



**Monday, October 21, 2019
5:30 PM
City Council Chamber**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of September 30, 2019 Special City Council Meeting
and October 7, 2019 City Council Meeting

IV. Unfinished Business

V. New Business

1. Resolution Accepting the Bid Price of Duraco, Inc., for the Purchase of One (1) DuraPatcher
2. Resolution Accepting the Bid Price of Duraco, Inc., for the Purchase of One (1) 2019 DuraPatcher T1 Emulsion Transport Trailer
3. Resolution Authorizing the Purchase of 1940 North Brush College Road for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks, City Project 2009-33 Section 09-00933-01-BR
4. Resolution Authorizing the Purchase of 3925 East Faries Parkway for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR
5. Resolution Authorizing the Purchase of the Vacant Lot Immediately to the West of 3925 East Faries Parkway for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR
6. Resolution Accepting the Bid Price of Morrow Brothers Ford Inc. for the Purchase of One (1) 2020 Ford F-150 Pickup Truck
7. Resolution Accepting the Bid Price of Bob Ridings Ford Inc. for the

- Purchase of One (1) 2020 Ford F-250 Pickup Truck with a Lift Gate and Snow Plow
8. Resolution Accepting the Bid Price of Bob Ridings Ford Inc. for the Purchase of One (1) 2020 Ford F-250 Pickup Truck
 9. Resolution Accepting the Bid and Authorizing the Execution of a Contract with JT's Tree Service, LLC, for the Removal of Trees on Streets and Boulevards
 10. Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc. for Removal of Trees and Brush Along William Street Road Embankment and Drainage Ditches on East Garfield and 22nd Street
 11. Ordinance Annexing Territory Entirely Surrounded by the City Limits-1575 W. Allison Dr.
 12. Ordinance Annexing Territory Entirely Surrounded by the City Limits-2508, 2522, 2546 E. Finch Dr.
 13. Ordinance Annexing Territory Entirely Surrounded by the City Limits-Lot East of 2618 E. Finch Dr.
 14. Ordinance Annexing Territory Entirely Surrounded by the City Limits-1817, 1824, 1829 Ferris Dr.
 15. Ordinance Annexing Territory Entirely Surrounded by the City Limits-4100 N. Woodlawn Ave.
 16. Ordinance Annexing Territory Entirely Surrounded by the City Limits-2465 E. Mound Rd.; Lot West of 2466, 2466, 2480 E. Finch Dr.
 17. Resolution Authorizing the Execution of an Agreement with Hutchins Excavating for the Demolition of Vacant Residential Dwellings at 1149 N. College; 230 N. East; 936 W. Green; 1137 E. Leafland; 1612 E. Marietta and 1186 E. Walnut
 18. Resolution Authorizing the Execution of an Agreement with Hutchins Excavating for the Demolition of Vacant Residential Dwellings at 1035 N. Church; 630 E. Decatur; 1130 N. Edward; 816 W. King; 811 W. Leafland; 1032 W. Tuttle; 1412 E. Walnut; 1636 E. William and 1713 E. William
 19. Resolution Authorizing the Execution of an Agreement with Hutchins Excavating for the Demolition of Vacant Residential Dwellings at 1440 E. Condit; 1030 E. Curtis; 944 E. Garfield; 1344 E. Hickory; 1618 E. Hickory; 239 N. Jasper and 121 S. 19th
 20. Resolution Authorizing the Execution of an Agreement with Anderson Backhoe Service, Inc. for the Demolition of Vacant Residential Dwellings at 1372 E. Condit and 1067 E. North
 21. Resolution Accepting the State of Illinois Bid Price of Morrow Brothers Ford Inc., for the Purchase of Three (3) 2020 Ford Interceptor Utility Vehicle
 22. Consent Calendar: Items on the Consent Agenda/Calendar are matters requiring City Council approval or acceptance, but which are routine and recurring in nature, are not controversial, are matters of limited discretion, and about which little or no discussion is anticipated. However, staff's assessment of what should be included on the Consent Agenda/Calendar

can be in error. For this reason, any Consent Agenda/Calendar item can be removed from the Consent Agenda/Calendar by any member of the governing body, for any reason, without the need for concurrence by any other governing body member. Items removed from the Consent Agenda/Calendar will be discussed and voted on separately from the remainder of the Consent Agenda/Calendar.

- A. Ordinance Annexing Territory 2468 Baker Lane
- B. Ordinance Annexing Territory 2395 Captain Lane
- C. Ordinance Annexing Territory 3330 Desert Inn Road
- D. Ordinance Annexing Territory 3847 West Division Street
- E. Ordinance Annexing Territory 3889 West Division Street
- F. Ordinance Annexing Territory 487 Hillshire Road
- G. Ordinance Annexing Territory 2020 Mars Court
- H. Ordinance Annexing Territory 1540 Plainview Street
- I. Ordinance Annexing Territory 2330 Wilcox Lane
- J. Receiving and Filing of Minutes of Boards and Commissions
- K. Resolution Regarding Trick or Treat Hours
- L. Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings

VI. Other Business

VII. Adjournment

Identity Theft Prevention Policy Annual Report

Center Street Bridge and Meadowlark Bridge Condition Report

Monthly Reports for September, 2019

Council Information - Lake Decatur Watershed Protection Program - 2nd and 3rd Quarter 2019 Reports

ATTACHMENTS:

Description	Type
Minutes of September 30, 2019 Special City Council Meeting	Backup Material
Minutes of October 7, 2019 City Council Meeting	Backup Material

SPECIAL CITY COUNCIL MINUTES

Monday, September 30, 2019

On Monday, September 30, 2019, the City Council of the City of Decatur, Illinois, met in Special Meeting at 5:30 p.m., in the Decatur Civic Center Theatre, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members Lisa Gregory, David Horn, Chuck Kuhle, Pat McDaniel, Rodney Walker, and Bill Faber. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens.

Mr. Mark Girdler suggested improving security at the Decatur Public Library.

Ms. Ada Owens voiced that crime and violence will not be tolerated and urged elected officials to take a stand against violence.

With no other Appearance of Citizens, City Manager Wrighton gave a presentation on recreational cannabis.

Council members voiced their views on permitting marijuana dispensaries in the City of Decatur.

The following citizens provided input on allowing marijuana retail dispensaries in the City of Decatur: Pearl Baker, John Dunn, Chris McCleod, John Phillips, Jr., Drew Laney, Jacob Jenkins, Ruth Aufrecht, Mark Girdler, Tyrone Perry, Lisa Kendall, Aaron McIntosh, Autumn Woolsey, Pastor Wilson, Shawn Schollenbruch, Curtis Ferguson, Carl Coleman, Mike Hartwig, John Howie, Devin Stevens, Neill Dresen, Anita Clark, Ellie Burtschi, Jeff Roth, Tanya Andricks, Dirk Shelton, William Wright, Dana Ray, Kent Walmsley, Carol Cunningham, Austin Green, Sheriff Tony Brown, John Phillips, and Bev Shelton.

Councilman Horn asked for a consensus from council to table the discussion on the ordinances brought forward concerning cannabis. Council members Bill Faber and Rodney Walker were in favor. Council members Pat McDaniel, Lisa Gregory, Chuck Kuhle, and Mayor Moore Wolfe were not in favor.

Corporation Counsel Wendy Morthland summarized the following Ordinance options: Ordinance Adding Chapter 52.3 to City Code - Prohibiting Cannabis Dispensing Organizations and Ordinance Adding Chapter 51.6 to City Code - Municipal Cannabis Retailer's Occupation Tax.

2019-159 Ordinance adding Chapter 52.3 to City Code - Prohibiting Cannabis Dispensing Organizations, was presented. Councilman McDaniel moved the Ordinance do pass, seconded by Councilwoman Gregory.

Councilman Faber made a motion to amend the Ordinance to attach a binding referendum, asking the question of the public on the next election's ballot, seconded by Councilman Horn.

Council members voiced their position on the amendment.

Upon call of the roll, Council members David Horn, Rodney Walker, and Bill Faber voted aye. Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

Councilman Faber made a motion to table the Ordinance adding Chapter 52.3 to City Code - Prohibiting Cannabis Dispensing Organizations, seconded by Councilman Horn.

Upon call of the roll, Council members David Horn, Rodney Walker, and Bill Faber voted aye. Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

Upon call of the roll, on the motion to pass Ordinance adding Chapter 52.3 to City Code—Prohibiting Cannabis Dispensing Organizations, Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Councilman David Horn voted nay. Mayor Moore Wolfe declared the motion carried.

Council members voiced their views on permitting marijuana processing facilities in the City of Decatur.

The following citizens provided input regarding marijuana processing facilities: John Phillips, Pearl Baker, Jacob Jenkins, Ruth Aufrecht, Shawn Schollenbruch, and Carl Coleman.

Corporation Counsel Wendy Morthland summarized the following Ordinance options: Ordinance adding Chapter 52.2 to City Code- Prohibiting Cannabis Business Establishments and Ordinance adding Chapter 52.4 to City Code, Cannabis Business Establishments.

Councilman Horn made a motion to adopt the Ordinance Adding Chapter 52.4 to City Code-Cannabis Business Establishments, seconded by Councilman Faber.

Corporation Counsel Wendy Morthland explained what amendments would need to be made if council approved Ordinance adding Chapter 52.4 to City Code – Cannabis Business Establishments.

Ordinance Adding Chapter 52.4 to City Code - Cannabis Business Establishments, as read and outlined by Corporation Counsel Wendy Morthland, was presented.

Upon call of the roll, Council members David Horn, Rodney Walker and Bill Faber voted aye. Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel and Mayor Moore Wolfe voted nay. Mayor Moore Wolfe declared the motion failed.

2019-160 Ordinance Adding Chapter 52.2 to City Code – Prohibiting Cannabis Business Establishments, was presented. Councilman McDaniel moved the Ordinance do pass, seconded by Councilwoman Gregory.

Upon call of the roll, Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel and Mayor Moore Wolfe voted aye. Council members David Horn, Rodney Walker and Bill Faber voted nay. Mayor Moore Wolfe declared the motion carried.

Council held a discussion on ordinance restrictions regarding the open consumption/use of marijuana.

Police Chief Jim Getz addressed the council on enforcement of the ordinances.

Councilman Horn made a motion to table discussion on Question 3: What Ordinance restrictions should be placed on the open consumption/use of marijuana. Councilman McDaniel seconded the motion.

Mr. John Phillips, Jr. encouraged council to do their research before considering ordinance restrictions on the open consumption/use of marijuana.

Mr. Jacob Jenkins urged council not to use the most stringent rules when considering ordinance restrictions on the open consumption/use of marijuana.

Upon call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted to table Question 3: What Ordinance restrictions should be placed on the open consumption/use of marijuana? Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for adjournment. Councilman Pat McDaniel moved the Council meeting be adjourned; seconded by Councilwoman Gregory and on call of the roll, Council members Lisa Gregory, David Horn, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe declared the Council meeting adjourned at 9:22 p.m.

Approved _____
Kim Althoff
City Clerk

CITY COUNCIL MINUTES
Monday, October 7, 2019

On Monday, October 7, 2019, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chamber, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe presided, together with her being Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe. Mayor Moore Wolfe declared a quorum present.

City Manager Scot Wrighton attended the meeting as well.

Mayor Moore Wolfe led the Pledge of Allegiance.

Mayor Moore Wolfe called for Appearance of Citizens.

Mr. John Phillips, Jr. voiced his opinion on why cases regarding open consumption/use of marijuana should not be sent to administrative court and encouraged council to consider allowing binding ordinances.

Mr. Christopher McCleod voiced disappointment over the City of Decatur opting out of marijuana sales.

Ms. Sandra Lindberg asked council to develop a climate mitigation plan.

Mr. Drew Laney voiced disappointment over the City of Decatur opting out of marijuana sales.

Mr. Mark Girdler made reference to a movie called Hard Ticket to Hawaii.

Ms. Mirinda Rothrock, President of the Greater Chamber of Commerce spoke in support of the City of Decatur opting out of marijuana sales.

Mr. Jeffrey Perkins voiced opposition over voter suppression.

Mr. Ty Hildum spoke in support of the City of Decatur opting out of marijuana sales.

Mr. Ron White voiced concerns about the city's property enforcement.

Ms. Ruth Aufrecht voiced disappointment over the City of Decatur opting out of marijuana sales.

With no other Appearance of Citizens, Mayor Moore Wolfe called for Approval of Minutes.

The minutes of the September 16, 2019 City Council meeting and September 23, 2019 Special City Council meeting were presented. Councilwoman Pat McDaniel moved the minutes be approved as written; seconded by Councilwoman Lisa Gregory and on call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Mayor Moore Wolfe called for Proclamations and Recognitions.

Mr. Rick Meyer, City Librarian, read a proclamation proclaiming Tuesday, October 8, 2019, as James William Loewen Day in the City of Decatur. Dr. Loewen is an American sociologist, historian, educator, author, and ‘model public intellectual’ best known for his 1995 book, Lies My Teacher Told Me: Everything Your American History Textbook Got Wrong.

Mayor Moore Wolfe called for Unfinished Business. With no Unfinished Business, Mayor Moore Wolfe called for New Business.

R2019-147 Resolution Authorizing Agreement between the City of Decatur, Illinois, and Airport Plaza Joint Venture, LLC, was presented. Councilman Pat McDaniel moved the Resolution do pass, seconded by Councilwoman Lisa Gregory.

City Manager Wrighton answered questions from council regarding eligible project costs.

Upon call of the roll, Council members Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2019-161 Ordinance Granting a Conditional Use Permit (CUP) in the B-2 Commercial District to Allow for an Automated Car Wash with Vacuum Bays 275 and 303 East Pershing Road, was presented. Councilman Pat McDaniel moved the Ordinance do pass, seconded by Councilwoman Lisa Gregory.

Mr. Ray Lai, Director of Economic and Community Development explained that the request will allow for the construction of a new car wash.

Mr. Rod Fleming inquired as to the fate of the burrito truck.

Mr. Eric Kirchner with Cochran responded that he is uncertain what will happen to the burrito truck.

Upon call of the roll, Council members Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2019-162 Ordinance Rezoning Property From M-2 Heavy Industrial District to M-1 Intense Commercial-Light Industrial District 2504 North Water Street, was presented.

Councilman Pat McDaniel moved the Ordinance do pass, seconded by Councilwoman Lisa Gregory.

Mr. Ray Lai, Director of Economic and Community Development explained that down-zoning to M-1 would permit less intensive uses.

Upon call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2019-148 Resolution Authorizing Community Development Block Grant (CDBG) and Home Investment Partnership Fund (HOME) Expenditures and Adoption of the FY 2019-20 Annual Action Plan, was presented. Councilman Pat McDaniel moved the Resolution do pass, seconded by Councilwoman Lisa Gregory.

Mr. Ray Lai, Director of Economic and Community Development announced that meetings for the Annual Action Plan will be held on October 30th, 2019 at noon and 5:30pm for public input.

Upon call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

R2019-149 Resolution Authorizing an Indefeasible Right of Use Agreement and Associated Sales Order with Decatur Public School District #61 to Obtain Dark Fiber from the City of Decatur Fiber Network, was presented. Councilman Pat McDaniel moved the Resolution do pass, seconded by Councilwoman Lisa Gregory.

Upon call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

2019-163 Ordinance Amending City Code Chapter 51.3 Utility Taxes, was presented. Councilman Pat McDaniel moved the Ordinance do pass, seconded by Councilwoman Lisa Gregory.

Mr. Gregg Zientara, Finance Director answered questions from council regarding the sunset provision and tax rates.

Councilman Horn asked for council support in reducing the utility tax from 4.25% to 4.0% and entertained a motion to postpone the vote. No council member wished to second the motion to postpone the vote.

Mr. John Phillips thanked Councilman Horn for his efforts in reducing the tax.

Mr. Drew Laney questioned whether council had the authority to make the utility tax a graduated tax.

Upon call of the roll, Council members Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Councilman David Horn abstained from the vote. Mayor Moore Wolfe declared the motion carried.

Councilman Faber exited the Council Chamber at 6:38pm.

Mayor Moore Wolfe called for Consent Calendar Items A. through M. and asked if any Council member wished to have an item removed from the Consent Calendar. No Council member wished to remove any items from the Consent Calendar. The Clerk read items A through M.

Item A. 2019-164 Ordinance Annexing Territory 2363 West Ash Avenue

Item B. 2019-165 Ordinance Annexing Territory 2305 Baker Lane

Item C. 2019-166 Ordinance Annexing Territory 2441 Baker Lane

Item D. 2019-167 Ordinance Annexing Territory 10 Cloyds Drive

Item E. 2019-168 Ordinance Annexing Territory 3251 Fite Drive

Item F. 2019-169 Ordinance Annexing Territory 2210 Frontier Road

Item G. 2019-170 Ordinance Annexing Territory 4220 Needle Road

Item H. 2019-171 Ordinance Annexing Territory 3321 Ferris Drive

Item I. 2019-172 Ordinance Annexing Territory 2040 Mars Court

Item J. 2019-173 Ordinance Annexing Territory 2030 Mars Court

Item K. R2019-150 Resolution Indicating Intent to Annex an Unincorporated Territory, Setting a Hearing to Consider Such Annexation, and Directing Publication of Hearing Notice

Item L. R2019-151 Resolution Approving Reappointments - Decatur Metropolitan Exposition Auditorium and Office Building Authority (Civic Center Board Authority)

Item M. Receiving and Filing of Minutes of Boards and Commissions

Councilman McDaniel moved Items A. through M., be approved by Omnibus Vote; seconded by Councilwoman Gregory, and on call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, and Mayor Moore Wolfe voted aye. Councilman Faber was absent. Mayor Moore Wolfe declared the motion carried.

Councilman Faber returned to the Council Chamber at 6:41pm.

Mayor Moore Wolfe called for Other Business.

With no Other Business, Mayor Moore Wolfe called for Recess to Closed Executive Session Under Open Meetings Act Section 2 (c)(5) for the purpose of discussing the purchase or lease of real property for the use of the public body and (c) (6) the setting of a price for sale or lease of property owned by the public body.

Councilman McDaniel moved to Recess to Closed Executive session, seconded by Councilwoman Lisa Gregory.

Upon call of the roll, Council members David Horn, Lisa Gregory, Chuck Kuhle, Pat McDaniel, Rodney Walker, Bill Faber and Mayor Moore Wolfe voted aye. Mayor Moore Wolfe declared the motion carried.

Council returned to the regular City Council meeting following Closed Executive Session. Councilwoman Lisa Gregory moved the regular meeting be adjourned; seconded by Councilman Bill Faber. All were in favor by voicing no objections.

Mayor Julie Moore Wolfe declared the regular Council meeting adjourned at 7:30 pm.

Approved _____
Kim Althoff
City Clerk

Public Works

DATE: 10/8/2019

MEMO: 2019-170

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Dan Mendenall, Municipal Services Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid Price of Duraco, Inc., for the Purchase of One (1) DuraPatcher.

SUMMARY RECOMMENDATION:

Staff recommends approval of the resolutions awarding the following contracts:

1. Resolution authorizing a contract in the amount of \$64,279.00 to Duraco, Inc. to purchase one (1) 2019 P2 DuraPatcher.
2. Resolution authorizing a contract in the amount of \$24,984.00 to Duraco, Inc. to purchase one (1) 2019 DuraPatcher T1 Emulsion Transport Trailer.

BACKGROUND:

As approved by the City Council, the 2019 street program included the purchase of a spray injection patching machine that will enable the Public Works Department to make maintenance repairs that bond better with existing pavement surfaces and last considerably longer than the City's current street patching methods.

The patching machine and emulsion tank are to be delivered within 90 days.

PRIOR COUNCIL ACTION:

May 6, 2019 – The City Council approved a motion for staff to proceed to specify and receive bids for a spray injection patching machine.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

None.

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Funding for the expenditure is available in the FY2019 Local Motor Fuel Tax budget.

ATTACHMENTS:

Description	Type
Resolution Purchase 2019 P2 DuraPatcher	Resolution Letter
DuraPatcher Information Cut Sheet	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID PRICE OF DURACO, INC.,
FOR THE PURCHASE OF ONE (1) 2019 P2 DURAPATCHER**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for One (1) 2019 P2 DuraPatcher, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Duraco, Inc., in the amount of \$64,279. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Duraco, Inc., for their bid price of \$64,279.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Trailer Mounted Spray Injection Patching Machine Project Number: PUR2019-05 Bid Date: October 2, 2019 Time: 10:00 a.m.				Duraco, Inc. Pearl, MS		Hampton Equipment, Inc. Raymond, IL		Bergkamp, Inc. Salina, KS	
				Unit	Unit Price	Total	Unit Price	Total	Unit Price
					2019 P2				
				1	DuraPatcher	\$64,279.00	Total Patcher	\$65,500.00	No Bid
TOTAL						\$64,279.00		\$65,500.00	No Bid

P2



A Permanent Patch in 4 Easy Steps:

Patch in almost any weather conditions and eliminate labor-intensive, poor performing patches with the DuraPatcher 4 step process.



1. Clean:
Use high volume low pressure air to clean the patch of debris.



2. Tack:
Prep the patch with a coating of emulsion.



3. Fill:
Inject emulsion coated aggregate and fill pothole.



4. Coat:
Apply a light coating of clean aggregate and open to traffic.

Low Maintenance/Hi-Performance:

The DuraPatcher air-driven system utilizes virtually no moving parts in the delivery system. No augers, conveyors or other wear parts are required making it the most reliable in the industry. Aggregate is gravity fed from the tow vehicle completing the worry-free package. The system will deliver aggregate up to 2.5 inches in diameter without plugging or adjustment.

Ergonomic No-Stress Boom:

The 3 piece boom design provides the ultimate in support for the operator moving the delivery hose. The boom/slide system easily moves throughout the entire 18-foot working radius allowing for smooth patching anywhere in the work zone.

Vent-Flo Nozzle:

The specially designed Vent-Flo nozzle properly coats the aggregate with the right amount of emulsion regardless of aggregate size. The mix is applied at an angle to the repair allowing maximum placement and best operator safety. The vent holes diffuse/slow down the air stream to minimize rock overspray and maximize placement into the repair.

Public Works

DATE: 10/8/2019

MEMO: 2019-170

TO: Mayor Julie Moore Wolfe & Decatur City Council

FROM: Matt Newell, Public Works Director
Scot Wrighton, City Manager

SUBJECT: Resolution Accepting the Bid Price of Duraco, Inc., for the Purchase of One (1) 2019 DuraPatcher T1 Emulsion Transport Trailer

BACKGROUND: The equipment will help the Public Works Department rejuvenate city streets and extend their useful life.

PRIOR COUNCIL ACTION: Council previously voted to allow the use of Motor Fuel Tax funds for this equipment purchase. The current item follows competitive bidding, and authorizes the purchase from a specific vendor.

ATTACHMENTS:

Description	Type
Resolution Purchase T1 Emulsion Transport Trailer	Resolution Letter
Emulsion Transport Trailer Information Cut Sheet	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID PRICE OF DURACO, INC.,
FOR THE PURCHASE OF ONE (1) 2019 DURAPATCHER
T1 EMULSION TRANSPORT TRAILER**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for One (1) 2019 DuraPatcher T1 Emulsion Transport Trailer, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Duraco, Inc., in the amount of \$24,984. be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Duraco, Inc., for their bid price of \$24,984.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Emulsion Storage Trailer Project Number: PUR2019-09 Bid Date: October 2, 2019 Time: 10:00 a.m.				Duraco, Inc. Pearl, MS	
	Description	QTY.	Unit	Unit Price	Total
				Duraco, Inc.	
	Storage Emulsion Trailer			TI	\$24,984.00

TOTAL

\$24,984.00



INNOVATION IN PRESERVATION

T1



- Maximize Patching Efficiency
- 1000 Gallon Portable Storage
- Electric Heat Blankets
- Optional Skid Mount

Save fuel and transport costs with fewer trips to the emulsion plant with the DuraPatcher T1 emulsion transport trailer. When the T1 is paired with a spray injection patcher, your crew stays out patching longer.

1,000-gallon Capacity Tank: Allows crews to fill patching or other equipment quickly using the 5-hp Honda engine driving a 15 gpm Viking pump. A recirculation circuit in the plumbing provides agitation for the emulsion and a five-gallon tank provides the solvent for flushing the pump.

Electric Heated Thermostatic Controlled: Two 1500-watt, 110-volt heating blankets (220V available) with a thermostat help maintain the optimum emulsion application or storage temperature. Blanket heating also allows the tank to be pre-heated. A temperature gauge allows easy monitoring.

Heavy Gauge Insulated Tank: Filling the tank is simple with the large 14" vented, locking loading port. The tank features two-inches of insulation and it is protected from the elements with a fire retardant cover.



On-board Pumping System

800-328-3874
CIMLINE.COM

Public Works

DATE: 10/9/2019

MEMO: 2019-171

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT:
Resolution Authorizing the Purchase of 1940 North Brush College Road for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks,
City Project 2009-33
Section 09-00933-01-BR

SUMMARY RECOMMENDATION: Please see attached Council Memorandum and attachments related to the purchase of 1940 North Brush College Road and the Improvement of Brush College Road over Faries Parkway City Project 2009-33

ATTACHMENTS:

Description	Type
Council Memo 2019-171	Cover Memo
Resolution Purchase 1940 N. Brush College Rd.	Resolution Letter
CMT Acquisition Memo	Backup Material
Location Map	Backup Material

**PUBLIC WORKS MEMORANDUM
NO. 2019-171**

DATE: October 9, 2019

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Resolution Authorizing the Purchase of 1940 North Brush College Road for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks,
City Project 2009-33
Section 09-00933-01-BR

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the attached Resolutions authorizing the Mayor, City Manager, or an authorized designee, to sign the documents related to the purchase of the following properties to provide right of way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks.

1. Resolution authorizing the purchase of 1940 North Brush College Road for \$250,000 in State Motor Fuel Tax funds which includes \$200,000 for purchase of the property and \$50,000 for anticipated relocation reimbursement.
2. Resolution authorizing the purchase of 3925 East Faries Parkway for \$194,600 in State Motor Fuel Tax funds which includes \$164,600 for purchase of the property and \$30,000 for anticipated relocation reimbursement.
3. Resolution authorizing the purchase of the vacant lot immediately to the west of 3925 East Faries Parkway for \$5,400 in State Motor Fuel Tax funds. This property is a parking lot so no relocation benefits can be claimed.

These funds will be reimbursed at 100% by a State of Illinois Jobs Now! grant.

PRIOR COUNCIL ACTION:

See Appendix A for prior Council action on this item.

BACKGROUND:

On August 7, 2017, the City entered into an agreement with Crawford, Murphy & Tilly, Inc. (CMT) to perform land acquisition services for the Brush College Road Improvement Project using Illinois Jobs Now! funds provided by the State of Illinois. On June 5, 2018, the City received the announcement of the award of a \$25 million grant through the Illinois Competitive Freight Program for the Brush College / Faries Parkway Grade Separation Project.

1940 North Brush College Road

The appraisal performed by CMT set the fair market value at \$99,900. During the negotiations, the owner obtained their own appraisal using an Illinois Department of Transportation approved appraiser who found some property purchases that had occurred after the prior appraisal. The new appraisal valued the property at \$200,000. This appraisal was reviewed by CMT and found to be proper in accordance with Federal and State requirements. The owner agreed to sell at the new appraisal price. A memo from CMT is attached that details the negotiation process required by the State and Federal Governments for right of way purchase for Federally funded projects. As part of the process, the City will be required to assist in the relocation of the owner and tenants of the property. Those costs will not be known until the relocation is completed but are estimated to be \$50,000 at this time.

3925 East Faries Parkway

The appraisal performed by CMT set the fair market value at \$133,600. After negotiation, an agreement was made with the owner to sell the property to the City for \$164,600. A memo from CMT is attached. As part of the process, the City will be required to assist in the relocation of the owner and tenants of the property. Those costs will not be known until the relocation is completed but are estimated to be \$30,000 at this time.

Vacant Property Immediately to the West of 3925 East Faries Parkway

The appraisal performed by CMT set the fair market value at \$5,400. After negotiation, an agreement has been made with the owner to sell the property to the City for that price. A memo from CMT is attached. The lot is vacant, and no relocation expenses are allowed.

POTENTIAL OBJECTION: There are no known objections.

INPUT FROM OTHER SOURCES: Crawford, Murphy & Tilly, Inc.

LEGAL REVIEW: The agreements are standard IDOT documents.

STAFF REFERENCE: Matt Newell, Public Works Director. Matt will attend the City Council meeting to answer any questions of the Council on this item.

SCHEDULE: DESIGN AND CONSTRUCTION:

This purchase will be executed upon approval by the Council. Construction for the Brush College improvement is planned to begin in 2021.

BUDGET IMPLICATIONS:

Budget Impact: The resolutions authorize the combined expenditure of \$450,000 in State Motor Fuel Tax funds. These funds will be reimbursed at 100% by a State of Illinois Jobs Now! grant.

Staffing Impact: Staff time is allocated to manage this project.

Attach: 8

cc: Crawford, Murphy & Tilly, Inc.

APPENDIX A

PRIOR COUNCIL ACTION:

1. **July 6, 2010** – City Council approved Resolution R2010-140, authorizing an engineering design services agreement with URS Corporation (now AECOM) to perform preliminary design work to improve the Brush College Road crossing of the Norfolk Southern rail yard south of Faries Parkway. The design services agreement was for \$811,000 and was paid for by an “Illinois Jobs Now!” grant from the State of Illinois.
2. **July 6, 2010** – City Council approved Resolution R2010-141, authorizing a Local Agency Agreement with the Illinois Department of Transportation to provide \$811,000 to fund the design agreement between the City and URS Corporation.
3. **November 9, 2011** – City Council approved Resolution R2011-175, authorizing a change order to the agreement with URS Corporation to provide an additional \$587,714 to expand the project to include a structure crossing Faries Parkway. The total design agreement increased to \$1,398,714.35.
4. **November 21, 2011** – City Council approved Resolution R2011-177, authorizing an agreement with the Norfolk Southern Corporation in the amount of \$26,845 to review and comment on the preliminary design for the proposed rail yard crossing.
5. **July 16, 2013** – City Council approved Resolution R2013-71, authorizing a change order to the agreement with URS Corporation to provide an additional \$39,998. The total design agreement increased to \$1,438,712.35.
6. **May 18, 2015** – City Council approved Resolution R2015-54, authorizing a Professional Engineering Services Agreement between the City of Decatur and AECOM Technical Services, Inc. (AECOM) of Decatur, IL, for the not-to-exceed amount of \$2,156,599 to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
7. **May 18, 2015** – City Council approved Resolution R2015-55, authorizing a Local Agency Agreement for State Participation to fund \$2,006,014 of the project costs through an Illinois Jobs Now! Grant.
8. **April 17, 2017** – City Council approved Resolution R2017-47, terminating a \$2,156,599 Engineering Services Agreement with AECOM Technical Services, Inc. of Decatur, IL, to prepare final design plans and bid documents for the Brush College Road Bridge over the Norfolk Southern rail yard south of Faries Parkway.
9. **August 7, 2017** – City Council approved Resolution R2017-96, authorizing a professional services agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform land acquisition services for the Brush College Road Improvement Project for a fee not to exceed \$168,375.
10. **August 7, 2017** – City Council approved Resolution R2017-97, authorizing a Local Agency Agreement for State Participation with the State of Illinois for the use of Illinois Jobs Now!

Funds for land acquisition for the Brush College Road Improvement Project utilizing the remainder of the City's Illinois Jobs Now! grant which is \$2,006,014. The agreement amount includes the payment of 100% of the land acquisition services agreement with CMT for \$168,375 and the remainder will be allocated toward property purchases.

11. **October 1, 2018** – City Council approved Resolution R2018-127, authorizing a Local Public Agency Agreement for Federal Participation for design services for the Brush College Road / Faries Parkway railroad grade separation. The Agreement authorized up to \$2,400,000 in Federal funds which represents 80% of \$3,000,000. Only a portion of the requested engineering services funding was authorized by the Agreement pending additional funds being awarded by the Illinois Commerce Commission.
12. **October 1, 2018** – City Council approved Resolution R2018-128, appropriating \$600,000 in State Motor Fuel Tax (MFT) funds to pay the City's portion for the agreement with AECOM to perform design services for the Brush College / Faries Parkway Grade Separation.
13. **October 1, 2018** – City Council approved Resolution R2018-129, authorizing a professional engineering services agreement between the City of Decatur and AECOM Technical Services, Inc., (AECOM) to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
14. **October 1, 2018** – City Council approved Resolution R2018-130, authorizing a Preliminary Engineering Services Agreement for Federal Participation between the City of Decatur and AECOM Technical Services, Inc., to perform design services for the Brush College Road / Faries Parkway railroad grade separation project for a fee of \$3,349,667, with an expected reimbursement of \$2,400,000 in accordance with the Local Public Agency Agreement for Federal Participation (Section 09-00933-01-BR).
15. **December 17, 2018** – City Council approved Resolution R2018-160, authorizing an Amendment to the Agreement between the City of Decatur and Crawford, Murphy & Tilly, Inc. (CMT) to perform additional land acquisition services for the Brush College Road Improvement Project for an additional fee of \$339,311 which is added to the original fee of \$168,375 for a total fee of \$507,686.
16. **August 19, 2019** – City Council approved Resolution R2019-115 authorizing the purchase of the property located at 3915 Faries Parkway to provide right of way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. The Resolution authorized the expenditure of \$120,000 in State Motor Fuel Tax funds which included \$80,000 for purchase of the property and \$40,000 for anticipated relocation reimbursement.
17. **August 19, 2019** – City Council approved Resolution R2019-116 authorizing a Local Public Agency Agreement for Federal Participation for the relocation of utilities and the purchase of Right of Way for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)

18. **August 19, 2019** – City Council approved Resolution R2019-117 appropriating \$3,218,000 of State Motor Fuel Tax funds for the purpose of paying the City's portion of the Local Public Agency Agreement for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)
19. **August 19, 2019** – City Council approved Resolution R2019-118 authorizing an agreement between the City of Decatur and Ameren Illinois Company to relocate their electrical substation located at 1840 North Brush College Road for the improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks. (Section 09-00933-01-BR)

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE OF 1940 NORTH BRUSH
COLLEGE ROAD FOR THE IMPROVEMENT OF BRUSH COLLEGE ROAD OVER
FARIES PARKWAY AND THE NORFOLK SOUTHERN RAILROAD TRACKS
CITY PROJECT 2009-33
SECTION 09-00933-01-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Mayor, City Manager, or their authorized designee, are authorized to execute the documents relating and necessary to acquire the following described property:

The South 154.5 feet of Lot One (1) of Westlake 2nd Addition of Outlots to the City of Decatur, Illinois, as per Plat recorded in Book 335 on Page 591 of the Records in the Recorder's Office of Macon County, Illinois, EXCEPT the East 1003.67 feet thereof AND ALSO EXCEPT that portion thereof conveyed to Macon County, acting by and through the Highway Department of Macon County, by Dedication of Right of Way for Public Road Purposes dated May 28, 1993 and recorded November 16, 1993 in Book 2515 on Page 8 as Document No. 1376448. (Except coal and other minerals underlying the surface of said land and all rights and easements in favor of the Estate of said coal and other minerals). Situated in Macon County, Illinois.

