
	d. SCSAA Update (recalibration and validation)		4	12	24		40	$ 5,963
	e. SCSAA Update (Chapter 5)		4	12	24		40	$ 5,963
	Subtotal	14	194	104	922	48	1282	**$ 182,646**
	Task 8-Allowance							**$ 15,000**
	ODCs							**$ 1,500**
	TOTAL LOADED DOLLARS (3.0 MULTIPLIER)	**$ 4,771**	**$ 34,313**	**$ 18,720**	**$ 118,938**	**$ 5,904**		**$ 199,146**

CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on ________________.

The City Representative for this Phase of work is ________________________.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL
BY:_______________________________________
(City Engineer)
Dated this _____ day of ___________________________, 20_____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY:____
(Signature) (Title)

Dated this ____ day of ____________________________, 20____.

EXHIBIT C

CITY OF DECATUR - BASINS 5 AND 6 SEWER SEPARATION STUDY - SCHEDULE

Task Description	June				July					August				September				October					November				December				
	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31
Site Visit and Kick-Off Meeting																															
Evaluation of Existing Drainage System																															
CCTV Review and Manhole, Inlet and Catch Basin Inspections																															
Alternatives Analysis																															
Preliminary Meetings with SDD and IDOT																															
Basins 5 and 6 Hydraulic and Hydrologic Modeling Update (Allowance)																															
Preliminary Design Report																															

City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Change Order

Date: ____________

Request No. ______ ☐ Final

Consulting Engineer: ____________________________

Address: ____________________________

____

I recommend that an ☐ addition ☐ deduction of $ ____________ be made to the above contract.

I recommend that an extension of ____________ days be made to the above contract completion date.

The revised completion date is now ____________ .

Amount of original contract $ ____________

Amount of previous change orders $ ____________

Amount of current change order $ ____________

Amount of adjusted/final contract $ ____________

Total net ☐ addition ☐ deduction to date $ ____________ which is ______ % of Contract Price

State fully the nature and reason for the change order ____________________________

____

____

When the net increase or decrease in the cost of the contract is $10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended ____________________ ____________________
Public Works Director Date

Approved ____________________ Attested ____________________
Mayor City Clerk

____________________ ____________________
Date Date

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh Risk & Insurance Services
CA License #0437153
633 W. Fifth Street, Suite 1200
Los Angeles, CA 90071
Attn: LosAngeles.CertRequest@Marsh.Com
CN101348564-STND-GAUE-21-22 06 2023

CONTACT NAME: James Vogel
PHONE (A/C, No, Ext): 213-346-5098 FAX (A/C, No): 212-948-0533
E-MAIL ADDRESS: James.l.vogel@marsh.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : ACE American Insurance Company	22667
INSURER B : N/A	N/A
INSURER C : Illinois Union Insurance Co	27960
INSURER D : SEE ACORD 101	
INSURER E :	
INSURER F :	

INSURED
AECOM
AECOM Technical Services, Inc.
303 East Wacker Drive, Suite 1400
Chicago, IL 60601

COVERAGES **CERTIFICATE NUMBER:** LOS-002549723-01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			HDO G72486304	04/01/2021	04/01/2022	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			ISA H25549211	04/01/2021	04/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			SEE ACORD 101	04/01/2021	04/01/2022	X PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) [N]	N / A					E.L. EACH ACCIDENT	$ 2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$ 2,000,000
C	ARCHITECTS & ENG. PROFESSIONAL LIAB.			EON G21654693 005 "CLAIMS MADE"	04/01/2021	04/01/2022	Per Claim/Agg Defense Included	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Basin 5 & 6 Sewer Separation Study - Oakland and Grand Area - City Project 2021-01

The City of Decatur and its officers and employees are named as additional insured for GL & AL coverages, but only as respects work performed by or on behalf of the named insured and where required by written contract. This insurance is primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and where required by written contract with respect to the GL & AL coverages.

CERTIFICATE HOLDER
City of Decatur Public Works Department
#1 Gary K Anderson Plaza - 3rd Floor
Decatur, IL 62523

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh Risk & Insurance Services
James L. Vogel

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: CN101348564

LOC #: Los Angeles

ADDITIONAL REMARKS SCHEDULE

AGENCY Marsh Risk & Insurance Services	**NAMED INSURED** AECOM AECOM Technical Services, Inc. 303 East Wacker Drive, Suite 1400 Chicago, IL 60601
POLICY NUMBER	
CARRIER / **NAIC CODE**	**EFFECTIVE DATE:**

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Workers Compensation/Employer Liability cont.

Policy Number	Insurer	States Covered
WLR C67806025	Indemnity Insurance Company of North America - NAIC # 43575	AOS
WLR C67805987	ACE American Insurance Company - NAIC # 22667	CA, MA
SCF C67806104	ACE American Insurance Company - NAIC # 22667	WI Retro

ACORD 101 (2008/01)

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

(1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.

(2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:

(3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTING ENGINEER'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF IL)
) ss.
COUNTY OF Cook)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. AECOM Technical Services, Inc. (Hereinafter "Consulting Engineer") is a:
Company Name

(Place mark in front of appropriate type of business)

X Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Consulting Engineer's Federal Tax Identification Number is 95-2661922.

B. CORPORATION

The State of Incorporation is California

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):
CT Corporation System Name	 Company Address, Principal Office
330 North Brand Blvd., Suite 700 Address	 City, State, Zip
Glendale, California 91203 City, State, Zip	 Telephone Facsimile
1 (800) 331-3282 Telephone	 Website

The corporate officers are as follows:

President: Karl Jensen

Vice President: John M. Lannon

Secretary: Manav Kumar

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

Name	Home Address & Telephone

The business address is ______________________________

Telephone: ____________________ Fax: ____________________

D. INDIVIDUAL PROPRIETORSHIP

The business address is ______________________________

Telephone: ____________________ Fax: ____________________

My home address is______________________________

Telephone: ____________________ Fax: ____________________

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

A. This bid is made without any connection or common interest in the profits with any other person other than the Consulting Engineer except as listed on a separate attached sheet to this affidavit.

Check One:

_________ Others Interested in Contract ___X___ None

B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

C. That the Consulting Engineer is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consulting Engineer is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consulting Engineer is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consulting Engineer has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consulting Engineer and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTING ENGINEER

Michael H. Winegard P.E.
Signature

Michael H. Winegard
Printed Name

Vice President
Title

SUBSCRIBED and SWORN to before me this 10 day of June, 2021.

Trina L. Pecina
Notary Public

TRINA L. PECINA
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
October 16, 2023

Exhibit H

DIRECT HOURLY LABOR COSTS OF THE CONSULTING ENGINEER
As of the date of this contract.

Project Name: Basin 5 & 6 Sewer Separation Study – Oakland and Grand Area

Consulting Engineer: AECOM Technical Services, Inc.

