



Monday, September 18, 2023
5:30 PM
City Council Chamber

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of September 5, 2023 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Approving the Jasper Street Great Streets Great Neighborhoods Corridor Plan
3. Resolution Authorizing Property Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
4. Resolution Authorizing Property and Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
5. Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
6. Resolution Authorizing Cyber Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
7. Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
8. Resolution Authorizing Crisis Protection Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
9. Resolution Authorizing Auto Physical Damage Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

10. Resolution Authorizing Excess Workers Compensation Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024
11. An Ordinance Amending the 2022 Budget Reconciliation Ordinance of the City of Decatur, Illinois
12. Resolution Authorizing the Execution of an Agreement with S. Shafer Excavating for the Demolition of 1540 N. Main
13. Resolution Authorizing Funding Assistance to Child 1st Center/Macon County Heals for Crisis Response Program with the Decatur Police Department
14. Resolution Authorizing the Proposal from E.L. Pruitt Co. for Replacement of Galvanized Piping at the Decatur Public Library
15. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Burdick Plumbing & Heating Co., Inc. for 2023 Annual Water Main Replacement Project City Project 2023-10
16. Resolution Authorizing the Execution of an Agreement with the Norfolk Southern Railway Company for a Water Main Crossing City Project 2023-10
17. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
 - A. Ordinance Annexing Territory 2226 Lilac Drive
 - B. Ordinance Annexing Territory 2590 South Shores Drive
 - C. Resolution Authorizing Supplement #1 to the Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc. Section 09-00933-01-BR

VI. Other Business

VII. Adjournment

Monthly Reports, August 2023

ATTACHMENTS:

Description	Type
Minutes of September 5, 2023 City Council Meeting	Backup Material

CITY COUNCIL MINUTES

Tuesday, September 5, 2023

On Tuesday, September 5, 2023, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel and Lisa Gregory. Councilman Chuck Kuhle was absent. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizen provided comments to the Council: Abeer Motan.

Council members responded to citizens' comments.

Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the August 18, 2023, City Council Retreat/Strategic Planning Session were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Culp and on call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

The minutes of the August 21, 2023, City Council Meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Culp and on call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Moore Wolfe called for New Business.

R2023-181 Resolution Authorizing Approval to Renew Existing Equipment Rental Agreement and Managed Print Services Contract for Five Years with Watts Copy Systems, Inc., was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

Mr. Jim Edwards, IT Director, gave an overview of the Resolution.

Upon call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2023-182 Resolution Authorizing Agreement Decatur Civic Center Authority-Zamboni, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2023-183 Resolution Authorizing the Execution of an Agreement with JRH Services for the Demolition of 1031 N. Edward St., was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2023-184 Resolution Authorizing the Execution of an Agreement with S. Shafer Excavating for the Demolition of 452 W. Main St., was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Culp.

City Manager Wrighton gave an overview of the Resolution.

Upon call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Agenda Calendar Items A. and B. and asked if any Council member wished to remove an item from the Consent Agenda Calendar. No Council member wished to remove an item from the Consent Agenda Calendar. The Clerk read items A. and B.:

Item A. 2023-61 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way- 100 Block Merchant Street - Northeast Community Fund

Item. B. R2023-185 Resolution Authorizing Action Regarding Unsafe Structures

Councilwoman Gregory moved Items A. and B. be approved by Omnibus Vote; seconded by Councilman Culp, and on call of the roll, Council members David Horn, Ed Culp, Dennis

Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Council members held a discussion on residential water shut offs during excessive heat warnings.

Mr. Ruby James, Finance Director, provided information regarding residential water shut offs.

There being no further business, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the City Council meeting be adjourned, seconded by Councilman Culp and upon call of the roll, Council members David Horn, Ed Culp, Dennis Cooper, Pat McDaniel, Lisa Gregory and Mayor Moore Wolfe. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 6:00 p.m.

Approved _____
Kim Althoff
City Clerk

SUBJECT: Treasurer's Financial Report

ATTACHMENTS:

Description

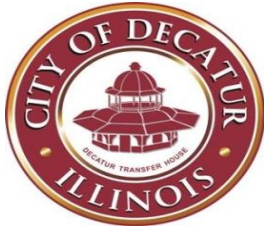
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CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report August 2023

The Year in Play

The total revised budget for fiscal year 2023 authorizes \$275.8 million in expenditures, against \$236.7 million in authorized revenues.

The General Fund, as a part of the amended City budget, includes General Fund revenues of \$87.4 million and expenses of \$89.5 million.

City Financial Position

The City of Decatur ended the month with a total cash position of \$124.1 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$128.7 at the end of last month.

The City General Fund ended the month with a cash position of \$25.7 million versus last month's cash position of \$26.8 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position is 107 days. The council approved cash reserve policy is a 90-day cash reserve, which is calculated for the FY2023 budget at \$20.9 million.

City cash reserves are contained in Special Revenue funds (\$20.3 million), TIF Redevelopment funds (\$3.8 million), Capital funds (\$3.0 million), Debt Service fund (\$2.0 million), Internal Service funds (\$5.9 million) and Enterprise funds (\$62.8 million), which are earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

City cash position reported in \$ millions, numbers may not add due to rounding

Fund Type	Jun-23	Jul-23	Aug-23	Comment
Special Revenue	21.6	22	20.3	Library, State MFT, Local MFT, Federal programs, etc.
TIF Redevelopment	2.8	3.6	3.8	Debt service and redevelopment agreement obligations
Capital	2.8	3.6	3.3	Capital funding available
Debt	1.8	2.1	2	Debt service obligations
Internal Service	5.2	5.1	5.9	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	61.7	65.1	62.8	Utilities – Water, Sewer, Storm Water, Transit, Recycling, Fiber
Non-General Fund	95.9	101.5	98.1	
General Fund	26.3	26.8	25.7	Basic services to citizens and stakeholders
Total City Cash	122.3	128.7	124.1	

Changes of note in the period:

- The decrease in fund balance primarily came from a \$1.5 million dollar debt payment in the Water Fund.

General Fund Position

Cash

The City General Fund cash position ended the reporting period at \$25.7 million. The current cash balance represents a cash reserve position of about 107 days. The general fund 90 reserve was calculated to be \$20.9 million for the FY2023 budget based on the policy of excluding capital expenses. About a quarter million dollars represents one day of reserve.

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period.

\$(000)	Year to Date(1)	Budget Target(2)	% vs Target(3)
Revenue	56,746	58,097	-2%
Expense	56,585	60,144	-6%
Surplus	161	(2,047)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

Revenue Comments

- In August, the second installment of the property tax distributions came in, some \$900 thousand among the General Fund, Library Fund, Band Fund, Debt Fund, and various TIF Funds.
- The revenue estimates are based upon the FY2022 actual collections. For example, if 10% of a revenue was received in FY2022 in a given month, the FY2023 budgeted amounts, with certain exceptions, are budgeted to come at 10% in that same month in FY2023.
- Local and state economic indicator taxes, distributed with a 1-3 month lag between merchant collection and distribution to the city, are generally slightly positive compared to last year.
- Projections are based on the adopted budget.

General Fund Revenue

Revenue to date through the period is \$56.7 million versus budget to date revenue of \$58 million, under budget by 2%.

Year to date position of revenue vs. budget - Revenue numbers may not add due to rounding

GENERAL GOV TAXES	Actual YTD	Revised Budget YTD	vs Adopted Budget	% vs Budget
PROPERTY TAX	6,614,312	7,035,801	(421,489)	
MOBILE HOME PRIVELEGE TAX	-	-	-	
STATE SALES TAX	9,038,243	9,192,037	(153,794)	-2%
TELEPHONE UTILITY TAX	797,978	780,660	17,318	2%
FOOD & BEVERAGE TAX	2,747,443	2,703,096	44,347	2%
HOTEL AND MOTEL TAX	776,936	702,000	74,936	10%
LOCAL SALES TAX	8,667,453	8,795,423	(127,969)	-1%
AVIATION FUEL TAX	15,593	5,333	10,260	66%
LOCAL USE TAX	1,965,718	1,991,329	(25,611)	-1%
AUTO RENTAL TAX	37,725	30,344	7,381	20%
UTILITY TAX - ELECTRIC & GAS	3,093,108	3,674,872	(581,763)	-19%
VIDEO GAMING TAX	1,618,607	1,578,299	40,308	2%
CABLE TV TAX	717,139	773,313	(56,174)	-8%
Sub Total	36,090,257	37,262,506	(1,172,250)	-3%
GENERAL GOVERNMENT (INTERGOV)				
LOCAL REPLACEMENT TAX	50,925	47,237	3,688	7%
STATE REPLACEMENT TAX	2,559,942	1,573,663	986,279	39%
STATE INCOME TAX	7,939,471	8,867,696	(928,225)	-12%
FEDERAL GRANTS	-	250,000	(250,000)	
STATE GRANTS OR OTHER	-	100,000	(100,000)	
POLICE OT REIMBURSEMENTS	49,132	48,534	598	1%
CANNABIS TAX	72,339	78,333	(5,993)	-8%
OPIOID TREATMENT FUNDING	50,000	-	50,000	100%
ADDI REIMBURSEMENTS	1,102	-	-	
Sub Total	10,722,911	10,965,463	(243,653)	-2%
GENERAL GOVERNMENT (SERVICE)				
Sub Total	5,732,582	5,775,069	(42,488)	-1%
GENERAL GOV LICENSES/PERMITS				
Sub Total	912,235	1,479,009	(566,773)	-62%
GENERAL GOV OTHER				
Sub Total	3,288,229	2,615,778	672,450	20%
General Fund Total (year-to-date)	56,746,214	58,097,825	(1,351,612)	-2%

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year-to-date revenue received, with comparison to the full year budget and prior year revenue receipt.

	2023 Budget	2023 YTD	YTD % of budget	2022 YTD	% Change year vs year
State Sales Tax (Gen Fund)	13,914,000	9,038,243	65.0%	8,600,685	5.1%
Local Sales Tax (Gen Fund)	13,334,000	8,667,453	65.0%	8,231,918	5.3%
State Income Tax	11,874,000	7,939,471	66.9%	8,365,751	-5.1%
Utility Tax (Gas/Electric)	5,337,000	3,093,108	58.0%	3,416,003	-9.5%
Food & Beverage Tax (Gen Fund)	3,997,000	2,747,443	68.7%	2,526,258	8.8%
Use Tax	3,020,000	1,965,718	65.1%	1,861,055	5.6%
Video Gaming Tax	2,386,000	1,618,607	67.8%	1,545,697	4.7%
State/Local Replacement Tax (Gen Fund)	2,056,000	2,610,867	127.0%	2,813,709	-7.2%
Hotel & Motel Tax	1,152,000	776,936	67.4%	642,159	21.0%
Cable TV Tax	1,034,000	717,139	69.4%	762,213	-5.9%

General Fund Expense Comments

On a year-to-date basis, general fund spending is \$56.5 million of a \$89.5 million revised budget.

Year to date position of expense vs. budget

	Actual	Yearly Revised Budget	% of Budget
General Government	12,501,032	19,328,490	65%
Developmental Services	2,624,996	4,287,539	61%
Public Safety	34,700,823	55,298,436	63%
Public Works	7,013,300	10,637,535	66%
General Fund Expense	56,585,134	89,552,000	63%

Expense numbers may not add due to rounding

Cash balances in funds of note are as follows with comment:

The Trust & Agency Fund balance is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Fund	Fund Balance	Comment
Federal HOME	\$ 21,429	Federally approved programs
Federal CDBG	\$ 5,778	Community Development Block Grant
State Drug Enforcement	\$ 427,907	Police programs
Federal DUI Drug Enforcement	\$ 391,838	Police programs
Building Fund	\$ 826,231	R&M and capital of Library facility
Public Library	\$ 1,805,817	Operational fund of Library
Library Capital	\$ 793,708	Capital Expense requirements and cash reserves
Library Trust	\$ 86,915	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$ 1,626,021	Street repairs and maintenance
Motor Fuel Tax	\$ 6,260,903	Street repairs and maintenance
Community Revitalization	\$ 6,949,399	Revitalization initiatives
2018 Project	\$ (177,324)	General Obligation bond proceeds for construction of new fire stations
Capital Project	\$ 28,739	Minimal funding available
Equipment Replacement	\$ 1,724,081	Police, fire and public works capital requirements including vehicle replacements
Debt Fund	\$ 2,011,095	Debt payments on current debt issues
Fleet Maintenance	\$ 822,843	Repair and maintenance of city vehicle fleet
Risk Management	\$ 4,881,851	Cash reserves for ongoing business insurance costs including liability, property, & worker's compensation
Employee Insurance	\$ 275,276	Coverage for healthcare and other benefit expenses.
Public Transit Operations	\$ 248,866	Operational and capital funding of the transit system
Fiber Optics	\$ 840,774	City investment in the next phase of a fiber optic network
Storm Water	\$ 3,210,898	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer	\$ 13,645,493	Balance and ongoing cash flow is sufficient to fund currently defined sewer projects
Water Utility	\$ 6,717,217	Balance and ongoing cash flow is sufficient to fund currently defined water projects.
2022 Bond Fund	\$ 24,431,517	Bond revenues in FY22
Grant	\$ 347,996	Unbudgeted FY2022 grants
ARP	\$ 1,697,103	Federal ARP funds as per city budget

Investments

City investments include about \$51 million in US Treasury Bonds and an additional \$20.4 million from the 2022 bond proceeds from this fiscal year. The investment schedule provides the details of the investments. The investments are comprised of fire station initiative bond proceeds, pooled cash, and the 2022 bond proceeds.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months to three years, the 2022 bond funds in short term investments through 2023.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding was \$126.9 million in outstanding principal as of June 2023. All debt principal and interest payments are covered within the 2023 fiscal year operating plan and budget and are secured within the current cash flow operations of the city.

Revenue Tracking

City-wide Revenue received during the reporting period is \$23.6 million, with \$154.3 million year-to-date. The total is 65% of the revised revenue budget of \$236.7 million.

Of note, the property tax revenues received by the City according to the tax levy in effect will provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The property tax revenues received in FY2023 provide for the pension funds, operation of the Library, debt payments and the Municipal Band. Only a portion of the city's operational costs are funded by property tax, which are more generally funded by a variety of other revenues such as state income and use taxes, or fees for service, as per the Water Fund.

Property Tax for FY2023

The levy is \$15,323,128 million, excluding TIF districts. The tax rate is estimated at 1.62733% of the EAV of \$941,610,236, with another \$19.2 million for the TIF districts. The City property tax levy is about 16% of the total property tax rate for City property owners.

In the second property tax installment, we received \$806 thousand for debt, the pension funds, the Library, and Band and about \$106 thousand in the various TIF funds.

Expenditure Tracking

City-wide expenses during the reporting period were \$20.5 million and \$149.6 million year-to-date. The total is 54% of the annual revised expense budget of \$275.8 million.

Water Utility

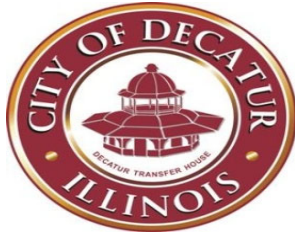
The financial performance of the City Water Utility is illustrated in this report. The report mimics the reporting for a business enterprise, depicting actual profit and loss performance versus budget, compared to the previous year, as well as on a monthly basis. In addition, key balance sheet items are reported as well as Capital Expense spending.

Water Utility performance achieved through the end of the month, on an operating margin (before debt service or transfer to capital) about \$1.5 million of expenses over revenue. In FY2022, the comparable was \$1.7 million revenue over expenses. In debt payments for the Fiscal Year, about \$12.1 million has been paid out so far.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing Across all Funds

Current full-time staffing level is 430 FTEs versus budget of 465 FTEs. There are 27 part-time and temp employees.



Fiscal Year 2023

Fiscal Period Ending August 2023

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: August 2023

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund	26,854,521.45	6,539,192.09	7,757,805.06	127,547.93		25,763,456.41		25,763,456.41	0.00
	Special Revenue Funds									
14	PAYROLL FUND	51,412.00	0.00	0.00	0.00		51,412.00		51,412.00	
16	COMMUNITY GRANT FUND	(43,659.18)	0.00	29,451.00	0.00		(73,110.18)		(73,110.18)	
17	HOME FUND	18,923.25	19,127.39	16,621.29	0.00		21,429.35		21,429.35	
18	CDBG FUND	10,980.19	17,372.26	22,574.46	0.00		5,777.99		5,777.99	
22	DUATS FUND	77,046.61	165.31	15,704.69	0.00		61,507.23		61,507.23	
25	STATE DRUG ENFORCEMENT	427,514.12	392.46	0.00	0.00		427,906.58		427,906.58	
26	DUI FINES AND FEES FUND	206,929.29	7,869.88	12,971.00	0.00		201,828.17		201,828.17	
27	POLICE LAB & PROGRAMS	185,601.73	522.35	0.00	0.00		186,124.08		186,124.08	
30	FEDERAL DRUG ENFORCEMENT	329,148.02	75,796.44	13,106.15	0.00		391,838.31		391,838.31	
34	BUILDING FUND	919,250.11	53,253.13	146,272.40	0.00		826,230.84		826,230.84	
35	LIBRARY FUND	2,021,478.47	258,176.51	473,838.44	0.00		1,805,816.54		1,805,816.54	
36	MUNICIPAL BAND FUND	80,832.64	4,703.82	29,427.22	0.00		56,109.24		56,109.24	
37	FOREIGN FIRE INSURANCE FUND	160,179.89	294.97	4,298.17	0.00		156,176.69		156,176.69	
42	LOCAL STREETS & ROADS	2,027,113.80	153,453.74	554,546.90	0.00		1,626,020.64		1,626,020.64	
46	MOTOR FUEL TAX FUND	6,137,192.44	267,006.63	143,295.81	0.00		6,260,903.26		6,260,903.26	
58	LIBRARY CAPITAL	1,000,271.11	2,078.26	208,641.00	0.00		793,708.37		793,708.37	
59	LIBRARY TRUST FUNDS	95,329.99	455.22	8,870.66	0.00		86,914.55		86,914.55	
82	DCDF FUND	164,347.05	1,674.27	10.86	0.00		166,010.46		166,010.46	
84	COMMUNITY REVITALIZATION	7,758,764.24	20,809.67	830,174.91	0.00		6,949,399.00		6,949,399.00	
85	GRANT FUND	427,662.92	288.04	79,954.60	0.00		347,996.36		347,996.36	
	Total Special Revenue Funds	22,056,318.69	883,440.35	2,589,759.56	0.00	0.00	20,298,587.48	0.00	20,349,999.48	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	693,497.35	60,538.19	0.00	0.00		754,035.54		754,035.54	
21	WABASH CROSSING TIF	2,063,518.33	6,770.21	4,083.49	0.00		2,066,205.05		2,066,205.05	
23	EASTGATE TIF FUND	291,362.59	65,201.11	0.00	0.00		356,563.70		356,563.70	
24	SOUTHSIDE TIF FUND	235,793.17	508.07	0.00	0.00		236,301.24		236,301.24	
28	PINES SHOPPING CENTER TIF	55,422.59	3,258.21	0.00	0.00		58,680.80		58,680.80	
29	GRAND & OAKLAND TIF	318,508.00	6,413.16	0.00	0.00		324,921.16		324,921.16	
	Total TIF & Redevelpmnt Funds	3,658,102.03	142,688.95	4,083.49	0.00	0.00	3,796,707.49	0.00	3,796,707.49	0.00
	Capital Funds									
40	PEG CAPITAL FUND	54,319.91	10,749.09	2,186.80	0.00		62,882.20		62,882.20	
44	2018 PROJECT FUND	(176,973.89)	0.00	350.00	0.00		(177,323.89)	0.00	(177,323.89)	
45	CAPITAL PROJECT FUND	24,071.81	11,048.44	6,380.82	0.00		28,739.43		28,739.43	(481,816.00)
61	EQUIPMENT REPLACEMENT	1,808,715.31	2,833.86	87,467.94	0.00		1,724,081.23		1,724,081.23	
99	AMERICAN RESCUE PLAN	1,972,581.62	0.00	275,479.00	0.00		1,697,102.62		1,697,102.62	
	Total Capital Funds	3,682,714.76	24,631.39	371,864.56	0.00	0.00	3,335,481.59	0.00	3,335,481.59	(481,816.00)

City of Decatur
Treasurer's Cash Report

Month of: August 2023

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	2,179,448.27	56,084.46	224,437.50	0.00		2,011,095.23		2,011,095.23	0.00
60	Internal Service Funds FLEET MAINTENANCE	817,576.01	270,090.24	264,823.15	0.00		822,843.10		822,843.10	
64	RISK MANAGEMENT	4,575,645.76	347,833.16	41,627.65	0.00		4,881,851.27		4,881,851.27	
65	INSURANCE FUND	(225,077.44)	1,330,284.56	829,931.20	0.00		275,275.92		275,275.92	
	Total Internal Service Funds	5,168,144.33	1,948,207.96	1,136,382.00	0.00	0.00	5,979,970.29	0.00	5,979,970.29	0.00
70	Enterprise Funds TRANSIT	561,921.28	83,742.41	396,797.54	0.00		248,866.15		248,866.15	
77	FIBER OPTICS	832,238.93	14,584.85	6,050.27	0.00		840,773.51		840,773.51	
78	STORM WATER	3,176,616.70	130,553.18	96,271.59	0.00		3,210,898.29		3,210,898.29	
79	SEWER FUND	13,855,195.01	687,089.80	896,792.12	0.00		13,645,492.69		13,645,492.69	
80	WATER FUND	8,056,474.12	3,244,316.11	4,529,526.18	(54,047.53)		6,717,216.52		6,717,216.52	
81	WATER CAPITAL	1,468,992.82	78,440.67	482,217.94	0.00		1,065,215.55		1,065,215.55	481,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	219,818.83	56,398.76	70,523.73	0.00		205,693.86		205,693.86	
89	2022 BOND FUND	24,508,866.10	54,337.69	131,686.48	0.00		24,431,517.31		24,431,517.31	
	Total Enterprise Funds	65,180,123.79	4,349,463.47	6,609,865.85	(54,047.53)	0.00	62,865,673.88	0.00	62,865,673.88	481,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	4,073,375.62	523,366.85	822,896.60	0.00		3,773,845.87		3,773,845.87	
90	FIRE PENSION INVESTMENTS	85,520,349.27	5,628,410.97	19,787.58	0.00			91,128,972.66	91,128,972.66	
	TOTAL FIRE PENSION	89,593,724.89	6,151,777.82	842,684.18	0.00	0.00	3,773,845.87	91,128,972.66	94,902,818.53	
91	POLICE PENSION FUND CASH	8,958,948.50	533,495.32	1,035,632.26	0.00		8,456,811.56		8,456,811.56	
91	POLICE PENSION INVESTMENTS	118,732,748.25	3,053,374.65	5,940.41	0.00			121,780,182.49	121,780,182.49	
	TOTAL FIRE PENSION	127,691,696.75	3,586,869.97	1,041,572.67	0.00	0.00	8,456,811.56	121,780,182.49	130,236,994.05	
	Total Trust & Agency Funds	217,285,421.64	9,738,647.79	1,884,256.85	0.00	0.00	12,230,657.43		225,139,812.58	0.00
	Total City Funds	346,064,794.96	23,682,356.46	20,578,454.87	73,500.40	0.00	136,281,629.80	0.00	349,242,196.95	
Memorandum Items										
	Pooled Cash Investments							51,185,750.77	51,185,750.77	
	City Funds ex Trust & Agency	128,779,373.32	13,943,708.67	18,694,198.02	73,500.40	0.00	124,050,972.37	51,185,750.77	124,102,384.37	0.00

City of Decatur
Treasurer's Investment Report

Month of : August, 2023

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Expect Int Income	Maturity Date	Coupon Rate	Yield at Purchase	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2023	BTD Interest Received
US Treasury Bond	Mar - Sep	03/31/23	1.50000%	1.700%	-	-	-	-	13,687.50	23,866.07
US Treasury Bond	Mar - Sep	03/31/23	1.50000%	4.340%	-	-	-	-	-	-
US Treasury Bond	Feb - Aug	08/31/23	0.12500%	3.410%	-	-	-	1,875.00	2,866.85	2,866.85
US Treasury Bond	Feb - Aug	08/31/23	0.12500%	4.650%	-	-	-	-	-	-
US Treasury Bond	May - Nov	11/30/23	0.50000%	0.520%	2,225,000.00	4,399,441.41	4,421,881.75	-	9,230.09	20,355.09
US Treasury Bond	May - Nov	11/30/23	0.50000%	4.790%	1,000,000.00	-	-	-	-	-
US Treasury Bond	May - Nov	11/30/23	0.50000%	4.510%	1,250,000.00	-	-	-	-	-
US Treasury Bond	Jun-Dec	06/15/24	0.25000%	0.460%	1,500,000.00	5,067,246.09	5,043,307.50	-	2,169.21	7,794.21
US Treasury Bond	Jun-Dec	06/15/24	0.25000%	4.160%	1,250,000.00	-	-	-	-	-
US Treasury Bond	Jun-Dec	06/15/24	0.25000%	5.470%	1,250,000.00	-	-	-	-	-
US Treasury Bond	Jun-Dec	06/15/24	0.25000%	5.320%	1,250,000.00	-	-	-	-	-
US Treasury Bond	Feb - Aug	08/15/24	0.37500%	0.390%	1,600,000.00	4,460,429.69	4,385,456.00	2,510.87	5,510.87	8,510.87
US Treasury Bond	Feb - Aug	08/15/24	0.37500%	5.400%	3,000,000.00	-	-	-	-	-
US Treasury Bond	Mar - Sep	09/15/24	0.37500%	0.530%	1,000,000.00	2,180,195.32	2,137,770.00	-	1,760.35	5,510.35
US Treasury Bond	Mar - Sep	09/15/24	0.37500%	4.050%	1,250,000.00	-	-	-	-	-
US Treasury Bill Zero	Apr-Oct	04/27/23	0.37400%	4.020%	-	-	-	-	4,660.24	4,660.24
US Treasury Bond	May - Nov	05/31/23	0.12500%	4.640%	-	-	-	-	291.89	291.89
US Treasury Bond	Jun-Dec	06/30/23	0.12500%	4.650%	-	-	-	-	423.00	423.00
US Treasury Bond	Jan-July	07/15/23	0.12500%	4.590%	-	-	-	-	487.74	487.74
US Treasury Bond	Mar - Sep	09/30/23	0.25000%	4.620%	1,250,000.00	1,222,265.63	1,244,887.50	-	60.11	60.11
US Treasury Bond	Apr-Oct	10/15/23	0.12500%	4.640%	1,250,000.00	1,219,140.63	1,241,987.50	-	94.44	94.44
US Treasury Bond	Jun-Dec	12/31/23	2.25000%	4.500%	1,250,000.00	1,228,857.42	1,237,062.50	-	7,613.94	7,613.94
US Treasury Bond	Jan-July	01/15/24	0.12500%	4.460%	1,250,000.00	1,207,275.39	1,226,075.00	-	487.74	487.74
US Treasury Bond	Feb - Aug	02/15/24	0.12500%	4.450%	1,250,000.00	1,202,880.86	1,220,562.50	781.25	621.55	621.55
US Treasury Bond	Mar - Sep	03/15/24	0.25000%	4.360%	1,250,000.00	1,201,464.84	1,216,162.50	-	(76.41)	(76.41)
US Treasury Bond	Apr-Oct	04/30/24	2.00000%	4.330%	1,250,000.00	1,218,994.14	1,222,412.50	-	2,555.25	2,555.25
US Treasury Bond	May - Nov	05/15/24	0.25000%	5.250%	1,250,000.00	1,192,431.64	1,205,325.00	-	(135.87)	(135.87)
US Treasury Bond	May - Nov	05/31/24	2.50000%	4.180%	1,250,000.00	1,225,927.74	1,223,150.00	-	5,837.91	5,837.91
US Treasury Bond	Jan-July	07/15/24	0.37500%	4.100%	1,250,000.00	1,191,113.28	1,196,925.00	-	1,463.21	1,463.21
US Treasury Bond	Feb - Aug	08/31/24	1.25000%	4.050%	1,250,000.00	1,201,660.16	1,199,850.00	7,812.50	6,793.49	6,793.49
US Treasury Bond	Apr-Oct	10/15/24	0.62500%	3.980%	1,250,000.00	1,187,207.03	1,186,962.50	-	472.18	472.18
US Treasury Bond	May - Nov	11/15/24	0.75000%	3.950%	1,250,000.00	1,186,914.06	1,184,912.50	-	1,346.69	1,346.69
US Treasury Bond	Jun-Dec	12/15/24	1.00000%	3.880%	1,250,000.00	1,190,380.86	1,185,012.50	-	2,850.27	2,850.27
US Treasury Bond	Jan-July	01/15/25	1.12500%	3.890%	1,250,000.00	1,190,087.89	1,183,637.50	-	4,389.67	4,389.67
US Treasury Bond	Feb - Aug	02/15/25	1.50000%	3.850%	1,250,000.00	1,196,777.34	1,186,812.50	9,375.00	7,458.56	7,458.56
US Treasury Bond	Mar - Sep	03/15/25	1.75000%	3.800%	1,250,000.00	1,201,708.99	1,188,862.50	-	(534.99)	(534.99)
US Treasury Bond	Mar - Sep	03/31/25	0.50000%	4.090%	1,825,000.00	1,700,244.14	1,699,951.00	-	-	-
US Treasury Bond	Apr-Oct	04/30/25	0.37500%	4.060%	1,250,000.00	1,162,060.55	1,158,350.00	-	25.90	25.90
US Treasury Bond	May - Nov	05/31/25	0.25000%	3.980%	1,000,000.00	926,835.94	921,480.00	-	151.10	151.10
Federated US Treasury Cash Reserves		Liquid			10,824,209.73	10,824,209.73	10,938,588.87	46,210.14	195,885.28	
Total Investment(s)					52,724,209.73	51,185,750.77	51,257,385.12	68,564.76	278,447.76	116,241.05

Pooled Cash		Journal Entry					
	Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees	0.00	(2,080.15)	(10,036.66)	(10,082.38)		-	(22,199.19)
Gain/Loss from sale of bond	80,107.42	5,494.14	25,585.94	97,294.92		-	128,375.00
Interest (Income)	68,564.76	(28,184.65)	184,010.51	122,621.90	-	-	278,447.76
	148,672.18	(24,770.66)	199,559.79	209,834.44	-	-	384,623.57

City of Decatur
Treasurer's Investment Report

Month of :
August, 2023

Water Capital Bond
Account # 1001027214
Fund 89

Investment Instrument	Expect Int Income	Maturity Date	Coupon Rate	Yield at Purchase	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2023	BTD Interest Received
United States Treasury Bill Zero 19 Jan 2023	Jan-Jul	1/19/2023	1.340%		-	-	-	-	26,445.00	26,445.00
United States Treasury Note/Bond 1.5% 28 Feb 2023	Feb-Aug	2/28/2023	1.500%	3.020%	-	-	-	-	15,000.00	16,875.00
United States Treasury Note/Bond .125% 31 Mar 2023	Mar-Sep	3/31/2023	0.125%	3.100%	-	-	-	-	1,250.00	1,612.02
United States Treasury Note/Bond .25% 15 Apr 2023	Apr-Oct	4/15/2023	0.250%	3.140%	-	-	-	-	2,500.00	3,428.96
United States Treasury Bill Zero 27 Apr 2023	Apr-Oct	4/27/2023	2.243%	4.490%	-	-	-	-	32,911.67	32,911.67
United States Treasury Bill Zero 25 May 2023	May-Nov	5/25/2023	2.260%	4.650%	-	-	-	-	39,776.00	39,776.00
United States Treasury Note/Bond .125% 31 May 2023	May-Nov	5/31/2023	0.125%	3.220%	-	-	-	-	1,250.00	2,028.69
United States Treasury Note/Bond .125% 30 Jun 2023	Jun-Dec	6/30/2023	0.125%	3.230%	-	-	-	-	1,250.00	985.05
United States Treasury Note/Bond .125% 15 Jul 2023	Jan-Jul	7/15/2023	0.125%	3.260%	-	-	-	-	47,208.61	47,045.57
United States Treasury Bill Zero 20 Jul 2023	Jan-Jul	7/20/2023	2.351%	4.780%	-	-	-	-	2,500.00	2,500.00
United States Treasury Bill Zero 24 Aug 2023	Feb-Aug	8/24/2023	2.466%	5.090%	-	-	-	48,134.17	48,134.17	48,134.17
United States Treasury Note/Bond .75% 31 Dec 2023	Jun-Dec	12/31/2023	0.750%	4.660%	1,500,000.00	2,982,785.16	3,052,043.00	-	23,250.00	11,949.05
United States Treasury Note/Bond .75% 31 Dec 2023	Jun-Dec	12/31/2023	0.750%	4.750%	1,600,000.00			-		
United States Treasury Note/Bond .25% 15 Mar 2024	Mar-Sep	3/15/2024	0.250%	4.630%	2,000,000.00	1,918,906.25	1,945,860.00	-	(217.39)	(217.39)
United States Treasury Note/Bond .375% 15 Apr 2024	Apr-Oct	4/15/2024	0.375%	4.790%	2,000,000.00	3,353,867.19	3,391,850.00	-	(261.28)	(261.28)
United States Treasury Note/Bond .375% 15 Apr 2024	Apr-Oct	4/15/2024	0.375%	4.780%	1,500,000.00			-		
United States Treasury Note/Bond .25% 15 May 2024	May-Nov	5/15/2024	0.250%	5.210%	1,800,000.00	3,624,500.01	3,664,188.00	-	(351.90)	(351.90)
United States Treasury Note/Bond .25% 15 May 2024	May-Nov	5/15/2024	0.250%	5.250%	2,000,000.00			-		
United States Treasury Note/Bond .25% 15 Jun 2024	Jun-Dec	6/15/2024	0.250%	5.470%	2,000,000.00	3,815,000.00	3,842,520.00	-	(669.40)	(669.40)
United States Treasury Note/Bond .25% 15 Jun 2024	Jun-Dec	6/15/2024	0.250%	5.330%	2,000,000.00			-		
United States Treasury Note/Bond .375% 15 July 2024	Jan-Jul	7/15/2024	0.375%	5.340%	2,000,000.00	1,906,093.75	1,915,080.00	-	(122.28)	(122.28)
United States Treasury Note/Bond 2.375% 15 Aug 2024	Feb-Aug	8/15/2024	2.375%	5.360%	2,000,000.00	1,943,906.25	1,943,520.00	(1,161.68)	(1,161.68)	(1,161.68)
BlackRock Liquidity Funds Treasury Trust Fund Portfolio					998,237.99	998,237.99	1,021,894.83	4,429.58	14,863.64	
Total Investment(s)					21,398,237.99	20,543,296.60	20,776,955.83	51,402.07	253,555.16	230,907.25

GRAND TOTALS:	74,122,447.72	71,729,047.37	72,034,340.95	119,966.83	532,002.92	347,148.30
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Journal Entry							
Water Capital Bond	Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked
Fees	0.00	(4,032.05)	(4,080.61)	(4,119.40)		-	(12,232.06)
Gain/Loss from sale of bond	0.00	54,531.25	142,343.74	57,187.50		-	254,062.49
Interest (Income)	51,402.07	59,145.04	93,676.63	100,733.49	-	-	253,555.16
	51,402.07	109,644.24	231,939.76	153,801.59	-	-	495,385.59

* Coupon rate for Treasury Bill Zero is the difference between Par Value and Cost divided by Cost

Bond Issuance	2022
Par Value of Bonds	24,840,000
Premium	542,055
Total Source of Funds	25,382,055
Total Use of Funds	25,382,055
Cost of issuance	378,149
Bond Proceeds	25,003,906

Fund Description	Accounts for public works capital improvements in the water and sewer utilities financed by the proceeds from the issuance of bonds
Debt Issue	GO Series 2022 issued by the city dated April 28, 2022 to finance water and sewer infrastructure projects

Project The water and sewer sustainability initiative is the first phase of a multi phase long term capital project to secure cost efficient operation, infrastructure improvements, and long-term sustainability of the city's water and sewer utilities. The initial \$133 million project investment will span 5 years with completion envisioned in 2026. Water Utility projects include, but are not limited to, South Water Treatment Plant clarifier conversion, water main replacements, treatment plant chemical system upgrade, and other projects. Sewer Utility projects include replacement of main line sanitary sewer segments within the city.

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857	24,962,332	
Revenues													
Bond Proceeds				25,382,055	-	-	-	-	-	-	-	-	25,382,055
Interest/Investment Income				-	-	-	-	-	8,487	25,354	17,704	20,856	72,401
Expenditures													
Transfer out of old proceeds	transfer to water fund 80 for debt service			217,329	-	-	-	-	-	-	-	-	217,329
Bond Insurance Costs				378,149	-	-	-	-	-	-	-	-	-
Water/Sewer improvements				-	-	-	-	-	-	37,890	55,230	29,911	123,031
				-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	595,478	-	-	-	-	-	37,890	55,230	29,911	718,509
Ending cash available	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	25,012,393	24,999,857	24,962,332	24,953,276	

Actual Bond Spend Activity in Fiscal year 2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	24,953,276	24,938,010	24,958,055	24,649,948	24,721,550	24,606,889	24,535,733	24,508,866					
Revenues													
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest/Investment Income	40,532	20,046	4,848	33,896	45,335	17,548	60,167	54,338					276,709
Gain/Loss on Investments	-	-	54,531	38,906	49,141	54,297	57,188	-					254,062
Expenditures													
Transfer out of old proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Bond Insurance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc.	-	-	-	-	-	-	12,232	-	-	-	-	-	12,232
Water/Sewer improvements	55,798	-	367,487	1,200	209,137	143,000	131,990	131,686					1,040,298
													-
Total Expenditures	55,798	-	367,487	1,200	209,137	143,000	144,222	131,686	-	-	-	-	1,052,531
Ending cash available	24,938,010	24,958,055	24,649,948	24,721,550	24,606,889	24,535,733	24,508,866	24,431,517	-	-	-	-	

City of Decatur
Fire Station New Construction - Status of 2018 Project Fund 44

home

Month of: August 2023

Bond Issuance 2018		Fund Description	Accounts for capital improvements that are financed by the proceeds from the issuance of bonds
Par Value of Bonds	8,000,000	The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.	On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations. The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Bussey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.
Premium	806,021		
Total Source of Funds	8,806,021		
Total Use of Funds	8,806,021		
Underwriter's Discount	50,000		
Bond Insurance	26,104		
Closing Costs	41,770		
Bond Proceeds	8,682,147		

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	
Revenues							-	-	-	-	-	30,183	30,183
Investment Income							-	-	-	-	-	-	-
Expenditures							-	-	-	-	-	8,190	8,190
Fire Station 3							-	-	-	-	-	-	-
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756
Fire Station 7							-	-	303	-	-	-	303
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,248
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081	

Fire 3	Fire 5	Fire 7	Total
8,190			
	324,756		
		303	
8,190	324,756	303	333,249

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,820,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Investment Income		594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	154,064
Expenditures													
Fire Station 3		-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5		77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	2,170,248
Fire Station 7		-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures		77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

19,000													
		2,170,248											
										500			
19,000		2,170,248								500			2,189,748

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Investment Income		560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	128,690
Expenditures													
Fire Station 3		-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	262,892
Fire Station 5		190,206	2,697	77,646	4,357	136,072	-	402	10,209	-	-	-	421,289
Fire Station 7		-	-	-	100	-	-	850	655	-	-	-	81,040
Total Expenditures		190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

262,892													
		421,289											
										81,040			
262,892		421,289								81,040			765,222

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	
Revenues													
Investment Income		108	1	6,143	2	1	(3,129)	2,208	347	2	(94)	34	5,621
Gain/Loss from investment		-	-	(6,715)	-	-	-	(5,012)	-	-	-	-	(11,727)
Transfer from Other Funds		-	-	-	-	-	-	480,000	-	-	-	-	480,000
Expenditures													
Fire Station 3		306,673	9,792	422,280	227,389	576,668	24,768	325,476	13,543	456,059	151,746	235,169	2,760,740
Fire Station 5		-	-	-	-	-	-	140,136	-	-	-	-	140,136
Fire Station 7		-	-	-	500	181,745	2,071	45,222	37,190	-	-	-	318,237
Total Expenditures		306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	151,746	235,169	3,219,114
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	2,961,645	

2,760,740													
		140,136											
											318,237		
2,760,740		140,136									318,237		3,219,114

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	2,961,645	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645	2,047,121	2,037,799	2,025,318	1,317,109	
Revenues													
Investment Income		35	(175)	152	-	127	38	-	41	378	2,755	952	4,890
Gain/Loss from investment		-	34	-	(204)	-	-	-	-	-	-	116	(54)
Transfer from Other Funds		-	-	-	-	-	-	-	-	-	-	-	-
Misc. Income		-	-	-	-	-	-	-	-	-	-	115,000	-
Expenditures													
No project code		-	-	233	-	38,746	142,384	1,408	4,755	5,678	4,095	-	184,914
Fire Station 3		-	-	-	-	-	-	(543)	-	-	-	-	-
Fire Station 5		-	-	-	-	-	-	-	-	-	-	-	-
Fire Station 7		-	2,480	25,070	-	313,094	13,321	3,680	374,700	4,945	9,558	705,182	2,313,438
Total Expenditures		2,480	25,303	25,303	-	351,841	155,704	3,680	375,565	9,700	15,235	709,277	2,498,352
Ending cash available	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645	2,047,121	2,037,799	2,025,318	1,317,109	571,289	

184,914													
184,914													
3,235,736		3,056,430											9,005,684

Actual Bond Spend Activity in Fiscal year 2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	571,289	571,698	230,775	230,933	223,664	216,304	(165,312)	(176,974)					
Revenues													
Investment Income		410	299	158	95	1,398	-	-	-	-	-	-	2,359
Gain/Loss from investment		-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Other Funds		-	-	-	-	-	-	-	-	-	-	-	-
Misc. Income		-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
No project code		-	-	-	-	1,305	3,050	9,537	-	-	-	-	-
Fire Station 3		-	-	-	-	-	-	-	-	-	-	-	-
Fire Station 5		-	-	-	-	-	-	-	-	-	-	-	-
Fire Station 7		-	341,222	-	7,364	7,453	378,566	2,125	350	-	-	-	737,080
Total Expenditures		341,222	341,222	-	7,364	8,758	381,516	11,662	350	-	-	-	737,080
Ending cash available	571,698	230,775	230,933	223,664	216,304	(165,312)	(176,974)	(177,324)					

3,235,736		3,056,430											9,742,764

note 1 final number construction costs excludes \$600.00 earnest payment for property acquisition in 2017
note 2 final number construction costs
note 3 construction costs for fire station 7
note 4 transfer from other funds (\$480k) consists of \$350k CURES reimbursement and \$130k reimbursement from fund 42 for IDOT related station 3 road work
note 5 FY2023 mi-year budget adjustment in June will transfer funds from ARP once final bills arrive to a maximum of \$482,509

Reconciliation	Bond proceeds	8,682,147
	Interest income	325,807
	Gain/Loss	(11,720)
	Transfer from Other Funds	480,000
	Total available for spend	9,476,174

Construction cost

note 4	available funds	3,231,642
	yet to spend	(4,094)
	Funding issue	-

gz approved	gz approved	gz approved	9,958,682
3,231,642	3,056,430	3,670,610	
note 2	note 1	note 3	
	Total funds available for spend		9,476,174
			9,476,174
			215,919
			482,509

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: August 2023

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Adopted Budget
REVENUE														
Actual	6,479,130	6,309,981	6,002,627	5,803,605	7,066,238	5,834,342	12,711,098	6,539,192					56,746,213	
Budget Projection	6,173,274	5,863,228	6,962,302	5,960,707	7,922,048	5,902,173	12,340,959	6,973,136					58,097,825	87,437,000
Vs budget in month	305,856	446,753	(959,675)	(157,102)	(855,810)	(67,830)	370,140	(433,944)	-	-	-	-		
Vs budget to date	305,856	752,610	(207,065)	(364,167)	(1,219,977)	(1,287,808)	(917,668)	(1,351,612)	-	-	-	-	(1,351,612)	
EXPENSE														
Personnel Expense														
Actual	3,771,807	3,477,179	5,193,724	3,395,363	3,452,145	3,528,161	9,467,884	5,934,822					38,221,085	
Budget Projection	4,031,343	3,631,258	5,402,600	4,046,758	3,753,100	4,244,680	9,003,324	4,547,183					38,660,246	60,114,256
Vs budget in month	(259,536)	(154,080)	(208,876)	(651,395)	(300,955)	(716,519)	464,560	1,387,639	-	-	-	-		68%
Vs budget to date	(259,536)	(413,616)	(622,491)	(1,273,887)	(1,574,841)	(2,291,360)	(1,826,800)	(439,161)	-	-	-	-	(439,161)	of GF Expense
Operating Expense														
Actual	2,162,685	3,449,489	1,154,758	3,820,056	1,503,413	1,551,770	2,898,895	1,822,983					18,364,049	
Budget Projection	3,203,313	1,122,451	1,098,645	2,013,733	1,789,081	2,199,909	8,432,310	1,624,411					21,483,854	28,747,744
Vs budget in month	(1,040,628)	2,327,038	56,113	1,806,323	(285,668)	(648,139)	(5,533,416)	198,572	-	-	-	-		32%
Vs budget to date	(1,040,628)	1,286,410	1,342,523	3,148,846	2,863,178	2,215,039	(3,318,377)	(3,119,805)	-	-	-	-	(3,119,805)	of GF Expense
TOTAL EXPENSE														
Actual	5,934,492	6,926,668	6,348,482	7,215,420	4,955,559	5,079,931	12,366,778	7,757,805	-	-	-	-	56,585,134	
Budget Projection	7,234,656	4,753,710	6,501,244	6,060,492	5,542,181	6,444,589	17,435,634	6,171,594	-	-	-	-	60,144,100	88,862,000
Vs budget in month	(1,300,164)	2,172,958	(152,762)	1,154,928	(586,622)	(1,364,658)	(5,068,856)	1,586,211	-	-	-	-		
Vs budget to date	(1,300,164)	872,794	720,031	1,874,959	1,288,337	(76,321)	(5,145,177)	(3,558,965)	-	-	-	-	(3,558,965)	
Surplus / (Deficit)														
Actual	544,638	(616,686)	(345,855)	(1,411,815)	2,110,679	754,411	344,320	(1,218,613)	-	-	-	-	161,079	
Budget Projection	(1,061,383)	1,109,519	461,058	(99,785)	2,379,867	(542,417)	(5,094,675)	801,542	-	-	-	-	(2,046,275)	(1,425,000)
Vs budget in month	1,606,021	(1,726,205)	(806,912)	(1,312,030)	(269,188)	1,296,828	5,438,995	(2,020,155)	-	-	-	-		
Vs budget to date	1,606,021	(120,184)	(927,097)	(2,239,127)	(2,508,315)	(1,211,487)	4,227,508	2,207,353	-	-	-	-	2,207,353	
Beginning Cash Balance														
Actual	25,180,137	25,730,115	25,178,805	24,816,422	23,386,727	25,584,364	26,364,405	26,854,521	-	-	-	-		
Balance Sheet Adjustments														
Actual	5,339	65,377	(16,529)	(17,880)	86,958	25,630	145,796	127,548						
Ending Cash Balance														
Actual	25,730,115	25,178,805	24,816,422	23,386,727	25,584,364	26,364,405	26,854,521	25,763,456	-	-	-	-		

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2023

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var						-	7,908,411	806,355	-	-	-	-	8,714,766	15,677,193	56%
var	REAL ESTATE TAX-TIF DISTRICTS	var						-	739,834	106,943	-	-	-	-	846,777	1,841,409	46%
	OTHER TAXES TOTAL		-	-	-	-	-	-	8,648,245	913,298	-	-	-	-	9,561,543	17,518,602	55%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	1,157,380	1,134,252	1,246,328	954,992	947,436	1,063,989	1,106,303	1,174,733	-	-	-	-	8,785,413	13,501,160	65%
var	STATE SALES TAX	var	1,168,660	1,127,485	1,289,943	1,033,077	1,002,240	1,144,522	1,152,092	1,222,864	-	-	-	-	9,140,883	14,061,840	65%
	OTHER TAXES TOTAL		2,326,039	2,261,737	2,536,272	1,988,069	1,949,677	2,208,510	2,258,395	2,397,597	-	-	-	-	17,926,296	27,563,000	65%
GENERAL FUND																	
GENERAL GOV TAXES																	
301103	PROPERTY TAX	10						-	6,002,307	612,006	-	-	-	-	6,614,312	11,940,000	55%
301106	MOBILE HOME PRIVELEGE TAX	10							-	-	-	-	-	-	-	14,000	0%
301201	STATE SALES TAX	10	1,155,830	1,114,655	1,277,113	1,020,247	989,410	1,131,692	1,139,262	1,210,034	-	-	-	-	9,038,243	13,914,000	65%
301202	TELEPHONE UTILITY TAX	10	100,718	101,222	121,496	107,186	89,187	93,766	89,855	94,549	-	-	-	-	797,978	1,183,000	67%
301203	FOOD & BEVERAGE TAX	10	349,168	310,308	314,152	344,283	356,811	348,084	362,797	361,840	-	-	-	-	2,747,443	3,997,000	69%
301204	HOTEL AND MOTEL TAX	10	71,531	89,816	74,851	111,415	78,123	114,607	112,386	124,206	-	-	-	-	776,936	1,152,000	67%
301205	LOCAL SALES TAX	10	1,142,635	1,119,507	1,231,583	940,247	932,691	1,049,244	1,091,558	1,159,988	-	-	-	-	8,667,453	13,334,000	65%
301206	AVIATION FUEL TAX	10	1,191	2,212	1,079	876	2,697	2,545	2,502	2,493	-	-	-	-	15,593	8,000	195%
301207	LOCAL USE TAX	10	253,475	267,197	323,206	226,274	208,488	257,890	215,778	213,410	-	-	-	-	1,965,718	3,020,000	65%
301208	AUTO RENTAL TAX	10	4,404	4,341	4,686	4,405	3,906	5,926	4,574	5,484	-	-	-	-	37,725	48,000	79%
301209	UTILITY TAX - ELECTRIC & GAS	10	494,772	511,814	459,507	411,867	357,677	307,264	273,044	277,163	-	-	-	-	3,093,108	5,337,000	58%
301210	VIDEO GAMING TAX	10	187,712	194,632	192,027	196,183	233,599	208,034	214,828	211,592	-	-	-	-	1,618,607	2,386,000	68%
301302	CABLE TV TAX	10	11,674	228,468	-	-	241,582	-	10,736	224,680	-	-	-	-	717,139	1,034,000	69%
	Sub Total		3,773,110	3,944,173	3,999,700	3,362,983	3,494,170	3,519,050	9,519,626	4,477,444	-	-	-	-	36,090,257	57,367,000	63%
GENERAL GOVERNMENT (INTERGOV)																	
302102	LOCAL REPLACEMENT TAX	10	2,484	-	41,670	3,185	3,172	-	-	413	-	-	-	-	50,925	56,000	91%
302104	STATE REPLACEMENT TAX	10	538,022	-	266,524	423,429	687,006	-	555,414	89,547	-	-	-	-	2,559,942	2,000,000	128%
302105	STATE INCOME TAX	10	1,049,580	1,037,782	614,640	989,236	1,696,424	795,466	1,059,801	696,542	-	-	-	-	7,939,471	11,874,000	67%
302106	FEDERAL GRANTS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	350,000	0%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-	-	-	-	-	-	-	315,000	0%
302114	POLICE OT REIMBURSEMENTS	10	2,821	16,566	8,473	3,372	5,420	543	1,854	10,082	-	-	-	-	49,132	89,000	-
302121	CANNABIS TAX	10	8,951	8,922	8,729	10,073	8,504	8,686	8,943	9,531	-	-	-	-	72,339	119,000	0%
302126	OPIOID TREATMENT FUNDING	10	-	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-
308879	ADDI REIMBURSEMENT	10	480	110	-	512	-	-	-	-	-	-	-	-	1,102	-	-
	Sub Total		1,602,338	1,063,380	990,036	1,429,807	2,400,526	804,696	1,626,012	806,116	-	-	-	-	10,672,911	14,803,000	72%
GEN GOVERNMENT SERVICE CHARGE																	
303607	PAYMENT IN LIEU OF TAXES	10	171,795	171,795	171,795	171,795	171,795	171,795	171,795	171,795	-	-	-	-	1,374,360	2,062,116	67%
303608	RISK & EE BENEFIT SERVICES	10	19,734	19,734	19,734	19,734	19,734	19,734	19,734	19,734	-	-	-	-	157,872	252,600	62%
303621	ADMIN SERVICES	10	188,066	188,066	188,066	188,066	188,066	188,066	188,066	188,066	-	-	-	-	1,504,528	2,423,500	62%
303622	PUBLIC WORKS SERVICES	10	143,053	143,053	143,053	143,053	143,053	143,053	143,053	143,053	-	-	-	-	1,144,424	1,646,000	70%
303626	BLDG INSPECTION SERVICES	10	10,375	10,375	10,375	10,375	10,375	10,375	10,375	10,375	-	-	-	-	83,000	100,000	83%
303628	SEWER FUND-EPA	10	31,334	31,334	31,334	31,334	31,334	31,334	31,334	31,334	-	-	-	-	250,672	371,688	67%
306700	IT SERVICES	10	83,924	83,924	83,924	83,924	83,924	83,924	83,924	83,924	-	-	-	-	671,392	1,021,700	66%
306707	CDBG PERSONNEL/EXP REIMB	10	43,191	40,601	42,746	17,618	21,723	30,888	15,978	7,622	-	-	-	-	220,368	410,000	54%
306751	HOME PERSONNEL/EXP REIMB	10	1,669	2,079	1,414	849	903	2,479	1,725	1,348	-	-	-	-	12,466	50,000	25%
306753	DUATS PERSONNEL/EXP REIMB	10	-	33,631	-	-	-	-	23,632	-	-	-	-	-	57,262	200,000	29%
306762	TRANSFER FROM COM. GRANTS	10	7,348	8,958	7,356	4,023	11,912	8,636	190,959	17,046	-	-	-	-	256,237	125,000	205%
	Sub Total		700,490	733,550	699,797	670,770	682,819	690,284	880,575	674,297	-	-	-	-	5,732,582	8,662,604	66%
GENERAL GOV LICENSES/PERMITS																	
304300	ANIMAL REGISTRATION LATE FEES	10	380	1,235	670	300	2,570	1,240	1,265	490	-	-	-	-	8,150	15,000	54%
304302	GARBAGE HAULERS	10	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	22,000	5%
304303	CONTRACTOR LICENSES	10	4,550	1,550	1,200	1,127	1,425	875	850	575	-	-	-	-	12,152	28,000	43%
304304	LIQUOR LICENSES	10	-	250	3,677	100	143,125	330,921	26,953	2,055	-	-	-	-	507,081	531,000	95%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	0%
304307	OTHER LICENSES	10	5,960	6,461	4,186	3,914	1,444	177	910	(1,479)	-	-	-	-	21,573	371,000	6%
304401	BUILDING PERMITS	10	15,078	40,376	39,226	42,114	38,099	53,763	57,461	76,096	-	-	-	-	362,213	1,250,000	29%
304402	PIER PERMITS	10	65	-	-	-	-	-	-	-	-	-	-	-	65	-	-
	Sub Total		27,033	49,872	48,960	47,556	186,663	386,975	87,439	77,737	-	-	-	-	912,235	2,257,000	40%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2023

