



**Monday, October 18, 2021
5:30 PM
City Council Chambers**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 30-minute time period is provided for citizens to appear and express their views before the City Council. Each citizen speaking will be limited to one appearance of up to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents (if any) to the Police Officer for distribution to the Council. When the Mayor determines that all persons wishing to speak in accordance with this policy have done so, members of the City Council and key staff may make comments.

III. Approval of Minutes

Approval of Minutes of October 4, 2021 City Council Meeting

IV. Unfinished Business

V. New Business

1. Treasurer's Financial Report
2. Resolution Authorizing Accepting the 2021-2022 Step Grant Awarded to the Decatur Police Department by the Illinois Department of Transportation
3. Resolution Authorizing Installation of Eighteen (18) Opticom GPS Intersection Radio Units and Accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems
4. Resolution Authorizing Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed
5. Resolution Authorizing Crop Share Lease with Steve Bell for Exterior of the Oakley Sediment Basin
6. Resolution Authorizing Cash Rent Farm Lease with Craig Hill for Dewitt County Water Wellfield
7. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body.

member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

- A. Resolution Approving Reappointments - Decatur Metropolitan Exposition Auditorium & Office Building Authority (d.b.a. Civic Center Board Authority)
- B. Receiving and Filing of Minutes of Boards and Commissions
- C. Resolution Regarding Halloween Trick or Treat Hours

VI. Other Business

VII. Adjournment

Police Pension Municipal Compliance Report

Firefighter Pension Municipal Compliance Report

Monthly Reports, September, 2021

Lake Decatur Watershed 3rd Quarter Report

ATTACHMENTS:

Description

Minutes of October 4, 2021 City Council Meeting

Type

Backup Material

CITY COUNCIL MINUTES
Monday, October 4, 2021

On Monday, October 4, 2021, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory and David Horn. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens and the following citizens provided comments to the Council: Marc Girdler and Abeer Motan.

With no other Appearance of Citizens, Mayor Moore Wolfe called for Approval of the Minutes.

The minutes of the September 20, 2021, Regular City Council Meeting were presented. Councilwoman Gregory moved the minutes be approved as written; seconded by Councilman Kuhle and on call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no Unfinished Business, Mayor Moore Wolfe called for New Business.

2021-49 Ordinance Dissolving the Special Tax Allocation Fund and Terminating the Southeast Plaza Redevelopment Project Area with the City of Decatur, Macon County, Illinois, was presented. Councilwoman Gregory moved the Ordinance do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Ordinance.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-182 Resolution Approving an Amendment to the Decatur Macon County Enterprise Zone Intergovernmental Agreement, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-183 Resolution Authorizing the Purchase of Eighteen (18) Opticom GPS Intersection Radio Units and Accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Fire Chief Jeff Abbott gave a brief overview of the Resolution.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-184 Resolution Accepting the Bid and Authorizing the Execution of a Contract with Culy Contracting LLC for 2021 Manhole Rehabilitation Project, City Project 2021-14, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-185 Resolution Authorizing Acceptance of Grant Agreement HOME Investment Partnership-ARP, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Ms. Richelle Dunbar, Assistant Director of Economic and Community Development gave an overview of the Resolution and answered questions from Council regarding use of the funds.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-186 Resolution Authorizing the Execution of an Agreement with Parkland Environmental Group, Inc. for the Demolition of Vacant Buildings at 826 E. Lawrence, 1062 W. Packard, 3550 E. Chestnut and 1652 N. Water, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

Mr. Cordaryl “Pat” Patrick, Director of Economic and Community Development gave an overview of the Resolution and answered questions from Council regarding demolition costs.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2021-187 Resolution Accepting Bodine Electric Change Order #2 related to the Original Bid for Underground Fiber Construction of Fiber Extensions, Resolution # R2021-73, to Provide City Fiber Extensions to various Decatur Public School Properties, 2021 Fiber Project Number ITFIBER-01, was presented. Councilwoman Gregory moved the Resolution do pass, seconded by Councilman Kuhle.

City Manager Wrighton gave a brief overview of the Resolution.

Upon call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Consent Calendar Items A. and B. and asked if any Council wished to remove an item from the Consent Agenda. No Council member wished to remove an item from the Consent Agenda. The Clerk read items A. and B.:

Item A. R2021-188 Resolution Approving Appointment - Historical and Architectural Sites Commission

Item B. R2021-189 Resolution Approving Appointment - Library Board of Trustees

Councilwoman Gregory moved Items A. and B. be approved by Omnibus Vote; seconded by Councilman Kuhle, and on call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

With no other New Business, Mayor Moore Wolfe called for Other Business.

Council held a brief discussion regarding the lack of taxi, Uber and Lyft drivers in Decatur to transport passengers to and from the Decatur Airport.

Councilwoman Gregory moved the Council meeting be adjourned; seconded by Councilman Kuhle and on call of the roll, Council members Chuck Kuhle, Bill Faber, Ed Culp, Dennis Cooper, Lisa Gregory, David Horn and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the regular Council meeting adjourned at 6:10 p.m.

Approved _____
Kim Althoff
City Clerk

SUBJECT: Treasurer's Financial Report

ATTACHMENTS:

Description	Type
Financial Commentary	Cover Memo
Financial report	Cover Memo



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report September 2021

The Year in Play

The year 2020 was a difficult and challenging year for the City entity. The pandemic experience challenged the City entity operationally and financially. The pandemic affected and challenged the city in the broader perspective of the pandemic impact on citizens, businesses operating in the city, taxpayers, and stakeholders of the city.

The pandemic impact on the economy negatively impacted revenue for the city. Expenditure containment counter measures were enacted to offset the negative revenue impact. City ability to enact the counter measure expense containment to the revenue shortfall, resulted in a significant mitigation to the pandemic negative effect to the City Treasury. The negative revenue effect of \$3.3 million was reduced to a negative City Treasury impact of \$0.7 million due to the mitigation measures enacted by the city.

As the City progresses through 2021, the city is presented with challenges and unknowns that will have impact on City finances and operations.

- COVID-19 Pandemic development,
- Eventual speed of the economic re-opening,
- Economic development success in the city and region,
- Manufacturing employment in the local economy,
- Development of state and local sales tax revenues to the city,
- Development of state use tax revenues to the city from "internet" purchase transactions,
- Development of locally imposed tax revenues including utility, food & beverage, hotel use, local MFT,
- State Legislative decisions impacting LGDF revenue distribution to the city,
- State Legislative budget matters and impact to the city

The development of these challenges and unknowns will have significant impact on the financial position, financial condition development and progress of the City of Decatur.

The fiscal year 2021 budget was approved by the Decatur City Council on December 7, 2020, with adoption of Council Ordinance 2020-164. The adopted budget for all funds and activities of the City includes Revenue of \$210.4 million and Expense of \$230.0 million, representing an in-period cash basis deficit of \$19.5 million.

The General Fund budget, as a part of the adopted City budget, includes General Fund Revenue of \$70.3 million and Expense of \$71.2 million, representing an in-period deficit of \$0.9 million.

The non-general fund deficit of \$18.6 million is the result of the year-on-year timing of revenue received versus expenditures for projects including water utility, sewer and storm sewer fund projects, state motor fuel tax and local motor fuel tax projects, as well as other capital and infrastructure project initiatives of the City. The non-general fund deficit is funded by existing cash position reserves of the City Treasury and presents no adverse financial position to the City Treasury.

The fiscal year 2021 budget was amended by the Decatur City Council on August 2, 2021, with adoption of Council Ordinance 2021-43. The budget was amended to incorporate Council approved decisions concerning the city receipt of American Rescue Plan (ARP), CUREs and CUREs ES monies, received from the federal government, all related to Washington's response to the economic distress from the pandemic.

The amended city budget for all funds and activities of the City includes Revenue of \$233.9 million and Expense of \$252.7 million. The amended budget includes General Fund Revenue of \$74.1 million and Expense of \$75.1 million.

City Financial Position

The City of Decatur ended September 2021 with a total cash position of \$87.2 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$86.3 as of the end of August.

The City General Fund ended September 2021 with a cash position of \$16.3 million versus the September cash position of \$17.1 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash reserve position on September 30 of \$17.1 million represents 78 days of budgeted fiscal year 2021 expense coverage in the City General Fund. The council approved cash reserve policy is a 60-day cash reserve or \$12-13 million.

The current General Fund cash position is short-term overstated with cash reduction to occur upon city settlement of the retroactive wages payable to police union with the approved labor agreement. Additional retroactive wages will be payable to the firefighter union upon settlement of the outstanding labor agreement. The city will affect the police retroactive wage payment in the month of October and expects to resolve and settle the fire retroactive wage matter in the near term.

City cash on September 30 excluding the General Fund cash position is \$69.2 million, contained in Special Revenue funds (\$10.6 million), TIF Redevelopment funds (\$3.0 million), Capital funds (\$8.2 million), Debt Service fund (\$0.8 million), Internal Service funds (\$3.6 million) and Enterprise funds (\$43.0 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Sep 2021	Aug 2021	Comment
Special Revenue	11.8	10.6	Library, State MFT, Local MFT, Federal programs, etc
TIF Redevelopment	3.5	3.0	Debt service and redevelopment agreement obligations
Capital	6.2	8.2	Capital funding available
Debt	1.2	0.8	Debt service obligations
Internal Service	4.1	3.6	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	44.1	43.0	Utilities – Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	70.9	69.2	
General Fund	16.3	17.1	Basic services to citizens and stakeholders
Total City Cash	87.2	86.3	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increase (\$1.2 million); Library Fund increase (\$0.4 million) with in period receipt of property tax distribution offset by operating expense, State and Local MFT funds increase (\$0.3 million) with MFT tax revenue receipts exceeding in period project expense, Grant Fund increase (\$0.3 million) with CURES ES grant receipt of monies expended in a prior period, CDBG Fund increase (\$0.2 million)

with HUD approval and release of current year grant funding allowing draw down of already expended monies.

- **State MFT Fund is in a positive cash position (\$0.9 million), however continues to await outstanding Brush College Transportation project grant funding receipts on the order of \$7+ million. IDOT grant funding reimbursements have commenced, with a limited dollar value of reimbursements to date. This matter requires city high level legislative and executive involvement to affect a remedy with State IDOT.**
- Capital Funds decrease (\$2.0 million); 2018 Project Fund decrease (\$0.5 million) as new fire station construction continues with payments to construction contractors, Equipment Replacement Fund decrease (\$1.4 million) with advance payment on acquisition of new fire apparatus, monies will be reimbursed into the fund upon finalization of the apparatus financing arrangement expected near term, ARP Fund decrease (\$0.1 million) with payments for DOVE administrated assistance program.
- Debt Fund increase (\$0.4 million) with in period receipt of the property tax distribution staging for debt service obligations due in the short term.
- Internal Service funds increase (\$0.5 million) in line with current expectations.
- Enterprise funds increase (\$1.1 million); water funds increase (\$1.7 million) result of positive in period operational cash flow, sewer fund increase (\$0.2 million) as in period sewer revenues exceed in period operating and capital expenditures, Public Transit Fund decrease (\$0.8 million) due primarily to continued intermittent processing of the monthly contractual payment to MV Transportation.
- **Public Transit fund is in a negative cash position of \$1.7 million, awaiting receipt of State IDOT DOAP operating grant funding.**

General Fund Position

Cash

The City General fund cash position ended September at \$16.3 million, an increase from the August cash position of \$17.1 million. The current cash balance represents a cash reserve position of 78 days (was 82 days).

General Fund Result

City General Fund position of revenue received versus expense incurred to date is as follows for the period ending September 2021.

\$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	77,077	62,270	58,186	7%
Expense	75,125	53,564	57,676	(7)%
Surplus(deficit)	(1,952)	8,706	510	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense, as amended with council budget amendment ordinance 2021-43

3 – year to date percentage comparison of actual to budget

4 – annual budget, with Council Adoption on December 7, 2020

General Fund Revenue

Revenue to date through September is \$62.3 million versus budget to date revenue of \$58.2 million, above budget by \$4.1 million or 7%.

Year to date position of revenue vs. budget

\$ (000)	Actual	Budget	vs Budget	% vs Budget
Local taxes				
Cable TV tax	870	707	163	23%
Food & beverage	2,630	2,332	298	13%
Hotel use tax	648	489	159	33%
Mobile home privilege tax	15	-	15	++
Property tax	8,532	9,055	(523)	(6)%
Telephone utility tax	1,428	1,004	424	42%
Utility tax – electric & natural gas	3,528	3,376	152	5%
Total local tax	17,651	16,963	688	12%
State remitted taxes				
Auto rental tax	29	22	7	32%
State cannabis tax	76	63	13	24%
Local sales tax	8,323	7,549	774	10%
Aviation fuel tax	5	-	5	++
State local use tax	2,431	2,474	(43)	(2)%
State income tax	7,763	6,346	1,417	22%
State replacement tax	1,318	746	572	77%
State sales tax	9,183	8,573	610	7%
Video gaming tax	1,498	990	508	51%
Total state remitted tax	30,626	26,763	3,863	14%
Other revenue				
Road & bridge tax	344	405	(61)	(15)%
Charge for service (internal city)	6,205	6,479	(274)	(4)%
Third party revenue	903	825	78	9%
Grants	420	564	(144)	(26)%
ARP GF Revenue replacement	2,075	2,075	2,075	-
Fees for service	2,331	2,373	(42)	(2)%
CURES spend funding	1,703	1,703	1,703	++
Interest income	12	36	(25)	(69)%
Other revenue	13,993	14,460	1,924	13%
General fund revenue	62,270	58,186	4,084	7%

Revenue numbers may not add due to rounding

Revenue Comments (of significant revenue matters)

- Cable TV tax favorable due to \$116k Azavar Audit past tax due revenue receipt, otherwise, Cable TV tax is on par with budget expectation
- Food & Beverage tracking 13% above the year-to-date expectation, strong recent months activity
- Hotel Use Tax tracking 33% above the year-to-date expectation, strong recent months activity
- Mobile Home and Property Tax revenue to date is carryover from 2020 revenue not distributed by Macon County Treasurer until January 2021. Was expected to be received in 2020. Revenue is non budgeted revenue in 2021
- Property tax distribution slightly below expectation due to timing of distributions, expect recovery
- Telephone Utility Tax revenue received from State to date is an over distribution of tax revenue due to the city. Over distribution has been confirmed by IL DOR. Undetermined amount, but likely in the range of \$475k
- Utility Tax (gas & electric) tracking above budget to date
- Local sales tax 10% ahead of budget expectation year-to-date. Seven (7) consecutive months of above expectation for local sales tax revenue is a good sign. Will continue to watch and track

- State Use tax on par with expectation. Internet on-line shopping
- State Income tax to date above our expectation. Good news for us. Improved state employment situation.
- State Replacement tax to date above our expectation. Substantially over performing the budget expectation. Must be cautious with this revenue stream as State has used this revenue in the past as coverage for state funding issues. Will continue to watch and track
- State sales tax 7% ahead of budget expectation year-to-date. Seven (7) consecutive months of above expectation for state sales tax revenue is a good sign. Will continue to watch and track
- Video Gaming tax. Continues to over perform expectation
- Internal service charges lag budget to date, with general fund revenue shortfall (\$274k)
- ARP general fund revenue replacement \$2.1 million
- Fees for Service. Revenue on par with expectation
- City received CURES Grant reimbursement funding of public safety expense in 2020 in amount of \$1.7 million

Summation

Year to Date revenue in-excess of budget		4,084
Extraordinary items		
• Cable TV tax Azavar recovery	116	
• 2020 Property tax received in 2021	159	
• Telephone tax over distribution	475	
Total		750
Operational to date revenue position		3,334
Reasons:		
• State income tax to date		1,417
• Property tax		(682)
• Use tax (internet transactions)		(43)
• State replacement tax		572
• Food & Beverage tax		298
• Sales tax (state and local)		1,384
• Video gaming tax		508
• Utility tax		152
• Fees for service		(42)
• Internal service fees		(274)
• Other		44

Key Economic Driven General Fund Revenues vs. the Full Year Target

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With nine (9) months into the twelve-month cycle, the year-to-date benchmark is 75% of the full year budget revenue.

\$ (000)	2021 Budget	2021 YTD	YTD % of Year Budget	2020 YTD	% Change yr vs yr
State Sales Tax	11,519	9,183	80%	8,314	10%
Local Sales Tax	10,237	8,323	81%	7,204	16%
State Income Tax	8,203	7,763	95%	6,346	22%
Utility Tax (Gas & Elec)	4,376	3,528	81%	3,374	5%

Food & Beverage Tax	3,150	2,630	83%	2,344	12%
State Local Use Tax	3,350	2,431	73%	2,260	8%
Video Gaming Tax	1,320	1,498	113%	815	83%
Telephone Tax	1,304	1,429	110%	1,057	35%
State Replacement Tax	901	1,292	143%	902	43%
Hotel Use Tax	650	648	100%	471	38%
Cable TV Tax	953	870	91%	736	18%

General Fund Expense Comments

On a year-to-date basis, general fund spending of \$53,564 million is below budget by \$4.112 million or 7%.

Year to date position of expense vs. budget

\$ (000)	Actual	Budget	vs Budget	% vs Budget)
General government	8,082	8,468	(386)	(5)%
Development services	2,426	2,812	(386)	(14)%
Public safety	36,610	38,766	(2,156)	(6)%
Public works	6,446	7,630	(1,184)	(16)%
General fund expense	53,564	57,676	(4,112)	(7)%

Expense numbers may not add due to rounding

Year to date, personnel expense is below budget \$2.5 million, operating expense below budget \$1.6 million.

Eighteen (18) general fund staffing positions remain open as of September 30. Operating expense underspending results primarily from underspending across the board in all departmental categories.

Cash balances in funds of note are as follows with comment:

Federal HOME Fund	\$0.1 million	Earmarked for federally approved programs
Federal CDBG Fund	\$0.0 million	Earmarked for federally approved programs
State Drug Enforcement	\$0.3 million	Earmarked for police programs as available
Federal Drug Enforcement	\$0.3 million	Earmarked for police programs as available
Building Fund	\$0.2 million	Earmarked for R&M and capital of Library facility
Public Library Fund	\$1.9 million	Operational fund of Library In line with expectation
Library Capital Fund	\$0.3 million	Earmarked for CapEx requirements and cash reserves
Library Trust Fund	\$0.1 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
Local Roads and Streets	\$0.9 million	Earmarked for street repair and maintenance
State Motor Fuel Tax	\$0.9 million	Earmarked for street repair and maintenance. Awaiting State grant funding reimbursement for Brush College Transportation project of \$7 million
Community Revitalization	\$5.4 million	Earmarked for revitalization initiatives.
2018 Project Fund	\$3.4 million	2018 GO bond proceeds available for construction of new fire stations 3, 5 and 7
Capital Project Fund	\$0.1 million	Minimal funding available
Equipment Replacement	\$0.3 million	Earmarked for police, fire and public works capital requirements including vehicle equipment replacement
Debt Fund	\$1.2 million	Earmarked for debt payments on current debt issues
Fleet Maintenance	\$0.3 million	Earmarked for repair and maintenance of city vehicle fleet

Risk Management Fund	\$2.9 million	Cash reserves for ongoing business insurance costs including liability, property, worker's compensation. City reserve desired is \$2.5 million necessary to sustain and protect the city
Employee Insurance Fund	\$0.9 million	Coverage for healthcare and other EE benefit expense. Cash reserve desired is \$2.25 million necessary to sustain and protect the city
Public Transit Operations	\$(1.7) million	Earmarked for operational and capital funding of the transit system.
Fiber Optics Fund	\$1.1 million	Earmarked for city investment in the next phase of fiber optic network.
Storm Water Fund	\$3.2 million	Balance and ongoing cash flow is sufficient to fund currently defined storm water projects
Sewer Fund	\$13.2 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	\$28.0 million	Cash balance of \$28.0 million, includes \$12.5 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Inter fund loan of \$1.382 million to city capital project fund to pay for the Johnson Controls energy savings initiative remains outstanding and due the water funds. This receivable is not included in the water fund cash position of \$26.3 million. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$0.2 million	Project completed and un-spent funds remaining. Will be transferred to debt service obligation in accordance with bond covenants
Grant Fund	\$0.3 million	Federal CURES Grant and State of Illinois Bicycle Trail Grant.
American Rescue Plan	\$2.3 million	Federal ARP money earmarked for spending on Council approved projects

Trust & Agency Fund balance of \$183.5 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$13.5 million in US Treasury Bonds. The investment schedule on page 9 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$2.8 million fire station initiative bond proceeds and \$10.7 million of pooled cash.

The bond proceeds and pooled cash are invested in treasury bonds and are scheduled to mature over the next months - 3 years.

The interest earnings from the investments to date have earned the city \$1.1 million. Additional interest income will accrue to the city over the period to investment maturity in an amount approximating \$0.1+ million.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding is \$170 million and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2021 fiscal year operating plan and budget and are secured within the current cash flow operations of the city. City will end the year with outstanding debt of \$156 million.

Revenue Tracking

City-wide Revenue received to date in the fiscal month ending September 2021 of \$169.7 million is 73% of the annual revenue budget of \$233.9 million.

Of note, the property tax revenues received by the City according to the 2020 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, and provide funding for the City contribution to the Decatur Municipal Band.

The cost of day-to-day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2021

The 2020 property tax levy, approved by the Decatur City Council in December 2020 with Council Ordinance 2020-166, for a tax levy amount of \$14,462,508, has been certified by the State of Illinois, with tax extension of \$14,462,765.

Equalized assessed value ("EAV") for the 2020 EAV period, with property tax payable in 2021, has been certified at \$848,659,319 versus city estimated EAV of \$849,000,000.

The City property tax rate for 2020 EAV with tax payable in 2021 is 1.70419% versus the prior year tax rate of 1.70346%.

The City property tax levy / tax rate is 16% of the total property tax levy / tax rate for City property owners.

Expenditure Tracking

City-wide expenditures to date thru September of \$139.6 million is 55% of the full year budget of \$252.7 million.

Water Utility

The financial performance of the City Water Utility is illustrated on pages 22-23. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through September is an operating margin before debt service of \$13.4 million on revenues of \$24.0 million. Debt principal and interest payments on GO bonds and other debt instruments in 2021 of \$10.7 million were transacted during the period to date.

Operating income achieved through September is a positive position of \$2.6 million, favorable to the budget, and favorable to the prior year.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full-time staffing level is 431 FTE's versus budget of 451 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
September 12, 2021



Fiscal Year 2021

Fiscal Period Ending September 2021

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: September 2021

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund									
	GENERAL FUND	17,109,696.94	7,913,328.69	8,607,061.73	(86,770.98)		16,329,192.92		16,329,192.92	0.00
	Special Revenue Funds									
16	COMMUNITY GRANT FUND	(2,951.72)	0.00	2,021.88	0.00		(4,973.60)		(4,973.60)	
17	HOME FUND	62,353.25	2,080.58	1,140.92	0.00		63,292.91		63,292.91	
18	CDBG FUND	(208,778.21)	629,272.64	409,416.18	0.00		11,078.25		11,078.25	
22	DUATS FUND	47,701.14	94,096.04	88,956.00	0.00		52,841.18		52,841.18	
25	STATE DRUG ENFORCEMENT	279,508.32	18,690.27	7,303.56	3,827.00		294,722.03		294,722.03	
26	DUI FINES AND FEES FUND	449,342.77	10,835.78	13,617.04	0.00		446,561.51		446,561.51	
27	POLICE LAB & PROGRAMS	187,987.81	115.81	523.50	0.00		187,580.12		187,580.12	
30	FEDERAL DRUG ENFORCEMENT	261,561.27	3,591.12	0.00	0.00		265,152.39		265,152.39	
34	BUILDING FUND	194,400.77	49,147.25	36,512.76	0.00		207,035.26		207,035.26	
35	LIBRARY FUND	1,505,165.41	791,433.87	392,449.89	0.00		1,904,149.39		1,904,149.39	
36	MUNICIPAL BAND FUND	91,217.21	18,471.39	19,625.61	0.00		90,062.99		90,062.99	
37	FOREIGN FIRE INSURANCE FUND	75,870.15	0.59	9,791.39	0.00		66,079.35		66,079.35	
42	LOCAL STREETS & ROADS	777,164.65	151,330.50	417.00	0.00		928,078.15		928,078.15	
46	MOTOR FUEL TAX FUND	805,586.79	275,015.96	157,735.20	0.00		922,867.55		922,867.55	
58	LIBRARY CAPITAL	333,323.19	45.61	0.00	0.00		333,368.80		333,368.80	
59	LIBRARY TRUST FUNDS	145,486.50	400.00	4,994.44	0.00		140,892.06		140,892.06	
82	DCDF FUND	147,258.03	1,367.83	3.82	0.00		148,622.04		148,622.04	
84	COMMUNITY REVITALIZATION	5,463,749.57	6,062.27	35,633.72	0.00		5,434,178.12		5,434,178.12	
85	GRANT FUND	(37,423.16)	301,683.51	(34,400.00)	0.00		298,660.35		298,660.35	
	Total Special Revenue Funds	10,578,523.74	2,353,641.02	1,145,742.91	3,827.00	0.00	11,790,248.85	0.00	11,790,248.85	0.00
	TIF & Redevelopment Funds									
19	OLDE TOWNE TIF FUND	577,245.44	132,130.82	0.00	0.00		709,376.26		709,376.26	
20	SE PLAZA TIF FUND	178,106.03	124,521.27	0.00	0.00		302,627.30		302,627.30	
21	WABASH CROSSING TIF	1,520,044.79	60,795.07	0.00	0.00		1,580,839.86		1,580,839.86	
23	EASTGATE TIF FUND	459,889.82	51,772.09	0.00	0.00		511,661.91		511,661.91	
24	SOUTHSIDE TIF FUND	146,253.17	17.04	0.00	0.00		146,270.21		146,270.21	
28	PINES SHOPPING CENTER TIF	53,585.00	39,408.41	0.00	0.00		92,993.41		92,993.41	
29	GRAND & OAKLAND TIF	97,648.24	70,470.69	0.00	0.00		168,118.93		168,118.93	
	Total TIF & Redevelpmnt Funds	3,032,772.49	479,115.39	0.00	0.00	0.00	3,511,887.88	0.00	3,511,887.88	0.00
	Capital Funds									
40	PEG CAPITAL FUND	104,306.53	14.25	2,545.00	0.00		101,775.78		101,775.78	
44	2018 PROJECT FUND	3,906,277.24	346.61	493,248.81	0.00		644,408.76	2,768,966.28	3,413,375.04	
45	CAPITAL PROJECT FUND	75,841.70	9.69	5,000.00	0.00		70,851.39		70,851.39	(1,381,816.00)
61	EQUIPMENT REPLACEMENT	1,683,792.14	8,325.40	1,392,128.54	0.00		299,989.00		299,989.00	
99	AMERICAN RESCUE PLAN	2,415,663.50	0.00	134,950.62	0.00		2,280,712.88		2,280,712.88	
	Total Capital Funds	8,185,881.11	8,695.95	2,027,872.97	0.00	0.00	3,397,737.81	2,768,966.28	6,166,704.09	(1,381,816.00)

City of Decatur
Treasurer's Cash Report

Month of: September 2021

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash & Investments</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	796,718.11	375,563.78	0.00	0.00		1,172,281.89		1,172,281.89	0.00
60	Internal Service Funds FLEET MAINTENANCE	271,835.93	246,894.41	232,622.46	0.00		286,107.88		286,107.88	
64	RISK MANAGEMENT	2,497,998.52	253,754.27	(170,332.40)	0.00		2,922,085.19		2,922,085.19	
65	INSURANCE FUND	878,943.38	1,057,161.83	1,039,512.17	0.00		896,593.04		896,593.04	
	Total Internal Service Funds	3,648,777.83	1,557,810.51	1,101,802.23	0.00	0.00	4,104,786.11	0.00	4,104,786.11	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	(936,428.85)	415,863.30	1,212,309.39	0.00		(1,732,874.94)		(1,732,874.94)	
77	FIBER OPTICS	1,097,917.22	4,110.87	3,000.00	0.00		1,099,028.09		1,099,028.09	
78	STORM WATER	3,153,421.65	114,493.80	93,719.62	0.00		3,174,195.83		3,174,195.83	
79	SEWER FUND	13,032,023.93	635,603.12	481,168.52	0.00		13,186,458.53		13,186,458.53	
80	WATER FUND	6,106,047.86	3,018,525.46	1,332,072.56	25,721.41		7,818,222.17		7,818,222.17	
81	WATER CAPITAL	7,653,986.12	2,408.25	20,571.92	0.00		7,635,822.45		7,635,822.45	1,381,816.00
86	WATER DEBT	12,500,000.00	0.00	0.00	0.00		12,500,000.00		12,500,000.00	
88	RECYCLING PROGRAM	165,070.86	63,251.23	3,355.00	0.00		224,967.09		224,967.09	
89	WATER BOND	217,329.47	0.00	0.00	0.00		217,329.47		217,329.47	
	Total Enterprise Funds	42,989,368.26	4,254,256.03	3,146,197.01	25,721.41	0.00	44,123,148.69	0.00	44,123,148.69	1,381,816.00
90	Trust & Agency Funds FIRE PENSION FUND CASH	1,846,649.85	1,509,810.41	764,021.18	0.00		2,592,439.08		2,592,439.08	
90	FIRE PENSION INVESTMENTS	74,526,241.26	150,867.75	0.00	0.00			74,677,109.01	74,677,109.01	
	TOTAL FIRE PENSION	76,372,891.11	1,660,678.16	764,021.18	0.00	0.00	2,592,439.08	74,677,109.01	77,269,548.09	
91	POLICE PENSION FUND CASH	1,880,582.49	1,445,319.82	790,894.46	0.00		2,535,007.85		2,535,007.85	
91	POLICE PENSION INVESTMENTS	103,181,719.66	483,921.58		0.00			103,665,641.24	103,665,641.24	
	TOTAL FIRE PENSION	105,062,302.15	1,929,241.40	790,894.46	0.00	0.00	2,535,007.85	103,665,641.24	106,200,649.09	
	Total Trust & Agency Funds	181,435,193.26	3,589,919.56	1,554,915.64	0.00	0.00	5,127,446.93		183,470,197.18	0.00
	Total City Funds	267,776,931.74	20,532,330.93	17,583,592.49	(57,222.57)	0.00	89,556,731.08	2,768,966.28	270,668,447.61	0.00
Memorandum Items										
	Pooled Cash Investments							10,748,716.87	10,748,716.87	
	City Funds ex Trust & Agency	86,341,738.48	16,942,411.37	16,028,676.85	(57,222.57)	0.00	84,429,284.15	13,517,683.15	87,198,250.43	0.00

City of Decatur
Monthly Fund Balance History

Period Ending: September 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
10 General	2019	6,482,379	7,562,036	7,322,260	7,212,146	7,656,151	7,851,747	7,452,516	8,031,145	8,500,532	7,629,111	8,267,828	8,339,798
	2020	8,296,671	9,275,978	9,688,689	7,932,274	7,953,057	7,793,619	8,152,494	9,790,220	10,145,372	9,070,165	9,265,579	7,617,009
	2021	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	16,329,193	-	-	-
12 Econonic Develop	2019	108,548	79,069	39,032	34,670	29,388	(8,300)	7,473	476,484	(14,818)	(16,848)	(56,290)	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
16 Community Grant	2021	-	-	-	-	-	(720)	(1,644)	(2,952)	(4,974)	-	-	-
17 HOME	2019	56,988	67,392	53,424	54,544	55,535	68,928	70,396	71,451	76,144	81,445	82,254	77,286
	2020	58,171	63,167	64,682	65,679	68,990	72,992	76,881	76,810	78,493	79,174	80,234	78,765
	2021	82,742	83,666	84,726	85,829	86,429	59,794	60,596	62,353	63,293	-	-	-
18 CDBG	2019	5,824	5,824	(452)	7,446	4,629	238	(197,495)	(200,500)	(203,009)	8,604	8,789	6,256
	2020	6,590	9,041	9,296	9,519	5,258	1,655	(210,259)	(162,671)	(211,294)	(213,535)	(215,415)	642
	2021	19,245	54,686	10,041	10,041	15,889	5,506	(206,918)	(208,778)	11,078	-	-	-
19 Olde Towne TIF	2019	(99,371)	(99,371)	(99,371)	(99,371)	(99,371)	(356,181)	526,910	527,364	998,764	983,459	984,157	78,883
	2020	78,936	78,987	79,675	79,678	79,680	(90,533)	212,774	467,568	-	823,319	866,329	79,848
	2021	93,791	147,360	147,447	147,447	147,447	70,506	571,214	577,245	709,376	-	-	-
20 Southeast TIF	2019	29,054	38,381	9,069	18,117	27,124	14,005	143,278	651	163,887	172,925	988	10,854
	2020	19,444	17	8,703	17,284	124	8,717	130,851	144	10,770	141,952	152,461	26,570
	2021	27,227	27,227	27,232	5	5	15	178,106	178,106	302,627	-	-	-
21 Wabash TIF	2019	448,978	449,339	449,686	450,406	451,035	400,981	476,653	477,064	547,716	548,268	548,658	826,410
	2020	826,965	827,504	828,651	828,679	828,707	829,845	896,454	869,354	935,827	943,340	943,593	1,115,501
	2021	1,349,330	1,349,330	1,349,646	1,349,646	1,349,646	1,350,520	1,520,045	1,520,045	1,580,840	-	-	-
22 DUATS	2019	62,049	61,694	62,705	62,603	62,467	62,316	60,709	47,815	33,055	33,092	32,805	335
	2020	335	63,201	48,202	48,051	50,383	60,605	63,240	63,242	41,217	63,218	62,983	31,799
	2021	49,456	51,308	56,842	56,502	54,832	58,987	58,812	47,701	52,841	-	-	-
23 East Gate TIF	2019	50,128	66,374	16,894	33,717	50,557	67,393	171,917	188,862	215,295	232,296	229,159	246,771
	2020	264,003	282,998	300,481	317,552	324,674	18,037	44,902	162,791	180,103	208,531	243,355	261,205
	2021	279,195	296,575	314,143	335,150	352,650	370,374	430,984	459,890	511,662	-	-	-
24 Southside TIF	2019	70,805	60,473	60,520	60,617	60,702	60,749	89,225	89,302	89,420	89,509	89,572	89,773
	2020	89,833	89,892	90,035	90,038	90,041	59,000	59,005	100,602	100,702	102,628	102,655	102,666
	2021	102,735	102,735	102,763	102,763	102,763	102,835	146,253	146,253	146,270	-	-	-
25 State Drug	2019	302,371	279,791	311,959	308,564	264,579	249,649	250,756	228,288	242,016	264,869	211,563	203,973
	2020	203,517	228,717	216,717	194,215	197,228	178,719	175,465	181,665	192,639	164,356	237,672	263,300
	2021	228,606	277,014	245,998	241,640	237,645	244,414	300,292	279,508	294,722	-	-	-
26 DUI	2019	175,872	181,317	187,218	197,245	206,709	215,014	218,032	217,959	223,592	229,262	232,596	234,223
	2020	229,507	211,043	223,169	227,377	233,934	247,843	245,864	267,645	264,925	236,261	240,716	234,248
	2021	501,181	481,579	476,366	425,979	432,432	434,306	445,170	449,343	446,562	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: September 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
27 Police Lab	2019	219,812	219,935	220,305	208,768	209,028	209,567	209,737	209,628	210,090	209,279	209,528	209,519
	2020	209,760	210,051	210,466	210,454	192,461	192,160	191,527	191,851	191,972	189,820	189,969	190,115
	2021	190,205	189,521	189,574	189,764	189,826	189,443	187,865	187,988	187,580	-	-	-
28 Pines TIF	2019	99,019	101,760	2,549	4,956	7,354	11,845	49,119	50,383	87,700	90,152	93,114	95,937
	2020	98,532	97	2,683	5,213	9,041	11,643	14,175	53,771	56,332	94,227	97,597	100,385
	2021	103,275	106,124	108,982	5,653	8,486	11,360	50,752	53,585	92,993	-	-	-
29 Grand/Oakland TIF	2019	165,894	170,969	4,841	9,442	14,031	15,130	81,859	84,296	151,101	152,919	155,301	161,288
	2020	166,878	165	5,741	11,222	10,723	16,323	21,806	83,650	89,180	157,219	156,545	161,967
	2021	167,574	172,987	178,448	17,658	16,284	21,773	92,235	97,648	168,119	-	-	-
30 Federal Drug	2019	136,918	134,226	129,334	122,041	122,151	134,762	131,991	131,004	134,012	132,419	132,513	132,149
	2020	132,237	129,723	129,771	129,775	129,780	266,617	266,626	261,140	272,252	272,252	274,999	274,999
	2021	274,999	274,999	274,999	274,999	250,999	250,549	261,561	261,561	265,152	-	-	-
33 Police Capital	2019	358,614	296,882	311,917	217,270	217,981	236,445	446,573	431,700	429,373	392,971	390,254	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
34 Building	2019	158,797	151,686	156,799	171,427	189,116	204,665	195,113	207,472	221,600	65,421	(179,607)	891,406
	2020	930,823	713,327	733,419	447,419	459,843	169,755	133,534	142,422	111,987	119,445	123,869	220,922
	2021	233,999	246,982	264,231	271,861	283,471	268,545	269,042	194,401	207,035	-	-	-
35 Library	2019	1,027,534	827,400	603,765	423,331	202,473	(17,809)	1,392,329	1,181,417	1,970,149	1,736,720	1,488,252	1,362,863
	2020	1,174,592	947,971	712,219	451,545	265,528	24,694	602,238	1,244,500	1,136,872	1,901,255	1,717,359	1,469,875
	2021	1,351,862	1,098,707	833,977	582,710	463,087	212,852	1,590,859	1,505,165	1,904,149	-	-	-
36 Band	2019	33,927	34,341	35,111	33,900	32,142	13,225	24,684	7,485	21,084	18,657	29,761	35,464
	2020	34,835	35,340	36,232	37,077	35,922	36,815	54,072	62,555	60,792	96,501	98,740	99,930
	2021	101,531	100,790	101,642	97,861	98,691	94,322	116,819	91,217	90,063	-	-	-
37 Foreign Fire Ins	2019	215,510	202,420	194,396	169,866	141,199	137,676	133,004	127,768	120,338	259,795	244,646	210,564
	2020	199,066	180,822	168,040	156,693	136,604	118,001	110,979	100,585	88,446	229,201	221,448	168,424
	2021	161,821	158,616	150,718	145,650	132,640	111,867	93,378	75,870	66,079	-	-	-
40 PEG	2019	59,100	72,104	74,147	75,426	86,602	84,662	67,068	80,210	78,372	75,074	90,854	87,531
	2020	88,440	99,632	97,294	78,720	91,122	86,573	87,415	98,996	96,616	96,787	101,008	97,188
	2021	94,643	108,901	106,384	106,783	118,060	93,541	90,361	104,307	101,776	-	-	-
42 Local Streets	2019	2,649,551	2,182,487	2,320,390	2,472,400	2,625,608	2,762,097	3,155,021	2,710,536	2,684,192	2,751,803	2,918,646	2,001,070
	2020	2,154,047	1,701,201	1,719,367	1,833,983	1,934,004	2,057,359	1,893,879	1,048,604	1,248,373	1,384,107	1,523,161	1,594,839
	2021	1,720,340	1,231,170	1,060,236	1,188,830	1,331,808	953,625	1,098,868	777,165	928,078	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: September 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
44 2018 Project	2019	8,302,118	8,157,047	8,156,028	8,005,691	8,030,861	7,840,396	7,620,196	7,378,090	7,422,472	6,747,802	6,747,710	6,343,397
	2020	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865
	2021	5,400,299	5,390,508	4,967,657	4,739,770	3,981,357	3,951,389	3,627,985	3,906,277	3,413,375	-	-	-
45 Capital	2019	800,390	918,593	529,457	230,139	230,585	222,079	255,217	295,835	853,957	871,870	867,488	655,457
	2020	650,896	604,380	100,107	95,110	90,113	85,612	80,626	75,629	70,718	65,728	60,749	85,761
	2021	80,761	75,761	70,781	95,781	90,781	85,842	80,842	75,842	70,851	-	-	-
46 MFT	2019	1,535,917	1,605,343	1,691,937	1,790,003	1,880,347	2,059,890	2,118,186	1,884,455	2,036,387	2,134,759	1,807,708	1,727,301
	2020	1,997,793	1,611,088	1,912,952	1,031,878	2,051,705	2,151,198	2,740,584	3,526,414	3,474,512	3,370,794	2,852,383	1,274
	2021	(810,696)	(1,248,260)	(531,701)	(767,034)	393,260	640,275	591,346	805,587	922,868	-	-	-
47 Major Moves	2019	(25,208)	(45,513)	(39,015)	81,591	102,841	(32,459)	(119,019)	84,279	22,074	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
49 Fire Capital	2019	643,711	562,070	599,369	381,629	382,265	396,141	407,070	420,279	389,061	262,720	264,695	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
50 Debt	2019	1,059,523	116,000	131,360	141,413	157,611	106,612	1,132,526	869,733	1,559,115	1,576,328	1,591,702	1,385,237
	2020	1,417,335	184,845	217,265	248,430	279,596	201,583	841,070	1,159,062	1,269,915	2,058,349	2,134,004	1,340,180
	2021	1,411,681	170,655	204,754	239,134	273,514	214,028	984,872	796,718	1,172,282	-	-	-
58 Library Capital	2019	131,578	131,684	131,785	131,989	132,168	132,271	132,418	132,532	132,718	132,854	132,949	331,111
	2020	331,334	331,550	331,956	331,968	331,979	332,435	332,456	332,468	332,816	332,855	332,948	332,995
	2021	332,995	332,995	333,087	333,087	333,087	333,323	333,323	333,323	333,369	-	-	-
59 Library Trust	2019	225,402	223,863	222,919	220,601	217,477	214,552	212,568	209,433	209,190	206,337	204,678	202,575
	2020	200,783	199,199	196,557	193,563	185,957	183,861	181,801	180,238	177,478	173,694	170,311	166,919
	2021	165,705	161,597	159,149	155,493	152,841	150,620	147,930	145,487	140,892	-	-	-
60 Fleet Maintenance	2019	213,971	184,667	196,282	206,134	198,180	225,521	226,064	232,729	251,186	204,367	172,085	113,378
	2020	221,030	270,480	294,439	317,620	346,245	373,752	414,823	444,682	447,115	422,377	457,409	149,308
	2021	233,284	233,908	245,915	257,942	316,195	364,187	357,899	271,836	286,108	-	-	-
61 Equip Replacement	2019	488,678	452,993	454,271	455,317	448,571	449,035	452,062	417,127	418,153	418,917	409,554	1,077,196
	2020	1,044,229	897,469	895,719	792,200	780,592	653,270	617,723	456,886	284,519	228,202	530,475	1,491,081
	2021	1,489,266	330,297	326,848	204,042	196,678	1,293,637	1,177,102	1,683,792	299,989	-	-	-
64 Risk Management	2019	1,702,788	1,922,596	1,752,591	1,838,678	1,917,757	2,021,936	2,046,423	2,192,629	2,356,018	1,799,730	1,930,972	2,003,152
	2020	2,114,005	2,213,817	2,043,659	2,175,457	2,227,499	2,290,856	2,427,958	2,482,665	2,553,145	2,020,135	2,187,222	2,388,311
	2021	2,546,775	2,719,222	2,646,839	2,711,471	2,666,960	2,378,416	2,268,115	2,497,999	2,922,085	-	-	-
65 Employee Benefit	2019	2,110,106	2,076,069	2,045,004	2,099,670	2,354,275	2,343,750	2,337,447	2,281,313	2,241,833	2,675,476	2,547,603	2,521,938
	2020	2,488,079	2,594,310	2,462,144	2,901,018	2,932,384	2,987,005	3,037,226	3,051,352	2,877,168	3,150,805	3,055,402	2,925,999
	2021	2,594,522	2,489,930	2,309,608	2,049,226	1,656,575	1,414,059	1,256,464	878,943	896,593	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: September 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
70 Mass Transit	2019	(891,591)	(1,350,190)	(593,324)	1,258,830	1,198,391	601,778	309,071	(166,204)	367,670	1,073,023	613,608	1,487,977
	2020	(434,009)	(51,268)	1,526,744	926,177	826,072	(194,443)	(911,444)	293,856	1,201,202	919,855	819,142	239,502
	2021	110,833	(622,178)	260,658	1,306,276	1,539,990	(168,998)	(810,268)	(936,429)	(1,732,875)	-	-	-
77 Fiber Optics	2019	391,752	370,408	122,660	120,843	118,970	116,962	115,016	114,347	111,958	110,423	108,401	115,171
	2020	116,598	112,837	112,676	110,130	108,913	107,781	108,350	107,134	101,359	101,481	98,194	88,478
	2021	84,758	85,349	82,648	82,778	82,008	78,928	99,587	1,097,917	1,099,028	-	-	-
78 Storm Water	2019	2,129,964	2,335,028	2,381,775	2,485,453	2,416,662	2,464,739	2,648,123	2,674,389	2,738,154	2,776,967	2,558,848	2,613,438
	2020	2,681,840	2,733,496	2,788,874	2,886,450	2,854,796	2,917,339	2,883,026	2,936,827	2,877,204	2,953,393	2,917,053	3,043,827
	2021	3,096,740	2,923,826	2,956,930	3,020,392	3,002,030	3,051,218	3,100,740	3,153,422	3,174,196	-	-	-
79 Sewer	2019	7,292,114	7,200,684	7,270,972	7,335,872	7,624,827	7,882,365	8,069,981	8,403,829	8,147,549	8,304,295	8,479,203	8,684,892
	2020	9,435,199	9,854,338	10,430,379	9,901,401	8,997,995	9,972,040	10,149,063	10,331,199	10,290,821	10,251,807	10,356,619	10,261,602
	2021	10,148,807	9,868,811	9,473,457	9,445,910	9,665,150	9,582,488	9,782,240	13,032,024	13,186,459	-	-	-
80 Water	2019	6,775,922	817,902	1,881,502	3,195,760	3,755,576	3,694,713	4,003,055	3,278,286	4,115,589	5,522,697	5,976,079	4,889,501
	2020	6,183,302	392,615	1,635,164	2,773,183	3,287,119	4,038,371	5,795,053	3,116,473	4,759,870	6,144,172	6,340,565	5,136,178
	2021	6,409,824	412,243	1,826,521	3,190,202	4,310,991	5,411,941	6,964,231	6,106,048	7,818,222	-	-	-
81 Water Capital	2019	2,950,244	2,888,378	3,775,594	3,400,297	2,884,905	3,786,299	3,999,546	3,531,661	3,570,397	2,984,062	2,563,282	2,710,252
	2020	2,677,432	2,350,762	3,324,468	3,319,235	2,877,849	2,371,843	2,040,796	3,661,530	3,381,638	3,031,456	3,180,376	2,796,525
	2021	2,778,544	2,675,054	2,554,943	2,178,532	2,154,549	1,971,062	1,960,865	7,653,986	7,635,822	-	-	-
82 DCDF	2019	131,969	129,281	131,594	132,607	135,137	131,653	132,146	134,771	134,914	136,313	137,692	138,586
	2020	141,107	138,450	139,565	140,837	142,110	138,158	139,057	140,376	141,542	142,810	144,033	145,301
	2021	146,231	144,614	145,769	147,037	148,225	145,635	146,375	147,258	148,622	-	-	-
83 Neighborhood	2019	2,009	2,011	2,012	1,690	1,694	1,696	(4,214)	(6,993)	-	-	-	-
	2020	-	-	-	-	-	-	-	-	-	-	-	-
84 Community Revit	2019	1,329,124	1,206,328	1,145,623	1,243,899	1,221,748	1,147,888	1,149,280	1,150,470	1,126,741	1,120,591	999,942	715,742
	2020	638,819	593,916	608,959	1,740,524	1,731,620	1,732,620	1,728,016	1,696,405	1,696,863	1,604,932	1,548,059	1,548,290
	2021	1,548,290	1,547,940	1,527,973	1,519,723	1,557,767	1,562,574	1,580,435	5,463,750	5,434,178	-	-	-
85 Grants	2020	-	-	-	-	-	-	-	-	(266,691)	(516,476)	(135,746)	1,062
	2021	(1,177,714)	(958,066)	(482,811)	(328,577)	(345,292)	(661,172)	(666,961)	(37,423)	298,660	-	-	-
86 Water Debt	2019	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
	2020	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	10,653,000
	2021	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000	-	-	-
88 Recycling	2019	94,548	95,743	95,507	97,521	111,039	109,420	112,483	108,131	112,370	119,032	115,518	121,100
	2020	132,535	124,096	127,553	133,873	133,845	130,340	131,197	184,449	140,721	135,491	133,122	143,806
	2021	137,176	134,713	150,796	151,861	148,386	153,430	152,667	165,071	224,967	-	-	-

City of Decatur
Monthly Fund Balance History

Period Ending: September 2021

<u>Fund</u>	<u>Year</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
89 Water Bond	2019	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906
	2020	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329
	2021	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	-	-	-
99 American Rescue Plan	2021	-	-	-	-	-	16,911,068	16,911,068	2,415,664	2,280,713	-	-	-
	2019	71,625,155	59,812,694	61,218,592	63,230,675	64,266,864	64,359,002	68,538,740	67,028,169	71,330,387	71,352,234	70,470,032	66,010,661
	2020	66,326,394	59,328,263	63,339,447	61,986,652	61,943,064	61,300,804	64,629,544	67,936,933	69,412,081	71,262,473	72,179,232	63,053,790
Total City Funds	2021	65,121,665	54,911,485	60,455,485	60,836,641	64,191,851	81,644,307	86,725,388	86,341,738	87,198,250	-	-	-
90 Fire Pension	2019	70,923,905	70,560,268	70,330,145	69,862,562	69,399,940	69,470,831	71,589,079	71,156,026	72,615,714	72,215,728	71,818,849	73,065,526
	2020	72,608,249	72,352,094	71,847,284	71,298,290	71,344,251	70,970,136	71,958,243	72,722,435	72,846,290	74,697,841	74,344,841	75,015,244
	2021	74,468,832	73,985,673	73,653,661	73,198,390	72,777,449	77,269,548	76,599,900	76,372,891	77,269,548	-	-	-
91 Police Pension	2019	97,129,427	96,716,696	96,607,488	96,236,493	95,815,176	95,812,807	97,846,481	97,377,885	98,858,178	98,463,934	98,020,333	99,882,195
	2020	99,514,419	99,142,676	99,134,621	98,527,668	98,290,046	98,099,077	98,907,965	99,660,914	99,645,370	100,818,835	100,839,635	102,360,461
	2021	102,188,690	102,804,193	102,835,309	102,709,816	102,659,205	106,200,649	105,288,247	105,062,302	106,200,649	-	-	-
Total All Funds	2019	239,678,487	227,089,657	228,156,224	229,329,730	229,481,980	229,642,640	237,974,300	235,562,080	242,804,279	242,031,895	240,309,214	238,958,382
	2020	238,449,062	230,823,033	234,321,351	231,812,610	231,577,361	230,370,017	235,495,752	240,320,281	241,903,741	246,779,149	247,363,707	240,429,495
	2021	241,779,187	231,701,351	236,944,455	236,744,847	239,628,504	265,114,504	268,613,536	267,776,932	270,668,448	-	-	-

City of Decatur
Treasurer's Investment Report

Month of: September, 2021

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
Total Investment(s)			(0.00)	(0.00)	0.00	(0.00)	292,902.39	0.00	292,902.39	0.00	0.00	0.00

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00	0.00 ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	0.00	0.00	0.00 ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	0.00	0.00	0.00 ok
US Treasury Bond	10/31/17	0.75000%	0.00	0.00	0.00	0.00	14,484.89	0.00	14,484.89	0.00	0.00	0.00 ok
US Treasury Bond	12/15/17	1.00000%	0.00	0.00	0.00	0.00	21,573.77	0.00	21,573.77	0.00	0.00	0.00 ok
US Treasury Bond	03/31/18	0.75000%	0.00	0.00	0.00	0.00	26,403.69	(0.00)	26,403.69	0.00	0.00	0.00 ok
US Treasury Bond	06/15/18	1.12500%	0.00	0.00	0.00	0.00	45,983.61	0.00	45,983.61	0.00	0.00	0.00 ok
US Treasury Bond	10/15/18	0.87500%	0.00	0.00	0.00	0.00	44,222.17	(0.00)	44,222.17	0.00	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	9,793.96	0.00	9,793.96	0.00	0.00	0.00 ok
US Treasury Bond	04/15/19	0.87500%	0.00	0.00	0.00	0.00	17,069.67	0.00	17,069.67	0.00	0.00	0.00 ok
US Treasury Bond	06/30/19	1.25000%	0.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	0.00	0.00	0.00 ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	24,965.47	0.00	24,965.47	0.00	0.00	0.00 ok
US Treasury Bond	11/30/19	1.50000%	0.00	0.00	0.00	0.00	38,221.15	0.00	38,221.15	0.00	0.00	0.00 ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	11,993.82	0.00	11,993.82	6,875.00	0.00	0.00 ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	41,024.59	0.00	41,024.59	10,312.50	0.00	0.00 ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	42,918.03	0.00	42,918.03	11,000.00	0.00	0.00 ok
US Cash Management Bill Zero	09/01/20	0.00000%	0.00	0.00	0.00	0.00	541.55	0.00	541.55	541.55	0.00	0.00 ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	47,001.20	0.00	47,001.20	24,062.50	0.00	0.00 ok
US Treasury Bond	12/31/20	1.75000%	0.00	0.00	0.00	0.00	14,471.15	0.00	14,471.15	14,471.15	0.00	0.00 ok
US Treasury Bond	06/30/21	1.12500%	0.00	0.00	0.00	0.00	33,658.29	0.00	33,658.29	16,875.00	8,437.50	0.00 ok
US Treasury Bond	08/31/21	1.12500%	0.00	0.00	0.00	0.00	17,900.55	0.00	17,900.55	0.00	17,900.55	0.00 ok
US Treasury Bond	09/30/21	1.12500%	0.00	0.00	0.00	0.00	21,547.13	0.00	21,547.13	11,250.00	10,297.13	0.00 ok
US Treasury Bond	11/30/21	1.50000%	2,225,000.00	2,220,567.38	0.00	2,220,567.38	61,005.11	11,216.18	49,788.93	33,101.43	16,687.50	33,375.00 ok
US Treasury Bond	03/31/22	0.37500%	1,500,000.00	1,504,453.13	0.00	1,504,453.13	8,452.95	15.45	8,437.50	2,812.50	5,625.00	5,625.00 ok
US Treasury Bond	08/31/22	0.12500%	1,750,000.00	1,750,000.00	0.00	1,750,000.00	2,193.53	187.32	2,006.21	0.00	2,006.21	2,187.50 ok
US Treasury Bond	11/30/22	0.12500%	1,000,000.00	1,000,010.73	0.00	1,000,010.73	938.62	420.08	518.54	0.00	518.54	1,250.00 ok
US Treasury Bond	06/15/24	0.25000%	1,500,000.00	1,490,529.90	153.69	1,490,683.59	952.86	1,106.55	0.00	0.00	0.00	3,750.00 ok
US Treasury Bond	08/15/24	0.37500%	1,600,000.00	1,599,062.50	260.87	1,599,323.37	505.43	766.30	0.00	0.00	0.00	6,000.00 ok
US Treasury Bond	09/15/24	0.37500%	1,500,000.00	995,429.69	155.39	995,585.08	10.36	165.75	0.00	0.00	0.00	3,750.00 ok
Federated US Treasury Cash Reserves	Liquid		188,663.54	188,663.54	0.00	188,663.54	21,665.79	0.74	21,665.05	609.64	54.45	6.66 ok
Total Investment(s)			11,263,663.54	10,748,716.87	569.95	10,749,286.82	637,076.88	13,878.37	623,768.46	131,911.27	61,526.88	55,944.16

