



**Monday, July 2, 2018
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

1. Approval of Minutes of June 12, 2018 Special City Council Meeting
2. Approval of Minutes of June 18, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Proclamations and Recognitions
2. City Manager's Budget Update
3. Ordinance Rezoning Property From M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District 859 North Jasper Street
4. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project, City Project 2018-09
5. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Insituform Technologies USA, LLC for 2018 Trenchless Long Lining Repairs Project, City Project 2018-28
6. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for Decatur Public Transit System Concrete Bus Shelter Pad Improvement Project, City Project 2018-17
7. Resolution Authorizing City Manager to Execute Insurance Coverage for General Liability, Automobile Liability and Excess Liability for Decatur, Illinois Public Transit System for the Policy Period July 1, 2018 to July 1, 2019

8. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings
 - B. Resolution Approving Reappointment - Police Pension Fund Board of Trustees
 - C. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park - Decatur Celebration

VI. Other Business

VII. Recess to Study Session

City Code Chapter 53 Ambulance Service

VIII. Recess to Closed Executive Session

Recess to Closed Executive Session Under Section 2. Open Meetings Act (c) (2) Collective Negotiating Matters between the Public Body and its Employees or their Representatives and (c) (1) the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body

IX. Adjournment

Identity Theft Prevention Procedures

SPECIAL CITY COUNCIL MINUTES

Tuesday, June 12, 2018

On Tuesday, June 12, 2018, the City Council of the City of Decatur, Illinois, met in a Special City Council Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory and David Horn. Councilman Bill Faber was absent. Six members present and one member absent. Mayor Julie Moore Wolfe declared a quorum present.

Deputy City Manager Billy Tyus and Illinois Municipal League Executive Director Brad Cole attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called to recess to Closed Executive Session under Section 2 Open Meetings Act (c) (16) Self Evaluation, Practices and Procedures or Professional Ethics, When Meeting with a Representative of a Statewide Association of Which the Public Body is a Member.

Councilman Pat McDaniel moved to recess to Closed Executive Session; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Council members returned to the Council Chambers after adjournment of the Closed Executive Session. Executive Director Brad Cole stated that a Closed Executive Session was held and he had conducted the meeting. No business was taken during the Closed Executive Session.

Councilman Pat McDaniel moved the Council meeting be adjourned; seconded by Councilwoman Dana Ray, and on call of roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory, David Horn, and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:58 p.m.

Approved _____
Debra G. Bright
City Clerk

CITY COUNCIL MINUTES

Monday, June 18, 2018

On Monday, June 18, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory and David Horn were present. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens.

Jerry Dawson requested Council consider dedicating the new fire house in John E. Sheehy's honor and maybe have a plaque or something suitable like that in the new fire house. Mr. Sheehy was the first fire fighter killed in the line of duty in Decatur, Illinois in 1909.

Mayor Julie Moore Wolfe called for approval of the minutes. The minutes of the June 4, 2018, Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business. City Manager Tim Gleason gave an update on the funded entities in the community. Mr. Gleason's recommended Council fund the entities the full amount for the remainder of fiscal year 2018 and the City make notification to the entities.

With no other unfinished business, Mayor Julie Moore Wolfe called for New Business.

Finance Director Gregg Zientara provided the Treasurer's Financial Report. Councilman Charles Kuhle asked if there were any signs of the City services suffering because of the hold off in hiring. City Manager Tim Gleason stated, no, it is going well. Councilman Bill Faber requested a list of the open positions.

R2018-70 Resolution Rescinding Resolution 2018-28 Regarding Adding Territory to the Decatur Macon County Enterprise Zone Decatur Memorial Hospital, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Councilman Charles Kuhle abstained. Six ayes and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

R2018-71 Resolution Adding Territory to the Decatur Macon County Enterprise Zone Decatur Memorial Hospital, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Councilman Charles Kuhle abstained. Six ayes and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

R2018-72 Resolution Authorizing Agreement for Lobbying Services – Curry and Associates, L.L.C., was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Lisa Gregory.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-73 Resolution Authorizing the Macon County Public Safety Training Foundation and the City of Decatur, Illinois Agreement for the Use of Grant Farm Law Enforcement Training Center by the Decatur Police Department, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Police Chief Jim Getz explained that the Macon County Sheriff's Department basically operated and managed the facility and it is being assigned over to the Macon County Public Safety Training Foundation. Police will continue to go there and train. This agreement will allow Police to train there under different management. Councilman Charles Kuhle asked if there was a cost to the City to use the facility. Police Chief Jim Getz stated there was no cost.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-74 Resolution Authorizing Annual Service Agreement with Superion, LLC – OSSI Decatur Police Department, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-75 Resolution Approving Expenditure of City Funds to Renew Microsoft Office 365 Licensing Fulfillment for the Next Three Years. CDW-G, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-76 Resolution Approving a Water Service Agreement with the Village of Harristown, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn asked if there was a reason the City couldn't always supply Harristown's water. City Manager Tim Gleason shared that the Village is not interested in the City supplying their water at this time.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-77 Resolution Authorizing an Agreement with WHKS & Co. for Engineering Services to Provide Design Services to Improve the Taylor Road / Ward Branch and West Main Street / Stevens Creek Bridges, City Project 2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn asked if these two bridges had the lowest rankings. Public Works Director Matt Newell stated currently the City is under contract designing the two bridges on Mound Road, which are the worse. The reason West Main is on here is because we could see that at least one of the pilings is experiencing a lot of deterioration and we wanted to secure the pilings.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-78 Resolution to Approve Preliminary Engineering Services Agreement and Appropriate Motor Fuel Tax Funds for Taylor Road / Ward Branch and West Main Street / Stevens Creek Bridges Improvement, City Project 2018-05, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-79 Resolution Rejecting the Bids – Street Restoration, Airport Road, City Project 2018-08, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Charles Kuhle asked approximately how much will the bid go up. City Manager Tim Gleason stated approximately \$100,000.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-25 Ordinance Rezoning Property R-3 Single Family Residence District to PD Planned Development District 110-140 West Mound Road, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Director of Economic and Development Raymond Lai responded to Council members questions regarding the Planned Development District. Councilman David Horn stated that while this development prohibits video gaming parlors, it still permits video gaming terminals in the retail space. Mr. Horn stated video gaming does not enhance the attractiveness of this area. Video gaming will not lead to a greatly enhanced neighborhood center. They do not promote a positive image and they are close proximity to churches and a premium retail complex. Councilman David Horn motioned to amend the Planned Development prohibiting video gaming terminals from the development; seconded by Councilman Bill Faber. Council members shared their comments regarding the possibility of video gaming terminals in the Planned Development District. Mary Cave with Chastain and Associates shared that the major use of the development is a medical office and possibly future retail and a small restaurant.

Upon call of roll on the amendment to prohibit video gaming terminals from the development, Council members Pat McDaniel, Bill Faber, Lisa Gregory and David Horn voted aye. Council members Charles Kuhle, Dana Ray, and Mayor Julie Moore Wolfe voted nay. Four ayes and three nays. Mayor Julie Moore Wolfe declared the motion carried.

Upon call of the roll for the ordinance as amended, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

2018-26 Ordinance Amending City Code Chapter 56-Refuse and Recyclables Removal, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Pat McDaniel clarified that the only thing changing is the amount being paid by customers. City Manager Tim Gleason stated that was correct. Councilman Bill Faber asked when a citizen has a complaint who in the City can that complaint be directed to. City Manager Tim Gleason stated typically Deputy City Manager Billy Tyus receives the complaints. Councilman Bill Faber suggested it would be helpful to the community if when the citizens called in that City staff knew whom to direct that complaint to. Councilwoman Dana Ray shared that she thought the City should have one point person where the complaints go to. City Manager Tim Gleason stated that within the organization the point person they turn to is Susan Kretsinger. City Manager Tim Gleason responded to Councilman David Horn's questions regarding refuse.

Citizens Nancy Funk and Gary Funk shared their concerns regarding garbage service and registering complaints with the City. Mrs. Funk requested that the citizens have a number to call to report poor garbage service or an insert in the garbage bill on how to address refuse problems.

Attorney Ed Flynn representing the garbage haulers shared that when the modifications were made to the garbage service in 2005, that the garbage haulers took a \$3.15 reduction in their monthly revenue. Mr. Flynn requested Council grant the rate increase. Mr. Flynn responded to Councilwoman Lisa Gregory's questions regarding registering a garbage complaint and reaching a remedy.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-80 Resolution Authorizing City Manager to Negotiate for the Purchase of Properties Owned by the Macon County Trustee, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Pat McDaniel wanted to know how many of the 720 lots have houses on them that need to be demolished. Councilman Pat McDaniel requested staff put together recommendations on how they are going to sell the lots. Councilman Charles Kuhle asked if there were any increased costs to taking these properties over. City Manager Tim Gleason stated, yes, there will be more staff time as we formalize a plan of what we do other than just maintaining at the bare minimum. Councilman Bill Faber asked if these properties would be funneled into a land bank. City Manager Tim Gleason stated it was yet to be determined. Councilman David Horn stated the specific costs need to be identified in the 2019 budget.

Upon call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through D and asked if any Council member wished to have an item removed from the Consent Calendar. Council members did not ask to remove any items from the Consent Calendar. The Clerk read Items A and D:

- A. R2018-81 Resolution Ascertaining Prevailing Rate of Wages for Construction of Public Works by Contract
- B. R2018-82 Resolution Approving Appointment – Human Relations Commission
- C. R2018-83 Resolution Approving Appointment – Plan Commission
- D. R2018-84 Resolution Authorizing the Execution of a Temporary Construction Easement Agreement between the City of Decatur and Jeffrey L. Shade, Thomas M. Shade, Sarah M. Peterson, as Trustee of the Sarah M. Peterson Trust, and William P. Shade III, as Trustee of the William P. Shade III Trust

Councilman Pat McDaniel moved Items A and D be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business.

Councilman Charles Kuhle thanked the City for the nice directional signs throughout the City. He also thanked Cindy Deadrick Wolfer and the Symetra Tour for bringing the tour to Decatur again.

Councilman David Horn requested to have a discussion on video gaming and video gaming terminal fees come to Council in the near term.

Councilman Bill Faber requested a meeting of the Council to discuss the management and operations of the City in the absence of a City Manager and an interim City Manager. Mayor Julie Moore Wolfe stated it looks like Council will meet in Executive Session on July 2nd.

Councilman David Horn stated there was a headline in the Herald & Review regarding the East Main violence and Dr. Janelle Norman talked about individuals coming together to talk about the situation and he was wondering what action the Police or City could take in facilitating such discussion. Police Chief Jim Getz stated that Dr. Norman did reach out to him and asked if they would be interested in talking with those folks and he stated that they will be participating in that discussion.

Mayor Julie Moore Wolfe called for adjournment. Councilwoman Dana Ray moved the Council meeting be adjourned; seconded by Councilwoman Lisa Gregory, and on call of the roll, Council members Charles Kuhle, Pat McDaniel, Dana Ray, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:42 p.m.

