



**Monday, August 20, 2018
5:30 PM**

AMENDED CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of August 6, 2018 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Proclamations and Recognitions
3. Ordinance Amending City Code Chapter 53 - Ambulance Service
4. Ordinance Amending City Code Chapter 54.1-Video Gaming License
5. Resolution Authorizing the Execution of a Purchase Order with Crummins Crosspoint for the Rebuilding of a City of Decatur Public Bus Engine
6. Resolution Accepting Bid From The Illinois Department of Innovation & Technology for Phase 4 Fiber Build Services
7. Ordinance Approving Appointment - City Clerk
8. Resolution Authorizing Professional Service Agreement with CliftonLarsonAllen, LLP for Auditing Services and Non-Audit Advisory Services
9. Resolution Accepting the State of Illinois Price of Morrow Brothers Ford Inc., for the Purchase of Three (3) 2018 Ford SUV Explorers
10. Resolution Authorizing Professional Service Agreement with Fehr-Graham Engineering and Environmental for Site-Remediation Program Professional Service
11. Resolution Accepting Bid with D&O Contractors for Fire Facility Renovation

12. Resolution Authorizing Interfund Loan Between Various City Funds
13. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Resolution Approving Appointments - Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board)
 - B. Resolution Authorizing Highway Permit with the Illinois Department of Transportation for Reconstruction of County Fair Drive
 - C. Resolution Amending Resolution R2018-39 to Appropriate Additional State Motor Fuel Tax Funds for Maintenance Under the Illinois Highway Code

VI. Other Business

VII. Recess to Closed Executive Session

Recess to Closed Executive Session under Section 2. Open Meetings Act (c) (1)
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

VIII. Adjournment

July 2018 Monthly Reports

CITY COUNCIL MINUTES

Monday, August 6, 2018

On Monday, August 6, 2018, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Dana Ray. Seven members present. Mayor Julie Moore Wolfe declared a quorum present.

Interim City Manager Billy Tyus attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

Mayor Julie Moore Wolfe called for Appearance of Citizens.

Ellen Hearn a representative of Beautify Decatur Coalition read a statement regarding their accomplishments in increasing community pride, making the community more attractive and a better place to live, work and play. She asked Council to help continue the journey by recruiting a City Manager that will keep beautification as a goal and will work with volunteer organizations. Ms. Hearn shared they are making an America In Bloom video and when the video is completed it could win them \$1,500 for additional beautification efforts. She asked that when the video is posted on YouTube that everybody look at the video regularly and send it to everyone they can so they can have the most posts. Mayor Julie Moore Wolfe commended all the volunteers for everything they did and hoped it continued for a long time.

Diana Pace shared her concerns about the increasing crime rate in the west end. She shared her concerns about the empty house next to her house and she would like to know who to contact or where to turn to get help.

Jimmy Taylor stated the Transfer House looked beautiful during the Decatur Celebration.

Mayor Julie Moore Wolfe called for approval of the minutes. The minutes of the July 16, 2018, City Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel and Mayor Julie Moore Wolfe voted aye. Councilwoman Dana Ray abstained. Six ayes and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business, and there being none Mayor Julie Moore Wolfe called for New Business.

Mayor Julie Moore Wolfe announced that Agenda Item Number 3. Ordinance Amending City Code Chapter 53 – Ambulance Service was pulled until the next Council meeting.

Interim City Manager Billy Tyus provided the City Budget update. Interim City Manager Billy Tyus reviewed the budget deficit and possible solutions. Interim City Manager Billy Tyus responded to Council members questions regarding the budget.

Mayor Julie Moore Wolfe called for Proclamations and Recognitions. Vice President Francie Johnson of the Coalition of Neighborhood Organizations read the Proclamation declaring Tuesday, August 7, 2018, National Night Out in Decatur. Ms. Johnson invited everyone out to Hess Park on August 7th, starting at 5:00 p.m. for a going away party for crime.

2018-30 Ordinance Rezoning Property from B-1 Neighborhood Shopping District to B-2 Commercial District 1201 East Wood Street, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-31 Ordinance Granting Conditional Use Permit to Allow for Mixed Use Residential and any Combination of Office and/or Commercial in One Building 5130 Hickory Point Frontage Road, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-32 Ordinance Amending City Code Chapter 47 – Control of Animals, Fowl and Dogs, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn stated there was limited information in the City Code about the registration of these animals, the care of the animals being kept, the construction of the coup, the conditions and maintenance of the coup, and there was no information about the maximum number of chickens a person can have; these were a few elements that Council could consider to improve the Ordinance. Councilman David Horn made a motion to table the item; seconded by Councilman Bill Faber.

Upon call of the roll on the motion to table the item, Council members Bill Faber and David Horn voted aye. Council members Lisa Gregory, Charles Kuhle, Pat McDaniel, Dana Ray, and Mayor Julie Moore Wolfe voted nay. Two ayes and five nays. Mayor Julie Moore Wolfe declared the motion failed.

Upon call of the roll of the original motion, Council members Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilman

Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

2018-33 Ordinance Amending City Code Chapter 52 – Alcoholic Liquor, was presented. Councilwoman Dana Ray moved the Ordinance do pass; seconded by Councilman Pat McDaniel.

Council members discussed what the impact would for commercial retail opportunities if they limited the types of liquor licenses. Councilman Bill Faber requested a study of the City's liquor licensing and see if it could not be simplified.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilman David Horn voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

R2018-95 Resolution Authorizing Renewal Tyler Technologies, Inc. Maintenance Support – Incode Court Case Management Suite, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2018-34 Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any Other Method Within a Certain Area of Decatur, Former Circle K #3885, 801 S. Jasper Street, was presented. Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Public Works Director Matt Newell responded to Councilman David Horn's questions regarding removal of the contamination from the site.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-96 Resolution Authorizing an Amendment to the Performance Contract with Johnson Controls, City Project 2018-07, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

A discussion was held about the funding sources for the project and replacement of the LED bulbs.

Citizen John O'Brien shared information regarding LED bulbs long life and pay back.

Upon call of the roll, Council members Lisa Gregory, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay.

Councilman David Horn abstained. Five ayes, one nay and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

R2018-97 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Dunn Company, A Division of Tyrolt, Inc. for 2018 Local Motor Fuel Tax Street Improvement Project, (County Fair Drive), City Project 2018-26, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman Bill Faber stated he was not in attendance when the Council voted on the allocation of the City's Motor Fuel Tax funds for the Love's Truck Stop project and had he been here he would have opposed it and for that reason he would vote against the item.

Upon call of the roll, Council members Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

R2018-98 Resolution Accepting the State of Illinois Bid Price of Morrow Brothers Ford Inc., for the Purchase of Six (6) 2019 Ford SUV Police Interceptors, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2018-99 Resolution Authorizing Agreement with ONB Benefits Administration, LLC dba JWF Specialty Company, Third Party Administrator of Workers Compensation Benefits, was presented. Councilman Pat McDaniel moved the Resolution do pass; seconded by Councilwoman Dana Ray.

Councilman David Horn stepped out of the Council meeting at 7:04 p.m.

Upon call of the roll, Council members Bill Faber, Lisa Gregory, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Consent Calendar Items A through F and asked if any Council member wished to have an item removed from the Consent Calendar. Council members did not ask to remove any items from the Consent Calendar. The Clerk read Items A and F:

- A. Receiving and Filing of Minutes of Boards and Commissions
- B. R2018-100 Resolution Approving Appointment – Zoning Board of Appeals
- C. R2018-101 Resolution Approving Appointment – Heating, Air Conditioning and Refrigeration Commission
- D. R2018-102 Resolution Approving Appointment – Human Relations Commission
- E. R2018-103 Resolution Approving Reappointments – Human Relations Commission

- F. 2018-35 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block North Water Street from East Main Street to South Park Street and from Prairie Avenue to East Main Street – Decatur Area Arts Council

Councilman David Horn returned to the Council meeting at 7:07 p.m.

Councilman Pat McDaniel moved Items A and F be approved by Omnibus Vote; seconded by Councilwoman Dana Ray, and on call of the roll, Council members Bill Faber, Lisa Gregory, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray, and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business.

Councilman Bill Faber stepped out of the Council meeting at 7:07 p.m. and returned at 7:08 p.m.

Councilman Pat McDaniel requested yard signs ordinances be enforced by City staff. Councilwoman Lisa Gregory shared she was very sad to see that someone had thrown trash onto the street after all the work America In Bloom had done. She suggested imposing a \$500 litter fine ordinance that would go through Administrative Court. Councilman David Horn stated he thought it might be time to have a Study Session on Municipal Court effectiveness and what Council intends for it to do. Councilwoman Dana Ray requested that a Neighborhood Standards Officer talk to Ms. Pace about the vacant house next to her house and the processes for dealing with that issue. Council members discussed parliamentary procedure regarding abstaining from a vote.

Mayor Julie Moore Wolfe called for Recess to Study Session for Video Gaming Fee Discussion. Councilman Pat McDaniel motioned to Recess to Study Session; seconded by Councilwoman Dana Ray.

Upon call of the roll, Council members Bill Faber, David Horn, Charles Kuhle, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilwoman Lisa Gregory voted nay. Six ayes and one nay. Mayor Julie Moore Wolfe declared the motion carried.

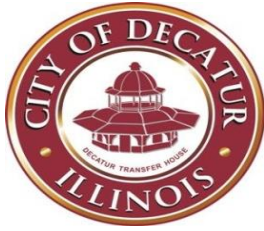
Interim City Manager Billy Tyus provided background information regarding the current video gaming machines in Decatur. Council members discussed raising the video gaming machines licensing fee from \$250 per machine to possibly \$500 to \$1,250 per machine. Mayor Julie Moore Wolfe asked Interim City Manager to work on an Ordinance to amend the video gaming machine licensing fee.

Mayor Julie Moore Wolfe called for an Executive Closed Session under Section 2 Open Meeting Act (c) (6) the Setting of a Price for Sale or Lease of Property Owned by the Public Body. Councilman Pat McDaniel motioned to Recess to Executive Closed Session; seconded by Councilwoman Lisa Gregory.

Councilwoman Lisa Gregory moved the regular Council meeting be adjourned; seconded by Councilman Pat McDaniel. All were in favor by voicing no objections.

Mayor Julie Moore Wolfe declared the regular Council meeting adjourned at 7:40 p.m.

Approved _____
Debra G. Bright
City Clerk



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report July 2018

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2018 budget for the City was approved on December 4, 2017 by the City Council with Council Resolution R2017-142 with General Fund Budget Revenue of \$64.800 million and Expense of \$67.995 million. The General Fund budget approval included a cash basis deficit of \$3.195 million.

The total 2018 City budget approved with Council Resolution R2017-142 is for budget Revenue of \$203.7 million and Expense of \$210.3 million, representing an in-period cash basis deficit of \$6.6 million. The non-general fund deficit of \$3.4 million is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, sewer fund projects, state motor fuel tax projects, as well as other capital project initiatives of the City.

The 2018 City budget was amended with the Appropriation Ordinance adopted by the City Council on March 5, 2018 with Ordinance 2018-07, with Budget Revenue of \$203.7 million (same as the original budget) and Expense of \$211.3 million, an increase of \$1.0 million from the original budget. The expense increase is in non-general fund expense. The General Fund budget was unaffected.

The 2018 City budget was further amended with the Series 2018 General Obligation Bond Ordinance adopted by the City Council on May 21, 2018 with ordinance 2018-16, fixing Budget Revenue at \$214.4 million and Expense at \$219.7 million. The changes are in non-general fund revenue and expense. The General Fund budget was unaffected.

The General Fund budget deficit is primarily the result of certain effects of the State of Illinois fiscal 2018 budget where funding distributions to local governments were reduced, namely,

- 10% hold back on income tax distribution,
- expected reduction in PPRT distribution,
- 2% home rule sales tax collection fee

These state budget decisions have negatively impacted 2018 city revenues by \$1.5 million. In addition, the outstanding police labor contract retroactive to May 1, 2015, upon eventual settlement, will require the city to make retroactive payroll to the police employees, expected to cost \$1.2 million. Further, inflation and other cost increases in the city baseline budget have increased costs by \$0.5 million.

The budget deficit presents challenges and unknowns that will have impact on City finances and operations.

- State budget matters impacting revenue distribution to the city,
- City Council deliberation of the methods to balance the city budget,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,

- Manufacturing employment in the local economy,
- Economic development success in the City and region

These factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

On May 31, the State Legislature adopted the State of Illinois 2019 fiscal year budget (July 1 2018 to June 30 2019), with Governor Rauner signature on June 4, the state budget for fiscal year 2019 is finalized.

The state budget addressed certain of the funding issues that have negatively impacted local governments in the state. Namely, the 10% “holdback” of LGDF funding (state income tax distribution) has been reduced to a 5% “holdback in state fiscal 2019; and, the 2% “collection fee” on local home rule sales tax imposed by the state has been reduced to 1.5% “collection fee” for fiscal 2019. PPRT (Personal Property Replacement Tax) distribution was not addressed to local government benefit, whereby, the state will continue to divert money to finance state budget matters thereby reducing money distributed to local governments.

The result of the state budget has favorably impacted City finances, whereby, the changes will “theoretically” increase revenue by \$575k on an annual basis, therefore, assisting the City in solving the General Fund \$2.0 million deficit situation.

Although local governments did not achieve all that was desired and lobbied by local officials to State Representatives in the state budget concerning funding to local governments, we are satisfied to achieve what was achieved, and are prepared to lobby on another day.

Of note is the effort of Mayor Julie Moore Wolfe. Mayor Moore Wolfe was an active and engaged voice, in cooperation with the Illinois Municipal League, to the State Legislature in efforts to secure restored funding to local governments.

City Financial Position

The City of Decatur ended July 2018 with a total cash position of \$85.4 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$55.1 as of the end of June.

The City General Fund ended July 2018 with a cash position of \$7.1 million versus the June cash position of \$7.2 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at July 31 provides a cash reserve representing 38 days of expense coverage in the City General Fund. The best practice reserve is a 45-60 day cash reserve or \$8-11 million.

City cash at July 31 excluding the General Fund cash position is \$78.3 million, contained in Special Revenue funds (\$10.5 million), TIF Redevelopment funds (\$1.3 million), Capital funds (\$8.8 million), Debt Service fund (\$0.7 million), Internal Service funds (\$4.7 million) and Enterprise funds (\$52.3 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Jul 2018	Jun 2018	Comment
Special Revenue	10.5	8.8	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	1.3	0.2	Debt service and redevelopment agreement obligations
Capital	8.8	0.1	Capital funding available
Debt	0.7	0.1	Debt service obligations
Internal Service	4.7	4.7	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	52.3	34.0	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit

Non-General Fund	78.3	47.9	
General Fund	7.1	7.2	Basic services to citizens and stakeholders
Total City Cash	85.4	55.1	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increased \$1.7 million with Library receipt of the property tax distribution, in period gains in the local streets and roads and motor fuel tax funds, and Community Revitalization fund increase with property tax revenue receipts.
- TIF Redevelopment funds increased \$1.1 million with receipt of the property tax distribution.
- Capital funds increased \$8.7 million, result of the closing of the 2018 GO debt issue with bond sale proceeds offset by bond closing costs and refunding payoff of the Busey Bank fire station rehabilitation loan.
- Enterprise funds increased \$18.3 million. Water fund increase (\$1.2 million) due to in period positive operational cash flow (\$1.4 million) offset by CapEx spending in period (\$0.2 million), Transit decrease (\$0.5 million) due in period operational cash flow, Sewer fund increase (\$0.1 million) and Water Bond fund increase (\$17.5 million) with net proceeds of the 2018 GO debt issue.
- **City has not yet received the State IDOT transit operating grant for the quarter period July 2018 to September 2018 in the amount of \$1.2 million.**
- City awaits State IDOT approval of the 2019 fiscal year grant application, which has delayed receipt of the July to September quarterly operating grant funding. City has submitted the grant funding request in the required timeframe, issue remains State IDOT ability to process and remit grant funding payment to the City.
- **City Treasurer and Transit Staff continue to work with state IDOT to secure Transit operating grant distributions in more timely fashion. We will keep Council informed of our progress.**

General Fund Position

Cash

The City General fund cash position ended July at \$7.1 million, a slight decrease from the June cash position of \$7.2 million. The current cash balance represents a cash reserve position of 38 days (was 38 days).

City cash reserve position is much improved from 2-3 year's prior, however, best practice for financial security of the city is to continue to build the cash reserve position in the general fund.

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending July 2018.

\$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	64,800	38,749	37,941	2%
Expense	67,995	36,961	39,410	(6)%
Surplus(deficit)	(3,195)	1,788	(1,469)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 20, 2018

General Fund Revenue Comments

Revenue to date through July is \$38.7 million versus budget to date revenue of \$37.9 million, above budget by \$0.8 million or 2%.

General Fund revenue is tracking slightly above budget to date, primarily the result of improved performance of Gas & Electric Utility Tax, State income tax, and video gaming tax revenues.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With seven months into the twelve-month cycle, the year-to-date benchmark is 58% of the full year budget revenue.

\$ (000)	2018 Budget	2018 YTD	YTD % of Year Budget	2017 YTD	% Change yr vs yr
State Sales Tax	10,874	6,372	59%	6,298	1%
Local Sales Tax	9,552	5,568	58%	5,632	(1)%
State Income Tax	6,783	4,662	69%	4,972	(6)%
Food & Beverage Tax	3,257	1,893	58%	1,887	0%
Telephone Tax	1,674	976	58%	1,055	(7)%
Utility Tax (Gas & Elec)	4,702	3,093	66%	2,740	13%
State Local Use Tax	2,123	1,234	58%	1,144	8%
Cable TV Tax	1,055	529	50%	776	(32)%
State Replacement Tax	925	785	85%	920	(15)%
Hotel Use Tax	848	491	58%	393	25%
Video Gaming Tax	1,130	716	63%	746	(4)%

Sales Tax – state sales tax is running 1% above the full year budget target, and above the prior year; local sales tax is running on par with the full year budget target, and 1% behind the prior year. The sales tax revenue stream is “the primary funding source driver” financing the general fund, representing a revenue stream in excess of \$20 million or 31% of the general fund revenue. The 2018 budget contemplated a flat projection versus 2017 for state sales tax revenues and a 2% decline in local sales tax revenues.

The State of Illinois 2018 Budget adopted by the State Legislature in July 2017 included a “2% tax” imposed on the collection of “local home-rule” sales tax revenues. This collection tax has been implemented by the State DofR. This collection tax will cost the City of Decatur \$0.2 million in 2018. The 2019 state budget has reduced the “collection fee” to 1.5%, theoretically returning \$0.05 million (\$50k) to the City of Decatur on an annual basis.

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city. ***The recent U.S. Supreme Court decision is expected to have a favorable impact on City of Decatur receipts of on line sales tax activity. The financial impact benefit is estimated to be in the range of \$250k on an annual basis. This revenue stream is expected to commence with October 2018 on line transactions, with first receipt of the “local use tax” revenue will occur in January 2019.***

State Income Tax – 11% above the full year budget target and 6% below the prior year. The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), however, the distributions are at best difficult to project. ***The State of Illinois 2018 budget included a 10% “hold-back” of LGDF distributions to local governments which has been implemented effective with the August 2017***

distribution and has negatively impacted the income tax revenue received by the City. The State action will cost the City \$1.0 million in 2018 revenues. The 2019 State budget has reduced the “hold back” to 5%. This will theoretically return LDGF revenue distribution to the City in an amount approaching \$0.575 million, of course dependent upon, state income tax receipts and population distribution formulas.

This revenue stream is “a primary funding source driver” financing the general fund, which in prior periods was a revenue stream of \$7.5 to 8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – on par with the full year budget target and on par with the prior year.

Telephone Tax – on par with the full year budget target and 7% below the prior year. The 2018 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – 8% above the full year budget target and above the prior year by 13%. The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. This revenue stream will stabilize at a level of \$4.7 million given the current city imposed tax rate and then be affected by up or down by utility prices and consumer usage.

State Replacement Tax – 27% above the full year budget target, 15% below the prior year. The 2018 budget was conservatively projected (as we envisioned at the time of the 2018 budget development), and contemplated an expected decline in state PPRT distributions to local governments with funding diverted to state matters. This is not a revenue stream that the City can place great reliance on for continuation at levels to date as the State of Illinois is expected to continue to use this revenue stream for its purposes potentially reducing revenue available for distribution to local governments.

Hotel Use Tax – on par with the full year target, 25% above the prior year. City increased the hotel use tax rate from 6% to 8% effective January 1, 2016.

Video Gaming Tax – 5% above the full year budget target and 4% below the prior year. City has resumed allocating 15% of video gaming tax revenue to the City Economic Development fund. Total video gaming revenue thru July of \$843k is ahead of the budget and 13% above the prior year. Tax revenue continues to exceed the budget expectation. Currently operating are 81 establishments with 391 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of \$10.077 million was \$4.084 million above the budget expectation of \$5.993 million. On a year to date basis, general fund spending is below budget by \$2.4 million or 6%.

The over budget spending in the month was the result of the city contribution to the police and firefighter pension funds of \$4.806 million. The contribution is budgeted to occur in June coincident to the receipt of property tax revenues. Excluding the over budget effect of the pension contribution, in month spending was \$0.7 million below budget.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.8 million	Earmarked for police capital as available (\$0.3 million available)
Local Roads and Streets	\$2.4 million	Earmarked for street repair and maintenance.
State Motor Fuel Tax	\$2.4 million	Earmarked for street repair and maintenance.
Major Moves	\$0.0 million	Earmarked for economic development infrastructure projects
Public Library Fund	\$1.1 million	Cash balance restored with receipt of the property tax

		distribution
Library Capital Fund	\$0.1 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.2 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Capital Project Fund	\$0.0 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
2018 Project Fund	\$8.7 million	2018 GO bond proceeds for the fire station renovation and replacement initiatives
Debt Fund	\$0.7 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	\$0.3 million	Earmarked for repair and maintenance of city vehicle fleet
Equipment Replacement	\$0.6 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules.
Risk Management Fund	\$1.3 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City desired reserve is \$2.5 million necessary to sustain and protect the city.
Employee Insurance Fund	\$2.6 million	Coverage for healthcare and other EE benefit expense.
Public Transit Operations	\$0.9 million	<i>Outstanding are the 2018 fiscal year Federal grant (\$1.6 million) expected to be received in September. State fiscal 2019 Q1 IDOT operating grant not yet received. City awaiting IDOT approval of the grant request., expected any day. City staff will continue process to affect advance transit funding.</i>
Fiber Optics Fund	\$0.1 million	Earmarked for city investment in the next phase of fiber optic network. Project work in progress.
Storm Water Fund	\$2.1 million	Balance and ongoing cash flow are sufficient to fund currently defined storm water projects
Sewer Fund	\$6.8 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	\$22.9 million	Cash balance of \$22.9 million, includes \$12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Remaining cash balance of \$10.4 million represents a 4+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$21.3 million	Balance available to pay contractor invoices for the dredging of Lake Decatur. Balance increase result of the proceeds of the 2018 GO debt issue

Trust & Agency Fund balance of \$163.6 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$24.7 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$14.5 million bond proceeds and \$10.2 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 2 years.

The interest earnings from the investments to date have earned the city income approaching \$0.5 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating \$0.3+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 1, 2018, is \$155.3 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2018 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2018 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The Council has approved the issuance of General Obligation 2018 Series Bonds to finance the final phase of the Lake Decatur dredging initiative, the construction of fire stations in support of the fire station replacement initiative, and the refunding of certain debt financing the rehabilitation of fire stations. The debt transaction closed in July.

The city council approved a refunding of the 2008 Series General Obligation Bonds which will save the city \$0.3 million in interest financing costs over the remaining life of the debt. This refunding transaction was concluded in December 2017.

Revenue Tracking

City-wide Revenue received in the fiscal months ending July 2018 of \$129.4 million is 60% of the annual revenue budget of \$214.4 million.

Of note, the property tax revenues received by the City according to the 2017 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services

and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2018

The 2017 property tax levy, approved by Council in December 2017 with Council Ordinance 2017-55, for a tax levy amount of \$13.876 million, is now certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2017 EAV period, with property tax payable in 2018, is \$833,357,715, a decline from the prior year EAV of \$839,296,988. A decrease of \$5,939,273 or 0.71%. The City had projected EAV to be \$840,000,000.

The City property tax rate for 2017 EAV with tax payable in 2018 is 1.66519% versus the prior year tax rate of 1.65177%. The City had projected a tax rate of 1.652%.

The higher tax rate is the result of decreased assessed value in the city.

The City property tax rate is expected to remain at 15% of the total property tax rate for City property owners.

The 1st property tax distribution was received in July (normally June) from the Office of the Macon County Treasurer. The civil city distribution of \$7.4 million is 53.5% of the full year collection expectation. TIF tax revenues received of \$1.1 million are 50.6% of the full year collection expectation.

Expenditure Tracking

City-wide Expenditures to July of \$97.7 million are 44% of the full year budget of \$219.7 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through July is an operating profit before debt service of \$9.2 million on revenues of \$17.2 million. Debt payments on GO bonds and other debt due to date in 2018 including principal and interest of \$7.3 were transacted during the period to date.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

In 2017, water consumption declined by 1.2% versus consumption in the prior year, with residential consumption down 2.7%, commercial consumption down 3.3% and industrial consumption down 0.1%.

To date in 2018, water usage has increased 3% versus the same period in the prior year. Industrial usage is up 7%, residential usage is down 2%, commercial usage is down 3%. Raw water usage is up 3% versus the prior year.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 435 FTE's versus budget of 470 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
August 15, 2018



Fiscal Year 2018

Fiscal Period Ending July, 2018

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: July, 2018

Fund	Fund Name	Opening Cash & Investments	Receipts	Disbursements	Balance Sheet Accts Activity	Investment Transfers	Ending Cash Balance	Investments	Total Cash & Investments	Interfund Loans (Borrowing)
10	General Fund									
	GENERAL FUND	7,183,135.65	10,009,136.60	10,077,153.64	(27,390.71)		7,087,727.90		7,087,727.90	0.00
12	Special Revenue Funds									
	PLANNING FUND	201,914.43	26,238.74	5,928.45	0.00		222,224.72		222,224.72	
17	HOME FUND	97,312.31	30,821.17	78,769.01	0.00		49,364.47		49,364.47	
18	CDBG FUND	(3,934.21)	35,933.64	229,645.80	0.00		(197,646.37)		(197,646.37)	
22	DUATS FUND	61,671.46	27.06	114.00	0.00		61,584.52		61,584.52	
25	DRUG ENFORCEMENT FUND	783,712.92	1,092.14	28,750.63	0.00		756,054.43		756,054.43	
26	DUI FINES AND FEES FUND	205,631.98	10,690.16	4,324.64	0.00		211,997.50		211,997.50	
27	POLICE LAB & PROGRAMS	60,503.45	205.03	3,122.57	0.00		57,585.91		57,585.91	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	430,960.15	(263.14)	62,474.53	0.00		368,222.48		368,222.48	
34	BUILDING FUND	222,790.82	49,610.15	18,120.13	0.00		254,280.84		254,280.84	
35	LIBRARY FUND	(293,323.53)	1,732,708.94	338,951.10	0.00		1,100,434.31		1,100,434.31	
36	MUNICIPAL BAND FUND	6,951.67	38,316.53	24,270.39	0.00		20,997.81		20,997.81	
42	LOCAL STREETS & ROADS	2,254,394.10	701,598.13	547,848.37	0.00		2,408,143.86		2,408,143.86	
46	MOTOR FUEL TAX FUND	2,343,408.72	177,455.81	102,767.01	0.00		2,418,097.52		2,418,097.52	
47	MAJOR MOVES	20,508.57	49,733.70	42,740.94	0.00		27,501.33		27,501.33	
49	FIRE CAPITAL FUND	829,379.39	313.67	8,057.46	0.00		821,635.60		821,635.60	
58	LIBRARY CAPITAL	131,014.64	57.72	0.00	0.00		131,072.36		131,072.36	
59	LIBRARY TRUST FUNDS	231,935.45	1,707.40	5,774.37	0.00		227,868.48		227,868.48	
82	DCDF FUND	124,711.09	519.41	985.26	0.00		124,245.24		124,245.24	
83	NEIGHBORHOOD IMPROVEMENTS	22,293.54	9.48	6,240.90	0.00		16,062.12		16,062.12	
84	COMMUNITY REVITALIZATION	1,088,139.35	300,625.12	0.00	0.00		1,388,764.47		1,388,764.47	
	Total Special Revenue Funds	8,819,976.30	3,157,400.86	1,508,885.56	0.00	0.00	10,468,491.60	0.00	10,468,491.60	0.00
19	TIF & Redevelopment Funds									
	OLDE TOWNE TIF FUND	(169,380.35)	476,472.06	0.00	0.00		307,091.71		307,091.71	
20	SE PLAZA TIF FUND	80,944.07	187,961.55	0.00	0.00		268,905.62		268,905.62	
21	WABASH CROSSING TIF	102,781.49	272,526.38	0.00	0.00		375,307.87		375,307.87	
23	EASTGATE TIF FUND	67,752.72	102,538.57	0.00	0.00		170,291.29		170,291.29	
24	SOUTHSIDE TIF FUND	50,603.93	17,884.17	0.00	0.00		68,488.10		68,488.10	
28	PINES SHOPPING CENTER TIF	10,719.31	38,812.92	0.00	0.00		49,532.23		49,532.23	
29	GRAND & OAKLAND TIF	19,902.55	68,893.59	0.00	0.00		88,796.14		88,796.14	
	Total TIF & Redevelpmnt Funds	163,323.72	1,165,089.24	0.00	0.00	0.00	1,328,412.96	0.00	1,328,412.96	0.00
40	Capital Funds									
	PEG CAPITAL FUND	70,139.43	4,138.43	2,705.56	0.00		71,572.30		71,572.30	
44	2018 PROJECT FUND	0.00	10,730,323.14	2,056,826.36	0.00		8,673,496.78		8,673,496.78	
45	CAPITAL PROJECT FUND	22,027.77	9.70	0.00	0.00		22,037.47		22,037.47	
	Total Capital Funds	92,167.20	10,734,471.27	2,059,531.92	0.00	0.00	8,767,106.55	0.00	8,767,106.55	0.00

City of Decatur
Treasurer's Cash Report

Month of: July, 2018

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	92,258.72	594,496.80	29,987.00	0.00		656,768.52		656,768.52	0.00
60	Internal Service Funds FLEET MAINTENANCE	268,302.85	219,194.96	222,336.99	0.00		265,160.82		265,160.82	
61	EQUIPMENT REPLACEMENT	578,425.87	372.61	0.00	0.00		578,798.48		578,798.48	
64	RISK MANAGEMENT	1,220,718.26	259,079.77	228,002.70	0.00		1,251,795.33		1,251,795.33	
65	INSURANCE FUND	2,647,177.64	657,141.04	673,612.56	0.00		2,630,706.12		2,630,706.12	
	Total Internal Service Funds	4,714,624.62	1,135,788.38	1,123,952.25	0.00	0.00	4,726,460.75	0.00	4,726,460.75	0.00
70	Enterprise Funds MASS TRANSIT - OPERATION	(404,466.87)	52,254.26	547,725.68	0.00		(899,938.29)		(899,938.29)	
77	FIBER OPTICS	101,136.78	8,621.77	23,000.00	0.00		86,758.55		86,758.55	
78	STORM WATER	2,070,132.28	126,105.11	94,580.31	0.00		2,101,657.08		2,101,657.08	
79	SEWER FUND	6,665,834.54	576,074.72	480,096.21	0.00		6,761,813.05		6,761,813.05	
80	WATER FUND	4,876,603.72	2,778,624.97	3,399,088.59	24,471.73		4,280,611.83		4,280,611.83	
81	WATER CAPITAL	4,355,544.45	2,007,639.02	221,807.32	0.00		6,141,376.15		6,141,376.15	
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	77,253.68	57,410.01	64,691.57	0.00		69,972.12		69,972.12	
89	WATER BOND	3,761,065.71	17,775,564.60	250,069.66	0.00		6,766,535.18	14,520,025.47	21,286,560.65	
	Total Enterprise Funds	34,003,104.29	23,382,294.46	5,081,059.34	24,471.73	0.00	37,808,785.67	14,520,025.47	52,328,811.14	0.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	532,249.56	2,744,713.53	633,871.39	0.00		2,643,091.70		2,643,091.70	
90	FIRE PENSION INVESTMENTS	66,612,489.27	372,651.60	16,672.41	0.00			66,968,468.46	66,968,468.46	
	TOTAL FIRE PENSION	67,144,738.83	3,117,365.13	650,543.80	0.00	0.00	2,643,091.70	66,968,468.46	69,611,560.16	
91	POLICE PENSION FUND CASH	324,226.40	2,320,508.11	747,547.60	0.00		1,897,186.91		1,897,186.91	
91	POLICE PENSION INVESTMENTS	91,981,503.85	107,136.14	(5,039.12)	0.00			92,093,679.11	92,093,679.11	
	TOTAL FIRE PENSION	92,305,730.25	2,427,644.25	742,508.48	0.00	0.00	1,897,186.91	92,093,679.11	93,990,866.02	
	Total Trust & Agency Funds	159,450,469.08	5,545,009.38	1,393,052.28	0.00	0.00	4,540,278.61	159,062,147.57	163,602,426.18	0.00
	Total City Funds	214,519,059.58	55,723,687.0	21,273,621.99	(2,918.98)	0.00	75,384,032.56	173,582,173.04	248,966,205.60	0.00
Memorandum Items										
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,208,125.56	10,208,125.56	
	City Funds ex Trust & Agency	55,068,590.50	50,178,677.61	19,880,569.71	(2,918.98)	0.00	70,843,753.95	24,728,151.03	85,363,779.42	0.00

City of Decatur
Treasurer's Investment Report

Month of: **July, 2018**

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00 ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00 ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00 ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00 ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00 ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00 ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00 ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00 ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	0.00	0.00 ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	0.00	0.00 ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	0.00	0.00 ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	0.00	0.00 ok
US Treasury Bond	07/15/17	0.87500%	0.00	0.00	0.00	0.00	12,292.80	0.00	12,292.80	0.00	0.00 ok
US Treasury Bond	08/15/17	0.87500%	0.00	0.00	0.00	0.00	14,546.87	0.00	14,546.87	0.00	0.00 ok
US Treasury Bond	09/15/17	1.00000%	0.00	0.00	0.00	0.00	18,488.95	0.00	18,488.95	0.00	0.00 ok
US Treasury Bond	10/15/17	0.87500%	0.00	0.00	0.00	0.00	17,858.17	0.00	17,858.17	0.00	0.00 ok
US Treasury Bond	11/15/17	0.87500%	0.00	0.00	0.00	0.00	30,692.68	0.00	30,692.68	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	24,824.18	0.00	24,824.18	0.00	0.00 ok
US Treasury Bond	01/15/18	0.87500%	0.00	0.00	0.00	0.00	5,075.97	0.00	5,075.97	4,375.00	0.00 ok
US Treasury Bond	09/30/18	1.12500%	3,000,000.00	2,997,187.50	13,862.70	3,011,050.20	0.00	13,862.70	0.00	0.00	41,250.00 ok
US Treasury Bond	10/31/18	0.75000%	3,000,000.00	2,990,390.64	5,686.14	2,996,076.78	0.00	5,686.14	0.00	0.00	22,500.00 ok
US Treasury Bond	11/30/18	1.00000%	3,000,000.00	2,989,218.75	5,081.97	2,994,300.72	0.00	5,081.97	0.00	0.00	30,000.00 ok
US Treasury Bond	12/31/18	1.37500%	4,000,000.00	3,986,718.76	4,782.61	3,991,501.37	0.00	4,782.61	0.00	0.00	55,000.00 ok
US Treasury Bond	01/31/19	1.12500%	1,520,000.00	1,511,806.26	46.47	1,511,852.73	0.00	46.47	0.00	0.00	17,100.00 ok
Federated US Treasury Cash Reserves	Liquid		15,243.67	15,243.67	0.00	15,243.67	4,937.07	698.39	4,238.68	539.23	0.00 ok
Total Investment(s)			14,535,243.67	14,490,565.58	29,459.89	14,520,025.47	221,201.62	30,158.28	220,503.23	4,914.23	165,850.00

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2018	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00 ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00 ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00 ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00 ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	5,625.00	0.00 ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00 ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	41,084.42	4,518.50	36,565.92	7,656.25	15,312.50 ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	0.00	497,441.40	8,140.96	847.00	7,293.96	2,500.00	5,000.00 ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,773.43	0.00	992,773.43	10,901.67	2,582.00	8,319.67	4,375.00	8,750.00 ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	20,380.50	1,630.50	18,750.00	18,750.00	18,750.00 ok
US Treasury Bond	10/31/19	1.25000%	1,000,000.00	993,281.25	0.00	993,281.25	9,375.17	3,159.70	6,215.47	6,215.47	12,500.00 ok
US Treasury Bond	11/30/19	1.50000%	1,050,000.00	1,042,945.31	0.00	1,042,945.31	9,792.45	2,696.30	7,096.15	7,096.15	15,750.00 ok
US Treasury Bond	03/31/20	1.37500%	1,500,000.00	1,472,929.70	225.41	1,473,155.11	6,724.99	6,950.40	0.00	0.00	20,625.00 ok
US Treasury Bond	05/31/20	1.37500%	1,600,000.00	1,562,855.53	1,081.97	1,563,937.50	2,644.75	3,726.72	0.00	0.00	22,000.00 ok
Federated US Treasury Cash Reserves	Liquid		194,705.75	194,705.75	220,891.67	415,597.42	5,605.76	614.83	4,990.93	3,198.98	6,852.51 ok
Total Investment(s)			10,094,705.75	9,985,926.51	222,199.05	10,208,125.56	253,174.17	26,725.95	227,755.60	55,416.85	125,540.01

GRAND TOTALS:	24,629,949.42	24,476,492.09	251,658.94	24,728,151.03	474,375.79	56,884.23	448,258.83	60,331.08	291,390.01
----------------------	---------------	---------------	------------	---------------	------------	-----------	------------	-----------	------------

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16, and 2018 proceeds on 07/31/18.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: \$700,000 moved to cash and \$2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: \$1 million moved to cash and \$1 million re-invested with a maturity of 11/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.
Pooled Cash maturity on 10/31/17 was re-invested with a maturity of 10/31/19.
Pooled Cash maturity on 12/15/17 was re-invested with a maturity of 11/30/19.
Pooled Cash maturity on 03/31/18 was re-invested with a maturity of 03/31/20.
Pooled Cash maturity on 06/15/18 was re-invested with a maturity of 05/31/20.

City of Decatur
Debt Schedule

Period Ending: 2017 Budget
date of update: December 21, 2017

		debt liquidated														gz approved	
Debt Instrument		Debt Purpose		Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Refi) Issue	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
									1st	2nd		input	input	input			
Bond Debt																	
Amort sch #																	
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15		10,000,000	7,295,000	7,295,000	338,292	-	7,633,292	
11	2010A Bonds	LOC Payoff-Reynolds Buiding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15		8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15		28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15		2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15		1,805,000	235,000	235,000	9,400	-	244,400	
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1		8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1		17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1		24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1		23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1		22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	
xx	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15		-	-	-	-	6,275,000	-	
xxx																	
Total Bond Debt											146,405,000	127,060,000	12,905,000	5,590,009	120,430,000	18,495,009	
Promissory Notes & Loans Payable																	
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1		3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry		17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1		7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10		6,993,328	5,425,209	361,681	-	5,063,528	361,681	
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	12/15	6/15		7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry		1,500,000	768,977	303,124	13,115	465,853	316,239	
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8		2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4			439,940	381,296	59,992	8,770	321,304	68,762	
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5			1,000,000	862,215	136,655	24,345	725,560	161,000	
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry		284,732	107,763	107,763	809	-	108,572	
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)	2016		2023	49	49	2/15	8/15		2,200,000	160,481	314,286	1,953	(153,805)	316,239	
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15		7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	2017		2018	33	33	Qtry	Qtry		460,011	-	56,508	2,288	403,503	58,796	
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	2017		2022	61	61	Qtry	Qtry		180,624	-	8,354	1,467	172,270	9,821	
xxx																	
xxx																	
Total Notes & Loans Payable											57,705,089	37,190,875	4,107,047	910,066	33,724,463	5,017,113	
Capital Leases																	
19	Busey Bank	Fire Apparatus Arial Platform (10)	2011		2018	49	49	9/1			947,850	286,431	141,756	6,788	144,675	148,544	
21	Busey Bank	Police Vehicles SUV (1) (10850)	2013		2017	33	33	Qtry	Qtry		26,911	3,447	3,447	22	-	3,469	
22	Busey Bank	Water Service Truck (1) (10855)	2013		2018	80	80	Qtry	Qtry		33,988	10,518	6,995	149	3,523	7,144	
24	Busey Bank	Sewer Vactor Truck (1) (15820)	2013		2018	79	79	Qtry	Qtry		321,998	116,348	65,979	1,816	50,369	67,795	
26	Busey Bank	Water Service Truck (1) (17360)	2014		2019	80	80	Qtry	Qtry		25,150	11,629	5,104	194	6,525	5,298	
27	Busey Bank	Traffic Service Truck (1) (17365)	2014		2019	10	10	Qtry	Qtry		31,114	14,386	6,313	241	8,073	6,554	
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	2015		2017	33	33	Qtry	Qtry		287,499	72,564	72,564	349	-	72,913	
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry		62,860	52,643	20,742	898	31,901	21,640	
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22			351,560	351,560	76,760	1,643	274,800	78,403	
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	2017		2023	49	49	3/1			428,380	-	-	-	428,380	-	
42	Presidio Technology Capital	IT Data Storage Equipment	2017		2019	10	10	7/1			285,966	-	95,322	-	190,644	95,322	
xxx												-	-	-	-	-	
xxx												-	-	-	-	-	
xxx												-	-	-	-	-	
xxx																	
xxx																	
xxx																	
xxx																	
Total Capital Leases											2,803,276	919,526	494,982	12,100	1,138,890	507,082	
Total City Debt											206,913,365	165,170,401	17,507,029	6,512,175	155,293,353	24,019,204	

Note(s)
1 Drawdown loan with 2017 and future draws to occur as projects continue to completion

**City of Decatur
Debt Schedule**

Period Ending: 2017 Budget
date of update: December 21, 2017

home		debt liquidated							
Debt Instrument		Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt									
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%	Debt Liquidated 12/21/2017	
11	2010A Bonds	LOC Payoff-Reynolds Building	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
xx	2017 Bonds	Refunding of 2008 GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
xxx									
Total Bond Debt									
Promissory Notes & Loans Payable									
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)	wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)	bank transfer	Busey Bank	Busey Bank	fund 42 100%			
43	Busey Bank	Police Vehicles - Interceptor (12) (26385)	check	Busey Bank	Busey Bank	fund 33 100%			
44	Busey Bank	Public Works Heavy Equipment (xxxxx)	check	Busey Bank	Busey Bank	fund 61 100%			
xxx									
xxx									
Total Loans Payable									
Capital Leases									
19	Busey Bank	Fire Apparatus Arial Platform (10)	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles SUV (1) (10850)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1) (10855)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System	check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
42	Presidio Technology Capital	IT Data Storage Equipment	check	Presidio Technology Capital	Presidio Technology Capital	fund 10 100%			
xxx									
xxx									
xxx									
xxx									
xxx									
xxx									
Total Capital Leases									
Total City Debt									

Water Bond Issue - Status of Water Bond Fund 89

Bond Issuance	2016
Par Value of Bonds	22,205,000
Premium	2,142,097
Total Source of Funds	24,347,097
Total Use of Funds	24,347,097
Underwriter's Discount	155,435
Bond Insurance	75,630
Closing Costs	112,230
Bond Proceeds	24,003,802

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,003,802
Other	-
Total Scope	24,003,802

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Expenditures													
Dredging - Great Lakes Dredge											-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802	22,791,595	

Actual Bond Spend Activity in Fiscal year 2017	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	22,791,595	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	
Revenues													
Interest Income	(347)	4,697	7,195	3,452	23,154	14,404	2,854	8,160	7,921	5,883	15,268	16,367	109,007
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	535,000	4,280,923	-	2,069,582	5,878,987.6		2,302,138	1,928,927	16,995,557
Dredging - Chastain & Assoc	-	-	53,366	-	6,882	16,551	16,090	18,960	13,792.4	6,764	5,732	3,096	141,234
Total Expenditures	-	-	53,366	-	541,882	4,297,475	16,090	2,088,541	5,892,780	6,764	2,307,870	1,932,023	17,136,791
Ending cash available	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,938,190	15,857,808	9,972,949	9,972,068	7,679,467	5,763,810	

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,763,810	5,770,182	5,762,786	5,748,832	5,743,281	5,221,852	3,761,066	3,764,709	3,764,709	3,764,709	3,764,709	3,764,709	
Revenues													
Interest Income	6,372	192	308	1,423	1,357	1,050	3,644						14,346
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	521,985	1,461,836	-						1,983,821
Dredging - Chastain & Assoc	-	7,588	-	1,284	801	-	-						9,673
Dredging - Klingner & Assoc	-	-	14,262	5,690	-	-	-						19,953
Total Expenditures	-	7,588	14,262	6,974	522,786	1,461,836	-	-	-	-	-	-	2,013,446
Ending cash available	5,770,182	5,762,786	5,748,832	5,743,281	5,221,852	3,761,066	3,764,709	3,764,709	3,764,709	3,764,709	3,764,709	3,764,709	

Water Bond Issue - Status of Water Bond Fund 89

Bond Issuance 2018	
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
Total Use of Funds	17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	17,521,851
Other	-
Total Scope	17,521,851

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dredging Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	17,521,851	17,521,851	17,521,851	17,521,851	17,521,851	17,521,851	
Revenues													
Interest Income							-						-
Expenditures													
Dredging - Great Lakes Dredge							-						-
Dredging - Chastain & Assoc							-						-
Dredging - Klingner & Assoc							-						-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending cash available	-	-	-	-	-	-	17,521,851	17,521,851	17,521,851	17,521,851	17,521,851	17,521,851	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	-	7,424,478						7,424,478	13,599,264	55%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	-	1,131,670						1,131,670	1,982,200	57%
	OTHER TAXES TOTAL		-	-	-	-	-	-	8,556,148	-	-	-	-	-	8,556,148	15,581,464	55%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	807,770	837,288	959,353	712,309	716,975	852,317	807,532						5,693,544	9,787,460	58%
var	STATE SALES TAX	var	882,653	917,921	1,088,364	840,607	819,180	978,292	942,693						6,469,711	11,067,740	58%
	OTHER TAXES TOTAL		1,690,423	1,755,209	2,047,717	1,552,916	1,536,156	1,830,609	1,750,225	-	-	-	-	-	12,163,255	20,855,200	58%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	-	255,934	-	21,185	231,760	-	20,461						529,340	1,055,000	50%
301203	FOOD & BEVERAGE TAX	10	285,512	240,470	238,274	292,841	266,555	288,486	280,926						1,893,065	3,257,000	58%
301204	HOTEL AND MOTEL TAX	10	43,682	52,238	58,642	73,099	85,446	87,172	90,274						490,553	848,000	58%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-						-	11,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	-	5,264,402						5,264,402	9,642,679	55%
301202	TELEPHONE UTILITY TAX	10	141,050	141,599	142,414	138,931	137,566	140,821	133,121						975,501	1,674,000	58%
301209	UTILITY TAX - ELECTRIC & GAS	10	448,827	526,654	480,199	439,275	447,828	374,472	375,578						3,092,832	4,702,000	66%
	Sub Total		919,072	1,216,894	919,528	965,331	1,169,155	890,950	6,164,762	-	-	-	-	-	12,245,693	21,189,679	58%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,869	2,657	2,554	2,478	2,321	2,604	2,762						18,245	31,000	59%
301205	LOCAL SALES TAX	10	789,250	818,768	945,129	693,789	698,455	833,797	789,012						5,568,200	9,551,800	58%
301207	LOCAL USE TAX	10	166,257	192,590	243,593	145,000	149,116	180,080	157,169						1,233,804	2,123,000	58%
302105	STATE INCOME TAX	10	578,461	837,319	420,941	646,373	1,044,019	482,298	652,113						4,661,524	6,783,000	69%
302104	STATE REPLACEMENT TAX	10	111,269	-	103,928	201,098	209,087	-	159,370						784,751	925,000	85%
301201	STATE SALES TAX	10	868,073	903,341	1,078,143	826,027	804,600	963,712	928,113						6,372,010	10,873,500	59%
301210	VIDEO GAMING TAX	10	94,074	95,249	90,255	104,905	146,340	82,850	102,801						716,474	1,130,000	63%
	Sub Total		2,610,253	2,849,923	2,884,543	2,619,669	3,053,939	2,545,341	2,791,340	-	-	-	-	-	19,355,008	31,417,300	62%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	203,509						203,509	395,000	52%
	Sub Total		-	-	-	-	-	-	203,509	-	-	-	-	-	203,509	395,000	52%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	110,342	110,342	110,342	110,342	110,342	110,342	110,342						772,397	1,324,109	58%
303621	ADMIN SERVICES	10	149,938	149,938	149,938	149,938	149,938	149,938	149,938						1,049,566	1,684,704	62%
303622	PUBLIC WORKS SERVICES	10	114,641	114,641	114,641	114,641	114,641	114,641	114,641						802,487	1,375,692	58%
303623	HUMAN RELATIONS SERVICES	10	4,197	4,197	4,197	4,197	4,197	4,197	4,197						29,379	50,364	58%
303624	PURCHASING SERVICES	10	11,658	11,658	11,658	11,658	11,658	11,658	11,658						81,606	139,896	58%
303626	BLDG INSPECTION SERVICES	10	15,750	15,750	15,750	15,750	15,750	15,750	15,750						110,250	189,000	58%
303627	PENSION FUND ADMIN SERV	10	4,286	4,286	4,286	4,286	4,286	4,286	4,286						30,002	51,432	58%
303628	SEWER FUND-EPA	10	27,624	27,624	27,624	27,624	27,624	27,624	27,624						193,368	331,488	58%
306700	IT SERVICES	10	73,152	73,152	73,152	73,152	73,152	73,152	73,152						512,064	877,824	58%
306707	CDBG PERSONNEL/EXP REIMB	10	51,120	32,244	36,333	34,669	20,226	5,840	5,059						185,491	393,247	47%
306751	HOME PERSONNEL/EXP REIMB	10	7,928	5,982	2,736	4,556	4,847	4,550	4,327						34,925	100,191	35%
306753	DUATS PERSONNEL/EXP REIMB	10	-	52,263	-	-	-	-	-						52,263	124,874	42%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	44,276	30,587	57,818	31,170	40,716	41,824	30,107						276,498	430,000	64%
303606	WATER STREET CUTS	10	28,507	17,939	7,302	20,289	32,076	26,497	35,110						167,721	342,000	49%
	Sub Total	10	643,420	650,603	615,777	602,272	609,453	590,300	586,191	-	-	-	-	-	4,298,016	7,414,821	58%

City of Decatur

City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending:

July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759						537,315	921,000	58%
303510	ELECTRIC AGGREGATION ADMIN	10	5,341	8,593	6,148	5,512	5,405	5,233	8,000						44,232	99,000	45%
Sub Total			82,100	85,352	82,908	82,271	82,164	81,992	84,760	-	-	-	-	-	581,547	1,020,000	57%
Grants																	
302106	FEDERAL	10	-	-	-	-	-	-	-						-	-	-
302114	POLICE OT REIMBURSEMENTS	10	9,672	13,141	5,067	7,230	12,428	13,147	8,541						69,227	133,000	52%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-						-	117,000	0%
Sub Total			9,672	13,141	5,067	7,230	12,428	13,147	8,541	-	-	-	-	-	69,227	250,000	28%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	24,963	-	-	-	-	-	-						24,963	-	-
304300	ANIMAL REGISTRATION LATE FEES	10	700	605	675	495	700	620	765						4,560	9,000	51%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-	-						-	27,000	0%
304303	CONTRACTOR LICENSES	10	6,625	850	575	275	450	375	275						9,425	34,000	28%
304304	LIQUOR LICENSES	10	3,558	(1,242)	2,136	19,600	248,925	237,660	4,811						515,448	504,000	102%
304306	BOAT LICENSES	10	-	-	18,346	24,226	45,385	18,891	12,535						119,381	120,000	99%
304307	OTHER LICENSES	10	5,219	2,070	4,606	9,000	2,473	2,590	1,188						27,146	221,000	12%
304401	BUILDING PERMITS	10	14,620	18,039	7,954	23,409	9,786	14,819	34,945						123,571	211,000	59%
304402	PIER PERMITS	10	-	-	10,553	27,834	26,325	10,059	976						75,746	83,000	91%
303301	ON STREET PARKING	10	421	1,183	373	741	1,037	1,091	418						5,264	8,000	66%
303302	PARKING LOT 1	10	1,535	735	1,860	1,702	1,940	1,559	1,936						11,267	24,000	47%
303306	PARKING LOT 10	10	633	698	829	700	785	777	805						5,228	10,000	52%
303308	GARAGE C	10	3,110	3,440	6,069	4,355	3,515	4,385	3,685						28,559	87,000	33%
303310	RESIDENTIAL PARKING	10	900	180	120	120	120	120	180						1,740	1,000	174%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,689	1,485	2,473	2,145	1,982	2,522	1,931						15,227	26,000	59%
304490	ADMIN COURT FINES	10	5,520	8,146	7,011	6,825	8,142	16,488	13,368						65,500	101,000	65%
305500	ADMINISTRATIVE COURT FEES	10	3,331	3,591	3,804	3,741	4,896	5,602	5,430						30,394	54,000	56%
305501	COURT FINES	10	10,311	16,396	18,503	18,375	14,424	18,924	12,638						109,572	195,000	56%
305502	BOOT FEE	10	525	735	420	630	560	455	665						3,990	7,000	57%
305503	WEED CUTTING FEES	10	3,807	3,931	2,038	4,814	2,360	5,661	9,015						31,626	51,000	62%
305505	ILLEGAL USE OF VEHICLE	10	25,185	22,135	29,625	21,770	30,500	23,700	29,500						182,415	357,000	51%
305506	OVERTIME PARKING FEES	10	15,806	10,566	14,733	13,535	15,924	15,603	15,193						105,468	177,000	60%
305507	VARIANCE AND ZONING	10	635	413	695	890	1,355	695	1,515						6,198	9,000	69%
305513	OTHER FINES AND FEES	10	600	165	638	6	300	450	400						2,559	8,000	32%
305516	PET CITATIONS	10	5,624	7,221	5,187	8,265	4,969	6,788	5,253						43,307	60,000	72%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-	-						-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	3,609	3,788	4,694	7,245	5,912	3,783	3,381						32,413	73,000	44%
303415	PROFESSIONAL STANDARDS	10	-	100	-	1,477	1,401	1,305	(74)						4,209	1,500	281%
308801	RENTAL OF CITY PROPERTY	10	100	100	100	100	200	-	100						700	1,200	58%
308802	SALE OF CITY PROPERTY	10	-	-	-	-	-	500	-						500	-	-
308803	SALE OF OTHER PROPERTY	10	150	-	-	-	-	-	250						400	-	-
308807	DEMOLITION PAYMENTS	10	4,085	3,875	3,144	20,411	11,822	3,035	2,040						48,412	35,000	138%
308810	DAMAGE TO CITY PROPERTY	10	-	2,208	-	-	15,281	140	-						17,629	2,500	705%
308814	INVENTORY REIMBURSEMENTS	10	-	-	-	-	-	-	-						-	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	483	-	-						483	-	-
308890	REIMBURSEMENT OF EXPENSE	10	21	-	29,244	2,780	2,485	20	-						34,550	-	-
308898	BANK RECONCILIATION ADJ	10	-	(285)	-	(230)	(161)	-	(263)						(940)	-	-
308899	MISCELLANEOUS INCOME	10	5,123	1,464	3,285	2,361	7,224	404	2,234						22,095	50,000	44%
310010	FIRE PROGRAMS	10	160	160	240	3,160	-	300	345						4,365	12,000	36%
305512	FIRE & BURGLAR ALARMS	10	-	100	100	-	-	-	400						600	11,000	5%
305514	POLICE RECORDS	10	961	625	1,087	991	1,000	912	1,191						6,767	10,000	68%
302401	STATE ROUTE MAINTENANCE	10	29,425	-	-	29,425	-	-	-						58,851	117,000	50%
303405	SCHOOL DISTRICT REIMB	10	-	199,693	-	-	-	-	-						199,693	406,000	49%
Sub Total			179,953	317,277	181,117	261,171	472,500	400,231	167,030	-	-	-	-	-	1,979,280	3,104,200	64%
Investment/Other Income																	
307101	INTEREST INCOME	10	882	442	646	6,298	2,946	2,847	3,003						17,064	9,000	190%
Sub Total			882	442	646	6,298	2,946	2,847	3,003	-	-	-	-	-	17,064	9,000	190%
General Fund Total			4,445,352	5,133,634	4,689,586	4,544,243	5,402,585	4,524,808	10,009,137	-	-	-	-	-	38,749,344	64,800,000	60%
Development Services																	
various	PLANNING	12	21,993	25,408	22,092	24,243	5,500	45,768	26,239						171,243	324,000	53%
various	HOME PROGRAM	17	15,692	6,136	4,738	11,418	8,042	6,529	30,821						83,376	840,899	10%
various	CDBG	18	51,395	57,369	57,288	54,585	34,936	45,910	35,934						337,416	1,896,919	18%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: July, 2018

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
various	DUATS	22	11	54,849	3	55	29	27	27					55,001	260,000	21%
various	PEG PROJECTS	40	46	18,220	3	4,358	15,556	51	4,138					42,372	84,250	50%
various	MASS TRANSIT	70	45,516	2,545,745	2,365,708	45,562	50,122	52,556	52,254					5,157,463	8,236,980	63%
various	DCDF	82	386	1,822	1,458	1,591	1,705	2,922	519					10,404	20,000	52%
various	NEIGHBORHOOD IMPROVEMENTS	83	6	1	2	29	13	12	9					72	100	72%
various	COMMUNITY REVITALIZATION	84	29	26	58	634	511	488	300,625					302,371	300,000	101%
various	RECYCLING	88	63,843	53,320	59,589	58,157	61,386	55,285	57,410					408,990	698,000	59%
Sub Total			198,916	2,762,896	2,510,939	200,632	177,800	209,549	507,977	-	-	-	-	6,568,709	12,661,148	52%
Redevelopment & TIF																
various	OLDE TOWNE TIF	19	25	0	1	246	76,640	80	476,472					553,464	1,171,887	47%
various	SE PLAZA TIF	20	9,361	9,301	6,925	9,457	9,364	9,362	187,962					241,731	441,900	55%
various	WABASH CROSSING TIF	21	33	4	8	194	88	77	272,526					272,929	232,000	118%
various	EASTGATE TIF	23	16,758	16,610	18,144	16,836	16,828	16,960	102,539					204,674	323,550	63%
various	SOUTHSIDE TIF	24	11	1	3	50	24	23	17,884					17,996	28,000	64%
various	PINES SHOPPING CENTER TIF	28	2,674	2,662	1,391	2,694	2,673	2,673	38,813					53,581	110,200	49%
various	GRAND & OAKLAND TIF	29	4,965	4,944	(1,482)	5,002	4,963	4,963	68,894					92,249	198,550	46%
Sub Total			33,826	33,523	24,990	34,478	110,580	34,138	1,165,089	-	-	-	-	1,436,624	2,506,087	57%
Public Safety																
various	DRUG ENFORCEMENT	25	668	1,428	68,616	96,346	173,814	19,477	1,092					361,440	182,300	198%
various	DUI COURT FINES	26	6,035	7,444	8,326	6,568	7,643	10,213	10,690					56,920	118,965	48%
various	POLICE PROGRAMS/LAB	27	601	1	402	52	12,312	374	205					13,948	15,010	93%
various	FIRE EMERGENCY GRANT	32	-	-	-	-	-	-	-					-	100,000	0%
various	POLICE CAPITAL	33	292	88,686	27	2,298	2,194	8,829	(263)					102,063	182,300	56%
various	2018 PROJECT FUND	44	-	-	-	-	-	-	10,730,323					10,730,323	10,600,000	101%
various	FIRE CAPITAL	49	8,990	42,749	130,000	30,547	21,533	943,692	314					1,177,826	1,505,000	78%
Sub Total			16,587	140,308	207,371	135,811	217,498	982,585	10,742,361	-	-	-	-	12,442,519	12,703,575	98%
Debt Service																
various	DEBT SERVICE	50	20,734	20,598	20,592	21,190	20,815	20,799	594,497					719,225	1,297,942	55%
Public Works & Capital																
various	LOCAL STREETS & ROADS	42	217,150	137,641	136,598	150,292	148,120	154,269	701,598					1,645,668	4,802,000	34%
various	CAPITAL STREET PROJECTS	45	5	1	1	20	10	10	10					57	-	-
various	MFT PROJECTS	46	174,307	195,202	149,302	149,675	193,659	161,361	177,456					1,200,962	2,187,950	55%
various	MAJOR MOVES	47	19	30,002	6	100	45	33	49,734					79,940	2,530,000	3%
various	FLEET MAINTENANCE	60	211,182	210,125	208,598	204,695	206,440	210,780	219,195					1,471,015	2,611,465	56%
various	EQUIPMENT REPLACEMENT	61	(3,181)	5,397	935	3,915	156	356	373					7,950	-	-
various	STORMWATER PROJECTS	78	299,660	278,319	119,305	180,292	144,157	117,556	126,105					1,265,393	4,668,200	27%
various	SEWER PROJECTS	79	1,376,328	442,800	1,734,953	472,207	473,194	616,286	576,075					5,691,843	11,249,900	51%
Sub Total			2,275,471	1,299,487	2,349,698	1,161,197	1,165,780	1,260,652	1,850,545	-	-	-	-	11,362,829	28,049,515	41%
Library																
various	LIBRARY OPERATIONS	35	73,642	54,599	72,091	160,397	110,057	38,636	1,732,709					2,242,130	3,635,215	62%
various	LIBRARY CAPITAL	58	3	3	7	107	58	55	58					291	375,000	0%
various	LIBRARY TRUST FUNDS	59	306	6	13	279	594	1,029	1,707					3,934	10,000	39%
Sub Total			73,952	54,608	72,111	160,783	110,709	39,719	1,734,474	-	-	-	-	2,246,356	4,020,215	56%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Miscellaneous																	
various BUILDING FUND		34	49,535	49,518	49,524	49,677	49,602	49,599	49,610						347,065	594,288	58%
various BAND		36	787	782	783	808	1,342	6,651	38,317						49,470	93,077	53%
various RISK MANAGEMENT		64	258,786	393,585	258,619	259,533	259,054	259,269	259,080						1,947,925	3,241,284	60%
various EMPLOYEE BENEFIT		65	667,812	674,969	695,610	669,707	980,417	640,805	657,141						4,986,460	9,073,156	55%
various FIBER OPTICS		77	49	221,949	904	23,245	963	8,626	8,622						264,359	230,000	115%
Sub Total			976,970	1,340,803	1,005,439	1,002,970	1,291,379	964,950	1,012,769	-	-	-	-	-	7,595,279	13,231,805	57%
Water Utility & Capital																	
various WATER		80	2,310,310	2,484,684	2,331,672	2,310,400	2,552,334	2,469,590	2,778,625						17,237,614	30,111,992	57%
various WATER CAPITAL		81	2,691	384	1,001,233	15,041	7,721	7,134	2,007,639						3,041,842	3,756,000	81%
various WATER BOND FUND		89	6,372	192	308	1,423	1,357	1,050	17,775,565						17,786,267	19,023,500	93%
Sub Total			2,319,373	2,485,259	3,333,213	2,326,863	2,561,411	2,477,774	22,561,829	-	-	-	-	-	38,065,722	52,891,492	72%
Fudiciary Trust & Agency																	
various FIRE PENSION		90	342,399	362,417	281,950	280,688	500,519	123,383	3,117,365						5,008,722	9,961,294	50%
various POLICE PENSION		91	669,225	389,874	932,995	324,363	298,744	137,579	2,427,644						5,180,424	12,239,078	42%
Sub Total			1,011,625	752,290	1,214,945	605,051	799,264	260,962	5,545,009	-	-	-	-	-	10,189,146	22,200,372	46%
Grand Total Revenues			11,372,805	14,023,404	15,428,884	10,193,217	11,857,821	10,775,935	55,723,687	-	-	-	-	-	129,375,753	214,362,151	60%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 833,357,715 certified
City Tax Rate: 1.66519% certified