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
GENERAL GOV FINES/FEES																	
303301	ON STREET PARKING	10	374	223	298	299	789	421	347	298	-	-	-	-	3,049	4,000	76%
303302	PARKING LOT 1	10	1,441	1,293	1,389	1,339	1,388	764	1,920	1,509	-	-	-	-	11,042	13,000	85%
303306	PARKING LOT 10	10	537	644	712	436	506	303	626	479	-	-	-	-	4,243	5,000	85%
303308	GARAGE C	10	7,325	1,367	1,470	670	1,580	1,863	13,549	1,549	-	-	-	-	29,373	28,000	105%
303310	RESIDENTIAL PARKING	10	900	480	300	540	420	120	120	1,260	-	-	-	-	4,140	4,000	104%
303312	DOWNTOWN EMPL PARKING PERMITS	10	1,417	1,243	2,102	1,225	1,053	2,607	1,203	1,517	-	-	-	-	12,366	20,000	62%
304490	ADMIN COURT FINES	10	2,418	2,620	3,689	3,400	4,998	13,320	13,076	11,353	-	-	-	-	54,873	68,000	81%
305500	ADMINISTRATIVE COURT FEES	10	2,108	1,569	1,835	2,656	1,755	4,040	4,930	2,783	-	-	-	-	21,676	32,000	68%
305501	COURT FINES	10	15,557	12,810	15,026	17,669	12,424	16,847	16,989	11,046	-	-	-	-	118,367	147,000	81%
305502	BOOT FEE	10	70	35	140	385	140	210	245	245	-	-	-	-	1,470	2,000	74%
305503	WEED CUTTING FEES	10	4,899	1,026	1,833	7,974	3,152	5,623	3,965	5,083	-	-	-	-	33,556	42,000	80%
305505	ILLEGAL USE OF VEHICLE	10	32,550	34,525	44,025	23,775	28,000	31,795	24,750	30,790	-	-	-	-	250,210	227,000	110%
305506	OVERTIME PARKING FEES	10	5,616	7,116	8,559	9,452	10,031	10,313	6,791	10,177	-	-	-	-	68,054	110,000	62%
305507	VARIANCE AND ZONING	10	-	250	250	300	150	-	140	250	-	-	-	-	1,340	3,000	45%
305513	OTHER FINES AND FEES	10	8,134	6,946	7,404	8,947	5,283	4,721	5,134	5,739	-	-	-	-	52,308	64,000	82%
305516	PET CITATIONS	10	217	9,249	3,696	3,483	5,890	2,954	11,065	1,113	-	-	-	-	37,667	68,000	55%
305520	TRASH & CLEAN UP FINES	10	4,986	4,930	7,947	3,356	9,922	6,586	3,644	4,214	-	-	-	-	45,584	78,000	58%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub Total			88,550	86,325	100,675	85,906	87,479	102,486	108,493	89,404	-	-	-	-	749,318	915,000	82%
INVESTMENT																	
306700	TRANSFERS FROM OTHER FUNDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
307101	INTEREST INCOME	10	22,284	23,672	24,385	14,423	19,327	19,226	21,479	23,204	-	-	-	-	168,000	200,000	84%
307102	POOLED INTEREST	10	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500	0%
307141	INVESTMENT INCOME	10	-	-	-	-	22,499	22,373	16,075	40,265	-	-	-	-	101,211	4,000	2530%
Sub Total			22,284	23,672	24,385	14,423	41,826	41,599	37,553	63,469	-	-	-	-	269,211	205,500	131%
GENERAL GOV OTHER INCOME																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	-	-	-	-	614,075	921,000	67%
303415	PROFESSIONAL STANDARDS	10	-	-	-	3,422	-	-	-	-	-	-	-	-	3,422	5,700	60%
303510	ELECTRIC AGGREGATION ADMIN	10	4	3	2	-	-	-	-	24,700	-	-	-	-	24,709	35,000	71%
306700	TRANSFER FROM OTHER FUNDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
308801	RENTAL OF CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	100	0%
308802	SALE OF CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	96	0%
308803	SALE OF OTHER PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	0%
308807	DEMOLITION PAYMENTS	10	-	-	-	-	-	10	-	27,072	-	-	-	-	27,082	40,000	68%
308810	DAMAGE TO CITY PROPERTY	10	78,476	110	3,306	87	15,760	-	54,485	977	-	-	-	-	153,201	43,000	356%
308814	INVENTORY REIMBURSEMENTS	10	1,299	1,230	-	(226)	955	-	101	-	-	-	-	-	3,359	-	-
308870	DONATIONS	10	-	-	-	-	-	175,000	-	-	-	-	-	-	175,000	175,000	100%
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	0%
308890	REIMBURSEMENT OF EXPENSE	10	-	22	3,031	-	-	-	69	22	-	-	-	-	3,144	5,000	63%
308898	BANK RECONCILIATION ADJ	10	-	(451)	-	(9,265)	(3,836)	297	(0)	-	-	-	-	-	(13,255)	9,000	-147%
308899	MISCELLANEOUS INCOME	10	3,670	9,116	6,169	22,178	5,691	1,555	3,754	9,362	-	-	-	-	61,494	20,000	307%
Sub Total			160,209	86,788	89,268	92,956	95,329	253,622	135,168	138,891	-	-	-	-	1,052,231	1,266,896	83%
PUBLIC SAFETY INTERGOVERNMENT																	
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	-	-	13,502	-	-	-	-	-	13,502	17,000	79%
302404	POLICE TRAINING REIMBURSEMENT	10	-	-	-	-	-	-	-	100,866	-	-	-	-	100,866	-	-
Sub Total			-	-	-	-	-	-	13,502	100,866	-	-	-	-	114,368	17,000	673%
PUBLIC SAFETY TRANSFER																	
303405	SCHOOL DISTRICT REIMB	10	-	250,642	-	-	-	-	-	-	-	-	-	-	250,642	42,000	597%
310010	FIRE PROGRAMS	10	80	17,312	160	180	603	160	7,475	-	-	-	-	-	25,970	496,000	5%
Sub Total			80	267,954	160	180	603	160	7,475	-	-	-	-	-	276,612	538,000	51%
PUBLIC SAFETY FINES & FEES																	
305512	FIRE & BURGLAR ALARMS	10	1,790	433	-	-	-	3,900	-	50	-	-	-	-	6,173	16,000	39%
305514	POLICE RECORDS	10	2,521	1,814	1,426	1,798	1,918	1,557	1,965	1,648	-	-	-	-	14,646	19,000	77%
308800	PUBLIC SAFETY LIFT ASSIST FEES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	0%
Sub Total			4,311	2,246	1,426	1,798	1,918	5,457	1,965	1,698	-	-	-	-	20,819	85,000	24%
PROPERTY TAX ROAD & BRIDGE																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	207,135	24,762	-	-	-	-	231,897	384,000	60%
Sub Total			-	-	-	-	-	-	207,135	24,762	-	-	-	-	231,897	384,000	60%
HIGHWAYS/STREETS INTERGOVERNMENTAL																	
302401	STATE ROUTE MAINTENANCE	10	34,526	-	-	34,526	-	-	-	-	-	-	-	-	69,053	131,000	53%
Sub Total			34,526	-	-	34,526	-	-	-	-	-	-	-	-	69,053	131,000	53%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	36,838	24,770	48,221	31,647	47,637	30,012	50,033	46,973	-	-	-	-	316,131	550,000	57%
303606	WATER STREET CUTS	10	29,361	27,251	-	31,053	27,268	-	36,122	37,534	-	-	-	-	188,590	255,000	74%
Sub Total			66,199	52,021	48,221	62,699	74,905	30,012	86,155	84,508	-	-	-	-	504,720	805,000	63%
General Fund Total			6,479,130	6,309,981	6,002,627	5,803,605	7,066,238	5,834,342	12,711,098	6,539,192	-	-	-	-	56,696,214	87,437,000	65%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2023

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Funds																	
various	COMMUNITY GRANT	16	1,148	-	-	-	10,000	-	-	-	-	-	-	-	11,148	138,000	8%
various	HOME PROGRAM	17	38,168	1,321	11,767	20,739	1,155	21,338	37,466	19,127	-	-	-	-	151,082	1,436,000	11%
various	CDBG	18	61,595	3,590	110,281	41,737	209	72,810	18,420	17,372	-	-	-	-	326,014	2,679,188	12%
various	OLDE TOWNE TIF	19	176	183	168	102	545	319	506,162	60,538	-	-	-	-	568,193	1,067,653	53%
various	WABASH CROSSING TIF	21	1,457	1,516	1,392	847	3,102	3,000	20,184	6,770	-	-	-	-	38,269	346,753	11%
various	DUATS	22	24	96,715	49	25	95	51	98,231	165	-	-	-	-	195,355	421,000	46%
various	EASTGATE TIF	23	18,909	18,929	18,927	18,866	19,346	19,092	76,608	65,201	-	-	-	-	255,879	379,131	67%
various	SOUTHSIDE TIF	24	133	138	127	77	296	273	49,780	508	-	-	-	-	51,332	51,103	100%
various	STATE DRUG ENFORCEMENT	25	35,126	19,977	353	12,166	399	63,383	291	392	-	-	-	-	132,087	103,500	128%
various	DUI COURT FINES	26	6,134	4,946	4,598	6,323	4,402	5,241	445	7,870	-	-	-	-	39,958	107,100	37%
various	POLICE PROGRAMS/LAB	27	147	139	218	78	293	482	238	522	-	-	-	-	2,116	1,800	118%
various	PINES SHOPPING CENTER TIF	28	3,158	3,163	3,159	3,129	3,242	3,173	43,103	3,258	-	-	-	-	65,385	114,208	57%
various	GRAND & OAKLAND TIF	29	5,895	5,906	5,897	5,840	6,060	6,085	75,793	6,413	-	-	-	-	117,888	205,561	57%
various	FEDERAL DRUG ENFORCEMENT	30	178	100,256	238	144	218	209	225	75,796	-	-	-	-	177,266	85,200	208%
various	BUILDING FUND	34	51,868	201,843	51,784	51,490	52,010	652,672	52,464	53,253	-	-	-	-	1,167,384	739,583	158%
various	LIBRARY OPERATIONS	35	210,557	48,941	132,834	194,372	265,207	55,084	1,853,645	258,177	-	-	-	-	3,018,818	5,551,754	54%
various	BAND	36	1,090	2,438	2,654	1,064	1,173	1,147	36,910	4,704	-	-	-	-	51,179	83,040	62%
various	FOREIGN FIRE INSURANCE	37	269	247	248	248	343	305	276	295	-	-	-	-	2,231	185,550	1%
various	PEG PROJECTS	40	2,419	11,459	81	48	13,408	143	2,242	10,749	-	-	-	-	40,550	68,543	59%
various	LOCAL STREETS & ROADS	42	154,526	143,323	138,563	150,445	147,736	164,477	169,309	153,454	-	-	-	-	1,221,834	1,840,000	66%
various	2018 PROJECT FUND	44	410	299	158	95	1,398	-	-	-	-	-	-	-	2,359	770	306%
various	CAPITAL STREET PROJECTS	45	31	356,191	38	18	77,239	87	40	11,048	-	-	-	-	444,692	3,330,000	13%
various	MFT PROJECTS	46	279,706	225,330	257,856	221,982	264,101	270,145	272,311	267,007	-	-	-	-	2,058,437	4,381,500	47%
various	DEBT SERVICE	50	18,006	1,834,573	18,340	17,857	20,003	19,551	357,017	56,084	-	-	-	-	2,341,431	2,669,449	88%
various	LIBRARY CAPITAL	58	763	741	681	414	1,359	1,528	1,276	2,078	-	-	-	-	8,840	950,700	1%
various	LIBRARY TRUST FUNDS	59	376	119	407	193	505	111	1,065	455	-	-	-	-	3,232	9,000	36%
various	FLEET MAINTENANCE	60	291,784	276,599	286,437	267,139	272,986	220,805	309,944	270,090	-	-	-	-	2,195,784	3,246,884	68%
various	EQUIPMENT REPLACEMENT	61	(678)	20,911	(829)	2,054,081	12,463	1,446	976,055	2,834	-	-	-	-	3,066,282	4,250,500	72%
various	RISK MANAGEMENT	64	339,848	340,190	351,294	339,147	343,672	343,590	342,999	347,833	-	-	-	-	2,748,572	4,059,600	68%
various	EMPLOYEE BENEFIT	65	897,060	956,986	1,303,554	907,427	943,500	953,173	925,670	1,330,285	-	-	-	-	8,217,654	13,316,273	62%
various	PUBLIC TRANSIT	70	2,364,699	67,739	1,029,465	79,087	1,050,822	591,545	2,919,592	83,742	-	-	-	-	8,186,692	17,973,575	46%
various	FIBER OPTICS	77	7,735	383,744	7,429	1,952	104,525	8,358	6,108	14,585	-	-	-	-	534,434	500,550	107%
various	STORMWATER PROJECTS	78	129,878	224,633	131,518	149,011	181,133	122,370	128,610	130,553	-	-	-	-	1,197,706	1,928,969	62%
various	SEWER PROJECTS	79	642,339	628,425	682,108	576,550	316,822	1,004,083	651,652	687,090	-	-	-	-	5,189,069	7,018,000	74%
various	WATER	80	2,640,715	2,699,728	2,612,198	2,645,190	2,849,636	2,864,654	3,109,016	3,244,316	-	-	-	-	22,665,453	33,408,669	68%
various	WATER CAPITAL	81	11,919	351,006	10,376	1,016,121	24,906	36,666	2,018,268	78,441	-	-	-	-	3,547,703	5,500,000	65%
various	DCDF	82	1,518	1,524	1,548	1,556	1,649	1,641	1,647	1,674	-	-	-	-	12,757	18,000	71%
various	COMMUNITY REVITALIZATION	84	11,676	12,319	9,473	5,763	15,950	17,241	13,280	20,810	-	-	-	-	106,511	1,073,420	10%
various	GRANTS	85	116	121	494,025	268	407	324	285	288	-	-	-	-	495,835	6,100,000	8%
various	RECYCLING	88	56,771	53,264	68,224	55,736	67,575	45,240	67,562	56,399	-	-	-	-	470,771	725,000	65%
various	WATER BOND FUND	89	40,532	20,046	59,380	72,802	94,476	71,845	117,355	54,338	-	-	-	-	530,771	-	-
various	FIRE PENSION	90	(2,153,754)	5,022,249	(2,137,029)	1,941,522	1,066,487	(912,280)	3,306,422	6,151,778	-	-	-	-	12,285,394	9,850,556	125%
various	POLICE PENSION	91	(1,985,934)	5,960,004	(2,347,416)	1,760,863	1,227,353	(1,288,247)	6,752,955	3,586,870	-	-	-	-	13,666,448	13,410,684	102%
various	AMERICAN RESCUE PLAN	99	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total Revenues			10,667,622	26,411,753	9,325,199	18,426,118	16,534,445	11,277,500	38,032,017	23,682,356	-	-	-	-	154,307,010	236,763,766	65%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

[home](#)

Net Assessed Value \$: 946,457,554 certified
City Tax Rate: 1.61902% certified

Assessed Value Year
Pay Year

2022
2023
Final

note	Tax Levy Item	Fund	Net Assessed Value	input	input	input	Billed
				Tax Rate	Tax Levy \$ Amount	Extension \$ Amount	
			certified	certified	ordinance	certified	certified
	General Obligation Bond Debt	50	946,457,554	0.06910%	653,928.00	654,002.20	654,002.20
	General Purpose	10	946,457,554	0.00000%	-	-	-
	Fire Pension	10	946,457,554	0.64451%	6,100,000.00	6,100,013.88	6,100,013.88
	Police Pension	10	946,457,554	0.58429%	5,530,000.00	5,530,057.11	5,530,057.11
	City Library	35	946,457,554	0.31407%	2,972,500.00	2,972,539.38	2,972,539.38
	Municipal Band	36	946,457,554	0.00705%	66,700.00	66,725.26	66,725.26
	Public Transit	70					
	xxxxx	xx					
1	Total City		946,457,554	1.61902%	15,323,128.00	15,323,337.83	15,323,337.83
			ok	ok	ok	ok	ok
	TIF District (tax code district)		AV Increment Value	input	input	input	Billed \$ Amount
			certified	Tax Rate	AV Increment \$ Amount	Extension \$ Amount	certified
	ZTF3 Pines TIF (4062)	28	781,248	10.22725%	79,900.19	79,900.19	79,900.19
	ZTF5 Olde Towne TIF (4555)	19	11,326,813	10.22725%	1,158,421.48	1,158,424.28	1,158,424.28
	ZTF6 Near North TIF (4455)	21	3,531,077	10.22725%	361,132.07	361,132.88	361,132.88
	ZTF8 Eastgate TIF (9543)	23	1,684,970	9.50894%	160,222.79	160,222.88	160,222.88
	ZTF0 Grand & Oakland (4062)	29	1,361,874	10.22725%	139,282.26	139,282.27	139,282.27
	ZTFA SS Redevelopment (xxxx)	24	517,439	10.14981%	52,519.08	52,519.08	52,519.08
	xxxxx	xx	-	0.00000%	-	-	-
2	Redevelopment TIF		19,203,421		1,951,477.87	1,951,481.58	1,951,481.58
			ok		ok	ok	ok
	Total Property Tax Levy				17,274,605.87	17,274,819.41	17,274,819.41

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Note(s)

- 1 Data per City of Decatur 2022 Tax Levy - certification and extension dated May 1, 2023 certified May 1, 2023
- 2 Data per Macon County - AV increment, Tax Rates, certification and extension dated May 1, 2023
- 3 Data per Macon County - Tax Codes and Districts Catalog 2022, certification and extension dated May 9, 2023

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

home

Assessed Value Year
Pay Year
2022
2023
In Process

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input	input	input	input	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 7/14/2023	Distribution 2 8/17/2023	Distribution 3 xx/xx/2023	Distribution 4 xx/xx/2023	Distribution 5 xx/xx/2023	Distribution 6 xx/xx/2023	Distribution 7 xx/xx/2023			
GO Bond Debt	50	654,002.20	99.0%	647,462.00	337,532.15	34,415.28	-	-	-	-	-	371,947.43	275,514.57	56.9%
General Purpose	10	-	99.0%	-	-	-	-	-	-	-	-	-	-	-
Fire Pension	10	6,100,013.88	99.0%	6,039,014.00	3,148,231.56	320,999.25	-	-	-	-	-	3,469,230.81	2,569,783.19	56.9%
Police Pension	10	5,530,057.11	99.0%	5,474,757.00	2,854,074.94	291,006.43	-	-	-	-	-	3,145,081.37	2,329,675.63	56.9%
City Library	35	2,972,539.38	99.0%	2,942,814.00	1,534,135.52	156,423.33	-	-	-	-	-	1,690,558.85	1,252,255.15	56.9%
Municipal Band	36	66,725.26	99.0%	66,058.00	34,436.48	3,511.13	-	-	-	-	-	37,947.61	28,110.39	56.9%
Mass Transit												-	-	
Total City		15,323,337.83		15,170,105.00	7,908,410.65	806,355.42	-	-	-	-	-	8,714,766.07	6,455,338.93	56.9%
City Collection Rate:												56.9%		
ZTF3 Pines (4062)	28	79,900.19	100.0%	79,900.00	39,950.07	-	-	-	-	-	-	39,950.07	39,949.93	50.0%
ZTF5 Olde Towne (4555)	19	1,158,424.28	98.0%	1,135,256.00	505,581.54	59,211.61	-	-	-	-	-	564,793.15	570,462.85	48.8%
ZTF6 Near North (4455)	21	361,132.88	100.0%	361,133.00	17,563.67	1,999.05	-	-	-	-	-	19,562.72	341,570.28	5.4%
ZTF8 Eastgate (9543)	23	160,222.88	100.0%	160,223.00	57,530.20	45,731.98	-	-	-	-	-	103,262.18	56,960.82	64.4%
ZTF0 Grand/Oakland (xxxx)	29	139,282.27	100.0%	139,282.00	69,698.11	-	-	-	-	-	-	69,698.11	69,583.89	50.0%
ZTFA Southside (xxxx)	24	52,519.08	100.0%	52,519.00	49,510.42	-	-	-	-	-	-	49,510.42	3,008.58	94.3%
xxxxxx	xx	-	0.0%	-	-	-	-	-	-	-	-	-	0	-
Redevelopment TIF		1,951,481.58		1,928,313.00	739,834.01	106,942.64	-	-	-	-	-	846,776.65	1,081,536.35	43.4%
City Collection Rate:												43.4%		
Total Property Tax Levy		17,274,819.41		17,098,418.00	8,648,244.66	913,298.06	-	-	-	-	-	9,561,542.72	7,536,875.28	55.3%
City Collection Rate:												55.3%		

- Note(s)
- 1 Payment received 7/14/2023 from Macon County Treasurer with ACH EFT
 - 2 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023
 - 3 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023
 - 4 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023
 - 5 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023
 - 6 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023
 - 7 Payment received xx/xx/2023 from Macon County Treasurer with ACH EFT xxx dated xxxxx xx, 2023

Footnote (Not a part of City Tax Levy)	Distribution 1 7/14/2023	Distribution 2 8/17/2023	Distribution 3 xx/xx/2023	Distribution 4 xx/xx/2023	Distribution 5 xx/xx/2023	Distribution 6 xx/xx/2023	Distribution 7 xx/xx/2023	Total Distribution
Decatur Road & Bridge Tax Distribution	207,134.74	24,761.96	-	-	-	-	-	231,896.70
Total County Distribution to Civil City		8,115,545.39	831,117.38	-	-	-	-	8,946,662.77
		xx	xx	xx	xx	xx	xx	
Footnote (Not a part of City Tax Levy)		10-0231-301106	-	-	-	-	-	-
Decatur Mobile Home Privilege Tax Distribution		10-0231-301106	-	-	-	-	-	-
Distribution to City including TIF & Mobile Home		8,855,379.40	938,060.02	-	-	-	-	9,793,439.42
		xx	xxxxxx	xx	xx	xx	xx	
GO Bond Debt	50-43500-301103	34,415.28	ZTF3 Pines TIF (4062)	28-43281-301103	-			
General Purpose	10-0231-301103	-	ZTF5 Olde Towne TIF (4555)	19-45190-301103	59,211.61			
Fire Pension	10-0231-301103	320,999.25	ZTF6 Near North TIF (4455)	21-43210-301103	1,999.05			
Police Pension	10-0231-301103	291,006.43	ZTF8 Eastgate TIF (9543)	23-43230-301103	45,731.98			
City Library	35-59350-301103	156,423.33	ZTF0 Grand & Oakland (xx)	29-43291-301103	-			
Municipal Band	36-43360-301103	3,511.13	ZTFA SS Redevelopment (xx)	24-43241-301103	-			
		xxxxxx	xx	-	-			
reconciliation of receipts and recording								
agree w/row 18								
806,355.42 ok								
agree w/row 27								
106,942.64 ok								
agree w/row 43								
24,761.96 ok								
agree w/row 48								
- ok								
test s/b "0"								
-								

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2023

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,791	13,296	4,199	3,172	2,826	2,905	2,820	6,027	-	-	-	-	38,037	64,463	64,463	59%
015	EXECUTIVE	10	72,183	54,152	82,419	58,666	57,216	58,347	56,757	91,841	-	-	-	-	531,582	770,672	770,672	69%
016	HUMAN RESOURCES	10	45,270	45,750	69,813	48,608	47,700	52,816	51,027	67,890	-	-	-	-	428,874	623,556	623,556	69%
017	INFORMATION TECHNOLOGIES	10	109,915	128,607	134,022	334,398	135,244	307,715	188,160	284,021	-	-	-	-	1,622,081	2,052,613	2,052,613	79%
018	DATA & COMMUNICATIONS	10	22,224	38,806	38,201	24,451	23,618	24,093	35,984	45,578	-	-	-	-	252,955	526,284	526,284	48%
020	LEGAL	10	103,406	76,105	99,237	66,262	77,676	59,913	67,567	99,740	-	-	-	-	649,908	1,014,417	1,114,417	58%
035	FINANCE	10	127,595	113,476	165,517	115,319	188,014	128,493	139,595	253,756	-	-	-	-	1,231,766	1,764,361	1,914,361	64%
037	PURCHASING	10	16,202	16,561	33,737	17,296	15,221	14,997	14,757	27,566	-	-	-	-	156,337	214,114	214,114	73%
038	CIVIC CENTER	10	54,216	17,185	50,719	(165)	53,460	33,951	62,809	43,252	-	-	-	-	315,427	558,760	558,760	56%
039	CITY GENERAL ADMINISTRATIVE	10	648,568	2,481,673	58,204	2,067,500	178,814	124,534	1,190,589	269,167	-	-	-	-	7,019,048	11,106,750	11,081,750	63%
040	CENTRAL BUSINESS DISTRICT	10	2,291	3,136	74,338	26,756	47,788	41,448	37,317	21,944	-	-	-	-	255,017	407,500	407,500	63%
Sub Total			1,204,660	2,988,748	810,406	2,762,264	827,578	849,212	1,847,382	1,210,781	-	-	-	-	12,501,032	19,103,490	19,328,490	65%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	43,529	56,989	92,826	41,240	44,304	36,848	47,508	59,451	-	-	-	-	422,695	682,245	682,245	62%
052	BUILDING INSPECTIONS	10	61,371	62,316	96,606	66,736	66,454	64,072	66,252	94,463	-	-	-	-	578,270	830,764	830,764	70%
053	NEIGHBORHOOD INSPECTIONS	10	69,650	73,744	105,330	139,537	144,828	183,570	154,087	205,383	-	-	-	-	1,076,131	1,666,078	1,666,078	65%
054	REVITALIZATION & HOUSING	10	44,282	45,288	68,294	44,845	44,391	40,968	39,316	63,008	-	-	-	-	390,392	734,545	734,545	53%
055	ECONOMIC DEVELOPMENT	10	70,000	3,100	53	-	-	84,356	-	-	-	-	-	-	157,509	373,907	373,907	42%
Sub Total			288,832	241,438	363,109	292,358	299,977	409,815	307,163	422,304	-	-	-	-	2,624,996	4,287,539	4,287,539	61%
Public Safety																		
065	POLICE	10	2,458,290	1,864,157	2,608,030	2,162,887	1,860,826	1,918,825	5,022,879	2,885,012	-	-	-	-	20,780,905	32,097,738	32,562,738	64%
070	FIRE	10	1,192,135	1,097,502	1,607,985	1,200,791	1,192,950	1,142,877	4,337,780	2,147,897	-	-	-	-	13,919,917	22,735,698	22,735,698	61%
Sub Total			3,650,425	2,961,659	4,216,015	3,363,677	3,053,776	3,061,703	9,360,658	5,032,909	-	-	-	-	34,700,823	54,833,436	55,298,436	63%
Public Works																		
080	PUBLIC WORKS ADMIN	10	26,750	26,309	36,941	29,930	28,435	30,838	31,563	41,805	-	-	-	-	252,569	531,699	531,699	48%
082	ENGINEERING	10	91,327	86,040	138,130	97,069	105,872	102,591	118,313	163,335	-	-	-	-	902,676	1,408,068	1,408,068	64%
083	MUNICIPAL SERVICES	10	416,508	385,976	476,287	363,055	369,834	373,065	410,638	545,708	-	-	-	-	3,341,070	5,260,111	5,260,111	64%
084	STREETS	10	103,032	89,136	93,798	105,060	102,186	91,147	102,648	93,913	-	-	-	-	780,921	1,262,881	1,262,881	62%
086	TRAFFIC & PARKING	10	111,345	109,397	127,913	150,915	122,905	102,401	132,760	174,343	-	-	-	-	1,031,979	1,361,493	1,361,493	76%
088	LAND & BUILDING MGMT	10	41,613	37,966	85,883	51,091	44,996	59,159	55,652	72,708	-	-	-	-	449,068	813,283	813,283	55%
Sub Total			790,575	734,823	958,951	797,120	774,228	759,201	851,575	1,091,811	-	-	-	-	6,758,284	10,637,535	10,637,535	64%
General Fund Expenditure Total			5,934,492	6,926,668	6,348,482	7,215,420	4,955,559	5,079,931	12,366,778	7,757,805	-	-	-	-	56,585,134	88,862,000	89,552,000	63%
Community & Economic Development																		
16	COMMUNITY GRANT	16	266	-	249	40,000	-	-	1,190	29,451	-	-	-	-	71,156	138,000	138,000	52%
17	HOME PROGRAM	17	36,977	5,936	4,956	19,845	17,561	19,877	19,155	16,621	-	-	-	-	140,929	1,225,875	1,225,875	11%
18	CDBG PROGRAM	18	64,159	46,478	66,835	39,300	39,816	36,744	19,545	22,574	-	-	-	-	335,452	2,666,797	2,666,797	13%
22	DUATS	22	9,699	42,943	23,115	503	10,728	22,101	47,676	15,705	-	-	-	-	172,469	421,000	421,000	41%
70	PUBLIC TRANSIT	70	645,842	785,791	844,929	784,251	774,853	901,525	786,074	396,798	-	-	-	-	5,920,063	17,446,823	17,446,823	34%
82	DCDF	82	631	11	2,776	79	9	3,198	91	11	-	-	-	-	6,805	174,700	174,700	4%
84	COMMUNITY REVITALIZATION	84	144,968	335,511	592,508	514,927	223,999	304,661	1,270,693	830,175	-	-	-	-	4,217,442	9,550,000	9,385,000	45%
88	RECYCLING	88	78,363	44,709	75,767	71,368	91,137	45,118	95,199	70,524	-	-	-	-	572,185	592,185	592,185	97%
Sub Total			980,906	1,261,379	1,611,133	1,470,273	1,158,104	1,333,225	2,239,623	1,381,858	-	-	-	-	11,436,501	32,215,380	32,050,380	36%
Redevelopment & TIF																		
19	OLDE TOWNE TIF	19	-	-	-	-	-	59,437	-	-	-	-	-	-	59,437	1,078,386	1,078,386	6%
21	WABASH CROSSING TIF	21	-	-	-	-	-	-	-	4,083	-	-	-	-	4,083	346,753	346,753	1%
23	EASTGATE TIF	23	-	-	-	-	-	111,098	-	-	-	-	-	-	111,098	350,000	350,000	32%
24	SOUTHSIDE TIF	24	-	-	-	-	-	-	-	-	-	-	-	-	-	51,103	51,103	0%
28	PINES SHOPPING CENTER TIF	28	-	-	-	-	-	113,760	-	-	-	-	-	-	113,760	110,000	110,000	103%
29	GRAND & OAKLAND TIF	29	-	-	-	-	-	-	-	-	-	-	-	-	-	205,561	205,561	0%
Sub Total			-	-	-	-	-	284,295	-	4,083	-	-	-	-	288,378	2,141,803	2,141,803	13%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2023

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	2,842	11,200	-	318	10,245	125	10,889	-					35,619	100,000	100,000	36%
26	DUI COURT FINES	26	456	1,497	1,682	2,744	177	12,550	19,775	12,971					51,852	104,000	104,000	50%
27	POLICE PROGRAMS/LAB	27	-	-	-	-	-	1,821	578	-					2,399	25,000	25,000	10%
30	FEDERAL DRUG ENFORCEMENT	30	-	-	2,100	756	-	1,010	16,886	13,106					33,858	85,000	85,000	40%
37	FOREIGN FIRE INSURANCE	37	17,435	26,191	29,146	13,558	7,517	38,111	4,464	4,298					140,719	185,550	185,550	76%
Sub Total			20,733	38,887	32,928	17,376	17,938	53,617	52,592	30,375	-	-	-	-	264,447	499,550	499,550	53%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	-	1,312,369	-	-	-	74,287	-	224,438	-	-	-	-	1,611,093	2,707,230	2,707,230	60%
Sub Total			-	1,312,369	-	-	-	74,287	-	224,438	-	-	-	-	1,611,093	2,707,230	2,707,230	60%
Public Works																		
42	LOCAL MFT PROJECTS	42	523	558,482	-	34,660	-	65,147	4,998	554,547	-	-	-	-	1,218,357	3,179,971	3,179,971	38%
44	2018 PROJECT FUND	44	-	341,222	-	7,364	8,758	381,616	11,662	350	-	-	-	-	750,972	900,000	900,000	83%
45	CAPITAL PROJECTS	45	33,751	323,737	4,630	23,169	25,867	33,131	25,121	6,381	-	-	-	-	475,787	3,330,000	3,330,000	14%
46	STATE MFT PROJECTS	46	348,449	33,433	339,760	31,647	57,667	1,026,914	49,920	143,296	-	-	-	-	2,031,086	5,943,154	5,943,154	34%
60	FLEET OPERATIONS	60	169,124	238,868	222,260	199,783	228,361	222,571	193,308	264,823	-	-	-	-	1,739,098	3,117,421	3,117,421	56%
61	EQUIPMENT REPLACEMENT	61	115,475	282,130	318,201	933,744	249,819	227,926	91,985	87,468	-	-	-	-	2,306,748	5,252,000	5,252,000	44%
78	STORM WATER PROJECTS	78	84,904	66,121	135,294	108,083	202,229	113,539	115,478	96,272	-	-	-	-	921,920	3,092,392	3,092,392	30%
79	SEWER PROJECTS	79	974,785	649,208	735,395	597,707	208,989	351,732	374,062	896,792	-	-	-	-	4,788,670	14,452,128	14,452,128	33%
Sub Total			1,727,011	2,493,202	1,755,540	1,936,157	981,690	2,422,576	866,534	2,049,928	-	-	-	-	14,232,639	39,267,066	39,267,066	36%
Library																		
35	LIBRARY OPERATIONS	35	316,724	319,475	441,279	306,999	310,813	344,146	355,444	473,838	-	-	-	-	2,868,719	5,518,850	5,518,850	52%
58	LIBRARY CAPITAL PROJECTS	58	141,480	-	-	-	-	-	-	208,641	-	-	-	-	350,121	1,250,000	1,250,000	28%
59	LIBRARY TRUST FUNDS	59	1,206	269	744	2,183	1,378	1,446	6,610	8,871	-	-	-	-	22,706	120,000	120,000	19%
Sub Total			459,410	319,744	442,023	309,182	312,191	345,592	362,054	691,350	-	-	-	-	3,241,546	6,888,850	6,888,850	47%
Internal Service and Other																		
34	BUILDING FUND	34	71,840	171,036	250,492	163,885	70,923	89,668	322,199	146,272	-	-	-	-	1,286,315	871,923	871,923	148%
36	BAND	36	2,048	636	217	1,847	216	21,983	29,747	29,427	-	-	-	-	86,122	82,102	82,102	105%
40	PEG CAPITAL PROGRAMMING	40	2,686	8,790	2,190	3,681	2,190	50,593	22,430	2,187	-	-	-	-	94,745	88,963	88,963	106%
64	RISK MANAGEMENT	64	288,302	36,614	232,845	257,661	57,062	37,628	294,865	41,628	-	-	-	-	1,246,604	3,958,988	3,958,988	31%
65	BENEFIT INSURANCE	65	1,129,636	1,132,736	1,010,939	1,305,627	1,112,694	969,727	1,189,002	829,931	-	-	-	-	8,680,292	14,028,689	14,028,689	62%
77	FIBER OPTICS	77	(72,580)	57,150	8,998	(2,568)	9,142	(57,957)	3,420	6,050	-	-	-	-	(48,344)	1,306,920	1,306,920	-4%
85	GRANT FUND	85	-	-	11,385	-	-	218,629	-	79,955	-	-	-	-	309,968	6,000,000	6,000,000	5%
99	AMERICAN RESCUE PLAN	99	68,967	1,846	5,108	6,113	20,866	644,778	14,542	275,479	-	-	-	-	1,037,699	1,509,300	1,509,300	69%
Sub Total			1,490,899	1,408,808	1,522,174	1,736,245	1,273,093	1,975,049	1,876,205	1,410,929	-	-	-	-	12,693,401	27,846,885	27,846,885	46%
Water Utility																		
80	WATER UTILITY	80	1,308,406	10,216,812	1,543,642	1,230,214	1,335,047	1,736,856	3,524,547	4,529,526	-	-	-	-	25,425,050	32,777,472	32,777,472	78%
81	WATER CAPITAL	81	1,575,887	1,466,826	1,254,073	680,383	1,555,509	846,325	592,691	482,218	-	-	-	-	8,453,911	7,415,160	7,415,160	114%
89	2022 BOND FUND	89	55,798	-	367,487	1,200	209,137	143,000	144,222	131,686	-	-	-	-	1,052,531	14,279,569	14,279,569	7%
Sub Total			2,940,091	11,683,638	3,165,202	1,911,797	3,099,693	2,726,181	4,261,460	5,143,431	-	-	-	-	34,931,492	54,472,201	54,472,201	64%
Fiduciary Trust & Agency																		
90	FIRE PENSION	90	817,419	796,726	804,855	828,219	808,736	800,474	805,008	842,684	-	-	-	-	6,504,121	9,610,877	9,610,877	68%
91	POLICE PENSION	91	921,553	976,696	951,135	974,776	1,059,853	950,025	957,006	1,041,573	-	-	-	-	7,832,615	10,021,643	10,021,643	78%
Sub Total			1,738,973	1,773,422	1,755,989	1,802,995	1,868,589	1,750,499	1,762,014	1,884,257	-	-	-	-	14,336,736	19,632,520	19,632,520	73%
Grand Total Expenditures			15,292,514	27,218,116	16,633,471	16,399,445	13,666,855	16,045,252	23,787,260	20,578,455	-	-	-	-	149,621,369	274,533,485	275,058,485	54%

City of Decatur

Water Utility Financial Report

Operating Fund Statement of Revenue and Expense

home	US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year MTD Actual	O(U) Prior Year
Revenue						
Water Sales		3,160,336	3,129,570	30,765	3,079,668	80,668
UCS Billing Reimb		11,905	13,722	(1,817)	13,069	(1,164)
Tapping Fees		875	1,801	(926)	2,208	(1,333)
Lake Lic. / Permits		5,487	5,800	(313)	5,727	(240)
Interest/Investment Income		13,390	109	13,281	193	13,197
Other Income		52,324	33,857	18,467	39,130	13,194
Total Revenue		3,244,316	3,184,860	59,456	3,139,994	104,322
Cost of Service						
801 Water Production		752,040	505,401	246,638	511,335	240,705
804 Water Services		342,398	309,592	32,806	282,990	59,407
Total Cost of Service		1,094,437	814,993	279,444	794,326	300,112
% of Revenue		33.7%	25.6%		25.3%	
Water Gross Margin		2,149,879	2,369,867	(219,988)	2,345,668	(195,789)
% of Revenue		66.3%	74.4%		74.7%	
Operating Expense						
802 Lake Management		172,184	175,856	(3,672)	112,822	59,362
803 Water Administration		354,763	408,053	(53,290)	362,234	(7,471)
805 Customer Service		99,141	90,253	8,889	77,898	21,243
Total Operating Expense		626,088	674,162	(48,074)	552,953	73,135
% of Revenue		19.3%	21.2%		17.6%	
Margin Before Debt Service		1,523,791	1,695,704	(171,913)	1,792,715	(268,924)
% of Revenue		47.0%	53.2%		57.1%	
Debt Service						
808 GO Bond Debt		2,008,584	1,925,448	83,136	1,956,957	51,627
809 IEPA - Nitrate Facility		-	-	-	-	-
80B IEPA - Water Tower		-	-	-	-	-
80C JCI - Auto Water Meter		800,417	804,031	(3,614)	776,424	23,993
Total Debt Service		2,809,001	2,729,479	79,522	2,733,381	75,620
% of Revenue		86.6%	85.7%		87.1%	
Operating Income		(1,285,210)	(1,033,774)	(251,436)	(940,666)	(344,544)
% of Revenue		-39.6%	-32.5%		-30.0%	
Transfer to Capital						
CapEx Funding		-	-	-	-	-
Income after Capital Transfer		(1,285,210)	(1,033,774)	(251,436)	(940,666)	(344,544)
% of Revenue		-39.6%	-32.5%		-30.0%	

Balance Sheet Items (Operating Fund)

Cash	6,717,217		6,303,720	
Interfund AR	-		-	
Investments	-		-	
Total Cash & Investments	6,717,217		6,303,720	
Accounts Receivable	2,861,207		4,747,349	

Month of: August 2023

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
21,858,812	21,286,862	571,950	20,947,433	911,379
95,240	109,779	(14,539)	104,552	(9,312)
17,500	15,497	2,003	18,993	(1,493)
237,913	239,253	(1,340)	232,736	5,177
65,294	769	64,525	1,361	63,933
390,695	342,493	48,202	998,866	(608,171)
22,665,453	21,994,653	670,800	22,303,941	361,513
4,555,432	3,636,724	918,708	3,642,624	912,807
2,287,980	2,392,283	(104,303)	2,189,647	98,333
6,843,411	6,029,006	814,405	5,832,271	1,011,140
30.2%	27.4%		26.1%	
15,822,042	15,965,646	(143,604)	16,471,670	(649,628)
69.8%	72.6%		73.9%	
981,620	1,242,528	(260,908)	788,395	193,225
2,783,447	3,298,143	(514,697)	2,921,815	(138,369)
653,870	700,181	(46,311)	601,590	52,280
4,418,936	5,240,853	(821,916)	4,311,800	107,137
19.5%	23.8%		19.3%	
11,403,106	10,724,794	678,312	12,159,870	(756,764)
50.3%	48.8%		54.5%	
10,202,707	8,728,315	1,474,392	8,871,152	1,331,556
-	122,800	(122,800)	122,211	(122,211)
361,681	361,681	(0)	361,681	-
1,598,315	1,610,000	(11,685)	1,554,719	43,595
12,162,703	10,822,796	1,339,906	10,909,763	1,252,940
53.7%	49.2%		48.9%	
(759,597)	(98,003)	(661,594)	1,250,107	(2,009,704)
-3.4%	-0.4%		5.6%	
2,000,000	2,000,000	-	2,000,000	-
(2,759,597)	(2,098,003)	(661,594)	(749,893)	(2,009,704)
-12.2%	-9.5%		-3.4%	

Prepared By:

Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
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Month of: **August 2023**

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	2,000,000	2,000,000	-	2,000,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	1,000,000	-	1,000,000	1,000,000	Actual ADM cost share
Grants	45,040	110,287	100,000	10,287	200,000	
Other	33,400	437,417	2,300,000	(1,862,583)	2,300,000	Other Transfers
Total Revenue	78,441	3,547,703	4,400,000	(852,297)	5,500,000	
CapEx Project Spending						
Operating CapEx	-	-	-	-	-	81808112 423700
Software		4,998	-	4,998	-	81808118 424700
Professional Services	6,871	39,998	217,489	(177,491)	275,000	81808118 428000
Automotive Equipment		280,775	462,119	(181,343)	915,000	81808118 451000
Other Equipment			-	-	335,000	81808118 452000
System leak detection	30,048	30,048	31,494	(1,446)	34,848	81808118 486300
Water Main Replacement	1,500	1,603,671	1,042,067	561,604	2,325,318	81808118 488800
Water System Improvements	-	-	173,333	(173,333)	173,333	81808118 497000
SWTP Improvements	330,858	5,676,849	194,649	5,482,199	356,370	81808118 499200
Lake cap operating	97,839	523,212	955,327	(432,115)	1,705,192	81808122 423700
Lake cap land acq			-	-	100,000	81808128 450100
Lakefront Development		2,147	-		30,000	81808128 485660
Lake cap additional water	15,102	292,214	253,814	38,400	1,165,099	81808128 488900
Water Distribution System	-	-	-	-	-	
Total CapEx Spending	482,218	8,453,911	3,330,291	5,121,473	7,415,160	
Surplus (Deficit)	(403,777)	(4,906,208)	1,069,709		(1,915,160)	

Capital Fund Cash Position

Cash Position Start of Month	1,468,993	
Cash Position Close of Month	1,065,216	
Interfund AR	481,816	Due to Water Capital fund from Capital Fund 45

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

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August 2023

Change the formulas in row "R" for the current month!

