



**Monday, September 21, 2015
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Approval of Minutes

Minutes of September 8, 2015

III. Unfinished Business

IV. New Business

1. Proclamations and Recognitions
2. Resolution of Appointment Councilman Christopher S. Funk
3. Swearing In of Council Member
4. Presentation by Sue Lawson - Coalition of Neighborhood Organizations
5. Presentation Lisa Taylor - Superintendent of District 61 Decatur Public Schools
6. Presentation - Mayor Oertzen of Seevetal, Germany and Dagmar Bomke
7. Amended Ordinance Prohibiting the Use of Groundwater
8. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Kinney Contractors, Inc. for 2015 Storm Drainage Improvement Project, City Project 2015-30
9. Ordinance Annexing Territory--4491 East Reas Bridge Road
10. Resolution Authorizing Administrative Consent Order between the City of Decatur and United States Environmental Protection Agency
11. Resolution Authorizing an Agreement with AECOM Technical Services, Inc. to Assist the City with Administrative Consent Order from United States Environmental Protection Agency
12. Resolution Authorizing the City Manager to Enter into an Agreement with Busey Bank to Lease Purchase Ten (10) 2016 Ford Police Interceptor Mid Size Utility Vehicles and Accessory Equipment Packages
13. Resolution Accepting Bid and Authorizing Contract With Lancer Insurance Company and Admiral Insurance Company for Transit Liability Insurance
14. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate

action is desired on any item, it will be removed from the Consent Calendar and considered separately.

- A. Receiving and Filing of Minutes of Boards
- B. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue Lock Stock & Barrel Bike Night
- C. Resolution Accepting the Bid of King-Lar Company for South Water Treatment Plant Improvements

15. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

16. Other Business

V. Recess to Study Session

Treasurer's Financial Report

VI. Recess to Closed Executive Session for the Purpose of Discussing Collective Bargaining Matters

VII. Adjournment

Council Information - 2014 Miscellaneous Sanitary Sewer Improvement Project
Council Information - August Progress Report Lake Decatur Dredging Basins 1-4
& Oakley Sedimentation Basin Rehabilitation City Project 2013-14
Council Information - August 2015 Monthly Reports

CITY COUNCIL MINUTES
Tuesday, September 8, 2015

On Tuesday, September 8, 2015, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided; together with her being Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson and Bill Faber. Six members were present. Mayor Moore Wolfe declared a quorum present.

City Manager Tim Gleason, attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance to the Flag.

The minutes of the City Council meeting of August 17, 2015 and Special City Council meetings of August 10, 2015 and August 31, 2015 were presented. Councilman Jerry Dawson moved the minutes be approved as written; seconded by Councilman Pat McDaniel, and on call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

This being the time set aside for unfinished business and there being none, Mayor Moore Wolfe proceeded to New Business.

This being the time set aside for Proclamations and Recognitions Mayor Moore Wolfe asked Cheryl Chamblin with Stephen Decatur Chapter DAR to the podium to read a Proclamation declaring September 17 – 23, 2015, as Constitution Week in Decatur, Illinois.

2015-44 Ordinance Adding Territory to Enterprise Zone Horve Hospitality Managements, Inc.

Councilman Jerry Dawson moved the Ordinance do pass; seconded by Councilman Dana Ray. Councilman Bill Faber asked what the justification for the addition of the property for the enterprise zone was. Assistant City Manager Billy Tyus said that purpose is to encourage economic development. Mr. Tyus explained that the requestor asked for access to use the tools available in an enterprise zone. Councilman Bill Faber believed that part of town would grow on its own without the perks of an enterprise zone. Mr. Faber thought the incentives should be saved for other projects that need the incentives to move forward. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson and Mayor Moore Wolfe voted aye; Councilman Bill Faber voted nay. Five ayes and one nay; Mayor Moore Wolfe declared the motion carried.

R2015-103 Resolution Approving a Consent Order to Settle All Claims in a Citizens' Complaint Filed with the Illinois Pollution Control Board by the City and Other Units of Local Government Against Clinton Landfill, Inc.

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Dana Ray. Corporate Counsel Wendy Morthland reviewed the history of the Mahomet Aquifer and Clinton Landfill litigation and political happenings. Corporate Counsel Morthland explained what actions could be taken in the future if toxins are ever found to be polluting the aquifer. Citizen Walt Wessell expressed his concerns that the consent decree locked in the 30,000 tons of manufactured gas plant waste in the landfill

and the City cannot sue the company if the waste leaks in to the water system. Sister JoAn Schullian spoke in favor of protecting the Mahomet Aquifer from the 30,000 tons of manufactured gas waste by the Council not signing the consent decree. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2015-104 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Tyrolt Inc. D/B/A Dunn Company for Mound Center Parking Lot Rehabilitation, City Project 2015-06

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Pat McDaniel. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2015-105 Resolution Authorizing Binder Coverage with Arthur J. Gallagher Risk Management Services, Inc. and Accepting Proposals of AIX Hanover, Liberty Mutual and Travelers Indemnity Company

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Dana Ray. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Calendar Items A through F and asked if any Council member wished to have an item removed from Consent Calendar. Councilman Pat McDaniel requested Item C. be removed and Councilman Bill Faber requested Item F. be removed. The Clerk read Items A, B, D and E:

- A. Receiving and Filing of Minutes of Boards
- B. 2015-45 Ordinance Amending City Code Chapter 52 – Alcoholic Liquor
- D. 2015-46 Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way Decatur Area Arts Council Brew Ha Ha
- E. 2015-47 Ordinance Designating Local Landmarks for Monarch Butterfly Monument at Dennis School

Councilman Jerry Dawson moved that Consent Calendar Items A, B, D and E be approved by Omnibus Vote; seconded by Councilman Pat McDaniel, and on call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

- C. 2015-48 Ordinance Amending City Code Chapter 47 – Control of Animals, Fowl and Dogs

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Lisa Gregory. Councilman Pat McDaniel wanted the public to understand the amendment made Chapter 47 a stronger City Code. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

F. R2015-106 Resolution Authorizing Approval of Quote of CDW Government (CDW-G) for Microsoft Exchange Server 2013 Licenses

Councilman Jerry Dawson moved the Resolution do pass; seconded by Councilman Lisa Gregory. Councilman Bill Faber asked if the expense could be deferred for one year. The expense could not be deferred. On call of the roll,

Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

This being the time for Appearance of Citizens, the following appeared:

Russell Shulke shared his concerns in regards to the City postponing taking care of the infrastructure until forced into taking action.

Students from Dennis School invited the Council to attend the Landmark Dedication on October 1, 2015 at 1:30 p.m., at Dennis School.

Bob Renton introduced himself to Council and expressed his interest in being considered for the vacant Council seat.

Mike Smith requested Council to consider appointing G.E. Livingston to the City Council seat.

Ada Owens requested the Council fill the vacant Council seat with an African American.

Derrick Thaxton asked Council to consider appointing him to Council.

This being the time for other business, Assistant City Manager Jerry Bauer introduced two new City employees, Human Resources Manager Penny Frank and Mass Transit Administrator John Williams.

Councilman Jerry Dawson moved to recess to study session for the Administrative Compliance Order between the City of Decatur and United States Environmental Protection Agency; seconded by Councilman Dana Ray. On call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried. Corporate Counsel John Robinson gave an overview of the Illinois Environmental Protection Agency Compliance Order.

Councilman Pat McDaniel moved to recess to closed executive session for the purpose of a discussion to consider a person to fill a vacancy in public office; seconded by Councilman Jerry Dawson, and on call of the roll, Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried. Council went into closed executive session at 6:37 p.m.

There being no further business, Councilman Jerry Dawson moved the regular Council meeting be adjourned; seconded by Councilman Lisa Gregory, and on call of the roll Councilmen Lisa Gregory, Pat McDaniel, Dana Ray, Jerry Dawson, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the Council meeting adjourned at 7:16 p.m.

Approved _____
Debra G. Bright
City Clerk

City Clerk

DATE: 9/16/2015

MEMO: 2015-10

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution of Appointment - Councilman Christopher S. Funk

SUMMARY RECOMMENDATION: The City Council is asked to approved the attached Resolution of Appointment of Councilman Christopher S. Funk.

ATTACHMENTS:

Description	Type
▣ Resolution	Resolution Letter

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Bright, Debbie	Approved	9/17/2015 - 11:37 AM

RESOLUTION NO. _____

RESOLUTION OF APPOINTMENT
-COUNCILMAN CHRISTOPHER S. FUNK-

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That in order to fill the vacancy occasioned by the resignation of Julie Moore Wolfe from the office of Councilwoman, Christopher S. Funk be, and he is hereby, appointed to said office.

Section 2. That said appointee serve in the unexpired term occasioned by said vacancy to May 1, 2017, or until his successor is elected and qualified if subsequent to said date.

PRESENTED and ADOPTED this 21st day of September 2015.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

Public Works

DATE: 9/14/2015

MEMO: 2015-38

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Amended Ordinance Prohibiting the Use of Groundwater, Clark Oil and Refining, 1251 North Hill Avenue The Council Memo is attached.

COPY: Fehr Graham Engineering & Environmental

ATTACHMENTS:

Description	Type
▣ Council Memorandum No. 2015-38	Cover Memo
▣ Amended Ground Water Ordinance	Ordinance
▣ Exhibit A	Backup Material
▣ Exhibit B with Revisions	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:56 AM

**Public Works Memorandum
NO. 2015-38**

DATE: September 14, 2015

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Timothy Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Amended Ordinance Prohibiting the Use of Groundwater
Clark Oil and Refining, 1251 North Hill Avenue

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached amended Ground Water Ordinance prohibiting the use of groundwater as a potable water supply for the former Clark Oil & Refining business site located at 1251 North Hill Avenue. This is a portion of the property containing the new County Market at Grand and Oakland Avenues.

PRIOR COUNCIL ACTION:

April 6, 2015 – The City Council authorized Ordinance 2015-12 to address ground water contamination for the former Clark Oil site located at 1251 North Hill Avenue.

Prior Council Action on Ground Water Ordinances:

Since 2002, the City Council has authorized 20 ground water ordinances at various locations in the City.

BACKGROUND:

Amended Ground Water Ordinance:

On April 6, 2015, the City Council authorized a ground water ordinance at the request of Fehr Graham Engineering & Environmental, who represents the owner of the former Clark Oil station located at 1251 North Hill Avenue regarding their remediation efforts resulting from chemicals that have infiltrated into the ground from leaking petroleum tanks at the site for many years. Once a ground water ordinance is approved by the City, the property owner submits it to the Illinois Environmental Protection Agency (IEPA) for final approval. The IEPA rejected the proposed ordinance due to concern that the boundary needed to follow whole property lines whereas Fehr Graham initially submitted their boundary splitting some properties. The ordinance remains the same but Exhibits A and B have been modified.

The Purpose of Ground Water Ordinances:

A Ground Water Ordinance is a tool used by the Illinois Environmental Protection Agency (IEPA) to remediate properties where soil and ground water under the site have been contaminated by chemicals. The ordinance prohibits the use of groundwater as a potable water supply for the area identified on Exhibit A as having the maximum potential for ground water contamination from petroleum that was released from the site over the years.

The major benefit of a ground water ordinance is that it serves to keep contaminated water isolated underground and not allow it to be used for human consumption. The ground water use prohibition area is served by the City's public water supply so the prohibition will not create a hardship for area residents or businesses.

Water well information is normally gathered through the use of the Source Water Assessment Program (SWAP) database. This database is maintained by the Illinois Environmental Protection Agency (IEPA) and is a compilation of data from the Illinois State Geologic Survey, the Illinois State Water Survey, the Illinois Department of Public Health, and the IEPA. The water well survey of the area was completed using the IEPA's SWAP database. The database shows no wells existing within the proposed ground water ordinance area. City water serves the area so future wells will not be needed.

The City maintains the location of ground water use restriction areas on its geographic information system (GIS). This information is shared with the Macon County Health Department which is the agency in the County that permits well installation. Frequently asked questions are attached hereto as Appendix A for the information of the City Council.

SCHEDULE: The revised ordinance will take effect upon the signature of the Mayor.

BUDGET AND STAFFING IMPLICATIONS: Budget and staff time is negligible for this action.

POTENTIAL OBJECTION: There are no known objections to this ordinance.

INPUT FROM OTHER SOURCES: Fehr Graham Engineering & Environmental

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item. This memorandum was prepared by Matthew C. Newell, P.E., City Engineer

Attach: 3

Cc: Fehr Graham Engineering & Environmental

Appendix A
Frequently Asked Questions
About
Tiered Approach to Corrective Action Objectives (TACO)
-
Ground Water Ordinances
(Revised July 30, 2013)

Background: The soil under many existing and former service stations is often contaminated with gasoline or the various chemical components of gasoline. The original source of the soil contamination may be from leaking underground storage tanks or from spills that may have occurred over time. Contamination may have spread into the soil under other properties including adjacent highways or streets. The Illinois Pollution Control Board has established rules for correcting or managing the soil contamination both on the service station site and on the adjacent public streets. These rules often result the implementation of a Ground Water Ordinance along with other options.

1. What is a TACO Agreement?

A Tiered Approach to Corrective Action Objectives or “TACO” is a method used by the Illinois Environmental Protection Agency (IEPA) for developing remediation objectives for contaminated soil and groundwater resulting from leaking underground storage tanks. These remediation objectives generally take the form of Highway Authority Agreements or Ground Water Ordinances. They protect human health and take into account site conditions and land use. Remediation objectives generated by TACO agreements are risk-based and site-specific.

2. Does the City currently enter into Highway Authority Agreements?

Over the past several years, the IEPA has modified the required language in its Highway Authority Agreements. A major change was to increase the City’s responsibility and liability over contamination that may enter its right of way from adjacent properties. Although supplemental agreements may be enacted to place requirements on the owner of the contaminated property, through the Highway Authority Agreement as currently written, the IEPA may still require the City to bear the ultimate liability for contamination in its right of way. At this time, City staff is recommending against entering into Highway Authority Agreements.

3. How can TACO help property owners?

Previously, the IEPA used conservative "one-size-fits-all" remediation objectives at nearly every site. Baseline remediation objectives still exist, but other practical options also protective of human health have been added. TACO agreements provide flexibility to site owners and operators in developing site-specific remediation objectives. It's now the site owners and operators who decide how best to manage their sites within TACO guidelines. However, this determination of site-specific remediation objectives is subject to IEPA approval and also the approval of the owners of any affected properties.

4. What is the City's Obligation under a Ground Water Ordinance?

In order to protect public health, the City must prohibit new drinking water wells from tapping into groundwater within an area determined by the IEPA following an in depth ground water review by an engineer. Normally the IEPA's rules do not require existing wells to be closed unless they have become contaminated. Since the City has a public water supply, this prohibition is not usually a hardship.

5. What benefit does the City of Decatur gain by enacting a Ground Water Ordinance?

1. Public health is protected by prohibiting the use of ground water from contaminated sites.
2. Redevelopment of "brownfield" sites is facilitated, thereby returning them to productive use.
3. By exercising choices provided by TACO rules, site owners and operators may reduce remediation costs, return more sites to productive use, hasten property redevelopment, and still fully comply with environmental laws and regulations.

6. Can the City establish rules more strict than those imposed by the IEPA?

The City is generally able to establish rules that are equal to or greater than those established by the IEPA. The legality of additional rules will likely vary depending on the desired measure and should in each circumstance be addressed by the Corporation Counsel. The Ground Water Ordinance used by the City is a "typical" document required by the IEPA. The City is able to add conditions and requirements through separate agreements such as removal of some or all contaminated soil, the payment of fees, liability indemnification, etc.

7. Is the owner of the contamination source obligated to address the contamination issue?

Yes, the IEPA requires all contamination sources be addressed and remediated in some fashion. Remediation options range from the total removal of the contaminated material to isolating it or to requiring no action at all. The IEPA requires that the issue be addressed and resolved before any development or redevelopment of the property. Until the IEPA signs off on the remediation plan proposed by a property owner, the property is essentially in limbo and of no realistic value.

8. Can the City force the owners of a contamination source to clean up the right of way and remove all contaminated soil?

The owner of a leaking underground gas tank or other contamination source is obligated by the IEPA to remediate the contamination which can include removal. In the past it has been successfully argued that removal of contaminated material from the right of way is impractical. It may require a significant amount of legal effort and cost to force the removal of all contaminated material from the right of way due to the significant costs involved. The courts would likely make the ultimate determination as to whether it is practical or not to complete such a removal effort.

9. If the City can require the owner of a contamination source to clean it up, why not do so and clean up the right of way?

There are several reasons not to force the removal of all contamination from the City's right of way:

1. In some cases, the contamination may not have actually encroached into the right of way but it may be projected by a computer model to be “likely” to enter the right of way by ground water migration in the coming years.
2. The IEPA has determined that in many cases, contaminated soils are sufficiently isolated within the right of way that they do not pose a significant threat to human health or the environment which renders full removal unnecessary.
3. In the past, removal of contaminated soil from the right of way has been considered to be impractical. It may require significant legal expense to force removal.
4. Removing contaminated soil from the right of way can be a great expense to the owner of the contamination source and the Leaking Underground Storage Tank Fund (LUST), a significant disruption to the public with the removal of potentially vast amounts of roadway and associated utilities. There is the potential of great expense for relatively little gain.

10. What are the penalties for future occurrences?

Generally, the IEPA levies no penalties if the spill is cleaned up. If a timely cleanup does not occur the penalties can be stiff with fines of up to \$10,000 per day since the violation began.

11. How is a ground water ordinance enforced? How do property owners know that they cannot drill potable water wells areas covered by a Ground Water Ordinance?

Enforcement is a difficult issue and one that the IEPA does not directly address. With the vast majority of Decatur being served by its municipal water system, potable water wells are not common in the City although they are present at various locations. The City is not involved with licensing or permitting potable water well installation.

The Macon County Health Department authorizes all potable water wells that are installed in Macon County. Section I of the Macon County Water Well Permit and Water Supply Ordinance states:

“In those locations where a public water supply is reasonably available, that supply shall be the sole source of water for drinking and culinary purposes.”

The Health Department will contact the City with any requests for potable water wells within City limits; such requests are very rare due to the availability of the City’s public water supply. The City shows the Ground Water Ordinance areas on its Geographic Information System (GIS) in order to identify and track the areas.

The Health Department is concerned that wells are occasionally installed without proper permits. The City’s Ground Water Use Ordinance specifies a \$500 per violation fine for any potable water wells drilled in a prohibited area. As the number of Ground Water Ordinances enacted by the City increases it becomes increasingly desirable, from an enforcement standpoint, to enact an ordinance prohibiting any new potable water wells within the City limits. This is a topic for further review.

12. Is the contamination source removed? How much of the contaminated soil is removed?

The starting point of a remediation process is the removal of the source of contamination. The source is not always a leaking storage tank but may include leaking pipes or an accumulation of spills over time.

When a spill or a leak occurs, the soil around the leak becomes saturated with gasoline or oil. This is called the “soil saturation limit” when the soil is not simply damp with gasoline but is suspended in the liquid similar to a very wet mud. The saturated area is a source of contamination that is normally removed along with the leaking tank or as part of the cleanup process. The area that is not saturated but does have some of the gas absorbed into it is normally allowed to remain with a barrier placed over it to keep it from coming into contact with people. This barrier may be pavement, a Ground Water Ordinance, a Highway Authority Agreement or some other form of remediation.

13. Why doesn't the City implement a City-wide ground water use ordinance?

In the past, the City has explored implementing a city-wide ground water use ordinance. At the time, concerns were raised regarding areas in the City that are not served by City water. A city-wide ground water use ordinance would prohibit new drinking water wells from tapping into groundwater anywhere within the City limits. There are numerous locations within the corporate limits that are not served by City water. A ground water use ordinance would not require existing wells to be closed unless they have become contaminated but if problems arose with the well or it becomes dry, a new well could not be installed within the city limits. It was determined that a sizeable number of City properties without close access to City water would be adversely affected and it was therefore determined not to proceed with the city-wide ordinance.

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE
- ORDINANCE 2015-12 –
CLARK OIL AND REFINING
1251 NORTH HILL AVENUE**

BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That Ordinance 2015-12, Prohibiting the Use of Groundwater as a potable water supply, Clark Oil and Refining, 1251 North Hill Avenue, of the City Code of the City of Decatur, Illinois, be, and the same is hereby modified and amended so that said Ordinance as so modified and amended shall provide, as set forth in Exhibit A attached hereto, and hereby made a part hereof.

Section 2. That the City Clerk be, and she is hereby, authorized and directed to cause the provisions hereof to be appropriately set out in the City Code and to cause the same to be published in pamphlet form according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of September,
2015.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

PUBLISHED this _____ day of _____, 2015.

DEBRA G. BRIGHT, CITY CLERK

EXHIBIT A

Revised: August 12, 2015

Remediation Site Legal Description Decatur, Illinois

Part of Section 9, Township 16 North, Range 2 East of the Third Principal Meridian, located in the City of Decatur, County of Macon and State of Illinois, bounded and described as follows; Beginning at the intersection with the centerline of Illinois Highway 48 and the centerline of West Center Street, as both are now laid out and used, thence South along the centerline of said Illinois Highway 48 to the intersection with the centerline of said Illinois Highway 48 and the centerline of North Oakland Avenue; thence South along the centerline of said North Oakland Avenue to the Easterly extension of the South line of West Leafland Avenue; thence West, along said Easterly extension and along the South line of said West Leafland Avenue to the centerline of North Wilder Avenue; thence North along the centerline of said North Wilder Avenue to the centerline of said West Leafland Avenue; thence West along the centerline of said West Leafland Avenue to the centerline of North Fairview Avenue; thence North along the centerline of said North Fairview Avenue to the Westerly extension of the North line of Lot 96 as designated upon Pritchett's Subdivision; thence Easterly along said line and along the North line of said Lot 96 to the Northeast corner thereof; thence North along the West line of Lot 88 in said Pritchett's Subdivision to the Northwest corner of said Lot 88; thence East along the North line of said Lot 88 to the Northeast corner thereof; thence South along the East line of said Lot 88 to the Westerly extension of the North line of Lot 64 in said Pritchett's Subdivision; thence East along said line and along the North line of said Lot 64 and along the North line of Lot 57 in said Pritchett's Subdivision to the Northeast corner of said Lot 57; thence South along the East line of said Lot 57 to the Westerly extension of the North line of Lot J in said Pritchett's subdivision; thence East along said line and along the North line of said Lot J to the Northeast corner thereof; thence North along the West line of Lot H in said Pritchett's Subdivision to the Northwest corner of said Lot H; thence East along the North line of said Lot H to the Northeast corner thereof; thence South along the East line of said Lot H, to the Westerly extension of the South line of Lot E in said Pritchett's Subdivision; thence East along said line and along the South line of said Lot E and along the South line of Lot B in said Pritchett's Subdivision, to the Southeast corner of said Lot B; thence on a direct line to the point of beginning being the intersection of the centerline of Illinois Highway 48 and the centerline of West Center Street; situated in the City of Decatur, the County of Macon and the State of Illinois.

EXHIBIT A

Parcels

Parcel ID No.	PIN	PARCEL ADDRESS	Parcel ID No.	PIN	PARCEL ADDRESS
1	12-09-280-007	1412 N FAIRVIEW AVE DECATUR, IL 62526	28	12-09-284-004	1270 W GRAND AVE DECATUR, IL 62522
2	12-09-280-017	1417 N WILSON AVE DECATUR, IL 62526	29	12-09-284-003	1290 W GRAND AVE DECATUR, IL 62522
3	12-09-280-008	1408 N FAIRVIEW AVE DECATUR, IL 62526	30	12-09-426-001	1260 N FAIRVIEW AVE DECATUR, IL 62522
4	12-09-280-018	1415 N WILSON AVE DECATUR, IL 62526	31	12-09-426-002	1285 W GRAND AVE DECATUR, IL 62522
5	12-09-280-009	1406 N FAIRVIEW AVE DECATUR, IL 62526	32	12-09-426-003	1275 W GRAND AVE DECATUR, IL 62522
6	12-09-280-019	1409 N WILSON AVE DECATUR, IL 62526	33	12-09-426-004	1265 W GRAND AVE DECATUR, IL 62522
7	12-09-280-010	1404 N FAIRVIEW AVE DECATUR, IL 62526	34	12-09-426-005	1255 W GRAND AVE DECATUR, IL 62522
8	12-09-280-020	1405 N WILSON AVE DECATUR, IL 62526	35	12-09-426-006	1242 N FAIRVIEW AVE DECATUR, IL 62522
9	12-09-281-007	1414 N WILSON AVE DECATUR, IL 62526	36	12-09-426-011	1255 N WILDER AVE DECATUR, IL 62522
10	12-09-281-017	1401 N UNIVERSITY AVE DECATUR, IL 62526	37	12-09-426-012	1245 N WILDER AVE DECATUR, IL 62522
11	12-09-281-008	1412 N WILSON AVE DECATUR, IL 62526	38	12-09-426-007	1228 N FAIRVIEW AVE DECATUR, IL 62522
12	12-09-281-018	1399 N UNIVERSITY AVE DECATUR, IL 62526	39	12-09-426-013	1235 N WILDER AVE DECATUR, IL 62522
13	12-09-281-009	(no assigned address) DECATUR, IL 62526	40	12-09-426-009	1216 N FAIRVIEW AVE DECATUR, IL 62522
14	12-09-281-019	1381 N UNIVERSITY AVE DECATUR, IL 62526	41	12-09-426-014	1225 N WILDER AVE DECATUR, IL 62522
15	12-09-281-010	1400 N WILSON AVE DECATUR, IL 62526	42	12-09-426-015	1215 N WILDER AVE DECATUR, IL 62522
16	12-09-281-020	1373 N UNIVERSITY AVE DECATUR, IL 62526	43	12-09-426-010	1208 N FAIRVIEW AVE DECATUR, IL 62522
17	12-09-282-008	1404 N UNIVERSITY AVE DECATUR, IL 62526	44	12-09-426-016	1205 N WILDER AVE DECATUR, IL 62522
18	12-09-282-016	1401 N ELLEN AVE DECATUR, IL 62526	45	12-09-427-001	1245 W GRAND AVE DECATUR, IL 62522
19	12-09-282-009	1386 N UNIVERSITY AVE DECATUR, IL 62526	46	12-09-427-002	1235 W GRAND AVE DECATUR, IL 62522
20	12-09-284-013	1355 N ROUTE 48 DECATUR, IL 62526	47	12-09-427-003	1225 W GRAND AVE DECATUR, IL 62522
21	12-09-284-014	1355 N ROUTE 48 DECATUR, IL 62526	48	12-09-427-004	1221 W GRAND AVE DECATUR, IL 62522
22	12-09-285-001	1321 N OAKLAND AVE DECATUR, IL 62526	49	12-09-427-005	1211 W GRAND AVE DECATUR, IL 62522
23	12-09-284-010	1311 N STATE RT 48 DECATUR, IL 62522	50	12-09-427-006	1289 N UNIVERSITY AVE DECATUR, IL 62522
24	12-09-284-009	1311 N STATE RT 48 DECATUR, IL 62522	51	12-09-427-007	1215 N STATE ROUTE 48 DECATUR, IL 62522
25	12-09-284-012	1222 W GRAND AVE DECATUR, IL 62526	52	12-09-432-001	1155/1157 N STATE ROUTE 48 DECATUR, IL 62526
26	12-09-284-001	1390 N FAIRVIEW AVE DECATUR, IL 62526	53	12-09-428-001	1185 W GRAND AVE DECATUR, IL 62522
27	12-09-284-011	1224 W GRAND AVE DECATUR, IL 62526	54	12-09-430-012	1175 W GRAND DECATUR, IL 62522

Right of Ways

The West half of Illinois Highway 48 from the centerline of West Center Street to the centerline of North Oakland Avenue and all of Illinois Highway 48 from the centerline of North Oakland Avenue to the South line of West Leafland Avenue.

The West half of North Oakland Avenue from the Easterly line of Illinois Highway 48 to the South line of West Leafland Avenue.

All of West Grand Avenue from the centerline of North Oakland Avenue to the centerline of North Fairview Avenue.

All of West Leafland Avenue from the centerline of North Oakland Avenue to the centerline of North Wilder Avenue and the North half of West Leafland Avenue from the centerline of Wilder Avenue to the centerline of North Fairview Avenue.

All of North University Avenue from the South line of West Grand Avenue to the South line of West Leafland Avenue.

All of North Wilder Avenue from the South line of West Grand Avenue to the centerline of West Leafland Avenue.

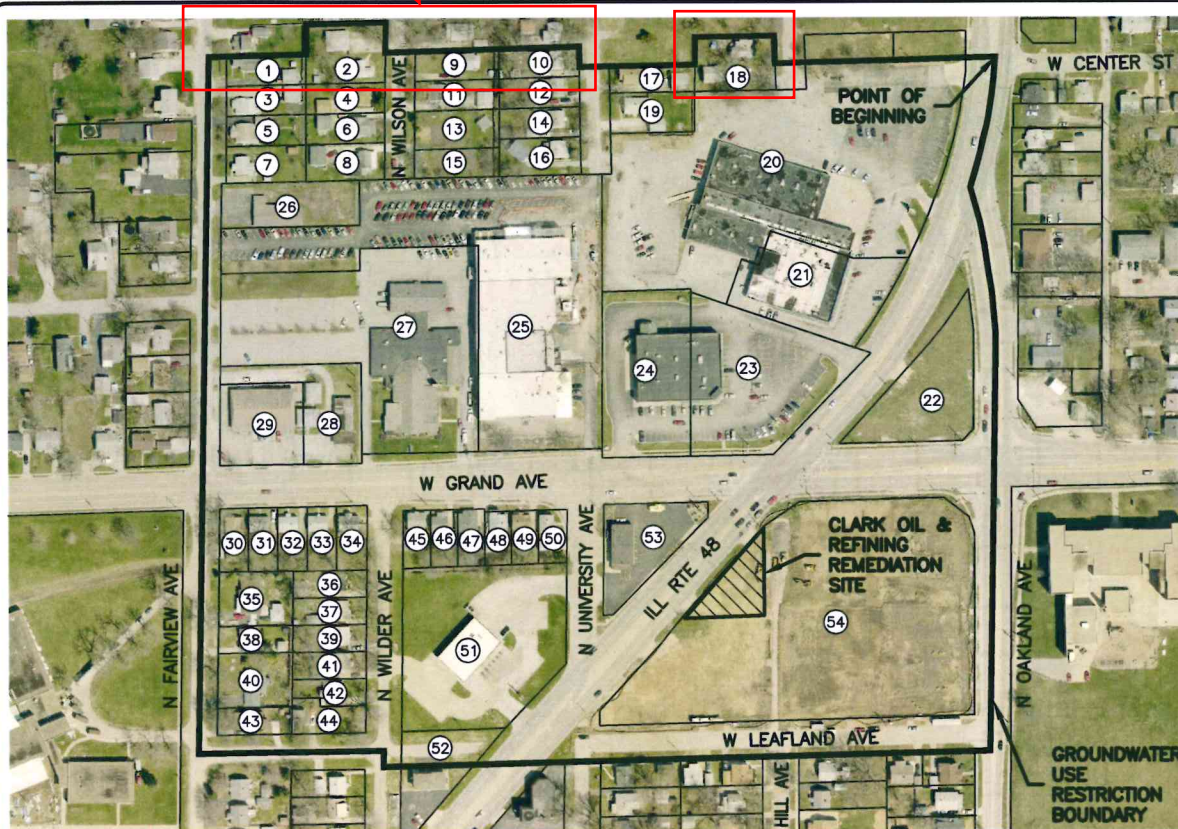
The East half of North Fairview Avenue from the centerline of West Leafland Avenue to the Westerly extension of the centerline of West Center Street.

All of North Wilson Avenue from the Westerly extension of the centerline of West Center Street to the South line of said Pritchetts Subdivision.

All of North University Avenue from the Westerly extension of the centerline of West Center Street to the Easterly extension of the South line of Lot 60 of Pritchetts Subdivision.

All of Ellen Avenue from the Westerly extension of the centerline of West Center Street to the Easterly extension of the South line of Lot 1 of Pritchetts Subdivision.

Property boundaries
changed to encompass
full properties



LEGEND

PARCEL ID NUMBER.
(SEE EXHIBIT A)



200 0 200 FEET
GRAPHIC SCALE IN FEET

Revisions to the map are as shown

EXHIBIT B GROUNDWATER USE RESTRICTION ORDINANCE MAP CLARK OIL & REFINING 1251 N. HILL AVENUE DECATUR, ILLINOIS 62522

08/14/15

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS
IOWA
WISCONSIN

ILLINOIS DESIGN FIRM NO. 184-003025
© 2014 FEHR GRAHAM

Public Works

DATE: 9/11/2015

MEMO: 2015-37

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract for 2015 Storm Drainage Improvement Project, City Project 2015-30 Council Memo 2015-37 is added as an attachment.

SUMMARY RECOMMENDATION: Please see attached explanatory memorandum.

COPY:

Kinney Contractors, Inc.
Otto Baum Company, Inc.

ATTACHMENTS:

Description	Type
▣ Council Memorandum No. 2015-37	Cover Memo
▣ Resolution Accepting Bid & Authorizing Contract Kinney Contractors	Resolution Letter
▣ Council bid Tab CP 2015-30	Backup Material
▣ Location Maps 1 - 5 CP2015-30	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:58 AM

Public Works Memorandum
NO. 2015-37

DATE: September 11, 2015

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract for
2015 Storm Drainage Improvement Project,
City Project 2015-30

SUMMARY RECOMMENDATION:

It is recommended by staff that the City Council approve the attached resolution accepting the bid and awarding the contract for the 2015 Storm Drainage Improvement Project, City Project 2015-30, to Kinney Contractors, Inc., (Kinney), as the lowest responsive and responsible bidder in the amount of \$71,132, and that the Mayor be authorized to execute the contract, and the City Clerk to attest.

PRIOR COUNCIL ACTIONS:

December 1, 2014 - The City Council approved the Fiscal Year 2015 Capital Improvements Plan, which included an allocation of funds for this project.

BACKGROUND:

Storm Sewer Priorities

The 2009 Stormwater Master Plan addresses three main topics:

1. Stormwater Problem Area Prioritization
2. Regulation, Standards, and Policies
3. Stormwater Expenditures and Funding Mechanisms

In April, 2014, the City Council approved the creation of a Stormwater Utility to provide a dedicated funding source to improve known drainage problems and to improve maintenance on existing stormwater facilities. The 2015 Storm Drainage Improvement Project will primarily address item 1 above by targeting ongoing drainage problems and those that have been identified as priorities over the past several months or years.

Project Description

The 2015 Storm Drainage Improvement Project will work to resolve various storm drainage concerns that the City has been monitoring for the past several years and some that have come to light in recent months. The 2015 Storm Drainage Improvement Project includes the following items. (See attached location maps):

1. Repair a deteriorated inlet and erosion around storm drainage structures located on North Taylor Road.
2. Repair a collapsed storm drain pipe and reconstruct three storm drainage inlets on Phillips Drive.
3. Repair damage to the street and improve storm drainage on Robinson Avenue.
4. Repair leaking storm sewers and a pavement collapse on McKinley Avenue, north of Decatur Memorial Hospital. A sink hole near leaking storm sewers has undermined and damaged a section of concrete pavement.
5. Replace 78 feet of failed storm sewer pipe on the far west end of Corman Court.

Public Letting Results

The project specifications were prepared by the Public Works Department. The project was advertised Wednesday, August 26, 2015, and bids were opened on Thursday, September 10, 2015. The results from the letting are as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Compared to Engineer's Est. Over/Under</u>
Kinney Contractors, Inc.	\$71,132.00	2.51%
Otto Baum Company, Inc.	\$91,201.40	31.43%
Hutchens Bulldozing, inc.	No Bid	-----
Barr & Robison Sewer & Excavating	No Bid	-----
Petersburg Plumbing & Excavating	No Bid	-----
Engineer's Estimate	\$69,393.00	-----

Five contractors took out bid packages and two contractors submitted a bid proposal for the 2015 Storm Drainage Improvement Project. Kinney Contractors, Inc. provided the lowest responsive and responsible bid at 2.51% above the Engineer's Estimate. The bids were higher than the engineer's estimate largely due to the variety of smaller work items at various locations.

Kinney has successfully completed several projects for the City and adheres to the prevailing wage rate requirements of the State of Illinois. Staff recommends that the City Council approve a contract with Kinney Contractors, Inc. to perform the 2015 Storm Drainage Improvement Project.

Contractors for City Projects shall comply with City Code Chapter 28, Article 10, "Minority Participation Goals for Public Works Contracts."

Contractors for City projects shall make a good faith effort to comply with the following minimum goals:

1. Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available; and,
2. Eighteen (18) percent of the total hours worked should be performed by minority workers.

Subcontracting is not required for a City project. Kinney does not intend to use subcontractors for this project.

SCHEDULE:

Work on this project will begin in October and is to be completed by the end of November.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding for this project is allocated in the Stormwater Fund which is supported by stormwater utility fees. The total project cost is \$71,132.

Staff Impact: The Capital Improvement Plan has allocated staff time for this project. The project will begin in October and will be completed by the end of November.

POTENTIAL OBJECTION: There are no known objections to this resolution.

INPUT FROM OTHER SOURCES: None

STAFF REFERENCE: Richard Marley, Public Works Director, Matthew Newell, City Engineer and Troy Hall, Civil Engineer I. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

This memorandum was prepared by Troy Hall, Civil Engineer I and reviewed by Matt Newell, P.E., City Engineer.

Attach: 3

cc: Kinney Contractors, Inc.
Otto Baum Company, Inc.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
KINNEY CONTRACTORS, INC., FOR
2015 STORM DRAINAGE IMPROVEMENTS PROJECT
CITY PROJECT 2015-30**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for City Project 2015-30, 2015 Storm Drainage Improvements Project, and presented to the Council herewith, be received and placed on file.

Section 2. That the bid of Kinney Contractors, Inc., in the amount of \$71,132 be, and it is hereby, accepted and a contract awarded, accordingly.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Kinney Contractors, Inc., for said plan, for their bid price of \$71,132.

PRESENTED and ADOPTED this 21st day of September, 2015.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

Project Name: 2015 Storm Drainage Improvements Project Project Number: 2015-30 Bid Date: Thursday, September 10, 2015 Time: 10:00 A.M. Fund: Storm Water Capital Projects Organization Code: 78487806 Object Code: 489040				Engineer's Estimate City Engineering Division		Kinney Contractors, Inc. 19342 E Frontage Rd Raymond, IL 62560 Ph.: 217-229-3322 Fax: 217-229-3609 William L. Kinney, Pres. Kinney@roadbuilder.net		Otto Baum Co., Inc. 1788 Hubbard Ave Decatur, IL 62526 Ph.: 217-876-1000 Fax: 217-876-1014 Terry Baum, Pres. Donald K. Allen, Sec. donallen@ottobaum.com	
Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
20800150	TRENCH BACKFILL	44	TON	\$40.00	\$1,760.00	\$55.00	\$2,420.00	\$40.25	\$1,771.00
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	10	SQ YD	\$50.00	\$500.00	\$70.00	\$700.00	\$184.00	\$1,840.00
44000100	PAVEMENT REMOVAL	20	SQ YD	\$20.00	\$400.00	\$30.00	\$600.00	\$20.70	\$414.00
44000200	DRIVEWAY PAVEMENT REMOVAL	10	SQ YD	\$20.00	\$200.00	\$20.00	\$200.00	\$28.75	\$287.50
44000500	COMBINATION CURB & GUTTER REMOVAL	65	FOOT	\$12.00	\$780.00	\$15.00	\$975.00	\$11.50	\$747.50
44200978	CLASS B PATCHES, 10 INCH	65	SQ YD	\$200.00	\$13,000.00	\$165.00	\$10,725.00	\$281.75	\$18,313.75
44201299	DOWEL BARS 1 1/2 INCH	26	EACH	\$14.00	\$364.00	\$25.00	\$650.00	\$25.30	\$657.80
44201701	CLASS D PATCHES, 5 INCH	30	SQ YD	\$100.00	\$3,000.00	\$135.00	\$4,050.00	\$94.79	\$2,843.70
44201737	CLASS D PATCHES, 8 INCH	11	SQ YD	\$110.00	\$1,210.00	\$150.00	\$1,650.00	\$118.55	\$1,304.05
44213200	SAW CUTS	535	FOOT	\$7.00	\$3,745.00	\$4.00	\$2,140.00	\$8.05	\$4,306.75
44213208	TIE BARS 1 1/4 INCH	52	EACH	\$14.00	\$728.00	\$16.00	\$832.00	\$28.75	\$1,495.00
59300100	CONTROLLED LOW-STRENGTH MATERIAL	11	CU YD	\$92.00	\$1,012.00	\$165.00	\$1,815.00	\$79.35	\$872.85
60236200	INLETS, TYPE A , TYPE 3 FRAME & GRATE	1	EACH	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,012.50	\$2,012.50
60240220	INLETS, TYPE A, REUSE EXSTING GRATE	1	EACH	\$1,000.00	\$1,000.00	\$1,800.00	\$1,800.00	\$488.75	\$488.75
60240395	INLETS, TYPE B, REUSE EXSTING GRATE	2	EACH	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$1,150.00	\$2,300.00
60260100	INLETS TO BE ADJUSTED WITH EXISTING FRAME AND GRATE	1	EACH	\$235.00	\$235.00	\$500.00	\$500.00	\$172.50	\$172.50
60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	140	FOOT	\$60.00	\$8,400.00	\$49.00	\$6,860.00	\$80.50	\$11,270.00
60604400	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.18	50	FOOT	\$60.00	\$3,000.00	\$52.00	\$2,600.00	\$86.25	\$4,312.50
550A0030	STORM SEWER, CLASS A, TYPE 1, 8 INCH	50	FOOT	\$28.00	\$1,400.00	\$55.00	\$2,750.00	\$46.00	\$2,300.00
X2110160	LANDSCAPE RESTORATION-NORTH TAYLOR	1	L SUM	\$300.00	\$300.00	\$2,000.00	\$2,000.00	\$4,600.00	\$4,600.00
X4400170	INLET DRAINAGE APRON REMOVE AND REPLACE-89 PHILLIPS DRIVE	1	L SUM	\$2,200.00	\$2,200.00	\$3,000.00	\$3,000.00	\$2,070.00	\$2,070.00

Project Name: 2015 Storm Drainage Improvements Project Project Number: 2015-30 Bid Date: Thursday, September 10, 2015 Time: 10:00 A.M. Fund: Storm Water Capital Projects Organization Code: 78487806 Object Code: 489040				Engineer's Estimate City Engineering Division		Kinney Contractors, Inc. 19342 E Frontage Rd Raymond, IL 62560 Ph.: 217-229-3322 Fax: 217-229-3609 William L. Kinney, Pres. Kinney@roadbuilder.net		Otto Baum Co., Inc. 1788 Hubbard Ave Decatur, IL 62526 Ph.: 217-876-1000 Fax: 217-876-1014 Terry Baum, Pres. Donald K. Allen, Sec. donallen@ottobaum.com	
Item Number	Pay Item	QTY	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
X4400170	INLET DRAINAGE APRON REMOVE AND REPLACE-94 PHILLIPS DRIVE	1	L SUM	\$2,200.00	\$2,200.00	\$3,000.00	\$3,000.00	\$2,070.00	\$2,070.00
X4400170	INLET DRAINAGE APRON REMOVE AND REPLACE-115 PHILLIPS DRIVE	1	L SUM	\$2,200.00	\$2,200.00	\$4,000.00	\$4,000.00	\$2,070.00	\$2,070.00
X550A005	STORM SEWER, PIPE PROVIDED, WITH TRENCH BACKFILL	55	FOOT	\$90.00	\$4,950.00	\$80.00	\$4,400.00	\$57.50	\$3,162.50
X550A006	STORM SEWER, PIPE PROVIDED, BACKFILL WITH EXISTING MATERIAL	23	FOOT	\$133.00	\$3,059.00	\$55.00	\$1,265.00	\$281.25	\$6,468.75
Z0009000	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS, AND EXTRA WORK	1	EACH	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Z0054500	ROCK FILL (SPECIAL)	10	TON	\$65.00	\$650.00	\$60.00	\$600.00	\$287.50	\$2,875.00
Z5510602	RESET EXISTING STORM SEWER PIPE-89 PHILLIPS DRIVE	1	L SUM	\$2,600.00	\$2,600.00	\$600.00	\$600.00	\$5,175.00	\$5,175.00
	TOTAL BIDS (AS CORRECTED)				\$69,393.00		\$71,132.00		\$91,201.40
	Percent Over Under ENGINEER'S ESTIMATE						2.51%		31.43%

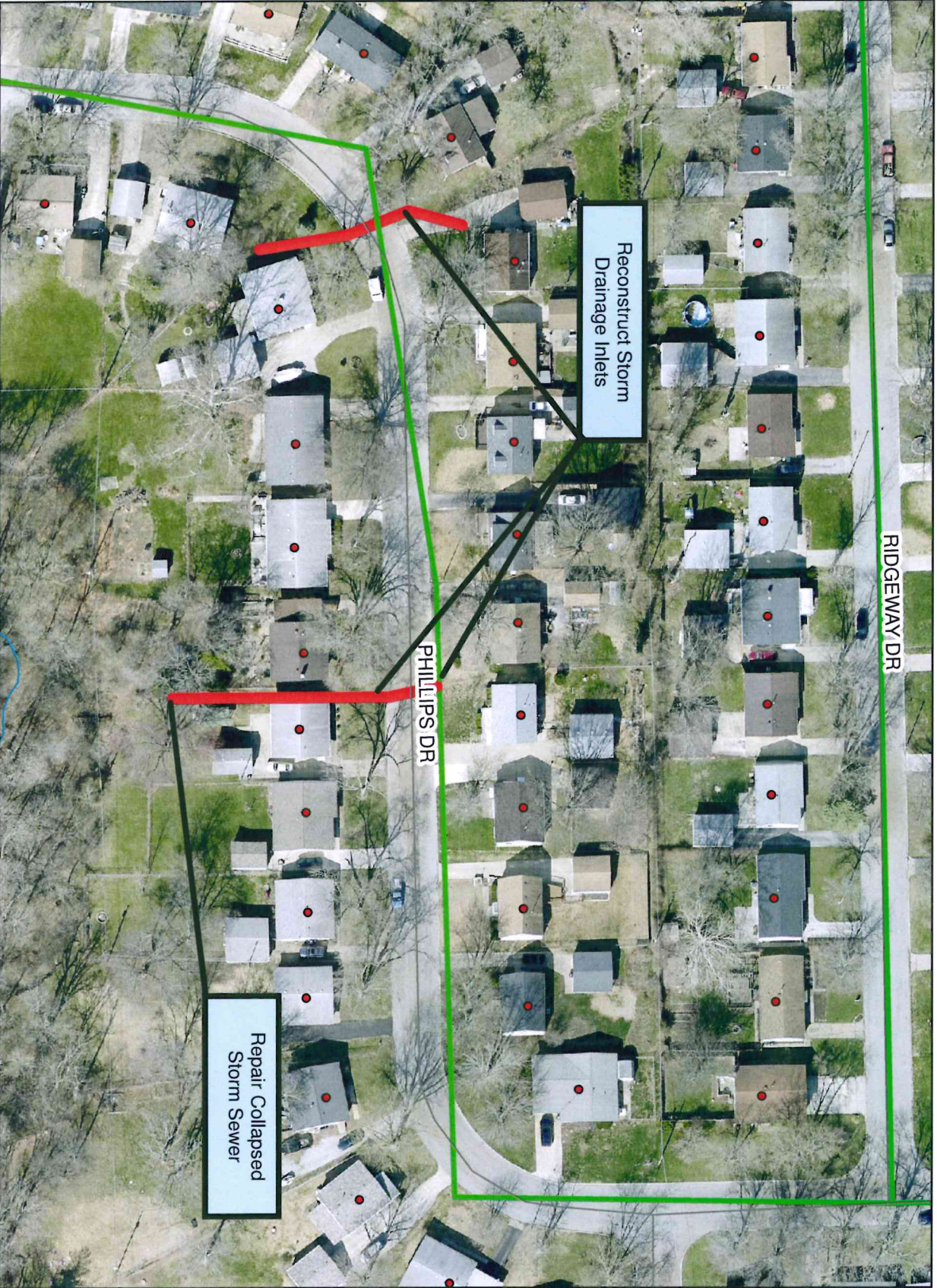

Matthew C. Newell, P.E., City Engineer

9-10-15
Date

2015-30 STORM DRAINAGE IMPROVEMENT PROJECT
LOCATION #1 - NORTH TAYLOR ROAD



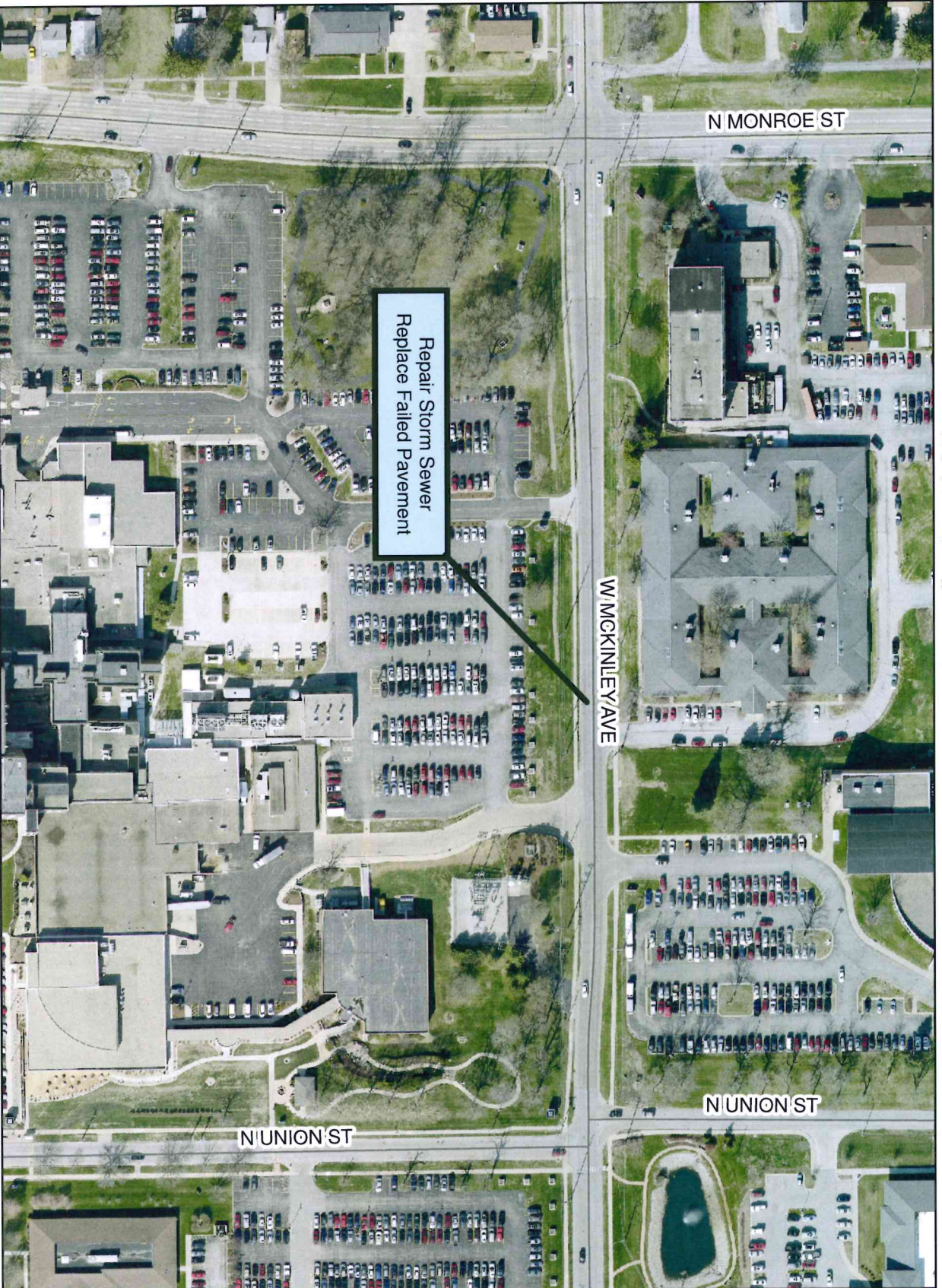
2015-30 STORM DRAINAGE IMPROVEMENT PROJECT
LOCATION #2 - PHILLIPS DRIVE



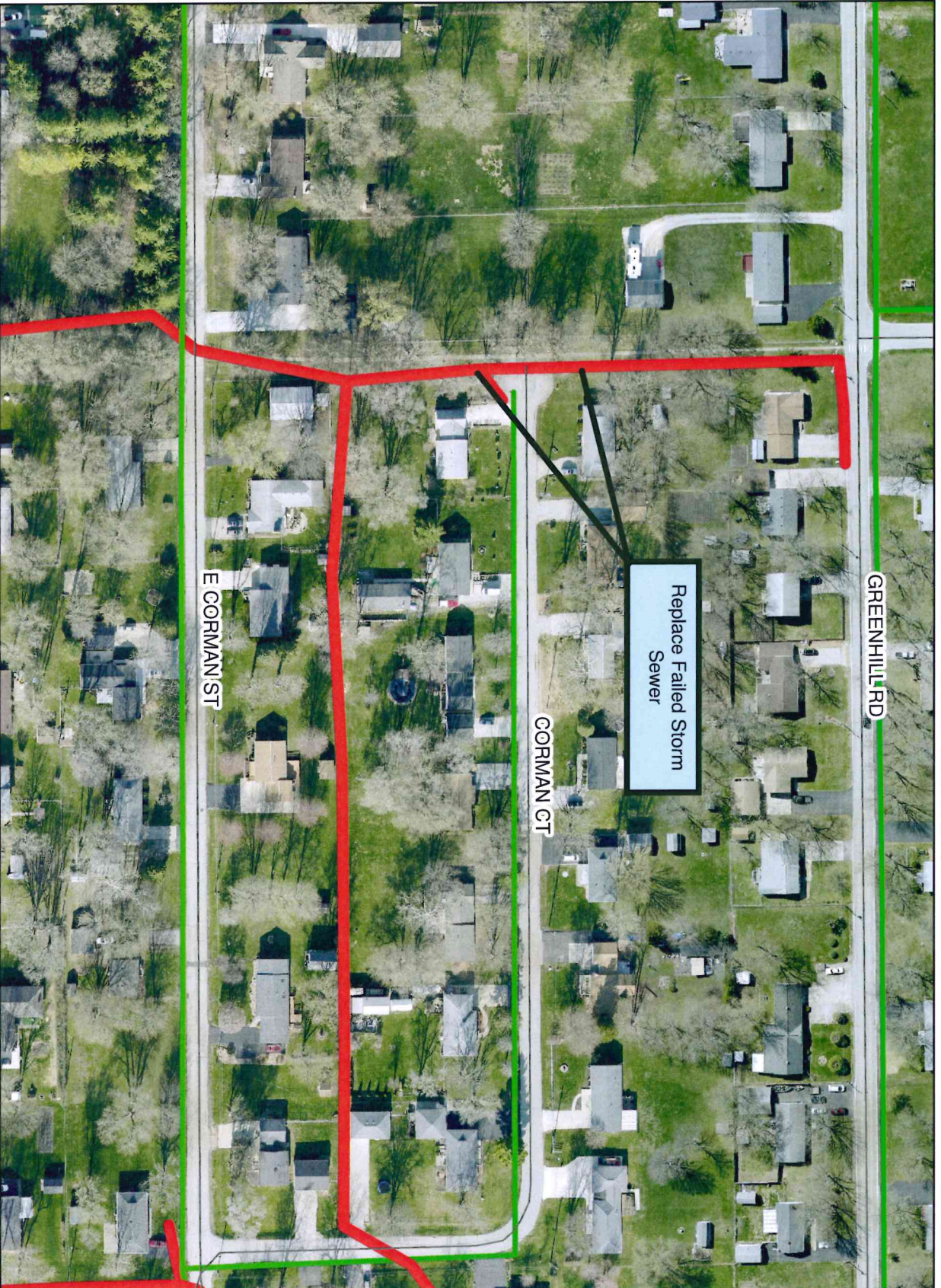
**2015-30 STORM DRAINAGE IMPROVEMENT PROJECT
LOCATION #3 - ROBINSON AVENUE**



**2015-30 STORM DRAINAGE IMPROVEMENT PROJECT
LOCATION #4 - MCKINLEY AVENUE**



**2015-30 STORM DRAINAGE IMPROVEMENT PROJECT
LOCATION #5 - CORMAN COURT**



Public Works

DATE: 9/3/2015

MEMO: 2015-35

TO: Honorable Mayor Moore Wolf and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory--4491 East Reas Bridge Road

SUMMARY RECOMMENDATION: Staff recommends that the subject annexation petition be approved.