Assessed Value Year 2017
Pay Year 2018
Pending

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	833,357,715	0.12868%	1,072,332.28	1,072,364.76	1,072,364.76
	General Purpose	10	833,357,715	0.10290%	857,468.00	857,525.13	857,525.13
	Fire Pension	10	833,357,715	0.58799%	4,900,000.00	4,900,060.25	4,900,060.25
	Police Pension	10	833,357,715	0.48983%	4,082,000.00	4,082,036.28	4,082,036.28
	City Library	35	833,357,715	0.34799%	2,900,000.00	2,900,001.65	2,900,001.65
	Municipal Band	36	833,357,715	0.00780%	65,000.00	65,001.90	65,001.90
	Mass Transit						
	Bonds Public Building						
1	Total City		833,357,715	1.66519%	13,876,800.28	13,876,989.97	13,876,989.97
			ok	ok	ok	ok	ok
						1.66519	
	TIF District (tax code district)		AV Increment Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	AV Increment \$ Amount	Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	689,974	10.47455%	72,271.67	72,271.73	72,271.73
	ZTF4 SE Plaza TIF (9542)	20	3,332,550	9.57320%	319,031.68	319,031.71	319,031.71
	ZTF5 Olde Towne TIF (4555)	19	9,971,266	10.47455%	1,044,445.24	1,044,448.71	1,044,448.71
	ZTF6 Near North TIF (4455)	21	5,334,892	10.47455%	558,805.93	558,807.54	558,807.54
	ZTF8 Eastgate TIF (9543)	23	963,211	9.87921%	95,157.64	95,157.67	95,157.67
	ZTF0 Grand & Oakland (4062)	29	1,220,524	10.47455%	127,844.40	127,844.53	127,844.53
	ZTFA SS Redevelopment (xxxx)	24	193,524	10.28152%	19,897.21	19,879.22	19,879.22
2	Redevelopment TIF		21,705,941		2,237,453.76	2,237,441.11	2,237,441.11
			ok			ok	ok
	Total Property Tax Levy				16,114,254.04	16,114,431.08	16,114,431.08

Note(s)

- 1 Data per City of Decatur 2017 Tax Levy - certification and extension dated April 19, 2018 certified May 8, 2018 received by City May 09, 2018
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 08, 2018 received by City May 09, 2018

Prepared By:
Office of the City Treasurer

**City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections**

**Assessed Value Year
Pay Year**

**2017
2018
Pending**

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 7/18/2018	Distribution 2 9/xx/2018	Distribution 3 12/xx/2018			
General Obligation Bond Debt	50	1,072,364.76	99.0%	1,061,641.00	573,736.75			573,736.75	487,904.25	53.5%
General Purpose	10	857,525.13	99.0%	848,950.00	458,794.42			458,794.42	390,155.58	53.5%
Fire Pension	10	4,900,060.25	99.0%	4,851,060.00	2,621,633.89			2,621,633.89	2,229,426.11	53.5%
Police Pension	10	4,082,036.28	99.0%	4,041,216.00	2,183,973.44			2,183,973.44	1,857,242.56	53.5%
City Library	35	2,900,001.65	99.0%	2,871,002.00	1,551,560.80			1,551,560.80	1,319,441.20	53.5%
Municipal Band	36	65,001.90	99.0%	64,352.00	34,778.26			34,778.26	29,573.74	53.5%
Mass Transit		-						-	-	
Public Building Bonds		-						-	-	
Total City		13,876,989.97		13,738,221.00	7,424,477.56	-	-	7,424,477.56	6,313,743.44	53.5%
					City Collection Rate:			53.5%		
ZTF3 Pines TIF (4062)	28	72,271.73	100.0%	72,272.00	36,135.84			36,135.84	36,136.16	50.0%
ZTF4 SE Plaza TIF (9542)	20	319,031.71	100.0%	319,032.00	178,566.63			178,566.63	140,465.37	56.0%
ZTF5 Olde Towne TIF (4555)	19	1,044,448.71	98.0%	1,023,560.00	476,452.17			476,452.17	547,107.83	45.6%
ZTF6 Near North TIF (4455)	21	558,807.54	100.0%	558,808.00	272,437.73			272,437.73	286,370.27	48.8%
ZTF8 Eastgate TIF (9543)	23	95,157.67	100.0%	95,158.00	86,296.45			86,296.45	8,861.55	90.7%
ZTF0 Grand & Oakland (xxxx)	29	127,844.53	100.0%	127,845.00	63,922.80			63,922.80	63,922.20	50.0%
ZTFA SS Redevelopment (xxxx)	24	19,897.22	100.0%	19,897.00	17,858.49			17,858.49	2,038.51	89.8%
Redevelopment TIF		2,237,459.11		2,216,572.00	1,131,670.11	-	-	1,131,670.11	1,084,901.89	50.6%
					City Collection Rate:			50.6%		
Total Property Tax Levy		16,114,449.08		15,954,793.00	8,556,147.67	-	-	8,556,147.67	7,398,645.33	53.1%
					City Collection Rate:			53.1%		

Note(s)

- 1 Payment received 07/18/2018 from Macon County Treasurer with check distribution / checks 16103,16133,16221,16246,16248,16269,16142,16270, dated July 11, 2018
- 2 Payment received 09/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated September xx, 2018
- 3 Payment received 12/xx/2018 from Macon County Treasurer with check distribution / checks xxxxx, dated December xx, 2018

Footnote (Not a part of City Tax Levy)

		input	input	input	Total
		Distribution 1 7/18/2018	Distribution 2 9/xx/2018	Distribution 3 12/xx/2018	Distribution
Decatur Road & Bridge Tax Distribution	10-0831-301102	203,508.50	-	-	203,508.50
Total County Distribution to Civil City		7,627,986.06	-	-	7,627,986.06
		ok	ok	ok	

Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		8,759,656.17	-	-	8,759,656.17	-
		ok	ok	ok		
General Obligation Bond Debt	50-43500-301103	573,736.75	ZTF3 Pines TIF (4062)	28-43281-301103	36,135.84	
General Purpose	10-0231-301103	458,794.42	ZTF4 SE Plaza TIF (9542)	20-43200-301103	178,566.63	
Fire Pension	10-0231-301103	2,621,633.89	ZTF5 Olde Towne TIF (4555)	19-45190-301103	476,452.17	
Police Pension	10-0231-301103	2,183,973.44	ZTF6 Near North TIF (4455)	21-43210-301103	272,437.73	
City Library	35-59350-301103	1,551,560.80	ZTF8 Eastgate TIF (9543)	23-43230-301103	86,296.45	
Municipal Band	36-43360-301103	34,778.26	ZTF0 Grand & Oakland (xxxx)	29-43291-301103	63,922.80	
			ZTFA SS Redevelopment (xxxx)	24-43241-301103	17,858.49	

Prepared By:

Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: July, 2018

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
35	050 Planning & Sustainability	18T0015 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)	X	X	Y	ACTIVE	268,705
36	050 Planning & Sustainability	18T0015 TECHNICAL STUDIES GRANT (DUATS FTA)	X	X	Y	ACTIVE	67,176
42	053 Neighborhood Services	APP-51418 ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELEIF PROGRAM	X		N	PENDING	125,000
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,262,045
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	330,899
32	065 Police	2017 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	26,954
34	065 Police	AP-18-0120 STEP		X	Y	ACTIVE	70,566
J2016	065 Police	2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
39	070 Fire	EMW-2017-FP-00223 COMMUNITY RISK REDUCTION PROJECT GRANT		X	N	PENDING	30,475
40	070 Fire	EMW-2017-FO-03697 OPERATINGS AND SAFETY		X	N	PENDING	200,000
41	070 Fire	18-PENDING# SMALL EQUIP GRANT PROGRAM	X		N	PENDING	25,500
09331	082 Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09334	082 Public Works	R-97-007-17 ILLINOIS JOBS NOW; BRUSH COLLEGE RD EXPENSION R-O-W	X		Y	ACTIVE	2,006,014
09335	082 Public Works	IL COMPETITIVE FREIGHT PROGRAM-BRUSH COLLEGE/FAIRES PKWY GRADE SEP		X	N	ACTIVE	25,000,000
1222	082 Public Works	NELSON PARK BIORENTENTION PROJECT	X		N	PENDING	575,000
12221	082 Public Works	IEPA L17-5315 WATER PLLUTION CONTROL-NELSON PARK SEWER		X	Y	ACTIVE	4,844,000
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082 Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
14062	082 Public Works	17 751 04201 SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY		X	N	ACTIVE	230,020
1507	082 Public Works	IEPA L17-5329 WATER PLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
L2017	350 Library	FY2017 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	59,104
38	350 Library	18-3007-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	12,200
F13	700 Mass Transit	IL-90-X710 FY13 CAPITAL PROJECT		X	Y	ACTIVE	80,320
F16-1	700 Mass Transit	IL-2016-027-00 FY1 OPERATING ASSISTANCE/CAPITAL		X	Y	ACTIVE	1,651,807
F17-1	700 Mass Transit	IL-2017-029-01 FY17 OPERATING ASSISTANCE		X	Y	ACTIVE	1,612,548
F17-2	700 Mass Transit	IL-2017-029-02 FY17 REPLACEMENT OF CARPETING & BUS STOP IMPROVEMENTS		X	Y	ACTIVE	153,802
S18	700 Mass Transit	OP-18-08-IL #4876 FY-2018 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	10,051,800
S19	700 Mass Transit	OP-19-08-IL #Pending FY-2019 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	PENDING	11,057,000
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,611	2,410	3,200	2,414	3,572	10,175	2,784						28,166	59,964	59,964	47%
015	EXECUTIVE	10	55,500	51,849	52,743	53,684	77,189	57,300	101,893						450,159	725,522	725,522	62%
016	HUMAN RESOURCES	10	37,668	46,209	56,180	43,515	63,666	48,528	41,967						337,733	629,533	629,533	54%
017	INFORMATION TECHNOLOGIES	10	177,727	121,354	136,023	263,603	170,777	100,587	235,124						1,205,195	1,914,833	1,914,833	63%
018	CITY CLERK	10	2,918	2,393	1,698	2,364	1,682	1,761	1,694						14,509	28,514	28,514	51%
020	LEGAL	10	96,775	85,767	90,223	78,509	107,293	77,104	85,093						620,764	879,594	949,234	65%
035	FINANCE	10	87,132	92,208	96,741	133,032	152,928	104,509	98,094						764,645	1,380,147	1,380,147	55%
037	PURCHASING	10	16,389	16,915	16,463	16,780	24,718	18,523	16,410						126,197	223,082	223,082	57%
038	CIVIC CENTER	10	18,204	20,678	15,442	18,937	16,309	14,339	27,262						131,171	230,238	230,238	57%
039	CITY GENERAL ADMINISTRATIVE	10	23,097	95,003	164,436	82,750	5,000	10,312	774,157						1,154,756	3,053,285	3,239,285	36%
Sub Total			519,022	534,786	633,149	695,588	623,133	443,138	1,384,479	-	-	-	-	-	4,833,295	9,124,712	9,380,352	52%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	43,665	32,280	31,413	32,796	47,032	31,262	32,510						250,958	634,335	634,335	40%
052	BUILDING INSPECTIONS	10	43,496	41,807	44,445	43,114	62,580	43,136	46,796						325,373	667,200	597,560	54%
053	NEIGHBORHOOD INSPECTIONS	10	45,004	42,479	42,758	46,765	81,396	58,703	63,599						380,705	750,694	750,694	51%
054	NEIGHBORHOOD OUTREACH	10	25,158	24,774	24,775	24,775	37,083	24,895	24,811						186,272	332,719	332,719	56%
Sub Total			157,323	141,341	143,391	147,450	228,092	157,996	167,716	-	-	-	-	-	1,143,309	2,384,948	2,315,308	49%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	39,010	-	-	-	-	-	-						39,010	226,000	40,000	98%
065	POLICE	10	1,902,663	1,586,022	1,453,265	1,855,333	2,154,349	1,509,615	3,951,973						14,413,221	26,646,611	26,646,611	54%
070	FIRE	10	1,193,479	1,046,153	1,192,532	1,142,806	1,560,942	1,108,171	3,783,663						11,027,746	19,777,504	19,777,504	56%
Sub Total			3,135,152	2,632,175	2,645,797	2,998,139	3,715,290	2,617,786	7,735,636	-	-	-	-	-	25,479,977	46,650,115	46,464,115	55%
Public Works																		
080	PUBLIC WORKS ADMIN	10	152,230	25,796	50,018	29,268	37,071	29,907	28,950						353,241	454,973	454,973	78%
082	ENGINEERING	10	75,725	75,688	84,767	67,269	107,283	87,439	77,603						575,773	1,258,764	1,258,764	46%
083	MUNICIPAL SERVICES	10	373,360	350,223	346,841	328,161	463,525	337,480	348,902						2,548,493	4,673,548	4,673,548	55%
084	STREETS	10	67,056	70,855	111,086	74,129	75,419	108,993	92,835						600,373	896,717	896,717	67%
086	TRAFFIC & PARKING	10	179,095	162,990	59,644	320,348	156,462	148,419	121,541						1,148,499	2,020,086	2,020,086	57%
088	URBAN FORESTRY	10	23,836	26,167	28,504	23,629	24,550	31,389	119,492						277,567	531,137	531,137	52%
Sub Total			871,302	711,720	680,860	842,805	864,310	743,627	789,323	-	-	-	-	-	5,503,946	9,835,225	9,835,225	56%
General Fund Expenditure Total			4,682,799	4,020,022	4,103,197	4,683,983	5,430,824	3,962,547	10,077,154	-	-	-	-	-	36,960,526	67,995,000	67,995,000	54%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Development Services																		
120	PLANNING	12	1,196	18,234	642	150,792	15,308	25,329	5,928						217,429	553,500	553,500	39%
170	HOME PROGRAM	17	7,939	6,049	2,880	4,649	4,968	4,814	4,556						35,855	296,739	296,739	12%
171	PROGRAM DELIVERY COSTS	17	5,960	58	193	-	-	1,750	74,213						82,174	544,160	544,160	15%
181	PROJECTS	18	24,395	16,981	16,981	22,467	12,952	9,677	4,417						107,870	908,377	908,377	12%
183	REHAB PROJECTS	18	3,443	24,252	30,997	9,019	3,645	52,188	34,062						157,605	549,108	549,108	29%
184	ADMINISTRATION	18	23,345	14,179	17,453	14,798	9,469	2,401	191,167						272,812	439,434	439,434	62%
220	DUATS	22	-	52,745	-	397	-	478	114						53,733	260,000	260,000	21%
400	PEG PROJECTS	40	2,706	222,747	2,674	2,207	3,205	2,706	2,706						238,949	305,154	305,154	78%
701	MT-OPERATIONS	70	67,060	74,244	70,368	106,834	96,286	75,824	81,848						572,464	1,170,354	1,170,354	49%
702	MT-MAINTENANCE	70	148,558	126,374	132,822	111,868	122,920	130,129	111,399						884,069	1,483,059	1,483,059	60%
703	MT-TRANSPORTATION	70	283,302	429,027	347,958	363,721	423,723	338,303	354,091						2,540,125	4,863,603	4,863,603	52%
704	MT-INSURANCE	70	10,705	46,389	2,310	40,400	14,081	388	388						114,660	374,656	374,656	31%
705	MT-CAPITAL	70	59,116	3,111	-	-	-	-	-						62,227	345,308	345,308	18%
820	DCDF	82	269	2,269	1,041	66	3,910	1,533	985						10,073	135,600	135,600	7%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	337	75	-	469	6,550	6,241						13,672	20,378	20,378	67%
840	COMMUNITY REVITALIZATION	84	31,135	-	-	-	-	-	-						31,135	300,000	1,300,000	2%
880	RECYCLING	88	52,458	48,867	55,925	48,900	56,890	58,168	64,692						385,899	661,495	661,495	58%
Sub Total			721,585	1,085,863	682,318	876,116	767,826	710,237	936,806	-	-	-	-	-	5,780,752	13,210,925	14,210,925	41%
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-	-	-	-	258,745	-						258,745	1,143,590	1,143,590	23%
200	SE PLAZA TIF	20	476,921	-	-	-	-	-	-						476,921	550,000	550,000	87%
210	WABASH CROSSING TIF	21	-	-	-	-	-	53,030	-						53,030	266,760	268,260	20%
230	EASTGATE TIF	23	-	-	68,588	-	-	-	-						68,588	320,000	320,000	21%
241	SOUTHSIDE TIF	24	10,639	-	-	-	-	-	-						10,639	8,100	10,650	100%
281	PINES SHOPPING CENTER TIF	28	-	-	103,762	-	-	-	-						103,762	105,000	105,000	99%
291	GRAND & OAKLAND TIF	29	-	-	182,445	-	-	-	-						182,445	190,000	190,000	96%
Sub Total			487,560	-	354,795	-	-	311,775	-	-	-	-	-	-	1,154,129	2,583,450	2,587,500	45%
Public Safety																		
250	DRUG ENFORCEMENT	25	12,019	12,005	23,338	19,508	33,309	30,164	28,751						159,093	414,776	414,776	38%
260	DUI COURT FINES	26	5,914	1,690	10,473	3,410	3,391	657	4,325						29,859	132,500	132,500	23%
270	POLICE PROGRAMS/LAB	27	-	3,339	375	7,729	2,798	1,133	3,123						18,498	34,700	34,700	53%
320	FIRE EMERGENCY GRANT	32	-	-	-	-	-	-	-						-	100,000	100,000	0%
330	POLICE CAPITAL	33	63,462	3,025	2,947	16,961	62,000	4,167	62,475						215,035	303,151	303,151	71%
490	FIRE CAPITAL	49	5,410	77,541	-	5,410	68,762	-	5,410						162,533	366,047	366,047	44%
440	2018 PROJECT FUND	44	-	-	-	-	-	-	2,056,826						2,056,826	-	4,391,000	47%
491	FIRE CAPITAL PROJECTS	49	-	216,526	33,213	12,313	8,897	81,628	2,647						355,224	1,330,000	1,330,000	27%
Sub Total			86,804	314,127	70,346	65,330	179,157	117,748	2,163,556	-	-	-	-	-	2,997,068	2,681,174	7,072,174	42%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	29,987	-	-	-	-	-	29,987						59,974	59,974	59,974	100%
516	DS-2010A BOND	50	-	-	-	-	-	42,426	-						42,426	179,601	179,601	24%
518	DS-2010C BOND	50	-	-	-	-	-	16,400	-						16,400	138,550	138,550	12%
521	DS-2012 GO BOND	50	-	692,026	-	-	-	-	-						692,026	747,366	747,366	93%
Sub Total			29,987	692,026	-	-	-	58,826	29,987	-	-	-	-	-	810,825	1,125,491	1,125,491	72%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

July, 2018

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Works & Capital																		
420	LOCAL MFT INITIATIVE PROJECTS	42	54,503	-	11,565	16,792	4,900	-	547,848	-	-	-	-	-	635,608	3,010,000	3,010,000	21%
421	LOCAL STREET CAP PROJECTS	42	918	574,819	3,873	-	-	-	-	-	-	-	-	-	579,609	1,206,429	1,206,429	48%
451	CAPITAL STREET PROJECTS	45	-	-	-	-	-	-	-	-	-	-	-	-	-	28,450	28,450	0%
460	MFT PROJECTS	46	55,145	98,817	59,733	96,347	65,615	66,574	102,767	-	-	-	-	-	544,999	2,999,100	2,999,100	18%
470	MAJOR MOVES	47	5,000	21,275	-	10,000	5,000	72,094	42,741	-	-	-	-	-	156,110	2,610,000	2,610,000	6%
601	FLEET OPERATIONS	60	111,746	140,891	106,279	117,871	161,746	108,662	123,014	-	-	-	-	-	870,210	1,563,864	1,563,864	56%
602	FLEET INVENTORY	60	27,412	118,236	92,911	63,011	104,358	53,059	99,323	-	-	-	-	-	558,310	886,000	886,000	63%
610	EQUIPMENT REPLACEMENT	61	350	36,224	-	9,686	9,821	-	-	-	-	-	-	-	56,082	214,400	214,400	26%
780	STORM WATER PROJECTS	78	264,623	62,335	231,028	56,411	75,005	63,767	94,580	-	-	-	-	-	847,749	4,596,691	4,596,691	18%
782	STORM DEBT SERVICE-2017 IEPA	78	-	-	-	-	-	-	-	-	-	-	-	-	-	120,000	120,000	0%
790	SEWER PROJECTS	79	633,218	1,239,361	1,529,835	593,266	213,231	270,423	413,745	-	-	-	-	-	4,893,080	13,149,674	13,149,674	37%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,848	-	-	-	-	-	-	-	-	229,848	459,696	459,696	50%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351	-	-	-	-	-	66,351	-	-	-	-	-	132,702	132,702	132,702	100%
794	SEWER DEBT SERVICE-2015 IEPA	79	-	-	-	-	-	-	-	-	-	-	-	-	-	550,000	550,000	0%
Sub Total			1,219,266	2,291,958	2,035,224	1,193,232	639,677	634,579	1,490,370	-	-	-	-	-	9,504,306	31,527,006	31,527,006	30%
Library																		
351	LIBRARY OPERATIONS	35	253,076	273,840	275,631	298,273	371,771	264,768	338,951	-	-	-	-	-	2,076,311	3,573,350	3,573,350	58%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-	-	-	-	375,000	375,000	0%
591	DPL-CANTONI TRUST	59	-	-	30	-	255	145	-	-	-	-	-	-	430	45,000	45,000	1%
592	DPL-MEYER TRUST	59	1,884	1,924	1,861	1,861	5,097	2,005	5,187	-	-	-	-	-	19,817	46,528	46,528	43%
594	DPL-DONATIONS	59	-	515	775	606	263	636	588	-	-	-	-	-	3,382	30,000	30,000	11%
Sub Total			254,961	276,279	278,297	300,739	377,386	267,554	344,725	-	-	-	-	-	2,099,940	4,069,878	4,069,878	52%
Other Miscellaneous																		
340	BUILDING FUND	34	25,305	34,046	37,138	32,810	43,639	38,020	18,120	-	-	-	-	-	229,079	478,912	478,912	48%
360	BAND	36	1,830	1,039	126	126	11,494	19,637	24,270	-	-	-	-	-	58,523	93,077	93,077	63%
641	RISK MANAGEMENT	64	19,367	17,908	21,805	19,763	25,396	20,586	19,540	-	-	-	-	-	144,365	268,740	268,740	54%
642	WORKER'S COMPENSATION	64	120,449	233,854	281,199	158,957	203,696	111,367	186,679	-	-	-	-	-	1,296,201	1,986,500	1,986,500	65%
643	LIABILITY PROPERTY & CASUALTY	64	8,559	-	125,386	21,318	53,006	9,745	21,784	-	-	-	-	-	239,798	687,500	687,500	35%
651	MEDICAL INSURANCE	65	910,440	1,007,611	684,953	1,129,018	781,860	1,024,445	673,613	-	-	-	-	-	6,211,939	10,502,278	10,502,278	59%
653	UNEMPLOYMENT INSURANCE	65	-	8,534	-	-	12,745	-	-	-	-	-	-	-	21,278	30,000	30,000	71%
770	FIBER OPTICS	77	-	413,516	3,000	3,000	3,000	3,000	23,000	-	-	-	-	-	448,516	232,100	232,100	193%
Sub Total			1,085,951	1,716,507	1,153,608	1,364,993	1,134,835	1,226,799	967,006	-	-	-	-	-	8,649,700	14,279,107	14,279,107	61%
Water Utility & Capital																		
801	WATER PRODUCTION	80	470,121	381,239	408,597	344,202	442,570	381,470	436,553	-	-	-	-	-	2,864,752	5,167,997	5,167,997	55%
802	WATER LAKE SERVICES	80	59,994	93,192	59,597	63,869	95,092	86,424	131,655	-	-	-	-	-	589,822	1,093,944	1,093,944	54%
803	WATER ADMINISTRATION	80	284,634	291,401	294,119	291,097	302,387	288,279	2,283,841	-	-	-	-	-	4,035,757	6,375,914	6,375,914	63%
804	WATER SERVICES	80	246,657	330,754	253,759	261,212	345,914	258,895	269,206	-	-	-	-	-	1,966,398	3,377,028	3,377,028	58%
805	UTILITY CUSTOMER SERVICE	80	79,032	59,731	87,781	89,951	90,407	58,353	96,994	-	-	-	-	-	562,249	1,138,668	1,138,668	49%
808	WATER DEBT SERV-SWTP	80	-	5,497,759	350	-	475	615,208	-	-	-	-	-	-	6,113,792	10,726,893	10,726,893	57%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-	-	-	-	-	-	-	242,179	484,358	484,358	50%
808	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-	180,840	-	-	-	-	-	361,681	361,681	361,681	100%
80C	WATER DEBT-ENERGY PROJECT	80	-	313,660	-	-	313,660	-	-	-	-	-	-	-	627,320	1,263,528	1,263,528	50%
811	WATER NON LAKE CAPITAL	81	-	8,029	176,216	20,000	19,745	85,816	221,807	-	-	-	-	-	531,614	5,000,000	5,000,000	11%
812	WATER LAKE CAPITAL	81	-	380	-	-	1,352	116,536	37	-	-	-	-	-	118,304	762,000	762,000	16%
890	WATER BONDS	89	-	7,588	14,262	6,974	522,786	1,461,836	250,070	-	-	-	-	-	2,263,516	20,295,000	24,295,000	9%
Sub Total			1,321,279	6,983,734	1,294,681	1,078,656	2,491,751	3,236,318	3,870,966	-	-	-	-	-	20,277,384	56,047,011	60,047,011	34%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	643,730	653,729	629,587	626,289	682,523	640,516	650,544	-	-	-	-	-	4,526,918	8,413,192	8,413,192	54%
910	POLICE PENSION	91	702,048	706,636	661,710	648,794	737,068	710,259	742,508	-	-	-	-	-	4,909,025	8,352,740	8,352,740	59%
Sub Total			1,345,778	1,360,365	1,291,297	1,275,084	1,419,591	1,350,776	1,393,052	-	-	-	-	-	9,435,943	16,765,932	16,765,932	56%
Grand Total Expenditures			11,235,969	18,740,882	11,263,763	10,838,134	12,441,046	11,877,159	21,273,622	-	-	-	-	-	97,670,573	210,284,974	219,680,024	44%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: July, 2018

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,728,893	2,686,858	42,035	2,635,068	93,825
Tapping Fees	985	20	965	21	964
UCB Billing Reimb	39,018	41,306	(2,288)	-	39,018
Interest Income	1,842	899	943	952	890
Other Income	7,887	7,734	153	6,030	1,857
Total Revenue	2,778,625	2,736,817	41,808	2,642,071	136,554
Cost of Service					
Water Production	436,553	348,039	88,514	343,356	93,197
Water Services	269,206	230,592	38,614	213,708	55,498
Total Cost of Service	705,759	578,631	127,128	557,064	148,695
% of Revenue	25.4%	21.1%		21.1%	
Water Gross Margin	2,072,866	2,158,186	(85,320)	2,085,007	(12,141)
% of Revenue	74.6%	78.9%		78.9%	
Operating Expense					
Lake Management	131,655	128,994	2,661	122,187	9,468
Water Administration	283,841	298,998	(15,157)	322,667	(38,826)
Customer Service	96,994	96,363	631	-	96,994
Total Operating Expense	512,490	524,355	(11,865)	444,854	67,636
% of Revenue	18.4%	19.2%		16.8%	
Margin Before Debt Service	1,560,376	1,633,831	(73,455)	1,640,153	(79,777)
% of Revenue	56.2%	59.7%		62.1%	
Debt Service					
GO Bond Debt	-	-	-	-	-
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	180,840	180,841	(1)	180,840	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	180,840	180,841	(1)	180,840	-
% of Revenue	6.5%	6.6%		6.8%	
Operating Income	1,379,536	1,452,990	(73,454)	1,459,313	(79,777)
% of Revenue	49.6%	53.1%		55.2%	
Transfer to Capital					
CapEx Funding	2,000,000	2,000,000	-	1,000,000	1,000,000
Income after Capital Transfer	(620,464)	(547,010)	(73,454)	459,313	(1,079,777)
% of Revenue	-22.3%	-20.0%		17.4%	

Balance Sheet Items (Operating Fund)					
Cash	4,280,612			5,767,492	
Interfund AR	-			-	
Investments	-			-	
Total Cash & Investments	4,280,612			5,767,492	
Accounts Receivable	2,669,365			2,779,344	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
16,782,089	16,644,672	137,417	16,165,370	616,719
6,476	5,003	1,473	5,274	1,202
247,729	266,890	(19,161)	-	247,729
10,625	8,717	1,908	9,230	1,395
190,697	250,789	(60,092)	218,731	(28,034)
17,237,616	17,176,071	61,545	16,398,605	839,011
2,864,752	2,615,421	249,331	2,459,379	405,373
1,966,397	1,974,292	(7,895)	1,879,076	87,321
4,831,149	4,589,713	241,436	4,338,455	492,694
28.0%	26.7%		26.5%	
12,406,467	12,586,358	(179,891)	12,060,150	346,317
72.0%	73.3%		73.5%	
589,823	586,912	2,911	554,963	34,860
2,035,758	2,072,009	(36,251)	2,283,984	(248,226)
562,249	665,880	(103,631)	-	562,249
3,187,830	3,324,801	(136,971)	2,838,947	348,883
18.5%	19.4%		17.3%	
9,218,637	9,261,557	(42,920)	9,221,203	(2,566)
53.5%	53.9%		56.2%	
6,113,792	6,033,699	80,093	5,255,704	858,088
242,179	242,179	-	242,179	-
361,680	361,681	(1)	361,681	(1)
627,320	627,320	-	542,648	84,672
7,344,971	7,264,879	80,092	6,402,212	942,759
42.6%	42.3%		39.0%	
1,873,666	1,996,678	(123,012)	2,818,991	(945,325)
10.9%	11.6%		17.2%	
2,000,000	2,000,000	-	1,000,000	1,000,000
(126,334)	(3,322)	(123,012)	1,818,991	(1,945,325)
-0.7%	0.0%		11.1%	

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: **July, 2018**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	2,000,000	2,000,000	2,000,000	-	2,750,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	1,000,000	1,000,000	-	1,000,000	Actual ADM cost share
IEPA Loan draw down	-	-	-	-	-	
Other	7,639	41,843	1,924	39,919	6,000	
Total Revenue	2,007,639	3,041,843	3,001,924	39,919	3,756,000	
CapEx Project Spending						
Operating CapEx	-	8,029	133,332	(125,303)	300,000	
Professional Services	-	69,340	238,000	(168,660)	238,000	
Capital Equipment	-	22,024	-	22,024	-	
Water Distribution	29,058	29,058	25,500	3,558	34,000	
Pump Stations	-	-	-	-	-	
Water Main Replacement	175,349	304,908	1,064,217	(759,309)	2,600,000	
Water System Improv	17,401	41,994	75,000	(33,006)	200,000	
SWTP CapEx	-	56,261	814,000	(757,739)	1,628,000	
Lake Operating	-	3,256	5,000	(1,744)	10,000	
Other Equipment	-	-	-	-	-	
Storm Water Improvement	-	115,012	30,000	85,012	30,000	
EPA Non Source	-	-	-	-	25,000	
Lakefront Development	-	-	-	-	412,000	
Sediment Control	-	-	-	-	35,000	
Additional Water Supply	-	37	50,000	(49,963)	250,000	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	221,808	649,919	2,435,049	(1,785,130)	5,762,000	
Surplus (Deficit)	1,785,831	2,391,924	566,875		(2,006,000)	

Capital Fund Cash Position		
Cash at January 1, 2016	3,768,276	
Current Cash Position	6,141,376	Cash Position Target at December 31, 2017
included in cash above	-	2,016,363

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	27,941	25,424	26,984	27,138	27,114	27,423	26,760						188,784	
Industrial	32	32	32	32	32	32	32						224	
Commercial	2,716	2,612	2,660	2,688	2,677	2,733	2,670						18,756	
Total	30,689	28,068	29,676	29,858	29,823	30,188	29,462	-	-	-	-	-	207,764	100.4%
Delinquent Bills														
Residential	8,158	6,790	6,883	7,087	8,086	7,046	7,732						51,782	
Industrial	-	-	5	-	-	-	-						5	
Commercial	408	323	311	395	342	320	312						2,411	
Total	8,566	7,113	7,199	7,482	8,428	7,366	8,044	-	-	-	-	-	54,198	102.1%
Total Bill Count	39,255	35,181	36,875	37,340	38,251	37,554	37,506	-	-	-	-	-	261,962	100.8%
Cubit Feet Consumption Billed														
Residential	12,914,047	11,669,667	10,940,431	11,500,732	12,061,263	14,682,041	13,556,410						87,324,591	97.8%
Industrial	39,887,143	47,219,407	40,507,426	39,442,037	46,234,329	42,460,596	46,474,716						302,225,654	106.8%
Commercial	10,232,427	10,900,160	9,181,729	9,530,981	10,153,152	13,253,331	13,538,775						76,790,555	96.8%
Total	63,033,617	69,789,234	60,629,586	60,473,750	68,448,744	70,395,968	73,569,901	-	-	-	-	-	466,340,800	103.3%
Water Shut Offs														
Customer Service Telephone Calls	358	305	282	312	269	305	275						2,106	93.4%
	5,319	4,449	4,279	4,625	4,808	4,929	5,097						33,506	101.7%
Water Billed \$														
Residential	\$ 729,899	\$ 658,679	\$ 633,563	\$ 661,728	\$ 691,108	\$ 828,230	\$ 770,082						\$ 4,973,289	100.6%
Industrial	\$ 1,004,938	\$ 1,169,702	\$ 999,443	\$ 976,210	\$ 1,120,867	\$ 1,092,080	\$ 1,185,247						\$ 7,548,487	107.3%
Commercial	\$ 495,729	\$ 505,596	\$ 450,932	\$ 465,234	\$ 484,339	\$ 594,977	\$ 599,781						\$ 3,596,588	99.6%
Total	\$ 2,230,566	\$ 2,333,977	\$ 2,083,938	\$ 2,103,172	\$ 2,296,314	\$ 2,515,287	\$ 2,555,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,118,364	103.4%
Penalty \$	\$ 12,890	\$ 12,243	\$ 37,226	\$ 11,485	\$ 12,753	\$ 11,493	\$ 13,786						\$ 111,876	112.4%
Total Billed	\$ 2,243,456	\$ 2,346,220	\$ 2,121,164	\$ 2,114,657	\$ 2,309,067	\$ 2,526,780	\$ 2,568,896	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,230,240	103.4%
Water Gallonage														
Gallons (000)	265,510	259,870	275,500	276,050	329,710	322,170	315,520						2,044,330	103.0%
\$ Billed	\$ 79,122	\$ 77,441	\$ 82,099	\$ 82,263	\$ 98,254	\$ 96,007	\$ 94,025						\$ 609,211	103.0%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,322,578	\$ 2,423,661	\$ 2,203,263	\$ 2,196,920	\$ 2,407,321	\$ 2,622,787	\$ 2,662,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,839,451	103.4%
Cash Revenue \$	\$ 2,293,292	\$ 2,442,137	\$ 2,261,078	\$ 2,266,797	\$ 2,369,943	\$ 2,419,949	\$ 2,728,893						\$ 16,782,089	103.8%
% Cash to Billed	98.7%	100.8%	102.6%	103.2%	98.4%	92.3%	102.5%	-	-	-	-	-	99.7%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	26,709	25,130	29,765	25,203	28,256	27,917	24,979	28,002	24,782	26,782	26,697	26,681	320,903	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,668	2,407	2,941	2,614	2,703	2,809	2,540	2,767	2,550	2,671	2,664	2,663	31,997	
Total	29,409	27,569	32,738	27,849	30,991	30,758	27,551	30,801	27,364	29,485	29,393	29,376	353,284	
Delinquent Bills														
Residential	6,947	6,707	7,439	6,531	7,638	7,966	7,282	8,165	7,086	7,552	7,618	7,097	88,028	
Industrial	-	-	1	-	-	-	-	1	-	-	-	-	1	
Commercial	407	329	297	326	399	405	413	329	407	380	348	386	4,426	
Total	7,354	7,036	7,737	6,857	8,037	8,371	7,695	8,494	7,493	7,932	7,966	7,483	92,455	
Total Bill Count	36,763	34,605	40,475	34,706	39,028	39,129	35,246	39,295	34,857	37,417	37,359	36,859	445,739	
Cubit Feet Consumption Billed														
Residential	13,050,909	10,815,794	12,890,444	10,689,906	12,340,042	14,696,235	14,823,829	13,762,701	12,923,660	13,318,511	11,938,316	11,535,811	152,786,158	
Industrial	38,534,545	41,420,527	37,063,682	41,987,775	36,733,643	43,112,797	44,145,907	44,435,712	49,965,804	41,787,178	46,650,342	41,369,453	507,207,365	
Commercial	10,842,778	9,806,916	10,693,282	10,030,455	10,335,211	12,849,387	14,758,723	13,962,640	13,670,362	13,060,331	11,717,531	9,994,193	141,721,809	
Total	62,428,232	62,043,237	60,647,408	62,708,136	59,408,896	70,658,419	73,728,459	72,161,053	76,559,826	68,166,020	70,306,189	62,899,457	801,715,332	
Water Shut Offs														
Customer Service Tphone Calls	350	271	403	243	346	350	292	432	298	381	263	309	3,938	
	4,892	4,091	4,785	4,225	4,855	5,357	4,746	5,512	4,718	4,986	4,460	4,540	57,167	
Water Billed \$														
Residential	\$ 710,757	\$ 607,055	\$ 718,723	\$ 601,462	\$ 692,482	\$ 810,883	\$ 800,659	\$ 765,212	\$ 715,020	\$ 739,716	\$ 679,545	\$ 661,618	\$ 8,503,132	
Industrial	\$ 973,205	\$ 1,035,246	\$ 940,693	\$ 1,021,783	\$ 905,211	\$ 1,070,191	\$ 1,091,871	\$ 1,104,458	\$ 1,197,443	\$ 1,044,767	\$ 1,152,166	\$ 1,013,015	\$ 12,550,049	
Commercial	\$ 493,704	\$ 446,155	\$ 504,522	\$ 465,631	\$ 487,685	\$ 584,236	\$ 629,198	\$ 607,835	\$ 588,513	\$ 576,276	\$ 537,998	\$ 481,642	\$ 6,403,395	
Total	\$ 2,177,666	\$ 2,088,456	\$ 2,163,938	\$ 2,088,876	\$ 2,085,378	\$ 2,465,310	\$ 2,521,728	\$ 2,477,505	\$ 2,500,976	\$ 2,360,759	\$ 2,369,709	\$ 2,156,275	\$ 27,456,576	
Penalty \$	\$ 12,316	\$ 11,830	\$ 24,030	\$ 10,881	\$ 13,118	\$ 12,569	\$ 14,758	\$ 15,636	\$ 12,477	\$ 13,345	\$ 14,488	\$ 12,288	\$ 167,737	
Total Billed	\$ 2,189,982	\$ 2,100,286	\$ 2,187,968	\$ 2,099,757	\$ 2,098,496	\$ 2,477,879	\$ 2,536,486	\$ 2,493,141	\$ 2,513,453	\$ 2,374,104	\$ 2,384,198	\$ 2,168,563	\$ 27,624,313	
Water Gallonage														
Gallons (000)	268,550	220,040	281,500	290,530	291,740	323,090	309,290	312,420	315,830	293,740	263,708	252,220	3,422,658	
\$ Billed	\$ 80,028	\$ 65,572	\$ 83,887	\$ 86,578	\$ 86,939	\$ 96,281	\$ 92,168	\$ 93,101	\$ 94,117	\$ 87,535	\$ 78,991	\$ 75,162	\$ 1,020,359	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,270,010	\$ 2,165,858	\$ 2,271,855	\$ 2,186,335	\$ 2,185,435	\$ 2,574,160	\$ 2,628,654	\$ 2,586,242	\$ 2,607,570	\$ 2,461,639	\$ 2,463,189	\$ 2,243,725	\$ 28,644,672	
Cash Revenue \$	\$ 2,250,637	\$ 2,293,297	\$ 2,197,191	\$ 2,184,431	\$ 2,202,704	\$ 2,402,041	\$ 2,635,068	\$ 2,682,475	\$ 2,554,864	\$ 2,546,501	\$ 2,506,149	\$ 2,264,905	\$ 28,720,264	
% Cash to Billed	99.1%	105.9%	96.7%	99.9%	100.8%	93.3%	100.2%	103.7%	98.0%	103.4%	101.7%	100.9%	100.3%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: July, 2018

	2018 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	5	5	5	5	5	5	5	3						5
Legislative	0	0	0	0	0	0	0	0						0
Finance	22	21	21	21	20	20	19	19						21
Human Resources	5	5	5	5	5	5	4	4						5
Information Technology	11	11	11	11	11	11	10	10						11
Corporation Counsel	8	8	8	8	8	8	8	8						8
Economic & Community Dev	21	18	18	18	18	18	18	18						19
Public Safety	281	273	271	275	275	272	268	266						287
Public Works	117	108	108	107	107	106	106	107						108
Total Full Time	470	449	447	450	449	445	438	435	0	0	0	0	0	464
Part Time Staffing														
Executive														0
Legislative	7	7	7	7	7	7	7	7						7
Finance														0
Human Resources														0
Information Technology														0
Management Services														0
Corporation Counsel														0
Planning & Building Services														0
Neighborhood Services														0
Public Safety		2	2	2	2	2	2	2						2
Public Works														0
PW Water Management		1	1			2	10	10						0
Total Temporary	7	10	10	9	9	11	19	19	0	0	0	0	0	9
Total City Staff Headcount	477	459	457	459	458	456	457	454	0	0	0	0	0	473

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: July, 2018

	2018 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive	4	4	4	4	4	4	4	2						4
City Clerk	1	1	1	1	1	1	1	1						1
Total	5	5	5	5	5	5	5	3	0	0	0	0	0	5
Legislative	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Management														
Finance	13	12	12	12	12	11	11	11						12
Purchasing	2	2	2	2	2	2	2	2						2
Risk Management														
Water Customer Service	7	7	7	7	6	7	6	6						7
Total	22	21	21	21	20	20	19	19	0	0	0	0	0	21
Human Resources	5	5	5	5	5	5	4	4						5
Information Technology	11	11	11	11	11	11	10	10						11
Corporation Legal Counsel	8	8	8	8	8	8	8	8						8
Economic & Community Devel														
Planning & Development	6	4	4	4	4	4	4	4						5
Building Inspections	6	5	5	5	5	5	5	5						5
Neighborhood Inspection	5	5	5	5	5	5	5	5						5
Neighborhood Services	3	3	3	3	3	3	3	3						3
Mass Transit	1	1	1	1	1	1	1	1						1
Total	21	18	18	18	18	18	18	18	0	0	0	0	0	19
Public Safety														
Fire	111	109	109	112	112	111	110	109						109
Police	170	164	162	163	163	161	158	157						155
Police Communications														23
Total	281	273	271	275	275	272	268	266	0	0	0	0	0	287
Public Works														
PW Administration	2	2	2	2	2	2	2	2						2
PW Engineering	12	9	9	8	8	9	10	10						9
PW Municipal Services	50	48	47	47	46	45	45	46						48
Fleet Maintenance	8	8	8	8	8	8	8	8						8
Water Production (Admin)	3	3	3	3	3	3	2	2						3
Water Production	15	13	13	13	13	13	13	13						13
Water Services	23	23	22	22	23	22	22	22						21
Water Production (Lake)	4	4	4	4	4	4	4	4						4
Total	117	110	108	107	107	106	106	107	0	0	0	0	0	108
Total City Staffing	470	451	447	450	449	445	438	435	0	0	0	0	0	464

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: July, 2018

	2018 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7	7	7	7	7						7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														
Management Services														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2	2	2	2	2	2	2						2
Police Communications														
Total	0	2	2	2	2	2	2	2	0	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services														
Water Administration														
Water Production		1	1			2	10	10						
Water Services														
Total	0	1	1	0	0	2	10	10	0	0	0	0	0	0
Total City Staffing	7	10	10	9	9	11	19	19	0	0	0	0	0	9

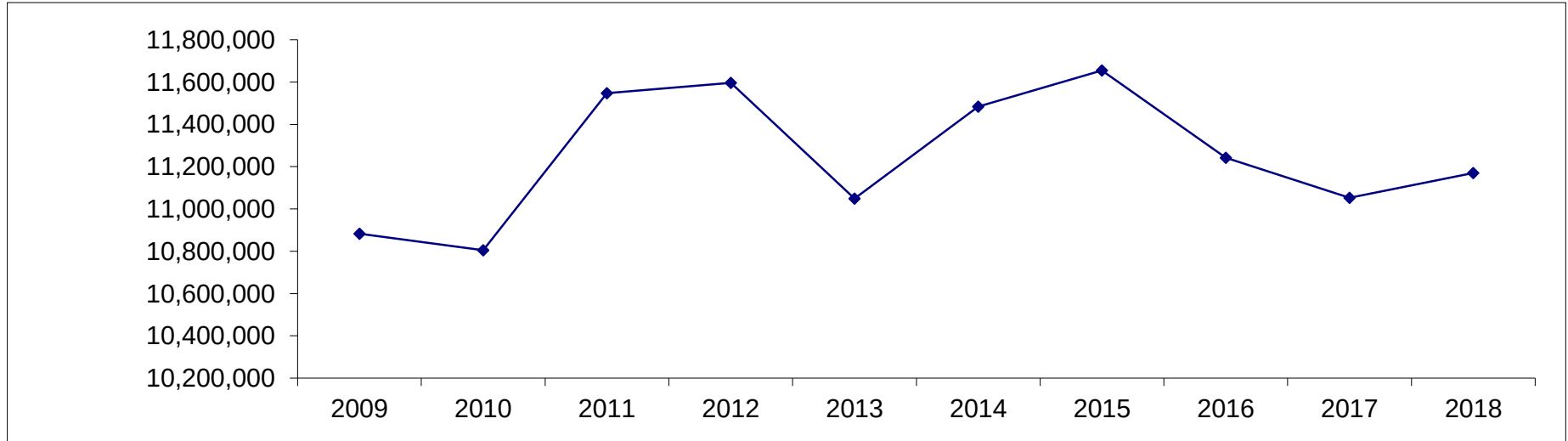
Note: Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	882,653	A
FEBRUARY	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	917,921	A
MARCH	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	A
APRIL	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	840,607	A
MAY	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	819,180	A
JUNE	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	A
JULY	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	906,452	942,693	P
AUGUST	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	935,012	944,926	P
SEPTEMBER	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	953,644	963,756	P
OCTOBER	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	891,372	900,824	P
NOVEMBER	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	934,414	944,322	P
DECEMBER	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	935,863	945,787	P

TOTALS	10,882,364	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,169,325
---------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

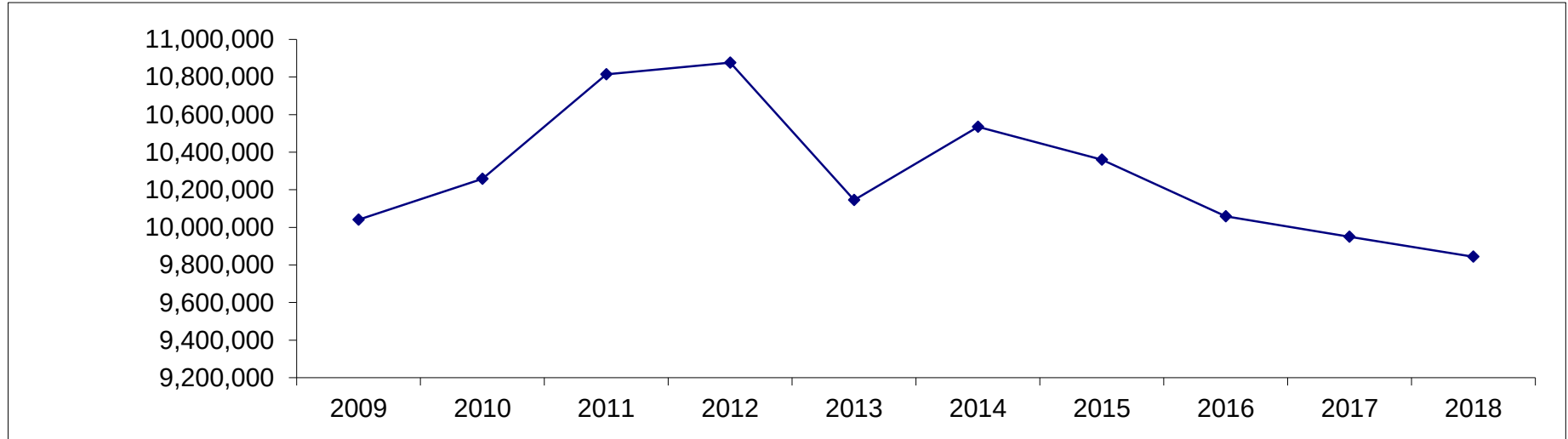


Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
JANUARY	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	807,770
FEBRUARY	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	837,288
MARCH	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353
APRIL	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	712,309
MAY	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	716,975
JUNE	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	852,317
JULY	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	814,658	807,532
AUGUST	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	877,154	867,740
SEPTEMBER	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	852,928	843,773
OCTOBER	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	779,788	771,419
NOVEMBER	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	835,747	826,777
DECEMBER	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	849,336	840,220
TOTALS	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	9,843,473



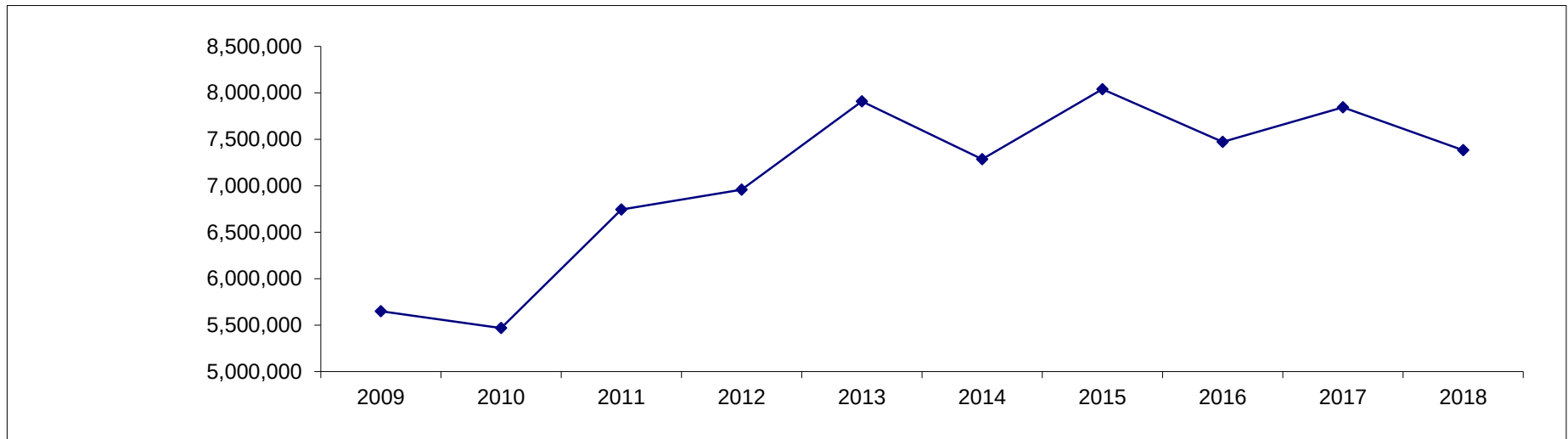
Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

State reduced allocation for 2% administrative fee beginning with September 2017 distribution

STATE INCOME TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
JANUARY	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	578,461
FEBRUARY	604,246	0	1,038,247	0	478,227	0	0	0	0	837,319
MARCH	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941
APRIL	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	646,373
MAY	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019
JUNE	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298
JULY	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,547,903	652,113
AUGUST	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	698,009	626,489
SEPTEMBER	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	727,037	652,542
OCTOBER	394,557	0	0	645,769	419,882	818,347	0	0	599,068	597,428
NOVEMBER	0	0	588,653	405,227	409,627	0	441,918	450,551	450,852	449,618
DECEMBER	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	396,923	395,837

TOTALS	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,383,438
---------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

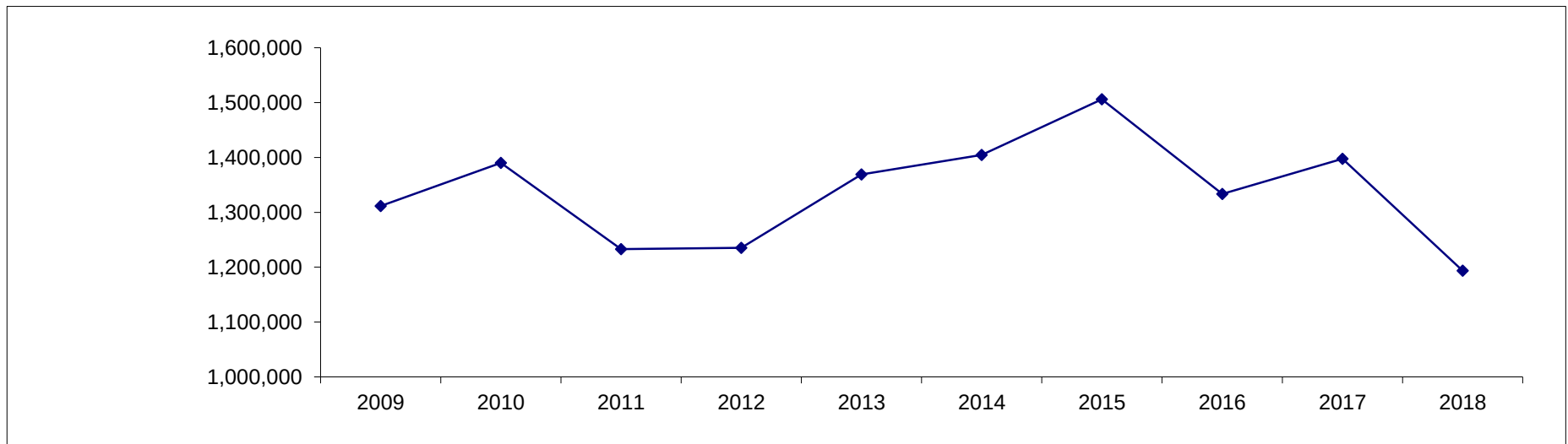


State to catch up two month delay of distributions July & August 2017. State's 10% reduction to begin with August distribution.