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	26,045	24,570	29,767	23,486	27,914	27,623	24,806	28,452					212,663	
Industrial	30	30	30	30	30	30	30	30					240	
Commercial	2,641	2,459	2,980	2,327	2,848	2,736	2,543	2,825					21,359	
Total	28,716	27,059	32,777	25,843	30,792	30,389	27,379	31,307	-	-	-	-	234,262	99.3%
Delinquent Bills														
Residential	7,399	6,442	7,849	7,420	8,071	8,394	7,378	8,303					61,256	
Industrial	-	-	1	-	-	-	3	3					7	
Commercial	452	365	417	446	447	474	435	491					3,527	
Total	7,851	6,807	8,267	7,866	8,518	8,868	7,816	8,797	-	-	-	-	64,790	101.6%
Total Bill Count	36,567	33,866	41,044	33,709	39,310	39,257	35,195	40,104	-	-	-	-	299,052	99.8%
Cubit Feet Consumption Billed														
Residential	11,188,618	10,200,018	11,181,561	10,418,156	11,691,023	14,090,814	12,819,382	14,102,437					95,692,009	103.5%
Industrial	41,752,330	45,530,232	39,297,719	42,569,239	40,161,288	41,341,662	42,100,688	42,836,883					335,590,041	96.2%
Commercial	9,746,511	9,514,979	9,438,037	9,121,604	10,934,865	12,302,835	13,623,710	13,876,283					88,558,824	101.1%
Total	62,687,459	65,245,229	59,917,317	62,108,999	62,787,176	67,735,311	68,543,780	70,815,603	-	-	-	-	519,840,874	98.3%
Water Shut Offs														
Customer Service Telephone Calls	397	578	624	533	634	650	634	808					4,858	96.6%
	4,761	4,507	5,297	5,109	5,247	5,019	4,899	5,385					40,224	102.5%
Water Billed \$														
Residential	713,684	655,213	734,445	639,338	761,753	917,354	836,069	923,153					\$ 6,181,009	106.3%
Industrial	1,180,971	1,274,432	1,120,980	1,205,209	1,149,778	1,247,274	1,268,502	1,286,198					\$ 9,733,344	101.3%
Commercial	531,637	512,087	538,180	495,811	600,355	669,731	703,521	734,623					\$ 4,785,945	105.7%
Total	\$ 2,426,292	\$ 2,441,732	\$ 2,393,604	\$ 2,340,358	\$ 2,511,886	\$ 2,834,359	\$ 2,808,092	\$ 2,943,974					\$ 20,700,297	103.7%
Penalty \$	\$ 12,708	\$ 12,183	\$ 28,499	\$ 12,293	\$ 13,795	\$ 15,286	\$ 16,697	\$ 17,352					\$ 128,812	86.4%
Total Billed	\$ 2,439,000	\$ 2,453,914	\$ 2,422,104	\$ 2,352,652	\$ 2,525,681	\$ 2,849,644	\$ 2,824,788	\$ 2,961,326	\$ -	\$ -	\$ -	\$ -	\$ 20,829,110	103.6%
Raw Water Gallonage Billed														
Gallons (000)	417,880	430,520	384,500	411,830	424,110	451,820	486,370	482,310					3,489,340	137.5%
\$ Billed	130,629	134,580	120,195	128,738	132,577	149,733	161,183	159,838					\$ 1,117,473	144.3%
Water Billed vs Cash Receipts														
Billed \$	2,426,292	2,588,495	2,542,298	2,481,390	2,658,258	2,999,378	2,985,971	3,121,164					\$ 21,803,246	105.0%
Cash Revenue \$	2,618,861	2,624,376	2,556,057	2,435,294	2,689,707	2,751,289	3,022,893	3,160,336					\$ 21,858,812	98.9%
% Cash to Billed	108%	101%	101%	98%	101%	92%	101%	101%	-	-	-	-	100.3%	
Prior Year 2022														
Water Bill Count														
Original Bills														
Residential	27,110	24,647	29,930	25,326	26,392	27,154	26,104	27,548	25,994	25,913	25,241	28,176	319,535	
Industrial	30	30	30	30	30	30	30	30	30	30	30	30	360	
Commercial	2,696	2,456	2,973	2,527	2,650	2,749	2,587	2,757	2,666	2,591	2,569	2,793	32,014	
Total	29,836	27,133	32,933	27,883	29,072	29,933	28,721	30,335	28,690	28,534	27,840	30,999	351,909	100.4%
Delinquent Bills														
Residential	7,699	6,189	8,220	7,620	7,117	7,729	7,257	8,561	7,450	7,173	5,802	7,613	88,430	
Industrial	1	1	-	2	-	-	-	-	-	-	-	-	4	
Commercial	389	373	383	410	414	487	424	518	379	397	355	439	4,968	
Total	8,089	6,563	8,603	8,032	7,531	8,216	7,681	9,079	7,829	7,570	6,157	8,052	93,402	162.1%
Total Bill Count	37,925	33,696	41,536	35,915	36,603	38,149	36,402	39,414	36,519	36,104	33,997	39,051	445,311	109.1%
Cubit Feet Consumption Billed														
Residential	11,184,528	10,282,443	11,409,142	9,982,145	10,705,055	12,338,176	13,438,177	13,103,207	11,769,566	11,004,884	10,401,384	11,352,187	136,970,894	97.5%
Industrial	41,470,827	44,584,892	39,019,803	43,645,501	40,739,955	46,143,194	45,127,686	48,070,058	47,584,588	44,934,063	43,074,465	42,314,326	526,709,358	101.0%
Commercial	9,930,161	9,606,508	9,610,928	9,625,113	9,647,732	11,450,965	13,138,686	14,551,448	13,079,787	11,705,659	10,419,866	10,060,763	132,827,616	100.4%
Total	62,585,516	64,473,843	60,039,873	63,252,759	61,092,742	69,932,335	71,704,549	75,724,713	72,433,941	67,644,606	63,895,715	63,727,276	796,507,868	100.3%
Water Shut Offs														
Customer Service Telephone Calls	671	547	727	455	599	722	523	784	485	485	493	431	6,922	178.0%
	5,148	4,411	5,080	4,460	4,819	5,046	4,736	5,534	4,867	4,628	4,290	4,556	57,575	109.0%
Water Billed \$														
Residential	703,333	643,773	727,048	637,301	681,642	780,110	823,756	819,100	742,358	704,837	670,574	736,125	\$ 8,669,958	100.9%
Industrial	1,132,178	1,202,794	1,072,338	1,184,640	1,116,602	1,297,006	1,281,131	1,322,918	1,338,144	1,249,155	1,203,368	1,193,051	\$ 14,593,326	103.2%
Commercial	525,898	496,750	526,010	508,700	519,399	602,026	647,131	700,916	649,857	600,205	548,219	554,569	\$ 6,879,681	104.6%
Total	\$ 2,361,409	\$ 2,343,317	\$ 2,325,396	\$ 2,330,641	\$ 2,317,643	\$ 2,679,143	\$ 2,752,018	\$ 2,842,935	\$ 2,730,359	\$ 2,554,198	\$ 2,422,162	\$ 2,483,745	\$ 30,142,965	102.8%
Penalty \$	\$ 28,636	\$ 1,256	\$ 14,002	\$ 44,879	\$ 12,766	\$ 14,478	\$ 14,407	\$ 18,681	\$ 7,829				\$ 156,935	148.5%
Total Billed	\$ 2,390,046	\$ 2,344,573	\$ 2,339,398	\$ 2,375,521	\$ 2,330,409	\$ 2,693,620	\$ 2,766,425	\$ 2,861,616	\$ 2,738,188	\$ 2,554,198	\$ 2,422,162	\$ 2,483,745	\$ 30,299,901	103.0%
Raw Water Gallonage Billed														
Gallons (000)	292,670	292,140	296,130	297,810	293,350	364,980	359,540	341,610	474,570	434,280	448,320	418,660	4,314,060	111.6%
\$ Billed	89,264	89,103	90,320	90,832	89,472	111,319	109,659	104,191	148,351	135,756	140,145	130,873	\$ 1,329,284	112.7%
Water Billed vs Cash Receipts														
Billed \$	2,361,409	2,444,983	2,429,718	2,465,169	2,419,603	2,804,939	2,876,085	2,969,845	2,892,391	2,703,216	2,572,314	2,628,308	\$ 31,567,980	103.1%
Cash Revenue \$	2,170,717	2,780,145	2,521,253	2,446,589	3,160,336	3,160,336	2,785,495	3,079,668	3,160,336	2,795,849	3,160,336	2,602,017	\$ 31,823,076	103.1%
% Cash to Billed	92%	114%	104%	99%	131%	113%	97%	104%	109%	29%	123%	99%	100.8%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2023

		Current Year Staffing Levels												Prior Yr End
	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive, City Clerk, Data/Comms	11	10	10	10	10	10	10	10	10	-	-	-	-	10
Finance	23	19	20	20	21	21	21	22	22	-	-	-	-	19
Human Resources	4	4	4	4	4	4	4	4	4	-	-	-	-	4
Information Technology	8	9	8	8	8	8	8	7	8	-	-	-	-	9
Corporation Counsel	7	7	7	7	7	6	7	7	7	-	-	-	-	7
Economic & Community Dev	27	26	26	26	25	24	24	24	24	-	-	-	-	27
Public Safety	270	250	247	244	246	251	250	249	251	-	-	-	-	249
Public Works	115	105	105	108	110	109	108	104	104	-	-	-	-	107
Total Full Time	465	430	427	427	431	433	432	427	430	-	-	-	-	432
Part Time Staffing														
Executive & Transit	-	-	-	-	1	2	2	3	3	-	-	-	-	-
Legislative	7	7	7	7	7	7	7	7	7	-	-	-	-	7
Finance and Purchasing	-	3	3	3	3	3	3	3	3	-	-	-	-	3
Human Resources	-	1	1	1	1	-	-	-	-	-	-	-	-	1
Information Technology	-	-	-	-	-	-	-	1	1	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	1	1	1	1	1	1	1	1	-	-	-	-	1
Police and Fire	-	5	5	5	3	3	3	3	3	-	-	-	-	4
Public Works	-	1	1	2	3	13	13	11	9	-	-	-	-	-
Total Temporary	7	18	18	19	19	29	29	29	27	-	-	-	-	16
Total City Staff Headcount	472	448	445	446	450	462	461	456	457	-	-	-	-	448

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2023

	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff														
Executive														
Executive, City Clerk, Data/Comms	7	6	6	6	6	6	7	7	8					5
Mass Transit & Facilities	4	4	4	4	4	4	3	3	2					4
Total	11	10	10	10	10	10	10	10	10	-	-	-	-	10
Finance														
Finance	14	12	12	12	13	13	13	14	14					12
Purchasing	2	1	2	2	2	2	2	2	2					1
Utility Customer Service	7	6	6	6	6	6	6	6	6					6
Total	23	19	20	20	21	21	21	22	22	-	-	-	-	19
Human Resources	4	4	4	4	4	4	4	4	4					4
Information Technology	8	9	8	8	8	8	8	7	8					9
Corporation Legal Counsel	7	7	7	7	7	6	7	7	7					7
Economic & Community Devel														
Planning, Sustainability, Admin	5	5	5	5	4	4	4	4	4					6
Building Inspections	7	7	7	7	7	7	7	7	7					7
Neighborhood Inspection	9	8	8	8	8	8	8	8	8					8
Neighborhood Services	6	6	6	6	6	5	5	5	5					6
Total	27	26	26	26	25	24	24	24	24	-	-	-	-	27
Public Safety														
Fire	109	105	105	104	103	103	102	101	101					106
Police	161	145	142	140	143	148	148	148	150					143
Total	270	250	247	244	246	251	250	249	251	-	-	-	-	249
Public Works														
PW Engineering	12	10	10	10	12	12	12	12	12					11
Fleet Maintenance	8	7	7	8	8	8	8	8	8					8
PW Municipal Services	46	44	43	45	46	45	45	44	44					43
PW Administration	2	2	2	2	2	2	2	2	2					2
Water Production (Admin)	3	2	2	2	2	2	2	2	2					2
Water Production (Lake)	7	6	6	6	6	6	6	6	6					5
Water Production South Plant	15	15	15	15	15	15	15	12	12					14
Water Services Distribution	22	19	20	20	19	19	18	18	18					22
Total	115	105	105	108	110	109	108	104	104	-	-	-	-	107
Total City Staffing	465	430	427	427	431	433	432	427	430	-	-	-	-	432
General Fund staffing														
General Fund staffing	399	376	372	372	377	379	380	378	382	-	-	-	-	368
Other Fund staffing	66	54	55	55	54	54	52	49	48	-	-	-	-	55
Total staffing	465	430	427	427	431	433	432	427	430	-	-	-	-	423

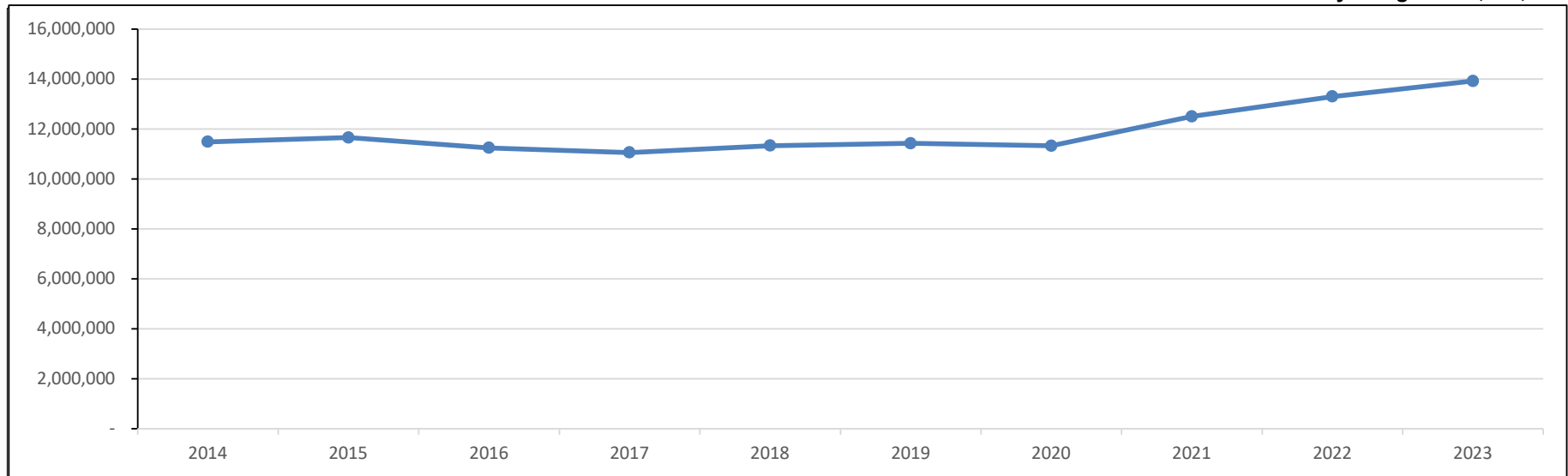
Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

[Home](#)

MONTH	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
JANUARY	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	1,033,684	1,168,660	A
FEBRUARY	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	1,075,306	1,127,485	A
MARCH	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	1,269,776	1,289,943	A
APRIL	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	938,656	1,033,077	A
MAY	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	913,545	1,002,240	A
JUNE	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	1,149,425	1,144,522	A
JULY	935,127	944,686	887,325	906,452	942,693	968,093	858,962	1,082,746	1,135,529	1,152,092	A
AUGUST	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,201,374	1,182,257	1,222,864	A
SEPTEMBER	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	1,113,247	1,207,478	1,278,894	B
OCTOBER	981,740	991,641	933,239	891,372	943,494	979,187	974,990	1,069,252	1,042,274	1,166,981	B
NOVEMBER	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	1,087,116	1,178,594	1,186,478	B
DECEMBER	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,058,332	1,166,847	1,141,958	B

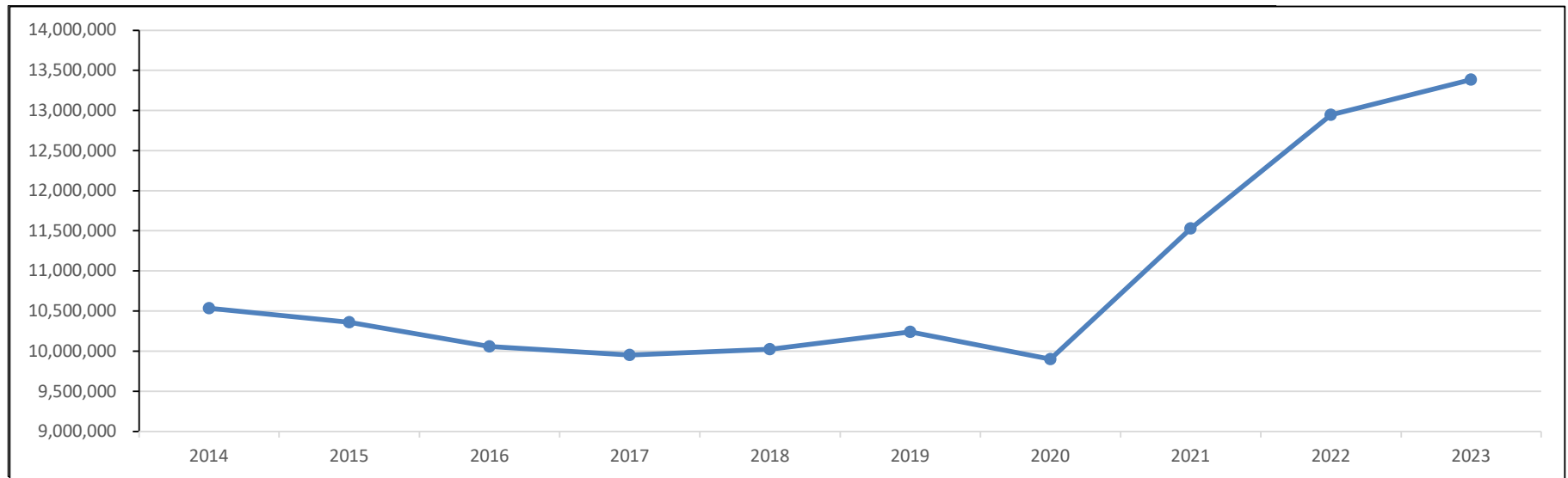
TOTALS	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,423,564	11,322,169	12,500,091	13,293,370	13,915,195	
								Year in Play Budget		14,061,840	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
JANUARY	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	1,006,392	1,157,380	A
FEBRUARY	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	1,041,267	1,134,252	A
MARCH	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	1,201,515	1,246,328	A
APRIL	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	858,286	954,992	A
MAY	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	858,911	947,436	A
JUNE	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	1,112,269	1,063,989	A
JULY	864,489	833,551	791,839	814,658	807,532	860,421	735,614	1,046,496	1,094,284	1,106,303	A
AUGUST	957,423	906,467	867,107	877,154	909,719	920,833	834,535	1,045,456	1,170,493	1,174,733	A
SEPTEMBER	916,077	911,765	904,129	852,928	890,655	873,345	873,669	1,046,584	1,169,467	1,236,189	B
OCTOBER	882,079	875,986	822,711	779,788	836,215	868,200	865,615	1,013,580	1,099,159	1,106,221	B
NOVEMBER	884,609	882,605	854,078	835,747	866,834	875,836	819,660	1,048,702	1,201,140	1,144,553	B
DECEMBER	872,277	860,119	810,233	849,336	827,137	824,656	845,741	1,018,861	1,130,587	1,111,984	B
TOTALS	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,239,908	9,899,988	11,527,023	12,943,770	13,384,361	
								Year in Play Budget		13,501,160	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
JANUARY	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	960,878	1,049,580	A
FEBRUARY	-	-	-	-	837,319	759,834	717,710	853,298	1,198,126	1,037,782	A
MARCH	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	519,319	614,640	A
APRIL	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	1,109,452	989,236	A
MAY	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911	2,238,522	1,696,424	A
JUNE	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868	657,580	795,466	A
JULY	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	1,008,212	1,110,107	1,059,801	A
AUGUST	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	566,126	571,768	696,542	A
SEPTEMBER	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	597,861	621,357	658,638	B
OCTOBER	818,347	-	-	599,068	726,093	808,115	846,827	1,086,453	1,137,578	1,134,366	B
NOVEMBER	-	441,918	450,551	450,852	522,953	527,420	572,208	622,816	720,354	650,282	B
DECEMBER	721,926	776,691	665,793	396,923	433,456	498,389	506,596	539,685	646,330	563,485	B

13 ct-2 mo delay

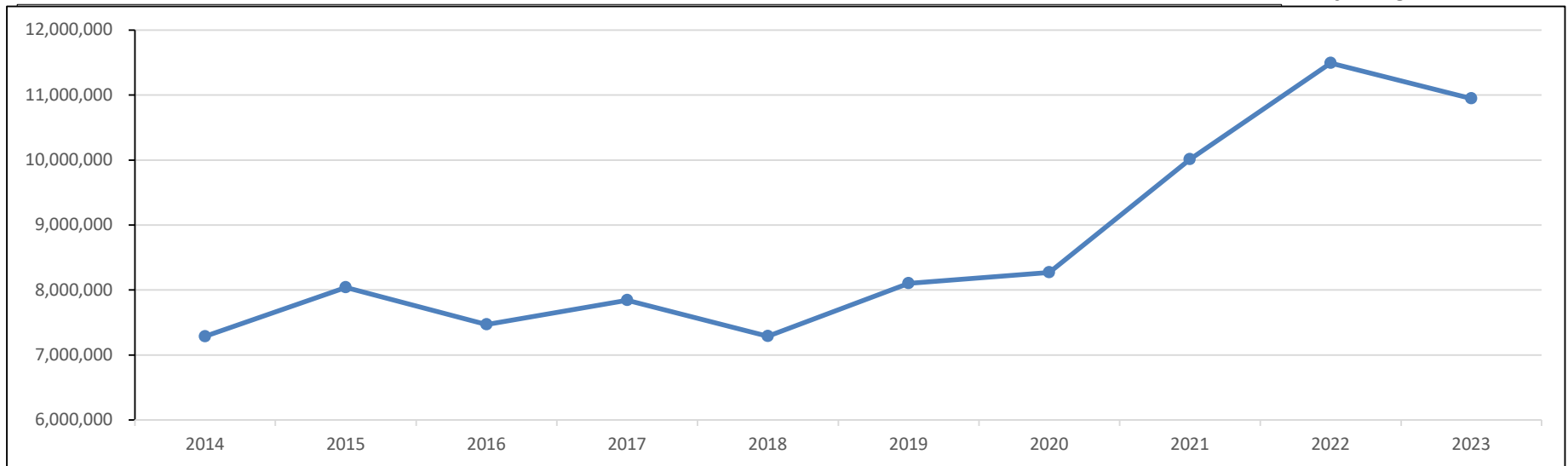
12 ct-2 mo delay

12 ct-2 mo delay

12 ct-2 mo delay

14 ct-no delay

TOTALS	7,286,357	8,039,696	7,470,934	7,843,458	7,289,905	8,102,353	8,272,095	10,012,130	11,491,369	10,946,241	
								Year in Play Budget		11,874,000	



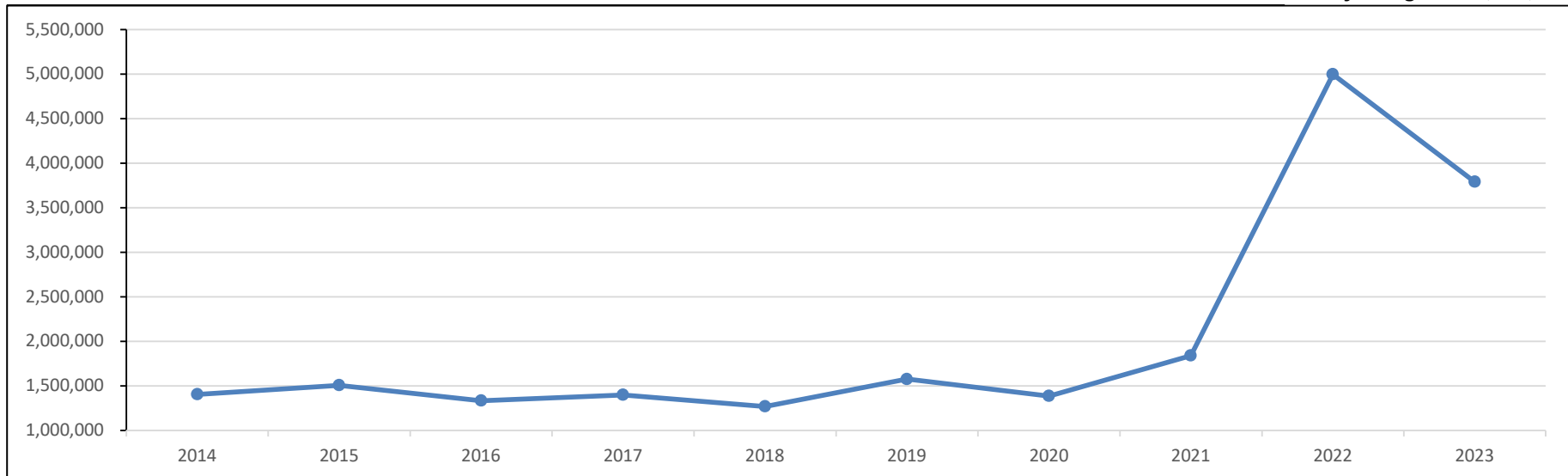
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
JANUARY	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	489,253	699,404	A
FEBRUARY	2,024	717	-	-	-	-	-	-	-	-	A
MARCH	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	654,576	386,908	A
APRIL	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	743,040	551,668	A
MAY	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	997,471	690,178	A
JUNE	-	2,501	12,343	-	-	3,173	-	-	3,546	-	A
JULY	229,514	238,695	239,680	239,384	206,222	217,352	206,917	378,262	718,801	719,448	A
AUGUST	24,688	32,169	27,902	10,712	20,842	26,075	152,903	48,103	82,065	116,408	A
SEPTEMBER	6,877	2,356	4,554	-	-	-	-	26,897	21,828	-	B
OCTOBER	227,489	239,950	218,004	160,071	190,221	376,967	193,839	2,246	968,179	517,870	B
NOVEMBER	-	-	1,876	-	-	1,332	-	6,015	-	-	B
DECEMBER	63,058	58,604	58,514	42,179	46,033	62,824	50,168	131,241	317,059	107,842	B

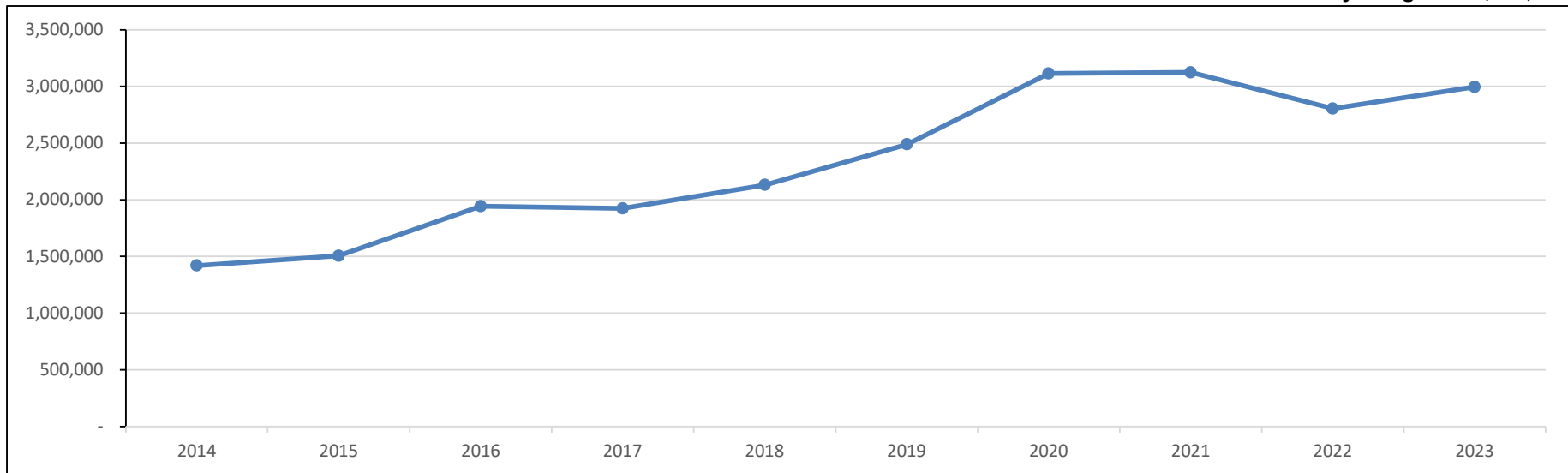
TOTALS	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,575,600	1,386,533	1,839,468	4,995,818	3,789,726
								Year in Play Budget		2,908,000



Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

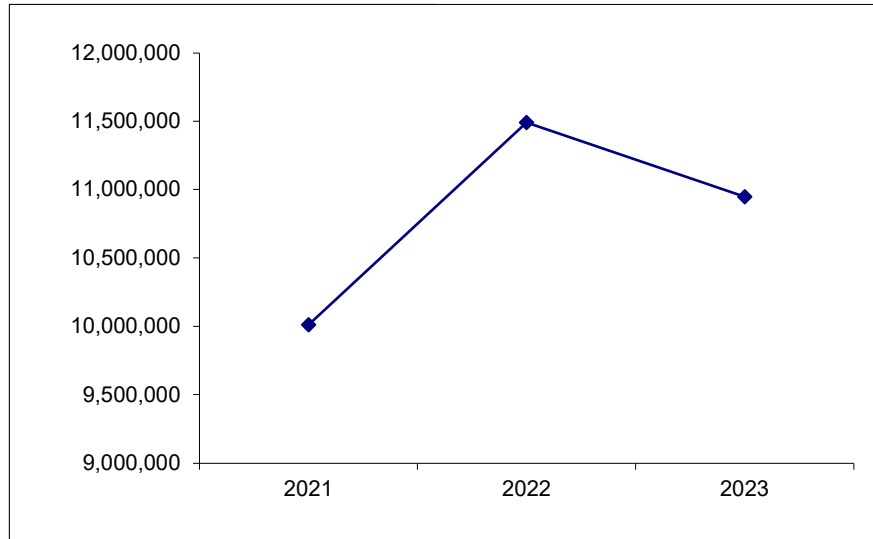
MONTH	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Year in Play	
JANUARY	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	215,409	253,475	A
FEBRUARY	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	253,062	267,197	A
MARCH	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	320,769	323,206	A
APRIL	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	212,726	226,274	A
MAY	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	205,377	208,488	A
JUNE	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	240,875	257,890	A
JULY	108,621	140,649	149,743	146,418	157,169	197,817	254,820	229,947	192,903	215,778	A
AUGUST	115,406	133,971	145,710	147,521	171,381	198,672	283,392	211,651	219,932	213,410	A
SEPTEMBER	128,816	-	164,340	156,033	183,541	201,970	286,103	241,230	248,103	265,470	B
OCTOBER	109,843	-	130,791	149,381	178,049	207,636	289,306	224,653	216,541	247,590	B
NOVEMBER	118,956	-	142,584	158,864	169,331	198,926	275,488	237,138	224,900	261,350	B
DECEMBER	144,341	419,237	146,571	167,420	194,248	222,795	287,411	231,030	252,890	254,619	B
TOTALS	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,488,443	3,112,435	3,123,637	2,803,488	2,994,746	
								Year in Play Budget		3,020,000	



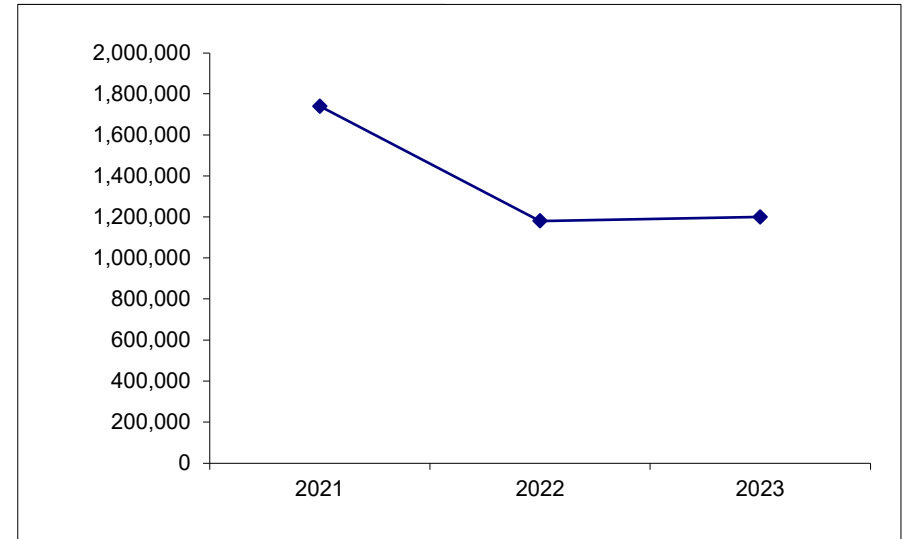
Schedule presents State distribution of Use Tax.

STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2021	2022	2023	
JANUARY	807,110	960,878	1,049,580	A
FEBRUARY	853,298	1,198,126	1,037,782	A
MARCH	588,089	519,319	614,640	A
APRIL	937,702	1,109,452	989,236	A
MAY	1,280,911	2,238,522	1,696,424	A
JUNE	1,123,868	657,580	795,466	A
JULY	1,008,212	1,110,107	1,059,801	A
AUGUST	566,126	571,768	696,542	A
SEPTEMBER	597,861	621,357	658,638	B
OCTOBER	1,086,453	1,137,578	1,134,366	B
NOVEMBER	622,816	720,354	650,282	B
DECEMBER	539,685	646,330	563,485	B
TOTALS	10,012,130	11,491,369	10,946,241	
		Current Budget	11,874,000	
		Projected Amt Over (Under)	(927,759)	

**LOCAL TELEPHONE UTILITY TAX**

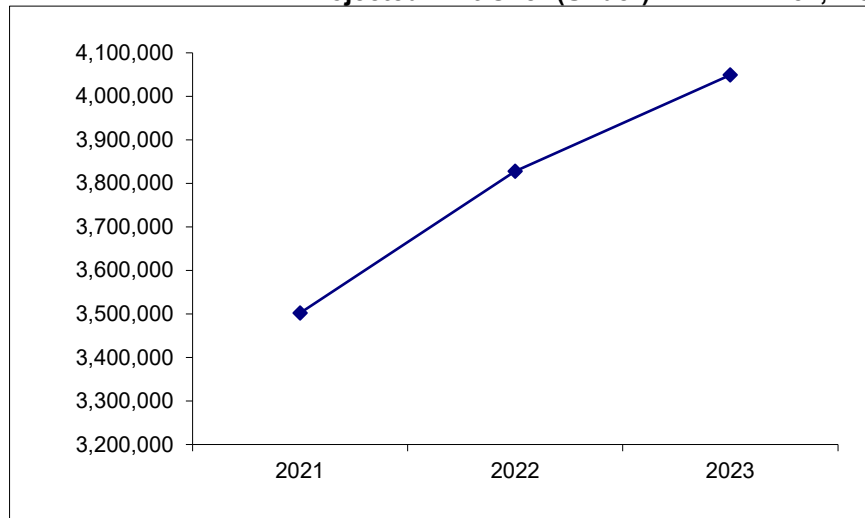
MONTH	2021	2022	2023	
JANUARY	585,430	99,599	100,718	A
FEBRUARY	105,214	94,273	101,222	A
MARCH	97,810	97,801	121,496	A
APRIL	91,598	95,983	107,186	A
MAY	97,948	94,162	89,187	A
JUNE	129,008	97,606	93,766	A
JULY	101,474	95,378	89,855	A
AUGUST	111,428	98,967	94,549	A
SEPTEMBER	108,598	87,617	103,168	B
OCTOBER	103,735	116,632	98,548	B
NOVEMBER	105,524	99,450	100,248	B
DECEMBER	102,715	103,560	100,000	B
TOTALS	1,740,483	1,181,029	1,199,942	
		Current Budget	1,183,000	
		Projected Amt Over (Under)	16,942	



Projected Revenues

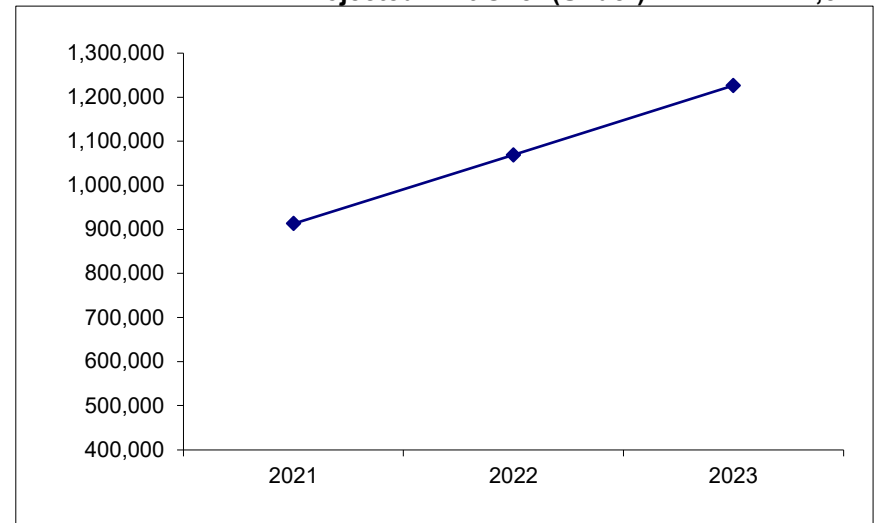
LOCAL FOOD & BEVERAGE TAX

MONTH	2021	2022	2023	
JANUARY	259,733	325,939	349,168	A
FEBRUARY	237,003	268,346	310,308	A
MARCH	251,710	254,687	314,152	A
APRIL	316,741	328,645	344,283	A
MAY	302,025	320,770	356,811	A
JUNE	314,701	345,385	348,084	A
JULY	295,357	338,253	362,797	A
AUGUST	307,177	344,233	361,840	A
SEPTEMBER	345,458	318,028	340,290	B
OCTOBER	112,289	326,439	123,753	B
NOVEMBER	460,845	323,232	507,897	B
DECEMBER	299,194	333,647	329,742	B
TOTALS	3,502,233	3,827,604	4,049,125	
		Current Budget	3,997,000	
		Projected Amt Over (Under)	52,125	



LOCAL HOTEL & MOTEL TAX

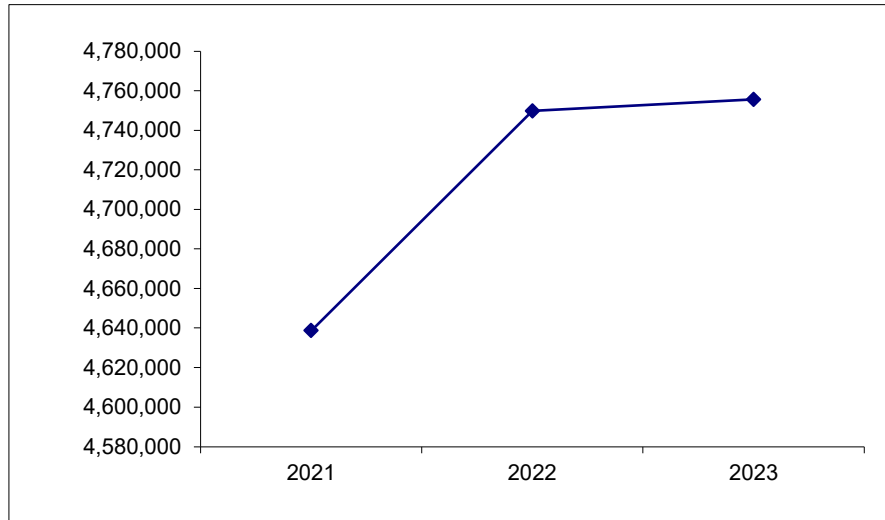
MONTH	2021	2022	2023	
JANUARY	45,696	62,215	71,531	A
FEBRUARY	38,938	70,247	89,816	A
MARCH	46,068	65,323	74,851	A
APRIL	61,645	76,916	111,415	A
MAY	64,188	76,544	78,123	A
JUNE	80,612	95,446	114,607	A
JULY	82,463	104,261	112,386	A
AUGUST	96,057	91,208	124,206	A
SEPTEMBER	132,160	114,943	149,453	B
OCTOBER	39,548	101,643	44,723	B
NOVEMBER	147,855	120,882	167,202	B
DECEMBER	78,023	89,647	88,233	B
TOTALS	913,254	1,069,274	1,226,547	
		Current Budget	1,152,000	
		Projected Amt Over (Under)	74,547	



Projected Revenues

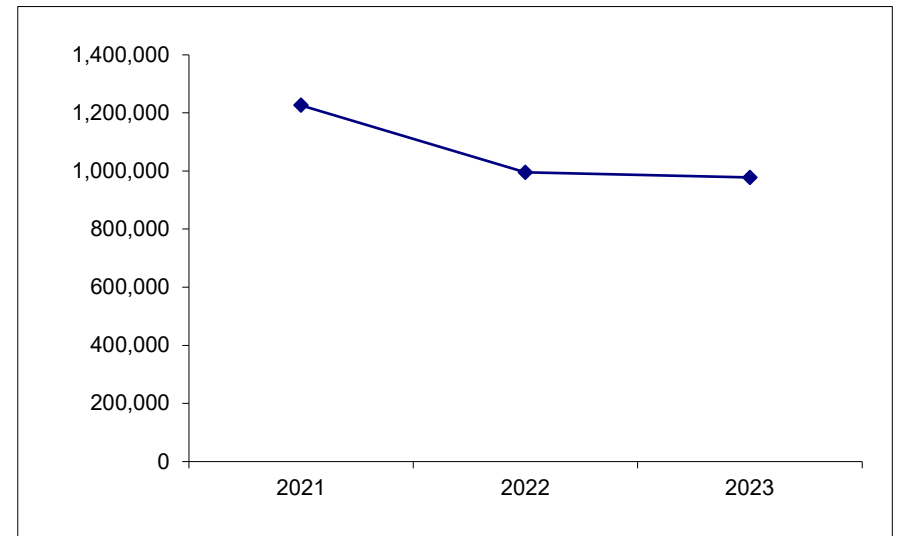
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2021	2022	2023	
JANUARY	387,338	451,232	494,772	A
FEBRUARY	-	-	511,814	A
MARCH	964,355	1,170,976	459,507	A
APRIL	406,775	453,756	411,867	A
MAY	369,203	376,488	357,677	A
JUNE	348,848	327,903	307,264	A
JULY	338,442	311,731	273,044	A
AUGUST	338,344	323,917	277,163	A
SEPTEMBER	375,057	323,685	419,802	B
OCTOBER	372,509	316,968	416,949	B
NOVEMBER	324,568	318,048	363,289	B
DECEMBER	413,270	375,073	462,573	B
TOTALS	4,638,709	4,749,776	4,755,721	
		Current Budget	5,337,000	
		Projected Amt Over (Under)	(581,279)	



LOCAL CABLE TV TAX

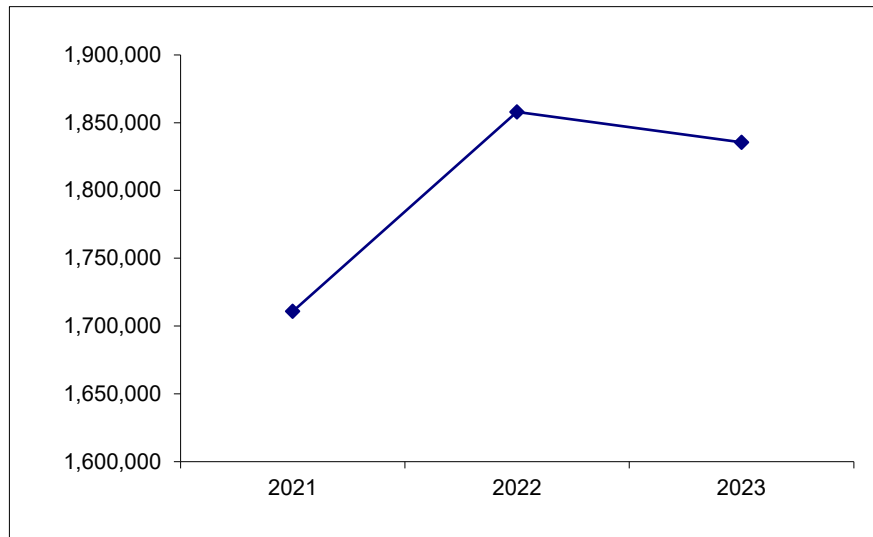
MONTH	2021	2022	2023	
JANUARY	115,677	13,687	11,674	A
FEBRUARY	248,600	235,066	228,468	A
MARCH	-	-	-	A
APRIL	14,722	12,982	-	A
MAY	238,382	245,500	241,582	A
JUNE	-	-	-	A
JULY	-	-	10,736	A
AUGUST	252,130	254,979	224,680	A
SEPTEMBER	-	-	-	B
OCTOBER	-	-	-	B
NOVEMBER	254,330	233,712	260,726	B
DECEMBER	102,715	-	-	B
TOTALS	1,226,555	995,925	977,866	
		Current Budget	1,034,000	
		Projected Amt Over (Under)	(56,134)	



Projected Revenues

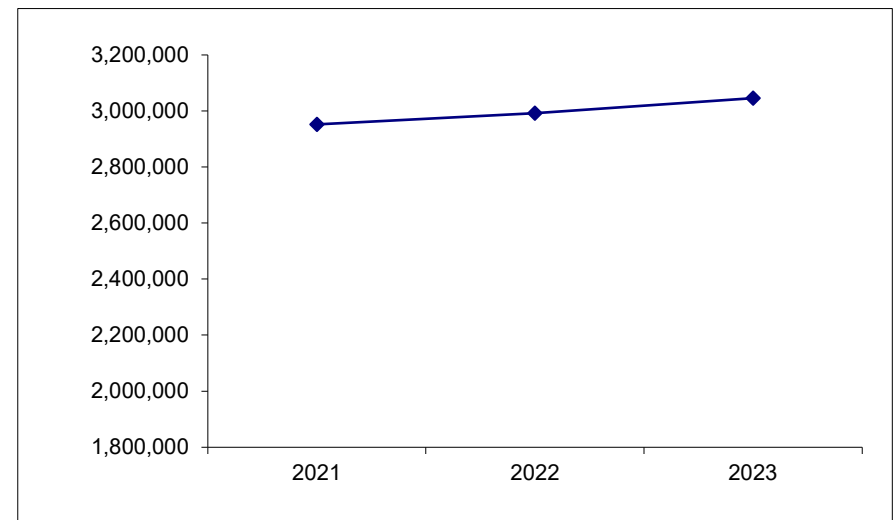
LOCAL MOTOR FUEL TAX

MONTH	2021	2022	2023	
JANUARY	137,973	155,334	154,093	A
FEBRUARY	116,174	146,251	142,970	A
MARCH	137,669	125,153	138,333	A
APRIL	141,621	142,456	150,252	A
MAY	143,395	147,235	147,736	A
JUNE	146,898	162,643	163,482	A
JULY	145,659	164,199	168,250	A
AUGUST	150,514	166,136	151,650	A
SEPTEMBER	151,331	173,019	174,749	B
OCTOBER	52,940	162,198	53,469	B
NOVEMBER	239,007	162,085	241,397	B
DECEMBER	147,717	151,229	149,194	B
TOTALS	1,710,898	1,857,939	1,835,577	
		Current Budget	1,840,000	
		Projected Amt Over (Under)	(4,423)	



STATE MOTOR FUEL TAX

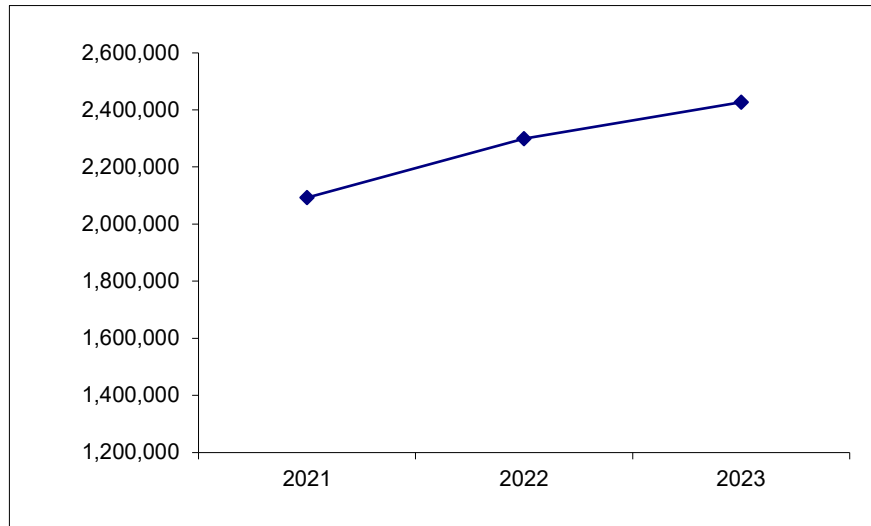
MONTH	2021	2022	2023	
JANUARY	252,696	283,072	275,250	A
FEBRUARY	220,266	258,944	220,663	A
MARCH	208,011	178,756	225,950	A
APRIL	215,526	253,405	219,333	A
MAY	250,786	255,437	250,551	A
JUNE	248,729	256,227	254,697	A
JULY	255,517	265,264	264,536	A
AUGUST	253,309	259,754	251,674	A
SEPTEMBER	274,663	249,395	261,864	B
OCTOBER	263,188	252,007	264,606	B
NOVEMBER	242,427	239,391	276,348	B
DECEMBER	267,134	240,655	280,491	B
TOTALS	2,952,253	2,992,307	3,045,962	
		Current Budget	3,194,000	
		Projected Amt Over (Under)	(148,038)	



Projected Revenues

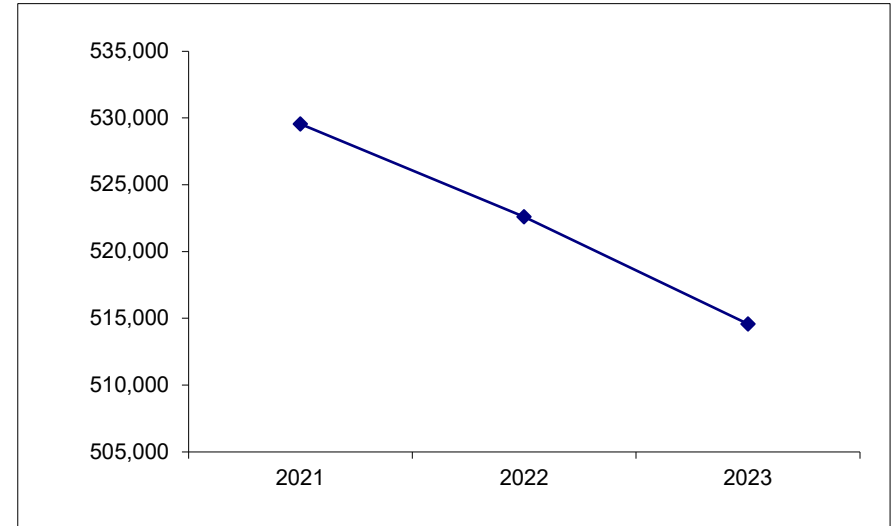
STATE VIDEO GAMING TAX

MONTH	2021	2022	2023	
JANUARY	85,531	186,950	187,712	A
FEBRUARY	-	194,055	194,632	A
MARCH	85,407	165,854	192,027	A
APRIL	176,056	170,074	196,183	A
MAY	257,275	230,570	233,599	A
JUNE	244,343	217,794	208,034	A
JULY	223,954	197,376	214,828	A
AUGUST	208,113	183,024	191,592	A
SEPTEMBER	217,309	190,168	202,000	B
OCTOBER	203,717	182,080	202,000	B
NOVEMBER	196,248	191,184	202,000	B
DECEMBER	194,733	189,255	202,000	B
TOTALS	2,092,686	2,298,383	2,426,607	
		Current Budget	2,386,000	
		Projected Amt Over (Under)	40,607	



LOCAL LIQUOR LICENSE FEE

MONTH	2021	2022	2023	
JANUARY	3,989	-	-	A
FEBRUARY	-	6,010	250	A
MARCH	2,459	702	3,677	A
APRIL	2,018	-	100	A
MAY	194,556	288,825	143,125	A
JUNE	312,435	217,825	330,921	A
JULY	-	3,280	26,953	A
AUGUST	6,600	200	2,055	A
SEPTEMBER	3,593	600	3,593	B
OCTOBER	100	150	100	B
NOVEMBER	-	3,093	-	B
DECEMBER	3,807	1,914	3,807	B
TOTALS	529,556	522,599	514,581	
		Current Budget	531,000	
		Projected Amt Over (Under)	(16,419)	



Community Development

DATE: 9/14/2023

MEMO:

TO: Mayor Julie Moore Wolfe & Members of the Decatur City Council

FROM: Scot Wrighton, City Manager
Cordaryl Patrick, Director of Economic & Community Development

SUBJECT: Resolution Approving the Jasper Street Great Streets Great Neighborhoods Corridor Plan

SUMMARY RECOMMENDATION: It is recommended that the City Council listen to and participate in a brief presentation from Teska, and then adopt the proposed resolution.

BACKGROUND:

A link to the full Jasper Street report has been provided in the back-up documentation. Selected pages have been included in the packet materials as well. Adoption of the proposed resolution will be the "green light" for city staff to pursue several different types of outside funding over the coming months and years, all in support of different aspects of the Jasper Great Streets/Great Neighborhoods initiative.

The first of these outside fundings is a grant the city plans to submit before September 28 to the USDOT under a program called "Reconnecting Communities & Neighborhood Access" in an amount over \$8 million.

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Backup Material	Backup Material

ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

DATE: September 18, 2023

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director of Economic and Community Development

SUBJECT: Resolution Approving the Jasper Street Great Streets Great Neighborhoods Corridor Plan.

RECOMMENDATION: Staff recommends the City Council approve the resolution.

BACKGROUND: The City of Decatur Economic and Community Development Department launched the Great Streets Great Neighborhoods (GSGNs) Initiative in September 2022. The GSGNs Initiative encourages Decatur’s residents and businesses to reimagine what their neighborhoods and commercial corridors can be. This initiative seeks to bridge the gap between potential and reality by engaging residents to implement strategies that will enhance the community. The first pilot project and study area for this initiative is the Jasper Street corridor, bounded by MLK, Pershing, Lakeshore, and 16th Street. It includes the neighborhood boundaries of Southside Improvement Association (SIA), Torrence Park, Clokey Park, Fans Field, Martin Luther King, Hess Park, St. Mary Hospital, and Wabash Crossing.

Jasper Street is uniquely situated in the City of Decatur. It connects many neighborhoods, land uses, and people. However, it does not have a clear sense of identity or place. It is a corridor that many people pass through to get to somewhere else in Decatur. The GSGNs initiative will bring a sense of cohesion, community, and identity to Jasper Street, bringing several neighborhoods together. Teska Associates is the consultant firm that has led the community, including residents, businesses, and community stakeholders through 12 months of engagement and therefore, the recommendations in the roadmap come from the Jasper Street community and reflect the potential and vision they have for their neighborhoods.