Permanent Index Number 04-13-08-101-004

Commonly known as, 1940 North Brush College Road for highway purposes, specifically the Warranty Deed, Receipt of Conveyance Documents and Disbursement Statement, and PTAX Illinois Real Estate Transfer Declaration.

Section 2. That there is hereby authorized the expenditure of \$250,000 of State Motor Fuel Tax funds for the purpose of purchasing said property for \$200,000 and reimbursing estimated relocation expenses for \$50,000 with an expected 100% reimbursement from the State of Illinois through an Illinois Jobs Now! grant.

PRESENTED and ADOPTED this 21st day of October, 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM L. ALTHOFF, CITY CLERK



MEMORANDUM

TO: Matt Newell, City of Decatur
FROM: Ambra Knox, C.M.
CC: Pat Holtrop
DATE: October 7, 2019
SUBJECT: Parcel 38_Commercial Real Estate Group, LLC, 1940 Brush College Rd

As there are federal dollars in the Brush College Road improvement program, the Uniform Relocation Assistance and Real Property Act (Uniform Act) must be adhered to when acquiring the necessary property and relocating businesses, personal property and residences.

Per the Uniform Act, Commercial Real Estate Group, LLC's, property was appraised and the Fair Market Value (FMV) was determined to be \$99,900. This appraisal was then sent to an independent review appraiser who concurred with the value. Per regulations, the City then made an offer to Commercial Real Estate Group, LLC, for the appraised value of \$99,900. The owner obtained his own appraisal for the property using a State of Illinois Department of Transportation (IDOT) approved appraiser who valued the property at \$200,000. This appraisal was considered to be a valid appraisal meeting the IDOT standards for appraisals, and it was decided to pay the property owner the appraised value of \$200,000.

Per the Uniform ACT, Commercial Real Estate Group, LLC's tenant is also entitled to relocation benefits. These benefits provide reimbursement for moving expenses to the owner's for personal property. There are rules, regulations and oversight for them to be able to claim these benefits and this has been explained to the owners. CMT is estimating an additional \$50,000 to move the personal property/contents and dispose of items in an environmentally safe and lawful manor, as needed.

Therefore, the total cost of acquiring this Parcel is estimated to be:

Real Estate (negotiated price)–	\$200,000
Relocation–	<u>\$ 50,000</u>
TOTAL	\$250,000

PROPERTY PURCHASE BRUSH COLLEGE ROAD AND FARIES PARKWAY



Public Works

DATE: 10/9/2019

MEMO: 2019-171

TO: Mayor Julie Moore Wolfe and the Decatur City Council

FROM: Matt Newell, Public Works Director
Scot Wrighton, City Manager

SUBJECT: Resolution Authorizing the Purchase of 3925 East Faries Parkway for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR

ATTACHMENTS:

Description	Type
Resolution Purchase of 3925 East Faries Parkway	Resolution Letter
CMT Acquisition Memo	Backup Material
Location Map	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE OF 3925 EAST FARIES PARKWAY
FOR THE IMPROVEMENT OF BRUSH COLLEGE ROAD OVER FARIES
PARKWAY AND THE NORFOLK SOUTHERN RAILROAD TRACKS
CITY PROJECT 2009-33
SECTION 09-00933-01-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Mayor, City Manager, or their authorized designee are authorized to execute documents relating and necessary to acquire the following described property:

Parcel 1: The East 143.385 feet of the North 110.5 feet of the West½ of the West 446.77 feet of the East 1003.67 feet of Lot 1 of Westlake 2nd Addition of Outlots to the City of Decatur, as per Plat recorded in Book 335, Page 591 of the Records in the Recorder's Office of Macon County, Illinois. EXCEPT that part dedicated for road purposes in Book 2515 on Page 99 as Document No. 1376489. (Except coal and other minerals underlying the surface of said land and all rights and easements in favor of the Estate of said coal and other minerals)

Parcel 2: A part of Lot 1 of Westlake 2nd Addition of Outlots to the City of Decatur, as per Plat recorded in Book 335, Page 591 of the Records in the Recorder's Office of Macon County, Illinois, described as follows: The South 54 feet of the North 164.5 feet of the East 143.385 feet of the West 223.385 feet of the East 1003.67 feet of said Lot 1. EXCEPT that part dedicated for road purposes in Book 2515 on Page 99 as Document No. 1376489. (Except coal and other minerals underlying the surface of said land and all rights and easements in favor of the Estate of said coal and other minerals). Situated in Macon County, Illinois.

Permanent Index Number: 04-13-08-101-006

Commonly known as, 3925 East Faries Parkway for highway purposes, specifically the Warranty Deed, Receipt of Conveyance Documents and Disbursement Statement, and PTAX Illinois Real Estate Transfer Declaration.

Section 2. That there is hereby authorized the expenditure of \$194,600 of State Motor Fuel Tax funds for the purpose of purchasing said property for \$164,600 and reimbursing estimated relocation expenses for \$30,000 with an expected 100% reimbursement from the State of Illinois through an Illinois Jobs Now! grant.

PRESENTED and ADOPTED this 21st day of October, 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM L. ALTHOFF, CITY CLERK



MEMORANDUM

TO: Matt Newell, City of Decatur
FROM: Ambra Knox, C.M.
CC: Pat Holtrop
DATE: October 7, 2019
SUBJECT: Parcel 56_Cohen & Blazier_3925 Faries Parkway

As there are federal dollars in the Brush College Road improvement program, the Uniform Relocation Assistance and Real Property Act (Uniform Act) must be adhered to when acquiring the necessary property and relocating businesses, personal property and residences.

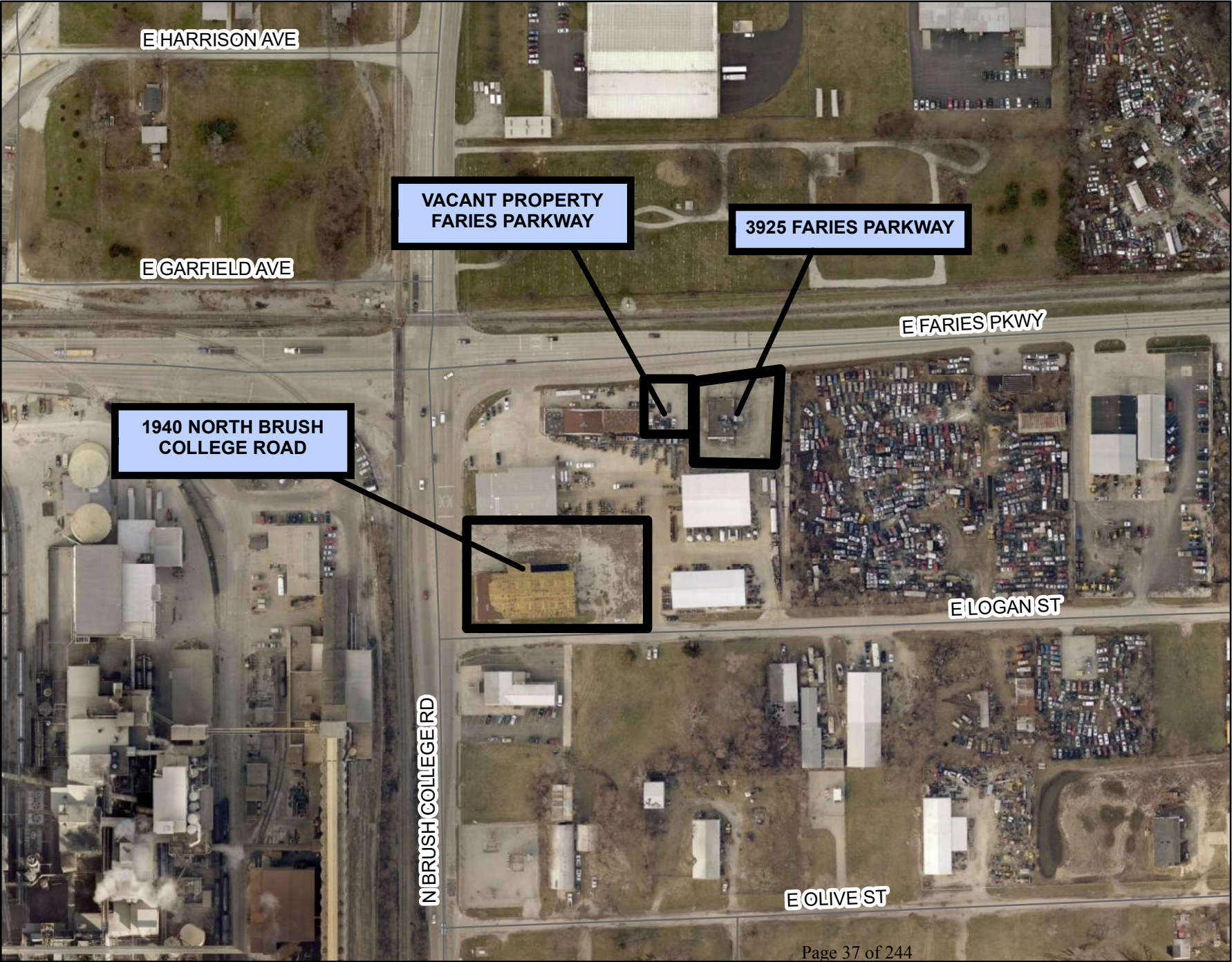
Per the Uniform Act, Mr. Cohen and Mr. Blazer's property was appraised and the Fair Market Value (FMV) was determined to be \$133,600. This appraisal was then sent to an independent review appraiser who concurred with the value. Per regulations, the City then made an offer to Mr. Cohen and Mr. Blazer for the appraised value of \$133,600. Through negotiations, a settlement of \$164,600 was reached. This represents an increase of approximately 23.2% over the offer value. When considering the expense of continued negotiations, potential re-appraising, court costs, and other associated expenses if this parcel were to go through eminent domain proceedings for acquisition, it seems prudent and fiscally responsible to settle at the negotiated amount.

Per the Uniform ACT, Mr. Cohen and Mr. Blazer are also entitled to relocation benefits. These benefits provide reimbursement for moving expenses to the owners for personal property. There are rules, regulations and oversight for them to be able to claim these benefits and this has been explained to the owners. CMT is estimating an additional \$30,000 to move the personal property/contents and dispose of items in an environmentally safe and lawful manor, as needed.

Therefore, the total cost of acquiring this Parcel is estimated to be:

Real Estate (negotiated price)–	\$164,600
Relocation–	<u>\$ 30,000</u>
TOTAL	\$194,600

**PROPERTY PURCHASE
BRUSH COLLEGE ROAD AND FARIES PARKWAY**



Public Works

DATE: 10/9/2019

MEMO: 2019-171

TO: Mayor Julie Moore Wolfe and the Decatur City Council

FROM: Matt Newell, Public Works Director
Scot Wrighton, City Manager

SUBJECT: Resolution Authorizing the Purchase of the Vacant Lot Immediately to the West of 3925 East Faries Parkway for the Improvement of Brush College Road over Faries Parkway and the Norfolk Southern Railroad Tracks City Project 2009-33 Section 09-00933-01-BR

ATTACHMENTS:

Description	Type
Resolution Purchase Vacant Lot West of 3925 East Faries Parkway	Resolution Letter
CMT Acquisition Memo Vacant Lot	Backup Material
Location Map	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE OF THE VACANT LOT
IMMEDIATELY TO THE WEST OF 3925 EAST FARIES PARKWAY FOR THE
IMPROVEMENT OF BRUSH COLLEGE ROAD OVER FARIES PARKWAY AND
THE NORFOLK SOUTHERN RAILROAD TRACKS
CITY PROJECT 2009-33
SECTION 09-00933-01-BR**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Mayor, City Manager, or their authorized designee are authorized to execute documents relating and necessary to acquire the following described property:

The North 110.50 feet of the East 80 feet of the West 361.13 feet of Lot One (1) of Westlake Second Addition of Outlots to the City of Decatur as per Plat recorded in Book 335, Page 591 of the Records in the Recorder's Office of Macon County, Illinois EXCEPT that portion taken for public highway purposes.
Situating in Macon County, Illinois.

Permanent Index Number: 04-13-08-101-005

The vacant lot immediately to the west of 3925 East Faries Parkway for highway purposes, specifically the Warranty Deed, Receipt of Conveyance Documents and Disbursement Statement, and PTAX Illinois Real Estate Transfer Declaration.

Section 2. That there is hereby authorized the expenditure of \$5,400 of State Motor Fuel Tax funds for the purpose of purchasing said property, with an expected 100% reimbursement from the State of Illinois through an Illinois Jobs Now! grant.

PRESENTED and ADOPTED this 21st day of October, 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM L. ALTHOFF, CITY CLERK



MEMORANDUM

TO: Matt Newell, City of Decatur
FROM: Ambra Knox, C.M.
CC: Pat Holtrop
DATE: October 7, 2019
SUBJECT: Parcel 56A_Cohen & Blazier_3925 Faries Parkway (Vacant Lot)

As there are federal dollars in the Brush College Road improvement program, the Uniform Relocation Assistance and Real Property Act (Uniform Act) must be adhered to when acquiring the necessary property and relocating businesses, personal property and residences.

Per the Uniform Act, Mr. Cohen and Mr. Blazer's property was appraised and the Fair Market Value (FMV) was determined to be \$5,400. This appraisal was then sent to an independent review appraiser who concurred with the value. Per regulations, the City then made an offer to Mr. Cohen and Mr. Blazer for the appraised value of \$5,400. The owner agreed to settle for the amount offered for the property of **\$5,400**.

As this property is a parking lot with no personal property, no relocation benefits can be claimed.

PROPERTY PURCHASE BRUSH COLLEGE ROAD AND FARIES PARKWAY



Public Works

DATE: 10/4/2019

MEMO: 2019-172

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Randy Miller, Water Services Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid Price of Morrow Brothers Ford Inc. for the Purchase of One (1) 2020 Ford F-150 Pickup Truck.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$23,665.00 to Morrow Brothers Ford, Inc. for one (1) 2020 Ford F-150 Pickup Truck.

BACKGROUND:

The City of Decatur Water Distribution Services Division has requested one (1) new vehicle to replace one (1) 2005 Chevrolet Express 2500 Van originally scheduled for replacement due to age and condition but was subsequently totaled in a vehicle accident.

The vehicle being replaced is:

One 2005 Chevrolet Express 2500 Van with 113,766 miles.

The replacement vehicle is estimated to be delivered in 90 days.

DISPOSAL OF REPLACED UNITS: The totaled vehicle has been sold as salvage.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance wrote bid specifications based on Water Distribution Services Division requirements.

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is available in, and anticipated by, the FY 2019 Water Fund Budget.

ATTACHMENTS:

Description	Type
2019-172 Resolution Accepting Bid Price Morrow Brothers Inc. F-150 Pickup Truck	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID PRICE
OF MORROW BROTHERS FORD INC., FOR THE PURCHASE
OF ONE (1) 2020 FORD F-150 PICKUP TRUCK**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for one (1) 2020 Ford F-150 Pickup Truck, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Morrow Brothers Ford Inc., in the amount of \$23,665, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Morrow Brothers Ford Inc., for their bid price of \$23,665.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Heavy Duty Extended Cab Pickup Truck Project Number: PUR2019-06 Bid Date: October 3, 2019 Time: 10:00 a.m.				Morrow Brothers Greenfield, IL		Bob Ridings, Inc. Taylorville, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
				Ford 2020		Ford 2020	
	Heavy Duty Extended Cab Pickup Truck	1		F150	\$23,665.00	F150	\$24,285.00

TOTAL

\$23,665.00

\$24,285.00

Public Works

DATE: 10/4/2019

MEMO: 2019-173

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Keith Alexander, Water Production Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid Price of Bob Ridings Ford Inc. for the Purchase of One (1) 2020 Ford F-250 Pickup Truck with a Lift Gate and Snow Plow.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$42,250.00 to Bob Ridings Ford, Inc. for one (1) 2020 Ford F-250 Super Crew Cab, 4-wheel drive pickup truck with a rear lift gate and snow plow.

BACKGROUND:

The City of Decatur Lake Management has requested one (1) new vehicle to replace one (1) 2003 Ford F-250 Pickup Truck due to its age and condition.
The vehicle being replaced is: One 2003 Ford F-250 Crew Cab, 4-wheel drive pickup with a rear lift gate, snow plow and has 105,067 miles.
The replacement vehicle is estimated to be delivered in 90 days.

DISPOSAL OF REPLACED UNITS: The replaced vehicle will be sold or auctioned after the new vehicle is put in service.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance wrote bid specifications based on Lake Management requirements.

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS:
Funding for the expenditure is available in, and anticipated by, the FY 2019 Water Fund Budget.

ATTACHMENTS:

Description	Type
2019-173 Resolution Accepting Bid Price of Bob Ridings F-250 Pickup Truck with a Lift Gate and Snow Plow	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID PRICE
OF BOB RIDINGS FORD INC., FOR THE PURCHASE
OF ONE (1) 2020 FORD F-250 PICKUP TRUCK WITH
A LIFT GATE AND SNOW PLOW**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for one (1) 2020 Ford F-250 Pickup Truck with a lift gate and snow plow, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Bob Ridings Ford Inc., in the amount of \$42,250, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bob Ridings Ford Inc., for their bid price of \$42,250.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Heavy Duty Super Crew Cab Pickup Truck with Liftgate and Plow Project Number: PUR2019-07 Bid Date: October 3, 2019 Time: 10:00 a.m.				Bob Ridings, Inc. Taylorville, IL		
	Description	QTY.	Unit	Unit Price	Total	
	Heavy Duty Super Crew Cab Pickup Truck			Ford 2020		
	with Liftgate and Plow	1		F250	\$42,250.00	

TOTAL

\$42,250.00

Public Works

DATE: 10/4/2019

MEMO: 2019-174

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Dan Mendenall, Municipal Services Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid Price of Bob Ridings Ford Inc. for the Purchase of One (1) 2020 Ford F-250 Pickup Truck.

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$29,950.00 to Bob Ridings Ford, Inc. for one (1) 2020 Ford F-250 Super Crew Cab pickup

BACKGROUND:

The City of Decatur Municipal Services Division has requested one (1) new vehicle to replace one (1) 2001 Ford F-250 Pickup Truck due to its age and condition.

The vehicle being replaced is:

One 2001 Ford F-250 Super Crew Cab pickup with 106,343 miles.

The replacement vehicle is estimated to be delivered in 90 days.

DISPOSAL OF REPLACED UNITS: The replaced vehicle will be sold or auctioned at a time after the new vehicle is put in service.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Fleet Maintenance wrote bid specifications based on Municipal Services Division requirements.

LEGAL REVIEW: There are no contracts for Legal to review.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions.

BUDGET/TIME IMPLICATIONS:
Funding for the expenditure is available in the FY 2019 Equipment Replacement Fund Budget, and is anticipated by the current budget.

ATTACHMENTS:

Description	Type
2019-174 Resolution Accepting Bid Price Bob Ridings F-250 Pickup Trck	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID PRICE
OF BOB RIDINGS FORD INC., FOR THE PURCHASE
OF ONE (1) 2020 FORD F-250 PICKUP TRUCK**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for one (1) 2020 Ford F-250 Pickup Truck, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Bob Ridings Ford Inc., in the amount of \$29,950, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Bob Ridings Ford Inc., for their bid price of \$29,950.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Heavy Duty Super Crew Cab Pickup Truck Project Number: PUR2019-08 Bid Date: October 3, 2019 Time: 10:00 a.m.				Bob Ridings, Inc. Taylorville, IL	
	Description	QTY.	Unit	Unit Price	Total
				Ford 2020	
	Heavy Duty Super Crew Cab Pickup Truck	1		F250	\$29,950.00

TOTAL

\$29,950.00

Public Works

DATE: 10/10/2019

MEMO: 2019-175

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Dan Mendenall, Municipal Services Manager
Keith Alexander, Water Production Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT:

Resolution Accepting the Bid and Authorizing the Execution of a Contract with JT's Tree Service, LLC, for the Removal of Trees on Streets and Boulevards

SUMMARY RECOMMENDATION:

Staff recommends awarding a contract for tree removal on various City rights of way to the following:

1. JT's Tree Service, LLC, in the amount of \$96,520.80 to remove trees on street boulevards.
2. Homer Tree Care Inc., in the amount of \$139,000 to remove brush and trees along the William Street Rd. (State Route 105) embankment on the south side adjacent to Lake Decatur and in drainage ditches beside Black's hardware on East Garfield and north of the old Firestone facility between 22nd Street and 27th Street.

BACKGROUND:

Tree Removal

The boulevard trees to be removed by JT's Tree Service are large dead and dying trees consisting mainly of ash trees, which are being attacked by the Emerald Ash Borer and have been identified as potential hazards. See the attached location maps.

William Street Road Tree and Brush Clearing

The trees and brush along the south side of William Street next to the lake are being removed to open up the view of the Lake. Past Councils have requested that these major

transportation routes be cleared of the trees and brush that block the view of the lake. This has since been an annual project for many years. Much of this area is riprap so ground cover establishment won't be a concern at this time. The removal stops short on the east end to provide a buffer to reduce highway noise affecting area residents.

Earlier this year, the City, in partnership with the Conservation District, began a ground cover test project at East Lake Shore Drive and Martin Luther King Jr. Drive. Depending on the results of this test, the City may incorporate restoration work to follow the tree and brush removal projects.

Drainage Ditch Clearing

The trees and brush in the ditches identified on the attached location maps are being removed to ensure the proper flow of storm water. The ditch north of the old Firestone facility is costly to clear due to the poor access to the area and the need to avoid obstructing the adjacent railroad tracks which significantly increases the time needed to perform the work.

PRIOR COUNCIL ACTION: These are recurring annual projects for the Public Works Department.

POTENTIAL OBJECTIONS: None

INPUT FROM OTHER SOURCES:

Forestry and Lake Maintenance Sections requested the removals and wrote the specifications.

STAFF REFERENCE: Matt Newell, Director of Public Works, 424-2747. Dan Mendenall, Municipal Services Manager, Randy Callison, City Forester and Property Maintenance Supervisor, 875-4820, Joe Nihiser, Lake Maintenance Supervisor, 424-2837, Keith Alexander, Water Production Manager, 424-2863. Matt will be present at the meeting to answer questions the council may have about these contracts.

BUDGET/TIME IMPLICATIONS:

\$96,520.80 – Funds budgeted in the Hazardous Tree Removal line item in the Forestry Operating budget will be used for the removal of boulevard trees.

\$104,000 – Funds budgeted in the Storm Water Fund to clear the trees and brush from the waterways.

\$35,000 – Funds budgeted in Lake Services Contractual Services line item to clear trees and brush from lake frontage

ATTACHMENTS:

Description	Type
Resolution JT's Tree Service Tree Removal	Resolution Letter
Tree Removal Area 1 Location Map	Backup Material
Tree Removal Area 1A Location Map	Backup Material
Tree Removal Area 1B Location Map	Backup Material
Tree Removal Area 2 Location Map	Backup Material
Tree Removal Area 2A Location Map	Backup Material
Tree Removal Area 2B Location Map	Backup Material
Tree Removal Area 3 Location Map	Backup Material
Tree Removal Area 3A Location Map	Backup Material
Tree Removal Area 3B Location Map	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND
AUTHORIZING THE EXECUTION OF A CONTRACT
WITH JT'S TREE SERVICE, LLC FOR REMOVAL OF TREES
ON STREETS AND BOULEVARDS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for Removal of Trees on Streets and Boulevards presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of JT's Tree Service, LLC, be accepted and a contract awarded accordingly; and that said contract between JT's Tree Service, LLC, and the City of Decatur is for a total amount of \$96,520.80.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and JT's Tree Service for a total not to exceed cost of \$96,520.80.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Tree Removals - Various Locations Project Number: PUR2019-10 Bid Date: October 8, 2019 Time: 10:00 a.m.	JT's Tree Service, LLC Effingham, IL		Homer Tree Care Inc. Lockport, IL		Romer Bros. Tree & Shrub Service, Inc. Decatur, IL										
							Area 1 (Trees 1 - 21)			\$23,521.80			\$38,000.00		No Bid
							Area 2 (Trees 22 - 44)			\$24,448.00			\$37,000.00		No Bid
							Area 3 (Trees 45 - 76)			\$48,551.00			\$50,000.00		No Bid
							Area 4 (Drainage Ditch - Black & Co.)			No Bid			\$20,000.00		No Bid
Area 5 (Drainage Ditch - North of Firestone)			No Bid			\$84,000.00		No Bid							
Area 6 (William Street Rd.)			No Bid			\$35,000.00		No Bid							

TOTAL

\$96,520.80

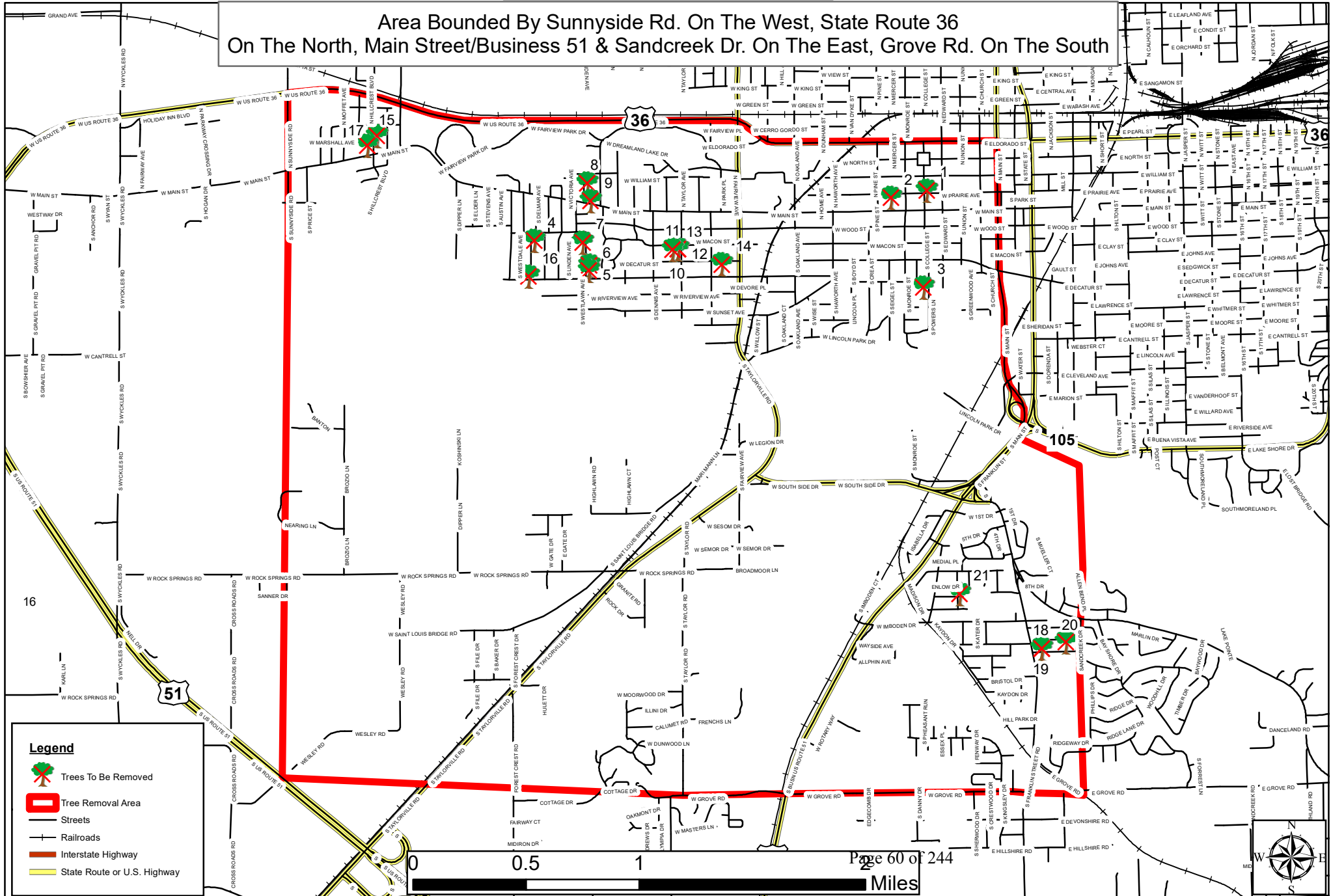
\$264,000.00

No Bid

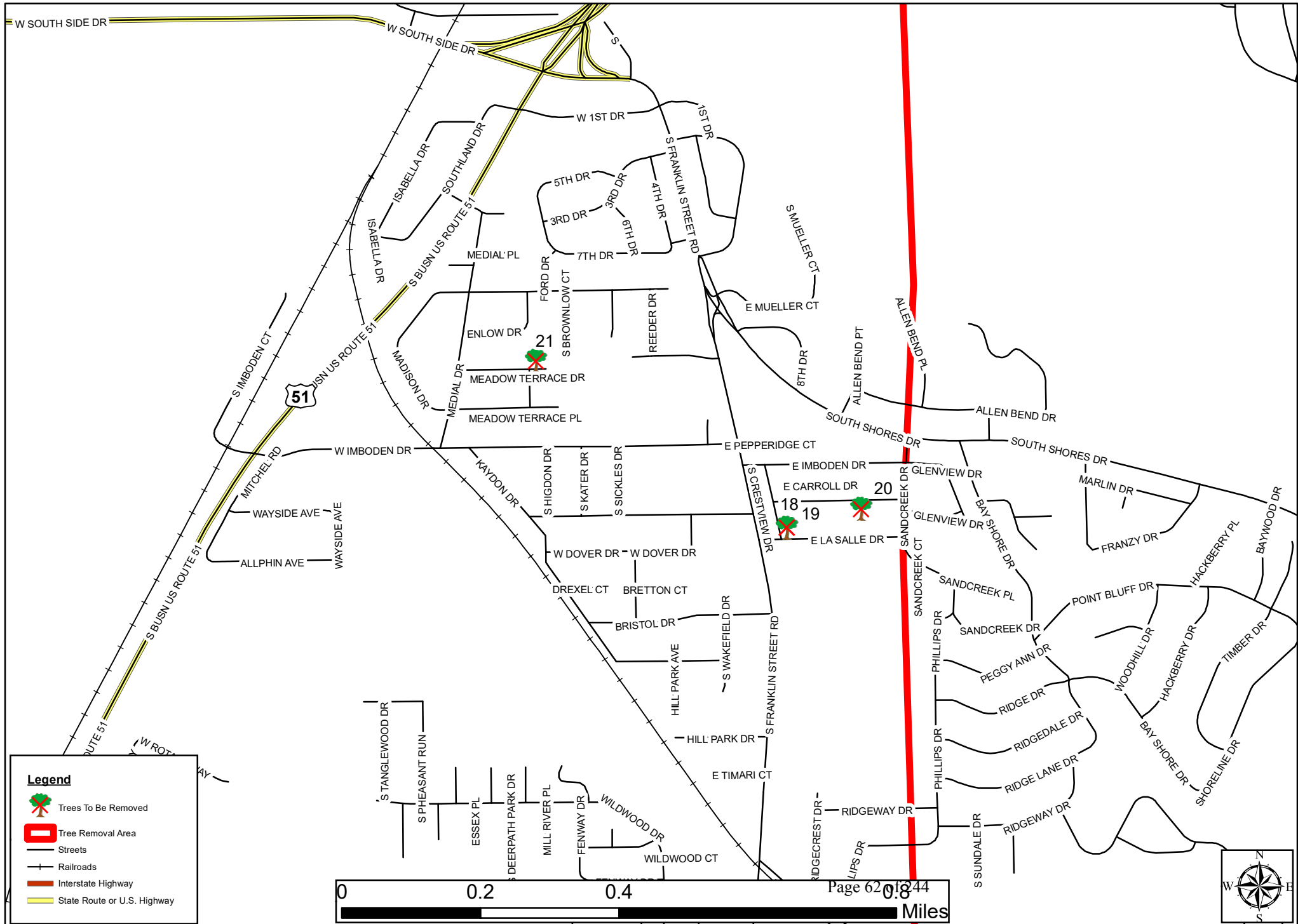
Tree Removal Area 1

21 Trees To Be Removed

Area Bounded By Sunnyside Rd. On The West, State Route 36
On The North, Main Street/Business 51 & Sandcreek Dr. On The East, Grove Rd. On The South