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	143,616	A
FEBRUARY	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	0	A
MARCH	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	132,622	A
APRIL	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	260,085	A
MAY	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	269,213	A
JUNE	5,564	0	3,923	5,417	937	0	2,501	12,343	0	0	A
JULY	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	239,384	206,222	P
AUGUST	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	10,712	9,148	P
SEPTEMBER	8,501	486	381	3,931	0	6,877	2,356	4,554	0	0	P
OCTOBER	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	160,071	136,705	P
NOVEMBER	2,101	2,750	2,542	1,579	0	0	0	1,876	0	0	P
DECEMBER	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	42,179	36,022	P

TOTALS	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,193,633
---------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

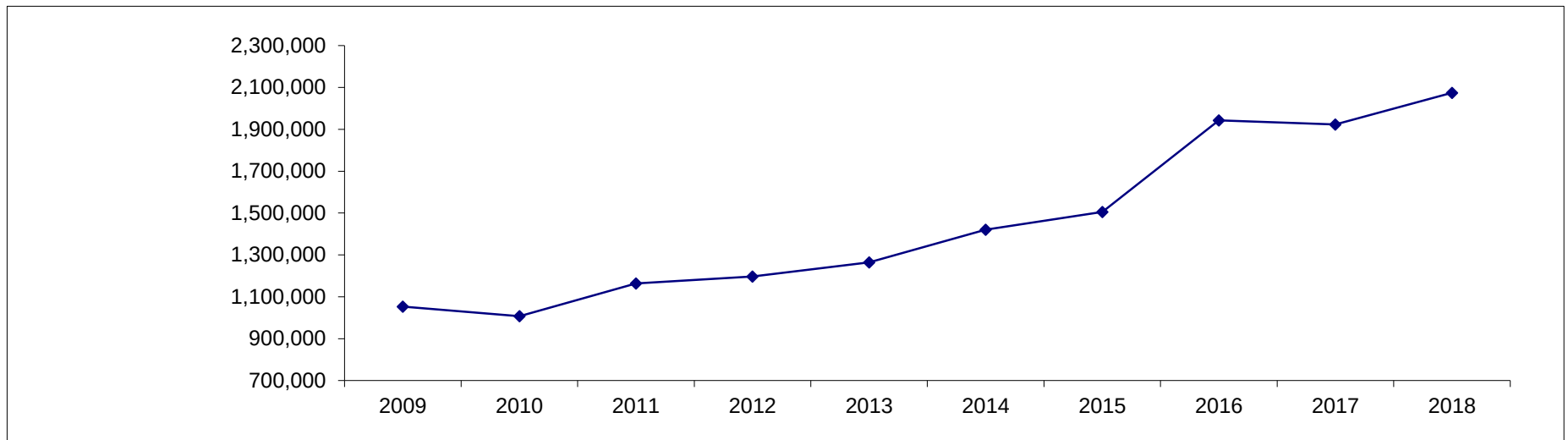


Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
JANUARY	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	166,257
FEBRUARY	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	192,590
MARCH	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	243,593
APRIL	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	145,000
MAY	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	149,116
JUNE	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	180,080
JULY	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	146,418	157,169
AUGUST	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	147,521	159,160
SEPTEMBER	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	156,033	168,344
OCTOBER	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	149,381	161,167
NOVEMBER	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	158,864	171,398
DECEMBER	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	167,420	180,630
TOTALS	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,074,503



2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	751,473.50	654,552.90	578,461.18	A
FEBRUARY	822,346.25	757,032.36	837,287.79	A
MARCH	476,082.04	396,235.32	420,940.73	A
APRIL	736,651.57	764,129.23	646,372.81	A
MAY	1,038,299.42	1,020,258.57	1,044,018.62	A
JUNE	496,310.15	527,644.66	482,298.07	A
JULY	708,317.33	698,009.45	652,113.37	P
AUGUST	412,481.48	333,576.35	341,296.55	P
SEPTEMBER	450,551.29	393,460.74	403,983.47	P
OCTOBER	665,793.44	599,067.78	617,452.79	P
NOVEMBER	446,866.27	450,851.53	467,132.07	P
DECEMBER	404,849.45	396,923.43	412,765.32	P

TOTALS **7,986,035.17** **6,991,742.32** **6,904,122.76**

*Listed by month reported -
receipts delayed by State
until September 2017*

Current Budget **6,783,000.00**

Projected Amt Over (Under) **121,122.76**

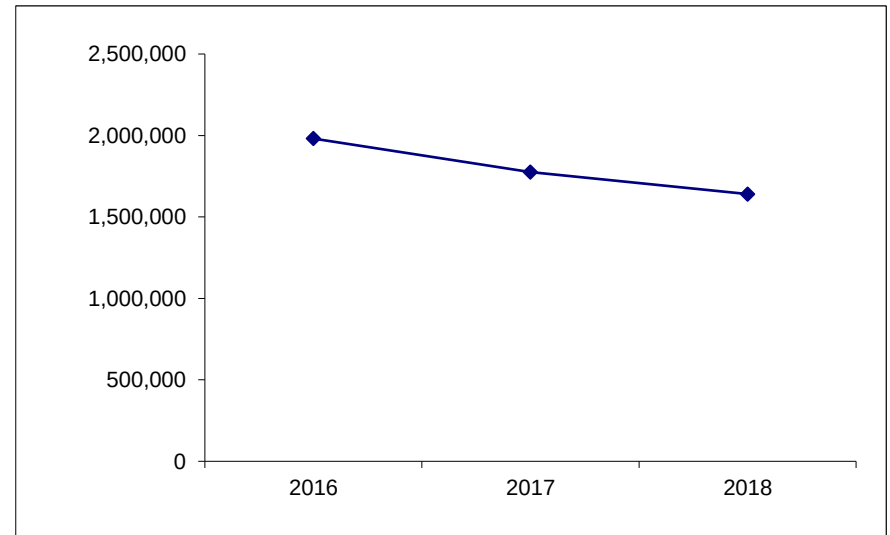
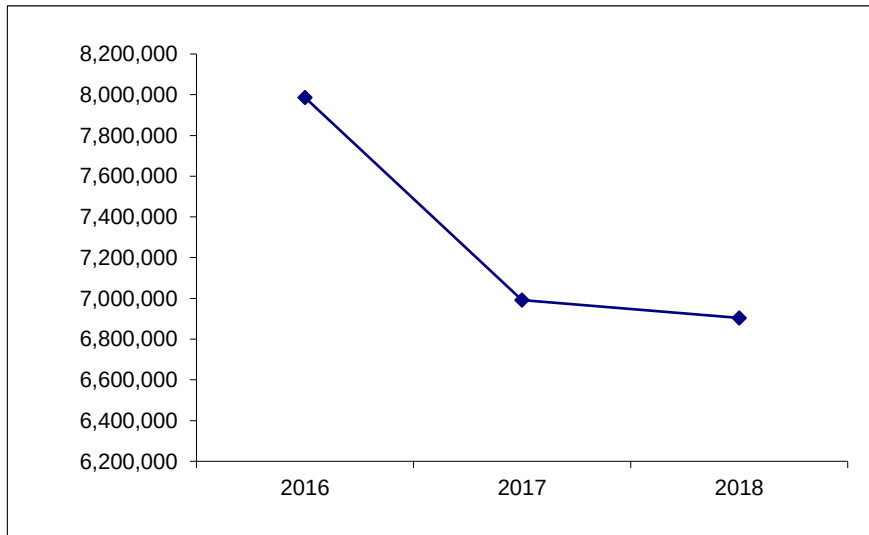
TELEPHONE COMMUNICATIONS TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	166,327.99	152,347.43	141,050.48	A
FEBRUARY	157,953.06	150,099.96	141,599.21	A
MARCH	224,336.11	155,813.31	142,413.54	A
APRIL	164,577.86	152,634.48	138,930.51	A
MAY	152,247.44	149,012.50	137,565.64	A
JUNE	164,137.18	153,283.36	140,820.63	A
JULY	160,723.62	141,981.10	133,121.01	P
AUGUST	163,427.72	148,671.63	137,446.13	P
SEPTEMBER	157,097.74	143,735.14	132,882.37	P
OCTOBER	154,223.34	144,825.61	133,890.50	P
NOVEMBER	159,870.41	142,399.25	131,647.35	P
DECEMBER	155,990.27	139,640.75	129,097.13	P

TOTALS **1,980,912.74** **1,774,444.52** **1,640,464.50**

Current Budget **1,674,000.00**

Projected Amt Over (Under) **-33,535.50**



Projected Revenues

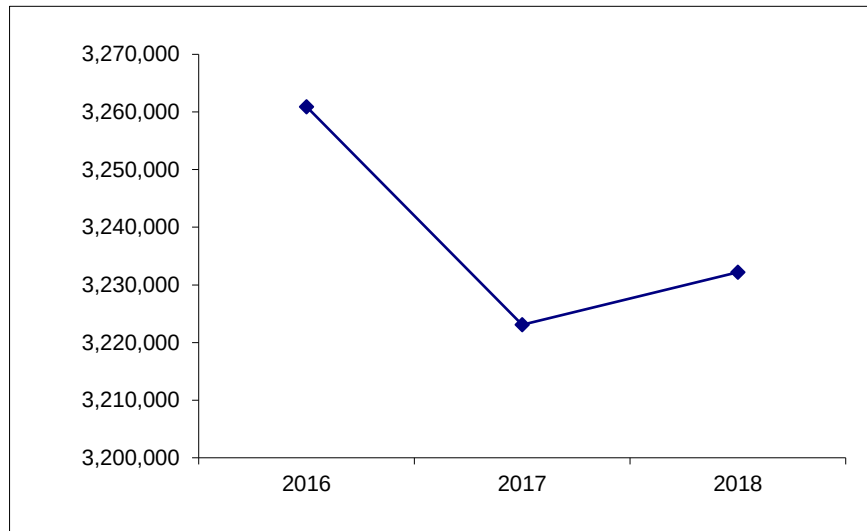
FOOD & BEVERAGE TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	260,904.87	286,400.20	286,060.40	A
FEBRUARY	256,344.05	250,160.28	240,877.75	A
MARCH	278,660.81	243,551.14	238,794.28	A
APRIL	268,791.34	275,567.55	293,459.52	A
MAY	282,460.72	268,821.52	267,164.91	A
JUNE	281,884.42	286,842.30	289,225.82	A
JULY	274,899.41	279,817.29	280,926.34	P
AUGUST	308,995.40	271,403.37	272,170.98	P
SEPTEMBER	277,532.23	281,947.48	282,744.91	P
OCTOBER	255,644.86	266,573.93	267,327.88	P
NOVEMBER	272,128.23	261,202.21	261,940.96	P
DECEMBER	242,671.74	250,794.75	251,504.07	P

TOTALS **3,260,918.08** **3,223,082.02** **3,232,197.81**

Current Budget **3,264,500.00**

Projected Amt Over (Under) **-32,302.19**



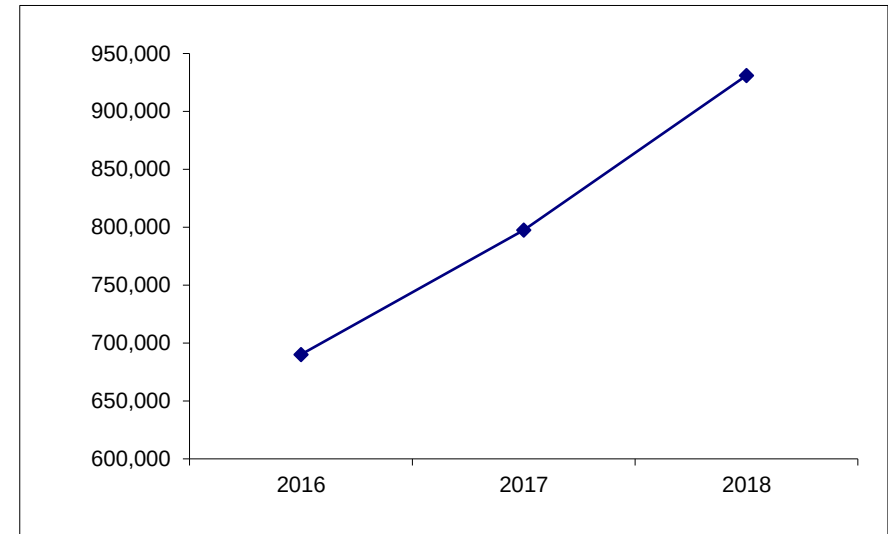
HOTEL & MOTEL TAX

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	17,953.91	35,251.30	43,682.49	A
FEBRUARY	36,767.95	36,364.73	52,237.60	A
MARCH	62,867.42	51,466.99	58,641.79	A
APRIL	52,010.94	54,146.46	73,099.04	A
MAY	67,896.68	58,327.36	85,446.49	A
JUNE	76,520.68	84,744.05	87,171.79	A
JULY	63,123.45	72,804.56	90,273.57	P
AUGUST	63,000.60	76,860.26	95,913.23	P
SEPTEMBER	71,295.56	121,765.56	88,969.09	P
OCTOBER	53,394.23	74,289.53	92,705.24	P
NOVEMBER	77,894.15	71,406.04	88,625.94	P
DECEMBER	47,351.22	60,072.92	74,225.87	P

TOTALS **690,076.79** **797,499.76** **930,992.14**

Current Budget **848,000.00**

Projected Amt Over (Under) **82,992.14**

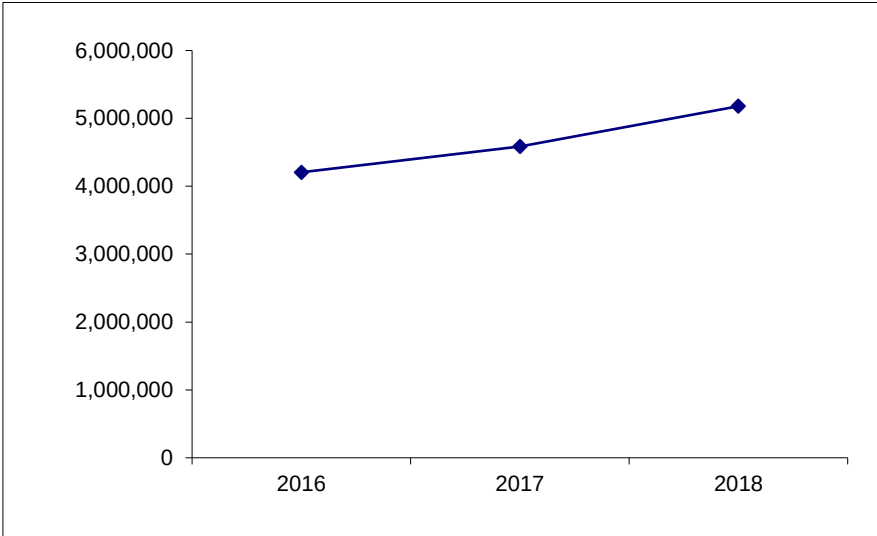


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2016 Actual	2017 Actual	2018
JANUARY	177,332.31	421,857.00	448,826.92
FEBRUARY	138,838.35	505,824.62	526,653.98
MARCH	326,307.14	425,726.95	480,198.77
APRIL	432,106.74	339,034.62	439,274.73
MAY	393,245.95	361,636.72	447,828.03
JUNE	363,225.99	327,273.91	374,471.63
JULY	377,171.71	358,194.35	375,577.99
AUGUST	416,494.97	373,740.81	421,937.30
SEPTEMBER	443,504.00	369,262.32	416,881.28
OCTOBER	401,586.01	353,897.31	399,534.84
NOVEMBER	370,202.76	341,024.62	385,002.13
DECEMBER	365,731.26	409,860.82	462,715.24

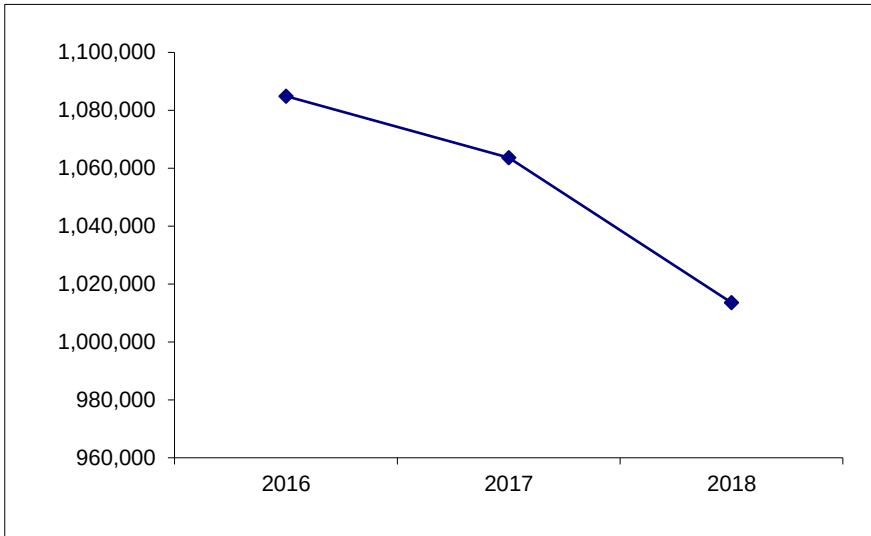
TOTALS	4,205,747.19	4,587,334.05	5,178,902.83
		Current Budget	4,702,000.00
		Projected Amt Over (Under)	476,902.83



CABLE TV TAX

MONTH	2016 Actual	2017 Actual	2018
JANUARY	233,850.66	263,629.01	0.00
FEBRUARY	34,945.40	0.00	255,933.94
MARCH	0.00	0.00	0.00
APRIL	244,326.70	244,146.92	21,185.00
MAY	31,932.20	24,893.20	231,760.00
JUNE	0.00	0.00	0.00
JULY	276,652.47	243,165.76	20,461.45
AUGUST	0.00	23,369.45	232,277.05
SEPTEMBER	0.00	0.00	0.00
OCTOBER	235,924.64	23,416.70	22,315.40
NOVEMBER	27,280.50	240,991.54	229,657.61
DECEMBER	0.00	0.00	0.00

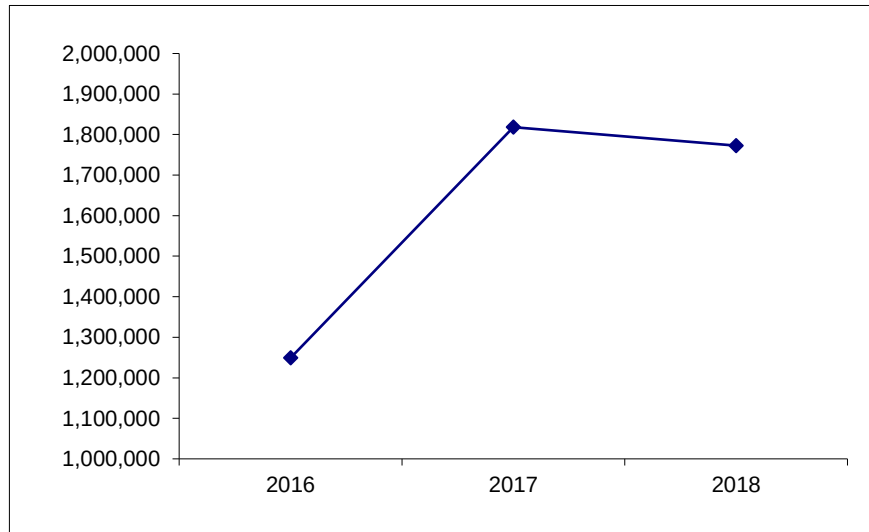
TOTALS	1,084,912.57	1,063,612.58	1,013,590.45
		Current Budget	1,055,000.00
		Projected Amt Over (Under)	-41,409.55



10 - LOCAL MOTOR FUEL TAX

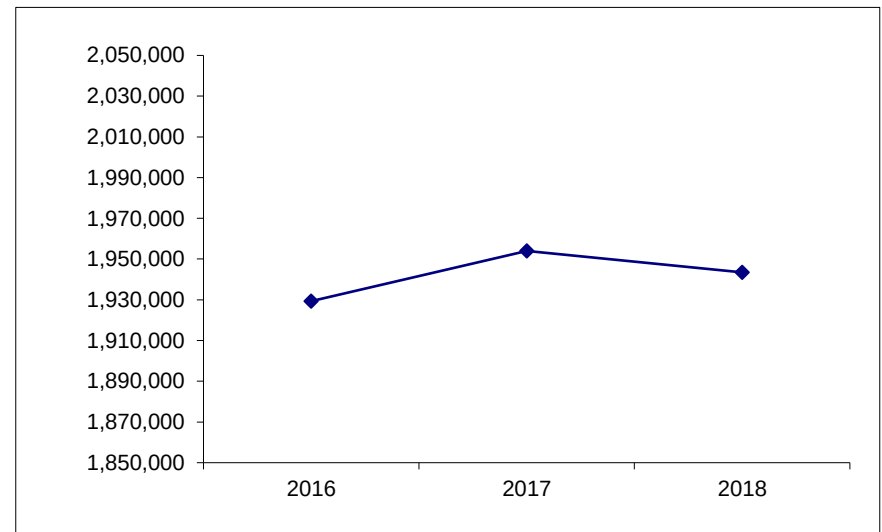
MONTH	2016 Actual	2017 Actual	2018
JANUARY		150,936.34	149,553.75 A
FEBRUARY		146,142.38	137,640.35 A
MARCH		135,305.95	136,597.89 A
APRIL	1,614.25	151,248.96	150,285.42 A
MAY	151,145.91	129,212.75	148,104.17 A
JUNE	160,746.35	179,659.76	154,254.29 A
JULY	158,656.90	164,090.47	153,748.88 P
AUGUST	160,752.15	151,522.30	147,734.68 P
SEPTEMBER	157,584.48	154,447.56	150,586.82 P
OCTOBER	153,815.97	158,731.65	154,763.82 P
NOVEMBER	153,044.86	150,265.36	146,509.16 P
DECEMBER	151,672.99	146,671.67	143,005.30 P

TOTALS	1,249,033.86	1,818,235.15	1,772,784.53
		Current Budget	1,800,000.00
		Projected Amt Over (Under)	-27,215.47

**46 - STATE MOTOR FUEL TAX**

MONTH	2016 Actual	2017 Actual	2018
JANUARY	171,799.19	180,582.18	168,202.81 A
FEBRUARY	165,935.95	171,662.87	172,208.28 A
MARCH	167,234.60	163,670.32	149,193.94 A
APRIL	143,829.22	139,550.39	147,896.35 A
MAY	173,239.43	166,666.87	174,263.56 A
JUNE	172,052.50	168,983.84	160,430.31 A
JULY	108,502.29	134,194.40	147,026.88 P
AUGUST	174,156.78	175,956.02	175,003.97 P
SEPTEMBER	165,391.62	166,198.96	165,299.70 P
OCTOBER	145,992.31	146,908.04	146,113.16 P
NOVEMBER	169,003.77	168,198.50	167,288.43 P
DECEMBER	172,193.80	171,419.34	170,491.84 P

TOTALS	1,929,331.46	1,953,991.73	1,943,419.23
		Current Budget	2,024,000.00
		Projected Amt Over (Under)	-80,580.77



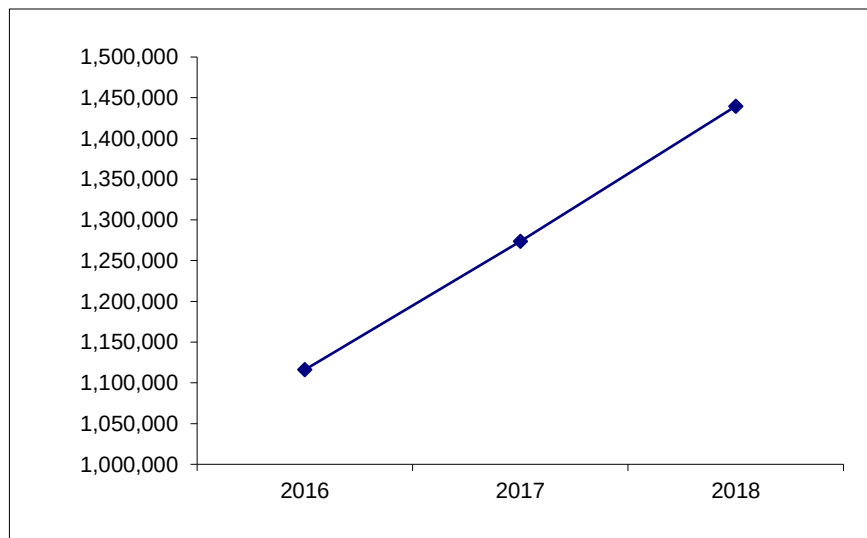
2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

Projected Revenues

VIDEO GAMING TAX

MONTH	2016	2017	2018
	Actual	Actual	
JANUARY	80,288.26	94,954.28	110,674.81
FEBRUARY	85,507.02	100,623.42	112,057.54
MARCH	84,607.67	99,845.65	106,182.77
APRIL	97,888.83	105,585.44	123,418.04
MAY	107,431.04	126,789.50	146,340.22
JUNE	0.00	110,489.13	123,295.17
JULY	196,669.31	107,626.31	120,942.14
AUGUST	88,019.04	101,091.12	114,236.78
SEPTEMBER	93,234.26	100,252.19	113,288.76
OCTOBER	92,743.01	108,743.85	122,884.66
NOVEMBER	96,076.34	108,003.48	122,048.01
DECEMBER	93,615.92	109,939.69	124,236.00

TOTALS	1,116,080.70	1,273,944.06	1,439,604.91
		Current Budget	1,330,000.00
		Projected Amt Over (Under)	109,604.91

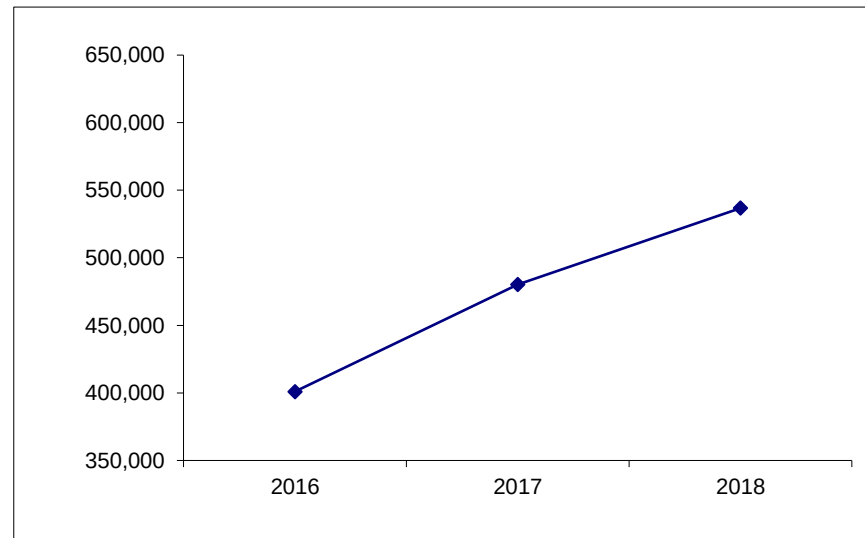


2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

MFT REIMB - TRAFFIC SIGNALS

MONTH	2016	2017	2018
	Actual	Actual	
JANUARY	28,662.21	30,227.10	44,276.36
FEBRUARY	36,330.32	30,285.05	30,587.44
MARCH	40,075.18	37,579.08	57,817.61
APRIL	16,540.16	35,516.45	31,169.52
MAY	31,234.49	34,648.66	40,715.78
JUNE	21,971.54	45,755.99	41,823.91
JULY	26,492.23	33,394.19	30,107.02
AUGUST	42,494.93	33,754.21	37,723.17
SEPTEMBER	54,329.58	32,655.06	36,494.78
OCTOBER	35,609.03	37,581.07	42,000.01
NOVEMBER	31,096.61	81,824.06	91,445.28
DECEMBER	36,139.63	47,035.87	52,566.55

TOTALS	400,975.91	480,256.79	536,727.44
		Current Budget	430,000.00
	Projected Amt Over (Under)		106,727.44

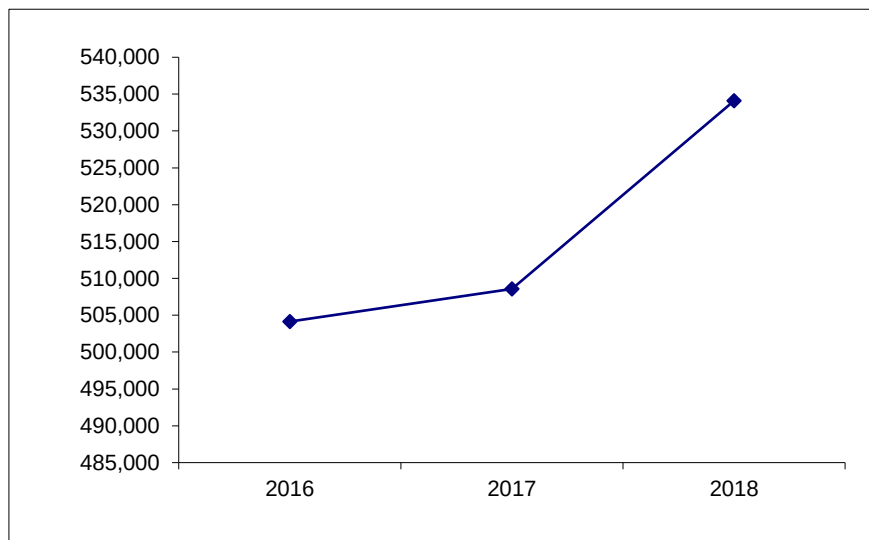


Projected Revenues

LIQUOR LICENSES

MONTH	2016 Actual	2017 Actual	2018
JANUARY	-7,143.60	1,075.91	3,557.82
FEBRUARY	2,706.48	970.89	1,242.18
MARCH	8,414.76	100.00	2,135.75
APRIL	27,217.64	29,187.48	19,600.00
MAY	217,850.92	239,985.85	248,925.00
JUNE	216,869.88	222,598.40	237,660.00
JULY	31,508.64	2,622.82	4,811.46
AUGUST	1,932.20	2,284.27	2,382.68
SEPTEMBER	1,856.80	2,117.60	2,208.83
OCTOBER	1,502.68	3,333.70	3,477.31
NOVEMBER	1,425.96	7,746.77	8,080.50
DECEMBER	0.00	-3,455.80	0.00

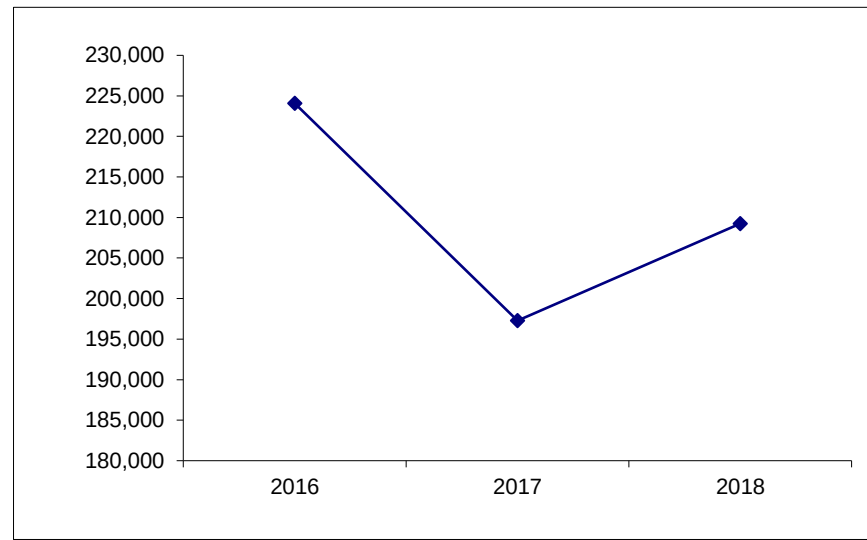
TOTALS	504,142.36	508,567.89	534,081.52
		Current Budget	504,000.00
		Projected Amt Over (Under)	30,081.52



BUILDING PERMITS

MONTH	2016	2017	2018
	Actual	Actual	
JANUARY	11,829.00	25,018.70	14,620.20
FEBRUARY	8,872.25	8,294.50	18,038.60
MARCH	29,611.65	17,266.45	7,954.30
APRIL	36,030.80	12,932.95	23,408.65
MAY	11,671.05	29,240.40	9,785.80
JUNE	20,001.10	16,116.75	14,818.50
JULY	12,328.40	7,629.90	34,945.00
AUGUST	16,106.25	15,033.10	15,945.59
SEPTEMBER	26,482.80	18,288.60	19,398.70
OCTOBER	21,212.90	22,135.50	23,479.10
NOVEMBER	11,377.00	19,111.40	20,271.44
DECEMBER	18,561.75	6,208.40	6,585.24

TOTALS	224,084.95	197,276.65	209,251.12
		Current Budget	211,000.00
	Projected Amt Over (Under)		-1,748.88

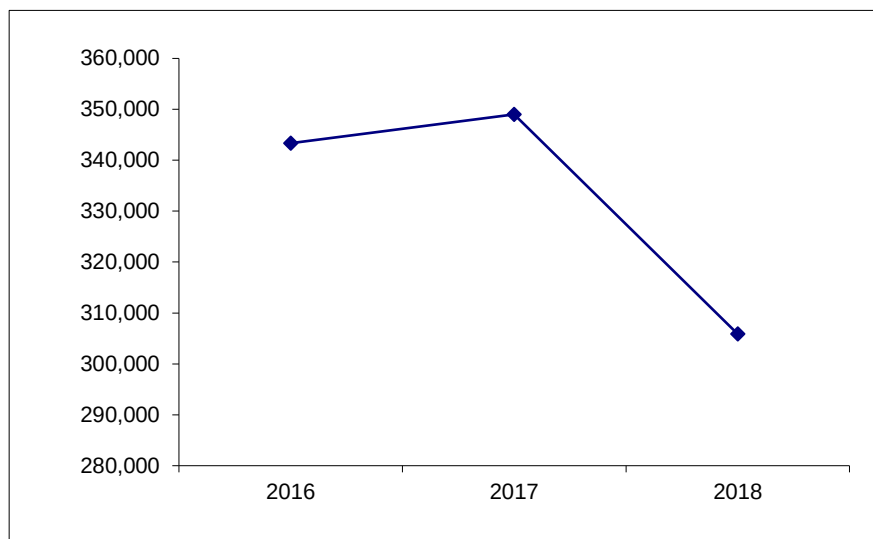


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	24,665.00	31,545.00	25,185.00	A
FEBRUARY	25,920.00	24,985.00	22,135.00	A
MARCH	34,585.00	33,705.00	29,625.00	A
APRIL	22,750.00	32,640.00	21,770.00	A
MAY	30,020.00	32,010.00	30,500.00	A
JUNE	40,785.00	26,635.00	23,700.00	A
JULY	28,785.00	26,620.00	29,500.02	P
AUGUST	29,705.00	33,800.00	29,622.50	P
SEPTEMBER	31,635.00	27,970.00	24,513.06	P
OCTOBER	25,145.00	29,250.00	25,634.86	P
NOVEMBER	28,320.00	29,285.00	25,665.53	P
DECEMBER	21,025.00	20,560.00	18,018.90	P

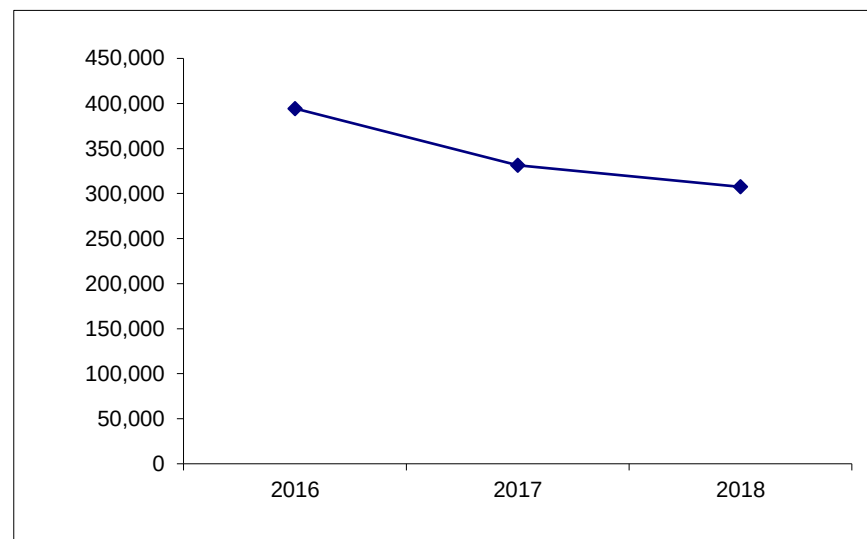
TOTALS	343,340.00	349,005.00	305,869.87
		Current Budget	357,000.00
		Projected Amt Over (Under)	-51,130.13



PARKING

MONTH	2016	2017	2018
	Actual	Actual	
JANUARY	30,524.27	34,895.44	25,619.67
FEBRUARY	33,576.55	25,606.25	23,129.88
MARCH	37,342.35	30,864.70	26,877.78
APRIL	33,001.83	27,249.73	23,927.45
MAY	35,234.71	28,420.56	25,863.39
JUNE	32,943.24	25,376.53	26,511.27
JULY	26,514.04	18,039.29	24,812.73
AUGUST	27,863.92	50,159.05	46,548.19
SEPTEMBER	25,590.25	19,306.30	17,916.47
OCTOBER	26,590.53	25,869.73	24,007.42
NOVEMBER	32,077.99	21,431.35	19,888.55
DECEMBER	53,169.28	24,039.14	22,308.61

TOTALS	394,428.96	331,258.07	307,411.40
		Current Budget	340,000.00
		Projected Amt Over (Under)	-32,588.60

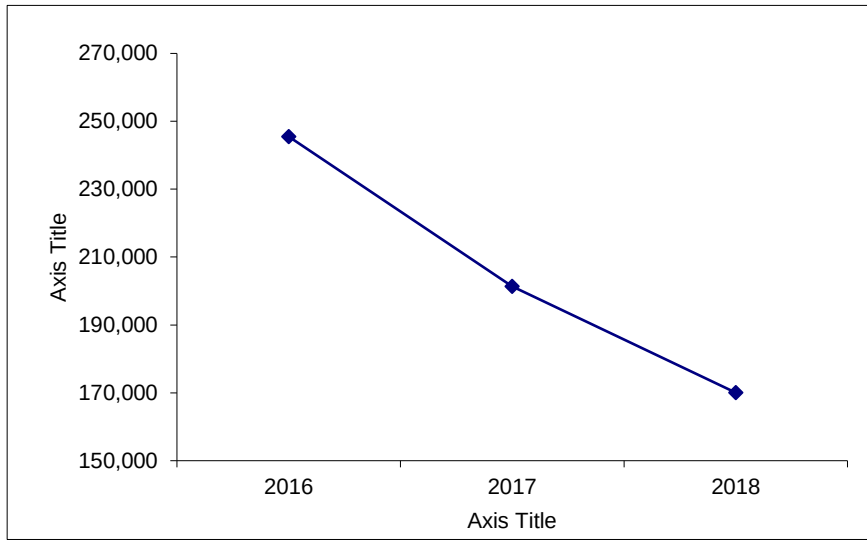


Projected Revenues

COURT FINES

MONTH	2016 Actual	2017 Actual	2018
JANUARY	19,608.71	10,760.71	10,310.57
FEBRUARY	0.00	15,484.21	16,396.46
MARCH	54,287.26	22,565.22	18,502.94
APRIL	26,764.46	27,343.14	18,375.38
MAY	18,335.34	21,521.83	14,424.37
JUNE	26,271.96	15,702.61	18,923.75
JULY	19,018.82	16,387.61	12,638.14
AUGUST	16,811.90	14,397.63	12,157.11
SEPTEMBER	16,663.69	12,749.30	10,765.29
OCTOBER	17,088.41	17,947.15	15,154.26
NOVEMBER	16,156.57	11,424.05	9,646.27
DECEMBER	14,492.59	15,111.69	12,760.05

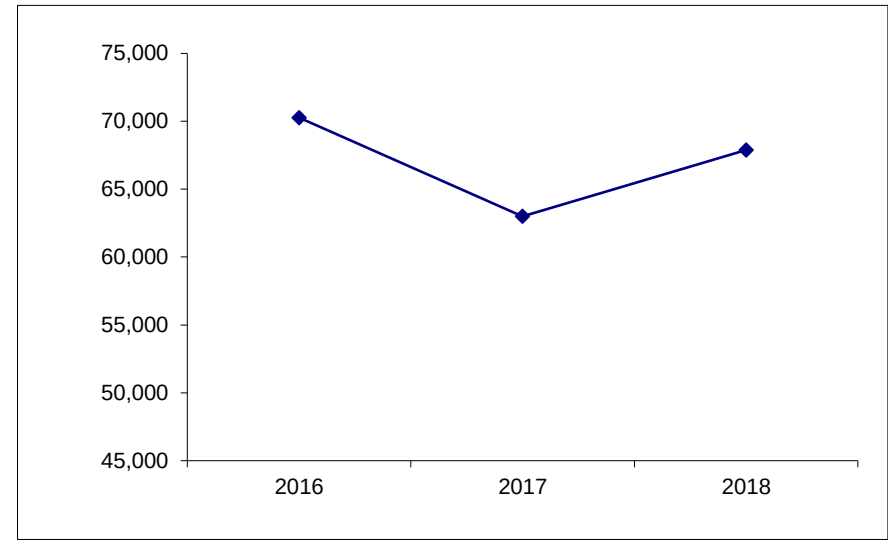
TOTALS	245,499.71	201,395.15	170,054.60
		Current Budget	195,000.00
		Projected Amt Over (Under)	-24,945.40



WEED CUTTING FEES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,981.05	989.42	3,807.13	A
FEBRUARY	6,642.83	2,521.07	3,931.13	A
MARCH	3,863.69	2,818.12	2,037.54	A
APRIL	3,344.49	2,281.59	4,814.15	A
MAY	8,816.26	4,455.68	2,360.16	A
JUNE	10,177.67	4,438.63	5,661.41	A
JULY	8,316.54	11,847.73	9,014.88	P
AUGUST	4,806.37	5,847.73	6,300.80	P
SEPTEMBER	3,301.62	7,593.47	8,181.80	P
OCTOBER	5,246.23	9,691.65	10,442.54	P
NOVEMBER	8,347.54	4,602.94	4,959.57	P
DECEMBER	4,426.32	5,907.96	6,365.70	P

TOTALS	70,270.61	62,995.99	67,876.81
		Current Budget	51,000.00
		Projected Amt Over (Under)	16,876.81

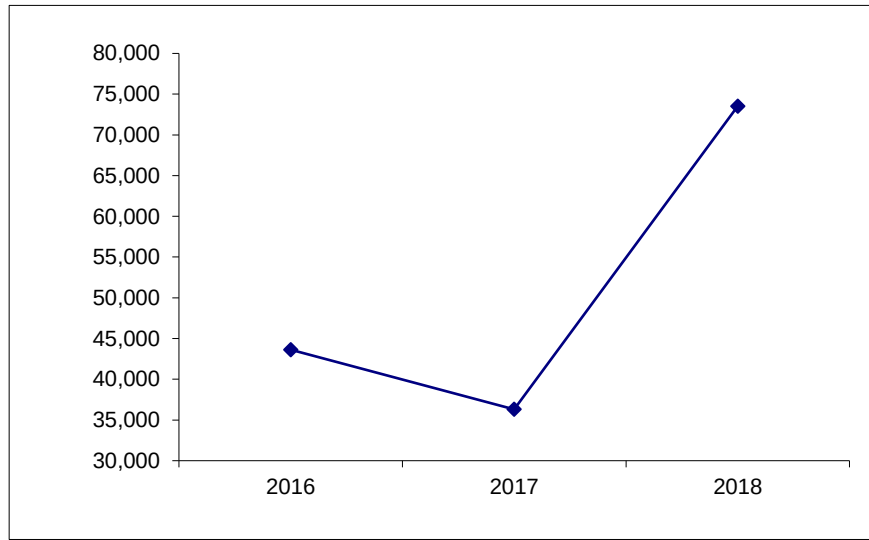


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,908.62	3,094.52	4,085.00	A
FEBRUARY	6,335.43	3,461.25	3,875.00	A
MARCH	4,308.62	4,200.29	3,144.19	A
APRIL	2,678.62	3,523.62	20,411.18	A
MAY	4,017.62	3,599.02	11,821.98	A
JUNE	5,212.88	3,210.00	3,035.00	A
JULY	3,060.68	2,815.00	2,040.00	P
AUGUST	3,490.93	1,870.00	3,787.33	P
SEPTEMBER	3,386.90	2,875.00	5,822.76	P
OCTOBER	3,051.38	3,020.00	6,116.43	P
NOVEMBER	2,597.69	2,185.00	4,425.30	P
DECEMBER	2,561.18	2,450.00	4,962.00	P

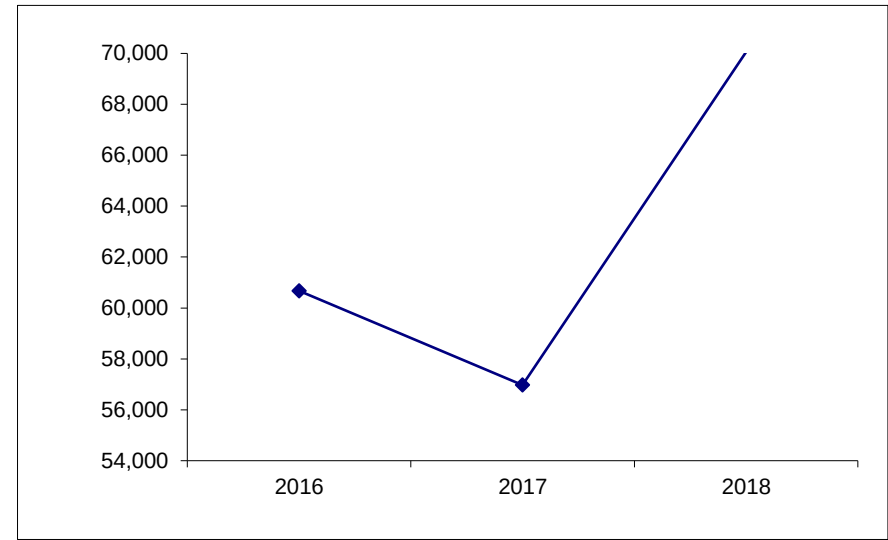
TOTALS	43,610.55	36,303.70	73,526.17
		Current Budget	35,000.00
		Projected Amt Over (Under)	38,526.17



PET CITATIONS

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	3,219.55	4,675.88	5,624.07	A
FEBRUARY	4,446.39	5,654.45	7,221.22	A
MARCH	6,951.39	8,731.32	5,186.78	A
APRIL	6,300.38	3,253.46	8,265.15	A
MAY	5,923.60	3,536.29	4,968.92	A
JUNE	4,130.37	5,529.30	6,788.27	A
JULY	5,642.20	3,839.14	5,252.51	P
AUGUST	4,194.38	4,990.87	6,136.86	P
SEPTEMBER	5,037.80	4,582.53	5,634.76	P
OCTOBER	5,934.63	3,498.17	4,301.41	P
NOVEMBER	5,013.79	4,408.19	5,420.39	P
DECEMBER	3,884.55	4,273.00	5,254.15	P

TOTALS	60,679.03	56,972.60	70,054.49
		Current Budget	60,000.00
		Projected Amt Over (Under)	10,054.49

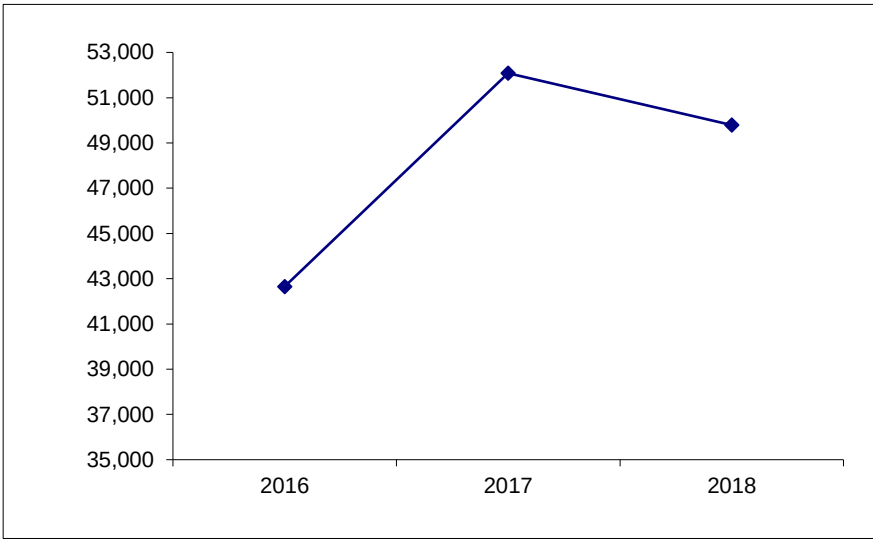


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2016 Actual	2017 Actual	2018
JANUARY	2,432.12	3,818.84	3,609.33
FEBRUARY	3,707.46	4,666.95	3,787.96
MARCH	4,301.09	5,502.65	4,694.36
APRIL	3,432.11	4,430.58	7,245.08
MAY	2,827.08	6,571.89	5,911.57
JUNE	1,253.81	2,680.88	3,782.95
JULY	1,982.12	6,230.35	3,381.33
AUGUST	3,367.61	5,026.82	4,805.96
SEPTEMBER	7,263.59	1,819.81	1,739.85
OCTOBER	4,211.41	4,837.59	4,625.04
NOVEMBER	3,106.80	2,939.72	2,810.56
DECEMBER	4,770.76	3,555.16	3,398.96

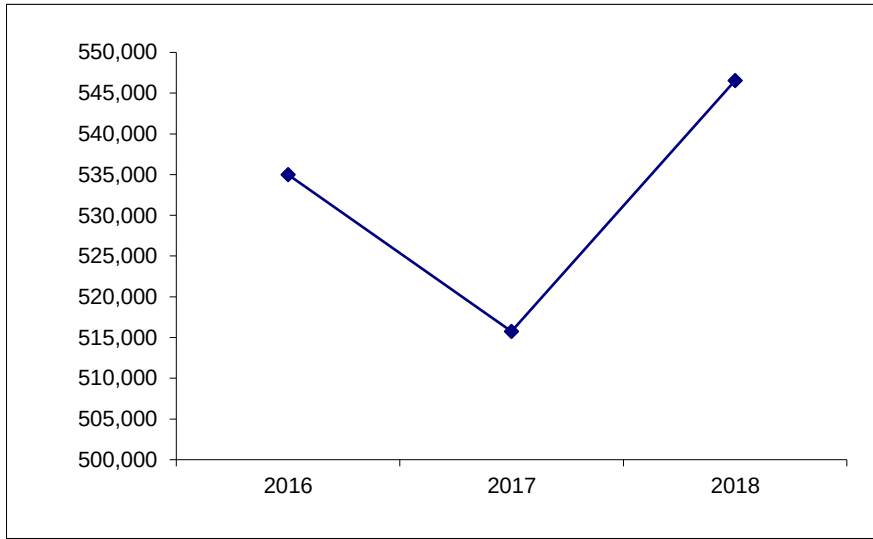
TOTALS	42,655.96	52,081.24	49,792.94
		Current Budget	73,000.00
		Projected Amt Over (Under)	-23,207.06



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2016	2017	2018
	Actual	Actual	
JANUARY	26,418.05	34,882.01	45,559.71
FEBRUARY	43,791.37	45,922.48	43,625.01
MARCH	72,611.37	39,319.53	48,998.55
APRIL	33,981.14	44,321.58	42,816.48
MAY	44,813.23	50,013.85	47,228.27
JUNE	47,949.63	49,318.54	46,871.57
JULY	44,483.78	42,138.97	49,084.46
AUGUST	46,604.73	43,030.86	45,600.34
SEPTEMBER	42,479.66	40,404.95	42,817.63
OCTOBER	38,596.83	42,457.11	44,992.33
NOVEMBER	48,784.87	47,406.69	50,237.47
DECEMBER	44,499.85	36,533.29	38,714.79

TOTALS	535,014.51	515,749.86	546,546.61
		Current Budget	573,500.00
		Projected Amt Over (Under)	-26,953.39

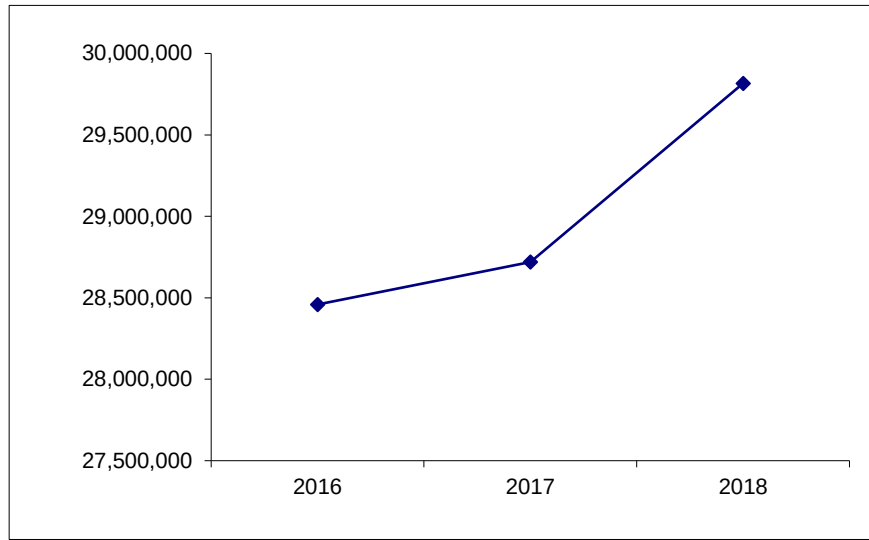


Projected Revenues

80-WATER SALES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	2,104,678.61	2,250,636.79	2,293,291.51	A
FEBRUARY	2,210,327.74	2,293,297.02	2,442,137.29	A
MARCH	2,267,954.26	2,197,191.32	2,261,077.95	A
APRIL	2,221,531.91	2,184,431.48	2,266,796.70	A
MAY	2,196,960.89	2,202,704.25	2,369,942.81	A
JUNE	2,425,648.92	2,402,041.11	2,419,949.18	A
JULY	2,495,624.85	2,635,067.97	2,728,893.44	P
AUGUST	2,764,878.40	2,682,475.15	2,784,813.25	P
SEPTEMBER	2,583,865.88	2,554,863.90	2,652,333.55	P
OCTOBER	2,554,080.04	2,546,500.96	2,643,651.56	P
NOVEMBER	2,395,921.87	2,506,148.97	2,601,760.12	P
DECEMBER	2,237,479.85	2,264,904.88	2,351,312.41	P

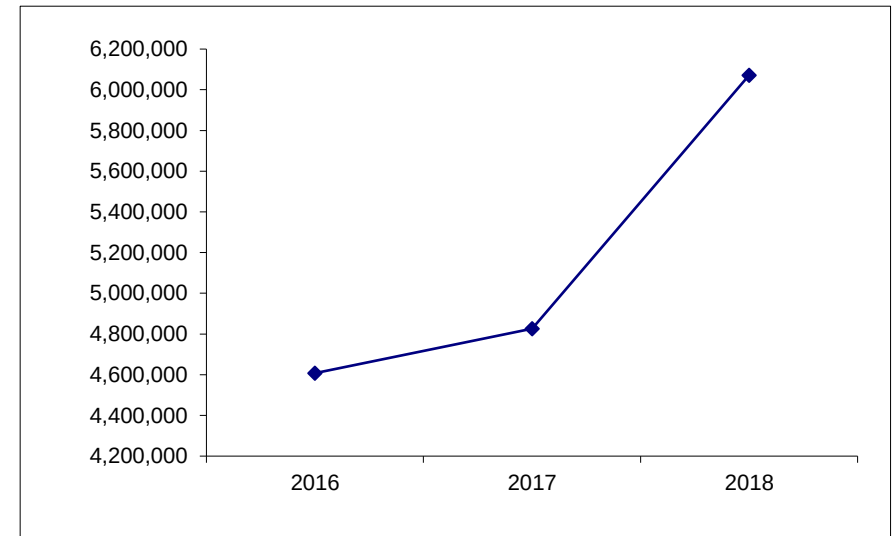
TOTALS	28,458,953.22	28,720,263.80	29,815,959.77
		Current Budget	29,167,000.00
	Projected Amt Over (Under)		648,959.77



79-SEWER USER FEE

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	365,361.90	365,842.90	415,444.15	A
FEBRUARY	390,979.51	365,908.81	442,619.44	A
MARCH	378,136.50	357,535.86	478,868.69	A
APRIL	354,698.60	336,921.75	466,503.07	A
MAY	368,671.08	374,139.45	470,323.66	A
JUNE	383,539.30	383,450.74	473,070.74	A
JULY	398,192.98	455,323.40	573,124.51	P
AUGUST	429,968.67	455,272.26	572,721.75	P
SEPTEMBER	405,514.62	434,296.55	546,334.80	P
OCTOBER	403,013.25	460,110.01	578,807.52	P
NOVEMBER	367,714.04	409,171.38	514,727.93	P
DECEMBER	361,793.84	428,287.26	538,775.25	P

TOTALS	4,607,584.29	4,826,260.37	6,071,321.50
		Current Budget	5,529,000.00
		Projected Amt Over (Under)	542,321.50

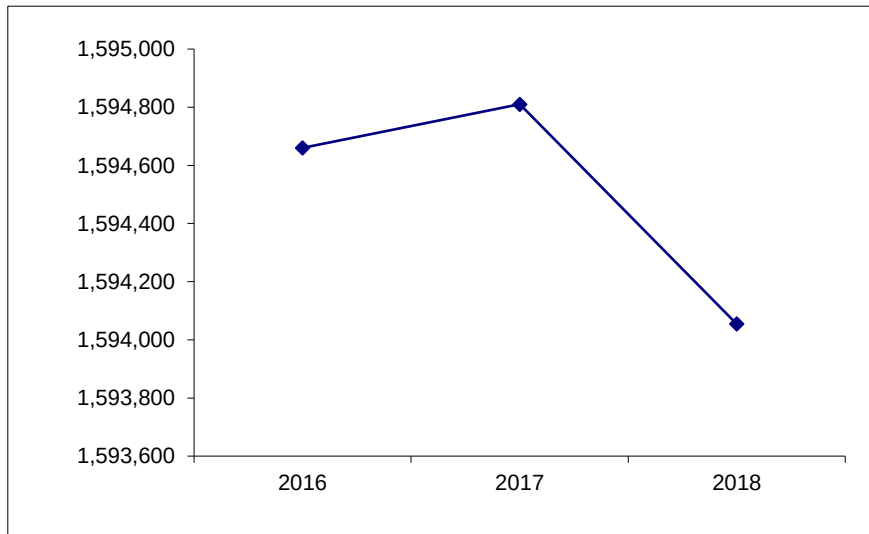


Projected Revenues

78-STORM WATER FEE

MONTH	2016 Actual	2017 Actual	2018
JANUARY	115,724.00	122,042.07	130,857.73
FEBRUARY	124,410.33	115,726.29	115,722.81
MARCH	125,098.96	131,044.00	119,204.08
APRIL	163,768.53	164,375.29	178,640.07
MAY	150,043.04	153,955.37	143,262.25
JUNE	120,546.60	120,950.54	116,699.68
JULY	113,459.99	121,951.59	125,217.69
AUGUST	127,007.68	121,622.82	121,565.17
SEPTEMBER	115,106.96	109,785.43	109,733.39
OCTOBER	165,183.90	165,672.68	165,594.15
NOVEMBER	151,953.53	150,828.65	150,757.16
DECEMBER	122,356.36	116,855.56	116,800.17

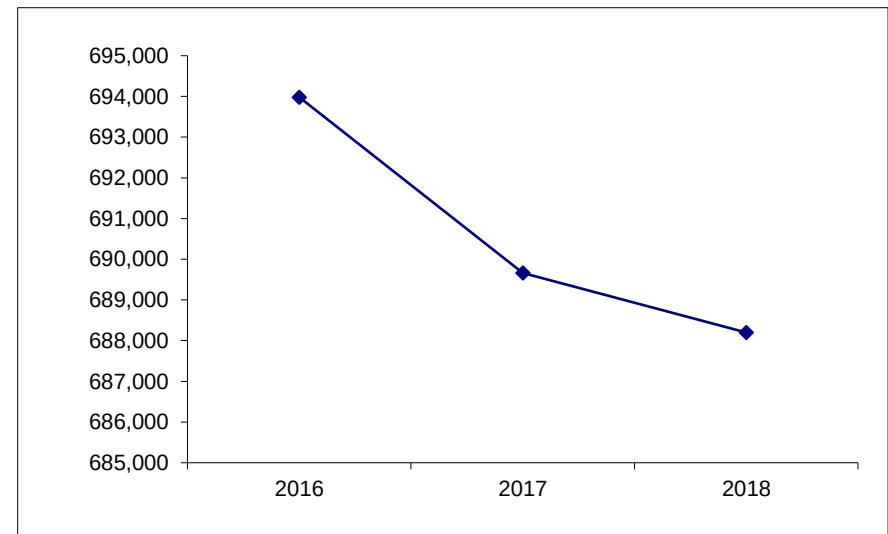
TOTALS	1,594,659.88	1,594,810.29	1,594,054.35
		Current Budget	1,606,000.00
		Projected Amt Over (Under)	-11,945.65



88-RECYCLING FEES

MONTH	2016 Actual	2017 Actual	2018	
JANUARY	52,012.50	53,670.25	63,834.61	A
FEBRUARY	66,763.52	57,220.17	53,318.46	A
MARCH	58,159.31	63,538.06	59,585.33	A
APRIL	56,319.77	52,781.31	58,097.70	A
MAY	57,546.84	61,173.86	61,352.11	A
JUNE	57,162.53	60,215.22	55,252.91	A
JULY	53,717.51	61,089.08	57,379.32	P
AUGUST	59,997.07	55,537.02	55,419.42	P
SEPTEMBER	55,158.08	56,982.47	56,861.81	P
OCTOBER	61,572.21	54,207.31	54,092.53	P
NOVEMBER	59,011.54	59,900.37	59,773.53	P
DECEMBER	56,560.41	53,345.70	53,232.74	P

TOTALS	693,981.29	689,660.82	688,200.47
		Current Budget	697,500.00
		Projected Amt Over (Under)	-9,299.53



Fire Department

DATE: 8/16/2018

MEMO: 18-03

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Bill Tyus, Interim City Manager
Jeff Abbott, Fire Chief

SUBJECT: Ordinance Amending City Code Chapter 53 - Ambulance Service

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached update and revision of City Code chapter 53 Ambulance Service.

BACKGROUND: At the July 2, 2018, City Council Meeting, Chief Jeff Abbott presented to the City Council the need for the Ambulance Service Code to be updated.

PRIOR COUNCIL ACTION:

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Jeff Abbott, Fire Chief Wendy Morthland, Corporation Counsel

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 53, Ambulance Service	Ordinance

ORDINANCE NO. _____
ORDINANCE AMENDING CITY CODE
-CHAPTER 53-
-AMBULANCE SERVICE-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That chapter 53 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amended Section 4, so that Section 4 as so modified and amended, shall provide as follows:

4. APPLICATION. Applications for a license to operate an ambulance, and renewal thereof, shall be made upon forms prescribed by the City Manager. Completed applications shall be forwarded to Licensing in the Finance Department...

Section 2. That chapter 53 of the City Code of the City of Decatur, Illinois, be and the same is hereby modified and amended by amending Section 9, so that Section 9 as so modified and amended, shall provide as follows:

9. LICENSED VEHICLES. At all times when an ambulance is in use in the City as an ambulance, the same shall:

(a) Be currently licensed by the Division of Highway Safety and EMS of the Illinois Department of Public Health and be equipped and staffed as provided by the Act and the rules and regulations promulgated thereunder.

(b) Be equipped with a mobile data computer (MDC) and an automatic vehicle locator (AVL) that is interoperable with the Decatur Fire Department's CAD system.

(c) Be adequately insured with liability insurance in the amounts listed below, to sufficiently protect the public and naming the City of Decatur as an additional insured.

	Each Occurrence	Aggregate
General liability (including bodily injury and property damage)	\$1,000,000	\$3,000,000
Automobile liability	\$1,000,000	\$1,000,000
Worker's compensation		
Each occurrence	\$1,000,000	
Disease – policy limit	\$1,000,000	
Disease – each employee	\$1,000,000	

Section 3. That Chapter 53 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Sections 11-24, so that Sections 11-24 as so modified and amended, shall provide as follows:

11. **EMERGENCY MEDICAL TECHNICIANS.** Each licensed ambulance service operating within the City of Decatur shall provide a minimum of four Illinois licensed Emergency Medical Technicians on duty at all times with an additional two such Illinois licensed Emergency Medical Technicians on immediate reserve.

12. **EMERGENCY MEDICAL TECHNICIAN'S REQUIREMENTS.** Each Illinois licensed Emergency Medical Technician who is functioning at any EMT level with the ambulance must:

(a) Be affiliated with the local or other EMS Resource Hospital and be approved to function within the EMS System which serves the City and be approved to function under the supervision of the EMS Resource Hospital's EMS Project Medical Director. (Amended, Ordinance No. 98-06, February 16, 1998).

(b) Be trained annually on the Decatur Fire Department's Incident Command System with proof of such initial training provided to the Decatur Fire Chief by August 7, 2019 and annually thereafter.

(c) Be certified with the Office of the Illinois State Fire Marshal in Hazardous Material Awareness by August 7, 2019.

(d) Be certified with the Office of the Illinois State Fire Marshal in Technical Rescue Awareness by August 7, 2019.

(e) Be trained to the National Incident Management System (NIMS) 100 and 700 level within 90 days of their date of hire.

(f) Be trained and certified under the NIMS compliant with or equivalent to NIMS 100, 200, 300, 400, 700, and 800 if acting in a management or supervisory role as defined in NIMS laws, rules and regulations.

(g) Be trained in International Trauma Life Support.

13. **CONTINUOUS OPERATION.** Each licensed ambulance service shall be operated continuously at all hours of every day and shall be so constituted as to provide on continuous duty two Mobile Intensive Care Units equipped and staffed so as to be capable of performing Advanced Life Support.

14. **INCIDENT COMMAND.** The Fire Chief, or his or her designee, shall be in command of all incidents within the City of Decatur. The ambulance service shall assimilate into the incident command system and operate with the Medical Division under the medical group. The ambulance service shall maintain authority and responsibility on all patient care matters and decisions.