Fine Capital Bond
Account # 1001006774
Fund 44

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2020	YTD Interest Received 2021	Estimated Income
US Treasury Bond	10/31/18	0.75000%	0.00	0.00	0.00	0.00	917.12	0.00	917.12	0.00	0.00	0.00 ok
US Treasury Bond	11/30/18	1.00000%	0.00	0.00	0.00	0.00	1,639.34	0.00	1,639.34	0.00	0.00	0.00 ok
US Treasury Bond	12/31/18	1.37500%	0.00	0.00	0.00	0.00	4,231.49	0.00	4,231.49	0.00	0.00	0.00 ok
US Treasury Bond	02/28/19	1.12500%	0.00	0.00	0.00	0.00	4,883.66	0.00	4,883.66	0.00	0.00	0.00 ok
US Treasury Bond	03/31/19	0.99800%	0.00	0.00	0.00	0.00	3,013.39	0.00	3,013.39	0.00	0.00	0.00 ok
US Treasury Bond	05/31/19	1.12500%	0.00	0.00	0.00	0.00	9,313.52	0.00	9,313.52	0.00	0.00	0.00 ok
US Treasury Bond	08/31/19	1.00000%	0.00	0.00	0.00	0.00	10,788.04	0.00	10,788.04	0.00	0.00	0.00 ok
US Treasury Bond	09/30/19	1.37500%	0.00	0.00	0.00	0.00	5,722.87	0.00	5,722.87	0.00	0.00	0.00 ok
US Treasury Bond	10/31/19	1.25000%	0.00	0.00	0.00	0.00	5,095.11	0.00	5,095.11	0.00	0.00	0.00 ok
US Treasury Bond	11/30/19	1.00000%	0.00	0.00	0.00	0.00	13,278.69	0.00	13,278.69	0.00	0.00	0.00 ok
US Treasury Bond	02/29/20	1.37500%	0.00	0.00	0.00	0.00	21,708.56	0.00	21,708.56	6,875.00	0.00	0.00 ok
US Treasury Bond	03/31/20	1.37500%	0.00	0.00	0.00	0.00	7,851.78	0.00	7,851.78	7,851.78	0.00	0.00 ok
US Treasury Bond	04/30/20	1.12500%	0.00	0.00	0.00	0.00	5,625.00	0.00	5,625.00	5,625.00	0.00	0.00 ok
US Treasury Bond	05/31/20	1.37500%	0.00	0.00	0.00	0.00	25,133.20	0.00	25,133.20	6,875.00	0.00	0.00 ok
US Treasury Bond	08/31/20	1.37500%	0.00	0.00	0.00	0.00	21,437.67	0.00	21,437.67	10,312.50	0.00	0.00 ok
US Treasury Bond	09/30/20	1.37500%	0.00	0.00	0.00	0.00	11,345.63	0.00	11,345.63	11,345.63	0.00	0.00 ok
US Treasury Bill Zero	11/27/20	0.00000%	0.00	0.00	0.00	0.00	800.01	0.00	800.01	800.01	0.00	0.00 ok
US Treasury Bond	03/31/21	1.25000%	0.00	0.00	0.00	0.00	5,430.33	0.00	5,430.33	4,687.50	742.83	0.00 ok
US Treasury Bond	05/31/21	1.37500%	0.00	(0.00)	0.00	(0.00)	9,166.67	0.00	9,166.67	6,875.00	2,291.67	0.00 ok
US Treasury Bond	08/31/21	1.12500%	0.00	0.00	0.00	0.00	8,295.64	0.00	8,295.64	0.00	8,295.64	0.00 ok
US Treasury Bill Zero	09/30/21	0.00000%	0.00	0.00	0.00	0.00	151.67	0.00	151.67	0.00	151.67	0.00 ok
US Treasury Bill Zero	11/26/21	0.00000%	1,000,000.00	999,943.16	0.00	999,943.16	93.52	0.00	93.52	0.00	0.00	0.00 ok
US Treasury Bill Zero	02/24/22	0.00000%	985,000.00	984,778.68	0.00	984,778.68	40.39	0.00	40.39	0.00	0.00	0.00 ok
Federated US Treasury Cash Reserves	Liquid		784,344.44	784,344.44	0.00	784,344.44	8,690.11	0.25	8,689.86	3,386.88	116.03	29.02 ok
Total Investment(s)			2,769,344.44	2,768,966.28	0.00	2,768,966.28	184,653.41	134.16	184,519.25	64,634.30	11,597.84	29.02

GRAND TOTALS: 14,033,007.98 13,517,683.15 569.95 13,518,253.10 1,114,632.68 14,012.53 1,101,190.10 196,545.57 73,124.72 55,973.18

home

debt liquidated

gz approved

Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref) Issue	Debt at 1/1/2021	New Draws in 2021	FY21 Principal Payments	FY21 Interest Payments	Debt at 12/31/2021	FY21 Total Debt Payments	
								1st	2nd								
											input	input	input	input			
Bond Debt																	
Amort sch #																	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000.00	990,000.00		235,000.00	39,600.00	755,000.00	274,600.00	ok
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000.00	3,560,000.00		670,000.00	76,743.75	2,890,000.00	746,743.75	ok
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000.00	8,125,000.00		1,465,000.00	362,425.00	6,660,000.00	1,827,425.00	ok
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000.00	18,870,000.00		995,000.00	858,337.50	17,875,000.00	1,853,337.50	ok
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000.00	19,095,000.00		935,000.00	802,675.00	18,160,000.00	1,737,675.00	ok
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000.00	19,605,000.00		850,000.00	869,506.26	18,755,000.00	1,719,506.26	ok
48	2017 Bonds	Refunding of 2008 GO Bonds	2017		2024	80	80	6/15	12/15	6,275,000.00	3,500,000.00		995,000.00	140,000.00	2,505,000.00	1,135,000.00	ok
49	2018 Bonds	Lake Decatur Dredging, Fire Stations	2018		2038	80/50	80/TL	3/1	9/1	25,810,000.00	24,180,000.00		875,000.00	1,173,700.00	23,305,000.00	2,048,700.00	ok
53	2019 Bonds	Refunding of 2010A GO Bonds	2019		2030	50	Tax Levy +	6/15	12/15	6,720,000.00	6,500,000.00		655,000.00	169,033.00	5,845,000.00	824,033.00	ok
54	2019B Bonds	Library Projects / Police Radio refund	2019		2034	34/50	34/10	6/15	12/15	2,300,000.00	2,100,000.00		200,000.00	48,510.00	1,900,000.00	248,510.00	ok
57	2020 Bonds	Refunding of 2010B GO Bonds	2020		2030	80/19	80/19	6/15	12/15	18,050,000.00	18,050,000.00		1,675,000.00	379,050.00	16,375,000.00	2,054,050.00	ok
xxx																	
Total Bond Debt																	
										156,770,000.00	124,575,000.00	-	9,550,000.00	4,919,580.51	115,025,000.00	14,469,580.51	
Promissory Notes & Loans Payable																	
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169.35	591,042.43		470,580.89	13,776.83	120,461.54	484,357.72	ok
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328.01	3,978,486.35		361,680.58	-	3,616,805.77	361,680.58	ok
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	4/16	10/16	7,589,672.70	5,615,999.43		353,001.83	106,693.73	5,262,997.60	459,695.56	ok
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,939.77	132,920.97		65,704.85	3,057.18	67,216.12	68,762.03	ok
34	IEPA Contruction Loan	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218.21	1,712,994.59		99,019.31	33,682.83	1,613,975.28	132,702.14	ok
35	First Mid Bank & Trust (Soy Cap)	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000.00	292,486.61		152,742.13	8,257.87	139,744.48	161,000.00	ok
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000.00	3,214,285.76		1,071,428.56	85,203.13	2,142,857.20	1,156,631.69	ok
44	Busey Bank	Public Works Heavy Equipment (26530)	2017		2022	61	61	Qtry	Qtry	180,624.00	66,568.85		37,577.03	1,708.61	28,991.82	39,285.64	ok
45	IEPA Contruction Loan	7th Ward Sewer (L175329)	2016		2038	79	79	3/17	9/17	8,540,318.96	7,630,987.21		376,217.06	131,903.50	7,254,770.15	508,120.56	ok
46	IEPA Contruction Loan	Nelson Park Storm Sewer (L175315)	2017		2038	78	78	5/21	11/21	3,581,182.00	3,293,653.69		162,381.18	56,931.62	3,131,272.51	219,312.80	ok
51	Busey Bank	Police Vehicles - Interceptor (6) (26535)	2019		2021	33	33	Qtry	Qtry	261,460.00	66,832.57		66,832.57	703.53	-	67,536.10	ok
52	HUD Section 108	Wabash Crossing	2019		2022	18	18	2/1	8/1	810,000.00	415,000.00		415,000.00	15,965.90	-	430,965.90	ok
55	IEPA Contruction Loan	McKinley Sewer (L175498)	2019		2040	79	79	1/23	7/23	4,647,112.64	4,647,112.64		180,775.96	86,956.25	4,466,336.68	267,732.21	ok
56	Regions 2020 Promissory Note	Johnson Controls Initiative refund of 2013	2020		2028	various	80/10/60/70	2/15	8/15	13,417,000.00	13,046,000.00		1,373,000.00	247,767.00	11,673,000.00	1,620,767.00	ok
58	Regions 2021 Vehicle Note	Fire Apparatus / Police & Fire Interceptors	2021		2028	61	10	1/15 5/21 7/15 11/21		1,600,842.22	-	1,600,842.22	112,179.47	1,300.41	1,488,662.75	113,479.88	ok
xxx																	
Total Notes & Loans Payable																	
										65,905,867.86	44,704,371.10	1,600,842.22	5,298,121.42	793,908.39	41,007,091.90	6,092,029.81	
Capital Leases																	
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560.24	74,314.19		74,314.19	4,089.07	-	78,403.26	ok
41	PNC Equipment Finance	Fire Apparatus Pierce Pumper (202806)	2017		2023	49	49	3/1		428,380.00	221,841.03		72,192.45	5,348.59	149,648.58	77,541.04	ok
47	Huntington National Bank (PNC)	Public Works Dump Trucks (2) (211637)	2018		2024	61	61	3/2	9/2	331,508.00	196,077.36		46,592.21	6,213.01	149,485.15	52,805.22	ok
xxx																	
xxx																	
xxx																	
xxx																	
xxx																	
Total Capital Leases																	
										1,111,448.24	492,232.58	-	193,098.85	15,650.67	299,133.73	208,749.52	
Total City Debt																	
										223,787,316.10	169,771,603.68	1,600,842.22	15,041,220.27	5,729,139.57	156,331,225.63	20,770,359.84	
											debt in period						

Note(s)

1
2
3

Bond Issuance	2018
Par Value of Bonds	16,210,000
Premium	1,561,921
Total Source of Funds	17,771,921
 Total Use of Funds	 17,771,921
Underwriter's Discount	113,470
Bond Insurance	51,964
Closing Costs	84,636
Bond Proceeds	17,521,851

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase IV of the Lake Decatur Dredging Project.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							17,521,851	17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	
Revenues													
Interest Income							-	1,704	185	20,837	22,523	37,695	82,943
Expenditures													
Dredging - Great Lakes Dredge							-	2,270,480	-	1,315,112	1,218,447	1,041,863	5,845,901
Dredging - Chastain & Assoc							-	-	8,829	11,036	14,814	8,677	43,356
Total Expenditures							-	2,270,480	8,829	1,326,148	1,233,260	1,050,540	5,889,257
Ending cash available							17,521,851	15,253,075	15,244,431	13,939,120	12,728,383	11,715,538	

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	11,715,538	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	
Revenues													
Interest Income	17,893	2,679	1,012	31,104	2,271	3,168	3,264	3,038	3,015	2,904	2,508	1,370	74,229
Expenditures													
Dredging - Great Lakes Dredge	2,811,807	4,749,324	-	549,649	-	105,948	-	-	-	2,716	-	3,165,438	11,384,881
Dredging - Chastain & Assoc	9,799	-	-	22,132	-	2,048	-	-	-	-	-	-	33,979
Total Expenditures	2,821,606	4,749,324	-	571,781	-	107,996	-	-	-	2,716	-	3,165,438	11,418,861
Ending cash available	8,911,826	4,165,180	4,166,193	3,625,516	3,627,788	3,522,960	3,526,224	3,529,263	3,532,278	3,532,466	3,534,974	370,906	

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	370,906	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	
Revenues													
Interest Income	249	242	138	13	13	14	13	12	-	-	-	-	693
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	24,441	129,829	-	-	-	154,270
Ending cash available	371,155	371,397	371,535	371,548	371,560	371,574	371,587	347,158	217,329	217,329	217,329	217,329	

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	
Revenues													
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures													
Dredging - Great Lakes Dredge	-	-	-	-	-	-	-	-	-	-	-	-	-
Dredging - Chastain & Assoc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending cash available	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	217,329	

Fire Station New Construction - Status of 2018 Project Fund 44

Bond Issuance	2018
Par Value of Bonds	8,000,000
Premium	806,021
Total Source of Funds	8,806,021
Total Use of Funds	8,806,021
Underwriter's Discount	56,000
Bond Insurance	26,104
Closing Costs	41,770
Bond Proceeds	8,682,147

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The 2018 GO Bonds included proceeds to finance the construction of three (3) new fire stations, replacing station 3 Fairview Millikin, station 5 Brentwood, and station 7 Airport.

On July 17, 2018, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of the construction of the three fire stations.

The 2018 GO Bond debt issue included Lake Decatur dredging initiative Phase IV (final phase), Fire Station Renovation note payoff with Busey Bank (stations 1, 2, 4 and 6), and Fire Station new construction reported on this schedule.

Actual Bond Spend Activity in Fiscal year 2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend							8,682,147	8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	
Revenues													
Interest Income							-	-	-	-	-	30,183	30,183
Expenditures													
Fire Station 3							-	-	-	-	-	8,190	8,190
Fire Station 5							168,697	25,518	-	47,955	55,701	26,885	324,756
Fire Station 7							-	-	303	-	-	-	303
Total Expenditures							168,697	25,518	303	47,955	55,701	35,075	333,249
Ending cash available							8,513,450	8,487,932	8,487,629	8,439,674	8,383,973	8,379,081	

Fire 3	Fire 5	Fire 7	Total
8,190			
	324,756		
		303	
8,190	324,756	303	333,249

Actual Bond Spend Activity in Fiscal year 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	8,379,081	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	
Revenues													
Interest Income	594	24,394	858	7,975	25,171	1,645	3,855	1,342	44,383	9,094	956	33,797	154,064
Expenditures													
Fire Station 3	-	-	-	-	-	-	-	-	-	-	-	19,000	19,000
Fire Station 5	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,265	1,047	419,111	2,170,248
Fire Station 7	-	-	-	-	-	-	-	-	-	500	-	-	500
Total Expenditures	77,557	169,466	1,877	158,312	-	192,110	224,054	243,449	-	683,765	1,047	438,111	2,189,748
Ending cash available	8,302,118	8,157,046	8,156,027	8,005,690	8,030,861	7,840,396	7,620,197	7,378,090	7,422,473	6,747,802	6,747,711	6,343,397	

19,000			
	2,170,248		
		500	
19,000	2,170,248	500	2,189,748

Actual Bond Spend Activity in Fiscal year 2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	6,343,397	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	
Revenues													
Interest Income	560	560	47,649	6,984	478	27,993	1,827	25,466	8,819	1,800	6,285	269	128,690
Expenditures													
Fire Station 3	-	-	176,418	24,121	-	20,832	347	14,829	13,381	-	4,621	8,342	262,892
Fire Station 5	190,206	2,697	77,646	4,357	136,072	-	-	102	10,209	-	-	-	421,289
Fire Station 7	-	-	-	100	-	-	-	500	655	-	-	79,785	81,040
Total Expenditures	190,206	2,697	254,064	28,578	136,072	20,832	347	15,431	24,245	-	4,621	88,127	765,222
Ending cash available	6,153,751	6,151,614	5,945,199	5,923,605	5,788,011	5,795,171	5,796,651	5,806,685	5,791,259	5,793,059	5,794,723	5,706,865	

262,892			
	421,289		
		81,040	
262,892	421,289	81,040	765,222

Actual Bond Spend Activity in Fiscal year 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	5,706,865	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,413,375	3,413,375	
Revenues													
Interest Income	108	1	(571)	2	1	(3,129)	1	(2,806)	347	-	-	-	(6,047)
Transfer from Other Funds	-	-	-	-	-	-	-	480,000	-	-	-	-	480,000
Expenditures													
Tax & Insurance Payments	-	-	-	-	-	-	(1,617)	-	-	-	-	-	-
Fire Station 3	306,673	9,792	422,280	227,389	576,668	24,768	325,476	13,543	456,059	-	-	-	2,362,650
Fire Station 5	-	-	-	-	-	-	-	140,136	-	-	-	-	140,136
Fire Station 7	-	-	-	500	181,745	2,071	(454)	45,222	37,190	-	-	-	266,274
Total Expenditures	306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	-	-	-	2,767,443
Ending cash available	5,400,299	5,390,508	4,967,656	4,739,769	3,981,357	3,951,388	3,627,984	3,906,277	3,413,375	3,413,375	3,413,375	3,413,375	

2,362,650			
	140,136		
		266,274	
2,362,650	140,136	266,274	2,769,060
2,652,732	3,056,430	348,117	6,057,279

note 1 final number construction costs excludes \$600.00 earnest payment for property acquisition in 2017

note 2 construction costs per council approved design, project management and construction contracts

note 3 construction costs available for fire station 7

note 4 transfer from other funds (\$480k) consists of \$350k CUREs reimbursement and \$130k reimbursement from fund 42 for IDOT related station 3 road work

Construction cost

Reconciliation	Bond proceeds	8,682,147
	Interest income	306,890
	Transfer from Other Funds	480,000
	Total available for spend	9,469,037

3,340,733	3,056,430	3,071,874	9,469,037
note 2	note 1	note 3	
688,001	0	2,723,757	3,411,758

City of Decatur
City Treasurer's Financial Report
General Fund Summary

Period Ending: September 2021

Month of Fiscal Year	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	
REVENUE															
Actual	5,483,473	4,536,224	7,650,306	5,618,265	5,996,114	6,049,624	11,368,240	7,654,137	7,913,329	-	-	-	62,269,711		
Budget Projection	4,814,216	5,121,402	4,926,623	4,720,911	4,979,196	10,109,189	5,043,985	9,806,297	8,663,833				58,185,652	70,300,000	
Vs budget in month	669,257	(585,178)	2,723,683	897,354	1,016,918	(4,059,565)	6,324,255	(2,152,160)	(750,504)	-	-	-			
Vs budget to date	669,257	84,079	2,807,762	3,705,116	4,722,034	662,469	6,986,723	4,834,564	4,084,059	-	-	-	4,084,059		
EXPENSE															
Personnel Expense															
Actual	3,202,188	3,143,851	3,155,840	4,721,955	3,033,668	3,323,708	8,584,851	3,396,285	7,331,679				39,894,027		
Budget Projection	3,289,056	3,339,068	3,359,068	4,934,883	3,409,069	8,608,069	3,488,069	3,563,069	8,412,383				42,402,734	53,411,446	
Vs budget in month	(86,868)	(195,217)	(203,228)	(212,928)	(375,401)	(5,284,361)	5,096,782	(166,784)	(1,080,704)	-	-	-		75%	
Vs budget to date	(86,868)	(282,085)	(485,314)	(698,241)	(1,073,642)	(6,358,002)	(1,261,220)	(1,428,004)	(2,508,707)	-	-	-	(2,508,707)	of GF Expense	
Operating Expense															
Actual	1,391,107	1,131,276	848,880	1,580,458	1,227,427	1,042,917	1,367,018	3,805,641	1,275,382				13,670,106		
Budget Projection	1,433,524	1,203,707	972,450	1,497,902	1,428,025	1,656,716	1,545,114	4,453,208	1,082,286	-	-	-	15,272,932	17,788,554	
Vs budget in month	(42,417)	(72,431)	(123,570)	82,556	(200,598)	(613,799)	(178,096)	(647,567)	193,096	-	-	-		25%	
Vs budget to date	(42,417)	(114,848)	(238,418)	(155,862)	(356,460)	(970,259)	(1,148,355)	(1,795,922)	(1,602,826)	-	-	-	(1,602,826)	of GF Expense	
TOTAL EXPENSE															
Actual	4,593,295	4,275,127	4,004,720	6,302,413	4,261,096	4,366,625	9,951,870	7,201,926	8,607,062	-	-	-	53,564,133		
Budget Projection	4,722,580	4,542,775	4,331,518	6,432,785	4,837,094	10,264,785	5,033,183	8,016,277	9,494,669	-	-	-	57,675,666	71,200,000	
Vs budget in month	(129,285)	(267,648)	(326,798)	(130,372)	(575,998)	(5,898,160)	4,918,687	(814,351)	(887,607)	-	-	-			
Vs budget to date	(129,285)	(396,934)	(723,732)	(854,103)	(1,430,102)	(7,328,261)	(2,409,575)	(3,223,926)	(4,111,533)	-	-	-	(4,111,533)		
Surplus / (Deficit)															
Actual	890,178	261,097	3,645,586	(684,149)	1,735,019	1,682,998	1,416,370	452,211	(693,733)	-	-	-	8,705,578		
Budget Projection	91,636	578,627	595,105	(1,711,874)	142,102	(155,596)	10,802	1,790,020	(830,836)	-	-	-	509,986	(900,000)	
Vs budget in month	798,542	(317,530)	3,050,481	1,027,725	1,592,917	1,838,594	1,405,568	(1,337,809)	137,103	-	-	-			
Vs budget to date	798,542	481,012	3,531,494	4,559,219	6,152,136	7,990,730	9,396,298	8,058,489	8,195,592	-	-	-	8,195,592		
Beginning Cash Balance	7,617,009	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	-	-	-			
Balance Sheet Adjustments	35,311	(38,633)	13,392	9,705	(8,137)	(764)	31,570	50,933	(86,771)	-	-	-			
Ending Cash Balance	8,542,498	8,764,962	12,423,940	11,749,497	13,476,379	15,158,613	16,606,553	17,109,697	16,329,193	-	-	-			

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: September 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	248,184	-	-	-	-	-	7,904,002	365,472	3,660,697	-	-	-	12,178,354	14,176,258	86%
var	REAL ESTATE TAX-TIF DISTRICTS	var	248,964	-	-	-	-	-	1,036,461	17,520	452,964	-	-	-	1,755,908	2,092,996	84%
OTHER TAXES TOTAL			497,148	-	-	-	-	-	8,940,462	382,992	4,113,660	-	-	-	13,934,262	16,269,254	86%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	840,697	781,469	992,288	813,655	776,379	1,102,858	1,046,496	1,045,456	1,046,584	-	-	-	8,445,881	10,402,000	81%
var	STATE SALES TAX	var	936,318	882,140	1,115,773	909,469	864,919	1,179,406	1,082,746	1,201,374	1,113,247	-	-	-	9,285,391	11,663,000	80%
OTHER TAXES TOTAL			1,777,015	1,663,609	2,108,061	1,723,124	1,641,297	2,282,264	2,129,242	2,246,830	2,159,830	-	-	-	17,731,272	22,065,000	80%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	115,677	248,600	-	14,722	238,382	-	-	252,130	-	-	-	-	869,510	953,000	91%
301203	FOOD & BEVERAGE TAX	10	259,733	237,003	251,710	316,741	302,025	314,701	295,357	307,177	345,458	-	-	-	2,629,905	3,150,000	83%
301204	HOTEL AND MOTEL TAX	10	45,696	38,938	46,068	61,645	64,188	80,612	82,463	96,057	132,160	-	-	-	647,828	650,000	100%
301106	MOBILE HOME PRIVELEGE TAX	10	14,573	-	-	-	-	-	-	-	-	-	-	-	14,573	15,000	97%
301103	PROPERTY TAX	10	159,193	-	-	-	-	-	5,547,119	256,493	2,569,119	-	-	-	8,531,923	9,950,000	86%
301202	TELEPHONE UTILITY TAX	10	585,430	105,214	97,810	91,598	97,948	129,008	101,474	111,428	108,598	-	-	-	1,428,508	1,304,000	110%
301209	UTILITY TAX - ELECTRIC & GAS	10	387,338	-	964,355	406,775	369,203	348,848	338,442	338,344	375,057	-	-	-	3,528,362	4,376,000	81%
Sub Total			1,567,641	629,755	1,359,942	891,480	1,071,746	873,169	6,364,856	1,361,629	3,530,392	-	-	-	17,650,609	20,398,000	87%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	3,317	2,015	2,732	2,959	2,350	3,846	4,111	3,542	4,439	-	-	-	29,311	33,000	89%
302121	CANNABIS TAX	10	8,415	6,777	6,681	8,626	8,722	10,121	8,921	7,960	9,468	-	-	-	75,690	84,000	90%
301205	LOCAL SALES TAX	10	826,777	767,719	978,537	799,924	763,390	1,089,107	1,032,747	1,031,706	1,032,833	-	-	-	8,322,739	10,237,000	81%
301206	AVIATION FUEL TAX	10	367	433	679	400	316	384	637	674	723	-	-	-	4,614	-	-
301207	LOCAL USE TAX	10	301,148	320,911	452,845	222,022	197,971	253,092	229,947	211,651	241,230	-	-	-	2,430,817	3,350,000	73%
302105	STATE INCOME TAX	10	807,110	853,298	588,089	937,702	1,280,911	1,123,868	1,008,212	566,126	597,861	-	-	-	7,763,177	8,203,000	95%
302102	LOCAL REPLACEMENT TAX	10	-	-	-	-	-	-	-	-	26,897	-	-	-	26,897	-	-
302104	STATE REPLACEMENT TAX	10	184,199	2,083	74,147	315,913	402,595	8,047	293,367	37,986	(26,726)	-	-	-	1,291,609	901,080	143%
301201	STATE SALES TAX	10	924,218	870,248	1,103,765	897,078	858,948	1,167,398	1,070,750	1,189,378	1,101,239	-	-	-	9,183,022	11,519,000	80%
301210	VIDEO GAMING TAX	10	85,531	-	85,407	176,056	257,275	244,343	223,954	208,113	217,309	-	-	-	1,497,988	1,320,000	113%
Sub Total			3,141,082	2,823,484	3,292,881	3,360,680	3,772,477	3,900,207	3,872,645	3,257,137	3,205,273	-	-	-	30,625,865	35,647,080	86%
OTHER GOVERNMENTAL SOURCES																	
301102	ROAD & BRIDGE TAX	10	3,660	-	-	-	-	-	218,739	13,452	108,006	-	-	-	343,856	424,000	81%
Sub Total			3,660	-	-	-	-	-	218,739	13,452	108,006	-	-	-	343,856	424,000	81%
CHARGE SERVICES (INTERNAL CITY)																	
303607	PAYMENT IN LIEU OF TAXES	10	147,438	147,438	147,438	147,438	147,438	147,438	147,438	147,438	147,438	-	-	-	1,326,942	1,769,256	75%
303608	RISK & EE BENEFIT SERVICES	10	14,745	14,745	14,745	14,745	14,745	14,745	14,745	14,745	14,745	-	-	-	132,705	176,940	75%
303621	ADMIN SERVICES	10	175,278	175,278	175,278	175,278	175,278	175,278	175,278	175,278	175,278	-	-	-	1,577,502	2,103,336	75%
303622	PUBLIC WORKS SERVICES	10	134,436	134,436	134,436	134,436	134,436	134,436	134,436	134,436	134,436	-	-	-	1,209,924	1,613,232	75%
303626	BLDG INSPECTION SERVICES	10	8,038	8,038	8,038	8,038	8,038	8,038	8,038	8,038	8,038	-	-	-	72,342	96,456	75%
303628	SEWER FUND-EPA	10	29,761	29,761	29,761	29,761	29,761	29,761	29,761	29,761	29,761	-	-	-	267,849	357,132	75%
306700	IT SERVICES	10	85,302	85,302	85,302	85,302	85,302	85,302	85,302	85,302	85,302	-	-	-	767,718	1,023,624	75%
306707	CDBG PERSONNEL/EXP REIMB	10	2,028	58,906	28,170	28,836	25,144	4,543	5,174	3,575	128,867	-	-	-	285,242	444,494	64%
306751	HOME PERSONNEL/EXP REIMB	10	-	5,653	4,995	6,753	5,585	2,370	4,836	2,579	960	-	-	-	33,732	103,496	33%
306753	DUATS PERSONNEL/EXP REIMB	10	-	-	40,557	-	-	29,682	-	-	27,217	-	-	-	97,456	196,218	50%
306762	COMMUNITY GRANTS EXP REIMB	10	-	-	-	-	-	-	879	1,308	1,707	-	-	-	3,894	-	-
303601	MFT REIMB-MSD/TRAFF SIGNAL	10	33,483	22,137	17,778	45,399	35,064	35,634	36,381	33,351	32,110	-	-	-	291,338	500,000	58%
303606	WATER STREET CUTS	10	29,940	10,139	11,843	32,470	6,054	16,019	19,775	4,237	8,325	-	-	-	138,803	255,000	54%
Sub Total			660,449	691,834	698,341	708,455	666,845	683,247	662,043	640,048	794,185	-	-	-	6,205,447	8,639,184	72%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: September 2021

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual		% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
3rd Party Revenue																
303413 AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	76,759	-	-	-	690,834	921,000	75%
303510 ELECTRIC AGGREGATION ADMIN	10	12,066	28,520	26,539	23,603	18,462	16,489	24,091	30,212	31,999	-	-	-	211,982	176,000	120%
Sub Total		88,826	105,279	103,298	100,362	95,222	93,248	100,850	106,971	108,758	-	-	-	902,816	1,097,000	82%
Grants																
302106 FEDERAL	10	-	-	-	271,091	-	24,300	-	-	-	-	-	-	295,391	474,330	62%
302109 FEDERAL GRANTS ARP	10	-	-	-	-	-	-	-	2,074,608	-	-	-	-	2,074,608	-	-
302114 POLICE OT REIMBURSEMENTS	10	16,994	4,155	12,189	875	4,765	4,447	2,296	8,067	890	-	-	-	54,679	120,000	46%
302107 STATE GRANTS OR OTHER	10	-	-	-	-	-	-	1,392	-	68,792	-	-	-	70,184	275,000	26%
Sub Total	10	16,994	4,155	12,189	271,966	4,765	28,747	3,688	2,082,675	69,682	-	-	-	2,494,862	869,330	287%
Fees for Services External																
304300 ANIMAL REGISTRATION LATE FEES	10	400	1,575	1,720	385	2,215	420	675	1,725	375	-	-	-	9,490	8,000	119%
304302 GARBAGE HAULERS	10	-	-	-	-	-	-	400	(400)	-	-	-	-	-	27,000	0%
304303 CONTRACTOR LICENSES	10	5,050	1,825	1,600	375	150	150	775	825	3,350	-	-	-	14,100	25,000	56%
304304 LIQUOR LICENSES	10	3,989	-	2,459	2,018	194,556	312,435	-	6,600	3,593	-	-	-	525,649	526,000	100%
304305 RENTAL PROGRAM INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	0%
304306 BOAT LICENSES	10	-	-	659	58,286	39,717	32,805	11,784	7,032	(150,283)	-	-	-	-	-	-
304307 OTHER LICENSES	10	(119,450)	203,260	37,625	7,105	1,628	8,356	1,836	10,221	9,595	-	-	-	160,176	159,000	101%
304401 BUILDING PERMITS	10	19,654	9,748	23,437	43,610	82,002	17,853	34,975	69,587	230,031	-	-	-	530,897	308,000	172%
304402 PIER PERMITS	10	-	-	-	49,804	25,943	8,560	983	313	(85,603)	-	-	-	-	-	-
303301 ON STREET PARKING	10	163	101	244	320	145	218	217	354	259	-	-	-	2,021	7,000	29%
303302 PARKING LOT 1	10	969	550	1,404	1,126	531	1,052	1,813	1,183	1,201	-	-	-	9,830	22,000	45%
303306 PARKING LOT 10	10	222	180	436	382	164	487	714	369	442	-	-	-	3,396	9,000	38%
303308 GARAGE C	10	2,375	5,038	2,086	2,031	2,180	2,410	19,611	2,265	4,512	-	-	-	42,507	73,000	58%
303310 RESIDENTIAL PARKING	10	840	240	120	600	120	1,020	180	240	300	-	-	-	3,660	4,000	92%
303312 DOWNTOWN EMPL PARKING PERMIT.	10	2,010	1,333	2,205	1,260	1,605	2,073	1,343	1,840	1,975	-	-	-	15,643	26,000	60%
304490 ADMIN COURT FINES	10	2,729	3,152	1,832	4,540	3,360	13,683	13,639	11,025	10,987	-	-	-	64,947	88,000	74%
305500 ADMINISTRATIVE COURT FEES	10	1,033	1,035	1,470	3,222	1,448	3,545	3,665	4,342	4,195	-	-	-	23,955	36,000	67%
305501 COURT FINES	10	13,751	19,575	14,637	34,069	27,576	18,442	15,927	11,112	10,417	-	-	-	165,506	206,000	80%
305502 BOOT FEE	10	-	70	70	-	70	70	-	35	-	-	-	-	315	4,000	8%
305503 WEED CUTTING FEES	10	1,817	34	4,075	587	2,065	5,309	6,345	6,457	6,480	-	-	-	33,168	55,000	60%
305505 ILLEGAL USE OF VEHICLE	10	-	300	350	635	-	10,500	19,225	28,550	14,750	-	-	-	74,310	320,000	23%
305506 OVERTIME PARKING FEES	10	6,297	3,060	8,013	5,164	6,165	5,662	6,066	8,837	7,604	-	-	-	54,867	146,000	38%
305507 VARIANCE AND ZONING	10	-	440	400	525	50	915	290	280	1,038	-	-	-	3,938	12,000	33%
305513 OTHER FINES AND FEES	10	5,220	3,742	4,081	6,630	5,190	4,465	7,921	5,176	7,091	-	-	-	49,515	74,000	67%
305516 PET CITATIONS	10	1,289	7,145	3,758	3,815	8,692	4,820	5,192	6,460	2,705	-	-	-	43,876	67,000	65%
305517 DUCK BLIND FEES	10	-	-	-	-	-	-	-	-	(49)	-	-	-	(49)	-	-
305520 TRASH & CLEAN UP FINES	10	3,123	2,704	4,728	2,546	3,020	7,599	7,755	4,545	5,309	-	-	-	41,328	36,000	115%
305521 VACANT PROPERTY FEE	10	-	-	-	-	-	-	-	-	-	-	-	-	-	118,600	0%
303415 PROFESSIONAL STANDARDS	10	370	-	-	2,055	-	-	-	-	-	-	-	-	2,425	5,700	43%
308801 RENTAL OF CITY PROPERTY	10	100	-	200	100	100	100	-	100	-	-	-	-	700	1,200	58%
308802 SALE OF CITY PROPERTY	10	350	11,050	2,000	3,006	2,153	806	(19,365)	-	-	-	-	-	-	80,000	0%
308803 SALE OF OTHER PROPERTY	10	-	73	-	-	-	1	-	-	20	-	-	-	94	10,000	1%
308807 DEMOLITION PAYMENTS	10	47,730	2,860	2,756	3,522	(56,868)	-	-	(950)	-	-	-	-	(950)	43,000	-2%
308810 DAMAGE TO CITY PROPERTY	10	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	0%
308814 INVENTORY REIMBURSEMENTS	10	125	-	-	-	(1)	-	-	(33)	-	-	-	-	92	-	-
308817 NOISE ORDINANCE FINES	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
308890 REIMBURSEMENT OF EXPENSE	10	-	-	95	-	-	-	10	-	31	-	-	-	136	5,000	3%
308898 BANK RECONCILIATION ADJ	10	-	376	21,591	-	-	-	-	-	-	-	-	-	21,966	-	-
308899 MISCELLANEOUS INCOME	10	3,690	1,277	1,029	12,972	9,782	(5,744)	1,524	3,091	1,629	-	-	-	29,250	16,406	178%
310010 FIRE PROGRAMS	10	-	160	160	940	160	2,736	280	240	583	-	-	-	5,259	5,000	105%
305512 FIRE & BURGLAR ALARMS	10	300	300	700	100	300	1,200	1,000	1,800	400	-	-	-	6,100	4,000	153%
302403 FIRE TRAINING REIMBURSEMENT	10	-	-	-	-	19,709	-	-	-	-	-	-	-	19,709	34,000	58%
305514 POLICE RECORDS	10	664	509	888	1,373	1,126	1,022	638	1,008	2,136	-	-	-	9,363	13,000	72%
302401 STATE ROUTE MAINTENANCE	10	-	-	96,353	32,118	-	-	-	-	-	-	-	-	128,470	131,000	98%
303405 SCHOOL DISTRICT REIMB	10	-	-	234,926	-	-	-	-	-	-	-	-	-	234,926	445,000	53%
Sub Total		4,808	281,709	478,012	285,315	385,054	462,970	145,416	192,227	95,073	-	-	-	2,330,585	3,177,406	73%
Investment/Other Income																
306700 TRANSFERS FROM OTHER FUNDS	10	-	-	1,702,537	-	-	-	-	-	-	-	-	-	1,702,537	3,777,145	45%
309900 BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
307101 INTEREST INCOME	10	-	-	-	-	-	-	-	-	-	-	-	-	-	48,000	0%
307141 INVESTMENT INCOME	10	12	7	3,105	7	5	8,036	3	-	1,960	-	-	-	13,135	-	-
Sub Total		12	7	1,705,643	7	5	8,036	3	-	1,960	-	-	-	1,715,672	3,825,145	45%
General Fund Total		5,483,473	4,536,224	7,650,306	5,618,265	5,996,114	6,049,624	11,368,240	7,654,137	7,913,329	-	-	-	62,269,711	74,077,145	84%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: September 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Budget	% of Budget
Other Funds																	
various	COMMUNITY GRANT	16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
various	HOME PROGRAM	17	38,664	8,479	46,317	43,544	7,164	11,756	6,410	5,654	2,081	-	-	-	170,069	1,025,000	17%
various	CDBG	18	480,187	144,599	117,111	65,186	107,552	200,712	39,922	108,161	629,273	-	-	-	1,892,703	3,585,547	53%
various	OLDE TOWNE TIF	19	13,943	53,569	87	-	-	53	500,708	6,114	132,131	-	-	-	706,606	932,214	76%
various	SE PLAZA TIF	20	657	-	5	-	-	9	178,091	-	124,521	-	-	-	303,284	308,498	98%
various	WABASH CROSSING TIF	21	233,829	-	316	-	-	874	169,524	-	60,795	-	-	-	465,339	557,784	83%
various	DUATS	22	26,774	9,117	126,960	11,442	-	54,167	-	-	94,096	-	-	-	322,557	358,161	90%
various	EASTGATE TIF	23	17,990	17,380	17,568	21,007	17,500	17,724	60,611	28,905	51,772	-	-	-	250,457	320,131	78%
various	SOUTHSIDE TIF	24	68	-	28	-	-	73	43,418	-	17	-	-	-	43,604	43,510	100%
various	STATE DRUG ENFORCEMENT	25	22,800	34,486	186	2,637	11,984	9,349	1,908	1,849	18,690	-	-	-	103,888	103,500	100%
various	DUI COURT FINES	26	304,595	5,066	6,965	2,460	7,509	8,358	8,044	5,040	10,836	-	-	-	358,872	107,100	335%
various	POLICE PROGRAMS/LAB	27	90	100	53	190	90	135	121	177	116	-	-	-	1,071	1,800	59%
various	PINES SHOPPING CENTER TIF	28	2,890	2,849	2,858	2,149	2,833	2,875	39,392	2,833	39,408	-	-	-	98,087	104,223	94%
various	GRAND & OAKLAND TIF	29	5,606	5,413	5,461	5,413	(1,374)	5,489	70,462	5,413	70,471	-	-	-	172,355	190,247	91%
various	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	-	744	16,508	-	3,591	-	-	-	20,843	85,200	24%
various	BUILDING FUND	34	47,917	47,917	47,969	47,917	49,115	49,289	49,115	49,115	49,147	-	-	-	437,501	884,583	49%
various	LIBRARY OPERATIONS	35	154,734	54,977	72,357	146,410	179,879	54,857	1,725,157	251,054	791,434	-	-	-	3,430,858	3,897,252	88%
various	BAND	36	2,191	1,053	1,075	1,053	1,053	1,122	37,423	3,199	18,471	-	-	-	66,640	96,556	69%
various	FOREIGN FIRE INSURANCE	37	1	1	1	1	1	1	1	1	1	-	-	-	10	145,500	0%
various	PEG PROJECTS	40	-	17,603	28	2,944	13,822	68	-	16,491	14	-	-	-	50,970	72,100	71%
various	LOCAL STREETS & ROADS	42	137,973	116,174	137,669	141,621	143,395	146,898	145,659	382,852	151,331	-	-	-	1,503,571	2,188,338	69%
various	2018 PROJECT FUND	44	108	1	(571)	2	1	(3,129)	1	477,194	347	-	-	-	473,953	350,000	135%
various	CAPITAL STREET PROJECTS	45	-	-	20	-	-	61	-	-	10	-	-	-	90	30,000	0%
various	MFT PROJECTS	46	252,696	250,847	1,044,481	215,526	1,217,889	316,316	255,517	441,787	275,016	-	-	-	4,270,076	15,389,128	28%
various	DEBT SERVICE	50	71,501	34,380	34,584	34,380	34,380	34,931	770,844	68,433	375,564	-	-	-	1,458,997	2,550,118	57%
various	LIBRARY CAPITAL	58	-	-	92	-	-	236	-	-	46	-	-	-	374	252,200	0%
various	LIBRARY TRUST FUNDS	59	1,180	130	530	50	270	-	400	200	400	-	-	-	3,160	30,565	10%
various	FLEET MAINTENANCE	60	222,779	230,313	227,880	227,300	227,294	233,805	238,066	238,668	246,894	-	-	-	2,092,998	2,976,346	70%
various	EQUIPMENT REPLACEMENT	61	-	1,090	180	1,200	688	1,620,696	(1,240)	545,053	8,325	-	-	-	2,175,992	817,000	266%
various	RISK MANAGEMENT	64	253,373	253,373	254,092	253,373	253,373	255,063	253,373	309,541	253,754	-	-	-	2,339,317	3,050,436	77%
various	EMPLOYEE BENEFIT	65	815,639	676,352	740,513	1,026,897	714,846	739,428	751,849	720,338	1,057,162	-	-	-	7,243,024	9,986,220	73%
various	PUBLIC TRANSIT	70	522,083	1,243,780	2,031,917	1,296,450	367,957	25,595	9,810	5,106	415,863	-	-	-	5,918,562	12,638,492	47%
various	FIBER OPTICS	77	1,780	3,591	3,605	3,130	2,230	2,739	23,659	1,001,330	4,111	-	-	-	1,046,176	1,832,882	57%
various	STORMWATER PROJECTS	78	121,066	106,223	137,149	144,330	175,594	131,586	121,822	125,400	114,494	-	-	-	1,177,662	1,702,536	69%
various	SEWER PROJECTS	79	439,311	439,625	296,537	694,914	493,448	518,183	576,453	3,593,701	635,603	-	-	-	7,687,776	9,972,970	77%
various	WATER	80	2,441,369	2,476,775	2,538,014	2,650,444	2,502,563	2,747,759	2,750,468	2,847,111	3,018,525	-	-	-	23,973,029	31,292,592	77%
various	WATER CAPITAL	81	-	-	4,279	-	-	9,897	-	6,000,000	2,408	-	-	-	6,016,584	17,000,000	35%
various	DCDF	82	1,368	1,368	1,468	1,268	1,368	1,368	1,368	1,368	1,368	-	-	-	12,310	18,000	68%
various	COMMUNITY REVITALIZATION	84	-	-	446	-	59,218	6,938	23,451	4,080,740	6,062	-	-	-	4,176,855	4,079,608	102%
various	GRANTS	85	-	266,153	2,183,694	163,499	1,984	11,266	16,710	638,062	301,684	-	-	-	3,583,050	4,218,500	85%
various	RECYCLING	88	54,865	46,471	73,227	55,121	55,150	63,507	56,518	64,772	63,251	-	-	-	532,882	688,900	77%
various	WATER BOND FUND	89	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
various	FIRE PENSION	90	223,109	321,104	437,822	320,775	387,803	674,478	4,677,050	584,464	1,660,678	-	-	-	9,287,283	10,761,548	86%
various	POLICE PENSION	91	582,951	1,426,634	821,317	677,676	908,155	1,177,888	3,031,554	638,777	1,929,241	-	-	-	11,194,194	12,032,191	93%
various	AMERICAN RESCUE PLAN	99	-	-	-	-	-	16,911,068	-	(14,495,404)	-	-	-	-	2,415,664	3,145,404	77%
Grand Total Revenues			12,979,561	12,833,217	19,064,600	13,878,573	13,940,848	32,093,853	28,018,385	16,407,635	20,532,331	-	-	-	169,749,003	233,900,025	73%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 848,659,319 not certified
City Tax Rate: 1.70419% not certified

Assessed Value Year
Pay Year

2020
2021
Pending

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	848,659,319	0.15879%	1,347,508.00	1,347,585.94	1,347,585.94
	General Purpose	10	848,659,319	0.00000%	-	0.01	0.01
	Fire Pension	10	848,659,319	0.61863%	5,250,000.00	5,250,060.41	5,250,060.41
	Police Pension	10	848,659,319	0.57739%	4,900,000.00	4,900,073.35	4,900,073.35
	City Library	35	848,659,319	0.34172%	2,900,000.00	2,900,038.22	2,900,038.22
	Municipal Band	36	848,659,319	0.00766%	65,000.00	65,007.29	65,007.29
	Public Transit	70					
	xxxxx	xx					
1	Total City		848,659,319	1.70419%	14,462,508.00	14,462,765.22	14,462,765.22
			ok	ok	ok	ok	ok
	TIF District (tax code district)		input	input	input	input	Billed \$ Amount not certified
			AV Increment Value certified	Tax Rate certified	AV Increment \$ Amount	Extension \$ Amount certified	
	ZTF3 Pines TIF (4062)	28	670,215	10.90983%	73,119.29	73,119.11	73,119.11
	ZTF4 SE Plaza TIF (9542)	20	3,276,598	9.50749%	311,522.33	311,522.34	311,522.34
	ZTF5 Olde Towne TIF (4555)	19	8,952,983	10.90983%	976,754.87	976,754.85	976,754.85
	ZTF6 Near North TIF (4455)	21	3,124,098	10.90983%	340,833.66	340,833.94	340,833.94
	ZTF8 Eastgate TIF (9543)	23	1,099,779	9.84577%	108,281.75	108,281.75	108,281.75
	ZTF0 Grand & Oakland (4062)	29	1,192,490	10.90983%	130,098.58	130,098.28	130,098.28
	ZTFA SS Redevelopment (xxxx)	24	417,802	10.87473%	45,434.84	45,434.84	45,434.84
2	Redevelopment TIF		18,733,965		1,986,045.32	1,986,045.11	1,986,045.11
			ok		ok	ok	ok
	Total Property Tax Levy				16,448,553.32	16,448,810.33	16,448,810.33

Note(s)

- 1 Data per City of Decatur 2020 Tax Levy - certification and extension dated April 30, 2021 certified April 30, 2021 received by City May 12, 2021
- 2 Data per Macon County - AV increment, Tax Rates, certification and extension dated April 30, 2021 received by City May 12, 2021

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

home

Assessed Value Year
Pay Year

2020
2021
Pending

Tax Levy Item	Fund	Billed \$ Amount	99.0% Collection Rate	Expected Collection \$ Amount	input	input	input	input	input	input	input	Total Distribution	Expected Account Receivable \$ Amount	Actual Collection Rate
					Distribution 1 7/16/2021	Distribution 2 8/19/2021	Distribution 3 9/20/2021	Distribution 4 09/xx/2021	Distribution 5 10/xx/2021	Distribution 6 11/xx/2021	Distribution 7 12/xx/2021			
GO Bond Debt	50	1,347,585.94	99.0%	1,334,110.00	736,464.05	34,053.12	341,089.54					1,111,606.71	222,503.29	82.5%
General Purpose	10	0.01	99.0%	-	-	-	-					-	-	0.0%
Fire Pension	10	5,250,060.41	99.0%	5,197,560.00	2,869,195.48	132,668.38	1,328,852.09					4,330,715.95	866,844.05	82.5%
Police Pension	10	4,900,073.35	99.0%	4,851,073.00	2,677,923.09	123,824.20	1,240,266.66					4,042,013.95	809,059.05	82.5%
City Library	35	2,900,038.22	99.0%	2,871,038.00	1,584,892.45	73,283.60	734,034.31					2,392,210.36	478,827.64	82.5%
Municipal Band	36	65,007.29	99.0%	64,357.00	35,526.57	1,642.65	16,454.27					53,623.49	10,733.51	82.5%
Mass Transit												-	-	
Total City		14,462,765.22		14,318,138.00	7,904,001.64	365,471.95	3,660,696.87	-	-	-	-	11,930,170.46	2,387,967.54	82.5%
												City Collection Rate:		82.5%
ZTF3 Pines (4062)	28	73,119.11	100.0%	73,119.00	36,559.52	-	36,559.59					73,119.11	(0.11)	100.0%
ZTF4 SE Plaza (9542)	20	311,522.34	100.0%	311,522.00	178,091.35	-	124,498.70					302,590.05	8,931.95	97.1%
ZTF5 Olde Towne (4555)	19	976,754.85	98.0%	957,220.00	500,708.03	6,114.17	132,072.18					638,894.38	318,325.62	65.4%
ZTF6 Near North (4455)	21	340,833.94	100.0%	340,834.00	169,524.48	-	60,594.52					230,119.00	110,715.00	67.5%
ZTF8 Eastgate (9543)	23	108,281.75	100.0%	108,282.00	43,110.57	11,405.43	34,215.58					88,731.58	19,550.42	81.9%
ZTF0 Grand/Oakland (xxxx)	29	130,098.28	100.0%	130,098.00	65,049.09	-	65,022.97					130,072.06	25.94	100.0%
ZTFA Southside (xxxx)	24	45,434.84	100.0%	45,435.00	43,417.69	-	-					43,417.69	2,017.31	95.6%
Redevelopment TIF		1,986,045.11		1,966,510.00	1,036,460.73	17,519.60	452,963.54	-	-	-	-	1,506,943.87	459,566.13	75.9%
												City Collection Rate:		75.9%
Total Property Tax Levy		16,448,810.33		16,284,648.00	8,940,462.37	382,991.55	4,113,660.41	-	-	-	-	13,437,114.33	2,847,533.67	81.7%
					City Collection Rate:		xx	xx	xx	xx	xx	81.7%		

- Note(s)
- 1 Payment received 07/16/2021 from Macon County Treasurer with check distribution / checks 19233, 19263, 19272, 19350, 19376, 19378, 19403, 19404, dated July 16, 2021
 - 2 Payment received 08/19/2021 from Macon County Treasurer with check distribution / checks 19459, 19485, 19574 dated August 16, 2021
 - 3 Payment received 09/20/2021 from Macon County Treasurer with check distribution / checks 19636, 19665, 19674, 19743, 19763, 19765, and 19786, dated month September 16, 2021
 - 4 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 5 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 6 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021
 - 7 Payment received xx/xx/2021 from Macon County Treasurer with check distribution / checks xxxxx, dated month xx, 2021

			input	input	input	input	input	input	input	
Footnote (Not a part of City Tax Levy)			Distribution 1	Distribution 2	Distribution 3	Distribution 4	Distribution 5	Distribution 6	Distribution 7	Total
			7/16/2021	8/19/2021	9/20/2021	09/xx/2021	10/xx/2021	11/xx/2021	12/xx/2021	Distribution
Decatur Road & Bridge Tax Distribution			10-0831-301102	218,738.65	13,451.58	108,005.75	-	-	-	340,195.98
Total County Distribution to Civil City			8,122,740.29	378,923.53	3,768,702.62	-	-	-	-	12,270,366.44
			xx	xx	xx	xx	xx	xx	xx	
Footnote (Not a part of City Tax Levy)										
Decatur Mobile Home Privilege Tax Distribution			10-0231-301106	-	-				-	-
Distribution to City including TIF & Mobile Home			9,159,201.02	396,443.13	4,221,666.16	-	-	-	-	13,777,310.31
			xx	xx	xx	xx	xx	xx	xx	
GO Bond Debt	50-43500-301103		341,089.54	ZTF3 Pines TIF (4062)		28-43281-301103	36,559.59	-		
General Purpose	10-0231-301103		-	ZTF4 SE Plaza TIF (9542)		20-43200-301103	124,498.70	-		
Fire Pension	10-0231-301103		1,328,852.09	ZTF5 Olde Towne TIF (4555)		19-45190-301103	132,072.18	-		
Police Pension	10-0231-301103		1,240,266.66	ZTF6 Near North TIF (4455)		21-43210-301103	60,594.52	-		
City Library	35-59350-301103		734,034.31	ZTF8 Eastgate TIF (9543)		23-43230-301103	34,215.58	-		
Municipal Band	36-43360-301103		16,454.27	ZTF0 Grand & Oakland (xx)		29-43291-301103	65,022.97	-		
				ZTFA SS Redevelopment (xx)		24-43241-301103	-	-		