BACKGROUND:

The subject property adjoins Decatur City limits on the west, north, and east. Property to the south is located in the County. The lot contains approximately 1.03 acres. The lot is improved with a business. The following information is relevant to the area in question:

1. City water is currently available and not connected to the subject property.
2. No additional public infrastructure or municipal services are needed or contemplated.
3. Decatur Fire response distance and time averages 3.9 miles and 8 minutes, respectively.

POTENTIAL OBJECTIONS: Seeking water connection.

INPUT FROM OTHER SOURCES: The plat and annexation request has been reviewed by Engineering, Finance, Fire, Legal, Macon County Health Department, Municipal Services Division, Planning & Building Services, Neighborhood Services, and Water Services. All of the reviewers recommend the annexation be approved.

STAFF REFERENCE: Richard Marley, Public Works Director, and Matt Newell, City Engineer. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS: Based on the current assessed value, approximately \$320 in real estate, \$67 in motor fuel and \$231 in state income taxes may be realized annually by annexing the property.

ATTACHMENTS:

Description	Type
▣ 2015-35 Ordinance	Ordinance
▣ 2015-35 Petition	Backup Material
▣ 2015-35 Plat	Backup Material
▣ 2015-35 Map	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:57 AM

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
- 4491 East Reas Bridge Road -**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith, the petition under oath of Fred Wilhite requesting that there be annexed to the City territory described as:

SURVEY OF PT OF N ½ OF SOUTH ½ OF THE SOUTHEAST ¼ OF SECTION 32, TOWNSHIP 17 NORTH, RANGE 3 EAST OF 3RD P.M. AS SHOWN BY PLAT IN BOOK 1872/PAGE 467 ON THE RECORDS OF THE MACON COUNTY RECORDER OF DEEDS OF MACON COUNTY, ILLINOIS. KNOWN AS TRACT 8.
02BK3152/164

Commonly known as 4491 East Reas Bridge Rd., Decatur, Illinois.
Permanent Index Number 18-08-32-451-007

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

Section 5.

PRESENTED, PASSED, APPROVED AND RECORDED this 21 day of September, 2015.

JULIE MOORE WOLF, MAYOR

ATTEST:

CITY CLERK

OCCUPIED

PETITION FOR ANNEXATION

**TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record of all the property herein described.
2. That there are no electors who reside on the property herein described.
3. That the property herein described is not within the corporate limits of any municipality
4. That the property herein described is contiguous (adjacent) to the City of Decatur corporation.
5. That the petitioners requests that the City of Decatur, annex the property commonly described as 4491 EAST REAS BRIDGE RD, and more particularly described as follows:

**SURVEY OF PT OF N ½ OF SOUTH ½ OF THE SOUTHEAST ¼ OF SECTION 32,
TOWNSHIP 17 NORTH, RANGE 3 EAST OF 3RD P.M. AS SHOWN BY PLAT IN
BOOK 1872/PAGE 467 ON THE RECORDS OF THE MACON COUNTY RECORDER
OF DEEDS OF MACON COUNTY, ILLINOIS. KNOWN AS TRACT 8.**

02BK3152/164

PIN # 18-08-32-451-007

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in
accordance with the Statutes in such case made and provided.

SIGNATURE

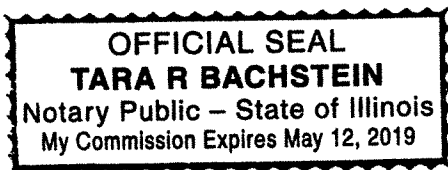
PRINTED NAME

STREET ADDRESS, CITY, STATE

[Signature]

WILHITE, FRED

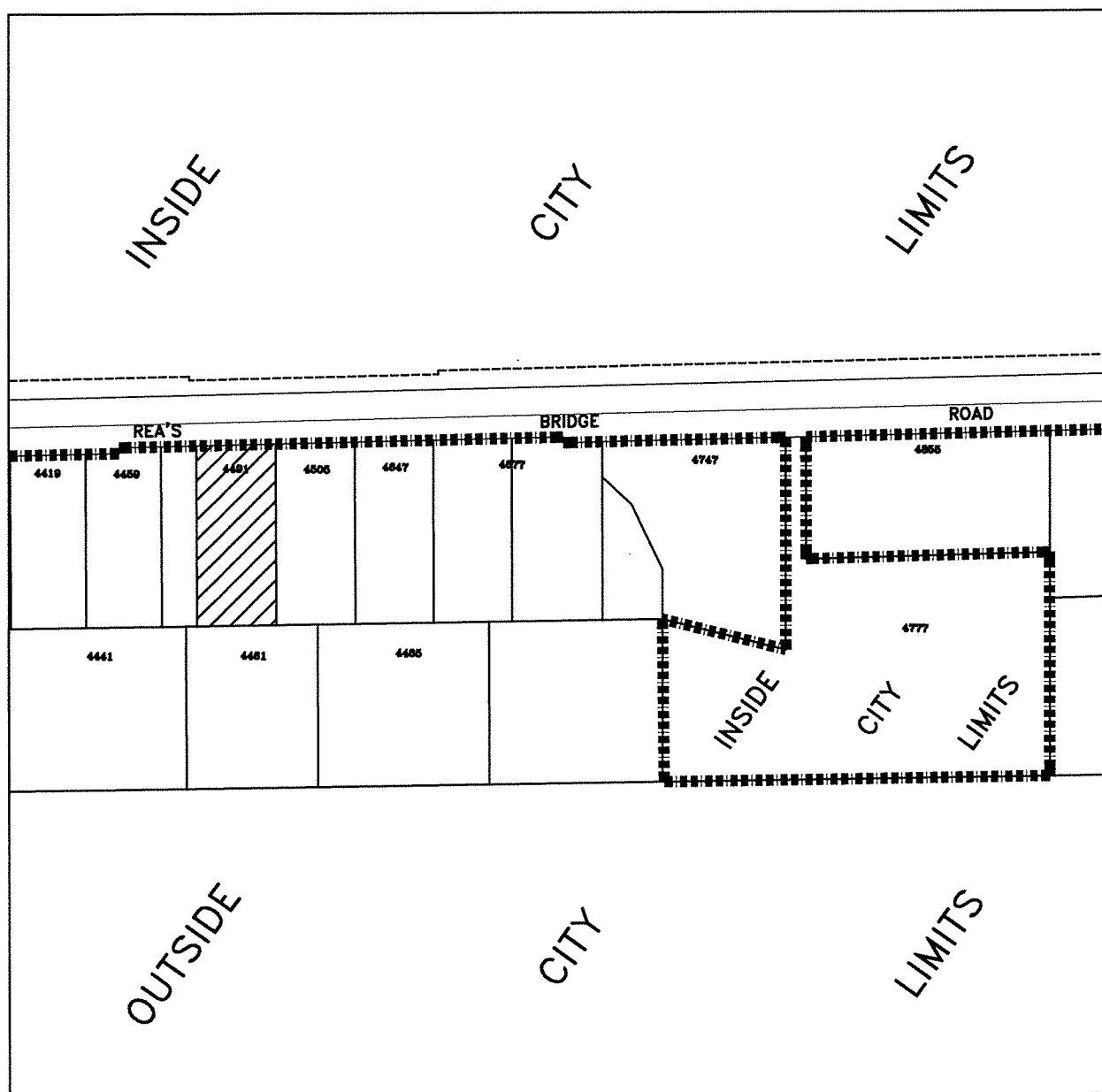
4491 EAST REAS BRIDGE RD.



Signed and sworn to before me 2 day of September, 2015

[Signature]

Notary Public



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
4491 EAST REAS BRIDGE ROAD

-  indicates territory annexed
-  indicates existing corporate limits
- 1.031± acres
- AREA 0.0016± sq. miles
- lin. ft. of public road
- township



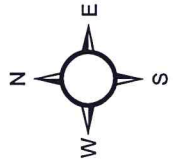
All dimensions shown hereon are dimensions of record. The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

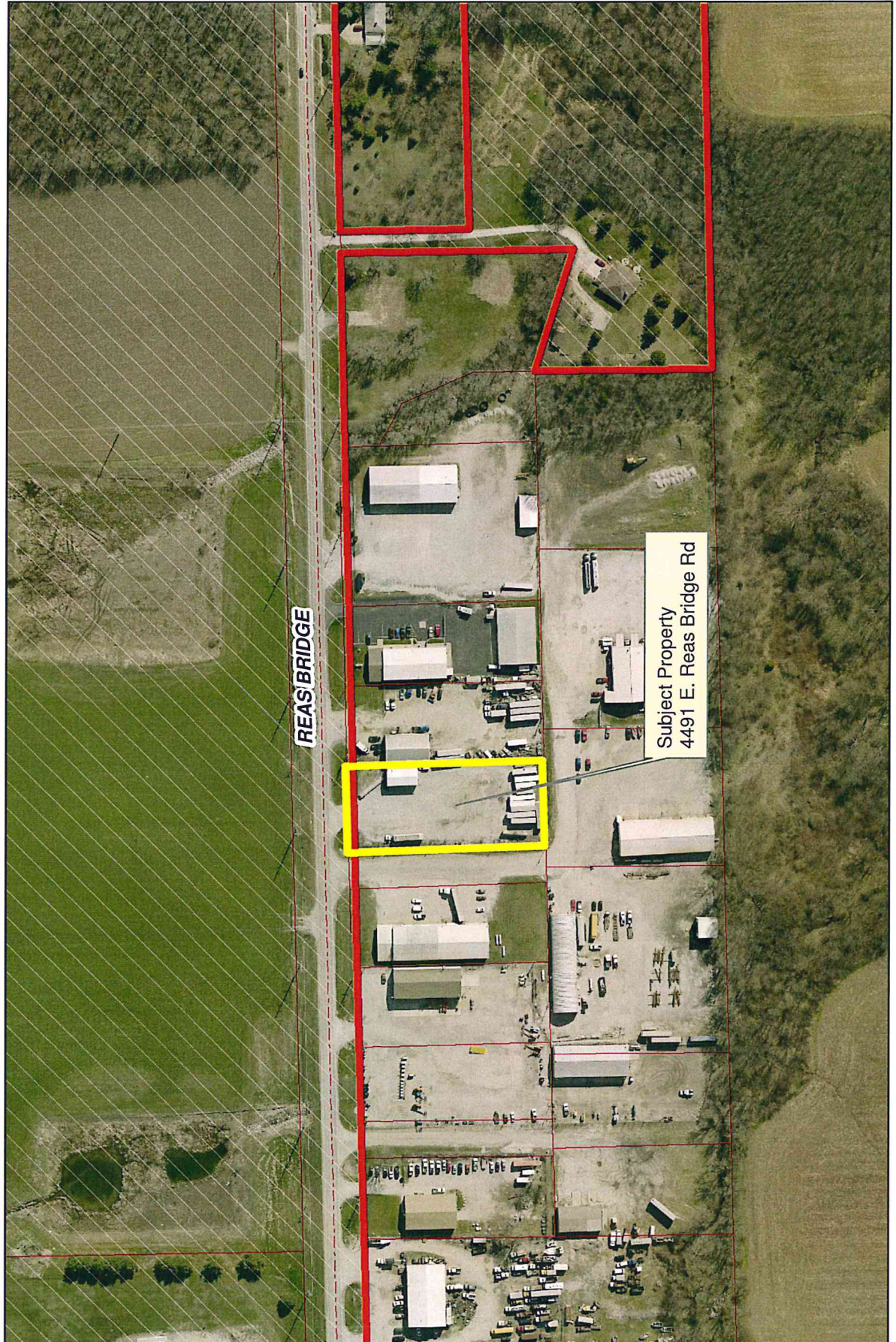
CITY ENGINEER — DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-048941
LICENSE EXPIRES NOV. 30, 2015

ORDINANCE NO: _____

DATE: _____



**Property Proposed to be Annexed
Vicinity Map for 4491 East Reas Bridge Road**



Public Works
2015-34

DATE: 9/1/2015

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Administrative Compliance Order on Consent between the City of Decatur and the United States Environmental Protection Agency

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached resolutions authorizing the Mayor to execute, and the City Clerk to attest, to the following: 1. The attached Administrative Consent Order between the City of Decatur and the United States Environmental Protection Agency, requiring the City to undertake and complete the Compliance Requirements specified in the attached Administrative Consent Order. 2. Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. to assist the City in preparing the sewer system reports and tasks required by the Administrative Consent Order, for a fee of \$456,620.

PRIOR COUNCIL ACTION: There have been no prior Council actions on this item.

BACKGROUND:

SANITARY SEWER PRIORITIES:

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation
2. Sanitary Sewer Overflows Due to Inflow and Infiltration
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The Administrative Compliance Order and Professional Engineering Services Agreement with AECOM will address sanitary sewer priorities 2, 3, and 4.

Administrative Consent Order

In 2012, the United States Environmental Protection Agency (USEPA) served Decatur with an Administrative Consent Order (ACO), requiring the City to promptly eliminate overflows occurring in the sanitary and combined sewer systems. Staff retained outside counsel with expertise and direct experience in USEPA administration of the Clean Water Act. With the assistance of outside counsel, extensive negotiations between the City and the USEPA have resulted in USEPA's issuance of an ACO that is greatly limited in scope compared to the initial Order. This is due to the City's pre-existing commitment to improving its combined and sanitary systems, and its good faith efforts to negotiate a reasonable ACO with USEPA.

The City's commitment to improving its combined and sanitary sewer systems commenced in earnest in 2009, when Staff began preparing a Sanitary Sewer Master Plan. The plan recommended an aggressive course of rehabilitation of the City's critical sewers. To fund these improvements, the City Council approved a sewer user fee increase beginning in 2011, with a final increase occurring in May, 2015. Even while negotiating the ACO, the City has been making significant strides to rehabilitate its sewer system, including the Lake Shore Drive sewer rehabilitation project, the Union Street sewer rehabilitation project, and design work currently underway for rehabilitation of the 7th Ward and McKinley sewer rehabilitation projects. The City Council's 2014 approval of a storm water utility will assist the City's ability to address the requirements of the USEPA ACO.

PROJECT DESCRIPTION:

The Administrative Consent Order's major requirements include:

1. Development of a Capacity Management, Operations, and Maintenance (CMOM) program. The CMOM program is intended to provide a comprehensive review of the City's sewer collection system asset, including system management, maintenance, and capital improvement funding.
2. Preparation of a Sewer System Alternatives Analysis (SSAA) for areas in the City identified as experiencing sewer back-ups during storm events. The analysis will focus on efforts to keep storm water from entering into separate sanitary sewer system and better manage stormwater entering the combined sewer system.

AECOM's scope of services addressed the immediate requirements of the Compliance Order and will include:

1. Reviewing all City documents pertaining to the sanitary sewer system.
2. Preparing a sanitary sewer overflow and private property basement backup protocol that meets the requirements of the USEPA.
3. Preparation of a Sewer Collection System Alternatives Analysis that will review the operations of the sewer system and recommend improvements that will remove storm water inflow and infiltration as required by the Consent Order. This analysis will define

and prioritize the future work required by the City to meet the requirements of the Order.

4. Complete a Capacity, Management, Operation, and Maintenance (CMOM) report on the City's sanitary sewer system. A CMOM assesses the overall health of the system including personnel, equipment, procedures, and funding.

BIDDING: No bidding was done for this resolution.

RECOMMENDED AWARD: AECOM's assistance has benefited the City in its negotiations with USEPA. It is recommended that a professional services agreement be executed with AECOM to begin the system review required in the ACO. The ACO includes an aggressive schedule of deadlines, which will require AECOM to commence work immediately and maintain a quick pace.

CONSULTANT SELECTION PROCESS:

Engineering Services Agreement with AECOM

In 2012, following issuance of the initial Administrative Compliance Order, the City sought proposals from engineering firms with strong background in municipal sewer systems to assist the City's efforts to negotiate with the USEPA. Ten responses were received. Of these, 4 firms were interviewed by a committee that included representatives from the City, the Sanitary District of Decatur (SDD) and a local engineering firm. AECOM Technical Services was selected as the firm that would be best able to assist with the negotiations, and perform the necessary engineering services to comply with the ACO. AECOM is a respected worldwide firm with a local office in Decatur.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: United States Environmental Protection Agency, AECOM and the Legal Department.

SCHEDULE: The Consent Order will become final and effective seven calendar days after the date of USEPA's signature of the Order. Initial submittals are due to the USEPA within 180 days of the effective date of the order.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding to complete the requirements of the Consent Order will be from the Sanitary Sewer Fund which is supported by the sewer user charge. Compliance efforts will be multi-year and budgeting for the yearly efforts will be shown in the Capital Improvements Plan. Sanitary sewer user fee rate increases in future years are expected to be necessary to fund the required capital improvement projects and increases in routine maintenance including labor and equipment. The initial engineering

project with AECOM is for a fee not to exceed \$456,620 and is allocated in the Sanitary Sewer Fund.

Staffing Impact: Staff time is allocated to manage the Consent Order requirements.

Currently, the Civil Engineer position assigned to focus on the sanitary sewer system is vacant. The City is recruiting candidates to fill the position.

STAFF REFERENCE: Richard Marley, Public Works Director; John Robinson, Assistant Corporation Counsel. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

COPY: AECOM Technical Services, Inc.

ATTACHMENTS:

Description	Type
▣ Memorandum Administrative Compliance Order on Consent between the City and the U.S.E.P.A.	Cover Memo
▣ Resolution USEPA ACO	Resolution Letter
▣ USEPA Administrative Consent Order	Backup Material
▣ ACO Attachment B	Backup Material
▣ ACO Attachment C	Backup Material
▣ ACO Attachment D	Backup Material
▣ ACO Attachment E	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:59 AM

Public Works
2015-34

DATE: 9/1/2015

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Administrative Compliance Order on Consent between the City of Decatur and the United States Environmental Protection Agency

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached resolutions authorizing the Mayor to execute, and the City Clerk to attest, to the following: 1. The attached Administrative Consent Order between the City of Decatur and the United States Environmental Protection Agency, requiring the City to undertake and complete the Compliance Requirements specified in the attached Administrative Consent Order. 2. Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. to assist the City in preparing the sewer system reports and tasks required by the Administrative Consent Order, for a fee of \$456,620.

PRIOR COUNCIL ACTION: There have been no prior Council actions on this item.

BACKGROUND:**SANITARY SEWER PRIORITIES:**

Under the direction of the City Council, the Public Works Department has established four priorities to improve the City's sanitary sewer collection system as defined in the Sanitary Sewer Master Plan.

1. Critical Large Diameter Sewer Rehabilitation
2. Sanitary Sewer Overflows Due to Inflow and Infiltration
3. System Operation and Maintenance
4. Small Diameter Sewer Rehabilitation

The Administrative Compliance Order and Professional Engineering Services Agreement with AECOM will address sanitary sewer priorities 2, 3, and 4.

Administrative Consent Order

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Staff retained outside counsel with expertise and direct experience in USEPA administration of the Clean Water Act. With the assistance of outside counsel, extensive negotiations between the City and the USEPA have resulted in USEPA's issuance of an ACO that is greatly limited in scope compared to the initial Order. This is due to the City's pre-existing commitment to improving its combined and sanitary systems, and its good faith efforts to negotiate a reasonable ACO with USEPA.

The City's commitment to improving its combined and sanitary sewer systems commenced in earnest in 2009, when Staff began preparing a Sanitary Sewer Master Plan. The plan recommended an aggressive course of rehabilitation of the City's critical sewers. To fund these improvements, the City Council approved a sewer user fee increase beginning in 2011, with a final increase occurring in May, 2015. Even while negotiating the ACO, the City has been making significant strides to rehabilitate its sewer system, including the Lake Shore Drive sewer rehabilitation project, the Union Street sewer rehabilitation project, and design work currently underway for rehabilitation of the 7th Ward and McKinley sewer rehabilitation projects. The City Council's 2014 approval of a storm water utility will assist the City's ability to address the requirements of the USEPA ACO.

PROJECT DESCRIPTION:

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AECOM's scope of services addressed the immediate requirements of the Compliance Order and will include:

1. Reviewing all City documents pertaining to the sanitary sewer system.
2. Preparing a sanitary sewer overflow and private property basement backup protocol that meets the requirements of the USEPA.
3. Preparation of a Sewer Collection System Alternatives Analysis that will review the operations of the sewer system and recommend improvements that will remove storm water inflow and infiltration as required by the Consent Order. This analysis will define and prioritize the future work required by the City to meet the requirements of the Order.
4. Complete a Capacity, Management, Operation, and Maintenance (CMOM) report on the City's sanitary sewer system. A CMOM assesses the overall health of the system including personnel, equipment, procedures, and funding.

BIDDING: No bidding was done for this resolution.

RECOMMENDED AWARD: AECOM's assistance has benefited the City in its negotiations with USEPA. It is recommended that a professional services agreement be executed with AECOM to begin the system review required in the ACO. The ACO includes an aggressive schedule of deadlines, which will require AECOM to commence work immediately and maintain a quick pace.

CONSULTANT SELECTION PROCESS:

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In 2012, following issuance of the initial Administrative Compliance Order, the City sought proposals from engineering firms with strong background in municipal sewer systems to assist the City's efforts to negotiate with the USEPA. Ten responses were received. Of these, 4 firms were interviewed by a committee that included representatives from the City, the Sanitary District of Decatur (SDD) and a local engineering firm. AECOM Technical Services was selected as the firm that would be best able to assist with the negotiations, and perform the necessary engineering services to comply with the ACO. AECOM is a respected worldwide firm with a local office in Decatur.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES: United States Environmental Protection Agency, AECOM and the Legal Department.

SCHEDULE: The Consent Order will become final and effective seven calendar days after the date of USEPA's signature of the Order. Initial submittals are due to the USEPA within 180 days of the effective date of the order.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Funding to complete the requirements of the Consent Order will be from the Sanitary Sewer Fund which is supported by the sewer user charge. Compliance efforts will be multi-year and budgeting for the yearly efforts will be shown in the Capital Improvements Plan. Sanitary sewer user fee rate increases in future years are expected to be necessary to fund the required capital improvement projects and increases in routine maintenance including labor and equipment. The initial engineering project with AECOM is for a fee not to exceed \$456,620 and is allocated in the Sanitary Sewer Fund.

Staffing Impact: Staff time is allocated to manage the Consent Order requirements. Currently, the Civil Engineer position assigned to focus on the sanitary sewer system is vacant. The City is recruiting candidates to fill the position.

STAFF REFERENCE: Richard Marley, Public Works Director; John Robinson, Assistant Corporation Counsel. Richard Marley will be in attendance at the City Council meeting to answer any questions of the Council on this item.

COPY: AECOM Technical Services, Inc.

ATTACHMENTS:

Description	Type
☐ <u>Resolution USEPA ACO</u>	Resolution Letter

☐	<u>USEPA Administrative Consent Order</u>	Backup Material
☐	<u>ACO Attachment B</u>	Backup Material
☐	<u>ACO Attachment C</u>	Backup Material
☐	<u>ACO Attachment D</u>	Backup Material
☐	<u>ACO Attachment E</u>	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:59 AM

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING ADMINISTRATIVE CONSENT ORDER
BETWEEN THE CITY OF DECATUR AND
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Administrative Consent Order presented to the Council herewith between the City of Decatur and United States Environmental Protection Agency, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Administrative Consent Order between the City of Decatur, Illinois and United States Environmental Protection Agency.

PRESENTED and ADOPTED this 21st day of September, 2015.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 5**

IN THE MATTER OF:	)	DOCKET NO. V-W-12-AO-21
	)	
City of Decatur	)	Proceeding under Sections 308(a) and
Decatur, Illinois,	)	309(a) of the Clean Water Act, 33 U.S.C.
	)	§§ 1318(a) and 1319(a)
Respondent.	)	
	)	

ADMINISTRATIVE CONSENT ORDER

1. The Director of the Water Division, U.S. Environmental Protection Agency, Region 5, is issuing this Administrative Compliance Order on Consent (Order) to the City of Decatur (Respondent) under Sections 308(a) and 309(a) of the Clean Water Act (CWA), 33 U.S.C. §§ 1318(a) and 1319(a).

STATUTORY BACKGROUND

2. Section 301(a) of the CWA, 33 U.S.C. § 1311(a), prohibits the discharge of any pollutant by any person except, among other things, in compliance with a National Pollutant Discharge Elimination System (NPDES) permit issued pursuant to Section 402 of the CWA, 33 U.S.C. § 1342.
3. Section 308(a) of the CWA, 33 U.S.C. § 1318(a), provides, among other things, that whenever required to carry out the objective of this chapter, the Administrator of EPA shall require the owner or operator of any point source to: establish and maintain such records, make such reports, and provide such other information as she may reasonably require.
4. Section 309(a)(3) of the CWA, 33 U.S.C. § 1319(a)(3), states that whenever the Administrator of EPA finds a person in violation of Section 301(a) of the CWA, 33 U.S.C. § 1311(a), the Administrator of EPA may issue an order requiring that person to comply with the provisions of the CWA and the requirements of the permit.
5. Section 504 of the CWA, 33 U.S.C. § 1364, states that the Administrator, upon receipt of evidence that a pollution source or combination of sources is presenting an imminent and substantial endangerment to the health of persons or to the welfare of persons where such endangerment is to their livelihood, may bring suit to immediately restrain any person causing or contributing to that discharge.

DEFINITIONS

6. “Backup” or Building/Property Backup” means any release of wastewater to public or private property that is caused by Blockages or other conditions in either the Separate Sanitary Sewer Collection System or the Combined Sewer Collection System. Such releases can include, but are not limited to, those that occur in basements. For the purposes of this Order, this term does not include releases caused by conditions in private laterals or otherwise not caused by conditions in Respondent’s Separate Sanitary Sewer Collection System or Combined Sewer Collection System.
7. “Blockage” means the partial or complete interruption of flow as a result of some obstruction in any portion of the Separate Sanitary Sewer System or the Combined Sewer Collection System.
8. “City,” “Respondent,” and “You” for purposes of this Order refer to the City of Decatur and to any agents, employees, contractors, or other entities that performed work or acted in any way on behalf of, or at the direction of, the City of Decatur.
9. “Combined Sewer Collection System(s)” or “Combined Sewer System(s)” means all portions of Respondent’s sewer system designed to convey municipal sewage (domestic, commercial, and industrial wastewater) and storm water through a single-pipe system to the wastewater treatment plant or to combined sewer outfalls.
10. “Day” or “days” means a calendar day or calendar days. In computing any period of time under this Order, where the last day would fall on a Saturday, Sunday, or federal or state holiday, the period will run until the close of the next business day.
11. “Force Main” means any pipe that carries wastewater under pressure from the discharge side of a pump to a point of gravity flow downstream.
12. “Gravity Sewer” means a pipe that receives, contains, and conveys wastewater that is not normally under pressure and is intended to flow unassisted under the influence of gravity.
13. “Infiltration” means water, other than wastewater, that enters Respondent’s Separate Sanitary Sewer System (including sewer service connections) from the ground through such means as defective pipes, pipe joints, connections, or manholes.
14. “Inflow” means water, other than wastewater, that enters Respondent’s Separate Sanitary Sewer System from sources such as, but not limited to, roof leaders, yard drains, area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections between storm sewers and sanitary sewers, catch basins, cooling towers, storm water, surface runoff, street wash waters, or drainage.
15. “I/I” means the total quantity of water from Infiltration and Inflow without distinguishing the source.

16. “Private Lateral” means any portion of a Sanitary Sewer System, not owned by Respondent, used to convey wastewater from a building or buildings to that portion of a Separate Sanitary Sewer System or Combined Sewer System owned by Respondent.
17. “Pump Station” means facilities comprised of pumps or other equipment that lift wastewater to a higher hydraulic elevation, including all related electrical, mechanical, and structural systems necessary to the operation of that pumping station.
18. “Record” or “records” means any recording of information in tangible form. It includes, but is not limited to, documents, memoranda, reports, letters, maps, graphs, charts, log books, notes, emails, computer files, computer printouts, and computer databases.
19. “Sanitary District of Decatur” or “SDD” means the separate government entity established by the Sanitary District Act of 1917. The SDD is governed by a board as appointed by Macon County, Illinois.
20. “Sanitary Sewer Discharge” means any discharge to waters of the state as defined by applicable state law, or to navigable waters of the United States as defined by Section 502(7) of the Clean Water Act, 33 U.S.C. § 1362(7), from Respondent’s Separate Sanitary Sewer System.
21. “Sanitary Sewer Overflow” or “SSO” means an overflow, spill, diversion, or release of wastewater from or caused by Respondent’s Separate Sanitary Sewer Collection System. This term includes: (i) discharges to waters of the United States from the Separate Sanitary Sewer Collection System (Sanitary Sewer Discharges); and (ii) any release of wastewater from the Separate Sanitary Sewer Collection System to public or private property that does not reach waters of the United States, including Backups.
22. “Separate Sanitary Sewer Collection System(s)” or “Separate Sanitary Sewer System(s)” means any portions of Respondent’s sewer system (including all pipes, Force Mains, Gravity Sewer segments, overflow structures, regulators, Pump Stations, manholes, and components thereof), designed and constructed to collect and convey only sewage, and not storm water, from residences, commercial buildings, industrial plants, and institutions for treatment at the Sanitary District of Decatur Main STP.
23. “Storm Sewer Collection System(s)” or “Storm Sewer System(s)” means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by the City of Decatur that is designed or used for collecting or conveying storm water. This term does not include a combined sewer system.
24. “Unauthorized Combined Sewer Discharge (s)” means a discharge from Respondent’s Combined Sewer System to waters of the United States. This does not include wet weather discharges from SDD’s permitted Combined Sewage Overflows (CSO) facilities.

25. “Unauthorized Combined Sewer Overflow” means an overflow, spill, diversion, or release of wastewater from or caused by Respondent’s Combined Sewer System(s). This term will include: (i) an unpermitted discharge from the Respondent’s Combined Sewer System(s) to waters of the United States (Unauthorized Combined Sewer Discharge); and (ii) any release of wastewater from the Respondent’s Combined Sewer System(s) to public or private property that does not reach waters of the United States, including Backups. This does not include wet weather discharges from SDD’s permitted Combined Sewage Overflow (CSO) facilities.
26. “Wastewater Treatment Plant(s)” or “WWTP(s)” means any wastewater treatment plants operated by Sanitary District of Decatur (SDD) under National Pollutant Discharge Elimination System (NPDES) Permit Number IL0028321 and located at 501 Dipper Lane, Decatur, Illinois and all components of the permitted sewage treatment plants.

FINDINGS

27. Respondent is a municipality incorporated under the laws of the State of Illinois. Respondent maintains a system of separate and combined sewers to convey sanitary sewage to treatment by the SDD.
28. On December 27, 2011, Respondent received an Information Request, pursuant to Section 308 of the CWA, which included a checklist for Respondent to complete and return to EPA. Respondent responded to this information request on February 13, 2012 with the checklist and the majority of the requested information.
29. On May 30, 2012, EPA called Respondent and discussed questions concerning Respondent’s February 13, 2012 submittal. Respondent sent EPA an email on June 1, 2012 with additional information that was requested during the phone discussion.
30. Respondent owns and operates both a Combined Sewer Collection System and a Separate Sanitary Sewer Collection System, both of which discharge into the SDD system.
31. SDD owns and operates four Combined Sewage Overflow (CSO) facilities within Respondent’s city limits. The four CSOs are permitted in SDD’s NPDES permit (IL0028321) with the following names: Outfall 003 Oakland Avenue Treated Combined Sewage Outfall, South Edward Street Treated Combined Sewage Outfall, McKinley Avenue Treated Combined Sewage Outfall, and Seventh Ward Treated Combined Sewage Outfall.
32. Respondent maintains a Storm Water Sewer System (NPDES permit number ILR400181) for the areas that contain a Separated Sanitary Sewer System. The Storm Sewer System has final dispositions to Lake Decatur and the Sangamon River. Lake Decatur and the Sangamon River are waters of the United States and thus “navigable waters” pursuant to Section 502(7) of the CWA, 33 U.S.C. § 1362(7).

33. Any overflow point or other discrete fissure in Respondent's Separate Sanitary Sewer Collection System from which sewage has been or may be discharged to the waters of the United States constitutes a "point source," pursuant to Section 502(14) of the CWA, 33 U.S.C. § 1362(14).
34. Sanitary sewage is a "pollutant," pursuant to Section 502(6) of the CWA, 33 U.S.C. § 1362(6).
35. Respondent has identified 19 Sanitary Sewer Discharges that have occurred since 2010.
36. The table attached to this Order as Attachment B provides a summary of the Sanitary Sewer Discharge events since 2010, including the date of the event, the location, the estimated volume discharged, the cause of the event, the weather conditions during the event, the final disposition of the Sanitary Sewer Discharges, the affected waterway, any mitigating actions taken by the Respondent, whether the SSO was reported to the Illinois Environmental Protection Agency (IEPA), and whether there was any observed discernible environmental harm.
37. The Sanitary Sewer Discharges detailed in Attachment B are "discharges of a pollutant" from a "point source" to a "navigable water," as those terms are defined at Section 502(7), (12) and (14) of the CWA, 33 U.S.C. § 1362(7), (12) and (14), and 40 C.F.R. § 122.2.
38. Respondent has identified Property Backups that occurred within Respondent's Separate Sanitary Sewer Collection System and Respondent's Combined Sewer System.
39. The table attached to this Order as Attachment C provides the number of Property Backups that occurred due to a blockage within the private lateral, the number of Property Backups that occurred due to a blockage within the public main sewer line, and Property Backups that occurred due to heavy rainfall.
40. Respondent did not provide the number of Property Backups that occurred within the Separate Sanitary Sewer System portion or the number of Property Backups that occurred within the Combined Sewer System portion of the Respondent's collection system.
41. Respondent does not have a NPDES permit which allows Sanitary Sewer Discharges or Unauthorized Combined Sewer Discharges. Respondent's discharges of sewage or other pollutants into any waters of the United States without a NPDES permit, as identified in either Attachment B or C, are violations of Section 301(a) of the CWA, 33 U.S.C. § 1311(a).

COMPLIANCE REQUIREMENTS

Pursuant to Sections 308(a) and 309(a)(3) of the CWA, 33 U.S.C. §§ 1318(a) and 1319(a)(3), EPA orders that:

42. Respondent shall immediately begin forwarding copies to EPA of all SSO or CSO notifications it makes to IEPA or the Macon County Health Department. Such copies shall be forwarded to EPA at the address listed in Paragraph 60 below.
43. Respondent shall continue to progress toward the goals set forth in Respondent's Sanitary Sewer Master Plan and Executive Summary, including the following projects:
- a. Critical Large Diameter Sewer Rehabilitation. The critical large diameter sewers include those ranging from 3 to 7 feet in diameter, where failure would have dire consequences, such as loss of service for a large number of customers, pollution of the environment, very high repair costs, or significant property damage.
 - b. Overhead Sewer Program. Respondent will modify its Overhead Sewer Program to increase participation in the program.
 - c. Elimination of Sanitary Sewer Discharges due to I/I. This work shall include preparation of the Sewer Collection System Alternatives Analysis and CMOM Program described below.
44. Respondent shall implement a Capacity, Management, Operation, and Maintenance (CMOM) Program to be developed in accordance with Paragraph 56 and shall include, but not be limited to, the following requirements:
- a. Provide adequate capacity to convey base flows and peak flows, for all parts of Respondent's Separate Sanitary Sewer System and its Combined Sewer System for proper treatment at SDD's WWTP or permitted CSO facilities before discharge to waters of the United States;
 - b. Eliminate Sanitary Sewer Discharges in all parts of its Separate Sanitary Sewer Collection System;
 - c. Eliminate Unauthorized Combined Sewer Discharges in all parts of its Combined Sewer System; and
 - d. Prevent Property Backups in both the Combined Sanitary Sewer System and the Separate Sanitary Sewer System.
45. Within 60 days of the effective date of this Order, Respondent shall implement a procedure to document all Sanitary Sewer Overflows, Unauthorized Combined Sewer Overflows, and Property Backups from its sewage collection system. In addition, Respondent shall generate Backup summaries on a quarterly basis. Information in these summaries shall include, to the extent known by Respondent, the dates on which the Backups occurred, locations of the Backups, whether the Backup occurred within the Separate Sanitary Sewer System or the Combined Sewer System, reasons the Backups occurred, estimated volume of Backup water which exited the Separate Sanitary Sewer System/Combined Sewer System, responsibility for the Backups, methods used to

remove Backup water from property, final disposition of Backup water (i.e. receiving waters of Backup), measures used to mitigate environmental harm if Backup water is untreated, and actions taken to mitigate future Backups. Respondent shall submit the quarterly Backup summaries to EPA on January 31, April 30, July 31, and October 31 of each year to the address listed in Paragraph 60. Respondent shall inform EPA of the date when the enhanced Backup data documentation program is implemented.

46. Within 180 days of the effective date of this Order, Respondent shall submit to EPA a Sewer Collection System Alternatives Analysis for approval. The purpose of the Sewer Collection System Alternatives Analysis is to develop and implement alternatives to eliminate excessive I/I in specific areas within the collection system, and target areas, causing wet weather related Sanitary Sewer Overflows, Unauthorized Combined Sewer Overflow, and Property Backups. The alternatives analysis shall initially address the excessive I/I areas identified in Attachment D, consistent with Respondent's "Sanitary Sewer Master Plan," dated May 11, 2010 and develop solutions or alternatives to eliminate Sanitary Sewer Discharges and Combined Sewer Discharges and to reduce Property Backups within both Respondent's Sanitary Sewer Collection System and Respondent's Combined Sewer Collection System. When developing the Sewer Collection System Alternatives Analysis, Respondent should consider procedures outlined in the 1991 EPA "Handbook Sewer System Infrastructure Analysis and Rehabilitation" and in the "Existing Sewer Evaluation & Rehabilitation," Water Environmental Federation (WEF) Manual of Practice FD-6, ASCE Manual and Report on Engineering Practice No. 62. The Sewer Collection System Alternatives Analysis shall include, but not be limited to:

- a. An analysis of how existing data was used to develop the alternatives and target areas. A list of the documents used should be included within the analysis. Existing data may include, but not be limited to:
 - i. Previous engineering studies;
 - ii. As-built Sanitary, Combined, and Storm Sewer collection system maps;
 - iii. Previous sewer system operations and maintenance data (i.e. sewer inspection data);
 - iv. Existing city planning documents;
 - v. Sewer system monitoring data (i.e. previous flow monitoring data or lift station flow records);
 - vi. Rainfall data;
 - vii. Geotechnical and soil data;
 - viii. Groundwater data; and

- ix. Previous collection system performance data (i.e. Sanitary Sewer Overflow, Unauthorized Combined Sewer Overflow, and Property Backup locations).
- b. A clear assessment of each targeted area and the reasoning behind why the area is being targeted. This assessment shall consider the locations of previous occurrences of SSOs, Unauthorized Combined Sewer Overflows, and Property Backups and shall rank the targeted areas in terms of either the area with the highest contribution of I/I, the area with the least amount of conveyance capacity, or both. If another ranking methodology is used, it shall be explained in detail.
- c. A mapping investigation of each targeted area that considers the following:
 - i. Storm sewers crossing or running parallel to Separate Sanitary Sewers;
 - ii. Sanitary Sewers constructed near rivers, streams, ditches, ponding areas, or flooding areas that may be sources of I/I;
 - iii. Sanitary Sewers constructed in unsuitable soils that may be subject to settling, resulting in open joints and/or pipe cracking;
 - iv. The age, size, and type of the major sewers within the target area; and
 - v. Known or potential problem areas within the target areas including SSOs, Unauthorized Combined Sewer Overflows, and Property Backups that have occurred.
- d. An alternatives analysis for each target area that will recommend actions that take all feasible steps to eliminate excessive I/I into the Respondent's Separate Sanitary Sewer Collection System to mitigate the impact of excessive I/I on SSOs and Property Backups. Respondent shall also identify solutions to any hydraulic deficiencies within both its Separate Sewer Collection System and its Combined Sanitary Sewer Collection System that are contributing to SSOs, Unauthorized Combined Sewer Overflows, and Property Backups. The alternatives analysis shall address, but not be limited to, the following:
 - i. A description of each technically feasible alternative considered within the targeted areas that will eliminate Sanitary Sewer Discharges and Unauthorized Combined Sewer Discharges and prevent Property Backups from occurring. Respondent shall give specific consideration to addressing the following types of actions:
 - 1. Improvements to the existing sewerage including repairs, rehabilitation, or replacement of sewer pipes or lift stations;

2. Construction of additional sewer conveyance capacity;
 3. Construction of storage basins or tanks within the system; and
 4. Tasks to reduce private property I/I contributions including private property inflow inspections (e.g. sump pump inspections) and/or smoke testing.
- ii. An estimation of the cost of each alternative considered;
 - iii. An estimation of the benefit (in terms of either the I/I in gallons removed or SSOs, Unauthorized Combined Overflows and Property Backups prevented);
 - iv. A green infrastructure evaluation that will consider potential green infrastructure measures to reduce and/or eliminate sources of I/I;
 - v. A prioritization of the alternatives and a schedule for implementation of the alternatives chosen, with a final completion date of the chosen alternatives no later than December 31, 2018; and
 - vi. Analysis of the cost effectiveness of the chosen alternatives, including the impacts on Respondent's user rates.
47. After EPA's review of Respondent's submission of the Sewer Collection System Alternatives Analysis, EPA shall either approve or provide comments concerning the Sewer Collection System Alternatives Analysis.
 48. Within 90 days of receipt of any EPA comments on the Sewer Collection System Alternatives Analysis, Respondent shall address those comments through submission of responses and/or a revised Sewer Collection System Alternatives Analysis.
 49. After EPA's review of Respondent's submission of responses and/or a revised Sewer Collection System Alternatives Analysis, EPA shall either approve, disapprove, or provide additional comments to be addressed by the Respondent within a time period specified by EPA.
 50. Within 60 days of EPA's approval of the Sewer Collection System Alternatives Analysis, Respondent shall begin implementing the recommendations of the Sewer Collection System Alternatives Analysis as approved or amended by EPA on the schedule contained in the approved Sewer Collection System Alternatives Analysis. The implementation schedule, as approved or amended by EPA shall be incorporated into this Order.
 51. If EPA determines that Respondent unsatisfactorily responded to EPA's comments concerning the disapproved Sewer Collection System Alternatives Analysis, Respondent

shall conduct a Sewer System Assessment (SSA) Study. The requirements for the SSA Study are provided in Attachment A.

52. The Sewer Collection System Alternatives Analysis shall be reviewed and updated by Respondent as needed based on findings from the CMOM (Paragraph 56) or other relevant data.
53. Respondent must provide semi-annual reports on the recommended projects chosen, as set forth in the Sewer Collection System Alternatives Analysis' implementation schedule to EPA (Paragraph 46.d). The reports are due on January 31 and July 31 of each year, following the commencement of the Sewer Collection System Alternatives Analysis' implementation schedule. The semi-annual reports, at a minimum, must describe the status and progress of each project that is implemented for the previous half of the calendar year.
54. Respondent intends to use an asset management approach to operate and maintain the Combined Sewer Collection System and Sanitary Sewer Collection System, consistent with its Sanitary Sewer Master Plan and its CMOM Program (Paragraph 56). Within 90 days of receiving EPA approval of the CMOM Program submitted under Paragraph 56, Respondent shall submit to EPA an Asset Management Workplan, which shall include a list of activities Respondent intends to take to implement its asset management approach and a schedule for implementation of those activities. The submission of Respondent's Asset Management Workplan is for informational purposes only, and will not be subject to EPA approval.
55. Within 180 calendar days of the effective date of this Order, Respondent shall submit an initial Capacity, Management, Operation, and Maintenance (CMOM) Template, containing a CMOM Program outline for review and comment by EPA. The CMOM Template shall include a status report of how the Respondent currently addresses the items (CMOM Template Items) identified in Sections I, III, IV(A, E, F, and L), V(A, F, and G), and VI of the Table of Contents (attached) for Chapter 3 of the EPA's *Guide for Evaluating CMOM Programs at Sanitary Sewer Collection Systems*, EPA 305-B-05-002 (January 2005) (the Guide). The status report shall note any current deficiencies in these CMOM Template Items and shall detail how the Respondent shall improve these before the final CMOM Program submittal. The status report shall demonstrate how the other items in the Guide shall be implemented or put in place by the time of the submission of the CMOM Program.
56. Within 180 calendar days from the approval of the initial CMOM Template, as described in Paragraph 55, Respondent shall prepare and submit to EPA a CMOM Program designed to address all parts of its Separate Sanitary Sewer System in accordance with all listed provisions outlined in the attached Chapter 3 Table of Contents from the Guide. The submitted CMOM Program shall include all on-going, up-to-date CMOM documentation, including the checklist in Chapter 3 of the Guide. The Guide can be found online at http://www.epa.gov/npdes/pubs/cmom_guide_for_collection_systems.pdf. The CMOM

Program shall incorporate any updates to the status report items listed in Paragraph 55. Respondent must submit the completed CMOM Program documentation for review, comment, and approval by EPA.

57. Respondent shall implement the approved CMOM Program no later than 30 calendar days after final approval by EPA.
58. Within one year of approval of the CMOM Program identified in Paragraph 56, Respondent shall submit a CMOM report to EPA. The report shall include a completed CMOM Program Self-Assessment from EPA's website (<http://www.epa.gov/npdes/pubs/cmomselfreview.pdf>) and shall summarize steps taken to implement the approved CMOM Program including operational changes or improvements implemented as part of the approved CMOM Program, the amount of sewers inspected or cleaned, any cross-connections detected or eliminated, and any dye testing or clear water source elimination measures implemented. The report shall also identify any Sanitary Sewer Discharges, Unauthorized Combined Sewer Discharge, or City-caused Property Backups that have occurred during the implementation period and what the responses, causes, and where the final deposition of the SSOs, Unauthorized Combined Sewer Discharge, and City-caused Property Backup was.
59. A schedule for implementation of the compliance requirements described above is included as Attachment E.

SUBMITTALS

60. Respondent shall submit all information required by this Order to EPA at this address:

Director, Water Division
Attn: Keith Middleton
Water Enforcement Compliance Assurance Branch (WC-15J)
U.S. Environmental Protection Agency, Region 5
77 West Jackson Boulevard
Chicago, Illinois 60604

61. Respondent shall submit all information required by this Order under an authorized signature containing the following certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false statements and information, including the possibility of fines and imprisonment for knowing violations.

62. If the signatory finds that any portion of the submittal is false or incorrect, the signatory shall notify EPA immediately. Knowing submittal of false information to EPA in response to this Order may subject Respondent to criminal prosecution under Section 309(c) of the CWA, 33 U.S.C. § 1319(c), as well as 18 U.S.C. §§ 1001 and 1341.
63. Respondent may assert a claim of business confidentiality under 40 C.F.R. Part 2, Subpart B, for any portion of the information it submits to EPA. Information subject to a business confidentiality claim is available to the public only to the extent allowed by 40 C.F.R. Part 2, Subpart B. If Respondent fails to assert a business confidentiality claim, EPA may make all submitted information available, without further notice, to any member of the public who requests it. Effluent data, as defined in 40 C.F.R. § 2.302(a)(2), and information in permit applications is not entitled to confidential treatment under 40 C.F.R. Part 2, Subpart B. 40 C.F.R. § 122.7.
64. EPA may use any information submitted in response to this Order in support of an administrative, civil or criminal action against Respondent.
65. The information required to be submitted pursuant to this Order is not subject to the approval requirements of the Paperwork Reduction Act of 1995, 44 U.S.C. §§ 3501-3520, because it seeks collection of information by an agency from specific individuals or entities as part of an administrative action or investigation.