Classification	Minimum	Maximum
Principal	$90.00	$115.00
Project Manager	$45.00	$85.00
Structural Engineer	$35.00	$85.00
Senior Engineer	$35.00	$75.00
Engineer	$30.00	$55.00
Senior Technician	$30.00	$50.00
Technician	$25.00	$50.00
Professional Land Surveyor	N/A	N/A
Construction Inspector	$25.00	$50.00
Clerical	$20.00	$38.00

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET			
Project:			
(Consulting Engineer Name &Address)		City Project No.:	
		Invoice Date:	
		Invoice Number:	
		Invoice Period From:	
		To:	
Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		*(For City Use)*	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's Signature: ______________________________

Title: ______________________________

Appendix A

PRIOR COUNCIL ACTION:

August 21, 2015 – City Council approved Resolution R2015-109 authorizing execution of an Administrative Consent Order between the City and the United States Environmental Protection Agency (US EPA)

August 21, 2015 – City Council approved Resolution R2015-110 for $456,000 authorizing a professional engineering services agreement with AECOM Technical Services, Inc., for the preparation of Sewer Collection System Alternative Analysis (SCSAA) and Capacity, Management, Operation and Maintenance (CMOM) reports required by the Administrative Consent Order between the City and the US EPA,

March 30, 2016 – City Council was provided with Public Works Memorandum 2016-16 providing an update on the preparation of the SCSAA and CMOM Reports.

October 3, 2016 – Study Session with City Council to provide an update with the US EPA Consent Order.

November 21, 2016 – Study Session with City Council to discuss the proposed Sanitary Sewer User Charges to meet the US EPA Consent Order.

December 8, 2016 – City Council approved Ordinance 2016-91 amending City Code Chapter 74 – Sanitary Sewer Service and Connections, Section 10, Rate.

February 21, 2017– City Council approved Resolution R2017-25 for $462,944.28 authorizing a professional engineering services agreement with ADS Environmental Services for the 2017 Flow Monitoring Project, City Project 2017-01.

February 21, 2017– City Council approved Resolution R2017-26 for $723,008 authorizing a professional engineering services agreement with Crawford, Murphy and Tilly, Inc. for the Lost Bridge North Basin and the Florian Basin Inflow and Inflow Reduction Project, City Project 2017-02.

October 2, 2017– City Council approved Resolution R2017-122 for $176,000 authorizing Change Order No 1 to the professional engineering services agreement with AECOM for the US EPA SCSAA Project, City Project 2013-01.

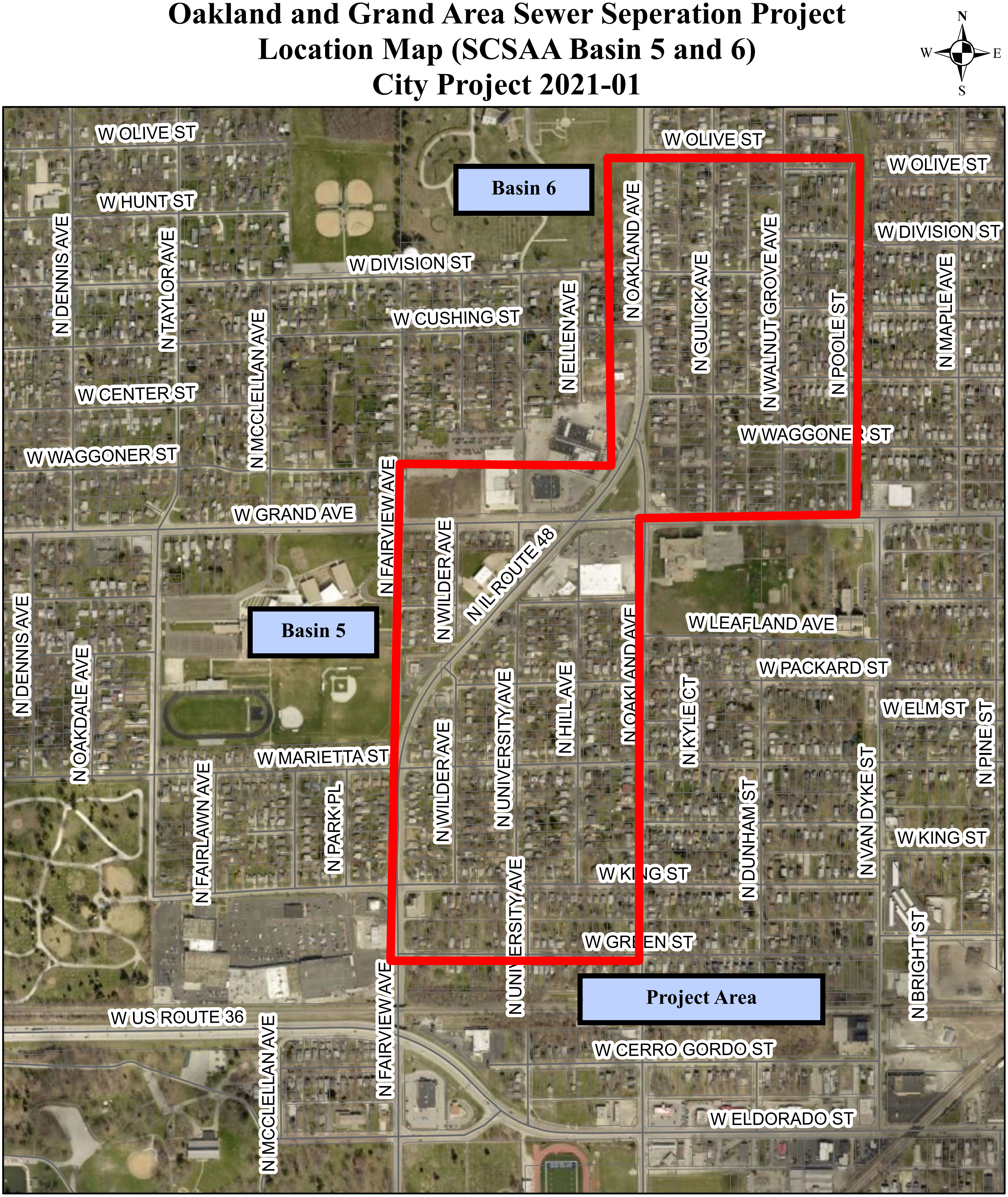
February 5, 2018– City Council approved Resolution R2018-13 for $356,767 authorizing a professional engineering services agreement with AECOM for the Ellen and Division Inflow and Inflow Reduction Project, City Project 2018-01.

February 5, 2018– City Council approved Resolution R2018-14 authorizing Change Order No 1 for an additional $88,674 with a professional engineering services agreement with ADS Environmental Services for the 2017 Flow Monitoring Project, City Project 2017-01.

October 19, 2020 – Study Session with City Council to discuss storm and Sanitary Sewer Items.

February 1, 2021– City Council approved Resolution R2021-14 authorizing $79,842 for a professional engineering services agreement with AECOM Technical Services, Inc for the Ellen and Division Inflow and Infiltration Reduction Program - Phase 2, City Project 2018-01

Oakland and Grand Area Sewer Seperation Project
Location Map (SCSAA Basin 5 and 6)
City Project 2021-01



City of Decatur, Illinois
Public Works Department
Engineering Division

DATE: 6/10/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointment - Police Pension Fund Board of Trustees

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution reappointing Doug Lee to the Police Pension Fund Board of Trustees.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Douglas Lee	Police Pension Fund Board of Trustees	5/1/2022

Dated this 21st day of June, 2021.