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: September 2021

Grant	Dept Div	Grant Name	Grantor Type	In Budget	Status	Total Request Amt
62	015 Executive	IPHCA CENSUS GRANT - SUB RECIPIENT; INFO ONLY; AICYZ03066	OTHER	Y	Active	101,500.00
72	015 Executive	LOCAL CORONAVIRUS URGENT REMEDTN EMERG (CURE) SUPPORT PROGAM (CARES)	FEDERAL	N	Active	3,140,263.00
74	017 Information Technology	20-203215 FIBER OPTIC NETWORK EXPANSION	STATE	Y	Active	800,000.00
52	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	FEDERAL	Y	Active	344,779.73
53	050 Planning & Sustainability	20-1009-12795 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	STATE	Y	Active	69,824.30
55	050 Planning & Sustainability	20-1439-17758 STATEWIDE PLANNING & RESEARCH FUND-BICYCLE PLAN	FEDERAL	Y	Active	60,000.00
70	050 Planning & Sustainability	21-1009-20178 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	FEDERAL	Y	Active	286,839.12
71	050 Planning & Sustainability	21-1009-20178 TRANSPORTATION PLANNING ACTIVITIES (DUATS)	STATE	Y	Active	71,709.78
68	054 Neighborhood Outreach	SINGLE FAMILY LOAN PROGRAM	STATE	N	Active	470,000.00
75	054 Neighborhood Outreach	20-488039 COD CARES FOR ME (CARES/COVID 19)	FEDERAL	N	Active	1,190,000.00
C2014	054 Neighborhood Outreach	B-14-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	FEDERAL	Y	Active	1,220,878.00
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	FEDERAL	Y	Active	1,268,061.00
C2017	054 Neighborhood Outreach	B-17-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	FEDERAL	Y	Active	1,262,045.00
C2018	054 Neighborhood Outreach	B-18-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	FEDERAL	Y	Active	1,378,744.00
CCV19	054 Neighborhood Outreach	CDBG CARES ACT ALLOCATION	FEDERAL	N	Active	1,292,894.00
H2014	054 Neighborhood Outreach	M-14-MC-17-0203 HOME INVESTMENT PARTNERSHIP	FEDERAL	Y	Active	312,277.00
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP	FEDERAL	Y	Active	327,118.00
H2017	054 Neighborhood Outreach	M-17-MC-17-0203 HOME INVESTMENT PARTNERSHIP	FEDERAL	Y	Active	330,899.00
H2018	054 Neighborhood Outreach	M-18-MC-17-008 HOME INVESTMENT PARTNERSHIP	FEDERAL	Y	Active	444,741.00
29	065 Police	MACON COUNTY SHERIFF'S OFFICE K-9 TRAINING FACILITY; HOWARD BUFFETT	OTHER	Y	Active	608,852.00
44	065 Police	2018 BULLETPROOF VEST PARTNERSHIP (BVP)	FEDERAL	Y	Active	28,400.00
49	065 Police	AP-20-0069 STEP	FEDERAL	Y	Active	125,742.00
54	065 Police	2019 BULLETPROOF VEST PARTNERSHIP (BVP)	FEDERAL	Y	Active	17,395.00
60	065 Police	DUI ENFORCEMENT OFFICER; HOWARD BUFFETT	OTHER	N	Active	500,000.00
63	065 Police	HS-21-00087, 04-02 2021 STEP	FEDERAL	Y	Active	105,678.00
66	065 Police	2020-VD-BX-0262 CORONAVIRUS (CARES) EMERGENCY SUPPLEMENTAL FUNDING	FEDERAL	N	Active	99,423.00
J2020	065 Police	2020-DJ-BX-0871 JUSTICE ASSISTANCE GRANT	FEDERAL	N	Active	29,430.00
59	070 Fire	EMW-2018-FO-05460 ASSISTANCE TO FIREFIGHTERS GRANT	FEDERAL	Y	Active	80,931.81
69	070 Fire	EMW-2019-FO-04351 ASSISTANCE TO FIREFIGHTERS GRANT	FEDERAL	Y	Active	271,090.91
09334	082 Public Works	ILLINIOS JOBS NOW; BRUSH COLLEGE ROAD EXPANSION R-O-W R-97-007-17	STATE	Y	Active	2,006,014.00
09335	082 Public Works	IL COMPET FREIGHT PROG-BRUSH COLLEGE/FARIES GRADE SEP R-97-006-19	FEDERAL	N	Active	25,979,493.00
09336	082 Public Works	6WGY(165)-RR GRADE CROSSING PROTECT FND GCPF BRUSH COLLEGE D-97-009-19	STATE	N	Active	12,000,000.00
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	STATE	N	Active	250,000.00
1706	082 Public Works	MOUND ROAD BR W #058-3035 & MIDDLE BR OVER SPRING CREEK 058-3036	FEDERAL	N	Active	2,000,000.00
1722	082 Public Works	L17-5498 IEPA MCKINLEY AVE SEWER REHAB	FEDERAL	Y	Active	5,911,143.00
1805	082 Public Works	TAYLOR RD BRIDGE OVER WARD BRANCH #058-6002	FEDERAL	Y	Active	800,000.00
61	350 Library	20-3031-PNG PROJECT NEXT GENERATION	FEDERAL	Y	Active	14,900.00
L2020	350 Library	FY2020 IL PUBLIC LIBRARY PER CAPITA GRANT PENDING	STATE	Y	Active	95,152.50
50	700 Mass Transit	TS-18-317, TECHNICAL SERVICE GRANT (TRANSIT OPERATIONS ANALYSIS)	FEDERAL	Y	Active	60,000.00
51	700 Mass Transit	TS-18-317, TECHNICAL SERVICE GRANT (TRANSIT OPERATIONS ANALYSIS)	STATE	Y	Active	15,000.00
64	700 Mass Transit	IL-2020-022-01-00 CARES ACT GRANT - CAPITAL	FEDERAL	N	Active	1,500,000.00
65	700 Mass Transit	IL-2020-022-02-00 CARES ACT GRANT - OPERATING	FEDERAL	N	Active	3,000,000.00
F16-1	700 Mass Transit	IL-90-X760-00 / IL-2016-027-02 FY-16 BUS SUPPORT EQUIP & FACILITIES	FEDERAL	Y	Active	1,651,807.00
F17-2	700 Mass Transit	IL-2017-029-02 FY-17 CAPITAL FOR CARPETING & BUS STOP IMPROVMENTS	FEDERAL	Y	Active	153,802.00
F20	700 Mass Transit	IL-2020-004-00 2019-2020 OPERATING ASSISTANCE; FFY19	FEDERAL	Y	Active	1,800,000.00
FC191	700 Mass Transit	IL-2019-010-11 BUS PROCUREMENT GRANT	FEDERAL	N	Active	4,662,000.00
FC20	700 Mass Transit	IL-2020-010-00 CAPITAL GRANT SUPPORT EQUIP AND FACILITIES	FEDERAL	Y	Active	296,100.00
S20	700 Mass Transit	OP-20-47-IL #5063 FY-2020 DOWNSTATE OPERATING ASSISTANCE GRANT	STATE	Y	Active	12,162,700.00
S21	700 Mass Transit	21-1141-19231 FY-2021 DOWNSTATE OPERATING ASSISTANCE GRANT	STATE	Y	Active	13,379,000.00
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	STATE	Y	Active	3,190,000.00
SC20	700 Mass Transit	CAP-20-xxxx-ILL #pend CAPITAL GRANT	STATE	Y	Active	1,140,000.00
73	803 Public Works Water	SECTION 319(H) -NONPOINT POLLUTION CONTROL FINANCIAL ASSISTANCE	FEDERAL	N	Submitted	150,000.00
37	840 Community Revitalization	NEIGHBORHOOD REDEVELOPMENT DONATION; HOWARD BUFFETT #1	OTHER	Y	Active	1,000,000.00
57	840 Community Revitalization	NEIGHBORHOOD REDEVELOPMENT DONATION (JOHNS HILL); HOWARD BUFFETT #2	OTHER	Y	Active	1,133,875.00

Bold print indicates information updated from previous month's report

Total 110,590,502

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

September 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	2,468	2,530	2,462	3,622	2,836	2,502	2,494	2,692	3,775	-	-	-	25,381	61,512	61,512	41%
015	EXECUTIVE	10	57,487	50,092	50,625	77,320	52,779	53,674	53,426	59,465	79,563	-	-	-	534,431	677,425	677,425	79%
016	HUMAN RESOURCES	10	39,245	40,261	38,854	56,839	39,028	39,875	40,052	40,961	59,532	-	-	-	394,648	573,079	573,079	69%
017	INFORMATION TECHNOLOGIES	10	187,045	84,113	151,462	174,774	257,611	118,523	91,971	129,646	130,712	-	-	-	1,325,856	1,861,444	1,861,444	71%
018	CITY CLERK	10	708	263	200	2,090	81	121	876	12	594	-	-	-	4,945	11,130	11,130	44%
020	LEGAL	10	74,674	74,053	74,758	91,342	70,820	76,438	70,621	65,755	110,060	-	-	-	708,521	935,916	935,916	76%
035	FINANCE	10	110,216	120,879	143,337	161,633	86,981	101,519	90,370	113,315	168,324	-	-	-	1,096,574	1,555,035	1,555,035	71%
037	PURCHASING	10	16,634	20,497	16,390	24,684	16,394	18,576	16,437	16,577	23,824	-	-	-	170,013	237,688	237,688	72%
038	CIVIC CENTER	10	24,508	16,750	11,704	18,764	11,340	33,929	21,510	19,843	6,762	-	-	-	165,110	222,934	222,934	74%
039	CITY GENERAL ADMINISTRATIVE	10	367	287,477	116,300	-	226,477	9,976	3,818	2,940,073	72,500	-	-	-	3,656,988	2,948,187	6,872,795	53%
Sub Total			513,353	696,916	606,091	611,066	764,347	455,134	391,576	3,388,339	655,646	-	-	-	8,082,466	9,084,350	13,008,958	62%
Community & Economic Development Services																		
050	PLANNING & SUSTAINABILITY	10	52,199	42,578	43,354	65,347	43,085	46,964	47,924	50,517	59,447	-	-	-	451,414	684,523	684,523	66%
052	BUILDING INSPECTIONS	10	49,449	43,298	49,894	71,899	52,129	51,574	48,936	50,682	80,541	-	-	-	498,402	716,241	716,241	70%
053	NEIGHBORHOOD INSPECTIONS	10	53,740	48,731	36,435	104,901	102,993	135,269	117,496	142,675	176,059	-	-	-	918,299	1,151,447	1,151,447	80%
054	REVITALIZATION & HOUSING	10	27,626	26,372	27,044	40,318	28,057	30,754	23,382	25,996	40,610	-	-	-	270,159	487,716	487,716	55%
055	ECONOMIC DEVELOPMENT	10	5,612	75,157	5,000	106,723	5,192	35,031	5,000	5,457	44,107	-	-	-	287,279	585,800	585,800	49%
Sub Total			188,625	236,136	161,726	389,188	231,456	299,592	242,737	275,327	400,763	-	-	-	2,425,553	3,625,727	3,625,727	67%
Public Safety																		
065	POLICE	10	2,003,842	1,617,404	1,646,848	2,761,856	1,632,930	1,766,299	4,640,560	1,740,505	3,591,076	-	-	-	21,401,319	28,123,700	28,123,700	76%
070	FIRE	10	1,107,039	1,048,533	1,016,184	1,589,116	1,063,243	1,102,448	3,967,555	1,156,907	3,157,573	-	-	-	15,208,597	20,444,974	20,444,974	74%
Sub Total			3,110,881	2,665,937	2,663,031	4,350,971	2,696,173	2,868,748	8,608,115	2,897,412	6,748,648	-	-	-	36,609,916	48,568,674	48,568,674	75%
Public Works																		
080	PUBLIC WORKS ADMIN	10	155,205	49,376	24,727	41,113	29,779	28,400	31,009	53,417	38,229	-	-	-	451,255	571,063	571,063	79%
082	ENGINEERING	10	74,191	70,959	72,949	177,852	72,795	79,523	74,575	64,885	92,736	-	-	-	780,464	1,374,109	1,374,109	57%
083	MUNICIPAL SERVICES	10	373,387	358,639	336,913	438,955	313,617	337,296	323,335	328,457	518,575	-	-	-	3,329,172	4,885,782	4,885,782	68%
084	STREETS	10	56,761	82,890	89,062	71,649	82,205	79,849	89,754	88,226	74,896	-	-	-	715,293	1,059,245	1,059,245	68%
086	TRAFFIC & PARKING	10	90,062	84,902	10,804	153,613	33,997	177,878	161,296	63,116	28,601	-	-	-	804,267	1,400,907	1,400,907	57%
088	URBAN FORESTRY	10	30,831	29,371	39,418	68,006	36,727	40,206	29,472	42,747	48,968	-	-	-	365,745	630,143	630,143	58%
Sub Total			780,436	676,138	573,871	951,188	569,119	743,152	709,442	640,848	802,004	-	-	-	6,446,197	9,921,249	9,921,249	65%
General Fund Expenditure Total			4,593,295	4,275,127	4,004,720	6,302,413	4,261,096	4,366,625	9,951,870	7,201,926	8,607,062	-	-	-	53,564,133	71,200,000	75,124,608	71%
Community & Economic Development																		
16	COMMUNITY GRANT		-	-	-	-	-	720	924	1,308	2,022	-	-	-	4,974	-	-	-
17	HOME PROGRAM	17	34,687	7,555	45,257	42,442	6,565	38,390	5,608	3,897	1,141	-	-	-	185,541	1,025,000	1,025,000	18%
18	CDBG PROGRAM	18	29,584	109,158	161,757	65,186	101,704	211,095	252,346	110,021	409,416	-	-	-	1,450,267	3,585,547	3,585,547	40%
22	DUATS	22	9,117	7,266	121,426	11,782	1,670	50,012	175	11,111	88,956	-	-	-	301,515	358,161	358,161	84%
70	PUBLIC TRANSIT	70	600,752	1,976,791	1,149,081	250,833	134,243	1,734,583	651,080	131,267	1,212,309	-	-	-	7,840,938	12,632,457	12,632,457	62%
82	DCDP	82	437	2,985	312	-	180	3,958	627	485	4	-	-	-	8,989	140,376	140,376	6%
84	COMMUNITY REVITALIZATION	84	-	350	20,413	8,250	21,174	2,130	5,590	197,426	35,634	-	-	-	290,967	1,610,355	3,684,963	8%
88	RECYCLING	88	61,495	48,933	57,145	54,056	58,625	58,463	57,338	52,311	3,355	-	-	-	451,721	657,260	657,260	69%
Sub Total			736,073	2,153,039	1,555,390	432,549	324,160	2,099,351	973,688	507,826	1,752,837	-	-	-	10,534,912	20,009,156	22,083,764	48%
Redevelopment & TIF																		
19	OLDE TOWNE TIF	19	-	-	-	-	-	76,995	-	83	-	-	-	-	77,078	917,225	917,225	8%
20	SE PLAZA TIF	20	-	-	-	27,227	-	-	-	-	-	-	-	-	27,227	308,498	308,498	9%
21	WABASH CROSSING TIF	21	-	-	-	-	-	-	-	-	-	-	-	-	-	796,000	796,000	0%
23	EASTGATE TIF	23	-	-	-	-	-	-	-	-	-	-	-	-	-	543,200	543,200	0%
24	SOUTHSIDE TIF	24	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28	PINES SHOPPING CENTER TIF	28	-	-	-	105,479	-	-	-	-	-	-	-	-	105,479	104,223	104,223	101%
29	GRAND & OAKLAND TIF	29	-	-	-	166,203	-	-	-	-	-	-	-	-	166,203	190,247	190,247	87%
Sub Total			-	-	-	298,909	-	76,995	-	83	-	-	-	-	375,986	2,859,393	2,859,393	13%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

September 2021

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Public Safety																		
25	STATE DRUG ACTIVITIES	25	2,667	15,856	6,208	6,995	15,978	2,580	8,884	17,546	7,304	-	-	-	84,017	229,520	229,520	37%
26	DUI COURT FINES	26	37,663	24,668	12,178	52,847	1,055	6,484	(2,820)	867	13,617	-	-	-	146,559	131,000	131,000	112%
27	POLICE PROGRAMS/LAB	27	-	784	-	-	28	518	1,699	53	524	-	-	-	3,606	25,000	25,000	14%
30	FEDERAL DRUG ENFORCEMENT	30	-	-	-	-	24,000	1,195	5,495	-	-	-	-	-	30,690	175,000	175,000	18%
37	FOREIGN FIRE INSURANCE	37	6,604	3,206	7,899	5,070	13,011	20,775	18,489	17,509	9,791	-	-	-	102,354	145,500	145,500	70%
Sub Total			46,934	44,514	26,284	64,912	54,072	31,552	31,747	35,975	31,235	-	-	-	367,225	706,020	706,020	52%
Debt Service																		
50	DEBT SERVICE PAYMENTS	50	-	1,275,406	485	-	-	94,417	-	256,588	-	-	-	-	1,626,895	2,494,562	2,494,562	65%
Sub Total			-	1,275,406	485	-	-	94,417	-	256,588	-	-	-	-	1,626,895	2,494,562	2,494,562	65%
Public Works																		
42	LOCAL MFT PROJECTS	42	12,472	605,344	308,603	13,027	417	525,080	417	704,555	417	-	-	-	2,170,333	2,163,136	2,163,136	100%
44	2018 PROJECT FUND	44	306,673	9,792	422,280	227,889	758,413	26,839	323,405	198,902	493,249	-	-	-	2,767,443	5,529,215	5,879,215	47%
45	CAPITAL PROJECTS	45	5,000	5,000	5,000	(25,000)	5,000	5,000	5,000	5,000	5,000	-	-	-	15,000	30,000	30,000	50%
46	STATE MFT PROJECTS	46	109,667	688,411	327,923	450,859	57,595	69,301	304,446	227,546	157,735	-	-	-	2,393,483	15,841,758	15,841,758	15%
60	FLEET OPERATIONS	60	138,802	229,689	215,873	215,272	169,042	185,812	245,047	324,039	232,622	-	-	-	1,956,197	2,960,652	2,960,652	66%
61	EQUIPMENT REPLACEMENT	61	1,815	1,160,059	3,629	124,007	8,052	523,737	115,294	38,363	1,392,129	-	-	-	3,367,083	1,015,232	1,015,232	332%
78	STORM WATER PROJECTS	78	68,153	279,137	104,045	80,868	193,956	82,398	72,300	72,718	93,720	-	-	-	1,047,294	2,426,028	2,426,028	43%
79	SEWER PROJECTS	79	552,106	719,622	691,891	722,461	274,208	600,844	376,702	343,917	481,169	-	-	-	4,762,919	11,073,343	14,073,343	34%
Sub Total			1,194,688	3,697,054	2,079,244	1,809,382	1,466,682	2,019,011	1,442,611	1,915,039	2,856,040	-	-	-	18,479,752	41,039,364	44,389,364	42%
Library																		
35	LIBRARY OPERATIONS	35	272,748	308,131	337,088	397,676	299,502	305,091	347,151	336,747	392,450	-	-	-	2,996,584	3,948,362	3,948,362	76%
58	LIBRARY CAPITAL PROJECTS	58	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000	0%
59	LIBRARY TRUST FUNDS	59	2,394	4,238	2,978	3,706	2,923	2,221	3,090	2,644	4,994	-	-	-	29,187	108,000	108,000	27%
Sub Total			275,141	312,369	340,065	401,383	302,425	307,312	350,241	339,391	397,444	-	-	-	3,025,771	4,306,362	4,306,362	70%
Internal Service and Other																		
34	BUILDING FUND	34	34,840	34,934	30,720	40,287	37,504	64,215	48,618	123,756	36,513	-	-	-	451,388	515,820	515,820	88%
36	BAND	36	590	1,794	223	4,834	223	5,491	14,925	28,801	19,626	-	-	-	76,507	96,556	96,556	79%
40	PEG CAPITAL PROGRAMMING	40	2,545	3,345	2,545	2,545	2,545	24,587	3,180	2,545	2,545	-	-	-	46,382	72,100	72,100	64%
64	RISK MANAGEMENT	64	94,909	80,927	326,476	188,741	297,884	543,608	363,674	79,657	(170,332)	-	-	-	1,805,542	2,956,808	2,956,808	61%
65	BENEFIT INSURANCE	65	1,147,116	780,944	920,836	1,287,278	1,107,498	981,944	909,444	1,097,858	1,039,512	-	-	-	9,272,429	11,820,728	11,820,728	78%
77	FIBER OPTICS	77	5,500	3,000	6,306	3,000	3,000	5,820	3,000	3,000	3,000	-	-	-	35,626	861,000	1,861,000	2%
85	GRANT FUND -COVID SPEND	85	768,776	46,505	1,708,438	9,264	18,700	327,146	22,498	8,525	(34,400)	-	-	-	2,875,452	3,028,500	4,318,500	67%
99	AMERICAN RESCUE PLAN	99	-	-	-	-	-	-	-	-	134,951	-	-	-	134,951	-	5,145,404	3%
Sub Total			2,054,276	951,449	2,995,544	1,535,949	1,467,353	1,952,811	1,365,339	1,344,142	1,031,414	-	-	-	14,698,276	19,351,512	26,786,916	55%
Water Utility																		
80	WATER UTILITY	80	1,210,879	8,470,640	1,109,447	1,298,825	1,394,676	1,628,467	1,150,427	3,742,039	1,332,073	-	-	-	21,337,473	31,181,812	31,181,812	68%
81	WATER CAPITAL	81	17,980	103,491	124,390	376,411	23,982	193,384	10,197	306,879	20,572	-	-	-	1,177,287	16,362,331	22,362,331	5%
89	WATER BONDS	89	-	-	-	-	-	-	-	-	-	-	-	-	-	217,329	217,329	0%
Sub Total			1,228,860	8,574,131	1,233,837	1,675,237	1,418,658	1,821,852	1,160,624	4,048,918	1,352,644	-	-	-	22,514,760	47,761,472	53,761,472	42%
Fudiciary Trust & Agency																		
90	FIRE PENSION	90	769,522	804,262	769,834	776,046	808,744	764,390	764,687	811,474	764,021	-	-	-	7,032,979	10,128,792	10,128,792	69%
91	POLICE PENSION	91	754,722	811,131	790,201	803,170	958,766	785,834	794,566	864,722	790,894	-	-	-	7,354,005	10,113,348	10,113,348	73%
Sub Total			1,524,243	1,615,394	1,560,034	1,579,215	1,767,510	1,550,223	1,559,253	1,676,196	1,554,916	-	-	-	14,386,985	20,242,140	20,242,140	71%
Grand Total Expenditures			11,653,509	22,898,483	13,795,603	14,099,948	11,061,956	14,320,149	16,835,373	17,326,082	17,583,592	-	-	-	139,574,695	229,969,981	252,754,601	55%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,729,321	2,732,000	(2,679)	2,745,872	(16,551)
UCS Billing Reimb	19,266	19,266	-	42,928	(23,662)
Tapping Fees	1,330	-	1,330	1,815	(485)
Lake Licenses / Permits	237,380	-	237,380	1,216	236,164
Interest Income	-	5,000	(5,000)	3,264	(3,264)
Other Income	31,229	50,000	(18,771)	7,261	23,968
Total Revenue	3,018,525	2,806,266	212,259	2,802,356	216,169
Cost of Service					
801 Water Production	488,774	565,732	(76,958)	460,251	28,523
804 Water Services	305,901	361,791	(55,890)	241,273	64,628
Total Cost of Service	794,676	927,523	(132,847)	701,524	93,152
% of Revenue	26.3%	33.1%		25.0%	
Water Gross Margin	2,223,850	1,878,743	345,107	2,100,832	123,018
% of Revenue	73.7%	66.9%		75.0%	
Operating Expense					
802 Lake Management	82,118	117,000	(34,883)	71,651	10,467
803 Water Administration	359,063	363,669	(4,606)	329,148	29,915
805 Customer Service	96,217	106,769	(10,552)	83,609	12,608
Total Operating Expense	537,397	587,438	(50,041)	484,408	52,989
% of Revenue	17.8%	20.9%		17.3%	
Margin Before Debt Service	1,686,453	1,291,305	395,148	1,616,424	70,029
% of Revenue	55.9%	46.0%		57.7%	
Debt Service					
808 GO Bond Debt	-	-	-	475	(475)
809 IEPA - Nitrate Facility	-	-	-	-	-
80B IEPA - Water Tower	-	-	-	-	-
80C JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	-	-	-	475	(475)
% of Revenue	0.0%	0.0%		0.0%	
Operating Income	1,686,453	1,291,305	395,148	1,615,949	70,504
% of Revenue	55.9%	46.0%		57.7%	
Transfer to Capital					
CapEx Funding	-	-	-	-	-
Income after Capital Transfer	1,686,453	1,291,305	395,148	1,615,949	70,504
% of Revenue	55.9%	46.0%		57.7%	

Balance Sheet Items (Operating Fund)				
Cash	7,818,222		4,759,870	
Interfund AR	-		-	
Investments	-		-	
Total Cash & Investments	7,818,222		4,759,870	
Accounts Receivable	4,127,995		2,591,016	

Month of: **September 2021**

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
23,109,612	22,637,000	472,612	22,122,781	986,831
173,394	173,394	-	408,617	(235,223)
14,467	10,000	4,467	12,729	1,738
237,380	225,000	12,380	108,906	128,474
-	15,000	(15,000)	18,250	(18,250)
438,176	285,000	153,176	12,789,898	(12,351,722)
23,973,029	23,345,394	627,635	35,461,181	(11,488,152)
3,652,049	4,082,880	(430,831)	3,636,757	15,292
2,301,820	2,721,109	(419,289)	2,402,773	(100,953)
5,953,870	6,803,989	(850,119)	6,039,530	(85,660)
24.8%	29.1%		17.0%	
18,019,160	16,541,405	1,477,755	29,421,651	(11,402,492)
75.2%	70.9%		83.0%	
733,984	1,083,900	(349,916)	730,157	3,827
3,180,742	3,208,460	(27,718)	3,026,257	154,485
753,302	813,291	(59,989)	774,114	(20,812)
4,668,029	5,105,651	(437,622)	4,530,528	137,501
19.5%	21.9%		12.8%	
13,351,131	11,435,754	1,915,377	24,891,123	(11,539,993)
55.7%	49.0%		70.2%	
8,595,224	8,593,824	1,400	8,860,854	(265,630)
242,179	242,179	(0)	242,179	(0)
361,681	361,681	(0)	361,680	1
1,516,492	1,516,491	1	13,583,652	(12,067,160)
10,715,575	10,714,175	1,400	23,048,365	(12,332,790)
44.7%	45.9%		65.0%	
2,635,556	721,579	1,913,977	1,842,758	792,798
11.0%	3.1%		5.2%	
-	1,050,000	(1,050,000)	2,000,000	(2,000,000)
2,635,556	(328,421)	2,963,977	(157,242)	2,792,798
11.0%	-1.4%		-0.4%	

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense
[home](#)

Month of: September 2021

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget	Comments
Revenue						
CapEx Funding	-	-	-	-	2,100,000	CapEx funding from Water Operating Fund
ADM Cost Share	-	-	1,000,000	(1,000,000)	1,000,000	Actual ADM cost share
Other	2,408	6,016,584	8,950,000	(2,933,416)	7,900,000	
Total Revenue	2,408	6,016,584	9,950,000	(3,933,416)	11,000,000	
CapEx Project Spending						
Operating CapEx	1,653	195,473	200,000	(4,527)	213,331	81808112 423700
Professional Services	1,344	9,874	146,250	(136,376)	195,000	81808118 428000
Automotive Equipment	-	-	359,000	(359,000)	359,000	451000
Other Equipment	-	8,306	-	8,306	450,000	452000
System leak detection	-	-	-	-	35,000	486300
Water Main Replacement	14,575	646,572	4,000,000	(3,353,428)	5,377,000	488800
Water System Improvmnts	-	-	250,000	(250,000)	537,500	497000
SWTP Improvements	3,000	39,785	4,000,000	(3,960,215)	8,200,000	499200
Lake cap operating	-	275,034	375,000	(99,966)	510,500	81808122 423700
Lake cap land acq	-	-	100,000	(100,000)	100,000	81808128 450100
Lake cap additional water	-	2,244	190,000	(187,756)	385,000	81808128 488900
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
xxxx	-	-	-	-	-	
Total CapEx Spending	20,572	1,177,287	9,620,250	(8,442,963)	16,362,331	
Surplus (Deficit)	(18,164)	4,839,298	329,750		(5,362,331)	

Capital Fund Cash Position

Cash at January 1, 2021	2,796,525	Cash Position Target at December 31, 2021	(2,565,806)
Current Cash Position	7,635,822		
Interfund AR	1,381,816	Due to Water Capital fund from Capital Fund 45	

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

home

September 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	25,059	23,515	29,744	27,936	25,609	27,863	26,155	26,059	27,124				239,064	
Industrial	32	32	32	32	32	31	31	31	30				283	
Commercial	2,543	2,364	2,981	2,765	2,577	2,775	2,672	2,588	2,695				23,960	
Total	27,634	25,911	32,757	30,733	28,218	30,669	28,858	28,678	29,849	-	-	-	263,307	100.6%
Delinquent Bills														
Residential	-	-	-	4,388	6,733	7,684	7,561	7,342	6,874				40,582	
Industrial	-	-	-	-	-	-	-	-	-				-	
Commercial	-	-	-	267	383	429	388	373	402				2,242	
Total	-	-	-	4,655	7,116	8,113	7,949	7,715	7,276	-	-	-	42,824	101.5%
Total Bill Count	27,634	25,911	32,757	35,388	35,334	38,782	36,807	36,393	37,125	-	-	-	306,131	100.8%
Cubit Feet Consumption Billed														
Residential	10,767,334	9,925,623	11,990,776	11,474,989	10,630,307	13,136,467	12,474,128	12,523,984	14,250,073				107,173,681	97.5%
Industrial	42,014,828	44,147,266	38,456,220	47,075,410	43,606,652	44,110,636	42,577,898	45,582,125	45,982,380				393,553,415	106.5%
Commercial	9,042,082	8,539,316	9,981,824	10,106,822	10,333,931	11,504,792	12,736,138	12,592,992	13,918,961				98,756,858	101.1%
Total	61,824,244	62,612,205	60,428,820	68,657,221	64,570,890	68,751,895	67,788,164	70,699,101	74,151,414	-	-	-	599,483,954	117.9%
Water Shut Offs	-	-	-	537	354	683	302	437	377				2,690	77.7%
Customer Service Telephone Calls	3,386	3,059	4,192	4,648	4,295	5,598	4,216	4,714	4,588				38,696	89.3%
Water Billed \$														
Residential	\$ 659,254	\$ 610,827	\$ 738,947	\$ 706,620	\$ 659,321	\$ 806,904	\$ 764,169	\$ 762,782	\$ 806,390				\$ 6,515,215	99.3%
Industrial	\$ 1,118,507	\$ 1,166,364	\$ 1,036,264	\$ 1,236,052	\$ 1,156,692	\$ 1,220,483	\$ 1,163,663	\$ 1,241,562	\$ 1,237,861				\$ 10,577,447	108.6%
Commercial	\$ 473,412	\$ 445,098	\$ 530,314	\$ 521,551	\$ 520,537	\$ 583,900	\$ 624,185	\$ 611,803	\$ 661,567				\$ 4,972,366	103.3%
Total	\$ 2,251,173	\$ 2,222,290	\$ 2,305,524	\$ 2,464,223	\$ 2,336,551	\$ 2,611,286	\$ 2,552,017	\$ 2,616,147	\$ 2,705,818	\$ -	\$ -	\$ -	\$ 22,065,028	104.5%
Penalty \$	\$ -	\$ -	\$ -	\$ 7,398	\$ 11,899	\$ 13,354	\$ 14,264	\$ 14,290	\$ 15,045				\$ 76,250	83.5%
Total Billed	\$ 2,251,173	\$ 2,222,290	\$ 2,305,524	\$ 2,471,621	\$ 2,348,449	\$ 2,624,640	\$ 2,566,281	\$ 2,630,437	\$ 2,720,863	\$ -	\$ -	\$ -	\$ 22,141,277	104.4%
Water Gallonage Billed														
Gallons (000)	319,830	309,680	263,740	326,070	303,870	372,870	364,800	353,560	321,720				2,936,140	99.8%
\$ Billed	\$ 97,548	\$ 94,452	\$ 80,441	\$ 99,451	\$ 92,680	\$ 113,725	\$ 111,264	\$ 107,836	\$ 98,125				\$ 895,523	100.1%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,348,721	\$ 2,316,742	\$ 2,385,965	\$ 2,571,072	\$ 2,441,129	\$ 2,738,365	\$ 2,677,545	\$ 2,738,273	\$ 2,818,988	\$ -	\$ -	\$ -	\$ 23,036,800	104.2%
Cash Revenue \$	\$ 2,387,168	\$ 2,334,499	\$ 2,476,584	\$ 2,581,739	\$ 2,449,633	\$ 2,686,789	\$ 2,688,433	\$ 2,738,296	\$ 2,729,321				\$ 23,072,462	104.3%
% Cash to Billed	101.6%	100.8%	103.8%	100.4%	100.3%	98.1%	100.4%	100.0%	96.8%	-	-	-	100.2%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	27,465	24,550	27,457	26,983	25,987	27,313	28,264	24,899	24,665	25,923	26,809	30,923	321,238	
Industrial	32	32	32	32	32	32	32	32	32	32	32	32	384	
Commercial	2,740	2,544	2,703	2,741	2,571	2,751	2,759	2,502	2,470	2,634	2,697	3,020	32,132	
Total	30,237	27,126	30,192	29,756	28,590	30,096	31,055	27,433	27,167	28,589	29,538	33,975	353,754	
Delinquent Bills														
Residential	8,038	6,813	2,918	-	-	-	7,657	7,391	7,553	1,517	-	-	41,887	
Industrial	-	-	-	-	-	-	-	2	4	-	-	-	6	
Commercial	369	254	84	-	-	-	354	350	398	47	-	-	1,856	
Total	8,407	7,067	3,002	-	-	-	8,011	7,743	7,955	1,564	-	-	43,749	
Total Bill Count	38,644	34,193	33,194	29,756	28,590	30,096	39,066	35,176	35,122	30,153	29,538	33,975	397,503	
Cubit Feet Consumption Billed														
Residential	11,707,150	10,372,676	11,006,905	11,570,632	11,344,622	13,462,541	14,570,749	12,823,011	13,069,451	12,843,082	12,095,439	12,977,828	147,844,086	
Industrial	40,279,029	41,245,674	39,936,974	40,084,847	39,100,450	40,520,032	41,592,307	42,378,285	44,305,970	43,390,309	42,794,122	41,077,431	496,705,430	
Commercial	9,711,877	9,498,783	9,776,629	9,805,724	9,165,715	10,312,031	12,827,785	13,640,066	12,987,433	13,002,574	11,171,948	9,831,299	131,731,864	
Total	61,698,056	61,117,133	60,720,508	61,461,203	59,610,787	64,294,604	68,990,841	-	70,362,854	69,235,965	66,061,509	63,886,558	776,281,380	
Water Shut Offs	458	350	293	-	-	-	424	1,113	822	44	-	-	3,504	
Customer Service Tphone Calls	5,497	4,608	4,192	4,230	3,928	4,323	5,181	5,970	5,417	4,787	3,419	3,678	55,230	
Water Billed \$														
Residential	\$ 703,504	\$ 624,756	\$ 667,568	\$ 694,615	\$ 683,053	\$ 805,721	\$ 860,970	\$ 756,041	\$ 765,436	\$ 765,544	\$ 732,763	\$ 797,554	\$ 8,857,524	
Industrial	\$ 1,071,513	\$ 1,094,639	\$ 1,039,106	\$ 1,041,534	\$ 1,021,588	\$ 1,079,706	\$ 1,103,612	\$ 1,123,935	\$ 1,168,039	\$ 1,144,632	\$ 1,132,684	\$ 1,093,755	\$ 13,114,743	
Commercial	\$ 498,734	\$ 476,749	\$ 495,919	\$ 496,529	\$ 470,317	\$ 531,365	\$ 616,283	\$ 628,235	\$ 601,586	\$ 618,346	\$ 559,163	\$ 527,343	\$ 6,520,568	
Total	\$ 2,273,751	\$ 2,196,143	\$ 2,202,592	\$ 2,232,677	\$ 2,174,959	\$ 2,416,791	\$ 2,580,866	\$ 2,508,212	\$ 2,536,060	\$ 2,528,523	\$ 2,424,610	\$ 2,418,651	\$ 28,492,835	
Penalty \$	\$ 12,927	\$ 10,837	\$ 4,533	\$ -	\$ -	\$ -	\$ 16,113	\$ 14,390	\$ 32,482	\$ 2,740	\$ -	\$ -	\$ 94,024	
Total Billed	\$ 2,286,678	\$ 2,206,981	\$ 2,207,125	\$ 2,232,677	\$ 2,174,959	\$ 2,416,791	\$ 2,596,979	\$ 2,522,601	\$ 2,567,543	\$ 2,531,263	\$ 2,424,610	\$ 2,418,651	\$ 28,586,859	
Water Gallonage														
Gallons (000)	311,890	302,030	341,650	311,760	316,670	335,640	332,560	360,390	330,440	356,560	337,549	319,830	3,956,969	
\$ Billed	\$ 94,815	\$ 91,817	\$ 103,862	\$ 94,775	\$ 103,268	\$ 102,035	\$ 101,098	\$ 109,559	\$ 100,454	\$ 108,394	\$ 102,777	\$ 97,548	\$ 1,203,401	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,381,493	\$ 2,298,798	\$ 2,310,987	\$ 2,327,452	\$ 2,271,227	\$ 2,518,826	\$ 2,698,078	\$ 2,632,160	\$ 2,667,996	\$ 2,639,657	\$ 2,527,387	\$ 2,516,199	\$ 29,790,260	
Cash Revenue \$	\$ 2,414,571	\$ 2,333,114	\$ 2,314,542	\$ 2,269,760	\$ 2,215,974	\$ 2,439,581	\$ 2,655,815	\$ 2,733,552	\$ 2,745,872	\$ 2,558,367	\$ 2,521,924	\$ 2,456,490	\$ 29,659,562	
% Cash to Billed	101.4%	101.5%	100.2%	97.5%	97.6%	96.9%	98.4%	103.9%	102.9%	96.9%	99.8%	97.6%	99.6%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: September 2021

	2021 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	6	6	6	7	7	7	7	7	7	7	-	-	-	6
Finance	22	20	19	19	19	19	19	19	19	20	-	-	-	20
Human Resources	4	4	4	4	4	4	4	4	4	4	-	-	-	4
Information Technology	10	9	9	8	8	8	9	9	9	8	-	-	-	10
Corporation Counsel	7	7	7	7	7	6	7	7	7	8	-	-	-	7
Economic & Community Dev	21	19	18	18	19	19	18	18	18	21	-	-	-	19
Public Safety	268	262	262	265	258	259	256	258	259	258	-	-	-	261
Public Works	113	101	101	103	100	100	98	98	101	105	-	-	-	104
Total Full Time	451	428	426	431	422	422	418	420	424	431	-	-	-	431
Part Time Staffing														
Executive	-	-	-	-	-	1	-	1	1	1	-	-	-	-
Legislative	7	7	7	7	7	7	7	6	7	7	-	-	-	7
Finance	-	-	-	2	1	1	2	2	2	2	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporation Counsel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic & Community Dev	-	-	-	-	-	1	3	3	3	2	-	-	-	-
Public Safety	-	2	2	2	2	2	2	2	2	2	-	-	-	2
Public Works	-	2	2	2	4	9	11	7	4	2	-	-	-	2
Total Temporary	7	11	11	13	14	21	25	21	19	16	-	-	-	11
Total City Staff Headcount	458	439	437	444	436	443	443	441	443	447	-	-	-	442

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

Supplementary Statistics - Full Time Staffing

General Fund Only	390	371	369	372	363	363	360	363	368	372	-	-	-	373
Staffing Increase		3	-	5	1	-	-	3	5	4				33
Staffing Decrease		6	2	-	8	-	3	-	-	-				32
Turnover Rate - Year to Date		2%	1%	1%	2%	0%	1%	0%	0%	0%	-	-	-	9%
All Other Funds	61	57	57	59	59	59	58	57	56	59	-	-	-	58
Staffing Increase		-	-	-	-	7	3	-	-	3				4
Staffing Decrease		-	-	-	2	-	-	1	1	-				3
Turnover Rate - Year to Date		0%	0%	0%	3%	3%	3%	5%	7%	7%	-	-	-	5%

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: September 2021

	2021 Budget	Current Year Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staff														
Executive														
Executive	3	3	3	3	3	3	3	3	3	3				3
City Clerk	1	1	1	1	1	1	1	1	1	1				1
Public Transit	2	2	2	3	3	3	3	3	3	3				2
Total	6	6	6	7	7	7	7	7	7	7	-	-	-	6
Finance														
Finance	13	11	10	10	10	10	10	11	11	10				11
Purchasing	2	2	2	2	2	2	2	2	2	3				2
Utility Customer Service	7	7	7	7	7	7	7	6	6	7				7
Total	22	20	19	19	19	19	19	19	19	20	-	-	-	20
Human Resources	4	4	4	4	4	4	4	4	4	4				4
Information Technology	10	9	9	8	8	8	9	9	9	8				10
Corporation Legal Counsel	7	7	7	7	7	6	7	7	7	8				7
Economic & Community Devel														
Planning & Sustainability	6	5	5	5	5	5	5	5	4	6				5
Building Inspections	6	6	6	6	6	6	6	6	6	6				6
Neighborhood Inspection	5	5	4	4	5	5	5	5	5	6				5
Revitalization & Housing Serv	4	3	3	3	3	3	2	2	3	3				3
Total	21	19	18	18	19	19	18	18	18	21	-	-	-	19
Public Safety														
Fire	109	104	106	106	105	105	104	104	104	106				104
Police	159	158	156	159	153	154	152	154	155	152				157
Total	268	262	262	265	258	259	256	258	259	258	-	-	-	261
Public Works														
PW Administration	2	2	2	2	2	2	2	2	2	2				2
PW Engineering	12	9	9	9	9	8	8	7	6	8				9
PW Municipal Services	47	42	42	43	40	41	40	41	46	46				44
Fleet Maintenance	8	7	7	7	8	8	8	8	7	8				8
Water Production (Admin)	2	2	2	2	2	2	2	2	2	2				2
Water Production (Lake)	4	4	4	4	4	4	4	3	3	3				4
Water Production	15	14	14	15	14	14	12	13	13	14				14
Water Services	23	21	21	21	21	21	22	22	22	22				21
Total	113	101	101	103	100	100	98	98	101	105	-	-	-	104
Total City Staffing	451	428	426	431	422	422	418	420	424	431	-	-	-	431
General Fund staffing	390	371	369	372	363	363	360	363	368	372	-	-	-	373
Other Fund staffing	61	57	57	59	59	59	58	57	56	59	-	-	-	58
Total staffing	451	428	426	431	422	422	418	420	424	431	-	-	-	431

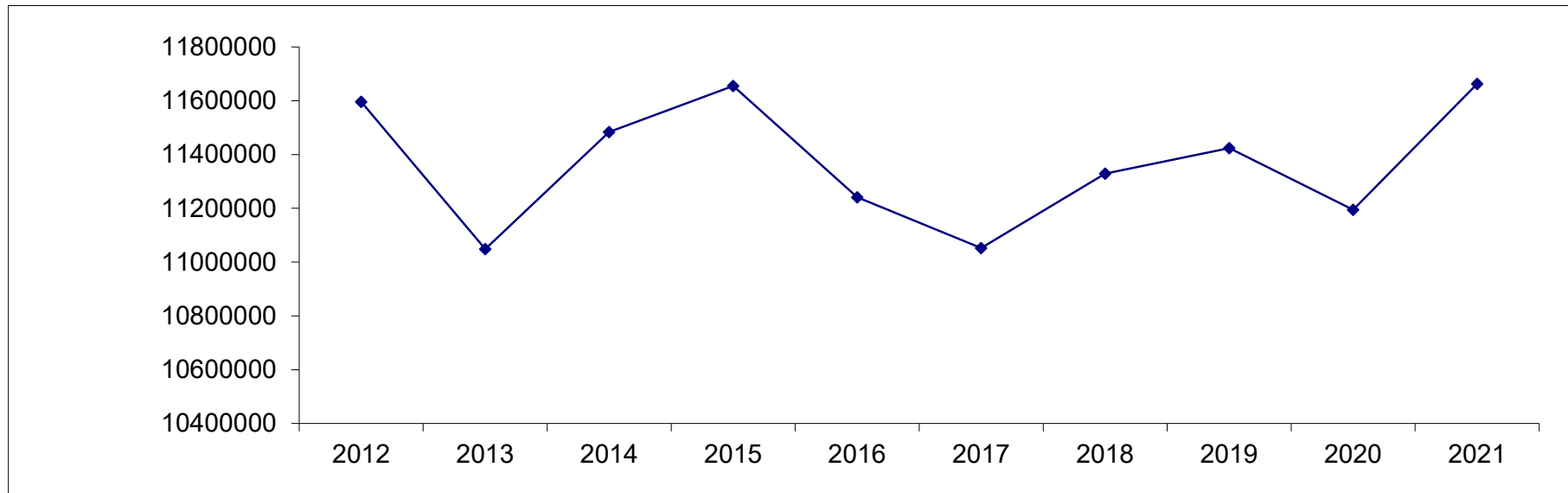
Note: Above report includes all Full Time W-2 EE's

STATE SALES TAX

Home

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	939,211	918,325	938,684	963,009	946,811	902,833	882,653	984,872	984,354	936,318	A
FEBRUARY	935,641	880,247	914,587	941,678	904,631	899,838	917,921	935,303	955,006	882,140	A
MARCH	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	1,088,364	1,093,971	1,112,877	1,115,773	A
APRIL	871,624	856,724	825,291	857,417	824,458	789,769	840,607	801,923	850,408	909,469	A
MAY	986,897	884,323	868,465	877,404	867,538	837,972	819,180	845,440	849,934	864,919	A
JUNE	1,021,804	954,864	974,156	978,888	940,736	957,693	978,292	975,295	909,787	1,179,406	A
JULY	918,786	922,915	935,127	944,686	887,325	906,452	942,693	968,093	858,962	1,082,746	A
AUGUST	991,930	796,714	1,028,409	992,900	943,818	935,012	1,010,708	1,011,477	945,270	1,201,374	A
SEPTEMBER	951,845	948,422	979,712	1,006,626	994,684	953,644	978,357	930,277	972,693	1,113,247	A
OCTOBER	911,934	925,873	981,740	991,641	933,239	891,372	943,494	979,187	974,990	975,000	B
NOVEMBER	1,001,513	964,174	961,614	1,003,087	962,595	934,414	991,142	967,297	940,548	996,000	B
DECEMBER	906,055	919,141	969,684	976,633	916,175	935,863	935,419	930,430	967,339	1,012,000	B

TOTALS	11,595,938	11,048,482	11,483,540	11,654,760	11,241,506	11,052,132	11,328,832	11,423,564	11,322,169	12,268,391	
									Year in Play Budget	11,663,000	

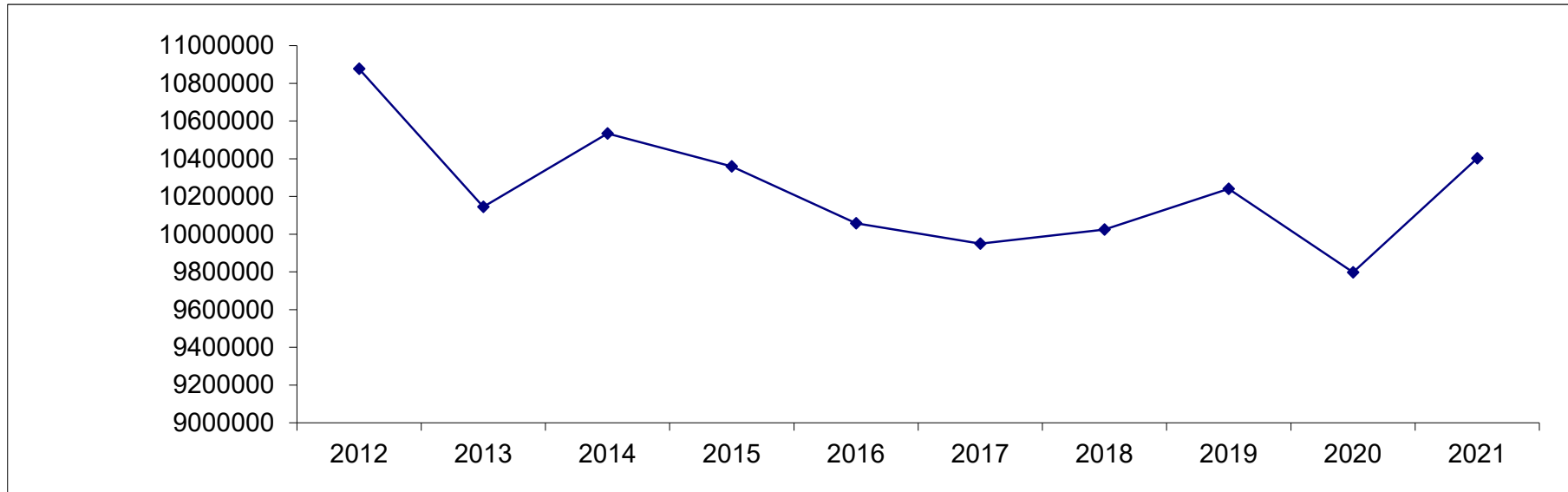


Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

LOCAL SALES TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	914,456	861,196	887,481	889,089	848,993	818,066	807,770	892,334	880,608	840,697	A
FEBRUARY	911,162	880,506	862,759	863,243	833,995	838,995	837,288	864,722	856,677	781,469	A
MARCH	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	959,353	963,236	960,429	992,288	A
APRIL	758,516	773,089	739,227	739,805	703,472	702,734	712,309	698,869	734,157	813,655	A
MAY	929,937	775,938	779,506	764,685	744,767	729,878	716,975	739,341	727,854	776,379	A
JUNE	942,726	853,033	865,335	832,374	840,488	855,602	852,317	858,115	765,429	1,102,858	A
JULY	864,230	846,702	864,489	833,551	791,839	814,658	807,532	860,421	735,614	1,046,496	A
AUGUST	927,747	619,512	957,423	906,467	867,107	877,154	909,719	920,833	834,535	1,045,456	A
SEPTEMBER	899,635	901,318	916,077	911,765	904,129	852,928	890,655	873,345	873,669	1,046,584	A
OCTOBER	838,868	860,182	882,079	875,986	822,711	779,788	836,215	868,200	865,615	865,600	B
NOVEMBER	902,358	897,029	884,609	882,605	854,078	835,747	866,834	875,836	819,660	971,700	B
DECEMBER	898,532	864,499	872,277	860,119	810,233	849,336	827,137	824,656	845,741	891,900	B

TOTALS	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	9,950,270	10,024,104	10,239,908	9,899,988	11,175,081	
									Year in Play Budget	10,402,000	



Schedule presents total State Sales Tax Revenue - revenue is recorded in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds w/ TIF agreements

State imposed 2% collection fee commenced 09/2017; 1.5% fee effective w SFY19

STATE INCOME TAX

MONTH	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Year in Play
JANUARY	761,050	632,905	850,845	852,700	912,628	851,716	578,461	631,574	696,621	807,110 A
FEBRUARY	-	478,227	-	-	-	-	837,319	759,834	717,710	853,298 A
MARCH	619,124	394,663	699,395	620,094	751,474	1,411,585	420,941	457,518	533,688	588,089 A
APRIL	394,295	1,333,938	742,236	925,184	822,346	-	646,373	734,870	783,855	937,702 A
MAY	1,187,505	404,944	423,934	403,609	476,082	396,235	1,044,019	1,528,635	767,466	1,280,911 A
JUNE	424,269	703,157	741,339	824,784	1,774,951	764,129	482,298	477,387	475,376	1,123,868 A
JULY	658,753	1,298,806	1,150,541	1,364,531	-	1,547,903	652,113	713,920	754,878	1,008,212 A
AUGUST	956,491	441,258	428,542	566,667	496,310	698,009	478,694	511,760	1,032,080	566,126 A
SEPTEMBER	502,880	675,812	709,251	1,263,519	1,120,799	727,037	467,186	452,932	584,790	597,861 A
OCTOBER	645,769	419,882	818,347	-	-	599,068	726,093	808,115	846,827	846,800 B
NOVEMBER	405,227	409,627	-	441,918	450,551	450,852	522,953	527,420	572,208	519,200 B
DECEMBER	401,952	714,661	721,926	776,691	665,793	396,923	433,456	498,389	506,596	491,000 B

13 ct-4 mo delay

13 ct-3 mo delay

13 ct-2 mo delay

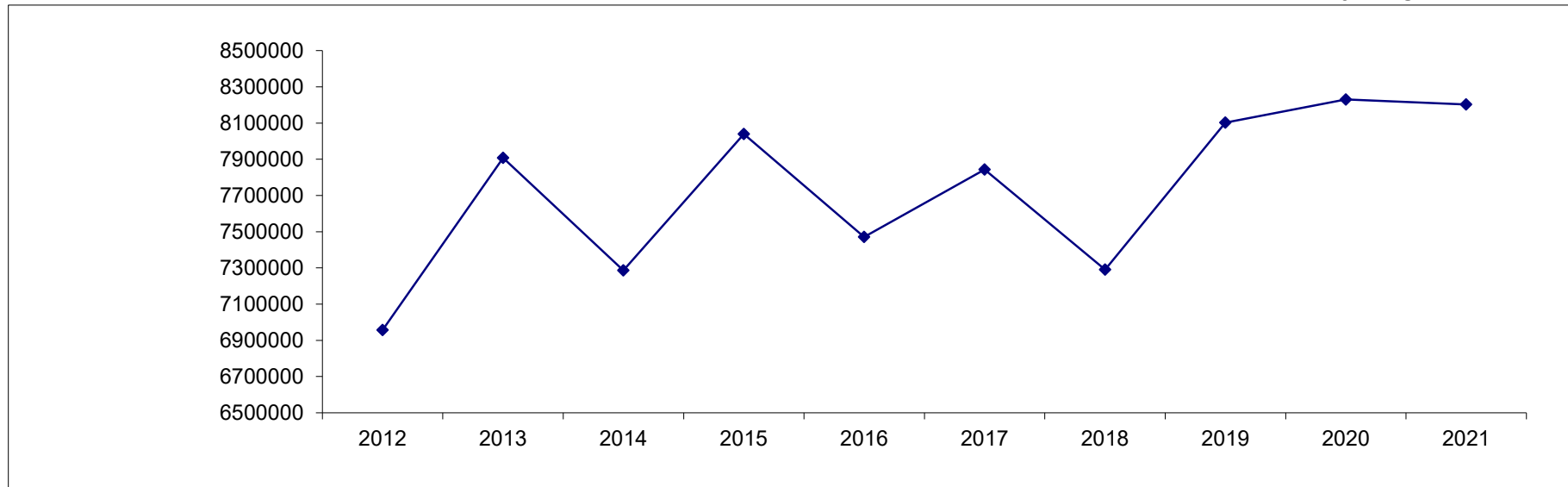
12 ct-2 mo delay

12 ct-2 mo delay

12 ct-2 mo delay

14 ct-no delay

TOTALS	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,843,458	7,289,905	8,102,353	8,272,095	9,620,177
								Year in Play Budget	8,203,000	