EFFECTIVE DATE AND OPPORTUNITY TO CONFER

66. An informal conference was held between Respondent and EPA on November 8, 2012, at EPA's Region 5 offices at 77 West Jackson Boulevard, Chicago, Illinois to discuss the Order, issued August 28, 2012, and provided an opportunity for Respondent to present additional information for the EPA to consider.
67. Another informal conference was held at the EPA office on February 25, 2013 to further discuss Respondent's additional submitted information and timelines of the Order.
68. On April 5, 2013, Respondent submitted a cover letter and requested markups concerning the Order based on discussions from the second informal conference on February 25, 2013.
69. On August 9, 2013, EPA discussed technical aspects of the Order with Respondent to assess the provisions within the compliance requirements section of this Order.
70. EPA has considered all relevant and material written information submitted by Respondent pursuant to this section and determined that the Order be modified to an Administrative Consent Order.
71. This Order becomes final and effective seven calendar days after the date of EPA's signature of the modified Order.

GENERAL PROVISIONS

72. This Order is not a permit under the CWA and does not waive or modify Respondent's ongoing obligation and responsibility to ascertain and comply with all other applicable federal, State or local laws, regulations, ordinances, permits, or licenses.
73. EPA reserves all rights and remedies, legal and equitable, available to address any violation cited in this Order and any other violation of the CWA, and to enforce this Order. Neither issuance of this Order by EPA nor compliance with its terms precludes further enforcement action pursuant to Section 309 of the CWA, 33 U.S.C. § 1319, for the violations cited in this Order, for any other violations of the CWA committed by Respondent, or to enforce this Order.
74. Respondent waives all remedies, claims for relief and, otherwise available rights to judicial or administrative review that Respondent may have with respect to any issue or fact or law set forth in this Order, including any rights of judicial review under Chapter 7 of the Administrative Procedure Act, 5 U.S.C. §§ 701-706.
75. The signatories to this Order certify that they are authorized to execute and legally bind the parties they represent.

CERTIFICATION OF COMPLETION

76. Within 30 days after Respondent concludes that it has complied with all requirements of this Order, Respondent shall submit to EPA a written certification of completion summarizing all actions taken to comply with all requirements of this Order.
77. After review of Respondent's certification of completion, EPA will notify Respondent whether it has satisfied all requirements of this Order.
78. This Order shall terminate when Respondent receives notification from EPA that it has satisfied all requirements of this Order.

Date

[City of Decatur Representative]

Date

[City of Decatur City Clerk]

Date

Tinka G. Hyde
Director
Water Division
U.S. EPA Region 5

Attachment B

City of Decatur - Sanitary Sewer Overflows - June 16, 2010 to June 15, 2015

Number	Date	Location	Est. Volume	Cause of SSO	Weather Conditions	Disposition of SSO	Action to mitigate the SSO	Reported to IEPA	Environmental harm
1	25-Oct-2010	3700 block of Portage Pl	Unknown	Grease in main	Dry weather	Storm sewer tributary to Spring Creek	Grease removed from main and apartment management notified on proper grease management	No	No
2	29-Nov-2010	North of Steven Decatur School	Unknown	Blockage from debris such as shop towels	Dry weather	Spring Creek	Letter sent to upstream residents to educate on non permitted items in sewer	Yes	No
3	10-Apr-2011	102 Ridgeway Drive	Unknown	Roots in main	Wet weather but unknown if due to roots or I/I	Storm sewer tributary to Lake Decatur	Root cut sewer and added to the annual herbicide program	Yes	No
4	22-Apr-2011	53 Lynette Dr	Unknown	Roots in main	Wet weather but unknown if due to roots or I/I	Drainage ditch tributary to Stephens Creek	Root cut sewer and added to the annual herbicide program	Yes	No
5	18-Sep-2012	1250 E Mound Rd	25,000 to 50,000 gallons	Blockage of debris and shop towels	Dry weather	Spring Creek	Televised and cleaned and added to the routine maintenance book	Yes	No
6	6-Nov-2012	1005 W Pershing Rd	5,000-15,000 gallons	Roots in in MH	Dry weather	Drainage ditch tributary to Spring Creek	Rehabilitated MH to remove root penetrations	Yes	No
7	30-Nov-2012	3525 Rupp Parkway	30 gph	Broken sewer leaking into storm sewer	Dry weather	Drainage ditch tributary to Spring Creek	Replaced broken sanitary sewer	Yes	No
8	26-Feb-2013	97 Phillips	100 gal	Blockage caused by plumber's mechanical cable and cutter head left in sewer	Dry weather	City Storm Sewer	Blockage was opened and cable/cutter head removed	Yes	No
9	13-Mar-2013	Bristol & Kaydon	20 gal	Roots in sewer	Dry weather	Railroad ditch flowing towards Ward Branch	Root cut sewer and added to the annual herbicide program	Yes	No
10	14-Mar-2013	2199 W Forest Ave	20 gal	Debris and grease buildup	Dry weather	On ground and absorbed in soil	Letter sent out to all upstream residents to educate on non permitted items in sewer.	Yes	No
11	18-Apr-2013	2415 Knollwood	Unknown	Excess flow	Wet weather	Lake Decatur	To be investigated during system review.	Yes	No
12	18-Apr-2013	Hunt & Florian	Unknown	Excess flow	Wet weather	Stevens Creek	To be investigated during system review.	Yes	No
13	18-Apr-2013	Cushing & Summit	Unknown	Excess flow	Wet weather	Stevens Creek	To be investigated during system review.	Yes	No
14	18-Apr-2013	Ellen & Division	Unknown	Excess flow	Wet weather	Spring Creek	To be investigated during system review.	Yes	No

Attachment B

City of Decatur - Sanitary Sewer Overflows - June 16, 2010 to June 15, 2015

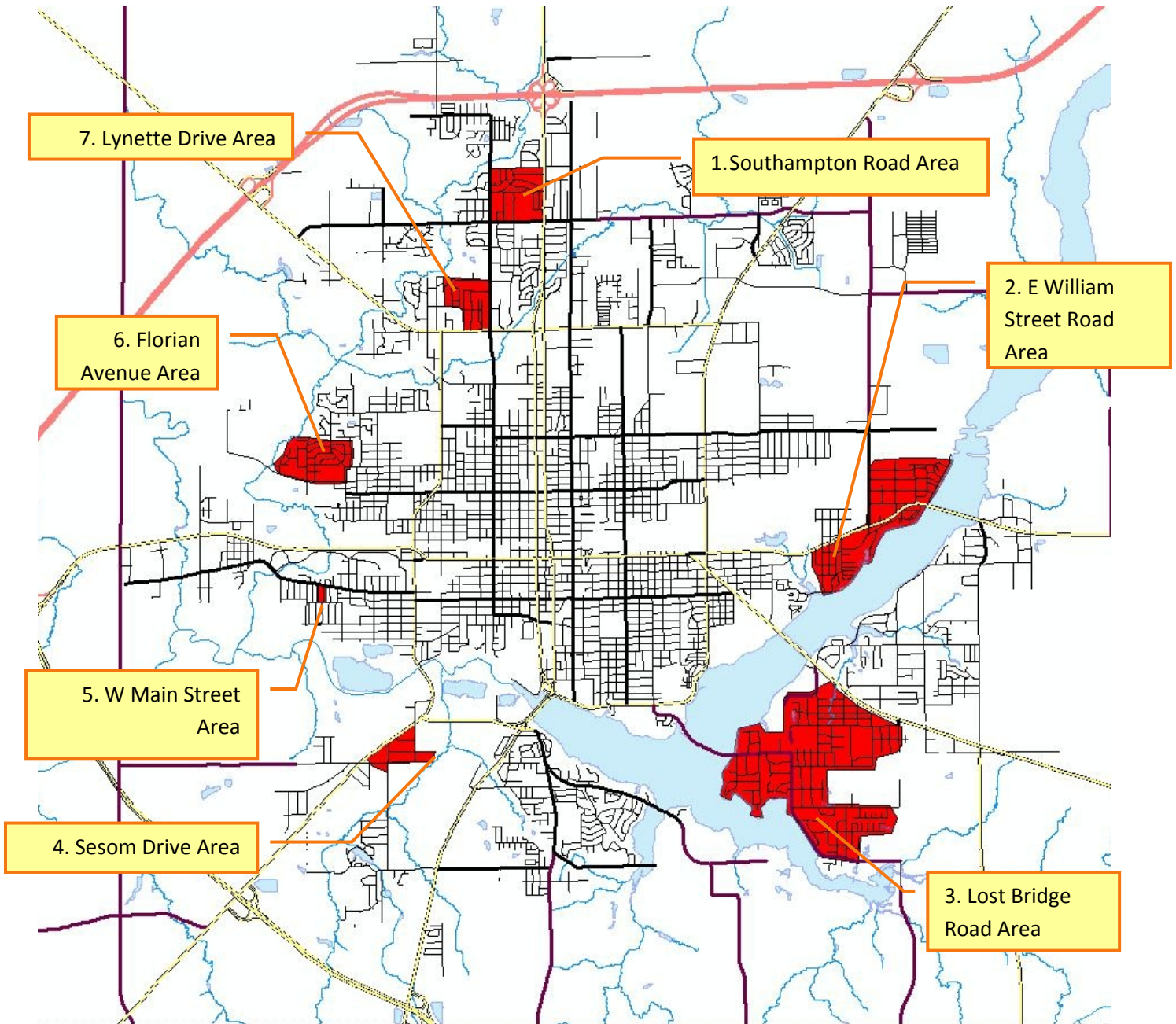
Number	Date	Location	Est. Volume	Cause of SSO	Weather Conditions	Disposition of SSO	Action to mitigate the SSO	Reported to IEPA	Environmental harm
15	18-Apr-2013	52 Sadowski Ct	Unknown	Resident removed lid	Wet weather	Lake Decatur	Area to be investigated for excess flow. Used SmartCover technology to prevent intrusion.	Yes	No
16	18-Jun-2013	52 Sadowski Ct	Unknown	Excess flow	Wet weather	Lake Decatur	Lines were de-rooted in June 2013. Lines were long lined in July 2014.	Yes	No
17	24-Mar-2014	3215 Susan Drive	20-50 gal	Broken forcemain in three locations	Dry weather	On ground and absorbed in soil	Forcemain was repaired.	Yes	No
18	13-Aug-2014	301 Meadow Terrace	20-50 gal	Failed trenchless point repair - Debris - Shallow manhole	Dry weather	On ground and absorbed in soil	Sewer main was repaired.	Yes	No
19	14-Oct-2014	Forest Knolls / Hillcrest Way	<20 gal	Surcharge during cleaning.	Dry weather	On ground and absorbed in soil	A manhole was not located prior to cleaning the line. It has now been found and marked.	Yes	No
20	3-Nov-2014	2170 S Franklin Street Road	50-100 Gallons	Grease in main	Dry weather	Entered storm sewer and was contained and removed	Letter sent to upstream residents to educate on non permitted items in sewer	Yes	No

Attachment C
City of Decatur - Property Backup Data

Time Period	Total	Likely Cause		
		Blockage in Private Line	Blockage in Public Line	Rainfall - Surcharged Sewer
2010 - Beginning June 16	309	216	37	56
2011	446	338	63	6
2012	362	333	47	1
2013	452	370	59	23
2014	397	320	61	16
2015 - Ending July 15	147	119	28	0
TOTAL	2113	1696	295	102

Attachment D

City of Decatur - Overall High I&I Areas



Attachment E
Schedule of Compliance Order Tasks
City of Decatur

Task	Task Completion Date Relative to the Effective Date			Task Completion Date Relative to EPA Approval				
	Ongoing	60 Days	180 Days	30 Days	60 Days	90 Days	180 Days	1 Year
Continue to progress toward goals set forth in City of Decatur's Sanitary Sewer Master Plan	X							
Implement procedure to document SSOs, Unauthorized CSOs, and Backups		X						
Submit Sewer Collection System Alternatives Analysis (SCSAA)			X					
Submit revisions to SCSAA						X		
Implement recommendations of the SCSAA					X			
Submit CMOM Program Template			X					
Submit CMOM Program							X	
Implement approved CMOM Program				X				
Submit CMOM report, including Program Self Assessment								X

Reporting Requirements	January 31	April 30	July 31	October 31
Quarterly Backup Summaries to EPA and IEPA	X	X	X	X
Semi-annual reports on the recommended projects chosen in the SCSAA	X		X	

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH
AECOM TECHNICAL SERVICES, INC. TO ASSIST THE CITY WITH
ADMINISTRATIVE CONSENT ORDER FROM
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
CITY PROJECT 2013-01**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Agreement authorizing the professional engineering services for the preparation of sewer system reports and tasks required by the Administrative Consent Order, City Project 2013-01, presented to the Council herewith between the City of Decatur and AECOM Technical Services, Inc., be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Agreement between the City of Decatur, Illinois and AECOM Technical Services, Inc., for a fee not to exceed \$456,620.

PRESENTED and ADOPTED this 21st day of September, 2015.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

CITY OF DECATUR
PROFESSIONAL ENGINEERING SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

AECOM Technical Services, Inc.

("Consulting Engineer"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional engineering services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

- A. CONSULTING ENGINEER. The Consulting Engineer shall provide professional engineering services for the City in all phases of the Project, serve as the City's professional engineering representative for the Project as set forth herein and shall give professional engineering consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Consulting Engineer in accordance with generally accepted Engineering standards.
- B. NOTICE TO PROCEED. The Consulting Engineer shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.
- C. TIME. The Consulting Engineer shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.
- D. CITY'S REPRESENTATIVE. The City's representative to the Consulting Engineer shall be the City Engineer or the City Engineer's designee as set forth in the Notice to Proceed for each phase of work.
- E. EXTRA WORK AND CHANGE ORDERS. The Consulting Engineer shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Consulting Engineer shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Consulting Engineer and shall not be reimbursed by the City.

The Consulting Engineer expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City.

SECTION II. BASIC SERVICES

A. STUDY AND REPORT PHASE.

The Consulting Engineer shall:

1. City's Requirements. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.
2. Advise Regarding Additional Data. Advise the City's Representative as to the necessity of the City's providing or obtaining from others data or services of the types described in Section V(C) in order to evaluate or complete the Project, and act as the City's representative in connection with any such services.
3. Technical Analysis. Provide analysis of the City's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions.
4. Economic Analysis. Provide a general economic analysis of the City's requirements applicable to various alternatives in accordance with economic parameters and assumptions provided by the City's Representative.
5. Report Preparation. Prepare a report ("Study Report") containing schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate clearly the considerations involved and the alternative solutions available to the City of Decatur. The Study Report shall also set forth the Consulting Engineer's findings and recommendations with opinions of probable costs for the Project, including construction cost, contingencies, allowances for charges of all professionals and consultants, allowances for the cost of land and rights-of-way, allowances for the relocation of utility facilities and equipment if necessary, and compensation for or damages to properties and interest and financing charges (all of which are hereinafter called "Project Costs"). Specific requirements for the Study Report are included in Exhibit A, Scope of Services.
6. Report Presentation. Furnish paper copies and digital copies of the Study Report in the number and format specified in Exhibit A, Scope of Work, and present and review the Study Report in person with the City as the City's Representative shall direct. The cost of reproduction of the Study Report shall be considered a reimbursable expense and paid in accordance with Section V(C) of this Agreement.
7. Completion Time. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

- A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the Drawings and Specifications.
- B. FURNISH INFORMATION. Assist the Consulting Engineer by placing at the Consulting Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

- C. FURNISH TECHNICAL INFORMATION. Furnish to the Consulting Engineer, as required for performance of the Consulting Engineer's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Consulting Engineer may rely upon in performing the Consulting Engineer's services.
- D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.
- E. ACCESS TO PROPERTY. Arrange for access to and make all provisions for the Consulting Engineer to enter upon public and private property as required for the Consulting Engineer to perform the Consulting Engineer's services.
- F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consulting Engineer, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consulting Engineer.
- G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Consulting Engineer may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.
- I. NOTIFY THE CONSULTING ENGINEER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Consulting Engineer whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Consulting Engineer's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

- A. SUCCESSORS AND ASSIGNS. The City and the Consulting Engineer each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Consulting engineer shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consulting Engineer.

- B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Consulting Engineer in connection with this Project are public documents and, upon payment to the Consulting Engineer, shall remain the property of the City whether the Project is completed or not. Reuse of any of the work product of the Consulting Engineer by the City on extensions of this Project or any other project without written permission of the Consulting Engineer shall be at the City's risk and the City agrees to defend, indemnify and hold harmless the Consulting Engineer from all damages and costs including attorney fees arising out of such reuse by the City or others acting through the City.
- C. ESTIMATES OF COST (COST OPINION). Since the Consulting Engineer has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Consulting Engineer's experience and qualifications, but the Consulting Engineer does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.
- D. INSURANCE.
1. Requirement. During the term of this Agreement, at its own cost and expense, the Consulting Engineer shall maintain in full force and effect insurance policies as enumerated below.
 2. Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.
 3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.
 4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.
 5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.
 6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Consulting Engineer shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. Consulting Engineer shall give the City's Representative at least 30 days written notice prior to any material change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The certificates shall be attached hereto as Exhibit E. The Consulting Engineer shall provide any renewal certificates of insurance automatically to the City's Representative at least 30 days prior to policy expiration. The certificate must certify the following:
 - a. Name and address of party insured.
 - b. Name(s) of insurance company or companies.
 - c. Name and address of authorized agent executing such certificate.
 - d. Description of type of insurance and coverage afforded thereunder.
 - e. Insurance policy numbers.

- f. Limits of liability of such policies and date of expiration of policies.
 - g. To the extent the same is available, insurance company or companies shall further certify that said policies shall not be modified, cancelled or terminated until after written notice to the City's Representative per standard ISO accord form wording and the policy provisions.
7. Types and Limits of Insurance. The Consulting Engineer shall provide the following:
- a. Workers' Compensation:
 - Coverage A: Statutory Limits
 - Coverage B: One hundred thousand dollars (\$100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.
 - b. General Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. General Liability Insurance shall include:
 - Personal Injury Liability coverage.
 - c. Automobile Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.
 - d. Professional Liability: A professional liability errors and omissions policy with limits of one million dollars (\$1,000,000) per claim. If said policy is written on a claims made basis, the retroactive date of the policy must predate the date of this agreement. In addition, the policy term must extend one year beyond completion date of this agreement.
 - e. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Consulting Engineer shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.
8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Consulting Engineer.

E. TERMINATION

- 1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
- 2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Consulting Engineer is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.

3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Consulting Engineer shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consulting Engineer in performing this Agreement, whether completed or in process.
 4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.
- F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Consulting Engineer agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.
- G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Consulting Engineer an employee or partner of the City. The Consulting Engineer shall at all times hereunder be construed to be an independent contractor.
- H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Consulting Engineer shall abide by the terms of all Federal requirements in the performance of duties hereunder.
- I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.
- J. HOLD HARMLESS. Consulting Engineer shall indemnify and save harmless the City, its officers and employees against claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, to the extent proximately caused or proximately arising out of negligent acts or omissions to act by Consulting Engineer in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Consulting Engineer or its subcontractors.

The City shall indemnify and save harmless the Consulting Engineer, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Consulting Engineer and including reasonable attorney's fees incurred by the Consulting Engineer or required in any way to be paid by the Consulting Engineer, in defense thereof, and shall indemnify and save harmless the Consulting Engineer from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Consulting Engineer under the terms of the Agreement. The Consulting Engineer shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Consulting Engineer's own judgment, may be necessary for the Consulting Engineer's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

- K. **COPYRIGHT ASSIGNMENT.** The Consulting Engineer assigns to the City any and all of Consulting Engineer's rights under copyright laws for work prepared by the Consulting Engineer, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Consulting Engineer agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.
- L. **NO BID RIGGING, BID ROTATION.** The Consulting Engineer certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Consulting Engineer is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Consulting Engineer so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.
- M. **NO DELINQUENT TAXES.** The Consulting Engineer agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.
- N. **DRUG FREE WORKPLACE.** The Consulting Engineer agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Consulting Engineer has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars (\$5,000.00), the Consulting Engineer shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.
- O. **SEVERABILITY.** If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.
- P. The Parties recognize and agree that time is of the essence of this Agreement as is consistent with the applicable professional standard of care.

SECTION V. PAYMENT

- A. **BASIS OF BILLING.** City shall pay the Consulting Engineer for all services rendered under Section II Phases A through F an amount based on Direct Labor Costs times 3.00 for services rendered by principals and employees assigned to the Project.
- Direct Labor Costs used as a basis for payment means salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical personnel, stenographers, typists and clerks; but does not include indirect payroll related costs or fringe benefits. For the purposes of this Agreement, the principals and employees of the Consulting Engineer and their hourly direct labor costs are set forth in Exhibit H hereto.
- B. **SUBCONSULTANT.** The City shall pay the Consulting Engineer for services and reimbursable expenses of subconsultants engaged by the Consulting Engineer with the approval of the City's Representative, the amount billed by the Subconsultant to the Consulting Engineer times an approved multiplier of 1.00.

- C. REIMBURSABLE EXPENSES. In addition to payments provided for in paragraphs A and B of this Section, the City shall pay the Consulting Engineer the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services. Reimbursable Expenses means the actual expenses incurred directly in connection with the Project for transportation costs on the basis of actual cost if public transportation is used, subsistence incidental thereto, toll telephone calls, reproduction of reports, drawings, specifications and similar project-related items in addition to those required under Section II.

If the Consulting Engineer's vehicles are used on the project, the City shall pay the Consulting Engineer the current Internal Revenue Service standard mileage rate per mile for use of the vehicle.

D. PAYMENT FOR WORK COMPLETED

1. Monthly progress payments may be requested by the Consulting Engineer for work satisfactorily completed and shall be made by the City to the Consulting Engineer as soon as practicable upon submission of statements requesting payment by the Consulting Engineer to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Consulting Engineer prefers, the Invoice Data sheet may serve as the Consulting Engineer's invoice.
2. The Consulting Engineer shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Consulting Engineer shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Consulting Engineer may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.
3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Consulting Engineer under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Consulting Engineer and supplemented or accompanied by such supporting data as may be required by the City's Representative.
4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.
5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Consulting Engineer shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.
6. The Consulting Engineer and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.

E. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Consulting Engineer for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Consulting Engineer also will be reimbursed for the charges of independent professional associates and consultants employed by Consulting Engineer to render Basic Services, and paid for services rendered during that phase on the basis of Consulting Engineer's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Consulting Engineer's principals and employees engaged directly on the Project. In the event of any such termination, Consulting Engineer will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Consulting Engineer entered into on the last date written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____, 2015

THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

City Clerk

Consulting Engineer Firm

By: Michael A. Wingard, P.E.



303 E. Wacker Dr.
Suite 1400
Chicago, IL 60601
312-373-7700 tel

August 24, 2015

Matthew C. Newell, PE
City Engineer
City of Decatur Public Works Department
#1 Gary K Anderson Plaza - 3rd Floor
Decatur, Illinois 62523

**Regarding: Decatur CMOM and Consent Order Compliance Program
Phase I Scope of Work**

Dear Mr. Newell:

AECOM Technical Services, Inc. (AECOM) is pleased to provide this scope of work (Scope) for the above-referenced project. This Scope encompasses AECOM's Phase I services and is based on approximately a one-year duration which coincides with the initial requirements in the City of Decatur's (City) draft Consent Order (Order). It is intended that the scope and budget for Phase II services be negotiated near the completion of the first year (Phase I) services described herein.

This Scope represents AECOM's current understanding of both the services requested by the City and the requirements of the Order, as they relate to this initial phase of the project. Further delays, revisions, and acceptance of the final Order may warrant additional revisions to this Scope. Phase I Scope includes the eight tasks described herein. Note that a detailed breakdown of task costs is included in this Scope.

Background

The City submitted a markup of the draft Order to the U.S. Environmental Protection Agency, Region 5 Headquarters in Chicago, Illinois (US EPA). On July 28, 2014, a meeting was conducted at Headquarters with representatives from the US EPA, City, Barnes & Thornburg, LLP (City legal counsel) and AECOM. At this meeting, the US EPA verbally agreed in principal to the draft Order with only minor exceptions. A new draft was reviewed with the City on a June 9, 2105 conference call. *This scope of work was developed following that meeting and call, but prior to final acceptance and execution of the Order.*

Task 1: PROJECT MANAGEMENT AND COMPLIANCE TRACKING

This task includes all project management related activities for Phase I Services only. Project tasks and deliverables are outlined below:

1.1. General Project Management

- 1.1.1. Establish project communications, controls, and procedures
- 1.1.2. Project financial tracking, reporting and invoicing
- 1.1.3. Coordination of tasks
- 1.1.4. Schedule maintenance
- 1.1.5. Monthly progress report
- 1.1.6. Quality Control Management

1.2. Meetings and Workshops

- 1.2.1. Project kickoff meeting. One kickoff meeting will be conducted at Decatur's office. All key City employees and AECOM task leaders will attend the kickoff meeting.
 - 1.2.1.1. Review scope, deliverables and schedule
 - 1.2.1.2. Discuss concerns and key issues
 - 1.2.1.3. Discuss status of compliance and related activities
 - 1.2.1.4. Conduct staff introductions and facilities tours
 - 1.2.1.5. Establish project goals and major objectives
- 1.2.2. Progress meetings. Twelve (12) progress meetings will be conducted with six (6) being conducted in person at Decatur and six (6) being conducted via WebEx or conference call.
 - 1.2.2.1. Review project scope, deliverables, schedule, and Order compliance progress.
- 1.2.3. Special Meetings and Workshops. Three (3) special meetings and/or workshops are included to discuss special circumstances and key issues that may arise during the project. Such meetings/workshops may be necessary in addition to the routine meetings and workshops in order to discuss unanticipated results or occurrences and achieve concurrence for approaches and resolutions.

1.3. Consent Order Compliance Tracking & Reporting

- 1.3.1. Review the schedule and cost estimates for the identified improvements
- 1.3.2. Prepare a monthly Order Compliance Progress Report (COCPR), documenting the status of the Order requirements. The COCPR will be submitted as an attachment to the monthly progress report.

Deliverables

- Agendas and meeting minutes
- Monthly progress report including COCPR
- Project schedule tracking and updates
- Monthly invoices

Task 2: SANITARY SEWER MASTER PLAN REVIEW

The purpose of this task is to review the City's May 2010 Sanitary Sewer Master Plan (SSMP) and track the status of the recommended improvements.

See Order, paragraph 43.

2.1 Review the SSMP and confirm the recommendations and prescribed projects not limited to the following:

- 2.1.1 Critical Large Diameter Sewer Rehabilitation. The critical large diameter sewers include those ranging from 3 to 7 feet in diameter, where failure would have dire consequences, such as loss of service for a large number of customers, pollution of the environment, very high repair costs, or significant property damage.
- 2.1.2 Overhead Sewer Program. Review and modify the Overhead Sewer Program to increase participation in the program.
- 2.1.3 Elimination of Sanitary Sewer Discharges due to I/I. This work will include preparation of the Sewer Collection System Alternatives Analysis (SCSAA) (Task 4) and Capacity, Management, Operation and Maintenance (CMOM) Program (Task 5).

2.2 Review schedule and cost of the improvements.

2.3 Prepare a SSMP Technical Memorandum (TM) to the City, documenting the review and recommended updates.

Deliverables

- SSMP TM
- Meetings (1)

Task 3: SANITARY SEWER OVERFLOWS (SSOs), UNAUTHORIZED COMBINED SEWER OVERFLOWS (CSOs), AND PROPERTY BACKUPS REPORTING PROTOCOL

The purpose of this task is to develop and implement a protocol or procedure to document and report SSOs, unauthorized CSOs, and Property Backups from its sewage collection system. In accordance with the Order, the protocol must be implemented within 60 days of the effective date of the Order. Additionally, backup summaries must be submitted to the US EPA on a quarterly basis.

See Order, paragraph 45.

- 3.1. Review the City's existing procedure(s) for documenting SSOs, CSOs, and Property Backups.
- 3.2. Meet with City personnel to discuss current practices.
- 3.3. Develop a new or revised procedure as necessary to document all SSOs, CSOs and Property Backups. The Property Backup summaries must include the following:
 - 3.3.1. Dates on which the Backups occurred
 - 3.3.2. Locations of the Backups
 - 3.3.3. Whether the Backup occurred within the Separate Sanitary Sewer System or the Combined Sewer System
 - 3.3.4. Reasons the Backups occurred
 - 3.3.5. Estimated volume of Backup water which exited the Separate Sanitary Sewer System/Combined Sewer System
 - 3.3.6. Responsibility for the Backups
 - 3.3.7. Methods used to remove Backup water from property
 - 3.3.8. Final disposition of Backup water (i.e. receiving waters of Backup)
 - 3.3.9. Measures used to mitigate environmental harm if Backup water is untreated
 - 3.3.10. Actions taken to mitigate future Backups.
 - 3.3.11. Identify "red" areas where Backups are a concern and prepare a TM describing areas
- 3.4. Draft a Protocol Report to document the procedure.
- 3.5. Submit the Draft Protocol Report to the City for review.
- 3.6. Revise document after receiving City comments.

Deliverables

- Workshop with Decatur staff to review recommendations and suggest improvement areas
- Protocol Report – Draft
- Protocol Report – Final
- Basement Backups Analysis-TM
- Meetings: (1)

Schedule:

- Final Protocol Report to City must be implemented within 60 days of the effective date of the Order. The City will notify US EPA of the implementation date.

Task 4: SEWER COLLECTION SYSTEM ALTERNATIVES ANALYSIS (SCSAA)

The purpose of the SCSAA is to develop and implement alternatives to eliminate excessive I/I in specific areas with the collection system, or Target Areas (as identified in the SSMP), causing wet weather related SSOs, CSOs, and Property Backups. This task will focus only on the previously identified and reported target areas as shown in Attachment D of the draft Order. In addition the sewer backup areas will be identified outside the Attachment D areas. An assessment of the existing GIS and sewer modeling program will be done to determine if the sewer backup areas can be modeled to determine a solution to the backup issues. A TM will be prepared to document the backup areas and modeling capabilities. Any additional model development will be reviewed with the City prior to the work being done.

Development of the SCSAA shall consider procedures outlined in the 1991 EPA "Handbook Sewer System Infrastructure Analysis and Rehabilitation" and in the "Existing Sewer Evaluation & Rehabilitation," Water Environmental Federation (WEF) Manual of Practice FD-6, ASCE Manual and Report on Engineering Practice No. 62.

See Order, paragraphs 46 to 49.

- 4.1. Review existing information, reports, and studies, and relevance to current conditions
 - 4.1.1. Previous engineering studies
 - 4.1.2. As-built Sanitary, Combined, and Storm Sewer collection system maps
 - 4.1.3. Previous Sewer System Operations and Maintenance data (i.e. sewer inspection data)
 - 4.1.4. Existing city planning documents
 - 4.1.5. Sewer System Monitoring data (i.e. ex. previous flow monitoring data or lift station flow records)
 - 4.1.6. Rainfall data
 - 4.1.7. Geotechnical and soil data
 - 4.1.8. Groundwater data
 - 4.1.9. Previous collection system performance data (i.e. SSOs, CSOs and Property Backups)
 - 4.1.10. Stormwater Master Plan – Phase I, 2009 Update Pre-Final Report (June 2009)
- 4.2. Conduct an assessment of the Target Areas for development of an Alternatives Analysis (See 4.4 below).
 - 4.2.1. Consider location of previous SSOs, CSOs and Property Backups (Excessive I/I) in a specific area
 - 4.2.1.1. Evaluate alternatives identified in previous reports and studies
 - 4.2.1.2. Evaluate how existing data was used to develop the alternatives and target areas.
 - 4.2.1.3. Assess each targeted area and the reason behind why the area is being targeted.
 - 4.2.2. Rank Target Areas in terms of
 - 4.2.2.1. Highest contribution of I/I
 - 4.2.2.2. Least amount of conveyance capacity
 - 4.2.2.3. Combination of both
 - 4.2.3. Identify hydraulic deficiencies within the Separate Sanitary Sewer Collection System and Combined Sanitary Sewer Collection System through development of a basic hydraulic model of the collection system for use in the identification and analysis of alternatives. The hydraulic model will be developed using InfoWorks (current version). The model will incorporate the following information where readily available from existing sources:
 - 4.2.3.1. Existing SDD hydraulic model
 - 4.2.3.2. Flow data – either from previous sources or currently ongoing

- 4.2.3.3. Water usage data
- 4.2.3.4. Pump station records
- 4.2.3.5. Historical rainfall data
- 4.2.3.6. Existing GIS
- 4.2.3.7. Record drawing information
- 4.3. Conduct a mapping investigation of each targeted area that considers the following
 - 4.3.1. Storm sewers crossing or running parallel to Separate Sanitary Sewers
 - 4.3.2. Sanitary Sewers constructed near rivers, streams, ditches, ponding areas, or flooding areas that may be sources of I/I
 - 4.3.3. Sanitary Sewers constructed in unsuitable soils that may be subject to settling, resulting in open joints and/or pipe cracking
 - 4.3.4. The age, size, and type of the major sewers within the target area
 - 4.3.5. Known or potential problem areas within the target areas
 - 4.3.6. Perform field inspections and observations as necessary to confirm critical system components, configurations, and operational occurrences.
- 4.4. From the Target Area Assessment, develop and identify alternatives for each area, including recommended actions and steps to eliminate Excessive I/I
 - 4.4.1. Identify additional sewer system improvement alternatives, such as
 - 4.4.1.1. Additional sewer conveyance capacity
 - 4.4.1.2. Construction of storage basins or tanks within the system
 - 4.4.1.3. Reduction of private property I/I contributions, including private property inflow inspections (e.g. sump pump inspections and/or smoke testing)
 - 4.4.1.4. Identify improvements to the existing sewerage including repairs, rehabilitation, or replacement of sewer pipes or lift stations
 - 4.4.1.5. Conduct a green infrastructure evaluation that considers potential green infrastructure measures to reduce and/or eliminate sources of I/I
 - 4.4.2. Alternatives Comparison and recommendation for each Target Area
 - 4.4.2.1. Opinion of probable construction cost
 - 4.4.2.1.1. Prepare cost estimates for each alternative considered.
 - 4.4.2.1.2. Cost estimates shall be AACE, Class 5.
 - 4.4.2.2. Estimate benefits of each alternative (in term of either the I/I in gallons removed or SSOs, Unauthorized Combined Overflows and Property Backups prevented)
 - 4.4.2.3. Cost Effective Analysis of the chosen alternatives. Incorporate the recommendations from the SSMP as appropriate.
 - 4.4.2.4. Prioritize the chosen alternatives
 - 4.4.2.5. Rate analysis to evaluate the impacts of the chosen alternatives on user rates.
 - 4.4.3. Assess the existing backup areas outside of the Target Area from the City's GIS mapping data and assess the sewer modeling required to develop alternatives to manage these backups. AECOM will meet with the City to develop an approach for the modeling efforts needed to develop alternatives for managing the backups.
 - 4.4.4. Host an Alternatives Workshop with the City
 - 4.4.5. Prepare an Implementation Schedule of the alternatives chosen with a final completion date that is in compliance with the Order.
- 4.5. Draft SCSAA Report and a backup/modeling assessment Technical Memo (TM) for review by the City
- 4.6. Final SCSAA Report

- 4.6.1. Respond to and incorporate City's comments
- 4.6.2. Submit final draft to the City and US EPA
- 4.7. Revise SCSAA
 - 4.7.1. Within 90 days of receiving US EPA' comments, submit comment responses and/or revised SCSAA to US EPA
- 4.8. If needed, submit additional comments provided by USEPA and/or revised SCSAA to USEPA for approval.

Deliverables:

- Alternatives Workshop
- Draft SCSAA Report (to City); Backup/Modeling Assessment TM and Workshop on recommendations
- Final SCSAA Report (to City and USEPA)
- Revised SCSAA Report, if needed (to City and USEPA)
- Meetings: Decatur (3), EPA (2), Attorneys (1)

Schedule:

- Submit Final SCSAA Report to USEPA within 180 days of the effective date of the Order

Task 5: CAPACITY, MANAGEMENT, OPERATION, AND MAINTENANCE (CMOM) DEVELOPMENT, PHASE I

The purpose of the **Phase I** CMOM development task is to develop a plan for implementing the CMOM while complying with the initial CMOM reporting requirements included in the Order. It includes a readiness review to determine current status and a strategic plan to document procedures to meet CMOM compliance. The **Phase I** CMOM task will develop the scope for the Phase II implementation of the CMOM program as required by the Order.

See Order, paragraphs 44, 55, 56

- 5.1. Develop an initial Capacity, Management, Operation, and Maintenance (CMOM) Template, containing a CMOM Program outline (*see Order, paragraph 55*). The CMOM Template will include a status report of how the City currently addresses the CMOM Template Items identified in Sections I, III, IV(A, E, F, and L), V(A, F, and G), and VI of the Table of Contents for Chapter 3 of the EPA's *Guide for Evaluating CMOM Programs at Sanitary Sewer Collection Systems*, EPA 305-B-05-002 (January 2005) (the Guide). The status report will note any current deficiencies in these CMOM Template Items (via gap analysis) and will detail how the City will improve these before the final CMOM Program submittal. The status report will demonstrate how the other items in the Guide will be implemented or put in place by the time of the submission of the CMOM Program.
- 5.2. Documents/Records Review. Review documents and records noting sections of the documents that pertain to aspects of the CMOM regulations. The review and notes will serve as a beginning framework for the gap analysis. Review and summarize the following documents:
 - 5.2.1. Emergency "Overflow" Response Plan
 - 5.2.2. Sanitary Sewer O&M Manual
 - 5.2.3. Rehabilitation and Sewer Construction Inspection and Testing Program Documentation
 - 5.2.4. Formal Safety Program
 - 5.2.5. Ordinances
 - 5.2.6. Other documents relative to CMOM, if any
- 5.3. Review and summarize documentation and schedules for Operation and Maintenance Programs and Procedures:
 - 5.3.1. Sewer cleaning
 - 5.3.2. Sewer Inspection/Closed-circuit television (CCTV)
 - 5.3.3. Root control
 - 5.3.4. Manhole inspection
 - 5.3.5. Grease programs
 - 5.3.6. Complaint evaluation and response
 - 5.3.7. I/I monitoring and reduction
 - 5.3.8. System rehabilitation
 - 5.3.9. Other documents relative to CMOM, if any
- 5.4. Prepare a Questionnaire and Checklist based on the document review. The checklist is intended to provide a format for verifying and documenting the staff's understanding of procedures and programs and re-verifying the interview results during the field observations. The checklist will form the baseline used in developing the Readiness Review and Gap Analysis.
- 5.5. Complete/Create City Tracking Form & Procedure

- 5.6. Develop, arrange, and conduct interviews with City personnel. The staff interviews are performed to gain an understanding of their perspective on CMOM, how procedures are documented and implemented, and document opportunities for further interviews during the field observations. The interview list will address each operational area covered by the CMOM process. It is anticipated that 12 interviews will be conducted in 2 hour time increments.
- 5.7. Conduct Field Procedure Observations
 - 5.7.1. Review existing standard operating procedures (SOPs)
 - 5.7.2. Field Reporting/Document review, including:
 - 5.7.2.1. Conformance with SOPs
 - 5.7.2.2. Work order initiation and tracking procedures
 - 5.7.2.3. Safety procedures
 - 5.7.2.4. Equipment availability and condition
 - 5.7.2.5. Facility condition
 - 5.7.2.6. Staff knowledge and preparedness
 - 5.7.3. Compile interview and observations into an initial audit report
 - 5.7.4. Compare field observations to formal and informal programs and procedures, rate field compliance on a scale of 1-5 (1=minimal compliance, 5=fully compliant)
- 5.8. Prepare a Draft Readiness Review Report and Gap Analysis
- 5.9. Finalize Readiness Review Report and Gap Analysis
- 5.10. Conduct CMOM Compliance Strategy Session to establish goals and objectives with senior City Staff, and level of achievement in order to meet CMOM requirements. An implementation plan will be developed to address items identified in the Gap Analysis.
- 5.11. Prepare Draft Compliance Strategies Plan
- 5.12. Finalize Compliance Strategies Plan per City comments and prepare CMOM Program (*see Order, paragraph 56*) in accordance with all listed provisions outlined in the Chapter 3 Table of Contents from the Guide. The CMOM Program will include all on-going, up-to-date CMOM documentation, including the checklist in Chapter 3 of the online Guide at: http://www.epa.gov/npdes/pubs/cmom_guide_for_collection_systems.pdf.

The CMOM Program will incorporate any updates to the status report items from Task 2.

- 5.13. Scoping discussions with City to define CMOM Program **Phase II** tasks and deliverables.

Deliverables:

- CMOM Template (to City and USEPA)
- Staff Interviews Questionnaire/Checklist (to City)
- City Tracking Form and Procedure (to City)
- Readiness Review Report and Gap Analysis (to City)
- Compliance Strategies Plan (to City)
- CMOM Program (to City and USEPA)
- Meetings: Staff Interviews, CMOM Compliance Strategy Session

Schedule:

- Submit CMOM Template to USEPA within 180 days of the effective date of the Order
- Submit CMOM Program to USEPA within 180 days from USEPA approval of CMOM Template

Task 6: ASSESSMENT OF DATA COLLECTION AND ASSET MANAGEMENT NEEDS

The purpose of this task is to assess the current data collection and management practices and recommend improvements that will facilitate the needs of the City of Decatur's Asset Management and CMOM programs.

- 6.1. Review/analyze current roster of assets
- 6.2. Conduct workshop to discuss current practices and establish objectives
- 6.3. Review current data collection systems and practices
- 6.4. Review existing information management system and procedures
- 6.5. Prepare Asset Management Workplan (per Order paragraph 54) summarizing the results and recommending improvements

Deliverables:

Asset Management Workplan

Task 7: REPORTING ASSISTANCE

AECOM will generate or assist in the generation of reports to be submitted to the U S EPA as required by the draft Order as follows.

- 7.1. Initial SSO and CSO Notification to be submitted to Illinois EPA (IEPA) or Macon County Health Department and forwarded to US EPA (*see Order, paragraph 42*)
- 7.2. Property Backup Summaries
 - 7.2.1. Assist in the generation of Backup Summaries to USEPA and IEPA on a quarterly basis. (*see Order, paragraph 45*).
 - 7.2.1.1. Backup summaries shall be based on the protocols developed in Task 3.4 and shall be in accordance with the Order.
 - 7.2.1.2. Submit the quarterly Backup summaries
 - 7.2.1.3. Submit the quarterly Backup summaries to EPA and IEPA on January 31, April 30, July 31, and October 31 of each year.
 - 7.2.2. Inform US EPA of the date when the enhanced Backup documentation program is implemented.
- 7.3. SCSAA Implementation Reporting
 - 7.3.1. Generate Semi-Annual Reports (*see Order, paragraph 53*).
 - 7.3.1.1. Must describe the status and progress of each project that is implemented for the previous half of the calendar year.
 - 7.3.1.2. The reported projects shall be consistent with recommended projects chosen in the SCSAA.
 - 7.3.1.3. Submit reports to US EPA by January 31 and July 31 of each year, following the commencement of the SCSAA's implementation schedule.

Deliverables:

- Backup Summaries (3)
- Semi-Annual Reports (1)
- Report to counsel or city manager

Schedule:

- Submit quarterly Backup Summaries and Semi-Annual Reports per above schedule and in accordance with the Order.

Task 8: ALLOWANCES – PHASE I

The following tasks will require separate allowances for performing additional services as necessary to comply with the final Order requirements or as requested by the City. These tasks and allowances will only be performed upon direction and fee discussion. Allowances are not included herein.

- 8.1 Additional USEPA Coordination and Response. An allowance in the event that the USEPA requires multiple rounds of reviews and revisions to submittals and/or requests additional meetings beyond what has been budgeted.
- 8.2 Communications Assistance. An allowance to assist with communications to City stakeholders, including presentations to City Council and Public Meetings.
- 8.3 Assistance with SCSAA Implementation, to include updates and revisions to the SCSAA based on findings from CMOM (Order paragraph 50).
- 8.4 Supplemental CMOM Services. An allowance for additional work that may be necessary to complete the CMOM requirements, since it is unknown the amount of records reviews and field work that may be required.
- 8.5 GIS, Data Management, Asset Management Assistance. An allowance to provide additional assistance with GIS, data management and asset management activities at the request of the City.
- 8.6 Flow Monitoring Assistance. An allowance for coordination, review and analysis of flow monitoring data for each of the SSMP Target Areas.

Schedule

Once the final Order is executed, a critical path schedule will be finalized and included in the Contract. For purposes of this Scope of Work document, a tentative project schedule for Phase I services commencing on September 15, 2015 will be included within 10 days after the Order is finalized.

Proposal Fee

The estimated lump sum cost for this work is \$456,620. A task-by-task breakdown of the fee is included herewith as Attachment A. Our proposal is valid for your acceptance for 30 days, after which time a review of the terms and conditions offered may be required.

Thank you for considering AECOM for this work. Please call me at 630-290-2692 with any questions concerns I may address.

Sincerely,

AECOM



John M. Lannon, P.E.

Senior Vice President

CC: Paul St. Aubyn

Thomas Nejedlo

Attachment A
City of Decatur -- Administrative Order Scope of Work
SCSAA and CMOM Tasks

		Total Hours	Total Labor Costs	Direct Costs	Allowance	Total
Task 1: Project Management						
1.1	General Project Management	254	\$44,322	\$0		\$44,322
1.2	Meetings & Workshops	232	\$42,360	\$8,512		\$50,872
1.3	Consent Order Compliance Tracking and Reporting	40	\$6,696	\$0		\$6,696
Task 1 Total		526	\$93,378	\$8,512		\$101,890
Task 2: Sanitary Sewer Master Plan Review (SSMP)						
2.1	Review and Confirm SSMP Recommendations	12	\$1,806	\$0		\$1,806
2.2	Review Schedule and Cost	12	\$1,806	\$0		\$1,806
2.3	Prepare SSMP Technical Memo	22	\$3,222	\$0		\$3,222
Task 2 Total		46	\$6,834	\$0		\$6,834
Task 3: SSOs, Unauthorized CSOs and Property Backup Protocol						
3.1	Existing Documentation and Records Review	24	\$3,012	\$0		\$3,012
3.2	Meet/Discuss Current Practice with City	0	\$0	\$0		\$0
3.3	Develop Revised Procedure	52	\$7,596	\$0		\$7,596
3.4	Draft Protocol Report	52	\$7,422	\$0		\$7,422
3.5	Submit Draft Protocol Report	8	\$1,146	\$0		\$1,146
3.6	Revise and Resubmit Draft Protocol Report	22	\$3,168	\$0		\$3,168
Task 3 Total		158	\$22,344	\$0		\$22,344
Task 4: Sewer Collection System Alternatives Analysis (SCSAA)						
4.1	Document and Records Review	44	\$5,940	\$0		\$5,940
4.2	Conduct Assessment of the Target Areas for Alternatives Analysis	292	\$42,948	\$0		\$42,948
4.3	Mapping Investigation of Target Areas	40	\$5,232	\$0		\$5,232
4.4	Develop, arrange, and conduct interviews with city personnel	316	\$47,064	\$0		\$47,064
4.5	Draft SCSAA Report and submit to City	104	\$15,414	\$0		\$15,414
4.6	Final SCSAA Report	36	\$4,854	\$0		\$4,854
4.7	Revise SCSAA Report	22	\$2,790	\$0		\$2,790
Task 4 Total		854	\$124,242	\$0		\$124,242
Task 5: Capacity, Management, Operation and Maintenance (CMOM)						
5.1	Develop CMOM Template	110	\$15,480	\$0		\$15,480
5.2	Documents and Record Review	40	\$5,100	\$0		\$5,100
5.3	Review and Summarize Docs and O&M Schedules	40	\$5,100	\$0		\$5,100
5.4	Questionnaire and checklist Development	30	\$3,960	\$0		\$3,960
5.5	Create City Tracking Form	30	\$4,320	\$0		\$4,320
5.6	Interviews	60	\$9,630	\$2,500		\$12,130
5.7	Field Procedure Observations	40	\$6,420	\$0		\$6,420
5.8	Prepare a Draft Readiness Review Report and Gap Analysis	56	\$9,372	\$0		\$9,372
5.9	Finalize Readiness Review Report and Gap Analysis	22	\$3,438	\$0		\$3,438
5.10	CMOM Compliance Strategy Session	84	\$13,284	\$2,200		\$15,484
5.11	Prepare Draft Compliance Strategies Plan	74	\$11,940	\$0		\$11,940
5.12	Finalize Compliance Strategies Plan per City comments and prepare CMOM Program	44	\$7,200	\$0		\$7,200
5.13	Scoping discussions with City to Define CMOM Phase II	80	\$13,020	\$2,200		\$15,220
Task 5 Total		710	\$108,264	\$6,900		\$115,164
Task 6: Assessment of Data Collection and Asset Management Needs						
6.1	Review/analyze current roster of assets	20	\$2,964	\$0		\$2,964
6.2	Conduct Workshops to discuss current practices and objectives	22	\$3,300	\$0		\$3,300
6.3	Review current data collection systems and practices	16	\$2,292	\$0		\$2,292
6.4	Review existing information management system and procedures	16	\$2,292	\$0		\$2,292
6.5	Prepare Asset Management Work plan	40	\$5,928	\$0		\$5,928
Task 6 Total		114	\$16,776	\$0		\$16,776
Task 7: Reporting Assistance						
7.1	Develop CMOM Template	22	\$3,150	\$0		\$3,150
7.2	Documents and Record Review	22	\$3,150	\$0		\$3,150
7.3	Documents and Record Review	22	\$3,150	\$0		\$3,150
Task 7 Total		66	\$9,450	\$0		\$9,450
Task 8: Allowances - Phase I						
8.1	Additional USEPA Coordination and Response	40	\$8,760	\$0		\$8,760
8.2	Communications Assistance	36	\$8,148	\$5,000		\$13,148
8.3	Assistance with SCSAA Implementation	24	\$3,240	\$0		\$3,240
8.4	Supplemental CMOM Services	0	\$0	\$0		\$0
8.5	GIS Data Management, Asset Management Assistance	56	\$9,960	\$0		\$9,960
8.6	Flow Monitoring Assistance	96	\$15,360	\$9,452		\$24,812
Task 8 Total		252	\$45,468	\$14,452	\$0	\$59,920
Project Total		2726	\$426,756	\$29,864	\$0	\$456,620



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on _____.

The City Representative for this Phase of work is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL BY: _____ (City Engineer) Dated this _____ day of _____, 20____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.	
BY: _____	
(Signature)	(Title)
Dated this _____ day of _____, 20____.	

**City of Decatur
Administrative Order
Schedule**

Item	AO Paragraph No.	Name	Duration	Start Day	Finish Day	Comment	Approximate Due Date ^{1,2}
1	44, 45	Documentation	60	1	60		21-Nov-2015
2	46	SCSAA	180	1	180		20-Mar-2016
3	47	EPA review and comment on SCSAA	60	181	240	Assumed 60 day review period	19-May-2016
4	48	Decatur response to EPA on SCSAA	90	241	330	90 response period	17-Aug-2016
5	49	EPA review and comment on SCSAA responses	60	331	390	Assumed 60 day review period	17-Oct-2016
6	50	Begin improvements per SCSAA implementation schedule	60	391	450	60 day to begin per EPA approved schedule	15-Dec-2016
7	51	SSA (if necessary)	TBD	451	TBD	The current assumption is that the SSA will not be needed. However, depending on EPA comments, it may or may not be needed.	TBD
8	52	Update SCSAA per CMOM	TBD	TBD	TBD	Depending on EPA comments, it may or may not be needed.	TBD
9	53	SCSAA status reports	180	July 31 & January 31	NA	Semi-annual reports	July 31 & January 31 (annually until AO is met)
10	55	CMOM template to EPA	180	1	180	Template due to EPA for review	20-Mar-2016
11	56	EPA comments on CMOM template	60	181	240	Assumed 60 day review period	19-May-2016
12	57	CMOM submittal to EPA	30	241	270	CMOM submittal with EPA comments incorporated	18-Jun-2016
13	-	EPA CMOM review and comment	60	271	330	Assumed 60 day review period	17-Aug-2016
14	54	Asset Management Work Plan	90	241	330	Due 90 days after CMOM	17-Aug-2016
15	-	Final CMOM submittal to EPA	TBD	TBD	TBD	The current assumption is that a revised CMOM plan will not be needed. However, depending on EPA comments, it may or may not be needed.	TBD
16	58	CMOM progress report to EPA	365	331	695	Status and progress report to EPA	17-Aug-2017

1. The schedule assumes a start date of September 22, 2015.

2. The estimated completion date of all EPA required reporting is December 31, 2017.



City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

Change Order

Date: _____
 Request No. _____ ☐ Final
 Consulting
 Engineer: _____
 Address: _____

I recommend that an ☐ addition of \$ _____ be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
 The revised completion date is now _____

Amount of original contract \$ _____
 Amount of previous change orders \$ _____
 Amount of current change order \$ _____
 Amount of adjusted/final contract \$ _____
☐ addition
 Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended _____
 Public Works Director

_____ Date

Approved _____
 Mayor

 Date

Attested _____
 City Clerk

 Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Risk & Insurance Services CA License #0437153 777 South Figueroa Street Los Angeles, CA 90017 Attn: LosAngeles.CertRequest@Marsh.Com 06510 -AECOM-15-16 Chicago GLALP 04 2017	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Zurich American Insurance Company INSURER B : N/A INSURER C : Illinois Union Insurance Co INSURER D : INSURER E : INSURER F : NAIC # 16535 N/A 27960
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COVERAGES **CERTIFICATE NUMBER:** LOS-001971243-01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR INSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			GLO 5965891 07	04/01/2015	04/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			BAP 5965893 07	04/01/2015	04/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	ARCHITECTS & ENG. PROFESSIONAL LIAB.			EON G21654693 ""CLAIMS MADE""	10/08/2014	04/01/2016	Per Claim/Agg \$1,000,000 Defense Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Professional Engineering Services Agreement.

