



**Monday, September 19, 2022
5:30 PM
City Council Chambers**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of September 6, 2022 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing Insurance Coverage for Property and Liability Insurance for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
3. Resolution Authorizing Excess Property Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
4. Resolution Authorizing Cyber Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
5. Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
6. Resolution Authorizing Additional Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
7. Resolution Authorizing Additional Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
8. Resolution Authorizing Crisis Protection Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

9. Resolution Authorizing Auto Physical Damage Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
10. Resolution Authorizing Excess Workers Compensation Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023
11. Resolution Authorizing Decatur Public Transit to Increase Service
12. Resolution Accepting Johnson Controls, Inc. Change Order #1 Related to the Original Johnson Controls, Inc. HVAC Modifications to the Decatur Public Library
13. Resolution Authorizing Amendment Number 3 to an Agreement with Clark Dietz Inc. to Provide Professional Engineering Services to the City of Decatur
14. Resolution Authorizing a Memorandum of Understanding Agreement and associated Sales Order with the Macon County PTSD Foundation to obtain Internet Access through the City of Decatur Fiber Optic Network
15. Ordinance Amending City Code Chapter 26 Heating, Air Conditioning and Refrigeration Commission and Contractors
16. Ordinance Amending City Code Chapter 27 Construction and Housing Board of Appeals
17. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.
 - A. Ordinance Annexing Territory 2305 South Shores Drive
 - B. Resolution Approving Appointment - Human Relations Commission
 - C. Resolution Authorizing Action Regarding Unsafe Structures

VI. Other Business

VII. Adjournment

Monthly Reports, August, 2022

ATTACHMENTS:**Description****Type**

Minutes of September 6, 2022 City Council
Meeting Backup Material

CITY COUNCIL MINUTES
Tuesday, September 6, 2022

On Tuesday, September 6, 2022, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn and Chuck Kuhle. Councilman Dennis Cooper was absent. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe announced that the Resolution Authorizing an Amendment to the Grand Avenue TIF Redevelopment Agreement with Niemann Holdings, LLC was pulled from the agenda.

Mr. Mark Schleeter read a proclamation proclaiming September 17, 2022, as official “Pride Day” and “Pride Fest” in Decatur, Illinois.

Councilwoman Gregory presented the Mayor and City of Decatur with a painting and book from Seevetal, Germany government.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Sarah VanKirkley, John Dunn, Bishop James Wills, Reverend Larry Turpin, Abeer Motan, Aldophis Cooper, Wayne Dunning, Susan Renee Ferre, Jim Taylor and Bill Oliver.

With no other Appearance of Citizens, Council Members responded to citizens’ comments concerning residency requirements for police officers. There was a discussion about decisions being made without all elected officials being in attendance.

Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the August 15, 2022, Regular City Council meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-132 Resolution Authorizing ARPA Expenditures for the Small Housing Improvement Program with Northeast Community Fund, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Mr. Cordaryl “Pat” Patrick, Director of Economic and Community Development gave an overview of the Resolution and answered questions from Council members regarding the program.

Councilman Bill Faber exited the Council Chamber at 6:30 p.m. and returned at 6:32 p.m.

Upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-133 Resolution Authorizing Payment to CDS Office Technologies for the Purchase of Upgraded Body Worn Cameras and Equipment for the Decatur Police Department, and for Upgrading the Police Department's Digital Evidence System to a New Unified Digital Evidence Platform, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Police Chief Shane Brandel gave an overview of the Resolution.

Upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-134 Resolution Authorizing the Execution of an Intergovernmental Agreement Between the County of Macon and the City of Decatur for a Multi-Jurisdictional Street Crimes Task Force, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Police Chief Brandel gave an overview of the Resolution.

Upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-135 Resolution Authorizing Accepting the STEP Grant Award to the Decatur Police Department by the Illinois Department Of Transportation, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Police Chief Brandel gave an overview of the Resolution.

Upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2022-136 Resolution Authorizing the City Manager to Execute Modifications to the Collective Bargaining Agreement Regarding Pay, Benefits, and Work Conditions between the Decatur Police Benevolent and Protective Association Labor Committee and the City of Decatur,

was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave an overview of the Resolution.

Police Chief Brandel and Council Members spoke about residency requirements and the recruitment of new police officers.

Upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Agenda Calendar Items A. through I. and asked if any Council member wished to remove an item from the Consent Agenda Calendar. No Council member wished to remove an item from the Consent Agenda Calendar. The Clerk read items A. through I.:

Item A. R2022-137 Resolution Approving the Transfer of 1421 East Orchard Street, Decatur from Woodford Homes, Inc. to Dove, Inc.

Item B. Ordinance Annexing Territory Decatur & Eastern Illinois Railroad

Item C. 2022-39 Ordinance Annexing Territory Multiple Properties Decatur Park District

Item D. 2022-40 Ordinance Closing Portion of Alley between North Main and North Church Streets, and between West Prairie and West Main Streets

Item E. R2022-138 Resolution Authorizing the Certifications and Acceptance of the 2022 Byrne Justice Assistance Grant

Item F. R2022-139 Resolution Authorizing the Execution of an Intergovernmental Agreement Between the County of Macon and the City of Decatur for Distribution of 2022 Byrne Justice Assistance Grant

Item G. R2022-140 Resolution Authorizing the Execution of an Agreement with Parkland Environmental for the Demolition of Vacant Building at 1440 N. Church

Item H. R2022-141 Resolution Authorizing the Execution of an Agreement with Parkland Environmental for the Demolition of Vacant Building at 1927 N. Church

Item I. Receiving and Filing of Minutes of Boards and Commissions

Councilwoman Gregory moved Items A. through I. be approved by Omnibus Vote; seconded by Councilman Kuhle, and on call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Councilwoman Gregory asked about the use of cameras to assist with speeding and asked for a breakdown of categories that were identified for ARP funds and other federal stimulus funding.

With no other discussion, Mayor Moore Wolfe called for adjournment. Councilwoman Gregory moved the City Council meeting be adjourned, seconded by Councilman Kuhle and upon call of the roll, Council members Bill Faber, Ed Culp, Lisa Gregory, David Horn, Chuck Kuhle and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the City Council meeting adjourned at 7:18 p.m.

Approved _____
Kim Althoff
City Clerk

ATTACHMENTS:

Description	Type
Cover Memo	Cover Memo
Backup Data	Backup Material



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report August 2022

The Year in Play

The total adopted budget for fiscal year 2022 authorizes \$253.5 million in expenditures, which had been amended upwards by \$250,000 for the Library Capital Fund in June, against \$256.5 million in authorized revenues, representing an in-period cash basis surplus of \$3 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of \$78.2 million and Expense of \$78.2 million, representing an in-period balanced budget.

City Financial Position

The City of Decatur ended the month with a total cash position of \$137 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$138 at the end of last month.

The City General Fund ended the month with a cash position of \$22.9 million versus last month's cash position of \$21.6 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position is 107 days of budgeted fiscal year 2022 expense coverage in the City General Fund. The council approved cash reserve policy is a 90-day cash reserve or with current budget expenses, which is about \$19.5 million.

The current General Fund cash position increased by about \$1.3 million. Vacancy savings continue, with 26 full-time positions unfilled. Operational expenses were under budget, however this is because mid-year interfund transfers were budgeted for August were done preemptively in July. Overall, revenues came in slightly above budget and along the same trend line as the rest of the year. The second payment of property taxes has been distributed by the County.

City cash at the end of the reporting period, excluding the General Fund cash position was about \$113.9 million. It is contained in Special Revenue funds (\$15.1 million), TIF Redevelopment funds (\$3.2 million), Capital funds (\$22.5 million), Debt Service fund (\$1.6 million), Internal Service funds (\$5.1 million) and Enterprise funds (\$67.1 million), which are earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Jun-22	Jul-22	Aug-22	Comment
Special Revenue	14.8	15.9	15.1	Library, State MFT, Local MFT, Federal programs, etc.
TIF Redevelopment	2.5	3.2	3.4	Debt service and redevelopment agreement obligations
Capital	21.8	22.5	21.6	Capital funding available
Debt	0.2	1.7	1.6	Debt service obligations
Internal Service	4.6	4.7	5.1	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	67.8	68.1	67.1	Utilities – Water, Sewer, Storm Water, Transit, Recycling, Fiber
Non-General Fund	111.7	116.1	113.9	
General Fund	22.1	21.6	22.9	Basic services to citizens and stakeholders
Total City Cash	134	138	137	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- \$20 million of the 2022 bond proceeds were moved to investment accounts.
- With the consolidation of the Fire Pension funds via statewide law proceeding apace, there was significant changes in allocation of investment funds for this pension fund. The fund balance changed to \$98.4 million as a result of these changes.
- Public Transit (Fund 70) is in a negative cash position, but one that went from \$2.4 million last month, down to about \$670,000. There was the receipt of state and federal grants revenue to bring that negative cash balance down. Both state and federal granting agencies are on different fiscal year timelines than the City.
- About \$850,000 of property tax revenue came into the Police and Fire pension funds collectively to pay for pension obligations.
- About \$225,000 come into the Library Fund from property tax revenue.
- The enterprise Storm, Sewer, and Water Funds collectively decreased their cash balance overall as a result of revenues not exceeding in period expenses; the sewer fund increased (\$50,000) as in period sewer revenues exceeded in period operating and capital expenditures; the water fund decreased by (\$.9 million) as expenses exceeded revenues; the storm water fund balance stayed flat.

General Fund Position

Cash

The City General Fund cash position ended the reporting period at \$22.9 million. The current cash balance represents a cash reserve position of about 107 days. The general fund expense budget is \$78.2 million, which comes out to about \$214,000 per day, so about a quarter of a million dollars of an increase in the fund balance increases the cash reserve about one additional day.

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period.

\$(000)	Budget(4)	Year to Date(1)	Budget Target(2)	% vs Target(3)
Revenue	78,200	56,058	51,466	8%
Expense	78,200	49,104	49,983	-2%
Surplus	-	6,954	1,483	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget from Council Adoption

Revenue Comments (of significant revenue matters)

- August's property tax disbursement came on time during this reporting period.
- Local and state economic indicator taxes, which are distributed with a 1-3 month lag between merchant collection and distribution to the city are generally positive compared to last year, and aside from a couple exceptions have a level trendline.
- The Local Use Tax, which is a tax imposed on the privilege of using any items of tangible personal property that is purchased anywhere at retail, is coming in under budget, at about -21% this year.
- Video Gaming Tax is continuing to come in slightly under budget, this month by about \$17,000, and at about -4% for the year.
- Cable TV tax continues to show a trending two-year reduction in revenues.

General Fund Revenue

Revenue to date through the period is \$56 million versus budget to date revenue of \$51.4 million, above budget by 8%.

Year to date position of revenue vs. budget

GENERAL GOV TAXES	Actual YTD	Budget YTD	vs Budget	% vs Budget
PROPERTY TAX	6,348,184	6,107,722	240,462	4%
MOBILE HOME PRIVELEGE TAX	-	-	-	
STATE SALES TAX	8,600,685	8,335,587	265,097	3%
TELEPHONE UTILITY TAX	773,771	778,915	(5,145)	-1%
FOOD & BEVERAGE TAX	2,526,258	2,352,981	173,277	7%
HOTEL AND MOTEL TAX	642,159	548,547	93,612	15%
LOCAL SALES TAX	8,231,918	7,547,283	684,635	8%
AVIATION FUEL TAX	8,358	4,800	3,558	43%
LOCAL USE TAX	1,861,055	2,255,274	(394,219)	-21%
AUTO RENTAL TAX	28,832	25,967	2,865	10%
UTILITY TAX - ELECTRIC & GAS	3,416,003	3,310,970	105,033	3%
VIDEO GAMING TAX	1,545,697	1,600,000	(54,303)	-4%
CABLE TV TAX	762,213	878,205	(115,992)	-15%
Sub Total	34,745,131	33,746,251	998,880	3%
GENERAL GOVERNMENT (INTERGOV)				
LOCAL REPLACEMENT TAX	44,137	-	44,137	
STATE REPLACEMENT TAX	2,813,709	1,375,868	1,437,842	51%
STATE INCOME TAX	8,365,751	7,057,837	1,307,914	16%
FEDERAL GRANTS	150,070	233,333	(83,264)	-55%
STATE GRANTS OR OTHER	50,192	66,667	(16,475)	
POLICE OT REIMBURSEMENTS	40,794	80,000	(39,206)	-96%
CANNABIS TAX	80,051	67,644	12,407	15%
Sub Total	11,544,705	8,881,348	2,663,356	23%
GENERAL GOVERNMENT (SERVICE)				
Sub Total	5,377,928	5,520,176	(142,248)	-3%
GENERAL GOV LICENSES/PERMITS				
Sub Total	1,552,197	926,398	625,799	40%
GENERAL GOV OTHER				
Sub Total	2,838,741	2,391,991	446,750	16%
General Fund Total (year-to-date)	56,058,701	51,466,164	4,592,537	8%

Revenue numbers may not add due to rounding

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year-to-date revenue received, with comparison to the full year budget and prior year revenue receipt.

The state replacement tax increase between FY21 and FY22 is primarily a change in allocation method, not increased collections.

Note, video gaming tax shows a large percent increase year over year because in 2021 facilities were shut down for a period.

	2022 Budget	2022 YTD	YTD % of budget	2021 YTD	% Change year vs year
State Sales Tax	12,556,000	8,600,685	68.5%	8,081,784	6.4%
Local Sales Tax (Gen Fund)	11,521,000	8,231,918	71.5%	7,289,907	12.9%
State Income Tax	9,958,000	8,365,751	84.0%	7,165,316	16.8%
Utility Tax (Gas/Electric)	4,925,000	3,416,003	69.4%	3,153,305	8.3%
Food & Beverage Tax (Gen Fund)	3,651,000	2,526,258	69.2%	2,284,447	10.6%
State Local Use Tax	3,199,000	1,861,055	58.2%	2,189,586	-15.0%
Video Gaming Tax	2,400,000	1,545,697	64.4%	1,280,679	20.7%
State Replacement Tax (Gen Fund)	1,557,000	2,813,709	180.7%	1,318,335	113.4%
Hotel Use Tax	849,000	642,159	75.6%	515,668	24.5%
Cable TV Tax	1,127,000	762,213	67.6%	869,510	-12.3%

General Fund Expense Comments

On a year-to-date basis, general fund spending of \$49.1 million under budget of \$49.9 million. Operational expenses are slightly over budget overall, but this has been made up for by vacancy savings.

Year to date position of expense vs. budget

	Actual	Yearly Budget	% of Budget
General Government	7,653,870	10,754,045	71%
Developmental Services	2,577,452	4,171,895	62%
Public Safety	32,244,423	52,486,559	61%
Public Works	6,669,084	10,902,501	61%
General Fund Expense	49,104,775	78,200,000	63%

Expense numbers may not add due to rounding

Year-to-date, personnel expenses are below budget by about \$1 million and operating expense above budget by about \$0.1 million.

Of the 393 budgeted general fund staffing positions that are full-time, 378 have been filled as of the end of the reporting period. Total full-time staffing is 455 budgeted positions, of which 429 are filled. Vacant positions account for the majority of personnel expenses being below budget.

Cash balances in funds of note are as follows with comment:

The Trust & Agency Fund balance of \$211 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Fund	Fund Balance	Comment
Federal HOME	\$ (943)	Federally approved programs
Federal CDBG	\$ 3,501	Community Development Block Grant
State Drug Enforcement	\$ 346,913	Police programs
Federal DUI Drug Enforcement	\$ 198,768	Police programs
Building Fund	\$ 499,207	R&M and capital of Library facility
Public Library	\$ 1,865,572	Operational fund of Library
Library Capital	\$ 533,566	Capital Expense requirements and cash reserves
Library Trust	\$ 116,520	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$ 995,275	Street repairs and maintenance
Motor Fuel Tax	\$ 5,179,310	Street repairs and maintenance
Community Revitalization	\$ 4,223,907	Revitalization initiatives
2018 Project	\$ 2,047,125	General Obligation bond proceeds for construction of new fire stations
Capital Project	\$ 72,937	Minimal funding available
Equipment Replacement	\$ 1,587,893	Police, fire and public works capital requirements including vehicle replacements
Debt Fund	\$ 1,630,538	Debt payments on current debt issues
Fleet Maintenance	\$ 348,364	Repair and maintenance of city vehicle fleet
Risk Management	\$ 3,568,182	Cash reserves for ongoing business insurance costs including liability, property, & worker's compensation
Employee Insurance	\$ 1,195,062	Coverage for healthcare and other benefit expenses.
Public Transit Operations	\$ (671,031)	Operational and capital funding of the transit system
Fiber Optics	\$ 982,421	City investment in the next phase of a fiber optic network
Storm Water	\$ 3,295,389	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer	\$ 13,652,463	Balance and ongoing cash flow is sufficient to fund currently defined sewer projects
Water Utility	\$ 6,303,720	Balance and ongoing cash flow is sufficient to fund currently defined water projects.
2022 Bond Fund	\$ 25,003,906	Bond revenues in FY22
Grant	\$ 282,378	Unbudgeted FY2022 grants
ARP	\$ 17,870,212	Federal ARP funds as per city budget

Investments

City investments include \$10.5 million in US Treasury Bonds and an additional \$20 million from the 2022 bond proceeds from this fiscal year. The investment schedule provides the details of the investments. The investments are comprised of fire station initiative bond proceeds, pooled cash, and the 2022 bond proceeds.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months to three years, the 2022 bond funds in short term investments through 2023.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns. Interest rates are going up as inflation is about 8%, year over year. The 2022 bond proceeds have interest rates of around 3%, compared to a high of 1.5% for earlier treasury bonds.

Debt

Debt outstanding was \$158 million at the start of the FY, with an additional \$25 million drawn in April, and this includes all outstanding bond debt, notes and loan payable and capital leases. There are approximately \$21 million dollars in debt payments scheduled for FY2022. All debt principal and interest payments are covered within the 2022 fiscal year operating plan and budget and are secured within the current cash flow operations of the city.

Revenue Tracking

City-wide Revenue received is \$14.1 million this reporting period. This is 5.5% of the annual revenue budget of \$256.5 million. Year-to-date the amount is \$177.3 million and 69% of the total for the year.

Of note, the property tax revenues received by the City according to the tax levy in effect will provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The property tax revenues received in FY2022 provide for the pension funds, operation of the Library, debt payments and the Municipal Band. Only a portion of the city's operational costs are funded by property tax, which are more generally funded by a variety of other revenues such as state income and use taxes, or fees for service, as per the Water Fund.

Property Tax for FY2022

The levy for the coming FY is \$16.6 million, including TIF districts. The tax rate, now certified, is 1.6908% of the EAV of \$884,161,072, with another \$16.8 million for the TIF districts. The City property tax levy is about 16% of the total property tax rate for City property owners.

The first and second distributions of property tax revenue have been received, which total about \$8.7 million dollars for general government and about \$845,000 in the TIF districts.

Expenditure Tracking

City-wide expenses during the reporting period were \$19.2 million, which is 7.5% of the annual expense budget of \$253.3 million. Year-to-date the amount is \$134.3 million and 53% of the budget.

Water Utility

The financial performance of the City Water Utility is illustrated in this report. The report mimics the reporting for a business enterprise, depicting actual profit and loss performance versus budget, compared to the previous year, as well as on a monthly basis. In addition, key balance sheet items are reported as well as Capital Expense spending.

Water Utility performance achieved through the end of the month, on an operating margin (before debt service or transfer to capital) about \$1.8 million revenue over expenses. In FY2021, the comparable was \$1.6 million revenue over expenses. In debt payments for the Fiscal Year, about \$10.9 million has been paid out so far.

The report entitled “Water Utility Metrics” is a schedule reporting on key metrics in comparison to the prior year. There has been a spike water shut-offs and phone calls handled by the water customer service team.

Headcount Staffing Across all Funds

Current full-time staffing level is 429 FTE’s versus budget of 455 FTE’s.



Fiscal Year 2022

Fiscal Period Ending August 2022

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: August 2022

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	21,634,474.85	6,786,075.63	5,455,019.90	15,241.43		22,980,772.01		22,980,772.01	0.00
16	Special Revenue Funds									
	COMMUNITY GRANT FUND	(9,558.93)	0.00	0.00	0.00		(9,558.93)		(9,558.93)	
17	HOME FUND	5,362.03	41,125.17	47,429.95	0.00		(942.75)		(942.75)	
18	CDBG FUND	6,772.42	25,260.39	28,530.91	0.00		3,501.90		3,501.90	
22	DUATS FUND	79,536.18	2.20	3,031.54	0.00		76,506.84		76,506.84	
25	STATE DRUG ENFORCEMENT	341,403.15	16,752.35	11,242.99	0.00		346,912.51		346,912.51	
26	DUI FINES AND FEES FUND	206,348.05	11,539.52	19,120.00	0.00		198,767.57		198,767.57	
27	POLICE LAB & PROGRAMS	179,986.91	5.09	(5,812.00)	0.00		185,804.00		185,804.00	
30	FEDERAL DRUG ENFORCEMENT	252,674.39	0.00	4,995.00	0.00		247,679.39		247,679.39	
34	BUILDING FUND	236,621.04	349,124.74	86,538.74	0.00		499,207.04		499,207.04	
35	LIBRARY FUND	1,887,246.87	295,440.58	317,115.90	0.00		1,865,571.55		1,865,571.55	
36	MUNICIPAL BAND FUND	91,417.11	6,099.99	21,996.01	0.00		75,521.09		75,521.09	
37	FOREIGN FIRE INSURANCE FUND	137,575.52	1.23	3,367.70	0.00		134,209.05		134,209.05	
42	LOCAL STREETS & ROADS	1,394,715.06	166,136.26	565,576.42	0.00		995,274.90		995,274.90	
46	MOTOR FUEL TAX FUND	5,722,200.62	287,491.60	830,382.57	0.00		5,179,309.65		5,179,309.65	
58	LIBRARY CAPITAL	533,551.22	14.55	0.00	0.00		533,565.77		533,565.77	
59	LIBRARY TRUST FUNDS	118,163.34	2,490.00	4,133.70	0.00		116,519.64		116,519.64	
82	DCDF FUND	152,932.00	1,370.00	25.86	0.00		154,276.14		154,276.14	
84	COMMUNITY REVITALIZATION	4,320,379.89	2,725.85	99,199.24	0.00		4,223,906.50		4,223,906.50	
85	GRANT FUND	282,378.21	0.00	0.00	0.00		282,378.21		282,378.21	
	Total Special Revenue Funds	15,939,705.08	1,205,579.52	2,036,874.53	0.00	0.00	15,108,410.07	0.00	15,108,410.07	0.00
19	TIF & Redevelopment Funds									
	OLDE TOWNE TIF FUND	569,879.15	75,034.74	0.00	0.00		644,913.89		644,913.89	
21	WABASH CROSSING TIF	1,767,564.22	1,447.32	0.00	0.00		1,769,011.54		1,769,011.54	
23	EASTGATE TIF FUND	550,649.19	61,368.88	0.00	0.00		612,018.07		612,018.07	
24	SOUTHSIDE TIF FUND	190,166.52	2,099.83	0.00	0.00		192,266.35		192,266.35	
28	PINES SHOPPING CENTER TIF	56,770.93	2,902.24	0.00	0.00		59,673.17		59,673.17	
29	GRAND & OAKLAND TIF	114,612.69	5,519.13	0.00	0.00		120,131.82		120,131.82	
	Total TIF & Redevelpmnt Funds	3,249,642.70	148,372.14	0.00	0.00	0.00	3,398,014.84	0.00	3,398,014.84	0.00
40	Capital Funds									
	PEG CAPITAL FUND	100,762.57	14,658.84	2,025.18	0.00		113,396.23		113,396.23	
44	2018 PROJECT FUND	2,422,644.86	40.78	375,564.50	0.00		2,047,124.76	(3.62)	2,047,121.14	
45	CAPITAL PROJECT FUND	93,844.48	2.10	20,910.07	0.00		72,936.51		72,936.51	(781,816.00)
61	EQUIPMENT REPLACEMENT	1,911,504.77	43.71	323,655.55	0.00		1,587,892.93		1,587,892.93	
99	AMERICAN RESCUE PLAN	18,049,087.99	0.00	178,876.38	0.00		17,870,211.61		17,870,211.61	
	Total Capital Funds	22,577,844.67	14,745.43	901,031.68	0.00	0.00	21,691,562.04	(3.62)	21,691,558.42	(781,816.00)

City of Decatur
Treasurer's Cash Report

Month of: August 2022

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	1,766,497.70	105,908.68	241,868.75	0.00		1,630,537.63		1,630,537.63	0.00
60	Internal Service Funds FLEET MAINTENANCE	440,701.22	275,095.92	367,433.19	0.00		348,363.95		348,363.95	
64	RISK MANAGEMENT	3,285,634.29	353,088.74	70,541.10	0.00		3,568,181.93		3,568,181.93	
65	INSURANCE FUND	1,064,938.18	880,664.51	750,540.34	0.00		1,195,062.35		1,195,062.35	
	Total Internal Service Funds	4,791,273.69	1,508,849.17	1,188,514.63	0.00	0.00	5,111,608.23	0.00	5,111,608.23	0.00
70	Enterprise Funds MASS TRANSIT - OPERATION	(2,492,261.01)	2,591,556.61	770,326.80	0.00		(671,031.20)		(671,031.20)	
77	FIBER OPTICS	982,089.54	6,017.36	5,685.96	0.00		982,420.94		982,420.94	
78	STORM WATER	3,248,337.85	133,443.88	86,392.52	0.00		3,295,389.21		3,295,389.21	
79	SEWER FUND	13,612,470.31	703,066.26	663,073.71	0.00		13,652,462.86		13,652,462.86	
80	WATER FUND	7,265,970.02	3,139,993.69	4,080,659.61	(21,583.86)		6,303,720.24		6,303,720.24	
81	WATER CAPITAL	7,692,318.15	17,513.06	1,992,465.83	0.00		5,717,365.38		5,717,365.38	781,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	320,343.19	77,245.00	51,907.29	0.00		345,680.90		345,680.90	
89	2022 BOND FUND	25,003,905.94	0.00	0.00	0.00		5,003,905.94	20,000,000.00	25,003,905.94	
	Total Enterprise Funds	68,133,173.99	6,668,835.86	7,650,511.72	(21,583.86)	0.00	47,129,914.27	20,000,000.00	67,129,914.27	781,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	2,099,767.39	591,335.64	782,930.53	(1,044,442.99)		863,729.51		863,729.51	
90	FIRE PENSION INVESTMENTS	77,315,830.39	(3,721,362.09)	8,904.93	24,001,967.91			97,587,531.28	97,587,531.28	
	TOTAL FIRE PENSION	79,415,597.78	(3,130,026.45)	791,835.46	22,957,524.92	0.00	863,729.51	97,587,531.28	98,451,260.79	
91	POLICE PENSION FUND CASH	9,367,626.13	794,916.89	952,718.04	0.00		9,209,824.98		9,209,824.98	
91	POLICE PENSION INVESTMENTS	103,667,593.15			0.00			103,667,593.15	103,667,593.15	
	TOTAL FIRE PENSION	113,035,219.28	794,916.89	952,718.04	0.00	0.00	9,209,824.98	103,667,593.15	112,877,418.13	
	Total Trust & Agency Funds	192,450,817.06	(2,335,109.56)	1,744,553.50	22,957,524.92	0.00	10,073,554.49		211,328,678.92	0.00
	Total City Funds	330,543,429.74	14,103,256.87	19,218,374.71	22,951,182.49	0.00	127,124,373.58	19,999,996.38	348,379,494.39	
Memorandum Items										
	Pooled Cash Investments							10,474,975.55	10,474,975.55	
	City Funds ex Trust & Agency	138,092,612.68	16,438,366.43	17,473,821.21	(6,342.43)	0.00	117,050,819.09	30,474,971.93	137,050,815.47	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: August 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
10 General	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	16,329,193	16,599,570	17,582,288	15,997,078
	2022	16,508,817	17,581,483	18,637,900	19,162,684	21,897,328	22,149,361	21,634,475	22,980,772				
16 Community Grant	2021	-	-	-	-	-	(720)	(1,644)	(2,952)	(4,974)	(5,821)	(7,680)	592
	2022	(8,186)	(8,384)	(9,360)	(1,818)	(9,022)	(9,126)	(9,559)	(9,559)				
17 HOME	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	86,429	59,794	60,596	62,353	63,293	77,869	64,673	181,040
	2022	181,729	182,752	179,749	180,878	186,470	186,980	5,362	(943)				
18 CDBG	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	15,889	5,506	(206,918)	(208,778)	11,078	11,189	(26,508)	10,948
	2022	11,209	11,120	(21,051)	(19,199)	(2,607)	10,048	6,772	3,502				
19 Olde Towne TIF	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	147,447	70,506	571,214	577,245	709,376	987,798	1,005,655	197,888
	2022	197,888	197,888	197,903	197,903	197,946	129,972	569,879	644,914				
20 Southeast TIF	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	5	15	178,106	178,106	302,627	6,961	15,896	-
	2022	-	-	-	-	-	-	-	-	-	-	-	-
21 Wabash TIF	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	1,349,646	1,350,520	1,520,045	1,520,045	1,580,840	1,689,898	1,690,462	1,691,620
	2022	1,691,620	1,691,620	1,691,752	1,691,752	1,691,872	1,691,910	1,767,564	1,769,012				
22 DUATS	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	54,832	58,987	58,812	47,701	52,841	52,379	73,255	73,256
	2022	84,761	84,761	85,396	84,994	84,415	84,417	79,536	76,507				
23 East Gate TIF	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	352,650	370,374	430,984	459,890	511,662	325,806	343,400	361,030
	2022	378,530	396,030	414,011	431,661	449,589	467,548	550,649	612,018				
24 Southside TIF	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	102,763	102,835	146,253	146,253	146,270	148,287	148,321	148,375
	2022	148,375	148,375	148,387	148,387	148,397	148,401	190,167	192,266				
25 State Drug	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	237,645	244,414	300,292	279,508	294,722	253,171	246,045	295,565
	2022	283,544	300,100	286,712	296,462	289,199	346,125	341,403	346,913				
26 DUI	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	432,432	434,306	445,170	449,343	446,562	336,932	324,074	233,735
	2022	234,847	225,128	226,501	224,470	196,574	199,692	206,348	198,768				

City of Decatur
Monthly Fund Balance History

Period Ending: August 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
27 Police Lab	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	189,826	189,443	187,865	187,988	187,580	187,745	187,142	187,337
	2022	187,337	187,337	187,351	187,441	187,545	180,184	179,987	185,804				
28 Pines TIF	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	8,486	11,360	50,752	53,585	92,993	95,825	98,673	101,591
	2022	104,423	107,256	110,214	113,114	14,482	17,433	56,771	59,673				
29 Grand/Oakland TIF	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	16,284	21,773	92,235	97,648	168,119	173,558	178,997	184,570
	2022	189,983	195,396	200,911	206,411	39,269	44,772	114,613	120,132				
30 Federal Drug	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	250,999	250,549	261,561	261,561	265,152	265,152	265,152	265,152
	2022	265,152	263,952	263,952	263,952	252,674	252,674	252,674	247,679				
34 Building	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	283,471	268,545	269,042	194,401	207,035	209,690	207,593	199,313
	2022	214,970	222,230	232,449	234,924	245,892	234,800	236,621	499,207				
35 Library	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	463,087	212,852	1,590,859	1,505,165	1,904,149	2,191,658	1,963,435	1,551,584
	2022	1,394,340	1,133,041	950,659	841,580	818,201	570,693	1,887,247	1,865,572				
36 Band	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	98,691	94,322	116,819	91,217	90,063	99,387	101,187	103,384
	2022	102,149	102,973	103,805	99,332	97,162	86,412	91,417	75,521				
37 Foreign Fire Ins	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	132,640	111,867	93,378	75,870	66,079	215,479	206,540	184,140
	2022	179,836	172,766	170,634	156,319	150,193	144,358	137,576	134,209				
40 PEG	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	118,060	93,541	90,361	104,307	101,776	99,231	111,809	107,649
	2022	107,854	118,867	115,850	115,128	125,274	103,290	100,763	113,396				
42 Local Streets	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	1,331,808	953,625	1,098,868	777,165	928,078	980,180	1,210,702	1,352,172
	2022	1,089,792	659,660	781,590	921,181	1,053,048	1,231,283	1,394,715	995,275				

City of Decatur
Monthly Fund Balance History

Period Ending: August 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
44 2018 Project	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	3,981,357	3,951,389	3,627,985	3,906,277	3,413,375	3,261,631	3,026,368	2,961,646
	2022	2,961,681	2,959,059	2,933,908	2,933,705	2,581,991	2,426,325	2,422,645	2,047,121				
45 Capital	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	90,781	85,842	80,842	75,842	70,851	65,851	60,872	85,874
	2022	80,874	75,874	70,880	65,880	60,884	55,886	93,844	72,937				
46 MFT	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	393,260	640,275	591,346	805,587	922,868	1,113,347	4,230,738	5,013,575
	2022	3,202,899	4,255,630	5,448,066	5,284,047	5,473,995	5,644,056	5,722,201	5,179,310				
50 Debt	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	273,514	214,028	984,872	796,718	1,172,282	1,382,301	1,436,458	1,449,278
	2022	1,470,257	194,913	216,707	238,436	260,225	197,439	1,766,498	1,630,538				
58 Library Capital	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	333,087	333,323	333,323	333,323	333,369	333,369	333,459	533,467
	2022	533,467	533,467	533,508	533,508	533,539	533,551	533,551	533,566				
59 Library Trust	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	152,841	150,620	147,930	145,487	140,892	134,967	133,743	130,222
	2022	123,283	124,896	124,850	120,633	122,168	122,740	118,163	116,520				
60 Fleet Maintenance	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	316,195	364,187	357,899	271,836	286,108	330,897	302,086	257,703
	2022	345,217	357,356	359,537	394,122	369,365	373,412	440,701	348,364				
61 Equip Replacement	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	196,678	1,293,637	1,177,102	1,683,792	299,989	299,444	215,954	1,718,457
	2022	1,617,148	1,500,204	1,247,579	1,269,855	1,070,334	1,060,299	1,911,505	1,587,893				
64 Risk Management	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	2,666,960	2,378,416	2,268,115	2,497,999	2,922,085	1,619,778	1,686,232	1,862,084
	2022	2,065,169	2,363,488	2,564,130	2,566,192	2,814,442	3,078,969	3,285,634	3,568,182				
65 Employee Benefit	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	1,656,575	1,414,059	1,256,464	878,943	896,593	825,593	776,992	969,922
	2022	1,212,657	1,212,173	1,690,927	1,414,344	1,350,728	1,168,523	1,064,938	1,195,062				

City of Decatur
Monthly Fund Balance History

Period Ending: August 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
70 Mass Transit	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	1,539,990	(168,998)	(810,268)	(936,429)	(1,732,875)	(2,389,308)	(2,178,935)	245,319
	2022	(1,206,744)	(1,795,357)	(1,223,765)	(1,507,031)	(1,812,186)	(2,236,044)	(2,492,261)	(671,031)				
77 Fiber Optics	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	82,008	78,928	99,587	1,097,917	1,099,028	1,094,754	1,073,690	947,982
	2022	950,580	1,096,467	1,089,309	1,089,946	1,087,150	1,087,086	982,090	982,421				
78 Storm Water	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	3,002,030	3,051,218	3,100,740	3,153,422	3,174,196	3,231,246	3,089,043	3,181,979
	2022	3,192,117	2,998,790	3,043,814	3,134,314	3,103,606	3,150,863	3,248,338	3,295,389				
79 Sewer	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	9,665,150	9,582,488	9,782,240	13,032,024	13,186,459	13,266,446	13,606,037	13,759,354
	2022	13,826,258	13,654,015	13,823,763	13,960,685	14,355,274	13,690,556	13,612,470	13,652,463				
80 Water	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	4,310,991	5,411,941	6,964,231	6,106,048	7,818,222	9,444,043	10,575,024	7,015,243
	2022	8,117,432	2,036,544	3,681,953	5,256,943	6,381,928	7,849,911	7,265,970	6,303,720				
81 Water Capital	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	2,154,549	1,971,062	1,960,865	7,653,986	7,635,822	7,613,480	6,879,114	9,161,123
	2022	9,054,235	8,849,172	8,771,774	8,616,582	8,330,984	6,483,985	7,692,318	5,717,365				
82 DCDF	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	148,225	145,635	146,375	147,258	148,622	149,303	150,766	152,140
	2022	153,508	151,688	152,545	153,913	155,275	152,078	152,932	154,276				
84 Community Revit	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	1,557,767	1,562,574	1,580,435	5,463,750	5,434,178	5,392,895	5,295,378	5,373,022
	2022	5,353,172	5,250,016	5,137,394	4,937,130	4,808,881	4,573,775	4,320,380	4,223,907				
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	(345,292)	(661,172)	(666,961)	(37,423)	298,660	288,012	284,371	81,587
	2022	81,587	282,378	282,378	282,378	282,378	282,378	282,378	282,378				
86 Water Debt	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	9,828,000
	2022	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000				
88 Recycling	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	148,386	153,430	152,667	165,071	224,967	192,589	216,727	230,932
	2022	240,548	243,307	270,066	289,718	314,965	325,009	320,343	345,681				

