



**Monday, September 19, 2016
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Minutes of September 6, 2016 City Council Meeting

IV. Unfinished Business

V. New Business

1. Ordinance Amending City Code Chapter 73
2. Ordinance Amending City Code Chapter 34 Traffic and Parking
3. Ordinance Rezoning Property from R-1 Single Family Residence District to B-2 Commercial District - 4967 E. Lost Bridge Road
4. Resolution accepting Bid of King Lar Company, for Training Tower Door and Stair Project, Decatur Fire Department
5. Resolution Authorizing Change Order No. 1 to the Agreement with Carl Walker, Inc. to Design the Improvements to Parking Garages B & C City Project 2015-03
6. Resolution Accepting the Bid of Wm Nobbe Co., Waterloo, IL, for the Purchase of Two (2) 2016 Global M3, Three-Wheel configuration sweeper
7. Resolution Authorizing Agreement with Critchelow Logging Company for Tree Removal from City Property and Sharing of Timber Sales Proceeds
8. Resolution Authorizing Acceptance of the Proposal for Liability Insurance Coverage with Lancer Insurance Company and Admiral Insurance Company
9. Resolution Authorizing City Manager to Execute Insurance Coverage for Property, Liability and Workers Compensation for the City of Decatur for the Policy Period October 1, 2016 to October 1, 2017

10. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.

- A. Receiving and Filing of Minutes of Boards and Commissions
- B. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Ways - Decatur Area Arts Council Brew Ha Ha
- C. Resolution Approving Appointment - Plan Commission

VI. Other Business

VII. Recess to Study Session

Treasurer's Financial Report

VIII. Adjournment

Council Information - July & August Progress Report Lake Decatur Dredging Basins 1-4 & Oakley Sedimentation Basin Rehabilitation City Project 2013-14
Council Information - August 2016 Monthly Reports

CITY COUNCIL MINUTES
Tuesday, September 6, 2016

On Tuesday, September 6, 2016, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory, Pat McDaniel and Dana Ray. Seven members present; Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

This being the time for Appearance of Citizens, the following citizens appeared:

Russell Shulke read a statement regarding his concerns about the City Manager's authority to appoint and fire management personnel. Mr. Shulke thought the Police and Fire Departments should be governed by the City Council rather than the City Manager.

Edward Dawson thought the Council was going to consider the rezoning of Ash Avenue and Business Rt. 51, but he did not see the rezoning item on the agenda. Assistant City Manager Billy Tyus stated the petitioner requested the item be pulled from the agenda. The rezoning is not rescheduled at this time.

MetroDecatur Black Chamber of Commerce Chairman Pat West read a statement defining minorities. Ms. West stated that if the current Ordinance is to be changed, the MetroDecatur Black Chamber of Commerce strongly recommends the City Council commission a disparity study to determined further existence of disparity and narrowly tailored remedies. Ms. West requested Council help them understand what has changed in the bidding process.

MetroDecatur Black Chamber of Commerce Representative Tony Wilkins spoke about the importance of minority participation in City projects.

Charles Currie asked Council to keep the minority program together. He would like the City Council to adopt a principal where the State Motor Fuel Tax projects have to meet the same minority participation requirements as the City's.

MetroDecatur Black Chamber of Commerce President Wole Adeoye shared that the achievements that have been made with minority participation goals cannot afford to be rolled back. Mr. Adeoye stated that if nothing else, this Ordinance should be strengthened and made a great opportunity for all citizens.

The minutes of the August 29, 2016 City Council meeting were presented. Councilman Jerry Dawson moved the minutes be approved as written; seconded by Councilman Pat McDaniel, and on call of the roll, Councilmen Jerry Dawson, Chris Funk, Lisa Gregory, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilman Bill Faber abstained. Six ayes and one abstention. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

Proclamations and Recognitions:

Dove's Retired & Senior Volunteer Program Director Charlie Gillaspie read the proclamation for the Dove's Retired & Senior Volunteer Program's 40th Anniversary in serving the Decatur and Macon County area.

Jaci Osborne, with Decatur Sister Cities, read a proclamation declaring the month of September 2016 as the 50th Anniversary Celebration of the Sister Cities Friendship between City of Decatur and Tokorozawa, Japan.

2016-61 Ordinance Rezoning Property R-6 Multiple Dwelling District to M-1 Intense Commercial/Light Industrial District 1215, 1225, 1227 and 1234 West Cerro Gordo Street, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

Upon call of the roll, Councilmen Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2016-62 Ordinance Amending City Code Chapter 52 – Alcoholic Liquor Sections 4,9,10, was presented.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilwoman Dana Ray.

City Manager Tim Gleason stated the proposed Ordinance would impact the Class P liquor licenses. There is a date attached in the Ordinance to the number of 30 licenses which includes all the current Class P liquor licenses and those that have made a request for a Class P liquor license. There is a date in the proposed Ordinance that drives where the City is currently at in Class P liquor licenses. The maximum Class P liquor licenses is actually 20 and that will be achieved through attrition. City Manager Tim Gleason explained another requirement of the proposed Ordinance is a distance

requirement of 1500 feet for new applicants to comply with in the future if the number of Class P liquor licenses drops below 20.

Councilman Chris Funk believed the Ordinance wasn't a good idea. He explained the City of Decatur thought gambling was okay and the City provided a license for gaming parlors and to now say Council doesn't want so many is bad policy. Councilman Chris Funk would not support the proposed Ordinance.

Councilman Bill Faber thought the item would be put forward and discussed with the community for their input. He rejected the idea of a piece meal approach to solving the problem. Councilman Bill Faber stated he would postpone this matter and have consultation with the community and Council and come up with an overview solution to the gaming problem.

Councilwoman Dana Ray said Council has been discussing video gaming for almost a year and her intent was to try to limit what was going to be taking place in the future. She was never for the video gaming but she was overruled when Council looked at gaming several years ago. Councilwoman Dana Ray looked at how Council could limit the number of new gaming parlors coming to the community and she thought the Ordinance was a good compromise and needed Council approval.

Russell Shulke commended the Council for moving forward with the Ordinance.

Gary Houk asked Council if the zoning requirements for gaming establishments would stay as B-2 Commercial. The zoning would remain the same other than the 1500 feet distance limitation.

Chris Johns stated he has two gaming establishments in the City and he hasn't received any complaints and he hasn't had any trouble at his establishments. He opposed limiting the number of gaming establishments.

Upon call of the roll, Councilmen Jerry Dawson, Lisa Gregory, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Councilmen Bill Faber and Chris Funk voted nay. Five ayes and two nays; Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business. Councilman Bill Faber reminded Council he had made a request that the Plan Commission meeting time be changed from 3:00 p.m. to a more convenient time for most of the citizens to attend and nothing had happened with his suggestion. There was no Council support voiced to address Councilman Faber's request to change the Plan Commission meeting time.

With no other business, Mayor Julie Moore Wolfe called to Recess to a Study Session for Bidding Process and Minority Business Enterprise Requirements for public works projects.

Councilman Jerry Dawson moved to recess to Study Session; seconded by Councilman Pat McDaniel.

Upon call of the roll, Councilmen Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Councilwoman Lisa Gregory clarified it was not her intent to change in any manner the Minority Business Enterprise (MBE) requirements on City projects. She had called for the Study Session because the Council was not clear as to the City's bidding process. Since that time the City Manager and City staff have shared the bidding process with each Council member. It was her intent to ensure the Council understood the process, the expectations, and provide consistency to the bidding process.

Public Works Director Rick Marley gave a Power Point presentation regarding the Local Motor Fuel Tax and State Motor Fuel Tax bidding procedures for public works projects and how the MBE requirements apply to each. Public Works Director Rick Marley responded to Council questions about the different classifications of minorities.

Charles Currie said the State has a Disadvantaged Business Enterprise (DBE) policy which encompasses women as a DBE. He suggested the City continue to use the MBE requirements and see if the City could find a way to encompass State Motor Fuel Tax money into the MBE participation goals projects.

City Manager Tim Gleason shared that the City of Peoria was one of the models used in developing the MBE. In June 2016 Public Works Director Rick Marley hosted a forum with U.S. Minority Contractors Association, Larry Bullock, out of Chicago. As a result of that meeting, the City is going to have a forum this fall to try and connect all of the entities related to minority participation so we can try and advance minority participation in the community. City Manager Tim Gleason shared the importance of a pre-bid meeting to communicate what a good faith effort is. City Manager Tim Gleason appreciated the opportunity to discuss the bidding process and the MBE requirements.

Councilman Pat McDaniel moved the regular Council meeting be adjourned; seconded by Councilman Jerry Dawson. Upon call of the roll, Councilmen Jerry Dawson, Bill Faber, Chris Funk, Lisa Gregory, Pat McDaniel, Dana Ray and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:07 p.m.

Approved _____
Debra G. Bright
City Clerk

Police Department

DATE: 9/2/2016

MEMO: 2016-75

TO: Honorable Mayor Moore Wolfe

FROM: Tim Gleason, City Manager
James Getz Jr., Police Chief
Wendy Morthland, Corporation Counsel
Amy Waks, Assistant Corporation Counsel

SUBJECT: Amendment to Chapter 73 – Offenses

SUMMARY RECOMMENDATION: Staff requests that Council pass the proposed ordinance amendment regarding Chapter 73, Section 25.

BACKGROUND: Staff requests that Council pass the proposed ordinance amendment to Chapter 73, Section 25 Possession of Cannabis. Since this Ordinance was passed, the state has amended the Cannabis Control Act, reducing possession of cannabis 10 grams or less to a civil violation (previously a Class B misdemeanor) and possession of more than 10 grams to 30 grams a Class B misdemeanor. As the State has legislated that possession of cannabis 10 grams or less is no longer a criminal offense and reduced the penalty for possession of cannabis 10 grams to 30 grams, Staff recommends amending our ordinance to possession of 30 grams or less of a substance containing cannabis.

POTENTIAL OBJECTIONS: There are no known or expected objections.

STAFF REFERENCE: Amy Waks, Assistant Corporation Counsel, at 424-2807.

BUDGET/TIME IMPLICATIONS:

None.

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 73 Offenses	Ordinance
Additions and Deletions Chapter 73 Offenses	Backup Material

ORDINANCE NO. _____

ORDINANCE AMENDING CITY CODE

- CHAPTER 73 -

- OFFENSES -

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 73 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending language to Section 25, reflecting the amendment. Said Section 25 as so modified and amended, shall provide as follows:

25. POSSESSION CANNABIS.

A. It shall be unlawful for a person to possess thirty (30) grams or less of any substance containing cannabis.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September,
2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 73

- OFFENSES -

25. POSSESSION CANNABIS.

A. It shall be unlawful for a person to possess thirty (30) ~~two and a half (2.5)~~ grams or less of any substance containing cannabis.

Police Department

DATE: 9/2/2016

MEMO: 2016-74

TO: Honorable Mayor Moore Wolfe

FROM: Tim Gleason, City Manager
James Getz Jr., Police Chief
Wendy Morthland, Corporation Counsel
Amy Waks, Assistant Corporation Counsel

SUBJECT:
Amendment to Chapter 34 – Traffic and Parking

SUMMARY RECOMMENDATION: Staff requests that Council pass the proposed ordinance amendment regarding Chapter 34, Section 37 subsection M.

BACKGROUND: Chapter 34, Section 37 lists violations of Illinois state law for which a vehicle may be impounded. Since this Ordinance was passed, the state has amended the Cannabis Control Act and the Drug Paraphernalia Control Act, reducing possession of cannabis 10 grams or less to a civil violation (previously a Class B misdemeanor), possession of more than 10 grams to 30 grams a Class B misdemeanor and possession of drug paraphernalia while in possession of 10 grams or less of cannabis a civil violation affecting Subsection M of the City's Chapter 34, Section 37. As the State has legislated that possession of cannabis 10 grams or less is no longer a criminal offense as well as drug paraphernalia found while in possession of 10 grams or less of cannabis, Staff recommends amending our impoundment ordinance to reflect the State's intent.

POTENTIAL OBJECTIONS: There are no known or expected objections.

STAFF REFERENCE: Amy Waks, Assistant Corporation Counsel, at 424-2807.

BUDGET/TIME IMPLICATIONS:
None.

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter	Ordinance

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE
- CHAPTER 34 –
- TRAFFIC AND PARKING –**

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 34 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending language to Section 37, subsection M., reflecting the amendment. Said Section 37 as so modified and amended, shall provide as follows:

- M. When any vehicle is used in the possession or delivery of a controlled substance as defined and included in the schedules of Article II of the Illinois Controlled Substance Act, 720 ILCS 570/101 et seq., of cannabis over 10 grams as defined in the Cannabis Control Act, 720 ILCS 550/1 et. seq. or drug paraphernalia when possessed with the intent to introduce a controlled substance into the human body as defined in the Drug Paraphernalia Control Act, 720 ILCS 600/2 et seq.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2016.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 34

- TRAFFIC AND PARKING -

- M. When any vehicle is used in the possession or delivery of a controlled substance as defined and included in the schedules of Article II of the Illinois Controlled Substance Act, 720 ILCS 570/101 et. seq., of cannabis over 10 grams as defined in the Cannabis Control Act, 720 ILCS 550/1 et. seq. or drug paraphernalia when possessed with the intent to introduce a controlled substance into the human body as defined in the Drug Paraphernalia Control Act, 720 ILCS 600/2 et seq.

Development Services

DATE: 9/12/2016

MEMO: No. 16-37

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Billy Tyus, Assistant City Manager
Suzan Stickle, Senior Planner

SUBJECT: Rezone 4967 East Lost Bridge Road from R-1 Single Family Residence District to B-2 Commercial District

SUMMARY RECOMMENDATION: Staff recommends approval of the rezoning to B-2 Commercial District. The City Plan Commission voted 7-0 to recommend approval of this petition at the September 1, 2016 meeting; the minutes of the meeting are attached.

BACKGROUND: The subject site located at 4967 East Lost Bridge Road is currently zoned R-1 Single Family Residence District. The approximately 13.7 acre site has multiple structures located on the site as it was the former Big Creek Stables. The petitioner proposes to rezone from R-1 Single Family Residence District to B-2 Commercial District that would allow for all those uses permitted in the B-2 District.

Rezoning the site from R-1 Single Family Residence District to B-2 Commercial District should not create any adverse effects on the adjacent properties or the City as a whole as the uses to the east, west and south are compatible with the permitted uses of the B-2 Commercial District. The subject site is located at a signalized intersection of a state route and a collector road which is conducive to commercial development. The highest and best use of this site is commercial.

The adjacent zoning includes R-1 Single Family Residence District to the south and west and Macon County to the north and the Village of Long Creek to the east. The adjacent uses include single family residence to the north, commercial to the east and undeveloped/open space areas to the south and west. Although the Macon County and Decatur Comprehensive Plan shows this area as open space, the potential for continuation as open space/park is low as the Park District is no longer the owner of the property. A commercial use at this site located at this signalized intersection is an appropriate use for this property. The proposed zoning and permitted uses are compatible with adjacent uses.

POTENTIAL OBJECTIONS: There were no known objectors at the Plan Commission Meeting.

INPUT FROM OTHER SOURCES: The petition has been reviewed by the City’s Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Suzan Stickle at 424-2786 or at sstickle@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
supporting documents	Backup Material
Minutes	Backup Material

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY
R-1 SINGLE FAMILY RESIDENCE DISTRICT
TO B-2 COMMERCIAL DISTRICT
- 4967 EAST LOST BRIDGE ROAD -**

WHEREAS, on the 1st day of September, 2016, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of R & H Decatur, LLC, to rezone premises legally described as:

Part of the East half (E ½) of the Northeast quarter (N.E. ¼) of Section 32, Township 16 North, Range 3 East of the Third Principal Meridian, Macon County, Illinois further describes as follows:

Commencing at the Northeast corner of Section 32, Township 16 North, Range 3 East of the Third Principal Meridian; Proceed S 89° 25'08" W (Bearings assumed for description purposes), 827.86 feet on the North Line of said Section 32; thence S 03°12'15" E, 39.14 feet to the South Right-Of-Way Line of Lost Bridge Road, Also being the Point Of Beginning; thence N 89°30'28" E, 369.56 feet on the said South Right-Of-Way line; thence S 79°09'11" E, 153.04 feet E, on said South Right-Of-Way line; Thence S 84°14'38" E, 226.39 feet on said South Right-Of-Way line to the Westerly Right-Of-Way line of S.B.I. Route 121; thence S 16°26'32" E, 131.09 feet on said Westerly Right-Of-Way line; thence S 00°47'53" E, 181.10 Feet on said Right-Of-Way line; thence 437.53 feet on a curve to the left having a Radius of 1972.16 feet and a Chord Bearing S 12°55'06" E, 436.64 feet on said Right-Of-Way line; thence S 85°26'24" W, 271.86 feet; thence S 15°26'32" W, 188.22 feet; Thence N 86°00'05" W, 287.84 feet; Thence N 02°17'01" W, 273.89 feet; thence N 31°29'9" W, 473.18 feet; thence N 03°12'15" W, 286.96 feet to the Point Of Beginning, containing 13.70 acres more or less, all situated in Macon County, Illinois,

from R-1 Single Family Residence District to B-2 Commercial District; and,

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be, and the same is hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby, rezoned from R-1 Single Family Residence District to B-2 Commercial District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be, and it is hereby, amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September, 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

STAFF REPORT
Decatur City Plan Commission

COMMON NAME: 4967 East Lost Bridge Road

GENERAL INFORMATION

Hearing Date September 1, 2016
Calendar No. 16-32
Property Location 4967 East Lost Bridge Road
Requested Action Rezone from R-1 Single Family Residence District to B-2 Commercial District
Petitioner R & H Decatur, LLC

LAND USE AND ZONING

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Vacant	R-1	Open Space
North	Single Family Residential	County	Residential-Low Density
South	Undeveloped/Waterway	R-1	Residential-Low Density
East	Commercial	Long Creek	Residential-Low Density
West	Undeveloped	R-1	Residential-Low Density

BACKGROUND

1. The subject site located at 4967 East Lost Bridge Road is currently zoned R-1 Single Family Residence District. The approximately 13.7 acre site has multiple structures located on the site as it was the former Big Creek Stables.

PROJECT DESCRIPTION

1. The petitioner proposes to rezone from R-1 Single Family Residence District to B-2 Commercial District that would allow for all those uses permitted in the B-2 District.

STAFF ANALYSIS

1. Rezoning the site from R-1 Single Family Residence District to B-2 Commercial District should not create any adverse effects on the adjacent properties or the City as a whole as the uses to the east, west and south are compatible with the permitted uses of the B-2 Commercial District.
2. The subject site is located at a signalized intersection of a state route and a collector road which is conducive to commercial development. The highest and best use of this site is commercial.
3. The adjacent zoning includes R-1 Single Family Residence District to the south and west and Macon County to the north and Village of Long Creek to the east. The adjacent uses include single family residence to the north, commercial to the east and undeveloped/open space areas to the south and west. Although the Macon County and Decatur Comprehensive Plan shows this area as open space, the potential for continuation as open space/park is low as the Park District is no longer the owner of the property. A commercial use at this site located at this signalized intersection is an

appropriate use for this property. The proposed zoning and permitted uses are compatible with adjacent uses.

STAFF RECOMMENDATION

1. Staff recommends approval of the rezoning.

PLAN COMMISSION ACTION

1. Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-32 to the City Council with a recommendation for approval is suggested.

The above report constitutes the testimony and recommendation of the Planning and Sustainability Division, Department of Planning and Building Services, City of Decatur.

Suzan Stickle
Senior Planner

ATTACHMENTS

1. Petition
2. Location Map



City of Decatur, Illinois

PETITION FOR REZONING

Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois

Economic and Urban Development Department

One Gary K. Anderson Plaza

Decatur, Illinois 62523-1196

424-2793

FAX 424-2728

Please Type

SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION

Petitioner	R & H Decatur, LLC				
Address	100 S. Water Street, Suite 101				
City	Decatur	State	IL	Zip	62523
Telephone	217-424-2426	Fax		E-mail	
Property Owner	R & H Decatur, LLC				
Address	100 S. Water Street, Suite 101				
City	Decatur	State	IL	Zip	62523
Telephone	217-424-2426	Fax		E-mail	
Representative	Chastain & Associates, LLC				
Address	5 N. Country Club Road				
City	Decatur	State	IL	Zip	62521
Telephone	217-422-8544	Fax	217-422-0398	E-mail	

SECTION TWO: SITE INFORMATION

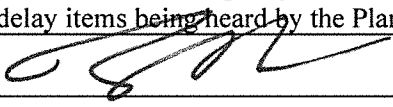
Street Address	4967 E. Lost Bridge Road				
Legal Description	See attachment.				
Present Zoning	☒ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1	
Is this property a Planned Unit Development?					
☐ YES Approval Date: _____					
☒ NO					
Please list all improvements on the site:					
Size of Tract	13.7	☐ SF	☒ AC		

SECTION THREE: REQUESTED ACTION

Rezone Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development?
	☐ B-1	☒ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
To allow for all uses allowed in B-2 Zoning.	

SECTION FOUR: JUSTIFICATION
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):
See attachment.

SECTION FIVE: CERTIFICATION			
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.		
Petitioner's Signature		Date	

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

LEGAL DESCRIPTION

PART OF THE EAST HALF (E 1/2) OF THE NORTHEAST QUARTER (N.E. 1/4) OF SECTION 32, TOWNSHIP 16 NORTH RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, MACON COUNTY, ILLINOIS FURTHER DESCRIBES AS FOLLOWS;

COMMENCING AT THE NORTHEAST CORNER OF SECTION 32 TOWNSHIP 16 NORTH RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN; PROCEED S 89°25'08" W (BEARINGS ASSUMED FOR DESCRIPTION PURPOSES), 827.86 FEET ON THE NORTH LINE OF SAID SECTION 32; THENCE S 03°12'15" E, 39.14 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF LOST BRIDGE ROAD, ALSO BEING THE POINT OF BEGINNING; THENCE N 89°30'28" E, 369.56 FEET ON THE SAID SOUTH RIGHT-OF-WAY LINE; THENCE S 79°09'11" E, 153.04' E, ON SAID SOUTH RIGHT-OF-WAY LINE; THENCE S 84°14'38" E, 226.39 FEET ON SAID SOUTH RIGHT-OF-WAY LINE TO THE WESTERLY RIGHT-OF-WAY LINE OF S.B.I. ROUTE 121; THENCE S 16°26'32" E, 131.09 FEET ON SAID WESTERLY RIGHT-OF-WAY LINE; THENCE S 00°47'53" E, 181.10 FEET ON SAID RIGHT-OF-WAY LINE; THENCE 437.53 FEET ON A CURVE TO THE LEFT HAVING A RADIUS OF 1972.16 FEET AND A CHORD BEARING S 12°55'06" E, 436.64 FEET ON SAID RIGHT-OF-WAY LINE; THENCE S 85°26'24" W, 271.86 FEET; THENCE S 15°26'32" W, 188.22 FEET; THENCE N 86°00'05" W, 287.84 FEET; THENCE N 02°17'01" W, 273.89 FEET; THENCE N 31°29'9" W, 473.18 FEET; THENCE N 03°12'15" W, 286.96 FEET TO THE POINT OF BEGINNING, CONTAINING 13.70 ACRES MORE OR LESS, ALL SITUATED IN MACON COUNTY, ILLINOIS.

Section Four - Justification

1. The construction of commercial uses in this area is consistent with the existing commercial uses on the east side of the adjacent Illinois Route 121. Other commercial uses can be found ¼ mile north on Rt 121 and Firehouse road. In addition, ½ mile from the area is the commercial area which spans from Fitzgerald Road to US Rt 36.
2. The site is bordered by Rt 121, classified as an expressway, to the east. Lost Bridge Road, to the north of the site, operates as a collector road.
3. The site will be served by Village of Long Creek Water.
4. The site will be served by private sewage disposal systems. Uses within the site will be restricted to the sewage flow that can be adequately accommodated by such systems.
5. Any development within the area will provide construction jobs.

Decatur City Plan Commission

4967 East Lost Bridge Road



Cal. No.: 16-32
Date: September 1, 2016
Petition of: R & H Decatur, LLC
Requested Action: Rezone to B-2 Commercial District

0 250 500 1,000
Feet



Legend

- Decatur Roads
-  subject site
-  Decatur Parcel data
-  Decatur Zoning

Excerpts from Plan Commission Meeting of September 1, 2016:

Cal. No. 16-32

Petition of R & H Decatur, LLC, to rezone property located at 4967 EAST LOST BRIDGE ROAD from R-1 Single Family Residence District to B-2 Commercial District

Ms. Suzy Stickle was sworn in by Ms. Tara Bachstein.

Ms. Stickle presented the recommendation of staff:

The subject site located at 4967 East Lost Bridge Road is currently zoned R-1 Single Family Residence District. The approximately 13.7 acre site has multiple structures located on the site as it was the former Big Creek Stables.

The petitioner proposes to rezone from R-1 Single Family Residence District to B-2 Commercial District that would allow for all those uses permitted in the B-2 District.

Rezoning the site from R-1 Single Family Residence District to B-2 Commercial District should not create any adverse effects on the adjacent properties or the City as a whole as the uses to the east, west and south are compatible with the permitted uses of the B-2 Commercial District.

The subject site is located at a signalized intersection of a state route and a collector road which is conducive to commercial development. The highest and best use of this site is commercial.

The adjacent zoning includes R-1 Single Family Residence District to the south and west and Macon County to the north and the Village of Long Creek to the east. The adjacent uses include single family residence to the north, commercial to the east and undeveloped/open space areas to the south and west. Although the Macon County and Decatur Comprehensive Plan shows this area as open space, the potential for continuation as open space/park is low as the Park District is no longer the owner of the property. A commercial use at this site located at this signalized intersection is an appropriate use for this property. The proposed zoning and permitted uses are compatible with adjacent uses.

Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-32 to the City Council with a recommendation for approval is suggested.

Mr. Bill Clevenger entered the meeting at 3:03 P.M.

Mrs. Mary Cave, representative, was sworn in by Ms. Bachstein.

Mrs. Cave stated, as staff reported, the property was formally Big Creek Stables owned by the Park District and it is now privately owned. The petitioner would like to rezone the property to allow for uses that are allowed in the B-2 District. The proposed rezoning is consistent with the area.

There were no questions and no objectors present.

It was moved and seconded (Harris/Peck) to forward Calendar No. 16-32 to the City Council with a recommendation for approval. Motion carried unanimously.

Purchasing

DATE: 9/2/2016

MEMO: 16-05

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, Financial Management Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Bids for Training Tower Stairs and Door

SUMMARY RECOMMENDATION: Staff recommends awarding a contract to King Lar Company to furnish the training tower stair and door project at Fire Station #2 located at 2707 E. William Street.

BACKGROUND: The training tower is needed for training firefighters appropriately for the variety of calls they respond to, and in addition the Fire Department is required to have a training tower as part of their ISO rating. The training tower allows the Fire Department to conduct hands on training with all the equipment they carry on the fire apparatus. Recently the Fire Department has been unable to teach new recruits in Decatur, and they have to use towers outside the city limits which is not practical.

In 2006 Chastain and Associates inspected the training tower used by the Fire Department. At that time, their report indicated parts of the training tower building were unsafe to use. The proposed costs outlined in the report would not make the structure last in the long-term. At this time, it was decided to replace the training tower. A new tower was designed and funds were included in the City budget for FY2008-2009 however the funding had to be redirected due to budgetary pressures.

Design plans were updated in 2012 for the training tower. In 2013, a foundation was poured for the new tower and shipping containers were ordered and received. The shipping containers were stacked in place and welded together during 2014. In 2015 the old tower had asbestos removed and was finally demolished.

The final phase for the new training tower is the stair and door project. Once the railing system is built and the doors and windows installed, the new training tower will be complete.

The low bid of King Lar Company provided the necessary bonding and intends to meet the 10% minority requirement for this project.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: The Fire Department requested the work and recommends approval of the project.

STAFF REFERENCE: Jeff Abbott, Fire Chief, 424-2811. Richard Pruitt, Battalion Chief, 424-2811. Jeff will be at the council meeting to answer questions the council may have about this project.

BUDGET/TIME IMPLICATIONS: \$115,400 from the 2016 General Fund.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Bid Summary	Backup Material

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE BID
– KING LAR COMPANY. –
CITY PROJECT – 2016-07R

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of the bid received for furnishing training tower stair & door project, City Project 2016-07R presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of King Lar Company, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and King Lar Company for their bid price of \$115,400.00.

PRESENTED AND ADOPTED THIS 19th day of September, 2016.

Julie Moore Wolfe
MAYOR

ATTEST:

CITY CLERK

Project Name: Training Tower Stair & Door Project Project Number: 2016-07R Bid Date: August 16, 2016 Time: 10:00 a.m.				King-Lar Company Decatur, IL		Christy-Foltz, Inc. Decatur, IL		Mid-States General and Mechanical Contracting Corp. Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Training Tower Stair & Door Project				\$115,400.00		\$116,376.00		\$149,900.00

TOTAL

\$115,400.00

\$116,376.00

\$149,900.00

Public Works

DATE: 9/12/2016

MEMO: 2016-57

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT:

Change Order #1 to the Agreement with Carl Walker, Inc. to Design the Improvements to
Parking Garage B and C
City Project 2015-03

ATTACHMENTS:

Description	Type
2016-57 Memo	Cover Memo
2016-57 Resolution	Resolution Letter
2016-57 Change Order	Backup Material
2016-57 Quote	Backup Material

**PUBLIC WORKS MEMORANDUM
NO. 2016-57**

DATE: September 2, 2016

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Change Order #1 to the Agreement with Carl Walker, Inc. to Design the Improvements to Parking Garages B and C
City Project 2015-03

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the Resolution authorizing Change Order #1 to the Engineering Services Agreement between the City of Decatur and Carl Walker, Inc. to provide design services for the improvements to Parking Garages B & C. Change Order #1 adds \$13,138.75 to the existing \$30,000 Agreement for a total fee of \$43,138.75.

PRIOR COUNCIL ACTION:

- **December 7, 2015** – The City Council approved Resolution R2015-132 authorizing a Professional Engineering Services Agreement between the City of Decatur and Carl Walker, Inc., to provide design and construction engineering services for the improvement of City Parking Garage B (North and Water) and Parking Garage C (Franklin and Wood) for a fee not to exceed \$30,000.
- **2009-2011** – The City Council approved 3 resolutions for design and construction of the City's parking garages.

BACKGROUND:

Parking Garage B was constructed in 1966 on the northwest corner of North Street and Water Street. The parking garage comprises 4 floors and 681 parking spaces. In 2010 the parking garage was leased to ADM. The lease agreement requires the City to maintain the structural integrity of the building.

Parking Garage C was constructed in 1966 on the northeast corner of Franklin Street and Wood Street. The parking garage is a 2 story structure with 773 parking spaces.

In December 2014, an inspection of Parking Garage C by City staff noted severe deterioration in several structural steel members. Structural engineers with Chastain and Associates, LLC reviewed the deterioration and recommended repairs at two locations. Photographs of the damage and repair are included in Appendix A, see photographs 1 - 3. Chastain also recommended that a thorough structural review be conducted in the parking garages.

In July 2015, the Public Works Department retained the services of Carl Walker Inc., a well known and highly respected national engineering firm specializing in parking garage construction and restoration. Carl Walker was originally retained by the City in 2009 to complete a condition assessment of Parking Garages B and C and they then designed improvements to the parking garages that were completed in 2012.

Carl Walker completed a Parking Garage Condition Assessment Report for Garages B and C in October, 2015. The Executive Summary is attached. The report noted 5 beam ends that required immediate shoring which was completed by Pubic Works personnel (see photographs 4 and 5). The report recommends that \$300,000 in repairs be made to the parking garages in 2016 with additional repairs to be scheduled as indicated on Table 1 below:

Table 1

Recommended Phased Repairs			
Description	2016	2017-2019	2020-2022
Garage B: Estimated Project Totals (2015 Dollars)	\$111,000	\$555,000	\$457,000
Garage C: Estimated Project Totals (2015 Dollars)	\$184,000	\$293,000	\$246,000
Totals	\$295,000	\$848,000	\$703,000

The proposal for 2016 parking garage improvement work includes full depth floor repairs, beam and joist repairs, drain repairs, structural steel repairs, deck coating repairs, cleaning and painting of rusted steel. Future repairs are focused on recoating the decks with waterproof membrane to keep water from further deteriorating the concrete and steel of the structure along with floor and beam repairs as needed.

No Future Funding Allocation

To assure the long term health of the City's parking garages, it is important that ongoing maintenance needs are funded in a timely manner. Parking garages suffer from the same deterioration forces that pavements and bridges face. During the winter, road salt is carried into the garages by cars and soaks into the decks causing increased steel corrosion and concrete deterioration.

State Motor Fuel Tax funds cannot be used on parking garages that have reserved spaces such as Garage C, or that are not open to the general public (Garage B leased to ADM). There is currently no identified funding for the ongoing maintenance and improvement of the City's parking garages that will be required within the next 5 years.

Public Letting Results

Bids were opened for this project on June 7, 2016, and exceeded the Engineer's Estimate by 79%. The work exceeded the funding currently available to the City for this work. The bids were allowed to expire. The project must now be redesigned to prioritize the work to meet the available funding in keeping with the higher than expected costs.

Change Order #1

Additional funding will be necessary for Carl Walker to review the project with City staff and establish new priorities for the work. They will then need to redesign the project in keeping with the priorities and the available funding. See the proposal letter included with this memo.

An additional \$13,138.75 is requested in addition to the current \$30,000 Agreement for a total of \$43,138.75. The proposed change order covers the following work:

1. Meet with City staff to review the project and prioritize repairs.
2. Reduce the scope of work planned for the parking garages.
3. Update the project drawings and specifications and review with City staff.
4. Assist with bidding the project.
5. Attend the pre-bid meeting.
6. Respond to contractor comments and issue addenda as necessary.
7. Recommend project award.

SCHEDULE: It is planned to revise the project and advertise for bids by January 2017. Construction should begin in March and be completed by mid summer.

POTENTIAL OBJECTION: There are no known objections.

INPUT FROM OTHER SOURCES: Carl Walker, Inc.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Bond Fund. Change Order #1 adds \$13,138.75 to the existing \$30,000 Agreement for a total fee of \$43,138.75.

Staffing Impact: Staff time has been allocated to manage this project.

This Memorandum was prepared by Matt Newell, P.E., City Engineer.

Attach: 3

Cc: Carl Walker, Inc.

APPENDIX A



Photo 1: Beam end damage found during December 2014 inspection of Parking Garage C.



Photo 2: Deterioration and heavy rusting at structural steel joint in Parking Garage C.



Photo 3: Beam end repair in Parking Garage C completed by Christy-Foltz in April 2015. The deteriorated section was cut out and new structural steel was bolted in place with a structural steel support installed to hold the beam in place.



Photo 4: Shoring currently in place to support a corroded beam in Parking Garage C.



Photo 5: Shoring currently in place to support a corroded beam in Parking Garage C.

RESOLUTION NO. _____

**RESOLUTION APPROVING A CHANGE ORDER TO THE
ENGINEERING SERVICES AGREEMENT WITH
CARL WALKER, INC. FOR
DESIGN SERVICES FOR PARKING GARAGES B AND C
CITY PROJECT 2015-03**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Engineering Services Agreement between Carl Walker, Inc., and the City of Decatur, for design services for Parking Garages B and C be, and the same is hereby, modified and amended to authorize a Change Order in the amount of \$13,138.75, for a total not to exceed \$43,138.75.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Change Order to the Engineering Services Agreement between the City of Decatur, Illinois and Carl Walker, Inc.

PRESENTED and ADOPTED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Change Order

Date: August 26, 2016 Project: Parking Garages B & C Repairs
Request No. 1 ☐ Final Project Number: 2015-03

Consulting Engineer: Carl Walker
Address: 8910 Purdue Road, Suite 400
Indianapolis, Indiana 46268

I recommend that an ☒ addition of \$ 13,138.75 be made to the above contract.
☐ deduction

I recommend that an extension of 400 days be made to the above contract completion date.
The revised completion date is now September 1, 2016.

Amount of original contract	\$	<u>30,000.00</u>
Amount of previous change orders	\$	<u>0.00</u>
Amount of current change order	\$	<u>13,138.75</u>
Amount of adjusted/final contract	\$	<u>43,138.75</u>

☒ addition
Total net ☐ deduction to date \$ 13,138.75 which is 43.8 % of Contract Price

State fully the nature and reason for the change order Bids were opened on June 7, 2016, with the low bid exceeding the Engineer's Estimate by 79%. The project needs to be reprioritized and rebid. This change order is to redesign the project with a lower estimated cost and assist with bidding services.

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☒	Provision for this work is included in the original contract.
☒	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☒	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☒	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended *Richard G. Marley*
Public Works Director

9-13-2016
Date

Approved _____
Mayor

Date

Attested _____
City Clerk

Date

Revised August 22, 2016

Mr. Matt Newell
City Engineer, Public Works Department
One Gary K. Anderson Plaza
Decatur, Illinois 62523

email: MNewell@DecaturIL.gov

RE: City of Decatur Parking Structures B & C – Repairs 2017
Decatur, Illinois
Carl Walker, Inc. (Carl Walker) Proposal R1-16-127

Dear Mr. Newell:

Carl Walker is pleased to present this proposal to reduce the scope of the work in the Parking Garages B & C Structural Improvements construction documents (City Project 2015-13) to be within allotted funding limit. This proposal includes the additional scope of the following engineering services: a revision and update of the Constructions Documents and assisting through a Bidding Process. The original scope for our Construction Administration Services remains the same, and had not incurred a cost.

PROJECT UNDERSTANDING

The City of Decatur, Illinois maintains two downtown parking garages:

Garage B: (1966) located at the corner of E. North St. and N. Water St., 4 level cast-in-place concrete slab on concrete-encased steel girders and columns, approximately 180,000 sf of supported floor area, 681 parking stalls.

Garage C: (1966) located at the corner of E. Main St. and S. Franklin St., 2 level cast-in-place concrete slab on steel beams and columns, approximately 130,000 sf of supported floor area, 773 parking stalls.

In August, 2015, **Carl Walker** performed a condition assessment of the two garages (final report issued October 18, 2015). We found both structures to be in reasonably good, serviceable condition. Past repair efforts have preserved and protected the structures reasonably well. However, we observed concrete distress and waterproofing nearing the end of its anticipated service life that require repair to extend the life of the garages. Our report projected approximately \$1,150,000 of needed repairs over the next five years to address ongoing deterioration and renewal of waterproofing systems.

A repair package was developed and solicited for bids. Unfortunately, with only two bids submitted the average total price of the two was approximately \$556,000 and the maximum City budget was a little \$300,000.

We understand that the City of Decatur would like to move forward with implementing the repairs to begin in 2017, with a reduced scope of the previous scope of work where bids will be within the City's budget.

The City is requesting engineering services to modify and update the repair documents used in the spring of 2016, to perform bidding assistance, and provide construction administration services. Repairs are intended to be bid as a single repair project for both garages and awarded to one contractor.

PROJECT APPROACH

Our recommended approach includes the following phases:

1.0 Construction Document Preparation

A. To modify the 2016 Contract Drawings and Specifications to a 2017 bid set we will:

1. Meet with City of Decatur representatives to review the proposed repair scope and project objectives.
2. Review the parking garage scope of work and by a priority, reduce the scope to be more in line with probable bid values in 2017.
3. Prepare Final Design repair drawings, based upon the preliminary design documents and opinion of probable project costs as approved by the City. The drawings will include plans and details to show the character and extent of the project.
4. Prepare specifications to complete the work. The specifications will include a front end specification using the City's standard Capital Improvement Construction Contract and technical specifications which will include recommended materials, preparation requirements, and installation requirements.
5. Provide an updated opinion of probable repair costs based upon the final submitted design, if required.
6. Provide final repair documents and specifications to the City in PDF format for your review and comment.
7. Incorporate your comments into the final documents to be distributed to contractors in PDF format.

2.0 Bidding and Award

A. The Bidding Phase will include the following services:

1. Assist in identifying qualified contractors.
2. Prepare invitations to bid and distribute bidding documents in electronic format.
3. Attend the pre-bid conference.
4. Respond to contractor's questions during the bidding process.

5. Issue project addenda as necessary to address corrections and clarifications.
6. Tabulate and review contractor bids.
7. Provide our comments and recommendations for the award of contract.

3.0 Construction Administration

- A. The construction administration phase of this project will include the following tasks:
 1. Prepare an Owner/Contractor Agreement utilizing standard AIA form of contract.
 2. Schedule, attend, chair, and document a pre-construction conference.
 3. Review contractor submittals, procedural submittals, etc.
 4. Consult with the Owner and coordinate necessary progress meetings.
 5. Review contractor's pay requests, and assist in documentation of construction quantities where unit pricing is used.
 6. Visit the construction site to monitor the progress and verify that, in general, the work complies with the intent of the plans and specifications. For each site visit a report will be prepared and submitted. We propose approximately one regular site visit per week during the course of the work.
 7. Coordinate and chair periodic progress meetings (typically in conjunction with regularly scheduled site visits) to review construction progress and address coordination issues.
 8. Perform final punch list review with Owner's representative and the contractor.
 9. Review and approve all warranty information provided by the Contractor.

CARL WALKER, INC. FEE SUMMARY

The following table, summarize our proposed fees and expenses and are based on an hourly fee basis plus reimbursable expenses as presented in the following table:

	Description	Fees	Expenses
	Construction Document Preparation	\$9,500.00	\$240.00
	Bidding and Award	\$3,278.75	\$120.00
	TOTAL	\$12,778.75	\$360.00

The amount from the table in addition to the remaining amount in the project of \$12,107.25 is sufficient to include the Construction Administration phase original unchanged fee of \$11,200 for labor and \$800 for expenses.

City of Decatur Parking Structures B & C – Repairs 2017
Decatur, Illinois
Revised August 22, 2016



We understand that this proposal will be incorporated into a standard City of Decatur Professional Services Agreement. We thank you for the opportunity to be of service to the City and look forward to working with you on this project.

Very truly yours,
Carl Walker, Inc.

A handwritten signature in black ink, appearing to read "Brendan P. Torres".

Brendan P. Torres, PE
Sr. Project Manager

A handwritten signature in black ink, appearing to read "Mark L. Sampson".

Mark Sampson
Principal, Restoration Manager

cc: Patrick Martin

Public Works

DATE: 9/9/2016

MEMO: 2016-59

TO: Honorable Mayor Moore-Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, Public Works Director
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the bid of Wm Nobbe Co., Waterloo, IL, for the Purchase of Two (2) 2016 Global M3, Three-Wheel configuration sweeper

SUMMARY RECOMMENDATION: Staff recommend awarding a contract in the amount of \$350,000.00 to Wm Nobbe Co., Waterloo, IL, to furnish two (2) 2016 Global M3, Three-Wheel configuration sweeper.

BACKGROUND:

The Public Works, Streets and Sewer Section needs to replace two (2) 2007 Elgin Pelican street sweepers, due to the age and condition. The normal life expectancy is seven (7) years.

The new Global M3 street sweepers will be assigned to the Public Works, Streets and Sewer Section. Street sweepers are used for routine street sweeping. Routine sweeping keeps curb line gutters and catch basins clean of debris for aesthetic value, safe vehicular travel and to help control debris from entering storm water runoff.

Street sweepers are best management practice to prevent a host of pollutants from reaching nearby bodies of water. Polluted storm water is a serious problem in towns of any size and especially communities on major lakes and rivers like Decatur.

The new sweepers are estimated to be delivered in 45 days.

OTHER BIDDERS: Two (2) bid requests for proposals were received. A second bid from Key Equipment & Supply Co. was received for the amount of \$391,394.00 for two (2) 2016 Elgin Pelican sweepers.

DISPOSAL OF REPLACED UNITS: The old units are to be traded-in to WM Nobbe Co.

POTENTIAL OBJECTIONS: There are no known objections

INPUT FROM OTHER SOURCES: Fleet Maintenance wrote the bid proposal specifications based on Street & Sewer Section requirements.

STAFF REFERENCE: Richard G. Marley, Public Works Director, Rennie A. Young, Fleet Supervisor. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is available in the FY2016 Budget.

ATTACHMENTS:

Description	Type
2016-59 Resolution	Backup Material
2016-59 Bid Tab	Cover Memo

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID OF
WM NOBBE CO., WATERLOO, IL, FOR THE PURCHASE OF TWO (2) 2016
GLOBAL M3, THREE-WHEEL CONFIGURATION SWEEPER**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bid received for furnishing two (2) 2016 Global M3, Three-Wheel configuration sweeper, Bid No. 2016-59 presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the bid of Wm Nobbe Co., in the amount of \$350,000.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Wm Nobbe Co., for their bid price of \$350,000.00.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk

Project Name: Two (2) Street Sweepers				Wm Nobbe Co.		Key Equipment Supply					
Project Number:				Waterloo, IL		Maryland Heights, MO					
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
					\$0.00		\$0.00		\$0.00		\$0.00
	Two (2) Tricycle type street sweepers			2016	\$0.00	2017	\$0.00		\$0.00		\$0.00
				Global Mfr	\$0.00	Elgin	\$0.00		\$0.00		\$0.00
				M3, Street	\$0.00	Pelican Np	\$0.00		\$0.00		\$0.00
				Sweeper	\$0.00	Dual	\$0.00		\$0.00		\$0.00
					\$350,000.00		\$391,384.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
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					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00		\$0.00
TOTAL					\$350,000.00		\$391,384.00		\$0.00		\$0.00

**CITY COUNCIL MEMORANDUM
NO. 2016-21**

TO: Mayor Moore Wolfe
City Council

FROM: Tim Gleason, City Manager

DATE: September 19, 2016

SUBJECT: Logging

The City was recently approached by a logging firm that identified an area of land owned by the City that had viable timber that the company wished to remove and share any potential revenue with the City. This is land that is not developed and has a large amount of timber located on the property. The logging firm has agreed to remove a maximum of 125 trees and share the revenue with the City at fifty percent (50%) for veneer logs and thirty-three percent (33%) for grade and pallet logs. The City will receive a guaranteed minimum of Seven Thousand Dollars (\$7000.00) regardless of the total revenue received.