City of Decatur and its officers and employees are named as additional insured for GL & AL coverages, but only as respects work performed by or on behalf of the named insured. If the insurer for the General Liability or Automobile Liability policy cancels its policy for any reason other than for non-payment of premium, the insurer will provide 30 days notice of cancellation to those Certificate Holders that require it by written contract. This insurance is primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and where required by written contract with respect to the GL & AL coverages.

CERTIFICATE HOLDER

City of Decatur, Illinois
#1 GARY K. ANDERSON PLAZA
DECATUR, IL 62523

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh Risk & Insurance Services
David Denihan

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CERTIFICATE OF LIABILITY INSURANCE

1/1/2016

DATE (MM/DD/YYYY)

8/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC 19800 MacArthur Blvd., Suite 1250 CA License #0F15767 Irvine 92612 949-252-4400	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
INSURED 1075642 AECOM AECOM Technical Services, Inc. 303 E. Wacker Dr., Ste. 1400 Chicago IL 60601	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Insurance Company of the State of PA		19429
	INSURER B :		
	INSURER C :		
	INSURER D :		
INSURER E :			
INSURER F :			

COVERAGES AECTE01 CERTIFICATE NUMBER: 13637453 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX DAMAGE TO RENTED PREMISES (Ea occurrence) \$ XXXXXXXX MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ XXXXXXXX GENERAL AGGREGATE \$ XXXXXXXX PRODUCTS - COM/OP AGG \$ XXXXXXXX \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	SEE ATTACHED ACORD 101	1/1/2015	1/1/2016	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Notice of Cancellation applies per attached endorsement. RE: Professional Engineering Services Agreement.

CERTIFICATE HOLDER**CANCELLATION** See Attachments**13637453**City of Decatur, Illinois
#1 Gary K. Anderson Plaza
Decatur IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Insurer A: The Insurance Company of the State of Pennsylvania

The Workers' Compensation coverage shown does not apply in monopolistic states. In the State of ND, OH, WA, and WY Workers' Compensation coverage is provided by the State Fund. In those States, the above reference policies provide Stop-Gap Employers' Liability only. Workers' Compensation policies apply as indicated below:

AECOM

WC 028328280 - CA
WC 028328281 - FL
WC 028328282 - MA,ND,OH,WA,WI,WY
WC 028328283 - ME
WC 028328284 - AK,AZ,VA
WC 028328285 - IL,KY,NC,NH,UT,VT
WC 028328286 - NJ, PA
WC 028328287 - AL,AR,CO,CT,DC,DE,GA,HI,IA,ID,IN,KS,LA,MD,MI,MN,MO,MS,MT,NE,NM,NV,NY,OK,OR,RI,SC,SD,TN,TX,WV

URS Corporation

WC 028328288 - CA
WC 028328289 - FL
WC 028328290 - MA,ND,OH,WA,WI,WY
WC 028328291 - AL,AR,CO,CT,DC,DE,GA,HI,IA,ID,IN,KS,LA,MD,MI,MN,MO,MS,MT,NE,NM,NV,NY,OK,OR,RI,SC,SD,TN,TX,WV
WC 028328292 - IL,KY,NC,NH,UT,VT
WC 028328293 - NJ,PA
WC 028328294 - AK,AZ,VA
WC 028328295 - ME

ACORD 101

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy).

This endorsement, effective 12:01 AM 1/1/2015

forms a part of Policy No. SEE ATTACHED ACORD 101

Issued to AECOM
 AECOM Technical Services, Inc.

By The Insurance Company of the State of Pennsylvania

**LIMITED ADVICE OF CANCELLATION TO SCHEDULED ENTITIES
(WORKERS' COMPENSATION ONLY)**

This policy is amended as follows:

In the event that the Insurer cancels this policy for any reason other than non-payment of premium, and

1. the cancellation effective date is prior to this policy's expiration date;
2. the **Named Insured** or, if applicable, any other employers named in Item 1 of the Information Page is under an existing contractual obligation to notify a certificate holder(s) when this policy is canceled (hereinafter, the "Certificate Holder(s)") and the **Named Insured** has provided the **Insurer**, either directly or through its broker of record, either:
 - (a) the name of the entity shown on the certificate, a contact name at such entity and the U.S. Postal Service mailing address of each such entity; or
 - (b) the email address of a contact at each such entity; and
3. prior to the effective date of cancellation, the **Named Insured** confirms to the Insurer, either directly or through its broker of record, that the persons or organizations set forth in the Schedule below, as well as their respective addresses listed, should continue to be a part of the Schedule and, if not, the names of the persons or organizations that should be deleted,

the **Insurer** will provide advice of cancellation (the "Advice") to each such Certificate Holder(s) confirmed by the **Named Insured** in writing to be correctly a part of the Schedule within 30 days after the **Named Insured** confirms the accuracy of the Schedule below with the **Insurer**; provided, however, that if a specific number of days is not stated above, then the Advice will be provided to such Certificate Holder(s) as soon as reasonably practicable after the **Named Insured** confirms the accuracy of the Schedule below with the **Insurer**.

Proof of the **Insurer** emailing the Advice, using the information provided and subsequently confirmed by the **Named Insured** in writing, will serve as proof that the **Insurer** has fully satisfied its obligations under this endorsement.

This endorsement does not affect, in any way, coverage provided under this policy or the cancellation of this policy or the effective date thereof, nor shall this endorsement invest any rights in any entity not insured under this policy.

The following definitions apply to this endorsement:

1. **Named Insured** means the first named employer in Item 1 of the Information Page of this policy.
2. **Insurer** means the insurance company shown in the header on the Information Page of this policy.

WC 99 00 58
(Ed. 04/11)

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Exhibit G

CONSULTING ENGINEER'S DISCLOSURE AFFIDAVIT

(NOTE: This Affidavit must be completely filled out and signed by any party doing business with the City. This Affidavit assists the City in making determinations relative to conflict of interests and other laws - if questions contact the City of Decatur Legal Department at 217/424-2807.)

STATE OF ILLINOIS)
) ss.
COUNTY OF COOK)

SECTION I. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. AECOM Technical Services, Inc. (Hereinafter "Consulting Engineer") is a:
Company Name

(Place mark in front of appropriate type of business)

X Corporation (if a Corporation, complete B)

_____ Partnership (if a Partnership, complete C)

_____ Limited Liability Corporation (if an LLC, complete C)

_____ Individual Proprietorship (if an Individual, complete D)

Consulting Engineer's Federal Tax Identification Number is 95-2661922.

B. CORPORATION

The State of Incorporation is California

Registered Agent of Corporation in Illinois:	Business Information (If Different from Above):	
<u>CT Corporation System</u>	<u>1999 Avenue of the Stars, Suite 2600</u>	
Name	Company Address, Principal Office	
<u>208 S LaSalle St, Suite 814</u>	<u>Los Angeles, CA 90067</u>	
Address	City, State, Zip	
<u>Chicago, IL 60604</u>	<u>(213) 593-8100</u>	<u>(213) 593-8178</u>
City, State, Zip	Telephone	Facsimile
<u>(312) 345-4320</u>	<u>www.aecom.com</u>	
Telephone	Website	

The corporate officers are as follows:

President: Timothy H. Keener

Vice President: William T. Rudd

Secretary: Kevin Stubblebine

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

Name	Home Address & Telephone
------	--------------------------

Name	Home Address & Telephone
------	--------------------------

Name	Home Address & Telephone
------	--------------------------

The business address is _____

Telephone: _____ Fax: _____

D. INDIVIDUAL PROPRIETORSHIP

The business address is _____

Telephone: _____ Fax: _____

My home address is _____

Telephone: _____ Fax: _____

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

- A. This bid is made without any connection or common interest in the profits with any other person other than the Consulting Engineer except as listed on a separate attached sheet to this affidavit.

Check One:

_____ Others Interested in Contract X None

- B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.

- C. That the Consulting Engineer is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Consulting Engineer is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Consulting Engineer is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Consulting Engineer has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Consulting Engineer and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

CONSULTING ENGINEER

Michael H. Winegard
Signature

Michael H. Winegard
Printed Name

Vice President
Title

SUBSCRIBED and SWORN to before me this

24 day of *August*, 20 *15*.

Jaquonette M. Collins
Notary Public

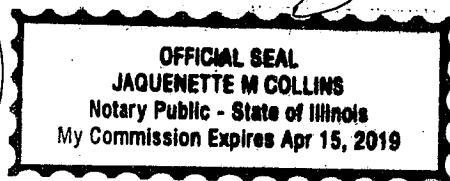


Exhibit H

DIRECT HOURLY LABOR COSTS OF THE CONSULTING ENGINEER
As of the date of this contract.

Project Name: Decatur CMOM and Consent Order Compliance Program – Phase I

Consulting Engineer: AECOM

Classification	Minimum	Maximum
Principal	\$90.00	\$100.00
Project Manager	\$38.00	\$85.00
Structural Engineer	\$35.00	\$85.00
Senior Engineer	\$35.00	\$75.00
Engineer	\$27.00	\$50.00
Senior Technician	\$30.00	\$45.00
Technician	\$25.00	\$35.00
Professional Land Surveyor	N/A	N/A
Construction Inspector	\$25.00	\$45.00
Structural Engineer	\$35.00	\$85.00
Clerical	\$20.00	\$35.00

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET

Project:			
(Consulting Engineer Name & Address)		City Project No.:	
		Invoice Date:	
		Invoice Number:	
		Invoice Period From:	
		To:	
Agreement/C.O.	Date Approved	Council Bill	Upper Limit
Original Contract			\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		(For City Use)	
Avg. Total Labor Cost			
Percent Complete			

Consulting Engineer's
Signature: _____

Title: _____

Financial Management

DATE: 9/15/2015

MEMO: Financial Management Department #2015-11

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Gregg Zientara, City Treasurer & Director of Finance

SUBJECT: Resolution Authorizing the City Manager to Enter into an Agreement with Busey Bank to Lease Purchase Ten (10) 2016 Ford Police Interceptor Mid Size Utility Vehicles and accessory equipment packages

SUMMARY RECOMMENDATION: On June 15, 2015, Council approved Council Resolution R2015-77, accepting the bid from Jackson Ford, Inc. and authorizing the City to proceed with the acquisition of Ten (10) 2016 Ford Police Interceptor Mid Size Utility Vehicles. City Administration recommends City Council approval of the attached Resolution authorizing the City Manager to enter into a lease purchase financing arrangement with Busey Bank, to finance the acquisition of the vehicles replacing obsolete police patrol vehicles with terms as follows: Vehicles Quantity Purchase Price Financing Terms Interest Rate Police Vehicles 10 \$ 268,868.00 24 months 1.500% Accessory package(s) 16,046.48 24 months 1.500% Total \$ 284,732.48 City Administration recommends the financing arrangement as the desirable acquisition method due to the combination of limited current cash resources available for equipment replacement and the low cost of financing available in today's financing market.

BACKGROUND:

Requests for financing proposals were sent to several financing institutions. The lowest price proposal was submitted by Busey Bank. The second lowest proposal was from PNC Equipment Finance, a subsidiary of PNC Bank.

POTENTIAL OBJECTIONS: There are no known objections to this ordinance request.

INPUT FROM OTHER SOURCES:

No input from other sources.

STAFF REFERENCE: Tim Gleason, City Manager Gregg Zientara, City Treasurer & Director of Finance

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
-------------	------

▣ Resolution

Resolution Letter

REVIEWERS:

Department	Reviewer	Action	Date
Financial Management	Bright, Debbie	Approved	9/17/2015 - 11:00 AM

RESOLUTION NO. R2015-_____

**RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH BUSEY BANK TO LEASE PURCHASE
TEN (10) 2016 FORD POLICE INTERCEPTOR MID SIZE UTILITY VEHICLES
AND VEHICLE ACCESSORY EQUIPMENT PACKAGE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the City Manager be, and he is hereby, authorized to enter into a 24-month lease purchase agreement with Busey Bank, to purchase ten (10) 2016 Ford Police Interceptor Mid Size Utility Vehicles and accessory equipment package, with terms and conditions as acceptable to the City.

Section 2. That the annual interest rate will be 1.50%, the quarterly payments will be \$36,194.79 and the total cost over two years will be \$284,732.48.

PRESENTED and ADOPTED this 21st day of September, 2015.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

Risk Management

DATE: 9/15/2015

MEMO: 091515-1

TO: Honorable Mayor Moore-Wolfe and City Council

FROM: Tim Gleason, City Manager
John Williams, Mass Transit Administrator
Gregg Zientara, Director of Financial Management
Scott Clark, Risk Manager

SUBJECT: Transit Liability Insurance and Claim Handling Services

SUMMARY RECOMMENDATION: Staff recommends that Council adopt a Resolution awarding the annual contract for Transit System liability insurance and claims handling services to Lancer Insurance Co. and Admiral Insurance Co.

BACKGROUND:

Staff sought quotes for a firm to provide liability insurance and claims handling services for the Transit System for one year. The requested insurance would provide minimum coverage of \$1,000,000 per occurrence for the primary layer of general liability and commercial auto, and would provide a total per occurrence and aggregate limit of \$10,000,000 of liability coverage.

The attached Tabulation of Bids gives a comparison of the two proposals and their premiums that were submitted by two local insurance brokers.

Staff reviewed the proposals and determined that the Lancer proposal met the requirements for \$10,000,000 aggregate liability coverage and the Travelers proposal only provided aggregate limits of \$7,000,000 for general liability and \$6,000,000 for the automobile liability.

Combining the primary and excess layers, the Lancer proposal provides the requested aggregate liability limit of \$10,000,000. The Lancer/Admiral proposal requires a deductible of \$100,000 for the Automobile Insurance and for General Liability Insurance. The Travelers Insurance proposal requires a Self-Insured-Retention of \$100,000.

The Tabulation of Bids shows that the total cost for Lancer/Admiral is \$161,884, including the cost of claims handling (TPA). The total cost for the Travelers Insurance bid is \$219,597.

Staff determined that the Lancer Insurance/Admiral Insurance combined proposal meets all of the Transit System's requirements, and is the best and least expensive proposal.

Lancer Insurance and Admiral Insurance have served as the Transit System's liability providers since September 22, 2013, and staff members are satisfied with the services they provide. Staff finds that these insurance carriers are capable and competent to perform the work and would meet the needs of the Transit System.

POTENTIAL OBJECTIONS: None known

INPUT FROM OTHER SOURCES: Jerome Parker, General Manager, DPTS

STAFF REFERENCE: For questions or comments regarding this item, contact John Williams Mass Transit Administrator at 424-2816 or Scott Clark Risk Manager at 424-2803. Both will be present at the City Council Meeting of September 21, 2015 to address any Council concerns.

BUDGET/TIME IMPLICATIONS:

The cost of the liability insurance and claims handling services are included in the current budget.

ATTACHMENTS:

Description	Type
▣ Resolution To Accept Quote	Resolution Letter
▣ Bid Tabulation	Backup Material
▣ Lancer Proposal For Insurance	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Risk Management	Bright, Debbie	Approved	9/17/2015 - 10:58 AM

RESOLUTION NO. R_____

**ACCEPTING THE BID AND AUTHORIZING A CONTRACT WITH LANCER
INSURANCE CO. AND ADMIRAL INSURANCE CO. FOR
TRANSIT LIABILITY INSURANCE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the quote of Lancer Insurance Co. and Admiral Insurance Co. for liability insurance and claims handling services for the Decatur Public Transit System from September 22, 2015, through September 21, 2016, be, and the same is hereby accepted.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute an insurance binder between the City of Decatur, Illinois, and Lancer Insurance Co. and Admiral Insurance Co.

PRESENTED AND ADOPTED this 21st day of September, 2015.

Julie Moore-Wolfe, Mayor

ATTEST:

CITY CLERK

DECATUR PUBLIC TRANSIT SYSTEM

TABULATION OF BIDS
GENERAL, AUTOMOBILE AND EXCESS LIABILITY INSURANCE

BIDDER	General Liability	Automobile Liability	Excess (Umbrella)	Total Cost
Travelers Insurance Co.	\$1,000	\$165,192	\$53,405	\$219,597
Lancer Insurance Co. & Admiral Insurance Co.	\$4,591	\$136,573	\$20,720	\$161,884

John Williams
Mass Transit Administrator

September 16, 2015

Premium Summary

Coverage Type	Expiring Premium:	Renewal Premium
Commercial General Liability	4,394	4,733
Automobile	118,770	136,573
Excess Liability	20,720	20,720
Sub-Total:	143,884	162,026
Delete Terrorism from General Liability		<142>
Total Annual Premium:	143,884	161,884

Terrorism Coverage Available on Automobile Liability for Additional Premium of \$4,733

Lancer Will Handle All Claims - \$250 Handling Fee Per Claim Over \$100
 (No Cost For Claims That Close Without Payment)

\$174,417.50 Letter Of Credit Required For Lancer
 Collateral Adjusted At 125% Of Outstanding Reserves Plus 100% Of Non-Recovered Paid

Payment Plan Options	
Lancer Insurance – Agency Bill	\$35,326.50 Down; (8) Installments
Admiral Insurance (Excess) – Agency Bill	\$20,720 Down

Commercial General Liability

Coverage Type	Liability Limit
General Aggregate Limit	\$5,000,000
Products/Completed Operations Aggregate	Not Covered
Personal/Advertising Injury Limit	\$5,000,000
Each Occurrence	\$5,000,000
Damage To Premises Rented To You	\$100,000
Medical Expense Limit – Any One Person	\$5,000
Deductible: Bodily Injury and Property Damage – Per Occurrence	\$100,000
Noted Endorsements	Noted Exclusions
Illinois Changes – Cancellation & Nonrenewal	Asbestos
Illinois Changes – Defense Costs	Nuclear Energy Liability
Illinois Changes – Civil Union	Pollution
Contractual Liability Limitation	Employment Related Practices
	Fungi or Bacteria
	Silica or Silica-Related Dust
	Punitive Damages
	Lead
	Professional Liability
	Certified Acts of Terrorism
	Access or Disclosure of Confidential or Personal Information and Data-Related Liability – Limited Bodily Injury Exception Not Included
	New Entities
	Conditional Exclusion of Terrorism
	Abuse or Molestation

Annual Premium: \$4,733

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

General Liability Terms & Definitions

General Aggregate

The General Aggregate limit is the most money the insurer will pay under a certain coverage for all claims occurring during the policy term.

Premises/Operations

Coverage is provided for damages arising out of ownership or occupancy of the insured premises when not maintained in a reasonable manner. This also covers damages arising out of operations performed by the insured business.

Products/Completed Operations

Products coverage is provided for damages arising out of products manufactured, sold, handled or distributed by the insured. Completed Operations covers damages occurring after operations have been completed or abandoned, or after an item is installed or built and released for its intended purpose.

Medical Expense Limit

Medical payments coverage pays medical expenses resulting from bodily injury caused by an accident on premises owned or rented by the insured, or locations next to such property, or when caused by the insured's operations. These payments are made without regard to the liability of the insured.

Fire Damage Limit

The Fire Damage Limit provides coverage for fire damage caused by negligence on the part of the insured to premises rented to the named insured. If a fire occurs because of negligence of the insured and causes damage to property not rented to the insured, coverage would be provided under the occurrence limit.

Personal Injury

Personal Injury means injury other than bodily injury. Coverage is provided for injury resulting from offenses such as false arrest, malicious prosecution, detention or imprisonment, the wrongful entry into, wrongful eviction from and other acts of invasion, or rights of private occupancy of a room. Coverage for libel and slander is also provided in the policy.

Advertising Injury

This coverage pays for damages done in the course of oral or written advertisement that disparages, libels or slanders a person's or organization's goods, products or services. Coverage for these offenses is provided under advertising injury coverage only if they occur during the course of advertising the named insured's own goods, products or services.

Each Occurrence

Each accident is considered to be an occurrence, which could include continuous or repeated exposure to the same harmful conditions. An occurrence can also be a sudden event, or a result of a long term series of events.

Commercial Automobile

Liability Coverage	Liability Limit
Bodily Injury & Property Damage: Combined Single Limit	\$5,000,000
Medical Payments: Per Person	Excluded
Uninsured & Underinsured Motorist Coverage	\$20,000 / \$50,000
Deductible – Per Accident	\$100,000
Physical Damage Coverage	Deductible
Comprehensive Coverage	No Coverage
Collision Coverage	No Coverage
Noted Endorsements	Noted Exclusions
Hired & Non-Owned Liability	Nuclear Energy Liability
Illinois Changes – Defense Costs	Lead
Illinois Changes – Cancellation & Nonrenewal	Asbestos
\$250 Management Fee Per Claim Handled Over \$100 (Including Expense Payments)	Absolute Pollution Terrorism
Illinois Changes – Civil Union	Silica or Silica-Related Dust for Covered Autos Exposure
	Abuse or Molestation
	Punitive Damages

Unit Type	Cost Per Unit	# of Units	Premium
Bus	4,342	22	95,524
Passenger Vans	4,495	7	31,465
Trolley	1,915	2	3,830
Service Vehicle	822	7	5,754

Symbol 7,8 & 9 Used For Liability – No Automatic Coverage –
All Changes Must Be Called Into JL Hubbard

Annual Premium: \$136,573

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

8

Excess Liability

Umbrella policies have three functions: (1) To provide additional limits above the Each Occurrence Limit of the insured's primary policies; (2) To take the place of primary insurance when primary aggregate limits are reduced or exhausted; and (3) To provide broader coverage for some claims that would not be covered by the insured's primary insurance policies, which could be subject to policy retention.

Coverage	Limit of Liability
Each Occurrence	\$5,000,000
Personal Advertising & Injury	\$5,000,000
Annual Aggregate	\$5,000,000
Product-Completed Operations Aggregate	No Coverage
Self-Insured Retention	-0-

Noted Endorsements	Noted Exclusions
Illinois Changes – Cancellation & Nonrenewal	Care, Custody & Control
Illinois Changes – Defense Costs	Employee Benefits
Service of Suit	Nuclear Energy
25% Minimum Earned Premium	Abuse & Molestation
	Fungi or Bacteria
	Infringement of Intellectual Property Rights
	Certified Acts of Terrorism
	Avian Flu
	Benzene
	Unsolicited Communications
	Silica or Silica-Related Dust
	Employers Liability
	Professional Services
	Terrorism for Commercial Auto Liability

Annual Premium: \$20,720

Endorsements & Exclusions outlined above are in addition to standard policy coverage forms.

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
July 23, 2015

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:36 A.M.

PRESENT: CHAIRMAN Robyn McCoy
COMMISSIONERS Lori Donley and Tony Wilkins
SECRETARY French Wilson
PERSONNEL SPECIALIST Penny Frank
ADMINISTRATIVE SECRETARY Sherry Beasley

ABSENT: VICE-CHAIRMAN Jerry Taylor

The Minutes of the May 15, 2015 regular meeting were presented. Commissioner Donley moved that the May 15, 2015 minutes be approved, with the necessary correction, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Wilson declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Donley, and Wilkins voted aye. Secretary Wilson declared the motion carried.

Commissioner Donley moved to recess to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Wilkins, and McCoy voted aye. Secretary Wilson declared the motion carried.

Commissioner McCoy called for New Business:

Personnel Actions

Commissioner Wilkins moved that the appointments, commendations, promotions, civil service status requests, oral and written reprimands, paid administrative leaves, suspensions, leave of absence requests, resignations, probationary resignations, probationary termination, and retirements be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners, McCoy, Donley, and Wilkins voted aye. Secretary Wilson declared the motion carried.

Authorization Request to Approve Job Announcement and Establish Eligible Register for Automotive Mechanic (6-15-15), Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins,

CIVIL SERVICE COMMISSION
OPEN SESSION MINUTES
July 23, 2015
Page 2

and upon call of the roll, Commissioners Donley, McCoy, and Wilkins, voted aye. Secretary Wilson declared the motion carried.

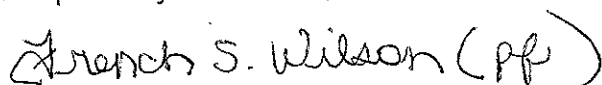
Authorization Request to Approve Job Announcement and Establish Eligible Register for Water Meter Reader, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins, voted aye. Secretary Wilson declared the motion carried.

Authorization Request to Approve Job Announcement and Establish Eligible Register for Automotive Mechanic (7-20-15), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins, voted aye. Secretary Wilson declared the motion carried.

Authorization Request to Approve Job Announcement and Establish Eligible Register for Fire Fighter, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins, voted aye. Secretary Wilson declared the motion carried.

There being no further business, Commissioner Wilkins moved to adjourn the meeting, seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Wilson declared the meeting adjourned at 11:45 A.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "French S. Wilson (pf)". The signature is written in dark ink and is positioned above the printed name of the signatory.

French S. Wilson
Secretary

MINUTES OF THE MEETING
OF THE
DECATUR PLAN COMMISSION

Thursday, August 6, 2015
City Council Chamber, Decatur Civic Center

The August 6, 2015 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Chairman Glenn Livingston who determined a quorum was present.

Members Present: Bill Clevenger, Matt Dial, Jack Myatt, Kent Newton,
Terry Smith, Mike Sotiroff, Glenn Livingston

Members Absent: Bruce Frantz, Ed Harris, Susie Peck

Staff Present: Suzy Stickle, Joselyn Stewart,
John Robinson, Griffin Enyart, Janet Poland

It was moved and seconded (Dial/Smith) to approve the minutes of the July 9, 2015 meeting of the Decatur City Plan Commission as presented. Motion carried with Chairman Livingston abstaining from the vote.

New Business

Cal. No. 15-32	Petition of NEW DAY COMMUNITY CHURCH, to amend the R-3 RDP Single Family Residence District Residence Development Plan located in the 4100 BLOCK of NOTTINGHAM DRIVE.
----------------	--

Mrs. Joselyn Stewart was sworn in by Mrs. Janet Poland.

Mrs. Stewart presented the recommendation of staff:

The subject site is located in the 4100 Block of Nottingham Drive and is currently zoned R-3 Single Family Residence District with an RDP Residence Development Plan and consists of approximately 110 acres.

The original R-3 RDP was approved by the City Council on April 23, 1969 and has had several amendments since.

One amendment approved by City Council on March 19, 1973 designated 22.7 acres as Park land. The amendment went on to state that any proposed use of the 22.7 acre tract presently designated as Park will require an amendment to the Residence Development Plan except that said area may be dedicated to the Decatur Park District without requiring such amendment. To date, it has never been utilized as Park land.

On July 9, 2015 the Plan Commission voted to recommend rezoning of the previously mentioned site from R-3 Single Family Residence District to R-6 Multiple Dwelling District. The petition has not been forwarded to City Council because the R-3 RDP has to be amended prior to moving forward.

Staff learned the property was in an R-3 RDP upon review of the original ordinances and drawings related to the initial passage of the RDP amendment in 1973. None of our maps had shown this property in an R-3 RDP nor did any of the petitioner's title research or any other documentation. After consulting with Corporation Counsel it was determined that the R-3 RDP would have to be amended prior to the property being rezoned to R-6 by the City Council.

The petitioner proposes to amend the R-3 RDP to remove the 22.7 acres from the R-3 RDP. The site was recently recommended by Plan Commission to be rezoned to R-6 Multiple Dwelling District.

The R-3 RDP amendment is consistent with the intent of the originally approved R-3 RDP.

The R-3 RDP amendment has been reviewed and approved by the City's Technical Review Committee, Planning, Engineering and Fire.

Staff recommends approval of the R-3 RDP amendment.

Section XIX.G.2. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing to review the R-3 Residence Development Plan amendment, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 15-32 to the City Council with a recommendation for approval is suggested.

Mr. Matt Dial asked if the Park District had any claim on this property. Mrs. Stewart said no.

Mr. Bruce Jacobs, representative, was sworn in by Mrs. Poland.

Mr. Jacobs said the church owns three (3) parcels. The church is built on one (1) of the parcels which is in the county. They hope to build a duplex on one (1) of the other parcels. Mr. Jacobs stated back in 1973 the amendment was not recorded and the property has been sold twice.

Chairman Livingston asked how long the church has owned the property. Mr. Jacobs said twelve (12) years.

There were no objectors present.

It was moved and seconded (Sotiroff/Myatt) to forward Calendar No. 15-32 to the City Council with a recommendation for approval. Motion carried unanimously.

Cal. No. 15-33

Petition of BILLY TYUS, ASSISTANT CITY MANAGER, for amendments to the City of Decatur Zoning Ordinance. Section II.-Definitions, Section XII.A.-B-2 Commercial District-Permitted Uses, Section XVI.A.-M-1 Intense Commercial/Light Industrial District-Permitted Uses, Section XVII.D.3.-M-2 Heavy Industrial District-Performance Standards, and Section XXIV.D.7.-Design of Parking Spaces and Lots-Surface.

Ms. Suzy Stickle was sworn in by Mrs. Poland.

Ms. Stickle presented the recommendation of staff:

The current City of Decatur Zoning Ordinance was adopted in May of 2002. Since the time of adoption, Staff has discovered certain necessary changes, discrepancies and omissions as the new ordinance has been implemented, specifically in SECTION II. Definitions, SECTION XII. B-2

Commercial District, SECTION XVI. M-1 Intense Commercial/Light Industrial District, SECTION XVII. M-2 Heavy Industrial District and SECTION XXIV. Off-Street Parking and Loading Requirements. It is Staff's hope that these changes and clarifications will make the Zoning Ordinance more comprehensive and applicable to the changing built urban environment all the while keeping the charge of making Decatur a beautiful place to live, work and play.

The proposed amendments will make clarifications, give certain authorities to the Public Works Department and amend the requirements for outdoor storage screening if industrial properties are located more than 300 feet from non-industrial properties.

One of the proposed amendments is to the M-2 Heavy Industrial District which involves only requiring screening for outdoor storage if the property in which the storage yard/area is located is within 300 feet of a property not zoned industrial or being used for non-industrial purposes. The Zoning Ordinance was amended to reflect this proposed change in June 2015 for the M-1 Intense Commercial/Light Industrial District.

The amendments to the Definitions, B-2 Commercial District and M-1 Intense Commercial/Light Industrial District involve clarifying that Video Gaming Parlors are permitted uses in these two (2) zoning districts. Currently, they are being permitted in these districts as similar uses as determined by the Zoning Administrator to be consistent with the purpose and intent of the District. A definition for a Video Gaming Parlor is also proposed that will reflect the verbiage of the definition as found in City Code Chapter 52 - Alcoholic Liquor.

The proposed amendments will also be clarifying paving requirements for storage areas and giving the Public Works Department the ability to approve alternatives to paving the driveway and aiseways within storage yards/areas. This change is being proposed to allow for flexibility of design for storage areas in the M-1 Intense Commercial/Light Industrial and M-2 Heavy Industrial Districts. Industrial storage today is not always accomplished in a uniform manner to allow for paved driveways and modern industrial design standards allow for various methods to accomplish the need to have lasting, stable storage surfaces.

Staff recommends approval of the amendments as proposed.

Section XXIX.G. of the Zoning Ordinance requires the Plan Commission to hold a public hearing and make recommendations to the City Council on amendments to the Zoning Ordinance. A motion to forward Calendar Number 15-33 to City Council with a recommendation of approval is suggested.

There were no questions or no objectors present.

It was moved and seconded (Sotiroff/Newton) to forward Calendar No. 15-33 to the City Council with a recommendation for approval. Motion carried unanimously.

There being no further business, it was moved and seconded (Dial/Smith) to adjourn the meeting. Motion carried unanimously. Chairman Glenn Livingston declared the meeting adjourned at 3:12 P.M.



Kent Newton, Secretary
Decatur City Plan Commission

City Clerk

DATE: 9/16/2015

MEMO: 2015-09

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way 100 Block South Oakland Avenue Lock Stock & Barrel Bike Night

SUMMARY RECOMMENDATION: The City Council is asked to approve the attached Ordinance allowing the consumption of alcohol on public rights-of-way on September 24, 2015, during the Lock Stock & Barrel Bike Night event.

ATTACHMENTS:

Description	Type
▣ Ordinance	Ordinance
▣ Supporting Documentation	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Bright, Debbie	Approved	9/17/2015 - 10:57 AM

ORDINANCE NO. 2015-_____

**ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR
ON PUBLIC RIGHTS-OF-WAY
100 BLOCK SOUTH OAKLAND AVENUE
-LOCK STOCK & BARREL BIKE NIGHT-**

WHEREAS, Lock Stock & Barrel has requested the closure of the 100 block of South Oakland Avenue between West Main Street and West Wood Street for Lock Stock & Barrel's Bike Night;

WHEREAS, it is the intention of Lock Stock & Barrel to offer alcoholic beverages for sale to patrons for consumption at this event; and

WHEREAS, such consumption of alcoholic liquor in the 100 Block South Oakland Avenue between West Main Street and West Wood Street requires the express approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the day listed herein, and only on such day, between the hours listed opposite said day, alcoholic beverages may be consumed in the 100 Block South Oakland Avenue, between West Main Street and West Wood Street, said day and hours being particularly described as follows:

Thursday, September 24, 2015

4:00 p.m. – 10:00 p.m.

Section 2. That no alcoholic beverage may be consumed as provided herein unless such alcoholic beverage is in a plastic or paper cup.

Section 3. That this ordinance is expressly conditioned and approved upon Lock Stock & Barrel providing to the City of Decatur an agreement which will hold the City of Decatur harmless for any and all damages incurred by persons attending this event and indemnifying the City for any and all damages and lawsuits.

Section 4. That except as otherwise provided herein, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of September, 2015.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Lock, Stock & Barrel, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, 100 block of South Oakland Avenue, for the Lock, Stock & Barrel's Bike Night on the following date and time:

Thursday, September 24, 2015

4:00 p.m. – 10:00 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

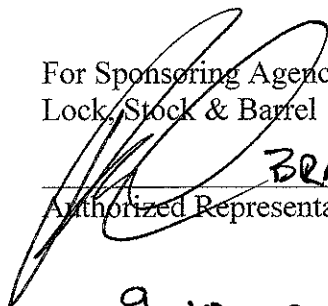
If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:


Authorized Representative

09/15/2015
Date

For Sponsoring Agency:
Lock, Stock & Barrel

 **BRANDON CURRAN**
Authorized Representative

9-10-2015
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Singer Insurance Agency
109 South Vine Street
P.O. Box 18
Arthur, IL 61911
William W. Singer

CONTACT NAME: William W. Singer

PHONE (A/C, No, Ext): 217-543-3737

FAX (A/C, No): 217-543-3743

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Specialty Risk of America

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED LSB One, Inc.
129 S Oakland
Decatur, IL 62521

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE ☒ OCCUR	X	10-2012-4601	12/28/2014	12/28/2015	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 1,000
						PERSONAL & ADV INJURY \$ 2,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
						COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED					
	RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			
	If yes, describe under DESCRIPTION OF OPERATIONS below					
A	Liquor Liability	X	10-2011-226	12/28/2014	12/28/2015	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage in place for Bike Night event held on Thursday, September 24, 2015 from 4:00 pm to 10:00 pm at the 100 Block of South Oakland Ave.

CERTIFICATE HOLDER

CIDE001

City Of Decatur
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

William W. Singer

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Water Management

DATE: 9/16/2015

MEMO: 2015-14

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Keith Alexander, Director of Water Management
Randy Weaver, Water Production Maintenance Supervisor

SUBJECT: South Water Treatment Plant Improvements

SUMMARY RECOMMENDATION: City Council approve the attached resolution authorizing an expenditure of \$30,212 to King-Lar Company for South Water Treatment Plant Improvements.

BACKGROUND:

The South Water Treatment Plant is a large and complex 27 year old facility that requires annual maintenance, repair and replacement of a wide variety of items. This year the items in the bid tabulation below require attention:

Bid Item	Illinois Mechanical Service & Design, Inc.	King-Lar Co.
Lime Slaker Grit Chute Rebuild	\$2,139	\$1,925
Carbon Dust Collector Work Platform	\$15,467	\$12,236
Rear Dock North Stairs Replacement	\$13,852	\$7,695
High Service Pump Room Louver Pit Weather Cover	\$5,368	\$4,391
Lime Delivery Cross Over Trough	\$3,987	\$3,965
Bid Total	\$40,813	\$30,212

It is recommended that the low bid be awarded to King-Lar Co. Through the years the firm has completed many successful projects for the City.

POTENTIAL OBJECTIONS: None known.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCE: Keith Alexander, Director of Water Management, (217-424-2863) and Randy Weaver, Water Production Maintenance Supervisor (217-424-2830).

BUDGET/TIME IMPLICATIONS:

Funding for this type of work is annually budgeted in the Water Capital Fund.

COPY:

Dave White, King-Lar Co.

Marty Bushell, Illinois Mechanical Service & Design, Inc.

Debbie Perry, Purchasing Supervisor

ATTACHMENTS:

Description	Type
▣ Resolution	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Water Management	Bright, Debbie	Approved	9/17/2015 - 10:59 AM

RESOLUTION NO. 2015 - _____

**Resolution Accepting the Bid of King-Lar Company for
South Water Treatment Plant Improvements**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of the bids received for South Water Treatment Plant Improvements presented herewith be, and are hereby, received, and placed on file.

Section 2. That the bid of King-Lar Company, in the amount of \$30,212.00 be accepted and a purchase order be awarded accordingly.

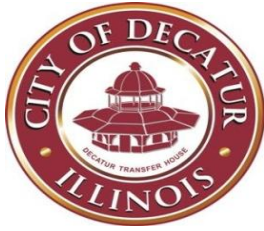
Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and King-Lar Company for their bid price of \$30,212.00.

PRESENTED and ADOPTED this 21st day of September 2015.

Julie Moore Wolfe, Mayor

ATTEST:

Debbie Bright, City Clerk



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report August 2015

City Financial Position

The City of Decatur financial position remains stable, but delicate, at the present time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2015 budget for the City was approved on December 1, 2014 by the City Council with Council Resolution 2014-138 with General Fund budgeted Revenue of \$63.2 and Expense of \$64.7 million. This includes a cash basis deficit of \$1.5 million, a direct result of the cash basis occurrence of the 27th payroll in fiscal 2015. The occurrence of the 27th cash basis payroll presents no negative result on City operations, cash flow or financial performance when viewed on an accrual basis, which is the final reporting measure viewed externally by the financial community in any credit rating for bond or other debt issuance.

Challenges and unknowns remain for 2015.

- A new Governor in the State House and how the State budget is affected,
- The implication of the State “roll back” of the “temporary” income tax increase,
- Continued development of the local economy,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

All of these factors will have significant impact on the financial position, condition, development and progress of the City of Decatur in 2015.

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement,
- Road and street maintenance,
- Neighborhood restoration and improvement, including blighted property removal

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward in 2015.

Current Financial Affairs

Cash Position

Cash position of the city remains stable with \$41.2 million in cash & investment balance as of August 31, 2015. The General Fund cash position is \$2.9 million.

The Recycling Fund has a cash advance balance due to the Water Operating Fund of \$200k. The Recycling Fund will repay the Water Operating Fund in fiscal 2015 and beyond as Recycling Fund cash flow allows. The Recycling Fund cash position at August 31 is \$0.130 million. The City will review near term cash flows and determine whether the Recycling Fund can repay any of the cash advance to the Water Fund in fiscal 2015. The City anticipates that the Recycling Fund will affect a \$100k repayment of the cash advance to the Water Fund before the end of the fiscal year, which upon the repayment the outstanding cash advance will be \$100k.

The City cash position decreased to \$41.2 million as of August 31 versus the level of \$42.4 million as of the end of July, 2015. The cash decrease is primarily the result of the continued spend down of monies in the Water Bond Fund as the Lake Decatur Dredging project continues.

The General Fund cash position is \$2.9 million as of the end of August, 2015, and represents an increase from the General Fund cash position of \$2.6 million as of the end of July, 2015. The in month August General Fund performance was a cash surplus of \$0.3 million, resulting in the General Fund cash position increase versus the cash position at the end of July. The August surplus resulted from revenue flow on par with expectations and continued control of expenditures.

City Council and City Administration have previously defined a desired General Fund cash balance reserve position of \$5.0 million as a target for cash balance in the General Fund. In 2014 goal setting sessions with the City Council, the City proposed a revised target for General Fund cash reserve of \$8.0 million that would represent a 45+ day cash reserve of General Fund annual expenditure. The Government Finance Officers Association (GFOA), a recognized authority in municipal government best practice policy matters, recommends a general fund cash reserve that provides coverage of 1-2 months of general fund expenditures. The target reserve level of \$8 million is derived from this best practice recommendation. Achievement of the best practice General Fund reserve level in the \$8 million range is a mid-term period target of the City to secure a best practice cash reserve level for the General Fund.

General Fund Position

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending August, 2015.

\$ (000)	Budget (4)	Year To Date (1)	Budget Target (2)	% vs Target (3)
Revenue	63,460	41,089	41,839	(2)%
Expense	65,010	41,624	42,551	(2)%
Surplus(deficit)	(1,550)	(535)	(712)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, as amended with annual appropriation ordinance 2015-10

General Fund Revenue Comments

All major general fund revenue items are tracking in the range of, or above expected receipt levels, versus the full year budget. However, several of the more significant tax distributions within the range of the budget are in fact below budget, i.e., sales tax, utility tax(s) and video gaming tax. The 1-6% shortfalls in these tax items collectively aggregate to the 2% revenue shortfall to date.

The State of Illinois is two months in arrears in the distribution of income tax, whereas the City has not received the July and August distributions, amounting to \$1.3 million. The State made two distributions in January; no distribution in February, one distribution each in March, April, May, June, July and August.

With the state income tax distribution received in August, the City has now received \$5.6 million of the \$7.6 million full year budget expectation, or 73% of the full year budget, placing the City ahead of budget as of the end of August. This is good news for Decatur as far as the state income tax distribution is concerned, but continues to be tempered by the budget stalemate in the statehouse and whether or not the state release of LGDF monies will flow as normal to local government agencies.

The Statehouse has suspended DofR distributions of video gaming tax and motor fuel tax, citing, the lack of an approved budget as the reason.

The video gaming distribution is now 2 months in arrears (July and August) amounting to \$155k with the motor fuel tax distribution 1 month in arrears (August) estimated at \$160k.

City Administration will continue to monitor the development of state income tax, state and local home rule sales tax distributions to the City as well as all other key revenue contributors.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With eight months into the twelve month cycle, the year-to-date benchmark is 67% of the full year budget revenue.

\$ (000)	2015 Budget	2015 YTD	YTD % of Year Budget	2014 YTD	% Change yr vs yr
State Sales Tax	11,829	7,587	64%	7,495	1%
Local Sales Tax	10,954	6,713	61%	6,864	(2)%
State Income Tax	7,600	5,558	73%	5,037	10%
Food & Beverage Tax	3,112	2,099	67%	2,028	3%
Telephone Tax	2,189	1,379	63%	1,539	(10)%
Utility Tax (Gas & Elec)	1,736	1,078	62%	1,173	(8)%
State Local Use Tax	1,492	1,087	73%	918	18%
Cable TV Tax	1,109	830	75%	816	2%
State Replacement Tax	1,132	938	83%	859	9%
Hotel Motel Tax	652	439	67%	415	6%
Video Gaming Tax	535	328	61%	328	0%

Alert – The budget discussions continue in the State House. While the conclusions remain unknown at this time, of note is the fact that the August distributions have flowed to local government agencies as normal, with the exception of the video gaming tax and motor fuel tax. Despite the normal distribution flow of certain key revenue drivers from the state in August, we remain cautious. The City will continue to monitor the developments and will advise the Council accordingly as more information becomes available. In the meantime, the City will remain diligent with expense control.

Sales Tax – to date, state sales tax is 3% behind the budget target; local sales tax is 6% behind the budget target. State sales tax revenue to date is 1% ahead of one year ago, while local sales tax revenue is 2% behind one year ago. This revenue stream is **“the primary funding source driver”** financing the general fund, representing a revenue stream approaching \$23 million or 36% of the general fund revenue.

State Income Tax – to date 6% ahead of the full year target and 10% above one year ago. The 2015 budget was conservatively projected (as we envisioned at the time of the 2015 budget development), however, the distributions are at best difficult to project. The September and October distributions have been published by the Illinois DofR, these distributions will continue to place the City ahead of our annual prediction of state income tax

distribution. This revenue stream is “a **primary funding source driver**” financing the general fund, representing a revenue stream of \$7.6 million or 12% of the general fund revenue.

Telephone Tax – to date 4% behind the full year target at this point of the year, the to-date distribution is 10% below one year ago. We continue to attribute the decline versus the prior year to the continued consumer shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – to date 5% behind the full year budget target and below the prior year by 8%. We attribute the reduction versus one year ago to the less severe winter in 2015 versus 2014.

State Replacement Tax - to date above the full year target and 9% above one year ago. The 2015 budget was conservatively projected (as we envisioned at the time of the 2015 budget development), however, the distributions are at best difficult to project.

Hotel Motel Tax - to date on par with the full year target and 6% above one year ago. With the current position, the previously predicted recovery has occurred over the summer season months and we expect a further benefit with the Farm Progress Show in early September. We will continue to monitor.

Video Gaming Tax – no distributions received in July and August as the state has declared that no video gaming tax distributions can be made without a state budget and the resultant appropriation. The distributions not received amount to \$155k. The current range of video gaming distribution to the City is on the order of \$75k per month. We can live in the short term without this distribution, however, longer term will place further strain on our general fund balance.

General Fund Expense Comments

General Fund expense in the month of \$4.1 million was below the budget expectation of \$4.4 million. To date, General Fund expense is below budget by 2%. City staff continues to rationalize and control expenditures in light of the to-date revenue shortfalls and the uncertainty of state house funding to local governmental agencies.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.9 million	Earmarked for police capital as available (\$0.6 million available)
Motor Fuel Tax	\$2.4 million	Earmarked for street repair and maintenance. State has suspended the distribution of MFT tax revenue to local governments. 1 month for an estimated \$160k.
2010 Bond Construction	\$0.5 million	Remaining bond fund monies are earmarked for festival power project, Transfer House repairs and Garage C repairs. Cash balance will continue to decline as the projects are completed and construction costs are paid to contractors.
Capital Projects	\$0.1 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	\$3.0 million	Earmarked for debt payments on current debt issues
Equipment Replacement	\$0.3 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	\$3.3 million	Coverage level required for ongoing business insurance costs including liability, property, workers compensation
Employee Insurance Fund	\$0.2 million	Coverage for healthcare and other EE benefit expense. Cash position is substandard to the level of adequate cash reserve

		necessary – desired cash reserve is \$1.5 million
MIS Information Technology	\$0.1 million	Earmarked for technology improvements to City IT infrastructure. MIS Operations were moved to the General Fund with the 2015 budget. Fund balance will be liquidated during this fiscal year
Mass Transit Operations	\$1.1 million	Typical balance in mass transit funds – funding provided by state and federal grant receipts – no provision for replacement capex beyond grant funding.
Storm Water Fund	\$0.6 million	Balance will increase as new funding source revenue is received to fund currently defined storm water projects.
Sewer Fund	\$5.4 million	Balance available and revenue flow will fund currently defined sewer projects – longer term prospects for required sewer infrastructure capex replacement will require increased revenue flow to sustain
Water Utility Funds	\$9.8 million	Includes \$1.2 million of Johnson Controls Initiative monies earmarked for project completion investment payment and \$1.0 million in ADM capital cost contribution. Current remaining balance of \$7.6 million represents a 3+ month reserve of water operating expense – best practice reserve is 2+ months – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Public Library Fund	\$0.6 million	Library cash balance is restored with the property tax distribution received in June. As discussed in previous financial reports, the Library fund runs out of cash in Q2 of each year. This annual phenomena occurs each year at this time as the Library has no cash reserves and relies on the City to bridge the gap until the Library receives the property tax distribution in June. The Library overdraft is covered by the City without interest financing cost to the Library. City has determined that a reserve cash balance of \$250k is required to secure the Library cash balance without having to rely on the City to cover the overdraft.
Library Capital Fund	\$0.1 million	Newly created fund earmarked for future CapEx requirements
Library Trust Fund	\$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use

Trust & Agency Fund balance of \$138.8 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investment instruments were liquidated in December, 2014 to convert assets to cash for near term 2015 payments to construction contractors for completion of 2010 Bond capital projects.

The City will invest the 2015 Series General Obligation Bond proceeds of \$24 million with short term instruments allowing for security to cash liquidation to enable continued cash flow payments to meet the dredging contractor obligations as required.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of December 31, 2014 is \$133.6 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2015 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments planned for in 2015 include issuance of 2015 series bonds for the continuation of the Lake Decatur Dredging initiative, potential debt issue for funding to jump-start required street and road repair within the City footprint, and certain capital leases for the replacement of City fleet vehicles during the course of 2015.

The 2015 Series General Obligation Bond issue closing occurred on September 3, 2015. The par value of the debt issue is \$23.305 million.

Revenue Tracking

Revenue received in the eight fiscal months ended August of \$100.3 million is 53% of the annual revenue budget of \$188.0 million.

State of Illinois distribution of income tax revenues to local governmental entities is two months delayed, as of August 31, 2015. The amount due to the City of Decatur General Fund is \$1.3 million.

Of note, the property tax revenues received by the City according to the Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide City funding for approximately 20% of the City contribution to the IMRF (Illinois Municipal Retirement Fund) covering City Management and AFSCME employees, and provides funding for the City contribution to the Decatur Municipal Band.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2015

The 2014 property tax levy, approved by Council in December, 2014, for a tax levy amount of \$11.8 million, was certified by the State of Illinois in early May. Property Tax bills have been issued by the Macon County Treasurer with 1st payments due in early June. The City received the 1st property tax distribution on June 26, 2015.

Equalized assessed value ("EAV") for the 2014 EAV period, with property tax payable in 2015, amounted to \$822,152,764, a decline in EAV of 1.9% versus the prior year EAV of \$838,097,609. The City had predicted a decline of 0.9%.

The City property tax rate for 2014 EAV with tax payable in 2015 is 1.43527% versus the prior year tax rate of 1.40607%. The City property tax rate remains at 15% of the total property tax rate for City property owners.

The extended property tax levy is \$11,800,111.76, thus being the total amount of City property tax revenues billed to City property owners in 2015.

The June civil city property tax distribution received amounted to \$6.2 million of expected full year collection amount of \$11.6 million, or 52% of the full year expectation. The June collection rate and distribution is on par with prior year 1st collections and distributions.

The June TIF Redevelopment District property tax distribution received amounted to \$0.9 million of expected full year collection of \$1.5 million, or 56% of full year expectation. The June collection rate and distribution is on par with prior year 1st collections and distributions.

Expenditure Tracking

Expenditures to August of \$103.6 million are 53% of the revised full year budget of \$195.8 million, which represents a 20% to date under spending situation versus the annual budget.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved to date is a profit of \$3.6 million on revenues of \$16.3 million. The profit performance achieved to date compares favorably to the year-to-date budget of \$1.8 million, mainly the result of revenues above target and operating expense below target.