City of Decatur
Monthly Fund Balance History

Period Ending: August 2022

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
89 Water Bond	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329
	2022	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906				
99 American Rescue Plan	2021	-	-	-	-	-	16,911,068	16,911,068	2,415,664	2,280,713	2,183,262	2,183,262	1,998,097
	2022	1,798,097	1,731,358	1,581,952	1,482,508	1,441,549	18,205,675	18,049,088	17,870,212				
Total City Funds	2020	66,326,394	59,328,263	63,339,447	61,986,652	61,943,064	61,300,804	64,629,544	67,936,933	69,412,081	71,262,473	72,179,232	63,053,790
	2021	65,121,665	54,911,485	60,455,485	60,836,641	64,191,851	81,644,307	86,725,388	86,341,738	87,198,250	87,553,173	92,085,817	90,602,354
	2022	91,439,738	84,767,123	89,473,919	115,559,271	118,705,284	134,001,607	138,092,613	137,050,815	-	-	-	-
90 Fire Pension	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	72,777,449	72,687,537	76,599,900	76,372,891	77,269,548	77,399,895	78,374,436	80,953,016
	2022	80,311,491	79,671,694	79,071,932	78,438,007	77,806,491	77,672,050	79,415,598	98,451,261				
91 Police Pension	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	102,659,205	103,051,259	105,288,247	105,062,302	106,200,649	106,650,630	106,267,354	110,767,742
	2022	110,482,806	110,892,433	112,131,970	111,662,507	111,081,841	110,871,826	113,035,219	112,877,418				
Total All Funds	2020	238,449,062	230,823,033	234,321,351	231,812,610	231,577,361	230,370,017	235,495,752	240,320,281	241,903,741	246,779,149	247,363,707	240,429,495
	2021	241,779,187	231,701,351	236,944,455	236,744,847	239,628,504	257,383,103	268,613,536	267,776,932	270,668,448	271,603,698	276,727,607	282,323,112
	2022	282,234,035	275,331,250	280,677,820	305,659,785	307,593,616	322,545,482	330,543,430	348,379,494	-	-	-	-

City of Decatur
Treasurer's Investment Report

Month of : August 2022

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Expect Int Income	Maturity Date	Interest Rate	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
US Treasury Bond		03/31/22	0.37500%	0.00	-	0.00	-	2,812.50	8,437.50
US Treasury Bond	Feb - Aug	08/31/22	0.12500%	1,750,000.00	1,750,000.00	1,691,900.00	1,093.75	2,187.50	4,375.00
US Treasury Bond	May - Nov	11/30/22	0.12500%	1,000,000.00	1,000,117.19	993,400.00	-	625.00	1,875.00
US Treasury Bond	Sep - Mar	03/31/23	1.50000%	1,500,000.00	1,497,070.31	1,485,060.00	-	-	0.00
US Treasury Bond	May - Nov	11/30/23	0.50000%	2,225,000.00	2,224,304.69	2,144,855.50	-	5,562.50	5,562.50
US Treasury Bond	Dec - Jun	06/15/24	0.25000%	1,500,000.00	1,490,683.59	1,416,615.00	-	1,875.00	3,750.00
US Treasury Bond	Feb - Aug	08/15/24	0.37500%	1,600,000.00	1,599,062.50	1,507,056.00	3,000.00	6,000.00	6,000.00
US Treasury Bond	Mar - Sep	09/15/24	0.37500%	1,000,000.00	995,429.69	939,380.00	-	1,875.00	1,875.00
Federated US Treasury Cash Reserves		Liquid		280,406.67	280,406.67	296,709.05	256.58	652.48	0.00
Total Investment(s)				10,855,406.67	10,837,074.64	10,474,975.55	4,350.33	21,589.98	31,875.00

Water Capital Bond
1001027214
Fund 89

Investment Instrument	Investment Date	Maturity Date	Interest Rate	Par Value Amount	Cost	Market Value	CP Interest Received	YTD Interest Received 2022	BTD Interest Received
United States Treasury Bill Zero 27 Sep 2022		9/27/2022	2.24%	1,500,000.00	1,495,458.33	1,495,650.00			
United States Cash Management Bill Zero 25 Oct 2022		10/25/2022	2.38%	1,500,000.00	1,492,427.50	1,492,485.00			
United States Cash Management Bill Zero 29 Nov 2022		11/29/2022	2.75%	1,500,000.00	1,487,452.29	1,487,745.00			
United States Treasury Bill Zero 29 Dec 2022		12/29/2022	2.86%	1,500,000.00	1,483,400.08	1,483,785.00			
United States Treasury Bill Zero 19 Jan 2023		1/19/2023	3.01%	2,000,000.00	1,973,555.00	1,974,300.00			
United States Treasury Note/Bond 1.5% 28 Feb 2023		2/28/2023	3.02%	2,000,000.00	1,983,125.00	1,982,500.00			
United States Treasury Note/Bond .125% 31 Mar 2023		3/31/2023	3.10%	2,000,000.00	1,962,343.75	1,962,420.00			
United States Treasury Note/Bond .25% 15 Apr 2023		4/15/2023	3.14%	2,000,000.00	1,961,093.75	1,961,720.00			
United States Treasury Note/Bond .125% 31 May 2023		5/31/2023	3.22%	2,000,000.00	1,950,859.38	1,951,640.00			
United States Treasury Note/Bond .125% 30 Jun 2023		6/30/2023	3.23%	2,000,000.00	1,945,703.13	1,946,640.00			
United States Treasury Note/Bond .125% 15 Jul 2023		7/15/2023	3.26%	2,000,000.00	1,942,812.50	1,942,960.00			
BlackRock Liquidity Funds Treasury Trust Fund Portfolio				321,769.29	321,769.29	321,769.29			
Total Investment(s)				20,321,769.29	20,000,000.00	20,003,614.29	0.00	0.00	0.00

GRAND TOTALS:				31,177,175.96	30,837,074.64	30,478,589.84	4,350.33	21,589.98	31,875.00
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	Journal Entry								
Pooled Cash		Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked	
Fees			(2,129.12)		(2,081.63)			(4,210.75)	
Interest (Income)		4,350.33	8,805.76	8,269.08	4,515.14			21,589.98	
		4,350.33	6,676.64	8,269.08	2,433.51	-	-	17,379.23	

	Journal Entry								
Pooled Cash		Month	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Unbooked	Booked	
Fees									
Interest (Income)		-	-	-	-	-	-	-	

home

		debt liquidated							gz approved								
Debt Instrument		Debt Purpose		Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Refi) Issue	Debt at 1/1/2022	New Draws in 2022	FY22 Principal Payments	FY22 Interest Payments	Debt at 12/31/2022	FY22 Total Debt Payments
											input	input	input	input			
Bond Debt																	
Amort sch #																	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	755,000.00		240,000.00	30,200.00	515,000.00	270,200.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	2,890,000.00		695,000.00	61,806.25	2,195,000.00	756,806.25	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	6,660,000.00		1,540,000.00	290,000.00	5,120,000.00	1,830,000.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	17,875,000.00		1,035,000.00	817,737.50	16,840,000.00	1,852,737.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	18,160,000.00		970,000.00	769,425.00	17,190,000.00	1,739,425.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	18,755,000.00		890,000.00	826,006.26	17,865,000.00	1,716,006.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	2,505,000.00		1,045,000.00	100,200.00	1,460,000.00	1,145,200.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	23,305,000.00		905,000.00	1,138,100.00	22,400,000.00	2,043,100.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	5,845,000.00	675,000.00	153,968.00	5,170,000.00	828,968.00	ok	
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	1,900,000.00	200,000.00	43,890.00	1,700,000.00	243,890.00	ok	
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	16,375,000.00	1,770,000.00	343,875.00	14,605,000.00	2,113,875.00	ok	
63	2022 Bonds	Water & Sewer Infrastructure	2022		2042	80	80	3/1	9/1	24,840,000.00	-	24,840,000.00	-	339,480.00	24,840,000.00	339,480.00	ok
xxx																	
Total Bond Debt										181,610,000.00	115,025,000.00	24,840,000.00	9,965,000.00	4,914,688.01	129,900,000.00	14,879,688.01	
Promissory Notes & Loans Payable																	
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	120,461.54		120,461.54	1,749.70	-	122,211.24	liquidated
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,616,805.77		361,680.58	-	3,255,125.19	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,262,997.60		359,847.63	99,847.93	4,903,149.97	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	61	61	5/4		439,939.77	67,216.18		67,216.18	1,545.85	-	68,762.03	liquidated
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,613,975.28		101,004.60	31,697.54	1,512,970.68	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	139,926.47		139,926.47	3,885.29	-	143,811.76	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	2,142,857.20		1,071,428.56	54,243.31	1,071,428.64	1,125,671.87	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	28,991.83		28,991.83	393.24	-	29,385.07	liquidated
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,254,770.15			382,829.67	125,290.89	6,871,940.48	508,120.56
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,131,272.51	165,235.29		54,077.51	2,966,037.22	219,312.80	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,466,336.68	195,360.26		88,354.80	4,270,976.42	283,715.06	ok
56	Regions 2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	11,673,000.00	1,441,000.00		220,623.03	10,232,000.00	1,661,623.03	ok
58	Regions 2021 Vehicle Note	Fire Apparatus / Police & Fire Interceptors	2021		2028	61	10	1/15 5/21	7/15 11/21	1,600,842.22	1,488,662.75	361,041.01		41,306.11	1,127,621.74	402,347.12	ok
59	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Aerial (xxxx4366)	2021		2028	61	10	3/15	9/15	820,633.00	820,633.00	59,425.99		12,719.81	761,207.01	72,145.80	ok
60	Hickory Point Bank Vehicle Note	Fire Apparatus Pierce Pumper (xxxx4379)	2021		2028	61	10	3/15	9/15	569,681.00	569,681.00	41,253.35		8,830.06	528,427.65	50,083.41	ok
61	Hickory Point Bank Vehicle Note	Public Works Street Sweeper (xxxx4382)	2021		2028	61	10	3/15	9/15	301,958.50	301,958.50	41,769.21		4,465.79	260,189.29	46,235.00	ok
62	Busey Bank	Police Interceptors (12) (65130)	2022		2023	61	10	3/15	9/15	616,940.00	-	616,940.00	308,245.79	4,957.87	308,694.21	313,203.66	ok
xx	xxx									-	-		-	-	-	-	xx
xx	xxx									-	-		-	-	-	-	xx
xx	xxx																xx
Total Notes & Loans Payable										67,143,620.36	42,699,546.46	616,940.00	5,246,717.96	753,988.73	38,069,768.50	6,000,706.69	
Capital Leases																	
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	61	61	3/1		428,380.00	149,648.58		73,933.01	3,608.03	75,715.57	77,541.04	ok
47	Huntington National Bank (PNC)	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	149,485.15		48,174.18	4,631.04	101,310.97	52,805.22	ok
xxx										-	-			-	-	-	xx
xxx										-	-		-	-	-	-	xx
Total Capital Leases										759,888.00	299,133.73	-	122,107.19	8,239.07	177,026.54	130,346.26	
Total City Debt										249,513,508.36	158,023,680.19	25,456,940.00	15,333,825.15	5,676,915.81	168,146,795.04	21,010,740.96	
													debt in period				

Note(s)
1
2
3

Bond Issuance	2022
Par Value of Bonds	24,840,000
Premium	542,055
Total Source of Funds	25,382,055
Total Use of Funds	25,382,055
Cost of issuance	378,149
Bond Proceeds	25,003,906

Fund Description Accounts for public works capital improvements in the water and sewer utilities financed by the proceeds from the issuance of bonds

Debt Issue GO Series 2022 issued by the city dated April 28, 2022 to finance water and sewer infrastructure projects

Project The water and sewer sustainability initiative is the first phase of a multi phase long term capital project to secure cost efficient operation, infrastructure improvements, and long-term sustainability of the city's water and sewer utilities. The initial \$133 million project investment will span 5 years with completion envisioned in 2026. Water Utility projects include, but are not limited to, South Water Treatment Plant clarifier conversion, water main replacements, treatment plant chemical system upgrade, and other projects. Sewer Utility projects include replacement of main line sanitary sewer segments within the city.

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	-	-	-	-	
Revenues													
Bond Proceeds				25,382,055	-	-	-	-	-	-	-	-	25,382,055
Interest Income				-	-	-	-	-	-	-	-	-	-
Expenditures													
Transfer out of old proceeds	transfer to water fund 80 for debt service			217,329	-	-	-	-	-	-	-	-	217,329
Bond Insurance Costs				378,149									
Water/Sewer improvements				-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	595,478	-	-	-	-	-	-	-	-	595,478
Ending cash available	217,329	217,329	217,329	25,003,906	25,003,906	25,003,906	25,003,906	25,003,906	-	-	-	-	

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Fund Description
<i>Accounts for capital improvements that are financed by the proceeds from the issuance of bonds</i>
<i>The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.</i>
<i>On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.</i>
<i>The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.</i>

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	
Revenues													
Investment Income							-	-	-	-	-	30,183	30,183
Expenditures													
Fire Station 3							-	-	-	-	-	8,190	8,190
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756
Fire Station 7							-	-	303	-	-	-	303
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081	

	Fire 3	Fire 5	Fire 7	Total
8,190				
		324,756		
			303	
8,190	324,756	303		333,249

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Investment Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064
Expenditures													
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

19,000	2,170,248	500	2,189,748
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Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Investment Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690
Expenditures													
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-	-	102	10,209	-	-	-	421,289
Fire Station 7	-	-	-	100	-	-	-	500	655	-	-	79,785	81,040
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

Category	2019	2020	2021	2022
2019	262,892			
2020		421,289		
2021			81,040	
2022	262,892	421,289	81,040	765,222

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	
Revenues													
Investment Income	108	1	6,143	2	1	(3,129)	1	2,206	347	2	(94)	34	5,621
Gain/Loss from investment			(6,715)					(5,012)					(11,727)
Transfer from Other Funds	-	-	-	-	-	-	-	480,000	-	-	-	-	480,000
Expenditures													
Fire Station 3	306,673	9,792	422,280	227,389	576,668	24,768	325,476	13,543	456,059	151,746	235,169	11,175	2,760,740
Fire Station 5	-	-	-	-	-	-	-	140,136	-	-	-	-	140,136
Fire Station 7	-	-	-	500	181,745	2,071	(2,071)	45,222	37,190	-	-	53,581	318,237
Total Expenditures	306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	151,746	235,169	64,755	3,219,114
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,261,630	3,026,367	2,961,645	

2,760,740	140,136	318,237	3,219,114
2,760,740	140,136	318,237	3,219,114

Actual Bond Spend Activity in Fiscal year 2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	2,961,645	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645					
Revenues													
Investment Income	35	(175)	152	-	127	38	-	41					218
Gain/Loss from investment	-	34	-	(204)	-	-	-	-					(170)
Transfer from Other Funds	-	-	-	-	-	-	-	-					-
Expenditures													
No project code								1,408					
Fire Station 3	-	-	233	-	38,746	142,384		(543)					180,819
Fire Station 5	-	-	-	-	-	-							-
Fire Station 7	-	2,480	25,070	-	313,094	13,321	3,680	374,700					732,345
Total Expenditures	-	2,480	25,303	-	351,841	155,704	3,680	375,565	-	-	-	-	913,168
Ending cash available	2,961,681	2,959,059	2,933,908	2,933,704	2,581,990	2,426,325	2,422,645	2,047,121	-	-	-	-	

180,819	-	732,345	913,165
3,231,641	3,056,430	1,132,426	7,420,497

note 1 final number construction costs excludes \$600.00 earnest payment for property acquisition in 2017

note 2 final number construction costs

note 3 construction costs for fire station 7

note 4 transfer from other funds (\$480k) consists of \$350k CUREs reimbursement and \$130k reimbursement from fund 42 for IDOT related station 3 road work

Reconciliation	Bond proceeds	8,682,147
	Interest income	318,776
	Gain/Loss	(11,896)
note 4	Transfer from Other Funds	480,000
	Total available for spend	9,469,027

Construction cost

available funds

yet to spend

Funding issue

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: August 2022

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget
REVENUE														
Actual	6,116,361	5,383,440	6,895,609	5,860,301	7,719,419	5,504,293	11,793,202	6,786,076					56,058,701	
Budget Projection	5,082,157	5,406,440	5,200,820	5,392,154	6,048,341	6,877,644	11,727,842	5,730,766					51,466,165	78,200,000
Vs budget in month	1,034,204	(23,000)	1,694,789	468,146	1,671,078	(1,373,351)	65,360	1,055,310	-	-	-	-		
Vs budget to date	1,034,204	1,011,204	2,705,993	3,174,140	4,845,218	3,471,867	3,537,227	4,592,537	-	-	-	-	4,592,537	
EXPENSE														
Personnel Expense														
Actual	3,648,639	3,284,227	4,893,107	3,654,083	3,391,549	3,852,419	8,327,550	4,143,008					35,194,583	
Budget Projection	3,626,837	3,626,837	5,358,426	3,626,837	3,626,837	3,626,837	9,063,177	3,626,837					36,182,628	57,667,227
Vs budget in month	21,802	(342,610)	(465,319)	27,246	(235,288)	225,582	(735,627)	516,171	-	-	-	-		74%
Vs budget to date	21,802	(320,809)	(786,128)	(758,882)	(994,170)	(768,588)	(1,504,216)	(988,045)	-	-	-	-	(988,045)	of GF Expense
Operating Expense														
Actual	1,988,226	998,929	961,890	1,683,079	1,586,109	1,407,407	3,972,540	1,312,012					13,910,191	
Budget Projection	1,654,672	1,389,401	1,357,522	1,527,884	1,432,016	1,384,333	1,342,975	3,711,808					13,800,612	20,532,773
Vs budget in month	333,554	(390,473)	(395,632)	155,195	154,093	23,074	2,629,565	(2,399,797)	-	-	-	-		26%
Vs budget to date	333,554	(56,919)	(452,551)	(297,357)	(143,264)	(120,190)	2,509,376	109,579	-	-	-	-	109,579	of GF Expense
TOTAL EXPENSE														
Actual	5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	5,259,827	12,300,090	5,455,020	-	-	-	-	49,104,775	
Budget Projection	5,281,509	5,016,239	6,715,948	5,154,722	5,058,854	5,011,170	10,406,152	7,338,646	-	-	-	-	49,983,240	78,200,000
Vs budget in month	355,355	(733,083)	(860,951)	182,440	(81,195)	248,656	1,893,938	(1,883,626)	-	-	-	-		
Vs budget to date	355,355	(377,728)	(1,238,679)	(1,056,239)	(1,137,434)	(888,778)	1,005,160	(878,466)	-	-	-	-	(878,466)	
Surplus / (Deficit)														
Actual	479,497	1,100,284	1,040,612	523,138	2,741,761	244,466	(506,888)	1,331,056	-	-	-	-	6,953,927	
Budget Projection	(199,352)	390,201	(1,515,128)	237,433	989,487	1,866,474	1,321,690	(1,607,880)	-	-	-	-	1,482,924	-
Vs budget in month	678,849	710,083	2,555,740	285,706	1,752,274	(1,622,008)	(1,828,578)	2,938,936	-	-	-	-		
Vs budget to date	678,849	1,388,932	3,944,673	4,230,378	5,982,652	4,360,645	2,532,067	5,471,002	-	-	-	-	5,471,002	
Beginning Cash Balance														
Balance Sheet Adjustments	32,262	(27,638)	15,805	1,645	(7,117)	7,566	(7,998)	15,241						
Ending Cash Balance	16,508,837	17,581,483	18,637,900	19,162,684	21,897,328	22,149,361	21,634,475	22,980,772	-	-	-	-		

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var						-	7,546,476	1,160,066					8,706,542	14,618,833	60%
var	REAL ESTATE TAX-TIF DISTRICTS	var						-	723,556	121,989					845,545	1,688,688	50%
OTHER TAXES TOTAL			-	-	-	-	-	-	8,270,032	1,282,055	-	-	-	-	9,552,087	16,307,521	59%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	1,006,392	1,041,267	1,201,515	858,285.97	858,911	1,112,269	1,094,284	1,170,493					8,343,417	11,686,000	71%
var	STATE SALES TAX	var	1,033,684	1,075,306	1,269,776	938,655.54	913,545	1,149,425	1,135,529	1,182,257					8,698,177	12,700,000	68%
OTHER TAXES TOTAL			2,040,076	2,116,573	2,471,291	1,796,942	1,772,456	2,261,694	2,229,813	2,352,750	-	-	-	-	17,041,593	24,386,000	70%
GENERAL FUND																	
GENERAL GOV TAXES																	
301103	PROPERTY TAX	10						-	5,502,348	845,836					6,348,184	10,682,000	59%
301106	MOBILE HOME PRIVELEGE TAX	10							-						-	15,300	0%
301201	STATE SALES TAX	10	1,021,688	1,063,310	1,257,526	926,406	901,295	1,137,175	1,123,279	1,170,007					8,600,685	12,556,000	68%
301202	TELEPHONE UTILITY TAX	10	99,599	94,273	97,801	95,983	94,162	97,606	95,378	98,967					773,771	1,190,000	65%
301203	FOOD & BEVERAGE TAX	10	325,939	268,346	254,687	328,645	320,770	345,385	338,253	344,233					2,526,258	3,651,000	69%
301204	HOTEL AND MOTEL TAX	10	62,215	70,247	65,323	76,916	76,544	95,446	104,261	91,208					642,159	849,000	76%
301205	LOCAL SALES TAX	10	992,643	1,027,517	1,187,365	844,486	844,861	1,098,119	1,080,484	1,156,443					8,231,918	11,521,000	71%
301206	AVIATION FUEL TAX	10	845	1,052	773	648	881	794	1,661	1,704					8,358	7,200	116%
301207	LOCAL USE TAX	10	215,409	253,062	320,769	212,726	205,377	240,875	192,903	219,932					1,861,055	3,199,000	58%
301208	AUTO RENTAL TAX	10	3,603	3,494	3,415	3,210	2,992	4,372	3,787	3,957					28,832	43,000	67%
301209	UTILITY TAX - ELECTRIC & GAS	10	451,232	-	1,170,976	453,756	376,488	327,903	311,731	323,917					3,416,003	4,925,000	69%
301210	VIDEO GAMING TAX	10	186,950	194,055	165,854	170,074	230,570	217,794	197,376	183,024					1,545,697	2,400,000	64%
301302	CABLE TV TAX	10	13,687	235,066	-	12,982	245,500		-	254,979					762,213	1,127,000	68%
Sub Total			3,373,809	3,210,422	4,524,490	3,125,830	3,299,441	3,565,469	8,951,461	4,694,209	-	-	-	-	34,745,131	52,165,500	67%
GENERAL GOVERNMENT (INTERGOV)																	
302102	LOCAL REPLACEMENT TAX	10	-		-	-	-	-	44,137	-					44,137	30,000	147%
302104	STATE REPLACEMENT TAX	10	379,831		511,274	573,627	770,651	3,546	511,359	63,421					2,813,709	1,557,000	181%
302105	STATE INCOME TAX	10	960,878	1,198,126	519,319	1,109,452	2,238,522	657,580	1,110,107	571,768					8,365,751	9,958,000	84%
302106	FEDERAL GRANTS	10	99,401	23,297	27,372	-	-	-	-	-					150,070	350,000	43%
302109	FEDERAL GRANTS ARP	10	-	-	-	-	-	-	-	-					-	-	0%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	-	-	-	50,192					50,192	120,000	45%
302114	POLICE OT REIMBURSEMENTS	10	7,199	333	5,282	11,210	3,535	4,571	6,403	2,260					40,794	100,000	34%
302121	CANNABIS TAX	10	9,966	9,796	10,365	10,860	9,758	9,802	8,131	11,374					80,051	111,000	1%
Sub Total			1,457,275	1,231,552	1,073,611	1,705,149	3,022,467	675,498	1,680,137	699,015	-	-	-	-	11,544,705	12,226,000	94%
GEN GOVERNMENT SERVICE CHARGE																	
303607	PAYMENT IN LIEU OF TAXES	10	163,660	163,660	163,660	163,660	163,660	163,660	163,660	163,660					1,309,280	1,963,920	67%
303608	RISK & EE BENEFIT SERVICES	10	19,978	19,978	19,978	19,978	19,978	19,978	19,978	19,978					159,824	239,736	67%
303621	ADMIN SERVICES	10	191,777	191,777	191,777	191,777	191,777	191,777	191,777	191,777					1,534,216	2,301,324	67%
303622	PUBLIC WORKS SERVICES	10	131,733	131,733	131,733	131,733	131,733	131,733	131,733	131,733					1,053,864	1,580,796	67%
303626	BLDG INSPECTION SERVICES	10	8,313	8,313	8,313	8,313	8,313	8,313	8,313	8,313					66,504	99,756	67%
303628	SEWER FUND-EPA	10	30,974	30,974	30,974	30,974	30,974	30,974	30,974	30,974					247,792	371,688	67%
306700	IT SERVICES	10	81,087	81,087	81,087	81,087	81,087	81,087	81,087	81,087					648,696	973,044	67%
306707	CDBG PERSONNEL/EXP REIMB	10	32,837	35,872	65,793	35,105	15,169	3,206	4,016	5,324					197,321	444,000	44%
306751	HOME PERSONNEL/EXP REIMB	10	2,480	3,687	10,529	4,777	2,924	4,368	5,955	7,859					42,579	102,000	42%
306753	DUATS PERSONNEL/EXP REIMB	10	36,594	-	39,087	-	-	-	40,118	-					115,798	192,000	60%
306762	TRANSFER FROM COM. GRANTS	10	238	198	976	-	104	105	433	-					2,053	12,000	17%
Sub Total			699,671	667,279	743,907	667,404	645,719	635,200	678,043	640,705	-	-	-	-	5,377,928	8,280,264	65%
GENERAL GOV LICENSES/PERMITS																	
304300	ANIMAL REGISTRATION LATE FEES	10	225	1,415	600	1,335	1,385	1,820	1,620	1,215					9,615	12,000	80%
304302	GARBAGE HAULERS	10	-	800	-	1,800	-	-	-	-					2,600	27,000	10%
304303	CONTRACTOR LICENSES	10	6,400	1,863	1,875	1,225	1,025	625	400	675					14,088	27,000	52%
304304	LIQUOR LICENSES	10	-	6,010	702	-	288,825	217,825	3,280	200					516,842	528,000	98%
304305	RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-					-	25,000	0%
304307	OTHER LICENSES	10	11,566	1,655	5,142	5,633	3,715	6,284	4,596	4,096					42,687	391,250	11%
304401	BUILDING PERMITS	10	274,683	29,379	71,318	46,846	166,758	161,280	35,205	180,832					966,300	630,000	153%
304402	PIER PERMITS	10	-	-	-	-	-	-	-	65					65	-	-
Sub Total			292,874	41,122	79,637	56,839	461,708	387,834	45,101	187,083	-	-	-	-	1,552,197	1,640,250	95%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
GENERAL GOV FINES/FEES																	
303301	ON STREET PARKING	10	198	272	532	281	290	286	383	301					2,544	3,000	85%
303302	PARKING LOT 1	10	534	1,416	1,407	1,243	1,285	1,299	1,170	1,362					9,716	13,000	75%
303306	PARKING LOT 10	10	88	484	434	419	438	854	480	590					3,787	5,000	76%
303308	GARAGE C	10	1,210	6,435	2,898	680	3,339	1,078	1,400	16,003					33,042	55,000	60%
303310	RESIDENTIAL PARKING	10	540	360	540	240	540	540	360	720					3,840	4,000	96%
303312	DOWNTOWN EMPL PARKING PERMIT	10	1,505	1,270	2,393	1,185	1,473	2,131	1,450	1,100					12,506	21,000	60%
304490	ADMIN COURT FINES	10	3,221	2,768	5,169	2,985	2,945	9,837	6,067	7,880					40,872	91,000	45%
305500	ADMINISTRATIVE COURT FEES	10	1,970	1,346	3,042	1,775	2,118	3,272	3,411	4,686					21,620	43,000	50%
305501	COURT FINES	10	12,938	10,592	8,079	14,518	10,147	14,780	11,685	15,970					98,709	227,000	43%
305502	BOOT FEE	10	70	35	455	210	140	140	35	70					1,155	1,000	116%
305503	WEED CUTTING FEES	10	2,645	1,382	999	3,650	2,594	6,538	4,115	5,665					27,588	53,000	52%
305505	ILLEGAL USE OF VEHICLE	10	17,125	16,620	22,550	17,285	21,530	21,000	22,260	25,480					163,850	240,000	68%
305506	OVERTIME PARKING FEES	10	9,447	7,633	14,018	10,131	10,918	8,456	6,060	10,219					76,883	77,000	100%
305507	VARIANCE AND ZONING	10	280	740	650	140	-	280	-	140					2,230	5,000	45%
305513	OTHER FINES AND FEES	10	3,735	4,127	3,769	6,561	7,062	6,495	6,111	5,940					43,800	71,000	62%
305516	PET CITATIONS	10	1,760	8,425	2,642	13,293	7,374	5,395	7,447	7,694					54,030	61,000	89%
305520	TRASH & CLEAN UP FINES	10	4,781	2,447	5,184	8,773	3,095	8,068	9,881	4,985					47,214	56,000	84%
305521	VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-					-	118,600	0%
Sub Total			62,048	66,353	74,760	83,369	75,287	90,450	82,313	108,804	-	-	-	-	643,384	1,144,600	56%
INVESTMENT																	
306700	TRANSFERS FROM OTHER FUNDS	10	-	-	-	-	-	-	-	-					-	-	-
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-					-	-	-
307101	INTEREST INCOME	10	-	-	-	-	4,083	-	-	7,621					11,705	18,000	65%
307102	POOLED INTEREST	10	-	-	-	-	-	-	375	879					1,254	-	-
307141	INVESTMENT INCOME	10	7	-	1,352	-	1,388	433	-	537					3,717	-	-
Sub Total			7	-	1,352	-	5,472	433	375	9,037	-	-	-	-	16,676	18,000	93%
GENERAL GOV OTHER INCOME																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759					614,075	921,000	67%
303415	PROFESSIONAL STANDARDS	10	-	-	1,951	3,767	-	-	-	-					5,718	2,400	238%
303510	ELECTRIC AGGREGATION ADMIN	10	17,557	286	109	86	65	52	62	77					18,294	124,000	15%
308801	RENTAL OF CITY PROPERTY	10	-	-	-	-	-	-	-	-					-	1,200	0%
308802	SALE OF CITY PROPERTY	10	-	2,100	-	-	-	-	-	-					2,100	-	-
308803	SALE OF OTHER PROPERTY	10	-	-	-	-	-	-	-	-					-	5,000	0%
308807	DEMOLITION PAYMENTS	10	(250)	(250)	(2,700)	(200)	(200)	(200)	(200)	(200)					(4,200)	-	-
308810	DAMAGE TO CITY PROPERTY	10	157	(18)	232	3,548	5,241	2,115	32,310	100					43,684	-	-
308814	INVENTORY REIMBURSEMENTS	10	(417)	(215)	(218)	(105)	(147)	(344)	(625)	(408)					(2,478)	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-					-	-	-
308890	REIMBURSEMENT OF EXPENSE	10	59	-	-	-	43	-	-	32					135	5,000	3%
308898	BANK RECONCILIATION ADJ	10	-	(4,608)	(3,526)	3,122	(817)	(8,367)	(5,020)	12,393					(6,824)	-	-
308899	MISCELLANEOUS INCOME	10	2,629	7,466	6,367	5,641	2,795	2,113	2,549	14,154					43,714	18,786	233%
Sub Total			96,496	81,521	78,974	92,619	83,740	72,127	105,835	102,907	-	-	-	-	714,217	1,077,386	66%
PUBLIC SAFETY INTERGOVERNMENT																	
302403	FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	-	16,911	-	-					16,911	35,000	48%
Sub Total			-	-	-	-	-	16,911	-	-	-	-	-	-	16,911	35,000	48%
PUBLIC SAFETY TRANSFER																	
303405	SCHOOL DISTRICT REIMB	10	-	-	248,000	-	-	-	-	248,000					496,000	486,000	102%
310010	FIRE PROGRAMS	10	3,631	9,220	29,263	180	9,052	160	1,245	120					52,871	8,000	661%
Sub Total			3,631	9,220	277,263	180	9,052	160	1,245	248,120	-	-	-	-	548,871	494,000	111%
PUBLIC SAFETY FINES & FEES																	
305512	FIRE & BURGLAR ALARMS	10	2,700	1,300	400	400	200	400	581	1,200					7,181	8,000	90%
305514	POLICE RECORDS	10	2,423	1,055	2,575	1,317	1,669	1,231	2,346	1,517					14,132	12,000	118%
Sub Total			5,123	2,355	2,975	1,717	1,869	1,631	2,927	2,717	-	-	-	-	21,313	20,000	107%
PROPERTY TAX ROAD & BRIDGE																	
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	-	194,752	35,440					230,192	406,000	57%
Sub Total			-	-	-	-	-	-	194,752	35,440	-	-	-	-	230,192	406,000	57%
HIGHWAYS/STREETS INTERGOVERNMENTAL																	
302401	STATE ROUTE MAINTENANCE	10	65,274	-	-	32,637	32,637	-	-	-					130,548	128,000	102%
Sub Total			65,274	-	-	32,637	32,637	-	-	-	-	-	-	-	130,548	128,000	102%
303601	MFT REIMB-MSCTRAF SIGNAL	10	29,170	44,835	22,534	50,775	51,237	30,401	51,012	49,054					329,018	396,000	83%
303606	WATER STREET CUTS	10	30,984	28,782	16,107	43,782	30,791	28,179	-	8,985					187,609	169,000	111%
Sub Total			60,154	73,616	38,641	94,557	82,028	58,580	51,012	58,040	-	-	-	-	516,628	565,000	91%
General Fund Total			6,116,361	5,383,440	6,895,609	5,860,301	7,719,419	5,504,293	11,793,202	6,786,076	-	-	-	-	56,058,701	78,200,000	72%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Other Funds																	
various	COMMUNITY GRANT	16	14,209	-	-	7,595	-	-	-	-					21,804	223,440	10%
various	HOME PROGRAM	17	12,615	4,722	11,423	5,924	8,524	4,878	8,749	41,125					97,960	1,418,000	7%
various	CDBG	18	45,281	56,676	43,856	43,553	58,788	21,607	3,932	25,260					298,953	3,128,800	10%
various	OLDE TOWNE TIF	19	-	-	16	-	43	4	439,907	75,035					515,003	974,243	53%
various	WABASH CROSSING TIF	21	-	-	133	-	119	39	75,654	1,447					77,392	347,225	22%
various	DUATS	22	65,185	-	45,676	-	6	2	51,758	2					162,628	360,000	45%
various	EASTGATE TIF	23	17,500	17,500	17,980	17,650	17,928	17,959	83,101	61,369					250,988	330,309	76%
various	SOUTHSIDE TIF	24	-	-	12	-	10	3	41,766	2,100					43,891	47,626	92%
various	STATE DRUG ENFORCEMENT	25	284	7,793	9,128	12,810	669	11,094	242	16,752					58,773	103,500	57%
various	DUI COURT FINES	26	6,195	4,752	2,951	5,888	3,323	7,196	6,648	11,540					48,492	107,100	45%
various	POLICE PROGRAMS/LAB	27	-	-	15	90	103	4	90	5					307	1,800	17%
various	PINES SHOPPING CENTER TIF	28	2,832	2,833	2,958	2,900	2,904	2,951	39,338	2,902					59,618	108,951	55%
various	GRAND & OAKLAND TIF	29	5,413	5,413	5,515	5,500	5,508	5,503	69,841	5,519					108,211	197,334	55%
various	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	-	-	-					-	85,200	0%
various	BUILDING FUND	34	49,115	49,115	49,132	49,115	49,131	49,120	49,115	349,125					692,968	589,375	118%
various	LIBRARY OPERATIONS	35	160,803	47,544	198,431	218,692	293,190	51,356	1,678,476	295,441					2,943,934	4,134,562	71%
various	BAND	36	1,048	1,048	1,056	1,048	1,055	2,284	34,248	6,100					47,888	76,276	63%
various	FOREIGN FIRE INSURANCE	37	872	1	1	1	1	1	1	1					881	185,550	0%
various	PEG PROJECTS	40	2,737	13,041	9	2,596	12,673	2	-	14,659					45,718	71,650	64%
various	LOCAL STREETS & ROADS	42	155,334	146,251	125,153	142,456	147,235	197,647	164,199	166,136					1,244,413	1,900,000	65%
various	2018 PROJECT FUND	44	35	(141)	152	(204)	127	38	-	41					48	575,236	0%
various	CAPITAL STREET PROJECTS	45	-	-	6	-	4	2	330,000	2					330,014	330,000	100%
various	MFT PROJECTS	46	283,092	1,153,547	1,306,129	253,425	255,782	261,210	265,264	287,492					4,065,941	8,457,246	48%
various	DEBT SERVICE	50	21,729	21,729	21,794	21,729	21,789	21,748	1,569,059	105,909					1,805,485	2,292,781	79%
various	LIBRARY CAPITAL	58	-	-	42	-	31	12	-	15					99	252,200	0%
various	LIBRARY TRUST FUNDS	59	200	200	-	-	2,260	675	3,035	2,490					8,860	30,000	30%
various	FLEET MAINTENANCE	60	229,015	258,596	270,052	261,341	248,946	256,716	290,527	275,096					2,090,290	3,028,373	69%
various	EQUIPMENT REPLACEMENT	61	25,664	450	620,056	24,090	21,206	(1,133)	1,000,000	44					1,690,378	1,000,000	169%
various	RISK MANAGEMENT	64	349,999	349,999	350,172	349,999	350,158	350,055	349,999	353,089					2,803,470	4,204,788	67%
various	EMPLOYEE BENEFIT	65	1,143,997	885,375	1,261,689	845,995	878,941	884,014	884,427	880,665					7,665,102	12,699,432	60%
various	PUBLIC TRANSIT	70	1,818,899	83,983	1,239,770	416,902	437,406	1,824,489	451,624	2,591,557					8,864,628	13,630,298	65%
various	FIBER OPTICS	77	2,691	145,980	2,760	4,030	4,381	3,028	2,555	6,017					171,443	814,770	21%
various	STORMWATER PROJECTS	78	124,652	113,950	132,446	161,733	156,387	121,491	227,648	133,444					1,171,752	1,942,114	60%
various	SEWER PROJECTS	79	577,095	578,653	704,762	608,714	651,562	283,634	1,975,436	703,066					6,082,922	8,791,778	69%
various	WATER	80	2,229,015	2,831,717	3,028,074	2,773,734	2,611,388	2,831,716	2,858,304	3,139,994					22,303,941	32,069,828	70%
various	WATER CAPITAL	81	-	-	1,578	-	20,077	(520)	2,318,813	17,513					2,357,461	3,000,000	79%
various	DCDF	82	1,368	1,368	1,368	1,368	1,370	1,370	1,370	1,370					10,951	183,555	6%
various	COMMUNITY REVITALIZATION	84	2,350	3,719	5,668	3,351	2,927	2,983	4,755	2,726					28,478	5,133,500	1%
various	GRANTS	85	-	200,791	-	-	-	-	-	-					200,791	470,000	43%
various	RECYCLING	88	57,985	56,191	62,097	59,078	57,657	58,801	48,603	77,245					477,658	701,827	68%
various	WATER BOND FUND	89	-	-	-	25,382,055	-	-	-	-					25,382,055	22,400,000	113%
various	FIRE PENSION	90	149,887	149,809	182,724	150,166	150,324	649,621	2,526,479	(3,130,026)					828,984	11,705,312	7%
various	POLICE PENSION	91	554,779	1,293,806	2,087,917	394,450	428,261	667,154	3,046,418	794,917					9,267,701	13,281,108	70%
various	AMERICAN RESCUE PLAN	99	-	-	-	-	-	16,911,068	-	-					16,911,068	16,900,000	100%
Grand Total Revenues			14,228,235	13,869,851	18,688,313	38,088,076	14,621,614	31,004,117	32,694,581	14,103,257	-	-	-	-	177,298,043	256,485,087	69%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