The Agreement is for a one (1) year period with the City having the ability to terminate the Agreement at any time prior to the year expiration. All the timber to be removed will be approved by the City. Insurance and indemnification for the City are required and provided for in the Agreement.

RESOLUTION NO. R2016-_____

**RESOLUTION AUTHORIZING AN AGREEMENT
FOR THE REMOVAL OF CERTAIN TREES
-CRITCHELOW LOGGING COMPANY-**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1: That the Agreement presented to the City Council herewith, by and between
THE CITY OF DECATUR ILLINOIS and CRITCHELOW LOGGING COMPANY be, and the
same is hereby received, placed on file and approved.

Section 2: That the Mayor and City Clerk be, and they are hereby, authorized and
directed to sign, seal, and attest said Agreement on behalf of the City of Decatur.

PRESENTED AND ADOPTED this 19th day of September 2016.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

AGREEMENT

WHEREAS, the CITY OF DECATUR, ILLINOIS, a municipal corporation (“City”) owns certain property that has a large amount of trees located on the property; and,

WHEREAS, CRITCHELOW LOGGING CO. (“Critchelow”) owns and operates a logging company that removes and sells certain timber; and,

WHEREAS, the City and Critchelow desire to enter into an Agreement providing for the removal by Critchelow of certain trees on property owned by the City and the sharing of monies earned from the tree removal and sales of the timber.

THEREFORE, in consideration of the following terms and conditions, City and Critchelow agree to enter into this Agreement.

SECTION 1. USE OF PREMISES

City shall permit Critchelow to enter upon the property described in the Agreement and attached as Exhibit “A” for the purpose of removing, harvesting and logging of certain trees as further described in this Agreement. Critchelow covenants and agrees that it will not use or permit the use of the Property in any manner different from that herein described and contemplated or which will result in a violation of any applicable law, ordinance or governmental regulation now or hereafter in force and applicable. Critchelow further agrees that its operations shall not interfere with any City operations or City contractor operations.

Critchelow agrees that no trees with raptor nests will be harvested or otherwise disturbed.

Upon the expiration of this Agreement or the cessation of activities by Critchelow, whichever occurs first, Critchelow shall surrender the Property to the City in the same or similar condition, tree removal excepted. Any damage other than the actual removal of trees caused by Critchelow in its tree removal activities shall be promptly repaired by Critchelow at its expense. Including, but not limited to any damage caused to paved and gravel roads or approaches used by Critchelow in its operations.

Critchelow agrees to locate tops in locations that will create natural habitats and so as not to impede or interfere with any other activities, including egress and ingress of vehicles.

SECTION 2. PROPERTY LOCATION

Critchelow shall be allowed to remove timber located on property described on Exhibit A as T.16N R.2E, Section 22 Decatur TWSP located in Macon County, IL and owned by City. Specifically, Critchelow shall be allowed to harvest One Hundred Twenty-Five (125) trees. Of those, eighty (80) shall be maple, fifteen (15) shall be ash and thirty (30) shall be cottonwood.

All timber to be removed shall be marked by Critchelow prior to removal and approved by the City of Decatur Public Works Director or his designee.

The City shall approve the location of all skid trails and landing sites prior to their use. Said approval shall not be unreasonably withheld so as to prevent or substantially restrict the harvest operation.

Critchelow agrees that its operation and use of equipment in the operation of the timber removal shall not be exercised when weather or ground conditions are such that its use will cause significant damage to City property.

SECTION 3. TERM

This Agreement shall be valid for a period of one (1) year from the date signed by the City.

SECTION 4. TERMINATION

City may, without prejudice to any right or remedy, terminate this Agreement upon notice to Critchelow. Upon notice being sent, all logging activities shall immediately cease. All monies due for any logging activities that have already occurred shall be remitted to the City as per this Agreement.

SECTION 5. COMPENSATION

Critchelow shall pay the City fifty percent (50%) of the proceeds received on veneer logs. Critchelow shall pay the City thirty-three percent (33%) of the proceeds received on grade and pallet logs. In no event shall Critchelow pay to the City an amount less than Seven Thousand Dollars (\$7000.00) regardless of the amount Critchelow shall receive on the proceeds of the timber.

Critchelow shall furnish to City receipts and other documentary evidence and proof of all monies received from all timber removed from the City's property and sold.

SECTION 6. NOTIFICATION OF ACTIVITIES

Critchelow shall notify the Public Works Director of the commencement of the logging activities at least five (5) business days prior to the commencement of the activity.

SECTION 7. INSURANCE

Critchelow shall have and maintain for the duration of this Agreement at its own cost and expense, the following policies of insurance for work performed on City property.

A. WORKERS COMPENSATION and EMPLOYERS LIABILITY:

Workers compensation insurance shall be provided according to the provisions of the Illinois Workers Compensation Act, as amended.

Employers Liability

a. Each Accident	\$500,000
b. Disease - policy limit	\$500,000
c. Disease - each employee	\$500,000

B. COMMERCIAL GENERAL LIABILITY:

General Aggregate Limit	\$2,000,000
Products - Completed Operations	\$2,000,000
Each Occurrence Limit	\$1,000,000

Insurance shall be written on an occurrence form and shall provide coverage for: operations of the contractor, subcontractors (if any), broad form property damage, contractual liability and the hazards of explosion, collapse and underground (if appropriate). An Umbrella policy may be used to provide excess limits over underlying policy(ies) to meet the required limits of coverage.

C. COMMERCIAL AUTOMOBILE LIABILITY:

Bodily Injury & Property Damage:

Combined Single Limit	\$1,000,000
-----------------------	-------------

The policy shall cover owned, nonowned, and hired vehicles.

The contractor shall supply certificates of insurance setting forth the coverage, limits, and endorsements before the City will execute the contract. The certificate of insurance shall include the City of Decatur, its officers and employees as an additional insured.

SECTION 8. INDEMNITY

Critchelow hereby acknowledges, recognizes and accepts the inherent risk of tree removal, timber harvesting and logging and acknowledges that it is a dangerous occupation for which it assumes full liability and responsibility to people and property. Critchelow shall indemnify and save harmless the City, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City or Critchelow and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify

and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act in connection with this Agreement including operations of any subcontractors, employees or agents of Critchelow.

SECTION 9. INDEPENDENT CONTRACTOR

Critchelow acknowledges that it is acting as an independent contractor at all times and instances of this Agreement and not as an employee of City and will make no claim or assertion to the contrary in any forum or venue. Nothing contained in this Agreement shall be construed to make Critchelow an employee or partner of the City.

SECTION 10. WARRANTIES

City makes NO WARRANTIES as to the condition of the timber or the land the timber is on. Critchelow assumes all risk as to the condition of the property and trees on the property.

SECTION 11. ASSIGNMENT

This Agreement may not be assigned by Critchelow without written consent of City.

SECTION 12. ENTIRE AGREEMENT

This Agreement and the terms and conditions contained in the Agreement shall constitute the entire Agreement between the parties and any other understanding or representation of any kind shall not be binding upon either party.

SECTION 13. AMENDMENTS

Any modification of this Agreement shall be binding only if evidenced in writing signed by each Party.

SECTION 14. SEVERABILITY

Should any provision herein be deemed invalid or unenforceable, all other provisions shall remain in effect.

This Agreement is entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of September, 2016

CITY OF DECATUR, ILLINOIS

CRITCHELOW LOGGING CO.

BY: _____

Julie Moore Wolfe, Mayor

BY: _____

Its Authorized Director, Officer or Agent

ATTEST:

City Clerk

Notary Public

Critchelow Logging Company Contract

Legal Description

That portion of Section Twenty-Two (22), Township Sixteen (16) North, Range Two (2) East of the Third Principle Meridian, lying North of S.B.I. Route No. 48 and South of the Sangamon River; being more particularly described as:

Lot Four (4) of Video Place, as per Plat recorded in Book 300 Page 162 of the Records in the Recorder's Office of Macon County, Illinois, with the following exceptions:

Excepting Lot Two (2) of Vulcan Addition, as per Plat recorded in Book 1832 Page 848 of the Records in the Recorder's Office of Macon County, Illinois;

and

Excepting the West 711 feet of the North 581 feet, more or less, of the part of the Northwest Quarter ($\frac{1}{4}$) of the Southwest Quarter ($\frac{1}{4}$) of said Section Twenty-Two, of Lot Four (4) of Video Place, as per Plat recorded in Book 300 Page 162 of the Records in the Recorder's Office of Macon County, Illinois;

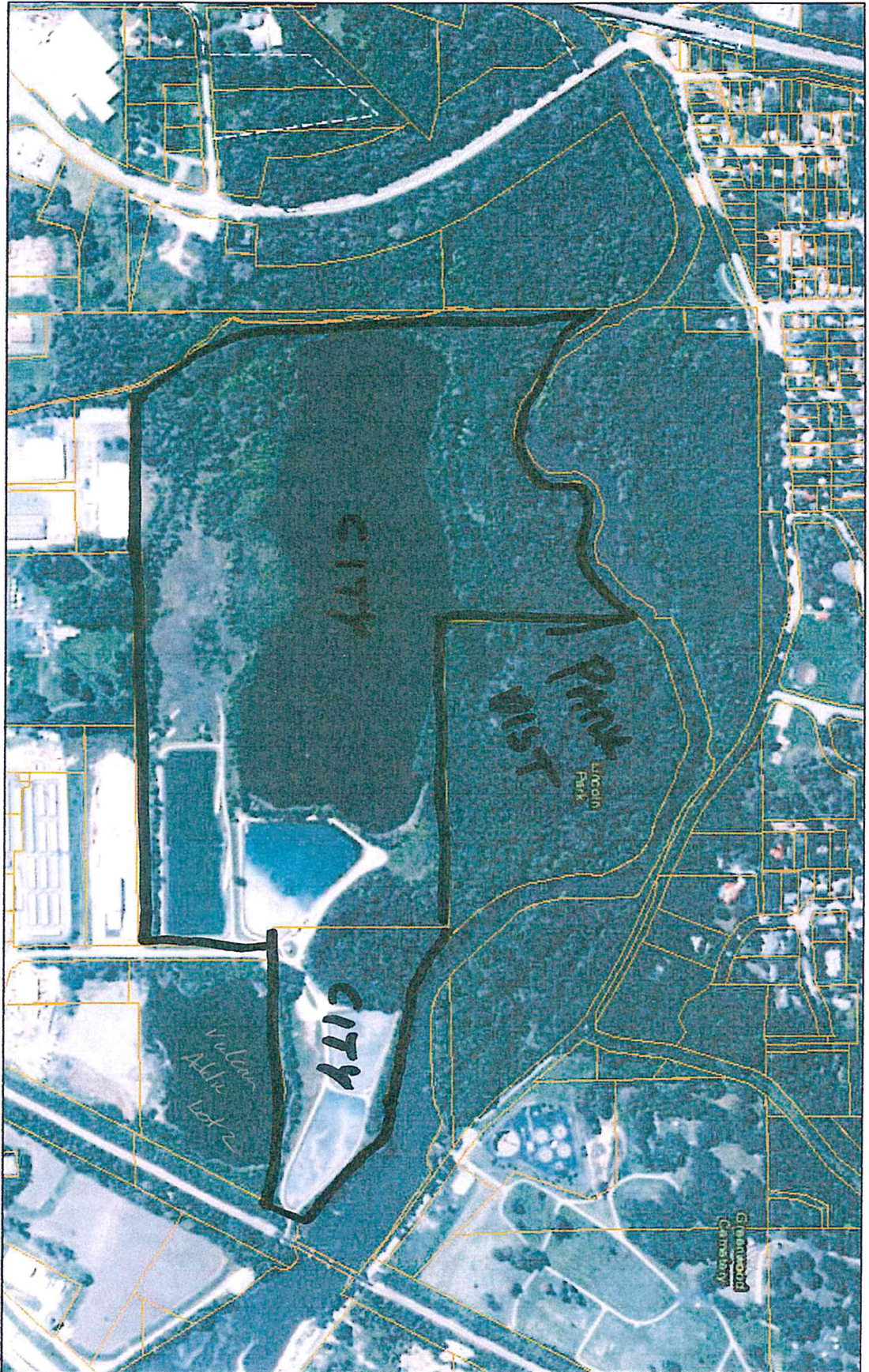
and

Excepting the triangular portion of Lot Four (4) of said Video Place being on the west side of the Ward Branch Stream in the Southwest Quarter ($\frac{1}{4}$) of the Northwest Quarter ($\frac{1}{4}$) of Section Twenty-Two (22), Township Sixteen (16) North, Range Two (2) East of the Third Principle Meridian as per Plat recorded in Book 300 Page 162 of the Records in the Recorder's Office of Macon County, Illinois.

Exhibit A

October 17, 2015
BaseData - ParcelsWithData

1:9,028
0 0.075 0.15 0.3 mi
0 0.1 0.2 0.4 km
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus
DS, USDA, USGS, AeroX, GeoMapping, AeroGrid, IGN, IGP, swisstopo, and



Financial Management

DATE: 9/12/2016

MEMO: PUBLIC TRANSIT MEMORANDUM 2016-0912-01

TO: Honorable Mayor Moore-Wolfe and City Council

FROM: Tim Gleason, City Manager
John Williams, Mass Transit Administrator
Gregg Zientara, Director of Financial Management

SUBJECT: Transit Liability Insurance and Claims Handling Services

SUMMARY RECOMMENDATION:

Staff recommends that Council adopt a Resolution awarding the annual contract for Transit System liability insurance and claims handling services to Lancer Insurance Co. and Admiral Insurance Co.

BACKGROUND:

Staff sought quotes for a firm to provide liability insurance and claims handling services for the Transit System for one year. The requested insurance would provide minimum coverage of \$5,000,000 per occurrence for the primary layer of general liability and commercial auto, and would provide a total per occurrence and aggregate limit of \$10,000,000 of liability coverage.

Bids for the policy were placed by JL Hubbard Insurance and Bonds. Lancers/Admiral Insurance provided a proposal for the commercial and auto liability. There were no other proposals submitted. Staff reviewed the proposals and determined that both proposals meet all of Transit's needs and both are from highly rated, national insurance carriers.

Combining their primary and excess layers, the Lancer's proposals provides the requested aggregate liability limit of \$10,000,000. The Lancer/Admiral proposal requires a deductible of \$100,000 for the Automobile Insurance and for General Liability Insurance. The total cost for Lancer/Admiral renewal is \$162,809 or Flat from last year's comparison.

Staff determined that the Lancer Insurance/Admiral Insurance combined proposal meets all of the Transit System's requirements. Lancer Insurance and Admiral Insurance have served as the Transit System's liability providers since September 22, 2013, and staff members are satisfied with the services they provide. Staff finds that these insurance carriers are capable and competent to perform the work and would meet the needs of the Transit

System.

POTENTIAL OBJECTIONS: none

INPUT FROM OTHER SOURCES:

Jerome Parker, General Manager, DPTS

STAFF REFERENCE: For questions or comments regarding this item, contact John Williams Transit Administrator at 424-2816 or Gregg Zientara Director of Financial Services at 450-2226. Both will be present at the City Council Meeting of September 19, 2016 to address any Council concerns.

BUDGET/TIME IMPLICATIONS:

The cost of the liability insurance and claims handling services are included in the current budget

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Insurance proposal	Backup Material

RESOLUTION NO. R2016-

**ACCEPTING THE BID AND AUTHORIZING A CONTRACT
WITH LANCER INSURANCE CO. AND ADMIRAL INSURANCE CO. FOR
TRANSIT LIABILITY INSURANCE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the bid of Lancer Insurance Co. and Admiral Insurance Co. for liability insurance and claims handling services for the Decatur Public Transit System from September 22, 2016, through September 21, 2017, in the amount of \$162,809, be, and the same is hereby accepted.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute an insurance binder between the City of Decatur, Illinois, and Lancer Insurance Co. and Admiral Insurance Co.

PRESENTED AND ADOPTED this 19th day of September, 2016.

JULIE MOORE WOLFE
MAYOR

ATTEST:

DEBRA G. BRIGHT
CITY CLERK



Summary Of Coverage

Lancer Insurance Company
Rated A- VIII, By A.M. Best

Admiral Insurance Company
Rated A+ XV, By A.M. Best



All Coverages Listed In This Proposal, Once Bound, Are Subject To Actual Policy
Terms, Conditions & Exclusions



Premium Summary

Coverage Type	Expiring Premium:	Renewal Premium
Commercial General Liability	4,733	4,718
Automobile	136,573	136,573
Excess Liability	20,740	21,518
Total Annual Premium:	162,046	162,809
+763 or FLAT		

Lancer Will Handle All Claims - \$250 Handling Fee Per Claim Over \$100
 (No Cost For Claims That Close Without Payment)

\$174,417.50 Letter Of Credit Required For Lancer
 Collateral Adjusted At 125% Of Outstanding Reserves Plus 100% Of Non-Recovered Paid

Payment Plan Options	
Lancer Insurance – Agency Bill	\$34,149 Down; (8) Installments
Admiral Insurance (Excess) – Agency Bill	\$21,518 Down



Requirements To Bind Coverage

Enclosed Items	Required Action
TOTAL LETTER OF CREDIT: \$174,417.50	Currently in Force – Provide Renewal
*Acceptable MVRs	
Terrorism Rejection Forms	Sign & Return
Correct 2011-2013 Travelers Loss Runs for SAI #627 4A 1087	Provide

***MVRs can be Supplied by you or JL Hubbard can run them and send them to Lancer Insurance Company, for the cost to you of \$12.90 per Driver – Billed to your JL Hubbard Account**

Commercial General Liability

Coverage Type	Liability Limit
General Aggregate Limit	\$5,000,000
Products/Completed Operations Aggregate	Not Covered
Personal/Advertising Injury Limit	\$5,000,000
Each Occurrence	\$5,000,000
Damage To Premises Rented To You	\$100,000
Medical Expense Limit – Any One Person	\$5,000
Deductible: Bodily Injury and Property Damage – Per Occurrence	\$100,000

Noted Endorsements	Noted Exclusions
Illinois Changes – Cancellation & Nonrenewal	Asbestos
Illinois Changes – Defense Costs	Nuclear Energy Liability
Illinois Changes – Civil Union	Pollution
Contractual Liability Limitation	Employment Related Practices
	Fungi or Bacteria
	Silica or Silica-Related Dust
	Punitive Damages
	Lead
	Professional Liability
	Certified Acts of Terrorism
	Access or Disclosure of Confidential or Personal Information and Data-Related Liability – Limited Bodily Injury Exception Not Included
	New Entities
	Conditional Exclusion of Terrorism
	Abuse or Molestation

Annual Premium: \$4,718

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

APPROVED



Commercial Automobile

Liability Coverage	Liability Limit
Bodily Injury & Property Damage: Combined Single Limit	\$5,000,000
Medical Payments: Per Person	Excluded
Uninsured & Underinsured Motorist Coverage	\$20,000 / \$50,000
Deductible – Per Accident	\$100,000

Physical Damage Coverage	Deductible
Comprehensive Coverage	No Coverage
Collision Coverage	No Coverage

Noted Endorsements	Noted Exclusions
Hired & Non-Owned Liability	Nuclear Energy Liability
Illinois Changes – Defense Costs	Lead
Illinois Changes – Cancellation & Nonrenewal	Asbestos
\$250 Management Fee Per Claim Handled Over \$100 (Including Expense Payments)	Absolute Pollution Terrorism
Illinois Changes – Civil Union	Silica of Silica-Related Dust for Covered Autos Exposure
	Abuse or Molestation
	Punitive Damages

Unit Type	Cost Per Unit	# of Units	Premium
Bus	4,342	22	95,524
Passenger Vans	4,495	7	31,465
Trolley	1,915	2	3,830
Service Vehicle	822	7	5,754

Symbol 7,8 & 9 Used For Liability – No Automatic Coverage –
 All Changes Must Be Called Into JL Hubbard

Annual Premium: \$136,573

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

Excess Liability

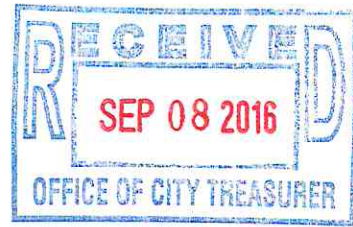
Umbrella policies have three functions: (1) To provide additional limits above the Each Occurrence Limit of the insured's primary policies; (2) To take the place of primary insurance when primary aggregate limits are reduced or exhausted; and (3) To provide broader coverage for some claims that would not be covered by the insured's primary insurance policies, which could be subject to policy retention.

Coverage	Limit of Liability
Each Occurrence	\$5,000,000
Personal Advertising & Injury	\$5,000,000
Annual Aggregate	\$5,000,000
Product-Completed Operations Aggregate	No Coverage
Self-Insured Retention	-0-

Noted Endorsements	Noted Exclusions
Illinois Changes – Cancellation & Nonrenewal	Care, Custody & Control
Illinois Changes – Defense Costs	Employee Benefits
Service of Suit	Nuclear Energy
25% Minimum Earned Premium	Abuse & Molestation
	Fungi or Bacteria
	Infringement of Intellectual Property Rights
	Certified Acts of Terrorism
	Avian Flu
	Benzene
	Unsolicited Communications
	Silica or Silica-Related Dust
	Employers Liability
	Professional Services
	Terrorism for Commercial Auto Liability

Annual Premium: \$21,518

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.



Other Markets Approached

Carrier	Response
BITCO	Class doesn't fit into Programs
FCCI	Class / Exposure
Cincinnati	Class / Public Entity
Iowa Mutual	Class / Exposure
West Bend Mutual	Class / Exposure
United Fire & Casualty	Class / Public Entity
Travelers	Cannot Write All Lines / Not Competitive w/ Current Coverage or \$
All Risk	Class / Exposure
Protective	Cannot Compete at Fully Insured Option w/ Current Pricing – Substantially Higher
Crum & Forester	Cannot Compete at Fully Insured Option w/ Current Pricing – Substantially Higher

Financial Management

DATE: 9/12/2016

MEMO: MEMORANDUM to the DECATUR CITY COUNCIL

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE INSURANCE COVERAGE FOR PROPERTY, LIABILITY AND WORKERS COMPENSATION FOR THE CITY OF DECATUR, ILLINOIS FOR THE POLICY PERIOD OCTOBER 1, 2016 TO OCTOBER 1, 2017

SUMMARY RECOMMENDATION:

Staff recommends that City Council approve the attached council resolution authorizing the City Manager to execute insurance coverage for property, liability and workers compensation for the period October 1, 2016 through October 1, 2017.

BACKGROUND:

The Risk Management program of the City of Decatur includes a series of self insured and excess coverage policies securing the property, liability and workers compensation risks of the organization.

The City has long maintained a self-insured coverage position with excess insurance coverage further securing risk at levels deemed to be affordable and appropriate protecting the City from risk.

The City has an insurance broker and advisory arrangement with Arthur J. Gallagher Risk Management Services, through their Decatur office. Under this arrangement, Arthur J. Gallagher provides broker services including the shopping for insurance offerings and pricing, claims processing and claims management support, advisory services including evaluation and recommendation of coverage levels and insurance products, advisory services in all risk management matters, and loss mitigation services. This specific arrangement has been in place since 2014, and further includes a broker / advisor relationship with AJ Gallagher and it's predecessors approaching 25+ years.

The City's insurance program includes:

Property insurance – coverage limit of \$1,000,000 per occurrence with a \$150,000 SIR or deductible,

Liability insurance – coverage limit of \$10,000,000 per occurrence with a \$150,000 SIR or deductible,

Workers Compensation insurance – coverage limit per statutory limits with a \$500,000 SIR or deductible.

The City insurance program prepared by City Risk Management and recommended herewith for City Council authorization to proceed forward to bind coverage for the insurance period commencing October 1, 2016 and ending October 1, 2017, includes coverage limits and SIR deductibles the same as the expiring coverage.

Arthur J Gallagher marketed the City's coverage to multiple insurers to ascertain interest and competitiveness in the marketplace. The renewal proposals received from the expiring carriers offered the most competitive terms and conditions.

Annual premium \$	Expiring Price	Proposed Price
Property & Liability	260,762.00	261,419.00
Excess property	75,368.00	73,764.00
Workers compensation	639,636.00	652,429.00
Boiler, crime, cyber	23,326.00	24,142.00
Total	999,092.00	1,011,754.00

The market review conducted by Arthur J Gallagher indicated that the coverage and price offering from the expiring carriers could not be and would not be improved upon by other carriers given current marketplace climate and price offering of the expiring carriers.

POTENTIAL OBJECTIONS: none.

INPUT FROM OTHER SOURCES:

Ted Miller, Arthur J. Gallagher Risk Management Service, Inc.

STAFF REFERENCE: Gregg Zientara

BUDGET/TIME IMPLICATIONS:

Insurance coverage will commence effective October 1, 2016.

ATTACHMENTS:

Description

Resolution

Insurance proposal

Type

Resolution Letter

Backup Material

RESOLUTION NO. R2016-

**RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE
INSURANCE COVERAGE FOR PROPERTY, LIABILITY AND
WORKERS COMPENSATION FOR THE
CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2016 TO OCTOBER 1, 2017**

WHEREAS, the City of Decatur current insurance coverage contract shall expire September 30, 2016, and,

WHEREAS, the City of Decatur is in need of insurance covering property, liability, and workers compensation for the period October 1, 2016 through October 1, 2017; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for insurance covering property, liability, and workers compensation for the period October 1, 2016 through October 1, 2017; and,

WHEREAS, AIX Specialty Insurance Company (Hanover Insurance Companies) has submitted a quote to supply property, general liability, automobile liability, law enforcement liability, errors and omissions, employee benefits liability, in the amount of \$261,419.00; and,

WHEREAS, Travelers Indemnity Company (The Travelers Companies, Inc.) has submitted a quote to supply excess property insurance in the amount of \$73,764.00; and,

WHEREAS, Liberty Mutual Insurance Company has submitted a quote to supply excess workers compensation insurance in the amount of \$652,429.00; and,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of AIX Specialty Insurance Company (Hanover Insurance Companies) to supply property, general liability, automobile liability, law enforcement liability, errors and omissions, employee benefits liability, in the amount of \$261,419.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the quote of Travelers Indemnity Company (The Travelers Companies, Inc.) to supply excess property insurance in the amount of \$73,764.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 3. That the quote of Liberty Mutual Insurance Company to supply excess workers compensation insurance in the amount of \$652,429.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 4. That the City Manager be, and is hereby authorized and directed to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the above mentioned services in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

Debra Bright
CITY CLERK

City Of Decatur

One Gary K. Anderson Plaza
Decatur, IL 62523

Proposal of Insurance

Presented: September 8, 2016

Effective: October 1, 2016 to October 1, 2017

PUBLIC SECTOR PRACTICE



Arthur J. Gallagher & Co.

Michael McHugh - Area Executive Vice President
Jessica Govic, CLCS - Area Senior Vice President
Arthur J. Gallagher Risk Management Services, Inc.
Public Sector
Two Pierce Place, 22nd Floor
Itasca, IL 60143
Michael_McHugh@ajg.com
Jessica_Govic@ajg.com
www.ajg.com

City Of Decatur

Executive Summary

Mr. Gregg Zientara
City Treasurer & Director of Finance
City of Decatur
One Gary, K Anderson Plaza
Decatur, IL 62523-1196

RE: October 1, 2016 Insurance Program Renewal

As we embark upon the 2016/2017 renewal of Property/Casualty and Workers Compensation program, it is important to know and make certain you have the right strategic partners representing the City of Decatur. Arthur J. Gallagher Co. and our service team are your strategic partners. Our background and experience is unparalleled in the industry. Our knowledge of public entity allows us to understand the functions of municipal government.

As we began our 2016 marketing efforts early we continued to see the insurance market continues to change. In particular, we have started to see package carriers get increase on risks that have poor losses.

From the workers compensation, the marketplace for public entity continues to be difficult, due to poor loss history. We have been seeing more public entities have to place coverage in the Illinois Assigned Risk Pool due to poor loss history.

In regards to the City's 2016/2017 Package renewal, it is important to point out that last year as we did a very extensive market analysis. We approached the carriers based upon the savings we negotiated. We moved the coverage to AIX Specialty. For 2016/2017 renewal AIX Specialty gave us a flat renewal, in spite of our property exposures increasing.

In respects to the City's Excess Property Coverage our incumbent carrier Travelers Insurance Company gave us a premium decrease, in spite of our property exposures increasing.

The City's other renewing ancillary lines of coverage such as your Boiler & Machinery, Cyber Liability, and crime policies those will be renewed on a relatively flat premium basis.

In regards to your 2016/2017 workers compensation renewal, we are recommending to the City renew with Liberty Mutual. This is for the fact that the carrier offered us a relatively flat renewal even with the increases in estimated 2016/2017 payrolls.

As we discussed in our July meeting, we also will have Gallagher Bassett Services meet with your team in October, to set up the City's loss control/safety program for 2016/2017.

On behalf of the entire AJG Co. team, we want to thank you for the opportunity to be of service to the City of Decatur. We value your loyalty and partnership we have developed over the years.

Your Truly,

Michael McHugh
Ted Miller
Jessica Govic
Cary Peters
Don Smolinski
Tammy Whicker

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Our Team and Commitment

City Of Decatur

Service Team

Jessica Govic has primary service responsibility for your company. We operate using a team approach. Your Service Team consists of:

NAME / TITLE	PHONE / ALT. PHONE	EMAIL
Jessica Govic Area Senior Vice President	630-285-4323	Jessica_Govic@ajg.com
Donald Smolinski Client Service Manager Senior	630-694-5196	Donald_Smolinski@ajg.com
Michael McHugh Area Senior Executive Vice President	630-285-4373	Michael_McHugh@ajg.com
Eric Pan Area President	630-285-4152	Eric_Pan@ajg.com
Ted Miller Producer	217-233-3316	Ted_Miller@ajg.com
Cary Peters Producer	217-233-3319	Cary_Peters@ajg.com
Tammy Whicker Sr. Risk Mgmt Rep	217-233-3333	Tammy_Whicker@ajg.com

Arthur J. Gallagher Risk Management Services, Inc.
Main Office Phone Number: (630) 773-3800

Service Commitment (Cont.)

The Gallagher Team Approach

Delivering the services required can only be accomplished through the focus of a team of quality people. We realize that no one individual can adequately handle an account, or know all there is to know about your organization.

To achieve the level of service you expect, your team at Arthur J. Gallagher Risk Management Services, Inc. will be led by your primary Account Executive. As team leader, it will be my responsibility to make sure that your service needs and interests are recognized, understood, and provided for by the designated service team.

The following is the integrated service team of Gallagher professionals:

Primary Account Executive – Jessica Govic and Ted Miller, overall account responsibilities including client relations and program marketing, primary contact

Primary Account Executive – Michael McHugh, Area Executive Vice President, management support

Branch Management – Eric Pan, Area President, oversees the management of Arthur J. Gallagher Risk Management Services, Inc. Public Sector.

Account Assistant – Donald Smolinski, Cary Peters and Tammy Whicker, account management, policy review, and daily administration

Service Commitment (Cont.)

Service Commitment

Account Service

At Arthur J. Gallagher & Co., we strive for long-term relationships. Insurance relationships begin with solid, cost effective insurance programs, but endure because of excellent service. We will address the day-to-day needs of your organization in a timely manner, and by being proactive regarding your insurance program throughout each insurance term and market cycle. In these ways, we can address your changing insurance needs.

Renewals

At each renewal, we will meet with you to establish a renewal game plan, determining how many markets should be approached, how pricing is in the insurance marketplace, and what specific needs must be addressed. We will then approach markets we feel will present the best alternatives, and present each alternative at renewal as an option, even if we still feel the incumbent program is strongest. We will demonstrate how we have created competition within the marketplace to ensure that you receive the best renewal terms.

We make ourselves accountable by working with you to develop a written service schedule that meets your needs. You can track our service by referring to our written service commitment. Service becomes especially important as you continue to change and prosper.

As a top national broker, we have access to over 150 insurance companies and wholesalers. This maximizes your insurance options in any given policy year situation. In addition, the relationships we have cultivated with our markets are excellent. Our integrity and influence in the marketplace gives us an edge over other brokers. These factors are especially important to consider as the insurance needs of your organization become more complex, requiring more sophisticated solutions.

During the policy year, Arthur J. Gallagher & Co. will strive to provide the following service standards:

Premium Allocations

We will provide premium breakdown by entities and/or location schedule.

Automobile Identification Cards

ID cards will be issued upon binding of coverage.

Phone Calls

Phone calls will be returned within one working day of receipt.

Certificates of Insurance

Certificates of Insurance will be issued within one working day of receipt.

Quarterly Account Review

Quarterly account reviews will include review of claims, exposures, audits, and service.

Claims

Claims will be reported to the company within one working day of receipt, and immediate acknowledgement of receipt will be sent to you. We will follow up with the carrier within ten working days after receipt of a claim. All claims exceeding incurred reserves of \$10,000 will be discussed in detail at the quarterly account review. Monthly claim reports will be provided if requested.

Loss Control

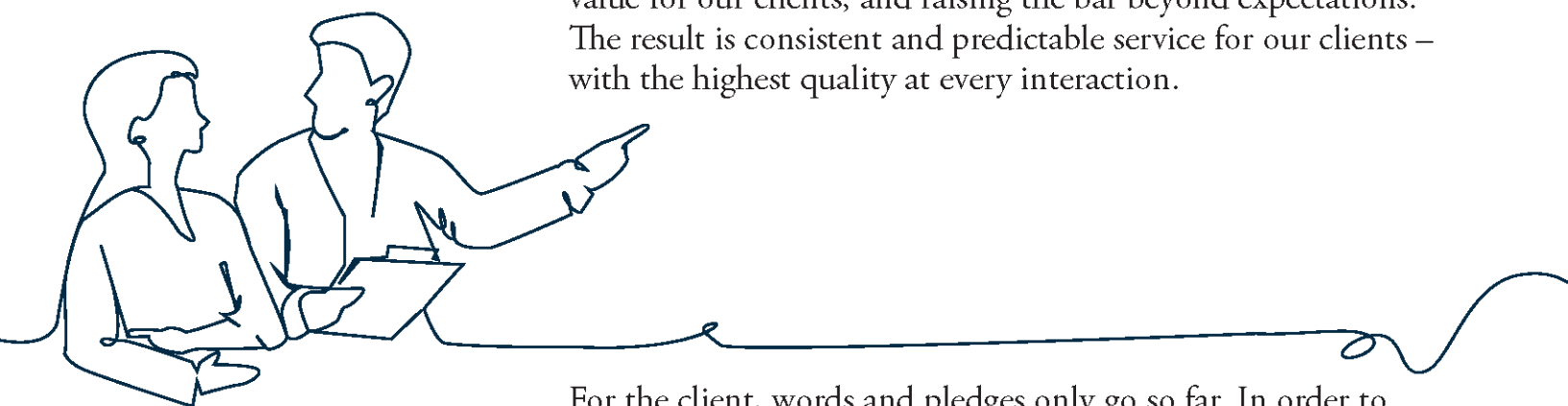
We will coordinate all loss control activities between you and the carrier. We recommend that service be provided on a quarterly basis. We will also arrange loss control seminars on topics chosen by you upon request.

Our Service Commitment

Our clients repeatedly tell us the most important thing that we can do as their broker is to protect their assets while providing a comprehensive and tailored insurance program with the most competitive terms. We also know that a critical component of every customer experience is receiving an accurate and timely response to their day to day business needs and challenges.

At Arthur J. Gallagher and Co. our goal is to provide every client with an exceptional insurance and risk management program delivered by a world-class service organization.

We're on a journey to set a new standard for service within our industry – utilizing innovative technology and tools that create value for our clients, and raising the bar beyond expectations. The result is consistent and predictable service for our clients – with the highest quality at every interaction.



For the client, words and pledges only go so far. In order to deliver on our promise, Gallagher is committed to partnering with our clients to ensure we consistently deliver the highest quality service possible:

- **Clients get what they need, when they need it** – as a result of managing our work more effectively, your needs and requests are addressed promptly and professionally at all times
- **Our service team is able to focus on you**, and the solutions needed to support your unique business needs
- **We proactively manage your renewal cycle**, delivering a predictable timeline that creates time for thorough decision-making
- **You play a role in this too** – we're asking for more information ahead, so that you receive the best outcome, every time

Your Program

City Of Decatur

Named Insured

LINE OF COVERAGE	NAMED INSURED
All Lines of Coverage included in this proposal	City Of Decatur
	Decatur Metropolitan Exposition, Auditorium and Office Building Authority dba Decatur Civic Center

Note: Any entity not named in this proposal may not be an insured entity. This may include partnerships and joint ventures.

City Of Decatur

Marketplace Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

INSURANCE COMPANY	LINE OF COVERAGE	RESPONSE
AIX Specialty Insurance Company	Package	Recommended Quote
Travelers Indemnity Company	Excess Property	Recommended Quote
Federal Insurance Company	Equipment Breakdown	Recommended Quote
National Union Fire Insurance Company of Pittsburgh PA	Crime	Recommended Quote
Illinois Union Insurance Company	Cyber Liability	Recommended Quote
Liberty Mutual Insurance Company	Excess Workers Compensation	Recommended Quote

City Of Decatur

Location Schedule

LINE OF COVERAGE	LOC # / BLDG #	LOCATION ADDRESS
Crime	1/1	One Gary K. Anderson Plaza Decatur, IL 62523
Cyber Liability	1/1	One Gary K. Anderson Plaza Decatur, IL 62523
Equipment Breakdown	0/0	,
	1/1	Rural Dewitt County Argenta, IL 62501
	10/1	Reas Bridge Rd Decatur, IL 62521
	11/1	3615 Star Route Road Decatur, IL 62521
	12/1	2707 E.William Decatur, IL 62521
	13/1	1308 W.Eldorado Decatur, IL 62522
	14/1	2760 N. 22Nd Street Decatur, IL 62526
	15/1	318 Christine Dr Decatur, IL 62526
	16/1	1800 S Route 51 Decatur, IL 62521
	17/1	1250 Airport Rd Decatur, IL 62521
	18/1	2600 N.Jasper Decatur, IL 62526
	19/1	333 S.Franklin Decatur, IL 62523
	2/1	William & 27th Decatur, IL 62523
	20/1	120 North Franklin Decatur, IL 62523
	21/1	444 East Main Street Decatur, IL 62523
	22/1	2121 S. Imboden Ct. Decatur, IL 62523
	23/1	Wood & Franklin Decatur, IL 62523
	24/1	Water & North St Decatur, IL 62523
	27/1	1 Gary K. Anderson Plaza Decatur, IL 62523

City Of Decatur

Location Schedule (Cont.)

LINE OF COVERAGE	LOC # / BLDG #	LOCATION ADDRESS
	28/1	555 East Wood Street Decatur, IL 62523
	29/1	61 Industry Court Decatur, IL 62523
	3/1	3635 S.Franklin Street Road Decatur, IL 62521
	30/1	353 East William St Decatur, IL 62523
	31/1	Various Locs Decatur, IL 62521
	32/1	1415 N Water St Decatur, IL 62526
	33/1	205 N Water Decatur, IL 62523
	35/1	740 E Sangamon Decatur, IL 62523
	36/1	750 E Sangamon Decatur, IL 62523
	37/1	707 Southside Drive Decatur, IL 62521
	4/1	1288 W.Division Decatur, IL 62523
	5/1	1101 E. Garfield Decatur, IL 62523
	6/1	1155 S.M.L. King Dr Decatur, IL 62521
	7/1	Lincoln Pk Dr Decatur, IL 62521
	8/1	N End of Dam Decatur, IL 62521
	9/1	1901 S Lake Front Rd Decatur, IL 62521

City Of Decatur

Program Details

Coverage: Package - Property
Carrier: AIX Specialty Insurance Company
Policy Period: 10/1/2016 to 10/1/2017

The following is a general summary of the Insuring Agreement. Refer to actual policy form for complete terms and conditions.

Coinurance or Agreed Amount:

DESCRIPTION	AGREED AMOUNT	COINSURANCE %
All Covered Property	Yes	N/A

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Coverage Section I - Property: Limit Of Insurance For Each Occurrence:		-	
Occurrence For All Coverages Under Coverage Section I:		-	
Automobile Physical Damage	Limit	\$1,000,000	
Flood & Surface Water	Limit	\$1,000,000	Each Occurrence
Flood & Surface Water	Limit	\$1,000,000	Annual Aggregate
Earthquake	Limit	\$1,000,000	Each Occurrence
Earthquake	Limit	\$1,000,000	Annual Aggregate
Named Windstorm	Limit	\$1,000,000	Each Occurrence
Business Income With Rental Value	Limit	\$550,000	Each Occurrence
Business Income Without Rental Value	Limit	\$550,000	Each Occurrence

Deductibles/SIRs:

TYPE	COVERAGE	AMOUNT
Deductible	Coverage Section I -Property, If More Than One Peril Covered Hereunder Is Involved In An Occurrence, Then The Highest Self Insured Retention With Respect To Coverage Section I - Property Shall Apply:	-
SIR	Property unless listed below	\$150,000
SIR	Automobile Physical Damage	\$25,000
SIR	Mobile Equipment	\$75,000

City Of Decatur

Program Details (Cont.)

Deductibles/SIRs:

TYPE	COVERAGE	AMOUNT
Deductible	Maintenance Deductible:	-
Deductible	Property unless listed below	\$1,000
Deductible	Automobile Physical Damage	\$1,000
Deductible	Mobile Equipment	\$1,000

Additional Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Coverage Section I - Property: Limit Of Insurance For Each Occurrence:		
Data Processing Systems	Limit	\$1,000,000
Data Processing Media	Limit	\$1,000,000
Data Processing Extra Expense	Limit	\$300,000
Valuable Papers	Limit	\$1,000,000
Fine Arts	Limit	\$225,000
Accounts Receivable	Limit	\$1,000,000
Extra Expense	Limit	\$1,000,000
Mobile Equipment	Limit	\$1,000,000
Transit	Limit	\$1,000,000
Rental Value	Limit	\$550,000
Newly Acquired Property Reporting Limit as provided in Coverage Section I Conditions	Limit	\$1,000,000
Automatic Acquisition Clause	Limit	\$1,000,000
Automatic Acquisition Clause - Reporting Threshold - As provided in Condition I, Automatic Acquisition Clause of Coverage Part I, this insurance is automatically extended to cover additional property and interests acquired by you during the term of this	Limit	Policy up to: \$1,000,000

Valuations:

DESCRIPTION	LIMITATIONS
Property, Mobile Equipment, Data Processing Equipment, Media	Replacement Cost
Auto Physical Damage	Actual Cash Value

Perils Covered:

TYPE	DESCRIPTION
N/A	

City Of Decatur

Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Common Declarations Page
Signatures
Protected Self-Insurance Package Policy
Statutory Requirement Endorsement
Service of Process – IL Endorsement
Endorsement – Contingent Tax Interruption Coverage
If you choose to purchase Cap on Losses from Certified Acts of Terrorism

Exclusions include, but are not limited to:

DESCRIPTION
Earth Movement Exclusion
Flood Exclusion
Government Action Exclusion
War Exclusion
Nuclear Hazard, Power Failure
Date Related Losses

Binding Requirements:

DESCRIPTION
Subject to Receipt of A signed and dated Terrorism Disclosure notice must accompany all binding requests designating an acceptance or rejection of quoted Terrorism coverage.
Subject to Receipt of A signed and dated Application must be submitted to PSI Program Managers, a division of Risk Placement Services, Inc. within 30 days of binding

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Total Package TRIA premium includes Surplus Lines Tax Rate of \$65.00 and Surplus Lines Stamping Fee Rate of \$4.00
Note: Quotation is subject to receipt of signed and dated complete application prior to binding. Premium is subject to change if exposures have increased. This indication is based on Total Insured Value at \$207,242,501 (expiring with 2.5% increase due to inflation), 534 employees, 247 autos, 74,701 population and 163 full-time police.
PSI Program Managers (10.0% Program Management & Underwriting + 1.5% Claims Management)
Insured's Loss Fund: \$350,386 In the Aggregate Annually
The Maximum Limit Of Insurance We Will Pay In Excess Of The Insured's Self Insured Retention For Part I B. - Clash Coverage Will Be: \$750,000
Premium is minimum & deposit. Loss Fund is fully earned at Inception. Premium is payable in two equal installments due 10/1/2016 and 4/1/2017.

City Of Decatur

Program Details (Cont.)

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION

Total Package Premium, Surplus Lines Tax Rate, Surplus Lines Stamping Fee Rate and Fire Marshal Tax applies for Property, General Liability Including Automobile and Law Enforcement Liability, Employee Benefits Liability and Errors and Omissions coverages.