The favorable results are attributed to the price increase actions taken in May of 2013, 2014 and 2015, and controlled spending in operating expense which to date in 2015 is below budget.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full time staffing level is 466 FTE's versus budget of 491 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
September 13, 2015



Fiscal Year 2015

Fiscal Period Ending August 2015

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: August 2015

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	2,587,908.03	4,427,795.74	4,136,840.59	507.16		2,879,370.34		2,879,370.34	0.00
12	Special Revenue Funds PLANNING FUND	188,321.78	11,477.77	6,678.30	0.00		193,121.25		193,121.25	
17	HOME FUND	198,533.53	9,659.54	5,779.93	0.00		202,413.14		202,413.14	
18	CDBG FUND	(244,089.65)	0.00	42,137.52	0.00		(286,227.17)		(286,227.17)	
22	DUATS FUND	57,241.23	73,981.57	54,249.46	(0.00)		76,973.34		76,973.34	
25	DRUG ENFORCEMENT FUND	860,107.33	118,513.08	42,530.92	(29,041.98)		907,047.51		907,047.51	
26	DUI FINES AND FEES FUND	187,789.56	7,070.51	11,805.44	0.00		183,054.63		183,054.63	
27	POLICE LAB & PROGRAMS	36,520.32	580.62	294.00	0.00		36,806.94		36,806.94	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	260,003.82	3,007.97	0.00	0.00		263,011.79		263,011.79	
35	LIBRARY FUND	873,079.26	30,095.50	241,830.08	0.00		661,344.68		661,344.68	
36	MUNICIPAL BAND FUND	11,572.02	375.35	16,735.11	0.00		(4,787.74)		(4,787.74)	
39	JUSTICE ADMIN GRANT	0.15	0.00	0.00	0.00		0.15		0.15	
46	MOTOR FUEL TAX FUND	2,394,474.35	39,659.80	42,661.90	0.00		2,391,472.25		2,391,472.25	
47	MAJOR MOVES	86,020.71	2.53	6,293.48	(0.00)		79,729.76		79,729.76	
49	FIRE CAPITAL FUND	1,296.82	5,097.60	0.00	0.00		6,394.42		6,394.42	
58	LIBRARY CAPITAL	100,027.43	10,003.05	0.00	0.00		110,030.48		110,030.48	
59	LIBRARY TRUST FUNDS	283,169.74	53.63	1,869.44	0.00		281,353.93		281,353.93	
83	NEIGHBORHOOD IMPROVEMENTS	68,951.38	2.10	0.00	(0.00)		68,953.48		68,953.48	
85	GRANT FUND	22,410.00	3,569.42	3,569.42	0.00		22,410.00		22,410.00	
	Total Special Revenue Funds	5,385,429.78	313,150.04	476,435.00	(29,041.98)	0.00	5,193,102.84	0.00	5,193,102.84	0.00
19	TIF & Redevelopment Funds OLDE TOWNE TIF FUND	27,312.61	0.83	0.00	(0.00)		27,313.44		27,313.44	
20	SE PLAZA TIF FUND	391,710.12	9,012.08	0.00	0.00		400,722.20		400,722.20	
21	WABASH CROSSING TIF	57,588.56	1.58	11,852.00	0.00		45,738.14		45,738.14	
23	EASTGATE TIF FUND	124,512.97	15,404.03	0.00	0.00		139,917.00		139,917.00	
24	SOUTHSIDE TIF FUND	16,112.33	0.49	0.00	0.00		16,112.82		16,112.82	
28	PINES SHOPPING CENTER TIF	30,675.25	3,700.99	0.00	0.00		34,376.24		34,376.24	
29	GRAND & OAKLAND TIF	0.00	0.00	0.00	0.00		0.00		0.00	
	Total TIF & Redevelpmnt Funds	647,911.84	28,120.00	11,852.00	(0.00)	0.00	664,179.84	0.00	664,179.84	0.00
40	Capital Funds PEG CAPITAL FUND	131,484.82	7,418.67	570.73	0.00		138,332.76		138,332.76	
43	2010 PROJECT FUND	478,918.70	14.58	1,595.50	0.00		477,337.78	0.00	477,337.78	
45	CAPITAL PROJECT FUND	105,327.74	4,003.27	0.00	(0.00)		109,331.01		109,331.01	
	Total Capital Funds	715,731.26	11,436.52	2,166.23	(0.00)	0.00	725,001.55	0.00	725,001.55	0.00

City of Decatur
Treasurer's Cash Report

Month of: August 2015

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	3,122,367.86	826,931.59	915,784.38	0.00		3,033,515.07		3,033,515.07	0.00
60	Internal Service Funds FLEET MAINTENANCE	208,582.38	219,047.53	174,265.64	(0.00)		253,364.27		253,364.27	
61	EQUIPMENT REPLACEMENT	332,766.33	16.43	0.00	0.00		332,782.76		332,782.76	
64	RISK MANAGEMENT	3,186,980.54	222,896.77	141,559.92	0.00		3,268,317.39		3,268,317.39	
65	INSURANCE FUND	189,836.08	752,066.81	752,855.02	0.00		189,047.87		189,047.87	
67	MIS - OPERATIONS	56,864.25	0.00	0.00	0.00		56,864.25		56,864.25	
	Total Internal Service Funds	3,975,029.58	1,194,027.54	1,068,680.58	(0.00)	0.00	4,100,376.54	0.00	4,100,376.54	0.00
70	Enterprise Funds MASS TRANSIT - OPERATION	1,317,812.53	262,696.87	443,707.01	0.00		1,136,802.39		1,136,802.39	
78	STORM WATER	583,104.75	81,138.47	61,946.65	0.00		602,296.57		602,296.57	
79	SEWER FUND	5,246,954.31	516,195.52	384,354.72	0.00		5,378,795.11		5,378,795.11	
80	WATER FUND	6,059,212.66	2,498,973.27	2,030,772.37	(44,515.38)		6,482,898.18		6,482,898.18	200,000.00
81	WATER CAPITAL	3,382,861.30	86.34	23,715.46	0.00		3,359,232.18		3,359,232.18	
82	DCDF FUND	82,560.66	2,844.34	1,085.45	0.00		84,319.55		84,319.55	
88	RECYCLING PROGRAM	121,179.84	57,261.00	48,513.40	17.55		129,944.99		129,944.99	(200,000.00)
89	WATER BOND	9,167,527.54	253.63	1,697,912.18	0.00		7,469,868.99		7,469,868.99	0.00
	Total Enterprise Funds	25,961,213.59	3,419,449.44	4,692,007.24	(44,497.83)	0.00	24,644,157.96	0.00	24,644,157.96	0.00
90	Trust & Agency Funds FIRE PENSION FUND	1,308,610.88	387,522.17	607,242.56	0.00	(284,925.07)	803,965.42	59,991,944.30	60,795,909.72	
91	POLICE PENSION FUND	1,121,532.75	288,257.19	651,746.43	0.00	(174,606.50)	583,437.01	77,398,175.68	77,981,612.69	
	Total Trust & Agency Funds	2,430,143.63	675,779.36	1,258,988.99	0.00	(459,531.57)	1,387,402.43	137,390,119.98	138,777,522.41	0.00
	Total City Funds	44,825,735.57	10,896,690.23	12,562,755.01	(73,032.65)	(459,531.57)	42,627,106.57	137,390,119.98	180,017,226.55	0.00
Memorandum Items										
	City Funds ex Trust & Agency	42,395,591.94	10,220,910.87	11,303,766.02	(73,032.65)	0.00	41,239,704.14	0.00	41,239,704.14	0.00

City of Decatur
Treasurer's Investment Report

Month of: August 2015

<i>Fund</i>	<i>Investment Instrument</i>	<i>Investment Institution</i>	<i>Investment Account</i>	<i>Maturity Date</i>	<i>Interest Rate</i>	<i>Investment \$ Amount</i>	<i>Market Value \$</i>
							0.00 ok
							0.00 ok
							0.00 ok
	<i>Total Investment(s)</i>					0.00	0.00

Market Value(s)

General

Rounding

0.00

**City of Decatur
Debt Schedule**

Period Ending: 2015 Budget
date of update: September 2, 2015

Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref)	Debt at 1/1/2015	FY15 Principal Payments	FY15 Interest Payments	Debt at 12/31/2015	FY15 Total Debt Payments
								1st	2nd	Issue					
Bond Debt															
Amort sch #															
9	2005 Refunding Bonds	Dredging & Other Capital	1991/1995	2005	2014	50	80	6/15	12/15	4,705,000	-	-	-	-	-
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	50	19/80	6/15	12/15	10,000,000	8,910,000	790,000	380,713	8,120,000	1,170,713 ok
11	2010A Bonds	LOC Payoff-Reynolds Bulding	2005/2008	2010	2030	50	19/21/TL	6/15	12/15	8,715,000	8,240,000	150,000	445,783	8,090,000	595,783 ok
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	50	19/80	6/15	12/15	28,270,000	25,155,000	955,000	1,369,068	24,200,000	2,324,068 ok
13	2010C Bonds	Parking Garage Renovation	2010		2024	50	19/TL	6/15	12/15	2,800,000	2,240,000	195,000	83,600	2,045,000	278,600 ok
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	735,000	255,000	21,850	480,000	276,850 ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	7,310,000	595,000	152,244	6,715,000	747,244 ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	50	80	3/1	9/1	17,220,000	15,755,000	1,175,000	661,925	14,580,000	1,836,925 ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	24,055,000	730,000	1,050,438	23,325,000	1,780,438 ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	-	-	-	23,305,000	- ok
Total Bond Debt										128,905,000	92,400,000	4,845,000	4,165,621	110,860,000	9,010,621
Promissory Notes Payable															
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/21/50	2/1	8/1	3,000,000	1,540,000	175,000	90,584	1,365,000	265,584 ok
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	80	80/10/60/70	Qtry	Qtry	17,212,394	17,064,962	610,882	584,368	16,454,080	1,195,250 ok
Total Notes Payable										20,212,394	18,604,962	785,882	674,952	17,819,080	1,460,834
Loans Payable															
2	Staley Sewer Loan	Staley Sewer	1995		2014	50	79	5/16	11/16	921,739	-	-	-	-	- ok
3	Spring Creek Sewer Loan	Spring Creek Sewer	1996		2015	50	79	3/2	9/2	697,491	17,636	17,636	248	-	17,884 ok
4	West Mound Sewer Loan	West Mound Sewer	1996		2015	50	79	4/5	10/5	296,505	6,305	6,305	89	-	6,394 ok
15	IEPA Contruction Loan	Nitrate Facility	2002		2022	80	80	6/1	12/1	7,172,169	3,146,525	395,805	88,553	2,750,720	484,358 ok
16	IEPA Water Loan	Water Projects (L17-255200)	2011		2031	80	80	1/10	7/10	6,993,328	6,148,570	361,681	-	5,786,889	361,681 ok
28	IEPA Contruction Loan Pending	Lakeshore Drive Sewer	2013		2034	79	79	12/15	6/15	8,589,000	8,306,000	303,281	138,752	8,002,719	442,033 ok
29	Busey Bank	DPD Furniture & Technology	2014		2019	10	10	Qtry	Qtry	1,500,000	1,356,629	290,938	25,301	1,065,691	316,239 ok
xx	IEPA Contruction Loan Pending	Union Street Sewer	2015		2034	79	79	6/15	12/15	2,608,000	2,608,000	107,230	51,626	2,500,770	158,856 ok
30	Busey Bank	Fire Apparatus - Pumper	2015		2022	10	10	5/4		439,940	-	-	-	439,940	- ok
Total Loans Payable										29,218,172	21,589,665	1,482,876	304,569	20,546,729	1,787,445
Capital Leases															
19	Busey Bank	Fire Apparatus - Arial Platform	2011		2018	10	10	9/1		947,850	560,173	135,268	13,276	424,905	148,544 ok
20	Busey Bank	Police Vehicles - Patrol (9)	2013		2015	10	10	Qtry	Qtry	203,411	61,850	61,850	532	-	62,382 ok
21	Busey Bank	Police Vehicles - SUV (1)	2013		2017	10	10	Qtry	Qtry	26,911	17,024	6,730	250	10,294	6,980 ok
22	Busey Bank	Water Service Truck (1)	2013		2018	80	80	Qtry	Qtry	33,988	24,119	6,736	409	17,383	7,145 ok
24	Busey Bank	Sewer Vactor Truck (1)	2013		2018	79	79	Qtry	Qtry	321,998	244,460	63,423	4,372	181,037	67,795 ok
26	Busey Bank	Water Service Truck (1)	2014		2019	80	80	Qtry	Qtry	25,150	21,536	4,904	394	16,632	5,298 ok
27	Busey Bank	Traffic Service Truck (1)	2014		2019	10	10	Qtry	Qtry	31,114	26,643	6,067	487	20,576	6,554 ok
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)	2015		2017	10	10	Qtry	Qtry	287,499	-	71,188	1,724	216,311	72,912 ok
Total Capital Leases										1,877,921	955,805	356,166	21,444	887,138	377,610
Total City Debt										180,213,487	133,550,432	7,469,924	5,166,586	150,112,947	12,636,510

**City of Decatur
Debt Schedule**

Period Ending: 2015 Budget
date of update: September 2, 2015

Debt Instrument	Debt Purpose	Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt								
Amort sch #								
9	2005 Refunding Bonds	Dredging & Other Capital	wire transfer	bond holders	US Bank	fund 80 100%	Debt Liquidated December 15, 2014	
10	2008 Bonds	Water & Olde Towne TIF Projects	wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%	
11	2010A Bonds	LOC Payoff-Reynolds Bulding	wire transfer	bond holders	BONY Mellon	fund 19 55%	fund 21 25%	tax levy 20%
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	wire transfer	bond holders	BONY Mellon	fund 19 35.4%	fund 80 64.6%	
13	2010C Bonds	Parking Garage Renovation	wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%	
14	2010D Bonds	Library	wire transfer	bond holders	BONY Mellon	tax levy 100%		
17	2012 Bonds	Refunding of 2004A GO Bonds	wire transfer	bond holders	US Bank	tax levy 100%		
18	2013 Bonds	Refunding of 2004B GO Bonds	wire transfer	bond holders	US Bank	fund 80 100%		
25	2014 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%		
32	2015 Bonds	Lake Decatur Dredging	wire transfer	bond holders	US Bank	fund 80 100%		
Total Bond Debt								
Notes Payable								
6	HUD Section 108	Wabash Crossing	wire transfer	HUD 108 collections	BONY Mellon	fund 50 18.1%	fund 18 79.6%	fund 21 2.3%
23	2013 Promissory Note	Jonson Controls Initiative	wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0% fund 70 1.0%
Total Notes Payable								
Loans Payable								
2	Sewer Loan	Staley Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%		
3	Spring Creek Sewer Loan	Spring Creek Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%		
4	West Mound Sewer Loan	West Mound Sewer	check	Sanitary District of Decatur	Sanitary District of Decatur	fund 79 100%		
15	IEPA Contruccion Loan	Nitrate Facility	check	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%		
16	IEPA Water Loan	Water Projects	check	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%		
28	IEPA Contruccion Loan Pending	Lakeshore Drive Sewer		Illinois EPA		fund 79 100%		
29	Busey Bank	DPD Furniture & Technology	check	Busey Bank	Busey Bank	fund 10 100%		
xx	IEPA Contruccion Loan Pending	Union Street Sewer		Illinois EPA		fund 79 100%		
30	Busey Bank	Fire Apparatus - Pumper	check	Busey Bank	Busey Bank	fund 10 100%		
Total Loans Payable								
Capital Leases								
19	Busey Bank	Fire Apparatus - Arial Platform	check	Busey Bank	Busey Bank	fund 10 100%		
20	Busey Bank	Police Vehicles - Patrol (9)	check	Busey Bank	Busey Bank	fund 10 100%		
21	Busey Bank	Police Vehicles - SUV (1)	check	Busey Bank	Busey Bank	fund 10 100%		
22	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%		
24	Busey Bank	Sewer Vactor Truck (1)	check	Busey Bank	Busey Bank	fund 79 100%		
26	Busey Bank	Water Service Truck (1)	check	Busey Bank	Busey Bank	fund 80 100%		
27	Busey Bank	Traffic Service Truck (1)	check	Busey Bank	Busey Bank	fund 10 100%		
31	PNC Equipment Finance	Police Vehicles - Interceptor (10)		PNC Equipment Finance	PNC Equipment Finance	fund 10 100%		
Total Capital Leases								
Total City Debt								

City of Decatur
2010 Bond Issue - Status of Bond Fund 43

Month of: **August 2015**

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D		
PNC letters of credit									
Wabash Crossing Payoff	4,739,872							4,739,872	4,739,872
West End Loan payoff	334,878							334,878	334,878
300 N Water demolitions	1,249,560							1,249,560	1,249,560
Reynolds Building, etc	2,223,000							2,223,000	2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963				11,260,000	11,908,405
Ground water supply		5,000,000	(3,294,961)	19,280				5,000,000	1,724,319
Dam repairs		1,746,080	2,559,779	16,633				1,746,080	4,322,492
Downtown streetscapes		6,260,000	614,740	371,935				6,260,000	7,246,675
Downtown lighting		2,500,000						2,500,000	2,500,000
Central Park & Transfer House		1,170,843						1,170,843	1,170,843
Parking Garage project					2,401,272	63,134		2,401,272	2,464,406
Olde Towne TIF Debt Service					422,393			422,393	422,393
Refunding 1998 issue							1,821,190		1,821,190
Total available for use	8,547,310	27,936,923	-	935,812	2,823,665	63,134	1,821,190	41,129,088	42,128,034

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																				
Miscellaneous Income				350	527,613						17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	131		24,245	24,261	489					480,526			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	131	-	24,245	41,451	489	-	-	-	-	1,025,679			
Expenditures																				
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949		678	1,406	875	91					26,733			
Fiscal Agents Fees	678	20,160					800,000								678	512	1,356			
Transfer to Debt Service Fund																	820,673			
Pay Off Letters of Credit	6,303,472														1,820,000		6,303,472	6,324,310		
Pay Off 1998 Bond Issue																	1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																2,223,000	2,223,000		
Olde Towne TIF Debt Service												422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	121,651									10,440,181	10,917,518	3,858	473,480
Dredging			1,974,603	8,990,314	903,488	40,000											11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	35,767										924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632										4,322,492	4,322,492	0	0
Parking										88,140	2,236,531	59,111	68,913	11,711			2,464,406	2,464,406	0	0
Total Expenditures	8,527,150	20,160	2,139,484	11,365,905	7,893,086	4,933,463	1,965,490	121,651	678	89,546	2,237,407	481,595	68,913	11,711	1,820,678	512	41,677,429	42,128,034	3,858	473,480
Unexpended Funds 4/30/11	20,160		25,803,377						2,822,987						512		28,647,037			
Unexpended Funds 4/30/12	20,160			14,565,865						2,757,686					512		17,344,224			
Unexpended Funds 4/30/13		0			7,354,745						561,730					0	7,916,475			
Unexpended Funds 12/31/13						2,444,241						80,624					2,524,866			
Unexpended Funds 12/31/14							598,858						11,711				610,569			
Unexpended Funds 8/31/15								477,338						0			477,338			

Approved use of Funds
 Festival power 101,240
 Franklin St 5,000
 Unassigned 367,240
 473,480

Project scope(s)
 2010A LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement
 2010B Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown
 Decatur, Central park improvements, Transfer House interior renovations
 2010C Parking Garage B&C renovation and construct new lot on N Main St
 2010D Bond refunding of 1998 GO Bond (Library)

City of Decatur
Water Bond Issue - Status of Water Bond Fund 89

Month of: August 2015

Bond Issuance	2014
Par Value of Bonds	24,055,000
Premium	1,147,122
Total Source of Funds	25,202,122
Total Use of Funds	25,202,122
Underwriter's Discount	168,385
Bond Insurance	21,705
Closing Costs	122,505
Bond Proceeds	24,889,527

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On April 8, 2014, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase I of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in each subsequent fiscal year 2015, 2016, 2017 and 2018.

Project Scope	
Temporary Easements	36,677
Road Improvements	254,754
Dredging	24,598,096
Other	-
Total Scope	24,889,527

Actual Bond Spend Activity in Fiscal year 2014	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	-	-	-	24,889,527	24,760,833	24,758,895	24,165,902	24,036,949	20,860,735	18,054,140	16,012,691	15,310,267	
Revenues													
Interest Income				443	762	780	793	708	605	547	485	394	5,517
Other													-
Total Revenue	-	-	-	443	762	780	793	708	605	547	485	394	5,517
Expenditures													
Dredging					2,700			11,000		1,494			15,194
Sediment Basin Rehab				129,137		593,773	129,746	3,082,383	2,807,200	1,936,386	702,909	1,297,135	10,678,669
Angle Crossing Road Impvmnt								83,539					83,539
Star Route Road Improvement										104,116			104,116
Total Expenditures	-	-	-	129,137	2,700	593,773	129,746	3,176,922	2,807,200	2,041,996	702,909	1,297,135	10,881,518
Ending cash available	-	-	-	24,760,833	24,758,895	24,165,902	24,036,949	20,860,735	18,054,140	16,012,691	15,310,267	14,013,526	

Actual Bond Spend Activity in Fiscal year 2015	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	14,013,526	11,585,523	11,585,847	11,578,862	11,532,821	11,518,681	9,202,684	9,167,528	7,469,869	7,469,869	7,469,869	7,469,869	
Revenues													
Interest Income	374	324	356	328	319	307	270	254					2,531
Other													-
Total Revenue	374	324	356	328	319	307	270	254	-	-	-	-	2,531
Expenditures													
Dredging													-
Sediment Basin Rehab/Dredge	2,428,376		7,341	46,369	14,459	2,316,304	35,426	1,697,912					6,546,188
Angle Crossing Road Impvmnt													-
Star Route Road Improvement													-
Total Expenditures	2,428,376	-	7,341	46,369	14,459	2,316,304	35,426	1,697,912	-	-	-	-	6,546,188
Ending cash available	11,585,523	11,585,847	11,578,862	11,532,821	11,518,681	9,202,684	9,167,528	7,469,869	7,469,869	7,469,869	7,469,869	7,469,869	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2015

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	6,175,771	-	-					6,175,771	13,224,000	47%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	879,778	-	-					879,778	1,693,700	52%
	OTHER TAXES TOTAL		-	-	-	-	-	7,055,549	-	-	-	-	-	-	7,055,549	14,917,700	47%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	889,089	863,243	1,000,115	739,805	764,685	832,374	833,551	906,467					6,829,329	11,124,000	61%
var	STATE SALES TAX	var	963,009	941,678	1,120,789	857,417	877,404	978,888	944,686	992,900					7,676,772	11,958,000	64%
	OTHER TAXES TOTAL		1,852,098	1,804,922	2,120,904	1,597,222	1,642,089	1,811,262	1,778,237	1,899,367	-	-	-	-	14,506,102	23,082,000	63%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	238,200	33,009	-	244,232	34,267	-	243,424	37,073					830,203	1,109,000	75%
301203	FOOD & BEVERAGE TAX	10	239,978	249,801	252,588	255,737	253,498	285,060	290,440	272,038					2,099,140	3,111,500	67%
301204	HOTEL AND MOTEL TAX	10	26,728	38,349	53,421	60,066	45,447	77,827	72,341	64,934					439,113	652,000	67%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-	-	-					-	9,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	4,020,767	-	-					4,020,767	7,528,801	53%
301202	TELEPHONE UTILITY TAX	10	150,078	166,178	181,659	187,007	164,798	182,269	175,288	171,899					1,379,176	2,189,000	63%
301209	UTILITY TAX - ELECTRIC & GAS	10	149,238	163,584	153,678	110,338	78,472	201,586	118,708	102,541					1,078,146	1,736,000	62%
	Sub Total		804,222	650,922	641,345	857,380	576,482	4,767,509	900,201	648,485	-	-	-	-	9,846,545	16,335,301	60%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,526	1,546	2,990	2,257	2,099	2,506	2,513	2,553					18,991	30,000	63%
301205	LOCAL SALES TAX	10	875,989	850,143	989,911	723,905	748,785	816,474	817,651	890,567					6,713,426	10,953,600	61%
301207	LOCAL USE TAX	10	136,569	129,837	196,801	69,628	135,902	143,287	140,649	133,971					1,086,643	1,492,000	73%
302105	STATE INCOME TAX	10	852,700	-	620,094	925,184	403,609	824,784	1,364,531	566,667					5,557,569	7,600,000	73%
302104	STATE REPLACEMENT TAX	10	157,022	717	57,046	284,217	227,608	2,501	184,466	24,860					938,437	1,132,000	83%
301201	STATE SALES TAX	10	953,209	931,878	1,111,278	845,217	865,204	966,688	932,486	980,700					7,586,661	11,829,400	64%
301210	VIDEO GAMING TAX	10	57,515	31,895	50,412	60,983	63,999	63,267	-	-					328,071	535,000	61%
	Sub Total		3,035,529	1,946,017	3,028,533	2,911,391	2,447,205	2,819,508	3,442,296	2,599,318	-	-	-	-	22,229,798	33,572,000	66%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	-	-	-	122,359	-	-	123,643	-					246,001	484,000	51%
30240x	FIRE & POLICE TRAINING REIMB	10	7,603	15,849	-	-	-	-	-	-					23,453	50,000	47%
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	184,560	-	-					184,560	357,000	52%
	Sub Total		7,603	15,849	-	122,359	-	184,560	123,643	-	-	-	-	-	454,014	891,000	51%
CHARGE SERVICES (INTERNAL CITY)																	
various	GENERAL FUND	10	526,061	613,344	510,813	515,937	750,230	580,669	583,804	647,614					4,728,472	7,582,782	62%
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	82,081	82,081	76,759	76,759	76,759	76,759	76,759	76,759					624,719	935,000	67%
303510	ELECTRIC AGGREGATION ADMIN	10	8,267	10,037	8,769	8,946	6,374	6,021	8,093	11,472					67,979	120,000	57%
	Sub Total		90,348	92,118	85,528	85,705	83,134	82,780	84,853	88,231	-	-	-	-	692,698	1,055,000	66%
Grants																	
various	STATE & OTHER	10	8,090	6,786	5,328	856	10,242	1,856	1,525	13,292					47,975	50,000	96%
	Sub Total		8,090	6,786	5,328	856	10,242	1,856	1,525	13,292	-	-	-	-	47,975	50,000	96%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

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Period Ending: August 2015

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
Fees for Services External																
various ADMIN COURT FEES & FINES	10	17,437	24,521	23,387	16,825	14,154	18,922	19,120	13,903					148,269	229,000	65%
304401 BUILDING PERMITS	10	15,069	16,667	14,634	12,782	15,567	20,622	8,374	32,134					135,848	208,000	65%
305501 COURT FINES (COUNTY)	10	19,458	15,929	51,557	30,922	24,970	18,447	17,223	15,907					194,412	328,000	59%
310010 FIRE PROGRAMS	10	40	1,826	659	80	1,026	360	360	520					4,871	20,000	24%
various LAKE LICENSES & PERMITS	10	-	107	514	71,655	51,724	26,086	10,167	2,910					163,161	166,000	98%
304304 LIQUOR LICENSES	10	2,238	820	4,562	15,089	157,667	162,961	28,613	(17,632)					354,319	300,000	118%
various MISC INCOME & REIMBURSE	10	35,989	6,840	17,385	42,928	5,639	5,259	4,256	55,299					173,595	492,913	35%
various OTHER FINES & FEES	10	49,847	55,137	61,623	46,066	51,441	56,517	53,711	48,807					423,150	844,500	50%
various OTHER LICENSES	10	14,815	2,228	3,165	4,245	865	2,190	2,320	2,845					32,673	86,000	38%
various PARKING	10	33,612	32,837	42,819	32,184	29,395	30,043	30,961	52,041					283,892	527,000	54%
302200 RADIO SERVICE REIMBURSE	10	3,528	8,855	5,788	9,577	6,148	5,923	6,013	5,923					51,756	240,000	22%
303408 SANITARY DISTRICT	10	25,553	24,260	24,386	25,587	23,941	24,612	25,445	25,003					198,786	281,904	71%
303405 SCHOOL DISTRICT REIMB	10	-	-	-	-	97,339	-	-	193,109					290,448	250,000	116%
Sub Total		217,587	190,027	250,479	307,940	479,875	371,941	206,563	430,769	-	-	-	-	2,455,180	3,973,317	62%
Investment/Other Income																
309900 BOND OR NOTE PROCEEDS	10	-	-	-	-	-	619,223	14,903	-					634,126	-	-
307101 INTEREST INCOME	10	85	72	71	73	76	86	85	86					633	600	106%
Sub Total		85	72	71	73	76	619,309	14,987	86	-	-	-	-	634,759	600	105793%
General Fund Total		4,689,526	3,515,136	4,522,098	4,801,640	4,347,243	9,428,131	5,357,871	4,427,796	-	-	-	-	41,089,441	63,460,000	65%
Development Services																
various PLANNING	12	8,272	25,821	17,672	19,713	17,673	17,190	20,791	11,478					138,608	290,000	48%
various HOME PROGRAM	17	31,021	39,919	7,898	8,638	4,775	6,444	12,434	9,660					120,789	814,567	15%
various CDBG	18	154,293	62,293	31,903	34,257	20,308	12,740	505	-					316,299	1,570,000	20%
various DUATS	22	0	161,695	1	1	1	99,010	2	73,982					334,692	416,811	80%
various PEG PROJECTS	40	17,082	6,605	4	16,908	6,857	4	17,209	7,419					72,087	100,000	72%
various DCDF	82	3,169	13,891	3,803	2,819	1,353	15,426	3,728	2,844					47,033	30,000	157%
various NEIGHBORHOOD IMPROVEMENTS	83	2	2	2	2	2	2	2	2					17	-	-
various URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-					-	-	-
various USEPA GRANT FUND	85	-	7,332	9,064	3,578	13,990	5,624	6,826	3,569					49,983	710,000	7%
various RECYCLING	88	53,058	57,756	67,273	54,442	52,366	63,875	57,888	57,261					463,919	684,000	68%
Sub Total		266,897	375,315	137,618	140,357	117,324	220,317	119,385	166,214	-	-	-	-	1,543,427	4,615,378	33%
Redevelopment & TIF																
various OLDE TOWNE TIF	19	1	1	1	1	1	484,418	2	1					484,425	1,078,400	45%
various SE PLAZA TIF	20	7,010	7,005	356	9,006	9,006	175,714	9,011	9,012					226,119	388,900	58%
various WABASH CROSSING TIF	21	1	0	-	-	-	156,140	2	2					156,145	187,400	83%
various EASTGATE TIF	23	12,801	13,433	23,427	16,034	16,042	59,798	16,097	15,404					173,038	261,600	66%
various SOUTHSIDE TIF	24	-	-	-	-	-	16,112	0	0					16,113	15,000	107%
various PINES SHOPPING CENTER TIF	28	3,102	3,102	(2,939)	3,700	3,700	16,434	3,701	3,701					34,502	63,900	54%
various GRAND & OAKLAND TIF	29	-	-	-	-	-	-	-	-					-	5,000	0%
Sub Total		22,915	23,541	20,845	28,741	28,749	908,616	28,814	28,120	-	-	-	-	1,090,341	2,000,200	55%
Public Safety																
various DRUG ENFORCEMENT	25	112,102	52,553	4,003	1,229	988	71,856	72,138	118,513					433,382	242,300	179%
various DUI COURT FINES	26	9,148	8,413	19,735	16,158	13,728	13,162	7,803	7,071					95,217	118,900	80%
various POLICE PROGRAMS/LAB	27	872	451	449	672	287	571	363	581					4,247	15,010	28%
various RADIO COMMUNICATIONS	30	-	-	-	-	-	-	-	-					-	-	-
various FIRE PROGRAMS/CADET	31	-	-	-	-	-	-	-	-					-	-	-
various FIRE EMERGENCY GRANT	32	0	0	(6,227)	-	-	-	-	-					(6,226)	185,000	-3%
various POLICE CAPITAL	33	-	-	-	-	-	-	260,004	3,008					263,012	-	-
various JUSTICE ADMIN GRANT	39	-	-	-	-	-	-	-	-					-	96,084	0%
various FIRE CAPITAL	49	0	0	0	0	0	0	0	5,098					5,098	60,000	8%
Sub Total		122,123	61,417	17,960	18,059	15,004	85,589	340,308	134,270	-	-	-	-	794,729	717,294	111%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: August 2015

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Debt Service																	
various	DEBT SERVICE	50	826,133	292,150	334,659	333,808	333,816	1,747,777	708,630	826,932					5,403,903	9,993,955	54%
Sub Total			826,133	292,150	334,659	333,808	333,816	1,747,777	708,630	826,932	-	-	-	-	5,403,903	9,993,955	54%
Public Works & Capital																	
various	2010 PROJECT FUND	43	18	17	18	17	16	16	14	15					131	-	-
various	CAPITAL STREET PROJECTS	45	4	3	3	3	3	3	148	4,003					4,170	300	1390%
various	MFT PROJECTS	46	191,784	191,915	144,365	70,232	177,119	183,275	111,434	39,660					1,109,784	2,202,000	50%
various	MAJOR MOVES	47	31,673	3	3	3	135,195	3	3	3					166,884	2,171,708	8%
various	FLEET MAINTENANCE	60	217,992	168,977	257,509	210,210	209,139	211,812	219,502	219,048					1,714,190	2,850,859	60%
various	EQUIPMENT REPLACEMENT	61	11	11	12	12	12	14	15	16					104	-	-
various	STORMWATER PROJECTS	78	78,002	81,539	93,229	89,746	106,016	90,023	86,604	81,138					706,300	1,653,000	43%
various	SEWER PROJECTS	79	727,649	519,742	365,111	316,527	362,434	1,137,405	1,420,889	516,196					5,365,953	8,750,264	61%
Sub Total			1,247,132	962,208	860,252	686,750	989,935	1,622,551	1,838,609	860,078	-	-	-	-	9,067,515	17,628,131	51%
Management Services																	
various	MIS OPERATIONS	67	-	-	-	-	-	-	-	-					-	-	-
various	MASS TRANSIT	70	57,078	1,139,219	47,999	57,723	1,009,593	242,628	1,605,693	262,697					4,422,630	9,982,181	44%
Sub Total			57,078	1,139,219	47,999	57,723	1,009,593	242,628	1,605,693	262,697	-	-	-	-	4,422,630	9,982,181	44%
Library																	
various	LIBRARY OPERATIONS	35	69,830	37,901	35,893	198,031	86,987	1,475,718	75,636	30,096					2,010,091	3,448,046	58%
various	LIBRARY CAPITAL	58	3	3	3	3	3	3	3	10,003					10,023	-	-
various	LIBRARY TRUST FUNDS	59	8	14,033	486	423	179	298	529	54					16,010	10,000	160%
Sub Total			69,842	51,937	36,381	198,457	87,168	1,476,019	76,168	40,152	-	-	-	-	2,036,125	3,458,046	59%
Other Miscellaneous																	
various	BAND	36	376	376	376	2,127	1,076	37,373	600	375					42,679	63,303	67%
various	RISK MANAGEMENT	64	230,344	222,885	222,890	222,881	222,880	222,887	222,890	222,897					1,790,553	2,674,648	67%
various	EMPLOYEE BENEFIT	65	790,705	773,889	1,031,352	768,310	767,983	776,993	1,071,531	752,067					6,732,829	10,431,608	65%
Sub Total			1,021,425	997,150	1,254,617	993,318	991,939	1,037,253	1,295,021	975,339	-	-	-	-	8,566,061	13,169,559	65%
Water Utility & Capital																	
various	WATER	80	1,886,804	1,841,560	1,762,946	1,830,501	1,832,746	2,177,029	2,493,189	2,498,973					16,323,749	24,333,580	67%
various	WATER CAPITAL	81	76	69	70	319,550	786	88	85	86					320,811	2,560,600	13%
various	WATER BOND FUND	89	374	324	356	328	319	307	270	254					2,531	20,765,000	0%
Sub Total			1,887,254	1,841,953	1,763,372	2,150,380	1,833,851	2,177,424	2,493,543	2,499,313	-	-	-	-	16,647,091	47,659,180	35%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	299,046	(31,326)	279,889	343,082	855,604	2,215,923	242,119	387,522					4,591,859	7,580,128	61%
various	POLICE PENSION	91	355,213	514,859	423,955	301,730	422,324	2,340,887	364,049	288,257					5,011,275	7,707,380	65%
Sub Total			654,259	483,532	703,844	644,813	1,277,928	4,556,810	606,168	675,779	-	-	-	-	9,603,134	15,287,508	63%
Grand Total Revenues			10,864,584	9,743,558	9,699,645	10,054,045	11,032,550	23,503,115	14,470,210	10,896,690	-	-	-	-	100,264,397	187,971,432	53%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

Net Assessed Value \$: 822,152,764
City Tax Rate: 1.43527%

Assessed Value Year 2014
Pay Year 2015
in process

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount	Extension \$ Amount certified	
	General Obligation Bond Debt	50	822,152,764	0.15600%	1,282,550.00	1,282,558.29	1,282,558.29
	IMRF	10	822,152,764	0.02828%	232,450.00	232,504.80	232,504.80
	Fire Pension	10	822,152,764	0.45612%	3,750,000.00	3,750,003.12	3,750,003.12
	Police Pension	10	822,152,764	0.45004%	3,700,000.00	3,700,016.23	3,700,016.23
	City Library	35	822,152,764	0.33753%	2,775,000.00	2,775,012.17	2,775,012.17
	Municipal Band	36	822,152,764	0.00730%	60,000.00	60,017.15	60,017.15
	Mass Transit						
	Bonds Publuic Buidling						
1	Total City		822,152,764	1.43527%	11,800,000.00	11,800,111.76	11,800,111.76
			ok	ok	ok	ok	ok
						0.0143527	
	TIF District (tax code district)		input	input	AV Increment \$ Amount	input	Billed \$ Amount certified
			AV Increment Value certified	Tax Rate certified		Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	265,672	9.58621%	25,467.88	25,467.88	25,467.88
	ZTF4 SE Plaza TIF (9542)	20	3,303,540	9.02034%	297,990.54	297,990.54	297,990.54
	ZTF5 Olde Towne TIF (4555)	19	9,849,922	9.58621%	944,234.21	944,236.70	944,236.70
	ZTF6 Near North TIF (4455)	21	2,085,672	9.58621%	199,936.90	199,937.76	199,937.76
	ZTF8 Eastgate TIF (9543)	23	936,499	9.28854%	86,987.08	86,987.13	86,987.13
	ZTF0 Grand & Oakland (xxxx)	29	276,541.00	0.00000%	-	-	-
	ZTFA SS Redevelopment (xxxx)	24	186,662.00	9.58621%	17,893.81	17,893.85	17,893.85
2	Redevelopment TIF		16,904,508		1,572,510.42	1,572,513.86	1,572,513.86
			ok			ok	ok
	Total Property Tax Levy				13,372,510.42	13,372,625.62	13,372,625.62

Note(s)

- 1 Data per City of Decatur 2014 Tax Levy - certification and extension dated May 7, 2015 received by City May 13, 2015
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 7, 2015 received by City May 13, 2105

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

Assessed Value Year
Pay Year
2014
2015
in process

Tax Levy Item	Fund	Billed \$ Amount	98.0% Collection Rate	Expected Collection \$ Amount	input	input	input	Total Distribution	Expected Account Receivable \$ Amount
					Distribution 1 6/26/2015	Distribution 2	Distribution 3		
General Obligation Bond Debt	50	1,282,558.29	98.0%	1,256,907.12	671,247.14			671,247.14	585,659.98
IMRF		232,504.80	98.0%	227,854.70	121,684.71			121,684.71	106,169.99
Fire Pension	10	3,750,003.12	98.0%	3,675,003.06	1,962,622.34			1,962,622.34	1,712,380.72
Police Pension	10	3,700,016.23	98.0%	3,626,015.91	1,936,459.82			1,936,459.82	1,689,556.09
City Library	35	2,775,012.17	98.0%	2,719,511.93	1,452,345.04			1,452,345.04	1,267,166.89
Municipal Band	36	60,017.15	98.0%	58,816.81	31,411.71			31,411.71	27,405.10
Mass Transit		-						-	0
Public Building Bonds		-			0.06			0.06	0
Total City		11,800,111.76		11,564,109.52	6,175,770.82	-	-	6,175,770.82	5,388,338.76
City Collection Rate:									52.3%
ZTF3 Pines TIF (4062)	28	25,467.88	98.0%	24,958.52	12,733.91			12,733.91	12,224.61
ZTF4 SE Plaza TIF (9542)	20	297,990.54	98.0%	292,030.73	166,704.79			166,704.79	125,325.94
ZTF5 Olde Towne TIF (4555)	19	944,236.70	98.0%	925,351.97	484,416.04			484,416.04	440,935.93
ZTF6 Near North TIF (4455)	21	199,937.76	98.0%	195,939.00	156,138.89			156,138.89	39,800.11
ZTF8 Eastgate TIF (9543)	23	86,987.13	98.0%	85,247.39	43,673.01			43,673.01	41,574.38
ZTF0 Grand & Oakland (xxxx)	xx	-	98.0%	-	-			-	0
ZTFA SS Redevelopment (xxxx)	xx	17,893.85	98.0%	17,535.97	16,111.62			16,111.62	1,424.35
Redevelopment TIF		1,572,513.86		1,541,063.58	879,778.26	-	-	879,778.26	661,285.32
City Collection Rate:									55.9%
Total Property Tax Levy		13,372,625.62		13,105,173.11	7,055,549.08	-	-	7,055,549.08	6,049,624.09
City Collection Rate:									52.8%

Note(s)

- 1 Payment received 06/26/2015 from macon County Treasurer with check distribution / checks 13114, 13258, 13280, 13256, 13232,13143, 13281
- 2
- 3

Footnote (Not a part of City Tax Levy)

Decatur Road & Bridge Tax Distribution	10-0831-301102	184,559.86				184,559.86
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Total County Distribution to Civil City	6,360,330.68	-	-	6,360,330.68
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Footnote (Not a part of City Tax Levy)

Decatur Mobile Home Privilege Tax Distribution	10-0231-301106	-	-	-	test s/b "0"
Distribution to City including TIF & Mobile Home		7,240,108.94	-	-	7,240,108.94
General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103		
IMRF	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103		
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103		
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103		
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103		
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103		
		ZTFA SS Redevelopment (xxxx)	24-43241-301103		

Prepared By:
Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2015

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	12,860	2,929	3,046	2,988	3,329	2,716	3,907	2,344					34,119	50,497	50,497	68%
015	EXECUTIVE	10	74,024	43,966	53,147	51,851	45,309	48,252	75,366	44,811					436,726	596,612	603,696	72%
016	HUMAN RESOURCES	10	36,577	26,958	35,433	23,329	32,521	35,993	39,827	40,938					271,576	402,492	404,475	67%
017	MANAGEMENT INFO SYSTEMS	10	104,207	77,663	89,074	258,271	82,797	83,655	104,972	75,144					875,781	1,400,454	1,403,901	62%
018	CITY CLERK	10	22,039	29,512	13,831	13,247	36,253	12,999	18,012	12,789					158,683	193,793	194,106	82%
020	LEGAL	10	98,353	70,919	75,767	71,519	71,845	73,654	105,629	71,989					639,675	1,033,236	1,040,647	61%
035	FINANCE	10	107,114	74,718	75,885	119,406	125,748	80,149	127,508	85,596					796,124	1,404,496	1,339,903	59%
036	WATER CUSTOMER SERVICE	10	78,746	63,939	79,293	51,983	67,586	63,697	89,686	73,110					568,041	834,939	907,421	63%
037	PURCHASING	10	23,144	15,791	17,545	15,921	16,184	16,050	25,966	15,899					146,499	221,156	221,125	66%
038	CIVIC CENTER	10	(6,523)	15,284	18,132	11,916	13,563	3,266	21,366	12,157					89,162	138,672	138,672	64%
039	CITY GENERAL ADMINISTRATIVE	10	476,721	173,526	203,044	70,583	152,941	70,884	152,941	13,854					1,314,493	1,716,557	1,805,212	73%
Sub Total			1,027,262	595,205	664,199	691,015	648,076	491,313	765,179	448,631	-	-	-	-	5,330,879	7,992,904	8,109,655	66%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	65,840	40,913	47,462	46,003	45,659	46,039	68,528	43,231					403,674	638,945	641,454	63%
052	BUILDING INSPECTIONS	10	61,152	43,139	49,472	44,060	43,069	44,790	65,316	44,608					395,606	609,758	610,322	65%
053	NEIGHBORHOOD INSPECTIONS	10	57,827	40,931	45,781	44,028	59,662	60,483	77,251	74,227					460,190	675,793	676,133	68%
054	NEIGHBORHOOD OUTREACH	10	29,167	18,641	19,942	18,663	18,760	20,125	29,379	18,961					173,639	339,049	340,748	51%
Sub Total			213,985	143,625	162,657	152,755	167,149	171,438	240,473	181,027	-	-	-	-	1,433,109	2,263,545	2,268,657	63%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	229,923	207,899	209,582	157,290	204,604	298,952	281,735	174,245					1,764,230	2,526,374	2,521,623	70%
065	POLICE	10	2,202,367	1,436,871	1,663,521	1,530,103	1,566,575	3,517,241	2,131,368	1,527,132					15,575,178	24,891,893	25,014,882	62%
070	FIRE	10	1,309,228	912,985	1,020,607	1,008,950	1,039,250	2,980,959	1,434,686	1,096,762					10,803,427	17,112,702	17,121,203	63%
Sub Total			3,741,519	2,557,755	2,893,710	2,696,343	2,810,429	6,797,151	3,847,789	2,798,139	-	-	-	-	28,142,835	44,530,969	44,657,708	63%
Public Works																		
080	PUBLIC WORKS ADMIN	10	27,551	22,747	26,053	28,126	41,998	616,203	70,886	23,470					857,034	385,212	389,324	220%
082	ENGINEERING	10	113,334	92,153	79,075	75,344	75,551	76,638	117,575	78,620					708,291	1,154,094	1,156,979	61%
083	MUNICIPAL SERVICES	10	446,558	395,698	396,432	337,370	343,675	349,468	477,096	367,458					3,113,755	4,848,474	4,852,875	64%
084	STREETS	10	70,401	67,993	113,460	102,918	86,884	92,456	84,310	81,111					699,533	1,379,795	1,379,795	51%
086	TRAFFIC & PARKING	10	13,801	72,377	177,735	164,893	82,771	273,647	174,107	134,024					1,093,355	1,764,590	1,764,590	62%
088	URBAN FORESTRY	10	23,542	26,904	59,462	28,190	28,705	29,192	25,050	24,362					245,406	430,417	430,417	57%
Sub Total			695,187	677,871	852,216	736,841	659,585	1,437,605	949,025	709,044	-	-	-	-	6,717,374	9,962,582	9,973,980	67%
General Fund Expenditure Total			5,677,953	3,974,456	4,572,782	4,276,954	4,285,239	8,897,507	5,802,465	4,136,841	-	-	-	-	41,624,198	64,750,000	65,010,000	64%
Development Services																		
120	PLANNING	12	4,165	21,149	141	78,385	12,694	4,123	2,042	6,678					129,377	401,000	401,000	32%
170	HOME PROGRAM	17	1,243	4,221	2,867	5,224	803	2,576	6,676	5,780					29,391	227,612	227,612	13%
171	PROGRAM DELIVERY COSTS	17	26,032	32,580	9,543	180	-	-	4,875	-					73,210	586,955	586,955	12%
181	PROJECTS	18	3,407	135,351	5,355	1,223	1,388	1,388	1,388	1,388					150,888	920,119	920,119	16%
183	REHAB PROJECTS	18	43,680	12,754	13,948	15,069	13,902	21,122	14,095	21,185					155,754	265,131	265,131	59%
184	ADMINISTRATION	18	15,664	15,697	12,354	17,076	18,663	20,828	186,239	19,564					306,086	384,750	384,750	80%
220	DUATS	22	1,468	110,272	26,816	4,730	608	70,810	0	54,249					268,954	416,811	416,811	65%
400	PEG PROJECTS	40	560	598	17,047	620	560	571	14,551	571					35,078	100,000	100,000	35%
820	DCDF	82	1,843	357	15,943	790	50,912	27,555	4,604	1,085					103,090	130,360	130,360	79%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	-	-	2,568	1,183	623	-	-					4,375	-	73,350	6%
840	URBAN REVITALIZATION	84	-	-	-	-	-	-	-	-					-	1,660,000	-	-
850	MISCELLANEOUS GRANTS	85	4,125	-	4,095	33,592	10,778	-	-	-					52,590	275,000	275,000	19%
854	USEPA HAZARDOUS SUBSTANCES	85	-	4,239	6,006	3,046	13,157	5,419	1,785	3,295					36,946	285,000	285,000	13%
855	USEPA PETROLEUM PRODUCTS	85	-	3,093	3,058	532	833	205	5,041	274					13,036	225,000	225,000	6%
880	RECYCLING	88	51,506	48,287	48,762	48,574	48,658	48,936	61,775	48,513					405,012	612,245	612,245	66%
Sub Total			153,695	388,599	165,934	211,609	174,139	204,156	303,070	162,584	-	-	-	-	1,763,786	6,489,983	4,903,333	36%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2015

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Original	Revised	YTD	
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget	% of Budget	
Redevelopment & TIF																		-
190	OLDE TOWNE TIF	19	-	-	-	-	371,106	106,970	-					478,076	1,096,107	1,096,107	44%	
200	SE PLAZA TIF	20	360,089	-	-	-	-	-	-					360,089	388,900	388,900	93%	
210	WABASH CROSSING TIF	21	865	35,821	-	-	67,552	21,591	11,852					137,681	187,400	187,400	73%	
230	EASTGATE TIF	23	-	-	65,948	-	-	-	-					65,948	254,100	254,100	26%	
281	PINES SHOPPING CENTER TIF	28	-	-	65,965	-	-	-	-					65,965	63,900	63,900	103%	
291	GRAND & OAKLAND TIF	29	-	-	-	-	-	-	-					-	5,000	5,000	0%	
Sub Total			360,954	35,821	131,913	-	438,659	128,561	11,852	-	-	-	-	1,107,759	1,995,407	1,995,407	56%	
Public Safety																		
250	DRUG ENFORCEMENT	25	92,757	26,788	37,259	96,001	51,376	72,476	74,581	42,531				493,769	477,392	657,392	75%	
260	DUI COURT FINES	26	2,724	2,833	18,209	1,388	16,244	12,641	1,615	11,805				67,459	167,500	167,500	40%	
270	POLICE PROGRAMS/LAB	27	-	2,188	11,692	366	433	-	1,235	294				16,208	34,700	34,700	47%	
300	RADIO COMMUNICATIONS	30	-	-	-	-	-	-	0	-				-	213,513	-	-	
310	FIRE PROGRAMS/CADET	31	-	-	-	-	-	-	0	-				-	50,261	-	-	
320	FIRE EMERGENCY GRANT	32	-	-	-	-	-	-	-	-				-	188,148	188,148	0%	
397	JUSTICE ADMIN GRANT - 2013	39	11,521	-	-	-	-	-	-	-				11,521	46,084	46,084	25%	
398	JUSTICE ADMIN GRANT - 2014	39	-	-	-	-	-	-	-	-				-	50,000	50,000	0%	
Sub Total			107,002	31,808	67,160	97,755	68,053	85,116	77,431	54,630	-	-	-	588,956	1,227,598	1,143,824	51%	
Debt Service																		
501	DS-SPRING CREEK SEWER LOAN	50	-	17,884	-	-	-	-	-	-				17,884	17,884	17,884	100%	
502	DS-WEST MOUND SEWER LOAN	50	-	-	-	6,394	-	-	-	-				6,394	6,394	6,394	100%	
503	DS-2014 GO BOND	50	-	1,260,694	-	-	375	-	519,744	-				1,780,813	1,780,788	1,780,788	100%	
505	DS-2015 GO BOND	50	-	-	-	-	-	-	-	-				-	250,000	250,000	0%	
512	DS-2002 BOND-WABASH CROSSNG	50	45,292	-	-	-	-	220,292	-	-				265,585	265,585	265,585	100%	
514	DS-2008 GO BONDS	50	-	-	-	-	190,356	-	-	-				190,356	1,171,141	1,171,141	16%	
516	DS-2010A BOND	50	-	-	-	-	222,891	-	-	-				222,891	596,211	596,211	37%	
517	DS-2010B BOND	50	1,053	-	-	-	684,534	-	-	-				685,586	2,324,746	2,324,746	29%	
518	DS-2010C BOND	50	-	-	-	-	41,800	-	-	-				41,800	279,028	279,028	15%	
519	DS-2010D BOND	50	-	-	-	-	10,925	-	-	-				10,925	277,278	277,278	4%	
521	DS-2012 GO BOND	50	-	673,738	-	-	-	-	73,891	-				747,629	747,629	747,629	100%	
522	DS-2013 GO BOND	50	-	1,514,775	350	-	-	-	322,150	-				1,837,275	1,837,275	1,837,275	100%	
Sub Total			46,345	3,467,091	350	6,394	-	1,150,881	220,292	915,784	-	-	-	5,807,138	9,553,959	9,553,959	61%	
Public Works & Capital																		
430	2010 PROJECT FUND	43	-	3,207	10,142	2,128	10,907	105,099	283	1,596				-	880,908	880,908	15%	
451	CAPITAL STREET PROJECTS	45	31,671	-	-	-	-	-	-	-				133,362	880,908	880,908	15%	
460	MFT PROJECTS	46	33,574	120,002	609,004	238,951	30,038	612,845	56,358	42,662				31,671	77,719	77,719	41%	
470	MAJOR MOVES	47	-	-	-	-	143,364	-	-	6,293				1,743,434	3,528,481	3,528,481	49%	
490	FIRE CAPITAL	49	-	-	-	-	-	-	-	-				149,657	737,803	737,803	20%	
601	FLEET OPERATIONS	60	112,347	124,948	148,368	101,592	109,592	98,224	119,463	100,031				-	195,000	-	-	
602	FLEET INVENTORY	60	22,101	92,716	88,192	70,941	77,903	59,269	66,178	74,234				914,566	1,479,888	1,479,888	62%	
603	FLEET CAPITAL	60	-	-	-	-	-	-	-	-				551,534	1,360,000	1,360,000	41%	
610	EQUIPMENT REPLACEMENT	61	-	-	-	520	-	-	-	-				-	-	-	-	
780	STORM WATER PROJECTS	78	19,072	1,098	5,280	1,849	3,372	38,965	59,860	61,947				520	650,000	650,000	0%	
790	SEWER PROJECTS	79	307,283	370,201	273,107	270,830	157,628	1,217,165	904,699	384,355				191,442	1,509,216	1,509,216	13%	
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	221,017	-	-	-	-				3,885,266	8,764,202	8,764,202	44%	
793	SEWER DEBT SERVICE-2014 IEPA	79	-	-	-	-	-	-	-	-				221,017	519,696	519,696	43%	
Sub Total			526,048	712,172	1,134,092	907,827	532,803	2,131,567	1,206,841	671,118	-	-	-	-	79,428	79,428	0%	
Management Services																		
670	MIS OPERATIONS	67	-	35,872	29,782	(11,215)	233,000	73,295	39,314	-				400,048	523,381	523,381	76%	
701	MT-OPERATIONS	70	78,572	80,095	62,279	76,203	65,494	77,568	78,581	48,124				566,916	864,734	864,734	66%	
702	MT-MAINTENANCE	70	91,020	76,177	116,710	71,515	82,269	310,851	91,527	94,424				934,493	1,104,580	1,104,580	85%	
703	MT-TRANSPORTATION	70	383,191	303,373	387,667	306,318	296,219	429,078	307,016	300,682				2,713,544	4,469,555	4,469,555	61%	
704	MT-INSURANCE	70	11,767	11,611	12,361	11,611	22,745	2,504	477	477				73,553	205,724	205,724	36%	
705	MT-CAPITAL	70	-	-	-	-	-	119,600	-	-				119,600	3,300,000	3,300,000	4%	
Sub Total			564,550	507,127	608,799	454,432	699,727	1,012,895	516,916	443,707	-	-	-	4,808,154	10,467,974	10,467,974	46%	