____
Julie Moore Wolfe, Mayor

RESOLUTION NO. R2021-_________
RESOLUTION APPROVING REAPPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 21st day of June, 2021.

____
Julie Moore Wolfe, Mayor

ATTEST:

____
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 21st day of June, 2021.

____
Julie Moore Wolfe, Mayor

DATE: 6/17/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: City Manager Scot Wrighton

SUBJECT: Relief Fund Allocations (Discussion Item Only)

ATTACHMENTS:

Description	Type
Memorandum	Cover Memo
Supporting Documentation	Backup Material

June 17, 2021

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager

RE: Discussion of Relief Fund Allocations

The City Council has given preliminary direction to the City Manager regarding federal funds allocated to Decatur at the April study session. The American Rescue Plan (ARP) designates $33.8 million to Decatur over a two-year period. All federal dollars are subject to rules created by both the federal government and in some cases the state, as with the original CARES money (CURE when allocated by the State of Illinois). In some cases, ARP funds are more flexible, and the U.S. Treasury has given additional guidance as to how those funds can be used.

ARP funds **cannot** be used for the following:

- Pensions
- Rebuilding General Fund Reserves
- Tax Relief
- Demolition and Debris removal

ARP funds **can** be used for the following:

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- To make necessary investments in water, sewer, or broadband infrastructure.

During the April study session, the City Council tentatively decided to use the ARP funds for water, sewer, broadband and revenue replacement. However, given new flexibility under the Treasury rules, the council may want to revise how those dollars are allocated.

Since the April study session, staff has determined that the city will only be able to spend approximately one million dollars in broadband improvements in the next year, regardless of how much council allocates to the project. In addition to the time needed to design, build and deploy additional broadband, contractors and fiber materials are currently in short supply, as both state and federal governments have made broadband expansion a key policy priority. Broadband expansion is included in President Biden's Jobs and Infrastructure program, so additional dollars could become available from other governmental sources for broadband.

While the replacement of old lead water service lines could be funded through our ARP allocation, there are reasonable expectations that additional money may be available through the state and federal governments for this purpose too, because it is a priority project for both the Pritzker and Biden administrations. So it is recommended that the city continue replacing these antiquated water lines only when we are conducting parallel construction projects.

A list of water and sewer projects has been updated and is attached. Staff believes that the first three projects on the list are of the highest priority for ARP funding consideration.

The city has received the first installment of $16,911,068. It has been deposited into a special ARP fund until council finalizes decisions on how it should be expended.

ARP funds can also be used for revenue replacement, but the federal government prefers that this transfer happen only once each year, prior to July 1st, for the previous calendar year's revenue losses. So staff plans to make this one-time transfer this month for 2020 losses.

Under the new Treasury rules, some of the ARP "housing assistance" allocation can go toward neighborhood revitalization and housing projects. Also attached is a memo discussing possible housing assistance expenditures that are ARP-eligible.

Because the ARP rules will continue to change (in ways that could impact allocation decisions for the 2022 ARP allotments), there is a possibility that the city could be required to make progress on spending the first half of ARP funds before the second half is transferred in 2022. For this reason, the speed with which a project can be readied for bidding and construction should be one factor used in determining when and where to authorize ARP funding.

Based on these considerations, it is recommended that the City Council consider allocating its 2021 ARP funds into the following five (5) categories, and for the amounts listed:

1. Water and sewer capital (See the first three projects from the attached water/sewer list. These 3 projects total $34.7 million, but it is recommended that $9 million be allocated to these in 2021, and an additional amount for water and sewer be allocated in 2022).
2. Revenue replacement as per the formula set forth in Treasury Department guidelines (between $3 and $4 million in 2020). The amount of revenue replacement to be transferred in 2022 for 2021 losses is unknown, but it will likely be substantially less than the city's 2020 losses.
3. The city's investment in broadband can be enlarged beyond what the council recently awarded for broadband extensions. However, the time required for design and bidding, and delays due to material shortages, mean that no more than $1 million can be spent in the next 12 months.
4. Eligible housing rehabilitation, and new housing projects as set forth in the Treasury Department guidelines, is eligible (See attached memo from Cordaryl Patrick describing $7 million in possible revitalization expenditures over the next three years. It is recommended that $2 million be allocated in 2021 and the balance in 2022).

5. Other eligible COVID-impacted expenditures where the City Council believes there is a compelling public interest served by making one-time contributions to eligible recipients. If they submit a plan for sustaining their operations moving forward, this could include an entity such as the Children's Museum of Illinois, which was closed for 13 months of the pandemic, and is a unique attraction that draws visitors not only from Central Illinois but from out-of-state, and without substantial financial help they might cease to exist. It could also include other COVID-impacted expenses summarized below.

This 5th category of expenditures could also include one-time grants "to aid impacted industries such as tourism, travel, and hospitality," particularly if the Council restricts this to supporting "the safe reopening of tourism, travel and hospitality industries that were closed during the COVID public health emergency," and further restricts funding to entities that might not continue to exist without some one-time ARP funding to get them back on their feet, and that submit a plan for their future sustainability. This 5th group could also include funding to DOVE and/or the United Way to support rent, mortgage and utility assistance payments, in the event city efforts to cut through unnecessary HUD regulations are not successful (see attached letter from Congressman Davis), administrative funds to manage ARP properly, and it could also include funds for additional virus testing, public information to encourage and fund vaccination, other public health measures directly related to COVID, etc. It is recommended that, in the aggregate, this 5th expenditure category comprise about $500,000. The City Council has separately determined to allocate a portion of CARES money toward food assistance and to back-up social service agencies to mitigate the effect of future evictions.

Prior to ARP, relief funds approved by Congress and the President in calendar year 2020 included: 1) CARES money routed through the City for use by external agencies only, including funds distributed to small businesses, funds allocated (by council agreements) to the CICD, DOVE and in the future to other agencies acting as sub-grantees; and 2) CURE reimbursements to the city for unbudgeted COVID costs, and budgeted one-time police and fire payroll costs. At the April Study Session, the City Council tentatively decided to allocate a $2+ million one-time CURE reimbursement as follows: 50% for demolition/property acquisition/debris removal in support of the city's neighborhood revitalization initiative; 25% for rebuilding the city's General Fund reserves; and 25% for special projects such as police vehicles and the funding gap for Fire Station #7. These allocations have not yet been finalized in the form of an ordinance amending the budget. Allocation decisions of the City Council (for 2020 CURE and 2021 ARP funds) will be formalized in an ordinance amending the 2021 municipal budget. Council action to allocate the 2022 ARP funds should be formalized through adoption (in the Fall of 2021) of the 2022 budget.

A link to U.S. Treasury Department rules for use and administration of ARP funds follows: https://bit.ly/3vv7E8t.