[home](#)

Net Assessed Value \$: 884,161,072 certified
City Tax Rate: 1.69080% certified

Assessed Value Year
Pay Year

2021
2022
In Process

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	884,161,072	0.12263%	1,084,154.00	1,084,246.58	1,084,246.58
	General Purpose	10	884,161,072	0.00000%	-	-	-
	Fire Pension	10	884,161,072	0.64468%	5,700,000.00	5,700,008.87	5,700,008.87
	Police Pension	10	884,161,072	0.58813%	5,200,000.00	5,200,015.85	5,200,015.85
	City Library	35	884,161,072	0.32800%	2,900,000.00	2,900,047.95	2,900,047.95
	Municipal Band	36	884,161,072	0.00736%	65,000.00	65,074.25	65,074.25
	Public Transit	70					
	xxxxx	xx					
1	Total City		884,161,072	1.69080%	14,949,154.00	14,949,393.50	14,949,393.50
			ok	ok	ok	ok	ok
	TIF District (tax code district)		AV Increment Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	AV Increment \$ Amount	Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	708,255	10.28940%	72,875.19	72,875.21	72,875.21
	ZTF5 Olde Towne TIF (4555)	19	9,621,012	10.28940%	989,944.41	989,946.66	989,946.66
	ZTF6 Near North TIF (4455)	21	3,254,593	10.28940%	334,878.09	334,879.16	334,879.16
	ZTF8 Eastgate TIF (9543)	23	1,560,316	9.79995%	152,910.19	152,910.22	152,910.22
	ZTF0 Grand & Oakland (4062)	29	1,250,766	10.28940%	128,696.32	128,696.33	128,696.33
	ZTFA SS Redevelopment (xxxx)	24	447,847	10.26162%	45,956.36	45,956.36	45,956.36
	xxxxx	xx	-	0.00000%	-	-	-
2	Redevelopment TIF		16,842,789		1,725,260.55	1,725,263.94	1,725,263.94
			ok		ok	ok	ok
	Total Property Tax Levy				16,674,414.55	16,674,657.44	16,674,657.44

Note(s)

- 1 Data per City of Decatur 2021 Tax Levy - certification and extension dated May 03, 2022 certified May 03, 2022 received by City May 10, 2022
- 2 Data per Macon County - AV increment, Tax Rates, certification and extension dated May 03, 2022 received by City May 10, 2022

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

home

Assessed Value Year
Pay Year
2021
2022
In Process

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input	input	input	input	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1	Distribution 2	Distribution 3	Distribution 4	Distribution 5	Distribution 6	Distribution 7			
					7/18/2022	8/18/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022			
GO Bond Debt	50	1,084,246.58	99.0%	1,073,404.00	547,329.59	84,137.40	-	-	-	-	-	631,466.99	441,937.01	58.2%
General Purpose	10	-	99.0%	-	(0.06)	0.02	-	-	-	-	-	(0.04)	-	-
Fire Pension	10	5,700,008.87	99.0%	5,643,009.00	2,877,372.96	442,317.97	-	-	-	-	-	3,319,690.93	2,323,318.07	58.2%
Police Pension	10	5,200,015.85	99.0%	5,148,016.00	2,624,974.95	403,518.33	-	-	-	-	-	3,028,493.28	2,119,522.72	58.2%
City Library	35	2,900,047.95	99.0%	2,871,047.00	1,463,948.12	225,042.82	-	-	-	-	-	1,688,990.94	1,182,056.06	58.2%
Municipal Band	36	65,074.25	99.0%	64,424.00	32,850.39	5,049.57	-	-	-	-	-	37,899.96	26,524.04	58.2%
Mass Transit												-	-	
Total City		14,949,393.50		14,799,900.00	7,546,475.95	1,160,066.11	-	-	-	-	-	8,706,542.06	6,093,357.90	58.2%
												City Collection Rate:		58.2%
ZTF3 Pines (4062)	28	72,875.21	100.0%	72,875.00	36,437.58	-	-	-	-	-	-	36,437.58	36,437.42	50.0%
ZTF5 Olde Towne (4555)	19	989,946.66	98.0%	970,148.00	439,906.93	75,023.25	-	-	-	-	-	514,930.18	455,217.82	52.0%
ZTF6 Near North (4455)	21	334,879.16	100.0%	334,879.00	75,653.97	1,400.13	-	-	-	-	-	77,054.10	257,824.90	23.0%
ZTF8 Eastgate (9543)	23	152,910.22	100.0%	152,910.00	65,451.04	43,455.37	-	-	-	-	-	108,906.41	44,003.59	71.2%
ZTF0 Grand/Oakland (xxxx)	29	128,696.33	100.0%	128,696.00	64,340.68	14.90	-	-	-	-	-	64,355.58	64,340.42	50.0%
ZTFA Southside (xxxx)	24	45,956.36	100.0%	45,956.00	41,765.92	2,095.18	-	-	-	-	-	43,861.10	2,094.90	95.4%
xxxxx	xx	-	0.0%	-	-	-	-	-	-	-	-	-	-	-
Redevelopment TIF		1,725,263.94		1,705,464.00	723,556.12	121,988.83	-	-	-	-	-	845,544.95	859,919.05	49.0%
												City Collection Rate:		49.0%
Total Property Tax Levy		16,674,657.44		16,505,364.00	8,270,032.07	1,282,054.94	-	-	-	-	-	9,552,087.01	6,953,276.95	57.3%
					City Collection Rate:		ok	xx	xx	xx	xx	xx	xx	57.3%

Note(s)
1 Payment received 07/18/2022 from Macon County Treasurer with ACH EFT 0000405, 419, 423, 480, 494, 496, 514 dated July 15, 2022
2 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
3 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
4 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
5 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
6 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022
7 Payment received xx/xx/2022 from Macon County Treasurer with ACH distribution / EFT xxxxx, dated month xx, 2022

Footnote (Not a part of City Tax Levy)			input	input	input	input	input	input	input	Total Distribution
			Distribution 1	Distribution 2	Distribution 3	Distribution 4	Distribution 5	Distribution 6	Distribution 7	
			7/18/2022	8/18/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	xx/xx/2022	
Decatur Road & Bridge Tax Distribution	10-0831-301102		194,752.13	-	-	-	-	-	-	194,752.13
Total County Distribution to Civil City			7,741,228.08	1,160,066.11	-	-	-	-	-	8,901,294.19
			ok	xx	xx	xx	xx	xx	xx	
Footnote (Not a part of City Tax Levy)	Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	-	-	-	-	-
Distribution to City including TIF & Mobile Home			8,464,784.20	1,282,054.94	-	-	-	-	-	9,746,839.14
			ok	xx	xx	xx	xx	xx	xx	
GO Bond Debt	50-43500-301103		547,329.59	ZTF3 Pines TIF (4062)	28-43281-301103	36,437.58				
General Purpose	10-0231-301103		(0.06)	ZTF5 Olde Towne TIF (4555)	19-45190-301103	439,906.93				
Fire Pension	10-0231-301103		2,877,372.96	ZTF6 Near North TIF (4455)	21-43210-301103	75,653.97				
Police Pension	10-0231-301103		2,624,974.95	ZTF8 Eastgate TIF (9543)	23-43230-301103	65,451.04				
City Library	35-59350-301103		1,463,948.12	ZTF0 Grand & Oakland (xx)	29-43291-301103	64,340.68	agree w/row 18	7,546,475.95	ok	
Municipal Band	36-43360-301103		32,850.39	ZTFA SS Redevelopment (xx)	24-43241-301103	41,765.92	agree w/row 27	723,556.12	ok	
			xxxxx	xx	-					

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2022

Div		Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																			
010	LEGISLATIVE	10		2,412	4,386	3,604	2,571	2,412	2,410	4,949	4,031					26,774	61,687	61,687	43%
015	EXECUTIVE	10		61,303	52,458	81,814	61,340	54,408	60,416	64,073	62,039					497,851	868,399	868,399	57%
016	HUMAN RESOURCES	10		40,361	41,663	59,898	55,314	48,647	42,925	45,797	44,618					379,221	602,304	602,304	63%
017	INFORMATION TECHNOLOGIES	10		101,820	129,530	146,060	105,360	343,678	118,327	88,609	209,789					1,243,173	1,852,668	1,852,668	67%
018	CITY CLERK	10		513	308	-	-	-	-	-	-					821	-	-	-
020	LEGAL	10		105,306	100,848	104,344	84,530	76,614	72,972	74,639	93,410					712,663	1,006,159	1,006,159	71%
035	FINANCE	10		115,899	102,638	194,172	115,596	99,245	129,042	102,237	108,543					967,371	1,572,082	1,572,082	62%
037	PURCHASING	10		15,949	14,257	23,468	22,822	17,085	14,245	14,583	14,658					137,068	197,850	197,850	69%
038	CIVIC CENTER	10		1,055	37,506	37,711	28,309	27,919	17,601	23,051	22,323					195,475	273,954	273,954	71%
039	CITY GENERAL ADMINISTATIVE	10		602,505	-	-	75,000	1,480	360,028	2,335,991	78,395					3,453,399	4,203,942	4,203,942	82%
040	CENTRAL BUSINESS DISTRICT	10		1,250	378	3,136	12,088	4,446	3,593	6,249	8,914					40,054	115,000	115,000	
Sub Total				1,048,373	483,971	654,207	562,930	675,933	821,559	2,760,178	646,719	-	-	-	-	7,653,870	10,754,045	10,754,045	71%
Community & Economic Development Services																			
050	PLANNING & SUSTAINABILITY	10		62,124	55,913	86,149	61,558	79,905	61,675	70,165	69,200					546,688	853,177	853,177	64%
052	BUILDING INSPECTIONS	10		62,245	54,191	83,306	52,058	57,636	62,295	64,551	61,734					498,017	795,771	795,771	63%
053	NEIGHBORHOOD INSPECTIONS	10		65,800	53,595	78,686	119,645	137,064	159,653	182,478	163,726					960,646	1,371,284	1,371,284	70%
054	REVITALIZATION & HOUSING	10		29,700	35,409	58,394	47,041	31,983	29,010	18,770	30,560					280,868	616,163	616,163	46%
055	ECONOMIC DEVELOPMENT	10		75,930	5,000	5,159	5,000	183,364	7,500	9,280	-					291,233	535,500	535,500	54%
Sub Total				295,799	204,107	311,694	285,302	489,953	320,132	345,245	325,220	-	-	-	-	2,577,452	4,171,895	4,171,895	62%
Public Safety																			
065	POLICE	10		2,217,452	1,730,507	2,332,857	2,524,981	1,827,316	1,705,005	4,711,831	2,110,429					19,160,376	30,897,437	30,897,437	62%
070	FIRE	10		1,235,393	1,084,714	1,571,944	1,199,416	1,174,402	1,613,245	3,605,172	1,599,761					13,084,047	21,589,122	21,589,122	61%
Sub Total				3,452,845	2,815,221	3,904,800	3,724,397	3,001,717	3,318,250	8,317,003	3,710,190	-	-	-	-	32,244,423	52,486,559	52,486,559	61%
Public Works																			
080	PUBLIC WORKS ADMIN	10		143,778	49,189	37,073	27,733	30,411	28,719	29,072	28,176					374,151	554,233	554,233	68%
082	ENGINEERING	10		81,314	75,624	110,652	91,279	92,392	99,352	95,674	91,849					738,136	1,610,298	1,610,298	46%
083	MUNICIPAL SERVICES	10		415,615	415,891	561,601	382,411	399,867	396,977	392,560	393,171					3,358,093	5,296,658	5,296,658	63%
084	STREETS	10		68,374	96,741	134,267	106,747	102,155	84,405	96,722	66,392					755,804	1,183,725	1,183,725	64%
086	TRAFFIC & PARKING	10		97,977	100,315	97,703	117,902	132,619	94,510	213,327	145,383					999,737	1,405,870	1,405,870	71%
088	LAND & BUILDING MGMT	10		32,790	42,097	43,001	38,460	52,611	95,922	50,309	47,919					403,108	736,717	736,717	55%
Sub Total				839,848	779,857	984,296	764,533	810,055	799,886	877,664	772,891	-	-	-	-	6,629,030	10,787,501	10,787,501	61%
General Fund Expenditure Total				5,636,865	4,283,156	5,854,997	5,337,162	4,977,659	5,259,827	12,300,090	5,455,020	-	-	-	-	49,104,775	78,200,000	78,200,000	63%
Community & Economic Development																			
16	COMMUNITY GRANT	16		988	198	976	53	7,203	105	433	-					9,955	223,440	223,440	4%
17	HOME PROGRAM	17		11,926	3,699	14,427	4,795	2,931	4,368	190,367	47,430					279,943	1,353,284	1,353,284	21%
18	CDBG PROGRAM	18		45,020	56,765	76,027	41,700	42,196	8,952	7,208	28,531					306,399	3,128,799	3,128,799	10%
22	DUATS	22		53,681	-	45,041	402	585	-	56,638	3,032					159,378	360,000	360,000	44%
70	PUBLIC TRANSIT	70		620,962	672,595	668,178	700,168	742,561	2,248,348	707,841	770,327					7,130,979	13,578,888	13,578,888	53%
82	DCDF	82		-	3,187	511	-	7	4,567	516	26					8,815	183,000	183,000	5%
84	COMMUNITY REVITALIZATION	84		22,200	106,874	118,290	203,615	131,176	238,090	258,150	99,199					1,177,594	6,537,889	6,537,889	18%
88	RECYCLING	88		48,370	53,432	35,338	39,426	32,410	48,757	53,269	51,907					362,909	657,176	657,176	55%
Sub Total				803,146	896,751	958,788	990,159	959,069	2,553,185	1,274,421	1,000,452	-	-	-	-	9,435,971	26,022,476	26,022,476	36%
Redevelopment & TIF																			
19	OLDE TOWNE TIF	19		-	-	-	-	-	67,978	-	-					67,978	929,140	929,140	7%
21	WABASH CROSSING TIF	21		-	-	-	-	-	-	-	-					-	347,000	347,000	0%
23	EASTGATE TIF	23		-	-	-	-	-	-	-	-					-	330,000	330,000	0%
24	SOUTHSIDE TIF	24		-	-	-	-	-	-	-	-					-	47,000	47,000	0%
28	PINES SHOPPING CENTER TIF	28		-	-	-	-	101,536	-	-	-					101,536	107,119	107,119	95%
29	GRAND & OAKLAND TIF	29		-	-	-	-	172,649	-	-	-					172,649	197,334	197,334	87%
Sub Total				-	-	-	-	274,186	67,978	-	-	-	-	-	-	342,163	1,957,593	1,957,593	17%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2022

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	12,305	-	10,300	3,060	7,932	10,150	4,964	11,243					59,954	190,000	190,000	32%
26	DUI COURT FINES	26	5,083	14,471	1,579	7,919	31,219	4,078	(8)	19,120					83,459	141,000	141,000	59%
27	POLICE PROGRAMS/LAB	27	-	-	-	-	-	7,365	287	(5,812)					1,840	25,000	25,000	7%
30	FEDERAL DRUG ENFORCEMENT	30	-	1,200	-	-	11,278	-	-	4,995					17,473	125,000	125,000	14%
37	FOREIGN FIRE INSURANCE	37	5,176	7,071	2,134	14,316	6,127	5,836	6,783	3,368					50,812	185,550	185,550	27%
Sub Total			22,564	22,741	14,013	25,295	56,556	27,429	12,026	32,914	-	-	-	-	213,538	666,550	666,550	32%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	750	1,297,073	-	-	-	84,534	-	241,869					1,624,225	2,504,234	2,504,234	65%
Sub Total			750	1,297,073	-	-	-	84,534	-	241,869	-	-	-	-	1,624,225	2,504,234	2,504,234	65%
Public Works																		
42	LOCAL MFT PROJECTS	42	417,715	576,382	3,224	2,865	15,368	19,412	767	565,576					1,601,310	1,767,131	1,767,131	91%
44	2018 PROJECT FUND	44	-	2,480	25,303	-	351,841	155,704	3,680	375,565					914,573	3,248,110	3,248,110	28%
45	CAPITAL PROJECTS	45	5,000	5,000	5,000	5,000	5,000	5,000	292,041	20,910					342,952	330,000	330,000	104%
46	STATE MFT PROJECTS	46	2,093,768	100,816	113,693	417,444	65,834	91,149	187,120	830,383					3,900,207	8,030,490	8,030,490	49%
60	FLEET OPERATIONS	60	141,502	246,457	267,871	226,757	273,703	252,669	223,238	367,433					1,999,629	3,120,601	3,120,601	64%
61	EQUIPMENT REPLACEMENT	61	126,972	117,394	872,681	1,815	220,728	8,902	148,794	323,656					1,820,942	1,718,377	1,718,377	106%
78	STORM WATER PROJECTS	78	114,515	307,276	87,423	71,232	187,096	74,234	130,174	86,393					1,058,342	2,482,633	2,482,633	43%
79	SEWER PROJECTS	79	510,190	750,895	535,015	471,792	256,973	948,352	2,053,522	663,074					6,189,813	16,760,356	16,760,356	37%
Sub Total			3,409,662	2,106,701	1,910,211	1,196,905	1,376,542	1,555,422	3,039,337	3,232,989	-	-	-	-	17,827,766	37,457,698	37,457,698	48%
Library																		
35	LIBRARY OPERATIONS	35	318,047	308,844	380,813	327,771	316,570	298,864	361,922	317,116					2,629,946	4,144,223	4,144,223	63%
58	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-					-	250,000	500,000	0%
59	LIBRARY TRUST FUNDS	59	7,139	(1,413)	46	4,217	725	103	7,612	4,134					22,563	60,000	60,000	38%
Sub Total			325,186	307,431	380,860	331,988	317,295	298,967	369,534	321,250	-	-	-	-	2,652,508	4,454,223	4,704,223	56%
Internal Service and Other																		
34	BUILDING FUND	34	33,458	41,854	38,913	46,640	38,163	60,212	47,294	86,539					393,074	674,198	674,198	58%
36	BAND	36	2,283	224	224	5,521	3,226	13,034	29,244	21,996					75,751	86,876	86,876	87%
40	PEG CAPITAL PROGRAMMING	40	2,532	2,028	3,026	3,318	2,527	21,986	2,528	2,025					39,970	69,882	69,882	57%
64	RISK MANAGEMENT	64	146,913	51,680	149,531	347,937	101,907	85,528	143,334	70,541					1,097,372	3,424,383	3,424,383	32%
65	BENEFIT INSURANCE	65	901,261	885,859	782,935	1,122,579	942,556	1,066,219	988,012	750,540					7,439,961	12,165,140	12,165,140	61%
77	FIBER OPTICS	77	93	93	9,918	3,393	7,177	3,093	107,551	5,686					137,003	1,061,700	1,061,700	13%
85	GRANT FUND -COVID SPEND	85	-	-	-	-	-	-	-	-					-	470,000	470,000	0%
99	AMERICAN RESCUE PLAN	99	200,000	66,739	149,407	99,444	40,959	146,942	156,587	178,876					1,038,953	12,803,300	12,803,300	8%
Sub Total			1,286,541	1,048,477	1,133,954	1,628,831	1,136,516	1,397,014	1,474,549	1,116,204	-	-	-	-	10,222,085	30,755,479	30,755,479	33%
Water Utility																		
80	WATER UTILITY	80	1,196,700	8,850,707	1,424,215	1,205,428	1,433,149	1,417,055	3,445,920	4,080,660					23,053,833	31,879,232	31,879,232	72%
81	WATER CAPITAL	81	106,888	205,062	78,976	155,192	305,675	1,846,479	1,110,480	1,992,466					5,801,219	10,369,826	10,369,826	56%
89	2022 BOND FUND	89	-	-	-	595,478	-	-	-	-					595,478	9,350,000	9,350,000	6%
Sub Total			1,303,588	9,055,769	1,503,191	1,956,098	1,738,825	3,263,534	4,556,400	6,073,125	-	-	-	-	29,450,530	51,599,058	51,599,058	57%
Fudiciary Trust & Agency																		
90	FIRE PENSION	90	791,411	789,606	782,487	784,091	781,840	784,062	782,931	791,835					6,288,264	9,534,416	9,534,416	66%
91	POLICE PENSION	91	839,715	884,179	848,380	863,913	1,008,926	877,170	883,024	952,718					7,158,026	10,145,436	10,145,436	71%
Sub Total			1,631,127	1,673,785	1,630,867	1,648,004	1,790,766	1,661,232	1,665,955	1,744,554	-	-	-	-	13,446,290	19,679,852	19,679,852	68%
Grand Total Expenditures			14,419,428	20,691,883	13,386,880	13,114,441	12,627,412	16,169,120	24,692,312	19,218,375	-	-	-	-	134,319,851	253,297,164	253,547,164	53%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

home					
US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year MTD Actual	O(U) Prior Year
Revenue					
Water Sales	3,079,668	2,597,500	482,168	2,775,446	304,221
UCS Billing Reimb	13,069	13,069	-	19,266	(6,197)
Tapping Fees	2,208	1,250	958	2,840	(633)
Lake Lic. / Permits	5,727	20,917	(15,190)	-	5,727
Interest/Investment Income	193	417	(223)	-	193
Other Income	39,130	39,333	(204)	49,559	(10,429)
Total Revenue	3,139,994	2,672,486	467,508	2,847,111	292,883
Cost of Service					
801 Water Production	511,335	493,804	17,532	452,375	58,960
804 Water Services	282,990	300,415	(17,424)	249,749	33,241
Total Cost of Service	794,326	794,218	107	702,124	92,201
% of Revenue	25.3%	29.7%		24.7%	
Water Gross Margin	2,345,668	1,878,267	467,401	2,144,987	200,682
% of Revenue	74.7%	70.3%		75.3%	
Operating Expense					
802 Lake Management	112,822	162,872	(50,050)	90,347	22,474
803 Water Administration	362,234	366,761	(4,528)	363,856	(1,622)
805 Customer Service	77,898	90,547	(12,650)	68,577	9,321
Total Operating Expense	552,953	620,180	(67,227)	522,780	30,173
% of Revenue	17.6%	23.2%		18.4%	
Margin Before Debt Service	1,792,715	1,258,087	534,628	1,622,207	170,508
% of Revenue	57.1%	47.1%		57.0%	
Debt Service					
808 GO Bond Debt	1,956,957	-	1,956,957	1,755,909	201,048
809 IEPA - Nitrate Facility	-	-	-	-	-
80B IEPA - Water Tower	-	-	-	-	-
80C JCI - Auto Water Meter	776,424	776,424	0	761,226	15,198
Total Debt Service	2,733,381	776,424	1,956,957	2,517,135	216,246
% of Revenue	87.1%	29.1%		88.4%	
Operating Income	(940,666)	481,663	(1,422,329)	(894,928)	(45,738)
% of Revenue	-30.0%	18.0%		-31.4%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Income after Capital Transfer	(940,666)	481,663	(1,422,329)	(894,928)	(45,738)
% of Revenue	-30.0%	18.0%		-31.4%	

Balance Sheet Items (Operating Fund)				
Cash	6,303,720		6,106,048	
Interfund AR	-		-	
Investments	-		-	
Total Cash & Investments	6,303,720		6,106,048	
Accounts Receivable	4,747,349		4,064,345	

Prepared By: Office of the City Treasurer

Month of: **August 2022**

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
20,947,433	20,780,000	167,433	20,380,292	567,141
104,552	104,552	-	154,128	(49,576)
18,993	10,000	8,993	13,137	5,856
232,736	167,333	65,402	-	232,736
1,361	3,333	(1,972)	4,573	(3,212)
998,866	314,667	684,200	402,374	596,492
22,303,941	21,379,885	924,055	20,954,504	1,349,437
3,642,624	3,950,428	(307,804)	3,163,275	479,349
2,189,647	2,403,319	(213,672)	1,995,919	193,728
5,832,271	6,353,747	(521,476)	5,159,194	673,077
26.1%	29.7%		24.6%	
16,471,670	15,026,139	1,445,531	15,795,310	676,360
73.9%	70.3%		75.4%	
788,395	1,302,975	(514,580)	651,867	136,528
2,921,815	2,934,091	(12,276)	2,821,679	100,136
601,590	724,377	(122,787)	657,086	(55,496)
4,311,800	4,961,443	(649,643)	4,130,632	181,168
19.3%	23.2%		19.7%	
12,159,870	10,064,695	2,095,174	11,664,678	495,192
54.5%	47.1%		55.7%	
8,871,152	7,005,942	1,865,210	8,595,224	275,928
122,211	122,211	-	242,179	(119,968)
361,681	361,681	-	361,681	-
1,554,719	1,554,719	0	1,516,492	38,227
10,909,763	9,044,552	1,865,210	10,715,575	194,188
48.9%	42.3%		51.1%	
1,250,107	1,020,143	229,964	949,103	301,004
5.6%	4.8%		4.5%	
2,000,000	-	2,000,000	-	2,000,000
(749,893)	1,020,143	(1,770,036)	949,103	(1,698,996)
-3.4%	4.8%		4.5%	

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
[home](#)

Month of: August 2022

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	2,000,000	-	2,000,000	2,000,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	-	-	-	1,000,000	Actual ADM cost share
Other	17,513	357,461	-	357,461	-	
Total Revenue	17,513	2,357,461	-	2,357,461	3,000,000	

CapEx Project Spending						
Operating CapEx	-	3,647	286,667	(283,020)	430,000	81808112 423700
Professional Services	1,404	24,226	372,000	(347,774)	558,000	81808118 428000
Automotive Equipment	-	100,305	370,929	(270,624)	556,393	81808118 451000
Other Equipment	-	-	251,935	(251,935)	377,902	81808118 452000
System leak detection	30,048	30,048	23,232	6,816	34,848	81808118 486300
Water Main Replacement	634,151	1,312,918	-	1,312,918	-	81808118 488800
Water System Improvements	-	3,800	358,333	(354,533)	537,500	81808118 497000
SWTP Improvements	1,294,420	3,947,929	4,143,333	(195,404)	6,215,000	81808118 499200
Lake cap operating	7,541	340,288	576,789	(236,500)	865,183	81808122 423700
Lake cap land acq	-	-	-	-	100,000	81808128 450100
Lake cap additional water	24,900	38,058	-	38,058	695,000	81808128 488900
Water Distrobution System	-	-	-	-	-	
Total CapEx Spending	1,992,466	5,801,219	6,383,217	(581,999)	10,369,826	

Surplus (Deficit)	(1,974,953)	(3,443,758)	(6,383,217)		(7,369,826)	
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Capital Fund Cash Position			
Cash Position Start of Month	7,692,318		
Cash Position Close of Month	5,717,365		
Interfund AR	781,816	Due to Water Capital fund from Capital Fund 45	

Prepared By: Office of the City Treasurer

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	27,110	24,647	29,930	25,326	26,392	27,154	26,104	27,548	-	-	-	-	214,211	
Industrial	30	30	30	30	30	30	30	30	-	-	-	-	240	
Commercial	2,696	2,456	2,973	2,527	2,650	2,749	2,587	2,757	-	-	-	-	21,395	
Total	29,836	27,133	32,933	27,883	29,072	29,933	28,721	30,335	-	-	-	-	235,846	101.0%
Delinquent Bills														
Residential	7,701	6,192	8,221	7,626	7,117	7,730	7,259	8,562	-	-	-	-	60,408	
Industrial	1	1	-	2	-	-	-	-	-	-	-	-	4	
Commercial	390	374	385	411	415	487	424	521	-	-	-	-	3,407	
Total	8,092	6,567	8,606	8,039	7,532	8,217	7,683	9,083	-	-	-	-	63,819	179.6%
Total Bill Count	37,928	33,700	41,539	35,922	36,604	38,150	36,404	39,418	-	-	-	-	299,665	111.4%
Cubit Feet Consumption Billed														
Residential	11,184,528	10,323,200	11,417,042	9,994,015	10,708,828	12,341,876	13,441,741	13,110,299	-	-	-	-	92,521,529	99.6%
Industrial	41,470,827	44,584,892	39,019,803	43,645,501	40,739,955	46,143,194	45,127,686	48,070,058	-	-	-	-	348,801,916	100.4%
Commercial	9,930,161	9,864,418	9,610,928	9,625,163	9,647,832	11,450,965	13,138,686	14,551,851	-	-	-	-	87,820,004	103.5%
Total	62,585,516	64,772,510	60,047,773	63,264,679	61,096,615	69,936,035	71,708,113	75,732,208	-	-	-	-	529,143,449	100.7%
Water Shut Offs	671	547	727	455	599	722	523	784	-	-	-	-	5,028	217.4%
Customer Service Telephone Calls	5,148	4,411	5,080	4,460	4,819	5,046	4,736	5,534	-	-	-	-	39,234	115.0%
Water Billed \$														
Residential	703,993	646,665	728,724	637,301	681,642	780,533	825,157	820,740	-	-	-	-	\$ 5,824,755	102.2%
Industrial	1,132,178	1,202,794	1,072,338	1,184,640	1,116,602	1,297,006	1,281,131	1,322,918	-	-	-	-	\$ 9,609,607	102.9%
Commercial	526,196	506,736	526,010	508,700	519,399	602,099	647,131	703,415	-	-	-	-	\$ 4,539,686	105.4%
Total	\$ 2,362,367	\$ 2,356,195	\$ 2,327,072	\$ 2,330,641	\$ 2,317,643	\$ 2,679,638	\$ 2,753,419	\$ 2,847,073	\$ -	\$ -	\$ -	\$ -	\$ 19,974,048	103.3%
Penalty \$	\$ 28,636	\$ 12,568	\$ 14,045	\$ 44,879	\$ 12,766	\$ 14,479	\$ 14,411	\$ 18,681	-	-	-	-	\$ 160,466	262.7%
Total Billed	\$ 2,391,004	\$ 2,368,763	\$ 2,341,116	\$ 2,375,521	\$ 2,330,409	\$ 2,694,117	\$ 2,767,830	\$ 2,865,754	\$ -	\$ -	\$ -	\$ -	\$ 20,134,514	103.8%
Raw Water Gallonage Billed														
Gallons (000)	292,670	292,140	296,130	297,810	293,350	364,980	359,540	341,610	-	-	-	-	2,538,230	97.1%
\$ Billed	89,264	89,103	90,320	90,832	89,472	111,319	109,659	104,191	-	-	-	-	\$ 774,159	97.1%
Water Billed vs Cash Receipts														
Billed \$	2,480,268	2,457,866	2,431,436	2,466,353	2,419,881	2,805,436	2,877,490	2,969,845	-	-	-	-	\$ 20,908,574	103.5%
Cash Revenue \$	2,170,717	2,780,145	2,521,253	2,446,589	3,079,668	3,079,668	2,785,495	3,079,668	-	-	-	-	\$ 21,943,203	107.7%
% Cash to Billed	88%	113%	104%	99%	127%	110%	97%	104%	-	-	-	-	104.9%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936	25,609	27,863	26,155	26,059	27,124	26,256	25,196	27,595	318,111	
Industrial	32	32	32	32	32	31	31	31	30	30	30	30	373	
Commercial	2,543	2,364	2,981	2,765	2,577	2,775	2,672	2,588	2,695	2,661	2,484	2,837	31,942	
Total	27,634	25,911	32,757	30,733	28,218	30,669	28,858	28,678	29,849	28,947	27,710	30,462	350,426	
Delinquent Bills														
Residential	-	-	-	4,387	6,732	7,683	7,558	7,340	6,874	7,526	6,506	8,347	62,953	
Industrial	-	-	-	-	-	-	-	-	-	-	-	2	2	
Commercial	-	-	-	267	381	428	386	371	402	419	354	431	3,439	
Total	-	-	-	4,654	7,113	8,111	7,944	7,711	7,276	7,945	6,860	-	66,394	
Total Bill Count	27,634	25,911	32,757	35,387	35,331	38,780	36,802	36,389	37,125	36,892	34,570	30,462	416,820	
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,746	10,630,019	13,136,467	12,474,128	12,523,984	14,250,073	11,615,797	10,496,591	11,253,709	140,539,247	
Industrial	42,014,828	44,147,266	38,456,220	47,075,410	43,606,652	44,110,636	42,577,898	45,582,125	45,982,380	43,048,898	45,561,283	41,088,785	523,252,381	
Commercial	9,042,082	8,539,316	9,981,824	10,106,822	10,333,931	11,504,792	12,736,138	12,592,992	13,918,961	12,999,776	8,590,363	10,076,006	130,423,003	
Total	61,824,244	62,612,205	60,428,820	68,656,978	64,570,602	68,751,895	67,788,164	70,699,101	74,151,414	67,664,471	64,648,237	62,418,500	794,214,631	
Water Shut Offs	-	-	-	537	354	683	302	437	377	354	394	450	3,888	
Customer Service Tphone Calls	3,386	3,059	4,192	4,648	4,295	5,598	4,216	4,714	4,588	4,657	4,757	4,710	52,820	
Water Billed \$														
Residential	\$ 658,240	\$ 608,620	\$ 737,412	\$ 705,777	\$ 658,305	\$ 805,547	\$ 762,270	\$ 761,373	\$ 806,390	\$ 720,704	\$ 660,528	\$ 710,844	\$ 8,596,009	
Industrial	\$ 1,118,507	\$ 1,166,364	\$ 1,036,264	\$ 1,236,052	\$ 1,156,692	\$ 1,220,483	\$ 1,163,663	\$ 1,241,562	\$ 1,237,861	\$ 1,168,410	\$ 1,271,240	\$ 1,124,335	\$ 14,141,432	
Commercial	\$ 473,329	\$ 444,867	\$ 530,008	\$ 521,367	\$ 520,493	\$ 582,380	\$ 624,173	\$ 611,566	\$ 661,567	\$ 623,739	\$ 445,434	\$ 538,805	\$ 6,577,728	
Total	\$ 2,250,076	\$ 2,219,852	\$ 2,303,684	\$ 2,463,196	\$ 2,335,490	\$ 2,608,410	\$ 2,550,106	\$ 2,614,501	\$ 2,705,818	\$ 2,512,853	\$ 2,377,202	\$ 2,373,984	\$ 29,315,169	
Penalty \$	\$ -	\$ -	\$ -	\$ 7,397	\$ 11,878	\$ 13,345	\$ 14,227	\$ 14,246	\$ 15,045	\$ 15,594	\$ 12,720	\$ 15,229	\$ 119,682	
Total Billed	\$ 2,250,076	\$ 2,219,852	\$ 2,303,685	\$ 2,470,593	\$ 2,347,368	\$ 2,621,754	\$ 2,564,333	\$ 2,628,747	\$ 2,720,863	\$ 2,528,447	\$ 2,389,922	\$ 2,389,213	\$ 29,434,852	
Raw Water Gallonage														
Gallons (000)	319,830	309,680	263,740	326,070	303,870	372,870	364,800	353,560	321,720	340,600	297,900	292,670	3,867,310	
\$ Billed	\$ 97,548	\$ 94,452	\$ 80,441	\$ 99,451	\$ 92,680	\$ 113,725	\$ 111,264	\$ 107,836	\$ 98,125	\$ 103,883	\$ 90,860	\$ 89,264	\$ 1,179,530	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,347,624	\$ 2,314,304	\$ 2,384,126	\$ 2,570,044	\$ 2,440,048	\$ 2,735,480	\$ 2,675,597	\$ 2,736,583	\$ 2,818,988	\$ 2,632,330	\$ 2,480,781	\$ 2,478,477	\$ 30,614,382	
Cash Revenue \$	\$ 2,387,168	\$ 2,334,499	\$ 2,476,584	\$ 2,581,739	\$ 2,449,633	\$ 2,686,789	\$ 2,688,433	\$ 2,775,446	\$ 2,729,320	\$ 2,659,178	\$ 2,605,104	\$ 2,492,951	\$ 30,866,844	
% Cash to Billed	101.7%	100.9%	103.9%	100.5%	100.4%	98.2%	100.5%	101.4%	96.8%	101.0%	105.0%	100.6%	100.8%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2022