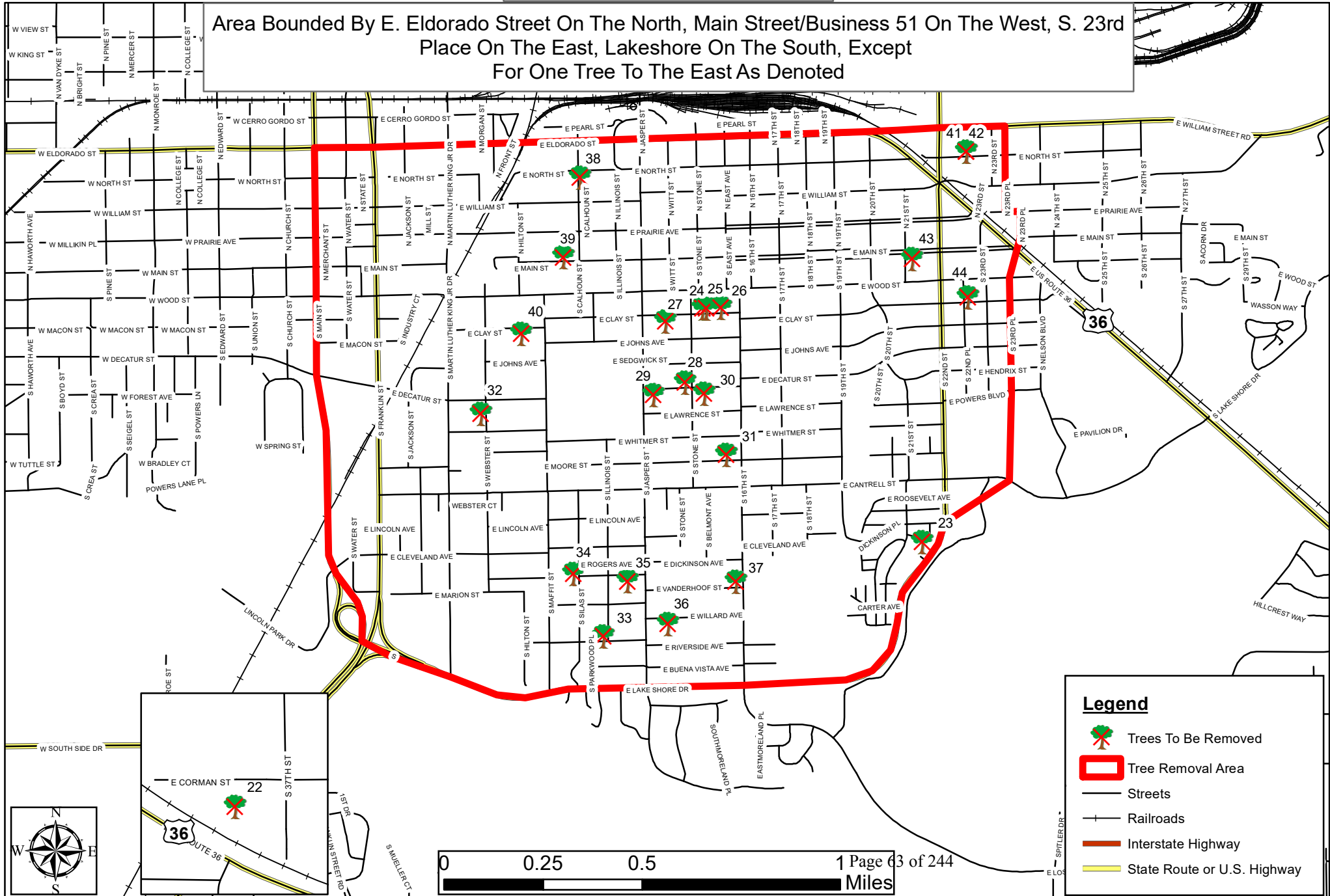
Tree Removal Area 1B



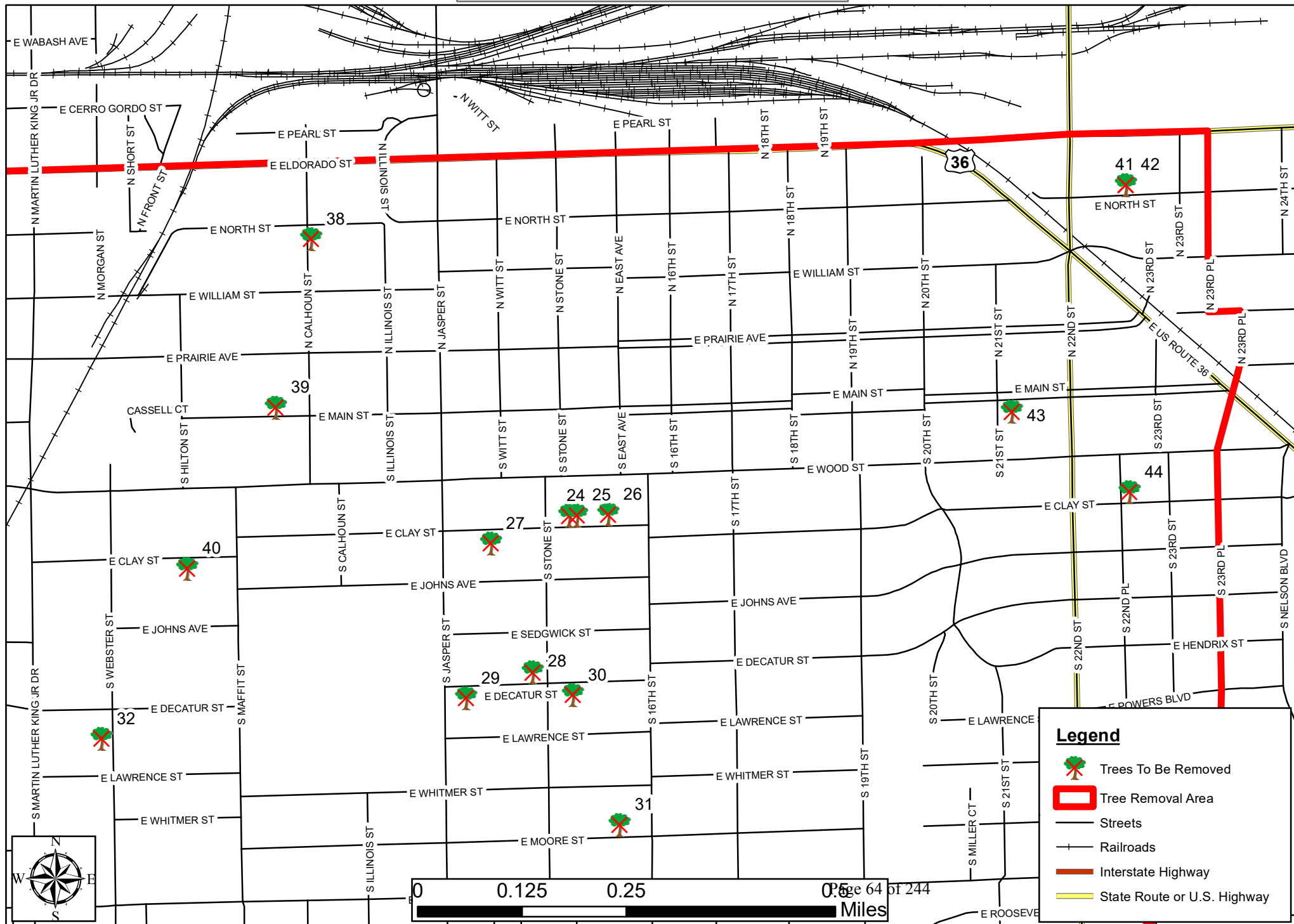
Tree Removal Area 2

23 Trees To Be Removed

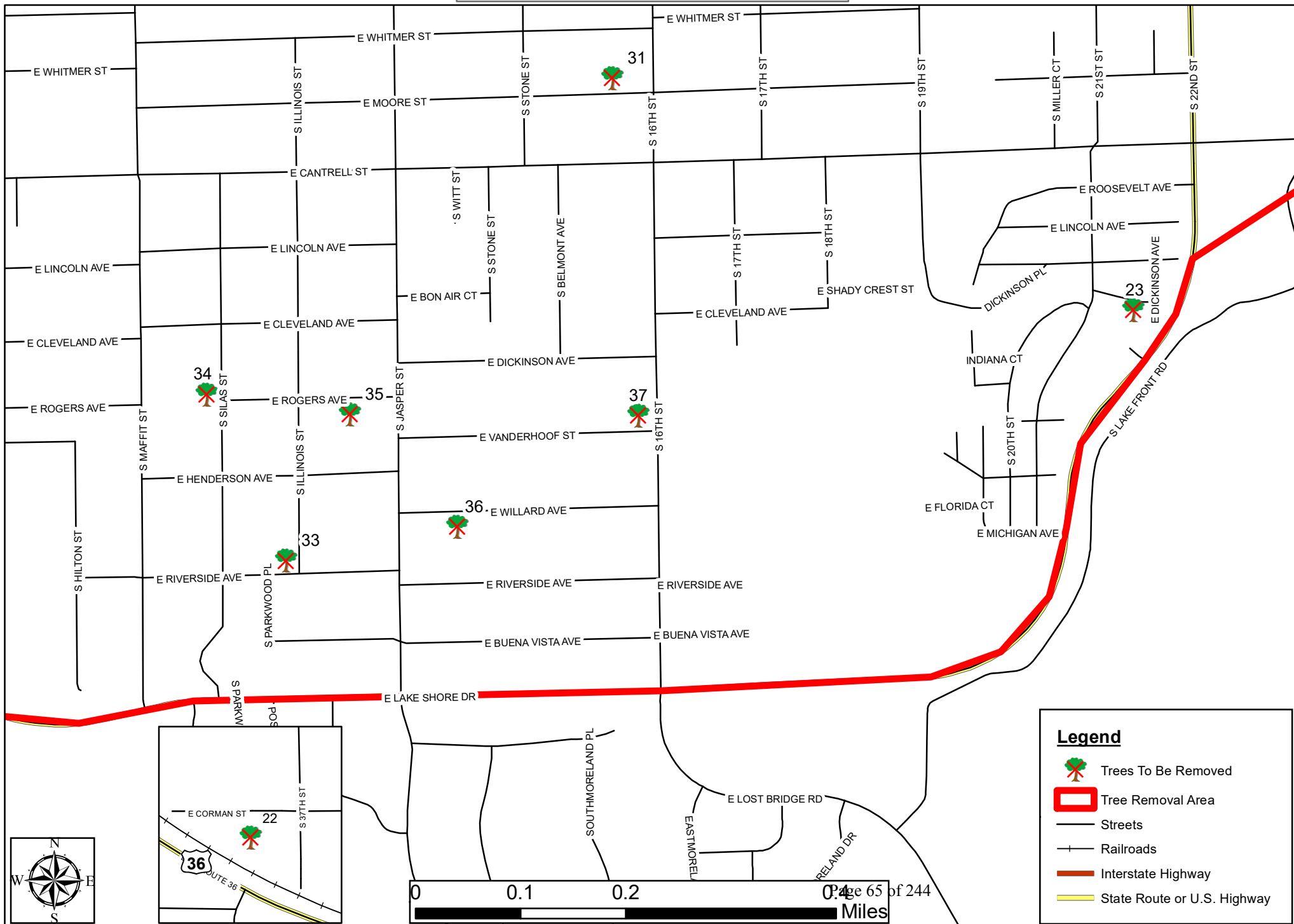
Area Bounded By E. Eldorado Street On The North, Main Street/Business 51 On The West, S. 23rd Place On The East, Lakeshore On The South, Except For One Tree To The East As Denoted



Tree Removal Area 2A



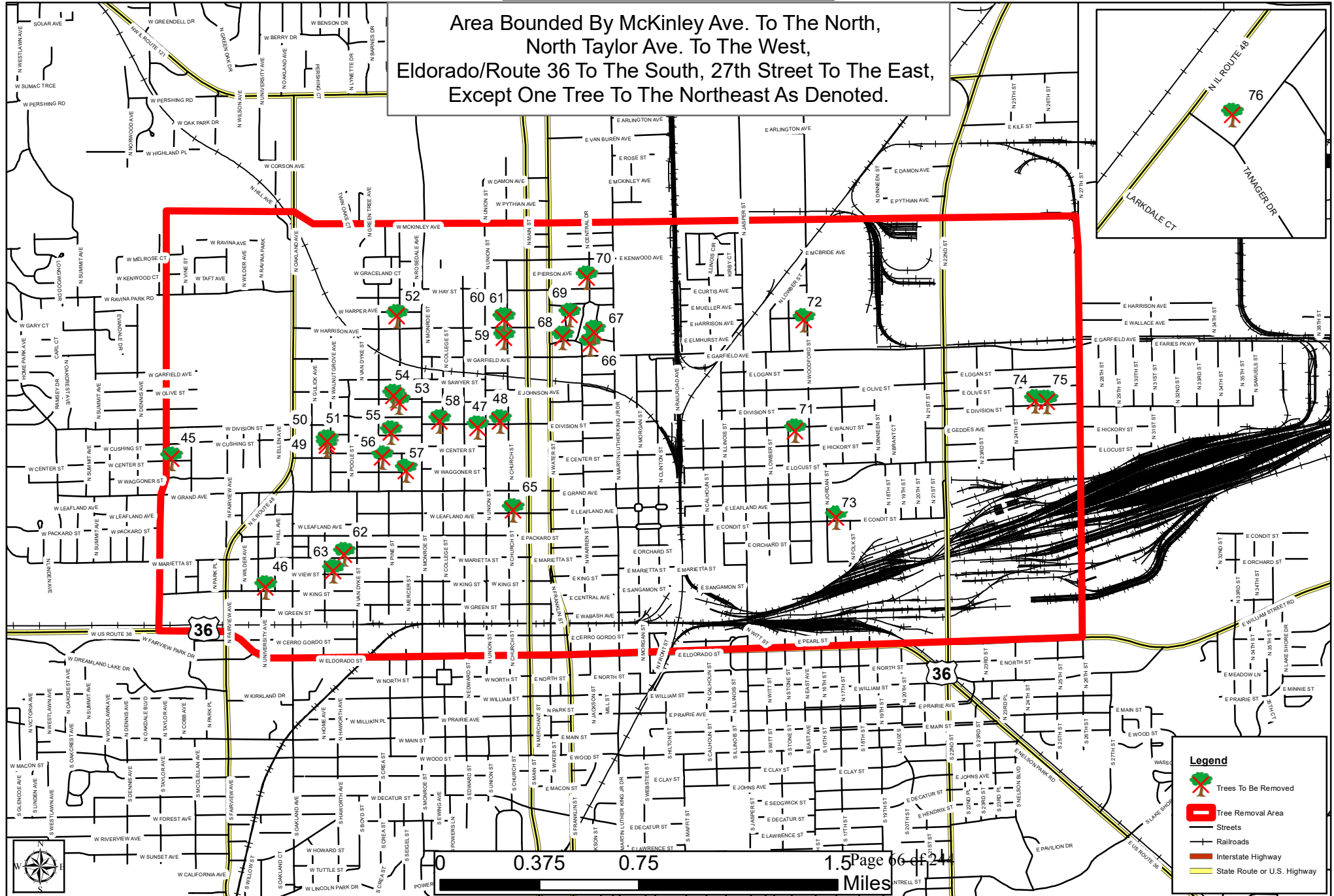
Tree Removal Area 2B



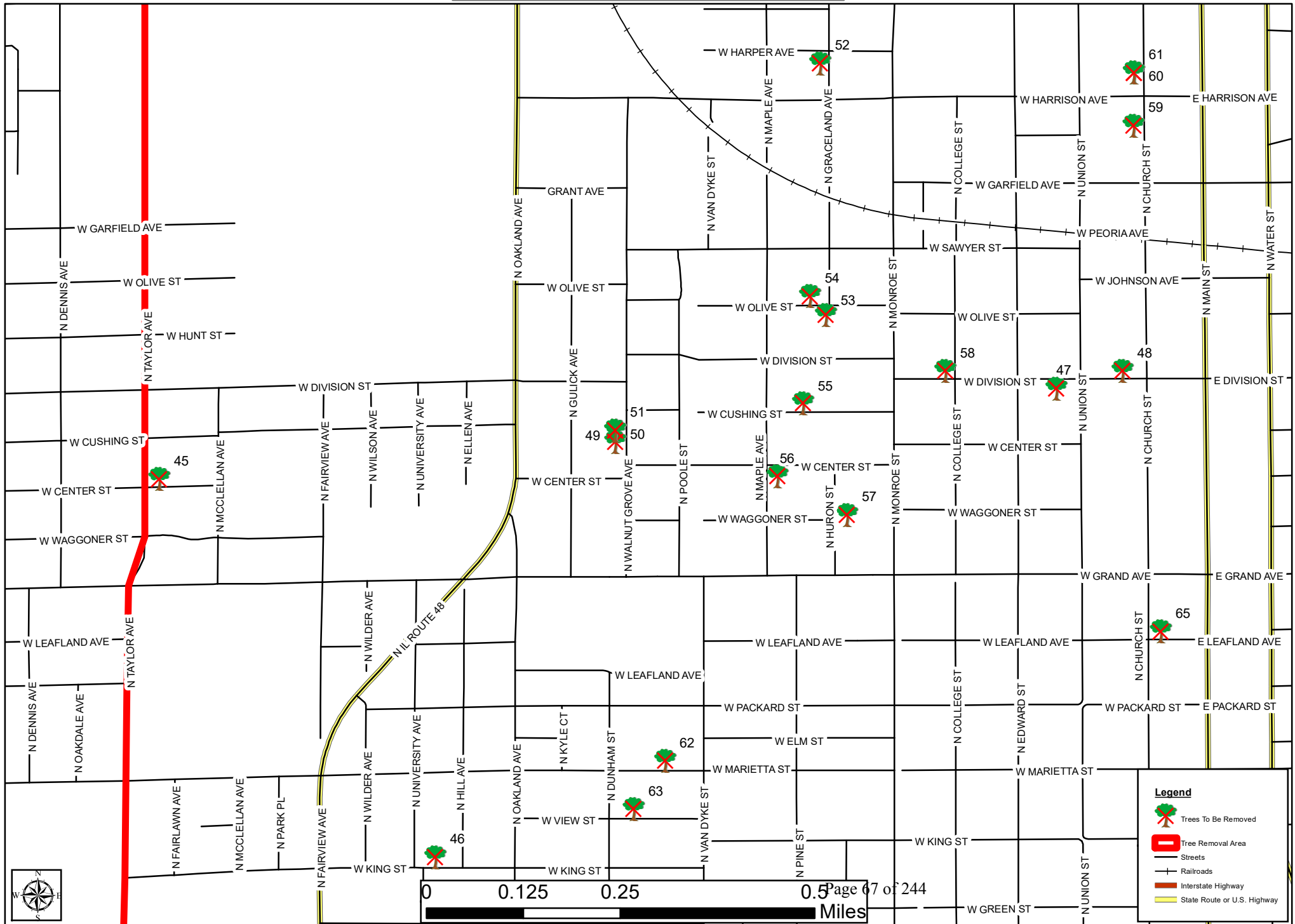
Tree Removal Area 3

31 Trees To Be Removed

Area Bounded By McKinley Ave. To The North,
North Taylor Ave. To The West,
Eldorado/Route 36 To The South, 27th Street To The East,
Except One Tree To The Northeast As Denoted.



Tree Removal Area 3A



Tree Removal Area 3B



Public Works

DATE: 10/10/2019

MEMO: 2019-175

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director
Dan Mendenall, Municipal Services Manager
Keith Alexander, Water Production Manager
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the Bid and Authorizing the Execution of a Contract with Homer Tree Care, Inc. for Removal of Trees and Brush Along William Street Road Embankment and Drainage Ditches on East Garfield and 22nd Street

ATTACHMENTS:

Description	Type
Resolution Homer Tree Care Tree and Brush Removal	Resolution Letter
Tree & Brush Removal William Street Bridge Location Map	Backup Material
Ditch to be Cleared between 22nd Street and 27th Street	Backup Material
Ditch to be Cleared between Garfield and Olive	Backup Material

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
HOMER TREE CARE, INC. FOR REMOVAL OF TREES
AND BRUSH ALONG WILLIAM STREET ROAD EMBANKMENT AND
DRAINAGE DITCHES ON EAST GARFIELD AND 22ND STREET**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the tabulation of bids received for Removal of Trees and Brush along William Street Road Embankment, and the drainage ditches beside Black's hardware on East Garfield and north of the old Firestone Facility between 22nd Street and 27th Street presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid of Homer Tree Care, Inc., be accepted and a contract awarded accordingly; and that said contract between Homer Tree Care, Inc., and the City of Decatur is for a total amount of \$139,000.

Section 3. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute a contract between the City of Decatur, Illinois, and Homer Tree Care, Inc., for a total not to exceed cost of \$139,000.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Tree Removals - Various Locations Project Number: PUR2019-10 Bid Date: October 8, 2019 Time: 10:00 a.m.				JT's Tree Service, LLC Effingham, IL		Homer Tree Care Inc. Lockport, IL		Romer Bros. Tree & Shrub Service, Inc. Decatur, IL	
Description				Unit	QTY.	Unit Price	Total	Unit Price	Total
Area 1 (Trees 1 - 21)							\$23,521.80		No Bid
Area 2 (Trees 22 - 44)							\$24,448.00		No Bid
Area 3 (Trees 45 - 76)							\$48,551.00		No Bid
Area 4 (Drainage Ditch - Black & Co.)							No Bid		No Bid
Area 5 (Drainage Ditch - North of Firestone)							No Bid		No Bid
Area 6 (William Street Rd.)							No Bid		No Bid

TOTAL

\$96,520.80

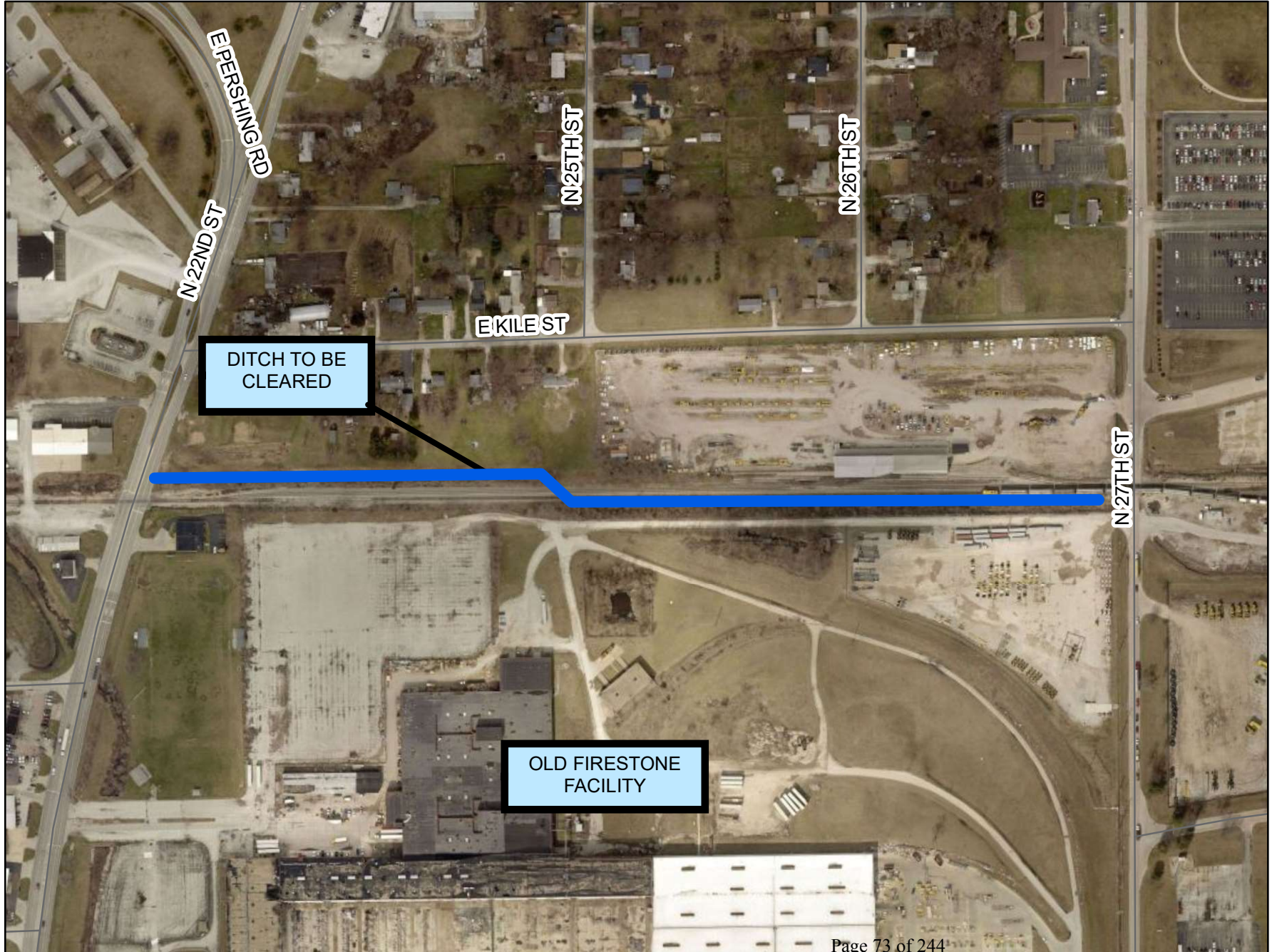
\$264,000.00

No Bid

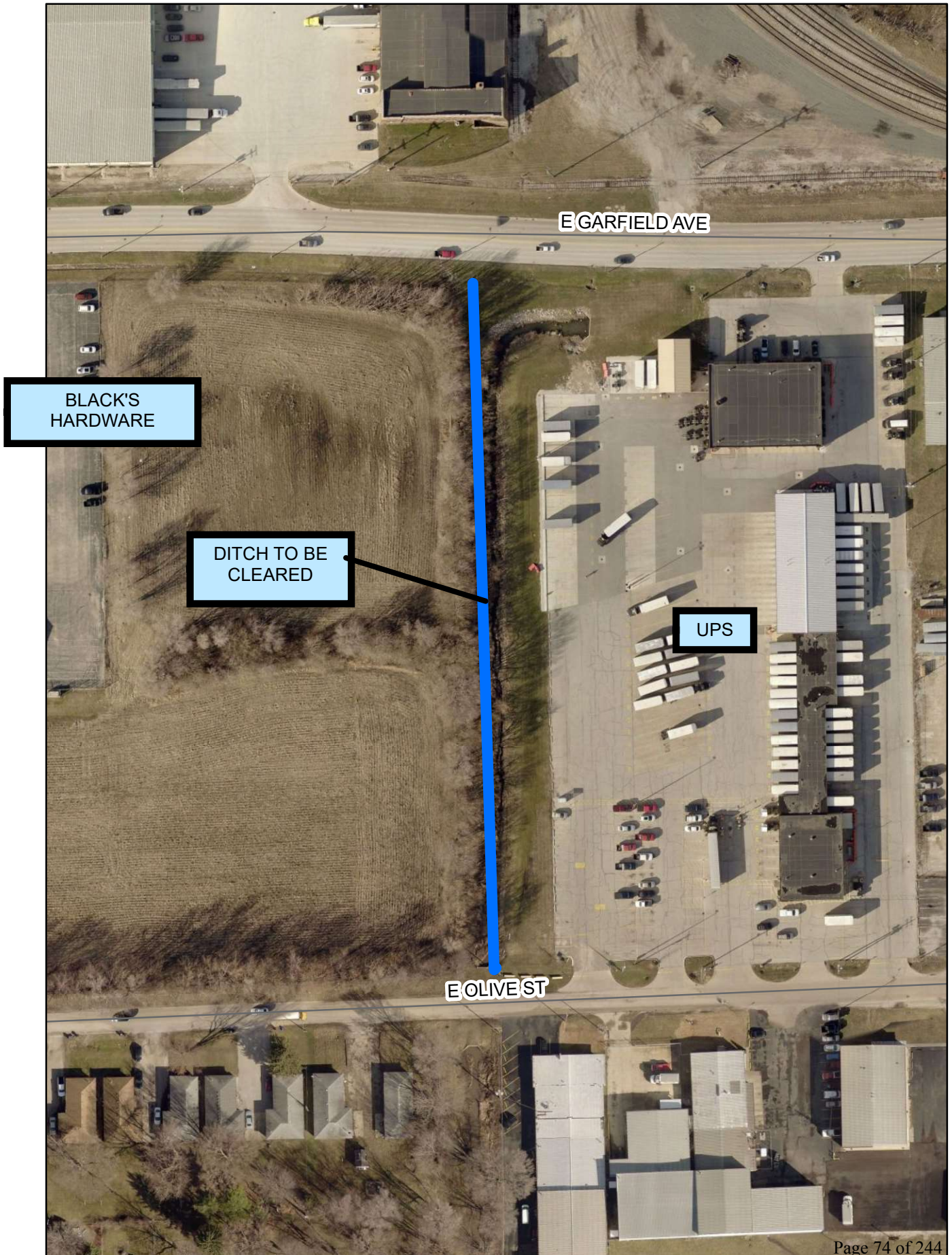
TREE AND BRUSH REMOVAL WILLIAM STREET BRIDGE



DITCH TO BE CLEARED BETWEEN 22ND STREET AND 27TH STREET



DITCH TO BE CLEARED BETWEEN GARFIELD AND OLIVE



SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-1575 W. Allison Dr.

ATTACHMENTS:

Description	Type
City Council Memorandum No. 2019-12	Cover Memo
Ordinance Annexing Territory Entirely Surrounded by the City Limits-1575 W. Allison Dr.	Ordinance

**CITY COUNCIL MEMORANDUM
NO. 2019-12**

October 10, 2019

TO: Honorable Mayor Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Wendy Morthland, Corporation Counsel

SUBJECT: ANNEXATIONS-COMPLETELY SURROUNDED 60 ACRES OR LESS

RECOMMENDATION: On the Agenda are six separate ordinances annexing thirteen (13) total properties that are completely surrounded by City of Decatur boundaries and are sixty (60) acres or less. State statutes provide that property that is completely surrounded and sixty (60) acres or less in size may be annexed by the municipality that surrounds it.

On September 16, 2019, City Council passed Resolutions indicating the City's intent to annex these thirteen properties at the October 21, 2019 Council Meeting and authorizing publication of a notice in a local newspaper. That notice indicating the City's intent to annex the subject properties was published for all thirteen properties on September 21, 2019. Statutory notices were also provided to the taxpayers of record, the owners, the appropriate Township, Fire Protection District, Public Library District, and County officials.

The annexation of these parcels is consistent with the policy previously articulated by the City Council: annex all surrounded parcels and those that are contiguous with a water service agreement in order to increase the census count and eliminate service islands.

Staff recommends approval of the Ordinances.

POTENTIAL OBJECTIONS: There are no known or expected objections, filed at the time of this report.

STAFF REFERENCE: Scot Wrighton, City Manager, at 424-2801.
Wendy Morthland, Corporation Counsel, at 424-2807.

BUDGET/TIME IMPLICATIONS: None.

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-1575 WEST ALLISON DRIVE-**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

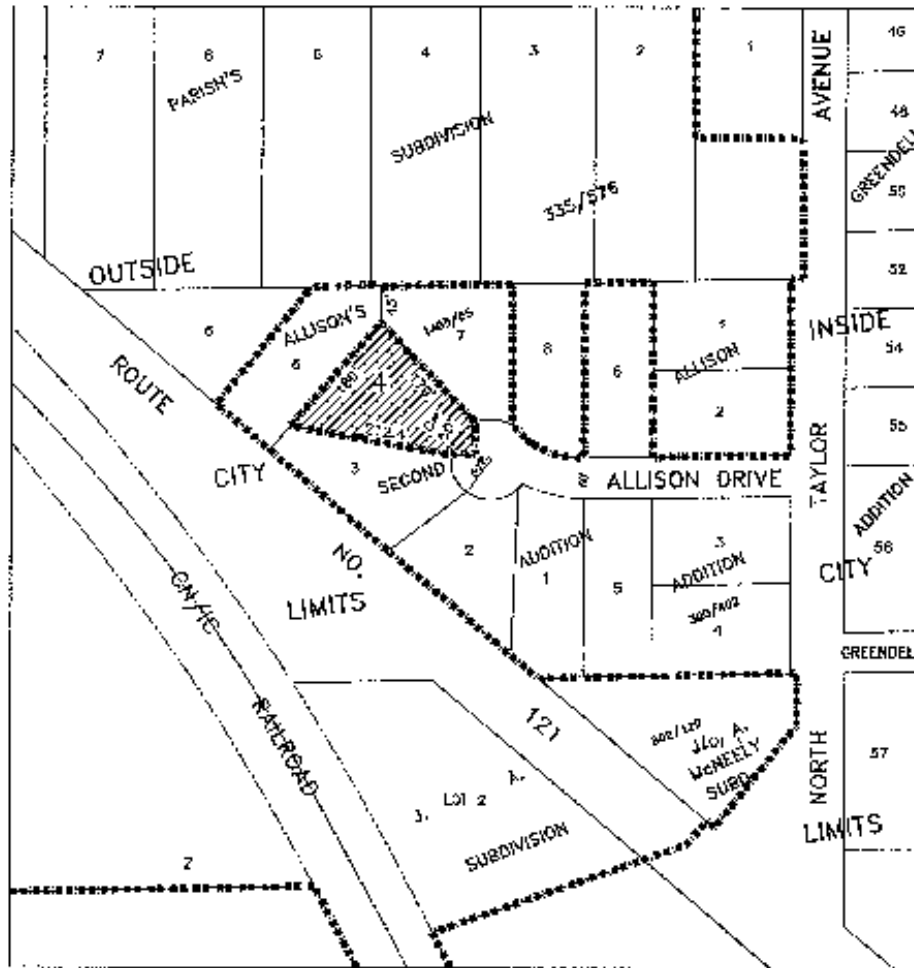
ATTEST:

KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-1575 WEST ALLISON DRIVE-

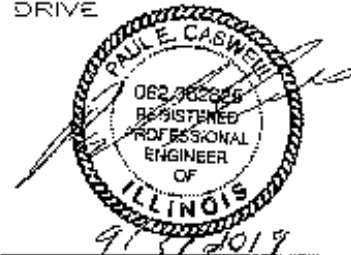
Lot Four in Allison 2nd Addition, as per plat recorded in Book 1405 on page 55 of the records in the Recorder's Office of Macon County Illinois. Commonly known as 1575 West Allison Drive, PIN 07-07-33-327-020.