American Rescue Plan (ARP) Act
Water and Sewer Project Options

Project Number	Project Name	Status	Estimated Cost	Estimated Construction Completion	Comments
W16-03	**SWTP Claricone Conversion-** Replace the east clarifier train at the South Water Treatment Plant, with new claricone technology.	**Final plans are 99% complete-** Project can be out for bid within 2 months with an expected completion within 1.5 years.	$16,000,000	December 1, 2023	The claricone project is a high priority "shovel ready" project for the City and the highest priority for the water system. The east clarifier train at the SWTP is past its useful life and is in critical need of replacement. It is recommended that the newest technology be used to improve efficiency and reduce ongoing maintenance by replacing the current system with claricone technology.
2013-01	**Basin 5/6 Sewer Separation Project-** Separate the combined sanitary and storm system in the Oakland / Grand area to reduce basement backups.	**Preliminary design stage-** Plans will take about 1.5 years to complete. Construction will take about 2 years. This project may struggle to meet the current ARP funding timeline.	$13,000,000	December 31, 2025	This project is the #1 priority sanitary sewer project for the City. AECOM and City staff have been reviewing options for separating the combined sewer in this area for the past year. The project is ready to begin preliminary design, which will be followed by final design which may take 1.5 years to complete. It is staff's intention to bring a preliminary design contract to the City Council this summer. This is a very complex project which may make meeting ARP funding deadlines difficult.
2018-01	**Ellen and Division Area I&I Reduction-** Line private sewer laterals, line sewer mains and other sewer repair work to reduce inflow and infiltration.	**Final Design 70% complete-** This project is currently planned to be bid in July, 2021	$5,700,000	September 1, 2022	This project is the #2 priority sanitary sewer project for the City. It is "shovel ready" and is planned to be bid in July of this year. The project addresses an area of the City with ongoing sewer overflows during wet weather. This project is listed before the Basin 5/6 project below because it is further along in the design process.
2021-XX	**DeWitt Wellfield Improvements-** Replace original pumps and diesel motors with new pumps and electric motors, upgrade electrical infrastructure, instrumentation, monitoring & control systems and water flow channel.	**Conceptual stage-** Would take about 3 years to design and construct.	$6,500,000	December 31, 2026	This is a high priority project in the additional water supply plan prepared by INTERA. It will significantly increase the reliability of the wellfield and significantly decrease annual operation and maintenance expenses.
2017-02	**Florian Area I&I Reduction-** Line private sewer laterals and sewer mains and other sewer repair work to reduce inflow and infiltration in the area around Florian/Ramsey north of Center Street.	**Preliminary Design-** Will take about 2.5 years from design to final construction.	$4,300,000	July 1, 2023	This project is the #3 priority sanitary sewer project for the City. Preliminary designs have been completed, final design has not yet begun. The project addresses an area of the City with continuing sewer overflows and basement backups during wet weather.
2017-02	**Lost Bridge Area I&I Reduction-** Line private sewer laterals and sewer mains and other sewer repair work to reduce inflow and infiltration in the area around Lost Bridge and Country Club.	**Preliminary Design-** Will take about 2.5 years from design to final construction.	$7,300,000	July 1, 2023	This project is the #4 priority sanitary sewer project for the City. Preliminary designs have been completed, final design has not yet begun. The project addresses an area of the City with continuing sewer overflows and basement backups during wet weather.
2020-18	**Sanitary Sewer Extensions-** This project will extend sanitary sewers into areas of the City without sewer service.	**Conceptual stage-** It will take about 2.5 years to design and construct sewers to serve unsewered areas.	$8,000,000	December 31, 2024	Clark Dietz identified areas of the City that are not served by sanitary sewers. Some were recently annexed; however, most are long time residents. If this project is desired, cost participation will need to be determined and area residents polled to determine their interest in light of the estimated costs. $8 million is a budgetary place holder, actual costs could be more or less than this as determined by the City Council.
2020-06	**Brush College and Reas Bridge Road Pump Station-** Pump station to provide sanitary sewer for area development.	**Final Design under Contract but on hold-** Will take about 1.5 years to design and construct.	$3,500,000	July 1, 2022	The Brush College corridor is currently experiencing high development pressure which will require access to sanitary sewer which is currently marginally available in the area. The pump station size is still being determined based on projected area development and use.
2022-10	**2022 Watermain Project-** Annual watermain replacement work at various locations in the City.	**Preliminary stage-** Plans usually take about 9 months to prepare and 15 months to construct.	$2,800,000	July 1, 2023	This is a yearly replacement / improvement project to address high priority areas within the water distribution system that have water quality issues, high main breaks, increased fire flow needs, or high failure impacts.
2023-10	**2023 Watermain Project-** Annual watermain replacement work at various locations in the City.	**Preliminary stage-** Plans usually take about 9 months to prepare and 15 months to construct.	$3,000,000	July 1, 2024	This is a yearly replacement / improvement project to address high priority areas within the water distribution system that have water quality issues, high main breaks, increased fire flow needs, or high failure impacts.
2022-XX	**Water Sampling Stations-** Permanent water sampling stations to monitor water quality at key locations throughout the City.	**Preliminary stage-** Plans usually take about 3-4 months to prepare with construction about 6 months.	$400,000	November 1, 2022	The City routinely takes water samples at various locations in the City in order to verify water quality in the system. These are supplied to the IEPA as part of our system operations. Samples are currently taken from private taps. This project would place sampling stations directly on the distribution system. This work could be included with the water main replacement project.
2021-XX	**Water Meter / Transmitter Replacements-** This project will supply approximately 3,000 water meters and transmitters to be installed by City crews to replace older units.	**Preliminary stage-** It will take about 3-4 months to order and receive materials. Installation will take about 2-3 years.	$600,000	December 31, 2024	The current residential water meters are nearing the end of their useful life and should be on a schedule to be replaced over the next several years. ARP funding could be used to procure some of the replacement meters and transmitters for City Staff to install over the next 3 years.
2021-XX	**Distribution System Valve Replacements-** This project replaces larger valves in the water system that have exceeded their useful life.	**Preliminary stage-** Plans usually take about 3-4 months to prepare with construction about 6 months.	$545,000	December 31, 2024	Replace (20) 6", (15) 12", (10) 16" and (5) 20" Valves. These large valves are too big for City crews to replace and have exceeded their useful life. The project can be included with the annual water main replacement project to secure better bids.
		Total	$71,645,000		

DATE: June 17, 2021

TO: Scot Wrighton, City Manager

FROM: Cordaryl Patrick, Director of Economic and Community Development

SUBJECT: American Rescue Plan (ARP) Funds

The city's Economic and Community Development Department has recently been the recipient of substantial relief funds that have come directly from the Federal and State governments, in addition to other non-COVID grant proceeds to assist in the city's neighborhood revitalization efforts. Many of these funds have had different grant compliance requirements, which has limited the effectiveness of the funds, but we are hopeful that as other events take place (end of moratorium, etc.), these funds will be fully directed to their intended uses. Recently, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide emergency funds to eligible local governments. Treasury has also released details on how these funds can be used as it relates to economic and community development, and to serving the housing needs of the hardest-hit communities and families, which is an eligible category.