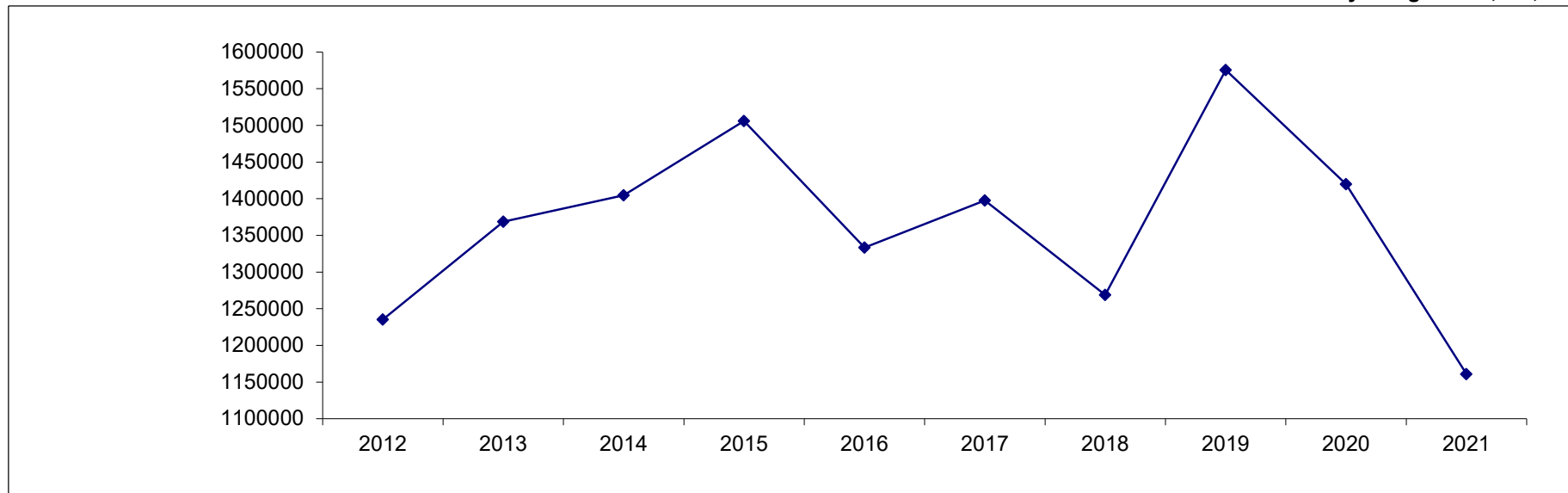
Schedule presents State LGDF distribution

State LGDF 10% distribution reduction commenced w SFY18 August 2017 distribution; distribution reduction of 5% effective for SFY19 and to present

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	180,082	185,383	233,315	202,878	195,051	217,463	143,616	153,006	226,930	238,599	A
FEBRUARY	1,565	1,605	2,024	717	-	-	-	-	-	-	A
MARCH	61,281	62,898	80,778	70,137	83,788	147,880	132,622	67,368	45,114	86,205	A
APRIL	276,320	303,821	309,261	364,335	271,921	352,780	260,085	301,619	311,508	402,800	A
MAY	187,031	265,561	227,806	293,618	219,695	227,189	269,213	365,884	199,155	519,099	A
JUNE	5,417	937	-	2,501	12,343	-	-	3,173	-	-	A
JULY	238,582	260,211	229,514	238,695	239,680	239,384	206,222	217,352	206,917	378,262	A
AUGUST	28,828	29,295	24,688	32,169	27,902	10,712	20,842	26,075	152,903	48,103	A
SEPTEMBER	3,931	-	6,877	2,356	4,554	-	-	-	-	26,897	A
OCTOBER	181,562	188,719	227,489	239,950	218,004	160,071	190,221	376,967	193,839	149,000	B
NOVEMBER	1,579	-	-	-	1,876	-	-	1,332	-	1,100	B
DECEMBER	69,220	70,395	63,058	58,604	58,514	42,179	46,033	62,824	50,168	50,100	B

TOTALS	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,397,658	1,268,855	1,575,600	1,386,533	1,900,166	
								Year in Play Budget		1,161,000	



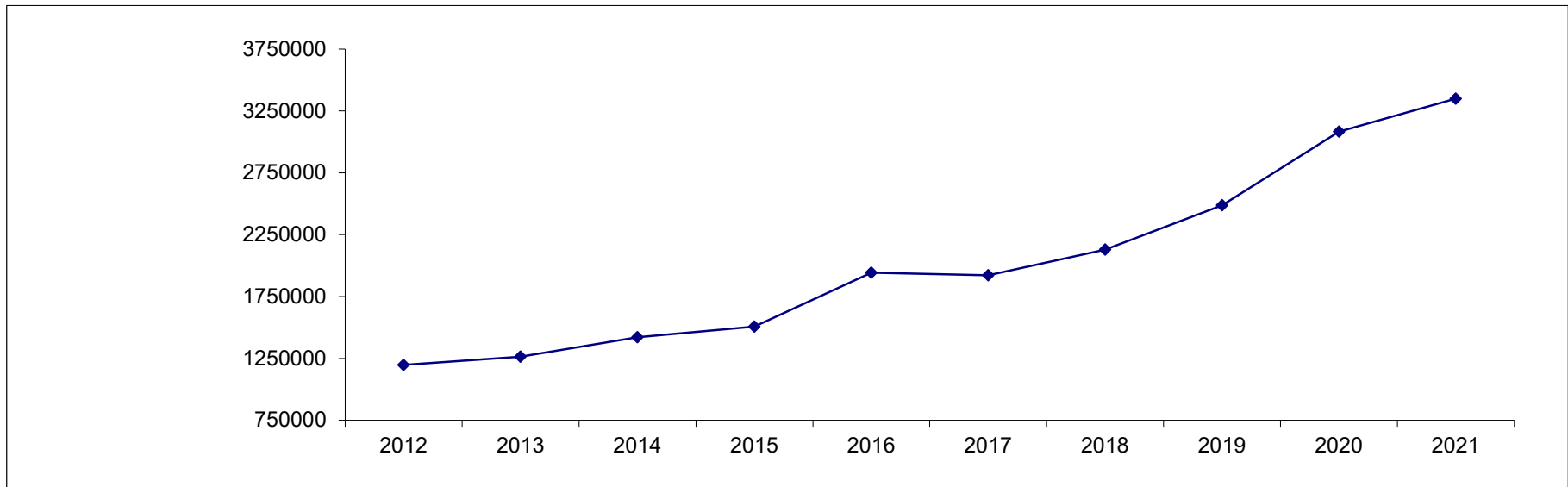
Schedule presents State distribution of PPRT. Recorded by City in city general fund (77.2%) and city library fund (22.8%) in accordance with state statutes

Projected Revenues

LOCAL USE TAX

MONTH	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	89,854	98,119	115,740	136,569	295,435	159,854	166,257	205,607	244,618	301,148	A
FEBRUARY	90,475	103,364	108,961	129,837	146,086	155,199	192,590	227,498	229,171	320,911	A
MARCH	138,269	147,635	171,437	196,801	208,903	241,170	243,593	275,101	314,455	452,845	A
APRIL	88,358	102,769	90,904	69,628	128,350	139,319	145,000	159,583	217,745	222,022	A
MAY	98,119	76,976	89,241	135,902	130,832	131,114	149,116	183,842	189,224	197,971	A
JUNE	103,364	96,618	117,824	143,287	153,738	170,503	180,080	208,996	240,704	253,092	A
JULY	91,336	106,037	108,621	140,649	149,743	146,418	157,169	197,817	254,820	229,947	A
AUGUST	102,769	93,637	115,406	133,971	145,710	147,521	171,381	198,672	283,392	211,651	A
SEPTEMBER	86,379	124,363	128,816	-	164,340	156,033	183,541	201,970	286,103	241,230	A
OCTOBER	106,791	106,986	109,843	-	130,791	149,381	178,049	207,636	289,306	316,800	B
NOVEMBER	98,487	99,965	118,956	-	142,584	158,864	169,331	198,926	275,488	263,700	B
DECEMBER	102,979	107,849	144,341	419,237	146,571	167,420	194,248	222,795	287,411	295,400	B

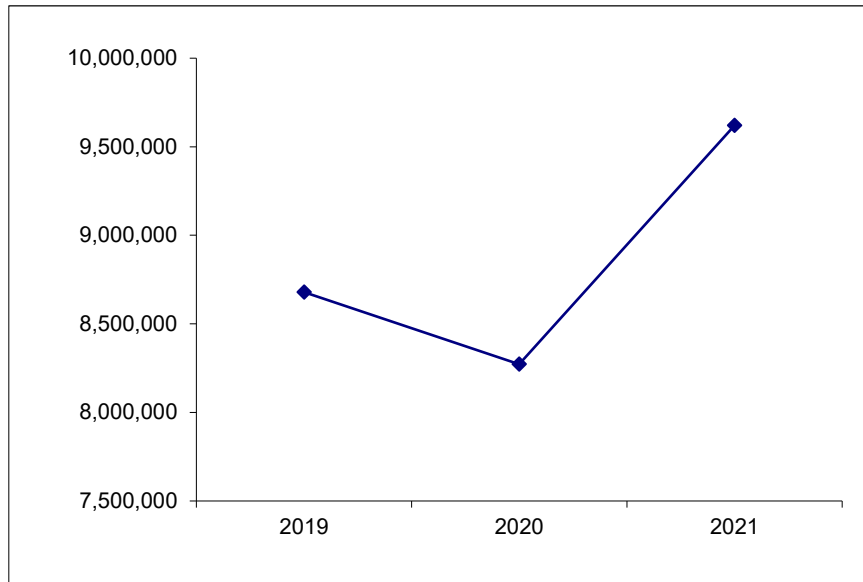
TOTALS	1,197,181	1,264,318	1,420,091	1,505,880	1,943,083	1,922,796	2,130,355	2,488,443	3,112,435	3,306,717	
								Year in Play Budget		3,350,000	



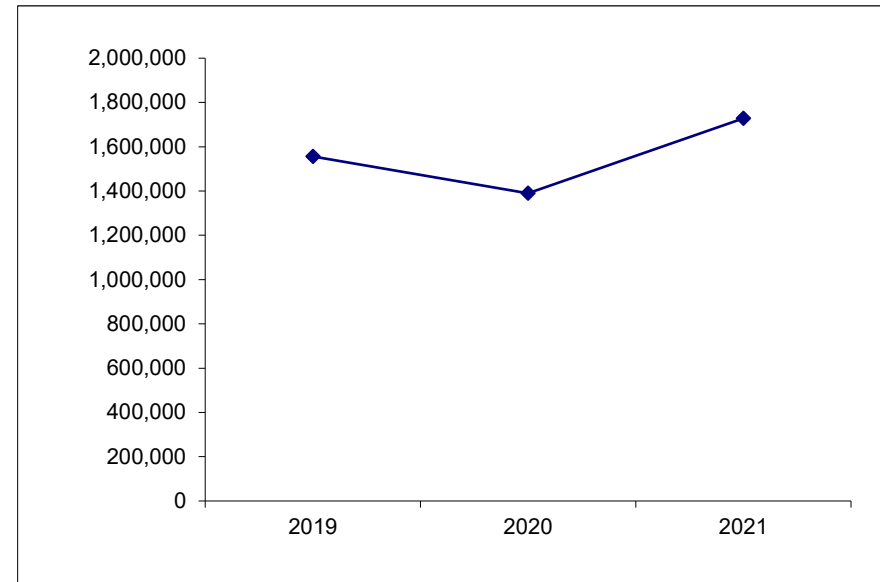
Schedule presents State distribution of Use Tax.

STATE INCOME TAX LGDF DISTRIBUTION

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	631,574.05	696,620.69	807,110.23	A
FEBRUARY	759,834.38	717,709.93	853,297.99	A
MARCH	457,517.76	533,688.38	588,088.72	A
APRIL	734,869.77	783,854.82	937,701.91	A
MAY	1,528,634.61	767,465.56	1,280,911.20	A
JUNE	477,386.66	475,376.11	1,123,868.32	A
JULY	713,919.69	754,877.57	1,008,211.61	A
AUGUST	511,759.62	1,032,080.09	566,126.43	A
SEPTEMBER	452,932.41	584,790.36	597,860.54	A
OCTOBER	808,114.84	846,827.44	846,800.00	B
NOVEMBER	527,419.79	572,208.31	519,200.00	B
DECEMBER	498,388.97	506,596.00	491,000.00	B
TOTALS	8,678,365.53	8,272,095.26	9,620,176.95	
		Current Budget	8,203,000.00	
		Projected Amt Over (Under)	1,417,176.95	

**LOCAL TELEPHONE UTILITY TAX**

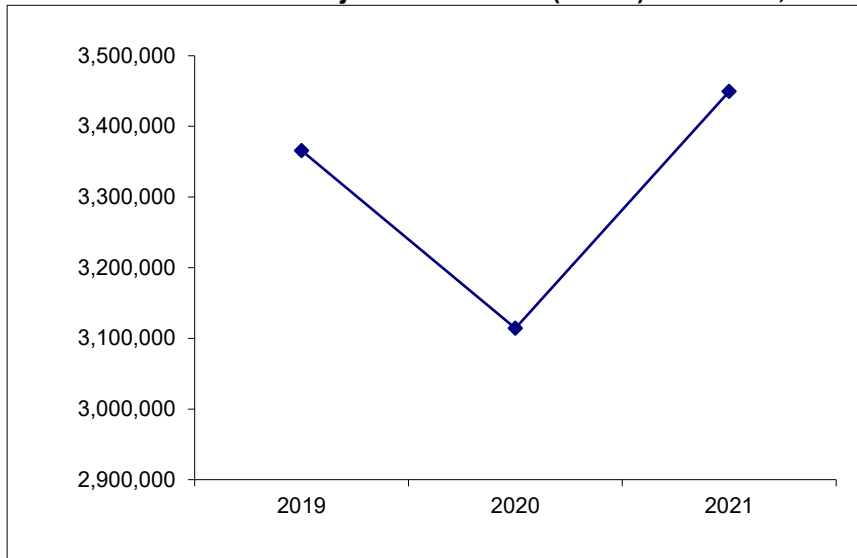
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	131,097.92	118,280.74	585,430.40	A
FEBRUARY	126,545.99	149,193.90	105,213.92	A
MARCH	132,658.65	123,430.43	97,810.33	A
APRIL	122,033.21	108,714.26	91,598.20	A
MAY	196,226.34	109,646.14	97,947.91	A
JUNE	124,244.24	111,749.44	129,007.58	A
JULY	119,318.01	111,966.70	101,474.45	A
AUGUST	130,876.05	110,397.66	111,428.05	A
SEPTEMBER	118,590.23	113,817.06	108,597.61	A
OCTOBER	118,666.69	115,280.29	109,500.00	B
NOVEMBER	122,438.19	111,618.32	98,800.00	B
DECEMBER	113,079.57	105,685.00	91,300.00	B
TOTALS	1,555,775.09	1,389,779.94	1,728,108.45	
		Current Budget	1,304,000.00	
		Projected Amt Over (Under)	424,108.45	



Projected Revenues

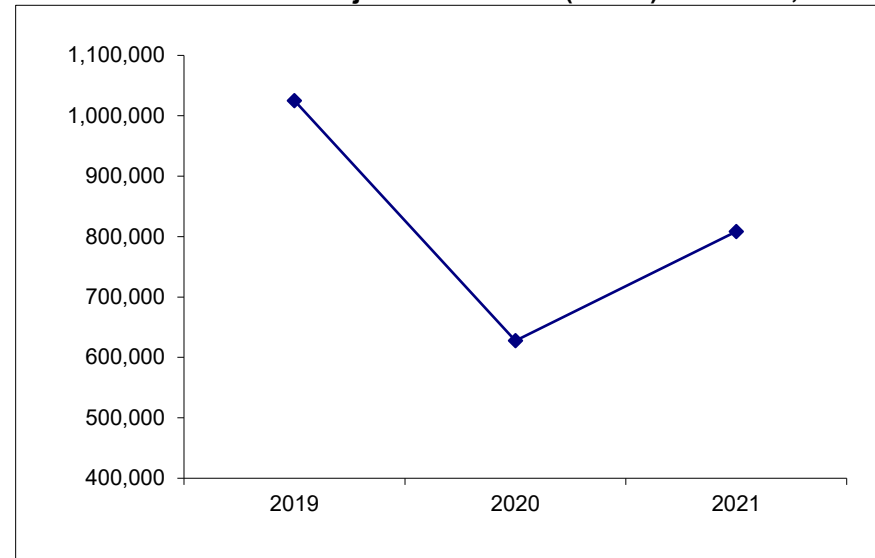
LOCAL FOOD & BEVERAGE TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	294,706.90	284,618.41	259,733.29	A
FEBRUARY	240,384.13	258,899.56	237,003.31	A
MARCH	252,281.45	244,618.91	251,709.68	A
APRIL	288,754.51	222,249.87	316,740.74	A
MAY	284,579.72	219,521.55	302,024.89	A
JUNE	298,383.41	270,571.86	314,701.14	A
JULY	295,849.03	290,434.41	295,357.04	A
AUGUST	276,904.83	294,209.81	307,177.34	A
SEPTEMBER	299,251.55	266,208.12	345,457.80	A
OCTOBER	280,242.30	262,691.19	261,200.00	B
NOVEMBER	278,898.03	272,129.94	278,600.00	B
DECEMBER	275,734.66	228,087.00	279,900.00	B
TOTALS	3,365,970.52	3,114,240.63	3,449,605.23	
		Current Budget	3,158,000.00	
		Projected Amt Over (Under)	291,605.23	



LOCAL HOTEL & MOTEL TAX

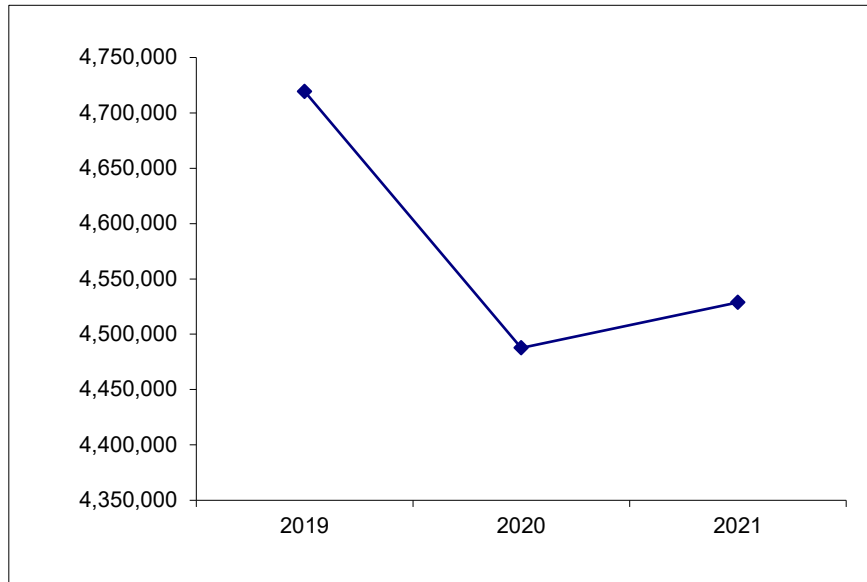
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	64,313.97	47,544.23	45,696.20	A
FEBRUARY	61,319.56	60,918.66	38,937.93	A
MARCH	63,485.43	64,915.60	46,067.53	A
APRIL	74,250.77	47,821.92	61,644.60	A
MAY	83,140.95	36,988.83	64,188.48	A
JUNE	79,405.50	42,365.81	80,612.33	A
JULY	96,564.51	51,434.96	82,463.28	A
AUGUST	90,070.41	61,173.82	96,057.49	A
SEPTEMBER	146,062.89	58,199.26	132,160.12	A
OCTOBER	101,000.09	58,122.08	52,300.00	B
NOVEMBER	86,882.70	49,064.56	56,700.00	B
DECEMBER	78,697.75	49,070.00	51,400.00	B
TOTALS	1,025,194.53	627,619.73	808,227.96	
		Current Budget	650,000.00	
		Projected Amt Over (Under)	158,227.96	



Projected Revenues

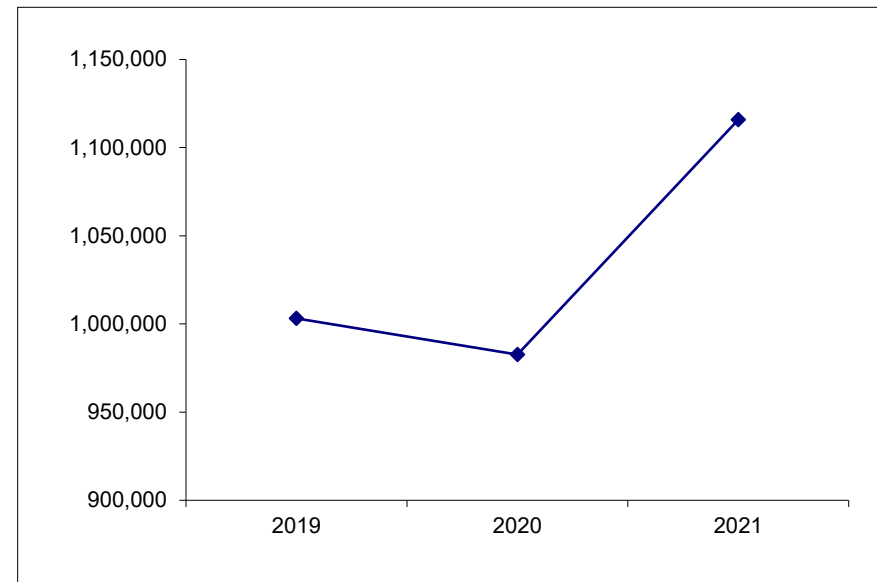
LOCAL UTILITY TAX (GAS & ELECTRIC)

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	438,576.84	399,612.04	387,337.98	A
FEBRUARY	460,352.65	446,585.67	-	A
MARCH	474,658.04	423,748.02	964,354.86	A
APRIL	428,432.85	399,998.31	406,774.58	A
MAY	382,951.79	357,108.12	369,202.94	A
JUNE	337,615.83	308,307.22	348,848.13	A
JULY	395,280.45	332,110.55	338,442.30	A
AUGUST	352,256.43	362,044.68	338,343.95	A
SEPTEMBER	369,474.99	344,969.50	375,057.31	A
OCTOBER	378,627.06	349,840.80	350,000.00	B
NOVEMBER	343,270.07	315,112.97	318,300.00	B
DECEMBER	357,874.87	448,180.00	332,000.00	B
TOTALS	4,719,371.87	4,487,617.88	4,528,662.05	
		Current Budget	4,376,000.00	
		Projected Amt Over (Under)	152,662.05	



LOCAL CABLE TV TAX

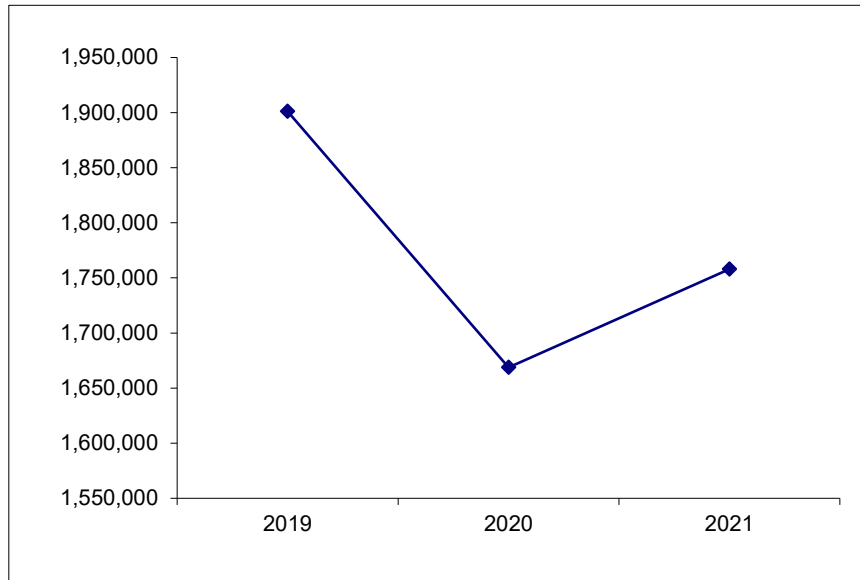
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	23,697.48	16,892.00	115,677.13	A
FEBRUARY	230,959.41	229,480.67	248,600.20	A
MARCH	(3,949.58)	-	-	A
APRIL	20,506.15	16,827.10	14,721.50	A
MAY	232,638.55	230,292.40	238,381.64	A
JUNE	-	-	-	A
JULY	19,025.90	16,588.40	-	A
AUGUST	231,423.76	226,172.09	252,129.66	A
SEPTEMBER	-	-	-	A
OCTOBER	-	15,602.80	15,000.00	B
NOVEMBER	248,930.35	230,798.56	231,300.00	B
DECEMBER	-	-	-	B
TOTALS	1,003,232.02	982,654.02	1,115,810.13	
		Current Budget	953,000.00	
		Projected Amt Over (Under)	162,810.13	



Projected Revenues

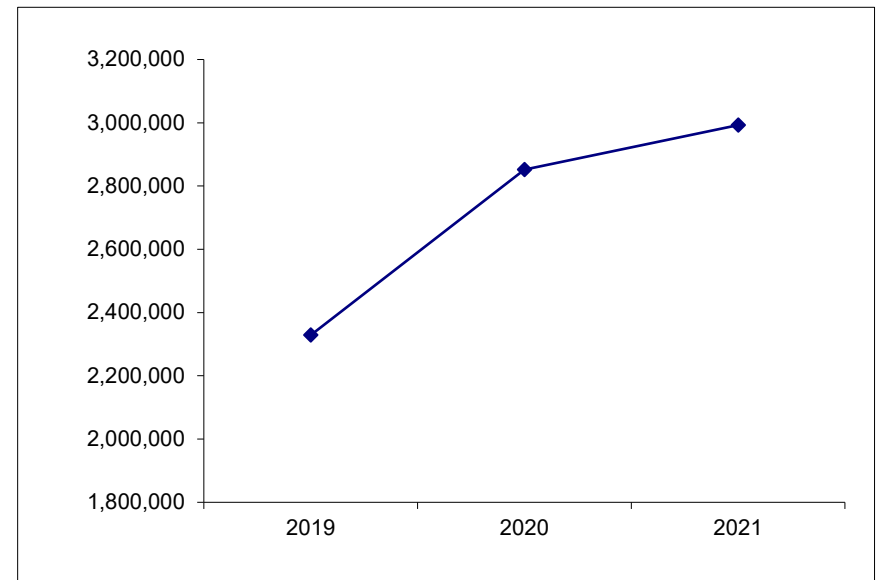
LOCAL MOTOR FUEL TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	159,147.06	153,946.96	137,972.89	A
FEBRUARY	152,188.41	145,620.25	116,173.97	A
MARCH	138,319.82	147,749.28	137,669.17	A
APRIL	151,298.12	127,255.87	141,620.90	A
MAY	157,917.70	102,883.50	143,394.50	A
JUNE	168,607.04	124,240.36	146,897.62	A
JULY	168,748.40	138,531.42	145,659.31	A
AUGUST	159,400.50	172,394.64	150,514.28	A
SEPTEMBER	172,356.13	145,245.60	151,330.50	A
OCTOBER	154,095.48	136,143.78	158,500.00	B
NOVEMBER	167,371.05	147,912.57	172,200.00	B
DECEMBER	151,637.75	126,825.00	156,000.00	B
TOTALS	1,901,087.46	1,668,749.23	1,757,933.14	
		Current Budget	1,956,000.00	
		Projected Amt Over (Under)	(198,066.86)	



STATE MOTOR FUEL TAX

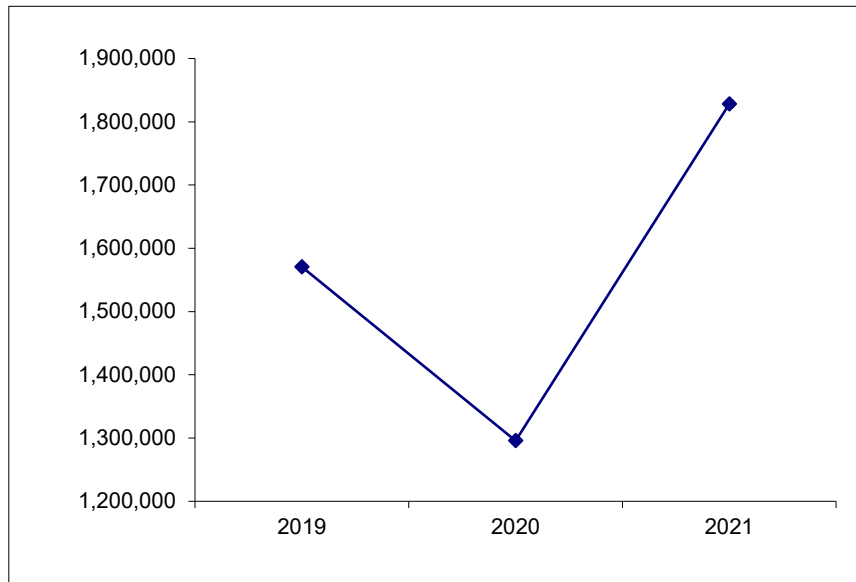
MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	165,334.41	334,151.36	252,696.07	A
FEBRUARY	165,152.12	236,781.25	220,266.14	A
MARCH	150,206.84	234,236.04	208,011.16	A
APRIL	143,644.07	242,487.39	215,525.93	A
MAY	168,492.75	225,767.98	250,786.25	A
JUNE	154,413.09	178,758.55	248,728.85	A
JULY	140,768.08	183,917.34	255,516.57	A
AUGUST	175,952.19	225,064.40	253,309.42	A
SEPTEMBER	253,135.80	262,628.63	274,663.14	A
OCTOBER	274,957.42	243,947.53	271,500.00	B
NOVEMBER	252,289.78	240,708.10	252,600.00	B
DECEMBER	284,087.42	243,187.00	288,900.00	B
TOTALS	2,328,433.97	2,851,635.57	2,992,503.53	
		Current Budget	3,185,000.00	
		Projected Amt Over (Under)	(192,496.47)	



Projected Revenues

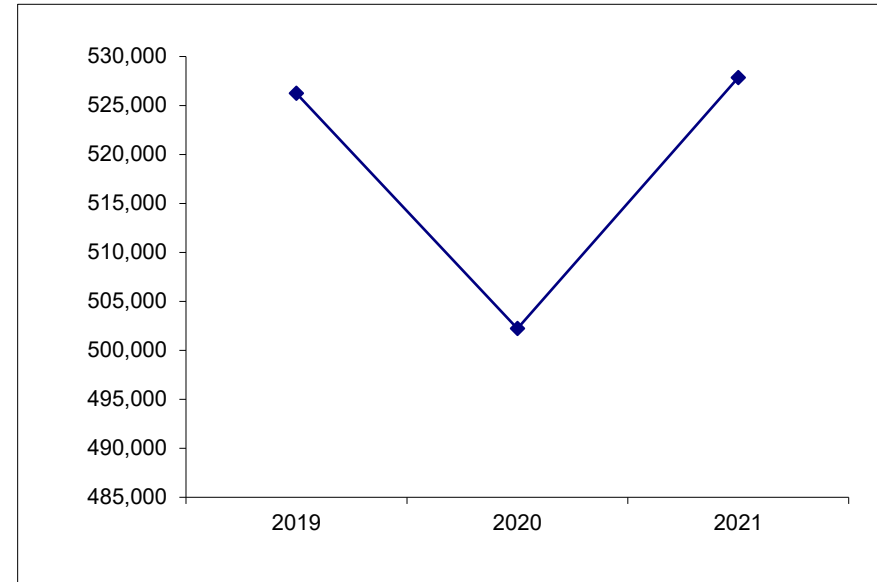
STATE VIDEO GAMING TAX

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	121,069.82	135,374.20	85,531.04	A
FEBRUARY	129,642.72	133,358.14	-	A
MARCH	116,228.18	135,317.97	85,406.97	A
APRIL	130,548.27	145,178.46	176,055.84	A
MAY	157,988.48	88,723.61	257,274.71	A
JUNE	135,512.70	39.42	244,342.98	A
JULY	135,376.29	-	223,954.03	A
AUGUST	122,730.26	-	208,113.20	A
SEPTEMBER	127,226.43	177,320.55	217,309.07	A
OCTOBER	129,578.06	157,242.88	110,000.00	B
NOVEMBER	127,002.06	159,595.88	110,000.00	B
DECEMBER	137,851.82	163,553.00	110,000.00	B
TOTALS	1,570,755.09	1,295,704.11	1,827,987.84	
		Current Budget	1,320,000.00	
		Projected Amt Over (Under)	507,987.84	



LOCAL LIQUOR LICENSE FEE

MONTH	2019 Actual	2020 Actual	2021 Year in Play	
JANUARY	-	3,717.17	3,988.53	A
FEBRUARY	200.00	1,287.22	-	A
MARCH	2,879.01	1,496.45	2,459.36	A
APRIL	14,200.00	-	2,017.91	A
MAY	291,950.00	-	194,556.16	A
JUNE	201,025.00	-	312,435.00	A
JULY	5,000.00	326,750.00	-	A
AUGUST	2,856.29	164,840.00	6,599.51	A
SEPTEMBER	5,931.68	2,245.73	3,592.99	A
OCTOBER	2,200.00	-	2,200.00	B
NOVEMBER	-	300.00	-	B
DECEMBER	-	1,588.00	-	B
TOTALS	526,241.98	502,224.57	527,849.46	
		Current Budget	526,000.00	
		Projected Amt Over (Under)	1,849.46	



Police Department

DATE: 10/18/2021

MEMO: 21-34

TO: The Honorable, Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Shane Brandel, Interim Chief of Police

SUBJECT: STEP Grant Approval

SUMMARY RECOMMENDATION:

It is recommended that the City Council authorize acceptance and use of the STEP grant.

BACKGROUND: For several years, the Decatur Police Department has received funds from the Illinois Department of Transportation for the STEP Grant. These funds have been used to provide additional traffic enforcement within the City of Decatur. These additional efforts are focused to specific traffic violations and meant to help reduce traffic crashes within the City of Decatur and create a safer environment for the motoring public.

PRIOR COUNCIL ACTION: Council approved the 2020-2021 STEP grant under resolution 2020-160.

POTENTIAL OBJECTIONS: None Anticipated

STAFF REFERENCE: Shane Brandel, Interim Chief of Police, 424-2745, sbrandel@decaturil.gov.

BUDGET/TIME IMPLICATIONS:

The Decatur Police Department conducts numerous additional patrols to enforce specific traffic laws. These patrols are conducted on overtime. This grant reimburses the City of Decatur for the personnel expenses incurred to conduct such traffic enforcement as outlined in the grant.

ATTACHMENTS:

Description	Type
Resolution Letter	Resolution Letter
Staff Report	Executive Summary
STEP Grant	Backup Material
STEP Attachment	Backup Material

RESOLUTION NO. R2021-_____

**RESOLUTION AUTHORIZING ACCEPTING THE STEP GRANT AWARDED TO
THE DECATUR POLICE DEPARTMENT BY THE ILLINOIS DEPARTMENT OF
TRANSPORTATION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the STEP grant awarded to the Decatur Police Department by the Illinois Department of Transportation for the 2021-2022 funding year, in the amount of \$110,808, that is to be used for enforcement of specific traffic laws presented to the Council herewith is hereby received, placed on file, and approved.

PRESENTED, PASSED, APPROVED, AND RECORDED this 18th day of October,
2021.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

STAFF REPORT

To: Mayor Julie Moore Wolfe
City Council Members
City Manager Scot Wrighton
From: Interim Chief of Police Shane Brandel
Subject: Council Resolution for STEP Grant Approval

BRIEFING ITEM

RECOMMENDED ACTION:

Approve by resolution the acceptance of the 2021-2022 STEP Grant award to the Decatur Police Department from the Illinois Department of Transportation.

BACKGROUND:

For several years, the Decatur Police Department has applied for, and received funds for the STEP (Sustained Traffic Enforcement Program) grant issued by the Illinois Department of Transportation. The grant reimburses the City of Decatur for personnel expenses incurred for designated enforcement of select traffic laws.

The STEP grant focuses on high visibility enforcement on specific times and dates of the year. The enforcement efforts are designed to reduce fatalities and serious injuries on some of the deadliest times of the year for vehicle travel. There are six required holiday campaigns and additional enforcement options. Each agency has different needs and focuses, and the additional enforcement options can be used to help address those issues. The goal of the grant is to increase highly-visible enforcement of traffic safety laws in Illinois.

The 2021-2022 Step grant awarded to the Decatur Police Department focuses on impaired driving, speed enforcement, and distracted driving. The grant amount awarded to the Decatur Police Department for the 2021-2022 campaign is \$110,808. The breakdown of the grant enforcement distribution is as follows:

Impaired Driving Enforcement -- \$31,464
Distracted Driving Enforcement -- \$10,944
Speeding Enforcement -- \$68,400

The STEP grant intergovernmental agreement and grant attachment are included as attachments in this agenda item.

ATTACHMENTS:

Item A – Council Resolution Letter
Item B – Staff Report
Item C – Intergovernmental Agreement
Item D – STEP Attachments

INTER-GOVERNMENTAL AGREEMENT



BETWEEN

THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION

AND

CITY OF DECATUR

The ILLINOIS DEPARTMENT OF TRANSPORTATION (Grantor) with its principal office at 2300 S. Dirksen Parkway, Springfield, IL 62764, and City of Decatur (Grantee) with its principal office at 1 Gary K Anderson Plaza, Decatur, IL 62523, and payment address (if different than principal office) at Same hereby enter into this Inter-Governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE - THE UNIFORM TERMS

RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I

AWARD AND GRANTEE SPECIFIC INFORMATION AND CERTIFICATION

1.1 DUNS Number, SAM Registration: Nature of Entity. Under penalties of perjury, Grantee certifies that 075613000 is Grantee's correct DUNS Number, that N/A is Grantee's correct UEI, if applicable, that 376001308 is Grantee's correct FEIN or Social Security Number, and that

Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

- | | |
|--|---|
| ☐ Individual | ☐ Pharmacy-Non Corporate |
| ☐ Sole Proprietorship | ☐ Pharmacy/Funeral Home/Cemetery Corp. |
| ☐ Partnership | ☐ Tax Exempt |
| ☐ Corporation (includes Not for Profit) | ☐ Limited Liability Company (select applicable tax classification) |
| ☐ Medical Corporation | ☐ P = partnership |
| ☒ Governmental Unit | ☐ C = corporation |
| ☐ Estate or Trust | |

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2 Amount of Agreement. Grant Funds (check one) ☐ shall not exceed or ☒ are estimated to be \$110,808.00, of which \$110,808.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this agreement.

1.3 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is 69A37520300004020ILO,
the federal awarding agency is National Highway Traffic Safety Administration,
and the federal award date is 02/03/20. If applicable, the Assistance Listing Program Title is State and Community Highway Safety/National Priority Safety Programs
and the Assistance Listing Number is 20.600. The Catalog of State Financial Assistance (CSFA) Number is 494-10-0343. The State Award Identification Number is 0343-29100.

1.4 Term. This Agreement shall be effective 10/01/2021 and shall expire on 09/30/2022 unless terminated pursuant to this Agreement.

1.5 Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and corrects and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misinterpretations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK

1.6 Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

☒ Check if under \$250,000. If under \$250,000 the Secretary's signature may be delegated.

Illinois Department of Transportation

City of Decatur

By: _____
Signature of Omer Osman, P.E. Secretary of Transportation

By: _____
Signature of Authorized Representative

By: _____
Signature of Designee

Date: _____
Printed Name: James Getz

Date: _____
Printed Name: Cynthia L. Watters
Printed Title: Bureau Chief of Safety Programs
Designee

Printed Title: Police Chief
Email: jgetzjr@decaturil.gov

By: _____
Signature of

By: _____
Signature of Authorized Representative

By: _____
Signature of Designee

Date: _____
Printed Name: _____

Date: _____
Printed Name: _____
Printed Title: _____
Designee

Printed Title: _____
Email: _____

By: _____
Signature of

By: _____
Signature of Designee

Date: _____
Printed Name: _____
Printed Title: _____
Designee

By: _____
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Signature of Designee

Date: _____
Printed Name: _____
Printed Title: _____
Designee

By: _____
Signature of

By: _____
Signature of Designee

Date: _____
Printed Name: _____
Printed Title: _____
Designee

ARTICLE II

REQUIRED REPRESENTATIONS

2.1 Standing and Authority. Grantee warrants that:

(a) Grantee is validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated, organized, or created.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is an agency under the laws of jurisdiction other than Illinois, Grantee warrants that it is also duly qualified to do business in Illinois and is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2 Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Revenue Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3 Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to \$30,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4 Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference. See 44 Ill. Admin. Code 7000.40(c)(1)(A).

2.5 Compliance with Registration Requirements. Grantee certifies that it: (i) is registered with the federal SAM; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable; (v) have successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

ARTICLE III

DEFINITIONS

3.1 Definitions. Capitalized words and phrases used in this Agreement have the following meanings:

"2 CFR Part 200" means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards published in Title 2, Part 200 of the Code of Federal Regulations.

"Agreement" or "Grant Agreement" has the same meaning as in 44 III. Admin. Code 7000.30.

"Allocable Costs" means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

"Allowable Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Assistance Listings" has the same meaning as in 2 CFR 200.1.

"Assistance Listing Number" has the same meaning as in 2 CFR 200.1.

"Assistance Listing Program Title" has the same meaning as in 2 CFR 200.1.

"Award" has the same meaning as in 44 III. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 III. Admin. Code 7000.30.

"Budget Period" has the same meaning as in 2 CFR 200.1.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 III. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 III. Admin. Code 7000.30.

"Consolidated Year-End Financial Report" or "CYEFR" means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

"Cost Allocation Plan" has the same meaning as in 44 III. Admin. Code 7000.30.

"Direct Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Disallowed Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"DUNS Number" means a unique nine digit identification number provided by Dun & Bradstreet for each physical location of Grantee's organization.

"FAIN" means the Federal Award Identification Number.

"FFATA" or "Federal Funding Accountability and Transparency Act" has the same meaning as in 31 USC 6101; P.L. 110-252.

"Financial Assistance" has the same meaning as in 44 III. Admin. Code 7000.30.

"Fixed-Rate" has the same meaning as in 44 III. Admin. Code 7000.30. "Fixed-Rate" is in contrast to fee-for-service, 44 III. Admin. Code 7000.30.

"GATU" means the Grant Accountability and Transparency Unit of GOMB.

"Generally Accepted Accounting Principles" or "GAAP" has the same meaning as in 2 CFR 200.1.

"GOMB" means the Illinois Governor's Office of Management and Budget.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code Part 7000.30.

"Improper Payment" has the same meaning as in 2 CFR 200.1.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Net Revenue" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes.

"Net Revenue" is synonymous with "Profit."

"Nonprofit Organization" has the same meaning as in 2 CFR 200.1.

"Notice of Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"OMB" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 2 CFR 200.1.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with "Net Revenue."

"Program" means the services to be provided pursuant to this Agreement.

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM); which is the federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

"State" means the State of Illinois.

"Term" has the meaning set forth in Paragraph 1.4.

"Unallowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" means the unique identifier assigned to the Grantee or to subrecipients by SAM.

ARTICLE IV

PAYMENT

4.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by the Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by the Grantor. 2 CFR 200.458.

4.3 Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. All obligations regarding Grant Funds management shall survive this Agreement's termination or expiration. See 2 CFR 200.343(d); 2 CFR 200.305(b)(9); 30 ILCS 705/5. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.4 Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. See 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5 Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6 Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7 Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or, to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8 **Timely Billing Required.** Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **PART TWO**, **PART THREE**, or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9 **Certification.** Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V

SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1 **Scope of Grant Activities/Purpose of Grant.** Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of Award is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

5.2 **Scope Revisions.** Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. See 2 CFR 200.308.

5.3 **Specific Conditions.** If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI BUDGET

6.1 Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2 Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3 Discretionary and Non-discretionary Line Item Transfers. Discretionary and non-discretionary line item transfers may only be made in accordance with 2 CFR 200.308 and 44 Ill. Admin. Code 7000.370. Neither discretionary nor non-discretionary line item transfers may result in an increase to the total amount of Grant Funds in the Budget unless Prior Approval is obtained from Grantor.

6.4 Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VII ALLOWABLE COSTS

7.1 Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

7.2 Indirect Cost Rate Submission.

(a) All Grantees must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(d).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until the Grantee elects a different option.

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations, in a format prescribed by Grantor. For Grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award.. For Grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments.
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for institutions of higher education.

- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule- based or programmatic limit.

(d) A Grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. No documentation is required to justify the 10% de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3 Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. See 2 CFR 200.451.

7.4 Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5 Government Cost Principles. The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.6 Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. See 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

- (i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.5).
- (ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE or Exhibit G** of the requirement to submit Personnel activity reports. See 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.
- (iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.
- (iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.7 **Federal Requirements.** All Awards, whether funded in whole or in part with either federal or State funds, are subject to federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 III. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 7.6.

7.8 **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.9 **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII REQUIRED CERTIFICATIONS

8.1 **Certifications.** Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 *et seq.*).

(e) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.* or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(f) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).

(g) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(h) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (See 30 ILCS 708/25(6)(G)).

(l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(o) **Criminal Convictions.** Grantee certifies that neither it nor any managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(u) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Job Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX CRIMINAL DISCLOSURE

9.1 **Mandatory Criminal Disclosures.** Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. See 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix II of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X UNLAWFUL DISCRIMINATION

10.1 **Compliance with Nondiscrimination Laws.** Both Parties, their employees and subcontractors under subcontract made pursuant to this Agreement, remain compliant with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

- (a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;
- (b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);
- (c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a- and 2000h-6). (*See also* guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);
- (d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);
- (e) The Americans with Disabilities Act of 1990 (as amended)(42 USC 12101 *et seq.*); and
- (f) The Age Discrimination Act (42 USC 6101 *et seq.*).

ARTICLE XI LOBBYING

11.1 Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2 Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3 Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4 Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5 Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6 Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE XII MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1 Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334 or 44 Ill. Admin. Code 7000.430(a) and(b). If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2 Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill Admin. Code 7000.430(e), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the state of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3 Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4 Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. See 2 CFR 200.329 and 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII FINANCIAL REPORTING REQUIREMENTS

13.1 Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.208. Unless so specified, the first of such reports shall cover the first three months after the Award begins, and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 208(b)(3) and 200.328. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2 Close-out Reports.

(a) Grantee shall submit a Close-out Report no later than the date specified in **PART TWO** or **PART THREE** following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345.

13.3 Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of Improper Payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin.Code 7000.80.

ARTICLE XIV PERFORMANCE REPORTING REQUIREMENTS

14.1 Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO**, **PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.208, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit based review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.329 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

14.2 Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE** following the end of the period of performance or Agreement termination. See 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)(1).

14.3 Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c) all Performance Reports must relate the financial data and accomplishments to the performance goal and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

14.4 Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. See 2 CFR 200.301 and 200.210.

ARTICLE XV AUDIT REQUIREMENTS

15.1 Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. See 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2 Consolidated Year-End Financial Reports (CYEFR). All grantees are required to complete and submit a CYEFR through the Grantee Portal. The CYEFR is a required schedule in the Grantee's audit report if the Grantee is required to complete and submit an audit report as set forth herein.

(a) This Paragraph 15.2 applies to all Grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) The CYEFR must cover the same period as the Audited Financial Statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill.Admin.Code 7000.90. If Audited Financial Statements are not required, however, then the CYEFR must cover the Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(c) CYEFRs must include an in relation to opinion from the auditor of the financial statements included in the CYEFR.

(d) CYEFRs shall follow a format prescribed by Grantor.

15.3 Audit Requirements.

(a) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined) Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of the peer and external quality control reviews, management letters, AU-C 265 communications and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(b) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends \$500,000 or more in Federal and State Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$500,000 in Federal and State Awards, singularly or in any combination, from all sources, but expends \$300,000 or more in Federal and State Awards, singularly or in any combination from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of Federal and State Awards.

(iv) If Grantee does not meet the requirements in subsections 15.2(b) and 15.2(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4 Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the state of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.5 Delinquent Reports. Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XVI

TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1 Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) If the Award no longer effectuates the program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2 Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3 Non-compliance. If Grantee fails to comply with the U.S. Constitution, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and, 7000.260.

16.4 Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and, 7000.260.

16.5 Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.343.

16.6 Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XVII SUBCONTRACTS/SUB-GRANTS

17.1 Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved. Grantee must notify any potential sub-recipient that the sub-recipient shall obtain and provide to the Grantee a Unique Entity Identifier to receiving a subaward. 2 CFR 25.300.

17.2 Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. The terms of this Agreement shall apply to all subawards authorized in accordance with Paragraph 17.1. 2 CFR 200.101(b) (2).

17.3 Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it lawfully obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XVIII NOTICE OF CHANGE

18.1 Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, or address. See 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2 Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3 Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4 Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5 Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX STRUCTURAL ORGANIZATION

19.1 Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its governance structure. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX AGREEMENTS WITH OTHER STATE AGENCIES

20.1 Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI CONFLICT OF INTEREST

21.1 Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.113 and 30 ILCS 708/35.

21.2 Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly.

In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the state of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or \$106,447.20 (30 ILCS 500/50-13). An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. 2 CFR 200.64.

21.3 Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII EQUIPMENT OR PROPERTY

22.1 Transfer of Equipment. Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole or in part with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439. Grantor shall notify Grantee in writing should Grantor require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

22.2 Prohibition against Disposition/Encumbrance. The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

22.3 Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310-200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4 Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within the Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

22.5 Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XXIII PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1 Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2 Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV INSURANCE

24.1 Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2 Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV LAWSUITS

25.1 Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or state of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2 Liability. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this agreement, unless such liability is imposed by law. This agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXVI MISCELLANEOUS

26.1 Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2 Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3 Exhibits and Attachments. **Exhibits A through G, PART TWO, PART THREE**, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4 Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5 Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7 No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8 Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the state of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

26.9 Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and state laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10 Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11 Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12 Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

26.13 Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14 Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15 Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17 Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18 Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including final Indirect Cost Rate adjustments, including those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

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**EXHIBIT A
PROJECT DESCRIPTION**

CSFA Number	NOSA/SAIN Number	GATA Registration Number
494-10-0343	0343-29100	671827

The Grantee shall utilize grant funds to meet desired safety project goals, milestones, deliverables, performance standards, and performance measures as specified in the Attachment of the FFY22 application packet for NOFO 22-0343-04. The funding shall be used as per the agreed upon budget pending the FFY22 federal budget, dollar amounts, and dates. In addition, the National Highway Traffic Safety Administration (NHTSA) grant funding policy determines allowable costs under specific conditions. Please see 23 CFR Part 1300, Uniform Procedures for State Highway Safety Grant Programs for allowable costs.

The Sustained Traffic Enforcement Program (STEP) grant focuses on high visibility enforcement on specific times and dates of the year. The enforcement efforts are designed to reduce fatalities and serious injuries at some of the deadliest times of the year for vehicle travel. There are six required holiday campaigns and applicants have the option of participating in the optional campaigns and/or additional enforcement. Each agency has different needs and focuses, and the additional enforcement options can be used to help address those issues.

The Grantee shall utilize grant funds to help meet the STEP grant goals by meeting milestones, deliverables, performance standards, and performance measures. Such will be documented when submitting the BSPE 205 Local/ State Mobilizations Data Collection form per directions in Exhibit B. The funding shall be issued as per the agreed upon budget pending the FFY22 federal budget, dollar amounts, and dates. In addition, the National Highway Traffic Safety Administration (NHTSA) grant funding policy determines allowable costs under specific conditions.

The Grantee is eligible to receive allowable costs as they appear in the approved finalized budget. However, the Grantee may request funding changes to the approved finalized budget should allocated costs need updated to better fit the needs of the Grantee after the commencement of the grant agreement. The Grantee is not eligible to receive indirect costs unless requested in the application and is eligible for a provisional rate as listed in the budget of this grant agreement. Grantees receiving indirect cost rates must adhere to appropriate protocol or may be subjected to the information listed in Article XXVI subsection 26.13 of this grant agreement.

The STEP grant operates during the federal fiscal year from October 1-September 30 and are funded on a reimbursement basis per the requirements set forth in Exhibit C of this Agreement. The STEP grant funding line items eligible for reimbursement are personnel services and indirect costs (only where an approved rate has been requested prior to the execution of this Agreement and has been issued provisionally or finalized).

EXHIBIT B

DELIVERABLES OR MILESTONES

I. The Grantee shall submit the BSPE 205 Local/State Mobilizations Data Collection form within two (2) calendar weeks or fourteen (14) calendar days after completion of each campaign. The BSPE 205 Local/State Mobilizations Data Collection form must be submitted after the following holiday campaigns: Halloween; Thanksgiving; Christmas/New Year's; Super Bowl; St. Patrick's Day; Distracted Driving; Memorial Day; Independence Day; and Labor Day. The information in the BSPE 205 Local/State Mobilizations Data Collection form must accurately reflect the duties performed during the campaign. All BSPE 205 Local/State Mobilization Data Collection forms shall be submitted electronically to DOT.BSPEDATA@illinois.gov.

II. The Grantee shall adhere to the following for STEP grant funding:

(a) Conduct at least six (6) and up to 52 enforcement campaigns. All impaired driving patrols must have a primary emphasis on increased enforcement of impaired driving laws and secondary enforcement emphasis on speed, occupant protection and distracted driving laws. All occupant protection patrols must have a primary emphasis on increased enforcement of occupant restraint laws and secondary enforcement emphasis on impaired driving laws, speed and distracted driving laws. All speeding patrols must have a primary emphasis on increased enforcement of speeding laws and secondary enforcement emphasis on impaired driving, occupant protection and distracted driving laws.

(b) Each STEP enforcement campaign, whether holiday or additional enforcement, must:

(i) Conduct pre-enforcement activities including but not limited to: news releases; TV interviews; media events; community education; and court (prosecutors and judges) personnel.

(ii) Complete campaign activities. Conduct the enforcement campaign for the minimum specified overtime hours. Patrols must be spread out over the enforcement campaign period during times of high crash incidence.

(iii) Send post-enforcement news releases to highlight campaign effectiveness including but not limited to: number of citations written and hours patrolled.

(iv) Obtain and collect data from enforcement campaign. Report this information on the BSPE 205 Local/State Mobilizations Data Collection form. The BSPE 205 Local/State Mobilizations Data Collection form is due for collection on the date listed for the specific campaign on the enforcement campaign calendar. For additional campaigns, the report is due within two (2) weeks or fourteen (14) calendar days after the completion of each campaign and shall be submitted via email to DOT.BSPEDATA@illinois.gov.

III. The grants funding opportunities under NOFO 22-0343-04 STEP are funded by NHTSA.

Therefore, the Grantee shall have an acceptable accounting system in existence capable of identifying the federal-related costs separately from their general operating costs. The Grantee shall also adhere to all Fixing America's Surface Transportation Act (FAST Act, P.L. 114-94) rules and regulations under the criteria specific to STEP grant funding. Any questions regarding the FAST Act rules and regulations must be sent electronically to DOT.TSgrants@illinois.gov.