EXHIBIT A



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
1575 W ALLISON DRIVE

 indicates territory annexed
 indicates existing corporate limits
0.45± acres
AREA 0.0007± sq. miles
0 Hn. N. of public road
HICKORY POINT township



All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER #062-062875
LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DATE: _____

EXHIBIT B

SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-2508,
2522, 2546 E. Finch Dr.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory Entirely Surrounded by the City Limits-2508, 2522, 2546 E. Finch Dr.	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-2508 EAST FINCH DRIVE, 2522 EAST FINCH DRIVE, 2546 EAST FINCH DRIVE-**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-2508 EAST FINCH DRIVE, 2522 EAST FINCH DRIVE, 2546 EAST FINCH DRIVE-

Tract A

The West ½ of the following described tract: Beginning at point 660.75 feet South and 927.5 West of the NE corner of Section 36, Township 17 North Range 2 East of the Third Principal Meridian, Thence North 330.37 feet, Thence West 132.5 feet, Thence South 330.37 feet, Thence East 132.5 feet, to the place of beginning, Macon County, Illinois. Commonly known as 2508 East Finch Drive (AKA 2508 Finch Drive), PIN 07-07-36-226-022; and also,

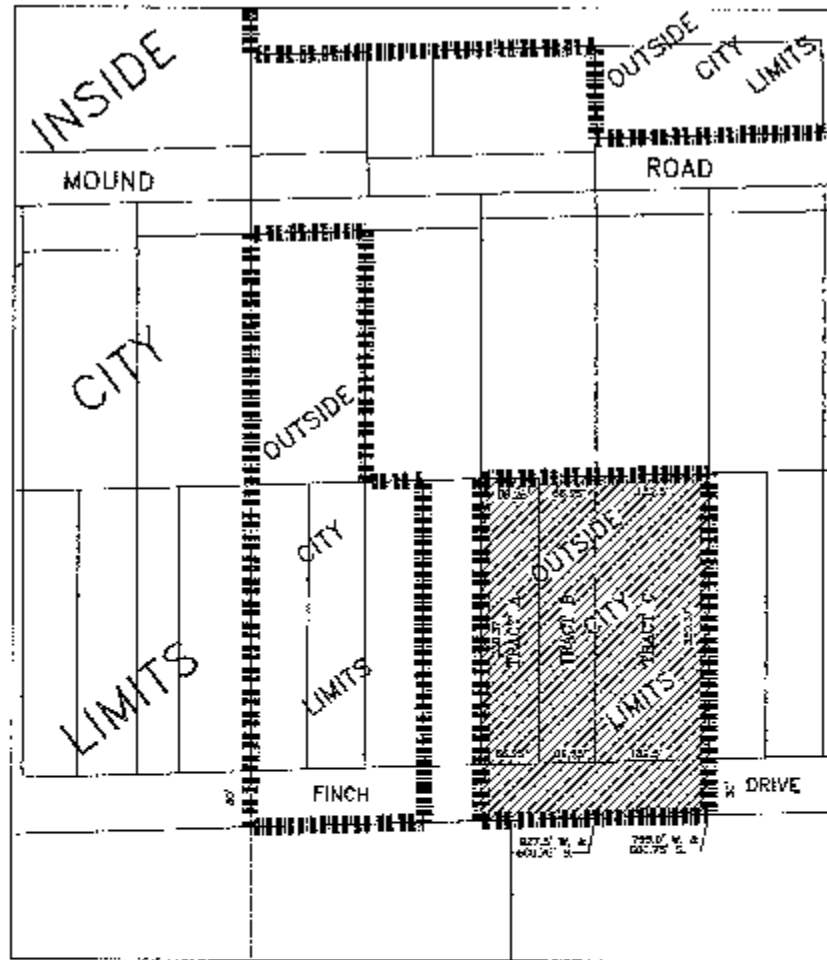
Tract B

Beginning at a Point 660.75 feet South and 927.5 feet West of the Northeast corner of section Thirty-Six (36) Township 17 North, Range 2 East of the 3rd P.M. Thence North 330.37 feet; thence West 66.25; Thence South 330.37 feet; Thence East 66.25 feet to the point of beginning situated in the County of Macon and State of Illinois. Commonly known as 2522 East Finch Drive (AKA 2522 Finch Drive), PIN 07-07-36-226-023; and also,

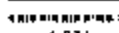
Tract C

Part of the Northeast ¼ of Section 36, Township 17 North Range 2 East of the Third Principal Meridian described as follows; Beginning at a point 660.75 feet South and 795 feet West of the Northeast corner of section 36 Township 17 North, Range 2 East of the Third Principal Meridian, Thence West 132.50 feet; Thence North 330.37; Thence East 132.50 feet; Thence South 330.37 feet to the point of beginning situated in Macon County, Illinois. Commonly known as 2546 East Finch Drive (AKA 2546 Finch Drive), PIN 07-07-36-226-024.

EXHIBIT A



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
IN NE 1/4 SEC 38-17-2 B

 indicates territory annexed
 indicates existing corporate limits
 1.83± acres
 AREA 0.0029± sq. miles
 265.0± lin. ft. of public road
 HICKORY POINT township



9/3/2019
 CITY ENGINEER - DECATUR, ILLINOIS
 ILLINOIS PROFESSIONAL ENGINEER # 062-062826
 LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DATE: _____

All dimensions shown hereon are dimensions of record.
 The annexation plat has been prepared from data in
 public records and legal descriptions provided by the
 petitioner. It is not the result of a survey performed on
 the ground.

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION

EXHIBIT B

SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-Lot East of 2618 E. Finch Dr.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory Entirely Surrounded by the City Limits-Lot East of 2618 E. Finch Dr.	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-LOT EAST OF 2618 EAST FINCH DRIVE -**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-LOT EAST OF 2618 EAST FINCH DRIVE -

Part of the North $\frac{1}{2}$ of the North $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section Thirty-Six (36), Township Seventeen (17) North Range (2) East of the 3rd P.M., more particularly described as follows: Beginning at a point 660.75 feet South and 463.84 feet West of the Northeast corner of section 36, Township 17 North, Range 2 East of the 3rd P.M. thence running North for 330.37 feet; Thence West for 66.25 feet; Thence South for 330.37 feet; Thence East for 66.34 feet to the place of beginning. Commonly known as Lot East of 2618 East Finch Drive (AKA Lot East of 2618 Finch Drive); PIN 07-07-36-226-033.

EXHIBIT A

SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-1817, 1824, 1829 Ferris Dr.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory Entirely Surrounded by the City Limits-1817, 1824, 1829 Ferris Dr.	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-1817 FERRIS DRIVE, 1824 FERRIS DRIVE, 1829 FERRIS DRIVE-**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-1817 FERRIS DRIVE, 1824 FERRIS DRIVE, 1829 FERRIS DRIVE-

Tract A

Lot Forty-three (43) of South Hilltop Subdivision, as per Plat recorded in Book 300, Page 212 of the Records in the Recorder's Office of Macon County, Illinois. Commonly known as 1817 Ferris Drive (AKA 1817 East Ferris Drive), PIN 17-12-33-302-004; and also,

Tract B

Lot Eighteen (18) of South Hilltop Subdivision as per Plat recorded in Book 300, Page 212 of the Records in the Recorder's Office of Macon County, Illinois. Commonly known as 1824 Ferris Drive (AKA 1824 East Ferris Drive), PIN 17-12-33-301-004; and also,

Tract C

Lot Forty-two (42) of South Hilltop Subdivision as per plat recorded in Book 300, page 212 of the records in the Recorder's Office of Macon County, Illinois. Commonly known as 1829 Ferris Drive (AKA 1829 East Ferris Drive), PIN 17-12-33-302-003.

EXHIBIT A

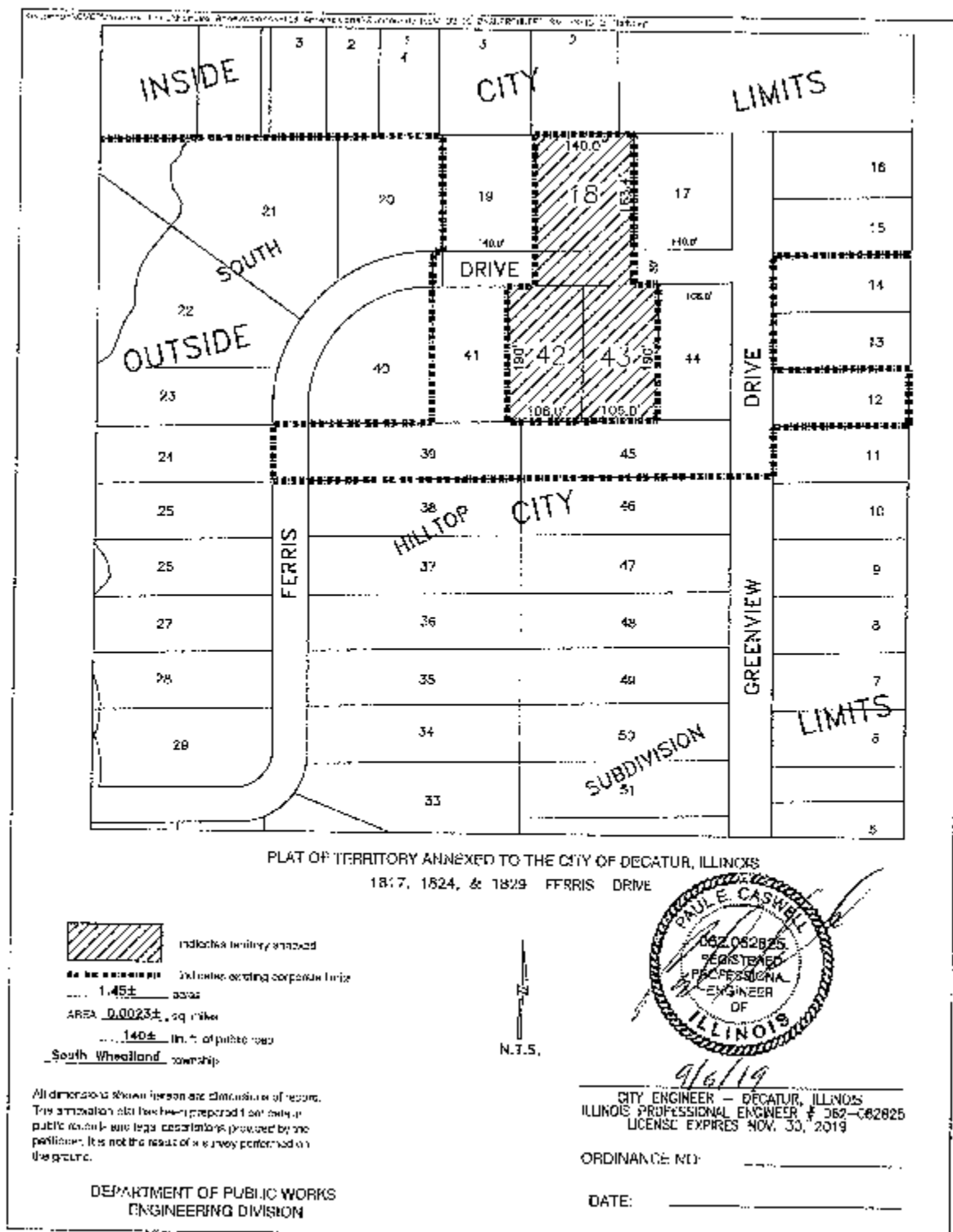


EXHIBIT B

SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-4100 N. Woodlawn Ave.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory Entirely Surrounded by the City Limits-4100 N. Woodlawn Ave.	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-4100 NORTH WOODLAWN AVENUE -**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

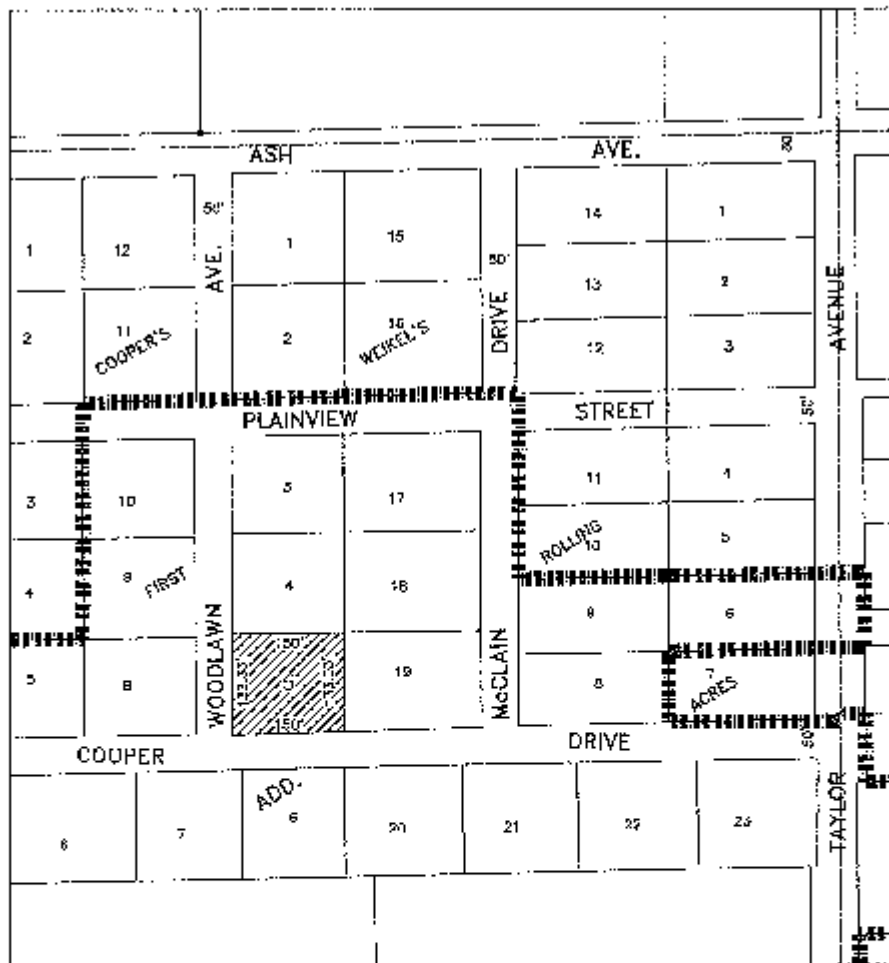
KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-4100 NORTH WOODLAWN AVENUE -

Lot Five (5) of Cooper's First Sub-division, as per Plat thereof recorded in Book 300, page 389 of the Records in the Recorder's Office of Macon County, Illinois. Commonly known as 4100 North Woodlawn Avenue, PIN 07-07-28-330-003.

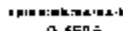
EXHIBIT A

R:\Documents\GDOT\Information\Report Documents\2019 Announcements\Announcements\4100 N Woodlawn Ave\4100 N Woodlawn Ave Plat



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
4100 NORTH WOODLAWN AVENUE

 Indicates territory annexed

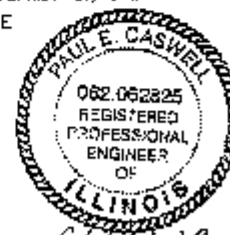
 indicates existing corporate limits

0.458± acres

AREA 0.0007± sq. miles

0 -lin. ft. of public road

NICKOPY POINT township



9/6/2019

CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

ORDINANCE NO: _____

DATE: _____

EXHIBIT B

SUBJECT: Ordinance Annexing Territory Entirely Surrounded by the City Limits-2465 E. Mound Rd.; Lot West of 2466, 2466, 2480 E. Finch Dr.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory Entirely Surrounded by the City Limits-2465 E. Mound Rd., Lot W. of 2466, 2466, 2480 E. Finch Dr.	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
ENTIRELY SURROUNDED BY THE CITY LIMITS
-2465 EAST MOUND ROAD, LOT WEST OF 2466 EAST FINCH DRIVE-
-2466 EAST FINCH DRIVE, 2480 EAST FINCH DRIVE -**

WHEREAS, certain unincorporated territory described on Exhibit A attached hereto and hereby made a part hereof is wholly bounded and surrounded by the boundaries of the City of Decatur; and,

WHEREAS, such territory is less than sixty (60) acres in area; and,

WHEREAS, the Council finds that such territory should be annexed to the City of Decatur, Illinois; and,

WHEREAS, notice of the contemplated annexation of said territory has been given as provided by law.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the annexation of said territory described on Exhibit A attached hereto and hereby made a part hereof, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be and the same is hereby, approved.

Section 2. That said territory herein described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same is hereby, annexed to and incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto and marked Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk cause certified copies of this Ordinance to be respectively filed with the Postmaster of Decatur, Illinois and the Macon County Clerk and recorded by the Recorder's Office of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

KIM ALTHOFF, CITY CLERK

LEGAL DESCRIPTION
-2465 EAST MOUND ROAD, LOT WEST OF 2466 EAST FINCH DRIVE-
-2466 EAST FINCH DRIVE, 2480 EAST FINCH DRIVE -

Tract A

The West 132.5 feet of the East 1,325 feet of the North 330.38 of the Northeast $\frac{1}{4}$ of section Thirty-Six (36), Township Seventeen (17) North, Range Two (2) East of the 3rd P.M. (Except coal and other minerals underlying the surface of said land and all rights and easements in favor of the Estate of said coal and other minerals). Except the North 40 feet of the above described tract of land, granted to Macon County for dedication of right of way for public road purposes, as recorded in Book 1504 on Page 27 as Document No. 796020 recorded in the Records Office of Macon County, Illinois. Situated in Macon County, Illinois. Commonly known as 2465 East Mound Road, PIN 07-07-36-226-001; and also,

Tract B

The West 1/2 of the following described tract; Beginning at a point 660.75 feet South and 1192.5 feet West of the Northeast corner section 36-17-2E, Thence North 330.37 ft, Thence West 132.5 feet., Thence South 330.37 ft, Thence East 132.5 ft to the point of beginning exc the coal, oil and other minerals. Commonly known as Lot West of 2466 East Finch Drive (AKA Lot West of 2466 Finch Drive), PIN 07-07-36-226-018; and also,

Tract C

The East 1/2 of the following described tract: Beginning at a point 660.75 feet South and 1192.5 feet West of the Northeast corner of section 36, Township 17 North, Range 2 East of the 3rd P.M., Thence North 330.7 feet, Thence West 132.5 feet, Thence South 330.37 feet, Thence East 132.5 feet to the point of beginning subject to an easement of a public road upon, over and across the South 30 feet and the West 30 feet of the North $\frac{1}{2}$ of the North $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of the aforesaid Section situated in Macon County, Illinois. Commonly known as 2466 Finch Drive (AKA 2466 East Finch Drive), PIN 07-07-36-226-019; and also,

Tract D

The West Half of the following Described tract: Beginning at a point 660.75 feet South and 1060 feet West of the Northeast corner of section Thirty-Six (36) Township seventeen (17) North Range (2) East of the Third P.M., Thence North 330.37 feet; Thence West 132.5 feet; Thence South 330.7 feet; Thence East 132.5 feet to the place of beginning. Situated in Macon County, Illinois. Commonly known as 2480 East Finch Drive (AKA 2480 Finch Drive), PIN 07-07-36-226-020.

EXHIBIT A

Economic & Community Development

DATE: 10/21/2019

MEMO: No. 19-58

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Scot Wrighton, City Manager
Raymond Lai, Economic and Community Development Director
Susan Kretsinger, Neighborhood Inspections Administrator

SUBJECT:

Resolutions Authorizing the Execution of Four (4) Separate Agreements for Demolition of Vacant Residential Dwellings – Three Agreements with Hutchins Excavating for 1149 N. College, 230 N. East, 936 W. Green, 1137 E. Leafland, 1612 E. Marietta, and 1186 E. Walnut (In Bid Group A); 1440 E. Condit; 1030 E. Curtis; 944 E. Garfield; 1344 E. Hickory; 1618 E. Hickory; 239 N. Jasper; and 121 S. 19th St. (In Bid Group B); and 1035 N. Church; 630 E. Decatur; 1130 N. Edward; 816 W. King; 811 W. Leafland; 1032 W. Tuttle; 1412 E. Walnut; 1636 E. William; and 1713 E. William (In Bid Group C); and One Agreement with Anderson Backhoe Service, Inc. for 1372 E. Condit and 1067 E. North (In Bid Group B)

SUMMARY RECOMMENDATION:

Staff recommends approval of the four (4) attached resolutions authorizing execution of agreements for demolition of a combined total of twenty-four (24) dwellings, including twenty-two (22) dwellings with Hutchins Excavating for \$227,832 and two (2) properties with Anderson Backhoe Service, Inc. for \$20,150. A 25th house will also be demolished as a result of this bid opening, but the contract for this final structure is for less than \$20,000 and therefore does not require City Council action.

BACKGROUND:

With staff's continued efforts on a more aggressive pace of demolitions, in support of neighborhood revitalization objectives, a batch of 25 dwellings were recently put to bid in three groups after clearing legal and environmental review. Each group was bid on an individual property basis and as respective groups with potential savings for comparative evaluations. Bid Group A represents six (6) dwellings that do not require asbestos abatement. Bid Group B represents ten (10) single-story structures that require asbestos abatement. Bid Group C represents nine (9) 1 ½ - 2 story structures that require asbestos abatement.

Under the notion that the low bidder of each of the groups with largest savings be considered

for approval, a total of four contracts representing 24 of the 25 dwellings are being recommended to the City Council. There is one structure in Bid Group B that does not trigger the spending threshold for City Council action (Clancy Coleman for \$18,400), thus not reflected in any of the 4 resolutions and will be processed by staff administratively. One of the recommended contracts is with a minority company.

Bid Groups A and C reflect a group discount savings of \$1,470 and \$823 respectively. Bid Group B dwellings were awarded on an individual basis with a cost savings of \$14,818 over the group discount. Overall, the total savings resulting from using this bidding method amounts to \$17,111.

Additional demolition authorizations are scheduled for council action in November as city staff has placed many more homes into the demolition "pipeline."

POTENTIAL OBJECTIONS: No known objections to this resolution.

INPUT FROM OTHER SOURCES:

Debbie Perry, Purchasing Supervisor; Susan Kretsinger, Neighborhood Inspections Administrator.

STAFF REFERENCE: Any additional questions may be forwarded to Raymond Lai at 424-2727 or rlai@decaturil.gov or Susan Kretsinger at 450-2347 or skretsinger@decaturil.gov.

ATTACHMENTS:

Description	Type
Resolution & Exhibit A	Resolution Letter
Supporting Documentation	Backup Material

67A

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
HUTCHINS EXCAVATING FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLINGS AT
1149 N. COLLEGE; 230 N. EAST; 936 W. GREEN;
1137 E. LEAFLAND; 1612 E. MARIETTA AND 1186 E. WALNUT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwellings at 1149 N. College; 230 N. East; 936 W. Green; 1137 E. Leafland; 1612 E. Marietta; and 1186 E. Walnut, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of Hutchins Excavating in the amount of \$32,900 for all six (6) properties be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Hutchins Excavating for their total bid price of \$32,900.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

EXHIBIT A

[illegible]

[illegible]

No Bid

Hutchins
Alternate #2 = \$32,900

Group A
Individual total
\$34,270

Project Name: Demolition of Property 936 West Green				Hutchins Excavating Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		Anderson Backhoe Service, Inc. Decatur, IL		AJ's Custom Contracting, Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
936 West Green					\$6,000.00		\$6,340.00		\$11,000.00		\$12,500.00		No Bid

TOTAL

\$6,000.00

\$6,340.00

\$11,000.00

\$12,500.00

No Bid

Project Name: Demolition of Property 1137 East Leafland Ave.				Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Anderson Backhoe Service, Inc. Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting, Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Description	QTY.	Unit										
	Alternate #1 - Conventional Bid												
	Demolition of Property -												
	1137 East Leafland Ave.				\$7,000.00		\$9,000.00		\$10,500.00		\$10,800.00		No ?Bid
TOTAL					\$7,000.00		\$9,000.00		\$10,500.00		\$10,800.00		No Bid

Project Name: Demolition of Property 1612 East Marietta				Hutchins Excavating Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
1612 East Marietta					\$4,000.00		\$4,800.00		\$6,375.00		\$6,900.00		No Bid

TOTAL

\$4,000.00 \$4,800.00 \$6,375.00 \$6,900.00 No Bid

ATTACHMENTS:

Description

Resolution & Exhibit A

Supporting Documentation

Type

Resolution Letter

Backup Material

670

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
HUTCHINS EXCAVATING FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLINGS AT
1035 N. CHURCH; 630 E. DECATUR; 1130 N. EDWARD; 816 W. KING;
811 W. LEAFLAND; 1032 W. TUTTLE; 1412 E. WALNUT;
1636 E. WILLIAM AND 1713 E. WILLIAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwellings at 1035 N. Church; 630 E. Decatur; 1130 N. Edward; 816 W. King; 811 W. Leafland; 1032 W. Tuttle; 1412 E. Walnut; 1636 E. William; and 1713 E. William, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of Hutchins Excavating in the amount of \$127,750 for all nine (9) properties be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Hutchins Excavating for their total bid price of \$127,750.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

EXHIBIT A

Alternate Bid #2 - Project Name: Demolitions of Property Group C			Hutchins Excavating Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate Bid #2 -												
Group C												
1035 North Church				\$14,450.00		\$19,285.00		\$20,825.00		No Bid		No Bid
630 East Decatur				\$20,000.00		\$20,800.00		\$18,815.00		No Bid		No Bid
1130 North Edward				\$8,000.00		\$16,000.00		\$11,960.00		No Bid		No Bid
816 West King				\$12,000.00		\$16,000.00		\$12,980.00		No Bid		No Bid
811 West Leafland				\$11,500.00		\$10,200.00		\$21,560.00		No Bid		No Bid
1032 West Tuttle				\$13,900.00		\$18,100.00		\$33,892.00		No Bid		No Bid
1412 East Walnut St.				\$11,000.00		\$16,500.00		\$18,725.00		No Bid		No Bid
1636 East William				\$9,900.00		\$14,300.00		\$13,760.00		No Bid		No Bid
1713 East William				\$27,000.00		\$30,200.00		\$31,990.00		No Bid		No Bid
TOTAL				\$127,750.00		\$161,385.00		\$184,507.00		No Bid		No Bid

GROUP C

Project Name: Demolition of Property 1035 North Church				Hutchins Excavating Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL		
Bid Date: October 9, 2019														
Time: 9:00 a.m.														
		Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
		Alternate # 1 - Conventional Bid												
		Demolition of Property -												
		1035 North Church				\$14,706.00		\$19,785.00		\$20,825.00		\$23,475.00		No Bid

TOTAL

\$14,706.00

\$19,785.00

\$20,825.00

\$23,475.00

No Bid

Hutchins
Alternate #2
\$ 127,750

Group C
Individual total
\$ 128,573

Project Name: Demolition of Property 1130 North Edward				Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
1130 North Edward					\$8,500.00		\$11,960.00		\$13,400.00		\$16,500.00		No Bid

TOTAL

\$8,500.00

\$11,960.00

\$13,400.00

\$16,500.00

No Bid

Project Name: Demolition of Property 816 West King				Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		AJ's Custom Contracting, Inc. Decatur, IL12385	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Description	QTY.	Unit										
	Alternate #1 - Conventional Bid												
	Demolition of Property -												
	816 West King				\$12,385.00		\$12,980.00		\$16,150.00		\$16,334.00		No Bid

TOTAL

\$12,385.00

\$12,980.00

\$16,150.00

\$16,334.00

No Bid

Project Name: Demolition of Property 811 West Leafland				Anderson Backhoe Service, Inc.		Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting, inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Description	QTY.	Unit										
	Alternate #1 - Conventional Bid												
	Demolition of Property -												
	811 West Leafland				\$10,720.00		\$11,996.00		\$21,560.00		No Bid		No Bid

TOTAL

\$10,720.00

\$11,996.00

\$21,560.00

No Bid

No Bid

Project Name: Demolition of Property 1032 West Tuttle				Anderson Backhoe Service, Inc.		Dary Burnett Concrete Contractor, Inc.		Clancy Coleman Excavating		AJ's Custom Contracting Inc.	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Hutchins Excavating Decatur, IL		Decatur, IL		Pana, IL		Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Alternate #1 - Conventional Bid										
	Demolition of Property -										
	1032 West Tuttle				\$14,100.00		\$18,315.00		\$27,900.00		No Bid

TOTAL

\$14,100.00 \$18,315.00 \$27,900.00 \$33,892.00 No Bid

Project Name: Demolition of Property 1412 East Walnut St.				Hutchins Excavating Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
1412 East Walnut Street					\$11,354.00		\$16,954.00		\$18,725.00		\$26,625.00		No Bid

TOTAL

\$11,354.00

\$16,954.00

\$18,725.00

\$26,625.00

No Bid

Project Name: Demolition of Property 1636 East William			Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Anderson Backhoe Service, Inc. Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid												
Demolition of Property -												
1636 East William				\$10,050.00		\$13,760.00		\$14,800.00		\$18,575.00		No Bid

TOTAL

\$10,050.00

\$13,760.00

\$14,800.00

\$18,575.00

No Bid

Project Name: Demolition of Property 1713 East William				Anderson Backhoe Service, Inc.		Dary Burnett Concrete Contractor, Inc.		Clancy Coleman Excavating		AJ's Custom Contracting, Inc.	
Bid Date: October 9, 2019				Decatur, IL		Decatur, IL		Pana, IL		Decatur, IL	
Time: 9:00 a.m.											
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Alternate #1 - Conventional Bid										
	Demolition of Property -										
	1713 East William				\$27,943.00		\$30,540.00		\$31,750.00		\$31,990.00
											No Bid
TOTAL					\$27,943.00		\$30,540.00		\$31,750.00		\$31,990.00
											No Bid

ATTACHMENTS:

Description

Resolution & Exhibit A

Supporting Documentation

Type

Resolution Letter

Backup Material

(178)
(178)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
HUTCHINS EXCAVATING FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLINGS AT
1440 E. CONDIR, 1030 E. CURTIS, 944 E. GARFIELD,
1344 E. HICKORY, 1618 E. HICKORY, 239 N. JASPER AND 121 S. 19TH

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwelling at 1440 E. Condit; 1030 E. Curtis; 944 E. Garfield; 1344 E. Hickory; 1618 E. Hickory; 239 N. Jasper; and 121 S. 19th, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of Hutchins Excavating in the amount of \$67,182 be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Hutchins Excavating for their total bid price of \$67,182.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

EXHIBIT A

Project Name: Demolition of Property 1440 East Condit St. Bid Date: October 9, 2019 Time: 9:00 a.m.			Hutchins Excavating Decatur, IL		Clancy Coleman Excavating Pana, IL		Anderson Backhoe Service Inc. Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL		
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Alternate #1 - Conventional Bid												
	Demolition of Property -												
	1440 East Condit St.			\$28,392.00	\$28,495.00	\$33,395.00	No Bid					No Bid	

TOTAL

\$28,392.00

\$28,495.00

\$33,395.00

No Bid

No Bid

Project Name: Demolition of Property 1030 East Curtis Ave.				Hutchins Excavating Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
1030 East Curtis Ave.					\$5,050.00		\$6,900.00		\$7,450.00		\$7,495.00		No Bid

TOTAL

\$5,050.00 \$6,900.00 \$7,450.00 \$7,495.00 No Bid

Project Name: Demolition of Property 944 East Garfield Ave.				Hutchins Excavating Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Anderson Backhoe Service, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		AJ's Custom Contracting, Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Decatur, IL		Decatur, IL		Decatur, IL		Pana, IL		Decatur, IL	
				QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total

TOTAL

\$4,950.00

\$8,982.00

\$9,000.00

\$10,960.00

No Bid

Project Name: Demolition of Property 1344 East Hickory Ave. Bid Date: October 9, 2019 Time: 9:00 a.m.				Hutchins Excavating		Clancy Coleman Excavating		Anderson Backhoe Service, Inc.		Dary Burnett Concrete Contractor, Inc.		AJ's Custom Contracting, Inc.	
				Decatur, IL		Pana, IL		Decatur, IL		Decatur, IL		Decatur, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Alternate #1 - Conventional Bid												
	Demolition of Property -												
	1344 East Hickory Ave.				\$6,036.00		\$9,980.00		\$10,386.00		\$11,025.00		No Bid

TOTAL

\$6,036.00 \$9,980.00 \$10,386.00 \$11,025.00 No Bid

Project Name: Demolition of Property 1618 East Hickory Ave.				Hutchins Excavating		Clancy Coleman Excavating		Dary Burnett Concrete Contractor, Inc.		Anderson Backhoe Service Inc.		AJ's Custom Contracting Inc.	
Bid Date: October 9, 2019				Decatur, IL		Pana, IL		Decatur, IL		Decatur, IL		Decatur, IL	
Time: 9:00 a.m.													
				QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
							\$7,200.00		\$9,990.00		\$10,525.00		\$10,530.00
													No Bid

TOTAL

\$7,200.00 \$9,990.00 \$10,525.00 \$10,530.00 No Bid

Project Name: Demolition of Property 239 North Jasper Bid Date: October 9, 2019 Time: 9:00 a.m.				Hutchins Excavating		Anderson Backhoe Service, Inc.		Dary Burnett Concrete Contractor, Inc.		Clancy Coleman Excavating		AJ's Custom Contracting, Inc.	
				Decatur, IL		Decatur, IL		Decatur, IL		Pana, IL		Decatur, IL	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
239 North Jasper					\$9,000.00		\$10,700.00		\$11,800.00		\$13,900.00		No Bid

TOTAL

\$9,000.00

\$10,700.00

\$11,800.00

\$13,900.00

No Bid

ATTACHMENTS:

Description

Resolution & Exhibit A

Supporting Documentation

Type

Resolution Letter

Backup Material

620
627

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
ANDERSON BACKHOE SERVICE, INC. FOR THE DEMOLITION OF VACANT
RESIDENTIAL DWELLINGS AT
1372 E. CONDIT AND 1067 E. NORTH

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the tabulation of bids received for the demolition of vacant residential dwellings at 1372 E. Condit and 1067 E. North, Decatur, Illinois and presented to the City Council herewith as Exhibit A, be received and placed on file.