Approved _____
Debra G. Bright
City Clerk

Economic & Community Development

DATE: 7/2/2018

MEMO: No. 18-23

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Raymond Lai, AICP, Economic and Community Development Director
Joselyn A. Stewart, Transportation Planner

SUBJECT: Rezoning at 859 North Jasper Street from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District

SUMMARY RECOMMENDATION:

Staff recommends approval of the re-zoning request. The City Plan Commission voted 5-0 to recommend approval of this petition at the June 7, 2018 meeting; the relevant minutes of the meeting are attached.

BACKGROUND:

The subject site located at 859 North Jasper Street is currently zoned both B-1 Neighborhood Shopping District and M-1 Intense Commercial-Light Industrial District. It consists of approximately 3.1 acres and occupied by a community center and accessory facilities.

The petitioner proposes to rezone the southern portion of the site (Lots 11-20) and the easternmost portion (Lots 1-3) of the site from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District in order to create a uniform zoning district for the entire site. Community Center is a permitted use in the B-1 District but not in the M-1 District.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

POTENTIAL OBJECTIONS: No objectors spoke at the Plan Commission meeting.

INPUT FROM OTHER SOURCES: The petition has been reviewed by the City's Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Joselyn Stewart at 424-2782 or at jstewart@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY FROM
M-1 INTENSE COMMERCIAL-LIGHT INDUSTRIAL DISTRICT TO
B-1 NEIGHBORHOOD SHOPPING DISTRICT
- 859 NORTH JASPER STREET -**

WHEREAS, on the 7th day of June, 2018, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of Building Systems of IL, Inc., to rezone premises legally described as:

Lots 1-3 and Lots 11-20 of Block 23 of Carver's Addition to the City of Decatur, as per Plat recorded in Book T, Page 238 of the records in the Recorder's Office of Macon County, Illinois.

Permanent Index Number: 04-12-11-452-024

from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District;
and,

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be, and the same is hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby, rezoned from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be, and it is hereby, amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 2nd day of July, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



City of Decatur, Illinois

PETITION FOR REZONING

Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois

Economic and Urban Development Department
One Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

424-2793
FAX 424-2728

Please Type

SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION

Petitioner	Building Systems of IL, Inc. Greg Mackling, President				
Address	1625 Huston Drive				
City	Decatur	State	IL	Zip	62526
Telephone	217-519-9502	Fax	217-876-9550	E-mail	greg@bsi-gc.com
Property Owner	Boys and Girls Club of Decatur				
Address	859 N. Jasper Street				
City	Decatur	State	IL	Zip	62521
Telephone	217-422-6905	Fax	217-422-9133	E-mail	
Representative	Greg Mackling, President, Building Systems of IL, Inc.				
Address	1625 Huston Drive				
City	Decatur	State	IL	Zip	62526
Telephone	217-519-9502	Fax	217-876-9550	E-mail	greg@bsi-gc.com

SECTION TWO: SITE INFORMATION

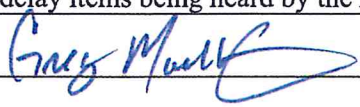
Street Address	859 N. Jasper Street					
Legal Description	Lots 1, 2, 3 and, 11 through 20 of block 23 of Carver's Addition to the City of Decatur, as per plat recorded in Book T, Page 238 of the records in the Recorder's Office of Macon County, Illinois.					
Present Zoning	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Is this property a Planned Unit Development? ☐ YES Approval Date: _____ ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☒ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Please list all improvements on the site:						14,270 SF Building/Gym & 2,400 SF Storage Building
Size of Tract	3.1	☐ SF	☒ AC			

SECTION THREE: REQUESTED ACTION

Rezoned Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development? ☐ YES ☒ NO
	☒ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
To consolidate two different present zonings into one	

SECTION FOUR: JUSTIFICATION
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):
To construct a new addition for Teen Center. The permit can not be issued until zoning for each parcel is consolidated into one zoning. Site and Architectural Drawings have been submitted showing proposed addition.

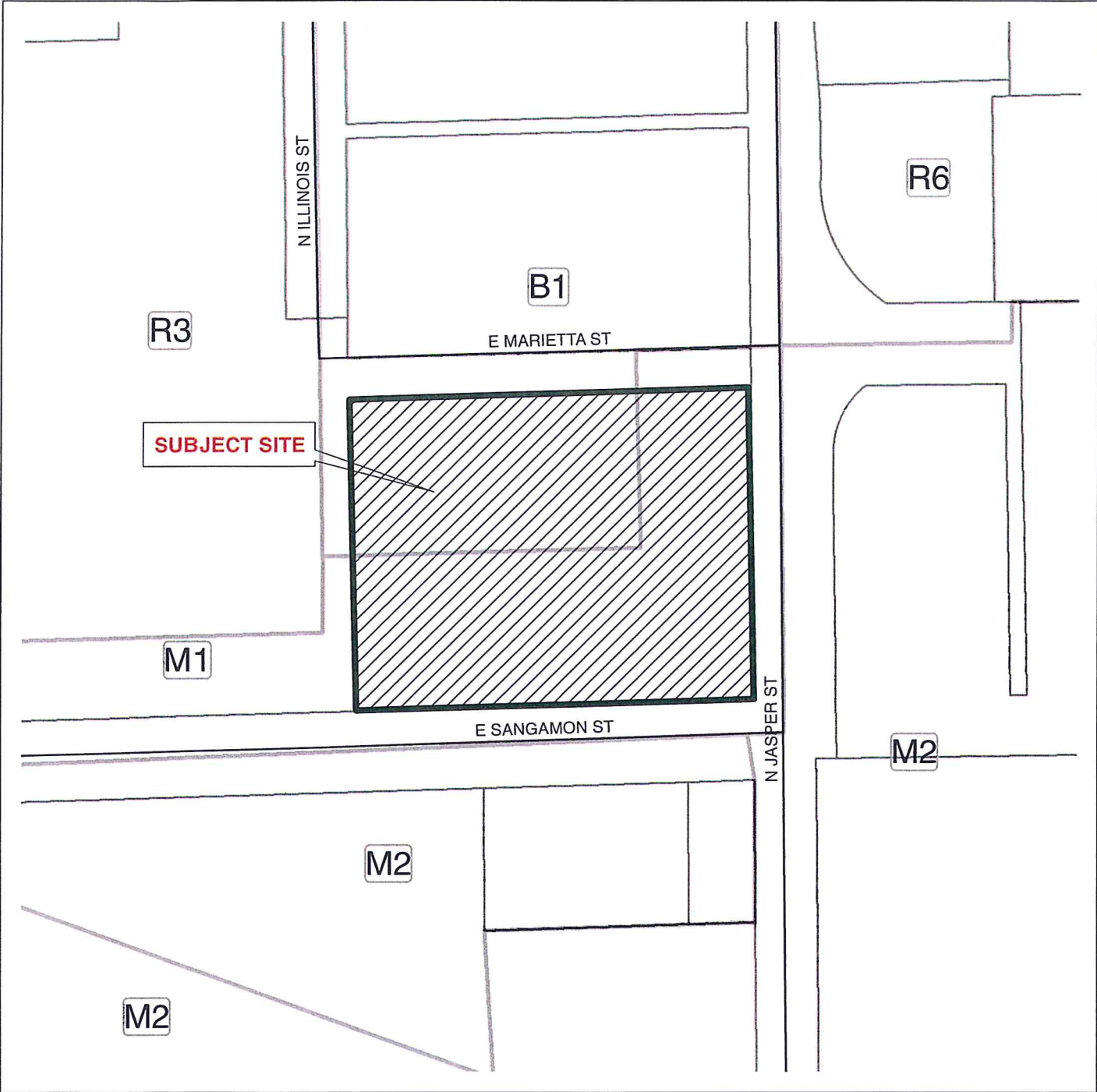
SECTION FIVE: CERTIFICATION			
		To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.	
Petitioner's Signature		Date	5/15/18

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

Decatur City Plan Commission

859 North Jasper Street



Case No.: 18-22
Date: June 7, 2018
Petition of: Building Systems of IL, Inc.
Requested Action: Rezoning from M-1 to B-1

0 105 210 420 Feet



Legend

- Decatur Roads
- Decatur Zoning
- ▨ Subject Site

Decatur City Plan Commission

859 North Jasper Street



Case No.: 18-22
Date: June 7, 2018
Petition of: Building Systems of IL, Inc.
Requested Action: Rezoning from M-1 to B-1



0 105 210 420 Feet

Legend

- Decatur Roads
- Decatur Zoning
- ▨ Subject Site

STAFF REPORT
Decatur City Plan Commission

Hearing Date June 7, 2018
Case No. 18-22
Property Location 859 North Jasper Street
Request Rezoning 859 North Jasper Street from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District
Petitioner Building Systems of IL, Inc.
Representative Greg Mackling, President, Building Systems of IL, Inc.

BACKGROUND

The subject site located at 859 North Jasper Street is currently zoned both B-1 Neighborhood Shopping District and M-1 Intense Commercial-Light Industrial District. It consists of approximately 3.1 acres and occupied by a community center and accessory facilities.

Surrounding Land Use and Zoning

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Community Center - Boys and Girls Club	B-1, M-1	Institutional
North	Community Center - DMCOG	B-1	Institutional
South	Vacant	M-2	Institutional
East	Vacant, Industrial	M-2	Institutional
West	School (Hope Academy)	R-3, M-1	Institutional

PROJECT DESCRIPTION

The petitioner proposes to rezone the southern portion of the site (Lots 11-20) and the eastern most portion (Lots 1-3) of the site from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District in order to create a uniform zoning district for the site. Community Center is a permitted use in the B-1 District but not in the M-1 District.

STAFF ANALYSIS

The surrounding zoning district include B-1 Neighborhood Shopping District to the north, M-2 Heavy Industrial District to the south and east, and R-3 Single-Family Residence District and M-1 Intense Commercial-Light Industrial District to the west. The Macon County and Decatur Comprehensive Plan shows this area as Institutional. The proposed B-1 zoning would be compatible with adjacent zoning and uses to the north. Also, rezoning the "M-1" District portion of the site to "B-1" District would bring uniformity in zoning for the entire site, i.e. B-1 District. As a result, this would allow zoning conformity to the existing community center and any of its future expansion.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

STAFF RECOMMENDATION

Staff recommends approval of the rezoning.

PLAN COMMISSION ACTION

Section XXIX. requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for a final decision. A motion to forward Case 18-22 to City Council by the Plan Commission with a recommendation is warranted.

This report constitutes the testimony and recommendation of the Planning and Sustainability Division, Economic and Community Development Department, City of Decatur.

Joselyn Stewart
Transportation Planner

ATTACHMENTS

1. Petition
2. Location Map

Excerpts from Plan Commission Meeting of June 7, 2018:

Case No. 18-22 Petition of BUILDING SYSTEMS OF ILLINOIS, INC., to rezone property located at 859 NORTH JASPER STREET from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District.

Mr. Bruce Jeffery stated he would be recusing himself from the discussion and vote for this item as he is the Executive Director for the Boys and Girls Club.

Mrs. Stewart discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with the recommendation of staff:

The subject site located at 859 North Jasper Street is currently zoned both B-1 Neighborhood Shopping District and M-1 Intense Commercial-Light Industrial District. It consists of approximately 3.1 acres and occupied by a community center and accessory facilities.