	2022 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive & City Clerk	8	7	7	7	7	7	8	7	7	-	-	-	-	7
Finance	21	18	19	19	20	21	21	21	21	-	-	-	-	20
Human Resources	4	4	4	4	4	4	3	4	4	-	-	-	-	4
Information Technology	8	8	8	8	8	8	8	8	8	-	-	-	-	8
Corporation Counsel	7	8	8	8	7	7	7	7	7	-	-	-	-	7
Economic & Community Dev	26	23	23	24	23	25	24	26	27	-	-	-	-	21
Public Safety	268	253	254	251	248	249	248	247	250	-	-	-	-	252
Public Works	113	103	104	104	103	103	101	102	105	-	-	-	-	110
Total Full Time	455	424	427	425	420	424	420	422	429	-	-	-	-	429
Part Time Staffing														
Executive	-	1	2	1	1	1	1	-	-	-	-	-	-	1
Legislative	7	7	7	7	7	7	7	7	7	-	-	-	-	7
Finance	-	2	2	3	3	3	3	3	3	-	-	-	-	2
Human Resources	-	-	-	-	-	-	1	1	1	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	1	2	2	2	-	-	-	-	-
Public Safety	-	2	2	2	2	2	2	2	2	-	-	-	-	1
Public Works	-	-	-	-	-	8	9	8	2	-	-	-	-	2
Total Temporary	7	12	13	13	13	22	25	23	17	-	-	-	-	13
Total City Staff Headcount	462	436	440	438	433	446	445	445	446	-	-	-	-	442

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2022

	2022 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive														
Executive & City Clerk	5	4	4	4	4	4	5	5	5	-	-	-	-	4
Public Transit	3	3	3	3	3	3	3	2	2	-	-	-	-	2
Total	8	7	7	7	7	7	8	7	7	-	-	-	-	7
Finance														
Finance	12	11	11	11	12	13	13	13	13	-	-	-	-	11
Purchasing	2	2	2	2	2	2	2	2	2	-	-	-	-	2
Utility Customer Service	7	5	6	6	6	6	6	6	6	-	-	-	-	7
Total	21	18	19	19	20	21	21	21	21	-	-	-	-	20
Human Resources	4	4	4	4	4	4	3	4	4	-	-	-	-	4
Information Technology	8	8	8	8	8	8	8	8	8	-	-	-	-	8
Corporation Legal Counsel	7	8	8	8	7	7	7	7	7	-	-	-	-	7
Economic & Community Devel														
Planning, Sustainability, Admin	7	6	6	7	7	7	7	7	7	-	-	-	-	6
Building Inspections	7	6	6	6	6	7	7	7	7	-	-	-	-	6
Neighborhood Inspection	8	6	6	6	6	7	7	7	8	-	-	-	-	6
Neighborhood Services	4	5	5	5	4	4	3	5	5	-	-	-	-	3
Total	26	23	23	24	23	25	24	26	27	-	-	-	-	21
Public Safety														
Fire	109	104	105	105	105	106	105	105	105	-	-	-	-	104
Police	159	149	149	146	143	143	143	142	145	-	-	-	-	148
Total	268	253	254	251	248	249	248	247	250	-	-	-	-	252
Public Works														
PW Engineering	13	9	9	10	10	10	10	11	11	-	-	-	-	9
Fleet Maintenance	8	8	8	8	8	8	8	8	8	-	-	-	-	8
PW Municipal Services	46	44	45	44	44	42	41	40	43	-	-	-	-	51
PW Administration	2	2	2	2	2	2	2	2	2	-	-	-	-	2
Water Production (Admin)	2	2	2	2	2	2	2	2	2	-	-	-	-	2
Water Production (Lake)	5	4	5	5	5	6	6	6	6	-	-	-	-	3
Water Production South Plant	15	14	13	13	12	12	11	11	12	-	-	-	-	14
Water Services Distribution	22	20	20	20	20	21	21	22	21	-	-	-	-	21
Total	113	103	104	104	103	103	101	102	105	-	-	-	-	110
Total City Staffing	455	424	427	425	420	424	420	422	429	-	-	-	-	429
General Fund staffing	393	374	376	374	370	372	369	371	378	-	-	-	-	371
Other Fund staffing	62	50	51	51	50	52	51	51	51	-	-	-	-	51
Total staffing	455	424	427	425	420	424	420	422	429	-	-	-	-	422

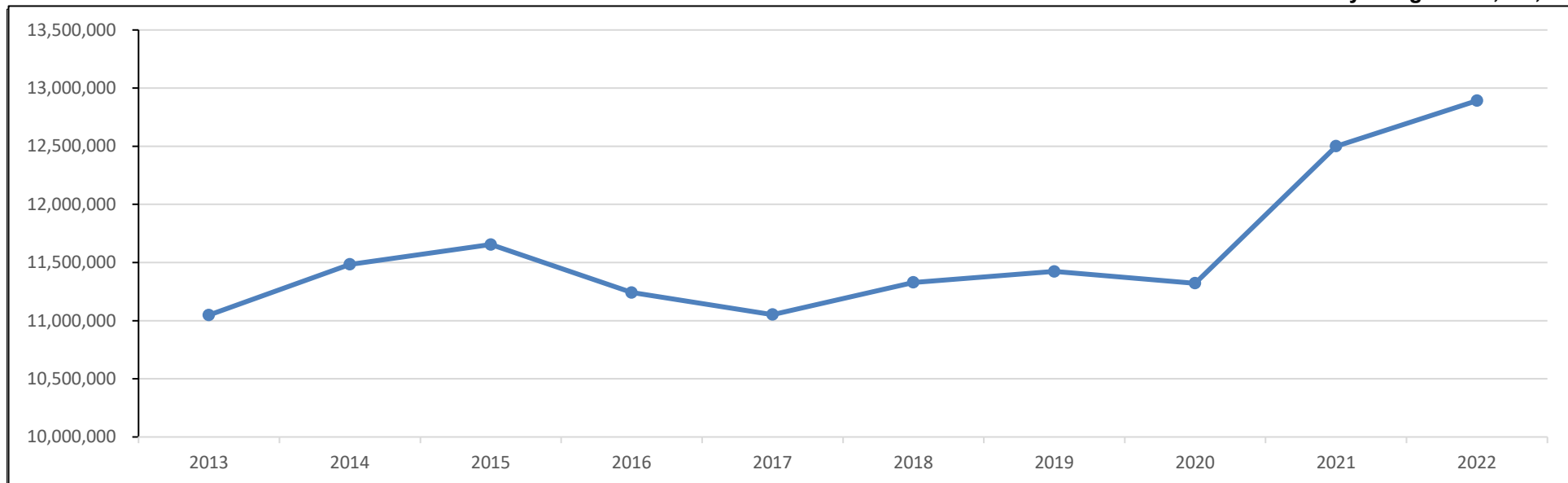
Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

Home

MONTH	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Year in Play	
JANUARY	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	1,033,684	A
FEBRUARY	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	1,075,306	A
MARCH	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	1,269,776	A
APRIL	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	938,656	A
MAY	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	901,295	A
JUNE	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	1,149,425	A
JULY	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	1,082,746	1,135,529	A
AUGUST	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,201,374	1,182,257	A
SEPTEMBER	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	1,113,247	1,051,483	B
OCTOBER	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	1,069,252	1,051,483	B
NOVEMBER	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	1,087,116	1,051,483	B
DECEMBER	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,058,332	1,051,483	B

TOTALS	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,423,564	11,322,169	12,500,091	12,891,860
									Year in Play Budget	12,700,000

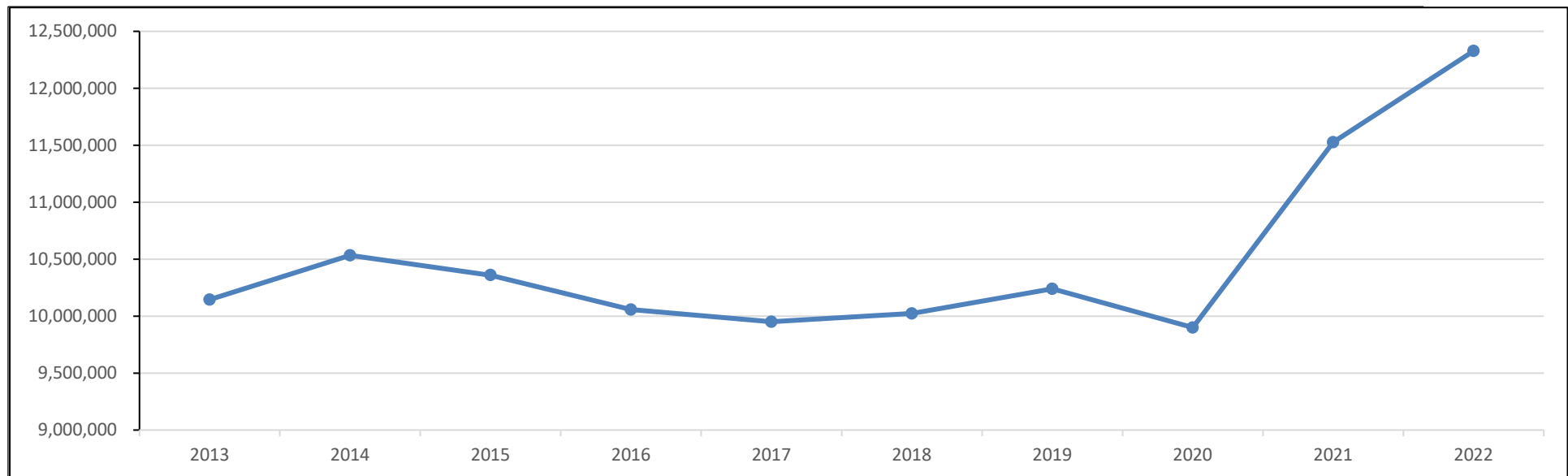


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	1,006,392	A
FEBRUARY	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	1,041,267	A
MARCH	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	1,201,515	A
APRIL	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	858,286	A
MAY	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	858,911	A
JUNE	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	1,112,269	A
JULY	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	1,046,496	1,094,284	A
AUGUST	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	1,045,456	1,170,493	A
SEPTEMBER	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	1,046,584	995,873	B
OCTOBER	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	1,013,580	995,873	B
NOVEMBER	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	1,048,702	995,873	B
DECEMBER	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	1,018,861	995,873	B

TOTALS	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,239,908	9,899,988	11,527,023	12,326,911	
									Year in Play Budget	11,686,000	

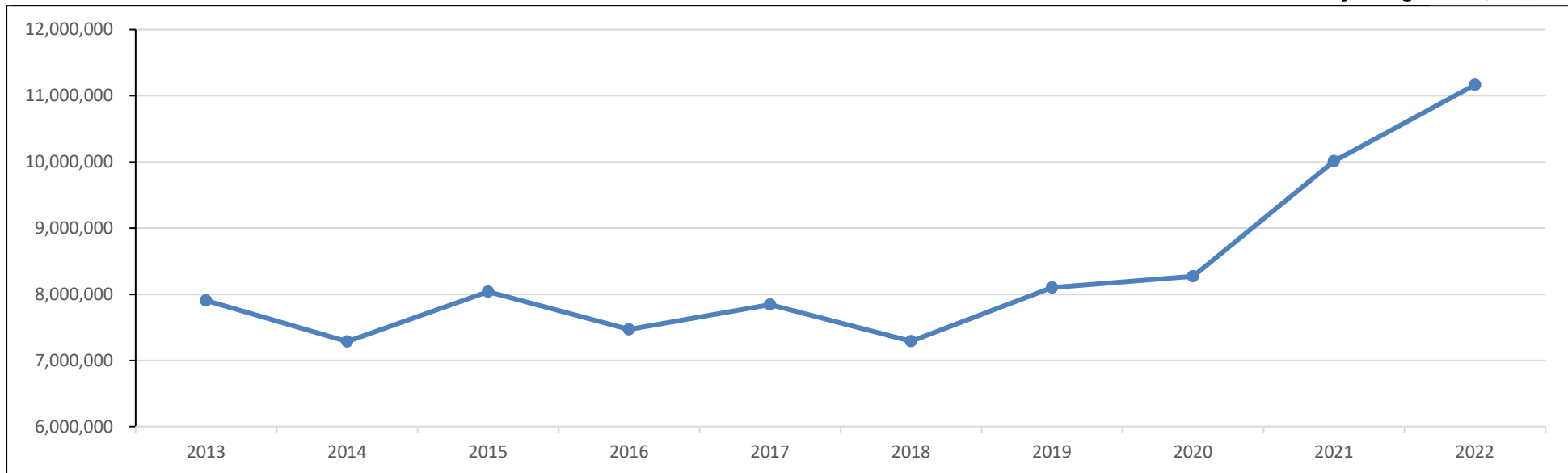


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Year in Play	
JANUARY	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110	960,878	A
FEBRUARY	478,227	-	-	-	-	837,319	759,834	717,710	853,298	1,198,126	A
MARCH	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089	519,319	A
APRIL	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702	1,109,452	A
MAY	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911	2,238,522	A
JUNE	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868	657,580	A
JULY	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	1,008,212	1,110,107	A
AUGUST	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	566,126	571,768	A
SEPTEMBER	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	597,861	600,000	B
OCTOBER	419,882	818,347	-	-	599,068	726,093	808,115	846,827	1,086,453	1,000,000	B
NOVEMBER	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	622,816	600,000	B
DECEMBER	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	539,685	600,000	B
	13 ct-3 mo delay	13 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	12 ct-2 mo delay	14 ct-no delay					
TOTALS	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,289,905	8,102,353	8,272,095	10,012,130	11,165,751	
									Year in Play Budget	9,958,000	



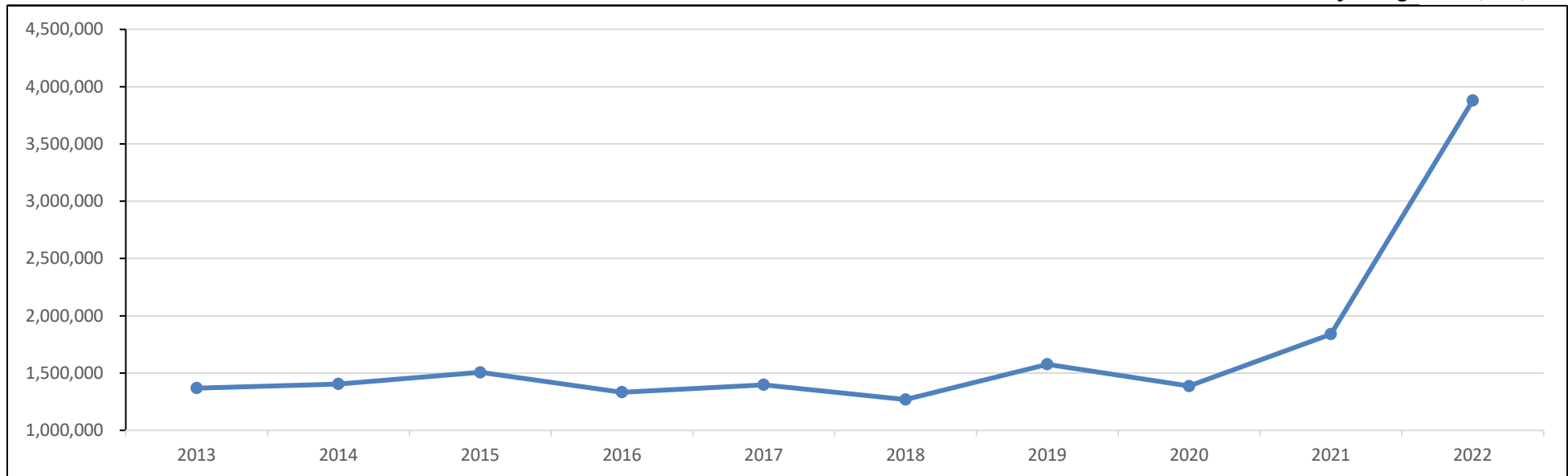
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	489,253	A
FEBRUARY	1,605	2,024	717	-	-	-	-	-	-	-	A
MARCH	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	654,576	A
APRIL	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	743,040	A
MAY	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	997,471	A
JUNE	937	-	2,501	12,343	-	-	3,173	-	-	3,546	A
JULY	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	378,262	718,801	A
AUGUST	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	48,103	82,065	A
SEPTEMBER	-	6,877	2,356	4,554	-	-	-	-	26,897	30,000	B
OCTOBER	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	2,246	3,000	B
NOVEMBER	-	-	-	1,876	-	-	1,332	-	6,015	6,000	B
DECEMBER	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	131,241	150,000	B

TOTALS	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,575,600	1,386,533	1,839,468	3,877,752	
								Year in Play Budget		2,117,722	

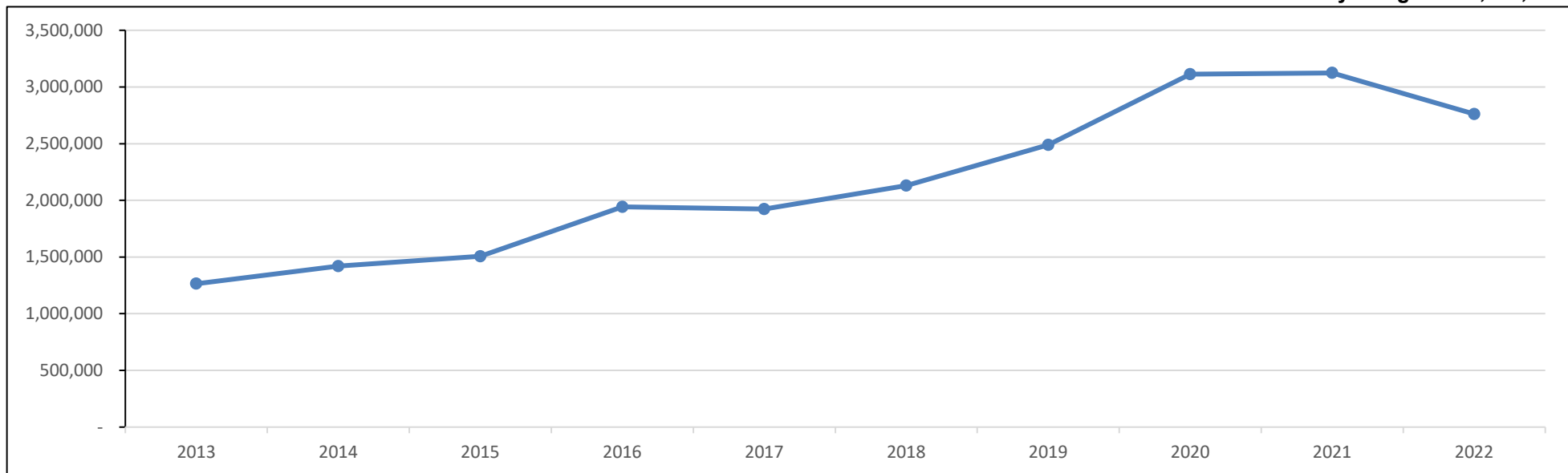


Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

LOCAL USE TAX

MONTH	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	215,409	A
FEBRUARY	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	253,062	A
MARCH	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	320,769	A
APRIL	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	212,726	A
MAY	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	205,377	A
JUNE	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	240,875	A
JULY	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	229,947	192,903	A
AUGUST	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	211,651	219,932	A
SEPTEMBER	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	241,230	225,000	B
OCTOBER	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	224,653	225,000	B
NOVEMBER	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	237,138	225,000	B
DECEMBER	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	231,030	225,000	B

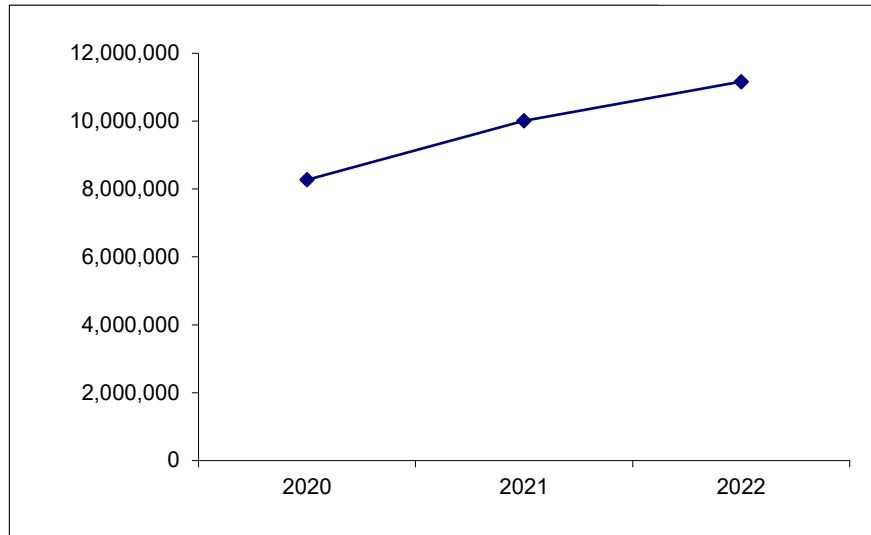
TOTALS	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,488,443	3,112,435	3,123,637	2,761,055
								Year in Play Budget		3,199,000



Schedule presents State distribution of Use Tax.

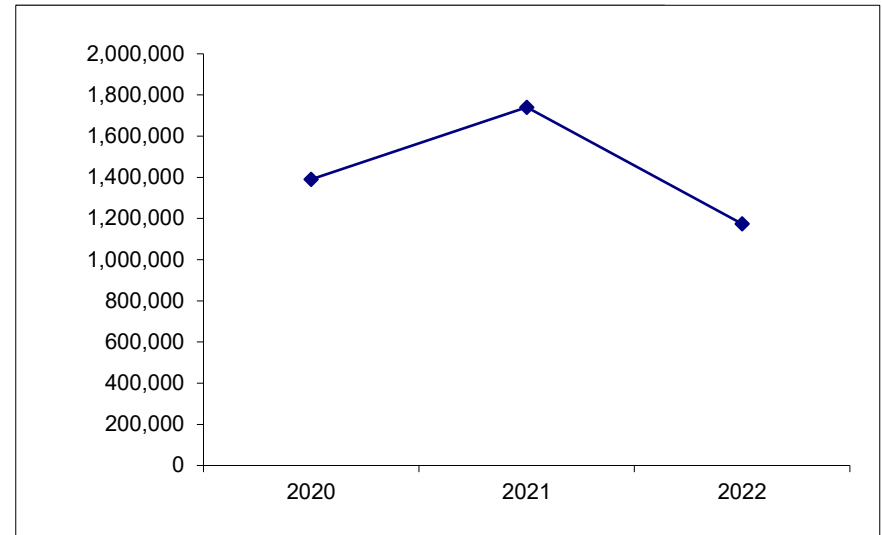
STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	696,621	807,110	960,878	A
FEBRUARY	717,710	853,298	1,198,126	A
MARCH	533,688	588,089	519,319	A
APRIL	783,855	937,702	1,109,452	A
MAY	767,466	1,280,911	2,238,522	A
JUNE	475,376	1,123,868	657,580	A
JULY	754,878	1,008,212	1,110,107	A
AUGUST	1,032,080	566,126	571,768	A
SEPTEMBER	584,790	597,861	600,000	B
OCTOBER	846,827	1,086,453	1,000,000	B
NOVEMBER	572,208	622,816	600,000	B
DECEMBER	506,596	539,685	600,000	B
TOTALS	8,272,095	10,012,130	11,165,751	
		Current Budget	9,958,000	
		Projected Amt Over (Under)	1,207,751	



LOCAL TELEPHONE UTILITY TAX

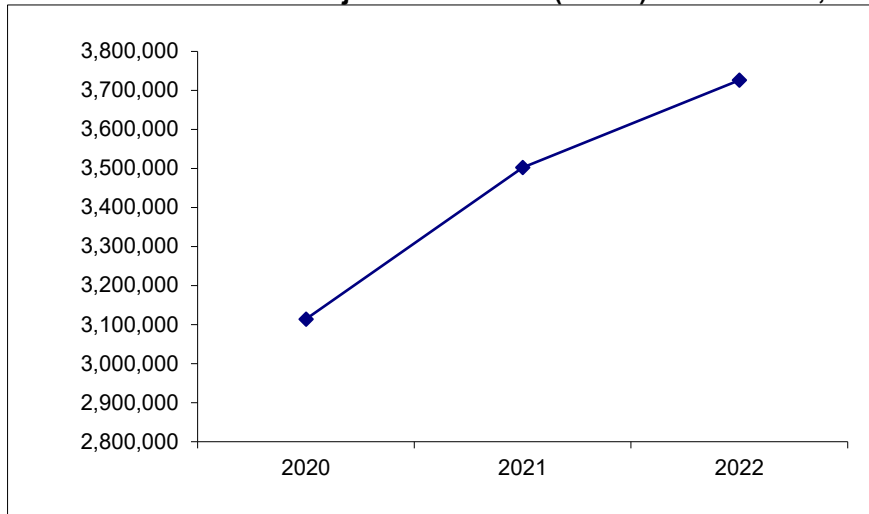
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	118,281	585,430	99,599	A
FEBRUARY	149,194	105,214	94,273	A
MARCH	123,430	97,810	97,801	A
APRIL	108,714	91,598	95,983	A
MAY	109,646	97,948	94,162	A
JUNE	111,749	129,008	97,606	A
JULY	111,967	101,474	95,378	A
AUGUST	110,398	111,428	98,967	A
SEPTEMBER	113,817	108,598	100,000	B
OCTOBER	115,280	103,735	100,000	B
NOVEMBER	111,618	105,524	100,000	B
DECEMBER	105,685	102,715	100,000	B
TOTALS	1,389,780	1,740,483	1,173,771	
		Current Budget	1,190,000	
		Projected Amt Over (Under)	(16,229)	



Projected Revenues

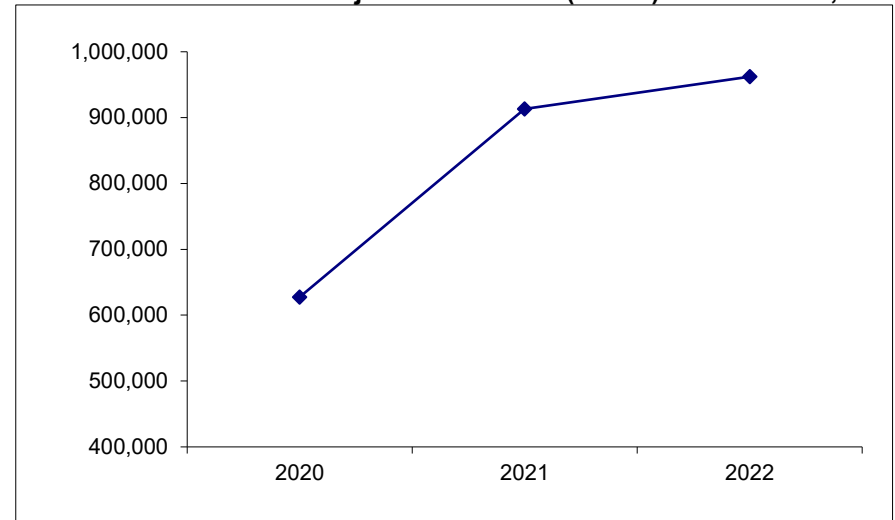
LOCAL FOOD & BEVERAGE TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	284,618	259,733	325,939	A
FEBRUARY	258,900	237,003	268,346	A
MARCH	244,619	251,710	254,687	A
APRIL	222,250	316,741	328,645	A
MAY	219,522	302,025	320,770	A
JUNE	270,572	314,701	345,385	A
JULY	290,434	295,357	338,253	A
AUGUST	294,210	307,177	344,233	A
SEPTEMBER	266,208	345,458	300,000	B
OCTOBER	262,691	112,289	300,000	B
NOVEMBER	272,130	460,845	300,000	B
DECEMBER	228,087	299,194	300,000	B
TOTALS	3,114,241	3,502,233	3,726,258	
		Current Budget	3,659,000	
		Projected Amt Over (Under)	67,258	



LOCAL HOTEL & MOTEL TAX

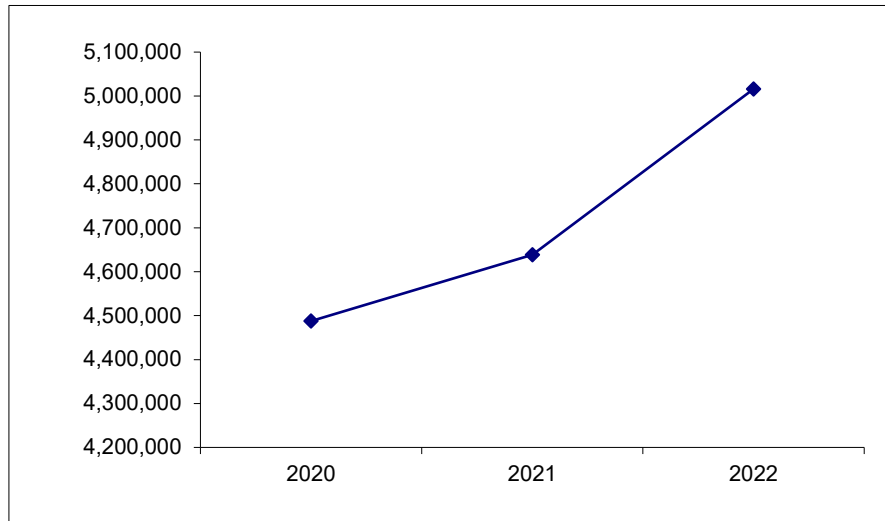
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	47,544	45,696	62,215	A
FEBRUARY	60,919	38,938	70,247	A
MARCH	64,916	46,068	65,323	A
APRIL	47,822	61,645	76,916	A
MAY	36,989	64,188	76,544	A
JUNE	42,366	80,612	95,446	A
JULY	51,435	82,463	104,261	A
AUGUST	61,174	96,057	91,208	A
SEPTEMBER	58,199	132,160	80,000	B
OCTOBER	58,122	39,548	80,000	B
NOVEMBER	49,065	147,855	80,000	B
DECEMBER	49,070	78,023	80,000	B
TOTALS	627,620	913,254	962,159	
		Current Budget	849,000	
		Projected Amt Over (Under)	113,159	



Projected Revenues

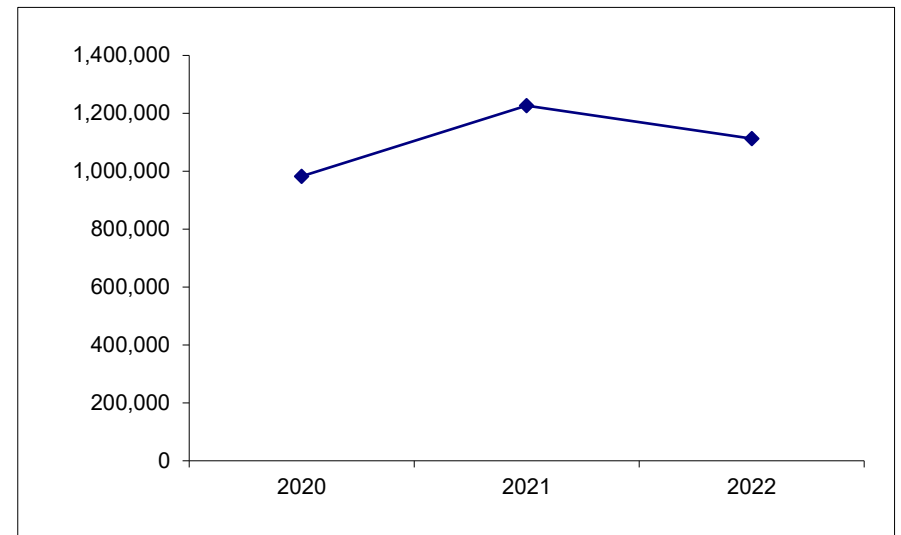
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	399,612	387,338	451,232	A
FEBRUARY	446,586	-	-	A
MARCH	423,748	964,355	1,170,976	A
APRIL	399,998	406,775	453,756	A
MAY	357,108	369,203	376,488	A
JUNE	308,307	348,848	327,903	A
JULY	332,111	338,442	311,731	A
AUGUST	362,045	338,344	323,917	A
SEPTEMBER	344,970	375,057	400,000	B
OCTOBER	349,841	372,509	400,000	B
NOVEMBER	315,113	324,568	400,000	B
DECEMBER	448,180	413,270	400,000	B
TOTALS	4,487,618	4,638,709	5,016,003	
		Current Budget	4,925,000	
		Projected Amt Over (Under)	91,003	