Section 2. That the bid of Anderson Backhoe Service, Inc. in the amount of \$20,150 be hereby accepted, and a purchase order awarded accordingly.

Section 3. That the Purchasing Supervisor be, and is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Anderson Backhoe Service, Inc. for their total bid price of \$20,150.

PRESENTED and ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Group B

EXHIBIT A

Project Name: Demolition of Property 1372 East Condit St.			Anderson Backhoe Service, Inc.		Clancy Coleman Excavating		Hutchins Excavating		Dary Burnett Concrete Contractor, Inc.		AJ's Custom Contracting Inc.	
Bid Date: October 9, 2019 Time: 9:00 a.m.			Decatur, IL		Pana, IL		Decatur, IL		Decatur, IL		Decatur, IL	
Description	QTY.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid												
Demolition of Property -												
1372 East Condit St.				\$13,150.00		\$13,350.00		\$13,554.00		\$14,238.00		No Bid

TOTAL

\$13,150.00

\$13,350.00

\$13,554.00

\$14,238.00

No Bid

Group B
Individual total
\$105,732

Alternate #2
Group discount
\$120,550

Project Name: Demolition of Property 1067 East North				Anderson Backhoe Service, Inc. Decatur, IL		Dary Burnett Concrete Contractor, Inc. Decatur, IL		Clancy Coleman Excavating Pana, IL		Hutchins Excavating Decatur, IL		AJ's Custom Contracting Inc. Decatur, IL	
Bid Date: October 9, 2019 Time: 9:00 a.m.				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Alternate #1 - Conventional Bid													
Demolition of Property -													
1067 East North					\$7,000.00		\$10,200.00		\$17,200.00		\$18,500.00		No Bid

TOTAL

\$7,000.00

\$10,200.00

\$17,200.00

\$18,500.00

No Bid

Public Works

DATE: 10/14/2019

MEMO: 219-148

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, Public Works Director
Jeffery Abbott, Fire Chief
Deborah M. Perry, Purchasing Supervisor

SUBJECT: Resolution Accepting the State of Illinois Bid Price of Morrow Brothers Ford Inc., for the Purchase of Three (3) 2020 Ford Interceptor Utility Vehicles

SUMMARY RECOMMENDATION: Staff recommends awarding a contract in the amount of \$152,310.00 to Morrow Brothers Ford Inc. for three (3) 2020 Ford Interceptor Utility Vehicles.

BACKGROUND:

The City of Decatur Fire Department has requested three (3) new vehicles to replace four (4) 2008 Chevrolet Trailblazers. This will reduce the Fire Department vehicle inventory by one (1) vehicle.

The vehicles being replaced are:

- One 2008 Chevrolet Trailblazer with 78,138 miles.
- One 2008 Chevrolet Trailblazer with 65,488 miles.
- One 2008 Chevrolet Trailblazer with 75,058 miles.
- One 2008 Chevrolet Trailblazer with 73,204 miles.

The replacement vehicles are estimated to be delivered in 120 days.

DISPOSAL OF REPLACED UNITS: Two (2) of the 2008 Chevrolet Trailblazers will be recycled down to Fleet Maintenance to be used as pool transport vehicles to replace one 2012 Chevrolet Impala with 116,825 miles and one 2005 Chevrolet Impala with 90,156 miles. Both vehicles are in poor condition.

Two (2) of the 2008 Chevrolet Trailblazers will be recycled to replace two (2) 2006 Ford Taurus currently used by the Police Downtown Parking Enforcement, one of which has 76,665 miles and one has 90,245 miles. Both vehicles are in poor condition.

The Chevrolet Impalas and Ford Taurus' will be sold or auctioned.

PRIOR COUNCIL ACTION: None.

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES: Fleet Maintenance stated bid specifications based on the

INPUT FROM OTHER SOURCES: Fleet Maintenance wrote bid specifications based on the requirements of the Fire Department.

STAFF REFERENCE: Matthew Newell, Public Works Director, Dan Mendenall Municipal Services Manager. Matt Newell will be in attendance to answer any questions. **LEGAL REVIEW:** There are no contracts for Legal to review.

BUDGET/TIME IMPLICATIONS: Funding for the expenditure is provided in the FY2019 and in the proposed FY2020 Budget. The vehicles will be delivered after January 2020.

ATTACHMENTS:

Description	Type
Resolution Accept Bid Morrow Brothers Ford Fire Utility Vehicles	Resolution Letter

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE STATE OF ILLINOIS BID PRICE
OF MORROW BROTHERS FORD INC., FOR THE PURCHASE
OF THREE (3) 2020 FORD INTERCEPTOR UTILITY VEHICLES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the bid received for three (3) 2020 Ford Interceptor Utility Vehicles, presented herewith as Exhibit A and made part hereof be, and it is hereby, received, and placed on file.

Section 2. That the bid price of Morrow Brothers Ford Inc., in the amount of \$152,310.00, be accepted and a purchase order be awarded accordingly.

Section 3. That the Purchasing Supervisor be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois and Morrow Brothers Ford Inc., for their bid price of \$152,310.

Section 4. That the City Manager be, and is hereby, authorized and directed to affect payment for the acquired equipment with terms and conditions as determined by the City Treasurer and approved by the City Manager,

PRESENTED and ADOPTED this 21st day of October 2019.

Julie Moore Wolfe, Mayor

ATTEST:

Kim Althoff, City Clerk

Exhibit A

Project Name: Fire Department Utility Vehicle Project Number: PUR2019-02 Bid Date: August 13, 2019 Time: 10:00 a.m.				Morrow Brothers Greenfield, IL		Bob Ridings, Inc. Taylorville, IL	
	Description	QTY.	Unit	Unit Price	Total	Unit Price	Total
				2020 Ford		2020 Ford	
				Police Utility		Police Utility	
				AWD		AWD	
	Fire Command Utility Vehicle	3		\$50,770.00	\$152,310.00	\$50,820.00	\$152,460.00
TOTAL					\$152,310.00		\$152,460.00

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2468 Baker Lane

SUMMARY RECOMMENDATION:

Staff recommends that the following Ordinances annexing territories be approved.

1. 2468 Baker Lane
2. 2395 Captain Lane
3. 3330 Desert Inn Road
4. 3847 West Division Street
5. 3889 West Division Street
6. 487 Hillshire Road
7. 2020 Mars Court
8. 1540 Plainview Street
9. 2330 Wilcox Lane

BACKGROUND: The subject properties are being annexed due to a water service agreement.

POTENTIAL OBJECTIONS: None

STAFF REFERENCE: Matt Newell, Public Works Director and Tara Bachstein, Administrative Secretary. Matt Newell will be in attendance at the City Council meeting to answer any questions of the Council on this item.

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2468 Baker Lane	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2468 BAKER LANE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Dennis and Nancy Minks, requesting that there be annexed to the City territory described as:

WLICOX WAYSIDE FARMS ADDITION LOT 12.

PIN# 04-12-05-302-003

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Dennis Minks

Nancy Minks

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2468 Baker Lane, and legally described as follows:

WILCOX WAYSIDE FARMS ADDITION LOT 12

PIN # 04-12-05-302-003

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

Dennis Minks
Nancy Minks

Dennis Minks
Nancy Minks

2468 Baker Lane
Decatur, IL 62526

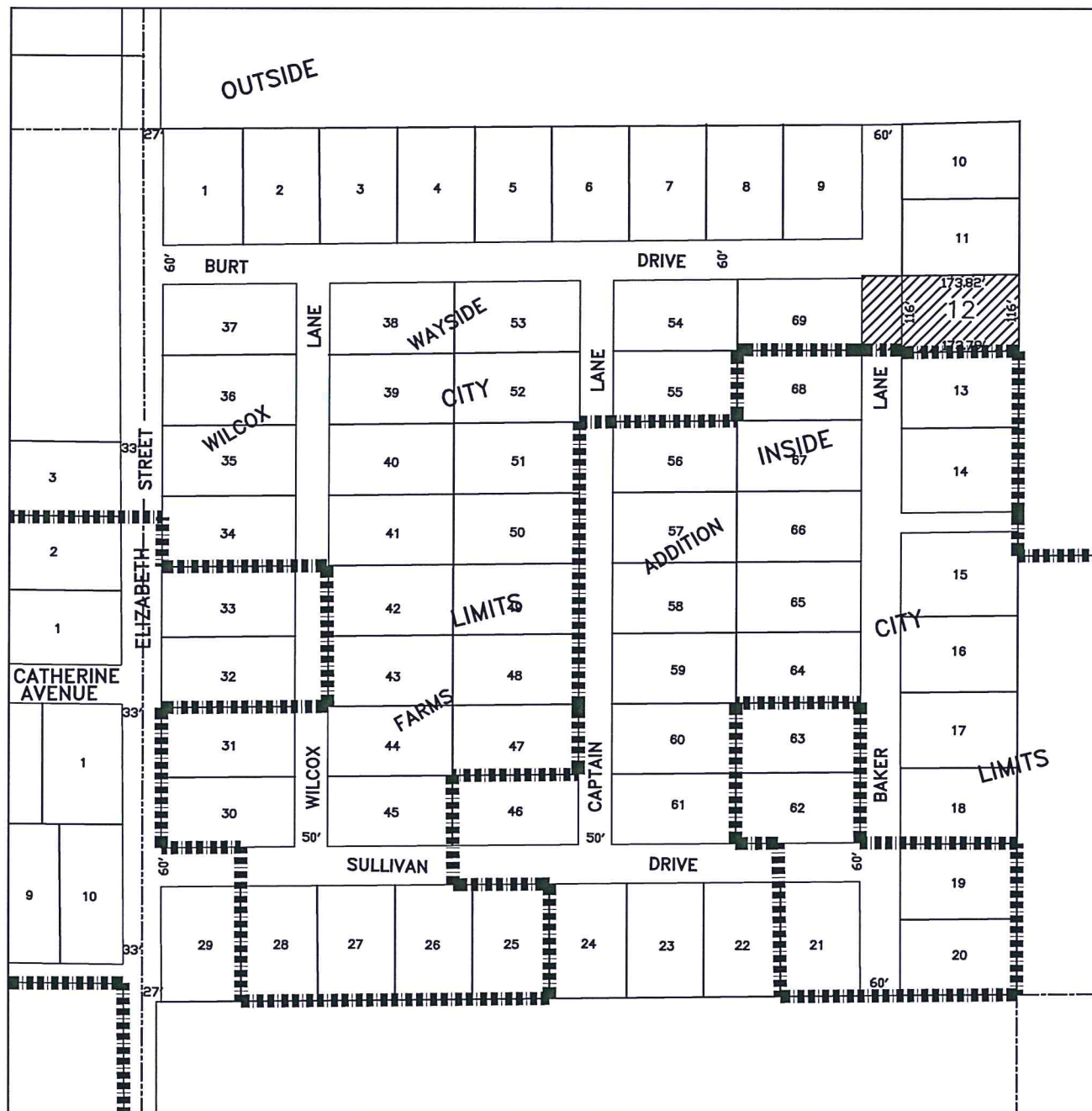
Signed and sworn to before me this 26th day of September, 20 19

Tara R. Bachstein

Notary Public



(Rev. 12/2014)



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2468 BAKER LANE



indicates territory annexed



indicates existing corporate limits

0.463± acres

AREA 0.0007± sq. miles

116± lin. ft. of public road

DECATUR township



N.T.S.



10/11/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

ORDINANCE NO: _____

DATE: _____

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2395 Captain Lane

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2395 Captain Lane	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2395 CAPTAIN LANE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Bradley R. Forbes, requesting that there be annexed to the City territory described as:

LOT 51 WILCOX WAYSIDE FARMS ADDITION, AS PER PLAT RECORDED IN BOOK 300 PAGE 186 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 04-12-05-304-011

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

BRADLEY R. FORBES

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2395 Captain Lane, and legally described as follows:

LOT 51 WILCOX WAYSIDE FARMS ADDITION, AS PER PLAT RECORDED IN BOOK 300 PAGE 186 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN #04-12-05-304-011 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

Bradley R. Forbes

BRADLEY R. FORBES

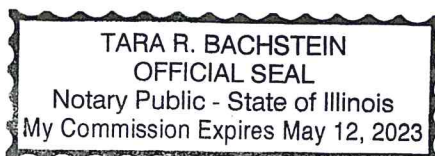
2395 CAPTAIN LN

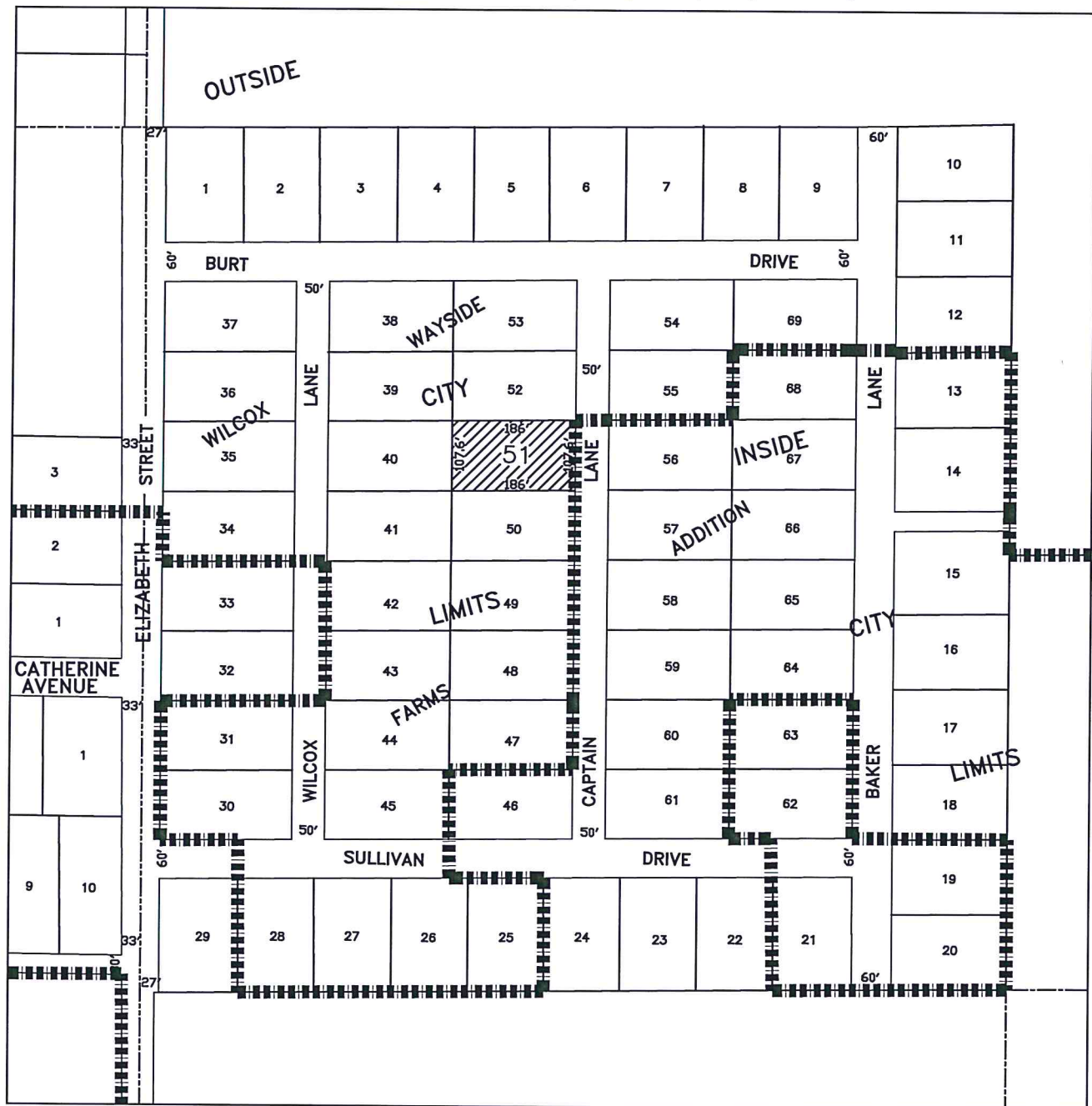
DECATUR, IL 62526

Signed and sworn to before me this 4th day of October, 2019

Tara R. Bachstein

Notary Public





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2395 CAPTAIN LANE



indicates territory annexed



indicates existing corporate limits

0.459± acres

AREA 0.0007± sq. miles

0 lin. ft. of public road

DECATUR township



N.T.S.



10/11/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: _____

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3330 Desert Inn Road

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3330 Desert Inn Road	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
3330 DESERT INN ROAD**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Tracy S. Long, requesting that there be annexed to the City territory described as:

LOT 79 HUSTON FOREST ACRES.

PIN# 07-07-32-431-001

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Tracy S. Long

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3330 Desert Inn Road, and legally described as follows:

LOT 79 HUSTON FOREST ACRES

PIN #07-07-32-431-001 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

Tracy S. Long Tracy S. Long 3330 Desert Inn Rd

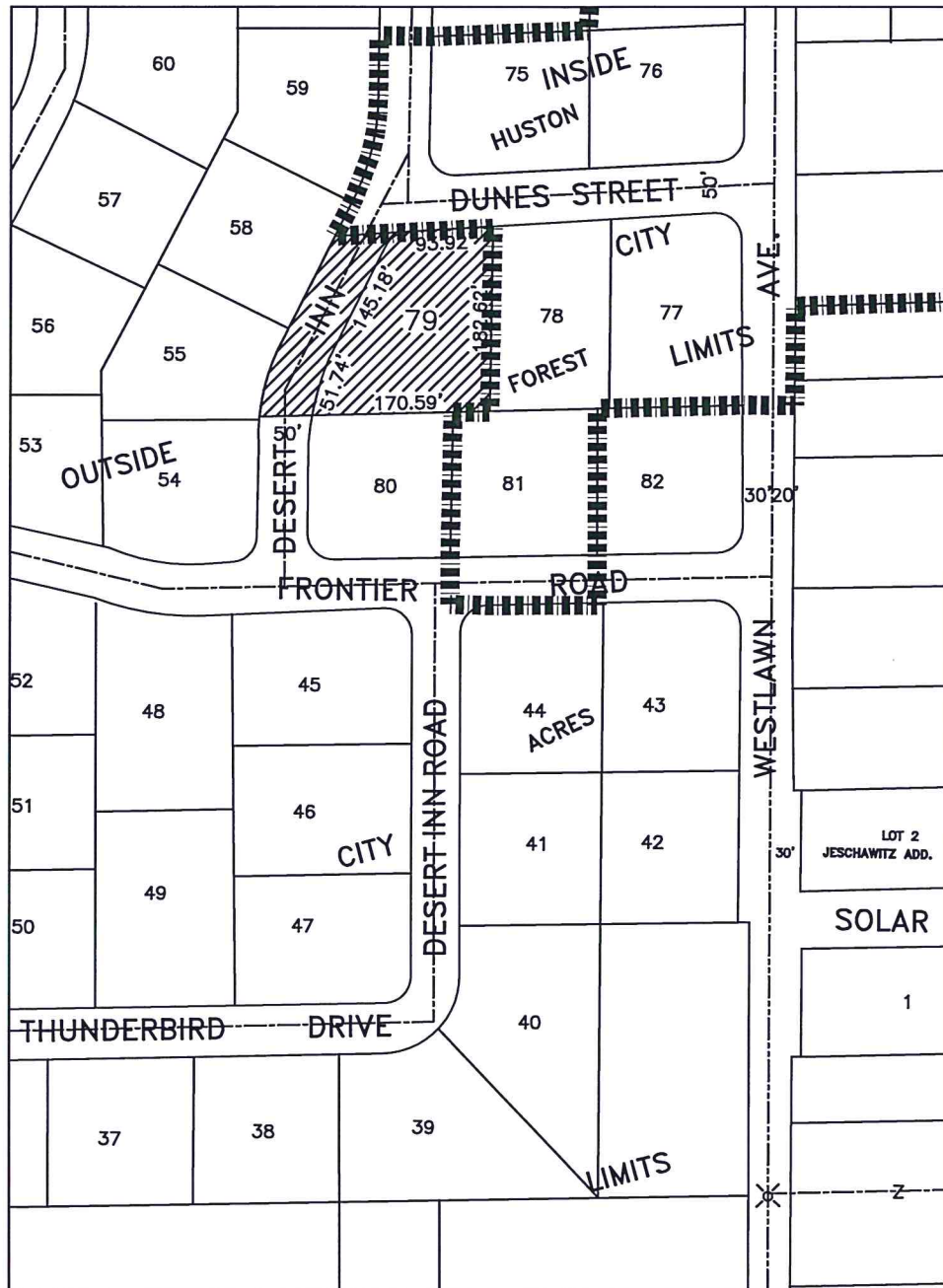
Signed and sworn to before me this 27th day of September, 2019

Tara R. Bachstein

Notary Public

(Rev. 12/2014)





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
3330 DESERT INN ROAD



indicates territory annexed



indicates existing corporate limits

0.554± acres

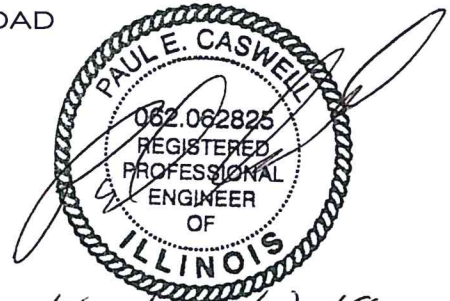
AREA 0.0008± sq. miles

196± lin. ft. of public road

HICKORY POINT township



N.T.S.



All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in public records and legal descriptions provided by the petitioner. It is not the result of a survey performed on the ground.

CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: _____ Page 161 of 244

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3847 West Division Street

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3847 West Division Street	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
3847 WEST DIVISION STREET**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Tiffany Pennypacker, requesting that there be annexed to the City territory described as:

RESURVEY LOT 8 (EXCEPT EAST 225) & ALL OF LOTS 9 & 10 WEST SUNNYSIDE HEIGHTS 1ST ADDITION LOT 12.

PIN# 04-12-07-254-003

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Tiffany Pennypacker

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3847 West Division Street, and legally described as follows:

RESURVEY LOT 8 (EXCEPT EAST 225) & ALL OF LOTS 9 & 10 WEST SUNNYSIDE HEIGHTS 1ST ADDITION LOT 12

PIN # 04-12-07-254-003

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

Tiffany Pennypacker Tiffany Pennypacker 3847 W. Division St Decatur
ILL 62521

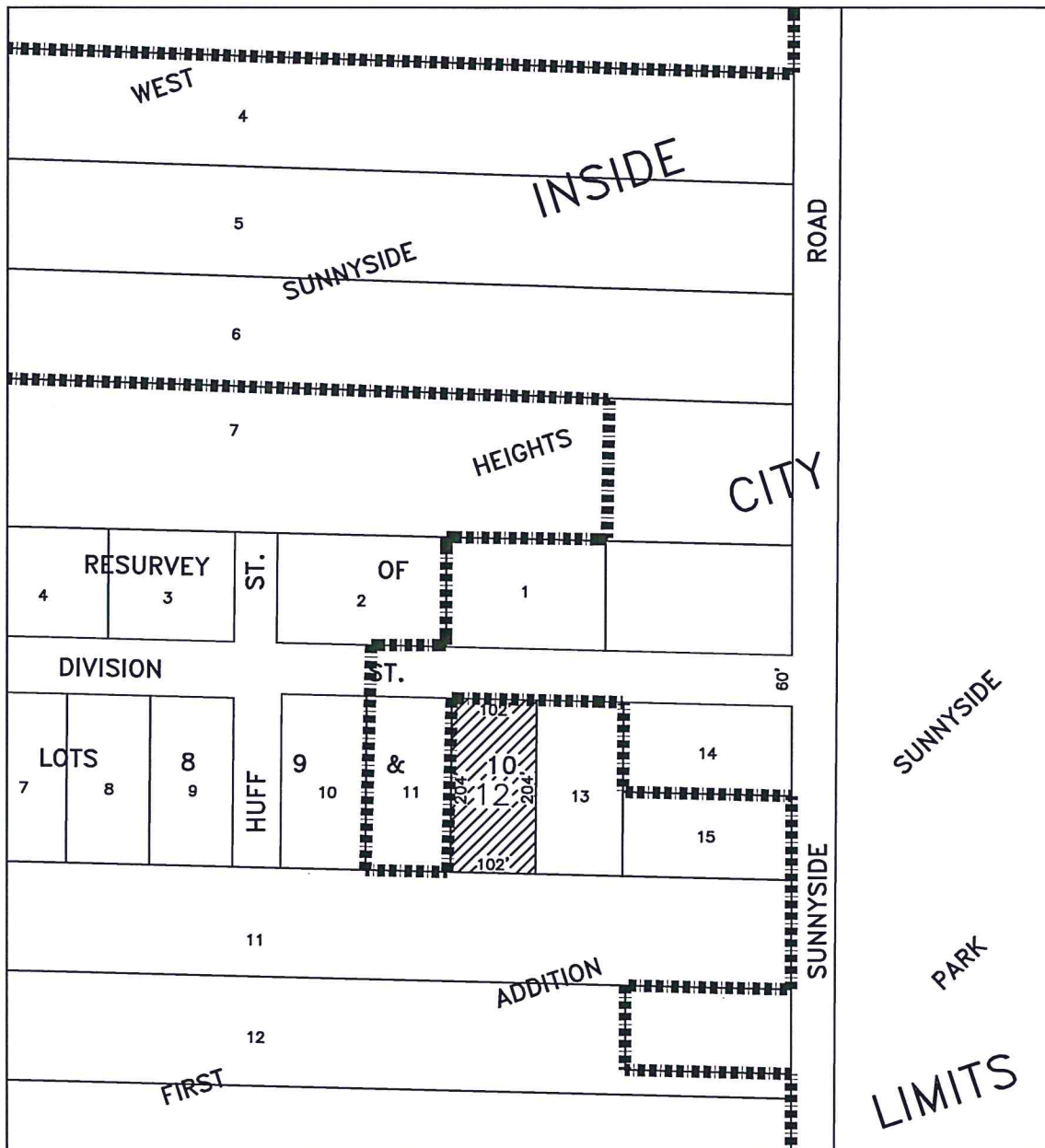
Signed and sworn to before me this 24th day of September, 20 19

Felicia A. Evans

Notary Public

(Rev. 12/2014)





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
3847 WEST DIVISION STREET



indicates territory annexed



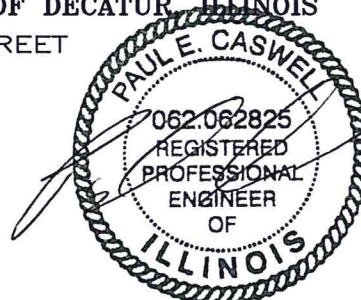
indicates existing corporate limits

0.478± acres

AREA 0.0007± sq. miles

0 lin. ft. of public road

DECATUR township



10/11/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: _____

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 3889 West Division Street

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 3889 West Division Street	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
3889 WEST DIVISION STREET**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Kayla P. Beights and Barrett J. Scheffler, requesting that there be annexed to the City territory described as:

LOT 10 OF THE RESURVEY OF LOTS 8, 9, AND 10 OF WEST SUNNYSIDE HEIGHTS 1ST ADDITION, AS PER PLAT RECORDED IN BOOK 300 PAGE 327 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 04-12-07-254-001

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.)

Kayla P Beights Barrett J. Scheffler

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 3889 W. Division Street, and legally described as follows:

LOT 10 OF THE RESURVEY OF LOTS 8, 9, AND 10 OF WEST SUNNYSIDE HEIGHTS 1ST ADDITION,
AS PER PLAT RECORDED IN BOOK 300 PAGE 327 OF THE RECORDS IN THE RECORDER'S OFFICE
OF MACON COUNTY, ILLINOIS.

PIN #04-12-07-254-001 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

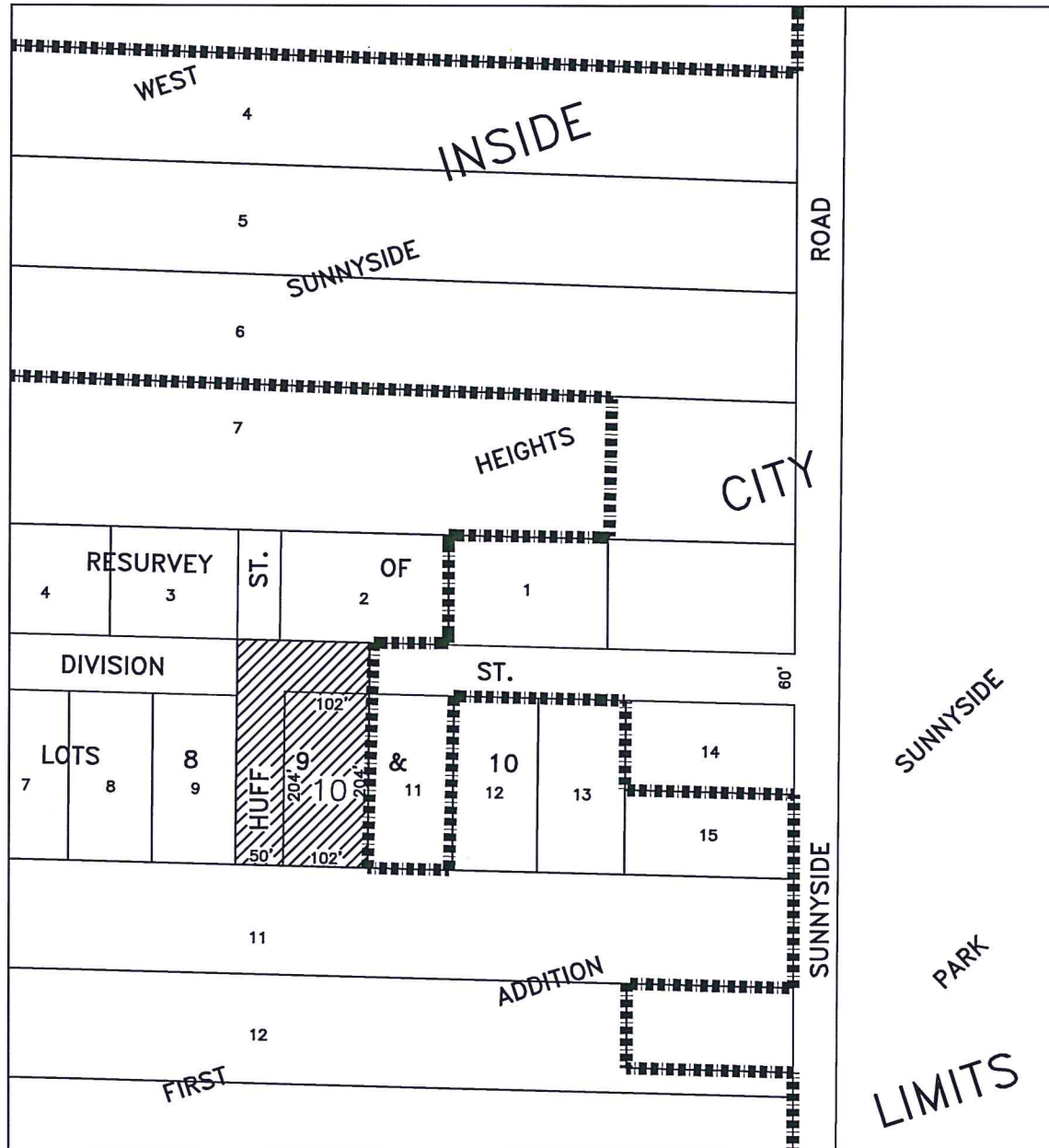
B. Scheffler Barrett Scheffler 3889 W. Division St. Decatur, IL

Kayla Beights Kayla Beights 3889 W Division Decatur, IL

Signed and sworn to before me this 2nd day of October, 20 19

Tara R. Bachstein
Notary Public





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
3889 WEST DIVISION STREET



indicates territory annexed



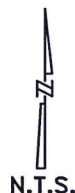
indicates existing corporate limits

0.478± acres

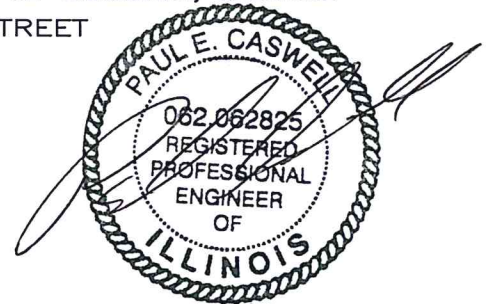
AREA 0.0007± sq. miles

306± lin. ft. of public road

DECATUR township



N.T.S.