Premium	\$251,124.00
Taxes	
Surplus Lines Tax Rate (3.500)	\$8,789.00
Fire Marshal Tax	\$1,004.00
Total Taxes	\$9,793.00
Fees	
Surplus Lines Stamping Fee Rate (0.200)	\$502.00
Total Fees	\$502.00
ESTIMATED PROGRAM COST	\$261,419.00
Minimum Premium -	100.00 %
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	\$1,938.00

City Of Decatur

Program Details

Coverage: Package - General Liability Including Automobile and Law Enforcement Liability

Carrier: AIX Specialty Insurance Company

Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
General Liability, Automobile Liability, Law Enforcement Liability	Occurrence	Not Applicable	Not Applicable

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Coverage Section II - General Liability		-
- Each Occurrence	Limit	\$10,000,000
- Annual Aggregate	Limit	\$10,000,000
Coverage Section III - Automobile Liability		-
- Each Accident	Limit	\$10,000,000
Coverage Section VIII - Law Enforcement Liability		-
- Each Occurrence	Limit	\$10,000,000
- Annual Aggregate	Limit	\$10,000,000

SIRs:

COVERAGE	AMOUNT
General Liability	\$150,000
Automobile Liability	\$150,000
Law Enforcement Liability	\$150,000

Additional Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Uninsured/Underinsured Motorist Coverage - any one person	Limit	\$20,000	
Uninsured/Underinsured Motorist Coverage - any one occurrence	Limit	\$40,000	

Endorsements include, but are not limited to:

DESCRIPTION
Common Declarations Page
Signatures

City Of Decatur

Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Protected Self-Insurance Package Policy
Statutory Requirement Endorsement
Service of Process – IL Endorsement
Endorsement – Contingent Tax Interruption Coverage
If you choose to purchase Cap on Losses from Certified Acts of Terrorism
Endorsement – Uninsured/Underinsured Motorist Coverage

Exclusions include, but are not limited to:

DESCRIPTION
Pollution
War
Nuclear

Defense Limitations:

DEFENSE COST DOLLAR LIMIT	DEFENSE LIMIT	DEFENSE COST TYPE / COMMENTS
Applies	N/A	Within Policy Limits (expenses erode policy limit)

Binding Requirements:

DESCRIPTION
Subject to Receipt of A signed and dated Terrorism Disclosure notice must accompany all binding requests designating an acceptance or rejection of quoted Terrorism coverage.
Subject to Receipt of A signed and dated Application must be submitted to PSI Program Managers, a division of Risk Placement Services, Inc. within 30 days of binding
Subject to Receipt of Signed UM selection/rejection forms prior to binding.

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Total Package TRIA premium includes Surplus Lines Tax Rate of \$65.00 and Surplus Lines Stamping Fee Rate of \$4.00
Note: Quotation is subject to receipt of signed and dated complete application prior to binding. Premium is subject to change if exposures have increased. This indication is based on Total Insured Value at \$207,242,501 (expiring with 2.5% increase due to inflation), 534 employees, 247 autos, 74,701 population and 163 full-time police.
PSI Program Managers (10.0% Program Management & Underwriting + 1.5% Claims Management)
Insured's Loss Fund: \$350,386 In the Aggregate Annually
The Maximum Limit Of Insurance We Will Pay In Excess Of The Insured's Self Insured Retention For Part I B. - Clash Coverage Will Be: \$750,000

City Of Decatur

Program Details (Cont.)

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Premium is minimum & deposit. Loss Fund is fully earned at Inception. Premium is payable in two equal installments due 10/1/2016 and 4/1/2017.
Total Package Premium, Surplus Lines Tax Rate, Surplus Lines Stamping Fee Rate and Fire Marshal Tax applies for Property, General Liability Including Automobile and Law Enforcement Liability, Employee Benefits Liability and Errors and Omissions coverages.
Self Insured's – Proof Of Financial Responsibility; Automobile: When an entity is self-insuring for limits that meet or exceed a state's Financial Responsibility requirements, there are various ways they can meet the proof of insurance requirements. In some states, the DMV (Department of Motor Vehicles) issues an Automobile ID card to the self-insurer showing the self-insurer as the carrier and their assigned self-insurance number as the policy number. In others, the self-insurer receives a memorandum of self-insurance that they carry in their vehicles as proof of insurance. Therefore, the excess insurance carrier providing insurance above the Financial Responsibility requirements, should not be evidenced on the Automobile ID card. All producers and brokers placing business for an entity that is self-insuring for limits that meet or exceed a state's Financial Responsibility requirements should not issue Automobile ID cards showing the excess insurance carrier. An entity that is self-insuring for limits that meet or exceed a state's Financial Responsibility requirements, including one that is exempt from the FR requirements, needs to contact their Department of Motor Vehicles for guidance on handling the proof of insurance requirements.

Premium	INCLUDED
Taxes	INCLUDED
Fees	INCLUDED
ESTIMATED PROGRAM COST	INCLUDED
Minimum Premium -	100.00 %
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	INCLUDED

Subject to Audit: Not Auditable

City Of Decatur

Program Details

Coverage: Package - Errors and Omissions

Carrier: AIX Specialty Insurance Company

Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE
Errors and Omissions	Claims Made	10/1/1982
Employment Practice Liability	Claims Made	10/1/1982
Sexual Harassment Liability	Claims Made	10/1/1982
Sexual Abuse Liability	Claims Made	10/1/1982

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
All coverages under COVERAGE SECTION IV combined		
- Each Claim	Limit	\$10,000,000
- Annual Aggregate	Limit	\$10,000,000
Errors & Omissions Liability		-
- Annual Aggregate	Sublimit	\$10,000,000
- Each Claim	Sublimit	\$10,000,000
Employment Practice Liability:		-
- Each Claim	Sublimit	\$10,000,000
- Annual Aggregate	Sublimit	\$10,000,000
Sexual Harassment Liability:		-
- Each Claim	Sublimit	\$10,000,000
- Annual Aggregate	Sublimit	\$10,000,000
Sexual Abuse Liability:		-
- Each Claim	Sublimit	\$10,000,000
- Annual Aggregate	Sublimit	\$10,000,000

SIRs:

COVERAGE	AMOUNT
Errors & Omission	\$150,000
Employment Practice Liability	\$150,000
Sexual Harassment Liability	\$150,000
Sexual Abuse Liability	\$150,000

City Of Decatur

Program Details (Cont.)

Definition of Claim:

DESCRIPTION
Claim means all notices or suits demanding payment of money based on, or arising out of, the same wrongful act or a series of related wrongful acts by one or more assureds. The assured shall, as soon as practicable, notify the Company through the assured's third-party administrator of any occurrence or claim or suit.

Incident or Claim Reporting Provision:

REPORTING CONDITION TYPE	DESCRIPTION
Notices or Suit	Refer to expiring policy form

Extended Reporting Period (ERP) Options*:

DESCRIPTION	PREMIUM AMOUNT	PREMIUM DUE DATE	LENGTH	% OF EXPIRING PREMIUM
Refer to expiring policy form	--	As Billed	1 Year	100%

*If ERP coverage is desired, then that request must be in writing to the carrier.

Endorsements include, but are not limited to:

DESCRIPTION
Common Declarations Page
Signatures
Protected Self-Insurance Package Policy
Statutory Requirement Endorsement
Service of Process – IL Endorsement
Endorsement – Contingent Tax Interruption Coverage
If you choose to purchase Cap on Losses from Certified Acts of Terrorism

Exclusions include, but are not limited to:

DESCRIPTION
War
Nuclear
Pollution

City Of Decatur

Program Details (Cont.)

Defense Limitations:

COVERAGE TYPE	DEFENSE COST DOLLAR LIMIT	DEFENSE LIMIT	DEFENSE COST TYPE / COMMENTS
Errors & Omissions Liability	Applies		Within Policy Limits (expenses erode policy limit)

Binding Requirements:

DESCRIPTION
Subject to Receipt of A signed and dated Terrorism Disclosure notice must accompany all binding requests designating an acceptance or rejection of quoted Terrorism coverage.
Subject to Receipt of A signed and dated Application must be submitted to PSI Program Managers, a division of Risk Placement Services, Inc. within 30 days of binding

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Total Package TRIA premium includes Surplus Lines Tax Rate of \$65.00 and Surplus Lines Stamping Fee Rate of \$4.00
Note: Quotation is subject to receipt of signed and dated complete application prior to binding. Premium is subject to change if exposures have increased. This indication is based on Total Insured Value at \$207,242,501 (expiring with 2.5% increase due to inflation), 534 employees, 247 autos, 74,701 population and 163 full-time police.
PSI Program Managers (10.0% Program Management & Underwriting + 1.5% Claims Management)
Insured's Loss Fund: \$350,386 In the Aggregate Annually
The Maximum Limit Of Insurance We Will Pay In Excess Of The Insured's Self Insured Retention For Part I B. - Clash Coverage Will Be: \$750,000
Premium is minimum & deposit. Loss Fund is fully earned at Inception. Premium is payable in two equal installments due 10/1/2016 and 4/1/2017.
Total Package Premium, Surplus Lines Tax Rate, Surplus Lines Stamping Fee Rate and Fire Marshal Tax applies for Property, General Liability Including Automobile and Law Enforcement Liability, Employee Benefits Liability and Errors and Omissions coverages.

Premium	INCLUDED
Taxes	INCLUDED
Fees	INCLUDED
ESTIMATED PROGRAM COST	INCLUDED
Minimum Premium -	100.00 %
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	INCLUDED

Subject to Audit: Not Auditable

City Of Decatur

Program Details

Coverage: Package - Employee Benefits Liability

Carrier: AIX Specialty Insurance Company

Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE
Employee Benefits Liability	Claims Made	10/1/1982

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Coverage Section VI - Employee Benefits Liability		-
- Each Claim	Limit	\$10,000,000
- Annual Aggregate	Limit	\$10,000,000

SIRs:

COVERAGE	AMOUNT
Employee Benefits Liability	\$150,000

Any Other Continuity or Specific Dates/Limits applicable to the Claims-Made Conditions:

COVERAGE	CONTINUITY DATE	LIMITS	CONDITIONS
Employee Benefits Liability	--		

Definition of Claim:

DESCRIPTION
Refer to expiring policy form

Incident or Claim Reporting Provision:

REPORTING CONDITION TYPE	DESCRIPTION
Notice or Suit	Refer to expiring policy form

Extended Reporting Period (ERP) Options*:

DESCRIPTION	PREMIUM AMOUNT	PREMIUM DUE DATE	LENGTH	% OF EXPIRING PREMIUM
Refer to attached policy form	--	As Billed	1 Year	100%

City Of Decatur

Program Details (Cont.)

*If ERP coverage is desired, then that request must be in writing to the carrier.

Endorsements include, but are not limited to:

DESCRIPTION
Common Declarations Page
Signatures
Protected Self-Insurance Package Policy
Statutory Requirement Endorsement
Service of Process – IL Endorsement
Endorsement – Contingent Tax Interruption Coverage
If you choose to purchase Cap on Losses from Certified Acts of Terrorism

Exclusions include, but are not limited to:

DESCRIPTION
Any negligent acts, errors, or omissions that are dishonest, fraudulent, criminal, or malicious
Terrorism
War
Nuclear
Pollution

Binding Requirements:

DESCRIPTION
Subject to Receipt of A signed and dated Terrorism Disclosure notice must accompany all binding requests designating an acceptance or rejection of quoted Terrorism coverage.
Subject to Receipt of A signed and dated Application must be submitted to PSI Program Managers, a division of Risk Placement Services, Inc. within 30 days of binding

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Total Package TRIA premium includes Surplus Lines Tax Rate of \$65.00 and Surplus Lines Stamping Fee Rate of \$4.00
Note: Quotation is subject to receipt of signed and dated complete application prior to binding. Premium is subject to change if exposures have increased. This indication is based on Total Insured Value at \$207,242,501 (expiring with 2.5% increase due to inflation), 534 employees, 247 autos, 74,701 population and 163 full-time police.
PSI Program Managers (10.0% Program Management & Underwriting + 1.5% Claims Management)
Insured's Loss Fund: \$350,386 In the Aggregate Annually
The Maximum Limit Of Insurance We Will Pay In Excess Of The Insured's Self Insured Retention For Part I B. - Clash Coverage Will Be: \$750,000

City Of Decatur

Program Details (Cont.)

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Premium is minimum & deposit. Loss Fund is fully earned at Inception. Premium is payable in two equal installments due 10/1/2016 and 4/1/2017.
Total Package Premium, Surplus Lines Tax Rate, Surplus Lines Stamping Fee Rate and Fire Marshal Tax applies for Property, General Liability Including Automobile and Law Enforcement Liability, Employee Benefits Liability and Errors and Omissions coverages.

Premium	INCLUDED
Taxes	INCLUDED
Fees	INCLUDED
ESTIMATED PROGRAM COST	INCLUDED
Minimum Premium -	100.00 %
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	INCLUDED

City Of Decatur

Program Details

Coverage: Excess Property
Carrier: Travelers Indemnity Company
Policy Period: 10/1/2016 to 10/1/2017

The following is a general summary of the Insuring Agreement. Refer to actual policy form for complete terms and conditions.

Coinurance or Agreed Amount:

DESCRIPTION	AGREED AMOUNT	COINSURANCE %
Applies	Yes	N/A

Coverage:

SUBJECT OF INSURANCE	LIMIT TYPE	AMOUNT
Property and Automobile Physical Damage	Limit	\$215,469,549
Flood w/o A & V	Limit	\$11,150,000
Earthquake w/o CA, Moderate & High Hazard	Limit	\$11,150,000

Deductibles/SIRs:

TYPE	COVERAGE	AMOUNT
Retention	Property and Automobile Physical Damage	\$1,000,000

Additional Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Ordinance or Law	Limit	\$1,000,000
Mobile Equipment	Limit	\$1,008,115
Vehicles	Limit	\$18,429,030
Newly Acquired Locations	Limit	\$2,000,000 / 90 Days
Municipal Sales Tax Revenue	Limit	\$11,000,000
EDP - Equipment	Limit	\$2,817,000
EDP - Media	Limit	\$2,516,000
Valuable Papers	Limit	\$1,350,000

Perils Covered:

TYPE	DESCRIPTION
Special Form Perils	Applies

City Of Decatur

Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Travelers Excess Property Coverage Form (Specimen copy available upon request) - XS P1 00 08 04
The endorsement "Protection of Property Expense - Exclusion and Underlying Insurance Limitation" applies.

Exclusions include, but are not limited to:

DESCRIPTION
"Certain computer related losses due to dates or times"
Nuclear Hazard, War, Military Action, Electronic Vandalism and Pathogenic or Poisonous Biological or Chemical Materials
Fungus, Wet Rot, Dry Rot and Bacteria.
"Loss Due to Virus or Bacteria"
"Frame" builders risk projects are excluded
This policy does not provide coverage for over the road

Binding Requirements:

DESCRIPTION
Subject to Please forward a copy of the completed primary policy for our review and acceptance within 60 days of the effective date of coverage.

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
TIV: The premium quoted herein is based on the TIV reported below and any changes to this TIV could impact the final premium charged. PD : \$211,019,549 BI : \$5,600,000 Total : \$216,619,549
100% Layer x/s: \$215,469,549 x/s 100% Layer: \$1,150,000
Our participation is subject to us writing 100% of the authorized line(s). If more than one option is presented this would apply to any single option. Please contact us if you would like to discuss alternatives
This coverage is subject to a 125% Margin Clause applied per location to: Bldgs/BPP
This coverage is subject to 60 days notice of cancellation except 10 days for non payment
This policy does not provide coverage for over the road.
Important Notice Regarding Compensation Disclosure
Federal Terrorism Risk Insurance Act Disclosure

City Of Decatur

Program Details (Cont.)

Premium	\$73,764.00
ESTIMATED PROGRAM COST	\$73,764.00
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	INCLUDED

City Of Decatur

Program Details

Coverage: Equipment Breakdown
Carrier: Federal Insurance Company
Policy Period: 10/1/2015 to 10/1/2016

Coverage:

DESCRIPTION	AMOUNT
Equipment Breakdown - Blanket Limit	\$100,000,000

Deductibles:

COVERAGE	AMOUNT
Equipment Breakdown	\$5,000
Business Income	Included
Off Premises Property Damage	\$5,000
Unintentional Errors and Omissions	\$5,000
Pollutant Clean Up or Removal	\$5,000
Service Interruption	12 Hours
Dependent Business Income	12 Hours

Additional Coverage:

DESCRIPTION	AMOUNT
Ammonia contamination	\$1,000,000
Expediting expense	\$1,000,000
Water damage	\$1,000,000
Electronic Data	\$1,000,000
Spoilage-Scheduled Locations	\$1,000,000
Spoilage-Utility Owned Equipment	\$1,000,000
Debris Removal	\$1,000,000
Business Income-Loss of Utilities	\$1,000,000
Business Income-Pollutant Clean-Up or Removal	\$100,000
Off Premises Property Damage	\$1,000,000
Unintentional Errors and Omissions	\$100,000
Business Income Dependent Business Premises	\$1,000,000
Newly Acquired Premises	180 Days
Blanket Limit: Applies separately at each premise subject to deductible. Covers: Electronic Data, Expediting Expenses, Public Safety Service Charges, Spoilage - Scheduled Locations, Spoilage - Utility Owned Equipment, Water Damage	\$250,000

City Of Decatur

Program Details (Cont.)

DESCRIPTION	AMOUNT
Fungus Clean-Up or Removal	\$50,000
Pair and Set	\$50,000
Pollutant Clean Up or Removal	\$50,000
Preparation of Loss Fees	\$50,000

Valuations:

DESCRIPTION	LIMITATIONS
Equipment Breakdown	Repair or Replacement

Endorsements include, but are not limited to:

DESCRIPTION
Illinois Mandatory
Cap on Certificated Terrorism Losses
Unnamed Locations

Exclusions include, but are not limited to:

DESCRIPTION
Nuclear Hazard
War or Military Action
Earth Movement

Premium	\$7,002.00
ESTIMATED PROGRAM COST	\$7,002.00

City Of Decatur

Program Details

Coverage: Crime

Carrier: National Union Fire Insurance Company of Pittsburgh PA

Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
Crime	Loss Sustained	Not Applicable	Not Applicable

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Employee Theft-Per Loss Coverage	Limit	\$500,000
Forgery or Alteration	Limit	\$500,000
Inside Premises-Theft of Money & Securities	Limit	\$500,000
Inside Premises - Robbery, Safe Burglary - Other Prop.	Limit	\$500,000
Outside the Premises	Limit	\$500,000
Computer Fraud	Limit	\$500,000
Funds Transfer Fraud	Limit	\$500,000
Money Orders and Counterfeit Paper Currency	Limit	\$500,000

Deductibles:

COVERAGE	AMOUNT
Employee Theft-Per Loss Coverage - Single Loss	\$5,000
Forgery or Alteration - Single Loss	\$5,000
Inside Premises-Theft of Money & Securities - Single Loss	\$5,000
Inside Premises - Robbery, Safe Burglary - Other Prop. - Single Loss	\$5,000
Outside the Premises - Single Loss	\$5,000
Computer Fraud - Single Loss	\$5,000
Funds Transfer Fraud - Single Loss	\$5,000
Money Orders and Counterfeit Paper Currency - Single Loss	\$5,000

Endorsements include, but are not limited to:

DESCRIPTION
Illinois Amendatory- Cancellation/Nonrenewal - 52142 07/13
Notice Of Claim (Reporting By E-Mail) - 99758 08/08
Add Credit, Debit Or Charge Card Forgery - CR2520 08/07
Add Faithful Performance Of Duty Coverage For Government Employees - CR2519 05/06

City Of Decatur

Program Details (Cont.)

Exclusions include, but are not limited to:

DESCRIPTION
Protected Information Exclusion
Indirect Or Consequential Loss
War

Binding Requirements:

DESCRIPTION
Before this account can be bound, your brokers license number and expiration date for the state of Illinois will be required. – We will provide Hal's information.

Premium	\$3,202.00
ESTIMATED PROGRAM COST	\$3,202.00

City Of Decatur

Program Details

Coverage: Cyber Liability
Carrier: Illinois Union Insurance Company
Form Number: PF-26999 (05/09) / PF-27000 (05/09)
Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE
Security/Privacy, and Internet Media Liability	Claims Made and Reported	12/11/2014
Data Breach Fund, Digital Asset Loss, Cyber Extortion, and Business Interruption	Occurrence	Not Applicable

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Privacy Liability :	Limit	\$1,000,000/\$1,000,000	Each Claim/Aggregate
Data Breach Fund :			
- Standard Limit	Limit	\$250,000/\$250,000	Each Claim/Aggregate
- Sidecar	Limit	\$500,000/\$500,000	Each Claim/Aggregate
Network Security Liability	Limit	\$1,000,000/\$1,000,000	Each Claim/Aggregate
Internet Media Liability	Limit	\$1,000,000/\$1,000,000	Each Claim/Aggregate
Network Extortion	Limit	\$1,000,000/\$1,000,000	Each Claim/Aggregate
Digital Asset Coverage	Limit	\$500,000/\$500,000	Each Claim/Aggregate
Business Interruption	Limit	\$500,000/\$500,000	Each Claim/Aggregate
Aggregate Limit of Liability for all coverage Combined	Limit	\$1,000,000	

Deductibles/SIRs:

TYPE	COVERAGE	AMOUNT
Retention	Privacy Liability - Each Claim	\$25,000
Retention	Data Breach Fund :	
Retention	- Standard Limit - Each Claim	\$25,000

City Of Decatur

Program Details (Cont.)

Deductibles/SIRs:

TYPE	COVERAGE	AMOUNT
Retention	- Sidecar - Each Claim	\$25,000
Retention	Network Security Liability - Each Claim	\$25,000
Retention	Internet Media Liability - Each Claim	\$25,000
Retention	Network Extortion - Each Claim	\$25,000
Retention	Digital Asset Coverage - Each Claim	\$25,000
Retention	Business Interruption - Each Claim/Waiting Period	\$25,000 / 12 Hours

Definition of Claim:

DESCRIPTION
With respect to Insuring Agreement D:
a. A written demand against any Insured for monetary or non-monetary damages
b. A civil proceeding against any Insured seeking monetary damages or non-monetary or injunctive relief, commenced by the service of a complaint or similar pleading;
c. An arbitration proceeding against any Insured seeking monetary damages or non-monetary or injunctive relief

Incident or Claim Reporting Provision:

REPORTING CONDITION TYPE	DESCRIPTION
Claim	Written notice of claim, potential claim, or circumstance (breach) shall be sent to the carrier as soon as practicable, but no later than 30 days after the end of policy period or ERP: Data Breach Coach Hotline: 1 (800) 817-2665 ; Mail/Overnight: Director of Claims, ACE Professional Risk, P.O. Box 5150, Scranton, PA 18505-0518; ACEClaimsFirstNotice@acegroup.com; Network Extortion Claims Hotline 1-800-523-9254 – For urgent Network Extortion Threat support

Extended Reporting Period (ERP) Options*:

DESCRIPTION	PREMIUM AMOUNT	PREMIUM DUE DATE	LENGTH	% OF EXPIRING PREMIUM
Extended Reporting Period	100% of last annual premium	60 Days	12 months	--

*If ERP coverage is desired, then that request must be in writing to the carrier.

Extended Reporting Period (ERP) Options - Additional Details:

ERP is noncancellable; premium is deemed fully earned and nonrefundable upon payment.

Written request to the carrier within 60 days of termination or nonrenewal is required to purchase ERP.

City Of Decatur

Program Details (Cont.)

Additional Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Regulatory Proceedings Sub-Limit of Liability	Sublimit	\$500,000
Payment Card Industry Sub-Limit of Liability	Sublimit	\$100,000

Endorsements include, but are not limited to:

DESCRIPTION
Access to the ACE Cyber Experience powered by the eRisk Hub® Notice to Policyholders - PF-25176a (06/10)
Access to the Data Breach Team Notice to Policyholders - PF-30265 (07/10)
Chubb Producer Compensation Practices & Policies - ALL-20887a (03/16)
U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") - PF-17914a (04/16)
IL State Surplus Lines Notice - SL-37994 (08/12)
Signature Endorsement - LD5S23j (03/14)
Notice Amended Endorsement - PF-33468 (02/11)
Trade or Economic Sanctions Endorsement - PF-46422 (07/15)
Service of Suit Endorsement - XS-2X35c (11/11)
Acts of Cyber – Terrorism Endorsement - PF-42698a (09/14)
Payment Card Industry Endorsement - PF-31141 (10/10)
Additional Insuring Agreements Endorsement - PF-27126 (05/09)
Data Breach Fund Sidecar Endorsement - PF-38982 (01/13)
Privacy Enhancement Endorsement - PF-46289 (06/15)
Policyholder Disclosure Notice of Terrorism Insurance Coverage - TRIA15d (01/15)
First Party Network Security Endorsement (Terrorism Coverage Rejected) - PF-29075c (05/16)

Exclusions include, but are not limited to:

DESCRIPTION
Fraudulent or Criminal Acts, Errors, or Omissions of the Insured Organization (with final adjudication)
Bodily Injury/Property Damage
Patent Infringement
Loss of Tech Support Exclusion

Defense Limitations:

COVERAGE TYPE	DEFENSE COST DOLLAR LIMIT	DEFENSE LIMIT	DEFENSE COST TYPE / COMMENTS
Cyber Liability	Applies		Within Policy Limits (expenses erode policy limit)

City Of Decatur

Program Details (Cont.)

Binding Requirements:

DESCRIPTION
Currently signed & dated renewal application, prior to binding
Currently signed & dated cloud supplemental, within 30 days of binding

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
TRIA - Rejected

Premium	\$13,441.00
Taxes	
Surplus Lines Taxes & Fees	\$496.21
Total Taxes	\$496.21
ESTIMATED PROGRAM COST	\$13,937.21
Subject to Audit: Not Auditable	

City Of Decatur

Program Details

Coverage: Excess Workers Compensation
Carrier: Liberty Mutual Insurance Company
Policy Period: 10/1/2016 to 10/1/2017

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
Excess Workers Compensation	Per Occurrence	Not Applicable	Not Applicable

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT
Workers Compensation	Limit	Statutory
Employee Liability	Limit	\$1,000,000

Deductibles/SIR:

TYPE	COVERAGE	AMOUNT
Retention	Workers Compensation	\$500,000
Retention	Employee Liability	\$500,000

Experience Modification Factor(s):

DESCRIPTION	FACTOR
IL	1.6780

States:

DESCRIPTION	STATE
States Covered:	IL

Endorsements include, but are not limited to:

DESCRIPTION
Amendatory Endorsement (Paragraph D in Part Seven) GPO 4323 (Schedule of States where applicable: IL)
Amendatory Endorsement - Notice of Accident GPO 4328
Amendatory Endorsement (Change in TPA) GPO 4330
Definition of Remuneration GPO 4986 08 09
Employers Liability Insurance Endorsement GPO 4321
Excess Insurance Policy for Self-Insurer of Workers Compensation and Employers Liability GPO 4244
FELA Exclusion Endorsement GPO 4354
Knowledge Of Occurrence GPO 4351
Maritime Exclusion Endorsement GPO 4313

City Of Decatur

Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Notice Of Occurrence GPO 4350
Terrorism Risk Insurance Act Endorsement GPO 5050
Unintentional Failure to Disclose GPO 4349
Who is Insured Amendatory Endorsement GPO 4333

Exclusions include, but are not limited to:

DESCRIPTION
Maritime
FELA
Punitive or Exemplary Damages

Other Significant Terms and Condition/Restrictions:

DESCRIPTION
Policy is subject to annual audit of payroll
The payroll is estimates at \$37,693,019
TRIA = \$19,940

Premium	\$652,429.00
ESTIMATED PROGRAM COST	\$652,429.00

City Of Decatur

Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Package	Premium	AIX Specialty Insurance Company (Hanover Insurance Companies)	\$250,492.00	AIX Specialty Insurance Company (Hanover Insurance Companies)	\$251,124.00
	Taxes		\$9,769.00		\$9,793.00
	Total Fees		\$501.00		\$502.00
	Estimated Cost		\$260,762.00		\$261,419.00
	TRIA Premium		-		\$1,938.00
Excess Property	Premium	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$73,764.00	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$73,764.00
	Estimated Cost		\$73,764.00		\$73,764.00
	TRIA Premium		-	Included	
Equipment Breakdown	Premium	Federal Insurance Company (Chubb Group of Insurance Companies)	\$6,918.00	Federal Insurance Company (Chubb Group of Insurance Companies)	\$7,002.00
	Estimated Cost		\$6,918.00		\$7,002.00
	TRIA Premium		-		-
Crime	Premium	National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)	\$3,202.00	National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)	\$3,202.00
	Estimated Cost		\$3,202.00		\$3,202.00
	TRIA Premium		-		-
Cyber Liability	Premium	Illinois Union Insurance Company (ACE Group)	\$12,735.00	Illinois Union Insurance Company (ACE Group)	\$13,441.00
	Taxes		\$471.00		\$496.21
	Estimated Cost		\$13,206.00		\$13,937.21
	TRIA Premium		-		-
Excess Workers Compensation	Premium	Liberty Mutual Insurance Company	\$639,636.00	Liberty Mutual Insurance Company	\$652,429.00
	Estimated Cost		\$639,636.00		\$652,426.00
	TRIA Premium		Included	Included	
Total Estimated Program Cost			\$977,488.00		\$1,011,750.21

Quote from **National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)** is valid until **10/1/2016**
 Quote from **Illinois Union Insurance Company (ACE Group)** is valid until **10/1/2016**
 Quote from **Federal Insurance Company (Chubb Group of Insurance Companies)** is valid until **10/1/2016**
 Quote from **Travelers Indemnity Company (The Travelers Companies, Inc.)** is valid until **9/30/2016**
 Quote from **AIX Specialty Insurance Company (Hanover Insurance Companies)** is valid until **9/12/2016**
 Quote from **Liberty Mutual** is valid until **10/1/2016**

Gallagher is responsible for the placement of the following lines of coverage:

Package
Excess Property
Equipment Breakdown
Crime
Cyber Liability
Excess Workers Compensation

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

City Of Decatur

Payment Plans

CARRIER	LINE OF COVERAGE	PAYMENT SCHEDULE	PAYMENT METHOD
AIX Specialty Insurance Company (Hanover Insurance Companies)	Package	Semi-Annual	Agency Bill
Travelers Indemnity Company (The Travelers Companies, Inc.)	Excess Property	Annual	Agency Bill
Federal Insurance Company (Chubb Group of Insurance Companies)	Equipment Breakdown	Annual	Agency Bill
National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)	Crime	Annual	Agency Bill
Illinois Union Insurance Company (ACE Group)	Cyber Liability	Annual	Agency Bill
Liberty Mutual	Excess Workers Compensation	Annual	Agency Bill

City Of Decatur

Changes / Developments

It is important that we be advised of any changes in your operations that may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

1. Changes in any operation such as expansion to other states or new products.
2. Mergers and/or acquisition of new companies.
3. Any newly assumed contractual liability, granting of indemnities, or hold harmless agreements.
4. Circumstances which may require increased liability insurance limits.
5. Any changes in fire or theft protection, such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to same.
6. Immediate advice of any changes to scheduled equipment such as contractors' equipment, electronic data processing, etc.
7. Property of yours that is in transit, unless we have previously arranged for the insurance.
8. Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed, or occupied.

☐ No Changes and/or Developments

Signature: _____

Title: _____

Date: _____

Proposal Disclosures

Proposal Disclosures

The following disclosures are hereby made a part of this proposal. Please review these disclosures prior to signing the Client Authorization to Bind or e-mail confirmation.

Proposal Disclaimer

IMPORTANT: The proposal is an outline of certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. It does not include all the terms, coverages, exclusions, limitations and/or conditions of the actual policy contract language. The insurance policies themselves must be read for those details. Policy forms for your reference will be made available upon request.

We will not be operating in a fiduciary capacity, but only as your broker, obtaining a variety of coverage terms and conditions to protect the risks of your enterprise. We will seek to bind those coverages based upon your authorization; however, we can make no warranties in respect to policy limits or coverage considerations of the carrier. Actual coverage is determined by policy language, so read all policies carefully. Contact us with questions on these or any other issues of concern.

Compensation Disclosure

One of the core values highlighted in The Gallagher Way states, "We are an Open Society," and our open society extends to the compensation Gallagher receives. In general, Gallagher may be compensated as follows:

1. Gallagher Companies are primarily compensated from the usual and customary commissions or fees received from the brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary from company to company and insurance coverage to insurance coverage. As permitted by law, Gallagher companies occasionally receive both commissions and fees.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher Companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies. Contingent commissions provide for additional contingent compensation if underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company and/or through the intermediary, not on an individual policy basis. Some insurance markets, including Gallagher-owned intermediaries, have modified their commission schedule with Gallagher, resulting in an increase in some commission rates. These additional commissions, commonly referred to as "supplemental commissions" are known as of the effective date, but some insurance companies are paying this commission later and apart from when commission is normally paid at policy issuance. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. Note: Upon request, your Gallagher representative can provide more specific market information regarding contingent and supplemental commission related to your insurance coverage.
3. Gallagher Companies may also receive investment income on fiduciary funds temporarily held by them, such as premiums or return premiums.
4. Gallagher Companies may access other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace. Gallagher Companies may own some of these facilities, in whole or in part. If such a facility was utilized in the placement of a client's account, the facility may have earned and retained customary brokerage commission or fees for its work.
5. Gallagher assists its customers in procuring premium finance quotes and unless prohibited by law may earn compensation for this value added service.
6. From time to time, Gallagher may participate in insurance company promotional events or training and development that insurers provide for Gallagher employees.
7. Gallagher strives to find appropriate coverage at a competitive price for our customers. In order to achieve these goals, we gather and analyze data about our customers and their insurance coverage.

Proposal Disclosures (Cont.)

This data and the resulting analytical tools help us better understand the current marketplace, more accurately predict future trends and offer tailored solutions to our customers. The data may also be provided to insurers pursuant to consulting service agreements from which we earn fees.

If you have specific questions about the compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

In the event you wish to register a formal complaint regarding compensation Gallagher receives from insurers or third parties, please send an e-mail to Compensation_Complaints@ajg.com or send a letter to:

Compliance Officer
Arthur J. Gallagher & Co.
Two Pierce Place, 20th Floor
Itasca, IL 60143

TRIA/TRIPRA Disclaimer

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

The TRIPRA program increases the amount needed in total losses by \$20 million each calendar year before the TRIPRA program responds from the 2015 trigger of \$100 million to \$200 million by the year 2020.

TRIPRA is set to expire on December 31, 2020. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2020. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

Property Estimator Disclaimer

These property values were obtained using a desktop Property Estimator software operated by non-appraisal professionals. These property values represent general estimates which are not to be considered a certified appraisal. These property values include generalities and assumptions that may produce inaccurate values for specific structures.

Actuarial Disclaimer

The information contained in this proposal is based on the historical loss experience and exposures provided to Arthur J. Gallagher Risk Management Services, Inc.. This proposal is not an actuarial study. Should you wish to have this proposal reviewed by an independent actuary, we will be pleased to provide you with a listing of actuaries for your use.

City Of Decatur

Insurance Company Ratings and Admitted Status

PROPOSED INSURANCE COMPANIES	A.M. BEST'S RATING	ADMITTED / NON-ADMITTED
AIX Specialty Insurance Company	A XV	Non-Admitted
Federal Insurance Company	A++ XV	Admitted
Illinois Union Insurance Company	A++ XV	Non-Admitted
National Union Fire Insurance Company of Pittsburgh PA	A XV	Admitted
Liberty Mutual Insurance Company	A XV	Admitted
Travelers Indemnity Company	A++ XV	Admitted

If the above indicated coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

*The above A.M. Best Rating was verified on the date the proposal document was created.

Guide to Best Ratings Rating Levels and Categories

LEVEL	CATEGORY	Financial Size Categories (In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)			
A++, A+	Superior	FSC I	Up to 1,000	FSC IX	250,000 to 500,000
A, A-	Excellent	FSC II	1,000 to 2,000	FSC X	500,000 to 750,000
B++, B+	Good	FSC III	2,000 to 5,000	FSC XI	750,000 to 1,000,000
B, B-	Fair	FSC IV	5,000 to 10,000	FSC XII	1,000,000 to 1,250,000
C++, C+	Marginal	FSC V	10,000 to 25,000	FSC XIII	1,250,000 to 1,500,000
C, C-	Weak	FSC VI	25,000 to 50,000	FSC XIV	1,500,000 to 2,000,000
D	Poor	FSC VII	50,000 to 100,000	FSC XV	2,000,000 or more
E	Under Regulatory Supervision	FSC VIII	100,000 to 250,000		
F	In Liquidation				
S	Suspended				

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. View the A.M. Best Important Notice: Best's Credit Ratings for a disclaimer notice and complete details at <http://www.ambest.com/ratings/notice>.

Best's Credit Ratings are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings and Best Credit Reports (which include Best Ratings), visit the A.M. Best website at <http://www.ambest.com>. See Guide to Best's Credit Ratings for explanation of use and charges. Copies of the Best's Insurance Reports for carriers listed above are also available upon request of your Gallagher representative.

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Gallagher companies use A.M. Best Company's rating services to evaluate the financial condition of insurers whose policies we propose to deliver. Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Insurance Company Ratings and Admitted Status (Cont.)

GUIDE TO BEST'S FINANCIAL STRENGTH RATINGS			
A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile.			
Best's Financial Strength Ratings			
	Rating	Descriptor	Definition
Secure	A++, A+	Superior	Assigned to companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
	A, A-	Excellent	Assigned to companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
	B++, B+	Good	Assigned to companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Vulnerable	B, B-	Fair	Assigned to companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C++, C+	Marginal	Assigned to companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C, C-	Weak	Assigned to companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
	D	Poor	Assigned to companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.
	E	Under Regulatory Supervision	Assigned to companies (and possibly their subsidiaries/affiliates) placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal, ongoing insurance operations.
	F	In Liquidation	Assigned to companies placed in liquidation by a court of law or by a forced liquidation.
	S	Suspended	Assigned to rated companies when sudden and significant events impact operations and rating implications cannot be evaluated due to a lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.
Rating Modifiers			
Modifier	Descriptor		Definition
u	Under Review		Indicates the rating may change in the near term, typically within six months. Generally is event driven, with positive, negative or developing implications.
pd	Public Data		Indicates rating assigned to insurer that chose not to participate in A.M. Best's interactive rating process. (Discontinued in 2010)
s	Syndicate		Indicates rating assigned to a Lloyd's syndicate.
Rating Outlooks			
Indicates potential direction of a Best's Financial Strength Rating over an intermediate term, generally defined as 12 to 36 months.			
Positive	Indicates possible rating upgrade due to favorable financial/market trends relative to the current rating level.		
Negative	Indicates possible rating downgrade due to unfavorable financial/market trends relative to the current rating level.		
Stable	Indicates low likelihood of a rating change due to stable financial/market trends.		
Under Review Implications			
Indicates the potential direction of a Best's Financial Strength Rating that is in Under Review status based on information currently available.			
Positive	Indicates there is a reasonable likelihood the company's rating will be raised as a result of A.M. Best's analysis of a recent event.		
Negative	Indicates there is a reasonable likelihood the company's rating will be lowered as a result of A.M. Best's analysis of a recent event.		
Developing	Indicates there is uncertainty as to the final rating outcome, but there is a reasonable likelihood the company's rating will change as a result of A.M. Best's analysis of a recent event.		
Not Rated Designation			
NR: Assigned to companies that are not rated by A.M. Best.			
Rating Disclosure			
A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. The ratings are not assigned to specific insurance policies or contracts and do not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. A Best's Financial Strength Rating is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In arriving at a rating decision, A.M. Best relies on third-party audited financial data and/or other information provided to it. While this information is believed to be reliable, A.M. Best does not independently verify the accuracy or reliability of the information. For additional details, see A.M. Best's <i>Terms of Use</i> at www.ambest.com .			
Best's Financial Strength Ratings are distributed via press release and/or the A.M. Best website at www.ambest.com and are published in the <i>Credit Rating Actions</i> section of <i>Best's Journal</i> ™. Best's Financial Strength Ratings are proprietary and may not be reproduced without permission. Copyright © 2014 by A.M. Best Company, Inc.			
Version 080114			



Client Signature Requirements

Coverages For Consideration

Overview

- A proposal for any of the coverages can be provided.
- The recommendations and considerations summarized in this section are not intended to identify all exposures.
- Since Gallagher does not handle your complete insurance program, these recommendations only reflect items within our scope of responsibility.

Other Coverage Considerations

- Pollution Liability
- Workers Compensation Buffer

City Of Decatur

Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 9/8/2016, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	LINE OF COVERAGE	CARRIER
☐ Accept ☐ Reject	Package - Property	AIX Specialty Insurance Company (Hanover Insurance Companies)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Package - General Liability Including Automobile and Law Enforcement Liability	AIX Specialty Insurance Company (Hanover Insurance Companies)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Package - Errors and Omissions	AIX Specialty Insurance Company (Hanover Insurance Companies)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Package - Employee Benefits Liability	AIX Specialty Insurance Company (Hanover Insurance Companies)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Excess Property	Travelers Indemnity Company (The Travelers Companies, Inc.)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Equipment Breakdown	Federal Insurance Company (Chubb Group of Insurance Companies)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Crime	National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Cyber Liability	Illinois Union Insurance Company (ACE Group)
☐ Accept ☐ Reject	TRIA Coverage	
☐ Accept ☐ Reject	Excess Workers Compensation	Liberty Mutual Insurance Company
☐ Accept ☐ Reject	TRIA Coverage	

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

City Of Decatur

Client Authorization to Bind Coverage (Cont.)

Producer/ Insured Coverage Amendments and Notes:

Client Initials

Provide Quotations or Additional Information on the Following Coverage Considerations:

Other Coverage Considerations

- ☐ Yes ☐ No Pollution Liability
☐ Yes ☐ No Workers Compensation Buffer

Note: Selecting the "Reject All or Accept All" option will override any selections that you have made above

- ☐ Reject All ☐ Accept All - Coverages for Consideration

It is understood this proposal provides only a summary of the details; the policies will contain the actual coverages.

We confirm the values, schedules, and other data contained in the proposal are from our records and acknowledge it is our responsibility to see that they are maintained accurately.

We agree that your liability to us arising from your negligent acts or omissions, whether related to the insurance or surety placed pursuant to these binding instructions or not, shall not exceed \$20 million, in the aggregate. Further, without limiting the foregoing, we agree that in the event you breach your obligations, you shall only be liable for actual damages we incur and that you shall not be liable for any indirect, consequential or punitive damages.

By: _____
Specify Title

Print Name

Date: _____

TRIA Form

AGENCY CUSTOMER ID: 		
INSURANCE SUPPLEMENT		
AGENCY Arthur J. Gallagher	CARRIER AIX Specialty Insurance Company	NAIC CODE 12833
POLICY NUMBER Quotation Only	APPLICANT / NAMED INSURED City of Decatur, IL	

**POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 and 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

☐ I hereby elect to purchase terrorism coverage for a prospective premium of \$ 1,938.

☐ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder / Applicant's Signature	Print Name	Date
Policyholder / Applicant's Signature	Print Name	Date
Policyholder / Applicant's Signature	Print Name	Date
		Effective Date

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UM/UIM Form



ILLINOIS AUTO SUPPLEMENT

AGENCY		APPLICANT/NAMED INSURED City of Decatur, IL	
CODE:		COMPANY: AIX Specialty Insurance Company	EFFECTIVE DATE 10/01/2016
SUB CODE:		POLICY #: PSZ-ML-20000002-01	

UNINSURED/UNDERINSURED MOTORISTS BODILY INJURY COVERAGE

Illinois Insurance Law requires that all automobile liability policies contain uninsured motorists and underinsured motorists bodily injury coverage in limits equal to your bodily injury liability coverage. You may reject these limits and select limits lower than the bodily injury liability coverage; however you must carry a minimum of \$40,000 single limit or \$20,000 per person/\$40,000 per occurrence split limits. By purchasing higher limits, you gain valuable protection at a relatively modest increase in premium.

Uninsured motorists coverage pays for bodily injury losses to you and your passengers as a result of an accident with a driver who has no liability protection and is legally responsible for the injuries. This includes a hit-and-run vehicle whose owner and operator can not be identified.

Underinsured motorists coverage pays for bodily injury losses to you and your passengers as a result of an accident with a driver who has liability protection with limits that are lower than the underinsured motorists limits you have selected, and that person is legally responsible for your injuries. Underinsured motorists coverage is only available for limits greater than \$40,000 single limit or \$20,000 per person/\$40,000 per occurrence split limits.

Please indicate by **initialing below** whether you desire coverage at limits lower than the bodily injury liability limits of your policy:

(Initials) I wish to reject uninsured/underinsured motorists coverage at limits equal to my bodily injury liability limits and select the following lower limit (Choose one):

(Initials) Split Limit \$ 20,000/ 40,000* 50,000/100,000 100,000/300,000 250,000/500,000 \$ (Other)	(Initials) Combined Single Limit \$ 40,000* 100,000 300,000 500,000 \$ 250,000 (Other)
--	---

* These limits do not include underinsured motorists coverage

UNINSURED MOTORISTS PROPERTY DAMAGE COVERAGE

Uninsured motorists property damage coverage provides protection for property damage caused by an uninsured motorist. This coverage is available only for autos for which you have not purchased collision coverage.

(Initials) I select uninsured motorists property damage coverage for the following vehicle(s):
(Specify Year/Make/Model)

If coverage is selected, a premium must be shown on the application.

Coverage is generally described here. Only the policy provides a complete description of the coverages and their limitations.

I understand that the coverage selection and limit choices indicated here will apply to all future policy renewals, continuations and changes unless I notify you otherwise in writing.

Applicant's Signature Date

Appendix

Next-Generation eRiskHub[®]

The dangers of data breaches are far reaching, and the severity of them are being felt at all levels. You hear about the large ones like Anthem, Target and Sony, but in reality any organization that houses valuable information is a potential target from a range of vulnerabilities such as hackers to rogue employees. As an Arthur J. Gallagher & Co. client, you will receive complimentary access to the Gallagher eRiskHub; a dynamic cyber risk management tool that can help your organization be more proactive in assessing your cyber risk posture.

All Gallagher clients have access to the Gallagher eRiskHub, and if you have not registered for access we recommend you do so today.

To access the Gallagher eRiskHub now:

1. Navigate to <https://eriskhub.com/gallagher>
2. Complete the new user registration at the bottom of the page. You pick your own user ID and password. The access code is **08167**
3. After registering, you can access the hub immediately using your newly created credentials in the member login box located in the top right of the page.