The Economic and Community Development Department can identify approximately $7 million in expenditures that comply with the latest guidelines established by the U.S. Treasury Department for ARP fund use, that can be spent over the next three years, and that tackle one of the the root problems our community faces concerning neighborhood revitalization—investments in housing and neighborhood services to address the needs of individuals experiencing homelessness, those needing affordable housing, housing vouchers, residential counseling and housing navigation assistance to facilitate moves to neighborhoods with higher economic opportunity. The Department's proposal can be spent over the next three years and includes the following elements:

1. **Owner-Occupied Residential Rehab Programs ($1,677,500)** – This cost center will provide grants and/or forgivable loans to homeowners living in qualified census tract (a low-income area as designated by the Department of Housing and Urban Development) to completely rehab their homes both externally and internally to be in compliance with building codes. This will include, but is not limited to, replacement of windows, gutters, roofs, abatement of lead, siding, porches, energy efficient HVAC systems, etc. Scholars suggest that a properly maintained home will add value to communities, families' safety, create opportunities for neighborhood amenities, improve school districts, create a market for livable affordable housing and decrease crime related activities. These are all objectives of creating whole communities and is a strategy that addresses community and neighborhood revitalization head-on.

   This cost center will also provide educational and training programs, such as a "lend a tool" program that will give residents an opportunity to learn how to continue the maintenance of their home and how to operate tools and equipment needed to do so. Without homeowner training, many residents will not be able to properly maintain their homes, even after a rehab. Therefore, it is critical to provide these training and educational programs so that we continue the legacy of well-maintained homes. Some of this training could be provided by the CICD, who's staff already includes personnel trained and certified to conduct homeowner training.

2. **Rental Residential Rehab Programs ($5,000,000)** – This cost center is the highest because there is more demand for rehabilitated rental housing than there is for rehabilitated owner-occupied affordable housing in Decatur's qualified census tracts. Too many existing leased housing units are not fit for human habitation, are unattractive, and are in varying states of disrepair. Rental inspections of the worst leased units in the future, adoption of a distressed properties ordinance, and additional code enforcement will help in this area; but rehabilitation of existing structures is also a key strategy. By creating a revolving loan fund to enable eligible landlords to rehab homes that they rent, more structures can be saved from demolition. This rehab will include, but is not limited to replacement of windows, gutters, roofs, abatement of lead, siding, porches, energy efficient HVAC systems, etc. This is an opportunity to partner with landlords to create sustainable solutions that work for everyone, including the renter. This cost center can also be used to provide housing vouchers and housing navigation assistance to facilitate residents that relocate to neighborhoods with higher economic opportunities, either permanently, or while their home is being rehabilitated.

   This cost center will also be used to match private investment funding for the rehabilitation of New Durfee School (old Garfield School) located at the intersection of West Grand Street and Oakland. Currently, we are in discussions with both the neighborhood association (Neighborhood United) and a developer about the highest and best use of New Durfee School and how to create a capital stack that will fulfill an appropriate re-purposing. We are still working out the details with the prospective developer, but it has the potential to be a catalyst project in the Neighborhood United area. We also propose utilizing funds in this cost center to leverage other housing related funds from the Illinois Housing and Development Authority (IHDA). These conversations have already begun with IHDA and they are very excited to learn more about our community revitalization plans and how they align with their mission.

3. **Construction Assessment and Inspections ($322,500)** – In order to be effective in carrying-out the programs mentioned above, we will need to temporarily staff-up over a three-year period by hiring contractual and/or short-term construction specialists and inspectors. The new rules/guidance released by the Department of Treasury as of June 10, 2021 allow recipients to use funds for administering the ARP programs, including costs of consultants to support effective management and oversight, grant compliance and reporting, including consultation for ensuring compliance with legal, regulatory, and other requirements. Is also allows for funds to cover the portion of payroll and benefits of existing city employees corresponding to time spent on administrative work, including managing grant programs, that deploy the ARP Fiscal Recovery Funds.

   Any funds allocated to neighborhood revitalization projects described above will come back to the City Council for final approval as specific contracts, redevelopment agreements and detailed program resolutions are prepared. The descriptions above are not extensively detailed and annotated, but they outline what the Community Development staff believes are the most important uses of ARP funds that can be used under the ARP rules for housing assistance.

Congress of the United States
Washington, DC 20515

June 14, 2021

The Honorable Marcia Fudge
Secretary
U.S. Department of Housing & Urban Development
451 7th St SW,
Washington, DC 20410

Dear Secretary Fudge,

We write to request information regarding the use of funds appropriated by the Coronavirus Aid, Relief and Economic Security (CARES) Act (PL 116-136) to the Department of Housing and Urban Development (HUD) for the purpose of rental assistance.

Recent reports[1] demonstrate an alarming problem related to the length of time it has taken for Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) funding to reach the individuals and families for whom the funds were intended, and further issues with entities being able to distribute funds in a timely manner due to a lack of clear guidance from the Department.

Given the slow state of economic recovery due to forced shutdowns over the course of the COVID-19 Pandemic, and a variety of factors that continue to contribute to high rates of unemployment, it is unacceptable that out of $46.5 billion in additional funds, the Department has failed to issue clear and concise guidelines to the local governments and non-profit entities responsible for distributing these funds.

Therefore, we respectfully request further information regarding the following questions:

1. What guidance has the Department released to nonprofit and local entities directing how these funds should be allocated and released?

2. What is the Department doing to ensure that CDBG and ESG funds are reaching the individuals for which the programs were designed?

3. Regarding recent financial summaries of the HUD dollars appropriated via the CARES Act, approximately 10 percent of funds from the Community Planning and Development Office have been spent by people it was designed for. What is the Department doing to ensure that the remaining 90 percent of funds are properly allocated, and when does the Department anticipate 100 percent of funds being spent?

Thank you for your time and attention to this important matter.

Sincerely,

Rodney Davis
Member of Congress

French Hill
Member of Congress

[1] https://www.washingtonpost.com/nation/2021/05/24/my-back-is-against-wall-struggling-city-some-federal-rental-aid-has-proved-hard-spend/

DATE: 6/11/2021

MEMO: 2021-06

TO: Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Monthly Reports, May 2021

ATTACHMENTS:

Description	Type
Fire, May, 2021	Cover Memo
Police, May, 2021	Cover Memo
Public Works, May, 2021	Cover Memo
Community Development, May, 2021	Cover Memo
IT, May, 2021	Cover Memo