Scott Goldstein, with Teska Associates, is the lead facilitator for the Jasper Street Great Streets Great Neighborhoods Initiative will provide a short presentation outlining the project’s process, vision, goals, and implementation steps that will again, help bridge the gap between potential and reality. Staff has identified funding sources and will present them to the Mayor and Council during our CY 2024 budgetary process. These funding sources include, reimagining how we deploy our Community Development Block Grant funds, American Rescue Plan Act funds, and grant opportunities. In fact, Staff is currently working with a grant writer to apply for the U.S. Department of Transportation’s Reconnecting Communities grant for the phase I and II engineering and construction of the roadway improvements and recommendations. This portion of the recommendations is estimated to cost \$10 million and if funded, will be completed over the next three years. During this time, staff will continue working with community partners identified in the roadmap to implement the great neighborhoods goals of the project.

ATTACHMENTS: See link to the final corridor roadmap: <https://jasperconnect.org/>

POTENTIAL OBJECTIONS: Staff is not aware of objections.

INPUT FROM OTHER SOURCES: Southside Improvement Association (SIA), Torrence Park, Clokey Park, Fans Field, Martin Luther King, Hess Park.

STAFF REFERENCE: Should the City Council have any questions, they may contact Cordaryl M. Patrick, Director of Economic and Community Development, at 424-2727 or e-mail cpatrick@decaturil.gov.

BUDGET/TIME IMPLICATIONS: If approved for the U. S. Department of Transportation's Reconnecting Communities grant for \$10 million, the City will have to match this grant at 20% (\$2 million) over the next 12 months.

RESOLUTION NO. _____

**RESOLUTION APPROVING JASPER STREET GREAT STREETS
GREAT NEIGHBORHOODS CORRIDOR PLAN**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DECATUR, ILLINOIS;

SECTION 1. That the City Council approves and adopts the Jasper Street Great Streets Great
Neighborhoods Plan, attached hereto as Ex. A, as the corridor plan for the area located in the City of
Decatur and bounded by Martin Luther King Jr. Street on the west, Pershing Road on the north,
Lakeshore Drive on the south and 16th Street on the east.

PRESENTED AND ADOPTED this 18th day of September 2023.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

chapter 1 introduction

What are "Great Streets, Great Neighborhoods"?

The Great Streets, Great Neighborhoods initiative is a program spearheaded by the City of Decatur that encourages Decatur's residents and businesses to reimagine what their neighborhoods and corridors can be. Decatur is a city with plenty of great neighborhoods – but how can the streets that connect these neighborhoods better meet their needs? Great Streets, Great Neighborhoods seeks to bridge the gap between potential and reality by engaging residents to implement strategies that will enhance the community.

Why Jasper Street?

Jasper Street runs north-south in Decatur, stretching from E Pershing Road to the north to E Lake Shore Drive to the south. The study area for this Roadmap contains the entirety of the street and the area immediately surrounding Jasper Street, approximately ½ mile in either direction, but adapted to follow neighborhood boundaries. Southside Improvement Association (SIA), Torrence Park, Clokey Park, Fans Field, Martin Luther King, Hess Park, St. Mary's, and Wabash Crossings.

Jasper Street is uniquely situated in the city; it connects many neighborhoods, land uses, and people. In general, Jasper Street is more industrial to the north and more residential to the south. Major employers, such as the Macon County Health Department, ADM, and Ameren, are located along the corridor. There are locally owned businesses, schools, houses of worship, non-profits, and residential homes along Jasper Street, as well. Johns Hill School is K-8 magnet school. It was rebuilt and the neighborhood around it reinvested thanks to donations from the Howard Buffet Foundation, in addition to investments from the City of Decatur. The Boys and Girls Club of Decatur is situated north of the viaduct and serves children from across the city. Hope Academy is a neighborhood school that services children from kindergarten to eighth grade.

In short, Jasper Street is an area that brings together many different parts of our city. However, it does not have a clear sense of identity or place; it is a corridor that many people pass through to get somewhere else in Decatur. The Great Streets, Great Neighborhoods initiative will bring a sense of cohesion, community, and identity to Jasper Street, bringing several neighborhoods together. The City engaged residents, businesses, community leaders, and more, to learn from them what is needed along the corridor to make this initiative successful. The recommendations in this plan come from the Jasper Street community and reflect the potential and the vision that they have for the future of this corridor.

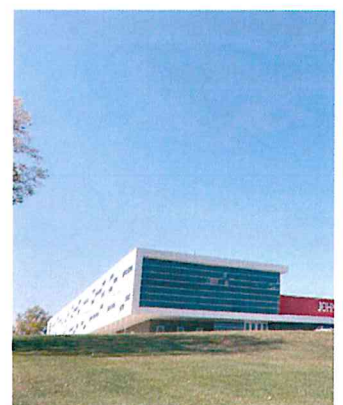


Figure 1: Corridor Boundaries - Aerial



Vision and Goals

Vision

The vision for the Jasper Street Roadmap is: A vibrant, active corridor that connects people, places and businesses. Open space, economic opportunities, and revitalized housing provides a path for everyone from youth to families to seniors. Positive change will be led by neighborhood residents and organizations, setting the course for a welcoming, accessible community. A safe Jasper Street will be walkable, bikeable and transit-friendly. It will also support local businesses and provide services to the community.

Goals

Neighborhood Capacity

- Residents, businesses, and non-profit organizations will organize a community-led process to attract new investment and opportunities to the Jasper Street Corridor.
- Empower "community quarterback" lead agency. This agency will ensure that all stakeholders who would like to lead projects will be involved.

Placemaking

- Provide new and revitalized open spaces as an "emerald necklace" along the corridor.
- Create a hub at Jasper and Grand with a blend of public and private spaces.
- Partner with local organizations and businesses to provide indoor and outdoor destinations for the community.
- Beautify lots along Jasper Street and in the immediate corridor area.
- Conduct a Corridor-wide assessment of brownfield redevelopment opportunities.

Strategy Map

Based off of community feedback, City priorities, and market factors, the strategy map on the following page summarizes proposed placemaking, transportation, housing, and economic development opportunities along the Corridor.

Transportation

- Ensure Jasper Street supports all modes of transportation serving the corridor.
- Provide a safe walking and biking path along Jasper Street.
- Improve access and amenities for transit riders along Jasper Street.

Housing

- Provide home repair programs for both owner-occupied housing and responsible owners of rental housing.
- Rehabilitate existing housing units before they deteriorate beyond repair.
- Pursue demolition of vacant and abandoned buildings that cannot be saved and repurpose the land for new housing, green space, business development or other uses.
- Create homeownership opportunities for neighborhood residents who want to transition from renters to owners.

Economic Opportunities

- Connect residents to education, workforce training, and career opportunities.
- Provide technical assistance, marketing, and training to local businesses in the Corridor.
- Connect local businesses to the City's economic development and beautification programs to increase the visibility and attractiveness of local businesses to be a welcoming place to eat, shop, and play.
- Attract new businesses and investment to Jasper Street.

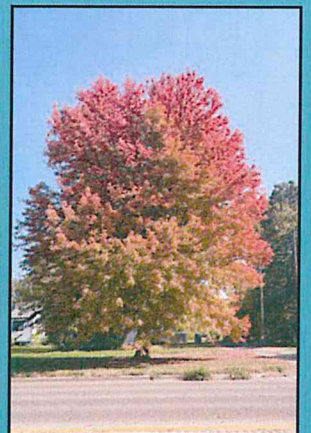


Figure 2: Corridor Strategy Map - Aerial

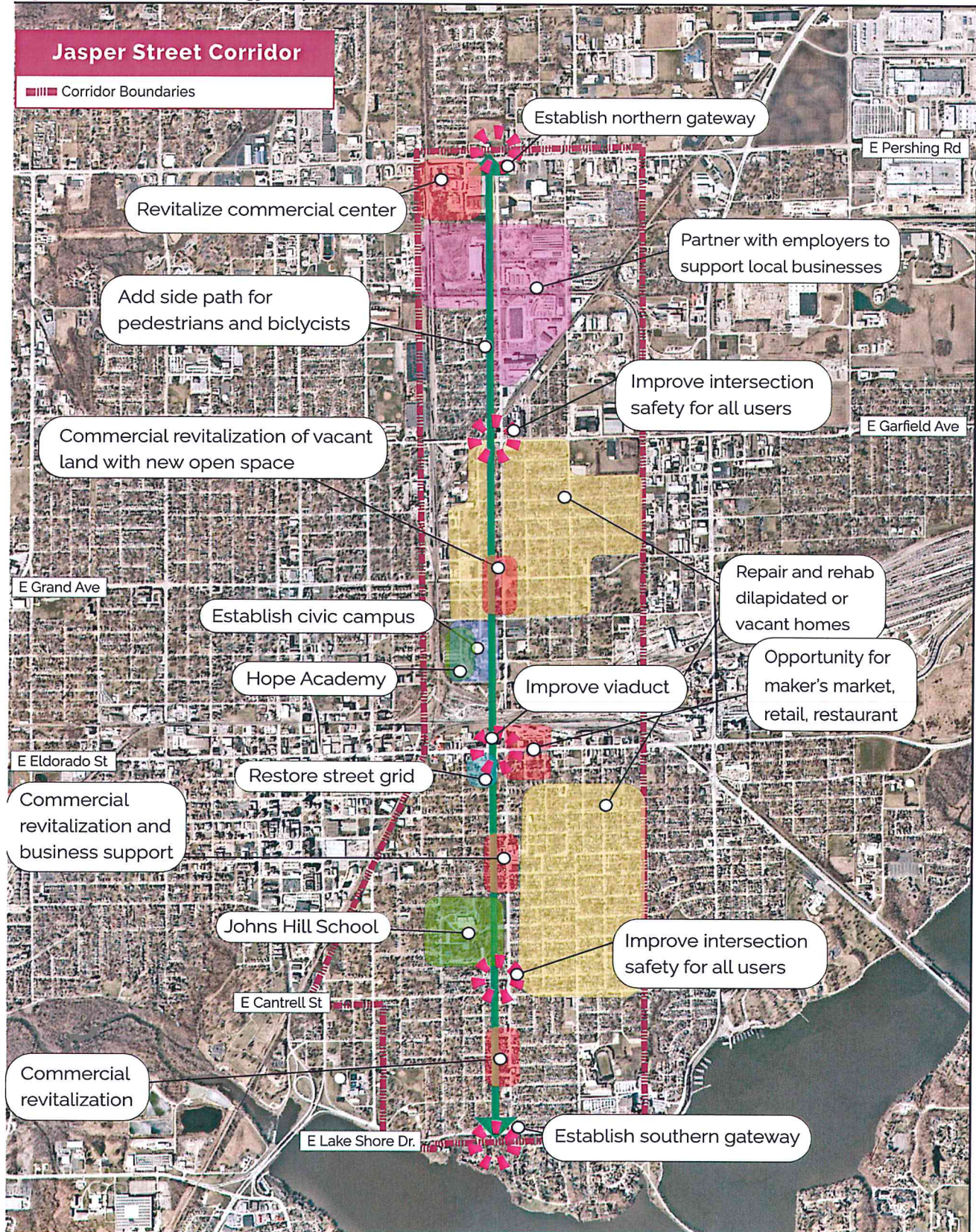
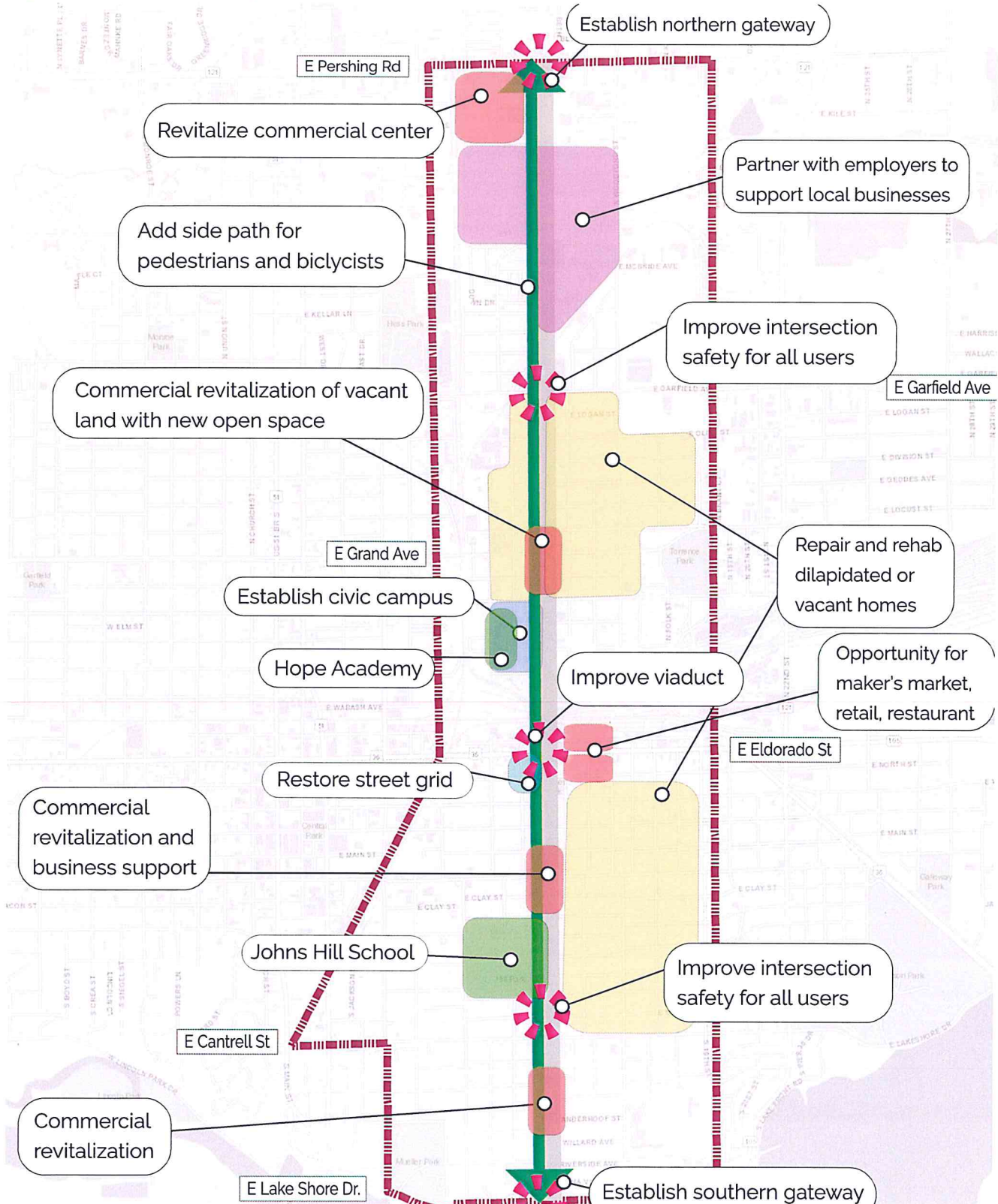


Figure 3: Corridor Strategy Map



chapter 2

our community

The Jasper Street Corridor connects several different neighborhoods, including SIA, Torrence Park, Clokey Park, Fans Field, Martin Luther King, St Mary's, Hess Park, and Wabash Crossings. It consists of residential areas, small businesses, industrial operations, and institutional uses The goal is to use this opportunity to make Jasper Street a great connector – of people and places to enhance the sense of community, safety and well-being.

Population

The current population of the Jasper Street Corridor is 8,944, a 1,600 decline from 10,544 residents in 2010. The five-year projection for the population in the Corridor is 8,804 (a continued decline of 0.32%). **The aim of this project is to change this trajectory and return population to the area.** The total daytime population is estimated at 9,433, which is larger than the total resident population. Of this daytime population, 40% are workers and employees and 60% are residents. This creates greater potential demand for retail businesses and restaurants. The population is 46.4% male and 53.6% female. The median age is 34.2; it is trending upward, but is still significantly lower than the U.S. median age of 38.9. This lower median age indicates a high ratio of families with young children in the area. A young population creates opportunities for increased youth programming, and other child-focused activities in the Corridor.

Income

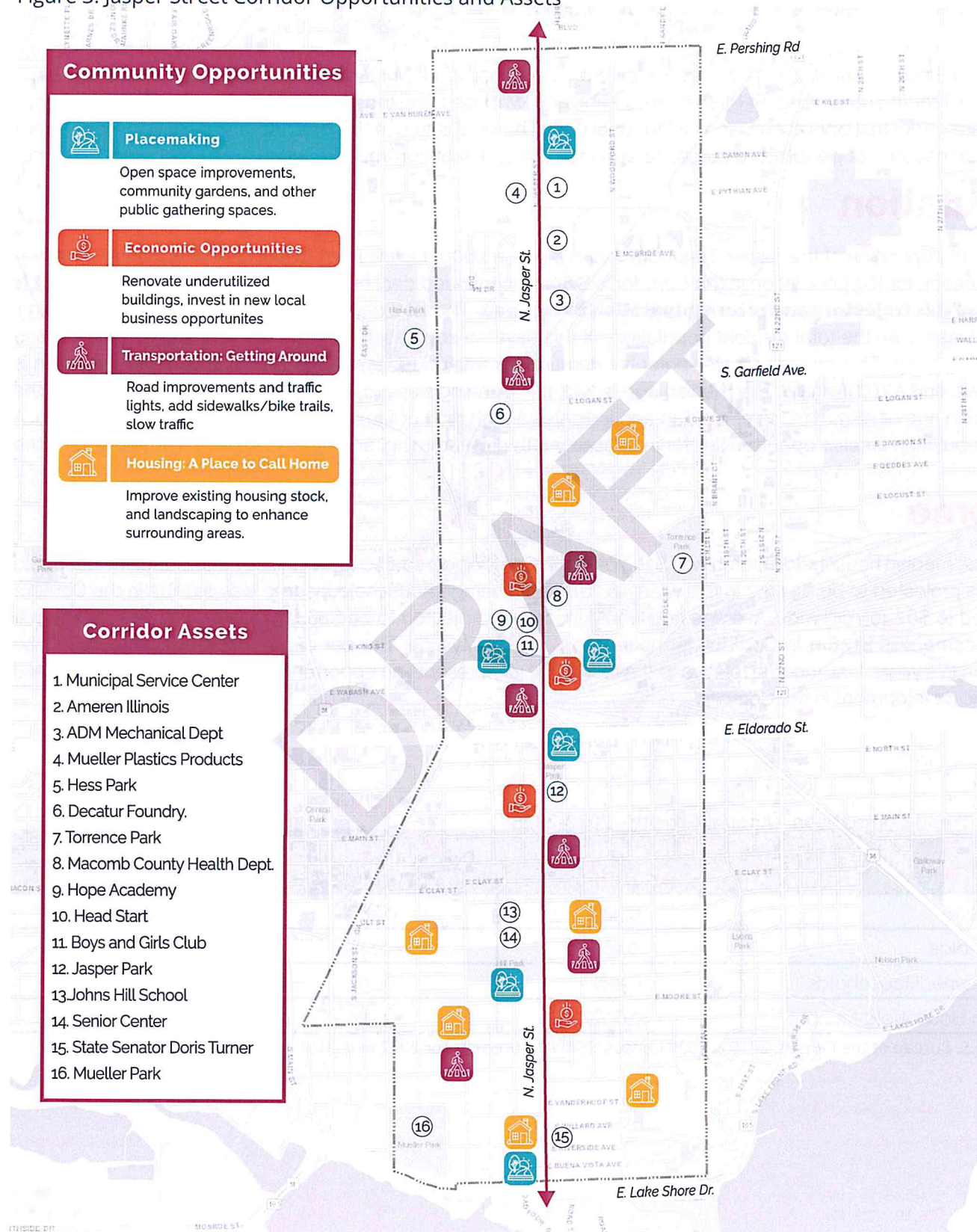
In 2022 the median household income was \$30,705 in the Corridor, compared to \$47,141 citywide. Median household income is projected to be \$34,912 in five years. In 2022, the average household income was \$41,812 in the Corridor compared to \$67,405 citywide. Average household income is projected to be \$48,129 in five years. In 2022 the per capita income was \$17,841 in Corridor, compared to \$29,668 citywide. The per capita income is projected to be \$20,691 in five years. Low income relative to the rest of the city presents an opportunity for increased workforce and economic development in the Corridor.

Table 1: Trend Comparison - Annual Growth - 2020-2025

Indicator	Jasper Street Corridor	Illinois	USA
Population	-0.32%	-0.28%	+0.25%
Households	-0.16%	-0.14%	+0.31%
Homeowner Households	+30%	+0.15%	+0.53%
Median Household Income	+2.60%	+3.11%	+3.12%

Source: U.S. Bureau of the Census, 2010 & 2020 Census, ESRI BIS forecasts for 2022 and 2027
VCE

Figure 3: Jasper Street Corridor Opportunities and Assets



chapter 3

engagement

Community feedback led the way for the vision, goals, and projects of the Jasper Street Roadmap. Project team members wanted the ideas for how to transform Jasper Street to come from the community. Ideas came from community members who live, work, study, and play along Jasper Street. The Jasper Street community provided feedback through a variety of engagement tools, including a widely attended festival, a project website, and an interactive online comment map.

The challenges, opportunities, and ideas identified by community members inspired the framework for the recommendations discussed in Chapters 5 – 8.

Jasper Street Fest

On October 20, 2022, more than three hundred fifty community members attended Jasper Street Fest. The fun-filled event had bounce houses, face paint, a DJ, and free food from local food trucks. Residents and community members from all walks of life came to celebrate Jasper Street and provided the project team with valuable feedback on the challenges facing the street, the needs they see for the area, and their preferred placemaking and transportation improvements.



The major themes that emerged are listed below:

Youth

- Parents and children want safe places for children to play and for "kids to be kids"
- More services are needed for all ages, especially tweens and teens
- Need for a community center, more sports programs, tutors after school, adventurous and exciting things for kids and teens
- More parks and splashpads

Food access

- A grocery store that is affordable and stocks quality, healthy food
- Community-run options like gardens and a co-op grocery store
- Less liquor stores, more healthy options

Slow down traffic

- Traffic calming - speed cameras, roundabouts, streetscape improvements to slow down drivers
- Make it safer for pedestrians and bicyclists
- Disconnect between what people want and how they act - community members stressed that speeding is a problem and admitted to speeding along Jasper Street

Streetscape and transportation improvements

- Bicycle and walking path/trail
- Better lighting and beautification of the viaduct
- Bright public art, murals, and street treatments
- Safe and comfortable places to spend time outdoors
- Traffic calming is a must

Dilapidated and vacant housing + lots

- Run-down houses are unsafe and bring the neighborhood down
- Tear down abandoned homes - would rather have a vacant lot than a decaying house next door
- Homeowners need help with repairs
- Vacant lots should be used to benefit the community
- The neighborhood should be made more inviting

Additional comments

- Public safety is key - many people commented that the area doesn't feel safe and that is one of the #1 changes they would like to see
- Retail, restaurants, coffee shops, second-hand shops, and more
- Create quality jobs in the neighborhood that people can walk to
- Clean up the vacant buildings near the viaduct and put fences around industrial uses/vacant buildings

chapter 8

economic opportunities

Issues and Opportunities

The Jasper Street Corridor is home to a wide diversity of employers – from major companies including ADM, Ameren, Mueller Water Products and Decatur Custom Tool to small, local businesses such as Homerun Food, J Morris Enterprises and JJ Fish. As shown in the table below, there are over 9,400 residents and workers in the Corridor.

Table 4: Corridor Daytime Population

2020 Total Daytime Population	9,433
Workers	3,800
Residents	5,633

Source: U.S. Bureau of the Census, 2010 & 2020 Census, ESRI BIS forecasts for 2022 and 2027 VCE

In 2022 the median household income was \$30,705 in the Corridor, compared to \$47,141 citywide. Median household income is projected to be \$34,912 in five years.

By far the largest household budget item is spending for "Housing", occupying more than 30% of the total household spending budget. Food, Pensions and Social Security and Transportation are the next largest budget items with 12.0%, 10.0% and 12.2% respectively. Dining Out and Entertainment account for 4.8% and 4.1% of household spending. That translates into an annual \$12 million in spending potential for both categories combined, much of which is currently leaking out of Corridor Area. New businesses in those categories could be an attractive addition to the Corridor.

The goals for economic opportunities are:

- Connect residents to education, workforce training, and career opportunities.
- Provide technical assistance, marketing, and training to local businesses in the corridor.
- Connect business to the City's economic development and beautification programs to increase the visibility and attractiveness of local businesses to be a welcoming place to eat, shop, and play.
- Attract new businesses and investment to Jasper Street.

Table 5: Household Spending

Item	Average Spent per HH	Total HH Spending	Percent of Total	SPI
Total Expenditures	\$36,676	\$136,254,413	100.0%	41
Food	\$4,404	\$16,360,884	12.0%	42
Housing	\$11,643	\$43,255,551	31.7%	41
Apparel and Services	\$1,031	\$3,832,875	2.8%	43
Transportation	\$4,478	\$16,636,903	12.2%	43
Travel	\$1,051	\$3,904,872	2.9%	37
Health Care	\$3,025	\$11,239,492	8.2%	43
Entertainment and Recreation	\$1,493	\$5,549,608	4.1%	41
Personal Care Products & Services	\$426.	\$1,583,446	1.2%	42
Education	\$720	\$2,677,693	2.0%	37
Miscellaneous	\$591	\$2,128,492	1.7%	44
Support Payments/Cash Contribution/Gifts in Kind	\$987	\$3,667,354	2.7%	36
Life/Other Insurance	\$278	\$1,032,793	0.8%	41
Pensions and Social Security	\$3,654	\$13,575,928	10.0%	39
Other	\$2,890	\$10,808,522	8%	40

Source: U.S. Bureau of the Census, 2010 & 2020 Census, ESRI BIS forecasts for 2022 and 2027 VCE

Goal 1: Connect residents to education, workforce training, and career opportunities.

1.1 Hold job fairs, resume workshops, and interview skill workshops in the Jasper Street Corridor.

Partner with Workforce Investment Solutions to hold educational and vocational workshops in the Jasper Corridor at locations such as Boys and Girls Club, Johns Hill School, churches or other non-profit organizations. Connecting residents to higher-paying jobs and career development opportunities will create a stronger community with more spending power.

1.2 Connect residents to higher education and training programs.

Partner with Richland Community College to recruit residents to enroll for a degree or certification. Richland offers over 80 programs, degrees and certificates from accounting and business to automotive technology, Commercial Truck Driver (CTD) training, computer science and network technology and software applications. Since only 13% of residents over age 25 have an Associate degree or higher, many residents could benefit from pursuing a degree or certificate in order to either seek employment or advancement in their career.

Goal 2: Provide technical assistance, marketing, and training to local businesses in the corridor.

2.1 Provide technical assistance, marketing, and training to local businesses in the Corridor.

Many of the local businesses, from auto repair to food and restaurants to business services along Jasper Street could use assistance to expand their sales. This would include marketing efforts, data analysis, and business planning skills. Assistance could either be provided by experienced retired professionals, or by contract to service providers from the City of Decatur.

2.2 Launch a marketing campaign for the Jasper Street Corridor.

Marketing is key to bringing new businesses to the area. A marketing campaign highlighting local businesses and events will spread the word about Jasper Street and the opportunities available there for businesses. This campaign can include a web site, social media, and other media for businesses along the Corridor to attract the citywide and regional customer base.

Goal 3: Connect businesses to the City's economic development and beautification programs to increase the visibility and attractiveness of local businesses to be a welcoming place to eat, shop, and play.

3.1 Launch a targeted façade improvement and beautification program for the Jasper Street Corridor.

Create a matching fund and small grant program to fund projects such as awnings and signage, landscape improvements, and façade improvements. The program would either include small grants for architectural and design work to get the project started, or retain one or more architects directly that would produce drawings for local property owners.

3.2 Provide outreach to commercial properties for eligibility for the C-PACE program.

The Commercial Property Assessed Clean Energy (C-PACE) program can help fund energy efficiency programs, particularly in the rehab of existing commercial properties. The City works with the Illinois Finance Authority (IFA) to offer the C-PACE program. C-PACE financing can be used by owners and developers to finance or refinance eligible improvements to commercial and industrial properties. The financing can be up to 25% of the value of the property. Eligible improvements include fixtures, systems, equipment and devices intended for energy efficiency, renewable energy, resiliency or water use and electric vehicle charging stations.



Goal 4: Attract new businesses and investment to Jasper Street

4.1 Create a marketing brochure, online and in print, to attract new stores and developers to the Corridor.

Continued outreach with the business and development community will be necessary to bring lasting change to Jasper Street. Marketing brochures, online and print presence, and other forms of outreach will help Jasper Street market itself as an exciting and lucrative place to do business.

4.2 Focus recruitment of grocery, restaurants and food services.

The Corridor lacks fresh groceries and food services. The City can work with a broker to market vacant City-owned land to attract a new grocery store or food co-op to the Corridor. The City can market vacant former retail or auto-repair spaces to bring new uses, such as a coffee shop, ice cream parlor, or small restaurant to the Corridor.

4.3 Explore the creation of a food production incubator / market

Conduct a business plan for the creation of an incubator and market space for small food production. Modeled on location such as The Hatchery in Chicago, small spaces could be rented and built out with commercial kitchens, or users could rent a common commercial kitchen for set periods of time. The space could also sell retail products to the public.

4.4 Investigate the demand for a cultural space to house local creative industries

Craftsmen, artists and creative individuals often look for affordable spaces for their studios and workspaces in the context of other creative industry businesses. Oftentimes, these businesses are operated out of people's homes with limited space and amenities. A cultural hub that offers space to rent to these businesses will create a dynamic location that both supports locally-based economic development as well as being an attraction for events and shows.

case study: 8twelve coalition, muncie, indiana

Neighbors in Thomas Park/Avondale neighborhoods of Muncie, IN came together with the support of Muncie Habitat for Humanity to develop a quality-of-life plan in 2015. The plan covered housing, economic development, workforce, and open space/recreation. One of the major outcomes of the plan has been the rebirth of local businesses and gathering spaces. The 8twelve Coalition led the effort to locate a space for a new cafe, Rosebud Coffee House. "At the core of the Coalition's work is our residents, and the foundational outcomes we're working toward together are a sense of community, social cohesion, and collective action," Jena Ashby, Director of Impact & Programs for Muncie Habitat for Humanity explained. "A coffee shop actually brings a couple of those things together. It's in the business sector, but it has a direct impact on sense of community and social cohesion since it's a venue for neighbors to connect."



Source: The Star Press

With artisan products from local women entrepreneurs on sale in the shop and two meeting rooms available free of charge for anyone in the neighborhood in need of a community space, Rosebud is an important milestone in the 8twelve Coalition's efforts to revitalize the south side of Muncie and the culmination of efforts by owner Tiara Hicks to establish a new business that could bring the community together.

APPENDIX

transportation

To create a vibrant, walkable and bicycle-friendly corridor, this report recommends improvements to Jasper Street through the completion of four (4) separate projects. The vision for transportation improvements is to make Jasper Street an attractive and welcoming street for people of all ages and abilities, and embraces all users regardless of which mode of transportation they choose.

Recommendations

Transportation recommendations for Jasper Street are presented as four (4) individual projects. Proposed improvements include the installation of bicycle facilities, sidewalk improvements, and eliminating potential confusion associated with one-way streets near the railroad viaduct. Each improvement can be implemented using existing right-of-way, such that no private property would be required.

Sections

North Jasper:

Project 1: Roadway Improvements: Pershing Street to Marietta Street.

Central Jasper:

Project 2A: Restore Roadway Grid between North Street and the Railroad Viaduct.

Project 2B: Viaduct Lighting, Railing, and Art Enhancements.

South Jasper:

Project 3: Roadway Improvements: Jasper Street between William Street and Lake Shore Drive.

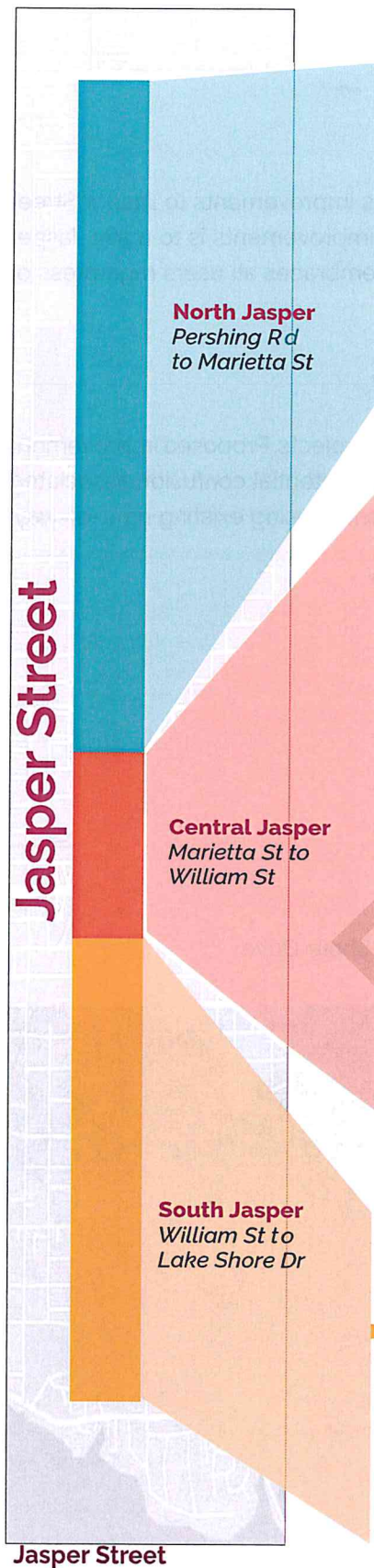


Bus Shelter on Jasper Street



Jasper Street

APPENDIX



1. Roadway Improvements: Jasper Street between Pershing Rd and Marietta St

North Jasper Street from Pershing Road to Marietta Street is recommended for roadway improvements. There is an option to add either a sidewalk or two-way bike lanes on one side of the street. The recommendations include sidewalk repair and streetscape improvement.

2A. Restore Roadway Grid between North Street and the Railroad Viaduct

Jasper Street and the adjacent roadway grid from North Street to the south end of railroad viaduct is recommended for reconfiguration. Restore roadway network to eliminate one-way streets. Convert Jasper Street to two-way and remove curved reroutes. Rebuild North Street and Illinois Street as a full intersection.

2B. Viaduct Lighting, Railing, and Art Enhancements

Jasper Street and the adjacent roadway grid from North Street to the south end of railroad viaduct is recommended for reconfiguration. Restore roadway network to eliminate one-way streets. Convert Jasper Street to two-way and remove curved reroutes. Rebuild North Street and Illinois Street as a full intersection.

3. Roadway Improvements from William St to Lake Shore Dr

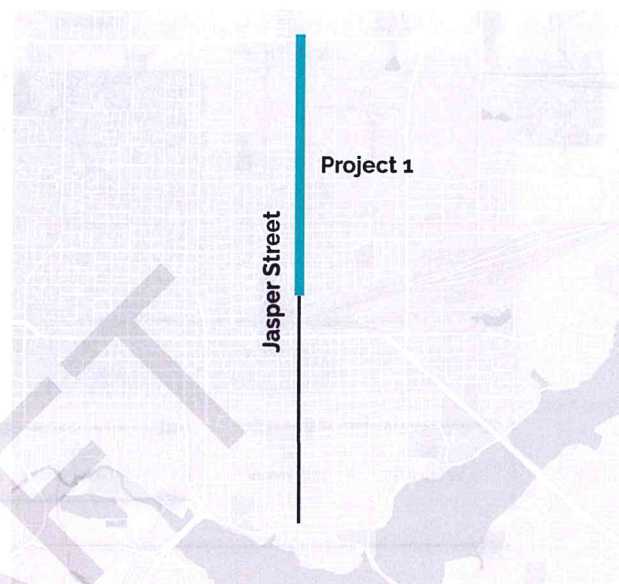
South Jasper Street from William Street to Lake Shore Drive is recommended for roadway improvements. There is an option to add either a sidewalk or two-way bike lanes on one side of the street. The recommendations include sidewalk repair and streetscape improvement.

APPENDIX

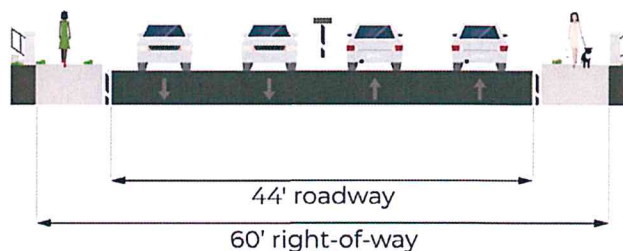
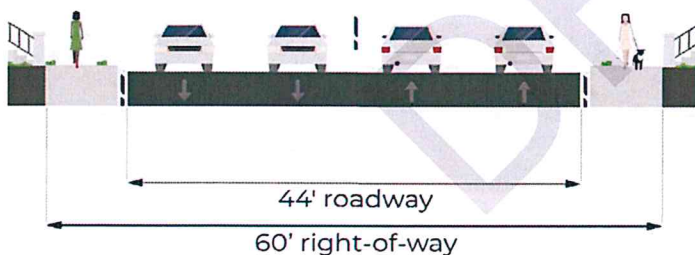
Project 1. Roadway Improvements: Jasper Street between Pershing Rd and Marietta St.

To improve conditions along Jasper Street between Pershing Road and Marietta Street, two options were considered. The first option proposes to reconfigure existing automobile travel lanes on Jasper Street, converting four travel lanes to three. After narrowing the roadway and relocating the east curb, this option would provide space to construct a sidepath along the west side of the street within the right-of-way. This sidepath would be physically separated from the roadway by a landscaped 5' parkway. The existing sidewalk along the east side of the street would remain, and any remaining sidewalk gaps would be filled in. This option was selected as the preferred option, as the sidepath creates walking and bicycling space that is physically separated from automobile traffic.

The second option is for two-way bike lane on west side of the street with curb and gutter staying in place. This option was rejected as it does not physically separate walking and bicycling from automobile traffic.



Project 1 Map



Existing Typical Roadway Section -
1155 E. Pershing Road to Marietta Street
(Flush Median or No Median)

Existing Typical Roadway Section -
Pershing Road to U-Haul ~ 1155 E. Pershing
(Mountable, Curbed Median)

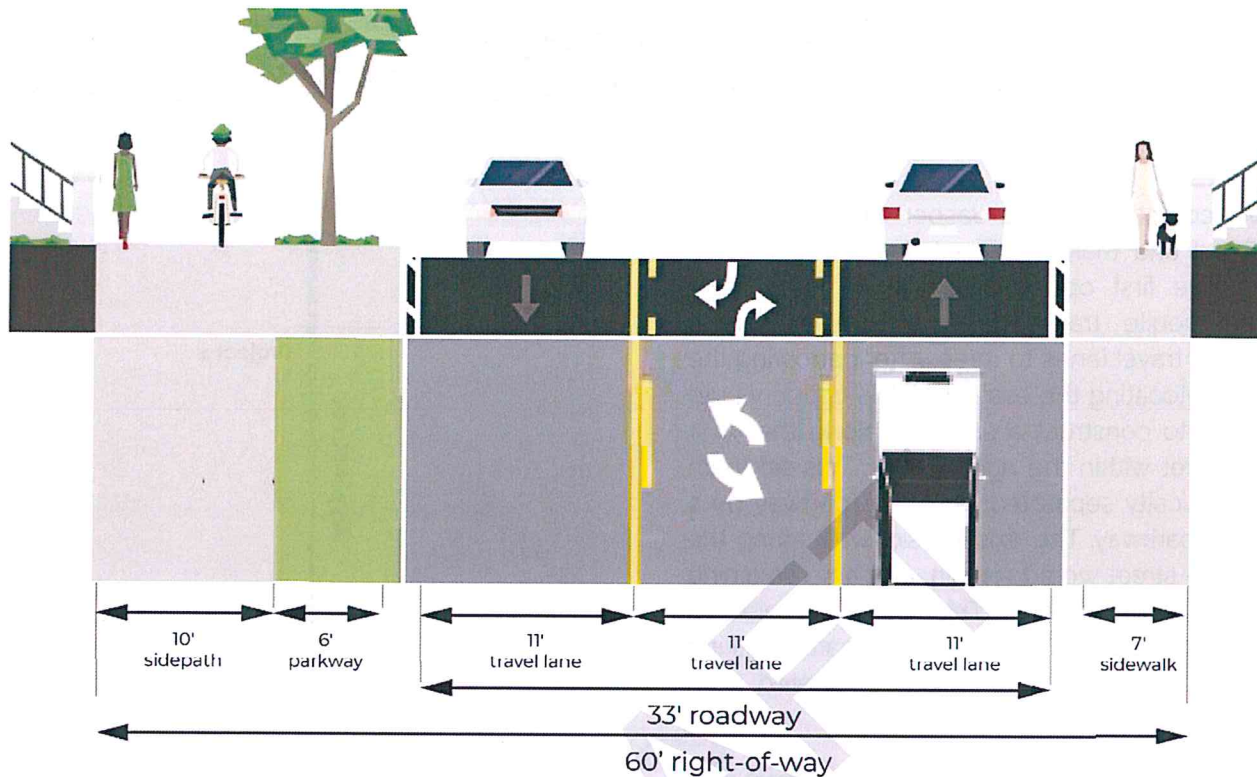


Jasper Street facing north, approaching Grand Avenue

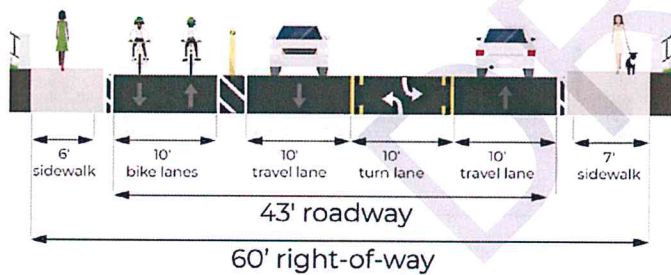


Jasper Street facing north, approaching Pershing Road

APPENDIX



Preferred Option - 10' Sidepath on West Side, Relocate Curb & Gutter (\$3.94 Million)



**Example for Preferred Option,
Lake Avenue, Glenview, Illinois**

Alternative Solution Showing Two-Way Separated Bike Lane



**Example for Alternative Solution,
Chicago Avenue, Evanston, Illinois**

APPENDIX

Project 2A. Restore Roadway Grid between North Street and the Railroad Viaduct

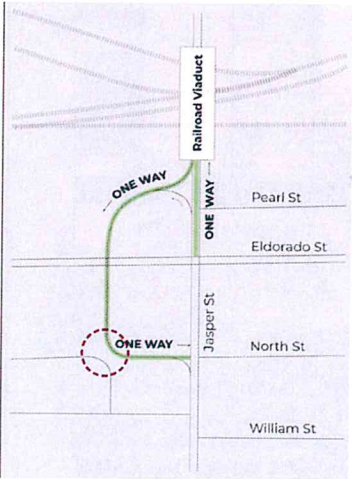
Between North Street and the railroad viaduct, Jasper Street and Illinois Street become a pair of one-way streets for traffic crossing Eldorado Street. While this may have been designed to reduce congestion or improve turning movements, it is no longer needed and should be restored to a more intuitive roadway grid that allows two-way movement on all streets.

Figure 13 and 14 show the existing and proposed roadway configuration for restoring two-way travel on all streets. For this project, the proposed scope of work includes removal and replacement of curbs and gutters, signal and utility adjustments, pavement markings, and upgraded traffic signals.

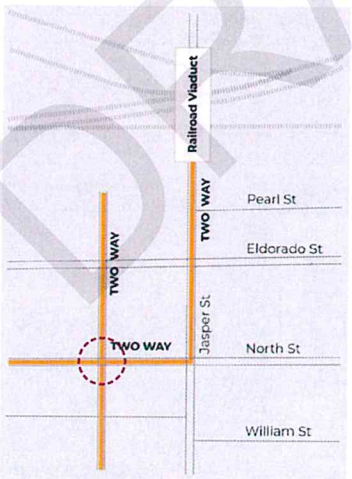
A potential benefit of this proposed change would enable to city to create new parcels for development by vacating former rights-of-way that no longer would be needed for roads (Figure 16).



Project 2A Map



Existing Network



Proposed Network



Jasper Street facing North, approaching Viaduct

APPENDIX



Proposed Roadway Grid

APPENDIX

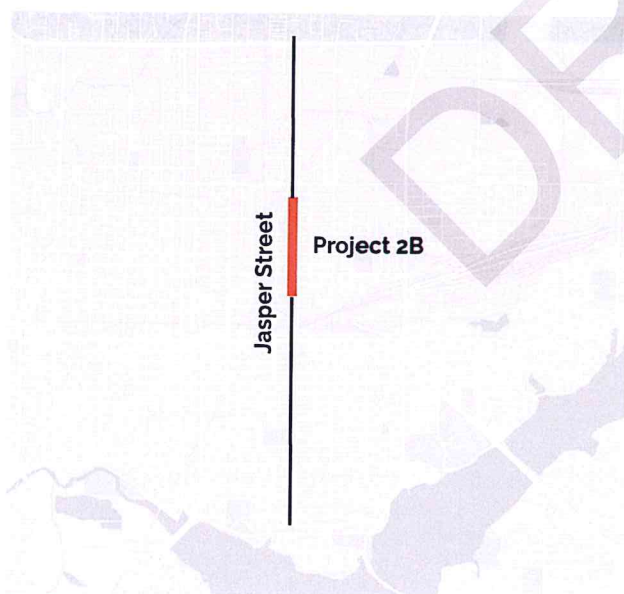
Project 2B. Viaduct Lighting, Railing, and Art Enhancement

Roadway width of Jasper Street through the railroad viaduct is the narrowest in the corridor. Roadway width is 28' and the tunnel width is 38'. There are 2 travel lanes, 11' wide and one in each direction. There is a 3' wide raised median with tunnel piers. There is curb and gutter on both sides of the street except for the portion of the street in the tunnel. There are 5' wide sidewalks on both sides of the street. The sidewalks are raised in the tunnel and have barrier railings on both sides. Length of the tunnel is approximately 300'.

Proposed improvements for the railroad viaduct include removal and replacement of the existing sidewalk railing, replacement of the lighting through the viaduct, and installation of gateway murals in front of each tunnel entrance.

The proposed lighting improvements would utilize energy-efficient LED lights. While the railroad viaduct is owned by the railroad, lighting would be owned and maintained by the City. In lieu of mural art, LED lighting installations could project colors patterns onto the viaduct walls, which would add visual interest to the viaduct without requiring a permit or maintenance agreement to modify infrastructure owned by the railroad.

The proposed gateway murals would be installed as free-standing structures erected over the roadway, and would include posts and foundations installed on the city-owned right-of-way in front of each tunnel entrance. Each gateway mural would allow the city to create a more attractive gateway for people approaching from the north or south into the corridor. The gateway murals should be accompanied with signage at the nearest signalized intersections on either side of the viaduct to help approaching vehicles determine whether there is sufficient vertical clearance for trucks.

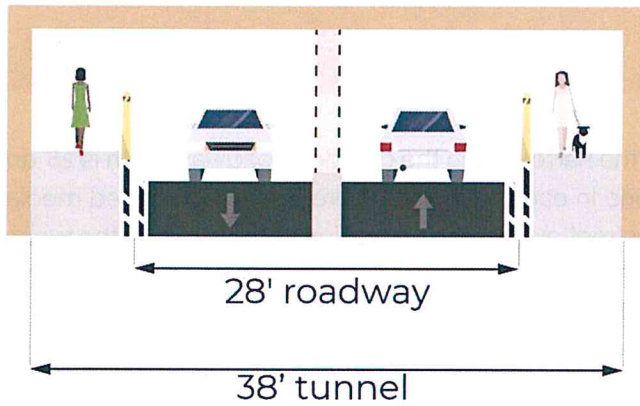


Project 2A Map

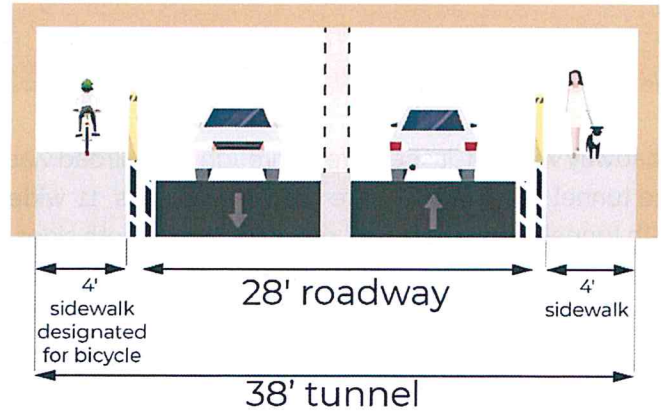


Jasper Street facing North, approaching Viaduct

APPENDIX



Existing Viaduct Section -
Sangamon Street to Eldorado Street



Proposed Viaduct Section -
No Change in Width



Art and Light Installation Examples

APPENDIX

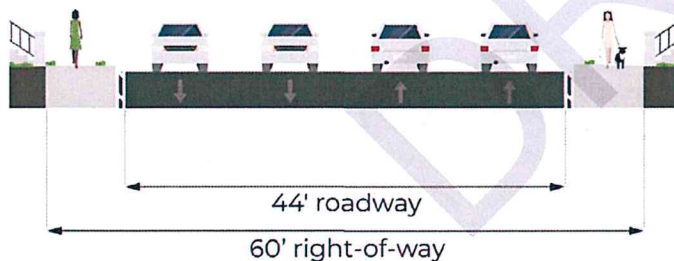
Project 3. Roadway Improvements: Jasper Street between William St and Lake Shore Dr

To improve conditions along Jasper Street between William Street and Lake Shore Drive, two options were considered. The first option proposes to reconfigure existing automobile travel lanes, converting four travel lanes to three. After narrowing the roadway and relocating the east curb, this option would provide space to construct a sidepath along the west side of the street within the right-of-way. This sidepath would be physically separated from the roadway by a landscaped 5' parkway. The existing sidewalk along the east side of the street would remain, and any remaining sidewalk gaps would be filled in. This option was selected as the preferred option, as the sidepath creates walking and bicycling space that is physically separated from automobile traffic.

The second option is for two-way bike lane on west side of the street with curb and gutter staying in place. This option was rejected as it does not physically separate walking and bicycling from automobile traffic.