The petitioner proposes to rezone the southern portion of the site (Lots 11-20) and the eastern most portion (Lots 1-3) of the site from M-1 Intense Commercial-Light Industrial District to B-1 Neighborhood Shopping District in order to create a uniform zoning district for the site. Community Center is a permitted use in the B-1 District but not in the M-1 District.

The subject site is located within a mixed-use area and rezoning to B-1 Neighborhood Shopping District should have no adverse effect on the general area or the City as a whole.

Staff recommends approval of the rezoning.

Mr. Greg Mackling, representative for the petitioner, was sworn in by Mrs. Poland.

Mr. Mackling stated during the permit process it was discovered several lots were zoned differently and he is here to request the lots currently zoned M-1 Intense Commercial- Light Industrial District be rezoned to B-1 Neighborhood Shopping District.

There were no questions and no objectors present.

Upon call of the roll, Commission members Bill Clevenger, Bruce Frantz, Kent Newton, Jack Myatt and Acting Chairman Susie Peck voted aye. Acting Chairman Peck declared the motion carried.

Public Works

DATE: 6/20/2018

MEMO: 2018-28

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project, City Project 2018-09

SUMMARY RECOMMENDATION: Please refer to attached memorandum and related attachments.

COPY:

Entler Excavating Company, Inc.
Burdick Plumbing & Heating Co., Inc.

ATTACHMENTS:

Description	Type
Council Memo 2018 Misc San & Storm	Cover Memo
Resolution Entler Excavating	Resolution Letter
Contract Entler Excavating	Backup Material
Council Bid Tab 2018-09	Backup Material

Public Works Memorandum
NO. 2018-28

DATE: June 4, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company, Inc. for 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project, City Project 2018-09

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project, City Project 2018-09, to Entler Excavating Company, Inc., (Entler) as the lowest responsive and responsible bidder in the amount of \$524,880 and that the Mayor be authorized to execute the contract, and the City Clerk to attest.

PRIOR COUNCIL ACTIONS:

The Miscellaneous Sanitary & Storm Sewer Improvement Project is an annual project for the City and has been approved by the Council for many years.

BACKGROUND:

Sanitary Sewer Priorities

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation.
2. Sanitary Sewer Overflows Due to Inflow and Infiltration.
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project primarily addresses priority numbers 3 and 4, system operation and maintenance and small diameter sewer rehabilitation. The project is an annual project prepared by the Public Works Department to assist with both emergency repairs and normal improvements to the City's sanitary sewer system.

Storm Sewer Priorities

The 2009 Stormwater Master Plan addresses three main topics:

1. Stormwater Problem Area Prioritization
2. Regulation, Standards, and Policies

3. Stormwater Expenditures and Funding Mechanisms

In April 2014, the City Council approved the creation of a Stormwater Utility to provide a dedicated funding source to improve known drainage problems and to improve maintenance on existing stormwater facilities. In addition to providing for rapid response work for storm sewer problems, the 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project will address some of items 1 and 2 above.

Project Description

The 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project works to resolve sanitary and storm sewer concerns as they are identified through televised inspections, routine maintenance and public observation. This project enables the City to respond in a rapid manner as problems within the sanitary and storm sewer system arise and must be addressed quickly. Having unit bid prices in place for sewer repairs enables the City to move rapidly to address collapsed pipe or sink holes as they are located in the sewer system, and before they turn into major public problems. This also reduces the number of emergency time and material repair contracts that must be brought before the City Council.

The 2018 Miscellaneous Sanitary & Storm Sewer Improvement project will repair both storm and sanitary sewers under one contract. All the repair costs at each location will be separated between storm and sanitary improvements and will be paid for under the Sewer Fund (sanitary sewer work) or Stormwater Fund (storm sewer work). Approximately 80% of the project is expected to be sanitary sewer related and 20% of the project storm sewer related.

Public Letting Results

The project specifications were prepared by the Public Works Department. The project was advertised Wednesday, April 25, 2018, and bids were opened on May 24, 2018. The results for the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over/(Under)</u>
Entler Excavating Company, Inc.	\$524,880.00	4.51%
Burdick Plumbing & Heating Company, Inc.	\$559,866.00	11.48%
Engineer's Estimate	\$502,234.00	-----

Four contractors took out bid packages and two contractors submitted a bid proposal for the 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project. Entler Excavating Company, Inc. provided the lowest responsive and responsible bid at 4.51% above the Engineer's Estimate. The project establishes unit prices for typical work items needed to complete sewer repairs. The unit prices came in higher than estimated but are reasonable for the type of work.

Entler has successfully completed storm and sanitary sewer projects for the City. Staff recommends that the City Council approve a contract with Entler Excavating Company, Inc. to perform the 2018 Miscellaneous Sanitary & Storm Sewer Improvement Project.

MINORITY PARTICIPATION GOALS:

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not required for a City project. Entler estimated subcontracting 15% of the work for trucking, manhole adjustments, concrete patching and asphalt patching. Entler provided documentation showing that they contacted three to four minority subcontractors for each available subcontracting opportunity. Of the contacts, only one response was received; that subcontractor declined to bid on the project. Entler documented that a good faith effort was made to comply with the City's goals.

SCHEDULE:

Work on this project will begin in July and is to be completed by June 1, 2019.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is currently allocated from the Sanitary Sewer Fund at \$424,880 for sanitary sewer work, and the Stormwater Fund at \$100,000 for storm sewer and drainage work. The Sewer Fund is supported by sanitary sewer user fees and the Stormwater Fund is supported by stormwater utility fees. The total project cost is \$524,880.

Staff Impact: The Capital Improvement Plan has allocated staff time for this project.

POTENTIAL OBJECTION: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matthew Newell, Public Works Director, and Paul Caswell, City Engineer. Matthew Newell will attend the City Council meeting to answer any questions of the Council on this item.

LEGAL REVIEW: The plans and specifications for the 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project were forwarded to Legal and approved on May 16, 2018.

This memorandum was prepared by Paul Caswell, P.E., City Engineer.

Attach: 3

cc: Entler Excavating Company, Inc.
Burdick Plumbing & Heating Company, Inc.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE EXECUTION
OF A CONTRACT WITH ENTLER EXCAVATING COMPANY, INC. FOR 2018
MISCELLANEOUS SANITARY AND STORM SEWER IMPROVEMENT PROJECT
CITY PROJECT 2018-09**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2018-09, 2018 Miscellaneous Sanitary and Storm Sewer Improvement project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Entler Excavating Company, Inc. in the amount of \$524,880 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Entler Excavating Company, Inc. for said plan, in the amount of \$524,880.

PRESENTED and ADOPTED this 2nd day of July 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

CONTRACT

THIS CONTRACT, made and entered into this ^{2nd} ~~18th~~ day of ^{July} ~~June~~, 2018, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Entler Excavating Company, Inc., hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2018 MISCELLANEOUS SANITARY & STORM SANITARY SEWER IMPROVEMENT PROJECT, CITY PROJECT 2018-09"**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. The Completion Date for this project is June 1, 2019.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Addenda Number 1, dated 5/18/2018
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product. In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

ENTLER EXCAVATING COMPANY, INC.

SECRETARY (Corporate Seal)

By _____
PRESIDENT

Project Name: 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project Project Number: 2018-09 Bid Date: Thursday, May 24, 2018 Time: 10:30 A.M. Fund: Sewer Fund & Storm Sewer Fund Organization Code: 79487906 78487806 Object Code: Sanitary 489030 and Storm 489040				Engineer's Estimate City Engineering Division		Entler Excavating Co., Inc. 819 N Sunnyside Rd Decatur, IL 62522 217-428-1865 217-428-1895 Stuart Entler, Pres karenentlerex@gmail.com		Burdick Plumbing & Heating Co., Inc. 1175 N 20th Street PO Box 496 Decatur, IL 62525 217-429-2385 Douglas W. Burdick, Pres. Jeffrey Burdick, VP jeff@burdickplumbing.com	
Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
20800150	TRENCH BACKFILL	650	CU YD	\$45.00	\$29,250.00	\$40.00	\$26,000.00	\$43.00	\$27,950.00
21400100	GRADING & SHAPING DITCHES	100	FOOT	\$8.00	\$800.00	\$5.00	\$500.00	\$10.00	\$1,000.00
25000100	SEEDING, CLASS 1	4,840	SQ YD	\$0.85	\$4,114.00	\$1.50	\$7,260.00	\$0.90	\$4,356.00
25100105	MULCH, METHOD 1	4,840	SQ YD	\$0.50	\$2,420.00	\$1.00	\$4,840.00	\$0.50	\$2,420.00
25100630	EROSION CONTROL BLANKET	30	SQ YD	\$5.00	\$150.00	\$5.00	\$150.00	\$8.00	\$240.00
25200100	SODDING	30	SQ YD	\$35.00	\$1,050.00	\$30.00	\$900.00	\$35.00	\$1,050.00
28000510	INLET PROTECTION	5	EACH	\$60.00	\$300.00	\$1.00	\$5.00	\$100.00	\$500.00
28000900	FENCE (EROSION CONTROL)	75	FOOT	\$10.00	\$750.00	\$5.00	\$375.00	\$9.00	\$675.00
40800010	BITUMINOUS MATERIALS (PRIME COAT)	50	GAL	\$5.00	\$250.00	\$15.00	\$750.00	\$7.00	\$350.00
40800040	INCIDENTAL BITUMINOUS SURFACING	35	TON	\$400.00	\$14,000.00	\$400.00	\$14,000.00	\$450.00	\$15,750.00
42000100	PORTLAND CEMENT CONCRETE PAVEMENT, 6 INCH	175	SQ YD	\$90.00	\$15,750.00	\$95.00	\$16,625.00	\$90.00	\$15,750.00
42000101	ADDITIONAL DEPTH OF PAVEMENT PER 1 INCH GREATER THAN 6 INCH	400	SQ YD	\$15.00	\$6,000.00	\$17.00	\$6,800.00	\$15.00	\$6,000.00
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	50	SQ YD	\$90.00	\$4,500.00	\$95.00	\$4,750.00	\$90.00	\$4,500.00
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	200	SQ FT	\$15.00	\$3,000.00	\$20.00	\$4,000.00	\$25.00	\$5,000.00
44000100	PAVEMENT REMOVAL	350	SQ YD	\$15.00	\$5,250.00	\$20.00	\$7,000.00	\$15.00	\$5,250.00
44000200	DRIVEWAY PAVEMENT REMOVAL	50	SQ YD	\$15.00	\$750.00	\$20.00	\$1,000.00	\$15.00	\$750.00
44000600	SIDEWALK REMOVAL	200	SQ FT	\$5.00	\$1,000.00	\$5.00	\$1,000.00	\$10.00	\$2,000.00
44001700	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	75	FOOT	\$80.00	\$6,000.00	\$110.00	\$8,250.00	\$100.00	\$7,500.00
44213200	SAW CUTS	1,000	FOOT	\$7.00	\$7,000.00	\$5.00	\$5,000.00	\$7.00	\$7,000.00
550A0340	STORM SEWERS, CLASS A, TYPE 2, 12 INCH	25	FOOT	\$150.00	\$3,750.00	\$110.00	\$2,750.00	\$250.00	\$6,250.00
550A0360	STORM SEWERS, CLASS A, TYPE 2, 15 INCH	25	FOOT	\$175.00	\$4,375.00	\$130.00	\$3,250.00	\$275.00	\$6,875.00
550A0380	STORM SEWERS, CLASS A, TYPE 2, 18 INCH	25	FOOT	\$200.00	\$5,000.00	\$155.00	\$3,875.00	\$295.00	\$7,375.00
550A0410	STORM SEWERS, CLASS A, TYPE 2, 24 INCH	25	FOOT	\$215.00	\$5,375.00	\$165.00	\$4,125.00	\$320.00	\$8,000.00
550A0450	STORM SEWERS, CLASS A, TYPE 2, 36 INCH	25	FOOT	\$245.00	\$6,125.00	\$230.00	\$5,750.00	\$335.00	\$8,375.00
59300100	CONTROLLED LOW-STRENGTH MATERIAL	70	CU YD	\$100.00	\$7,000.00	\$110.00	\$7,700.00	\$125.00	\$8,750.00
60228110	MANHOLES, SANITARY, 4 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	8	EACH	\$4,400.00	\$35,200.00	\$4,500.00	\$36,000.00	\$4,750.00	\$38,000.00