10/11/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DATE: _____

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 487 Hillshire Road

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 487 Hillshire Road	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
487 HILLSHIRE ROAD**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of James E. Bowling and Clora J. Bowling, requesting that there be annexed to the City territory described as:

SOUTHERN MEADOWS ADDITION LOT 16.

PIN# 17-12-34-205-002

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

CLARA J. BOWLING

JAMES E. BOWLING

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 487 Hillshire Road, and legally described as follows:

SOUTHERN MEADOWS ADDITION LOT 16

PIN # 17-12-34-205-002

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

James E. Bowling JAMES E. Bowling 408 N. Shelby Moweaqua IL 62550

CLARA J. Bowling CLARA J Bowling 487 W. Hillshire Decatur IL 62521

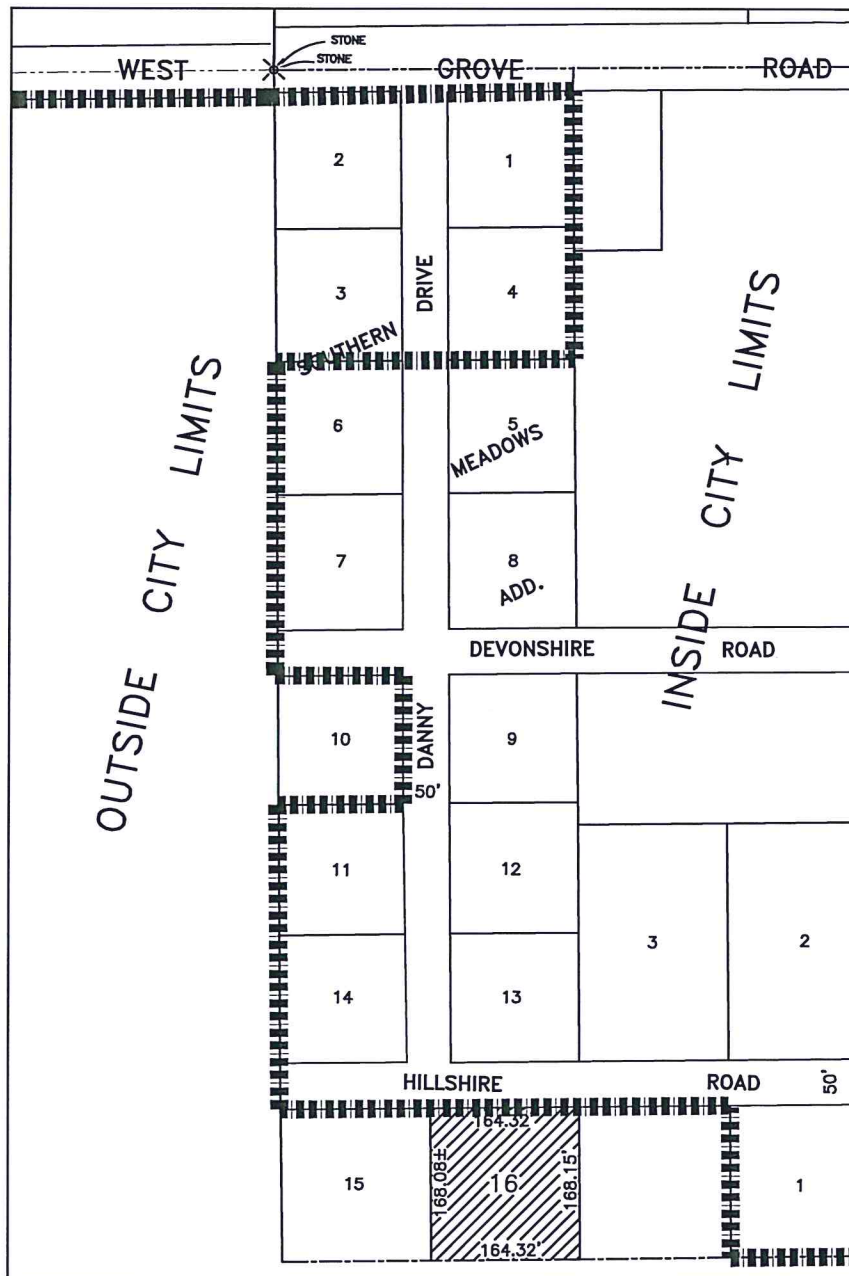
Signed and sworn to before me this 14th day of October, 2019

TARA R. BACHSTEIN

Notary Public



(Rev. 12/2014)



PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
487 WEST HILLSHIRE ROAD



indicates territory annexed



indicates existing corporate limits

0.634± acres

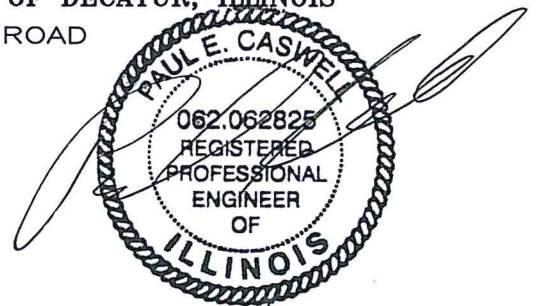
AREA 0.001± sq. miles

0 lin. ft. of public road

SOUTH WHEATLAND township



N.T.S.



All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

9/30/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

DATE: _____

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2020 Mars Court

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2020 Mars Court	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2020 MARS COURT**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Janet K. Mitchell and Blake A. Smith, requesting that there be annexed to the City territory described as:

SOLAR HEIGHTS LOT 10, AS PER PLAT RECORDED IN BOOK 1575 PAGE 245 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 07-07-33-302-015

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Janet K Mitchell

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2020 Mars Court, and legally described as follows:

SOLAR HEIGHTS LOT 10, AS PER PLAT RECORDED IN BOOK 1575 PAGE 245 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN #07-07-33-302-015 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

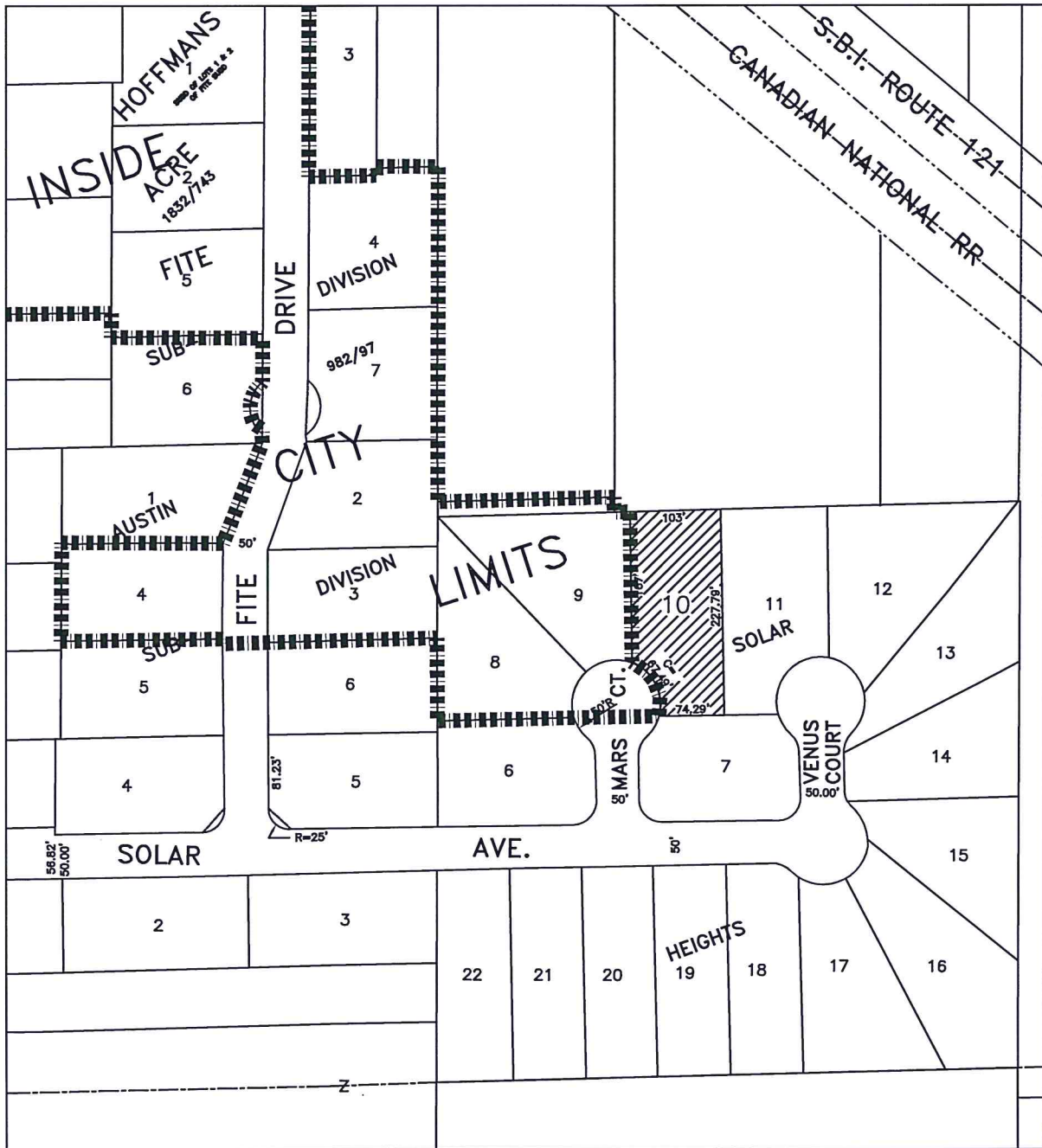
Janet K. Mitchell Janet K Mitchell 2020 MARS CT Decatur, IL
Blake Smith BLAKE A. Smith 2121 W Pershing Rd, Decatur, IL

Signed and sworn to before me this 27th day of September, 20 19

Tara R. Bachstein

Notary Public





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2020 MARS COURT



indicates territory annexed



indicates existing corporate limits

0.5± acres

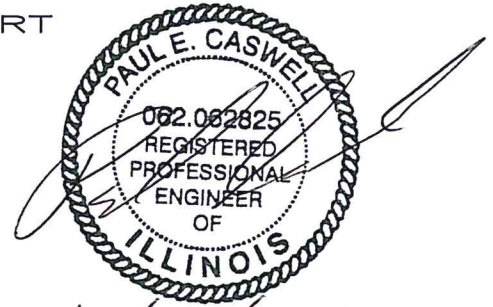
AREA 0.0008± sq. miles

0 lin. ft. of public road

HICKORY POINT township



N.T.S.



10/11/2019

CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

ORDINANCE NO: _____

DATE: _____ Page 181 of 244

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 1540 Plainview Street

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 1540 Plainview Street	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
1540 PLAINVIEW STREET**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Shawn M. Grandon, Michelle R. Grandon and Bret M. Grandon, requesting that there be annexed to the City territory described as:

LOT 12 WEIKELS ROLLING ACRES, AS PER PLAT RECORDED IN BOOK 300 PAGE 355
OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS.

PIN# 07-07-28-328-003

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Shawn M Grandon Michelle R Grandon
Bret M Grandon

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 1540 Plainview Street, and legally described as follows:

LOT 12 WEIKELS ROLLING ACRES, AS PER PLAT RECORDED IN BOOK 300 PAGE 355 OF THE RECORDS IN THE RECORDER'S OFFICE OF MACON COUNTY, ILLINOIS

PIN #07-07-28-328-003 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

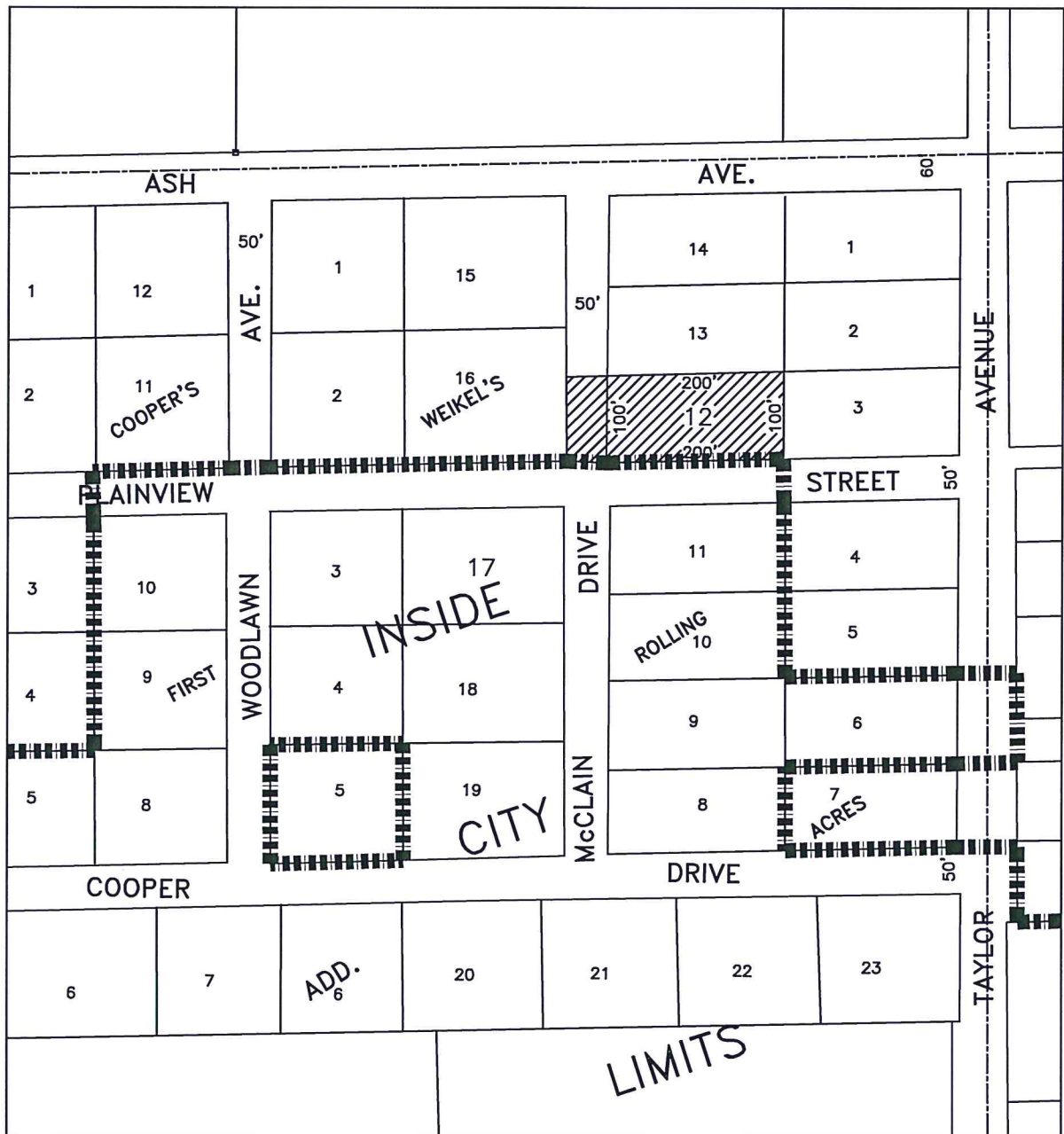
Michelle Grandon	Michelle Grandon	1540 Plainview St Decatur, IL 62526
	Shawn Grandon	1540 Plainview St. Decatur, IL 62526
Bret M. Grandon	Bret Grandon	1540 Plainview St. Decatur, IL 62526

Signed and sworn to before me this 19th day of September, 2019



Notary Public





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
1540 WEST PLAINVIEW STREET



indicates territory annexed



indicates existing corporate limits

0.459± acres

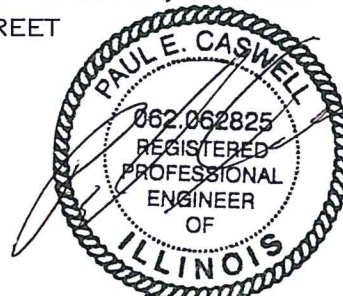
AREA 0.0007± sq. miles

100± lin. ft. of public road

HICKORY POINT township



N.T.S.



10/11/2019

CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

ORDINANCE NO: _____

DATE: _____

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

All dimensions shown hereon are dimensions of record.
The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

Public Works

DATE: 10/9/2019

MEMO: 2019-162

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matt Newell, P.E., Public Works Director

SUBJECT: Ordinance Annexing Territory 2330 Wilcox Lane

ATTACHMENTS:

Description	Type
Ordinance Annexing Territory 2330 Wilcox Lane	Ordinance

ORDINANCE NO. _____

**ORDINANCE ANNEXING TERRITORY
2330 WILCOX LANE**

WHEREAS, there having been filed with the City Clerk, and by said Clerk presented to the Council herewith and attached as Exhibit A, the petition under oath of Brandon E. Waller and Stacey M. Waller, requesting that there be annexed to the City territory described as:

WILCOX WAYSIDE FARMS ADDITION LOT 42.

PIN# 04-12-05-304-005

WHEREAS, it appears said petition is signed by the owners of record of all land within such territory and by at least 51% of the electors residing therein, and that said territory is contiguous to the City and not within the corporate limits of any city, village or incorporated town or other municipality, and,

WHEREAS, notice of intention to take action for annexation has been given as required.

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That said petition and the request thereof be, and the same are hereby, approved.

Section 2. That said territory hereinabove described, along with all parts of public highways therein or next and adjacent thereto not heretofore annexed, if any, be, and the same are hereby, annexed to and are incorporated into the limits of the City of Decatur, Illinois, a municipal corporation.

Section 3. That a plat of said annexed premises is attached hereto as Exhibit B and hereby made a part hereof.

Section 4. That the City Clerk shall cause certified copies of this ordinance to be filed with the County Clerk and recorded by the Recorder of Deeds of Macon County, Illinois.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of October 2019.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

The undersigned, under oath, respectfully represents as follows:

1. That he/she is an owner of record, or an elector (person registered to vote) residing therein, of all the property herein described.
2. That at least 51% of the electors (person(s) registered to vote) who reside on the property herein described have signed and do join in the petition.
3. That the property herein described is not within the corporate limits of any municipality.
4. That the property herein described is contiguous (adjacent) to the City of Decatur.
5. That only the following listed adult person(s) (over 18 years of age) reside in the property to be annexed. (Please list the name of each adult person residing in the property to be annexed, including middle initial.) _____

Brandon E Waller
Stacey M Waller

6. That the petitioner(s) request(s) that the City of Decatur, annex the property commonly described as 2330 Wilcox Lane, and legally described as follows:

WILCOX WAYSIDE FARMS ADDITION LOT 42

PIN #04-12-05-304-005 _____

WHEREFORE, petitioner(s) request(s) the above described property be annexed to the City of Decatur, in accordance with the Statutes in such case made and provided.

SIGNATURE

PRINTED NAME

STREET ADDRESS, CITY, STATE

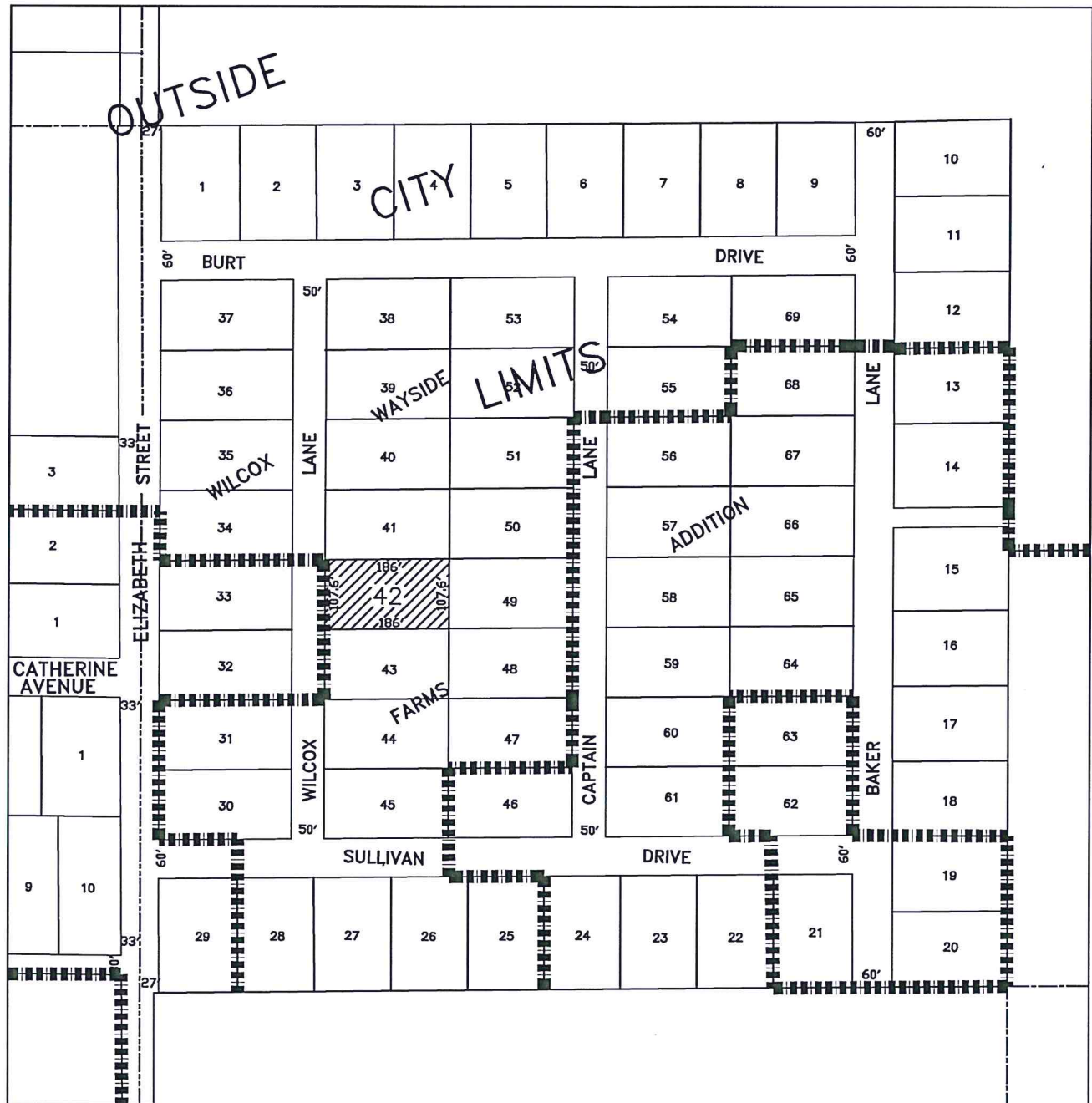
Brandon E Waller
Stacey M Waller
Brandon E Waller
Stacey M Waller
2330 Wilcox Lane
2330 Wilcox Lane

Signed and sworn to before me this

20th day of September, 2019
K S Tolladay
Notary Public

(Rev. 12/2014)





PLAT OF TERRITORY ANNEXED TO THE CITY OF DECATUR, ILLINOIS
2330 WILCOX LANE



indicates territory annexed



indicates existing corporate limits

0.459± acres

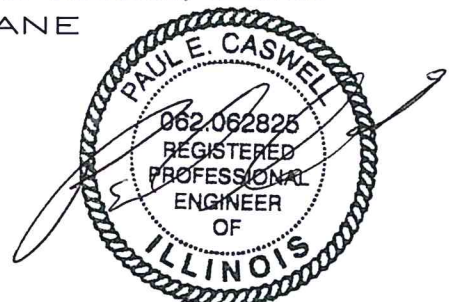
AREA 0.0007± sq. miles

0 lin. ft. of public road

DECATUR township



N.T.S.



10/11/2019
CITY ENGINEER - DECATUR, ILLINOIS
ILLINOIS PROFESSIONAL ENGINEER # 062-062825
LICENSE EXPIRES NOV. 30, 2019

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The annexation plat has been prepared from data in
public records and legal descriptions provided by the
petitioner. It is not the result of a survey performed on
the ground.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

ORDINANCE NO: _____

DATE: _____

SUBJECT: Receiving and Filing of Minutes of Boards and Commissions

ATTACHMENTS:

Description	Type
Traffic and Parking Commission Minutes of September 26, 2019	Backup Material
Civil Service Commission Minutes of September 3, 2019 & September 16, 2019	Backup Material

MINTUES OF THE MEETING
OF THE
TRAFFIC AND PARKING COMMISSION

Thursday, September 26, 2019 4:00 p.m.
City Council Chambers
Third Floor, Civic Center

A. The September 26, 2019, meeting of the Traffic and Parking Commission was called to order at 4:01 p.m. in the City Council Chambers, Third Floor, Decatur Civic Center, by Acting Chairman, Jared Broderick.

B. Roll Called by Acting Chairman, Jared Broderick:

	Citizen Members	Attendance	Term Expires		Staff Members	Attendance
X	Jared Broderick	8/8	10/1/21	X	Ed Hurst Police	10/10
				X	Mike Wigginton, Fire	1/1
				X	Paul Caswell, Engineering	2/2
				X	Joselyn Stewart, Planning	29/31

C. Reviewed Agenda. Ed Hurst motioned to approve the agenda; seconded by Brian Elam and on call of the roll, Commission Members Broderick, Caswell, Hurst, Wigginton and Stewart voted aye. The Chairman declared the motion carried.

D. Old Business. None.

NEW BUSINESS

ITEM #1. Request for a four-way stop at the intersection of East Walnut Street and North Lowber Street.

RECOMMENDATION:

City staff received a request from a resident for a four-way stop at the intersection of East Walnut Street and North Lowber Street. Upon reviewing the accident records at this intersection, three accidents have occurred within the last three years involving vehicles and cyclists not stopping at the stop signs. These types of accidents may be corrected by requiring all vehicles to stop at the intersection, thus reducing the chance of an accident if a vehicle runs their stop sign. A moderate amount of traffic passes through this intersection, with around 1,167 vehicles travelling through this intersection on a weekday. Within a recent three-year period, there has been an average of 2.35 accidents for every million vehicles entering this intersection. For reference, the Traffic and Parking Commission has used 1.5 accidents per million vehicles as a

threshold for requiring stop signs at intersections. Because the accident rate exceeds this threshold, City staff recommends installing two more stop signs at the intersection of East Walnut Street and North Lowber Street making it a four-way stop.

Ed Hurst motioned to move forward with installing two more stop signs at the intersection of East Walnut Street and North Lowber Street making it a four-way stop. Seconded by Joselyn Stewart, and on call of the roll, Commission Members Broderick, Caswell, Hurst, Wigginton and Stewart voted aye. The chairman declared the motion carried.

ITEM #2. Request for a stop sign at the intersection of North Graceland Avenue and West Taft Street facing West Taft Street.

RECOMMENDATION:

City staff received a request to put up a stop sign facing West Taft Street at North Graceland Avenue. No accidents have occurred at this intersection within the last three years, but because this is a three-way intersection with Graceland being the through street, vehicles on Taft are required to yield to vehicles on Graceland. The sight lines are partially obstructed by vegetation and utility poles which require an extra amount of care be used by motorists on Taft before pulling out on Graceland. For this reason, City staff recommends installing a stop sign at the intersection of North Graceland Avenue and West Taft Street, with the sign facing West Taft Street.

Ed Hurst motioned to move forward with installing a stop sign at the intersection of North Graceland Avenue and West Taft Street, with the sign facing West Taft Street. Seconded by Joselyn Stewart, and on call of the roll, Commission Members Broderick, Caswell, Hurst, Wigginton and Stewart voted aye. The chairman declared the motion carried.

ITEM #3. Request to prohibit vehicles of the second division, Class C or higher, from traveling along East Hickory Street between North 22nd Street and North 23rd Street.

RECOMMENDATION:

City staff received a request to prohibit semi-trucks from using East Hickory Street between North 22nd Street and North 23rd Street. The street is mostly residential in use, but has two commercial properties along 22nd Street. The commercial properties should not have a regular need for semi-truck deliveries. Delivery vehicles which have business on the street will still be allowed to use it, but through traffic will be prohibited.

City staff recommends prohibiting vehicles of the second division, Class C or higher from traveling along East Hickory Street between North 22nd Street and North 23rd Street. The Illinois Vehicle Code defines vehicles of the second division as:

Those motor vehicles which are designed for carrying more than 10 persons, those motor vehicles designed or used for living quarters, those motor vehicles which are designed for pulling or carrying freight, cargo or implements of husbandry, and those motor vehicles of the First Division remodeled for use and used as motor vehicles of the Second Division.

Class C or higher vehicles are vehicles with a gross vehicle weight rating above 16,000 pounds or that which is towing another vehicle.

Ed Hurst motioned to move forward with prohibiting vehicles of the second division, Class C or higher from traveling along East Hickory Street between North 22nd Street and North 23rd Street. Seconded by Paul Caswell, and on call of the roll, Commission Members Broderick, Caswell, Hurst, Wigginton and Stewart voted aye. The chairman declared the motion carried.

E. Other Business. None

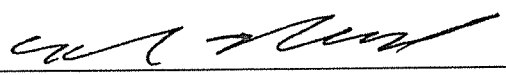
F. Appearance of Citizens. None

Ed Hurst motioned to adjourn the meeting; seconded by Paul Caswell, and on call of the roll, Commission Members Broderick, Caswell, Hurst, Wigginton and Stewart voted aye. The Chairman declared the motion carried.

Meeting adjourned at 4:12 p.m.

Certification

I, Matthew Newell, Secretary of the Traffic & Parking Commission, do hereby certify that the foregoing is a true and correct copy of the minutes of the Traffic and Parking Commission meeting of September 26, 2019.


Matthew Newell, P.E.
Secretary
Traffic and Parking Commission

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
September 3, 2019

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley

ABSENT: None

Call to Order

Chair Wilkins called the meeting to order at 11:30 a.m.

Roll Call

5 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the August 6, 2019 regular meeting were presented. Commissioner Spain moved that the August 6, 2019 regular meeting minutes be approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Spain, Ray, Creek, Wilkins and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Spain, Ray, Creek and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the motion carried.

CIVIL SERVICE COMMISSION
OPEN SESSION MINUTES
September 3, 2019
Page 2

Chair Wilkins called for Unfinished Business:

Authorization Request to Approve Final Scores and Eligible Register City Electrician, Commissioner Hagen, moved the Authorization Request be received, placed on file, and approved, seconded by commissioner Creek, and upon call of the roll, Commissioners Wilkins, Spain, Ray, Hagen and Creek voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for New Business:

Receiving and Filing of Personnel Actions

Commissioner Hagen moved that the appointment, promotions, leave of absence requests, civil service status, resignation, and retirements, be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the motion carried.

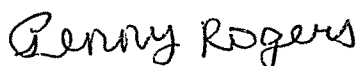
Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Plant Operator III, Commissioner Creek moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen vote aye. Secretary Rogers declared the motion carried.

Election of Officers – Commissioner Spain made a motion to keep Tony Wilkins as Chair and Shari Hagen as Vice Chair, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen vote aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Creek moved to adjourn the meeting, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the meeting adjourned at 11:40 p.m.

Respectfully Submitted,



Penny Rogers
Secretary

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
September 16, 2019

Pursuant to notice the Civil Service Commission of the City of Decatur met in special session at 11:30 a.m.

PRESENT: VICE CHAIR Sheri Hagen
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
HUMAN RESOURCES DIRECTOR French S. Wilson
CHIEF OF POLICE, James Getz
CITY MANAGER, Scot Wrighton
ABSENT: CHAIR Tony Wilkins

Call to Order

Vice Chair Hagen called the meeting to order at 11:32 a.m.

Roll Call

4 out of 5 Commissioners were present at the time of roll call. Vice Chair Hagen declared a quorum does exist to conduct and approve business.

Vice Chair Hagen called for Appearance of Citizens:

There was none.

Vice Chair Hagen called for New Business:

Chief of Police James Getz discussed the reasons why the position of Community Liaison Officer would benefit the police department and the duties and responsibilities of this position.

Authorization Request for the Establishment of a Classification for the Position of Community Liaison, Commissioner Creek, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek and Hagen vote aye and Commissioner Spain voted nay. Secretary Rogers declared the motion carried.

Authorization Request to Approve Job Description for the Position of Community Liaison Officer, Commissioner Ray, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Ray, Creek and Hagen vote aye and Commissioner Spain voted nay. Secretary Rogers declared the motion carried.