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

August 2015

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Original	Revised	YTD
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget	% of Budget
Library																	
351 LIBRARY OPERATIONS	35	296,367	240,660	324,292	238,900	233,370	269,204	330,771	241,515					2,175,079	3,418,183	3,418,183	64%
353 LIBRARY ANNEX	35	518	638	544	362	336	305	320	315					3,337	2,350	2,350	142%
582 LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-					-	35,000	35,000	0%
591 DPL-CANTONI TRUST	59	-	-	-	-	-	-	-	-					-	20,000	20,000	0%
592 DPL-MEYER TRUST	59	45	3,877	10,060	61	1,198	239	234	1,437					17,150	89,500	89,500	19%
594 DPL-DONATIONS	59	-	371	1,259	311	684	-	1,126	433					4,183	10,000	10,000	42%
Sub Total		296,929	245,546	336,155	239,633	235,588	269,747	332,451	243,700	-	-	-	-	2,199,749	3,575,033	3,575,033	62%
Other Miscellaneous																	
360 BAND	36	479	1,989	2,146	200	3,483	15,949	33,007	16,735					73,988	78,303	78,303	94%
641 RISK MANAGEMENT	64	34,710	25,366	24,873	27,359	27,640	25,147	31,200	24,786					221,080	333,431	333,431	66%
642 WORKER'S COMPENSATION	64	243,255	169,855	162,339	141,469	112,893	125,199	24,518	104,382					1,083,910	1,729,443	1,729,443	63%
643 LIABILITY PROPERTY & CASUALTY	64	3,708	70,399	161,134	83,467	7,223	15,128	4,489	12,392					357,941	764,661	764,661	47%
651 MEDICAL INSURANCE	65	926,475	795,249	807,165	800,747	895,537	854,980	752,073	746,874					6,579,099	9,565,180	9,565,180	69%
653 UNEMPLOYMENT INSURANCE	65	-	8,696	-	-	16,292	-	-	5,982					30,969	50,368	50,368	61%
Sub Total		1,208,627	1,071,554	1,157,656	1,053,242	1,063,068	1,036,403	845,286	911,150	-	-	-	-	8,346,986	12,521,386	12,521,386	67%
Water Utility & Capital																	
801 WATER PRODUCTION	80	276,192	315,287	471,068	351,950	343,904	418,613	408,324	309,379					2,894,717	5,413,567	5,413,567	53%
802 WATER LAKE SERVICES	80	65,677	52,382	65,893	55,956	52,150	90,444	122,181	119,710					624,392	1,118,213	1,118,213	56%
803 WATER ADMINISTRATION	80	265,973	266,655	255,224	253,884	254,199	258,747	271,038	274,995					2,100,715	4,707,082	4,707,082	45%
804 WATER SERVICES	80	284,856	236,483	244,709	229,165	258,656	217,165	282,831	223,075					1,976,939	3,657,990	3,657,990	54%
808 WATER DEBT SERV-SWTP	80	808,721	275,641	325,641	325,641	325,641	396,864	396,862	806,863					3,661,874	6,807,162	6,807,162	54%
809 WATER DEBT-NITRATE FACILITY	80	-	-	-	-	-	242,179	-	-					242,179	484,358	484,358	50%
80B WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-	180,840	-					361,681	357,109	357,109	101%
80C WATER DEBT-ENERGY PROJECT	80	-	296,750	500	-	296,750	-	-	296,750					890,750	1,195,250	1,195,250	75%
811 WATER NON LAKE CAPITAL	81	-	248,509	99,173	139	-	-	11,480	334					359,635	3,379,697	3,379,697	11%
812 WATER LAKE CAPITAL	81	-	10,000	-	-	135,774	201,065	-	23,381					370,220	795,000	795,000	47%
890 WATER BONDS	89	2,428,376	-	7,341	46,369	14,459	2,316,304	35,426	1,697,912					6,546,188	24,460,000	24,460,000	27%
Sub Total		4,310,635	1,701,706	1,469,549	1,263,105	1,681,532	4,141,380	1,708,982	3,752,400	-	-	-	-	20,029,290	52,375,428	52,375,428	38%
Fudiciary Trust & Agency																	
900 FIRE PENSION	90	590,226	621,980	591,565	583,339	608,601	600,039	600,278	607,243					4,803,271	7,527,342	7,527,342	64%
910 POLICE PENSION	91	555,628	657,219	566,420	577,619	571,712	590,765	571,802	651,746					4,742,911	7,104,981	7,104,981	67%
Sub Total		1,145,854	1,279,199	1,157,985	1,160,958	1,180,314	1,190,804	1,172,080	1,258,989	-	-	-	-	9,546,182	14,632,323	14,632,323	65%
Grand Total Expenditures		14,398,592	13,415,080	10,802,375	9,671,911	9,920,464	20,559,114	12,314,377	12,562,755	-	-	-	-	103,644,667	197,371,432	195,766,008	53%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **August 2015**

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,470,164	2,789,942	(319,778)	2,345,263	124,901
Tapping Fees	3,500	3,000	500	7,875	(4,375)
Transfer from Other funds	19,245	19,245	-	9,616	9,629
Interest Income	191	50	141	82	109
Other Income	5,873	10,000	(4,127)	13,364	(7,491)
Total Revenue	2,498,973	2,822,237	(323,264)	2,376,200	122,773
Cost of Service					
Water Production	309,379	438,162	(128,783)	350,165	(40,786)
Water Services	223,075	287,895	(64,820)	228,806	(5,731)
Total Cost of Service	532,454	726,057	(193,603)	578,971	(46,517)
% of Revenue	21.3%	25.7%		24.4%	
Water Gross Margin	1,966,519	2,096,180	(129,661)	1,797,229	169,290
% of Revenue	78.7%	74.3%		75.6%	
Operating Expense					
Lake Management	119,710	89,146	30,564	77,936	41,774
Water Administration	274,995	258,365	16,630	222,055	52,940
Total Operating Expense	394,705	347,511	47,194	299,991	94,714
% of Revenue	15.8%	12.3%		12.6%	
Margin Before Debt Service	1,571,814	1,748,669	(176,855)	1,497,238	74,576
% of Revenue	62.9%	62.0%		63.0%	
Debt Service					
GO Bond Debt	806,863	806,863	-	925,499	(118,636)
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	296,750	296,750	-	149,318	147,432
Total Debt Service	1,103,613	1,103,613	-	1,074,817	28,796
% of Revenue	44.2%	39.1%		45.2%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Operating Income	468,201	645,056	(176,855)	422,421	45,780
% of Revenue	18.7%	22.9%		17.8%	

Balance Sheet Items (Operating Fund)				
Cash	6,482,898		2,968,825	
Interfund AR	200,000		200,000	
Investments	-		-	
Total Cash & Investments	6,682,898		3,168,825	
Accounts Receivable	1,664,792		1,866,433	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
16,117,001	15,638,747	478,254	13,146,142	2,970,859
12,839	24,000	(11,161)	28,609	(15,770)
57,735	57,735	-	28,848	28,887
1,023	400	623	441	582
135,153	80,000	55,153	105,422	29,731
16,323,751	15,800,882	522,869	13,309,462	3,014,289
2,894,717	3,609,045	(714,328)	2,731,463	163,254
1,976,940	2,438,660	(461,720)	2,029,889	(52,949)
4,871,657	6,047,705	(1,176,048)	4,761,352	110,305
29.8%	38.3%		35.8%	
11,452,094	9,753,177	1,698,917	8,548,110	2,903,984
70.2%	61.7%		64.2%	
624,393	745,475	(121,082)	614,790	9,603
2,100,715	2,097,655	3,060	1,831,405	269,310
2,725,108	2,843,130	(118,022)	2,446,195	278,913
16.7%	18.0%		18.4%	
8,726,986	6,910,047	1,816,939	6,101,915	2,625,071
53.5%	43.7%		45.8%	
3,661,874	3,661,874	-	2,445,667	1,216,207
242,179	242,179	-	242,179	-
361,680	361,681	(1)	345,105	16,575
890,750	890,250	500	447,953	442,797
5,156,483	5,155,984	499	3,480,904	1,675,579
31.6%	32.6%		26.2%	
-	-	-	-	-
3,570,503	1,754,063	1,816,440	2,621,011	949,492
21.9%	11.1%		19.7%	

Comments

Receivable from Recycling Fund

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: August 2015

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	-	-	-	1,560,600	CapEx funding from Water Operating Fund
ADM Cost Share	-	319,482	-	319,482	1,000,000	Actual ADM cost share
IEPA Loan draw down	-	-	-	-	-	
Other	86	1,328	-	1,328	-	
Total Revenue	86	320,810	-	320,810	2,560,600	
CapEx Project Spending						
Operating CapEx	-	1,490	25,000	(23,510)	50,000	
Capital Equipment	-	354,246	-	354,246	-	
JCI Water Meter project	-	-	-	-	1,168,697	
Water Distribution	-	-	100,000	(100,000)	200,000	
Pump Stations	-	-	50,000	(50,000)	300,000	
Water Main Replacement	334	3,760	603,000	(599,240)	993,000	
SWTP CapEx	-	-	268,000	(268,000)	668,000	
Lake Operating	-	-	13,889	(13,889)	25,000	
Storm Water Improvement	-	201,065	-	201,065	210,000	
EPA Non Source	19,841	19,841	25,000	(5,159)	25,000	
Lakefront Development	-	145,774	250,000	(104,226)	500,000	
Sediment Control	3,540	3,540	25,000	(21,460)	35,000	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	23,715	729,716	1,359,889	(630,173)	4,174,697	
Surplus (Deficit)	(23,629)	(408,906)	(1,359,889)		(1,614,097)	

Capital Fund Cash Position

Cash at January 1, 2014	3,768,276		
Current Cash Position	3,359,232	Cash Position Target at December 31, 2015	2,154,179
included in cash above	1,169,472	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

[home](#)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	25,537	26,418	29,872	24,586	27,189	28,348	27,309	25,025					214,284	
Industrial	33	33	33	33	33	33	33	33					264	
Commercial	2,622	2,666	2,819	2,502	2,661	2,818	2,679	2,599					21,366	
Total	28,192	29,117	32,724	27,121	29,883	31,199	30,021	27,657	-	-	-	-	235,914	99.2%
Delinquent Bills														
Residential	6,872	6,507	7,250	6,803	6,001	7,870	7,363	6,965					55,631	
Industrial	2	-	-	-	-	-	-	-					2	
Commercial	429	345	406	352	327	387	376	402					3,024	
Total	7,303	6,852	7,656	7,155	6,328	8,257	7,739	7,367	-	-	-	-	58,657	106.4%
Total Bill Count	35,495	35,969	40,380	34,276	36,211	39,456	37,760	35,024	-	-	-	-	294,571	100.5%
Cubit Feet Consumption Billed														
Residential	12,884,286	12,298,038	13,495,337	11,719,072	12,764,089	13,912,477	14,302,296	14,020,261					105,395,856	94.2%
Industrial	46,994,530	39,815,985	33,165,560	43,361,232	41,275,400	38,976,983	47,557,297	44,169,858					335,316,845	105.4%
Commercial	11,263,612	9,505,907	10,138,657	10,610,268	10,013,308	11,648,090	12,849,089	13,265,969					89,294,900	95.3%
Total	71,142,428	61,619,930	56,799,554	65,690,572	64,052,797	64,537,550	74,708,682	71,456,088	-	-	-	-	530,007,601	101.2%
Water Shut Offs														
	296	331	283	314	252	349	334	366					2,525	134.1%
Customer Service Telephone Calls	4,806	4,284	5,076	4,849	4,330	4,887	5,158	5,070					38,460	111.8%
Water Billed \$														
Residential	\$ 582,901	\$ 542,581	\$ 578,515	\$ 501,760	\$ 588,534	\$ 738,751	\$ 751,598	\$ 726,028					\$ 5,010,668	122.3%
Industrial	\$ 910,973	\$ 789,337	\$ 689,353	\$ 853,302	\$ 809,525	\$ 945,641	\$ 1,130,989	\$ 1,064,698					\$ 7,193,818	132.1%
Commercial	\$ 392,034	\$ 343,449	\$ 364,232	\$ 366,672	\$ 380,137	\$ 504,612	\$ 536,239	\$ 540,699					\$ 3,428,074	119.4%
Total	\$ 1,885,908	\$ 1,675,367	\$ 1,632,100	\$ 1,721,734	\$ 1,778,196	\$ 2,189,004	\$ 2,418,826	\$ 2,331,425	\$ -	\$ -	\$ -	\$ -	\$ 15,632,560	125.9%
Penalty \$	\$ 9,552	\$ 9,773	\$ 9,573	\$ 8,979	\$ 8,335	\$ 11,403	\$ 12,874	\$ 13,317					\$ 83,806	122.9%
Total Billed	\$ 1,895,459	\$ 1,685,140	\$ 1,641,673	\$ 1,730,713	\$ 1,786,531	\$ 2,200,407	\$ 2,431,700	\$ 2,344,742	\$ -	\$ -	\$ -	\$ -	\$ 15,716,365	125.9%
Water Gallonage														
Gallons (000)	245,850	230,470	256,570	268,360	284,300	228,570	294,720	300,870					2,109,710	83.3%
\$ Billed	\$ 73,509	\$ 68,911	\$ 76,714	\$ 80,240	\$ 85,006	\$ 68,342	\$ 88,121	\$ 89,960					\$ 630,803	85.3%
Water Billed vs Cash Receipts														
Billed \$	\$ 1,968,969	\$ 1,754,051	\$ 1,718,387	\$ 1,810,953	\$ 1,871,537	\$ 2,268,749	\$ 2,519,821	\$ 2,434,702	\$ -	\$ -	\$ -	\$ -	\$ 16,347,169	123.6%
Cash Revenue \$	\$ 1,884,792	\$ 1,809,958	\$ 1,728,841	\$ 1,804,985	\$ 1,777,447	\$ 2,173,545	\$ 2,467,269	\$ 2,470,164					\$ 16,116,999	122.6%
% Cash to Billed	95.7%	103.2%	100.6%	99.7%	95.0%	95.8%	97.9%	101.5%	-	-	-	-	98.6%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	27,815	24,364	29,278	24,584	27,843	24,659	30,034	27,674	25,309	27,915	24,005	30,100	323,580	
Industrial	33	33	32	33	33	33	33	33	33	33	-	33	362	
Commercial	2,712	2,494	2,762	2,611	2,665	2,433	2,919	2,781	2,578	2,682	2,408	2,797	31,842	
Total	30,560	26,891	32,072	27,228	30,541	27,125	32,986	30,488	27,920	30,630	26,413	32,930	355,784	
Delinquent Bills														
Residential	7,066	6,146	5,611	6,804	5,727	7,139	6,860	6,969	7,274	7,394	5,424	8,615	81,029	
Industrial	-	-	-	-	-	-	-	-	1	-	-	-	1	
Commercial	378	295	342	322	335	389	355	368	364	398	314	480	4,340	
Total	7,444	6,441	5,953	7,126	6,062	7,528	7,215	7,337	7,639	7,792	5,738	9,095	85,370	
Total Bill Count	38,004	33,332	38,025	34,354	36,603	34,653	40,201	37,825	35,559	38,422	32,151	42,025	441,154	
Cubit Feet Consumption Billed														
Residential	14,579,987	14,164,757	12,045,872	11,844,397	14,515,945	13,657,291	16,659,388	14,419,222	12,841,812	13,541,611	11,285,234	13,598,819	163,154,335	
Industrial	38,045,174	36,304,337	34,396,278	41,422,088	40,283,387	41,416,368	42,248,940	43,930,038	45,246,709	40,188,801	-	60,233,519	463,715,639	
Commercial	10,548,740	11,095,788	10,367,766	10,880,209	11,948,315	11,827,169	13,529,250	13,497,533	16,822,073	11,886,637	4,788,858	13,075,053	140,267,391	
Total	63,173,901	61,564,882	56,809,916	64,146,694	66,747,647	66,900,828	72,437,578	71,846,793	74,910,594	65,617,049	16,074,092	86,907,391	767,137,365	
Water Shut Offs														
	227	240	232	241	177	199	247	320	285	300	276	310	3,054	
Customer Service Tphone Calls	4,556	4,103	4,125	4,104	4,063	4,079	4,665	4,697	4,508	4,690	3,716	4,633	51,939	
Water Billed \$														
Residential	\$ 470,266	\$ 442,949	\$ 399,810	\$ 388,866	\$ 528,968	\$ 568,187	\$ 691,631	\$ 607,041	\$ 544,197	\$ 577,469	\$ 485,266	\$ 587,603	\$ 6,292,253	
Industrial	\$ 571,572	\$ 565,353	\$ 523,664	\$ 616,491	\$ 691,899	\$ 804,885	\$ 818,746	\$ 854,574	\$ 878,230	\$ 784,386	\$ -	\$ 1,130,220	\$ 8,240,020	
Commercial	\$ 290,430	\$ 296,496	\$ 284,817	\$ 295,708	\$ 360,943	\$ 399,091	\$ 463,406	\$ 479,435	\$ 484,792	\$ 411,821	\$ 208,211	\$ 442,302	\$ 4,417,452	
Total	\$ 1,332,268	\$ 1,304,798	\$ 1,208,291	\$ 1,301,065	\$ 1,581,810	\$ 1,772,163	\$ 1,973,783	\$ 1,941,050	\$ 1,907,219	\$ 1,773,676	\$ 693,477	\$ 2,160,125	\$ 18,949,725	
Penalty \$	\$ 9,176	\$ 6,961	\$ 8,391	\$ 6,793	\$ 6,953	\$ 9,135	\$ 10,331	\$ 10,473	\$ 11,672	\$ 11,140	\$ 7,704	\$ 11,644	\$ 110,373	
Total Billed	\$ 1,341,444	\$ 1,311,759	\$ 1,216,682	\$ 1,307,858	\$ 1,588,763	\$ 1,781,298	\$ 1,984,114	\$ 1,951,523	\$ 1,918,891	\$ 1,784,816	\$ 701,181	\$ 2,171,769	\$ 19,060,098	
Water Gallonage														
Gallons (000)	347,520	307,710	300,240	302,850	297,810	352,350	329,490	293,330	256,320	249,910	245,420	255,573	3,538,523	
\$ Billed	\$ 101,476	\$ 89,851	\$ 87,670	\$ 88,432	\$ 86,961	\$ 102,886	\$ 96,211	\$ 85,652	\$ 74,845	\$ 72,974	\$ 72,548	\$ 76,416	\$ 1,035,922	
Water Billed vs Cash Receipts														
Billed \$	\$ 1,442,920	\$ 1,401,610	\$ 1,304,352	\$ 1,396,290	\$ 1,675,724	\$ 1,884,184	\$ 2,080,325	\$ 2,037,175	\$ 1,993,736	\$ 1,857,790	\$ 773,729	\$ 2,248,185	\$ 20,096,020	
Cash Revenue \$	\$ 1,478,921	\$ 1,092,773	\$ 1,960,250	\$ 1,411,461	\$ 1,475,466	\$ 1,793,787	\$ 1,588,222	\$ 2,345,263	\$ 2,102,747	\$ 1,886,797	\$ 758,827	\$ 2,364,275	\$ 20,258,789	
% Cash to Billed	102.5%	78.0%	150.3%	101.1%	88.0%	95.2%	76.3%	115.1%	105.5%	101.6%	98.1%	105.2%	100.8%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2015

	2015 Budget	2014 Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	4	3	3	4	4	4	4	4	4					3
Legislative	0	0	0	0	0	0	0	0	0					0
Finance	22	21	21	20	22	22	22	22	22					21
Management Services	15	15	15	15	15	14	14	13	13					15
Corporation Counsel	8	8	8	8	8	8	8	8	8					8
Planning & Building Services	12	11	11	12	12	12	11	11	11					12
Neighborhood Services	9	7	7	7	7	7	7	7	7					7
Public Safety	305	297	296	300	301	299	296	296	293					287
Public Works	70	67	65	64	64	64	67	67	66					65
Water Management	46	43	43	43	43	43	42	42	42					43
Total Full Time	491	472	469	473	476	473	471	470	466	0	0	0	0	461
Part Time Staffing														
Executive	0	1	1											1
Legislative	7	7	7	7	7	7	7	7	7					7
Finance	0													1
Management Services	0													0
Corporation Counsel	0													0
Planning & Building Services	0							1	2					0
Neighborhood Services	0		1	1	1	1	1	1	1					0
Public Safety	0							2	2					0
Public Works	0	6	1											0
Water Management	0					9	12	12	12					0
Total Temporary	7	14	10	8	8	17	20	23	24	0	0	0	0	9
Total City Staff Headcount	498	486	479	481	484	490	491	493	490	0	0	0	0	470

Note

Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2015

	2015 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff														
Executive	4	3	3	4	4	4	4	4	4					3
Legislative	0	0	0	0	0	0	0	0	0					
Financial Management														
Finance	11	11	11	10	11	11	11	11	11					11
Purchasing	2	2	2	2	2	2	2	2	2					2
Risk Management	2	2	2	2	2	2	2	2	2					2
Water Customer Service	7	6	6	6	7	7	7	7	7					6
Total	22	21	21	20	22	22	22	22	22	0	0	0	0	21
Management Services														
City Clerk	2	2	2	3	3	2	2	2	2					3
Human Resources	3	3	3	3	3	3	3	3	2					2
MIS Information Technology	9	9	9	8	8	8	8	8	9					9
Mass Transit	1	1	1	1	1	1	1	0	0					1
Total	15	15	15	15	15	14	14	13	13	0	0	0	0	15
Corporation Legal Counsel														
	8	8	8	8	8	8	8	8	8					8
Planning & Building Service														
Planning & Sustainability	6	5	5	6	6	6	5	5	5					6
Building Inspections	6	6	6	6	6	6	6	6	6					6
Total	12	11	11	12	12	12	11	11	11	0	0	0	0	12
Neighborhood Services														
Outreach	3	2	2	2	2	2	2	2	2					3
Inspection	6	5	5	5	5	5	5	5	5					4
Total	9	7	7	7	7	7	7	7	7	0	0	0	0	7
Public Safety														
Fire	111	107	107	111	111	111	109	109	109					107
Police	170	169	168	168	167	165	164	163	161					159
Police Communications	24	21	21	21	23	23	23	24	23					21
Total	305	297	296	300	301	299	296	296	293	0	0	0	0	287
Public Works														
Administration	2	2	2	2	2	2	2	2	2					2
Engineering	11	11	10	10	10	10	10	10	10					11
Municipal Services	57	54	53	52	52	52	55	55	54					52
Total	70	67	65	64	64	64	67	67	66	0	0	0	0	65
Water Management														
Administration	4	4	4	4	4	4	4	4	4					4
Production	15	14	15	15	15	14	14	14	14					14
Services	27	25	24	24	24	25	24	24	24					25
Total	46	43	43	43	43	43	42	42	42	0	0	0	0	43
Total City Staffing	491	472	469	473	476	473	471	470	466	0	0	0	0	461

Note
 Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: August 2015

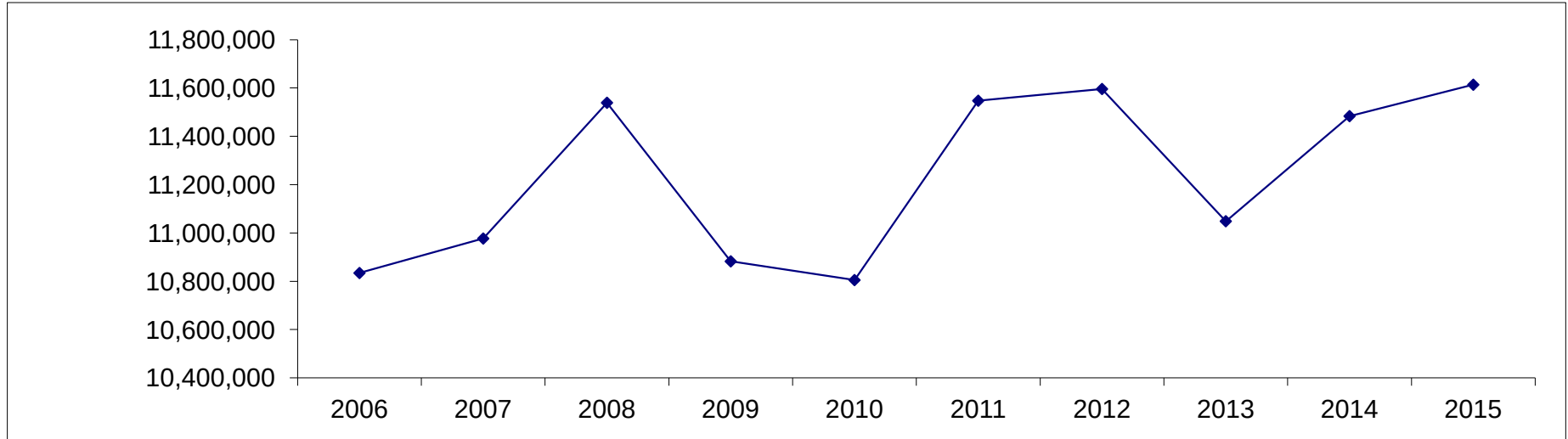
	2015 Budget	Jan	Feb	Mar	Apr	May	2014 Staffing Levels Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Part Time / Temporary Staff														
Executive		1	1											1
Legislative	7	7	7	7	7	7	7	7	7					7
Financial Management														
Finance														
Purchasing														
Risk Management														
Water Customer Service														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Management Services														
Administration														
Human Resources														
MIS Information Technology														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														
Planning & Building Service														
Planning & Sustainability								1	1					
Building Inspections									1					
Total	0	0	0	0	0	0	0	1	2	0	0	0	0	0
Neighborhood Services														
Outreach			1	1	1	1	1	1	1					
Inspection														
Total	0	0	1	1	1	1	1	1	1	0	0	0	0	0
Public Safety														
Fire														
Police								2	2					
Police Communications														
Total	0	0	0	0	0	0	0	2	2	0	0	0	0	0
Public Works														
Administration														
Engineering														
Municipal Services		6	1											
Total	0	6	1	0	0	0	0	0	0	0	0	0	0	0
Water Management														
Administration & Lake						9	12	12	12					
Production														
Services														
Total	0	0	0	0	0	9	12	12	12	0	0	0	0	0
Total City Staffing	7	14	10	8	8	17	20	23	24	0	0	0	0	8

Note
 Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	834,093	839,753	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	A
FEBRUARY	774,643	846,592	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	A
MARCH	1,046,126	1,116,350	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	A
APRIL	821,576	823,747	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	A
MAY	1,022,405	824,758	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	A
JUNE	834,052	895,581	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	A
JULY	910,047	891,023	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	A
AUGUST	941,046	948,696	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	A
SEPTEMBER	928,346	959,958	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	990,809	B
OCTOBER	909,434	947,269	984,005	875,180	911,376	942,225	911,934	925,873	981,740	992,860	B
NOVEMBER	934,159	955,043	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	972,507	B
DECEMBER	878,148	928,029	930,497	860,148	890,326	965,215	906,055	919,141	969,684	980,668	B
TOTALS	10,834,074	10,976,799	11,538,887	10,882,364	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,613,614	

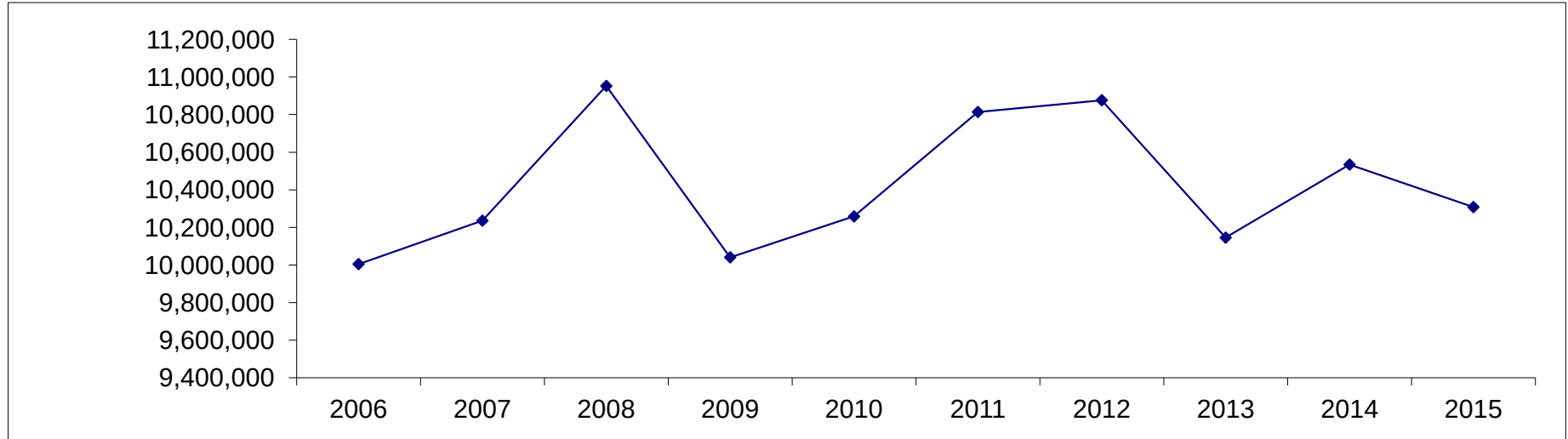


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	849,114	822,865	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	A
FEBRUARY	812,201	898,031	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	A
MARCH	1,030,941	1,087,197	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	A
APRIL	708,139	740,430	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	A
MAY	747,293	696,238	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	A
JUNE	777,130	838,248	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	A
JULY	816,359	823,069	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	A
AUGUST	853,373	800,569	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	A
SEPTEMBER	877,490	885,527	956,880	859,902	875,938	950,587	899,635	901,318	916,077	896,403	B
OCTOBER	821,199	869,233	943,181	825,361	871,193	898,365	838,868	860,182	882,079	863,135	B
NOVEMBER	878,862	916,129	982,082	845,374	930,915	916,686	902,358	897,029	884,609	865,611	B
DECEMBER	832,344	857,978	901,312	824,507	862,884	942,430	898,532	864,499	872,277	853,543	B
TOTALS	10,004,444	10,235,514	10,952,305	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,308,023	

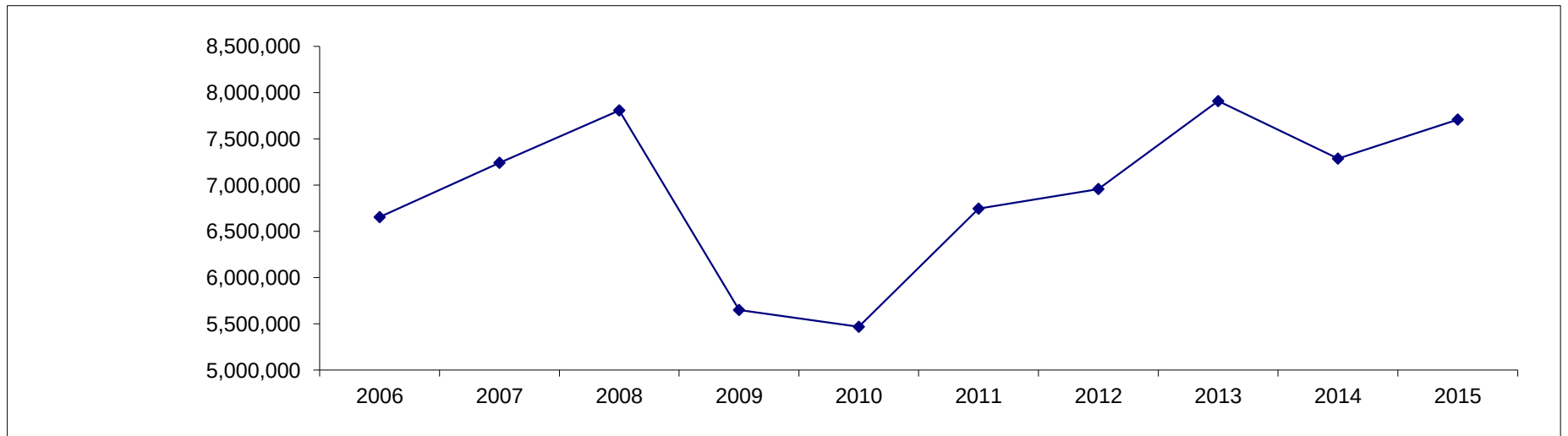


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

Projected Revenues

STATE INCOME TAX

MONTH	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	362,221	411,038	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	A
FEBRUARY	546,498	551,116	613,332	604,246	0	1,038,247	0	478,227	0	0	A
MARCH	673,644	764,354	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	A
APRIL	381,307	405,030	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	A
MAY	1,522,074	689,825	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	A
JUNE	650,400	1,754,469	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	A
JULY	617,037	676,534	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	A
AUGUST	0	0	737,713	0	618,324	761,549	956,491	441,258	428,542	566,677	A
SEPTEMBER	788,194	406,087	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	799,534	B
OCTOBER	0	416,554	413,561	394,557	0	0	645,769	419,882	818,347	463,984	B
NOVEMBER	693,108	0	0	0	0	588,653	405,227	409,627	0	429,924	B
DECEMBER	419,144	1,165,828	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	457,022	B
TOTALS	6,653,628	7,240,836	7,807,304	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	7,708,043	

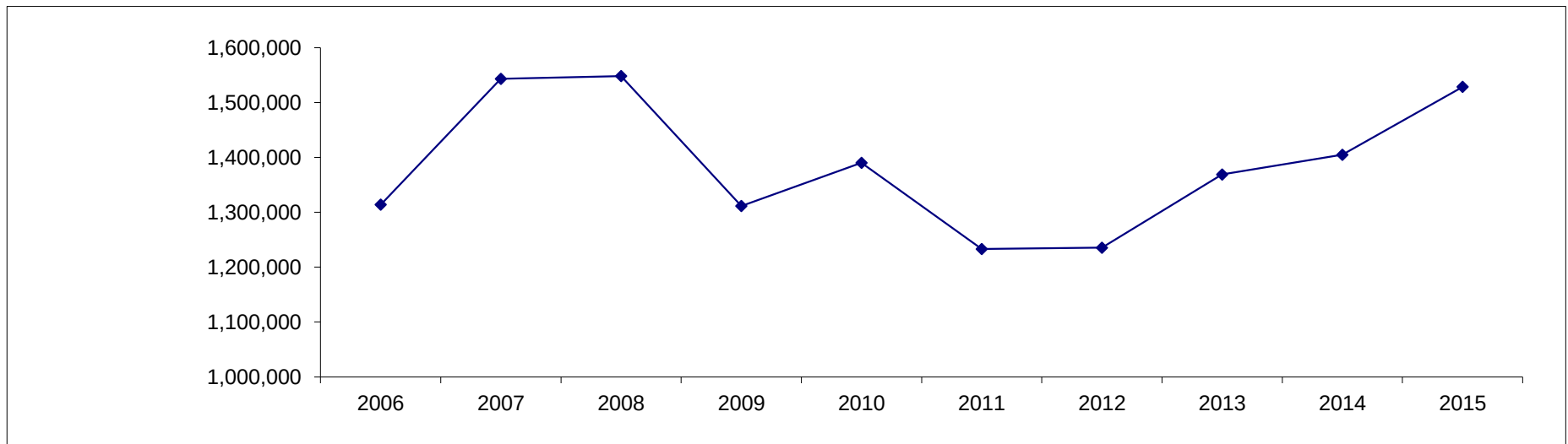


Amounts not yet remitted by the State

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	176,821	170,963	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	A
FEBRUARY				15,410	1,947	7,154	1,565	1,605	2,024	717	A
MARCH	65,111	97,118	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	A
APRIL	284,862	308,475	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	A
MAY	181,651	255,927	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	A
JUNE	1,557	5,854		5,564		3,923	5,417	937		2,501	A
JULY	232,533	255,797	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	A
AUGUST	75,470	112,826	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	A
SEPTEMBER	642	186	31,274	8,501	486	381	3,931		6,877	7,483	B
OCTOBER	234,657	234,426	210,470	241,537	316,230	292,298	181,562	188,719	227,489	247,552	B
NOVEMBER	2,050	1,991		2,101	2,750	2,542	1,579		0	0	B
DECEMBER	58,634	99,674	67,732	55,929	255,086	42,441	69,220	70,395	63,058	68,620	B

TOTALS	1,313,988	1,543,236	1,548,327	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,528,704
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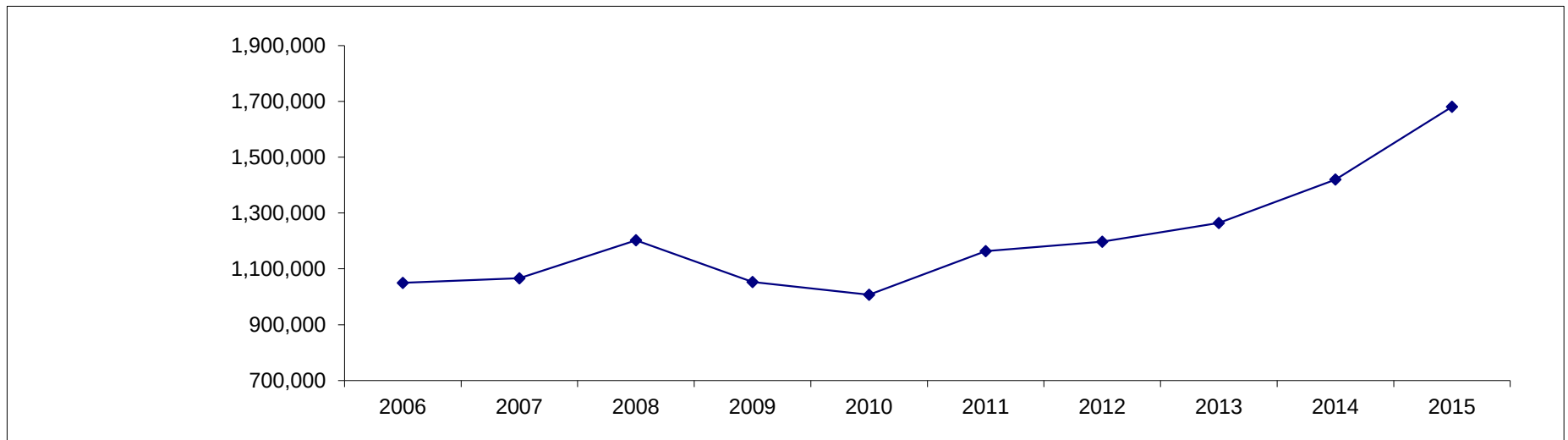
Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	75,019	89,662	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	A
FEBRUARY	72,340	80,310	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	A
MARCH	124,226	122,531	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	A
APRIL	80,167	71,836	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	A
MAY	80,402	69,285	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	A
JUNE	75,983	84,455	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	A
JULY	92,452	86,147	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	A
AUGUST	82,422	93,726	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	A
SEPTEMBER	94,975	109,997	108,669	100,537	100,770	98,836	86,379	124,363	128,816	152,458	B
OCTOBER	79,599	80,786	90,964	79,881	83,770	79,105	106,791	106,986	109,843	130,003	B
NOVEMBER	97,129	84,987	114,557	71,356	81,167	94,213	98,487	99,965	118,956	140,788	B
DECEMBER	94,947	92,388	104,069	77,019	94,304	71,453	102,979	107,849	144,341	170,832	B

TOTALS	1,049,661	1,066,110	1,202,565	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,680,725
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Projected Revenues

STATE INCOME TAX

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	611,770.82	699,394.65	620,093.85	A
FEBRUARY	722,166.89	742,236.29	925,183.52	A
MARCH	404,944.36	423,934.42	403,608.85	A
APRIL	703,157.13	741,339.01	824,784.39	A
MAY	1,298,806.12	1,150,540.58	1,364,531.10	A
JUNE	441,258.01	428,542.27	566,667.27	A
JULY	675,811.78	709,250.95	799,534.19	A
AUGUST	419,881.89	413,746.69	463,984.37	A
SEPTEMBER	409,627.32	404,600.26	454,853.65	B
OCTOBER	714,661.34	721,926.15	811,593.02	B
NOVEMBER	473,168.56	486,718.23	547,171.09	B
DECEMBER	377,676.74	365,981.44	411,438.18	B

TOTALS **7,828,943.94** **7,288,210.94** **8,193,443.48**

Listed in month
reported - receipts
delayed by State

Current Budget **7,600,000.00**

Projected Amt Over (Under) **593,443.48**

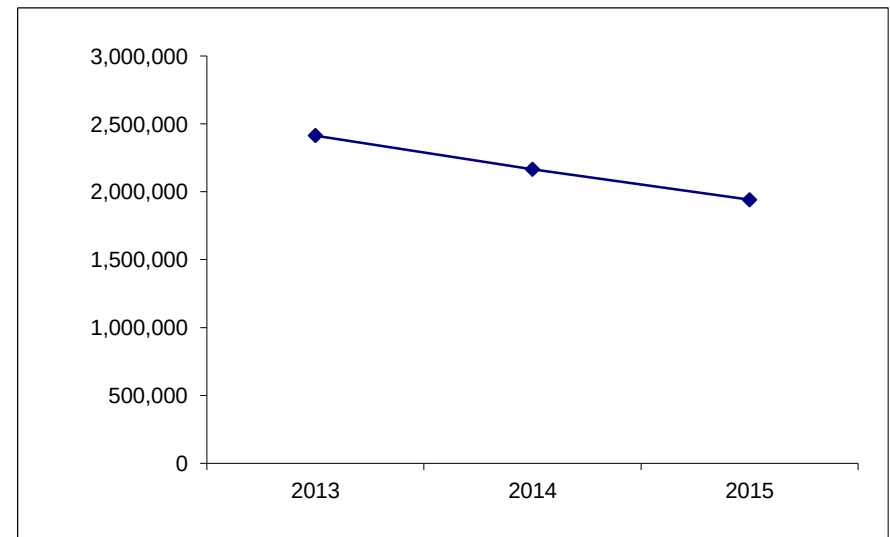
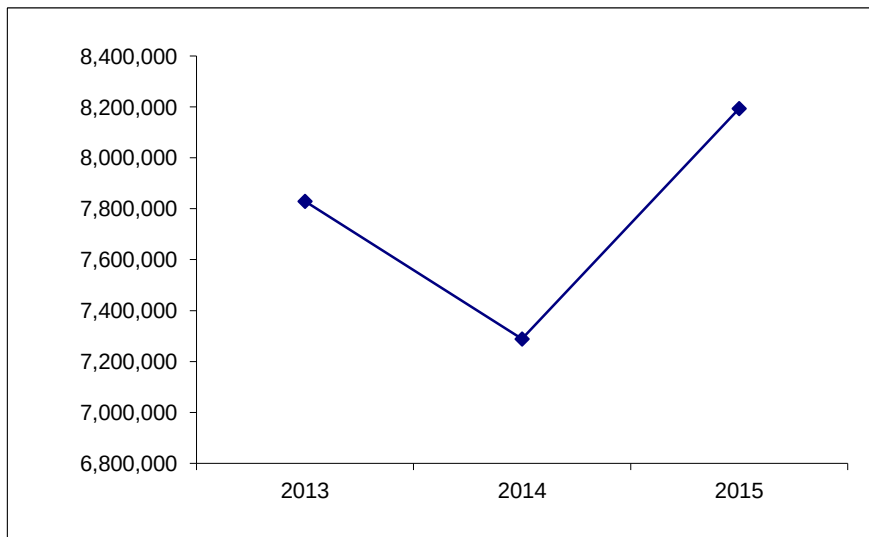
TELEPHONE COMMUNICATIONS TAX

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	206,730.47	201,930.69	150,078.20	A
FEBRUARY	210,813.63	196,656.30	166,178.24	A
MARCH	205,199.41	219,543.59	181,658.89	A
APRIL	208,218.12	189,399.35	187,006.68	A
MAY	198,847.84	187,714.20	164,797.94	A
JUNE	204,030.56	193,162.54	182,269.15	A
JULY	195,797.13	185,801.38	175,287.81	A
AUGUST	198,719.39	164,654.54	171,899.36	A
SEPTEMBER	194,679.90	164,487.34	147,418.64	B
OCTOBER	200,727.22	162,812.89	145,917.95	B
NOVEMBER	198,029.61	171,843.16	154,011.16	B
DECEMBER	192,591.37	127,912.06	114,638.75	B

TOTALS **2,414,384.65** **2,165,918.04** **1,941,162.77**

Current Budget **2,189,000.00**

Projected Amt Over (Under) **-247,837.23**

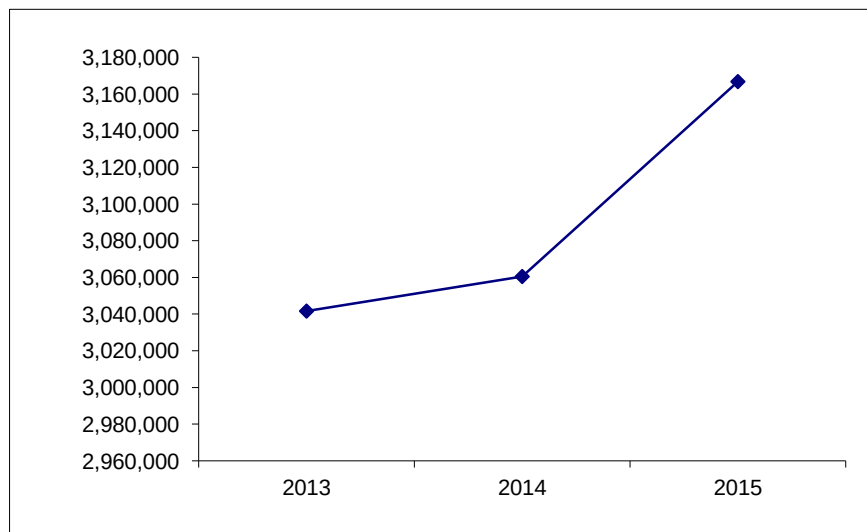


Projected Revenues

FOOD & BEVERAGE TAX

MONTH	2013 Actual	2014 Actual	2015
JANUARY	270,423.65	283,352.90	239,978.27
FEBRUARY	228,340.26	208,805.40	250,432.57
MARCH	194,852.89	241,082.48	253,709.15
APRIL	292,242.35	266,812.71	256,370.27
MAY	265,992.84	227,346.38	254,139.10
JUNE	240,641.33	286,182.84	285,782.71
JULY	270,005.25	267,011.92	291,133.54
AUGUST	268,569.91	252,385.77	272,038.18
SEPTEMBER	277,411.15	264,225.02	273,401.29
OCTOBER	259,159.86	264,067.58	273,238.38
NOVEMBER	210,828.69	213,581.66	220,999.14
DECEMBER	263,155.25	285,626.26	295,545.78

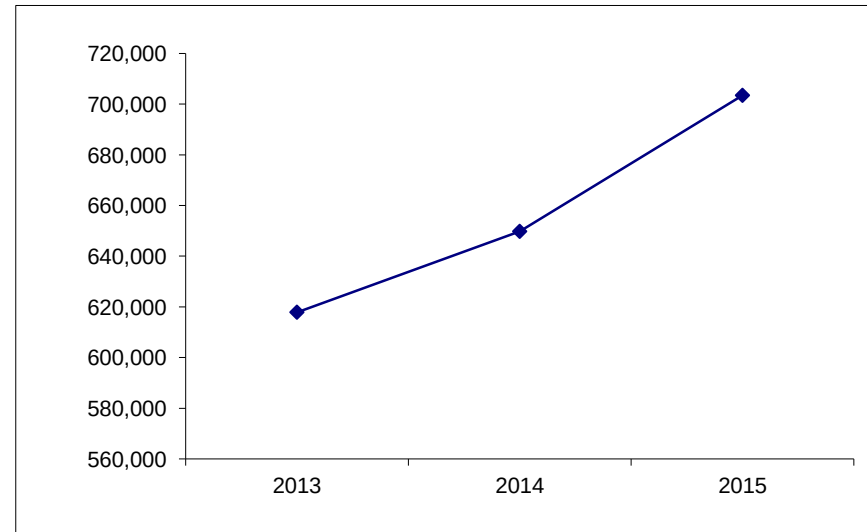
TOTALS	3,041,623.43	3,060,480.92	3,166,768.38
		Current Budget	3,119,000.00
		Projected Amt Over (Under)	47,768.38



HOTEL & MOTEL TAX

MONTH	2013	2014	2015
	Actual	Actual	
JANUARY	33,858.13	35,028.90	26,727.71
FEBRUARY	44,899.70	39,468.79	38,349.47
MARCH	48,490.31	49,999.71	53,420.63
APRIL	46,331.31	48,838.37	60,066.44
MAY	53,455.01	34,429.05	45,446.95
JUNE	52,454.06	79,504.80	77,826.53
JULY	57,935.42	72,144.50	72,341.33
AUGUST	56,318.14	55,902.70	64,933.59
SEPTEMBER	77,557.54	66,024.80	82,001.25
OCTOBER	43,397.99	66,061.29	71,519.80
NOVEMBER	52,534.91	46,072.78	49,879.68
DECEMBER	50,659.76	56,331.60	60,986.17

TOTALS	617,892.28	649,807.29	703,499.54
		Current Budget	652,000.00
		Projected Amt Over (Under)	51,499.54