D E C A T U R   F I R E   D E P A R T M E N T
MEMORANDUM
2021-06

June 9, 2021

TO: Scot Wrighton, City Manager

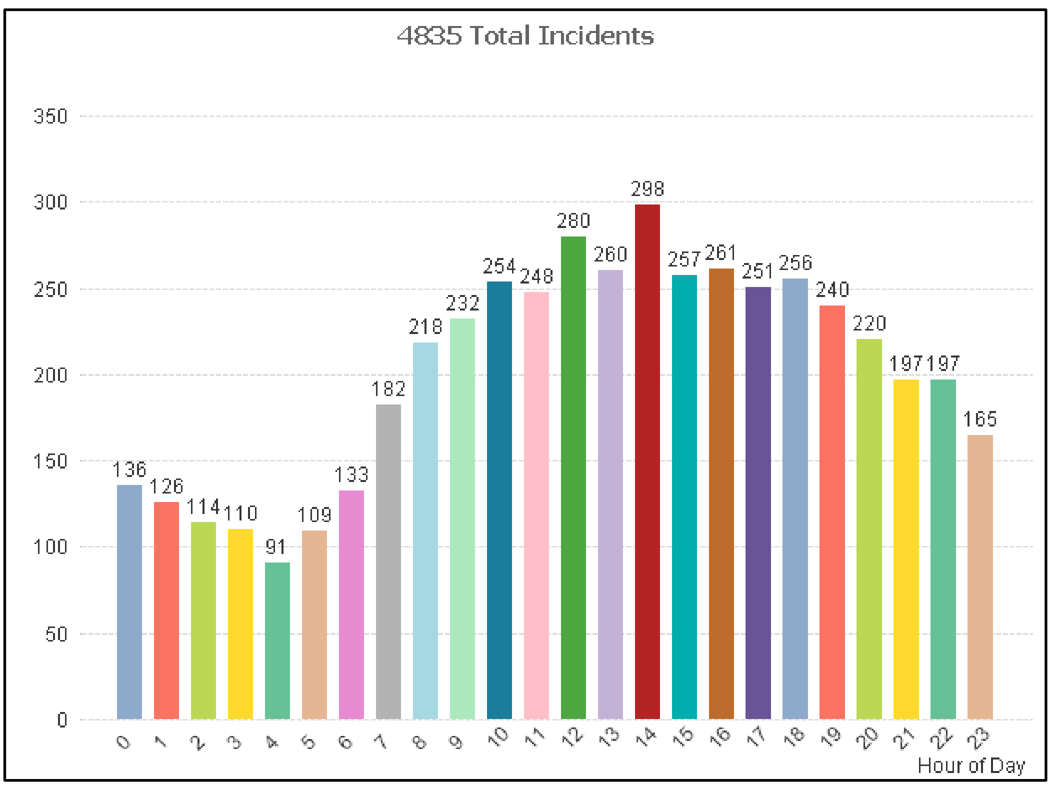
FROM: Jeff Abbott, Fire Chief

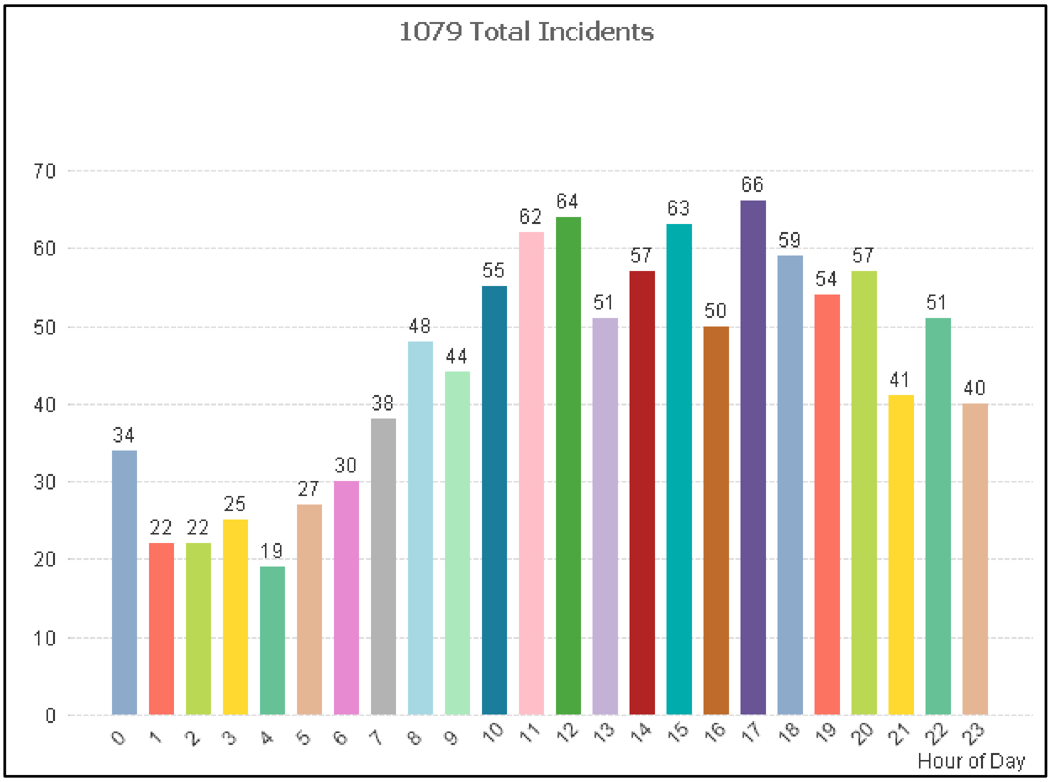
RE: Monthly Report – May 2021

The fire department responded to 1079 alarms in May. That is 218 more alarms than in May of 2020. There have been 555 more alarms this year than at the same point last year. Through May, the department has responded to 4835 alarms.

Station 3 is nearing completion and is expected to be open in July. The property for station 7 has been acquired, and the bid documents are being completed. The expectation is that the project will be bid in a month or two, and the construction can begin in early fall. The construction of the new station 7 will be the final project in the station rehabilitation program that began five (5) years ago.

The department is currently looking at specifications for two new apparatus that will replace 20-year-old pumpers. These two vehicles were included in the 2021 budget. It will take 6-10 months for the new apparatus to arrive after the order is placed.





TRAINING:

All companies reviewed policy F-103 and completed hose testing. The department owns over 23,000 feet of hose that must be tested annually.

Monthly EMS training through the Target Solutions training site: Obstetric and Gynecological Emergencies EMS protocol review: F-02 APGAR scoring chart, F-103 Abnormal Delivery, F-104 Meconium Aspiration, F-105 & 106 Neonatal Resuscitation.

SOP/SOG review through the Target Solutions training site: D-105 Education and Schools, E-124 Battalion Chief Emergency Response, E-132 Body Armor Use, F-106 Voice Amplifier use.

Through the Target Solutions training site: All members completed training on Solar Photovoltaic (PV) Response Safety for firefighters.

All companies reviewed FAE material and completed pump and aerial operations.

All companies inventoried all EMS equipment on each apparatus and prepared for IDPH annual inspection.

All members completed company drills, Response Territory Familiarization and driver training.