15. **RECORDS.** Each ambulance service licensed by the City shall keep such adequate records of its equipment and the maintenance thereof, a log of calls and responses, and records regarding its personnel, as the Decatur Fire Chief may direct.

16. **RESPONSE TIME PERFORMANCE.** Each ambulance service licensed to operate within the City of Decatur shall meet specific response criteria. Response times shall be calculated from the hour, minute, and second the call is given by the dispatching agency to the ambulance service, to the hour, minute, and second the ambulance service's ALS transport unit arrives on scene. Each incident will be counted as a single response regardless of the number of units that respond.

(a) The ALS ambulance must arrive at the scene of all calls categorized as class B, C, D, or E as defined by the emergency medical dispatch system within eight (8) minutes of the time the call was received by the ambulance service from the dispatch agency, no less than ninety (90) percent of the time for all calls received during the calendar month.

(b) All non-code responses to calls categorized as class A or O as defined by the emergency medical dispatch system shall arrive on scene within twelve (12) minutes of the time the call was received by the ambulance service from the dispatching agency, no less than ninety (90) percent of the time all calls received during each calendar month.

(c) Any ambulance service licensed to operate within the City of Decatur shall provide to the Decatur Fire Chief or designee, a written monthly report of response time performance.

(d) At the reasonable request of the Fire Chief, an audit of response times provided by an ambulance service may be conducted. The cost of the audit will be charged to the ambulance service.

17. CHANGE IN OPERATIONS. Any change of vehicles, location or substantial change in operating procedures, from that contained in the application for the license currently in effect and supporting data, shall be promptly reported in writing to Licensing in the City of Decatur Finance Department and the Decatur Fire Chief. Personnel and changes in personnel shall be provided annually in the license application or renewal process.

18. COOPERATION. All ambulance services licensed by the City and the personnel thereof shall cooperate with one another and with the other public safety and emergency services of and operating within the City, both generally and specifically at the scene of an emergency.

19. MANNER OF DISPATCH AND CALLS FOR SERVICE. In the event there is more than one licensed ambulance service in the City of Decatur, the City's Fire Department shall determine the manner of dispatch utilizing a method to dispatch the closest ambulance to the call for service location. No ambulance service licensed by the City, or the personnel thereof, shall respond to a call for service directed to another such ambulance service unless requested so to do by the ambulance service originally called.

(a) Each licensed ambulance service shall comply with all emergency dispatch procedures established by the City's Fire Department and any dispatching agency for the Fire Department.

(b) If for any reason a licensed ambulance service is not able to comply with the operational requirements set forth in this article it shall immediately report that status to the Fire Department in accordance with the Decatur Fire Chief's emergency dispatch procedures.

(c) An ambulance service shall not respond to any requests for emergency assistance unless it is in compliance with the operational requirements set forth in this article and it's specifically authorized to respond by the Decatur Fire Chief or the designee as provided for in the Decatur Fire Chief's emergency dispatch procedures.

(d) Personnel affiliated with a licensed ambulance service or hospital who wish to respond to an emergency scene in an emergency vehicle other than an ambulance must:

(1) Identify their response to the Central Illinois Regional Dispatch Center;

(2) Be in compliance with all City, State, or Federal laws and regulations in regard to emergency response;

(3) Be in compliance with the current Emergency Medical Dispatch System; and shall not respond to Alpha, Bravo, or Omega calls with the use of lights and sirens;

(4) Have insurance naming the City as an additional insured.

(e) An ambulance service licensed to operate within the Decatur City limits shall have in place and utilize the current system used for Emergency Medical Dispatch (EMD).

20. MONITORING POLICE OR FIRE CALLS. Responses originated by monitoring Emergency Communications Center radio communications in the absence of specific radio or telephone request from the concerned Department directed specifically to the responding ambulance service is prohibited. (Amended, Ordinance No. 98-06; Ordinance No. 90-35)

21. **REVOCATION.** In addition to any penalty that may be provided in this Chapter, violation of any of the provisions hereof, or a failure to comply with any of the standards or qualifications provided herein after reasonable notice and an opportunity to so comply, may be grounds for suspension or revocation by the City Manager of license and the privileges thereunder, which once revoked shall not again be granted the same person, firm or entity, or any such firm or entity made up in part of the person or persons formerly of interest in the revoked license or privileges.

22. **REVOCATION HEARING.** Any licensee whose license is revoked, or is suspended for a period of more than thirty days, may request a statement in writing of the reason or reasons for such action, and may by filing a request with the City Clerk within ten days after being notified of such action, be heard by the City Manager, or his designee, with regard thereto, at which hearing anything touching upon any aspect of the license, the license privileges, the vehicles, equipment, operation, personnel, qualifications, character or any other consideration involving the licensee or the ambulance service of such licensee may be considered. A report of findings and conclusions shall be made and filed and the same may be further considered all in the same manner and time and upon the same notice as is provided with regard to hearings on applications.

23. **RULES AND REGULATIONS.** The City Manager is authorized to make such reasonable rules and regulations not contrary to or in conflict with the provisions of this Chapter, as he may deem necessary or desirable to implement, clarify, refine or enforce the provisions hereof.

24. **PENALTY.** Any person, firm or corporation who shall violate any provision of this Chapter shall be fined not less than One Hundred Fifty Dollars (\$150.00) nor more than Five Hundred Dollars (\$500.00) for each offense and each day a violation occurs or continues shall be considered a separate offense. (Amended, Ordinance No. 2011-72, October 31, 2011)

Section 4. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of August, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2018.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 53

AMBULANCE SERVICE

4. **APPLICATION.** Applications for a license to operate an ambulance, and renewal thereof, shall be made upon forms prescribed by the City Manager. Completed applications shall be forwarded to Licensing in the Finance Department...

9. **LICENSED VEHICLES.** At all times when an ambulance is in use in the City as an ambulance, the same shall:

(a) Be currently licensed by the Division of Highway Safety and EMS of the Illinois Department of Public Health and be equipped and staffed as provided by the Act and the rules and regulations promulgated thereunder.

(b) Be equipped with a mobile data computer (MDC) and an automatic vehicle locator (AVL) that is interoperable with the Decatur Fire Department's CAD system.

(c) Be adequately insured with liability insurance in the amounts listed below, to sufficiently protect the public and naming the City of Decatur as an additional insured.

	Each Occurrence	Aggregate
General liability (including bodily injury and property damage)	\$1,000,000	\$3,000,000
Automobile liability	\$1,000,000	\$1,000,000
Worker's compensation		
Each occurrence	\$1,000,000	
Disease – policy limit	\$1,000,000	
Disease – each employee	\$1,000,000	

11. **EMERGENCY MEDICAL TECHNICIANS.** Each licensed ambulance service operating within the City of Decatur shall provide a minimum of four Illinois licensed

Emergency Medical Technicians on duty at all times with an additional two such Illinois licensed Emergency Medical Technicians on immediate reserve.

12. **EMERGENCY MEDICAL TECHNICIAN'S REQUIREMENTS.** Each Illinois licensed Emergency Medical Technician who is functioning at any EMT level with the ambulance must:

(a) Be affiliated with the local or other EMS Resource Hospital and be approved to function within the EMS System which serves the City and be approved to function under the supervision of the EMS Resource Hospital's EMS Project Medical Director. (Amended, Ordinance No. 98-06, February 16, 1998).

(b) Be trained annually on the Decatur Fire Department's Incident Command System with proof of such initial training provided to the Decatur Fire Chief by August 7, 2019 and annually thereafter.

(c) Be certified with the Office of the Illinois State Fire Marshal in Hazardous Material Awareness by August 7, 2019.

(d) Be certified with the Office of the Illinois State Fire Marshal in Technical Rescue Awareness by August 7, 2019.

(e) Be trained to the National Incident Management System (NIMS) 100 and 700 level within 90 days of their date of hire.

(f) Be trained and certified under the NIMS compliant with or equivalent to NIMS 100, 200, 300, 400, 700, and 800 if acting in a management or supervisory role as defined in NIMS laws, rules and regulations.

(g) Be trained in International Trauma Life Support.

13. CONTINUOUS OPERATION. Each licensed ambulance service shall be operated continuously at all hours of every day and shall be so constituted as to provide on continuous duty two Mobile Intensive Care Units equipped and staffed so as to be capable of performing Advanced Life Support.

14. INCIDENT COMMAND. The Fire Chief, or his or her designee, shall be in command of all incidents within the City of Decatur. The ambulance service shall assimilate into the incident command system and operate with the Medical Division under the medical group. The ambulance service shall maintain authority and responsibility on all patient care matters and decisions.

15. RECORDS. Each ambulance service licensed by the City shall keep such adequate records of its equipment and the maintenance thereof, a log of calls and responses, and records regarding its personnel, as the Decatur Fire Chief may direct.

16. RESPONSE TIME PERFORMANCE. Each ambulance service licensed to operate within the City of Decatur shall meet specific response criteria. Response times shall be calculated from the hour, minute, and second the call is given by the dispatching agency to the ambulance service, to the hour, minute, and second the ambulance service's ALS transport unit arrives on scene. Each incident will be counted as a single response regardless of the number of units that respond.

(a) The ALS ambulance must arrive at the scene of all calls categorized as class B, C, D, or E as defined by the emergency medical dispatch system within eight (8) minutes of the time the call was received by the ambulance service from the dispatch agency, no less than ninety (90) percent of the time for all calls received during the calendar month.

(b) All non-code responses to calls categorized as class A or O as defined by the emergency medical dispatch system shall arrive on scene within twelve (12) minutes of the time the call was received by the ambulance service from the dispatching agency, no less than ninety (90) percent of the time all calls received during each calendar month.

(c) Any ambulance service licensed to operate within the City of Decatur shall provide to the Decatur Fire Chief or designee, a written monthly report of response time performance.

(d) At the reasonable request of the Fire Chief, an audit of response times provided by an ambulance service may be conducted. The cost of the audit will be charged to the ambulance service.

17. CHANGE IN OPERATIONS. Any change of vehicles, location or substantial change in operating procedures, from that contained in the application for the license currently in effect and supporting data, shall be promptly reported in writing to Licensing in the City of Decatur Finance Department and the Decatur Fire Chief. Personnel and changes in personnel shall be provided annually in the license application or renewal process.

18. COOPERATION. All ambulance services licensed by the City and the personnel thereof shall cooperate with one another and with the other public safety and emergency services of and operating within the City, both generally and specifically at the scene of an emergency.

19. MANNER OF DISPATCH AND CALLS FOR SERVICE. In the event there is more than one licensed ambulance service in the City of Decatur, the City's Fire Department shall determine the manner of dispatch utilizing a method to dispatch the closest ambulance to the call for service location. No ambulance service licensed by the City, or the personnel thereof, shall respond to a call for service directed to another such ambulance service unless requested so to do by the ambulance service originally called.

(a) Each licensed ambulance service shall comply with all emergency dispatch procedures established by the City's Fire Department and any dispatching agency for the Fire Department.

(b) If for any reason a licensed ambulance service is not able to comply with the operational requirements set forth in this article it shall immediately report that status to the Fire Department in accordance with the Decatur Fire Chief's emergency dispatch procedures.

(c) An ambulance service shall not respond to any requests for emergency assistance unless it is in compliance with the operational requirements set forth in this article and it's specifically authorized to respond by the Decatur Fire Chief or the designee as provided for in the Decatur Fire Chief's emergency dispatch procedures.

(d) Personnel affiliated with a licensed ambulance service or hospital who wish to respond to an emergency scene in an emergency vehicle other than an ambulance must:

(1) Identify their response to the Central Illinois Regional Dispatch Center;

(2) Be in compliance with all City, State, or Federal laws and regulations in regard to emergency response;

(3) Be in compliance with the current Emergency Medical Dispatch System; and shall not respond to Alpha, Bravo, or Omega calls with the use of lights and sirens;

(4) Have insurance naming the City as an additional insured.

(e) An ambulance service licensed to operate within the Decatur City limits shall have in place and utilize the current system used for Emergency Medical Dispatch (EMD).

20. MONITORING POLICE OR FIRE CALLS. Responses originated by monitoring Emergency Communications Center radio communications in the absence of specific radio or

telephone request from the concerned Department directed specifically to the responding ambulance service is prohibited. (Amended, Ordinance No. 98-06; Ordinance No. 90-35)

21. REVOCATION. In addition to any penalty that may be provided in this Chapter, violation of any of the provisions hereof, or a failure to comply with any of the standards or qualifications provided herein after reasonable notice and an opportunity to so comply, may be grounds for suspension or revocation by the City Manager of license and the privileges thereunder, which once revoked shall not again be granted the same person, firm or entity, or any such firm or entity made up in part of the person or persons formerly of interest in the revoked license or privileges.

22. REVOCATION HEARING. Any licensee whose license is revoked, or is suspended for a period of more than thirty days, may request a statement in writing of the reason or reasons for such action, and may by filing a request with the City Clerk within ten days after being notified of such action, be heard by the City Manager, or his designee, with regard thereto, at which hearing anything touching upon any aspect of the license, the license privileges, the vehicles, equipment, operation, personnel, qualifications, character or any other consideration involving the licensee or the ambulance service of such licensee may be considered. A report of findings and conclusions shall be made and filed and the same may be further considered all in the same manner and time and upon the same notice as is provided with regard to hearings on applications.

23. RULES AND REGULATIONS. The City Manager is authorized to make such reasonable rules and regulations not contrary to or in conflict with the provisions of this Chapter, as he may deem necessary or desirable to implement, clarify, refine or enforce the provisions hereof.

24. **PENALTY.** Any person, firm or corporation who shall violate any provision of this Chapter shall be fined not less than One Hundred Fifty Dollars (\$150.00) nor more than Five Hundred Dollars (\$500.00) for each offense and each day a violation occurs or continues shall be considered a separate offense. (Amended, Ordinance No. 2011-72, October 31, 2011)

**CITY COUNCIL MEMORANDUM
NO. 2018-08**

August 13, 2018

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Billy Tyus, City Manager
Wendy Morthland, Corporation Counsel
Amy Waks, Assistant Corporation Counsel

SUBJECT: Amendment to Chapter 54.1 – Video Gaming License

RECOMMENDATION: Staff requests that Council pass the proposed ordinance amendment regarding Chapter 54.1, Section 4 pursuant to the Council's direction.

POTENTIAL OBJECTIONS: There are no known or expected objections.

INPUT FROM OTHER SOURCES:

STAFF REFERENCE: Amy Waks, Assistant Corporation Counsel, at 424-2807.

BUDGET/TIME IMPLICATIONS: None

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE
- CHAPTER 54.1 –
- VIDEO GAMING LICENSE-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 54.1 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending Section 4, so that Section 4 as so modified and amended, shall provide as follows:

4. VIDEO GAMING LICENSE FEES. The fee for a Video Gaming License shall be Five Hundred Dollars (\$500.00) per video gaming terminal per year. Video Gaming Licenses shall be issued by the Finance Department and shall be for a twelve-month period commencing on the first day of January of each year. There shall be no pro-ration of any fee except for new licensees.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of August, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2018.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 54.1 **- VIDEO GAMING LICENSE -**

4. VIDEO GAMING LICENSE FEES. The fee for a Video Gaming License shall be ~~Two Hundred Fifty Dollars (\$250.00)~~ Five Hundred Dollars (\$500.00) per video gaming terminal per year. Video Gaming Licenses shall be issued by the Finance Department and shall be for a twelve-month period commencing on the first day of January of each year. There shall be no pro-ration of any fee except for new licensees.

Mass Transit

DATE: 8/20/2018

MEMO: 27120

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Billy Tyus, Interim City Manager
Ray Lai, Director of Economic and Community Development
John Williams, Mass Transit Administrator

SUBJECT: Resolution authorizing purchase order for the rebuilding of a City of Decatur Public Bus Engine by Cummins Crosspoint.

SUMMARY RECOMMENDATION: Staff recommends that the resolution for engine rebuilding, plus contingency, not to exceed \$35,023.09 be approved.

BACKGROUND: The Bus, 9020 is a 2010 Gillig and has experienced an extensive problem, leaking a couple gallons of oil a day. Diagnostic testing has confirmed that the engine needed either replacing or rebuilding. Rebuilding is the preferred option and more economical.

PRIOR COUNCIL ACTION: N/A

POTENTIAL OBJECTIONS: N/A

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: John Williams, Mass Transit Administrator; Jerome Parker, General Manager of Operations; Chris Bergschneider, Maintenance Manager

BUDGET/TIME IMPLICATIONS: Included in the budget and to be paid for with State and Federal operating grants.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Invoice for bus 9020	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER
WITH CUMMINS CROSSPOINT FOR THE REBUILDING OF A
CITY OF DECATUR PUBLIC BUS ENGINE**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the estimate presented to the City Council herewith from Cummins Crosspoint of Normal, Illinois, for the purpose of rebuilding engine, including parts and labor, for a 2010 Gillig, City of Decatur Public Transit System bus, plus contingency, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order on behalf of the City of Decatur in the amount not to exceed \$35,023.09 to Cummins Crosspoint of Normal, Illinois, for rebuild of said bus engine.

PRESENTED AND ADOPTED this 20th day of August, 2018.

JULIE MOORE WOLFE, CITY MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK



NORMAL BRANCH
450 W NORTH TOWN ROAD
NORMAL, IL 61761-
(309)452-4454

Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing.
Remit To: Cummins Crosspoint
75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

INVOICE NO
ESTIMATE
Remit To: 75 Remittance Dr-Ste1701 Chicago, IL 60675-1701

BILL TO

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
DECATUR, IL 62523-

OWNER

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
ATTN MARK
DECATUR, IL 62523-
CHRIS BERGSCHNEIDER - 217 424-2816

PAGE 1 OF 5

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
10-JUL-2018 11:33AM		06-AUG-2010	ISL9 CM2250		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
62523		05-JUL-2018	73100421	CPL312300	40LF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
196772					9020

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN 177321

COMPLAINT

NOISE IN ENGINE

CORRECTION

THIS ESTIMATE IS FOR DISASSEMBLING ESN 73005781 FOR CYLINDER BLOCK.
REMOVE ENGINE FROM CHASSIS, DISASSEMBLE ENGINE, OVERHAUL ENGINE
WITH NOW COVERAGE USING CYLINDER BLOCK FROM ESN 73005781.
INSTALL ENGINE IN CHASSIS.

DIAGNOSTIC CHARGE: 0.00

6	0	5404408	LINER,CYLINDER	CECO	142.76	856.56
7	0	5283368	BUSHING	CECO	18.32	128.24
1	0	3945917	SET,MAIN BEARING (STD)	CECO	204.15	204.15
1	0	3967014	DAMPER,VISCOUS VIBRATION	CECO	281.76	281.76
6	0	4955530	KIT,ENGINE PISTON	CECO	249.38	1,496.28
6	0	3950661	BEARING,CON ROD (STD)	CECO	11.27	67.62
6	0	3966244	BEARING,CON ROD (STD)	CECO	13.68	82.08
1	0	5347975RX	HEAD,CYLINDER	DRC	3,813.19	3,813.19
1	0	4942132D	HEAD, CYLINDER	CLEAN	375.00	375.00
-1	0	4942132D	HEAD,CYL ISC/QSC ISL/QSL	DIRTY	375.00	- 375.00
1	0	CV50628-MF	ELEMENT,CV	FLG	104.78	104.78
1	0	3966430	CAMSHAFT	CECO	483.02	483.02
1	0	LF9009	PAC, LF	FLG	28.15	28.15
24	0	033377361	PREM BLUE QUARTS	VALVOLINE	2.87	68.88
1	0	4089889	SET,LOWER ENGINE GASKET	CECO	331.25	331.25
1	0	4955643	SET,UPPER ENGINE GASKET	CECO	214.07	214.07

Completion date : 06-Jul-2018 01:34PM. Estimate expires : 09-Aug-2018 09:41AM.

Billing Inquiries? Call (877)480-6970 or email CBCrossPointReceivables@cummins.com

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing.

Remit To: Cummins Crosspoint
75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

NORMAL BRANCH
450 W NORTHTOWN ROAD
NORMAL, IL 61761-
(309)452-4454

INVOICE NO

ESTIMATE

Remit To:75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

BILL TO

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
DECATUR, IL 62523-

OWNER

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
ATTN MARK
DECATUR, IL 62523-
CHRIS BERGSCHNEIDER - 217 424-2816

PAGE 2 OF 5

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
10-JUL-2018 11:33AM		06-AUG-2010	ISL9 CM2250		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
62523		05-JUL-2018	73100421	CPL312300	40LF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
196772					9020

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		177321					
12	0	3965966		TAPPET,VALVE	CECO	66.21	794.52
1	0	4983588		PUMP,LUBRICATING OIL	CECO	274.11	274.11
1	0	4936026		THERMOSTAT	CECO	29.70	29.70
12	0	3944593		SCREW,HEX FLANGE HEAD CAP	CECO	2.87	34.44
1	0	5284362		CORE,COOLER	CECO	161.81	161.81
1	0	4935460		BELT,V RIBBED	CECO	48.98	48.98
1	0	3288634		BELT,V RIBBED	CECO	44.87	44.87
1	0	CAP		NOW COVERAGE	CERTIFICATE	1,050.00	1,050.00
1	0	4376358		KIT,WATER PUMP	CECO	167.51	167.51
1	0	3964715		ROD,PUSH	CECO	12.94	12.94
1	0	3943445		CROSSHEAD,VALVE	CECO	9.80	9.80
6	0	CC2820		ES COMP EG	FLG	13.86	83.16
1	0	4954315RX		PUMP,FUEL/ CAPS PUMP	DRC	2,477.91	2,477.91
1	0	4954315D		PUMP, FUEL XPI GRYPHON	CLEAN	437.50	437.50
-1	0	4954315D		PUMP, FUEL XPI GRYPHON	DIRTY	437.50	437.50
1	0	5272819		SEAL,RECTANGULAR RING	CECO	1.15	1.15
1	0	3899283		SEAL,O RING	CECO	7.05	7.05
4	0	3282372		STUD	CECO	3.28	13.12
4	0	3902662		NUT,HEXAGON FLANGE	CECO	1.69	6.76
1	0	4352566RX		KIT,ICP TURBOCHARGER	DRC	3,913.72	3,913.72
1	0	4955428D		TURBO, HE451VE	CLEAN	875.00	875.00

Completion date : 06-Jul-2018 01:34PM. Estimate expires : 09-Aug-2018 09:41AM.

Billing Inquiries? Call (877)480-6970 or email CBSCrossPointReceivables@cummins.com

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing.
Remit To: Cummins Crosspoint
75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

NORMAL BRANCH
450 W NORTHTOWN ROAD
NORMAL, IL 61761-
(309)452-4454

INVOICE NO
ESTIMATE
Remit To: 75 Remittance Dr-Ste1701 Chicago, IL 60675-1701

BILL TO

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
DECATUR, IL 62523-

OWNER

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
ATTN MARK
DECATUR, IL 62523-
CHRIS BERGSCHNEIDER - 217 424-2816

PAGE 3 OF 5

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
10-JUL-2018 11:33AM		06-AUG-2010	ISL9 CM2250		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
62523		05-JUL-2018	73100421	CPL312300	40LF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
196772					9020

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		177321					
-1	0	4955428D		TURBO, HE451VE	DIRTY	875.00	- 875.00
4	0	3818824		NUT,REGULAR HEXAGON	CECO	2.64	10.56
4	0	5286984		STUD	CECO	6.54	26.16
1	0	4938827RX		COMPRESSOR,2 CYL AIR	DRC	4,156.98	4,156.98
1	0	3939906D		CPR, AIR ISC/ISL 30.4 CFM	CLEAN	250.00	250.00
-1	0	3939906D		CPR, AIR ISC/ISL 30.4 CFM	DIRTY	250.00	- 250.00
2	0	3937122		STUD	CECO	7.41	14.82
2	0	3903210		NUT,HEXAGON FLANGE	CECO	2.91	5.82
1	0	185848		GASKET,AIR COMPRESSOR	CECO	2.40	2.40
6	0	5253887		LEVER,ROCKER	CECO	39.33	235.98
11	0	3943445		CROSSHEAD,VALVE	CECO	9.80	107.80
1	0	5263986		BREATHER,CRANKCASE	CECO	257.50	257.50
1	0	3969058		TUBE,OIL GAUGE	CECO	111.56	111.56
1	0	4934545		HARNESS,WIRING	CECO	54.41	54.41
1	0	4930889		HOSE,ELBOW	CECO	18.15	18.15
1	0	4991808		TUBE,CPR WATER OUTLET	CECO	72.62	72.62
1	0	5268313		TUBE,CPR WATER INLET	CECO	63.32	63.32
1	0	3901969		PLUG,EXPANSION	CECO	6.67	6.67
1	0	3926048		SEAL,O RING	CECO	5.04	5.04
1	0	3925343		KIT,SEAL	CECO	129.47	129.47
1	0	3903475		SEAL,RECTANGULAR RING	CECO	3.29	3.29

Completion date : 06-Jul-2018 01:34PM. Estimate expires : 09-Aug-2018 09:41AM.

Billing Inquiries? Call (877)480-6970 or email CBCrossPointReceivables@cummins.com

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing.
Remit To: Cummins Crosspoint
75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

NORMAL BRANCH
450 W NORTH TOWN ROAD
NORMAL, IL 61761-
(309)452-4454

INVOICE NO
ESTIMATE
Remit To: 75 Remittance Dr-Ste1701 Chicago, IL 60675-1701

BILL TO

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
DECATUR, IL 62523-

OWNER

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
ATTN MARK
DECATUR, IL 62523-
CHRIS BERGSCHNEIDER - 217 424-2816

PAGE 4 OF 5

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
10-JUL-2018 11:33AM		06-AUG-2010	ISL9 CM2250		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
62523		05-JUL-2018	73100421	CPL312300	40LF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
196772					9020

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		177321					
6	0	3937142		SEAL, INJECTOR	CECO	2.46	14.76
6	0	3867471		SEAL, O RING	CECO	1.71	10.26
6	0	4954487		SEAL, O RING	CECO	2.81	16.86
1	0	3936876		SEAL, RECTANGULAR RING	CECO	3.72	3.72
1	0	3906696		SEAL, RECTANGULAR RING	CECO	6.12	6.12
1	0	3943445		CROSSHEAD, VALVE	CECO	9.80	9.80
12	0	3944593		SCREW, HEX FLANGE HEAD CAP	CECO	2.87	34.44
3	0	3163075		PAINT	CECO	17.03	51.09
1	0	FF5636		PAC, FF (S	FLG	14.07	14.07
2	0	29546229		GROMMET TRANS TUBE	NSPART1	11.81	23.62
2	0	2871452		GASKET, AFM DEVICE	CECO	29.93	59.86
1	0	2866636		GASKET, AFM DEVICE	CECO	5.99	5.99
1	0	2866337		GASKET, AFM DEVICE	CECO	5.90	5.90
1	0	2880214		GASKET, EXH OUT CONNECTION	CECO	7.95	7.95
1	0	2880215		GASKET, AFM DEVICE	CECO	12.85	12.85
1	0	5273379		THERMOSTAT	CECO	37.83	37.83
2	0	3824421		CLEANER, SOLVENT (JUG)	CECO	32.12	64.24

PARTS: 22,953.49
PARTS COVERAGE CREDIT: 0.00CR
TOTAL PARTS: 22,953.49
SURCHARGE TOTAL: 0.00

Completion date : 06-Jul-2018 01:34PM. Estimate expires : 09-Aug-2018 09:41AM.

Billing Inquiries? Call (877)480-6970 or email CBCrossPointReceivables@cummins.com

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



NORMAL BRANCH
450 W NORTHTOWN ROAD
NORMAL, IL 61761-
(309)452-4454

Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing.

Remit To: Cummins Crosspoint
75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

INVOICE NO

ESTIMATE

Remit To:75 Remittance Dr-Ste1701
Chicago, IL 60675-1701

BILL TO

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
DECATUR, IL 62523-

OWNER

CITY OF DECATUR
PUBLIC TRANSIT
555 EAST WOOD ST
ATTN MARK
DECATUR, IL 62523-
CHRIS BERGSCHNEIDER - 217 424-2816

PAGE 5 OF 5

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
10-JUL-2018 11:33AM		06-AUG-2010	ISL9 CM2250		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
62523		05-JUL-2018	73100421	CPL312300	40LF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
196772					9020

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		177321					

LABOR: 10,769.60
LABOR COVERAGE CREDIT: 0.00 CR
TOTAL LABOR: 10,769.60
MISC.: 300.00
MISC. COVERAGE CREDIT: 0.00 CR
TOTAL MISC.: 300.00
ELECTRONIC TOOLING FEE 50.00
HAZ WASTE DISPOSAL 100.00
SHOP SUPPLIES 150.00

TAX EXEMPT NUMBERS:

LOCAL 0.00

Completion date : 06-Jul-2018 01:34PM. Estimate expires : 09-Aug-2018 09:41AM.

Billing Inquiries? Call (877)480-6970 or email CBSCrossPointReceivables@cummins.com

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 34,023.09

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 34,023.09

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

ENGINES, PARTS, COMPONENTS AND OTHER PRODUCTS - MANUFACTURER'S WARRANTY

THE ONLY WARRANTY WITH RESPECT TO ANY ENGINES, PARTS, COMPONENTS OR PRODUCTS TO WHICH THIS INVOICE RELATES IS THAT WARRANTY, IF ANY, MADE BY THE MANUFACTURER THEREOF. CUMMINS CROSSPOINT, LLC ("CCRPT") MAKES NO WARRANTY OF ANY KIND REGARDING SUCH ENGINES, PARTS, COMPONENTS OR PRODUCTS, WHETHER EXPRESS, ARISING BY OPERATION OR LAW, OR IMPLIED BY COURSE OF DEALING, USAGE OR TRADE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE. CCRPT IS NOT RESPONSIBLE FOR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES

LIMITED SERVICE WARRANTY AND EXCLUSIVE REMEDY

Coverage

Cummins Crosspoint, LLC Limited Service Warranty covers failures, which are a direct result of improper workmanship performed by Cummins Crosspoint, LLC on the purchaser's equipment. This coverage extends for a period of ninety days (90) days or 25,000 miles or 1,000 hours of operation, whichever comes first, from the date the service or repair work was performed by Cummins Crosspoint, LLC ("CCRPT") as specified on the front of this invoice. This limited service warranty is made to the original Purchaser of services and repairs as specified on the front of this invoice and does not apply to subsequent purchasers or users.

OTHER COVERAGES

Engines and components rebuilt by CCRPT for sale on an exchange basis are covered by a separate warranty policy. Copies of this policy are available to purchasers of these specific engines or components upon request.

Exclusive Remedy

The Purchaser's sole and exclusive remedy for any claim resulting from defects in workmanship shall be correction of improperly performed service or repair at the expense of CCRPT. CCRPT will also pay for reasonable parts and labor needed to correct any damage to other portions of the unit (sometimes known as "progressive damages") directly resulting from such improperly performed workmanship by CCRPT, up to a maximum of \$ 5000, subject to the terms and conditions contained herein.

Limitations

EXCEPT FOR THE FOREGOING, CCRPT MAKES NO WARRANTY OF ANY KIND, WHETHER EXPRESS, ARISING BY OPERATION OR LAW, OR IMPLIED BY COURSE OF DEALING, USAGE, OR TRADE INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR SERVICE OR IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTY ARISING WITH RESPECT TO SERVICE OR REPAIRS WHICH ARE THE SUBJECT OF THIS INVOICE.

EXCEPT AS SPECIFICALLY PROVIDED HEREIN, CCRPT SHALL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS, DAMAGES RESULTING FROM "DOWNTIME" EXPENSES, CARGO DAMAGES, TOWING FEES, LOSS OF USE OF EQUIPMENT, COST OF SUBSTITUTE EQUIPMENT, FACILITIES OR SERVICES OR ANY OTHER BUSINESS COSTS AND LOSSES RESULTING FROM A COVERED FAILURE. CCRPT'S COMPLETE LIABILITY FOR ANY FAILURES RESULTING FROM IMPROPER WORKMANSHIP PERFORMED BY CCRPT, AND THE PURCHASER'S EXCLUSIVE REMEDY THEREFOR, ARE LIMITED TO CORRECTION OF IMPROPERLY PERFORMED WORKMANSHIP AT THE EXPENSE OF CCRPT. IF CCRPT DETERMINES, IN ITS SOLE DISCRETION, THAT IT IS IMPRACTICAL TO REMEDY DEFECTS BY SERVICE OR REPAIR, CCRPT MAY REFUND THE PART OF THE PURCHASE PRICE ATTRIBUTABLE TO THE DEFECTIVE SERVICE OR REPAIR PAID BY THE PURCHASER, AND SUCH REFUND SHALL BE THE SOLE AND EXCLUSIVE REMEDY FOR ANY SUCH CLAIM. The warranty set forth herein is the sole warranty made by CCRPT with regard to service or repairs performed by CCRPT.

What Is Not Covered By This Warranty

This warranty covers service or repair work only. CCRPT does not warranty any engine, product, component or part, and the only warranty respecting a product, component or part is the warranty, if any, made by the manufacturer thereof. CCRPT makes no warranty and shall have no responsibility for any portion of the Purchaser's equipment that CCRPT does not work on. This warranty does not apply to damage by accident, failure to perform proper maintenance, abuse, misuse, neglect or modification by Purchaser or third parties. This warranty does not apply if service or repair to the portion(s) of the equipment repaired by CCRPT is performed by anyone other than CCRPT after the date this warranty becomes effective.

How to Obtain Service Warranty

Prior to the expiration of this warranty, the original Purchaser of service or repairs must give notice of any warrantable failure to CCRPT and deliver the unit at owner's expense to a CCRPT facility for repair or to another location as specified by CCRPT. The original Purchaser is responsible for providing his original repair documentation.

Abandoned Material

Any materials left on the premises of CCRPT after repair work has been completed will be considered abandoned. Such materials may be scrapped or sold at the sole discretion of CCRPT.

Payment

Unless Prior credit arrangements are made with CCRPT, payment in full by Purchaser for all service and repair work performed by CCRPT and for any parts, components, engines and products furnished to Purchaser shall be made at the time of completion of the repair and service work. If credit is extended to Purchaser, Purchaser agrees to pay all costs and expenses, including reasonable attorneys' fees, incurred by CCRPT in collecting any amounts due to CCRPT from Purchaser. Any invoice which is past due shall bear interest until paid at the rate of 1.5% per month or, if such rate is greater than that allowed by applicable law, such lesser rate as may be so allowed.

Information Technology

DATE: 8/20/2018

MEMO: 2018-08

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: James Edwards, Director of Information Technology Department

SUBJECT: Resolution Accepting Bid From The Illinois Department of Innovation & Technology for Phase 4 Fiber Build Services

SUMMARY RECOMMENDATION:

City staff recommends that the City Council approve the attached Resolution accepting the bid of \$245,838.08 for the purchase of Fiber Build Services from the Illinois Department of Innovation and Technology for phase 4 of the City Fiber Network expansion.

BACKGROUND:

On July 16, 2018 the City Council Approved Resolution No. R2018-92 authorizing Mayor to sign an Indefeasible Right of Use Agreement (IRU) on behalf of the City to obtain Dark Fiber from the City Fiber Network (resolution attached for your reference). The Council Memo in that meeting called out an engineering cost estimate of \$250,000 for the City Fiber Network build of 144 fibers from Firehouse 1 to Millikin University (phase 4) where Millikin will utilize 12 of the 144 fibers to establish services between themselves and Richland Community College. The City also has interest in this fiber path for future economic development along this route.

After detailed planning by the Illinois Department of Innovation & Technology (same government agency who conducted the City's Phase 2 build to Richland Community College) and City Staff, a bid was submitted in the amount of \$245,838.08.

Millikin is paying the City of Decatur \$125,174.40 as agreed upon and demanded when the IRU Agreement was executed. City Staff is seeking Council approval to accept the attached bid in the amount of \$245,838.08 from the Department of Innovation and Technology. After the Millikin University payment of \$125,174.40 is applied, the City will be left with an obligation to pay \$120,663.68 for this work.

POTENTIAL OBJECTIONS: None Anticipated

INPUT FROM OTHER SOURCES:
None

STAFF REFERENCE: James Edwards, Director of Information Technology (450-2236)

BUDGET/TIME IMPLICATIONS:

The total build cost for this project is \$245,838.08 less \$125,174.40 to be received and paid by Millikin University. Project completion is anticipated in November 2018 and build fees will be due the first quarter of 2019. The City balance of \$120,663.68 for this project will be paid in January 2019 out of the Fiscal Year 2019 budget from the General Fund.

ATTACHMENTS:

Description	Type
Resolution Letter	Resolution Letter
Bid/Sales Order	Exhibit
2018-06 Signed Millikin IRU Resolution	Cover Memo

RESOLUTION NO. R _____

**RESOLUTION ACCEPTING BID FROM THE ILLINOIS DEPARTMENT OF
INNOVATION & TECHNOLOGY FOR PHASE 4 FIBER BUILD SERVICES**

**BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Bid presented to the City Council herewith from the Department of Innovation & Technology for Phase 4 City Fiber Build Services is, and it is hereby, received, placed on file, and approved.

Section 2. That the Interim City Manager or his designee be, and they are hereby, authorized and directed to execute a Purchase Order to the Illinois Department of Innovation & Technology in an amount not to exceed \$245,838.08 dependent on Millikin University submitting payment to the City of \$125,174.40 as partial payment.

PRESENTED and ADOPTED this 20th day of August, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA BRIGHT, CITY CLERK

Fiber Construction and Mgmt. Decatur / Millikin Service Order

Illinois Department of Innovation & Technology

Org/Site Name: City of Decatur - Millikin University

ICN Site ID:

Date Provided: 8/13/2018



Department of Innovation & Technology (DoIT)	Customer
Regional Technology Center VII Parkland College 2400 West Bradley Avenue, Room X132 Champaign, IL 61821-1899 Ph: 217-353-2693 e-mail: DoIT.ICN.RTC7@illinois.gov	Jim Edwards City of Decatur 1 Gary K. Anderson Plaza Decatur, IL 62523 Ph: 217-450-2236 e-mail: JEdwards@decaturil.gov

Billing Information	Same As Above
Billing Contact	
Billing Address 1	
Billing Address 2	
Billing City, St, ZIP	
Billing Phone	
Billing Contact e-mail	

Monthly Service Fees	Unit Cost	Quantity	Extended Cost
Internet Egress (Included under separate S.O.)**			
Total Monthly Service Fees			\$0.00

One Time Charges	Unit Cost	Quantity	Extended Cost
Backbone Construction and Engineering without equip.	\$245,838.08	1	\$245,838.08 *
			\$0.00
Total One Time Charges			\$245,838.08

Once the fiber build is completed the fiber will become the property and responsibility of the City of Decatur

This service order is subject to terms and conditions of the Master Service Agreement ("MSA") currently in place between Customer and DoIT. The Service Order may, from time to time, be modified at the Customer's written request and upon approval of DoIT. In the event of a conflict between the MSA and this Service Order, this service order shall have precedence over the MSA.

The monthly charges in this Service Order are based on a 60 Month term.

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

*Construction costs could increase up to a maximum of 20% for any unknown issues with fiber construction. Customer and DoIT will coordinate any use

**The State will commence monthly billing after customer acceptance of the fiber. Customer will receive service once billing occurs.

Please note: This is not an invoice. You will be invoiced by the Illinois Department of Innovation and Technology (DoIT) separately. This quote is valid until 09/13/2018

60 Month Term

Customer FEIN (##-####-####) Billing Start Date

Print Customer Representative Name Title

Customer Representative Signature Date

Print DoIT Representative Name Title

DoIT Representative Signature Date

RESOLUTION NO. R 2018-92

**RESOLUTION AUTHORIZING AN INDEFEASIBLE RIGHT OF USE
AGREEMENT AND ASSOCIATED SALES ORDER WITH MILLIKIN
UNIVERSITY TO OBTAIN DARK FIBER FROM THE CITY OF
DECATUR FIBER NETWORK**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Indefeasible Right of Use Agreement presented herewith to the City Council between the City of Decatur, Illinois and Millikin University, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor be, and hereby, authorized to sign said agreement in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 16th day of July 2018.



JULIE MOORE WOLFE, MAYOR

ATTEST:



DEBRA G. BRIGHT, CITY CLERK

City Clerk

DATE: 8/13/2018

MEMO: 2018-35

TO: Honorable Mayor Julie Moore Wolfe
City Council Members

FROM: Billy Tyus, Interim City Manager

SUBJECT: Ordinance Approving Appointment - City Clerk

SUMMARY RECOMMENDATION: Your approval of the appointment by the Mayor of the following named person to the office designated is hereby requested: Kimberly L. Althoff, City Clerk

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

ORDINANCE NO. 2018-_____

**ORDINANCE APPROVING APPOINTMENT
CITY CLERK**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the request for approval of appointment by the Mayor of Kimberly L. Althoff, City Clerk, be received and placed on file.

Section 2. That said request be, and the same is hereby, approved, and said person be, and they are hereby, authorized and directed to be appointed to said office for the term commencing September 8, 2018 and continuing to April 30, 2019, or until their respective successors is appointed and qualified.

Section 3. That the existing provisions of applicable ordinances in conflict with the provisions of this ordinance, to the extent of such conflict be, and the same are hereby modified to conform with the provisions hereof, otherwise to remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 20th day of August,
2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

Financial Management

DATE: 8/13/2018

MEMO: Letter to Decatur City Council Financial Management Department Letter #2018 -
11

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Interim City Manager Billy Tyus
Finance Director Gregg Zientara

ATTACHMENTS:

Description	Type
Council Letter	Cover Memo
Resolution	Resolution Letter
Engagement Letter	Backup Material

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
#2018 - 10

DATE: August 13, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing Professional Service Agreement with CliftonLarsonAllen, LLP for Auditing Services and Non-Audit Advisory services

SUMMARY RECOMMENDATION:

City Administration recommends Council approval of the attached Resolution to authorize the Mayor and City Manager to enter into a professional service agreement with CliftonLarsonAllen, LLP ("CLA") for Auditing services and Non-Audit Advisory services whereby CLA will perform the independent audit of the financial statements of the City of Decatur for the year ended December 31, 2018.

BACKGROUND:

CliftonLarsonAllen, LLP has served as the City of Decatur audit partner and has performed independent auditing services for the City of Decatur since 2005.

The relationship has been and remains a satisfactory professional relationship benefiting the City of Decatur. The duration of the relationship and CLA acquired knowledge of the financial affairs of the City of Decatur, benefits the city with manageable audit fees resulting from CLA's acquired knowledge.

Based upon CLA estimate of the audit engagement work-scope, the fee for the engagement should approximate \$71,300, including two (2) federal grant program reviews in accordance with federal single audit requirements.

Expected fees to be expended to CliftonLarsonAllen, LLP for the audit services and non-audit advisory services will be as follows:

December 31, 2018 audit services	\$ 71,300
December 31, 2018 3 rd federal program	\$ 5,000
June 30, 2019 Transit single audit	\$ 7,500
Non-audit advisory services	\$ 10,200
Total	\$ 94,000

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCES:

Billy Tyus, Interim City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

The audit work begins with audit field work in November, preceding close of the fiscal period to be audited. This schedule facilitates audit completion in accordance with the schedule as defined by the City of Decatur.

The 2019 budget includes coverage for the fee schedule proposed by CLA as included in this spending resolution request of the City Council.

RESOLUTION NO. R2018-_____

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE
AGREEMENT WITH CLIFTONLARSONALLEN, LLP FOR AUDITING
SERVICES AND NON-AUDIT ADVISORY SERVICES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Professional Service Audit Engagement Agreement presented herewith to the City Council between the City of Decatur, Illinois and CliftonLarsonAllen, LLP, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Manager be, and they are hereby, authorized and directed to sign said engagement agreement, on behalf of the City of Decatur, Illinois.

PRESENTED AND ADOPTED this 20th day of August, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

CITY CLERK

July 11, 2018

City Council and Management
City of Decatur
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Dear City Council and Management:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for City of Decatur ("you," "your," or "the entity") for the year ended December 31, 2018.

Hope Wheeler is responsible for the performance of the audit engagement.

Audit services

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Decatur, as of and for the year ended December 31, 2018, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management's discussion and analysis
2. Budgetary comparison schedules for the General Fund and major special revenue funds
3. GASB-required supplementary pension and OPEB information

We will also evaluate and report on the presentation of the following supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards
2. Budgetary comparison schedules for other funds
3. Combining statements
4. State of Illinois Consolidated Year-End Financial Report (CYEFR)

The following information other than RSI accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information:

1. Statistical section
2. Introductory section

Nonaudit services

We will also provide the following nonaudit services:

- Assistance with preparation of your financial statements, schedule of expenditures of federal awards, and related notes
- Preparation of the Data Collection Form
- Preparation of adjusting journal entries, as needed
- Preparation of the AFR

Audit objectives

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of

federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs. We will make reference to May, Cocagne & King, P.C.'s audit of Civic Center Authority in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions on the financial statements or the single audit compliance opinion are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

We also will issue a written report on Illinois Municipal Code Subsection (q) Section 11.74.4-3 of Public Act 85-1142 upon completion of our audit.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing*

Standards, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements and compliance in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying

significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for providing us with, or making arrangements to facilitate (1) unrestricted communication between us and the component auditor(s) to the extent permitted by law or regulation; (2) communications between the component auditor(s), those charged with governance of the component(s),

and component management, including communications of significant deficiencies and material weaknesses in internal control; (3) communications between regulatory authorities and the component(s) related to financial reporting matters; (4) access to component information, those charged with governance of the component(s), component management, and the component auditor(s) (including relevant audit documentation requested by us); and (5) permission to perform work, or request a component auditor to perform work, on the financial information of the component(s).

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for

providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will assist with the preparation of your financial statements, schedule of expenditures of federal awards, and related notes in conformity with U.S. GAAP and the Uniform Guidance based on information provided by you. Since the preparation and fair presentation of the financial statements and schedule of expenditures of federal awards is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and schedule of expenditures of federal awards.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.
- We will prepare the AFR and Data Collection form. You will be responsible for reviewing and approving these.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the

registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any regulator, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement and responsibility end on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Mediation

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Illinois without giving effect to choice of law principles.

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

Fees

Our invoices for these fees will be rendered in accordance with the following schedule and are payable on presentation (includes 2 major programs in the single audit and the addition of the CYEFR). In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Billing month	Amount
November	\$ 10,000
March	\$ 34,500
April	\$ 12,000
May	\$ 14,800
Total	\$ 71,300

Unanticipated services

We do not anticipate encountering the need to perform additional services beyond those described in this letter. Below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will determine whether we can provide the service and maintain our independence. If appropriate, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

Bookkeeping services

Bookkeeping services are not audit services. Bookkeeping services include the following activities:

- Preparation of a trial balance
- Account reconciliations
- Bank statement reconciliations
- Capital asset accounting (e.g., calculating depreciation, identify capital assets for additions and deletions)
- Calculating accruals
- Analyzing transactions for proper recording
- Processing immaterial adjustments through the financial statements
- Adjusting the financial statements for new activities and new disclosures

Additional work resulting from unanticipated changes in your organization or accounting records

If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:

- Revising documentation of your internal control for changes resulting from your implementation of new information systems
- Deterioration in the quality of the entity's accounting records during the current-year engagement in comparison to the prior-year engagement
- Significant new accounting issues
- Significant changes in your volume of business
- Mergers, acquisitions, or other business combinations

- New or unusual transactions
- Changes in audit scope or requirements resulting from changes in your activities
- Erroneous or incomplete accounting records
- Evidence of material weaknesses or significant deficiencies in internal control
- Regulatory examination matters
- Implementation or adoption of new or existing accounting, reporting, regulatory, or tax requirements
- New financial statement disclosures

Changes in engagement timing and assistance by your personnel

The fee estimate is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our estimated fee to increase include:

- Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
- Rescheduling our fieldwork
- Schedule disruption caused by litigation, financial challenges (going concern), loan covenants (waivers), etc.
- Identifying a significant number of proposed audit adjustments
- Schedules prepared by your personnel that do not reconcile to the general ledger
- Numerous revisions to information and schedules provided by your personnel
- Restating financial statements for accounting errors in the prior year
- Lack of availability of entity personnel during audit fieldwork

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Consent

Consent to use financial information

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your

acceptance of this engagement letter will serve as your consent to use of City of Decatur's information in these cost comparison, performance indicator, and/or benchmarking reports.

Subcontractors

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return a copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP

A handwritten signature in cursive script that reads "Hope Wheeler".

Hope Wheeler, CPA
Principal
217-373-3139
Hope.Wheeler@CLAconnect.com

Response:

This letter correctly sets forth the understanding of City of Decatur.

Authorized governance signature: _____

Title: _____

Date: _____

Authorized management signature: _____

Title: _____

Date: _____

Public Works

DATE: 8/13/2018

MEMO: 2018-44

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Matt Newell, Public Works Director
Deborah Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the State of Illinois Bid of Morrow Brothers Ford Inc., for the Purchase of Three (3) 2018 Ford SUV Explorers.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$83,955.00 to Morrow Brothers Ford Inc., for three (3) 2018 Ford SUV Explorers.

BACKGROUND:

The City of Decatur Public Works, Engineering Department has requested three (3) new vehicles to replace one (1) 2005 Chevrolet Impala, one (1) 2010 Chevrolet Impala, and one (1) 2005 Ford Ranger.

The vehicles being replaced are one each:

- 2005 Chevrolet Impala with 117336 miles. This was an old police interceptor before being reassigned to the Engineering Division.
- 2010 Chevrolet Impala with 108104 miles. This was an old police interceptor before being reassigned to the Engineering Division.
- 2005 Ford Ranger with 116535 miles. This was an old building inspection vehicle before being reassigned to the Engineering Division.

These units are being replaced due to their age and/or condition.

The replacement vehicles are estimated to be delivered within seven (7) days after Purchase Order is sent.

DISPOSAL OF REPLACED UNITS: The three vehicles to be replaced will be sold/auctioned at a later date.

OTHER BIDDERS: None, this is off the State of Illinois bid.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance wrote the bid specifications based on Engineering Department requirements.

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matt Newell, Public Works Director, Dan Mendenall, Municipal Services Manager. Matt Newell will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is available in the FY2018 Budget. Funds are budgeted in the Sanitary Sewer Fund, the Storm Water Fund, and the Vehicle Replacement Fund.

ATTACHMENTS:

Description	Type
2018-44 Resolution Accepting the State of Illinois Bid of Morrow Brothers Ford Inc., for the Purchase of Three (3) 2018 Ford SUV Explorers	Resolution Letter
2018-44 Quote	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS BID OF MORROW
BROTHERS FORD INC., FOR THE PURCHASE OF THREE (3) 2018
FORD SUV EXPLORERS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the State of Illinois bid received for three (3) 2018 Ford SUV Explorers, presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Morrow Brothers Ford Inc., in the amount of \$83,955.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and Morrow Brothers Ford Inc., for their bid price of \$83,955.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager.

PRESENTED and ADOPTED this 20th day of August 2018.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk



August 10, 2018

City of Decatur Illinois

We have figured the following for your consideration. Contract# 4018503

1-New 2018 Ford Explorer 4x4

White Exterior, Stone Cloth Interior

SPG 4 Body Molded Splash Guards

KNR 1 Extra Key NO Remote

WTX Front and Rear Weather Tech Liners

New M License/Title

Delivery to Decatur Public Works

All other standard equipment

2018 Explorer 4x4

Illinois Government Price \$27,985.00

Units are ***in stock** at the time of this quote and are available first come first serve. Additional options can be added as required. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions. Thank you.

Richie Morrow Wellenkamp
Fleet Manager/Vice President
Morrow Brothers Ford, Inc.

Economic & Community Development

DATE: 8/20/2018

MEMO: No. 18-27

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Billy Tyus, Interim City Manager
Raymond Lai, Director of Economic and Community Development
Tim Dudley, Development and Revitalization Specialist

SUBJECT:

Site Remediation Program Professional Service Agreement with Fehr-Graham Engineering and Environmental

SUMMARY RECOMMENDATION:

Staff recommends the attached Site Remediation Program Professional Service Agreement between the City of Decatur and Fehr-Graham be approved for professional services in the amount not to exceed \$24,000.

BACKGROUND:

The subject property, 735 N. Martin Luther King Jr. Dr., is the site of a possible former gas station in the past. Over the last several years the City of Decatur has participated in the Illinois Environmental Protection Agency's Site Remediation Program which started the process of remediating the site for possible future development. With no real development in the planning process and tight budget constraints, the work to fully remediate the site had been postponed. Now with a proposed planned development on the horizon for this area, it is imperative for the City to continue with the Site Remediation Program to receive a "No Further Remediation" letter from the IEPA. An environmental consultant is warranted to perform professional services in order to receive this "No Further Remediation" letter. Fehr-Graham has an extensive working history with the IEPA and was previously retained by the City for brownfield site assessment projects.

The professional service fee (not to exceed \$24,000) would be covered by the Economic Development funds in the approved 2018 annual City budget.

STAFF REFERENCE: Additional questions can be forwarded to Billy Tyus at 217-424-2727 (btyus@decaturil.gov) or Raymond Lai at 217-424-2335 (rlai@decaturil.gov)

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Agreement	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH
FEHR-GRAHAM ENGINEERING AND ENVIRONMENTAL
FOR SITE REMEDIATION PROGRAM PROFESSIONAL SERVICE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Proposal presented to the City Council herewith between the City of Decatur and Fehr-Graham Engineering and Environmental for Site Remediation Program Professional Services at the property located at 735 N. Martin Luther King Jr. Dr., and the same is hereby, received, placed on file.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to sign, seal and attest an Agreement on behalf of the City of Decatur for Professional Services that is mutually agreed upon by the Parties associated with the Site Remediation Program in the amount not to exceed \$24,000.

PRESENTED and APPROVED this 20th day of August, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

August 1, 2018

Mr. Tim Dudley
City of Decatur
One Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

**Re: IEPA Site Remediation Program
Former Filling Station
735 Martin Luther King Drive
Decatur, IL 62526**

Dear Mr. Dudley:

Fehr Graham is pleased to provide this proposal that outlines the steps needed to work with the Illinois Environmental Protection Agency (IEPA) Voluntary Site Remediation Program and ultimately receiving a Focused No Further Remediation (FNFR) letter for the site referenced above. The work outlined below will build on the historical work by others. Through our relationship with the Illinois Environmental Protection Agency (IEPA) Office of Site Evaluation (OSE), the City has requested Brownfields investigation assistance that will have OSE provide the drilling and laboratory services directly to the City at no cost. The following scope of work is proposed:

Prepare a Work Plan - The soil and groundwater sample data are dated. In our experience, IEPA will want new soil and groundwater data. Further, we now have the indoor inhalation exposure, so soil gas sampling will likely be needed as well. The older data still has benefit in that it can narrow down the areas we need to focus on. We will be working with OSE on the field work and they will also need to use this plan for preparing to assist the City with the field investigative activities. We will have a conversation with the IEPA Project Manager to see how the work should be presented and if we can prepare something less than the typical process. Preparation of a Work Plan will take up to 30 days.

Investigative Activities - IEPA OSE will provide the drilling and sampling services as well and the analytical services. Fehr Graham will provide a field professional for up to two days to log the site soils and document field activities, conduct slug tests needed to determine hydraulic conductivity, and current water level elevations in the existing groundwater monitoring wells. Completion of this work is based on when OSE can conduct the field services.

Prepare Site Investigation Report/Remedial Objectives Report/Remedial Action Plan - Fehr Graham would receive the analytical data from the IEPA and then tabulate the data into the required tables for inclusion in the reports. It can take up to 60 days to get the laboratory results from OSE. Additionally, the other required figures, tables, and appendices will be compiled to prepare a combined report. Typically, we need 30 to 45 days to complete at SIR/ROR/RAP for submittal to IEPA. IEPA then has up to 90 days to review a combined report. Once IEPA approves the SIR/ROR/RAP then the remedial action work can be conducted. Based on the prior work this would consist of invoking a groundwater use ordinance and a Highway Authority Agreement (HAA). It is possible other work may be needed that we cannot anticipate at this time.

August 1, 2018
Mr. Tim Dudley, City of Decatur
Former Filling Station
IEPA Site Remediation Proposal
Page 2

Remedial Action Completion Report/No Further Remediation Letter - Once the remediation is complete, we will prepare a Remedial Action Completion Report (RACR) for submittal to the IEPA. Once reviewed and approved, a Draft NFR letter will be provided for our review. Once reviewed and notified, IEPA will issue the final NFR letter that will need to be recorded with the property's deed. A certified copy of the recorded NFR letter will then be provided to the IEPA.

Services **not** included in this proposal include:

- SRP review fees (estimated to be \$10,000), directly paid by the client.
- Active Remedial activities for groundwater, soil or soil gas.
- Additional work required by IEPA.
- Edits to any documents based on client or buyer comments.
- Private location services for subsurface utilities. We assume the plant will know the location of its private underground utilities.
- Additional drilling and/or sampling that may be required by IEPA.
- Disposal of any investigation derived waste.
- Meetings with developers, bankers, attorneys or other parties about the work completed.

The fees for the above services are provided below:

Work Plan	\$1,500
Site Investigation Activities (up to two days)	\$3,000
Prepare SIR/ROR/RAP*	\$15,000
Remedial Action Completion Report/No Further Remediation Letter	<u>\$4,500</u>
TOTAL	\$24,000

*In the event IEPA would not require a complete SIR/ROR/RAP the fee could be reduced.

If this proposal meets your approval, please sign the enclosed Agreement for Professional Services and return to our office. Please do not hesitate to call if you have any questions.

Sincerely,



Joel P. Zirkle, PG
Principal/Branch Manager

JPZ:cld

Enclosure

N:\Proposals\2018\Joel Zirkle\City of Decatur\Former Filling Station IEPA Site Remediation Proposal Letter.docx

**AGREEMENT
FOR PROFESSIONAL SERVICES**

Client Mr. Tim Dudley
City of Decatur
1 Gary K Anderson Plaza
Decatur, IL 62526

217.424.2700

Description of Services:

City of Decatur - IEPA Site Remediation Program for Former Filling Station 735 Martin Luther King Drive, Decatur, Illinois

Fehr Graham will provide professional services to work with the Illinois Environmental Protection Agency (IEPA) Voluntary Site Remediation Program for the Former Filling Station located on Martin Luther King Drive on behalf of the City of Decatur.

COST:

Work Plan	\$1,500
Site Investigation Activities (up to two days)	\$3,000
Prepare SIR/ROR/RAP*	\$15,000
Remedial Action Completion Report/No Further Remediation Letter	\$4,500
TOTAL	\$24,000

*In the event IEPA would not require a complete SIR/ROR/RAP the fee could be reduced.

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.

CLIENT:

Signature _____

Name _____

Title _____

Date Accepted _____

CONSULTANT:

By Joel P. Zirkle

Name Joel P. Zirkle

Title Principal

Date Proposed August 1, 2018

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees - When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care - Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance - Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability - Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk - Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination - The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable - The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue - Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.

N:\Proposals\2018\Joel Zirkle\City of Decatur\Former Filling Station IEPA Site Remediation Agreement.docx

Fire Department

DATE: 5/15/2018

MEMO: 18-05

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, City Manager
Jeff Abbott, Fire Chief
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Accepting Bid and Authorizing the Execution of a Contract with D&O Contractors for Fire Facility Renovation Initiative to include Fire Stations 1, 2, 4, and 6.

SUMMARY RECOMMENDATION: City Administration recommends City Council approval of the attached Council Resolution authorizing and directing the Mayor and City Clerk to execute a contract between D&O Contractors and the City of Decatur, Illinois at a bid award of \$803,745.00 for the renovation of Fire Stations 1, 2, 4, and 6.

BACKGROUND:

Resolution R2016-76 gave approval to engage Dewberry Architects as project manager, whereas R2016-77 gave approval to enter into a debt instrument to finance the project. Furthermore, City Council adopted City Council Ordinance 2016-59 on August 15, 2016 approving the issuance of a promissory note not to exceed \$2,200,000 with Busey Bank to pay the costs of renovations to the fire facility.

The project scope includes repair and maintenance of items as presented to the City Council in the Council Meeting Study session of April 18, 2016 and as published in the Decatur Fire Department Facility Assessment Report Dated February 22, 2016.

Since the bid closing the contractor has secured the services of a Minority Business Enterprise (MBE) for the project that will provide about 4% of the contracted work. The contractor provided evidence of having made a good faith effort to meet the city's MBE goal as part of the bid, having originally made documented contacts with numerous MBE firms, but had originally been unable to secure an MBE. The MBE's contacted either did not provide actual bids prior to the bid deadline or did so after D&O had hired an MBE contractor to provide the same work as the bidder.

PRIOR COUNCIL ACTION: City Council approved the Fire Facility Rehabilitation

Initiative with passage of City Council Resolution(s) R2016-76 and R2016-77 on June 20, 2016. City Council adopted City Ordinance 2016-59 on August 15, 2016.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Billy Tyus, City Manager; Jeff Abbott, Fire Chief; and Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS: Included in the 2016, 2017 and 2018 budget.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Public Works Recommendation	Backup Material
Dewberry Architects Recommendation	Backup Material
Standard Form of Agreement	Backup Material
Bid Sheet	Backup Material
007200 - General Conditions	Backup Material
007300 - Supplementary Conditions	Backup Material
007301 - Terms & Conditions	Backup Material
007301A - Terms & Conditions	Backup Material
007301B - Minority Participant Goas	Backup Material
Project Manual Table of Contents	Backup Material
List of Drawings	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH D&O CONSTRUCTION FOR
FIRE STATION RENOVATION PROJECT**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:**

Section 1. That the tabulation of the bids received for the Fire Station Renovation project be, and they are hereby, received and placed on file.

Section 2. That the bid of D&O Construction be accepted and a contract awarded accordingly, and that said contract between D&O Construction and the City of Decatur is for a total amount of \$803,745.00.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and D&O Construction for a total amount of \$803,745.00 in substantially the same or similar form as attached.

PRESENTED AND ADOPTED THIS 20th day of August 2018.