Key Features of the Gallagher eRiskHub:

- **Gallagher Cyber Risk Due Diligence** — A six-step process designed to walk our clients through a simple thought-provoking framework to encourage organizational communication, establish clear direction, and highlight priorities to better understand your cyber risk profile.
- **Security & Privacy Training** — An overview of best practices for creating an effective security training program for your employees.
- **News Center** — Keep up to date on what is going on in the world of cyber risk through handpicked articles, feeds and blogs.
- **Learning Center** — An extensive collection of white papers, articles, webinars, videos and blog posts on a variety of topics. Looking for something specific? Try the search box in the top right of the page to search the entire Gallagher eRiskHub.
- **Risk Manager Tools** — A collection of tools with many different purposes such as researching known breach events, calculating your potential cost of a breach event and downloading free sample policies your organization can use as templates. Stay tuned as our next blog post will be a deep dive into this section!
- **eRisk Resources** — Information on third-party vendors that can assist your municipality with improving your overall cyber risk.

If you have any questions about the Gallagher eRiskHub, please reach out to Adam Cottini at adam_cottini@ajg.com or the eRiskHub support staff at support@eriskhub.com.

Gallagher Cyber Liability Practice

Adam Cottini

250 Park Avenue, 3rd Floor

New York, NY 10177

212.994.7048

adam_cottini@ajg.com

www.ajg.com/cyber

Gallagher Cyber Liability Practice

City Of Decatur

Claims Reporting By Policy

For all of your coverages within this proposal, unless otherwise noted:

Immediately report all claims for the following lines of coverage to the insurance carrier.

For Workers Compensation, General Liability, Property, and Automobile claims report to:

TPA or Carrier Name: Gallagher Bassett Services, Inc.
By Mail – Address: P.O. Box 8009
Two Pierce Place
Itasca, IL 60143
By Phone: (800) 227-7391
By Fax: (847) 240-6660

For Boiler & Machinery claims report to:

TPA or Carrier Name: Chubb Group of Insurance Companies
By Mail – Address: Claim Service Center
600 Independence Way
P.O. Box 4700
Chesapeake, VA 23327-4700
By Phone: (800) 252-4670

For Crime claims report to:

TPA or Carrier Name: AIG
By Mail – Address: Financial Lines
P.O. Box 25947
Shawnee Mission, KS 66225
By Fax: (866) 227-1750
By Email: c-claim@aig.com

For Cyber claims report to:

Carrier Name: ACE North America Claims
By Mail – Address: P.O. Box 5122
Scranton, PA 18505
By Fax: (877) 395-0131
By Email: aceclaimsfirstnotice@acegroup.com

City Of Decatur

Bindable Quotations & Compensation Disclosure Schedule

Client Name: City Of Decatur

COVERAGE(S)	CARRIER NAME(S)	EST. ANNUAL PREMIUM ¹	COMM.% OR FEE ²	WHOLESALE, MGA OR INTERMEDIARY		
				NAME ³	COMM.% OR FEE ⁴	AJG OWNED? YES/NO
Package	AIX Specialty Insurance Company (Hanover Insurance Companies)	\$251,124.00	0 %	RPS PSI (AMS)	11.5 %	Yes
Excess Property	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$73,764.00	0 %	N/A		
Equipment Breakdown	Federal Insurance Company (Chubb Group of Insurance Companies)	\$7,002.00	0 %	N/A		
Crime	National Union Fire Insurance Company of Pittsburgh PA (American International Group, Inc)	\$3,202.00	15 %	N/A		
Cyber Liability	Illinois Union Insurance Company (ACE Group)	\$13,441.00	0 %	Arthur J Gallagher - Chicago	7.75 %	Yes
Excess Workers Compensation	Liberty Mutual Insurance Company	\$639,636.00	0 %	N/A		

Some carriers pay Gallagher supplemental or contingent commissions in addition to the policy commission. Contingent commissions are typically contingent upon performance factors such as growth, profit, volume or retention, while supplemental commissions are not. These supplemental or contingent commissions may range from less than 1% up to 10% of the policy premium. Please refer to the [Compensation Disclosure](#) or contact your Gallagher representative for additional information.

1 If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.

2 The commission rate is a percentage of annual premium excluding taxes & fees.

* Gallagher is receiving _____% commission on this policy. The fee due Gallagher will be reduced by the amount of the commissions received.

3 We were able to obtain more advantageous terms and conditions for you through an intermediary/ wholesaler.

4 * The non-Gallagher intermediary/wholesaler did not provide their compensation information for this proposal. The usual and customary compensation to a wholesaler/ intermediary ranges from 5% to 12%, but we cannot verify that range is applicable in connection with this proposal.

MINUTES OF THE MEETING
OF THE
DECATUR PLAN COMMISSION

Thursday, June 2, 2016
City Council Chamber, Decatur Civic Center

The June 2, 2016 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Acting Chairman Susie Peck who determined a quorum was present.

Members Present: Bill Clevenger, Bruce Frantz, Ed Harris, Jack Myatt,
Kent Newton, Susie Peck, Terry Smith

Members Absent: Glenn Livingston, Mike Sotiroff

Staff Present: Billy Tyus, Suzy Stickle, Griffin Enyart,
Patrick Hoban, John Robinson, Janet Poland

It was moved and seconded (Harris/Smith) to approve the minutes of the May 5, 2016 meeting of the Decatur City Plan Commission. Motion carried with Jack Myatt and Acting Chairman Susie Peck abstaining from the vote.

New Business

Cal. No. 16-15	Petition of MATT GIETL, to rezone property located at 2721 NORTH 22 nd STREET from B-1 Neighborhood Shopping District to B-2 Commercial District.
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Ms. Suzy Stickle was sworn in by Mrs. Janet Poland.

Ms. Stickle presented the recommendation of staff:

The subject site located at 2721 North 22nd Street is currently zoned B-1 Neighborhood Shopping District and consists of approximately 8,500 square feet.

The site has a small two story commercial structure as well as a parking lot.

The petitioner proposes to rezone from B-1 Neighborhood Shopping District to B-2 Commercial District that would allow for all those uses permitted in the B-2 District.

Rezoning the site from B-1 Neighborhood Shopping District to B-2 Commercial District should not create any adverse effects on the adjacent properties or the City as a whole as the uses on the adjacent properties are compatible with the permitted uses of the B-2 Commercial District.

The adjacent zoning includes B-1 Neighborhood Shopping District to the south and west and M-2 Heavy Industrial District to the north and east. Though not immediately adjacent, there is also considerable B-2 zoning in the near west and south. The B-2 Commercial District is consistent with the intent of the Macon County and Decatur Comprehensive Plan which shows this area as Retail. The proposed zoning and permitted uses are compatible with the adjacent uses and zoning districts.

Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-15 to the City Council with a recommendation for approval is suggested.

Mr. Matt Gietl, petitioner, was sworn in by Mrs. Poland.

Mr. Gietl stated he has video gaming parlors in Springfield and on Mt. Zion Road and would like to expand the Decatur market.

Mr. Terry Smith asked how many people will be employed. Mr. Gietl said four (4).

There were no objectors present.

It was moved and seconded (Myatt/Smith) to forward Calendar No. 16-15 to the City Council with a recommendation for approval. Motion carried unanimously.

Cal. No. 16-16 Petition of LINDY LU LLC, to amend the B-3 Planned
Shopping Center District at 201 WEST 1st DRIVE.

Ms. Stickle presented the recommendation of staff:

The subject site is developed with two (2) commercial structures and is approximately 38,600 square feet. It is currently zoned B-3 Planned Shopping Center District and has been zoned as such since 1963. There have been many amendments to the original B-3 since its creation with the most recent amendments being in 2013.

In June of 2013, the City Council approved an amendment that allowed for the construction of a 3,200 square foot commercial structure designed with two (2) zero lot line buildings that would share a common wall. The amendment allowed for 2,267 square feet of office space and 933 square feet for a bar/cocktail lounge.

The last amendment was approved by the City Council in July 2013 which allowed for the addition of 1,159 square feet of restaurant space and a decrease in the office space by the same amount in the previously approved 3,200 square foot commercial structure.

The petitioner proposes to amend the B-3 Planned Shopping Center District to allow for the demolition and reconstruction of The Wharf restaurant. The new structure will be 2,437 square feet which will be 342 square feet larger than the existing structure. The expansion to the original footprint of the structure will accommodate new restrooms and allow for a reconfiguration of the restaurant.

The parking requirements for the proposed structure that will house The Wharf and the remaining commercial structure require a total of 49 parking spaces. The amendment includes 44 spaces.

The landscaping is existing and meets the requirements of the Zoning Ordinance.

This unique area has functioned for years with commercial buildings and their parking lots. The proposed reduced parking should not create an adverse effect on the neighboring properties or the City as a whole.

The proposed amendment to the B-3 is consistent with the character of the surrounding neighborhood and general area. Properties to the north, east and west are also B-3 developments and have been developed commercially.

The proposed amendment to the B-3 is consistent with the intent of the previously approved B-3 amendment and the Comprehensive Plan.

The B-3 amendment has been reviewed and approved by the City's Technical Review Committee, Planning, Engineering and Fire.

Staff recommends approval of the B-3 amendment with the following condition:

1. Final site, landscaping and lighting plans shall be submitted to and approved by the Department of Planning and Building Services, Public Works Department and the Fire Department prior to building permits being released.

According to Section XIII.F. of the City of Decatur Zoning Ordinance, the Plan Commission shall review the petition at a public hearing and will make findings concerning the consistency of the petition with the Comprehensive Plan, the Zoning Ordinance and other land development regulations. Based on the findings, the Plan Commission will make a recommendation to the City Council. A motion to forward Calendar Number 16-16 to the City Council with a recommendation for approval is suggested.

Mrs. Mary Cave, representative, was sworn in by Mrs. Poland.

Mrs. Cave stated the petitioner is requesting to amend the B-3 Planned Shopping Center District to allow for the demolition and reconstruction of The Wharf restaurant. The new structure will have nine (9) more additional feet on the east end than the existing structure to accommodate new restrooms and increase the space in the kitchen area.

Mr. Kent Newton asked if any of the additional space will be for additional capacity.

Mrs. Cave said the intent is only to increase the size of the restrooms and kitchen area.

There were no objectors present.

It was moved and seconded (Smith/Harris) to forward Calendar No. 16-16 to the City Council with a recommendation for approval. Motion carried unanimously.

Cal. No. 16-17	Petition of XERXES PROPERTIES LLC-2, to rezone property located at 1205, 1215 and 1235 EAST PERSHING ROAD from M-1 Intense Commercial/Light Industrial District and M-2 Heavy Industrial District to B-2 Commercial District.
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Ms. Stickle presented the recommendation of staff:

The subject site located at the southeast corner of East Pershing Road and North Jasper Street is currently zoned both M-1 Intense Commercial/Light Industrial District and M-2 Heavy Industrial District and consists of approximately 3.31 acres.

The site has a small commercial structure, a two story multi-family residential structure, two accessory structures as well as parking areas to serve the structures.

The petitioner proposes to rezone from M-1 Intense Commercial/Light Industrial District and M-2 Heavy Industrial District to B-2 Commercial District that would allow for all those uses permitted in the B-2 District.

Rezoning the site from M-1 Intense Commercial/Light Industrial District and M-2 Heavy Industrial District to B-2 Commercial District should not create any adverse effects on the adjacent properties or the City as a whole as the uses on the adjacent properties are compatible with the permitted uses of the B-2 Commercial District.

The adjacent zoning includes M-1 Intense Commercial/Light Industrial to the north, east and west and M-2 Heavy Industrial District to the south. The adjacent land use to the north, south, east and west is commercial, there is also office use to the north. Although the B-2 Commercial District is not consistent with the intent of the Macon County and Decatur Comprehensive Plan which shows this area as Employment, Staff is of the opinion that this is a commercial corridor and B-2 zoning will allow for the highest and best use(s) of this site. The proposed zoning and permitted uses are compatible with the adjacent uses and zoning districts.

Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-17 to the City Council with a recommendation for approval is suggested.

Mrs. Mary Cave stated the current site is two lots that are currently zoned both M-1 Intense Commercial/Light Industrial District and M-2 Heavy Industrial District. The petitioner would like to rezone to B-2 Commercial District for future development.

There were no questions and no objectors present.

It was moved and seconded (Harris/Frantz) to forward Calendar No. 16-17 to the City Council with a recommendation for approval. Motion carried unanimously.

Cal. No. 16-18

Petition of BILLY TYUS, ASSISTANT CITY MANAGER, to rezone property located in the 500 Block of East King Street, the 500 Block of East Central Avenue and the 700 and 800 Blocks of North Martin Luther King Jr. Drive from PD Planned Development to O-1 Office District.

Ms. Stickle presented the recommendation of staff:

The approximately 1.4 acre vacant subject site is located in the 500 Blocks of East King Street and East Central Avenue and the 700-800 Blocks of North Martin Luther King Jr. Drive and is zoned PD Planned Development District.

The subject site was originally part of the 2002 rezoning to PD Planned Development for the proposed development of Wabash Crossing. This portion of the overall PD has never developed as originally envisioned.

In 2014, the City Council approved the rezoning of vacant properties west of the subject site to help spur and allow for development in the area.

The City Council recently approved the sale of these properties on East King Street and East Central Avenue as well as properties immediately west so that the Northeast Community Fund could build a center to distribute food and clothing as well as counsel citizens.

The petitioner proposes to rezone from PD Planned Development District to O-1 Office District that would allow for all those uses permitted in the O-1 District.

As the subject site did not develop as originally envisioned, the area has started to evolve as a potential area for development of services that would complement and provide services to Wabash Crossing as well as the entire community. Crossing Healthcare has opened and spurred the potential growth of services for the other properties in the immediate area.

Rezoning the site from PD Planned Development to O-1 Office District should not create any adverse effects on the adjacent properties or the City as a whole as the uses on the adjacent properties are compatible with the permitted uses of the O-1 Office District.

The adjacent zoning includes PD Planned Development District to the north, O-1 Office District to the south and west, M-1 Intense Commercial/Light Industrial District to the south and east. The adjacent land use to the north, south, and west is vacant, there is industrial use to the east. Although the Macon County and Decatur Comprehensive Plan shows this area as mixed-use-commercial/residential, these properties have been left vacant and the potential for redevelopment of these properties to their original use as residential is low. The redevelopment of these lots to permitted uses in the O-1 Office District would serve the commercial use of the mixed-use aspect well while creating a transition area between the more intensive surrounding uses and districts and the reestablished residential areas. The proposed zoning and permitted uses are compatible with the adjacent uses and zoning districts.

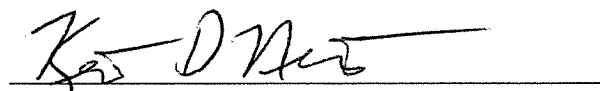
Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-18 to the City Council with a recommendation for approval is suggested.

There were no questions and no objectors present.

It was moved and seconded (Frantz/Harris) to forward Calendar No. 16-18 to the City Council with a recommendation for approval as requested by the petitioner. Motion carried unanimously.

There being no further business, it was moved and seconded (Smith/Harris) to adjourn the meeting. Motion carried unanimously. Acting Chairman Susie Peck declared the meeting adjourned at 3:20 P.M.



Kent Newton, Secretary
Decatur City Plan Commission

MINUTES OF THE MEETING
OF THE
DECATUR PLAN COMMISSION

Thursday, July 7, 2016
City Council Chamber, Decatur Civic Center

The July 7, 2016 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present: Bill Clevenger, Bruce Frantz, Ed Harris, Susie Peck, Glenn Livingston

Members Absent: Jack Myatt, Kent Newton, Terry Smith

Staff Present: Suzy Stickle, Troy Hall, John Robinson,
Patrick Hoban, Janet Poland

It was moved and seconded (Frantz/Harris) to approve the minutes of the June 2, 2016 meeting of the Decatur City Plan Commission. Motion carried with Chairman Livingston abstaining from the vote.

New Business

Cal. No. 16-20	Petition of REGIONS BANK, TRUSTEE UNDER THE PROVISIONS OF A CERTAIN TRUST AGREEMENT DATED DECEMBER 15, 1975 AS TRUST NO. 2433 BY ATTORNEY EDWARD F. FLYNN, to rezone property located at 1860 SOUTH BUSINESS ROUTE 51 from R-3 Single Family Residence District to B-3 Planned Shopping Center District.
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Ms. Suzy Stickle was sworn in by Mrs. Janet Poland.

Ms. Stickle presented the recommendation of staff:

The subject site located south of the Southtowne Plaza at 1860 South Business Route 51 is currently zoned R-3 Single Family Residence District and consists of approximately 0.55 acres.

The site has a 51 space asphalt parking lot that serves the shopping center to the north.

Planning records indicate that the parking lot has been in existence since at least 1986. According to the petition, the subject site has been a paved parking lot since 1975.

The petitioner proposes to rezone from R-3 Single Family Residence District to B-3 Planned Shopping Center District that would allow for all those uses permitted in the B-3 District.

Rezoning the site from R-3 Single Family Residence District to B-3 Planned Shopping Center District should not create any adverse effects on the adjacent properties or the City as a whole as the uses on the adjacent properties are compatible with the permitted uses of the B-3 Planned Shopping Center District.

The adjacent zoning includes R-3 Single Family Residence District to the south, east and west and B-3 Planned Shopping Center District to the north. The adjacent land use to the east and west is residential, to the south is undeveloped and government-fire station and there is commercial to the north. Although the B-3 Planned Shopping Center District is not consistent with the intent of the Macon County and Decatur Comprehensive Plan which shows this area as Residential-Low Density, Staff is of the opinion that this is a commercial site and the continuation of this site as a 51 space parking lot to serve the adjacent shopping center to the north is the best use of this site. The parking lot is necessary to serve the commercial shopping center to the north. The proposed zoning and permitted uses are compatible with the adjacent uses and zoning districts.

The current use of the subject site as a 51 space parking lot has existed for a number of decades and does not appear to have created any adverse effects on adjacent properties. If the subject site is rezoned to B-3 Planned Shopping Center District, any proposed changes to the subject site from the current 51 space parking lot will have to be heard by the Plan Commission for public hearing and then by the City Council for a final decision.

Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-20 to the City Council with a recommendation for approval is suggested.

Mr. Ed Flynn, representative, was sworn in by Mrs. Poland.

Mr. Flynn stated this site has been a parking lot for forty (40) years and has been zoned R-3 Single Family Residence District for over thirty (30) years. The request to rezone the property from R-3 Single Family Residence District to B-3 Planned Shopping Center District is being made as the owner is preparing to asphalt the parking lot and the lenders are asking for the rezoning to be done.

There were no questions and no objectors present.

It was moved and seconded (Harris/Peck) to forward Calendar No. 16-20 to the City Council with a recommendation for approval. Motion carried unanimously.

There being no further business, it was moved and seconded (Harris/Peck) to adjourn the meeting. Motion carried unanimously. Chairman Livingston declared the meeting adjourned at 3:06 P.M.



Kent Newton, Secretary
Decatur City Plan Commission

MINUTES OF THE MEETING
OF THE
DECATUR PLAN COMMISSION

Thursday, August 4, 2016
City Council Chamber, Decatur Civic Center

The August 4, 2016 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present: Bill Clevenger, Bruce Frantz, Jack Myatt, Susie Peck,
Glenn Livingston, Kent Newton, Terry Smith

Members Absent: Ed Harris

Staff Present: Billy Tyus, Joselyn Stewart, Troy Hall, John Robinson,
Patrick Hoban, Janet Poland

It was moved and seconded (Clevenger/Peck) to approve the minutes of the July 7, 2016 meeting of the Decatur City Plan Commission. Motion carried with Jack Myatt, Kent Newton and Terry Smith abstaining from the vote.

New Business

Cal. No. 16-26

Petition of MARK EKISS, to rezone property located
at 4183 NORTH WATER STREET from R-5 Two
Family Residence District to O-1 Office District.

Mr. Billy Tyus was sworn in by Mrs. Janet Poland.

Mr. Tyus presented the recommendation of staff:

The vacant subject site located at 4183 North Water Street is currently zoned R-5 Two Family Residence District and consists of approximately 0.29 acres.

In October of 2016, the City Council voted on a rezoning of this parcel and five (5) others to PD Planned Development District, the proposed PD was not approved for a grocery store.

The petitioner proposes to rezone the site which is located at the Southwest corner of West Ash Avenue and North Water Street from R-5 Two Family Residence District to O-1 Office District which would allow for all those uses permitted in the O-1 Office District.

Staff recommends denial of this petition to rezone. Staff has in the past been supportive of rezoning on site in such a way where there are specific site design and land use requirements that in staff's professional opinion were compatible with the area which is not the case in this instance. Staff believes the development should occur in such a way that everyone involved understands exactly how the site will be designed and how it will allow for the business and adjacent property owners to thrive in harmony with one such possibility being a PD Planned Development. If this parcel is rezoned to O-1 Office District, it would allow for all of the permitted uses in this district that could meet design requirements for a site this size.

The adjacent zoning includes R-1 Single Family Residence District to the south, R-2 Single Family Residence District to the north, R-3 Single Family Residence District to the west and B-3 Planned Shopping Center District to the east. The O-1 Office District is not consistent with the intent of the Macon County and Decatur Comprehensive Plan which shows this site as Residential Low Density. The currently permitted uses of the O-1 District could be compatible with both the adjacent uses and zoning districts within the realm of a PD Planned Development that is required to be site specific.

Rezoning this site to O-1 Office District risks changing the character of the adjacent properties and the entrance to our City. A straight rezoning in this location does not meet the overall goals of the City.

If the commission decides to approve the rezoning an approval of a traffic analysis for the surrounding streets and intersections will be required before site plan approval of any proposed development on this property. Also, the Illinois Department of Transportation (IDOT) will need to be consulted prior to the installation of a driveway on either Ash Avenue or Water Street as it falls under their rights for access control.

Staff recommends denial of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-26 to the City Council with a recommendation for denial is suggested.

Mr. Tyus stated staff does not believe that the O-1 Office District represents the highest and best use of this property. There is not an O-1 Office District in the proximity of the property.

Chairman Glenn Livingston asked if this was the same location that was brought before the Plan Commission previously where the Plan Commission approved the item and the City Council voted against it. Mr. Tyus said yes.

Chairman Livingston asked what the basis of the denial was from City Council. Mr. Tyus stated at the time there was considerable discussion in the public about the neighborhood and the desire of the neighbors but he does not know why the Council voted the way they did.

Mr. Mark Ekiss, petitioner, was sworn in by Mrs. Poland.

Mr. Ekiss said he has been the property owner for twenty (20) years this coming March. He purchased the property to build an office building for his insurance business. The previous owners tried to rezone the property for office use and the City Council denied the rezoning since at that time there were no businesses on the west side of North Water Street. Mr. Ekiss wants to build a small office building on the property with ten (10) to fifteen (15) parking spaces. He said his office is only open weekdays from nine (9) to five (5) and this development will not create a traffic issue.

Chairman Livingston asked where the ingress and egress would be for the property. Mr. Ekiss said the far west end of the property off of Ash Avenue.

Mr. Jeff Forbes was sworn in by Mrs. Poland.

Mr. Forbes said his parents live two (2) doors down from the property. Mr. Forbes stated he would like to know what the building was going to be made out of and he would like to see site plans for the property.

Mr. John Robinson, Assistant Corporation Counsel, stated the issue before the Plan Commission is the rezoning of the property. The appearance or construction of the office building is irrelevant since any of the thirty-one (31) permitted uses in the O-1 Office District, once rezoned, are permitted uses.

There were no objectors present.

It was moved and seconded (Myatt/Frantz) to forward Calendar No. 16-26 to the City Council with a recommendation for denial of the petition as presented. Motion carried unanimously.

Cal. No. 16-27

Petition of DAVID COOPER, to rezone property located at 1215, 1225, 1227, AND 1234 WEST CERRO GORDO STREET from R-6 Multiple Dwelling District to M-1 Intense Commercial/Light Industrial District.

Mrs. Joselyn Stewart was sworn in by Mrs. Poland.

The subject site located at 1215, 1225, 1227 and 1234 West Cerro Gordo Street is currently zoned R-6 Multiple Dwelling District and consists of approximately 0.6 acres.

The portion of the subject site located North of West Cerro Gordo Street is an asphalt parking lot that serves Marquis and the portion of the subject site located South of West Cerro Gordo Street is vacant.

The petitioner proposes to rezone the subject site from R-6 Multiple Dwelling District to M-1 Intense Commercial/Light Industrial District that would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

Rezoning the site from R-6 Multiple Dwelling District to M-1 Intense Commercial/Light Industrial District should not create any adverse effects on the adjacent properties or the City as a whole as a majority of the area to the north and west are already zoned M-1 Intense Commercial/Light Industrial District.

The adjacent zoning includes M-1 Intense Commercial/Light Industrial District to the north, east and west and R-6 Multiple Dwelling District to the south and east. The Macon County and Decatur Comprehensive Plan shows this area as Retail which is partially consistent with the M-1 Intense Commercial/Light Industrial District in that this district is designed to allow retail and intense commercial uses. The existing uses to the north and west are compatible with the permitted uses in the M-1 Intense Commercial/Light Industrial District.

Staff recommends approval of the rezoning.

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 16-27 to the City Council with a recommendation for approval is suggested.

Mr. DJ Cooper, representative, was sworn in by Mrs. Poland.

Mr. Cooper stated he and his father own all the properties and also the residential rental properties that are on the opposite side of these properties. The purpose of the rezoning is so all of the properties can be attached to Marquis Beverage. They are planning on putting a sign on the south side of Marquis Beverage and the properties must be connected for an on premise sign.

Mr. Frantz asked what type of sign are they planning on using. Mr. Cooper said they plan on installing a combination sign where one-half of the sign will say Marquis and the other part would be an electronic message unit that could be shared for public use and charity. The sign will face US Route 36.

There were no objectors present.

It was moved and seconded (Peck/Smith) to forward Calendar No. 16-27 to the City Council with a recommendation for approval. Motion carried unanimously.

Chairman Livingston stated Cal. No. 16-28 was removed from the agenda.

There being no further business, it was moved and seconded (Peck/Newton) to adjourn the meeting. Motion carried unanimously. Chairman Livingston declared the meeting adjourned at 3:23 P.M.

A handwritten signature in black ink, appearing to read "Kent Newton", is written over a horizontal line.

Kent Newton, Secretary
Decatur City Plan Commission

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
June 13, 2016

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:12 P.M.

PRESENT: CHAIRMAN Robyn McCoy
VICE-CHAIRMAN Jerry Taylor
COMMISSIONER Tony Wilkins
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: COMMISSIONER Lori Donley

The Minutes of the May 9, 2016 regular meeting were presented. Commissioner Taylor moved that the May 9, 2016 minutes be approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Wilkins, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions seconded by Commissioner Taylor, and upon call of the roll, Commissioners Wilkins, Taylor, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Taylor moved to recess to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, McCoy, and Taylor voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Unfinished Business:

Authorization Request to Approve Final Scores & Establish Promotional Register for Lead Fleet Mechanic - Revised, Commissioner Wilkins moved that the Authorization Request, with the necessary correction, be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners Taylor, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores & Establish Promotional Register for Equipment Operator, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Taylor, and upon call of the roll, Commissioners Taylor, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for New Business:

Authorization Request to Approve Job Announcement & Establish Eligible Register for Library Page (Half-time) Library Internal, Commissioner Taylor moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Taylor, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

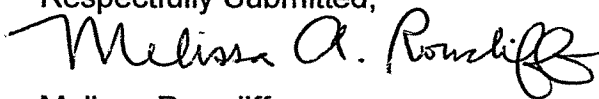
Authorization Request to Approve Job Announcement & Establish Eligible Register for Library Page (Half-time), Commissioner Taylor moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Taylor, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Personnel Actions

Commissioner Wilkins moved that the promotions, oral reprimands, suspensions, administrative leave with pay, civil service status requests, leave of absence request, probationary resignations, and retirement be received, placed on file, seconded by Commissioner Taylor, and upon call of the roll, Commissioners, McCoy, Taylor, and Wilkins voted aye. Secretary Frank declared the motion carried.

There being no further business, Commissioner Donley moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the meeting adjourned at 12:35 P.M.

Respectfully Submitted,

A handwritten signature in black ink, reading "Melissa A. Rowcliff". The signature is fluid and cursive, with the first name "Melissa" being the most prominent part.

Melissa Rowcliff
Acting Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
July 5, 2016

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 12:09 P.M.

PRESENT: CHAIRMAN Robyn McCoy
COMMISSIONER Tony Wilkins
COMMISSIONER Lori Donley
SECRETARY Penny Frank
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE-CHAIRMAN Jerry Taylor
PERSONNEL SPECIALIST Melissa Rowcliff

The Minutes of the June 13, 2016 regular meeting were presented. Commissioner Donley moved that the June 13, 2016 minutes be approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Donley moved to recess to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, McCoy, and Donley voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Unfinished Business:

Authorization Request to Approve Final Scores & Establish Register for Service Worker, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for New Business:

Personnel Actions

Commissioner Donley moved that the new hires, promotion, oral reprimand, leave of absence requests, probationary resignation, and retirements be received, placed on file, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners, McCoy, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Library Clerk I (Half-time) Library Internal, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Fleet Mechanic, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

There being no further business, Commissioner Wilkins moved to adjourn the meeting, seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the meeting adjourned at 12:50 P.M.

Respectfully Submitted,



Penny Frank
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
July 29, 2016

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 1:07 P.M.

PRESENT: CHAIRMAN Robyn McCoy
COMMISSIONER Tony Wilkins
COMMISSIONER Lori Donley
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE-CHAIRMAN Jerry Taylor

The Minutes of the July 5, 2016 regular meeting were presented. Commissioner Wilkins moved that the July 5, 2016 minutes be approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Jerd Morstatter, AFSCME Union President, Local 268 appeared before the Commission to discuss his concerns with the hiring process at the City of Decatur. He does not think all applicants for City positions are treated the same. Chairman McCoy said the Commission will look into Mr. Morstatter's concerns.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Donley moved to recess to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, McCoy, and Donley voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for Unfinished Business:

Authorization Request to Approve Final Scores & Establish Eligible Register for Police Patrol Officer, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores & Establish Eligible Register for Library Clerk I (Half-Time) – Internal, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores & Establish Eligible Register for Library Page (Half-Time), Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Commissioner McCoy called for New Business:

Personnel Actions

Commissioner Wilkins moved that the probationary period extension, appointments, oral and written reprimands, administrative leave without pay pending termination, civil service status requests, and leave of absence requests be received, placed on file, seconded by Commissioner Donley, and upon call of the roll, Commissioners, McCoy, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Account Clerk II – AFSCME Only, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Description for Local History Assistant (Half-Time) Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Senior Clerk Typist, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

There being no further business, Commissioner Donley moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the meeting adjourned at 2:22 P.M.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Penny Frank".

Penny Frank
Secretary

City Clerk

DATE: 9/2/2016

MEMO: 2016-18

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way - Decatur Area Arts Council Brew Ha Ha

SUMMARY RECOMMENDATION: Staff request that Council pass the proposed Ordinance authorizing the consumption of alcoholic liquor on the public sidewalk and street in front of the Madden Arts Center at 125 North Water Street for the Decatur Area Arts Council Brew Ha Ha event.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documents	Backup Material

ORDINANCE NO. 2016-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR
ON PUBLIC RIGHTS-OF-WAY -
-DECATUR AREA ARTS COUNCIL BREW HA HA-**

WHEREAS, the Decatur Area Arts Council Brew Ha Ha event, will be held on the public sidewalk and street in front of 125 North Water Street, on Saturday, September 24, 2016; and,

WHEREAS, it is the intention of the Decatur Area Arts Council to offer alcohol for the sale to its patrons in a tent in front of the Madden Arts Center at 125 North Water Street, Decatur, Illinois, for consumption at the Brew Ha Ha; and,

WHEREAS, such consumption of alcoholic liquor on public rights-of-way requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of the Decatur Area Arts Council and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages only may be consumed at, in or on those portions of public rights-of-way described in Paragraph 2 hereof, said day and hours being particularly described as follows:

Saturday, September 24, 2016

5:00 p.m. – 11:00 p.m.

Section 2. That no alcoholic liquor may be consumed as provided herein unless such alcoholic liquor is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon the Decatur Area Arts Council providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That except as otherwise provided herein, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

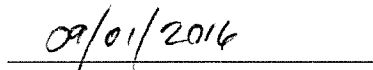
The Decatur Area Arts Council, hereafter referred to as the “sponsoring agency”, for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, during Brew Ha Ha event on Saturday, September 24, 2016, from 5:00 p.m. to 11:00 p.m., by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If permission is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency’s insurance will be primary.

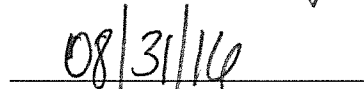
For City of Decatur, Illinois:


Authorized Representative


Date

For Sponsoring Agency:
Decatur Area Arts Council


Authorized Representative


Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 101 S. Main Street, Suite 200 Decatur IL 62523	CONTACT NAME:		
	PHONE (A/C, No, Ext): 630-595-5300 E-MAIL ADDRESS: certrequests@ajg.com	FAX (A/C, No): 630-694-4401	
INSURED Decatur Area Arts Council 125 N. Water Decatur IL 62523	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Frankenmuth Mutual Insurance Compan		13986
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 432579584

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CPP6217831	4/1/2016	4/1/2017	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			BA6217831	4/1/2016	4/1/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☒ DED ☒ RETENTION \$0			CPP6217831	4/1/2016	4/1/2017	EACH OCCURRENCE	\$1,000,000
							AGGREGATE	\$1,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	WC6217831	4/1/2016	4/1/2017	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	\$500,000
							E.L. DISEASE - EA EMPLOYEE	\$500,000
							E.L. DISEASE - POLICY LIMIT	\$500,000
A	Liquor Liability			CPP6217831	4/1/2016	4/1/2017	Occ & Agg	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Decatur is named as additional insured for the liability evidenced above arising from the operations of the named insured for Brew Ha Ha: Saturday, September 24th, 2016, 125 N Water St., Decatur, IL 62523.

CERTIFICATE HOLDER

CANCELLATION

City of Decatur
1 Gary K. Anderson Plaza
Decatur IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patricia A. Gallagher

City Clerk

DATE: 9/2/2016

MEMO: 2016-19

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT:
Resolution Approving Appointment - Plan Commission

SUMMARY RECOMMENDATION: Staff request that Council pass the proposed Resolution approving the appointment of Bruce Jeffery to the Plan Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Bruce Jeffery

Plan Commission

04/30/2019

DATED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2016-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor

ATTEST:

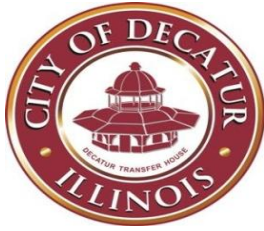
City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 19th day of September, 2016.

Julie Moore Wolfe, Mayor



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report August 2016

The Year in Play

The City of Decatur financial position remains stable, but delicate, at the present time. **The financial position continues to show slight, but steady improvement as we move forward each month in 2016.** The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2016 budget for the City was approved on December 7, 2015 by the City Council with Council Resolution R2015-131 with General Fund budget Revenue of \$66.750 million and Expense of \$65.500 million. The General Fund budget approval included a cash basis surplus of \$1.250 million.

The total 2016 City budget approved with Council Resolution R2015-131 is for budget Revenue of \$184.3 million and Expense of \$200.2 million, representing an in period cash basis deficit of \$15.9 million. The 2016 in period cash basis deficit is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, state motor fuel tax revenue funded projects, as well as other capital project initiatives of the City. The City budget was amended with Council adoption of the annual appropriation ordinance 2016-10 dated March 7, 2016 for Expense of \$200.3 million.

Challenges and unknowns remain for 2016 that may have impact on City finances and operations.

- Continued lack of a State full year budget and potential implications to the City,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

All of these factors will have significant impact on the financial position, condition, development and progress of the City of Decatur in 2016.

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement,
- Neighborhood restoration and improvement, including blighted property removal,
- Fire facility rehabilitation and potential replacement **Council approval at the June 20 meeting**

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward in 2016.

Several key initiatives will commence or continue that will have lasting impact on the City infrastructure, including:

- Local motor fuel tax funded road and street restoration, **street work soon to commence**
- Expansion of the City fiber optic cable network,
- Continue with year 3 of the Lake Decatur dredging initiative

City Financial Position

The City of Decatur ended August 2016 with a total cash position of \$49.6 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$52.8 as of the end of July. The City cash position at January 1, 2016 was \$50.1 million.

The City General Fund ended August 2016 with a cash position of \$3.6 million versus the July cash position of \$3.1 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement and community services as well as general government service.

The General Fund cash position at August 31 provides a cash reserve representing 20 days of cash reserve in the City General Fund. The best practice reserve is a 45-60 day cash reserve or \$8-11 million.

City cash at August 31 excluding the General Fund cash position is \$46.0 million, contained in Special Revenue funds (\$6.2 million), TIF Redevelopment funds (\$1.0 million), Capital funds (\$0.6 million), Debt Service fund (\$0.8 million), Internal Service funds (\$4.5 million) and Enterprise funds \$32.8 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Aug 2016	Jul 2016	Comment
Special Revenue	6.2	6.4	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	1.0	0.9	Debt service and redevelopment agreement obligations
Capital	0.6	0.6	Capital funding available
Debt	0.8	0.9	Debt service obligations
Internal Service	4.5	4.4	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	32.8	36.4	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non General Fund	46.0	49.7	
General Fund	3.6	3.1	Basic services to citizens and stakeholders
Total City Cash	49.6	52.8	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Enterprise funds decreased \$3.6 million; Public Transit decrease of \$319k, awaiting receipt of Federal operating grant in range of \$1.4 million expected for receipt in September, Sewer fund increased \$246k, Water funds decreased \$69k (in month operating margin \$1.7 million less debt payment (\$1.6 million), capex in month (\$125k), and Water Bond fund decreased \$3.5 million with payments to contractors, GLD&D invoicing to City is thru July with August therefore exposed for payment, City expects to receive invoice in late September.

The Recycling Fund continues with an outstanding cash advance due to the Water Operating Fund of \$100k. The Recycling Fund will repay the Water Operating Fund in fiscal 2016 and beyond as Recycling Fund cash flow allows.

General Fund Position

Cash

The City General fund cash position ended July at \$3.6 million, a decrease from the July cash position of \$3.1 million. The current cash balance represents a cash reserve position of 20 days (was 17 days).

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending August, 2016.

\$ (000)	Budget (4)	Year To Date (1)	Budget Target (2)	% vs Target (3)
Revenue	66,750	42,114	44,095	(4)%
Expense	65,500	40,824	42,328	(4)%
Surplus(deficit)	1,250	1,290	1,767	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with annual appropriation ordinance 2016-10 adopted by Council March 7, 2016

General Fund Revenue Comments

Revenue to date through August is \$42.1 million versus budget to date revenue of \$44.1 Million, a 4% shortfall versus the year to date budget.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With eight months into the twelve month cycle, the year-to-date benchmark is 67% of the full year budget revenue.

\$ (000)	2016 Budget	2016 YTD	YTD % of Year Budget	2015 YTD	% Change yr vs yr
State Sales Tax	11,496	7,313	64%	7,587	(4)%
Local Sales Tax	10,150	6,521	64%	6,713	(3)%
State Income Tax	8,000	5,234	65%	5,558	(6)%
Food & Beverage Tax	3,255	2,207	68%	2,099	5%
Telephone Tax	1,774	1,354	76%	1,379	(2)%
Utility Tax (Gas & Elec)	5,182	2,625	51%	1,078	144%
State Local Use Tax	1,882	1,359	72%	1,087	25%
Cable TV Tax	1,122	822	73%	830	(1)%
State Replacement Tax	1,325	817	62%	938	(13)%
Hotel Use Tax	965	440	46%	439	0%
Video Gaming Tax	765	629	82%	328	92%

Sales Tax – **state sales tax is running 3% below the full year budget target, and 4% behind the prior year; local sales tax is running 3% below the full year budget target, and 3% behind the prior year.** The sales tax revenue stream is “**the primary funding source driver**” financing the general fund, representing a revenue stream approaching \$22 million or 32% of the general fund revenue.

State Income Tax – **2% below the full year budget target and 6% below the prior year.** The 2016 budget was conservatively projected (as we envisioned at the time of the 2016 budget development), however, the distributions are at best difficult to project. This revenue stream is “**a primary funding source driver**” financing the general fund, representing a revenue stream of \$8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **on par with the full year budget target and 5% above the prior year.** The 2016 budget contemplates a 3% increase over 2015, on the heels of a 3.5% increase in 2015 vs. 2014.

Telephone Tax – **9% ahead of the full year target and 2% below the prior year.** The full year 2016 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax. We will continue to monitor to evaluate our earlier budgetary prediction.

Gas & Electric Utility Tax – **17% behind the full year budget target, however, above the prior year by 144%.** The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016. The shortfall to budget is the result of the delayed implementation of the tax increase versus the timing included in the budget, and will end the year below our original budget level, however, the increased revenue is lining up much as we predicted for future revenue gains.

State Replacement Tax – **5% below the full year budget target, 13% below the prior year.** The 2016 budget was conservatively projected (as we envisioned at the time of the 2016 budget development), however, the distributions are at best difficult to project.

Hotel Use Tax – **21% below the full year target, flat to the prior year.** City increased the hotel use tax rate from 6% to 8% effective January 1, 2016. Heads in beds for the city hotels have declined.

Video Gaming Tax – **15% above the full year budget target and 92% above the prior year.** June distribution not received was received in July plus the expected July distribution, therefore, distributions are up to date. Ongoing comparisons to the prior year will be difficult until December as the state suspended distributions commencing July in the prior year due to the lack of a state budget. 15% of the video gaming tax revenue received is receipted as revenue in the City Economic Development Fund to provide a funding source supporting economic development.

Video Gaming revenues continue to develop as no market place saturation point has yet to be discovered. Over the course of 2015 and into 2016, establishments with video gaming increased from 44 to 76, with the number of gaming machines increasing from 206 to 358 (as of July 2016). Furthermore, at present, video gaming establishments have increased to 79 with an additional 3 license applications pending.

During the 2015 period, monies played in video gaming increased from \$44.3 million to \$70.0 million, representing a 58% increase. To date in 2016, the run rate of monies played is \$92.0 million, a 30%+ increase versus 2015. So-called “net terminal income”, representing the dollar amount of “gaming proceeds” increased from \$11.4 million in 2014 to \$17.9 million in 2015, and is projected to approach \$23.0 million in 2016. Of this, the gaming machine provider pockets 35%, the local establishment pockets 35% and 30% is “taxed” with State retention of 25% and City retention (distributed from the State) of 5%.

With projected 2016 “video gaming proceeds” of \$23.0 million in calendar 2016, the dollar amount of “revenue” to the gaming machine provider approaches \$8.1 million, **the dollar amount of “revenue” to the local establishments approaches \$8.1 million**, with the dollar amount of “revenue” available to the government is \$6.9 million, shared between the State (\$5.8 million) and the City of Decatur (\$1.1 million).

General Fund Expense Comments

General Fund expense in the month of \$4.323 million was below the budget expectation of \$4.439 million. On a year to date basis, general fund spending is below budget by 4%.

The below budget spending is attributed to early year cautious behavior pending more certainty on the revenue development, a mild winter weather season requiring minimal snow plowing saving overtime costs in public works, as well as the hiring freeze exhibited during the earlier months of the year.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.8 million	Earmarked for police capital as available (\$0.4 million available)
Local Roads and Streets	\$0.7 million	Tax effective April 1. 1 st revenue receipts occurred in May amounting to \$152k, 2 nd month revenue is \$161k, 3 rd month revenue is \$159k, 4 th month is \$161k, annualized this is on the order of \$1.8+ million, and would surpass our expectations.
State Motor Fuel Tax	\$2.4 million	Earmarked for street repair and maintenance.
Major Moves	\$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	\$0.6 million	Cash position restored with Library receipt of the June property tax distribution (\$1.5 million), September property tax distribution will carry the Library forward until springtime
Library Capital Fund	\$0.2 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
2010 Bond Construction	\$0.3 million	Remaining bond fund monies are earmarked for Garage B & C repairs. Monies will be depleted in 2016.
Capital Projects	\$0.1 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	\$0.8 million	Earmarked for debt payments on current debt issues
Equipment Replacement	\$0.3 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	\$2.9 million	Coverage level required for ongoing business insurance costs including liability, property, workers compensation
Employee Insurance Fund	\$1.0 million	Coverage for healthcare and other EE benefit expense. Cash position is substandard to the level of adequate cash reserve necessary – desired cash reserve is \$1.5 million
Public Transit Operations	\$(0.5) million	Q2 operating grant of \$1.020 million received in June. Currently awaiting receipt of federal grant funding of \$1.4 million expected to be released in the near term
Storm Water Fund	\$1.0 million	Balance will begin to fund currently defined storm water projects
Sewer Fund	\$6.4 million	Balance available and revenue flow will fund currently defined sewer projects – longer term prospects for required sewer infrastructure capex replacement and pending US EPA mandates will require increased revenue flow to sustain
Water Utility Funds	\$15.9 million	Cash balance of \$15.9 million, includes \$9.7 million sequestered in the debt reserve fund, representing the next 12 months debt service payments. Remaining cash balance of \$6.2 million represents a 4 month

		reserve of water operating expense – best practice reserve is 2+ months – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$9.9 million	Balance available to pay contractor invoices for the dredging of Lake Decatur, upon cash flow depletion, city will issue another bond to finance phase 3 of the dredging initiative, scheduled for Q4 this year

Trust & Agency Fund balance of \$149.0 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$12.8 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$2.8 million of 2015 bond proceeds and \$10 million of pooled cash.

The 2015 bond proceeds invested in treasury bonds are scheduled to mature throughout 2016 in line with the anticipated cash flow requirements to pay the cost of the Lake Decatur dredging initiative.

The \$10 million of pooled cash invested in treasury bonds are scheduled to mature over the next 1-3 years.

The interest earnings from these investments are projected to be in the range of \$100k.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of December 31, 2015 is \$150.3 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2016 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2016 include debt issuance for road and street rehabilitation secured by the local motor fuel tax, debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease financing to replace certain public works vehicle equipment, a new fire apparatus and other vehicle stock covered within the operating budget of the City.