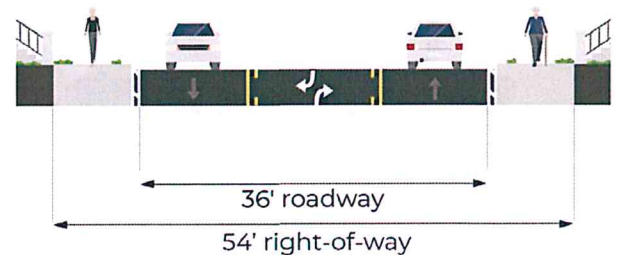
Project 3 Map



Existing Typical Roadway Section -
Lake Shore Drive to Wood Street (Four Lanes)



North of Lake Shore Drive, looking North

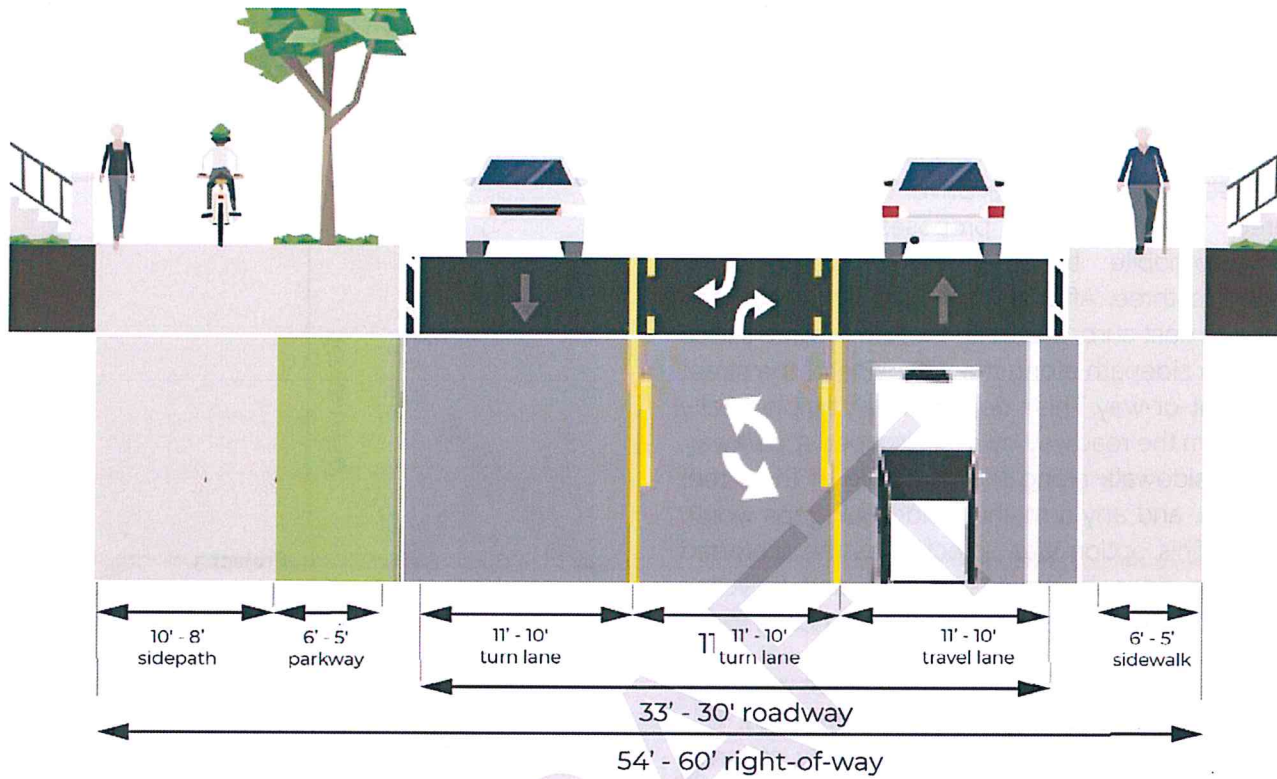


Existing Typical Roadway Section -
Wood Street to Eldorado Street (Three Lanes)

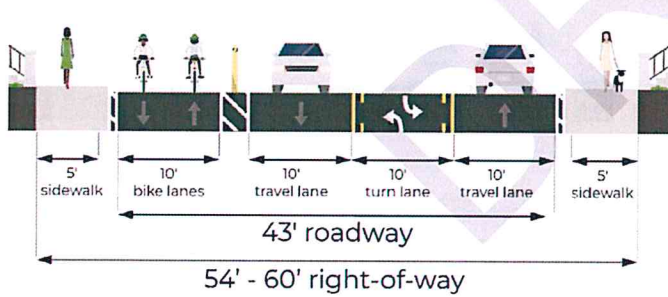


North of Wood Street, looking North

APPENDIX



Preferred Option - 10' Sidepath on West Side, Relocate Curb & Gutter (\$2.93 Million)



Alternative Solution Showing Two-Way Separated Bike Lane



Example for Preferred Option, Lake Avenue, Glenview, Illinois



Example for Alternative Solution, Chicago Avenue, Evanston, Illinois

SUBJECT: Resolution Authorizing Property Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

SUMMARY RECOMMENDATION:

BACKGROUND:

ATTACHMENTS:

Description	Type
2023 Business Insurance Coverage Letter to Council	Cover Memo
Resolution Authorizing Property Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: September 18, 2023

TO: Honorable Mayor Moore Wolfe
City Council

FROM: Scot Wrighton, City Manager
Ruby F. James, CFO & City Treasurer
Jenifer McCoskey, Risk Management Coordinator

SUBJECT: Items 3 through 10 Risk Management Property, Liability Workers Compensation for the City with Policy Year Starting October 1

SUMMARY RECOMMENDATION

City Administration recommends City Council approval of the attached resolutions authorizing insurance coverage for property and casualty, liability, and workers compensation for the period October, 1, 2023 through October 1, 2024.

BACKGROUND

Hurricanes, flooding and Hawaiian wildfires, along with continuing inflationary pressures continue to drive a significant shift in the risk management profiles and risk coverage assessments in the insurance marketplace where the City obtains protection. Inflation and lack of building supplies have caused property carriers to build in premium increases to reflect undervalued properties. Carriers are scrutinizing clients' Statements of Values, and in some cases demanding that values be increased by double digits in 2023-2024 renewals.

To obtain better pricing for property & liability insurance and excess property coverage, we are bidding with a second carrier.

Concerning Commercial Package renewal (1st level property, casualty, and liability coverage), all carriers are requiring a minimum deductible of \$250,000 for all lines of coverage. In addition, the underwriters are scrutinizing the property values and if they are not in line with reputable services such as Marshall & Swift, the carriers will contemplate higher property rates to reflect what they believe are under-valued properties.

The Cyber market is very concerned about systemic cyber risk, cyber underwriting practices, and where hackers may hit next, as ever escalating ransomware and cyber security threats continue to plague the cyber insurance market. Cyber insurance companies continue to require more monitoring software in order to obtain insurance and the City is meeting the requirements for cyber monitoring.

Only a limited number of cyber carriers have responded to this hard market, and they participate with higher rates, higher retentions, and larger coinsurance requirements. Many carriers impose sub-limits and coinsurance provisions specific to ransomware claims. We do not have the package for cyber liability insurance yet, but it is expected to be slightly higher than the previous year. Staff anticipates providing updated information to the Council prior to the September 18 meeting.

With the ancillary lines of coverage such as Crime, Excess Crime, Auto Physical Damage, Boiler/Machinery and Gallagher Crisis Protect, each of those lines will see competitive renewal terms from a pricing and coverage standpoint.

Three years ago, we moved the Workers Compensation coverage to the Illinois Public Risk Fund (IPRF). This move resulted in premium reduction and a lower deductible. Anticipated increased payroll cost is driving the premium increase here.

Following much discussion with city insurance advisors, Arthur J. Gallagher over the last 6 months, we have concluded that given the current environment of risk, we do not believe coverage limit reductions to save policy premium costs are a wise choice at this time. We believe it is best to maintain coverage limits and incur the higher policy premium costs in the short term, as we believe that coverage limit reduction at this time given the volatile marketplace may place us in an unfavorable future position when we would seek higher coverage limits.

Upon council approval, the City will bind coverage as recommended in this material. City has yet to finalize the cyber liability and property liability and excess property coverage limits and premium costs with the carriers. The material presented to Council will, if approved, provide suitable and appropriate risk management with a maximum level or not to exceed level of coverage.

The City has an insurance broker and advisory arrangement with Arthur J. Gallagher Risk Management Services, through their Decatur office. Under this arrangement, Arthur J. Gallagher provides broker services including the shopping for insurance offerings and pricing, advisory services including evaluation and recommendation of coverage levels and insurance products, advisory services in all risk management matters, and loss mitigation services. This specific arrangement has been in place since 2014, and further includes a broker / advisor relationship with AJ Gallagher and its predecessors approaching 30+ years.

Existing Coverage – The City’s expiring insurance program includes:

Property insurance – coverage limit of \$1,000,000 per occurrence with a \$250,000 SIR or deductible,
Excess Property insurance – coverage limit above \$1,000,000 to total property of \$250 million,
Auto physical damage insurance – coverage limit of \$19.7 million with a \$100,000 SIR or deductible.
Liability insurance – coverage limit of \$15,000,000 per occurrence with a \$250,000 SIR or deductible,
Business auto liability – coverage limit \$5,000,000 per accident with a \$250,000 SIR or deductible,
Workers Compensation insurance – coverage limit of \$3,000,000 with a \$300,000 SIR or deductible,
Equipment breakdown insurance – coverage limit of 100,000,000 with a \$5,000 SIR or deductible,
Crime insurance – coverage limit \$2,000,000 per loss with a \$5,000 SIR or deductible,
Cyber liability insurance – coverage limit of \$5,000,000 per occurrence with a \$50,000 SIR or deductible.
Crisis protection insurance – coverage limit of \$1,000,000 per occurrence with \$5,000 SIR or deductible.

Proposed Coverage – The City’s renewed insurance program includes:

Property insurance – coverage limit of \$1,000,000 per occurrence with a \$250,000 SIR or deductible,
Excess Property insurance – coverage limit above \$1,000,000 to total property of \$150 million,
Auto physical damage insurance – coverage limit of \$19.7 million with a \$100,000 SIR or deductible.
Liability insurance – coverage limit of \$15,000,000 per occurrence with a \$250,000 SIR or deductible,
Business auto liability – coverage limit \$5,000,000 per accident with a \$250,000 SIR or deductible,
Workers Compensation insurance – coverage limit of \$3,000,000 with a \$300,000 SIR or deductible,
Equipment breakdown insurance – coverage limit of 100,000,000 with a \$5,000 SIR or deductible,
Crime insurance – coverage limit \$2,000,000 per loss with a \$5,000 SIR or deductible,
Cyber liability insurance – coverage limit of \$5,000,000 per occurrence with a \$50,000 SIR or deductible.
Crisis protection insurance – coverage limit of \$1,000,000 per occurrence with \$5,000 SIR or deductible.

Recommendation

City Risk Management hereby requests City Council authorization to proceed forward to bind coverage for the insurance period commencing October 1, 2023 and ending October 1, 2024, including renewal of the coverage as proposed.

Arthur J Gallagher marketed the City’s coverage to multiple insurers to ascertain interest and competitiveness in the marketplace. The renewal proposals received from the expiring carriers offered the most competitive terms and conditions.

Annual premium \$ Coverage:	Prior Price 2021 - 2022	Expiring Price 2022 - 2023	Proposed Price 2023 - 2024	% Change vs expiring
Property & liability	280,803.00	417,007.00	427,103.00	2%
Excess property	85,409.00	121,962.00	250,000.00	105%
Equipment breakdown	5,998.00	6,056.00	5,968.00	-1%
Crime	8,846.00	8,981.00	9,175.00	2%
Excess liability	83,305.00	313,529.00	388,329.00	24%
Auto physical damage	66,520.00	67,479.00	61,115.00	-9%
Cyber liability	55,810.00	160,117.00	200,000.00	25%
Crisis protection	44,278.00	52,003.00	57,784.00	11%
Worker’s compensation	150,610.00	195,802.00	213,540.00	9%

The market review conducted by Arthur J Gallagher indicated that the coverage and price offering from the expiring carriers would not be improved upon by other carriers given the current marketplace climate and price offering of the expiring carriers. However, Arthur J Gallagher is still awaiting quotes to match the expiring coverage limit for excess property since the renewal with Travelers will result in less excess property coverage. It is believed that the anticipated quote will be a lower premium than stated above. Similarly, Cyber liability is not finalized at this time and is anticipated to be lower than proposed.

POTENTIAL OBJECTIONS

None

INPUT FROM OTHER SOURCES

Ted Miller & Cary Peters, Arthur J. Gallagher Risk Management Service, Inc.

STAFF REFERENCE

Scot Wrighton, City Manager
Ruby F. James, CFO & City Treasurer
Jenifer McCoskey, Risk Management Coordinator

BUDGET/TIME IMPLICATIONS

Insurance coverage will commence effective October 1, 2023.

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING PROPERTY INSURANCE COVERAGE
FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of property insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has requested quotes on the City's behalf for property insurance for the period October 1, 2023 through October 1, 2024,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. Upon receipt of the requested quotes, the City of Decatur will select the carrier providing desired insurance coverage at the most affordable price.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the selected carrier in an amount not to exceed \$250,000.00.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Property and Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

ATTACHMENTS:

Description	Type
Resolution Authorizing Property and Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING PROPERTY AND LIABILITY
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of property and liability insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for property and liability insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, Underwriters at Lloyd's London (Ambridge) has submitted a quote to provide property, general liability, employee benefits liability, errors and omissions liability, employment practice liability, sexual harassment liability, sexual abuse liability, law enforcement liability, automobile liability, in an amount not to exceed 427,103.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Underwriters at Lloyd's London (Ambridge) to supply property, general liability, employee benefits liability, errors and omissions liability, employment practice liability, sexual harassment liability, sexual abuse liability, law enforcement liability, automobile liability, in an amount not to exceed \$427,103.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

INPUT FROM OTHER SOURCES:

ATTACHMENTS:

Description	Type
Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING EXCESS LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of excess liability insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess liability insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, Evanston Insurance (Markel Corporation Group) has submitted a quote to supply excess liability insurance in the amount of \$160,358.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Evanston Insurance (Markel Corporation Group) to supply excess liability insurance in the amount of \$160,358.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Cyber Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

SUMMARY RECOMMENDATION:

INPUT FROM OTHER SOURCES:

ATTACHMENTS:

Description	Type
Resolution Authorizing Cyber Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING CYBER LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of cyber liability insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has requested quotes on the City's behalf for cyber liability insurance for the period October 1, 2023 through October 1, 2024,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. Upon receipt of the requested quotes, the City of Decatur will select the carrier providing desired insurance coverage at the most affordable price.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the selected carrier in an amount not to exceed \$200,000.00.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1 2024

SUMMARY RECOMMENDATION:

ATTACHMENTS:

Description	Type
Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING EXCESS LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of excess liability insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess liability insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, General Star Indemnity Company (Berkshire Hathaway Insurance Group) has submitted a quote to supply excess liability insurance in the amount of \$227,971.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of General Star Indemnity Company (Berkshire Hathaway Insurance Group) to supply excess liability insurance in the amount of \$227,971.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Crisis Protection Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

SUMMARY RECOMMENDATION:

BUDGET/TIME IMPLICATIONS:

ATTACHMENTS:

Description	Type
Resolution Authorizing Crisis Protection Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING CRISIS PROTECTION INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of crisis protection insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for crisis protection insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, Underwriters at Lloyd's London has submitted a quote to supply crisis protection insurance in the amount of \$57,784.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Underwriters of Lloyd's London to supply crisis protection insurance in the amount of \$57,784.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Auto Physical Damage Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

ATTACHMENTS:

Description	Type
Resolution Authorizing Auto Physical Damage Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING AUTO PHYSICAL DAMAGE
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of auto physical damage insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for auto physical damage insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, Hanover Insurance Company has submitted a quote to supply auto physical damage insurance in the amount of \$61,115.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Hanover insurance Company to supply auto physical damage insurance in the amount of \$61,115.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

SUBJECT: Resolution Authorizing Excess Workers Compensation Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024

SUMMARY RECOMMENDATION:

ATTACHMENTS:

Description	Type
Resolution Authorizing Excess Workers Compensation Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2023 to October 1, 2024	Resolution Letter

RESOLUTION NO. R2023 - _____

**RESOLUTION AUTHORIZING EXCESS WORKERS COMPENSATION
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2023 TO OCTOBER 1, 2024**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2023, and,

WHEREAS, the City of Decatur is in need of excess workers compensation insurance coverage for the period October 1, 2023 through October 1, 2024; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess workers compensation insurance for the period October 1, 2023 through October 1, 2024; and,

WHEREAS, Illinois Public Risk Fund has submitted a quote to supply excess workers compensation insurance in the amount of \$213,540.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Illinois Public Risk Fund to supply excess workers compensation insurance in the amount of \$213,540.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 18th day of September, 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

Financial Management

DATE: 9/18/2023

MEMO:

TO: Honorable Mayor Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Ruby James, City Treasurer & CFO

SUBJECT: An Ordinance Amending the 2022 Budget Reconciliation Ordinance of the City of Decatur, Illinois

SUMMARY RECOMMENDATION:

City Administration recommends City Council approval of the attached Ordinance.

BACKGROUND:

City Council adopted the Fiscal Year 2022 Budget and Appropriation Ordinance for the purpose of defraying the expenses of certain departments and funds of the City of Decatur for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

On December 19th 2022, and again for Fiscal Year 2022, the City Council approved an ordinance to amend the 2022 budget to reconcile the budget and appropriate additional funds for operational expenditures for the City to effect provision of services to its citizens which were not anticipated at the time of adoption. Passage of a budget reconciliation ordinance every December is a regular part of closing out and properly ending a fiscal year.

On June 20, 2023, again for Fiscal Year 2022, the City Council approved an ordinance to amend the 2022 budget and close-out and finalize the reconciliation of the fiscal year that ended December 31, 2022.

Now the City Council is asked to again amend the 2022 Budget Reconciliation Ordinance to allocate the \$10 million of revenue replacement funds related to the American Rescue Plan Act (ARPA) for public safety expenses, specifically police and fire salaries.

The Federal Government released the funds for the American Rescue Plan Act in 2021, requesting that municipalities spend the funds on significant projects to help communities. The revenue replacement funds of \$10 million was a standard allowance that could be used for revenue that was lost to the city due to the pandemic conditions present in the economy. These "replacement" funds were to be used for any service traditionally provided by a government. The City of Decatur filed

that the revenue replacement funds were used for government services in 2022 for quarters 1 and 2, in accordance with the council's ARP spending plan.

As is often the case, the Federal Government altered their audit requirements as ARP proceeded, and they changed the details of how they wanted the funds documented during the two and half years following enactment of the ARP Act in March 2021, and continued to make compliance changes after they released the funds to local governments. In order to meet the auditing requirements now imposed by the Federal government, the City Council must now adopt a resolution formally stating that the City used the \$10 million of revenue replacement funds for general government services.

Since receiving its first ARP payment in 2021, the City has been transparent about how the funds would be spent, and has included extra explanatory notes in its adopted budget to further clarify how and where ARP funds are used for various governmental purposes noted in the original legislation. This will continue to be a feature of the city budget in 2024. As the Treasury Department developed its compliance requirements, how cities used the "revenue replacement" portion of ARP proceeds was different than compliance for "non-revenue replacement."

This action releases \$10 million of expenses into fund balance to be available for spending on projects already identified by the City Council for use of ARPA funds. This amendment does not create any new ARP funds to be available, and it does not alter the Council's ARP spending plans; it is a required step in the compliance process, and creates a release of the restriction on the \$10 million, for grant compliance and documentation purposes.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

Clifton Larson Allen LLP

STAFF REFERENCE: Scot Wrighton, City Manager Ruby James, City Treasurer & CFO

BUDGET/TIME IMPLICATIONS:

Approval of this ordinance will allow the City to use the \$10 million of ARPA funds as filed in the Federal 2022 quarter 2 reporting period.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

ORDINANCE NO. 2023 –

**ORDINANCE AMENDING THE 2022 BUDGET RECONCILIATION
ORDINANCE OF THE CITY OF DECATUR, ILLINOIS**

WHEREAS, on December 6, 2021, City Council adopted the Fiscal Year 2022 Budget and Appropriation Ordinance for the purpose of defraying the expenses of several departments and funds of the City of Decatur for the fiscal year beginning January 1, 2022 and ending December 31, 2022; and,

WHEREAS, on December 19, 2022 the City Council adopted a budget reconciliation ordinance further amending the Fiscal Year 2022 Budget; and,

WHEREAS, on June 20, 2023 the City Council amended the Fiscal Year 2022 Budget to close-out and finalize the reconciliation of the fiscal year that ended December 31, 2022.

WHEREAS, it is now necessary to further amend the 2022 budget to allocate the \$10 million for revenue replacement funds from the American Rescue Plan Act (ARPA) for public safety salaries, namely fire and police salaries, in the first two quarters of the fiscal year which ended December 31, 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS, AS FOLLOWS:

SECTION 1. The following amounts are hereby appropriated for the Fiscal Year ending December 31, 2022, and set apart within the following designated funds for expenditures, and the December 2022 Budget Reconciliation Ordinance is accordingly amended as follows:

Fund	\$ Amount
General Fund	10,000,000
American Rescue Plan (#99)	(10,000,000)
Total	0

SECTION 2. This Ordinance shall be in full-force and effect after its passage by the Council and approval by the Mayor.

PRESENTED and ADOPTED this 18th day of September 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kimberly Althoff, City Clerk

SUBJECT: Resolution Authorizing the Execution of an Agreement with S. Shafer Excavating for the Demolition of 1540 N. Main

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Property to be Demolished	Exhibit

ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

MEMO: No. 23-13

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director, Community Development
Michael Snearly, Neighborhood Inspections Manager

DATE: September 18, 2023

SUBJECT: Resolution Authorizing the Execution of Agreement for Demolition of vacant building with S. Shafer Excavating at 1540 N. Main.

SUMMARY RECOMMENDATION: Staff recommends approval of the attached resolution authorizing execution of agreements for demolition of said dwellings.

BACKGROUND: The building at 1540 N. Main was put out as a single demolition bid. This property crossed the threshold for council approval. We received two bids to demolish 1540 N. Main; S. Shafer Excavating, \$38,400.00, and JRH Services, \$83,700.00

POTENTIAL OBJECTIONS: No known objections to this resolution.

INPUT FROM OTHER SOURCES: Jessica Coleman, Purchasing Supervisor; Michael Snearly, Neighborhood Inspections Manager.

BUDGET/TIME IMPLICATIONS: None

STAFF REFERENCE: Any additional questions may be forwarded to Cordaryl “Pat” Patrick or Michael Snearly at 217-450-2347 or msnearly@decaturil.gov .

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH S.
SHAFFER EXCAVATING FOR THE DEMOLITION OF 1540 N. MAIN**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of the vacant building at 1540 N. Main St, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of S. Shafer Excavating in the amount of \$38,400.00 for 1540 N. Main be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and S. Shafer Excavating for their total bid price of \$38,400.00.

PRESENTED and ADOPTED this 18th day of September 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

EXHIBIT A

Project Name: Demolition of Properties- 1540 N Main		S. Shafer Excavating	JRH Services
Bid Date: 08/31/2023		Pontoon Beach, IL	Decatur, IL
Time: 9:00 a.m.			
	Description	Unit Price	Unit Price
	Demolition	\$18,400.00	\$83,700.00
	Asbestos Cost	\$2,000.00	\$0.00
	Plumbing	\$18,000.00	\$0.00
TOTAL		\$38,400.00	\$83,700.00

Police Department

DATE: 9/1/2023

MEMO: 23-58

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Shane Brandel, Chief of Police

SUBJECT: Funding Assistance to Macon County HEALS

SUMMARY RECOMMENDATION: It is the recommendation of staff to approve by resolution the partial funding of the Macon County HEALS trauma response program.

BACKGROUND: See Staff Report

PRIOR COUNCIL ACTION: R2022-123

STAFF REFERENCE: Shane Brandel, 217-424-2745, sbrandel@decaturil.gov

BUDGET/TIME IMPLICATIONS: This will be funded through ARP funds.

ATTACHMENTS:

Description	Type
Resolution Letter	Resolution Letter
Staff Report	Backup Material
Program Overview	Backup Material
1st Year Data	Backup Material

RESOLUTION NO. R2023-_____

**RESOLUTION AUTHORIZING FUNDING ASSISTANCE TO CHILD 1ST
CENTER/MACON COUNTY HEALS FOR CRISIS RESPONSE PROGRAM WITH
THE DECATUR POLICE DEPARTMENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the request for funding assistance to be directed to the Macon County
HEALS crisis response program be, and the same is hereby, received, placed on file and
approved.

Section 2. That the City Manager or his designee be, and they are hereby, authorized and
directed to provide funding assistance on behalf of the City of Decatur to Child 1st Center/Macon
County HEALS in an amount not to exceed \$30,000.

PRESENTED, PASSED, APPROVED and RECORDED this 18th day of September
2023.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

STAFF REPORT

To: Mayor Julie Moore Wolfe
City Council Members
City Manager Scot Wrighton
From: Chief Shane Brandel
Subject: Council Resolution Funding of Macon County HEALS program

BRIEFING ITEM

RECOMMENDED ACTION:

Approve by resolution the partial funding of the Macon County HEALS trauma response program.

BACKGROUND:

The Macon County HEALS office is a program of the Child 1st Center that works with victims of crime between the ages of 0-25. Macon County HEALS has been working with DPD to develop a program where they would be able to respond to certain calls that the Decatur Police Department responds to in order to start working with families/individuals immediately following a violent crime. Current processes rely on referrals to HEALS, which delays the connection between the crisis works and the victims. This delay can create difficulty in being able to speak with and provide services to victims of violent crime. By adding the crisis response piece to the existing program, HEALS will be able to provide immediate support to individuals, lessening the long-term effects of the traumatic experience on the community members. This will allow the crisis response workers to provide for the immediate emotional and practical needs of the victims and families while they are in the peak of their trauma. Crises responders can develop safety plans, make connections with other family members, assist in finding appropriate accommodations, and offer services and information to victims of trauma.

With HEALS having the immediate and direct connection to victims, rather than relying on referrals, the HEALS program can ensure that all victims receive the information regarding services that are available.

Trauma caused by violent crime, whether it is as a victim or witness, can have lasting effects. If the trauma is not dealt with in a healthy way, it can lead to PTSD, personality changes, depression, alcohol/drug abuse, job loss, negative effects on relationships, and criminal behavior. By working with DPD to immediately interact with victims of trauma, the goal is to increase the participation in recovery services. By increasing the usage of the services, this decreases the likelihood of suffering from the negative effects of the trauma.

Macon County HEALS has received additional funding from other sources and is seeking approximately \$30,000 from the City to help fully fund and continue this program. The City of Decatur contributed \$30,000 to the first year of this program in 2022 through Council resolution R2022-123. This would be year two of this program, with the first year showing positive results.

The funding for this request will come from ARP funds. DPD has a dedicated public safety funding line in the ARP funds. Outlined within the public safety line is \$30,000 for intervention programs.

This HEALS program is considered an intervention program. Providing trauma services to victims of violent crimes is meant to reduce the effect of a known factor which has a direct correlation to future issues that effect the lives of the victim. These effects can also have a negative impact in the community.

ATTACHMENTS:

Resolution
Staff Report
Macon County HEALS Program Overview

Macon County Crisis Response a program of the Child 1st Center, is currently working with children, youth and their families impacted by violence in Macon County. This is being done through collaboration with other community organizations, making connections to available resources and engaging those affected by trauma with services to facilitate healing.

In an attempt to further the healing in our community, trained staff are connected with families directly following their traumatic experience to offer immediate support, build connections and ultimately help victims and their families begin the healing process as soon as possible.

Program Goals

- Increased protection through safe sheltering
 - Through the use of client assistance funds, we can provide short term, emergency shelter for individuals/families immediately following violent crime when returning home is not a viable, safe option
 - After engaging in Crisis Response services, the family/individual will be transitioned to case management who will offer continued support which could include support with relocating if that is a goal that has been established.
- Increased safety plan development and adherence
 - The Crisis Response worker can help make connections to other family members as well as local shelters or service providers (i.e. Dove) if deemed necessary.
 - The Crisis Response worker can help obtaining necessary items for a safety plan (extra clothing etc.) and help make appropriate accommodations to create a safety plan (i.e. plans for family pets)
- Increased sense of support, empowerment, knowledge of personal rights, regained power, and regained control
 - One of the primary responsibilities of the Crisis Response worker will be to follow up with victims and/or their families regarding information about their rights as well as victim compensation. Not only is this helpful to the family/individual to ensure they get the information necessary, this is

currently a task that often falls on the list of responsibilities for the Decatur Police Department. The addition of a Crisis Response worker would allow this task to be removed from their already full plate

- By having a Crisis Response worker present early on at the scene of a violent crime the emotional needs of the victim and their family are more likely to be met and those individuals are placed on the path to healing as soon as possible. According to the International Association of Chiefs of Police, "victims who are treated with sensitivity and respect are more likely to participate in investigations". Participation helps give the victim more power and control of their situation.
- Decreased traumatic flashbacks
 - By having a direct connection to victims of violent crime in our area, the program can ensure that all are receiving information about the counseling services that are available rather than relying on DPD or other community organizations or community members to pass along the information. In addition to receiving the information about counseling, the Crisis Response worker and/or Case Manager can follow up on services and/or coordinate transportation to get to appointments.
- Increased ability for parents to cope with trauma suffered due to their child experiencing trauma
 - Children are often the direct or indirect victims of violent crime, which can also be emotionally difficult for parents. Having Crisis Responders available early on can provide support to parents in their interactions with their children. Crisis Responders can take the burden of finding immediate resources (shelter, clothing, food etc.) off of the parents so they can focus their attention on their children.
 - The C1C crisis program has a partnership with Decatur Psychological (with additional partnerships in the works) to be able to provide free counseling services to children who have been victims of crime as well as their parents.

Goal / Performance Measurements

- Crisis response workers will track what services are provided to individuals/families throughout their time with Crisis Response.
- Crisis response workers will track the number of times returning home was not a safe, viable option and emergency shelter was provided.

- Crisis response workers will track the number of times follow up information is shared, if questions are asked, the number of victim compensation packets they assist with
- Data will be collected regarding the number of individuals that engage in counseling services
- Crisis Response workers will collect observable data regarding parents demeanor at specific intervals following their crisis (i.e. at the crisis support workers first interaction with the individual, at 1 week following the crisis, at 1 month following the crisis)
- Service satisfaction surveys will be sent to all who engage at a specific time frame following their crisis.

Budget Needs

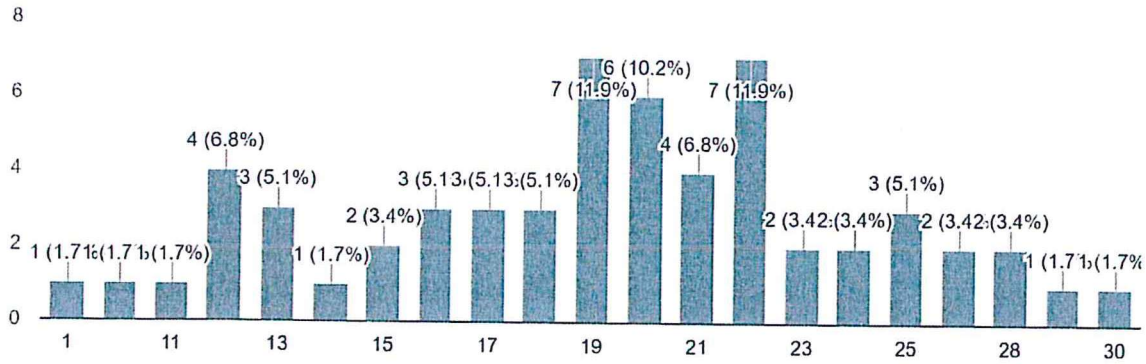
- Current funding which began October 2022 was provided through United Way, Ballance Foundation, the City of Decatur, and the Illinois Attorney General Office through the Violent Crimes Victim Assistance Act (VCVA)
- Continued funding for the next year has been secured with United Way, Balance Foundation, and Illinois Attorney General VCVA program.
- Funding is being sought from the City of Decatur to maintain the program at current level. At minimum the program requests \$30,000 of the \$90,000 reflected in Budget page 091-408 -4970 revenue line to maintain existing program.
This funding is necessary to maintains salaries and program operating expenses, cover the cost of immediate needs for families such as shelter, food, and clothing as well as to pay for counseling services.

Initial Crisis Response Data

October 10, 2022- August 18, 2023

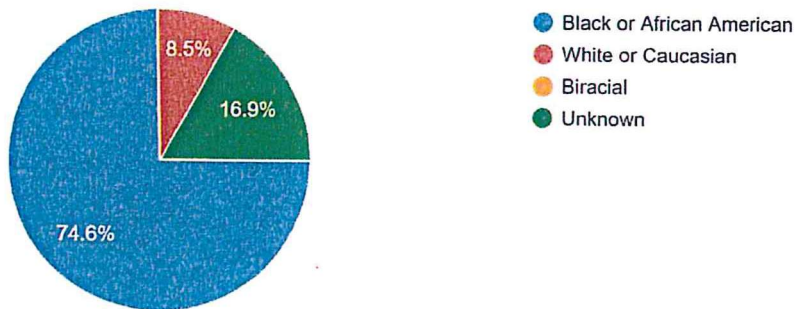
Victim age

59 responses



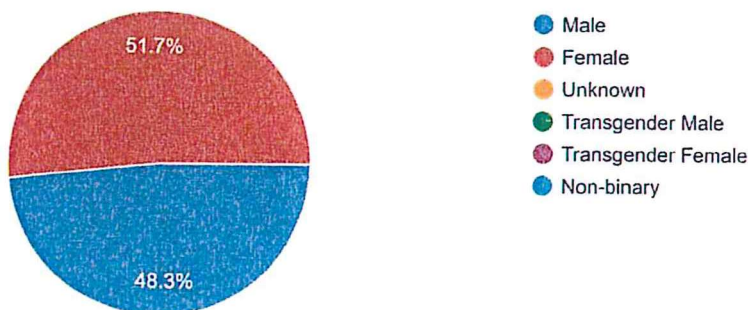
Race

59 responses



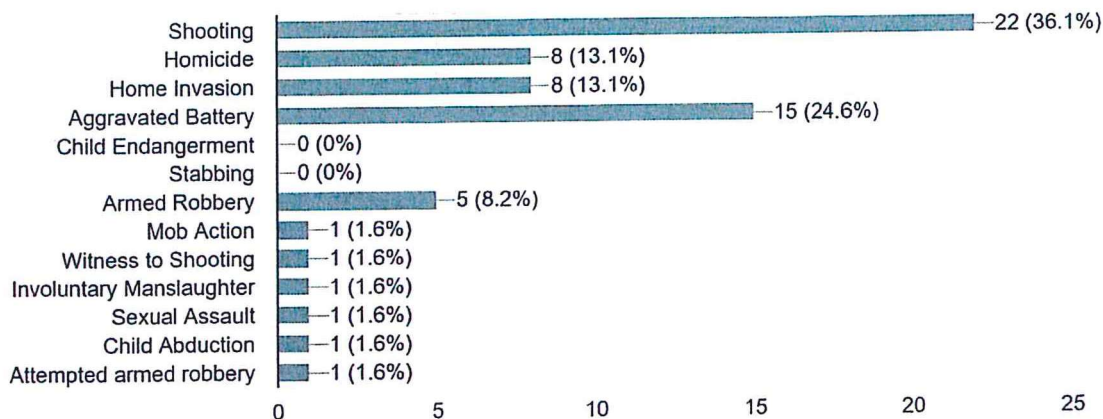
Sexual Identification

60 responses



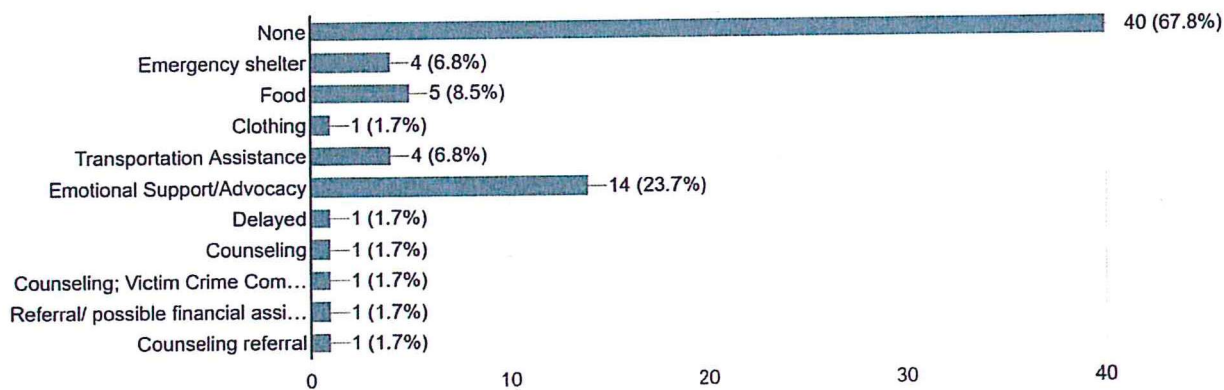
Type of Crime

61 responses



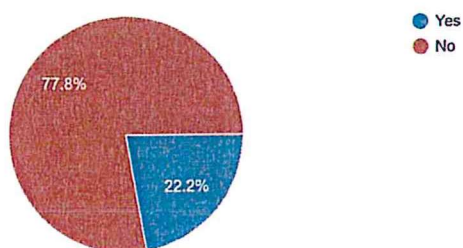
Type of Assistance

59 responses



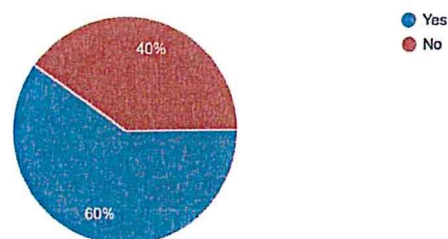
Delayed Response Engagement

36 responses



Crisis Response Engagement

15 responses

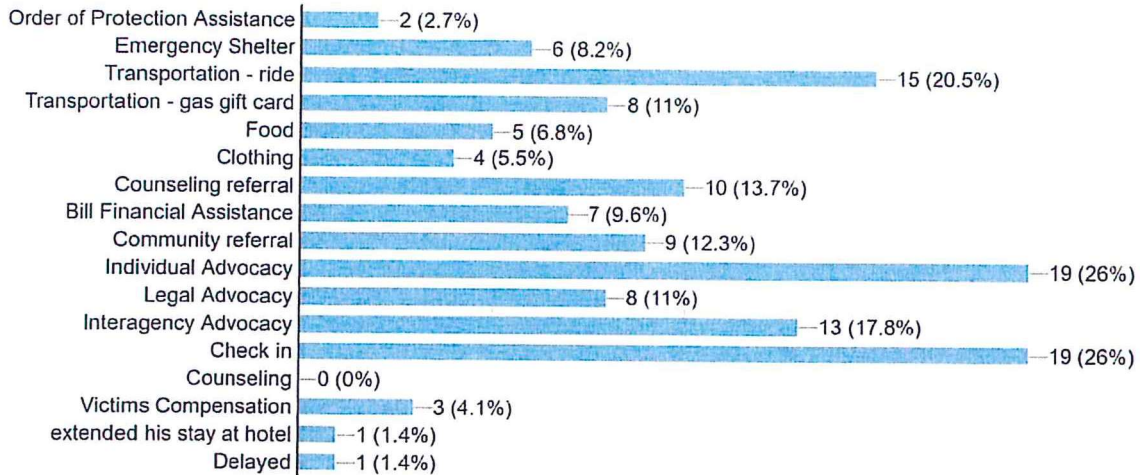


Crisis Response Follow Up Data

October 10, 2022 - August 18, 2023

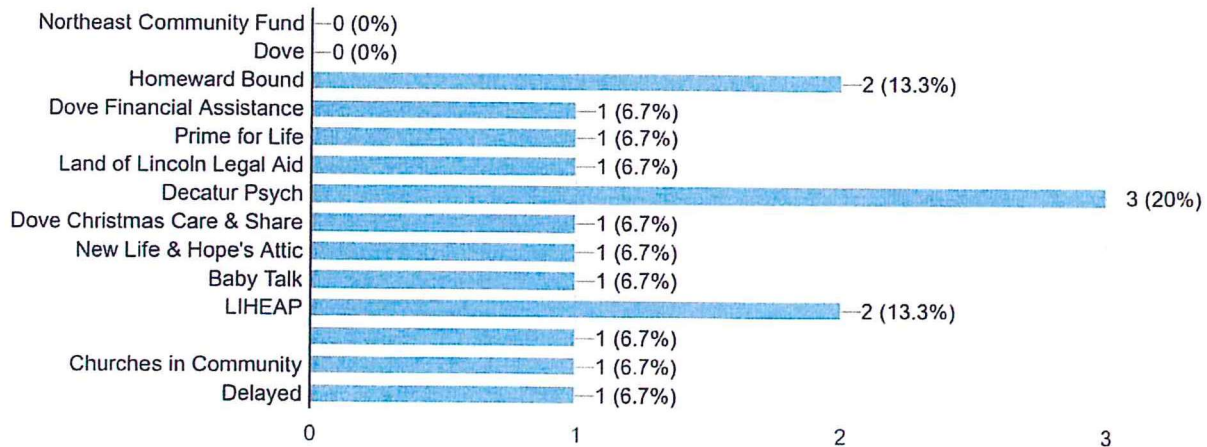
Services Provided

73 responses



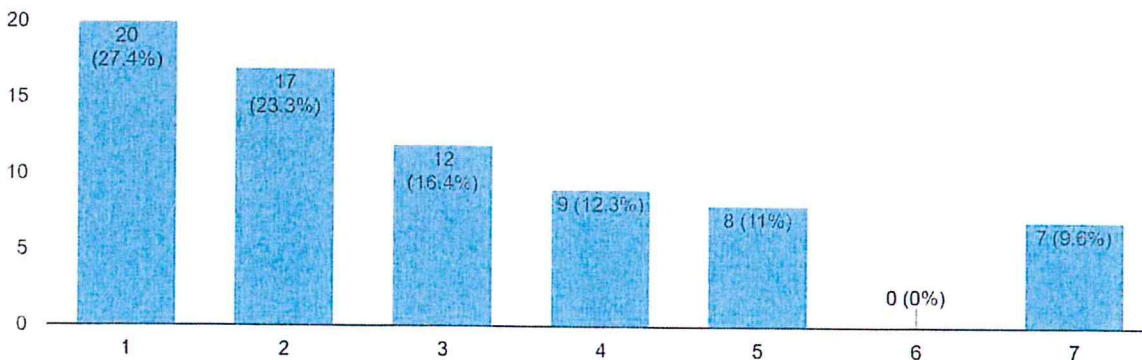
Community Referral to:

15 responses



Number of People Served

73 responses



City Clerk

DATE: 9/14/2023

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager

SUBJECT: Resolution Authorizing the Proposal from E.L. Pruitt Co. for Replacement of Galvanized Piping at the Decatur Public Library

SUMMARY RECOMMENDATION: See attached memo.

BUDGET/TIME IMPLICATIONS: This unanticipated expense will be charged to the Building Fund (Fund 34) and defrayed from existing fund balances in Fund 34 and proceeds from the short-term debt authorized by the City Council to pay for capital improvements at the Library Building and the Municipal Service Center.

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter

MEMORANDUM 2023-15

DATE: September 18, 2023
TO: Honorable Mayor Julie Moore Wolfe and City Council
FROM: Scot Wrighton, City Manager
Jon Kindseth, Deputy City Manager

SUBJECT: Resolution Accepting the Proposal from E.L. Pruitt Co. for Replacement of Galvanized Piping at the Decatur Public Library

SUMMARY RECOMMENDATION:

Staff recommends the City Council accept the proposal from E.L. Pruitt Co. and authorize staff to proceed with the piping replacement project.

BACKGROUND:

The City of Decatur owns and maintains the Decatur Public Library building which has multiple tenants in the building. The entire building shares much of the same mechanical system, including the plumbing. We recently have been finding pin holes in the hot water side of the system due to aging galvanized piping. Over the years most of the piping in the building has been replaced with copper, however with the most recent issue it was discovered that there is approximately 250 feet of galvanized piping remaining much of it already having failed with temporary patches along the way. Due to this discovery, we have decided that the risk is too great to keep the hot water supply active and have had to shut off the water until the piping can be replaced.

The City has solicited and received three proposals to replace all of this remaining galvanized piping with copper. The proposals received ranged from \$26,000 to \$37,716. The lowest bidder has done many projects for the City and also has the availability to do this work immediately upon authorization. We estimate the work to take about a week, and upon completion the hot water can be reactivated in these new lines. This work will provide a safer, more reliable plumbing system in this building that is now used by many tenants.

INPUT FROM OTHER SOURCES: City & Library staff.

STAFF REFERENCE: City Manager Scot Wrighton or Deputy City Manager Jon Kindseth can address any questions related to this project.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE PROPOSAL FROM E.L. PRUITT CO. FOR
REPLACEMENT OF GALVANIZED PIPING AT THE DECATUR PUBLIC LIBRARY**

WHEREAS, the City owns and maintains the building used by the Decatur Public Library;
and,

WHEREAS, a portion of the plumbing system is still in galvanized piping and is rapidly
failing; and,

WHEREAS, the library space, as well as the second-floor space not utilized by the library,
has been remodeled and is being built out for more users; and,

WHEREAS, safe and reliable plumbing is necessary for the continued use of the entire
building; and,

WHEREAS, the city received three proposals to replace the remaining portions of the
plumbing from galvanized to copper piping; and,

WHEREAS, E.L. Pruitt Co. was the lowest bidder and has the capability and availability
to undertake this project in the time frame needed by the city.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the proposal for the piping replacement project received by E.L. Pruitt Co.
be received and placed on file.

Section 2. That the bid proposal of E. L. Pruitt Co. in the amount not to exceed \$26,000
for the project as presented in the attached Exhibit be hereby accepted, and a purchase order
awarded accordingly.

Section 3. That city staff be, and is hereby, authorized and directed to execute a purchase
order between the City of Decatur, Illinois, and E.L. Pruitt Co. for their total bid price of
\$26,000.00.

PRESENTED and ADOPTED this 18th day of September 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



E. L. Pruitt Co.
121 South Webster Street
Decatur, Illinois 62523

Phone: 217.422.9590
Fax: 217.42.9565
www.elpruitt.com

IL Lic. #058-147422
IL Lic. #FSC 0028

September 7, 2023

City of Decatur, IL
1 Gary K. Anderson Plaza
Decatur, Illinois 62523

Re: Decatur Library – Emergency Replacement of Galvanized Piping

We propose to furnish the necessary supervision, labor, materials, and equipment to complete the above referenced project as described below:

- 1.) Replace existing domestic hot water piping in 1st floor ceiling.
 - DEMO / removal of approx. 250' of galvanized domestic hot water piping (2 ½" & 1 ½")
 - Furnish / install approx. 250' of new copper type L domestic hot water piping (2" & 1 ½")
 - Furnish / install all new hangers, valves, fittings, etc....necessary to complete the system.
 - Tie-in of existing "branch lines" with new isolation valves is included.
 - Removal / replacement of all necessary ceiling tiles to perform work is included.
 - Scissor lift rental to access high ceilings is included.
 - Shutdown / isolation / start-up & filling system is included.
- 2.) This proposal contingent on existing isolation valves in good working conditions.

Above work for the budgetary T&M NTE price of: **\$26,000.00**

Items of clarification:

1. Budget does not include protection (covering, moving, etc.) of carpet, books, shelves, furniture, etc.
2. Budget does not include new pipe insulation.
3. Budget does not include any removal / replacement / patching of walls. (N/A)
4. Budget does not include any carpentry, cabinet / casework, painting, electrical or HVAC.
5. Budget does not include any permits, fees, or dumpster rental.
6. Budget does not include any premium time; figured at regular working hours only (7am – 3:30pm)

We appreciate the opportunity to submit this proposal. Please advise if you have any questions.

Respectfully Submitted,

Mike Crowe

E.L. Pruitt Co.
Estimator / Project Manager
(217) 381-8435_mcrowe@elpruitt.com

• plumbing • heating
• air conditioning • sheet metal
• ventilating • fire sprinklers

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the Undersigned agrees to pay the amount in said proposal, and according to the terms thereof. The undersigned further agrees to pay And discharge all costs and expenses, including but not limited to reasonable attorney's fees, incurred by E.L. Pruitt Co., enforcing the Agreement as evidenced by this instrument. This proposal may be withdrawn if not accepted within 30 days.

Date: _____

Authorized Signature: _____

Public Works

DATE: 9/11/2023

MEMO: 2023-86

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.W., Public Works Director

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Contract with Burdick Plumbing & Heating Co., Inc. for 2023 Annual Water Main Replacement Project: City Project 2023-10.

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolutions:

1. Accepting the bid and awarding the contract for the 2023 Annual Water Main Replacement, City Project 2023-10, to Burdick Plumbing & Heating Co., Inc. as the lowest responsive and responsible bidder in the amount of \$3,915,675.00, and that the Mayor be authorized to execute the contract, and the City Clerk to attest. The contract documents excluding project specific drawings, conditions and provisions are attached.
2. An agreement with the Norfolk Southern Railroad for a water main crossing on West Wood Street between Fairview Avenue and Oakland Avenue.

BACKGROUND:

Project Description

The 2023 Annual Water Main Extension Project is focused in two areas shown on the attached location maps: 1) The South Shores streets of S. Franklin Street, Imboden Dr., and Medial Dr.; and 2) W. Wood Street crossing the Norfolk Southern tracks between Fairview Ave. and Oakland Ave.

The water main replacement project on S. Franklin Street was recommended in the Long-Term Water Utility Sustainability Plan. The water mains on Imboden Dr. and Medial Dr. are in similar condition and have also sustained frequent breakages. The distance between fire hydrants on these streets is more than the distance called for the City's water system specifications; this situation will be corrected by this project.

The water main crossing under the Norfolk southern railroad on W. Wood St. was found leaking from the casing pipe under the tracks. The water main was capped temporarily until a replacement

project could be commissioned to restore the connection under the Norfolk and Southern Railroad. After discussions with Norfolk Southern permitting, a new agreement was required. The Agreement is similar to the language used for other City utility crossings with the railroad. The crossing does not have a permit fee and does not include a yearly fee typical with some railroad's utility crossings.

The overall project includes the installation of new water mains, fire hydrants, valves, services, traffic control, and associated restoration and sitework.

Public Letting Results

The project plans and specifications were prepared by the Public Works Department. The project was advertised on Wednesday, August 2, 2023, and bids were opened on Wednesday, August 30, 2023. The results from the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over (Under)</u>
Burdick Plumbing & Heating Co., Inc.	\$3,915,675.00	(9.0%)
A & R Mechanical Services Inc.	\$4,331,194.75	(1.0%)
Engineer's Estimate	\$4,354,230.00	

Three contractors took out bid packages and two contractors submitted a bid proposal for the project. Burdick Plumbing & Heating Co., Inc provided the lowest responsive and responsible bid at 9.0% below the Engineer's Estimate.

Burdick Plumbing & Heating Co., Inc. has completed several water main replacement projects for the City. Staff recommends that the City Council approve a contract with Burdick Plumbing & Heating Co., Inc to perform the 2023 Annual Water Main Extension Project.

MINORITY PARTICIPATION GOALS:

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises (MBE) if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount should be for the purchase of goods, material, and equipment to MBE; and,

2. Eighteen (18) percent of the total hours worked should be performed by minority workers.
3. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a 2% Bonus based on the final contract amount up to a maximum of \$50,000.

Subcontracting is not required for a City project. Burdick Plumbing & Heating Co., Inc will self-perform an estimated 76.9% of the contract and subcontract 23.1% of the work for boring, concrete, trucking and asphalt patching. Burdick Plumbing & Heating Co., Inc has indicated 6.4% of the subcontracted work will be provided from a Minority Business Enterprise for trucking and 3.8% of the material supplies will come from a Minority Business Enterprise. The combined total of Minority Business Enterprise use on the project is estimated at 10.2%, exceeding the goal.

SCHEDULE:

Work on this project is expected to begin in early 2024 depending on material availability with a completion date of June 1, 2025.

LEGAL REVIEW: The project plans and specifications were reviewed by the Legal Department on August 2, 2023.

PRIOR COUNCIL ACTION:

The 2023 Capital Improvements Plan included an allocation of funds for this project. The water main extension and replacement projects are annual projects issued by the City.

POTENTIAL OBJECTIONS: There are no known objections to this resolution or bid award.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Capital Bond Fund which is supported by water fees. The total project cost is \$3,915,675.00.