Project Name: 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project				Engineer's Estimate City Engineering Division		Entler Excavating Co., Inc. 819 N Sunnyside Rd Decatur, IL 62522 217-428-1865 217-428-1895 Stuart Entler, Pres karenentlerex@gmail.com		Burdick Plumbing & Heating Co., Inc. 1175 N 20th Street PO Box 496 Decatur, IL 62525 217-429-2385 Douglas W. Burdick, Pres. Jeffrey Burdick, VP jeff@burdickplumbing.com	
Project Number: 2018-09									
Bid Date: Thursday, May 24, 2018									
Time: 10:30 A.M.									
Fund: Sewer Fund & Storm Sewer Fund									
Organization Code: 79487906 78487806									
Object Code: Sanitary 489030 and Storm 489040									
Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
60228120	MANHOLES, SANITARY, 5 FT-DIAMETER, TYPE 1 FRAME, CLOSED LID	4	EACH	\$5,700.00	\$22,800.00	\$5,200.00	\$20,800.00	\$6,000.00	\$24,000.00
60228111	ADDITIONAL DEPTH OF MANHOLE 4 FT-DIAMETER	10	FOOT	\$500.00	\$5,000.00	\$550.00	\$5,500.00	\$500.00	\$5,000.00
60228112	ADDITIONAL DEPTH OF MANHOLE 5 FT-DIAMETER	3	FOOT	\$550.00	\$1,650.00	\$600.00	\$1,800.00	\$600.00	\$1,800.00
60240220	INLETS, TYPE A, TYPE 1 FRAME AND GRATE	2	EACH	\$2,400.00	\$4,800.00	\$2,400.00	\$4,800.00	\$2,400.00	\$4,800.00
60235700	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	2	EACH	\$2,700.00	\$5,400.00	\$2,700.00	\$5,400.00	\$2,650.00	\$5,300.00
60238700	INLETS, TYPE B, TYPE 1 FRAME AND GRATE	2	EACH	\$2,700.00	\$5,400.00	\$2,700.00	\$5,400.00	\$2,800.00	\$5,600.00
60240220	INLETS, TYPE B, TYPE 3, FRAME AND GRATE	2	EACH	\$2,700.00	\$5,400.00	\$2,800.00	\$5,600.00	\$3,050.00	\$6,100.00
60255800	MANHOLE TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID	5	EACH	\$1,500.00	\$7,500.00	\$2,700.00	\$13,500.00	\$2,500.00	\$12,500.00
60255801	MANHOLE TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID, IN PAVEMENT	5	EACH	\$2,300.00	\$11,500.00	\$5,000.00	\$25,000.00	\$2,800.00	\$14,000.00
67100100	MOBILIZATION	20	EACH	\$2,000.00	\$40,000.00	\$2,000.00	\$40,000.00	\$2,000.00	\$40,000.00
70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	12	EACH	\$1,300.00	\$15,600.00	\$1,000.00	\$12,000.00	\$1,500.00	\$18,000.00
70102625	TRAFFIC CONTROL AND PROTECTION, STANDARD 701606	8	EACH	\$2,300.00	\$18,400.00	\$2,250.00	\$18,000.00	\$2,500.00	\$20,000.00
Z0001000	SUSPENSION OF WORK	25	HOURL	\$475.00	\$11,875.00	\$500.00	\$12,500.00	\$750.00	\$18,750.00
Z0018900	DOWEL BARS	100	EACH	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$15.00	\$1,500.00
Z0059500	SEWER, TYPE 2 & 3, 6 INCH	40	FOOT	\$65.00	\$2,600.00	\$55.00	\$2,200.00	\$65.00	\$2,600.00
Z0059600	SEWER, TYPE2 & 3, 8 INCH	100	FOOT	\$75.00	\$7,500.00	\$65.00	\$6,500.00	\$75.00	\$7,500.00
Z0059700	SEWER, TYPE 2 & 3, 10 INCH	100	FOOT	\$85.00	\$8,500.00	\$80.00	\$8,000.00	\$85.00	\$8,500.00
Z0059800	SEWER, TYPE 2 & 3, 12 INCH	60	FOOT	\$100.00	\$6,000.00	\$110.00	\$6,600.00	\$95.00	\$5,700.00
Z0059900	SEWER, TYPE 2 & 3, 15 INCH	25	FOOT	\$120.00	\$3,000.00	\$125.00	\$3,125.00	\$130.00	\$3,250.00
Z0059925	SEWER, TYPE 2 & 3, 18 INCH	20	FOOT	\$145.00	\$2,900.00	\$145.00	\$2,900.00	\$160.00	\$3,200.00
Z0059950	SEWER, TYPE 2 & 3, 24 INCH	20	FOOT	\$160.00	\$3,200.00	\$155.00	\$3,100.00	\$170.00	\$3,400.00
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS, AND EXTRA WORK	1	EACH	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Z0064600	SELECTIVE CLEARING	0.2	ACRE	\$4,500.00	\$900.00	\$5,000.00	\$1,000.00	\$6,000.00	\$1,200.00
XX000541	EXPLORATORY EXCAVATION	15	EACH	\$800.00	\$12,000.00	\$1,000.00	\$15,000.00	\$1,000.00	\$15,000.00
XX000551	STABILIZED CONSTRUCTION ENTRANCE (6-INCH)	10	SQ YD	\$90.00	\$900.00	\$50.00	\$500.00	\$100.00	\$1,000.00

Project Name: 2018 Miscellaneous Sanitary and Storm Sewer Improvement Project Project Number: 2018-09 Bid Date: Thursday, May 24, 2018 Time: 10:30 A.M. Fund: Sewer Fund & Storm Sewer Fund Organization Code: 79487906 78487806 Object Code: Sanitary 489030 and Storm 489040	Engineer's Estimate City Engineering Division	Entler Excavating Co., Inc. 819 N Sunnyside Rd Decatur, IL 62522 217-428-1865 217-428-1895 Stuart Entler, Pres karenentlerex@gmail.com	Burdick Plumbing & Heating Co., Inc. 1175 N 20th Street PO Box 496 Decatur, IL 62525 217-429-2385 Douglas W. Burdick, Pres. Jeffrey Burdick, VP jeff@burdickplumbing.com
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Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
XX003424	CONNECT TO EXISTING STRUCTURE	15	EACH	\$1,500.00	\$22,500.00	\$1,500.00	\$22,500.00	\$1,600.00	\$24,000.00
XX005486	CONNECT TO EXISTING PIPE (6-12 INCH)	8	EACH	\$500.00	\$4,000.00	\$500.00	\$4,000.00	\$500.00	\$4,000.00
XX005487	CONNECT TO EXISTING PIPE (15-24 INCH)	1	EACH	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
XX005488	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (6-10 Inch)	35	EACH	\$800.00	\$28,000.00	\$800.00	\$28,000.00	\$850.00	\$29,750.00
XX005489	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (12-15 INCH)	12	EACH	\$1,250.00	\$15,000.00	\$1,400.00	\$16,800.00	\$1,500.00	\$18,000.00
XX005490	CONNECT TO EXISTING PIPE WITH STAINLESS STEEL SHEAR RINGS (8-24 INCH)	5	EACH	\$1,500.00	\$7,500.00	\$1,700.00	\$8,500.00	\$1,750.00	\$8,750.00
XX004209	SANITARY SERVICE CONNECTION	10	EACH	\$1,000.00	\$10,000.00	\$1,000.00	\$10,000.00	\$1,250.00	\$12,500.00
XX005719	FILLING EXISTING SANITARY SEWER <15 INCH	20	FOOT	\$50.00	\$1,000.00	\$35.00	\$700.00	\$75.00	\$1,500.00
	TOTAL BIDS (AS CORRECTED)				\$502,234.00		\$524,880.00		\$559,866.00
	Percent Over Under ENGINEER'S ESTIMATE						4.51%		11.48%


 Paul Caswell, P.E., City Engineer

5/24/2018
 Date

Public Works

DATE: 6/20/2018

MEMO: 2018-33

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Insituform Technologies USA, LLC for 2018 Trenchless Long Lining Repairs Project, City Project 2018-28

SUMMARY RECOMMENDATION: Please refer to attached memorandum and related attachments.

ATTACHMENTS:

Description	Type
Memo 2018 Trenchless Long Lining Repairs	Cover Memo
Resolution Accept Bids Award Contract Insituform	Resolution Letter
Contract Insituform Technologies USA, LLC	Backup Material
Council Bid Tab 2018-28	Backup Material

Public Works Memorandum
NO. 2018-33

DATE: June 20, 2018

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Insituform Technologies USA, LLC for 2018 Trenchless Long Lining Repairs Project,
City Project 2018-28

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached resolution approving a contract in the amount of \$754,877.50 for the 2018 Trenchless Long Lining Repairs Project, City Project 2018-28, with Insituform Technologies USA, LLC as the lowest qualified and responsible bidder, and that the Mayor be authorized to execute the contract and the City Clerk to attest.

PRIOR COUNCIL ACTION:

The City Council approved the FY 2018 Budget which allocated funds for this project. This is a yearly major maintenance project for the City.

BACKGROUND:

Sanitary Sewer Priorities

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation.
2. Sanitary Sewer Overflows Due to Inflow and Infiltration.
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The 2018 Trenchless Long Lining Repairs project primarily addresses priority number 4 by repairing deteriorated sanitary sewer pipes. Secondly, the lining work also addresses priorities 2 and 3 by decreasing the amount of ground water infiltration into the system and reducing the operation and maintenance costs in the system.

2018 Trenchless Long Lining Project

The purpose of this project is to repair structural deficiencies that have been identified within the sanitary sewer system with a minimum disruption to service and disturbance to the surface. Structural deficiencies include broken and missing pieces of pipe, offset pipe joints and voids. The project

locations were identified from the annual televised inspections conducted in the City's sanitary sewer system.