The City will continue to monitor the development of the Lake Decatur dredging initiative and resultant cash flow. City has at present \$9.9 million of 2015 bond proceeds available to be expended during the 2016 dredging season. The City is proceeding to issue 2016 Series General Obligation Bonds to raise the necessary monies to continue moving the dredging project forward.

Revenue Tracking

Revenue received in the fiscal months ending with August, 2016 of \$105.1 million is 57% of the annual revenue budget of \$184.3 million.

State of Illinois distribution of income tax revenues to local governmental entities is two months delayed, as of August 31, 2016. The amount due to the City of Decatur General Fund is \$1.2 million.

Of note, the property tax revenues received by the City according to the 2015 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2016

The 2015 property tax levy, approved by Council in December, 2015 with Council Ordinance 2015-69, for a tax levy amount of \$13.3 million, has been certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2015 EAV period, with property tax payable in 2016, is \$827,227,091, an increase in EAV of 0.62% versus the prior year EAV of \$822,152,764.

The City property tax rate for 2015 EAV with tax payable in 2016 is 1.63498% versus the prior year tax rate of 1.43527%. The City property tax rate is projected to remain in the 16% range of the total property tax rate for City property owners.

The June civil city property tax distribution received amounted to \$6.867 million of expected full year collection amount of \$13.254 million, or 51% of the full year expectation. The June collection rate and distribution is slightly behind prior year 1st collections and distributions (prior year was 52%).

The June TIF Redevelopment District property tax distribution received amounted to \$1.043 million of expected full year collection of \$1.784 million, or 57% of full year expectation. The June collection rate and distribution is slightly ahead of prior year 1st collections and distributions (prior year was 56%).

The next property tax distribution is scheduled to occur in September.

Expenditure Tracking

Expenditures to August of \$104.8 million are 52% of the revised full year budget of \$200.2 million, which represents a 15% to date under spending situation versus the total City annual budget.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through August is a profit of \$6.0 million on revenues of \$22.2 million; current performance exceeds the budget expectation and the prior year.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full time staffing level is 475 FTE's versus budget of 491 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
September 14, 2016



Fiscal Year 2016

Fiscal Period Ending August, 2016

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: August, 2016

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	3,126,044.57	4,681,549.88	4,323,252.75	136,530.74		3,620,872.44		3,620,872.44	0.00
12	Special Revenue Funds PLANNING FUND	276,341.39	24,280.92	4,305.70	0.00		296,316.61		296,316.61	
17	HOME FUND	105,238.81	17,335.92	75,969.06	0.00		46,605.67		46,605.67	
18	CDBG FUND	(188,094.91)	30,751.59	34,746.05	0.00		(192,089.37)		(192,089.37)	
22	DUATS FUND	162,392.04	99,841.00	200,330.69	0.00		61,902.35		61,902.35	
25	DRUG ENFORCEMENT FUND	748,396.50	89,224.82	28,111.49	0.00		809,509.83		809,509.83	
26	DUI FINES AND FEES FUND	129,384.80	5,652.69	12,464.78	0.00		122,572.71		122,572.71	
27	POLICE LAB & PROGRAMS	38,162.84	461.09	4,466.12	0.00		34,157.81		34,157.81	
32	FIRE GRANT	4,574.94	0.14	0.00	0.00		4,575.08		4,575.08	
33	POLICE CAPITAL FUND	474,414.64	13.66	40,140.91	0.00		434,287.39		434,287.39	
34	BUILDING FUND	(11,559.72)	49,451.00	55,702.02	0.00		(17,810.74)		(17,810.74)	
35	LIBRARY FUND	834,997.52	34,658.91	289,472.69	38,468.42		618,652.16		618,652.16	
36	MUNICIPAL BAND FUND	13,980.10	431.06	24,402.79	0.00		(9,991.63)		(9,991.63)	
39	JUSTICE ADMIN GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
42	LOCAL STREETS & ROADS	472,331.89	210,769.41	7,500.00	0.00		675,601.30		675,601.30	
46	MOTOR FUEL TAX FUND	2,244,389.00	174,226.15	49,315.76	0.00		2,369,299.39		2,369,299.39	
47	MAJOR MOVES	109,557.84	3.22	5,000.00	0.00		104,561.06		104,561.06	
49	FIRE CAPITAL FUND	378,694.93	68,528.47	166,044.28	0.00		281,179.12		281,179.12	
58	LIBRARY CAPITAL	150,204.63	4.52	0.00	0.00		150,209.15		150,209.15	
59	LIBRARY TRUST FUNDS	277,765.71	73.53	1,290.62	0.00		276,548.62		276,548.62	
82	DCDF FUND	99,911.43	4,022.82	496.72	0.00		103,437.53		103,437.53	
83	NEIGHBORHOOD IMPROVEMENTS	60,263.28	1.81	213.68	0.00		60,051.41		60,051.41	
85	GRANT FUND	7,654.00	0.00	0.00	0.00		7,654.00		7,654.00	
	Total Special Revenue Funds	6,389,001.66	809,732.73	999,973.36	38,468.42	0.00	6,237,229.45	0.00	6,237,229.45	0.00
19	TIF & Redevelopment Funds OLDE TOWNE TIF FUND	273,589.40	8.23	0.00	0.00		273,597.63		273,597.63	
20	SE PLAZA TIF FUND	345,908.37	9,010.54	0.00	0.00		354,918.91		354,918.91	
21	WABASH CROSSING TIF	132,614.15	3.99	0.00	0.00		132,618.14		132,618.14	
23	EASTGATE TIF FUND	17,356.73	17,868.82	0.00	0.00		35,225.55		35,225.55	
24	SOUTHSIDE TIF FUND	40,611.67	1.22	0.00	0.00		40,612.89		40,612.89	
28	PINES SHOPPING CENTER TIF	51,962.75	3,051.61	0.00	0.00		55,014.36		55,014.36	
29	GRAND & OAKLAND TIF	86,946.09	5,002.69	0.00	0.00		91,948.78		91,948.78	
	Total TIF & Redevelpmnt Funds	948,989.16	34,947.10	0.00	0.00	0.00	983,936.26	0.00	983,936.26	0.00
40	Capital Funds PEG CAPITAL FUND	203,392.67	6.12	31.67	0.00		203,367.12		203,367.12	
43	2010 PROJECT FUND	347,464.26	10.44	750.00	0.00		346,724.70	0.00	346,724.70	
45	CAPITAL PROJECT FUND	70,867.61	2.13	0.00	0.00		70,869.74		70,869.74	
	Total Capital Funds	621,724.54	18.69	781.67	0.00	0.00	620,961.56	0.00	620,961.56	0.00

City of Decatur
Treasurer's Cash Report

Month of: August, 2016

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	899,822.06	10,989.53	67,840.63	0.00		842,970.96		842,970.96	0.00
60	Internal Service Funds FLEET MAINTENANCE	271,643.33	208,459.01	226,620.71	0.00		253,481.63		253,481.63	
61	EQUIPMENT REPLACEMENT	312,398.89	17.29	0.00	0.00		312,416.18		312,416.18	
64	RISK MANAGEMENT	2,867,393.29	173,091.32	133,658.53	0.00		2,906,826.08		2,906,826.08	
65	INSURANCE FUND	972,204.54	844,826.73	783,494.28	0.00		1,033,536.99		1,033,536.99	
	Total Internal Service Funds	4,423,640.05	1,226,394.35	1,143,773.52	0.00	0.00	4,506,260.88	0.00	4,506,260.88	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	(216,892.87)	226,539.27	545,465.28	0.00		(535,818.88)		(535,818.88)	0.00
78	STORM WATER	958,784.82	127,036.85	104,788.03	0.00		981,033.64		981,033.64	
79	SEWER FUND	6,200,253.39	473,414.62	227,181.92	0.00		6,446,486.09		6,446,486.09	
80	WATER FUND	4,193,964.34	2,768,507.87	2,743,930.24	31,303.66		4,249,845.63		4,249,845.63	100,000.00
81	WATER CAPITAL	2,052,149.92	160.66	124,852.09	0.00		1,927,458.49		1,927,458.49	
86	WATER DEBT	9,700,000.00	0.00	0.00	0.00		9,700,000.00		9,700,000.00	0.00
88	RECYCLING PROGRAM	100,510.19	60,000.20	53,020.10	0.00		107,490.29		107,490.29	(100,000.00)
89	WATER BOND	4,612,262.99	7,421.22	3,484,530.64	5,892,753.80		7,027,907.37	2,909,061.02	9,936,968.39	0.00
	Total Enterprise Funds	27,601,032.78	3,663,080.69	7,283,768.30	5,924,057.46	0.00	29,904,402.63	2,909,061.02	32,813,463.65	0.00
90	Trust & Agency Funds FIRE PENSION FUND	1,390,307.88	361,908.03	603,339.12	0.00	(240,888.07)	907,988.72	63,085,088.75	63,993,077.47	
91	POLICE PENSION FUND	1,187,662.48	272,469.91	663,084.49	0.00	(148,967.85)	648,080.05	84,331,865.44	84,979,945.49	
	Total Trust & Agency Funds	2,577,970.36	634,377.94	1,266,423.61	0.00	(389,855.92)	1,556,068.77	147,416,954.19	148,973,022.96	0.00
	Total City Funds	46,588,225.18	11,061,090.91	15,085,813.84	6,099,056.62	(389,855.92)	48,272,702.95	150,326,015.21	198,598,718.16	0.00
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,031,553.71	10,031,553.71	
Memorandum Items										
	City Funds ex Trust & Agency	44,010,254.82	10,426,712.97	13,819,390.23	6,099,056.62	0.00	46,716,634.18	12,940,614.73	49,625,695.20	0.00

City of Decatur
Treasurer's Investment Report

Month of: **August, 2016**

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2016	Estimated Income
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	530.10	0.00 ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	2,717.03	0.00 ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	5,750.00	0.00 ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	11,574.39	0.00 ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	13,101.22	0.00 ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	22,912.09	0.00 ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00 ok
US Treasury Bond	11/15/16	0.62500%	1,000,000.00	999,804.69	0.00	999,804.69	5,139.34	1,851.22	3,288.12	3,125.00	6,250.00 ok
US Treasury Bond	12/15/16	0.62500%	200,000.00	199,890.63	0.00	199,890.63	1,087.77	266.39	821.38	625.00	1,250.00 ok
US Treasury Bond	12/31/16	0.62500%	1,400,000.00	1,401,148.43	451.77	1,401,600.20	1,046.19	1,497.96	0.00	0.00	8,750.00 ok
Federated US Treasury Cash Reserves	Liquid		236,753.32	236,753.32	76,012.18	312,765.50	651.17	44.45	606.72	606.14	562.98 ok
Total Investment(s)			2,836,753.32	2,837,597.07	76,463.95	2,914,061.02	65,726.86	3,660.02	62,518.61	60,940.97	16,812.98

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2016	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	2,500.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	1,000,000.00	999,453.13	0.00	999,453.13	4,798.50	1,331.97	3,466.53	3,125.00	6,250.00 ok
US Treasury Bond	04/30/17	0.87500%	1,000,000.00	1,001,328.13	0.00	1,001,328.13	6,722.41	2,948.37	3,774.04	3,774.04	8,750.00 ok
US Treasury Bond	10/31/17	0.75000%	1,000,000.00	996,875.00	0.00	996,875.00	5,762.06	2,527.17	3,234.89	3,234.89	7,500.00 ok
US Treasury Bond	12/15/17	1.00000%	1,050,000.00	1,050,779.30	0.00	1,050,779.30	8,061.47	2,237.70	5,823.77	5,250.00	10,500.00 ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	8,637.30	4,733.61	3,903.69	3,903.69	11,250.00 ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	13,819.68	3,836.07	9,983.61	9,000.00	18,000.00 ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	11,756.32	5,815.40	5,940.92	5,940.92	15,312.50 ok
US Treasury Bond	06/30/17	0.62500%	1,000,000.00	1,000,000.00	0.00	1,000,000.00	1,310.35	1,069.97	240.38	240.38	6,250.00 ok
Federated US Treasury Cash Reserves	Liquid		106,974.86	106,974.86	54,238.98	161,213.84	152.15	24.36	127.79	127.53	290.18 ok
Total Investment(s)			10,006,974.86	9,977,314.73	54,238.98	10,031,553.71	63,793.46	24,524.62	39,268.84	37,096.45	84,102.68

GRAND TOTALS:	<u>12,843,728.18</u>	<u>12,814,911.80</u>	<u>130,702.93</u>	<u>12,945,614.73</u>	<u>129,520.32</u>	<u>28,184.64</u>	<u>101,787.45</u>	<u>98,037.42</u>	<u>100,915.66</u>
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Notes:

All initial investments settled on 11/25/15.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.

name		debt liquidated		gz approved											
Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref)	Debt at 1/1/2016	FY16 Principal Payments	FY16 Interest Payments	Debt at 12/31/2016	FY16 Total Debt Payments
1st	2nd														
Bond Debt															
Amort sch #															
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	8,120,000	825,000	349,113	7,295,000	1,174,113
11	2010A Bonds	LOC Payoff-Reynolds Blding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	8,090,000	180,000	440,158	7,910,000	620,158
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	24,200,000	1,120,000	1,340,418	23,080,000	2,460,418
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	2,045,000	200,000	77,750	1,845,000	277,750
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	480,000	245,000	16,750	235,000	261,750
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,715,000	605,000	141,731	6,110,000	746,731
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	14,580,000	1,205,000	626,225	13,375,000	1,831,225
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	23,325,000	835,000	1,026,963	22,490,000	1,861,963
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	23,305,000	790,000	939,510	22,515,000	1,729,510
xxx															
xxx															
xxx															
Total Bond Debt										124,200,000	110,860,000	6,005,000	4,958,618	104,855,000	10,963,618
Promissory Notes & Loans Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,365,000	180,000	80,855	1,185,000	260,855
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	16,454,080	642,538	562,462	15,811,542	1,205,000
15	IEPA Contruction Loan	Nitrate Facility (L17-1674)	2002		2022	80	80	6/1	12/1	7,172,169	2,750,720	407,387	76,971	2,343,333	484,358
16	IEPA Water Loan	Water Projects (L17-2552)	2011		2031	80	80	1/10	7/10	6,993,328	5,786,889	361,681	-	5,425,208	361,681
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L17-4873)	2013		2034	79	79	12/15	6/15	7,589,673	7,282,353	320,236	138,824	6,962,117	459,060
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	1,065,557	296,772	19,466	768,785	316,238
34	IEPA Contruction Loan Pending	Union Street Sewer (L17-5280)	2015		2035	79	79	1/8	7/8	2,126,122	2,126,122	82,230	37,074	2,043,892	119,304
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	439,940	58,643	10,119	381,297	68,762
35	Soy Capital Pending	Motorola Radio System	2015		2022	10/70	10/70	1/5		986,826	986,826	137,785	23,215	849,041	161,000
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	249,594	141,851	2,928	107,743	144,779
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	2016		2019	33	33	Qtry	Qtry	62,860	-	10,217	603	52,643	10,820
xxx															
xxx															
xxx															
Total Notes & Loans Payable										47,368,044	38,507,081	2,639,340	952,517	35,930,601	3,591,857
Capital Leases															
19	Busey Bank	Fire Apparatus - Aerial Platform	2011		2018	49	49	9/1		947,850	424,905	138,474	10,070	286,431	148,544
21	Busey Bank	Police Vehicles - SUV (1)	2013		2017	33	33	Qtry	Qtry	26,911	10,294	6,847	133	3,447	6,980
22	Busey Bank	Water Service Truck (1)	2013		2018	80	80	Qtry	Qtry	33,988	17,383	6,865	280	10,518	7,145
24	Busey Bank	Sewer Vactor Truck (1)	2013		2018	79	79	Qtry	Qtry	321,998	181,037	64,689	3,106	116,348	67,795
26	Busey Bank	Water Service Truck (1)	2014		2019	80	80	Qtry	Qtry	25,150	16,632	5,003	295	11,629	5,298
27	Busey Bank	Traffic Service Truck (1)	2014		2019	10	10	Qtry	Qtry	31,114	20,576	6,190	364	14,386	6,554
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	216,311	143,747	2,077	72,564	145,824
new	To be determined	Police Vehicles - Interceptor (5)	2016		2018	33	33	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Traffic Mgr Ford Escape	2016		2021	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Cat Backhoe	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Dump Truck (2)	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Streets Endloader	2016		2023	61	61	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Sewer Vactor Truck (1)	2016		2023	79	79	Qtry	Qtry	-	-	-	-	-	-
new	To be determined	Sewer Street Sweeper (2)	2016		2023	79	79	Qtry	Qtry	-	-	-	-	-	-
xxx															
xxx															
xxx															
xxx															
Total Capital Leases										1,674,510	887,138	371,815	16,325	515,323	388,140
Total City Debt										173,242,554	150,254,219	9,016,155	5,927,460	141,300,924	14,943,615

**City of Decatur
Debt Schedule**

PBC

Period Ending: 2016 Budget
date of update: June 10, 2016

home		debt liquidated							
Debt Instrument		Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt									
Amort sch #									
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%			
Total Bond Debt									
Promissory Notes & Loans Payable									
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot interest payment			
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruccion Loan	Nitrate Facility (L17-1674)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L17-2552)	wire transfer	Illinoio EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruccion Loan	Lakeshore Drive Sewer (L17-4873)	wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)	check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruccion Loan Pending	Union Street Sewer (L17-5280)	wire transfer	Illinoio EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)	check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital Pending	Motorola Radio System	check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	check	Busey Bank	Busey Bank	fund 33 100%			
36	Busey Bank	Fire Vehicles - Interceptor (2) (23250)	check	Busey Bank	Busey Bank	fund 33 100%			
Total Loans Payable									
Capital Leases									
19	Busey Bank	Fire Apparatus - Arial Platform	check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles - SUV (1)	check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1)	check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1)	check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
new	To be determined	Police Vehicles - Interceptor (5)							
new	To be determined	Traffic Mgr Ford Escape							
new	To be determined	Streets Cat Backhoe							
new	To be determined	Streets Dump Truck (2)							
new	To be determined	Streets Endloader							
new	To be determined	Sewer Vactor Truck (1)							
new	To be determined	Sewer Street Sweeper (2)							
Total Capital Leases									
Total City Debt									

City of Decatur
2010 Bond Issue - Status of Bond Fund 43

Month of: August, 2016

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D
PNC letters of credit							
Wabash Crossing Payoff	4,739,872						4,739,872
West End Loan payoff	334,878						334,878
300 N Water demolitions	1,249,560						1,249,560
Reynolds Building, etc	2,223,000						2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963			11,260,000
Ground water supply		5,000,000	(3,294,961)	19,280			5,000,000
Dam repairs		1,746,080	2,559,779	16,633			1,746,080
Downtown streetscapes		6,260,000	248,327	371,856			6,260,000
Downtown lighting		2,500,000					2,500,000
Central Park & Transfer House		1,170,843					1,170,843
Parking Garage project			366,413		2,401,272	63,134	2,401,272
Olde Towne TIF Debt Service					422,393		422,393
Refunding 1998 issue							1,821,190
Total available for use	8,547,310	27,936,923	-	935,732	2,823,665	63,134	41,129,088

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY16	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																					
Miscellaneous Income				350	527,613							17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	179	51		24,245	24,261	489					480,625			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	179	51	-	24,245	41,451	489	-	-	-	-	1,025,778			
Expenditures																					
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949			678	1,406	875	91					26,733			
Fiscal Agents Fees	678																678	1,356			
Transfer to Debt Service Fund		20,160					800,000										512	820,673			
Pay Off Letters of Credit	6,303,472																1,820,000	6,303,472	6,324,310		
Pay Off 1998 Bond Issue																		1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																	2,223,000	2,223,000		
Olde Towne TIF Debt Service													422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	210,237	1,912									10,530,679	10,551,026	11,019	9,327
Dredging			1,974,603	8,990,314	903,488	40,000												11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	35,767											924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632											4,322,492	4,322,492	0	0
Parking								16,376	23,838		88,140	2,236,531	59,111	68,913	11,711			2,504,620	2,830,819	18,431	307,768
Total Expenditures	8,527,150	20,160	2,139,484	11,365,905	7,893,086	4,933,463	1,965,490	226,614	25,750	678	89,546	2,237,407	481,595	68,913	11,711	1,820,678	512	41,808,142	42,127,955	29,450	317,095
Unexpended Funds 4/30/11	20,160		25,803,377							2,822,987						512		28,647,037			
Unexpended Funds 4/30/12	20,160			14,565,865							2,757,686					512		17,344,224			
Unexpended Funds 4/30/13		0			7,354,745							561,730					0	7,916,475			
Unexpended Funds 12/31/13						2,444,241							80,624					2,524,866			
Unexpended Funds 12/31/14							598,858							11,711				610,569			
Unexpended Funds 12/31/15								372,423							0			372,423			
Unexpended Funds 8/31/16									346,725									346,725			
																			Approved use of Funds		
																			Franklin St 9,327		
																			Parking 307,768		
																			Unassigned 0		
																			317,095		

Approved use of Funds
Franklin St 9,327
Parking 307,768
Unassigned 0
317,095

Project scope(s)
2010A LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement
2010B Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations, Parking Garage B&C renovation and construct new lot on N Main St
2010C Parking Garage B&C renovation and construct new lot on N Main St
2010D Bond refunding of 1998 GO Bond (Library)

City of Decatur
Water Bond Issue - Status of Water Bond Fund 89

Month of: **August, 2016**
gz projection

Bond Issuance	2015
Par Value of Bonds	23,305,000
Premium	1,073,300
Total Source of Funds	24,378,300
Total Use of Funds	24,378,300
Underwriter's Discount	163,135
Bond Insurance	84,770
Closing Costs	127,880
Bond Proceeds	24,002,515

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On September 3, 2015, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in each subsequent fiscal year 2017 and 2018.

Project Scope	
Temporary Easements	-
Road Improvements	-
Dredging	24,002,515
Other	-
Total Scope	24,002,515

Actual Bond Spend Activity in Fiscal year 2015	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	-	-	-	-	-	-	-	-	24,002,515	24,003,086	24,003,974	22,481,560	
Revenues													
Interest Income									571	888	693	(2,611)	(459)
Other													-
Total Revenue	-	-	-	-	-	-	-	-	571	888	693	(2,611)	(459)
Expenditures													
Dredging											1,523,107	5,269,868	6,792,975
Sediment Basin Rehab													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	1,523,107	5,269,868	6,792,975
Ending cash available	-	-	-	-	-	-	-	-	24,003,086	24,003,974	22,481,560	17,209,080	

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	17,209,080	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,936,968	9,936,968	9,936,968	
Revenues													
Interest Income	2,692	12,030	84	60	5,094	1,164	3,565	7,421					32,109
Other													-
Total Revenue	2,692	12,030	84	60	5,094	1,164	3,565	7,421	-	-	-	-	32,109
Expenditures													
Dredging	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531					7,304,221
Sediment Basin Rehab/Dredge													-
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531	-	-	-	-	7,304,221
Ending cash available	17,193,118	16,621,834	16,609,842	16,128,392	16,115,899	13,474,968	13,414,078	9,936,968	9,936,968	9,936,968	9,936,968	9,936,968	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	6,866,532	-	-					6,866,532	13,224,000	52%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	1,043,265	-	-					1,043,265	1,693,700	62%
	OTHER TAXES TOTAL		-	-	-	-	-	7,909,796	-	-	-	-	-	-	7,909,796	14,917,700	53%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	848,993	833,995	1,036,321	703,472	744,767	840,488	791,839	867,107					6,666,982	11,124,000	60%
var	STATE SALES TAX	var	946,811	904,631	1,119,498	824,458	867,538	940,736	887,325	943,818					7,434,814	11,958,000	62%
	OTHER TAXES TOTAL		1,795,803	1,738,625	2,155,819	1,527,930	1,612,305	1,781,224	1,679,164	1,810,924	-	-	-	-	14,101,796	23,082,000	61%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	233,851	34,945	-	244,327	31,932	-	276,652	-					821,707	1,122,000	73%
301203	FOOD & BEVERAGE TAX	10	259,729	256,324	278,075	268,232	281,815	281,183	274,189	307,727					2,207,274	3,254,500	68%
301204	HOTEL AND MOTEL TAX	10	17,954	36,768	62,867	52,011	67,897	76,521	63,123	63,001					440,142	965,000	46%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-					-	9,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	4,251,841	-	-					4,251,841	8,207,270	52%
301202	TELEPHONE UTILITY TAX	10	166,328	157,953	224,336	164,578	152,247	164,137	160,724	163,428					1,353,731	1,774,000	76%
301209	UTILITY TAX - ELECTRIC & GAS	10	177,332	138,838	326,307	432,107	393,246	363,226	377,172	416,495					2,624,723	5,182,000	51%
	Sub Total		855,194	624,828	891,586	1,161,255	927,137	5,136,908	1,151,860	950,651	-	-	-	-	11,699,418	20,513,770	57%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,822	2,091	2,440	2,224	2,272	2,557	2,461	2,641					19,509	33,000	59%
301205	LOCAL SALES TAX	10	830,693	815,660	1,018,670	685,172	726,467	822,188	772,909	848,807					6,520,567	10,149,700	64%
301207	LOCAL USE TAX	10	295,435	146,086	208,903	128,350	130,832	153,738	149,743	145,710					1,358,797	1,882,000	72%
302105	STATE INCOME TAX	10	912,628	-	751,474	822,346	476,082	1,774,951	-	496,310					5,233,791	8,000,000	65%
302104	STATE REPLACEMENT TAX	10	151,704	-	66,379	209,923	169,604	12,343	185,227	21,563					816,743	1,325,000	62%
301201	STATE SALES TAX	10	931,461	889,236	1,105,627	809,108	852,188	925,386	871,108	928,468					7,312,581	11,495,600	64%
301210	VIDEO GAMING TAX	10	68,245	72,681	71,917	83,206	91,316	-	167,169	74,816					629,349	765,000	82%
	Sub Total		3,192,987	1,925,755	3,225,410	2,740,330	2,448,762	3,691,164	2,148,617	2,518,315	-	-	-	-	21,891,338	33,650,300	65%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	123,643	41,852	41,616	41,734	41,734	42,176	42,176	42,176					417,106	501,000	83%
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	187,378	-	-					187,378	366,000	51%
	Sub Total		123,643	41,852	41,616	41,734	41,734	229,553	42,176	42,176	-	-	-	-	604,483	867,000	70%
CHARGE SERVICES (INTERNAL CITY)																	
various	GENERAL FUND	10	564,759	616,969	606,432	548,140	551,245	557,471	542,341	693,695					4,681,053	7,232,713	65%
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759					614,075	921,000	67%
303510	ELECTRIC AGGREGATION ADMIN	10	7,209	8,513	7,590	6,499	6,459	5,722	9,064	11,069					62,125	90,000	69%
	Sub Total		83,968	85,272	84,350	83,259	83,218	82,481	85,824	87,829	-	-	-	-	676,200	1,011,000	67%
Grants																	
various	STATE & OTHER	10	870	5,790	5,280	1,223	-	3,426	-	27,873					44,463	50,000	89%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

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Period Ending: August, 2016

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
Fees for Services External																
various ADMIN COURT FEES & FINES	10	11,721	11,393	24,622	10,592	16,367	18,886	15,146	16,375					125,101	260,000	48%
304401 BUILDING PERMITS	10	11,829	8,872	29,612	36,031	11,671	20,001	12,328	16,106					146,451	249,000	59%
305501 COURT FINES (COUNTY)	10	19,609	-	54,287	26,764	18,335	26,272	19,019	16,812					181,098	260,000	70%
310010 FIRE PROGRAMS	10	80	80	370	3,520	3,309	969	860	320					9,508	16,000	59%
various LAKE LICENSES & PERMITS	10	-	-	21,960	43,207	60,294	38,180	14,879	3,672					182,192	165,000	110%
304304 LIQUOR LICENSES	10	(7,144)	2,706	8,415	27,218	217,851	216,870	31,509	1,932					499,357	390,000	128%
various MISC INCOME & REIMBURSE	10	5,865	7,588	14,795	5,857	15,166	11,703	17,809	6,160					84,944	300,513	28%
various OTHER FINES & FEES	10	35,249	43,422	52,061	38,986	51,392	60,324	47,529	51,668					380,630	615,200	62%
various OTHER LICENSES	10	15,745	2,700	2,435	4,903	1,275	1,570	675	2,522					31,825	83,000	38%
various PARKING	10	30,524	33,577	37,342	33,002	35,235	32,943	26,514	27,864					257,001	414,000	62%
303408 SANITARY DISTRICT	10	25,635	24,627	24,235	26,199	24,256	24,859	25,223	24,242					199,277	281,904	71%
303405 SCHOOL DISTRICT REIMB	10	-	193,188	-	-	-	-	-	193,188					386,376	390,000	99%
Sub Total		149,114	328,153	270,134	256,279	455,150	452,576	211,491	360,862	-	-	-	-	2,483,759	3,424,617	73%
Investment/Other Income																
309900 BOND OR NOTE PROCEEDS	10	-	-	-	-	30,205	-	-	-					30,205	-	-
307101 INTEREST INCOME	10	41	45	302	182	706	939	682	149					3,048	600	508%
Sub Total		41	45	302	182	30,911	939	682	149	-	-	-	-	33,253	600	5542%
General Fund Total		4,970,576	3,628,664	5,125,110	4,832,402	4,538,156	10,154,520	4,182,990	4,681,550	-	-	-	-	42,113,967	66,750,000	63%
Development Services																
various PLANNING	12	19,255	21,342	20,313	21,198	22,627	6,442	38,618	24,281					174,076	657,000	26%
various HOME PROGRAM	17	4,137	10,580	10,359	10,912	58,641	50,540	56,829	17,336					219,334	907,100	24%
various CDBG	18	55,822	39,234	58,594	35,573	17,424	3,725	2,798	30,752					243,920	1,669,300	15%
various DUATS	22	2	57,639	25	11	45,440	55	33	99,841					203,046	320,035	63%
various PEG PROJECTS	40	16,717	6,992	25	16,610	6,430	53	22,858	6					69,691	100,000	70%
various DCDF	82	2,693	1,643	5,325	2,638	789	2,799	2,255	4,023					22,165	36,000	62%
various NEIGHBORHOOD IMPROVEMENTS	83	1	1	10	5	16	19	13	2					67	-	-
various URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-					-	777,000	0%
various USEPA GRANT FUND	85	-	-	700	132	-	-	-	-					832	200,000	0%
various RECYCLING	88	52,067	66,765	58,173	56,327	57,626	57,196	53,739	60,000					461,892	709,284	65%
Sub Total		150,693	204,195	153,526	143,405	208,992	120,829	177,143	236,240	-	-	-	-	1,395,024	5,375,719	26%
Redevelopment & TIF																
various OLDE TOWNE TIF	19	0	0	0	0	0	500,295	65	8					500,368	968,000	52%
various SE PLAZA TIF	20	9,009	9,006	7,391	9,009	9,034	183,636	12,441	9,011					248,537	405,000	61%
various WABASH CROSSING TIF	21	1	0	1	0	1	165,794	31	4					165,832	200,000	83%
various EASTGATE TIF	23	17,777	16,701	17,192	17,161	17,256	100,667	13,534	17,869					218,156	278,300	78%
various SOUTHSIDE TIF	24	0	0	3	1	4	22,694	8	1					22,713	23,000	99%
various PINES SHOPPING CENTER TIF	28	3,051	3,051	1,712	3,050	3,052	37,924	4,880	3,052					59,772	109,400	55%
various GRAND & OAKLAND TIF	29	5,001	5,001	5,848	5,001	5,003	66,819	5,117	5,003					102,792	170,500	60%
Sub Total		34,839	33,760	32,147	34,223	34,351	1,077,828	36,077	34,947	-	-	-	-	1,318,170	2,154,200	61%
Public Safety																
various DRUG ENFORCEMENT	25	1,468	158,389	10,509	15,733	6,882	21,496	638	89,225					304,340	242,300	126%
various DUI COURT FINES	26	7,362	410	20,228	11,876	7,186	8,327	7,745	5,653					68,787	118,900	58%
various POLICE PROGRAMS/LAB	27	641	661	6	220	930	605	188	461					3,711	15,010	25%
various FIRE EMERGENCY GRANT	32	-	-	40,913	3	1	0	4,038	0					44,955	100,000	45%
various POLICE CAPITAL	33	4	13,324	355,805	5,678	3,565	1,051	51	14					379,492	394,700	96%
various JUSTICE ADMIN GRANT	39	-	-	-	-	-	-	-	-					-	30,500	0%
various FIRE CAPITAL	49	0	220,002	26,987	15	20,293	6,839	207,977	68,528					550,642	515,000	107%
Sub Total		9,476	392,786	454,448	33,526	38,856	38,317	220,637	163,881	-	-	-	-	1,351,926	1,416,410	95%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Debt Service																	
various	DEBT SERVICE	50	537,471	537,443	303,173	10,997	(1,104,528)	997,673	95,841	10,990					1,389,060	10,595,074	13%
Public Works & Capital																	
various	LOCAL STREETS & ROADS	42	-	-	-	1,614	151,164	160,815	158,738	210,769					683,101	1,500,000	46%
various	2010 PROJECT FUND	43	6	6	5	5	6	6	7	10					51	-	-
various	CAPITAL STREET PROJECTS	45	2	72,736	19	5	17	21	15	2					72,816	-	-
various	MFT PROJECTS	46	190,161	165,965	174,015	145,525	183,332	261,598	108,965	174,226					1,403,788	2,201,739	64%
various	MAJOR MOVES	47	1	1	30,013	50,008	34	38	23	3					80,122	2,072,913	4%
various	FLEET MAINTENANCE	60	237,745	200,188	199,981	200,947	208,295	208,899	217,707	208,459					1,682,221	2,771,393	61%
various	EQUIPMENT REPLACEMENT	61	6	(11)	73	(513)	116	76	115	17					(120)	-	-
various	STORMWATER PROJECTS	78	115,736	124,423	125,222	163,829	150,258	120,822	113,657	127,037					1,040,983	1,864,400	56%
various	SEWER PROJECTS	79	385,087	393,288	379,087	357,677	370,077	385,025	407,300	473,415					3,150,956	11,062,900	28%
	Sub Total		928,743	956,597	908,416	919,099	1,063,296	1,137,300	1,006,528	1,193,939	-	-	-	-	8,113,919	21,473,345	38%
Management Services																	
various	MASS TRANSIT	70	2,269,028	44,268	77,196	36,499	52,779	1,084,314	95,463	226,539					3,886,086	9,804,544	40%
	Sub Total		2,269,028	44,268	77,196	36,499	52,779	1,084,314	95,463	226,539	-	-	-	-	3,886,086	9,804,544	40%
Library																	
various	LIBRARY OPERATIONS	35	73,318	29,950	55,562	91,436	76,374	1,478,418	148,155	34,659					1,987,872	3,572,640	56%
various	LIBRARY CAPITAL	58	2	3	23	10	35	44	31	5					153	50,000	0%
various	LIBRARY TRUST FUNDS	59	354	205	4,282	19	200	1,379	1,205	74					7,719	10,000	77%
	Sub Total		73,675	30,157	59,867	91,466	76,609	1,479,842	149,391	34,737	-	-	-	-	1,995,744	3,632,640	55%
Other Miscellaneous																	
various	BUILDING FUND	34	-	-	-	-	49,455	49,456	49,451	49,451					197,814	3,296,000	6%
various	BAND	36	513	513	1,253	515	1,368	37,582	1,004	431					43,180	94,856	46%
various	RISK MANAGEMENT	64	173,054	173,057	173,470	173,212	173,688	173,861	173,598	173,091					1,387,032	2,083,823	67%
various	EMPLOYEE BENEFIT	65	837,399	839,413	833,511	854,175	810,030	1,201,875	774,449	844,827					6,995,679	10,789,525	65%
	Sub Total		1,010,966	1,012,984	1,008,234	1,027,902	1,034,542	1,462,774	998,502	1,067,800	-	-	-	-	8,623,705	16,264,204	53%
Water Utility & Capital																	
various	WATER	80	2,108,608	2,232,062	2,300,805	2,225,094	5,434,416	2,579,995	2,504,463	2,768,508					22,153,952	27,818,904	80%
various	WATER CAPITAL	81	18	49	1,000,280	211	401	723,755	421	161					1,725,296	2,593,792	67%
various	WATER BOND FUND	89	2,692	12,030	84	60	5,094	1,164	3,565	7,421					32,109	4,325	742%
	Sub Total		2,111,318	2,244,140	3,301,169	2,225,365	5,439,911	3,304,915	2,508,449	2,776,090	-	-	-	-	23,911,357	30,417,021	79%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	235,221	346,175	343,461	296,504	957,062	2,721,763	941,888	361,908					6,203,982	8,228,362	75%
various	POLICE PENSION	91	242,953	236,322	483,078	552,792	324,330	2,330,909	387,170	272,470					4,830,024	8,168,535	59%
	Sub Total		478,174	582,497	826,539	849,297	1,281,391	5,052,671	1,329,059	634,378	-	-	-	-	11,034,006	16,396,897	67%
	Grand Total Revenues		12,574,960	9,667,492	12,249,823	10,204,181	12,664,356	25,910,984	10,800,079	11,061,091	-	-	-	-	105,132,964	184,280,054	57%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value \$: 827,227,091
City Tax Rate: 1.63498%

Assessed Value Year 2015
Pay Year 2016
In process

note	Tax Levy Item	Fund	Net Assessed Value	input	input	input	Billed \$ Amount
				Tax Rate	Tax Levy \$ Amount	Extension \$ Amount	
			certified	certified	ordinance	certified	certified
	General Obligation Bond Debt	50	827,227,091	0.27019%	2,235,037.00	2,235,084.92	2,235,084.92
	General Purpose	10	827,227,091	0.04954%	409,765.00	409,808.30	409,808.30
	Fire Pension	10	827,227,091	0.53069%	4,390,000.00	4,390,011.53	4,390,011.53
	Police Pension	10	827,227,091	0.43217%	3,575,000.00	3,575,027.38	3,575,027.38
	City Library	35	827,227,091	0.34453%	2,850,000.00	2,850,045.55	2,850,045.55
	Municipal Band	36	827,227,091	0.00786%	65,000.00	65,020.05	65,020.05
	Mass Transit						
	Bonds Public Building						
1	Total City		827,227,091	1.63498%	13,524,802.00	13,524,997.73	13,524,997.73
			ok	ok	ok	ok	ok
						1.63498	
	TIF District (tax code district)		AV Increment Value	input	AV Increment \$ Amount	Extension \$ Amount	Billed \$ Amount
			certified	Tax Rate		certified	certified
	ZTF3 Pines TIF (4062)	28	682,216	10.22134%	69,731.62	69,731.67	69,731.67
	ZTF4 SE Plaza TIF (9542)	20	3,303,540	9.44563%	312,040.17	312,040.26	312,040.26
	ZTF5 Olde Towne TIF (4555)	19	9,651,447	10.22134%	986,507.21	986,510.90	986,510.90
	ZTF6 Near North TIF (4455)	21	2,078,245	10.22134%	212,424.49	212,425.55	212,425.55
	ZTF8 Eastgate TIF (9543)	23	936,597	9.72765%	91,108.88	91,108.89	91,108.89
	ZTF0 Grand & Oakland (xxxx)	29	1,209,322.00	10.22134%	123,608.91	123,609.03	123,609.03
	ZTFA SS Redevelopment (xxxx)	24	247,030.00	9.97281%	24,635.83	24,635.85	24,635.85
2	Redevelopment TIF		18,108,397		1,820,057.11	1,820,062.15	1,820,062.15
			ok			ok	ok
	Total Property Tax Levy				15,344,859.11	15,345,059.88	15,345,059.88

Note(s)

- 1 Data per City of Decatur 2015 Tax Levy - certification and extension dated May 3, 2016 received by City May 11, 2016
- 2 Data per Macon County - AV increment, Tax Rates, certification and extension dated May 03, 2016 received by City May 11, 2016

Prepared By:
Office of the City Treasurer

**City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections**

**Assessed Value Year
Pay Year
2015
2016
In process**

Tax Levy Item	Fund	Billed \$ Amount	98.0% Collection Rate	Expected Collection \$ Amount	input	input	input	Total Distribution	Expected Account Receivable \$ Amount
					Distribution 1 6/23/2016	Distribution 2 xx/xx/2016	Distribution 3 xx/xx/2016		
General Obligation Bond Debt	50	2,235,084.92	98.0%	2,190,383.00	1,134,734.00			1,134,734.00	1,055,649.00
General Purpose	10	409,808.30	98.0%	401,612.00	208,055.34			208,055.34	193,556.66
Fire Pension	10	4,390,011.53	98.0%	4,302,211.00	2,228,772.98			2,228,772.98	2,073,438.02
Police Pension	10	3,575,027.38	98.0%	3,503,527.00	1,815,012.94			1,815,012.94	1,688,514.06
City Library	35	2,850,045.55	98.0%	2,793,045.00	1,446,945.64			1,446,945.64	1,346,099.36
Municipal Band	36	65,020.05	98.0%	63,720.00	33,010.65			33,010.65	30,709.35
Mass Transit		-						-	0
Public Building Bonds		-						-	0
Total City		13,524,997.73		13,254,498.00	6,866,531.55	-	-	6,866,531.55	6,387,966.45
City Collection Rate:									50.8%
ZTF3 Pines TIF (4062)	28	69,731.67	98.0%	68,337.00	34,865.81			34,865.81	33,471.19
ZTF4 SE Plaza TIF (9542)	20	312,040.26	98.0%	305,799.00	174,564.61			174,564.61	131,234.39
ZTF5 Olde Towne TIF (4555)	19	986,510.90	98.0%	966,781.00	500,241.72			500,241.72	466,539.28
ZTF6 Near North TIF (4455)	21	212,425.55	98.0%	208,177.00	165,767.60			165,767.60	42,409.40
ZTF8 Eastgate TIF (9543)	23	91,108.89	98.0%	89,287.00	83,334.99			83,334.99	5,952.01
ZTF0 Grand & Oakland (xxxx)	xx	123,609.03	98.0%	121,137.00	61,804.52			61,804.52	59,332.48
ZTFA SS Redevelopment (xxxx)	xx	24,635.85	98.0%	24,143.00	22,685.52			22,685.52	1,457.48
Redevelopment TIF		1,820,062.15		1,783,661.00	1,043,264.77	-	-	1,043,264.77	740,396.23
City Collection Rate:									57.3%
Total Property Tax Levy		15,345,059.88		15,038,159.00	7,909,796.32	-	-	7,909,796.32	7,128,362.68
City Collection Rate:									51.5%

Note(s)

- 1 Payment received 06/29/2016 from Macon County Treasurer with check distribution / checks 14258,14408, 14430, 14406, 14380, 14287, 14300,14431
- 2 Payment received 09/xx/2016 from Macon County Treasurer with check distribution / checks xxxxx
- 3 Payment received 12/xx/2016 from Macon County Treasurer with check distribution / checks xxxxx

Footnote (Not a part of City Tax Levy)

Decatur Road & Bridge Tax Distribution	10-0831-301102	187,377.65			187,377.65
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Total County Distribution to Civil City	7,053,909.20	-	-	7,053,909.20
	ok			

Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-		-	test s/b "0"
Distribution to City including TIF & Mobile Home		8,097,173.97	-	-	-
General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103		
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103		
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103		
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103		
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103		
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103		
		ZTFA SS Redevelopment (xxxx)	24-43241-301103		