Staff Impact: Staff has allocated time to manage this project.

ATTACHMENTS:

Description	Type
Resolution Accepting the Bid and Authorizing the Execution of a Contract with Burdick Plumbing & Heating Co., Inc. for 2023 Annual Water Main Replacement Project City Project 2023-10	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE EXECUTION
OF A CONTRACT WITH BURDICK PLUMBING & HEATING CO., INC. FOR 2023
ANNUAL WATER MAIN REPLACEMENT PROJECT
CITY PROJECT 2023-10**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2023-10, 2023 Annual Water Main Replacement Project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Burdick Plumbing & Heating Co., Inc., in the amount of \$3,915,675.00 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby authorized and directed to execute a contract between the City of Decatur, Illinois, and Burdick Plumbing & Heating Co., Inc., attached hereto as Exhibit A and made a part hereof, for said plan, in the amount of \$3,915,675.00.

Section 4. That at the end of the contract and after the City has verified and documented that Minority Business Enterprise expenditures met or exceeded twenty percent (20%) of the total contract value, the City will pay 2% of the final contract value up to a maximum of \$50,000 as a bonus.

PRESENTED and ADOPTED this 18th day of September 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

PROJECT MANUAL

2023 ANNUAL WATER MAIN REPLACEMENT PROJECT FRANKLIN ST, IMBODEN DR & MEDIAL DR

CITY PROJECT 2023-10

AUGUST 2023

a project of the



**City of Decatur, Illinois
Public Works Department**

1 Gary K. Anderson Plaza
Decatur, IL 62523

FOR BIDDING

CITY OF DECATUR

2023 ANNUAL WATER MAIN REPLACEMENT PROJECT

Mayor and Councilmembers

Julie Moore Wolfe, Mayor

Chuck Kuhle

Ed Culp

David Horn

Dennis R. Cooper

Lisa Gregory

Patrick McDaniel

City Officials

Scot Wrighton

City Manager

Jon Kindseth

Deputy City Manager

Wendy Morthland

Corporation Counsel

Kim Althoff

City Clerk

Ruby James

Chief Financial Officer/Treasurer

Matthew Newell

Public Works Director

Paul Caswell

City Engineer

**2023 ANNUAL WATER MAIN REPLACEMENT PROJECT
FRANKLIN ST, IMBODEN DR & MEDIAL DR
CITY PROJECT 2023-10**

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**END OF
PROJECT MANUAL INDEX**

ADVERTISEMENT FOR BIDS

TIME AND PLACE OF OPENING BIDS:

Sealed proposals for the improvement described herein will be received at the **City Purchasing Division** located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523, until **AUGUST 30, 2023 AT 10:00 AM** and thereafter publicly opened and read.

DESCRIPTION OF PROJECT:

The proposed improvement is officially known as:

**2023 ANNUAL WATER MAIN REPLACEMENT PROJECT
FRANKLIN ST, IMBODEN DR & MEDIAL DR
CITY PROJECT 2023-10**

The proposed project herein specified and described includes the following work:

Replacing water main and associated appurtenances in Franklin Street, Imboden Drive and Medial Drive. Project has approximately 6 feet of 4" Water Main 1,280 feet of 6" Water Main, 1,900 feet of 8" Water Main, 6 feet of 10" Water Main and 4,890 feet of 12" Water Main.

The work also includes erosion control, pavement and landscape restoration, and traffic control.

INSTRUCTIONS TO BIDDERS:

1. **A PRE-BID MEETING** will be held by **CONFERENCE CALL ONLY** on **Wednesday, August 16, 2023 at 10:00 A.M.** In addition to project questions, the opportunity will be provided to discuss the City's minority participation goals. **To join the Conference call, please call 217-451-0100. When prompted please enter the passcode 665140.**
2. Plans, specifications and proposal forms may be obtained from Decatur Blue Print, Inc., 230 West Wood Street, Decatur, Illinois, 62523, (217) 423-7589, www.decaturbblue.com. **To receive updates or addenda you must be on the Plan Holders list for this project through Decatur Blue Print.**
3. Payment shall be made to Decatur Blue Print, Inc. **No refund will be made for the plans, specification, or proposal forms returned.**
4. Plans and specifications are **available for viewing** at the following locations:

**www.decaturbblue.com
Plans & Portals
Public Projects
DFS Public Plan Room**

**City of Decatur
Engineering Division
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523**

5. The City of Decatur hereinafter referred to as “City” or “Owner”, will not release the Engineer's Estimate of Cost in advance of the scheduled time and date of the bid opening. Bid tabulations will be available on the City’s web site at www.decaturl.gov/Departments/PublicWorks under Contractor Project Bid Information, and Decatur Blue Print’s web site at www.decaturlblue.com /Plans & Portals /Public Projects/DFS Public Plan Room/City of Decatur Bid Tabs, after the award of a contract has been approved by the City of Decatur’s City Council.
6. All proposals must be accompanied by a BANK DRAFT, CASHIER’S CHECK, OR CERTIFIED CHECK made payable to Treasurer, Decatur, Illinois, in the amount of ten percent (10%) of the bid or BID BOND in the same amount.
7. The contractor shall at all times during the term of this Contract pay the applicable prevailing wage for Macon County for the month during which the work is performed, as determined by the Illinois Department of Labor.
8. Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Prevention Program for the prevention of substance abuse among its employees which meets or exceeds the requirements in P. A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P. A. 95-0635.
9. The following **Minority Participation Goals for Public Works Contracts** are in effect for this contract:
 - (1) **Ten (10) Percent (%)** of the total dollar amount of the contract should be performed by minority business enterprises if subcontracting opportunities are available and/or **Ten (10) Percent (%)** of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
 - (2) **Eighteen (18) Percent (%)** of the total hours worked should be performed by minority workers.All Contractors shall provide evidence of meeting the City’s minority participation goals prior to the award of this project and prior to all payments made for work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Required information and documentation is included in the Project Manual and to be submitted with the bid proposal.

REJECTION OF BIDS:

The Council of the City of Decatur, Illinois, reserves the right to accept, renegotiate or reject any or all proposals and to waive any variance from the requirements of the instructions for bidders. At the discretion of the Council, required items may be submitted after the bid opening if there is sufficient compliance with instructions at the time of the bid opening to permit the City to determine the price bid.

August 2, 2023
Date Advertised

Matthew C. Newell, PE
Public Works Director

**END OF
ADVERTISEMENT FOR BIDS**

INFORMATION FOR BIDDERS

For Construction of: **2023 ANNUAL WATER MAIN REPLACEMENT
PROJECT: FRANKLIN ST, IMBODEN DR &
MEDIAL DR**

City Project No.: **2023-10**

Owner: City of Decatur, Illinois

The Owner invites bids on the forms included as part of this Document to be submitted at such time and place as is stated in the Advertisement for Bids. All blanks in the Bid Proposal must be appropriately filled in with typewriter or ink. **It is the sole responsibility of the Bidder to see that the bid is received in proper time to be date, time stamped, and initialed by the Purchasing Agent or designee.**

The Owner may consider non-conforming any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. No Bidder may withdraw a bid within 45 days after the actual day of the opening thereof.

Each bid must be submitted in a sealed envelope clearly bearing, on the outside, the following information:

1. The name of the Bidder,
2. The Bidder's address,
3. The name of the project along with the project number for which the bid is submitted,

The bid documents will be submitted to the **Purchasing Division, City of Decatur, # 1 Gary K. Anderson Plaza, Decatur, Illinois, 62523.**

The bid process is as follows:

1. All bids shall be submitted to the Purchasing Division located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois 62523.
2. The Purchasing Agent, or designee, will date, time stamp, and initial the sealed envelope containing the bid. All bids must have an official date and time stamp to be considered as conforming to the bid process and opened. Any bids received after the scheduled closing time for receipt of bids will be returned to the Bidder unopened.
3. All bids received after the designated time for receiving bids will not be accepted. The designated clock located in the Purchasing Division offices will govern the bid closure time.

4. Eligible bids received by the Purchasing Division will be delivered to the office of the City Engineer, or designee, and will be publicly opened and read. Any envelopes bearing a date and time stamp later than the deadline will be returned unopened.
5. All bidders who desire to be present at the bid opening may wait in the City Public Works (Engineering) office.

At the time of the opening of bids, each Bidder will have completed a thorough site inspection and will have read and be thoroughly familiar with the plans and Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from any obligation in respect to their bid. The Bidder is to confirm the completeness of the Bid Documents. If the Bidder determines their Bid Documents are incomplete or irregular it is the Bidders responsibility to bring this fact to the attention of the City Engineer.

The submitted bid must be signed in the name of the Bidder and must bear the signature in long hand of the person or persons duly authorized to sign the bid. Changes in or additions to the bid forms, recapitulations of the work bid upon, alternative proposals or any other modifications of the bid which are not specifically called for in the Contract Documents may be subject to Owner's rejection of the bid as not being responsive to the advertisement. No oral telephone modification of any bid submitted will be considered and a telegraphic modification may be considered only if the post mark evidences that a copy of the modification by telegram, signed by the Bidder, was placed in the mail prior to the opening of the bid.

The submitted bid must not contain erasures, corrections or changes from the printed forms as completed in typewriter or ink, unless such erasures, corrections or changes are authenticated by affixing in the margin immediately opposite the erasure, correction or change, the initials of the person who signed the bid or the initials of such other person as may be authorized by the Bidder to make erasures, corrections or changes in the bid, and said authorization must be evidenced by written confirmations, executed by the person authorized to sign the initial bid, attached to the bid at the time of submittal.

Each bid must be submitted on the Bid Proposal provided and must be signed by the Bidder or their duly authorized agent. All blank spaces for bid prices must be filled in, in ink or typewritten, IN BOTH WORDS AND NUMBERS where called for in the Bid Proposal. If there is a discrepancy between the price in words and the price in numbers, the price in words will govern. If there is a discrepancy between the extended bid prices, the unit cost shall be the governing number and the total price or prices will be adjusted as necessary.

The Owner reserves the right to pre-qualify all bids, post-qualify all bids, to reject all bids, not to make an award and/or accept the Proposal deemed most advantageous and to the best interest of the Owner. The Bidder must comply with all information and instructions for Bidders. The award of the Contract, if made by the Owner, will be made to the qualified Bidder submitting the lowest and best bid, but the Owner shall determine at their own discretion whether a Bidder is qualified to perform the Contract, whether by pre-qualifications, post-qualification or other methods, and what bid is the lowest and whether it is to the interest of the Owner to accept the bid. If awarded, a written Notice of Award will be sent to the successful Bidder(s).

The Owner will make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Each bid must be accompanied with a proposal guaranty either as a properly certified check made payable to "Treasurer, City of Decatur," Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City, executed by a surety company satisfactory to the City, in an amount not less than ten (10) percent of the bid. Such proposal guarantees, of the three lowest bidders, may be retained by the City for a period of 45 days after the date of the bid opening. Checks or bid bonds from other than the three lowest bidders will be returned by the City within seven (7) days after the date of the bid opening.

Simultaneously with the delivery of the executed Contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract, and other items required by the Conditions and Specifications governing the work. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner. Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their Power of Attorney.

The successful Bidder, upon Bidder's failure or refusal to execute and deliver the Contract and bonds required within (10) consecutive calendar days from and including the date the Bidder has received notice of the acceptance of their bid, shall forfeit to the Owner, as liquidation of damages done for such failure or refusal, the security deposited with their bid. Notice of the Owner's intent shall either be hand delivered by the Owner to the Bidder's address, as given on the Contract Documents, or mailed to such address, first class, United States mail, return receipt requested. Delivery or mailing of said notice to said address shall constitute the notice herein required without the requirement of an acknowledgment of receipt from the Bidder.

Each Bidder must inform themselves fully of the conditions and specifications relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of their obligation to furnish all material and labor necessary to carry out the provisions of the Contract. Insofar as possible, the Contractor, in carrying out their work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

The quantities appearing in the bid proposal are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The proposed quantities of work to be done and materials to be furnished may each be increased, decreased, or omitted as hereinafter provided.

The Bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction for the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any Bidder orally. Every request for such interpretation should be in writing e-mailed to capitalprojects@decaturil.gov and to be given consideration must be received at least five (5) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instruction will be in the form of written addenda to the Contract Documents which, if issued, the addenda will be posted on Decatur Blue Prints website at www.Decaturblue.com and notification will be e-mailed to all project plan holders, not later than three (3) calendar days prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such addendum or interpretation shall not relieve such Bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the Contract Documents. It shall be the responsibility of each Prospective Bidder to verify that each addendum has been received applicable to the project.

The City of Decatur maintains City project information on the City's web site at www.decaturil.gov/Departments/Public Works /Contractor Project Bid Information. It lists the current projects at the City with bid information including bid opening dates and current bid holders. It is recommended that all Prospective Bidders check this Information on the City's web site and at www.DecaturBlue.com for the status of the particular project they are interested in bidding prior to turning in bids.

The successful Bidder, upon award of a Contract, shall commence work on the date specified in the "Notice to Proceed" and shall substantially complete all work in accordance with the time allocated in the contract. Should the Contractor fail to substantially complete all work in the allotted time period, liquidated damages shall be assessed as outlined in the General Conditions.

Attention of the bidders is directed to the arrangement and contents of the contract documents and Specifications with reference to the project. One extra bid form is included, detached from the remainder of the contract documents. Such detached bid may be completed and submitted as the Contractor's bid.

MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

I. Description of the Minority Participation Goals Program:

- A. The City of Decatur encourages the participation of minorities and Minority Business Enterprises (MBEs) for City-funded public works construction projects. To comply with Chapter 28, Section 10, of the City Code, **bidders will make a good faith effort to meet the following minimum goals:**
 - 1. **Ten (10) Percent (%)** of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or **Ten (10) Percent (%)** of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.
 - 2. Minority workers should perform **Eighteen (18) Percent (%)** of the total hours worked.
- B. Failure to submit a **Minority Business Enterprise (MBE) Utilization Statement** or the **Minority Business Enterprise (MBE) Participation Waiver Request** as described and provided herein, may cause the bid to be rejected and determined non-responsive.
- C. If the use of Minority Business Enterprise meets or exceeds 20% the final contract value, the City will award a bonus. The amount of the bonus will be calculated as 2% of the final contract amount, with the bonus not to exceed a maximum of \$50,000.

II. Pre-Bid Efforts when Awarding Subcontracts: Bidders shall make a good faith effort to contact and solicit bids from MBEs for available subcontracting. Subcontracting contact and bidding is to be made prior to bid opening. Subcontract information is to be recorded on the **Minority Business Enterprise (MBE) Utilization Statement** to be submitted with the bid documents.

III. Waiver:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - 1. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - 2. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.
- B. Bidders seeking a waiver of MBE goals must submit with the bid documents a **Minority Business Enterprise (MBE) Participation Waiver Request**.

IV. Change in the Use of Subcontractors or Self-Performance Status: Before the Prime Contractor can deviate from utilizing any of the subcontractors listed on the Minority Business Enterprise (MBE) Utilization Statement, add subcontractors, or declare the intent to self-perform the work; a completed **Notification of Change in Participation** form is to be submitted for each change.

- V. Record Keeping and Reporting: The Prime Contractor and subcontractors agree to maintain records demonstrative of their good faith efforts to comply with the participation goals identified in the City Code. All information, including subcontracting and minority participation will be provided through **reporting forms submitted monthly to the City of Decatur**.
- VI. Chapter 28, Article 10, of the City Code is included herewith for the information of the bidder.

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City's municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY**: For purposes of this Article, the City hereby adopts and incorporates by reference "minority person" as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE)**: A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS**. All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS**. All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
 - i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;
 - ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;

- x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers;
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

END OF INFORMATION FOR BIDDERS

BID FORM

For Construction of: ***2023 ANNUAL WATER MAIN REPLACEMENT
PROJECT: FRANKLIN ST, IMBODEN DR &
MEDIAL DR***

City Project No.: ***2023-10***

Owner: City of Decatur, Illinois

Prospective Bidder:

The undersigned Bidder, having examined the specifications, drawings and all other documents contained in the Contract Documents, and having examined the site where the work is being performed, and having familiarized themselves with any local conditions effecting the work and having knowledge of the cost of work at the place where the work is to be done, hereby proposes to execute and perform the formal Contract set forth in these Contract Documents, of which this Proposal forms a part, and will do the work therein described on the terms and conditions therein set forth; and furnish all required labor, materials, tools, equipment, transportation and services for said work, and pay all applicable taxes and other incidental costs, all in strict conformity with the drawings and specifications forming a part of the Contract Documents, for an amount computed upon the basis of the quantity of work actually performed at the bid prices noted below.

It is understood that any listed quantities of work to be performed at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that any quantities of work to be performed at unit prices and material to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Owner, to complete the work fully as planned and contemplated and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth in the Bid Proposal, except as provided for in the General Conditions.

It is further agreed that any lump sum prices may be increased to cover additional work ordered by the Owner, but not shown on the plans or required by the specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered. Where supplemental unit prices are available, they shall be used to adjust lump sum prices.

By submitting a bid, the Bidder acknowledges the understanding that the bid process is solely intended to serve the public interest in achieving the highest quality of services and goods at the lowest price, and that no right, interest, or expectation shall vest or inure to the benefit of Bidders as a result of any reliance or participation in the process.

RETURN WITH BID

In submitting this Proposal, it is understood that the right is reserved by the Owner to reject any or all Proposals and waive informalities or irregularities in Proposals. The Owner also reserves the right to delay the award of a contract for a period not to exceed 45 days from the date of the opening.

The undersigned further agrees, if awarded the Contract for the work included in this Proposal, to begin and to complete and deliver the work contemplated in accordance with all the conditions set forth in the Contract Documents.

The undersigned has carefully checked the figures inserted by them and understands that they are the Bidder's sole responsibility, and the Owner will not be responsible for any errors or omissions on the part of the undersigned Bidder in preparing this Proposal.

The undersigned certifies that this Proposal is genuine, not collusive, or made in the interest or behalf of any person not named as provided in the Instruction to Bidders, and that the undersigned has not, directly, or indirectly, induced or solicited any other Bidder, or induced any other person, firm, or corporation to refrain from submitting a proposal, and the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other Bidder.

Attached, as a proposal guaranty, is a properly certified check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a cashier's check made payable to "Treasurer, City of Decatur", Decatur, Illinois, in an amount not less than ten (10) percent of the bid; or a bid bond on a form approved by the City of Decatur, executed by a surety company satisfactory to the City in an amount not less than ten (10) percent of the bid.

It is expressly understood that the proposal guaranty is given as a guarantee that the bidder will execute the contract and furnish acceptable bonds and required insurance, if awarded the work and the amount thereof represents the agreed damages that the Owner will sustain if the bidder fails or refuses within ten (10) days from and including the date of the Notice of Award of the Contract, to execute and deliver said Contract and deliver the required bonds and insurance shall be just cause for the cancellation of the award and the forfeiture of the proposal guaranty which shall become the property of the City, not as penalty, but in liquidation of damages done. Award may be then made to the next lowest qualified bidder, or the work re-advertised and constructed under contract, or otherwise, as the City may decide.

The Bidder grants the Owner the right to hold the lowest three (3) Proposals received, together with the accompanying bid securities, for a period of 45 days after the date of opening of said Proposals.

RETURN WITH BID

The undersigned Bidder further grants the Owner the right to award this Contract on the basis of any possible combinations of Base Bid and add/deduct alternate(s) (if any) that best suits the Owner's needs.

The undersigned Bidder acknowledges receipt of the following addenda:

Addenda #	Dated	Initial
Addendum No. 1	08/25/2023	JB

The undersigned Bidder expressly agrees to the following provisions:

- A. That the bid stated shall include the utilization of the Subcontractor(s) listed in the List of Subcontractors below.
- B. That the Subcontractor(s) listed below shall not be changed by the Contractor unless the Subcontractor(s) are unable to perform due to bankruptcy, labor strikes, or termination of business by the Subcontractor(s).
- C. That any Subcontractor(s) shall be subject to Owner approval.

List below any Subcontractor(s) whose subcontract(s) exceed \$ 5,000.

	SUBCONTRACTOR	TYPE OF WORK
1.	KINNEY CONTRACTORS	CONCRETE
2.	DUNN CO.	ASPHALT
3.	BODINE ELECTRIC	DIRECTIONAL BORING
4.	MARENCO ENTERPRISES	ROCK/TRUCKING/MAT. SUPPLY
5.	N+W DRILLING	JACK + BORE

RETURN WITH BID

DATE August 30, 2023

(If an Individual)
Signature of Bidder

(SEAL)

Tax ID #:

Business Address &
E-mail Address

(If a Co-Partnership)
Firm Name

(SEAL)

By:

Business Address &
E-mail Addresses

Names of All Members of
Firm

(If a Corporation)
Corporate Name

Burdick Plumbing & Heating Co., Inc (SEAL)

By:

Jeffrey S. Burdick
Vice-President

Business Address &
E-mail Addresses

1175 N. 20th St. PO Box 496

Decatur, IL 62525

Names of Officers

Douglas W. Burdick
President

April Kostenski
Secretary

Treasurer

Attest:

April L. Kostenski
Secretary

RETURN WITH BID

**CITY OF DECATUR, ILLINOIS
DEPARTMENT OF PUBLIC WORKS**

**for
2023 ANNUAL WATER MAIN REPLACEMENT PROJECT
FRANKLIN ST, IMBODEN DR & MEDIAL DR
CITY PROJECT 2023-10**

Bidder will complete the Work in accordance with the Contract Documents for the following bid prices:

BASE BID

WORK ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
56102900	4 INCH POLYWRAPPED D.I.P. WATER MAIN	FEET	6	<u>\$100⁰⁰</u>	<u>\$600⁰⁰</u>
56103000	6 INCH POLYWRAPPED D.I.P. WATER MAIN	FEET	1,280	<u>\$70⁰⁰</u>	<u>\$89,600⁰⁰</u>
56103100	8 INCH POLYWRAPPED D.I.P. WATER MAIN	FEET	1,940	<u>\$76⁰⁰</u>	<u>\$147,440⁰⁰</u>
56103200	10 INCH POLYWRAPPED D.I.P. WATER MAIN	FEET	3	<u>\$200⁰⁰</u>	<u>\$600⁰⁰</u>
56103300	12 INCH PLOYWRAPPED D.I.P. WATER MAIN	FEET	4,820	<u>\$87⁰⁰</u>	<u>\$419,340⁰⁰</u>
56109108	12 INCH X 8 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	EACH	1	<u>\$4,000⁰⁰</u>	<u>\$4,000⁰⁰</u>
56109106	12 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	EACH	1	<u>\$3,900⁰⁰</u>	<u>\$3,900⁰⁰</u>
56109010	10 INCH X 10 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	EACH	1	<u>\$4,000⁰⁰</u>	<u>\$4,000⁰⁰</u>
56108806	6 INCH X 6 INCH TAPPING SLEEVE AND VALVE, MJ, W/VALVE BOX	EACH	1	<u>\$3,000⁰⁰</u>	<u>\$3,000⁰⁰</u>
X5610752	12 INCH LINE STOP	EACH	1	<u>\$10,000⁰⁰</u>	<u>\$10,000⁰⁰</u>
56100066	12 INCH X 12 INCH CROSS, MJ	EACH	1	<u>\$2,000⁰⁰</u>	<u>\$2,000⁰⁰</u>
56105200	12 INCH VALVE, MJ WITH VALVE BOX	EACH	6	<u>\$3,500⁰⁰</u>	<u>\$21,000⁰⁰</u>
56109404	12 INCH 45 DEGREE BENDS, MJ	EACH	20	<u>\$1,000⁰⁰</u>	<u>\$20,000⁰⁰</u>
56100055	12 INCH X 8 INCH TEE, MJ	EACH	2	<u>\$1,300⁰⁰</u>	<u>\$2,600⁰⁰</u>
56100050	12 INCH X 6 INCH TEE, MJ	EACH	30	<u>\$1,200⁰⁰</u>	<u>\$36,000⁰⁰</u>
X0324930	12 INCH SLEEVE, MJ	EACH	2	<u>\$1,000⁰⁰</u>	<u>\$2,000⁰⁰</u>
56104100	12 INCH GRIP RING ACCESSORY KITS	EACH	118	<u>\$300⁰⁰</u>	<u>\$35,400⁰⁰</u>
56104101	12 INCH FIELDLOCK GASKETS	EACH	110	<u>\$200⁰⁰</u>	<u>\$22,000⁰⁰</u>
56101162	12 INCH X 10 INCH REDUCER, MJ	EACH	1	<u>\$800⁰⁰</u>	<u>\$800⁰⁰</u>
56104000	10 INCH GRIP RING ACCESSORY KITS	EACH	2	<u>\$300⁰⁰</u>	<u>\$600⁰⁰</u>

RETURN WITH BID

WORK ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
56105000	8 INCH VALVE, MJ WITH VALVE BOX	EACH	4	\$2,500.00	\$10,000.00
56109434	8 INCH 90 DEGREE BENDS, MJ	EACH	1	\$800.00	\$800.00
56109420	8 INCH 45 DEGREE BENDS, MJ	EACH	2	\$800.00	\$1,600.00
56109408	8 INCH 22.5 DEGREE BENDS, MJ	EACH	1	\$800.00	\$800.00
56109400	8 INCH 11.25 DEGREE BENDS, MJ	EACH	3	\$800.00	\$2,400.00
56103900	8 INCH GRIP RING ACCESSORY KITS	EACH	54	\$200.00	\$10,800.00
56103901	8 INCH FIELDLOCK GASKETS	EACH	58	\$150.00	\$8,700.00
56101150	8 INCH X 6 INCH REDUCER, MJ	EACH	1	\$700.00	\$700.00
56100015	8 INCH X 6 INCH TEE, MJ	EACH	14	\$1,000.00	\$14,000.00
X0324931	8 INCH SLEEVE, MJ	EACH	1	\$800.00	\$800.00
56104900	6 INCH VALVE, MJ WITH VALVE BOX	EACH	57	\$2,000.00	\$114,000.00
56109432	6 INCH 90 DEGREE BENDS, MJ	EACH	1	\$700.00	\$700.00
56109418	6 INCH 45 DEGREE BENDS, MJ	EACH	27	\$700.00	\$18,900.00
56109407	6 INCH 22.5 DEGREE BENDS, MJ	EACH	6	\$700.00	\$4,200.00
56109398	6 INCH 11.25 DEGREE BENDS, MJ	EACH	7	\$700.00	\$4,900.00
56100005	6 INCH X 6 INCH TEE, MJ	EACH	13	\$900.00	\$11,700.00
56101146	6 INCH X 4 INCH REDUCER, MJ	EACH	1	\$600.00	\$600.00
56103800	6 INCH GRIP RING ACCESSORY KITS	EACH	336	\$175.00	\$58,800.00
56103801	6 INCH FIELDLOCK GASKETS	EACH	29	\$150.00	\$4,350.00
X0324932	6 INCH SLEEVE, MJ	EACH	24	\$700.00	\$16,800.00
X0100017	6 INCH CAP/PLUG, MJ	EACH	2	\$600.00	\$1,200.00
56400601	6 INCH ANCHOR COUPLING	EACH	18	\$700.00	\$12,600.00
56400602	6 INCH OFFSET NIPPLE	EACH	3	\$750.00	\$2,250.00
56104800	4 INCH VALVE, MJ WITH VALVE BOX	EACH	1	\$1,750.00	\$1,750.00
56103701	4 INCH GRIP RING ACCESSORY KITS	EACH	5	\$150.00	\$750.00
X0324933	4 INCH SLEEVE, MJ	EACH	1	\$500.00	\$500.00
56400605	FIRE HYDRANT, 4.5' BURY	EACH	20	\$5,000.00	\$100,000.00
56400610	FIRE HYDRANT, 5.0' BURY	EACH	12	\$5,400.00	\$64,800.00

RETURN WITH BID

WORK ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
56200760	2 INCH X 60 FT WATER SERVICE (LONG) W/CORP & CURB STOP, BORED, TYPE II	EACH	2	<u>\$7,000⁰⁰</u>	<u>\$14,000⁰⁰</u>
56200320	1 INCH X 20 FT WATER SERVICE (SHORT) W/CORP & CURB STOP, BORED, TYPE II	EACH	24	<u>\$3,000⁰⁰</u>	<u>\$72,000⁰⁰</u>
56200350	1 INCH X 50 FT WATER SERVICE (LONG) W/CORP & CURB STOP, BORED, TYPE II	EACH	51	<u>\$3,500⁰⁰</u>	<u>\$178,500⁰⁰</u>
56400500	REMOVE FIRE HYDRANT AND ABANDON EXISTING VALVE	EACH	12	<u>\$1,050⁰⁰</u>	<u>\$12,600⁰⁰</u>
X563006	ABANDON EXISTING VALVE (REMOVE VALVE BOX)	EACH	19	<u>\$775⁰⁰</u>	<u>\$14,725⁰⁰</u>
56108100	CUT AND CAP EXISTING 4 INCH MAIN	EACH	1	<u>\$1,700⁰⁰</u>	<u>\$1,700⁰⁰</u>
56108200	CUT AND CAP EXISTING 6 INCH MAIN	EACH	26	<u>\$1,400⁰⁰</u>	<u>\$36,400⁰⁰</u>
56108400	CUT AND CAP EXISTING 10 INCH MAIN	EACH	2	<u>\$3,000⁰⁰</u>	<u>\$6,000⁰⁰</u>
56108500	CUT AND CAP EXISTING 12 INCH MAIN	EACH	2	<u>\$3,725⁰⁰</u>	<u>\$7,450⁰⁰</u>
20800150	TRENCH BACKFILL	CY YD	5,220	<u>\$80⁰⁰</u>	<u>\$417,600⁰⁰</u>
44213200	PAVEMENT SAW CUTS	FEET	17,060	<u>\$6²⁵</u>	<u>\$106,625⁰⁰</u>
44000600	5 INCH SIDEWALK REMOVAL	SQ FT	650	<u>\$3⁵⁰</u>	<u>\$2,275⁰⁰</u>
42400200	5 INCH PORTLAND CEMENT CONCRETE SIDEWALK REPLACEMENT	SQ FT	650	<u>\$20⁰⁰</u>	<u>\$13,000⁰⁰</u>
44000500	CURB AND GUTTER REMOVAL AND REPLACEMENT	FEET	500	<u>\$150⁰⁰</u>	<u>\$75,000⁰⁰</u>
59300100	CONTROLLED LOW STRENGTH MATERIAL	CU YD	100	<u>\$125⁰⁰</u>	<u>\$12,500⁰⁰</u>
X4060205	TEMPORARY PATCHES, 2 INCH	SQ YD	1000	<u>\$90⁰⁰</u>	<u>\$90,000⁰⁰</u>
44201701	CLASS D PATCHES, 5 INCH PAVEMENT	SQ YD	3,360	<u>\$105⁰⁰</u>	<u>\$352,800⁰⁰</u>
44200929	CLASS B PATCHES, SPECIAL, TY IV, 10 INCH PAVEMENT	SQ YD	2,100	<u>\$121⁵⁰</u>	<u>\$255,150⁰⁰</u>
44213206	NO. 6 TIE BARS	EACH	1,280	<u>\$18⁵⁰</u>	<u>\$23,680⁰⁰</u>
44201298	NO. 12 DOWEL BARS	EACH	12	<u>\$45⁰⁰</u>	<u>\$540⁰⁰</u>
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	200	<u>\$25⁰⁰</u>	<u>\$5,000⁰⁰</u>
44200901	CONCRETE DRIVEWAY REPLACEMENT, 6 INCH	SQ YD	100	<u>\$137⁰⁰</u>	<u>\$13,700⁰⁰</u>
44201681	ASPHALT DRIVEWAY REPLACEMENT	SQ YD	100	<u>\$168⁰⁰</u>	<u>\$16,800⁰⁰</u>

RETURN WITH BID

WORK ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
28000250	TEMPORARY EROSION CONTROL, SEEDING	LB	30	<u>\$35⁰⁰</u>	<u>\$1,050⁰⁰</u>
28000400	TEMPORARY EROSION CONTROL, PERIMETER BARRIER	FEET	300	<u>\$6⁰⁰</u>	<u>\$1,800⁰⁰</u>
25000100	SEEDING, CLASS 1 (LAWN MIXTURE) (100 LB/ACRE)	LB	20	<u>\$500⁰⁰</u>	<u>\$10,000⁰⁰</u>
25000500	PHOSPHORUS FERTILIZER NUTRIENT (90 LB/ACRE)	LB	16	<u>\$35⁰⁰</u>	<u>\$560⁰⁰</u>
25000600	POTASSIUM FERTILIZER NUTRIENT (90 LB/ACRE)	LB	16	<u>\$35⁰⁰</u>	<u>\$560⁰⁰</u>
25000400	NITROGEN FERTILIZER NUTRIENT (90 LB/ACRE)	LB	16	<u>\$35⁰⁰</u>	<u>\$560⁰⁰</u>
25100105	MULCH, METHOD 2 (2 TONS/ACRE)	TON	0.40	<u>\$20,000⁰⁰</u>	<u>\$8,000⁰⁰</u>
X0327678	EXPLORATION EXCAVATIONS	EACH	40	<u>\$800⁰⁰</u>	<u>\$32,000⁰⁰</u>
56102000	12 INCH CASINGS	FEET	40	<u>\$120⁰⁰</u>	<u>\$4,800⁰⁰</u>
51602001	16 INCH CASINGS	FEET	220	<u>\$150⁰⁰</u>	<u>\$33,000⁰⁰</u>
70100010	TRAFFIC CONTROL	L SUM	1	<u>\$80,000⁰⁰</u>	<u>\$80,000⁰⁰</u>
67100100	MOBILIZATION	L SUM	1	<u>\$130,000⁰⁰</u>	<u>\$130,000⁰⁰</u>
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUTCTIONS AND EXTRA WORK	L SUM	1	\$375,000.00	\$375,000.00

TOTAL BASE BID

\$3,699,655⁰⁰

TOTAL BASE BID IN WORDS THREE MILLION SIX HUNDRED NINETY NINE THOUSAND

SIX HUNDRED FIFTY FIVE AND 00/100

RETURN WITH BID

The BIDDER agrees to accept as full payment for the work proposed as an additive or deductive alternate under this project as herein specified and as shown on the Drawings, based upon the undersigned's own estimate of quantities and costs and the following Alternate Bid Item Price. The BIDDER agrees that the alternate bid item price represents a true measure of the labor and materials required to perform the Work, including all allowances for overhead and profit for each type and unit of work called for in these Contract Documents.

Additive or Deductive Alternate Bid prices are not to be included in the Total Lump Sum Bid Amount. The Owner may or may not accept any or all of the Additive or Deductive alternate bid items. with the base bid work at the owner's sole discretion.

ALTERNATE "A" BID

WORK ITEM	DESCRIPTION	PAY UNIT	QTY	UNIT PRICE	EXTENSION
56103000	6 INCH POLYWRAPPED DIP WATER MAIN	FEET	20	\$300 ⁰⁰	\$6,000 ⁰⁰
56103800	6 INCH TR FLEX DIP WATER MAIN	FEET	140	\$300 ⁰⁰	\$42,000 ⁰⁰
X0067300	12 INCH STEEL CASING PIPE BORED AND JACKED	FEET	120	\$600 ⁰⁰	\$72,000 ⁰⁰
56104900	6 INCH VALVE, MJ WITH VALVE BOX	EACH	2	\$2,000 ⁰⁰	\$4,000 ⁰⁰
56109418	6 INCH 45 DEGREE BENDS, MJ	EACH	4	\$1,000 ⁰⁰	\$4,000 ⁰⁰
X0324932	6 INCH SLEEVE, MJ	EACH	2	\$1,000 ⁰⁰	\$2,000 ⁰⁰
56103800	6 INCH GRIP RINGS ACCESSORY KITS	EACH	12	\$300 ⁰⁰	\$3,600 ⁰⁰
56103801	6 INCH FIELDLOCK GASKETS	EACH	10	\$200 ⁰⁰	\$2,000 ⁰⁰
56108200	CUT AND CAP EXISTING 6 INCH MAIN	EACH	2	\$3,000 ⁰⁰	\$6,000 ⁰⁰
20800150	TRENCH BACKFILL	CU YDS	160	\$100 ⁰⁰	\$16,000 ⁰⁰
44213200	PAVEMENT SAW CUTS	FEET	160	\$20 ⁰⁰	\$3,200 ⁰⁰
44201701	CLASS D PATCHES, TY IV, 5 INCH PAVEMENT	SQ YDS	60	\$280 ⁰⁰	\$16,800 ⁰⁰
59300100	CONTROLLED LOW STRENGTH MATERIAL	CU YDS	40	\$98 ⁰⁰	\$3,920 ⁰⁰
X0325088	PLACEMENT OF CEMENT GROUT	CU YDS	10	\$450 ⁰⁰	\$4,500 ⁰⁰
	ALLOWANCE FOR RAILROAD EXPENSES	LSUM	1	\$30,000.00	\$30,000.00
	TOTAL ALTERNATE BID				\$216,020⁰⁰
	TOTAL ALTERNATE BID IN WORDS				TWO HUNDRED SIXTEEN THOUSAND TWENTY DOLLARS AND ⁰⁰/100

RETURN WITH BID

TOTAL BASE BID + ALTERNATE "A" \$3,915,675 =

TOTAL BASE BID + ALTERNATE "A" IN WORDS THREE MILLION NINE HUNDRED FIFTEEN

THOUSAND SIX HUNDRED SEVENTY FIVE AND 7/100



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID

Minority Business Enterprise (MBE) Utilization Statement

Date:	August 30, 2023	Project Title:	2023 Annual Water Main Replacement Project
Total Contract Value:		Project Number:	2023-10

Section I: Prime Contractor Information

Prime Contractor: Burdick Plumbing & Heating Co., Inc

Address: 1175 N. 20th St. PO Box 496
Decatur, IL 62525

Phone: 217-429-2385

Contact Person: Jared Burdick

Email: jared@burdickplumbing.com

Section II: Selected Subcontractors

Subcontractor Name	MBE or Non-MBE	Amount	% of Total Contract	Scope of Work
KINNEY CONTRACTORS	NON	\$406,000 ⁼⁼	24%	CONCRETE
DUNN CO.	NON	\$434,000 ⁼⁼	25%	ASPHALT
BODINE ELECTRIC	NON	\$63,000 ⁼⁼	4%	BORING (DIRECTIONAL)
N+W DRILLING	NON	\$50,000 ⁼⁼	3%	BORING (JACK + BORE)
MARENCO ENTERPRISES	MBE	\$250,000 ⁼⁼	15%	ROCK/TEK/MAT. SUPPLY
Totals				

• If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Purchase of Goods, Materials, or Equipment

Minority Business Enterprise Name	Amount	% of Total Contract	Scope of Work
MARENCO ENTERPRISES	\$150,000 ⁼⁼	9%	MATERIAL SUPPLY
Totals			

• If more firms were contacted, please copy this form and attach the additional information.

Section IV: MBE subcontractors that submitted bids but were not selected

Subcontractor Name	Scope of Work Bid	Reason for Denial
N/A		

- If more firms submitted quotes, please copy this form and attach the additional information.

Section V: MBEs that were contacted for this project

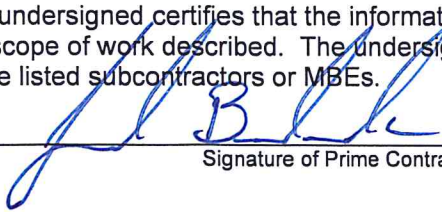
Subcontractor Name	Method of Contact	Contact Outcome
MARENCO ENTERPRISES	PHONE / EMAIL	BIDDING

- If more firms were contacted, please copy this form and attach the additional information.

Section V:
The City of Decatur is committed to promoting minority participation in public works construction projects and in accordance with Article 28-10 of the City Code, has established a subcontractor utilization and/or purchase of goods, materials or equipment goal of 10% for Minority Business Enterprises that are to be used in the execution of this project. Prime Contractors have an obligation to make a good faith effort to advance the City's commitment to increase diversity among the firms working on City construction projects.

This form must be completed and submitted with the bid proposal. All subcontractors and MBE's intended for use on this project shall be listed in the columns above; along with the total estimated amount to be paid; percentage of total contract; and scope of work. If for whatever reason the Prime Contractor utilizes an MBE not listed above, they must submit a **Notification of Change in Participation** with the necessary support documentation.

The undersigned certifies that the information included herein is true and correct; the MBE's listed above have agreed to perform the scope of work described. The undersigned further certifies that it has no controlling, dominating, or conflict of interest in any of the listed subcontractors or MBEs.


Signature of Prime Contractor

8/30/23
Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

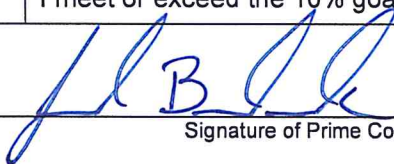
Contact Person: _____

Email: _____

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☒	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)


Signature of Prime Contractor

8/30/23

Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:			To Name:		
Address:			Address:		
Phone:			Phone:		
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
			Contract Amount:		
Will the scope of work change?	☐ Yes	☐ No			

Describe the scope of work change:

Reason for subcontractor change:

Describe good faith efforts to utilize an MBE:

Signature of Prime Contractor

Date

Signature of Prime Contractor

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

**RETURN WITH BID FOR EACH
MBE SUBCONTRACTOR**

MBE Subcontractor Information Form

Date:	August 30, 2023	Project Title:	2023 Annual Water Main Replacement Project
Total Contract Value:		Project Number:	2023-10

Section I: MBE Subcontractor Information

Subcontractor: Marenco Enterprises

Address: 3490 Leghorn Rd.
Clinton, IL 61727

Phone: (217) 693-2484

Contact Person: Mirna Willoughby

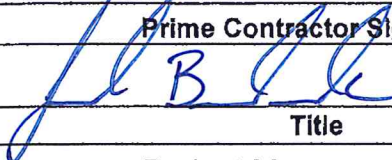
Email: mirna.marenco.ent@gmail.com

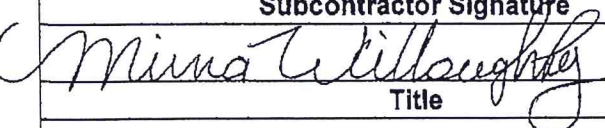
Section II: Estimated Work

Description of Scope of Work Agreed Upon	Estimated Amount	Estimated % of Total Contract
ROCK / TRUCKING / MATERIAL SUPPLY	\$400,000 --	23%

This form must be completed and submitted with the bid proposal for each MBE Subcontractor. All Subcontractors intended for use on this project shall have an **MBE Subcontractor Information Form** signed by the prime contractor and subcontractor. If for whatever reason the Prime Contractor changes or adds a Subcontractor, a **Notification of Change in Participation Form** and **MBE Subcontractor Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the subcontractor has agreed to perform the scope of work described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor.

	Print
	Jared Burdick
Title	Date
Project Manager	8/30/2023

	Print
	Mirna Willoughby
Title	Date
President	8/30/2023



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Final Minority Business Enterprise (MBE) Participation Documentation

Date:		Project Title:	
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

N/A

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Non-MBE Subcontractor Total				

If more subcontractors are utilized, please copy this form and attach the additional information.

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				

If more subcontractors are utilized, please copy this form and attach the additional information.

Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Totals				
If more MBE's are utilized, please copy this form and attach the additional information.				

☐	MBE Goal of 10% <u>has been</u> reached
☐	MBE Goal of 10% <u>has not been</u> reached but Contractor <u>has</u> met the goal estimated on the MBE Utilization Statement submitted at Bid
☐	MBE Goal of 10% <u>has not been</u> reached and Contractor <u>has not</u> met the goal estimated on the MBE Utilization Statement submitted at Bid (attach explanation)
☐	MBE Goal of 20% <u>has been</u> reached and qualifies for a 2% Bonus of the final Contract Value up to a maximum of \$50,000
☐	Other – (State reason and attach explanation)

Date _____

RETURN WITH BID

NON-COLLUSION AFFIDAVIT

STATE OF IL

COUNTY OF Macon

Douglas W. Burdick, being first duly sworn, deposes and says that they are President (sole owner, partner, president, secretary, etc.) of Burdick Plumbing & Heating Co., Inc, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Signed:

Douglas W. Burdick
President
Title

Subscribed and sworn to before me this 30th day of August, 2023.

(SEAL)



April L. Kostenski
Notary Public

*The Owner reserves the right, before any award of contract is made, to require of any bidder to whom it may make an award of the Contract, a duly executed non-collusion affidavit in the form designated above.

RETURN WITH BID

**CITY OF DECATUR
NOTICE TO CONTRACTORS
PREVAILING WAGE ACT**

In submitting your bid or proposal for a public works project for the City of Decatur, which is being paid for wholly or in part out of public funds, or providing services to the City of Decatur, the following shall apply to ensure the City is in compliance with the Illinois Prevailing Wage Act. This contract calls for the construction of a “public work”, within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor (“the Department”) publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor and subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Department’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

1. The Contractor shall not pay less than the prevailing rate of wages to all laborers, workmen and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works.
2. Any and all contractors’ and subcontractors’ bonds required by the City of Decatur for your specific project must contain a provision as will guarantee the faithful performance of the Prevailing Wage Act.
3. Any and all contracts or agreements entered into with the contractor or any subcontractor shall also comply with the provisions of the Prevailing Wage Act and contain a stipulation in any bid specifications or contracts requiring compliance with the Act.
4. A copy of the relevant prevailing wage rates shall be posted at a location on the project site that is easily accessible by workers.
5. All contractors and subcontractors must create and keep for a minimum of three (3) years, records of all laborers, mechanics and other workers employed by them on the project. The records shall include:
 - a. Each worker’s name, address, telephone number when available, last four digits of social security number, gender, race, ethnicity, veteran status and classification or classifications;
 - b. The number of hours worked each day; and,
 - c. The starting and ending time of work each day.

RETURN WITH BID

6. If the Illinois Department of Labor revises the prevailing rate of hourly wages, the revised rate shall apply.
7. This Notice is not intended to be relied upon by contractors or subcontractors. You should review the Prevailing Wage Act to ensure your compliance and consult with an attorney of your own choosing.

Date: _____

Date: August 30, 2023

City of Decatur, Illinois

BURDICK PLUMBING

Contractor

LLB 8/31/23

END OF BID FORM



AIA Document A310tm - 2010

Bid Bond

Contractor:

(Name, Legal Status and Address)

Burdick Plumbing & Heating Co. Inc.
P O Box 496
Decatur IL 62525

Surety:

(Name, Legal Status and Principal Place of Business)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford CT 06183-6014

Owner:

(Name, Legal Status and Address)

City of Decatur
#1 Gary K Anderson Plaza
Decatur, IL 62523

Bond Amount: Ten percent of bid

Project:

(Name, location or address, and Project number, if any)

2023 Annual Watermain Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and give such bond or bonds as may be Specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waived any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

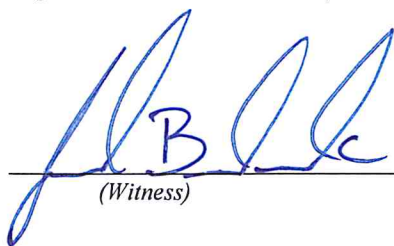
ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

The document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Signed and sealed this 30th day of August, 2023


(Witness)


(Witness)

Burdick Plumbing & Heating Co. Inc.
(Contractor as Principal) (Seal)

ESTIMATOR / PM
(Title)

Travelers Casualty and Surety Company of America
(Surety) (Seal)


(Title) Wesley Shade, Attorney-in-Fact

State of Illinois

} ss:

County of Macon

On 30th day of August, 2023 before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn,
personally appeared Wesley Shade

known to me to be Attorney-in-Fact of Travelers Casualty and Surety Company of America
the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument
in behalf of the said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

Catherine Later
(Notary Public)





Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

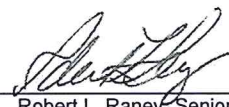
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Wesley Shade** of **FORSYTH**, **Illinois**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

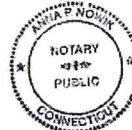
City of Hartford ss.

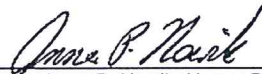
By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

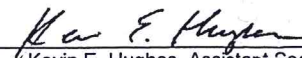
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **30th** day of **August**, **2023**




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID WHEN REQUIRED

Minority Business Enterprise (MBE) Participation Waiver Request

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

We hereby request that the City waive the Minority Business Enterprise (MBE) 10% participation goal on the above named project for the following reason(s) and affirm that the stated reasons and documents provided are true and correct and not misleading. We further agree this waiver request does not waive the goal that 18% of the total hours worked should be performed by minority workers as per City Code Chapter 28, Article 10.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	An insufficient number of MBEs responded to our invitation to bid on services or materials. (Attach a list of MBEs contacted for each work item to be subcontracted along with the dollar amount for each item)
☐	No subcontracting or purchase of goods, materials or equipment opportunities exist. (Attach explanation)
☐	The award of subcontract(s) or purchase of goods, materials or equipment is impracticable. (Attach explanation)
☐	Other – (State reason and attach explanation)
☐	I meet or exceed the 10% goal for the use of MBEs (detail is provided on the MBE Utilization Statement)

Signature of Prime Contractor

Date

FOR OFFICIAL USE ONLY

☐ APPROVED	☐ DISAPPROVED
-----------------------------------	--------------------------------------

The minority participation goals are waived on this project for the following reason(s) (see Article 28-10-7 City Code):

☐	The project is essential for City operations.
☐	Emergency circumstances require a waiver.
☐	Evidence of a good faith effort by the contractor.
☐	The contractor will self-perform all work and will not subcontract any portion of the project.
☐	The contractor proposes to meet City MBE goal. No Waiver Required

REVIEWED BY:

Public Works Director

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Notification of Change in Participation

Date:		Project Title:	
		Project Number:	

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

If changing from a previously identified subcontractor/material supplier to another or to change from self-performing to a subcontractor, complete the following:

From Name:		To Name:			
Address:		Address:			
Phone:		Phone:			
Status:	☐ MBE	☐ Non-MBE	Status:	☐ MBE	☐ Non-MBE
		Contract Amount:			
Will the scope of work change?	☐ Yes	☐ No			

Describe the scope of work change:

Reason for subcontractor change:

Describe good faith efforts to utilize an MBE:

Signature of Prime Contractor

Date

Signature of Prime Contractor

Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

RETURN WITH BID FOR EACH MBE
SUBCONTRACTOR OR SUPPLIER

Minority Business Enterprise (MBE) Information Form

Date:		Project Title:		
Total Contract Value:		Project Number:		

Section I: Minority Business Enterprise (MBE) Information

Name: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Description of Services or Materials to be Provided

Description of Scope of Services Agreed Upon	Estimated Amount	Estimated % of Total Contract

This form must be completed and submitted with the bid proposal for each MBE. All MBEs intended for use on this project shall have an **MBE Information Form** signed by the prime contractor and MBE. If for whatever reason the Prime Contractor changes or adds an MBE, a **Notification of Change in Participation Form** and **MBE Information Form** with the necessary support documentation must be submitted and approved.

The undersigned certifies that the information included herein is true and correct and the MBE subcontractor or material supplier has agreed to the scope of services described. The undersigned further certifies that this form is not a Contract between the City, Prime Contractor or Subcontractor/Material Supplier.

Prime Contractor Signature	Print
Title	Date

Minority Business Enterprise Signature	Print
Title	Date



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Final Minority Business Enterprise (MBE) Participation Documentation

Date:		Project Title:	
Total Contract Value:		Project Number:	

Section I: Prime Contractor Information

Prime Contractor: _____

Address: _____

Phone: _____

Contact Person: _____

Email: _____

Section II: Selected Non-MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
Non-MBE Subcontractor Total				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE Subcontractors

Subcontractor Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Subcontractor Totals				

If more subcontractors are utilized, please copy this form and attach the additional information.