Julie Moore Wolfe, MAYOR

ATTEST:

Debra G. Bright, City Clerk

July 12, 2018

Memorandum To: Debbie Perry, Purchasing Supervisor
From: Matt Newell, Public Works Director
Subject: Fire Department Renovation Work, Phase 2

At your request, I have reviewed the bids submitted for the subject project for compliance with Chapter 28, Article 10, of the City Code dealing with Minority Participation Goals for Public Works Projects. I offer the following recommendations:

Leander Construction:

1. Subcontracting over 58% of the project.
2. Proposing 2.5% minority business participation.
3. Provided evidence of 20 disadvantaged business contacts, however, only 6 of which are identified by the contractor as MBE businesses.
4. Of the 12 subcontracting opportunities, only 3 had evidence of MBE contacts.

Recommendation: In my opinion, **Leander did not demonstrate a good faith effort.** It may be that they confused WBE and MBE, however this was clear in the contract documents and was clearly discussed at the pre-bid meeting.

D&O Contractors:

1. Subcontracting over 80% of the project.
2. Proposing 0 MBE participation.
3. Provided evidence of contacting 36 disadvantaged businesses. We have contacted most of the businesses on the list they provided and most, but not all, appear to be minority owned.
4. Of the 6 identified subcontracting opportunities, D&O appears to have contacted minority owned businesses for each opportunity. They have provided a very detailed report of contact, showing 3 attempts for each contact.

Recommendation: In my opinion, **D&O Contractors demonstrated a good faith effort.** It is unfortunate that they were not able to secure any minority businesses for the project.

Felmley-Dickerson:

1. F-D proposes to meet the goal with 10.1% MBE subcontractors.
2. No additional evidence is required.

Recommendation: **Felmley-Dickerson met the goal.**

I will be available to discuss this at your convenience.

July 26, 2018

City of Decatur.

Attn: Gregg Zientara, City Treasurer & Director of Finance
1 Gary K Anderson Plaza – 2nd Floor
Decatur, IL 62523

RE: Decatur Fire Department Phase 2 Renovations/50083270

Dear Mr. Zientara,

After the City's review the Bid Proposals that were submitted on July 10, 2018 for the Decatur Fire Department Phase 2 Renovations, we met with the apparent low bidder. Before providing my recommendation, I offer the following summary of the Bid submissions in order of low to highest.

Leander \$610,000: Based on the City's review of the MBE documents, they did not successfully complete the required forms and as such their bid was disqualified.

D&O Construction \$667,998: Based on the City's review of the MBE documents, they successfully completed the required forms. Based on our meeting with D&O, we feel comfortable with their knowledge of the project and that their understanding of the scope of work appears to be complete. D&O appears to have experience consistent with this scope of work.

Felmley Dickerson \$845,000: Based on the City's review of the MBE documents, they successfully completed the required forms. They performed the work for the first phase of this project.

Upon review of all the bids and a meeting with D&O Construction, it is our recommendation that City of Decatur accept the proposal of **\$667,998** from the lowest qualified bidder D&O Construction. Based on our understanding of available project funds and discussion with the Fire Department, we would also recommend that the City of Decatur accept alternate bids 1, 2, 3, 4, 5, 6, and 7 for a project total of **\$803,745**.

Base Bid:	\$667,998
Alternate 1: Station #1 Unit Heaters	\$7,540
Alternate 2: Station #1 Air Handling Units	\$6,600
Alternate 3: Station #1 North Office Electric Heating Coils	\$11,410
Alternate 4: Station #1 Existing Storefront Replacement	\$37,667

Gregg Zientara, City Treasurer & Director of Finance
Decatur Fire Station Phase 2 Renovations
50083270
July 26, 2018

Alternate 5: Station #2 Apparatus Bay Painting	\$24,131
Alternate 6: Station #4 Air Handling Units	\$25,496
<u>Alternate 7: Station #6 Air Handling Units</u>	<u>\$22,903</u>
Total:	\$803,745

Sincerely,



Dan Homann, CSI, CCS, LEED AP
Project Construction Administration Architect

Cc.: Jeff Abbott, Fire Chief
Richard Pruitt, Assistant Fire Chief
Jonathan Tallman, Project Manager



AIA® Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 22nd day of August in the year 2018
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523
Telephone Number: 217-424 2702

and the Contractor:
(Name, legal status, address and other information)

D & O Contractos Inc..
3849 N Skippy Dr.
Decatur, IL 62526
Telephone Number: 217-875-1016

for the following Project:
(Name, location and detailed description)

Decatur Fire Department Renovation Work Phase II

Project consists of the Renovation work to Fire Stations #1, #2, #4, & #6 per the "Bid Documents" drawings and specifications dated 5/28/18 and Addendum 1 issued 06/26/18.

The Architect:
(Name, legal status, address and other information)

Dewberry Architects, Inc
401 SW Water Street.
Suite 700
Peoria, Illinois 61602
Telephone Number: 309.282.8000

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than () days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

Init.

Portion of Work
All Work

Substantial Completion Date
December 18, 2018

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

None

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Eight Hundred Three Thousand Seven Forty Five (\$ 803,745.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Alternate 1: Station #1 Unit Heaters
Alternate 2: Station #1 Air Handling Units
Alternate 3: Station #1 North Office Electric Heating Coils
Alternate 4: Station #1 Existing Storefront Replacement
Alternate 5: Station #2 Apparatus Bay Painting
Alternate 6: Station #4 Air Handling Units
Alternate 7: Station #6 Air Handling Units

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.4 Allowances included in the Contract Sum, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
Allowance No. 1: Lump Sum Allowance as outlined in specification section 012100.	\$75,000

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201–2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

None

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

Init.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2007

☒ Litigation in a court of competent jurisdiction

☐ Other *(Specify)*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

Init.

§ 8.3 The Owner's representative:
(Name, address and other information)

Gregg D. Zientara, City Treasurer
City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523

§ 8.4 The Contractor's representative:
(Name, address and other information)

Daniel O'Loughlin and/or William Roof
3849 N Skippy Dr.
Decatur, IL 62526

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Section 007300 as amended by City of Decatur	Supplementary Conditions	January 31, 2018	13
Section 007301, 007301A, & 007301B	City of Decatur Terms & Conditions	January 31, 2018	19

§ 9.1.4 The Specifications:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)
Exhibit A: Project Manual Table of Contents

Section	Title	Date	Pages
---------	-------	------	-------

Init.

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Exhibit B: Section 000115 List of Drawing Sheets from the project manual

Number	Title	Date
--------	-------	------

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
Addendum 001	June 26, 2018	12

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

(Paragraphs Deleted)

(Paragraphs Deleted)

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201–2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)

Type of insurance or bond	Limit of liability or bond amount (\$0.00)
General Liability-Aggregate	\$2,000,000
General Liability-Personal & Adv.	\$1,000,000
Injury	
General Liability-Each Occurrence	\$1,000,000
Automobile Liability	\$1,000,000

This Agreement entered into as of the day and year first written above.

OWNER(Signature)

Gregg D. Zientara, City Treasurer
(Printed name and title)

CONTRACTOR(Signature)

Daniel O'Loughlin and/or William Roof
(Printed name and title)

Init.

Additions and Deletions Report for **AIA® Document A101™ – 2007**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 12:49:01 on 08/16/2018.

PAGE 1

AGREEMENT made as of the 22nd day of August in the year 2018

...

City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523
Telephone Number: 217-424 2702

...

D & O Contractos Inc..
3849 N Skippy Dr.
Decatur, IL 62526
Telephone Number: 217-875-1016

...

Decatur Fire Department Renovation Work Phase II

Project consists of the Renovation work to Fire Stations #1, #2, #4, & #6 per the "Bid Documents" drawings and specifications dated 5/28/18 and Addendum 1 issued 06/26/18.

...

Dewberry Architects, Inc
401 SW Water Street.
Suite 700
Peoria, Illinois 61602
Telephone Number: 309.282.8000

PAGE 3

All Work

December 18, 2018

Additions and Deletions Report for AIA Document A101™ – 2007. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997 and 2007 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 12:49:01 on 08/16/2018 under Order No. 8065734178 which expires on 04/11/2019, and is not for resale.

User Notes:

...

None

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be ~~(\$-Eight Hundred Three Thousand Seven Forty Five (\$ 803,745.00)~~, subject to additions and deductions as provided in the Contract Documents.

...

Alternate 1: Station #1 Unit Heaters

Alternate 2: Station #1 Air Handling Units

Alternate 3: Station #1 North Office Electric Heating Coils

Alternate 4: Station #1 Existing Storefront Replacement

Alternate 5: Station #2 Apparatus Bay Painting

Alternate 6: Station #4 Air Handling Units

Alternate 7: Station #6 Air Handling Units

...

<u>Item</u>	<u>Units and Limitations</u>	<u>Price Per Unit (\$0.00)</u>
-------------	------------------------------	--------------------------------

<u>Item</u>	<u>Units and Limitations</u>	<u>Price Per Unit (\$0.00)</u>
-------------	------------------------------	--------------------------------

...

<u>Item</u>	<u>Price</u>
<u>Allowance No. 1: Lump Sum Allowance</u> <u>as outlined in specification section</u> <u>012100.</u>	<u>\$75,000</u>

<u>Item</u>	<u>Price</u>
-------------	--------------

PAGE 4

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

...

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10 %).

Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;

...

- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10 %);

...

None

PAGE 5

[X] Litigation in a court of competent jurisdiction

PAGE 6

Gregg D. Zientara, City Treasurer
City of Decatur
1 Gary K Anderson Plaza
Decatur, Illinois 62523

...

Daniel O'Loughlin and/or William Roof
3849 N Skippy Dr.
Decatur, IL 62526

...

<u>Document</u>	<u>Title</u>	<u>Date</u>	<u>Pages</u>
<u>Section 007300</u> <u>as amended by City of</u> <u>Decatur</u>	<u>Supplementary</u> <u>Conditions</u>	<u>January 31, 2018</u>	<u>13</u>
<u>Section 007301,</u> <u>007301A, & 007301B</u>	<u>City of Decatur Terms</u> <u>& Conditions</u>	<u>January 31, 2018</u>	<u>19</u>

<u>Document</u>	<u>Title</u>	<u>Date</u>	<u>Pages</u>
-----------------	--------------	-------------	--------------

...

Exhibit A: Project Manual Table of Contents

Additions and Deletions Report for AIA Document A101™ – 2007. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997 and 2007 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 12:49:01 on 08/16/2018 under Order No. 8065734178 which expires on 04/11/2019, and is not for resale.

User Notes:

PAGE 7

Exhibit B: Section 000115 List of Drawing Sheets from the project manual

...

<u>Number</u>	<u>Date</u>	<u>Pages</u>
<u>Addendum 001</u>	<u>June 26, 2018</u>	<u>12</u>

<u>Number</u>	<u>Date</u>	<u>Pages</u>
---------------	-------------	--------------

...

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

...

.1 ~~AIA Document E201™ 2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:~~

...

.2 ~~Other documents, if any, listed below:~~

...

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

...

<u>Type of insurance or bond</u>	<u>Limit of liability or bond amount (\$0.00)</u>
<u>General Liability-Aggregate</u>	<u>\$2,000,000</u>
<u>General Liability-Personal & Adv.</u>	<u>\$1,000,000</u>
<u>Injury</u>	
<u>General Liability-Each Occurrence</u>	<u>\$1,000,000</u>
<u>Automobile Liability</u>	<u>\$1,000,000</u>

<u>Type of insurance or bond</u>	<u>Limit of liability or bond amount (\$0.00)</u>
----------------------------------	---

...

Gregg D. Zientara, City Treasurer

Daniel O'Loughlin and/or William Roof

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 12:49:01 on 08/16/2018 under Order No. 8065734178 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ - 2007, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

Project Name: Fire Department Renovation Work for Fire Stations #1, #2, #4, & #6 PHASE 2				D & O Contractors, Inc.		Felmley-Dickerson Co.	
Bid Date: July 10, 2018				Decatur, IL		Bloomington, IL	
Time: 2:00 p.m.							
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
	Phase 2 Fire Dept. Renovations Stations 1, 2, 4, and 6				\$667,998.00		\$845,000.00
	Alternate Bid 1 - Station #1 Electric Unit Heaters				\$7,540.00		\$6,500.00
	Alternate Bid 2 - Station #1 Air Handling Unit				\$6,600.00		\$7,100.00
	Alternate Bid 3 - Station #1 North Office Electric Heating Coils				\$11,410.00		\$11,100.00
	Alternate Bid 4 - Station #1 Existing Storefront Replacement				\$37,667.00		\$46,100.00
	Alternate Bid 5 - Station #2 Apparatus Bay Painting				\$24,131.00		\$13,400.00
	Alternate Bid 6 - Station #4 Air Handling Units				\$25,496.00		\$23,400.00
	Alternate Bid 7 - Station #6 Air Handling Units				\$22,903.00		\$21,400.00

\$803,745.00

\$974,000.00

SECTION 007200 - GENERAL CONDITIONS

PART 1 - GENERAL

1.1 General Conditions

- A. The General Conditions for this Project are the “General Conditions of the Contract for Construction,” American Institute of Architects Document A201, latest edition, including all supplements.

END OF SECTION 007200

SECTION 007300 - SUPPLEMENTARY CONDITIONS

A. ARTICLE 1 – GENERAL PROVISIONS:

- (1) Pursuant to Subparagraph 1.1.1, enumeration of Drawings, Specifications and Addenda is as follows:
 - A. ADDENDA: Contract will include such Addenda as may be issued during the bidding period and acknowledged in the Proposal Forms.
 - B. PROJECT MANUAL dated, January 2, 2018. Refer to “Table of Contents – Bidding Requirements and Contract Documents” bound hereinbefore.
 - C. DRAWINGS: See Document 000115.

B. ARTICLE 2 – OWNER:

- (1) Subparagraph 2.1.2 is deleted in its entirety.
- (2) Subparagraph 2.2.1 is deleted in its entirety.
- (3) Subparagraph 2.3.1 is amended by deleting the comma and the words “except to the extent required by Subparagraph 6.1.3” from line 5.

C. ARTICLE 3 – CONTRACTOR:

- (1) Paragraph 3.4 LABOR AND MATERIALS:

Add the following Subparagraphs 3.4.4., 3.4.5., and 3.4.6 to 3.4:

3.4.4. After the Contract has been executed, the Owner and the Architect will consider a formal request for the substitution of products in place of those specified only under the conditions set forth below and in the General Requirements (Division 1 of the Specifications).

- .1 Required for compliance with subsequent interpretation of code requirements or insurance regulations.
- .2 Unavailability of specified products, through no fault of the Contractor.
- .3 Subsequent information discloses inability of specified products to perform properly or to fit in designated space.
- .4 Manufacturer/fabricator refuses to certify or guarantee performance of specified product as required.
- .5 When it is clearly seen, in the judgment of the Architect, that a substitution would be substantially to the Owner’s best interest, in terms of cost, time or other consideration.

3.4.5. By making requests for substitutions based on Subparagraph 3.4.4 above, the Contractor:

- .1 Represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified;
- .2 Represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;
- .3 Certifies that the cost data presented is complete and includes all related costs under this Contract except the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and
- .4 Will coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.
- .5 Will promptly reimburse the Architect/Engineer at A/E's standard hourly rates for review of substitution request, whether or not request is accepted.

3.4.6 Substitution requests shall be written, timely, and accompanied by adequate technical and cost data. Requests shall include a complete description of the proposed substitution, name of the material or equipment for which it is to be substituted, drawings, cuts, performance and test data, and any other data or information necessary for a complete evaluation by the Architect.

(2) Paragraph 3.6 TAXES. Add the following Subparagraph:

3.6.2 The Owner being an Illinois municipality ~~a not-for-profit organization~~, it is believed that none of following taxes accrue from the performance of this Contract: Retailer's Occupation Tax, Service Occupation Tax, Use Tax, or Service Use Tax (either state, municipal or county) and Federal Retail Excise Tax. Costs for these taxes shall be excluded from the proposal at the time of bidding and from the Contract sum; provided, however, should it be determined that any of said taxes do accrue from the performance of this Contract then said taxes so accruing shall be adjusted according to the liability therefore as determined, and in accordance with Article 7.

(3) Paragraph 3.7 PERMITS, FEES and NOTICES; replace Subparagraph 3.7.1 as follows:

The General Contractor shall include in his Bid the amount necessary for the overhead and labor costs necessary to obtain the building permit for the project. In addition, The General Contractor shall obtain other permits, as required, for all work, both permanent and temporary, installed by him or his subcontractors and shall obtain and deliver to the Owner a final certificate of inspection prior to the acceptance of the work by the Architect. The Owner shall reimburse the General Contractor for the actual amounts paid for building permit and utility connection fees. Inspection fees shall be the responsibility of the contractor and shall be included in the bid.

(4) Add the following subparagraph 3.7.1.1:

.1 Certificates of inspection and occupancy shall be delivered to Architect promptly upon receipt.

(5) Paragraph 3.12 Shop Drawings, Product Data and Samples; add the following Subparagraphs 3.12.11 through 3.12.12:

3.12.11 The Contractor shall prepay all shipping costs and otherwise be responsible for the transporting of all shop drawings and samples to the place for review by the Architect.

3.12.12 Before submitting Subcontractor's shop drawings to the Architect, the Contractor shall carefully check such shop drawings and supply field dimensions and any other information requested by the subcontractor. Any marks made by the Contractor or Subcontractor shall be initialed by the party providing said information. The Contractor shall check his Subcontractor's shop drawings for compliance with the Drawings, Specifications, Addenda, Change Orders, and Architect's Supplemental Instructions for coordination with other work and field conditions.

(6) Paragraph 3.18 INDEMNIFICATION.

Delete Subparagraphs in their entirety and replace with the following Subparagraphs 3.18.1 through Paragraph 3.18.5:

3.18.1 To the fullest extent permitted by law, the Contractor shall waive any right of contribution and shall indemnify and hold harmless the Owner, the Architect and their agents and employees and consultants from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees and economic or consequential damages, arising out of or resulting from or in connection with the performance of the Work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission of any Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Agreement.

3.18.1.1 The foregoing Subparagraph shall, but not by way of limitation, specifically include all claims and judgments which may be made against the Owner, Architect, Architect's consultants, and agents and employees of any of them under the applicable state laws, or similar laws of other governmental bodies having jurisdiction; and further, against claims and judgments arising from violations of public ordinances and requirements of governing authorities due to the Contractor's or Subcontractor's method of execution of the work.

3.18.2 In any and all claims against the Owner or Architect or any of their agents or employees and consultants by any employee of the Contractor or any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph agreement shall

not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

3.18.3 "Claims, damages, losses and expenses" as these words are used in this Agreement shall be construed to include, but not limited to (1) injury or damage consequent upon the failure of or use or misuse by Contractor, its Subcontractors, agents, servants or employees, of any hoist, rigging, blocking, scaffolding, or any and all other kinds of items of equipment whether or not the same be owned, furnished or loaned by Owner; (2) all attorneys' fees and costs incurred in bringing an action to enforce the provisions of this indemnity or any other indemnity contained in the General Conditions, as modified by the Supplementary Conditions; and (3) time expended by the party being indemnified and their employees, at their usual rates plus cost of travel, long distance telephone and reproduction of documents.

3.18.4 To prevent this provision from being void under applicable law, this indemnity agreement shall not require the Contractor to indemnify the Owner, Architect, their consultants, agents or employees against their own negligence.

3.18.5 None of the foregoing provisions of Paragraph 3.18 shall deprive the Owner or the Architect of any action, right or remedy otherwise available to them, or either of them, under State or Federal laws, local ordinances, or any applicable rules, laws, and regulations.

- (7) Add the following Paragraph 3.19.

3.19 STATUTORY AND REGULATORY COMPLIANCE

3.19 – In addition to all other requirements set forth in the Contract Documents which require compliance by the Contractor with specific statutes, ordinances, rules or regulations, the Contractor's services will be performed pursuant to, and in strict conformity with, all applicable federal, state and local statutes, ordinances, rules, regulations and guidelines ("Governmental Requirements") in force and effect at the time such services are performed, including, without limitation, all such Governmental Requirements relating to hazardous materials matters, and in accordance with such requirements as may, from time to time, be reasonable directed by the Architect.

D. ARTICLE 4 ADMINISTRATION OF THE CONTRACT:

- (1) Subparagraph 4.1.3 is amended by deleting the words "against whom the Contractor makes no reasonable objection and" from lines 1 and 2 thereof.

E. ARTICLE 5 – SUBCONTRACTORS:

(1) Paragraph 5.1 DEFINITIONS;

Add the following Subparagraph 5.1.1.1.

5.1.1.1 The subcontractor may be identified throughout the Contract Documents where such identification is desirable for clarity, as painting subcontractor, Installer, Painting Contractor, and the like. In the latter example, the term Contractor shall be construed to mean subcontractor.

F. ARTICLE 7 – CHANGES IN THE WORK:

(1) Paragraph 7.2.2, change the subparagraph reference at the end of the sentence to read “....Subparagraph 7.3.10 and 7.3.11.”

(2) Paragraph 7.3, CONSTRUCTION CHANGE DIRECTIVES. Delete Sub-Subparagraphs 7.3.6.4 and 7.3.6.5 in their entirety.

(3) Add the following Subparagraphs 7.3.10. and 7.3.11.

7.3.10 In Subparagraph 7.3.6, the allowance for the combined overhead and profit included in the total cost to the Owner shall be based on the following schedule:

- .1 For the General Contractor [Prime Contractor] for Work performed by the Contractor’s own forces, no more than 15 percent of the cost.
- .2 For the General Contractor, for Work performed by the Contractor’s subcontractor [assigned Prime Contractor], no more than 10 percent of the amount due the subcontractor.
- .3 For each subcontractor, sub-subcontractor, or supplier, involved for Work performed by that subcontractor’s or suppliers own forces, no more than 15 percent of the cost.
- .4 For each subcontractor, for Work performed by the subcontractor’s subcontractor’s, no more than 10 percent of the amount due the sub-subcontractor.
- .5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.6. In no case shall the overhead and profit exceed 25% of the sum of the actual labor and material costs of the added Work.
- .6 In order to facilitate checking of quotations for extras or credits, all proposals, except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials and Subcontractors. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are subcontract, they shall be itemized. In no case will a charge involving over \$500.00 be approved without such itemization.

- .7 For deleted work the credit shall be the net cost of the work deleted. No adjustment to overhead and profit shall be made.

7.3.11. The overhead and profit charges referred to in the preceding Paragraphs (7.3.3.3, 7.3.6, and 7.3.10 above) shall constitute full reimbursement for all costs of supervision, engineering, field and main office expense, premiums on insurance and bonds, small tools, incidental job burdens, etc.

G. ARTICLE 9 PAYMENTS AND COMPLETION:

- (1) Paragraph 9.3 APPLICATIONS FOR PAYMENT add the following Subparagraphs 9.3.2.1 and 9.3.2.2:

9.3.2.1 The Owner in making payment for materials stored off site will pay the cost of the material and equipment stored plus Contractors' overhead and profit for material only.

9.3.2.2 When materials and equipment are stored off site, at a location in excess of 20 miles from the building site, and when the Owner authorizes or requires the Architect to inspect said materials and equipment, the Contractor shall pay all costs for wages, transportation, lodging, meals and miscellaneous expenses incurred by the Architect relative to said inspection.

- (2) Add Paragraphs 9.3.4, 9.3.5, 9.3.6 and 9.3.7 which shall apply and take precedent:

9.3.4 Requests for payments shall be made on Application and Certificate for Payment, AIA Document G702 forms, accompanied by partial Waiver of Lien in the net amount of the pay request. The Architect will furnish samples of the Certificate Forms.

9.3.5 Requests for Payment shall also be accompanied by Waivers of Lien from each subcontractor and supplier covering the amounts paid by the Owner to the Contractor on their behalf the previous month. Waivers of Lien shall be notarized.

9.3.5.1 Prior to final payment, and with the final Certificate of Payment (as prepared by the Architect), the Contractor shall provide all final Waivers of Lien as follows: The Contractor's final waiver in the full amount of his contract plus any adjustments made by change orders, etc., and final Waivers of Lien from Subcontractors and Suppliers in the full amount of their subcontracts plus any Adjustment, Bonds, Guarantees, etc., as required by the Specifications. Final Waivers of Lien shall be notarized.

9.3.6 Promptly after execution and delivery of the Contract, and before the first partial payment is made, the Contractor shall deliver to the Architect for approval the following:

- .1 List of subcontractors and suppliers on AIA Form G-805.
- .2 Contractors schedule of values (CSV) as it will appear on Certificate for Payment (AIA Documents G702 and 703), itemizing line items for General Conditions, Overhead and Profit, Bonds and Insurance, and Division of Work, separating Material and Labor. When, for any reason, the Contractor desires to change the

approved contractor's schedule of values amounts as submitted above, he must resubmit revised CSV to the Architect, and receive approval prior to submitting a subsequent pay request.

- .3 Preliminary Progress Schedule indicating commencement dates and durations for the various phases of the Work along with a schedule for submission of submittals.
- .4 Estimates of Payout Schedule indicating "Net" amount which will be anticipated on each monthly request for payment for the duration of construction.

9.3.7 Payments will be made in accordance with the following procedures.

- .1 Rough drafts of the Request for Payment shall be provided by the Contractor to the Architect seven (7) days prior to the Monthly Progress, Coordination, and Pay Meetings. The rough drafts will be approved by the Architect and the Owner at the Monthly Pay Meetings.
- .2 Certificates for Payment (typed copies) along with accompanying documents certifying to the work performed during the preceding month shall be submitted to the Architect's office within seven (7) days after the Monthly Pay Meeting date. The Architect will check the Certificates, and if in proper form and just, will transmit the Certificates for payment to the Owner with a recommendation for Payment which shall be issued to the Contractor within 21 days from date of the Monthly Pay Meeting.

(3) Paragraph 9.6 PROGRESS PAYMENTS: Add the following Sub-subparagraph 9.6.1:

9.6.1.1 In making progress payments, the Owner will pay 90 percent of the total earned, until the project is at "Final Completion", at which time the Owner will pay 100 percent of the amount earned. Prior to the final payment, the Contractor(s) shall provide all Waivers of Lien, Bonds, Guarantees, etc., as required by the Specifications.

(4) Add the following Subparagraph 9.6.8:

9.6.8 CONSENT OF SURETY TO REDUCTION IN OR PARTIAL RELEASE OF RETAINAGE: The following is the procedure to obtain reduction of retainage:

- .1 The Contractor must initiate a written request to the Architect stating his intention to request reduction of retainage.
- .2 The Contractor shall fill out and send to the Architect AIA Document G707A.
- .3 Retainage will be reduced on the basis of the following:

Provided the work is on schedule and the Contractor's performance, in the judgment of the Architect, is exemplary.

The Surety has agreed to the reduction in retainage as indicated on Form G707A above.

- .4 Reduction of retainage shall be subject to agreement by both the Architect and the Owner.
- (5) Subparagraph 9.7.1 is amended by deleting the words “or awarded by arbitration” from line 6 and adding the following words and punctuation after the comma following the word “may” in line 7:
- unless non-issuance of the Certificate for Payment or nonpayment relates to an unresolved dispute concerning Contractor’s performance of the Work,
- (6) Paragraph 9.8 SUBSTANTIAL COMPLETION: Add the following to Subparagraph
- 9.8.1.1 A “Certificate of Substantial Completion:, AIA Document G704”, will be issued to the Contractor upon satisfactory completion of the preliminary Punch List items in accordance with the provisions states thereon.
- (7) Add the following Subparagraph 9.8.6:
- 9.8.4 If the Architect determines, in response to the foregoing Subparagraphs 9.8.1 and 9.8.2, 9.8.3, 9.8.4, and 9.8.5 that the Work is not sufficiently completed or corrected to justify said inspection, he may decline to make said inspections until the Work has been more fully completed or corrected.

H. ARTICLE 11 INSURANCE AND BONDS:

- (1) Delete Article 11 in its entirety, replace with the following:

11.1 CONTRACTOR’S LIABILITY INSURANCE

11.1.1 The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor’s operations under the Contract, and for which the Contractor may be liable, whether such operations be by the Contractor or by a Sub-contractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- .1 claims under workers’ or workmen's compensation, disability benefit, and other similar employee benefit acts which are applicable to the Work to be performed;
- .2 claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor’s employees;
- .3 claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor’s employees;
- .4 claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by other person;
- .5 claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- .6 claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of any motor vehicle; and

- .7 claims involving contractual liability insurance applicable to the Contractor's obligations under Paragraph 3.18.

11.1.2 The insurance required by Subparagraph 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents, or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from date of commencement of the Work until date of final payment and termination of any coverage required to be maintained after final payment. Notwithstanding the above, the insurance required by paragraph 11.1 shall be on an occurrence basis.

11.1.2.1 Such insurance shall be written to include the following coverages and for not less than the minimum limits indicated on the sample Certificate of Insurance included in these specifications or greater if required by law:

- .1 Worker's compensation, Occupational Disease and Employer's Liability Insurance:
- A. State: (in which this contract is performed) – Statutory limits.
 - B. Applicable Federal (if any) – Statutory limits.
 - C. Employer's Liability: Bodily Injury by Accident; Bodily Injury by Disease each employee; Bodily Injury by Disease policy limit.
- .2 Commercial General Liability Insurance including as minimum coverages:
- Premises – Operations Liability – Independent Contractor's Protective Liability
 - Products and completed Operations Liability –
- Broad Form Property Damage Endorsement – Blanket Contractual – Personal Injury, with Employment Exclusion deleted.
- A. Special Requirements:
- a. Property Damage Liability Insurance will provide "X, C, and U" (Explosion, collapse and underground hazard) coverage as applicable.
 - b. Products and completed Operations to be maintained for one (1) year after final payment. Damage to material, product or item of equipment itself shall be covered by an Installation Floater on a legal liability basis or by an extension of the manufacturer's warranty.
 - c. The term "caused by accident" if used in bodily injury coverage shall be replaced by the term "occurrence".
 - d. The term "caused by accident" if used in property damage coverage shall be replaced by the term "occurrence".
 - e. The Owner and the Architect shall be named as "additional insureds" on the commercial general liability policy of the General Contractor and/or Subcontractor of any tier.

- B. Limits of Liability: As indicated on sample Accord 25-S Certificate of Insurance.
- .3 Automobile Liability Insurance:
 - A. Special requirements:
 - a. all owned, hired, and non-owned vehicles including the loading or unloading thereof.
 - b. The term “caused by accident” if used in bodily injury coverage shall be replaced by the term “occurrence”.
 - B. Limits of Liability: As indicated on sample Accord 25-S Certificate of Insurance.
- .4 Umbrella/Excess Liability Insurance:
- .5 In addition to the insurance coverages set forth in the Contract Documents, the Contractor shall maintain an umbrella/excess liability policy with coverages for the same hazards as covered under the primary policies, including any special requirements.

Paragraph 11.5.1 conditions apply.

11.1.3 Certificates of Insurance for the above coverages shall be submitted to the Architect for transmittal to the Owner for his approval prior to the start of construction. The Contractor shall certify to the Owner that he has obtained or will obtain similar certificates of insurance from each of his Subcontractors before their work commences. Each Subcontractor must be covered by insurance of the same character and in the same amounts as the Contractor unless the Contractor and Owner agree that a reduced coverage is adequate. Each Subcontractor's insurance shall cover the Owner, Architect, their agents, and employees. The Contractor shall submit a statement with each monthly affidavit stating that he has obtained certificates of insurance, or other satisfactory evidence, that all required insurance is in force for each of the Subcontractors listed on his affidavit. If the “additional insured's” have other insurance which is applicable to the loss, it shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance. Contractors certificates shall be in duplicate on Acord 25-S Certificate of Insurance Form.

11.1.3.1 Certificate of insurance shall contain a statement therein or a rider attached thereto incorporating the indemnity clause stated in Paragraph 3.18 (Indemnification) and Subparagraphs 3.18.1, 3.18.1.1, 3.18.2, 3.18.3, 3.18.4, and 3.18.5 of the General Conditions, and including the changes and addition made in those subparagraphs within these Supplemental General Conditions.

11.1.3.2 These Certificates and the insurance policies required by this Paragraph 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least thirty (30) days prior written notice has been given to the Owner and Architect. If any of the foregoing insurance coverages are required to

remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final Application for Payment as required by Subparagraph 9.10.2. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness in accordance with the Contractor's information and belief.

The obligations of the Contractor under the provisions of this article shall not extend to the liability of the Architect, his agents or employees arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, or (2) the giving of or the failure to give directions or instructions by the Architect, his agent or employees to the extent that such giving or failure to give is the cause of the injury or damage.

11.1.3.3 These Certificates and the insurance policies required by this Paragraph 11.1 shall contain a provision that names the Architect and their consultants as additional insureds on a primary and non-contributory basis.

11.2 OWNER'S LIABILITY INSURANCE

11.2.1 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance. Optionally, the Owner may purchase and maintain other insurance for self-protection against claims which may arise from operations under the Contract. The Contractor shall not be responsible for purchasing and maintaining this optional Owner's Liability Insurance unless specifically required by the Contract Documents.

11.4 PERFORMANCE BOND AND PAYMENT BOND

11.4.1 The Owner shall require the Contractor to furnish bonds covering faithful performance of the contractor and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall permit a copy to be made.

11.4.3 The Contractor, before commencing the Work, shall furnish a Performance Bond and a Labor and Material Payment Bond. The Performance Bond shall be in an amount equal to 100 percent of the full amount of the Contract Sum as security for the faithful performance of the obligations of the Contract Documents and the Labor and Material Payment Bond shall be in an amount equal to 100 percent of the full amount of the Contract Sum as Security for the payment of all persons performing labor and furnishing materials in connection with the Contract Documents. Such bond shall be on AIA Document A-312, issued by the American Institute of Architects, shall be issued by a surety satisfactory to the Owner and shall name the Owner as a primary co-obligee.

11.5 MISCELLANEOUS REQUIREMENTS

11.5.1 All insurance coverage shall be provided by insurance companies having policy holder ratings no lower than “A” and financial ratings not lower than “XII” in the Best’s Insurance Guide, latest edition in effect as of the date of the Contract.

11.5.2 The Contractor is responsible for determining that Subcontractors are adequately insured against claims arising out of or relating to the Work. Each Subcontractor shall pay the premium cost and charges for such insurance.

11.5.3 The limits of liability as stated, may be arrived at using a Split-Limit or a Combined Single Limit basis. However, the total limit of liability shall not be less than stated in the requirements.

I. ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

- (1) Paragraph 12.1 UNCOVERING OF WORK: Modify the first sentence of Subparagraph 1.1 to read:

“12.1.1 If a portion of the Work is covered contrary to the request of the Architect or any authorized testing agency employed by the Owner, it must ... remain unaltered”

J. ARTICLE 13 MISCELLANEOUS PROVISIONS

- (1) Add the following Paragraph 13.8 to Article 13:

13.8 EQUAL OPPORTUNITY:

13.8.1 The Contractor shall maintain policies of employment as follows:

13.8.1.1.1 The Contractor and the Contractor’s Subcontractors shall not discriminate against any employee or applicant for employment because of religion, color, sex or national origin.

The Contractor shall take action to insure that applicants are employed, and that are treated during employment without regard to their race, religion, color, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of nondiscrimination.

13.8.1.2 The Contractor and the Contractor’s Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin.

- (2) Add the following Paragraph 13.9 to Article 13:

13.9 ADDITIONAL CONSTRUCTION ADMINISTRATION SERVICES BY THE ARCHITECT

13.9.1 The Contractor shall be obligated to reimburse the Owner for reasonable costs for the following additional professional services for which the Owner will reimburse the Architect. Reimbursement shall be on an hourly basis at the Architect's standard rates, plus reasonable reimbursable expenses billed at a rate of 1.1 times the actual cost to the Architect. A deductive change order to the Contractor's contract sum will be processed periodically for the cost of such services incurred by the Owner.

13.9.1.1 More than two reviews of the same submittal.

13.9.1.2 Responding to a "Request for Information" (RFI) for which the answer is readily obtainable in the Contract Documents.

13.9.1.3 Preparation and follow up reviews of multiple "Punch Lists" for the same items of work.

13.9.1.4 Construction administration services that extend more than 60days past the contract date of Substantial Completion. These services include, but are not limited to, all work associated with the following: attending pay/progress meetings, on-site observation, and processing the Application and Certification for Payment.

13.9.2 The Architect will endeavor to notify the Owner and the Contractor prior to performing any work that will result in the aforementioned additional services; and to review any proposed modifications to the contract. Contract modification shall not be contingent, however, upon issuance of any such notice or prior review.

END OF SECTION 007300

SECTION 007301 – CITY OF DECATUR TERMS & CONDITIONS AND MINORITY PARTICIPATION GOALS:

A. CITY OF DECATUR TERMS & CONDITIONS:

The following City of Decatur Terms & Conditions requirements apply to this project with the following edits:

1. Paragraph 006 is deleted in its entirety.
2. Paragraph 009 is deleted in its entirety.
3. Paragraph 011 is deleted in its entirety.
4. Paragraph 031 is deleted in its entirety.
5. Paragraph 032 is deleted in its entirety.
6. Paragraph 035 is deleted in its entirety.
7. Paragraph 036 is deleted in its entirety.
8. Paragraph 037 is deleted in its entirety.

B. MINORITY PARTICIPATION GOALS:

The following City of Decatur Minority Participation Goals for Public Works Contracts requirements apply to this project.

END OF SECTION 007301

TERMS & CONDITIONS

001 GENERAL INFORMATION

The enclosed specifications constitute the complete set of specification requirements and bid forms. Bidders should thoroughly examine the drawings, specifications, schedules, instructions and all other contract documents. Each bidder by making a bid represents that the bidder has read and understood the bidding documents and has bid in accordance therewith. Failure on the part of the bidder to comply with all of the instructions could result in the bid being disqualified.

The bid is to be filled out entirely, signed and the entire document sealed in an envelope with the bid number and title on the outside and mailed or delivered in person to the Purchasing Division on or before the specified time.

For information concerning this bid please contact:

City of Decatur
Purchasing & Internal Services Division
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196
(217) 424-2762

002 BID FORMS

Bids are to be submitted on the attached Bidder's Proposal Form furnished by the City of Decatur. NO OTHER FORMS WILL BE ACCEPTED. Bids not submitted on the attached bid form shall be rejected. Bid proposals or vendor quotation forms will not be accepted. The form should be filled out in ink or typewritten. (Do not include more than one bid per envelope).

Extreme care should be taken in completing the bid form, including proper bid identification as it becomes the actual contract if you are awarded the bid. When necessary this form may contain any trade-in information. This form can also be used to provide an alternate proposal so long as it meets the technical specification. If you fail to name a substitute it will be assumed that you are bidding on the commodities or service identical to the bid standard.

003 BID IDENTIFICATION

Once your bid is completed it should be placed in an envelope and sealed. It is the bidders responsibility to ensure that bids are sealed prior to delivery to the Purchasing Division. The following information must be clearly shown on the outside of the sealed bid envelope: vendor name and address, bid title and/or bid number. If the bid is not properly identified, it will be disqualified since it will have to be opened to determine the proper requisition and opening date.

The exception would be for an informal quotation - the due date and item description should appear on the envelope.

When bids are submitted through a courier service, each bid must be sealed in the envelope with all required information identified above and placed inside the courier envelope.

004 BID SIGNATURE

The bid signature page must be returned with your bid. This page should be filled out entirely and signed in ink by an authorized representative or agent of the company submitting the bid. An unsigned bid could be automatically disqualified, even if the bidder or his representative is present at the bid opening on the day and time specified in the Invitation to Bid.

005 BID SUBMISSION

Formal bids submitted through a facsimile machine or telephone are not valid and will not be considered. Only written bids in sealed, properly marked envelopes will be accepted.

The exception would be informal quotations which may be faxed.

006 F.O.B. POINT

All prices quoted herein will be on an F.O.B. Destination basis: Decatur, Illinois. Bid proposals showing other than F.O.B. Destination will not be accepted. Exact delivery location of building will be indicated on the purchase order.

007 DELIVERY

Unless actual date is specified (or if specified delivery cannot be met), show the number of days required to make delivery after receipt of purchase order in space provided. Delivery shall be Monday thru Friday, 8:00 a.m. to 4:00 p.m. excluding City of Decatur holidays.

008 FREEDOM OF INFORMATION ACT

Effective January 1, 2010: All documents and records in the possession of contractors, sub-contractors, and any other person employed by the contractor or sub-contractor to perform a governmental function on the City's behalf and directly related to the governmental function are subject to the Illinois Freedom of Information Act. The contractor or successful bidder shall agree to cooperate fully with the City to ensure the City's compliance with the Freedom of Information Act and agrees to hold the City harmless and indemnify it for any failure to so comply.

009 DURATION OF AGREEMENT

Unless otherwise stated, the price and conditions stated in this bid shall be in effect for a period of one year from the date of issuance of a notice to proceed, or date of executed contract, whichever is later.

010 PROTECTION AGAINST PRICE INCREASE

The prices quoted shall not be subject to increase at any time during the contract period or any contract extension period.

011 QUANTITIES

The City of Decatur specifically reserves the right to accept all or any part of the bid, to split the award, to increase or decrease the quantity to meet additional or reduced requirements of the City, without such change affecting the contract unit price set forth in the proposal form by the bidder. The City reserves the right to purchase additional quantities at the price bid for a period not to exceed 90 days from the notice to proceed. If additional quantities are not acceptable, the proposal sheets must be noted "Bid for specified quantity only". In the case of annual supply contracts, the price bid will be for a period of 12 months unless otherwise stated.

012 VARIATIONS

For purposes of bid evaluations, bidders must indicate any variances to the specifications, terms and conditions, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with the specifications, terms and conditions.

013 BID CONTACT

Direct contact with City Departments other than Purchasing on the subject of this bid is expressly forbidden except with the foreknowledge and permission of the Purchasing Supervisor or designated representative.

014 QUALIFICATIONS OF BIDDER

The City may make such investigations as it deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the City that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

015 WARRANTY

The successful bidder shall fully warranty all goods and services proposed against defects. Should any defect occur on parts or labor excepting ordinary wear and tear, the successful bidder shall repair or replace same at no cost to the City immediately upon notice.

If an extended warranty beyond one year is required, the period of time will be specified.

All equipment supplied shall contain complete maintenance instructions and parts list.

016 NON-COLLUSION

The bidder must completely fill out the non-collusion affidavit attached and have it properly notarized.

017 VENDOR DEFAULT

The City of Decatur shall not accept bids from or award contracts to any person, firm, or corporation who is default on any obligation (ie: payment of taxes, license or other monies) to the City.

018 ADDENDA & CHANGES

Addenda are written documents issued by the City prior to the date for receipt of bids which modify or interpret the bidding documents by addition, deletions, clarification or corrections. During the course of a Invitation to Bid procedure changes may take place affecting the terms and conditions or the specifications of the bid.

If this is the case, a written addendum will be sent certified mail to all vendors who received the Invitation to Bid. The addendum will be on green colored paper.

019 BID OPENING

All formal bids are opened in public by the Purchasing Supervisor or designated representative, at the stated time, date, and place included in the Invitation to Bid. Bidders, interested reporters and the public are allowed and encouraged but not required to attend the formal bid opening. The bidder's name and amount of each bid are read aloud and recorded. No decisions relating to the award of the contract will be made at the opening.

020 LATE BIDS

The bid time will be and must be carefully observed. The responsibility of getting the bid to the City of Decatur Purchasing Division on or before the specified time and date is solely the responsibility of the bidder. Late bids received by the Purchasing Division after the time and date specified for opening must be rejected unopened, except in those rare cases where a bid has been misplaced or mishandled after receipt. Late bids will be returned unopened to the bidder along with a letter notifying the bidder the bid was automatically disqualified because of being declared late.

021 CHANGES, ALTERATIONS & ERASURES

All changes, alterations and erasures made by the bidder prior to submission of the bid must be initialed by the bidder in ink next to such change, alteration or erasure.

022 MISTAKES

Bidders are expected to examine the specifications, delivery schedule, bid prices, extensions, and all instructions pertaining to supplies and services. In case of mistakes between unit price and the extension, the unit price shall govern.

023 BID ERRORS

Your bid is your firm offer to enter into contract with the City of Decatur. However, if an error is discovered you must notify the Purchasing Supervisor immediately.

Changes & Withdrawals Prior to Bid Opening - If the bidder wants to withdraw the bid, a written request must be submitted prior to the specified bid opening. The written request must be specific as to the errors and under no circumstances will changes in the bid be allowed.

Changes & Withdrawals After Bid Opening - After the bid opening, but before the awarding of a contract, a bidder may request withdrawal of its bid. This must be done in writing within two business days after the bid opening procedures. The bid can be withdrawn only on the grounds an obvious mistake can be documented by such things as vendor work sheets, supplier quotes, etc. If a bid bond was tendered with this bid, the City of Decatur will exercise its right of collection. If a bid is withdrawn in this manner, the award in turn would be awarded to the next lowest and best responsive and responsible bidder.

024 TIE BIDS

A tie bid occurs when two or more bids received are for the same unit price and are of equal quality. In the case of a tie bid consideration will be given to past performance of the vendor, locality, delivery time, etc.

025 BID TABULATION

Bidders desiring a copy of the bid tabulation of this Invitation to Bid may request same by enclosing a self-addressed stamped envelope with their bid. Every effort will be made to mail the tabulation in a timely manner. Bid tabulations will not be provided by telephone.

026 POSTING OF TABULATION

Bid tabulations with recommended awards will be posted for review by interested persons at the Purchasing Office prior to the submission through the appropriate approval process to the City Council, for award and will remain posted for a period of 72 hours.

027 MAINTAINING BID STATUS

To be retained on the active bidders list, bidders MUST respond to the Invitation to Bid. To protect your status as an active bidder, please complete and return the bid proposal form indicating a "NO BID" at this time. Three (3) consecutive failures to respond to bid invitations could result in automatic removal from the bidders list.

028 BID EVALUATION

The bids are carefully examined by the Purchasing Division as well as the user department(s). The low bid must meet any surety requirements and technical specifications that are required. Bids may be disqualified for failure of the commodity or service offered to meet the specifications in the Invitation to Bid. Unbiased judgment is used when making a recommendation.

029 BID AWARD

The contract will be awarded to the lowest and best responsive and responsible bidder meeting specifications. A responsible bidder is one whose reputation, past performance, business and financial capabilities are judged by the City to be capable of satisfactorily performing contractual obligations.

030 REJECTION OF BIDS

Failure on the part of the bidder to comply with the instructions may result in bid rejection and/or cancellation of orders without liability to the City. The City may however reject all bids whenever it is deemed in the best interest of the City to do so, and may reject any part of the bid. The City may also waive any informalities or irregularities in any bid.

031 NOTICE TO PROCEED

A signed purchase order will be the Contractor's authorization to proceed.

032 CONTRACT RENEWAL

Any contract or agreement executed in conjunction with the award of a bid may be renewed for an additional 12 months if agreed to in writing by both parties at least thirty days prior to the termination of the last year of the contract. Renewal of this contract shall be subject to appropriation of funds by the City Council.

033 AVAILABILITY OF FUNDS

The contractual obligation of the City under this contract is contingent upon the availability of appropriated funds from which payment for this contract can be made.

034 TERMINATION OF CONTRACT

The City of Decatur may terminate the contract if it is found the supplier failed to perform his services in a manner satisfactory to the City of Decatur as per the specifications. The City will notify the supplier in writing of the intent to terminate the contract.

The City of Decatur reserves the right to terminate the contract without showing cause upon giving a 30 day written notice to supplier.

035 PACKING LIST

Packing lists showing the City of Decatur purchase order number must be furnished with each shipment.

036 PAYMENT & INVOICES

Full payment will be made only after receipt of all items listed on the purchase order. Vendors are requested to submit invoices in duplicate for all billings and mail them to the City of Decatur, Accounts Payable, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523. No payments will be issued prior to the receipt and acceptance of commodities and services by the City of Decatur's authorized representative. Invoices should be exact as to the correct quantity, size, grade, description, unit and total price as stated on the purchase order. All invoices must include the purchase order number. The City issues payment for invoices on the first business day of each month for all invoices received the previous month.

037 PARTIAL PAYMENT

Partial payments are normally not made. The exception is when a long delay is expected for back orders after the majority of the order is complete. The long delay must be noted in the bid. Partial billing will be accepted only after the approval of the Purchasing Supervisor. Back orders should be noted on the invoice submitted.

038 TAXES

The City of Decatur does not pay Federal Excise and State Sales tax. See exemption number on face of purchase order. An exemption certificate will be furnished upon request. However, this exemption does not apply to suppliers of the City for their purchase of goods or services, used in work or goods supplied to the City.

039 PUBLIC RECORD

Once the bid is awarded it will become a public document. The bid documents may be viewed after filling out the required Freedom of Information paperwork. The files may be examined during normal business hours by appointment. If copies of the documents are desired there will be a minimal fee charged to cover the photo-copy costs.

040 MATERIAL SAFETY DATA SHEETS (MSDS)

Under the terms of the Toxic Substances Disclosure to Employees Act (820 ILCS 255/11, Illinois Compiled Statutes), all suppliers of products deemed to be toxic in substance, as published annually in the Illinois Register are required to submit a Material Safety Data Sheet (MSDS) for each substance as a condition of the award of the bid by the City.

041 FAIR EMPLOYMENT PRACTICES

The contractor and all sub-contractors hereunder must comply with the provisions of the Illinois Human Rights Commission's Rules and Regulations for public contracts and the Equal Employment Opportunity Clause attached hereto and marked "Exhibit A".

046 BID BONDS/DEPOSITS

Each bid must be accompanied by a bid bond or deposit amounting to five percent (5%) of the total bid. Bid deposits are in the form of a Bank Cashiers Check, Certified Check, or Bid Bond made payable to the City of Decatur. Unsuccessful bidders will have their deposits returned within ten (10) days, after either the contract is awarded or the purchase order is accepted by the successful bidder. If the successful bidder fails to deliver as indicated in the Invitation to Bid, does not enter into the contract or fails to accept the purchase order, the City of Decatur shall be entitled to retain the deposit to rectify the bidders unacceptable performance. In other words the bid deposit will be forfeited to the City.

047 PERFORMANCE BOND

The successful bidder shall furnish an annual performance bond in connection with the contract to protect the City of Decatur from loss due to the bidders inability to complete the agreed upon contract annually. Performance bonds are equal to one hundred percent (100%) of the total amount of the bids for each year of the contract.. Performance bonds will be forfeited to the City of Decatur should the successful bidder fail to comply with the terms and conditions established in the specifications and the award. Performance bonds will be held until all contractual obligations are met to the satisfaction of the City of Decatur.

In a bid where a Bid Bond and a Performance Bond are required, the City of Decatur will return the Bid Bond upon receiving the Performance Bond. Under no circumstances shall the successful bidder start work until he/she has supplied the City of Decatur a Performance Bond. If the successful bidder fails to supply a Performance Bond as specified in the bid, the City shall be entitled to retain the bid deposits to remedy the bidder's unacceptable performance.

048 CERTIFICATE OF INSURANCE

The contractor, prior to the execution of the contract, shall obtain and keep in force during the performance of any and all work under this contract, the following insurance coverages, provided by companies acceptable to the City and authorized to transact business in the state of Illinois. The insurance companies will be rated by A.M. Best & Company with a rating not lower than A- and have a financial rating of VI. Coverage limits shall be written at not less than the minimum specified in this section. Higher minimum limits and additional coverages may be specified by a special condition elsewhere in the contract.

WORKERS COMPENSATION and EMPLOYERS LIABILITY:

Workers compensation insurance shall be provided according to the provisions of the Illinois Workers Compensation Act, as amended.

Employers Liability	
a. Each Accident	\$500,000
b. Disease – policy limit	\$500,000
c. Disease – each employee	\$500,000

COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products – Completed Operations	\$2,000,000
Each Occurrence Limit	\$1,000,000

Insurance shall be written on an occurrence form and shall provide coverage for: operations of the contractor, subcontractors (if any), broad form property damage, contractual liability and the hazards of explosion, collapse and underground (if appropriate). An Umbrella policy may be used to provide excess limits over underlying policy(ies) to meet the required limits of coverage.

COMMERCIAL AUTOMOBILE LIABILITY:

Bodily Injury & Property Damage, Combined Single Limit	\$1,000,000
---	-------------

The policy shall cover owned, nonowned, and hired vehicles.

CERTIFICATE:

Upon request the contractor shall file with the City certified copies of all insurance policies and all accompanying endorsements. The contractor shall supply certificates of insurance setting forth the coverage, limits, and endorsements before the City will execute the contract. The certificate of insurance shall include the City of Decatur, its officers and employees as an additional insured. In no event shall any failure of the City of Decatur to receive certificates or to demand receipt be construed as a waiver of the contractor's obligation to obtain and keep in force the required insurance.

NOTICE:

It shall be an affirmative obligation upon the contractor to advise the City's Purchasing Division at Fax No. (217)-424-2772, or mail to Purchasing, #1 Gary K. Anderson Plaza, Decatur, IL 62523, within two days of the cancellation or substantive change of any insurance policy set out above, and failure to do so shall be construed to be a breach of the contract.

049 HOLD HARMLESS CLAUSE

The contractor will hold the City harmless from all claims, suits, actions, damages or causes of action in any way arising during the term of the agreement, including reasonable attorney's fees for any personal injury, loss of life or damage to person or property sustained by reason of or as a result of the products or services supplied. Contractor's insurance will be primary.

049 HOLD HARMLESS CLAUSE

The contractor will hold the City harmless from all claims, suits, actions, damages or causes of action in any way arising during the term of the agreement, including reasonable attorney's fees for any personal injury, loss of life or damage to person or property sustained by reason of or as a result of the products or services supplied. Contractor's insurance will be primary.

050 PREVAILING WAGE RATES

Public Act 96-0437:

This contract calls for the construction of a "public work", within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 *et seq.* ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers, and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage requirements and notice and record keeping duties.

**MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**
REQUIREMENTS FOR GOOD-FAITH EFFORTS

- I. Description of the Minority Participation Goals Program:
- A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**
1. If subcontracting opportunities are available, **10%** of the total dollar amount of the contract should be performed by Minority Business Enterprises.
 2. Minority workers should perform **18%** of the total hours worked.
- B. Failure to submit a **Subcontractor Utilization Statement** or the **Minority Business Enterprise Participation Waiver Request** as described and provided herein, may cause the bid to be rejected and determined non-responsive.
- II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Subcontractor Utilization Statement** to be submitted with the bid documents.
- III. Waiver:
- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise Participation Waiver Request**.
- IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Subcontractor Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.
- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting, minority participation, and weekly prevailing wage documentation, will be provided through **ePrismSoft**, an electronic web based compliance tracking software. Access to ePrismSoft has been furnished by the City of Decatur. To activate access, the Prime Contractor and all subcontractors are to contact Human Capital Development at webinfo@eprismsoft.com or (309) 692-6400.
- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

**MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

CITY CODE

CHAPTER 28, ARTICLE 10

MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all public projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works contracts;
- C. Helping to remove barriers to the participation of MBE and minority workers in City public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE and minority workers;

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS.

- A. Contractors for City projects shall make a good faith effort to comply with the following minimum goals:
 - (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
 - (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City’s minority participation goals.
- C. A contractor shall provide evidence of meeting the City’s minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.

MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

- D. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. Good faith means the contractor actively and aggressively sought participation by MBE or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor.
- E. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - (i) Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - (ii) Outreach and recruitment efforts of MBE and minority workers;
 - (iii) Packaging requirements, when feasible, into tasks or quantities that permit maximum participation from MBE and minority workers;
 - (iv) Providing interested MBE and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - (v) Negotiating in good faith with MBE and firms that employ minority workers;
 - (vi) Assisting interested MBE and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - (vii) Assisting interested MBE and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - (viii) Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBE and minority workers;
 - (ix) If an MBE or a firm that employs minority workers is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - (x) Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - (xi) All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- F. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, or his designee, shall:
 - (i) Administer and enforce the provisions of this Article;
 - (ii) Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals and fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
 - (i) Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - (ii) Assess a fine or penalty not to exceed \$2,000 for each offense, and each day on which a violation occurs or continues shall be considered a separate offense;
 - (iii) Withhold the fine or penalty assessed from the unpaid portion of the contract;

**MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

- (iv) Order that the contractor will not be considered a responsive responsible bidder for future City projects until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - (i) Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - (ii) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - (i) The project is essential for city operations;
 - (ii) Emergency circumstances require a waiver;
 - (iii) Evidence of a good faith effort by the contractor;
 - (iv) Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

**END OF
MINORITY PARTICIPATION GOALS
FOR PUBLIC WORKS CONTRACTS**

Dewberry Architects Inc.
 Architecture/Interiors/Engineering/
 Program Management
 401 Southwest Water Street, Suite 701
 Peoria, Illinois 61602-1585

PROJECT MANUAL FOR
 DECATUR FIRE DEPARTMENT
 FIRE STATION 1, 2, 4, AND 6
 PHASE 2 RENOVATIONS

DATE: January 31, 2018
 DEWBERRY JOB NUMBER 50083270

TABLE OF CONTENTS

PAGES

Item

VOLUME I: DIVISIONS 0 - 14

A. BIDDING REQUIREMENTS:

List of Drawing Sheets	000115-1-2
Advertisement for Bids	001113-1-3
Instruction to Bidders	002113-1-6
Attachment A – AIA Document A305-1986	002113A-1-4
Stipulated Sum Proposal	004213-1-9
Attachment A – Subcontractor Utilization Statement	004213A-1-1
Attachment B – Minority Business Enterprise Participation Waiver Request	004213B-1-1
Attachment C – Notification of Change in Participation	004231C-1-1
Prevailing Wage	004343-1-8
Agreement Forms	005200-1-1
Project Forms	006000-1-2
Certificate of Insurance	006216-1-1
General Conditions	007200-1-1
Supplementary Conditions	007300-1-13
Terms & Conditions and Minority Participation Goals	007301-1-1
Attachment A – Terms and Conditions	007301A-1-14
Attachment B – Minority Participation Goals	007301B-1-4

B. SPECIFICATIONS:

1. DIVISION 1 - GENERAL REQUIREMENTS

Section: Title:

011000	Summary	011000-1-6
012100	Allowances	012100-1-2
012300	Alternates	012300-1-2
012500	Substitution Procedures	012500-1-3
012600	Contract Modification Procedures	012600-1-3
012900	Payment Procedures	012900-1-4
013100	Project Management and Coordination	013100-1-7
013200	Construction Progress Documentation	013200-1-5
013233	Photographic Documentation	013233-1-2

013300	Submittal Procedures	013300-1-9
013516	Alteration Project Procedures	013516-1-8
014000	Quality Requirements	014000-1-5
014200	References	014200-1-9
015000	Temporary Facilities and Controls	015000-1-5
016000	Product Requirements	016000-1-5
017300	Execution	017300-1-6
017700	Closeout Procedures	017700-1-7
017823	Operation and Maintenance Data	017823-1-9
017831	Corrective Work Period/Warranties and Bonds	017831-1-2
017839	Project Record Documents	017839-1-5
017900	Demonstration and Training	017900-1-6

2. DIVISION 2 – EXISTING CONDITIONS

024119	Selective Demolition	024119-1-6
--------	----------------------	------------

3. DIVISION 4 - MASONRY

042000	Unit Masonry	042000-1-18
--------	--------------	-------------

4. DIVISION 5 - METALS

055000	Metal Fabrications	055000-1-8
--------	--------------------	------------

5. DIVISION 6 - WOOD AND PLASTICS, AND COMPOSITES

061053	Miscellaneous Carpentry	061053-1-5
062023	Interior Finish Carpentry	062023-1-4

6. DIVISION 7 - THERMAL AND MOISTURE PROTECTION

071416	Cold Fluid-Applied Waterproofing	071416-1-7
072100	Thermal Insulation	072100-1-5
072726	Fluid-Applied Membrane Air Barriers	072726-1-7
074616	Aluminum Siding	074616-1-5
075323	Ethylene-Propylene-Diene-Monomer (EPDM) Roofing	075323-1-11
078413	Penetration Firestopping	078413-1-8
078446	Fire-Resistive Joint Systems	078446-1-6
079200	Joint Sealants	079200-1-9
079500	Expansion Control	079500-1-6

8. DIVISION 8 - DOORS AND WINDOWS

081113	Hollow Metal Doors and Frames	081113-1-6
081416	Flush Wood Doors	081416-1-6
084113	Aluminum-framed Entrances and Storefronts	084113-1-9
085113	Aluminum Windows	085113-1-6
087100	Door Hardware	087100-1-12
088000	Glazing	088000-1-11

9. DIVISION 9 – FINISHES

092216	Non-Structural Metal Framing	092216-1-5
092900	Gypsum Board	092900-1-6
095113	Acoustical Panel Ceilings	095113-1-9
096513	Resilient Base and Accessories	096513-1-5
096519	Resilient Tile Flooring	096519-1-5
096813	Tile Carpeting	096813-1-5
099113	Exterior Painting	099113-1-5
099123	Interior Painting	099123-1-6

10. DIVISION 14 – CONVEYING EQUIPMENT

142100	Electric Traction Elevators	142100-1-12
--------	-----------------------------	-------------

VOLUME II: DIVISIONS 21 - 33

11. DIVISION 21 – FIRE PROTECTION

210500	Common Work Results for Fire-Suppression	210500-1-9
211000	Water-Based Fire-Suppression Systems	210000-1-19

12. DIVISION 22 – PLUMBING

220500	Common Work Results for Plumbing	220500-1-12
220513	Common Motor Requirements for Plumbing Equipment	220513-1-3
220523	General-Duty Valves for Plumbing Piping	220523-1-10
220529	Hangers and Supports for Plumbing Piping and Equipment	220529-1-12
220553	Identification for Plumbing Piping and Equipment	220553-1-4
220700	Plumbing Insulation	220700-1-19
221116	Domestic Water Piping	221116-1-10
221316	Sanitary Waste and Vent Piping	221316-1-17
221319	Sanitary Waste Piping Specialties	221319-1-9
221329	Sanitary Sewerage Pumps	221329-1-5
221413	Facility Storm Drainage Piping	221413-1-16
221423	Storm Drainage Piping Specialties	221423-1-6
221429	Sump Pumps	221429-1-5

13.	<u>DIVISION 23 - HEATING VENTILATION AND AIR CONDITIONING</u>	
230010	HVAC Summary	230010-1-2
230100	HVAC General Work Requirements	230100-1-8
230110	HVAC Submittal List	230110-1-2
230513	HVAC Equipment Motors	230513-1-2
230529	Hangars and Supports for HVAC Piping and Equipment	230529-1-6
230553	HVAC Systems Identification	230553-1-4
230593	Testing, Adjusting and Balancing for HVAC	230593-1-16
230713	Duct Insulation	230713-1-13
230719	Piping Insulation	230719-1-10
232300	Refrigerant Piping	232300-1-9
233113	Metal Ducts	233113-1-10
233300	Metal Duct Accessories	233300-1-6
233713	Diffusers Grilles and Registers	233713-1-3
234100	Particulate Air Filtration Standard Efficiency	234100-1-2
235100	Breechings Chimneys and Stacks	235100-1-2
236213	Packaged Rooftop Units	236213-1-9
236223	Packaged Split System Condensing Units	236223-1-6
237313	Packaged Split System Air Handling Units	237313-1-6
238216	Air Coils	238216-1-2
14.	<u>DIVISION 26 - ELECTRICAL</u>	
260000	General Electrical Requirements	260000-1-10
260500	Common Work Results for Electrical	260500-1-7
260519	Low Voltage Electrical Power Conductors and Cables	260519-1-7
260526	Grounding and Bonding for Electrical Systems	260526-1-5
260533	Raceways and Boxes for Electrical Systems	260533-1-8
260553	Identification for Electrical Systems	260553-1-7
260923	Digital Lighting Controller	260923-1-12
262416	Panelboards	262416-1-7
262726	Wiring Devices	262726-1-5
262813	Fuses	262813-1-3
263213	Packaged Engine Generators	263213-1-13
263600	Transfer Switches Master	263600-1-8
265100	Interior Lighting	265100-1-9
15.	<u>DIVISION 28 – ELECTRONIC SAFETY AND SECURITY</u>	
283111	Digital, Addressable Fire-Alarm System	283111-1-15
16.	<u>DIVISION 31 – EARTHWORK</u>	
312000	Earth Moving	312000-1-15

17. DIVISION 32 – EXTERIOR IMPROVEMENTS

321313	Concrete Paving	321313-1-13
--------	-----------------	-------------

18. DIVISION 33 - UTILITIES

334600	Subdrainage	334600-1-7
--------	-------------	------------

Specifiers:

Dewberry Architects Inc.
401 Southwest Water Street, Suite 701
Peoria, Illinois 61602
309.282.8000
309.282.8001 (fax)

SECTION 000115 - LIST OF DRAWING SHEETS

1.1 LIST OF DRAWINGS

- A. Drawings: Drawings consist of the Contract Drawings and other drawings listed on the Table of Contents page of the separately bound drawing set dated January 31, 2018, as modified by subsequent Addenda and Contract modifications.
- B. List of Drawings: Drawings consist of the following Contract Drawings and other drawings of type indicated:

SHEET NO. SHEET NAME

GENERAL

G-001 INDEX
G-002 SITE MAPS AND STAGING PLANS

STRUCTURAL

1S-001 STRUCTURAL GENERAL NOTES
1S-002 STRUCTURAL GENERAL NOTES CONTINUED
1S-003 STRUCTURAL SPECIFICATIONS
1S-101 STRUCTURAL FLOOR PLANS
1S-300 FOUNDATION DETAILS
1S-301 FRAMING DETAILS
1S-500 STANDARD DETAILS
2S-100 STRUCTURAL PLANS AND DETAILS

ARCHITECTURAL

1AD101 BASEMENT DEMOLITION PLAN
1AD111 FIRST FLOOR DEMOLITION PLAN
1AD113 FIRST FLOOR REFLECTED CEILING DEMO PLAN
1AD121 SECOND FLOOR DEMOLITION PLAN
1AD201 DEMOLITION EXTERIOR ELEVATIONS
1A-101 BASEMENT FLOOR PLAN
1A-111 FIRST FLOOR PLAN
1A-113 FIRST FLOOR REFLECTED CEILING PLAN
1A-121 SECOND FLOOR PLAN
1A-201 EXTERIOR ELEVATIONS
1A-401 ELEVATOR PLANS, SECTIONS & DETAILS
1A-501 DETAILS
1A-502 DETAILS
1A-601 DOOR & WINDOW DETAILS & ELEVATIONS
1A-631 PARTITION TYPES
2A-111 FIRST FLOOR & REFLECTED CEILING PLAN
4A-111 SIDEWALK DEMOLITION AND PLAN
4A-501 DETAILS

6AD-111	DEMOLITION PLANS & ELEVATIONS
6A-111	FIRST FLOOR PLAN
6A-201	EXTERIOR ELEV., REFLECTED CEILING PLANS AND DETAILS

FIRE PROTECTION

F-001	FIRE PROTECTION SYMBOLS, ABBREV. & NOTES
1F-110	STATION 1 FLOOR PLANS - FIRE PROTECTION

PLUMBING

P-001	PLUMBING SYMBOLS, ABBREVIATIONS & NOTES
1PD110	STATION 1 DEMOLITION PLANS - PLUMBING
1P-100	STATION 1 UNDERFLOOR & BASEMENT PLANS - PLUMBING
1P-110	STATION 1 FIRST FLOOR, SECOND FLOOR AND ROOF PLAN - PLUMBING
P-300	PLUMBING DETAILS & SCHEDULES

MECHANICAL

M-000	MECHANICAL SYMBOLS, ABBREVIATIONS & NOTES
1MD110	STATION 1 DEMOLITION PLAN - MECHANICAL
1M-110	STATION 1 FIRST FLOOR PLAN - MECHANICAL
2M-110	STATION 2 FIRST FLOOR & ROOF PLANS - MECHANICAL
4M-110	STATION 4 FIRST FLOOR PLAN - MECHANICAL
6M-110	STATION 6 FIRST FLOOR PLAN - MECHANICAL
M-400	MECHANICAL DETAILS
M-600	MECHANICAL SCHEDULES

ELECTRICAL

EG000	ELECTRICAL SYMBOLS, ABBREVIATIONS, & NOTES
1ED110	STATION 1 ELECTRICAL DEMOLITION PLANS
1E-110	STATION 1 ELECTRICAL PLANS
1E-500	ELECTRICAL DETAILS FIRE STATION 1
2E-110	STATION 2 ELECTRICAL PLANS
2E-500	STATION 2 ELECTRICAL DETAILS
4E-110	STATION 4 ELECTRICAL PLANS
6E-110	STATION 6 ELECTRICAL PLANS

END OF SECTION 000115

Financial Management

DATE: 8/13/2018

MEMO: Letter to the Decatur City Council Financial Management Department #2018 - 11

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy, Tyus, Interim City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Resolution	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
#2018 - 11

DATE: August 13, 2018

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing Financing of 2018 Public Works Energy Savings Project
2018-07

SUMMARY RECOMMENDATION:

City Administration recommends Council approval of the attached Resolution to authorize the financing of the Public Works energy savings initiative City Project 2018 – 07 approved by the City Council with Resolution R2018 – 96, approved by Council August 6, 2018.

BACKGROUND:

City Staff has considered two options to finance the project.

Option 1 – finance with bank loan

Option 2 – finance with an interfund loan

Option 1 scenario

- Bank financing to be secured
- City would approach local banks
- Local banks have expressed interest
- Assumed interest rate is 3.5%, subject to bank offering
- Assumed term is 13 years, cash flow breakeven point of investment (Loan term to 2031)
- Assumed semi-annual principle and interest payments
- Principal investment is \$1,981,816.00
- Projected principal and interest payment is \$2,483,750.00 based upon 13-year term
- Interest cost to finance ranges from approximately \$500,000 to \$800,000, dependent upon the final structure of the loan to be negotiated
- Investment and repayment will be accounted for in the Capital Project Fund
- Repayment fund is the General Fund, where the electricity costs are expensed and paid

Option 1 scenario potential issues

- Loan term duration maybe subject to indexed interest rates, pegged to LIBOR or Federal Prime, which may, in the economic up-turn expectation of interest rates, drive up interest rate financing costs beyond our assumptions
- External bank financing will likely include additional cost for loan document preparation fees with the financing institution as well as with outside bond counsel, later required to protect the city in the financing transaction

Option 2 scenario

- Financing secured with City interfund loan
- As of July 31, City has \$85 million cash balance excluding police and fire pension fund balances
- As of July 31, City has \$55 million cash balance excluding bond proceeds for the Lake Decatur dredging initiative and the fire station replacement initiative
- Interfund loan from the water utility
- Interfund loan on the water utility will not place the water utility in a compromised position

Option 2 scenario interfund loan repayment to the water utility

Year	Minimum Repayment Amount	Projected Repayment Amount
2019	295,031	300,000
2020	122,535	300,000
2021	125,661	300,000
2022	128,874	300,000
2023	132,176	300,000
2024	135,571	300,000
2025	139,059	181,816
2026	142,645	
2027	146,330	
2028	150,117	
2029	154,011	
2030	158,012	
2031	151,794	
Total	1,981,816	1,981,816

- Interfund loan repayment plan is targeted to be the “projected repayment amount”, from the City General Fund to the Water Fund, where the interfund loan will be repaid in full before the end of fiscal year 2025, subject to available cash position in the City General Fund
- Interfund repayment plan will at minimum be the “minimum repayment amount”, where the interfund loan will repaid in full before the end of fiscal year 2031

Conclusion

- City Administration recommends financing through the interfund loan from the water utility
- Financing through the interfund loan will save the City General Fund \$500,000 to \$800,000 in financing costs over the period (dependent upon final loan structure)
- As presented to the Council in the documentation supporting the August 6, 2018 Council approval of the project, this project has a project savings amount guaranteed by Johnson Controls in the amount of \$2,537,234.
- The Johnson Controls guaranteed savings exceeds the project investment of \$1,981,816 by \$555,418.
- On an annual basis, Johnson Controls and the City of Decatur will evaluate the actual savings achieved.
- In the event the guaranteed annual savings are not achieved in any given year, Johnson Controls will reimburse the city with the difference between the guaranteed annual savings and the actual savings achieved.

- Such contractual guarantee of annual savings provides a security to the city to ensure that cost savings will be available to affect the interfund loan repayment to the water utility.

POTENTIAL OBJECTION:

There are no known objections to this resolution request.

Loan covenants on existing debt obligations require consent from Regions Bank and Illinois Environmental Protection Agency ("IEPA"), which have been previously granted on other debt issues of the city. No opposition is expected.

INPUT FROM OTHER SOURCES:

Chapman and Cutler, LLP, City Bond Counsel

STAFF REFERENCES:

Billy Tyus, Interim City Manager
Gregg D. Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS:

Project start is imminent to secure project completion before year end December 31, 2018, to secure project rebate reimbursement and to secure commencement of electricity cost savings in the nearest terms, and to secure the financing scenario to affect the contractual payments to Johnson Controls commencing September 1, 2018.

RESOLUTION NO. R2018 - _____

**RESOLUTION AUTHORIZING INTERFUND LOAN
BETWEEN VARIOUS CITY FUNDS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:**

Section 1. That the City of Decatur, through the City Manager and the Finance Director authorize an Interfund Loan between the Water Fund and the Capital Project Fund to finance the 2018 Public Works Energy Savings Project 2018-07.

Section 2. That the amount of the Interfund Loan will not exceed \$2,000,000 and will be repaid before the end of fiscal year ending 2031.

Section 3. To the extent that General Fund revenues allow, the City will repay the Interfund Loan before the end of fiscal year 2025.

Section 4. This resolution shall be in full force and effect from and after its approval by the City Council.

PRESENTED and ADOPTED this _____ day of August, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

CITY CLERK

City Clerk

DATE: 8/6/2018

MEMO: 2018-34

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Approving Appointment - Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board)

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointments of PKay Nuernberger and Deborah Perry to the Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board).

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointments by the Mayor of the following named as members of the board or commission set opposite their respective names, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

PKay Nuernberger	Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board)	10/27/2021
Deborah Perry	Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board)	10/27/2020

DATED this 20th day of August, 2018.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2018-_____
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 20th day of August, 2018.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 20th day of August, 2018.

Julie Moore Wolfe, Mayor

Public Works

DATE: 8/9/2018

MEMO: 2018-40

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Authorizing Highway Permit with the Illinois Department of Transportation for Reconstruction of County Fair Drive.

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the resolution authorizing the Highway Permit between the City and the Illinois Department of Transportation (IDOT) for construction within IDOT right-of-way as part of the 2018 Local Motor Fuel Tax Street Improvement Project (County Fair Drive), City Project 2018-26.

BACKGROUND:

County Fair Drive is scheduled for reconstruction ahead of the opening of the Love's Travel Stop and Country Store, Inc., (Love's). The City entered into a redevelopment agreement on May 21, 2018 to replace County Fair Drive by December 31, 2018. The City entered into a contract with Dunn Company on August 6, 2018 to reconstruct the road. The entrance to the road, as well as the extension of a culvert, are located within IDOT right-of-way thus necessitating the permit with IDOT. The permit allows for construction within IDOT's right-of-way as well as maintaining traffic control along Illinois Route 121. As with the permit approved earlier by the City Council, the current permit requires the City or developer to install traffic signals at the intersection of County Fair Drive and Illinois Route 121 if traffic generated in the future warrants signals. The City's redevelopment agreement with Love's obligates them to install traffic signals if it becomes necessary within the next 10 years. Going forward, the City must submit all site plans and traffic signal studies for future development to IDOT for developments that occur on either side of Illinois Route 121 at this location.

SCHEDULE: Reconstruction of County Fair Drive is expected to start in September 2018 and completed in December 2018.

LEGAL REVIEW: The permit was reviewed and approved by Legal Counsel on August

13, 2018.

PRIOR COUNCIL ACTION:

May 21, 2018 - Council approved Resolution R2018-51 authorizing a Redevelopment Agreement with Love's Travel Stops and Country Stores, Inc.

May 21, 2018 - Council approved Resolution R2018-52 authorizing a City Rider to the Highway Permit with Illinois Department of Transportation for Love's Travel Center and Country Stores, Inc.

May 21, 2018 - Council approved Resolution R2018-53 authorizing a temporary construction easement between the City of Decatur and Clifford Mason.

May 21, 2018 - Council approved Resolution R2018-54 authorizing a temporary construction easement between the City of Decatur and Carol Klepzig.

May 21, 2018 - Council approved Ordinance 2018-22 authorizing a Lift Station Easement and Access Agreement between the City of Decatur and Clifford Mason.

June 18, 2018 - Council approved Ordinance 2018-84 authorizing a temporary construction easement between the City of Decatur and Jeffrey L. Shade, Thomas M. Shade, Sarah M. Peterson, as Trustee of the Sarah M. Peterson Trust, and William P. Shade III, as Trustee of the William P. Shade III Trust.

August 6, 2018 - Council approved Resolution 2018-97 accepting the bid and executing a contract with Dunn Company for the 2018 Local Motor Fuel Tax Street Improvement Project (County Fair Drive), City Project 2018-26.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, Public Works Director and Griffin Enyart, Assistant City Engineer. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The construction in IDOT right-of-way is part of the reconstruction of County Fair Drive using Local Motor Fuel Tax funds which have already been approved. If traffic signals are necessary within 10 years of the issuance of a certificate of occupancy for the Love's Travel Stop, Love's will pay for the construction of the traffic signals.

Staff Impact: Staff time has been allocated to manage this project.

ATTACHMENTS:

Description	Type
Resolution Highway Permit	Resolution Letter
Highway Permit with IDOT	Backup Material
Location Map County Fair Drive	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING HIGHWAY PERMIT WITH
THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR
THE RECONSTRUCTION OF COUNTY FAIR DRIVE**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF DECATUR, ILLINOIS:**

Section 1. That the Highway Permit presented to the City Council herewith between the City of Decatur and the Illinois Department of Transportation regarding work within the right-of-way of the Illinois Department of Transportation as part of the reconstruction of County Fair Drive, City Project 2018-26, and the same is hereby received placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to sign seal and attest said document on behalf of the City of Decatur.

PRESENTED AND ADOPTED this 20th day of August, 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK



District Serial No. _____

040
Whereas, I (We) _____

Attn: Matt Newell
City of Decatur
(Name of Applicant)

#1 Gary K. Anderson Plaza
(Mailing Address)

_____ Decatur _____ Illinois 62523 _____ hereinafter termed the Applicant,
(City) (State)
request permission and authority to do certain work herein described on the right-of-way of the State Highway
known as _____ FAI 72 _____ Route _____ ILL. 121 _____, Section _____ 58-63 _____,
from Station _____ 923 + 71 _____ to Station _____ 926 + 34 _____
_____ Macon _____ County. The work is described in detail on the attached plan or sketch and/or as follows:

_____SEE ATTACHED SHEET FOR SPECIAL PROVISIONS_____

All work authorized by this permit shall be completed _____ 180 days _____ after the date this permit is approved,
otherwise the permit becomes null and void.

This permit is subject to the conditions and restrictions printed on the reverse side of this sheet.

This permit is hereby accepted and its provisions agreed to this _____ day of _____, _____

Witness _____

Signed _____
Applicant

_____ Mailing Address

_____ Mailing Address

_____ City _____ State

_____ City _____ State
Phone No. _____

SIGN AND RETURN TO: Regional Engineer _____ Jeffrey M. South, State Highway Building, Effingham, IL 62401

Approved this _____ day of _____, _____

Department of Transportation

BY: _____
Regional Engineer

First: The Applicant represents and warrants that he/she is the party in interest respecting this Permit and that he/she is the agent in fact with authority to bind all parties in interest to the obligations and undertakings agreed to in this Permit. The Applicant represents and warrants that the property lines shown on the attached plan sheet(s) or sketch are true and correct, and that all proposed work is accurately depicted thereon.

Second: The proposed work shall be located and constructed to the satisfaction of the Regional Engineer or his/her duly authorized representative. No revisions or additions shall be made to the proposed work on the right-of-way without the written permission of the Regional Engineer. The Applicant agrees to complete all work to the standards and specifications identified by the Regional Engineer or his/her authorized representative as a condition of granting this Permit. The Applicant agrees to furnish all labor, equipment and material, and do all work and pay all costs associated with the work authorized by this Permit. The Applicant agrees to restore any and all damaged portions of the highway right-of-way to the condition satisfactory to the Regional Engineer or his/her authorized representative including, but not limited to, all landscape restoration. The Applicant shall not trim, cut or in any way disturb any trees or shrubbery along the highway without the approval of the Regional Engineer or his/her duly authorized representative. Any and all documents, writings and notes reflecting or identifying the standards, specifications, understandings and conditions applicable to the performance of the permitted work required by the Regional Engineer or his/her authorized representative are hereby incorporated into this Permit by reference as though fully set forth herein.

Third: The Applicant shall at all times conduct the work in such a manner as to minimize hazards to vehicular and pedestrian traffic. Traffic controls and work site protection shall be in accordance with the applicable requirements of Part 6 (Temporary Traffic Control) of the Illinois Manual on Uniform Traffic Control Devices and with the traffic control plan if one is required elsewhere in the permit. All signs, barricades, flaggers, etc., required for traffic control shall be furnished by the Applicant. The work may be done on any day except Sunday, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Work shall be done only during daylight hours.

Fourth: The work performed by the Applicant is for the bona fide purpose expressed and not for the purpose of, nor will it result in, the parking or servicing of vehicles on the highway right-of-way. Signs located on or overhanging the right-of-way shall be prohibited.

Fifth: The Applicant shall engage in only the proposed work approved herein, and subject to the hazards incident to such activities, assumes all risks associated therewith. The Applicant assumes full and strict liability for the actions of itself, all parties in interest, its agents and employees, contractors, subcontractors and consultants. The Applicant and all parties in interest shall save, defend, hold harmless and indemnify the State of Illinois and each of its officers, agents, employees, invitees and others associated with it from and against any and all suits, claims, actions, losses, injuries, damages, judgments and expenses that are based on, or that arise or are alleged to have arisen out of the performance of the work approved herein, including, but not limited to, any act, willful or intended, or negligence of the Applicant and any party in interest, its agents and employees, contractors, subcontractors and consultants whether at law, in equity or common law. In the event the Applicant or any party in interest fails, neglects, or refuses to comply with any provision of this indemnity, the State of Illinois may take any action necessary to protect itself from liability, including any action to pay, settle, compromise and procure the discharge thereof, in which case the Applicant or any party in interest, jointly and severally, shall be liable and bound unto the State of Illinois for any and all expenses related thereto, including attorney's fees.

Sixth: The State reserves the right to make such changes, additions, repairs and relocations within its statutory limits to the facilities constructed under this permit or their appurtenances on the right-of-way as may at any time be considered necessary to permit the relocation, reconstruction, widening or maintaining of the highway and/or provide proper protection to life and property on or adjacent to the State right-of-way. However, in the event this permit is granted to construct, locate, operate and maintain utility facilities on the State right-of-way, the Applicant, upon written request by the Regional Engineer, shall perform such alterations or change of location of the facilities, without expense to the State, and should the Applicant fail to make satisfactory arrangements to comply with this request within a reasonable time, the State reserves the right to make such alterations or change of location or remove the work, and the Applicant agrees to pay for the cost incurred.

Seventh: This permit is effective only insofar as the Department has jurisdiction and does not presume to release the Applicant from compliance with the provisions of any existing statutes or local regulations relating to the construction of such work.

Eighth: The Construction of access driveways is subject to the regulations listed in the "Policy on Permits for Access Driveways to State Highways." If, in the future, the land use of property served by an access driveway described and constructed in accordance with this permit changes so as to require a higher driveway type as defined in that policy, the owner shall apply for a new permit and bear the costs for such revisions as may be required to conform to the regulations listed in the policy. Utility installations shall be subject to the "Policy on the Accommodation of Utilities on Right-of-Way of the Illinois State Highway System."

Ninth: If the work covered by this permit includes construction of additional lanes, turn lanes, median cross-overs or traffic signals on, along or adjacent to a highway under Department jurisdiction, the permittee shall use only contractor(s) approved by the Department of Transportation for the performance of said work on the State highway. A contractor currently prequalified by the Department in the work rating governing the said work shall be approved. Prior to the commencement of the said work on the State highway, the applicant shall furnish the Regional Engineer a copy of the contractor's current Certificate of Eligibility, or, if the permittee proposes to use a contractor not currently prequalified by the Department, information satisfactory to the Department evidencing the contractor's qualification and ability to perform the said work. No work on the State highway shall be performed until the Department issues an approval of the proposed contractor.

RECONSTRUCT A STREET APPROACH

The Applicant is hereby granted permission to reconstruct a street approach by full depth saw cutting and removing the existing street approach. Then extend the existing pipe culvert with a 53" x 34" elliptical reinforced culvert pipe along with two (2) precast flared end sections. Then install two (2) Type "A" inlets and three (3) frames and grates. Also, construct new Class "SI" concrete curb and gutter and a paved street approach. Prior to approval all disturbed areas shall be reshaped and seeded on the State highway right-of-way. This work will be located and constructed in accordance with the Special Provisions, description and plans attached hereto and made a part of this permit. The material used in this permit shall be from a State approved source.

If the certified pipe culvert is furnished in sections, the Applicant shall furnish either a connector band for the corrugated metal pipe or mastic joint sealer for the reinforced concrete pipe culvert.

This commercial entrance is designed to serve as access to County Fair Drive to serve a Love's Travel Center. If the use of this entrance is changed, the owner shall revise the driveway as stated in paragraph Nine on the back side of Form BT 1045.

All labor and material required to complete and maintain this street approach are the responsibility of the Applicant.

This permit is granted for the construction of additional turn lanes and reconstructing a road approach on a highway under State jurisdiction. The Applicant shall only utilize contractor(s) prequalified by the Department of Transportation for the performance of required work. Prior to the commencement of the work described in this permit, the Applicant shall furnish the Regional Engineer a copy of the contractor's current Certificate of Eligibility.

When doing the work covered in this permit, the Applicant shall use Traffic Control Standard 701006, which is attached and made a part of this permit. Standard 701006 is a minimum requirement and additional or supplemental devices may be required. All Traffic Control Devices must meet NCHRP-350 requirements.

The Applicant shall comply with all Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES) regulations including, but not limited to, ILR 10 (Construction Site Soil Erosion and Sediment Control) and ILR 40 (Site Maintenance and All Other Storm Water Runoff/Discharge).

It is understood and agreed that the Applicant, his successors, or assigns shall not alter or change the existing natural drainage contours of this property to discharge additional storm water onto the State highway right-of-way. If a change is proposed in the grade, area, or type of surface, the Applicant, his successors, or assigns shall submit a plan to the Illinois Department of Transportation for review before making any such changes.

RECONSTRUCT A STREET APPROACH

Page 2 of 2

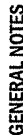
All work shall be constructed in accordance with the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction adopted April 1, 2016. The Department shall be furnished copies of material and construction inspection to certify compliance with the standard specifications. The Applicant shall furnish enough qualified engineering personnel for construction layout and to insure adequate material and construction inspection to certify compliance with the standard specifications. The Applicant must provide the Department written documentation stating the name of the inspector or firm performing this work, along with documentation of his/her experience for the Department's approval prior to permit execution.

The construction of the Love's Travel Center will increase traffic and turning movements on Illinois 121. The location currently does not meet the warrants required to install traffic signals based on available data. The Department will continue to monitor the intersection for an increase in accidents and changes in traffic patterns. If this occurs, signal warrants will again be reviewed. At that time, if warrants are met and engineering judgement determines there is a need for signals, the signals and all other necessary roadway improvements shall be installed in accordance with the current IDOT standards and the MUTCD at the expense of the City of Decatur and/or the developer(s). Therefore, a complete site plan, along with signal warrants, shall be submitted for approval to the Department for all additional development on either side of Illinois 121 at this location.

A copy of this permit shall be in the possession of the construction foreman on the job site for inspection by the State Highway personnel.

The Applicant shall contact the Illinois Department of Transportation Operations Office in Effingham (217)342-3951 a minimum of 48 hours in advance of starting the work so a representative of this office may meet with the construction foreman to discuss the construction details.

Permit 7-17803 issued to Love's Travel Centers and Country Store, Inc. covers the work on Illinois 121.



GENERAL NOTES

This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement during shoulder operations or where construction requires lane closures in urban areas.

Calculate L as follows:

SPEED LIMIT

40 mph (70 km/h)
or less:45 mph (80 km/h)
or greater:

W = Width of offset
In feet (meters).

5 = Normal posted speed
mph (km/h).

All dimensions are in inches (millimeters) unless otherwise shown.

REVISIONS

DATE	REVISIONS
1-1-14	Revised workers sign number to agree with current MUTCD.
1-1-13	Omitted text 'WORKERS' sign.

**URBAN LANE CLOSURE,
MULTILANE, 1W OR 2W WITH
NONTRAVERSABLE MEDIUM**

Sheet 1 of 21

STANDARD 701601-09

SIGN SPACING	
Posted Speed	Sign Spacing
55	500' (150 m)
50-45	350' (100 m)
45	200' (60 m)

SYMBOLS

↑ Arrow board

Cone, drum or barricade

Sign on portable or permanent support

Work area

♂ Barricade or drum with flashing light

Type III barricade with flashing lights

- **Flagger with traffic control sign.**

ISSUED 1-1-97

ILLINOIS Department of Transportation

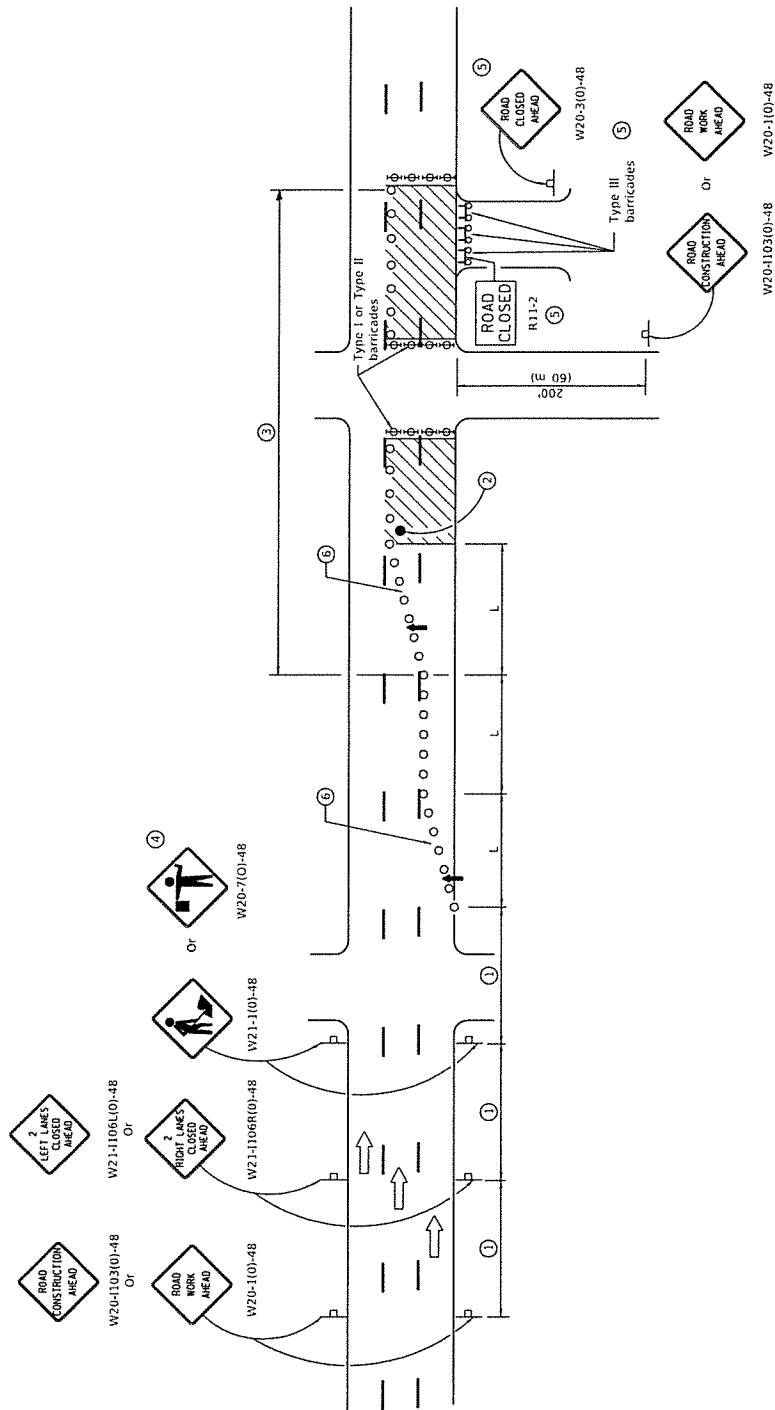
PASSED January 1, 2014

James O. De

ENGINEER OF SAFETY ENGINEERING

APPROVED January 1, 2014

[Signature]

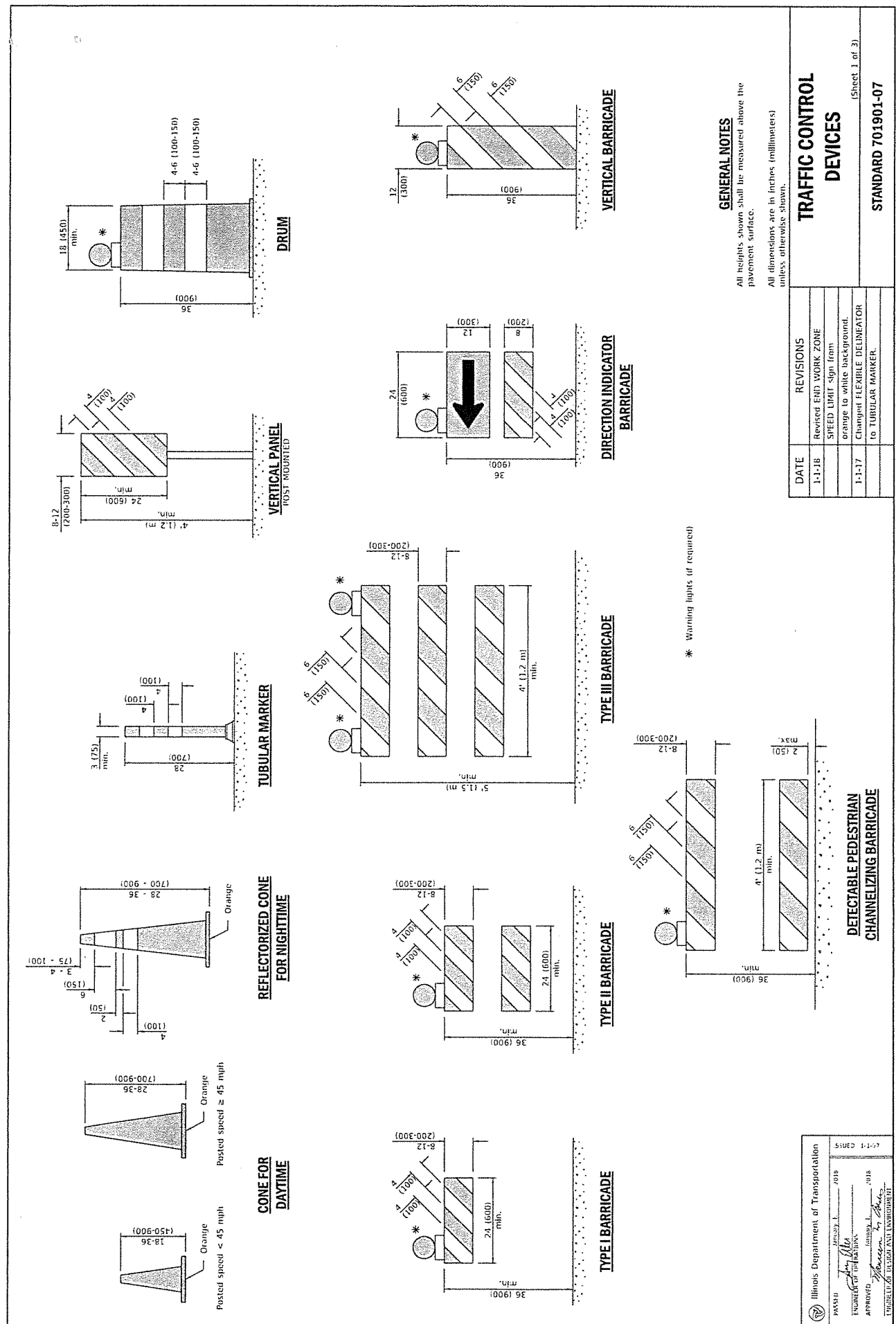


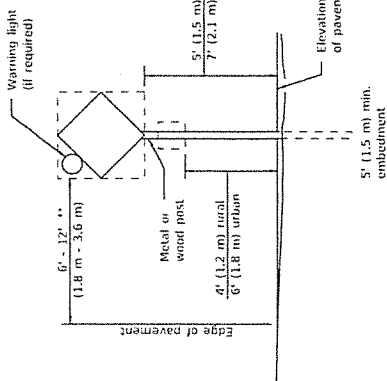
**URBAN LANE CLOSURE,
MULTILANE, 1W OR 2W WITH
NONTRAVERSABLE MEDIAN**

(SHEET 2 OF 2)

STANDARD 701601-09

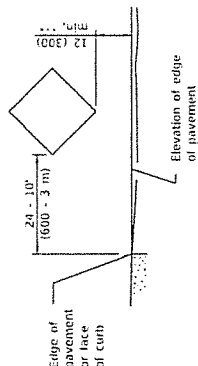
Illinois Department of Transportation PASSED APPROVED ENGINEER OF SAFETY ENGINEERING ENGINEER OF DESIGN AND ENVIRONMENT	JUNE 2014 JUNE 2014 JUNE 2014	ISSUED 1-1-97
	JUNE 2014 JUNE 2014 JUNE 2014	JUNE 2014 JUNE 2014 JUNE 2014





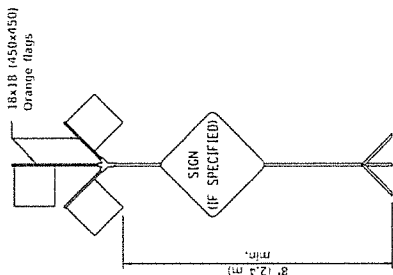
POST MOUNTED SIGNS

.. When curb or paved shoulder are present this dimension shall be 24 (600) to the face of curb or 6' (1.8 m) to the outside edge of the paved shoulder.

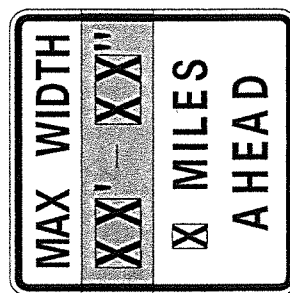
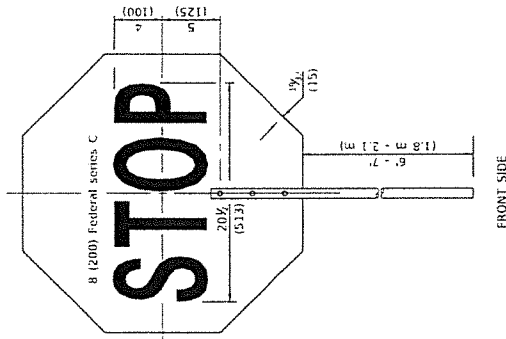


SIGNS ON TEMPORARY SUPPORTS

... When work operations exceed four days, this dimension shall be 5' (1.5 m) min. If located behind other devices, the height shall be sufficient to be seen completely above the devices.

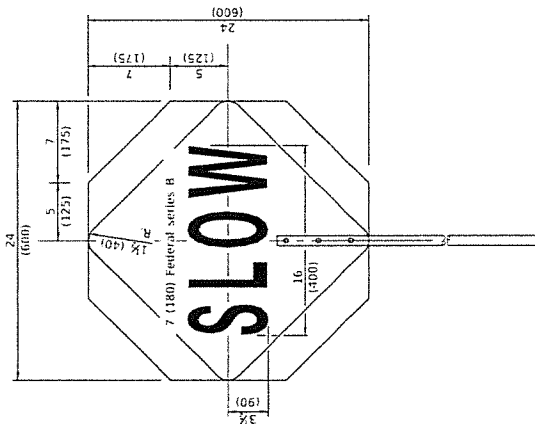


HIGH LEVEL WARNING DEVICE



WIDTH RESTRICTION SIGN

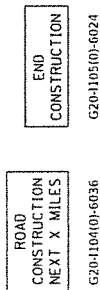
xx-xx* width and x miles are variable.



REVERSE SIDE

FRONT SIDE

FLAGGER TRAFFIC CONTROL SIGN



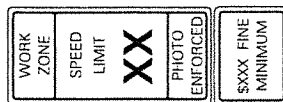
This signing is required for all projects 2 miles (3200 m) or more in length.

ROAD CONSTRUCTION NEXT X MILES sign shall be placed 500' (150 m) in advance of project limits.

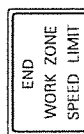
END CONSTRUCTION sign shall be erected at the end of the job unless another job is within 2 miles (3200 m).

Dual sign displays shall be utilized on multi-lane highways.

WORK LIMIT SIGNING



Sign assembly as shown on Standards or as allowed by District Operations.



This sign shall be used when the above sign assembly is used.

HIGHWAY CONSTRUCTION

SPEED ZONE SIGNS

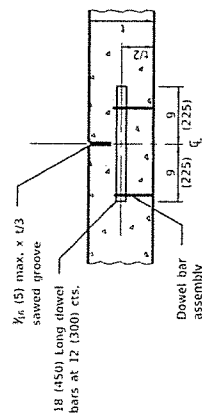
... R10-108p shall only be used along roadways under the jurisdiction of the State.

TRAFFIC CONTROL DEVICES

(Sheet 2 of 3)

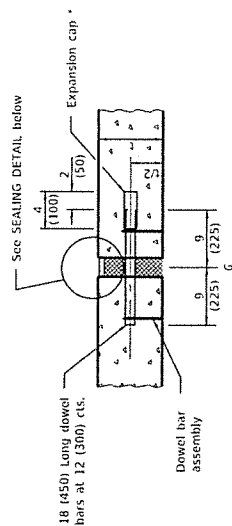
STANDARD 701901-07

Illinois Department of Transportation		ISSUED 1-1-97	
PASSED	DESIGNED	7/18	
ENGINEER	APPROVED	2/16	
COURTESY OF ILLINOIS ROAD CONSTRUCTION			

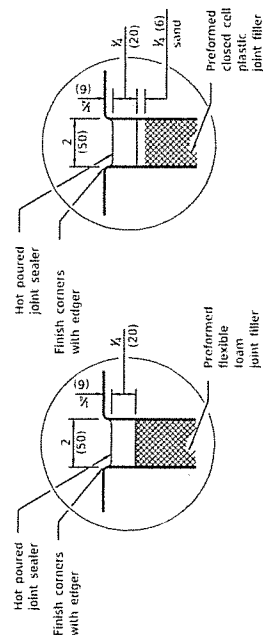


Expansion caps shall be installed on the exposed end of each dowel bar once the header has been removed and the joint filler material has been installed.

TRANSVERSE EXPANSION JOINT **(FOR PAVEMENTS WITH UNEQUAL THICKNESS)**



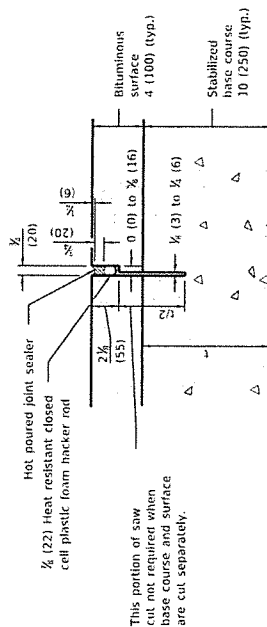
TRANSVERSE EXPANSION JOINT
(FOR PAVEMENTS WITH EQUAL THICKNESS)



SEALING DETAIL

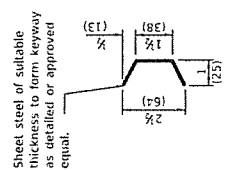
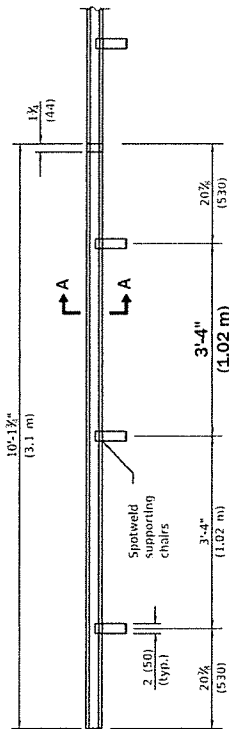
DOWEL BAR TABLE	
PAVEMENT THICKNESS	DOWEL BAR DIAMETER
10 (250) or greater	1½ (38)
8 (200) thru 9.99 (249)	1¼ (32)
less than 8 (200)	1 (25)

TRANSVERSE CONTRACTION JOINT
(FOR CAM, CFA AND LFA BASE COURSE MIXTURES)



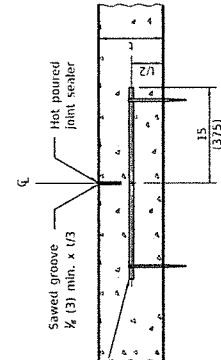
This portion of saw cut not required when base course and surface are cut separately.

TRANSVERSE CONTRACTION JOINT



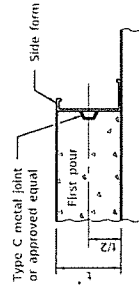
Steel steel of suitable thickness to form keyway as detailed or approved equal.

TYPE C METAL JOINT



No. 6x30 (No. 19x750) Tie bars at 36 (900) cts. (shown on support plus)

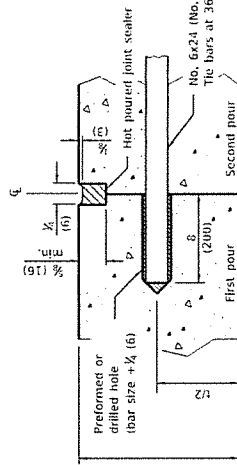
LONGITUDINAL SAWED JOINT



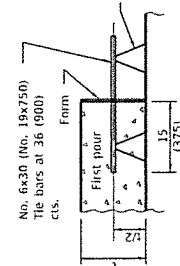
Type C metal joint or approved equal

LONGITUDINAL KEYS JOINT

• 8 (203) min. pavement thickness for keyed joints.



LONGITUDINAL CONSTRUCTION JOINT (TIE BAR GROUDED IN PLACE)



LONGITUDINAL CONSTRUCTION JOINT (TIE BAR FORMED IN PLACE OR MECHANICALLY INSERTED)

GENERAL NOTES
All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).
All dimensions are in inches (millimeters) unless otherwise shown.

DATE	REVISIONS
1-1-18	Changed tie bar spacing to 36 (900) cts. Revised DOWEL BAR TABLE.
1-1-08	Switched units to English (metric).

PAVEMENT JOINTS (Sheet 1 of 2)
STANDARD 420001-09

Illinois Department of Transportation

DESIGNED BY: *Michael Bond*

ENGINEER OF PUBLIC WORKS: *Michael Bond*

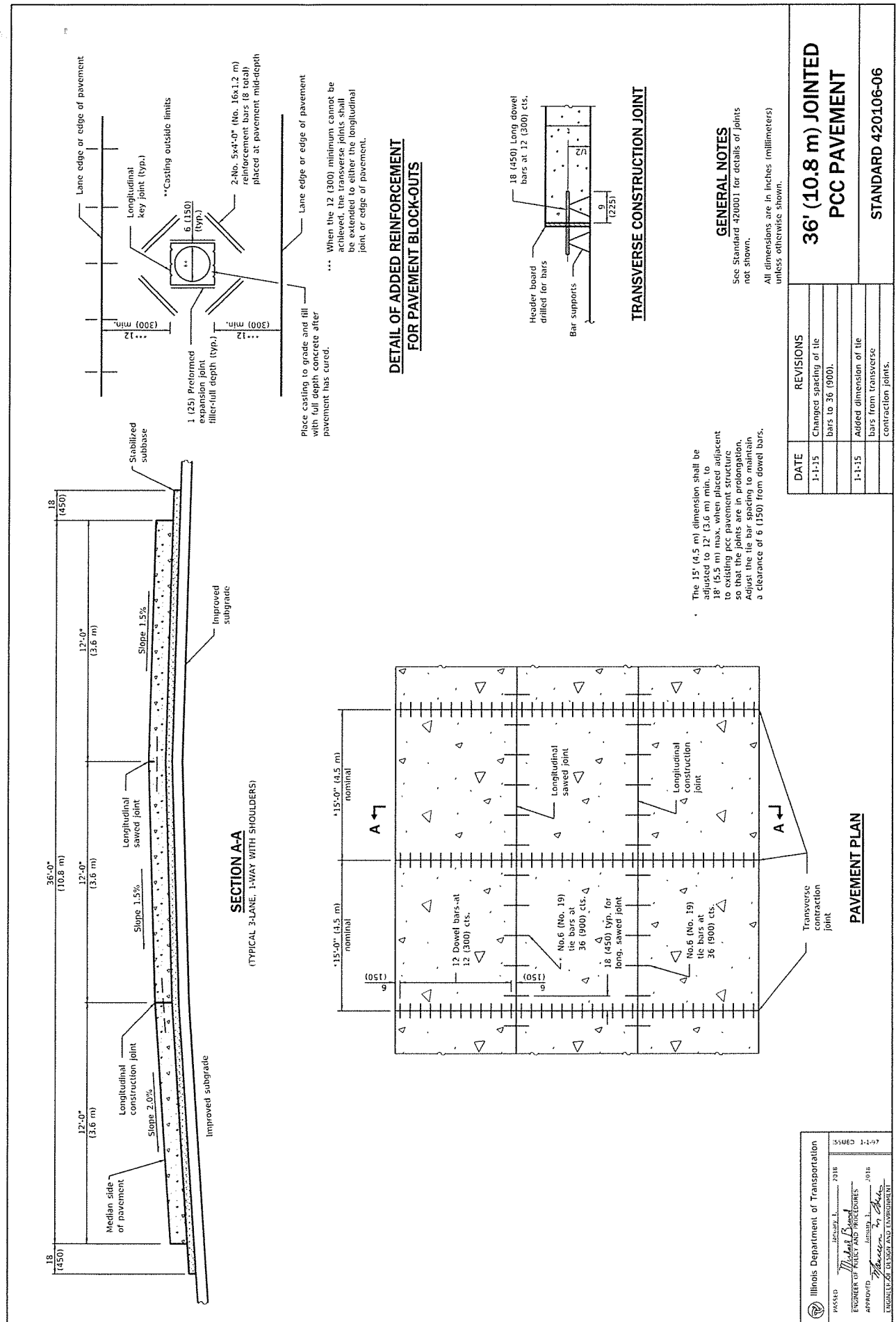
APPROVED: *Michael Bond*

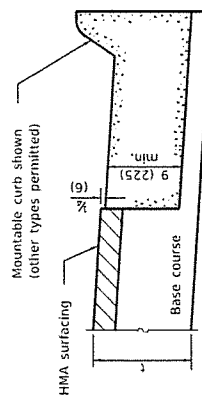
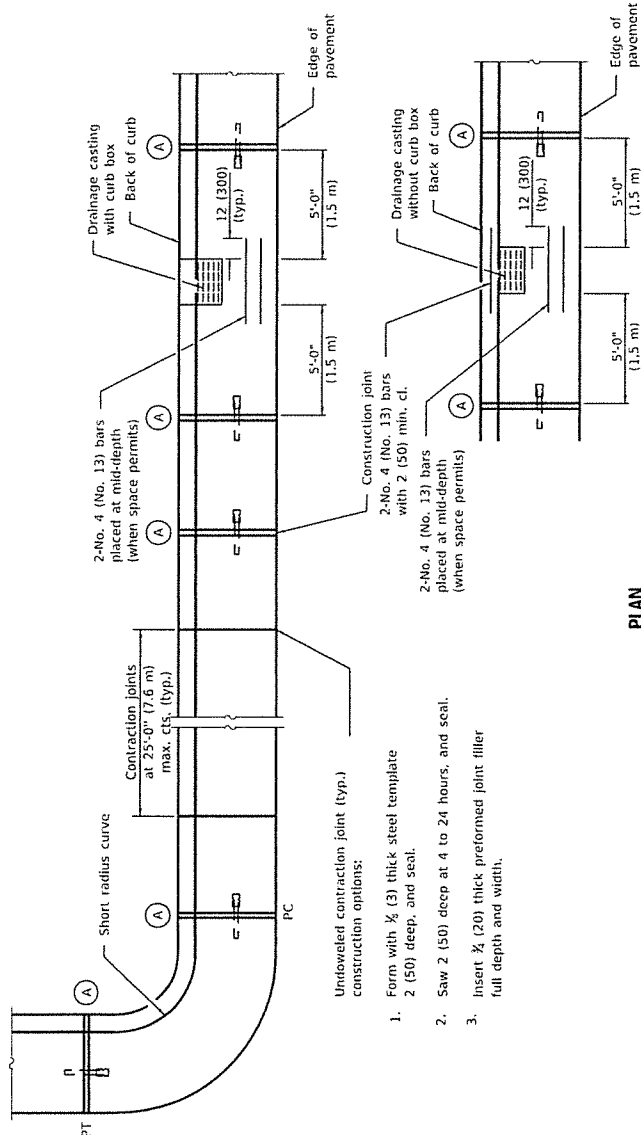
DATE: 1-1-18

PROJECT: 15-011

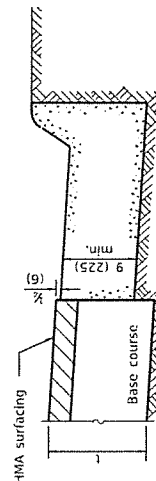
LOCATION: 15-011

REVISIONS: 1

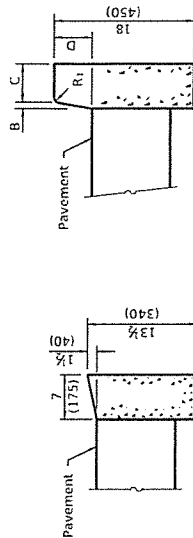




ON DISTURBED SUBGRADE



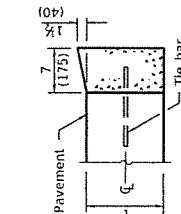
ON UNDISTURBED SUBGRADE



DEPRESSED CURB

BARRIER CURB

ADJACENT TO FLEXIBLE PAVEMENT



DEPRESSED CURB

BARRIER CURB

ADJACENT TO PCC PAVEMENT OR PCC BASE COURSE

CONCRETE CURB TYPE B

ADJACENT TO FLEXIBLE PAVEMENT

**CONCRETE CURB TYPE B
AND COMBINATION
CONCRETE CURB AND GUTTER**

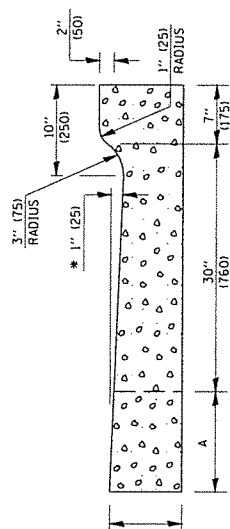
(Sheet 2 of 2)

STANDARD 606001-07

ILLINOIS Department of Transportation 11/15/11 2018 ENGINEER OF FILED AND RECORDS APPROVED 1-1-17 2018 ENGINEER OF DESIGN AND CONSTRUCTION	11/15/11 2018 1-1-17 2018
	11/15/11 2018 1-1-17 2018

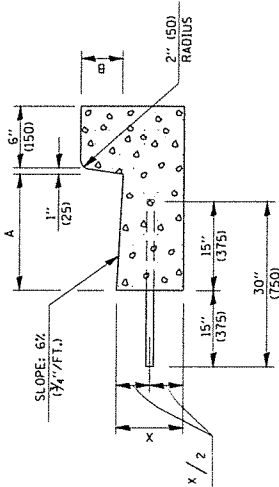
PLAN

	B-6-2	B-9-2	B-6-24	B-9-24
	(B-15.30)	(B-22.30)	(B-15.45)	(B-22.45)
	12°	12°	18°	18°
	12°	12°	18°	18°
A	3300	3300	4500	4500
	6°	6°	6°	6°
B	1150	1150	1225	1225
	9°	9°	9°	9°
	9°	9°	9°	9°
X	0.37	0.42	0.44	0.49
Cu. YD.	0.23	0.42	0.48	0.51
(m3)	0.28	0.32	0.39	0.43
CLASSE S1	0.28	0.32	0.39	0.43
CONCRETE	0.28	0.32	0.39	0.43



SECTION A-A

*** INCREASE TO 2" (50 mm) WHERE IN THE PLANS IT IS SPECIFIED THAT THESE SPECIAL INLETS ARE TO BE CONSTRUCTED AS OUTLETS. ALL OUTLET LOCATIONS WILL BE CONFIRMED BY THE ENGINEER.**



SECTION B-B

GENERAL NOTES

1. CLASS S1 CONCRETE SHALL BE USED THROUGHOUT.
2. TIE BARS SHALL BE NO. 6 (NO. 20) AT 24" (600 mm) CENTERS UNLESS OTHERWISE SHOWN. SPECIAL INLETS AND OUTLETS SHALL BE DETAIL IN ACCORDANCE WITH DETAILS FOR LONGITUDINAL CONSTRUCTION JOINT SHOWN ON STANDARD 420001.
3. TIE BARS SHOWN ABOVE WILL NOT BE PAID FOR SEPARATELY BUT SHALL BE CONSIDERED AS INCIDENTAL TO CLASS S1 CONCRETE (OUTLET).
4. WHEN SPECIAL INLET IS CONSTRUCTED ADJACENT TO FLEXIBLE PAVEMENT, THE TIE BARS SHALL BE OMITTED AND ALL CONSTRUCTION JOINTS SHALL BE PROVIDED WITH A DOWEL BAR CONFORMING TO ARTICLE 1006.11(c,b).
5. THIS WORK WILL BE PAID FOR AT THE CONTRACT UNIT PRICE PER CU. YD. (m³) FOR CLASS S1 CONCRETE (OUTLET) WHICH PRICE SHALL INCLUDE ALL LABOR AND MATERIAL AS SPECIFIED AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

Note: All dimensions are in INCHES (millimeters) unless otherwise shown.

[illegible]



Joint configuration and dimensions of flat slab shall match and fit the riser joint detail.

The manufacturer shall ensure that all precast manhole sections are additionally reinforced where required to resist damage from handling, shipping and installation stresses.

Lifting holes shall be located in the sections as per the manufacturer's recommendations and grouted prior to backfilling.

See Standard 602701 for details of manhole steps.

All dimensions are in inches (millimeters) unless otherwise noted.

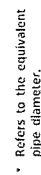
**PRECAST MANHOLE TYPE A
4' (1.22 m) DIAMETER**

Sheet 2 of 2)

STANDARD 602401-04

.. #5 (#16) bars at 3 (75) cts. bottom.

.. #5 (#16) bars at 3 (75) cts. 36 (910) long bottom.
Bundle first bar with closest WWR bar to the opening.

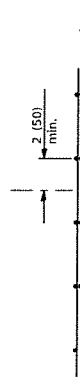


Illinois Department of Transportation	ISSUED 1-1-97
	2016 APPROVED _____ April 1, 2016 <u>ENGINEER OF BRIDGES AND STRUCTURES</u> <i>[Signature]</i> APPROVED _____ April 1, 2016 <u>ENGINEER OF DESIGN AND ENVIRONMENT</u> <i>[Signature]</i>

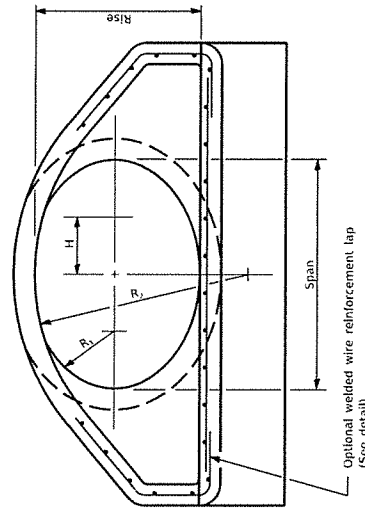
DATE	REVISIONS
4-1-16	Changed terminology to 'welded wire reinforcement'
	Corrected min. lap dimension
1-1-09	Switched units to English (metric).

**PRECAST REINFORCED
CONCRETE ELLIPTICAL
FLARED END SECTION**

STANDARD 542306-03



**OPTIONAL WELDED WIRE
REINFORCEMENT LAP**



END VIEW

GENERAL NOTES

GENERAL NOTES
All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

All dimensions are in inches (millimeters) unless otherwise shown.