The trenchless long lining process involves the insertion of a resin saturated felt tube from manhole to manhole that hardens to provide a smooth repair. The felt tube is inflated using water or air through the sewer. Water or air pressure is increased in the tube which presses it tightly against the walls of the sewer pipe. The water or air is then heated to activate the resin system within the tube, causing the pipe lining to cure and harden to form a new structural pipe within the old damaged sewer pipe. When curing is complete, private lateral lines are re-opened using a remote-controlled cutting tool. Long lining is the most cost-effective approach to repair pipes that have many structural deficiencies or significant damage.

The 2018 Trenchless Long Lining Repairs Project will line approximately 13,726 lineal feet of the sanitary sewer ranging from 8-in to 33-in and 480 lineal feet storm sewers ranging from 12-in to 30-in diameter. The work also includes lateral reinstatement, video inspection, sewer cleaning, liner testing, and traffic control.

Project Bid Review

The project plans and specifications were prepared by Engineering Division staff. The project was advertised May 30, 2018 and bids were opened on Wednesday, June 20, 2018. The results for the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over (-Under)</u>
Insituform Technologies USA, LLC	\$754,877.50	3.19%
Hoerr Construction, Inc.	\$803,668.40	9.86%
SAK Construction, LLC	\$827,992.50	13.18%
Visu-Sewer, Inc.	\$900,904.00	23.15%
Engineer's Estimate	\$731,552.00	-----

Insituform Technologies USA, LLC provided the lowest, qualified bid at 3.19% above the Engineers Estimate. The prices came in slightly higher than expected due to the larger diameter pipe and shorter pipe sections. The majority of cost is in setup, inverting, curing, cooling and teardown which is the same for a short or long run. The added material cost is minimal. The prices are reasonable for project scope.

Insituform is located in the St. Louis area and has successfully completed sewer lining work for the City in the past. They have completed many annual trenchless long lining projects and were the general contractor for the Lake Shore Drive Sewer Critical Sewer Rehabilitation Division B and C and Union Street Sewer Critical Sewer Rehabilitation Project. Insituform will adhere to the prevailing wage requirements of the State of Illinois. Staff recommends that the City Council approve a contract with Insituform Technologies USA, LLC to perform the 2018 Trenchless Long Lining Repairs project.

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, “Minority Participation Goals for Public Works Contracts.”

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not required for a City project. Insituform sent solicitations for a subcontractor to perform televising and cleaning, estimating the work at 7% of the project. Insituform received two responses from minority contractors who could perform this work with one respondent providing a bid. That company’s bid was estimated to be about twice the bid provided by Tele-Scan, a local non-MBE contractor that was selected to perform the work. The other MBE response was that the company did not have the capacity to bid at this time. This constitutes a good faith effort in meeting the City’s minority business goals.

POTENTIAL OBJECTION: There are no known objections to this resolution and bid award.

LEGAL REVIEW: The project plans and specifications were approved by the Legal Department on May 30, 2018.

SCHEDULE: The project will begin when a Notice to Proceed has been issued and is to be completed December 1, 2018.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Sanitary Sewer Fund at \$705,935.00 and Stormwater Fund at \$48,942.50.

The recommended low bid amount is \$754,877.50. The Sanitary Sewer Fund is supported by Sanitary Sewer User Fees and the Stormwater Fund is supported by the Stormwater Utility Fees.

Staff Impact: Staff time has been allocated to provide oversight for this project.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director, will be at the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Paul Caswell, P.E., City Engineer.

Attach: 3

cc: Insituform Technologies, USA, LLC
Hoerr Construction, Inc.
SAK Construction, LLC
Visu-Sewer, Inc.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE EXECUTION
OF A CONTRACT WITH INSITUFORM TECHNOLOGIES USA, LLC FOR
2018 TRENCHLESS LONG LINING REPAIRS PROJECT
CITY PROJECT 2018-28**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2018-28, 2018 Trenchless Long Lining Repairs project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Insituform Technologies USA, LLC, in the amount of \$754,877.50 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Insituform Technologies USA, LLC for said plan, in the amount of \$754,877.50.

PRESENTED and ADOPTED this 2nd day of July 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

CONTRACT

THIS CONTRACT, made and entered into this 2nd day of July, 2018, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Insituform Technologies USA, LLC, hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with **"2018 TRENCHLESS LONG LINING REPAIRS", CITY PROJECT 2018-28**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. The Completion Date for this project is December 1, 2018.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Addenda No. 1, Dated June 15, 2018
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond

General Conditions
Special Conditions
Standard Specifications
Project Drawings
Special Provisions
Supplemental Specifications
Appendix(s)

CONTRACT

The above named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

INSITUFORM TECHNOLOGIES USA, LLC

SECRETARY (Corporate Seal)

By _____
PRESIDENT

Project Name: 2018 Trenchless Long Lining Repairs Project Project Number: 2018-28 Bid Date: Wednesday, June 20, 2018 Time: 10:30 A.M. Fund: Sewer Fund & Storm Water Fund Organization Code: 79487906, 78487806 Object Code: 489030, 489040				Engineer's Estimate City Engineering Division		Insituform Technologies USA, LLC 17988 Edison Avenue Chesterfield, MO 63005 Ph: 636-530-8000 Frank R. Firsching, Pres. Janet Hass jhass@aeqion.com		Hoerr Construction, Inc. 1416 County Road 200 N Goodfield, IL 61742 Ph: 309-691-6653 Max P. Hoerr, II, Pres. info@hoerr.com		SAK Construction, LLC 864 Hoff Road O'Fallon, MO 63366 Ph: 636-385-1000 Jerome P. Shaw, Jr., Pres. Boyd Hirtz, V.P. bidcippc@sakcon.com		Visu-Sewer, Inc. W230 N4855 Betker Dr. Pewaukee, WI 53072 Ph: 262-695-2340 Keith M. Alexander, Pres. John E. Nelson Jr. visu-info@visu-sewer.com	
Item No.	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	SANITARY SEWER LINER, 8 INCH	4,730	FOOT	\$25.00	\$118,250.00	\$20.50	\$96,965.00	\$23.60	\$111,628.00	\$19.50	\$92,235.00	\$22.00	\$104,060.00
2	SANITARY SEWER LINER, 10 INCH	1,258	FOOT	\$28.00	\$35,224.00	\$25.00	\$31,450.00	\$33.00	\$41,514.00	\$25.00	\$31,450.00	\$28.30	\$35,601.40
3	SANITARY SEWER LINER, 12 INCH	3,543	FOOT	\$35.00	\$124,005.00	\$25.00	\$88,575.00	\$32.00	\$113,376.00	\$30.00	\$106,290.00	\$32.80	\$116,210.40
4	SANITARY SEWER LINER, 15 INCH	1,438	FOOT	\$45.00	\$64,710.00	\$43.00	\$61,834.00	\$39.00	\$56,082.00	\$56.00	\$80,528.00	\$66.70	\$95,914.60
5	SANITARY SEWER LINER, 18 INCH	449	FOOT	\$60.00	\$26,940.00	\$82.00	\$36,818.00	\$85.00	\$38,165.00	\$80.00	\$35,920.00	\$98.00	\$44,002.00
6	SANITARY SEWER LINER, 24 INCH	778	FOOT	\$70.00	\$54,460.00	\$99.00	\$77,022.00	\$96.00	\$74,688.00	\$120.00	\$93,360.00	\$114.50	\$89,081.00
7	SANTARY SEWER LINER, 27 INCH	900	FOOT	\$80.00	\$72,000.00	\$95.00	\$85,500.00	\$116.00	\$104,400.00	\$117.00	\$105,300.00	\$128.00	\$115,200.00
8	SANITARY SEWER LINER, 33 INCH	285	FOOT	\$120.00	\$34,200.00	\$140.00	\$39,900.00	\$168.00	\$47,880.00	\$176.00	\$50,160.00	\$201.50	\$57,427.50
9	STORM SEWER LINER, 12 INCH	185	FOOT	\$50.00	\$9,250.00	\$37.00	\$6,845.00	\$37.00	\$6,845.00	\$33.00	\$6,105.00	\$32.80	\$6,068.00
10	STORM SEWER LINER, 21 INCH	160	FOOT	\$80.00	\$12,800.00	\$80.00	\$12,800.00	\$80.00	\$12,800.00	\$113.00	\$18,080.00	\$98.00	\$15,680.00
11	STORM SEWER LINER, 30 INCH	135	FOOT	\$150.00	\$20,250.00	\$190.00	\$25,650.00	\$145.00	\$19,575.00	\$175.00	\$23,625.00	\$175.00	\$23,625.00
12	PROTRUDING LATERAL CUT-OUT	13	EACH	\$250.00	\$3,250.00	\$50.00	\$650.00	\$350.00	\$4,550.00	\$150.00	\$1,950.00	\$125.00	\$1,625.00
13	LATERAL REINSTATEMENT	330	EACH	\$50.00	\$16,500.00	\$25.00	\$8,250.00	\$100.00	\$33,000.00	\$75.00	\$24,750.00	\$150.00	\$49,500.00
14	FINAL PROJECT REPORT	1	L SUM	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$300.00	\$300.00
15	CURED-IN-PLACE LINER TESTING	52	EACH	\$300.00	\$15,600.00	\$50.00	\$2,600.00	\$180.00	\$9,360.00	\$225.00	\$11,700.00	\$150.00	\$7,800.00
16	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	1	EACH	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
17	INITIAL SEWER CLEANING AND VIDEO INSPECTION 8-24	12,541	EACH	\$3.00	\$37,623.00	\$6.00	\$75,246.00	\$2.40	\$30,098.40	\$4.50	\$56,434.50	\$2.60	\$32,606.60
18	INITIAL SEWER CLEANING AND VIDEO INSPECTION >24	1,665	EACH	\$6.00	\$9,990.00	\$11.50	\$19,147.50	\$4.80	\$7,992.00	\$7.00	\$11,655.00	\$3.50	\$5,827.50
19	SANITARY SEWER LINER, 30 INCH	345	FOOT	\$100.00	\$34,500.00	\$125.00	\$43,125.00	\$147.00	\$50,715.00	\$110.00	\$37,950.00	\$175.00	\$60,375.00
	TOTAL BIDS (AS CORRECTED)				\$731,552.00		\$754,877.50		\$803,668.40		\$827,992.50		\$900,904.00
	Percent Over Under ENGINEER'S ESTIMATE						3.19%		9.86%		13.18%		23.15%


Paul E. Caswell, P.E., City Engineer

6/20/2018
Date

Public Works

DATE: 6/6/2018

MEMO: 2018-30

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director
John W. Williams, Mass Transit Administrator

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for Decatur Public Transit System Concrete Bus Shelter Pad Improvement Project

SUMMARY RECOMMENDATION: Please refer to attached memorandum and related attachments.

ATTACHMENTS:

Description	Type
2018-30 Memo	Cover Memo
Resolution Contract Award Kinney	Resolution Letter
Contract Kinney Contractors, Inc.	Backup Material
Council Bid Tab for 2018-17	Backup Material
Location Maps	Backup Material

Public Works Memorandum
NO. 2018-30

DATE: June 6, 2018

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Matthew C. Newell, P.E., Public Works Director
John W. Williams, Mass Transit Administrator

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for Decatur Public Transit System Concrete Bus Shelter Pad Improvement Project, City Project 2018-17

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached resolution awarding the contract for the Decatur Public Transit System (DPTS) Concrete Bus Shelter Pad Improvement Project, City Project 2018-17, to Kinney Contractors, Inc., as the lowest, responsible bidder in the amount of \$67,991.88 and that the Mayor be authorized to execute the contract and the City Clerk to attest.