Section III: Selected MBE purchase of Goods, Materials, and Equipment

Name	Estimated Amount	Est. % of Total Contract	Actual Amount	Actual % of Total Contract
MBE Totals				

If more MBE's are utilized, please copy this form and attach the additional information.

CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE SUBMITTED AS INDICATED.

☐	MBE Goal of 10% <u>has been</u> reached
☐	MBE Goal of 10% <u>has not been</u> reached but Contractor <u>has</u> met the goal estimated on the MBE Utilization Statement submitted at Bid
☐	MBE Goal of 10% <u>has not been</u> reached and Contractor <u>has not</u> met the goal estimated on the MBE Utilization Statement submitted at Bid (attach explanation)
☐	MBE Goal of 20% <u>has been</u> reached and qualifies for a 2% Bonus of the final Contract Value up to a maximum of \$50,000
☐	Other – (State reason and attach explanation)

The undersigned certifies that the information included herein is true and correct, failure to submit this form may result in delay of the final payment.

Signature of Prime Contractor

Date

CONTRACT

THIS CONTRACT, made and entered into this 18th day of September ,2023, by and between the City of Decatur, Illinois, hereinafter called "Owner", and Burdick Plumbing & Heating Co., Inc. hereinafter called the "Contractor".

WITNESSETH:

That for and in consideration of the payments, covenants, and agreements stated herein, the Contractor and Owner agree as follows:

1. The Contractor shall perform and complete in a Good and Workmanlike Manner all Work required in connection with the **2023 ANNUAL WATER MAIN REPLACEMENT PROJECT, FRANKLIN ST, IMBODEN DR & MEDIAL DR, CITY PROJECT 2023-10**, all in strict accordance with the Contract Documents, including any and all Addenda prepared by the City Engineer, with specifications and drawings are made a part of this Contract; and in strict compliance with the Contractor's Bid Proposal and the other Contract Documents herein mentioned, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. Payments are to be made to the Contractor by the Owner in accordance with and subject to the provisions embodied in the documents made a part of this Contract, or as prescribed by law.
3. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the Owner to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and substantially complete all Work under this Contract.
4. **The Completion Date for this project is June 1, 2025.** The Contractor shall complete all work subject to the date on or before the specified date.
5. This Contract consists of the following component parts, herein defined as the Contract Documents, all of which are as full a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

Advertisement for Bids
Information for Bidders
Bid Proposal
Non-Collusion Affidavit
Contract (This Instrument)
Contract Change Orders
Performance Bond
Addenda

Special Provisions
Project Drawings
Standard Drawings
Special Conditions
General Conditions
Supplemental Specifications
Standard Specifications
Appendices

The above-named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work product.

In case of discrepancy, the order of precedence is as follows:

1. Contract Change Orders
2. Contract
3. Addenda
4. Special Provisions
5. Project Drawings
6. Standard Drawings
7. Appendices to the Project Manual
8. Special Conditions
9. General Conditions
10. Supplemental Specifications
11. Standard Specifications

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern over those documents with a high numerical value.

The Contractor shall not take advantage of any apparent error or omission in the plans or specifications. In the event the Contractor discovers such an error or omission, the bidder shall immediately notify the Owner. The Owner will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the plans and specifications.

6. It is agreed by the parties to this Contract that this Contract shall be executed in quadruplicate, one copy for the Contractor, and three copies for the Owner.

ATTEST:

CITY OF DECATUR, ILLINOIS

CITY CLERK

By _____
MAYOR

Burdick Plumbing & Heating Co., Inc.

SECRETARY (Corporate Seal)

By _____
PRESIDENT



CONTRACT BOND

Project: 2023 Annual Water Main Replacement Project

Project Number: 2023-10

We, Burdick Plumbing & Heating Co., Inc.

a/an) ☐ Individual ☐ Co-partnership ☐ Corporation organized under the laws of _____ ,
as PRINCIPAL, _____

_____ as SURETY,

are held and firmly bound unto the City of Decatur (hereafter referred to as "CITY") in the penal sum of
Three Million, Nine Hundred Fifteen Thousand, Six Hundred Seventy-Five Dollars and 00/100

_____ Dollars (\$3,915,675.00), lawful money of
United States, well and truly to be paid unto said CITY, for the payment of which we bind ourselves, our
heirs, executors, administrators, successors, jointly to pay to the CITY this sum under the conditions of this
instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the CITY for the construction of work on the above City Project, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to them for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the CITY harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. _____

PRINCIPAL

Burdick Plumbing & Heating Co., Inc. _____
(Company Name) (Company Name)

By: _____ By: _____
(Signature & Title) (Signature & Title)

Attest: _____ Attest: _____
(Signature & Title) (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf or PRINCIPAL)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____ Notary Public (SEAL)

SURETY

By: _____
(Signature of Attorney-in-Fact)

(Name of Surety)

STATE OF ILLINOIS,

(SEAL)

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf or SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____ Notary Public (SEAL)

CITY OF DECATUR

Approved this 18th day of September, A.D. 2023

Attest:

City Council

Kim Althoff, City Clerk

City of Decatur, Illinois

Julie Moore Wolfe, Mayor

2023 Annual Water Main Replacement Project
Franklin St, Imboden Dr & Medial Dr
City Project 2023-10
August 25, 2023

ADDENDUM NO. 1

**TO PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR:
2023 ANNUAL WATER MAIN REPLACEMENT PROJECT
FRANKLIN ST, IMBODEN DR & MEDIAL DR
CITY PROJECT 2023-10
DATED AUGUST 2023**

AD-1-1 NOTICE

- 1.01 This Addendum No. 1 dated August 25, 2023, to the Plans, Specifications and Contract Documents for the above captioned project, supersedes all contrary and conflicting information of the above-mentioned bid proposal documents, which are hereby supplemented in certain particulars as follows:

AD-1-2 PREBID MEETING MINUTES

- 2.01 Add the attached pre-bid meeting sign-in sheet and meeting minutes from the Pre-Bid Meeting on August 16, 2023

Please make the proper acknowledgment of **addenda #1** on page **18** of your bidding documents.

END OF ADDENDUM NO. 1

City Engineer:  Date: August 25, 2023

2023 Annual Water Main Replacement Project
Questions
August 25, 2023

1. Where are the limits of Class B, Type IV, Special, 10”?

ANSWER: All patches in Franklin Street are to be Class B Patches.

2. Are dowel basket assemblies required?

ANSWER: No, dowel basket are not required.

3. What mix design is required for the patches?

ANSWER: No mix is specified, IDOT PV is approved and preferred. Traffic will need to be managed on sideroads and entrances.

Pre-bid Meeting Minutes
for

**2023 ANNUAL WATER MAIN REPLACEMENT PROJECT
FRANKLIN ST, IMBODEN DR & MEDIAL DR
CITY PROJECT 2023-10**

Conference Call
10 a.m., Wednesday August 16, 2023

I. Introduction

II. Project Review

Replacing water main and associated appurtenances in Franklin Street, Imboden Drive and Medial Drive. Project has approximately 6 feet of 4" Water Main 1,280 feet of 6" Water Main, 1,900 feet of 8" Water Main, 6 feet of 10" Water Main and 4,890 feet of 12" Water Main.

The work also includes erosion control, pavement and landscape restoration, and traffic control.

III. Minority Participation Goals Review of City Code Chapter 28, Article 10 (Handout and Discussion).

A. Policy

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs.

The City requires that general contractors show good faith efforts to meet the City's goals of 10% of the project amount be used to hire MBE subcontractors when subcontracting opportunities exist and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprise, and 18% total hours are to be worked by minority employees. Note that there are two goals that need to be addressed

B. Definitions

The Prospective bidders are directed to the attached handout that provides an excerpt of the State's definition of a minority.

C. Project Goals and Good Faith Efforts

1. Subcontracting/Supplier Goal: 10% of total dollar amount should be performed by MBE if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.

- a. Subcontracting is not required but if a subcontractor is used a Good Faith Effort must be made to fill the stated goal.

The Contractor shall put forward good faith efforts to “actively and aggressively” seek the participation of MBE or minority workers. It is expected that a demonstration of “active” and “aggressive” will include actual direct contact with or working with a minority subcontractor in a manner that leads them to provide actual quotes for the work to be subcontracted. This is benefited by the development of an ongoing relationship with minority subcontractors.

- b. What is the City’s expectation of what will be required to demonstrate a Good Faith Effort?

*The City regards a good faith effort, at a minimum, to include direct contacts with 2-3 MBE subcontractors for **each** subcontracting opportunity until the goal is met. The contacts must be with subcontractors that provide the type of work that is being subcontracted. Mass e-mail contacts alone are not considered a good faith effort. Documented follow up requests are required if no response is received. The bidder is to provide all work, all contacts, the method of contact (email, phone, personal, etc.), and the results of each contact. **Email requests with no reply or other evidence of direct contact are not considered to be acceptable direct contacts.***

City staff can have no contact with bidders regarding their bid submittal after bids have been opened, so their only opportunity to demonstrate a good faith effort, is to provide all supportive evidence with the bid document. For the benefit of the review that must be conducted by City staff, it is helpful for the bidders to group their direct contacts according to the subcontracting opportunity.

- c. If a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.

2. Minority Workers Goal: 18% total hours worked should be performed by minority workers.
 - a. The City tracks this goal through forms provided by the City, a copy is located within the special provisions. Prevailing wage reports are not required to be submitted when the Prevailing wage act reporting is provided.

IV. Other Items

Bidders should check Decatur Blueprint's website before submitting a bid to make sure there are no addenda's missing. Only contractors on Decatur Blueprint's plan holder list will get updates on addenda's. You have to purchase the plans to get on their list. Simply downloading a set of plans from the website does not put you on the bidders list.

V. Meeting Details

Karl Ziemer opened the meeting at 10:03 am, August 16, 2023. Briefly discussed the project details. Paul Caswell discussed the MBE requirements for the project. Paul and Karl talked about the water main replacement under the railroad tracks in the 1100 block of West Wood Street. The permit has been received from the railroad and is now in the legal department to be reviewed before the agreement between the City and the Railroad is finalized.

Discussed the starting date and finishing date for the railroad portion of the project. That date is July 1, 2024. Paul brought up the issue of traffic control on Imboden Drive as there is a school on this street.

No other comments or questions were raised, and Paul concluded the meeting at 10:24 am.

Pre-Bid Sign-In Sheet
2023 Annual Water Main Replacement Project
2023-10

10:00 a.m., Wednesday, August 16, 2023

Name ----- Email Address	Representing	Phone Number ----- Fax Number	In Person (P) Conference Call (C)
1.) Paul Caswell	City of Decatur	Tel: 217-424-2747	P
Email: PCaswell@decaturil.gov		Fax: 217-424-2799	C
2.) Robert Weil	City of Decatur	Tel: 217-424-2747	P
Email: RWeil@decaturil.gov		Fax: 217-424-2799	C
3.) Rex Dummermuth	City of Decatur	Tel: 217-424-2747	P
Email: RDummermuth@decaturil.gov		Fax: 217-424-2799	C
4.) Karl Ziemer	City of Decatur	Tel: 217-424-2747	P
Email: KZiemer@decaturil.gov		Fax: 217-424-2799	C
6.) Dunn Company	Matt Naber	Tel: 217-433-5694	P
Email:		Fax: 217-429-7917	C
7.) Burdick Plumbing & Heating Co., Inc.	Jared Burdick	Tel: 217-429-2385	P
Email: jared@burdickplumbing.com		Fax: 217-429-9781	C
8.) Kinney Contractors	William Kinney President	Tel: 217-229-3322	P
Email:		Fax: 217-229-3609	C
9) BJ Thomey	A&R Mechanical	Tel: 217-367-4227	P
Email: BThomey@ar-mech.com		Tel: 217-202-5030	C
10)			P
Email:			C
11)			P
Email:			C
12)			P
Email:			C
13)			P
Email:			C
14)			P
Email:			C
15)			P
Email:			C

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

The “minority person” definition contained in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2 is contained at the back of this handout.

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City’s municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS.** All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
- i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;

- ix. If an MBE is rejected, **providing sound reasons for rejection** based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers; **[This is provided through Prevailing Wage Documentation]**
 - xi. All other good faith efforts or **evidence of due diligence** to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
 - i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
 - i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act,
30 ILCS 575/2**

(30 ILCS 575/2)

(Section scheduled to be repealed on June 30, 2016)

Sec. 2. Definitions.

(A) For the purpose of this Act, the following terms shall have the following definitions:

(1) **"Minority person"** shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following:

(a) **American Indian or Alaska Native** (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).

(b) **Asian** (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

(c) **Black or African American** (a person having origins in any of the black racial groups of Africa). Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".

(d) **Hispanic or Latino** (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).

(e) **Native Hawaiian or Other Pacific Islander** (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).

Public Works

DATE: 9/11/2023

MEMO: 2023-86

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

An agreement with the Norfolk Southern Railroad for a water main crossing on West Wood Street between Fairview Avenue and Oakland Avenue.

ATTACHMENTS:

Description	Type
Resolution Authorizing the Execution of an Agreement with the Norfolk Southern Railway Company for a Water Main Crossing City Project 2023-10	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
THE NORFOLK SOUTHERN RAILWAY COMPANY FOR A WATER MAIN
CROSSING
CITY PROJECT 2023-10**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement for a Water Main Crossing, presented to the City Council herewith, as Exhibit 1 and made part hereof, between the City of Decatur and the Norfolk Southern Railway Company be, and the same hereby, received, placed on file and approved.

Section 2. That the City Manager or designee be, and is hereby, authorized and directed to execute said Agreement for a Water Main Crossing between the City of Decatur, Illinois, and the Norfolk Southern Railway Company.

PRESENTED and ADOPTED this 18th day of September 2023.

Julie Moore Wolfe, Mayor

ATTEST:

Kim L. Althoff, City Clerk

EXHIBIT 1

NORFOLK SOUTHERN RAILWAY COMPANY**ACKNOWLEDGMENT FORM FOR WIRE AND/OR PIPE OCCUPATION
WITHIN THE LIMITS OF A PUBLIC RIGHT OF WAY.**

APPLICANT: CITY OF DECATUR
1 Gary K Anderson Plaza
Decatur, Illinois 62523

SUBJECT: Decatur, Macon County, Illinois
Milepost D-377.27, Lafayette Brooklyn Line, Midwest Division
Latitude 39.840079, Longitude -88.974021

Norfolk Southern Activity No. 1311708

Proposed abandonment and replacement of an existing water main, with a new 6-inch ductile iron pipeline in a 12-inch steel casing pipe, wholly within the confines of the public right of way of W Wood Street (AAR/DOT # 479196X) (collectively, the "Facilities")

In response to Applicant's submittal dated April 11, 2023, regarding the proposed construction of the subject project, Norfolk Southern Railway Company ("Railway") does not object to the installation of the Facilities as shown on the attached Drawing marked Exhibit "A", last revised June 09, 2023, provided Applicant adheres to the following terms and conditions:

- The Facilities shall be installed, constructed, maintained, repaired, operated and removed by and at the sole risk, cost and expense of the Applicant, (collectively, "Operate" or "Operations").
- The Facilities must conform with all Federal, State and local laws, rules and regulations and will not be attached to any railroad structure or appurtenance and will not be located on any private property of Railway.
- The design and construction of aerial Facilities shall comply with Railway's NSCE-4 Specification, latest edition, and underground Facilities shall comply with Railway's NSCE-8 Specification, latest edition.
- Insurance

(a) Insurance Requirements. Without limiting in any manner the liability and obligations assumed by Applicant under any other provision of this Agreement, and as additional protection to Railway, Applicant shall comply with the following provisions:

(i) Subject to subsection (ii) below, upon execution of this Agreement, Applicant shall pay Railway a risk financing fee of \$1,900 (the "Risk Financing Fee") to provide Railroad Protective Liability Insurance or such supplemental insurance (which may be self-insurance) as Railway, in its sole discretion, deems to be necessary or appropriate with respect to the initial construction and installation of the Facilities.

(ii) Prior to commencement of each Operations project that requires access to the Premises, unless Railway elects to make available and Applicant pays the then-current Risk Financing Fee for a given Operations project, Applicant shall furnish Railway with an original Railroad Protective Liability ("RPL") Insurance Policy naming Railway as the named insured and having a limit of (1) not less than a combined single limit of \$2,000,000 each occurrence and \$6,000,000 aggregate, or (2) if the value of a given operations project exceeds \$350,000, not less than a combined single limit of \$5,000,000 per occurrence and \$10,000,000 in the aggregate. Each RPL policy shall conform to CG 00 35 04 13 or equivalent and include coverage for Terrorism and the Physical Damage to Property Endorsement and shall name Norfolk Southern Corporation and its affiliates and subsidiaries as the insured. Applicant shall ensure that the project location, Applicant identification and work description appear on the declaration pages of a given RPL policy. Applicant shall provide an electronic copy of each RPL policy (and not merely the binder) to Railway at ns.permitting@railpros.com for review and approval prior to commencing any work on the associated Operations project. Applicant may submit inquiries about RPL issues at ns.permitting@railpros.com.

(iii) Applicant shall maintain a Commercial General Liability ("CGL") policy containing products and completed operations and contractual liability coverage, with a combined single limit of not less than \$2,000,000 for each occurrence. Any portion of this requirement may be satisfied by a combination of General Liability and/or Excess/Umbrella Liability Coverage. The policy shall not deny any obligation of any insured under the Federal Employer's Liability Act, as amended. The CGL policy shall provide additional insured coverage equivalent to ISO CG 20 10 11/85.

(iv) Applicant shall maintain Automobile Liability Insurance with a current ISO occurrence form policy (or equivalent) and apply on an "any auto" (Symbol 1) basis, including coverage for all vehicles used in connection with the Work or Services on the leased property, providing annual limits of at least \$1,000,000 per occurrence for bodily injury and property damage combined including uninsured and underinsured motorist coverage, medical payment protection, and loading and unloading.

(v) Applicant shall maintain Workers' Compensation Insurance to meet fully the requirement of any compensation act, plan or legislative enactment applicable in connection with the death, disability or injury of Applicant's officers, agents, servants or employees arising directly or indirectly out of the performance of this Agreement;

(vi) Applicant shall maintain Employers' Liability Insurance with limits of not less than \$1,000,000 each accident \$1,000,000 policy limit for disease, and \$1,000,000 each employee for disease;

(b) General Insurance Requirements. Each insurance policy referred to in subsection (a) above shall also comply with the following requirements:

(i) Additional Insureds. Each insurance policy (excluding any RPL policy and Workers' Compensation policy) shall name Railway and its parent, subsidiary and affiliated companies as additional insureds with an appropriate endorsement to each policy.

(ii) Applicant's Coverage Primary and Without Right to Contribution. All policies secured by Applicant, whether primary, excess, umbrella or otherwise, and providing coverage to the Railway as an additional insured (i) are intended to take priority in responding and to pay before any insurance policies Railway may have secured for itself must respond or pay and (ii) may not seek contribution from any policies the Railway may have secured for itself.

(iii) Severability of Interests (Cross Liability). No cross-liability exclusions are permitted that would apply to the additional insureds, and there may not be any restrictions in any policy that limits coverage for a claim brought by an additional insured against a named insured.

(iv) Waiver of Subrogation. To the fullest extent permitted by law, all insurance furnished by Applicant pursuant to this Agreement shall include a waiver of subrogation in favor of Railway with an appropriate endorsement to each policy.

(v) Notice of Cancellation, Modification or Termination. Each insurance policy shall not be subject to cancellation, termination, modification, changed, or non-renewed except upon thirty (30) days prior written notice to the additional insureds.

(vi) No Limitation. Each insurance policy shall not limit any of Applicant's indemnity obligations or other liabilities under this Agreement. The insurance available to Railway and its parent, subsidiary and affiliated companies as additional insureds shall not be limited by these requirements should Applicant maintain higher coverage limits.

(vii) Any deductibles or self-insured retentions of Applicant over \$50,000 must be declared and approved by Railway. Approval of such requests shall not be unreasonably withheld.

(viii) Applicant shall require all subcontractors who are not covered by the insurance carried by Applicant to maintain the insurance coverages set forth in subsection (a) above, except

for the RPL insurance, including but not limited to additional insured status for Railway and its parent, subsidiary and affiliated companies.

(ix) Applicant shall furnish their memorandum of insurance and the RPL Insurance Policy to Railway's Managing Agent prior to execution of this Agreement at ns.permitting@railpros.com. The insurance coverage required herein shall in no way limit Applicant's liability under this Agreement.

- Railway shall, at Railway's option, furnish, at the sole expense of Applicant, Support Services. The term "Support Services" means such materials and services as necessary, in Railway's sole judgment, to support Railway's tracks and to protect Railway's traffic, including without limitation flagging services and construction monitoring during the installation, maintenance, repair, renewal or removal of the Facilities. Support Services shall be provided unless Railway's Division Engineer or his or her authorized representative provides to Applicant a written waiver of Support Services, whether in whole or in any part, in a given instance. The term "Construction Monitoring" means services comprised of one or more Railway representatives being assigned and present to monitor construction activities of Applicant, which may include a preconstruction site assessment and a post-construction site assessment.
- Prior to commencement of any work to be performed on or about Premises, Applicant shall notify the appropriate Division Engineer or their authorized representative for the scheduling of "Support Services". Within seventy-two (72) hours after the Division Engineer's or their authorized representative's actual receipt of such notification, they shall review the necessity and availability of Support Services for the proposed work and advise Applicant of such matters and the estimated cost therefor. No work shall be permitted on or about the Premises without the presence of Railway's Support Services or the Division Engineer's waiver of the requirement for Support Services. Entry on or about the Premises or any other Railway right-of-way without the Division Engineer's prior approval shall be deemed trespassing. Applicant agrees to pay Railway, within thirty (30) days after delivery of an invoice therefor, for any protection and inspection costs incurred by Railway, in Railway's sole judgment, during any such entry.
- In the event it becomes necessary for Applicant to deviate from the approved plans and specifications, Applicant shall seek prior approval from Railway's Division Engineer or his or her authorized representative and, when applicable, an authorized representative of the Division Engineer in the field during Construction Monitoring or inspection.
- All cost or expense resulting from any and all loss of life or property, or injury or damage to the person or property of any person, firm or corporation (including the parties hereto and their respective officers, agents and employees) and any and all claims, demands or actions for such loss, injury or damage, caused by or growing out of the presence or use, or the construction, maintenance, renewal, change or relocation and subsequent removal of the Facilities and appurtenances herein referred to shall be borne by Applicant unless caused solely by the negligence or willful misconduct of Railway.
- Upon abandonment of the Facilities by Applicant, Applicant shall seek direction from Railway's Chief Engineer, or his representative, regarding the method of abandonment if the Facilities will be abandoned in place.
- In the event the Facilities consist of electrical power or communication wires and appurtenances, Applicant shall promptly remedy any inductive interference growing out of, or resulting from the presence of, the Facilities.
- In the event the Facilities consist of an underground occupation, Applicant will be responsible for any settlement caused to the roadbed, right of way and/or tracks, facilities and appurtenances of Railway arising from or as a result of the installation of the Facilities, and Applicant shall pay to Railway on demand the full cost and expense.
- All rights and obligations conferred hereby shall extend to the successors and assigns of the parties hereto, provided that the Applicant shall in no event transfer or assign its rights hereunder without the written consent of Railway, which will not be unreasonably withheld.

- If the public road is abandoned by the appropriate governmental authority and the Facilities remain within the limits of Railway's right of way after such abandonment, as a condition for the continuing presence of the Facilities within Railway's right of way, Railway and Applicant shall agree upon an appropriate occupancy fee or rental for the Facilities and execute an amendment to this Agreement within ninety (90) days after the date upon which such public road is abandoned.
- Any and all notices, demands or requests by or from Railway to Applicant, or Applicant to Railway, shall be in writing and shall be sent by (a) postage paid, certified mail, return receipt requested, or (b) a reputable national overnight courier service with receipt therefor, or (c) personal delivery, and addressed in each case as follows:

If to Railway: c/o Norfolk Southern Corporation
650 West Peachtree St. Box 22
Atlanta, Georgia 30308
Attention: Director Real Estate

If to Applicant: CITY OF DECATUR
1 Gary K Anderson Plaza
Decatur, Illinois 62523
Attention: Paul Caswell

Either party may, by notice in writing, direct that future notices or demands be sent to a different address. All notices hereunder shall be deemed given upon receipt (or, if rejected, upon rejection).

ACCEPTED BY:

NORFOLK SOUTHERN RAILWAY COMPANY

Real Estate Manager

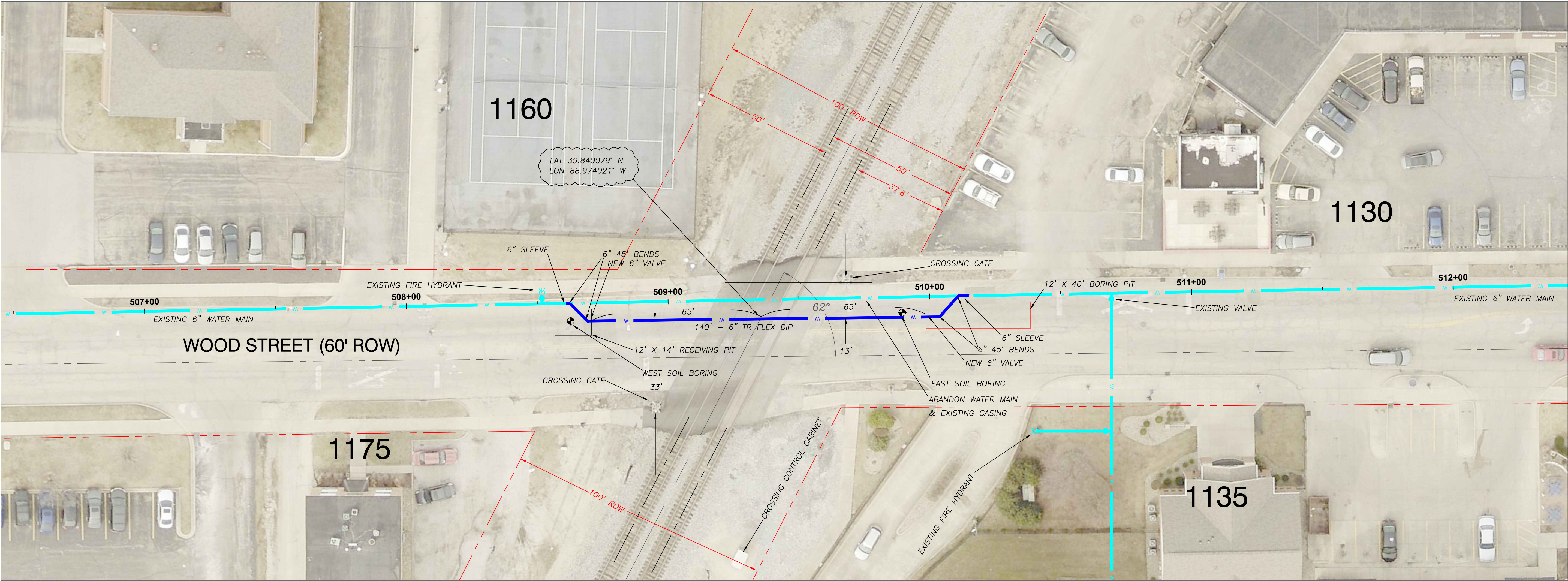
DATE _____

CITY OF DECATUR

Title _____

DATE _____

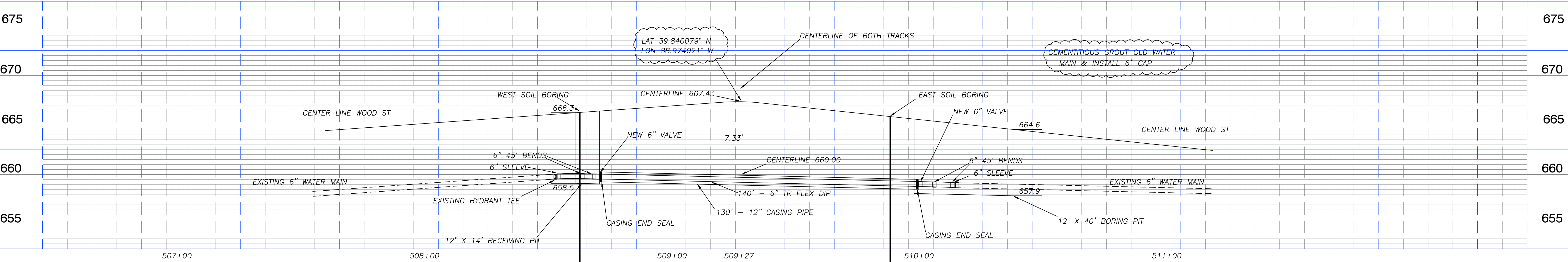
Activity Number: 1311708
Norma Reynolds: 07/17/2023



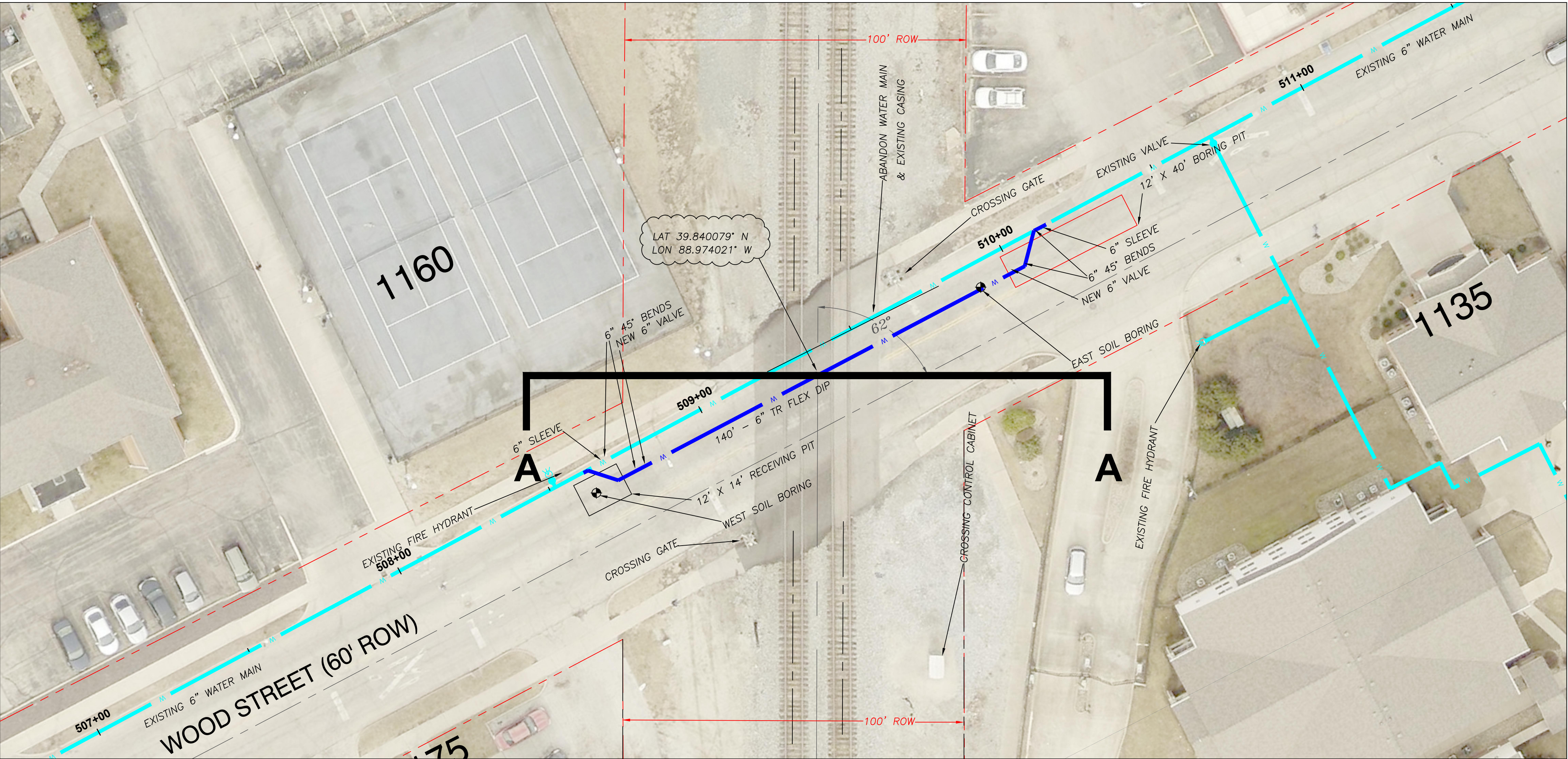
NS GRADE
CROSSING 479-196X
MILEPOST 377.2

Wood Street
Sta 509+27

ALTERNATE "A"



PROJECT TITLE <i>C.P. 2023-10 WATER MAIN</i>		SHEET TITLE <i>WOOD STREET P&P</i>		SCALE:	 CITY OF DECATUR PUBLIC WORKS DEPARTMENT	16

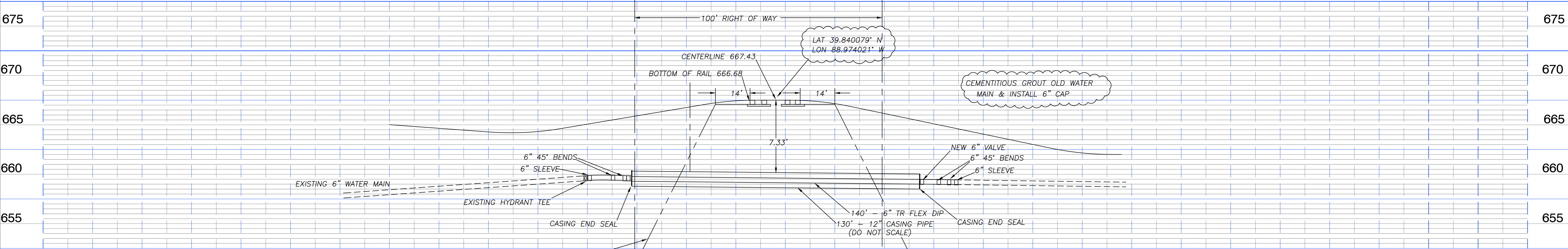


NS GRADE
CROSSING 479-196X
MILEPOST 377.2



Wood Street
Sta 509+27
SECTION A - A

ALTERNATE "A"



PROJECT TITLE
C.P. 2023-10 WATER MAIN

SHEET TITLE
WOOD STREET P&P (SKEWED)
SECTION A - A

SCALE:



CITY OF DECATUR
PUBLIC WORKS DEPARTMENT

17

DATE: MONTH YEAR

DRAWN BY: ---

CHECK BY: xxx



July 17, 2023

Paul Caswell
CITY OF DECATUR
1 Gary K Anderson Plaza
Decatur, Illinois 62523

RE: Proposed abandonment and replacement of an existing water main, with a new 6-inch ductile iron pipeline in a 12-inch steel casing pipe, wholly within the confines of the public right of way of W Wood Street (AAR/DOT # 479196X)

**Midwest Division, at Mile Post D-377.27
Decatur, Macon County, Illinois
Latitude 39.840079, Longitude -88.974021
NS Activity No. 1311708**

Dear Paul Caswell:

RailPros, as consultant for Norfolk Southern Railway Company ("Railway"), has reviewed the above-referenced request. Based on the information and documentation presented, Railway has no objections to the proposed work.

Attached you will find the requested offer of agreement for execution, by an official authorized to execute contract agreements on behalf of the Licensee. Please have the agreement executed via DocuSign. Note, however, that the attached offer of agreement does not constitute a binding contract, unless or until it is executed by both the Licensee and Railway.

In order for Railway to countersign the document, the following items are needed for review:

1. **Payment of the License Fee** in the amount of \$0.00 within the Application System;
2. **A Certificate of Insurance** as required in the agreement, is to be submitted within the Application System.
3. **A separate Railroad Protective Liability Insurance policy**, as required in the agreement, with Railway as the named insured, and the Activity ID referenced in the description, submitted within the Application System; OR
4. The submission of the Risk Management Fee of \$1,900.00 adds the specific project/activity to the Norfolk Southern Master Railroad Protective insurance policy, and as such no further railroad protective liability insurance coverage is necessary or requested.

NOTE: No work shall be permitted on or about the Railway's property until the agreement becomes binding, and the Division Engineer or their authorized representative has reviewed and approved field services for the project, such as *flagging protection, construction monitoring, and post-construction inspection services*. Once the above items are received, the fully executed agreement will be sent, along with the name and contact information for field service coordination.

If we have not received the executed agreement and corresponding payments and/or documents within sixty (60) days from the date of this letter, we reserve the right to cancel this request.

If you have any questions, please contact me within the messages tab of the application portal or by calling the number listed below.

Sincerely,

A handwritten signature in black ink that reads 'Norma J. Reynolds'.

Norma J. Reynolds
Real Estate Specialist

11819 Miracle Hills Dr. Ste, 102
PO Box 642270
Omaha, NE 68164

P: (402) 965-0539 **F:** (866) 762 - 7619

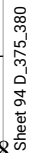
www.railpros.com Page 191 of 268

PIPE DATA SHEET

	CARRIER PIPE	CASING PIPE
CONTENTS TO BE HANDLED	Water	
MAX. ALLOWABLE OPERATING PRESSURE	75 psi	
NOMINAL SIZE OF PIPE	6"	12"
OUTSIDE DIAMETER	6.90"	12"
INSIDE DIAMETER	6.28"	11.25"
WALL THICKNESS	0.31"	0.375"
WEIGHT PER FOOT	17.2 lbs/ft	49.56 lbs/ft
MATERIAL	Ductile Iron Pipe	Steel
PROCESS OF MANUFACTURE	Cast	Welded
SPECIFICATION	AWWA 151	ASTM 252
GRADE OR CLASS (Specified Minimum Yield Strength)	Class 52	
TEST PRESSURE	120 psi	
TYPE OF JOINT	Push on, restrained	Welded
TYPE OF COATING	Asphaltic	None
DETAILS OF CATHODIC PROTECTION	None	None
DETAILS OF SEALS OR PROTECTION AT END OF CASING	See plans	See plans
CHARACTER OF SUBSURFACE MATERIAL		
APPROXIMATE GROUND WATER LEVEL		
SOURCE OF INFORMATION ON SUBSURFACE CONDITIONS		

Proposed method of installation (refer to NSCE-8 Specification):

- ☒ Bore & Jack
☐ Jacking
☐ Tunneling (with Tunnel Liner Plate)
☐ Directional Bore/Horizontal Direction Drilling – Method A
☐ Directional Bore/Horizontal Direction Drilling – Method B
☐ Open Cut – *All installations directly under any track must be designed as a bored installation. Open cut installations will be considered on a case-by-case basis by Norfolk Southern's Division Superintendent at the time of installation.*
☐ Other – Please Specify: _____



Public Works

DATE: 9/11/2023

MEMO: 2023-87

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory –2226 Lilac Drive

SUMMARY RECOMMENDATION:

Staff recommends that the following Ordinance annexing territory 2226 Lilac Drive be approved.

BACKGROUND: The subject property is being annexed due to a water service agreement.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Administrative Assistant. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2226 Lilac Drive	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2226 LILAC DRIVE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Jeremy McLean, requesting that there be annexed to the City territory described as:

LOT FOUR (4) OF LAKEWOOD HEIGHTS, AS PER PLAT RECORDED IN BOOK 300, PAGE 318 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.
SITUATED IN MACON COUNTY, ILLINOIS.

PIN# 17-12-36-202-007

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 18th day of September 2023.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Jeremy McLean

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2226 Lilac Drive, and legally described as follows:

LOT FOUR (4) OF LAKEWOOD HEIGHTS, AS PER PLAT RECORDED IN BOOK 300, PAGE 318 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS. SITUATED IN MACON COUNTY, ILLINOIS.

PIN # 17-12-36-202-007

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

<u>SIGNATURE</u>	<u>PRINTED NAME</u>	<u>STREET ADDRESS, CITY, STATE</u>
<u>[Signature]</u>	<u>Jeremy McLean</u>	<u>2226 Lilac Dr</u>
		<u>Decatur IL 62521</u>

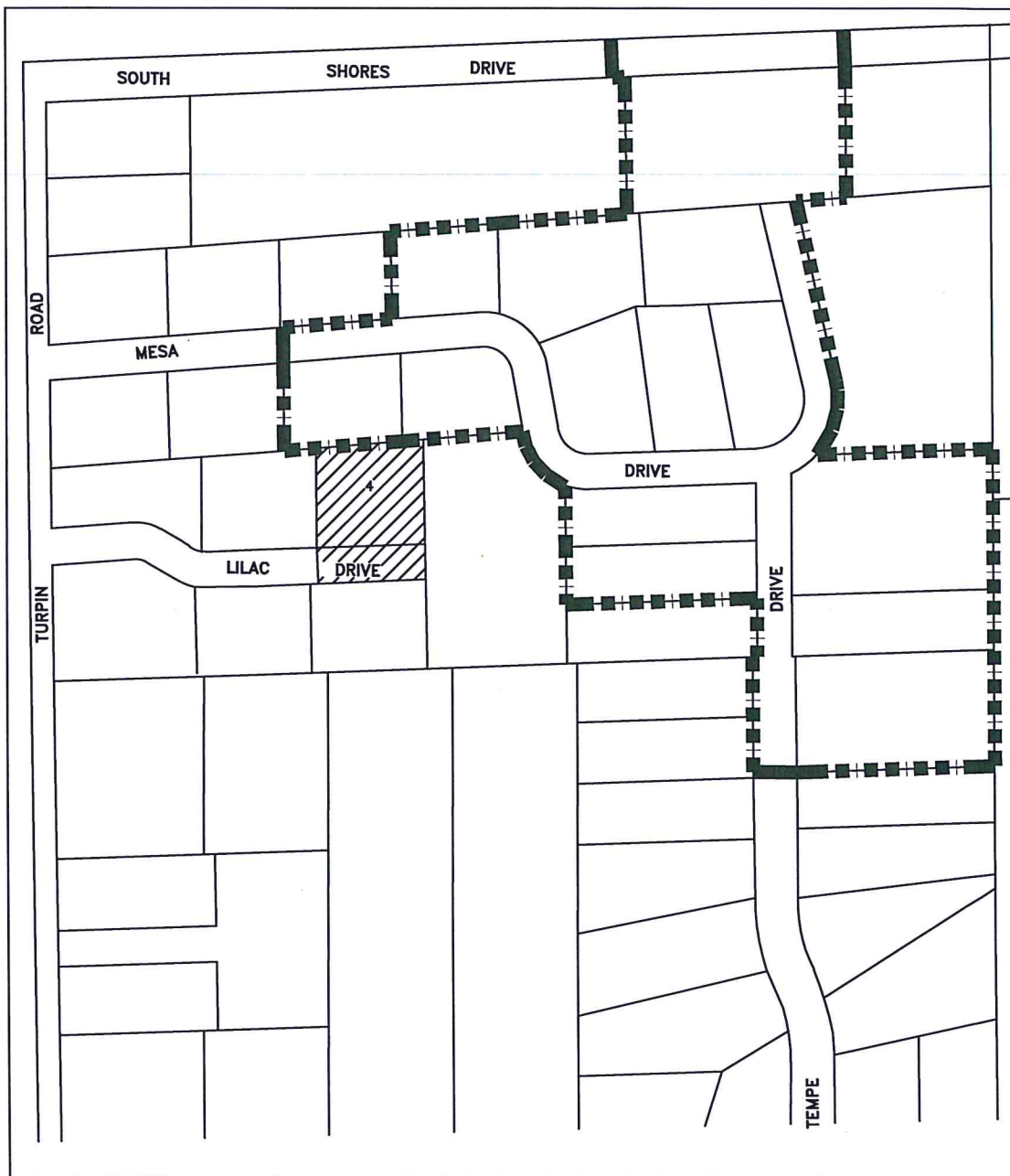
Signed and sworn to before me this 22nd day of August, 20 23



Tara R Bachstein

Notary Public

(Rev. 12/2014)



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2226 LILAC DRIVE



indicates territory annexed



indicates existing corporate limits

0.4428± acres

AREA 0.00069± sq. miles

150± lin. ft. of public road

SOUTH WHEATLAND township



N.T.S.



Director of Public Works - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER #062-048941
LICENSE EXPIRES NOV. 30, 2023

ORDINANCE NO: _____

DATE: _____

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

Exhibit B

Public Works

DATE: 9/11/2023

MEMO: 2023-88

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory –2590 South Shores Drive

SUMMARY RECOMMENDATION:

Staff recommends that the following Ordinance annexing territory 2590 South Shores Drive be approved.

BACKGROUND:

The subject property is being annexed due to citizen wanting to connect to City water.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Administrative Assistant. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2590 South Shores Drive	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2590 SOUTH SHORES DRIVE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Thomas P. Valdahl and Linda L. Valdahl, requesting that there be annexed to the City territory described as:

LOT THREE (3) OF GRAY'S COVE, AS PER PLAT RECORDED IN BOOK 1832 ON PAGE 328 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 17-12-25-476-012

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 18th day of September 2023.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Thomas P. Valdahl

Linda L. Valdahl

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2590 South Shores Drive, and legally described as follows:

LOT THREE (3) OF GRAY'S COVE, AS PER PLAT RECORDED IN BOOK 1832 ON PAGE 328 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN # 17-12-25-476-012

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

Thomas P. Valdahl

Thomas P. Valdahl

2590 S. Shores Dr., Decatur, IL 62521

Linda L. Valdahl

Linda L. Valdahl

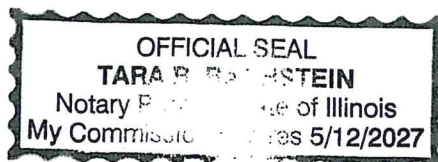
2590 S. Shores Dr., Decatur IL

Signed and sworn to before me this 22nd day of August, 2023

Tara R. Bachstein

Notary Public

(Rev. 12/2014)

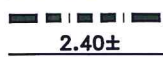




PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2590 SOUTH SHORES DRIVE



indicates territory annexed



indicates existing corporate limits

2.40± acres

AREA 0.00375± sq. miles

240± lin. ft. of public road

SOUTH WHEATLAND township



N.T.S.



Director of Public Works - DECATUR, ILLINOIS
 ILLINOIS PROFESSIONAL ENGINEER #062-048941
 LICENSE EXPIRES NOV. 30, 2023

All dimensions shown hereon are dimensions of record.
 The annexation plat has been prepared from data in
 public records and legal descriptions provided by the
 petitioner. It is not the result of a survey performed on
 the ground.

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION

Exhibit B

DATE: _____

Public Works

DATE: 9/11/2023

MEMO: 2023-90

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:

Resolution Authorizing Supplement #1 to the Local Public Agency Agreement for Federal Participation with AECOM Technical Services, Inc. Section 09-00933-01-BR

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing Supplement #1 to the Local Public Agency Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc., to perform construction engineering services for the Brush College Road / Faries Parkway railroad grade separation project.

BACKGROUND:

Back in May of this year, the City Council approved a Local Public Agency Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc., to perform construction engineering services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$5,012,278.00. As AECOM began finalizing their subconsultant agreements their main subconsultant determined that they were unable to fill the lead resident engineer role and subsequently needed to be replaced.

AECOM has replaced their original subconsultant, Quigg Engineering, with Kaskaskia Engineering Group to fill the lead resident engineer role. They have also modified some of the other subconsultant roles. In addition, City Engineering will provide a technician to be a local presence and allow more direct City staff involvement in the project.

Supplement #1 to the Engineering Services Agreement does not change the agreement amount. The supplement is to update the required subconsultant documentation for the project.

PRIOR COUNCIL ACTION: See Appendix A

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

AECOM

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The supplement does not change the current agreement amount.

Staffing Impact: Staff time is allocated to manage this project.

SCHEDULE: DESIGN AND CONSTRUCTION:

The project is currently scheduled to begin on October 2. The estimated time of construction is 36 months.

ATTACHMENTS:

Description	Type
Resolution Authorizing Supplement #1 to the Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc. Section 09-00933-01-BR	Resolution Letter
Appendix A	Backup Material

CITY OF DECATUR
Section No.: 09-00933-01-BR
Job No.: D-97-009-19
Supplement #1

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING SUPPLEMENT #1 TO THE LOCAL PUBLIC AGENCY
ENGINEERING SERVICES AGREEMENT WITH
AECOM TECHNICAL SERVICES, INC.
SECTION 09-00933-01-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the City Council of the City of Decatur, Illinois authorizes Supplement #1 to the Local Public Agency Engineering Services Agreement for the Brush College / Faries Parkway Grade Separation project, presented to the Council herewith and attached as Exhibit 1, for a \$0 Supplement for the replacement of various subconsultants to AECOM in providing resident engineering services for the aforementioned project known as Section Number 09-00933-01-BR.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute the above-mentioned Supplement #1 to the Local Public Agency Engineering Services Agreement and any other such documents related to the advancement and completion of said project, hereto attached as Exhibit 1.

PRESENTED and ADOPTED this 18th day of September 2023.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM L. ALTHOFF, CITY CLERK



Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No Agreement For **Federal CE** Agreement Type **Supplement** Number **1**

LOCAL PUBLIC AGENCY

Local Public Agency Decatur	County Macon	Section Number 09-00933-01-BR	Job Number D-97-009-19
Project Number 6WGY(165)	Contact Name Matt Newell	Phone Number (217) 424-2747	Email mnewell@decaturil.gov

SECTION PROVISIONS

Local Street/Road Name Brush College Road	Key Route FAU 7448	Length 0.01 mi	Structure Number Proposed 058-9202
Location Termini Over Faries Parkway and NS Railroad			Add Location Remove Location

Project Description
Construction of a grade separation of Brush College Road over Faries Parkway and the NS Railroad.

Engineering Funding ☒ Federal ☐ MFT/TBP ☒ State ☒ Other **Local Road**

Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☒ State ☒ Other **Local Road**

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name AECOM Technical Services, Inc.	Contact Name Kirsten Mawhinney	Phone Number (312) 373-6792	Email kirsten.mawhinney@aecom.com
Address 303 E. Wacker Dr. Ste. 1400	City Chicago	State LA	Zip Code 60601

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)

☐ _____

☐ _____

☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management , and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

- (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- ☐ Lump Sum
- ☐ Specific Rate
- ☒ Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
12. For Construction Engineering Contracts:
 - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
 - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
 - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
 - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
 - (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
AECOM Technical Services, Inc.	95-2661922	\$327,410.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Kaskaskia Engineering Group, LLC	20-5080586	\$1,946,431.00
Quigg Engineering, Inc.	42-0943938	(\$2,273,841.00)
Subconsultant Total		(\$327,410.00)
Prime Consultant Total		\$327,410.00
Total for all work		\$0.00

AGREEMENT SIGNATURES

Attest: The Local Public Agency Type City of Local Public Agency Decatur
By (Signature & Date) By (Signature & Date)

Local Public Agency Decatur Local Public Agency Type City Clerk Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name AECOM Technical Services, Inc.