LOCAL CABLE TV TAX

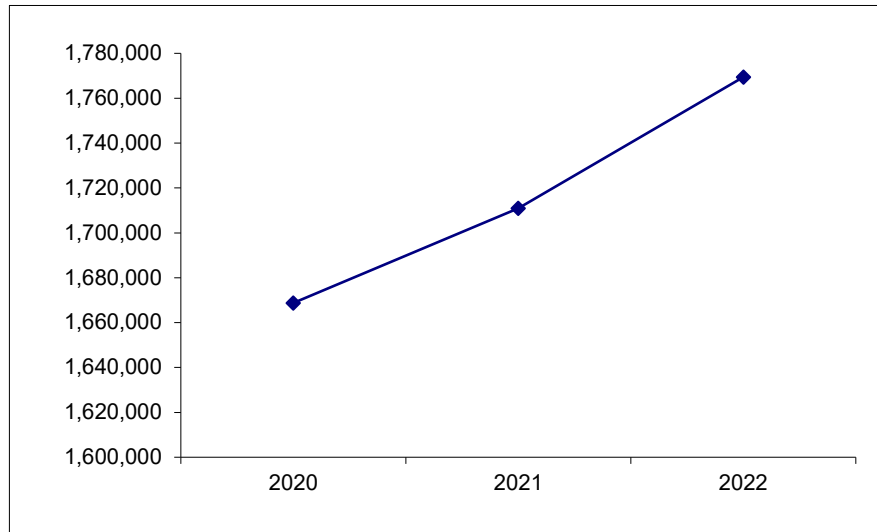
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	16,892	115,677	13,687	A
FEBRUARY	229,481	248,600	235,066	A
MARCH	-	-	-	A
APRIL	16,827	14,722	12,982	A
MAY	230,292	238,382	245,500	A
JUNE	-	-	-	A
JULY	16,588	-	-	A
AUGUST	226,172	252,130	254,979	A
SEPTEMBER	-	-	-	B
OCTOBER	15,603	-	-	B
NOVEMBER	230,799	254,330	250,000	B
DECEMBER	-	102,715	100,000	B
TOTALS	982,654	1,226,555	1,112,213	
		Current Budget	1,127,000	
		Projected Amt Over (Under)	(14,787)	



Projected Revenues

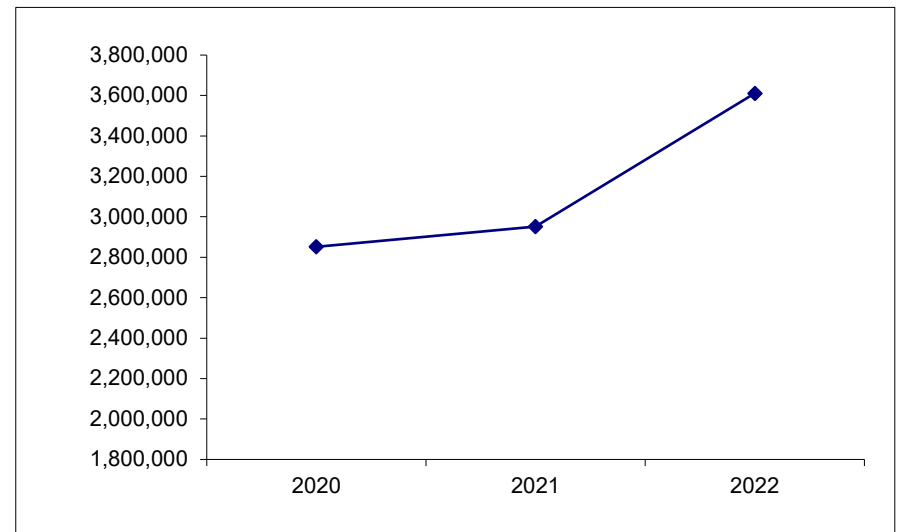
LOCAL MOTOR FUEL TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	153,947	137,973	155,334	A
FEBRUARY	145,620	116,174	146,251	A
MARCH	147,749	137,669	125,153	A
APRIL	127,256	141,621	142,456	A
MAY	102,884	143,395	147,235	A
JUNE	124,240	146,898	162,643	A
JULY	138,531	145,659	164,199	A
AUGUST	172,395	150,514	166,136	A
SEPTEMBER	145,246	151,331	140,000	B
OCTOBER	136,144	52,940	140,000	B
NOVEMBER	147,913	239,007	140,000	B
DECEMBER	126,825	147,717	140,000	B
TOTALS	1,668,749	1,710,898	1,769,409	
		Current Budget	1,700,000	
		Projected Amt Over (Under)	69,409	



STATE MOTOR FUEL TAX

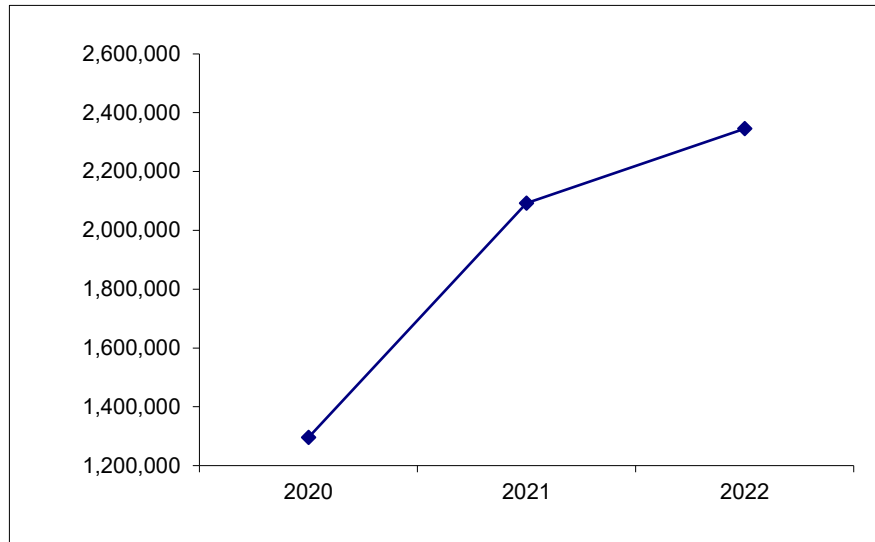
MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	334,151	252,696	283,072	A
FEBRUARY	236,781	220,266	258,944	A
MARCH	234,236	208,011	178,756	A
APRIL	242,487	215,526	253,405	A
MAY	225,768	250,786	255,437	A
JUNE	178,759	248,729	256,227	A
JULY	183,917	255,517	265,264	A
AUGUST	225,064	253,309	259,754	A
SEPTEMBER	262,629	274,663	400,000	B
OCTOBER	243,948	263,188	400,000	B
NOVEMBER	240,708	242,427	400,000	B
DECEMBER	243,187	267,134	400,000	B
TOTALS	2,851,636	2,952,253	3,610,859	
		Current Budget	4,657,246	
		Projected Amt Over (Under)	(1,046,387)	



Projected Revenues

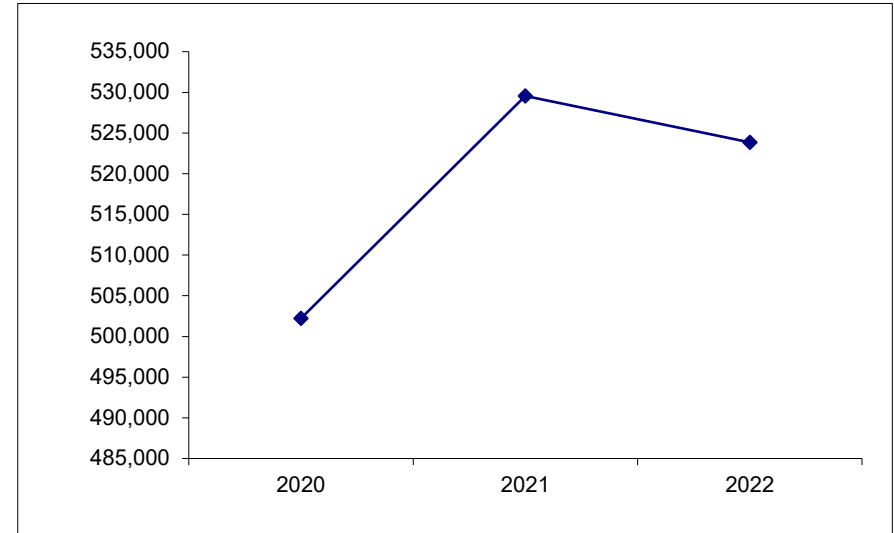
STATE VIDEO GAMING TAX

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	135,374	85,531	186,950	A
FEBRUARY	133,358	-	194,055	A
MARCH	135,318	85,407	165,854	A
APRIL	145,178	176,056	170,074	A
MAY	88,724	257,275	230,570	A
JUNE	39	244,343	217,794	A
JULY	-	223,954	197,376	A
AUGUST	-	208,113	183,024	A
SEPTEMBER	177,321	217,309	200,000	B
OCTOBER	157,243	203,717	200,000	B
NOVEMBER	159,596	196,248	200,000	B
DECEMBER	163,553	194,733	200,000	B
TOTALS	1,295,704	2,092,686	2,345,697	
		Current Budget	2,400,000	
		Projected Amt Over (Under)	(54,303)	



LOCAL LIQUOR LICENSE FEE

MONTH	2020 Actual	2021 Actual	2022 Year in Play	
JANUARY	3,717	3,989	-	A
FEBRUARY	1,287	-	6,010	A
MARCH	1,496	2,459	702	A
APRIL	-	2,018	-	A
MAY	-	194,556	288,825	A
JUNE	-	312,435	217,825	A
JULY	326,750	-	3,280	A
AUGUST	164,840	6,600	200	A
SEPTEMBER	2,246	3,593	3,500	B
OCTOBER	-	100	-	B
NOVEMBER	300	-	-	B
DECEMBER	1,588	3,807	3,500	B
TOTALS	502,225	529,556	523,842	
		Current Budget	528,000	
		Projected Amt Over (Under)	(4,158)	



Financial Management

DATE: 9/15/2022

MEMO: Finance Department

TO: Honorable Mayor Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & O Director of Finance
Jenifer McCoskey, Risk Management Coordinator

SUBJECT: Resolution Authorizing Insurance Coverage for Property and Liability Insurance for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Preamble letter to council	Cover Memo
Letter to council	Cover Memo
Resolution	Cover Memo

LETTER to the DECATUR CITY COUNCIL
Finance Department

DATE: September 14, 2022

TO: Honorable Mayor Moore Wolfe
City Council

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance
Jenifer McCoskey, Risk Management Coordinator

SUBJECT: Risk Management Insurance

Continued social unrest throughout the country, increased occurrence of law enforcement excessive force events, as well as the weather-related events from convective storms and fire hazards, continue to drive a significant shift in the risk management profiles and risk coverage assessments in the insurance marketplace.

Inflation and lack of building supplies have caused property carriers to build in premium increases to reflect undervalued properties. Carriers are scrutinizing client's Statements of Values, and in some cases demanding that values be increased by double digits for the 2022-2023 renewals.

In the Umbrella/Excess Casualty market, carriers are restricting the amount of coverage limit they are willing to insure, necessitating involvement of more carriers at more premium cost to maintain desired policy coverage limits.

In the matter of the Commercial Package renewal (1st level property, casualty, and liability coverage), our current incumbent carrier, AIX Specialty, is exiting the public entity marketplace. We shopped coverage with five package carriers. All carriers are requiring a minimum SIR or deductible of \$250,000 for all lines of coverage. In addition, the underwriters are scrutinizing the property values and if they are not in line with reputable services such as Marshall & Swift, the carriers will contemplate higher property rates to reflect what they believe are under-valued properties.

In the matter of Excess Property coverage, we were able to negotiate competitive renewal terms with the incumbent carrier with a slight rate increase that is in line with current market conditions, also taking into account the inflationary increase in the Total Insurable Values.

The Cyber market is very concerned about systemic cyber risk, cyber underwriting practices, and where hackers may hit next, as ever escalating ransomware and cyber security risks continue to plague the cyber insurance market. Growing geopolitical tensions have also increased cyber risks for organizations worldwide as the conflict between Russia and Ukraine has revived concerns for the potential for increased national cyber-attacks.

The limited cyber carriers have responded to this hard market with higher rates, higher retentions, and larger coinsurance requirements. Many carriers impose sub-limits and coinsurance provisions specific to ransomware claims.

With the ancillary lines of coverage such as Crime, Excess Crime, Auto Physical Damage, Boiler/Machinery and Gallagher Crisis Protect, each of those lines will see competitive renewal terms from a pricing and coverage standpoint.

Two years ago, we moved the Workers Compensation coverage to the Illinois Public Risk Fund (IPRF). This move resulted in premium reduction and a lower SIR or deductible. Anticipated increased payroll cost is driving the premium increase.

Following much discussion with city insurance advisors, Arthur J. Gallagher over the last 6 months, we have concluded that given the current environment of risk, we do not believe coverage limit reductions to save policy premium costs are a wise choice at this time. We believe it wiser to maintain coverage limits and incur the higher policy premium costs in the short term, as we believe that coverage limit reduction at this time given the marketplace may place us in an unfavorable future position when we would seek higher coverage limits.

Upon council approval, city risk management will bind coverage as recommended in this material. City has yet to finalize the cyber liability coverage limits and premium costs with the carriers. The material presented to council will upon resolution passage provide risk management with a maximum level or not to exceed level of coverage at this time. City will then proceed to finalize the cyber liability insurance balancing coverage limits with premium price.

Gregg D. Zientara
City Treasurer & Director of Finance

**LETTER to the DECATUR CITY COUNCIL
Finance Department**

DATE: September 15, 2022

TO: Honorable Mayor Moore Wolfe
City Council

FROM: Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance
Jenifer McCoskey, Risk Management Coordinator

SUBJECT: **Resolution(s) Authorizing Insurance Coverage for Property, Liability and Workers Compensation for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023**

SUMMARY RECOMMENDATION

City Administration recommends City Council approval of the attached resolution(s) authorizing insurance coverage for property and casualty, liability, and workers compensation for the period October 1, 2022 through October 1, 2023.

BACKGROUND

The Risk Management program of the City of Decatur includes a series of self insured and excess coverage policies securing the property and casualty, liability, and workers compensation risks of the organization.

The City has long maintained a self-insured position with excess insurance coverage at levels deemed to be affordable and appropriate in protecting the City from risk.

The City has an insurance broker and advisory arrangement with Arthur J. Gallagher Risk Management Services, through their Decatur office. Under this arrangement, Arthur J. Gallagher provides broker services including the shopping for insurance offerings and pricing, advisory services including evaluation and recommendation of coverage levels and insurance products, advisory services in all risk management matters, and loss mitigation services. This specific arrangement has been in place since 2014, and further includes a broker / advisor relationship with AJ Gallagher and its predecessors approaching 30+ years.

Existing Coverage – The City's expiring insurance program includes:

Property insurance – coverage limit of \$1,000,000 per occurrence with a \$150,000 SIR or deductible,
Excess Property insurance – coverage limit above \$1,000,000 to total property of \$240 million,
Auto physical damage insurance – coverage limit of \$22.9 million with a \$25,000 SIR or deductible.
Liability insurance – coverage limit of \$13,000,000 per occurrence with a \$150,000 SIR or deductible,
Business auto liability – coverage limit \$5,000,000 per accident with a \$150,000 SIR or deductible,
Workers Compensation insurance – coverage limit of \$3,000,000 with a \$300,000 SIR or deductible,
Equipment breakdown insurance – coverage limit of 100,000,000 with a \$5,000 SIR or deductible,
Crime insurance – coverage limit \$2,000,000 per loss with a \$5,000 SIR or deductible,
Cyber liability insurance – coverage limit of \$5,000,000 per occurrence with a \$50,000 SIR or deductible.
Crisis protection insurance – coverage limit of \$1,000,000 per occurrence with \$5,000 SIR or deductible.

Proposed Coverage – The City's renewed insurance program includes:

Property insurance – coverage limit of \$1,000,000 per occurrence with a \$250,000 SIR or deductible,
 Excess Property insurance – coverage limit above \$1,000,000 to total property of \$250 million,
 Auto physical damage insurance – coverage limit of \$19.7 million with a \$100,000 SIR or deductible.
 Liability insurance – coverage limit of \$15,000,000 per occurrence with a \$250,000 SIR or deductible,
 Business auto liability – coverage limit \$5,000,000 per accident with a \$250,000 SIR or deductible,
 Workers Compensation insurance – coverage limit of \$3,000,000 with a \$300,000 SIR or deductible,
 Equipment breakdown insurance – coverage limit of 100,000,000 with a \$5,000 SIR or deductible,
 Crime insurance – coverage limit \$2,000,000 per loss with a \$5,000 SIR or deductible,
 Cyber liability insurance – coverage limit of \$5,000,000 per occurrence with a \$50,000 SIR or deductible.
 Crisis protection insurance – coverage limit of \$1,000,000 per occurrence with \$5,000 SIR or deductible.

Recommendation

City Risk Management hereby requests City Council authorization to proceed forward to bind coverage for the insurance period commencing October 1, 2022 and ending October 1, 2023, including renewal of the coverage as proposed.

Arthur J Gallagher marketed the City's coverage to multiple insurers to ascertain interest and competitiveness in the marketplace. The renewal proposals received from the expiring carriers offered the most competitive terms and conditions.

Annual premium \$	Prior Price 2020 - 2021	Expiring Price 2021 - 2022	Proposed Price 2022 - 2023	% Change vs expiring
Coverage:				
Property & liability	280,803.00	289,776.00	417,111.00	44%
Excess property	85,409.00	91,500.00	126,627.00	38%
Equipment breakdown	5,998.00	5,998.00	5,998.00	-
Crime	8,846.00	8,947.00	8,981.00	-
Excess liability	83,305.00	340,597.00	366,871.00	8%
Auto physical damage	66,520.00	67,479.00	58,738.00	-13%
Cyber liability	55,810.00	160,299.00	250,000.00	56%
Crisis protection	44,278.00	46,997.00	52,003.00	11%
Worker's compensation	146,996.00	150,610.00	195,802.00	30%
Total coverage	777,965.00	1,162,203.00	1,482,131.00	28%

The market review conducted by Arthur J Gallagher indicated that the coverage and price offering from the expiring carriers would not be improved upon by other carriers given current marketplace climate and price offering of the expiring carriers.

POTENTIAL OBJECTIONS

None

INPUT FROM OTHER SOURCES

Ted Miller & Cary Peters, Arthur J. Gallagher Risk Management Service, Inc.

STAFF REFERENCE

Scot Wrighton, City Manager
Gregg D. Zientara, City Treasurer & Director of Finance
Jenifer McCoskey, Risk Management Coordinator

BUDGET/TIME IMPLICATIONS

Insurance coverage will commence effective October 1, 2022.

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING PROPERTY AND LIABILITY
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of property and liability insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for property and liability insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Underwriters at Lloyd's London (Ambridge) has submitted a quote to provide property, general liability, employee benefits liability, errors and omissions liability, employment practice liability, sexual harassment liability, sexual abuse liability, law enforcement liability, automobile liability, in the amount of 417,111.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Underwriters at Lloyd's London (Ambridge) to supply property, general liability, employee benefits liability, errors and omissions liability, employment practice liability, sexual harassment liability, sexual abuse liability, law enforcement liability, automobile liability, in the amount of \$417,111.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Excess Property Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description

Type

Resolution

Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING EXCESS PROPERTY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of excess property insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess property insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Travelers Indemnity Company (The Travelers Companies, Inc.) has submitted a quote to supply excess property insurance in the amount of \$126,627.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Travelers Indemnity Company (The Travelers Companies, Inc.) to supply excess property insurance in the amount of \$126,627.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Cyber Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING CYBER LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of cyber liability insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has requested quotes on the City's behalf for cyber liability insurance for the period October 1, 2022 through October 1, 2023,

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. Upon receipt of the requested quotes, the City of Decatur will select the carrier providing desired insurance coverage at the most affordable price.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the selected carrier in an amount not to exceed \$250,000.00.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING EXCESS LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of excess liability insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess liability insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, General Star Indemnity Company (Berkshire Hathaway Insurance Group) has submitted a quote to supply excess liability insurance in the amount of \$220,000.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of General Star Indemnity Company (Berkshire Hathaway Insurance Group) to supply excess liability insurance in the amount of \$220,000.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Additional Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Police Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING EXCESS LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of excess liability insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess liability insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Evanston Insurance (Markel Corporation Group) has submitted a quote to supply excess liability insurance in the amount of \$93,529.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Evanston Insurance (Markel Corporation Group) to supply excess liability insurance in the amount of \$93,529.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Additional Excess Liability Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING EXCESS LIABILITY INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of excess liability insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess liability insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Arch Specialty Insurance Company has submitted a quote to supply excess liability insurance in the amount of \$53,342.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Arch Specialty Insurance Company to supply excess liability insurance in the amount of \$53,342.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Crisis Protection Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description

Type

Resolution

Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING CRISIS PROTECTION INSURANCE
COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of crisis protection insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for crisis protection insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Underwriters at Lloyd's London has submitted a quote to supply crisis protection insurance in the amount of \$52,003.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Underwriters of Lloyd's London to supply crisis protection insurance in the amount of \$52,003.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Auto Physical Damage Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING AUTO PHYSICAL DAMAGE
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of auto physical damage insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for auto physical damage insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Hanover Insurance Company has submitted a quote to supply auto physical damage insurance in the amount of \$58,738.00.

BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Hanover insurance Company to supply auto physical damage insurance in the amount of \$58,738.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Excess Workers Compensation Insurance Coverage for the City of Decatur, Illinois for the Policy Period October 1, 2022 to October 1, 2023

ATTACHMENTS:

Description	Type
Resolution	Cover Memo

RESOLUTION NO. R2022 - _____

**RESOLUTION AUTHORIZING EXCESS WORKERS COMPENSATION
INSURANCE COVERAGE FOR THE CITY OF DECATUR, ILLINOIS
FOR THE POLICY PERIOD OCTOBER 1, 2022 TO OCTOBER 1, 2023**

WHEREAS, the City of Decatur current business insurance coverage shall expire October 1, 2022, and,

WHEREAS, the City of Decatur is in need of excess workers compensation insurance coverage for the period October 1, 2022 through October 1, 2023; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. has secured quotes on the City's behalf for excess workers compensation insurance for the period October 1, 2022 through October 1, 2023; and,

WHEREAS, Illinois Public Risk Fund has submitted a quote to supply excess workers compensation insurance in the amount of \$195,802.00.

**BE IT THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:**

Section 1. That the quote of Illinois Public Risk Fund to supply excess workers compensation insurance in the amount of \$195,802.00 to the City of Decatur be, and the same is hereby, accepted and approved.

Section 2. That the City Manager be, and is hereby authorized to direct Risk Management to execute the Client Authorization to Bind Coverage with Arthur J. Gallagher Risk Management Services for the afore-mentioned service in accordance with the quotes as submitted by said companies.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff
City Clerk

SUBJECT: Resolution Authorizing Decatur Public Transit to Increase Service

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Map	Backup Material

OFFICE OF THE CITY MANAGER

September 19, 2022

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scott Wrighton, City Manager
Jon Kindseth, Deputy City Manager
Lacie Elzy, Transit Administrator

SUBJECT: Resolution Authorizing Public Transit Service Increase

RECOMMENDATION: The attached Resolution allows for the City of Decatur to increase fixed-route, ADA paratransit and micro mobility services solutions.

BACKGROUND: The City of Decatur operates fixed route and ADA paratransit services Monday through Friday 5:30AM-7:15PM and Saturdays 6:15-7:15PM. At this time staff is proposing a one-year pilot program that will increase service by operating transit services on Sundays 9AM-6PM. The attached map highlights the proposed limited-service area for Sundays. This service area as presented strategically connects our urban core to all major commercial areas and the two local hospital campuses. We project an increase in retail and employment opportunities for our citizens as a result in this expansion. We are also exploring extending services hours later into the evenings, as was budgeted prior to COVID-19. Additionally, we are preparing to add micro mobility transit services to supplement our fixed route services.

Our transit operations are fully funded by our FTA 5307 grant funds and our IDOT Downstate Operating Assistance Program Funds. This service increase will fall under these funding sources. A public comment for the proposed Sunday service period is underway and is positive. Approximately 85% of surveys have stated that they would utilize Sunday service based on the attached route proposal.

POTENTIAL OBJECTIONS: Staff is not aware of objections.

STAFF REFERENCE: Should the City Council have any questions, they may contact Jon Kindseth @ jkindseth@decaturil.gov or Lacie Elzy at 217.542.3559 or Lelzy@decaturil.gov Both of which will also be at the City Council Meeting to answer any questions.

BUDGET/TIME IMPLICATIONS: Authorizes City staff to implement public transit service increases that are supported and funded by our federal and state funding entities.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING DECATUR PUBLIC TRANSIT
TO INCREASE SERVICE**

WHEREAS, the provision and continual improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation; and

WHEREAS, the Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That a service increase utilizing IDOT Downstate Operating Assistance Program Funding and FTA 5307 Operating Assistance Funds for the City of Decatur, Illinois is hereby supported and authorized.

Section 2. That the Mass Transit Administrator, or designee, is authorized and directed to file certifications and assurances and other documents the Federal Transit Administration and to Illinois Department of Transportation as requested by them to increase public transportation services.

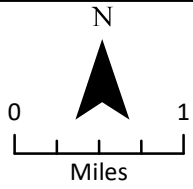
Section 3. That the Mass Transit Administrator is authorized to execute any other instruments necessary to expand services which are grant funded on behalf of the City of Decatur.

PRESENTED AND ADOPTED this 19th day of September 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



PROPOSED SUNDAY BUS ROUTES

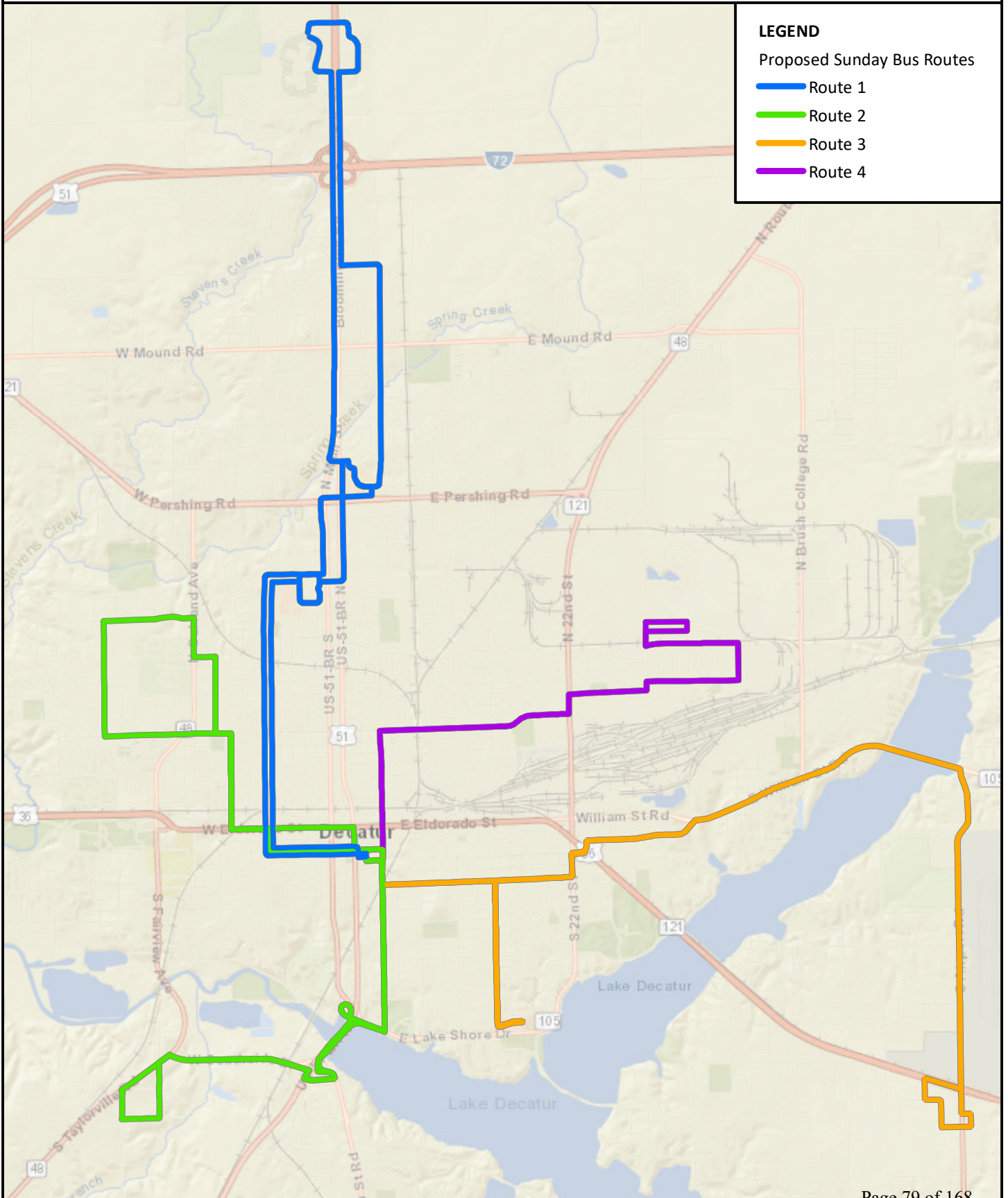
CITY OF DECATUR, IL



LEGEND

Proposed Sunday Bus Routes

- Route 1
- Route 2
- Route 3
- Route 4



City Clerk

DATE: 9/15/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Resolution Accepting Johnson Controls, Inc. Change Order #1 Related to the Original Johnson Controls, Inc. HVAC Modifications to the Decatur Public Library

SUMMARY RECOMMENDATION: See attached memo.

ATTACHMENTS:

Description	Type
Memo	Cover Memo
Resolution	Resolution Letter
Exhibit A	Backup Material

September 15, 2022

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

RE: Library Building HVAC Improvements

On June 20, 2022, the City Council approved a contract with Interior Specialty Construction, Inc. of Decatur for the addition of classrooms, offices and other interior improvements on the second floor of the Decatur Public Library building. These improvements are a key component of the City Council's efforts to enhance workforce development, workforce preparation, and improve integration and coordination with other agencies as they all work to raise the training levels and overall preparation of local residents to enter the local workforce and be successful.

Work on this project has proceeded at a good pace, and much of the rough-in has been completed. In my June 16 transmittal memo to the council, I highlighted that the HVAC upgrades were **not** a part of Interior Specialty Construction's \$645,749 bid, and that we would bring the HVAC part of the project back to the City Council at a later time. The reason the HVAC systems have to be changed and upgraded is that existing components are more than 30 years old, and because they were designed for a single large open space (like a retail store), not for multiple classrooms, offices, IT closets, and other small rooms.

The existing HVAC system and controllers are proprietary equipment of Johnson Controls, Inc. Staff has negotiated a proposed service contract with Johnson Controls for providing everything the city will need for the entirety of the south side of the Library Building's second floor. This includes fixing air-handling problems currently being experienced by Project Read and the Everside Employee Clinic. The total cost is \$89,678. Details about what Johnson Controls will provide are included in the council packet. It is recommended that this additional expenditure be approved.

RESOLUTION NO. R2022-_____

**RESOLUTION ACCEPTING JOHNSON CONTROLS, INC. CHANGE ORDER #1
RELATED TO THE ORIGINAL JOHNSON CONTROLS, INC.
HVAC MODIFICATIONS AT THE DECATUR PUBLIC LIBRARY**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Change Order #1 quote, attached as Exhibit A, received from Johnson Controls Inc. for HVAC modifications at the Decatur Public Library, presented herewith be, and it is hereby, received, and placed on file.

Section 2. That the circumstances said to necessitate this change were not reasonably foreseeable at the time the contract was entered into, the change is germane to the original contract and that this change order is in the best interest of the City of Decatur.

Section 3. That the Purchasing Supervisor or her designee be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Johnson Controls, Inc. for \$89,678.00.

PRESENTED AND ADOPTED this 19th day of September 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

CHANGE ORDER

Performance Contract dated March 20th, 2020 between Johnson Controls, Inc. and Customer	Change Order No. 1	Date (mo/day/yr) 9/19/2022
Customer City of Decatur		
The above referenced Performance Contract is hereby modified to the extent described below in accordance with the Terms and Conditions of the CHANGE ORDERS section thereof.		
Scope of Work changed as follows:		
ECM-1 Clinic Section #1, Heating and Building Controls 1) Provide VAV Boxes to Mechanical Contractor for installation. 2) VAV Boxes to include factory installed controls. Includes VAV-1, VAV-2, FPVAV-3, VAV-4, VAV-5 thru VAV 10 3) Provide VAV Reheat Coil control valves to Mechanical Contractor for installation 4) Provide and install temperature Controls for ten (10) VAV boxes including new thermostats, transformers, controllers and associated low voltage wiring. Note: no thermostat for air valves, these will be set for constant volume airflow. 5) Install network bus to communicate all available points to the BAS including graphics. 6) Provide field time to assist air balancer for balancing of each VAV box. 7) Provide startup and validation of all points ECM-2 Everside Health Section 2: 1) Provide VAV-RH Boxes to Mechanical Contractor for installation. VAV-RH Boxes to include factory installed controls. Includes VAV-11 through VAV-12. 2) Provide Vav Reheat Coil control valves to Mechanical Contractor for installation 3) Provide and install temperature Controls for two (2) VAV boxes, including new thermostats, transformers, controllers and associated low voltage wiring. 4) Install network bus to communicate all available points to the BAS including graphics. 5) Provide field time to assist air balancer for balancing of each VAV-RH box. 6) Provide startup and validation of all points		
Total amount of this Change Order	\$	89,678.00
Total Performance Contract amount as revised by this Change Order.....		
	\$	703,135

.....		
The time for completion is: decreased, ☒ increased, ☐ unchanged.		(mo, day, yr)
The new completion date resulting from this Change Order is:		11/30/2022
[check if applicable] Assured Performance Guarantee changed as follows:		
Unless specifically changed by this Change Order, all terms, conditions and provisions of the above referenced Performance Contract remain unchanged and in full effect.		
JOHNSON CONTROLS, INC.	CUSTOMER City of Decatur	
Signature:	Signature:	
Printed Name: Jeff Metcalf	Printed Name:	
Title: Area General Manager	Title:	



Clinic Build out Remodel Section 1

ECM-1 Heating and Building Controls Upgrade

The Air supply from the air handling unit is distributed through secondary branch ductwork with Fan Powered Variable Air Volume (FPVAV) boxes with reheat coils. The new clinic section does not have a source of controllable heat to the new spaces. The new Clinic area does not have any building control system installed. It is our recommendation that new VAV boxes with hot water reheat coils be installed which would provide for the proper control of supply air, improve comfort for all spaces, improve dehumidification and reduce fan energy by slowing down the fans during low load conditions. It is also recommended that room thermostats be installed in order to control temperature to the spaces. The thermostats along with the VAV boxes will be integrated into the existing building automation system along with graphics to monitor and control operations. By making the upgrades to the system, you will be able to properly control space temperature, provided a consistent design as the rest of the Library building and not compromise the efficiency and performance of existing areas in the building.