PRIOR COUNCIL ACTION:

No previous Council actions have been taken on this project.

BACKGROUND:

Project Description

The DPTS Concrete Bus Shelter Pad Improvement Project is funded by a Federal Transit Administration Grant provided to the City of Decatur Public Transit System for the improvement of the bus shelters that are heavily utilized, as determined by the number of passengers boarding and alighting. The purpose of the project is to replace the existing undersized concrete bus pads with larger pads to accommodate the new shelters and to provide improved Americans with Disabilities Act (ADA) compliance at the bus stops. The work includes removing the existing concrete pads along with sections of nearby sidewalks, and installing new concrete pads and connecting sidewalks meeting ADA standards. Following the construction, Decatur Public Transit staff will install the new bus shelters. Federal Transit and State of Illinois Capital grant provided to the City of Decatur.

Project Locations

The proposed bus shelter pad reconstruction work will be conducted at the following locations (See attached location maps):

1. N Woodford and E Pershing Rd
2. 21st and Wood St

3. Ash and Walmart
4. Pershing Rd and Regions Bank
5. Jasper St and Curtis St
6. Cantrell St and Maffit St
7. Van Dyke St and Leafland Ave
8. Monroe St and Pershing (Walgreens)
9. Union St and Kenwood (DMH)
10. Lost Bridge Rd and Brierwood
11. McKinley Ave and Monroe St
12. S Franklin St and Timari Ct

Letting Results

The project scope and specifications were prepared by the Engineering Division with input from the Decatur Public Transit staff. The project was advertised on May 16, 2018 and bids were opened on June 6, 2018. The results of the letting are as follows (bid tabulation attached):

<u>Bidder</u>	<u>Total Bid Price</u>	Compared to Engineer's Est. Over (Under)
Kinney Contractors, Inc.	\$67,991.88	(8.43%)
Otto Baum Co. Inc.	\$80,674.88	8.65%
Engineer's Estimate	\$74,253.67	-----

Five contractors took out bid packages for the DPTS Concrete Bus Shelter Improvement Project, and two submitted bids. Kinney Contractors provided the lowest responsible bid at 8.43% below the engineer's estimate. Kinney Contractors has successfully completed many projects of this type for the City.

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not a requirement for City Projects. Kinney Contractors will self-perform all the concrete bus shelter pad improvement work.

SCHEDULE:

Following approval of the contract by the City Council, work on this project shall begin after a “Notice to Proceed” has been issued from the City. The DPTS Concrete Bus Shelter Pad Improvement Project is scheduled to be complete by the end of August 2018. A final project report will be prepared for Council at the end of the project.

LEGAL REVIEW: The project plans and specifications were approved by the Legal Department on May 15, 2018. Pre-bid and pre-award concurrence were approved by the State of Illinois.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is provided through a Federal Transit Administration grant given to the City of Decatur Public Transit System. The total contract amount is \$67,991.88.

Staff Impact: Staff time has been allocated for this project.

POTENTIAL OBJECTION: There are no known objections to this resolution and bid award.

INPUT FROM OTHER SOURCES: Decatur Public Transit System

STAFF REFERENCE: Matthew Newell, Public Works Director; Paul Caswell, City Engineer; and John Williams, Mass Transit Administrator. Matt Newell will attend the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Paul Caswell, P.E., City Engineer.

Attach: 4

cc: Kinney Contractors, Inc.
Otto Baum Co., Inc.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
KINNEY CONTRACTORS, INC. FOR DECATUR PUBLIC TRANSIT SYSTEM
(DPTS) CONCRETE BUS SHELTER PAD IMPROVEMENT PROJECT
CITY PROJECT 2018-17**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2018-17, Decatur Public Transit System (DPTS) Concrete Bus Shelter Pad Improvement Project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Kinney Contractors, Inc., in the amount of \$67,991.88 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Kinney Contractors, Inc., for said plan, for their bid price of \$67,991.88.

PRESENTED and ADOPTED this 2nd day of July, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

CONTRACT

THIS CONTRACT, made and entered into this 2nd day of July, 2018, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Kinney Contractors, Inc., hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with "**2018 DPTS CONCRETE BUS SHELTER PAD IMPROVEMENT PROJECT, CITY PROJECT 2018-17**", all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **A Completion Date is in effect for this project in accordance with Section 108 of the Illinois Department of Transportation, Standard Specifications for Road and Bridge Construction. Work shall be complete by August 31, 2018.**
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids	General Conditions
Information for Bidders	Special Conditions
Bid Proposal	Standard Specifications
Non-Collusion Affidavit	Project Drawings
Contract (This Instrument)	Special Provisions
Contract Change Orders	Supplemental Specifications
Performance Bond	Appendix(s)
Addenda Number 1, Dated June 4, 2018	

CONTRACT

The above named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Addenda
3. Contract
4. Special Provisions & Drawings
5. Special Conditions
6. Supplemental Specifications
7. General Conditions

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

KINNEY CONTRACTORS, INC.

SECRETARY (Corporate Seal)

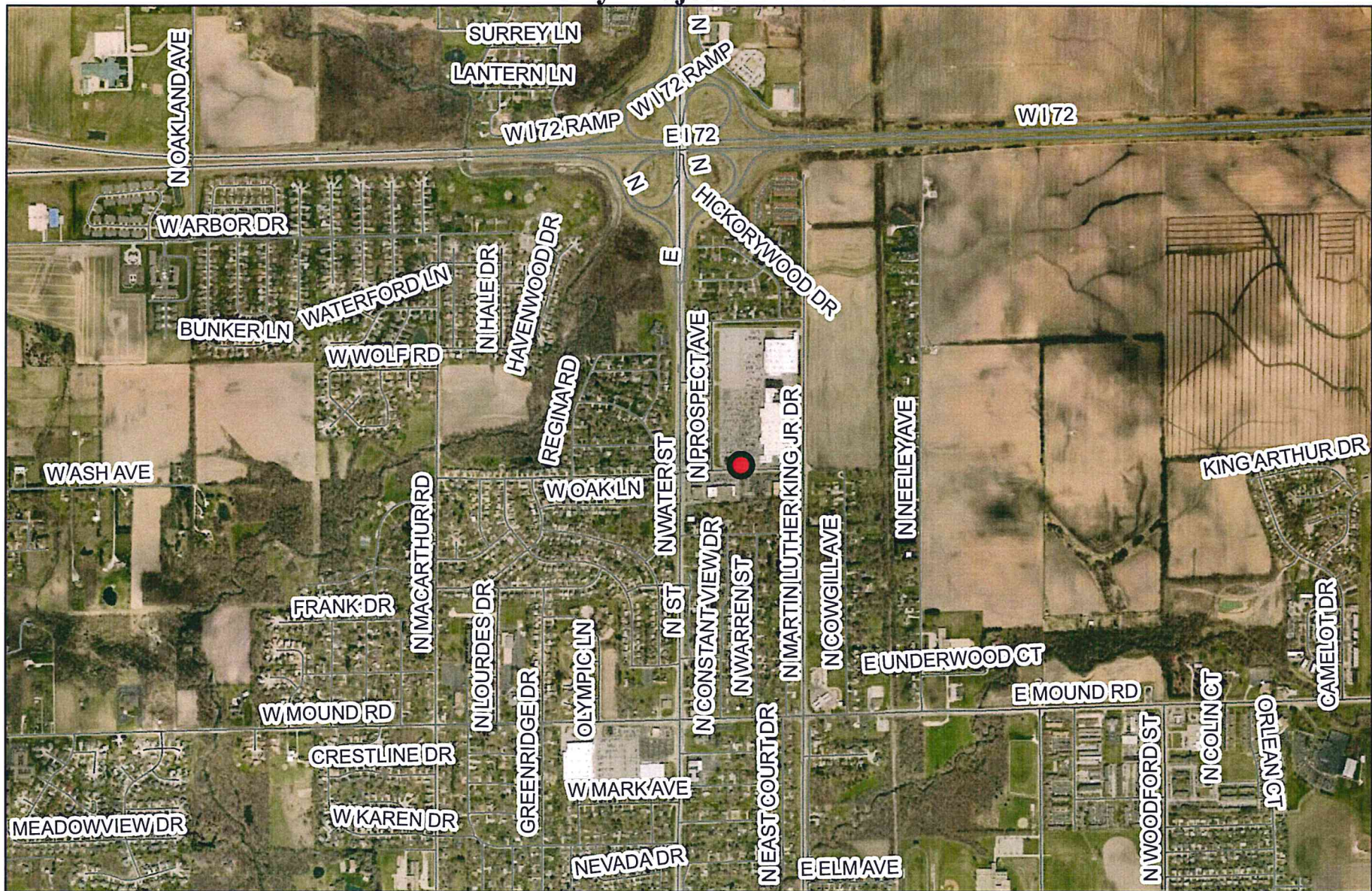
By _____
PRESIDENT

Project Name: DPTS Concrete Bus Shelter Pad Improvement Project Project Number: 2018-17 Bid Date: Wednesday, June 6, 2018 Time: 10:00 A.M. Fund: Organization Code: Object Code:				Engineer's Estimate City Engineering Division		Kinney Contractors, Inc. 19342 E. Frontage Rd Raymond, IL 62560 William L. Kinney, Pres. Robert J. Kinney, Sec. 217-229-3322 kinney@roadbuilder.net		Otto Baum Co., Inc. 866 N Main St. Morton, IL 61550 Terry L. Baum, Pres. Stephanie Cobb, Sec. 309-266-7174 estimating@ottobaum.com	
Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
35200600	EARTH EXCAVATION	36.0	CU YD	\$40.00	\$1,440.00	\$48.00	\$1,728.00	\$119.87	\$4,315.32
42400200	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH	3,173.3	SQ FT	\$11.25	\$35,699.63	\$10.00	\$31,733.00	\$10.97	\$34,811.10
42400300	PORTLAND CEMENT CONCRETE SIDEWALK WITH FIBER, 6 INCH	862.4	SQ FT	\$12.10	\$10,435.04	\$12.20	\$10,521.28	\$17.40	\$15,005.76
42400800	DETECTABLE WARNINGS	75.0	SQ FT	\$40.00	\$3,000.00	\$37.00	\$2,775.00	\$38.48	\$2,886.00
44000600	SIDEWALK REMOVAL	2,514.4	SQ FT	\$5.00	\$12,572.00	\$4.00	\$10,057.60	\$4.26	\$10,711.34
44001700	COMBINATION CONCRETE CURB AND GUTTER REM. AND REPL.	76.0	FOOT	\$52.00	\$3,952.00	\$50.00	\$3,800.00	\$66.99	\$5,091.24
44213200	SAW CUTS	111.0	FOOT	\$5.00	\$555.00	\$7.00	\$777.00	\$10.10	\$1,121.10
Z0008000	REMOVE EXISTING BUS SHELTERS	2.0	EACH	\$800.00	\$1,600.00	\$800.00	\$1,600.00	\$866.51	\$1,733.02
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS & EXTRA WORK	1.0	LSUM	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
	TOTAL BIDS (AS CORRECTED)				\$74,253.67		\$67,991.88		\$80,674.88
	Percent Over Under ENGINEER'S ESTIMATE						-8.43%		8.65%


 Paul Caswell, P.E., City Engineer

6/6/2018
 Date

2018 DPTS Concrete Bus Shelter Pad Improvement Project Locations City Project 2018-17



City of Decatur, Illinois
Public Works Department
Engineering Division

2018 DPTS Concrete Bus Sheter Pad Improvement Project Locations City Project 2018-17



2018 DPTS Concrete Bus Shelter Pad Improvement Project Locations City Project 2018-17



2018 DPTS Concrete Bus Shelter Pad Improvement Project Locations City Project 2018-17



City of Decatur, Illinois
Public Works Department
Engineering Division

Risk Management

DATE: 6/25/2018

MEMO: Letter to the Decatur City Council Financial Management Department Letter
#2018 - 08

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Resolution	Resolution Letter
Proposal	Backup Material

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
Letter #2018 - 08

DATE: June 25, 2018

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE INSURANCE COVERAGE FOR GENERAL LIABILITY, AUTOMOBILE LIABILITY AND EXCESS LIABILITY FOR DECATUR ILLINOIS PUBLIC TRANSIT SYSTEM FOR THE POLICY PERIOD JULY 1, 2018 TO JULY 1, 2019

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Resolution, authorizing the City Manager to execute insurance coverage for general liability, automobile liability, and excess liability for the Decatur Public Transit System for the policy period July 1, 2018 to July 1, 2019.