IV. The Grantee shall submit the BoBS 2832 Grantee Required Reporting form on a regular basis pursuant to Article XIII and Article XIV in this agreement.

The specifics for reporting the BoBS 2832- whether quarterly or monthly- are listed in Exhibit G and Part II of this Agreement. The required reporting of the BoBS 2832 was brought about as a requirement for all IDOT grantees regardless of the financial thresholds set forth by Public Act 096-0795 or the Federal Funding Accountability and Transparency (FFATA). The required reporting for the Grantee shall vary from grant to grant. However, the specifics for reporting for this specific Agreement are listed as such:

Quarterly reports are due no later than 5:00 p.m. on: January 30, 2022; April 30, 2022; July 30, 2022; and the final report on October 30, 2022. Quarterly reports will consist of: Quarter 1 (October 1, 2021- December 31, 2021 due January 30, 2022); Quarter 2 (January 1, 2022- March 31, 2021 due April 30, 2022); Quarter 3 (April 1, 2022-June 30, 2022 due July

30, 2022); and Quarter 4 (July 1, 2022- September 30, 2022 due October 30, 2022). The Grantee must submit the BoBS 2832 on or before the corresponding quarterly due dates even in the event that the Agreement is not fully executed until after the October 1, 2021 federal fiscal year start date. In the event that an Agreement is not fully executed until after October 1, 2021, the Grantee shall report Quarter 1 beginning the date the Agreement was fully executed. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit D of this Agreement a minimum of twenty-four (24) hours prior to the submission date.

Monthly reports are due no later than 5:00 p.m. on: November 30, 2021, December 30, 2021; January 30, 2022; March 2, 2022; March 30, 2022; April 30, 2022; May 30, 2022; June 30, 2022; July 30, 2022; August 30, 2022, September 30, 2022, and October 30, 2022. The due dates are thirty (30) days after the conclusion of each month. Monthly reports shall consist of the following due dates for the entirety of the month listed: October 2021 due November 30, 2021; November 2021 due December 30, 2021; December 2021 due January 30, 2022; January 2022 due March 2, 2022; February 2022 due March 30, 2022; March 2022 due April 30, 2022; April 2022 due May 30, 2022; May 2022 due June 30, 2022; June 2022 due July 30, 2022; July 2022 due August 30, 2022; August 2022 due September 30, 2022; and September 2022 due October 30, 2022. All reports shall be submitted electronically to the Grantor Contact listed in Exhibit D. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit D of this Agreement a minimum of twenty-four (24) hours prior to the submission date.

The grants funding opportunities under NOFO 22-0343-04 are funded by both the State of Illinois and NHTSA. Therefore, the Grantee shall have an acceptable accounting system in existence capable of identifying the federal-related costs separately from their general operating costs. The Grantee shall also adhere to all Fixing America's Surface Transportation Act (FAST Act, P.L. 114-94) rules and regulations under the criteria specific to their particular grant safety program. Any questions regarding the FAST Act rules and regulations must be sent electronically to DOT.TSgrants@illinois.gov.

V. Requirements for Mandatory Campaigns

(a) Participation in the following holiday campaigns:

- Thanksgiving (Occupant Protection)
- Christmas/New Year's (Impaired Driving)
- St. Patrick's Day (Impaired Driving)
- Memorial Day (Occupant Protection)
- Independence Day (Impaired Driving)
- Labor Day (Impaired Driving)

(i) Occupant protection enforcement requires a minimum of 50 percent of overall patrol hours be conducted between 6:00 p.m. and 6:00 a.m. Patrol hours may be extended providing pre-approval is given by the assigned IDOT Safety Grant Administrator (GA) listed as the Grantor Contact in Exhibit D of this Agreement.

(ii) Impaired driving patrol hours must occur between 6:00 p.m. and 6:00 a.m.

• However, impaired driving patrol hours may be extended providing pre-approval is given by the assigned IDOT Safety Grant Administrator (GA) listed as the Grantor Contact in Exhibit D of this Agreement.

• Officers participating in grant-funded DRE call outs must provide prior to working the detail, proof of his/her current DRE Certification. Officers participating in grant-funded Daytime Impaired Driving Patrols must provide prior to working the detail, proof of either his/her current DRE Certification or proof of completion of ARIDE training.

• Additionally, daytime patrol hours can be conducted BY ARIDE-TRAINED OFFICERS ONLY between the hours of 6:00 a.m. and 6:00 p.m. providing pre-approval is given by the assigned IDOT Safety Grant Administrator (GA) listed as the Grantor Contact in Exhibit D of this Agreement.

• All officers conducting grant-funded, alcohol-related enforcement must be trained in the Standardized Field Sobriety Test (SFST). Approved training in this area consists of the 24-hour National Highway Traffic Safety Administration (NHTSA), DWI Detection and SFST Course or other NHTSA/ILETSB approved refresher course. To satisfy this

requirement, officers must complete an ILETSB accredited academy, a 24-hour SFST course or an SFST refresher course every four (4) years from the date of their last completed certified training. These courses must be taught by certified SFST instructors. Note: A law enforcement agency may provide in-house training for its own officers conducted by officers from the same agency, provided the trainer is a certified ILETSB SFST instructor. Officers may also attend training at an agency other than their own if the training is conducted by a certified SFST instructor. In these situations, a class roster showing all officers who completed the training must be sent to the ILETSB. Upon request, law enforcement agencies must be able to produce verification of compliance with this requirement.

(iii) For each and all campaigns completed, the agency must:

- Conduct pre- and post-enforcement activities. Examples: news releases; TV interviews; media events; community education; and court (prosecutors and judges) personnel; etc.
- Conduct the enforcement campaign for the minimum specified overtime hours. Patrols must be continual and spread out over the enforcement campaign period during times of high crash incidence.
- Obtain and collect data from campaign. Report this information on the BSPE 205 form.
- Overtime traffic enforcement shall be provided for the specified hours spread throughout the enforcement period with an emphasis on impaired driving, occupant restraint, illegal use of an electronic device, and/or speeding laws.
- Officers are encouraged to issue multiple citations to drivers and/or passengers who have committed multiple violations.
- The applicant agency may be asked to participate in promotional events and regional meetings at the request of BSPE.

(VI) Optional Enforcement Campaigns

(a) Agencies may participate in any or all of the following campaigns. Please see the BSPE 411 for a breakdown.

- i. Halloween
- ii. Super Bowl
- iii. Distracted Driving
- iv. Child Passenger Safety

(VII) Additional Enforcement Campaigns

(a) Agencies can only conduct additional enforcement outside of the mandatory and optional campaigns. The only exception to this rule is for the month of April. This is due to the Distracted Driving Campaign being the entire month.

(b) Agencies will only be able to complete one type of additional enforcement per month with a maximum of four months per enforcement type (OP, ID, Speed) if the agency applied for all three types. If the agency applied for two or less types they have up to six months per enforcement type. Agencies will designate additional enforcement campaign months in application attachment (BPSE 411) on page 4. This is an estimation of when your agency will be conducting additional enforcement campaigns. The maximum number of additional enforcement details is twelve (12) per year. Designated additional enforcement campaign months can be changed based on need with Safety Grant Administrator's approval.

(c) Agencies shall submit only one BSPE 500 claim and one BSPE 205 for the entire month of additional enforcement. BSPE 500 and BSPE 205 shall be submitted within two (2) weeks of the end of the month where work was completed.

(i) Impaired Driving (Additional Enforcement)

Impaired driving patrols must occur between 6:00 p.m. and 6:00 a.m. Daytime patrol hours can be conducted by ARIDE/DRE -TRAINED OFFICERS ONLY between the hours of 6:00 a.m. and 6:00 p.m. Additional hours may be utilized for DRE/Phlebotomy call outs.

All officers conducting grant-funded, alcohol-related enforcement must be trained in the Standardized Field Sobriety Test (SFST). Approved training in this area consists of the 24-hour National Highway Traffic Safety Administration (NHTSA), DWI Detection and SFST Course or other NHTSA/ILETSB-approved refresher course. To satisfy this requirement, officers must complete an ILETSB-accredited academy, a 24-hour SFST course or an SFST refresher course every four (4) years from the date of their last completed certified training. These courses must be taught by certified SFST instructors. Note: A law enforcement agency may provide in-house training for its own officers conducted by officers from the same agency, provided the trainer is a certified ILETSB SFST instructor. Officers may also attend training at an agency other than their own if the training is conducted by a certified SFST instructor. In these situations, a class roster showing all officers who completed the training must be sent to the ILETSB. Upon request, law enforcement agencies must be able to produce verification of compliance with this requirement.

(ii) Occupant Protection

Occupant protection patrols require a minimum of 50 percent of patrol hours be conducted between 6:00 p.m. and 6:00 a.m.

(iii) Speeding

Speeding patrols can be conducted at any time outside of mandatory and optional campaigns.

EXHIBIT C
PAYMENT

Grantee shall receive \$110,808.00 under this agreement.

Enter specific terms of agreement here:

I. Invoices submitted by the Grantee will be for expenses that have been incurred to complete the scope of services/responsibilities in Exhibit A. If the Grantee's invoices are deemed by the Grantor or auditors to not be sufficiently documented for supplies and equipment purchased or other services rendered, the Grantor may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this Agreement. Furthermore, if any of the deliverables or milestones in Exhibit B are not satisfactorily completed, the Grantee will refund payments made under this Agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

The Grantee shall submit all claims on the BSPE 500 STEP Claim for Reimbursement form.

All claims for reimbursement and final reports are due to the Grantor by 5 p.m. on Tuesday, November 1, 2022. Failure to submit these documents by the required due date will significantly delay payment and may result in additional time and paperwork by filing through the Illinois Court of Claims should the claim be determined to be lapsed. Any expenditure made prior to the agreement Start date is the responsibility of the Grantee.

(a) The Grantee must submit the BSPE 500 form and supporting documentation to the Grantor pursuant to this Agreement via email at:

DOT.BSPE.Claims@illinois.gov

If issues arise submitting the BSPE 500, please contact your Grantor contact.

II. All claims and supporting documents shall be signed and dated electronically by either the project director or the authorized representative of the Grantee.

(a) The claim must include:

(i) The Agreement Number.

(ii) Requests for reimbursement must be requested on the Grantor's designated form, BSPE 500.

(iii) Back up documentation, which may include invoices and receipts for expenditures, must be submitted with each claim.

III. Review and Approval

(a) Upon submittal of a claim, the assigned Grantor Contact listed in Exhibit D of this Agreement reviews and checks:

(i) Mathematical accuracy of the claim.

(ii) That requested reimbursement is consistent with items included in the approved budget.

(iii) That total amount requested for reimbursement is proportional to total amount budgeted.

(iv) That expenditures for each line item are less than or equal to the budgeted amounts and are allowable.

(v) Completion of the work.

(b) Failure to provide a complete claim may delay or prevent reimbursement. If there are problems with the claim, the assigned Grantor contact listed in Exhibit D of this Agreement will contact the Grantee to resolve the issue so that payment can be made, assuming all expenses are allowable. This may include submission of a new or corrected claim by the Grantee.

(c) The assigned Grantor contact listed in Exhibit D of this Agreement will review and approve or reject the claim within thirty (30) days of the Grantee's submittal. If rejected, the claim will not be processed for payment until revisions are approved by the Grantee.

IV. Manager Approval

(a) Once a claim is approved for payment, the Grantor's Finance Unit processes the claim for payment by the Comptroller.

V. Send Payment

(a) Once approved, the Comptroller forwards payment either via Electronic Fund Transfer (EFT) or by mailing a check to the Grantee's Remittance Address listed on this Agreement.

VI. Indirect Cost Rate Eligibility

(a) Indirect cost rate shall be referred to as indirect cost rate or rate(s) throughout the language of this Agreement.

(b) The Grantee is only eligible to receive an indirect cost rate if requested on the grant application and the following stipulations are met:

(i) The Grantee has a finalized indirect cost rate for the corresponding fiscal year wherein the expenses are allowable under the Negotiated Indirect Cost Rate Agreement (NICRA) or other applicable agreement between the agency and an appropriate third party; If this is the first time for negotiating an indirect cost rate, the grantee has the option to request a 10% provisional De Minimis rate until the rate is finalized.

(ii) The Grantee is eligible to claim a provisional rate at the commencement of the grant agreement should the rate for the corresponding fiscal year not yet be finalized;

(iii) The Grantee adheres to the requirements for receiving an indirect cost rate including, but not limited to, have appropriate approval to receive indirect cost funds and finalize the indirect cost rate that have been provisionally offered in a timely manner (timeliness is at the discretion of the Grantor).

(1) Indirect Cost Rates are based on the Grantee's fiscal year, therefore, other restrictions and deadlines may apply. The Grantee must work with the Grantor's Support Services Manager to determine such additional restrictions. The Grantor's Support Services Manager may be reached by emailing DOT.TSgrants@illinois.gov.

(c) The Grantee acknowledges that provisional rates are not guaranteed for the duration of this grant agreement. A rate shall be finalized prior to the end of the Agreement on Friday, September 30, 2022.

(i) Indirect cost rates finalized at a differing rate from the provisional rate may result in an amendment to this Agreement.

iii. Any overpayment of indirect costs on reimbursement submittals from the grantee paid under the provisional rate shall be deducted by the Grantor from the total amount owed on remaining reimbursement submittals once the rate is finalized even in the event that the amendment has not been issued or executed. The Grantee will be responsible for repaying to the Grantor any indirect cost overpayment that cannot be recouped from remaining reimbursement submittals.

iv. If provisional indirect cost rates are not finalized by July 1st of the grant year within this agreement, the Grantor may recollect all indirect costs that were issued under the provisional rate. These funds will be recollected through remaining reimbursement submittals, or if no further expenditures are submitted for reimbursement, the Grantor will issue a recollection statement to the Grantee.

(d) The Grantee is fully aware and in understanding of the Illinois Grant Funds Recovery Act as listed in Article XXVI subsection 26.13 of this Agreement.

(e) The Grantee acknowledges that the rate may be denied, altered, or otherwise amended outside the scope of rate requirements listed in Exhibit C subsection VI of this agreement.

EXHIBIT D
CONTACT INFORMATION

CONTACT FOR NOTIFICATION

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACT

Name: Julie Coplea
 Title: Safety Grant Administrator
 Address: 2300 South Dirksen Parkway, Springfield, IL 62764
 Phone: 217-524-9037
 TTY#: N/A
 Fax#: N/A
 Email Address: Julie.Coplea@illinois.gov

GRANTEE CONTACT

Name: Steve Hagemeyet
 Title: Sargeant
 Address: 1 Gary K. Anderson Plaza Decatur, IL 62523
 Phone: 217-424-2721
 TTY#: N/A
 Fax#: N/A
 Email Address: shagemeyet@decaturil.gov

Additional Information:

N/A

EXHIBIT E
PERFORMANCE MEASURES

The Grantee shall:

I. Improve highway safety through increased enforcement and media campaigns. The STEP enforcement program shall run from October 01, 2021 - September 30, 2022 pending the FFY22 federal and FY22 state budgets, amounts, and dates. The Grantee shall submit the BSPE 205 Local/State Mobilization Data Collection form. The BSPE 205 Local/State Mobilization Data Collection form must be submitted within two (2) calendar weeks or fourteen (14) calendar days from the completion of each campaign. All BSPE 205 Local/State Mobilizations Data Collection forms shall be submitted electronically to DOT.BSPEDATA@illinois.gov.

II. The grants funding opportunities under NOFO 22-0343-04 STEP are funded by NHTSA. Therefore, the Grantee shall have an acceptable accounting system in existence capable of identifying the federal-related costs separately from their general operating costs. This accounting system shall be used in the quarterly reports to include information concerning monetary performance measures as it relates to the final approved budget. The Grantee shall also adhere to all Fixing America's Surface Transportation Act (FAST Act, P.L. 114-94) rules and regulations under the criteria specific to their particular grant safety program. Any questions regarding the FAST Act rules and regulations must be sent electronically to DOT.TSgrants@illinois.gov.

III. Respond to inquiries and/or requests by the assigned Grantor contact listed in Exhibit D of this Agreement and any authorized agent of the Grantor:

(a) Respond within a maximum of five (5) business days.

(b) Send all required documentation to DOT.TSgrants@illinois.gov or the email of the assigned Grantor Contact listed in Exhibit D of this Agreement.

(c) Alert Grantor, the assigned Grantor contact listed in Exhibit D of this Agreement, and any authorized agent of the Grantor to any issue with accessing, retrieving, securing, procuring, or otherwise establishing necessary documentation as inquired or requested by the Grantor within a maximum of five (5) business days.

(i) Official documentation of any and all issues must be submitted to DOT.TSgrants@illinois.gov or the email of the assigned Grantor Contact listed in Exhibit D of this Agreement.

IV. The Grantee shall submit the BoBS 2832 Grantee Required Reporting form on a regular basis as stated in Exhibits B and G of this Agreement.

V. Desired Performance Outcomes by Enforcement Type:

(a) Occupant Protection

(i) A minimum of one (1) traffic citation for every 60 minutes of patrol.

(ii) Thirty (30) percent should be for occupant protection violations. Front and back seat child and adult occupants.

(b) Impaired Driving

(i) A minimum of one (1) traffic citation for every 60 minutes of patrol.

(ii) A minimum of one (1) DUI arrest for every fifteen (15) hours of patrol.

(c) Speeding

(i) A minimum of two (2) traffic citations for every 60 minutes of patrol.

(iii) Fifty (50) percent should be for speeding-related violations.

(d) Distracted Driving

(i) A minimum of two (2) traffic citations for every 60 minutes of patrol.

(ii) Fifty (50) percent should be for distracted driving violations.

EXHIBIT F
PERFORMANCE STANDARDS

Performance Standards shall include:

- I. Increased program utilization and/or awareness as described in the Attachment (BSPE 411) of the application packet for NOFO 22-0343-04 STEP.
- II. Electronic submission of the BSPE 205 Local/State Mobilization Data Collection form to DOT.BSPEDATA@illinois.gov within two (2) calendar weeks or fourteen (14) calendar days of the completion of each campaign.
- III. The Grantee shall submit the BoBS 2832 Grantee Required Reporting form on a regular basis as stated in Exhibits B and G of this Agreement.
- IV. Timeliness of corrective actions will be determined on a case-by-case basis dependent on the urgency to which an issue needs to be addressed.

This may be determined by the Grantor, the assigned Grantor contact listed in Exhibit D of this Agreement, any authorized agent of the Grantor, a third party retained by the Grantor, or coordination between the Grantor and the Grantee.

- (a) The Grantee shall generate and maintain invoices, implementation plan documents and materials and all other related documents including, but not limited to, email and mail correspondence in addition to other materials as listed in this Agreement.
- (b) The Grantee is not permitted to file advance pay requests, but may file accurate quarterly advance pay requests no sooner than thirty (30) days prior to the start of the quarter for which an advance is requested.
- (c) The Grantee shall file accurate documentation to be compliant with Exhibits B and E in this Agreement.

V. Requirements concerning officers or deputies on hire back for STEP enforcement shall include:

- (a) Daily instructions shall be given at roll call outlining program objectives and enforcement performance measurements.
- (b) Local agencies shall utilize only Illinois Law Enforcement Training and Standards Board (ILETSB) certified police officers or deputies for the overtime enforcement.
- (c) All officers or deputies conducting grant-funded, alcohol-related enforcement patrols under this Agreement must be trained in the Standardized Field Sobriety Test (SFST).
 - (i) Approved training in this area consists of the 24-hour National Highway Traffic Safety Administration (NHTSA), DWI Detection and SFST Course or other NHTSA/ ILETSB-approved refresher course.
 - (ii) To satisfy this requirement, officers and deputies must complete an ILETSB-accredited academy, a 24-hour SFST course or an SFST refresher course every four (4) years from the date of their last completed certified training.
 - (iii) These courses must be taught by certified SFST instructors.
 - (iv) A Grantee may provide in-house training for its own officers or deputies conducted by officers from the same agency, provided the trainer is a certified SFST instructor. Officers or deputies may also attend training at an agency other than their own as long as the training is conducted by a certified SFST instructor. In these situations, a class roster showing all officers or deputies who completed the training must be sent to the ILETSB. Upon request, the Grantee must be able to produce verification of compliance with this requirement.

VI. Requirements concerning STEP enforcement shall include:

- (a) Hire back traffic enforcement shall be provided for the specified hours spread throughout the enforcement period with an emphasis on impaired driving, occupant restraint, and/or speeding laws.
- (b) Officers are permitted and encouraged to issue multiple citations to drivers and/or passengers who have committed

multiple violations such as: DUI; other alcohol-related offenses; failure to wear seat belt and/or properly restrain a child; speeding; or illegal use of an electronic device.

VII. Requirements concerning distribution of public information and/or media:

(a) The Grantor will provide materials to assist the Grantee in preparing public information campaigns and news releases.

(b) The Grantee must be prepared to participate in promotional events at the request of the Grantor.

(c) Adhere to requirements set forth in Exhibit B in subsection II and subsection III of this Agreement.

(d) Adhere to media requirements set forth in Section III in subsection III of this Agreement.

VIII. All required forms shall be submitted in accordance with this Agreement.

EXHIBIT G

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

These specific conditions, as listed in the accepted Notice of State Award (NOSA), are based upon the grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ), the Programmatic Risk Assessment (PRA) and any pertinent Merit Based Review process (if applicable).

Additional Reporting Requirements may also be found in Part TWO and Part THREE of this agreement.

The Grantee shall submit the BoBS 2832 Grantee Required Reporting form on a regular basis as stated in Exhibits B and G of this Agreement.

Based on the risks below, the Grantee shall submit the BoBS 2832 Grantee Required Reporting form QUARTERLY.

These specific conditions, as listed in the accepted Notice of State Award (NOSA), are based upon the grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ), the Programmatic Risk Assessment (PRA) and any pertinent Merit Based Review process (if applicable).

Fiscal And Administrative:

Financial and Regulatory Reporting (2 CFR 200.327)

Conditions:

Log indicating report submittal due dates and actual report submittal dates with explanation if late. Undertake all steps to adhere to GAAP, supply the Grantor contact with a plan for said steps, and restate all financial statements as necessary for the given fiscal year.

Corrective Action:

Grantee shall provide all required reports on-time and without error. In addition, the Grantee shall implement performance measures that tie to financial data if not currently in place. Condition may be removed upon request after one year.

Audit (2 CFR 200.500)

Conditions:

Requires desk review of the status of implementation of corrective actions.

Corrective Action:

Address all audit findings giving priority to significant deficiencies and material weaknesses by implementation of the corrective action plan. Condition may be removed upon request when corrective action is complete.

Fraud, Waste and Abuse

Conditions:

Grantee shall develop/update their Fraud awareness program and submit the written program to Grantor contact for approval. Upon approval from Grantor contact, the Grantee shall begin implementation of the program within 30 days.

Corrective Action:

Implementation of a fraud awareness program including information on how to report fraud, waste and abuse without fear of retaliation. Condition may be removed upon request after one year from the implementation of corrective action.

Programmatic:

Quality of Management System and Ability to Management Standards

Conditions:

Requires technical assistance in the form of required training.

Corrective Action:

Grantee must provide evidence that inadequate management system has been remedied. Condition may be removed after Agency re-examination in 6 months.

PART TWO - THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE, the Grantor has the following additional requirements for its Grantee:

Audit. Grantee shall permit, and shall require its contractors and auditors to permit, the Grantor, and any authorized agent of the Grantor, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the Grantee with regard to the Project. The Grantor may, at its sole discretion and at its own expense, perform a final audit of the Project. Such audit may be used for settlement of the grant and Project closeout. Grantee agrees to implement any audit findings contained in the Grantor's authorized inspection or review, final audit, the Grantee's independent audit, or as a result of any duly authorized inspection or review

Ethics.

A. Code of Conduct

1. Personal Conflict of Interest - The Grantee shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the Grantee may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

- a. the employee, officer, board member, or agent;
- b. any member of his or her immediate family;
- c. his or her partner; or
- d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that Grantee's employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The Grantor may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the Grantee or the locality relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the Grantee from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2. Organizational Conflict of Interest - The Grantee will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or Grantee or impair the objectivity in performing the contract work.

Dispute Resolution. In the event of a dispute in the interpretation of the provisions of this Agreement, such dispute shall be settled through negotiations between the Grantor and the Grantee. In the event that agreement is not consummated at this negotiation level, the dispute will then be referred through proper administrative channels for a decision and ultimately, if necessary, to the Secretary of the Illinois Department of Transportation. The Grantor shall decide all claims, questions and disputes which are referred to it regarding the interpretation, prosecution and fulfillment of this Agreement. The Grantor's decision upon all claims, questions and disputes shall be final and conclusive.

Procurement Procedures/Employment of Grantor Personnel

1. Procurement of Goods or Services - Federal Funds - For purchases of products or services with any Federal funds that costs more than \$10,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134, (currently set at \$250,000.00) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any Federal funds for \$250,000 or more will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

For Micro-Purchase (2 C.F.R. 200.67) Procurement of Goods or Services with Federal Funds: where the aggregate amount does not exceed the micro-purchase threshold currently set at \$10,000 (or \$2,000 if the procurement is construction and subject to Davis-Bacon), to the extent practicable, the Grantee must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the Grantee considers the price to be reasonable. The micro-purchase threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1

2. Procurement of Goods or Services - State Funds -- For purchases of products or services with any State of Illinois funds that cost more than \$20,000.00, (\$10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, (currently set at \$100,000.00 and \$100,000.00 for professional and artistic services) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any State of Illinois funds for \$50,000.00 or more for goods and services and \$20,000.00 or more for professional and artistic services) will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or, (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

The Grantee shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

For Procurement of Goods or Services that cost less than \$20,000.00, the Grantee shall comply with the following procurement standards:

(\$1- \$1999, no Grantor Involvement)

1. Estimate the total cost of the procurement.
2. The Grantee may choose any vendor desired.
3. Grantee may choose to award without soliciting competitive quotations if Grantee considers the price to be reasonable.

(\$2,000- \$4,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Develop specifications to solicit quotes.
4. Obtain quotes from three (3) vendors. Grantee is encouraged to use the registered small business vendor directory (ipg.vendorreg.com).
5. Grantee's purchasing officer shall obtain authorization from Grantor's point of contact provided on Exhibit D.
6. Award to the responsive bidder with the lowest price.

(\$5,000- \$9,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Develop specifications to solicit quotes.
4. Obtain quotes from three (3) vendors. Grantee is encouraged to use the registered small business vendor directory (ipg.vendorreg.com).
5. Grantee's purchasing officer shall obtain authorization from Grantor's point of contact provided on Exhibit D.
6. Award to the responsive bidder with the lowest price.

(\$10,000-\$19,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Identify registered small businesses in the applicable category.
4. Develop specifications to solicit quotes.
5. Email **ALL** identified small business vendors a request for quote (ipg.vendorreg.com)
6. Prepare or submit information to Grantor's point of contact in Exhibit D.
7. Obtain authorization from Grantor's point of contact provided on Exhibit D.
8. All applicable forms must be approved prior to awarding the contract.

3. Employment of Grantor Personnel -- The Grantee will not employ any person or persons currently employed by the Grantor for any work required by the terms of this Agreement.

Reporting. Grantee agrees to submit periodic financial and performance reporting on the approved IDOT BoBS 2832 form. Grantee shall file Quarterly BoBS 2832 reports with Grantor describing the expenditure(s) of the funds and performance measures related thereto.

The first BoBS 2832 report shall cover the first reporting period after the 10/01/2021 effective date of the Agreement. Quarterly reports must be submitted no later than 30 calendar days following the period covered by the report.

For the purpose of reconciliation, the Grantee must submit a BoBS 2832 report for the period ending 12/31 (Grantee's Fiscal Year End date).

A BoBS 2832 report marked as "Final Report" must be submitted to the Grantor 60 days after the end date of the Agreement. Failure to submit the required BoBS 2832 reports may cause a delay or suspension of funding.

The Grantee must submit a BoBS 2832 report for the period ending 9/30 - Federal Fiscal Year End Grantee shall submit to Grantor a BoBS 2832 report for the period ending September 30 within 30 calendar days of the end of the Federal Fiscal Year.

☒ **Renewal.** This Agreement may not be renewed.

N/A

PART THREE - THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this project:

I. Cost records and accounts pertaining to the work covered by this agreement shall be kept available for inspection for a period of time following the date of final reimbursement payment. Copies of such records shall be made available upon request to the Grantor's FOIA Officer by emailing DOT.FOIAOfficer@illinois.gov.

II. The GRANTEE shall abide by conditions set forth by IDOT:

(a) Seat Belt Policy. The GRANTEE shall have in place or establish a department seat belt policy that assures the safety of all personnel by requiring every person, regardless of seating position, to wear at all times a properly adjusted seat belt in all vehicles owned, leased, or rented by the department. This also applies to the operation of privately owned or other vehicles if used on-duty. Due to the police exemption it is insufficient to simply state, "...In accordance with the Illinois Mandatory Seat Belt Law (625 ILCS 5/12-603.1)". A copy of the seat belt policy must be provided to the GRANTOR and also be retained locally in the project file and available for review.

(b) GRANTEE expenditures in the STEP program will be used to meet the Benefit to Local requirement set forth by NHTSA.

(c) Enforcement grantees will conduct continual enforcement throughout patrols and officers leaving their safety patrol to aid operations outside of the grant is not permitted to be paid as part of the grant. This time must be noted in the claim.

(d) Any program income collected during the year must be approved by IDOT and expended during the life of this grant and within the parameters.

(e) Policy on Media Materials. All forms of media, including but not limited to, printed materials, scripts for trainings and public service announcements, and/or interview talking points, must be approved by the GRANTOR prior to any media campaigns whether voluntary or program-required. The GRANTEE shall submit all media electronically to the GRANTOR Contact listed in Exhibit D of this Agreement. Failure to submit media for approval prior to the media campaign shall result in forfeiture of monetary reimbursement for any and all unapproved media. All media must be submitted a minimum of two (2) weeks prior to the start of the media campaign.

(f) Paid time off is to be used within the grant year it was earned. Paid time off is non-transferable.

(g) Programs and deliverables created and/or developed with grant funds may be used by the Grantor at its discretion.

III. The GRANTEE shall abide by conditions set forth by NHTSA:

(a) Prohibition on Using Grant Funds to Check for Helmet Usage. The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

(b) Policy on Seat Belt Use. In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the GRANTEE is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned

vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at <http://www.idot.illinois.gov/transportation-system/safety/grants/index>. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

(c) Policy on Banning Text Messaging While Driving. In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting.

(d) During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- i. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- ii. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- iii. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- iv. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or canceling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- v. To insert this clause, including paragraphs (i) through (v), in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

(e) Buy America. As set forth in 49 U.S.C 5323(j) and 49C.F.R. Part 661, only steel, iron and manufactured products produced in the United State may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

(f) Hatch Act, 5 U.S.C. 1501-1508 and 7324-7328, which limits the political activities of employees whose principal employment activities are funded in whole or in part with federal funds;

(g) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or

Federal-aid programs and projects);

(h) Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);

(i) The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);

(j) Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

(k) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

(l) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

(m) RESTRICTION ON STATE LOBBYING (applies to sub-recipients as well as States) None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

State Agency: Illinois Department of Transportation- Bureau of Safety Programs and Engineering

Organization Name: City of Decatur, IL

Notice of Funding

Opportunity (NOFO) Number: 22-0343-04-STEP

Data Universal Number System (DUNS) Number (enter numbers only) : 075613000

Catalog of State Financial Assistance (CSFA) Number: 494-10-0343

CSFA Short Description: State & Comm. Hwy. Safety/Ntl. Priority Safety Programs

Section A: State of Illinois Funds

Fiscal Year: FFY22

REVENUES			Total Revenue
State of Illinois Grant Requested		\$	110,808.00
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	110,808.00
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	
7. Consultant (Professional Service)	200.459	\$	
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)			
16. Total Direct Costs (add lines 1-15)	200.413	\$	110,808.00
17. Total Indirect Costs	200.414	\$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		\$	110,808.00

Instructions
found at end of
document.



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Organization Name: City of Decatur, IL

NOFO Number: 22-0343-04-STEP

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options

- ☐ 1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. **NOTE: (If this option is selected, please, provide basic Negotiated Indirect Cost Rate Agreement in area designated below.)**

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

- a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

- ☐ 2a. Our Organizations currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year [2 CFR 200, Appendix IV(C)(2)(c)]. **NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below.)**

- ☐ 2b. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than three (3) months after the effective date of the State award [2 CFR 200 Appendix (C)(2)(b)]. The initial ICRP will be sent to the State of Illinois Indirect Cost unit. **Note: (Check with you State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated.)**

- ☐ 3. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards [2 CFR 200.414 (C)(4)(f) and 200.68.] **[Note: Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs.]**

- ☐ 4. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:
☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or
☐ complies with other statutory policies.

The Restricted Indirect Cost Rate is: _____ %

- ☒ 5. No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements.)

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered by NICRA: From: To: Approving Federal or State Agency:

Indirect Cost Rate: % The Distribution Base Is:



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: City of Decatur, IL

NOFO Number: 22-0343-04-STEP

Section B: Non-State of Illinois Funds

Fiscal Year: FFY22

REVENUES			Total Revenue
Grantee Match Requirement %:	(Agency to Populate)		
b) Cash		\$	
c) Non-Cash		\$	
d) other Funding and Contributions		\$	
Total Non-State Funds (lined b through d)		\$	

Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salaries and Wages)	200.430	\$	
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	
7. Consultant (Professional Services)	200.459	\$	
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)		\$	
16. Total Direct Costs (add lines 1-15)	200.413	\$	
17. Total indirect Costs	200.414	\$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		\$	



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: City of Decatur, IL

NOFO Number: 22-0343-04-STEP

Data Universal Number System (DUNS) Number (enter numbers only) : 075613000

Fiscal Year: FFY22

Catalog of State Financial Assistance (CSFA) Number: 494-10-0343

CSFA Short Description: State & Comm. Hwy. Safety/Ntl. Priority Safety Programs

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

City of Decatur, Illinois

Institution/Organization Name:

Decatur Police Department

Institution/Organization Name:

City Treasurer & Director of Finance

Title (Chief Financial Officer or equivalent):

Chief of Police

Title (Executive Director or equivalent):

Gregg D. Zientara

Printed Name (Chief Financial Officer or equivalent):

James E. Getz

Printed Name (Executive Director or equivalent):

Signature (Chief Financial Officer or equivalent):

Signature (Executive Director or equivalent):

Date of Execution (Chief Financial Officer):

Date of Execution (Executive Director):

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter onto contractual agreements on the behalf of the organization.



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

FFATA Data Collection Form (if needed by agency)

Under FFATA, all sub-recipients who receive \$30,000 or more must provide the following information for federal reporting. Please fill out the following form accurately and completely.

4-digit extension if applicable:

Sub-recipient DUNS: 075613000

Sub-recipient Parent Company DUNS:

Sub-recipient Name: City of Decatur, Illinois

Sub-recipient DBA Name: Decatur Police Department

Sub-recipient Street Address: #1 Gary K. Anderson Plaza

City: Decatur

State: IL

Zip-Code: 62523

Congressional District:

Sub-recipient Principal Place of Performance: Decatur Police Department

City: Decatur Police Department

State: IL

Zip-Code: 62521

Congressional District:

Contract Number (if known):

Award Amount:

Project Period: From:

Project Period: To:

HS-22-0071

\$110,808.00

10/01/2021

09/30/2022

State of Illinois Awarding Agency and Project Detail Description:

Sustained Traffic Enforcement Program

Under certain circumstances, sub-recipient must provide names and total compensation of its top 5 highly compensated officials. Please answer the following questions and follow the instructions.

Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) \$25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?

Yes ☐

If Yes, must answer Q2 below.

No ☒

If No, you are not required to provide data.

Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?

Yes ☒

No ☐

If No, you must provide the data. Please fill out the rest of this form.

Please provide names and total compensation of the top five officials:

Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

1). Personnel (Salaries and Wages) (2 CFR 200.430)

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative space provided below. Also, provide a justification and description of each position (including vacant positions). Relate each position specifically to program objectives. Personnel cannot exceed 100% of their time on all active projects.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Personnel Cost	Add/Delete Row
Officer Hireback		\$57.00	Hourly	100 %	1,944	\$110,808.00	Add Delete
State Total						\$110,808.00	
				%			Add Delete
NON-State Total							
Total Personnel						\$110,808.00	
Personnel Narrative (State):							
Officer hireback hours shall not exceed \$110,808.00.							
Personnel Narrative (Non-State): (i.e. "Match" or "Other Funding")							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

2). Fringe Benefits (2 CFR 200.431)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in category (1) direct salaries and wages, and only for the percentage of time devoted to the project. Provide the fringe benefit rate used and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated.

Name	Position(s)	Base	Rate (%)	Fringe Benefit Cost	Add/Delete Rows
			%		Add
					Delete
State Total					
			%		Add
					Delete
Non-State Total					
Total Fringe Benefits					

Fringe Benefits Narrative (State):

Fringe Benefits Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

3). Travel (2 CFR 200.474)

Travel should include: origin and destination, estimated costs and type of transportation, number of travelers, related lodging and per diem costs, brief description of the travel involved, its purpose, and explanation of how the proposed travel is necessary for successful completion of the project. In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied, Applicant or State of Illinois Travel Regulations. NOTE: Dollars requested in the travel category should be for staff travel only. Travel for consultants should be shown in the consultant category along with the consultant's fee. Travel for training participants, advisory committees, review panels and etc., should be itemized the same way as indicated above and placed in the "Miscellaneous" category.

Purpose of Travel/Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Travel Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Travel							

Travel Narrative (State):

Travel Narrative (Non-State): (i.e..e "Match" of "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

4). Equipment (2 CFR 200.439)

Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

	Item	Quantity	Cost Per Item	Equipment Cost	Add/Delete Rows	
					Add	
					Delete	
				State Total		
					Add	
					Delete	
				Non-State Total		
			Total Equipment			

Equipment Narrative (State):

Equipment Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

5). Supplies (2 CFR 200.94)

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

	Item	Quantity/Duration	Cost Per Item	Supplies Cost	Add/Delete Rows
					Add
					Delete
	State Total				
					Add
					Delete
	Non-State Total				
	Total Supplies				

Supplies Narrative (State):
Supplies Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

6). Contractual Services (2 CFR 200.318) & Subawards (200.92)

Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88). NOTE : this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

- 1) Subaward (200.92) means an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
- 2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
- 3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost	Add/Delete Rows
		Add
		Delete
State Total		
		Add
		Delete
Non-State Total		
Total Contractual Services		

Contractual Services Narrative (State):

Contractual Services Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

7). Consultant Services and Expenses (2 CFR 200.459)

Consultant Services (Fees): For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.) Consultant--Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions Policy is used.

Consultant Services (Fees)	Services Provided	Fee	Basis	Quantity	Consultant Services (Fee) Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Consultant Services (Fees)						

Consultant Services Narrative (State):

Consultant Services Narrative (Non-State):

Consultant Expenses - Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Consultant Expenses Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Consultant Expenses							

Consultant Expenses Narrative (State):

Consultant Expenses Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

8). Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost	Add/Delete Rows
			Add
			Delete
State Total			
			Add
			Delete
Non-State Total			
Total Construction			

Construction Narrative (State):

Construction Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

9). Occupancy - Rent and Utilities (2 CFR 200.465)

List items and descriptions by major type and the basis of the computation. Explain how rental and utility expenses are allocated for distribution as an expense to the program/service. For example, provide the square footage and the cost per square foot rent and utility, and provide a monthly rental and utility cost and how many months to rent. **NOTE:** This budgetary line item is to be used for direct program rent and utilities, all other indirect or administrative occupancy costs should be listed in the indirect expense section of the Budget worksheet and narrative. Maintenance and repair costs may be included here if directly allocated to program.

Description	Quantity	Basis	Cost	Length of Time	Occupancy Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Occupancy - Rent and Utilities						

Occupancy - Rent and Utilities Narrative (State):
Occupancy - Rent and Utilities Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

10). Research & Development (R&D) (2 CFR 200.87)

Definition: All research activities, both basic and applied, and all development activities that are performed by non-Federal entities directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Provide a description of the research and development project and an estimate of the costs. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Research and Development Cost	Add/Delete Rows
			Add
			Delete
State Total			
			Add
			Delete
Non-State Total			
Total Research and Development			

Research and Development Narrative (State):

Research and Development Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

11). Telecommunications

List items and descriptions by major type and the basis of the computation. Explain how telecommunication expenses are allocated for distribution as an expense to the program/service. NOTE: This budgetary line item is to be used for direct program telecommunications, all other indirect or administrative telecommunication costs should be listed in the indirect expense section of the Budget worksheet and narrative.

Description	Quantity	Basis	Cost	Length of Time	Telecommunications Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Telecommunications						

Telecommunications Narrative (State):
Telecommunications Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

12). Training and Education (2 CFR 200.472)

Describe the training and education cost associated with employee development. Include rental space for training (if required), training materials, speaker fees, substitute teacher fees, and any other applicable expenses related to the training. When training materials (pamphlets, notebooks, videos, and other various handouts) are ordered for specific training activities, these items should be itemized below.

Description	Quantity	Basis	Cost	Length of Time	Training and Education Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Training and Education						

Training and Education Narrative (State):
Training and Education Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

13). Direct Administrative Costs (2 CFR 200.413 (c))

The salaries of administrative and clerical staff should normally be treated as indirect (F&A) costs. Direct charging of these costs may be appropriate only if all of the following conditions are met: (1) Administrative or clerical services are integral to a project or activity; (2) Individuals involved can be specifically identified with the project or activity; (3) Such costs are explicitly included in the budget or have the prior written approval of the State awarding agency; and (4) The costs are not also recovered as indirect costs.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Direct Administrative Cost	Add/Delete Row
				%			Add
							Delete
State Total							
				%			Add
							Delete
NON-State Total							
Total Direct Administrative Costs							

Direct Administrative Costs Narrative (State):

Direct Administrative Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

14). Other or Miscellaneous Costs

This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g.. Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of Time	Other or Miscellaneous Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Other or Miscellaneous Costs						

Other or Miscellaneous Costs Narrative (State):
Other or Miscellaneous Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

15). GRANT EXCLUSIVE LINE ITEM

Grant Exclusive Line Item Description: _____

Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program). (Note: Use columns within table as needed for the item being reported. Leave blank those columns that are not applicable. This table does NOT auto-calculate each line. You must enter the line totals. The table will auto-calculate the State, Non-State, and Total Grant Exclusive Line Item amounts based on your line entries. The State, Non-State and Total Grant Exclusive Line Item amounts will NOT carry forward to the Budget Narrative Summary table. You will have to enter the State and Non-State Totals for ALL Grant Exclusive Line Items in the Budget Narrative Summary table. Use the "Add New Grant Exclusive Line Item" button below to add additional tables as needed.)

Description	Quantity	Basis	Cost	Length of Time	Grant Exclusive Line Item Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Grant Exclusive Line Item						

Grant Exclusive Line Item Narrative (State):
Grant Exclusive Line Item Narrative (Non-State): (i.e. "Match" or "Other Funding")

Add New Grant Exclusive Line Item	Delete Grant Exclusive Line Item
-----------------------------------	----------------------------------



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

16). Indirect Cost (2 CFR 200.414)

Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Description	Base	Rate	Indirect Cost	Add/Delete Rows
				Add
				Delete
State Total				
				Add
				Delete
Non-State Total				
Total Indirect Costs				
Indirect Costs Narrative (State):				
Indirect Costs Narrative (Non-State):				



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Budget Narrative Summary--When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel	\$110,808.00		\$110,808.00
2. Fringe Benefits			
3. Travel			
4. Equipment			
5. Supplies			
6. Contractual Services			
7. Consultant (Professional Services)			
8. Construction			
9. Occupancy (Rent and Utilities)			
10. Research and Development (R & D)			
11. Telecommunications			
12. Training and Education			
13. Direct Administrative Costs			
14. Other or Miscellaneous Costs			
15. GRANT EXCLUSIVE LINE ITEM(S)			
16. Indirect Costs			
State Request	\$110,808.00		
Non-State Amount			
TOTAL PROJECT COSTS			\$110,808.00



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

For State Use Only

Grantee: City of Decatur, IL

Data Universal Number System (DUNS) Number (enter numbers only) : 075613000

Notice of Funding
Opportunity (NOFO) Number: 22-0343-04-STEP

Catalog of State Financial Assistance (CSFA) Number: 494-10-0343

CSFA Short Description: State & Comm. Hwy. Safety/Ntl. Priority Safety Programs

Fiscal Year(s): FFY22

Initial Budget Request Amount: \$110,808.00

Prior Written Approval for Expense Line Item: N/A

Statutory Limits or Restrictions: N/A

Checklist: N/A

Final Budget Amount Approved: \$110,808.00

Adam Gabany

Program Approval Name

Program Approval Signature

Date

Allison Schmidt

Fiscal & Administrative Approval Name

Fiscal & Administrative Approval Signature

Date

Budget Revision Approved: _____

Adam Gabany

Program Approval Name

Program Approval Signature

Date

Allison Schmidt

Fiscal & Administrative Approval Signature

Fiscal & Administrative Approval Signature

Date

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.



Applicant Agency

Project Number (Internal Use)

Decatur Police Department

HS-22-0071

Scheduled Campaigns	Occupant Protection Enforcement Personnel Budget	Impaired Driving Enforcement Personnel Budget	Distracted Driving Enforcement Personnel Budget
Halloween Campaign (Optional)		\$4,104.00	
Thanksgiving Campaign (Mandatory)		\$4,104.00	
Christmas/New Year's Campaign (Mandatory)		\$4,104.00	
Super Bowl Campaign (Optional)		\$1,710.00	
St. Patrick's Day Campaign (Mandatory)		\$2,052.00	
Distracted Driving Campaign (Optional)			\$10,944.00
Memorial Day Campaign (Mandatory)		\$5,130.00	
Independence Day Campaign (Mandatory)		\$5,130.00	
Labor Day Campaign (Mandatory)		\$5,130.00	
Child Passenger Safety Campaign (Optional)			
Subtotal Personnel Budget		\$31,464.00	\$10,944.00
Total Scheduled Campaign Budget			\$42,408.00
Additional Enforcement			Personnel Budget
Additional Impaired Driving Enforcement			
Additional Occupant Protection Enforcement			
Additional Speeding Enforcement			\$68,400.00
Total Additional Enforcement Budget			\$68,400.00
Total Costs			
Subtotal Personnel Budget			\$110,808.00
Indirect Cost Input IDC Rate as Decimal (Ex. 10% = 0.10)			\$0.00
Total Grant Amount			\$110,808.00

Campaign Breakdown

Halloween Campaign (October 16 - November 1 (6 a.m.), 2021)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	6	6	2	72	\$57.00	\$4,104.00
TOTAL						\$4,104.00
Thanksgiving Campaign (November 19-29 (6 a.m.), 2021)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	6	6	2	72	\$57.00	\$4,104.00
TOTAL						\$4,104.00
Christmas/New Year's Campaign (December 17, 2021- January 3 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	6	6	2	72	\$57.00	\$4,104.00
TOTAL						\$4,104.00
Super Bowl Campaign (February 4-7 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	5	6	1	30	\$57.00	\$1,710.00
TOTAL						\$1,710.00
St. Patrick's Day Campaign (March 11-18 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	6	6	1	36	\$57.00	\$2,052.00
TOTAL						\$2,052.00

Distracted Driving Campaign (April 1-30 (6 a.m.), 2022)						
Distracted Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols	4	4	8	128	\$57.00	\$7,296.00
Nighttime Saturation Patrols	4	4	4	64	\$57.00	\$3,648.00
TOTAL						\$10,944.00
Memorial Day Campaign (May 13-31 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	5	6	3	90	\$57.00	\$5,130.00
TOTAL						\$5,130.00
Independence Day Campaign (June 16 - July 5 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	5	6	3	90	\$57.00	\$5,130.00
TOTAL						\$5,130.00
Labor Day Campaign (August 19 - September 6 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						
Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Roadside Safety Checks						
Saturation Patrols	5	6	3	90	\$57.00	\$5,130.00
TOTAL						\$5,130.00
Child Passenger Safety Campaign (September 18-30 (6 a.m.), 2022)						
Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						

Additional Enforcement:

Agencies can only conduct additional enforcement outside of the mandatory and optional campaigns. The only exception to this rule is for the month of April. Additional enforcement can be conducted during all of April during the Distracted Driving Campaign.

Agencies will only be able to complete one type of additional enforcement per month. Agencies that elect to do all three types (OP, ID, Speed) will have a maximum of four months of enforcement per enforcement type. If the agency elects to do two or less types, the agency can designate a maximum of six months per enforcement type. Please review the project specifications within the Notice of Funding Opportunity before completing this section. Be aware that the designated additional enforcement campaign months on this form can be changed throughout the year based on need of the agency with Safety Grant Administrators approval.

Additional Impaired Driving Enforcement (choose 4 months or 6 months):

Impaired Driving	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Saturation Patrols						
Roadside Safety Checks						
TOTAL						

Additional Occupant Protection Enforcement (choose 4 months or 6 months):

Occupant Protection	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols						
Nighttime Saturation Patrols						
TOTAL						

Additional Speeding Enforcement (choose 4 months or 6 months):

October	January	February	July	August	September	
Speeding	# of Officers	# of Hours	# of Details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime Saturation Patrols	5	4	30	600	\$57.00	\$34,200.00
Nighttime Saturation Patrols	5	4	30	600	\$57.00	\$34,200.00
TOTAL						\$68,400.00

All Sustained Traffic Enforcement grants are funded out of section 402 funds and therefore shall be seen as general highway safety funds. This allows funds to be moved outside of the designated campaign with established need of the grantee and approval of the grantor.

FFY 2022 Enforcement Campaign Dates					
Campaign	Paid Advertising Campaign	Potential Kickoff Press Release Dates	Enforcement	Post Enforcement Media Release	Grant Data Collection Form Due
Halloween	No	October 13-15, 2021	October 16-November 1 (6 a.m.), 2021	November 2-5, 2021	November 15, 2021
Thanksgiving	Yes	November 15-18, 2021	November 19-29 (6 a.m.), 2021	November 30 - December 3, 2021	December 13, 2021
Christmas / New Year's	Yes	December 13-16, 2021	December 17, 2021-Jan. 3 (6 a.m.), 2022	January 4-7, 2022	January 17, 2022
Super Bowl	No	February 1-3, 2022	February 4-7 (6 a.m.), 2022	February 8-11, 2022	February 21, 2022
St. Patrick's Day	No	March 8-10, 2022	March 11-18 (6 a.m.), 2022	March 19-22, 2022	April 1, 2022
Distracted Driving	Yes	March 29-31, 2022	April 1-30, (6 a.m.), 2022	May 1-4, 2022	May 14, 2022
Memorial Day	Yes	May 10-12, 2022	May 13-31 (6 a.m.), 2022	June 1-4, 2022	June 14, 2022
Independence Day	Yes	June 12-15, 2022	June 16 - July 5 (6 a.m.), 2022	July 6-9, 2022	July 19, 2022
Labor Day	Yes	August 16-18, 2022	August 19 - Sept 6 (6 a.m.), 2022	September 7-10, 2022	September 20, 2022
Child Passenger Safety	No	September 13-15, 2022	September 18-30 (6 a.m.), 2022	October 1-4, 2022	October 14, 2022
Additional Impaired Driving, Occupant Protection, and/or Speed Patrols	No				Within 2 weeks after end of month in which patrols occurred.

In the instance the campaigns cannot be conducted during the designated time due to unforeseen circumstances, these grant funds will still be allowed to be used at the direction of the grantor. If and when this happens, the grantor will inform your agency of this change.

SUBJECT: Resolution Authorizing Installation of Eighteen (18) Opticom GPS Intersection Radio Units and Accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems.

ATTACHMENTS:

Description	Type
Memo 2021-13 Installation of eighteen (18) Opticom GPS Intersection Radio Units and accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems by Egizii Electric	Cover Memo
Resolution Authorizing installation of eighteen (18) Opticom GPS Intersection Radio Units and accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems.	Resolution Letter
Exhibit A Bodine Electric Traffic Division Quote	Cover Memo



DECATUR FIRE DEPARTMENT
MEMORANDUM
2021-13

DATE: October 4, 2021

MEMO: 2021-12

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Jeff Abbott, Fire Chief

SUBJECT: Resolution Authorizing installation of eighteen (18) Opticom GPS Intersection Radio Units and accessories from Traffic Control Corporation for Emergency Vehicle Preemption Systems by Egizii Electric.

SUMMARY RECOMMENDATION:

It is recommended that City Council approve the attached Resolution authorizing the Mayor and City Clerk to enter into a contract with Egizii Electric to install 18 Opticom devices at a price of \$48,600.00.

BACKGROUND:

The Fire Department began using Opticom Traffic Preemption Systems in 2019 at select intersections around the City. The Department had more devices installed in 2020 to bring the number of intersections controlled by Opticom to 19. The goal, as stated in the 2020 budget, was to have the devices installed at 50 intersections. Once this purchase, and installation, is complete, there will be 37 intersections with Opticom.

POTENTIAL OBJECTIONS: There are no known objections to this resolution request.

INPUT FROM OTHER SOURCES: Jeff Abbott, Fire Chief, Jim Ohl, Deputy Fire Chief

STAFF REFERENCE: Jeff Abbott, Fire Chief

BUDGET/TIME IMPLICATIONS: Funding included in the 2021 budget.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING INSTALLATION OF EIGHTEEN (18) OPTICOM GPS
INTERSECTION RADIO UNITS AND ACCESSORIES FROM TRAFFIC CONTROL
CORPORATION FOR EMERGENCY VEHICLE PREEMPTION SYSTEMS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order from the City of Decatur, Illinois, with Egizii Electric at a price of \$2,700.00 per intersection for a total price of \$48,600.00 for the installation of eighteen (18) Opticom GPS Intersection Radio Units and Accessories for the Emergency Vehicle Preemption systems.

PRESENTED AND ADOPTED this 18th day of October 2021.

Julie Moore Wolfe, MAYOR

ATTEST:

CITY CLERK

Jelks, Ella M.

From: Abbott, Jeffrey S
Sent: Thursday, October 07, 2021 2:55 PM
To: Jelks, Ella M.
Subject: FW: Opticom installation

Here is Egizi's quote.

From: Tracy Eubanks <teubanks@egiziielectric.com>
Sent: Tuesday, September 28, 2021 12:29 PM
To: Abbott, Jeffrey S <JAbbott@decaturil.gov>
Subject: Re: Opticom installation

Email Security WARNING: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chief Abbott,

Egizii Electric can install the Fire Department supplied Opticom sensors and wiring for \$2,700 per intersection. The same as was quoted back in July to Asst. Chief Ohl. Thank you for consideration in servicing your electrical need.