DECATUR ILLINOIS POLICE DEPARTMENT

TO: **Mayor Julie Moore-Wolfe**
City Council Members
City Manager Scot Wrighton

FROM: S. Jason Walker, Acting Chief of Police

RE: May 2021 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month staffing was 141. Current staffing for the Decatur Police Department is as follows:

Position	Current	
Police Chief	1	
Deputy Chief	2	
Police Lieutenant	5	
Police Sergeant	17	
Police Patrol Officer	115	
TOTAL	140	Budgeted: 148

10 of the 140 are either at the Police Training Academy or in the Field Training Program

Two retirements in May. Accepted one retirement letter for July.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 14. Current civilian staffing for the Decatur Police Department is as follows:

Position	Current
Administrative Secretary	1
Crime Analyst	2
Sr. Clerk Typist	2
Records Supervisor	1
Parking Enforcement	2
Part-time FOIA Officer	2
Community Liaison Officer	4

Total	14

PATROL DIVISION

Function	Month	YTD
Community Meetings	2	3 (Covid Restricting)
Directed Patrols	11	99
Active Problem Oriented Policing Projects	0	1
Completed Problem Oriented Policing Projects	0	1
Parking Citations	37	147
Criminal Arrests	255	1383
Felony Drug Arrests	16	114
Firearms Seized	13	80
Traffic Citations	369	2247
Field Interviews	95	929
Written Warnings	134	1101
Calls for Service/CAD incidents	4407	20188
Unlawful use of Motor Vehicle tows	0	0
Driving Under the Influence Arrests (DUI)	21	123
DUI involving accidents	5	39
Fatal Accidents	2	2
Traffic Accidents	195	1004
Accidents with Personal Injury	40	172
City Ordinances Arrests	14	50

Distracted Driving Enforcement- Electronic Communication Device Citations:

State Citations	YTD	Warning Citations	YTD
11	103	1	9

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

Drug	Amount	YTD Seizure	Street Value
Cannabis	107 grams	4596 grams @ $10-gram	$45,960
Cocaine-Powder	1 grams	404 grams @ $100-gram	$40,400
Cocaine-Crack	1 grams	36 grams @ $100-gram	$3,600
Heroin	13 grams	43 grams @ $300-gram	$12,900
Ecstasy	0 hits	315 hits @ $20 hit	$6,300
Meth	72 grams	1704 grams @ 100-gram	$170,400
K-2/Pills:	0	1095	

Search Warrants: 5	YTD: 22
US Currency Seized: $5,671	YTD: 119,479
Firearms seized: 7	YTD: 35
Vehicles seized: 1	YTD: 2

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 101	YTD: 443
Cases closed/resolved: 59	YTD: 243
Criminal Arrests: 27	YTD: 138
Homicides: 0	YTD: 1
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 0	YTD: 3
Missing Person Investigations: 4	YTD: 33
Computer forensic Exams: 0	YTD: 454

Crime Analysis Unit and Investigations:
Sex Offender Registrations: 117 YTD: 621

Freedom of Information (FOIA)

The Professional Standards Unit received 268 Freedom of Information Act requests for the month.

Total requests YTD in 2021 is 1,217.

U.S. Marshall's Great Lake Task Force

Felony Arrest:	31	YTD: 121
Misdemeanor Arrests:	03	YTD: 05
Total:		TTD: 126

Public Works Department
Monthly Report
May 2021

Engineering:

32nd and Fulton Storm Drainage Improvement Project:

Month Activity: Luka completed all concrete work and restoration in May with guardrail, asphalt patching, and final restoration scheduled for June.

Project Background: The Project was design by Farnsworth Group. The project will provide a new storm sewer to serve the area generally bounded by Rt 36 to the North, 36th St to the East, Orchard to the South and Country Club Rd to the East to relieve flooding. The Project was the no. 3 priority on the Storm Water Master Plan. The Project was advertised for bid April 15th with bids received on May 6th. The City received two bids with Luka Company providing the low bid. The project was awarded to Luka Company on May 18th for $1,379,690. All storm sewer is installed.

2021 Water Main Replacement Project:

Month Activity: The project was awarded to Burdick Co as the lowest responsive bid on April 9, 2021. Work has not started due to the unexpected lead time on pipe, pipe is currently part of national material shortages. Lead time for pipe is 8 to 12 weeks when historical lead time was 2 to 3 weeks.

Project Background: The project was designed by Engineering staff; the 2021 project is in three locations.

The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of watermain on Rea's Bridge Rd near the bridge across lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021 with bids received on April 7, 2021.

2021 Local Motor Fuel Tax Street Project:

Month Activity: No work was completed in May, it is expected to continue with the remaining streets in the project in June.

Project Background: The project was designed and advertised by Engineering staff on January 27, 2021 with bids received on February 18, 2021. The project was approved on March 1, 2021 to Dunn Company as the lowest responsive bid. Dunn has completed Nelson and the 34th and Prairie Area.

2021 State Motor Fuel Tax - Asphalt

Month Activity: The project design is complete and has been approved by IDOT for bidding. The project is scheduled to advertise on June 2, 2021.

2021 State Motor Fuel Tax – Concrete and Brick

Month Activity: The project was designed by Engineering staff and advertised on May 12, 2021 with bids received on May 24, 2021. Kinney Co had the lowest responsive bid, the contract will be presented for approval on June 7, 2021. The project includes Concrete patching on Airport Rd north of Rt 36, MacArthur north of Ash, and 27th St North of Kile. It also includes repair of Main St between Oakland and Fairview.

Country Club Road Reconstruction Project:

Month Activity: The project is currently being design by designed by Engineering staff. The project will be complete reconstruction of the section of road between Airport Rd and William Street. The project has been provided for IDOT for review and approval.

<u>Center Street Bridge Replacement:</u>

Month Activity: Sangamo removed the existing structure and build the low water level river crossing for construction on the new structure. The structure pile foundation is scheduled to continue in June.

Project Background: The design was completed by WHKS with bids received by IDOT on March 5, 2021. The bids were higher than the engineer's estimate and the City Council approved concurrence on April 5, 2021 to approve Sangamo's bid for $1,595,148.92. IDOT awarded the Bid to Sangamo in April and the preconstruction was on April 28, 2021. Construction started in May of 2021.

MUNICIPAL SERVICES MONTHLY DATA 05/01/2021 – 05/27/2021

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewers Cleaned	18,142 lin. foot	56 hours	
Catch Basin Repair	16 each	76 hours	
Sewers Root Cut	19,434 lin. foot	64 hours	
Street Sweeping	145.3 miles	258 hours	
Potholes Patched	869 each	166.5 hours	
Street Repairs (asphalt)	134.7 square yards	68.5 hours	
Dura Patcher	257 spray patches	230 hours	
Utility Cuts Pavement	280 square feet	235.5 hours	
CD Cleanups	44 each	N/A	
Home Secures	19 each	N/A	
Mowing	N/A	337.5 hours	

Water Production Division
Monthly Activity Report
May 2021
(updated information in bold text)

Lake Decatur Landscape Maintenance: There was no activity this month.

Lake Decatur Raw Water Intakes and Pump Station Study: Crawford, Murphy & Tilly, Inc. completed this study in January.

Lake Decatur Water Level: Lake Decatur was maintained at an average elevation of 614.1 feet (99% full) which is on target for May.

Lake Decatur Watershed Management Plan: Northwater Consulting completed the Management Plan & Initiative Long Term Strategy and Lake Decatur Management & Policy Recommendations and presented them to the City Council. The water quality monitoring network was expanded, Lake Decatur Bluffs Subwatershed planning continued and supportive feedback was obtained from the USDA for this year's Regional Conservation Partnership Program (RCPP) grant application.

Oakley Sediment Basin Management: Clarkson Farm cultivated approximately 30 acres of the basin's interior and planted cereal rye in November 2020 for harvest in July 2021.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Data for this outcome has not been obtained yet.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99% of the engineering and construction bid specifications. This project is on hold pending the recommendations of the Water Utility Long Term Sustainability Plan.