By (Signature & Date)

By (Signature & Date)

Title Michael L. Sawyer 8/30/23
Civil Engineer

John Schmalzer 8/30/23
VICE PRESIDENT

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Decatur	AECOM Technical Services, Inc.	Macon	09-00933-01-BR

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See Attached Exhibit A.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Decatur	AECOM Technical Services, Inc.	Macon	09-00933-01-BR

**EXHIBIT B
PROJECT SCHEDULE**

See Attached Exhibit B.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Decatur	AECOM Technical Services, Inc.	Macon	09-00933-01-BR

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal **07/18/18**

Method(s) used for advertisement and dates of advertisement

Decatur Tribune 6-27-18 & 7-4-18

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Project Understanding & Approach	25%
Firm's Experience	20%
Technical Project Management	10%
DBE Use	5%
Assigned Personnel	25%
Firm's Ability & Capacity	10%
Proximity to the City	5%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒
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Selection committee (titles) for this project

--

Top three consultants ranked for this project in order	
1	
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Decatur	AECOM Technical Services, Inc.	Macon	09-00933-01-BR

13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐
16	LPA is a home rule community (Exempt from QBS).	☒	☐

Exhibit A – Scope of Services

**Detailed Phase III Engineering Scope of Services
Brush College Road at Norfolk Southern Railroad and Faries Parkway
AECOM Technical Services, Inc.
For Decatur Illinois
August 24, 2023**

General

This document serves as the scope of services for a \$0 supplement for the Phase III Construction Engineering Services for an overpass carrying Brush College Road over the Norfolk Southern Railroad and Faries Parkway in Decatur, Illinois.

The \$0 supplement represents the replacement of Quigg Engineering, Inc. (QEI) from the Phase III Construction Engineering contract with Kaskaskia Engineering Group, LLC (KEG) to provide the Resident Engineer on the project. In addition, Millennia Professional Services of Illinois, Ltd., which was listed as an ODC under QEI on the original agreement is now an ODC to AECOM Technical Services, Inc. (AECOM).

It is assumed with the elimination of QEI that the City of Decatur will provide a Construction Observer knowledgeable in specifications, the IDOT Construction Manual including the Construction Inspectors Checklists, and other IDOT manuals and guides.

AECOM will also conduct the shop drawing reviews for the structural elements designed by QEI.

EXHIBIT B
Brush College Road Overpass Faries Parkway and NS RR
PHASE III CONSTRUCTION ENGINEERING SERVICES
PROBABLE CONSTRUCTION SCHEDULE

PROBABLE CONSTRUCTION SCHEDULE																																								
	MONTH	Jun 2023 Letting	July	Aug	Sep	Oct	Nov	Dec	Jan 2024	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan 2025	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan 2026	Feb	Mar	May	June	July	Aug	
PRECONSTRUCTION ACTIVITIES after June 16 letting	August 7, 2023																																							
Work Line Items to show overlap of stages	September 21, 2023				Pre-Stages			Winter Work			Stage One							Stages Three Four Five on overpass and retaining walls												Winter Work										
SUBSTANTIAL COMPLETION DATE	August 14, 2026														Stage Two								Stage Three					Stage Four				Winter Work		Stage Four and Five						
PUNCHLIST COMPLETION	August 26, 2026																																							Close Out
PROJECT CLOSEOUT August 3rd - August 28th	August 28, 2026																																							



EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR
Prime Consultant (Firm) Name	Prepared By	Date
AECOM Technical Services, Inc.	Kirsten Mawhinney	8/23/2023
Consultant / Subconsultant Name	Job Number	
AECOM Technical Services, Inc.	D-97-009-19	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS	OVERHEAD RATE	123.50%
START DATE	9/1/2023		COMPLEXITY FACTOR	0
RAISE DATE	10/1/2023		% OF RAISE	2.00%
END DATE	8/31/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	9/1/2023	10/1/2023	1	2.78%
1	10/2/2023	10/1/2024	12	34.00%
2	10/2/2024	10/1/2025	12	34.68%
3	10/2/2025	9/1/2026	11	32.43%

The total escalation = 3.88%

City of Decatur

Macon

09-00933-01-BR

AECOM Technical Services, Inc.

D-97-009-19

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

[illegible]

Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR
Consultant / Subconsultant Name		Job Number
AECOM Technical Services, Inc.		D-97-009-19

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

Total	579,217.00	57,921.70
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NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

City of Decatur

County

Macon

Section Number

09-00933-01-BR

Consultant / Subconsultant Name

AECOM Technical Services, Inc.

Job Number

D-97-009-19

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	0	\$30.00	\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

City of Decatur

AECOM Technical Services, Inc.

Macon

09-00933-01-BR

D-97-009-19



EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency City of Decatur	County Macon	Section Number 09-00933-01-BR
Prime Consultant (Firm) Name AECOM Technical Services, Inc.	Prepared By Kirsten Mawhinney	Date 8/23/2023
Consultant / Subconsultant Name AECOM Technical Services, Inc.	Job Number D-97-009-19	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS			OVERHEAD RATE	102.64%
START DATE	9/1/2023				COMPLEXITY FACTOR	0
RAISE DATE	10/1/2023				% OF RAISE	2.00%
END DATE	8/31/2026					

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	9/1/2023	10/1/2023	1	2.78%
1	10/2/2023	10/1/2024	12	34.00%
2	10/2/2024	10/1/2025	12	34.68%
3	10/2/2025	9/1/2026	11	32.43%

The total escalation = 3.88%

City of Decatur

Macon

09-00933-01-BR

AECOM Technical Services, Inc.

D-97-009-19

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

Local Public Agency	County	Section Number
City of Decatur	Macon	09-00933-01-BR
Consultant / Subconsultant Name		Job Number
AECOM Technical Services, Inc.		D-97-009-19

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

Total	0.00	0.00
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NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

City of Decatur

County

Macon

Section Number

09-00933-01-BR

Consultant / Subconsultant Name

AECOM Technical Services, Inc.

Job Number

D-97-009-19

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)	0	\$85.00	\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	96	\$0.66	\$62.88
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	522	\$65.00	\$33,930.00
Vehicle Rental	Actual Cost (Up to \$55/day)	0	\$55.00	\$0.00
Tolls	Actual Cost	0		\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum (7.00 per quarter day = 28.00 per day)		\$28.00	\$0.00
Millennia Material Testing	Actual Cost (Provide breakdown of each cost)	1	\$232,141.03	\$232,141.03
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$266,133.91

City of Decatur

Macon

09-00933-01-BR

AECOM Technical Services, Inc.

D-97-009-19

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

COMPLEXITY FACTOR 0

25,447

City of Decatur

AECOM Technical Services, Inc.

Macon

09-00933-01-BR

D-97-009-19



Millennia Professional Services of Illinois, Ltd.

850 North Main Street • Morton, Illinois 61550 • (Office) 309-321-8141 • (Fax) 309.321.8142

April 25, 2023

Subject: Brush College Road - Auxiliary Materials Testing Services
Updated Cost Estimate

Introduction:

Millennia Professional Service of Illinois, Ltd (MPS) is pleased to submit this revised proposal to provide auxiliary materials testing services to the AECOM Team on the Brush College Road project in Decatur, IL. **MPS is a certified Disadvantage Business Enterprise (DBE) pre-qualified by Illinois Department of Transportation.** Our team of experienced, licensed professionals provides a wide variety of services to meet your business needs with high quality, high value results. MPS has a fully equipped laboratory accredited by IDOT, AASHTO, CCRL, AMRL and OMP.

Scope of Services:

As per your request, Millennia will provide auxiliary materials testing services to the project team, on an on-call basis, to assist with miscellaneous laboratory testing, PCC plant testing, and limited field testing for the Brush College Road project. These services will only be provided at the request of the project team. It is the responsibility of the Resident Engineer to ensure that all testing requirements are being met and that Millennia is being notified and properly scheduled to assist with Quality Assurance testing. Below is an outline of the estimated scope of services.

- Obtain soil samples and perform 6 standard proctor tests to generate curves for QEI field staff to use in determining soil density.
- Perform field and lab testing of Cellular Lightweight Fill.
- Perform Plant QA testing for the PCC plant according to Schedule C of Check Sheet #25.
- Provide plastic cylinder molds to QEI field staff to make PCC test cylinders. Cylinder sizes will match what the contractor's QC personnel use.
- Transport PCC test cylinders back to the Millennia lab, wet cure the cylinders, perform strength tests on the cylinders, and report the results to QEI personnel.
- Perform QA nuclear density testing on HMA mixes being placed (IDOT to perform QA testing at the HMA plant).

Estimated Cost:

Below are estimated quantities and costs associated with the scope outlined above. These quantities are estimates only and will be invoiced on a Time & Expense basis at Millennia's current rates at the time of service. Millennia's 2023 testing rates are attached for your reference.

	2023	Estimated	Estimated
	Billing Rate	Quantity	Cost
Technician I	\$ 67.50	1289	\$ 87,007.50
Technician II	\$ 77.50	600	\$ 46,500.00
Materials Coordinator	\$ 125.00	275	\$ 34,375.00
Vehicle Miles	\$ 0.75	32717	\$ 24,537.75
4x8 Cylinders	\$ 18.50	661	\$ 12,228.50
Dry Sieve Analysis	\$ 200.00	12	\$ 2,400.00
Standard Soil Proctor	\$ 210.00	6	\$ 1,260.00
Nuclear Density Gauge	\$ 150.00	15	\$ 2,250.00
		Estimated Cost	\$ 210,558.75
		Contingency / Escalation	\$ 21,582.27
		Total Estimated Cost	\$232,141.02

Thank you for the opportunity to quote this project. Please feel free to call with any questions you have or clarifications you may need.

Sincerely,



Steve Dietz, PE
Executive Vice President
Millennia Professional Services
309-253-8791



MILLENNIA PROFESSIONAL SERVICES
CHICAGO * PEORIA * ST. LOUIS
PH (309) 321-8141 * FAX (309) 321-8142

MATERIALS TESTING FEE SCHEDULE (2023)

IDOT/ACI Certified QC/QA PCC/HMA Level I/II Technician(s) will perform the on-site field testing which includes, but is not limited to, slump tests, air content tests, making and curing concrete cylinder specimens or beams, and the preparation of field documentation.

Field technicians will also perform inspections and field density tests for compaction and moistures of the soils, backfill material, aggregate bases and asphalt patching and overlays, as needed, along with preparation of field documentation.

Project Manager(s) will manage the testing, supervise the technicians and review the documentation.

Vehicle Usage will include mileage to and from the project, including cylinder or beam pick-up and/or trips directly associated with the project.

Field technician(s) and project manager(s) will not charge overtime to this project.

Units and prices will remain the same for procedures performed after eight (8) working hours, weekends and holidays.

CONCRETE		
ACI / IDOT PCC Level I Field Technician	\$67.50	HR
ACI / IDOT PCC Level II Proportioning Technician	\$77.50	HR
ACI / IDOT PCC Level III Mix Design Technician	\$125.00	HR
Concrete Compression Tests - Cylinders	\$18.50	EA
Concrete Compression Tests - Beams	\$85.00	EA
Compressive Strength of Mortar Cubes	\$55.00	EA
Concrete Coring Machine & Generator	\$250.00	DAY
Grout (Approved Source)	Time & Material	
Petrographic Examination	Upon Request	

SOIL		
Soils Field Technician I	\$67.50	HR
Soils Field Technician II	\$77.50	HR
Dynamic Cone Penetrometer (DCP)	\$50.00	DAY
Nuclear Density Gauge	\$150.00	DAY
Standard Proctor	\$210.00	EA
Modified Proctor	\$250.00	EA
Combined Sieve Analysis (<i>Hydrometer & Sieve</i>)	\$225.00	EA
Moisture Content	\$75.00	EA

ASPHALT		
HMA Field Technician I	\$67.50	HR
HMA Field Technician II	\$77.50	HR
HMA Core Density and Thickness	\$110.00	EA
Nuclear Density Gauge	\$150.00	DAY

AGGREGATES		
Sieve Analysis (Dry/Washed)	\$200.00	EA
Dry Unit Weight of Aggregates	\$75.00	EA
Standard Proctor	\$210.00	EA
Modified Proctor	\$250.00	EA

STEEL		
Weld Inspection	\$175.00	HR
Bolt Inspection / Torque Testing	\$125.00	HR

MANAGEMENT		
Materials Coordinator	\$125.00	HR
Project Manager	\$180.00	HR

VEHICLE USAGE		
Vehicle Usage - Mileage (mileage rate will fluctuate with current IRS rate)	\$0.75	MI

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

Kaskaskia Engineering Group
Prime
JEC

DATE 08/04/23
PTB-ITEM# 200

CONTRACT TERM 36 MONTHS
START DATE 9/1/2023
RAISE DATE 1/1/2024

END DATE 8/31/2026

OVERHEAD RATE 171.41%
COMPLEXITY FACTOR 0
% OF RAISE 2%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	9/1/2023	1/1/2024	4	11.11%
1	1/2/2024	1/1/2025	12	34.00%
2	1/2/2025	1/1/2026	12	34.68%
3	1/2/2026	9/1/2026	8	23.58%

The total escalation = 3.37%

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PTB-ITEM #

Kaskaskia Engineering (DATE
Prime
200

08/04/23

ESCALATION FACTOR 3.37%

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Manager	\$86.00	\$88.90
Principal Engineer	\$83.77	\$86.60
Senior Engineer/PM	\$69.48	\$71.82
Project Manager	\$55.69	\$57.57
Project Engineer	\$44.24	\$45.73
Staff Engineer	\$30.98	\$32.03
Biologist/Scientist	\$33.94	\$35.08
GIS Manager	\$46.56	\$48.13
Technician	\$46.71	\$48.29
Construction Administrator	\$29.82	\$30.83
Administrative Personnel	\$43.53	\$45.00
Intern	\$17.81	\$18.41

Bureau of Design and Environment
Prepared By: Consultant
DATE **08/04/23**

0

DBE 100.00%

SHEET 1

BDE 3608 Template (Rev. 10/28/21)



Prime Consultant Name	PTB Number	State Job Number(s)
AECOM		
☒ Prime ☐ Supplement Date <u>07/31/23</u>		

Consultant

Kaskaskia Engineering Group, LLC

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☒	792	\$28.00	\$22,176.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☒	792	\$85.00	\$67,320.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☒	792	\$17.00	\$13,464.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☒	39,298	\$0.66	\$25,740.19
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	☐			
Vehicle Rental	Actual cost (Up to \$55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☒	1,584	\$34.43	\$54,537.12
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
Total Direct Cost					\$183,237.31

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

APPENDIX A

PRIOR COUNCIL ACTION:

1. **July 6, 2010** – City Council approved Resolution R2010-140, authorizing an engineering design services agreement with URS Corporation (now AECOM) to perform preliminary design work to improve the Brush College Road crossing of the Norfolk Southern rail yard south of Faries Parkway. The design services agreement was for \$811,000 and was paid for by an “Illinois Jobs Now!” grant from the State of Illinois.
2. **July 6, 2010** – City Council approved Resolution R2010-141, authorizing a Local Agency Agreement with the Illinois Department of Transportation to provide \$811,000 to fund the design agreement between the City and URS Corporation.
3. **November 9, 2011** – City Council approved Resolution R2011-175, authorizing a change order to the agreement with URS Corporation to provide an additional \$587,714 to expand the project to include a structure crossing Faries Parkway. The total design agreement increased to \$1,398,714.35.
4. **November 21, 2011** – City Council approved Resolution R2011-177, authorizing an agreement with the Norfolk Southern Corporation in the amount of \$26,845 to review and comment on the preliminary design for the proposed rail yard crossing.
5. **July 16, 2013** – City Council approved Resolution R2013-71, authorizing a change order to the agreement with URS Corporation to provide an additional \$39,998. The total design agreement increased to \$1,438,712.35.
6. **May 18, 2015** – City Council approved Resolution R2015-54, authorizing a Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. (AECOM) of Decatur, IL, for the not-to-exceed amount of \$2,156,599 to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
7. **May 18, 2015** – City Council approved Resolution R2015-55, authorizing a Local Agency Agreement for State Participation to fund \$2,006,014 of the project costs through an Illinois Jobs Now! Grant.
8. **April 17, 2017** – City Council approved Resolution R2017-47, terminating a \$2,156,599 Engineering Services Agreement with AECOM Technical Services, Inc. of Decatur, IL, to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
9. **August 7, 2017** – City Council approved Resolution R2017-96, authorizing a professional services agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform land acquisition services for the Brush College Road Improvement Project for a fee not to exceed \$168,375.
10. **August 7, 2017** – City Council approved Resolution R2017-97, authorizing a Local Agency Agreement for State Participation with the State of Illinois for the use of Illinois Jobs Now!

Funds for land acquisition for the Brush College Road Improvement Project utilizing the remainder of the City's Illinois Jobs Now! grant which is \$2,006,014. The agreement amount includes the payment of 100% of the land acquisition services agreement with CMT for \$168,375 and the remainder will be allocated toward property purchases.

11. **October 1, 2018** – City Council approved Resolution R2018-127, authorizing a Local Public Agency Agreement for Federal Participation for design services for the Brush College Road / Faries Parkway railroad grade separation. The Agreement authorized up to \$2,400,000 in Federal funds which represents 80% of \$3,000,000. Only a portion of the requested engineering services funding was authorized by the Agreement pending additional funds being awarded by the Illinois Commerce Commission.
12. **October 1, 2018** – City Council approved Resolution R2018-128, appropriating \$600,000 in State Motor Fuel Tax (MFT) funds to pay the City's portion for the agreement with AECOM to perform design services for the Brush College / Faries Parkway Grade Separation.
13. **October 1, 2018** – City Council approved Resolution R2018-129, authorizing a professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., (AECOM) to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
14. **October 1, 2018** – City Council approved Resolution R2018-130, authorizing a Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
15. **December 17, 2018** – City Council approved Resolution R2018-160, authorizing an Amendment to the Agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform additional land acquisition services for the Brush College Road Improvement Project for an additional fee of \$339,311 which is added to the original fee of \$168,375 for a total fee of \$507,686.
16. **August 19, 2019** – City Council approved Resolution R2019-115 authorizing the purchase of the property located at 3915 Faries Parkway to provide right of way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. The Resolution authorized the expenditure of \$120,000 in State Motor Fuel Tax funds which included \$80,000 for purchase of the property and \$40,000 for anticipated relocation reimbursement.
17. **August 19, 2019** – City Council approved Resolution R2019-116 authorizing a Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of Right of Way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)

18. **August 19, 2019** – City Council approved Resolution R2019-117 appropriating \$3,218,000 of State Motor Fuel Tax funds for the purpose of paying the City’s portion of the Local Public Agency Agreement for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)
19. **August 19, 2019** – City Council approved Resolution R2019-118 authorizing an agreement between the City of Decatur and Ameren Illinois Company to relocate their electrical substation located at 1840 North Brush College Road for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)
20. **October 21, 2019** – City Council approved Resolution R2019-154 authorizing the purchase of 1940 North Brush College Road for \$250,000 in State Motor Fuel Tax funds which includes \$200,000 for purchase of the property and \$50,000 for anticipated relocation reimbursement.
21. **October 21, 2019** – City Council approved Resolution R2019-155 authorizing the purchase of 3925 East Faries Parkway for \$194,600 in State Motor Fuel Tax funds which includes \$164,600 for purchase of the property and \$30,000 for anticipated relocation reimbursement.
22. **October 21, 2019** – City Council approved Resolution R2019-156 authorizing the purchase of the vacant lot immediately to the west of 3925 East Faries Parkway for \$5,300 in State Motor Fuel Tax funds. This property is a parking lot so no relocation benefits can be claimed.
23. **December 30, 2019** – City Council approved Resolution R2019-220 authorizing an additional \$874.89 to pay for relocation expenses for the purchase of the property located at 3915 Faries Parkway. The original Resolution authorized the expenditure of \$120,000 in State Motor Fuel Tax funds which included \$80,000 for purchase of the property and \$40,000 for anticipated relocation reimbursements. The anticipated \$40,000 allocated for relocation and moving reimbursements will total \$40,874.89 which exceeded the authorized amount by \$874.89.
24. **January 21, 2020** – City Council approved Resolution R2020-07 authorizing Amendment #1 to the Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of right of way for the Brush College Road / Faries Parkway railroad grade separation. The Amendment authorizes an additional \$2.2 million for a total of \$5.8 million in Federal funds from the \$25 million Illinois Competitive Freight Program grant awarded to the City.
25. **March 16, 2020** – City Council approved Resolution R2020-44 authorizing the purchase of 1980 N Brush College Road for \$2,000,000 in State Motor Fuel Tax funds which includes \$900,000 for purchase of the property and \$1,100,000 for anticipated relocation reimbursement.
26. **March 16, 2020** – City Council approved Resolution R2020-45 authorizing Amendment #1 to the Local Public Agency Agreement for Federal Participation for Design Services for the Improvement of Brush College Road / Faries Parkway The Amendment Authorizes an additional \$950,000 in Grade Crossing Protection Funds.

27. **May 4, 2020** – City Council approved Resolution R2020-70 authorizing Amendment #2 to the Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of right of way for the Brush College Road / Faries Parkway railroad grade separation. The Amendment authorizes an additional \$1,390,000 in Grade Crossing Protection Funds.
28. **September 8, 2020** – City Council approved Resolution R2020-119, authorizing Supplement #1 of \$576,078 for a total design fee of \$3,925,745, with \$3,350,000 being reimbursed by the Freight Program, to the professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road/Faries Parkway railroad grade separation project.
29. **September 8, 2020** – City Council approved Resolution R2020-120 authorizing Supplement #1 to the Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc.
30. **January 4, 2021**- City Council approved Resolution R2021-01 authorizing the purchase of 2112 N Brush College Road for \$57,100 in State Motor Fuel Tax funds with an expected \$45,680 reimbursement from the Illinois Competitive Freight Program.
31. **February 1, 2021**- City Council approved Resolution R2021-13 authorizing the purchase of property and temporary easements on the Northeast Corner of North Brush College Road and Faries Parkway for \$13,840 in State Motor Fuel Tax funds with an expected \$11,072 reimbursement from the Illinois Competitive Freight Program.
32. **March 1, 2021** – City Council approved Resolution R2021-30 authorizing the purchase of property owned by Archer Daniels Midland Company for \$398,600 in State Motor Fuel Tax Funds with an expected \$318,800 reimbursement from the Illinois Competitive Freight Program
33. **July 19, 2021**- City Council approved Resolution R2021-125 authorizing an authority to work agreement with AT&T to relocate terminal box for Brush College Road Grade Separation Project in the amount of \$153,363.66.
34. **July 19, 2021**- City Council approved Resolution R2021-127 authorizing a construction maintenance agreement with the Illinois Central Railroad Company for the Brush College Road Grade Separation Project in the amount of \$776,481.
35. **September 20, 2021**- City Council approved Resolution R2021-177 amending an agreement for preliminary engineering services with Norfolk Southern Railway Company for the Brush College Road Grade Separation Project in the amount of \$20,481 added to the original agreement of \$18,596 for a total of \$39,077.
36. **November 15, 2021**- City Council approved Resolution R2021-212 authorizing a public improvements agreement with the Norfolk Southern Railway Company for the Brush College Road Grade Separation Project for a fee of \$600,506.
37. **December 6, 2021**- City Council approved Resolution R2021-218 approving a local public agency engineering services agreement with AECOM Technical Services, Inc. for the Brush

College/Faries Parkway Grade Separation Project City Project 2009-33 Section No. 09-00933-01-BR for a fee not to exceed \$4,542,821.

38. **January 18, 2022-** City Council approved Resolution R2022-10 authorizing Local Agency Agreement for Federal Participation with the State of Illinois for the Brush College Road/Faries Parkway Grade Separation City Project 2009-363 Section 09-00933-01-BR for fee not to exceed \$3,916,436.00.
39. **July 5, 2022-** City Council approved Resolution R2022-106 accepting the Bid and Authorizing the Execution of a Contract with Entler Excavating Company Inc. for Brush College Buildings Demolition City Project 2009-33 in the amount of \$397,322.00.
40. **May 15, 2023-** City Council approved Resolution R2023-96 authorizing a Joint Funding Agreement for the Construction of the Brush College Road Grade Separation at Faries Parkway.
41. **May 15, 2023-** City Council approved Resolution R2023-98 approving a Local Public Agency Engineering Services Agreement with AECOM Technical Services, Inc. Construction Engineering Services for Brush College Road/Faries Parkway Grade Separation Project.
42. **May 15, 2023-** City Council approved Resolution R2023-99 authorizing Supplement #2 to the Professional Services Agreement with AECOM for Design Services for the Brush College Road Grade Separation over Faries Parkway and the Norfolk Southern Railroad.
43. **May 15, 2023-** City Council approved Resolution R2023-100 authorizing Supplement #2 to the Local Public agency Engineering Services Agreement with AECOM Technical Services, Inc.
44. **August 21, 2023-** City Council approved Resolution R2023-175 authorizing a Letter of Amendment to the Public Improvements Agreement with the Norfolk Southern Railway Company for the Brush College Road Grade Separation Project.

City Clerk

DATE: 9/12/2023

MEMO: 2023-09

TO: Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton
City Manager

SUBJECT: Monthly Reports, August, 2023

ATTACHMENTS:

Description	Type
Fire, August, 2023	Backup Material
Police, August, 2023	Backup Material
Public Works, August, 2023	Backup Material
Transit, August, 2023	Backup Material
Economic & Community Development, August, 2023	Backup Material
IT, August, 2023	Backup Material



DECATUR FIRE DEPARTMENT

MEMORANDUM

2023-14

September 8, 2023

TO: Scot Wrighton, City Manager

FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – August 2023

The fire department responded to 1201 alarms in August. There have been 9240 alarms in 2023. In 2022, at this point in the year, there were 8383 alarms. Medical calls are the most common call by a large amount, and the lack of ambulances some days means crews are on-scene longer. The Emergency Room backups make it harder for ambulances to drop off patients, so the system is overwhelmed at times. There is no relief in sight for this issue.

The department's overtime budget has been exceeded, and there are still four months left in the year. There are four (4) firefighters off injured from fires, four (4) off with off-the-job injuries and there are 7 vacant positions. There are new employees attending the fire academy starting in September. This should provide some relief, but the new people will not start on shift until November.

Incident Type Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
1 - Fire	33	27	26	46	43	62	39	21
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	2	1	0	1	0	0	0	0
3 - Rescue & Emergency Medical Service Incident	867	794	788	820	826	798	790	835
4 - Hazardous Condition (No Fire)	17	33	78	30	32	106	51	46
5 - Service Call	123	96	131	111	110	99	108	125
6 - Good Intent Call	64	57	73	87	89	87	92	87
7 - False Alarm & False Call	66	53	64	51	45	51	70	86
8 - Severe Weather & Natural Disaster	0	0	0	0	0	2	0	1
Grand Total	1,172	1,061	1,160	1,146	1,145	1,205	1,150	1,201

Busiest fire companies in August.

Unit	Alarm Total
Engine 1	268
Engine 5	221
Engine 6	212
Engine 3	200
Truck 2	173

Training Division:

All members completed EMS continuing education: Advanced Airways, Intubation and beyond. All members Successfully completed assigned Vector Solutions courses with a passing quiz grade.

EMS Monthly Training covering Airway Emergencies. Objectives: Comprehend the anatomy and physiology of the respiratory tract; Review proper use of airway adjuncts, including suction; Describe field management of an airway emergency; Complete Vector Solutions course with a passing quiz grade; Complete Region 6 protocol review; Demonstrate proper techniques for a nasal/oral airway, ETT and I-Gel insertion; Identify lung sounds and adjunct placement on the manikin per a scenario; Demonstrate proper selection/administration of IV, IM and SQ medications per Scenario.

All members reviewed SOP's G-107 Abuse of Public Service Assistance, H-103 Overtime Call in List and Procedures, H-105 Commendations, H-109 Injury Documentation, and passed the quiz with 100% accuracy.

All companies' completed hose line deployment drill. Members had to select the initial attack line and how to increase the lead out a minimum of 100Ft. Demonstrate how to add hose to a portable master stream device, demonstrate adding hose line to large diameter hose supply line. Demonstrate adding hose line to a high-rise pack. Discuss radio communications needed for the above operation. Operations were completed at our Regional Training Center at station 2.

All TRT Haz Mat team completed equipment familiarization training.

Fire Prevention Division:

The fire Inspector test was reposted, and the testing process has begun again. The positions will be filled if the applicants pass the test.

DECATUR ILLINOIS POLICE DEPARTMENT

2023 August Monthly Report

To: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton

From: Chief Shane Brandel

CHIEF'S OFFICE / ADMINISTRATIVE OPERATIONS DIVISION

Sworn Police Officer Staffing

Police Chief	1
Deputy Chief	3
Lieutenant	4
Sergeant	17
Patrol Officer	114
TOTAL	139

Budgeted 148

Non-deployable: Officers at Academy or in FTO 19

Non-deployable: Officers on Injury Status 4

Retirements/Resignations Expected Next Month 1

Civilian Employee Staffing

Executive Assistant	1
Crime Analyst	2
Records Clerk	2
Records Supervisor	1
Parking Enforcement	2
Digital Forensic Examiner	1
Police Support Officer	1
Police Support Specialist	1
FOIA Officer (part-time)	2
TOTAL	13

Freedom of Information (FOIA) Requests

Month: 269 **YTD:** 1,903

DECATUR ILLINOIS POLICE DEPARTMENT

2023 August Monthly Report

PATROL DIVISION

Community Engagement

	Amount	YTD
Community Meetings	2	6
Directed Patrols	68	391
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0

General Patrol Activity

	Amount	YTD
Calls for Service/CAD Incidents	4,500	33,916
Criminal Arrests	389	2,309
Felony Drug Arrests	37	174
Firearms Siezed	31	167
Field Interviews	133	1,054
City Ordinance Arrests	16	57
Unlawful Use of Motor Vehicles	174	1,148

Traffic Accidents

	Amount	YTD
Traffic Accidents	194	1,576
Fatal Accidents	1	3
Personal Injury Accidents	38	281

Traffic Enforcement

	Amount	YTD
Traffic Citations	684	5,218
Written Warnings	340	3,096
Parking Citations	6	211

Traffic Targeted Enforcement Stats

	Amount	YTD
Driving Under the Influence (DUI) Arrests	26	184
DUI's Involving Accidents	5	60
Electronic Communication Device Stops	22	127
Speeding Stops	224	2,156

DECATUR ILLINOIS POLICE DEPARTMENT

2023 August Monthly Report

INVESTIGATIONS DIVISION

Street Crimes Drug Seizures / Activity

Drug	Amount		YTD	Price	Street Value
Cannabis	287	grams	5,694	\$10 / gram	\$56,940
Cocaine - Powder	61	grams	1,481	\$100 / gram	\$148,100
Cocaine - Crack	21	grams	369	\$100 / gram	\$36,900
Heroin	65	grams	132	\$300 / gram	\$39,600
Ecstasy	0	hits	8	\$20 / hit	\$160
Meth	48	grams	2,779	\$100 / gram	\$277,900
K2/Pills	913	pills	1,085		

	Amount	YTD
Search Warrants	5	33
Currency Seized	\$3,310	\$60,731
Firearms Seized	8	64
Vehicles Seized	0	6
Arrests	29	128

Adult / Juvenile Detective Activity

	Amount	YTD
New Cases Assigned	168	1,026
Closed/Resolved Cases	112	628
Criminal Arrests	62	386
Homicides	0	12
Infant Death Investigations	0	0
Suicide Investigations	1	6
Missing Person Investigations	8	49
Computer Forensic Exams	1	25

U.S. Marshals Great Lakes Task Force

	Amount	YTD
Felony Arrests	24	130
Misdemeanor Arrests	0	13
TOTAL	24	143

	Amount	YTD
Sex Offender Registrations	139	1,019

**Public Works Department
Monthly Report
August 2023**

Engineering:

Ellen and Division Inflow and Infiltration Reduction Project

Month Activity: The lining of the remaining services continued in August, work is expected to take approx. 2 months to complete.

Project Background: The project was designed and advertised by Engineering staff and AECOM on January 5, 2022, with bids received on February 9, 2022. The project included the full rehabilitation by cured in place lining of the sanitary sewers and service laterals. The City received three bids with National Water Main Cleaning Co. (NWMCC) providing the lowest responsive bid. The project was awarded to on February 22, 2022. NWMCC mobilized in April. Service lining wrapped up in December for the winter with a total of 319 of the approximant 500 services lined.

2022 Water Main Replacement Project:

Month Activity: A&R has completed the installation of the watermain started restoration. Restoration is expected to take a couple months to complete.

Project Background: The project was designed and advertised by Engineering Staff on October 12, 2022, with bids received on November 3, 2022. A&R Mechanical Services, Inc. provided the lowest responsible bid, and the contract was awarded by City Council on November 21, 2022. The start date was delayed until April due to the lead times on materials. A&R has completed the water main installation on Danceland Rd and South Shores Dr.

2023 Trenchless Long Lining Project:

Month Activity: The project was designed and advertised by Engineering Staff on June 14, 2023, with bids received on July 6, 2023. Hoerr Construction provided the lowest responsible bid, and the contract was awarded by City Council on July 17, 2023. Hoerr started precleaning and televising the sewers in August with Lining scheduled to start in September.

2023 Local and State MFT Projects:

Month Activity: The local and state MFT projects were designed and advertised by Engineering Staff on August 2, 2023, with bids received on August 15, 2023. Dunn Company provided the lowest responsible bid, and the contract was awarded by City Council on August 21, 2023. Dunn is scheduled to start the work in early September.

MUNICIPAL SERVICES MONTHLY DATA AUGUST 2023

ASPHALT	QUANTITY	HOURS	OTHER INFO
Dura Patcher (spray)	812 patches	256	
Milling / Asphalt	28 sq yds	25.5	
Miscellaneous / Asphalt	0	129	
Pothole Patch / Repair	1,086 patches	176	
Street Repair / Asphalt	214.20 sq yds	187	
CONCRETE	QUANTITY	HOURS	OTHER INFO
Miscellaneous / Concrete	0	97	
SS Utility Cuts / Curb & Gutter	0	0	
SS Utility Cuts / Driveway	0 sq yds	0	
SS Utility Cuts / Pavement	89.2 sq yds	71	
SS Utility Cuts / Sidewalk	88 sq ft	16	
Water Dept Cuts / Curb & Gutter	43 linear ft	45.5	
Water Dept Cuts / Driveway	28 sq yds	66	
Water Dept Cuts / Pavement	156.2 sq yds	235	
Water Dept Cuts / Sidewalk	341 sq ft	68	
DOWNTOWN PARKS	QUANTITY	HOURS	OTHER INFO
Downtown Maintenance		138.5	
Flowerbed Maintenance		12	
Fountain		28	
Mowing / Downtown Parks		28	

Special Events / Downtown Parks		0	
ELECTRICAL	QUANTITY	HOURS	OTHER INFO
Special Projects / Events / Electrical		0	
Service Calls / Other Departments		0	
Street Light Maintenance		90	
Traffic Signal Repair		330.3 Straight / 24.5 OT	
Warning Siren Maintenance		46	
FLEET	AVAILABILITY	BILLABLE HOURS	OTHER INFO
Fleet Tasks	97.51%	815.68	
FORESTRY	QUANTITY	HOURS	OTHER INFO
Miscellaneous		117	
Mowing City Lots		0	
Mowing City Property / ROW		249.5	
Mowing City Property / State ROW		41	
MSC Maintenance		42	
New Tree Care & Maintenance		0	
Pesticide Application		0	
Storm Damage Clean-up		564	
Stump Removal	11	21 Straight / 1 HC	
Tree Removal	289 (inch diameter)	157	
Tree Trimming	38	138.5	
Vegetation Removal	0	0	

PARKING	QUANTITY	HOURS	OTHER INFO
Mail Delivery		19	
Parking Lots/Garage Maintenance		36.5	
Parking Meter Collection		8	
Parking Meter Repair		10.5	
STREET MAINTENANCE	QUANTITY	HOURS	OTHER INFO
Alley Grading	5,100 linear ft	10	
Catch Basin / Pumped	246	210	
Catch Basin / Repaired	1	9	
Culvert / Jetted	171 linear ft	8	
Culvert / Installed	0 linear ft	0	
Ditching	364 linear ft	45	
Storm Sewer / Jetted	37 linear ft	2	
Sanitary Back-up / Jetted	2,459 linear ft	24 Straight / 4 OT	
Sanitary Sewers / Repaired	6	12	
Sanitary Sewers / Cleaned	7,116 linear ft	37	
Sanitary Sewers / Jetted	317 linear ft	8	
Sanitary Sewers / Roots	4,523 linear ft	30	
Storm Sewer / Repaired	21	31	
Street Cleaning / 3 rd Shift	150.9 miles	41.5	
Street Cleaning / County Roads	0 miles	0	
Street Cleaning / Neighborhoods	114.92 miles	226.5	

Street Cleaning / Priorities	51.6 miles	30	
Street Cleaning / State Routes	179.8 miles	52	
TRAFFIC	QUANTITY	HOURS	OTHER INFO
Decals Made	86	12	
Miscellaneous Traffic Control	0	42	
Mowing Entry Signs	0	6	
Signs / Installed	32	86	
Signs / Made	52	68.5	
Signs / Repaired	57	114.5	
Striping / Paint	78,360 feet	127.5	
Striping / Tape	0 feet	0	
Symbols / Paint	10	22	
Symbols / Thermoplastic	0	0	
Traffic Control (set up & removal)	0	37	
VIOLATION RESPONSE	QUANTITY	HOURS	OTHER INFO
72-hour / City Property	0	0	
72-hour / Clean-Up	106	395	
72-hour / CBO Travel	0	24	
Abatements (weed & brush)	6	24	
Home Secures	25	79	

**Water Production Division
Monthly Report
August 2023**

DeWitt County Wellfield Improvements: INTERA Inc. is completing the preliminary engineering report.

Lake Decatur Landscape Maintenance: This year's work on the south side of the U.S. 36 bridge was awarded to Homer Tree Care and is scheduled for completion by November 1.

Lake Decatur Water Level: Lake Decatur was maintained at an average level of 613.9 feet (97% full) which is slightly above normal for August.

Lake Decatur Watershed Management Plan: Work continued the \$9.88M USDA RCPP grant startup, \$150K 2020 IEPA Section 319 grant tasks and \$250K 2021 IEPA Section 319 grant tasks including Lake Decatur shoreline stabilization construction specifications and bid documents. The \$350K 2022 IEPA Section 319 grant application continues to be evaluated by IEPA. Northwater Consulting continued operating the watershed water quality monitoring network and planning to construct several high priority Best Management Practices (BMPs). City staff continued BMP database creation, planning, and constructing Lake Decatur Watershed Protection Program BMPs.

Nelson Park Boat Ramps Preliminary Study: Martin Engineering completed preliminary concept designs for review by staff and the public.

Oakley Sediment Basin Drainage Improvements: Martin Engineering is completing the drainage improvements design.

South Water Treatment Plant East Clarifiers to Claricones Conversion: As of this month Plocher Construction has completed 96% of this project which is scheduled for completion by the end of the year.

Vulcan Pit, Rhodes Landfill and Source Water Protection Plan: INTERA Inc. is completing the Vulcan Pit new pipeline design.

Water Production: Continued assisting with the South Water Treatment Plant claricone construction project and the design of the South Water Treatment Plant chemical feed systems and water distribution sampling stations projects. Analyzed water quality samples for Lake Decatur Watershed Management Plan monitoring and City sewer system. 620.94 million gallons of potable water were pumped into the water distribution system which was 1.59% less than August 2022.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine, and nitrate. All these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred in August.
3. Reduce the amount of sediment accumulating in the lake annually. Northwater Consulting recently completed the draft Year 2 Tributary Monitoring Summary which includes sediment accumulation.

August 2023

Water Services:

Staff repaired 4 fire hydrants, 1 system valve, 80 water services and inspected 7 system control valves and 24 fire hydrants. Completed 1,395 Utility Billing service orders and 50 miscellaneous distribution system orders.

Distribution crews flushed fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were recorded for future monitoring.

Staff performed the testing and inspection of the 2022 water main project and assisted Burdick Plumbing and Heating with the Marion St. 20" system valve replacement.

Transportation Services Department

Monthly Report

August 2023

Mass Transit Division

For the month of August, the Mass Transit staff completed the following projects:

1. Route Study: APC's were installed on buses to assist with accurate stop level ridership data. After this data is analyzed we will move on to the next phase of the route study which will include public engagement.
2. Worked on new design concept for bus stops that will promote ridership and placemaking.
3. Worked on a new marketing concept for the bus ads.

Our ridership for the month consisted of the following:

Fixed Route	Mon-Sat	Sundays	Total
Passenger Rides	61,233	1,672	62,905
Miles Driven	83,456	5,012	88,468
On Time Performance			93%
Train Delays			5

Paratransit	Mon-Sat	Sundays	Total
Passenger Rides	2,178	33	2,211
Miles Driven	8,893	98	8,991
On Time Performance			95%

*On Time Performance (OTP): method of understanding punctuality for public transit

Facilities Maintenance Division

The Maintenance Manager has developed individualized building inspection reports for each facility based on the model that transit uses for the FTA requirements. Each City building will receive Quarterly inspections-these inspections will aid in long term capital planning and maintenance costs.

For the month of August, the Facilities Maintenance staff completed the following projects:

1. Transit Facilities: Office relocations, HVAC updates, and repairs at Transit Center to correct flow and safety for bus drivers and dispatchers. Continued safety initiative including: installation of security cameras and doors, painting, and concrete repair.
2. Library Facilities:

- a. Lease Space: Continued development including: installed directories, door signs, mailboxes. Re-key project underway. Replaced toilets at clinic and serviced sewer line.
 - b. Library: Continued repairs and work. Carpet project still underway and making progress. Working on hot water line.
3. Police Facilities: Building maintenance PM schedule is completed. Repair and adjust doors.
4. Civic Center: Solar project underway. Door window repair/replacement in progress.
5. MSC: Working with AEX for roof design and walkway addition.
6. CILBA: monthly home inspections completed. Working on Wee Folk project including: lead & asbestos testing, removal of groundhogs, cleanup debris, etc.
7. Fire Department: Repair double doors, exterior door, and replace fence at Station #1, Roof repair quotes for storm damage at Stations 2 & 6, project underway to install gas line at Station 2. Parking lot resealing at Stations 2, 4, 6.

Electric Vehicle (EV) Division

For the month of August, the EV staff completed the following projects:

1. CDM Smith Contract Executed, EVRP plan kick off next month.
2. NEVI (National Electric Vehicle Infrastructure) research and funding options.

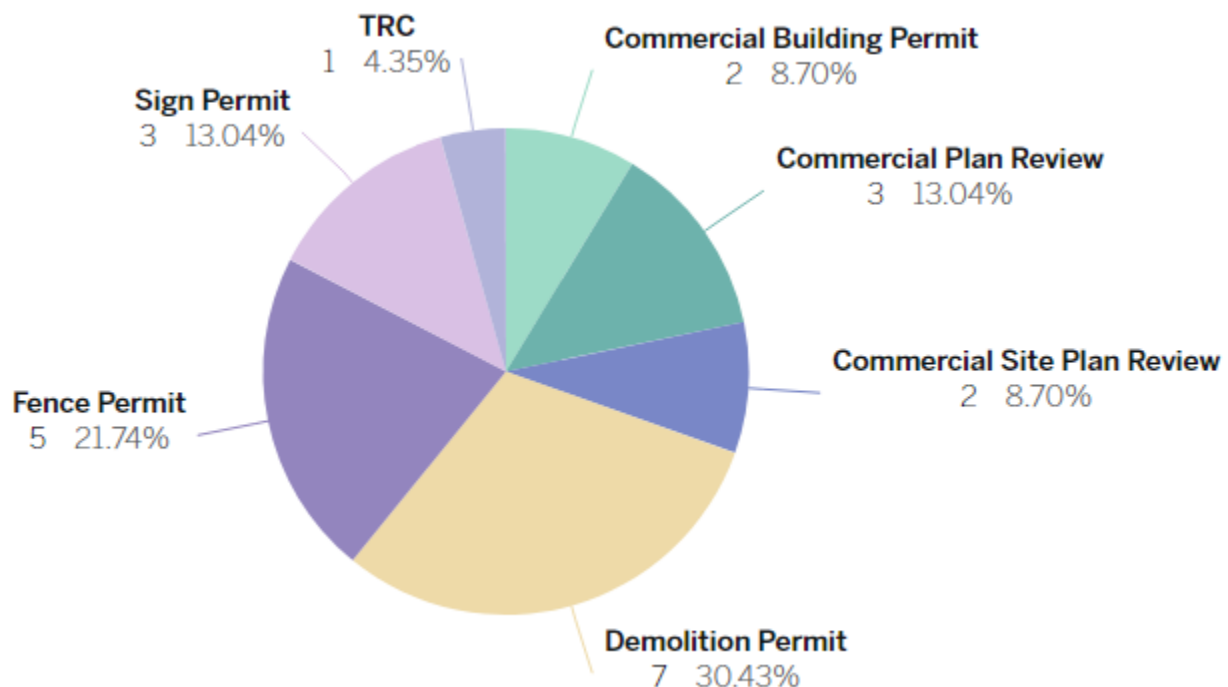
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT

August 2023

PLANNING AND DEVELOPMENT DIVISION

For the month of August, the Planning and Development staff processed and reviewed commercial site plans and various permits for zoning approval. One petition was received for Zoning Board of Appeals.

We have ongoing Economic Development projects both in the planning stage and under way. Some are very large projects that will have significant positive impact if approved. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments, and have reviewed twenty-three (23) submittals, broken down by review type below:



We continue to review and progress with selling City owned property in furtherance of Community Revitalization.

Vacant Lot Sales

PAST MONTH	TOTAL	TOTAL REVENUE
0	88 Lots	\$45,150

Property Acquisitions

PAST MONTH	TOTAL SINCE 09/01/2021
NO DATA	NO DATA

BUILDING INSPECTIONS DIVISION

For August, we issued 225 permits broken down by permit type below. Of those, we had 8 permits with a value of over \$250,000. The Division performed 290 inspections and 13 consultations.

PERMIT TYPE	# ISSUED	WORK VALUE
Commercial Building	9	\$6,509,148
Residential Building	28	983,387
Demolition	4	436,619
Electrical	37	392,879
Mechanical	28	171,449
Plumbing	45	227,565
Roof	66	686,373
Pool	0	0
Fence	5	34,300
Sign	3	88,841
Wheelchair Ramp	0	0
TOTAL	225	\$9,530,561

NEIGHBORHOOD REVITALIZATION DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue for various loan accounts.
- Staff continues to qualify homeowners for the Residential Rehabilitation, Owner-occupied rehab, and Emergency programs for both CDBG, HOME and ARPA programs.
- Staff are working with CILBA (Central Illinois Land Bank Assoc.) to rehab and/or acquire various properties.
- Staff continue working with Rise, Inc., a consultant, to assist with strategic use of the HOME and CDBG funds.
- Staff continues to meet with various nonprofits to discuss revitalization opportunities.
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation, acquisition, and demolition to areas of the city.
- The city of Decatur received \$400,000 grant from IHDA to assist with Home Repair and Accessibility (HRAP). We are working in partnership with Central Illinois Land Bank (CILBA) to implement this grant. Grants will be in the form of roof replacements.
- Staff continue to be active in the Continuum of Care process as well as homeless prevention related meetings, and events as required by HUD.
- Staff attended the Do Something Great Luncheon, sponsored by the Community Foundation. This event celebrates citizens in Decatur Macon County who work exceptionally hard in our community.
- The City of Decatur is partnering with Richland Community College, Empowerment Opportunities Corporation (EOC), Building and Trades, Land of Lincoln Credit Union to rehabilitate a house and serve as transitional housing for a homeless family.
- The National Night Out event was held on August 1st at Hess Park. Over 600 residents attended along with community partners, vendors, food, activities and fun.
- The city continues hosting Remodeling Repair & Painting (RRP) worker certification classes. The hope is to increase the number of contractors available to work on rehab projects. So far 22 companies have obtained their RRP certification.

- Staff continue working with the consultant, (TESKA) and residents on the Great Streets, Great Neighborhoods project for the Jasper Corridor. Over 400 residents attended our Jasper festival, an informational about plans to improve the corridor.
- The Economics Disparities Working group of Macon County met. Both local hospitals are seeking input for their Health Assessment Plan.
- Staff works with Communications Coordinator weekly to disseminate ECD activities.
- The work continues with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a group home project. An open house is scheduled for September. The overall project cost is about 4 million.
- Staff continue working on the Clean Up Green Up program. Residents within the targeted area will receive a one-time cleanup of their yard, along with tree removal. Partners include Block by Block, Shemilah Outreach Center, and Inherited Services.
- Staff met with Richland's Enrich staff to discuss partnership opportunities with the Workforce ecosystem.
- Northeast Community Fund operates the Small Housing Improvement Program (SHIP) as an extension of the Revitalization Division. Residents can receive assistance for small rehabilitation to their home i.e., roof, porch repair and other eligible items.
- Staff continues meeting with GM Square as part of community outreach for the Rt.51 project which will begin soon.
- Staff is working with Land of Lincoln Credit Union on pilot programs as part of our ARPA owner occupied and rental rehab programs.
- Staff met with outside agencies, i.e. Dove, CoC, Homeless Advisory Council, Shemilah Outreach, DEI Leadership Training, GM Square, NAACP, Northeast Community Fund, Empowerment Opportunities Center, CONO, and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of August 2023.

ATTACHMENT

NEIGHBORHOOD INSPECTIONS DIVISION

MONTHLY REPORT

August 2023

NEW CASES	
Health & Safety (72 Hour)	116
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	59
No Garbage Service	9
Nuisance	236
Secure of Abandoned Buildings	34
Weeds	249
TOTAL	
	704

RE-INSPECTION VISITS	
Code Enforcement	1207
Weeds	179
TOTAL	
	1,386

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	66
Weeds	139

WEED ABATEMENT	
Contractor Mowed	168
Owner Mowed	23
TOTAL	
	191

DEMOLITIONS	
Year-to-Date	
Demolished	78
New Cases	16
Sent to Legal	13
Sent to Council	9
Out to Bid	1
Contracts Granted	0
Contract Amount	\$0
Permits Issued	0
Permits Finaled	6
Active Demolitions	184

GARBAGE SERVICE COMPLAINTS	
Received	1

INVOICES*	
New Invoices	286
Dollar Amount	\$61,920.24

PAYMENTS RECEIVED**	
Weeds	\$1,645.00

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2023
August

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- The I.T department is currently down one resource which continues to slow work. A recent hire started work on August 21st and is relieving some pressure. A union position remains open and is in the process of building a registry for it.
- I.T. application resources continue to commit resource time to eliminating DB2 home grown applications throughout the organization. The former City employee who did DB2 work previously for the City has decided not to return under contract. We are looking for organizations who possess the correct talents we need.
- A DB2 application used for Food & Beverage Taxes is being converted into our Open Gov application and is about 97% complete.
- I.T. submitted final reports to DCEO to close the \$800,000 fiber grant we accepted for fiber extensions throughout the city about 3 years ago. To date, we have successfully added 12 fiber service connections as a result of these extensions.
- \$600,000 Decatur Public School Fiber Grant Project is 92% complete and is anticipated to finish in September.
- I.T. staff has come up with a solution for the Wi-Fi coverage issue with squad car connectivity in the parking lot at the DPD headquarters. A device called CradlePoint which can better manage the various legacy wireless networks better than a common WiFi adaptor. Configuration and testing are underway.
- I.T. staff is working with the Works Department concerning grant documentation for the Brush College Overpass project. Grant is requiring that all documentation meet Environmental Accessibility requirements.
- I.T. Staff committed many hours of labor this month defining the 2024 budget.
- In August, I.T. processed 107 Help Desk tickets, resolving only 49 during the initial point of contact with IT staff (45.8% First Call Resolution Rate). I attribute the reduction in the first call resolution rate to being short of staff in the summer vacation season. Goal is for this measurement to be above 50%.