Recommendations

- 1) Install new VAV boxes with reheat coil, VAV-Re Heat (VAV-RH) boxes.
- 2) Reconfigure Ductwork serving VAV boxes to improve air flow and zone control
- 3) Install new piping and extend to new VAV boxes including new valves and DDC controls
- 4) Install new ductwork and transitions for the New VAV boxes and connect to the new supply duct branches.
- 5) Install transition ductwork from existing ductwork to the round inlet and VAV-RH outlet to the existing ductwork.
- 6) Make new connection to existing hot water supply & return piping and extend to new reheat coil with new balance valve, control valve, shut off valves and vents.
- 7) Provide lifts for installation of VAV boxes and replace all damaged ceiling tile.
- 8) Install new DDC controllers on each VAV box including thermostat, programming and wiring.
- 9) Provide air & water balancing for each new VAV-RH box.
- 10) Provide As built drawings for project

Scope of Work

- 1) Provide VAV Boxes to Mechanical Contractor for installation.
- 2) VAV Boxes to include factory installed controls. Includes VAV-1, VAV-2, FPVAV-3, VAV-4, VAV-5 thru VAV 10
- 3) Provide VAV Reheat Coil control valves to Mechanical Contractor for installation
- 4) Provide and install temperature Controls for ten (10) VAV boxes including new thermostats, transformers, controllers and associated low voltage wiring. Note: no thermostat for air valves, these will be set for constant volume airflow.
- 5) Install network bus to communicate all available points to the BAS including graphics.
- 6) Provide field time to assist air balancer for balancing of each VAV box.
- 7) Provide startup and validation of all points



Project Cost

\$ 71,131

- Turnkey delivery for the above scope of work.
- Project would be completed as an addition to the current performance contract
- No change orders
- Includes engineering, project management
- Provide and revalidate control sequences and operating parameters of the existing AHU

ECM-2 Everside Health Section 2:

Scope of Work

- 1) Provide VAV-RH Boxes to Mechanical Contractor for installation. VAV-RH Boxes to include factory installed controls. Includes VAV-11 through VAV-12.
- 2) Provide Vav Reheat Coil control valves to Mechanical Contractor for installation
- 3) Provide and install temperature Controls for two (2) VAV boxes, including new thermostats, transformers, controllers and associated low voltage wiring.
- 4) Install network bus to communicate all available points to the BAS including graphics.
- 5) Provide field time to assist air balancer for balancing of each VAV-RH box.
- 6) Provide startup and validation of all points

Project Cost

\$ 18,547

- Turnkey delivery for the above scope of work.
- Project would be completed as an addition to the current performance contract
- No change orders
- Includes engineering, project management
- Provide and revalidate control sequences and operating parameters of the existing AHU

Additional Notes

Cost above includes all engineering, permits fees, delivery, labor and material, project management start up, commissioning and training.

Public Works

DATE: 9/9/2022

MEMO: 2022-54

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT:

Resolution Authorizing Amendment Number 3 to an Agreement with Clark Dietz Inc. to Provide Professional Engineering Services to the City of Decatur, City Project 2020-13.

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the Mayor to sign, and the City Clerk to attest, to Amendment Number 3 to a professional services agreement between the City of Decatur and Clark Dietz Inc. to provide professional engineering services to the City, for a fee not to exceed \$249,950.35.

BACKGROUND:

The Engineering Division of the Public Works Department approved personnel roster that includes 4 engineers (City Engineer, Assistant City Engineer – Transportation, Assistant City Engineer – Water Utility, and Civil Engineer I) and 7 Engineering Technicians (2 Technician III, 3 Technician II, and 2 Technician I). The Division currently has 2 unfilled Assistant City Engineer positions, which the City has been actively trying to fill since January 2022 (Transportation Engineer has been vacant since May, Water Engineer was approved in the FY 2022 Budget).

In 2022, the City filled all the open Engineering Technician positions and the Civil Engineer I position was filled in June but has not received any qualified applicants for the Assistant City Engineering positions.

Many communities and businesses are struggling to fill vacant civil engineer positions. Given these difficulties, it is preferable to continue to contract out a portion of the services needed by the Engineering Division, to keep storm, sewer, transportation, and water infrastructure projects, internal operations, and other services, required by the Public Works Department, on track.

Professional Services Agreement Amendment Number 3

Over the past year, Clark Dietz Inc. (CDI) has provided the additional staff needed to assist the Public Works Engineering Division fulfill its obligations to the City. They have provided an employee that typically spends three days a week at the City offices with additional tasks

distributed to other CDI staff as needed. Amendment Number 3 will provide additional hours for various sewer, storm, transportation, and water engineering services. The amendment cost of \$249,950.35 is estimated to last through FY 2023 but could change depending on the need and use. The contract is billed by the actual hours worked for the City and can be reduced or ended if positions are filled and the services are no longer needed.

PRIOR COUNCIL ACTION:

September 8, 2020 - City Council authorized the original agreement with Clark Dietz Inc. for professional services for a not to exceed fee of \$187,670.

May 3, 2021 - City Council authorized the Amendment No. 1 to the agreement with Clark Dietz Inc. for professional services for a not to exceed fee of \$84,752.40.

December 20, 2021 - City Council authorized the Amendment No. 2 to the agreement with Clark Dietz Inc. for professional services for a not to exceed fee of \$124,971.80.

POTENTIAL OBJECTIONS: None.

INPUT FROM OTHER SOURCES: Clark Dietz Inc.

STAFF REFERENCE: Matt Newell, Public Works Director and Paul Caswell, City Engineer. Matt Newell will attend the City Council meeting to answer any questions of the Council on this item. **LEGAL REVIEW:** The Original Agreement was approved by the Legal Department on August 25th, 2020. Amendment 1 was provided to the Legal Department on April 20, 2021 and Amendment 2 was reviewed on December 12, 2021, and Amendment 3 was provided on September 13, 2022.

BUDGET/TIME IMPLICATIONS:

Budget Impact: The proposed Amendment Number 3 to the professional services agreement with Clark Dietz Inc. is for a fee of \$249,950.35. It is proposed that this fee continue to be shared between the Storm Drainage Fund at 40%, the Sanitary Sewer Fund at 30%, Local Motor Fuel Tax Fund at 20% and the Water Fund at 10%.

Staffing Impact: Staff time is allocated to manage this project.

ATTACHMENTS:

Description	Type
Resolution Authorizing Amendment No. 3 to an Agreement with Clark Dietz Inc. with Exhibit	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AMENDMENT NUMBER 3 TO AN AGREEMENT
WITH CLARK DIETZ INC., TO PROVIDE PROFESSIONAL ENGINEERING
SERVICES TO THE CITY OF DECATUR
CITY PROJECT 2020-13**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That Amendment No. 3 presented to the Council herewith as Exhibit 1 and made part of hereof, between Clark Dietz Inc. and the City of Decatur, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Amendment No. 3 between the City of Decatur, Illinois and Clark Dietz Inc. for a cost not to exceed \$249,950.35.

Section 3. That the changes in the above described agreement are germane to said agreement, as signed, and the amendment is in the best interest of the City of Decatur and is authorized by law.

PRESENTED AND ADOPTED this 19^h day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk



City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

Amendment

Date: August 19, 2022 Project: Various Engineering Services
Request No. 3 ☐ Final Project Number: 2020-13

Consulting
Engineer: Clark Dietz, Inc
Address: 125 West Church Street
Champaign, IL 61820

I recommend that an ☒ addition of \$ 249,950.35 be made to the above contract.
☐ deduction

I recommend that an extension of 184 days be made to the above contract completion date.
The revised completion date is now January 1, 2023.

Amount of original contract	\$	<u>187,670.00</u>
Amount of previous amendments	\$	<u>209,724.20</u>
Amount of current amendment	\$	<u>249,950.35</u>
Amount of adjusted/final contract	\$	<u>647,344.55</u>

☒ addition
Total net ☐ deduction to date \$ 459,674.55 which is 244 % of Contract Price

State fully the nature and reason for the Amendment Continue to support the City's Engineering Department Staff on a part time basis by providing in-house engineering services

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☒	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended _____
Public Works Director

_____ Date

Approved _____
Mayor

Date

Attested _____
City Clerk

Date



August 19, 2022

Mr. Matthew Newell
Public Works Director
1 Gary K Anderson Plaza
Decatur, IL 62523

Re: Time and Scope Extension
Various Engineering Services
Decatur Project No. 2020-13
Clark Dietz Project No. D0090100

Dear Mr. Newell:

We understand that the City would like to extend our Various Engineering Services project beyond its original number of estimated hours. We have appreciated and enjoyed working with the City on these various engineering services to date and appreciate the opportunity to continue working with you.

The scope as we understand it includes various as-needed items such as:

- Assisting staff with stormwater issues and sanitary service issues.
- Helping with SWPP inspections on an as needed basis.
- Preparing AutoCAD & Drafting standards.
- Developing capital improvement projects similar to the multiple capital projects already completed.
- Assessing the condition of existing sanitary sewers and identifying critical failure areas.
- Additional staff will be required to assume the Land Development duties, program management, and continue Site Plan Reviews for the City.
- Additional staff may be required to help assist with traffic design and analysis on an as-needed basis to supplement on-going and upcoming staffing shortages

In addition to these tasks, we understand that the City may be interested in other design tasks as they may arise. The fee estimate for these scope items is attached, as are our direct labor rates, the City's Change Order form, and the City's timeline form for this additional work.

We plan to continue utilizing the staff and project management as we currently have working with you, as well as bringing on staff as needed to meet your needs. We are confident that our team will be able to provide cost-effective, high-quality services for the City. If you have any questions or require additional information, please don't hesitate to call me.

Sincerely,
Clark Dietz, Inc.

Chad W. Larimore
Project Manager

City of Decatur
Engineering Services Project
Clark Dietz - Scope of Work and Fee Estimate
August 2022

	QAQC Engineer P-7	Principal in Charge P-6	Project Engineer P-5	Project Engineer P-4	Engr/ Tech T-4	Staff Engineers P-2	Expenses	Task Total
Project 1 - Various Engineering Services								
Project Management					40			\$ 4,712.00
In-house Engineering			250		1300		\$ 7,500	\$201,831.25
Office Support (transportation, structural, survey, municipal)	30	30	40	80		100	\$ 500	\$ 43,407.10
TOTAL HOURS	30	30	290	80	1340	100		
Est. Direct Labor \$/hr	\$75.50	\$67.00	\$53.15	\$48.00	\$38.00	\$36.00		
Multiplier	3.1							
TOTAL FEE	\$7,022	\$6,231	\$47,782	\$11,904	\$157,852	\$11,160	\$ 8,000	\$249,950.35

Assumptions:

- This estimate assumes 1 employee 20 to 25 hours per week, and 1 employee 2 to 5 hours per week, for fifteen months from October 1, 2022 to January 1, 2024. Additional hours based upon tasks as needed for additional services. Services may be extended per City direction.
- Clark Dietz's in-house engineer will be provided with a City of Decatur workstation with necessary computer accommodations.
- Mileage to/from the City of Decatur will not be charged, but standard mileage or daily vehicle rate of \$25/day will be invoiced as it relates to the scope of services.
- Use of Clark Dietz's survey equipment will be an additional expense. Depending on survey needs, a second Clark Dietz engineer may be required at additional hours.
- Depending on the task, the in-house engineer may require support from other Clark Dietz engineers (code compliance, hydraulic calculations, infrastructure assessments, etc.). If required, office support staff will be charged per the schedule of direct labor rates. An assumed amount of office hours is included for budgetary purposes. Actual hours may differ, depending on the office support required.

EXHIBIT C
PROJECT TIMELINE

City of Decatur

Project: Engineering Services Project

Clark Dietz - Expected Project Timeline

Notice to Proceed	September 7, 2022
Project 1 – Various Engineering Services	
Start Week of	October 1, 2022
End Week of	January 1, 2024*

* Deadline may be extended by a mutually agreed Change Order to this Agreement.

SCHEDULE OF DIRECT LABOR RATES

CLARK DIETZ, INC.

July 2, 2022

<u>TITLE</u>	<u>HOURLY RATE RANGE</u>	
Principal	\$106.00	\$106.00
Engineer 8	96.00	96.00
Engineer 7	77.10	88.00
Engineer 6	58.00	75.50
Engineer 5	50.00	61.00
Engineer 4	43.75	53.60
Engineer 3	36.00	44.15
Engineer 2	32.50	41.75
Engineer 1	32.00	36.75
Technician 5	44.20	57.00
Technician 4	36.50	48.50
Technician 3	32.00	43.00
Technician 2	28.30	33.00
Technician 1	19.00	25.25
Clerical	19.00	43.40

Notes:

This schedule covers most of our employees. Some changes in job titles and salaries may occur due to employee changes. The rates in this schedule will be reviewed and adjusted as necessary, but not sooner than six months after the date of this schedule. Rates are the actual salaries or wages paid to employees of Clark Dietz.

Information Technology

DATE: 9/19/2022

MEMO: 2022-08

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: James Edwards, Director Information Technology Department

SUBJECT:

Resolution Authorizing a Memorandum of Understanding Agreement and associated Sales Order with the Macon County PTSD Foundation to obtain Internet Access through the City of Decatur Fiber Optic Network.

SUMMARY RECOMMENDATION: Staff recommends that City Council approve the attached resolution, authorizing Mayor to execute a Memorandum of Understanding Agreement and associated Sales Order with PTSD to provide Internet Access through the City's Illinois Century Network internet service connection.

BACKGROUND:

In 2018 the City completed Phase II of its city-wide fiber network which established direct fiber connections to the Illinois Century Network who provides state of the art symmetrical fiber-based internet access for Municipalities, Local and State Government, Schools, Libraries, Businesses, and other entities who are interested. This provides for an extraordinary opportunity to partner with other organizations to share symmetrical internet resources at a low monthly cost to those who participate.

PTSD has interest in sharing the City Fiber Network to transport internet access for its own exclusive use. PTSD will pay for their agreed upon portion of this internet access through the attached Memorandum of Understanding Agreement and associated Sales Order from the City of Decatur. PTSD is a not-for-profit corporation under the Howard G. Buffet umbrella of businesses.

PRIOR COUNCIL ACTION:

Resolution R2022-52

Resolution Authorizing a Memorandum of Understanding Agreement and associated Sales Order with the Howard G. Buffett Foundation to obtain Internet Access through the City of Decatur Fiber Optic Network.

Same agreement modifications as in R2022-52 is being used in this second property controlled by Howard G. Buffet Foundation.

POTENTIAL OBJECTIONS: None anticipated

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Jim Edwards, IT Director, 450-2236

BUDGET/TIME IMPLICATIONS:

Additional revenue offsetting City of Decatur Internet access and fiber network costs.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
MOU - Macon County PTSD Foundation	Backup Material
Service Order - Macon County PTSD Foundation	Backup Material

RESOLUTION NO. R_____

**RESOLUTION AUTHORIZING A MEMORANDUM OF
UNDERSTANDING AGREEMENT AND ASSOCIATED SALES ORDER
WITH MACON COUNTY PTSD FOUNDATION TO OBTAIN INTERNET
ACCESS THROUGH THE CITY OF DECATUR FIBER NETWORK**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Memorandum of Understanding Agreement presented herewith to the City Council between the City of Decatur, Illinois and the Macon County PTSD Foundation, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor be, and is hereby, authorized and directed to sign said agreement in substantially the same form as presented, on behalf of the City of Decatur, Illinois.

PRESENTED and ADOPTED this 19th day of September 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

Memorandum of Understanding

This Memorandum of Understanding ("**MOU**") is made effective as of _____, 2022 ("**Effective date**") by and between the City of Decatur, an Illinois Municipal Corporation, with an address of 1 Gary K. Anderson Plaza, Decatur, IL 62523 ("**CITY**") and Macon County PTSD Foundation, an Illinois not-for-profit corporation ("**Customer**"). Each may be referred to herein as a "**Party**" and collectively as the "**Parties**".

ARTICLE 1 - GENERAL

1.1 Agreement Structure. The purpose of this MOU is to provide general terms, conditions and a framework within which Customer may from time to time purchase certain transport, dedicated internet access and colocation services ("**Services**") from CITY for the Customer's sole use. The MOU and Service Order(s) (as defined in Section 1.2 below) and any other attachments incorporated therein shall collectively be referred to as the "**Agreement**".

1.2 Orders for Services. Customer may request the CITY to provide Services by submitting a Service Order on a form provided by the CITY from time to time ("**Service Order**") in accordance with the procedures set forth in this Agreement. Customer acknowledges and agrees that they are solely responsible for the accuracy of all Service Orders and other information that it provides to the CITY. Each accepted Service Order shall incorporate by reference, and shall be subject to, the terms and conditions of this Agreement. Service Orders shall clearly set forth the term, pricing, service type and location(s), monthly recurring charge ("**MRC**"), non-recurring charge ("**NRC**"), and any additional specific terms for the Services. All Service Orders shall be subject to acceptance by the CITY.

1.3 Order of Precedence. In the event of an express conflict between a term(s) of this MOU and/or Service Order, precedence will be given in the following order: (a) the Service Order but solely with respect to the Service covered by that Service Order and provided that an authorized representative of the CITY has executed such Service Order; and (b) this MOU.

1.4 Acceptable Use Policy. Customer agrees to be bound by CITY's Acceptable Use Policy which set forth in Exhibit A (attached hereto and incorporated as reference) when utilizing the CITY Fiber Network in fulfillment of active service orders from the Customer.

ARTICLE 2 - TERM

2.1 MOU Term. This MOU shall be in effect for a period of Five (5) years from the Effective Date ("**Initial Term**") unless terminated earlier as otherwise provided for in this MOU, and shall automatically renew for one (1) year periods thereafter (each a "**Renewal Term**" and together with the Initial Term, shall be referred to as the "**Term**") until either Party notifies the other Party of its intent not to renew the MOU at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. Notwithstanding the foregoing, in the event that any Service Order remains in effect following such termination, this MOU shall govern and continue in effect with regard to such Service Order until the termination of such Service Order.

2.2 Service Order Term. The term of each Service Order shall commence on the Service Activation Date for such Service and continue for the period of time specified in that Service Order ("**Service Term**"), unless terminated earlier as otherwise provided for in this Agreement. Thereafter, unless otherwise stated in the Service Order, the term of each such Service Order shall automatically renew for one (1) year periods (each a "**Service Renewal Term**") pursuant to the terms of the Agreement until terminated by either Party upon thirty (30) days written notice prior to the end of the Service Term or the then current Service Renewal Term; provided, however, that Customer shall continue to be responsible for payment to the CITY for the Services to be terminated through the end of the thirty (30) day notice period plus any early termination charges which may apply. Customer will not receive notice of a Service Term or Service Renewal Term expiration date. After the Service Term and during any Service Renewal Term, the CITY reserves the right to increase rates for any services provided thereunder upon at least thirty (30) days' notice.

ARTICLE 3 – SERVICE ORDER PROCEDURE

3.1 To order a Service, Customer must execute a Service Order provided by the CITY. Customer may order additional Services from time to time by executing additional Service Orders. Upon receipt of an executed Service Order, the CITY will either: (a) accept the Service Order by signing and returning it; or (b) request clarification of information on the Service Order; or (c) reject the Service Order. The CITY shall be under no obligation to accept a Service Order.

3.2 After installing a Service, the CITY will email an order completion notification to Customer to the email address designated by Customer. If Customer does not notify the CITY in writing within seventy-two (72) hours following receipt of the order completion notification that the Services do not conform to the CITY's specifications (with evidence of such non-conformance included in the notice), or if the CITY has not performed the testing ensuring compliance with service specifications listed in service order "**Acceptance Testing**" due to Customer's failure to satisfy any of its obligations under this MOU related to installation, or if Customer begins using the Service for any purpose other than testing, the Service shall be deemed accepted, and such date shall constitute the "**Service Activation Date**."

ARTICLE 4 – BILLING AND PAYMENT

4.1 Credit and Deposit. If requested by the CITY, Customer shall complete and submit CITY's standard credit application. The CITY may from time to time conduct a review of Customer's credit rating and payment history. The CITY may require Customer to pay a deposit before acceptance of a Service Order. Additionally, for any existing Services, the CITY may require (i) Customer to pay a deposit or (ii) an increase in the existing deposit, upon the failure of Customer to submit payment of any amount by the Due Date as a condition to the continued provision of such existing Services. The CITY shall refund any amount of deposit paid pursuant to this Section, less any amount for payments that Customer still owes to the CITY, when the CITY determines in good faith, based on Customer's credit rating and payment history, that such deposit is no longer necessary to ensure payment, but in no event later than after the termination of all Services and termination of this Agreement.

4.2 Billing Commencement. The CITY will commence billing and Customer shall be liable for payment for Services upon the Service Activation Date.

4.3 Invoicing and Payment Terms. The CITY will provide Customer with an annual itemized invoice, for the Services together with all other charges due. All amounts due the CITY are payable in full within thirty (30) days from date of invoice (“**Due Date**”). Invoice amounts not paid on or before the Due Date shall bear interest at the rate of one and one-half percent (1.5%) per month or the highest lawful rate, whichever is lower. Unless otherwise stated in the Service Order or Service Schedule, the CITY shall invoice Customer for any NRC upon acceptance of a Service Order.

4.4 Invoice Disputes. To the extent that Customer disputes any portion of an invoice, Customer shall notify the CITY in writing and provide detailed documentation supporting its dispute within thirty (30) days of the invoice date or the Customer’s right to any billing adjustment shall be waived. In the event of a billing dispute, Customer shall pay all undisputed amounts by the invoice due date. If the dispute is resolved against Customer, Customer shall pay such amounts due plus interest as set forth in Section 4.3 from the date the payment was originally due. A dispute may not be based upon a claim that all or a portion of the charges for the Services were incurred by unauthorized users.

ARTICLE 5 – CANCELLATION

5.1 Cancellation. Customer may cancel a Service Order at any time prior to the date of Service Order Acceptance for such Service without any further liability. In the event Customer requests cancellation of a Service after Service Order Acceptance and prior to the date the CITY has sent a Service Activation Notice for such Service, Customer shall be obligated to pay the CITY for any costs the CITY has incurred in provisioning the Service prior to the date of cancellation, including, but not limited to, any contracts entered into by the CITY in connection with this Agreement and any completed or incomplete installation services rendered. If Customer requests cancellation at any time on or after the date the CITY has sent a Service Activation Notice to Customer with 30 days’ notice, then Customer shall be liable for the early termination charges set forth in Article 6 below.

ARTICLE 6 – EARLY TERMINATION

6.1 Early Termination. In the event that Customer terminates any Service after the Service Activation Date but prior to the end of the Service Term or Service Renewal Term, or the CITY terminates Services pursuant to a Customer Default, Customer shall be subject to early termination charges equal to (i) 50% of the remaining reoccurring charges in the term; plus (ii) any and all installation charges, reasonable construction costs, charges from termination of Third Party Services, or other charges or costs which have been incurred by the CITY in providing Customer with Services. Customer may exercise such right to terminate for convenience by providing at least thirty (30) days prior written notice. The Parties agree that the charges in this Section are a genuine estimate of the CITY’s actual damages in the event Customer terminates for convenience and are not a penalty.

ARTICLE 7 - EQUIPMENT AND INSTALLATION

7.1 CITY Equipment. There will be no City Provided Equipment on Customer premises for CITY to maintain.

7.2 Customer Equipment. Equipment and service beyond the point of demarcation and/or interconnection between CITY facilities at the CITY right of way and terminal equipment and the wiring at the point of demarcations shall be the responsibility of Customer. If Customer provides its own equipment, the CITY shall have no obligation to install, maintain or repair the equipment. If, on

responding to a Customer initiated service call, the CITY and Customer jointly determine that the cause of the service deficiency was a failure, malfunction or the inadequacy of equipment other than the CITY's Equipment, Customer shall compensate the CITY for actual time and materials expended during the service call.

ARTICLE 8 - MAINTENANCE

8.1 Maintenance. The CITY holds a contract with a third party service vendor and has agreements in place to maintain a 24 hours, 7 days a week, 365 days per year (24x7x365) Network Operations Center (NOC) and Communications Management Center (CMC) who monitors the network, responds to customer requests, performs network troubleshooting and engages network engineers to resolve network issues and incidences. The CITY IT Help Desk will provide the first level of support and utilizes a trouble ticketing program to track progress. CITY IT Help Desk can be reached 24x7x365 by dialing (217)424-2703. The CITY shall perform regular and emergency maintenance on the network including upgrades to hardware and software, configuration changes or enhancements, or to increase network capacity and performance. The CITY, in conjunction with its third party vendors, has established a six hour maintenance window on Saturday morning beginning at 12:01 AM and concluding at 6:00 AM Central Time. The CITY will perform emergency network maintenance outside of this maintenance window based on the urgency of the maintenance. Customers of the network will be notified by email at least five business days in advance of planned maintenance and the CITY will attempt, when reasonably possible, to notify customers by email for emergency maintenance outside the maintenance window.

ARTICLE 9 - DEFAULT; SUSPENSION OF SERVICE

9.1 Customer Default.

9.1.1 Customer is in default of this MOU if Customer (a) fails to cure any monetary breach within five (5) days of receiving notice of the breach from the CITY; (b) fails to cure any non-monetary breach of any terms of the agreement within thirty (30) days of receiving notice of the breach from the CITY; or (c) files or initiates proceedings or has proceedings filed or initiated against it, seeking liquidation, reorganization or other relief (such as the appointment of a trustee, receiver, liquidator, custodian or such other official) under any bankruptcy, insolvency or other similar law (each such event shall be a "**Customer Default**").

9.1.2 In the event of a Customer Default, the CITY may suspend Services to Customer until Customer remedies the Customer Default, or the CITY may terminate this MOU and/or any or all of the Services being provided hereunder. The CITY may at its sole option, but without any obligation, cure a non-monetary breach at Customer's expense at any point and invoice Customer for the same. These remedies are in addition to and not a substitute for all other remedies contained in this MOU or available to the CITY at law or in equity.

9.2 CITY Default.

9.2.1 CITY is in default of this MOU if the CITY fails to cure any non-monetary breach of any material term of this MOU within thirty (30) days of receiving written notice of the breach from Customer ("**CITY Default**").

- 9.2.2 Customer recognizes that the CITY is sharing the same communication infrastructure and connectivity ("**Network**") that the Customer is using under this agreement. The CITY has a vested interest in maintaining high reliability in the network and will use its best resources and efforts to maintain a goal of 100% network availability with the core components of the network. In the event the CITY is unable to resolve an outage within a 24 hour period, the CITY will be found to be in Default and the Customer may terminate the Services and this Agreement upon written notice to the CITY. Any termination shall not relieve Customer of its obligations to pay all charges incurred hereunder prior to such termination.

ARTICLE 10 - IMPOSITIONS

10.1 All charges for the Services are exclusive of any Impositions (as defined below). Except for taxes based on CITY's net income, Customer shall be responsible for payment of all applicable taxes that arise in any jurisdiction, including, without limitation, value added, consumption, sales, use, gross receipts, excise, access, bypass, franchise fees, rights of way fees or charges, license or permit fees, or other taxes, duties, fees, charges or surcharges (including regulatory fees), however designated, imposed on incident to, or based upon the provision, sale, or use of the Services ("**Impositions**"). Such Impositions may be shown on invoices as cost recovery fees. If Customer is entitled to an exemption from any Impositions, Customer is responsible for presenting the CITY with a valid exemption certificate in a form reasonably acceptable to the CITY. The CITY will give effect to any valid exemption certificate provided in accordance with the foregoing sentence to the extent it applies to any Service billed by the CITY to Customer following the CITY's receipt of such exemption certificate. Customer shall indemnify, defend and hold the CITY harmless from payment and reporting of all such Impositions, including costs, expenses, and penalties incurred by the CITY in settling, defending or appealing any claims or actions brought against the CITY related to, or arising from, the non-payment of Impositions.

ARTICLE 11 – CONFIDENTIALITY

11.1 Each party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Each party recognizes and acknowledges that the Parties are each subject to the laws of the State of Illinois and the Freedom of Information Act and, as such, will comply with the provisions of the Act as required by law. Customer information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. Any request for documents related to this Agreement shall be provided to the other Party in sufficient time for an objection to disclosure of the requested documents to be made. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law, either during the period of the contract or thereafter. The Parties must return any and all confidential data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of either Party, or notify the Party of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party, received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party, now is or later becomes publicly know through no

breach of confidentiality obligation by the receiving Party, or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

ARTICLE 12 – CUSTOMER'S REPRESENTATIONS AND WARRANTIES

12.1 Customer both represents and warrants each of the following:

- It has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder and to manage and control and ensure each individual or entity that Customer authorizes, permits or allows to access to the related services and equipment or facilities also complies with the terms of this Agreement in exercising such individual's access.
- This Agreement has been duly and validly authorized, executed and delivered by Customer and constitutes its valid and binding obligation.
- In performing its obligations hereunder, Customer will comply with all laws, rules and regulations of all governmental bodies having jurisdiction. Customer acknowledges that it is solely responsible for being in compliance with, these applicable laws, rules, and regulations, and that the CITY shall not be liable or responsible for Customer's failure to comply.
- Customer will comply with all required regulatory authorizations and permits to perform this Agreement according to its terms.
- Customer's obligations under this Agreement do not conflict with any other agreement.

ARTICLE 13 – CITY REPRESENTATIONS AND WARRANTIES

13.1 The CITY represents and warrants the following:

- The CITY has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder.
- This Agreement has been duly and validly authorized, executed and delivered by the CITY and constitutes its valid and binding obligation.
- In performing its obligations hereunder, the CITY will comply with all laws, rules and regulations of all governmental bodies having jurisdiction.
- The CITY holds all required regulatory authorizations and permits to provide the Services identified herein.

ARTICLE 14 – DISCLAIMER OF WARRANTY

14.1 Except for express warranties set forth in the Agreement the CITY disclaim all express or implied warranties, including without limitation, warranties of title, non-infringement, merchantability, or fitness for a particular purpose. Except as expressly set forth in the Agreement, customer assumes total responsibility for use of the services. In addition to any other disclaimers of warranty stated in the Agreement, the CITY makes no warranty, guarantee, or representation, express or implied, that all security threats and vulnerabilities will be detected or that the performance of the services will render Customer's systems invulnerable to security breaches. Customer is responsible for Customer's own

network security policy (including applicable firewall and Network Address Translation (NAT) policies) and security response procedures.

ARTICLE 15 – LIMITATION OF LIABILITY

15.1 Neither Party, their affiliates, agents, or contractors shall be liable for any indirect, incidental, special, reliance, punitive, or consequential damages or for any loss of, or cost to recover, data, use, business, revenues, profits, or goodwill relating to the services performed under this Agreement, or any action or omission relating to third parties, regardless of the legal theory under which such liability is asserted. Neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement. Any Customer claims relating to this Agreement must be brought within sixty (60) days following the end of the term or termination.

ARTICLE 16 – LIMITATION OF SERVICE

16.1 Notwithstanding any other provision in this Agreement, this Agreement applies only to services provided directly to the Customer for the Customer's use. These provisions shall not apply to offerings by the Customer for services to third parties. This Agreement does not constitute a joint undertaking for the furnishing of any service to customers or other third parties of the Customer. Services provided to the Customer under this Agreement may be connected to other facilities between certain locations and thereby constitute a portion of end-to-end service furnished by the Customer to its customers or third parties. The CITY does not undertake to offer any services to any person or entity other than the Customer.

ARTICLE 17 - LIMITATIONS

17.1 To the extent permitted by law, Customer shall indemnify and hold harmless the CITY, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by the Customer of any of its certifications, representations, warranties, covenants or agreements; or (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from Customer's negligent performance. The Parties agree to reasonably cooperate with each other in the defense of any third-party claim and agrees that the Party in the litigation will have full control and authority over the defense and any settlements.

ARTICLE 18 – FORCE MAJEURE

18.1 Notwithstanding anything to the contrary contained in this Agreement neither Party shall be liable for loss or damage or deemed to be in breach of this Agreement due to such Party's failure or delay of performance, wholly or in part, under this Agreement if such failure or delay of performance is due to causes beyond such Party's reasonable control ("**Force Majeure Event**"), including but not limited to: acts of God, fire, flood, explosion, storm or other catastrophic event; strikes or work stoppages; lockouts; acts of any government authority or of any civil or military authority including regulatory mandates; national emergencies; cable cut(s); sabotage; insurrections; riots; wars; and unforeseen acts of third Parties that cannot be avoided by acts of due care. Any delay resulting from a Force Majeure

Event shall extend performance accordingly or excuse performance, in whole or in part, as may be reasonable.

ARTICLE 19 – MISCELLANEOUS PROVISIONS

19.1 IP Address Allocation Policy. CITY shall provide all Internet Protocol ("IP") addresses needed for Customer and its equipment to use for the sole purpose of using the CITY Fiber Network to access the Internet and Intranet, provided that CITY retains sole and absolute administrative control of each IP address provided, including without limitation, determining system requirements and deployment of each IP address, monitoring system use, and denying assignment of or revoking assignments of addresses. Use of CITY addresses on other provider networks without CITY's written consent is prohibited.

19.2 Applicable Law. This Agreement will be governed by the laws of the State of Illinois, without reference to its choice of law rules.

19.3 Right and Authority. Each of the Parties hereto represents and warrants to the other that this Agreement shall be binding upon and insure to the benefit of each of the Parties hereto and their respective agents, servants, employees, representatives, affiliates, heirs, executors, transferees, successors, and assigns, as the case may be.

19.4 Notices. If to CITY: All inquiries and notices shall be addressed to City of Decatur, Attn: IT Director at 1 Gary K. Anderson Plaza, Decatur, Illinois 62723, by telephone at 217-424-2703 or by email at ITstaff@decaturil.gov.

If to Customer:

For Administrative and Maintenance Notices:

Name: Macon County PTSD Foundation

Address: 3104 S BUSN Route 51

City/State/Zip: Decatur, IL 62521

Phone #: (217)362-8604

Email Address: CBR@publicsafetyfound.org

For Legal Notices:

Name: Macon County PTSD Foundation

Address: 3104 S BUSN Route 51

City/State/Zip: Decatur, IL 62521

Phone #: (217)362-8604

Email Address: CBR@publicsafetyfound.org

19.5 Severability. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, the Parties shall negotiate in good faith to agree on a substitute provision that is legal and enforceable and is as near as possible consistent with the intentions underlying the original provision. If the remainder of this Agreement is not materially affected by such declaration or finding and is capable of substantial performance, then the remainder shall be enforced to the extent permitted by law.

19.6 Interpretation. The construction of this Agreement shall not be construed against the Party causing its preparation but shall be interpreted on the basis of the plain meaning of the terms used which have been reviewed by both Parties in consultation with their respective counsel. Any provision of this Agreement officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination.

19.7 Modifications. The CITY may have the need to modify the service or business aspects of this Agreement from time to time due to changes in service or availability and reserves the right to do so. The CITY shall provide 30 days prior written notice to Customer of any modification adopted by the CITY. The CITY will not change any legal terms and conditions in this agreement without the prior approval of Customer.

19.8 Assignability. Customer may not assign this Agreement or any of its obligations, duties or burdens arising hereunder, without the CITY's consent. A transfer or assignment in violation of this Section 19.8 shall constitute a material breach of this Agreement. CITY will not assign this Agreement, in whole or in part, to a private entity without the prior written consent of Customer. Notwithstanding the foregoing, Customer may assign this Agreement to any person or entity to whom Customer conveys title to Customer's premises without CITY's prior consent to the sale or assignment of this Agreement. CITY will require any entity this agreement is being transferred to complete a new MOU Agreement and Sales Order. CITY will terminate original Agreement and transfer the service to the new tenant without service interruption.

19.9 Remedies. The rights and remedies of the CITY hereunder shall not be mutually exclusive, i.e., the exercise of one (1) or more of the provisions hereof shall not preclude the exercise of any other provision hereof. Customer acknowledges, confirms, and agrees that damages may be inadequate for a breach or a threatened breach of this Agreement and, in the event of a breach or threatened breach of any provision hereof, the respective rights and obligations hereunder shall be enforceable by specific performance, injunction or other equitable remedy. Nothing contained in this Agreement shall limit or affect any rights at law or by statute or otherwise for a breach or threatened breach of any provision hereof, it being the intent of this provision to clarify that the respective rights and obligations of the Parties shall be enforceable in equity as well as at law or otherwise.

19.10 Entire Agreement. This Agreement and all applicable Service Orders consists of all the terms and conditions contained herein which articulate the full and complete understanding of the Parties pertaining to the subject matter of this Agreement. This Agreement supersedes any prior or subsequent understandings, proposals, representations, discussions, and/or agreements (oral or written), absent a specific reference therein superseding this Agreement.