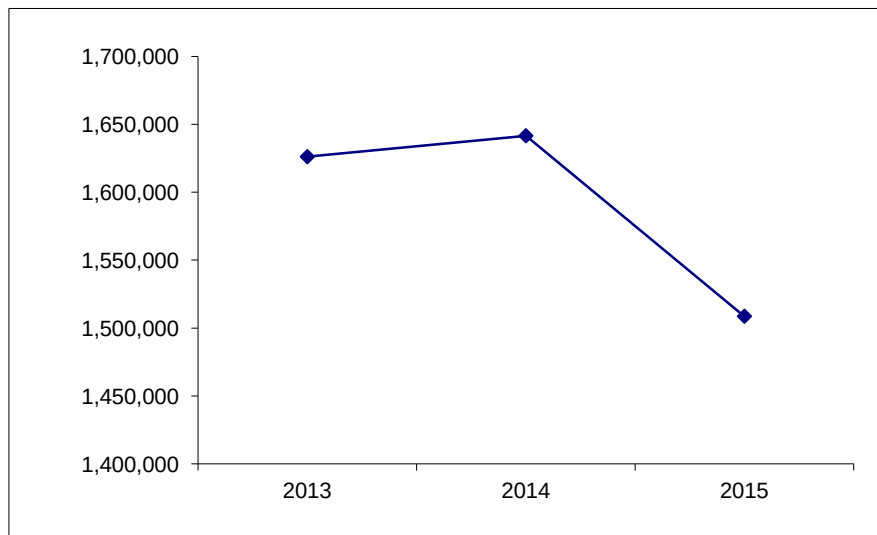


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2013 Actual	2014 Actual	2015
JANUARY	143,130.64	144,670.93	149,238.44
FEBRUARY	177,883.87	0.00	163,584.49
MARCH	168,496.52	368,277.39	153,677.99
APRIL	154,710.09	165,121.36	110,338.44
MAY	133,779.63	152,113.12	78,471.74
JUNE	124,690.43	119,817.79	201,586.00
JULY	120,423.67	107,098.27	118,708.13
AUGUST	62,926.04	116,050.46	102,541.08
SEPTEMBER	166,192.31	114,352.44	105,092.05
OCTOBER	133,317.98	118,293.15	108,713.63
NOVEMBER	111,385.72	113,588.01	104,389.52
DECEMBER	129,270.42	122,251.07	112,351.03

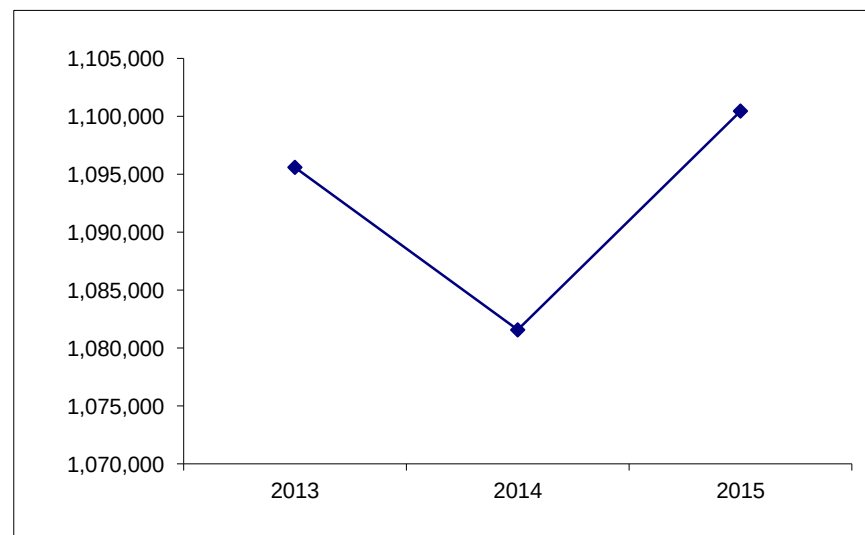
TOTALS	1,626,207.32	1,641,633.99	1,508,692.54
		Current Budget	1,736,000.00
		Projected Amt Over (Under)	-227,307.46



CABLE TV TAX

MONTH	2013 Actual	2014 Actual	2015
JANUARY	270,800.97	238,821.76	238,199.60
FEBRUARY		29,266.65	33,008.50
MARCH			
APRIL	251,708.22	242,643.11	244,231.68
MAY	27,704.75	29,595.25	34,267.25
JUNE			
JULY	251,290.80	243,536.04	243,423.63
AUGUST	28,503.30	32,085.75	37,072.80
SEPTEMBER			0.00
OCTOBER	243,980.59	234,193.72	238,285.16
NOVEMBER	21,605.35	31,417.95	31,966.83
DECEMBER			0.00

TOTALS	1,095,593.98	1,081,560.23	1,100,455.46
		Current Budget	1,109,000.00
	Projected Amt Over (Under)		-8,544.54

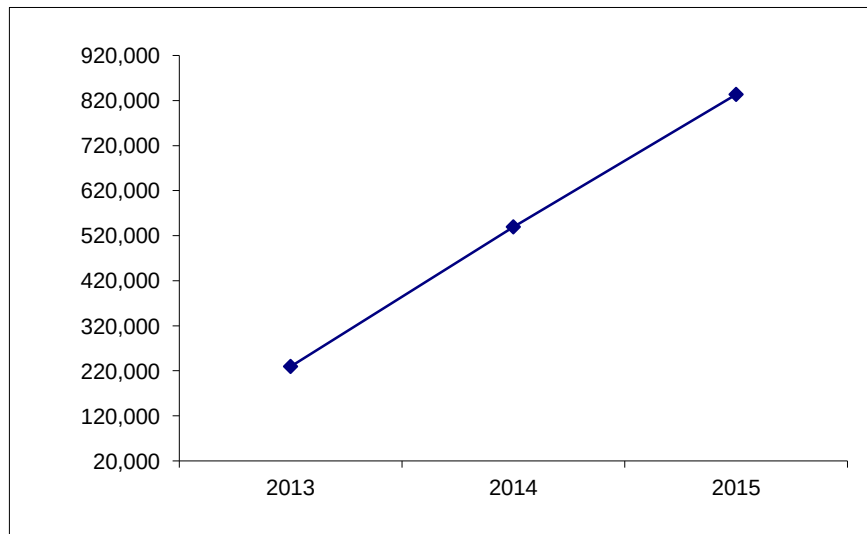


Projected Revenues

VIDEO GAMING TAX

MONTH	2013 Actual	2014 Actual	2015
JANUARY	3,828.55	31,647.10	57,515.27
FEBRUARY	6,066.29	33,731.87	47,673.50
MARCH	8,243.38	31,397.88	59,308.56
APRIL	14,619.64	39,471.64	71,744.13
MAY	20,071.21	52,081.38	75,292.69
JUNE	22,968.83	48,020.09	74,431.99
JULY	24,469.36	47,887.74	0.00
AUGUST	24,813.42	43,756.69	0.00
SEPTEMBER	22,631.15	51,918.92	222,729.14
OCTOBER	25,597.23	51,900.59	75,000.00
NOVEMBER	26,519.55	49,502.86	75,000.00
DECEMBER	29,806.61	58,230.87	75,000.00

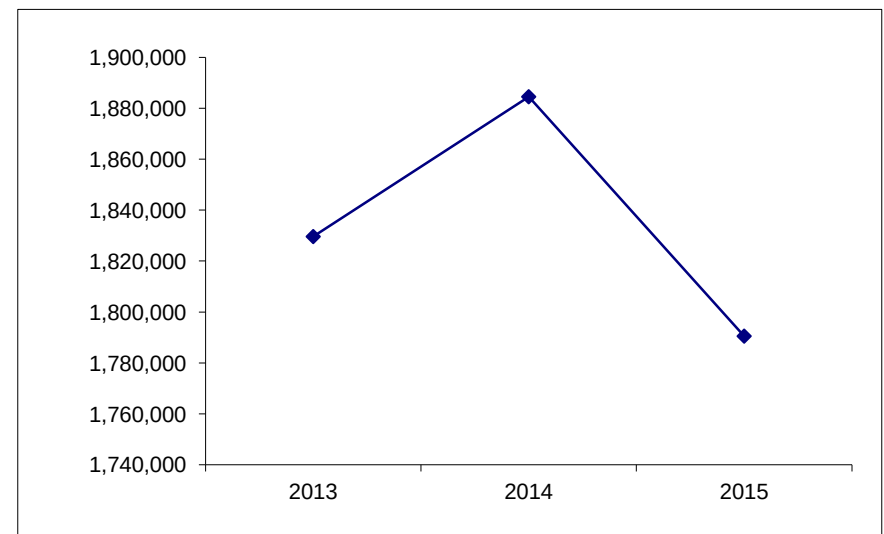
TOTALS	229,635.22	539,547.63	833,695.28
		Current Budget	630,000.00
		Projected Amt Over (Under)	203,695.28



46-MOTOR FUEL TAX

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	157,574.06	190,483.91	191,692.85	A
FEBRUARY	152,931.77	167,854.22	180,154.99	A
MARCH	129,951.00	154,591.73	136,753.86	A
APRIL	153,786.43	121,554.43	70,155.26	A
MAY	130,909.57	140,334.05	177,044.18	A
JUNE	193,571.18	197,038.33	166,232.32	A
JULY	132,861.66	148,173.07	107,894.22	A
AUGUST	155,836.24	166,097.32	0.00	A
SEPTEMBER	182,996.91	112,786.32	299,177.00	B
OCTOBER	129,449.50	153,333.05	145,681.41	B
NOVEMBER	166,301.70	165,028.86	156,793.58	B
DECEMBER	143,449.55	167,272.99	158,925.72	B

TOTALS	1,829,619.57	1,884,548.28	1,790,505.38
		Current Budget	1,846,000.00
		Projected Amt Over (Under)	-55,494.62



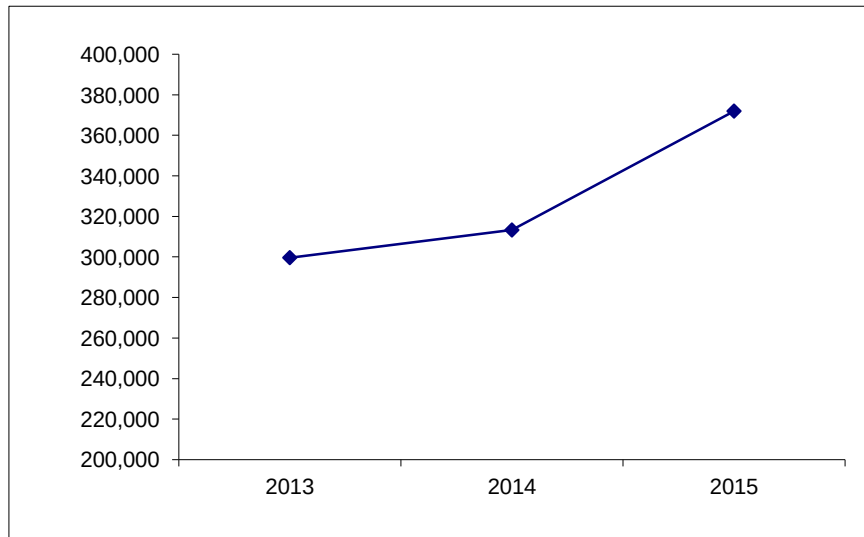
Distribution of Video Gaming Tax and MFT Tax require a State budget.

Projected Revenues

LIQUOR LICENSES

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	400.00	100.00	2,238.44	A
FEBRUARY	450.00	100.00	820.19	A
MARCH	100.00	787.57	4,562.23	A
APRIL	1,332.28	63,385.97	15,088.85	A
MAY	189,358.32	190,925.00	157,666.68	A
JUNE	95,920.00	40,140.00	162,961.38	A
JULY	3,090.00	5,000.00	28,612.96	A
AUGUST	3,366.64	-2,000.00	17,531.92	A
SEPTEMBER	2,083.19	2,733.28	3,245.07	B
OCTOBER	1,983.13	9,473.23	11,247.02	B
NOVEMBER	300.00	100.00	118.72	B
DECEMBER	1,266.62	2,555.22	3,033.66	B

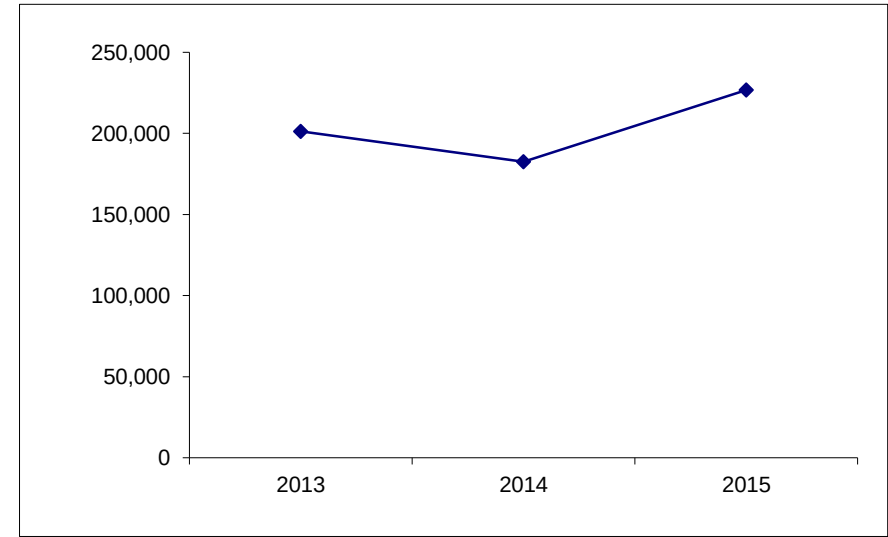
TOTALS	299,650.18	313,300.27	371,963.28
		Current Budget	300,000.00
		Projected Amt Over (Under)	71,963.28



BUILDING PERMITS

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	11,520.30	11,246.00	15,069.00	A
FEBRUARY	8,150.00	7,712.00	16,667.20	A
MARCH	9,389.16	12,202.90	14,634.40	A
APRIL	17,745.30	19,903.30	12,781.75	A
MAY	14,431.10	12,407.25	15,566.70	A
JUNE	21,173.65	13,590.40	20,621.60	A
JULY	18,651.40	14,890.80	8,373.80	A
AUGUST	14,230.95	17,398.00	32,133.65	A
SEPTEMBER	41,332.80	15,375.30	19,100.99	B
OCTOBER	14,483.80	24,206.60	30,072.25	B
NOVEMBER	20,223.20	17,377.50	21,588.35	B
DECEMBER	9,904.40	16,231.90	20,165.15	B

TOTALS	201,236.06	182,541.95	226,774.85
		Current Budget	208,000.00
	Projected Amt Over (Under)		18,774.85

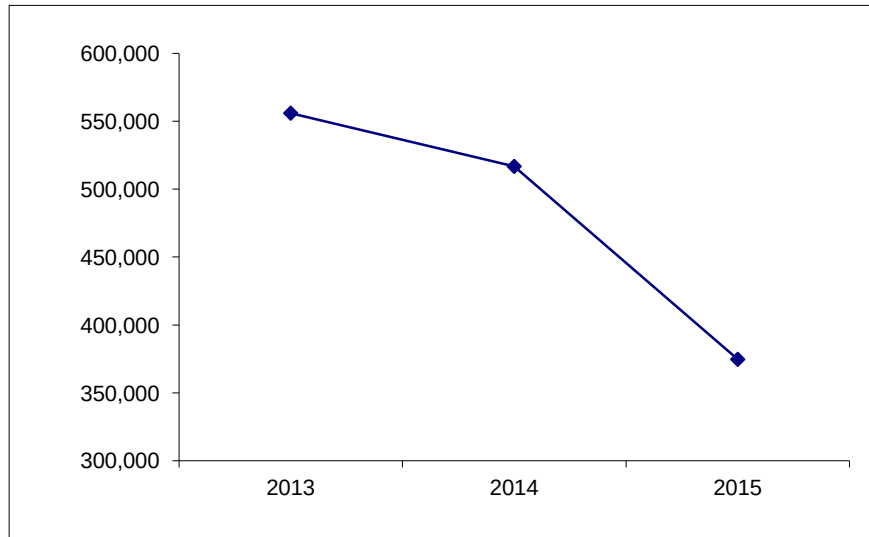


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2013 Actual	2014 Actual	2015
JANUARY	52,130.00	36,500.00	30,670.00
FEBRUARY	51,105.00	50,360.30	35,245.00
MARCH	42,500.00	44,600.00	41,879.00
APRIL	54,500.00	53,750.00	29,400.00
MAY	43,000.00	25,825.00	32,341.00
JUNE	47,990.00	55,840.00	33,075.00
JULY	45,400.00	54,380.00	32,240.00
AUGUST	38,820.00	36,020.00	24,180.00
SEPTEMBER	48,300.00	41,940.00	30,407.13
OCTOBER	45,080.00	52,770.00	38,259.05
NOVEMBER	40,750.00	28,645.00	20,768.06
DECEMBER	46,410.00	36,140.00	26,202.05

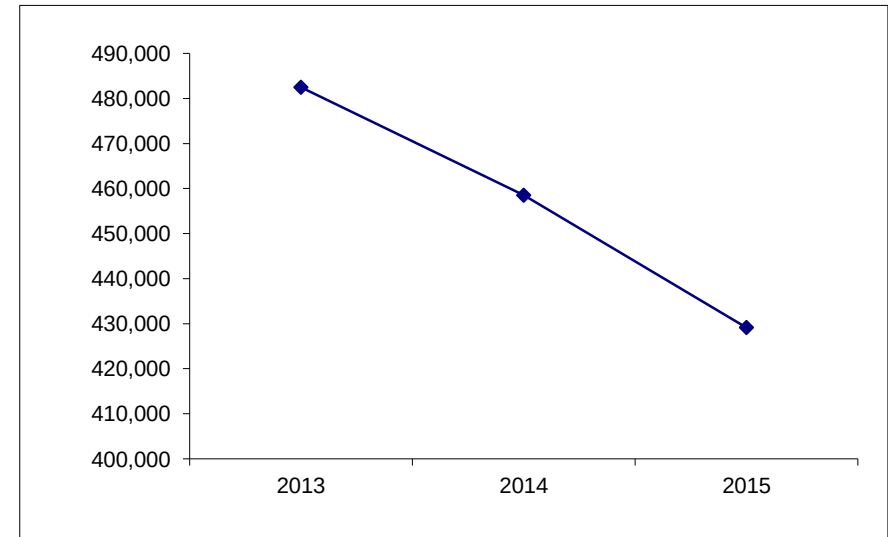
TOTALS	555,985.00	516,770.30	374,666.29
		Current Budget	599,000.00
		Projected Amt Over (Under)	-224,333.71



PARKING

MONTH	2013	2014	2015	
	Actual	Actual		
JANUARY	45,379.46	41,918.11	32,947.49	A
FEBRUARY	47,461.92	38,015.82	32,346.68	A
MARCH	35,706.36	44,427.81	41,839.01	A
APRIL	38,194.16	39,040.19	31,729.16	A
MAY	40,453.10	34,270.68	28,624.75	A
JUNE	37,040.24	37,697.22	29,657.88	A
JULY	39,942.40	32,839.84	30,050.99	A
AUGUST	36,845.69	29,538.46	51,480.96	A
SEPTEMBER	22,952.50	56,902.26	53,257.59	B
OCTOBER	32,015.25	37,795.47	35,374.61	B
NOVEMBER	37,606.11	27,120.32	25,383.22	B
DECEMBER	68,889.13	38,948.42	36,453.72	B

TOTALS	482,486.32	458,514.60	429,146.06
		Current Budget	496,000.00
		Projected Amt Over (Under)	-66,853.94

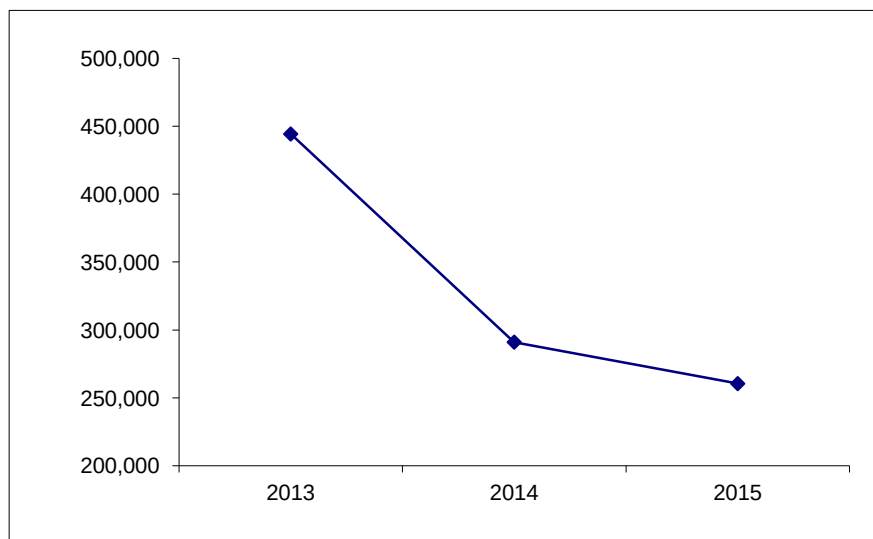


Projected Revenues

COURT FINES

MONTH	2013 Actual	2014 Actual	2015
JANUARY	27,356.26	23,711.91	19,458.03
FEBRUARY	37,968.08	25,192.29	15,928.83
MARCH	70,719.88	49,469.77	51,556.56
APRIL	52,039.48	39,628.86	30,921.71
MAY	36,975.24	1,396.50	24,970.19
JUNE	32,296.00	42,729.39	18,446.59
JULY	32,156.17	18,250.22	17,222.89
AUGUST	34,951.12	16,842.40	15,907.21
SEPTEMBER	32,320.67	19,054.73	17,053.89
OCTOBER	28,595.70	19,332.04	17,302.08
NOVEMBER	31,580.68	23,688.55	21,201.13
DECEMBER	27,355.37	11,711.42	10,481.66

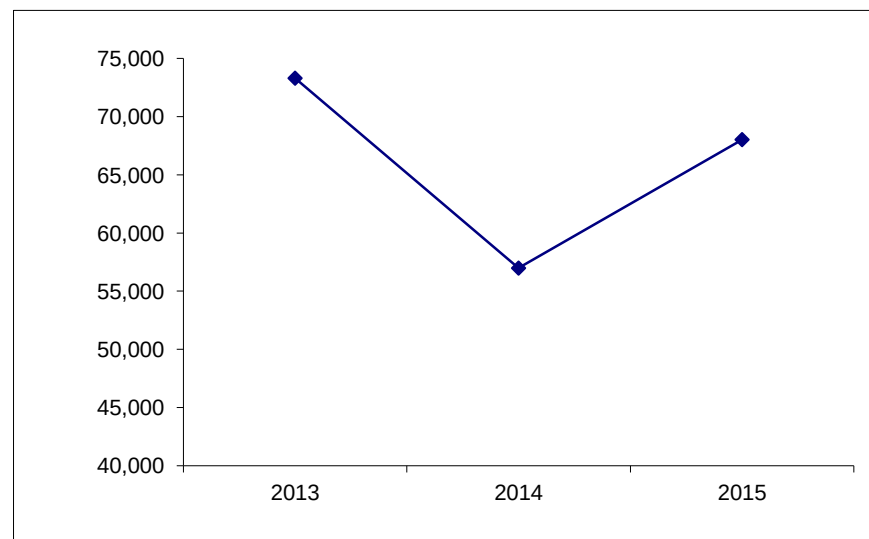
TOTALS	444,314.65	291,008.08	260,450.77
		Current Budget	328,000.00
		Projected Amt Over (Under)	-67,549.23



WEED CUTTING FEES

MONTH	2013 Actual	2014 Actual	2015
JANUARY	1,455.51	1,984.86	6,569.63
FEBRUARY	3,657.17	3,971.43	2,016.92
MARCH	5,944.07	2,092.52	4,276.12
APRIL	3,693.29	5,592.90	1,019.85
MAY	9,482.22	3,580.56	2,584.23
JUNE	4,633.18	5,905.00	8,592.54
JULY	6,398.32	8,286.31	9,989.91
AUGUST	10,341.71	7,219.02	11,067.81
SEPTEMBER	7,432.26	4,808.48	5,740.04
OCTOBER	6,969.69	2,818.90	3,365.01
NOVEMBER	10,122.09	8,446.12	10,082.41
DECEMBER	3,169.88	2,275.80	2,716.70

TOTALS	73,299.39	56,981.90	68,021.18
		Current Budget	76,000.00
		Projected Amt Over (Under)	-7,978.82

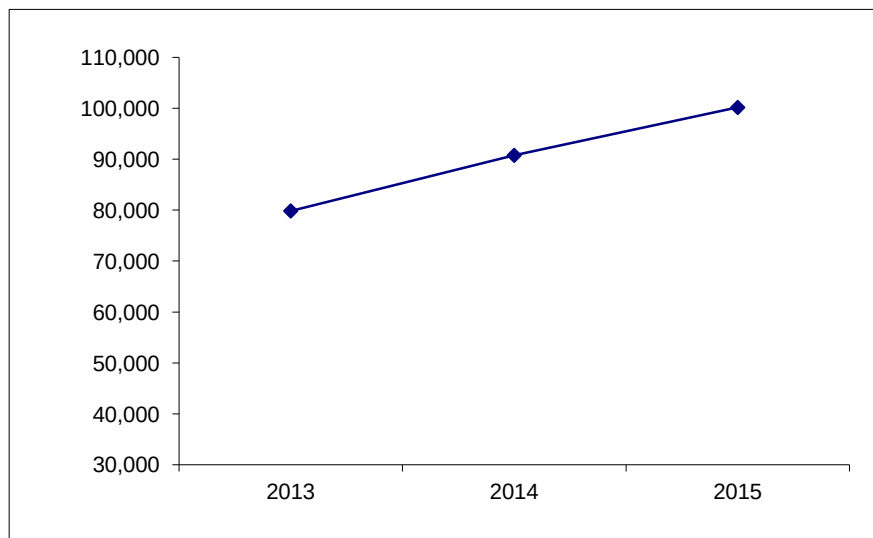


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2013 Actual	2014 Actual	2015
JANUARY	4,047.13	3,635.96	3,747.34
FEBRUARY	4,487.52	3,573.76	2,983.36
MARCH	8,679.11	4,979.56	4,453.84
APRIL	13,228.98	4,472.31	4,148.36
MAY	10,926.85	4,165.29	4,134.48
JUNE	3,952.76	18,688.26	3,695.00
JULY	3,876.47	3,679.76	2,562.00
AUGUST	14,111.16	3,425.64	25,727.00
SEPTEMBER	4,127.19	31,457.76	34,717.43
OCTOBER	5,130.12	4,729.70	5,219.79
NOVEMBER	3,730.85	4,449.76	4,910.85
DECEMBER	3,544.40	3,506.12	3,869.43

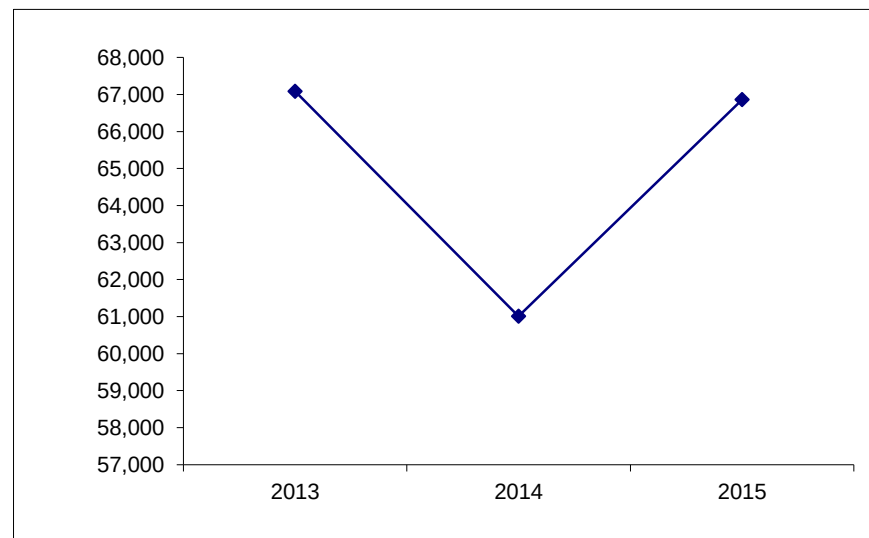
TOTALS	79,842.54	90,763.88	100,168.87
		Current Budget	74,000.00
		Projected Amt Over (Under)	26,168.87



PET CITATIONS

MONTH	2013 Actual	2014 Actual	2015
JANUARY	6,031.18	3,144.56	4,499.96
FEBRUARY	4,858.46	5,224.33	5,904.38
MARCH	7,641.34	6,831.57	7,473.05
APRIL	8,963.44	5,880.96	6,802.42
MAY	6,690.19	7,690.86	7,428.56
JUNE	5,800.33	6,579.58	6,664.65
JULY	5,716.68	4,379.10	5,949.56
AUGUST	6,156.33	5,643.30	5,003.11
SEPTEMBER	4,745.31	4,101.63	4,494.98
OCTOBER	4,037.16	3,126.19	3,425.99
NOVEMBER	3,072.83	5,079.47	5,566.60
DECEMBER	3,371.90	3,329.63	3,648.94

TOTALS	67,085.15	61,011.18	66,862.20
		Current Budget	65,000.00
	Projected Amt Over (Under)		1,862.20

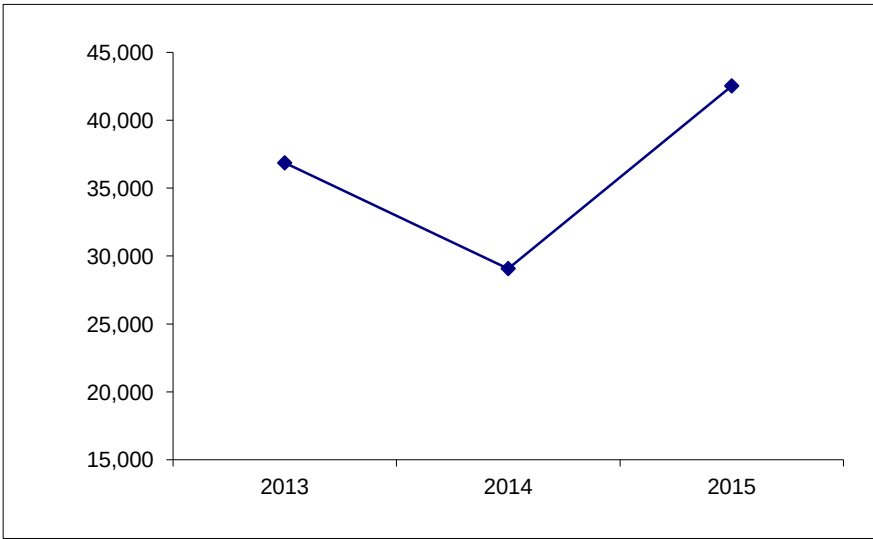


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2013 Actual	2014 Actual	2015	
JANUARY	2,684.41	2,226.49	5,881.22	A
FEBRUARY	2,474.98	380.67	6,067.52	A
MARCH	5,341.10	3,668.82	5,138.31	A
APRIL	947.96	2,580.03	4,696.56	A
MAY	4,134.30	1,306.97	4,167.43	A
JUNE	3,592.54	4,781.70	3,737.07	A
JULY	5,611.64	3,025.34	1,960.00	A
AUGUST	943.20	5,093.82	2,089.00	A
SEPTEMBER	4,125.62	632.44	925.11	B
OCTOBER	4,724.13	825.46	1,207.46	B
NOVEMBER	1,528.26	3,685.20	5,390.60	B
DECEMBER	758.49	872.81	1,276.72	B

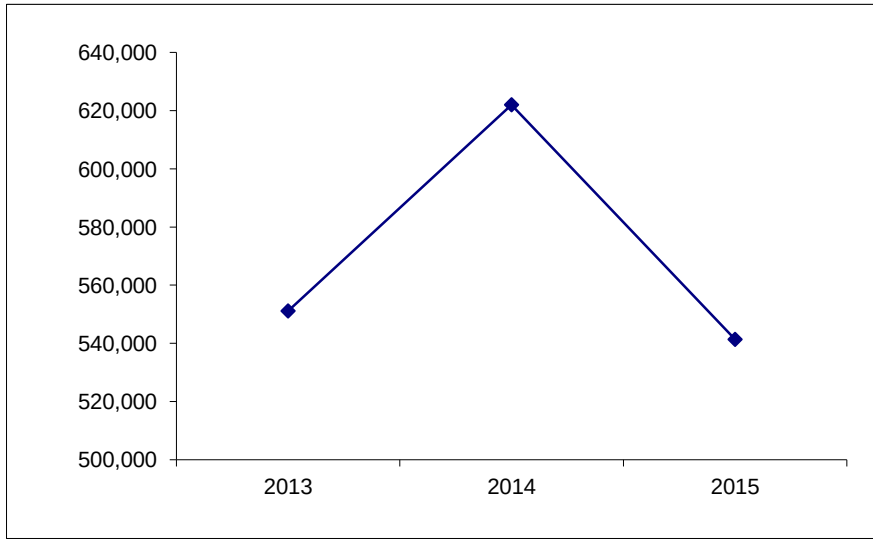
TOTALS	36,866.63	29,079.75	42,537.01
		Current Budget	35,000.00
	Projected Amt Over (Under)		7,537.01



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2013 Actual	2014 Actual	2015
JANUARY	43,656.17	54,064.48	45,237.01
FEBRUARY	36,302.86	43,210.78	45,125.92
MARCH	56,085.69	56,395.84	38,677.82
APRIL	41,382.77	52,902.50	50,782.85
MAY	37,290.33	54,606.99	51,295.03
JUNE	48,996.90	48,250.58	42,271.38
JULY	44,938.16	56,308.42	48,335.13
AUGUST	42,708.24	44,108.47	34,981.87
SEPTEMBER	37,589.05	40,531.46	35,276.14
OCTOBER	53,122.79	66,269.98	57,677.39
NOVEMBER	55,475.14	50,375.14	43,843.48
DECEMBER	53,586.99	54,981.84	47,852.87

TOTALS	551,135.09	622,006.48	541,356.89
		Current Budget	601,250.00
		Projected Amt Over (Under)	-59,893.11

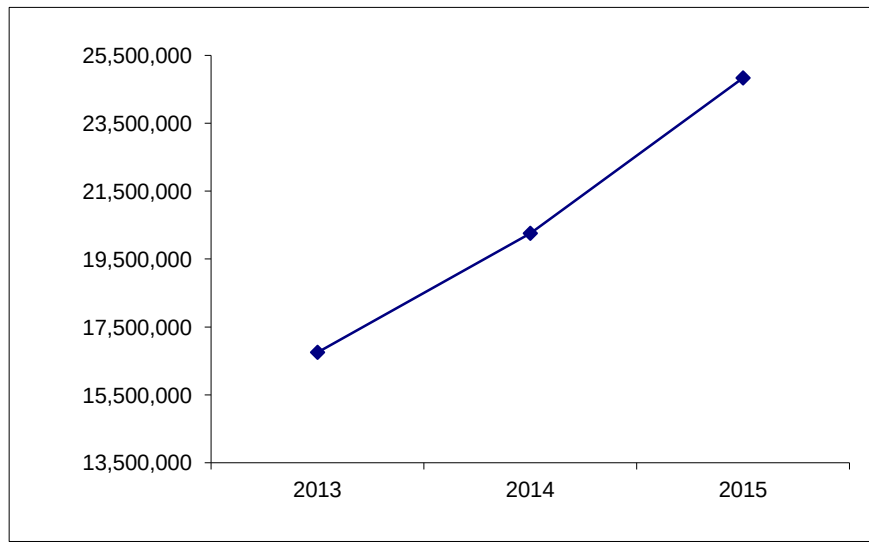


Projected Revenues

80-WATER SALES

MONTH	2013 Actual	2014 Actual	2015
JANUARY	1,462,737.80	1,478,921.08	1,884,791.63
FEBRUARY	591,331.00	1,092,772.94	1,809,958.17
MARCH	1,546,669.84	1,960,250.22	1,728,840.51
APRIL	1,249,965.09	1,411,461.39	1,804,984.88
MAY	969,710.65	1,475,465.73	1,777,446.55
JUNE	1,519,503.74	1,793,786.52	2,173,544.61
JULY	1,547,900.44	1,588,221.65	2,467,268.68
AUGUST	1,819,906.73	2,345,262.95	2,470,163.56
SEPTEMBER	1,601,113.49	2,102,747.18	2,577,940.52
OCTOBER	1,889,971.82	1,886,797.38	2,313,188.89
NOVEMBER	907,058.18	758,827.21	930,312.23
DECEMBER	1,646,161.71	2,364,274.58	2,898,569.69

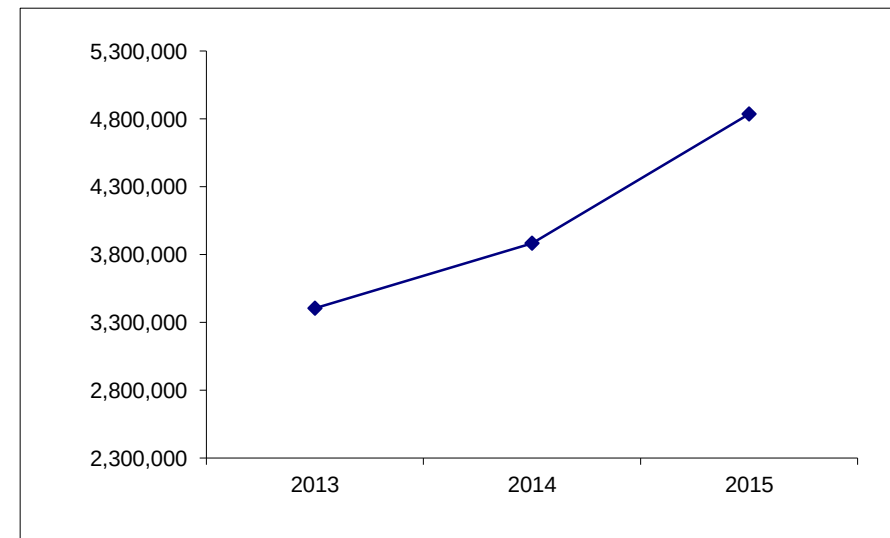
TOTALS	16,752,030.49	20,258,788.83	24,837,009.91
		Current Budget	24,100,000.00
	Projected Amt Over (Under)		737,009.91



79-SEWER USER FEE

MONTH	2013	2014	2015	
	Actual	Actual		
JANUARY	259,484.16	289,863.71	371,123.10	A
FEBRUARY	220,042.68	280,997.16	348,214.06	A
MARCH	246,308.12	292,747.13	358,470.51	A
APRIL	253,171.76	259,177.47	316,303.79	A
MAY	319,636.62	281,775.20	362,203.66	A
JUNE	306,997.44	321,745.10	389,846.94	A
JULY	319,650.21	351,312.29	454,466.97	A
AUGUST	307,071.06	366,606.48	442,930.00	A
SEPTEMBER	298,611.44	376,560.12	468,894.30	B
OCTOBER	325,969.78	379,718.25	472,826.82	B
NOVEMBER	244,901.38	295,773.69	368,298.69	B
DECEMBER	303,148.07	387,799.09	482,889.11	B

TOTALS	3,404,992.72	3,884,075.69	4,836,467.95
		Current Budget	4,429,200.00
		Projected Amt Over (Under)	407,267.95

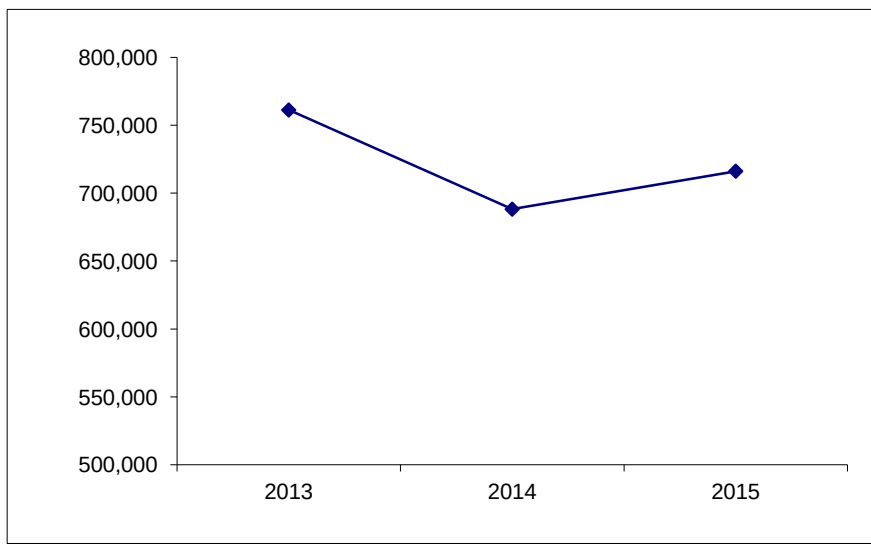


Projected Revenues

88-RECYCLING FEES

MONTH	2013 Actual	2014 Actual	2015
JANUARY	60,223.37	60,682.32	53,002.65
FEBRUARY	60,701.15	52,591.43	57,754.26
MARCH	56,475.46	56,744.60	67,269.75
APRIL	67,613.91	52,899.18	54,438.80
MAY	87,520.53	52,287.62	52,363.07
JUNE	76,454.69	56,066.95	63,871.97
JULY	68,202.07	58,884.96	57,884.33
AUGUST	54,765.08	55,566.81	57,257.17
SEPTEMBER	53,792.74	56,949.52	59,264.45
OCTOBER	62,672.93	58,529.08	60,908.22
NOVEMBER	51,252.26	56,021.26	58,298.46
DECEMBER	61,574.95	70,994.08	73,879.90

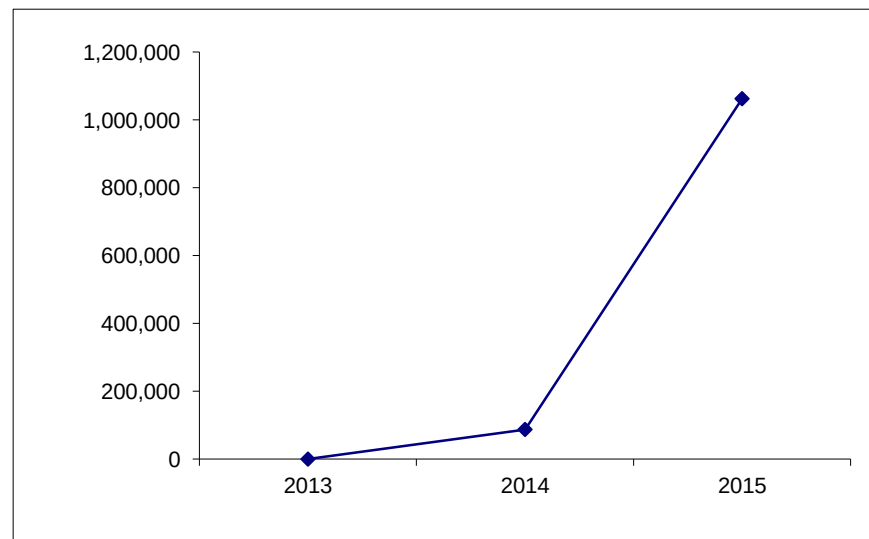
TOTALS	761,249.14	688,217.81	716,193.02
		Current Budget	684,000.00
		Projected Amt Over (Under)	32,193.02



78-STORM WATER FEE

MONTH	2013 Actual	2014 Actual	2015
JANUARY			77,998.54
FEBRUARY			81,533.83
MARCH			93,221.18
APRIL			89,736.18
MAY			103,003.89
JUNE			90,007.55
JULY			86,587.74
AUGUST			81,120.40
SEPTEMBER			89,833.33
OCTOBER			89,833.33
NOVEMBER		9,891.87	89,833.33
DECEMBER		77,545.60	89,833.33

TOTALS	0.00	87,437.47	1,062,542.64
		Current Budget	1,078,000.00
		Projected Amt Over (Under)	-15,457.36



Public Works

DATE: 9/10/2015

MEMO: 2015-36

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: 2014 Miscellaneous Sanitary Sewer Improvement Project, City Project
2014-09 Council Informational Memo

SUMMARY RECOMMENDATION: Council Informational Memorandum 2015-36 is an attachment.

ATTACHMENTS:

Description	Type
□ Council Informational Memo 2015-36	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Bright, Debbie	Approved	9/17/2015 - 10:56 AM

**COUNCIL INFORMATION MEMORANDUM
NO. 2015-36**

Date: September 8, 2015

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Director of Public Works

RE: 2014 Miscellaneous Sanitary Sewer Improvement Project
City Project 2014-09

The contract for the 2014 Sanitary Improvement Project was awarded to Entler Excavating Co., Inc. on April 21, 2014, for an amount of \$282,864. Work began on the project May 1, 2014.

Entler Excavating installed 4 new manholes, 1 inlet and replaced failed sections of storm and sanitary sewer at over 25 locations throughout the City. The new manholes replaced existing failed structures and others were placed at new locations to aid in maintaining the sanitary sewer system. The contractor replaced approximately 350 feet of pipe ranging in size from 6" to 24". All surface disturbances were restored to existing conditions.

The project was completed on August 18, 2015 for a total cost of \$258,335.35. This amount was \$24,528.65 less than the total approved authorized for the project.



Repairing a failed section of sanitary sewer near W. Terrace Dr in South Shores.



Replacing a failed manhole at the intersection of W. Main St and Woodlawn Ave.

This is for your information.

Water Management

DATE: 9/11/2015

MEMO: 2015-13

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Keith Alexander, Director of Water Management
Jerry Stevens, P.E., Engineering Services Coordinator

SUBJECT: August Progress Report Lake Decatur Dredging Basins 1-4 & Oakley Sedimentation Basin Rehabilitation City Project 2013-14

BACKGROUND:

Major Work Completed:

- Finished welding pipeline extensions in the sedimentation basin.
- Completed constructing Cell "B" in the sedimentation basin.
- Finished outlet weir modifications at the sedimentation basin.

Major Work Planned for the Near Term:

- Seeding the newly completed berms in the sedimentation basin.
- Finish discharge pipeline addition in the sedimentation basin.
- Start pumping dredged sediment into newly completed Cell "B" at the sedimentation basin.
- Continue sedimentation basin rehabilitation.

Budget and Schedule:

- Great Lakes Dredge & Dock dredged 395,341 cubic yards of material in August 2015 and 1,831,371 cubic yards of material since dredging began in November 2014.
- The project is 17% complete, on budget and on schedule to be completed by December 31, 2019.

Attached are maps showing the areas of Basin 1 and the Big Creek arm that have been dredged to date. The colored segments indicate where dredging was completed each day.