Prepared By:
Office of the City Treasurer

**City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule**

Period Ending: August, 2016

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
22	016 Human Resources	ILLINOIS COOPERATIVE WORK-STUDY GRANT PROGRAM	X		N	ACTIVE	4,000-7,000
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
10	050 Planning & Sustainability	APP-50879 ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELEIF PROGRAM	X		Y	ACTIVE	75,000
19	050 Planning & Sustainability	SPR-PL-3000(55) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	265,100
20	050 Planning & Sustainability	IL-80-0012 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	39,192
26	050 Planning & Sustainability	DENIED BROWNFIELDS ASSESSMENT GRANT		X	N	DENIED	400,000
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-xxxx COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	PENDING	1,268,061
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-xxxx HOME INVESTMENT PARTNERSHIP		X	Y	PENDING	327,118
21	065 Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
23	065 Police	AP-16-0133 STEP		X	Y	ACTIVE	58,329
J2014	065 Police	2014-DJ-BX-0074 JUSTICE ASSISTANCE GRANT		X	Y	ACTIVE	37,653
J2015	065 Police	2015-DJ-BX-0067 JUSTICE ASSISTANCE GRANT		X	Y	ACTIVE	30,499
J2016	065 Police	2016-DJ-BX-xxxx JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
25	065 Police	DENIED BODY WORN CAMERA IMPLEMENTATION PROGRAM		X	N	DENIED	121,110
24	070 Fire	EMW-2014-FO-04630 ASSISTANCT TO FIREFIGHTERS GRANT		X	Y	ACTIVE	40,910
0323	082 Public Works	L17-2552 ARRA PUBLIC WATER SUPPLY PROJECT		X	Y	CLOSED	9,805,524
0905	082 Public Works	95687 SOUTH SHORES BRIDGE		X	Y	CLOSED	1,325,000
09331	082 Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09332	082 Public Works	TIGER GRANT; BRUSH COLLEGE ROAD/FARIES PARKWAY PROJECT		X	N	PENDING	20,000,000
1025	082 Public Works	729012 ITEP DOWNTOWN STREETScape FRANKLIN ST		X	Y	ACTIVE	1,900,000
1222	082 Public Works	NELSON PARK BIORETENTION PROJECT	X		N	PENDING	575,000
1307	082 Public Works	L17-5280 IEPA UNION STREET SEWER		X	Y	ACTIVE	2,534,034
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	732,000
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082 Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
16	350 Library	16-3028-PNG PROJECT NEXT GENERATION		X	Y	ACTIVE	8,464
L2016	350 Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	PENDING	
F16	700 Mass Transit	IL-90-PENDING-00 FY-16 OPERATING ASSISTANCE		X	Y	PENDING	1,800,000
S16	700 Mass Transit	OP-16-08-IL #4654 FY-2016 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	8,307,300
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,592	10,151	2,581	2,581	2,583	3,753	2,595	4,771					31,607	45,520	45,520	69%
015	EXECUTIVE	10	49,561	50,448	53,703	53,017	47,550	69,897	47,906	51,306					423,389	608,028	608,028	70%
016	HUMAN RESOURCES	10	26,861	29,445	30,479	29,638	29,589	35,746	24,570	29,726					236,053	397,491	397,491	59%
017	MANAGEMENT INFO SYSTEMS	10	79,178	105,168	97,848	254,276	145,831	143,103	187,861	122,304					1,135,568	1,874,063	1,874,063	61%
018	CITY CLERK	10	14,649	15,312	15,433	14,161	14,060	21,286	14,199	15,568					124,667	189,784	189,784	66%
020	LEGAL	10	72,616	76,765	76,066	87,792	64,702	105,337	63,806	63,437					610,520	998,860	998,860	61%
035	FINANCE	10	87,412	85,599	127,761	123,842	115,971	147,353	98,696	92,766					879,401	1,250,768	1,279,238	69%
036	WATER CUSTOMER SERVICE	10	61,857	67,337	72,983	68,531	72,540	87,459	61,151	83,344					575,200	949,351	924,351	62%
037	PURCHASING	10	19,554	16,435	16,291	16,641	16,456	27,247	16,426	17,051					146,101	226,661	226,661	64%
038	CIVIC CENTER	10	11,251	6,068	22,063	13,320	15,326	13,384	15,354	23,533					120,299	144,384	144,384	83%
039	CITY GENERAL ADMINISTRATIVE	10	477,532	10,583	393,262	90,583	173,117	15,583	70,583	154,863					1,386,107	1,953,444	1,953,444	71%
Sub Total			903,064	473,312	908,469	754,381	697,724	670,147	603,147	658,668	-	-	-	-	5,668,912	8,638,354	8,641,824	66%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	50,680	49,882	48,342	45,413	43,078	76,525	45,237	50,186					409,343	642,739	642,739	64%
052	BUILDING INSPECTIONS	10	46,308	45,246	54,816	48,243	46,896	61,110	48,288	45,829					396,737	602,061	602,061	66%
053	NEIGHBORHOOD INSPECTIONS	10	40,645	43,540	40,822	48,564	67,859	81,976	75,122	68,745					467,273	797,074	797,074	59%
054	NEIGHBORHOOD OUTREACH	10	25,574	24,565	25,000	25,180	24,912	36,970	24,851	26,502					213,553	358,185	358,185	60%
Sub Total			163,207	163,234	168,980	167,401	182,745	256,580	193,498	191,262	-	-	-	-	1,486,906	2,400,059	2,400,059	62%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	200,285	176,056	250,584	168,945	174,311	364,570	162,389	161,783					1,658,921	2,508,343	2,508,343	66%
065	POLICE	10	1,565,060	1,586,818	1,618,497	1,491,721	1,529,336	3,968,297	1,516,354	1,570,954					14,847,037	23,989,077	24,185,340	61%
070	FIRE	10	1,013,986	1,198,064	977,026	1,043,886	1,196,877	3,640,530	1,258,693	986,190					11,315,252	18,164,008	18,164,008	62%
Sub Total			2,779,332	2,960,938	2,846,106	2,704,551	2,900,524	7,973,397	2,937,436	2,718,927	-	-	-	-	27,821,210	44,661,428	44,857,691	62%
Public Works																		
080	PUBLIC WORKS ADMIN	10	153,108	20,931	24,769	52,904	28,865	34,514	50,164	22,790					388,046	523,816	523,816	74%
082	ENGINEERING	10	80,007	74,492	74,728	74,667	77,027	124,418	(525)	93,565					598,378	1,148,425	1,148,425	52%
083	MUNICIPAL SERVICES	10	317,510	312,437	298,294	286,253	326,679	417,801	305,480	339,314					2,603,768	4,513,618	4,371,174	60%
084	STREETS	10	87,887	77,949	84,083	101,217	95,057	107,759	103,208	101,898					759,057	1,256,428	1,256,428	60%
086	TRAFFIC & PARKING	10	146,352	169,878	157,529	152,392	189,367	145,488	149,230	170,710					1,280,946	1,857,139	1,799,850	71%
088	URBAN FORESTRY	10	24,306	40,021	25,768	24,178	31,472	20,900	23,581	26,119					216,344	500,733	500,733	43%
Sub Total			809,170	695,708	665,171	691,610	748,465	850,880	631,138	754,397	-	-	-	-	5,846,539	9,800,159	9,600,426	61%
General Fund Expenditure Total			4,654,773	4,293,191	4,588,726	4,317,943	4,529,458	9,751,004	4,365,219	4,323,253	-	-	-	-	40,823,567	65,500,000	65,500,000	62%
Development Services																		
120	PLANNING	12	75,030	3,232	3,805	12,289	11,185	681	2,322	4,306					112,850	767,000	767,000	15%
170	HOME PROGRAM	17	2,441	3,492	6,814	7,475	5,464	729	16,661	49					43,125	307,616	307,616	14%
171	PROGRAM DELIVERY COSTS	17	-	-	-	-	26,810	93,331	150,730	75,920					346,791	599,484	599,484	58%
181	PROJECTS	18	23,437	8,870	23,873	16,372	8,870	1,369	1,369	1,369					85,529	756,304	756,304	11%
183	REHAB PROJECTS	18	22,898	5,596	11,097	6,434	6,068	4,258	3,378	32,242					91,971	581,164	581,164	16%
184	ADMINISTRATION	18	26,453	7,480	23,699	12,695	4,901	2,123	180,810	1,135					259,295	331,832	331,832	78%
220	DUATS	22	222	604	770	-	4,952	43,541	253	200,331					250,671	320,035	320,035	78%
400	PEG PROJECTS	40	-	73	909	32	10,392	32	32	32					11,500	150,000	150,000	8%
820	DCDF	82	1,086	2,770	1,044	10	7,633	562	849	497					14,451	120,320	120,320	12%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	168	-	26	1,314	83	5,584	214					7,389	65,000	65,000	11%
840	URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-					-	777,000	777,000	0%
850	MISCELLANEOUS GRANTS	85	-	-	-	-	-	-	-	-					-	222,310	222,310	0%
854	USEPA HAZARDOUS SUBSTANCES	85	-	-	-	132	-	-	-	-					132	-	-	-
855	USEPA PETROLEUM PRODUCTS	85	-	-	-	-	-	-	-	-					-	-	-	-
880	RECYCLING	88	47,723	49,083	47,770	48,398	48,661	63,407	61,818	53,020					419,881	671,545	671,545	63%
Sub Total			199,290	81,368	119,783	103,863	136,251	210,115	423,804	369,114	-	-	-	-	1,643,589	5,669,610	5,669,610	29%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	-	-	-	-	-	142,429	84,698	-	-	-	-	-	227,127	957,697	957,697	24%
200	SE PLAZA TIF	20	-	464,055	-	-	-	-	-	-	-	-	-	-	464,055	405,000	405,000	115%
210	WABASH CROSSING TIF	21	-	34,593	-	-	-	-	38,449	-	-	-	-	-	73,042	75,000	75,000	97%
230	EASTGATE TIF	23	-	-	68,976	-	-	-	148,456	-	-	-	-	-	217,432	278,300	278,300	78%
281	PINES SHOPPING CENTER TIF	28	-	-	59,815	-	-	-	-	-	-	-	-	-	59,815	109,400	109,400	55%
291	GRAND & OAKLAND TIF	29	-	-	58,407	-	-	-	-	-	-	-	-	-	58,407	60,000	60,000	97%
Sub Total			-	498,648	187,199	-	-	142,429	271,602	-	-	-	-	-	1,099,879	1,885,397	1,885,397	58%
Public Safety																		
250	DRUG ENFORCEMENT	25	23,909	24,983	48,466	45,415	18,389	29,782	29,336	28,111	-	-	-	-	248,392	477,392	477,392	52%
260	DUI COURT FINES	26	22,441	741	7,173	11,527	5,939	500	2,555	12,465	-	-	-	-	63,342	132,500	132,500	48%
270	POLICE PROGRAMS/LAB	27	-	488	468	175	-	-	758	4,466	-	-	-	-	6,355	34,700	34,700	18%
320	FIRE EMERGENCY GRANT	32	-	-	-	-	-	40,380	-	-	-	-	-	-	40,380	100,000	100,000	40%
330	POLICE CAPITAL	33	-	-	-	83,624	38,327	38,159	9,026	40,141	-	-	-	-	209,277	650,638	650,638	32%
399	JUSTICE ADMIN GRANT - 2015	39	-	-	-	-	-	-	-	-	-	-	-	-	-	30,500	30,500	0%
490	FIRE CAPITAL	49	-	27,130	22,028	-	68,762	10,196	-	166,044	-	-	-	-	294,160	541,629	541,629	54%
Sub Total			46,350	53,343	78,136	140,741	131,417	119,017	41,674	251,228	-	-	-	-	861,906	1,967,359	1,967,359	44%
Debt Service																		
503	DS-2014 GO BOND	50	-	1,354,744	-	-	(225,819)	375	(375)	-	-	-	-	-	1,128,925	1,862,338	1,862,338	61%
505	DS-2015 GO BOND	50	-	1,263,023	-	-	(413,023)	-	-	-	-	-	-	-	850,000	1,729,885	1,729,885	49%
512	DS-2002 BOND-WABASH CROSSNG	50	-	-	40,427	-	-	-	40,427	-	-	-	-	-	80,855	260,855	260,855	31%
514	DS-2008 GO BONDS	50	750	-	-	-	(750)	-	-	-	-	-	-	-	-	1,174,563	1,174,563	0%
516	DS-2010A BOND	50	-	-	-	-	-	220,079	-	-	-	-	-	-	220,079	620,608	620,608	35%
517	DS-2010B BOND	50	-	-	-	-	-	170,233	-	-	-	-	-	-	170,233	2,460,868	2,460,868	7%
518	DS-2010C BOND	50	-	-	-	-	-	38,875	-	-	-	-	-	-	38,875	278,200	278,200	14%
519	DS-2010D BOND	50	-	-	-	-	-	8,375	-	-	-	-	-	-	8,375	262,200	262,200	3%
521	DS-2012 GO BOND	50	-	679,276	-	-	-	-	-	67,841	-	-	-	-	747,116	747,106	747,106	100%
522	DS-2013 GO BOND	50	-	1,527,150	350	-	(254,875)	-	-	-	-	-	-	-	1,272,625	1,831,600	1,831,600	69%
Sub Total			750	4,824,192	40,777	-	(894,466)	437,937	40,052	67,841	-	-	-	-	4,517,083	11,228,223	11,228,223	40%
Public Works & Capital																		
420	LOCAL STREETS & ROADS	42	-	-	-	-	-	-	-	7,500	-	-	-	-	7,500	1,500,000	1,500,000	1%
430	2010 PROJECT FUND	43	695	750	4,629	750	12,886	3,939	1,350	750	-	-	-	-	25,750	388,100	388,100	7%
451	CAPITAL STREET PROJECTS	45	-	-	107,298	-	-	-	-	-	-	-	-	-	107,298	105,500	105,500	102%
460	MFT PROJECTS	46	(8,093)	64,993	128,234	16,540	31,234	53,990	122,230	49,316	-	-	-	-	458,444	3,320,313	3,320,313	14%
470	MAJOR MOVES	47	-	5,000	5,000	5,000	5,000	24,800	5,506	5,000	-	-	-	-	55,306	991,435	991,435	6%
601	FLEET OPERATIONS	60	90,780	126,986	109,006	112,927	169,554	126,346	101,628	110,684	-	-	-	-	947,911	1,598,558	1,598,558	59%
602	FLEET INVENTORY	60	23,204	35,213	98,539	50,110	71,618	28,581	71,017	115,937	-	-	-	-	494,219	1,158,589	1,158,589	43%
603	FLEET CAPITAL	60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
610	EQUIPMENT REPLACEMENT	61	-	-	-	-	-	-	-	-	-	-	-	-	-	270,000	270,000	0%
780	STORM WATER PROJECTS	78	122,184	56,096	63,461	96,009	156,036	73,272	108,859	104,788	-	-	-	-	780,705	1,508,681	1,508,681	52%
790	SEWER PROJECTS	79	274,406	296,682	184,660	290,376	314,160	145,958	196,934	227,182	-	-	-	-	1,930,358	10,043,316	10,043,316	19%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,213	-	-	-	-	-	-	-	-	229,213	458,426	458,426	50%
793	SEWER DEBT SERVICE-2014 IEPA	79	54,416	-	-	-	-	-	64,888	-	-	-	-	-	119,304	77,142	77,142	155%
Sub Total			557,593	585,719	700,827	800,925	760,488	456,886	672,410	621,156	-	-	-	-	5,156,005	21,420,060	21,420,060	24%
Management Services																		
701	MT-OPERATIONS	70	110,787	108,110	119,739	81,260	84,205	60,331	43,987	67,984	-	-	-	-	676,402	886,870	886,870	76%
702	MT-MAINTENANCE	70	99,225	95,050	124,859	112,916	134,408	84,667	90,992	143,776	-	-	-	-	885,894	1,229,244	1,229,244	72%
703	MT-TRANSPORTATION	70	193,886	296,329	227,947	347,607	493,406	286,548	300,002	330,656	-	-	-	-	2,476,381	4,442,971	4,442,971	56%
704	MT-INSURANCE	70	19,367	16,158	72,917	(5,150)	63,104	48,830	13,847	3,050	-	-	-	-	232,124	226,576	226,576	102%
705	MT-CAPITAL	70	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000	0%
Sub Total			423,266	515,648	545,462	536,634	775,123	480,377	448,827	545,465	-	-	-	-	4,270,800	9,785,661	9,785,661	44%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August, 2016

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Library																		
351	LIBRARY OPERATIONS	35	218,459	268,281	265,761	271,570	299,979	366,881	287,138	289,473					2,267,542	3,559,220	3,559,220	64%
353	LIBRARY ANNEX	35	397	428	408	382	369	115	-	-					2,099	6,000	6,000	35%
582	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-					-	-	-	-
591	DPL-CANTONI TRUST	59	-	-	-	-	-	-	-	-					-	45,000	45,000	0%
592	DPL-MEYER TRUST	59	-	-	-	70	308	26	-	285					689	125,000	125,000	1%
594	DPL-DONATIONS	59	-	1,679	225	479	2,681	804	965	1,006					7,838	29,500	29,500	27%
Sub Total			218,855	270,388	266,393	272,501	303,337	367,826	288,103	290,763	-	-	-	-	2,278,168	3,764,720	3,764,720	61%
Other Miscellaneous																		
340	BUILDING FUND	34	-	-	-	5,028	1,748	100,431	52,715	55,702					215,624	3,291,800	3,291,800	7%
360	BAND	36	427	92	92	2,093	3,974	22,772	23,239	24,403					77,091	94,856	94,856	81%
641	RISK MANAGEMENT	64	26,141	23,525	26,339	30,767	19,294	19,682	17,855	16,872					180,476	342,493	342,493	53%
642	WORKER'S COMPENSATION	64	135,071	161,873	124,679	191,933	168,859	133,111	189,219	86,856					1,191,602	2,002,273	2,002,273	60%
643	LIABILITY PROPERTY & CASUALTY	64	5,501	(6,813)	(4,483)	133,567	10,468	(270)	3,913	29,930					171,813	681,723	681,723	25%
651	MEDICAL INSURANCE	65	998,537	721,503	830,546	950,773	709,023	812,471	856,279	775,711					6,654,844	10,110,773	10,110,773	66%
653	UNEMPLOYMENT INSURANCE	65	-	10,707	-	-	4,006	-	-	7,783					22,496	30,611	30,611	73%
Sub Total			1,165,676	910,888	977,174	1,314,161	917,372	1,088,197	1,143,220	997,258	-	-	-	-	8,513,945	16,554,529	16,554,529	51%
Water Utility & Capital																		
801	WATER PRODUCTION	80	208,345	433,562	336,303	390,753	369,643	440,995	383,409	451,497					3,014,508	5,385,674	5,385,674	56%
802	WATER LAKE SERVICES	80	43,733	71,183	137,482	89,600	109,208	13,382	148,439	90,996					704,024	1,093,724	1,093,724	64%
803	WATER ADMINISTRATION	80	183,928	299,152	284,195	283,597	286,173	1,024,293	286,167	348,213					2,995,717	5,069,699	5,069,699	59%
804	WATER SERVICES	80	238,110	272,884	267,089	218,688	259,664	309,593	216,230	270,443					2,052,701	3,605,452	3,605,452	57%
808	WATER DEBT SERV-SWTP	80	526,439	526,439	292,156	-	2,800,982	532,103	375	1,277,781					5,956,275	6,791,410	6,791,410	88%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-	-	-					242,179	484,358	484,358	50%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-	180,840	-					361,681	361,681	361,681	100%
80C	WATER DEBT-ENERGY PROJECT	80	-	305,000	500	-	265,716	-	-	305,000					876,216	1,205,000	1,205,000	73%
811	WATER NON LAKE CAPITAL	81	84,753	61,435	1,600	37,413	66,110	1,368,632	38,555	121,587					1,780,085	3,833,000	3,833,000	46%
812	WATER LAKE CAPITAL	81	-	6,208	182,186	30,811	16,255	89,775	4,610	3,265					333,112	398,935	398,935	84%
890	WATER BONDS	89	18,654	583,314	12,075	481,510	17,587	2,642,095	64,455	3,484,531					7,304,221	18,899,615	18,899,615	39%
Sub Total			1,484,802	2,559,178	1,513,587	1,532,372	4,433,517	6,420,869	1,323,081	6,353,313	-	-	-	-	25,620,718	47,128,548	47,128,548	54%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	612,638	630,589	605,615	613,985	633,641	740,138	619,111	603,339					5,059,055	7,715,532	7,715,532	66%
910	POLICE PENSION	91	602,835	670,626	608,193	609,649	618,442	606,465	588,151	663,084					4,967,446	7,629,343	7,629,343	65%
Sub Total			1,215,473	1,301,215	1,213,808	1,223,634	1,252,083	1,346,604	1,207,262	1,266,424	-	-	-	-	10,026,501	15,344,875	15,344,875	65%
Grand Total Expenditures			9,966,828	15,893,778	10,231,871	10,242,773	12,344,579	20,821,261	10,225,256	15,085,814	-	-	-	-	104,812,160	200,248,982	200,248,982	52%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **August, 2016**

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,764,878	2,531,918	232,960	2,470,164	294,714
Tapping Fees	-	2,000	(2,000)	3,500	(3,500)
Transfer from Other funds	-	19,643	(19,643)	19,245	(19,245)
Interest Income	127	150	(23)	191	(64)
Other Income	3,503	12,500	(8,997)	5,873	(2,370)
Total Revenue	2,768,508	2,566,211	202,297	2,498,973	269,535
Cost of Service					
Water Production	451,497	347,725	103,772	309,379	142,118
Water Services	270,443	288,627	(18,184)	223,075	47,368
Total Cost of Service	721,940	636,352	85,588	532,454	189,486
% of Revenue	26.1%	24.8%		21.3%	
Water Gross Margin	2,046,568	1,929,859	116,709	1,966,519	80,049
% of Revenue	73.9%	75.2%		78.7%	
Operating Expense					
Lake Management	90,996	128,018	(37,022)	119,710	(28,714)
Water Administration	348,213	287,090	61,123	274,995	73,218
Total Operating Expense	439,209	415,108	24,101	394,705	44,504
% of Revenue	15.9%	16.2%		15.8%	
Margin Before Debt Service	1,607,359	1,514,751	92,608	1,571,814	35,545
% of Revenue	58.1%	59.0%		62.9%	
Debt Service					
GO Bond Debt	1,277,781	436,652	841,129	806,863	470,918
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	305,000	305,000	-	296,750	8,250
Total Debt Service	1,582,781	741,652	841,129	1,103,613	479,168
% of Revenue	57.2%	28.9%		44.2%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Operating Income	24,578	773,099	(748,521)	468,201	(443,623)
% of Revenue	0.9%	30.1%		18.7%	

Balance Sheet Items (Operating Fund)				
Cash	4,249,846		6,482,898	
Interfund AR	100,000		200,000	
Investments	-		-	
Total Cash & Investments	4,349,846		6,682,898	
Accounts Receivable	2,573,109		2,301,578	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
18,687,605	18,546,278	141,327	16,116,999	2,570,606
3,817	16,000	(12,183)	12,839	(9,022)
3,251,550	58,929	3,192,621	57,735	3,193,815
11,834	1,200	10,634	1,024	10,810
199,146	100,000	99,146	135,153	63,993
22,153,952	18,722,407	3,431,545	16,323,750	5,830,202
3,014,508	3,153,466	(138,958)	2,894,717	119,791
2,052,701	2,379,981	(327,280)	1,976,939	75,762
5,067,209	5,533,447	(466,238)	4,871,656	195,553
22.9%	29.6%		29.8%	
17,086,743	13,188,960	3,897,783	11,452,094	5,634,649
77.1%	70.4%		70.2%	
704,023	669,361	34,662	624,392	79,631
2,272,717	2,313,123	(40,406)	2,100,715	172,002
2,976,740	2,982,484	(5,744)	2,725,107	251,633
13.4%	15.9%		16.7%	
14,110,003	10,206,476	3,903,527	8,726,987	5,383,016
63.7%	54.5%		53.5%	
5,956,275	3,094,806	2,861,469	3,661,874	2,294,401
242,179	242,179	-	242,179	-
361,681	361,681	-	361,681	-
876,216	915,000	(38,784)	890,750	(14,534)
7,436,351	4,613,666	2,822,685	5,156,484	2,279,867
33.6%	24.6%		31.6%	
723,000	1,591,812	(868,812)	-	723,000
5,950,652	4,000,998	1,949,654	3,570,503	2,380,149
26.9%	21.4%		21.9%	

Comments

Receivable from Recycling Fund

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: August, 2016

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget
Revenue					
CapEx Funding	-	723,000	1,591,812	(868,812)	1,591,812
ADM Cost Share	-	1,000,000	-	1,000,000	1,000,000
IEPA Loan draw down	-	-	-	-	-
Other	161	2,296	1,320	976	1,980
Total Revenue	161	1,725,296	1,593,132	132,164	2,593,792

Comments

CapEx funding from Water Operating Fund
Actual ADM cost share

CapEx Project Spending

Operating CapEx	-	-	33,333	(33,333)	50,000
Professional Services	-	-	261,771	(261,771)	266,000
Capital Equipment	-	7,979	-	7,979	-
JCI Water Meter project	-	1,143,697	1,168,697	(25,000)	-
Water Distribution	-	32,095	-	32,095	37,000
Pump Stations	500	500	100,000	(99,500)	600,000
Water Main Replacement	69,322	330,898	4,800	326,098	1,200,000
SWTP CapEx	51,765	264,918	1,120,000	(855,082)	1,680,000
Lake Operating	3,265	72,673	-	72,673	75,000
Other Equipment	-	159,400	-	-	-
Storm Water Improvement	-	100,533	113,935	(13,402)	113,935
EPA Non Source	-	-	25,000	(25,000)	25,000
Lakefront Development	-	506	150,000	(149,494)	150,000
Sediment Control	-	-	25,000	(25,000)	35,000
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
Total CapEx Spending	124,852	2,113,199	3,002,536	(1,048,737)	4,231,935

Surplus (Deficit)	(124,691)	(387,903)	(1,409,404)	(1,638,143)
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Capital Fund Cash Position

Cash at January 1, 2014	3,768,276		
Current Cash Position	1,927,458	Cash Position Target at December 31, 2015	2,154,179
included in cash above	26,472	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	25,748	24,591	31,267	24,320	26,843	26,827	24,693	27,862					212,151	
Industrial	33	33	33	33	33	33	33	33					264	
Commercial	2,621	2,468	2,959	2,502	2,707	2,683	2,490	2,863					21,293	
Total	28,402	27,092	34,259	26,855	29,583	29,543	27,216	30,758	-	-	-	-	233,708	99.1%
Delinquent Bills														
Residential	7,148	6,898	7,027	7,475	6,354	7,646	6,435	7,801					56,784	
Industrial	-	-	2	1	-	-	-	-					3	
Commercial	465	392	340	363	321	353	355	441					3,030	
Total	7,613	7,290	7,369	7,839	6,675	7,999	6,790	8,242	-	-	-	-	59,817	102.0%
Total Bill Count	36,015	34,382	41,628	34,694	36,258	37,542	34,006	39,000	-	-	-	-	293,525	99.6%
Cubit Feet Consumption Billed														
Residential	13,132,345	11,121,115	13,569,926	11,518,938	12,315,394	13,739,460	14,973,045	14,523,164					104,893,387	99.5%
Industrial	39,701,126	36,130,671	40,700,413	42,210,228	40,596,564	44,662,052	45,105,809	43,258,511					332,365,374	99.1%
Commercial	10,328,621	9,704,095	11,776,495	10,728,861	10,506,024	12,482,859	14,858,174	14,544,071					94,929,200	106.3%
Total	63,162,092	56,955,881	66,046,834	64,458,027	63,417,982	70,884,371	74,937,028	72,325,746	-	-	-	-	532,187,961	100.4%
Water Shut Offs														
	307	350	343	293	336	338	216	360					2,543	135.1%
Customer Service Telephone Calls	4,703	4,127	4,418	4,430	4,667	4,661	4,346	5,222					36,574	106.3%
Water Billed \$														
Residential	\$ 693,118	\$ 599,713	\$ 735,748	\$ 617,840	\$ 667,730	\$ 745,193	\$ 781,730	\$ 777,678					\$ 5,618,750	112.1%
Industrial	\$ 968,196	\$ 894,955	\$ 989,707	\$ 1,020,875	\$ 986,460	\$ 1,094,659	\$ 1,109,052	\$ 1,070,006					\$ 8,133,910	113.1%
Commercial	\$ 464,769	\$ 435,305	\$ 527,552	\$ 474,646	\$ 479,369	\$ 553,210	\$ 609,258	\$ 619,045					\$ 4,163,154	121.4%
Total	\$ 2,126,083	\$ 1,929,973	\$ 2,253,007	\$ 2,113,361	\$ 2,133,559	\$ 2,393,062	\$ 2,500,040	\$ 2,466,729	\$ -	\$ -	\$ -	\$ -	\$ 17,915,814	114.6%
Penalty \$	\$ 12,347	\$ 12,552	\$ 12,110	\$ 25,658	\$ 10,494	\$ 11,771	\$ 12,145	\$ 15,785					\$ 112,862	134.7%
Total Billed	\$ 2,138,430	\$ 1,942,525	\$ 2,265,117	\$ 2,139,019	\$ 2,144,053	\$ 2,404,833	\$ 2,512,185	\$ 2,482,514	\$ -	\$ -	\$ -	\$ -	\$ 18,028,676	114.7%
Water Gallonage														
Gallons (000)	243,450	227,780	256,330	254,690	271,880	286,100	273,320	297,770					2,111,320	100.1%
\$ Billed	\$ 72,061	\$ 67,423	\$ 75,874	\$ 75,388	\$ 80,476	\$ 84,686	\$ 80,903	\$ 88,140					\$ 624,951	99.1%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,210,491	\$ 2,009,948	\$ 2,340,991	\$ 2,214,407	\$ 2,224,529	\$ 2,489,519	\$ 2,593,088	\$ 2,570,654	\$ -	\$ -	\$ -	\$ -	\$ 18,653,627	114.1%
Cash Revenue \$	\$ 2,104,679	\$ 2,210,328	\$ 2,267,954	\$ 2,221,532	\$ 2,196,961	\$ 2,425,649	\$ 2,495,625	\$ 2,764,878					\$ 18,687,606	115.9%
% Cash to Billed	95.2%	110.0%	96.9%	100.3%	98.8%	97.4%	96.2%	107.6%	-	-	-	-	100.2%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,537	26,418	29,872	24,586	27,189	28,348	27,309	25,025	27,326	28,502	23,993	29,163	323,268	
Industrial	33	33	33	33	33	33	33	33	33	33	33	33	396	
Commercial	2,622	2,666	2,819	2,502	2,661	2,818	2,679	2,599	2,703	2,729	2,507	2,834	32,139	
Total	28,192	29,117	32,724	27,121	29,883	31,199	30,021	27,657	30,062	31,264	26,533	32,030	355,803	
Delinquent Bills														
Residential	6,872	6,507	7,250	6,803	6,001	7,870	7,363	6,965	7,582	7,757	6,402	7,674	85,046	
Industrial	2	-	-	-	-	-	-	-	-	-	-	-	2	
Commercial	429	345	406	352	327	387	376	402	377	401	302	428	4,532	
Total	7,303	6,852	7,656	7,155	6,328	8,257	7,739	7,367	7,959	8,158	6,704	8,102	89,580	
Total Bill Count	35,495	35,969	40,380	34,276	36,211	39,456	37,760	35,024	38,021	39,422	33,237	40,132	445,383	
Cubit Feet Consumption Billed														
Residential	12,884,286	12,298,038	13,495,337	11,719,072	12,764,089	13,912,477	14,302,296	14,020,261	15,328,389	14,581,846	11,634,197	13,378,242	160,318,530	
Industrial	46,994,530	39,815,985	33,165,560	43,361,232	41,275,400	38,976,983	47,557,297	44,169,858	45,462,239	44,151,617	37,452,024	40,154,526	502,537,251	
Commercial	11,263,612	9,505,907	10,138,657	10,610,268	10,013,308	11,648,090	12,849,089	13,265,969	15,102,023	13,618,363	11,991,360	10,582,972	140,589,618	
Total	71,142,428	61,619,930	56,799,554	65,690,572	64,052,797	64,537,550	74,708,682	71,456,088	75,892,651	72,351,826	61,077,581	64,115,740	803,445,399	
Water Shut Offs														
	227	240	232	241	177	199	247	320	285	300	276	310	3,054	
Customer Service Tphone Calls	4,556	4,103	4,125	4,104	4,063	4,079	4,665	4,697	4,508	4,690	3,716	4,633	51,939	
Water Billed \$														
Residential	\$ 582,901	\$ 542,581	\$ 578,515	\$ 501,760	\$ 588,534	\$ 738,751	\$ 751,598	\$ 726,028	\$ 789,539	\$ 762,262	\$ 617,870	\$ 720,729	\$ 7,901,068	
Industrial	\$ 910,973	\$ 789,337	\$ 689,353	\$ 853,302	\$ 809,525	\$ 945,641	\$ 1,130,989	\$ 1,064,698	\$ 1,069,925	\$ 1,065,933	\$ 906,943	\$ 980,331	\$ 11,216,950	
Commercial	\$ 392,034	\$ 343,449	\$ 364,232	\$ 366,672	\$ 380,137	\$ 504,612	\$ 536,239	\$ 540,699	\$ 602,574	\$ 564,917	\$ 504,979	\$ 480,014	\$ 5,580,558	
Total	\$ 1,885,908	\$ 1,675,367	\$ 1,632,100	\$ 1,721,734	\$ 1,778,196	\$ 2,189,004	\$ 2,418,826	\$ 2,331,425	\$ 2,462,038	\$ 2,393,112	\$ 2,029,792	\$ 2,181,074	\$ 24,698,576	
Penalty \$	\$ 9,552	\$ 9,773	\$ 9,573	\$ 8,979	\$ 8,335	\$ 11,403	\$ 12,874	\$ 13,317	\$ 14,439	\$ 13,449	\$ 10,282	\$ 12,435	\$ 134,411	
Total Billed	\$ 1,895,459	\$ 1,685,140	\$ 1,641,673	\$ 1,730,713	\$ 1,786,531	\$ 2,200,407	\$ 2,431,700	\$ 2,344,742	\$ 2,476,477	\$ 2,406,561	\$ 2,040,074	\$ 2,193,509	\$ 24,832,986	
Water Gallonage														
Gallons (000)	245,850	230,470	256,570	268,360	284,300	228,570	294,720	300,870	304,789	274,480	260,710	203,760	3,153,449	
\$ Billed	\$ 73,509	\$ 68,911	\$ 76,714	\$ 80,240	\$ 85,006	\$ 68,342	\$ 88,121	\$ 89,960	\$ 91,132	\$ 82,070	\$ 77,584	\$ 60,313	\$ 941,902	
Water Billed vs Cash Receipts														
Billed \$	\$ 1,968,969	\$ 1,754,051	\$ 1,718,387	\$ 1,810,953	\$ 1,871,537	\$ 2,268,749	\$ 2,519,821	\$ 2,434,702	\$ 2,567,609	\$ 2,488,631	\$ 2,117,658	\$ 2,253,822	\$ 25,774,889	
Cash Revenue \$	\$ 1,884,792	\$ 1,809,958	\$ 1,728,841	\$ 1,804,985	\$ 1,777,447	\$ 2,173,545	\$ 2,467,269	\$ 2,470,164	\$ 2,536,896	\$ 2,530,030	\$ 1,179,895	\$ 2,751,681	\$ 25,115,500	
% Cash to Billed	95.7%	103.2%	100.6%	99.7%	95.0%	95.8%	97.9%	101.5%	98.8%	101.7%	55.7%	122.1%	97.4%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels		Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staffing														
Executive	4	4	4	4	4	4	4	4	4					4
Legislative	0	0	0	0	0	0	0	0	0					0
Finance	22	21	21	21	21	21	21	21	21					21
Management Services	16	15	15	15	15	15	15	15	16	16				15
Corporation Counsel	8	8	7	7	7	7	7	7	7	7				8
Planning & Building Services	12	12	12	12	11	11	11	11	11	11				12
Neighborhood Services	9	8	8	8	8	8	8	8	8	8				8
Public Safety	304	303	301	302	300	296	297	298	298					303
Public Works	70	63	63	59	59	59	59	65	65					65
Water Management	46	45	45	45	45	45	45	45	45					45
Total Full Time	491	479	476	473	470	466	467	475	475	0	0	0	0	481
Part Time Staffing														
Executive	0													0
Legislative	7	7	7	7	7	7	7	7	7					7
Finance	0													0
Management Services	0													0
Corporation Counsel	0													0
Planning & Building Services	0	1	1	1	1			1						1
Neighborhood Services	0													0
Public Safety	0	2	2	2	2	2	2	2	2					2
Public Works	0	2	2											0
Water Management	0					4	12	13	13					0
Total Temporary	7	12	12	10	10	13	21	23	22	0	0	0	0	10
Total City Staff Headcount	498	491	488	483	480	479	488	498	497	0	0	0	0	491

Note

Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff														
Executive	4	4	4	4	4	4	4	4	4					4
Legislative	0	0	0	0	0	0	0	0	0					0
Financial Management														
Finance	11	11	11	11	11	11	11	11	11					11
Purchasing	2	2	2	2	2	2	2	2	2					2
Risk Management	2	2	2	2	1	1	1	1	1					2
Water Customer Service	7	6	6	6	7	7	7	7	7					6
Total	22	21	21	21	21	21	21	21	21	0	0	0	0	21
Management Services														
City Clerk	2	2	2	2	2	2	2	2	2					2
Human Resources	3	3	3	3	3	3	3	3	3					3
MIS Information Technology	10	9	9	9	9	9	9	10	10					9
Mass Transit	1	1	1	1	1	1	1	1	1					1
Total	16	15	15	15	15	15	15	16	16	0	0	0	0	15
Corporation Legal Counsel	8	8	7	7	7	7	7	7	7					8
Planning & Building Service														
Planning & Sustainability	6	6	6	6	5	5	5	5	5					6
Building Inspections	6	6	6	6	6	6	6	6	6					6
Total	12	12	12	12	11	11	11	11	11	0	0	0	0	12
Neighborhood Services														
Outreach	3	3	3	3	3	3	3	3	3					3
Inspection	6	5	5	5	5	5	5	5	5					5
Total	9	8	8	8	8	8	8	8	8	0	0	0	0	8
Public Safety														
Fire	111	111	111	111	111	109	109	109	109					111
Police	169	168	166	168	166	165	166	166	166					168
Police Communications	24	24	24	23	23	22	22	23	23					24
Total	304	303	301	302	300	296	297	298	298	0	0	0	0	303
Public Works														
Administration	2	2	2	2	2	2	2	2	2					2
Engineering	11	10	10	10	10	10	10	11	11					10
Municipal Services	57	51	51	47	47	47	47	52	52					53
Total	70	63	63	59	59	59	59	65	65	0	0	0	0	65
Water Management														
Administration	4	4	4	4	4	4	4	4	4					4
Production	15	15	15	15	15	15	15	15	15					15
Services	27	26	26	26	26	26	26	26	26					26
Total	46	45	45	45	45	45	45	45	45	0	0	0	0	45
Total City Staffing	491	479	476	473	470	466	467	475	475	0	0	0	0	481

Note

Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August, 2016

	2016 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive		0	0	0	0	0	0	0	0					0
Legislative	7	7	7	7	7	7	7	7	7					7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Management Services														
Administration														
Human Resources														
MIS Information Technology														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														
Planning & Building Service														
Planning & Sustainability		1	1	1	1									1
Building Inspections								1						
Total	0	1	1	1	1	0	0	1	0	0	0	0	0	1
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police		2	2	2	2	2	2	2	2					2
Police Communications														
Total	0	2	2	2	2	2	2	2	2	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services		2	2											
Total	0	2	2	0	0	0	0	0	0	0	0	0	0	0
Water Management														
Administration & Lake						4	12	13	13					
Production														
Services														
Total	0	0	0	0	0	4	12	13	13	0	0	0	0	0
Total City Staffing	7	12	12	10	10	13	21	23	22	0	0	0	0	10

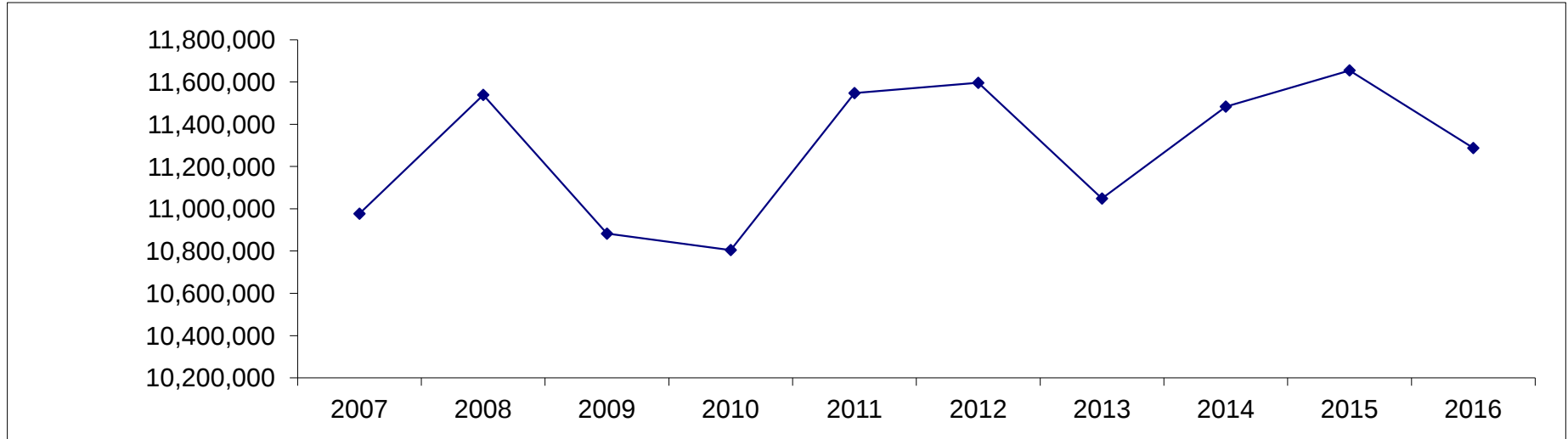
Note
 Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	839,753	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	A
FEBRUARY	846,592	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	A
MARCH	1,116,350	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	A
APRIL	823,747	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	A
MAY	824,758	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	A
JUNE	895,581	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	A
JULY	891,023	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	A
AUGUST	948,696	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,815	A
SEPTEMBER	959,958	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	974,899	P
OCTOBER	947,269	984,005	875,180	911,376	942,225	911,934	925,873	981,740	991,641	960,386	P
NOVEMBER	955,043	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	971,471	P
DECEMBER	928,029	930,497	860,148	890,326	965,215	906,055	919,141	969,684	976,633	945,851	P

TOTALS	10,976,799	11,538,887	10,882,364	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,654,760	11,287,419
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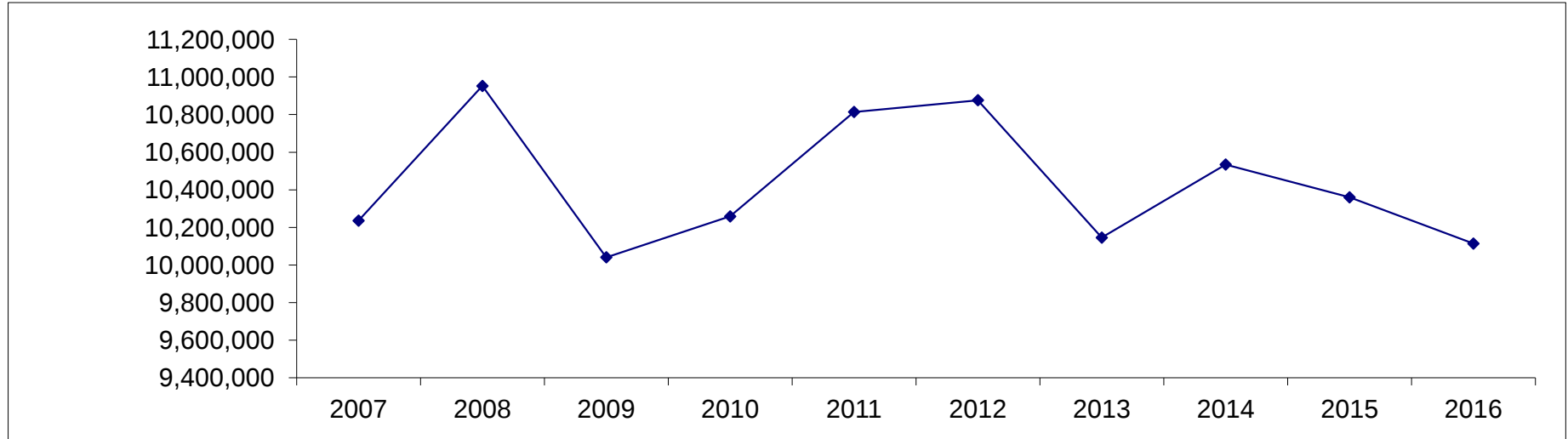
Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	822,865	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	A
FEBRUARY	898,031	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	A
MARCH	1,087,197	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	A
APRIL	740,430	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	A
MAY	696,238	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	A
JUNE	838,248	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	A
JULY	823,069	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	A
AUGUST	800,569	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	A
SEPTEMBER	885,527	956,880	859,902	875,938	950,587	899,635	901,318	916,077	911,765	890,090	P
OCTOBER	869,233	943,181	825,361	871,193	898,365	838,868	860,182	882,079	875,986	855,162	P
NOVEMBER	916,129	982,082	845,374	930,915	916,686	902,358	897,029	884,609	882,605	861,624	P
DECEMBER	857,978	901,312	824,507	862,884	942,430	898,532	864,499	872,277	860,119	839,672	P

TOTALS	10,235,514	10,952,305	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,113,529
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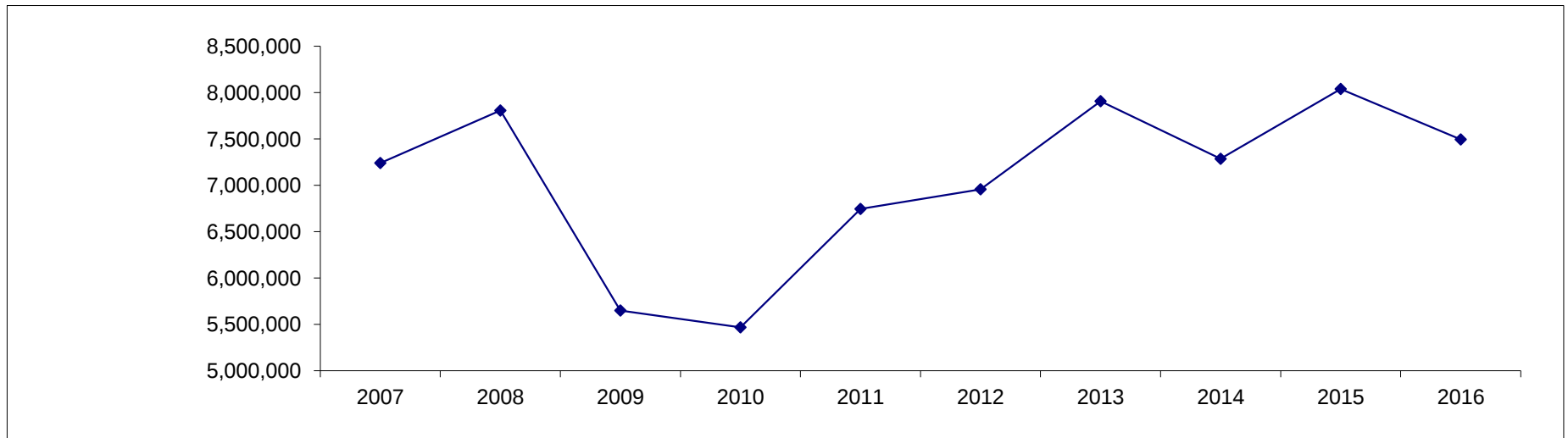
Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

Projected Revenues

STATE INCOME TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	411,038	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	A
FEBRUARY	551,116	613,332	604,246	0	1,038,247	0	478,227	0	0	0	A
MARCH	764,354	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	A
APRIL	405,030	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	A
MAY	689,825	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	A
JUNE	1,754,469	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	A
JULY	676,534	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	A
AUGUST	0	737,713	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	A
SEPTEMBER	406,087	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	708,317	P
OCTOBER	416,554	413,561	394,557	0	0	645,769	419,882	818,347	0	412,481	P
NOVEMBER	0	0	0	0	588,653	405,227	409,627	0	441,918	417,817	P
DECEMBER	1,165,828	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	776,691	722,720	P