19.11 Headings. The section headings in this Agreement are inserted as a matter of convenience and in no way define, limit, or describe the scope of extent of such section, or affect the interpretation of this Agreement

19.12 No Third-Party Rights. This agreement is made only between the Parties hereof and shall not establish rights in any third party as a third-party beneficiary or otherwise.

The Parties hereby execute and deliver this Agreement to each other as of the Effective Date.

Macon County PTSD Foundation

City of Decatur – An Illinois Municipality

Signature:

Signature:

Name: Charlotte Ryan

Name: Julie Moore Wolfe

Title: Treasurer

Title: Mayor

EXHIBIT A

Acceptable Use Policy

Definitions

1. Email "**bombing**" is characterized by abusers repeatedly sending an identical email message to a particular address.
2. Email "**spamming**" is a variant of bombing; it refers to sending email to hundreds or thousands of users (or to lists that expand to that many users). It may also occur innocently, as a result of sending a message to mailing lists and not realizing that the list explodes to thousands of users, or as a result of an incorrectly setup responder message.
3. "**Flooding**" occurs when a target machine is flooded with TCP connection requests. The target system host becomes extremely slow, crashes or hangs. Broadcast or "**smurf**" attacks causes network links to become overloaded. The "**smurf**" attack sends a constant stream of echo requests "pings" to the broadcast address of a subnet.

Acceptable Use Policy

This Acceptable Use Policy (hereafter referred to as 'AUP') specifies certain actions prohibited by the CITY for users of the City Fiber Network. The CITY reserves the right to modify this Policy at any time to stay in compliance with all known laws, regulations, policies, and security requirements that may be established by appropriate legislative or regulatory authorities or enacted by CITY management or Legal Counsel. Customer unconditionally accepts the terms of this policy.

Authorized Use

CITY Fiber services are for the use of authorized users only and are subject to routine network monitoring by CITY staff to audit network security and performance. The city reserves the right to deny IP addresses or revoke IP addresses and/or deny service to any Customer violating the AUP.

Illegal Use

The CITY Fiber may be used only for lawful purposes. Transmission, distribution, or storage of any material in violation of any applicable law or regulation coming through the City Fiber Network is prohibited. Illegal use includes, but is not limited to, material protected by copyright, trademark, trade secret or other intellectual property rights which is being used without proper authorization; government and military data protected by law and applicable national security policies and concerns; Customer data protected by public policy; and material that, in the CITY's sole discretion, is obscene, defamatory, constitutes an illegal threat, or violates export control laws or any other laws or applicable regulations, or any use which compromises the integrity of the City Fiber Network or any other network connected to the City Fiber Network.

System and Network Security

Violations of system or network security are prohibited and may result in criminal and/or civil liability. Customer use of CITY Fiber Network constitutes consent to the CITY's routine network monitoring.

Should any violations of the law or this AUP be discovered during monitoring, the CITY will involve and cooperate with local, Illinois, and Federal law enforcement authorities for resolution. Examples of unlawful acts and system or network security violations include, but are not limited to, the following:

1. Unauthorized access to or use of data, systems or networks, including any attempt to probe, damage, scan or test the vulnerability of a system or network or to breach security or authentication measures

without express authorization of the CITY. The CITY may scan or test the vulnerability of CITY Fiber Networks that it is responsible for or manage.

2. Unauthorized monitoring of data or traffic on any network or system without express authorization of the owner of the network or system.

3. Interference with service to any user, host or network including, without limitation, email "**bombing**", email "**spamming**", flooding, deliberate attempts to overload the network or system. Broadcast or "**smurf**" attacks is prohibited.

4. Unauthorized access to any data, network, or system from a network or system for any purpose which is not lawful or which is intended to do harm.

5. Forging any part of TCP-Internet Protocol packet header or header information in an email or a newsgroup posting. Electronic forging of any kind to include, but not limited to, IP addresses, domains and business names.



Fiber Broadband Service Order

City of Decatur Illinois
1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

Customer Name: **Macon County PTSD Foundaton**
Customer Site ID: **DECIFIBER - PTSD**
Service Term : **5 Years (60 Months)**
Service Activation Date : **Service Acceptance Date**

City of Decatur Illinois	Customer
City of Decatur Information Technology Dept. City of Decatur Illinois 1 Gary K. Anderson Plaza Decatur, Illinois 62523-1196 Phone: (217)424-2703 ITStaff@decaturil.gov	Macon County PTSD Foundation 3104 S BUSN Route 51 Decatur, Illinois 62521 (217)362-8604 cbr@publicsafetyfound.org

Billing Information	
Billing Contact	Accounts Payable
Billing Address 1	Public Safety Training Foundation
Billing Address 2	1087 W. Rotary Way
Billing City, St, ZIP	Decatur, Illinois 62521
Billing Phone	(217)362-8604
Billing Contact e-mail	apother@hgbfoundation.org

Non-Recurring Charge (NRC) - One Time Charges	Unit Cost	Quantity	Extended Cost
IP Adresses Space (5 IP addresses)	\$0.00	5	\$0.00
			\$ -
Total One Time Charges			\$ -

Monthly Recurring Charge (MRC)	Monthly Cost	Quantity Months	Extended Cost
200 Mbps Internet Bandwidth / 5 Year Term (\$4.40 per MB per Month)			
Monthly Service Fee	\$880.00	60	\$ 52,800.00
			\$ -
Total Service Charges			\$52,800.00

TOTAL THIS SERVICE ORDER-

\$52,800.00

This service order is subject to terms and conditions of the Memorandum of Understanding ("MOU") currently in place between Customer and the City of Decatur. The Service Order may, from time to time, be modified at the Customer's written request and upon approval of the City of Decatur. In the event of a conflict between the MOU and this Service Order, this Service Order shall have precedence over the MOU.

The monthly charges in this Service Order is based on a 60 Month Service term. Any termination or cancellation of service before the end of the term shall be subject to an early termination fee of 50% of the remaining monthly service fees in the term. Customer acknowledges and agrees to pay this fee upon early termination or cancellation.

The City of Decatur will commence **monthly** billing (\$880 per month) after customer acceptance of the internet service which becomes the Service Activation Date. Customer will receive service once billing occurs.

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

Please note: This is not an invoice. You will be invoiced by the City of Decatur separately. This quote is valid until 5/1/2022

86-3265723 _____ Service Activation Date
 Customer FEIN _____ Billing Start Date

Charlotte Ryan _____ Treasurer
 Print Customer Representative Name _____ Title

 Customer Representative Signature _____ Date

Julie Moore Wolfe _____ Mayor
 Print City Representative Name _____ Title

 City Representative Signature _____ Date

Legal Department

DATE: 9/15/2022

MEMO:

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Ordinance amending City Code Chapter 26 Heating, Air Conditioning and Refrigeration Commission and Contractors.

SUMMARY RECOMMENDATION: It is recommended that the ordinance amending Chapter 26 of the City Code be approved.

BACKGROUND:

The section of City Code regulating HVAC contractors also creates a HVAC appeals commission for hearing appeals made by contractors to decisions rendered by inspectors concerning HVAC matters. This ordinance amendment retains language regulating HVAC contractors, but abolishes the HVAC Commission. The city has had difficulty finding sufficient members with HVAC experience to serve on the commission, and in convening a quorum on a regular basis.

There should still be an appeal mechanism for any interested party to appeal decisions of inspectors, however; and it is proposed that HVAC code appeals be heard instead by the city's Construction Board of Appeals. Having a separate HVAC Commission is somewhat anomalous, and most cities use their Construction Boards of Appeals for plumbing, HVAC, construction, foundation and all related building matters by appointing members to the Construction Board of Appeals with experience in one or more of these trades. This approach provides for more collaboration, and interdisciplinary solutions to some of the unique problems encountered which are the subject of construction code appeals.

The remaining three members of the HVAC Appeals Commission have agreed to accept appointment to the Construction Board of Appeals if this ordinance is adopted.

PRIOR COUNCIL ACTION: None

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 26 Heating, Air Conditioning and Refrigeration Commission and Contractors	Cover Memo

ORDINANCE NUMBER_____

ORDINANCE AMENDING CITY CODE

-CHAPTER 26-

-HEATING, AIR CONDITIONING AND REFRIGERATION
CONTRACTORS-

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Chapter 26 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending and deleting language to Sections 2, 9, 11 and 12 and re-numbering Section 13 and 14, so that Section 2, 9, 11 and 12 and so that Sections 2 - 12 modified and amended, shall provide as follows:

1. BUILDING OFFICIAL AND INSPECTION DIVISION. Whenever the words "Inspection Division" are used in this chapter, it shall refer to the Building Inspections Division of the Economic and Community Development Department of the City of Decatur, Illinois and whenever the words "building official" are used herein the same refers to the Manager of Building Inspections in said department.

(Amended, Ordinance No. 2017-07, February 6, 2017)
(Amended, Ordinance No. 2010-03, February 1, 2010)
(Amended, Ordinance No. 2005-09, February 21, 2005)
(Amended, Ordinance No. 2000-11, March 13, 2000)

2. DEFINITIONS. As used in this Chapter, the following terms shall have the meanings set out herein:

A. Heating, Air Conditioning and Refrigeration Contractor means:

1) Any corporation, partnership, or other person engaged in the business of installing, altering or servicing of heating, air conditioning, ventilation or refrigeration systems.

2) Any private or municipally owned public utility if such public utility installs, or alters, heating, air conditioning, ventilation, or refrigeration systems as herein defined, in

connection with or as a part of their business of supplying fuel used in such appliances or equipment. (Amended, Ordinance No. 2007-77, October 1, 2007)

The term Heating, Air Conditioning, and Refrigeration Contractor does not include:

1) Any electrical contractor regulated or licensed as such under the provisions of the Electrical Code of the City of Decatur, Illinois;

2) Any Heating, Air Conditioning and Refrigeration Mechanic as defined in this Code.

B. Heating, Air Conditioning and Refrigeration Mechanic means: Any individual who installs, services or alters heating, air conditioning or refrigeration systems as herein defined, or who supervises same, and who has passed a written exam approved by the City of Decatur Heating, Air Conditioning and Refrigeration Commission.

(Amended, Ordinance No. 2007-77, October 1, 2007)

C. Heating System means: To include but not limited to (1) Any heating unit intended to warm the atmosphere of any building or rooms therein for human occupancy except heating units that use electric elements to warm such atmosphere without ductwork; (2) Any heating unit, except hot water heaters, designed to produce steam or hot water for purposes other than to warm the atmosphere of a building or room.

(Amended, Ordinance No. 2000-26, April 17, 2000)

D. Air Conditioning Systems means: Any air conditioning unit designed to cool the atmosphere of any building or rooms therein used for human occupancy which has a rated heat removal capacity in excess of 20,000 B.T.U.'s per hour; however, any unit regardless of size or rating that is installed in such a manner that it projects from a building where pedestrian traffic will pass below it shall also be included as an air conditioning system.

E. Refrigeration System means: Any refrigeration unit, other than an air conditioning system as defined in this section which is to be used in conjunction with or as an aid to any commercial enterprises but not to include a refrigeration unit used for household purposes.

F. Ventilation System means: To include but not limited to (1) Any exhaust system designed for the removal of odor or contaminants from a building or room, (2) Kitchen exhaust system and make-up ventilation air for a commercial application only.

(Amended, Ordinance No. 2000-32, April 17, 2000).

3. **LICENSE REQUIRED.** (A) No corporation, partnership, or other person shall install, alter or service heating, air conditioning, ventilation or refrigeration systems in the City of Decatur, Illinois, without first having obtained a license as a City of Decatur Heating, Air Conditioning or Refrigeration Contractor. All Heating, Air Conditioning or Refrigeration Contractors shall employ at least one (1) properly licensed Heating, Air Conditioning or Refrigeration Mechanic in a supervisory or administrative capacity; and (2) said mechanic shall be licensed in the city in which is located his or her principal place of business.

(Amended, Ordinance No. 2007-77, October 1, 2007)

(Amended, Ordinance No. 2000-26, April 17, 2000)

(B) No person shall install, alter or service heating, air conditioning or refrigeration systems, or supervise same, in the City of Decatur without first having obtained a license as a Heating, Air Conditioning and Refrigeration Mechanic; provided, however that any Heating, Air Conditioning or Refrigeration Mechanic properly licensed through testing comparable to the City of Decatur in a municipality in the State of Illinois, may install, alter or service heating, air conditioning and refrigeration systems in this City without securing an additional license so long as such Mechanic complies with the rules and regulations and provisions of ordinance of this

City and they are employed by, or licensed as, a City of Decatur Heating, Air Conditioning and Refrigerator Contractor. (Amended, Ordinance No. 2007-77, October 1, 2007)

(C) The license requirements of subsections (A) and (B) hereof shall not apply to persons working under the supervision of a person licensed under the provisions of subsection (B).

4. APPLICATION FEE. Any partnership, corporation or individual desiring a license as a Heating, Air Conditioning and Refrigeration Contractor in the City of Decatur shall make application for the same on an application prescribed and provided by the Economic and Community Development Department Inspections Division. All licenses shall expire on October 1 following the issuance thereof. Applicants shall provide to the City of Decatur evidence of liability insurance in the amount of Five Hundred Thousand Dollars (\$500,000.00) general aggregate.

Any individual desiring a license as a Heating, Air Conditioning and Refrigeration Mechanic shall make application for the same on an application prescribed and provided by the Economic and Community Development Department Inspections Division.

(Amended, Ordinance No. 2017-07, February 6, 2017)
(Amended, Ordinance No. 2010-03, February 1, 2010)
(Amended, Ordinance No. 2007-77, October 1, 2007)
(Amended, Ordinance No. 2005-09, February 21, 2005)
(Amended, Ordinance No. 2000-26, April 17, 2000)
(Amended, Ordinance No. 2000-11, March 13, 2000)

5. EXAMINATION. Before a license as a Heating, Air Conditioning and Refrigeration Mechanic shall be issued to an applicant, he shall, successfully pass the “Standard Master Mechanical Exam” administered by the International Code Council National Contractor Trades Examination Program.

(Amended, Ordinance No. 2007-77, October 1, 2007)

(Amended, Ordinance No. 2005-09, February 21, 2005)

6. CONTENT OF EXAMINATION (MECHANIC). The content of the examination is to be determined by the International Code Council's Contractor Trades Examination Program. (Amended, Ordinance No. 2007-77, October 1, 2007)

7. QUALIFICATIONS OF APPLICANT (MECHANIC). Each applicant shall be at least 21 years of age and be a Registered Professional Engineer, or have had not less than four years practical experience in the field of heating, air conditioning or refrigeration work, or have satisfactorily completed a course in the particular subject in a recognized school accompanied by one year of practical experience.

8. LICENSE FEE. Licenses shall be issued annually for the period of October 1 through September 30 of the next succeeding year with an annual fee of \$100.00 for Contractors License and \$100.00 for a Mechanics License, which is in addition to the examination fee provided for elsewhere herein. Any properly registered Mechanical Contractor, who also qualifies for a Mechanics license, shall be granted both licenses for a single fee. Mechanics licenses may be annually renewed without further examination provided that the application for renewal and the payment of the annual fee is received by the Finance Department before the 1st day of November next succeeding the expiration date of the license.

(Amended, Ordinance No. 2007-77, October 1, 2007)

9. REVOCATION OF LICENSE(S). Licenses provided for herein are not transferable and shall not be loaned. Such license may be suspended or revoked by the Building official or their designee for cause and after hearing held upon reasonable notice to the licensee. Repeated failure of a licensee to comply with the provisions of this Chapter or any reasonable direction of the Inspection Division shall constitute cause for revocation of license or suspension thereof. No

licensee having had a license revoked shall again be licensed except after re-examination and approval. Decisions of revocation or suspension of licenses may be appealed to the Decatur City Manager. Application for such appeal shall be submitted to the City Clerk within ten (10) days of the Building official or their designee's final decision.

10. ELECTRICAL CONTRACTOR. Notwithstanding any other provision hereof, appliances and apparatus for the utilization of electricity for space heating without the use of duct work may be installed, upon the requisite permit being issued therefor, by either licensed heating, air conditioning and refrigeration mechanics, or by licensed electrical contractors. Furnaces, appliances and apparatus for utilization of electricity for space heating by the use of duct work may be installed by either contractor; however, any such duct work shall be done only by licensed heating, air conditioning and refrigeration mechanics upon the requisite permit being issued for such electrical work. Air conditioning units shall be installed only by licensed heating, air conditioning and refrigeration mechanics. Through the wall combination heating and air conditioning units may be installed by either a licensed electrical contractor or heating, air conditioning and refrigeration mechanic. Furnaces, appliances and apparatus utilizing a source of energy other than electricity shall be installed only by a licensed heating, air conditioning and refrigeration mechanic, and all wiring and electrical connections and the like therewith shall be done only by licensed electrical contractors.

11. SEVERABILITY. If any section, sub-section, paragraph, sentence, clause or phrase of this Chapter should be declared invalid for any reason, such decision shall not affect the remaining portions of this Chapter which shall remain in full force and effect and to this end the provisions of this Chapter are declared to be severable.

12. **PENALTY.** Any person, firm or corporation who violates any provision of this Chapter shall be fined not less than One Hundred Fifty Dollars (\$150.00) nor more than Five Hundred Dollars (\$500.00) for each offense and every day that such violation continues may be deemed to be a separate offense. (Amended, Ordinance No. 2011-66, October 31, 2011)

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September, 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2022.

CITY CLERK

ADDITIONS AND DELETIONS
CHAPTER 26

-HEATING, AIR CONDITIONING AND REFRIGERATION
COMMISSION AND CONTRACTORS-

1. **BUILDING OFFICIAL AND INSPECTION DIVISION.** Whenever the words "Inspection Division" are used in this chapter, it shall refer to the Building Inspections Division of the Economic and Community Development Department of the City of Decatur, Illinois and whenever the words "building official" are used herein the same refers to the Manager of Building Inspections in said department.

(Amended, Ordinance No. 2017-07, February 6, 2017)
(Amended, Ordinance No. 2010-03, February 1, 2010)
(Amended, Ordinance No. 2005-09, February 21, 2005)
(Amended, Ordinance No. 2000-11, March 13, 2000)

2. **DEFINITIONS.** As used in this Chapter, the following terms shall have the meanings set out herein:

A. Heating, Air Conditioning and Refrigeration Contractor means:

1) Any corporation, partnership, or other person engaged in the business of installing, altering or servicing of heating, air conditioning, ventilation or refrigeration systems.

2) Any private or municipally owned public utility if such public utility installs, or alters, heating, air conditioning, ventilation, or refrigeration systems as herein defined, in connection with or as a part of their business of supplying fuel used in such appliances or equipment. (Amended, Ordinance No. 2007-77, October 1, 2007)

The term Heating, Air Conditioning, and Refrigeration Contractor does not include:

1) Any electrical contractor regulated or licensed as such under the provisions of the Electrical Code of the City of Decatur, Illinois;

2) Any Heating, Air Conditioning and Refrigeration Mechanic as defined in this Code.

B. Heating, Air Conditioning and Refrigeration Mechanic means: Any individual who installs, services or alters heating, air conditioning or refrigeration systems as herein defined, or who supervises same, and who has passed a written exam approved by the City of Decatur Heating, Air Conditioning and Refrigeration Commission.

(Amended, Ordinance No. 2007-77, October 1, 2007)

C. Heating System means: To include but not limited to (1) Any heating unit intended to warm the atmosphere of any building or rooms therein for human occupancy except heating units that use electric elements to warm such atmosphere without ductwork; (2) Any heating unit, except hot water heaters, designed to produce steam or hot water for purposes other than to warm the atmosphere of a building or room.

(Amended, Ordinance No. 2000-26, April 17, 2000)

D. Air Conditioning Systems means: Any air conditioning unit designed to cool the atmosphere of any building or rooms therein used for human occupancy which has a rated heat removal capacity in excess of 20,000 B.T.U.'s per hour; however, any unit regardless of size or rating that is installed in such a manner that it projects from a building where pedestrian traffic will pass below it shall also be included as an air conditioning system.

E. Refrigeration System means: Any refrigeration unit, other than an air conditioning system as defined in this section which is to be used in conjunction with or as an aid to any commercial enterprises but not to include a refrigeration unit used for household purposes.

F. Ventilation System means: To include but not limited to (1) Any exhaust system designed for the removal of odor or contaminants from a building or room, (2) Kitchen exhaust system and make-up ventilation air for a commercial application only.

(Amended, Ordinance No. 2000-32, April 17, 2000).

~~G. Commission means: The Heating, Air Conditioning and Refrigeration Commission of the City of Decatur, as established by this Chapter.~~

3. LICENSE REQUIRED. (A) No corporation, partnership, or other person shall install, alter or service heating, air conditioning, ventilation or refrigeration systems in the City of Decatur, Illinois, without first having obtained a license as a City of Decatur Heating, Air Conditioning or Refrigeration Contractor. All Heating, Air Conditioning or Refrigeration Contractors shall employ at least one (1) properly licensed Heating, Air Conditioning or Refrigeration Mechanic in a supervisory or administrative capacity; and (2) said mechanic shall be licensed in the city in which is located his or her principal place of business.

(Amended, Ordinance No. 2007-77, October 1, 2007)

(Amended, Ordinance No. 2000-26, April 17, 2000)

(B) No person shall install, alter or service heating, air conditioning or refrigeration systems, or supervise same, in the City of Decatur without first having obtained a license as a Heating, Air Conditioning and Refrigeration Mechanic; provided, however that any Heating, Air Conditioning or Refrigeration Mechanic properly licensed through testing comparable to the City of Decatur in a municipality in the State of Illinois, may install, alter or service heating, air conditioning and refrigeration systems in this City without securing an additional license so long as such Mechanic complies with the rules and regulations and provisions of ordinance of this City and they are employed by, or licensed as, a City of Decatur Heating, Air Conditioning and Refrigerator Contractor. (Amended, Ordinance No. 2007-77, October 1, 2007)

(C) The license requirements of subsections (A) and (B) hereof shall not apply to persons working under the supervision of a person licensed under the provisions of subsection (B).

4. APPLICATION FEE. Any partnership, corporation or individual desiring a license as a Heating, Air Conditioning and Refrigeration Contractor in the City of Decatur shall make application for the same on an application prescribed and provided by the Economic and Community Development Department Inspections Division. All licenses shall expire on October 1 following the issuance thereof. Applicants shall provide to the City of Decatur evidence of liability insurance in the amount of Five Hundred Thousand Dollars (\$500,000.00) general aggregate.

Any individual desiring a license as a Heating, Air Conditioning and Refrigeration Mechanic shall make application for the same on an application prescribed and provided by the Economic and Community Development Department Inspections Division.

(Amended, Ordinance No. 2017-07, February 6, 2017)
(Amended, Ordinance No. 2010-03, February 1, 2010)
(Amended, Ordinance No. 2007-77, October 1, 2007)
(Amended, Ordinance No. 2005-09, February 21, 2005)
(Amended, Ordinance No. 2000-26, April 17, 2000)
(Amended, Ordinance No. 2000-11, March 13, 2000)

5. EXAMINATION. Before a license as a Heating, Air Conditioning and Refrigeration Mechanic shall be issued to an applicant, he shall, successfully pass the “Standard Master Mechanical Exam” administered by the International Code Council National Contractor Trades Examination Program.

(Amended, Ordinance No. 2007-77, October 1, 2007)
(Amended, Ordinance No. 2005-09, February 21, 2005)

6. CONTENT OF EXAMINATION (MECHANIC). The content of the examination is to be determined by the International Code Council's Contractor Trades Examination Program. (Amended, Ordinance No. 2007-77, October 1, 2007)

7. QUALIFICATIONS OF APPLICANT (MECHANIC). Each applicant shall be at least 21 years of age and be a Registered Professional Engineer, or have had not less than four years practical experience in the field of heating, air conditioning or refrigeration work, or have satisfactorily completed a course in the particular subject in a recognized school accompanied by one year of practical experience.

8. LICENSE FEE. Licenses shall be issued annually for the period of October 1 through September 30 of the next succeeding year with an annual fee of \$100.00 for Contractors License and \$100.00 for a Mechanics License, which is in addition to the examination fee provided for elsewhere herein. Any properly registered Mechanical Contractor, who also qualifies for a Mechanics license, shall be granted both licenses for a single fee. Mechanics licenses may be annually renewed without further examination provided that the application for renewal and the payment of the annual fee is received by the Finance Department before the 1st day of November next succeeding the expiration date of the license.

(Amended, Ordinance No. 2007-77, October 1, 2007)

9. REVOCATION OF LICENSE(S). Licenses provided for herein are not transferable and shall not be loaned. Such license may be suspended or revoked by the ~~Commission~~ Building official or their designee for cause and after hearing held upon reasonable notice to the licensee. ~~as the Commission may by rule provide.~~ Repeated failure of a licensee to comply with the provisions of this Chapter or any reasonable direction of the Inspection Division shall constitute cause for revocation of license or suspension thereof. No licensee having had a license revoked

shall again be licensed except after re-examination and approval ~~by the Commission and the approval by the Commission and with the consent of the City Manager.~~ Decisions of the ~~Commission~~ of revocation or suspension of licenses may be appealed to the Decatur City ~~Council Manager.~~ and require a two-third (2/3) affirmative vote for reversal of the ~~Commission decision.~~ Application for such appeal shall be submitted to the City Clerk within ten (10) days of the ~~Commission's~~ Building official or their designee's final decision.

10. ELECTRICAL CONTRACTOR. Notwithstanding any other provision hereof, appliances and apparatus for the utilization of electricity for space heating without the use of duct work may be installed, upon the requisite permit being issued therefor, by either licensed heating, air conditioning and refrigeration mechanics, or by licensed electrical contractors. Furnaces, appliances and apparatus for utilization of electricity for space heating by the use of duct work may be installed by either contractor; however, any such duct work shall be done only by licensed heating, air conditioning and refrigeration mechanics upon the requisite permit being issued for such electrical work. Air conditioning units shall be installed only by licensed heating, air conditioning and refrigeration mechanics. Through the wall combination heating and air conditioning units may be installed by either a licensed electrical contractor or heating, air conditioning and refrigeration mechanic. Furnaces, appliances and apparatus utilizing a source of energy other than electricity shall be installed only by a licensed heating, air conditioning and refrigeration mechanic, and all wiring and electrical connections and the like therewith shall be done only by licensed electrical contractors.

~~**11. COMMISSION ESTABLISHED.** There is hereby created the Heating, Air Conditioning and Refrigeration Commission of the City of Decatur, Illinois which shall consist of seven residents of the City, whom shall be appointed by the Mayor with the advice and~~

~~consent of the Council. These members appointed by the Mayor shall be appointed for a term of three years, said terms to commence the first day of September. Vacancies shall be filled by the Mayor with advice and consent of the Council for the unexpired terms. One of those members appointed by the Mayor shall be a Contractor or Mechanic with at least five years experience in the installation of steam and hot water boilers and accessory equipment used for heating; one such member shall be a Contractor or Mechanic with at least five years experience in the installation and maintenance of coal, gas, oil or electrical supplied residential heating systems; one such member shall be a Contractor or Mechanic with at least five years experience in the installation and maintenance of refrigeration systems; and four such members shall have qualifications other than those mentioned herein which the Mayor may deem appropriate for service as such commissioners.~~

(Amended, Ordinance No. 2005-15, March 7, 2005)

~~12. **RULES AND REGULATIONS.** The Commission shall promulgate and adopt such necessary reasonable rules and regulations not inconsistent with statute, code or ordinance as may be required to carry out the purposes and intent of this Chapter and its duties and responsibilities under the provisions hereof and shall keep a record of such rules and regulations along with the minutes of all its acts and doings.~~

~~13~~ 11. **SEVERABILITY.** If any section, sub-section, paragraph, sentence, clause or phrase of this Chapter should be declared invalid for any reason, such decision shall not affect the remaining portions of this Chapter which shall remain in full force and effect and to this end the provisions of this Chapter are declared to be severable.

14 12. **PENALTY.** Any person, firm or corporation who violates any provision of this Chapter shall be fined not less than One Hundred Fifty Dollars (\$150.00) nor more than Five

Hundred Dollars (\$500.00) for each offense and every day that such violation continues may be deemed to be a separate offense. (Amended, Ordinance No. 2011-66, October 31, 2011)

Legal Department

DATE: 9/15/2022

MEMO:

TO: Mayor Julie Moore Wolfe & Decatur City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Ordinance Amending City Code Chapter 27 Construction and Housing Board of Appeals.

SUMMARY RECOMMENDATION: It is recommended that the proposed ordinance be approved.

BACKGROUND:

The proposed ordinance is a companion to the council item amending Chapter 26. Folding the responsibilities of the HVAC Appeals Commission into the Construction Board of Appeals increases the membership of the Construction Board of Appeals from seven to nine, and increases the quorum requirement from four to five.

ATTACHMENTS:

Description	Type
Ordinance Amending City Code Chapter 27 Construction and Housing Board of Appeals	Ordinance

ORDINANCE NUMBER_____

ORDINANCE AMENDING CITY CODE

-CHAPTER 27-

-CONSTRUCTION AND HOUSING BOARD OF APPEALS-

Section 1. That Chapter 27 of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended by amending and deleting language to Sections 1, 2, 4, 5 and 6, so that Sections 1, 2, 4, 5 and 6 modified and amended, shall provide as follows:

1. **ESTABLISHED.** There is hereby established a board of appeals to be known and designated as the "Construction and Housing Board of Appeals" consisting of nine residents of the City to be appointed by the Mayor, with the consent of the Council, for terms of four years, and who shall serve without compensation. One member of the Board shall at all times be a professionally trained person familiar with building structures; one member shall be the Chairperson of the Electrical Commission; one member of the Board shall at all times be a professionally trained person familiar with sanitation and health problems; one member of the Board shall at all times be trained in and familiar with electrical installations; and one member of the Board shall at all times be a professionally trained person familiar with heating, ventilation, air conditioning and refrigeration systems.

(AMENDED, Ordinance No. 2005-15, March 7, 2005)

(AMENDED, Ordinance No. 99-32, April 5, 1999)

2. **APPEALS.** Any person aggrieved or any officer or department head of the City may take an appeal to the Board of Appeals from any decision or notice given by any officer or employee of the City pursuant to the Building, Mechanical, Fuel Gas, Housing or Fire Prevention Codes of the City.

3. **TIME AND MANNER OF APPEAL.** An appeal may be taken within ten days from the date of the decision appealed from by filing with the City Clerk a notice in writing specifying the decision appealed from and the grounds therefor together with a filing fee of \$10.00. Upon receipt of such notice filed as required herein, the City Clerk shall transmit the same to said Board and to the Director of Economic and Community Development and said Director shall transmit to the Board all papers, documents or other instruments upon which the action appealed from was taken.

(AMENDED, Ordinance No. 2017-07, February 6, 2017)

(AMENDED, Ordinance No. 2010-03, February 1, 2010)

(AMENDED, Ordinance No. 2000-11, March 13, 2000)

4. **HEARINGS.** The Board of Appeals shall, in every case, hold a hearing and reach a decision without unreasonable or unnecessary delay. Every decision of the Board shall be in writing and shall be promptly filed in the office of the Director of Economic and Community Development. Five (5) members of the Board shall constitute a quorum, and all decisions shall require a majority vote of those present and voting. A decision of the Board decided by a majority of five (5) members, or fewer, may be appealed to the City Council.

(AMENDED, Ordinance No. 2017-07, February 6, 2017)

(AMENDED, Ordinance No. 2010-03, February 1, 2010)

(AMENDED, Ordinance No. 2000-11, March 13, 2000)

5. **VARIATIONS.** The Board of Appeals, when so appealed to and after a hearing, may vary the application of any provision of the Building, Mechanical, Fuel Gas, Housing or Fire Prevention Codes to any particular case when in its opinion, the enforcement thereof would unduly work a hardship and be contrary to the spirit and purpose of this Code or public interest, or when, in its opinion, the interpretation placed thereon should be modified or reversed.

6. **CONTENT OF VARIANCE.** A decision of the Board to vary the application of any of the provisions of the Building, Mechanical, Fuel Gas, Housing or Fire Prevention Codes of the City, or to modify an order given pursuant to such Codes, shall specify in what manner such variation or modification is made, the conditions upon which it is made, and the reasons therefor.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September, 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of _____, 2022.

CITY CLERK

ADDITIONS AND DELETIONS

CHAPTER 27

CONSTRUCTION AND HOUSING BOARD OF APPEALS

1. **ESTABLISHED.** There is hereby established a board of appeals to be known and designated as the "Construction and Housing Board of Appeals" consisting of ~~seven~~ nine residents of the City to be appointed by the Mayor, with the consent of the Council, for terms of four years, and who shall serve without compensation. One member of the Board shall at all times be a professionally trained person familiar with building structures; one member shall be the Chairperson of the Electrical Commission; one member of the Board shall at all times be a professionally trained person familiar with sanitation and health problems; ~~and~~ one member of the Board shall at all times be trained in and familiar with electrical installations; and one member of the Board shall at all times be professionally trained person familiar with heating, ventilation, air conditioning and refrigeration systems.

(AMENDED, Ordinance No. 2005-15, March 7, 2005)

(AMENDED, Ordinance No. 99-32, April 5, 1999)

2. **APPEALS.** Any person aggrieved or any officer or department head of the City may take an appeal to the Board of Appeals from any decision or notice given by any officer or employee of the City pursuant to the Building, Mechanical, Fuel Gas Housing or Fire Prevention Codes of the City.

3. **TIME AND MANNER OF APPEAL.** An appeal may be taken within ten days from the date of the decision appealed from by filing with the City Clerk a notice in writing specifying the decision appealed from and the grounds therefor together with a filing fee of \$10.00. Upon

receipt of such notice filed as required herein, the City Clerk shall transmit the same to said Board and to the Director of Economic and Community Development and said Director shall transmit to the Board all papers, documents or other instruments upon which the action appealed from was taken.

(AMENDED, Ordinance No. 2017-07, February 6, 2017)

(AMENDED, Ordinance No. 2010-03, February 1, 2010)

(AMENDED, Ordinance No. 2000-11, March 13, 2000)

4. **HEARINGS.** The Board of Appeals shall, in every case, hold a hearing and reach a decision without unreasonable or unnecessary delay. Every decision of the Board shall be in writing and shall be promptly filed in the office of the Director of Economic and Community Development. ~~Four (4)~~ Five (5) members of the Board shall constitute a quorum, and all decisions shall require a majority vote of those present and voting. A decision of the Board decided by a majority of ~~four (4)~~ five (5) members, or fewer, may be appealed to the City Council.

(AMENDED, Ordinance No. 2017-07, February 6, 2017)

(AMENDED, Ordinance No. 2010-03, February 1, 2010)

(AMENDED, Ordinance No. 2000-11, March 13, 2000)

5. **VARIATIONS.** The Board of Appeals, when so appealed to and after a hearing, may vary the application of any provision of the Building, Mechanical, Fuel Gas, Housing or Fire Prevention Codes to any particular case when in its opinion, the enforcement thereof would unduly work a hardship and be contrary to the spirit and purpose of this Code or public interest, or when, in its opinion, the interpretation placed thereon should be modified or reversed.

6. **CONTENT OF VARIANCE.** A decision of the Board to vary the application of any of the provisions of the Building, Mechanical, Fuel Gas, Housing or Fire Prevention Codes of the

Chapter 27

City, or to modify an order given pursuant to such Codes, shall specify in what manner such variation or modification is made, the conditions upon which it is made, and the reasons therefor.

Public Works

DATE: 9/9/2022

MEMO: 2022-53

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory – 2305 South Shores Drive

SUMMARY RECOMMENDATION:

Staff recommends that the following Ordinance annexing territory at 2305 South Shores Drive be approved.

BACKGROUND: The subject property is being annexed due to a water service agreement.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Public Works Administrative Assistant. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2305 South Shores Drive	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2305 SOUTH SHORES DRIVE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Rodger and Mary Trimby requesting that there be annexed to the City territory described as:

CONVEYS A TRACT OF LAND IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 2 EAST OF THE 3RD P.M., MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT 837 FEET EAST AND 249.87 FEET SOUTH OF THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 2 EAST OF THE 3RD P.M., THENCE EAST 305 FEET, THENCE NORTH 182.4 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF STATE AID ROAD 9, THENCE WEST ALONG SAID RIGHT-OF-WAY LINE 306.2 FEET, THENCE SOUTH 189.87 FEET TO THE POINT OF BEGINNING.