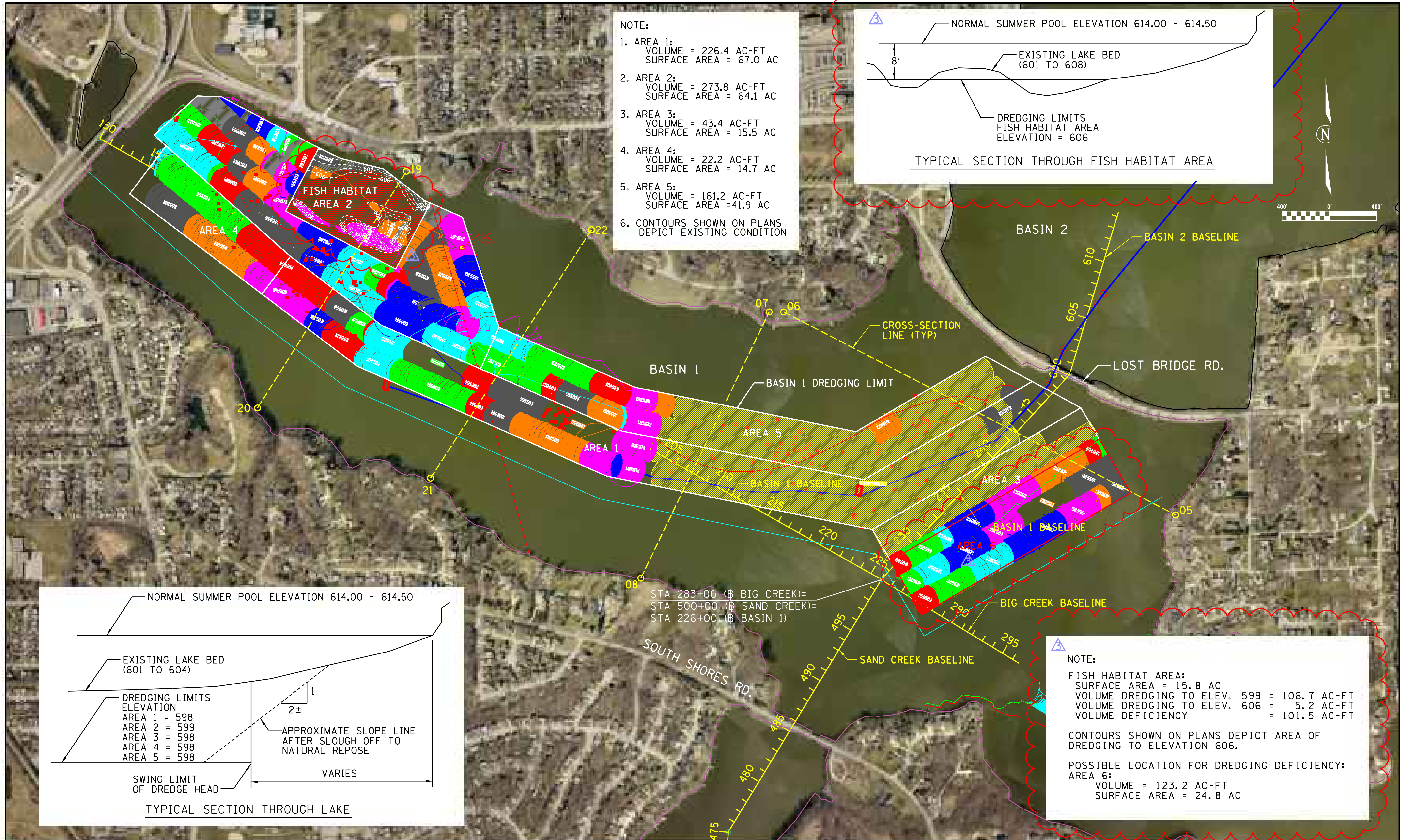
ATTACHMENTS:

Description	Type
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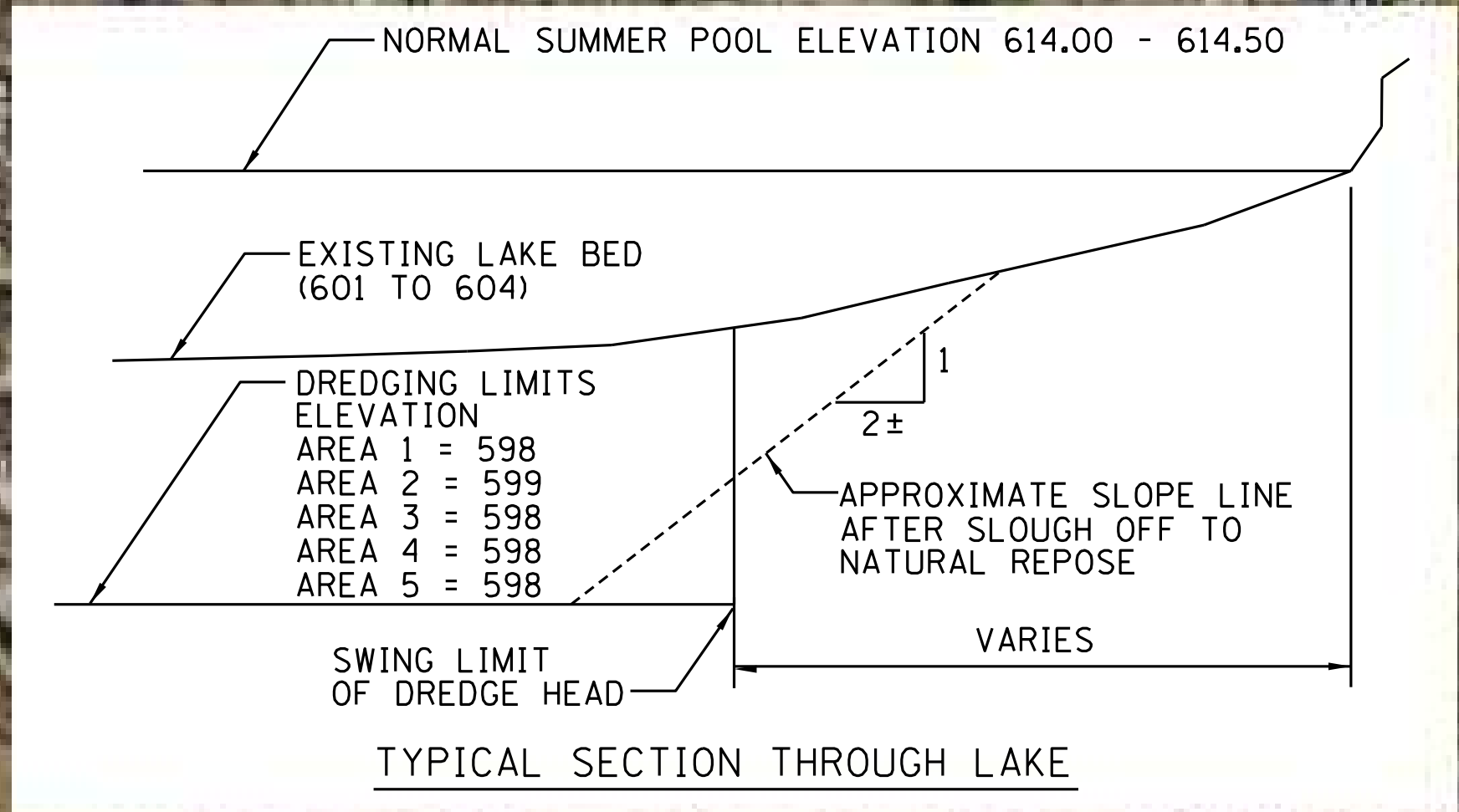
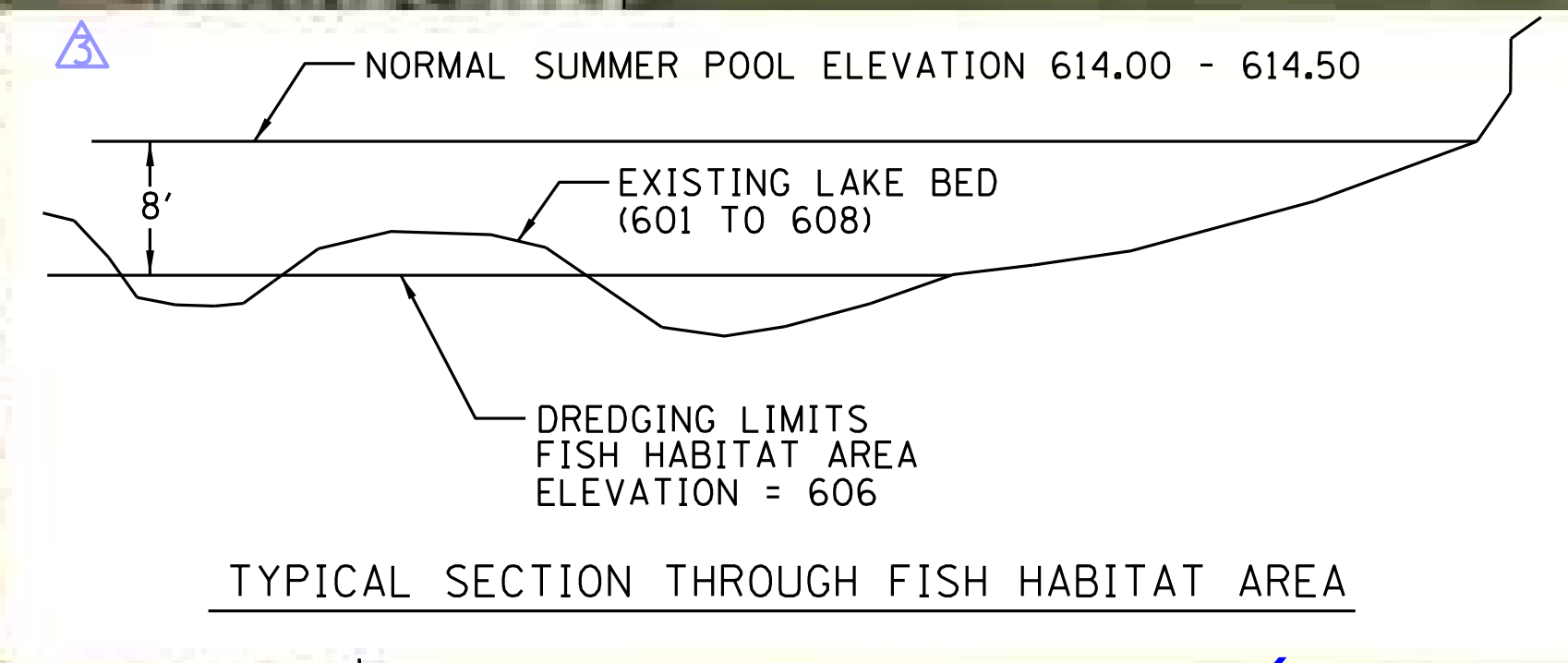
- ▣ Dredging Progress Basin 1 Backup Material
- ▣ August 2015 Dredging Progress Big Creek Sand Creek Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Water Management	Bright, Debbie	Approved	9/17/2015 - 10:56 AM



- NOTE:
1. AREA 1:
VOLUME = 226.4 AC-FT
SURFACE AREA = 67.0 AC
 2. AREA 2:
VOLUME = 273.8 AC-FT
SURFACE AREA = 64.1 AC
 3. AREA 3:
VOLUME = 43.4 AC-FT
SURFACE AREA = 15.5 AC
 4. AREA 4:
VOLUME = 22.2 AC-FT
SURFACE AREA = 14.7 AC
 5. AREA 5:
VOLUME = 161.2 AC-FT
SURFACE AREA = 41.9 AC
 6. CONTOURS SHOWN ON PLANS
DEPICT EXISTING CONDITION



- NOTE:
- FISH HABITAT AREA:
SURFACE AREA = 15.8 AC
VOLUME DREDGING TO ELEV. 599 = 106.7 AC-FT
VOLUME DREDGING TO ELEV. 606 = 5.2 AC-FT
VOLUME DEFICIENCY = 101.5 AC-FT
- CONTOURS SHOWN ON PLANS DEPICT AREA OF
DREDGING TO ELEVATION 606.
- POSSIBLE LOCATION FOR DREDGING DEFICIENCY:
AREA 6:
VOLUME = 123.2 AC-FT
SURFACE AREA = 24.8 AC

FILE NAME = \$FILEL\$

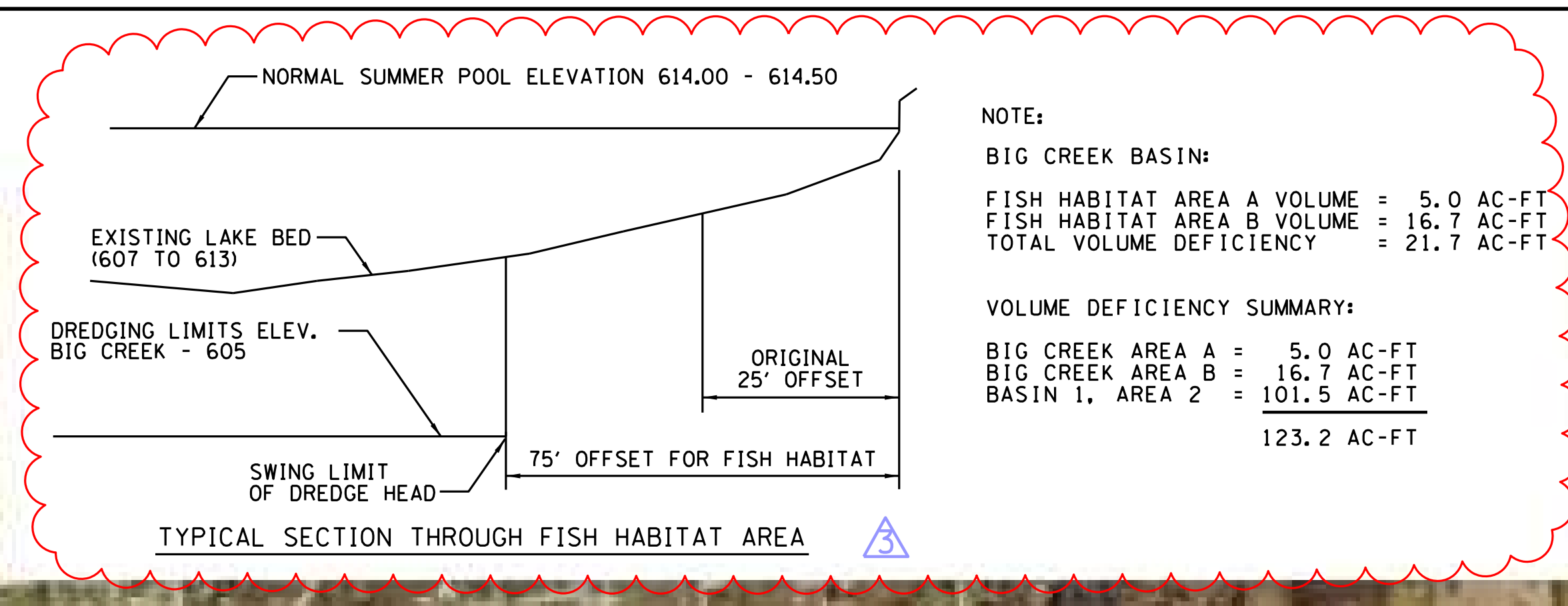
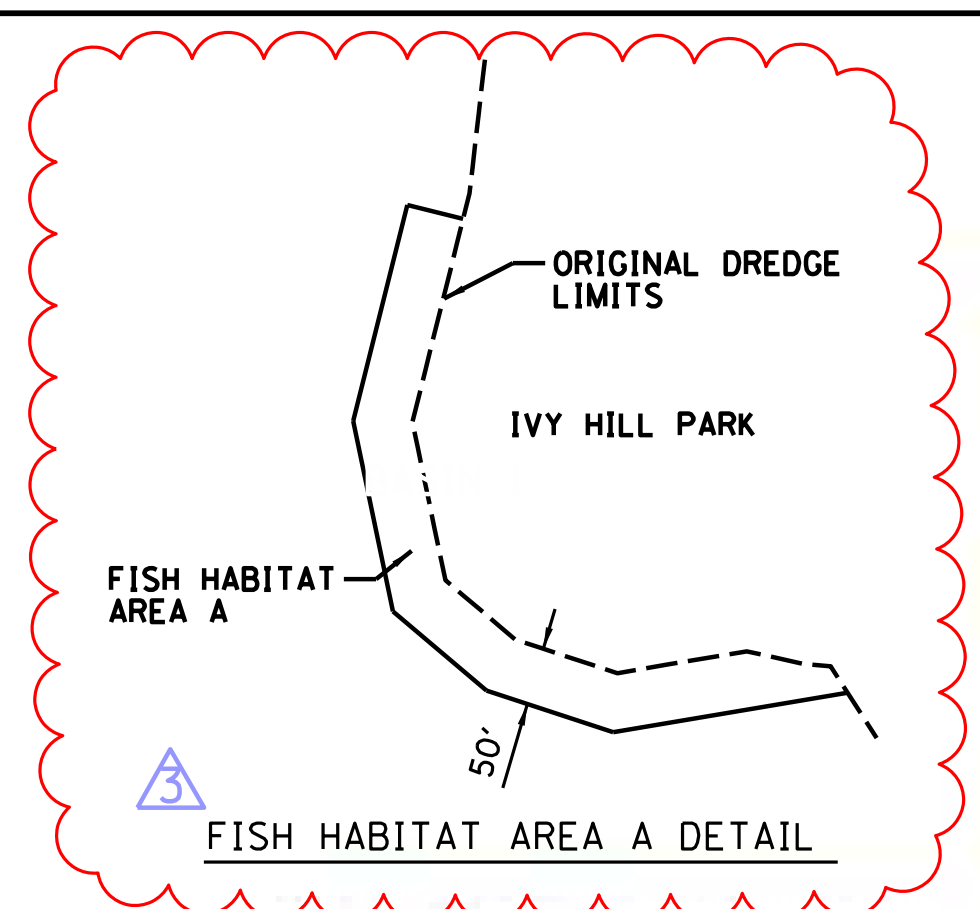
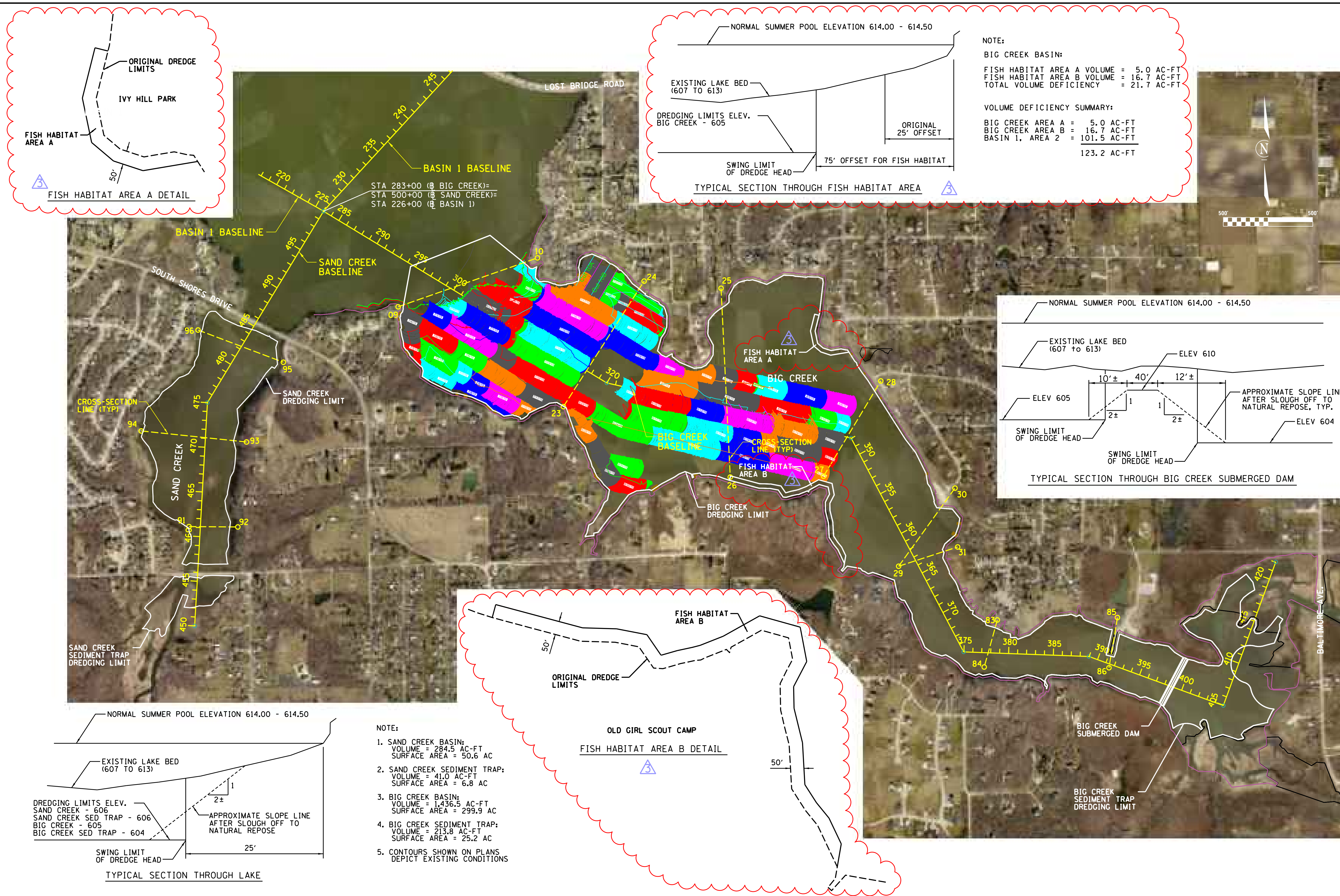
USER NAME = \$USER\$	DESIGNED -	REVISED - △ 6/3/14
	DRAWN -	REVISED - △ 10/28/2014
PLOT SCALE = \$SCALE\$	CHECKED -	REVISED - △ 4/28/2015
PLOT DATE = \$DATE\$	DATE -	REVISED -

CHASTAIN
& ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
CHICAGO (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

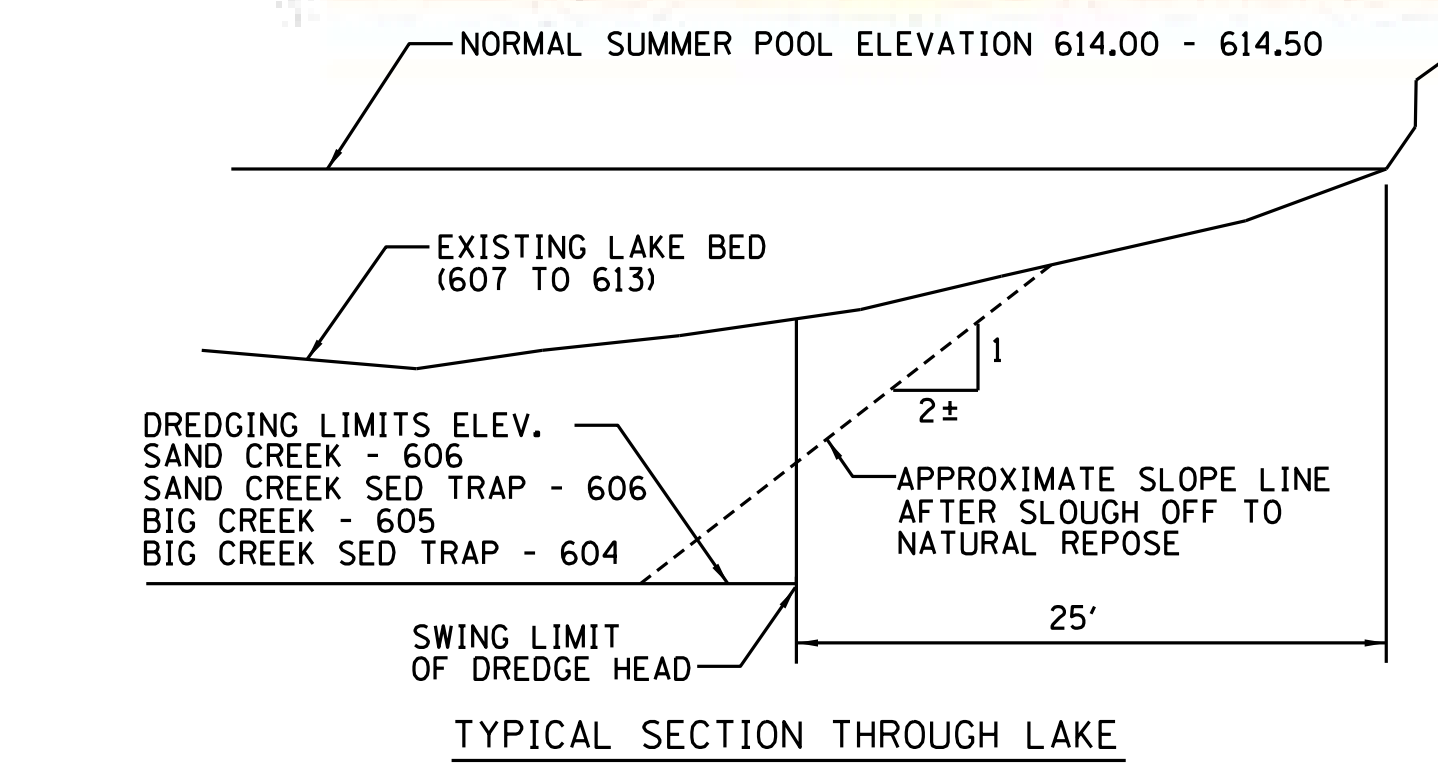
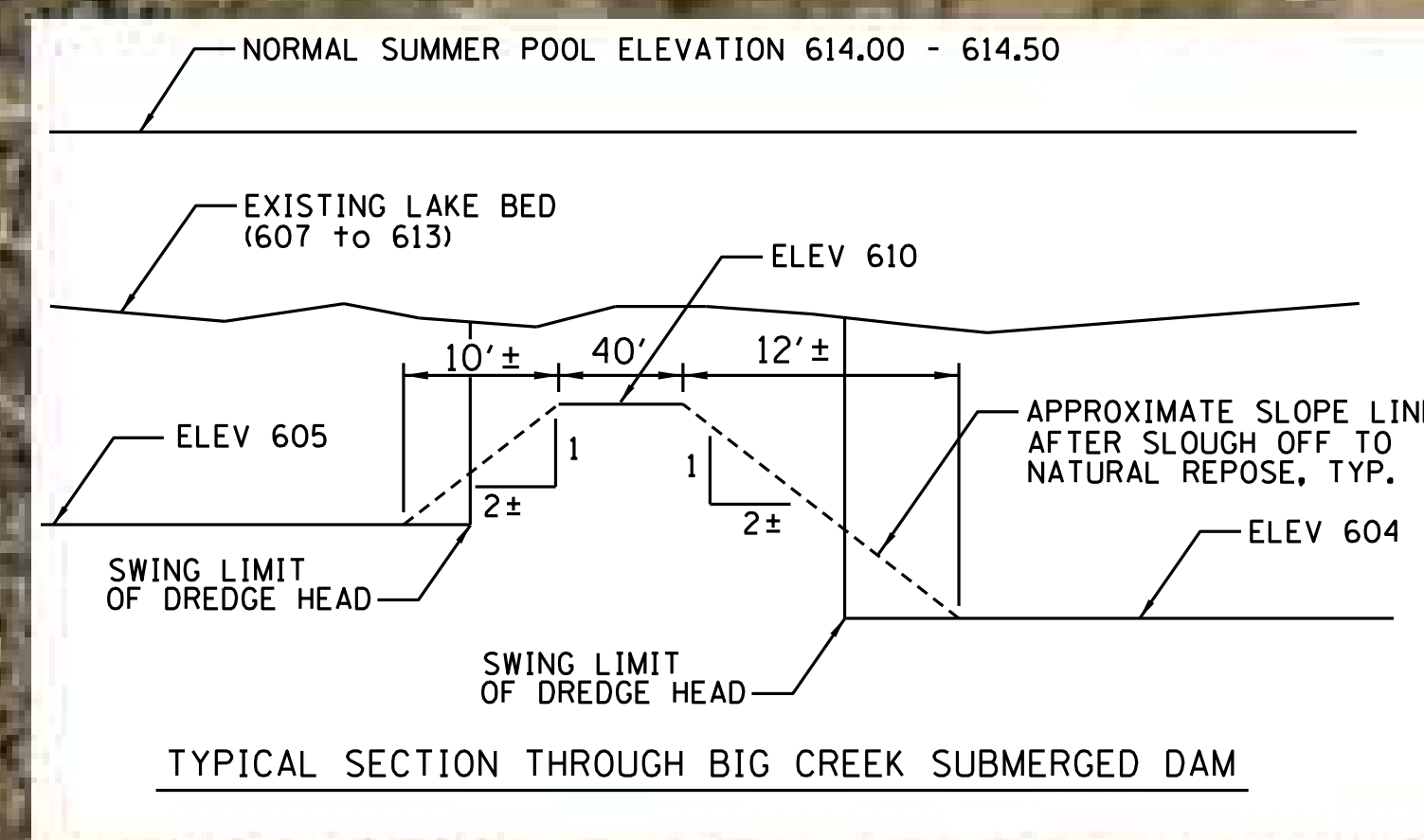
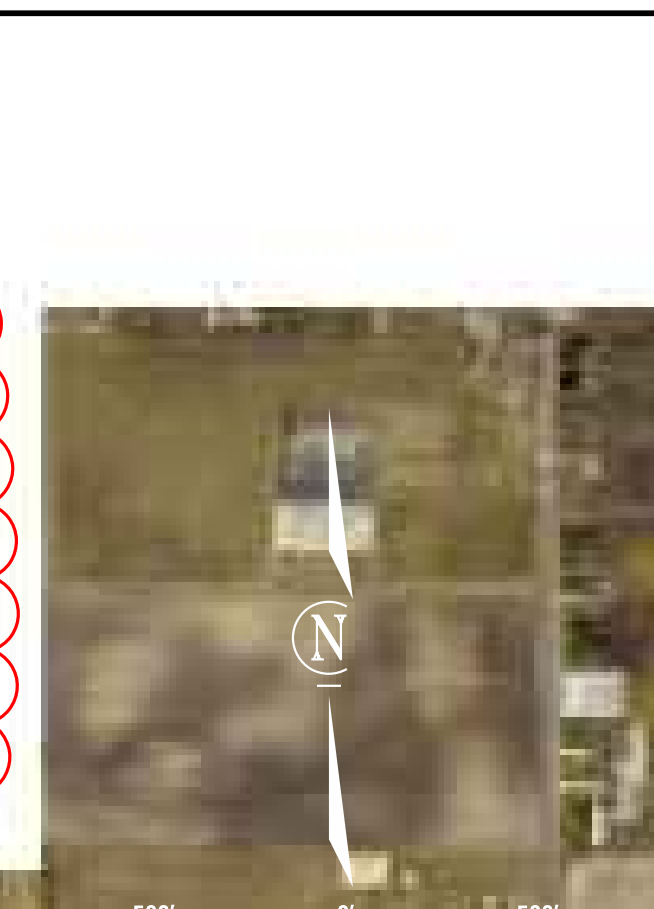
BASIN 1 DREDGE PLAN			
LAKE DECATUR DREDGING OF BASINS 1-4			
SCALE:	SHEET NO.	OF SHEETS	STA. TO STA.

MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON	7	7
HLC PROJECT 5111			
ILLINOIS FED. AID PROJECT			

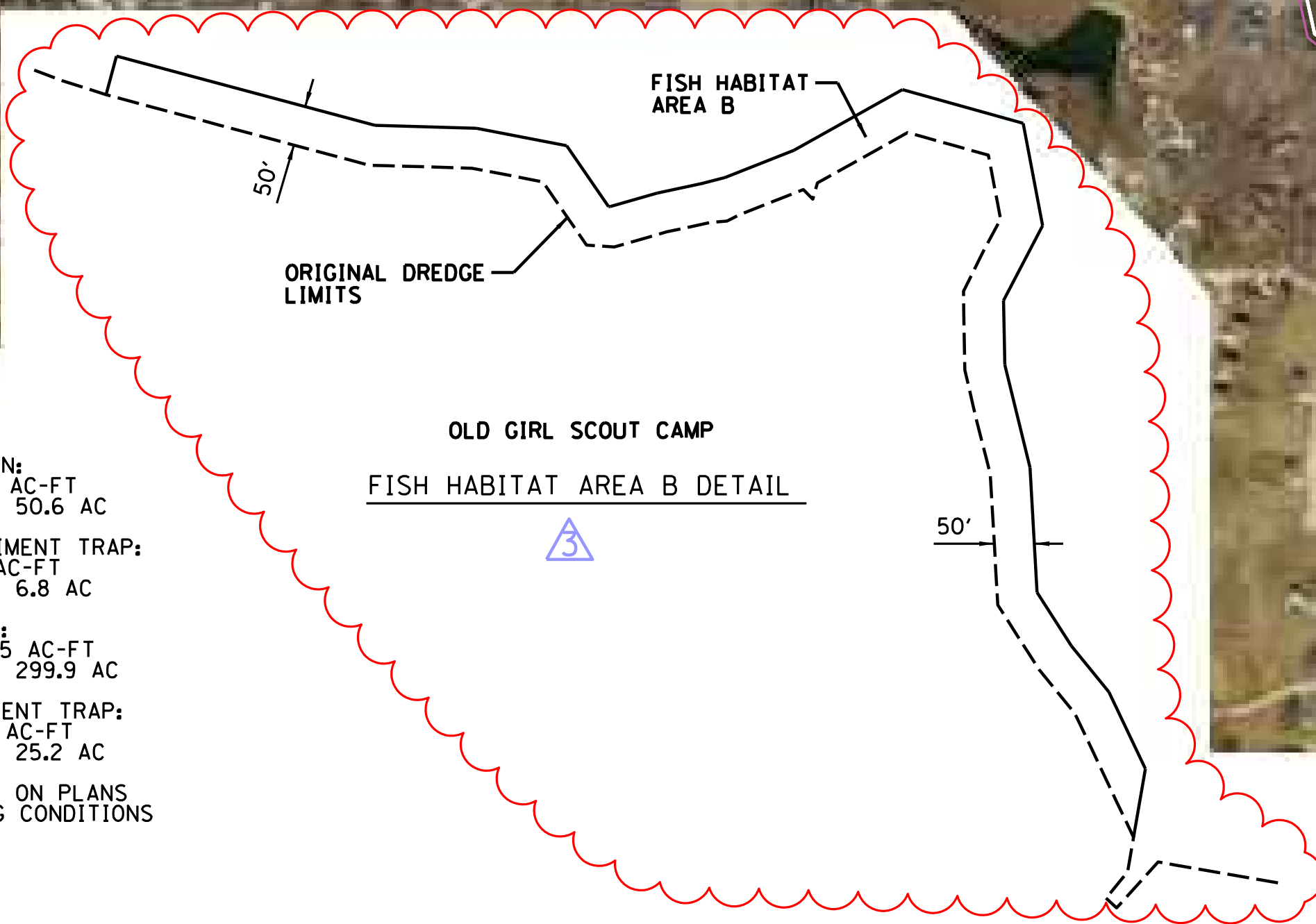


NOTE:
BIG CREEK BASIN:
FISH HABITAT AREA A VOLUME = 5.0 AC-FT
FISH HABITAT AREA B VOLUME = 16.7 AC-FT
TOTAL VOLUME DEFICIENCY = 21.7 AC-FT

VOLUME DEFICIENCY SUMMARY:
BIG CREEK AREA A = 5.0 AC-FT
BIG CREEK AREA B = 16.7 AC-FT
BASIN 1, AREA 2 = 101.5 AC-FT
123.2 AC-FT



- NOTE:
1. SAND CREEK BASIN:
VOLUME = 284.5 AC-FT
SURFACE AREA = 50.6 AC
 2. SAND CREEK SEDIMENT TRAP:
VOLUME = 41.0 AC-FT
SURFACE AREA = 6.8 AC
 3. BIG CREEK BASIN:
VOLUME = 1,436.5 AC-FT
SURFACE AREA = 299.9 AC
 4. BIG CREEK SEDIMENT TRAP:
VOLUME = 213.8 AC-FT
SURFACE AREA = 25.2 AC
 5. CONTOURS SHOWN ON PLANS
DEPICT EXISTING CONDITIONS



FILE NAME = \$FILE\$.S

USER NAME = \$USER\$			DESIGNED -	REVISED -	6/3/14
DRAWN -			REVISED -	10/28/2014	
PLOT SCALE = \$SCALE\$			CHECKED -	REVISED -	4/28/2015
PLOT DATE = \$DATE\$			DATE -	REVISED -	

CHASTAIN & ASSOCIATES LLC		DECATUR CHICAGO (217) 422-8544	
CONSULTING ENGINEERS		ROCKFORD (773) 714-0050	
		184-001397	

SAND CREEK AND BIG CREEK DREDGE PLAN				MUNICIPALITY		COUNTY	TOTAL SHEETS	SHEET NO.
LAKE DECATUR DREDGING OF BASINS 1-4				CITY OF DECATUR		MACON	10	
						HLC PROJECT 5111		
				ILLINOIS FED. AID PROJECT				

SCALE:	SHEET NO.	OF	SHEETS	STA.	TO STA.
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City Clerk

DATE: 9/16/2015

MEMO: 2015-11

TO: Mayor Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT: August 2015 Monthly Reports

ATTACHMENTS:

Description	Type
▣ Development Services	Cover Memo
▣ Fire	Cover Memo
▣ Management Services	Cover Memo
▣ Police	Cover Memo
▣ Water	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Althoff, Kim	Approved	9/17/2015 - 9:29 AM

**DEVELOPMENT SERVICES
AUGUST MONTHLY REPORT**

BUILDING INSPECTIONS - August 2015 continued to be an active month for permits. We issued a total of 134 permits with work value of \$4,965,165. Of that total there were 2 new commercial buildings valued at \$1,330,000, 3 commercial interior remodels valued at \$77,500, 1 commercial building addition valued at \$900,000, and 3 new homes valued at \$435,000

**Monthly Summary
8/1/2015 – 8/31/2015**

PERMIT

TYPE	# ISSUED	WORK VALUE
Building	39	\$4,057,100.00
Demolition	8	\$654,875.00
Electrical	28	\$77,551.00
Mechanical	25	\$98,567.00
Other	9	\$13,805.00
Plumbing	20	\$40,212.00
Sign	5	\$24,200.00
Tent	2	\$2,300.00
TOTAL	136	\$4,968,610.00

PLANNING AND ZONING – Part of the process of economic development and community redevelopment involves site plan reviews for compliance with local development laws and ordinances. As you know, the city has regulations designed both to beautify the community as part of development (landscaping, signage, etc.) but also to protect both users of a particular development (parking, lighting, etc.) and adjacent land owners (drainage, buffer yard size requirements) Last month the planning and zoning division in conjunction with other city departments reviewed 26 submittals which included 14 site plans and 8 subdivision plats. Additionally the division reviewed and facilitated 1 zoning case and 1 zoning ordinance amendment that included public notifications, research and review and processing for Plan Commission consideration. Both cases were approved by the Decatur City Council at the August 17 meeting.

NEIGHBORHOOD SERVICES

- Staff continued to prepare special reports for loans that are serviced in the Neighborhood Outreach Division
- Staff began to qualify homeowners for the Residential Rehabilitation program and the Emergency Program

- Staff continued to prepare Environmental for Demolitions and Residential Rehab projects
- Staff opened the lottery Program for Rehabilitation of houses. Included would be homeowners who needed Energy, Roof or Emergency improvements
- Staff prepared for local landmark recommendation for the Monarch Butterfly displayed at Dennis School
- Staff participated in HOME webinar about recent changes to the HOME rule.
- NS Director conducted interviews to fill the Neighborhood Program Specialist position
- Staff worked with HUD Chicago and Washington DC to identify replacement projects for low-mod benefit compliance
- Staff participated in Grow Decatur Community Meeting
- Construction Project Manager prepared work write-ups with estimates for the CDBG and HOME Rehab Programs.
- Staff attended CONO monthly meeting. CM and Police Chief were highlighted
- Single Family Rental monitoring continued, with annual tenant surveys being sent to landlords
- Staff directed certification packages to recertify contractors interested in bidding on federal rehab projects.
- Staff worked with local non profit about Section 3 requirements.
- Staff hosted the annual National Night Out Event
- NSD Director conducted monthly HASC meeting.
- Staff prepared for Neighborhood Walks in Hess Park Neighborhood

ECONOMIC DEVELOPMENT– The economic development division had 19 new and separate inquiries in August for possible projects and also had 28 meetings related specifically to ongoing initiatives. We are currently working on 5 separate development agreements for a variety of projects across the city. As of last week, there were 995 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites and 7,838 job openings in the Central Illinois region according to one state database.



DECATUR FIRE DEPARTMENT
MEMORANDUM
15-06

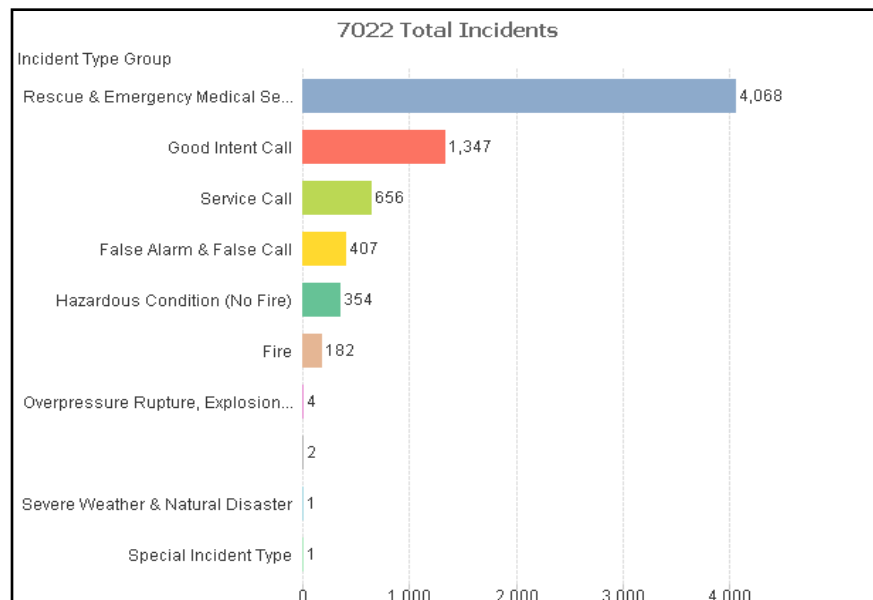
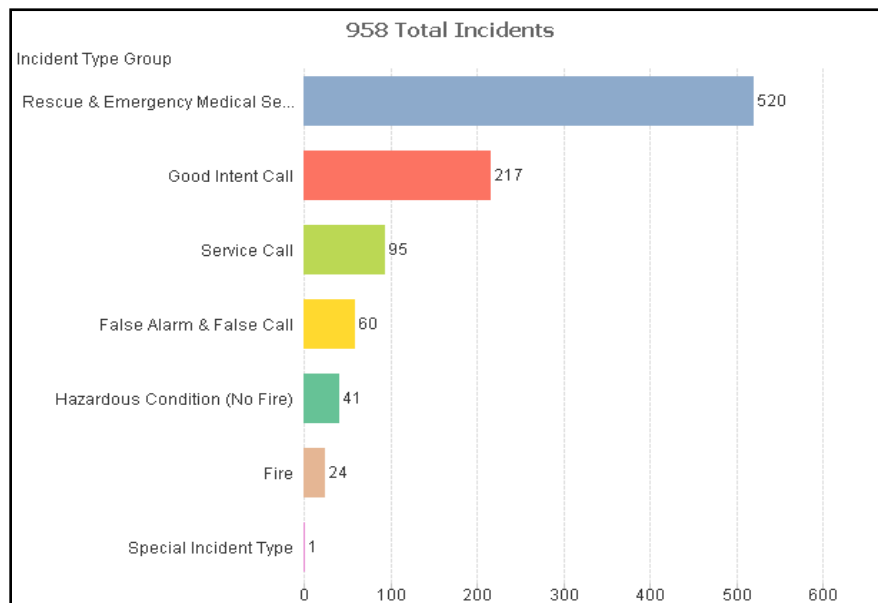
September 9, 2015

TO: Tim Gleason, City Manager

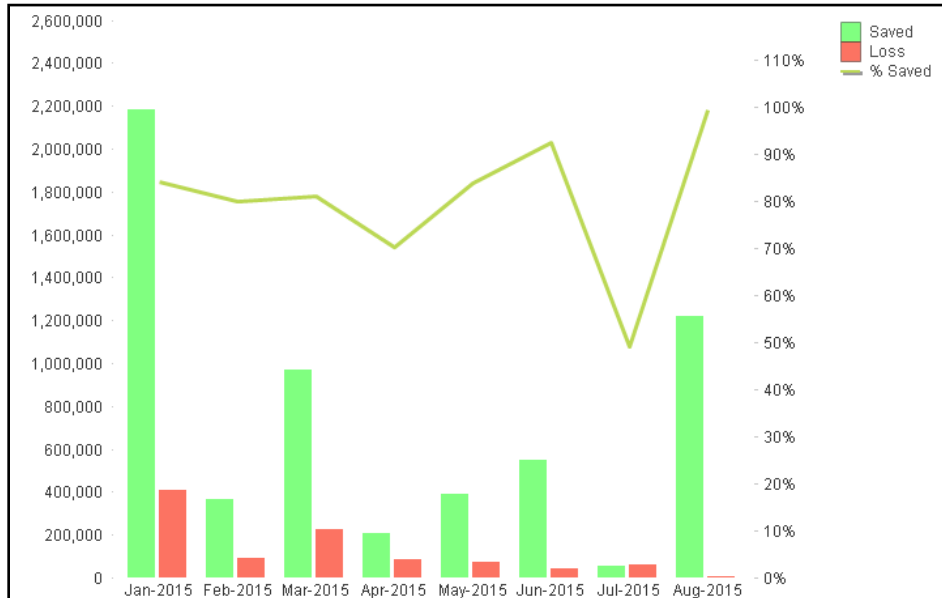
FROM: Jeffrey S. Abbott, Fire Chief

RE: Monthly Report – August 2015

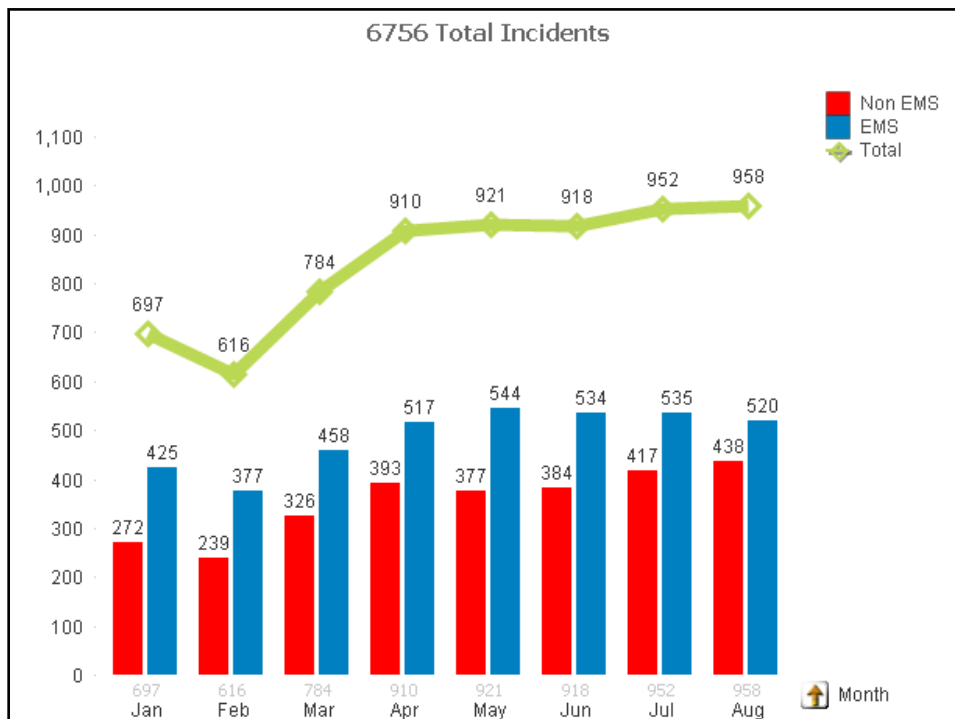
The fire department responded to 958 alarms during the month of August. To date, the department has responded to 7022 alarms. The types of responses are broken down by groups in the charts below.



For the month of August, the fire department saved \$1,118,250.00 worth of property affected by a fire. There was only \$5,000.00 of recorded property lost to fire during the month. To date, the department has saved 86% of property affected by fire.



The chart below indicates how many incidents are EMS related and non-EMS related.



Training Report

- Drivers' training utilizing the road course portion was completed this month.
- Operator training on watercraft (float boat, zodiac) was completed this month. The training was given to the Station 1, 2, and 6 crews due to their response to the lake.
- Training on the FF Peer Support Group was conducted by Champaign Firefighter Josh Jessup. The training covered suicide in the fire service and the ways individuals and groups can obtain support and counseling.
- Tours were conducted at the Women's Correctional Center this involved Station 4 & 2 crews.
- Company training was conducted on the heat index and rehab set up. Preplan tours are ongoing.

Fire Prevention Division Report

- 5 Fire Investigations: 3 Accidental 1 Incendiary 1 Undetermined
- 27 Plan Reviews
- 16 Inspections or re-inspections
- 26 Key Box Installations or Removals
- 6 Follow Ups
- 3 Consultations
- National Night Out Participation
- 2 Evidence Transfers to Springfield State Crime Lab
- 1 Complaint Investigation
- 1 Smoke Alarm Installation
- 2 Fire Safety Presentations
- 3 Hours EMS Con-Ed
- 6 Hours of tent inspections at Farm Progress

DEPARTMENT OF MANAGEMENT SERVICES
Monthly Report of Priorities and Projects
Fiscal Year 2015
August 2015

Highlights for this month include:

City Clerk's Office

- Preparing agendas, packets and minutes for City Council meetings, including 2 special meetings;
- Processing and releasing 12 Freedom of Information Act (FOIA) requests; and
- Issuing three (3) new liquor licenses;

Human Resources Division

- Promoting Penny Frank as new Human Resources Manager;
- Facilitating the hire and promotion processes for 7 other City positions;
- Attending a seminar on new rules governing overtime for exempt employees;
- Coordinating random drug testing of employees; and
- Conducting a new employee orientation session;

MIS Division

- Transitioning to a new Information Technology (MIS) Manager during the month;
- Attending the International GMIS Conference to learn creative best practices;
- Obtaining City Council approval for the Microsoft Exchange 2013 upgrade;
- Building a new City virtual Internet server to replace the 10 year old physical server;
- Repairing the backup point-to-point wireless network for Firehouse 1 & MSC; and
- Creating a GIS Web app for Public Works contractors to review sewer data;

Mass Transit System

- Transitioning to the new Mass Transit Administrator during the month;
- Submitting the Fiscal Year 2015 4th quarter IDOT Downstate Assistance Grant report; and
- Continuing the installation of new bus shelters;

Director's Office

- Conducting interviews for the Human Resources Manager position;
- Meeting with the Risk Manager regarding 2016 health insurance rates;
- Meeting with the health insurance broker to discuss City plan design and administration;
- Settling a grievance with ASFCME regarding discipline of an employee;
- Participating in an AFSCME labor-management meeting on staffing;
- Meeting with Water Department staff on proposed job classifications in Water Services; and
- Attending the Chamber of Commerce breakfast where the City Manager was guest speaker.

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore
City Council Members
City Manager Tim Gleason**

FROM: Bradley L. Sweeney, Chief of Police

RE: August 2015 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 164 authorized sworn police positions. At end of August, staffing was at 154. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	5	5	5
Police Sergeant	17	17	17
Police Patrol Officer	138	138	128
TOTAL	164	164	154

Civilian-Non Sworn Police Staffing : 9

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	1	1	1
Records Supervisor	1	1	1
CAD Coordinator	1	1	1
ECS/Records Clerk	1	1	1
Part-time FOIA Officer	2	2	2

Total	9	9	9
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Emergency Communications/Dispatch Staffing

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Communications Center Mgr	1	1	1
Supervisor	3	3	3
ECS Level III	23	19	18
<u>ECS Level II</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total	28	24	23

The communications center manager is projecting 61 (4- hour) slots of overtime in August.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	5	21
Directed Patrols	52	373
Active Problem Oriented Policing Projects	2	16
Completed Problem Oriented Policing Projects	0	0
Parking Citations	61	636
Criminal Arrests	493	3631
Felony Drug Arrests	12	133
Firearms Seized	14	61
Traffic Citations	731	5998
Field Interviews	95	643
Written Warnings	427	3233
Illegal Sound Amplification Arrests	0	0
Calls for Service/CAD incidents	9314	40529
Unlawful use of Motor Vehicle tows	127	1112
Driving Under the Influence Arrests (DUI)	38	289
DUI involving accidents	10	65
Fatal Accidents	0	6
Traffic Accidents	207	1856
Accidents with Personal Injury	36	305

City Ordinances

The Decatur Police Department made 38 Ordinance arrests during the month of August; YTD total is 244.

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	13,699 grams	77,793 grams @ \$10-gram	\$ 777,930
Cocaine-Powder	4522 grams	4862 grams @ \$100-gram	\$ 486,200
Cocaine-Crack	43 grams	269.1 grams @ \$100-gram	\$ 26,910
Heroin	65 grams	141 grams @ 300-gram	\$ 42,300
Ecstasy	1163 hits	2856 @ 20 hit	\$ 57,120

Meth	2 grams	77 grams @ 100-gram	\$7,700
Criminal Arrests:	78	YTD:	448
Search Warrants:	6	YTD:	63
US Currency Seized:	\$7,735	YTD:	\$203,652
Firearms seized:	6	YTD:	24
Vehicles seized:	3	YTD:	4
Interdiction Drug Arrests:	14	YTD:	77
Interdiction Wanted Persons Arrests:	0	YTD:	0
Interdiction Narcotic Seizure:	11	YTD:	64
Interdiction weapons seized:	1	YTD:	3
Interdiction Currency Seizure:	\$3,088	YTD:	\$35,171

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned:	176	YTD:	1400
Cases closed/resolved:	79	YTD:	711
Criminal Arrests:	68	YTD:	457
Homicides:	3	YTD:	6
Infant Death Investigations:	0	YTD:	1
Suicide Detective Investigations:	0	YTD:	3
Missing person Investigations:	4	YTD:	21
Computer forensic Exams:	27	YTD:	255
Sex Offenders Registered:	83	YTD:	483

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests:	47	YTD fugitive arrests:	257
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Freedom of Information (FOIA)

The Professional Standards Unit received **215** Freedom of Information Act requests for the month; **1066** total requests YTD in 2015.

Department of Water Management
August 2015
Monthly Report

Annual Water Main Replacements: Burdick Plumbing & Heating began replacing 6,840 feet of rapidly deteriorating water main on St. Louis Bridge Road and portions of the Forest Crest subdivision.

Corley Landfill Conversion to Bioenergy Crop Production: Last year Lake Decatur dredged sediment was trucked and spread over the former Corley Landfill site. Bioenergy plants were seeded in June of this year. The project is nearing completion and primarily funded by an Illinois Department of Natural Resources grant.

Energy and Water Efficiency Services Agreement: Johnson Controls continued to complete installing HVAC energy efficiency improvements at City facilities. 95.6% of the 31,399 water meter replacements and upgrades have been completed (including 1,389 inactive customer accounts). Lighting efficiency improvements, South Water Treatment Plant SCADA upgrades and the advanced water metering infrastructure system have been completed.

Lake Decatur Dredging Basins 1 through 4: Great Lakes Dredge & Dock continued dredging the Big Creek area of Basin 1. Oakley sediment storage basin rehabilitation work also continued. Since dredging began in November 2014, 17% of the 10,736,733 cubic yards of sediment to be removed has been dredged from the lake.

Lake Decatur Landscape Maintenance: Clean Sweep Tree Service completed this year's tree and brush removal project at Lake Shore Drive and the US 51 Bridge over Lake Decatur. Staff have received numerous positive comments from the public regarding this project.

Lake Services: Staff continued routine boating season activities, dock inspections and mowing operations.

Nelson Park Basin Marina Management: Last year a joint City/Park District Marina Management Request for Qualifications (RFQ) was issued. Qualifications were received from two firms that were interviewed by City, Park District and Edgewater Resources staff. Based on the interviews, a recommendation will be made to the City Council and Park District Board this year on how to best manage marina operations for the long term.

South Water Treatment Plant Concrete Replacement: This project will replace deteriorating concrete at several locations at the plant. One bid was received on August 18. Due to the significantly higher than estimated bid price, the City Council will be requested to reject the bid so that the project can be rebid in the spring of 2016.

Water Distribution System Hydraulic Model and Master Plan Updates: This project was completed by Strand Associates in July.

Water Distribution System Leak Detection Survey and Repair: This year's survey by ADS LLC and repair by City staff continued and is scheduled for completion in September.

Water Production: Due to ample watershed runoff, Lake Decatur was maintained at an average level of 98.8% full for the month. 650.71 million gallons of potable water were pumped to customers which was a 5.07% increase compared to August 2014.

Water Services: Staff repaired 4 water main breaks, inspected 15 water control valves, completed 1,303 billing service orders and 98 distribution system service orders.

William Street & South Water Treatment Plant Reservoir Rehabilitation: In June two firms performed cursory inspections of the water storage reservoirs at East William Street and South Water Treatment Plant in order to prepare detailed inspection and maintenance proposals for the City to consider.

For questions regarding these items contact Keith Alexander, Director of Water Management, at 424-2863 or kalexander@decaturil.gov.

cc: Randy Miller, Water Services Manager
Jerry Stevens, Engineering Services Coordinator
Don Giger, Water Production Operations Supervisor
Randy Weaver, Water Production Maintenance Supervisor