Sincerely,

Tracy Eubanks
Egizii Electric
(217) 853-3150

From: Abbott, Jeffrey S <JAbbott@decaturil.gov>
Sent: Tuesday, September 28, 2021 12:12:20 PM
To: Tracy Eubanks <teubanks@egiziielectric.com>
Subject: Opticom installation

Tracy,

I am preparing documents for the approval of 18 Opticom's to be purchased and installed. I need to verify Egizi's price for the installations.

Jeff Abbott
Fire Chief
Decatur Fire Department
217-424-2811

NOTICE: E-MAIL TO OR FROM CITY STAFF MAY BE SUBJECT TO DISCLOSURE PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT.



Bodine Electric

OF DECATUR

Traffic Division

1845 North 22nd Street ■ Post Office Box 976 ■ Decatur, IL 62526
Phone (217) 423-2593 ■ (800) 252-3369 ■ Fax (217) 420-4275

October 1, 2021

Project: City of Decatur – EVP at 18 Various Locations
Location: Decatur, IL
Attention: Jeff Abbott

Scope of Work

We will provide all necessary supervision, labor, material and equipment for the successful completion of the above referenced project as herein specified.

- Install (18) owner provided EVP Radio Units on mast arms.
- Install owner provided cable from cabinet to radio units.
- Install owner provided equipment in traffic control cabinet.
- **Our Price: \$56,500.00 Dollars.**
 - **Quote based on all raceways being accessible.**
 - **Traffic control included.**
 - **Start up & testing by others. Bodine will provide (1) person for support.**

Costs for premium wages are not included in this proposal. Our standard working hours are 7:00AM – 3:30PM, Monday through Friday excluding holidays.

Use of this quotation is based upon the understanding that Bodine Electric Traffic Division of Decatur has necessarily assumed certain conditions in order to arrive at its best estimate for doing the work. In the event that actual conditions significantly vary from our assumptions, then a fair adjustment to the price is expected. These include:

- Physical conditions significantly different from what could be determined from a reasonable inspection of the worksite and/or information supplied by customer.
- The correctness and completeness of the contract documents is the sole responsibility of those who have prepared them. This proposal covers only that work that is adequately shown, described and/or detailed in the provided contract documents.
- Inability to start work and have reasonably uninterrupted access to Bodine Electric of Decatur's work until completed.
- Reasonably prompt resolution of any questions that may arise in the course of the work, including any necessary approvals by the customer or its agents.
- Standard insurance coverage currently in effect at the time of submission. All non-standard insurance requirements shall be waived or the direct cost paid by the requestor.
- Due to the volatility of the copper market, this proposal will be held firm for 15 days.

We further reserve the right to negotiate the terms of the contract that the customer may wish to use. Bodine Electric's payment terms are 30 days from date of invoice.



Bodine Electric has and always will hold the safety of their employees in the highest regard. This standard will be demonstrated on this project with the presence of our safety department personnel on a regular basis. Our experience modification rate of .68 is far below the national average.

Thank you for the opportunity to offer this estimate. Please feel free to contact me at 217-420-4224 or by fax at 217-420-4296 if you have any questions, or to schedule this project.

Regards,

Scott McIntyre
Project Manager

Public Works

DATE: 10/13/2021

MEMO: 2021-78

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed.

SUMMARY RECOMMENDATION:

It is recommended that the City Council authorize the Mayor to sign, and the City Clerk to attest, to the Resolution authorizing Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed for a cost not to exceed \$30,166.00.

BACKGROUND:

A major component of the Lake Decatur Watershed Management Plan presented to the City Council in May is to continue monitoring and analyzing the watershed's water quality to determine if the Plan's activities are effectively reducing the amount of sediment and nitrate nitrogen entering Lake Decatur.

The Illinois State Water Survey (Water Survey), a part of the University of Illinois, is one of the State's premier water research institutions. Since at least 1993, the City has had numerous successful Lake Decatur watershed water quality monitoring and analysis projects performed by the Water Survey.

The attached University of Illinois Sponsored Research Agreement will provide monitoring and analysis at three Lake Decatur watershed locations for the second consecutive year. A watershed map and the monitoring locations are on page 3 of the Survey's attached Proposal.

The Survey will conduct these major tasks:

- Collect hydrologic and stage/discharge data at the monitoring stations.
- Collect suspended sediment and nutrient samples at the monitoring stations.
- Collect turbidity, pH, and temperature at the monitoring stations.
- Hydrologic, suspended sediment, and nutrient data collected at the monitoring stations will be processed, computed, and compiled. Data will be maintained in a database at the Survey and provided quarterly to the City and Northwater Consulting.

It is anticipated that these services will qualify as local cost share match for a soon to be submitted 2022

USDA RCPP grant application. If awarded the City’s expenditures can be matched dollar for dollar for watershed improvement funds provided by the grant.

LEGAL REVIEW:

This Research Agreement documents were submitted to the Legal Department for review on October 5, 2021.

PRIOR COUNCIL ACTION:

On October 19, 2020, the City Council authorized a Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River (Lake Decatur) Watershed for a cost not to exceed \$30,905.00.

On May 10, 2021, the City Council received a presentation on the Lake Decatur Watershed Management Plan & Initiative Long-Term Strategy. A copy is attached for reference.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Keith Alexander, Water Production Manager. Matt Newell will be present at the Council meeting.

BUDGET/TIME IMPLICATIONS:

These expenditures will be paid from the Water Capital budget.

ATTACHMENTS:

Description	Type
Resolution Authorizing Sponsored Research Agreement with the Board of Trustees of the University of Illinois for Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed	Resolution Letter
Proposal	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING SPONSORED RESEARCH AGREEMENT WITH
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS FOR
HYDROLOGIC, SEDIMENT AND NUTRIENT MONITORING
UPPER SANGAMON RIVER WATERSHED**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Sponsored Research Agreement presented to the Council herewith as Exhibit A and made part hereof, between the Board of Trustees of the University of Illinois and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Sponsored Research Agreement between the City of Decatur, Illinois and the Board of Trustees of the University of Illinois for a cost not to exceed \$30,166.00.

PRESENTED AND ADOPTED this 18th day of October 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk



SPONSORED RESEARCH AGREEMENT

This Sponsored Research Agreement ("Agreement") is between THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, a body corporate and politic organized and existing under the laws of the State of Illinois, on behalf of the University of Illinois at Urbana-Champaign, through Sponsored Programs Administration, 1901 South First Street, Suite A, Champaign IL 61820-7406 ("UNIVERSITY"), and the City of Decatur, organized and existing under the laws of Illinois with its principal offices at 1 Gary K. Anderson Plaza, Decatur, IL 62523 ("SPONSOR"). The parties may be referred to individually as "Party" and collectively as the "Parties".

The Parties contemplate that the research to be performed under this Agreement will be of mutual interest and benefit; and

UNIVERSITY has determined that the research will further the instructional, research, public service or economic development objectives of UNIVERSITY consistent with its status as a public institution of higher education.

NOW, THEREFORE, the Parties agree:

1.0. THE RESEARCH

1.1. STATEMENT OF WORK. UNIVERSITY will use reasonable efforts to perform the research project titled Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed and more fully described in the statement of work attached to this Agreement as Exhibit A ("Research").

1.2. TECHNICAL REPORTS. UNIVERSITY will furnish to SPONSOR written progress reports of the Research in such detail that SPONSOR reasonably requests and if requested, a final report summarizing the Research and results within ninety (90) days following expiration of this Agreement.

1.3. PRINCIPAL INVESTIGATOR. The Principal Investigator who will direct the Research for UNIVERSITY is Erin Bauer. If the Principal Investigator becomes unable to perform this Agreement for any reason, UNIVERSITY may appoint a successor Principal Investigator with SPONSOR's written approval. Either Party may terminate this Agreement in accordance with Section 3.4 if the Parties cannot agree on an acceptable successor within a reasonable time.

1.4. EQUIPMENT/SUPPLIES. Title to all equipment and property purchased by UNIVERSITY under this Agreement will be in and remain with UNIVERSITY even after completion or termination of the Agreement.

2.0. FINANCIAL

2.1. RESEARCH COSTS. SPONSOR will pay to UNIVERSITY the direct and the facilities and administration ("F&A") costs (collectively "Research Costs") that UNIVERSITY incurs in performing the Research. Neither UNIVERSITY nor SPONSOR is obligated to expend or pay, respectively, any funds in excess of the Research Costs for the Research. The F&A cost rate will remain in effect during the Term as described in Article 3.1.

2.2. PAYMENT SCHEDULE. SPONSOR will pay to UNIVERSITY the Research Costs in U.S. dollars as follows:

☐ This is a cost-reimbursement agreement. No more frequently than monthly, UNIVERSITY will submit invoices to SPONSOR evidencing the actual Research Costs described in Exhibit B ("Budget") and incurred by UNIVERSITY in performing the Research. SPONSOR will pay the full amount due within 30 days from its receipt of an invoice.

☒ This is a fixed-price agreement. Within 30 days of the Effective Date, SPONSOR will pay UNIVERSITY \$7,542 and thereafter as follows: by February 28, 2022 the amount of \$7,542, by June 30, 2022 the amount of \$7,541, and by October 31, 2022 the amount of \$7,541 for total compensation of \$30,166.

2.3. BILLING. UNIVERSITY will send all invoices to COMPANY at the following address:

COMPANY's email address for invoice submission: _____

COMPANY's invoice contact:

Name: _____

Phone Number: _____

Email Address: _____ (if different from above)

COMPANY's billing address to include on invoice:

2.4. REMITTANCE. SPONSOR will pay UNIVERSITY through one of the following payment options:

(a) By check made payable to the "University of Illinois" and mailed to:

University of Illinois at Urbana-Champaign
Sponsored Programs Administration, Post-Award
28392 Network Place
Chicago, IL 60673-1283
U.S.A.

(b) By Automated Clearinghouse ("ACH") sent to UNIVERSITY's bank account:

Financial Institution	JP Morgan Chase Bank, N.A.
Address	10 South Dearborn Chicago, IL 60603-2300 USA
Nine-Digit Routing Transit Number	071000013
Depositor Account Title	The Board of Trustees of the University of Illinois, EDI Receipts and Federal Depository
Depositor Account Number	616002911
Type of Account	Checking

(c) Domestic/International Wire. By Wire transfer sent to UNIVERSITY's bank account:

Financial Institution	JP Morgan Chase Bank, N.A.
Address	4 New York Plaza, Fl 15 New York, NY 10004
Nine-Digit Routing Transit Number	021000021
Depositor Account Title	The Board of Trustees of the University of Illinois, EDI Receipts and Federal Depository
Depositor Checking Account Number	616002911
Swift Code:	CHASUS33XXX
Type of Account:	Checking

3.0. TERM AND TERMINATION

3.1. TERM. This Agreement is effective on November 1, 2021 ("Effective Date") and will terminate on October 31, 2022 unless sooner terminated in accordance with this Section 3 ("Term"). The Parties may extend the Term by written amendment.

3.2. TERMINATION FOR CONVENIENCE. Either Party may terminate this Agreement for convenience by providing 60 days' advance written notice to the other Party.

3.3. TERMINATION FOR BREACH. Upon material breach, the aggrieved Party may terminate this Agreement provided that the breaching Party fails to cure the breach within 30 days after receipt of written notice. This remedy is in addition to any other remedies available at law.

3.4. IMMEDIATE TERMINATION. Either Party may terminate this Agreement effective immediately upon notice to the other if: (a) the Parties cannot agree on an acceptable successor Principal Investigator; (b) SPONSOR has been declared insolvent, ceases (or threatens to cease) to carry on its business; or an administrator or receiver has been appointed over all or part of its assets; (c) SPONSOR's failure to pay promptly; or (d) either Party is debarred or excluded from participating in any government program.

3.5. EFFECT OF TERMINATION. If SPONSOR terminates this Agreement for convenience, SPONSOR will pay for all Research Costs incurred through the date of termination, including all non-cancelable obligations, even though the obligations may extend beyond the termination date. For any other termination, SPONSOR will pay UNIVERSITY for all Research Costs incurred through the termination date. Termination will not affect the Parties' rights and obligations accrued prior to termination.

4.0. CONFIDENTIAL INFORMATION

4.1. CONFIDENTIALITY OBLIGATION. Each Party will advise its employees to use reasonable efforts to hold in confidence all proprietary information received from the other Party in connection with the Research that the disclosing Party intends to remain secret from third parties on the grounds that its disclosure would either cause the disclosing Party competitive harm or waive a privilege granted by law ("Confidential Information"); provided, however, that each Party may share Confidential Information with third parties to the extent necessary to perform the Research under terms consistent with this Agreement. For written disclosures, the Party disclosing Confidential Information will mark the information "Confidential" at the time of disclosure. For oral or visual disclosures, the Party disclosing Confidential Information will designate the information "Confidential" at the time of disclosure and confirm such designation in writing to the other Party no later than 30 days after disclosure. Except as provided in Section 6.2, each Party's obligation of confidentiality shall extend for three years from disclosure and shall not apply to information that: (a) was in recipient's possession on a non-confidential

basis prior to receipt from disclosing Party; (b) is in the public domain or is general or public knowledge prior to disclosure, or after disclosure, enters the public domain or becomes general or public knowledge through no fault of recipient; (c) is properly obtained by recipient from a third party not known to be under a confidentiality obligation to disclosing Party; (d) is explicitly approved for release by written authorization of disclosing Party; (e) is or has been developed by recipient independent of recipient's access to disclosing Party's Confidential Information; or (f) is required by law or court order to be disclosed. In no event will either Party be in breach of this Agreement for its good faith compliance with applicable law.

4.2. RESPONSE TO INFORMATION REQUESTS. If UNIVERSITY receives a request under the Illinois Freedom of Information Act or a request by legal process or administrative order to disclose Confidential Information, UNIVERSITY will use reasonable efforts to provide prompt notice to SPONSOR and will reasonably cooperate with SPONSOR to protect any SPONSOR Confidential Information.

5.0. PUBLICATION/PUBLIC PRESENTATIONS

5.1. REVIEW PERIOD. UNIVERSITY researchers may publish or publicly disclose non-confidential Research results without SPONSOR interference after providing SPONSOR a 30-day period for review and comment. Upon written notice by SPONSOR that the proposed publication contains SPONSOR Confidential Information or enabling disclosures of Inventions (as defined below), UNIVERSITY will either revise the publication to eliminate such disclosures, or will delay publication for a limited period in its discretion to allow for preparation and filing of U.S. patent applications. UNIVERSITY will consider comments provided by SPONSOR and work with SPONSOR in good faith to endeavor to resolve all outstanding publication issues, prior to proceeding with the publication or public disclosure, but in no event will UNIVERSITY's ability to publish or publicly disclose its own research results or non-confidential information be denied by SPONSOR.

The Parties will cooperate so that student theses or dissertations are not adversely affected by any delay.

5.2. COPIES OF PUBLICATIONS. UNIVERSITY will furnish SPONSOR with a copy of any publications resulting from the Research.

5.3. ACKNOWLEDGMENT. Each Party will acknowledge the contributions of the other Party in publications or public presentations as scientifically appropriate.

6.0. INTELLECTUAL PROPERTY

6.1. INVENTIONS. "Inventions" means those potentially patentable discoveries, including pending patent applications and issued patents, first conceived and actually reduced to practice in performance of the Research. UNIVERSITY shall own all Inventions first conceived and actually reduced to practice solely by UNIVERSITY employees ("UNIVERSITY Inventions"). SPONSOR shall own all Inventions otherwise first conceived and actually reduced to practice solely by SPONSOR employees ("SPONSOR Inventions"). The Parties shall jointly own all Inventions first conceived and actually reduced to practice by both UNIVERSITY and SPONSOR employees ("Joint Inventions").

6.2. CONFIDENTIALITY OF INVENTION DISCLOSURES. UNIVERSITY will promptly notify SPONSOR of any Invention disclosure received by its Office of Technology Management ("OTM"). SPONSOR shall treat all UNIVERSITY Invention disclosures as Confidential Information. Notwithstanding Section 4.1, SPONSOR's

obligation of confidentiality for Invention disclosures shall continue until the Confidential Information becomes publicly available through no fault of SPONSOR. Each Party will promptly notify the other of any Joint Inventions.

6.3. PATENTS

6.3.1. PATENT FILING. At SPONSOR's request and expense, UNIVERSITY will file patent applications in the United States and in foreign countries for UNIVERSITY or Joint Inventions. For Joint Inventions, SPONSOR may, with UNIVERSITY approval, control the patent application filing, prosecution and maintenance. SPONSOR will make any filing request to UNIVERSITY in writing and within 60 days of UNIVERSITY's notice of Invention disclosure. UNIVERSITY will keep SPONSOR promptly informed regarding the status of any patent application filed at SPONSOR's expense and will give SPONSOR reasonable opportunity to comment. If SPONSOR elects not to have UNIVERSITY file patent applications, then UNIVERSITY may, at its discretion and at its expense, file patent applications in the United States and in foreign countries for any UNIVERSITY or Joint Invention.

6.3.2. FOREIGN FILING ELECTION. SPONSOR will notify UNIVERSITY of any foreign countries in which SPONSOR desires a license at least 60 days prior to the respective foreign filing due date.

6.3.3. COSTS. If SPONSOR requests UNIVERSITY to file a patent application or if SPONSOR elects to license UNIVERSITY Inventions, SPONSOR will pay UNIVERSITY, within 30 days of invoice date, all documented costs to secure and maintain the patents.

6.4 LICENSING. In consideration of SPONSOR's support of the Research, UNIVERSITY grants to SPONSOR the following:

6.4.1 NON-COMMERCIAL USE LICENSE. A non-exclusive, non-transferable, royalty-free license to practice each UNIVERSITY Invention for non-commercial purposes.

6.4.2 COMMERCIAL USE LICENSE.

A. UNIVERSITY INVENTIONS: The option to negotiate a royalty-bearing commercial license in a designated field of use and territory, for either non-exclusive or exclusive rights in each UNIVERSITY Invention, which SPONSOR may elect by written notice to UNIVERSITY no later than six months after UNIVERSITY's notice of Invention disclosure. The negotiation period for the license shall be three months from the date of notice of election. If the parties have not entered into a license before the end of the negotiation period, then UNIVERSITY may license the Invention to third parties without further obligation to SPONSOR.

B. JOINT INVENTIONS: The option to negotiate an exclusive, royalty-bearing commercial license in a designated field of use and territory which SPONSOR may elect by written notice to UNIVERSITY no later than six months after UNIVERSITY's notice of Invention disclosure. The negotiation period for the license shall be three months from the date of notice of election. If the parties have not entered into a license before the end of the negotiation period, then UNIVERSITY may non-exclusively license its interest in the Joint Invention to third parties without further obligation to SPONSOR.

6.5. BACKGROUND INTELLECTUAL PROPERTY. Nothing in this Agreement grants to either Party any rights or interest in the other Party's Background Intellectual Property. "Background Intellectual Property"

means (a) all works of authorship created outside the scope of this Agreement and (b) potentially patentable discoveries, including pending patent applications and issued patents, conceived or first reduced to practice outside the scope of this Agreement. Any Background Intellectual Property that is reasonably anticipated by the Principal Investigator to be required to perform the Research or to practice the results thereof will be specified in an exhibit to this Agreement.

6.6. CREATE ACT. The Parties agree by marking this box ☐ that this Agreement constitutes a “joint research agreement” as that term is defined by the Cooperative Research and Technology Enhancement Act of 2004, pre-America Invents Act (“AIA”) 35 U.S.C. § 103(c) and/or AIA USC 102(c) and 100(h). In the event of any Inventions, the Parties will reasonably cooperate in invoking the CREATE Act and its companion regulations to overcome an obviousness or novelty rejection of a patent application.

6.7 COPYRIGHTS AND SOFTWARE

6.7.1. OWNERSHIP. Title to all original works of authorship created in performance of the Research and in which copyright may be claimed (“Copyrightable Works”) shall vest initially in the author, subject to the policies of the Party that employs the author. Any joint work, as that term is defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, as amended, shall be jointly owned, but co-owners shall have no duty of accounting for any profits.

6.7.2. INTERNAL USE LICENSE. UNIVERSITY grants to SPONSOR a non-exclusive, royalty-free license to use, reproduce, prepare derivative works, display, distribute and perform all UNIVERSITY-owned Copyrightable Works (including any computer software and its documentation and/or databases first developed and delivered) for SPONSOR’s non-commercial purposes, provided that SPONSOR shall not have the right to market or sublicense the Copyrightable Works or distribute copies or derivative works to third parties unless such rights are provided for in a separate distribution or licensing agreement.

7.0. DELIVERABLES. “Deliverables” are those tangible (corporeal) items, as distinguished from intangible (intellectual) property, produced in performance of the Research and identified as a Deliverable in Exhibit A. UNIVERSITY shall hold title to all original data, information and results generated by UNIVERSITY in performance of the Research along with all corresponding intellectual property rights; provided however, that title to tangible items will vest in SPONSOR upon delivery by UNIVERSITY. SPONSOR shall retain ownership of all tangible items supplied by SPONSOR to UNIVERSITY to perform the Research. UNIVERSITY retains the right to use the Deliverables for research and academic purposes. To be clear, all methodologies, technologies and know-how described in the Deliverables or used by UNIVERSITY to create the Deliverables shall be considered intellectual property and subject to ownership and licensing rights under Article 6.

8.0. DISCLAIMER OF WARRANTIES. UNIVERSITY MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, REGARDING ITS PERFORMANCE UNDER THIS AGREEMENT. UNIVERSITY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY, USE OR FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT OF ANY INTELLECTUAL PROPERTY RIGHTS WITH REGARD TO DATA, INVENTIONS, COPYRIGHTABLE WORKS, DELIVERABLES, OR OTHER RESEARCH RESULTS PROVIDED BY UNIVERSITY.

9.0. LIMITATION OF/RELEASE FROM LIABILITY

9.1. LIMITATION OF LIABILITY. UNIVERSITY SHALL NOT BE LIABLE TO SPONSOR FOR INDIRECT, SPECIAL, CONSEQUENTIAL, PUNITIVE, INCIDENTAL OR OTHER DAMAGES (INCLUDING LOST REVENUE, PROFITS, USE, DATA OR OTHER ECONOMIC LOSS OR DAMAGE) HOWEVER CAUSED AND REGARDLESS OF THEORY

OF LIABILITY (WHETHER FOR BREACH OR IN TORT, INCLUDING NEGLIGENCE) ARISING FROM, RELATED TO, OR CONNECTED WITH SPONSOR'S USE OF DATA, INVENTIONS, COPYRIGHTABLE WORKS, DELIVERABLES, OR ANY OTHER RESEARCH RESULTS PROVIDED BY UNIVERSITY, EVEN IF UNIVERSITY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

9.2. RELEASE FROM LIABILITY. SPONSOR releases UNIVERSITY and its Trustees, officers, employees, and agents from all liability, and shall be responsible, for any and all costs, damages, and expenses, including attorney fees, arising from any claims, damages, and liabilities asserted by third parties in connection with or arising from SPONSOR's use of data, Inventions, Copyrightable Works, Deliverables, or any other Research results provided by UNIVERSITY.

10.0. GENERAL PROVISIONS

10.1. FISCAL MANAGEMENT. UNIVERSITY will maintain complete and accurate accounting records in accordance with accepted accounting practices for institutions of higher education. UNIVERSITY will make the accounting records available for inspection and audit by SPONSOR or its authorized agent, at reasonable times upon reasonable notice at SPONSOR's expense for three years following the end of UNIVERSITY's fiscal year (July 1 - June 30) in which Research Costs are incurred.

10.2. USE OF NAMES. Neither Party will use the name of the other in any form of advertising or publicity without the express written permission of the other Party. SPONSOR shall seek permission from UNIVERSITY by submitting the proposed use, well in advance of any deadline, to the Associate Chancellor for Public Affairs, University of Illinois via email at publicaffairs@illinois.edu.

10.3. RELATIONSHIP OF THE PARTIES. Neither Party is agent, employee, legal representative, partner or joint venturer of the other. Neither Party has the power or right to bind or commit the other.

10.4. GOVERNING LAW. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois, U.S.A., without reference to its conflict of law provisions.

10.5. THIRD PARTY BENEFICIARIES. This Agreement does not create any rights, or rights of enforcement, in third parties.

10.6. SEVERABILITY. If a court of competent jurisdiction finds any provision of this Agreement legally invalid or unenforceable, such finding will not affect the validity or enforceability of any other provision of this Agreement and the Parties will continue to perform. If the Agreement cannot be performed in the absence of the provision, this Agreement will terminate upon 30 days' written notice by one Party to the other Party.

10.7. MERGER. This Agreement and all attachments embody the entire understanding of the Parties and will supersede all previous or contemporaneous communications, either verbal or written, between the Parties relating to this Agreement. Purchase orders, or similar payment instruments, issued after this Agreement is signed do not amend or supplement the terms of this Agreement but are issued as a payment mechanism only.

10.8. AMENDMENTS. No modification to this Agreement will be effective unless confirmed in a written amendment signed by each Party's authorized representative.

10.9. COUNTERPARTS. The Parties may sign this Agreement in one or more counterparts, each of which constitutes an original and all of which together constitute the Agreement. Facsimile or scanned PDF signatures shall constitute original signatures for all purposes.

10.10. ASSIGNMENTS. This Agreement shall bind, and inure to the benefit of, the Parties and any successors to substantially the entire assets of the respective Party. Neither Party may assign this Agreement without first obtaining the prior written consent of the other Party, and any attempted assignment is void.

10.11. FORCE MAJEURE. Each Party will be excused from performance of the Agreement only to the extent that performance is prevented by conditions beyond the reasonable control of the affected Party. The Party claiming excuse for delayed performance will promptly notify the other Party and will resume its performance as soon as performance is possible.

10.12. EXPORT CONTROL. Each Party acknowledges that performance of all obligations under this Agreement is contingent on compliance with applicable United States laws and regulations controlling the export of technical data, computer software, laboratory prototypes and other commodities. The transfer of certain technical data and commodities may require a license from the cognizant agency of the United States government and/or written assurances by SPONSOR that SPONSOR will not re-export data or commodities to certain foreign countries or nationals thereof without prior approval of the cognizant government agency.

Prior to providing UNIVERSITY with any items subject to export control laws, SPONSOR will notify UNIVERSITY and identify the items at issue and the applicable export control laws. If the items are subject to the Export Administration Regulations ("EAR"), SPONSOR will either furnish to UNIVERSITY the applicable Export Control Classification Numbers or indicate that EAR 99 applies. If the items are subject to the International Traffic in Arms Regulations ("ITAR"), SPONSOR will notify UNIVERSITY of the relevant United States Munitions List ("USML") categories and subcategories. UNIVERSITY may decline to accept any export-controlled items. SPONSOR will direct all notices given under this section to UNIVERSITY's Export Compliance Officer, Sponsored Programs Administration; 1901 South First Street, Champaign, IL 61820; email: exportcontrols@illinois.edu

10.13. RESOLUTION OF DISPUTES. The Parties will enter into good faith negotiations to resolve any disputes arising from this Agreement. Resolution will be confirmed by written amendment to this Agreement. If the Parties cannot resolve any dispute amicably through negotiation, either Party may terminate this Agreement in accordance with Article 3.0.

10.14. SURVIVAL. All terms of this Agreement that are intended to survive termination or expiration in order to be effective shall survive such termination or expiration.

10.15. WAIVER. No waiver of any right, remedy, power or privilege by any Party under this Agreement shall be effective unless made in writing. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or of any other provision of this Agreement.

10.16. NOTICES. Any notice given under this Agreement will be in writing and will be effective upon receipt evidenced by: (a) personal delivery; (b) confirmed facsimile transmission; (c) confirmed receipt of email; (d) return receipt of postage prepaid registered or certified mail; or (e) delivery confirmation by commercial overnight carrier. All communications will be sent to the addresses set forth below or to

such other address designated by a Party by written notice to the other Party in accordance with this section:

UNIVERSITY: *For matters related to the Sponsored Research Agreement:*

University of Illinois
Director Pre-Award, Sponsored Programs Administration
1901 South First Street
Champaign, IL 61820-7406
Telephone: (217) 333-2187
Fax: (217) 239-6830
Email: spa@illinois.edu

UNIVERSITY: *For matters related to intellectual property and licensing:*

University of Illinois
Director, Office of Technology Management
319 Ceramics Building
105 South Goodwin Avenue
Urbana, IL 61801
Telephone: (217) 333-7862
Fax: (217) 265-5530
Email: otm@illinois.edu

SPONSOR: Keith Alexander
1 Gary K. Anderson Plaza
Decatur, IL 62523-1196
Telephone: 217-424-2863
Fax: N/A
Email: kalexander@decaturil.gov

10.17. AUTHORIZED SIGNATORIES. Each Party represents that the individuals signing this Agreement on its behalf are authorized, and intend, to bind the organization in contract.

[Signatures on the following page]

**THE BOARD OF TRUSTEES OF
THE UNIVERSITY OF ILLINOIS**

Paul N. Ellinger, Interim Comptroller

Date _____

Signature of Comptroller Delegate

Printed Name and Title of Comptroller Delegate

UNDERSTOOD AND AGREED:

Erin Bauer
Principal Investigator

Approved for form by University Counsel: 06/01/2018

CITY OF DECATUR

Signature

Name and Title of Authorized Signatory

Date _____

PROPOSAL

Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed for 2021-2022

by

Erin Bauer

Illinois State Water Survey
Prairie Research Institute
Champaign, Illinois

Submitted to

City of Decatur, Illinois

September 22, 2021

Hydrologic, Sediment and Nutrient Monitoring Upper Sangamon River Watershed for 2021-2022

by
Illinois State Water Survey
Champaign, Illinois

Introduction

Lake Decatur is the water supply reservoir for the City of Decatur and major industry in the area. The reservoir was created by constructing a dam to impound the flow of the Sangamon River. The drainage area of the Sangamon River upstream of Decatur is 925 square miles and includes portions of seven counties in east-central Illinois. Nitrate-N concentrations in Lake Decatur have exceeded the Illinois Environmental Protection Agency (IEPA) drinking water standard of 10 milligrams per liter (mg/l) whereby the City of Decatur installed a major ion exchange plant to remove nitrate from the potable water distribution. Also, due to the loss of one-third storage capacity of the original volume of the lake from sedimentation, the city made a major dredging investment to return much of the capacity.

To protect and maintain the programs responsible for the reduced impact of nitrate-N and sedimentation from the upstream watershed, the City of Decatur is moving forward with activities to develop a comprehensive watershed management plan. The purpose of this proposal is to continue collecting data from three locations within the Upper Sangamon River, upstream of Lake Decatur for stream stage, suspended sediment, nitrate-N and total phosphorus to determine current levels in context of previous monitoring data conducted by the Illinois State Water Survey (ISWS) between 1993 and 2008, and WY2021 (Demissie and Keefer, 1995; Keefer and Demissie, 1996; Keefer et al., 1997; Keefer and Demissie, 1999, 2000, 2002; Keefer and Bauer, 2005, 2008; Keefer, Bauer and Markus, 2010). This data is for use by city planners and resource managers to develop lake and watershed management plans.

Proposed site locations, drainage areas, and sampling plan are presented in Table 1. A map of the Lake Decatur watershed and site locations and subwatersheds are in Figure 1.

Table 1. Proposed Locations of ISWS monitoring stations for City of Decatur in the Sangamon River Watershed.

Station ID	Name	Drainage	Data monitored			
		area	Stage*	Discharge	Nutrient*	Sediment*
101	Lost Creek at West Twin Bridge Rd.	66.4 mi ² (172 km ²)	X	X	X	X
102	Friends Creek at IL Route 48	26.0 mi ² (67.4 km ²)	X	X	X	X
113	Sangamon River at Route 32	627.2 mi ² (1624.4 km ²)	X		X	X

*Bi-weekly sampling

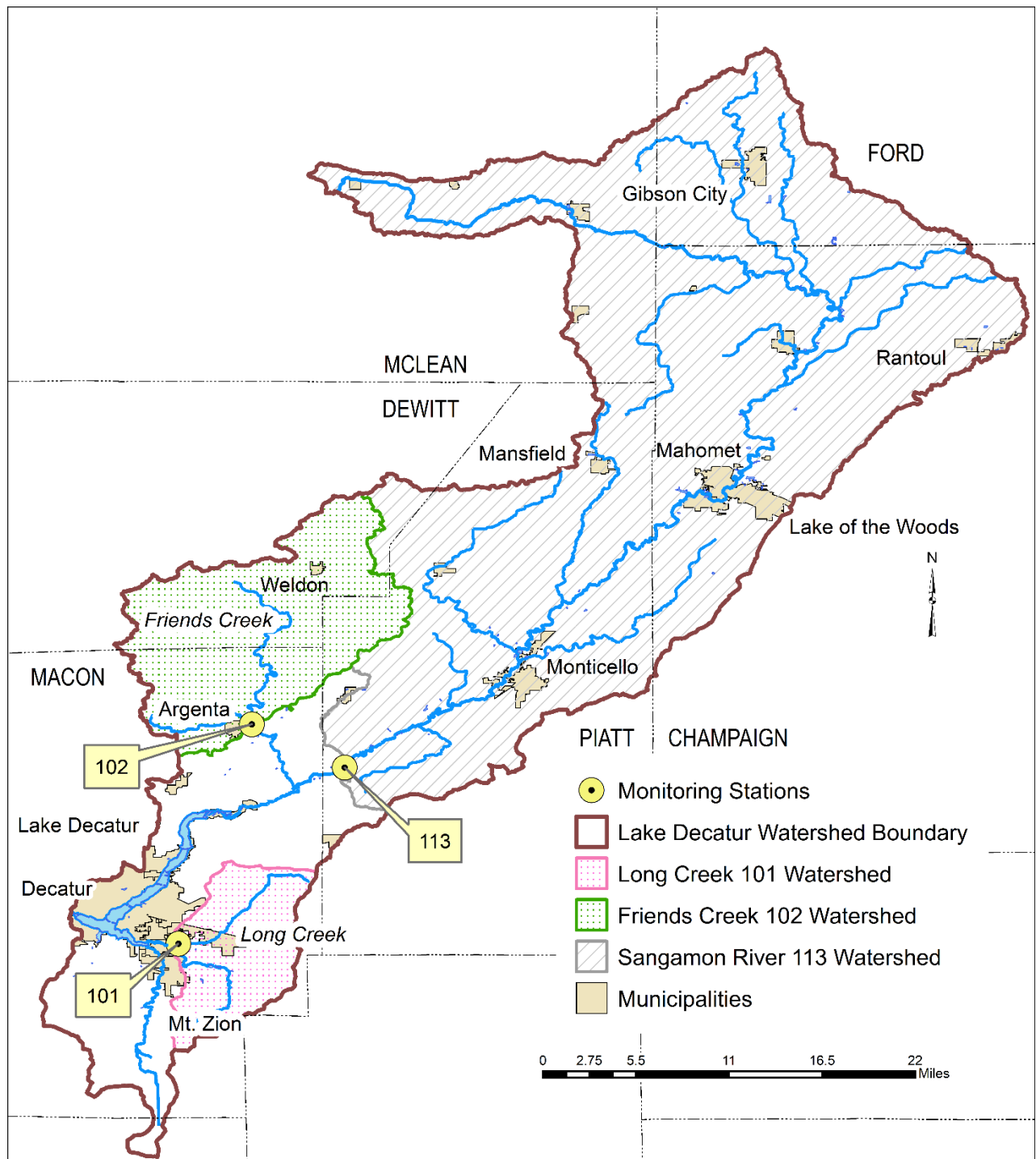


Figure 1. Map of monitoring stations

Objectives

The overall objective of this proposal is to provide hydrologic, suspended sediment, and nutrient monitoring at three sites in the Upper Sangamon River watershed. This monitoring data will provide data that will be used by the city of Decatur to develop a watershed management plan to protect the drinking water supply to the city and local communities and industry.

Project Tasks

To accomplish the project objectives, the following tasks will be undertaken.

Task 1. Collect hydrologic, stage/discharge, data at monitoring stations.

At all three stations, bi-weekly, a manual stage reading will be collected, as well as other site condition observations. Stream discharge rating curves that were developed by ISWS prior to 2008 for the Friends Creek bridge at Rt 48 (ISWS #102) and Long Creek at Twin Bridge Rd. (ISWS #101) will be verified and updated with several manual discharge measurements made over a wide range of stages.

Task 2. Collect suspended sediment and nutrient samples at monitoring stations.

Bi-weekly suspended sediment, nitrate-N and total phosphorus samples will be collected by a field technician. Suspended sediment will be collected using a depth integrated method when conditions allow. Samples will be delivered and analyzed at the ISWS Public Service Laboratory in Champaign, Illinois.

Task 3. Collect turbidity, pH, and temperature at monitoring stations.

At all three stations, during each visit, in-situ turbidity, electrical conductivity and temperature data will be collected using equipment supplied by the City of Decatur. The City of Decatur will also supply all necessary calibration consumables.

Deliverables

The deliverables for this project are the data described in the above tasks. Hydrologic, suspended sediment, and nutrient data collected at each of the monitoring stations will be processed, computed, and compiled. Data will be maintained in a database at the ISWS and provided quarterly to the city of Decatur, IL and their designated consultant, Northwater Consulting.

Bibliography

- Keefer L. L., E. Bauer and M. Markus. 2010. *Hydrologic and Nutrient Monitoring of the Lake Decatur Watershed: Final Report 1993-2008*. Illinois State Water Survey Contract Report 2010-07. <http://hdl.handle.net/2142/18675>
- Getahun, E., L.L. Keefer, D.W. Crowder, M. Demissie, S. Chandrasekaran, R.L. Allgire. 2019. *Benchmark Sediment Monitoring Program for Illinois Streams: Analysis of 36 Years of Sediment Data (Water Years 1981-2016)*. ISWS Report of Investigations 124, Illinois State Water Survey, Champaign, IL. <http://hdl.handle.net/2142/106035>
- Keefer L. L. and E. Bauer. 2011. *Upper Sangamon River Watershed Monitoring Data for the USEPA Targeted Watershed Study: 2005-2008*. Illinois State Water Survey Contract Report 2011-03. <http://hdl.handle.net/2142/39554>
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- Keefer, L.L. and E. Bauer. 2005. *Watershed Monitoring for the Lake Decatur Watershed, 2000-2003*. Illinois State Water Survey Contract Report 2005-09. <http://hdl.handle.net/2142/94228>
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- Keefer, L. and M. Demissie. 2000. *Watershed Monitoring for the Lake Decatur Watershed, 1998-1999*. Illinois State Water Survey Contract Report 2000-06. <http://hdl.handle.net/2142/94327>
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- Demissie, M., L. Keefer, D. Borah, V. Knapp, S. Shaw, K. Nichols, and D. Mayer. 1996. *Watershed Monitoring and Land Use Evaluation for the Lake Decatur Watershed*. Illinois State Water Survey Miscellaneous Publication 169. <http://hdl.handle.net/2142/49889>
- Demissie, M., L. Keefer, A. Akanbi, V. Knapp, S. Shaw, and E. Brown. 1994. *Watershed Monitoring and Land Use Evaluation for the Lake Decatur Watershed*. Illinois State Water Survey Miscellaneous Publication 159. <http://hdl.handle.net/2142/49898>

Budget

Upper Sangamon River Watershed Monitoring: Friends Creek, Long/Big Creek, and Sangamon River
BUDGET: November 1, 2021 – October 31, 2022

DIRECT COSTS	Year 1
Salaries & Wages	\$12,193
Fringe (July '21 – July? '22 = 40.3%)	\$4,679
	\$16,872
Travel - Domestic	\$4,200
Materials/Supplies:	\$1,500
Services:	\$4,851
TOTAL DIRECT COSTS:	\$27,423
Facilities/Administrative Cost (10% TDC):	\$2,743
TOTAL PROJECT COSTS:	\$30,166

Budget Justification

Salaries and Wages: Salaries and wages will support the following staff:

Research Project Coordinator – 10% per year as Principal Investigator to oversee and administer the entire project. Also manage, operate and supervise field operations.

Field Technician – 15% performs bi-weekly field data collections.

Hourly staff – Assist with field data collection as needed involving 8 hours per trip, expecting 6 trips throughout the year, for collection of discharge measurements. Scan, file, archive, and enter field data into database.

Fringe Benefits: The appropriate percentages for fringe benefits are used. Current rate is 40.3% for salaried employees and 7.66% for hourly employees.

Travel:

- Mileage rates for field vans used to travel to the data collection stations around the watershed. Travel costs include mileage for one vehicle for field technician and a second vehicle for accompanying staff as needed. University of Illinois COVID-19 safety policy allows only one person per vehicle.

Material and Supplies:

- Field supplies & parts: Expenses related to field supplies such as, but not limited to, waterproof field notebooks, markers, paint & brushes, batteries, cable harnesses, waterproof bottle labels, waterproof paper and pens for field site logs, various parts, fasteners, and cleaning supplies used to repair and maintain the enclosures, shelters, sensors, etc. in good working condition. Supplies associated with the safe filtering and acidifying water samples in the field in preparation for

delivery to analytical labs as specified by analytical methods, but not limited to, acid, baking soda (sodium bicarbonate), filters, pipette tips, Kim wipes, latex/plastic gloves, etc..

- Services:
 - Laboratory analytical services for water samples:
 - ISWS Analytical Services Laboratory provides analytical services for nitrogen and phosphorus species of water samples.
 - ISWS/ISGS Sediment Materials Laboratory provides analytical services for suspended sediment concentration and particle size determination of water samples.
 - Equipment installation, repair, and maintenance costs are associated with shipping, bench charges, parts, and labor of project field equipment/sensors.

Facilities and Administrative Costs:

- Current rate for local government is 10%.

Public Works

DATE: 10/13/2021

MEMO: 2021-79

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing Crop Share Lease with Steve Bell for Exterior of the Oakley Sediment Basin.

BACKGROUND: This is a continuation of the city's practice of leasing land OUTSIDE the sediment basin berm for agriculture.

ATTACHMENTS:

Description	Type
Resolution Authorizing Crop Share Lease with Steve Bell for Exterior of the Oakley Sediment Basin	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING CROP SHARE LEASE WITH
STEVE BELL FOR EXTERIOR OF THE OAKLEY SEDIMENT BASIN**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Crop Share Lease presented to the Council herewith as Exhibit A and made part hereof, between Steve Bell and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Crop Share Lease between the City of Decatur, Illinois and Steve Bell at no cost to the City.

PRESENTED AND ADOPTED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

Exhibit A

(Upon completion and execution by the parties, this document shall become a binding lease)

CROP SHARE LEASE

THIS LEASE is entered into by and between LANDOWNER CITY OF DECATUR FARM 2 by and through the LANDOWNER'S AGENT, FIRST ILLINOIS AG GROUP and STEVE BELL, 3135 N Oakley Road, Oakley, IL 62554.

THE LANDOWNER leases to the Tenant, for agricultural purposes only, the following described real estate (hereinafter "premises"), including the fixed improvements thereon:

The leased premises limited to the acreage as reported on 2021 FSA-578 Farm #5444 totaling 30.93 tillable acres, located in the North Half (N 1/2) of Section Two (2); and the Northeast Quarter (NE 1/4) of Section Three (3); all in Township Sixteen North (T16N), Range Three East (R3E) of the Third Principal Meridian (3rd P.M.), Oakley Township, Macon County, Illinois, FSA-578 Program Year 2019 map attached.

A) LENGTH OF TENURE: The term of this Lease shall begin on the latter of March 1, 2022, or the date of signing of this Lease and shall end the last day of February 2023, or after all the crops on the premises have been harvested, whichever occurs first. Landowner may terminate this Lease without cause anytime prior to March 1, 2022 by giving Tenant five (5) days advance written notice. In the event this Lease is terminated without cause by Landowner, the Tenant will be reimbursed for all farming operations completed at going custom rates and crop inputs purchased providing Tenant furnishes Landowner an invoice and receipts or other supporting material for such operations or purchases upon Landowner's request. This shall be Tenant's sole remedy in the event this Lease is terminated without cause.

B) DIVISION OF CROPS: Landowner will receive 50% of all crops grown on the premises, and title to such share shall be in the Landowner from the date of planting.

C) CASH RENT PROVISIONS: None

D) COST SHARED BY LANDOWNER/TENANT: The Landowner will share in the following crop production costs after agreeing in advance of their purchase.

Limestone	100%	Material and application
Fertilizer	50%	Material only - all application provided by Tenant
Herbicides:		
Pre-emerge	50%	Material only - all application provided by Tenant
Post-emerge	50%	Material only - all application provided by Tenant
0-till Burndown	0%	All material and application provided by Tenant
Brush Killer	100%	Landowner 100% material - Tenant 100% application
Insecticide	50%	Material and rescue applications
Soil Testing	50%	As directed by Landowner and farm manager
Seeds	50%	As set forth in annual crop plan

E) GOVERNMENTAL PROGRAM: Participation in Governmental Programs is at the discretion of the Landowner. The payment share in the USDA Ag Program Contract shall be the same as the division of crops.

Landowner shall receive 100% of Conservation Reserve Program payments. The Tenant shall maintain conservation reserve program improvements and acreage in accordance with USDA requirements.

F) STORAGE, DELIVERY AND SALE OF CROP: The Tenant agrees to store, at the option of the Landowner as much of the Landowner's share of the crop as possible, using one-half of the space provided by the Landowner, in cribs, granaries, or barns on the farm. Landowner's share of the crop shall be delivered, without cost to the Landowner, to CLARKSON GRAIN. Landowner, pursuant to rights given by Illinois law requires that Tenant disclose the person to whom the Tenant intends to sell any crops grown on the premises. The Tenant hereby declares that he intends to sell the crop to CLARKSON GRAIN. In all of the Tenant's deliveries of sales of farm products grown on the premises and in all of his grants or security interests therein, Tenant shall disclose to the purchaser

or secured party the existence of the Landowner-Tenant relationship of this lease and the terms hereof regarding title to the Landowner's share of the crop.

G) LANDOWNER AGREES TO PAY THE FOLLOWING EXPENSES:

1. Taxes on premises and improvements owned or held by Landowner.
2. Materials the Landowner deems necessary for repairs and improvements on the above described premises.

H) TENANT AGREES TO PAY THE FOLLOWING EXPENSES:

1. All machinery, equipment, power and labor required to farm the premises properly.
2. Labor, except skilled labor, required for repairs and improvements.

I) TENANT SHALL HAVE THE FOLLOWING DUTIES IN OPERATING THE PREMISES:

1. To cultivate the premises faithfully and in a timely, thorough and businesslike manner.
2. To keep premises neat, and to prevent any unnecessary waste, damage, or soil erosion.
3. Not to allow noxious weeds to go to seed on said premises, but to destroy same; to cut all weeds, sprouts and brush in fence rows, drainage ditches, waterways; and on roads adjoining as often as needed each year without charge to the Landowner for labor.
4. To keep open ditches, tile drains, tile outlets, grass waterways, and terraces in good repair. To preserve established watercourses or ditches, and to refrain from any operation that will injure them.
5. Not to burn corn stalks, cobs, straw or other residue grown on the premises, nor to remove any hay, cobs or straw or other residue except by agreement, and only as permitted by law.
6. To clip small grain stubble and to prevent noxious weeds from going to seed.
7. Not to permit trampling of rotation fields by livestock in wet weather when the soil is soft, and to prevent rooting by hogs.
8. To follow such crop rotation, tillage practices, fertilizer programs, conservation measures, and arrangements as are worked out with the Landowner or his Agent. To apply fertilizer and limestone at the rate stated in the annual crop plan. Landowner is not liable for the cost of over application of fertilizer, limestone, herbicide and/or insecticide.
9. To comply with pollution control and environmental protection requirements, and to implement soil erosion control practices.
10. To use prudence and care in transporting, storing, handling, and applying all fertilizers, pesticides, herbicides, and other chemicals and similar substances. To read and follow instructions on the labels for the use of such materials in order to avoid injury or damages to persons or property or both on the leased premises and adjoining areas. To comply with all applicable federal, state and local statutes, regulations, rules and ordinances.
11. Not to cut, bulldoze, damage or destroy (or permit any such damage or destruction) of trees without written permission of Landowner.
12. Not to permit, encourage, or invite other person or persons to use any part or all of this premises for any purpose or activity not directly related to its use for agricultural production, including hunting.
13. Not to dispose of solid waste nor permit others to dispose of solid waste on the premises.
14. Not to store chemicals on the premises other than the current season. When chemicals or petroleum products are stored on the premises, they will be only those planned to be used on the premises and they will be in closed, tight containers above ground and clearly marked. No chemicals or chemical containers will be disposed of on the premises.
15. To certify all acres planted and production harvested from the premises each year in compliance with the Government Program in effect at that time as required by the Farm Service Agency Office.
16. Roadside ditches will be mowed at least once after August 15 and once in September.

J) SPECIAL AGREEMENT: The Tenant will not commit the Landowner to pay for repairs or improvements on the above described premises.

K) ADDITIONAL AGREEMENTS:

1. Tenant shall not erect or permit to be erected upon said premises, any structure, building, fence or sign of any kind whatsoever, except by the written consent of the Landowner, nor purchase any materials or incur any expenses for the account of the Landowner without Landowner's express approval and will not make a claim for labor at any time unless Landowner has given written permission at a previous date.
2. Tenant shall not add electrical wiring, plumbing or heating without written permission of the Landowner, and when same is given it shall pass inspection of local building authorities, power company, and insurance companies. Said additions shall immediately become part of the Landowner's premises against which the Tenant will have no further claim unless otherwise agreed in writing.
3. Tenant shall not cut live trees for sale purposes or personal use.
4. Limestone and application costs are depreciated over five crop years. Tenant will be reimbursed for any undepreciated portion. Landowner will reimburse upon final division.

5. As soon as the information is available, not later than August 1, during the term of this lease, Tenant will provide Landowner with a crop map of the premises noting field boundaries. Crop map information shall include tillage practices, acres and type of crop planted, planting dates, varieties of seed, fertilizers and their rates, limestone and their rates, and pesticides and their rates. Tenant also agrees to deliver to Landowner a copy of any FSA-578 Report of Commodities by July 15, during the term of this lease.
6. Tenant shall keep production from premises separate from other grain. Not later than November 1, during the term of this lease, Tenant will provide the Landowner with date of harvest, acres harvested, and yield per acre. Production evidence shall be verified by delivery sheets or by other means acceptable to the local county FSA office. If Tenant uses yield monitoring and/or Global Positioning Equipment, Tenant agrees to provide Landowner a copy of any data collected. If the Tenant is permitted to store grain or equipment, any such storage shall be at the Tenant's sole risk and Landowner shall not be liable for any loss, damage or spoilage to the grain or equipment.
7. Tenant shall indemnify, defend, and hold harmless Landowner and FIRST ILLINOIS AG GROUP, their shareholders, officers, directors, employees, agents, successors, assigns, and legal representatives from and against any and all losses, claims, damages, liabilities, expenses (including reasonable attorney fees and fees of technical consultants and expert witnesses), fines, penalties, and costs arising out of Tenant's operations conducted on the premises or performance of this Lease, except where caused by the negligence or willful misconduct of Landowner or FIRST ILLINOIS AG GROUP in the operation or maintenance of the premises, including failure to pay rent even though this lease is terminated under paragraph entitled "Rent and Time of Payment". This indemnification provision shall survive expiration or termination of this lease. Tenant agrees that FIRST ILLIONIS AG GROUP is executing this lease on behalf of and as the agent for Landowner and shall have no personal liability to Tenant with respect to this lease.
8. Tenant shall not apply nitrogen fertilizer in excess of University of Illinois nitrogen fertilizer recommendation for optimal economic benefit.
9. Tenant shall not apply ammonium sulfate.
10. Tenant shall not enter into any Carbon Sequestration Agreements on premises without Landowner's prior written consent.

L) FIELDWORK FOR NEXT YEAR'S CROP: Tenant shall not be authorized to prepare for crops to be harvested in the next crop year until receiving written permission to do so from Landowner. Where permission is granted and in the event the premises are not leased to the Tenant for the next lease year, Tenant will be reimbursed at going custom rates for the work performed and agrees to release all interest in the premises and crops on which the preparation is made. The granting of permission to prepare for the next crop does not constitute rental of the premises for the next lease year. If Tenant proceeds to prepare for next year's crops, without written permission, he may not be compensated for such work. Any reimbursement shall be at Landowner's discretion.

M) MINERAL RIGHTS: Nothing in this lease shall confer upon the Tenant any right to minerals underlying said premises or any part thereof, but the same are hereby expressly reserved by the Landowner together with the full right, liberty and land room to them, to enter upon the premises and to bore, search and excavate for same to work and remove the same, and to deposit excavated rubbish, and with full liberty to pass over said premises with vehicles and lay down and work any such railroad track or tracks, tanks, pipe lines, powers and structures as may be necessary or convenient for the above purpose. Said Landowner, however, agrees to deduct from the annual rent, pro-rata for the premises so taken by him or his assigns for said uses when the rental of such premises is cash, and to reimburse the said Tenant for any actual damage he may suffer for his share of the crops destroyed where such premises is on grain rent and to release Tenant from obligation to continue farming this premises when development of resources interferes materially with Tenant's ability to make a satisfactory return.

N) LIABILITY: Landowner shall in no way be liable in damages for failure of the water supply or for any damage by the elements or otherwise to any of the improvements nor for any loss or damage while improvements are under construction or repair nor for any failure to repair or alter or replace any buildings or improvements.

Tenant takes possession of the leased premises "as is." Tenant, his successors and assigns hereby release Landowner and FIRST ILLINOIS AG GROUP for all claims of injuries or property damage suffered by himself, his family, his employees and agents arising out of or in connection with the performance of this Lease; Tenant's, his family's, employees' and agents' presence on the premises; and Tenant's pursuance of his farming operations except where such claims or damages arise from or are caused by the negligence or willful misconduct of Landowner or FIRST ILLINOIS AG GROUP in the operation or maintenance of the premises.

Tenant shall obtain and maintain during the term hereof an occurrence liability insurance policy, naming as additional insureds, both the Landowner and FIRST ILLINOIS AG GROUP in its individual and fiduciary capacity with, at a very minimum, \$1 million combined single limit coverage for the term of this lease. Certificate of Insurance shall be issued and delivered to FIRST ILLINOIS AG GROUP prior to lease taking affect.

O) SUBLEASING: The Tenant shall have no right to lease or sublet any part of the premises or to assign the lease to any person or persons whomsoever, without Landowner's prior written consent.

P) OTHER LEASES OR EASEMENTS: This Farm Lease is subject to, and Landowner reserves the right to continue with, or enter into, additional leases or easements of the premises during the term hereof, examples of which are hereafter listed: wind energy leases or easements; solar energy leases or easements; coal, oil, or gas leases; pipeline easements or leases; utility easements or leases; telecommunication easements or leases; or leases or easements for similar uses. All proceeds of such additional leases or easements are, or will be, payable to Landowner, except for Tenant's reasonable crop damages, if any, for the term hereof, and Tenant hereby consents to such additional leases or easements and agrees to cooperate therewith.