**CITY OF DECATUR
MACON COUNTY, IL**

PORTION TO BE IMPROVED _____

PLAN _____

PROFILE _____ HORIZONTAL _____ VERTICAL _____

CROSS SECTION _____ HORIZONTAL _____ VERTICAL _____

[illegible]

CESO 
WWW.CESOINC.COM
8534 YANKEE STREET, SUITE 2B
DAYTON, OHIO 45458
PH (937) 435-8584 | FAX (937) 435-3307

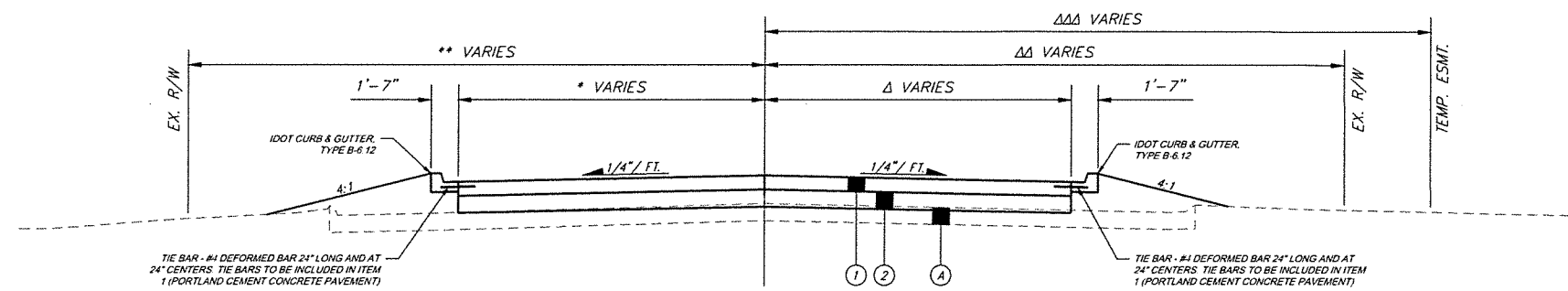
CITY OF DECATUR ENGINEER DATE

CALCULATED	
RTC	
CHECKED	
TDH	

TITLE SHEET
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

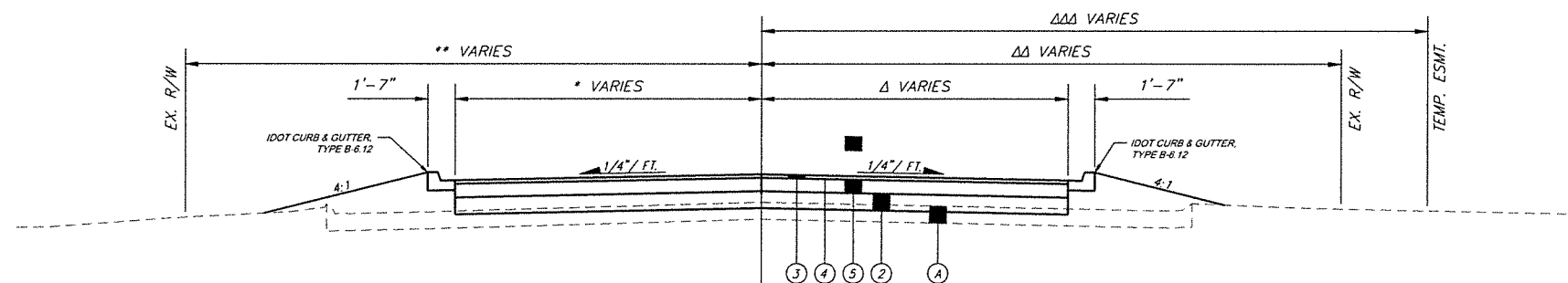




TYPICAL SECTION - COUNTY FAIR DRIVE (ALTERNATE BID A)
STA. 0+32.00 TO STA. 8+12.30
-NIS-

- * VARIES FROM STA. 0+32.00 TO STA. 0+99.93, SEE SHEET 9
18.00' FROM STA. 0+99.93 TO STA. 1+38.72
VARIES FROM STA. 1+38.72 TO STA. 3+29.13, SEE SHEET 9
18.00' FROM STA. 3+29.13 TO STA. 4+41.39
VARIES FROM STA. 4+41.39 TO STA. 7+41.82, SEE SHEET 10
18.00' FROM STA. 7+41.82 TO STA. 8+12.30
- ** VARIES 40.61' TO 40.59' FROM STA. 0+94.53 TO STA. 1+38.72
VARIES 40.59' TO 33.82' FROM STA. 1+38.72 TO STA. 3+29.13
VARIES 33.82' TO 25.44' FROM STA. 3+29.13 TO STA. 4+41.39
VARIES 25.44' TO 25.35' FROM STA. 4+41.39 TO STA. 7+41.82
VARIES 25.35' TO 25.33' FROM STA. 7+41.82 TO STA. 8+12.30

- Δ VARIES FROM STA. 0+32.00 TO STA. 1+79.92, SEE SHEET 9
18.00' FROM STA. 1+79.92 TO STA. 8+12.30
- ΔΔ VARIES 39.39' TO 24.67' FROM STA. 0+94.53 TO STA. 8+12.30
- ΔΔΔ 0.00' FROM STA. 0+32.00 TO STA. 3+09.34
VARIES 34.52' TO 34.67' FROM STA. 3+09.34 TO STA. 8+12.30



TYPICAL SECTION - COUNTY FAIR DRIVE (ALTERNATE BID B)
STA. 0+32.00 TO STA. 8+12.30
-NIS-

- * VARIES FROM STA. 0+32.00 TO STA. 0+99.93, SEE SHEET 9
18.00' FROM STA. 0+99.93 TO STA. 1+38.72
VARIES FROM STA. 1+38.72 TO STA. 3+29.13, SEE SHEET 9
18.00' FROM STA. 3+29.13 TO STA. 4+41.39
VARIES FROM STA. 4+41.39 TO STA. 7+41.82, SEE SHEET 10
18.00' FROM STA. 7+41.82 TO STA. 8+12.30
- ** VARIES 40.61' TO 40.59' FROM STA. 0+94.53 TO STA. 1+38.72
VARIES 40.59' TO 33.82' FROM STA. 1+38.72 TO STA. 3+29.13
VARIES 33.82' TO 25.44' FROM STA. 3+29.13 TO STA. 4+41.39
VARIES 25.44' TO 25.35' FROM STA. 4+41.39 TO STA. 7+41.82
VARIES 25.35' TO 25.33' FROM STA. 7+41.82 TO STA. 8+12.30

- Δ VARIES FROM STA. 0+32.00 TO STA. 1+79.92, SEE SHEET 9
18.00' FROM STA. 1+79.92 TO STA. 8+12.30
- ΔΔ VARIES 39.39' TO 24.67' FROM STA. 0+94.53 TO STA. 8+12.30
- ΔΔΔ 0.00' FROM STA. 0+32.00 TO STA. 3+09.34
VARIES 34.52' TO 34.67' FROM STA. 3+09.34 TO STA. 8+12.30

LEGEND

- ① IDOT 42000501 - PORTLAND CEMENT CONCRETE PAVEMENT 10" (JOINTED)
- ② IDOT 30200650 - PROCESSING MODIFIED SOIL, 12"
IDOT 35200500 - CEMENT
- ③ IDOT 40603340 - HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N70, 2.5"
- ④ IDOT 40600290 - BITUMINOUS MATERIAL (TACK COAT)
- ⑤ IDOT 40603085 - HOT-MIX ASPHALT BINDER COURSE, IL-19, N70, 9.5"
- A EXISTING CONCRETE PAVEMENT AND BASE

CALCULATED
R/C
CHECKED
TDH

TYPICAL SECTIONS
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

2
19

SPECIFICATIONS AND STANDARD CONSTRUCTION DRAWINGS
THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, DATED 2016, CITY OF DECATUR, PUBLIC WORKS DEPARTMENT CONSTRUCTION STANDARDS, DATED JANUARY 1, 2003, AND THE NOTED STANDARD CONSTRUCTION DRAWINGS SHALL GOVERN THIS IMPROVEMENT. WHEREVER THE WORD "STATE" OCCURS, IT IS TO MEAN THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT). WHEREVER THE WORD "CITY" OCCURS, IT IS TO MEAN CITY OF DECATUR.

WHENEVER THE WORD "ENGINEER" OR "DEPARTMENT" IS USED HEREIN, IT SHALL BE HELD TO MEAN THE CITY OF DECATUR PROJECT ENGINEER, OR DULY AUTHORIZED AUTHORITY.

EXISTING SURVEY MONUMENTS
EXISTING SURVEY MONUMENTS, INCLUDING BUT NOT LIMITED TO PROPERTY CORNERS, CENTERLINE MONUMENTS, RIGHT-OF-WAY MONUMENTS, ETC., MAY POTENTIALLY BE DISTURBED OR DESTROYED BY CONSTRUCTION OF THESE ROADWAY IMPROVEMENTS. THE CONTRACTOR SHALL RETAIN A PROFESSIONAL SURVEYOR, LICENSED IN THE STATE OF ILLINOIS, TO IDENTIFY MONUMENTS THAT MAY BE DISTURBED AND TO PROPERLY REPLACE DISTURBED MONUMENTS IN-KIND AFTER CONSTRUCTION IS COMPLETE.

PERMITS FEES AND NOTICES
THE CONTRACTOR SHALL OBTAIN, AT HIS EXPENSE, ANY AND ALL PERMITS AND INSPECTIONS REQUIRED FOR THE PROSECUTION OF THE WORK BY LOCAL LAWS, ORDINANCES, RULES AND REGULATIONS.

MATERIALS AND WORKMANSHIP
UNLESS OTHERWISE SPECIFIED, ALL MATERIALS SHALL BE NEW AND BOTH WORKMANSHIP AND MATERIALS SHALL BE OF THE FIRST QUALITY, PROPER AND SUFFICIENT FOR THE PURPOSE CONTEMPLATED. THE CONTRACTOR SHALL FURNISH, IF SO REQUIRED, SATISFACTORY EVIDENCE AS TO THE KIND AND QUALITY OF MATERIALS AND WORKMANSHIP. ALL ITEMS OF EQUIPMENT AND/OR MATERIALS PROPOSED FOR SUBSTITUTION MUST BE APPROVED BY THE ENGINEER IN WRITING AND SHALL BE EQUAL OR BE SUPERIOR TO THE ITEMS SPECIFIED IN THE CONTRACT DOCUMENTS. IF SAID SUBSTITUTION PROPOSED BY THE CONTRACTOR FOR A SPECIFIED ITEM REQUIRED ENGINEERING REVISIONS, THE EXPENSE OF SUCH REVISIONS SHALL BE PAID FOR BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

EXISTING FACILITIES
IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PERFORM HIS WORK IN SUCH A MANNER AS NOT TO DAMAGE OR DESTROY ANY EXISTING FACILITY. IF ANY SUCH DAMAGE DOES OCCUR DUE TO THE CONTRACTOR'S OPERATIONS, HE SHALL REPLACE THE DAMAGED PORTION AT HIS EXPENSE AND TO THE SATISFACTION OF THE ENGINEER.

EXAMINATION OF THE SITE
THE CONTRACTOR SHALL CAREFULLY EXAMINE THE SITE OF THE PROPOSED WORK, THE PLANS AND SPECIFICATIONS. THE SUBMISSION OF A BID SHALL BE CONSIDERED EVIDENCE THAT THE CONTRACTOR HAS MADE SUCH EXAMINATION AND IS SATISFIED AS TO THE CONDITIONS TO BE ENCOUNTERED IN PERFORMING THE WORK IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.

WORK LIMITS
THE WORK LIMITS SHOWN ON THESE PLANS ARE FOR PHYSICAL CONSTRUCTION ONLY. THE INSTALLATION AND OPERATION OF ALL TEMPORARY TRAFFIC CONTROL AND TEMPORARY TRAFFIC CONTROL DEVICES REQUIRED BY THESE PLANS SHALL BE PROVIDED BY THE CONTRACTOR WHETHER INSIDE OR OUTSIDE THESE WORK LIMITS.

RELOCATION OF UTILITIES
ALL UTILITIES WHICH ARE SHOWN OR LOCATED DURING THE COURSE OF CONSTRUCTION THAT ARE FOUND TO BE IN CONFLICT WITH THESE PLANS ARE TO BE RELOCATED OR ADJUSTED BY THE OWNER OF THE UTILITY.

ALTERNATE BID
PROJECT IS TO BE BID FOR BOTH ALTERNATE BID A - CONCRETE PAVEMENT AND ALTERNATE BID B - ASPHALT PAVEMENT. ANY AND ALL ITEMS WHICH ARE THE SAME REGARDLESS OF PAVEMENT TYPE ARE TO INCLUDED IN THE BASE BID. QUANTITIES PROVIDED ON CROSS SECTION SHEETS ARE REPRESENTATIVE OF ALTERNATE BID A. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL QUANTITIES.

UNDERGROUND UTILITIES
THE LOCATIONS OF THE UNDERGROUND UTILITIES SHOWN ON THE PLAN AREAS OBTAINED FROM THE OWNERS OF THE UTILITIES.

THE UNDERGROUND UTILITIES SHOWN ON THE PLAN HAVE BEEN LOCATED BY DILIGENT FIELD CHECKS AND SEARCHES OF AVAILABLE RECORDS. IT IS BELIEVED THAT THEY ARE ESSENTIALLY CORRECT.

COOPERATION WITH UTILITY COMPANIES
WHILE THE WORK OF THIS CONTRACT IS BEING PERFORMED, THE UTILITY COMPANIES MAY BE WORKING IN THE AREA ADJUSTING AND RESETING EXISTING FACILITIES. THE CONTRACTOR SHALL FULLY COOPERATE WITH UTILITY COMPANIES SO THAT THE ENTIRE WORK IS COMPLETED IN A MANNER CONSISTENT WITH GOOD CONSTRUCTION PRACTICES. THE CONTRACTOR, UTILITIES, AND ENGINEER SHALL DISCUSS THE NECESSARY CONSTRUCTION SCHEDULES TO COMPLETE THE PROJECT.

CROSSINGS TO EXISTING PIPES AND UTILITIES
WHERE PLANS PROVIDE FOR A PROPOSED CONDUIT TO CROSS OVER OR UNDER AN EXISTING SEWER OR UNDERGROUND UTILITY, THE CONTRACTOR SHALL LOCATE THE EXISTING PIPES OR UTILITIES BOTH AS TO LINE AND GRADE BEFORE STARTING THE PROPOSED CONDUIT.

UTILITY COORDINATION
THE FOLLOWING IS A LIST OF THE KNOWN EXISTING UTILITIES IN THE PROJECT AREA ALONG WITH THE RESPECTIVE OWNERS. THE LIST IS INCLUDED FOR INFORMATIONAL PURPOSES ONLY. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITY OWNERS IN THE PROJECT AREA PRIOR TO START OF CONSTRUCTION WHETHER LISTED ON THIS PAGE OR NOT.

GAS & ELECTRIC
AMEREN ILLINOIS
2460 N. JASPER ST. MC K30
DECATUR, IL 62526
PH (O): (217) 424-6525
PH (C): (217) 433-6597
CONTACT: SHAWN SPILLMAN

TELEPHONE
AT&T
E-MAIL: MO4581@ATT.COM
PH: (217) 789-5644
CONTACT: MIKE OSMOND

STORM & SANITARY SEWER
CITY OF DECATUR
1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523
PH: (217) 424-2747
CONTACT: GRIFFIN ENYART
WATER
CITY OF DECATUR
1GARY ANDERSON PLAZA
DECATUR, IL 62523
PH: (217) 424-2747
CONTACT: KARL ZIEMER

UTILITIES NOTIFICATION
CONTRACTOR IS TO CONTACT JULIE (1-800-892-0123) AND ENSURE ALL UTILITIES ARE MARKED BEFORE DIGGING BEGINS.

TEMPORARY TRAFFIC CONTROL
IT IS ESSENTIAL THAT THE ENGINEER HAVE THE AUTHORITY TO CONTROL THE PROGRESS OF THE WORK ON THE PROJECT IN ITS RELATION TO OBTAINING SAFE CONDITIONS. THIS INCLUDES THE AUTHORITY TO MODIFY CONDITIONS OR HALT WORK UNTIL APPLICABLE OR REMEDIAL SAFETY MEASURES ARE TAKEN. THE CONTRACTOR IS TO SUPPLY ALL TRAFFIC CONTROL, AS THE ENGINEER DEEMS NECESSARY. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE APPLICABLE SPECIFICATIONS OF THE ILLINOIS BUREAU OF DESIGN AND ENVIRONMENT MANUAL.

ALL WORK AND TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH SECTION 701 OF THE IDOT STANDARD SPECIFICATIONS AND OTHER APPLICABLE PORTIONS OF THE IDOT SPECIFICATIONS, AS WELL AS THE ILLINOIS BUREAU OF DESIGN AND ENVIRONMENT MANUAL.

WEATHER CONDITIONS
NO CONSTRUCTION SHALL BE DONE DURING STORMY, FREEZING OR INCLEMENT WEATHER UNLESS PERMISSION IS GIVEN BY THE ENGINEER WHENEVER WORK PROCEEDS DURING SUCH WEATHER, THE CONTRACTOR SHALL PROVIDE APPROVED FACILITIES, INCLUDING HEAT (IF REQUIRED), FOR THE PROTECTION OF ALL MATERIALS AND FINISHED WORK.

RESTORATION
THE CONTRACTOR SHALL PROVIDE FOR PROTECTION OF THE FOLLOWING:

EXISTING STREETS, DRIVEWAYS, SIDEWALKS, CURBS, GUTTERS, RE-SEEDING/RE-SODDING, REMOVAL OF TREES, RESTORATION OF AGRICULTURAL LAND, THE MAINTENANCE OF THE CONSTRUCTION AREA DURING PROGRESS OF THE WORK AND THE COMPLETE RESTORATION OF THE CONSTRUCTION AREA TO ITS ORIGINAL CONDITION AT THE COMPLETION OF THE WORK. THE CONTRACTOR SHALL CONTINUOUSLY CARRY ON WITH THE FINAL RESTORATION OF THE CONSTRUCTION AREA AFTER THE BACKFILLING IS COMPLETED, AND HE SHALL PROCEED TO RESTORE TO ITS ORIGINAL CONDITION ALL STREETS, DRIVEWAYS, SIDEWALKS, CURBS, GUTTERS, STRUCTURES, AND ALL AREAS THAT WERE DAMAGED, DISTURBED, OR OCCUPIED BY THE CONTRACTOR IN CONNECTION WITH ANY PHASE OF THE WORK.

PAVEMENTS, TREES, SHRUBS, FENCES, POLES, OR OTHER PROPERTY AND SURFACE STRUCTURES WHICH HAVE BEEN DAMAGED, REMOVED, OR DISTURBED BY THE CONTRACTOR, WHETHER DELIBERATELY OR THROUGH FAILURE TO CARRY OUT THE REQUIREMENTS OF THE CONTRACT DOCUMENTS, STATE LAWS, MUNICIPAL ORDINANCES, THE SPECIFIC DIRECTION OF THE ENGINEER, OR THROUGH FAILURE TO EMPLOY USUAL AND REASONABLE SAFEGUARDS SHALL BE REPLACED AT THE EXPENSE OF THE CONTRACTOR.

ALL TEMPORARY SIGNS, SPRINKLER SYSTEMS, LANDSCAPING, ORNAMENTAL FENCING, ETC., LOCATED WITHIN THE PROJECT LIMITS MUST BE REPLACED OR RELOCATED UPON COMPLETION OF THE CONSTRUCTION.

SEEDING AND MULCHING
SEEDING AND MULCHING SHALL BE APPLIED TO ALL AREAS OF EXPOSED SOIL BETWEEN THE RIGHT-OF-WAY LINES. AND WITHIN THE CONSTRUCTION LIMITS FOR AREAS OUTSIDE THE RIGHT -OF-WAY LINES COVERED BY WORK AGREEMENT OR SLOPE EASEMENT.

EXISTING LEGEND

- △ FOUND MONUMENT AT SECTION CORNER
- FOUND IRON PIN
- ⚡ POWER TELEPHONE POLE
- ⚓ ANCHOR
- ⚡ POWER POLE
- ⚡ LIGHT POLE
- ⊙ SANITARY MANHOLE
- ⊙ STORM MANHOLE
- CATCH BASIN
- ROUND CATCH BASIN
- ⚡ FIRE HYDRANT
- ⊗ WATER VALVE
- ⊗ WATER METER
- ⊗ TRAFFIC MANHOLE
- ⊗ TELEPHONE MANHOLE
- ⊗ TELEPHONE PEDESTAL
- SIGN
- UNDERGROUND TELEPHONE
- UNDERGROUND ELECTRIC
- OVERHEAD ELECTRIC
- WATER LINE
- SANITARY SEWER
- STORM SEWER
- EXISTING FENCE
- EXISTING DITCH
- ⊙ BUSH
- ⊙ CONIFEROUS TREE
- ⊙ DECIDUOUS TREE
- Ex RW — EXISTING RIGHT OF WAY
- Ex LA-RW — EXISTING LIMITED ACCESS RIGHT OF WAY

PROPOSED LEGEND

- ✖ REMOVE EXISTING TREE/SHRUB
- ▢ CONCRETE PAVEMENT SECTION
- ▢ REMOVE EXISTING PAVEMENT
- ⬇ PROPOSED SIGN
- ➡ PROPOSED DITCH/FLOW DIRECTION
- RW — PROPOSED RIGHT OF WAY

GENERAL NOTES
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

BASE BID											
ITEM	SHEET NUMBER							ITEM	GRAND TOTAL	UNIT	DESCRIPTION
	9	10		11-14		15					
											EARTHWORK, LANDSCAPING, AND EROSION CONTROL
X0100003								X0100003	1	LUMP	CLEARING AND GRUBBING
21101505				204				21101505	204	CY	TOPSOIL EXCAVATION
21101505				184				21101505	184	CY	TOPSOIL PLACEMENT
25000200				0.24				25000200	0.24	ACRE	SEEDING, CLASS 2
X2810000	24							X2810000	24	SY	RIPRAP
											SURFACE COURSES, PAVEMENTS, REHABILITATION, AND SHOULDERS
30103000	2,507	2,071						30103000	4,578	SY	SHAPING AND GRADING ROADWAY
30200650	2,507	2,071						30200650	4,578	SY	PROCESSING MODIFIED SOIL, 12 IN
35200500	2,788.79	2,303.78						35200500	5,092.57	100 WT	CEMENT
44000100	2,537	1,919						44000100	4,456	SY	PAVEMENT REMOVAL
44003100	381							44003100	381	SF	MEDIAN REMOVAL
63200310	27							63200310	27	FT	GUARDRAIL REMOVAL
											INCIDENTAL CONSTRUCTION
44000500	819	720						44000500	1,539	FT	COMBINATION CURB AND GUTTER REMOVAL
X0300015	2							X0300015	2	EA	CONCRETE WING WALL REMOVAL
60500060	2	4						60500060	6	EA	REMOVING INLETS
X2800001								X2800001	1	LUMP	EROSION CONTROL
Z0009000								Z0009000	1	LUMP	ALTERATIONS, CANCELLATIONS, DEDUCTIONS, AND EXTRA WORK
											STRUCTURES
54263242	2							54263242	2	EA	CONCRETE END SECTIONS, STANDARD 542011, 42", 1:2
542A5497	45							542A5497	45	FT	PIPE CULVERTS, CLASS A, TYPE 1, 53"x34" ELLIPTICAL
60235700	2	4						60235700	6	EA	INLETS, TYPE A, TYPE 11 FRAME AND GRATE
60603800	1,167	680						60603800	1,847	FT	CONCRETE CURB AND GUTTER, TYPE B
											WORK ZONE TRAFFIC CONTROL AND PROTECTION, SIGNING, AND PAVEMENT MARKING
X7010100								X7010100	1	LUMP	TRAFFIC CONTROL AND PROTECTION (SPECIAL)

ALTERNATE BID A											
ITEM	SHEET NUMBER							ITEM	GRAND TOTAL	UNIT	DESCRIPTION
	9	10		11-14		15					
											EARTHWORK, LANDSCAPING, AND EROSION CONTROL
20400100				250				20400100	250	CY	BORROW EXCAVATION
20500200				2,488				20500200	2,488	CY	EMBANKMENT
											SURFACE COURSES, PAVEMENTS, REHABILITATION, AND SHOULDERS
42000501	2,507	2,071						42000501	4,578	SY	PORTLAND CEMENT CONCRETE PAVEMENT 10" (JOINTED)
											WORK ZONE TRAFFIC CONTROL AND PROTECTION, SIGNING, AND PAVEMENT MARKING
78005100						548		78005100	548	SF	EPOXY PAVEMENT MARKING - LETTERS AND SYMBOLS
78005130						2,815		78005130	2,815	FT	EPOXY PAVEMENT MARKING - LINES 6"
78005180						117		78005180	117	FT	EPOXY PAVEMENT MARKING - LINES 24"
X7830060						548		X7830060	548	SF	GROOVING FOR RECESSED PAVEMENT MARKING, LETTERS AND SYMBOLS
X7830074						1,643		X7830074	1,643	SF	GROOVING FOR RECESSED PAVEMENT MARKING, 7"
X7830090						244		X7830090	244	SF	GROOVING FOR RECESSED PAVEMENT MARKING, 25"

ALTERNATE BID B											
ITEM	SHEET NUMBER							ITEM	GRAND TOTAL	UNIT	DESCRIPTION
	9	10		11-14		15					
											EARTHWORK, LANDSCAPING, AND EROSION CONTROL
20400100				504				20400100	504	CY	BORROW EXCAVATION
20500200				2,420				20500200	2,420	CY	EMBANKMENT
											SURFACE COURSES, PAVEMENTS, REHABILITATION, AND SHOULDERS
40603340	348	287						40603340	635	TON	HOT-MIX ASPHALT SURFACE COURSE, MIX"D", N70
40600290	1,128	932						40600290	2,060	LB	BITUMINOUS MATERIAL (TACK COAT)
40603085	1,323	1,093						40603085	2,416	TON	HOT-MIX ASPHALT BINDER COURSE, IL-19, N70
											WORK ZONE TRAFFIC CONTROL AND PROTECTION, SIGNING, AND PAVEMENT MARKING
78000100						548		78000100	548	SF	THERMOPLASTIC PAVEMENT MARKING - LETTERS AND SYMBOLS
78000400						2,815		78000400	2,815	FT	THERMOPLASTIC PAVEMENT MARKING - LINES 6"
78000650						117		78000650	117	FT	THERMOPLASTIC PAVEMENT MARKING - LINES 24"

CALCULATED
RTG
CHECKED
TDH

GENERAL SUMMARY
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

MAINTAINING TRAFFIC

THE CONTRACTOR SHALL PROVIDE, ERECT, AND MAINTAIN SIGNS (IN PROPER POSITION, CLEAN AND LEGIBLE, AND IN GOOD WORKING CONDITION) AND REMOVE ALL LIGHTS, SIGNS, CONES, DRUMS, AND ANY OTHER TRAFFIC CONTROL DEVICES NECESSARY FOR THE MAINTENANCE OF TRAFFIC ACCORDING TO THESE PLAN NOTES AND DETAILS.

A MINIMUM OF ONE LANE OF TRAFFIC IN EACH DIRECTION SHALL BE MAINTAINED AT ALL TIMES BY USE OF THE EXISTING PAVEMENT AND COMPLETED PAVEMENT.

NO CHANGES IN TRAFFIC CONTROL PATTERNS SHALL BE MADE BETWEEN THE HOURS OF 6:00 AM TO 9:00 AM AND 4:00 PM TO 7:00 PM, MONDAY THROUGH FRIDAY.

NO WORK SHALL BE PERFORMED AND THE SAME NUMBER OF LANES AS EXISTED BEFORE CONSTRUCTION SHALL BE OPEN TO TRAFFIC DURING THE FOLLOWING DESIGNATED HOLIDAYS AND EVENTS:

CHRISTMAS DAY AND THE DAY AFTER CHRISTMAS, THANKSGIVING WEEKEND (THURSDAY THROUGH SUNDAY), NEW YEARS DAY

THE PERIOD OF TIME THAT THE LANES ARE TO BE OPEN DEPENDS ON THE DAY OF THE WEEK ON WHICH THE HOLIDAY OR EVENT FALLS. THE FOLLOWING SCHEDULE SHALL BE USED TO DETERMINE THIS PERIOD:

DAY OF HOLIDAY OR EVENT TIME ALL LANES MUST BE OPEN TO TRAFFIC

SUNDAY	12:00N FRIDAY THROUGH 12:00N MONDAY
MONDAY	12:00N FRIDAY THROUGH 12:00N TUESDAY
TUESDAY	12:00N MONDAY THROUGH 12:00N WEDNESDAY
WEDNESDAY	12:00N TUESDAY THROUGH 12:00N THURSDAY
THURSDAY	12:00N WEDNESDAY THROUGH 12:00N FRIDAY
(THANKSGIVING ONLY)	12:00N WEDNESDAY THROUGH 6:00 AM MONDAY
FRIDAY	12:00N THURSDAY THROUGH 12:00N MONDAY
SATURDAY	12:00N FRIDAY THROUGH 12:00N MONDAY

NO EXTENSIONS OF TIME SHALL BE GRANTED FOR DELAYS IN MATERIAL DELIVERIES, UNLESS SUCH DELAYS ARE INDUSTRY-WIDE, OR FOR LABOR STRIKES, UNLESS SUCH STRIKES ARE AREA-WIDE.

LENGTH AND DURATION OF LANE CLOSURES AND RESTRICTIONS SHALL BE AT THE APPROVAL OF THE ENGINEER. IT IS THE INTENT TO MINIMIZE THE IMPACT TO THE TRAVELING PUBLIC. LANE CLOSURES OR RESTRICTIONS OVER SEGMENTS OF THE PROJECT IN WHICH NO WORK IS ANTICIPATED WITHIN A REASONABLE TIME FRAME, AS DETERMINED BY THE ENGINEER, SHALL NOT BE PERMITTED. THE LEVEL OF UTILIZATION OF MAINTENANCE OF TRAFFIC DEVICES SHALL BE COMMENSURATE WITH THE WORK IN PROGRESS.

BEFORE THE WORK BEGINS, THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER THE NAMES AND TELEPHONE NUMBERS OF PERSONS WHO CAN BE CONTACTED TWENTY-FOUR (24) HOURS PER DAY BY THE CITY AND ALL INTERESTED POLICE AGENCIES. THIS PERSON OR PERSONS SHALL BE RESPONSIBLE FOR PLACING OR REPLACING NECESSARY TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE ILLINOIS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN TRAFFIC AT ALL TIMES. IT IS THE INTENTION TO PERFORM THE REQUIRED WORK WITH THE LEAST INCONVENIENCE TO AND THE MAXIMUM SAFETY OF THE WORKERS AND THE TRAVELING PUBLIC. OCCASIONALLY, MODIFICATIONS IN TRAFFIC CONTROLS OR WORKING CONDITIONS MAY BE REQUIRED IN ORDER TO EXPEDITE SAFE TRAFFIC MOVEMENT AND TO PROMOTE WORKER SAFETY.

THE CONTRACTOR SHALL PROVIDE, ERECT AND MAINTAIN SIGNS AND SIGN SUPPORTS, AS DETAILED IN THE ILLINOIS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

ALL VEHICLES, EQUIPMENT AND WORKERS AND THEIR ACTIVITIES ARE RESTRICTED TO ONE SIDE OF THE PAVEMENT UNLESS OTHERWISE APPROVED BY THE ENGINEER. CONSTRUCTION VEHICLES SHALL ALWAYS MOVE WITH AND NOT AGAINST THE FLOW OF TRAFFIC. CONSTRUCTION VEHICLES AND EQUIPMENT SHALL ENTER AND LEAVE WORK AREAS IN A MANNER WHICH WILL NOT BE HAZARDOUS TO, OR INTERFERE WITH THE NORMAL FLOW OF TRAFFIC. PERSONAL VEHICLES ARE NOT PERMITTED IN THE RIGHT-OF-WAY EXCEPT IN SPECIFIC AREAS DESIGNATED BY THE ENGINEER.

MAINTAINING TRAFFIC (SIGNS AND BARRICADES)

THE CONTRACTOR SHALL PROVIDE, ERECT AND MAINTAIN SIGNS AND SIGN SUPPORTS, AS DETAILED IN THE ILLINOIS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, AND TYPE III BARRICADES AT THE LOCATIONS SPECIFIED IN PLANS.

TEMPORARY PAVEMENT WEDGE

TEMPORARY PAVEMENT WEDGES SHALL BE PROVIDED AT ALL TIMES WHERE TRAFFIC IS REQUIRED TO TRAVEL FROM OR ONTO A PAVEMENT SURFACE OF A DIFFERENT ELEVATION. THE MINIMUM SLOPE OF THE TEMPORARY PAVEMENT WEDGE SHALL BE 3:1 ALONG LONGITUDINAL JOINTS AND 120:1 AT TRANSVERSE JOINTS. THESE WEDGES SHALL BE REMOVED PRIOR TO PLACING THE SPECIFIED PAVEMENT COURSE.

PLACEMENT OF ASPHALT CONCRETE

TWO-WAY TRAFFIC SHALL BE MAINTAINED AT ALL TIMES EXCEPT THAT ONE WAY TRAFFIC WILL BE PERMITTED FOR MINIMUM PERIODS OF TIME CONSISTENT WITH THE REQUIREMENTS OF THE SPECIFICATIONS FOR PROTECTION OF COMPLETED ASPHALT COURSES.

TRENCH FOR WIDENING

TRENCH FOR EXCAVATION FOR BASE WIDENING SHALL BE FOR ONLY ONE SIDE OF THE PAVEMENT AT A TIME. THE OPEN TRENCH SHALL BE ADEQUATELY MAINTAINED AND PROTECTED WITH DRUMS OR BARRICADES AT ALL TIMES. PLACEMENT OF PROPOSED SUBBASE AND BASE MATERIAL SHALL FOLLOW CLOSELY AS POSSIBLE BEHIND EXCAVATION OPERATIONS. THE LENGTH OF WIDENING TRENCH WHICH IS OPEN AT ANY ONE TIME SHALL BE HELD TO A MINIMUM AND SHALL AT ALL TIMES BE SUBJECT TO APPROVAL BY THE ENGINEER.

THE CONTRACTOR SHALL ENSURE THAT THE TRENCH FOR WIDENING HAS A VERTICAL DROP OF NO MORE THAN 5 INCHES. THE TRENCH CAN BE BACKFILLED BY AN AGGREGATE WEDGE. THE MINIMUM SLOPE OF THE TEMPORARY AGGREGATE WEDGE SHALL BE 3:1 ALONG THE EXISTING PAVEMENT AND PROTECTED WITH DRUMS AT ALL TIMES.

OVERNIGHT TRENCH CLOSING

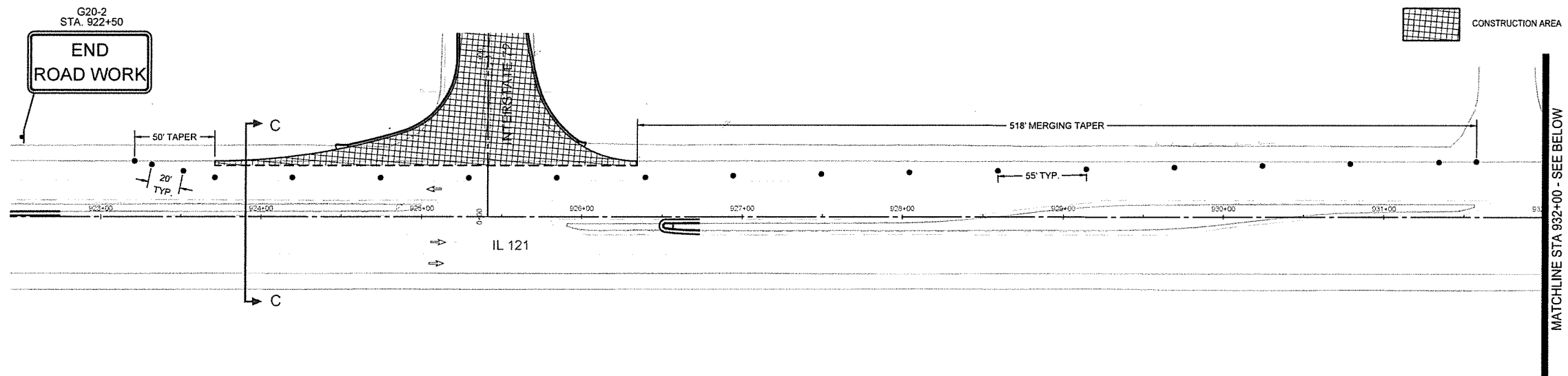
THE BASE WIDENING SHALL BE COMPLETED TO A DEPTH OF NO MORE THAN 5 INCHES BELOW THE EXISTING PAVEMENT BY THE END OF EACH WORK DAY. NO TRENCH SHALL BE LEFT OPEN OVERNIGHT EXCEPT FOR A SHORT LENGTH (25 FEET OR LESS) OF A WORK SECTION AT THE END OF THE TRENCH. IN CASE WORK MUST BE SUSPENDED BECAUSE OF IN CLEMENT WEATHER OR OTHER REASONS, THE TRENCH FOR THE UNCOMPLETED BASE WIDENING SHALL BE BACKFILLED AT THE DIRECTION OF THE ENGINEER.

MAINTENANCE OF TRAFFIC NOTES
COUNTY FAIR DRIVE

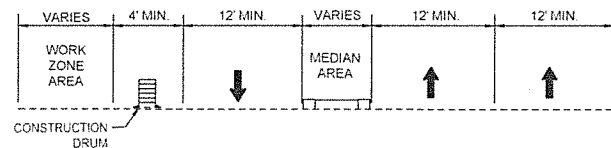
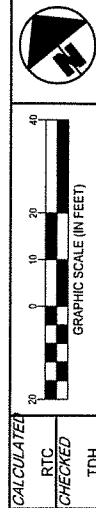
LOVE'S TRAVEL STOPS
DECATUR, IL

CALCULATED
RTC
CHECKED
TDH

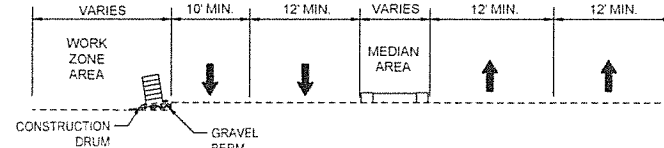
5
19



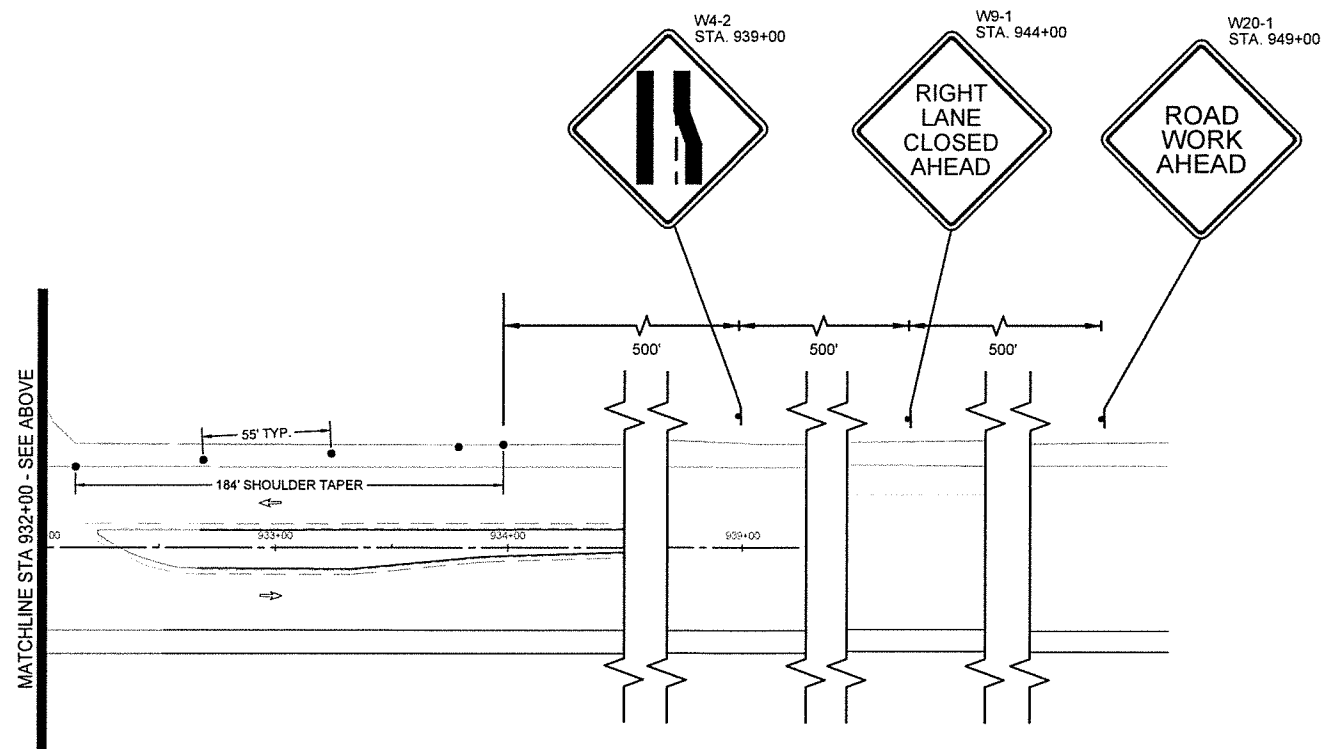
- GENERAL LEGEND**
- CONSTRUCTION DRUM
 - ⚡ TEMPORARY CONSTRUCTION SIGN
 - ⊕ BARRICADE OR DRUM WITH FLASHING LIGHT
 - ARROW BOARD
 - ▨ CONSTRUCTION AREA



Section C-C
N.T.S.
WORKING HOURS SECTION



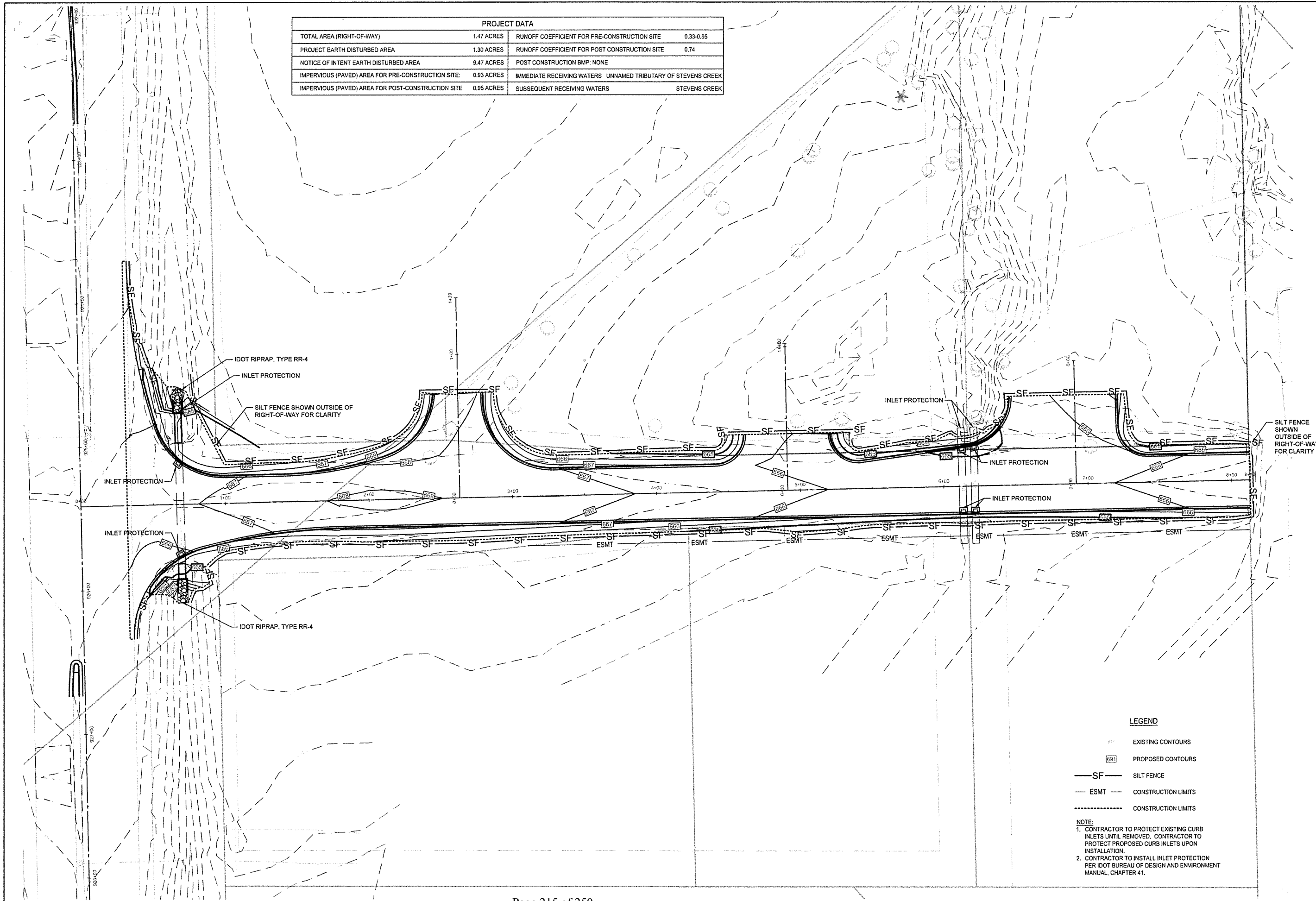
Section C-C
N.T.S.
NON-WORKING HOURS SECTION



MAINTENANCE OF TRAFFIC
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

PROJECT DATA			
TOTAL AREA (RIGHT-OF-WAY)	1.47 ACRES	RUNOFF COEFFICIENT FOR PRE-CONSTRUCTION SITE	0.33-0.95
PROJECT EARTH DISTURBED AREA	1.30 ACRES	RUNOFF COEFFICIENT FOR POST CONSTRUCTION SITE	0.74
NOTICE OF INTENT EARTH DISTURBED AREA	9.47 ACRES	POST CONSTRUCTION BMP: NONE	
IMPERVIOUS (PAVED) AREA FOR PRE-CONSTRUCTION SITE	0.93 ACRES	IMMEDIATE RECEIVING WATERS	UNNAMED TRIBUTARY OF STEVENS CREEK
IMPERVIOUS (PAVED) AREA FOR POST-CONSTRUCTION SITE	0.95 ACRES	SUBSEQUENT RECEIVING WATERS	STEVENS CREEK



CALCULATED

RTC

CHECKED

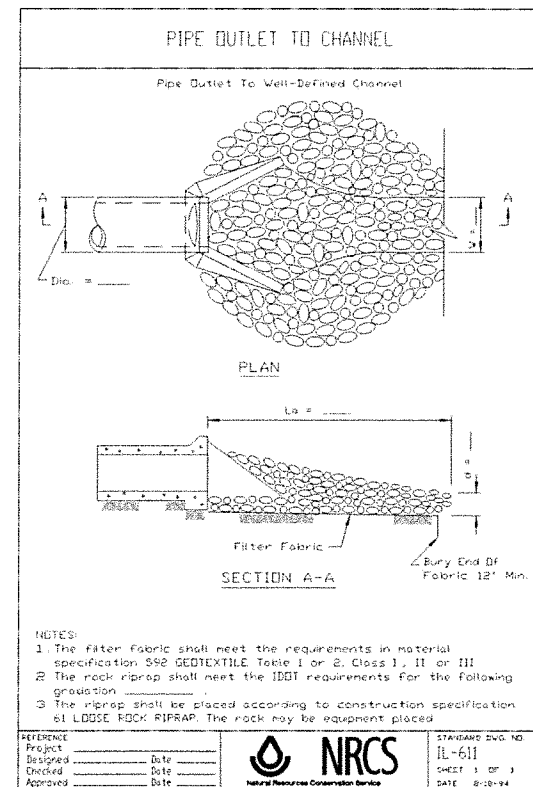
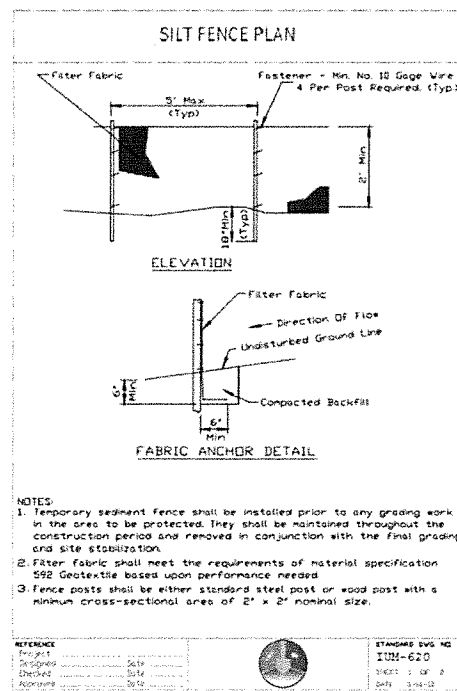
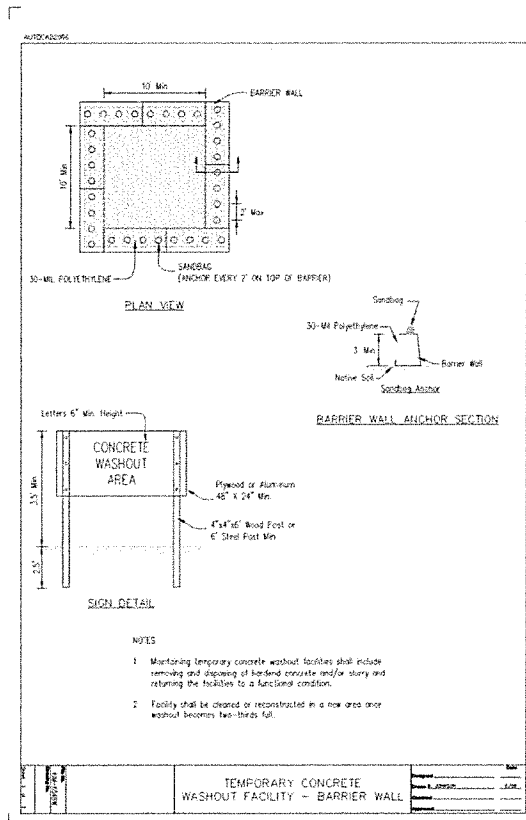
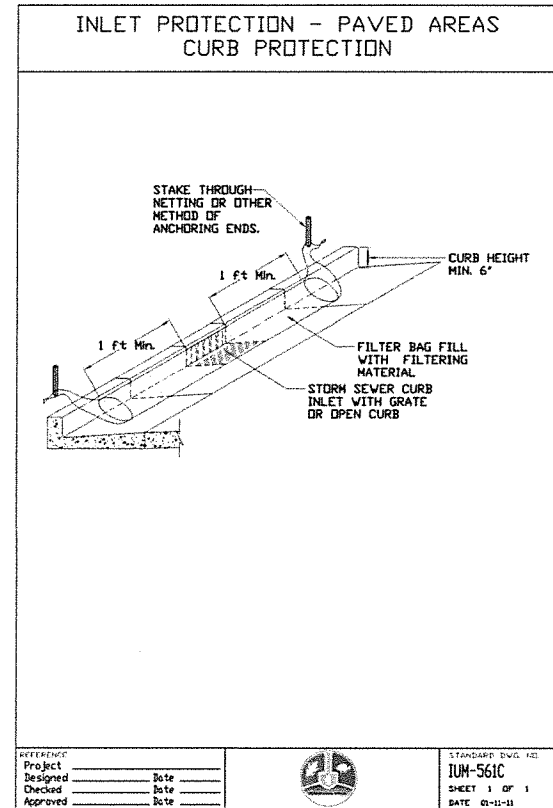
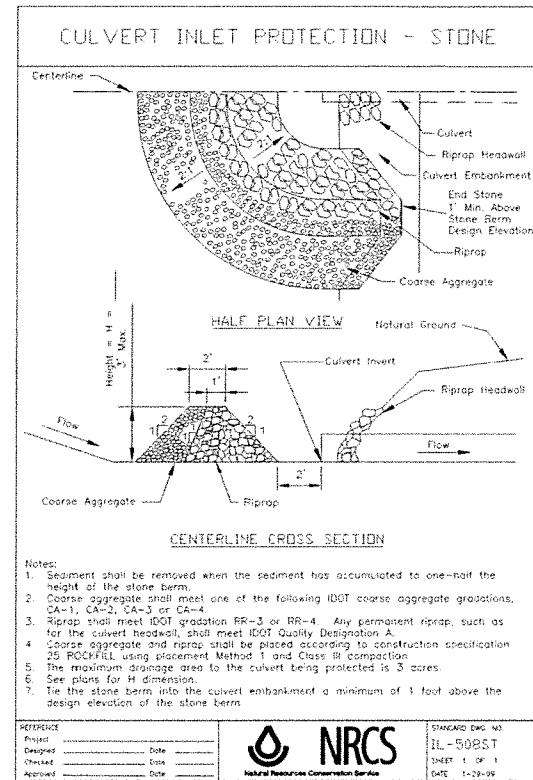
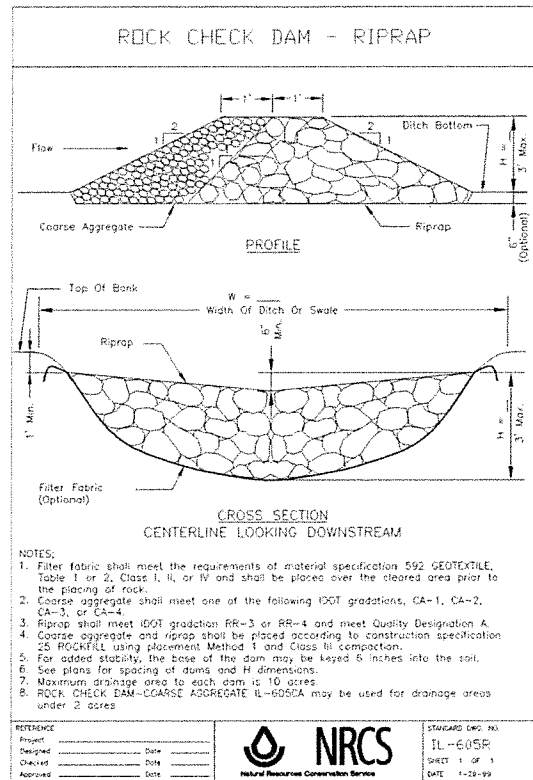
TDH

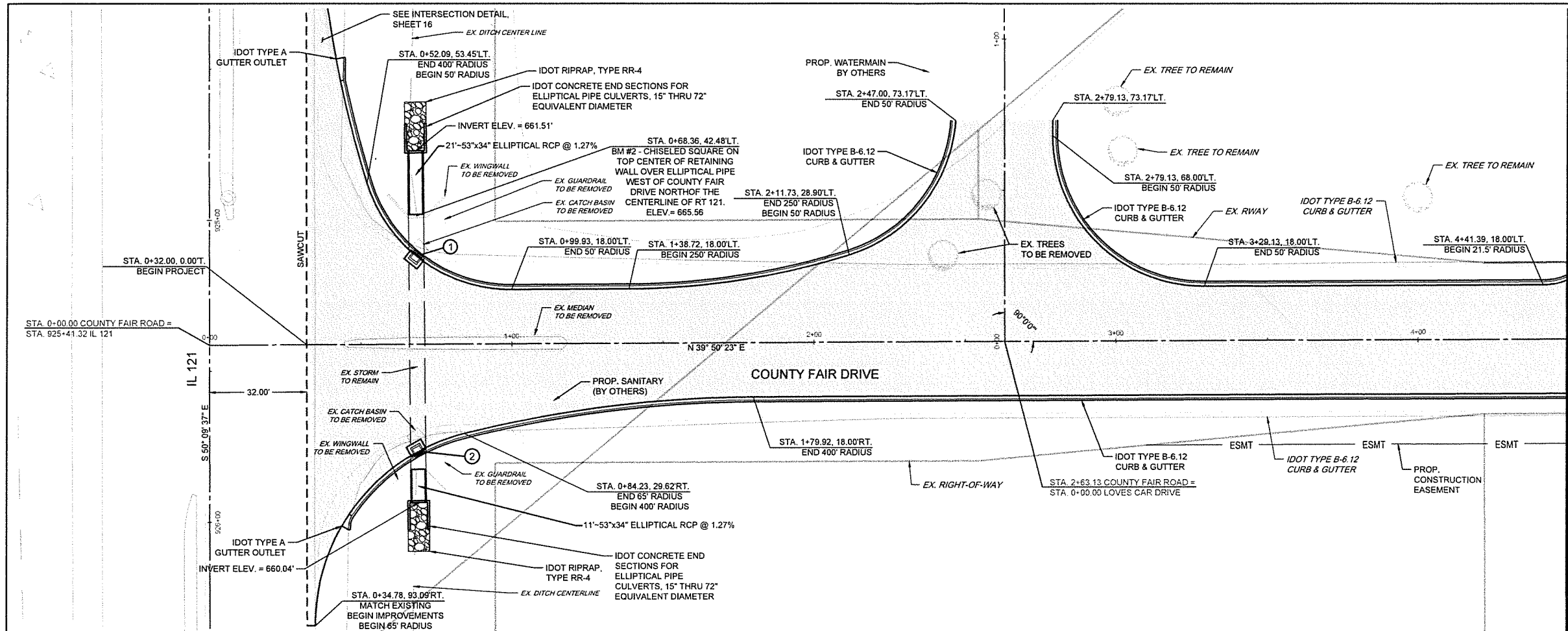
STORM WATER POLLUTION PREVENTION PLAN
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

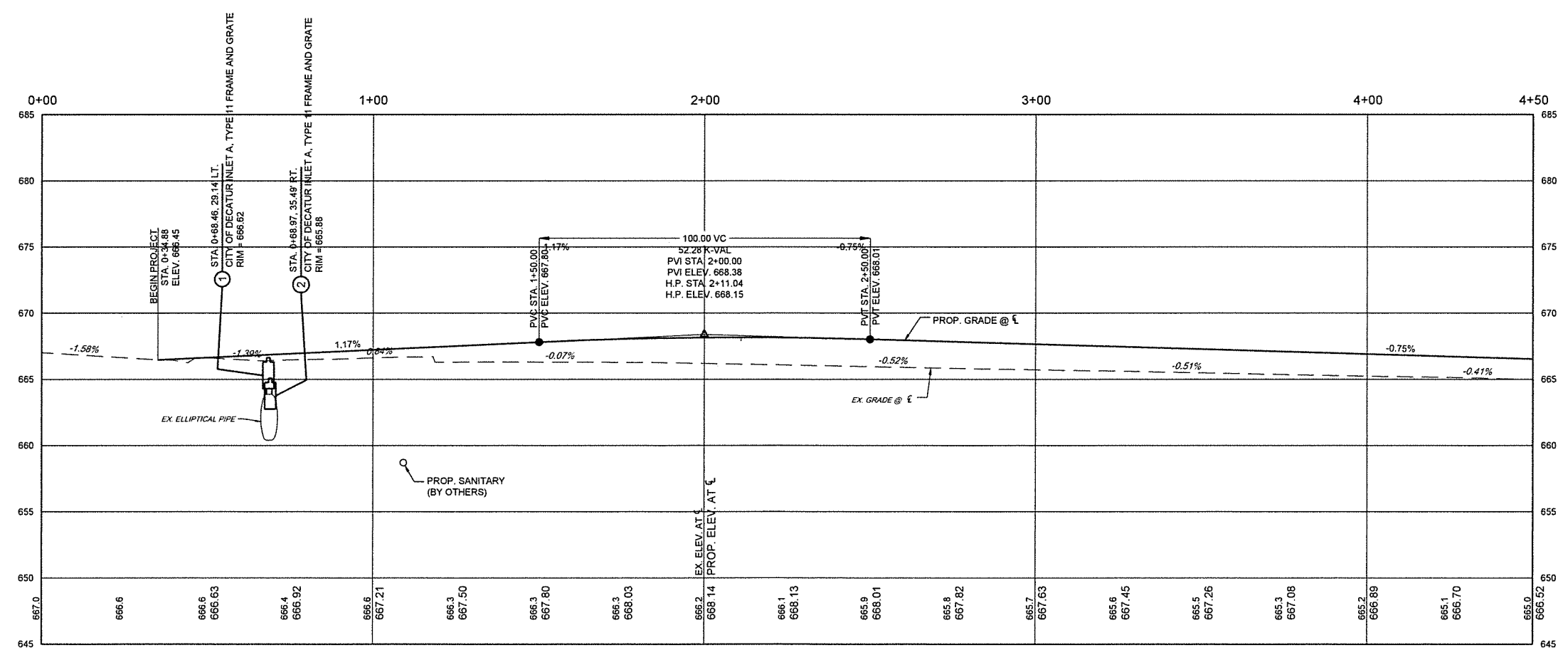
- LEGEND
- EXISTING CONTOURS
 - PROPOSED CONTOURS
 - SF SILT FENCE
 - ESMT CONSTRUCTION LIMITS
 - CONSTRUCTION LIMITS

NOTE:
1. CONTRACTOR TO PROTECT EXISTING CURB INLETS UNTIL REMOVED. CONTRACTOR TO PROTECT PROPOSED CURB INLETS UPON INSTALLATION.
2. CONTRACTOR TO INSTALL INLET PROTECTION PER IDOT BUREAU OF DESIGN AND ENVIRONMENT MANUAL, CHAPTER 41.





- PROPOSED LEGEND**
- PROPOSED PAVEMENT
ALTERNATE BID A - CONCRETE
ALTERNATE BID B - ASPHALT
 - REMOVE EXISTING PAVEMENT
- NOTES:**
- STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
 - SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.
 - CITY OF DECATUR INLET STRUCTURES TO CONNECT TO EXISTING STORM PIPES BY 24" RISER PIPE.