BACKGROUND:

The risk management liability program of the Decatur Public Transit System includes a series of high deductible fully insured and excess coverage policies securing the general liability, automobile liability and excess umbrella risks of the organization.

The Decatur Public Transit System has an insurance broker and advisory relationship with J.L. Hubbard Insurance and Bonds. Under this arrangement, J.L. Hubbard provides broker services including the shopping for liability insurance offerings and pricing, liability claims management support and advisory services including evaluation and recommendation of coverage levels and insurance products. This arrangement has been in place since 2013.

The Public Transit System liability insurance program includes:

General liability – fully insured coverage limit of \$5,000,000 per occurrence with a \$100,000 deductible,

Automobile liability –fully insured coverage limit of \$5,000,000 per occurrence with a \$100,000 deductible,

Excess liability – fully insured coverage limit of \$5,000,000 each on general liability and automobile liability thereby providing aggregate coverage to \$10,000,000 on general liability and \$10,000,000 on automobile liability.

The insurance program prepared by City Risk Management and recommended herewith for City Council authorization to proceed forward to bind coverage for the insurance period commencing July 1, 2018 and ending July 1, 2019, includes coverage limits and deductibles the same as the expiring coverage.

The liability insurance coverage has been written by Lancer / Admiral since 2013. Lancer / Admiral remain one of the leading providers of liability insurance coverage in the public transportation segment.

As broker representing the Public Transit System, J.L. Hubbard held early discussions on continued coverage and pricing with Lancer / Admiral to ascertain renewal scenarios and conducted a market review with other providers of liability insurance coverage in the public transportation segment.

The market review indicated that the coverage, deductible, and subsequent policy price offering from the existing carrier(s) could not and would not be improved upon by other competing carriers.

Annual premium \$	Expiring Policy	Proposed Policy
General liability	5,153	5,597
Automobile liability	165,821	168,821
Excess liability	23,967	26,735
Total	194,941	201,153
% change		
Letter of Credit (LOC)\$	\$ 241,627.50	\$ 241,627.50

(1) Expiring policy premium has been prorated to the annual premium cost.

The policy price renewal with Lancer / Admiral of \$201,153 is a 3.2% premium increase versus the expiring policy price.

The LOC security requirement remains unchanged at \$241,627.50. This is a non-cash requirement of the policy and only played in the event the transit system would fail to make claim payments.

POTENTIAL OBJECTIONS:

None

INPUT FROM OTHER SOURCES:

J.L. Hubbard Insurance and Bonds

STAFF REFERENCE:

Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Monies for policy premiums and out of pocket claim expense are included in the existing and future budgets of the Public Transit System.

RESOLUTION NO. R2018-

**RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE
INSURANCE COVERAGE FOR GENERAL LIABILITY,
AUTOMOBILE LIABILITY AND EXCESS LIABILITY FOR
DECATUR, ILLINOIS PUBLIC TRANSIT SYSTEM
FOR THE POLICY PERIOD JULY 1, 2018 TO JULY 1, 2019**

WHEREAS, the Decatur Public Transit System current liability insurance policy coverage shall expire July 1, 2018, and,

WHEREAS, the Decatur Public Transit System is in the need of insurance covering general liability, automobile liability and excess liability for the period July 1, 2018 through July 1, 2019; and

WHEREAS, J.L. Hubbard Insurance and Bonds has secured quotes on the City's behalf for insurance covering general liability, automobile liability and excess liability for the period July 1, 2018 through July 1, 2019; and

WHEREAS, Lancer Insurance Company has submitted a quote to provide general liability and automobile liability, in the amount of \$174,418.00; and,

WHEREAS, Admiral Insurance Company has submitted a quote to provide excess umbrella liability insurance in the amount of \$26,735; and,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Lancer Insurance Company to provide general liability and automobile liability, in the amount of \$174,418.00 to the Decatur Public Transit System be, and the same is hereby, accepted and approved.

Section 2. That the quote of Admiral Insurance Company to provide excess umbrella liability insurance in the amount of \$26,735.00 to the Decatur Public Transit System be, and the same is hereby, accepted and approved.

Section 4. That the City Manager be, and is hereby authorized to direct the City Risk Manager to execute the Client Authorization to Bind Coverage for the afore mentioned services in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 2nd day of July, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Debra Bright
CITY CLERK

Summary Of Coverage

Lancer Insurance Company
Rated A- VII By A.M. Best

Admiral Insurance Company
Rated A+ XV By A.M. Best



All Coverages Listed In This Proposal, Once Bound, Are Subject To Actual Policy
Terms, Conditions & Exclusions

Commercial General Liability

Coverage Type	Liability Limit
General Aggregate Limit	\$5,000,000
Products/Completed Operations Aggregate	Excluded
Personal/Advertising Injury Limit	\$5,000,000
Each Occurrence	\$5,000,000
Damage To Premises Rented To You	\$100,000
Medical Expense Limit – Any One Person	\$5,000
Bodily/Property Damage Deductible – Per Occurrence	\$100,000

Additional Endorsements	Additional Exclusions
Illinois Changes – Cancellation & Nonrenewal	Asbestos
Illinois Changes – Defense Costs	Nuclear
Illinois Changes – Civil Union	Pollution
Contractual Liability Limitation	Employment Related Practices
Additional Insured: MV Transit; Decatur Transportation Corporation	Fungi or Bacteria
Calculation of Premium	Silica or Silica-Related Dust
	Punitive or Exemplary Damages
	Lead
	Professional Liability
	Exterior Insulation & Finish Systems
	Designated Operations Covered By A Wrap-Up
	Discrimination
	Workers Compensation, Employers Liability
	Products-Completed Operations Hazard
	Access or Disclosure of Confidential or Personal Information and Data-Related Liability
	New Entities
	Certified Acts of Terrorism and Exclusion of Other Acts of Terrorism Committed Outside the United States

Annual Premium: \$5,597

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

General Liability Schedule Of Exposures

Code	Description	Premium Basis
61226	Building or Premise - Office NOC	3,700 Area
41210	Bus Stations or Terminals	1 Unit

Commercial Automobile

Liability Coverage	Liability Limit
Bodily Injury & Property Damage: Combined Single Limit	\$5,000,000
Medical Payments: Per Person	No Coverage
Uninsured & Underinsured Motorist Coverage	\$25,000/\$50,000

Physical Damage Coverage	Deductible
Comprehensive Coverage	No Coverage
Collision Coverage	No Coverage

Additional Endorsements	Additional Exclusions
Hired & Non-Owned Liability	Nuclear
Illinois Changes – Defense Costs, Civil Union	Lead
Illinois Changes – Cancellation & Nonrenewal	Asbestos
\$100,000 Liability Deductible per Accident	Workers Compensation, Employers & Fellow Employee Liability
Composite Rated: Trolley (2); Service Vehicles (10); Passenger Van (10); Bus (21)	Terrorism
Public Transportation Autos	Absolute Pollution
Calculation of Premium	Silica or Silica-Related Dust
Split Bodily Injury Uninsured Motorists	Abuse or Molestation
Iowa Uninsured & Underinsured Motorists	Punitive Damages
Public Transit Autos	Discrimination
Additional Insured: MV Transit & Decatur Transportation Corporation	

Annual Premium: \$168,821

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

Excess Liability

Umbrella policies have three functions: (1) To provide additional limits above the Each Occurrence Limit of the insured's primary policies; (2) To take the place of primary insurance when primary aggregate limits are reduced or exhausted; and (3) To provide broader coverage for some claims that would not be covered by the insured's primary insurance policies, which could be subject to policy retention.

Coverage	Limit of Liability
Each Occurrence	\$5,000,000
Annual Aggregate	\$5,000,000
Self-Insured Retention	\$0

Additional Endorsements	Additional Exclusions
Illinois Changes – Cancellation & Nonrenewal	Pollution
Illinois Changes – Defense Costs	Asbestos
Service of Suit	Nuclear Energy
Illinois Extended Reporting Period	Employment Related Practices
OFAC Compliance	Fungi or Bacteria
Additional Insured: MV Transit, Decatur Transportation Corporation	Lead
	Liquor
	Aircraft or Watercraft
	Claims Made Coverage
	Punitive or Exemplary Damages
	Silica or Silica-Related Dust
	Abuse or Molestation
	Bird of Flying Animal
	Care, Custody, Control
	Professional Services
	Intellectual Property
	Certified Acts of Terrorism and Exclusion of Other Acts of Terrorism Committed Outside the US
	Benzene, War
	Access or Disclosure of Information
	Auto/Professional Liability Terrorism

Annual Premium: \$26,735 Includes Taxes and Fees

Based on 43 Units at a Rate of \$600 per unit.

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

Premium Summary

Coverage Type	Renewal Premium
Commercial General Liability	5,597
Automobile (43 Vehicles)	168,821
Excess Liability (43 Vehicles)	26,735
Subtotal Annual Premium	201,153

Premium Summary (Annualized)

Coverage Type	Expiring Premium
Commercial General Liability	5,153
Automobile (46 Vehicles)	165,821
Excess Liability (40 Vehicles)	23,967
Total Annual Premium	194,941

Other Markets Approached

Carrier	Response (Not Including Excess Liability)
Carolina Casualty	Declined
RLI Insurance Company	\$215,000
Crum & Forster	Declined
Protective	Declined
Falls Lake	Declined
National Liability & Fire	\$10,000 per Vehicle

City Clerk

DATE: 6/25/2018

MEMO: 2018-27

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings

SUMMARY RECOMMENDATION: Staff recommends approval of the Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Attachment A	Backup Material
Attachment B	Backup Material

RESOLUTION NO. R2018-_____

**RESOLUTION APPROVING AND DETERMINING THE NEED FOR
CONFIDENTIALITY OF MINUTES OF CLOSED MEETINGS**

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the minutes of those closed meetings of the Council conducted on the dates shown on Exhibits A and B hereto are hereby approved, and any prior approvals of said minutes are hereby confirmed and ratified.