Q) TERMINATION: The Tenant agrees that at the expiration or termination of this lease, the Tenant will yield possession of the premises to the Landowner without further demand or notice, in as good order and condition as when they were entered upon by the Tenant, loss by fire, flood, or tornado, and ordinary wear accepted. If the Tenant fails to yield possession, he shall pay to the Landowner a penalty of \$5.00 per acre per day for each day he remains in possession thereafter, in addition to any damages caused by the Tenant to the premises or improvements and said payments shall not entitle the Tenant to any interest or any kind of character in or on the premises.

R) LANDOWNER'S LIEN: The Landowner's Lien provided by Section 9-316 of the Code of Civil Procedure, on crops grown or growing on the premises, shall secure payment of the rent herein specified. In addition, the Tenant grants to the Landowner a security interest in such crops to secure the faithful performance of the terms of this lease, including payment of rent. Tenant consents to any filing required by law to perfect the statutory Landowner's lien and security interest in crops.

S) RIGHT OF ENTRY: The Landowner reserves the right personally or by agents, employees, or assigns to enter upon the premises at any reasonable time for purpose of viewing them, of working or making repairs or improvements thereon, of caring for and disposing of the Landowner's share of the crops, of developing mineral resources, for any recreational use of the premises including hunting and any other use that does not interfere with the Tenant's farming operations, or after notice of termination has been given and following severance of crops of tilling, preparing a seedbed, making seedlings, gleaning corn, applying fertilizers, and any other operation necessary to good farming by the succeeding operator, these operations not to interfere with the Tenant in carrying out the regular farming operations. The Landowner shall have the exclusive right to hunt and permit others to hunt.

T) FAILURE TO PERFORM: If the Tenant shall, from any cause, fail to comply with all his agreements herein, the Landowner may at any time when such failure occurs after giving reasonable written notice of his intention to do so, take active possession of said premises and buildings thereon which the Tenant agrees to surrender, and employ other persons to tend said crop and perform all the agreements of the Tenant as herein contained as fully as the same are contemplated in this agreement and after deducting all monies advanced, or monies or grain due for the rent and the expense of attending such crop as aforesaid, to pay the residue, if any, to the Tenant. If the Tenant shall fail to pay the cash rent and advances, or account for the crop share as herein stipulated or shall fail to keep any of the agreements of this lease, all costs and attorney's fees of the Landowner in enforcing collection or performance shall be added to and become a part of the obligations payable by the Tenant hereunder and shall be considered rent. The obligation of Tenant to pay rent shall not be deemed to be waived, released or terminated by Landowner's service of any notice or suit.

U) FINANCIAL DISCLOSURE: It is agreed by and between the Landowner and the Tenant that the continued financial ability of Tenant to perform his obligations under the terms of this lease is a condition to the granting of the lease by the Landowner to the Tenant. Tenant shall furnish such financial information as may be requested, including a current financial statement. Failure to produce requested information shall constitute default under the foregoing paragraph.

V) SOIL CONSERVATION: The Landowner and Tenant confirm the common goal of minimizing soil erosion losses and preserving productivity of the premises. It is the Tenant's direct responsibility to implement any conservation tillage, crop rotation, and maintenance practices required by the Natural Resource Conservation Service and authorized by the Landowner to be in compliance with existing USDA Farm Programs as administered by the Consolidated Farm Service Agency.

The Landowner is using this site as a siltation pond for dredge material from Lake Decatur. The Landowner reserves the right to use any or all the tillable acreage in conjunction with the dredging operation, and if so used, Tenant agrees to automatically relinquish his lease rights. Tenant will be reimbursed for all farming operations completed and crop inputs purchased on affected acreage.

W) RELATIONSHIP OF PARTIES: It is agreed that the Tenant is an independent contractor. Landowner shall not be responsible for Tenant's employee's wages and payroll taxes. The relationship between the parties is such that neither is the agent or partner of the other for any purpose whatsoever. The rights of Tenant under this agreement are not assignable by him for any purpose.

X) SEVERABILITY: If any term or provision of this Lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and

provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law. If a court having proper jurisdiction holds a particular Lease provision unreasonable, that restriction shall be modified to the extent necessary in the opinion of such court to make it reasonable and legally valid.

Y) APPLICABLE LAW AND VENUE: The laws of the State of Illinois shall govern the validity, performance and enforceability of this Lease. The parties irrevocably consent to the exclusive jurisdiction for any lawsuit arising under this Lease to be in the Circuit Court of Macon County, in Decatur, Illinois or, if applicable, the United States District Court for the Central District of Illinois, Urbana, Illinois Division.

Z) EXTENT OF AGREEMENT: The terms of this lease shall be binding upon the heirs, executors, administrators, and successors of both the Landowner and the Tenant in like manner as upon the original parties. All of the rights and privileges and reservations in favor of the Landowner may be exercisable by FIRST ILLINOIS AG GROUP in its representative capacity.

YOU ARE HEREBY NOTIFIED that FIRST ILLINOIS AG GROUP ("Agent") for CITY OF DECATUR FARM 2 ("Landowner") in this transaction. Agent is not representing you in this transaction and any benefit you receive as a result of Agent's work on this transaction is purely incidental and should not be construed as creating an agency relationship between you and Agent.

Agent owes the Landowner in this transaction undivided fiduciary duties, which include but are not limited to the duties of loyalty, disclosure, obedience, confidentiality, and reasonable care. Agent must put Landowner's interest first and negotiate the best terms and conditions for Landowner, not for you.

You have the responsibility to protect your own interests. Carefully read all agreements to make sure they accurately reflect your understanding. If you need additional advice for legal, tax, insurance, building inspection, equipment inspection, or other matters, it is your responsibility to consult a professional in those areas. In addition, you can choose to have the advice, assistance, and representation of your own real estate licensee. Do not assume that a real estate licensee is representing you or is acting on your behalf unless you have contracted in writing for such representation.

The tenant grants permission to the Farm Service Agency to release any and all forms, documents, maps, contracts and yield data associated with the property referenced in the lease arrangement to First Illinois Ag Group and its representatives.

IN WITNESS WHEREOF, we affix our signatures below.

BY: [Signature] DATE: 10/12/21
FIRST ILLINOIS AG GROUP, AGENT FOR
CITY OF DECATUR FARM #2

TENANT TAX I.D. _____ BY: [Signature] DATE: 10-12-21
STEVE BELL, TENANT

BY: _____ DATE: _____
MAYOR, CITY OF DECATUR

ATTEST: _____ DATE: _____
CITY CLERK

Public Works

DATE: 10/13/2021

MEMO: 2021-79

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT: Resolution Authorizing Cash Rent Farm Lease with Craig Hill for DeWitt County Water Wellfield

SUMMARY RECOMMENDATION:

It is recommended that the City Council authorize the Mayor to sign, and the City Clerk to attest, to the following resolutions:

1. Resolution Authorizing Cash Rent Farm Lease with Craig Hill for DeWitt County Water Wellfield at no cost to the City.
2. Resolution Authorizing Crop Share Lease with Steve Bell for Exterior of the Oakley Sediment Basin at no cost to the City.

BACKGROUND:

According to First Illinois Ag Group, the City's farm management consulting firm, farm leases like these are usually executed in the fall so that tenants have adequate time to plan for the next planting season, including fall farm ground preparations and conservation practices such as seeding winter cover crops. Therefore, even though the current leases do not end until February 28, 2022, it is recommended that the new leases be authorized now.

DeWitt County Water Wellfield Farm Lease

The City owned DeWitt County Water Wellfield has 106.21 tillable acres that have been farmed for several years by Mr. Hill. First Illinois Ag Group recommends that Mr. Hill be allowed to continue farming the wellfield since he is very knowledgeable of the unique characteristics of the property and has successfully farmed on it for many years.

Since the quality of the soil at the wellfield is high, the leases have been on a cash rent basis, with a bonus rent based on actual crop production and average market price, to maximize City income. In 2020, the City's net farm income at this location was \$26,611.09.

Due to commodity price increases for corn and soybeans, First Illinois Ag Group recommends that the base cash rent be increased \$25 per tillable acre to \$310 per tillable acre. This will provide the City with slightly more base cash rent income than last year. Due to the increased cost of crop production compared

to last year, First Illinois Ag Group also recommends that the basis for the bonus rent payment for corn be adjusted to a breakeven profit point of \$845 per acre and \$620 per acre for soybeans. This may slightly decrease the amount of bonus rent income that the City may receive compared to last year. Both recommendations are included in the lease.

Since the City is more proactively involved in Lake Decatur water quality improvements, the lease also includes the requirement that a winter cover crop (cereal rye) be planted to reduce soil erosion from this year's crop harvest through next year's crop planting.

Exterior of the Oakley Sediment Basin Farm Lease

The exterior of the City owned Oakley Sediment Basin, where dredged lake sediment was pumped into, has 30.93 tillable acres that have been farmed for several years by Mr. Bell. First Illinois Ag Group recommends that Mr. Bell be allowed to continue farming the wellfield since he is very knowledgeable of the unique characteristics of the property and has successfully farmed on it for many years. The terms of the lease are identical to the previous lease.

Since the quality of the Basin's exterior soil is generally average, and the areas that are farmed are small and not contiguous, the lease will continue to be on a crop share basis to equitably share between the City and Mr. Bell the costs and benefits of farming at this location. In 2020, the City's net farm income at this site was \$2,985.67. The shared costs and benefits are listed on page 1 of the lease, and include:

- Harvested crops
- Limestone
- Fertilizer
- Herbicides
- Insecticide
- Soil testing
- Seeds

A winter cover crop is not recommended for this site since the land is in several small sections and is relatively flat with vegetation field borders.

LEGAL REVIEW:

The leases were approved by the Legal Department on October 13, 2021.

PRIOR COUNCIL ACTION:

On March 15, 2021, the City Council authorized a Cash Rent Farm Lease with Craig Hill for the DeWitt County Water Wellfield and a Crop Share Lease with Steve Bell for the Exterior of the Oakley Sediment Basin.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Keith Alexander, Water Production Manager. Matt will be in attendance at the City Council to answer any questions of the Council

BUDGET/TIME IMPLICATIONS: There are no implications

ATTACHMENTS:

Description	Type
Resolution Authorizing Cash Rent Farm Lease with Craig Hill for DeWitt County Water Wellfield	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING CASH RENT FARM LEASE WITH
CRAIG HILL FOR DEWITT COUNTY WATER WELLFIELD**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Cash Rent Farm Lease presented to the Council herewith as Exhibit A and made part hereof, between Craig Hill and the City of Decatur, Illinois, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Cash Rent Farm Lease between the City of Decatur, Illinois and Craig Hill at no cost to the City.

PRESENTED AND ADOPTED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

EXHIBIT A

(Upon completion and execution by the parties, this document shall become a binding lease)

CASH RENT FARM LEASE

THIS LEASE is entered into by and between **LANDOWNER, CITY OF DECATUR FARM** by and through the **LANDOWNER'S AGENT, FIRST ILLINOIS AG GROUP**, and **TENANT, CRAIG HILL, 5867 E. WASHINGTON ST. ROAD, MAROA, IL 61756**.

THE LANDOWNER leases to the Tenant, for agricultural purposes only, the following described real estate (hereinafter "premises"), including the fixed improvements thereon:

The Northwest Quarter (NW 1/4) of the Northwest Quarter (NW 1/4) of Section Thirty-Six (36); and the North One-Half (N 1/2) of the Northeast Quarter (NE 1/4) of Section Thirty-Six (36); all in Township Nineteen North (T19N), Range Three East (R3E) of the 3rd P. M., Creek Township, DeWitt County, Illinois, containing 120.0 acres, more or less, except the real estate where the City of Decatur wells, pump houses, and water holding ponds are located on the above described property.

A) LENGTH OF TENURE: The term of this Lease shall begin on the latter of March 1, 2022, or the date of signing of this Lease and shall end the last day of February 2023, or after all the crops on the premises have been harvested, whichever occurs first. Landowner may terminate this Lease without cause any time prior to March 1, 2022 by giving Tenant five (5) days advance written notice. In the event this Lease is terminated without cause by Landowner, the Tenant will be reimbursed for all farming operations completed at going custom rates and crop inputs purchased providing Tenant furnishes Landowner an invoice and receipts or other supporting material for such operations or purchases upon Landowner's request. This shall be Tenant's sole remedy in the event this Lease is terminated without cause.

B) RENT AND TIME OF PAYMENT: The tenant agrees to pay the landowner a base rent of \$310.00 per acre on 106.21 tillable acres, for a total of \$32,925.10 on or before March 15, 2022 (the "due date"). If the Landowner has not received the base rent, in full, by the due date, Landlord may terminate this Farm Lease and collect the unpaid rent, and Tenant shall immediately remit any farm program payments received for the lease year to the Agent. **In the event Landowner has not received the rent, in full, by the due date and Landowner terminates lease, Landowner is not obligated to reimburse Tenant for farming operations or crop inputs purchased.**

In addition to the base rent, the tenant shall pay the landowner a bonus rent on or before November 15, 2022 based on production and average market price, to be calculated using the following formula:

$$\text{Bonus rent due} = .4 [\{ (bc \times pc) + (bc2 \times pc2) \} - 845] \text{ ac} + \{ (bs \times ps) + (bs2 \times ps2) \} - 620 \text{ as}$$

bc = the greater of (a) bushels of corn per acre of corn produced on the premises, up to 200.0 bushels per acre, or (b) 80% of the Federal Crop Insurance Corporation approved yield on the premises. If approved yield cannot be established, then 200.0 bushels per acre shall be substituted for option b.

bc2= bushels of corn per acre over 200.0 produced on the premises.

pc = the greater of (a) the average Wednesday closing local bid for fall 2021 corn at Topflight Grain Cooperative in Bement, Illinois for the period of March 2021 through October 2021 or (b) the premises county Farm Service Agency loan rate for corn.

pc2= fall cash bid of 2021 corn at Topflight Grain Cooperative in Bement, Illinois at the close on the last Wednesday October 2021.

ac = acres of corn planted on the premises according to the FSA-578.

bs = the greater of (a) bushels of soybeans per acre of soybeans produced on the premises, up to 70.0 bushels per acre, or (b) 80% of the Federal Crop Insurance Corporation approved yield on the premises. If approved yield cannot be established, then 65.0 bushels per acre shall be substituted for option b.

bs2= bushels of soybeans per acre over 70.0 produced on the premises.

ps = the greater of (a) the average Wednesday closing local bid for fall 2021 soybeans at Topflight Grain Cooperative in Bement, Illinois for the period of March 2021 through October 2021, or (b) the premises county Farm Service Agency loan rate for soybeans.

ps2= fall cash bid of 2021 soybeans at Topflight Grain Cooperative in Bement, Illinois on the last Wednesday of October 2021.

as = acres of soybeans planted on the premises according to the FSA-578.

Bonus rent due shall be reduced by a sum equivalent to 40% of the amount paid for post emergence fungicide and/or insecticide applied to premises. Tenant to provide paid invoice for post-emergence fungicide and/or insecticide applied to premises.

Bonus rent shall be increased by a sum equivalent to 40% of Market Facilitation Program Payment or similar USDA Program Payment enacted for this year on the premises.

The price of fall delivery corn and/or soybeans may be determined at any time both Tenant and Landowner agree on date and percent of crop sold. The remaining percent of crop not sold by agreement of both Tenant and Landowner shall be determined by the average Wednesday closing bid as described in this lease. Confirmation of sales by both Tenant and Landowner shall be made on e-mail.

C) Tenant is required to plant a cover crop on all tillable acreage, except FSA Tract #10315 Field #1, consisting of 42.03 tillable acres.

D) **SOIL FERTILITY:** Tenant shall apply and pay for, prior to planting this lease year, fertilizer as outlined on present lease year crop map. A paid fertilizer receipt to be provided to Landowner.

E) LANDOWNER AGREES TO PAY THE FOLLOWING EXPENSES:

1. Taxes on premises and improvements owned or held by Landowner.
2. Materials the Landowner deems necessary for repairs and improvements on the above-described premises.
3. Soil tests and limestone approved by Landowner.

F) **LANDOWNER WILL NOT PAY FOR THE FOLLOWING:** The Landowner shall not be obligated to pay for any fertilizer, seed, chemicals, machinery, power or labor, except skilled labor required to make repairs or improvements as expressly approved by Landowner.

G) TENANT SHALL HAVE THE FOLLOWING DUTIES IN OPERATING THE PREMISES:

1. To cultivate the premises faithfully and in a timely, thorough and businesslike manner.
2. To keep premises neat, and to prevent any unnecessary waste, damage, or soil erosion.
3. Not to allow noxious weeds to go to seed on said premises, but to destroy same; to cut all weeds, sprouts and brush in fence rows, drainage ditches, waterways; and on roads adjoining as often as needed each year without charge to the Landowner for labor.
4. To keep open ditches, tile drains, tile outlets, grass waterways, and terraces in good repair. To preserve established watercourses or ditches and to refrain from any operation that will injure them.
5. Not to burn corn stalks, cobs, straw or other residue grown on the premises, nor to remove any hay, cobs or straw or other residue except by agreement and only as permitted by law.
6. To clip small grain stubble and to prevent noxious weeds from going to seed.
7. Not to permit trampling of rotation fields by livestock and to prevent rooting by hogs.
8. To follow such crop rotation, tillage practices, fertilizer programs, herbicide programs, insecticide programs, conservation measures, and arrangements as are worked out with the Landowner or his Agent. Landowner is not liable for the cost of over application of fertilizer, limestone, herbicide, and/or insecticide.
9. To comply with pollution control and environmental protection requirements, and to implement soil erosion control practices.
10. To use prudence and care in transporting, storing, handling, and applying all fertilizers, pesticides, herbicides, and other chemicals and similar substances. To read and follow instructions on the labels for the use of such materials in order to avoid injury or damages to persons or premises or both on the leased premises and adjoining areas. To comply with all applicable federal, state and local statutes, regulations, rules and ordinances.
11. Not to cut, bulldoze, damage or destroy (or permit any such damage or destruction) of trees without written permission of Landowner.
12. Not to permit, encourage, or invite other person or persons to use any part or all of the premises for any purpose or activity not directly related to its use for agricultural production, including hunting.
13. Not to either dispose of solid waste or permit others to dispose of solid waste on the premises.
14. Not to store chemicals on the premises other than the current season. When chemicals or petroleum products are stored on the premises, they will be only those planned to be used on the premises and they will be in closed, tight containers above ground and clearly marked. No chemicals or chemical containers will be disposed of on the premises.
15. To certify all acres planted and production harvested from the premises each year in compliance with the Government Program in effect at that time as required by the Farm Service Agency and provides a copy of certification to Landowner.
16. Roadside ditches will be mowed at least once after August 1 and once in September.

H) **SPECIAL AGREEMENT:** The tenant will not commit the Landowner to pay for repairs or improvements on the above-described premises.

I) ADDITIONAL AGREEMENTS:

1. Tenant shall not erect or permit to be erected upon said premises, any structure, building, fence or sign of any kind whatsoever, except by the written consent of the Landowner, nor purchase any materials or incur any expenses for the account of the Landowner without Landowner's express approval and will not make a claim for labor at any time unless Landowner has given written permission at a previous date.
2. Tenant shall not add electrical wiring, plumbing or heating without written permission of the Landowner, and when same is given it shall pass inspection of local building authorities, power company, and insurance companies. Said additions shall immediately become part of the Landowner's premises against which the Tenant will have no further claim unless otherwise agreed in writing.
3. Tenant shall not cut live trees for sale purposes or personal use.

4. Tenant shall provide Landowner with copies of bills for crop inputs, including seed, pesticides, fertilizer and any other product used for crop production.
5. As soon as the information is available, not later than August 1, during the term of this lease, Tenant will provide Landowner with a crop map of the premises noting field boundaries. Crop map information shall include tillage practices, acres and type of crop planted, planting dates, varieties of seed, fertilizers and their rates, limestone and their rates, and pesticides and their rates. Tenant also agrees to deliver to Landowner a copy of any FSA-578 Report of Commodities by July 15, during the term of this lease.
6. Tenant shall keep production from the premises separate from other grain. Not later than November 1, during the term of this lease, Tenant will provide the Landowner with date of harvest, acres harvested, and yield per acre. Production evidence shall be verified by delivery sheets or by other means acceptable to the local county FSA office. If Tenant uses yield monitoring and/or Global Positioning Equipment, Tenant agrees to provide Landowner a copy of any data collected. If the Tenant is permitted to store grain or equipment, any such storage shall be at the Tenant's sole risk and Landowner shall not be liable for any loss, damage or spoilage to the grain or equipment.
7. Tenant shall indemnify, defend, and hold harmless Landowner and First Illinois Ag Group, their shareholders, officers, directors, employees, agents, successors, assigns, and legal representatives from and against any and all losses, claims, damages, liabilities, expenses (including reasonable attorney fees and fees of technical consultants and expert witnesses), fines, penalties, and costs arising out of Tenant's operations conducted on the premises or performance of this Lease, except where caused by the negligence or willful misconduct of Landowner or First Illinois Ag Group in the operation or maintenance of the premises, including failure to pay rent even though this lease is terminated under paragraph entitled "Rent and Time of Payment". This indemnification provision shall survive expiration or termination of this lease. Tenant agrees that First Illinois Ag Group is executing this lease on behalf of and as the agent for Landowner and shall have no personal liability to Tenant with respect to this lease.
8. Tenant shall not apply nitrogen fertilizer in excess of University of Illinois nitrogen fertilizer recommendation for optimal economic benefit.
9. Tenant shall not apply ammonium sulfate.
10. Tenant shall not enter into any Carbon Sequestration Agreements on premises without Landowner's prior written consent.

J) FIELDWORK FOR NEXT YEAR'S CROP: Tenant shall not be authorized to prepare for crops to be harvested in the next crop year until receiving written permission to do so from Landowner. Where permission is granted and in the event the premises are not leased to the Tenant for the next lease year, Tenant will be reimbursed at going custom rates for the work performed and agrees to release all interest in the premises and crops on which the preparation is made. The granting of permission to prepare for the next crop does not constitute rental of the premises for the next lease year. If Tenant proceeds to prepare for next year's crops, without written permission, he may not be compensated for such work. Any reimbursement shall be at Landowner's option.

K) GOVERNMENTAL PROGRAM: Participation in Governmental Programs is at discretion of Landowner. The Tenant's right to retain farm program payments payable before or after beginning of the term of this lease is contingent on the Tenant's timely payment in full of the cash rent. If Tenant does enroll in government programs, Tenant shall be responsible to perform all program requirements.

Landowner shall receive 100% of Conservation Reserve Program payments. The Tenant shall maintain conservation reserve program improvements and acreage in accordance with USDA requirement.

L) MINERAL RIGHTS: Nothing in this lease shall confer upon the Tenant any right to minerals underlying said premises or any part thereof, but the same are hereby expressly reserved by the Landowner together with the full right, liberty and land room to them, to enter upon the premises and to bore, search and excavate for same to work and remove the same, and to deposit excavated rubbish, and with full liberty to pass over said premises with vehicles and lay down and work any such railroad track or tracks, tanks, pipe lines, powers and structures as may be necessary or convenient for the above purpose. Said Landowner, however, agrees to deduct from the annual rent, prorated for the premises so taken by him or his assigns for said uses when the rental of such premises is cash, and to reimburse the said Tenant for any actual damage he may suffer for his share of the crops destroyed where such premises is on grain rent and to release Tenant from obligation to continue farming the premises when development of resources interferes materially with Tenant's ability to make a satisfactory return.

M) LIABILITY: Landowner shall in no way be liable in damages for failure of the water supply or for any damage by the elements or otherwise to any of the improvements nor for any loss or damage while improvements are under construction or repair or for any failure to repair or alter or replace any buildings or improvements.

Tenant takes possession of the leased premises "as is". Tenant, his successors and assigns hereby release Landowner and First Illinois Ag Group for all claims of injuries or premises damage suffered by himself, his family, his employees and agents arising out of or in connection with the performance of this Lease; Tenant's, his family's, employees' and agents' presence on the premises; and Tenant's pursuance of his farming operations except where such claims or damages arise from or are caused by the negligence or willful misconduct of Landowner or First Illinois Ag Group in the operation or maintenance of the premises.

Tenant shall obtain and maintain during the term hereof an occurrence liability insurance policy, naming as additional insureds, both the Landowner and First Illinois Ag Group in its individual and fiduciary capacity with, at a very minimum, \$1 million combined single limit coverage for the term of this lease. Certificate of Insurance shall be issued and delivered to First Illinois Ag Group prior to lease taking affect.

N) SUBLEASING: The Tenant shall have no right to lease or sublet any part of the premises or to assign the lease to any person or persons whomsoever, without Landowner's prior written consent.

O) OTHER LEASES OR EASEMENTS: This Farm Lease is subject to, and Landowner reserves the right to continue with, or enter into, additional leases or easements of the Premises during the term hereof, examples of which are hereafter listed: wind energy leases or easements; solar energy leases or easements; coal, oil, or gas leases; pipeline easements or leases; utility easements or leases; telecommunication easements or leases; or leases or easements for similar uses. All proceeds of such additional leases or easements are, or will be, payable to Landowner, except for Tenant's reasonable crop damages, if any, for the term hereof, and Tenant hereby consents to such additional leases or easements and agrees to cooperate therewith.

P) TERMINATION: The Tenant agrees that at the expiration or termination of this lease the Tenant will yield possession of the premises to the Landowner without further demand or notice, in as good order and condition as when they were entered upon by the Tenant, loss by fire, flood, or tornado, and ordinary wear accepted. If the Tenant fails to yield possession, he shall pay to the Landowner a penalty of \$5.00 per acre per day for each day he remains in possession thereafter, in addition to any damages caused by the Tenant to the premises or improvements and said payments shall not entitle the Tenant to any interest or any kind of character in or on the premises.

Q) LANDOWNER'S LIEN: The Landowner's Lien provided by Section 9-316 of the Code of Civil Procedure, on crops grown or growing on the premises, shall secure payment of the rent herein specified. In addition, the Tenant grants to the Landowner a security interest in such crops to secure the faithful performance of the terms of this lease, including payment of rent. Tenant consents to any filing required by law to perfect the statutory Landowner's lien and security interest in crops. The Tenant agrees that the parties to whom crops grown on the premises may be sold will include only those listed below.

Names of potential purchasers of crops: **TOPFLIGHT GRAIN COOPERATIVE**

R) RIGHT OF ENTRY: The Landowner reserves the right personally or by agents, employees, or assigns to enter upon the premises at any reasonable time for purpose of viewing them, of working or making repairs or improvements thereon, of developing mineral resources, for any recreational use of the premises including hunting and any other use that does not interfere with the Tenant's farming operations, or after notice of termination has been given and following severance of crops of tilling, preparing a seedbed, making seedlings, gleaning corn, applying fertilizers, and any other operation necessary to good farming by the succeeding operator, these operations not to interfere with the Tenant in carrying out the regular farming operations. The Landowner shall have the exclusive right to hunt and permit others to hunt.

S) FAILURE TO PERFORM: If the Tenant shall, from any cause, fail to comply with any of his agreements herein, the Landowner may at any time when such failure occurs after giving reasonable written notice of his intention to do so, take active possession of said premises and buildings thereon which the Tenant agrees to surrender, and employ other persons to tend said crop and perform all the agreements of the Tenant as herein contained as fully as the same are contemplated in this agreement and after deducting all monies advanced, or monies or grain due for the rent and the expense of attending such crop as aforesaid, to pay the residue, if any, to the Tenant. If the Tenant shall fail to pay the cash rent and advances, or account for the crop share as herein stipulated or shall fail to keep any of the agreements of this lease, all costs and attorney's fees of the Landowner in enforcing collection or performance shall be added to and become a part of the obligations payable by the Tenant hereunder and shall be considered rents. The obligation of Tenant to pay rent shall not be deemed to be waived, released or terminated by Landowner's service of any notice or suit.

T) FINANCIAL DISCLOSURE: It is agreed by and between the Landowner and the Tenant that the continued financial ability of Tenant to perform his obligations under the terms of this lease is a condition to the granting of the lease by the Landowner to the Tenant. Tenant shall furnish such financial information as may be requested, including a current financial statement. Failure to produce requested information shall constitute default under the foregoing paragraph.

U) SOIL CONSERVATION: The Landowner and Tenant confirm the common goal of minimizing soil erosion losses and preserving productivity of the premises. It is the Tenant's direct responsibility to implement any conservation tillage, crop rotation, and maintenance practices required by the Natural Resource Conservation Service and authorized by the Landowner to be in compliance with existing USDA Farm Programs as administered by the Farm Service Agency.

V) RELATIONSHIP OF PARTIES: It is agreed that the Tenant is an independent contractor. Landowner shall not be responsible for Tenant's employee's wages and payroll taxes. The relationship between the parties is such that neither is the agent or partner of the other for any purpose whatsoever. The rights of Tenant under this agreement are not assignable by him for any purpose.

W) SEVERABILITY: If any term or provision of this Lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law. If a court having proper jurisdiction holds a particular Lease provision unreasonable, that restriction shall be modified to the extent necessary in the opinion of such court to make it reasonable and legally valid.

X) APPLICABLE LAW AND VENUE: The laws of the State of Illinois shall govern the validity, performance and enforceability of this Lease. The parties irrevocably consent to the exclusive jurisdiction for any lawsuit arising under this Lease to be in the Circuit Court of Macon County, in Decatur, Illinois or, if applicable, the United States District Court for the Central District of Illinois, Urbana, Illinois Division.

Y) EXTENT OF AGREEMENT: The terms of this lease shall be binding upon the heirs, executors, administrators, and successors of both the Landowner and the Tenant in like manner as upon the original parties. Amendments to this lease may only be made in writing signed by the Landowner and the Tenant. All of the rights and privileges and reservations in favor of the Landowner may be exercisable by First Illinois Ag Group in its representative capacity.

Z) YOU ARE HEREBY NOTIFIED that **FIRST ILLINOIS AG GROUP** ("Agent") is a real estate licensee and is acting as Agent for **CITY OF DECATUR** ("Landowner") in this transaction. Agent is not representing you in this transaction and any benefit you receive as a result of Agent's work on this transaction is purely incidental and should not be construed as creating an agency relationship between you and Agent.

Agent owes the Landowner in this transaction undivided fiduciary duties, which include but are not limited to the duties of loyalty, disclosure, obedience, confidentiality, and reasonable care. Agent must put Landowner's interest first and negotiate the best terms and conditions for Landowner, not for you.

You have the responsibility to protect your own interests. Carefully read all agreements to make sure they accurately reflect your understanding. If you need additional advice for legal, tax, insurance, building inspection, equipment inspection, or other matters, it is your responsibility to consult a professional in those areas. In addition, you can choose to have the advice, assistance, and representation of your own real estate licensee. Do not assume that a real estate licensee is representing you or is acting on your behalf unless you have contracted in writing for such representation.

The Tenant grants permission to the Farm Service Agency to release any and all forms, documents, maps, contracts and yield data associated with the property referenced in the lease arrangement to First Illinois Ag Group and its representatives.

IN WITNESS WHEREOF, we affix our signatures below.

BY:  DATE: 10/12/2021
FIRST ILLINOIS AG GROUP, AGENT for
CITY OF DECATUR

TENANT TAX I.D. 37-1196494

BY:  DATE: 10/12/21
CRAIG HILL, TENANT

BY: _____ DATE: _____
MAYOR, CITY OF DECATUR

ATTEST: _____ DATE: _____
CITY CLERK

Revised 10/21

City Clerk

DATE: 10/7/2021

MEMO:

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving Reappointments - Decatur Metropolitan Exposition Auditorium & Office Building Authority (d.b.a. Civic Center Board Authority)

SUMMARY RECOMMENDATION: Council is asked to pass the proposed Resolution approving the reappointments of Jerry Bauer, Patrick Murphy and Mike Sotiroff to the Decatur Metropolitan Exposition Auditorium & Office Building Authority (d.b.a. Civic Center Board Authority).

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the reappointments by the Mayor of the following named as a member of the board or commission set opposite their respective name, to serve a term expiring upon the date set opposite their respective names or until their respective successors are appointed and qualified:

Jerry Bauer	Decatur Metropolitan Exposition & Office Building Authority (d.b.a.: Civic Center Board Authority)	10/27/2024
Patrick Murphy	Decatur Metropolitan Exposition & Office Building Authority (d.b.a.: Civic Center Board Authority)	10/27/2024
Mike Sotiroff	Decatur Metropolitan Exposition & Office Building Authority (d.b.a.: Civic Center Board Authority)	10/27/2024

DATED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

RESOLUTION NO. R2021-_____
RESOLUTION APPROVING REAPPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the reappointments by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent, I hereby reappoint the named in the foregoing request by you approved as therein requested.

DATED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

SUBJECT: Receiving and Filing of Minutes of Boards and Commissions

ATTACHMENTS:

Description	Type
Minutes of September 7, 2021 Civil Service Commission	Backup Material

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
September 7, 2021

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE ASSISTANT Sherry Beasley
ABSENT: COMMISSIONER Greg Spain

Call to Order

Chair Wilkins called the meeting to order at 11:34 a.m.

Roll Call

Three out of five Commissioners were present at the time of roll call. Commissioner Creek joined the meeting at 11:36 a.m. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

Ms. Abeer Motan voiced her concerns about what is going on in Decatur and how it affects her.

The Minutes of the August 3, 2021 regular meeting were presented. Commissioner Hagen moved that the August 3, 2021 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Hagen moved to return to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Engineering Technician I, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Ray, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Final Scores & Promotional Register for Engineering Technician III, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Ray, Hagen, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- C. Authorization Request to Approve Final Scores & Eligible Register for Senior Network Support Specialist, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- D. Authorization Request to Approve Final Scores & Eligible Register for Library Assistant (Half-Time), Commissioner Hagen moved the Authorization Request to be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll Commissioners Hagen, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Register for Library Assistant (Half-Time) Internal, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement and Establish Eligible Register for Library Assistant (Half-Time), Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

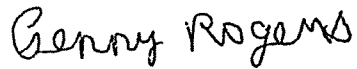
- C. Authorization Request to Approve Job Announcement and Establish Eligible Register for Senior Clerk Typist, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Ray, Hagen, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- D. Authorization Request to Approve Job Announcement and Establish Eligible Register for Senior Network Support Specialist, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- E. Authorization Request to Approve Job Announcement and Establish Eligible Register for Fleet Mechanic – Internal, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- F. Receiving and Filing of Personnel Actions
- Commissioner Creek moved that the appointments, promotion, oral reprimand, requests for leave, and relinquish positions be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- G. Election of Officers – Commissioner Creek made a motion to elect Commissioner Spain as Chair, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Ray, Creek, Hagen, and Wilkins voted aye. Secretary Rogers declared the motion carried. Vice Chair Hagen made a motion to elect Commissioner Creek as Vice Chair, seconded by Chair Wilkins, and upon call of the roll, Commissioners Ray, Hagen and Wilkins voted aye. Secretary Rogers declared the motion carried.

CIVIL SERVICE COMMISSION
OPEN SESSION MINUTES
September 7, 2021
Page 4

Chair Wilkins called for Other Business:

There being no other business, Commissioner Hagen moved to adjourn the meeting, seconded by Commissioner Creek and upon call of the roll, Commissioners Hagen, Ray, Creek and Wilkins voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:58 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Penny Rogers".

Penny Rogers
Acting Secretary

City Manager

DATE: 10/10/2021

MEMO:

TO: Mayor Moore Wolfe & City Council Members

FROM: City Manager, Scot Wrighton

SUBJECT: Resolution Regarding Halloween Trick or Treat Hours

ATTACHMENTS:

Description	Type
Resolution Regarding Halloween Trick or Treat Hours	Resolution Letter

RESOLUTION NO. R2021-_____

**RESOLUTION REGARDING HALLOWEEN
TRICK OR TREAT HOURS**

WHEREAS, the Council recognizes that the Halloween activity commonly known as trick or treat is one of long standing tradition in the community; and,

WHEREAS, the Council also recognizes that past experience has shown that there can be risks attendant thereon particularly to children; and,

WHEREAS, the Council has been made aware of many organized activities and events being made available in the community as substitutes to be engaged in on Halloween in lieu of trick or treat; and,

WHEREAS, the Council is reluctant to address such risks by totally prohibiting trick or treat, believing instead that if proper care, caution and supervision are exercised said risks can be greatly reduced and curtailed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Council does hereby urge those children and those responsible for them and their safety who choose to engage in the trick or treat activity that said activity be confined to the evening of Sunday, October 31st between the hours of 5:00 p.m. and 8:00 p.m., and that such be done so as to accord with the suggestions and practices set out on the list thereof attached hereto.

PRESENTED AND ADOPTED this 18th day of October, 2021.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HALLOWEEN TRICK OR TREAT

- 1) The activity is to be confined to one evening only, Sunday, October 31, 2021, between the hours of 5:00 p.m. and 8:00 p.m.
- 2) Children should be accompanied by responsible adults.
- 3) Only wrapped and sealed treats should be given or accepted.
- 4) Children are asked not to consume treats during the trick or treat period and that all treats be inspected by a responsible adult prior to consumption.
- 5) Calls should be made only at residences where porch or other exterior lights have been turned on as a sign of hospitality.
- 6) Costumes when worn should be highly visible, of nonflammable material so constructed as not to interfere with the vision or mobility of the wearer.
- 7) Basic pedestrian safety rules should be obeyed.

CURRENT COVID-19 IMPACTS ON HALLOWEEN

1. All individuals participating in trick-or-treating, including those passing out candy should maintain social distance of least 6 feet and wear proper face coverings. A costume mask, such as those worn for Halloween, is not a substitute for a face covering. If face coverings are worn under costume masks, please ensure this does not create breathing problems, and if so, discard the costume mask.
2. Only household members should trick-or-treat together, and they should maintain 6-feet social distance from other trick-or-treaters at all times. Mixed household trick-or-treaters are discouraged.
3. Candy collected during trick-or-treating should not be consumed until after handwashing. Alcohol-based hand sanitizer should be carried and used frequently.
4. Outdoor areas are preferred for trick-or-treating. Enclosed indoor areas, like apartment buildings, present greater risk of transmission. Open doors and windows as appropriate to promote increased ventilation.

SUBJECT: Police Pension Municipal Compliance Report

ATTACHMENTS:

Description	Type
Letter to Council	Cover Memo
Municipal Compliance Report	Cover Memo



CITY OF DECATUR ILLINOIS

1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

October 11, 2021

The Honorable Ms. Julie Moore Wolfe and
Members of the City of Decatur City Council

Informational Memorandum Communicating the Condition of the Police Pension Fund for the Year Ended December 31, 2020

In accordance with State of Illinois House Bill 5088 (Public Act 95-950 effective 08/29/2008), the Pension Fund is required to file a report with the Governing Board reporting on the condition of the Pension Plan at the end of its most recently completed fiscal year, with such report filed with the Governing Board prior to the Governing Board consideration of the future period tax levy.

As such, the attached Municipal Compliance Report is hereby filed with the City Clerk, to be presented to the City Council as an Informational Memorandum at its meeting on October 18, 2021.

Regards,

A handwritten signature in blue ink, appearing to read "G. Zientara", is written over the word "Regards,".

G. Zientara
City Treasurer & Director of Finance

cc: Scot Wrighton, City Manager
Kimberly Althoff, City Clerk
Todd Cline, President Decatur Police Pension Board
Kara Flannery, Secretary Decatur Police Pension Board
Melinda Hawbaker, City Comptroller

**CITY OF DECATUR, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

The Pension Board certifies to the City Council of the Municipality on the condition of the Pension Plan at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets (at Market Value) (City Audit)	<u>\$ 127,646,899</u>
Actuarial Value of Assets (see item 8 for explanation)	<u>\$ 128,243,895</u>

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions (Valuation)	<u>\$ 1,298,150</u>
Estimated Receipts - All Other Sources (Valuation)	
Investment Earnings	<u>N/A</u>
Municipal Contributions (Valuation)	<u>\$ 6,132,086</u>

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations (2022 Projection)	<u>\$ 9,626,000</u>
(b) Annual Requirement of the Fund as Determined by: (2021 Projection)	
Illinois Department of Insurance - Report Dated July 14, 2021	<u>\$ 6,708,257</u>
Private Actuary - Report Dated July 23, 2021 (2022 Projection)	
(Entry Age Normal - Level Percent of Payroll)	<u>\$ 6,132,086</u>
Private Actuary - Report Dated July 23, 2021 (PA096-1495)	<u>\$ 5,914,004</u>
(2022 Projection)	

**CITY OF DECATUR, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year (2020)	Preceding Fiscal Year (2019)
Net Income (Loss) Received from Investment of Assets (City Audit)	\$ 12,682,543	\$ 18,640,364
Assumed Investment Return Illinois Department of Insurance - Report Dated July 14, 2021	6.50%	6.50%
Private Actuary - Report Dated July 23, 2021	7.250%	7.375%
Actual Investment Return	10.97%	18.74%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members (as of 12/31/20)	145
---	-----

6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

(Projection for FY 2021)	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	113	\$ 7,472,287
(ii) Disability Pension	6	\$ 268,821
(iii) Survivors and Child Benefits	30	\$ 1,078,594

**CITY OF DECATUR, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

7. The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Illinois Department of Insurance - Report Dated July 14, 2021	62.0%	60.0%
Private Actuary - Report Dated July 23, 2021	64.1%	65.3%

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability: (as of 12/31/20)

Illinois Department of Insurance - Report Dated July 14, 2021	\$ 74,878,679
Private Actuary - Report Dated July 23, 2021	\$ 71,888,016

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets. The actuarial value of assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of asset valuation method is to provide for the long-term stability of municipality contributions.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

**CITY OF DECATUR, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

CERTIFICATION OF MUNICIPAL POLICE
PENSION PLAN COMPLIANCE REPORT

We, the undersigned Trustees of the Decatur Police Pension Plan, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/3-143 of the Illinois Pension Code, that the preceding report is true and accurate.



President



Secretary

Dated: 10.5.21

Investment Policy
City of Decatur Police Pension Plan
Amended August 2021

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I. Introduction

Pursuant to Illinois Statutes, an employee retirement plan has been created for plan participants. This policy applies to the investment of the City of Decatur Police Pension Plan to further long-term investment goals.

II. Statement of Purpose

Mission Statement. The fundamental goal of the Decatur Police Pension Plan is to provide retirement and other benefits to plan participants. As such, the Board of Trustees will invest plan assets solely in the interests of plan participants and beneficiaries, for the exclusive purpose of providing retirement and other benefits to plan participants and beneficiaries.

Investment Philosophy. The Board of Trustees believes that plan assets should be managed in a fashion that reflects the plan's unique liabilities and funding resources, incorporating accepted investment theory and reliable, empirical evidence. Specifically, the Board has adopted the following principles:

- That asset allocation is the key determinant of return and, therefore, commitments to asset allocation targets will be maintained through a disciplined rebalancing program.
- That diversification, both by and within asset classes, is a primary risk control element.
- That passive fund portfolios are suitable investment strategies, especially in highly efficient markets.
- That "market timing" is precluded as an acceptable investment strategy.
- That the investment program is ultimately for the purpose of meeting the pension plan's obligations for benefit payments.
- That the investment program must be cognizant of the total pension plan's cash flow obligations

Goals and Objectives. For total plan assets, the goals are as follows:

- To preserve the actuarial soundness of the plan in order to meet benefit obligations.
- To prudently manage the inherent investment risks that are related to the achievement of investment goals.
- A long-term return of at least the actuarial earnings rate over a market cycle (generally three to five years).

- A long-term rate of return, net of fees, in excess of its policy benchmark over a market cycle (generally three to five years). The policy benchmark is a hypothetical portfolio of index funds weighted by asset allocation targets.

Policy Benchmark		
Asset Class	Index	Weight (%)
U.S. Equity - Large cap	S&P 500	24
U.S. Equity - Mid cap	Russell Mid Cap	13
U.S. Equity - Small cap	Russell 2000	3
Global / Non-U.S. Equity	MSCI World / MSCI ACWI exUS	24
U.S. Real Estate - Core	NFI-ODCE	1
U.S. Fixed Income	Barclays Intermediate Aggregate	35
Cash Equivalents	90-Day Treasury Bills	0
		100%

III. Roles and Responsibilities

Board of Trustees. Within the parameters established under Illinois Statutes, the Board has the responsibility of establishing and maintaining broad policies and objectives for all aspects of the Plan's operation. Specifically with regard to investments, the Board seeks the advice of the City of Decatur officials, staff, and third parties prior to taking action. In keeping with their obligation to serve as governing fiduciaries, changes to any of the following will require the Board's involvement and approval:

- The Investment Policy and Appendices
- The Strategic Asset Allocation
- Performance Benchmarks for the Strategic Asset Allocation
- All other issues of investment policy not specifically enumerated here.

The Board, with the assistance of City of Decatur officials, staff, and third parties, monitors the performance of the investment portfolio; ensures that funds are invested in accordance with Board policies; studies, recommends, and implements policy and operational procedures that will enhance the investment program of the Plan; and ensures that proper internal controls are developed to safeguard the assets of the Plan. The City of Decatur officials and staff will be responsible for maintenance of pension plan participant records, software for administering pension benefits, preparation of annual financial statements, and management of employee and employer contributions.

Investment Managers.

- **Duties** - Investment managers will select, buy, and sell specific securities pursuant Illinois Statutes as may be amended from time to time, this investment policy, and contractual agreements. Discretion is delegated to the managers to carry out investment actions as directed by the Plan.
- **Standard of care** - The standard of prudence applied to investment managers shall be the prudent expert standard and shall be applied in the context of managing an overall portfolio.
- **Acknowledgement of fiduciary obligations** - Investment managers will acknowledge in writing that they are a fiduciary of the pension plan.
- **Disclosure of fees** - Separate account investment managers must fully disclose on a quarterly basis any direct or indirect fees, commissions, penalties, and any other compensation that was received by them, including reimbursement for expenses

paid by or on behalf of the manager in connection with its services to the Plan. Investment managers must promptly communicate any changes in fee schedules.

- Communication – Investment managers will provide the Board with reporting on at least a quarterly basis of the market value of all holdings as well as the gross-of-fees and net-of-fees rates of return. Net-of-fees rates of return are to be calculated after the payment of all investment management fees. Investment managers must also promptly communicate any major changes in policy, economic outlook, or changes in the investment organization.
- Conflicts of interest - Managers are prohibited from knowingly causing or advising the Plan to engage in any investment transaction in which they have any direct interest in the income, gains, or profits of the manager or investment advisor through which the investment transaction is made or has a business relationship with the manager or the investment advisor that would result in a pecuniary benefit to the manager as a result of the transaction.

Other External Providers. The Plan may retain custodians, attorneys, actuaries, accounting professionals, investment consultants, a depository/financial institution(s), or other service providers needed to properly implement its investment program.

- To the greatest extent possible, the custodian(s) will hold all cash and securities. The custodian will be responsible for providing a records maintenance system, fund accounting on a trade date basis, and other services as defined in the contract.
- A depository/financial institution may be utilized to accept and hold cash prior to allocating it to the custodian(s) or investment managers.
- The Plan will retain an actuary to prepare actuarial valuations and periodically analyze the actuarial assumptions and experience of the Plan.
- The Plan will retain accounting professionals to independently audit financial records and review internal controls.
- The Plan will retain an investment consultant to independently prepare performance reports on the Total Plan and each manager, as well as conduct manager and custodial searches, prepare investment policy/asset allocation analysis, and assist in associated investment related issues.
- Standard of care – The standard of prudence applied to external providers shall be the prudent expert standard.

- Acknowledgement of fiduciary obligations – The external providers will acknowledge in writing that they are fiduciaries of the pension plan.
- Fiduciaries are prohibited from knowingly causing or advising the Plan to engage in any investment transaction in which they have any direct interest in the income, gains, or profits of the manager or investment advisor through which the investment transaction is made or has a business relationship with the manager or the investment advisor that would result in a pecuniary benefit to the fiduciary as a result of the transaction.

IV. Asset Allocation

The purpose of Section IV. guidelines is to manage risk associated with investment in an asset class (i.e., systematic risk). Risk associated with an investment in an individual security (non-systematic risk) is addressed in Section V.

Role and Importance of Asset Allocation. The asset allocation decision is generally regarded as the most important decision to be made in the investment management process. The purpose of a strategic asset allocation is to provide an optimal mix of investments that has the potential to produce the desired returns with the least amount of fluctuation in the overall value of the investment portfolio. By spreading funds among several styles or investment types, there is an increased probability that if one investment type is decreasing in value, another is increasing in value. Most asset classes fall under the four broad categories of equities, bonds, alternative investments, and cash equivalents.

Asset Allocation Range. To further the long-term goals and objectives of the Plan set forth in Section II, the following asset allocation guidelines are established.

Asset Allocation Range			
Asset Class	Minimum %	Target %	Maximum %
U.S. Equity - Large cap	14	24	34
U.S. Equity - Mid cap	10	13	16
U.S. Equity - Small cap	0	3	5
Total U.S. Equity	30	40	50
Global / Non-U.S. Equity	14	24	34
U.S. Real Estate - Core	0	1	5
Total Equity	53	65	65
U.S. Fixed Income	35	35	47
Cash Equivalents	0	0	0

Minimums and maximums may not add up to 100%

Rebalancing Policy. The primary purpose of rebalancing is to ensure that the Plan adheres to its strategic asset allocation, which is the Plan's explicit statement of its investment approach.

The Plan will carry out rebalancing in a cost-effective manner. If feasible, cash flow will be used to maintain target allocations. Securities will be liquidated from the over-funded managers until the desired allocations are met.

The Board and investment consultant will review the portfolio at least quarterly to determine if rebalancing is required.

V. Investment Guidelines

The purpose of Section V. guidelines is to limit the risk associated with an investment in an individual security (e.g., non-systematic risk). The selection of investments will be guided by the prudent person and prudent expert standards.

Prohibited Investments. Prohibited investments include, but are not limited to:

- investments precluded by law or regulation;
- securities purchased on margin;
- short selling;
- trading in futures contracts; and
- stock options, puts or calls.

Under no circumstances will investment managers use any instruments to create financial leverage within a portfolio.

Permissible Investments. Permissible investments include those investments permitted by Illinois Statutes and this policy.

Sustainable Investment Policy. Per the provisions of the Illinois Pension Code relating to Public Act 101-0473 Illinois Sustainable Investing Act, the Pension Fund may consider sustainability factors such as:

- (1) corporate governance and leadership factors;
- (2) environmental factors;
- (3) social capital factors;
- (4) human capital factors; and
- (5) business model and innovation factors.

Diversification and Credit Quality. To limit the Plan's risk associated with holding individual securities (e.g., non-systematic risk), or asset class diversification requirements and other risk management requirements are set forth. The pension plan will comply with Illinois Statute requirements that the market value of stock in any one corporation does not exceed 5% of the total assets of the pension plan, and the investments in the stock of any one corporation do not exceed 5% of the total outstanding stock of that corporation.

- Diversification relative to a single issuer – Any investment manager operating within any asset class should not hold more than 5% of the outstanding securities of any single issuer (for publicly traded securities), except for U.S. Treasury notes, bills or bonds.
- Diversification relative to Plan assets – For the following asset classes, no more than a specified percentage of Plan assets shall be invested in the securities of a single issuer, except for U.S. Treasury notes, bills or bonds. This will be measured at the time of purchase and on a mark-to-market basis.
- 5% of Plan assets in any one publicly traded U.S. stock.
- 5% of Plan assets in any one U.S. bond (except U.S. Treasury notes, bills or bonds).
- 5% of Plan assets in any one cash-equivalent security – (except Money Market/STIF funds).
- Diversification by economic sector – Within any given asset class category, at the total Plan level, no economic sector will be overweighted by more than 50% relative to the Plan's policy index. Sector/industry guidelines for specific investment managers may be higher or lower, and will be established on a case-by-case basis.
- Credit risk – The fixed income assets will maintain an "A-" or better weighted average quality rating. Minimum quality rating for any fixed-income issue is investment grade as determined by at least one of two largest nationally recognized credit rating agency. If subsequently downgraded below investment grade, the bonds must be liquidated from the portfolio within 90 days after being downgraded.
- Fixed Income Sector Risk – The maximum commitment to U.S. corporate bonds in a separately managed bond portfolio is 50%. No non-U.S. bonds shall be purchased and any acquired as a result of mergers, re-organization, etc. shall be sold within 90 days or unless it is imprudent to do so.

Derivatives. Derivative securities and synthetic products including futures, options, swaps, and forward contracts (and/or combinations of these instruments) may not be used by any investment manager without the written authorization of the Plan that includes specific reference to the enabling legislation.

VI. Reporting / Performance Monitoring

The purpose of monitoring and reporting on investment performance is for the Board to be able to (a) ensure compliance with Plan policy and applicable law, (b) manage the risk of the portfolio, and (c) assess the performance of investment managers retained by the Plan.

Quarterly Reporting by Investment Manager. On a quarterly basis the Board of Trustees shall receive the following information:

- A review of recent performance; and
- An outline of current strategy and investments.

Quarterly Reporting by the Investment Consultant. On a quarterly basis the Board of Trustees shall receive the following information:

- Portfolio performance relative to the assigned benchmark index and peer group; and
- Portfolio composition relative to the asset allocation policy.

Reports should contain the following:

- A review of performance relative to assigned benchmarks and peer groups for the most recent quarter end, for one-, three-, and five-year periods ending with the most recent quarter, and for the most recent period if not a quarter end. Performance relative to assigned benchmarks will be reported for the total portfolio, for each asset class, and for each investment manager;
- A summary of the portfolio's diversification and fundamental characteristics; and
- Both gross and net-of-fee performance calculations shall be presented.

Appendix A

Cost Management

Cost management is a critical component of the Plan's long-term investment performance. The defined benefit structure of this Plan provides potential economies of scale unavailable to individual investors. The following guidelines are designed to realize these potential scale economies.

The Plan will periodically review plan fees and expenses, including but not limited to investment management, investment consulting, transactional, banking, and custodial.

Directed Brokerage. The Plan may establish a directed brokerage program, whereby the broker(s) credits a portion of the commission directly back to the plan, either in the form of commission recapture or "soft dollars." If a directed brokerage program is established, the Plan will review credentials, procedures, and controls of brokerage firms offering commission recapture and/or soft dollar services.

Appendix B

Public Policy Issues Affecting the Investment Program

As defined in Section II of this policy, the Board of Trustees will invest plan assets solely in the interests of plan participants and beneficiaries. This criterion applies to specific investments and to the entire investment policy established by the Plan. Because the Plan operates in an environment shaped by public policy, this appendix addresses issues that have been or may be raised in the policy arena.

Economically Targeted Investments. The Plan will consider economically targeted investments (e.g., investments providing collateral benefits) based solely upon the expected return and risk characteristics of an investment approach and its impact on the success of the program as a whole. Such investments must meet three criteria:

- Investments designed with below-market rates of return or other concessionary terms are not acceptable because they compromise a plan's risk-return standard and conflict with trustee responsibilities. Investments must yield a rate of return commensurate with the recognized level of risk of the security.
- Investments must meet the diversification and credit standards established by the retirement plan's investment policy.
- Asset strategies should anticipate the cash needs of the Plan.