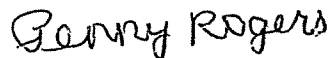
CIVIL SERVICE COMMISSION
OPEN SESSION MINUTES
September 16, 2019
Page 2

Authorization Request to Approve Job Announcement for the Position of Community Liaison Officer, Commissioner Creek, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek and Hagen vote aye and Commissioner Spain voted nay. Secretary Rogers declared the motion carried.

Vice Chair Hagen called for Other Business:

There being no other business, Commissioner Creek moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Hagen, Taylor and Creek voted aye. Secretary Rogers declared the meeting adjourned at 12:02 p.m.

Respectfully Submitted,



Penny Rogers
Secretary

SUBJECT: Resolution Regarding Trick or Treat Hours

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

RESOLUTION NO. R2019-_____

**RESOLUTION REGARDING HALLOWEEN
TRICK OR TREAT HOURS**

WHEREAS, the Council recognizes that the Halloween activity commonly known as trick or treat is one of long standing tradition in the community; and,

WHEREAS, the Council also recognizes that past experience has shown that there can be risks attendant thereon particularly to children; and,

WHEREAS, the Council has been made aware of many organized activities and events being made available in the community as substitutes to be engaged in on Halloween in lieu of trick or treat; and,

WHEREAS, the Council is reluctant to address such risks by totally prohibiting trick or treat, believing instead that if proper care, caution and supervision are exercised said risks can be greatly reduced and curtailed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the Council does hereby urge those children and those responsible for them and their safety who choose to engage in the trick or treat activity that said activity be confined to the evening of October 31st between the hours of 6:00 p.m. and 8:00 p.m., and that such be done so as to accord with the suggestions and practices set out on the list thereof attached hereto.

PRESENTED AND ADOPTED this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HALLOWEEN

TRICK OR TREAT

- 1) The activity is to be confined to one evening only, October 31, 2019, between the hours of 6:00 p.m. and 8:00 p.m.
- 2) Children should be accompanied by responsible adults.
- 3) Only wrapped and sealed treats should be given or accepted.
- 4) Children are asked not to consume treats during the trick or treat period and that all treats be inspected by a responsible adult prior to consumption.
- 5) Calls should be made only at residences where porch or other exterior lights have been turned on as a sign of hospitality.
- 6) Costumes when worn should be highly visible, of nonflammable material so constructed as not to interfere with the vision or mobility of the wearer.
- 7) Basic pedestrian safety rules should be obeyed.

City Clerk

DATE: 10/10/2019

MEMO: 2019-37

TO: Mayor Julie Moore Wolfe
City Council Members

FROM: Scot Wrighton, City Manager
Kim Althoff, City Clerk

SUBJECT: Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings

SUMMARY RECOMMENDATION: Staff recommends approval of the Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Minutes.

BACKGROUND: Twice a year the City Council is required to review past executive session minutes and determine if any are ready for release as an open record. Staff has performed this review and recommends that minutes from several old executive sessions be released because there is no longer any reason for the minutes to remain closed. The city manager's office informed council members that the minutes proposed for release were available for inspection nearly two weeks ago, in the event that any council members wished to re-examine the minutes proposed for release, prior to council action on the same.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter

RESOLUTION NO. R2019-_____

**RESOLUTION APPROVING AND DETERMINING THE NEED FOR
CONFIDENTIALITY OF MINUTES OF CLOSED MEETINGS**

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:

Section 1. That the minutes of those closed meetings of the Council conducted on the dates shown on Exhibits A and B hereto are hereby approved, and any prior approvals of said minutes are hereby confirmed and ratified.

Section 2. That the Council hereby determines that the minutes, or portions thereof, of those closed meetings of the Council conducted on the dates shown on Exhibit A hereto no longer require confidential treatment and are hereby made available for public inspection on and after the effective date hereof.

Section 3. That the Council hereby determines that the minutes of those closed meetings of the Council conducted on the dates shown on Exhibit B hereto require confidential treatment and are not available for public inspection until further order of the Council.

Section 4. That pursuant to Section 2.06 (c) (1) of the Open Meetings Act, the City Clerk is authorized to destroy the verbatim records of all Closed Meetings that have occurred more than eighteen (18) months from the date of this Resolution, this Council having approved written Minutes of all such meetings.

Presented and Adopted this 21st day of October, 2019.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

Exhibit A

(Minutes to be Released)

Monday, March 3, 2003

Monday, August 16, 2004

Tuesday, September 5, 2006 (Portion marked "R")

Monday, January 8, 2007

Tuesday, February 19, 2013

Monday, September 16, 2013 (Portion marked "R")

Tuesday, September 4, 2018 (Portion marked "R")

Exhibit B
(Minutes NOT to be Released)

1999

February 8, 1999

2000

July 24, 2000

2002

March 18, 2002

2003

April 21, 2003
April 24, 2003
May 27, 2003
June 2, 2003
August 4, 2003
August 18, 2003
October 20, 2003
December 15, 2003

2004

April 5, 2004
June 7, 2004

October 18, 2004

2005

January 18, 2005
February 21, 2005

2006

January 17, 2006
March 20, 2006
May 1, 2006
May 15, 2006
June 5, 2006
June 19, 2006
July 3, 2006 (1 of 2 sets)
September 5, 2006
November 6, 2006
November 20, 2006

2007

January 22, 2007
March 5, 2007
May 7, 2007
June 18, 2007
September 17, 2007

2008

February 4, 2008
April 7, 2008
April 21, 2008
April 23, 2008
May 5, 2008
May 19, 2008
June 2, 2008
June 16, 2008
June 30, 2008
July 21, 2008
July 28, 2008
August 4, 2008
September 2, 2008
September 4, 2008
September 15, 2008
October 6, 2008

2008 (continued)

December 8, 2008

2009

March 16, 2009
May 4, 2009
May 18, 2009
June 15, 2009
July 6, 2009
September 21, 2009
December 7, 2009 (2 sets)

2010

March 1, 2010
March 15, 2010
April 19, 2010
May 3, 2010
June 7, 2010
September 20, 2010
December 20, 2010

2011

January 18, 2011
March 7, 2011
October 3, 2011
December 5, 2011

2012

June 4, 2012
July 30, 2012
September 17, 2012
November 5, 2012

Exhibit B
(Minutes NOT to be Released)

2013

January 7, 2013

June 3, 2013

June 17, 2013

July 1, 2013

July 15, 2013

August 5, 2013

September 16, 2013

November 18, 2013

December 2, 2013

December 16, 2013

2014

January 21, 2014

February 3, 2014

May 19, 2014

August 4, 2014

November 3, 2014

2015

April 20, 2015

May 18, 2015

June 1, 2015

August 17, 2015

August 31, 2015

September 14, 2015

October 5, 2015

October 19, 2015

November 16, 2015

2019

January 7, 2019

January 22, 2019

2016

April 4, 2016

April 18, 2016

May 16, 2016

June 6, 2016

June 20, 2016

July 5, 2016

October 3, 2016

October 17, 2016

November 7, 2016

December 5, 2016

2017

April 3, 2017

April 17, 2017

April 26, 2017

May 15, 2017

September 5, 2017

2018

January 16, 2018

February 5, 2018

March 5, 2018

March 19, 2018

August 20, 2018

September 4, 2018

September 17, 2018

September 17, 2018

November 27, 2018

December 9, 2018

LETTER to the DECATUR CITY COUNCIL
Financial Management Department
2019 - 11

DATE: October 7, 2019

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Gregg D. Zientara, City Treasurer & Director of Finance

SUBJECT: Identity Theft Prevention Policy

In October 2008, the City adopted Resolution No. R2008-181, to comply with the Fair and Accurate Credit Transactions Act of 2003 (FACT Act or FACTA), a United States federal law, passed by the United States Congress on November 22, 2003 and signed by President George W. Bush on December 3, 2003, as an amendment to the Fair Credit Reporting Act.

This law required the City to implement policies and procedures to detect, prevent, and mitigate the impact of identity theft. The City is considered a creditor under this law as utility services are provided by the City before a customer pays for those services. The mandatory compliance date was May 1, 2009.

The City Council adopted Council Resolution R2008-181 on October 20, 2008, Resolution Regarding the Federal Identity Theft Act.

The law requires an annual report to be provided to the governing board, the City Council.

Annual report.

City policies and procedures have been in effect since January 1, 2009. Since policy implementation, the City has not experienced any identity-theft events.

Since the last annual report to the City Council on July 2, 2018, activity and events are reported as follows:

- In continued efforts to improve customer service, and secure ability to validate and authenticate customer's identity, City successfully completed implementation of two risk-based fraud detection and prevention platforms from Experian. Precise ID is utilized for residential customers and BizID is utilized for commercial customers.
- The platforms allow new utility customers the opportunity to initiate service without having to physically come to the City Customer Service office, achieves customer expectation of real-time application processing, and the efficiency of only "touching" the customer one time.
- No identity-theft events occurred in the period July 2, 2018 to the date of this report October 7, 2019.

cc: Scot Wrighton, City Manager
Wendy Morthland, Corporation Council
Kimberly Althoff, City Clerk

Public Works

DATE: 10/11/2019

MEMO: 2019-176

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Scot Wrighton, City Manager
Matthew C. Newell, P.E., Public Works Director

SUBJECT: Center Street Bridge and Meadowlark Bridge Condition Report

SUMMARY RECOMMENDATION: Please see attached Public Works Memorandum and related attachments for your information.

ATTACHMENTS:

Description	Type
Informational Memo Center St and Meadowlark Bridge	Cover Memo
Center Street Location Map	Backup Material
Meadowlark Location Map	Backup Material
Figure 1. Traffic Control Center St. Bridge	Backup Material
Figure 2. Traffic Control Meadowlark Bridge	Backup Material

**PUBLIC WORKS MEMORANDUM
NO. 2019-176**

DATE: **October 11, 2019**

TO: **Honorable Mayor Julie Moore Wolfe and City Council Members**

FROM: **Scot Wrighton, City Manager**
 Matthew C. Newell, P.E., Public Works Director

SUBJECT: **Center Street Bridge and Meadowlark Bridge Condition Report**

During the recent routine bridge inspections of the Center Street and the Meadowlark bridges, City staff determined that the condition of the bridge's concrete deck beams had deteriorated sufficiently to require special restrictions from the Illinois Department of Transportation (IDOT). Accordingly, special traffic restrictions will be placed at each bridge within the next 3-4 weeks and will remain in place until the bridges are replaced, which could be up to 2 years.

Center Street Bridge

The Center Street bridge over Stevens Creek was constructed with precast prestressed concrete deck beams. The bridge's condition has been declining over the years. IDOT set the frequency of inspection at 12 months. During this year's inspection, City staff discovered locations with additional deterioration that would require a weight limit to be posted for the entire bridge and the removal of all vehicle loads from the north outside beam of the bridge.

With assistance from IDOT the City determined the following options for the bridge:

1. Provide temporary shoring to the beam in critical condition. This was projected to cost in excess of \$20,000.
2. Install traffic control that would move all traffic to the south side of the bridge and away from the beam in critical condition.

Review of the options determined Option 1 to be costly for a temporary solution which would still require a weight restriction on the bridge. It was determined to implement Option 2 due to its effectiveness, low cost and short time to implement. This option will reduce Center St to a one lane road at the bridge with stop signs at each side to control access, see Figure 1. If this proves too disruptive to traffic or the condition of the bridge changes, Option 1 can be revisited.

Meadowlark Bridge

The Meadowlark Bridge over the Caterpillar Ditch was constructed with precast prestressed concrete deck beams. With the decline of the bridge's condition, the frequency of inspection was set by IDOT to be 12 months. During this year's inspection, the City discovered additional deterioration requiring a significant weight limit to be posted for the entire bridge or removal of all vehicle loads from the east side of the bridge. Two-way traffic will still be allowed as shown on Figure 2.

If the condition of the bridge changes or the traffic control is found to be ineffective the City may need to apply additional restrictions to the bridge.

Bridge Rehabilitation Schedule:

The City recently advertised a request for qualifications and proposals to provide engineering design services to replace these two bridges. The City is requesting 80% Federal funding to replace the Center St bridge with the remaining 20% budgeted in the MFT fund for a planned 2021 replacement. The Meadowlark bridge is budgeted to be replaced in 2023, however, if funding becomes available, it is proposed that the replacement be moved up in priority.

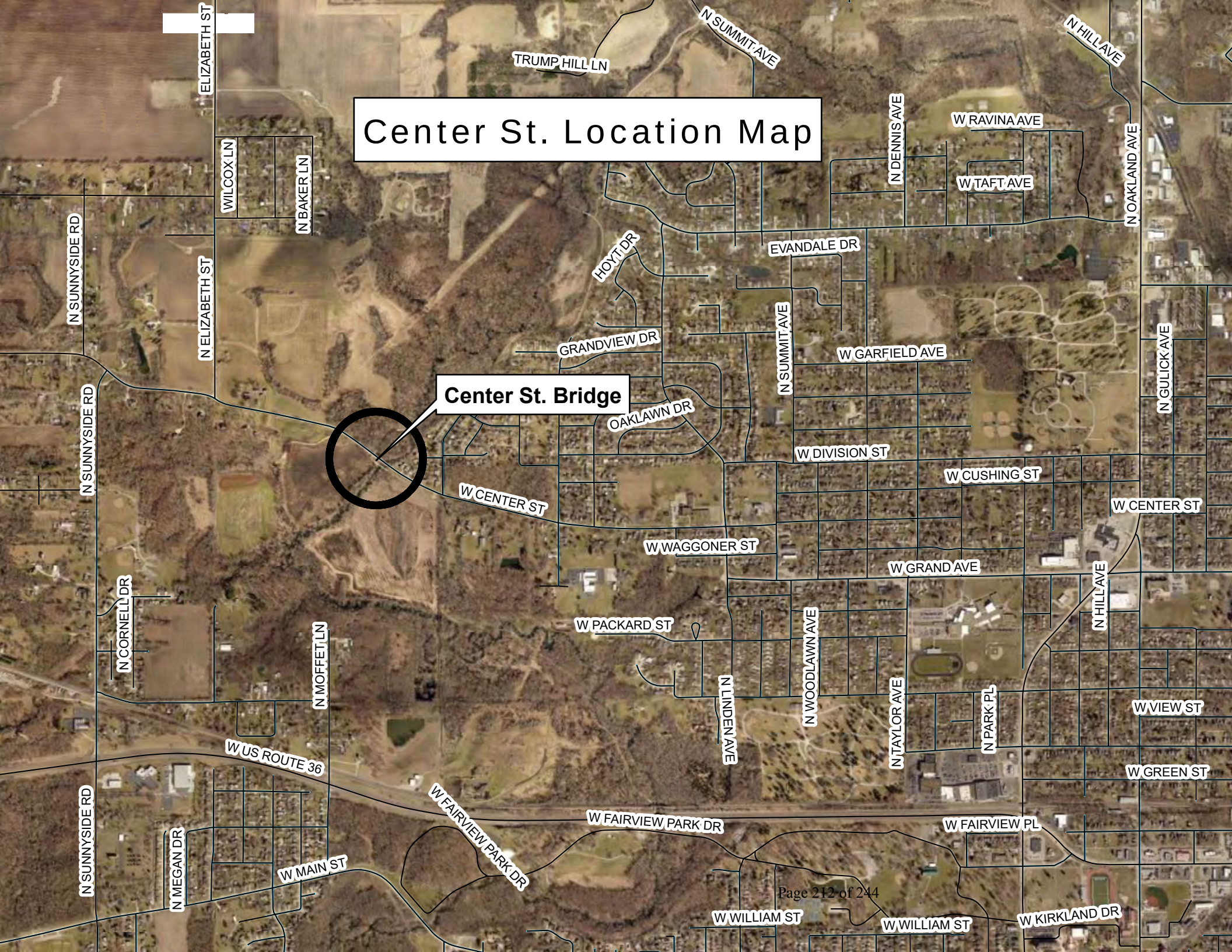
This memorandum was prepared by Paul Caswell, P.E., City Engineer.

This is for your information.

Attach: 4

Center St. Location Map

Center St. Bridge



Meadowlark Location Map

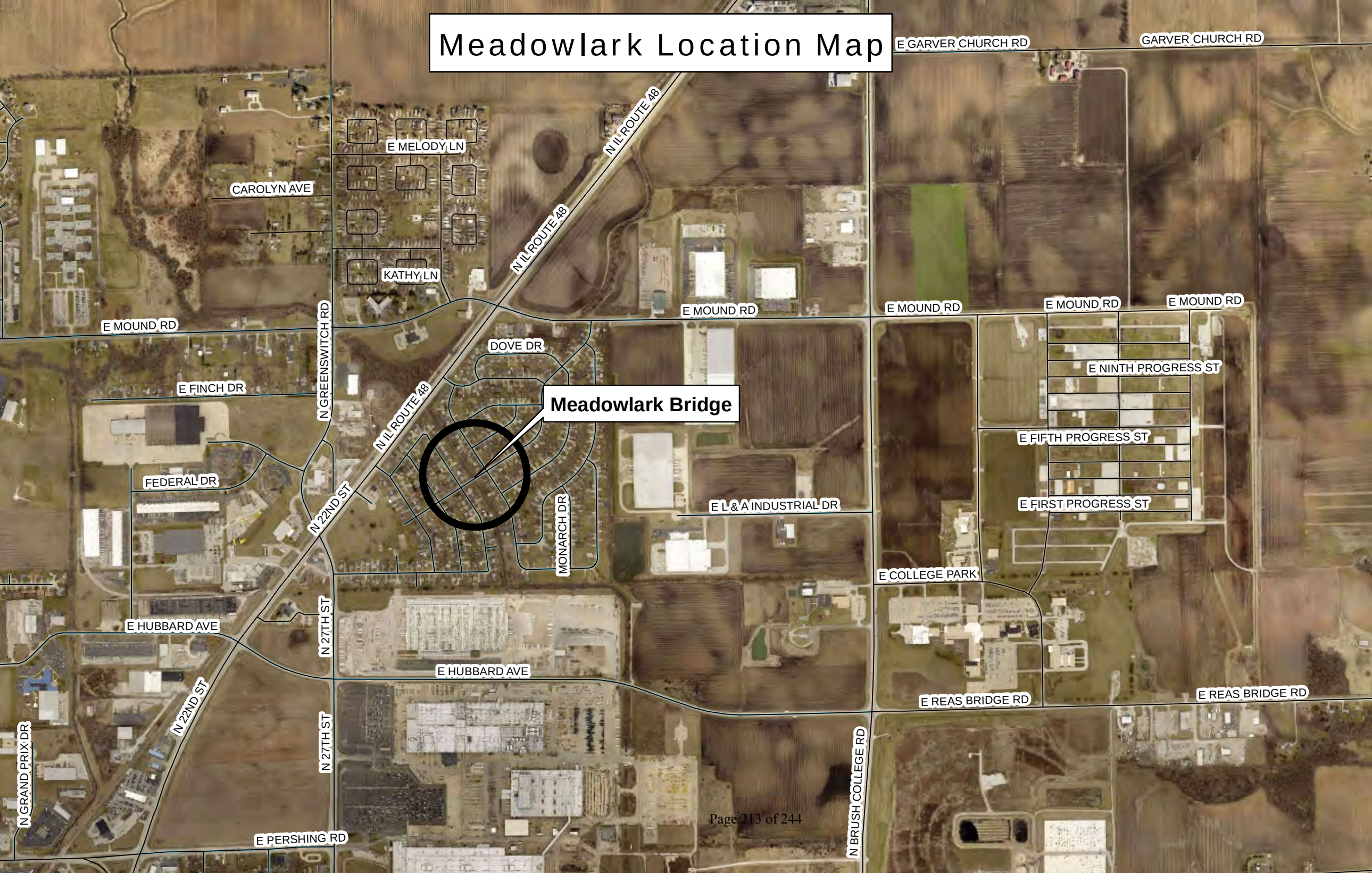
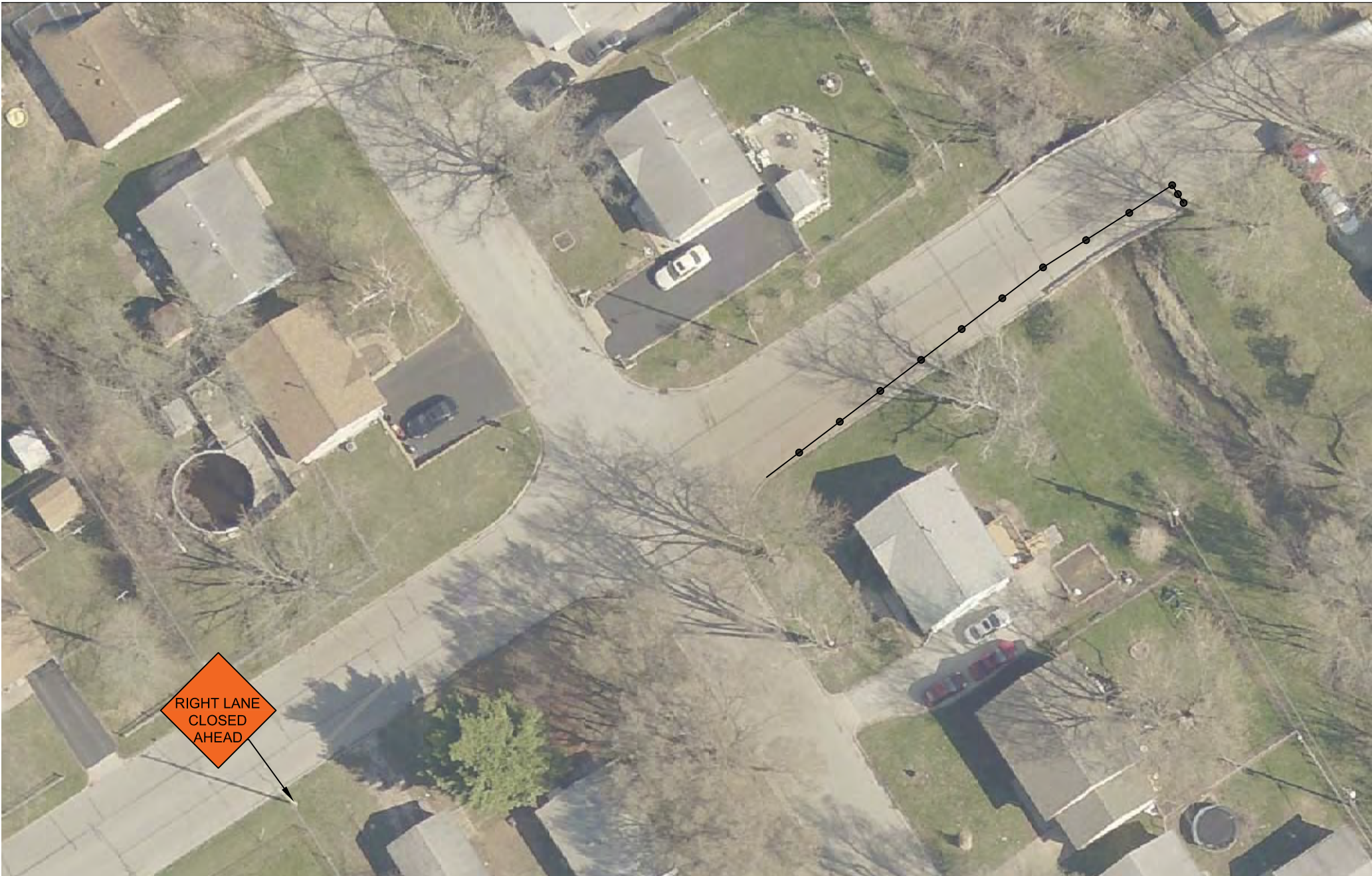


Figure 1
Traffic Control for Center St. Bridge as a One-Lane Bridge



Figure 2
Traffic Control for Meadowlark Bridge



City Manager

DATE: 10/14/2019

MEMO: 2019-10

TO: Mayor Julie Moore Wolfe and City Council Members

FROM: City Manager Scot Wrighton

SUBJECT: Monthly Reports for September, 2019

ATTACHMENTS:

Description	Type
Economic Community Development, September, 2019	Cover Memo
Fire, September, 2019	Cover Memo
IT, September, 2019	Cover Memo
Police, September, 2019	Cover Memo
Public Works, September, 2019	Cover Memo

**DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
MONTHLY REPORT
(SEPTEMBER 2019)**

ECONOMIC DEVELOPMENT DIVISION

Staff had 7 new and separate inquiries in September for possible projects with 6 meetings related specifically to ongoing initiatives. We have ongoing Economic Development projects both in the planning stage and under way. As of last week, there were 1333 job listings in the Decatur, Illinois area on indeed.com, one of the leading national job search sites. Casey's General Store led the way with 91 jobs, ADM with 48 jobs, DMH with 26 jobs, and McDonald's with 26 jobs. Central Illinois region statistics from the Illinois Department of Employment Security will be available soon as they are revamping the way they report job numbers. In addition, staff worked with liaisons of the Central Illinois Land Bank Authority in submission of a grant application to Illinois Housing Development Authority for its Land Bank Capacity Program.

PLANNING AND SUSTAINABILITY DIVISION

Staff typically process site plans, rezoning and conditional use permit requests, zoning variance applications, street and alley vacation requests, and subdivision plats submitted for compliance with local development regulations and ordinances. In September, staff in conjunction with other city departments reviewed nine (9) submittals which included seven (7) site plans and two (2) Final Plats including revisions. Additionally, staff processed one (1) Plan Commission case. Staff researched three (3) FIOA and wrote zoning verification letters. Staff also attended several meetings and performed several landscape checks.

For the Decatur Urbanized Area Transportation Study (DUATS), staff continued to work on the Long-Range Transportation Plan (LRTP) Update with the consultant. Nothing else to report.

BUILDING INSPECTIONS DIVISION

For September, we issued a total of 124 permits with a total work value of \$27,610,778. Of those, we had six (6) permits each with a value of over \$200,000 (BabyTalk/DMCOC facility, Kingdom Hall renovation, Chipotle, East Eldorado McDonald's renovation, single family residence, and Generations boiler replacement).

PERMIT TYPE	# ISSUED	WORK VALUE
Building	26	\$26,737,783
Demolition	11	63,300
Electrical	33	362,195
Mechanical	19	299,347
Other	9	26,756
Plumbing	20	57,456
Sign	5	63,741
Tent	1	200
TOTAL	124	\$27,610,778

NEIGHBORHOOD SERVICES DIVISION

- Staff continued to prepare special reports for loans. Collections continue on delinquent accounts.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff prepared environmental reports for residential rehab and infrastructure projects.
- Staff continued working with the Engineering Department on the CDBG Sidewalk project.
- Staff began preparation on the 2020-24 Consolidated Plan. The plan must be submitted to HUD in March of 2020.
- Staff met with Decatur Public Schools (DPS61) to collaborate on financial literacy events (iBudget) at local middle and high schools.
- Staff continues to be active in the Continuum of Care process as well as homeless meetings and events as required by HUD.
- Department staff continues to meet on neighborhood revitalization implementation strategies.
- Staff continued receiving applications for the 2018-19 Emergency program. Residents with “life threatening” residential issues, can receive assistance if they are deemed eligible per CDBG guidelines.
- Staff and neighborhood leaders attended the Regional Neighborhood Network Conference in Fort Wayne, IN.
- Staff held the third City-wide cleanup on September 10th. The last cleanup will be held in October.
- Staff held its first Consolidated Plan meeting with the Coalition of Neighborhood Organizations. There will be several meetings held throughout the community.
- Staff attended meetings with outside agencies and various committees.

MASS TRANSIT DIVISION

- Meeting to discuss IT and telephone systems with MV Transportation in preparation of operational changes.
- Provided transportation for tour of Decatur’s Sister City representatives
- Participated in conference call and demonstration on proposed technology to provide features such as passenger counting, voice annunciations and various other enhancements on Decatur Transit fixed route buses.
- Attended Illinois Public Transportation Association Conference in Rosemont, IL.
- Preparing data for NTD report National Transit Data.
- Participated in providing data for Transit Audit.

NEIGHBORHOOD INSPECTIONS DIVISION

Staff continued to enforce the International Property Maintenance Code and local City Ordinances (Chapters 48, 49, 56 and 70). The Division is committed to working with the citizens of Decatur to maintain a healthy and safe environment for those living here.

See attached for a summary of the work involved during September.

ATTACHMENT

**NEIGHBORHOOD INSPECTIONS DIVISION
MONTHLY REPORT
SEPTEMBER 2019**

NEW CASES	
Health & Safety (72 Hour)	68
Direct to Legal (Repeat Offenders)	2
Housing and Unfit	20
No Garbage Service	26
Nuisance	130
Secure of Abandoned Buildings	12
Weeds	805
TOTAL	1063

RE-INSPECTION VISITS	
Code Enforcement	582
Weeds	536
TOTAL	1118

CASES SENT TO LEGAL FOR COURT	
Code Enforcement	23
Weeds	230

WEED ABATEMENT	
City Mowed - MCT lots	0
Owner Mowed	71
MCT Lots - Contractor Mowed	434
TOTAL	505

DEMOLITIONS	
Year-to-Date	
Demolished	26
New Cases	3
Sent to Legal	0
Sent to Council	0
Out to Bid	25
Contracts Granted	7
Contract Amount	60,000.00
Permits Issued	7
Permits Finaled	0
Active Demolitions	192

GARBAGE SERVICE COMPLAINTS	
Received	0

INVOICES*	
New Invoices	289
Dollar Amount	\$70,951.21

PAYMENTS RECEIVED**	
Weeds (Year-to-date)	\$3,699.87

* includes costs incurred by the City of Decatur - Health and Safety (72 hour), Securing of Abandoned Buildings and Weed Abatement

** reimbursement for costs incurred by the City of Decatur for weed abatement.



DECATUR FIRE DEPARTMENT
MEMORANDUM
19-11

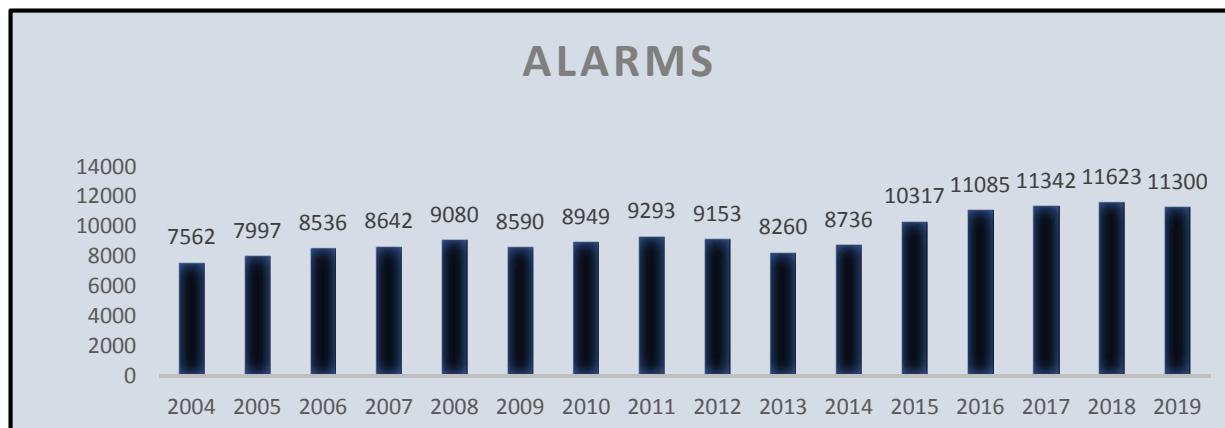
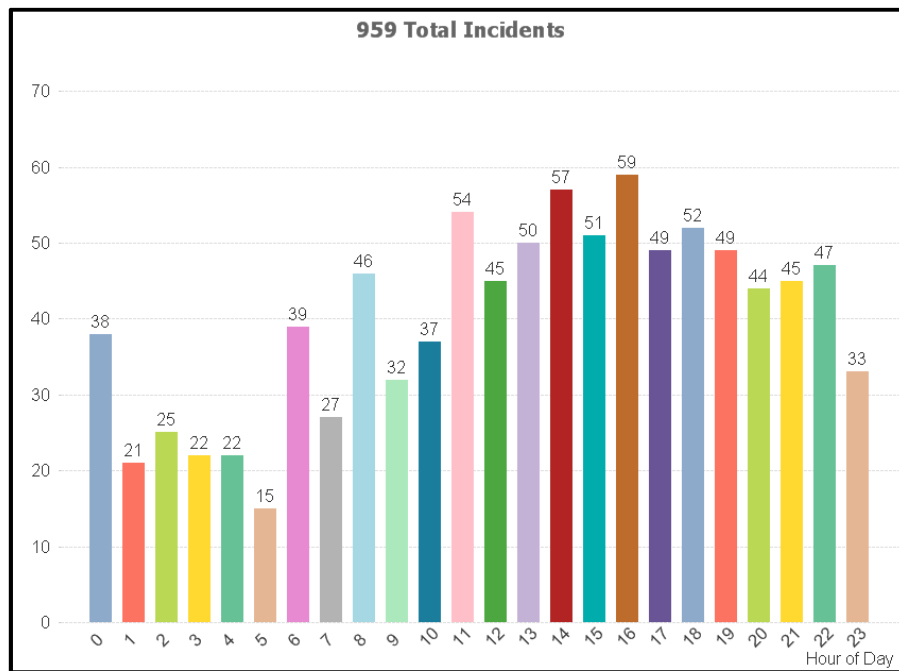
October 8, 2019

TO: Scot Wrighton, City Manager

FROM: Jeff Abbott, Fire Chief

RE: Monthly Report – September 2019

The fire department responded to 959 alarms in September. To date, the department has responded to 8476 alarms. The EMD program has reduced the total number of alarms by 400 so far, this year. It appears that even using full EMD, the department will still respond to more than 11,000 alarms in 2019. Property for the new fire stations 3 & 7 has been selected and will be presented to the council for approval this month.