Water Production: Continued analyzing water quality samples for the Lake Decatur Watershed Management Plan monitoring network. 583.8 million gallons of potable water were pumped into the water distribution system which was 5.72% more than May 2020.

May 2021

Water Services: Staff repaired 3 water main failures, 21 water services, 2 system valves and 16 fire hydrants. Inspected 4 system valves and 14 fire hydrants and completed 1,041 Utility Billing orders and 27 miscellaneous distribution system orders. Crews flushed 166 fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were also recorded for future monitoring.

COMMUNITY DEVELOPMENT DEPARTMENT
MONTHLY REPORT
MAY 2021

PLANNING AND DEVELOPMENT DIVISION

For the month of May, the Planning and Development staff continued to split time working in the office and from home given COVID-19. Staff was and is still able to process and review site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. We have adapted to doing some reviews of digital submittals of site plans and other materials. Staff has also used time while working at home to gain some training in Planning and Zoning through online webinars.

In May, staff in conjunction with other city departments reviewed seven (7) submittals, which included seven (7) site plans. Staff also provided multiple zoning review/verification letters.

For the Decatur Urbanized Area Transportation Study (DUATS), staff held a Technical and Policy Committee Meeting and held two (2) Bike Plan Core Committee meeting. The draft Bike Plan is available on the City's website for review at: https://www.decaturil.gov/regional-bicycle-master-plan-draft.

We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held Zoom meetings or conference calls for pending and ongoing developments.

As of last week, there were 1,747 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Memorial Health Systems led the way with 160 jobs followed by ADM with 96 jobs and Vivian with 68 jobs.

We are also handling the sale of City owned property and closed on three (3) more lots in May to bring the total to 39 vacant lots through the side-lot program for a total sales revenue of $24,350. 33 of the 39 vacant lots were acquired by adjacent homeowners interested in expanding their outdoor living space with the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

BUILDING INSPECTIONS DIVISION

For April, we issued a total of 190 permits with a total work value of $6,156,234. Of those, we had five (5) permits with a value of over $200,000 [Mueller Foundry phase 2, new residence, St. Mary's Prairie Suite renovation, Springfield Clinic Urology renovation, & Sam's Fuel Station].

PERMIT TYPE	# ISSUED	WORK VALUE
Building	23	$5,060,465
Demolition	4	249,575
Electrical	19	34,199
Mechanical	8	34,320
Plumbing	25	62,246
Roof	37	390,294
Pool	4	33,583
Fence	18	60,082
Sign	2	14,000
Temporary Structure	1	100
TOTAL	**141**	**$5,938,864**

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, demolitions, exempt activities and infrastructure projects.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- The City of Decatur continued to market and process the $1.19 million dollar Department of Commerce and Economic Opportunities (DCEO) CURE's local ES grant to assist small businesses. The program ends in June 2021.
- Staff continues working with Dove Financial Assistance using CDBG-CV funds to assist residents with rent/mortgages and utilities. Dove's May report was not received by the time this report was due.
- Staff began formulating RFP for a housing study to be done this Fall along with the development of a Workforce Development Ecosystem.
- Staff met with various nonprofits to discuss revitalization opportunities. Several have submitted proposals on how they can assist with the efforts within the Johns Hill project.
- City of Decatur continues to work with Community Investment Corporation of Decatur (CICD) as a sub recipient to assist small businesses with mortgage/rent and utilities. CICD's May report was not received by the time this report was due.
- The Washington Post wrote an article about the HUD COVID funds and the lack of expenditures. Rep. Rodney Davis asked for a meeting with Dove and the City of Decatur to find out how best.
- City staff held the first of three City-wide cleanups. The next will be held in September.
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation and demolition to various areas of the City.
- Staff continues work on the IHDA Single family Rehab grant and Strong Communities Grant.
- DCDF President, Glenn Livingston resigned. Working with City Manager to find a suitable replacement.
- Staff continues providing technical assistance to a local neighborhood organization who is interested in being a Community Housing Development Organization (CHDO).
- Staff continues to be active in the Continuum of Care process as well as homeless meetings, and events as required by HUD.
- The City has partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a new group home project. The overall project cost is about 4 million. Staff is conducting the environmental for the various funding sources.
- Staff continues working with HUD CPD-Chicago to ensure compliance with a multi-rental complex.
- Staff has begun meeting with the Regional Neighborhood Network Conference (RNNC) Steering Committee to determine the future of the organization.
- Staff continues work on CDBG funded demolitions as part of the ongoing Community Revitalization strategy.
- Staff met with outside agencies, i.e. Dove, DMCOC dba Empowerment Opportunity Center, CICD, Shemilah Outreach, Community Foundation, EnRich Employment training program, Workforce Investment Board, Block by Block, Beautify Decatur and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of May 2021.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
MAY 2021

NEW CASES	
Health & Safety (72 Hour)	68
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	42
No Garbage Service	5
Nuisance	97
Secure of Abandoned Buildings	23
Weeds	473
TOTAL	708

DEMOLITIONS	
Year-to-Date Demolished	0
New Cases	1
Sent to Legal	2
Sent to Council	0
Out to Bid	0
Contracts Granted	10
Contract Amount	158,379.00
Permits Issued	3
Permits Finaled	0
Active Demolitions	207

RE-INSPECTION VISITS	
Code Enforcement	681
Weeds	458
TOTAL	1139

GARBAGE SERVICE COMPLAINTS	
Received	6

INVOICES*	
New Invoices	437
Dollar Amount	$119,305.93

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	37
Weeds	325

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	$1,571.70

WEED ABATEMENT	
Contractor Mowed	331
Owner Mowed	70
TOTAL	401

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2021
May

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- DPD Sex Offender Computer equipment was replaced to eliminate and older failed computer running older operating system software.
- The FLOCKSAFETY cameras were deployed on the streets of Decatur in May. All DPD Sworn officers were added to the system and crime is being solved using the new system.
- Materials have been ordered for the City Fiber Extension project. Still do not have a delivery date so conduit work can begin.
- IT is responding to several pending requests to engage City Fiber for a wide range of use cases.
- IT continues to monitor Cyber Security threats and make changes to our network security as possible issues are identified. Staff commitment in time to network security is increasing. In May, twenty-one manhours were spent mitigating Cyber threats.
- A testing environment was set up for Tyler MUNIS (City Electronic Resource Planning System) to Version 2019 and is ready for testing.
- The OpenGov implementation is now being used for Live Data. History data was migrated from old system to the new system and the old DB2 system used previously was placed in a "read only" status until all data can be verified in the new system.
- Several updates and patches were applied to City Computer solutions to mitigate a wide range of reported possible Cyber-attacks in May.
- Preparing City Council Chambers to reconvene City Council meetings in that space beginning in June.
- Received and imported new parcel data from Macon County and updated with latest Zoning changes for the City GIS database.
- In May, IT processed 75 Help Desk tickets, resolving 46 on the initial call (61% First Call Resolution Rate). Goal is to resolve at least 50% of all Helpdesk calls at the first point of contact with IT. Four support ticket surveys were returned concerning the support experience and each was ranked as exceptional service.