PLAN & PROFILE
COUNTY FAIR DRIVE

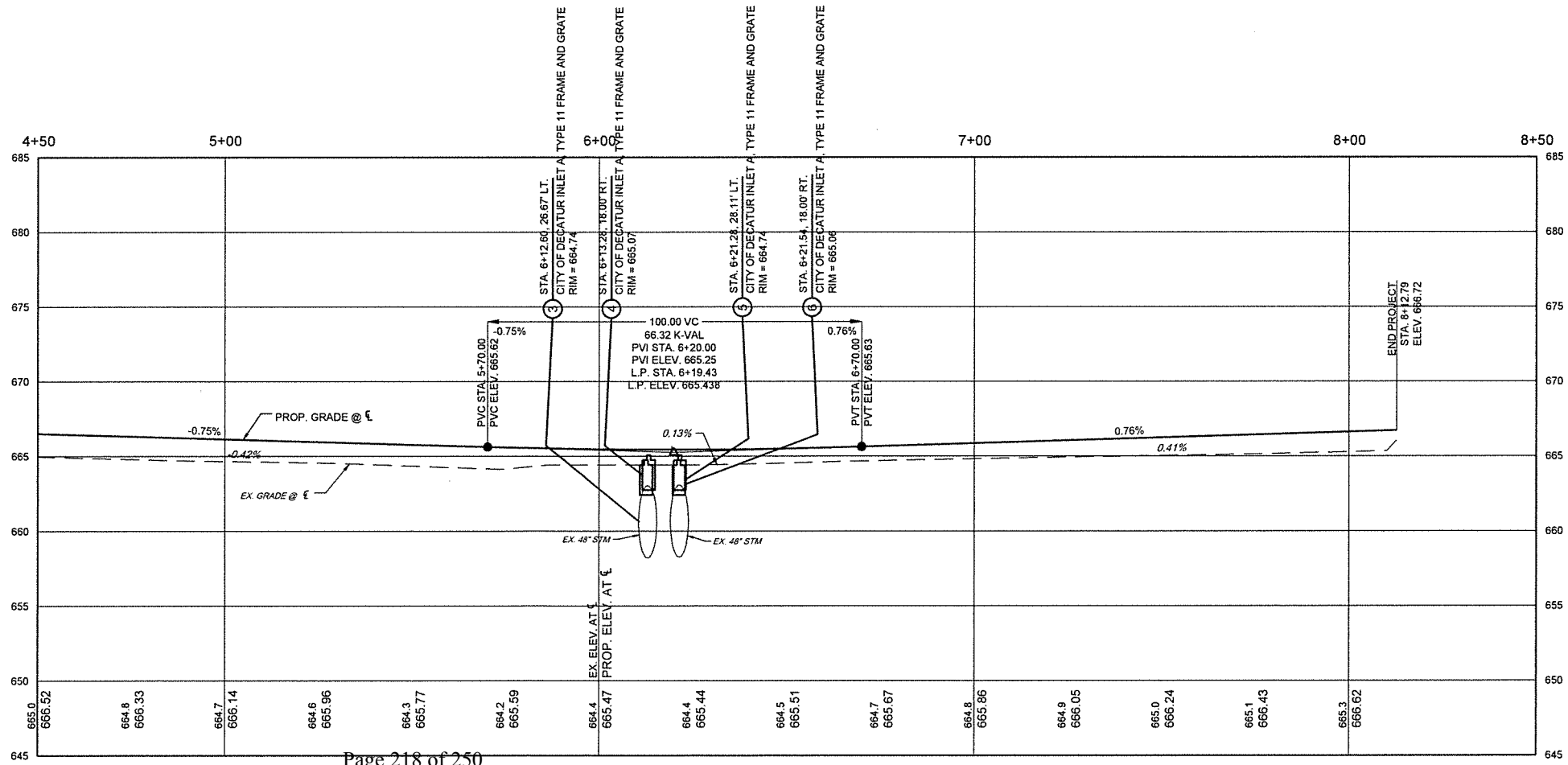
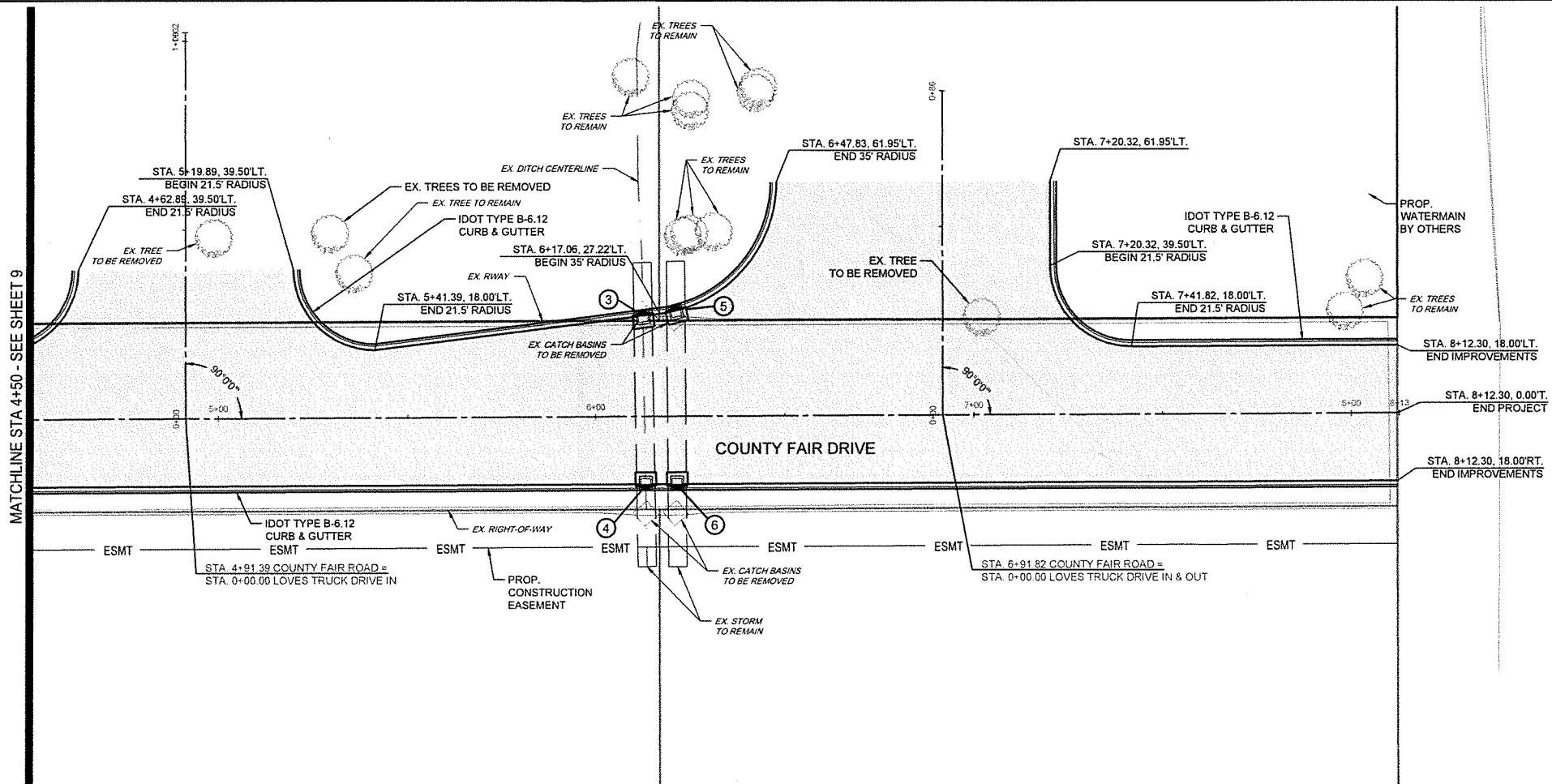
LOVE'S TRAVEL STOPS
DECATUR, IL

PROPOSED LEGEND

- PROPOSED PAVEMENT
ALTERNATE BID A - CONCRETE
ALTERNATE BID B - ASPHALT
- REMOVE EXISTING PAVEMENT

NOTES:

1. STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
2. SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.
3. CITY OF DECATUR INLET STRUCTURES TO CONNECT TO EXISTING STORM PIPES BY 24" RISER PIPE.

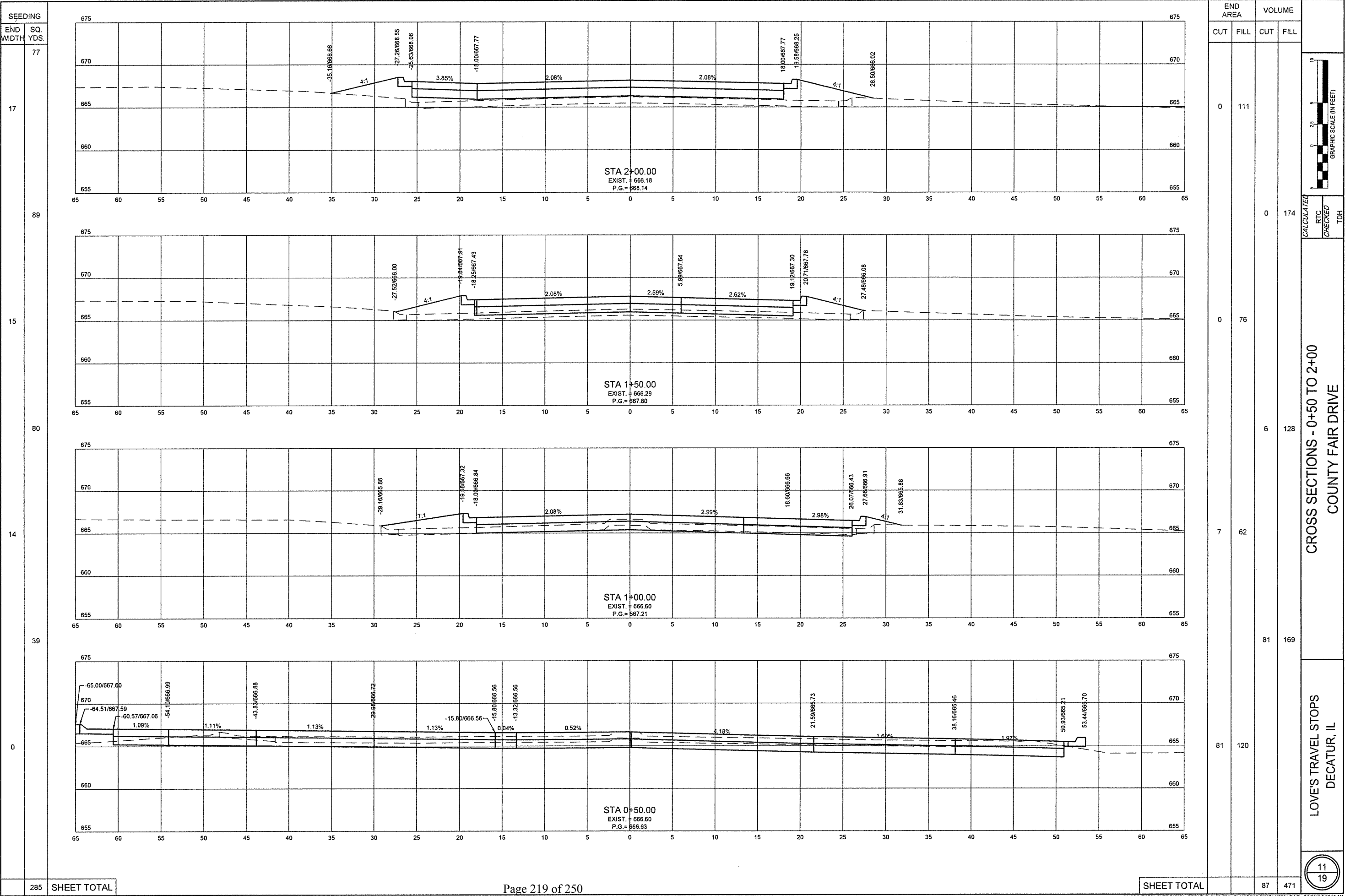


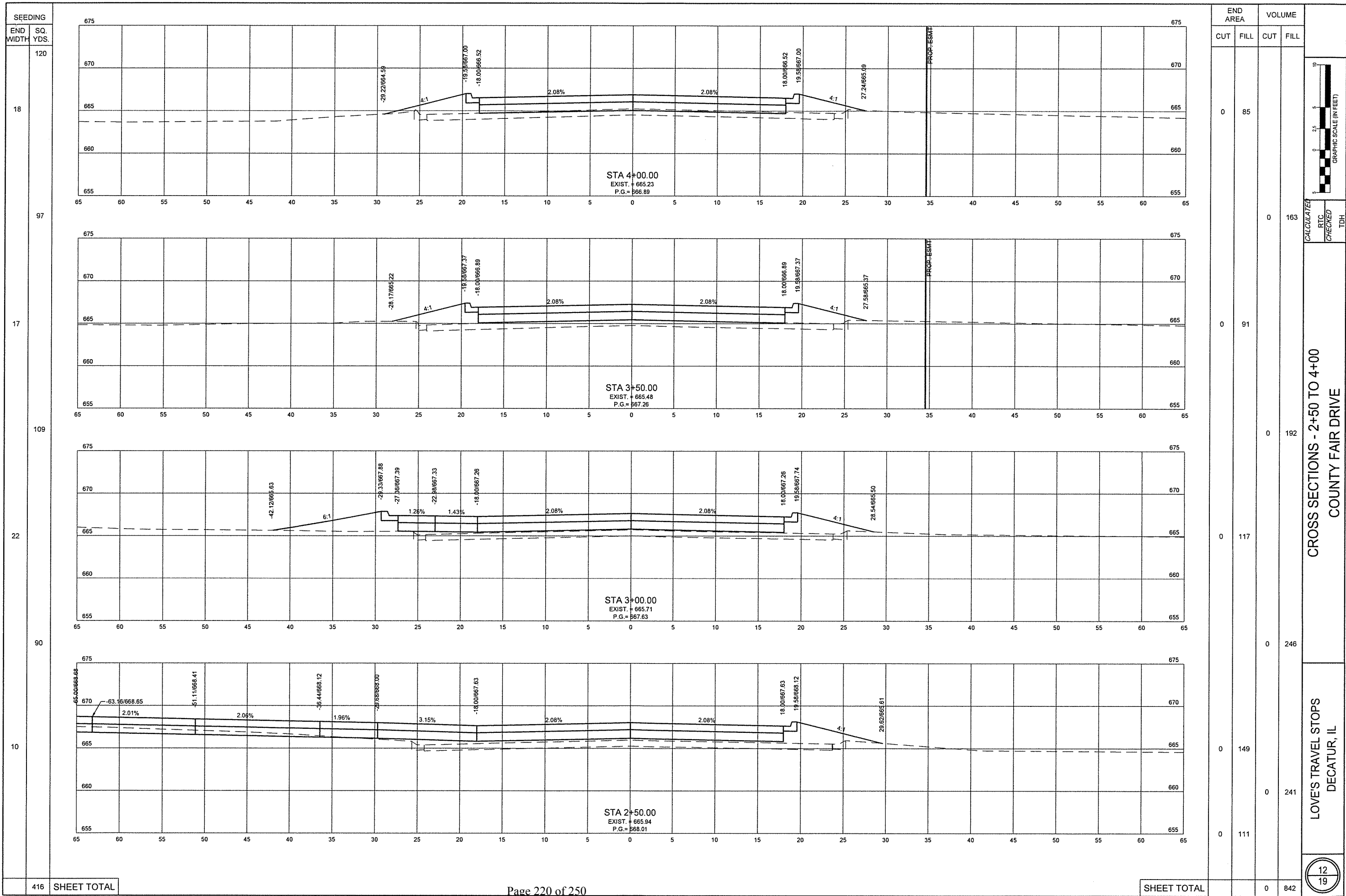
CALCULATED
RTC
CHECKED
TDH

PLAN & PROFILE
COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

10
19





SEEDING		END AREA		VOLUME	
END WIDTH	SQ. YDS.	CUT	FILL	CUT	FILL
13		0	67	0	117
69					
12		0	59	25	138
50					
6		27	90	77	165
37					
7		57	88	56	135
156	SHEET TOTAL	4	57	158	555

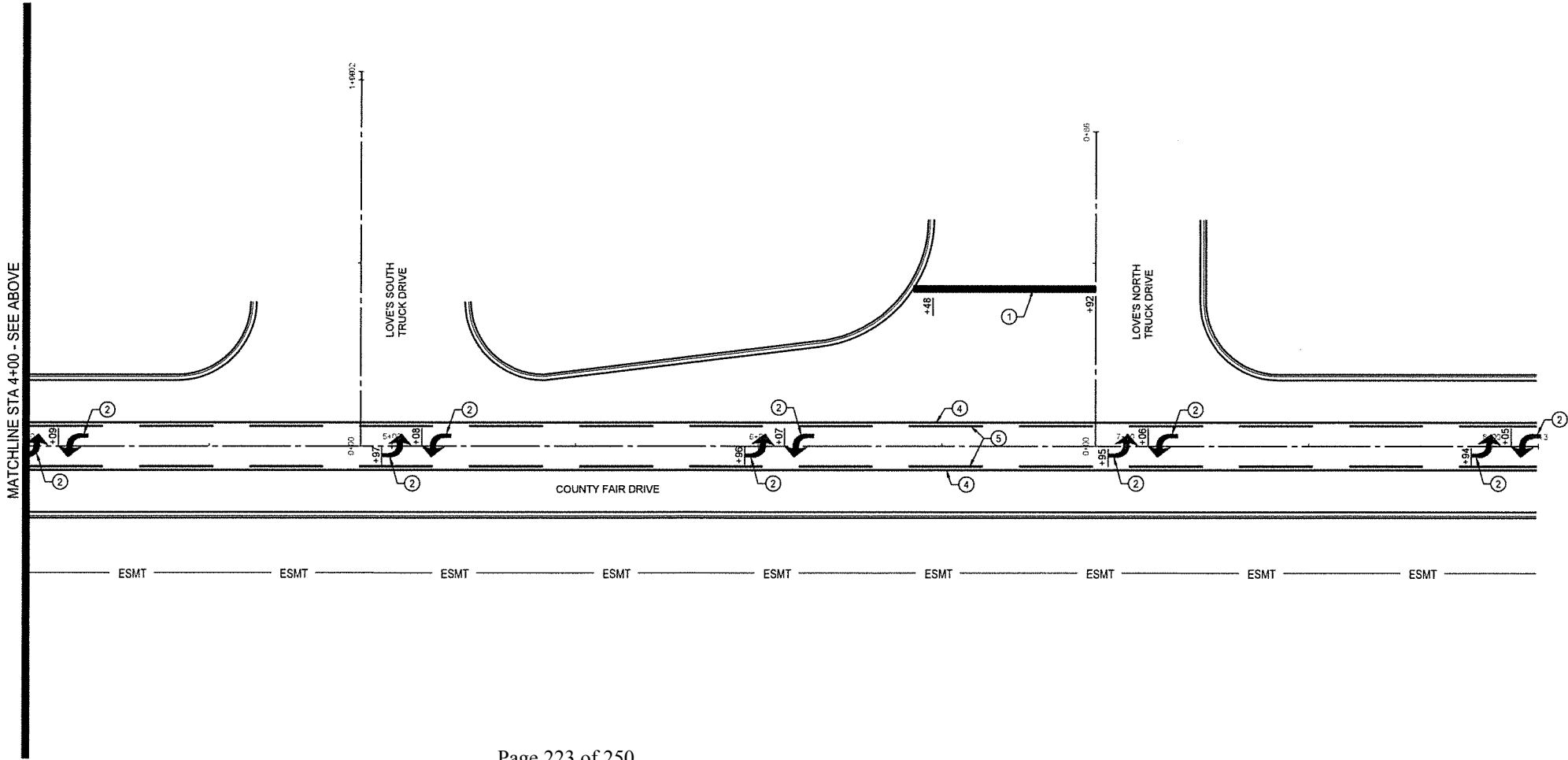
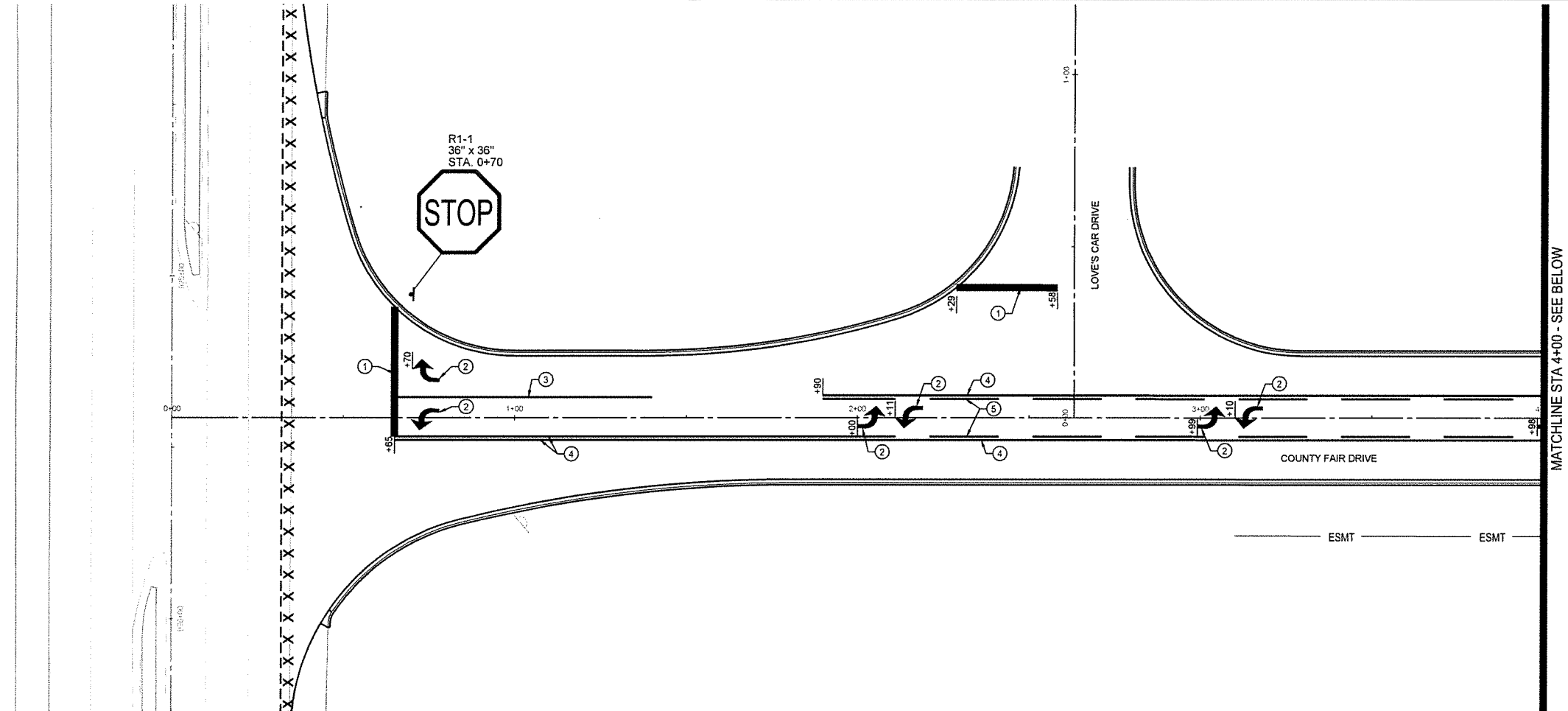
GRAPHIC SCALE (IN FEET)

Page 222 of 250

LOVE'S TRAVEL STOPS
DECATUR, IL

NO.	ITEM	MARKING
①	780	24" STOP LINE, WHITE
②	780	PAVEMENT ARROW, WHITE
③	780	6" CHANNELIZING LINE, WHITE, SOLID
④	780	6" LINE, YELLOW, SOLID
⑤	780	6" LINE, YELLOW, DASHED
X X X		REMOVE STRIPING

NOTES:
 1. ALL PAVEMENT MARKINGS SHALL BE BID FOR ALTERNATE BID A - RECESSED EPOXY AND ALTERNATE BID B - THERMOPLASTIC.



GRAPHIC SCALE (IN FEET)

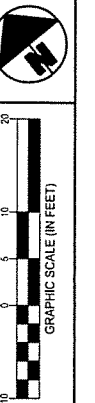
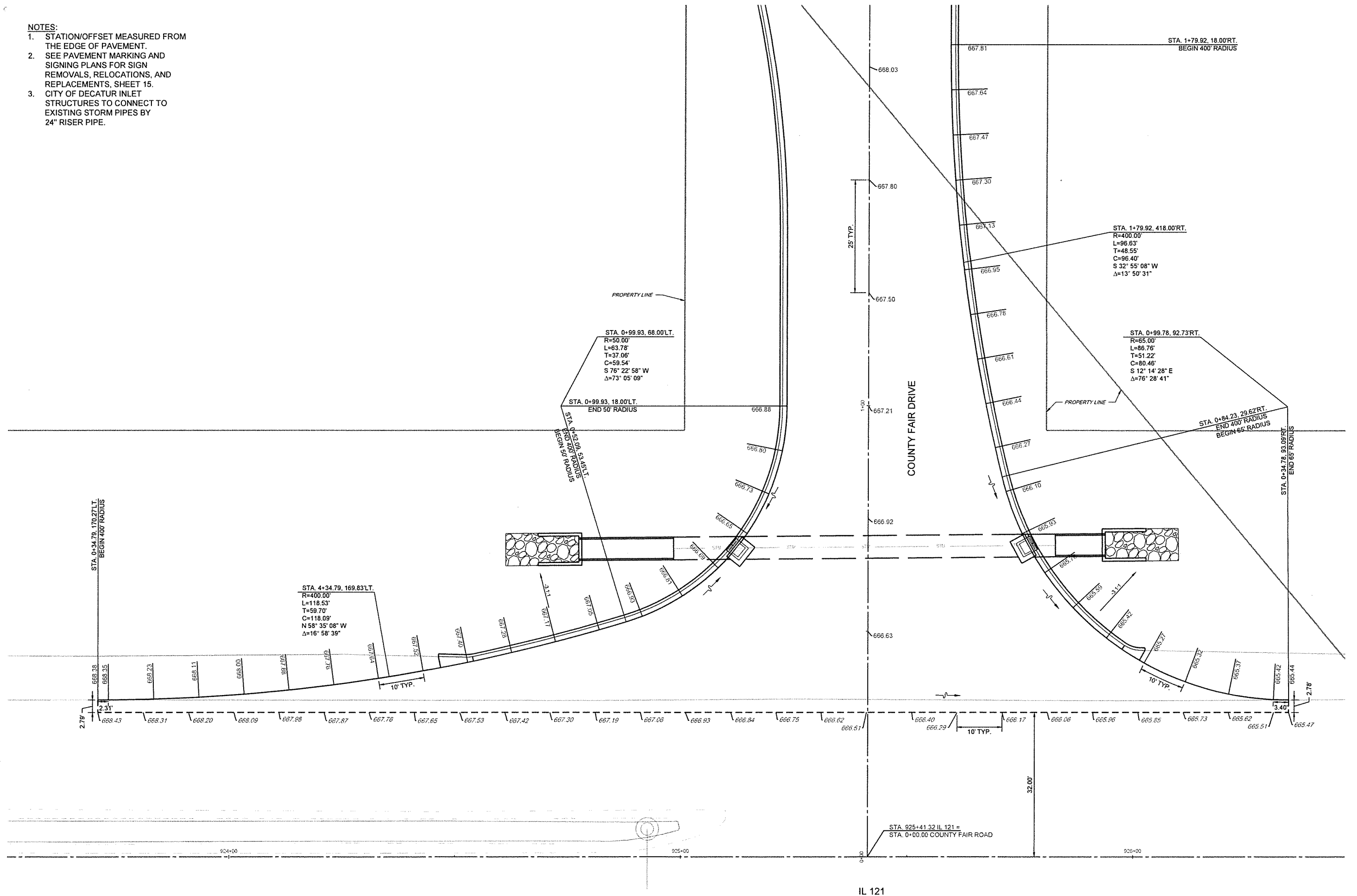
CALCULATED	RTIC	CHECKED	TDH
------------	------	---------	-----

PAVEMENT MARKING & SIGNAGE PLAN
 COUNTY FAIR DRIVE

LOVE'S TRAVEL STOPS
 DECATUR, IL

NOTES:

1. STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
2. SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.
3. CITY OF DECATUR INLET STRUCTURES TO CONNECT TO EXISTING STORM PIPES BY 24" RISER PIPE.



CALCULATED
RTC
CHECKED
TDH

INTERSECTION DETAIL
COUNTY FAIR DRIVE & IL 121

LOVE'S TRAVEL STOPS
DECATUR, IL

16
19



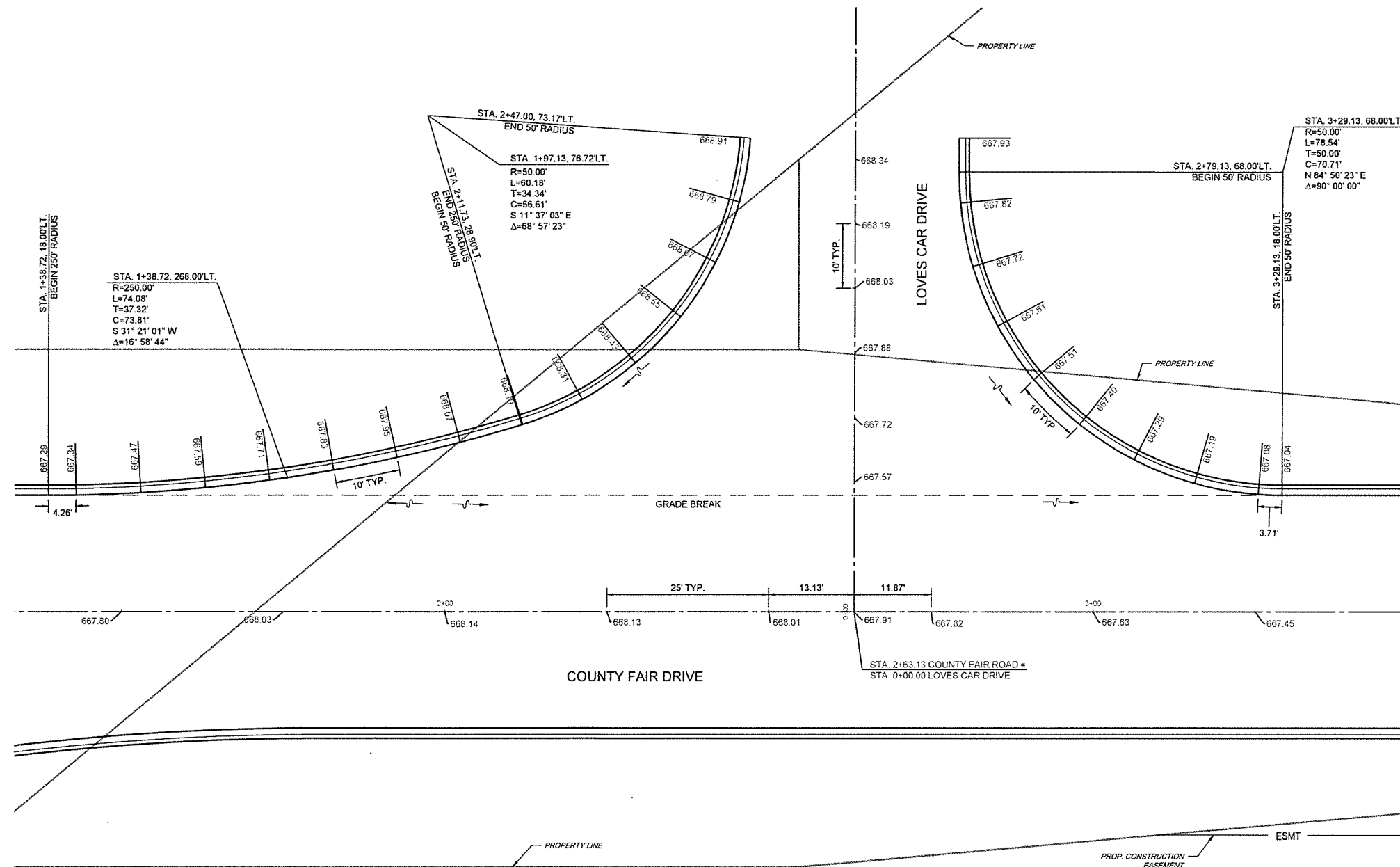
CALCULATED
RTG
CHECKED
TDH

INTERSECTION DETAIL
COUNTY FAIR DRIVE & LOVES CAR DRIVE

LOVE'S TRAVEL STOPS
DECATUR, IL

NOTES:

1. STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
2. SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.



1. STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
2. SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.



0 5 10 20
GRAPHIC SCALE (IN FEET)

CALCULATED	
RTC	
CHECKED	
TDH	

INTERSECTION DETAIL

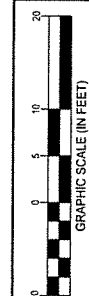
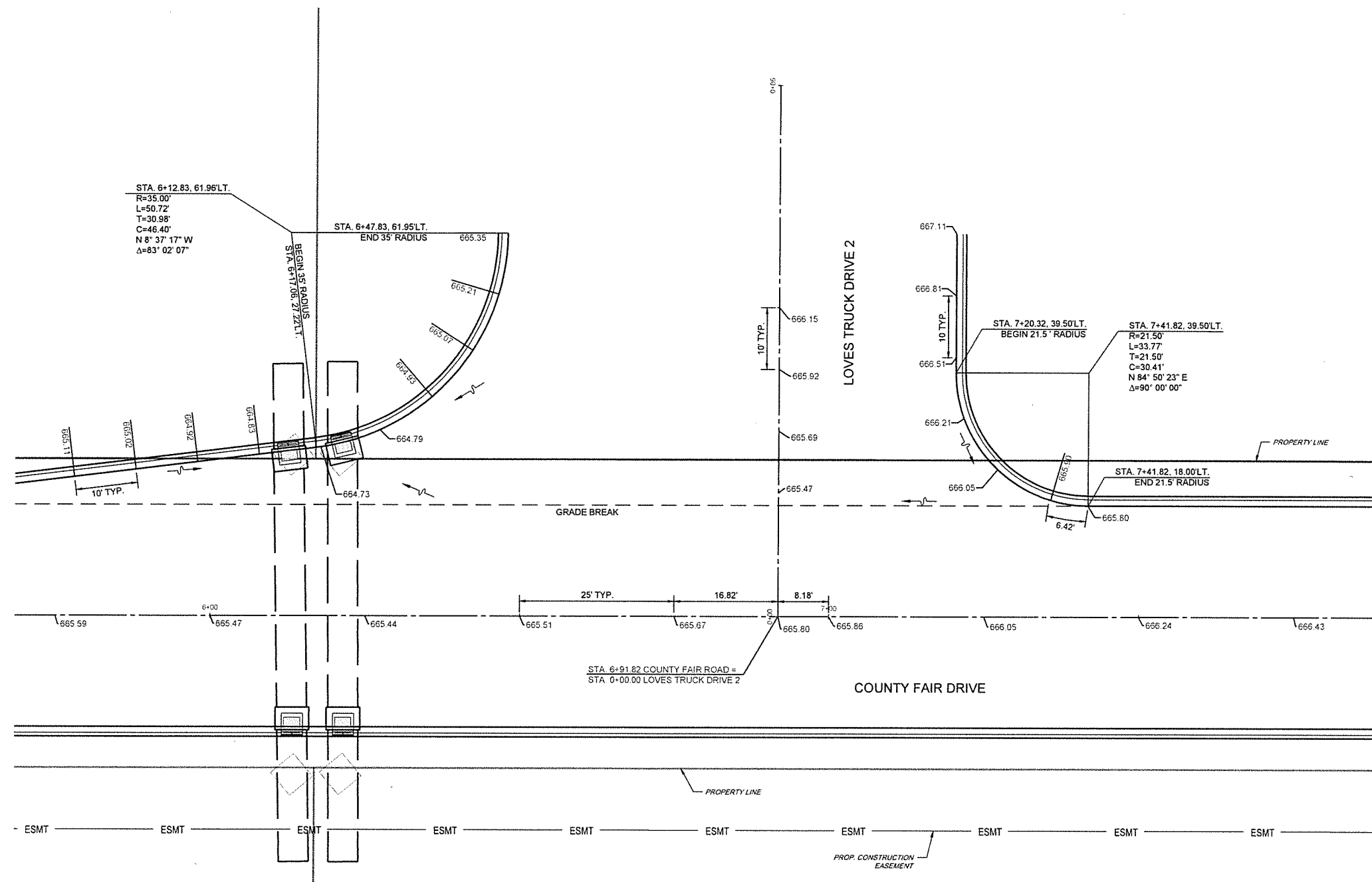
COUNTY FAIR DRIVE & LOVES TRUCK DRIVES

LOVE'S TRAVEL STOPS
DECATUR, IL

18
19

NOTES:

1. STATION/OFFSET MEASURED FROM THE EDGE OF PAVEMENT.
2. SEE PAVEMENT MARKING AND SIGNING PLANS FOR SIGN REMOVALS, RELOCATIONS, AND REPLACEMENTS, SHEET 15.
3. CITY OF DECATUR INLET STRUCTURES TO CONNECT TO EXISTING STORM PIPES BY 24" RISER PIPE.



CALCULATED	RTC	CHECKED	TDH
------------	-----	---------	-----

INTERSECTION DETAIL
COUNTY FAIR DRIVE & LOVES TRUCK DRIVES

LOVE'S TRAVEL STOPS
DECATUR, IL

19
19

2018 Local Motor Fuel Tax Improvement Project

County Fair Drive



Public Works

DATE: 8/13/2018

MEMO: 2018-43

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Billy Tyus, Interim City Manager
Matthew Newell, P.E., Public Works Director

SUBJECT: Resolution Amending Resolution R2018-39 to Appropriate Additional State Motor Fuel Tax Funds for Maintenance Under the Illinois Highway Code

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution amending Resolution R2018-39, appropriating the additional sum of \$20,000 in State Motor Fuel Tax (MFT) funds to purchase asphalt for general street maintenance, and that the Mayor be authorized to sign said resolution, and the City Clerk to attest. The additional \$20,000 will be added to the previously approved \$620,000 for a total appropriation of \$640,000.

BACKGROUND:

On May 7, 2018, the City Council approved the City's annual allocation of State Motor Fuel Tax funds to provide funding for the following street maintenance operations:

- Traffic Signal Maintenance
- Procurement of portland cement concrete for street maintenance
- Procurement of salt for the City's winter operations
- Provide limited pavement striping services

Additional Allocation for Asphalt

As City streets continue to deteriorate, additional funds need to be allocated to assist in normal maintenance. So far this year, the City has expended nearly 3 times its normal budget for patching streets. During the spring, the City filled more potholes than in previous years. Increasing the materials available for asphalt repair work improves the ability of the City to maintain its street system and stretch its limited funds further.

SCHEDULE: Street maintenance is a year-round activity performed by the Public Works Department.

PRIOR COUNCIL ACTION: May 7, 2018- Council approved Resolution R2018-39 authorizing the appropriation of \$620,000.00 in State Motor Fuel Tax (MFT) funds for general street maintenance operations which included traffic signal maintenance, providing concrete for street maintenance, the purchase of road salt and pavement striping services for Fiscal Year 2018.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: Illinois Department of Transportation

STAFF REFERENCE: Matt Newell, P.E., Public Works Director. Matt Newell will be in attendance at the City Council meeting to answer any questions of the council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for the current year's general maintenance street work is allocated in the State Motor Fuel Tax fund. The appropriated additional sum will be \$20,000.00, bringing the total State MFT allocation to \$640,000.00 for Fiscal Year 2018.

Staffing Impact: Staffing time is allocated for these operations.

ATTACHMENTS:

Description	Type
Resolution to Amend R2018-39 Additional MFT	Resolution Letter
2018-43 BLR 14220	Backup Material
BLR 14231 Municipal Est of Maint Costs	Backup Material

RESOLUTION NO. _____

**RESOLUTION AMENDING RESOLUTION R2018-39 TO APPROPRIATE
ADDITIONAL STATE MOTOR FUEL TAX FUNDS
FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:**

Section 1. That Resolution R2018-39 is hereby amended by appropriating the additional sum of \$20,000.00 of Motor Fuel Tax funds, for a total of \$640,000.00, for street maintenance for the City of Decatur, Illinois, from January 1, 2018 to December 31, 2018.

Section 2. That traffic signal maintenance, concrete for street maintenance, asphalt for street maintenance, the purchase of road salt and pavement striping operations as listed and described on the Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above and shall be designated as Section 18-00000-00-GM.

Section 3. That the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

Section 4. That the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

PRESENTED and ADOPTED this 20th day of August 2018.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBBIE BRIGHT, CITY CLERK



Resolution for Maintenance
Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Amended	18-00000-00-GM

BE IT RESOLVED, by the Council of the City of
Governing Body Type Local Public Agency Type
Decatur Illinois that there is hereby appropriated the sum of Twenty Thousand
Name of Local Public Agency
and 00/100 _____ Dollars (_____)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/18 to 12/31/18
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Decatur
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Debra G. Bright City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
of Decatur in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Decatur at a meeting held on 08/20/18
Governing Body Type Name of Local Public Agency Date
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year.

(SEAL)

Clerk Signature

--

APPROVED

Regional Engineer
Department of Transportation

Date

--	--



Local Public Agency: City of Decatur
County: Macon
Section Number: 18-00000-00-GM

Section Number: 18-00000-00-GM

[illegible]

	Estimated Cost	MFT Portion	Other Funds	Preliminary Engineering		
Maintenance	640,000.00		640,000.00	Engineering Inspection		
Maint Eng	-		-	Material Testing		
Totals:	640,000.00	-	640,000.00	Advertising		
				Bridge Inspections		
Total Estimated Maintenance Engineering Cost						-
Total Estimated Maintenance Cost						640,000.00

Date _____

City Clerk

DATE: 8/13/2018

MEMO: 2018--08

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Billy Tyus, Interim City Manager

SUBJECT: July 2018 Monthly Reports

ATTACHMENTS:

Description	Type
Economic & Community Development	Cover Memo
Fire	Cover Memo
Human Resources	Cover Memo
IT	Cover Memo
Police	Cover Memo
Public Works	Cover Memo

**DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(JULY, 2018)**

ECONOMIC DEVELOPMENT DIVISION

Staff had 16 new and separate inquiries in July for possible projects with 10 meetings related specifically to ongoing initiatives. We have ongoing Economic Development projects both in the planning stage and under way. There were 4 ribbon cuttings in July and several more are scheduled for August including the rededication of the Barnes Lobby at DMH, and the newly remodeled Dick Van Dyke Appliance World on Martin Luther King Jr. Drive. As of last week, there were 1378 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 84 jobs, DPS 61 with 66 jobs, ADM with 56 jobs, and DMH at 49 jobs. There are 6167 jobs listed on the Illinois Department of Employment Services website in the Central Illinois Region with the top three employers being Hospital Sisters Health System with 363 jobs, General Electric with 334 jobs, and State of Illinois with 238 jobs. There are also 193 jobs available at Abraham Lincoln Heath Center and 87 jobs at ADM region-wide.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In July, staff in conjunction with other city departments reviewed 9 submittals which included 6 site plans and 3 plats. Additionally, staff processed 2 Plan Commission cases.

No committee meetings for the Decatur Urbanized Area Transportation Study (DUATS) were held in July.

BUILDING INSPECTIONS DIVISION

We issued a total of 109 permits with a total cost of work of \$39,734,694. Of those, four were for commercial interior remodels with the largest of those being the Millikin Exercise Science Dept. on W. Wood St. (\$985,000) and the ADM offices to lab conversion on Brush College Rd. (\$841,566). In addition we issued three new commercial building permits. The largest of those were St Mary's medical office building (\$7,782,000), Loves Travel Stop (\$8,000,000) and Millikin Center for Theater & Dance (\$20,595,833). Certificates of Occupancy for Acorn Pharmaceuticals on W. Grand (\$24 million) and the new Aldi's grocery store on Pershing Road (\$2.4 million) were also issued.

PERMIT TYPE	# ISSUED	WORK VALUE
Building	21	\$39,427,031
Demolition	3	13,900
Electrical	18	31,620
Mechanical	24	130,669
Other	18	83,386
Plumbing	23	47,688
Sign	0	0
Tent	2	400
TOTAL	131	\$39,734,694

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections continue on delinquent accounts.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab, infrastructure projects and potential replacement projects.
- Staff worked with HUD staff on outstanding issues: 70% low-mod benefit, conflict of interest, annual reporting/submittals and other requests.
- Staff continued working with the Engineering Department on the CDBG Sidewalk project.
- Staff participated in several webinars for HOME rental compliance and Fair and Affordable Housing programs
- Staff continued working on the America in Bloom competition program.
- Staff continued monitoring of rental property inventory.
- Staff submitted annual Consolidated Annual Performance and Evaluation Report (CAPER) for program year 2017.
- Staff continued planning of the annual National Night Out event to be held in August.
- Staff in partnership with CICD and Money Matters is preparing a tenant education program in August to educate tenants on their rights as renters and help with financial management.
- Staff received Decatur Housing Authority's Environmental Review documents for review and sign-off by City staff as per HUD.
- Staff attended meetings with outside agencies.

MASS TRANSIT DIVISION

- Completed and submitted Section 5307 Federal Transit Administration Grant.
- Completed and submitted 5339 Bus and Bus facilities Grant.
- Submitted request for use of Transportation Development Credits (TDC) to be utilized as match for anticipated projects through the Section 5307 Federal Grant. Request approved.
- Submitted request for disposal of burned bus 9915 to FTA for a Like-Kind Exchange. Request approved.
- Rebuild engine for bus #9915...Bus #9020 will need rebuild of engine.
- Assisted in transportation planning for the Decatur Celebration

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during July.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
JULY 2018**

NEW CASES	
Health & Safety (72 Hour)	96
Direct to Legal (Repeat Offenders)	4
Housing and Unfit	26
No Garbage Service	7
Nuisance	164
Secure of Abandoned Buildings	16
Weeds	674
TOTAL	
	987

RE-INSPECTION VISITS	
Code Enforcement	689
Weeds	549
TOTAL	
	1238

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	92
Weeds	154

WEED ABATEMENT	
City Mowed - MCT lots	6
Owner Mowed	80
MCT Lots - Contractor Mowed	420
TOTAL	
	506

DEMOLITIONS	
New Cases	1
Sent to Legal	0
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	123

GARBAGE SERVICE COMPLAINTS	
Received	9

INVOICES*	
New Invoices	187
Dollar Amount	\$53,972.35

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$4,111.53

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT
MEMORANDUM
18-06

August 8, 2018

TO: Billy Tyus, Interim City Manager

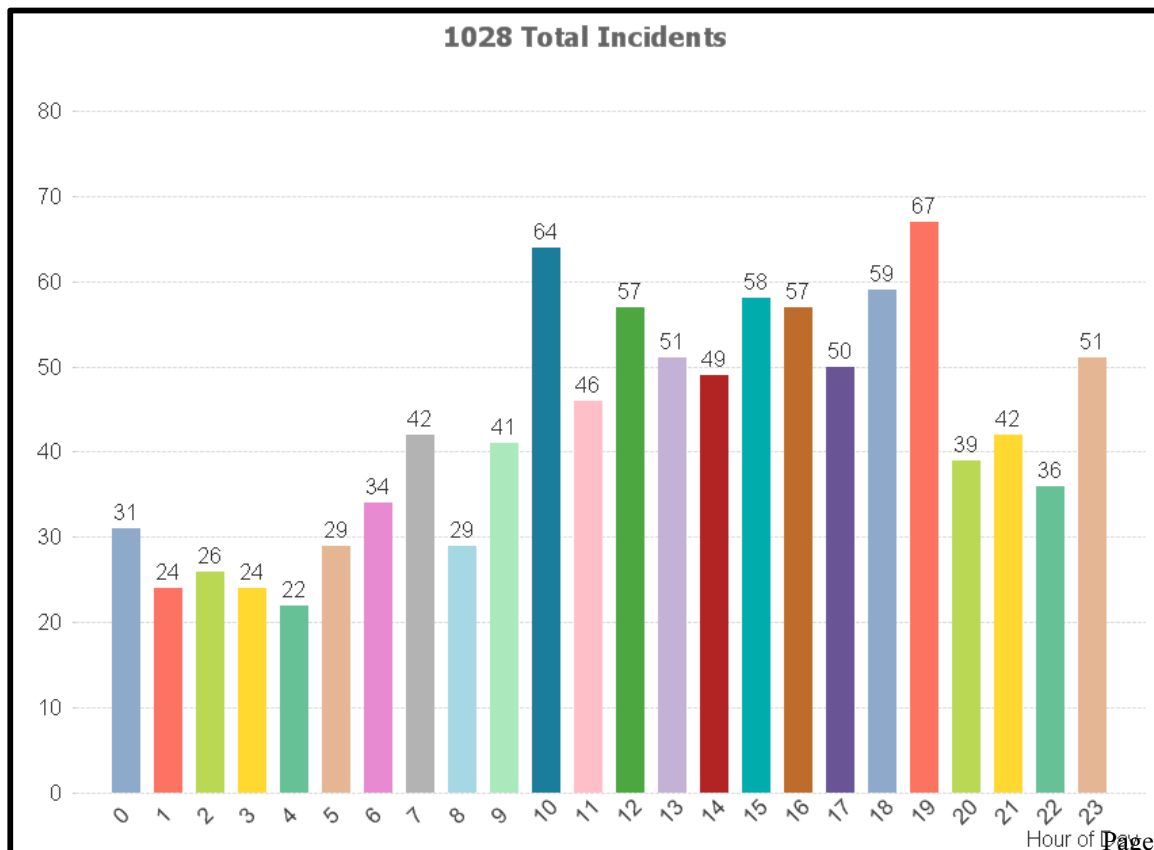
FROM: Jeff Abbott, Fire Chief

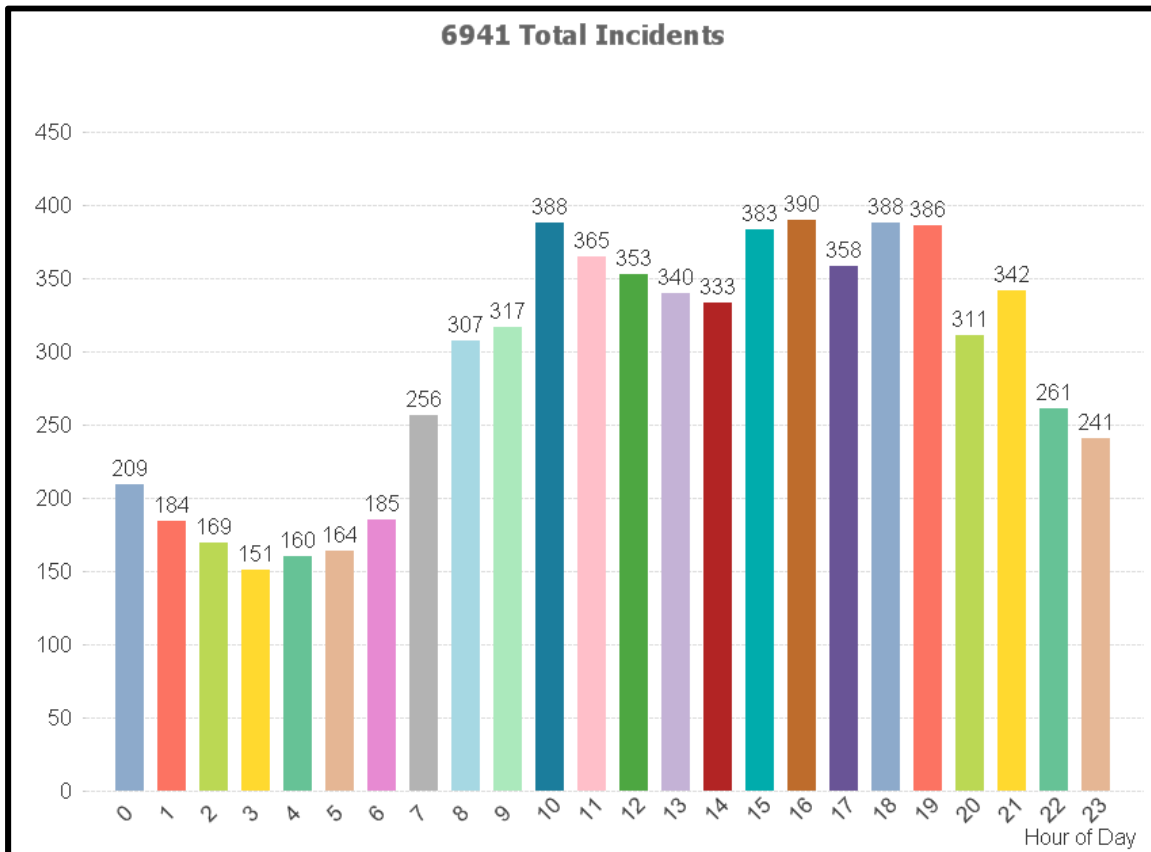
RE: Monthly Report – July 2018

The fire department responded to 1028 alarms in July. To date the department has responded to 6941 alarms. The major focus for the administration right now is the completion of Phase 2 remodels of stations 1, 2, 4 & 6. The project has been bid and is scheduled for council action in August. The second part of the fire facility program approved by city council is the construction of new stations 3, 5 & 7. The bids for the new station 5 are due back in early August and should be ready for council action in late August. Land acquisition for stations 3 & 7 is ongoing. Bonds have been sold for the construction of the new stations.

The repaired ladder that was sent to Pierce Manufacturing is due back in August. This ladder truck will become our reserve ladder truck and the current 24-year-old reserve truck will be sold. The repaired ladder truck will go back into service after a two-year absence due to rusted frame rails that had to be totally replaced.

July 2018





Training Division:

July training focused on Master Stream applications, including master stream flows from the apparatus, from a ground monitor location, and aerial master streams supplied by an engine co. Companies from all stations on all 3 shifts participated in this training, which involved set up of scenarios, pulling hose lines, aerial truck set up, and providing proper flow rates to all lines. Captain Watson was the instructor for this important training, held at the RTC (Station 2 training grounds). Companies also toured Mueller Co facilities on E. Grand Ave and W. Eldorado St. These pre-plan tours allowed members to familiarize themselves with the various hazards associated with these locations, as well as the locations of fire department connections and extinguishing systems. Officer training involved a company drill with companies studying an article titled 'The Officer as a Leader'. Progress is being made with our new online Fire & EMS training platform Target Solutions, with members completing 4 assignments for the month.

Fire Prevention Division:

The Fire Prevention Division had a slower month of investigating fires. Inspectors were called out 7 times with 5 fires ruled as Accidental; 1 as Incendiary; and 1 undetermined. There were 5 fire investigation interviews conducted in house. We also met with Secretary of State and IDNR officers this month regarding fireworks sales with the City. There were 25 key box installations or removals for the month and 6 inspections. Inspectors completed 9 plan reviews, installed 11 smoke/CO alarms and attended several TRC and National Night Out meetings. We provided a Fire Safety class to the public and delivered 2 fireground collections to the OSFM in Springfield for analysis.

HUMAN RESOURCES DEPARTMENT
Monthly Report of Priorities and Projects
Fiscal Year 2018
July 2018

Human Resources Division

This month, Human Resources Department staff accomplished the following:

- Attended the monthly Civil Service Commission; Human Relations Commission and Labor Management meetings;
- Conducted testing for Maintenance Mechanic I position;
- Conducted interviews for Administrative Secretary and Water Metering Supervisor positions;
- Conducted testing and interviews for Engineering Technician I position and;
- Attended quarterly Illinois Public Management Association-Human Resources (IPMA-HR) meeting

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2018
July

This month, Information Technology Department (IT) staff accomplished the following:

- City Fiber Phase 3 build is complete. Fiber testing completed July 27th and 10 strands of fiber was turned over to the CIRDC on July 31st.
- City Fiber Phase 4 – Obtained City Council approval to move forward with the Sale of Dark City Fiber to Millikin on July 16th. Executed the agreement with Millikin on July 20th. Finalizing fiber build with the Illinois Department of Innovation & Technology to begin build phase of this project.
- Continued researching vendor solutions to provide Session Initiation Protocol (SIP) services for the City Phone System to replace the older “PRI” technology. Selected Presidio for this project due to their extensive knowledge of the City’s installed Phone System. Anticipate bringing this before City Council on September 3rd.
- Obtaining quote to purchase phones and related equipment to bring the Public Library onto the City Phone System.
- IT Development staff is shadowing work in the cashier’s offices to detect improvements that can be made to simplify workflow.
- IT Development staff is modifying the Police Evidence application per Police Direction. Anticipated completion in August.
- IT Development staff is overhauling the way the Building Permit Application processes payments. Anticipated completion in late September.
- Grant money purchased 4 new super computers for the crimes against children and the street crimes unit. Those were all setup for the investigators to use for various computer forensic investigations.
- Upgraded our Antivirus protection software to better utilize internal resources and streamline workflow.
- Continued assisting Water Billing with implementing an application from Experian to assist with customer identification and authentication electronically. This saves the patron a trip to the billing office to prove who they are. This application went live in July.
- GIS function of IT created over 25 data extractions or Maps for various City Departments.
- In July, IT processed 106 Help Desk tickets, resolving 49 on initial call (46.2% First Call Resolution Rate). Out of the 106 tickets logged, 4 service surveys were returned which indicated “exceptional” service for each. One comment received was:
“Justin was very fast to get my issue fixed even when I told him it could be done whenever he had time. He is always easy to work with and super friendly”

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
Interim City Manager Billy Tyus

FROM: James E. Getz Jr., Chief of Police

RE: July 2018 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At the end of July 2018, staffing was at 149. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	16
Police Patrol Officer	137	133	125
TOTAL	162	158	149

Civilian-Non Sworn Police Staffing: 10

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
Part-time FOIA Officer	2	2	2
Total	10	10	10

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	5	30
Directed Patrols	41	253
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0
Parking Citations	53	451
Criminal Arrests	393	2573
Felony Drug Arrests	19	135
Firearms Seized	11	70
Traffic Citations	685	4155
Field Interviews	57	489
Written Warnings	353	2561
Calls for Service/CAD incidents	5132	31143
Unlawful use of Motor Vehicle tows	126	847
Driving Under the Influence Arrests (DUI)	48	209
DUI involving accidents	9	58
Fatal Accidents	0	3
Traffic Accidents	219	1587
Accidents with Personal Injury	39	249
City Ordinances Arrests	66	351

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
18	125	10	105

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	1426 grams	42834 grams @ \$10-gram	\$428,340
Cocaine-Powder	33 grams	2754 grams @ \$100-gram	\$275,400
Cocaine-Crack	34 grams	273 grams @ \$100-gram	\$27,300
Heroin	1 grams	124 grams @ \$300-gram	\$37,200
Ecstasy	1 hits	2 @ 20 hit	\$40
Meth	7 grams	1042 grams @ 100-gram	\$104,200
K-2/Pills:	734	2552	
Search Warrants: 2		YTD: 22	
US Currency Seized: \$34,508		YTD: \$195,605	
Firearms seized: 6		YTD: 21	
Vehicles seized: 3		YTD: 6	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 123	YTD: 826
Cases closed/resolved: 73	YTD: 427
Criminal Arrests: 38	YTD: 326
Homicides: 2	YTD: 4
Infant Death Investigations: 0	YTD: 1
Suicide Detective Investigations: 0	YTD: 3
Missing Person Investigations: 10	YTD: 64
Computer forensic Exams: 7	YTD: 25
Sex Offenders Registered: 36	YTD: 522

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 29	YTD fugitive arrests: 190
----------------------	---------------------------

Freedom of Information (FOIA)

The Professional Standards Unit received 283 Freedom of Information Act requests for the month.

Total requests YTD in 2018- 1810

**Public Works Department
Monthly Activity Report
July 2018**

Engineering:

McKinley Avenue Sewer Rehabilitation: This project was approximately 50% designed by BGM & Associates (now Chastain & Associates) in 2015-16. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. An engineering agreement was approved by Council on August 7, 2017, to complete the design for this project and potentially let bids in late 2018 or early 2019.

2018 State MFT Street Improvement Project: Two bids were received but both were rejected due to the plans missing a critical pay item. The project was rebid and awarded to Dunn Company on July 16. Work is scheduled to begin in early August.

2018 City MFT Street Improvement Project: The asphalt street reconstruction portion of this project was awarded to Dunn Company on May 7 with the notice to proceed provided on May 17. Work has continued in advance of the asphalt to replace sidewalk, curbs, and utility adjustments. The asphalt overlay has been completed on the following streets; Gebhart, Stephanie, Constantview, East Court, Calhoun, Downtown Alley, Decatur. Full street reconstruction has started on Whitmer.

2018 City MFT Street Improvement Project -County Fair Drive: The County Fair Drive Replacement was advertised on July 11 with bids received July 25. The bid specifications allowed an equivalent concrete or asphalt section of pavement. Four bids were received, 3 provided bids for the concrete option and 1 providing a bid for the asphalt option. Dunn Co provided the lowest responsive bid selecting the asphalt option. The project was presented and awarded on August 6, 2018. Work is scheduled to begin in August.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017, and approved by Council on April 17, 2017.

The IEPA has approved the loan and the project. Work began May 30, 2017. Work is completed through Nelson Park, the south trunk (south of Decatur St), and working on the north portion of the neighborhood (finished Johns St). Completion is expected in late 2018.

2017 Water Main Replacement Project: This was designed by City staff and bids were opened on February 21, 2017. Council approved a contract with Burdick Plumbing and Heating on March 6, 2017. The water mains have been installed in the Garman Park area and residential services have been established and the water line is now active. Final restoration is completed and completing final closeout of project.

2018 Water Main Replacement Project: The project was designed by City staff and bids were opened on April 25. Council approved a contract with Burdick Plumbing and Heating on May 7. The project is scheduled to commenced in June in the neighborhood west of MacArthur High School. Burdick started the watermain replacement at Grand and Summit and has completed approx. 3,750 feet of the 11,500 feet of pipe.

2018 DPTS Bus Shelter Pads: The project is a joint project with Transit utilizing federal funds for the upgrade and replacement of bus stops/shelters at 12 locations. The project was awarded to Kenny Construction by Council on July 2. Kenny has completed approx. 50% of the locations.

2018 Trenchless Long Lining Repairs: The project is the annual cured-in-place small diameter lining project for the sanitary and storm sewer systems. It was advertised May 30 and bids were open on June 20. The project was awarded to Insituform by Council on July 2. Cleaning and pre-CCTV has started with lining expected to begin in September.

Lake House Parking and Pier Improvements: The lake house parking and pier improvement project was advertised on July 25 with bids scheduled to be received on August 9. The project consists of repaving the parking lot and replacing the concrete and fence on the pier. The project is expected to be presented to Council at the August 20 meeting.

MUNICIPAL SERVICES MONTHLY DATA 07/01/18 – 07/31/18

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewer Cleaning	4,020 lin. ft.	204 hours	
Street Striping	143,203 ft.	198 hours	
72 Hour Cleanups	50 each	212 hours	
Alley Grading	43,000 lin. ft.	68 hours	
Potholes Patched	2,039 each	234 hours	

**Water Production Division
Monthly Activity Report
July 2018**

Lake Decatur Dredging Basins 1 through 4: Dredging continued and construction work continued to increase the height of the Oakley sediment storage berms. Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 9,591,277 cubic yards of sediment has been removed from the lake, which is 90% of the contract amount, including over dredging, or 47 days of additional water supply.

Lake Decatur Landscape Maintenance: This year's project at the north side of the William Street Bridge was completed by Homer Tree Care in July.

Lake Services: Continued Lake Patrol, seasonal mowing, garbage removal, facilities maintenance, barge deliveries and dredging contractor worksite inspections. Continued evaluating mowing equipment options. Assisted several organizations with 4th of July celebration and other lake events. Provided investigation and enforcement assistance to Decatur Police Department and IDNR.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. This project is on hold pending the completion of the proposed Long Term Water Utility Sustainability Plan in 2019.

Water Administration: Began evaluating Additional Water Supply Plan proposals. Chaired a Heart of the Sangamon River Ecosystem Partnership meeting. Participated in a Labor Management meeting.

Water Production: The level of Lake Decatur was maintained at an average of 614.37 feet above mean sea level (97% full) which is normal for July. 641.85 million gallons of potable water were pumped to customers which was 1.28% more than July 2017. Numerous water facilities maintenance tasks and repairs were completed including dam gate operating equipment and replacing power loss backup batteries at several facilities.