TOTALS	7,240,836	7,807,304	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,495,126
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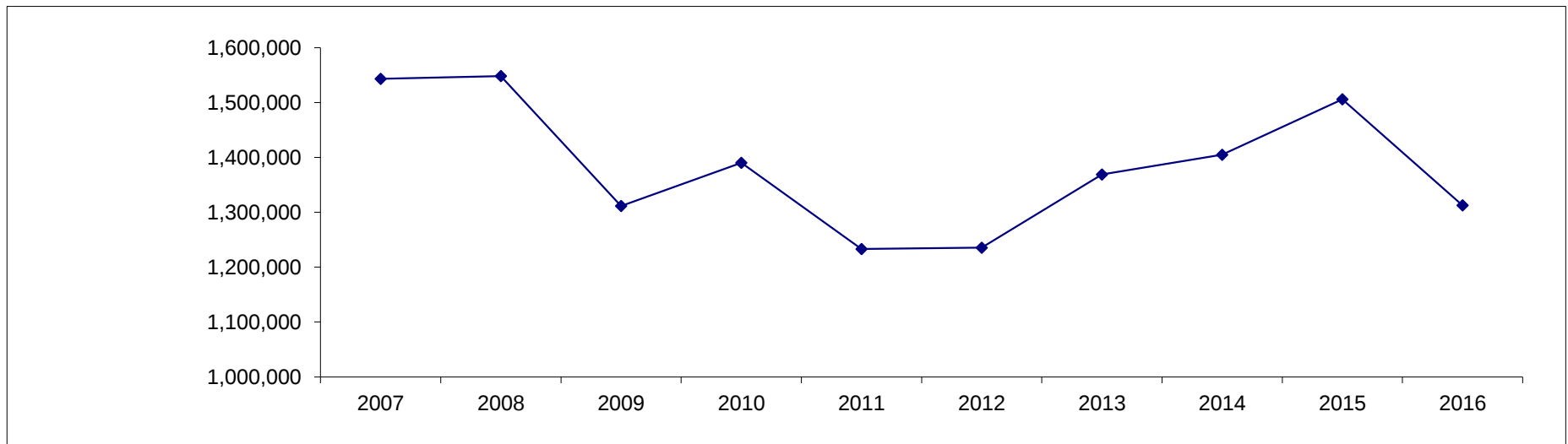


Amounts not yet remitted by the State

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	170,963	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	A
FEBRUARY	0	0	15,410	1,947	7,154	1,565	1,605	2,024	717	0	A
MARCH	97,118	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	A
APRIL	308,475	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	A
MAY	255,927	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	A
JUNE	5,854	0	5,564	0	3,923	5,417	937	0	2,501	12,343	A
JULY	255,797	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	A
AUGUST	112,826	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	A
SEPTEMBER	186	31,274	8,501	486	381	3,931	0	6,877	2,356	2,053	P
OCTOBER	234,426	210,470	241,537	316,230	292,298	181,562	188,719	227,489	239,950	209,152	P
NOVEMBER	1,991	0	2,101	2,750	2,542	1,579	0	0	0	0	P
DECEMBER	99,674	67,732	55,929	255,086	42,441	69,220	70,395	63,058	58,604	51,082	P

TOTALS	1,543,236	1,548,327	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,312,667
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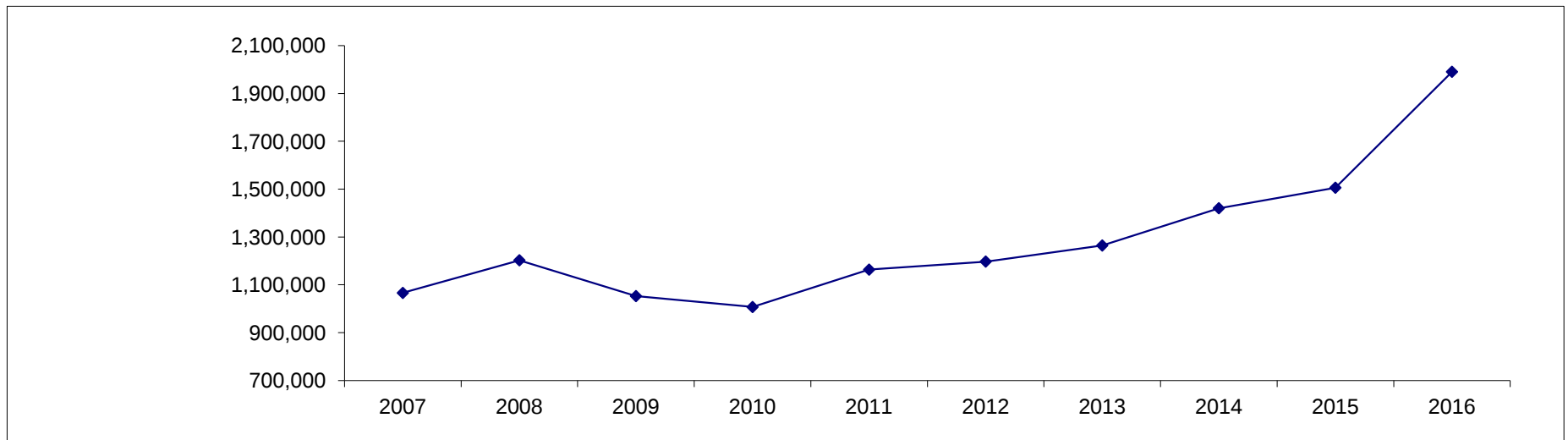


Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	89,662	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	A
FEBRUARY	80,310	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	A
MARCH	122,531	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	A
APRIL	71,836	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	A
MAY	69,285	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	A
JUNE	84,455	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	A
JULY	86,147	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	A
AUGUST	93,726	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	A
SEPTEMBER	109,997	108,669	100,537	100,770	98,836	86,379	124,363	128,816	0	168,490	P
OCTOBER	80,786	90,964	79,881	83,770	79,105	106,791	106,986	109,843	0	156,214	P
NOVEMBER	84,987	114,557	71,356	81,167	94,213	98,487	99,965	118,956	0	142,743	P
DECEMBER	92,388	104,069	77,019	94,304	71,453	102,979	107,849	144,341	419,237	164,122	P
TOTALS	1,066,110	1,202,565	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,505,880	1,990,366	



2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	699,394.65	620,093.85	751,473.50	A
FEBRUARY	742,236.29	925,183.52	822,346.25	A
MARCH	423,934.42	403,608.85	476,082.04	A
APRIL	741,339.01	824,784.39	736,651.57	A
MAY	1,150,540.58	1,364,531.10	1,038,299.42	A
JUNE	428,542.27	566,667.27	496,310.15	A
JULY	709,250.95	799,534.19	708,317.33	A
AUGUST	413,746.69	463,984.37	412,481.48	A
SEPTEMBER	404,600.26	458,233.98	417,816.67	P
OCTOBER	721,926.15	792,632.00	722,720.00	P
NOVEMBER	486,718.23	512,117.79	466,947.80	P
DECEMBER	365,981.44	400,509.94	365,184.02	P

TOTALS **7,864,223.92** **8,131,881.25** **7,414,630.22**

Listed in month
reported - receipts
delayed by State

Current Budget **8,000,000.00**

Projected Amt Over (Under) **-585,369.78**

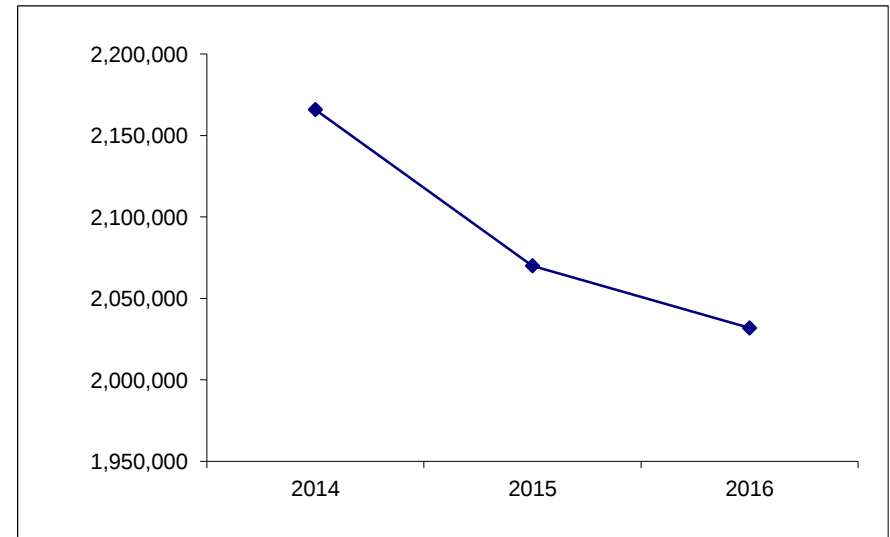
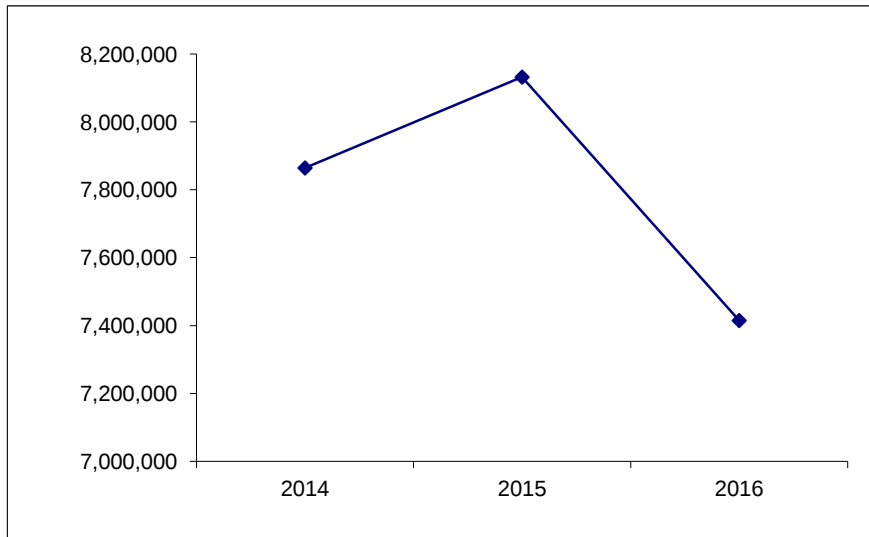
TELEPHONE COMMUNICATIONS TAX

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	201,930.69	150,078.20	166,327.99	A
FEBRUARY	196,656.30	166,178.24	157,953.06	A
MARCH	219,543.59	181,658.89	224,336.11	A
APRIL	189,399.35	187,006.68	164,577.86	A
MAY	187,714.20	164,797.94	152,247.44	A
JUNE	193,162.54	182,269.15	164,137.18	A
JULY	185,801.38	175,287.81	160,723.62	A
AUGUST	164,654.54	171,899.36	163,427.72	A
SEPTEMBER	164,487.34	170,847.95	167,695.87	P
OCTOBER	162,812.89	173,242.43	170,046.17	P
NOVEMBER	171,843.16	173,116.61	169,922.67	P
DECEMBER	127,912.06	173,648.05	170,444.31	P

TOTALS **2,165,918.04** **2,070,031.31** **2,031,840.00**

Current Budget **1,774,000.00**

Projected Amt Over (Under) **257,840.00**

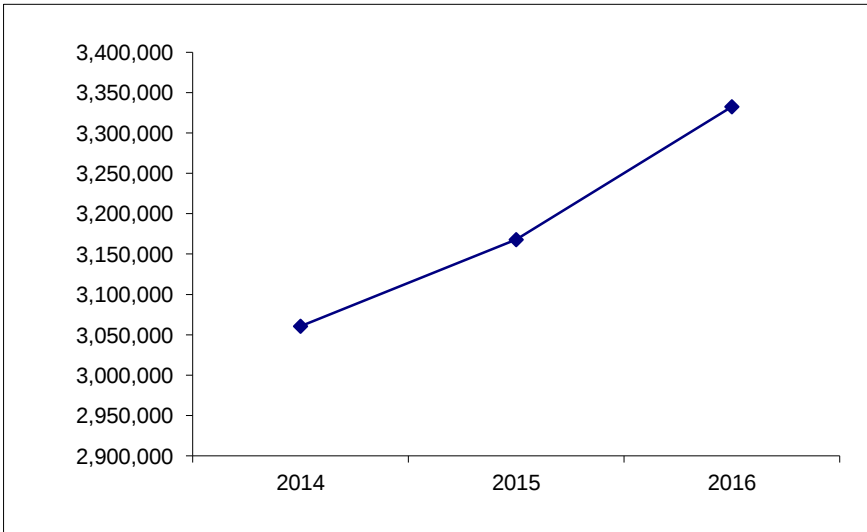


Projected Revenues

FOOD & BEVERAGE TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	283,352.90	239,978.27	260,904.87
FEBRUARY	208,805.40	250,432.57	256,344.05
MARCH	241,082.48	253,709.15	278,660.81
APRIL	266,812.71	256,370.27	268,791.34
MAY	227,346.38	254,139.10	282,460.72
JUNE	286,182.84	285,782.71	281,884.42
JULY	267,011.92	291,133.54	274,899.41
AUGUST	252,385.77	272,038.18	308,995.40
SEPTEMBER	264,225.02	276,602.93	290,982.45
OCTOBER	264,067.58	227,472.04	239,297.44
NOVEMBER	213,581.66	288,279.70	303,266.25
DECEMBER	285,626.26	271,898.28	286,033.23

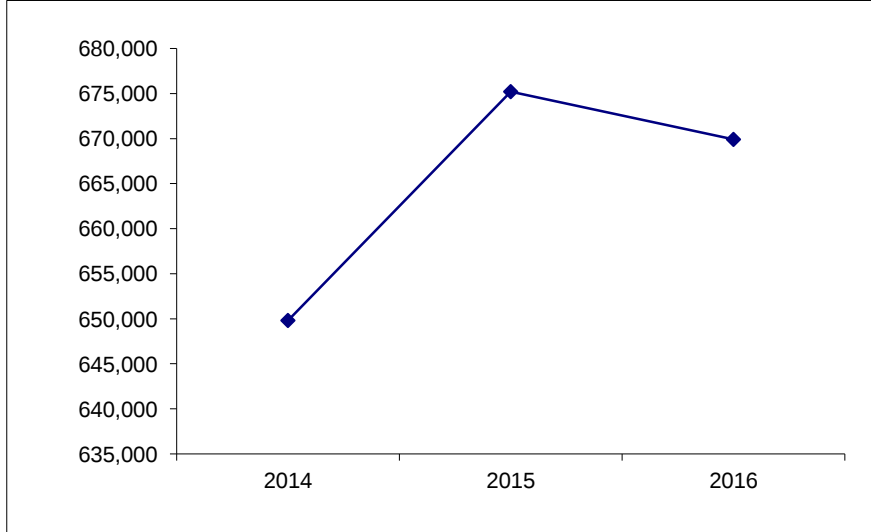
TOTALS	3,060,480.92	3,167,836.74	3,332,520.39
		Current Budget	3,262,000.00
		Projected Amt Over (Under)	70,520.39



HOTEL & MOTEL TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	35,028.90	26,727.71	17,953.91
FEBRUARY	39,468.79	38,349.47	36,767.95
MARCH	49,999.71	53,420.63	62,867.42
APRIL	48,838.37	60,066.44	52,010.94
MAY	34,429.05	45,446.95	67,896.68
JUNE	79,504.80	77,826.53	76,520.68
JULY	72,144.50	72,341.33	63,123.45
AUGUST	55,902.70	64,933.59	63,000.60
SEPTEMBER	66,024.80	77,304.64	69,657.52
OCTOBER	66,061.29	61,394.84	61,903.20
NOVEMBER	46,072.78	60,541.72	61,043.02
DECEMBER	56,331.60	36,856.84	37,162.02

TOTALS	649,807.29	675,210.69	669,907.38
		Current Budget	965,000.00
		Projected Amt Over (Under)	-295,092.62

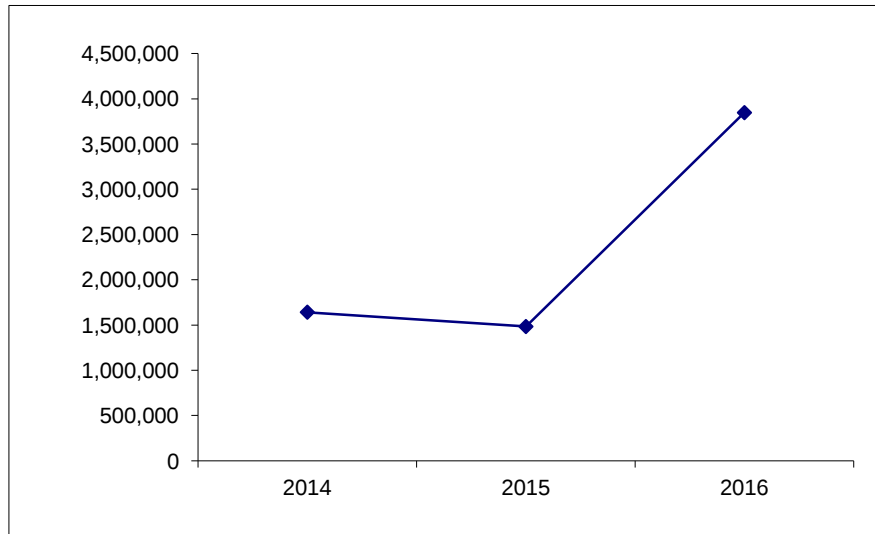


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

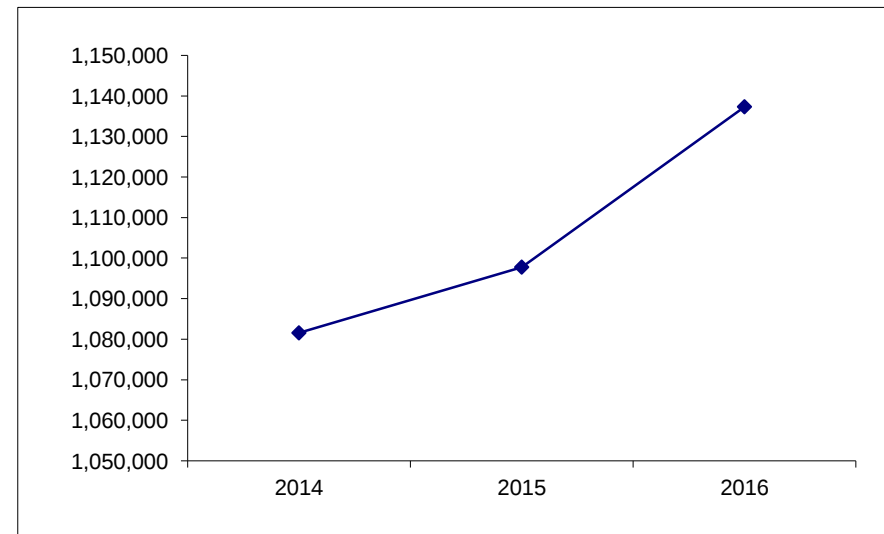
MONTH	2014 Actual	2015 Actual	2016
JANUARY	144,670.93	149,238.44	177,332.31
FEBRUARY		163,584.49	138,838.35
MARCH	368,277.39	153,677.99	326,307.14
APRIL	165,121.36	110,338.44	432,106.74
MAY	152,113.12	78,471.74	393,245.95
JUNE	119,817.79	201,586.00	363,225.99
JULY	107,098.27	118,708.13	377,171.71
AUGUST	116,050.46	102,541.08	416,494.97
SEPTEMBER	114,352.44	121,147.65	365,434.69
OCTOBER	118,293.15	122,028.13	368,090.60
NOVEMBER	113,588.01	105,115.24	317,073.88
DECEMBER	122,251.07	56,748.67	171,178.99

TOTALS	1,641,633.99	1,483,186.00	3,846,501.32
		Current Budget	5,182,000.00
		Projected Amt Over (Under)	-1,335,498.68

**CABLE TV TAX**

MONTH	2014 Actual	2015 Actual	2016
JANUARY	238,821.76	238,199.60	233,850.66
FEBRUARY	29,266.65	33,008.50	34,945.40
MARCH			
APRIL	242,643.11	244,231.68	244,326.70
MAY	29,595.25	34,267.25	31,932.20
JUNE			0.00
JULY	243,536.04	243,423.63	276,652.47
AUGUST	32,085.75	37,072.80	0.00
SEPTEMBER			38,409.00
OCTOBER	234,193.72	232,248.25	240,616.36
NOVEMBER	31,417.95	35,328.90	36,601.83
DECEMBER		0.00	0.00

TOTALS	1,081,560.23	1,097,780.61	1,137,334.62
		Current Budget	1,122,000.00
		Projected Amt Over (Under)	15,334.62

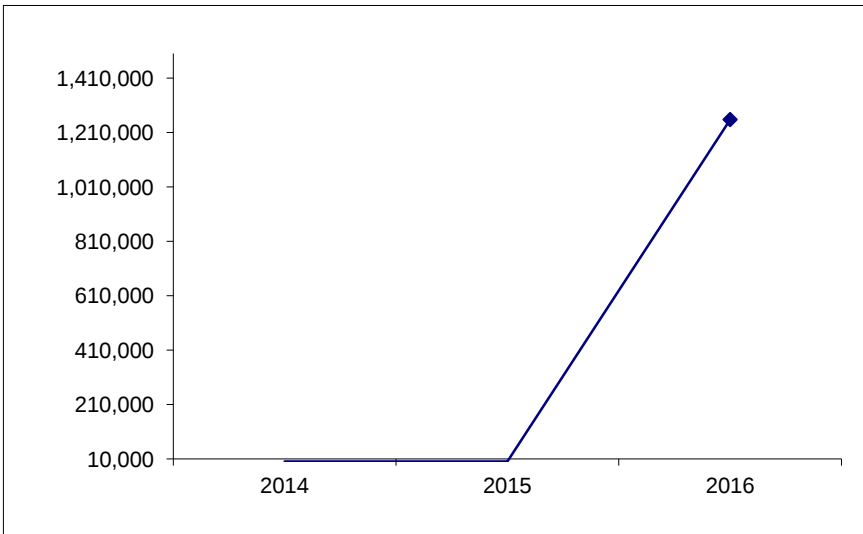


Projected Revenues

10 - LOCAL MOTOR FUEL TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY			0.00
FEBRUARY			0.00
MARCH			0.00
APRIL			1,614.25
MAY			151,145.91
JUNE			160,746.35
JULY			162,423.81
AUGUST			161,250.16
SEPTEMBER			155,000.00
OCTOBER			155,000.00
NOVEMBER			155,000.00
DECEMBER			155,000.00

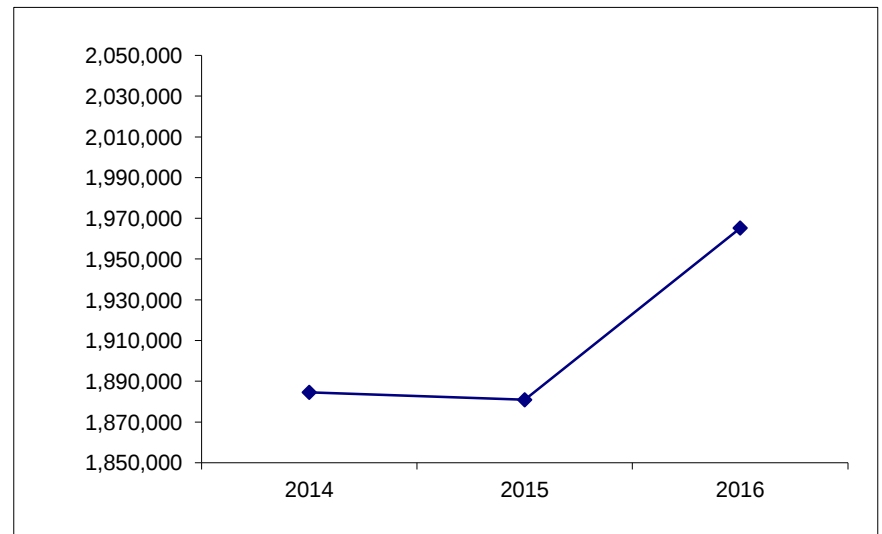
TOTALS	0.00	0.00	1,257,180.48
		Current Budget	1,500,000.00
		Projected Amt Over (Under)	-242,819.52



46 - STATE MOTOR FUEL TAX

MONTH	2014 Actual	2015 Actual	2016
JANUARY	190,483.91	191,692.85	171,799.19
FEBRUARY	167,854.22	180,154.99	165,935.95
MARCH	154,591.73	136,753.86	167,234.60
APRIL	121,554.43	70,155.26	143,829.22
MAY	140,334.05	177,044.18	173,239.43
JUNE	197,038.33	166,232.32	172,052.50
JULY	148,173.07	107,894.22	108,502.29
AUGUST	166,097.32		174,156.78
SEPTEMBER	112,786.32		193,307.24
OCTOBER	153,333.05		130,168.12
NOVEMBER	165,028.86		169,127.72
DECEMBER	167,272.99	850,950.75	195,879.44

TOTALS	1,884,548.28	1,880,878.43	1,965,232.49
		Current Budget	1,825,000.00
		Projected Amt Over (Under)	140,232.49

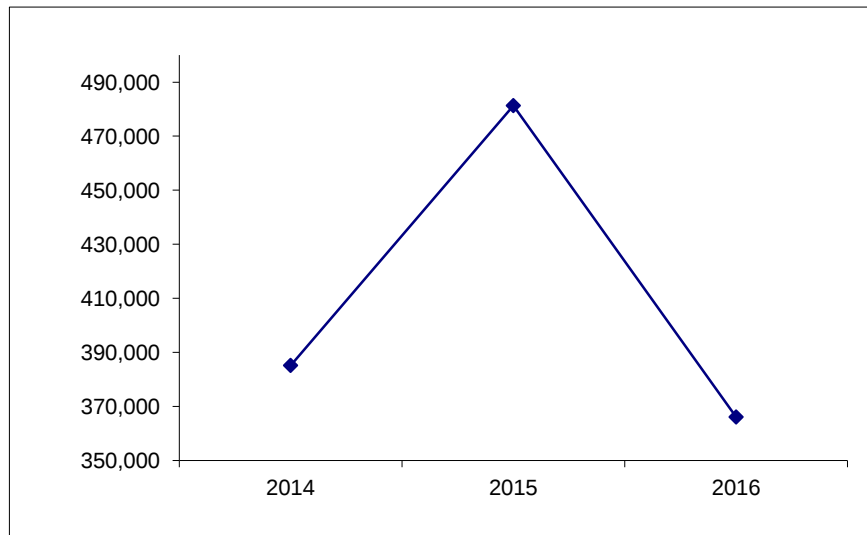


2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

MFT REIMB - TRAFFIC SIGNALS

MONTH	2014	2015	2016	
	Actual	Actual		
JANUARY	33,399.17	25,455.01	28,662.21	A
FEBRUARY	26,501.91	37,659.33	36,330.32	A
MARCH	36,941.97	43,308.55	40,075.18	A
APRIL	37,595.42	37,144.09	16,540.16	A
MAY	26,069.71	30,037.87	31,234.49	A
JUNE	35,167.39	63,453.10	21,971.54	A
JULY	36,683.76	52,335.56	26,492.23	A
AUGUST	28,822.66	31,142.29	42,494.93	A
SEPTEMBER	22,157.46	28,991.54	22,051.10	P
OCTOBER	26,279.11	37,068.66	28,194.60	P
NOVEMBER	30,414.03	32,728.57	24,893.51	P
DECEMBER	45,145.99	61,999.50	47,157.12	P

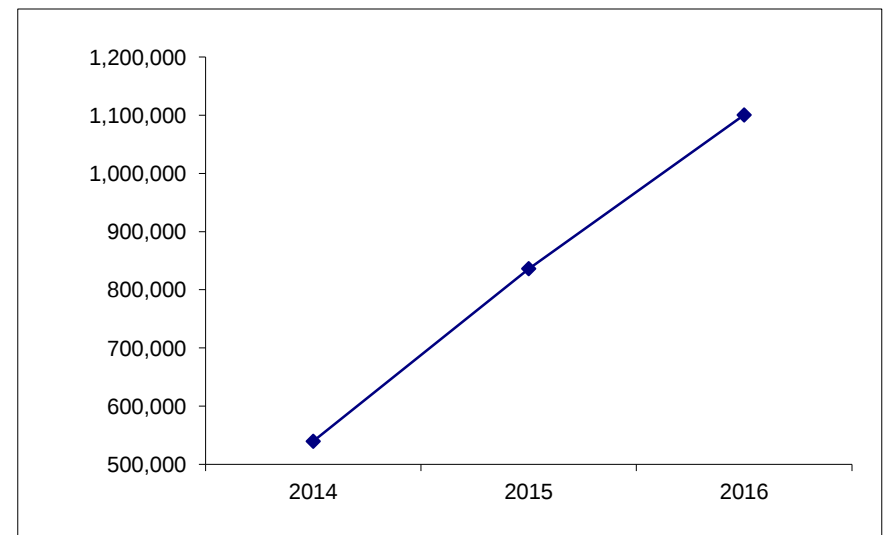
TOTALS	385,178.58	481,324.07	366,097.39
		Current Budget	480,000.00
		Projected Amt Over (Under)	-113,902.61



VIDEO GAMING TAX

MONTH	2014	2015	2016
	Actual	Actual	
JANUARY	31,647.10	57,515.27	80,288.26
FEBRUARY	33,731.87	47,673.50	85,507.02
MARCH	31,397.88	59,308.56	84,607.67
APRIL	39,471.64	71,744.13	97,888.83
MAY	52,081.38	75,292.69	107,431.04
JUNE	48,020.09	74,431.99	0.00
JULY	47,887.74		196,669.31
AUGUST	43,756.69		88,019.04
SEPTEMBER	51,918.92		90,000.00
OCTOBER	51,900.59		90,000.00
NOVEMBER	49,502.86		90,000.00
DECEMBER	58,230.87	450,245.43	90,000.00

TOTALS	539,547.63	836,211.57	1,100,411.17
		Current Budget	900,000.00
		Projected Amt Over (Under)	200,411.17



2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

Projected Revenues

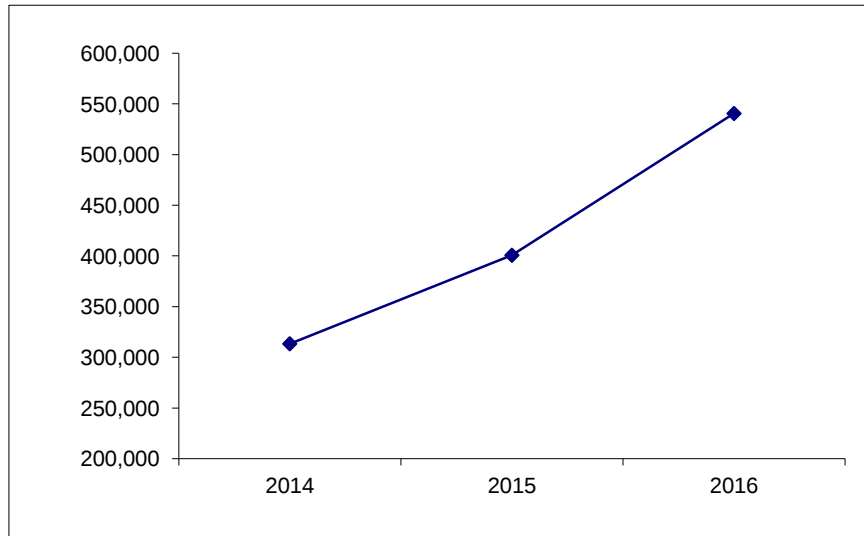
LIQUOR LICENSES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	100.00	2,238.44	-7,143.60 A
FEBRUARY	100.00	820.19	2,706.48 A
MARCH	787.57	4,562.23	8,414.76 A
APRIL	63,385.97	15,088.85	27,217.64 A
MAY	190,925.00	157,666.68	217,850.92 A
JUNE	40,140.00	162,961.38	216,869.88 A
JULY	5,000.00	28,612.96	31,508.64 A
AUGUST	-2,000.00	-17,631.92	1,932.20 A
SEPTEMBER	2,733.28	18,353.36	3,655.33 P
OCTOBER	9,473.23	13,255.92	17,727.68 P
NOVEMBER	100.00	8,684.56	11,965.75 P
DECEMBER	2,555.22	6,056.92	7,832.19 P

TOTALS **313,300.27** **400,669.57** **540,537.87**

Not yet including proposed increases <--- **Current Budget** **390,000.00**

Projected Amt Over (Under) **150,537.87**



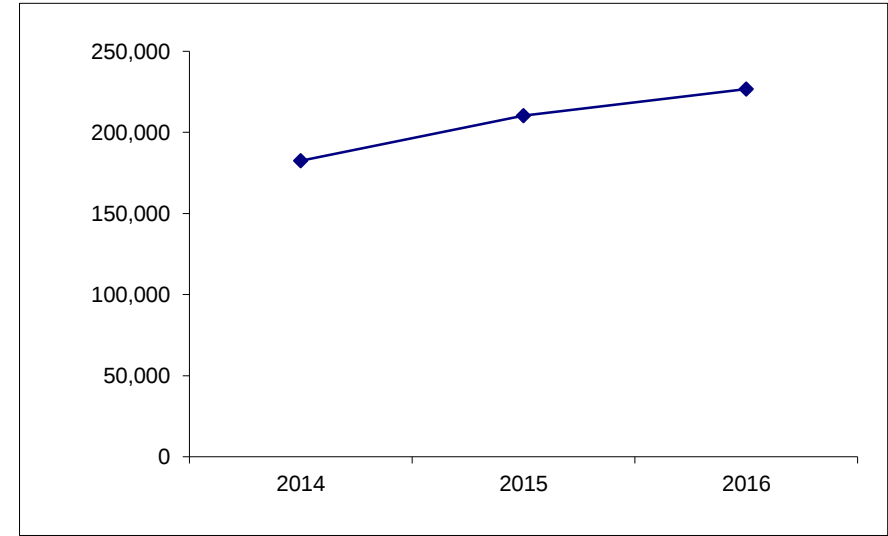
BUILDING PERMITS

MONTH	2014 Actual	2015 Actual	2016
JANUARY	11,246.00	15,069.00	11,829.00 A
FEBRUARY	7,712.00	16,667.20	8,872.25 A
MARCH	12,202.90	14,634.40	29,611.65 A
APRIL	19,903.30	12,781.75	36,030.80 A
MAY	12,407.25	15,566.70	11,671.05 A
JUNE	13,590.40	20,621.60	20,001.10 A
JULY	14,890.80	8,373.80	12,328.40 A
AUGUST	17,398.00	32,133.65	16,106.25 A
SEPTEMBER	15,375.30	14,244.50	15,356.23 P
OCTOBER	24,206.60	21,602.25	23,288.22 P
NOVEMBER	17,377.50	12,783.75	13,781.47 P
DECEMBER	16,231.90	25,847.00	27,864.25 P

TOTALS **182,541.95** **210,325.60** **226,740.67**

Current Budget **249,000.00**

Projected Amt Over (Under) **-22,259.33**

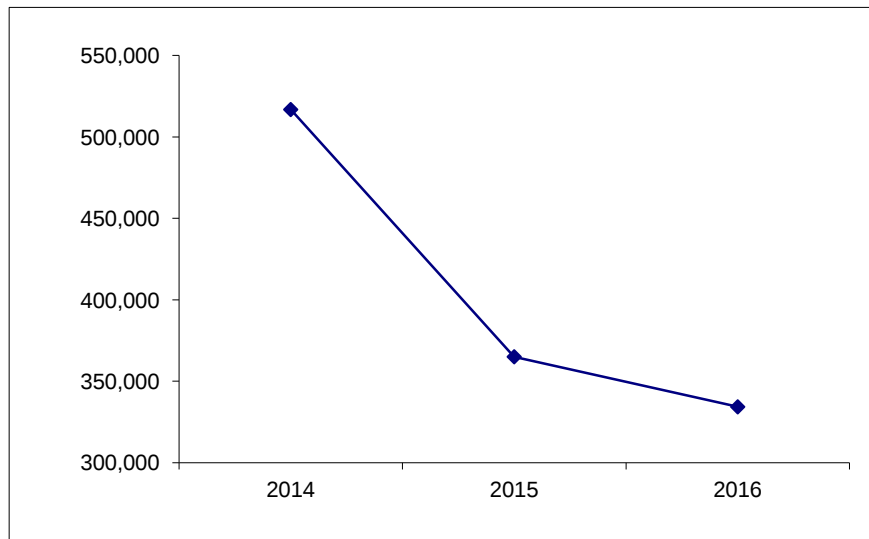


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2014 Actual	2015 Actual	2016
JANUARY	36,500.00	30,670.00	24,665.00
FEBRUARY	50,360.30	35,245.00	25,920.00
MARCH	44,600.00	41,879.00	34,585.00
APRIL	53,750.00	29,400.00	22,750.00
MAY	25,825.00	32,341.00	30,020.00
JUNE	55,840.00	33,075.00	40,785.00
JULY	54,380.00	32,240.00	28,785.00
AUGUST	36,020.00	24,180.00	29,705.00
SEPTEMBER	41,940.00	36,210.00	33,160.46
OCTOBER	52,770.00	31,410.00	28,764.71
NOVEMBER	28,645.00	13,320.00	12,198.22
DECEMBER	36,140.00	25,045.00	22,935.76

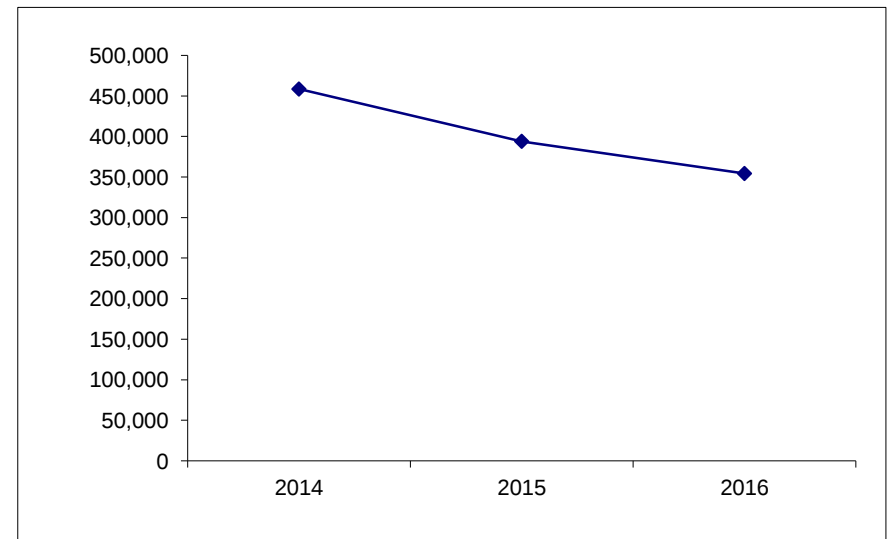
TOTALS	516,770.30	365,015.00	334,274.15
		Current Budget	375,000.00
		Projected Amt Over (Under)	-40,725.85



PARKING

MONTH	2014	2015	2016	
	Actual	Actual		
JANUARY	41,918.11	33,612.49	30,524.27	A
FEBRUARY	38,015.82	32,836.68	33,576.55	A
MARCH	44,427.81	42,819.01	37,342.35	A
APRIL	39,040.19	32,184.16	33,001.83	A
MAY	34,270.68	29,394.75	35,234.71	A
JUNE	37,697.22	30,042.88	32,943.24	A
JULY	32,839.84	30,960.99	26,514.04	A
AUGUST	29,538.46	52,040.96	26,159.97	A
SEPTEMBER	56,902.26	26,443.08	23,779.61	P
OCTOBER	37,795.47	28,565.65	25,688.38	P
NOVEMBER	27,120.32	24,479.33	22,013.65	P
DECEMBER	38,948.42	30,676.10	27,586.26	P

TOTALS	458,514.60	394,056.08	354,364.86
		Current Budget	414,000.00
		Projected Amt Over (Under)	-59,635.14

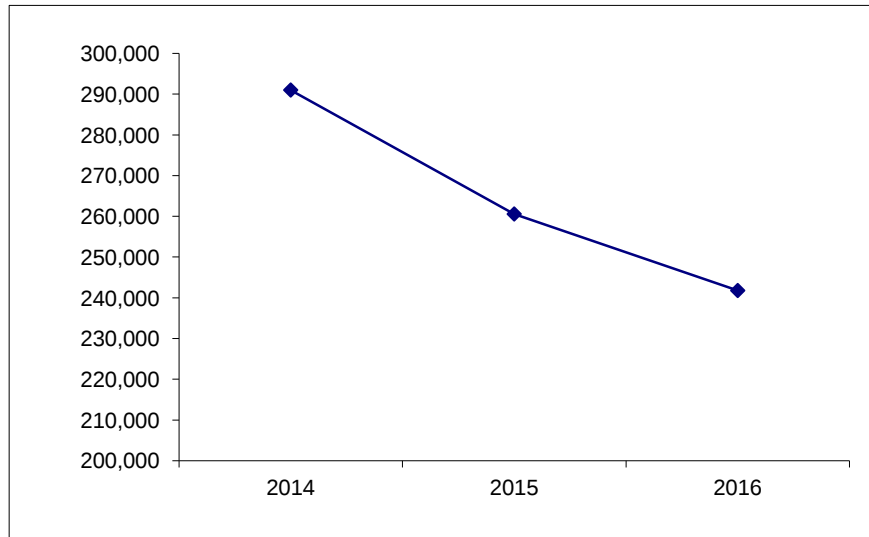


Projected Revenues

COURT FINES

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	23,711.91	19,458.03	19,608.71	A
FEBRUARY	25,192.29	15,928.83	0.00	A
MARCH	49,469.77	51,556.56	54,287.26	A
APRIL	39,628.86	30,921.71	26,764.46	A
MAY	1,396.50	24,970.19	18,335.34	A
JUNE	42,729.39	18,446.59	26,271.96	A
JULY	18,250.22	17,222.89	19,018.82	A
AUGUST	16,842.40	15,907.21	16,106.25	A
SEPTEMBER	19,054.73	15,519.13	14,400.03	P
OCTOBER	19,332.04	17,122.89	15,888.14	P
NOVEMBER	23,688.55	19,227.53	17,841.02	P
DECEMBER	11,711.42	14,296.25	13,265.34	P

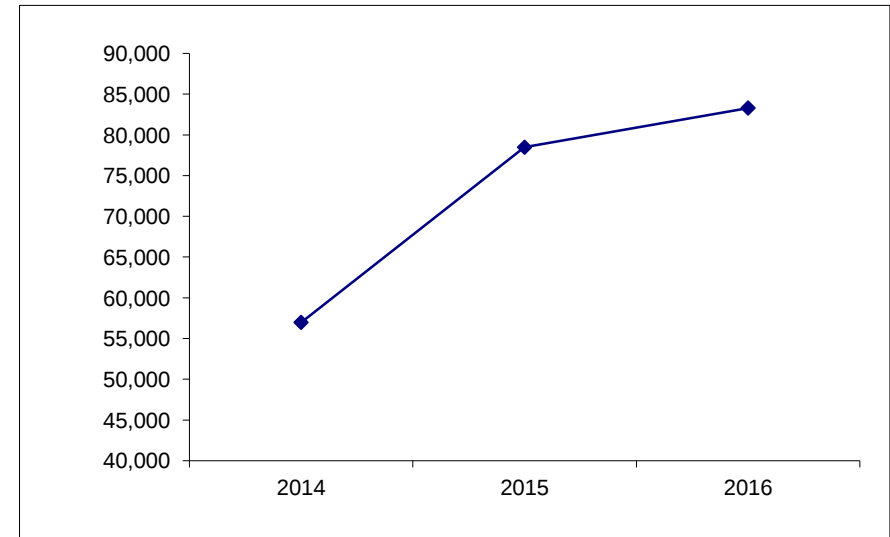
TOTALS	291,008.08	260,577.81	241,787.33
		Current Budget	260,000.00
		Projected Amt Over (Under)	-18,212.67



WEED CUTTING FEES

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	1,984.86	6,569.63	2,981.05	A
FEBRUARY	3,971.43	2,016.92	6,642.83	A
MARCH	2,092.52	4,276.12	3,863.69	A
APRIL	5,592.90	1,019.85	3,344.49	A
MAY	3,580.56	2,584.23	8,816.26	A
JUNE	5,905.00	8,592.54	10,177.67	A
JULY	8,286.31	9,989.91	8,316.54	A
AUGUST	7,219.02	11,067.81	4,806.37	A
SEPTEMBER	4,808.48	9,696.01	10,291.41	P
OCTOBER	2,818.90	10,444.32	11,085.67	P
NOVEMBER	8,446.12	5,386.94	5,717.73	P
DECEMBER	2,275.80	6,836.49	7,256.30	P

TOTALS	56,981.90	78,480.77	83,300.01
		Current Budget	71,000.00
		Projected Amt Over (Under)	12,300.01