Socially Responsible Investments. The Plan will consider "socially responsible" investments based solely upon the expected return and risks of such an investment approach. Any investment(s) pursued under this approach must meet three criteria:

- Investments designed with below-market rates of return or other concessionary terms are not acceptable because they compromise a plan's risk-return standard and conflict with trustee responsibilities. Investments must yield a rate of return commensurate with the recognized level of risk of the security;
- Investments must meet the diversification and credit standards established by the retirement plan's investment policy; and
- Asset strategies should anticipate the cash needs of the plan.

Appendix C

Corporate Governance

Proxy Voting. The Board of Trustees entrusts to its investment managers the responsibility to vote, in accordance with this guidance, proxies related to securities held by the managers in portfolios they manage on behalf of the Plan.

Managers are to vote proxies in the best interests of the Plan's members and retirees as participants in a defined benefit pension plan and as the true shareholders of its invested assets. Managers are to vote proxies to maximize the value to shareholders of share ownership.

Separate account equity managers will report proxy voting on a quarterly basis.

Appendix D

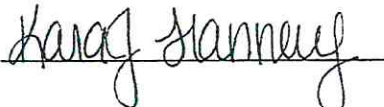
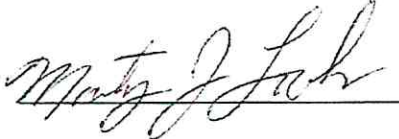
Ethics and Conflicts of Interest

Trustees and staff involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Trustees and investment staff shall promptly disclose any material interests in financial institutions with which they conduct business. They shall further promptly disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Trustees and staff shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Plan.

In addition, the Board of Trustees or staff managing the investment manager contract should comply with the following ethical considerations:

- adherence to all jurisdiction's and pension board's ethics laws, rules and regulations related to procurement and involvement with contractors, including those related to political contributions; and
- disclosure to Board of Trustees of any inherent or potential conflicts of interest in dealing with specific investment advisers prior to taking any official action.

Approved this 9th day of August 2021, by the Decatur Police's Pension Board of Trustees.

President		Secretary	
Trustee		Trustee	_____
Trustee	_____	Trustee	_____

Previous Version January 18, 2000
Previous Version July 27, 2011
Previous Version April 30, 2014
Previous Version April 20, 2019

INVESTMENT MANAGER ADDENDUM
to the
Investment Policy, City of Decatur Police Pension Plan
for
Galliard Capital Management (U.S. Fixed Income)

This Addendum is a part of the Investment Policy for the City of Decatur Police Pension Plan and is intended to clarify and supplement the objectives and guidelines outlined therein. The purpose of this Addendum is to set forth investment objectives and parameters specific for the portfolio managed by Galliard Capital Management (the "Investment Manager"). The Investment Manager shall adhere to all guidelines and requirements set forth in the Investment Policy, except to the extent the restrictions in this Addendum are different from the Investment Policy in which case the restrictions in this Addendum shall control.

I. Permissible Investments

Permissible investments include those investments permitted by Illinois Statutes and the Investment Policy. The applicable Illinois Statutes for the investment of the City of Decatur Pension Plan assets are 40 ILCS 5/1-113.1 – 1-113.10. The Investment Consultant shall notify the Investment Manager of any change to the applicable statutes.

II. Diversification

A. Foreign Securities

No non-U.S. bonds shall be purchased and any acquired as a result of mergers, re-organization, etc. shall be sold within 90 days, unless it is imprudent to do so. The Investment Manager shall maintain compliance with this requirement by prohibiting any securities that have a country of issue other than the U.S. in Bloomberg.

B. Diversification by Economic Sector

The following economic sector limits apply to the Investment Manager's portfolio:

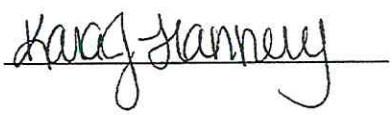
Economic Sector	Portfolio Maximum (% of Market Value)
U.S. Government Securities	100%
Credit Securities	50%

These limits supersede any Plan level limits contained in the "Diversification by economic sector" sub-section of the Investment Policy, but do not supersede any limits contained in the applicable Illinois Statutes.

III. Review and Amendments

This Addendum shall be periodically reviewed in conjunction with the Investment Policy and updated as necessary to reflect any changes in philosophy, objectives, guidelines or applicable Statutes.

Approved this 9th day of August 2021, by the Decatur Police Pension Board of Trustees

President		Secretary	
Trustee		Trustee	_____
Trustee	_____	Trustee	_____

SUBJECT: Firefighter Pension Municipal Compliance Report

ATTACHMENTS:

Description	Type
Council letter	Cover Memo
Municipal Compliance Report	Cover Memo



CITY OF DECATUR ILLINOIS

1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

October 11, 2021

The Honorable Ms. Julie Moore Wolfe and
Members of the City of Decatur City Council

Informational Memorandum Communicating the Condition of the Firefighter Pension Fund for the Year Ended December 31, 2020

In accordance with State of Illinois House Bill 5088 (Public Act 95-950 effective 08/29/2008), the Pension Fund is required to file a report with the Governing Board reporting on the condition of the Pension Plan at the end of its most recently completed fiscal year, with such report filed with the Governing Board prior to the Governing Board consideration of the future period tax levy.

As such, the attached Municipal Compliance Report is hereby filed with the City Clerk, to be presented to the City Council as an Informational Memorandum at its meeting on October 18, 2021.

Regards,

A handwritten signature in blue ink, appearing to be "G. Zientara", is written over the word "Regards,".

G. Zientara
City Treasurer & Director of Finance

cc: Scot Wrighton, City Manager
Kimberly Althoff, City Clerk
Jeremy Ruderman, President Decatur Firefighter Pension Board
Adam Ruderman, Secretary Decatur Firefighter Pension Board
Melinda Hawbaker, City Comptroller

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

The Pension Board certifies to the City Council of the Municipality on the condition of the Pension Plan at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets (at Market Value) (City Audit)	<u>\$ 95,317,898</u>
Actuarial Value of Assets (see item 8 for explanation)	<u>\$ 94,918,027</u>

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries or wages of firefighters and from other sources:

Estimated Receipts - Employee Contributions (Valuation)	<u>\$ 870,308</u>
Estimated Receipts - All Other Sources (Valuation)	
Investment Earnings	<u>N/A</u>
Municipal Contributions (Valuation)	<u>\$ 6,861,888</u>

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 4 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 4-118 and 4-120 and (c) the increase in employer pension contributions resulting from the implementation of P.A. 93-0689:

(a) Pay all Pensions and Other Obligations (2022 Projection)	<u>\$ 9,641,000</u>
(b) Annual Requirement of the Fund as Determined by: (2021 Projection)	
Illinois Department of Insurance - Report Dated July 14, 2021	<u>\$ 5,215,722</u>
Private Actuary - Report Dated July 23, 2021 (2022 Projection)	
(Entry Age Normal - Level Percentage of Payroll)	<u>\$ 6,861,888</u>
Private Actuary - Report Dated July 23, 2021 (PA096-1495)	<u>\$ 6,487,569</u>
(2022 Projection)	
(c) Annual Requirement of the Fund as Determined by:	
*Illinois Department of Insurance	<u>N/A</u>
Private Actuary - Report Dated July 23, 2021	<u>N/A</u>

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year (2020)	Preceding Fiscal Year (2019)
Net Income Received from Investment of Assets (City Audit)	\$ 11,775,016	\$ 12,794,017
Assumed Investment Return		
*Illinois Department of Insurance - Report Dated July 14, 2021	6.50%	6.50%
Private Actuary - Report Dated July 23, 2021	6.750%	6.875%
Actual Investment Return	14.08%	17.60%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members (as of 12/31/20)	103
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6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	(Projection for FY 2021)	
	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	86	\$ 6,360,908
(ii) Disability Pension	25	\$ 1,516,487
(iii) Survivors and Child Benefits	29	\$ 1,231,710

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

7. The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Illinois Department of Insurance – Report Dated July 14, 2021	60.0%	58.0%
Private Actuary - Report Dated July 23, 2021	54.6%	56.1%

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability: (as of 12/31/20)

*Illinois Department of Insurance - Report Dated July 14, 2021	\$ 59,033,841
Private Actuary - Report Dated July 23, 2021	\$ 79,036,996

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets. The actuarial value of assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of asset valuation method is to provide for the long-term stability of municipality contributions.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

**CITY OF DECATUR, ILLINOIS
FIREFIGHTERS' PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2020**

CERTIFICATION OF MUNICIPAL FIRE
PENSION PLAN COMPLIANCE REPORT

We, the undersigned Trustees of the Decatur Firefighters' Pension Plan, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/4-134 of the Illinois Pension Code, that the preceding report is true and accurate.

George C. Ruderman

President

Adam J. Ruderman

Secretary

Dated: OCTOBER 6, 2021

DECATUR FIREMAN PENSION INVESTMENT POLICY STATEMENT

I. PURPOSE

The Decatur Firefighters Pension Fund is a contributory pension plan created under Article 4 of the Illinois Firefighters Pension Code (40 ILCS 5/1-101 et seq.) for the purpose of providing retirement and/or disability benefits to firefighters, their surviving spouses and dependents. Contributions to the plan come from active duty firefighters and from taxes upon the Fire Protection District. This Statement of Investment Policy, objectives and guidelines applies to all assets of the Decatur Pension Fund. All Investment Management Consultant(s), Investment Manager(s) and Custodian(s) shall affix their signatures on the last page hereof and hereby acknowledge that (a) they have read, understood, and agreed to adhere to this statement; (b) they are "fiduciary" with respect to the Fund as provided under Illinois law including Section 1-101.1 (a) of the Code; (c) investments of the Fund are restricted to those investments permitted under the provisions of Code applicable to the Fund, including 40 ILCS 5/1-113.2-113.4 thereof; and (d) all investments shall be made in the name of the Board of Trustees and shall be clearly held and accounted for to indicate ownership by the Board of Trustees.

II. DEFINITIONS

The following terms used herein have the meaning stated below.

- "Code" shall mean "Illinois Pension Code (40 ILCS 5/1-101 et seq.).
- "Plan" shall mean the Pension Plan of the Decatur Firefighters.
- "Fund" shall mean the Decatur Firefighters Pension Fund. Fund shall also mean the Plan as defined herein.
- "Board of Trustees" shall refer to the governing established to administer and control the fund as specified in 40 ILCS 5/1-113.2 et. seq. of the Code.
- "Fiduciary" shall mean a "Fiduciary" as defined under Illinois law including but not limited to the definitions of Section 1-101.2 of the Code and shall include any person who exercises any disposition of its assets, or renders investment advice for a fee or other compensation with respect to Plan Funds or property or has any discretionary authority or responsibility in the Plan's administration, including, but not limited to, Investment Management Consultant(s). Investment Manager(s) and Custodian(s) as defined herein.

- "Investment Management Consultant" shall mean any person employed to provide advisory services, including reporting, advice on investment objectives and/or asset allocation, manager search, and performance monitoring. Generally the consultant oversees the Investment Manager and reports to the board.
- "Investment Manager" shall mean as "Investment Manager" as defined in Section 1-101.4 of the Code and shall include any person employed to manage the investment of all or part of the Plan's assets.
- "Custodian" shall mean any person employed to maintain possession of securities or funds owned by the plan as custodian always identified as Custodian(s) of the Fund as defined herein subject to the direction of the Board of Trustees, and may but need not, also be employed as the Investment Manager(s).
- "Person" shall mean any individual or group of individuals or organizations.
- "Securities" shall refer to the marketable investment securities, which are defined 'as acceptable in this Statement.
- "Statement" shall mean this Statement of Investment Policy, Objectives and Guidelines.

III. RESPONSIBILITIES OF THE BOARD OF TRUSTEES

The Board of Trustees is charged by law with the responsibility for the management of the Plan's assets. As provided in Section 1-113.1 of the Code, the Board of Trustees shall discharge its duties solely in the interest of the Plan, with care, skill, prudence and diligence under the circumstances then prevailing, that a prudent man, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character with like aims. The specific responsibilities of the Board of Trustees relating to the investment management of the Plan's assets included, but are not limited to the following:

- Projecting the Plan's financial needs and communicating such needs to the Investment Managers as the Board of Trustees deems appropriate.
- Determining the Plan's risk tolerance and benchmark, investment policy, and communicating these to the appropriate parties.
- Establishing reasonable and consistent investment objectives, policies, and guidelines that will direct the Investment of the Plan's assets.

- Prudently and diligently selecting qualified investment professional 'including Investment Consultant(s), Investment Manager(s), and Custodian(s).
- Regularly evaluating the performance of the Investment Manager(s) to assure adherence to policy guidelines and to monitor investments objective progress.
- Developing and enacting proper control procedures.

IV. RESPONSIBILITIES OF THE INVESTMENT CONSULTANT AND INVESTMENT MANAGER(S)

Each Investment Consultant and Manager must acknowledge in writing its acceptance of responsibility as a fiduciary under Illinois law including Section 1-101.2 of the Code as aforesaid. Subject to the requirements thereof and to the authority if the Board of Trustees, the Consultant will provide the following:

- Reporting at least Quarterly the current investments held in the account, their current market value, performance and allocation of the overall portfolio.
- Reporting expenses of the overall portfolio on an annual basis.
- Communications any major changes in economic outlook, investment strategy, or any other factor that effect implementation of investment process, or the investment objective process of the Plan's investment management.
- Informing the Board regarding any qualitative chance in the investment management organization: Examples include changes in portfolio management personnel, ownership structure, investment philosophy, etc.
- Recommendations to the board concerning changes to overall allocation, investment managers, mutual funds, ETFs, or fixed income securities.

Each Investment Manager will have discretion to make investment decisions for the assets placed under its jurisdiction, while observing and operating within all policies, guidelines, constraints, and philosophies as outlined in this Statement. Specific responsibilities of the Investment Manager(s) include, but not limited to, the following:

- Discretionary investment management including decisions to buy, sell, or hold individual securities, and to alter asset allocation established within this Statement.

- Reporting at least Quarterly the current investments held in the account, their current market value, performance and expenses
- Managers shall vote any proxy on behalf of the pension within the account

V. RESPONSIBILITY OF THE CUSTODIAN

The Custodian exercises specified authority or control respecting management or disposition of the Fund's assets, among other things. The Custodian accepts possession of securities and/or funds in a matter that insures their safety and ownership. In view of Section 1-101.2 of the Code, the Custodian acts as a "Fiduciary" with respect to the Fund, and, accordingly, must acknowledge in writing its acceptance of responsibility as a fiduciary. Additional specific responsibilities of the Custodian include, but are not limited to, the following:

- Providing accurate, timely market value pricing, including accrued interest, for all securities under their care.
- Collecting dividends and interest payments on a timely basis.
- Redeeming of maturing securities on a timely basis.
- Effecting receipt and delivery following purchases and sales on a timely and accurate basis.
- Providing timely monthly statements which accurately detail all transactions in the accounts, as well as detail all of the securities owned.

VI. PORTFOLIO INVESTMENT OBJECTIVES

The investment objective of the Fund is to reduce the need for the funding of retirement benefits for active duty officers and taxpayers. The paramount goal of the Fund is to have investment returns carry as much of this financial as is possible in the boundaries of prudent risk. To this end, it is the policy of the fund to emphasize total return; that is, the aggregate returns of capital appreciation, dividend income, and interest income.

SPECIFIC INVESTMENT GOAL

The absolute rate of return objective is pension accretion liability rate eight percent (7.0%). The relative performance objective will be a blend of 50% S&P 500 Total Return Index and 50% Barclays Intermediate Government/Credit Index (Maximum is 65% Now

but has been increasing by statute from 35%). A 50/50 Blend has provided a more accurate historical blend of the portfolio's long term allocation.

The plan will combine the investment guidelines listed below, along with the infinite time horizon of the assets to seek a prudent investment mix which gives the plan the best opportunity to meet its annual liability needs.

VII. INVESTMENT IN EQUITY SECURITIES

(MAXIMUM OF 65% in Compliance with Illinois Pension Codes)

Per the state of Illinois Pension Code (40 ILCS) and Amendments, the Portfolio may invest all of the following (complete list may be found in pension code section 113.1):

Common and preferred stocks and convertible debt securities authorized for investment of trust funds under the laws of the State of Illinois, provided:

- The common stocks are listed on a national securities exchange or board of trade, as defined in federal Securities Exchange Act of 1934, or quoted in the National Association of Securities Dealer Automated Quotation System (NASDAQ).
- the Corporations is not in arrears on payment of dividends
- the book value of stock in any one corporations shall not exceed 5% of the total investment account at book value.
- Investment Companies which are registered under the Investment Company Act of 1940, are diversified open-end management investment companies. They must have been in operation for at least 5 years and assets of \$250 million. (40 ILCS 5/1-113.1)

THE ALLOCATION PARAMETERS would be as follows:

Fund Category	Percentage
Equity	65% maximum (up to 35% can be International)
Fixed Income	35% minimum

The investment portfolio shall be diversified in accordance with state guidelines and prudent asset allocation strategies. The allocation of the equity funds will be recommended and monitored by the Consultant coordinating with the board of the pension. However, total exposure to international funds will not exceed 35% of overall equity allocation, or 15% of the plan's total assets.

VIII. TRADING

- All securities purchased will be in the name of The Decatur Fireman Pension.
- All investments will be held by the custodian named by the Board of the Decatur Fireman Pension.

IX. LIQUIDITY

It is anticipated that the portfolio will be a “core” commitment to the stated objective above. Therefore, the day to day operational liquidity needs will be met outside of these investments.

X. FIXED INCOME SECURITIES (Unlimited)

Per the state of Illinois Pension Code (40 ILCS), the Portfolio may invest all of the following (complete list may be found in pension code section 113.1):

- A. Interest bearing direct obligations of the United States Government; interest bearing obligation to the extent that they are fully guaranteed or insured as to the payment of principal and interest by the United States; or other similar obligation of an agency of the United States (40 ILCS 5/1-113.2).
- B. Interest bearing savings account or certificates of deposit, issued by federally chartered banks, Illinois chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government (40 ILCS 5/1-113.2).
- C. Contracts and Agreements supplements thereto providing for investments in the general account of a life insurance company authorized to do business in Illinois. (40 ILCS 1-113.2).
- D. Corporate Bonds managed through investment manager, bonds must be rated as investment grade by one of the 2 largest rating services at time of purchase. If subsequently downgraded below investment grade, must be liquidated within 90 days.

XI. OBJECTIVES FOR FIXED INCOME PORTFOLIO

Invest the assets in a high quality portfolio which seeks to:

- Preserve capital;
- Assure sufficient liquidity to meet anticipated needs;
- Avoid imprudent concentrations;
- Maximize total after tax return in relation to these guidelines and market conditions
- Provide fiduciary control of all investments and cash through the custodian appointed by the Board of the Decatur Fireman Pension (Amendment Senate Bill 3538; 40 ILCS/1-113.2 provision 14)

XII. LIMITATIONS ON INVESTMENT PERFORMANCE

The client acknowledges and agrees that the manager does not guarantee any minimum level of investment performance, the success of any investment decision or strategy that the manager may use, or the success of manager's overall management of the client assets and that the manager will not be liable for its failure to achieve any investment performance targets or goals set forth in this Investment Policy or otherwise articulated by the client.

XIII. REVIEW OF INVESTMENT POLICY STATEMENT

The investment policy statement will be reviewed on at least an annual basis to ensure it remains accurate and compliant with the State of Illinois Regulations.

This statement is adopted on NOVEMBER 2, 2017

By

The Board of Trustees of the Fund whose signatures appear below:

Trustee

Trustee

Trustee

Trustee

Michael R. McDevitt
President Pension Board

John D. Sant
Secretary Pension Board

Robert J. Ruderman

James R. Ohl

ACKNOWLEDGEMENT BY FIDUCIARY

By affixing our signatures below, we acknowledge that (a) we have read, understood, and agreed to adhere to the Board of Trustees Statement of Investment Policy attached hereto: (b) we are a Fiduciary with respect to the Fund under Illinois law including Section 1-101.1 (a) of the Code: (c) investment of the Fund are restricted to those investments permitted under the provisions of the Code applicable to the Fund, including 40 ILCS 5/1-113.2-113.4 thereof: and (d) all investments shall be made in the name of the Board of Trustees and shall be clearly held and accounted for to indicate ownership by the Board of Trustees.

Investment Consultant

[Signature]

Title Sr. Vice President
Bredvitz Group
Firm Raymond James

November 2, 2017

Date

Investment Manager

Mesirou Financial
Peter W. Hegel

Title Senior MANAGING Director

Firm _____

December 15, 2017

Date

Investment Manager

Laurie A. Hayek

Title Chief Compliance officer

Firm Argent Capital Management, LLC

January 5th, 2018

Date 1/5/2018

Investment Manager

Title _____

Firm _____

_____, 20__

Date

Investment Manager

Title _____

Firm _____

_____, 20__

Date

Investment Manager

Title

Firm

_____, 20__

Date

Investment Manager

Title

Firm

_____, 20__

Date

City Manager

DATE: 10/12/2021

MEMO:

TO: Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager

SUBJECT: Monthly Report, September, 2021

ATTACHMENTS:

Description	Type
Economic Development, September, 2021	Backup Material
Fire, September, 2021	Backup Material
Police, September, 2021	Backup Material
Public Works, September, 2021	Backup Material
IT, September, 2021	Backup Material

**COMMUNITY DEVELOPMENT DEPARTMENT
MONTHLY REPORT
SEPTEMBER 2021**

PLANNING AND DEVELOPMENT DIVISION

For the month of September, the Planning and Development staff processed and reviewed commercial site plans and other development submittals and two (2) variance petition submitted for compliance with local development regulations and ordinances. We have adapted to doing some reviews of digital submittals of site plans and other materials.

In September, staff in conjunction with other city departments reviewed twenty-eight (25) submittals, which included five (5) commercial site plans, five (5) fence permits, nine (9) sign permits, three (3) subdivision plats, two (2) cell towers, three (3) landscape inspections and one (1) Technical Review Committee submittal. Staff also provided multiple zoning review/verification letters.

For the Decatur Urbanized Area Transportation Study (DUATS), staff held a Technical and Policy Committee Meeting.

We have ongoing Economic Development projects both in the planning stage and under way. Staff along with other departments held TRC meetings, Zoom meetings or conference calls for pending and ongoing developments.

As of last week, there were 2,235 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Memorial Health Systems led the way with 309 jobs followed by ADM with 142 jobs and HSHS St. Mary's Hospital with 108 jobs.

We are also handling the sale of City owned property and closed on one (1) more lot in September to bring the total to 44 vacant lots through the side-lot program for a total sales revenue of \$28,650. The majority of the vacant lots have been acquired by adjacent homeowners interested in expanding their outdoor living space with some of the other acquisitions being made by a Church and Non-profits and one (1) commercial owner that owns other adjacent vacant lots.

BUILDING INSPECTIONS DIVISION

For September, we issued a total of 123 permits with a total work value of \$25,841,250. Of those, we had seven (7) permits with a value of over \$200,000. The Division performed 338 inspections and 15 consultations.

PERMIT TYPE	# ISSUED	WORK VALUE
Commercial Building	12	\$23,686,512
Residential Building	10	180,840
Demolition	11	147,270
Electrical	18	1,272,984
Mechanical	8	51,123
Plumbing	8	41,072
Roof	41	364,237
Pool	0	0
Fence	4	6,025
Sign	10	91,087
Temporary Structure	1	100
TOTAL	123	\$25,841,250

NEIGHBORHOOD REVITALIZATION DIVISION

- Staff continued to prepare special reports for loans. Collections and delinquency reports continue on various loan accounts.
- Staff qualified homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehabs, demolitions, and exempt activities.
- Staff continued assistance through the Emergency program for homeowners with life threatening, health and safety issues, i.e. inoperable air conditioners and electrical.
- The City of Decatur continued to market and process the \$1.19 million dollar Department of Commerce and Economic Opportunities (DCEO) CURE's local ES grant to assist small businesses. DCEO will issue a modification that will allow the City to assist more businesses.
- Staff continues working with Dove Financial Assistance using American Rescue Program (ARP) funds to assist residents with rent/mortgages and utilities. Over 50 residents were assisted in September.
- Staff continues to work with our land bank to rehab or acquire various properties.
- Staff worked with Dove/Homeward Bound and various partners to host a Resource meeting for landlords. These funds may prevent eviction once the moratorium is lifted. MARC (Multi Agency Resource Center) is open each week on Thursday from 9-noon at the Decatur Public Library. Agencies with funds to assist residents are on site to help with rent, mortgage, and utilities in one location. There were no applications in September.
- Staff continues to work with Project READ and OKO as subrecipients for the public service funding from CDBG.
- Staff is working with Public Works to on a CDBG sidewalk project for the Johns Hill area.
- Staff continues to meet with various nonprofits to discuss revitalization opportunities.
- City of Decatur continues to work with Community Investment Corporation of Decatur (CICD) as a sub recipient to assist small businesses with mortgage/rent and utilities. No new applications for assistance in September.
- Staff continues working on the Neighborhood Revitalization strategy, which includes rehabilitation, acquisition and demolition to various areas of the City.
- Staff continues work on the IHDA Single family Rehab grant and Strong Communities Grant.
- Staff began working to prepare FY2022 financial budget for: DCDF, Neighborhood Revitalization, CDBG, HOME, HOME-CV, Strong Communities, Single Family Rehab, Cleanup-Greenup, and CDBG-CV.
- Staff held a City-wide Cleanup event in September. The last event for the year will be held in October.
- Staff continues providing technical assistance to a local neighborhood organization who is interested in being a Community Housing Development Organization (CHDO).
- Staff continues to be active in the Continuum of Care process as well as homeless meetings, and events as required by HUD.
- Staff met with a landlord/investor interested in partnering with the City to install cameras for crime prevention within an inner-city neighborhood.
- The City has partnered with Woodford Homes (Carrie Lane) by providing HOME financial assistance for a new group home project. The overall project cost is about 4 million. Staff completed the environmental review.
- Staff continues working on the Clean up Green Up program. Residents within the targeted area will receive a one-time cleanup of their yard. This could include: tree removal or

planting, removal of shrubs and bushes, cutting, disposal of debris and some modest landscaping. Partners include: Block by Block, Shemilah Outreach Center, Southside Improvement Association (SIA) and Coalition of Neighborhood Organizations (CONO).

- Staff continues working with HUD CPD-Chicago to ensure compliance with a multi-rental complex.
- Staff is working with a local lender to do work within the Johns Hill Neighborhood as a pilot program.
- Staff met with outside agencies, i.e. Dove, DMCOC dba Empowerment Opportunity Center, CICD, OKO, Shemilah Outreach, Community Foundation, SIA neighborhood group, Block by Block, CONO, and various committees.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during the month of September 2021.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
SEPTEMBER 2021**

NEW CASES	
Health & Safety (72 Hour)	104
Direct to Legal (Repeat Offenders)	0
Housing and Unfit	36
No Garbage Service	6
Nuisance	166
Secure of Abandoned Buildings	23
Weeds	249
TOTAL	584

DEMOLITIONS	
Year-to-Date Demolished	18
New Cases	3
Sent to Legal	1
Sent to Council	0
Out to Bid	0
Contracts Granted	0
Contract Amount	0
Permits Issued	3
Permits Finaled	3
Active Demolitions	212

RE-INSPECTION VISITS	
Code Enforcement	918
Weeds	405
TOTAL	1323

GARBAGE SERVICE COMPLAINTS	
Received	2

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	61
Weeds	261

INVOICES*	
New Invoices	290
Dollar Amount	\$54,013.24

WEED ABATEMENT	
Contractor Mowed	229
Owner Mowed	51
TOTAL	280

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$1,425

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT
MEMORANDUM
2021-12

October 7, 2021

TO: Scot Wrighton, City Manager

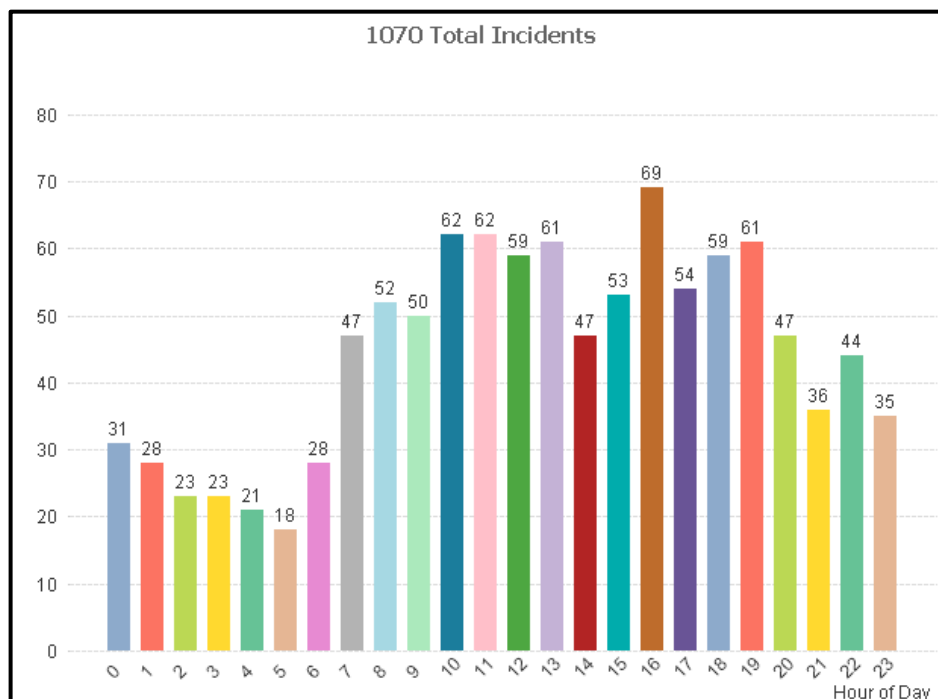
FROM: Jeff Abbott, Fire Chief

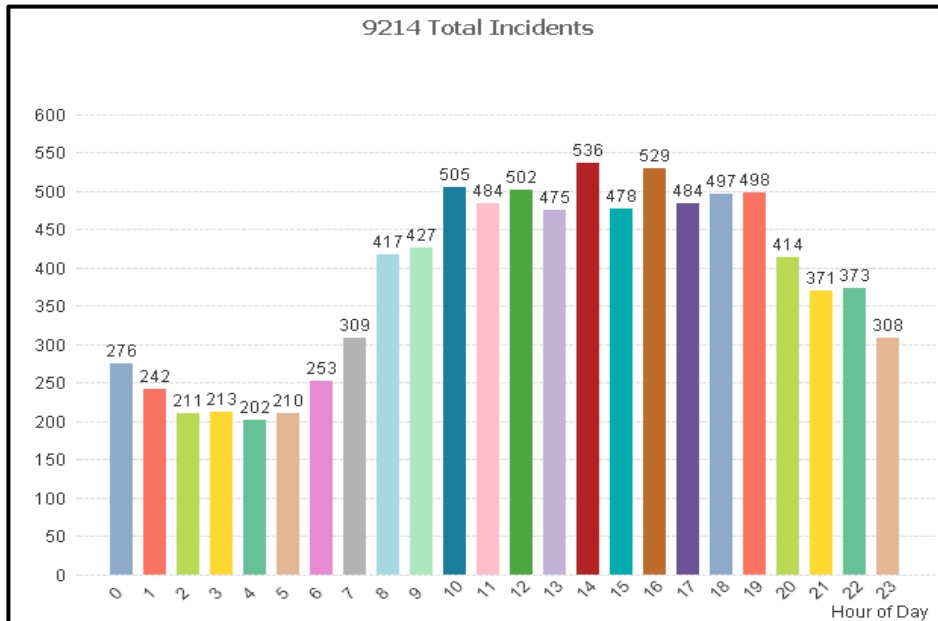
RE: Monthly Report – September 2021

The fire department responded to 1070 alarms in September. The yearly total of alarms so far is 9214. That is an increase of 965 alarms. The vast majority of the alarms are medical in nature. The amount of fire is relatively the same year over year. Station 3 is still not open because of supply chain problems. The station should open in mid-October. Station 7 construction will likely be delayed because of material shortages.

The fire prevention activities this year will be very limited due to not having any fire inspectors, and COVID restricts the number of activities the department will conduct. There will still be some fire prevention events scheduled. The department averages 33 alarms per day, so availability of fire companies to conduct fire prevention activities is limited.

Three new firefighters started at the fire academy and will complete the academy in late October. New Self Contained Breathing Apparatus (SCBA) were placed into service during the month. The SCBA were purchased using a \$271,000.00 Federal grant.





TRAINING:

EMS training: All members completed LP1000 AED review, daily check and inspection of battery, cables, pads, and electrodes for condition and expiration dates. Explain AED operation when used in the management of cardiac arrest. Review manual controls available on assigned units. Auto extrication safety and size up issues. Recognize patient care priorities for accident victims. Demonstrate proper spinal motion restriction techniques using KED application and victim removal procedures using a manikin.

Monthly EMS training through the Target Solutions training site: All members discussed and reviewed protocols CO3 Initial Trauma Care, C06 Region 6 Trauma Triage Algorithm, C15 Traumatic Arrest, C16 Trauma Field Death Declaration.

SOP/SOG review through the Target Solutions training site: J-101 Hazardous Material Response, J-102 MABAS Response Policy for Decontamination Trailer Deployment, J-105 MABAS 46 Decontamination Vehicle, J-108 Special Operations Team Recall.

All companies completed hands on Auto Extrication training at Decatur Auto Parts. Reviewing use of extrication tools and patient management.

All companies participated in live fire training at the Regional Training Facility. Special Hazard training mitigating LPG tank fires. The Illinois Fire Service Institute provided prop and instructors.

Technical Rescue Team completed a joint training exercise with the Springfield Fire Department involving a trench rescue scenario.

FIRE PREVENTION:

No Report

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton**

FROM: S. Jason Walker

RE: September 2021 Monthly Report

STAFFING

Sworn Police Officer Staffing

At the end of the month staffing was 141. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>
Police Chief	1 (Interim)
Deputy Chief	2 (1 of 2 Interim)
Police Lieutenant	4
Police Sergeant	17
<u>Police Patrol Officer</u>	<u>117</u>
TOTAL	141 Budgeted: 148

10 of the 141 are either at the Police Training Academy or in the Field Training Program

Zero retirements expected in October.

Civilian-Non Sworn Police Staffing

At the end of month staffing was 13. Current civilian staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Current</u>
Administrative Secretary	1
Crime Analyst	2
Sr. Clerk Typist	2
Records Supervisor	1
Parking Enforcement	2
Part-time FOIA Officer	2
<u>Community Liaison Officer</u>	<u>3</u>
Total	13

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	2	10
Directed Patrols	11	152
Active Problem Oriented Policing Projects	0	1
Completed Problem Oriented Policing Projects	0	1
Parking Citations	33	372
Criminal Arrests	327	2720
Felony Drug Arrests	29	212
Firearms Seized	40	198
Traffic Citations	411	4425
Field Interviews	85	1441
Written Warnings	94	1712
Calls for Service/CAD incidents	4452	38594
Unlawful use of Motor Vehicle tows	132	420
Driving Under the Influence Arrests (DUI)	21	246
DUI involving accidents	8	76
Fatal Accidents	0	7
Traffic Accidents	206	1882
Accidents with Personal Injury	40	344
City Ordinances Arrests	26	128

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
1	114	0	11

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	261 grams	7127 grams @ \$10-gram	\$71,270
Cocaine-Powder	219 grams	857 grams @ \$100-gram	\$85,700
Cocaine-Crack	0 grams	158 grams @ \$100-gram	\$15,800
Heroin	2 grams	592 grams @ \$300-gram	\$177,600
Ecstasy	4 hits	4 hits @ \$20 hit	\$80.00
Meth	100 grams	2594 grams @ 100-gram	\$259,400
K-2/Pills:	23 pills	1118	
Search Warrants: 2		YTD: 32	
US Currency Seized: \$5,981		YTD: \$192,590	
Firearms seized: 13		YTD: 73	
Vehicles seized: 0		YTD: 3	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 144	YTD: 844
Cases closed/resolved: 93	YTD: 524
Criminal Arrests: 48	YTD: 293
Homicides: 2	YTD: 7
Infant Death Investigations: 0	YTD: 0
Suicide Detective Investigations: 0	YTD: 7
Missing Person Investigations: 7	YTD: 62
Computer forensic Exams: 10	YTD: 495

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 141 YTD: 1,120

Freedom of Information (FOIA)

The Professional Standards Unit received 263 Freedom of Information Act requests for the month.

Total requests YTD in 2021 is 2,255.

U.S. Marshall's Great Lake Task Force

Felony Arrest:	26	YTD: 215
Misdemeanor Arrests:	1	YTD: 9
Total:		TTD: 224

**Public Works Department
Monthly Report
September 2021**

Engineering:

2021 Water Main Replacement Project:

Month Activity: Burdick finished the installation of the hydrants and started testing the main in late September. Services are expected to be completed in October. Burdick is still having difficulties receiving materials from the manufacturers. It is currently expected not to start the work in South Shores until late winter or early spring due to the delay in materials. Another reason to delay is after mid-November the streets will not be able to be restored with asphalt in a timely manner.

Project Background: The project was designed by Engineering staff, the 2021 project is in three locations.

The newly annexed neighborhood NW of Mound and Greenswitch, a small relocation of water main on Rea's Bridge Rd near the bridge across Lake Decatur, and in South Shores bounded by the streets Bay Shore, Point Bluff and Shoreline. The City received the IEPA permit in March and the project was advertised on March 17, 2021 with bids received on April 7, 2021. The project was awarded to Burdick Co as the lowest responsive bid on April 9, 2021. The start date was delayed due to the unexpected lead time on pipe, pipe is currently part of national material shortages. Lead time for pipe is now 8 to 12 weeks when historical lead time was 2 to 3 weeks.

2021 Local Motor Fuel Tax Street Project:

Month Activity: All paving is complete.

Project Background: The project was designed and advertised by Engineering staff on January

27, 2021 with bids received on February 18, 2021. The project was approved on March 1, 2021 to Dunn Company as the lowest responsive bid. Dunn has completed Nelson and the 34th, Prairie, Marietta and Country Trail.

2021 State Motor Fuel Tax - Asphalt

Month Activity: ADA work on Jasper started in September. Water services and paving is scheduled for October

Project Background: The project was designed and advertised by Engineering staff on June 2, 2021 with bids received on June 16, 2021. Dunn Company as the lowest responsive bid and the contract was awarded on July 6, 2021.

2021 State Motor Fuel Tax – Concrete and Brick

Month Activity: All patching work is completed. The contractor has received delays from the manufacturer for the delivery of the brick, the brick is currently not scheduled to be received until mid-October. Work is expected to start once the brick is received.

Project Background: The project was designed by Engineering staff and advertised on May 12, 2021 with bids received on May 24, 2021. Kinney Co had the lowest responsive bid, the contract was approved on June 7, 2021. The project includes concrete patching on Airport Rd north of Route 36, MacArthur north of Ash, and 27th St North of Kile. It also includes repair of Main St between Oakland and Fairview.

Country Club Road Reconstruction Project:

Month Activity: Work has started in September with the curb and median replacements. Paving is expected to start in October.

Project Background: The project was designed and advertised by Engineering staff on July 7, 2021 with bids received on June 21, 2021. Dunn Company as the lowest responsive bid and the contract was awarded on August 2, 2021.

Center Street Bridge Replacement:

Month Activity: The bridge deck was poured in September. Work will continue in October with completion of the approach slab and parapet walls. Once the bridge is complete the guardrail, striping and asphalt subcontractors can be scheduled. The bridge is expected to complete in November.

Project Background: The design was completed by WHKS with bids received by IDOT on March 5, 2021. The bids were higher than the engineer's estimate and the City Council approved concurrence on April 5, 2021 to approve Sangamo's bid for \$1,595,148.92. IDOT awarded the Bid to Sangamo in April and the preconstruction was on April 28, 2021. Construction started in May of 2021. Sangamo removed the existing structure and build the low water level river crossing for construction on the new structure. Sangamo has completed both abutments and center pier.

2021 Trenchless Long Lining

Month Activity: Cleaning has started in September. The Lining is expected to continue in July.

Project Background: The project was designed and advertised by Engineering staff on July 14, 2021 with bids received on August 4, 2021. The project is located at various locations around town using scoring determined by the City's CCTV program. The City received three bids with Insituform providing the lowest responsive. The project was awarded to on August 16, 2021.

2021 Storm Drainage Improvement Project

Month Activity: Work has continued with approx. 50% complete. Two locations will be on hold due to lead times in the pipe materials. The contractor has not been provided a delivery date on the material from the manufacturer. The pipe material cannot be changed due to IEPA requirements.

Project Background: The project was designed and advertised by Engineering staff on June 14, 2021 with bids received on July 8, 2021. The project is at various locations in need of repair or improvement. The City received three bids with Entler Excavating providing the lowest responsive. The project was awarded by City Council to Entler Excavating on July 19, 2021.

2021 CDBG Sidewalk Improvement Project

Month Activity: Work started in September on Jasper St and the project is expected to be completed in October.

Project Background: The project was designed and advertised by Engineering staff on July 26, 2021 with bids received on August 11, 2021. The project is scheduled to repair sidewalks to ADA standards on Wood St, Jasper St, and Cantrell St around the perimeter of the Johns Hill Neighborhood Project. The City received two bids with Entler Excavating providing the lowest responsive bid. The project was awarded on August 16, 2021.

MUNICIPAL SERVICES MONTHLY DATA 09/01/2021 – 09/28/2021

TASKS	QUANTITY	MANHOURS	OTHER INFO
72 Hour Cleanups	48 each	193 hrs.	
Home Secures	275 each	115 hrs.	
Tree Trimming	59 each	311.5 hrs.	
Mowing	N/A	230 hrs.	
Fleet Availability	96.82%	906.68 hrs.	
Sewer Cleaning	247,854 lin. ft.	75 hrs.	
Sewer Derooting	13,971 lin. ft.	48 hrs.	
Sweeping	3,903.3 miles	391 hrs.	

**Water Production Division
Monthly Activity Report
September 2021
(Updated information in bold text)**

Lake Decatur Landscape Maintenance: There was no activity this month.

Lake Decatur Raw Water Intakes and Pump Station Study: Crawford, Murphy & Tilly (CMT) completed this study in January.

Lake Decatur Water Level: Lake Decatur was maintained at an average elevation of 614.2 feet (100% full) which is above average for September.

Lake Decatur Watershed Management Plan: Northwater Consulting is awaiting the results of the 2020 IEPA Section 319 grant application, preparing the 2021 USDA Regional Conservation Partnership Program (RCPP) and 2021 IEPA Section 319 grant applications, continuing implementing the watershed water quality monitoring network and completing the Lake Decatur Bluffs subwatershed plan. A lake sedimentation survey including the sediment traps is tentatively scheduled for this fall.

Oakley Sediment Basin Management: Vegetation management and surface water drainage options for the basin are being reviewed.

Performance Outcomes:

1. Meet or exceed the federal and state drinking water standard for turbidity, chlorine and nitrate. All of these standards were met or exceeded this month.
2. Monitor safety on Lake Decatur by recording the number of boat accidents and boat operating under the influences (OUIs) on the lake annually. No accidents nor OUIs occurred this month.
3. Reduce the amount of sediment accumulating in the lake annually. Data for this outcome has not been obtained yet.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly (CMT) continued completing the bid plans, bid specifications and updated probable cost of construction.

Water Production: Continued analyzing water quality samples for the Lake Decatur Watershed Management Plan monitoring network. Begin fall clarifiers washouts and maintenance. 613.51 million gallons of potable water were pumped into the water distribution system which was 3.6% more than September 2020.

September 2021

Water Services:

Staff repaired 4 water main failures, 36 water services, 1 system valve and 2 fire hydrants. Inspected 7 system valves, 2 fire hydrants, painted 99 fire hydrants and completed 1,207 Utility Billing service orders and 29 miscellaneous distribution system orders.

Crews flushed 40 fire hydrants located at the end of water mains primarily in residential areas to remove sediment and bring fresh treated water into the system pipes. The chlorine levels were recorded for future monitoring.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2021
September

This month, the Information Technology (IT) Department staff completed the following notable work/tasks:

- Many I.T. projects are being delayed due to the nation's supply chain issues. Equipment and supplies that used to take about a month to get is now running three to five months , and sometimes longer.
- A computer server host monitoring tool called Zabbix was deployed allowing I.T. to monitor data and application server resource metrics in one place.
- Expanded disk storage space for police by moving available storage space around due to the higher-than-expected consumption rate of videos specifically for felony cases.
- Applied additional server security patches to Email servers identified by our cyber security vulnerability software which was classified as high priority.
- Completed changes to the local tax application (FBT) to store application generated documents to our document management system (Laserfiche). Changes were completed and released on 9/28/2021
- Working with City Licensing to setup and potentially move some of their licenses from MUNIS to OpenGov for easier public access.
- I.T. staff is preparing to upgrade software for the city phone system. This upgrade includes infrastructure upgrades and will take several months to complete.
- Continued working with Municipal Services Staff to replace the PetroVend fuel management system to Fuel Master Plus which includes setting up a new server and establishing an interface to the Faster equipment management system.
- Continued working with Municipal Services Staff to evaluate utilization of the physical security system already in place at the DPD and Civic Center called Lenel.
- City of Decatur continues to work with CIRDC staff and others to develop a Request for Proposal (RFP) to replace the current system used by the City from Central Square.
- The GIS Administrator previously reporting to I.T. was reassigned to the City Economic & Community Development Department on September 27th, 2021
- A new GIS server was installed, and all data was successfully migrated to it.
- Materials are starting to trickle in for the City Fiber Extension project. Vendor estimates being able to start work the week of October 25th, 2021.
- In September, IT processed 64 Help Desk tickets, resolving 41 on the initial call (64.06% First Call Resolution Rate). There were no support ticket surveys returned during this support period.

City Clerk

DATE: 10/14/2021

MEMO:

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM:

SUBJECT: 3rd Quarter Report Lake Decatur Watershed Program

ATTACHMENTS:

Description	Type
Lake Decatur Watershed 3rd Quarter Report	Cover Memo

TO: Honorable Mayor, Julie Moore Wolfe
FROM: Angela Daily, Gentry Davidson, Andrew Walker Macon County SWCD Staff
DATE: October 4, 2021
SUBJECT: 3rd Quarter Report
PERIOD: July 1, 2021 – September 30, 2021

**CITY OF DECATUR
LAKE DECATUR WATERSHED PROGRAM**



Better Reflections through Soil Conservation

**3rd Quarter Report on the Lake Decatur Watershed Program
July 1, 2021 – September 30, 2021
Macon County SWCD**

CC: Councilman Bill Faber
Councilman David Horn
Councilman Chuck Kuhle
Councilwoman Lisa Gregory
Councilman Pat McDaniel
Councilman Dennis Cooper
Mr. Scot Wrighton, City Manager
Mr. Matt Newell, Public Works Director
Mr. Keith Alexander, Water Production Manager

Conservation Cost-Share Programs

Lake Decatur Watershed Program

The Lake Decatur Watershed Program (LDWP) provides up to \$30,000 of funding to the SWCD to administer implementation of conservation practices that reduce soil erosion and sedimentation within the Lake Decatur Watershed. Applications for the program are taken year-round and then ranked each March to determine the cost effectiveness of the practice. The program offers 60% cost-share while landowners pay for the remaining 40% of the cost. Each project that was ranked and approved for funding in March has been designed and construction can begin. Specific projects continue to change including two brand new projects not included in this table. The entire \$30,000 in cost share has been allocated.

Township	Practice	Tons of Soil Saved/year	LBS of "P" Saved/year	LBS of "N" Saved/year
Willow Branch	Terraces	2	2	4
Whitmore	Grassed Waterway w/ WASCOB	85	85	70
Monticello	Terraces	12	13	26
Goose Creek	Block chute	10	10	19
Willow Branch	Grassed Waterway/WASCOBS	20	20	39
TOTALS		129	130	158
Oakley	Cover Crops 25 acres			

District Cost Share

Funding for the Partners for Conservation Program (PFC) comes from the Illinois Department of Agriculture. The PFC program offers 60% cost share requiring landowners to pay for the

Township	Practice	Tons of Soil Saved/year	LBS of "P" Saved/year	LBS of "N" Saved/year
Friends Creek	Grassed Waterway(rebuild)	5	5	5
Friends Creek	Grassed Waterway	15	15	30
Maroa	Grassed Waterway/Dirt Work/Riser	15	15	28
Maroa	Grassed Waterway (rebuild)	9	9	16.5
TOTALS		44	44	79.5

remaining 40% of the cost of the project.

TOTAL IMPACT OF FY21 APPROVED BMP PRACTICES

	TONS OF SOIL SAVED PER YEAR	POUNDS OF "P" SAVED PER YEAR	POUNDS OF "N" SAVED PER YEAR
	147	148	188

Watershed Activities

The Macon County SWCD staff are performing survey and design work for FY21 funded projects and earning Engineering Job Approval Authority along the way. Staff have been busy with training courses and technical assistance calls as well as working with Jeff on Watershed Planning requests.

Saving Tomorrow's Agricultural Resources (STAR):

The SWCD entered into a license agreement with the Champaign County SWCD to offer the STAR Program within Macon County near the end of FY19 and continues to enroll new applicants. The STAR Program is a free tool to assist farm operators and land owners in evaluating their nutrient and soil loss management practices on individual fields by assigning points for each cropping, tillage, nutrient application and soil conservation activity used on that field. The total points are used in a scale to determine a rating of 1 to 5 stars for each individual field. Macon County SWCD has guided producer enrollment 2,478.47 acres in the STAR Program for FY21.

Technical Assistance:

The Watershed Staff are available to answer soil and water concerns in the City of Decatur and the watershed. In the past quarter, staff received 7 requests for assistance pertaining to several different items many will develop into applications for cost assistance for 2022 funding. (For a total of 17 calls so far this year.)

Public Education Programs

Education is provided to the general public, including adults and children, on soil and water conservation issues, careers in conservation, stormwater management, and erosion and sediment control. SWCD staff and board members provide time and energy in these efforts. This year, the following education programs were hosted or participated in as educators:

<i>Date</i>	<i>Name of Event</i>	<i>Program Presented</i>	<i>People in Attendance</i>
1/27/20	Pipeline Safety	Pipeline Safety	16
February 1-28, 2021	Contractors Workshop	Pipeline safety, JULIE, green infrastructure, IDOT hauling regulation updates	36
April 2021	Agucation	Conservation Jeopardy (Virtual event this year sent to all 5 th grade classrooms in Macon County)	600 students
May 13	Lady Landowners	Farm Family Resource	27
June 22	Nutrient Stewardship Field Day	Watershed update, Cover Corps, nutrient reduction	48
July 8	Lady landowners	Women in Ag	31

		(entrepreneurship)	
August 31-Sept 2	Farm Progress Show	Lake Decatur Watershed through the years	800
September 9	Lady Landowners	Lincoln Heritage Lincoln Ag	28
Total Reached in FY21			1586

MCSWCD has developed a partnership with UnderstandingAg to provide free webinars on a variety of topics to help provide online education/outreach opportunities during this unprecedented time. These are free webinars and are posted to the SWCD website and facebook page. Events we have coming up in the future are the fall fish sale and MS4 Illinois Green Infrastructure & Erosion Control Conference.

Aside from these educational programs, the SWCD staff serve in the following capacity to enhance educational outreach throughout the county and the watershed:

- Assist Macon County Lady Landowners by maintaining their membership list and assisting with meeting notification and presenting at meetings
- Update and maintain the SWCD website and Facebook pages with information that is pertinent to the mission of the District as well as maconcleanwater.com which is the MS4 website.

Lake Decatur Watershed Management Plan

The Macon County SWCD works with Northwater Consulting to provide requested data. Macon County SWCD assists with tasks associated with watershed planning. In the upcoming edition of the Conservation Connection Newsletter an article with an update of the Watershed Management Plan will be included. At Farm Progress Show 2021 information about North Waters Plan for the Watershed was part of the display as well as the link for spectators to view the plan.

Closing Comments

The staff and Board of Directors of the District thank the City for its continued support of our conservation efforts within the Lake Decatur Watershed. We truly could not accomplish what we do without your support, both financial and institutional. We would like to invite members of the City Council to reach out to us at anytime. We also can arrange personal tours of our watershed projects. If you have any questions, please call us at 217-877-5670, extension 3.

Board of Directors

Chase Brown, Chairman
Eric Veech, Vice Chairman
Katie Sellmeyer, Secretary / Treasurer
David Carr, Director
Mark Lillpop, Director

Staff

Angela Daily
Andrew Walker
Gentry Davidson

FINANCIAL STATEMENT						
Lake Decatur Watershed Protection Program						
	City Allocation for MCSWCD Vendor # 796					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12/31/2021	
	January 1 - March 31, 2021	April 1 - June 30, 2021	July 1 - September 30, 2021	October 1 - December 31, 2021	Total Invoiced to City	
Operational Expenses	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	FY ending 12/31/2021	Percent of Contract \$
Watershed Salaries	23,349.26	\$ 23,043.24	\$ 26,883.78		\$ 73,276.28	48%
Payroll taxes	2,685.21	\$ 2,186.54	\$ 2,825.85		\$ 7,697.60	5%
Benefits	2,616.32	\$ 2,400.00	\$ 2,818.37		\$ 7,834.69	5%
BMP Implementation					\$ -	0%
Meetings and Training	112.26				\$ 112.26	0.1%
Professional fees	1,350.00	\$ 809.46	\$ 234.55		\$ 2,394.01	1.6%
Insurance		\$ 3,910.08	\$ 734.59		\$ 4,644.67	3.1%
Outreach	547.58	\$ 194.43	\$ 1,612.05		\$ 2,354.06	1.5%
Education			\$ 662.33		\$ 662.33	0.4%
Internet	75.89	\$ 75.96	\$ 76.06		\$ 227.91	0.1%
Truck/ Insurance	374.43	\$ 6,406.18	\$ 81.09		\$ 6,861.70	4.5%
Office Equipment					\$ -	0.0%
Office Expenses	432.18	\$ 158.40	\$ 469.64		\$ 1,060.22	0.7%
Postage	68.93	\$ 145.47	\$ 65.58		\$ 279.98	0.2%
Total Expenses	31,612.06	39,329.76	36,463.89		\$ 107,405.71	71%
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD 2021	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.		Percentage Complete
Agreement Amount	\$ 206,000.00	\$ 174,387.94	135,058.18	\$ 98,594.29		
Total Invoiced to City	\$ 31,612.06	\$ 39,329.76	\$ 36,463.89			52%
Agreement Balance	\$ 174,387.94	\$ 135,058.18	\$ 98,594.29	\$ 98,594.29		