Training Division:

Hands on Training for September 2019 consisted of a challenging High-Rise hose line connection and advancement drill, a Vehicle Extrication Drill, and companies continuing to perform pre-plan inspections within their response territories.

The High-Rise Drill was conducted at the DFD Fire Station #2 training facility. The drill consisted of crews arriving at a simulated fire on the 3rd floor of the training building (cans), sizing up the situation, and making all the necessary standpipe hose connections. Crews then advanced the 2.5" charged handline to the 3rd floor to flow the correct amount of water and extinguish the fire. These hose line advancement drills are done regularly so companies remain sharp on advancing larger diameter hose that can maintain the necessary flows while fighting fires with today's fire loads.

Companies also performed Vehicle Extrication Training at Decatur Auto Parts. Companies trained on proper stabilization of vehicles that had been stacked one on top of the other, simulating a difficult extrication. Once the correct stabilization measures were performed, crews could safely proceed to cutting the vehicle away from the 'entrapped occupants.' This training is vital in keeping our crews sharp in their extrication skills, as all accident scenes are unique, and bring with them their own challenges. Crews also drilled on the use of the LP 1000 AED and completed Fire & EMS assignments in the Target Solutions training site.

The month closed out with a Fire 101 for Leadership. Fire 101 provided 26 members from the community with a basic knowledge of DFD's roles & responsibilities and the opportunity to don the full firefighting ensemble, to include SCBA, and experience fire behavior.

Fire Prevention Division:

The Fire Prevention Division investigated thirteen (13) fires; two (2) ruled as Accidental; eight (8) ruled as Incendiary; three (3) were Undetermined; and one (1) juvenile involved fire. There were three (3) juvenile fire-setter interviews conducted in house and six (6) fire scene reinspections. Fire Prevention delivered (3) evidence samples to the ISP lab in Springfield. There were eleven (11) key box installations or removals for the month and thirteen (13) business inspections. Fire Prevention attended Technical Review and Traffic & Parking Commission meetings and the annual three-day Arson Investigator conference held in Champaign. We also provided three (2) Fire Safety classes to the public, installed four (10) smoke / CO detectors and assessed fourteen (15) plan reviews.

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2019
September

This month, the Information Technology (IT) Department staff completed the following notable work:

- Decatur Public Schools purchased (IRU) fiber between their Technology Center on Eldorado street to Richland Community College. Decatur Public Schools has signed the agreement. Going to City Council on October 7, 2019. Splicing work will be completed in October 2019
- The new Fiber Circuit for the Crossing Healthcare campus was spliced into existing City Fiber. Anticipating this circuit to be complete for crossing in October 2019
- Upgraded the Location Measurement Units (LMU's) to correct erratic data being received for location and status of snowplows through the city's Compass Com System in time for the upcoming snow season
- Assessing the City Desktop virtual environment to better understand what will be required to run Windows 10 in our environment. Microsoft is sunseting security updates for Windows 7 effective December 31, 2019
- Upgraded the City's DB2 database from version 9.7 to 11.1.4. DB2 is a database and is used to run city self-developed applications
- The forms management system for the City's Enterprise Resource Planning (ERP) system is changing from Adobe Central to DocOrigin. Anticipate forms conversion to be complete in October 2019
- Attended several software demonstrations being hosted by the Central Illinois Regional Dispatch Center (CIRDC) as they anticipate replacing their current system over the next two years. Solutions for Public Sector, LAW and FIRE to replace the existing Superior OSSI solution was seen
- Decatur Police squad tough-book computers were upgraded to windows 10. Working on a two-factor authentication to all mobile units to meet Criminal Justice Information System (CJIS) standards
- Completed quarterly software and firmware updates on all City IT servers
- Civic Center Staff was added to the City Phone System. City billing for their use of the City Phone System has been established.
- Developing a streamlined in-car mobile strategy for City Neighborhood Standards Officers (NSO). Work on this is anticipated to be complete in October 2019
- In September, IT processed 82 Help Desk tickets, resolving 41 on initial call (50% First Call Resolution Rate). Out of the 82 tickets logged, 2 service surveys were returned, both were ranked as "exceptional" service. It is the goal of City IT to complete at least 50% of all calls during the first staff contact to the HelpDesk

DECATUR ILLINOIS POLICE DEPARTMENT

TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Scot Wrighton

FROM: James E. Getz Jr, Chief of Police

RE: September 2019 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 162 authorized sworn police positions. At the end of September 2019, staffing was at 144. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	2
Police Lieutenant	4	4	5
Police Sergeant	17	17	16
<u>Police Patrol Officer</u>	<u>137</u>	<u>128</u>	<u>120</u>
TOTAL	162	153 (Plus over-hire)	144

Civilian-Non Sworn Police Staffing: 10

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
<u>Part-time FOIA Officer</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total	10	10	10

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	2	35
Directed Patrols	50	352
Active Problem Oriented Policing Projects	1	1
Completed Problem Oriented Policing Projects	0	0
Parking Citations	44	780
Criminal Arrests	466	3778
Felony Drug Arrests	20	248
Firearms Seized	18	98
Traffic Citations	942	6867
Field Interviews	241	818
Written Warnings	464	3338
Calls for Service/CAD incidents	4933	41305
Unlawful use of Motor Vehicle tows	201	1297
Driving Under the Influence Arrests (DUI)	26	253
DUI involving accidents	7	71
Fatal Accidents	0	3
Traffic Accidents	218	2118
Accidents with Personal Injury	41	391
City Ordinances Arrests	82	547

Distracted Driving Enforcement-

Electronic Communication Device Citations:

<u>State Citations</u>	<u>YTD</u>	<u>Warning Citations</u>	<u>YTD</u>
12	132	5	74

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	188 grams	103045 grams @ \$10-gram	\$1,030,450
Cocaine-Powder	1 grams	6548 grams @ \$100-gram	\$654,800
Cocaine-Crack	3 grams	262 grams @ \$100-gram	\$26,200
Heroin	34 grams	54 grams @ \$300-gram	\$16,200
Ecstasy	186 hits	794 hits @ \$20 hit	\$15,880
Meth	2 grams	846 grams @ 100-gram	\$84,600
K-2/Pills:	64	1986	
Search Warrants: 53		YTD: 238	
US Currency Seized: \$1,125		YTD: \$1,198,224	
Firearms seized: 10		YTD: 41	
Vehicles seized: 0		YTD: 15	

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 134	YTD: 1108
Cases closed/resolved: 43	YTD: 568
Criminal Arrests: 51	YTD: 406
Homicides: 3	YTD: 10
Infant Death Investigations: 0	YTD: 1
Suicide Detective Investigations: 0	YTD: 6
Missing Person Investigations: 7	YTD: 44
Computer forensic Exams: 5	YTD: 51

Crime Analysis Unit and Investigations:

Sex Offender Registrations: 142	YTD: 1138
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A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 32	YTD fugitive arrests: 247
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Freedom of Information (FOIA)

The Professional Standards Unit received 267 Freedom of Information Act requests for the month.

Total requests YTD in 2019- 2426

**Public Works Department
Monthly Activity Report
September 2019**

Engineering:

McKinley Avenue Sewer Rehabilitation: Chastain and Associates completed design and submitted the plans and specifications to IEPA for approval. The Loan Ordinance was approved on November 5, 2018 for \$7.9 million. A request for qualifications and proposals was advertised on February 13, 2019 to provide the City with construction engineering services. The City receive proposals from Crawford Murphy and Tilly (CMT) and Chastain and Associates. The City selected CMT as the most qualified firm and an engineering services contract was awarded on June 3, 2019. The construction project is advertised June 20, 2019 and bids were received on August 20, 2019. The City received six bids with the low bid received from SAK Construction for \$5,222,777.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30, 2017 and approved by Council on April 17, 2017. The project is complete. The City has received the final loan disbursement from IEPA and the project is closed out.

2018 Water Main Replacement Project: The project was designed by City staff and bids were opened on April 25, 2018. Council approved the contract with Burdick Plumbing and Heating on May 7, 2018. The project commenced in June 2018 in the neighborhood west of MacArthur High School. The project is complete.

Mound Road Spring Creek West and Middle Deck Replacement: Mound Road bridges West (between Neely Ave and Educational Park) and Middle (between Moundford Ave and Camelot Dr) over Spring Creek was advertised through the State with bids received January 18, 2019. The project replaces both bridge decks with staged construction to allow for two-way

traffic. The State received six bids with the lowest bid received from Sangamo Construction at approx. 2.5 million. The City will receive 2 million in Federal funding with the MFT Fund covering the remaining. Sangamo has completed the east bound bridge and is working on the west bound lanes deck.

2019 Water Main Replacement Project: The project was designed by Engineering staff, the project is in the area bounded by Grand to the North (project will not include MacArthur High), Fairview to the East, King to the south and Taylor to the west. The project was advertised on January 30 with bids received on February 20. The resolution was awarded to Burdick Company as the lowest responsive bidder on March 4. The project was split into four phases with the phase 1, 2, and 3 are complete work has started in the final phase.

2019 Valve and Hydrant Replacement Project: The project was designed by Engineering staff; the project replaces existing or install new valves or hydrants at various locations within the distribution system. The project was advertised on January 30 with bids received on February 20. The resolution was awarded to Kinney Contractors as the lowest responsive bidder on March 4. The project is complete with only punch list items remaining.

2019 State and Local MFT Project: Engineering Staff designed the 2019 State and Local MFT projects.

The State portion of the project advertised in awarded to Dunn on May 20, 2019. The work will mainly include the reconstruction of South Shores Drive and asphalt patching on ML King Drive and Grand Ave., Dunn has completed all work.

The Local MFT project was advertised in May and awarded to Dunn as the lowest responsive bidder on June 17, 2019. Water service, curb repairs ADA ramp replacement is complete.

Wood street paving is complete with portions of Division St, Warren St, Central Ave, Wellington Way, and 33rd St is scheduled for September.

2019 Trenchless Long Lining Repair Project: Engineering Staff designed the 2019 Long Lining Repair Project. The rehabilitation locations are selected from the televised inspection reports. The project was advertised in May and awarded to Insituform as the lowest responsive bidder on June 17, 2019. The project is complete with only punch list items remaining.

32nd and Fulton Storm Drainage Improvement Project: The Project is in final design by Farnsworth Group. The project will provide a new storm sewer to serve the area generally bounded by Rt 36 to the North, 36th St to the East, Orchard to the South and Country Club Rd to the East to relieve flooding. The Project was the no. 3 priority on the Storm Water Master Plan. The project is estimated to bid in late FY 2019 for a FY 2020 start.

2019 DPTS Bus Shelter Pad Project: Engineering Staff designed the 2019 Decatur Public Transit Project. The project was advertised on July 17 and bids were received on August 7, 2019. The bid came in higher than estimated and budgeted for by Decatur Transit. The project is estimated to rebid in December or January.

2019 CDBG Sidewalk Project: Engineering Staff is designing the 2019 Sidewalk Project. The project is currently on hold to review possibility of using CDBG funds to purchase materials and provide Public Work's labor.

2019 Manhole Rehabilitation Project: Engineering Staff designed the 2019 Manhole Rehabilitation Project. The project will rehabilitate existing brick structures that exceed 12' in depth. Bids were received on July 25, 2019 and awarded to Front Range Environmental as the lowest responsible bidder on August 5, 2019. The contractor has completed approx. 25% of the work.

Main Street Bridge over Stevens Creek Repair: WHKS designed the repair of the Main Street Bridge over Stevens Creek. During routine bridge inspection piles for the abutment were found to be exposed with some have section loss. The project's design will rehabilitate the

section loss and protect the remaining piles per IDOT standards. Bid were received on September 5, 2019 and awarded to Sangamo Construction as the lowest responsible bidder on September 16, 2019. Work is scheduled to begin in September and completed by mid-November.

MUNICIPAL SERVICES MONTHLY DATA 9/2/19 - 9/26/19

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sewers Cleaned	31,152 lin. ft.	123 hours	
Sewer Root Cut	9,557 lin. ft.	85 hours	
Ditches Cleaned	522 lin. ft.	76 hours	
72 Hour Cleanups	46 each	179.5 hours	
Mowing Violations	142 each	N/A	
Alley Grading	50,600 lin. ft.	N/A	
Signs Made	24 each	38.5 hours	
Striping	356 ft.	10 hours	
Decals Made	49 each	7 hours	
Street Sweeping	49 miles	305.5 hours	
Asphalt Street Repair	381.9 sq. yards.	224 hours	

**Water Production Division
Monthly Activity Report
September 2019**

Additional Water Supply Plan: Staff began reviewing the second draft of the plan and will complete their review in October.

Lake Decatur Dredging Basins 1 through 4: Dredging was completed last December. 11,110,991 cubic yards of sediment was removed from the lake which was 103.5% of the contract amount, including over dredging. Great Lakes Dredge & Dock continued demobilizing their equipment and draining the sediment storage basin. Landscape repairs to the land sites used during the project are scheduled for completion this year.

Lake Decatur Landscape Maintenance: A portion of this year's project is to establish native grasses and plants with the assistance of the Macon County Conservation District at an area previously cleared of trees and brush adjacent to E. Lake Shore Drive at M.L. King Jr. Drive. Fall seeding is being scheduled. Bids for tree and brush removal on the south side of the William Street Bridge approaches are due on October 8.

Lake Decatur Watershed Management Plan: A Request for Qualifications and Proposals was issued on September 4 to about 23 consulting firms and other organizations. Qualifications and proposals are due on October 9.

Lake Services: Continued dredging contractor punch list completion monitoring, mowing operations and facilities maintenance. Lake Patrol ended for the season on September 22. Provided barge deliveries to lakeshore property owners for maintenance activities. Water quality monitoring station installed in Lake Basin 6. Completed decorative exterior lighting improvements adjacent to Lake Office.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly has completed 99.9% of the engineering and bid specifications. This project is on hold pending the recommendations of the proposed Long Term Water Utility Sustainability Plan.

Water Administration: Continued dredging contractor punch list completion monitoring, Oakley sediment basin reclamation options, Mt. Zion water agreement renewal, nitrate facility daily operating cost, filling vacant full time positions and 2020 budget preparations. Completed SWTP landscape improvements.

Water Production: The level of Lake Decatur was maintained at an average of 613.36 feet above mean sea level (89% full) which is on target for September. 608.69 million gallons of potable water were pumped to customers which was 1.45% more than September 2018. Continued efforts to reduce disinfection byproducts, chlorine residual management, Lake Decatur dam gates evaluation, SWTP SCADA Master Plan and filling vacant full time positions. Began fall semiannual SWTP clarifier basins washouts and preventative maintenance.

Water Services

September 2019

Staff repaired 22 water services, 1 water main failure, 2 fire hydrants and 1 system valve. Inspected 19 system valves and 4 fire hydrants, and completed 1,170 utility billing orders and 104 distribution system orders. Staff assisted with the testing and inspection of the 2019 Water Main Replacement Project.

ATTACHMENTS:

Description	Type
Lake Decatur Watershed - 2nd Quarter Report 2019	Backup Material
Lake Decatur Watershed - 3rd Quarter Report 2019	Backup Material

TO: Honorable Mayor, Julie Moore Wolfe
FROM: MACON COUNTY SWCD
DATE: July 15, 2019
SUBJECT: 2nd Quarter Report
PERIOD: April 1, 2019 – June 30, 2019

City of Decatur Lake Decatur Watershed Protection Program



Better Reflections through Soil Conservation

CC: Councilman Bill Faber
Councilman David Horn
Councilman Chuck Kuhle
Councilwoman Lisa Gregory
Councilman Pat McDaniel
Councilman Rodney Walker
Mr. Scot Wrighton, City Manager
Mr. Matt Newell, Public Works Director
Mr. Keith Alexander, Water Production Manager

Macon County Soil and Water Conservation District

April 1, 2019 – June 30, 2019

2nd Quarter Report on the Lake Decatur Watershed Protection Program

Conservation Cost-Share Projects

The Lake Decatur Watershed Program provided \$25,000 worth of funding to the Macon County Soil and Water Conservation District to administer toward conservation practices that reduce soil erosion and sedimentation within the Lake Decatur Watershed. Applications for the program are taken year-round and then ranked each March to determine the cost effectiveness of the practice. This fiscal year, 4 projects were funded through the LDWP. The program offers 60% cost-share while landowners pay for the remaining 40% of the cost. The list below shows the type and general location of the projects that were funded in FY19.

Sediment Basin – Piatt County, Goose Creek East Township
Sediment Basin – Macon County, Whitmore Township
Sediment Basin – Macon County, Whitmore Township
Terrace – Macon County, South Wheatland Township

With strong coordination between the SWCD with our partners at the Piatt County SWCD and both NRCS offices, the LDWP is well known by producers in the watershed.

Watershed Activities

MS4 Agreement:

Since 2009, the MS4 communities of the City of Decatur, the Villages of Forsyth and Mt. Zion have worked in partnership with the SWCD to implement stormwater management on behalf of the MS4s. This allows for a consistently applied set of standards regarding BMPs, construction site inspections for the Land Disturbance Permit program, and inspection of detention basins. This quarter, 12 land disturbance permits were issued bringing the year-to-date total up to 21 permits. Of these permits, 7 are located within the Lake Decatur Watershed. In addition to performing construction site inspections, each year the SWCD inspects 25% of a municipality's detention basins to ensure long-term stormwater management. Basin inspections have not yet begun.

The Enviroscope watershed model was demonstrated at the Festival of Spring along with a display showing the work being done on the Friends Creek Watershed. We have also been notifying our email list of contractors about other nearby erosion control / stormwater workshops that may be of interest to our local contractors. The next scheduled outreach event will occur on July 12, 2019. The MS4 Work Group will be attending and assisting with the Champaign County Stormwater/Green Infrastructure Workshop. This event is open to the public, with an intended audience of contractors, developers, and public works officials.

The SWCD has begun the process of migrating and updating the old website content at www.maconcleanwater.com. Work is expected to be complete within the third quarter, at which point the website will go live for public use.

Technical Assistance:

The Watershed Staff are available to answer erosion and flooding complaints in the City of Decatur and the watershed. In the past quarter, staff fielded 5 requests for assistance. Questions ranged from design and guidance on sediment basins to surface drainage issues.

Grants

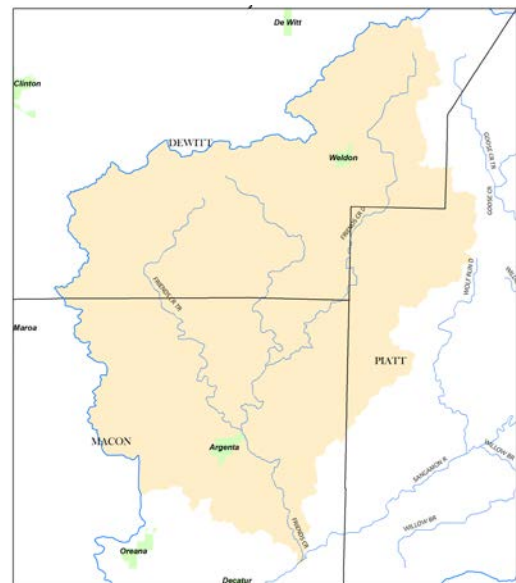
USDA's Regional Conservation Partnership Program:

On January 15, 2015, the USDA awarded Macon County \$500,000 of NRCS funding for "BMP Implementation for Nutrient and Sediment Loss Reduction in Macon County, Illinois," for conservation in the Sangamon River Watershed through 2019. We are in our fifth and final year of the program. Applications were ranked and awarded during the first quarter. Second quarter work has consisted of finalizing design plans, meeting with landowners to review plans and sign contracts. Landowners will be seeking bids to complete the work within the cost-estimate framework and begin construction over the remainder of the year.

IEPA 319 Grant: Friends Creek Watershed Planning

SWCD staff have been working with stakeholders in the Friends Creek Watershed to develop a watershed-based plan in this priority sub-watershed of the Lake Decatur watershed. IEPA funds will be used to assist in the planning process, wherein stakeholders will be engaged to develop priorities, locate potential sites for improvement, and model what effects implementing said practices would have in the watershed and Lake Decatur. Having an approved watershed-based plan will increase the likelihood of receiving future federal funds to implement practices noted in the plan.

The final draft of the Friends Creek Watershed Based Plan was submitted during the second quarter and we are awaiting approval from IEPA.



Public Education Programs

Education is provided to the general public, including adults and children, on soil and water conservation issues, careers in conservation, stormwater management, and erosion and sediment control. SWCD staff and board members provide time and energy in these efforts. This year, the following education programs were hosted or participated in as educators:

<i>Date</i>	<i>Name of Event</i>	<i>Program Presented</i>	<i>People in Attendance</i>
1-10-2019	Lady Landowners	Women in Agriculture	35
2-21-2019	Contractors Meeting	ILR10 update BMPS Site inspections	51
3-1-2019	Women Changing the Face of Agriculture	Careers in agriculture	300
3-7-2019	Annual SWCD Meeting	IDOT's Roadside Mowing Program for Pollinators	21
3-14-19	Lady Landowners	Women in Agriculture	33
4-11-19	LUC Envirothon	Wildlife Soils Aquatics Forestry Environmental issues	50
4-27-19	Festival of Spring	Friend Creek Watershed Plan Enviroscape / MS4 Basics	325
5-1-19	Agucation	Farm machinery Farm animals Farm-to-Fork Soils, Pollinators Careers in Ag	500
Total Reached in FY19			1,315

Upcoming events in 2019:

- July 12 – Champaign County MS4 Stormwater Workshop
- August 27-29 – Farm Progress Show

Besides the programs themselves, the SWCD staff serves in the following capacity throughout the year:

- Assist Macon County Lady Landowners by maintaining their membership list and assisting with meeting notification and presenting at meetings
- Participate in and perform secretarial duties for the Heart of the Sangamon River Ecosystem Partnership meetings

Closing Comments

We have included the financial report for the quarter ending June 30, 2019 with this report. If you would like more detailed financial information, you may request a copy of our CPA completed annual audit which we submit to the Illinois Department of Agriculture.

The staff and Board of Directors of the District thank the City for its continued support of our conservation efforts within the Lake Decatur Watershed. We truly could not accomplish what we do without your support, both financial and institutional. We would like to invite members of the City Council to visit us at the USDA Service Center at 3342 N President Howard Brown Blvd, Decatur, Illinois 62521. We also can arrange personal tours of our watershed projects. If you have any questions, please call us at 217-877-5670, extension 3.

Board of Directors

David Carr, Chairman
Eric Veech, Vice Chairman
Katie Sellmeyer, Secretary / Treasurer
Chase Brown, Director
Ross Ferrill, Director

Staff

Manny Wei, Watershed Technician
Natalie Misner, Watershed Specialist
Angela Daily, Administrative Coordinator

FINANCIAL STATEMENT						
Lake Decatur Watershed Protection Program						
	City Allocation for MCSWCD Vendor # 796					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12/31/2019	
	January 1 - March 31, 2019	April 1 - June 30, 2019	July 1- September 30, 2019	October 1 - December 31, 2019	Total Invoiced to City	
Operational Expenses	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	FY ending 12/31/2019	Percent of Contract \$
Salary Watershed Technician	13,022.50	\$ 13,337.50				17%
Salary Watershed Specialist	7,247.28	\$ 6,049.40				9%
1/3 Salary Administrative Coordinator	2,700.00	\$ 3,126.00				4%
Payroll taxes	3,821.16	\$ 2,014.08				4%
Benefits	800.00	\$ 1,284.16				1%
BMP Implementation						0%
Meetings and Training	64.79	\$ 235.00				0%
Professional fees	140.85	\$ 263.38				0%
Insurance		\$ 3,454.94				2%
Outreach	804.43					1%
Education	16.65					0%
Internet		\$ 25.31				0%
Truck/ Insurance	18.50	\$ 42.45				0%
Office Equipment						0%
Office Expenses	538.99	\$ 76.24				0%
Postage	18.14	\$ 18.14				0%
Total Expenses	29,193.29	29,926.60				39%
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD 2019	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.		Percentage Complete
Agreement Amount	\$ 151,969.00	\$ 122,775.71				
Total Invoiced to City	\$ 29,193.29	\$ 29,926.60				39%
Agreement Balance	\$ 122,775.71	\$ 92,849.11				

TO: Honorable Mayor, Julie Moore Wolfe
FROM: MACON COUNTY SWCD
DATE: October 15, 2019
SUBJECT: 3rd Quarter Report
PERIOD: July 1, 2019 – September 30, 2019

**CITY OF DECATUR
LAKE DECATUR WATERSHED PROGRAM**



Better Reflections through Soil Conservation

CC: Councilman Bill Faber
Councilman David Horn
Councilman Chuck Kuhle
Councilwoman Lisa Gregory
Councilman Pat McDaniel
Councilman Rodney Walker
Mr. Scot Wrighton, City Manager
Mr. Matt Newell, Public Works Director
Mr. Keith Alexander, Water Production Manager

Macon County Soil and Water Conservation District

July 1, 2019 – September 30, 2019

3rd Quarter Report on the Lake Decatur Watershed Protection Program

Conservation Cost-Share Projects

Lake Decatur Watershed Program

The Lake Decatur Watershed Program provided \$25,000 worth of funding to the Macon County Soil and Water Conservation District to administer toward conservation practices that reduce soil erosion and sedimentation within the Lake Decatur Watershed. Applications for the program are taken year-round and then ranked each March to determine the cost effectiveness of the practice. This fiscal year, 4 projects were funded through the LDWP. The program offers 60% cost-share while landowners pay for the remaining 40% of the cost. The list below gives the type and general location of the projects that were funded in FY19.

Sediment Basin – Piatt County, Goose Creek East Township
Sediment Basin – Macon County, Whitmore Township
Sediment Basin – Macon County, Whitmore Township
Terrace – Macon County, South Wheatland Township

Partners for Conservation

Funding for the Partners for Conservation Program comes from the Illinois Department of Agriculture. Projects funded through PFC included the following:

Critical Area Planting – Macon County, South Wheatland Township
Grassed Waterway – Macon County, Long Creek Township
Grassed Waterway – Macon County, Harristown Township
Grassed Waterway – Macon County, Hickory Point Township

Streambank Stabilization & Restoration Program

Funding for the SSRP comes from the Illinois Department of Agriculture. One streambank stabilization project is funded through SSRP this fiscal year.

Streambank Stabilization – Macon County, Friends Creek Township

Watershed Activities

MS4 Agreement:

Since 2009, the MS4 communities of the City of Decatur, the Villages of Forsyth and Mt. Zion have worked in partnership with the SWCD to implement stormwater management on behalf of the MS4s. This allows for a consistently applied set of standards regarding BMPs, construction site inspections for the Land Disturbance Permit program, and inspection of detention basins. This quarter, 17 land

disturbance permits were issued bringing the year-to-date total up to 36 permits. Of these permits, 14 are located within the Lake Decatur Watershed. In addition to performing construction site inspections, each year the SWCD inspects 25% of a municipality's detention basins to ensure long-term stormwater management. Basin inspections will occur in the 4th quarter.

On July 12, 2019, the MS4 Work Group assisted with the Champaign County Stormwater/Green Infrastructure Workshop in Champaign, IL. This event was open to the public, with an intended audience of contractors, developers, and public works officials.

The SWCD has completed the update to the MS4 website, www.maconcleanwater.com and has given a new look to the Land Disturbance Permit Fee Receipts and the Inspection Report Forms.

Technical Assistance:

The Watershed Staff are available to answer erosion and flooding complaints in the City of Decatur and the watershed. In the past quarter, staff received 4 requests for assistance pertaining to the next round of cost-share applications and plant identification.

Grants

USDA's Regional Conservation Partnership Program:

The 2014-2019 RCPP Grant Agreement awarded to the Macon County SWCD for "BMP Implementation for Nutrient and Sediment Loss Reduction in Macon County, Illinois," for conservation in the Sangamon River Watershed concluded on September 30th. The SWCD has completed paperwork to enter into a one year "no-cost, no-work" agreement with the NRCS and submitted a request to renew RCPP funding. A full proposal for renewal is due on December 3rd.

IEPA 319 Grant: Friends Creek Watershed Planning

The final draft of the Friends Creek Watershed Based Plan was submitted during the second quarter and received approval from the IEPA during this quarter. Having an approved watershed-based plan will increase the likelihood of receiving future federal funds to implement practices noted in the plan.

The Sangamon River Watershed will be a priority watershed for 319 Implementation Grant funding in 2022, with grant applications due in August 2021. Both the Friends Creek Watershed and Big/Long Creek Watershed are positioned to pursue 319 Implementation Grant funding with recently completed watershed plans.

Public Education Programs

Education is provided to the general public, including adults and children, on soil and water conservation issues, careers in conservation, stormwater management, and erosion and sediment control. SWCD staff and board members provide time and energy in these efforts. This year, the following education programs were hosted or participated in as educators:

<i>Date</i>	<i>Name of Event</i>	<i>Program Presented</i>	<i>People in Attendance</i>
1/10/19	Lady Landowners	Women in Agriculture	35
2/21/19	Contractors Meeting	ILR10 update, BMPS, Site inspections	51
3/1/19	Women Changing the Face of Agriculture	Careers in agriculture	300
3/7/19	Annual SWCD Meeting	IDOT's Roadside Mowing Program for Pollinators	21
3/14/19	Lady Landowners	Women in Agriculture	33
4/11/19	LUC Envirothon	Wildlife, Soils, Aquatics, Forestry, Environmental issues	50
4/27/19	Festival of Spring	Friend Creek Watershed Plan Enviroscope / MS4 Basics	325
5/1/19	Agucation	Farm machinery, Farm animals Farm-to-Fork, Soils, Pollinators Careers in Ag	500
7/11/19	Lady Landowners	Women in Agriculture	35
7/12/19	MS4 Stormwater Workshop, Champaign & Macon County MS4s	ILR10 Permit updates, BMPs	50
8/27-28/19	Farm Progress Show	Past, Present & Future of Ag	500
9/12/19	Lady Landowners Annual Bus Trip	KSI soil testing, USACE, Agvance Software Solutions, Willow Ridge Winery	30
<i>Total Reached in FY19</i>			<i>1,930</i>

Besides the programs themselves, the SWCD staff serves in the following capacity throughout the year:

- Assist Macon County Lady Landowners by maintaining their membership list and assisting with meeting notification and presenting at meetings
- Participate in and perform secretarial duties for the Heart of the Sangamon River Ecosystem Partnership meetings

Closing Comments

We have included the financial report for the quarter ending September 30, 2019 with this report. If you would like more detailed financial information, you may request a copy of our CPA completed annual audit which we submit to the Illinois Department of Agriculture.

The staff and Board of Directors of the District thank the City for its continued support of our conservation efforts within the Lake Decatur Watershed. We truly could not accomplish what we do without your support, both financial and institutional. We would like to invite members of the City Council to visit us at the USDA Service Center at 3342 N President Howard Brown Blvd, Decatur, Illinois 62521. We also can arrange personal tours of our watershed projects. If you have any questions, please call us at 217-877-5670, extension 3.

Board of Directors

David Carr, Chairman
Eric Veech, Vice Chairman
Katie Sellmeyer, Secretary / Treasurer
Chase Brown, Director
Ross Ferrill, Director

Staff

Manny Wei, Watershed Technician
Natalie Misner, Watershed Specialist
Angela Daily, Administrative Coordinator

FINANCIAL STATEMENT						
Lake Decatur Watershed Protection Program						
	City Allocation for MCSWCD Vendor # 796					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12/31/2019	
	January 1 - March 31, 2019	April 1 - June 30, 2019	July 1- September 30, 2019	October 1 - December 31, 2019	Total Invoiced to City	
Operational Expenses	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	FY ending 12/31/2019	Percent of Contract \$
Salary Watershed Technician	13,022.50	\$ 13,337.50	\$ 14,050.00			27%
Salary Watershed Specialist	7,247.28	\$ 6,049.40	\$ 9,892.99			15%
1/3 Salary Administrative Coordinator	2,700.00	\$ 3,126.00	4,144.00			7%
Payroll taxes	3,821.16	\$ 2,014.08	\$ 2,338.88			5%
Benefits	800.00	\$ 1,284.16	\$ 1,330.18			2%
BMP Implementation						0%
Meetings and Training	64.79	\$ 235.00	\$ 93.49			0.3%
Professional fees	140.85	\$ 263.38	\$ 252.71			0.4%
Insurance		\$ 3,454.94	\$ 716.60			2.7%
Outreach	804.43		\$ 632.25			0.9%
Education	16.65		\$ 1,001.00			0.7%
Internet		\$ 25.31	\$ 37.95			0.0%
Truck/ Insurance	18.50	\$ 42.45	\$ 69.48			0.1%
Office Equipment						0.0%
Office Expenses	538.99	\$ 76.24	\$ 638.78			0.8%
Postage	18.14	\$ 18.14	\$ 132.34			0.1%
Total Expenses	29,193.29	29,926.60	35,330.65			62%
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD 2019	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.		Percentage Complete
Agreement Amount	\$ 151,969.00	\$ 122,775.71	92,849.11			
Total Invoiced to City	\$ 29,193.29	\$ 29,926.60	\$ 35,330.65			62%
Agreement Balance	\$ 122,775.71	\$ 92,849.11	\$ 57,518.46			