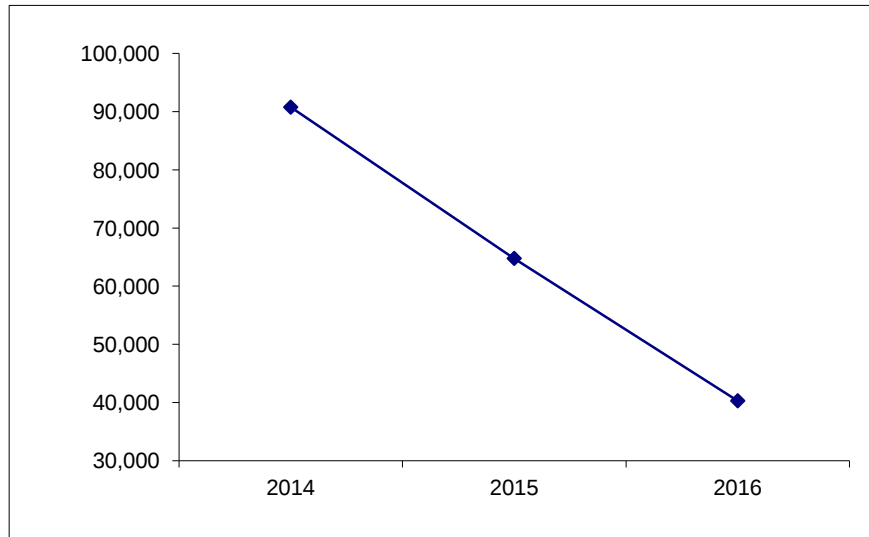


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	3,635.96	3,747.34	2,908.62	A
FEBRUARY	3,573.76	2,983.36	6,335.43	A
MARCH	4,979.56	4,453.84	4,308.62	A
APRIL	4,472.31	4,148.36	2,678.62	A
MAY	4,165.29	4,134.48	4,017.62	A
JUNE	18,688.26	3,695.00	5,212.88	A
JULY	3,679.76	2,562.00	3,060.68	A
AUGUST	3,425.64	25,727.00	3,490.93	A
SEPTEMBER	31,457.76	2,461.01	1,531.26	P
OCTOBER	4,729.70	3,438.30	2,139.33	P
NOVEMBER	4,449.76	3,919.18	2,438.54	P
DECEMBER	3,506.12	3,500.66	2,178.13	P

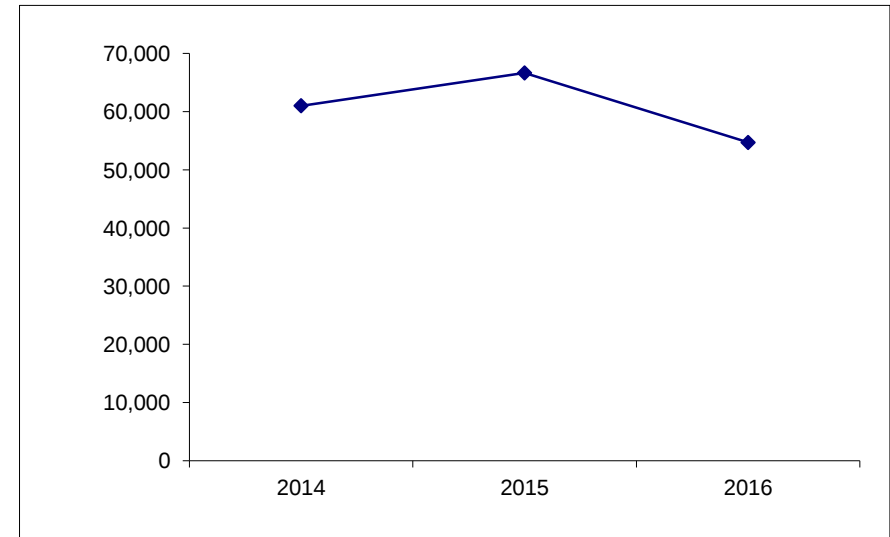
TOTALS	90,763.88	64,770.53	40,300.67
		Current Budget	100,000.00
	Projected Amt Over (Under)		-59,699.33



PET CITATIONS

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	3,144.56	4,499.96	3,219.55	A
FEBRUARY	5,224.33	5,904.38	4,446.39	A
MARCH	6,831.57	7,473.05	6,951.39	A
APRIL	5,880.96	6,802.42	6,300.38	A
MAY	7,690.86	7,428.56	5,923.60	A
JUNE	6,579.58	6,664.65	4,130.37	A
JULY	4,379.10	5,949.56	5,642.20	A
AUGUST	5,643.30	5,003.11	4,194.38	A
SEPTEMBER	4,101.63	4,968.53	4,077.51	P
OCTOBER	3,126.19	2,719.58	2,231.87	P
NOVEMBER	5,079.47	3,790.28	3,110.56	P
DECEMBER	3,329.63	5,439.99	4,464.42	P

TOTALS	61,011.18	66,644.07	54,692.63
		Current Budget	67,000.00
		Projected Amt Over (Under)	-12,307.37



Projected Revenues

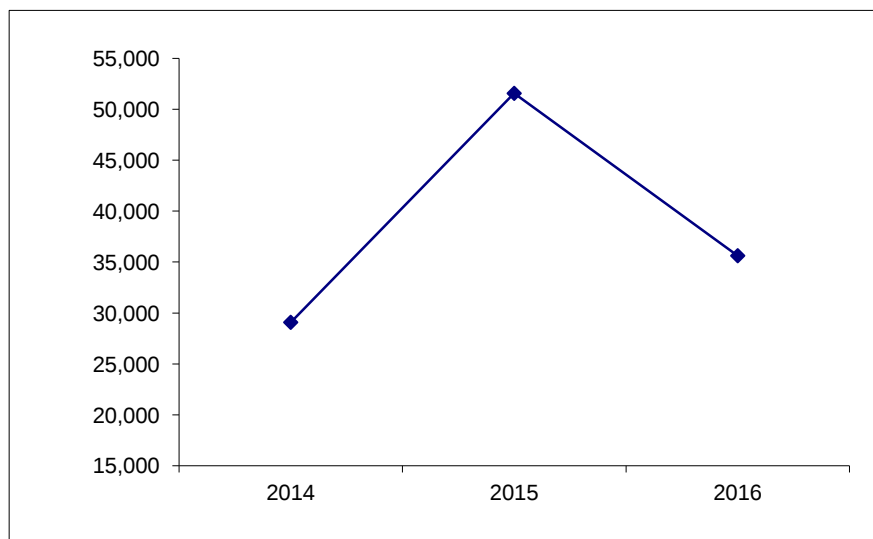
TRASH & CLEAN UP FINES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	2,226.49	5,881.22	2,432.12
FEBRUARY	380.67	6,067.52	3,707.46
MARCH	3,668.82	5,138.31	4,301.09
APRIL	2,580.03	4,696.56	3,432.11
MAY	1,306.97	4,167.43	2,827.08
JUNE	4,781.70	3,737.07	1,253.81
JULY	3,025.34	1,960.00	1,982.12
AUGUST	5,093.82	2,089.00	3,367.61
SEPTEMBER	632.44	6,510.25	4,496.86
OCTOBER	825.46	2,788.47	1,926.09
NOVEMBER	3,685.20	6,280.98	4,338.49
DECEMBER	872.81	2,253.28	1,556.42

TOTALS	29,079.75	51,570.09	35,621.26
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Current Budget	43,000.00
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Projected Amt Over (Under)	-7,378.74
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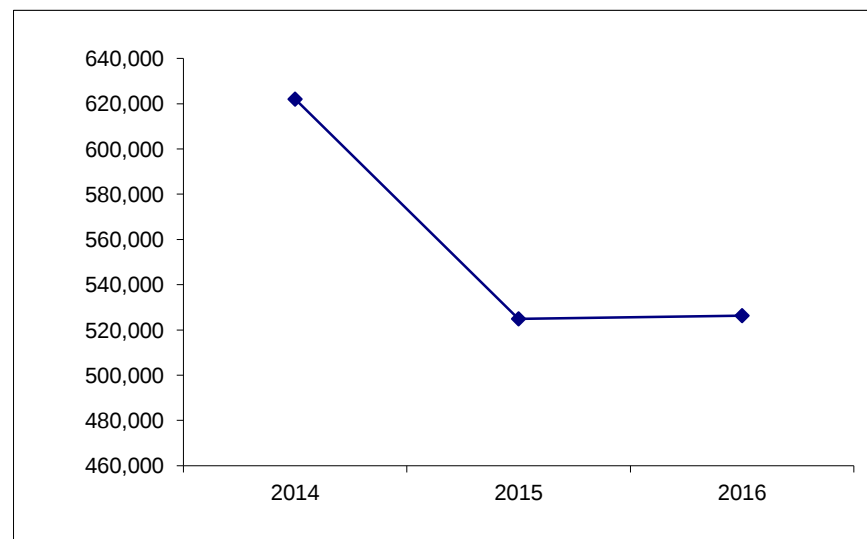
70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	54,064.48	45,237.01	26,418.05
FEBRUARY	43,210.78	45,125.92	43,791.37
MARCH	56,395.84	38,677.82	72,611.37
APRIL	52,902.50	50,782.85	33,981.14
MAY	54,606.99	51,295.03	44,813.23
JUNE	48,250.58	42,271.38	47,949.63
JULY	56,308.42	48,335.13	44,483.78
AUGUST	44,108.47	37,951.72	46,604.73
SEPTEMBER	40,531.46	52,473.06	52,615.51
OCTOBER	66,269.98	39,075.57	39,181.65
NOVEMBER	50,375.14	34,394.91	34,488.28
DECEMBER	54,981.84	39,278.71	39,385.34

TOTALS	622,006.48	524,899.11	526,324.09
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Current Budget	605,200.00
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Projected Amt Over (Under) -78,875.91

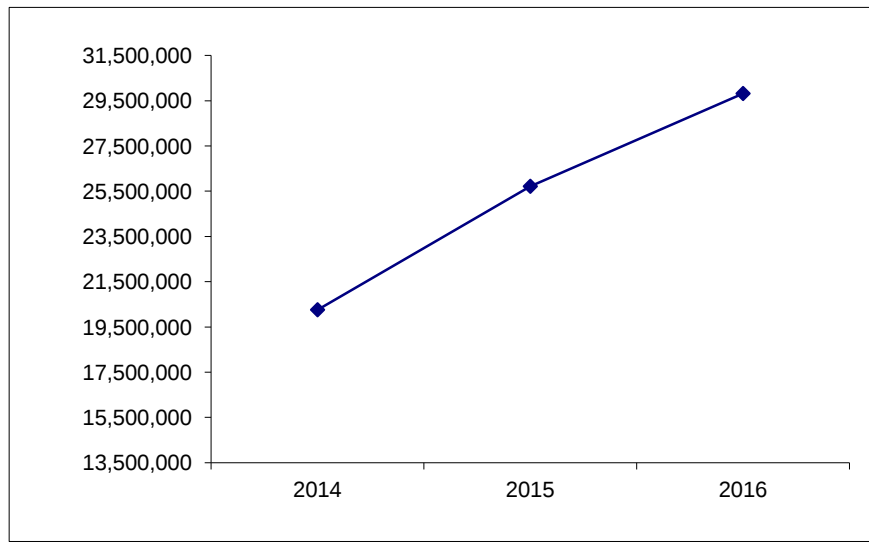


Projected Revenues

80-WATER SALES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	1,478,921.08	1,884,791.63	2,104,678.61
FEBRUARY	1,092,772.94	1,809,958.17	2,210,327.74
MARCH	1,960,250.22	1,728,840.51	2,267,954.26
APRIL	1,411,461.39	1,804,984.88	2,221,531.91
MAY	1,475,465.73	1,777,446.55	2,196,960.89
JUNE	1,793,786.52	2,173,544.61	2,425,648.92
JULY	1,588,221.65	2,467,268.68	2,495,624.85
AUGUST	2,345,262.95	2,470,163.56	2,764,878.40
SEPTEMBER	2,102,747.18	2,536,895.93	2,941,522.29
OCTOBER	1,886,797.38	2,530,029.70	2,933,560.92
NOVEMBER	758,827.21	1,779,894.68	2,063,781.89
DECEMBER	2,364,274.58	2,751,680.70	3,190,564.50

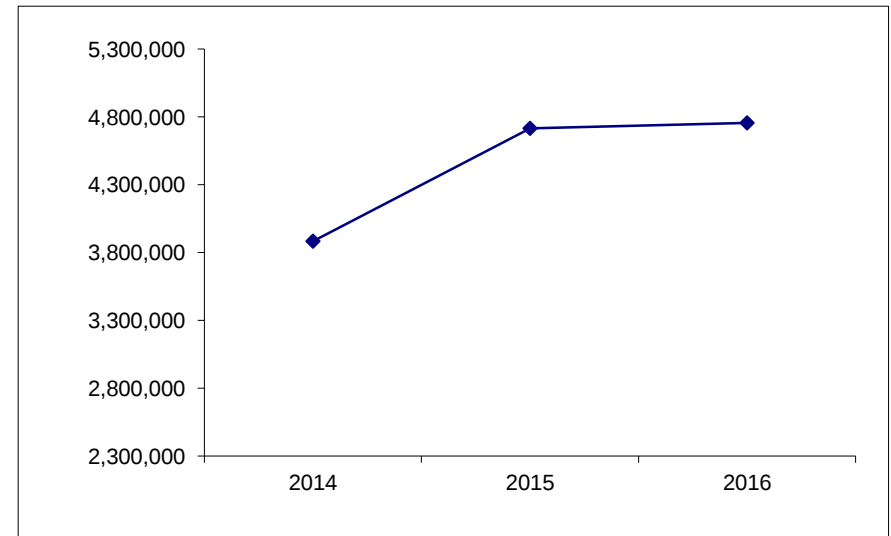
TOTALS	20,258,788.83	25,715,499.60	29,817,035.17
		Current Budget	27,565,500.00
		Projected Amt Over (Under)	2,251,535.17



79-SEWER USER FEE

MONTH	2014 Actual	2015 Actual	2016	
JANUARY	289,863.71	371,123.10	365,361.90	A
FEBRUARY	280,997.16	348,214.06	390,979.51	A
MARCH	292,747.13	358,470.51	378,136.50	A
APRIL	259,177.47	316,303.79	354,698.60	A
MAY	281,775.20	362,203.66	368,671.08	A
JUNE	321,745.10	389,846.94	383,539.30	A
JULY	351,312.29	454,466.97	398,192.98	A
AUGUST	366,606.48	442,930.00	429,968.67	A
SEPTEMBER	376,560.12	429,112.69	432,776.96	P
OCTOBER	379,718.25	426,944.38	430,590.14	P
NOVEMBER	295,773.69	416,670.21	420,228.23	P
DECEMBER	387,799.09	399,497.14	402,908.52	P

TOTALS	3,884,075.69	4,715,783.45	4,756,052.39
		Current Budget	4,691,200.00
		Projected Amt Over (Under)	64,852.39

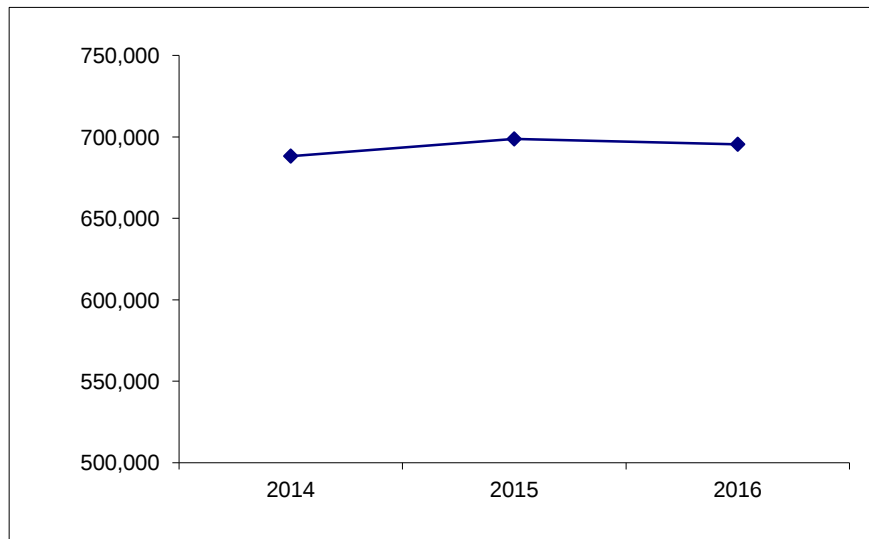


Projected Revenues

88-RECYCLING FEES

MONTH	2014 Actual	2015 Actual	2016
JANUARY	60,682.32	53,002.65	52,012.50
FEBRUARY	52,591.43	57,754.26	66,763.52
MARCH	56,744.60	67,269.75	58,159.31
APRIL	52,899.18	54,438.80	56,319.77
MAY	52,287.62	52,363.07	57,546.84
JUNE	56,066.95	63,871.97	57,162.53
JULY	58,884.96	57,884.33	53,717.51
AUGUST	55,566.81	57,257.17	59,997.07
SEPTEMBER	56,949.52	59,901.20	59,621.87
OCTOBER	58,529.08	57,546.10	57,277.76
NOVEMBER	56,021.26	60,600.94	60,318.35
DECEMBER	70,994.08	56,853.24	56,588.13

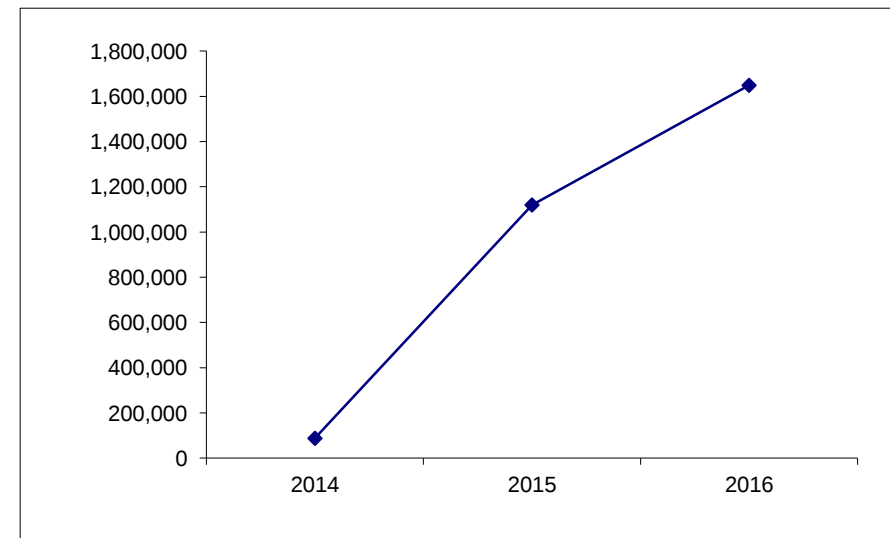
TOTALS	688,217.81	698,743.48	695,485.16
		Current Budget	709,284.00
		Projected Amt Over (Under)	-13,798.84



78-STORM WATER FEE

MONTH	2014 Actual	2015 Actual	2016
JANUARY		77,998.54	115,724.00 A
FEBRUARY		81,533.83	124,410.33 A
MARCH		93,221.18	125,098.96 A
APRIL		89,736.18	163,768.53 A
MAY		106,003.89	150,043.04 A
JUNE		90,007.55	120,546.60 A
JULY		86,587.74	113,459.99 A
AUGUST		81,120.40	127,007.68 A
SEPTEMBER		83,042.82	122,300.06 P
OCTOBER		94,787.65	139,597.08 P
NOVEMBER	9,891.87	114,478.38	168,596.31 P
DECEMBER	77,545.60	120,816.53	177,930.73 P

TOTALS	87,437.47	1,119,334.69	1,648,483.31
		Current Budget	1,289,000.00
		Projected Amt Over (Under)	359,483.31



Water Management

DATE: 9/9/2016

MEMO: 2016-15

TO: Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Keith Alexander, Director of Water Management
Jerry Stevens, P.E., Engineering Services Coordinator

SUBJECT:
July & August Progress Report
Lake Decatur Dredging Basins 1-4 &
Oakley Sedimentation Basin Rehabilitation
City Project 2013-14

BACKGROUND:

Major Work Completed:

- Major improvements at the Oakley sedimentation basin have been completed.
- The *Chris L* dredge was launched in the Sand Creek Basin, fully assembled and tested.
- Another pump station was installed in Basin 1 by the South Shores Drive bridge, fully assembled and tested.
- The *Maggie* dredge was launched in the sediment trap south of Grove Road, fully assembled and tested.
- Dredging began in Sand Creek Basin and the sediment trap south of Grove Road.

Major Work Planned for the Near Term:

- Sedimentation basin weir box walkway installation.
- Plan for new water main crossing in Basin 2 in spring 2017.
- Continue dredging in Basin 2 and Sand Creek through next year.

Budget and Schedule:

- Great Lakes Dredge & Dock dredged 343,247 cubic yards of material in July 2016, 440,908 cubic yards in August 2016 and 4,595,591 cubic yards of material since dredging began in November 2014.
- The project is 42% complete, on budget and on schedule to be completed by December 31, 2019.

City Clerk

DATE: 9/13/2016

MEMO: 2016-09

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: August 2016 Monthly Reports

ATTACHMENTS:

Description	Type
Development Services	Cover Memo
Fire	Cover Memo
Management Services	Cover Memo
Police	Cover Memo
Public Works	Cover Memo
Water Management	Cover Memo

**DEVELOPMENT SERVICES
AUGUST MONTHLY REPORT**

BUILDING INSPECTIONS - For the month of August 2016 we issued a total of 129 permits with a total cost of work at \$3,842,983. Of these five were commercial interior remodels with a total cost of work at \$1,613,600. One was a commercial addition valued at \$778,231. And one was a new residential home valued at \$450,000.

**Monthly Summary
08/01/2016 – 08/31/2016**

PERMIT TYPE	# ISSUED	WORK VALUE
Building	29	\$2,682,035.00
Demolition	4	26,350.00
Electrical	29	121,376.00
Mechanical	30	854,580.00
Other	24	119,946.00
Plumbing	11	23,196.00
Sign	2	15,500.00
Tent	0	.00
TOTAL	129	\$3,842,983.00

PLANNING AND ZONING – Part of the process of economic development and community redevelopment involves site plan reviews for compliance with local development laws and ordinances. As you know, the city has regulations designed both to beautify the community as part of development (landscaping, signage, etc.) but also to protect both users of a particular development (parking, lighting, etc.) and adjacent land owners (drainage, buffer yard size requirements) Last month the planning and zoning division in conjunction with other city departments reviewed 10 submittals which included 7 site plans and 3 subdivision plats. Additionally, the division reviewed and facilitated 1 zoning case that was heard by the City Council at the September 6th meeting. The case was approved.

NEIGHBORHOOD SERVICES

- Staff prepared special reports for loans that are serviced in the Neighborhood Outreach Division
- Staff continued to qualify homeowners for the Residential Rehabilitation and Emergency Programs
- Staff participated in a Safety Committee Meeting
- The 2016 Annual Action Plan was approved by HUD

- Staff continues preparing Environmental for Residential Rehab and potential replacement projects
- 2016 HOME Monitoring occurred for Homebuyers
- HOME, CDBG and Construction manuals were updated
- Construction Project Manager continued work write-ups with estimates for the CDBG and HOME Rehab Programs and DCDF.
- Staff initiated payment of real estate taxes for loans for the second installment
- Staff attended a “Conversation on Poverty” an anniversary event sponsored by DMCOC
- Staff participated in conference call with HUD CPD rep
- Staff continues to have discussions or contact with potential CHDO’s
- Staff organized and planned this year’s National Night Out event which was held the first week of August. The event was held at Hess Park in one location. Attendance was great, and the weather cooperated. The NNO committee decided to hold one event next year.
- Staff attended the monthly Homeless Advisory Council meeting in preparation for Homeless awareness week
- Staff assisted Asst. Manager with the hiring of a Senior Clerk Typist and Dev/Planning Specialist. HR has begun the process.
- Staff met with First Christian Church pastor to assist with neighborhood partnership
- Staff attended Chamber luncheon to celebrate City leaders
- Staff discussed the potential use of HOME & CDBG funds
- Staff participated in several conference calls with HUD CPD rep in regards to CHDO set-aside, replacement projects, CAPER, and other HUD projects.
- Staff attended CONO meeting
- Staff attended Continuum Meeting with other local agency partners

ECONOMIC DEVELOPMENT– The economic development division had 28 new and separate inquiries in August for possible projects and also had 27 meetings related specifically to ongoing initiatives. We have ongoing Library, Fiber and Econ Dev Strategic Planning sessions under way. We also had 1 ribbon cutting. As of last week, there were 1,089 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites and there was 6,477 job openings in the Central Illinois region according to one state database.



DECATUR FIRE DEPARTMENT
MEMORANDUM
16-09

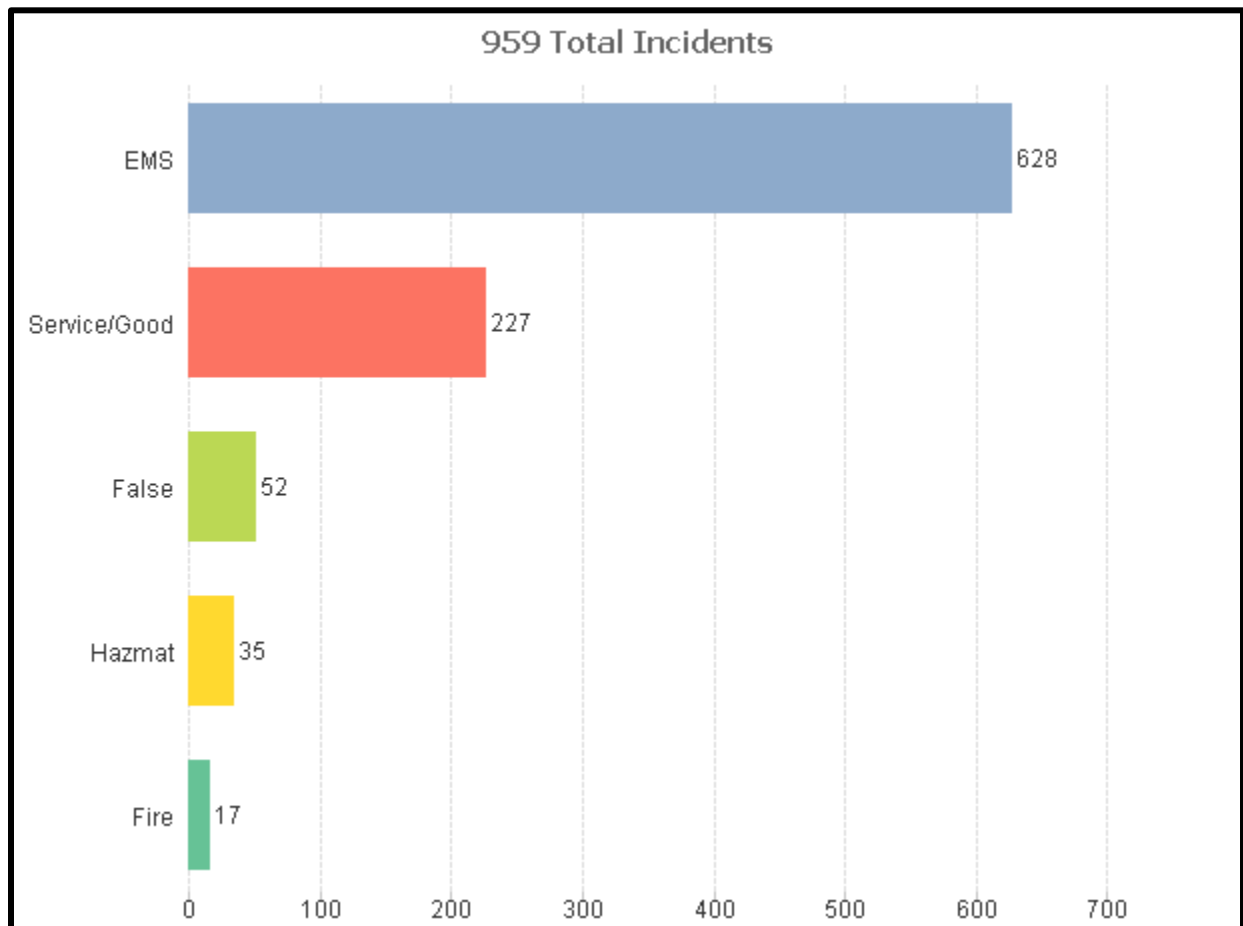
September 8, 2016

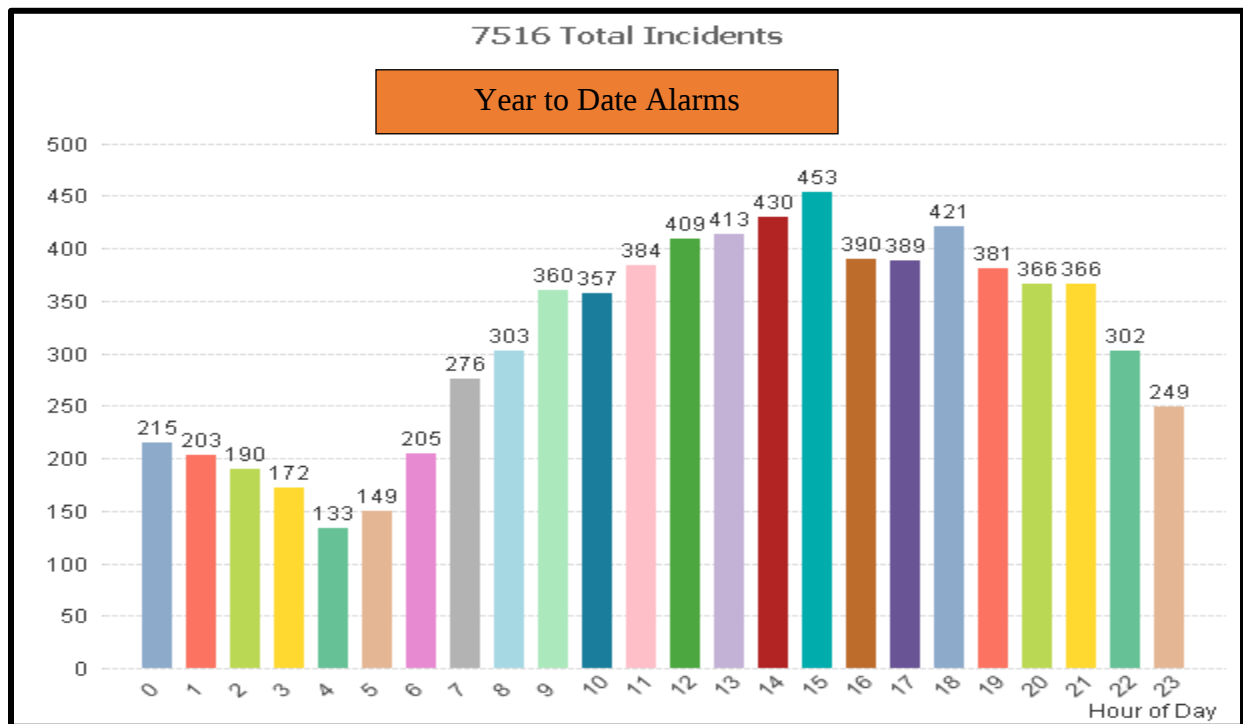
TO: Tim Gleason, City Manager

FROM: Jeffrey S. Abbott, Fire Chief

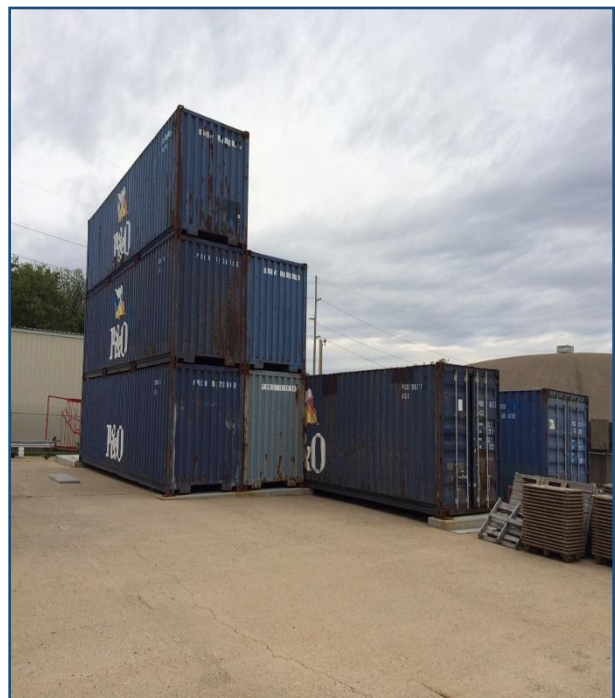
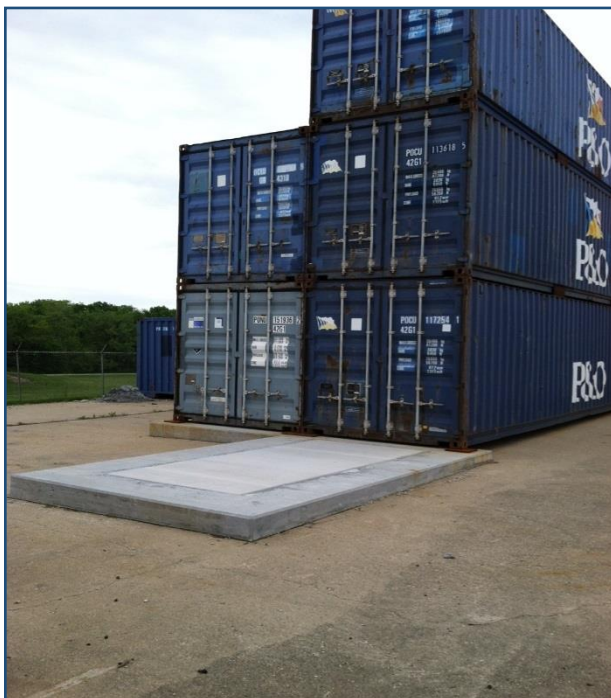
RE: Monthly Report – August 2016

The fire department responded to 959 alarms in August. To date, the department has responded to 7516 alarms. The administration spent most of August working on bid documents for the upcoming fire station renovation project and the Training Tower completion project. Both projects will go before the City Council in September for final approval.





Training Tower Project



Fire Prevention

The month of August was quiet for fire investigations as we tallied a yearlong low of 3 call outs. Two were determined as accidental and one was undetermined. Key box installations, removals, or updates dominated the bulk of the Fire Prevention Division's daily chores. We totaled a record 123 contacts dealing with key boxes. This was mainly due to our summer intern's work updating our key box database. He discovered many key box holders had passed away and DMH had not notified us of the changes. DMH has a new liaison person now and we hope to get more timely updates from them. The month of August also showed a great increase in the amount of plan reviews we completed as we logged 24.

The month actually started with our annual participation in the National Night Out event. A dunk tank was added to the event this year and Chief Abbott graciously agreed to take a turn sitting in the tank. Richelle Irons reported that both Chief Abbott and Deputy Chief Cody Moore from DPD were big hits! In addition to the NNO event, Fire Prevention presented 3 fire safety programs and conducted 3 fire extinguisher training classes. We also conducted 22 inspections, went along with fire crews on six preplans, and installed 4 smoke alarms for residents.

Training Division

At the beginning of this month, we were contacted by Millikin University about the opportunity to use an empty office building for training. The building was a 2-story building that had many rooms and had a large area for us to use. We had our crews go in and do a search of the building's 2nd floor. This was a good opportunity for us to search a large office type building. Last year we conducted training of large area buildings like a warehouse. This gave us the opportunity to build on this training and apply it in an office-building environment.

Crews also did salvage cover drills to simulate the use of salvage covers to protect objects within a structure to keep them from being damaged. They also practiced their use to catch water and divert it out of a structure.

We conducted a Fire Apparatus Engineer (FAE) class where friction loss in fire hose was reviewed. Then the crews went out and pumped water in a couple of different evolutions to practice their FAE skills.

There were also drills on hoisting hose lines. These drills are to practice hoisting hose lines with, and without, water to an elevated location.

DEPARTMENT OF MANAGEMENT SERVICES
Monthly Report of Priorities and Projects
Fiscal Year 2016
August 2016

Highlights of activities for this month include:

City Clerk's Office

- Preparing the agendas, packets and minutes for three City Council meetings;
- Receiving and processing 14 FOIA requests; and
- Preparing City Council election packets for first day to circulate petitions (August 30);

Human Resources Division

- Attending monthly Human Relations Commission and Labor/Management meetings;
- Hosting a booth with Police at the Veterans Employment Resources Fair in Champaign;
- Conducting testing for Senior Clerk Typist and Account Clerk II positions;
- Conducting interviews for Senior Clerk Typist and Fleet Mechanic positions; and
- Facilitating the hiring of two Library Pages and the promotion of a Library Clerk;

MIS Division

- Analyzing opportunities and options for the City Fiber project;
- Progressing on VoIP phone system project with equipment arrival deployment plan completion;
- Creating GIS figures and data in support of the Fire Station location study;
- Successfully implementing MIS ticketing system, with an initial 63% first-call resolution rate;
- Completing Barracuda Web Filter install, and decommissioning old TMG Forefront Proxy Server;
- Converting DPD Access Control and Arbitrator 360 servers to a Virtual Servers; and
- Completing password aging project for all City of Decatur Employees;

Mass Transit System

- Working to finalize the 2017 operating assistance grant application with IDOT;
- Preparing contract amendment with MV Transportation for Operation Uplift scheduling software;
- Following up with IDOT regarding funds for the purchase of new buses; and
- Starting the renewal process for Transit general and fleet liability insurance;

Director's Office

- Conducting an AFSCME labor-management committee meeting;
- Attending a post-Decatur Celebration debriefing for City staff;
- Participating in several meetings regarding possible extension of the City's fiber optic backbone;
- Conducting an eligibility hearing for a second hand store license applicant;
- Meeting with the AFSCME representative and attending a hearing on a termination grievance;
- Working with counsel regarding selection of an arbitrator for PBPA contract arbitration; and
- Attending the monthly meeting of the Civic Center Board of Directors.

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason**

FROM: James E. Getz Jr. , Chief of Police

RE: August 2016 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 163 authorized sworn police positions. At end of August 2016 staffing was at 158. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	2
Police Lieutenant	5	5	5
Police Sergeant	17	17	17
Police Patrol Officer	137	134	133
TOTAL	163	160	158

Civilian-Non Sworn Police Staffing: 8

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	1	1	1
Records Supervisor	1	1	1
ECS/Records Clerk	1	1	1
Part-time FOIA Officer	2	2	2
Total	8	8	8

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Communications Center Mgr	1	1	0
Supervisor	3	3	3
ECS Level III	23	19	18
<u>ECS Level II</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total	28	24	22

The communications center manager is projecting 22 (4- hour) slots of overtime in September 2016.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	4	15
Directed Patrols	69	408
Active Problem Oriented Policing Projects	2	4
Completed Problem Oriented Policing Projects	0	2
Parking Citations	69	710
Criminal Arrests	511	3665
Felony Drug Arrests	26	179
Firearms Seized	11	68
Traffic Citations	753	5726
Field Interviews	104	831
Written Warnings	442	3245
Illegal Sound Amplification Arrests	2	2
Calls for Service/CAD incidents	5164	37924
Unlawful use of Motor Vehicle tows	149	1070
Driving Under the Influence Arrests (DUI)	31	247
DUI involving accidents	4	70
Fatal Accidents	0	4
Traffic Accidents	234	1897
Accidents with Personal Injury	45	319
City Ordinances Arrests	49	320

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	112 grams	39293 grams @ \$10-gram	\$392,930
Cocaine-Powder	250grams	1877 grams @ \$100-gram	\$187,700
Cocaine-Crack	60 grams	724 grams @ \$100-gram	\$72,400
Heroin	0 grams	232 grams @ 300-gram	\$69,600
Ecstasy	3 hits	110@ 20 hit	\$ 2,220
Meth	426 grams	674grams @ 100-gram	\$67,400
K-2	0 grams	14,709 grams	
Search Warrants: 2		YTD: 52	

US Currency Seized: \$20,895	YTD: \$258,262
Firearms seized: 2	YTD: 50
Vehicles seized: 0	YTD: 8
Interdiction Drug Arrests: 2	YTD: 74
Interdiction Wanted Persons Arrests: 0	YTD: 1
Interdiction Narcotic Seizure: 11	YTD: 72
Interdiction weapons seized: 0	YTD: 8
Interdiction Currency Seizure: \$13,804	YTD: \$126,558

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 170	YTD: 1571
Cases closed/resolved: 38	YTD: 774
Criminal Arrests: 51	YTD: 439
Homicides: 1	YTD: 3
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 2	YTD: 7
Missing person Investigations: 0	YTD: 35
Computer forensic Exams: 25	YTD: 186
Sex Offenders Registered: 85	YTD: 552

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 47	YTD fugitive arrests: 283
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Freedom of Information (FOIA)

The Professional Standards Unit received 226 Freedom of Information Act requests for the month; **1723** total requests YTD in 2016.

**Public Works Department
Monthly Activity Report
August 2016**

Engineering:

7th Ward Sewer Rehabilitation: This project is currently under design by BGM & Associates.

The condition is considerably worse than originally estimated in the master plan 5 years ago.

The project should be ready to bid this fall with the possibility of construction beginning late this year or early 2017.

McKinley Avenue Sewer Rehabilitation: This project is currently under design by BGM & Associates. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. The project is on hold as funding options are being reviewed and the focus is on the 7th Ward Sewer.

2016 State MFT Street Improvement Projects: Bids were awarded by Council on August 1.

2016 City MFT Street Improvement Project: Bids were awarded by Council on August 29. A preconstruction meeting is being scheduled.

Mound Road / Spring Creek Bridge (East): This project was designed by Chastain & Associates and was on the April 22, 2016, IDOT bid letting. Construction began on July 18th. Half of the deck was replaced in August with a new deck poured on the south half on August 22nd. The project is scheduled to be completed in December.

Nelson Park Neighborhood Storm Drainage Improvements: This project is being designed by Blank, Wesselink, Cook & Associates. Neighborhood meetings were held on January 27th and March 12, to get input on the project. This project is scheduled for 2017 construction.

Sewer Televising: 18,670 feet of sewers were televised. 14 special inspections / investigations were performed.

Contract Sewer Cleaning: 1,343 feet of sewers were cleaned.

MUNICIPAL SERVICES MONTHLY DATA 8/1/16 –8/26/16

TASKS	QUANTITY	MANHOURS	OTHER INFO
Mowing Violations	59 each	126 hours	
Violation Abatements	30 each	76.5 hours	
72 Hour Cleanups	55 each	574 hours	
Alleys Graded	26,625 lineal feet	81 hours	
Sweeping	807 miles	387 hours.	
Sewer Derooting	23,666 lineal feet	27 hours	

Department of Water Management
August 2016
Monthly Report

2015 Annual Water Main Replacements: Burdick Plumbing & Heating replaced 1.3 miles of water main on St. Louis Bridge Road and portions of the Forest Crest subdivision. This project was completed in July.

2016 Annual Water Main Replacements: This year's project will replace 1.34 miles of deteriorating water main on East Cantrell Street and portions of the Lake Crest subdivision. Burdick Plumbing and Heating began construction on August 24.

2017 Annual Water Main Replacements: Preliminary design work began on next year's project to replace deteriorating water mains on Wilder, Fairview, McClellan, Dennis, and Willow all north of Ravina Park Road.

Energy and Water Efficiency Services Agreement: Johnson Controls and City staff completed 99.28% of the 31,399 water meter replacements and upgrades (excluding 1,078 inactive customer accounts and 18 upgrade refusal customers). HVAC and lighting efficiency improvements have been completed at several City facilities. South Water Treatment Plant SCADA upgrades and the advanced water metering infrastructure system have also been completed.

Fire Hydrant Maintenance: The City owns approximately 4,255 fire hydrants. Work began on a request for proposals from contractors specializing in hydrant maintenance and painting.

Lake Decatur Dam Emergency Response Plan: Hanson Professional Services completed the draft plan for City staff review. A stakeholder meeting on the draft plan will be held in the near future.

Lake Decatur Dredging Basins 1 through 4: Great Lakes Dredge & Dock continued dredging Basin 2 and began dredging the Sand Creek basin and sediment trap. Since dredging began in November 2014, 42% of the 10,736,733 cubic yards of sediment to be removed has been dredged from the lake, which is 22 days of additional water supply.

Lake Decatur Landscape Maintenance: Sky's the Limit Tree Service completed the tree and brush removal on the south sides of the US 36 Bridge abutments over Lake Decatur in July.

Lake Services: Staff continued maintaining and repairing equipment, dock inspections, mowing operations, barge deliveries to homeowners for shoreline maintenance. Lake patrol staff hours were significantly reduced due to the start of the fall college semester.

Nelson Park Basin Marina Management: This project is on hold pending the availability of significant capital funding.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly (CMT) has completed approximately 55% of the engineering and design work and continued the State Revolving Fund loan work for this project.

South Water Treatment Plant Concrete Replacement: Otto Baum Company completed this project in May.

South Water Treatment Plant Security Cameras: Two proposals were evaluated for additional security cameras at several water facilities. A contract award recommendation for the City Council is being prepared.

Water Distribution System Leak Detection Survey and Repair: ADS LLC competed this year's survey in May. Since then, City staff repaired 22 of 23 leaks detected.

Water Main Valve Maintenance: The city owns approximately 5,905 water main valves. Work continued on a request for proposals (RFP) from contractors specializing in valve maintenance to ensure that all valves are properly documented and in good working order. The RFP is anticipated to be issued in September.

Water Production: Due to above average rainfall, Lake Decatur was maintained at an average level of 97% full, which is above normal for the month. 633.68 million gallons of potable water were pumped to customers which was a 2.6% decrease compared to August 2015. Lime residual lagoon valves and valve pit replacements were substantially completed.

Water Services: Staff repaired 3 water main breaks, inspected 5 hydrants and 145 water system valves, replaced 1 hydrant, completed 1,173 billing service orders and 67 distribution system service orders.

William Street & South Water Treatment Plant Reservoir Rehabilitation: DN Tanks completed exterior cleaning, interior inspections, maintenance and protective coating applications for both reservoirs. Painting of the aquatic wildlife design on the SWTP reservoir began.

For questions regarding these items contact Keith Alexander, Director of Water Management, at 424-2863 or kalexander@decaturil.gov.

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