Section 2. That the Council hereby determines that the minutes, or portions thereof, of those closed meetings of the Council conducted on the dates shown on Exhibit A hereto no longer require confidential treatment and are hereby made available for public inspection on and after the effective date hereof.

Section 3. That the Council hereby determines that the minutes of those closed meetings of the Council conducted on the dates shown on Exhibit B hereto require confidential treatment and are not available for public inspection until further order of the Council.

Section 4. That pursuant to Section 2.06 (c) (1) of the Open Meetings Act, the City Clerk is authorized to destroy the verbatim records of all Closed Meetings that have occurred more than eighteen (18) months from the date of this Resolution, this Council having approved written Minutes of all such meetings.

PRESENTED AND ADOPTED THIS 2nd DAY OF JULY 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

Exhibit A

(Minutes to be Released)

February 8, 1999 (Portion marked "R")

June 10, 2000

November 11, 2000 (Portion marked "R")

November 4, 2002

May 12, 2003

January 20, 2004

January 24, 2005

June 20, 2005

June 8, 2006

June 19, 2006 (Portion marked "R")

July 3, 2006 (1 set)

July 12, 2006

July 31, 2006

January 22, 2008

July 6, 2009 (Portion marked "R")

September 21, 2009 (Portion marked "R")

November 30, 2009

September 5, 2017 (Portion marked "R")

Exhibit B
(Minutes NOT to be Released)

1999

February 8, 1999

2000

July 24, 2000
November 11, 2000

2002

March 18, 2002

2003

March 3, 2003
April 21, 2003
April 24, 2003
May 27, 2003
June 2, 2003
August 4, 2003
August 18, 2003
October 20, 2003
December 15, 2003

2004

March 29, 2004
April 5, 2004
June 7, 2004
August 16, 2004
October 18, 2004

2005

January 18, 2005
February 21, 2005

2006

January 17, 2006
March 20, 2006
May 1, 2006
May 15, 2006
June 5, 2006
June 19, 2006
July 3, 2006 (1 of 2 sets)
September 5, 2006
November 6, 2006
November 20, 2006

2007

January 8, 2007
January 22, 2007
March 5, 2007
May 7, 2007
June 18, 2007
September 17, 2007
October 1, 2007
November 19, 2007
December 3, 2007
December 26, 2007

2008

January 7, 2008
February 4, 2008
April 7, 2008
April 21, 2008
April 23, 2008
May 5, 2008
May 19, 2008
June 2, 2008
June 16, 2008
June 30, 2008
July 21, 2008
July 28, 2008
August 4, 2008
September 2, 2008
September 4, 2008
September 15, 2008
October 6, 2008

2008 (continued)

December 8, 2008

2009

March 16, 2009
May 4, 2009
May 18, 2009
June 15, 2009
July 6, 2009
September 21, 2009
December 7, 2009 (2 sets)

2010

March 1, 2010
March 15, 2010
April 19, 2010
May 3, 2010
June 7, 2010
September 20, 2010
December 20, 2010

2011

January 18, 2011
March 7, 2011
October 3, 2011
December 5, 2011

2012

June 4, 2012
July 30, 2012
September 17, 2012
November 5, 2012

Exhibit B
(Minutes NOT to be Released)

2013

January 7, 2013
February 19, 2013
June 3, 2013
June 17, 2013
July 1, 2013
July 15, 2013
August 5, 2013
September 16, 2013
November 18, 2013
December 2, 2013
December 16, 2013

2014

January 21, 2014
February 3, 2014
May 19, 2014
August 4, 2014
November 3, 2014

2015

April 20, 2015
May 18, 2015
June 1, 2015
August 17, 2015
August 31, 2015
September 14, 2015
October 5, 2015
October 19, 2015
November 16, 2015

2016

April 4, 2016
April 18, 2016
May 16, 2016
June 6, 2016
June 20, 2016
July 5, 2016
October 3, 2016
October 17, 2016
November 7, 2016
December 5, 2016

2017

April 3, 2017
April 17, 2017
April 26, 2017
May 15, 2017
September 5, 2017

2018

January 16, 2018
February 5, 2018
March 5, 2018
March 19, 2018

City Clerk

DATE: 6/25/2018

MEMO: 2018-28

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Reappointment - Police Pension Fund Board of Trustees

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointment of Douglas Lee to the Police Pension Fund Board of Trustees.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointment by the Mayor of the following named as member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until their respective successor is appointed and qualified:

Lee, Douglas

Police Pension Fund Board of Trustees

5/1/2020

DATED this 2nd day of July, 2018.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING REAPPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 2nd day of July, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 2nd day of June, 2018.

Julie Moore Wolfe, Mayor

City Clerk

DATE: 6/28/2018

MEMO: 2018-28

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Billy Tyus, Deputy City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park - Decatur Celebration

SUMMARY RECOMMENDATION: City Council is asked to approve the attached Ordinance authorizing the consumption of alcoholic liquor on public rights-of-way and in Central Park for the Decatur Celebration.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2018-_____

ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR ON PUBLIC RIGHTS-OF-WAY AND IN CENTRAL PARK -DECATUR CELEBRATION-

WHEREAS, the Decatur Celebration, a community summer festival of games, shows and food, will be held on the public streets and in Central Park in downtown Decatur beginning Friday, August 3, 2018 and continuing through Sunday, August 5, 2018; and,

WHEREAS, it is the intention of the Decatur Celebration to offer the following alcoholic beverages: beer, various wines, wine coolers and craft beers, for sale to its patrons for consumption at the Celebration; and,

WHEREAS, such consumption of alcoholic liquor on public rights-of-way and in Central Park requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of the Decatur Celebration and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed opposite each, the above named alcoholic beverages only may be consumed at, in or on those portions of public rights-of-way described in Section 2 hereof, and in Central Park located in downtown Decatur, said days and hours being particularly described as follows:

Friday, August 3, 2018	5:00 p.m. -11:00 p.m.
Saturday, August 4, 2018	11:00 a.m. – 11:00 p.m.
Sunday, August 5, 2018	11:00 a.m. – 9:30 p.m.

Section 2. That those portions of public rights-of-way at, in, or on which the above named alcoholic liquor may be consumed, on the days and during the hours listed in Section 1 hereof, are described as follows:

Central Park
East Side of Franklin near North Street
West Side of Franklin near William Street
Corner of William & Water Streets
West Side of Franklin near North Park Street
South Park Street near Franklin
Prairie Street near Merchant
North Street near Franklin
North Franklin Street on the Civic Center Concrete
Merchant Street near Prairie
Franklin Street near Prairie
Franklin & Prairie
Corner of North Franklin Street & East William, in the Ballinger Lot

North Franklin Street & Eldorado Street, in front of the Show Stage
East Prairie & North Franklin Street, in front of the Funfest Stage

Section 3. That between the hours of 6:00 A.M. Friday, August 3, 2018 and 6:00 A.M., Monday, August 6, 2018, no person, firm or corporation having a local liquor license issued pursuant to the provisions of Chapter 52 of the City Code and 235 ILCS 5/1-1 et. seq., for premises having frontage on those streets, or portions thereof, listed in Section 2 hereof, or located in the B-4 Central Business District, as established by the Zoning Ordinance, shall sell alcoholic liquor at retail for consumption on or off said premises at any location on said premises except from within a permanent structure located thereon and in existence on the date hereof.

Section 4, That no alcoholic liquor may be consumed as provided herein unless such alcoholic liquor is in a plastic or paper cup.

Section 5. That except as otherwise provided here, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 2nd day of July, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Decatur Celebration, Inc., hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the Decatur Celebration on the following date and time:

Friday, August 3, 2018

5:00 p.m. – 11:00 p.m.

Saturday, August 4, 2018

11:00 a.m. to 11:00 p.m.

Sunday, August 5, 2018

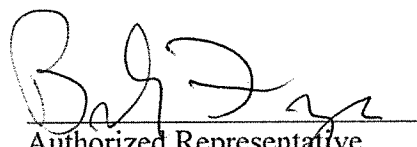
11:00 a.m. to 9:30 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

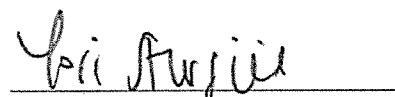
If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:


Authorized Representative

6-28-18
Date

For Sponsoring Agency:
Decatur Celebration, Inc.


Authorized Representative

6-27-18
Date



DECACEL-01

RTAYLOR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.L. Hubbard Insurance and Bonds 1090 South Route 51 Forsyth, IL 62535	CONTACT NAME: Randy Taylor	
	PHONE (A/C, No, Ext): (217) 877-3344 3249 FAX (A/C, No): (217) 877-0795	
	E-MAIL ADDRESS: rtaylor@jlhubbard.com	
INSURED Decatur Celebration Inc 160 East Main Suite #200 Decatur, IL 62526	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: West Bend Mutual Insurance Company	15350
	INSURER B: Liberty Mutual Ins. Co.	22659
	INSURER C: Lloyd's of London	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X	X	0711759	07/22/2018	07/22/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			0711759	07/22/2018	07/22/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			0711759	07/22/2018	07/22/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y ☐ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	RENEWAL WC539S348160017	07/22/2018	07/22/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Liquor Liability	X		228035	08/03/2018	08/05/2018	Limit 1,000,000
A	Rented Equipment			0711759	07/22/2018	07/22/2019	Limit 120,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EXCLUDED OFFICERS: Michelle O'Bryan; TJ Jackson; Kendall Briscoe; Greg Spain

Re: Decatur Celebration 2018

The City of Decatur is named as additional insured under the General Liability and Liquor Liability; subject to written contract. A Waiver of Subrogation is awarded to the City of Decatur under the General Liability; subject to written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Decatur 1001187
Attn: Barry Leonard
#1 Gary K Anderson Plaza
Decatur, IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Financial Management

DATE: 5/29/2018

MEMO: Letter to the Decatur City Council Financial Management Department Letter
#2018-07

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Identity Theft Prevention Procedures

ATTACHMENTS:

Description	Type
Annual Report	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
Letter #2018-07

DATE: July 2, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Identity Theft Prevention Policy

In October 2008, the City adopted Resolution No. R2008-181, to comply with the Fair and Accurate Credit Transactions (FACT) Act of 2003. This law required the City to implement policies and procedures to detect, prevent, and mitigate the impact of identity theft. The City is considered a creditor under this law as water services are provided by the City before a customer pays for those services. The mandatory compliance date was May 1, 2009.

One aspect of the law is an annual report to the City Council. Our policies and procedures have been effective and we have not had any significant incidents involving Identity Theft.

However, to improve customer service, and our ability to validate and authenticate customer's identity, we will be implementing two risk-based fraud detection and prevention platforms from Experian. The two platforms will allow new utility customers the opportunity to initiate service without having to physically come to our office. This will allow us to meet common customer expectations of real-time application processing and the efficiency of only "touching" the customer one time.

Precise ID will be utilized for residential customers and BizID will be utilized for commercial customers.