PIN# 17-12-36-201-004

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 19th day of September 2022.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Rodger L. Trimby
MARY J. TRIMBY

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2305 South Shores Drive, and legally described as follows:

CONVEYS A TRACT OF LAND IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 2 EAST OF THE 3RD P.M., MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT 837 FEET EAST AND 249.87 FEET SOUTH OF THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 2 EAST OF THE 3RD P.M., THENCE EAST 305 FEET, THENCE NORTH 182.4 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF STATE AID ROAD 9, THENCE WEST ALONG SAID RIGHT-OF-WAY LINE 306.2 FEET, THENCE SOUTH 189.87 FEET TO THE POINT OF BEGINNING.

PIN # 17-12-36-201-004

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

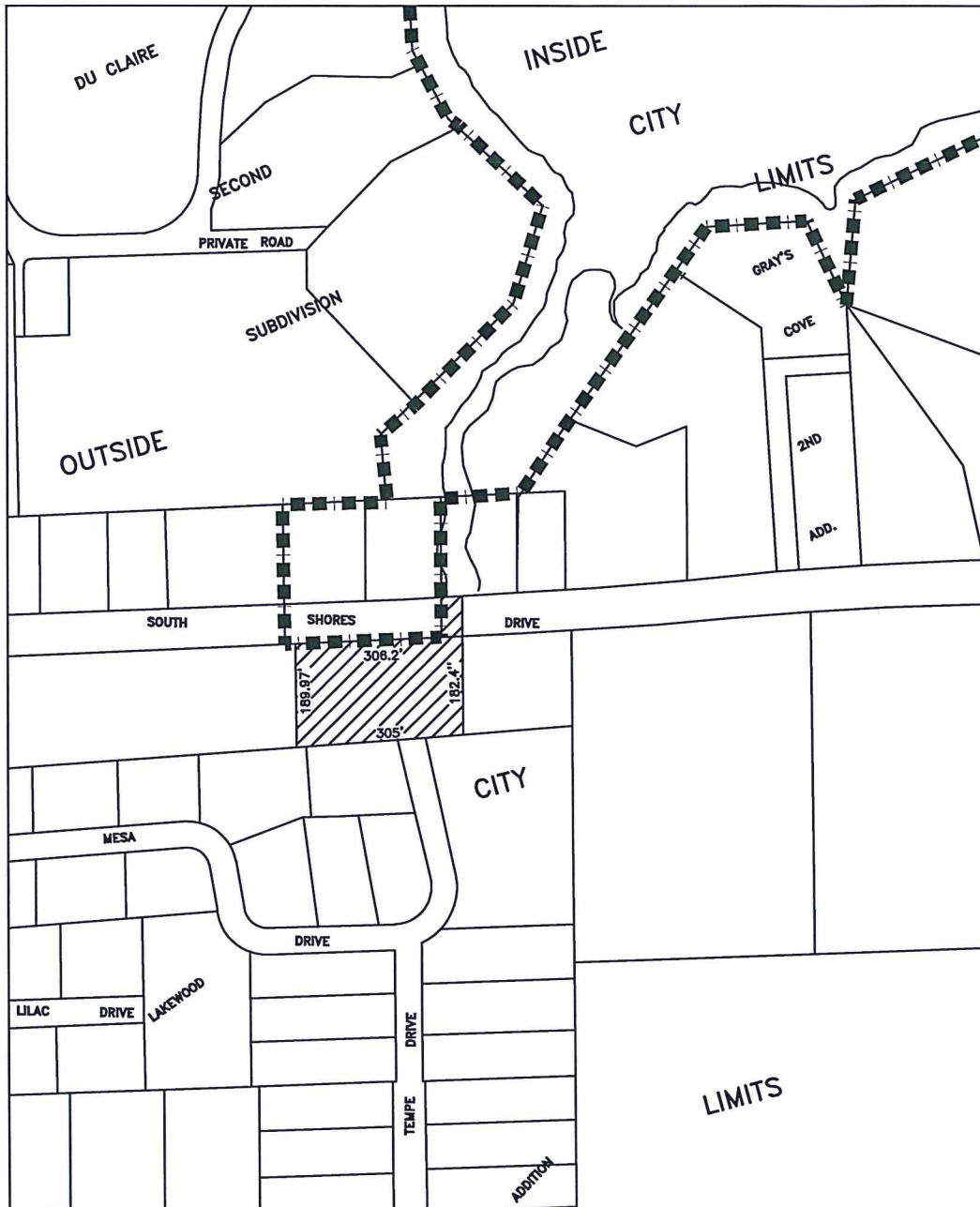
<u>Rodger Trimby</u>	<u>Rodger Trimby</u>	<u>2305 S. Shores Dr.</u>
<u>Mary Trimby</u>	<u>Mary Trimby</u>	<u>2305 S SHORES DR.</u>

Signed and sworn to before me this 29th day of August, 20 22

Kirsten A. Born
Notary Public

(Rev. 12/2014)





**PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2305 E SOUTH SHORES DRIVE**



indicates territory annexed



indicates existing corporate limits

1.306± acres

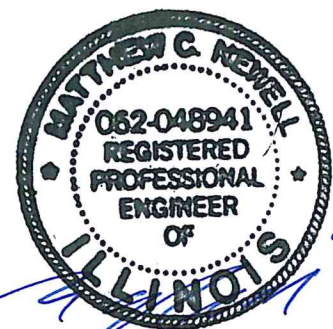
AREA 0.00204± sq. miles

38± lin. ft. of public road

SOUTH WHEATLAND township



N.T.S.



All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

Director of Public Works - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER #062-048941
LICENSE EXPIRES NOV. 30, 2023

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

Exhibit B

DATE: _____

City Clerk

DATE: 9/19/2022

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Appointment - Human Relations Commission

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the appointment of Jerome Pelz to the Human Relations Commission.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as a member of the board or commission set opposite his respective name, to serve a term expiring upon the date set opposite his respective name or until his respective successor is appointed and qualified:

Jerome Pelz

Human Relations Commission

8/1/2025

DATED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2022-_____
RESOLUTION APPROVING APPOINTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the person aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby appoint the named in the foregoing request by you approved as therein requested.

DATED this 19th day of September, 2022.

Julie Moore Wolfe, Mayor

SUBJECT: Resolution Authorizing Action Regarding Unsafe Structures

ATTACHMENTS:

Description	Type
Cover memo	Cover Memo
Resolution	Resolution Letter
List of properties to be demolished	Exhibit

ECONOMIC COMMUNITY DEVELOPMENT DEPARTMENT

MEMO: No. 22-08

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Cordaryl “Pat” Patrick, Director, Community Development
Michael Snearly, Neighborhood Inspections Manager

DATE: September 19, 2022

SUBJECT: Resolution Authorizing Action Regarding Unsafe Structures

SUMMARY RECOMMENDATION: This is the second step, after the posting of a structure as unfit, which initiates the demolition process. City staff recommends approval.

BACKGROUND: This is the beginning of the process seeking court-ordered demolition of five (5) unsafe and abandoned structures throughout the community.

POTENTIAL OBJECTIONS: No known objections to this resolution.

INPUT FROM OTHER SOURCES: Legal Department staff.

BUDGET/TIME IMPLICATIONS: None

STAFF REFERENCE: Any additional questions may be forwarded to Cordaryl “Pat” Patrick, Director of Economic and Community Development, at 217-424-2727, email cpatrick@decaturil.gov or Michael Snearly, Neighborhood Inspections Manager at 217-450-2347, email msnearly@decaturil.gov.

RESOLUTION NO. R _____

RESOLUTION AUTHORIZING ACTION REGARDING UNSAFE STRUCTURES

1629 Gulick

837 E Johns

262 W Packard

1401 N University

1746 E William

WHEREAS, the Council of the City of Decatur, Illinois, has found and does hereby find that certain structures within the City located on premises at the addresses set forth above, are dangerous and unsafe, or are uncompleted or abandoned; and

WHEREAS, it is in the better interest of the general public health, safety and welfare that said structures be repaired or demolished.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the officers and employees of the City be, and they are hereby, authorized and directed to give such notice and to take such actions as may be provided by law, including application for order of court, to cause said structures to be put in safe condition or, if not so repaired to be demolished.

PRESENTED and ADOPTED this 19th day of September 2022.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Council Memo September 19, 2022

Resolution Authorizing Actions Regarding Unsafe Structures

Gulick, 1629. This property was posted as Unfit for Human Habitation in May 2020. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Johns, 837 E. This property was posted as Unfit for Human Habitation in April 2022. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

Packard, 262 W. This property was posted as Unfit for Human Habitation in April 2021. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

University, 1401 N. This property was posted as Unfit for Human Habitation in July 2022. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

William, 1746 E. This property was posted as Unfit for Human Habitation in October 2021. This structure has significant structural and roof deficiencies. Gas, electric, and water services have been terminated.

City Manager

DATE: 9/13/2022

MEMO: 2022-09

TO: Julie Moore Wolfe - Mayor and City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Monthly Reports, August, 2022

ATTACHMENTS:

Description	Type
Economic & Community Development, August, 2022	Backup Material
Fire, August, 2022	Backup Material
Police, August, 2022	Backup Material
Public, Works, August, 2022	Backup Material
IT, August, 2022	Backup Material

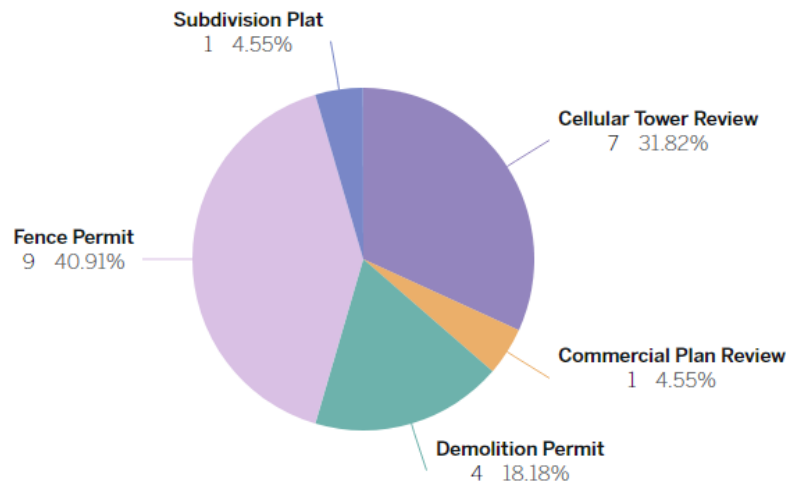
ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT

AUGUST 2022

PLANNING AND DEVELOPMENT DIVISION

For the month of August, the Planning and Development staff processed and reviewed commercial site plans and other development submittals. We have adapted to doing some reviews of digital submittals of site plans and other materials.

In August, staff in conjunction with other city departments reviewed twenty-two (22) submittals broken down by review type below:



We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments.

We are also handling the sale and acquisition of City owned property in furtherance of Community Revitalization. The majority of the vacant lots sold have been acquired by adjacent homeowners interested in expanding their outdoor living space with some of the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

Vacant Lot Sales

PAST MONTH	TOTAL	TOTAL REVENUE
4	58	\$34,750

Property Acquisitions

PAST MONTH	TOTAL SINCE 09/01/2021
0	2

BUILDING INSPECTIONS DIVISION

For August, we issued 152 permits broken down by permit type below. Of those, we had five (5) permits with a value of over \$250,000. The Division performed 386 inspections and 18 consultations.

PERMIT TYPE	# ISSUED	WORK VALUE
Commercial Building	9	\$19,492,409
Residential Building	22	316,844
Demolition	6	397,100
Electrical	23	1,914,290
Mechanical	10	50,326
Plumbing	19	79,526
Roof	51	974,907
Pool	2	13,400
Fence	9	58,893
Sign	0	0
Temporary Structure	0	0
Wheelchair Ramp	1	100
TOTAL	152	\$23,297,795

NEIGHBORHOOD REVITALIZATION DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, demolitions, and exempt activities.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- Staff is working with CILBA (Central Illinois Land Bank Assoc.) to rehab or acquire various properties.
- Staff continues to work with Project READ and OKO as subrecipients for the public service funding from CDBG.
- Staff worked on CDBG sidewalk project for the Johns Hill area. Work is complete.
- Staff is working with Rise, Inc., a consultant to assist with strategic use of the HOME and CDBG funds.
- Staff continues to meet with various nonprofits to discuss revitalization opportunities.
- Staff continued the Owner Occupied Rehab program (ARPA).
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation, acquisition and demolition to various areas of the City.
- Staff continues work on qualifying residents for the IHDA Single Family Rehab (SFR) grant and Strong Communities (SCP) grant. One project is moving forward through the SCP grant and several are being processed through the SFR grant.
- Staff continues to be active in the Continuum of Care process as well as homeless prevention related meetings, and events as required by HUD.
- The City partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a group home project. The overall project cost is about 4 million and has begun construction.
- Staff continues working the Clean Up Green Up program. Residents within the targeted area will receive a one-time cleanup of their yard. Partners include: Block by Block, Shemilah Outreach Center, and Southside Improvement Association (SIA). SIA secured the assistance of “Walk It Like You Talk” It to reach out to residents about the program.

- Staff completed the Environmental Review for Decatur Housing Authority.
- Staff is participating in the Housing Inventory for the inner city neighborhoods.
- Staff continues working with Key Strategic to develop a Workforce Development ecosystem plan for Macon County & the City of Decatur. A meeting is scheduled for next month to share outcomes with those involved.
- Staff meets monthly with Decatur Jobs Council to assist with the reorganization of the committee.
- Staff is working to increase the number of contractors who can participate in our rehabilitation programs through social media, radio, television and other media outlets.
- Submitted HOME ARP allocation plan for amendment to submit to HUD.
- Staff is working with Land of Lincoln Credit Union on a pilot program as part of our owner occupied and rental rehab programs.
- Staff met with outside agencies, i.e. Dove, Empowerment Opportunity Center, CoC, Homeless Advisory Council, Shemilah Outreach, North East Community Fund, SIA neighborhood group, CONO, and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of August 2022.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
AUGUST 2022**

NEW CASES	
Health & Safety (72 Hour)	153
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	68
No Garbage Service	8
Nuisance	239
Secure of Abandoned Buildings	35
Weeds	292
TOTAL	795

DEMOLITIONS	
Year-to-Date	
Demolished	35
New Cases	10
Sent to Legal	21
Sent to Council	8
Out to Bid	0
Contracts Granted	11
Contract Amount	\$153,843.00
Permits Issued	0
Permits Finaled	0
Active Demolitions	178

RE-INSPECTION VISITS	
Code Enforcement	1300
Weeds	246
TOTAL	1546

GARBAGE SERVICE COMPLAINTS	
Received	4

INVOICES*	
New Invoices	402
Dollar Amount	\$81,787.01

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	73
Weeds	259

PAYMENTS RECEIVED**	
Weeds	\$1,375.00

WEED ABATEMENT	
Contractor Mowed	212
Owner Mowed	19
TOTAL	231

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT

MEMORANDUM

2022-09

September 8, 2022

TO: Scot Wrighton, City Manager

FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – August 2022

The department responded to 1171 alarms in August. So far this year the department has responded to 8393 alarms. One type of alarm that continues to increase each year is a Lift Assist. The department has responded to 604 lift assists already this year. Last year at this point there were 518 lift assist calls. The lift assists are not just to commercial facilities. There are limited resources in the community available to aid someone who fell and cannot get back to their feet without help. Information is provided to individuals about the available resources, but the lift assist calls continue to rise.

Aside from having no Fire Inspectors, the two main issues facing the department are the constant apparatus issues and the completion of the new station 7. The apparatus issues will continue to impact the department for the next several years. Some apparatus have been used longer than their useful life and are a constant maintenance problem. The supply chain issues make it difficult to get parts and ordering new apparatus has a build time now of over two years. The two new engines that were ordered last year are still not completed. One was supposed to be delivered in August and the other one is October. The new Engine 3 is pictured below and indicates how far along in the manufacturing process it was last week.

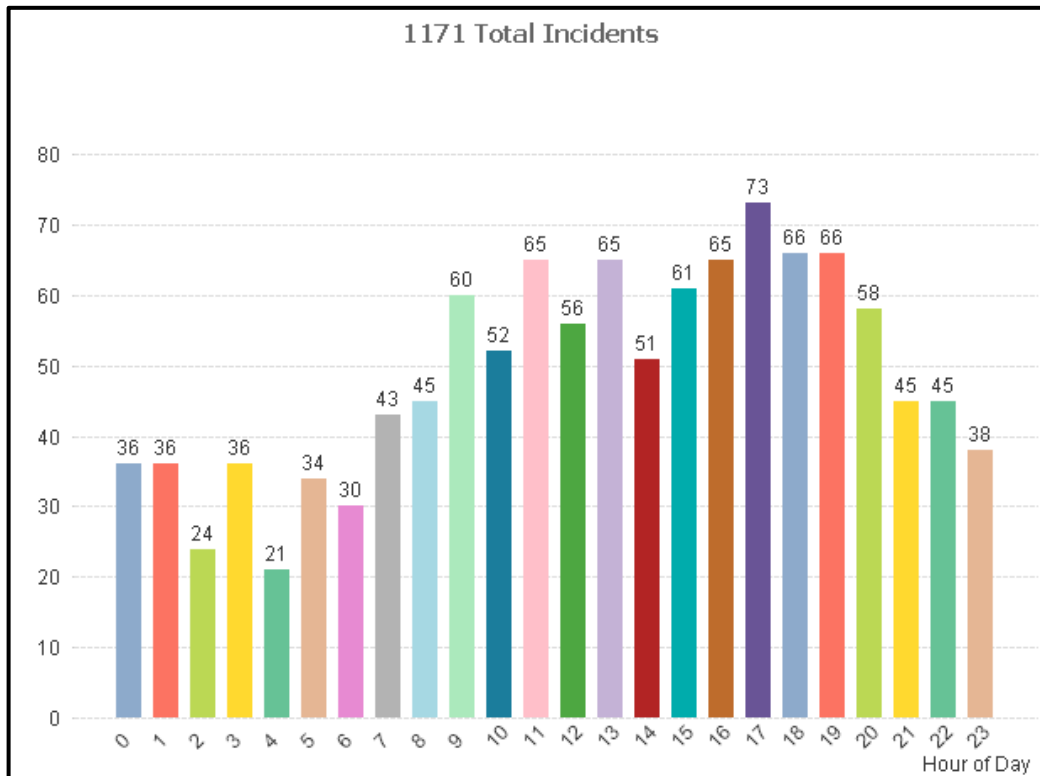
The new Station 7 is progressing well, and the contractor believes it will be completed by the end of the year. Once Station 7 is completed, the fire station rehab and construction project will be complete. The program took 6 years to finish and did not address all the issues with the fire stations. We continue to chip away at maintenance issues as funds allow.



New Engine 3 construction



New Station 7 construction



TRAINING:

Monthly EMS continuing education through the Vector Solutions training site: EMS Mechanics of Breathing, and EMS Asthma Advanced. Review and discuss Region 6 protocols assigned in Vector Solutions. All members completed an exam in Vector Solutions with a minimum passing score of 80%.

All members: Respiratory Emergency Review: Comprehend the anatomy and physiology of the respiratory tract. Differentiate between the pathology and management of asthma, COPD, CHF, and Pulmonary edema. Review EMS protocols A08 – CHF/Pulmonary Edema, B07- Bronchospasm, Asthma, COPD, and B15 – Hypertensive Crisis. Describe the indications/contraindications for administration of nebulized DuoNeb. Complete assigned Target Solutions training: Mechanics of Breathing and Asthma. Discuss use of respiratory meds, including DuoNeb, Epinephrine, Benadryl and NTG. Demonstrate correct assembly of equipment and appropriate administration of nebulized DuoNeb via HHN device and BVM on the EMS manikin. Demonstrate proper techniques for ETT and i-gel insertion on the EMS manikin.

Monthly training through the Vector Solutions training site: All members completed SOP/SOG discussion and review. G-107 Abuse of Public Service Assistance, H-103 Overtime Call-in Lists and procedures, H-105 Commendations, H-109 Injury Documentation. All members complete an exam in Vector Solutions with a minimum passing score of 100%.

FIRE PREVENTION: No report

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton**

FROM: Shane Brandel

RE: August 2022 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month, staffing was 135. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>	
Police Chief	1	
Deputy Chief	3	
Police Lieutenant	4	
Police Sergeant	17	
<u>Police Patrol Officer</u>	<u>110</u>	
TOTAL	135	Budgeted: 148

10 of the 135 are either at the Police Training Academy or in the Field Training Program, thus not deployable.

3 sworn officers are on injury status, thus not deployable. No retirements/resignations expected in September.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 12. Current civilian staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>	
Administrative Secretary	1	
Crime Analyst	2	
Sr. Clerk Typist	2	
Records Supervisor	1	
Parking Enforcement	1	
Part-time FOIA Officer	2	
<u>Community Liaison Officer</u>	<u>3</u>	
Total	12	

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	5	41
Directed Patrols	24	172
Active Problem Oriented Policing Projects	0	0
Completed Problem Oriented Policing Projects	0	0
Parking Citations	66	440
Criminal Arrests	380	3346
Felony Drug Arrests	28	167
Firearms Seized	29	156
Traffic Citations	412	3826
Field Interviews	81	861
Written Warnings	280	1590
Calls for Service/CAD incidents	4758	34486
Unlawful Use of Motor Vehicle tows	108	828
Driving Under the Influence Arrests (DUI)	31	187
DUI involving accidents	9	64
Fatal Accidents	0	5
Traffic Accidents	199	1632
Accidents with Personal Injury	38	284
City Ordinances Arrests	6	52

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
17	83	4	24

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	114 grams	10049 grams @ \$10-gram	\$100,490
Cocaine-Powder	63 grams	5217 grams @ \$100-gram	\$521,700
Cocaine-Crack	4 grams	210 grams @ \$100-gram	\$21,000
Heroin	0 grams	31 grams @ \$300-gram	\$9,300
Ecstasy	0 hits	160 hits @ \$20 hit	\$3,200
Meth	2536 grams	5462 grams @ 100-gram	\$546,200
K-2/Pills:	0 pills	110 pills	
Search Warrants: 7		YTD: 44	
US Currency Seized: \$5,723		YTD: \$77,034	
Firearms seized: 16		YTD: 75	
Vehicles seized: 2		YTD: 15	
Arrests: 14		YTD: 131	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 94	YTD: 784
Cases closed/resolved: 45	YTD: 577
Criminal Arrests: 33	YTD: 309
Homicides: 3	YTD: 14
Infant Death Investigations: 0	YTD: 2
Suicide Detective Investigations: 2	YTD: 9
Missing Person Investigations: 6	YTD: 33
Computer forensic Exams: 2	YTD: 20

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 133 YTD: 1045

Freedom of Information (FOIA)

The Professional Standards Unit received 291 Freedom of Information Act requests for the month.

Total requests YTD in 2022 is 1876.

U.S. Marshall's Great Lake Task Force

Felony Arrest:	21	YTD: 139
Misdemeanor Arrests:	2	YTD: 8
Total:		TTD: 147

**Public Works Department
Monthly Report
August 2022**

Engineering:

2021 Water Main Replacement Project:

Month Activity: Burdick continued work in phase 2 of 4 within the South Shores area. Work on Phase 2 has all the water main installed, and Burdick is currently working on services.

Project Background: The project was designed by Engineering staff, the 2021 project is in three locations. The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of watermain on Rea's Bridge Rd near the bridge across lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021, with bids received on April 7, 2021. The project was awarded to Burdick Co as the lowest responsive bid on April 9, 2021. The start date was delayed due to the unexpected lead time on pipe, pipe is currently part of national material shortages. Burdick has completed the Rea's Bridge Area and Greenswitch Area. Work did not start in South Shores spring due to the delay in materials and after mid-November they cannot be restored with asphalt. Burdick completed work in phase 1 of 4 in August.

Center Street Bridge Replacement:

Month Activity: No work was completed in August. The contractor is working to identify and repair areas of concern with the galvanize coating on the beams. This work is expected to push the final restoration into the fall.

Project Background: The design was completed by WHKS with bids received by IDOT on

March 5, 2021. The bids were higher than the engineer's estimate and the City Council approved concurrence on April 5, 2021, to approve Sangamo's bid for \$1,595,148.92. IDOT awarded the Bid to Sangamo in April and the preconstruction was on April 28, 2021.

Construction started in May of 2021. Sangamo removed the existing structure and build the low water level river crossing for construction on the new structure. Sangamo has completed the abutments, center pier, beams, and deck. Sangamo completed the bridge parapet wall, guardrail and striping in November which allowed the bridge to open on November 24. Final restoration and seeding will be completed in the Spring.

Meadowlark Bridge Replacement Project

Month Activity: All work is complete, and the road is fully open.

Project Background: The final plans were approved by IDOT in October. The project was advertised on October 28 with bids due November 18. Kinney Contractors provided the low bid for the project. The project was awarded on December 6th Council meeting.

2022 Trenchless Long Lining Project

Month Activity: Work is complete at approx. 90% of the locations, work is expected to be completed early October.

Project Background: The project was designed and advertised by Engineering staff on January 26, 2022, with bids received on February 2, 2022. The project is located at various locations around town using scoring determined by the City's CCTV program. The City received two bids with Insituform providing the lowest responsive bid. The project was awarded to on March 7, 2022.

Ellen and Division Inflow and Infiltration Reduction Project

Month Activity: Cleaning of the service laterals and lining of the public main was completed in August. Service lining is schedule to start in early September.

Project Background: The project was designed and advertised by Engineering staff and AECOM on January 5, 2022, with bids received on February 9, 2022. The project included the full rehabilitation by cured in place lining of the sanitary sewers and service laterals. The City received three bids with National Water Main Cleaning Co. (NWMCC) providing the lowest responsive bid. The project was awarded to on February 22, 2022. NWMCC mobilized in April.

2022 Storm Drainage Improvement Project

Month Activity: Work continued in August with completion all the 6 locations except final restoration which is expected in September.

Project Background: The project was designed and advertised by Engineering staff on March 30, 2022, with bids received on April 20, 2022. The project is at various locations in need of repair or improvement. The City received two bids with E.L. Pruitt Company providing the lowest responsive bid. The project was awarded by City Council to E.L. Pruitt on May 2, 2022.

Lake Grove Club Retaining Wall

Month Activity: Clippers mobilized in August and started the project by removing the existing wall. Clippers then notified the City that they will be permanently closing and not completing the work. Engineering has notified the bonding company and currently working with them to find a replacement contractor to complete the work.

Project Background: The project was designed and advertised by Engineering staff and Clark Dietz Engineering on March 30, 2022 with bids received on April 20, 2022. The project

replaces an existing railroad tie retaining wall that has reached the end of its useful life. The City received two bids with Clippers Lawn and Landscaping providing the lowest responsive bid. The project was awarded by City Council to Clippers on May 16, 2022. The City has received and approved the shop drawing for ordering of the material in late July and it is expected work to begin in August.

2022 Microsurfacing Project

Project Background: Dunn Completed the oil and chip portion of the project in August with Microsurfacing Inc. starting in late August. The microsurfacing portion is expected to be complete in mid-September with the striping in early October.

Project Background: The project was designed and advertised by Engineering staff with cooperation from Mt. Zion, Forsyth, Long Creek, and Macon County to create a larger project to offset the mobilization cost due to no local contractors are able to perform this type of work. The project places a maintenance treatment on asphalt and oil and/or chip roads to extend the life. The City received two bids with Microsurfacing Inc providing the lowest responsive bid. The project was awarded by City Council to Microsurfacing Inc. on July 5th, 2022. Work is scheduled to begin in middle August.

2022 Manhole Rehabilitation Project

Month Activity: No work was completed in August; work is expected to start in early September.

Project Background: The project was designed and advertised by Engineering staff on June 22, 2022, with bids received on July 13, 2022. The project will rehabilitate brick manholes at various locations. The City received three bids with Culy Contracting providing the lowest

responsive bid. The project was awarded by to Council at the August 1st meeting.

2022 State Motor Fuel Tax - Asphalt

Project Background: The project was designed and advertised by Engineering staff on July 27, 2022, with bids received on August 10, 2022. Dunn Company provided the lowest responsive bid, and the contract was awarded by City Council on August 15, 2022. The concrete and water service work is scheduled to start on September 6 with paving to commence on each street once complete.

**MUNICIPAL
AUGUST 2022**

SERVICES

MONTHLY

DATA

ASPHALT	QUANTITY	HOURS	OTHER INFO
Dura Patcher (spray)	279 patches	171	
Miscellaneous / Asphalt	0	0	
Pothole Patch / Repair	1,074	157	
Street Repair / Asphalt	296.50 sq yds	128	
CONCRETE	QUANTITY	HOURS	OTHER INFO
SS Utility Cuts / Curb & Gutter	6 linear ft	9	
SS Utility Cuts / Driveway	0	0	
SS Utility Cuts / Pavement	227.50 sq yds	223	
SS Utility Cuts / Sidewalk	0	0	
Water Dept Cuts / Curb & Gutter	12 linear ft	9	
Water Dept Cuts / Driveway	16.10 sq yds	28.5	
Water Dept Cuts / Pavement	50.70 sq yds	97	
Water Dept Cuts / Sidewalk	463 sq ft	90	
DOWNTOWN PARKS	QUANTITY	HOURS	OTHER INFO
Downtown Maintenance		127	
Flowerbed Maintenance		36	
Fountain		26	
Mowing / Downtown Parks		65	
ELECTRICAL	QUANTITY	HOURS	OTHER INFO
Miscellaneous Electrical		4.5	

Service Calls / Other Departments		3	
Street Light Maintenance		161	
Traffic Signal Repair		268.50 Straight / 35 OT	
Warning Siren Maintenance		50 Straight / .5 OT	
FLEET	AVAILABILITY	HOURS	OTHER INFO
Fleet Tasks	97.15%	911.27	
FORESTRY	QUANTITY	HOURS	OTHER INFO
Miscellaneous		34	
Mowing City Lots		10	
Mowing City Property / ROW		277.5	
Mowing City Property / State ROW		115	
MSC Maintenance		68.5	
New Tree Care & Maintenance		16	
Pesticide Application		19	
Storm Damage Clean-up		187.5	
Stump Removal	0	0	
Tree Removal	46 (inch diameter)		
Tree Trimming	9		
Vegetation Removal	0	0	
PARKING	QUANTITY	HOURS	OTHER INFO
Mail Delivery		23	
Parking Lots/Garage Maintenance		81	

Parking Meter Collection		8	
Parking Meter Repair		10	
STREET MAINTENANCE	QUANTITY	HOURS	OTHER INFO
Alley Grading	26,980 linear ft	357.5	
Catch Basin / Pumped	103	77	
Catch Basin / Repaired	11	115	
Culvert / Installed	71 linear ft	106	
Culvert / Jetted	40 linear ft	2	
Ditch Cleaning	580 linear ft	31	
Sanitary Back-up / Jetted	5,913 linear ft	26 Straight / 21 OT	
Sanitary Manholes / Pumped	0	0	
Sanitary Sewers / Cleaned	22,986 linear ft	66	
Sanitary Sewers / Jetted	5,277 linear ft	33 Straight / 23 OT	
Sanitary Sewers / Roots	16,803 linear ft	62	
Street Cleaning / 3 rd Shift	160.7 miles	45.5	
Street Cleaning / County Roads	6.3 miles	5	
Street Cleaning / Neighborhoods	243.8 miles	438	
Street Cleaning / Priorities	137 miles	56.5	
Storm Sewer / Jetted	0	0	
TRAFFIC	QUANTITY	HOURS	OTHER INFO
Decals Made	0	0	
Miscellaneous Traffic Control		33	

Signs / Installed	31	50.5	
Signs / Made	38	101	
Signs / Repaired	37	55	
Striping / Paint	51,000 feet	103.5	
Striping / Tape	135 feet	8	
Symbols / Paint	81	65	
Symbols / Thermoplastic	5	11	
Traffic Control (set up & removal)		5	
VIOLATION RESPONSE	QUANTITY	HOURS	OTHER INFO
72-hour / City Property		70.21 hours	
72-hour / Clean-up		214 hours	
Abatements (weed & brush)		72 hours	
Home Secures		54 hours	

**Water Production Division
Monthly Report
August 2022**

DeWitt County Wellfield Improvements: INTERA Inc. continued plans to test the wellfield's performance and water quality this fall and began assessing the site's power supply options.

Lake Decatur Landscape Maintenance: The site at the intersection of M. L. King Jr. Dr. and Lake Shore Dr. is planned for a prescribed burn this fall.

Lake Decatur Water Level: Lake Decatur was maintained at an average level of 614.1 feet (99% full) which is above average for August.

Lake Decatur Watershed Management Plan: The City was awarded a five year \$9.88M USDA RCPP grant. Work continued on the 2020 \$150,000 IEPA Section 319 grant awarded to the City. IEPA will announce later this year if the City's 2021 Section 319 grant application is funded. Northwater Consulting continued implementing the watershed water quality monitoring network and work on the Lake Decatur bathymetry survey report, plans to construct several high priority Best Management Practices (BMPs), work on the Sand Creek, Friends Creek, Wildcat Creek and Willow Branch subwatershed plans, and the 2022 IEPA Section 319 grant application consisting of critical implementation projects in the Bluffs and Friends Creek subwatersheds and planning support for the Goose Creek subwatershed. Due to the Macon Co. Soil & Water Conservation District no longer interested in participating in the Lake Decatur Watershed Program, the City and Northwater began to develop a City led program to continue implementing best management conservation practices in the watershed.

Oakley Sediment Basin: Four submittals for a Request for Qualifications and Proposals (RFQP) for engineering services for significant drainage improvements were received and evaluated earlier this year. It was determined that Martin Engineering of Springfield was best suited for this work.

An agreement for less than \$20,000 to perform a basic survey of the basin and design a preliminary drainage plan was awarded to Martin Engineering. The survey is scheduled for September.

Vulcan Pit, Rhodes Landfill and Source Water Protection Plan: INTERA Inc. conducted a land survey of the Vulcan Pit project site and a water volume survey of the pit.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred in August.
3. Reduce the amount of sediment accumulating in the lake annually. The 2021 monitoring summary for this outcome was provided to the City Council in January.

South Water Treatment Plant East Clarifiers to Claricones Conversion: As of this month, Plocher Construction has completed 33.5% of this project.

Water Production: Continued analyzing water quality samples for Lake Decatur Watershed Management Plan monitoring. 630.98 million gallons of potable water were pumped into the water distribution system which was 1.57% less than August 2021.

August 2022

Water Services:

Staff repaired 7 water main failures, 42 water services, 8 control valve and 8 fire hydrants. Inspected 19 system valves and completed 1,433 Utility Billing service orders and 49 miscellaneous distribution system orders.

Crews flushed 42 fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were recorded for future monitoring. Staff also assisted with the 2021 Water Main Replacement Project testing and inspection.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2022
August

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Department testing of the Tyler MUNIS Enterprise Resource Planning system for version 2021. All identified issues to date have been resolved. Anticipated live date is Monday, November 14th.
- Began working with Police to implement a Time and Attendance solution specially designed for Police called PowerTime.
- Continuing an evaluation process for replacing our Council Agenda Management system and Voice and Video editing service.
- Continued working with Human Resources (HR) Department to move HR DB2 based applications to Tyler MUNIS ERP system. Have escalated identified issues to Tyler MUNIS HR for data conversions not working properly.
- Worked with Finance Customer Service to implement a customer payment portal with our finance partner FirstTech.
- A project is underway to replace data network switches to a common and manageable platform. Part of this project was budgeted in FY2022 and the other half in FY2023.
- Work was completed for the fiber extension being used by the Buffett South property south of Grove Road. The PTSD building nearing completion will be connected to City fiber in September.
- Construction of Fiber Optic raceway to the east of MLK and servicing John's Hill School, Eisenhower, and ultimately to Fire House 2 is complete. Fiber will be pulled into the raceway in September.
- CIRDC Public Safety computer system replacement evaluation has narrowed vendors down to two: Tyler Public Safety and Hexigon. Regular meetings continue with agencies as strengths and weaknesses of each solution are deeply discussed.
- In August, I.T. processed 89 Help Desk tickets, resolving 45 during the initial point of contact with I.T. staff (50.6% First Call Resolution Rate) which is within our established standard of 50% or more calls resolved on the first point of contact with the Help Desk.